CITY OF AMERICUS
2017 OPERATING BUDGET



2017 OPERATING BUDGET – CITY OF AMERICUS, GEORGIA

Mayor Barry Blount
Council member Daryl Dowdell, Mayor Pro Tem, District 6
Council member Lou Chase, District 3
Council member Juanita Wilson, District 1
Council member Carla Cook, District 4
Council member Nelson Brown, District 2
Council member Shirley Reese, District 5



BUDGET PREPARATION AND PRESENTATION
L. Steve Kennedy, City Manager
Diadra W. Powell, Finance Director



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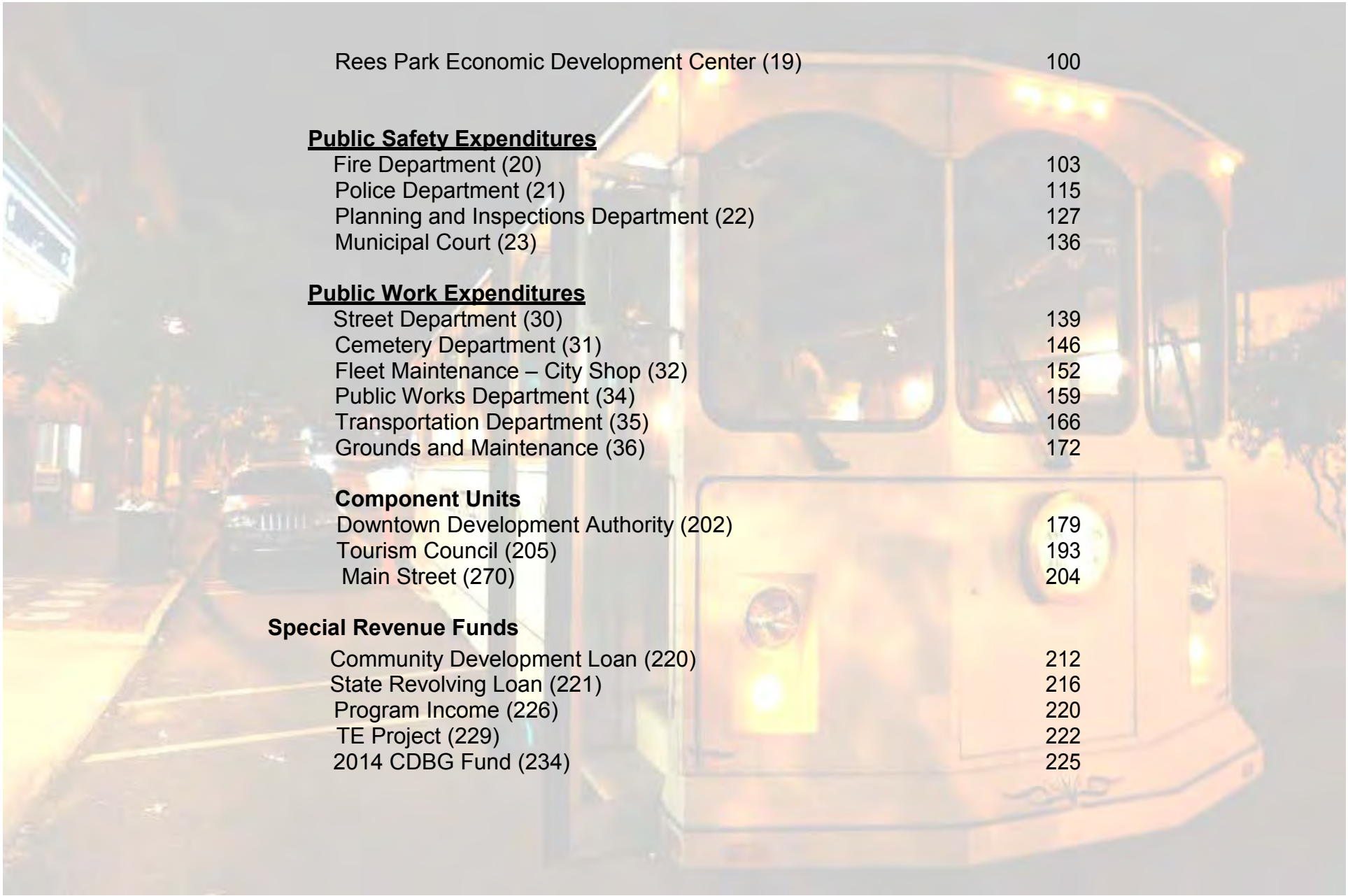
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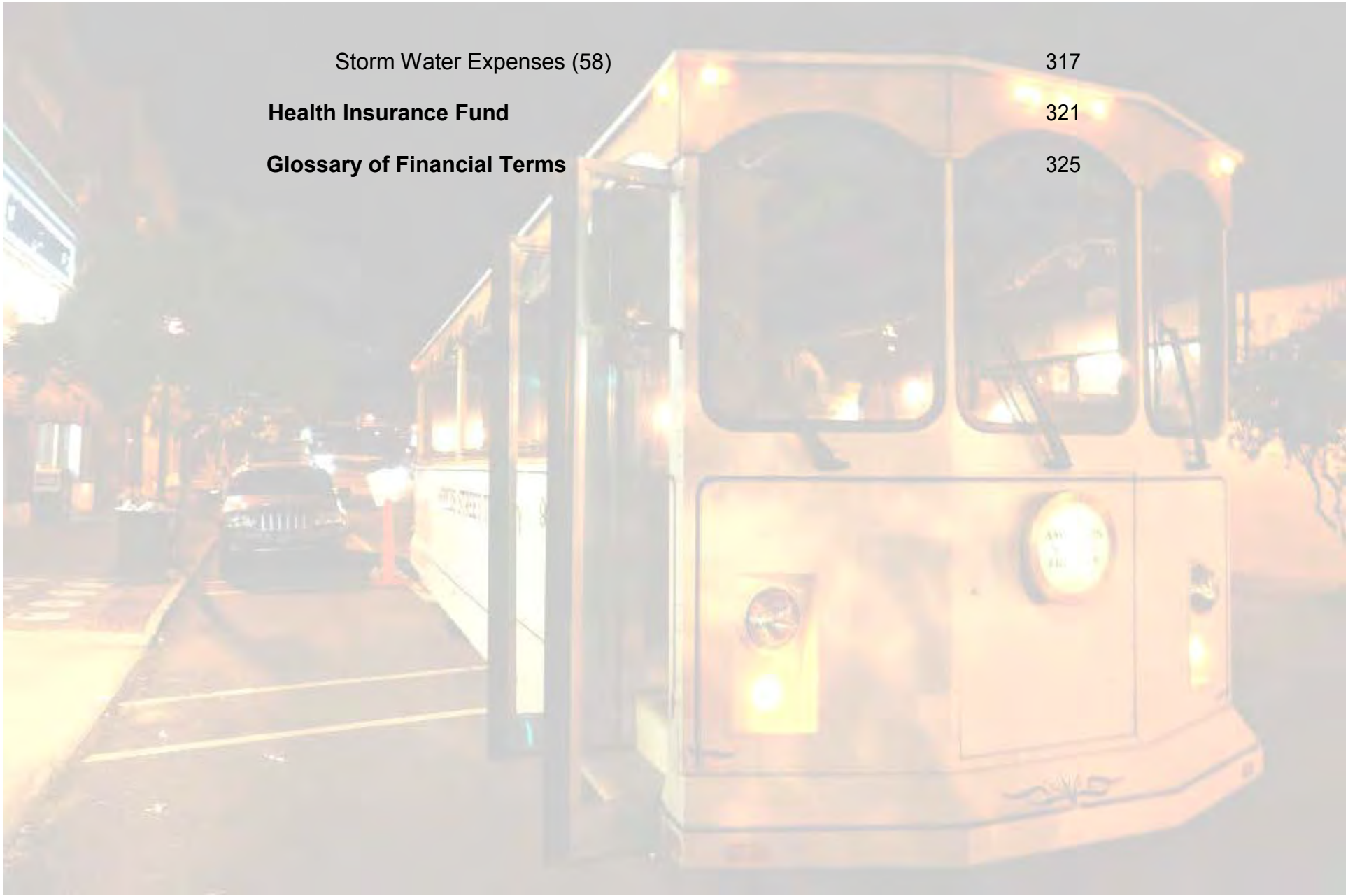
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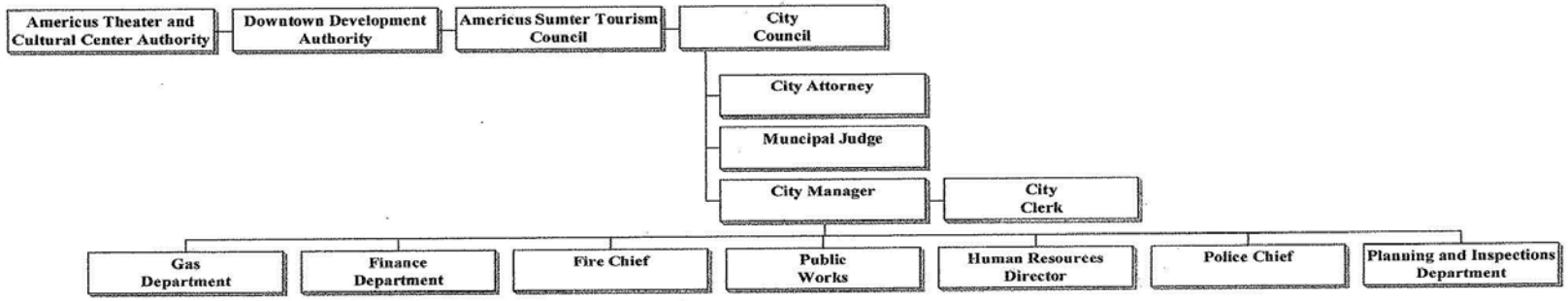
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City of Americus
Budgeted 2017





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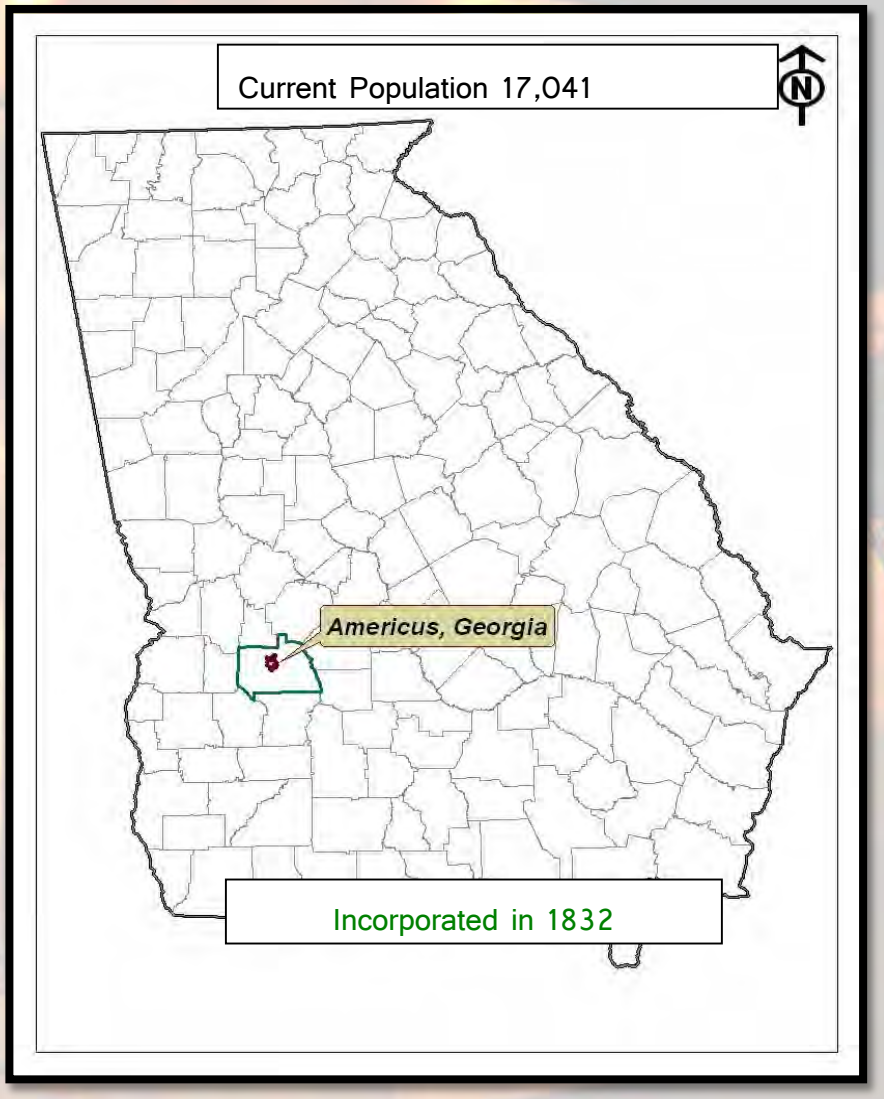
HISTORY OF AMERICUS

Americus, a Shining City on a Hill, is the hub of the eight county Middle Flint area of Southwest Georgia and the county seat of Sumter County. More than one half of the entire county population resides in Americus.

Americus was incorporated in 1832. It is thought to be named for the Western Hemisphere, not for the Italian navigator, Amerigo Vespucci. A more colorful explanation concerning the name selection suggests that the first settlers, because of their happy-go-lucky ways, were frequently referred to as “merry cusses." Thus each of them was said to be “A-meri-cus."

Sumter County was formed in 1831 and named for Thomas Sumter, a Revolutionary War General. Sumter County's most famous resident and native son is former United States President Jimmy Carter. His campaign for and election to the presidency of the United States established Americus and Sumter County as a tourism center, with many people visiting Americus, neighboring Plains and the Andersonville War Prison and National Cemetery and Civil War Village.

Americus has a well restored Historic District with many Antebellum and Victorian Style homes. The restoration of the magnificent Windsor Hotel, the renovation of the beautiful Rylander Theater, and other buildings in downtown Americus has drawn many visitors to this area.

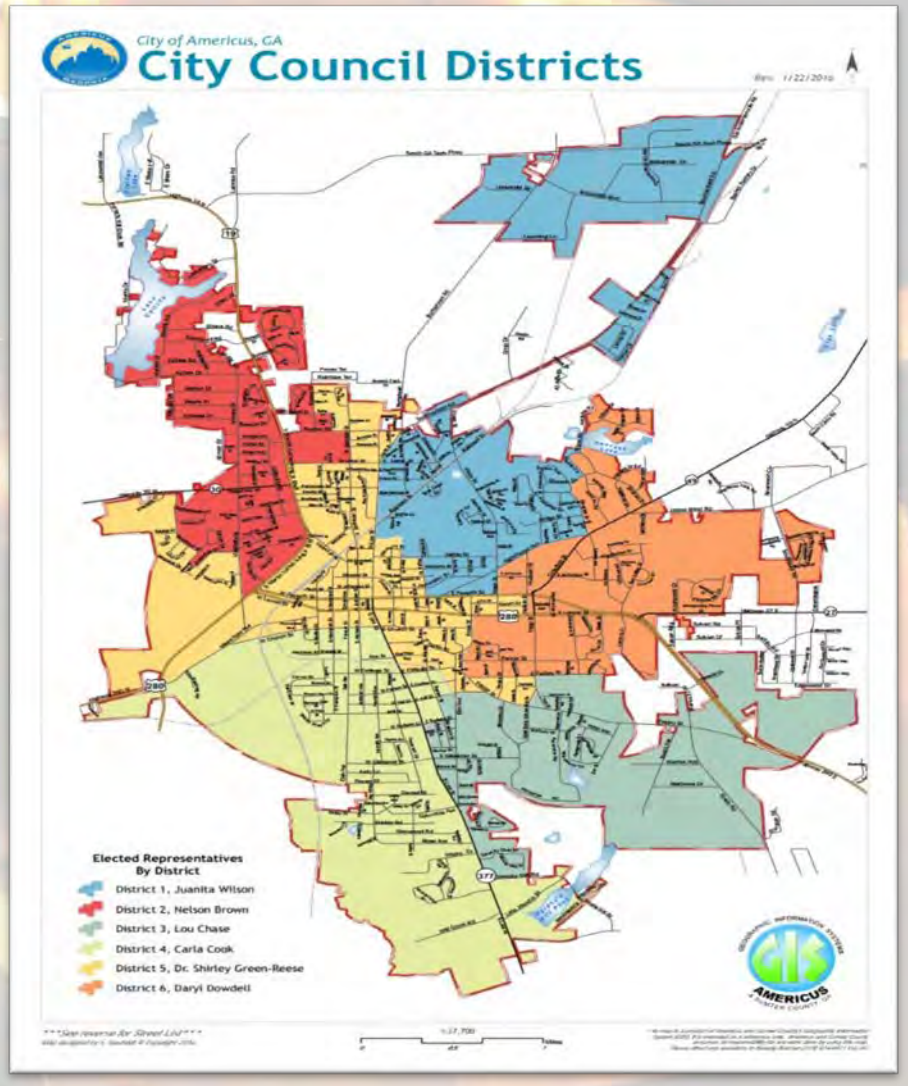




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AMERICUS AT A GLANCE

Form of Government	Mayor-Council
Area-Square miles	11.48
Miles of streets	117
Fire Protection:	
Stations	3
Firefighters	42
Police Protection:	
Stations	1
Police Officers	44
Water System:	
Number of water customers	7,400
Average daily consumption	2,560,000
Plant capacity - gallons/day	7,000,000
Miles of water mains	139
Water storage capacity-gallons	3,100,000
Sewer system (Secondary treatment):	
Number of sewer customers	6,500
Disposal plants	1
Pumping stations	15
Miles of sewer	103
Sewer treatment capacity-gallons/day	4,400,000
Average daily treatment-gallons	2,550,000
Gas system (Source-Municipal Gas Authority of GA):	
Number of gas customers	2,300
Daily average consumption-cubic feet	2,000,000
Daily allocation from supplier-cubic feet	2,500,000
Miles of gas mains	106
Number of employees:	192



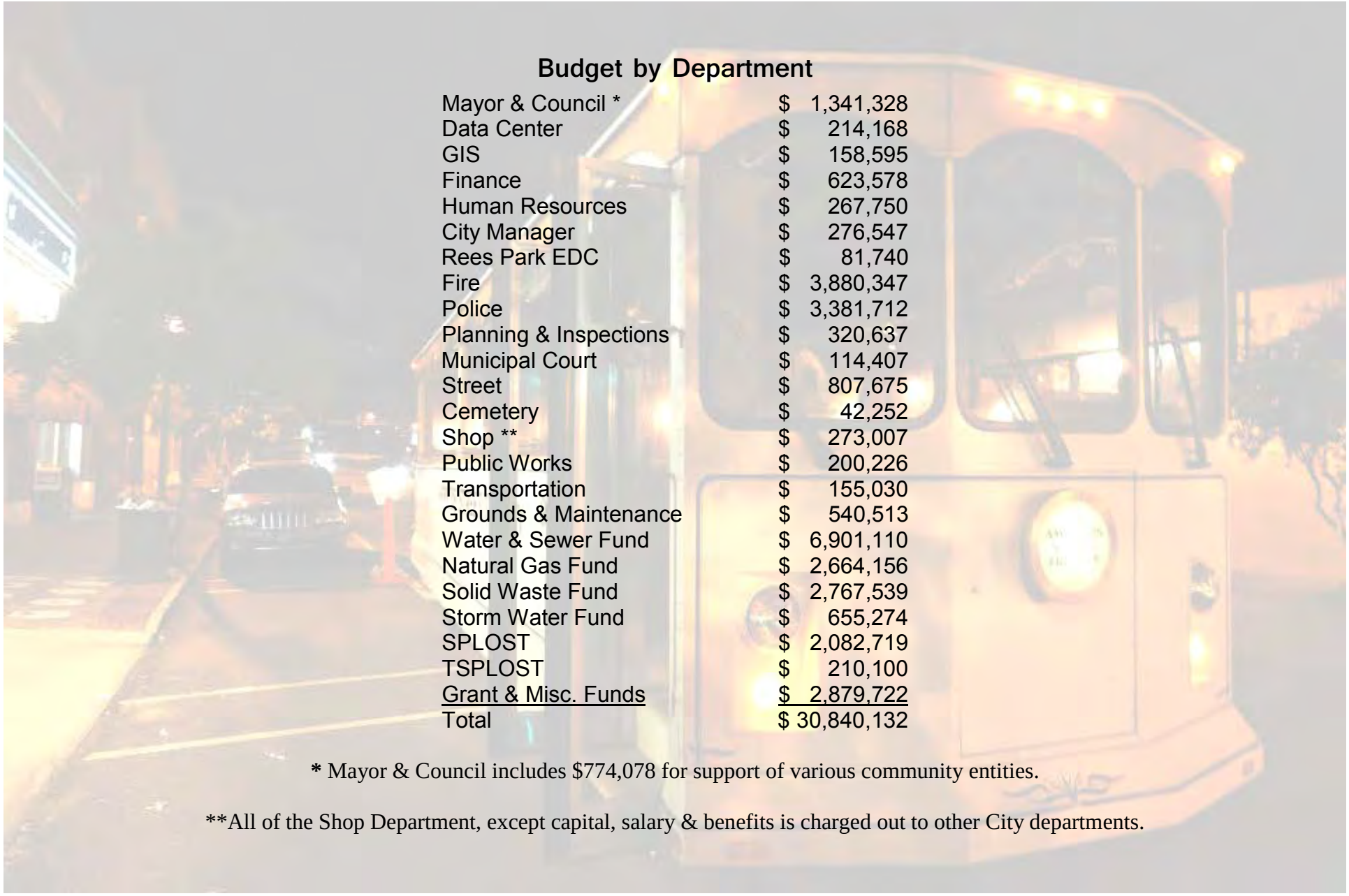


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CITY OF AMERICUS 2017 OPERATING BUDGET FIVE YEAR BUDGET COMPARISON REPORT					
FUND	**2017**	**2016**	**2015**	**2014**	**2013**
100 GENERAL FUND	12,679,512	11,960,630	10,583,871	10,571,176	11,286,207
202 DOWNTOWN DEVELOPMENT FUND	18,000	169,610	188,252	164,574	192,787
205 TOURISM FUND	185,619	146,394	147,394	157,309	158,900
210 CONFISCATED ASSETS	0	0	0	0	0
220 COMMUNITY DEVELOPMENT	0	0	0	0	0
221 STATE REVOLVING LOAN	0	0	968	0	-16,210
229 TE PROJECT	25,000	25,000	75,000	0	250,000
234 2014 CDBG FUND	424,894	534,190	868,651	0	0
270 MAIN STREET	244,502	0	0	0	0
275 HOTEL/MOTEL TAX FUND	325,000	315,000	308,000	300,000	300,000
280 SPLOST	2,082,719	3,500,000	1,308,837	2,880,596	2,880,596
281 TSPLOST	210,100	215,947	221,024	216,168	241,503
343 2007 CHIP FUND	0	0	0	0	0
344 2014 CHIP FUND	166,000	306,000	306,000	0	0
505 WATER & SEWER FUND	6,901,110	6,549,968	5,331,161	5,529,330	5,453,274
515 NATURAL GAS FUND	2,664,156	2,622,964	3,010,347	3,124,568	3,485,206
540 SOLID WASTE FUND	2,767,539	2,719,541	2,984,156	2,790,154	2,767,102
555 THEATER FUND	508,009	509,920	465,425	553,248	582,542
580 STORM WATER MANAGEMENT	655,274	664,377	482,579	485,343	542,303
600 INSURANCE	982,698	0	0	0	0
	30,840,132	30,239,541	26,281,665	26,772,466	28,124,210



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Budget by Department

Mayor & Council *	$ 1,341,328
Data Center	$ 214,168
GIS	$ 158,595
Finance	$ 623,578
Human Resources	$ 267,750
City Manager	$ 276,547
Rees Park EDC	$ 81,740
Fire	$ 3,880,347
Police	$ 3,381,712
Planning & Inspections	$ 320,637
Municipal Court	$ 114,407
Street	$ 807,675
Cemetery	$ 42,252
Shop **	$ 273,007
Public Works	$ 200,226
Transportation	$ 155,030
Grounds & Maintenance	$ 540,513
Water & Sewer Fund	$ 6,901,110
Natural Gas Fund	$ 2,664,156
Solid Waste Fund	$ 2,767,539
Storm Water Fund	$ 655,274
SPLOST	$ 2,082,719
TSPLOST	$ 210,100
Grant & Misc. Funds	$ 2,879,722
Total	$ 30,840,132

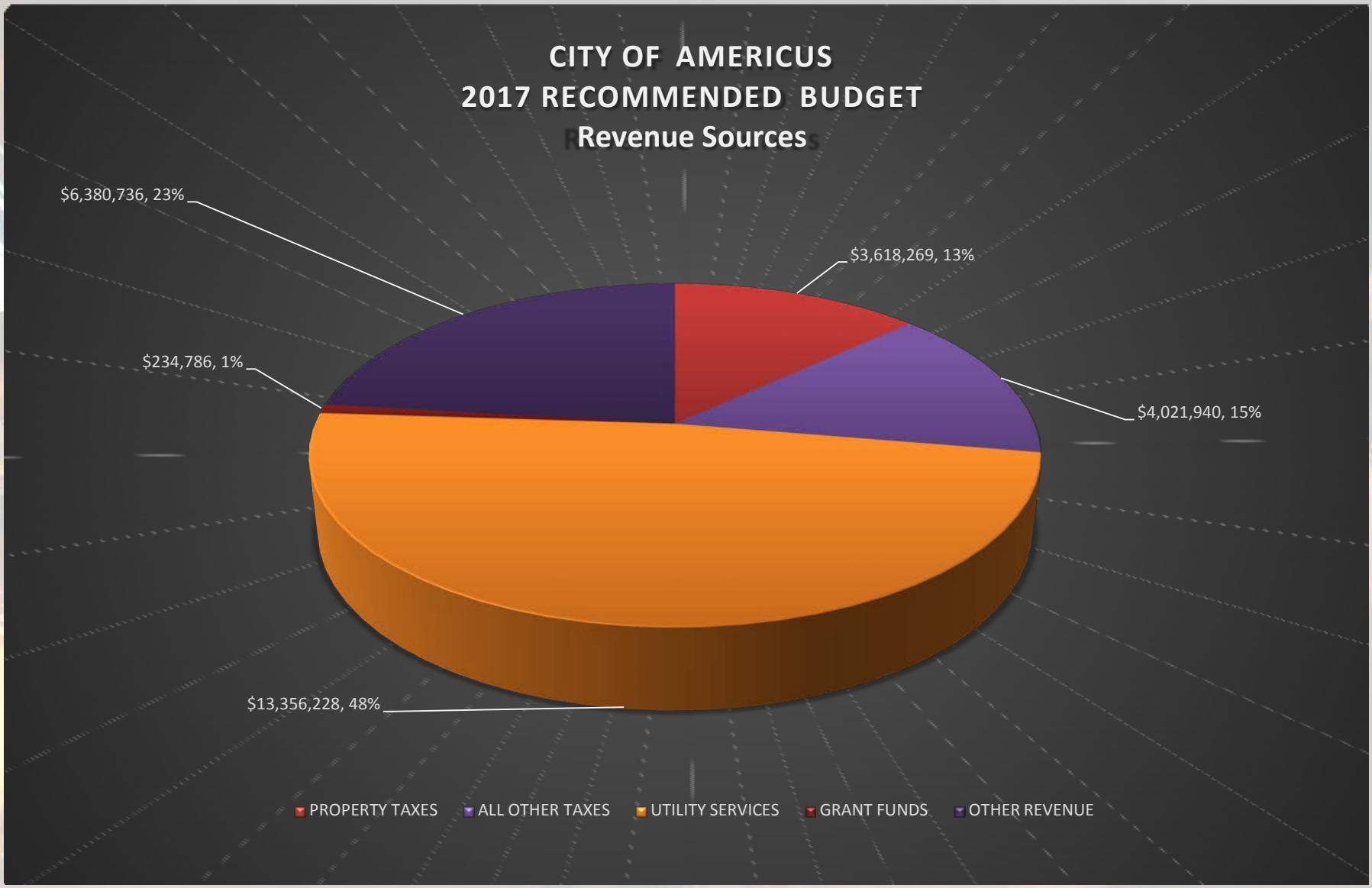
***** Mayor & Council includes $774,078 for support of various community entities.

**All of the Shop Department, except capital, salary & benefits is charged out to other City departments.



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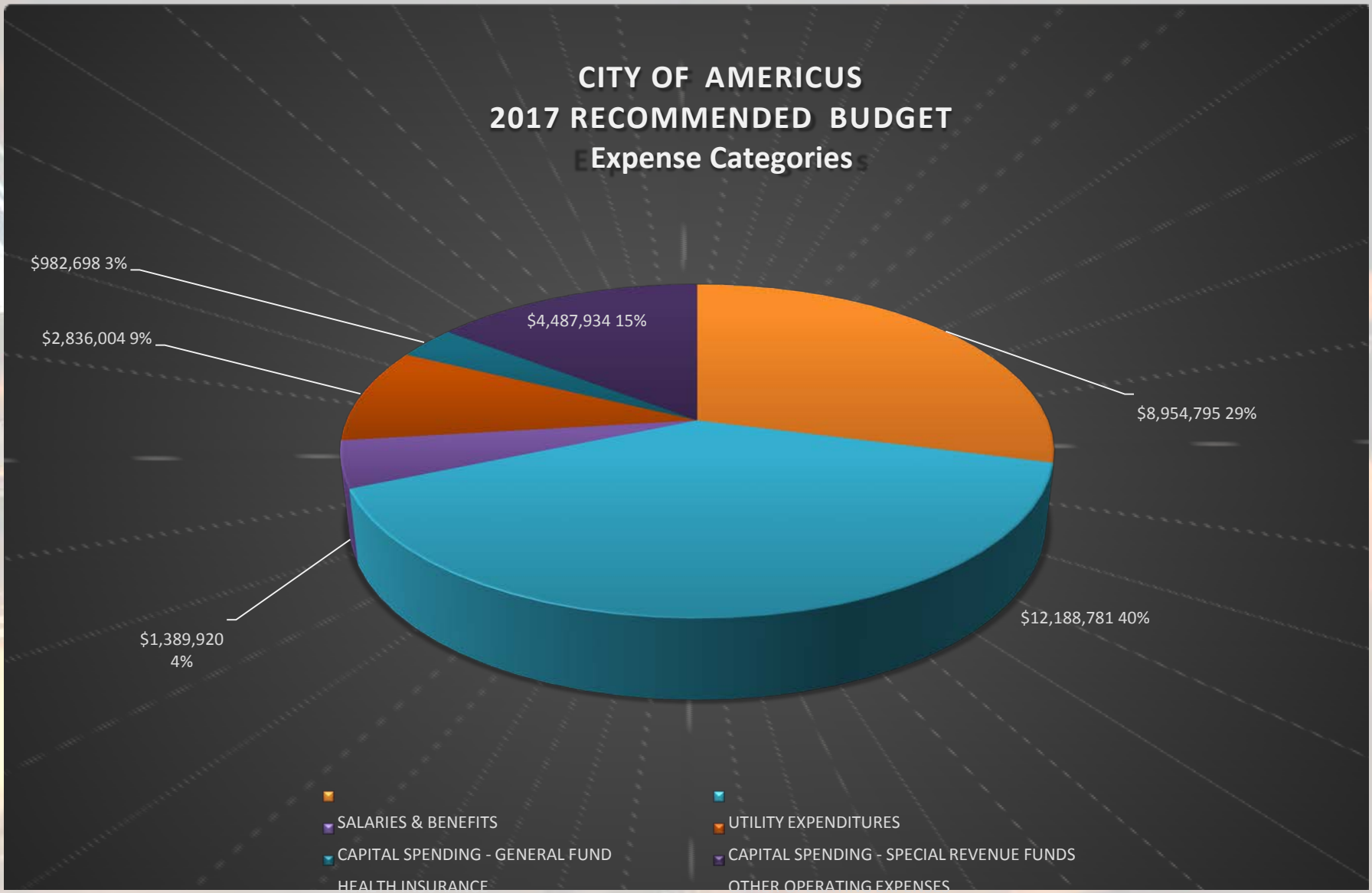
CITY OF AMERICUS
2017 OPERATING BUDGET





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CITY OF AMERICUS
2017 OPERATING BUDGET





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CITY OF AMERICUS
2017 OPERATING BUDGET

November 17, 2016

Dear Mayor and Council Members:

The 2017 Recommended Budget is the culmination of significant staff input and hours of consideration from our TEAM including the employees, Department Heads and Finance Department. She also worked to verify the accuracy of expenditure data and many projections to make sure that precise financial information is the basis for the recommended budget.

Key Policy Issues:
The following is a summary of the major policy issues addressed by the budget. All of these were developed in order to sustain operations and programs while containing costs.

→ **Property Tax millage rate –** The value of a mill for 2016 was lower than the projected value budgeted for 2015. Therefore, the development of the 2017 budget reflects the difference in the actual value of a mill versus the projected value. Property tax Revenues are based on a combination of projections, historical data, and averages of several years of data.

→ **Balanced General Fund** - The General Fund is balanced and maintains a minimal Fund Balance. The General Fund is stabilized by closing the gap between revenues and expenditures. It is imperative that we build up the fund balance each year to provide an emergency reserve of a minimum of three months of operating expenses. The current unassigned fund balance is $3,330,328. This is approximately 3 months of operating expenses.

→ **Water and Sewer Rates** - The water and sewer utilities have no rate increases built into the budget.

→ **Staffing** – Staffing requirements will change from 2016 to 2017. There are no layoffs recommended. There were several new positions requested, two were recommended for the General Fund, the temporary Deputy Fire Chief and Automobile Mechanic.

→ **Cost Recovery** - The city's goal of recovering the cost of providing services to the Public has been reviewed. Each Major Proprietary Fund is 100% self-sufficient. In other words, the revenues generated by the users will meet and exceed the operational costs and debt service required to provide the service.

Issues Affecting City Stability:
The economic environment in which the City of Americus operates has a substantial effect on the organization's financial condition. Summarized below are some of the more significant internal and external factors affecting this Budget.

→ **Economic Uncertainty -** The continued national economic climate is still in question as the financial markets fluctuate. International unrest, recovering unemployment rates, and inconsistent housing and retail sales continue to affect the local economy.

→ **Employee Benefits -** As we move forward, we will continue to look at ways to improve employee benefits and decrease cost whenever possible. The following chart shows the progression of employee benefits from previous years compared to the recommended benefits in this year's budget. It is important to note that we are expecting a decline in health insurance cost due to a number of factors including moving to an independent broker and removing unnecessary fee structures in previous health insurance policies.

Category	2013	2014	2015	2016 Projected	2017 Recommended
Health Insurance	$1,252,688	$1,401,992	$1,574,203	$886,879	982698
Workers Compensation	$188,530	$186,427	$195,143	$195,225	198093
Retirement	$780,045	$771,308	$788,706	$713,078	678709
Dental Insurance	$32,272	$34,384	$35,624	$36,356	35221
Total	$2,253,535	$2,394,111	$2,593,676	$1,831,538	1894721
% Change	0%	6.24%	8.4 %	-29.4	-

→ **Tax Digest** – The following chart shows the history of the tax digest and the corresponding millage rate.

Category	2013	2014	2015	2016 Projected	2017 Recommended
Value of mill	$363,117	$356,145	$342,734	$307,495	$307,495
Millage Rate	10.32	10.37	10.32	10.32	10.32
Tax Levy	$3,747,368	$3,693,220	$3,537,018	$3,173,348	$3,173,348
% change in Net M & O Digest	(1.28%)	(1.92%)	(3.77%)	(5.34%)	(5.34%)
% change in Tax Levy	(1.28%)	(1.44%)	(4.23%)	(5.34%)	(5.34%)

The tax digest in the City of Americus has decreased from $735,642,206 in 2012 to a projected $614,990,110 in 2017. This translates into a reduction in the value of property within the corporate limits of Americus. Please note that the 2017 Property Tax numbers reflect no increase in millage rate and the value of the mill is $ 307,495 for 2016.

Finally, public hearings are scheduled for Thursday, December 15, 2016, at 10:00 a.m. and 4:30 p.m. at the Russell Thomas Public Safety building. Please let me know if you have any questions concerning the following information.

Sincerely,

L. Steve Kennedy
City Manager

GENERAL OVERVIEW

This book contains the recommended budget for each of the funds that report the individual programs of work and financial story for the City of Americus for 2017. On the following pages you will find details of the revenues and expenditures for each fund. In accordance with Georgia law the proposed budgets for each fund are “balanced” budgets. That means that revenue sources are identified for all expenditures.

2017 Budget Assumptions

In an effort to balance the budget for 2017, the following are included in the numbers that are recommended:

1. A robust wellness program will improve the overall health of our employees
2. The addition of an Automobile Mechanic for the City Shop and temporary Deputy Fire Chief for the Fire Department.
3. The recommended budget does not include rate increases in the water and sewer rates, storm water fees, or gas rates. However, it does account for the 3% increase in sanitation rates for all customers.
4. Upgrades to both the Sensus Software and CSI software will improve the overall efficiency and effectiveness of the City.
5. We will continue to utilize TSPLOST funds for much needed street repairs and maintenance.
6. SPLOST projects will continue as projected in the CIP and approved by the 2014 referendum to include the use of the General Obligation Bond Funds

Salaries and Wages

The total amount included in the recommended budget for 2017 for all funds for salaries and wages, not including overtime is $6,125,405 compared to the recommended amount for 2016 of $6,175,113. This is approximately $45,708 less. There is not a COLA or merit increase built into the recommended budget for 2017. However, there are vacancy factors for the Police Department, Fire department, Grounds & Maintenance, and Transportation.

The total recommended personnel requirements for 2017 is 192 positions. The recommended number reflects eleven part-time positions, and 181 full time positions.

The following table outlines the personnel requests and recommendations for 2017:

Department	Present Staffing levels	Requesting Staffing Levels	Recommended Staffing Levels
Mayor & Council	7	7	7
GIS	2	2	2
Finance Department	8	8	8
Human Resources	2.5	2.75	2.75
Community Development	5 full time 2 part-time	5 full time 2 part-time	4 full time 2 part-time
City Manager	2.5	2.25	2.25
Fire Department	50	51	51(1 Temporary full time)
Police Department	50 full time	50 full time	50 full time
Municipal Court	1 full time 3 part-time	1 full time 3 part-time	1 full time 3 part-time
Planning & Inspections	4	4	4
Street Department	4	4	4
Shop	3	4	4
Public Works	2	2	2
Grounds & Maintenance	8	8	8

W&S Maintenance	9	9	9
Utility Billing	6	6	6
Natural Gas	8	7	7
Storm Water	3	3	3
DDA	2 full time 1 part-time	2 full time 1 part-time	2 full time 1 part-time
Tourism	1 full time 3 part-time	1 full time 3 part-time	1 full time 3 part-time
Theater	3 full time 2 part-time	3 full time 2 part-time	3 full time 2 part-time
Total	178 full time 13 part-time	181 full time 11 part-time	181 full time 11 part-time

Overtime

Overtime pay which is required to be paid under the Fair Labor Standards Act (FLSA) continues to be a major expense item, especially in Public Safety Departments. The sworn personnel in the Fire Department work 24 hour shifts and Police Department work 12 hour shifts. While the Fair Labor Standards Act provides for the longer shifts, there is a certain amount of overtime that is automatically built into these departments' budgets. In addition, mandated training, court appearances, and community service projects result in additional overtime cost.
This is in addition to the overtime pay that is normally required for sick and vacation leave time to ensure the public safety functions are adequately covered. The overtime for all funds is projected to be $342,400 in 2017. This is a decrease from $374,391 projected and budgeted in 2016.

FINANCIAL POLICIES

This section presents the policies that the City of Americus follows in managing its financial and budgetary affairs. These policies represent longstanding principles and practices that have been successful for maintaining financial stability.

FISCAL POLICIES

* The City strives to maintain a broad revenue base to ensure equitable distribution of the burden of supporting City services.
* The City actively supports economic and industrial development, recruitment, and retention efforts to expand the revenue base.
* The City maintains timely collection systems and implements enforcement strategies to collect revenues.
* The City safeguards assets through a strong system of internal controls.
* The City prioritizes basic and essential services in regards to funding allocations.

FUND ACCOUNTING

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Americus, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of Americus can be divided into two categories: governmental funds and proprietary funds. Fund financial reports provide detailed information about the City's major funds. The City uses many funds to account for a multitude of financial transactions.

GOVERNMENTAL FUNDS

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Most of the City's activities are reported in the governmental funds which are reported using an accounting method called modified accrual accounting which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general governmental operations and basic services it provides. Governmental fund information helps to determine if there are more

financial resources that can be spent in the near future to finance governmental services. The governmental funds are the General Fund, Special Revenue Funds, and Component Units.

ENTERPRISE (PROPRIETARY FUNDS)

Enterprise funds are used to account for the operation of "business like activities". These activities are usually funded by user fees, such as water and sewer rates. The accounting method incorporates the full accrual basis much like private businesses. This basis of accounting recognizes transactions and events when they occur, regardless of the time of the related cash flow. The focus of these financials is long term as opposed to governmental funds. The enterprise funds are Water and Sewer, Natural Gas, Solid Waste Management, Storm Water Management, and Theater.

PURCHASING POLICY

Procurement activities are for the most part decentralized. Each department head is responsible for following the established purchasing policies as communicated in the published "Purchasing Manual". The manual addresses dollar limits, advertising and bidding requirements, local preference, etc. All aspects of source selection and approval requirements are explained in detail. All purchasing is in accordance with approved budgets. Any proposed purchase not included in the approved budget must be presented to the full Mayor and Council for its vote. Emergency purchases or repairs may be authorized by the City Manager; however, any purchase made under these conditions shall be presented to the Mayor and Council for approval at the next scheduled meeting. Most proposed purchases that require the bidding process are centralized through our City Clerk. The intent of the purchasing policy is to provide fair and equitable treatment of all persons involved in purchasing activity, maximize use of public funds, and provide safeguards for maintaining the integrity of such transactions.

INVESTMENT POLICY

The City adheres to treasury practices permitted by the State of Georgia. The City seeks to first promote the safety of the principal and secondly to maximize the return on the investment of idle cash and maintain liquidity for operational needs. The policy provides for bidding amongst local banks and the Georgia Fund 1. As all of these investment types have virtually the same "safety" factor, the investment is made with the highest bidder. The results of the bidding process are shared with all parties.

REPORTING POLICY/AUDIT

Each fiscal year an independent firm is contracted to perform an audit of the City's financial statements. The City's fiscal year is January 1 through December 31. Audits are performed in accordance with the Generally Accepted Audit Standards and Circular A-133 of the US Office of Management and Budget. Each year the audited "Comprehensive Annual Financial Report" (CAFR) is submitted to the GFOA for consideration for the "Certificate of Achievement for Excellence in Financial Reporting". The City of Americus has received this award for the last 27 years. Our CAFR is available for viewing on our website.

The City also produces monthly financial statements that are distributed to the Mayor and Council, City Manager and Department Heads. The statements compare actual amounts to approved budgets so that spending can be monitored and altered if necessary.

The City prepares an annual budget document providing basic understanding of the City's planned revenues and expenses for the fiscal year as well as historical information for various accounts. The combination of the forecasted amounts and the actual historical amounts provides for a conceptual view of various financial trends. The budget document is distributed internally to the various departments and also submitted to various external service providers and can also be viewed on our website. See additional budget information in the "Budget Policy" section.

DEBT POLICY

The City's debt policy is defined by fund. The General Fund policy includes only short term debt, obligations of less than 1 year and which are limited by the legal debt limit of 10% of assessed property value. The calculation for the current year is based on assessed value of $307,500,000. The 2017 budget does not anticipate any General Fund debt. Capital projects are either "pay as you go" or financed using the GMA's lease pool offerings. In the Enterprise funds, if the obligation is too large to "pay as you go", then long term debt is allowed. The debt must be with state agency, such as GEFA or MGAG, or put out for bid as a "Revenue Bond" with a defined revenue stream for repayment. In either case, the full Mayor and Council must approve all long term debt. Currently, the Water and Sewer Fund is the only Enterprise Fund with debt. The details of the debt can be found in the notes section of the line item and the interest expense in the Utility Billing Department.

CAPITAL IMPROVEMENT POLICY

The City prepares a 5-year Capital Improvement Plan (CIP) each year to identify necessary replacements, expansions, and other capital needs. The plan is approved and updated by the Mayor and Council as part of the annual budget. The CIP includes expenditures of $5,000 or more with a useful life of more than 1 year. The plan identifies long term needs and recommended funding sources. The CIP is published annually and provided to both internal and external parties.

EXPENDITURE CONTROL

Each department is responsible for ensuring that funds are available within a specific line item in its budget before the issuance of purchase orders. Should an overage be overlooked, we have subsequent controls that will identify any overspending. Our accounting software delivers an error message when an accounts payable voucher is entered for a line item that is insufficient for the purchase. These error messages are communicated to the Finance Director for review. Additional information is gathered to determine if the expenditure is appropriately recorded and if a budget amendment is needed. The amendment between line items within a department can be done at a Department Head's request. In other words, budgetary control is established at the department level, not by the individual line items within the department. All expenditures are approved by the Finance Director. Additionally, our monthly publication of the departmental financial statements strengthens control by adding a transparency factor to departmental spending.

BUDGET POLICY

LEGAL COMPLIANCE OF BUDGET

The City of Americus follows these procedures in establishing the budgetary data reflected in this statement.

* Prior to November 1, the City Manager submits to the Mayor and Council a proposed operating budget for the fiscal year commencing the following January. The operating budget includes proposed expenses and the means of financing them.
* A Public Hearing is conducted at the November City Council meeting to obtain citizen comments.
* Prior to January 1, the budget is legally enacted through passage of an ordinance.
* The City of Americus Department Heads are authorized to request the Finance Director to prepare a transfer of budgeted amounts between line items within a department; however, any revisions that alter the total expenses of any department or

fund must be approved by the Mayor and Council. Requests for additional personnel within a department must also be approved by the Mayor and Council. All appropriations, except for capital outlay items encumbered at year end, lapse. Encumbrances for capital outlay items not lapsing at year end are re-appropriated in the ensuing year's budget as carry over. Legally adopted budgets are prepared, as described above, on a departmental basis for the General and Special Revenue Funds. Individual amendments are usually not material in relation to the appropriation as originally approved.

* Formal budgetary integration is a management control device during the year for the General Fund and the Special Revenue Funds. To insure sound financial administration, the Mayor and Council also adopt an annual operating budget for the government's Water and Sewer Fund, Solid Waste Management Fund, Natural Gas Fund, Storm Water Management Fund, Theater Fund, Downtown Development Fund (a component unit of the City) and Tourism Fund (a component unit of the City).
* Budgets for the General and Special Revenue Funds are adopted on a basis consistent with generally accepted accounting principles (GAAP) and are presented in accordance with finance-related legal and contractual provisions.
* Budgeted amounts are as originally adopted at the December council meeting, or as amended by the Mayor and Council. Individual amendments are historically not material in relation to the original appropriations.

FUND BALANCE POLICY

With the adoption of GASB 54, Mayor and Council have adopted a policy stating the procedures for reporting unrestricted fund balance in the General Fund and Special Revenue Funds. The specifics of the policy are as follows.

* The City Manager will authorize Non-spendable, Assigned, and Restricted.
* The Governing Body will formally vote on Committed Fund balance.
* The Unassigned fund balance will be maintained at a level of at least $2,000,000 in order to sufficiently cover unplanned funding requirements.

2017 BUDGET CALENDAR

Budget Activity	Dates
Departmental 2017 Operating & Capital Budget Request Entered into CSI	**August 2-12, 2016**
City Manager Review Sessions with Department Heads-2017 Operating & Capital Budget	**August 17-19, 2016**
Public Hearing on 2017 Operating & Capital Budget	**September 8, 2016**
Advertisement in the Legal Gazette	**November 18, 2016**
Public Hearing on 2017 Operating & Capital Budget	**December 8, 2016**
Second & Final Reading and Adoption of 2017 Operating & Capital Budget	**December 15, 2016**
Publication of the 2017 Operating & Capital Budget	**February 24, 2017**

BUDGET AMENDMENT PROCEDURE

This procedure was adopted for the purpose of amending the original budget to allow for unplanned expenses or unanticipated receipts of revenues. The procedure provides an avenue to alter departmental budgets for emergency expenses and unanticipated factors impacted the finances of the City.

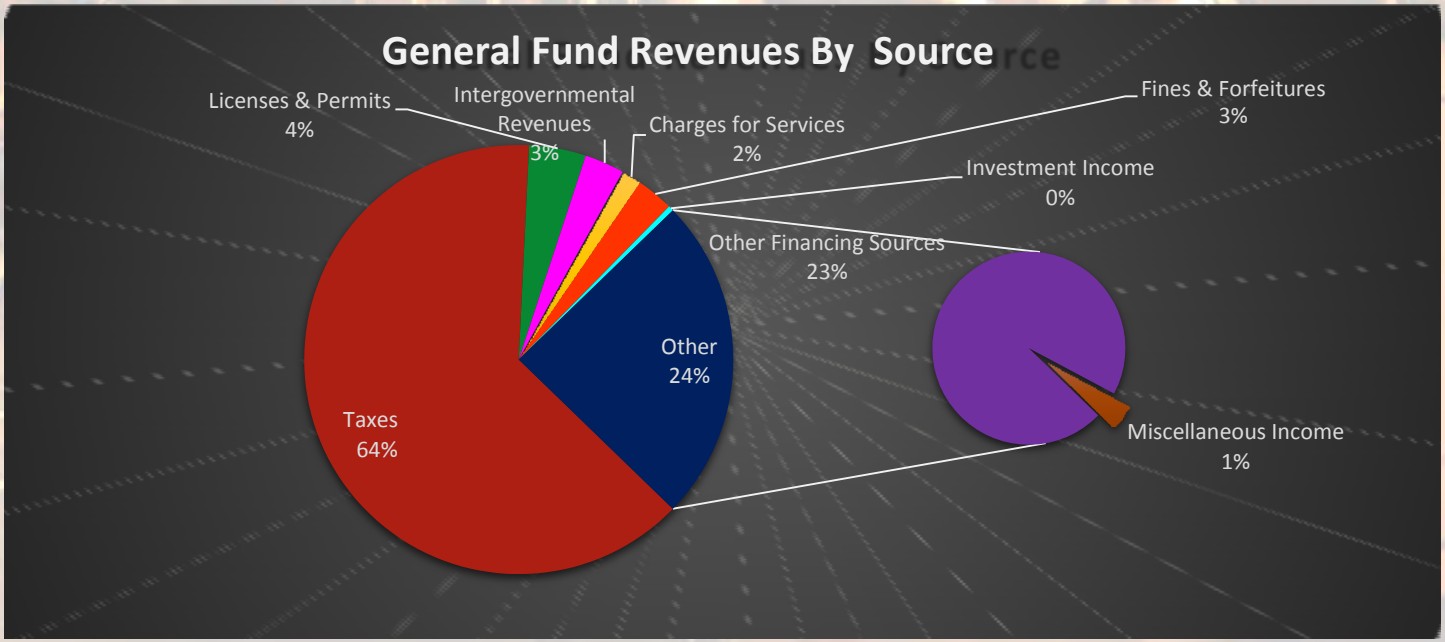
- The Department Head shall notify the Finance Director in writing prior to the actual expenditure (if possible).
- The Department Head shall fully explain the reason for the unbudgeted purchase/expense.
- The Department Head shall include the amount of money required and the account for the budget amendment to be made.
- The Finance Director shall review and respond to the request. If the request is complete, the Finance Director shall present the request to the governing body for review.
- Budget Amendments are considered by the City Council the first month following the end of a quarter for the previous quarter.
- The Mayor and City Council shall hold a first and second reading on the Budget Amendment Ordinance.
- After the second reading approval, the Finance Director shall prepare the Budget Amendment Ordinance.
- The Finance Director shall notify the Department Head of the final approval of the amendment.

BALANCED BUDGETS

The City prepares a balanced budget for the General Fund and its component units. A balanced budget is one that anticipates that all expenses will funded. In the planning process, funding sources for various expenditures are identified to ensure a “balanced budget”.

CITY OF AMERICUS
2017 OPERATING BUDGET

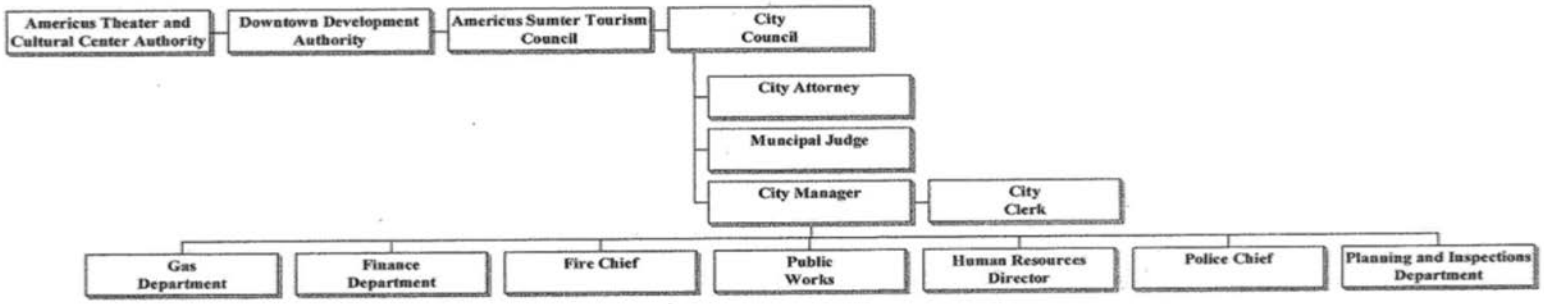
2017 General Fund Revenues by Source	
Source	**Amount**
Taxes	$8,054,841
Licenses & Permits	543440
Intergovernmental Revenues	378192
Charges for Services	194230
Fines & Forfeitures	353200
Investment Income	51200
Other Financing Sources	2966109
Miscellaneous Income	138300
Sum	**$12,679,512**





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City of Americus
Budgeted 2017



CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
100 GENERAL FUND						
100-00-0000-311000 GENERAL GOVERNMENT LEVY	3,274,169	3,467,808	3,233,658	3,173,348	3,173,348	3,173,348
100-00-0000-311101 CBID LEVY	17,314	17,303	17,260	17,207	17,207	17,207
100-00-0000-311310 AUTOMOBILE TAXES	463,405	350,700	228,810	313,323	142,000	142,000
100-00-0000-311315 TAVT TAX	0	0	78,123	0	258,000	258,000
100-00-0000-311320 MOBILE HOME TAXES	613	1,082	727	1,314	1,314	1,314
100-00-0000-311600 TRANSFER TAXES	33,913	26,400	22,361	26,400	26,400	26,400
100-00-0000-311710 FRANCHISE FEES-GA POWER	775,720	770,645	763,305	769,422	769,422	769,422
100-00-0000-311711 FRANCHISE FEES-SUMTER EMC	40,672	45,600	40,313	39,000	39,000	39,000
100-00-0000-311750 FRANCHISE FEES-MEDIACOM	194,766	196,600	152,041	181,210	196,210	196,210
100-00-0000-311760 FRANCHISE FEES-AT&T	38,041	42,750	28,209	42,000	42,000	42,000
100-00-0000-311770 MISC FRANCHISE FEES	2,249	2,200	1,495	2,100	2,100	2,100
100-00-0000-313100 1% LOCAL OPTION SALES TAX	1,594,865	1,642,899	1,824,029	1,767,100	1,997,100	1,997,100
100-00-0000-314200 WHISKEY TAXES	52,608	51,200	51,549	53,700	53,700	53,700
100-00-0000-314201 BEER TAXES	292,206	320,000	293,386	290,500	290,500	290,500
100-00-0000-314202 WINE TAXES	19,162	20,000	20,009	19,500	19,500	19,500
100-00-0000-314300 MIXED DRINK EXCISE TAX	19,410	18,400	15,171	18,100	18,100	18,100
100-00-0000-316200 INSURANCE PREMIUMS TAX	984,445	907,615	1,066,345	937,840	937,840	937,840
100-00-0000-318000 CBID SURTAX		8,000	8,462	8,000	8,000	8,000
100-00-0000-319100 PENALTY-DEL TAXES	23,460	20,000	24,992	30,700	30,700	30,700
100-00-0000-319101 INTEREST ON DEL TAXES	29,623	26,200	33,647	25,900	25,900	25,900
100-00-0000-319500 FIFAS-DELINQUENT TAXES	4,304	11,400	5,135	6,500	6,500	6,500
100-00-0000-321100 ALCOHOLIC BEV LICENSE	64,010	100,000	101,264	74,000	99,000	99,000
100-00-0000-322100 BUILDING PERMITS	125,313	110,000	75,430	73,400	98,400	98,400
100-00-0000-322130 PLUMBERS PERMITS	7,147	7,000	7,708	7,700	7,700	7,700
100-00-0000-322140 ELECTRICIANS PERMITS	17,537	11,000	9,832	10,700	10,700	10,700
100-00-0000-322160 MECHANICAL PERMITS	21,485	15,000	15,219	16,000	16,000	16,000
100-00-0000-322190 SOIL CONSERVATION PERMIT	0	240	0	240	240	240
100-00-0000-322210 REZONING FEES	2,550	1,200	800	1,400	1,400	1,400
100-00-0000-322230 SIGN PERMITS	3,315	2,600	2,827	2,800	2,800	2,800
100-00-0000-322900 SPECIAL ACTIVITY PERMITS	50	200	161	200	200	200
100-00-0000-322990 CPR TRAINING REVENUES	0	350	3,088	0	0	0
100-00-0000-326100 BUSINESS LICENSES	301,869	307,000	300,920	307,000	307,000	307,000
100-00-0000-333000 HOUSING AUTHORITY - PILOT	38,226	20,500	41,222	38,200	38,200	38,200

CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
100-00-0000-334100 LOCAL,STATE & FED GOVT REIMBSMNT	3,960	4,000	3,960	4,000	4,000	4,000
100-00-0000-334110 OTHER GRANTS	1,112	2,500	23,689	2,500	2,500	2,500
100-00-0000-334120 LMIG GRANT	127,892	127,892	127,092	127,092	127,092	127,092
100-00-0000-338000 W&S PILOT	230,400	206,400	206,400	206,400	206,400	206,400
100-00-0000-341930 MAPS SOLD	1,773	1,800	1,413	1,300	1,300	1,300
100-00-0000-341940 ADMIN SERVICES-CBID	0	519	1,297	530	530	530
100-00-0000-342120 ACCIDENT REPORTS	277	250	399	300	300	300
100-00-0000-345510 TRANSPORTATION SERVICES	132,444	155,456	70,321	155,400	155,400	155,400
100-00-0000-349100 CEMETERY LOT SALES	17,100	23,000	18,350	24,800	24,800	24,800
100-00-0000-349300 RETURNED CHECK FEES	6,800	6,500	5,068	6,600	6,600	6,600
100-00-0000-349900 GIS SERVICES	4,469	6,600	6,176	5,300	5,300	5,300
100-00-0000-351130 POLICE COURT	249,285	325,000	265,032	298,400	323,400	323,400
100-00-0000-351203 TECHNOLOGY ADD ON FEE	11,086	20,000	11,034	14,900	29,800	29,800
100-00-0000-352200 FORFEITED PROPERTY MONEYS	10,963	12,500	10,323			
100-00-0000-361000 OTHER INTEREST EARNED	51,200	48,800	330	51,200	51,200	51,200
100-00-0000-371000 DONATIONS	0	0	1,000	0	0	0
100-00-0000-381001 TROLLEY FEES	7,383	0	0	0	0	0
100-00-0000-381003 REES PARK EDC RENTALS	5,115	0	1,855	0	10,000	10,000
100-00-0000-389000 OTHER MISC INCOME	16,313	34,400	25,293	28,300	28,300	28,300
100-00-0000-389001 INSURANCE PROCEEDS	8,661	0	0	0	0	0
100-00-0000-389002 CASH SHORT & OVER	3	0	-98	0	0	0
100-00-0000-389003 CARRYOVER OF FUND BALANCE	0	75,000	0	100,000	100,000	100,000
100-00-0000-391000 TRANSF FROM HOTEL/MOTEL FND	311,393	315,000	267,930	315,000	325,000	325,000
100-00-0000-391100 SHARED REVENUE-NAT GAS FD	300,000	0	0	0	0	0
100-00-0000-391101 TRANSFER FROM W&S FUND	0	1,071,000	892,500	1,071,000	1,071,000	1,071,000
100-00-0000-391102 TRANSFER FROM GAS FUND	0	289,000	289,000	289,000	374,400	374,400
100-00-0000-391103 TRANSFER FROM SOLID WASTE	0	250,000	250,000	250,000	250,000	250,000
100-00-0000-391108 TRANSFER FROM STORM WATER	0	205,000	205,000	205,000	205,000	205,000
100-00-0000-391109 TRANSFER FROM SPLOST (GO BOND)	0	0	0	0	50,000	50,000
100-00-0000-391200 TRANSFER FROM TSPLOST	12,789	12,789	12,709	12,709	20,709	20,709
100-00-0000-392100 SALE OF CITY PROPERTY	5,182	0	0	0	0	0
100-00-0000-392200 RECYCLING PROCEEDS	0	0	54	0	0	0
100-00-0000-393500 CAPITAL LEASE PROCEEDS	0	245,332	0	883,000	670,000	670,000
100 GENERAL FUND	9,958,045	11,960,630	11,163,627	12,307,535	12,679,512	12,679,512

100 GENERAL FUND

100-00-0000-311000 GENERAL GOVERNMENT LEVY

Gen Govt Levy
$307,495 Value of a mil in 2016
10.32 2016 current millage rate

The following is a history of the value of a mill for the City of Americus:

2003	$247,446	(1.9%)
2004	$280,032	1.1% *
2005	$291,576	1.0%
2006	$305,657	1.0%
2007	$313,759	1.0%
2008	$307,445	(2.0%) **
2009	$336,928	9.6%
2010	$333,468	(1.0%)
2011	$338,172	1.4%
2012	$335,842	(0.6%)
2013	$331,479	(1.3%)
2014	$329,800	(0.5%)
2015	$324,400	(0.2%)
2016	$307,495	(5.5%) projected

*This increase was as a result of countywide reevaluation.

**The decrease in 2008 was largely due to the tornado event of March 1, 2007 combined with the closing of the Collins and Aikman plant.

100-00-0000-311101 CBID LEVY

Requested Amount: $17,207

This is the levy on the real and personal property within the Central Business Improvement District, tax District 06. The taxes have been levied at 1.0 mil for several years, but beginning in 2008, the levy changed to 1.5 mils. A signed petition for this increase was obtained in 2012. As required by law, at least 51% of the assessed tax basis signed the petition. The 2015 value of a mil in the CBID district is $11,535.

100-00-0000-311310 AUTOMOBILE TAXES

Requested Amount: $313,323

The ad valorem taxes imposed on motor vehicles is based on the FMV determined by the State and adjusted by the millage rate levied for the previous year. Per HB386, starting in March of 2013, the ad-valorem tax will be replaced with a title tax fee. The bill contains a clause for a "trailing ad valorem", which keeps the calculation the same until title changes. As a result, the requested amount is calculated by using the estimated value of automobiles from the 2016 tax digest at 78%. The calculation of

ad-valorem tax includes deducting a 1.75% collection fee charged by the County.

((28,002,400 x 50% x .01032 x 78%) - $2523) = $141,633 rounded = $142,000

100-00-0000-311315 TAVT TAX
Recommended Amount: $258,000

100-00-0000-311320 MOBILE HOME TAXES
Requested Amount: $1,314

The ad valorem tax imposed on the mobile homes is based on the FMV determined by the State and adjusted by the millage rate for 2014. A 1.75% collection fee is deducted by the County for collecting and remitting to the City. It should be noted that HB389 becomes effective March, 2013 and will eliminate this line item over time.

100-00-0000-311600 TRANSFER TAXES
Requested Amount: $26,400
The real estate transfer tax is imposed on each deed or instrument by which any real estate sold is conveyed to a purchaser. This is difficult to accurately predict from year to year. The following is a history of the transfer taxes received:

2003	$51,274	0.3%
2004	$46,757	(8.8%)
2005	$72,979	56.1%
2006	$48,237	(33.9%)
2007	$46,137	(4.4%)
2008	$40,009	(13.3%)
2009	$38,729	(3.2%)
2010	$33,332	(13.9%)
2011	$28,253	(15.4%)
2012	$33,603	18.9%
2013	$34,489	2.6%
2014	$28,820	(16.5%)
2015	$33,913	17.7%
2016	$26,400	(22.1%) projected
2017	$26,400	0.0% recommended

100-00-0000-311710 FRANCHISE FEES-GA POWER
Requested Amount: $769,422
This amount represents 4% of the gross sales of electricity by Georgia Power inside the corporate city limits of Americus. The

franchise fee from Georgia Power Company is paid to the City once a year in March. The revenue in 2008 is abnormally low following two strong years of close to 10% growth. This is due to factors related to the 2007 tornado event and some business closings. In 2013, Georgia Power implemented a step rate increase over 3 years. The following is a history of the franchise fee collection received:

2003	$616,366	4.6%
2004	$585,732	(5.0%)
2005	$606,222	3.5%
2006	$660,144	8.9%
2007	$725,378	9.9%
2008	$673,908	(7.6%)
2009	$713,676	1.1%
2010	$705,074	(1.2%)
2011	$769,512	9.1%
2012	$831,070	8.0%
2013	$753,423	(10.3%)
2014	$723,500	(3.97%)
2015	$775,720	7.21%
2016	$763,305	(1.6%)
2017	$769,422	0.8% recommended

100-00-0000-311711 FRANCHISE FEES-SUMTER EMC

Requested Amount: $39,000

This amount represents a percentage of revenues generated within the city limits of Americus by Sumter Electric Membership Corp. The tax is received by the City in March of each year. The budgeted amount is calculated with no growth factor applied. The following is a history of the revenue received and the annual rate of change:

2002	$22,881	5.6%
2003	$23,266	1.4%
2004	$25,325	8.8%
2005	$26,258	3.7%
2006	$28,134	7.1%
2007	$31,027	10.3%
2008	$33,100	6.7%
2009	$34,330	1.0%
2010	$36,774	7.1%
2011	$40,783	10.9%
2012	$42,891	5.2%
2013	$39,978	(7.2%)
2014	$39,095	(2.2%)
2015	$40,672	4.0%

2016	$45,600	12.1%	projected
2017	$39,000	(14.4%)	recommended

100-00-0000-311750 FRANCHISE FEES-MEDIACOM

Requested Amount: $181,210

This amount is 5% of the local service revenues generated in Americus. The City receives the payment of this tax quarterly. The budgeted amount is calculated using the actual ytd receipts with no growth factor applied. The following is a history of the actual collections and rate of change from year to year:

2002	$155,239	2.0%	
2003	$154,813	.3%	
2004	$167,937	8.5%	
2005	$170,143	1.3%	
2006	$184,938	8.7%	
2007	$182,714	(1.2%)	
2008	$241,544	32.2%**	
2009	$202,163	(16.3%)	
2010	$208,260	3.0%	
2011	$204,611	(1.8%)	
2012	$201,822	(1.3%)	
2013	$191,918	(4.9%)	
2014	$191,311	(0.3%)	
2015	$194,766	1.8%	
2016	$196,600	0.9%	projected
2017	$181,210	(7.82%)	requested
2017	$196,210	(0.2%)	recommended

*This number reflects an additional amount paid for revenues not reported in previous years.

**2008 includes an accrual of the January, 2009 receipt as requested by our auditors. Changing to the accrual basis only impacts 2008.

100-00-0000-311760 FRANCHISE FEES-AT&T

Requested Amount: $42,000

This amount represents 3% of the local service revenues which AT&T receives from subscribers within the city limits of Americus. The franchise fee is received quarterly by the City. The following is a history of the actual revenues received and the rate of change from year to year:

2003	$ 92,971	(5.4%)
2004	$ 83,470	(10.2%)
2005	$102,499	22.8%

2006	$109,382	6.7%	
2007	$ 99,672	(8.9%)	
2008	$100,639	1.0%	
2009	$112,065	11.4%	*
2010	$ 79,821	(28.8%)	
2011	$ 73,080	(8.4%)	
2012	$ 66,029	(10.6%)	
2013	$ 54,949	(16.8%)	
2014	$ 45,012	(18.1%)	
2015	$ 38,041	(15.5%)	
2016	$ 42,750	12.4%	projected
2017	$ 42,000	(1.78%)	requested

*2009 includes an accrual of the February, 2010 receipt as requested by our auditors. Changing to the accrual basis only impacts 2009.

100-00-0000-311770 MISC FRANCHISE FEES

Requested Amount: $2100

100-00-0000-313100 1% LOCAL OPTION SALES TAX

Requested Amount: $1,767,100

The local option sales tax is a tax of 1% on sales in Americus and Sumter County. The tax is remitted monthly by the 20th to the State Revenue Commissioner. The money is then disbursed back to the local governments based upon the distribution formula agreed upon by the City, County, and other towns within the county. The distribution factor is not expected to change as a result of the renegotiation process until after the 2010 census. The actual receipts for 2009 reflect a significant downturn due to prevailing economic conditions. No growth factor is included. The following is a history of the sales tax collected:

2003	$1,543,490	(2.0%)
2004	$1,775,277	15.0%
2005	$1,738,851	(2.0%)
2006	$1,866,758	7.4%
2007	$1,990,834	6.6%
2008	$1,969,761	(1.0%)
2009	$1,663,825	(15.5%)
2010	$1,887,447	13.4%
2011	$1,923,799	1.9%
2012	$1,942,043	0.9%
2013	$1,739,073	(10.4%)
2014	$1,694,752	(2.5%)
2015	$1,594,865	(5.9%)
2016	$1,642,899	3.0%

2017	$1,767,100	7.5%	requested
2017	$1,997,100	21.56%	recommended

This is based on the current distribution of LOST. It should be noted that HB386 passed in 2013 has reduced this line item. The requested amount is the 2016 ytd amount annualized.

100-00-0000-314200 WHISKEY TAXES

Requested Amount: $53,700

The whiskey tax is collected from all retail dealers by the wholesale dealer and is paid to the City by the wholesale dealer on or before the 20th of each month. The tax is $.22 per liter sold for resale in Americus for distilled spirits.

100-00-0000-314201 BEER TAXES

Requested Amount: $290,500

The malt beverage/beer tax is collected by the wholesaler from the retailer. It is based on $.05 per 12-ounce container and $6.00 on each container of tap or draft beer. The report is filed and the tax paid monthly by the wholesaler by the 20th of each month.

100-00-0000-314202 WINE TAXES

Requested Amount: $19,500

The wine tax is collected from all retailers by the wholesale dealer. The wholesaler remits the report and the tax each month by the 20th. This tax is based on the number and size of the containers.

100-00-0000-314300 MIXED DRINK EXCISE TAX

Requested Amount: $18,10

The excise tax on the sale of distilled spirits by the drink is charged at a rate of 3% of the purchase price of the drink. This tax is remitted to the city each month on or before the 20th.

100-00-0000-316200 INSURANCE PREMIUMS TAX

Requested Amount: $937,840

This tax is a percentage of the gross direct premiums sold. The taxes on insurance premiums are collected by the State Insurance Commissioner and distributed on the basis of population formulas. A history of the collection information is as follows:

2003	$ 730,796	7.8%
2004	$ 791,983	8.4%
2005	$ 852,070	7.6%
2006	$ 891,478	4.6%
2007	$ 929,912	4.3%
2008	$ 952,187	1.0%

2009	$ 943,254	(.9%)
2010	$ 915,840	(2.9%)
2011	$ 799,295	(12.7%)*
2012	$ 848,984	6.2%
2013	$ 879,042	3.4%
2014	$ 921,476	4.8%
2015	$ 984,445	6.8%
2016	$1,066,345	8.3%
2017	$ 937,840	(12.1%) recommended

*2011 showed significant decrease due to the redistribution of premiums based on the 2010 census.

100-00-0000-318000 CBID SURTAX

Requested Amount: $8,000

This is the amount of surtax billed at 50% of the business and occupation license fee. This amount plus the amount of the CBID levy plus the operating expenses of the Main Street office equal the allocation to the DDA. This is budgeted in the Mayor and Council's department.

100-00-0000-319100 PENALTY-DEL TAXES

Requested Amount: $30,700

O.C.G.A. 45-2-44 provides that municipalities may charge a penalty of 10% on taxes after they are 90 days delinquent. The budgeted amount is a five year average of the actual amount collected.

100-00-0000-319101 INTEREST ON DEL TAXES

Requested Amount: $25,900

The budgeted amount is the estimated interest received on delinquent property taxes. The interest is charged at a rate of 1% per month.

100-00-0000-319500 FIFAS-DELINQUENT TAXES

Requested Amount: $6,500

The budgeted amount is the receipt from the property owner for recording and satisfying the fifa on delinquent property taxes filed at the courthouse. The fifa amount is $12.00 as set by OCGA-Rule 15-6-77 effective July 1, 2008. The budgeted amount represents approximately 540 fifas.

100-00-0000-321100 ALCOHOLIC BEV LICENSE
Requested Amount: $74,000
The budgeted amount is average of last 4 years plus the current year annualized. Fee increased effective January 1, 2015.

Recommended Amount: $99,000

100-00-0000-322100 BUILDING PERMITS
Requested Amount: $73,400
The requested budgeted amount is a five-year average of the actual amount collected less 1.5%.

Recommended Amount: $98,400

100-00-0000-322130 PLUMBERS PERMITS
Requested Amount: $7,700

100-00-0000-322140 ELECTRICIANS PERMITS
Requested Amount: $10,700
The budgeted amount is a five-year average of the actual amount collected.

100-00-0000-322160 MECHANICAL PERMITS
Requested Amount: $16,000
This is required or authorized by the Georgia State Heating and Air Conditioning Code. (Standard Mechanical Code). The rates for these permits increased in 2012. The budgeted amount is a five-year average of the actual amount collected.

100-00-0000-322190 SOIL CONSERVATION PERMIT
Requested Amount: $240
A soil erosion/conservation permit is $80 per acre. The requested budget is for 3 acres.

100-00-0000-322210 REZONING FEES
Requested Amount: $1,400
These fees accompany re-zoning requests and requests for variances.

100-00-0000-322230 SIGN PERMITS
Requested Amount: $2,800

100-00-0000-322900 SPECIAL ACTIVITY PERMITS

Requested Amount: $200

This is the revenue received for Special Activity Permits. The estimated revenue is 4 permits at $50 each.

100-00-0000-322990 CPR TRAINING REVENUES

Requested Amount: $0

This is the revenue incurred for the CPR training classes conducted by the Fire Department.

100-00-0000-326100 BUSINESS LICENSES

Requested Amount: $307,000

Business License and Occupational tax is payable on an annual basis and is based upon the gross receipts of the business for the prior year. This amount includes an increase in the Administrative Fee associated with Business License and Occupational tax from $25 to $50 effective January 1, 2015.

100-00-0000-333000 HOUSING AUTHORITY - PILOT

Requested Amount: $38,200

This amount represents revenue paid to the City based on the net rental income. This is paid in lieu of taxes. The amount received is shared with Sumter County on a pro rata basis. The following is a history of the city's portion of the PILOT received:

2003	$ 5,200	60.2%	
2004	$ 6,134	18.0%	
2005	$ 4,757	(22.4%)	
2006	$ 4,934	(18.9%)	
2007	$ 6,467	31.0%	
2008	$18,896	192.2%*	
2009	$17,823	(5.7%)	
2010	$19,493	9.4%	
2011	$18,272	(6.2%)	
2012	$19,122	4.6%	
2013	$25,018	30.8%	
2014	$36,944	47.6%	
2015	$38,226	3.4%	
2016	$20,500	(46.4%)	projected
2017	$38,200	86.3%	recommended

*Beginning in 2008, the revenue includes a PILOT on non-Hud rentals. This agreement was approved by the Housing Authority and the City in October 2007. A second agreement was approved in 2014 to become effective in 2015

100-00-0000-334100 LOCAL,STATE & FED GOVT REIMBSMNT

Requested Amount: $4,000

$ 0	State and Federal Reimb for replacement van (35)
$ 4,000	Sumter County proceeds for GIS system support (13)
$ 4,000	

100-00-0000-334110 OTHER GRANTS

Requested Amount: $2,500

$2,500 Vests/Body Armor (21) BPV grant

100-00-0000-334120 LMIG GRANT

Requested Amount: $127,092

LMIG monies are used to improve transportation systems. This is the fifth year that GDOT is sending the funds to the local governments.

100-00-0000-338000 W&S PILOT

Requested Amount: $206,400

This is the Payment in lieu of taxes from the W&S Fund to the General Fund. This amount is calculated by taking the total value of the Water and Sewer properties inside the city limits and multiplying times the current millage rate for 2016. (40,000,000 x 50% x .01032 = $206,400)

100-00-0000-341930 MAPS SOLD

Requested Amount: $1300

The budgeted amount is the current year annualized.

100-00-0000-341940 ADMIN SERVICES-CBID

Requested Amount: $530

This is a 3% collection/administration charge retained from the collections to cover the expenses of billing surtax on the property tax bill and on the business license bill. The budgeted amount is 3% of the CBID Levy.

100-00-0000-342120 ACCIDENT REPORTS

Requested Amount: $300

The Police and Fire Departments charge an average of $2.00 per copy. The budgeted amount is a five-year average of the actual amount collected.

100-00-0000-345510 TRANSPORTATION SERVICES

Requested Amount: $155,400

Actual 2015	Projected 2016	Recommended 2017	
$ 49,772	$101,644	$101,644	Federal Contract
$ 43,893	$ 53,812	$ 53,756	Fares
$ 93,665	$155,456	$155,400	

$197,569	$191,399	$155,030	Transportation Department expenses
-$ 49,772	-$101,644	-$101,644	Federal Contract
-$ 0	-$ 0	-$ 0	DOT funds-van
$147,797	$ 89,755	$ 53,386	General Revenues supplement*

The Federal Contract runs from July to June.

*The operating expenses for this department are $155,030. The funding will come from grant proceeds and fares, with the remainder coming from general government property taxes.

100-00-0000-349100 CEMETERY LOT SALES

Requested Amount: $24,800

The City currently charges the following per cemetery lot:

Resident	Non-resident	
$ 525	$ 3,300	Oak Grove
$ 475	$ 3,300	Eastview

100-00-0000-349300 RETURNED CHECK FEES

Requested Amount: $6,600

This is the fee for returned checks due to insufficient funds or other reasons. The requested amount is based on $40 per returned check and an estimated 165 returns. The budgeted amount is the current year annualized.

100-00-0000-349900 GIS SERVICES

Requested Amount: $5,300

This is the amount billed to Sumter County and other agencies for GIS services.

100-00-0000-351130 POLICE COURT

Requested Amount: $298,400

This number includes cash received for fines and forfeitures as well as the amount of installment fines recorded through the Municipal Court.

Recommended Amount: $323,400

The following is a history of the receipts:

2003	$532,500	39.1%	
2004	$535,957	0.0%	
2005	$389,036	(27.4%)	
2006	$433,786	11.5%	
2007	$352,813	(18.7%)	
2008	$293,167	(16.9%)	
2009	$378,171	29.0%	
2010	$372,438	(1.5%)	
2011	$346,835	(6.9%)	
2012	$475,014	37.0%	
2013	$458,166	(26.3%)	
2014	$312,128	(31.9%)	
2015	$249,285	(20.2%)	
2016	$325,000	30.3%	projected
2017	$298,400	(8.91%)	requested
2017	$323,400	(0.5%)	recommended

There has been a decline in this revenue over the past two years.

100-00-0000-351203 TECHNOLOGY ADD ON FEE

Requested Amount: $14,900

This amount will add $10.00 to certain traffic citations and is to be used for technology expense related to the police department and the court.

Recommended Amount: $29,800

100-00-0000-352200 FORFEITED PROPERTY MONEYS

Requested Amount: $0

This line item is difficult to predict. The following is a history of the asset forfeiture moneys received:

2003	$ 681
2004	$ 5,606
2005	$ 663
2006	$ 8,256
2007	$ 1,538
2008	$14,399
2009	$ 6,718
2010	$ 1,511
2011	$ 5,678
2012	$21,488
2013	$ 0
2014	$ 0
2015	$ 7,608
2016	$12,500 projected
2017	$ 0 requested

100-00-0000-361000 OTHER INTEREST EARNED

Requested Amount: $51,200

This is interest earned by the City's capital lease pool and on all general fund bank accounts. The amount of lease pool interest for the year is not available until after year end making it difficult to budget. The interest for the last 3 years has ranged from $46,000 to $50,000 depending on return on investments and borrowing/repayment activity.

100-00-0000-371000 DONATIONS

Requested Amount: $0

We do not anticipate any donations for the budget year.

100-00-0000-381001 TROLLEY FEES

Requested Amount: $0

This item was moved to DDA along with the expenses associated with trolley serves.

100-00-0000-381003 REES PARK EDC RENTALS

Recommended Amount: $10,000

100-00-0000-389000 OTHER MISC INCOME

Requested Amount: $28,300

This is an estimated amount for revenue received that does not fall in any other revenue category. The requested amount is the average over 4-5 years.

100-00-0000-389001 INSURANCE PROCEEDS

Requested Amount: $0

This account is generally for insurance proceeds as a result of accidents or damage to city vehicles and other property. This is difficult to estimate.

100-00-0000-389003 CARRYOVER OF FUND BALANCE

Requested Amount: $100,000

$100,000 Software Upgrade (12) 2016 carryover

100-00-0000-391000 TRANSF FROM HOTEL/MOTEL FND

Requested Amount: $315,000

The Hotel/Motel tax is charged on occupied rooms of hotels, motels, and Bed & Breakfast establishments within the city limits of Americus. The rate is 7% of the room charge. Two percent must be expended for tourism purposes and two percent must be expended for the operating expenses of the Rylander Theater. The budgeted amount is a five-year average of the actual amount collected.

The tourism dollars are projected to be spent in the following manner:

$177,619	Tourism Fund
$100,000	Rylander Theater Operating expenses
$ 0	DDA Marketing
$ 0	Transportation for Train
$ 37,381	General Fund
$315,000	

Recommended Amount: $325,000

100-00-0000-391101 TRANSFER FROM W&S FUND

Requested Amount: $1,071,000

Recommended Amount: $1,071,000

100-00-0000-391102 TRANSFER FROM GAS FUND

Requested Amount: $289,000

Recommended Amount: $374,400

100-00-0000-391103 TRANSFER FROM SOLID WASTE
Requested Amount: $250,000

100-00-0000-391108 TRANSFER FROM STORM WATER
Requested Amount: $205,000

Recommended Amount: $205,000

100-00-0000-391109 TRANSFER FROM SPLOST (GO BOND)

Recommended Amount: $50,000

100-00-0000-391200 TRANSFER FROM TSPLOST
Requested Amount: $12,709
This is the 10% local match for LMIG projects.

Recommended Amount: $20,709

LMIG 10% local Match $12,709
Street Repair/Maint $ 8,000
$20,709

100-00-0000-393500 CAPITAL LEASE PROCEEDS
Requested:
$600,000 Engine Replacement (20)
$213,000 Vehicle Replacement (21)
$ 25,000 Service Truck Replacement (30)
$ 20,000 Service Truck Replacement (32)
$ 25,000 Pickup Truck Replacement (36)

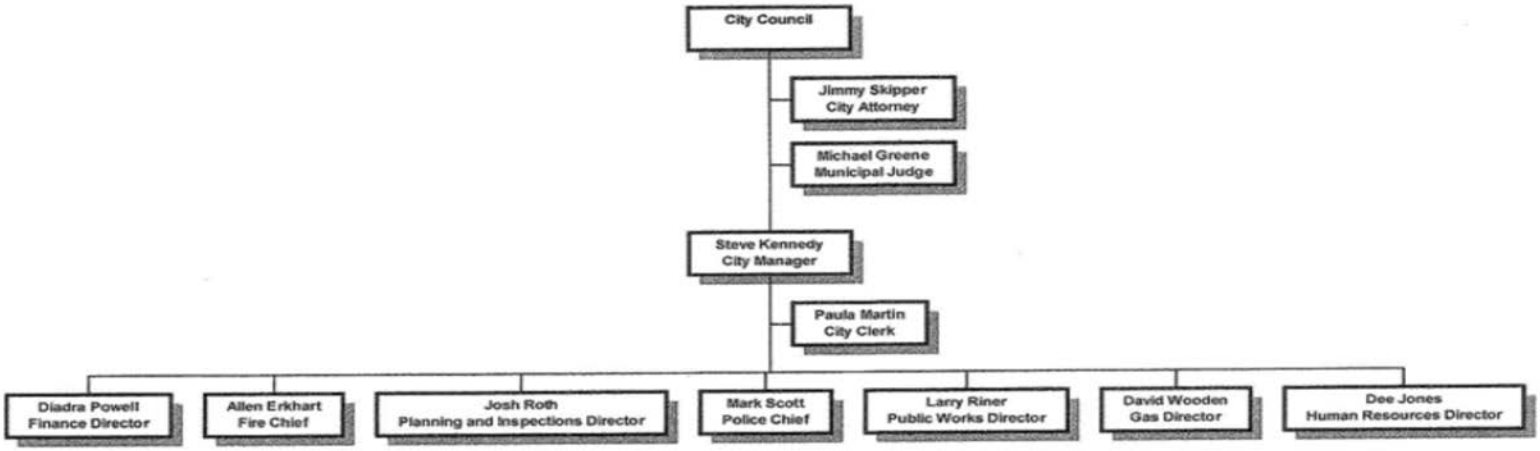
$883,000

These revenues offset the expenditures within the departments identified above.

Recommended: $670,000
The recommended amount delays the purchase of police cars until late 2017.

100 GENERAL FUND

City of Americus
Budgeted 2017





MAYOR AND COUNCIL

MISSION STATEMENT/GENERAL OBJECTIVES

Americus is an innovative, clean, and safe City where our citizens enjoy a good quality of life. We are committed to creating an outstanding level of opportunities for our diverse population. We provide quality governmental services, cultivate economic development, and promote quality jobs and successful businesses.

GOALS & OBJECTIVES – 2017

The goals for the Mayor and Council are published separately in the Five Year Strategic Plan.

CITY OF AMERICUS
2017 OPERATING BUDGET

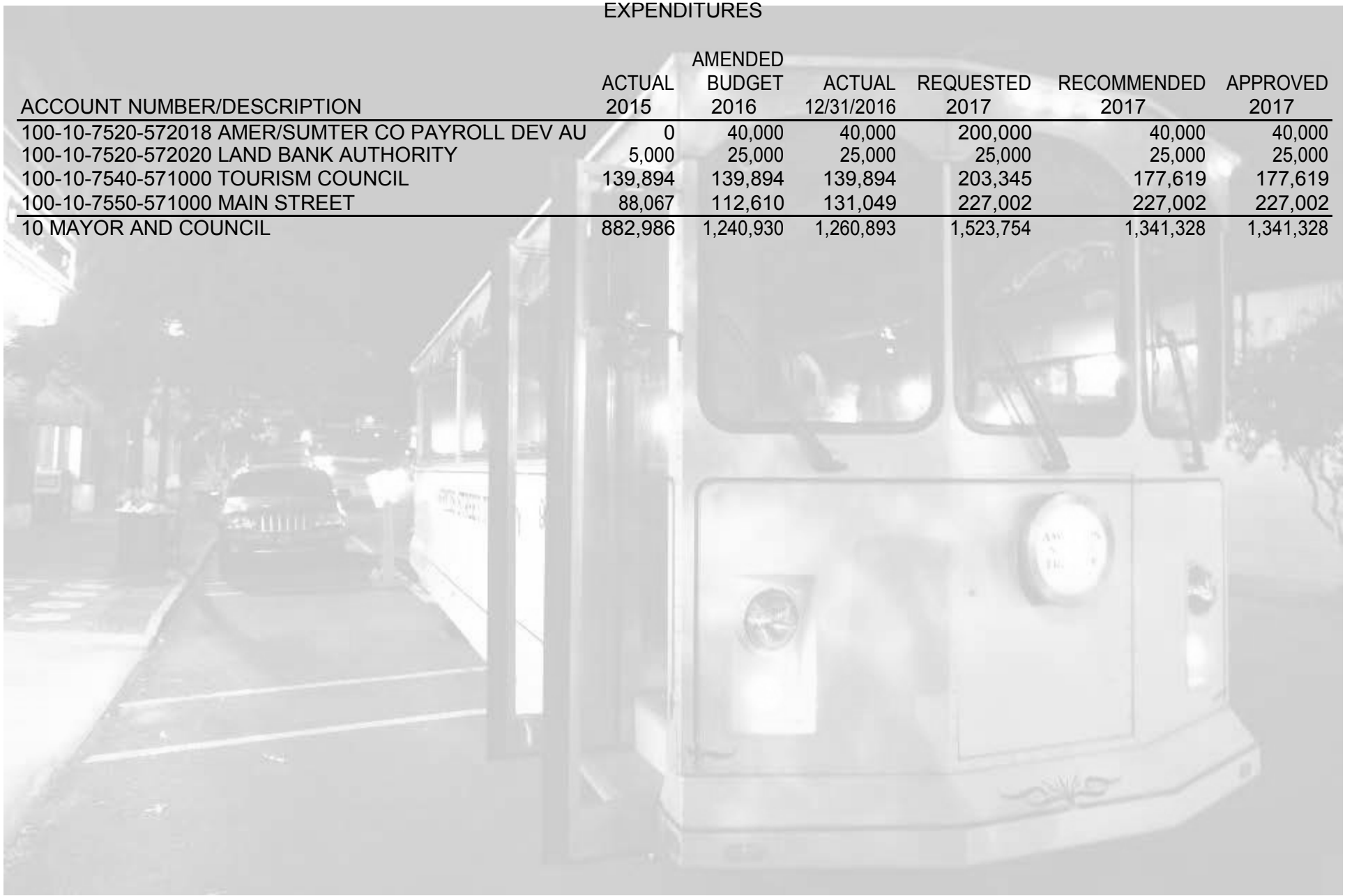
EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
10 MAYOR AND COUNCIL						
100-10-1110-511000 REGULAR PAY	58,480	58,201	57,753	58,201	58,201	58,201
100-10-1110-512100 GROUP MEDICAL INSURANCE	19,504	19,507	19,509	20,700	20,700	20,700
100-10-1110-512110 GROUP DENTAL INSURANCE	1,421	1,421	1,449	1,421	1,421	1,421
100-10-1110-512200 SOCIAL SECURITY PAYMENTS	810	786	832	786	786	786
100-10-1110-512400 RETIREMENT SYSTEM	6,312	6,443	5,688	6,134	6,134	6,134
100-10-1110-512600 UNEMPLOYMENT EXPENSES	4,950	0	660	0	0	0
100-10-1110-512700 WORKERS' COMPENSATION	180	181	201	190	190	190
100-10-1110-521100 PURCHASED/CONTRACTED SERVIC	28,095	0	0	0	0	0
100-10-1110-522000 OTHER OUTSIDE SERVICES	1,981	4,200	2,593	2,000	2,000	2,000
100-10-1110-523100 INSURANCE EXPENSE	45,568	48,998	63,877	51,420	51,420	51,420
100-10-1110-523301 ADVERTISING EXPENSE	375	1,000	440	1,000	1,000	1,000
100-10-1110-523600 DUES & SUBSCRIPTIONS	22,513	22,655	22,721	22,555	22,555	22,555
100-10-1110-523700 TRAINING & MEETINGS	675	12,350	13,637	27,300	27,100	27,100
100-10-1110-531100 OFFICE/COMPUTER SUPPLIES	1,427	1,400	319	800	800	800
100-10-1110-542900 OTHER CAPITAL EXPENDITURE	0	14,500	0	0	14,500	14,500
100-10-1110-551000 ALLOCATION OF EXPENSES	-234,690	0	0	0	0	0
100-10-1110-551102 CONTINGENCIES	23,803	30,000	18,777	30,000	28,500	28,500
100-10-1110-573001 RYLANDER THEATER	230,400	190,000	190,000	195,000	195,000	195,000
100-10-1110-574000 BAD DEBT EXPENSE	46,128	90,000	95,516	0	0	0
100-10-1110-581300 PRINCIPAL PAYMENTS	103,728	106,984	107,008	110,500	110,500	110,500
100-10-1110-582200 INTEREST EXPENSE	68,339	65,100	22,702	64,200	64,200	64,200
100-10-1110-611003 TRANSFER TO INSURANCE FUND	0	0	105,000	0	0	0
100-10-1400-571000 ELECTION EXPENSE	0	0	0	12,000	12,000	12,000
100-10-1530-521200 CITY ATTORNEY RETAINER	8,740	7,200	7,200	7,200	7,200	7,200
100-10-1530-521201 OTHER LEGAL EXPENSES	22,037	15,000	11,567	15,000	13,500	13,500
100-10-3910-571000 SUMTER HUMANE SOCIETY	38,250	70,000	70,000	70,000	70,000	70,000
100-10-5400-571000 BOYS AND GIRLS CLUBS	3,500	10,000	10,000	30,000	15,000	15,000
100-10-5440-571000 ONE SUMTER	50,000	50,000	0	50,000	50,000	50,000
100-10-6153-571000 AMERICUS ARTS COUNCIL	2,500	2,500	2,500	2,000	2,000	2,000
100-10-6500-571000 LAKE BLACKSHEAR REG LIBR	80,001	80,000	80,000	90,000	80,000	80,000
100-10-7520-571000 AIRPORT AUTHORITY	15,000	15,000	15,000	0	17,000	17,000

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
100-10-7520-572018 AMER/SUMTER CO PAYROLL DEV AU	0	40,000	40,000	200,000	40,000	40,000
100-10-7520-572020 LAND BANK AUTHORITY	5,000	25,000	25,000	25,000	25,000	25,000
100-10-7540-571000 TOURISM COUNCIL	139,894	139,894	139,894	203,345	177,619	177,619
100-10-7550-571000 MAIN STREET	88,067	112,610	131,049	227,002	227,002	227,002
10 MAYOR AND COUNCIL	882,986	1,240,930	1,260,893	1,523,754	1,341,328	1,341,328



10 MAYOR AND COUNCIL

100-10-1110-511000 REGULAR PAY

Personnel Requirements:

Mayor	1
Mayor Pro Tem	1
Councilmembers	5
	7

The salaries will remain the same for elected officials for 2017. The Mayor's salary is $14,200, Mayor Pro Tem is $7,800 and the Council members salaries are $7,200 each.

100-10-1110-512100 GROUP MEDICAL INSURANCE

The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period. Currently, only three members of Mayor and Council participate in the health insurance program.

100-10-1110-512110 GROUP DENTAL INSURANCE

This amount represents $203 per employee. All members of Council participate in this.

100-10-1110-512200 SOCIAL SECURITY PAYMENTS

This amount is for the Medicaid portion only and is based on the total salary of the department.

100-10-1110-512400 RETIREMENT SYSTEM

This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

100-10-1110-512600 UNEMPLOYMENT EXPENSES

Requested Amount: 0

Americus is a direct reimbursable employer for unemployment tax classifications. The City is not required to file quarterly reports and pay unemployment tax. We pay only when payments are made directly to former employees. We currently do not have charges anticipated for 2017.

100-10-1110-512700 WORKERS' COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-10-1110-522000 OTHER OUTSIDE SERVICES

Requested Amount: $2,000

$1,500	Miyoshi Delegation Visit (1)
$ 0	Walk of Fame plaques and ceremony (2)
$ 500	Other gifts, retirement recognition, etc.
$2,000	

(1) The request is for the costs associated for meals, activities, gifts, and transportation.

(2) It was recommended to have the ceremony every other year. There was a Walk of Fame ceremony in 2016. The next Walk of Fame will be held in 2018.

100-10-1110-523100 INSURANCE EXPENSE

Requested Amount: $51,420

This is the General Fund allocation for property and liability insurance. The request includes a projected increase of approximately 10%. The projected rates will be effective May 1, 2017 resulting in an effective rate for 2017 of 6.67%.

100-10-1110-523301 ADVERTISING EXPENSE

Requested Amount: $1,000

The requested amount is the 2016 amount annualized.

100-10-1110-523600 DUES & SUBSCRIPTIONS

The budget request includes the following:

$ 5,400	Georgia Municipal Association
$16,545	River Valley Regional Commission*
$ 260	American Society of Composers (required music license)
$ 350	BMI License (required music license)
$22,555	

*The River Valley Regional Commission amount is required by state law and is based on 2008 population figures at $1.00 per capita.

100-10-1110-523700 TRAINING & MEETINGS

Requested

$10,500	Other Training (up to $1,500 per member) *
$16,800	GMA Annual Conference
$ 0	Newly Elected Official Training **
$27,300	

Education is vital to keep up with the changing pace of governments, what laws have been passed, mandates from agencies, etc. It is also good for Mayor and Council to network with other governments to gain insight on new ideas.

*This includes training other than GMA.

There will be an election held in 2017. However, the Newly Elected Official Training will not be required until 2018

Recommended Amount: $27,100

100-10-1110-531100 OFFICE/COMPUTER SUPPLIES

Amount Requested: $800

The amount requested to purchase business cards for Mayor and Council. We also purchase city letterhead from this line item.

100-10-1110-531230 ELECTRICITY

Requested Amount: $0

The contract between the City and the Windsor Hotel will expire in December 2015. Therefore, the City of Americus will no longer be responsible for the electricity for the lights.

100-10-1110-542900 OTHER CAPITAL EXPENDITURE

Requested: $14,500

Gen Fund	DDA**	
$ 2,500	$ 2,000	Christmas Decorations & Lighting*
$ 2,500	$25,000	Facade/Sign Grants*
$ 2,500	$ 0	Christmas Light Facade Bldg Grants*
$ 3,500	$ 0	Historic Building Plaques*
$ 3,500	$15,000	6 Benches,4 trash receptacles, & 6 smoking receptacles
$ 0	$ 3,000	New signage (parking, directions, wayfinding)
$ 0	$ 1,000	Design Assistance
$14,500	$46,000	

**The DDA recommended amount was reduced to $41,000.

100-10-1110-551102 CONTINGENCIES

Requested Amount: $30,000

This category is to capture the costs for unplanned expenditures or the deductible portion of claims against the City. This amount is same amount recommended in 2016.

Recommended Amount: $28,500

100-10-1110-573001 RYLANDER THEATER

Requested amount includes the following:

$100,000	Hotel/Motel tax money
$ 95,000	Gen Fund monies (reg. allocation)
$195,000	

The following is a recap of recent General Fund sources for the Theater.

2007	$116,000	9.2%	
2008	$119,400	2.7%	
2009	$125,100	5.0%	
2010	$105,718	(15.5%)	
2011	$ 95,146	(10.0%)	
2012	$ 95,146	0.0%	
2013	$ 95,146	0.0%	
2014	$ 95,000	(.15%)	
2015	$ 85,000	(15.8%)	
2016	$ 90,000	0%	approved
2017	$ 95,000	5.5 %	requested

100-10-1110-574000 BAD DEBT EXPENSE

Requested Amount: $100,000

This includes write downs of miscellaneous accounts receivable accounts, taxes over 7 years old, uncollectible returned checks, and installment fines written off by the judge or converted to community service.

100-10-1110-581300 PRINCIPAL PAYMENTS

Requested Amount: $110,500

This is the principal payment for the capital lease of equipment associated with the energy performance contract. This amount plus interest is to be offset by savings in energy bills.

100-10-1110-582200 INTEREST EXPENSE

Requested Amount: $64,200

This is the interest expense related to our capital lease pool with GMA, and energy contract capital lease. The lease pool portion of the request amount is based on the 2015 actual amount.

100-10-1400-571000 ELECTION EXPENSE

Requested Amount: $12,000

We will have an election in 2017 for (4) seats.

100-10-1530-521200 CITY ATTORNEY RETAINER

Requested Amount: $7,200

The monthly retainer paid to Gatewood, Skipper, & Rambo is $600.

100-10-1530-521201 OTHER LEGAL EXPENSES

Requested Amount: $15,000

This is difficult to estimate because we cannot anticipate all legal matters that may occur in a year. This was the approved amount for 2016.

Recommended Amount: $13,500

100-10-3910-571000 SUMTER HUMANE SOCIETY

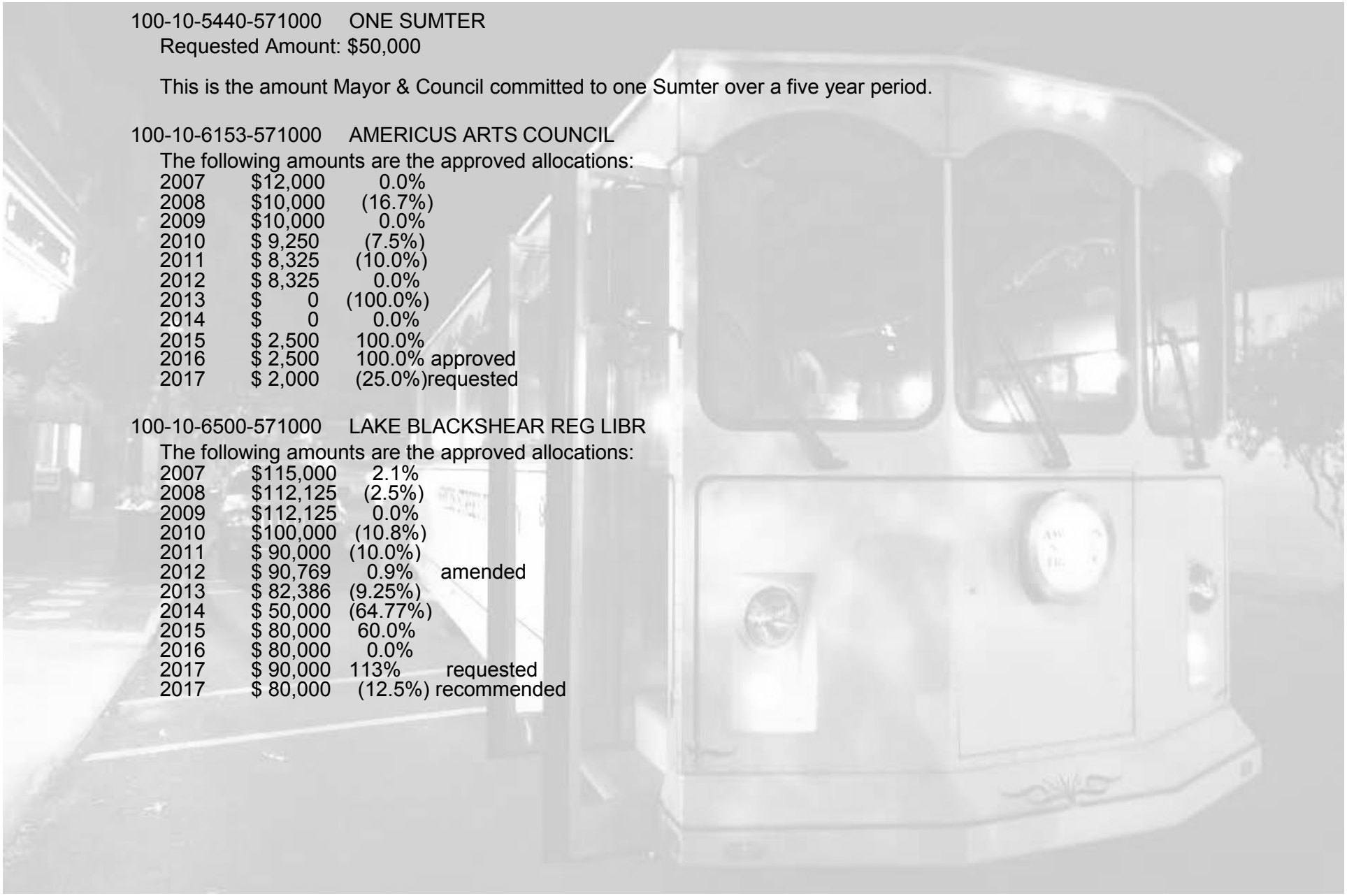
The following is a history of the approved allocations:

2007	$51,300	14.0%
2008	$50,000	(2.5%)
2009	$51,250	2.5%
2010	$42,500	(17.1%)
2011	$38,250	(10.0%)
2012	$38,250	0.0%
2013	$43,250	13.1%
2014	$38,250	(13.1%)
2015	$38,250	0%
2016	$70,000	83 % approved
2017	$70,000	0% requested

100-10-5400-571000 BOYS AND GIRLS CLUBS

The following is a history of the approved allocation amounts:

2007	$35,000	0.0%	
2008	$34,125	(2.5%)	
2009	$25,000	(26.7%)	
2010	$23,125	(7.5%)	
2011	$22,430	(3.0%)	
2012	$22,430	0.0%	
2013	$ 0	(100.0%)	
2014	$ 5,000	100.0%	
2015	$ 3,500	(30.0%)	
2016	$10,000	286%	
2017	$30,000	300%	requested
2017	$15,000	(50%)	recommended



100-10-5440-571000 ONE SUMTER

Requested Amount: $50,000

This is the amount Mayor & Council committed to one Sumter over a five year period.

100-10-6153-571000 AMERICUS ARTS COUNCIL

The following amounts are the approved allocations:

2007	$12,000	0.0%	
2008	$10,000	(16.7%)	
2009	$10,000	0.0%	
2010	$ 9,250	(7.5%)	
2011	$ 8,325	(10.0%)	
2012	$ 8,325	0.0%	
2013	$ 0	(100.0%)	
2014	$ 0	0.0%	
2015	$ 2,500	100.0%	
2016	$ 2,500	100.0%	approved
2017	$ 2,000	(25.0%)	requested

100-10-6500-571000 LAKE BLACKSHEAR REG LIBR

The following amounts are the approved allocations:

2007	$115,000	2.1%	
2008	$112,125	(2.5%)	
2009	$112,125	0.0%	
2010	$100,000	(10.8%)	
2011	$ 90,000	(10.0%)	
2012	$ 90,769	0.9%	amended
2013	$ 82,386	(9.25%)	
2014	$ 50,000	(64.77%)	
2015	$ 80,000	60.0%	
2016	$ 80,000	0.0%	
2017	$ 90,000	113%	requested
2017	$ 80,000	(12.5%)	recommended

100-10-7520-571000 AIRPORT AUTHORITY

The following amounts are the approved allocations:

2007	$42,000	84.8%
2008	$28,000	(33.3%)
2009	$28,000	0.0%
2010	$25,000	(10.7%)
2011	$22,500	(10.0%)
2012	$22,500	0.0%
2013	$20,250	(10.0%)
2014	$15,000	(26.0%)
2015	$15,000	0.0%
2016	$15,000	0.0% approved
2017	$17,000	113% requested

100-10-7520-572018 AMER/SUMTER CO PAYROLL DEV AUTH

The requested amount represents .123 mil of property tax inside the city limits of Americus. O.C.G.A. 48-5-350 allows a municipality to levy up to 3 mils of property tax for a development authority. The following amounts are the approved allocations:

2007	$62,500	
2008	$75,000	20.0%
2009	$77,825	3.8%
2010	$25,000	(67.5%)
2011	$30,000	20.0%
2012	$30,000	0.0%
2013	$ 0	(100.0%)
2014	$ 0	0.0%
2015	$ 0	0.0%
2016	$40,000	400.0%
2017	$200,000	500.0% requested
2017	$40,000	(500.0%) recommended

100-10-7520-572020 LAND BANK AUTHORITY

Requested Amount: $25,000

100-10-7540-571000 TOURISM COUNCIL

The following amounts are approved allocations. This is typically funded with hotel/motel tax dollars.

2007	$185,400	3.0%	
2008	$180,765	(2.5%)	
2009	$189,800	5.0%	
2010	$160,000	(15.7%)	
2011	$144,000	(10.0%)	
2012	$151,200	5.0%	
2013	$151,200	0%	
2014	$148,309	(2%)	
2015	$139,894	(6.1%)	
2016	$139,894	0%	approved
2017	$177,619	26.9%	recommended

Beginning in 2011, the accounting activities are recorded on the City's books. See Fund #205 for details.

100-10-7550-571000 MAIN STREET

Requested	
$ 16,783	CBID levy (estimate)
$ 7,760	CBID surtax
$202,459	General Fund
$227,002	

The following is a history of General Fund allocation excluding the CBID levy and surtax.

2003	$ 87,600	20.0%	
2004	$ 86,090	(1.7%)	
2005	$ 94,699	10.0%	
2006	$104,700	10.5%	
2007	$107,000	2.2%	
2008	$104,325	(2.5%)	
2009	$101,201	(3.0%)	
2010	$ 93,789	(7.9%)	
2011	$ 84,574	(10.9%)	
2012	$ 94,600	11.9%	
2013	$ 94,600	0.0%	
2014	$ 88,067	(7.46%)	
2015	$ 88,067	0.0%	
2016	$ 88,067	0.0%	approved
2017	$202,459	229.9%	requested

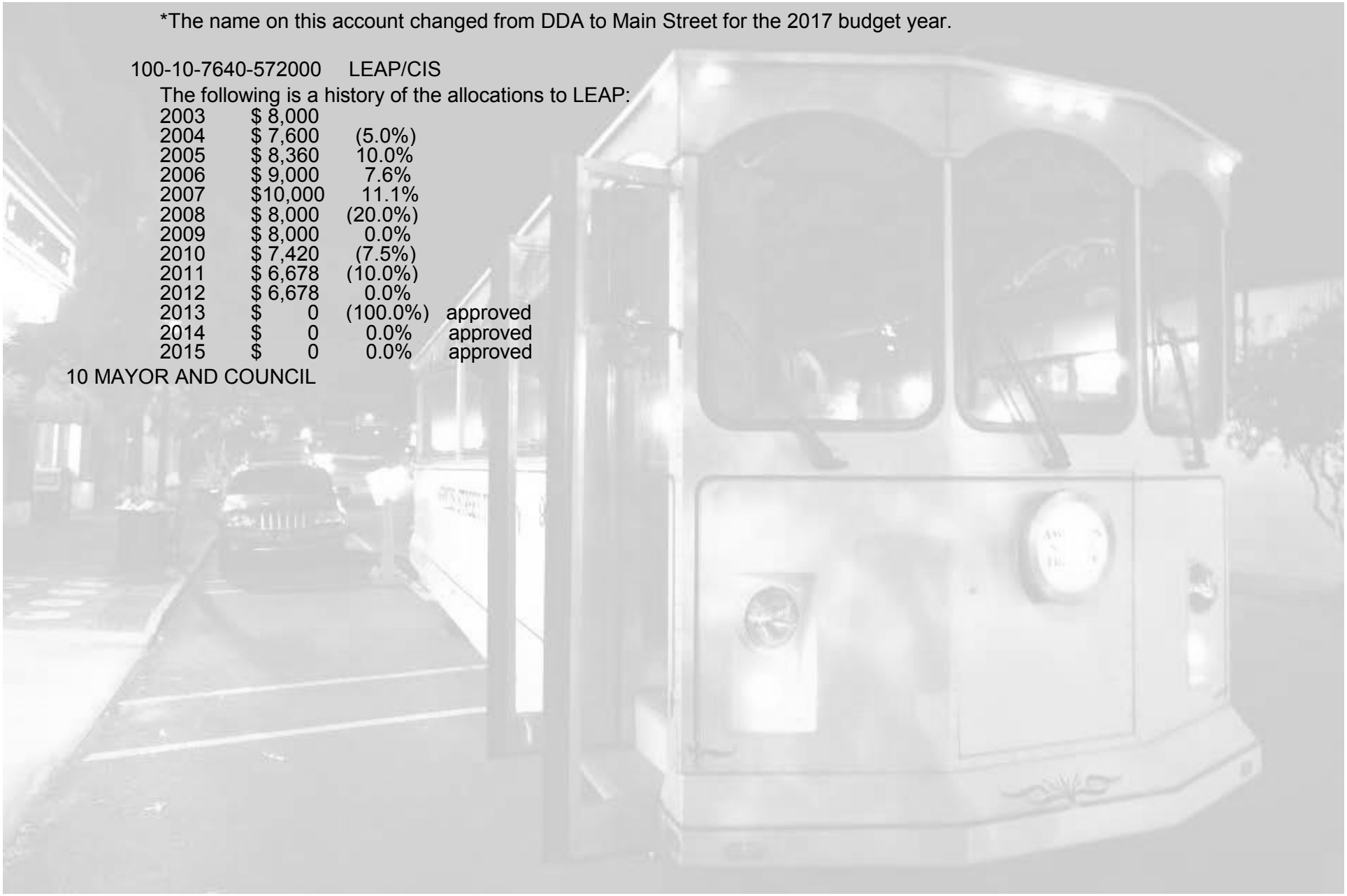
*The name on this account changed from DDA to Main Street for the 2017 budget year.

100-10-7640-572000 LEAP/CIS

The following is a history of the allocations to LEAP:

2003	$ 8,000		
2004	$ 7,600	(5.0%)	
2005	$ 8,360	10.0%	
2006	$ 9,000	7.6%	
2007	$10,000	11.1%	
2008	$ 8,000	(20.0%)	
2009	$ 8,000	0.0%	
2010	$ 7,420	(7.5%)	
2011	$ 6,678	(10.0%)	
2012	$ 6,678	0.0%	
2013	$ 0	(100.0%)	approved
2014	$ 0	0.0%	approved
2015	$ 0	0.0%	approved

10 MAYOR AND COUNCIL



CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
12 DATA CENTER						
100-12-1535-522000 OTHER OUTSIDE SERVICES	64,142	66,256	61,659	79,840	79,840	79,840
100-12-1535-522206 COMPUTER-REP AND MAINT	558	0	0	0	0	0
100-12-1535-542400 COMPUTER EQUIPMENT	54,729	111,500	14,136	142,375	127,120	127,120
100-12-1535-551101 DATA CENTER EXPENSE	3,842	6,262	3,764	7,462	7,208	7,208
100-12-1535-551102 ALLOCATION OF EXPENSES	-64,702	0	-61,660	0	0	0
12 DATA CENTER	58,569	184,018	17,899	229,677	214,168	214,168

12 DATA CENTER

100-12-1535-522000 OTHER OUTSIDE SERVICES

The request includes the following:

$62,400	NEOS Technologies (service and maintenance)
$ 3,565	Microsoft Office 365 Pro Plus *
$ 5,250	NEOS Technology (back up & e-mail)
$ 4,000	Security Risk Assessment
$ 4,500	Network Security via Open DNS
$ 125	Annual fee for domain name www.americusga.gov
$79,840	

* The $9.00 per month provides users access to the most recent version of Microsoft Word, Excel, PowerPoint, Outlook, OneNote, Publisher, Skype for Business and MS Access. It allows users to access their documents anywhere and it can be installed on up to 5 devices per user.

100-12-1535-522206 COMPUTER-REP AND MAINT

Requested Amount: $0

100-12-1535-542400 COMPUTER EQUIPMENT

Requested Amount: $142,375

$ 6,500	Replacement/Upgrades Computers/Software and repair and maintenance*
$ 25,875	Equipment upgrades due to aging of current equipment
$ 10,000	Performance Review software
$100,000	(2016 Carry Over Software upgrade)
$142,375	

* This is for replacement of computers and software as needed.

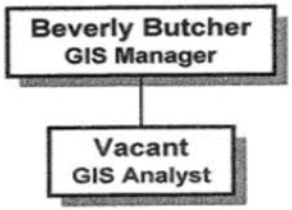
Recommended: $127,120

100-12-1535-551101 DATA CENTER EXPENSE

This represents the costs of computer services for projects within the department. The remaining costs are allocated to other departments. The total of these costs is included in the allocation line.

12 DATA CENTER

GIS Department
Budgeted 2017



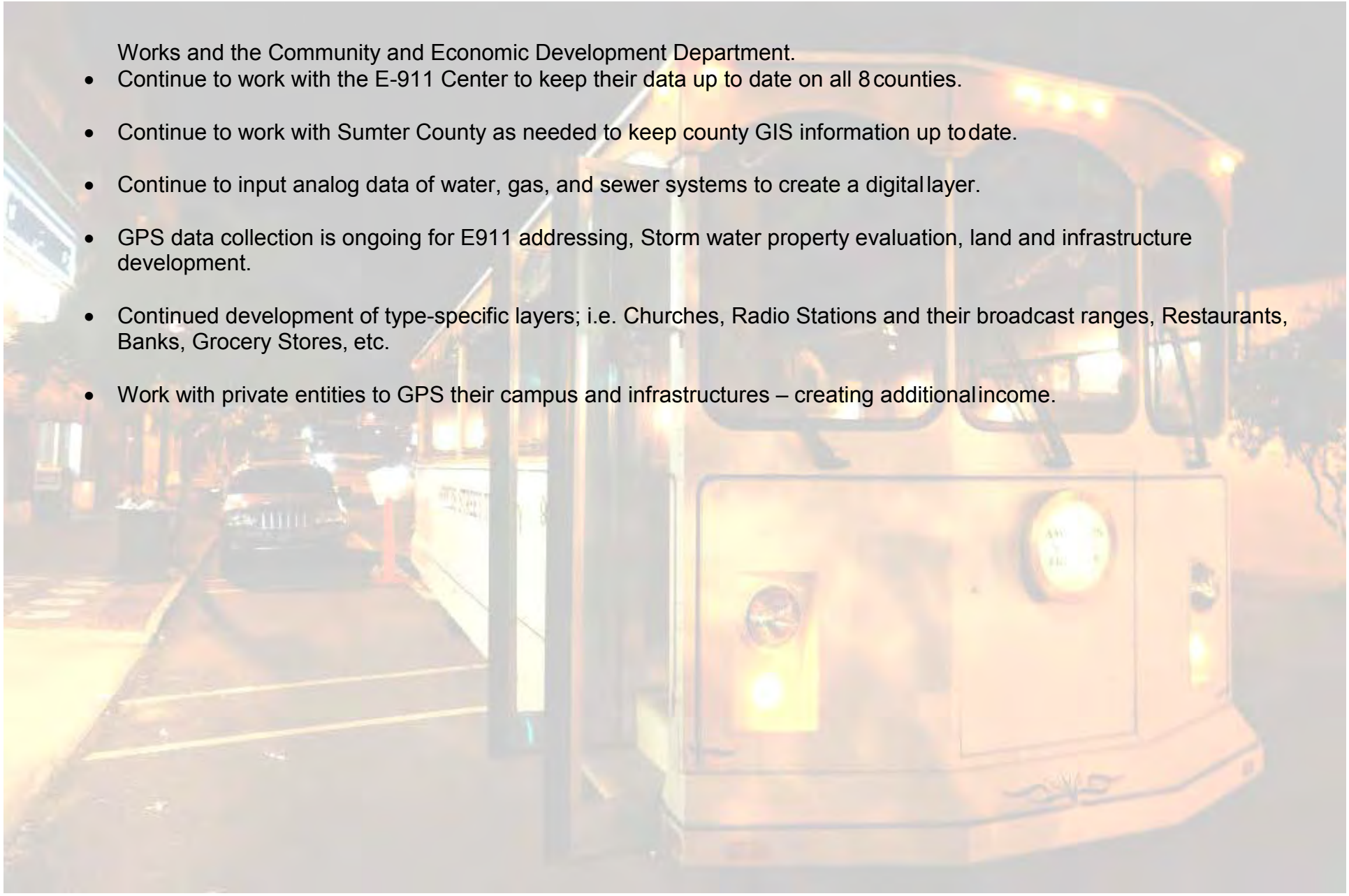
GIS

MISSION STATEMENT/GENERAL OBJECTIVES

1. Serve all of its customers with the respect and courtesy that they deserve.
2. Continue to develop and maintain GIS information and data for all city departments, agencies and the public.
3. Add more GIS capabilities to the GIS system and make it more available to help and support the everyday decisions that affect the residents of the city.

GOALS – 2017

- Develop a GIS Online Community Maps through ESRI ArcGIS Online that will let public and mapping industries view and use our GIS maps. This will let us get current and correct GIS maps and data out to the community.
- Continue to develop the tax parcel fabric layer that will tie into all other GIS information.
- Continue working on building footprints, information, and location on tax parcels.
- Continue on with the next level in GIS. Which means going to a GIS Server to host GIS maps, data, apps, services for our City and County departments. To do this, we need to convert our current GIS data and layers to a Geodatabase. This is very time consuming and could take several years to complete the project.
- Continue to update GIS Facebook page to post new maps or changes to GIS maps.
- Continue to work with Storm Water Project with CAO, Finance Dept. and Public Works.
- Continue to update and maintain all GIS layers and the GIS website.
- Continue to develop the layer that contains all the utility easements inside the city limits. This layer will benefit Public



Works and the Community and Economic Development Department.

- Continue to work with the E-911 Center to keep their data up to date on all 8 counties.
- Continue to work with Sumter County as needed to keep county GIS information up to date.
- Continue to input analog data of water, gas, and sewer systems to create a digital layer.
- GPS data collection is ongoing for E911 addressing, Storm water property evaluation, land and infrastructure development.
- Continued development of type-specific layers; i.e. Churches, Radio Stations and their broadcast ranges, Restaurants, Banks, Grocery Stores, etc.
- Work with private entities to GPS their campus and infrastructures – creating additional income.

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
13 GIS						
100-13-1535-511000 REGULAR PAY	81,983	80,852	78,566	80,852	80,852	80,852
100-13-1535-511300 OVERTIME PAY	0	0	19	0	0	0
100-13-1535-512100 GROUP MEDICAL INSURANCE	7,925	6,502	6,493	6,900	6,900	6,900
100-13-1535-512101 OPT OUT INSURANCE PLAN	1,846	3,000	2,539	3,000	3,000	3,000
100-13-1535-512110 GROUP DENTAL INSURANCE	203	406	207	406	406	406
100-13-1535-512200 SOCIAL SECURITY PAYMENT	6,551	6,185	6,148	6,185	6,185	6,185
100-13-1535-512400 RETIREMENT SYSTEM	9,132	8,950	7,896	8,522	8,522	8,522
100-13-1535-512700 WORKER'S COMPENSATION	1,842	1,014	1,117	1,517	1,517	1,517
100-13-1535-522000 OTHER OUTSIDE SERVICES	7,339	8,000	3,624	10,000	10,000	10,000
100-13-1535-522201 OFFICE EQUIP-REP & MAINT	1,385	12,167	11,557	5,000	2,505	2,505
100-13-1535-522202 AUTO & TRUCK-REP & MAINT	290	600	581	800	800	800
100-13-1535-522206 COMPUTER-REP AND MAINT	13,526	15,415	13,620	15,415	15,215	15,215
100-13-1535-523200 TELEPHONE	1,984	1,790	1,756	1,790	1,790	1,790
100-13-1535-523600 DUES & SUBSCRIPTIONS	80	300	40	300	300	300
100-13-1535-523700 TRAINING & MEETINGS	7,068	6,300	5,988	7,000	7,000	7,000
100-13-1535-523900 UNIFORMS	0	300	0	300	300	300
100-13-1535-531100 OFFICE/COMPUTER SUPPLIES	4,277	4,500	3,889	3,000	2,823	2,823
100-13-1535-531210 WATER SEWER AND GARBAGE	708	990	0	990	0	0
100-13-1535-531225 STORM WATER	227	250	0	250	0	0
100-13-1535-531230 ELECTRICITY	3,131	3,600	3,751	3,600	0	0
100-13-1535-531270 GASOLINE ALLOCATED	263	800	317	800	800	800
100-13-1535-542101 OFFICE EQUIPMENT	0	0	0	0	2,495	2,495
100-13-1535-542400 COMPUTER EQUIPMENT	0	0	0	4,200	4,200	4,200
100-13-1535-551000 ALLOCATION OF EXPENSES	-115,168	0	0	0	0	0
100-13-1535-551101 DATA CENTER EXPENSE	1,632	2,505	1,576	2,985	2,985	2,985
100-13-1535-581200 CAPITAL LEASE PAYMENT	0	0	0	0	0	0
13 GIS	36,223	164,426	149,683	163,812	158,595	158,595

13 GIS

100-13-1535-511000 REGULAR PAY

Personnel Requirements:

	Current
GIS Coordinator	1
GIS/GPS Analyst (full-time)	1
	2

100-13-1535-512100 GROUP MEDICAL INSURANCE

The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

100-13-1535-512101 OPT OUT INSURANCE PLAN

This amount represents $3,000 per employee for expected Opt Out participation.

100-13-1535-512110 GROUP DENTAL INSURANCE

This amount represents $203 per employee.

100-13-1535-512200 SOCIAL SECURITY PAYMENT

This amount is 7.65% of the total salary of the department.

100-13-1535-512400 RETIREMENT SYSTEM

This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

100-13-1535-512700 WORKER'S COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-13-1535-522000 OTHER OUTSIDE SERVICES

Requested Amount: $10,000

Part of this amount goes to contract GPS work. Support is a critical aspect to ensuring the success of any project from start to finish and beyond. This will leverage support and maintenance for the City of Americus & Sumter County Departments. The following items requiring support includes: Geodatabase Support, Geodatabase Management, ESRI software upgrades (ex. 10.2.2 - 10.3+), ArcGIS Online Administration & Support, General GIS Support & Services. This is for services needed from

outside sources such as GPS Work, GIS Analyst, Developers or Professionals to help with coding, website, software or GIS issues that we cannot handle in house due to lack of training or lack of personnel. We also want to create a HAS Model which is Hub hosting for the GeoDatabase via internet delivery to the City of Americus & Sumter County department as a Spoke with updates pushed back as changes are synchronized with the Hub. An intrinsic replica at the Spoke allows GeoDatabase access in the event internet access is not immediately available synchronizing changes to the Hub when access is reestablished. This includes Initial training on proper operation of the HAS Model to the specified editor. We will also use this to continue to build our Utilities Network for Water, Sewer and Storm Water.

100-13-1535-522201 OFFICE EQUIP-REP & MAINT

Requested Amount: $ 5,000

This amount is for miscellaneous repairs to computers, equipment, printers, plotters, GPS equipment, radios, etc. This also includes the yearly maintenance cost for our new Cannon plotter that was $1385.00 in 2016.

We would also like to purchase a Trimble R1 GNSS Pocket Sized Receiver that works with iOS, Android or Window® mobile handhelds, smart phones and tablets using Bluetooth® connectivity. When paired with a smart device, the receiver adds professional-grade Global Navigation Satellite System (GNSS) geo-location capabilities to transform consumer devices into high-accuracy mobile data collection systems. With this device we will be able to let other staff use it in the field with tablets and other smart devices to locate data and enter records. Example: Fire Dept when doing yearly fire hydrant inspections, Public Works and Natural Gas when they install or locate utilities. Price for this device is $2,495.

Recommended Amount: $2,505

100-13-1535-522202 AUTO & TRUCK-REP & MAINT

Requested Amount: $800

The amount requested is for vehicle maintenance.

100-13-1535-522206 COMPUTER-REP AND MAINT

Requested Amount : $15,415

This is the anticipated amount for incidental repairs and upgrades and annual software maintenance contracts. Annual cost for Americus/Sumter County GIS Server/Webpage application hosting and management services with KCS. Additional GIS consulting/programming that may occur. Sumter County will share in some of the cost.

$ 8,000 Annual Website maintenance KCS*, #
$ 5,450 ESRI contract for Software Maintenance Contract in 2015#
$ 765 Trimble Positions Software Maintenance Contract 2015
$ 1,200 miscellaneous upgrades

*Sumter County reimburses half of the KCS annual maintenance. This is budgeted in account number 100-00-0000-334100 Local, State, & Federal Reimbursement.

These are required Maintenance agreements to keep our software current that entitles us to exclusive benefits, support, discounts on training and software updates. If we discontinue our coverage, we will become ineligible for these services and will have to purchase our software at full price.

Recommended Amount: $15,215

100-13-1535-523200 TELEPHONE
Requested Amount: $1,790
This is the estimated amount to cover telephone services for the GIS Department. Amount based on cost from 2016.

100-13-1535-523600 DUES & SUBSCRIPTIONS
Requested Amount: $300
This amount is for the subscription fee to Georgia URISA and SERUG, books, magazines, etc.

100-13-1535-523700 TRAINING & MEETINGS
Requested Amount: $7,000
This amount will cover training and travel expenses for the GIS Coordinator and/or the GPS/GIS Analyst that are needed to maintain the high level of efficiency and accuracy that is required for field operations and database work. These conferences and training meetings are very beneficial to the department in the form of education and networking within the state and the GIS industry. The amount also covers any GIS sponsored meetings or luncheons.

100-13-1535-523900 UNIFORMS
Requested Amount: $300
The amount is for City of Americus shirts and rain gear for department employees. We would like to have GIS City shirts to wear when we are working on projects outside the City, so people will know who we represent.

100-13-1535-531100 OFFICE/COMPUTER SUPPLIES
Requested Amount: $3,000
This amount is needed for printer supplies (ink cartridges, printer toners, printer paper, etc.) as well as any other supplies that are needed. Will also cover various equipment if needed throughout the year.

100-13-1535-531210 WATER SEWER AND GARBAGE
Requested Amount: $990
This is to cover the department's utility services. Based on actual cost in 2016.

Recommended Amount: $0
Utility services are budgeted in the Planning and Inspections Department.

100-13-1535-531225 STORM WATER

Requested Amount $250

This is to cover the department's storm water fee. Based on actual cost in 2016.

Recommended Amount: $0

Utility services are budgeted in the Planning and Inspections Department.

100-13-1535-531230 ELECTRICITY

Requested Amount $3600

This is to cover electric services for the department. Based on actual cost in 2016.

Recommended Amount: $0

Utility services are budgeted in the Planning and Inspections Department.

100-13-1535-531270 GASOLINE ALLOCATED

Requested Amount: $800

This amount includes gasoline for one vehicle used for mapping and GPS purposes within the City limits as well as travel for County work and E-911 work to 8 other counties. This amount also includes out of town travel for training.

100-13-1535-542101 OFFICE EQUIPMENT

Recommended Amount: $2495

100-13-1535-542400 COMPUTER EQUIPMENT

Requested Amount - $4200

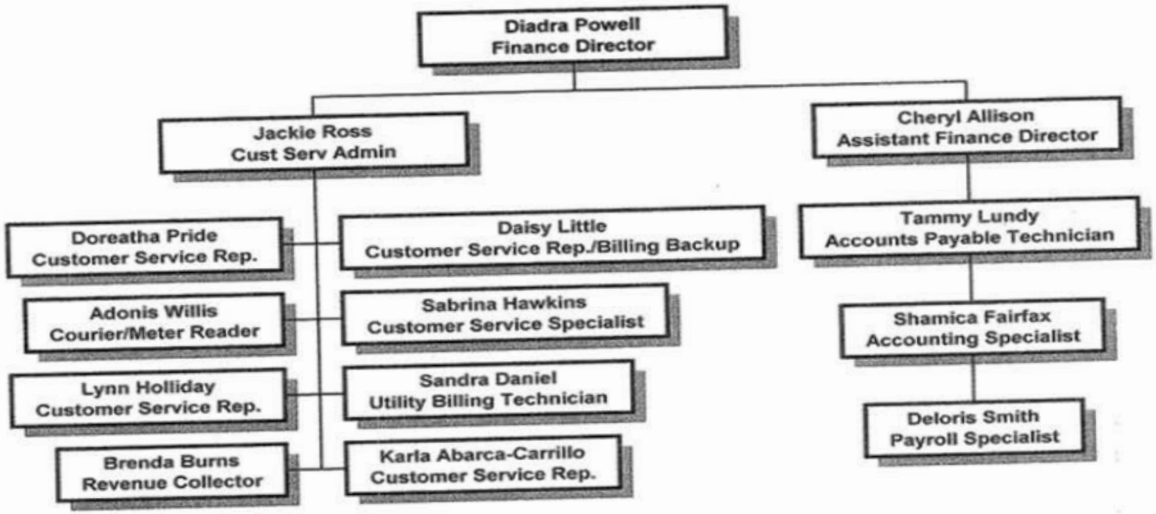
I will need to replace the main GIS computer this year (Beverly's Computer). This computer is replaced every two years due to changes in our software and our computer systems must stay as current as possible. Once this computer is replaced, it will be moved to the GIS Analyst. This GIS Analyst computer is over 4 years old and is running very slowly because of the load sizes of our files and system. We also need to purchase a new lap top for use at meetings, trainings, outside work, emergency calls, etc. Current lap top is over 8 years old.

100-13-1535-551101 DATA CENTER EXPENSE

This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

13 GIS

Finance Department
Budgeted 2017



FINANCE/UTILITY BILLING

MISSION STATEMENT/GENERAL OBJECTIVES

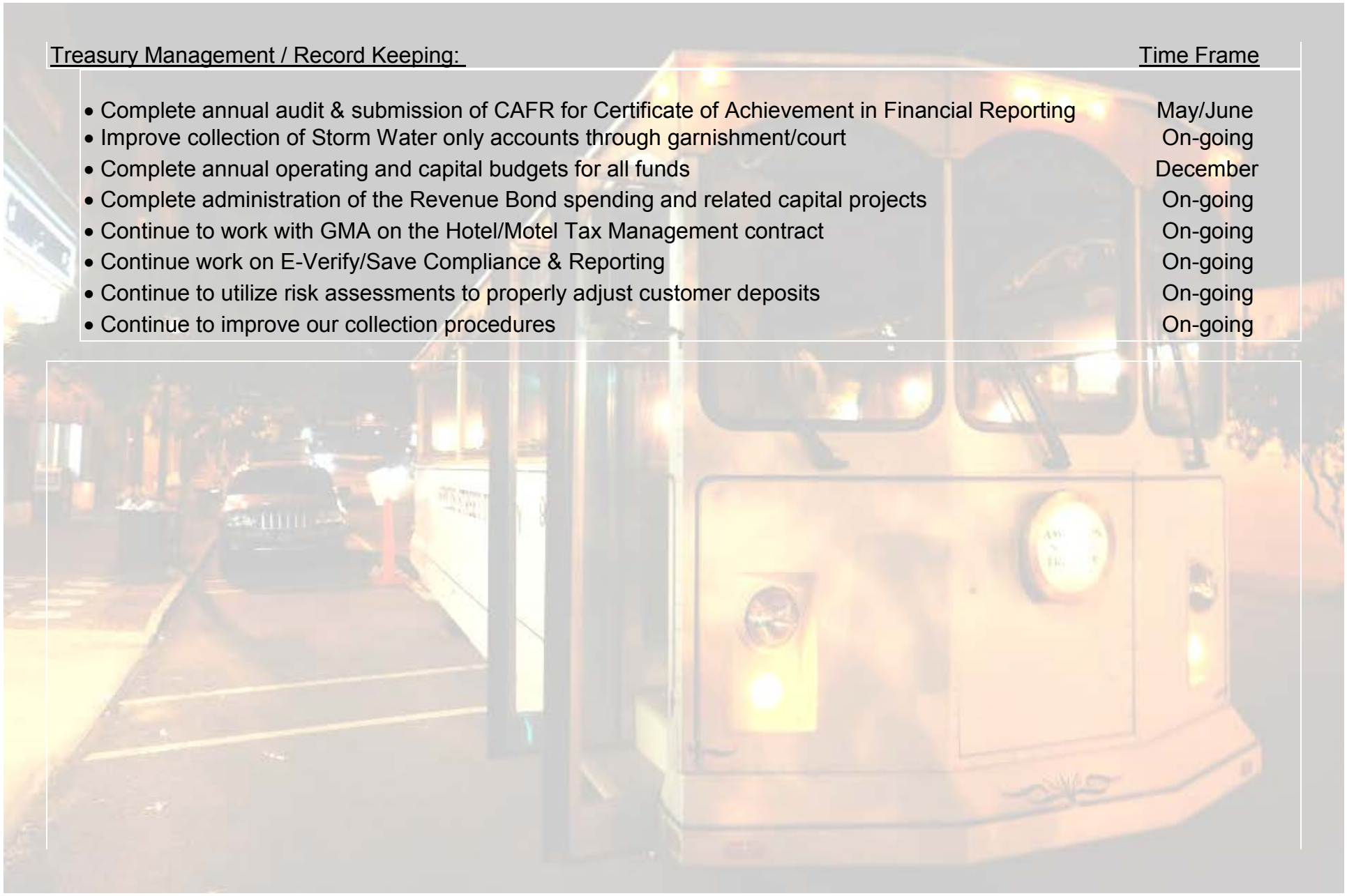
We envision the Finance Department to be a well-informed, well trained team providing quality customer service, citizen education, excellent treasury management, and quality record keeping for the purpose of maintaining the fiscal integrity and reputation of the City of Americus.

GOALS – 2017

Quality Customer Service:	Time Frame
• Continue to improve internal reporting and processes to increase employee productivity	On-going
• Cross train employees regarding customer service and utility billing duties	On-going
• Study other options for contacting delinquent utility customers	On-going
• Continue to improve the telephone system for improved customer service to include automated interactive voice response(IVR) system for payment arrangements, balances, and payments.	2017
• Update ordinances to include purchasing policies and e-signatures	On-going
• Upgrade bill printing, financial software, and billing software	2017
• Continue to improve the financial software and utility billing software for more user friendly options for our citizens and utility bill printing options to include payment kiosk	On-going

Educate/Involve Citizens:	Time Frame
• Educate Citizens through newspaper, radio, & television	As Needed
• Participation in Customer Service Week and other customer focused events	As Needed

Treasury Management / Record Keeping:	Time Frame
• Complete annual audit & submission of CAFR for Certificate of Achievement in Financial Reporting	May/June
• Improve collection of Storm Water only accounts through garnishment/court	On-going
• Complete annual operating and capital budgets for all funds	December
• Complete administration of the Revenue Bond spending and related capital projects	On-going
• Continue to work with GMA on the Hotel/Motel Tax Management contract	On-going
• Continue work on E-Verify/Save Compliance & Reporting	On-going
• Continue to utilize risk assessments to properly adjust customer deposits	On-going
• Continue to improve our collection procedures	On-going



CITY OF AMERICUS
2017 OPERATING BUDGET

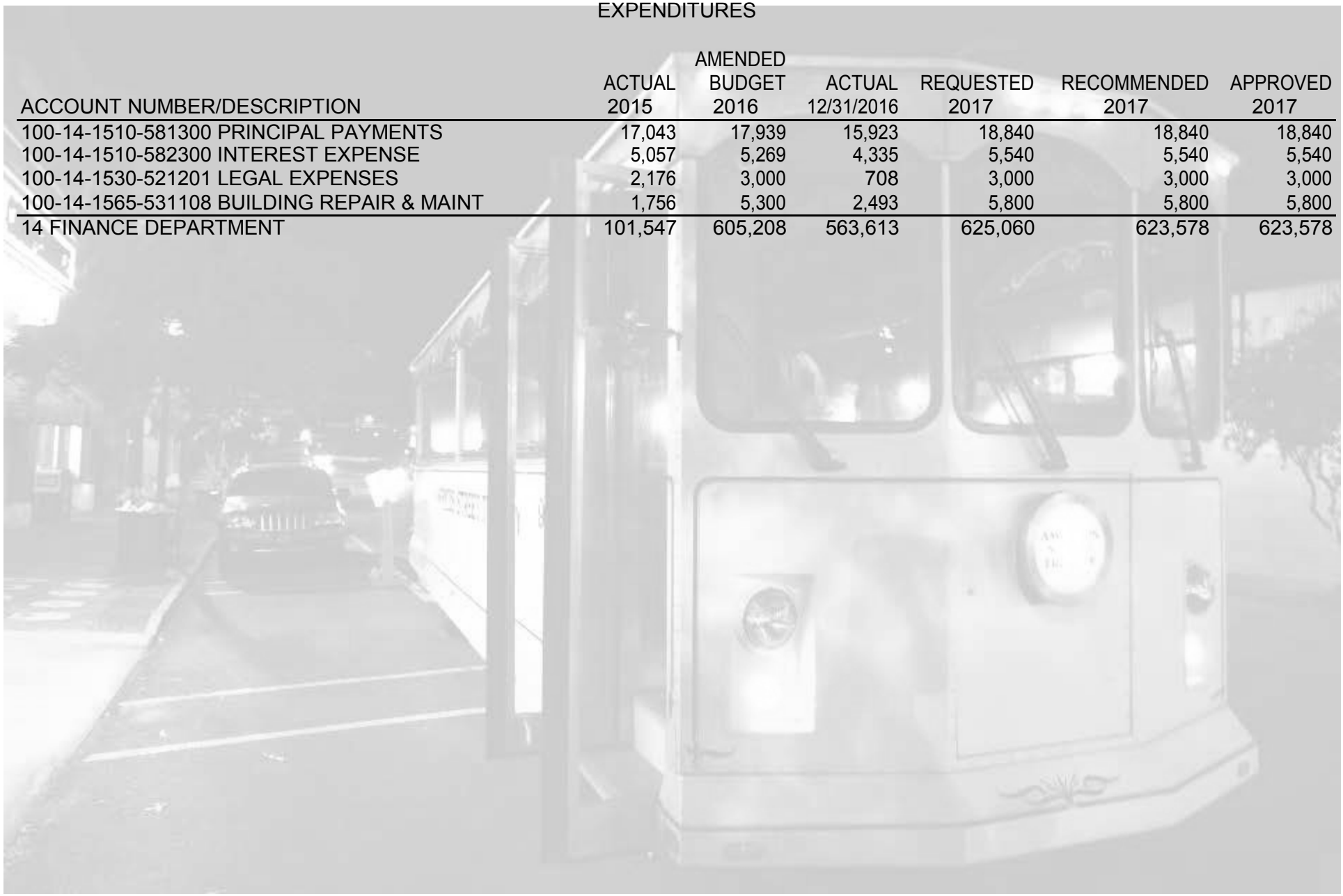
EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
14 FINANCE DEPARTMENT						
100-14-1510-511000 REGULAR PAY	275,002	275,048	248,752	276,684	276,684	276,684
100-14-1510-511300 OVERTIME PAY	5,252	8,000	3,351	8,000	8,000	8,000
100-14-1510-512100 GROUP MEDICAL INSURANCE	51,794	45,517	45,428	48,300	48,300	48,300
100-14-1510-512101 OPT OUT INSURANCE PLAN	3,116	3,000	3,000	3,000	3,000	3,000
100-14-1510-512110 GROUP DENTAL INSURANCE	1,573	1,624	1,484	1,624	1,624	1,624
100-14-1510-512200 SOCIAL SECURITY PAYMENTS	21,380	21,653	18,893	21,778	21,778	21,778
100-14-1510-512400 RETIREMENT SYSTEM	30,672	31,333	27,636	30,006	30,006	30,006
100-14-1510-512700 WORKERS COMPENSATION	874	874	963	918	918	918
100-14-1510-521203 AUDIT FEES	6,341	35,000	33,000	36,000	36,000	36,000
100-14-1510-521205 CLERK OF COURT	6,223	11,400	6,378	6,500	6,500	6,500
100-14-1510-522000 OTHER OUTSIDE SERVICES	39,210	39,800	42,934	42,000	42,000	42,000
100-14-1510-522201 OFFICE EQUIP-REP & MAINT	4,087	5,000	4,259	5,000	5,000	5,000
100-14-1510-522206 COMPUTER-REP & MAINT	15,099	15,400	15,935	18,300	18,300	18,300
100-14-1510-523100 INSURANCE EXPENSE	3,129	3,071	2,905	3,231	3,231	3,231
100-14-1510-523200 TELEPHONE	7,883	9,800	8,122	9,800	9,800	9,800
100-14-1510-523201 POSTAGE	4,022	4,500	13,897	12,000	11,000	11,000
100-14-1510-523301 ADVERTISING EXPENSE	1,711	5,000	978	5,000	4,518	4,518
100-14-1510-523550 TAG / TITLE EXPENSE	234	300	1,287	1,500	1,500	1,500
100-14-1510-523600 DUES & SUBSCRIPTIONS	525	530	440	630	630	630
100-14-1510-523700 TRAINING AND MEETINGS	2,582	7,000	6,341	11,000	11,000	11,000
100-14-1510-523909 SALE FEES	0	1,000	0	1,000	1,000	1,000
100-14-1510-531100 OFFICE/COMPUTER SUPPLIES	7,912	8,000	9,404	8,500	8,500	8,500
100-14-1510-531210 WATER, SEWAGE & GARBAGE	1,157	1,500	811	1,500	1,500	1,500
100-14-1510-531225 STORM WATER	582	540	493	540	540	540
100-14-1510-531230 ELECTRICITY	5,260	5,500	8,902	8,400	8,400	8,400
100-14-1510-531700 OTHER SUPPLIES	2,177	2,000	2,246	2,200	2,200	2,200
100-14-1510-542101 OFFICE EQUIPMENT	0	5,000	2,984	0	0	0
100-14-1510-551000 ALLOCATION OF EXPENSES	-482,586	0	0	0	0	0
100-14-1510-551001 ALLOCATION OF EXPENSES	34,471	0	0	0	0	0
100-14-1510-551101 DATA CENTER EXPENSE	6,772	5,010	6,482	5,969	5,969	5,969
100-14-1510-573000 BANK CHARGES	19,062	21,300	22,846	22,500	22,500	22,500

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
100-14-1510-581300 PRINCIPAL PAYMENTS	17,043	17,939	15,923	18,840	18,840	18,840
100-14-1510-582300 INTEREST EXPENSE	5,057	5,269	4,335	5,540	5,540	5,540
100-14-1530-521201 LEGAL EXPENSES	2,176	3,000	708	3,000	3,000	3,000
100-14-1565-531108 BUILDING REPAIR & MAINT	1,756	5,300	2,493	5,800	5,800	5,800
14 FINANCE DEPARTMENT	101,547	605,208	563,613	625,060	623,578	623,578



14 FINANCE DEPARTMENT

100-14-1510-511000 REGULAR PAY

Personnel Requirements:

	Current
Finance Director	1
Asst Finance Director	1
Customer Service Rep	2
Customer Service Specialist	1
Accounts Payable Technician	1
Accounting Specialist	1
Payroll Technician	1
	8

100-14-1510-511300 OVERTIME PAY

Requested Amount: $8,000

The requested budget includes normal overtime incurred during peak times such as tax, business license, and utility billing due dates.

100-14-1510-512100 GROUP MEDICAL INSURANCE

The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

100-14-1510-512101 OPT OUT INSURANCE PLAN

This amount represents $3,000 per employee for expected Opt Out participation.

100-14-1510-512110 GROUP DENTAL INSURANCE

This amount represents $203 per employee.

100-14-1510-512200 SOCIAL SECURITY PAYMENTS

This amount is 7.65% of the total salary of the department.

100-14-1510-512400 RETIREMENT SYSTEM

This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

100-14-1510-512700 WORKERS COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-14-1510-521203 AUDIT FEES

This is the allocation of the total audit fees to the Finance Department.
The total amount for 2017 includes the following:

$35,000	Audit
$ 1,000	Revenue Bond Disclosure or Misc research
$36,000	

100-14-1510-521205 CLERK OF COURT

Requested Amount: $6,500

This amount is based on the charge of $12.00 per fifa for each delinquent account. The estimated amount for 2017 is 540 Fifas. There is a corresponding revenue account because the fifa is paid by the taxpayer.

100-14-1510-522000 OTHER OUTSIDE SERVICES

Requested:

$ 500	CAFR Application
$ 1,500	Printing of CAFR
$ 2,000	Printing of Budget
$ 9,000	GMA hotel tax management services
$ 5,500	Interim Tax Billing (Harris)
$ 5,500	Final Tax Billing (Harris)
$ 3,600	Web-pay maintenance - Taxes (Harris)
$ 700	Matching Interim and Final Bills (Harris)
$ 8,000	User Fees for Tax Service (Harris-9 Users)
$ 1,200	Annual Browser Maintenance (New Look-9 Users)
$ 2,500	Payments to State for uncashed checks
$ 800	Softdocs - New Bank accounts (estimated 2)
$ 1,200	Equifax (minimum monthly charge) - credit checks
$42,000	

100-14-1510-522201 OFFICE EQUIP-REP & MAINT

Requested:

$1,000	Postage meter and scales
$3,300	Copier Maintenance
$ 700	Miscellaneous repairs
$5,000	

100-14-1510-522206 COMPUTER-REP & MAINT

This is the amount of maintenance on the hardware and software in the Finance Department.

$16,100	CSI maintenance contract (5% increase annually)
$ 600	Softdocs maintenance contract
$ 600	Incidental printer repairs
$ 1,000	CSI Gemini maintenance (data backup & recovery)
$18,300	

100-14-1510-523100 INSURANCE EXPENSE

Requested Amount: $3,231

This is the Finance Department allocation for property and liability insurance. The request includes a projected increase of approximately 10%. The projected rates will be effective May 1, 2017 resulting in an effective rate for 2017 of 6.67%.

100-14-1510-523200 TELEPHONE

The requested amount includes the following:

$3,300	Enterprise Billing (Mediacom)
$ 950	Bandwidth (telephone - 8 lines)
$4,700	AT&T Club Service
$ 50	Birch Communications (long distance)
$ 800	Finance Director cell phone(include hotspot/wi-fi)
$9,800	

100-14-1510-523201 POSTAGE

Requested Amount: $12,000

This postage is for the mail for all departments within the city. This includes all correspondence, accounts payable checks to vendors, business license mailings, delinquent tax notices, collection letters, newsletters, etc. The increase is due to an increase in mailings of collection letters. The requested amount is the 2016 YTD amount annualized.

100-14-1510-523301 ADVERTISING EXPENSE

Requested Amount: $5,000

This amount includes newspaper and radio advertising for the following:

- Business License reminder
- Tax Levy & Tax Foreclosure
- Millage Rate - Public Hearing
- Budget Notice
- Sale of City Property

100-14-1510-523550 TAG / TITLE EXPENSE

Requested Amount: $1,500

This line item is to capture the expense of tags and titles for all vehicles purchased by the City in 2017. This amount also includes an amount for impact fees charged by the State for heavy vehicles. This fee went into effect in 2016.

100-14-1510-523600 DUES & SUBSCRIPTIONS

The requested amount includes the following:

$380	GFOA (2 memberships)
$100	GGFOA (2 memberships)
$150	Times Recorder
$630	

100-14-1510-523700 TRAINING AND MEETINGS

Requested Amount: $11,000

$ 3,500	Georgia Finance Officers Association (Director and Assistant)
$ 1,500	GMA Annual Meeting
$ 1,000	Webinars (GFOA & CSI)
$ 5,000	Carl Vinson Inst. of Gov't (Staff training including Finance Officer Certification)
$11,000	

100-14-1510-523909 SALE FEES

Requested Amount: $1,000

This is the handling charges for the sale of surplus assets through GovDeals.com.

100-14-1510-531100 OFFICE/COMPUTER SUPPLIES

Requested Amount: $8,500

This includes miscellaneous office supplies, computer paper, ribbons, toner, various check stock, W2's, 1099's, etc.

100-14-1510-531210 WATER, SEWAGE & GARBAGE

Requested Amount: $1,500

The requested amount is the 2016 current ytd amount annualized.

100-14-1510-531225 STORM WATER

Requested Amount: $540

This is the storm water fees for the building and parking lot at the Customer Service Center. The requested amount is the 2016 ytd annualized.

100-14-1510-531230 ELECTRICITY
Requested Amount: $8,400
This is for electricity at the Customer Service Center. The requested amount is the 2016 current ytd amount annualized.

100-14-1510-531270 GASOLINE ALLOCATED

100-14-1510-531700 OTHER SUPPLIES
Requested Amount: $2,200
This is for janitorial supplies and other supplies needed to support the Customer Service Center. The requested amount is the current 2016 YTD amount annualized.

100-14-1510-551101 DATA CENTER EXPENSE
This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

100-14-1510-573000 BANK CHARGES
Requested Amount: $22,500
The request is for funds to cover stop payment charges on lost or incorrect accounts payable checks and for maintenance fees over and above interest earned on bank accounts. The requested amount is the current 2016 YTD amount annualized.

100-14-1510-581300 PRINCIPAL PAYMENTS
Requested Amount: $18,840
This is the capital lease payment to the Payroll Development Authority for the Customer Service Center. This is an estimated figure with anticipated renewal of contract with PDA in October 2016.

100-14-1510-582300 INTEREST EXPENSE
Requested Amount: $5,540
This is the capital lease payment to the Payroll Development Authority for the Customer Service Center. This is an estimated figure with anticipated refinancing in October 2016.

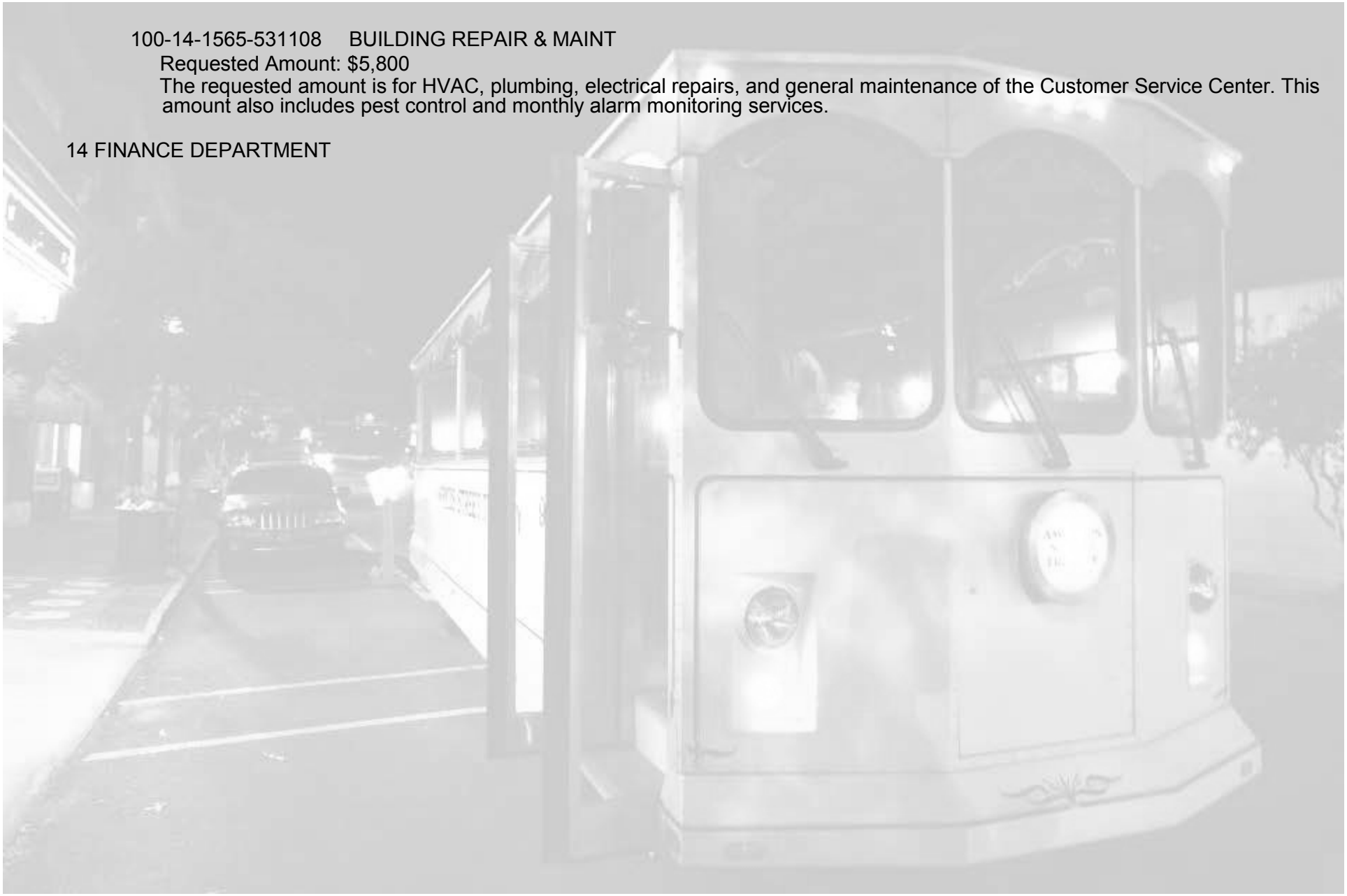
100-14-1530-521201 LEGAL EXPENSES
Requested Amount: $3,000
This is for professional handling of collection issues arising from bankruptcies, defaulted loans, etc. This also includes legal assistance on ordinance changes, contracted services, such as audits, and tax foreclosures. The requested amount is the same as the 2016 budgeted amount.

100-14-1565-531108 BUILDING REPAIR & MAINT

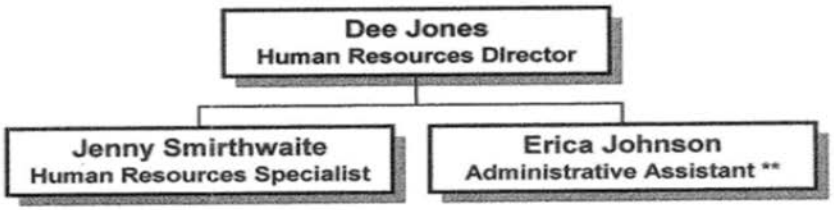
Requested Amount: $5,800

The requested amount is for HVAC, plumbing, electrical repairs, and general maintenance of the Customer Service Center. This amount also includes pest control and monthly alarm monitoring services.

14 FINANCE DEPARTMENT



Human Resources Department
Budgeted 2017



** Time is shared between City Manager and Human Resources

HUMAN RESOURCES

MISSION STATEMENT/GENERAL OBJECTIVES

The Human Resources Department assists the City in attaining long-term strategic goals by providing a viable workforce to deliver the quality services to our citizens. The viable workforce is attained through careful applicant screening, proper employee training, and the sound benefit/employment advice to employees in all departments.

GOALS – 2017

1. Continue to provide a professional Human Resource Department that is efficient and seamless in its' ability to provide a high level of quality customer service to employees and the public by streamlining HR departmental procedures, identifying gaps, evaluating HR staff positions, and shifting responsibilities as needed to improve work flow and reducing the error rate.

2. Improve recruiting initiatives, incentives and benefits in order to position the City as an attractive, competitive employer that will result in increasing the interest of highly qualified individuals to join our workforce; broaden the use of job posting boards and advertising tools to increase visibility of vacancies.

3. Collaborate with City Manager and Department Heads to conduct an audit of the pay classification list and grade orders; determine if position analysis and re-classification is needed for those titles that are currently unaligned with day-to-day responsibilities.

4. Participate in training programs focused on employment compliance, rules and regulations (i.e., FLSA, FMLA and Health Care Reform) ensuring the HR Department is continuing to provide up-to-date knowledge of Federal and State employment and labor laws pertaining to Public Entity.

5. Maintain personnel manual and update policies as needed in order to ensure deliverance of policies that are clear, concise and incompliance with Federal and State regulations while addressing the current needs of the City's workforce; develop an enhanced strategy of communicating personnel policy updates to all employees.

6. Revamp the performance appraisal process that will include a user friendly appraisal form design that is easier to comprehend by both supervisors and employees improving its' effectiveness and on-going communication of performance and progress throughout the year; ensure supervisors are setting goals and objectives with employees prior to their anniversary.

7. Continue improvement of the City's health and wellness program increasing awareness and importance of living healthier lifestyles that will ultimately improve employee's quality of life, work performance and productivity through the support of Corporate Health Partners and continued partnership with Phoebe Health Partners and UGA Extension.

8. Design a committee to address the awards and recognition program for the City to recognize years of service, safety and attendance.

9. Implement a comprehensive training program and curriculum designed to improve employee's overall performance, legal compliance and safety.

10. Provide a working Safety Committee to be knowledgeable of what needs to be promoted in our City to lower accidents and workers compensation claims with our employees; Evaluate the program on a quarterly basis to identify training opportunities.

11. Improve the orientation program for new employees in order to introduce City's the organizational design and departmental structure; provide an overview of personnel policies.

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
15 HUMAN RESOURCES						
100-15-1530-521201 LEGAL EXPENSES	950	3,000	675	3,000	3,000	3,000
100-15-1540-511000 REGULAR PAY	82,590	95,976	101,854	144,520	128,695	128,695
100-15-1540-511300 OVERTIME PAY	2,336	2,000	1,930	2,000	2,000	2,000
100-15-1540-512100 GROUP MEDICAL INSURANCE	15,763	16,256	16,267	20,700	18,975	18,975
100-15-1540-512110 GROUP DENTAL INSURANCE	406	508	414	609	558	558
100-15-1540-512200 SOCIAL SECURITY PAYMENTS	6,446	7,495	7,680	10,613	9,998	9,998
100-15-1540-512400 RETIREMENT SYSTEM	9,048	10,846	9,564	14,623	13,775	13,775
100-15-1540-512700 WORKERS' COMPENSATION	1,615	303	333	450	423	423
100-15-1540-512900 WELLNESS PROGRAM	5,617	9,500	6,323	12,500	12,500	12,500
100-15-1540-512901 EMPLOYEE RELATION EXP	3,028	3,400	6,305	3,400	3,400	3,400
100-15-1540-522000 OTHER OUTSIDE SERVICES	62,369	76,270	83,770	81,931	41,931	41,931
100-15-1540-522201 OFFICE EQUIP-REP & MAINT	952	1,500	2,104	15,000	7,500	7,500
100-15-1540-522206 COMPUTER-REPAIR & MAINT	1,567	2,000	1,424	2,000	2,000	2,000
100-15-1540-523200 TELEPHONE	2,520	2,615	2,719	2,615	2,615	2,615
100-15-1540-523301 ADVERTISING EXPENSE	8,222	7,630	2,885	7,630	6,899	6,899
100-15-1540-523600 DUES & SUBSCRIPTIONS	4,056	1,998	1,402	1,998	1,998	1,998
100-15-1540-523700 TRAINING AND MEETINGS	2,364	3,310	3,729	5,310	5,310	5,310
100-15-1540-531100 OFFICE/COMPUTER SUPPLIES	2,339	2,361	3,122	2,181	2,181	2,181
100-15-1540-531210 WATER, SEWAGE & GARBAGE	391	374	0	0	0	0
100-15-1540-531225 STORM WATER	125	125	0	0	0	0
100-15-1540-531230 ELECTRICITY	1,728	2,071	2,070	0	0	0
100-15-1540-531402 SAFETY PROGRAM EXPENSE	0	0	0	2,500	2,500	2,500
100-15-1540-551000 ALLOCATION OF EXPENSES	-57,797	0	0	0	0	0
100-15-1540-551101 DATA CENTER EXPENSE	1,452	1,252	1,368	1,492	1,492	1,492
15 HUMAN RESOURCES	158,085	250,790	255,939	335,072	267,750	267,750

15 HUMAN RESOURCES

100-15-1530-521201 LEGAL EXPENSES

Requested Amount: $3,000 This request is for the acquisition of legal advisement regarding employee related issues and review of personnel ordinances as needed.

100-15-1540-511000 REGULAR PAY

Personnel Requirements:	Current	Requested
Human Resources Director	1	1
Human Resources Specialist	1	1
Sr. Administrative Assistant (75%)	.5	.75
	2.5	2.75

This amount includes a seventy-five percent allocation of the Sr. Administrative Assistant salary in supporting the HR Department. The remaining 25% is allocated to the City Manager's office.

100-15-1540-511300 OVERTIME PAY

Requested Amount: $2,000

The requested amount includes overtime for Open Enrollment, organizing annual Health Fair and other special projects in order to meet deadlines.

100-15-1540-512100 GROUP MEDICAL INSURANCE

The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

100-15-1540-512101 OPT OUT INSURANCE PLAN

Requested Amount: $0

100-15-1540-512110 GROUP DENTAL INSURANCE

This amount represents $203 per employee.

100-15-1540-512200 SOCIAL SECURITY PAYMENTS

This amount is 7.65% of the total salary of the department.

100-15-1540-512400 RETIREMENT SYSTEM

This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

100-15-1540-512700 WORKERS' COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-15-1540-512900 WELLNESS PROGRAM

Requested $12,500

$8,000	Incentives for program participation
$1,000	Annual Health Fair
$3,500	Gym Equipment repairs and maintenance
$12,500	

The amount requested is to continue to promote health & wellness, encourage employees to live healthier lifestyles which leads to increased morale, productivity and a decrease to health insurance premiums. This amount also includes the cost for new gym equipment to support the health and wellness program initiatives.

100-15-1540-512901 EMPLOYEE RELATION EXP

Requested $3,400

$3,000	Employee Recognition program
$ 400	New Employee Orientation
$3,400	

The requested amount includes the employee recognition program for 2016. Employee recognition program is to recognize and reward work and behaviors that support the mission, goals, values and initiatives of the City of Americus.

100-15-1540-522000 OTHER OUTSIDE SERVICES

Requested: $81,931

The requested amount includes the following:

$30,000	Employment Screenings and Physicals (estimate 27,314)
$ 4,000	EAP Program (includes yearly drug & alcohol training)
$ 4,000	Promotional Assessment
$ 100	Shipping & postage
$ 1,500	Other (psychological, fingerprints, polygraphs)
$ 1,800	Cobra Administration Fee
$ 531	**ACA CERF fee per covered life (177 employees @ $3.00pm)
$40,000	***Health Insurance Broker Services
$81,931	

** This requested amount is for the annual PPACA CERF fee that the City of Americus is required to pay to cover health insurance renewal dates January 1, 2016 through January 31, 2016. The total is an estimate based on the average number of covered lives multiplied by $3.00. For policy and plan years ending after Sept. 30, 2015, and before Oct. 1, 2019, the applicable dollar amount has not been determined by the Secretary of Health and Human Services.

*** This requested amount is for a professional insurance broker (Broker) to continue to represent the City of Americus in various insurance markets including health, life, dental, and the city's cafeteria plan which currently includes cancer, vision, disability, intensive care, and related services.

Recommended Amount: $41,931

100-15-1540-522201 OFFICE EQUIP-REP & MAINT

Requested Amount: $15,000

This request includes an estimated amount to upgrade the Human Resources offices and reception area to improve the appearance of the Department.

This requested amount is for 1/2 of the maintenance contract on the copier. The City Manager dept pays the other half.

Recommended Amount: $7,500

100-15-1540-522206 COMPUTER-REPAIR & MAINT

Requested Amount: $2,000

This includes CSI software maintenance and upgrades for the Personnel Module.

100-15-1540-523200 TELEPHONE

Requested: $2,615

The requested amount includes telephone and internet as follows:

$1,200	Enterprise Billing (Mediacom)
$ 315	Bandwidth (telephone - 2 lines)
$ 500	AT&T Club service
$ 600	*City cell phone
$2,615	

*Amount requested include an increase for a City issued cell phone to be used by HR Director.

100-15-1540-523301 ADVERTISING EXPENSE

Requested Amount: $7,630

The amount requested includes advertising position vacancies in order to obtain a qualified pool of applicants. This considers both expected price and volume.

100-15-1540-523600 DUES & SUBSCRIPTIONS

Requested: $1,998

The amount requested includes the following:

$ 100	GA Local Government Personnel Assoc (2)
$ 550	Fair Labor Standards Act upgrades
$ 900	National Safety Council
$ 148	Americus Times Recorder
$ 300	Unemployment Control Program Fee
$1,998	

100-15-1540-523700 TRAINING AND MEETINGS

Requested: $5,310

Requested

$1,810	GLGPA Spring & Fall Conference-H R Administrator and HR Specialist
$2,000	Annual Sexual Harassment Training for all Employees
$ 500	Defensive Driving Workbooks
$ 500	Workers Comp Training
$ 500	Legal update training
$5,310	

100-15-1540-531100 OFFICE/COMPUTER SUPPLIES

Requested Amount: $2,181

$1,000	Printer Cartridges
$ 500	Other office supplies
$ 500	1/2 of copier supplies
$ 181	*1 larger monitors
$2,181	

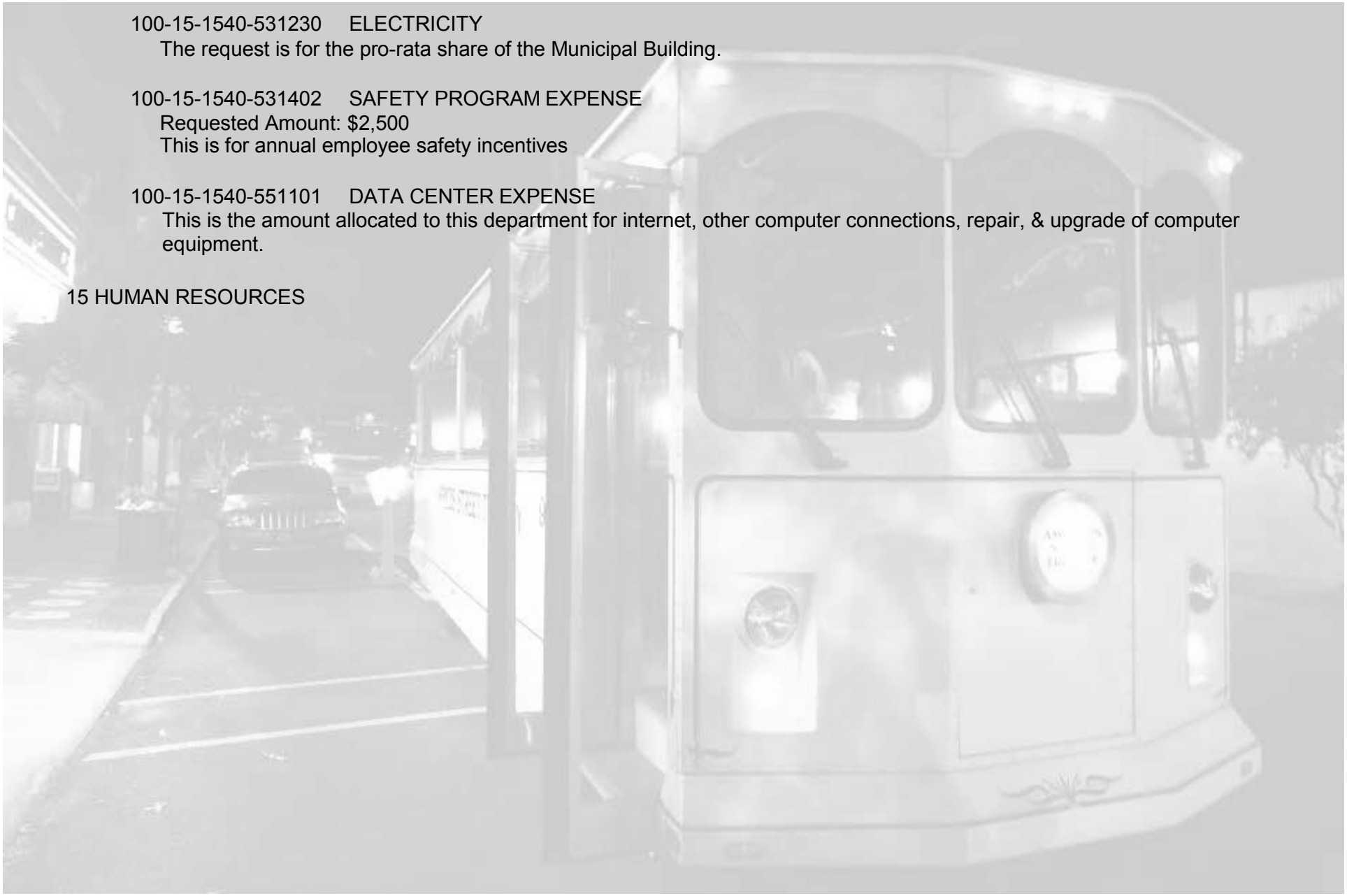
* This requested amount includes 1 larger monitors for HR staff to have the ability to multi-task when completing multiple projects.

100-15-1540-531210 WATER, SEWAGE & GARBAGE

The request is for the pro-rata share of the Municipal Building.

100-15-1540-531225 STORM WATER

The request is for the pro-rata share of the Municipal Building.



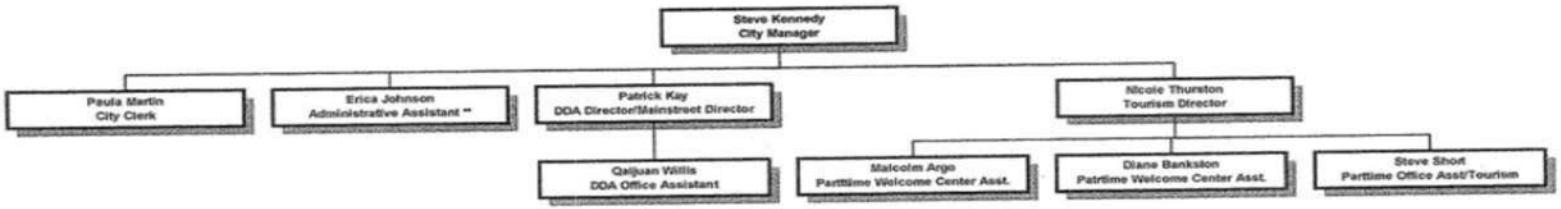
100-15-1540-531230 ELECTRICITY
The request is for the pro-rata share of the Municipal Building.

100-15-1540-531402 SAFETY PROGRAM EXPENSE
Requested Amount: $2,500
This is for annual employee safety incentives

100-15-1540-551101 DATA CENTER EXPENSE
This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

15 HUMAN RESOURCES

City Manager
Budgeted 2017



** Time is shared between City Manager and Human Resources

City Manager

MISSION STATEMENT/GENERAL OBJECTIVES

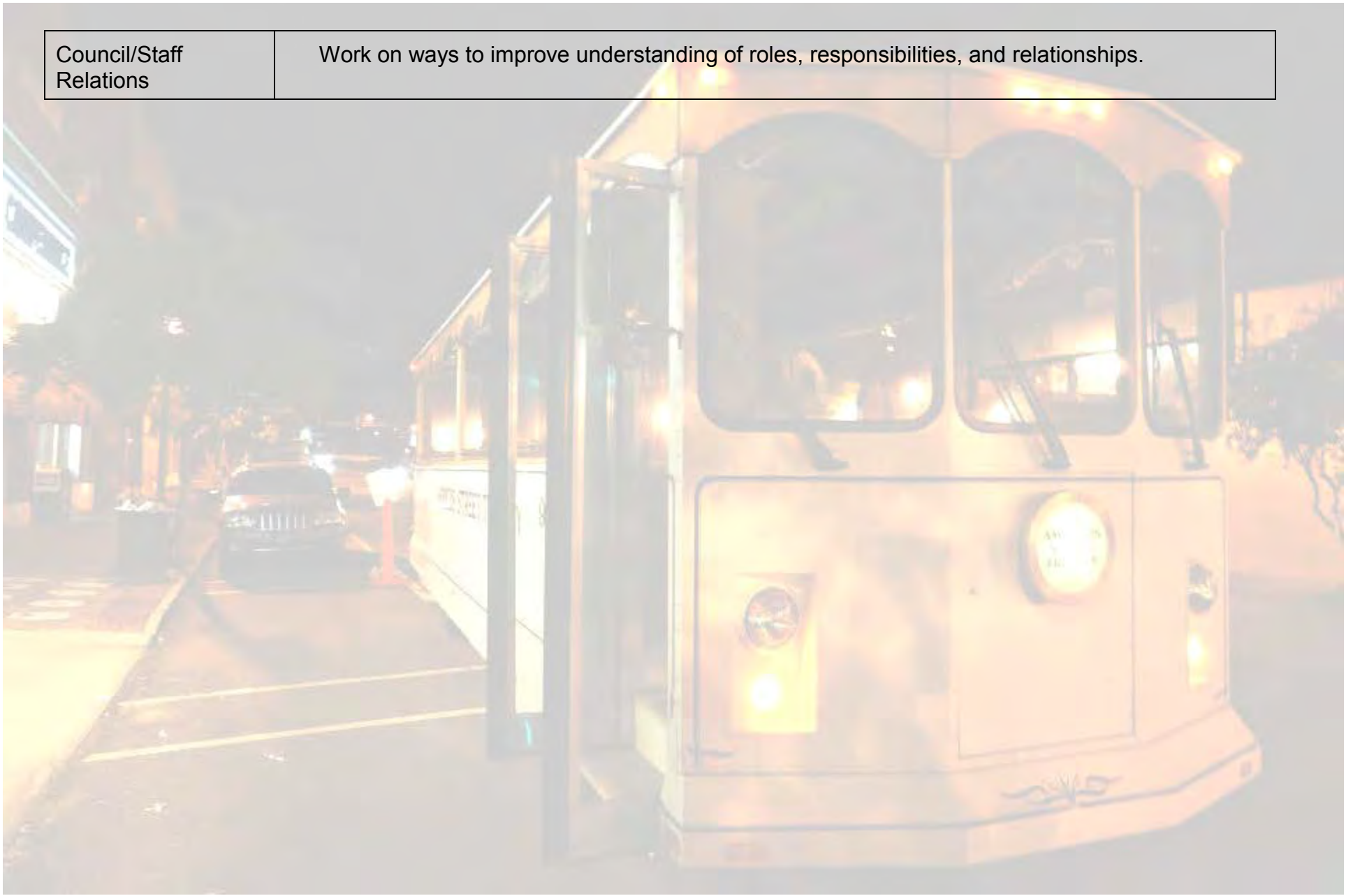
The Mission of the City Manager's Department is to direct the administration of all the departments and the operations of the City in accordance with policies, goals, objectives, and mission set by the Mayor and City Council of the City of Americus.

GOALS – 2017

Goal Category	Action
Encourage citizen involvement	Advertise for volunteers and maintain list of citizens who want to serve; develop internship program; promote Neighborhood Watch meetings; support Renaissance vision; communicate with citizens through PSAs, social media and other avenues as needed.
Employee Development	Providing training to all employees as needed Revise Policy & Procedure Manual; Update Purchasing Manual; Revise City Ordinances as needed; re-evaluate organization and functions of all City departments.
Human Resources function	Revise employee orientation to include all necessary and applicable information; Revise Personnel Manual; Revise Employee Evaluation process.
Audits	Conduct continuous evaluation of processes and procedures.
Customer Service	Utilize technology to improve customer service.
Planning	Meet on a weekly basis with all Department Heads and direct reports
	Plan and conduct retreat in July to review strategic plan, assess the needs, and evaluate the effectiveness of services/programs provided.

Boards, Commissions, and Authorities	Work toward improving relationships with all groups by attending meetings and working with staff.
	Serve on the City of Americus Planning and Zoning Commission
	Work with the Archway Executive Committee and attend the monthly meetings
	Continue the re-organization of Main Street/DDA/Tourism Program
Urban Redevelopment Plan	Continue and evaluate the Urban Redevelopment plan, urban redevelopment agency, and land bank authority
Financial	Ensure that the Fund Balance policy is followed in the budget process.
	Work with Finance Director on the mid-year analysis and the millage rate calculation.
	Complete recommended 5-year capital improvement program.
	Closely monitor city revenues and expenditures on a regular basis to have the knowledge needed to make instant decisions and recommendations to the staff and council.
	Prepare recommended operating budget
Computer/ Technology Issues	Continue to work with NEOS for the provision of managed services as efficiently as possible.
	Work within the NEOS contract to prepare a 5-year capital plan and a regular maintenance plan for all city departments.
Sumter County	Coordinate efforts and services of the Land Bank Authority and the PDA; work with County to develop a plan for county owned streets inside the city limits

Council/Staff Relations	Work on ways to improve understanding of roles, responsibilities, and relationships.



CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
18 CITY MANAGER						
100-18-1320-511000 REGULAR PAY	166,365	183,660	221,735	173,982	182,021	182,021
100-18-1320-511300 OVERTIME PAY	354	0	537	0	0	0
100-18-1320-512100 GROUP MEDICAL INSURANCE	11,719	9,754	9,753	6,900	8,625	8,625
100-18-1320-512101 OPT OUT INSURANCE PLAN	3,231	3,000	3,000	3,000	3,000	3,000
100-18-1320-512110 GROUP DENTAL INSURANCE	474	508	621	406	457	457
100-18-1320-512200 SOCIAL SECURITY PAYMENTS	12,673	14,050	15,986	13,310	13,925	13,925
100-18-1320-512400 RETIREMENT SYSTEM	16,788	20,331	17,940	18,338	19,185	19,185
100-18-1320-512700 WORKERS' COMPENSATION	520	587	646	581	608	608
100-18-1320-522000 OTHER OUTSIDE SERVICES	11,991	2,400	27,495	10,700	10,700	10,700
100-18-1320-522201 OFFICE EQUIP-REP & MAINT	952	900	1,720	900	900	900
100-18-1320-522202 AUTO & TRUCK-REP & MAINT	0	1,000	0	0	0	0
100-18-1320-522206 COMPUTER-REP & MAINT	11,399	12,374	11,583	13,124	12,467	12,467
100-18-1320-523200 TELEPHONE	4,189	3,938	4,164	3,200	3,200	3,200
100-18-1320-523301 ADVERTISING EXPENSE	385	750	160	0	0	0
100-18-1320-523600 DUES & SUBSCRIPTIONS	355	1,420	280	1,520	1,520	1,520
100-18-1320-523700 TRAINING & MEETINGS	7,234	9,950	7,660	10,500	10,500	10,500
100-18-1320-523900 UNIFORMS	0	0	0	1,200	1,200	1,200
100-18-1320-531100 OFFICE/COMPUTER SUPPLIES	2,537	2,000	3,889	3,000	3,000	3,000
100-18-1320-531210 WATER, SEWAGE & GARBAGE	717	687	0	0	0	0
100-18-1320-531225 STORM WATER	230	230	0	0	0	0
100-18-1320-531230 ELECTRICITY	3,172	3,801	3,800	0	0	0
100-18-1320-531270 GASOLINE ALLOCATED	137	500	26	0	0	0
100-18-1320-542400 COMPUTER EQUIPMENT	0	700	700	0	0	0
100-18-1320-551000 ALLOCATION OF EXPENSES	-211,212	0	0	0	0	0
100-18-1320-551101 DATA CENTER EXPENSE	2,320	1,879	2,106	2,239	2,239	2,239
100-18-1400-571000 ELECTION EXPENSE	9,110	0	0	0	0	0
100-18-1530-521201 LEGAL EXPENSES	3,167	2,000	1,464	3,000	3,000	3,000
18 CITY MANAGER	58,809	276,419	335,265	265,900	276,547	276,547

18 CITY MANAGER

100-18-1320-511000 REGULAR PAY

Personnel Requirements:

	Current	Requested
Chief Administrative Officer	1	1
City Clerk	1	1
Administrative Assistant(25%)	.5	.25
	2.5	2.25

This amount includes a twenty-five percent allocation of the Administrative Assistant salary in supporting the HR Department

100-18-1320-511300 OVERTIME PAY

100-18-1320-512100 GROUP MEDICAL INSURANCE

The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

100-18-1320-512101 OPT OUT INSURANCE PLAN

This amount represents $3,000 per employee for expected Opt Out participation.

100-18-1320-512110 GROUP DENTAL INSURANCE

This amount represents $203 per employee.

100-18-1320-512200 SOCIAL SECURITY PAYMENTS

This amount is 7.65% of the total salary of the department.

100-18-1320-512400 RETIREMENT SYSTEM

This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

100-18-1320-512700 WORKERS' COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-18-1320-522000 OTHER OUTSIDE SERVICES

The requested amount includes the following:

$ 1,300	Document Purging *
$ 4,000	Codification of Ordinances *
$ 400	Code of Ordinances-Internet *
$ 5,000	Other expenses
$10,700	

* The requested amounts are based on actual spent in 2016.

100-18-1320-522201 OFFICE EQUIP-REP & MAINT

Requested Amount: $900

The requested amount is for copier and radio maintenance. The copier maintenance is shared equally with the Human Resources department.

100-18-1320-522202 AUTO & TRUCK-REP & MAINT

Requested Amount: $0

There is not a vehicle allocated to this department.

100-18-1320-522206 COMPUTER-REP & MAINT

The requested amount includes the following:

$ 4,500	Laserfiche software maintenance
$ 2,000	CSI software/hardware maintenance
$ 6,624	Accela monthly fee (formally IQM2)
$13,124	

The requested amounts are based on actual spent in 2016.

Recommended Amount: $12,467

100-18-1320-523200 TELEPHONE

The requested amount includes the following:

$ 500	Enterprise Billing (Mediacom internet)
$ 550	Bandwidth (telephone)
$1,150	Fax/elevator through AT&T
$1,000	Cell phones (2)
$3,200	

This is based on actual spent for 2016 annualized.

100-18-1320-523301 ADVERTISING EXPENSE

Requested Amount: $750

This includes advertising for City Holiday closings and other miscellaneous advertising required. We share the closing ads with Sumter County.

100-18-1320-523600 DUES & SUBSCRIPTIONS

The request includes the following:

$ 125	GCCMA (CM)
$ 75	GMC/FOA
$ 20	GA Records Assoc.
$ 135	IIMC dues
$1,000	ICMA dues (CM)
$ 35	NIGP GA Chapter dues (purchasing)
$ 30	GPAG (purchasing)
$ 100	Notary Renewal for City Clerk
$1,520	

100-18-1320-523700 TRAINING & MEETINGS

CM

Requested

$ 1,200	GCCMA Spring & Fall Conference
$ 1,000	GMA Annual Conference
$ 1,400	ICMA Conference

CITY CLERK

Requested

$ 1,600	Municipal Clerks Conference-Feb & Sept*
$ 2,400	GMA Annual Conference
$ 800	Georgia Records Conference **
$ 800	Finance Officer Certification*
$ 500	Other travel ***
$ 800	Other expenses, meals for business meetings
$10,500	

*Required to maintain certification.

** This training is needed to stay abreast of the Records Retention laws.

*** Other travel is related to the City Clerk serving on various boards for the Clerks and Finance Officers Association as well as the GMA Member Services Committee.

100-18-1320-523900 UNIFORMS

Requested Amount: $1,200



This line item is requested to purchase (2) polo type shirts for the employees in the Municipal Building and the Customer Service Center to wear on Fridays. This shows a spirit of uniformity and representation to our citizens.

100-18-1320-531100 OFFICE/COMPUTER SUPPLIES
Requested Amount: $3,000
The amount requested is based on the actual amount spent YTD.

100-18-1320-531210 WATER, SEWAGE & GARBAGE
The request is for the pro-rata share of the Municipal Building.

100-18-1320-531225 STORM WATER
The request is for the pro-rata share of the Municipal Building.

100-18-1320-531230 ELECTRICITY
The request is for the pro-rata share of the Municipal Building.

100-18-1320-542400 COMPUTER EQUIPMENT
Requested Amount: $700

IPAD and accessories for City Manager

100-18-1320-551101 DATA CENTER EXPENSE
This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

100-18-1400-571000 ELECTION EXPENSE
Requested Amount: 0
We will have an election in 2017 for (4) seats.

100-18-1530-521201 LEGAL EXPENSES
Requested Amount: $3,000
This is difficult to estimate because we cannot anticipate all legal matters that may occur in a year.

Recommended Amount: $2,000

18 CITY MANAGER

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
19 REES PARK EDC						
100-19-1565-531108 BUILDING REPAIR & MAINT	6,783	38,282	15,382	54,382	54,188	54,188
100-19-7520-522000 OTHER OUTSIDE SERVICES	987	500	507	750	750	750
100-19-7520-523100 INSURANCE EXPENSE	4,639	4,804	6,168	4,802	4,802	4,802
100-19-7520-523200 TELEPHONE	7,092	6,600	7,725	5,800	5,800	5,800
100-19-7520-531210 WATER, SEWAGE, & GARBAGE	2,761	3,700	3,380	3,700	3,700	3,700
100-19-7520-531225 STORM WATER	288	500	362	500	500	500
100-19-7520-531230 ELECTRICITY	14,513	11,496	13,225	11,500	11,500	11,500
100-19-7520-531700 OTHER SUPPLIES	213	0	50	500	500	500
100-19-7520-551000 ALLOCATION OF EXPENSES	62,011	0	0	0	0	0
19 REES PARK EDC	99,286	65,882	46,799	81,934	81,740	81,740

19 REES PARK EDC

100-19-1565-531108 BUILDING REPAIR & MAINT

Requested

$ 1,832	HVAC maintenance contract
$ 1,320	Elevator maintenance contract $110 per month
$ 360	Fire Alarm
$ 220	Security System
$ 270	Pest Control
$ 380	Annual termite inspection
$50,000	Other maintenance and construction
$54,382	

$50,000 is requested for maintenance of the building throughout the year. This includes, elevator, air conditioners, sound system, lighting of the parking lot and building, equipment in kitchen, etc.

Recommended Amount: $54,188

100-19-7520-522000 OTHER OUTSIDE SERVICES

Requested Amount: $750

This is for the professional cleaning of the tablecloths if needed for City related functions.

100-19-7520-523100 INSURANCE EXPENSE

Requested Amount: $4,802

This is the Rees Park EDC allocation for property and liability insurance. The request includes a projected increase of approximately 10%. The projected rates will be effective May 1, 2017 resulting in an effective rate for 2017 of 6.67%.

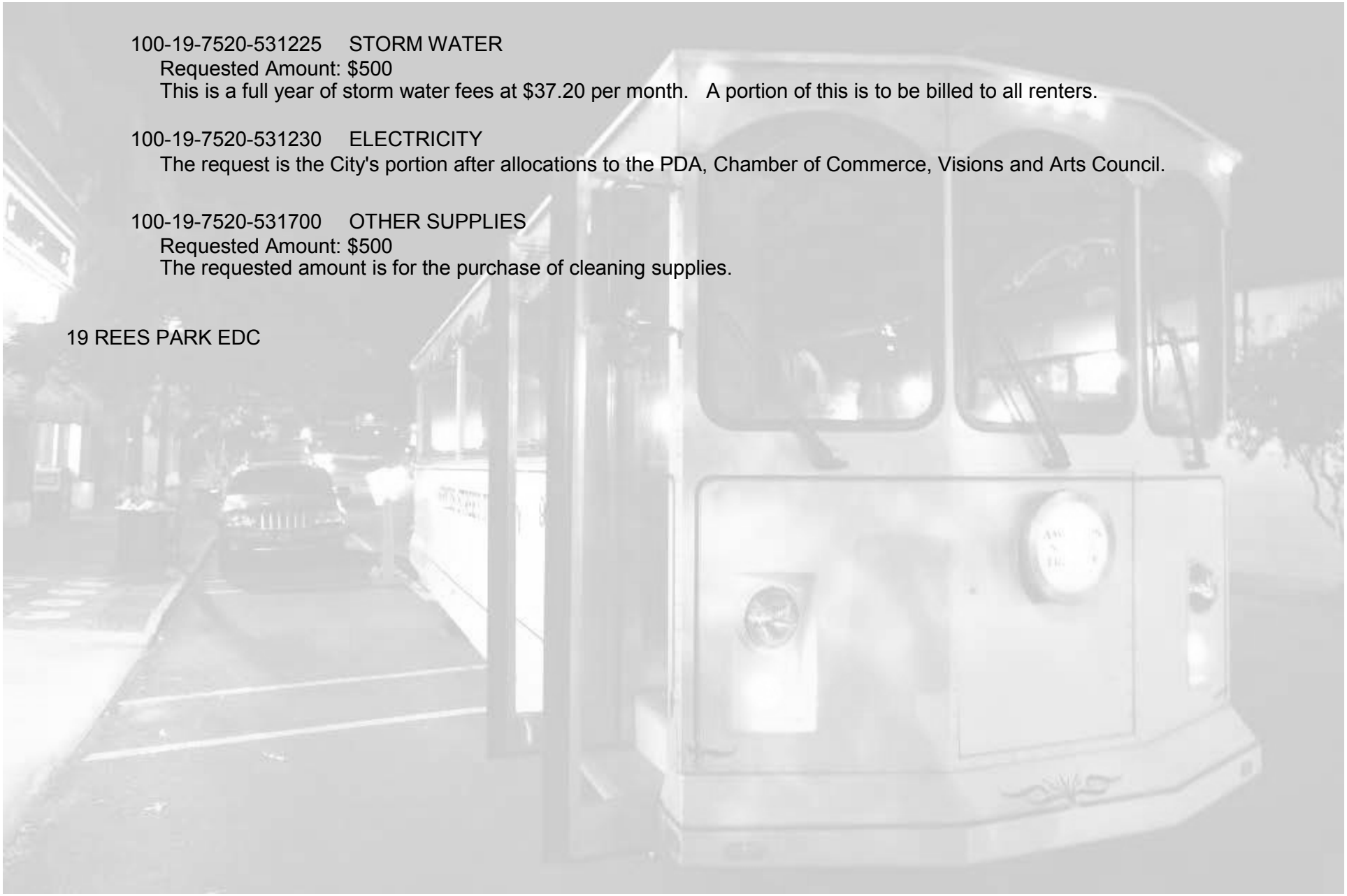
100-19-7520-523200 TELEPHONE

Requested Amount: $5,800

The requested amount is based on the actual 2016 mid-year cost annualized. This is for cost of internet services and AT&T services related to phones for alarms.

100-19-7520-531210 WATER, SEWAGE, & GARBAGE

The request is the City's portion after allocations to the PDA, Chamber of Commerce, and Visions. The requested amount is the 2016 ytd amount annualized and rounded.



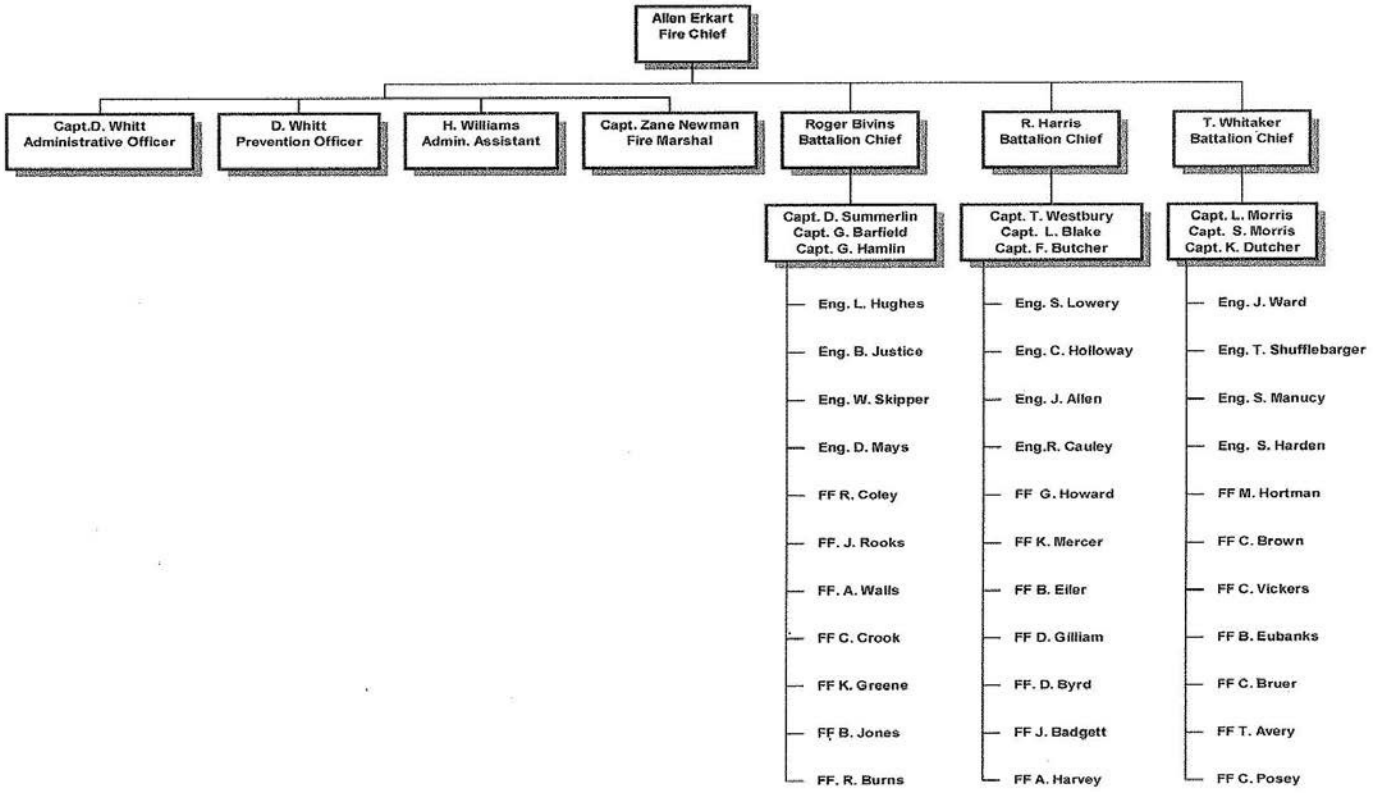
100-19-7520-531225 STORM WATER
Requested Amount: $500
This is a full year of storm water fees at $37.20 per month. A portion of this is to be billed to all renters.

100-19-7520-531230 ELECTRICITY
The request is the City's portion after allocations to the PDA, Chamber of Commerce, Visions and Arts Council.

100-19-7520-531700 OTHER SUPPLIES
Requested Amount: $500
The requested amount is for the purchase of cleaning supplies.

19 REES PARK EDC

Americus Fire Department
Budgeted 2017



FIRE & EMERGENCY SERVICES

MISSION STATEMENT / GENERAL OBJECTIVES

To provide for our citizens the most advanced, safety conscious protection of life and property from fire, accident, natural disaster, and most any other form of life and property threatening hazards. Our personnel, training, and equipment shall meet the highest possible standards. While accomplishing these goals, each and every officer and member of this department is an integral part of the decision making process. We shall further continue to enhance the service to our citizens by maintaining and striving to better our ISO rating of 2, which provides substantial monetary savings in the form of reduced insurance premiums. We shall promote, encourage, and fully participate in the TEAM concept with all Federal or State agencies, elected officials, and City or County managers and departments. This will help us to maintain our City as a true "Shining City on a Hill".

GOALS – 2017

- The primary goal is to provide fire suppression and first responder service to the citizens of Americus. This will be done by ensuring that personnel are properly trained.



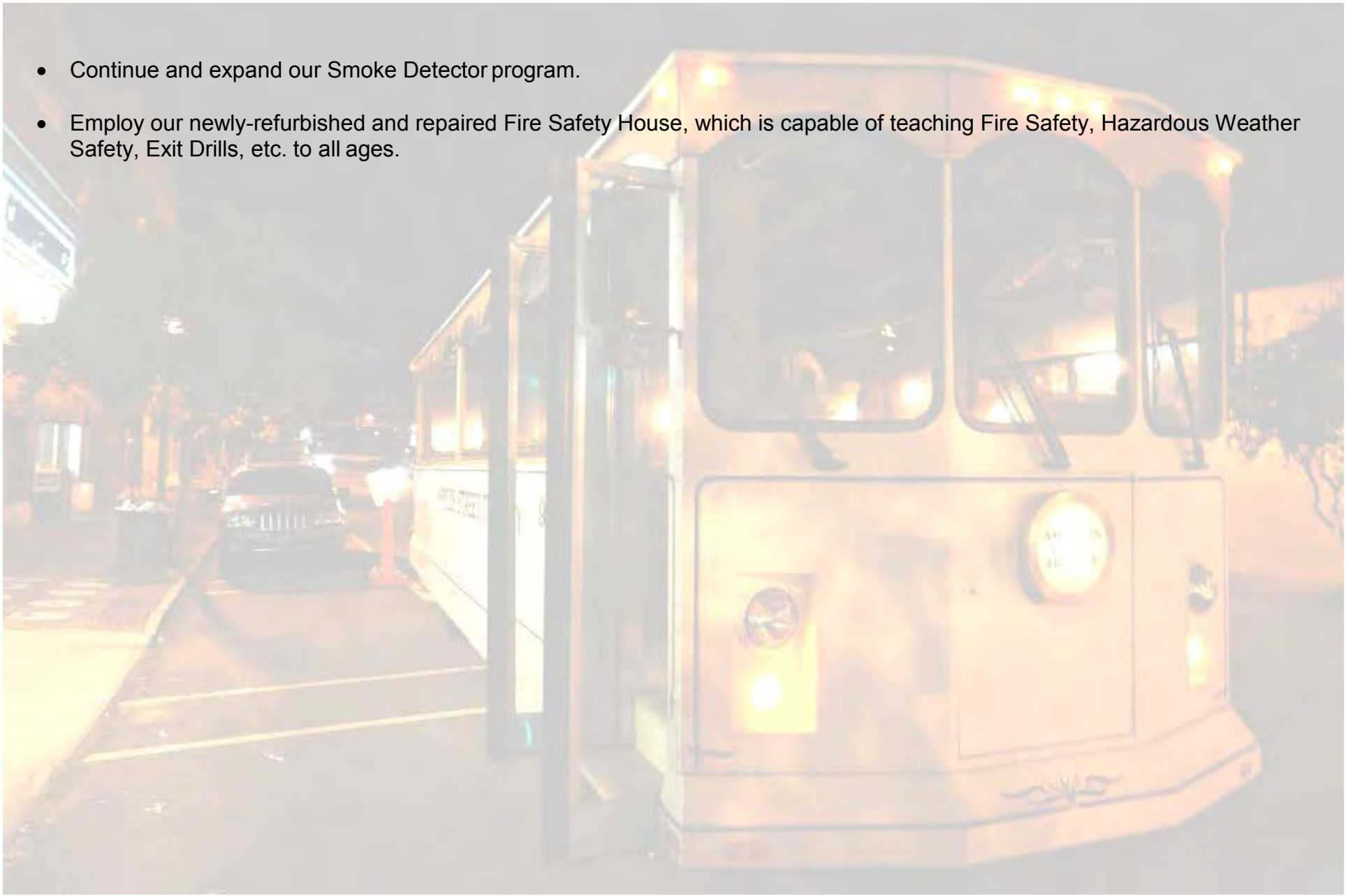
☐ Improve community partnerships with local industry leaders and outside agencies.

☐ Improve Firefighter safety by implementing new Standard Operating Guidelines and focusing on training subjects such as Firefighter survival and Rapid Intervention techniques.

☐ Improve training facilities and upgrade training materials.

☐ Continue to improve Pre-Incident Planning of industrial and commercial structures.

☐ Effectively respond to agencies with Mutual Aid agreements.



- Continue and expand our Smoke Detector program.
- Employ our newly-refurbished and repaired Fire Safety House, which is capable of teaching Fire Safety, Hazardous Weather Safety, Exit Drills, etc. to all ages.

CITY OF AMERICUS
2017 OPERATING BUDGET

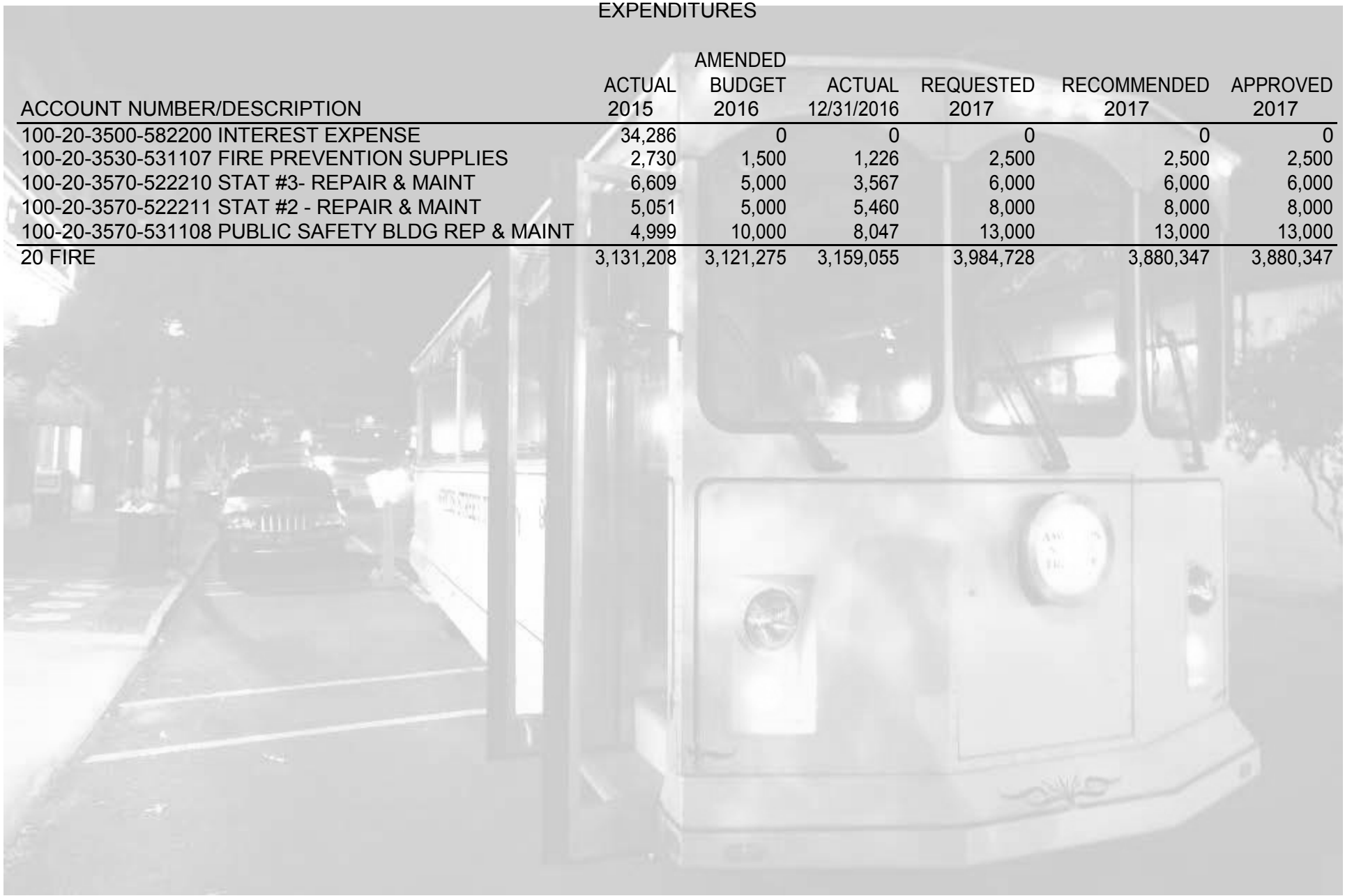
EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
20 FIRE						
100-20-3500-511000 REGULAR PAY	1,735,812	1,691,661	1,810,977	1,767,914	1,736,914	1,736,914
100-20-3500-511300 OVERTIME PAY	83,395	103,791	37,756	103,791	70,000	70,000
100-20-3500-511301 BUILT IN OVERTIME	92,299	96,000	91,854	96,000	96,000	96,000
100-20-3500-512100 GROUP MEDICAL INSURANCE	313,102	233,045	232,465	289,800	282,900	282,900
100-20-3500-512101 OPT OUT INSURANCE PLAN	25,501	27,001	26,194	27,001	27,001	27,001
100-20-3500-512110 GROUP DENTAL INSURANCE	9,370	10,150	9,555	10,353	10,150	10,150
100-20-3500-512200 SOCIAL SECURITY PAYMENTS	148,821	144,696	146,456	150,529	145,573	145,573
100-20-3500-512400 RETIREMENT SYSTEM	228,660	209,384	184,704	207,396	200,567	200,567
100-20-3500-512700 WORKERS' COMPENSATION	52,850	47,453	52,246	51,653	50,196	50,196
100-20-3500-522000 OTHER OUTSIDE SERVICES	14,409	21,920	20,498	24,085	24,085	24,085
100-20-3500-522201 OFFICE EQUIP-REP & MAINT	206	1,500	1,293	1,500	1,500	1,500
100-20-3500-522202 AUTO & TRUCK-REP & MAINT	43,491	50,000	140,483	75,000	65,000	65,000
100-20-3500-522203 MACH & EQUIP-REP & MAINT	7,931	8,000	3,573	8,000	8,000	8,000
100-20-3500-523200 TELEPHONE	22,910	17,000	22,428	23,268	23,268	23,268
100-20-3500-523600 DUES & SUBSCRIPTIONS	4,522	11,853	8,215	12,273	12,273	12,273
100-20-3500-523700 TRAINING & MEETINGS	12,070	18,000	18,004	25,000	20,000	20,000
100-20-3500-523900 UNIFORMS	16,048	15,000	15,122	20,000	18,000	18,000
100-20-3500-531100 OFFICE/COMPUTER SUPPLIES	4,051	4,000	3,800	4,500	4,500	4,500
100-20-3500-531101 JANITORIAL SUPPLIES	5,993	6,000	6,060	6,500	6,500	6,500
100-20-3500-531210 WATER, SEWAGE & GARBAGE	4,613	4,000	3,490	4,000	4,000	4,000
100-20-3500-531220 NATURAL GAS	6,394	14,000	1,790	14,000	14,000	14,000
100-20-3500-531225 STORM WATER	925	1,350	470	1,350	1,350	1,350
100-20-3500-531230 ELECTRICITY	32,865	32,000	38,935	32,000	32,000	32,000
100-20-3500-531270 GASOLINE ALLOCATED	25,202	37,000	21,831	19,200	19,200	19,200
100-20-3500-531700 OTHER SUPPLIES	4,575	6,000	5,550	9,000	6,755	6,755
100-20-3500-531740 FLAG EXPENSE	2,728	2,000	1,910	4,000	4,000	4,000
100-20-3500-541300 BUILDINGS	0	0	0	4,000	4,000	4,000
100-20-3500-542100 MACHINERY & EQUIPMENT	0	20,408	17,794	143,804	143,804	143,804
100-20-3500-542200 TRUCKS & AUTOMOBILES	0	40,612	0	600,000	600,000	600,000
100-20-3500-551101 DATA CENTER EXPENSE	7,542	7,514	7,193	8,954	8,954	8,954
100-20-3500-581200 CAPITAL LEASE PAYMENT	171,249	218,437	210,107	210,357	210,357	210,357

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
100-20-3500-582200 INTEREST EXPENSE	34,286	0	0	0	0	0
100-20-3530-531107 FIRE PREVENTION SUPPLIES	2,730	1,500	1,226	2,500	2,500	2,500
100-20-3570-522210 STAT #3- REPAIR & MAINT	6,609	5,000	3,567	6,000	6,000	6,000
100-20-3570-522211 STAT #2 - REPAIR & MAINT	5,051	5,000	5,460	8,000	8,000	8,000
100-20-3570-531108 PUBLIC SAFETY BLDG REP & MAINT	4,999	10,000	8,047	13,000	13,000	13,000
20 FIRE	3,131,208	3,121,275	3,159,055	3,984,728	3,880,347	3,880,347



20 FIRE

100-20-3500-511000 REGULAR PAY

Personnel Requirements:

	Current	Requested
Fire Chief	1	1
Deputy Fire Chief (2017 temporary position)	0	1
Battalion chief	3	3
Admin Assistant	1	1
Training & Prevention Capt.	1	1
Captain	9	9
Engineer	12	12
Firefighter	21	21
Prevention/Training Ofc	1	1
Fire Marshal	1	1
	50	51

The requested amount includes the addition of a temporary position for 2017 of Deputy Fire Chief, $5,000 for education incentives, and $2,436 for vacation buy backs.

100-20-3500-511300 OVERTIME PAY

Requested Amount: $103,791

This line item is difficult to predict. We have worked diligently to keep the overtime to a minimum, but emergency situations are unpredictable in both number and intensity. The occurrence of sick leave and injury time off is difficult as well.

Recommended Amount: $70,000

100-20-3500-511301 BUILT IN OVERTIME

Requested Amount: $96,000

100-20-3500-512100 GROUP MEDICAL INSURANCE

The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

100-20-3500-512101 OPT OUT INSURANCE PLAN

This amount represents $3,000 per employee for expected Opt Out participation.

100-20-3500-512110 GROUP DENTAL INSURANCE
This amount represents $203 per employee.

100-20-3500-512200 SOCIAL SECURITY PAYMENTS
This amount is 7.65% of the total salary of the department.

100-20-3500-512400 RETIREMENT SYSTEM
This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

100-20-3500-512700 WORKERS' COMPENSATION
This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-20-3500-522000 OTHER OUTSIDE SERVICES
Requested amount: $24,085
These items are needed to ensure that we maintain the highest level of safety for our personnel and to meet the standards as set forth by NFPA and ISO. The line item includes the following:

$ 3,100	Annual ladder testing (required annually)
$ 2,100	Air sample testing & servicing
$12,000	SCBA Flow Testing & Hydro Testing*
$ 1,305	Other items (air cylinders, gas, etc.)
$ 1,300	Overhead door inspection
$ 480	Pest Control
$ 1,800	Hazmat monitor testing (radiation leak & annual maintenance)
$ 2,000	Annual testing/calibration/maintenance/repair (including shipping) of our 4 gas detectors
$24,085	

*All bottles have to be tested every 5 years.

100-20-3500-522201 OFFICE EQUIP-REP & MAINT
Requested Amount: $1,500
This is for annual maintenance on the copier.

100-20-3500-522202 AUTO & TRUCK-REP & MAINT

Requested Amount: $75000.

The amount requested is based on the current year to date, which is over the expected cost, and an increase due to the extreme age of our pumper engines.

Recommended: $65,000

100-20-3500-522203 MACH & EQUIP-REP & MAINT

Requested Amount: $8,000

The account is for maintenance of all small engines, SCBA compressors, overhead electric doors, repairing of hose bed covers, radio equipment maintenance, etc. This line item total is necessary for the daily operations of the department.

100-20-3500-522206 COMPUTER-REPAIR & MAINT

Requested Amount: $0

100-20-3500-523200 TELEPHONE

Requested Amount: $23,268

This amount represents the lines at all 3 stations, and cell phones. This is the first full year of having the new internet phone system at Station #1, and Stations #2 and #3 have just transitioned to the new system. We have no idea of what the difference in cost will be.

100-20-3500-523600 DUES & SUBSCRIPTIONS

Requested Amount: $12,273

$ 165	NFPA (1 @ $165)
$ 360	GAFC (1 @ $100/4 @ $65)
$1,300	GAFF (52 @ $25)
$ 450	IAFC ($225 each)
$ 500	GMAG
$ 460	GA EMT Assoc (46 @ $10)
$ 550	Active 911*
$3,508	EMT Licensure (46 EMT's)
$ 50	GA Fire Invst Assoc
$ 20	GA Fire Insp Assoc
$ 10	SW GA Fire Invst Assoc
$ 75	Intl Assoc of Arson Invst
$ 25	GA Assoc of Code Enfcmt
$ 50	Intl Code Congress
$4,750	NFPA Complete Access Fire Code Subs. for all departmental personnel Svc. **
$12,273	

The yearly subscriptions to update our National Fire Protection Association memberships, code developments, and Hazardous Materials updates are essential in the protection of our citizens and property. The $3,508 is for the yearly licensure of our Emergency Medical Technicians which is a job requirement. This amount equals $76.25 per employee.

*Active 911 is a phone app to alert personnel of calls, and includes additional information, maps, etc.

**The Fire Department requires an updated copy of the NFPA Fire Codes yearly.

100-20-3500-523700 TRAINING & MEETINGS

Requested Amount: $25,000

The requested amount includes the cost of updating training materials, video library items, and lesson plans. The items will enable the department to provide in-house training as opposed to traveling to obtain state mandated training. Specific training includes attending state training at the academy and live fire training for state certification. Grant funding is being pursued to offset these expenses. New firefighters are required to have 450 hours to be certified and must be recertified every two years. EMT's are required to have 72 hours of training per year. Firefighters must now complete Advance EMT class as the Intermediate is no longer offered. This also includes the addition of training for the Fire Marshal.

Recommended Amount: $20,000

100-20-3500-523900 UNIFORMS

Requested Amount: $20,000

This request is for outfitting all line personnel with 3 sets of Nomex Station Wear. This will improve the safety of the employee and reduce the potential for burn injuries. This will also reduce the long term replacement and cleaning costs of the uniform. The uniforms meet the highest standard outlined in the National Fire Protection Association Standards. The oldest sets of Nomex are three years old now and need to be replaced. The cost of Nomex uniforms has increased, again this year. This also includes the addition of the Fire Marshal.

Recommended Amount: $18,000

100-20-3500-531100 OFFICE/COMPUTER SUPPLIES

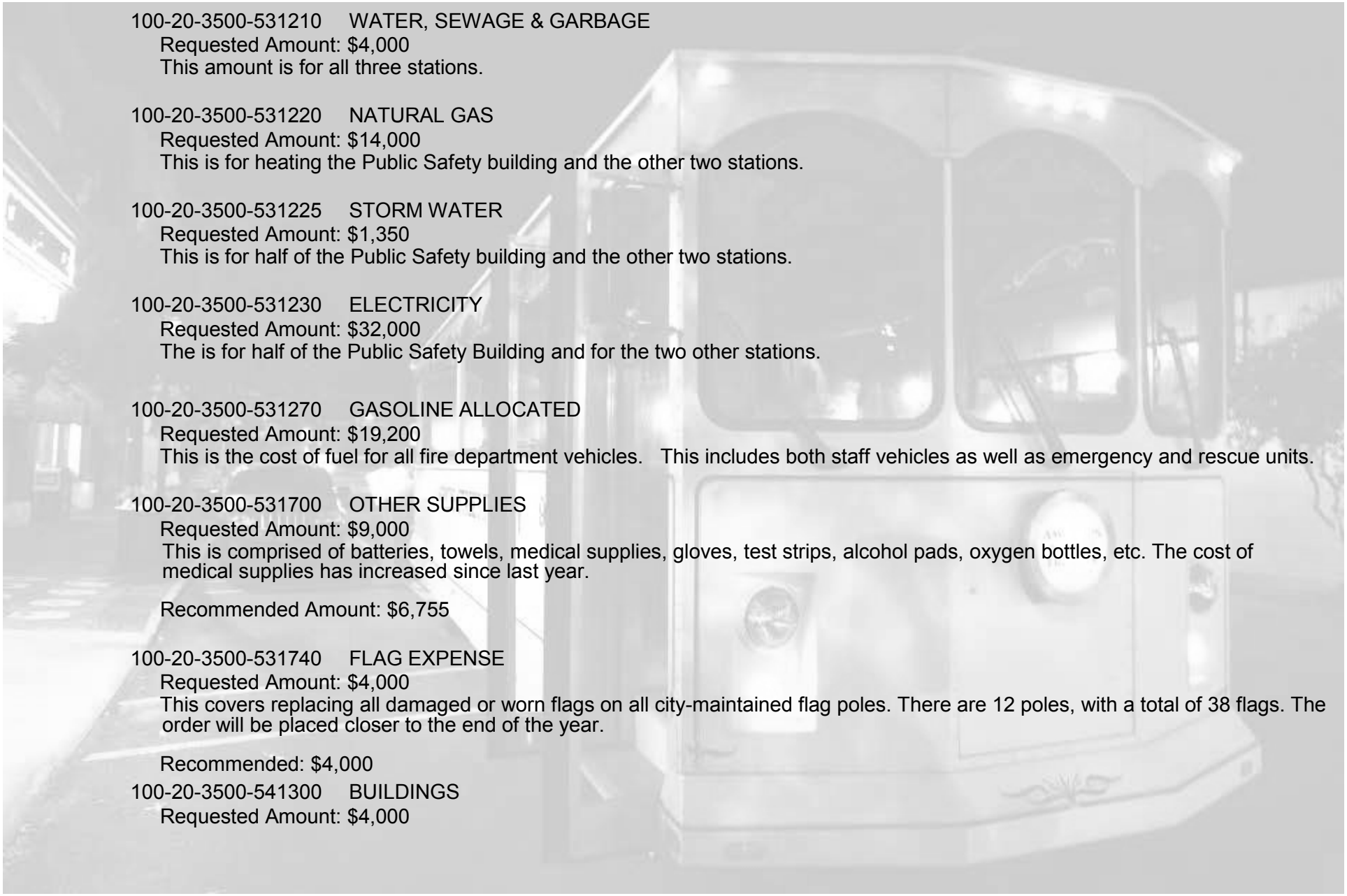
Requested Amount: $4,500

The amount requested should be sufficient to operate the 3 stations.

100-20-3500-531101 JANITORIAL SUPPLIES

Requested Amount: $6,500

The requested amount is for janitorial supplies for all 3 fire stations. The cost of supplies has increased.



100-20-3500-531210 WATER, SEWAGE & GARBAGE
Requested Amount: $4,000
This amount is for all three stations.

100-20-3500-531220 NATURAL GAS
Requested Amount: $14,000
This is for heating the Public Safety building and the other two stations.

100-20-3500-531225 STORM WATER
Requested Amount: $1,350
This is for half of the Public Safety building and the other two stations.

100-20-3500-531230 ELECTRICITY
Requested Amount: $32,000
The is for half of the Public Safety Building and for the two other stations.

100-20-3500-531270 GASOLINE ALLOCATED
Requested Amount: $19,200
This is the cost of fuel for all fire department vehicles. This includes both staff vehicles as well as emergency and rescue units.

100-20-3500-531700 OTHER SUPPLIES
Requested Amount: $9,000
This is comprised of batteries, towels, medical supplies, gloves, test strips, alcohol pads, oxygen bottles, etc. The cost of medical supplies has increased since last year.

Recommended Amount: $6,755

100-20-3500-531740 FLAG EXPENSE
Requested Amount: $4,000
This covers replacing all damaged or worn flags on all city-maintained flag poles. There are 12 poles, with a total of 38 flags. The order will be placed closer to the end of the year.

Recommended: $4,000

100-20-3500-541300 BUILDINGS
Requested Amount: $4,000

100-20-3500-542100 MACHINERY & EQUIPMENT

Requested Amount: $143,804

$27,408	Protective Clothing*
$ 7,000	Nozzles, Gauges & Appliances*
$57,133	Update Hazmat equipment**
$ 6,600	Three GT42 Gas Detectors***
$15,000	Five Computers w/docks
$30,663	Five Replacements of Scott Airpack SCBA and Facepieces****

* This is the amount needed for the CIP budget for 2017, to replace 20% of the required Protective Clothing and Nozzles, Gauges & Appliances (It takes 5 years for all to be replaced, at 20% each year. By then, the oldest needs to be replaced.)

** This amount is required for two years to be able to update all of the Hazmat equipment. Total is $114,266.

*** This is needed to replace three 5-year-old Gas Detectors. They are at the end of their life expectancy and will take more money to keep them inspected, calibrated and repaired than they are worth.

**** This is to replace equipment that is no longer NFPA compliant.

100-20-3500-542200 TRUCKS & AUTOMOBILES

Requested Amount: $600,000.00

$600,000.00 for an engine/pumper and equipment. This is a capital lease/purchase.

100-20-3500-551101 DATA CENTER EXPENSE

This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

100-20-3500-581200 CAPITAL LEASE PAYMENT

This includes the principal and interest payments for the following capital leases:

$ 38,683	Pierce Pumper (2008)	last payment due 06/15/17
$111,438	Pierce Platform Truck (2010)	last payment due 06/15/19
$ 4,821	Ford F-150 (2013)	last payment due 11/30/17
$ 55,415	Pierce Pumper (2013)	last payment due 09/12/22
$ 0	Engine6 Replacement (2017)	assumes no payments in 2017
$210,357		

100-20-3500-582200 INTEREST EXPENSE

Requested Amount: $0

100-20-3530-531107 FIRE PREVENTION SUPPLIES

Requested Amount: $2,500

The request is for the purchase of safety materials and the upkeep of equipment for the Prevention Program. The amount includes new supplies and materials for education of the elderly. Due to economic conditions, many of the community outreach programs which have supported this program in the past, have been unable to provide funding in recent years.

100-20-3570-522210 STAT #3- REPAIR & MAINT

Requested Amount: $6,000

The requested amount includes general maintenance of Station #3. The Station was built in 1999 and funds are needed to paint inside and to replace the signage outside. This has not yet been done because we had to replace the air conditioner unit.

100-20-3570-522211 STAT #2 - REPAIR & MAINT

Requested Amount: $8,000

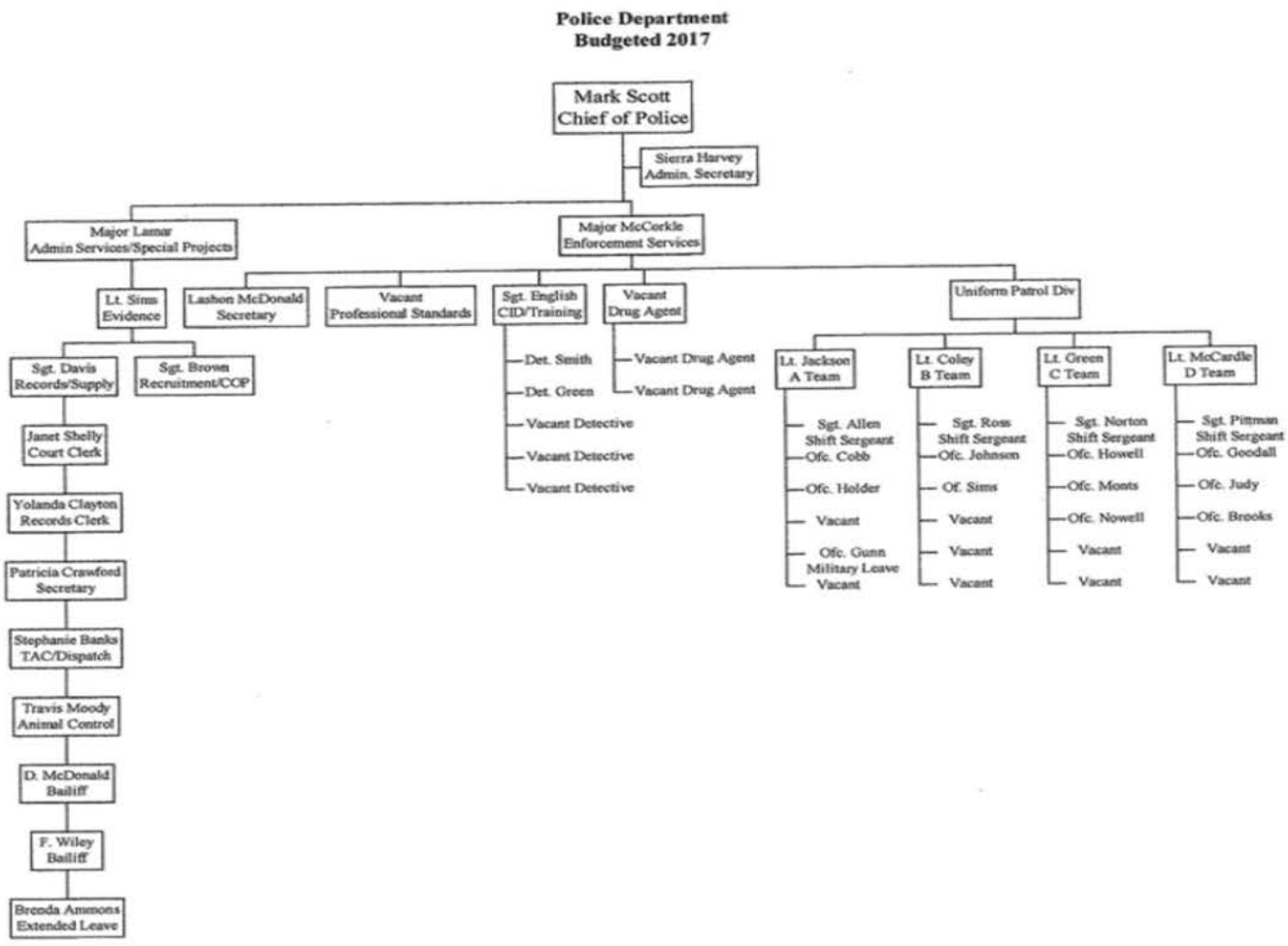
The requested amount includes general maintenance of the Station. Station #2 was built in 1993. There are many repairs that have been done, and many more that need to be done. Our employees are doing most of the labor, which saves money.

100-20-3570-531108 PUBLIC SAFETY BLDG REP & MAINT

Requested Amount: $13,000

This amount includes repair and maintenance for the Fire portion of the building. This includes general maintenance and upkeep of ice maker, light bulbs, filters, etc. There is a very good possibility we will have to replace 2 air conditioner units in the near future.

20 FIRE


Police Department
Budgeted 2017
Mark Scott
Chief of Police
Sierra Harvey
Admin. Secretary
Major Lamar
Admin Services/Special Projects
Major McCorkle
Enforcement Services
Lt. Sims
Evidence
Lashon McDonald
Secretary
Vacant
Professional Standards
Sgt. English
CID/Training
Vacant
Drug Agent
Uniform Patrol Div
Sgt. Davis
Records/Supply
Sgt. Brown
Recruitment/COP
Det. Smith
Det. Green
Vacant Detective
Vacant Detective
Vacant Detective
Vacant Drug Agent
Vacant Drug Agent
Lt. Jackson
A Team
Lt. Coley
B Team
Lt. Green
C Team
Lt. McCardle
D Team
Sgt. Allen
Shift Sergeant
Ofc. Cobb
Ofc. Holder
Vacant
Ofc. Gunn
Military Leave
Vacant
Sgt. Ross
Shift Sergeant
Ofc. Johnson
Of. Sims
Vacant
Vacant
Vacant
Sgt. Norton
Shift Sergeant
Ofc. Howell
Ofc. Monts
Ofc. Nowell
Vacant
Vacant
Sgt. Pittman
Shift Sergeant
Ofc. Goodall
Ofc. Judy
Ofc. Brooks
Vacant
Vacant
Janet Shelly
Court Clerk
Yolanda Clayton
Records Clerk
Patricia Crawford
Secretary
Stephanie Banks
TAC/Dispatch
Travis Moody
Animal Control
D. McDonald
Bailiff
F. Wiley
Bailiff
Brenda Ammons
Extended Leave

POLICE DEPARTMENT

MISSION STATEMENT/GENERAL OBJECTIVES

The Americus Police Department will always strive to maintain an atmosphere of trust and cooperation within the community it serves. As a law enforcement agency, our primary concern is public safety. Since we depend on the community to help us prevent crime, as well as solve crimes, we must work in partnership through structured programs to maintain an optimum atmosphere of trust. Integrity will be woven into the fabric of everything we do.

GOALS – 2017

1. **Goal** - Strengthen partnerships and increase cooperation between the Americus Police Department and other Court, Law Enforcement and Public Safety Agencies in the area.
    a. **Objectives**
        i. Increase participation of area GACP members in monthly District 2 meetings.
        ii. Attend monthly Emergency Planning Commission Meetings
        iii. Sponsor a Criminal Justice Summit in 2017

2. **Goal** – Strengthen partnerships with community groups and develop new relationships with community stakeholders.
    a. **Objectives**
        i. Build relationship with Sumter Area Ministerial Association (SAMA)
        ii. Work with Family Connections
        iii. Revitalize Neighborhood Watch
        iv. Build relationship with Boys and Girls Club
        v. Conduct a Citizen's Academy
        vi. Conduct Firearms Safety Class
        vii. Implement Downtown Foot and Bike Patrol



3. **Goal** – Implement Crisis Response Teams
    a. **Objectives**
        i. Provide Crisis Response Team training to all employees
        ii. Partner with newly formed Sumter County CERT Team

4. **Goal** – Enhance Technology
    a. **Objectives**
        i. Purchase Laptops for all Patrol Cars
        ii. Implement a New Records Management System
        iii. Install Automated Citation Printers in Patrol Cars
        iv. Implement Crime Analysis Software

5. **Goal** – Implement Proactive Strategies to Reduce Crime and Enhance Response to Crime Scenes
    a. **Objectives**
        i. Train and equip all officers to process for fingerprints
        ii. Implement Drug Squad
        iii. Plan and implement alcohol checks

6. **Goal** – Provide Timely and Meaningful Training to all Employees
    a. **Objectives**
        i. Revamp FTO Program
        ii. Identify Training for Civilian Employees
        iii. Partner with SGTC to provide Intermediate, Advanced and Management Training Classes
        iv. Active Shooter Training

7. **Goal** – Fill all allotted sworn positions.
    a. **Objectives**
        i. Retain current employees
        ii. Recruit and hire new officers

CITY OF AMERICUS
2017 OPERATING BUDGET

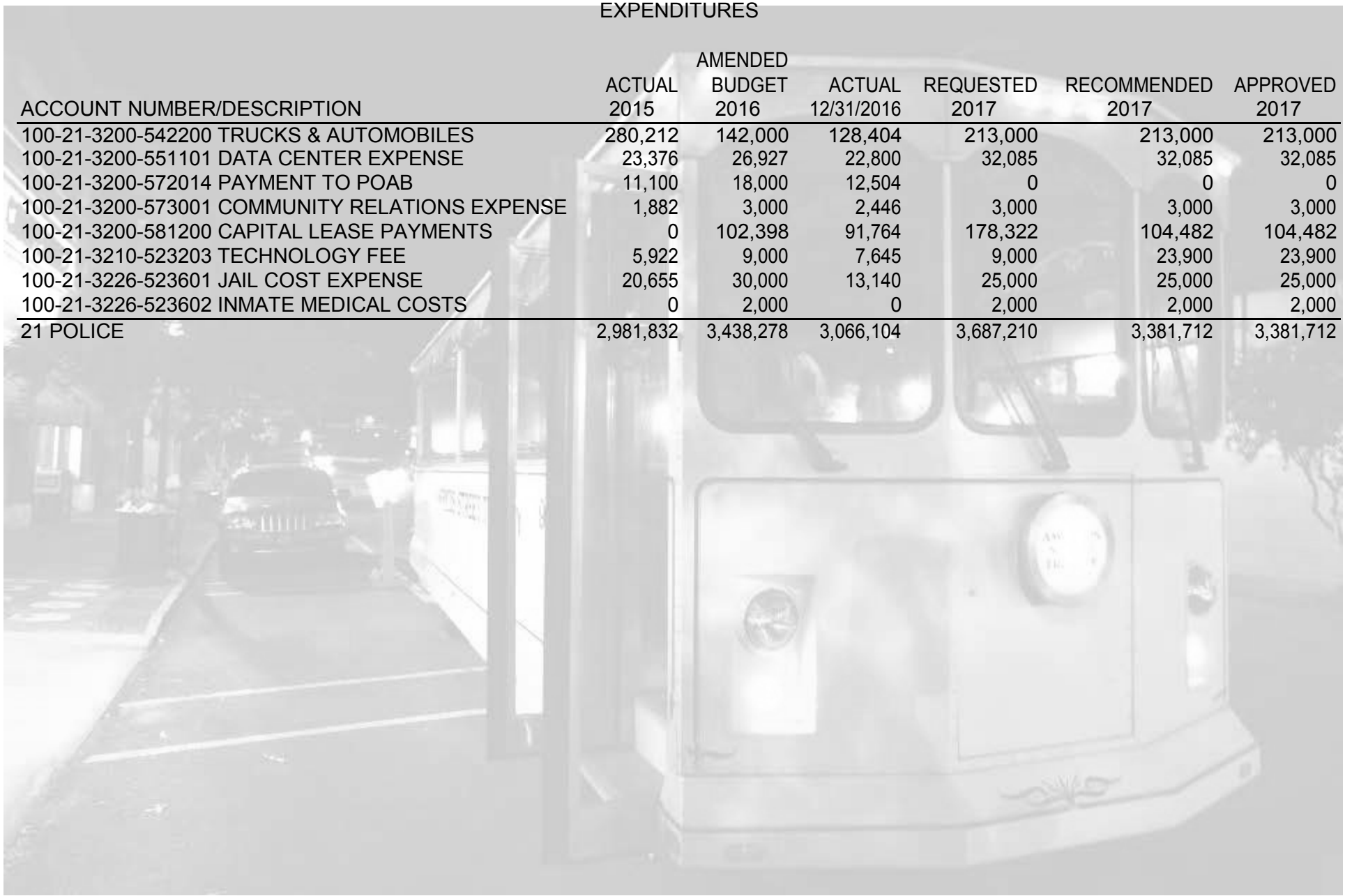
EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
21 POLICE						
100-21-1530-521201 LEGAL EXPENSE	2,815	6,000	197	0	0	0
100-21-3200-511000 REGULAR PAY	1,459,214	1,850,545	1,577,270	1,918,297	1,752,297	1,752,297
100-21-3200-511300 OVERTIME PAY	187,637	115,000	204,263	115,000	115,000	115,000
100-21-3200-512100 GROUP MEDICAL INSURANCE	226,323	238,784	237,925	296,700	262,200	262,200
100-21-3200-512101 OPT OUT INSURANCE PLAN	20,309	24,001	20,886	21,001	21,001	21,001
100-21-3200-512110 GROUP DENTAL INSURANCE	7,118	10,150	7,020	10,150	9,135	9,135
100-21-3200-512200 SOCIAL SECURITY PAYMENTS	127,801	150,364	133,987	155,547	142,848	142,848
100-21-3200-512400 RETIREMENT SYSTEM	184,019	217,586	191,940	214,310	196,813	196,813
100-21-3200-512700 WORKERS' COMPENSATION	65,289	75,554	83,183	81,206	74,451	74,451
100-21-3200-522000 OTHER OUTSIDE SERVICES	6,384	7,000	8,064	7,000	7,000	7,000
100-21-3200-522201 OFFICE EQUIP-REP & MAINT	2,873	1,500	3,273	2,000	2,000	2,000
100-21-3200-522202 AUTO & TRUCK-REP & MAINT	55,604	70,000	49,256	70,000	70,000	70,000
100-21-3200-522203 MACH & EQUIP-REP & MAINT	3,641	5,000	4,145	5,000	5,000	5,000
100-21-3200-522206 COMPUTER-REP & MAINT	6,600	8,000	10,176	10,250	10,250	10,250
100-21-3200-523100 INSURANCE EXPENSE	45,669	48,321	62,712	53,147	53,147	53,147
100-21-3200-523200 TELEPHONE	42,246	37,000	30,559	47,275	47,275	47,275
100-21-3200-523600 DUES & SUBSCRIPTIONS	275	2,500	1,135	2,500	2,500	2,500
100-21-3200-523602 BUY MONEY EXPENSE	0	0	0	500	500	500
100-21-3200-523700 TRAINING & MEETINGS	16,035	20,000	13,271	20,000	20,000	20,000
100-21-3200-523900 UNIFORMS	12,899	18,000	8,960	20,000	20,000	20,000
100-21-3200-531100 OFFICE/COMPUTER SUPPLIES	16,178	16,000	13,971	16,500	16,500	16,500
100-21-3200-531101 JANITORIAL SUPPLIES	4,077	6,500	4,235	6,500	6,500	6,500
100-21-3200-531104 AMMUNITION	3,847	7,000	1,527	7,000	7,000	7,000
100-21-3200-531210 WATER, SEWAGE & GARBAGE	2,892	2,000	3,333	2,000	2,000	2,000
100-21-3200-531220 NATURAL GAS	5,175	8,000	7,621	0	0	0
100-21-3200-531225 STORM WATER	1,367	920	1,514	920	920	920
100-21-3200-531230 ELECTRICITY	15,554	12,000	18,204	12,000	12,000	12,000
100-21-3200-531270 GASOLINE ALLOCATED	68,345	120,000	62,614	100,000	91,908	91,908
100-21-3200-531700 OTHER SUPPLIES	7,008	8,000	8,133	10,000	10,000	10,000
100-21-3200-531705 CANINE COSTS	810	0	0	0	0	0
100-21-3200-542100 MACHINERY & EQUIPMENT	40,681	19,228	18,029	20,000	20,000	20,000

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
100-21-3200-542200 TRUCKS & AUTOMOBILES	280,212	142,000	128,404	213,000	213,000	213,000
100-21-3200-551101 DATA CENTER EXPENSE	23,376	26,927	22,800	32,085	32,085	32,085
100-21-3200-572014 PAYMENT TO POAB	11,100	18,000	12,504	0	0	0
100-21-3200-573001 COMMUNITY RELATIONS EXPENSE	1,882	3,000	2,446	3,000	3,000	3,000
100-21-3200-581200 CAPITAL LEASE PAYMENTS	0	102,398	91,764	178,322	104,482	104,482
100-21-3210-523203 TECHNOLOGY FEE	5,922	9,000	7,645	9,000	23,900	23,900
100-21-3226-523601 JAIL COST EXPENSE	20,655	30,000	13,140	25,000	25,000	25,000
100-21-3226-523602 INMATE MEDICAL COSTS	0	2,000	0	2,000	2,000	2,000
21 POLICE	2,981,832	3,438,278	3,066,104	3,687,210	3,381,712	3,381,712



21 POLICE

100-21-3200-511000 REGULAR PAY

Personnel Requirements:

	Current
Police Chief	1
Administrative Secretary	1
Property Evidence Custodian	1
Secretary	2
Animal Control	1
Lieutenant	5
Major	2
Investigators	3
Sergeant	8
Officer*	24
Dispatcher	1
Records Clerk	1
Crossing Guard (part-time)	0
Total	50

100-21-3200-511300 OVERTIME PAY

Requested Amount: $115,000

100-21-3200-512100 GROUP MEDICAL INSURANCE

The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

100-21-3200-512101 OPT OUT INSURANCE PLAN

This amount represents $3,000 per employee for expected Opt Out participation.

100-21-3200-512110 GROUP DENTAL INSURANCE

This amount represents $203 per employee.

100-21-3200-512200 SOCIAL SECURITY PAYMENTS

This amount is 7.65% of the total salary of the department.

100-21-3200-512400 RETIREMENT SYSTEM

This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

100-21-3200-512700 WORKERS' COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-21-3200-522000 OTHER OUTSIDE SERVICES

Requested Amount: $7,000

$ 700	Interpreter
$ 300	Vehicle rentals for undercover work
$ 300	Wrecker Service
$ 300	Lock Service
$ 400	Dept of Agriculture - Animal Control and Drug Scala Calibration
$ 530	Pest Control
$ 200	The Lily Pad (physch. testing for crime victims)
$3,140	Miscellaneous services
$ 900	Lexis Nexix (data search engine)
$ 30	Georgia Technical Authority (GCIC)
$ 200	GBI (background checks)
$7,000	

100-21-3200-522201 OFFICE EQUIP-REP & MAINT

Requested Amount: $2000

This includes copier maintenance of $1,250 and $750 for incidental repairs. Based on 2015 repair costs of aging equipment.

100-21-3200-522202 AUTO & TRUCK-REP & MAINT

Requested Amount: $70,000

This is to cover all repairs to the fleet.

100-21-3200-522203 MACH & EQUIP-REP & MAINT

Requested Amount: $5,000

$4,200	Radio/radar maintenance
$ 800	Equipment calibration
$5,000	

100-21-3200-522206 COMPUTER-REP & MAINT

Requested Amount: $10,250.00

This is for miscellaneous upgrades and repairs for the server, copiers, computers, and software. The amount requested includes $2,350 for LEADS Online for access to local and nationwide pawn shop databases, and $3,000 for Live Scan maintenance and updates.

$ 2,650 Miscellaneous
$ 2,350 LEADS Online
$ 3,000 Live Scan
$ 2,250 Copier Maintenance
$10,250

100-21-3200-523100 INSURANCE EXPENSE

Requested Amount: $53,147

This represents the premium amount for the Law Enforcement Liability insurance and the Police Department's share of the premium amount for the vehicle liability. The request includes a projected increase of approximately 10%. The projected rates will be effective May 1, 2017 resulting in an effective rate for 2017 of 3.67%.

100-21-3200-523200 TELEPHONE

Requested Amount: $47,275

$475/month AT&T
$215/month Bandwidth
$700/month Mediacom
$1167/month Cell Phones

The requested amount includes an increase of $8,640 for monthly service on air cards for the in car laptops and an increase of $1,635 based on cost overrun of the 2016 budget for cell and VOIP phone service.

100-21-3200-523600 DUES & SUBSCRIPTIONS

This reflects the base level of dues and subscriptions for department personnel. Some dues are mandated by GACP and for the Georgia Intelligence network.

Requested	
$ 50	GA Police Accredidation Coalition
$ 300	GA Assoc of Chiefs of Police
$ 360	International Assoc of Chiefs
$ 150	Georgia Assoc of Animal Care and Control
$ 450	National Safety Council
$ 100	Thompson Publishing
$1,090	Miscellaneous dues unknown
$2,500	

100-21-3200-523602 BUY MONEY EXPENSE

This line item is being reinstituted in anticipation of resuming drug interdiction activity as department is restaffed.

100-21-3200-523700 TRAINING & MEETINGS

Requested Amount: $20,000

This line item covers all training costs associated with putting new hires through the police academy and providing in-service and training and continuing education for all existing employees.

100-21-3200-523900 UNIFORMS

Requested Amount: $20,000

$ 3,000	New officers
$14,000	Replacement uniforms
$ 300	Animal control
$ 2,700	Uniform accessories (holsters, handcuffs, etc.)
$20,000	

The requested amount is for uniforms for department employees and duty accessories. We will be systematically replacing worn equipment and uniforms over the next two years.

100-21-3200-531100 OFFICE/COMPUTER SUPPLIES

Requested Amount: $16,500

This line item includes all printed forms (such as traffic tickets) as well as copy paper, pens, printer ink cartridges etc.

100-21-3200-531101 JANITORIAL SUPPLIES

Requested Amount: $6,500

This amount covers the expenses for janitorial supplies for the Police Department's portion of the Public Safety Building.

100-21-3200-531104 AMMUNITION

Requested Amount: $7,000

The requested amount includes ammunition for firearms training requirements, as well as normal use in the day to day operations.

100-21-3200-531210 WATER, SEWAGE & GARBAGE

Requested Amount: $2,000

The amount requested is based on actual and projected usage in 2016.

100-21-3200-531220 NATURAL GAS
Requested Amount: $8,000
The amount requested is the estimated average amount from previous years

100-21-3200-531225 STORM WATER
Requested Amount: $920
This is for 1/2 of the storm water fees for the Public Safety Building and parking lot.

100-21-3200-531230 ELECTRICITY
Requested Amount: $12,000
The amount requested is an estimated amount based on past usage.

100-21-3200-531270 GASOLINE ALLOCATED
Requested Amount: $100,000
This represents a decrease in cost based on projected gas prices for 2017.

Recommended Amount: $91,908

100-21-3200-531700 OTHER SUPPLIES
Requested Amount: $10,000
This includes crime scene supplies, intoximeters supplies, and safety supplies. Increase is based on 2016 expenditures and anticipated increase of investigative staff.

100-21-3200-542100 MACHINERY & EQUIPMENT
Requested Amount: $20,000
$ 8,940 Taser International (3rd year of a 3-year plan)
$ 5,000 Vests/Body Armor ($2,500 Gen Fund; $2,500 BPV grant)
$ 3,200 Hand held laser radar
$ 2,860 Additional body cameras and equipment for filled positions
$20,000

100-21-3200-542200 TRUCKS & AUTOMOBILES
Requested Amount: $213,000
Vehicle Replacement Based on 2015 prices (six turnkey with radar and in car dash camera); (lease purchase)

100-21-3200-542900 OTHER CAPITAL EXPENDITURE
There are no other anticipated capital needs for 2017.

100-21-3200-551101 DATA CENTER EXPENSE

This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

100-21-3200-572014 PAYMENT TO POAB

Requested Amount: $0

This line item has been moved to the Municipal Court Department's budget for 2017.

100-21-3200-573001 COMMUNITY RELATIONS EXPENSE

Requested Amount: $3,000

Neighborhood Watch Programs, the Great program, back to school programs, crime prevention and other similar programs base on community and police involvement.

100-21-3200-581200 CAPITAL LEASE PAYMENTS

This includes the principal and interest payments for the following capital leases:

$ 51,469	Police Cars (2015)	last payment due 11/30/18
$ 53,013	Police Cars (2016)	assumes 12 months of payments
$ 73,840	Police Cars (2017)	assumes 4 months of payments
$178,322		

Recommended:

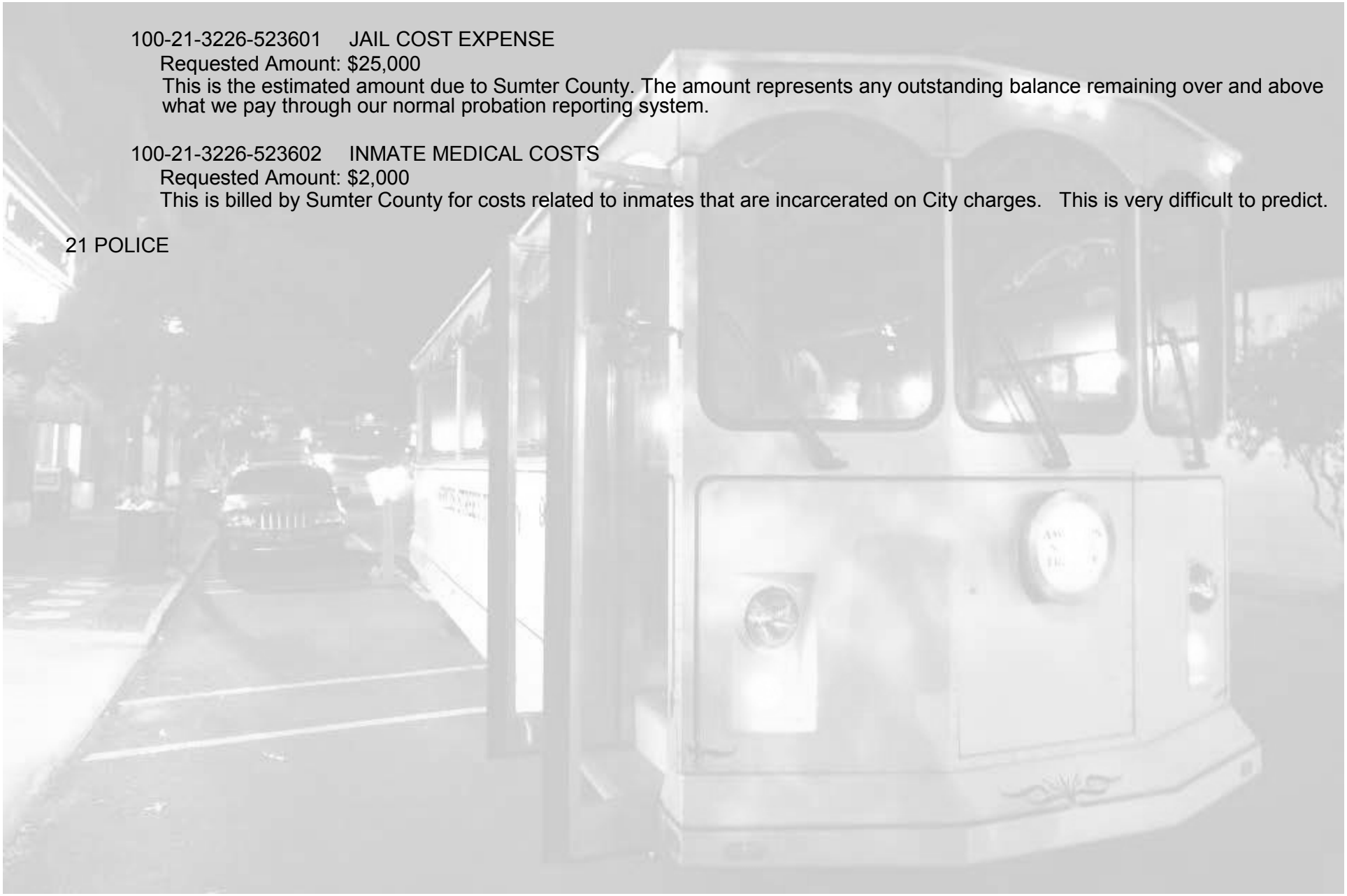
$ 51,469	Police Cars (2015)	last payment due 11/30/18
$ 53,013	Police Cars (2016)	assumes 12 months of payments in 2017
$ 0	Police Cars (2017)	assumes purchase in late 2017 payments in 2018
$104,482		

100-21-3210-523203 TECHNOLOGY FEE

Requested Amount: $9,000

This amount is the $10.00 fee added to certain fines for technology improvements. This is the amount paid for technology to the software vendor, MDS.

Recommended Amount: $29,800



100-21-3226-523601 JAIL COST EXPENSE

Requested Amount: $25,000

This is the estimated amount due to Sumter County. The amount represents any outstanding balance remaining over and above what we pay through our normal probation reporting system.

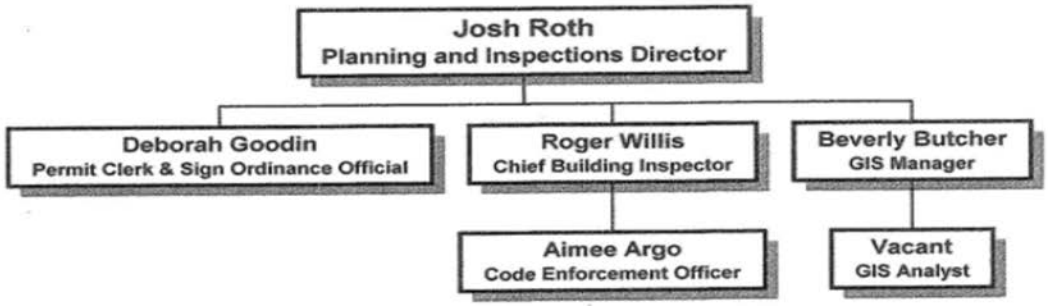
100-21-3226-523602 INMATE MEDICAL COSTS

Requested Amount: $2,000

This is billed by Sumter County for costs related to inmates that are incarcerated on City charges. This is very difficult to predict.

21 POLICE

Planning and Inspection
Budgeted 2017



PLANNING AND INSPECTION

MISSION STATEMENT/GENERAL OBJECTIVES

The Planning and Inspection Department of the City of Americus was formed in 2014, to include Code Enforcement. While different, each has similarities that allow our goals and objectives to unite for the betterment of our Citizens, Business, Industries and Visitors to our community. It is our responsibility to help protect all people in our City through both the Life Safety and International Building Code compliance. We also work to implement portions of the Urban Redevelopment Plan, including the Americus Sumter Land Bank.

GOALS – 2017

- We will continue to make Americus a safer community through fire safety and building inspections to insure that work is done properly and to code.
- We will work toward abating abandoned and dilapidated properties from the City.
- We will work to stabilize the local tax base from further erosion.
- We will help beautify the City through use of outside the box Code Enforcement.
- We will further our knowledge of the ever changing applicable codes and standards adopted by the City of Americus by attending classes on code changes and updates.
- We will work with licensed contractors, architects, and engineers to ensure code compliance for Building and Life Safety.
- We will continue to work with other departments and agencies to make sure everyone is treated fairly and with respect.
- Most of all, we will continue to treat every person that we come in contact with daily, with respect and assist them any way we can to help them make their contact with our department a pleasant experience.

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
22 PLANNING AND INSPECTIONS						
100-22-1530-521201 LEGAL EXPENSE	2,019	5,000	4,250	7,000	6,500	6,500
100-22-1565-531108 MUNICIPAL BLDG REP & MAINT	10,581	8,000	8,618	9,000	9,000	9,000
100-22-3500-531109 ARSON INVESTIGATION	51	200	81	200	200	200
100-22-7200-511000 REGULAR PAY	117,970	146,519	149,015	151,602	151,602	151,602
100-22-7200-511300 OVERTIME PAY	0	0	105	0	0	0
100-22-7200-512100 GROUP MEDICAL INSURANCE	19,658	24,950	24,953	27,600	27,600	27,600
100-22-7200-512110 GROUP DENTAL INSURANCE	524	812	794	812	812	812
100-22-7200-512200 SOCIAL SECURITY PAYMENTS	9,026	11,209	11,157	11,598	11,598	11,598
100-22-7200-512400 RETIREMENT SYSTEM	12,469	16,220	14,304	15,979	15,979	15,979
100-22-7200-512700 WORKERS COMPENSATION	2,518	2,295	2,526	3,598	3,598	3,598
100-22-7200-522000 OTHER OUTSIDE SERVICES	2,576	2,565	1,951	12,565	12,565	12,565
100-22-7200-522130 LOT CLEANING EXPENSE	12,696	25,000	-4,952	25,000	20,000	20,000
100-22-7200-522202 AUTO & TRUCK REP & MAINT	3,164	1,850	1,519	1,850	1,850	1,850
100-22-7200-522206 COMPUTER-REP & MAINT	0	0	0	15,000	15,000	15,000
100-22-7200-523200 TELEPHONE	5,457	4,950	6,158	5,300	5,300	5,300
100-22-7200-523600 DUES & SUBSCRIPTIONS	594	1,570	725	2,210	2,210	2,210
100-22-7200-523700 TRAINING & MEETINGS	6,278	6,200	5,396	13,550	12,550	12,550
100-22-7200-523900 UNIFORMS	567	600	440	600	600	600
100-22-7200-531100 OFFICE /COMPUTER SUPPLIES	2,845	3,000	2,909	4,500	4,500	4,500
100-22-7200-531101 JANITORIAL SUPPLIES	1,505	1,400	1,240	1,400	1,400	1,400
100-22-7200-531210 WATER, SEWER, & GARBAGE	708	925	2,927	3,100	3,100	3,100
100-22-7200-531225 STORM WATER	227	228	1,150	1,450	1,450	1,450
100-22-7200-531230 ELECTRICITY	3,131	2,800	3,797	2,800	2,800	2,800
100-22-7200-531270 GASOLINE ALLOCATED	3,260	4,500	3,899	4,500	4,500	4,500
100-22-7200-531700 OTHER SUPPLIES	536	2,000	1,328	3,200	2,938	2,938
100-22-7200-542200 TRUCKS & AUTOMOBILES	0	23,000	0	0	0	0
100-22-7200-551000 ALLOCATION OF EXPENSES	-9,016	0	0	0	0	0
100-22-7200-551101 DATA CENTER EXPENSE	2,191	2,505	2,156	2,985	2,985	2,985
100-22-7200-581200 CAPITAL LEASE PAYMENTS	0	5,463	0	0	0	0
22 PLANNING AND INSPECTIONS	211,534	303,761	246,445	327,399	320,637	320,637

22 PLANNING AND INSPECTIONS

100-22-1530-521201 LEGAL EXPENSE

Requested Amount: $7,000

The requested amount is for title searches for condemned properties and other nuisance abatements and associated legal fees. These costs are billed back to the property owner under the demolition line item.

Community Development Portion: $2,000
This amount is for review and update of ordinances, street closings, property deeds prepared, and other misc legal matters. Also included in this request is review of bylaws for the Urban Redevelopment Agency.

Recommended Amount: $6,500

100-22-1565-531108 MUNICIPAL BLDG REP & MAINT

Requested Amount: $9,000

$ 1,440	Albany Elevator
$ 6,560	General repair & maintenance (includes ADA)
$ 1,000	Community Development
$ 9,000	

Community Development: $1,000
This amount is for miscellaneous repairs at Furlow School, the Train Depot,Joyce Myers Park, and Rees Park Economic Development Center.

100-22-3500-531109 ARSON INVESTIGATION

Requested Amount: $200
This is to purchase evidence containers, tools, and other equipment used during fire investigations.

100-22-7200-511000 REGULAR PAY

Personnel Requirements:

	Current
Planning & Inspection Director	1
Code Enforcement Technician	1
Chief Building Inspector	1
Bldg Inspector/Code Enforcement	1
	4

100-22-7200-511300 OVERTIME PAY
Requested Amount: $0

100-22-7200-512100 GROUP MEDICAL INSURANCE
The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

100-22-7200-512101 OPT OUT INSURANCE PLAN
This amount represents $3,000 per employee for expected Opt Out participation.

100-22-7200-512110 GROUP DENTAL INSURANCE
This amount represents $203 per employee.

100-22-7200-512200 SOCIAL SECURITY PAYMENTS
This amount is 7.65% of the total salary of the department.

100-22-7200-512400 RETIREMENT SYSTEM
This amount is 10.54% of the total salary of the department. Per GMA,contribution rates have declined slightly.

100-22-7200-512700 WORKERS COMPENSATION
This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-22-7200-522000 OTHER OUTSIDE SERVICES
Requested Amount: $12,565

$ 500	Service fire extinguishers
$ 355	Pest Control
$ 360	Silent Alarm
$ 600	Code Enforcement ROBO Call/Litter Training & Prevention
$ 750	State license permit information uploads
$10,000	CD-Archway Partnership Project
$12,565	

100-22-7200-522130 LOT CLEANING EXPENSE

Requested Amount: $25,000

The requested amount includes cleaning up vacant lots, cutting grass, secure dilapidated structures, cut down dangerous trees outside of right of way, demolition of dilapidated structures/billed back to owner.

Recommended Amount: $20,000

100-22-7200-522202 AUTO & TRUCK REP & MAINT

Requested Amount: $1,850

We anticipate only routine PM's on the department's vehicles in 2017.

100-22-7200-522206 COMPUTER-REP & MAINT

Requested Amount: $15,000

The three year contract is up with the provider. This is our yearly fee.

100-22-7200-523200 TELEPHONE

Requested Amount: $5,300

The requested amount includes telephone and internet as follows:

$3,000	Enterprise Billing (Mediacom)
$ 700	Bandwidth (telephone - 6 lines)
$1,600	Cell phones
$5,300	Average for the year.

100-22-7200-523301 ADVERTISING EXPENSE

Requested Amount: $500

This amount is for all advertising necessary for public hearings in reference to HPC, and notices informing the public of changes to codes or policies.

Recommended Amount: $0

100-22-7200-523600 DUES & SUBSCRIPTIONS

Requested Amount: $2,210

This is for memberships in trade organizations related to the field of inspections such as the ICC and the NFPA whose building and fire codes were adopted by the City of Americus. The amount also includes membership dues for various state and national organizations. These organizations publish literature regarding code issues and updates. The request covers the purchase of current code books for the department. The request also covers dues and subscriptions formally paid by Community Development Department.

$1,200	ICC Code Access and Code Books
$ 50	Georgia Association of Code Enforcement (1)
$ 150	International Code Congress (3)
$ 100	BOAG (3)
$ 100	SWGIA (3)
$ 25	CD-Arbor Day Foundation
$ 25	CD-National Alliance of Preservation Comm
$ 400	CD-American Planning Association
$ 60	CD-GAZA
$ 100	CD-GAAPA
$2,210	

100-22-7200-523700 TRAINING & MEETINGS

Requested Amount: $13,550

All Building Officials, are required to attend classes to keep the City in compliance with all State and Federal laws dealing with building safety, erosion & sediment (EPD), zoning, and code enforcement. We must keep these Certifications current by attending continuing education in all fields. All Code Enforcement Officers and Building Inspectors must also meet mandatory training requirements to keep all needed certifications up to date.

Requested

$ 1,500	BOAG
$ 1,800	ICC Code Hearings
$ 1,000	GACE
$ 1,000	GSIA
$ 1,000	GACE Fall
$ 1,000	GACE Spring
$ 1,000	CD-CDBG/CHIP Workshops
$ 1,500	CD-APA Spring/Fall
$ 500	CD-HPC GAPC
$ 750	CD-Planning & Zoning Training
$ 2,500	CD-Carl Vinson Inst.*
$13,550	

*This is requested for training on the topics of land use, meeting decorum, and planning. The training will be for our Planning and Zoning Commissioners, Variance Board Members, Staff, and the Mayor and Council.

Recommended Amount: $12,550

100-22-7200-523900 UNIFORMS

Requested Amount: $ 600

The requested amount includes three employees at $200 each.

100-22-7200-531100 OFFICE /COMPUTER SUPPLIES
Requested Amount: $4,500

Community Development Portion: $1,500
The budget request is for annexation info, committee handbooks, HPC guidelines, and binders as well as paper and other supplies.

100-22-7200-531101 JANITORIAL SUPPLIES
Requested Amount: $1,400
The requested amount includes the purchase of cleaning supplies and equipment for the Municipal Building.

100-22-7200-531210 WATER, SEWER, & GARBAGE
Requested Amount: $3,100
The requested amount is for the monthly bill for the Municipal Building.

100-22-7200-531225 STORM WATER
Requested Amount: $1,450
The requested amount includes the monthly storm water bill for the Municipal Building and 721 W Church St.

100-22-7200-531230 ELECTRICITY
The request is for the pro-rata share of the Municipal Building.

100-22-7200-531270 GASOLINE ALLOCATED
Requested Amount: $4,500
This is the amount required to operate the department's 3 vehicles.

100-22-7200-531700 OTHER SUPPLIES
Requested Amount: $3,200
$1,000 Recycling
$1,000 Radio, video, and other types of supplies
$1,200 CD-Keep America Beautiful

$3,200

Recommended Amount: $2,938

100-22-7200-551101 DATA CENTER EXPENSE
This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

22 PLANNING AND INSPECTIONS



CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
23 MUNICIPAL COURT						
100-23-1530-521201 LEGAL EXPENSE	0	3,000	0	3,000	3,000	3,000
100-23-2650-511000 REGULAR PAY	56,102	54,432	56,319	53,795	53,795	53,795
100-23-2650-511300 OVERTIME PAY	238	200	185	200	200	200
100-23-2650-512100 GROUP MEDICAL INSURANCE	6,516	6,502	6,482	6,900	6,900	6,900
100-23-2650-512110 GROUP DENTAL INSURANCE	203	203	207	203	203	203
100-23-2650-512200 SOCIAL SECURITY PAYMENTS	3,363	4,179	3,308	4,131	4,131	4,131
100-23-2650-512400 RETIREMENT SYSTEM	5,856	6,048	5,340	5,691	5,691	5,691
100-23-2650-512700 WORKERS' COMPENSATION	168	1,312	1,445	1,359	1,359	1,359
100-23-2650-522000 OTHER OUTSIDE SERVICES	20	200	0	200	200	200
100-23-2650-523600 DUES & SUBSCRIPTIONS	95	200	225	200	200	200
100-23-2650-523700 TRAINING & MEETINGS	0	1,000	199	1,000	1,000	1,000
100-23-2650-531102 MUNICIPAL COURT OPERATIONS	7,461	18,000	20,345	20,000	19,728	19,728
100-23-2650-572014 PAYMENT TO POAB	0	0	0	18,000	18,000	18,000
23 MUNICIPAL COURT	80,022	95,276	94,054	114,679	114,407	114,407

23 MUNICIPAL COURT

100-23-1530-521201 LEGAL EXPENSE
Requested Amount: $3,000
The requested amount includes legal fees related to the operation of the municipal court cases.

100-23-2650-511000 REGULAR PAY
Personnel Requirements

Municipal Judge (part-time)	1
Municipal Court Clerk	1
Bailiff (part-time)	2
	4

100-23-2650-511300 OVERTIME PAY
Requested Amount: $200

100-23-2650-512100 GROUP MEDICAL INSURANCE
The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

100-23-2650-512110 GROUP DENTAL INSURANCE
This amount represents $203 per employee.

100-23-2650-512200 SOCIAL SECURITY PAYMENTS
This is 7.65% of the total salaries of the department.

100-23-2650-512400 RETIREMENT SYSTEM
This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

100-23-2650-512700 WORKERS' COMPENSATION
This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-23-2650-522000 OTHER OUTSIDE SERVICES
Requested Amount: $200
This is for court interpreter services.

100-23-2650-523600 DUES & SUBSCRIPTIONS
Requested Amount: $200

100-23-2650-523700 TRAINING & MEETINGS
Requested Amount: $1,000
$ 500 Clerk's training
$ 500 Judge's training
$1,000

This is for Municipal Court personnel training.

100-23-2650-531102 MUNICIPAL COURT OPERATIONS
Requested Amount: $20,000
This is for other court costs not included elsewhere. Examples are printed forms and supplies, witness fees, Public Defender, City Solicitor, Indigent Defense and other costs of operating the Municipal Court.

Requested:
$ 1,500 Supplies/forms
$ 200 Witness fees
$18,000 Additional judicial
$ 300 Miscellaneous

$20,000

Recommended Amount: $19,728

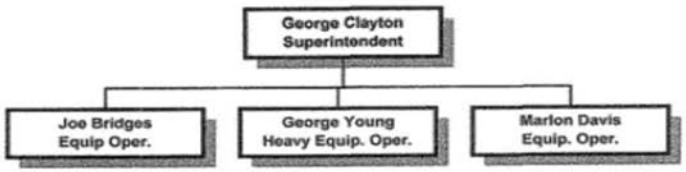
100-23-2650-572014 PAYMENT TO POAB
Requested Amount: $18,000
Based on State law, we are required to send a portion of each fine and/or bond forfeiture to the Peace Officer's Annuity and Benefit Fund. The amount is based on the number of cases in each level of fines. For example:

For fines from $ 4.01 - $ 25.00 the amount due on each case is $3.00
For fines from $25.01 - $ 50.00 the amount due on each case is $4.00
For fines from $50.01 - $100.00 the amount due on each case is $5.00
For fines $100.01 and over the amount due is 5% of each case.

*This line item has been moved from the Police Department's budget for 2017.

23 MUNICIPAL COURT

Street Department
Budgeted 2017



STREET DEPARTMENT

MISSION STATEMENT/GENERAL OBJECTIVES (see Public Works)

GOALS – 2017

* Continue to develop preventive maintenance program	On-going
* Enhance street paving and repair program	On-going



CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVE 2017
30 STREET						
100-30-4200-511000 REGULAR PAY	134,341	129,709	141,459	139,048	139,048	139,048
100-30-4200-511300 OVERTIME PAY	3,279	1,400	7,937	5,000	5,000	5,000
100-30-4200-512100 GROUP MEDICAL INSURANCE	15,812	11,408	11,336	13,800	13,800	13,800
100-30-4200-512101 OPT OUT INSURANCE PLAN	6,231	6,000	6,000	6,000	6,000	6,000
100-30-4200-512110 GROUP DENTAL INSURANCE	811	812	828	812	812	812
100-30-4200-512200 SOCIAL SECURITY PAYMENTS	11,061	10,030	11,745	11,020	11,020	11,020
100-30-4200-512400 RETIREMENT SYSTEM	14,832	14,514	12,804	15,183	15,183	15,183
100-30-4200-512700 WORKERS' COMPENSATION	13,722	13,338	14,684	15,190	15,190	15,190
100-30-4200-522000 OTHER OUTSIDE SERVICES	4,605	6,745	7,149	10,000	10,000	10,000
100-30-4200-522202 AUTO & TRUCK-REP & MAINT	19,680	20,000	24,583	20,000	19,000	19,000
100-30-4200-531105 HAND TOOLS	604	1,000	536	1,500	1,500	1,500
100-30-4200-531230 ELECTRICITY	339,395	295,000	338,464	295,000	295,000	295,000
100-30-4200-531270 GASOLINE ALLOCATED	19,590	18,214	14,639	18,214	17,214	17,214
100-30-4200-531603 STREET SIGNS	819	6,000	5,786	8,000	8,000	8,000
100-30-4200-531700 OTHER SUPPLIES	12,657	12,000	8,922	12,000	10,081	10,081
100-30-4200-542100 MACHINERY & EQUIPMENT	0	2,000	484	2,500	2,500	2,500
100-30-4200-542200 TRUCKS & AUTOMOBILES	0	25,000	21,596	25,000	25,000	25,000
100-30-4200-551000 ALLOCATION OF EXPENSES	-16,449	0	0	0	0	0
100-30-4200-551101 DATA CENTER EXPENSE	45	626	157	746	746	746
100-30-4200-581200 CAPITAL LEASE PAYMENTS	0	42,517	33,081	40,380	40,380	40,380
100-30-4221-541200 STREET RESURFACING	166,570	140,681	1,094	140,681	139,801	139,801
30 STREET	787,733	799,872	703,986	824,474	807,675	807,675

30 STREET

100-30-4200-511000 REGULAR PAY

Personnel Requirements:

	Current
Street Superintendent	1
Equipment Operator	2
Heavy Equipment Operator	1
	4

This amount includes on-call pay of $60 per week for 52 weeks for 1 employee on call.

100-30-4200-511300 OVERTIME PAY

Requested Amount: $5000

Recommended Amount: $5000
This is the estimated amount for 2017. The on call person, the one who cut grass with the tractor and the correction officers have to be supervised when they work overtime.

100-30-4200-512100 GROUP MEDICAL INSURANCE

The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

100-30-4200-512101 OPT OUT INSURANCE PLAN

This amount represents $3,000 per employee for expected Opt Out participation.

100-30-4200-512110 GROUP DENTAL INSURANCE

This amount represents $203 per employee.

100-30-4200-512200 SOCIAL SECURITY PAYMENTS

This amount is 7.65% of the total salary of the department.

100-30-4200-512400 RETIREMENT SYSTEM

This amount is 10.54% of the total salary of the department. Per GMA,contribution rates have declined slightly.

100-30-4200-512700 WORKERS' COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-30-4200-522000 OTHER OUTSIDE SERVICES

Requested Amount: $10000

$3,500	Tree removal
$4,000	Equipment Rental
$2,000	Debris Removal
$ 495	Downtown Clock Service (annual maintenance fee)
$9,995	

100-30-4200-522202 AUTO & TRUCK-REP & MAINT

Requested Amount: $20000.00

The amount requested is for vehicle maintenance and is based on the current ytd amount annualized.

Recommended Amount: $19,000

100-30-4200-522203 MACH & EQUIP-REP & MAINT

Requested Amount: $3,000

The amount requested includes repairs and maintenance to saws, power tools, asphalt roller and wacker packer

Recommended Amount: $3,000

100-30-4200-522211 SIDEWALK REP & MAINT

Requested Amount: $20,000

This amount is for repairs to various sidewalks throughout the city. The requested amount includes all materials such as boards, concrete, etc. with an increase for expected cost increases. The requested amount also includes $5,000 for outside sourcing of some repair and maintenance jobs.

Recommended Amount: $8,000

100-30-4200-523200 TELEPHONE

Requested Amount: $15,400

The requested amount includes AT&T land lines for traffic lights downtown and cell phone service fcr the Superintendent and On call phone.

100-30-4200-523700 TRAINING AND MEETINGS

Requested Amount: $2000

This is the expected amount for training and travel in this department.

Recommended Amount: $2,000

100-30-4200-523900 UNIFORMS
Requested Amount: $4000
The requested amount is for uniforms for department employees.

100-30-4200-531105 HAND TOOLS
Requested Amount: $1,500
The amount is for brooms, rakes, and shovels, wrenches, sockets set, hammers and other types of hand tools.

Recommended Amount: 1,500

100-30-4200-531230 ELECTRICITY
Requested Amount: $295,000
This amount includes electricity to operate the street lights and traffic lights throughout the city.

100-30-4200-531270 GASOLINE ALLOCATED
Requested Amount: $18,214
The requested amount is based on the expected usage and lower gas prices.

Recommended Amount: $17,214

100-30-4200-531603 STREET SIGNS
Requested Amount: $8,000
$ 5,000 Replacement signs with DOT mandated changes
$ 3,000 Purchase of letters, blanks, etc.
$ 8,000

Recommended Amount: $8,000

100-30-4200-531700 OTHER SUPPLIES
Requested Amount: $12,000

The amount requested is for the purchase of rock, safety vests, gloves, saw blades, weed killer, safety glasses, dirt, pipe, sand, etc.

Recommended Amount: $10,081

100-30-4200-542100 MACHINERY & EQUIPMENT
Requested Amount: $2500

The requested amount is for miscellaneous saws, blows and drills, etc.

100-30-4200-542200 TRUCKS & AUTOMOBILES
Requested Amount: $25,000

$25,000 Service Truck Replacement (lease purchase)

The request to purchase a new service truck is based on the condition of the current vehicle and the cost associated with repair and maintenance of the existing service truck.

100-30-4200-551101 DATA CENTER EXPENSE
This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

100-30-4200-581200 CAPITAL LEASE PAYMENTS
This includes the principal and interest payments for the following capital leases:

$30,059	Street Sweeper (2013)	last payment due 11/30/17
$ 4,821	Pickup Truck (2013)	last payment due 11/30/17
$ 5,500	Service Truck (2017)	assumes 6 months of payments
$40,380		

100-30-4221-531110 STREET-REP & MAINT
TSPLOST funds will be utilized when necessary.

100-30-4221-541200 STREET RESURFACING
Requested: $140,681.00

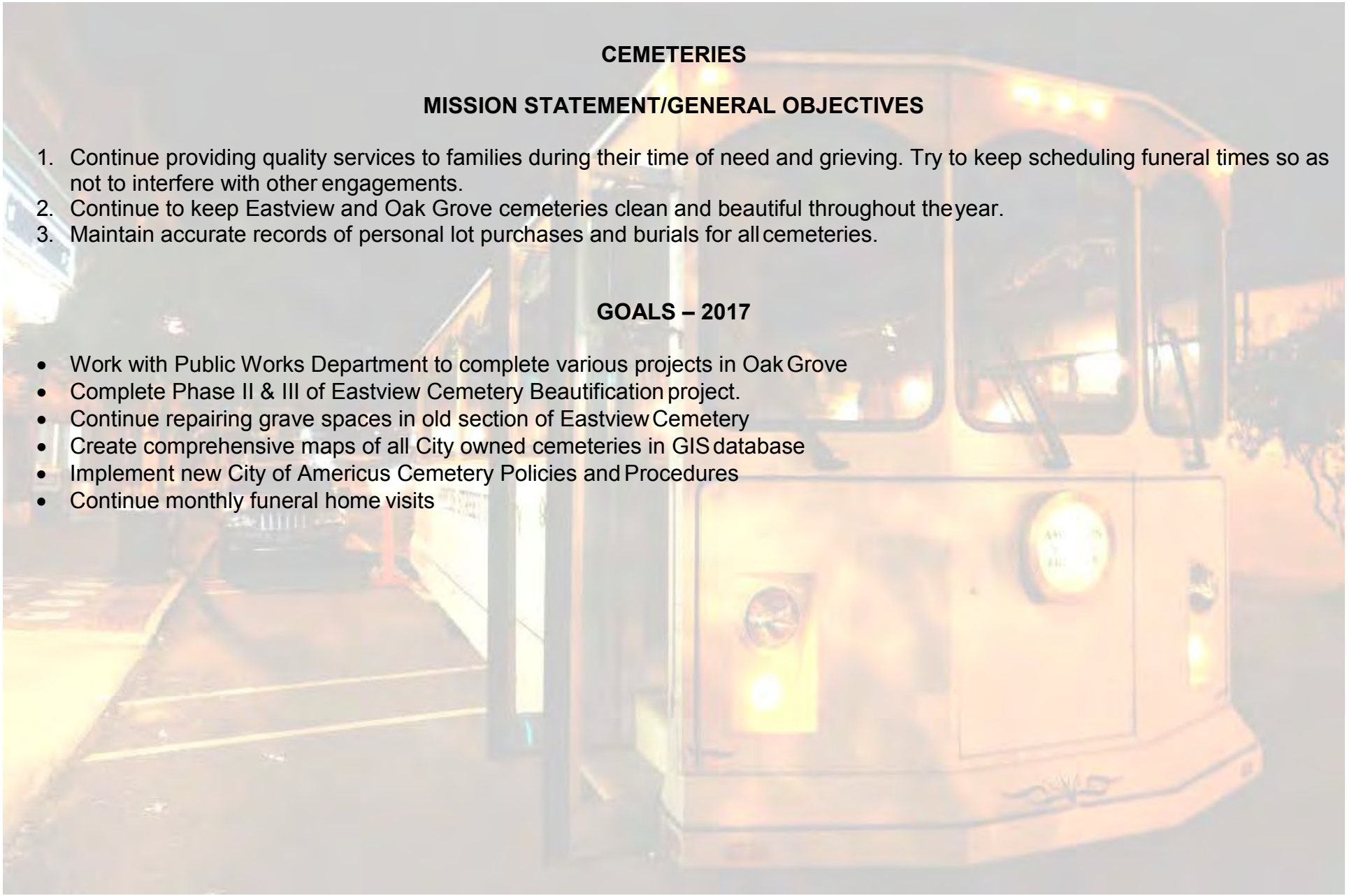
$127,892	LMIG Resurfacing
$ 12,789	Transfer from TSPLOST
$140,681	

Recommended: 139,801.00

$127.092	LMIG Resurfacing
$ 12,709	Transfer from TSPLOST
$139,801	

Cemetery Department
Budgeted 2017

Alvin Wellons
PT Cemetery Clerk



CEMETERIES

MISSION STATEMENT/GENERAL OBJECTIVES

1. Continue providing quality services to families during their time of need and grieving. Try to keep scheduling funeral times so as not to interfere with other engagements.
2. Continue to keep Eastview and Oak Grove cemeteries clean and beautiful throughout the year.
3. Maintain accurate records of personal lot purchases and burials for all cemeteries.

GOALS – 2017

- Work with Public Works Department to complete various projects in Oak Grove
- Complete Phase II & III of Eastview Cemetery Beautification project.
- Continue repairing grave spaces in old section of Eastview Cemetery
- Create comprehensive maps of all City owned cemeteries in GIS database
- Implement new City of Americus Cemetery Policies and Procedures
- Continue monthly funeral home visits

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
31 CEMETERY						
100-31-4850-511000 REGULAR PAY	11,757	11,544	11,767	11,544	11,544	11,544
100-31-4850-512200 SOCIAL SECURITY PAYMENTS	930	883	907	883	883	883
100-31-4850-512700 WORKERS' COMPENSATION	296	297	327	310	310	310
100-31-4850-522000 OTHER OUTSIDE SERVICES	301	1,000	240	1,090	1,090	1,090
100-31-4850-522200 BUILDING REP & MAINT	180	3,500	480	3,500	3,500	3,500
100-31-4850-522206 COMPUTER-REP & MAINT	0	500	27	500	500	500
100-31-4850-523200 TELEPHONE	2,403	1,500	2,874	2,250	2,250	2,250
100-31-4850-523600 DUES & SUBSCRIPTIONS	0	100	0	100	100	100
100-31-4850-523700 TRAINING AND MEETINGS	968	900	978	900	900	900
100-31-4850-531101 JANITORIAL SUPPLIES	0	50	0	50	50	50
100-31-4850-531210 WATER, SEWAGE & GARBAGE	10,904	7,500	21,448	13,150	13,050	13,050
100-31-4850-531220 NATURAL GAS	67	0	0	0	0	0
100-31-4850-531225 STORM WATER	2,314	2,975	2,104	2,975	2,975	2,975
100-31-4850-531230 ELECTRICITY	1,470	1,500	1,055	1,500	1,500	1,500
100-31-4850-531700 OTHER SUPPLIES	65	100	0	100	100	100
100-31-4850-541200 LAND & IMPROVEMENTS	0	3,500	0	3,500	3,500	3,500
31 CEMETERY	31,657	35,849	42,208	42,352	42,252	42,252

31 CEMETERY

100-31-4850-511000 REGULAR PAY

Personnel Requirements:
Cemetery Clerk (part time) 1

This position works 1,040 hours per year and earns $50 per pay period for on-call pay.

100-31-4850-512200 SOCIAL SECURITY PAYMENTS

This amount is 7.65% of the total salary of the department.

100-31-4850-512700 WORKERS' COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-31-4850-522000 OTHER OUTSIDE SERVICES

Requested Amount: $1090
The request includes the following:

$	360	Alarm services
$	200	Pest Control
$	530	Miscellaneous
$1,090		

100-31-4850-522200 BUILDING REP & MAINT

Requested Amount: $3,500

The requested amount is maintenance at the Sexton's office and shed at Oak Grove, including repairs to windows and doors to make the building more secure.

100-31-4850-522206 COMPUTER-REP & MAINT

Requested Amount: $500

This is for repairs, updates, and software for the cemetery laptop.

100-31-4850-523200 TELEPHONE

Requested Amount: $2250

100-31-4850-523600 DUES & SUBSCRIPTIONS
Requested Amount: $100
This is for GMCA dues.

100-31-4850-523700 TRAINING AND MEETINGS
Requested Amount: $900
This is the amount for mileage paid to the cemetery clerk for use of personal vehicle to manage three cemeteries. This amount also includes travel expense for Cemetery Clerk to attend one Cemetery Association meeting.

100-31-4850-531101 JANITORIAL SUPPLIES
Requested Amount: $50

100-31-4850-531210 WATER, SEWAGE & GARBAGE
Requested Amount: $13,150
Based on actual cost in 2016.

Recommended Amount: $13,050

100-31-4850-531220 NATURAL GAS
Requested Amount: $0

100-31-4850-531225 STORM WATER
Requested Amount: $2,975
This is the fees for all cemeteries for a full year.

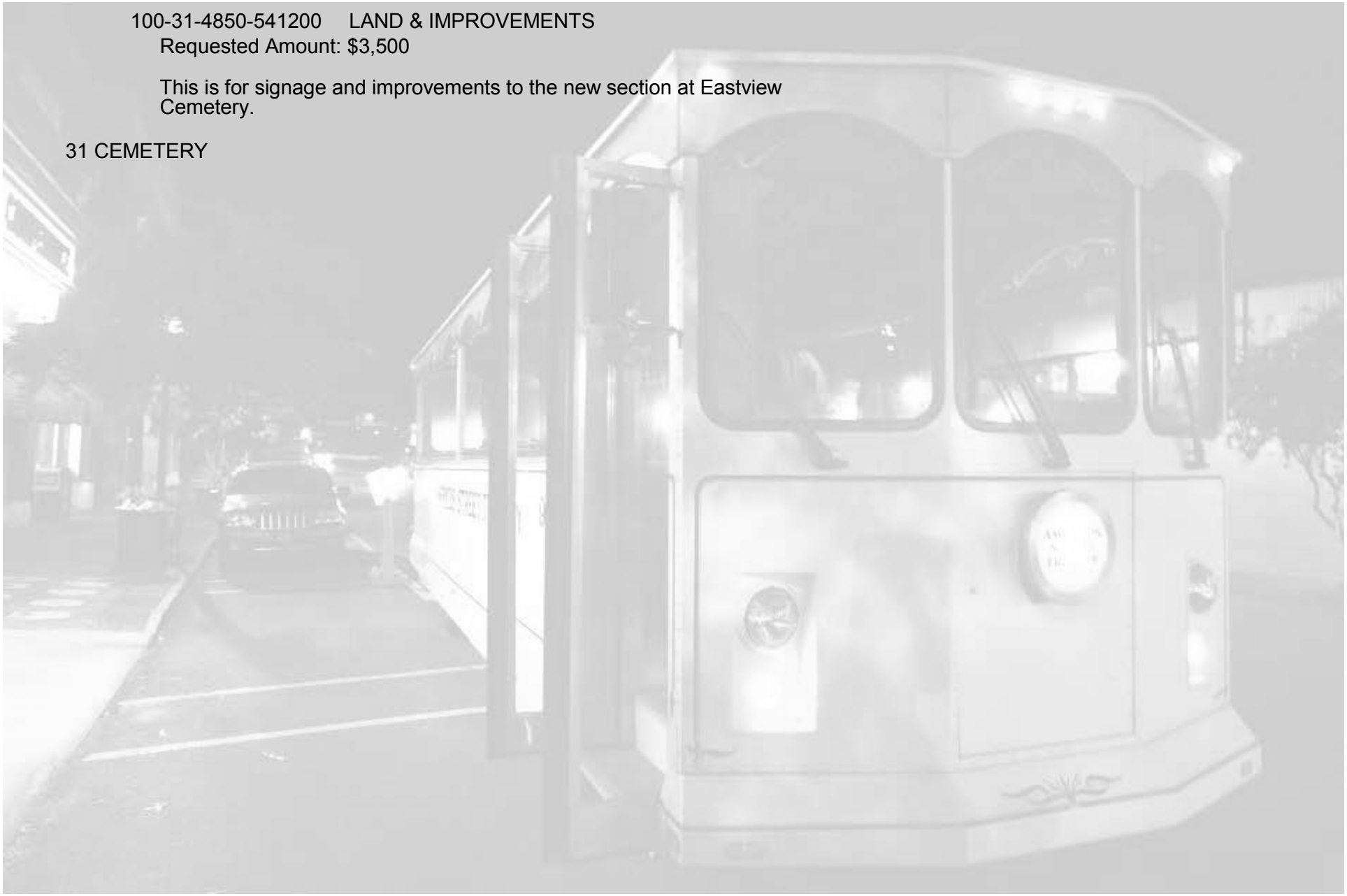
100-31-4850-531230 ELECTRICITY
Requested Amount: $1,500
This is the same as the 2016 budgeted amount.

100-31-4850-531700 OTHER SUPPLIES
Requested Amount: $100
The amount is for survey flags, framing for marking of graves, and section signage at all cemeteries.

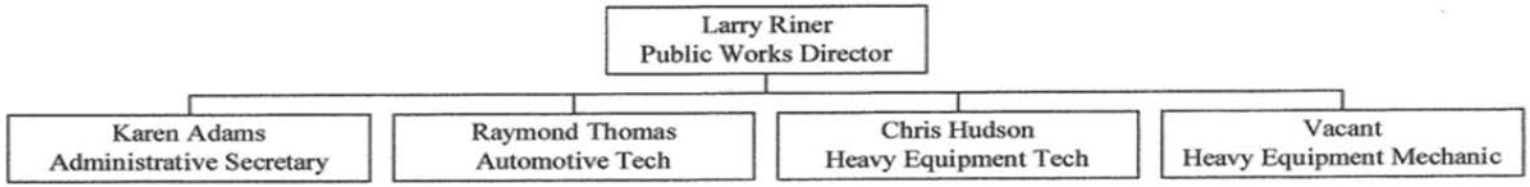
100-31-4850-541200 LAND & IMPROVEMENTS
Requested Amount: $3,500

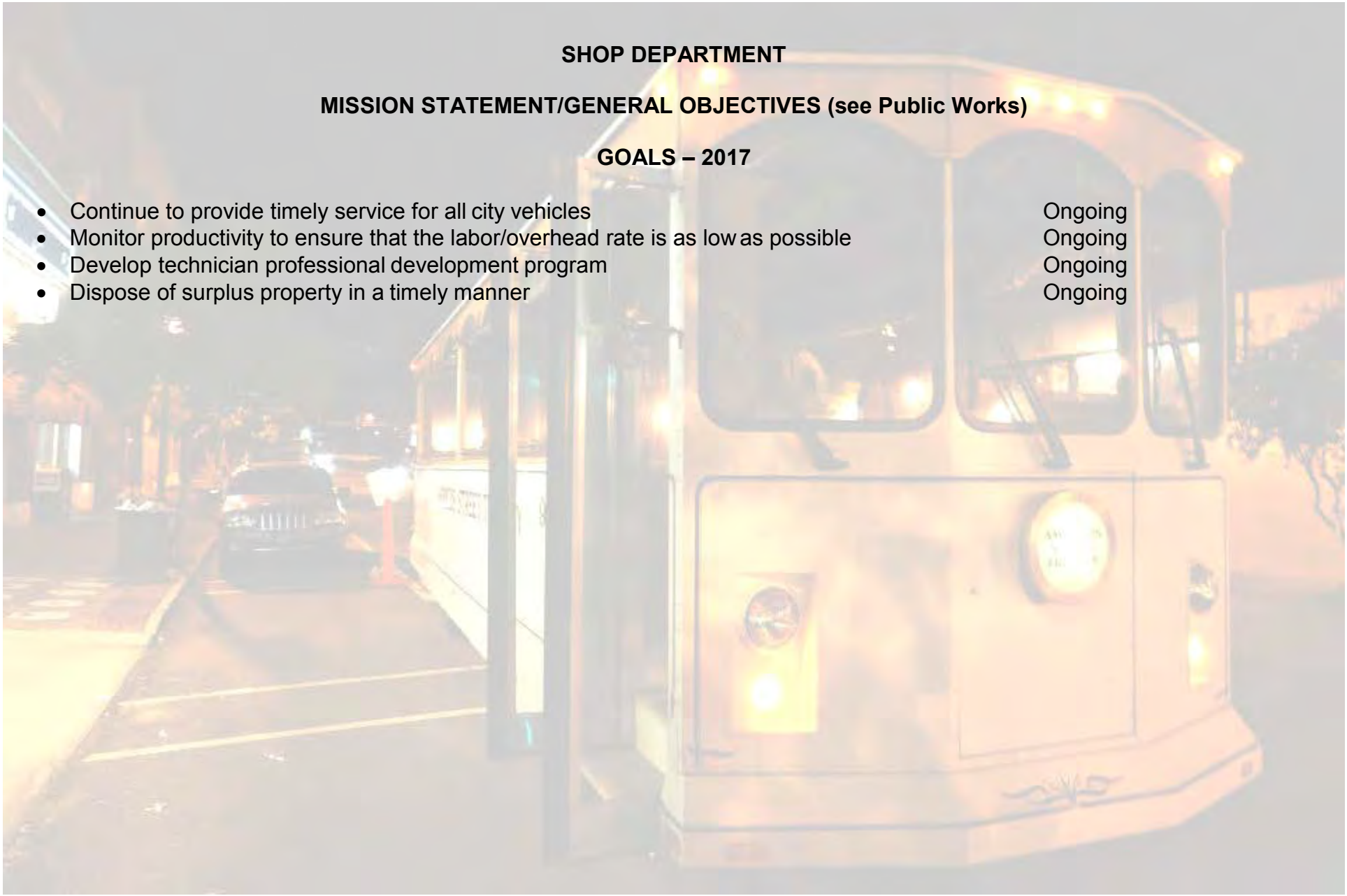
This is for signage and improvements to the new section at Eastview Cemetery.

31 CEMETERY



City Shop Department
Budgeted 2017





SHOP DEPARTMENT

MISSION STATEMENT/GENERAL OBJECTIVES (see Public Works)

GOALS – 2017

- Continue to provide timely service for all city vehicles — Ongoing
- Monitor productivity to ensure that the labor/overhead rate is as low as possible — Ongoing
- Develop technician professional development program — Ongoing
- Dispose of surplus property in a timely manner — Ongoing

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
32 SHOP						
100-32-4800-511000 REGULAR PAY	99,413	94,453	100,867	95,826	121,879	121,879
100-32-4800-511300 OVERTIME PAY	4,195	4,000	6,313	4,000	4,000	4,000
100-32-4800-512100 GROUP MEDICAL INSURANCE	23,589	19,507	19,446	20,700	27,600	27,600
100-32-4800-512110 GROUP DENTAL INSURANCE	609	609	621	609	812	812
100-32-4800-512200 SOCIAL SECURITY EXP	7,884	7,532	7,969	7,637	9,630	9,630
100-32-4800-512400 RETIREMENT SYSTEM	10,692	10,899	9,612	10,522	13,268	13,268
100-32-4800-512700 WORKERS COMPENSATION	2,096	1,497	1,648	1,587	2,006	2,006
100-32-4800-522000 OTHER OUTSIDE SERVICES	0	0	197	0	0	0
100-32-4800-522200 BUILDING REP & MAINT	495	1,800	828	1,800	1,800	1,800
100-32-4800-522201 OFFICE EQUIP REP& MAINT	336	350	348	350	350	350
100-32-4800-522202 AUTO & TRUCK-REP & MAINT	1,575	3,000	1,030	3,000	3,000	3,000
100-32-4800-522203 MACH & EQUIP-REP & MAINT	100	1,000	270	1,000	1,000	1,000
100-32-4800-522206 COMPUTER-REP & MAINT	1,213	1,500	1,046	2,000	2,000	2,000
100-32-4800-523200 TELEPHONE	3,684	3,682	2,142	3,682	3,682	3,682
100-32-4800-523700 TRAINING & MEETINGS	0	1,000	0	1,000	1,000	1,000
100-32-4800-523900 UNIFORMS	1,743	2,000	907	2,000	2,000	2,000
100-32-4800-531100 OFFICE/COMPUTER SUPPLIES	323	1,000	951	1,500	1,500	1,500
100-32-4800-531210 WATER, SEWAGE & GARBAGE	19,209	15,554	14,920	15,554	15,554	15,554
100-32-4800-531220 NATURAL GAS	4,438	10,000	4,313	10,000	5,000	5,000
100-32-4800-531225 STORM WATER	2,179	1,816	2,227	1,816	1,816	1,816
100-32-4800-531230 ELECTRICITY	11,744	7,612	13,577	8,000	8,000	8,000
100-32-4800-531270 GASOLINE ALLOCATED	1,772	892	758	892	892	892
100-32-4800-531700 OTHER SUPPLIES	12,233	12,288	7,852	12,288	9,579	9,579
100-32-4800-542100 MACHINERY & EQUIPMENT	0	35,000	33,667	10,000	10,000	10,000
100-32-4800-542200 TRUCKS & AUTOMOBILES	0	20,000	21,596	20,000	20,000	20,000
100-32-4800-551101 DATA CENTER EXPENSE	2,032	1,879	1,890	2,239	2,239	2,239
100-32-4800-551102 ALLOCATION TO SUMTER COUNTY	0	0	0	0	0	0
100-32-4800-551103 ALLOCATION TO CITY DEPTS	-78,628	0	-68,259	0	0	0
100-32-4800-581200 CAPITAL LEASE PAYMENT	0	4,500	0	4,400	4,400	4,400
32 SHOP	132,926	263,370	186,738	242,402	273,007	273,007

32 SHOP

100-32-4800-511000 REGULAR PAY

Requested Amount: $121,879.00

Personnel Requirements:

	Current	Requested
Administrative Secretary	1	1
Automotive Mechanic	1	2
Heavy Equipment Mechanic	1	1
	3	4

The requested amount includes the addition of another Automotive Mechanic.

100-32-4800-511300 OVERTIME PAY

Requested Amount: $4000.00

This is the anticipated amount of overtime in 2017.

100-32-4800-512100 GROUP MEDICAL INSURANCE

The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

100-32-4800-512101 OPT OUT INSURANCE PLAN

This amount represents $3,000 per employee for expected Opt Out participation.

100-32-4800-512110 GROUP DENTAL INSURANCE

This amount represents $203 per employee.

100-32-4800-512200 SOCIAL SECURITY EXP

This amount is 7.65% of the total salary of the department.

100-32-4800-512400 RETIREMENT SYSTEM

This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

100-32-4800-512700 WORKERS COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-32-4800-522200 BUILDING REP & MAINT

Amount is for repairs to the building and office as follows:

$ 300	Pest control
$ 300	Security system monitoring
$1,200	Other building repairs
$1,800	

100-32-4800-522201 OFFICE EQUIP REP& MAINT

Requested Amount: $350

The requested amount is for copier maintenance at $29 per month.

100-32-4800-522202 AUTO & TRUCK-REP & MAINT

Requested Amount: $3,000

This is for regular maintenance for the duty vehicles at the shop.

1999 Service Truck
1994 Parts Truck
1999 Crown Vic

100-32-4800-522203 MACH & EQUIP-REP & MAINT

Requested Amount: $1000

This is requested amount is for routine maintenance on diagnostic equipment and other shop equipment.

100-32-4800-522206 COMPUTER-REP & MAINT

The requested amount includes the following:

$ 500	Software user maintenance
$ 1500	Other computer or printer repairs
$2,000	

100-32-4800-523200 TELEPHONE

Requested Amount: $3,682

This covers land lines and cell phones.

100-32-4800-523700 TRAINING & MEETINGS

Requested Amount: $1000

The requested amount is for training for department employees.

100-32-4800-523900 UNIFORMS
Requested Amount: $2000

The requested amount is for two employees within the department.

100-32-4800-531100 OFFICE/COMPUTER SUPPLIES
Requested Amount: $1500

100-32-4800-531210 WATER, SEWAGE & GARBAGE
Requested Amount: $15,554
The requested amount is the 2017 ytd amount annualized.

100-32-4800-531220 NATURAL GAS
Requested Amount: $10,000 This is the projected amount of natural gas for heating the whole shop.

Recommended Amount: $5,000

100-32-4800-531225 STORM WATER
Requested Amount: $1,816
This is the storm water fee for the shop.

100-32-4800-531230 ELECTRICITY
Requested Amount: $8,000
The amount is for electricity at the shop, maintenance buildings, and for the security lights.

100-32-4800-531270 GASOLINE ALLOCATED
Requested Amount: $892
This amount is for the service truck and the parts truck.

100-32-4800-531700 OTHER SUPPLIES
Requested Amount: $12,288

This is the purchase of supplies that are not charged to work orders. The costs include tire disposal, cleaning solutions, safety supplies, rags,etc.

Recommended Amount: $9,579

100-32-4800-542100 MACHINERY & EQUIPMENT
Recommended Amount: $10,000

The requested amount is for equipment with the capability to service light duty vehicles, firetrucks, pumpers, platforms, automobile and etc.

100-32-4800-542200 TRUCKS & AUTOMOBILES
Requested Amount: $20,000

This amount is for a service truck equipped with up-to-date accessories to serve the current fleet. (lease purchase)

100-32-4800-551101 DATA CENTER EXPENSE
This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

100-32-4800-551103 ALLOCATION TO CITY DEPTS
This is the allocation to other city departments based on the pro rata share of the use of the City Shop.

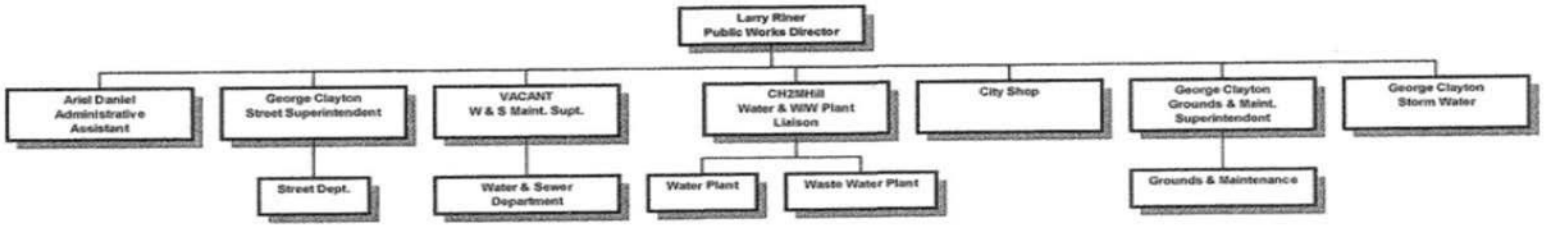
Hourly Rate Current	Type of Equipment/work
$70.00	Heavy Equipment/Vehicles
$70.00	Specialized Equip (vac-con truck, sweeper, etc.)
$65.00	Light Duty Vehicles
$85.00	Firetrucks, Pumpers, Platforms, etc.

Preventive Maintenance (oil change, etc.) rates are half of the above rates.

100-32-4800-581200 CAPITAL LEASE PAYMENT
This includes the principal and interest payments for the following capital lease:
$ 4,400 Service Truck (2017) assumes 6 months of payments

32 SHOP

Public Works
Budgeted 2017



PUBLIC WORKS

MISSION STATEMENT/GENERAL OBJECTIVES

The Public Works Department provides for the management and maintenance of the City's infrastructure, including streets, safe drinking water, sidewalks, parks, cemeteries, rights of way, sewers and storm drains, vehicles and equipment, environmental compliance, and traffic signals for the City of Americus.

GOALS - 2017

	Time Frame
• Improve internal reporting and processes to increase productivity	On-going
• Backflow prevention program	On-going
• Maintain Fats, Oils, and Grease (F.O.G.) program	On-going
• Reduce Inflow/Infiltration	On-going
• Manage and maintain the City's infrastructure to beautify our community and reduce the City's exposure to liability.	On-going
• Develop City wide sidewalk repair and replacement program	On-going
• Improve livability through clean, well maintained, and accessible street, parks, and facilities	On-going
• Implement recommendations of Water Model	On-going
• Develop municipal well replacement program	On-going
• Educate Citizens through newspaper, radio, & television	As needed

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
34 PUBLIC WORKS						
100-34-1530-521201 LEGAL EXPENSE	0	1,000	0	1,000	1,000	1,000
100-34-4100-511000 REGULAR PAY	2,600	105,021	3,610	105,021	105,021	105,021
100-34-4100-511300 OVERTIME PAY	3	0	0	0	0	0
100-34-4100-512100 GROUP MEDICAL INSURANCE	1,247	6,478	6,398	13,800	13,800	13,800
100-34-4100-512110 GROUP DENTAL INSURANCE	7	406	0	406	406	406
100-34-4100-512200 SOCIAL SECURITY PAYMENTS	273	8,034	276	8,034	8,034	8,034
100-34-4100-512400 RETIREMENT SYSTEM	3,060	11,626	10,260	11,069	11,069	11,069
100-34-4100-512700 WORKERS' COMPENSATION	88	327	360	342	342	342
100-34-4100-522000 OTHER OUTSIDE SERVICES	19,064	23,888	26,925	24,000	24,000	24,000
100-34-4100-522201 OFFICE EQUIP-REP AND MAIN	195	0	0	0	0	0
100-34-4100-522202 AUTO & TRUCK-REP & MAINT	0	0	38	0	0	0
100-34-4100-522203 MACH & EQUIP-REP & MAINT	96	500	180	1,000	1,000	1,000
100-34-4100-522206 COMPUTER-REPAIR & MAINT	5,700	5,700	2,500	5,700	5,700	5,700
100-34-4100-523200 TELEPHONE	7,639	10,698	9,440	10,698	10,222	10,222
100-34-4100-523600 DUES & SUBSCRIPTIONS	179	1,000	350	1,000	1,000	1,000
100-34-4100-523700 TRAINING & MEETINGS	0	4,950	26	4,950	2,950	2,950
100-34-4100-523900 UNIFORMS	29	0	0	0	0	0
100-34-4100-531100 OFFICE/COMPUTER SUPPLIES	2,457	4,500	1,838	4,500	3,500	3,500
100-34-4100-531230 ELECTRICITY	1,592	5,040	1,979	5,040	5,040	5,040
100-34-4100-531270 GASOLINE ALLOCATED	1,018	2,996	303	2,996	2,496	2,496
100-34-4100-531700 OTHER SUPPLIES	1,903	4,900	1,748	4,900	3,900	3,900
100-34-4100-551000 ALLOCATION OF EXPENSES	-26,287	0	0	0	0	0
100-34-4100-551101 DATA CENTER EXPENSE	1,396	626	1,211	746	746	746
34 PUBLIC WORKS	22,259	197,690	67,442	205,202	200,226	200,226

34 PUBLIC WORKS

100-34-1530-521201 LEGAL EXPENSE
Requested Amount: $1,000
This amount should cover any minor legal expenses for the department and additional easement work.

100-34-4100-511000 REGULAR PAY
Personnel Requirements: 105,021

	Current
Administrative Assistant	1
Public Works Director	1
	2

100-34-4100-511300 OVERTIME PAY
Requested Amount: $0

100-34-4100-512100 GROUP MEDICAL INSURANCE
The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

100-34-4100-512101 OPT OUT INSURANCE PLAN
Requested Amount: $0

100-34-4100-512110 GROUP DENTAL INSURANCE
This amount represents $203 per employee.

100-34-4100-512200 SOCIAL SECURITY PAYMENTS
This amount is 7.65% of the total salary of the department.

100-34-4100-512400 RETIREMENT SYSTEM
This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

100-34-4100-512700 WORKERS' COMPENSATION
This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-34-4100-522000 OTHER OUTSIDE SERVICES
Requested Amount: $24,000
The requested amount includes UPS/FedEx expenses, Advanced Disposal pick ups at the yard, and other miscellaneous services.

100-34-4100-522130 LOT CLEANING EXPENSE
Requested Amount: $0
This line item has been moved to the Planning and Inspections department.

100-34-4100-522201 OFFICE EQUIP-REP AND MAIN
Requested Amount: $0

100-34-4100-522202 AUTO & TRUCK-REP & MAINT

100-34-4100-522203 MACH & EQUIP-REP & MAINT
Requested Amount: $1000
This is for the radio maintenance contract and other miscellaneous repairs.The reason for the increase this year is because repair cost for the radio has risen.

100-34-4100-522206 COMPUTER-REPAIR & MAINT
$5,700 HRG Technology (work order program)

100-34-4100-523200 TELEPHONE
Requested Amount: $10,698
The requested amount is for Verizon Wireless, AT&T land lines, and Lightyear long distance service.

Recommended Amount: $10,222

100-34-4100-523600 DUES & SUBSCRIPTIONS
Requested Amount: $1000
$ 30 GWPCA membership fee
$325 GA Rural Water Assoc. membership fee
$284 SE Storm Water Assoc.
$100 APWA
$100 GWP
$100 GSWCC
$939

100-34-4100-523700 TRAINING & MEETINGS

Requested Amount: $4,950

$ 800	GPWA/GA Rural Water
$ 400	Other Training (APWA)
$1,000	WW Collection
$1,000	Underground storage tanks
$ 750	APWA
$ 750	GWP
$ 250	GSWCC
$4,950	

Recommended Amount: $2,950

100-34-4100-523900 UNIFORMS

Requested Amount: $0

100-34-4100-531100 OFFICE/COMPUTER SUPPLIES

Requested Amount: $4,500

This includes the purchase of copier paper, stationary, pens, paper, etc. for 5 people.

Recommended Amount: $3,500

100-34-4100-531230 ELECTRICITY

Requested Amount: $5,040

100-34-4100-531270 GASOLINE ALLOCATED

Requested Amount: $2,996

This amount is for gasoline for the Public Work Director's vehicle.

Recommended Amount: $2,496

100-34-4100-531700 OTHER SUPPLIES

Requested Amount: $4,900

This request covers general supplies for the Public Works office, City Shop, depot, and shops such as paper towels, restroom supplies, and cleaning products. This amount also includes $100 for cleaning supplies for Rees Park School.

Recommended Amount: $3,900

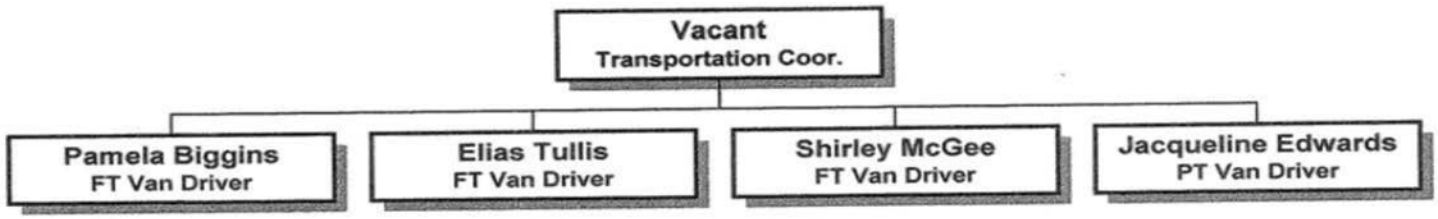
100-34-4100-551101 DATA CENTER EXPENSE

This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

34 PUBLIC WORKS



Transportation
Budgeted 2017



* Outsourced in February 2017

TRANSPORTATION

MISSION STATEMENT/GENERAL OBJECTIVES

1. Continue the quality of services to all citizens by being responsive and accommodating to their needs to the best of our ability.
2. Stress safe driving to van drivers constantly to try to eliminate careless accidents.
3. To provide clean, safe transportation to all citizens in need.

GOALS - 2017

1. Continue efforts in marketing and advertising transportation services to all citizens
2. Conduct at least two surveys from riders during the year to analyze our transit system – March & September
3. To increase ridership by implementing new and modern advertising techniques
4. Implement a successful system for transporting riders
5. Maintain the provision of transportation services during lunch hours
6. Create a viable form of obtaining feedback from Americus Transit customers
7. Increase community awareness regarding the availability of transit services
8. Implement Creekview Commons route stop
9. Consider feasibility of one fixed route for Americus transit

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
35 TRANSPORTATION						
100-35-5500-511000 REGULAR PAY	95,417	97,313	79,716	96,271	81,671	81,671
100-35-5500-511300 OVERTIME PAY	710	500	548	500	500	500
100-35-5500-512100 GROUP MEDICAL INSURANCE	28,874	26,010	25,937	27,600	23,598	23,598
100-35-5500-512101 OPT OUT INSURANCE PLAN	0	0	346	0	0	0
100-35-5500-512110 GROUP DENTAL INSURANCE	744	812	673	812	711	711
100-35-5500-512200 SOCIAL SECURITY PAYMENTS	7,183	7,483	5,960	7,403	6,286	6,286
100-35-5500-512400 RETIREMENT SYSTEM	10,560	10,828	8,580	10,200	8,661	8,661
100-35-5500-512700 WORKERS' COMPENSATION	3,192	2,626	2,891	3,311	2,810	2,810
100-35-5500-521203 AUDIT FEES	1,064	0	0	0	0	0
100-35-5500-522000 OTHER OUTSIDE SERVICES	431	500	541	500	500	500
100-35-5500-522201 OFFICE EQUIP-REP & MAINT	234	3,500	0	3,500	0	0
100-35-5500-522202 AUTO & TRUCK-REP & MAINT	20,038	0	9,955	3,500	3,500	3,500
100-35-5500-523100 INSURANCE EXPENSE	609	1,892	305	1,892	1,892	1,892
100-35-5500-523200 TELEPHONE	170	0	186	375	375	375
100-35-5500-523301 ADVERTISING EXPENSE	180	500	300	500	500	500
100-35-5500-523600 DUES & SUBSCRIPTIONS	0	150	0	150	150	150
100-35-5500-523700 TRAINING AND MEETINGS	1,046	1,900	250	1,900	900	900
100-35-5500-523900 UNIFORMS	1,431	1,600	1,484	1,600	1,600	1,600
100-35-5500-531100 OFFICE/COMPUTER SUPPLIES	1,079	500	474	1,000	630	630
100-35-5500-531210 WATER,SEWER,AND GARBAGE	708	678	0	0	0	0
100-35-5500-531225 STORM WATER	227	227	0	0	0	0
100-35-5500-531230 ELECTRICITY	3,129	3,754	3,748	0	0	0
100-35-5500-531270 GASOLINE ALLOCATED	19,850	30,000	15,209	20,000	20,000	20,000
100-35-5500-542200 TRUCKS & AUTOMOBILES	0	0	8,842	0	0	0
100-35-5500-551101 DATA CENTER EXPENSE	692	626	1,032	746	746	746
35 TRANSPORTATION	197,569	191,399	166,977	181,760	155,030	155,030

35 TRANSPORTATION

100-35-5500-511000 REGULAR PAY

Personnel Requirements:

	Current
Transportation Coordinator	1
Van Driver	3
Van Driver (part-time)	1
	5

100-35-5500-511300 OVERTIME PAY

Requested Amount: $500

The requested amount is for overtime that is unavoidable without reducing services at the end of the day for passengers.

100-35-5500-512100 GROUP MEDICAL INSURANCE

The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

100-35-5500-512101 OPT OUT INSURANCE PLAN

100-35-5500-512110 GROUP DENTAL INSURANCE

This amount represents $203 per employee.

100-35-5500-512200 SOCIAL SECURITY PAYMENTS

This amount is 7.65% of the total salary of the department.

100-35-5500-512400 RETIREMENT SYSTEM

This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

100-35-5500-512700 WORKERS' COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-35-5500-522000 OTHER OUTSIDE SERVICES

Requested Amount: $500

The amount requested is the same as 2015 budgeted amount.

100-35-5500-522201 OFFICE EQUIP-REP & MAINT

Requested Amount: $3,500

This includes $3,000 for dispatch software maintenance and $500 for incidental radio repairs.

Recommended Amount: $0

100-35-5500-523100 INSURANCE EXPENSE

Requested Amount: $1.892

100-35-5500-523200 TELEPHONE

The requested amount includes the following:

$300	Enterprise Billing (Mediacom)
$ 75	Bandwidth (telephone - 2 lines)
$375	

100-35-5500-523301 ADVERTISING EXPENSE

Requested Amount: $500

This is the amount DOT budgeted for our 2015/2016 reimbursement.

100-35-5500-523600 DUES & SUBSCRIPTIONS

Requested Amount: $150

This is for the Georgia Transit Association.

100-35-5500-523700 TRAINING AND MEETINGS

The budget request is for the following:

$ 450	One day workshop for 4 drivers*
$ 450	3 day workshop for dispatcher*
$1,000	Pass Training for dispatcher and 2 drivers.
$1,900	

*Workshops are required by DOT.

Recommended Amount: $900

100-35-5500-523900 UNIFORMS
Requested Amount: $1,600
The requested amount is for uniforms for department employees. The request does not exceed the expected DOT reimbursement.

100-35-5500-531100 OFFICE/COMPUTER SUPPLIES
Requested Amount: $1,000
The budget covers ink cartridges and paper. This is the amount DOT budgeted for our 2014/2015 reimbursement.

Recommended Amount: $630

100-35-5500-531210 WATER,SEWER,AND GARBAGE
The request is for the pro-rata share of the Municipal Building.

100-35-5500-531225 STORM WATER
The request is for the pro-rata share of the Municipal Building.

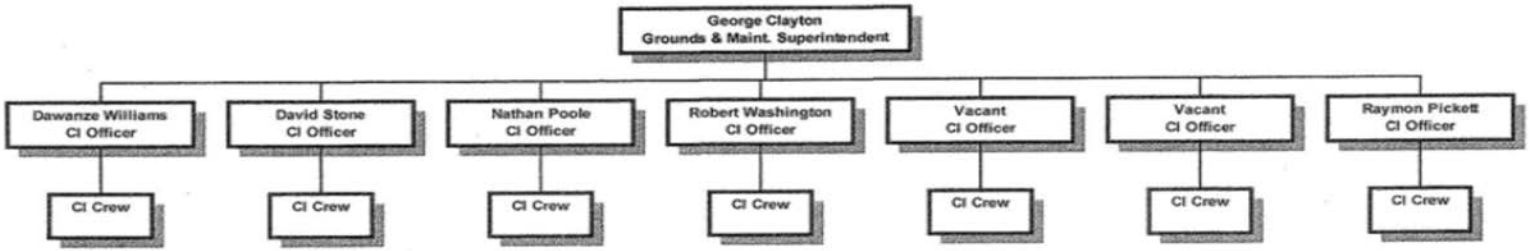
100-35-5500-531230 ELECTRICITY
The request is for the pro-rata share of the Municipal Building.

100-35-5500-531270 GASOLINE ALLOCATED
Requested Amount: $20,000
The amount requested is the same as the estimated amount for 2015.

100-35-5500-551101 DATA CENTER EXPENSE
This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

35 TRANSPORTATION

Grounds and Maintenance
Budgeted 2017





GROUNDS & MAINTENANCE DEPARTMENT

MISSION STATEMENT/GENERAL OBJECTIVES (see Public Works)

GOALS – 2017

	TIME-FRAME
• Continue cemetery maintenance	On-going
• Continue to maintain City's rights of way	On-going
• Continue to maintain City's buildings	On-going

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
36 GROUNDS/MAINTENANCE						
100-36-4340-511000 REGULAR PAY	160,529	207,993	148,477	209,775	177,528	177,528
100-36-4340-511300 OVERTIME PAY	5,873	7,000	8,961	7,000	7,000	7,000
100-36-4340-512100 GROUP MEDICAL INSURANCE	40,757	39,927	39,757	48,300	41,400	41,400
100-36-4340-512101 OPT OUT INSURANCE PLAN	2,308	3,000	3,000	3,000	3,000	3,000
100-36-4340-512110 GROUP DENTAL INSURANCE	1,229	1,624	1,397	1,624	1,421	1,421
100-36-4340-512200 SOCIAL SECURITY PAYMENTS	12,928	16,447	11,980	16,583	14,116	14,116
100-36-4340-512400 RETIREMENT SYSTEM	23,976	23,800	20,988	22,848	19,449	19,449
100-36-4340-512700 WORKER'S COMPENSATION	11,676	13,638	15,015	13,745	11,678	11,678
100-36-4340-522000 OTHER OUTSIDE SERVICES	7,140	3,060	2,763	5,000	5,000	5,000
100-36-4340-522202 AUTO & TRUCK- REP & MAINT	18,798	15,000	18,367	15,000	15,000	15,000
100-36-4340-522203 MACH & EQUIP-REP & MAINT	6,255	15,000	9,588	15,000	10,000	10,000
100-36-4340-523200 TELEPHONE	283	316	0	350	350	350
100-36-4340-523900 UNIFORMS	15,848	15,000	5,429	15,000	14,603	14,603
100-36-4340-531105 HAND TOOLS	0	1,000	713	1,000	1,000	1,000
100-36-4340-531210 WATER, SEWAGE & GARBAGE	7,240	3,380	2,617	3,500	3,500	3,500
100-36-4340-531220 NATURAL GAS	72	0	0	0	0	0
100-36-4340-531225 STORM WATER	167,356	102,508	167,110	102,508	102,508	102,508
100-36-4340-531230 ELECTRICITY	280	714	0	714	714	714
100-36-4340-531270 GASOLINE ALLOCATED	20,966	30,000	22,642	30,000	28,000	28,000
100-36-4340-531700 OTHER SUPPLIES	14,875	15,000	11,639	15,000	14,000	14,000
100-36-4340-542100 MACHINERY & EQUIPMENT	25,177	35,000	29,891	35,000	35,000	35,000
100-36-4340-542200 TRUCKS AND AUTOMOBILES	0	20,000	13,000	45,000	25,000	25,000
100-36-4340-551000 ALLOCATION OF EXPENSES	-29,438	0	0	0	0	0
100-36-4340-551101 DATA CENTER EXPENSE	45	626	157	746	746	746
100-36-4340-581200 CAPITAL LEASE PAYMENTS	0	0	0	5,500	5,500	5,500
100-36-6240-531112 PLANTS & FLOWERS	1,860	5,000	845	5,000	4,000	4,000
36 GROUNDS/MAINTENANCE	516,033	575,033	534,336	617,193	540,513	540,513

36 GROUNDS/MAINTENANCE

100-36-4340-511000 REGULAR PAY
Requested; $ 209,775

Personnel Requirements:

	Current
Correctional Officer	7
Grounds & Maint Superintendent	1
	8

100-36-4340-511300 OVERTIME PAY
Requested Amount: $7,000

To catch up on lost time which was caused by unavoidable conditions: weather and other official transactions.

100-36-4340-512100 GROUP MEDICAL INSURANCE
The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

100-36-4340-512101 OPT OUT INSURANCE PLAN
This amount represents $3,000 per employee for expected Opt Out participation.

100-36-4340-512110 GROUP DENTAL INSURANCE
This amount represents $203 per employee.

100-36-4340-512200 SOCIAL SECURITY PAYMENTS
This amount is 7.65% of the total salary of the department.

100-36-4340-512400 RETIREMENT SYSTEM
This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

100-36-4340-512700 WORKER'S COMPENSATION
This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

100-36-4340-522000 OTHER OUTSIDE SERVICES

The request is for the following:
$5000 Porta Potty rental (5 @ $85 per month)

100-36-4340-522202 AUTO & TRUCK- REP & MAINT

Requested Amount: $15,000

The requested amount is for repairs on Supervisor's truck and vans in the department. We are having to keep vans longer which means higher maintenance cost.

100-36-4340-522203 MACH & EQUIP-REP & MAINT

Requested Amount: $15,000

The request covers maintenance of mowers, weed eaters, edgers, backpack blowers, and radios, as well as an inventory of parts for these repairs. We are having to keep equipment longer which means higher maintenance and cost. The mowers need to be up graded to commercial mowers to handle the number of hours and stress put on ones we have now. which is causing more down time because of the repairs. Due to the higher labor rates and parts this request is required to handle such demands. I request replacing one or two mowers a year with commercial ones.

Recommended Amount: $10,000

100-36-4340-523200 TELEPHONE

Requested Amount: $350

This is amount covers cellular service for the superintendent's cell phone.

100-36-4340-523900 UNIFORMS

Requested Amount: $15,000

The requested amount covers uniforms for seven employees within the department and supervisor.

Recommended Amount: $14,603

100-36-4340-531105 HAND TOOLS

Requested Amount: $1,000

The request is for hand tools such as rakes, brooms, and shovels for the inmate crews.

100-36-4340-531210 WATER, SEWAGE & GARBAGE

Requested Amount: $3,500

This is for the various sprinkler systems for watering the city owned landscape. The amount requested is the current year to date amount annualized.

100-36-4340-531225 STORM WATER
Requested Amount: $102,508
The budget request includes all storm water fees for streets, sidewalks, and parks.

100-36-4340-531230 ELECTRICITY
Requested Amount: $714
This is for the electricity for the grounds and maintenance building.

100-36-4340-531270 GASOLINE ALLOCATED
Requested Amount: $30,000
This request covers the correctional vans and all grass cutting equipment and the amount of gas needed to operate on.

Recommended Amount: $28,000

100-36-4340-531700 OTHER SUPPLIES
Requested Amount: $15,000
This amount is for safety vests for Correctional Officers, wasp spray, gloves, trash bags, and safety glasses for inmate crews.

Recommended Amount: $14,000

100-36-4340-542100 MACHINERY & EQUIPMENT
Requested Amount: $35,000
$35,000 Mowers and Equipment*

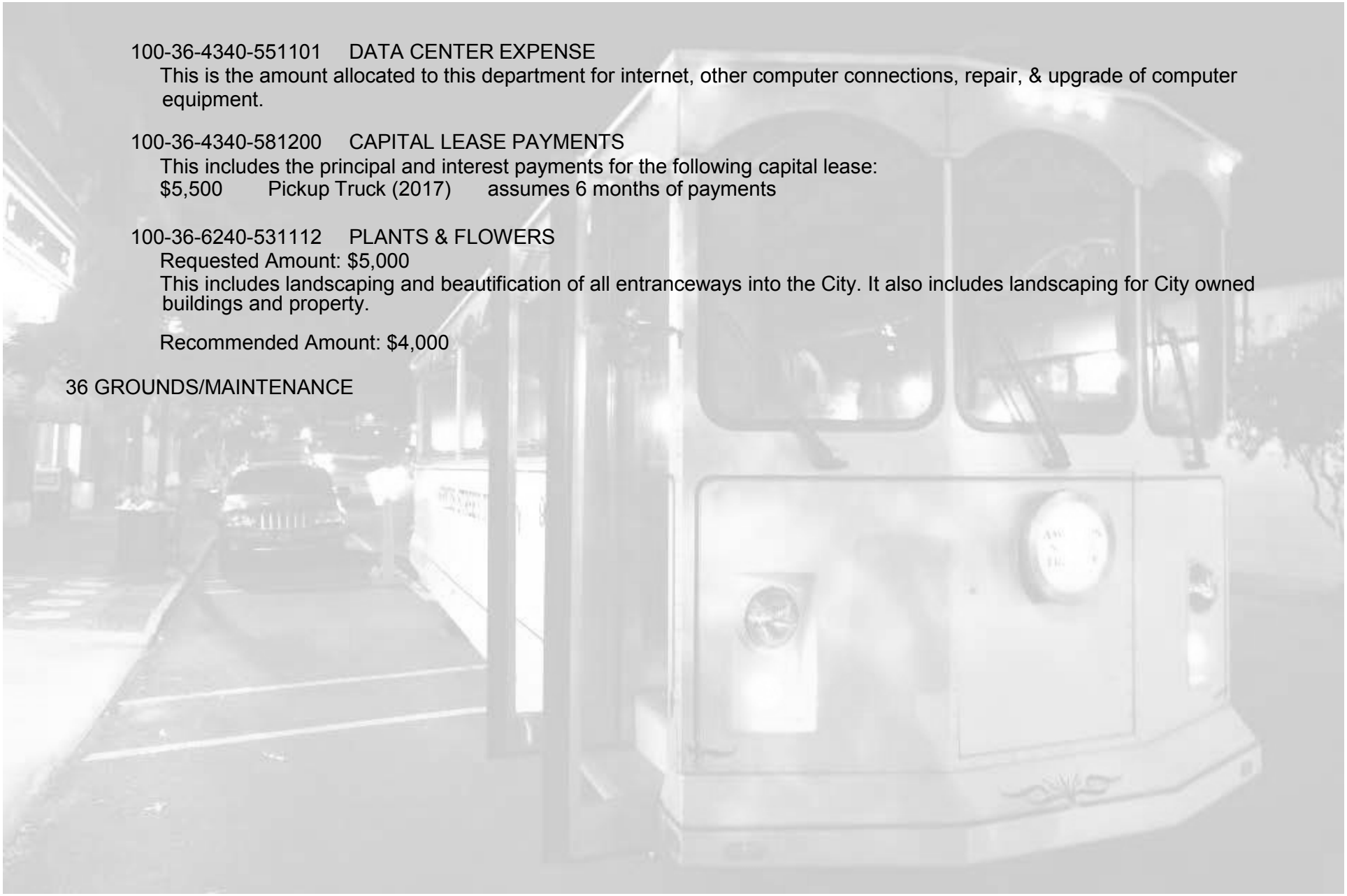
*This is the amount approved in the CIP budget for 2015.

Need to get at least two commercial mowers so the repairs would be less. The hours put on these residential mowers are wearing them down too quickly.

100-36-4340-542200 TRUCKS AND AUTOMOBILES
Requested Amount: $45,000
$20,000 Van Replacement*
$25,000 Pickup Truck Replacement (lease purchase) *
$45,000

*This is the amount approved in the CIP budget for 2015.

Recommended Amount: $25,000
The recommended amount moves the pickup truck replacement to 2017.



100-36-4340-551101 DATA CENTER EXPENSE

This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

100-36-4340-581200 CAPITAL LEASE PAYMENTS

This includes the principal and interest payments for the following capital lease:
$5,500 Pickup Truck (2017) assumes 6 months of payments

100-36-6240-531112 PLANTS & FLOWERS

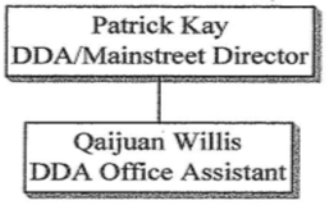
Requested Amount: $5,000

This includes landscaping and beautification of all entranceways into the City. It also includes landscaping for City owned buildings and property.

Recommended Amount: $4,000

36 GROUNDS/MAINTENANCE

DDA/Mainstreet
Budgeted 2017



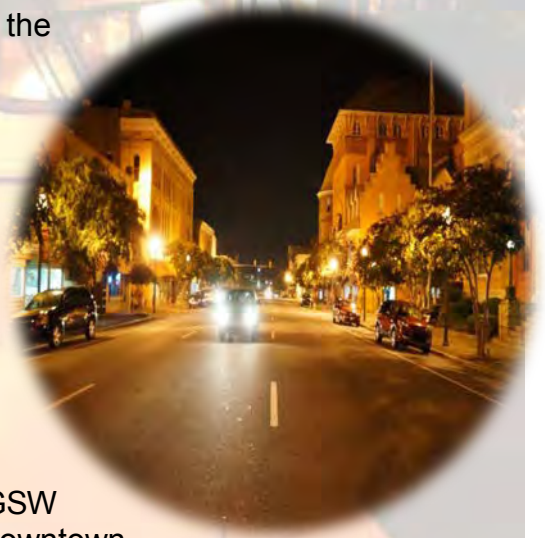
DOWNTOWN DEVELOPMENT AUTHORITY

MISSION STATEMENT/GENERAL OBJECTIVES

The mission of the Americus Downtown Development Authority is to promote the economic development and encourage the historic preservation of the Americus Central Business District.

GOALS - 2017

1. Develop a Downtown 5 Year Plan for implementation of results from the Georgia Renaissance Strategic Plan.
2. Explore design changes to slow traffic and create a more pedestrian-friendly environment in the Central Business Improvement District.
3. Create an Annual Reunion/Homecoming Weekend to entice people that no longer live in Americus to come back that weekend to visit.
4. Empty Building Events: Host empty building events downtown to show off the investment potential of vacant properties.
5. Strengthen partnerships with City of Americus Code Enforcement and Police Department by identifying needs and implementing plan of action regarding bicycle patrols, building appearances, and overall safety of our citizens.
6. Promote and educate downtown amenities, such as downtown living, shopping, events, to GSW and SGTC students and faculty, through orientation, storm days, etc. Encourage downtown businesses to participate in these promotions, creating revenue.
7. Enhance the overall appearance of Downtown Americus by planting flowers on city properties such as Rylander Park and all flowering beds throughout the downtown district. Partner with local garden clubs for the plantings.



8. Continue to build partnerships and strengthen stakeholders for events and real estate development.

9. Continue working closely with Payroll Development Authority, Chamber of Commerce, and CED Director with the City of Americus to develop a more aggressive plan to recruit new business to downtown Americus.

10. Review zoning ordinances and codes and partner with the Community Development Department of the City of Americus to create an entertainment zone adjacent to the Downtown Central Business Improvement District.



CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
202 DOWNTOWN DEVELOPMENT FUND						
202-00-0000-311102 PROPERTY TAX SURTAX REVENUE	7,339	16,783	16,081	0	0	0
202-00-0000-316101 BUSINESS LICENSE SURTAX REVENUE		7,760	8,462	0	0	0
202-00-0000-347300 TASTE OF SUMTER REVENUE	5,354	14,500	200	10,000	0	0
202-00-0000-371000 DONATIONS	0	0	20,000	0	0	0
202-00-0000-381001 TROLLEY FEES	0	5,000	11,070	6,000	0	0
202-00-0000-382000 RENTAL INCOME	36,405	36,000	18,000	36,000	18,000	18,000
202-00-0000-389000 OTHER MISC INCOME	3,525	1,500	2,195	1,500	0	0
202-00-0000-389005 CITY ALLOCATION REVENUE	80,728	88,067	88,067	202,459	0	0
202-00-0000-391200 TRANSFER FROM GENERAL FUND	16,000	0	0	0	0	0
202 DOWNTOWN DEVELOPMENT FUND	149,351	169,610	164,075	255,959	18,000	18,000

202 DOWNTOWN DEVELOPMENT FUND

202-00-0000-311102 PROPERTY TAX SURTAX REVENUE
Requested Amount: $17000.00

Recommended Amount: $0

202-00-0000-316101 BUSINESS LICENSE SURTAX REVENUE
Requested Amount: $7,760

Recommended Amount: $0

202-00-0000-347300 TASTE OF SUMTER REVENUE
Requested Amount: $10,000
This is the revenue from the annual Taste of Sumter event.

Recommended Amount: $0

202-00-0000-381001 TROLLEY FEES
Requested Amount: $6,000

Recommended Amount: $0

202-00-0000-382000 RENTAL INCOME
Requested Amount: $36,000
This represents the income from South Georgia Technical College for use of the Stein Building.

Recommended Amount: $18,000

202-00-0000-389000 OTHER MISC INCOME
Requested Amount: $1,500
Recommended Amount: $0

202-00-0000-389005 CITY ALLOCATION REVENUE

The following is a recap of recent allocations.

2009	$101,940		
2010	$ 94,000	(7.8%)	
2011	$ 84,600	(10.0%)	
2012	$ 84,600	0.0%	
2013	$ 94,600	11.8%	
2014	$ 88,067	(7.42%)	
2015	$144,028	38.9%	
2015	$ 88,067	(38.9%)	
2016	$ 88,067	0%	approved
2017	$202,459	229.9%	

Recommended Amount: $0

202 DOWNTOWN DEVELOPMENT FUND



CITY OF AMERICUS
2017 OPERATING BUDGET

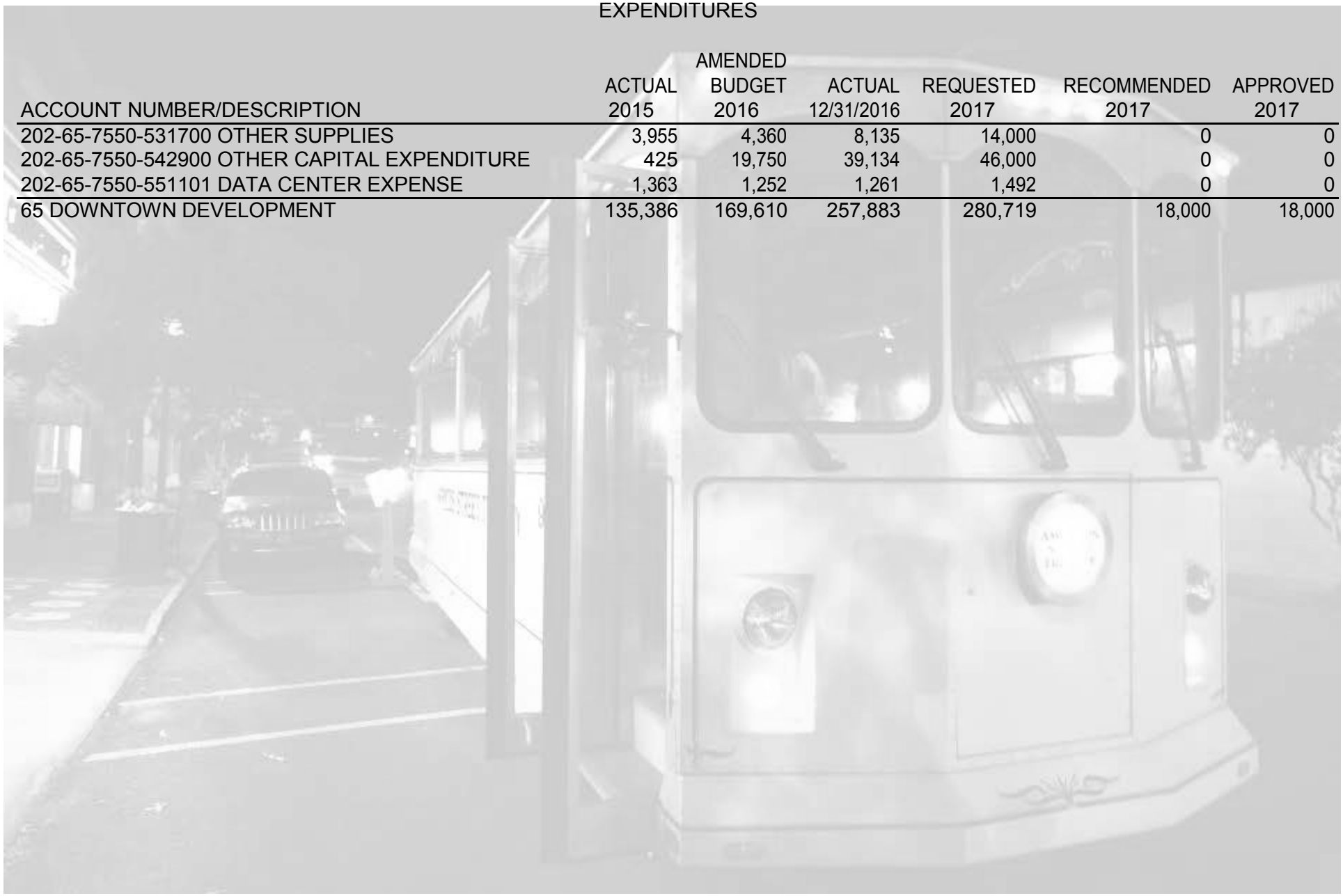
EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
65 DOWNTOWN DEVELOPMENT						
202-65-1530-521201 LEGAL EXPENSES	131	500	864	1,000	1,500	1,500
202-65-7550-511000 REGULAR PAY	53,574	38,055	95,102	111,822	0	0
202-65-7550-511300 OVERTIME PAY	6,938	3,500	4,353	0	0	0
202-65-7550-512100 GROUP MEDICAL INSURANCE	8,138	9,754	9,753	6,900	0	0
202-65-7550-512101 OPT OUT INSURANCE PLAN	0	0	3,231	6,000	0	0
202-65-7550-512110 GROUP DENTAL INSURANCE	199	305	104	406	0	0
202-65-7550-512200 SOCIAL SECURITY EXP	4,702	2,978	8,088	8,554	0	0
202-65-7550-512400 RETIREMENT SYSTEM	5,700	3,208	3,084	11,786	0	0
202-65-7550-512700 WORKERS COMPENSATION	226	1,580	1,739	364	0	0
202-65-7550-521203 AUDIT FEES	558	0	0	0	0	0
202-65-7550-522000 OTHER OUTSIDE SERVICES	9,316	13,860	48,880	11,500	15,620	15,620
202-65-7550-522201 OFFICE EQUIP REP & MAINT	145	250	0	250	0	0
202-65-7550-522202 AUTO & TRUCK REP & MAINT	816	1,500	169	6,500	0	0
202-65-7550-523100 INSURANCE EXPENSE	576	584	750	2,371	0	0
202-65-7550-523200 TELEPHONE	1,579	1,524	1,433	1,524	0	0
202-65-7550-523201 POSTAGE	1,115	650	253	650	0	0
202-65-7550-523301 ADVERTISING EXPENSE	19,553	30,700	16,290	21,500	0	0
202-65-7550-523600 DUES & SUBSCRIPTIONS	398	1,050	793	1,050	0	0
202-65-7550-523700 TRAINING & MEETINGS	2,696	4,400	7,593	4,400	0	0
202-65-7550-523900 UNIFORMS	-92	0	0	0	0	0
202-65-7550-523906 TROLLEY EXPENSE	0	5,000	2,830	5,000	0	0
202-65-7550-523908 TASTE OF SUMTER EXPENSES	6,426	16,500	500	10,000	0	0
202-65-7550-531100 OFFICE /COMPUTER SUPPLIES	1,460	1,750	1,240	1,750	0	0
202-65-7550-531112 FLOWERS & PLANTS	1,042	3,000	0	3,000	0	0
202-65-7550-531210 WATER,SEWER,& GARBAGE	348	0	162	300	0	0
202-65-7550-531225 STORM WATER	1,108	1,100	1,206	1,100	880	880
202-65-7550-531230 ELECTRICITY	791	1,000	896	0	0	0
202-65-7550-531270 GASOLINE ALLOCATED	2,200	1,500	41	1,500	0	0

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
202-65-7550-531700 OTHER SUPPLIES	3,955	4,360	8,135	14,000	0	0
202-65-7550-542900 OTHER CAPITAL EXPENDITURE	425	19,750	39,134	46,000	0	0
202-65-7550-551101 DATA CENTER EXPENSE	1,363	1,252	1,261	1,492	0	0
65 DOWNTOWN DEVELOPMENT	135,386	169,610	257,883	280,719	18,000	18,000



65 DOWNTOWN DEVELOPMENT

202-65-1530-521201 LEGAL EXPENSES

Requested Amount: $1000

Recommended Amount: $1,500

202-65-7550-511000 REGULAR PAY

Personnel Requirements:

	Current
Main Street Director	1
Office Assistant	1
Trolley Driver (part-time)	1
	3

The Trolley Drive is being moved from Tourism to DDA.

Recommended Amount: $0

202-65-7550-511300 OVERTIME PAY

202-65-7550-512100 GROUP MEDICAL INSURANCE

The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

Recommended Amount: $0

202-65-7550-512101 OPT OUT INSURANCE PLAN

This amount represents $3,000 per employee for expected Opt Out participation.

Recommended Amount: $0

202-65-7550-512110 GROUP DENTAL INSURANCE

This amount represents $203 per employee.

Recommended Amount: $0

202-65-7550-512200 SOCIAL SECURITY EXP
This amount is 7.65% of the total salary of the department.

Recommended Amount: $0

202-65-7550-512400 RETIREMENT SYSTEM
This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

Recommended Amount: $0

202-65-7550-512700 WORKERS COMPENSATION
This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

Recommended Amount: $0

202-65-7550-522000 OTHER OUTSIDE SERVICES
Requested Amount: $11,500
$ 6,000 Stein Center building repairs and pest control
$ 4,500 Services for Rylander Park and Lenny's Market
$ 1,000 Electrical Work for Events
$11,500

Recommended Amount: $15,620

202-65-7550-522201 OFFICE EQUIP REP & MAINT
Requested Amount: $250

Recommended Amount: $0

202-65-7550-522202 AUTO & TRUCK REP & MAINT
Requested Amount: $6,500
$5,000 Replacement of the Small Bus.
$1,500 Maintenance of bus

Recommended Amount: $0

202-65-7550-522206 COMPUTER REPAIR & MAINT
Requested Amount: $0

202-65-7550-523100 INSURANCE EXPENSE

Requested Amount: $2,371

The request includes a projected increase of approximately 10%. The projected rates will be effective May 1, 2017 resulting in an effective rate for 2017 of 6.67%.

Recommended Amount: $0

202-65-7550-523200 TELEPHONE

Recommended Amount: $0

202-65-7550-523201 POSTAGE

Requested Amount: $650

This amount includes costs associated with newsletters, event notices, monthly mail outs, surveys, and general mailings.

Recommended Amount: $0

202-65-7550-523301 ADVERTISING EXPENSE

Requested: $21,500

$20,000	Radio, television, printed advertising
$ 1,500	Visitors Guide Brochure Printing
$21,500	

Recommended Amount: $0

202-65-7550-523600 DUES & SUBSCRIPTIONS

Requested: $1,050

$ 250	National Trust Membership
$ 150	Presidential Pathways
$ 125	Georgia Downtown Association
$ 85	Chamber of Commerce
$ 295	Georgia Trust for Historic Preservation
$ 55	Secretary of State registration
$ 90	Americus Times Recorder
$1,050	

Recommended Amount: $0

202-65-7550-523700 TRAINING & MEETINGS

Requested

$1,450	Georgia Downtown Conference (Mgr, DDA & Council Member)*
$ 400	DDA board member training
$ 450	Quarterly Main Street regional meetings
$ 600	Miscellaneous training & travel
$1,500	Annual GMA Retreat
$4,400	

Recommended Amount: $0

202-65-7550-523906 TROLLEY EXPENSE

Requested Amount: $5000

This item includes expenses for reimbursable trolley services, such as weddings and other events.

Recommended Amount: $0

202-65-7550-523908 TASTE OF SUMTER EXPENSES

Requested Amount: $10,000

This is the cost for entertainment and other expenses associated with the annual Taste Of Sumter event.

Recommended Amount: $0

202-65-7550-531100 OFFICE /COMPUTER SUPPLIES

Requested Amount: $1,750

The requested amount is for normal supplies needed to run the office. (paper, pens, business cards, letterhead, envelopes, copy paper, ink cartridges, etc.)

Recommended Amount: $0

202-65-7550-531112 FLOWERS & PLANTS

Requested Amount: $3,000

The amount is for maintenance of Rylander Park, the Farmer's Market, and the entire Central Business Improvement District. The request is for lantana, trees, pine straw and shrubbery as well as pots and plants for Rylander Park and downtown store fronts. This includes adding new flowers throughout the downtown district.

Recommended Amount: $0

202-65-7550-531210 WATER,SEWER,& GARBAGE

Requested Amount: $300

The requested amount is for the Farmer's Market.

Recommended Amount: $0

202-65-7550-531225 STORM WATER

The requested amount includes the following:

$ 180	Lenny's Market
$ 880	Stein Building
$ 40	Pro-rata share of Municipal Building
$1,100	

Recommended Amount: $880

$ 880 Stein Building

202-65-7550-531270 GASOLINE ALLOCATED

Requested Amount: $1,500

This is for miscellaneous travel for City Business in personal vehicles.

Recommended Amount: $0

202-65-7550-531700 OTHER SUPPLIES

Requested Amount: $14,000

$ 2,000 Back to School Event for GSW & SGTC
$ 500 Printing of Student Discount Card
$ 3,000 First Friday Promotional Items, Decorations & Printing
$ 2,500 Christmas Open House Event
$ 500 Business Class for Merchants
$ 2,500 Business Recruitment Brochure
$ 500 Downtown Newsletter
$ 1,500 Annual Volunteer Dinner
$ 1,000 Friends of the Downtown Membership Campaign

Recommended Amount: $0

202-65-7550-542900 OTHER CAPITAL EXPENDITURE

Requested: $46,000
$ 25,000 Facade Grant Program
$ 15,000 Street Furniture (benches, trash cans, flower boxes, etc.)
$ 3,000 New signage (parking, directions, wayfinding)
$ 1,000 Design Assistance
$ 2,000 Christmas Decorations (Upgrade & Replacement)

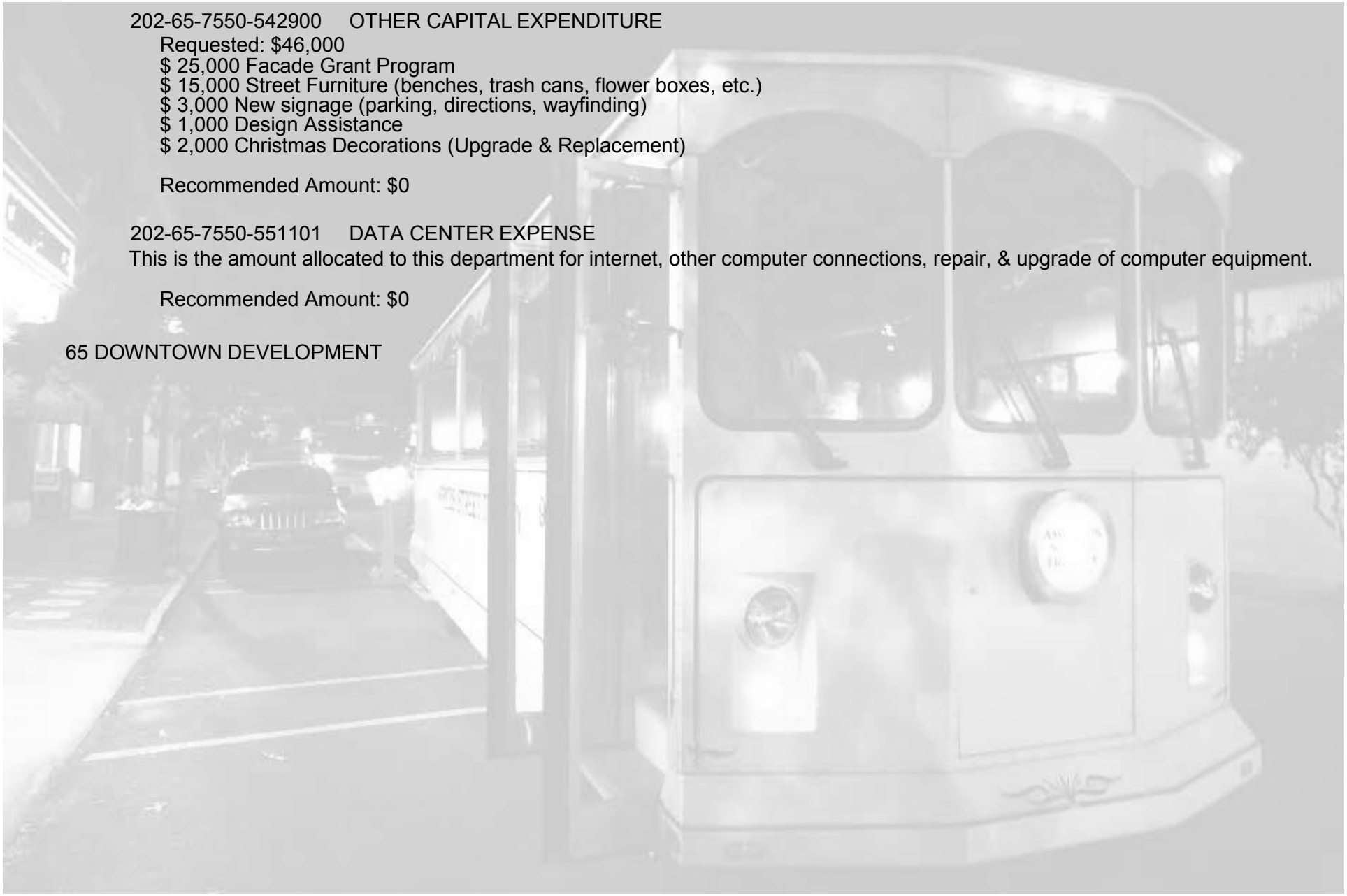
Recommended Amount: $0

202-65-7550-551101 DATA CENTER EXPENSE

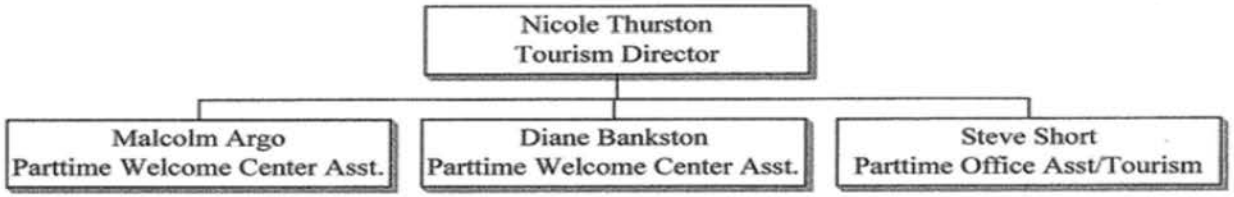
This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

Recommended Amount: $0

65 DOWNTOWN DEVELOPMENT



Tourism Director
Budget 2017



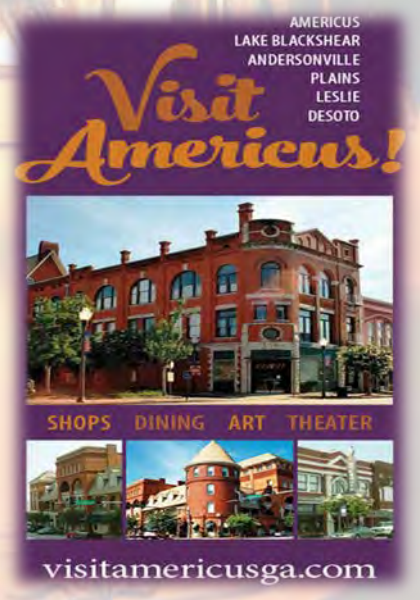
TOURISM COUNCIL

MISSION STATEMENT/GENERAL OBJECTIVES

The Americus Sumter County Tourism Council focuses on effective marketing/advertising efforts through strategically placing promotions in highly visible markets in order to attract tourists to the area.

GOALS – 2017

1. **Goal: Revamp Welcome Center**
    a. Reason: The Welcome Center should stand as a resource for visitors and citizens in Americus-Sumter County.
    b. Tactics
        i. Reorganize
        ii. Paint/Redecorate
        iii. Ambassador Program
        iv. First Friday & Special Events
        v. Welcome Center Take Over
        vi. Themed Table
        vii. Peanut Queen & King of the Day
        viii. Themed Trip Options Timeline: November until
        ix. Create “Top Ten” things to do if…
        x. Utilize the Explore Georgia Resource Team for tools, resources, and advice
    c. Results:
        i. See increase in visitor traffic
        ii. Increase revenue through gift shop
        iii. Become the main source of traveling information for this region
        iv. Create a sense of community by collaborating with outside (Americus) entities





2. Goal: Rebrand Americus-Sumter County Tourism

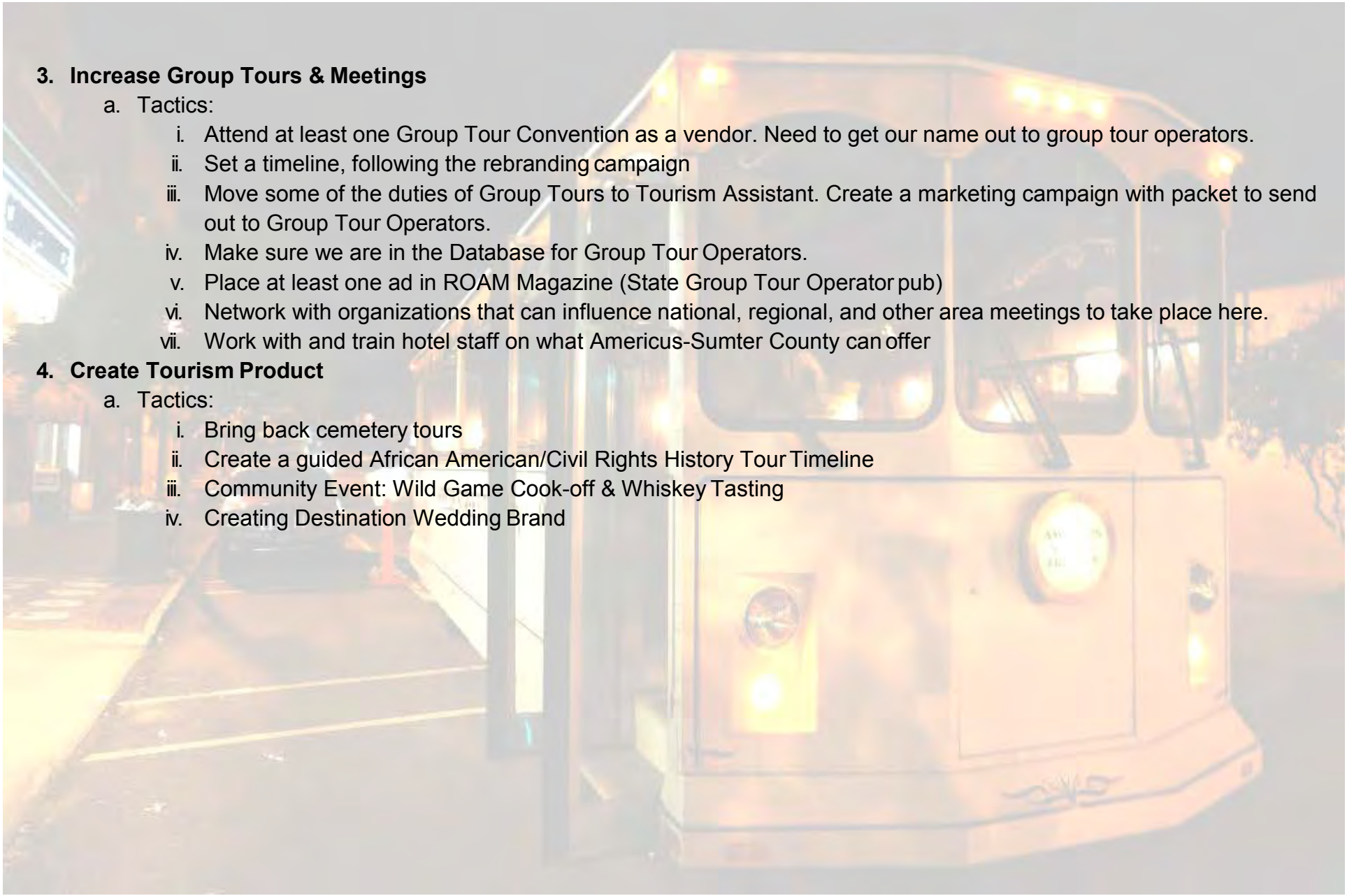
a. Tactics:

i. Identify who we are as a Destination
ii. Create logo, images, tagline and other items needed for new branding
iii. Stock Photography
iv. Video for new Brand
v. Press Conference for New Campaign
vi. Ad Campaign to Reintroduce Americus-Sumter County
vii. Order new promotional items (pens, pencils, t-shirts)
viii. Order new letter heard & envelopes
ix. Pitch travel stories – Work with Laurie Rowe Communications
x. Begin Local Buzz activities
xi. K. Media Relations:

1. *Create a viral video series*
2. *Create Social Media Campaign*
3. *Create a Radio Campaign through Georgia Public Broadcasting*
4. *Create an ad campaign in local magazines & regional*
5. *Place at least 2 billboards along I-75*
6. *Pitch Stories to local magazines, news outlets, and schedule live interviews with community stations*
7. *Camera Ready Program*
8. *Year of Film – Explore Georgia*
9. Create "Movie Trail" in Sumter County
10. Create Selfie Spots for Movie Trail

b. Results:

i. Create a sense of community and pride with new branding. Unveil in a positive manner, and keep the momentum going with buzz marketing activities. We will begin to build the brand in 2017, and saturate the region in 2018. By 2019, Americus-Sumter County should be well known state wide.



3. **Increase Group Tours & Meetings**
    a. Tactics:
        i. Attend at least one Group Tour Convention as a vendor. Need to get our name out to group tour operators.
        ii. Set a timeline, following the rebranding campaign
        iii. Move some of the duties of Group Tours to Tourism Assistant. Create a marketing campaign with packet to send out to Group Tour Operators.
        iv. Make sure we are in the Database for Group Tour Operators.
        v. Place at least one ad in ROAM Magazine (State Group Tour Operator pub)
        vi. Network with organizations that can influence national, regional, and other area meetings to take place here.
        vii. Work with and train hotel staff on what Americus-Sumter County can offer
4. **Create Tourism Product**
    a. Tactics:
        i. Bring back cemetery tours
        ii. Create a guided African American/Civil Rights History Tour Timeline
        iii. Community Event: Wild Game Cook-off & Whiskey Tasting
        iv. Creating Destination Wedding Brand

CITY OF AMERICUS
2017 OPERATING BUDGET
REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
205 TOURISM FUND						
205-00-0000-341903 WELCOME CENTER SALES	8,293	6,500	6,039	8,000	8,000	8,000
205-00-0000-389000 MISCELLANEOUS INCOME	0	0	0	0	0	0
205-00-0000-389002 CASH SHORT & OVER	-1	0	0	0	0	0
205-00-0000-391000 HOTEL/MOTEL TAX	139,894	139,894	139,894	175,119	177,619	177,619
205 TOURISM FUND	148,186	146,394	145,933	183,119	185,619	185,619

205 TOURISM FUND

205-00-0000-341903 WELCOME CENTER SALES

Requested Amount: $8,000

This is for the sale of items at the Welcome Center. The plans is to revamp the contents sold with personalized souvenirs. Rebranded items.

205-00-0000-391000 HOTEL/MOTEL TAX

The following is a recap of recent allocations.

2003	$150,000	3.5%	
2004	$150,000	0%	
2005	$165,000	10.0%	
2006	$180,000	9.1%	
2007	$185,400	3.0%	
2008	$180,765	(2.5%)	
2009	$189,800	5.0%	
2010	$160,000	(15.7%)	
2011	$144,000	(10.0%)	
2012	$151,200	5.0%	
2013	$151,200	0.0%	
2014	$148,309	(1.9%)	
2015	$139,894	(17.4%)	
2016	$139,894	0%	approved
2017	$175,119	25.2%	requested
2017	$177,619	26.9%	recommended

205 TOURISM FUND

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
17 TOURISM						
205-17-7540-511000 REGULAR PAY	55,166	61,780	66,650	73,278	73,278	73,278
205-17-7540-511300 OVERTIME PAY	159	0	97	0	0	0
205-17-7540-512100 GROUP MEDICAL INSURANCE	2,232	3,251	3,273	6,900	6,900	6,900
205-17-7540-512110 GROUP DENTAL INSURANCE	59	102	86	203	203	203
205-17-7540-512200 SOCIAL SECURITY PAYMENTS	4,368	4,634	5,020	5,606	5,606	5,606
205-17-7540-512400 RETIREMENT SYSTEM	4,524	3,044	1,236	5,606	5,606	5,606
205-17-7540-512700 WORKERS COMPENSATION	271	239	263	694	694	694
205-17-7540-521203 AUDIT FEES	558	0	0	0	0	0
205-17-7540-522000 OTHER OUTSIDE SERVICES	2,258	2,700	1,894	2,700	2,700	2,700
205-17-7540-522201 OFFICE EQUIP-REP AND MAIN	145	250	120	250	250	250
205-17-7540-523100 INSURANCE EXPENSE	1,347	2,500	1,200	0	2,500	2,500
205-17-7540-523200 TELEPHONE	169	300	315	300	300	300
205-17-7540-523201 POSTAGE	1,056	1,500	2,713	1,500	1,500	1,500
205-17-7540-523301 MARKETING & PROMOTIONS	18,838	36,700	17,787	54,700	54,700	54,700
205-17-7540-523600 DUES AND SUBSCRIPTIONS	775	1,110	985	1,690	1,690	1,690
205-17-7540-523700 TRAINING AND MEETINGS	2,297	7,500	3,737	8,000	8,000	8,000
205-17-7540-523905 MERCHANT FEES	589	450	531	450	450	450
205-17-7540-531100 OFFICE/COMPUTER SUPPLIES	3,277	4,250	1,551	4,250	4,250	4,250
205-17-7540-531210 WATER,SEWER,AND GARBAGE	353	339	0	0	0	0
205-17-7540-531225 STORM WATER	114	120	0	0	0	0
205-17-7540-531230 ELECTRICITY	1,562	1,873	1,872	0	0	0
205-17-7540-531270 GASOLINE ALLOCATED	0	2,500	58	2,500	2,500	2,500
205-17-7540-531500 WELCOME CENTER PURCHASES	4,872	5,000	3,226	8,000	8,000	8,000
205-17-7540-551101 DATA CENTER EXPENSE	127	1,252	99	1,492	1,492	1,492
205-17-7540-571001 SAM SHORTLINE	3,000	5,000	5,000	5,000	5,000	5,000
17 TOURISM	108,118	146,394	117,713	183,119	185,619	185,619

17 TOURISM

205-17-7540-511000 REGULAR PAY

Personnel Requirements:

	Current	Requested
Tourism Director	1	1
Welcome Center Host (part-time)	2	2
Tourism Office Assistant (part-time)	1	1
Trolley Driver	1	0
	5	4

The requested amount removes the Trolley Driver from Tourism and moves the position to DDA.

205-17-7540-511300 OVERTIME PAY

205-17-7540-512100 GROUP MEDICAL INSURANCE

The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

205-17-7540-512101 OPT OUT INSURANCE PLAN

Requested Amount:0

205-17-7540-512110 GROUP DENTAL INSURANCE

This amount represents $203 per employee.

205-17-7540-512200 SOCIAL SECURITY PAYMENTS

This amount is 7.65% of the total salary of the department.

205-17-7540-512400 RETIREMENT SYSTEM

This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

205-17-7540-512700 WORKERS COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

205-17-7540-522000 OTHER OUTSIDE SERVICES
Requested Amount: $2,700
The request is for the cost of e-mail hosting as well as hosting for the 2 websites the Tourism Council owns.

205-17-7540-522201 OFFICE EQUIP-REP AND MAIN
Requested Amount: $250
The requested amount is for maintenance on the copy machine. This is for half of the expense, the other half is located within DDA.

205-17-7540-522206 COMPUTER-REP AND MAINT
Requested Amount: $0

205-17-7540-522310 RENT EXPENSE
Requested Amount: $0

205-17-7540-523100 INSURANCE EXPENSE
Requested Amount: $0

Recommended Amount: $2,500

205-17-7540-523200 TELEPHONE
Requested Amount: $300
The requested amount is for monthly service to Bandwidth for 2 telephone lines.

205-17-7540-523201 POSTAGE
Requested Amount: $1,500

205-17-7540-523301 MARKETING & PROMOTIONS
Requested
$ 5,000 Billboards (Highway 19)
$ 2,350 Georgia Travel Guide Listing
$ 4,350 1/6-page ad (GA Travel Guide)
$10,000 Brochures, rack cards, maps, passports, etc. (Rebranding)
$10,000 Stock Photography & Video Rebranding for Community (Rebranding)
$ 1,000 Graphic Art created for rebranding

$ 2,000 Community & Business Development (promotional items - Rebranding)
$ 5,000 Events & Education (Community Festival - Wild Game Cook-off & Whiskey Tasting/Educational Workshops for Attractions & Hotels)
$15,000 National & Regional Magazine Advertisements (Southern Living, Garden & Gun, etc.)
$54,700

205-17-7540-523600 DUES AND SUBSCRIPTIONS

The requested budget includes the following:
$ 150 Presidential Pathways
$ 350 GACVB
$ 135 Chamber of Commerce
$ 55 Secretary of State annual registrations
$1,000 Other miscellaneous dues and subscriptions
$1,690

205-17-7540-523700 TRAINING AND MEETINGS

The requested amount includes the following:
$1,200 Georgia Governor's Conference on Tourism (Atlanta)
$ 800 Monthly and Regional meetings
$1,000 Regional GACVB Conference
$1,000 Georgia Bus Tour Trade Show
$1,500 (4) Military Trade Shows
$2,500 National Travel Assn Trade Show
$8,000

Booths at trade shows are the majority of the costs listed.

205-17-7540-523905 MERCHANT FEES

Requested Amount: $450
This is for the merchant fees related to credit card purchases at the Welcome Center.

205-17-7540-531100 OFFICE/COMPUTER SUPPLIES

Requested
$2,500 Ink cartridges, paper, etc.
$1,750 Gift store bags for merchandise and other misc. office supplies
$4,250

205-17-7540-531210 WATER,SEWER,AND GARBAGE
The request is for the pro-rata share of the Municipal Building.

205-17-7540-531220 NATURAL GAS
Amount Requested: $0

205-17-7540-531225 STORM WATER
The request is for the pro-rata share of the Municipal Building.

205-17-7540-531230 ELECTRICITY
The request is for the pro-rata share of the Municipal Building.

205-17-7540-531270 GASOLINE ALLOCATED
Requested Amount: $2,500

205-17-7540-531500 WELCOME CENTER PURCHASES
Requested Amount: $8,000
This is for the purchase of cookbooks, books and memorabilia and other Americus promotional items sold at the Welcome Center.

205-17-7540-551101 DATA CENTER EXPENSE
This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

205-17-7540-571000 LINDBERGH BOOGIE FESTIVAL
Requested Amount: $0

205-17-7540-571001 SAM SHORTLINE
Requested Amount: $5,000
This amount will be designated to the S.A.M. Shortline Excursion Train to help market and promote Americus and Sumter County through the train.

17 TOURISM

CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
270 MAIN STREET						
270-00-0000-311102 PROPERTY TAX SURTAX REVENUE	0	0	0	0	16,783	16,783
270-00-0000-316101 BUSINESS LICENSE SURTAX REVENUE	0	0	0	0	7,760	7,760
270-00-0000-334110 OTHER GRANTS	0	0	0	0	0	0
270-00-0000-347300 TASTE OF SUMTER REVENUE	0	0	0	0	10,000	10,000
270-00-0000-371000 DONATIONS	0	0	0	0	0	0
270-00-0000-381001 TROLLEY FEES	0	0	0	0	6,000	6,000
270-00-0000-382000 RENTAL INCOME	0	0	0	0	0	0
270-00-0000-389000 OTHER MISC INCOME	0	0	0	0	1,500	1,500
270-00-0000-389003 CARRYOVER OF FUND BALANCE	0	0	0	0	0	0
270-00-0000-389005 CITY ALLOCATION REVENUE	0	0	0	0	202,459	202,459
270-00-0000-391200 TRANSFER FROM GENERAL FUND	0	0	0	0	0	0
270 MAIN STREET	0	0	0	0	244,502	244,502



270 MAIN STREET

270-00-0000-311102 PROPERTY TAX SURTAX REVENUE
Recommended Amount: $16,783

270-00-0000-316101 BUSINESS LICENSE SURTAX REVENUE
Requested Amount: $7,760

270-00-0000-347300 TASTE OF SUMTER REVENUE
Requested Amount: $10,000
This is the revenue from the annual Taste of Sumter event.

270-00-0000-381001 TROLLEY FEES
Requested Amount: $6,000

270-00-0000-389000 OTHER MISC INCOME
Requested Amount: $1,500

270-00-0000-389005 CITY ALLOCATION REVENUE
The following is a recap of recent allocations.

2009	$101,940		
2010	$ 94,000	(7.8%)	
2011	$ 84,600	(10.0%)	
2012	$ 84,600	0.0%	
2013	$ 94,600	11.8%	
2014	$ 88,067	(7.42%)	
2015	$144,028	38.9%	
2015	$ 88,067	(38.9%)	
2016	$ 88,067	0%	approved
2017	$202,459	229.9%	recommended

270 MAIN STREET

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENSES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
83 MAIN STREET						
270-83-1530-521201 LEGAL EXPENSES	0	0	0	0	1,000	1,000
270-83-7551-511000 REGULAR PAY	0	0	0	0	111,822	111,822
270-83-7551-511300 OVERTIME PAY	0	0	0	0	0	0
270-83-7551-512100 GROUP MEDICAL INSURANCE	0	0	0	0	0	0
270-83-7551-512101 OPT OUT INSURANCE PLAN	0	0	0	0	6,000	6,000
270-83-7551-512110 GROUP DENTAL INSURANCE	0	0	0	0	406	406
270-83-7551-512200 SOCIAL SECURITY EXP	0	0	0	0	8,554	8,554
270-83-7551-512400 PMTS TO RETIREMENT SYS	0	0	0	0	11,786	11,786
270-83-7551-512700 WORKERS COMPENSATION	0	0	0	0	364	364
270-83-7551-522000 OTHER OUTSIDE SERVICES	0	0	0	0	5,000	5,000
270-83-7551-522201 OFFICE EQUIP-REP & MAINT	0	0	0	0	250	250
270-83-7551-522202 AUTO & TRUCK REP & MAINT	0	0	0	0	6,000	6,000
270-83-7551-523100 INSURANCE EXPENSE	0	0	0	0	2,371	2,371
270-83-7551-523200 TELEPHONE	0	0	0	0	2,124	2,124
270-83-7551-523201 POSTAGE	0	0	0	0	650	650
270-83-7551-523301 ADVERTISING EXPENSE	0	0	0	0	11,000	11,000
270-83-7551-523600 DUES & SUBSCRIPTIONS	0	0	0	0	1,050	1,050
270-83-7551-523700 TRAINING & MEETINGS	0	0	0	0	2,900	2,900
270-83-7551-523906 TROLLEY EXPENSES	0	0	0	0	3,500	3,500
270-83-7551-523908 TASTE OF SUMTER-EXPENSES	0	0	0	0	9,180	9,180
270-83-7551-531100 OFFICE /COMPUTER SUPPLIES	0	0	0	0	1,750	1,750
270-83-7551-531112 FLOWERS & PLANTS	0	0	0	0	3,000	3,000
270-83-7551-531210 WATER,SEWER,&GARBAGE	0	0	0	0	300	300
270-83-7551-531225 STORM WATER	0	0	0	0	220	220
270-83-7551-531230 ELECTRICITY	0	0	0	0	0	0
270-83-7551-531270 GASOLINE ALLOCATED	0	0	0	0	1,500	1,500
270-83-7551-531700 OTHER SUPPLIES	0	0	0	0	11,283	11,283
270-83-7551-542900 OTHER CAPITAL EXPENDITURE	0	0	0	0	41,000	41,000
270-83-7551-551101 DATA CENTER EXPENSE	0	0	0	0	1,492	1,492
83 MAIN STREET	0	0	0	0	244,502	244,502

83 MAIN STREET

270-83-1530-521201 LEGAL EXPENSES
Requested Amount: $1000

270-83-7551-511000 REGULAR PAY
Personnel Requirements:

	Current	Requested:
Main Street Director	1	1
Office Assistant	1	1
Trolley Driver (part-time)	0	1
	2	3

The Trolley Drive is being moved from Tourism to DDA.

270-83-7551-511300 OVERTIME PAY

270-83-7551-512100 GROUP MEDICAL INSURANCE

270-83-7551-512101 OPT OUT INSURANCE PLAN
This amount represents $3,000 per employee for expected Opt Out participation.

270-83-7551-512110 GROUP DENTAL INSURANCE
This amount represents $203 per employee.

270-83-7551-512200 SOCIAL SECURITY EXP
This amount is 7.65% of the total salary of the department.

270-83-7551-512400 PMTS TO RETIREMENT SYS
This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

270-83-7551-512700 WORKERS COMPENSATION
This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

270-83-7551-522000 OTHER OUTSIDE SERVICES

Recommended Amount: $5,500

$ 4,500	Services for Rylander Park and Lenny's Market
$ 1,000	Electrical Work for Events
$ 5,500	

Recommended Amount: $5,000

270-83-7551-522201 OFFICE EQUIP-REP & MAINT

Recommended Amount: $250

270-83-7551-522202 AUTO & TRUCK REP & MAINT

Requested Amount: $6,500

$5,000 Replacement of the Small Bus. $1,500 Maintenance of bus.

Recommended Amount: $6,000

270-83-7551-523100 INSURANCE EXPENSE

Recommended Amount: $2,371

The request includes a projected increase of approximately 10%. The projected rates will be effective May 1, 2017 resulting in an effective rate for 2017 of 6.67%.

270-83-7551-523200 TELEPHONE

Recommended Amount: $2,124

270-83-7551-523201 POSTAGE

Recommended Amount: $650

This amount includes costs associated with newsletters, event notices, monthly mail outs, surveys, and general mailings.

270-83-7551-523301 ADVERTISING EXPENSE

Recommended: $13,000

$11,500	Radio, television, printed advertising
$ 1,500	Visitors Guide Brochure Printing
$13,000	

Recommended Amount: $11,000

270-83-7551-523600 DUES & SUBSCRIPTIONS

Recommended: $1,050

$ 250	National Trust Membership
$ 150	Presidential Pathways
$ 125	Georgia Downtown Association
$ 85	Chamber of Commerce
$ 295	Georgia Trust for Historic Preservation
$ 55	Secretary of State registration
$ 90	Americus Times Recorder
$1,050	

270-83-7551-523700 TRAINING & MEETINGS

Requested:

$1,450	Georgia Downtown Conference (Mgr, DDA & Council Member)*
$ 400	DDA board member training
$ 450	Quarterly Main Street regional meetings
$ 600	Miscellaneous training & travel
$1,500	Annual GMA Retreat
$4,400	

Recommended: $2,900

270-83-7551-523906 TROLLEY EXPENSES

Recommended Amount: $3,500

This item includes expenses for reimbursable trolley services, such as weddings and other events.

270-83-7551-523908 TASTE OF SUMTER-EXPENSES

Recommended Amount: $9,180

This is the cost for entertainment and other expenses associated with the annual Taste Of Sumter event.

270-83-7551-531100 OFFICE /COMPUTER SUPPLIES

Recommended Amount: $1,750

The requested amount is for normal supplies needed to run the office. (paper, pens, business cards, letterhead, envelopes, copy paper, ink cartridges, etc.)

270-83-7551-531112 FLOWERS & PLANTS

Recommended Amount: $3,000

The amount is for maintenance of Rylander Park, the Farmer's Market, and the entire Central Business Improvement District. The request is for lantana, trees, pine straw and shrubbery as well as pots and plants for Rylander Park and downtown store fronts. This includes adding new flowers throughout the downtown district.

270-83-7551-531210 WATER,SEWER,&GARBAGE

Recommended Amount: $300

This amount is for the Farmer's Market.

270-83-7551-531225 STORM WATER

The recommended amount includes the following:

$ 180	Lenny's Market
$ 40	Pro-rata share of Municipal Building
$ 220	

270-83-7551-531270 GASOLINE ALLOCATED

Recommended Amount: $1,500

This is for miscellaneous travel for City Business in personal vehicles.

270-83-7551-531700 OTHER SUPPLIES

Requested Amount: $14,000

$ 2,000	Back to School Event for GSW & SGTC
$ 500	Printing of Student Discount Card
$ 3,000	First Friday Promotional Items, Decorations & Printing
$ 2,500	Christmas Open House Event
$ 500	Business Class for Merchants
$ 2,500	Business Recruitment Brochure
$ 500	Downtown Newsletter
$ 1,500	Annual Volunteer Dinner
$ 1,000	Friends of the Downtown Membership Campaign

Recommended Amount: $11,283

270-83-7551-542900 OTHER CAPITAL EXPENDITURE

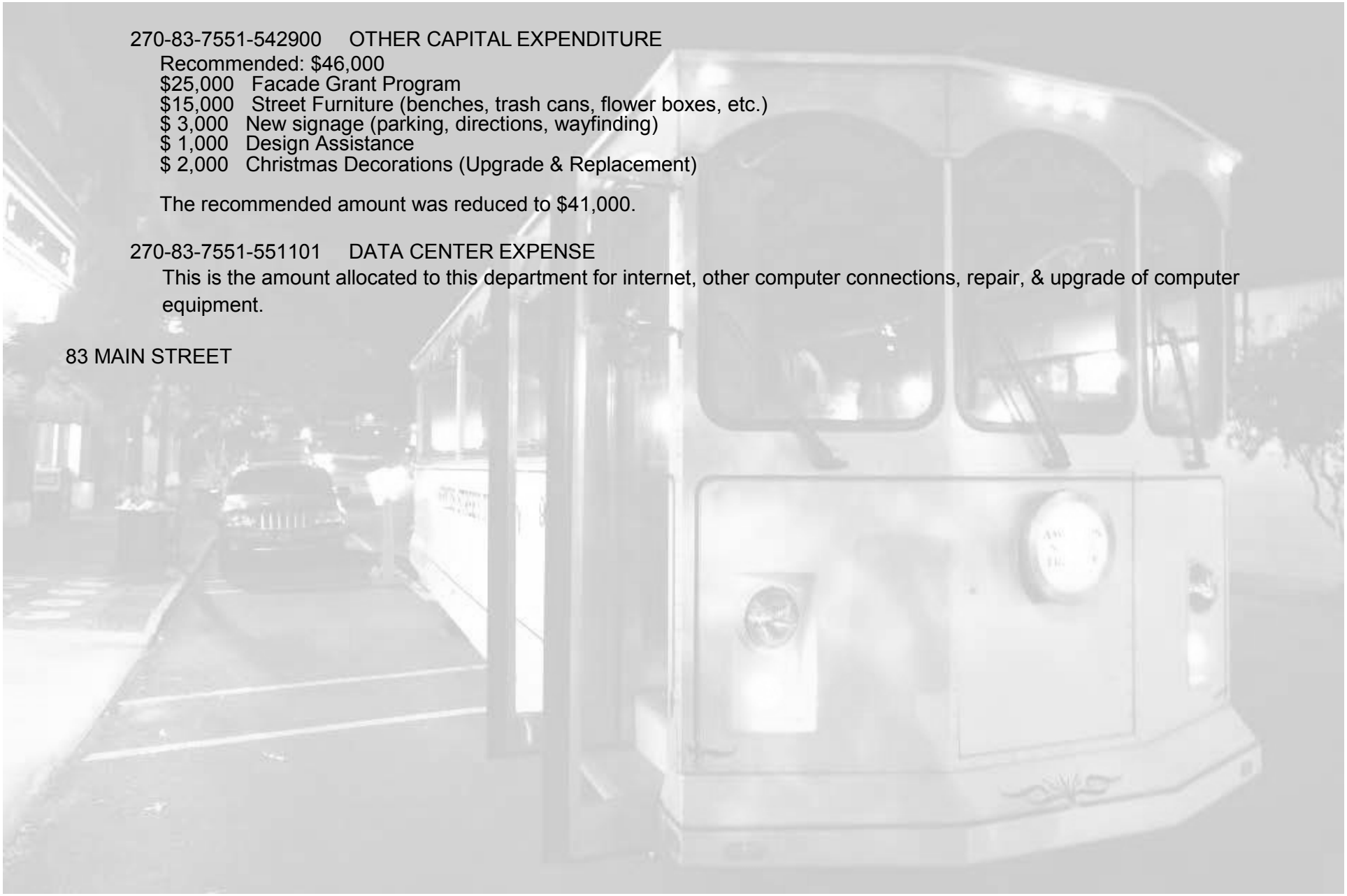
Recommended: $46,000
$25,000 Facade Grant Program
$15,000 Street Furniture (benches, trash cans, flower boxes, etc.)
$ 3,000 New signage (parking, directions, wayfinding)
$ 1,000 Design Assistance
$ 2,000 Christmas Decorations (Upgrade & Replacement)

The recommended amount was reduced to $41,000.

270-83-7551-551101 DATA CENTER EXPENSE

This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

83 MAIN STREET



CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
220 COMMUNITY DEVELOPMENT						
220-00-0000-361001 INTEREST ON REV LOANS	0	1,074	651	854	854	854
220-00-0000-361004 INT ON 2004 HOUSING LOAN	0	0	0	0	0	0
220 COMMUNITY DEVELOPMENT	0	1,074	651	854	854	854



220 COMMUNITY DEVELOPMENT

220-00-0000-361001 INTEREST ON REV LOANS

Requested Amount: $854

The revenue can be used to loan additional monies for business development. This is the anticipated amount for 2017.

Estimated Interest 2017	Principal Balance @ 6/30/16	
$854	$ 22,107	Cafe Campesino

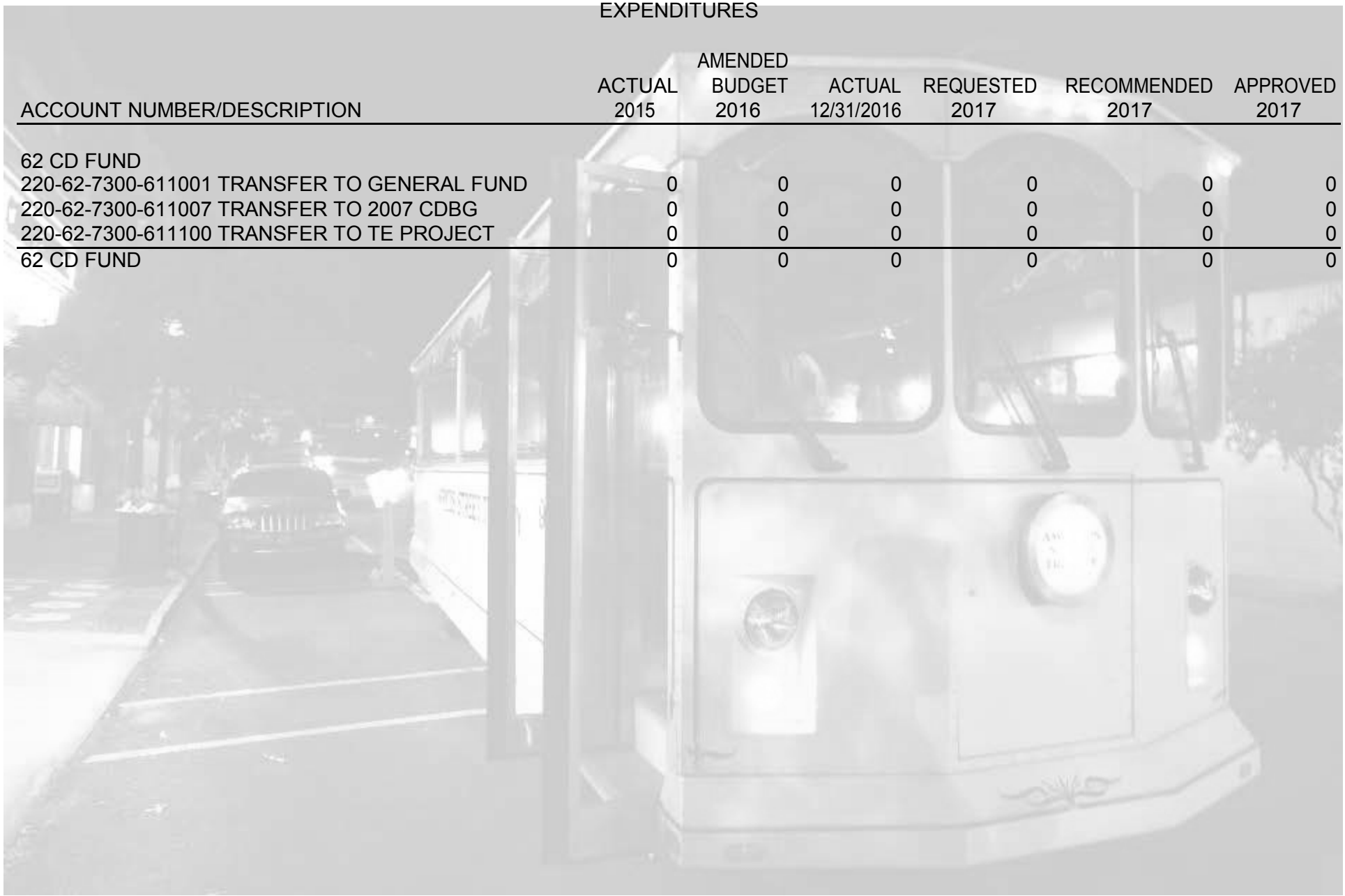
220 COMMUNITY DEVELOPMENT



CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
62 CD FUND						
220-62-7300-611001 TRANSFER TO GENERAL FUND	0	0	0	0	0	0
220-62-7300-611007 TRANSFER TO 2007 CDBG	0	0	0	0	0	0
220-62-7300-611100 TRANSFER TO TE PROJECT	0	0	0	0	0	0
62 CD FUND	0	0	0	0	0	0



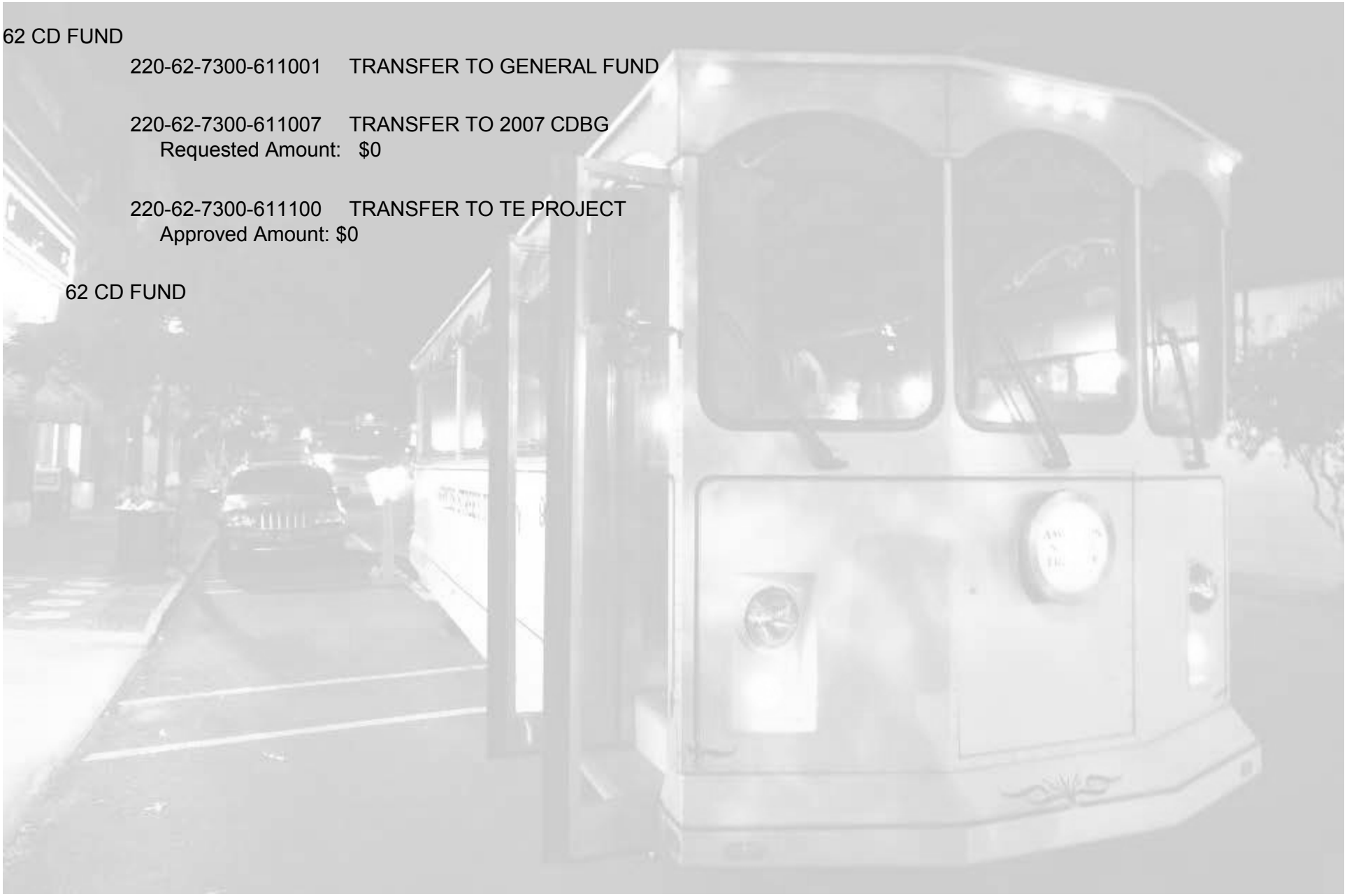
62 CD FUND

220-62-7300-611001 TRANSFER TO GENERAL FUND

220-62-7300-611007 TRANSFER TO 2007 CDBG
Requested Amount: $0

220-62-7300-611100 TRANSFER TO TE PROJECT
Approved Amount: $0

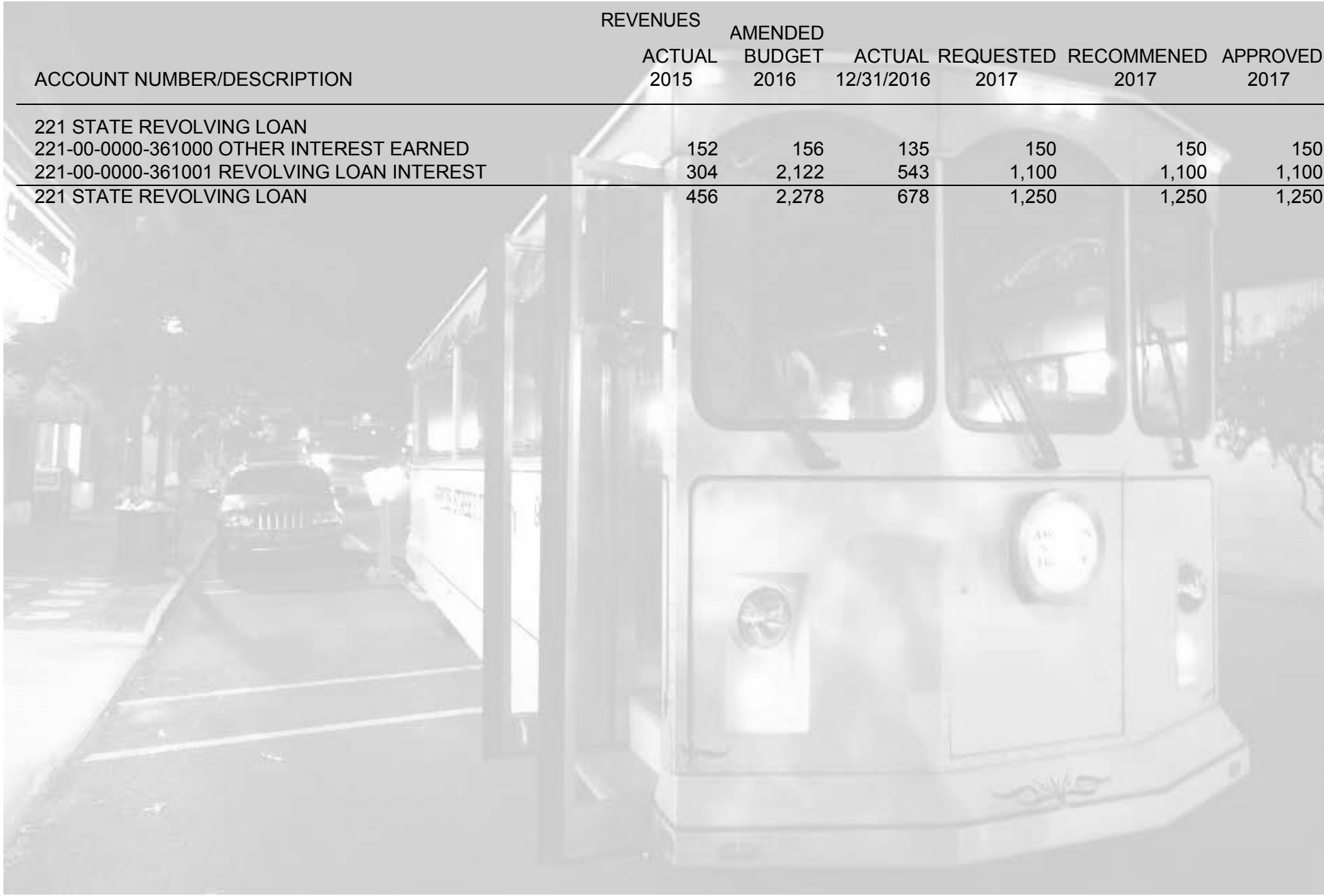
62 CD FUND



CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
221 STATE REVOLVING LOAN						
221-00-0000-361000 OTHER INTEREST EARNED	152	156	135	150	150	150
221-00-0000-361001 REVOLVING LOAN INTEREST	304	2,122	543	1,100	1,100	1,100
221 STATE REVOLVING LOAN	456	2,278	678	1,250	1,250	1,250



221 STATE REVOLVING LOAN

221-00-0000-361000 OTHER INTEREST EARNED

Requested Amount: $150

This is the interest earned on the bank balance.

221-00-0000-361001 REVOLVING LOAN INTEREST

Requested Amount: $1,100

The revenue can be used to loan additional monies for business development.

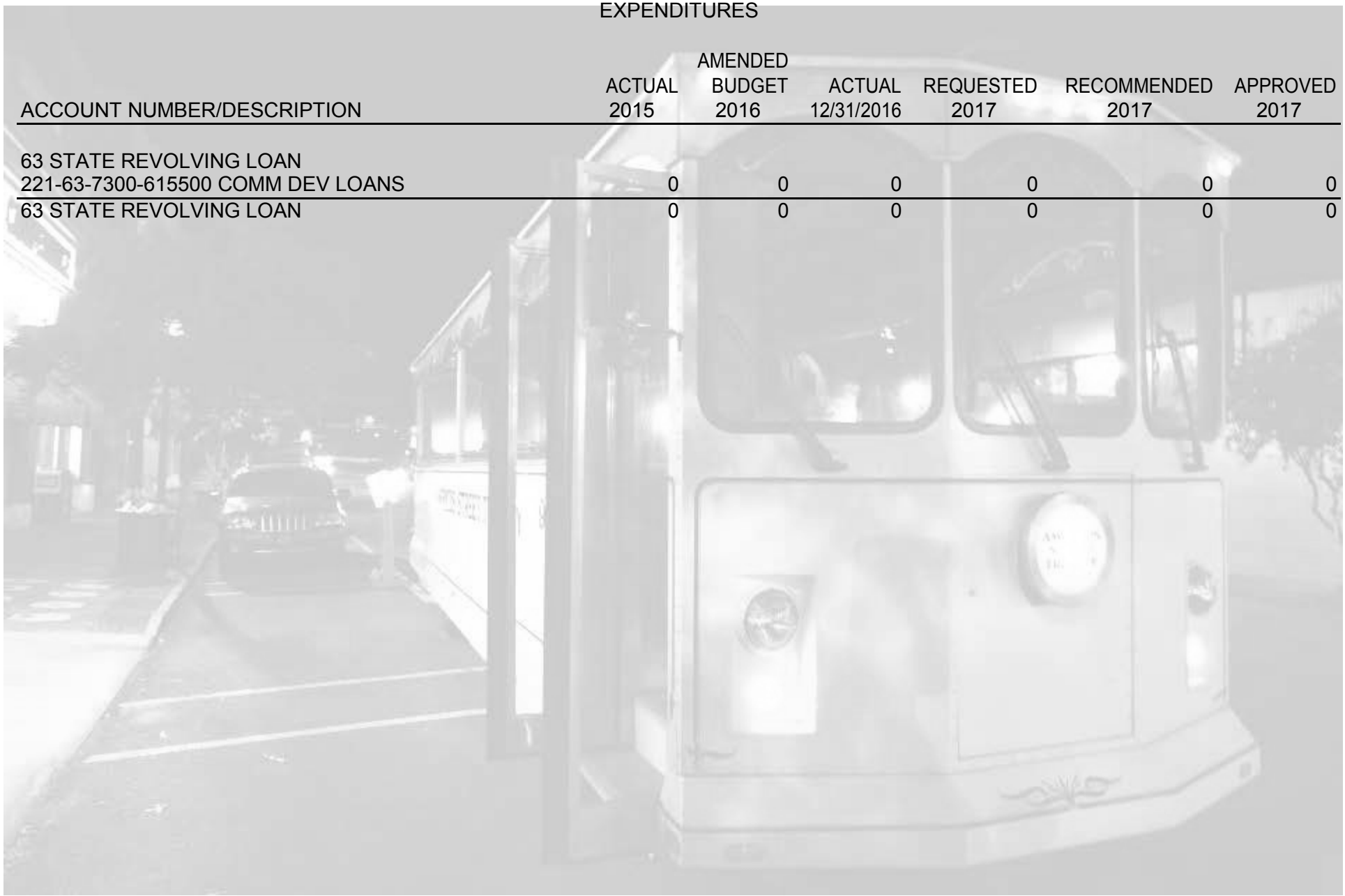
Estimated Interest 2017	Principal Balance @6/30/16	
$ 560	$ 4,474	Windsor Spa LLC
$ 652	$13,261	Cafe Campesino
$ 0	$ 0	Other New Loans
$1,100	$17,735	

221 STATE REVOLVING LOAN

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
63 STATE REVOLVING LOAN						
221-63-7300-615500 COMM DEV LOANS	0	0	0	0	0	0
63 STATE REVOLVING LOAN	0	0	0	0	0	0



63 STATE REVOLVING LOAN

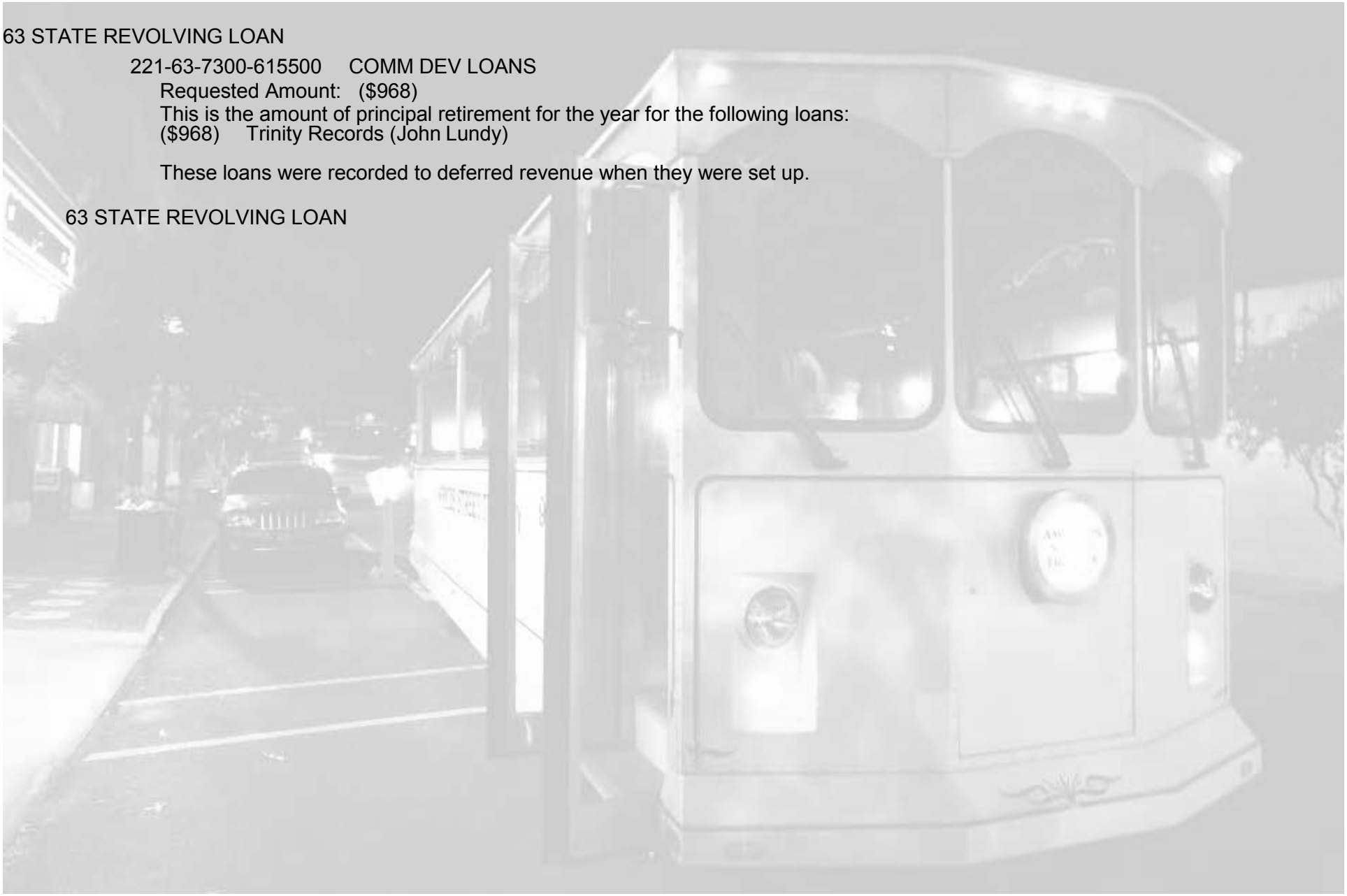
221-63-7300-615500 COMM DEV LOANS

Requested Amount: ($968)

This is the amount of principal retirement for the year for the following loans:
($968) Trinity Records (John Lundy)

These loans were recorded to deferred revenue when they were set up.

63 STATE REVOLVING LOAN



CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
226 2001 PROGRAM INCOME						
226-00-0000-331121 PROGRAM INCOME	884	0	0	0	0	0
226-00-0000-361002 INTEREST-CDBG PROG INCOME	0	0	0	0	0	0
226 2001 PROGRAM INCOME	884	0	0	0	0	0

226 2001 PROGRAM INCOME

226-00-0000-331121 PROGRAM INCOME

Requested Amount: $0

226-00-0000-361002 INTEREST-CDBG PROG INCOME

Requested Amount: $0

The following loan in this fund has no interest charges.

Estimated Interest 2016	Principal Balance @7/31/15	
$ 0	$16,424	Bennie Rouland (No Interest Loan)

226 2001 PROGRAM INCOME

CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
229 TE PROJECT						
229-00-0000-331150 TE REVENUE	0	0	0	0	0	0
229-00-0000-391102 TRANSFER FROM GENERAL FUND	0	75,000	75,000	0	0	0
229-00-0000-391105 TRANSFER FROM WACHOVIA	0	0	0	0	0	0
229 TE PROJECT	0	75,000	75,000	0	0	0

229 TE PROJECT

229-00-0000-331150 TE REVENUE

Requested Amount: $0

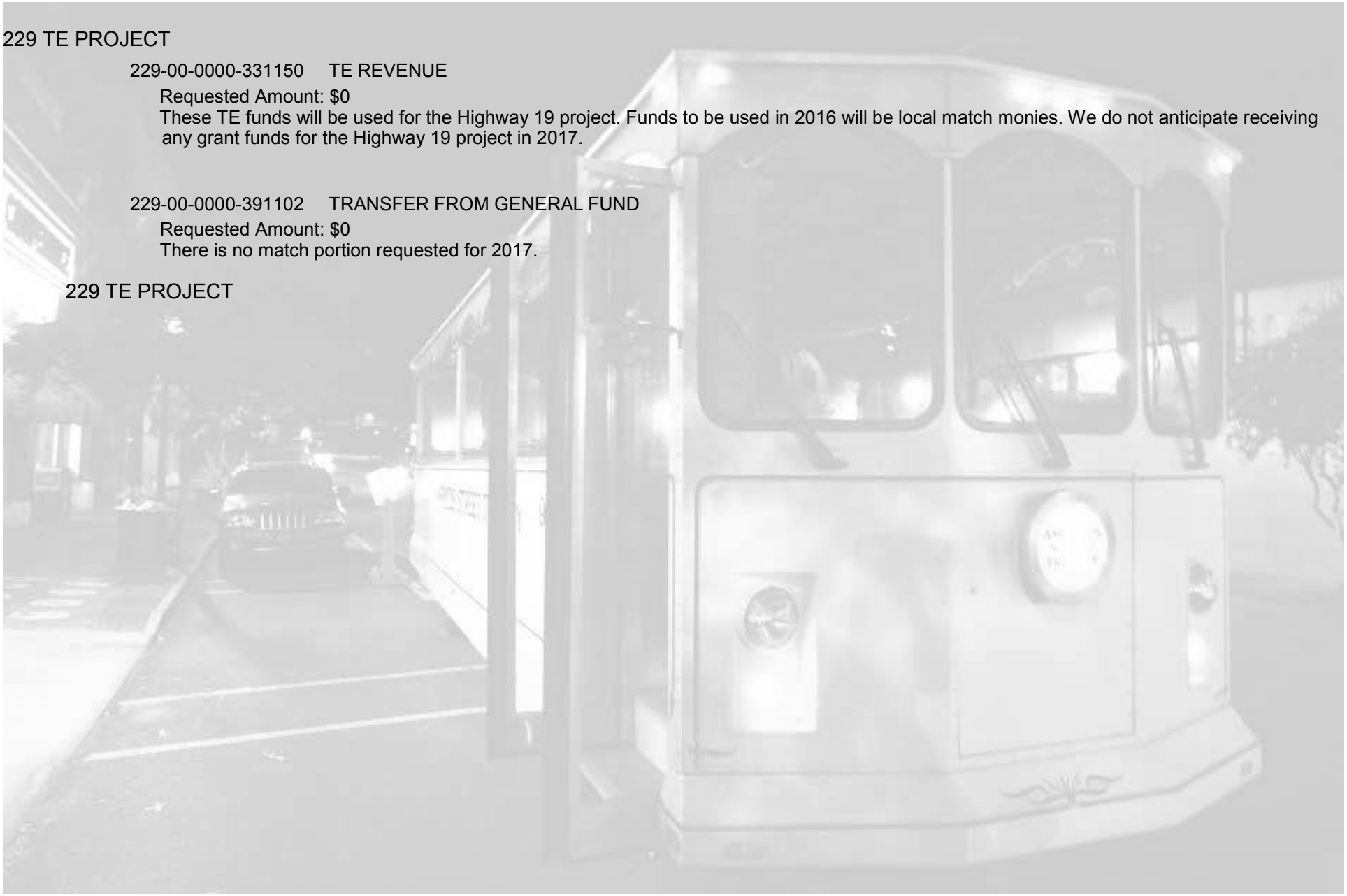
These TE funds will be used for the Highway 19 project. Funds to be used in 2016 will be local match monies. We do not anticipate receiving any grant funds for the Highway 19 project in 2017.

229-00-0000-391102 TRANSFER FROM GENERAL FUND

Requested Amount: $0

There is no match portion requested for 2017.

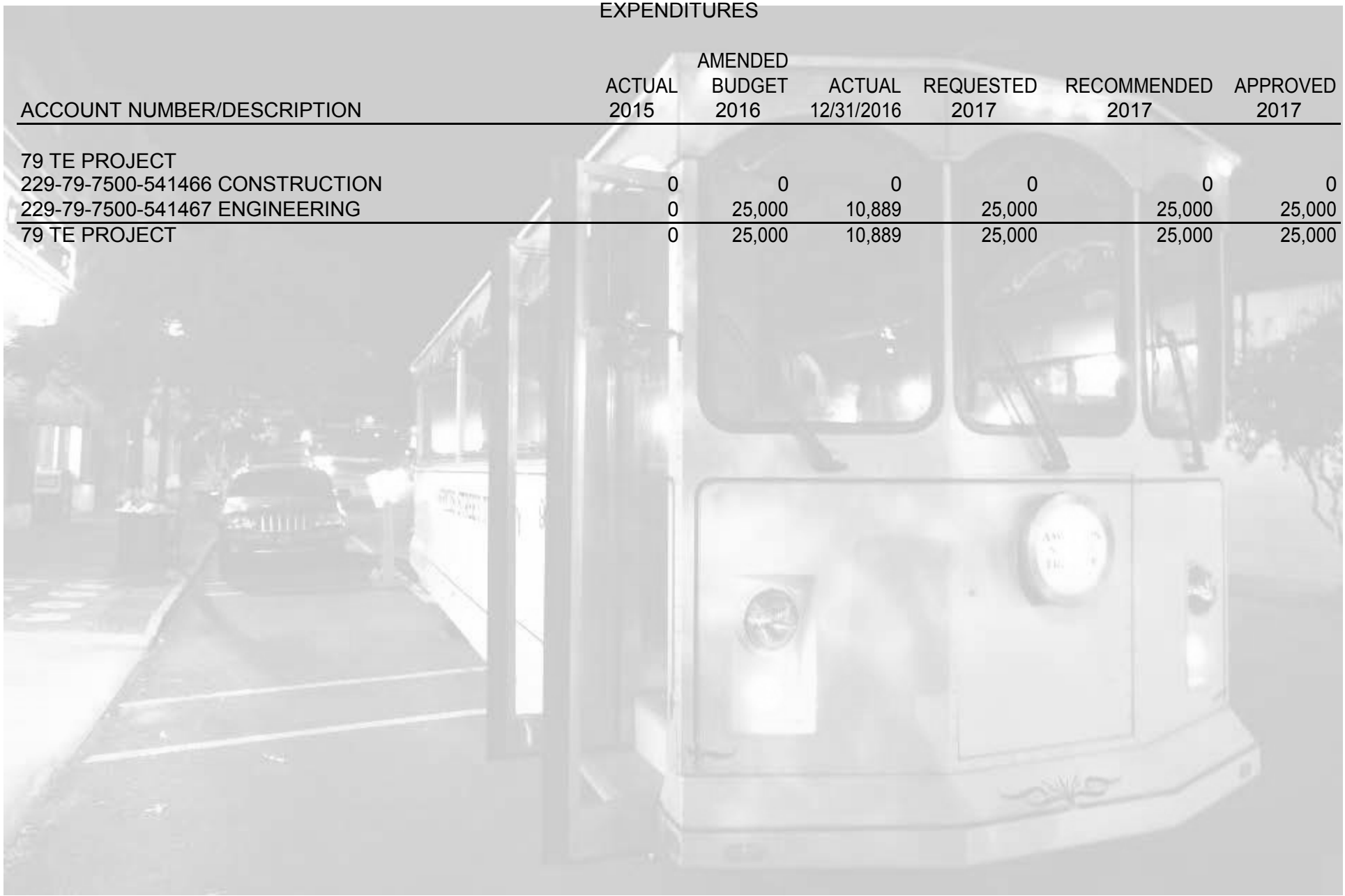
229 TE PROJECT



CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
79 TE PROJECT						
229-79-7500-541466 CONSTRUCTION	0	0	0	0	0	0
229-79-7500-541467 ENGINEERING	0	25,000	10,889	25,000	25,000	25,000
79 TE PROJECT	0	25,000	10,889	25,000	25,000	25,000



79 TE PROJECT

229-79-7500-541466 CONSTRUCTION
Requested Amount: $0

229-79-7500-541467 ENGINEERING
Requested Amount: $25,000
This is for the design phase of the project.

79 TE PROJECT



CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
234 2014 CDBG FUND						
234-00-0000-334100 2014 CDBG FUNDS	181,225	534,190	145,680	424,894	424,894	424,894
234-00-0000-391102 TRANSFER FROM GEN FUND	40,000	0	0	0	0	0
234-00-0000-391200 TRANSFER FROM TSPLOST	44,920	0	0	0	0	0
234 2014 CDBG FUND	266,145	534,190	145,680	424,894	424,894	424,894

234 2014 CDBG FUND

234-00-0000-334100 2014 CDBG FUNDS
Recommended Amount: $424,894

234 2014 CDBG FUND



CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
90 2014 CDBG PROJECT						
234-90-7300-541450 STREET IMPROVEMENTS	0	150,000	0	207,381	194,881	194,881
234-90-7300-541452 FLOOD & DRAINAGE	0	150,000	0	184,513	172,013	172,013
234-90-7300-541455 DEMOLITION/CLEARANCE	0	0	0	3,000	3,000	3,000
234-90-7300-541461 ACQUISITION	0	6,190	13,239	0	0	0
234-90-7300-541463 GENERAL ADMINISTRATION	10,600	35,000	10,000	20,000	20,000	20,000
234-90-7300-541467 PROFESSIONAL SERVICES	29,493	16,000	0	10,000	10,000	10,000
234-90-7300-552200 CONTINGENCY	0	0	0	75,000	25,000	25,000
234-90-7323-541465 REHAB OF PRIVATE PROP	137,285	110,000	60,680	0	0	0
234-90-7323-541470 RECONSTRUCTION-PRIVATE PROP	13,850	67,000	76,851	0	0	0
90 2014 CDBG PROJECT	191,228	534,190	160,770	499,894	424,894	424,894



90 2014 CDBG PROJECT

234-90-7300-541450 STREET IMPROVEMENTS
Requested Amount: $207,381

Recommended Amount: $194,881

234-90-7300-541452 FLOOD & DRAINAGE
Requested Amount: $184,513

Recommended Amount: $172,013

234-90-7300-541455 DEMOLITION/CLEARANCE
Requested Amount: $3,000

234-90-7300-541463 GENERAL ADMINISTRATION
Requested Amount: $20,000
$20,000 General Administration

234-90-7300-541467 PROFESSIONAL SERVICES
Requested Amount: $10,000

$10,000 Engineering Services

234-90-7300-552200 CONTINGENCY
Requested Amount: $75,000

Recommended Amount: $25,000

90 2014 CDBG PROJECT

CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
275 HOTEL/MOTEL TAX FUND						
275-00-0000-314100 HOTEL/MOTEL TAX FUND	311,393	315,000	234,631	315,000	325,000	325,000
275 HOTEL/MOTEL TAX FUND	311,393	315,000	234,631	315,000	325,000	325,000

275 HOTEL/MOTEL TAX FUND

275-00-0000-314100 HOTEL/MOTEL TAX FUND

Requested Amount: $315,000

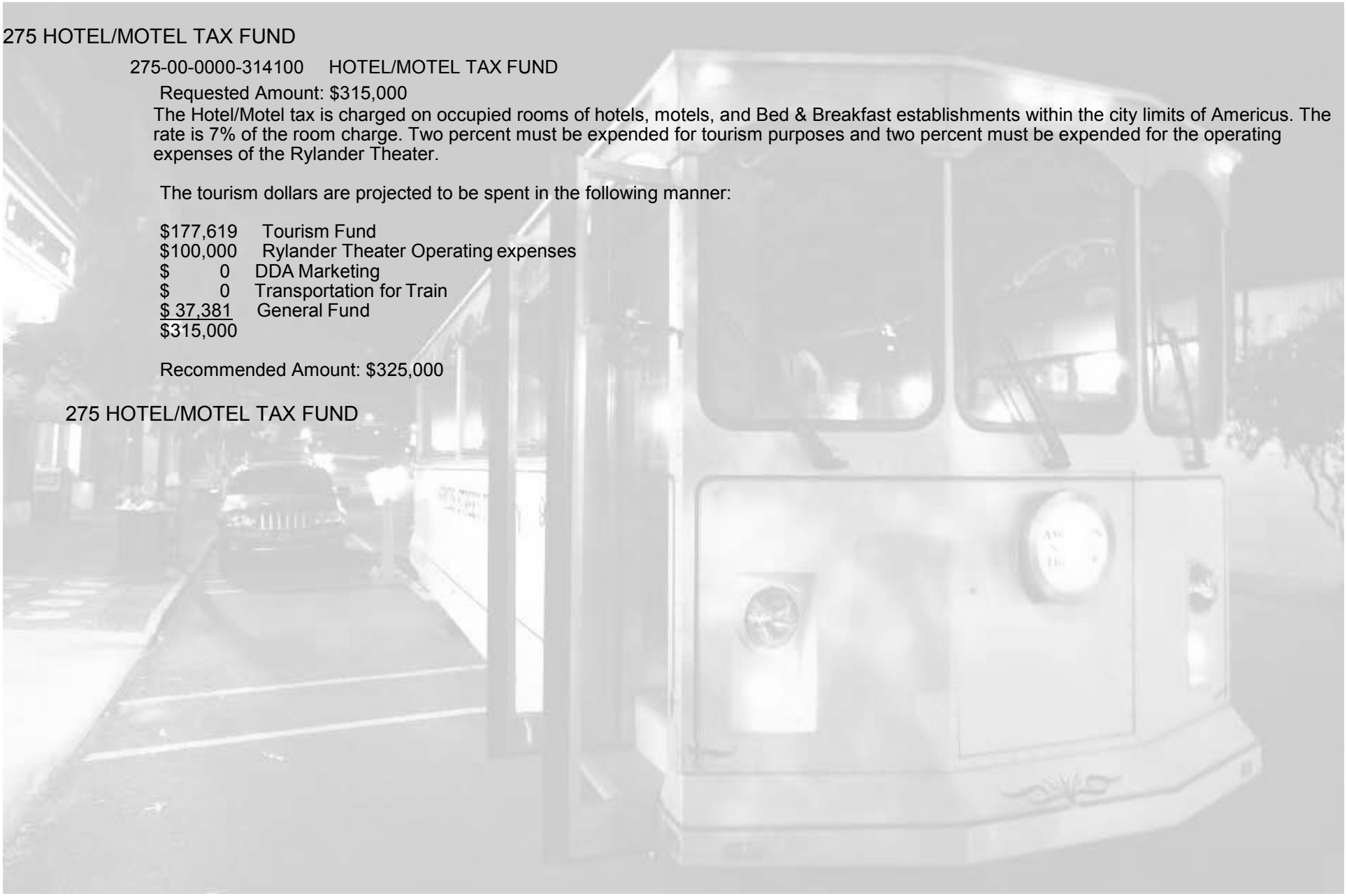
The Hotel/Motel tax is charged on occupied rooms of hotels, motels, and Bed & Breakfast establishments within the city limits of Americus. The rate is 7% of the room charge. Two percent must be expended for tourism purposes and two percent must be expended for the operating expenses of the Rylander Theater.

The tourism dollars are projected to be spent in the following manner:

$177,619	Tourism Fund
$100,000	Rylander Theater Operating expenses
$ 0	DDA Marketing
$ 0	Transportation for Train
$ 37,381	General Fund
$315,000	

Recommended Amount: $325,000

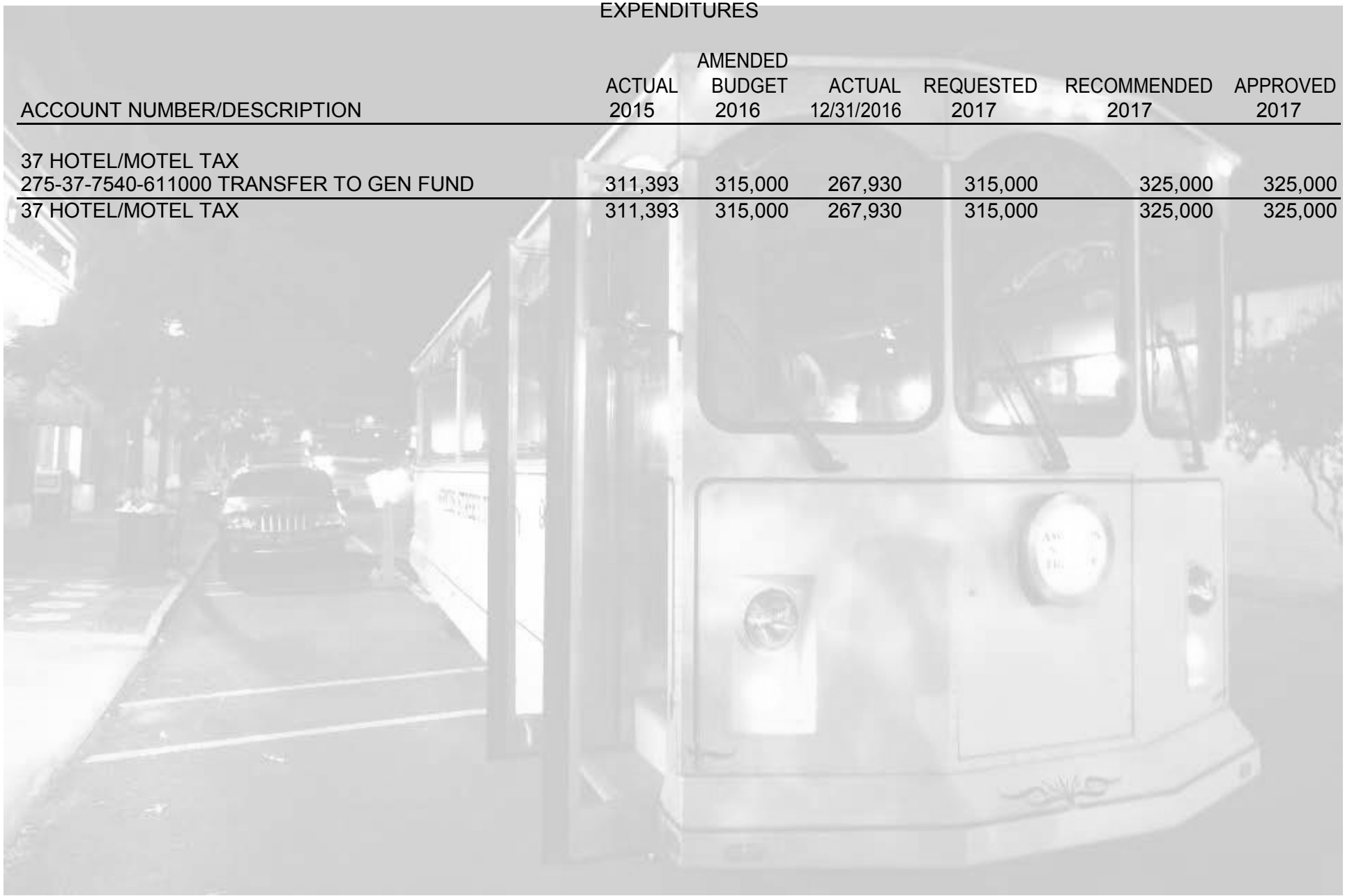
275 HOTEL/MOTEL TAX FUND



CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
37 HOTEL/MOTEL TAX						
275-37-7540-611000 TRANSFER TO GEN FUND	311,393	315,000	267,930	315,000	325,000	325,000
37 HOTEL/MOTEL TAX	311,393	315,000	267,930	315,000	325,000	325,000

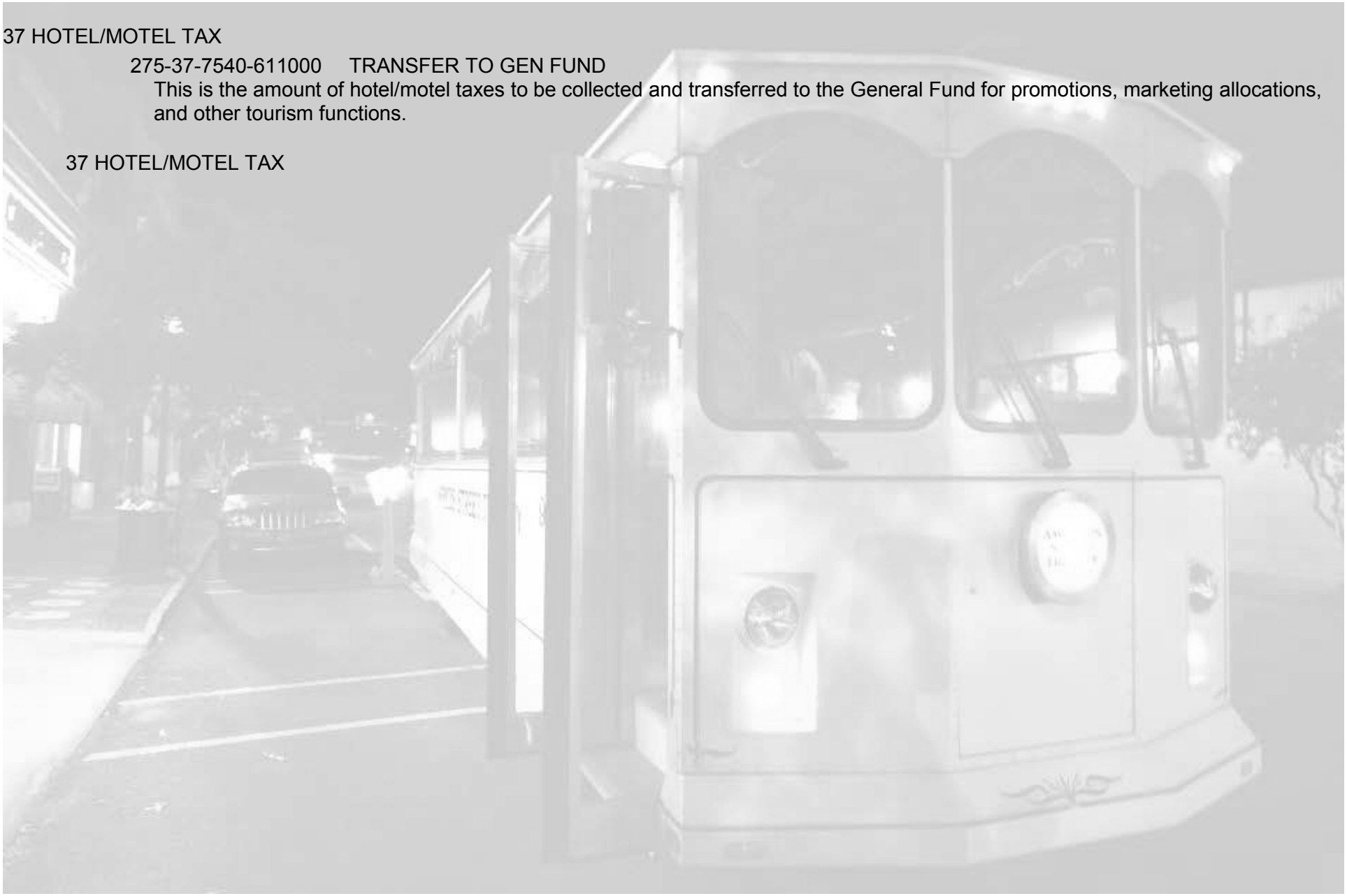


37 HOTEL/MOTEL TAX

275-37-7540-611000 TRANSFER TO GEN FUND

This is the amount of hotel/motel taxes to be collected and transferred to the General Fund for promotions, marketing allocations, and other tourism functions.

37 HOTEL/MOTEL TAX



CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
280 SPLOST						
280-00-0000-313200 SPLOST REVENUE	0	0	0	0	0	0
280-00-0000-313201 2014 SPLOST REVENUE	0	0	1,605,978	0	0	0
280-00-0000-313900 GO BOND REVENUE	0	0	0	0	0	0
280-00-0000-361001 INTEREST EARNED ON BOND ACCT	2,317	0	602	0	0	0
280-00-0000-361002 INTEREST EARNED ON 2014 SPLOST ACCT	0	0	0	0	0	0
280 SPLOST	2,317		1,606,580			

280 SPLOST

280-00-0000-313200 SPLOST REVENUE

Recommended Amount: $0

The final payment for the 2007 SPLOST was received in 2013. Projects approved with SPLOST funds from the 2014 referendum:

$2,150,000	City Building/Facilities Repair/Renovation (2015)
$ 81,217	Paving/Repair County Roads (2015)
$4,000,000	Paving/Repair Roads and Bridges (2015)
$ 300,000	Repair/Renovation Rylander Theater (2015)
$1,000,000	South Jackson St Corridor (2015)
$1,119,480	Public Parks and Green Spaces
$1,000,000	Beltway Multipurpose Recreational Trail
$9,650,697	

These projects will be paid with Bond Revenues as well as SPLOST funds received after debt payments are made through Sumter County.

280-00-0000-313900 GO BOND REVENUE

Requested Amount: $0

These 2014 SPLOST referendum projects were specifically identified to be paid with GO Bond Revenues received in 2014 according to the official statement. The GO Bond debt payments will be paid through SPLOST proceeds as they are received through Sumter County.

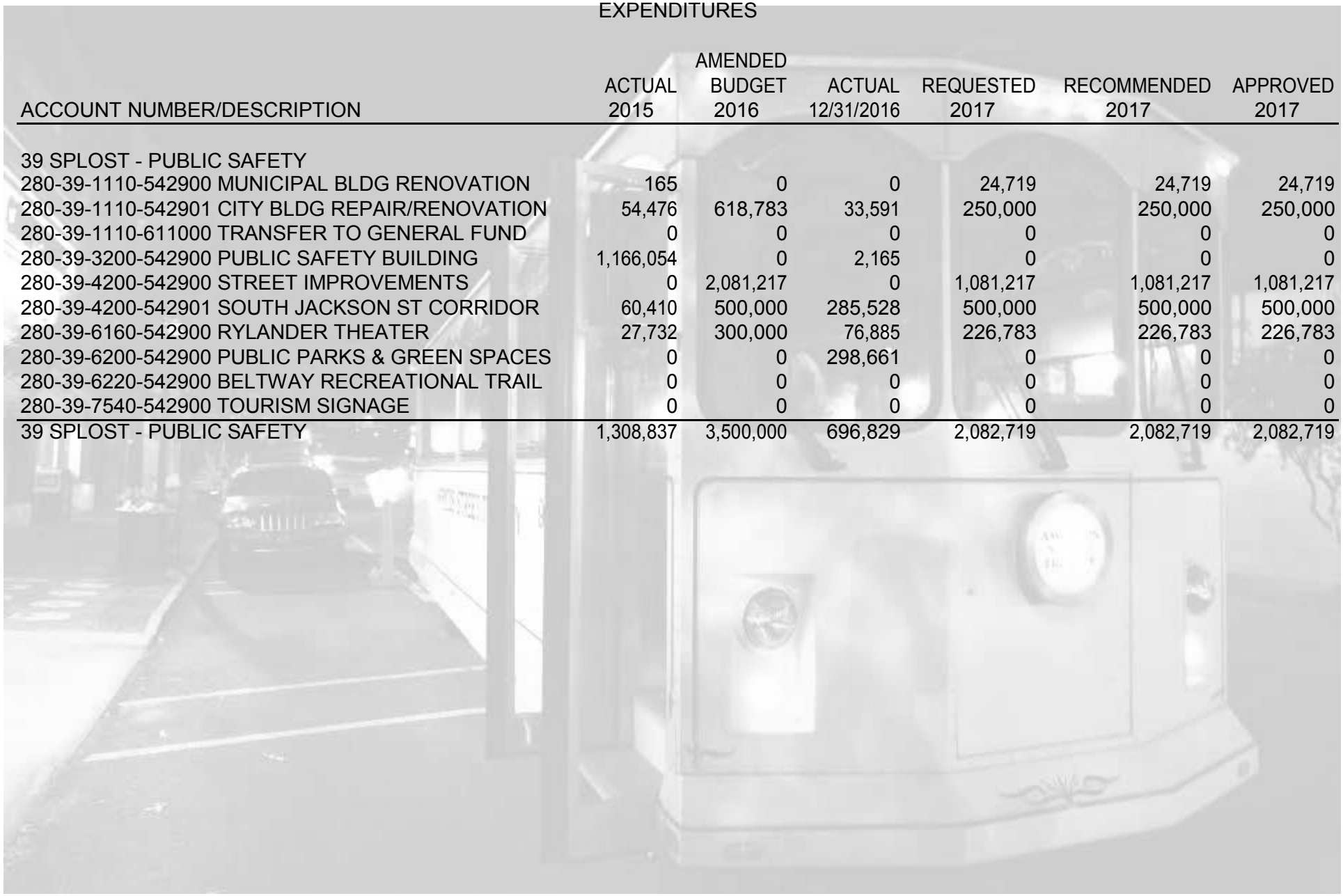
$ 618,783	City Building/Facilities Repair/Renovation
$ 81,217	Paving/Repair County Roads
$2,000,000	Paving/Repair Roads and Bridges
$ 300,000	Repair/Renovation Rylander Theater
$1,000,000	South Jackson St Corridor (half in 2015 & half in 2016)
$4,000,000	

280 SPLOST

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
39 SPLOST - PUBLIC SAFETY						
280-39-1110-542900 MUNICIPAL BLDG RENOVATION	165	0	0	24,719	24,719	24,719
280-39-1110-542901 CITY BLDG REPAIR/RENOVATION	54,476	618,783	33,591	250,000	250,000	250,000
280-39-1110-611000 TRANSFER TO GENERAL FUND	0	0	0	0	0	0
280-39-3200-542900 PUBLIC SAFETY BUILDING	1,166,054	0	2,165	0	0	0
280-39-4200-542900 STREET IMPROVEMENTS	0	2,081,217	0	1,081,217	1,081,217	1,081,217
280-39-4200-542901 SOUTH JACKSON ST CORRIDOR	60,410	500,000	285,528	500,000	500,000	500,000
280-39-6160-542900 RYLANDER THEATER	27,732	300,000	76,885	226,783	226,783	226,783
280-39-6200-542900 PUBLIC PARKS & GREEN SPACES	0	0	298,661	0	0	0
280-39-6220-542900 BELTWAY RECREATIONAL TRAIL	0	0	0	0	0	0
280-39-7540-542900 TOURISM SIGNAGE	0	0	0	0	0	0
39 SPLOST - PUBLIC SAFETY	1,308,837	3,500,000	696,829	2,082,719	2,082,719	2,082,719



39 SPLOST - PUBLIC SAFETY

280-39-1110-542900 MUNICIPAL BLDG RENOVATION
Requested Amount: $24,719

280-39-1110-542901 CITY BLDG REPAIR/RENOVATION
Recommended Amount: $250,000
This is the anticipated expense for 2017.

280-39-1110-611000 TRANSFER TO GENERAL FUND

280-39-3200-542900 PUBLIC SAFETY BUILDING
Recommended Amount: $0

280-39-4200-542900 STREET IMPROVEMENTS
Recommended Amount: $1,081,217
$ 81,217 Paving/Repair County Roads*
$1,000,000 Paving/Repair Roads & Bridges*
$1,081,217

*This is the anticipated expense for 2017.

280-39-4200-542901 SOUTH JACKSON ST CORRIDOR
Recommended Amount: $500,000
The total project is $1,000,000. Half of the project was completed in 2015. This is the anticipated expense for 2017.

280-39-6160-542900 RYLANDER THEATER
Recommended Amount: $226,783
$226,783 Repair/Renovation*

This is the SPLOST allocation dedicated to Building Repair and Maintenance SPECIAL PROJECTS for the Rylander Theatre

280-39-6200-542900 PUBLIC PARKS & GREEN SPACES

280-39-6220-542900 BELTWAY RECREATIONAL TRAIL

280-39-7540-542900 TOURISM SIGNAGE

39 SPLOST - PUBLIC SAFETY

CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
281 TSPLOST						
281-00-0000-313201 TSPLOST REVENUE	215,754	215,769	194,010	210,000	210,000	210,000
281-00-0000-361000 OTHER INTEREST EARNED	148	178	37	100	100	100
281 TSPLOST	215,902	215,947	194,047	210,100	210,100	210,100

281 TSPLOST

281-00-0000-313201 TSPLOST REVENUE

Requested Amount: $210,000

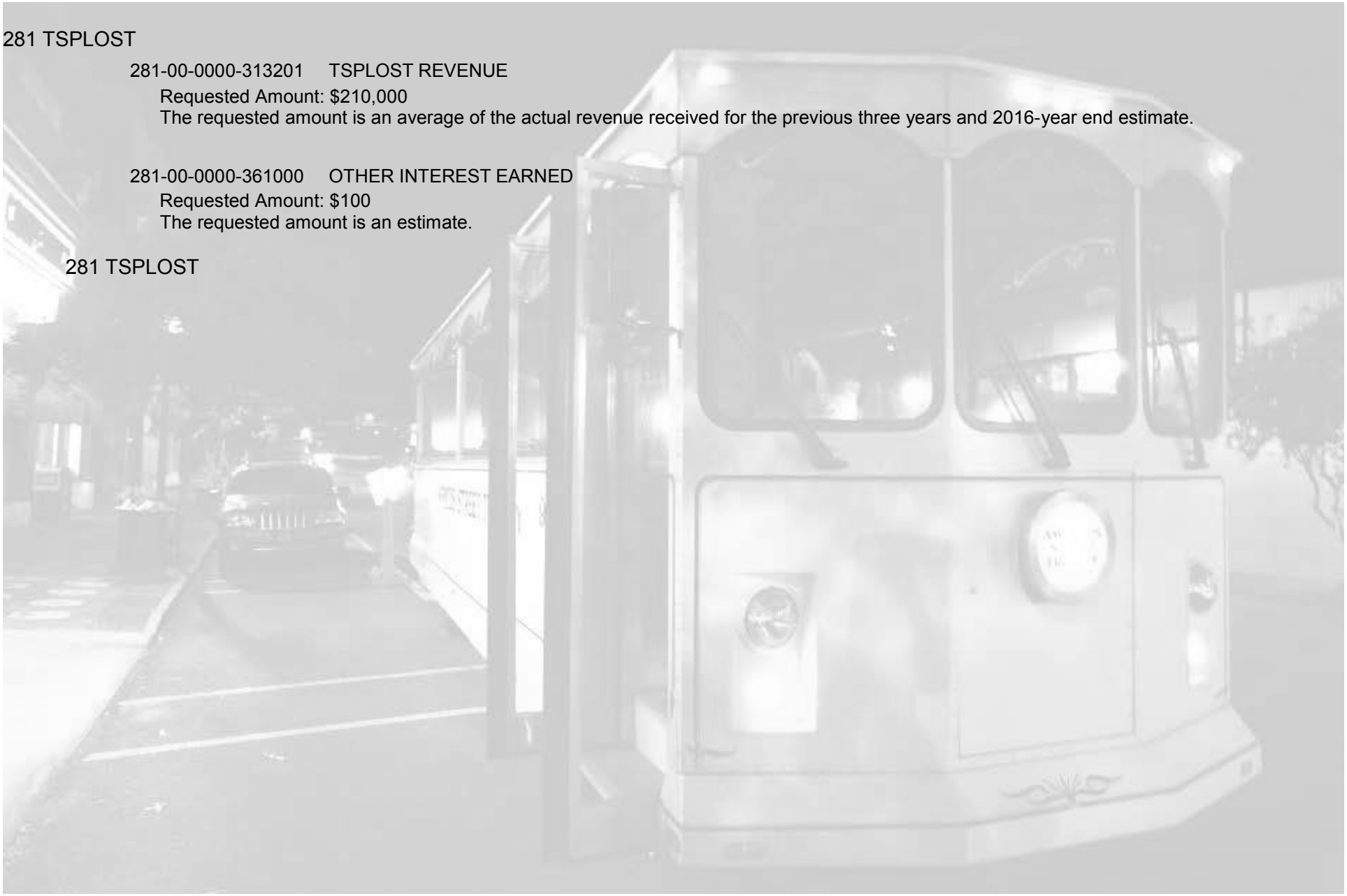
The requested amount is an average of the actual revenue received for the previous three years and 2016-year end estimate.

281-00-0000-361000 OTHER INTEREST EARNED

Requested Amount: $100

The requested amount is an estimate.

281 TSPLOST



CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
48 TSPLOST						
281-48-1110-542900 TRAIN DEPOT	17,500	0	9,420	0	0	0
281-48-1110-542901 CARTER REGIONAL AIRPORT	0	0	31,323	0	0	0
281-48-4200-531110 STREET-REP & MAINT	32,809	35,000	3,673	35,000	35,000	35,000
281-48-4200-541466 STREET IMPROVEMENTS	22,150	168,158	402,389	162,391	162,391	162,391
281-48-4200-611000 TRANSFER TO GENERAL FUND	12,789	12,789	12,709	12,709	12,709	12,709
281-48-4200-611001 TRANSFER TO CDBG GRANT	44,920	0	0	0	0	0
48 TSPLOST	130,168	215,947	459,513	210,100	210,100	210,100

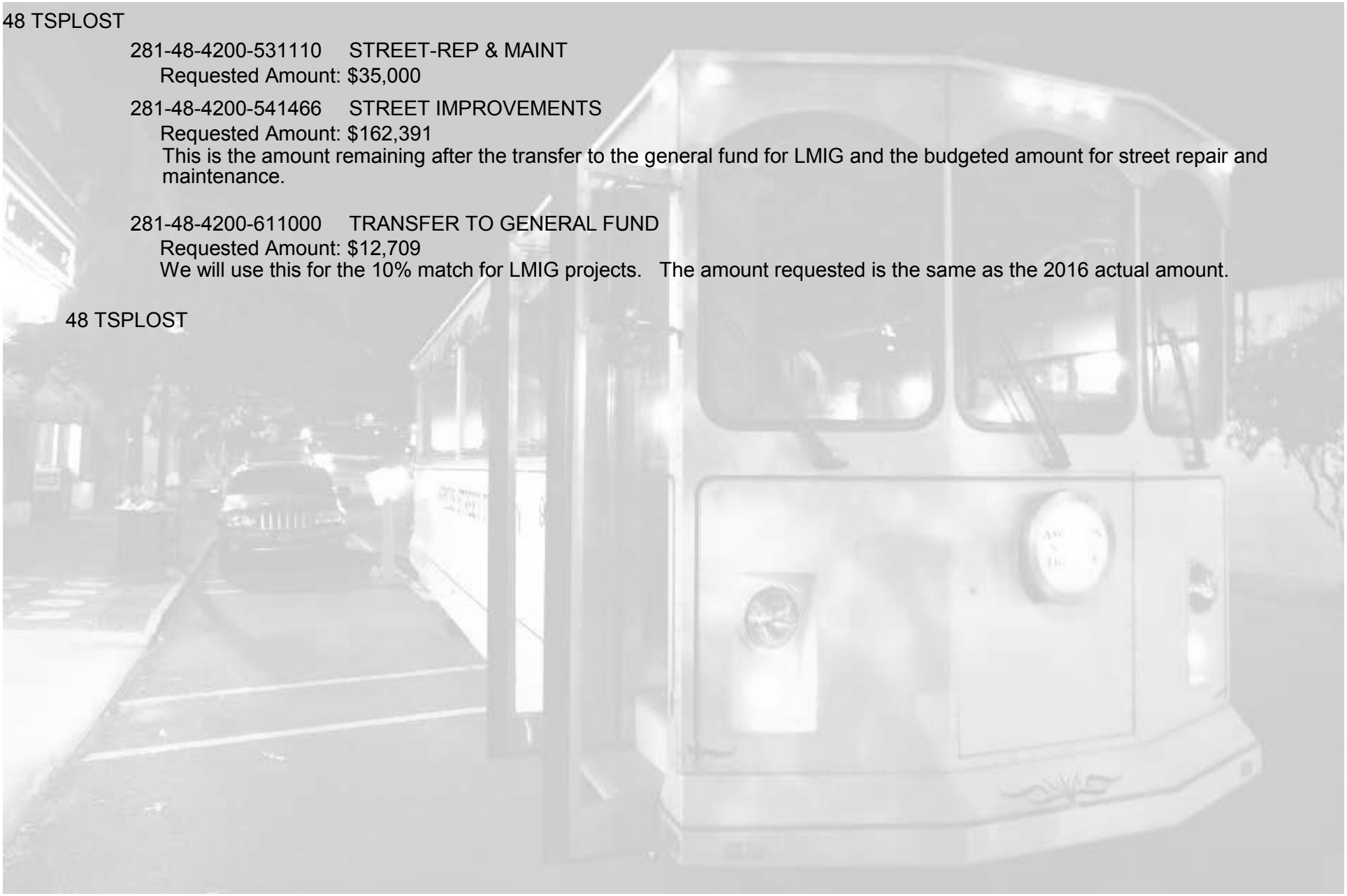
48 TSPLOST

281-48-4200-531110 STREET-REP & MAINT
Requested Amount: $35,000

281-48-4200-541466 STREET IMPROVEMENTS
Requested Amount: $162,391
This is the amount remaining after the transfer to the general fund for LMIG and the budgeted amount for street repair and maintenance.

281-48-4200-611000 TRANSFER TO GENERAL FUND
Requested Amount: $12,709
We will use this for the 10% match for LMIG projects. The amount requested is the same as the 2016 actual amount.

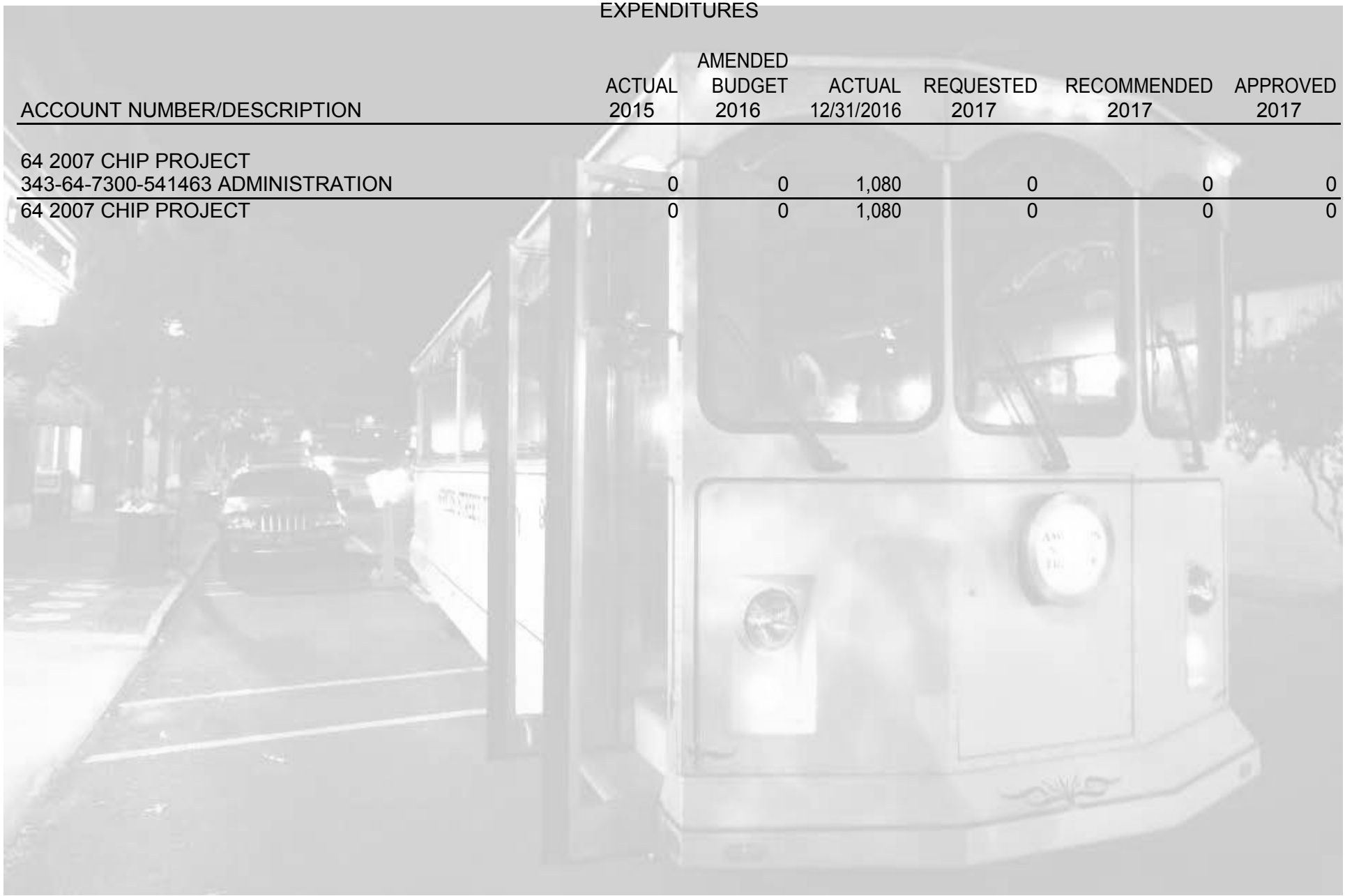
48 TSPLOST



CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
64 2007 CHIP PROJECT						
343-64-7300-541463 ADMINISTRATION	0	0	1,080	0	0	0
64 2007 CHIP PROJECT	0	0	1,080	0	0	0



64 2007 CHIP PROJECT

343-64-7300-541463 ADMINISTRATION
Requested Amount: $0

64 2007 CHIP PROJECT



CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
344 2014 CHIP FUND						
344-00-0000-334100 2014 CHIP FUNDS	0	306,000	39,405	166,000	166,000	166,000
344 2014 CHIP FUND	0	306,000	39,405	166,000	166,000	166,000

344 2014 CHIP FUND

344-00-0000-334100 2014 CHIP FUNDS
Recommended Amount: $166,000

344 2014 CHIP FUND



CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
91 2014 CHIP FUND						
344-91-7300-541460 RELOCATION PAYMENTS	0	0	0	0	0	0
344-91-7300-541463 GENERAL ADMINISTRATION	-10	6,000	0	6,000	6,000	6,000
344-91-7300-541468 DOWN PAYMENT ASSISTANCE	0	0	0	0	0	0
344-91-7300-552200 CONTINGENCY	0	0	0	0	0	0
344-91-7323-541465 REHAB OF PRIVATE PROPERTY	0	300,000	39,405	160,000	160,000	160,000
91 2014 CHIP FUND	-10	306,000	39,405	166,000	166,000	166,000

91 2014 CHIP FUND

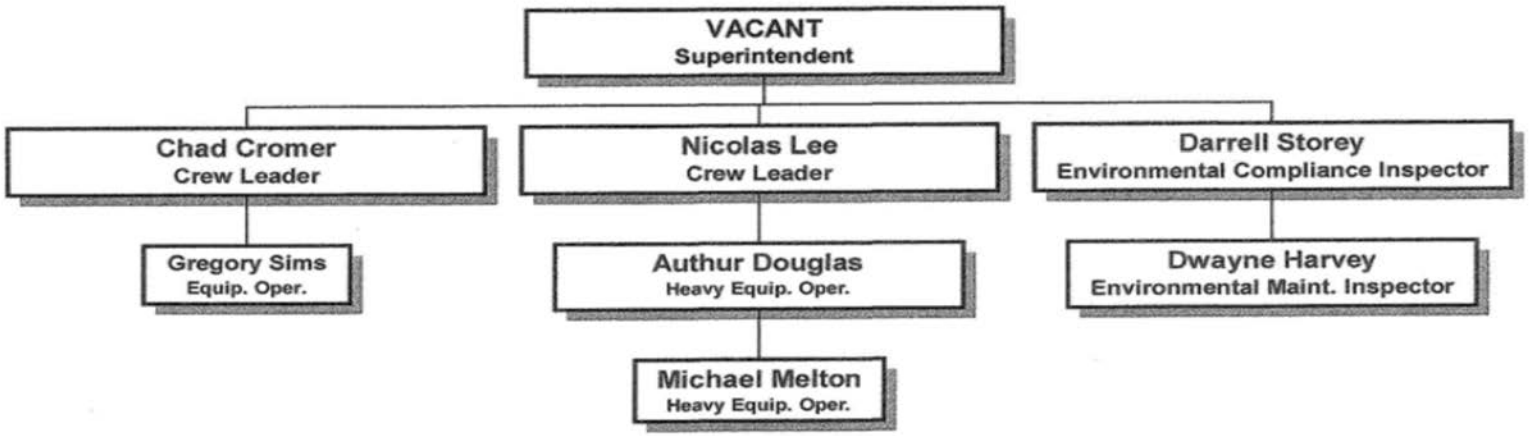
344-91-7300-541463 GENERAL ADMINISTRATION
Approved Amount: $6,000

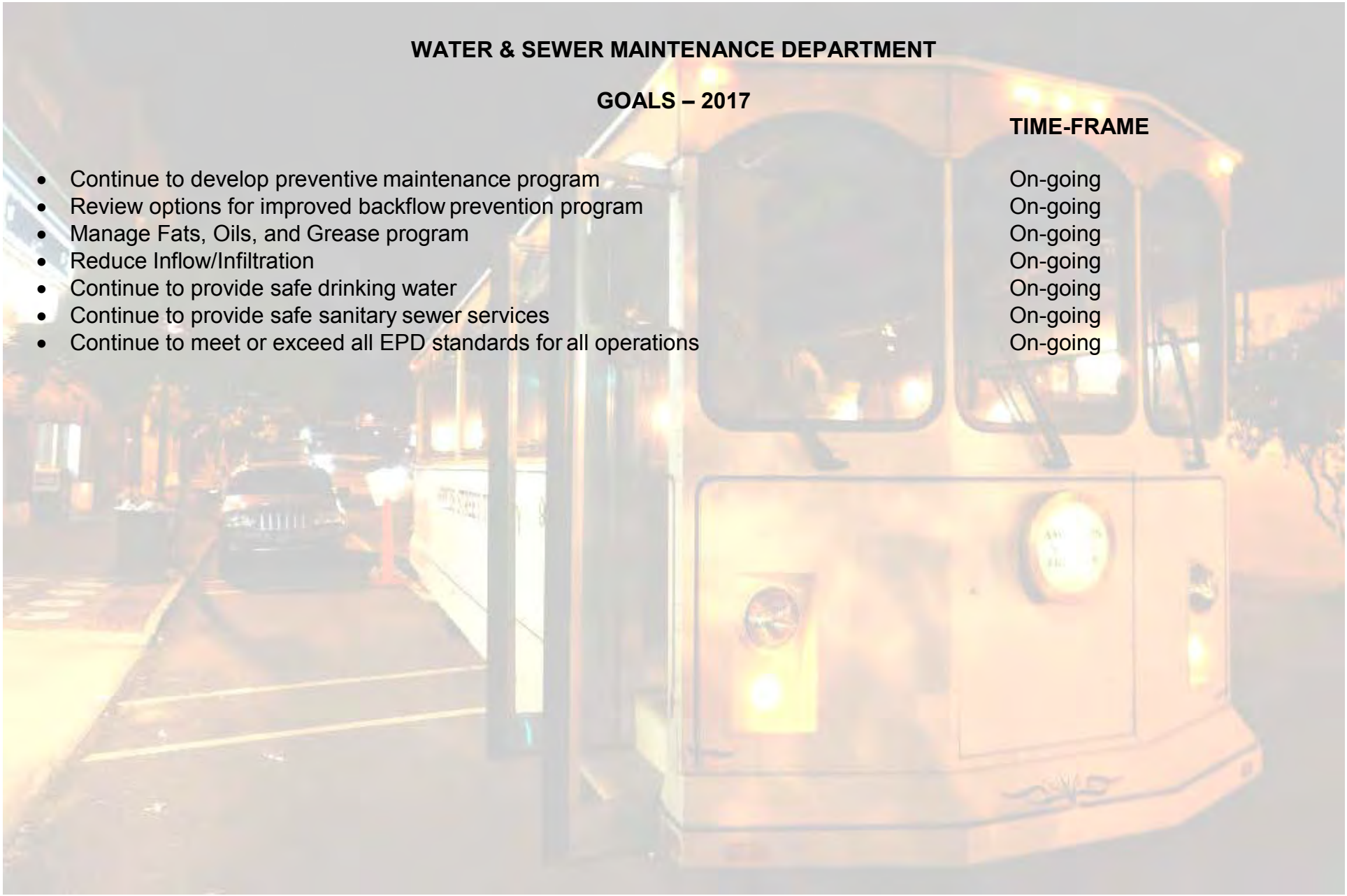
344-91-7323-541465 REHAB OF PRIVATE PROPERTY
Requested Amount: $160,000

91 2014 CHIP FUND



Water & Sewer Maintenance
Budgeted 2017





WATER & SEWER MAINTENANCE DEPARTMENT

GOALS – 2017

	TIME-FRAME
• Continue to develop preventive maintenance program	On-going
• Review options for improved backflow prevention program	On-going
• Manage Fats, Oils, and Grease program	On-going
• Reduce Inflow/Infiltration	On-going
• Continue to provide safe drinking water	On-going
• Continue to provide safe sanitary sewer services	On-going
• Continue to meet or exceed all EPD standards for all operations	On-going

CITY OF AMERICUS
2017 OPERATING BUDGET

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
505 WATER & SEWER FUND						
505-00-0000-315901 FOG REVENUE & SURCHARGES	6,075	9,750	250	6,000	6,000	6,000
505-00-0000-344210 WATER BILLINGS	2,709,475	2,714,630	3,525,997	2,752,754	2,752,754	2,752,754
505-00-0000-344230 SEWER BILLINGS	3,118,205	3,717,760	3,152,510	2,989,731	2,989,731	2,989,731
505-00-0000-349400 METER SALES	6,398	27,750	44,874	23,025	23,025	23,025
505-00-0000-349401 SEWER CONNECTIONS	5,200	1,600	1,400	2,000	2,000	2,000
505-00-0000-349402 WATER RECONNECT FEES	62,975	62,000	56,370	55,200	55,200	55,200
505-00-0000-349404 PENALTY	285,303	200,000	279,089	209,900	209,900	209,900
505-00-0000-349900 WEB PAY CONVENIENCE FEES	24,007	25,800	29,922	25,800	36,500	36,500
505-00-0000-361000 OTHER INTEREST EARNED	191	200	185	200	200	200
505-00-0000-361001 INTEREST ON REV BOND RESERVE	1,431	2,000	415	500	500	500
505-00-0000-381002 WATER TOWER RENTAL-VERIZON	8,658	9,000	9,725	9,000	9,000	9,000
505-00-0000-389000 OTHER MISC INCOME	5,700	8,000	374	1,000	1,000	1,000
505-00-0000-389002 CASH SHORT AND OVER	36	0	-769	0	0	0
505-00-0000-389003 INS PROCEEDS-2010 REVENUE BOND	0	0	270,500	0	0	0
505-00-0000-389004 RECOVERY OF BAD DEBT	12,008	14,000	8,574	14,000	14,000	14,000
505-00-0000-389006 CARRYOVER OF RET EARNINGS	0	207,700		399,315	399,315	399,315
505-00-0000-390000 CONTRIBUTIONS	0	0	0	0	0	0
505-00-0000-392110 GAIN/LOSS - SALE OF CAPITAL ASSETS	0	0	0	0	0	0
505-00-0000-392200 RECYCLING PROCEEDS	112	0	0	0	0	0
505-00-0000-393400 PREMIUM ON BONDS SOLD	43,494	50,000	0	44,000	44,000	44,000
505 WATER & SEWER FUND	6,289,268	7,050,190	7,379,416	6,532,425	6,543,125	6,543,125

505 WATER & SEWER FUND

505-00-0000-315901 FOG REVENUE & SURCHARGES

Requested Amount: $6,000

This is for FOG (fats, oils, greases) fees paid by businesses that create a level of hazard in the waste water system. High level is $250 and low level is $75.

$2,250	FOG - Low Hazard surcharge	(30)
$7,500	FOG - High Hazard surcharge	(30)
$9,750		

505-00-0000-344210 WATER BILLINGS

Requested Amount: $2,752,754

This amount is necessary to meet current operating expenses and debt service payback.

Current	Requested	Recommended	
$7.10	$7.10	$7.10	Residential/Small Comm/Industrial Base
$2.32	$2.32	$2.32	Operating (per 100 cu ft)
$6.39	$6.39	$6.39	Senior Citizens Base
$2.09	$2.09	$2.09	Senior Citizens Operating (per 100 cu ft)

The rates for water customers outside the city limits are twice the inside rate to recover the additional costs involved in providing the service.

505-00-0000-344230 SEWER BILLINGS

Requested Amount: $2,989,731

This amount is needed to meet the operating expenses and the debt service payments of the sewer system.

Current	Requested	Recommended	
$12.50	$12.50	$12.50	Residential/Small Comm/Industrial Base
$ 2.95	$ 2.95	$ 2.95	Operating (per 100 cu ft)

Users of the city sewer system located outside the city limits are billed at a rate twice the inside rate to recover the additional costs involved in providing the service.Sewer bills are based on actual water consumption on a monthly basis and computed using the rates within the fee schedule.

505-00-0000-349400 METER SALES

Requested Amount: $23,025

This is for new meter installations not replacements.

505-00-0000-349401 SEWER CONNECTIONS

Requested Amount: $2,000
The requested amount is for new sewer connections.

505-00-0000-349402 WATER RECONNECT FEES

Requested Amount: $55,200
This amount is for 1,240 reconnects at $50 each.

505-00-0000-349404 PENALTY

Requested Amount: $209,900
This amount represents the amount of penalty received as a result of the customer not paying the utility bill by the due date.

505-00-0000-349900 WEB PAY CONVENIENCE FEES

Requested Amount: $25,800
The request covers the reimbursement of web pay fees by the customer. The offsetting expense is in department 43 in the line item "Merchant Fees"

Recommended Amount: $36,500

505-00-0000-361000 OTHER INTEREST EARNED

Requested Amount: $200
This amount is interest earned on the investment of idle cash. The revenue bond covenants require a 90-day reserve of cash which equals approximately $1,000,0000.

505-00-0000-361001 INTEREST ON REV BOND RESERVE

Requested Amount: $500
This is the interest on the 2010 & 2013 Revenue Bond idle cash.

505-00-0000-381002 WATER TOWER RENTAL-VERIZON

Requested Amount: $9,000
This is rental income from Verizon for use of our water tower.

505-00-0000-389000 OTHER MISC INCOME

Requested Amount: $1,000
This is revenue that is not specific to a separate line item.

505-00-0000-389004 RECOVERY OF BAD DEBT

Requested Amount: $14,000

This is the estimated collections on previously written off utility bills. Some of this revenue is offset by related collection cost expense in the Utility Billing Expense budget (Department 43). This is the estimate for the Water & Sewer portion.

505-00-0000-389006 CARRYOVER OF RET EARNINGS

The carryover of retained earnings from the previous year is comprised of the following:

$ 37,000	Clarifier Rehabilitation (41) (2015 carryover)
$ 60,000	Booster Pump Station (41) (2014 carryover)
$ 52,000	High Service Pump, Motor, Elec. Replacement (41) (2014 carryover)
$ 42,550	Clarifier Rehabilitation (41) (2016 carryover)
$ 52,000	High Service Pump, Motor, Elec. Replacement (41) (2016 carryover)
$ 22,000	GENSET Containment and AGST (42) (2015 carryover)
$ 22,000	GENSET Containment and AGST (42) (2014 carryover)
$ 7,900	Aerator Gearbox (spare) (42) (2014 carryover)
$ 6,800	Aerator Motor (spare) (42) (2014 carryover)
$ 6,985	7.5 HP Submersible Decant Pump (42) (2016 carryover)
$ 7,200	DR3900 Spectrophotometer (42) (2016 carryover)
$ 22,880	RAS Pump Variable Frequency Drives (42) (2016 carryover)
$ 60,000	Sensus FlexNet Upgrade (43) (2016 carryover)
$399,315	

505-00-0000-393400 PREMIUM ON BONDS SOLD

Requested Amount: $44,000

This is the bond premium amortized over the life of the revenue bonds.

505 WATER & SEWER FUND

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
40 W&S MAINTENANCE DEPT						
505-40-4400-511000 REGULAR PAY	197,782	243,782	181,740	243,262	243,262	243,262
505-40-4400-511300 OVERTIME PAY	14,296	18,000	19,668	18,000	18,000	18,000
505-40-4400-512100 GROUP MEDICAL INSURANCE	46,468	58,522	58,315	62,100	55,200	55,200
505-40-4400-512101 OPT OUT INSURANCE PLAN	635	0	0	3,000	3,000	3,000
505-40-4400-512110 GROUP DENTAL INSURANCE	1,319	1,827	1,425	1,827	1,827	1,827
505-40-4400-512200 SOCIAL SECURITY PAYMENTS	16,294	20,026	15,317	19,987	19,987	19,987
505-40-4400-512400 RETIREMENT SYSTEM	32,917	28,979	25,560	27,537	27,537	27,537
505-40-4400-512700 WORKERS' COMPENSATION	15,706	13,427	14,783	13,869	13,869	13,869
505-40-4400-522000 OTHER OUTSIDE SERVICES	17,592	35,600	5,119	35,600	35,600	35,600
505-40-4400-522009 CONTRACTED MAINTENANCE	0	5,000	0	5,000	5,000	5,000
505-40-4400-522202 AUTO & TRUCK-REP & MAINT	11,120	12,000	18,539	15,000	15,000	15,000
505-40-4400-522203 MACH & EQUIP-REP & MAINT	73	2,600	1,887	2,600	2,600	2,600
505-40-4400-522207 W & S SYSTEM-REP & MAINT	50,283	100,000	78,868	100,000	100,000	100,000
505-40-4400-523200 TELEPHONE EXPENSE	1,745	1,200	1,828	1,200	1,200	1,200
505-40-4400-523600 DUES & SUBSCRIPTIONS	350	1,000	0	1,000	1,000	1,000
505-40-4400-523700 TRAINING & MEETINGS	598	1,000	13	1,000	1,000	1,000
505-40-4400-523900 UNIFORMS	20,507	12,800	4,786	12,800	12,800	12,800
505-40-4400-531105 HAND TOOLS	2,101	2,500	1,761	2,500	2,500	2,500
505-40-4400-531270 GASOLINE ALLOCATED	12,734	10,000	13,441	10,000	10,000	10,000
505-40-4400-531600 WATER METERS	17,188	20,000	14,238	25,000	25,000	25,000
505-40-4400-531700 OTHER SUPPLIES	19,192	22,000	23,757	25,000	25,000	25,000
505-40-4400-542100 MACHINERY & EQUIPMENT	0	0	0	0	0	0
505-40-4400-542200 AUTOS AND TRUCKS	0	0	0	0	0	0
505-40-4400-542900 OTHER CAPITAL EXPENDITURE	0	40,000	9,165	40,000	40,000	40,000
505-40-4400-551000 ALLOCATION OF EXPENSES	368,723	0	0	0	0	0
505-40-4400-551101 DATA CENTER EXPENSE	45	626	157	746	746	746
40 W&S MAINTENANCE DEPT	847,666	650,889	490,367	667,028	660,128	660,128

40 W&S MAINTENANCE DEPT

505-40-1565-531108 BUILDING REPAIR & MAINT
Requested Amount: $0

505-40-4400-511000 REGULAR PAY
Personnel Requirements:

	Current
Water & Sewer Supt.	1
Crew Leader	3
Heavy Equipment Operator	2
Equipment Operator	1
Environmental Inspectors	1
Environmental Compliance Insp	1
	9

This amount also includes on-call pay of $60 per week for 52 weeks for 2 employees.

505-40-4400-511300 OVERTIME PAY
Requested Amount: $18,000
This amount is for emergency call-outs.

505-40-4400-512100 GROUP MEDICAL INSURANCE
The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

505-40-4400-512101 OPT OUT INSURANCE PLAN
This amount represents $3,000 per employee for expected Opt Out participation.

505-40-4400-512110 GROUP DENTAL INSURANCE
This amount represents $203 per employee.

505-40-4400-512200 SOCIAL SECURITY PAYMENTS
This amount is 7.65% of the total salary of the department.

505-40-4400-512400 RETIREMENT SYSTEM

This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

505-40-4400-512700 WORKERS' COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

505-40-4400-522000 OTHER OUTSIDE SERVICES

Requested: $35,600

$ 0	Engineering not related to a specific project
$ 5,000	Consumer Water Quality reports (price increase)
$20,000	FOG, backflow, water audit, and water model support
$ 1,000	Surveying
$ 0	Equipment rental
$ 600	Miscellaneous ads
$ 2,000	Postage/shipping
$ 2,000	Water model updates
$ 200	Railroad permits
$ 2,000	FOG Program
$ 3,000	Water audit
$35,600	

505-40-4400-522009 CONTRACTED MAINTENANCE PROGRAMS

Requested Amount: $5,000

$5,000 Easement cleaning (Georgia Power)

505-40-4400-522202 AUTO & TRUCK-REP & MAINT

Requested Amount: $15,000

505-40-4400-522203 MACH & EQUIP-REP & MAINT

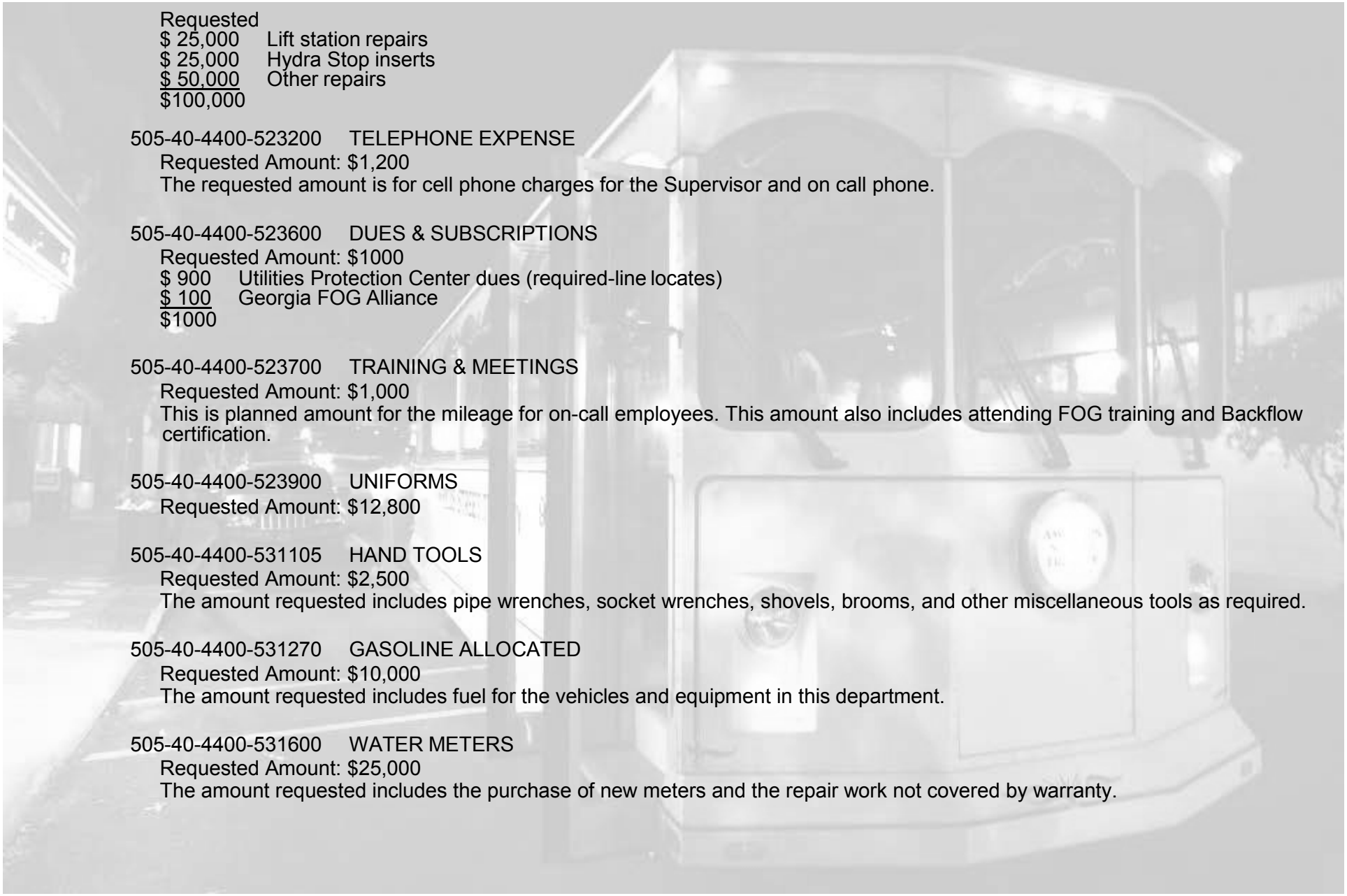
Requested Amount: $2,600

The requested amount is for the maintenance and repair to the packers, pumps, saws, etc.

505-40-4400-522207 W & S SYSTEM-REP & MAINT

Requested Amount: $100,000

The requested amount is for repairs to lift stations and general water and sewer system maintenance. This includes valve inserts for the Hydra Stop machine.



Requested
$ 25,000 Lift station repairs
$ 25,000 Hydra Stop inserts
$ 50,000 Other repairs
$100,000

505-40-4400-523200 TELEPHONE EXPENSE
Requested Amount: $1,200
The requested amount is for cell phone charges for the Supervisor and on call phone.

505-40-4400-523600 DUES & SUBSCRIPTIONS
Requested Amount: $1000
$ 900 Utilities Protection Center dues (required-line locates)
$ 100 Georgia FOG Alliance
$1000

505-40-4400-523700 TRAINING & MEETINGS
Requested Amount: $1,000
This is planned amount for the mileage for on-call employees. This amount also includes attending FOG training and Backflow certification.

505-40-4400-523900 UNIFORMS
Requested Amount: $12,800

505-40-4400-531105 HAND TOOLS
Requested Amount: $2,500
The amount requested includes pipe wrenches, socket wrenches, shovels, brooms, and other miscellaneous tools as required.

505-40-4400-531270 GASOLINE ALLOCATED
Requested Amount: $10,000
The amount requested includes fuel for the vehicles and equipment in this department.

505-40-4400-531600 WATER METERS
Requested Amount: $25,000
The amount requested includes the purchase of new meters and the repair work not covered by warranty.

505-40-4400-531700 OTHER SUPPLIES

Requested Amount: $25,000

The amount requested includes pipe, curb stops, saddles, fire hydrants, as well as safety equipment. A recent inventory of these items has indicated a need to increase purchases in order to have materials available when needed.

505-40-4400-542100 MACHINERY & EQUIPMENT

505-40-4400-542200 AUTOS AND TRUCKS

Recommended Amount: $0

505-40-4400-542900 OTHER CAPITAL EXPENDITURE

Requested Amount: $40,000

$20,000 Water Line Replacement & Extension
$20,000 Sewer Line Replacement & Extension
$40,000

505-40-4400-551000 ALLOCATION OF EXPENSES

505-40-4400-551101 DATA CENTER EXPENSE

This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

40 W&S MAINTENANCE DEPT

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
41 WATER PLANT						
505-41-4400-522000 OTHER OUTSIDE SERVICES	660,638	677,910	684,461	756,518	756,518	756,518
505-41-4400-522201 OFFICE EQUIP-REP & MAINT	0	0	0	0	0	0
505-41-4400-522203 MACH & EQUIP-REP & MAINT	27,945	2,000	258	2,000	2,000	2,000
505-41-4400-522210 WATER TANK- REP & MAINT	100,891	105,000	111,075	102,000	102,000	102,000
505-41-4400-531108 BUILDING REP & MAINT	0	0	0	0	0	0
505-41-4400-531210 WATER, SEWAGE & GARBAGE	5,136	5,910	36,245	35,000	35,000	35,000
505-41-4400-531220 NATURAL GAS	465	600	399	420	420	420
505-41-4400-531225 STORM WATER	1,369	975	974	975	975	975
505-41-4400-541300 BUILDINGS	0	8,235	0	8,235	8,235	8,235
505-41-4400-542100 MACHINERY & EQUIPMENT	0	243,550	0	306,500	254,500	254,500
505-41-4400-561000 DEPRECIATION EXPENSE	903,279	848,371	848,371	910,928	910,928	910,928
41 WATER PLANT	1,699,723	1,892,551	1,681,784	2,122,576	2,070,576	2,070,576

41 WATER PLANT

505-41-4400-522000 OTHER OUTSIDE SERVICES

Requested Amount: $756,518

This is the contract with CH2M HILL to provide the operation of the water treatment plant.

Year	Total	Water Plant	WWTP	% change
2003	$1,024,282	$471,170	$553,112	2.7%
2004	$1,055,000	$485,300	$569,700	3.0%
2005	$1,076,100	$495,000	$581,100	2.0%
2006	$1,119,144	$503,615	$615,529	4.0%
2007	$1,204,298	$541,289	$663,009	7.6%
2008	$1,258,491	$566,231	$692,260	4.5%
2009	$1,315,123	$591,805	$723,318	4.5%
2010	$1,354,576	$609,559	$745,017	3.0%
2011	$1,354,576	$609,559	$745,017	0.0%
2012	$1,388,440	$624,798	$763,642	2.5%
2013	$1,416,209	$637,294	$778,915	2.0%
2014	$1,444,535	$650,041	$794,494	2.0%
2015	$1,462,590	$658,165	$804,425	2.0%
2016	$1,506,468	$677,910	$828,558	3.0%
2017	$1,681,150	$756,518	$924,632	11.6%*

*The proposed 2017 fee includes $146,059 for Lift Station Rehabilitation. The 2017 base fee includes a 1.9% adjustment.

505-41-4400-522201 OFFICE EQUIP-REP & MAINT

Requested Amount: $0

505-41-4400-522203 MACH & EQUIP-REP & MAINT

Requested Amount: $2,000

This amount is for repairs over $2,000 each per the contract with CH2M Hill.

505-41-4400-522210 WATER TANK- REP & MAINT

Requested Amount: $102,000

This is the contract with Utility Services for inspection, cleaning, and painting of all water tanks periodically.

505-41-4400-531108 BUILDING REP & MAINT

Requested Amount: $0

505-41-4400-531210 WATER, SEWAGE & GARBAGE
Requested Amount: $35,000
This is the estimated expense related to the services at the water plant.

505-41-4400-531220 NATURAL GAS
Requested Amount: $420
This provides the natural gas to run the gas heater in the lab.

505-41-4400-531225 STORM WATER
Requested Amount: $975
This is for storm water fees for the water plant.

505-41-4400-541300 BUILDINGS
Requested Amount: $8,235
$8,235 Ceiling Hung Gas Heaters (4) (2016 carryover)

505-41-4400-542100 MACHINERY & EQUIPMENT
Requested Amount: $306,500
$ 37,000 Clarifier Rehabilitation (2015 carryover)
$ 60,000 Booster Pump Station (2014 carryover)
$ 52,000 High Service Pump, Motor, Elec. Replacement (2014 carryover)
$ 42,550 Clarifier Rehabilitation (2016 carryover)
$ 52,000 High Service Pump, Motor, Elec. Replacement (2016 carryover)
$ 7,000 Autoclave Replacement
$ 3,950 Clear Well Tank Repair
$254,500

Recommended Amount: $254,500

505-41-4400-561000 DEPRECIATION EXPENSE
This is the amount of depreciation on water related fixed assets. The depreciation is calculated by the straight line method using the GFOA suggested life.

41 WATER PLANT

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
42 WASTEWATER PLANT						
505-42-4300-522000 OTHER OUTSIDE SERVICES	807,113	828,558	836,564	924,632	924,632	924,632
505-42-4300-522110 SLUDGE DISPOSAL	114,916	111,500	117,696	167,250	142,250	142,250
505-42-4300-522200 BUILDING REPAIR& MAINT	0	100	0	0	0	0
505-42-4300-522201 OFFICE EQUIP-REP & MAINT	0	0	0	0	0	0
505-42-4300-522203 MACH & EQUIP-REP & MAINT	0	2,000	258	2,000	2,000	2,000
505-42-4300-523200 TELEPHONE EXPENSE	0	6,000	0	0	0	0
505-42-4300-531210 WATER, SEWAGE & GARBAGE	18,419	17,200	11,761	18,920	18,920	18,920
505-42-4300-531225 STORM WATER	1,038	1,435	1,339	2,150	2,150	2,150
505-42-4300-531230 ELECTRICITY	15,714	16,200	19,088	24,300	24,300	24,300
505-42-4300-531700 OTHER SUPPLIES	0	0	0	0	0	0
505-42-4300-541200 LAND & IMPROVEMENTS	0	40,000	0	0	0	0
505-42-4300-541300 BUILDING	0	0	0	0	0	0
505-42-4300-542100 MACHINERY & EQUIPMENT	0	95,765	0	98,865	98,865	98,865
505-42-4300-542200 TRUCKS & AUTOMOBILES	0	0	0	0	0	0
505-42-4300-561000 DEPRECIATION EXPENSE	719,848	720,393	720,393	695,757	695,757	695,757
42 WASTEWATER PLANT	1,677,049	1,839,151	1,707,099	1,933,874	1,908,874	1,908,874

42 WASTEWATER PLANT

505-42-4300-522000 OTHER OUTSIDE SERVICES

Requested Amount: $924,632

This is the contract with CH2M HILL to provide the operation of the waste water treatment plant.

Year	Total	Water Plant	WWTP	% change
2003	$1,024,282	$471,170	$553,112	2.7%
2004	$1,055,000	$485,300	$569,700	3.0%
2005	$1,076,100	$495,000	$581,100	2.0%
2006	$1,119,144	$503,615	$615,529	4.0%
2007	$1,204,298	$541,289	$663,009	7.6%
2008	$1,258,491	$566,231	$692,260	4.5%
2009	$1,315,123	$591,805	$723,318	4.5%
2010	$1,354,576	$609,559	$745,017	3.0%
2011	$1,354,576	$609,559	$745,017	0.0%
2012	$1,388,440	$624,798	$763,642	2.5%
2013	$1,416,209	$637,294	$778,915	2.0%
2014	$1,444,535	$650,041	$794,494	2.0%
2015	$1,462,590	$658,165	$804,425	2.0%
2016	$1,506,468	$677,910	$828,558	3.0%
2017	$1,681,150	$756,518	$924,632	11.6%*

*The proposed 2017 fee includes $146,059 for Lift Station Rehabilitation. The 2017 base fee includes a 1.9% adjustment.

505-42-4300-522110 SLUDGE DISPOSAL

Requested Amount: $167,250

This line item is for recording the hauling and disposal of sludge from the waste water plant. The sludge is recycled into fertilizer.

Recommended Amount: $142,250

505-42-4300-522200 BUILDING REPAIR& MAINT

Requested Amount: $0

The request includes money for minor repairs to the building and grounds.

Recommended Amount: $0

505-42-4300-522201 OFFICE EQUIP-REP & MAINT

Requested Amount: $0

505-42-4300-522203 MACH & EQUIP-REP & MAINT
Requested Amount: $2,000
This amount is for repairs over $2,000 each per the contract with CH2M Hill.

505-42-4300-523200 TELEPHONE EXPENSE
Requested Amount: $0

505-42-4300-531210 WATER, SEWAGE & GARBAGE
Requested Amount: $18,920
This is for the utility expenses at the Wastewater Treatment Plant.

505-42-4300-531225 STORM WATER
Requested Amount: $2,150
This is the storm water fees for the waste water plant and lift stations.

505-42-4300-531230 ELECTRICITY
Requested Amount: $24,300
The requested amount is for electricity for sewer lift stations.

505-42-4300-531700 OTHER SUPPLIES
Requested Amount: $0

505-42-4300-541200 LAND & IMPROVEMENTS
Requested Amount: $0

505-42-4300-541300 BUILDING
Requested Amount: $0

505-42-4300-542100 MACHINERY & EQUIPMENT

Requested Amount: $98,865

$ 22,000	GENSET Containment and AGST (2015 carryover)
$ 22,000	GENSET Containment and AGST (2014 carryover)
$ 7,900	Aerator Gearbox (spare) (2014 carryover)
$ 6,800	Aerator Motor (spare) (2014 carryover)
$ 6,985	7.5 HP Submersible Decant Pump (2016 carryover)
$ 7,200	DR3900 Spectrophotometer (2016 carryover)
$ 22,880	RAS Pump Variable Frequency Drives (2016 carryover)
$ 3,100	HACH Rugged HQ40D Dissolved Oxygen Meter
$ 98,865	

505-42-4300-542200 TRUCKS & AUTOMOBILES

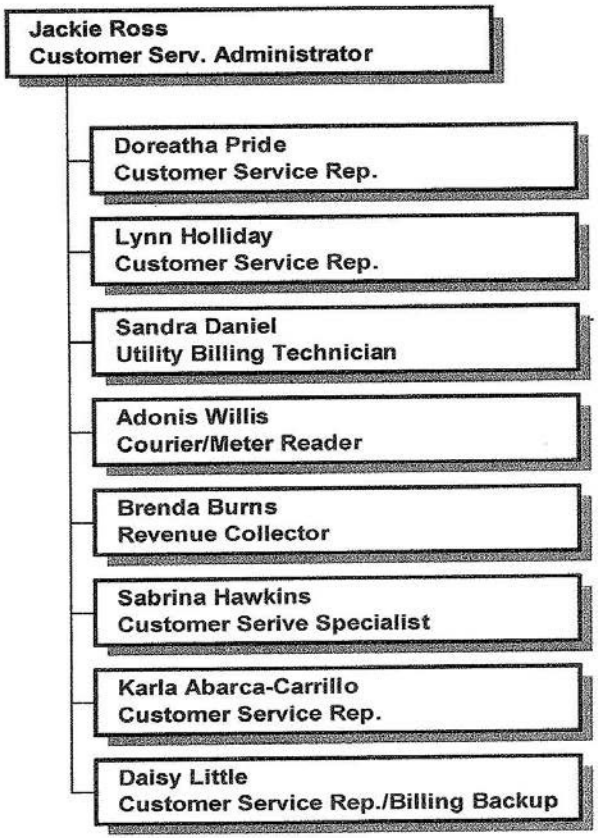
Requested Amount: $0

505-42-4300-561000 DEPRECIATION EXPENSE

This is the amount of depreciation expense for the sewer related fixed assets. The depreciation is calculated using the straight line method with the GFOA suggested life.

42 WASTEWATER PLANT

Utility Billing
Budgeted 2017





UTILITY BILLING DEPARTMENT

MISSION STATEMENT/GENERAL OBJECTIVES (see Finance)

GOALS – 2017 (see Finance)

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
43 UTILITY BILLING						
505-43-1530-521201 LEGAL EXPENSE	0	500	0	500	500	500
505-43-1565-531108 BUILDING REPAIR & MAINT	0	1,200	207	1,200	1,200	1,200
505-43-4400-511000 REGULAR PAY	173,441	182,422	191,655	182,415	182,415	182,415
505-43-4400-511300 OVERTIME PAY	9,903	9,000	8,765	9,000	8,000	8,000
505-43-4400-512100 GROUP MEDICAL INSURANCE	34,776	32,512	32,401	34,500	34,500	34,500
505-43-4400-512101 OPT OUT INSURANCE PLAN	2,769	3,000	3,346	3,000	3,000	3,000
505-43-4400-512110 GROUP DENTAL INSURANCE	1,116	1,218	1,139	1,218	1,218	1,218
505-43-4400-512200 SOCIAL SECURITY PAYMENTS	13,895	14,644	15,317	14,643	14,643	14,643
505-43-4400-512400 RETIREMENT SYSTEM	20,532	21,190	18,696	20,175	20,175	20,175
505-43-4400-512401 PENSION EXPENSE	-21,881	0	0	0	0	0
505-43-4400-512700 WORKERS' COMPENSATION	2,526	2,241	2,467	2,681	2,681	2,681
505-43-4400-521100 PURCHASED/CONTRACTED SERVIC	0	0	0	0	0	0
505-43-4400-521203 AUDIT FEES	6,608	0	0	0	0	0
505-43-4400-521302 COLLECTION COSTS	1,038	3,000	977	5,300	5,300	5,300
505-43-4400-522000 OTHER OUTSIDE SERVICES	1,930	0	2,699	44,700	44,700	44,700
505-43-4400-522202 AUTO & TRUCK-REP & MAINT	196	500	0	500	500	500
505-43-4400-522203 MACH & EQUIP-REP & MAINT	96	200	96	200	200	200
505-43-4400-522206 COMPUTER -REP & MAINT	17,612	21,400	18,276	32,070	32,070	32,070
505-43-4400-523100 INSURANCE EXPENSE	39,162	40,978	51,598	36,313	36,313	36,313
505-43-4400-523200 TELEPHONE	8,476	7,680	7,129	9,260	9,260	9,260
505-43-4400-523201 POSTAGE	59,365	57,600	51,073	62,375	62,375	62,375
505-43-4400-523301 ADVERTISING EXPENSES	0	500	0	500	500	500
505-43-4400-523700 TRAINING & MEETING	521	3,000	2,529	7,000	7,000	7,000
505-43-4400-523900 UNIFORMS	1,659	1,000	201	450	450	450
505-43-4400-523905 MERCHANT FEES	26,694	25,800	31,174	36,500	36,500	36,500
505-43-4400-523909 SALE FEES	0	1,000	0	1,000	1,000	1,000
505-43-4400-531100 OFFICE/COMPUTER SUPPLIES	16,935	17,000	21,873	31,000	29,000	29,000
505-43-4400-531270 GASOLINE ALLOCATED	1,588	1,380	1,481	4,600	3,600	3,600
505-43-4400-531700 OTHER SUPPLIES	900	900	1,075	1,220	1,220	1,220
505-43-4400-542200 TRUCKS & AUTOMOBILES	0	0	0	0	0	0
505-43-4400-542900 OTHER CAPITAL EXPENDITURE	0	60,000	0	60,000	60,000	60,000

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
505-43-4400-551000 ALLOCATION OF EXPENSES	-318,755	0	0	0	0	0
505-43-4400-551101 DATA CENTER EXPENSE	6,395	3,757	5,845	4,477	4,477	4,477
505-43-4400-561001 AMORTIZATION EXPENSE	0	0	0	0	0	0
505-43-4400-571000 CONTINGENCIES	0	15,000	5,250	15,000	7,500	7,500
505-43-4400-573000 PILOT	230,400	206,400	206,400	206,400	206,400	206,400
505-43-4400-574000 BAD DEBT EXPENSE	47,869	54,000	54,000	54,000	46,500	46,500
505-43-4400-582001 INTEREST EXPENSE	326,672	305,155	203,437	271,685	271,685	271,685
505-43-4400-583000 PAYING AGENT FEES	2,200	2,200	2,200	2,200	2,200	2,200
505-43-4400-611001 TRANSFER TO GEN FUND	0	1,071,000	981,750	1,071,000	1,071,000	1,071,000
505-43-4400-611005 TRANSFER TO STORM WATER	0	0	0	0	53,450	53,450
43 UTILITY BILLING	714,638	2,167,377	1,923,055	2,227,082	2,261,532	2,261,532

43 UTILITY BILLING

505-43-1530-521201 LEGAL EXPENSE

Requested Amount: $500

This is to cover legal fees for ordinance changes, utility collection service contracts, and other requirements. Same amount budgeted for 2016.

505-43-1565-531108 BUILDING REPAIR & MAINT

Requested Amount: $1,200

The requested amount is for general repairs and maintenance.

505-43-4400-511000 REGULAR PAY

Personnel requirements:

	Current
Customer Service Administrator	1
Customer Service Representative	2
Utility Billing Technician	1
Courier/Meter Reader	1
Revenue Collector	1
	6

505-43-4400-511300 OVERTIME PAY

Requested Amount: $9,000

The requested budget includes normal overtime incurred during peak times such as utility billing due dates and cutoff activities as well as rereads where necessary. The requested amount is a ytd annualized.

Recommended Amount: $8,000

505-43-4400-512100 GROUP MEDICAL INSURANCE

The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

505-43-4400-512101 OPT OUT INSURANCE PLAN

This amount represents $3,000 per employee for expected Opt Out participation.

505-43-4400-512110 GROUP DENTAL INSURANCE

This amount represents $203 per employee.

505-43-4400-512200 SOCIAL SECURITY PAYMENTS

This amount is 7.65% of the total salary of the department.

505-43-4400-512400 RETIREMENT SYSTEM

This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

505-43-4400-512700 WORKERS' COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

505-43-4400-521302 COLLECTION COSTS

Requested Amount: $5,300.00

The amount represents our expected outside agency costs. These costs are charged on a contingency basis and run from 16.5% to 19%, depending upon the age of the account. The requested amount was annualized.

505-43-4400-522000 OTHER OUTSIDE SERVICES

The requested amount: $44,700.00

This amount is the ytd annualized and also charges for the Online Utility Exchange for running a credit risk report on customers to determine the cost of deposit(s) and also the cost for bill printing from and outside agency (estimated cost of $40,000.00).

505-43-4400-522202 AUTO & TRUCK-REP & MAINT

Requested Amount: $500

The requested amount is for the normal repair and maintenance of the Courier/Meter Reader's vehicle. This is the same amount budgeted for 2016.

505-43-4400-522203 MACH & EQUIP-REP & MAINT

Requested Amount: $200

This is a small amount for incidental repairs. The requested amount is the same as the 2016 budgeted amount.

505-43-4400-522206 COMPUTER -REP & MAINT

The requested amount includes the following:

$15,000	CSI Software & Hardware
$ 1,140	Maintenance for Doc-E-Serve
$ 1,630	Maintenance for folder/sealer
$ 500	Maintenance for Handheld Device
$12,400	Flexnet (radio read) maintenance contract
$ 500	Miscellaneous printer repairs
$ 800	Utility Billing Software program changes (1 per year)
$32,070	

505-43-4400-523100 INSURANCE EXPENSE

Requested Amount: $36,313

This is the general liability, property, and Public Official E&O insurance allocated to the Water & Sewer Fund. The request includes a projected increase of approximately 10%. The projected rates will be effective May 1, 2017 resulting in an effective rate for 2017 of 6.67%.

505-43-4400-523200 TELEPHONE

The requested amount includes the following:

$3,000	Enterprise Billing (Mediacom)
$2,100	Bandwidth (telephone - 5 lines)
$3,800	Peppermint Way & Grand Ave tower (radio read)
$ 360	Courier cell phone
$9,260	

505-43-4400-523201 POSTAGE

Requested Amount: $62,375.00

The requested amount is for mailing utility bills, delinquent notices, and any miscellaneous mailing for Utility Billing. The requested amount includes the ytd amount annualized plus 2% for a rate increase.

505-43-4400-523301 ADVERTISING EXPENSES

Requested Amount: $500

The amount requested is for advertising expenses for Senior Citizens Discount, Budget Billing, and Periodic Ads for payment options. The requested amount is the same as the 2016 budgeted amount.

505-43-4400-523700 TRAINING & MEETING

Requested Amount: $7,000.00

The requested amount includes CSI webinars at $75 each and outside training for the Customer Service Representatives and Supervisor. This is also for training for the Sensus software update and for our Revenue Collection and online CSR training.

505-43-4400-523900 UNIFORMS
Requested Amount: $450.00
This amount is for uniforms for the courier/meter reader. The requested amount is a ytd annualized.

505-43-4400-523905 MERCHANT FEES
Requested Amount: $36,500.00
This is the merchant fees and CSI fees for the utility billing payment website. These costs are recovered from the customer. The revenue is recorded in the "Web Pay - Convenience Fees" line item. This amount is ytd annualized.

505-43-4400-523909 SALE FEES
Requested Amount: $1,000
This is the handling cost for the sale of surplus assets for the Water and Sewer fund. The requested amount is the same as the 2016 budgeted amount.

505-43-4400-531100 OFFICE/COMPUTER SUPPLIES
Requested Amount: $31,000
The amount covers utility bills, delinquent notices, computer paper, binders, etc. The requested amount is the ytd annualized.

Recommended Amount: $29,000

505-43-4400-531270 GASOLINE ALLOCATED
Requested Amount: $4,600.00
The amount requested is ytd annualized

Recommended Amount: $3,600

505-43-4400-531700 OTHER SUPPLIES
Requested Amount: $1,220.00
This amount is a ytd annualized

505-43-4400-542900 OTHER CAPITAL EXPENDITURE
Requested Amount: $60,000

Recommended Amount: $60,000

This amount is for an upgrade to the Sensus FlexNet system to include analytics software. The Sensus Analytics software will interface with billing to supply meter reads back to billing for generation of bills from the FlexNet system. Sensus analytics also

provides customer service information to handle incoming calls regarding consumption and it replaces the software used on a daily basis for the Billing Technician. 2016 Carryover.

505-43-4400-551101 DATA CENTER EXPENSE

This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

505-43-4400-561001 AMORTIZATION EXPENSE

Requested Amount: $0

505-43-4400-571000 CONTINGENCIES

Requested Amount: $15,000

This amount is sufficient to cover any unexpected expenditures in the Water and Sewer fund. Generally, this is for sewer backups not covered by insurance. The requested amount is the same as the 2016 budgeted amount.

Recommended Amount: $7,500

505-43-4400-573000 PILOT

Requested Amount: $206,400

This is the payment in lieu of taxes from the W&S Fund to the General Fund. This amount is calculated by taking the total value of the Water and Sewer properties inside the city limits and multiplying times the current millage rate for 2016. (40,000,000 x 50% x .01032 = $206,400)

505-43-4400-574000 BAD DEBT EXPENSE

Requested Amount: $54,000

This is the same as the 2016 budgeted amount and annualized.

Recommended Amount: $46,500

505-43-4400-582001 INTEREST EXPENSE

Requested Amount: $271,685

Interest	Principal	Total	
$179,915	$ 931,672	$1,111,587	Revenue Bonds - 2010
$ 91,770	$ 325,000	$ 416,770	Revenue Bonds - 2013
$271,685	$1,256,672	$1,528,357	

The Principal balance due at 12/31/17 will be:

$4,038,468	Revenue Bonds - 2010 (Payout-Sep 1, 2021) (Rate 2.61%)
$4,360,000	Revenue Bonds - 2013 (Payout-Sep 1, 2028)
$8,398,468	

505-43-4400-583000 PAYING AGENT FEES

Requested Amount: $2,200

This is for the 2010 and 2013 Revenue Bonds.

505-43-4400-611001 TRANSFER TO GEN FUND

Requested: $1,071,000

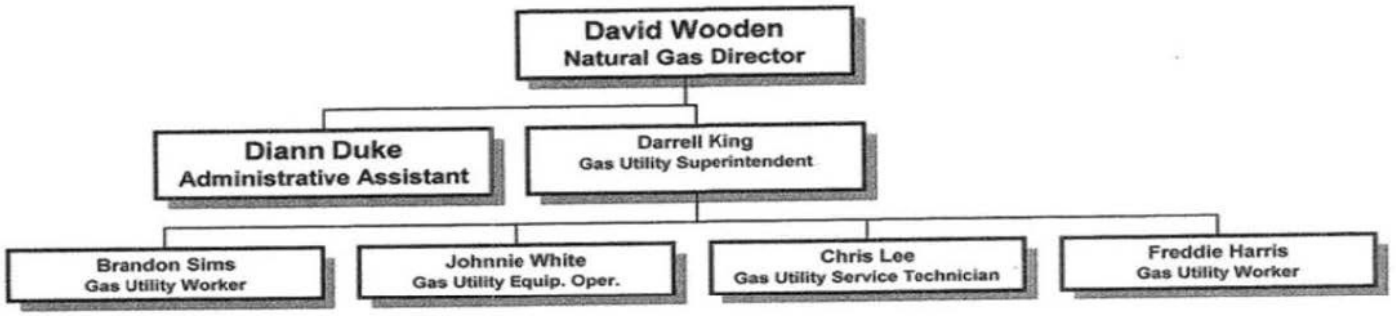
505-43-4400-611005 TRANSFER TO STORM WATER

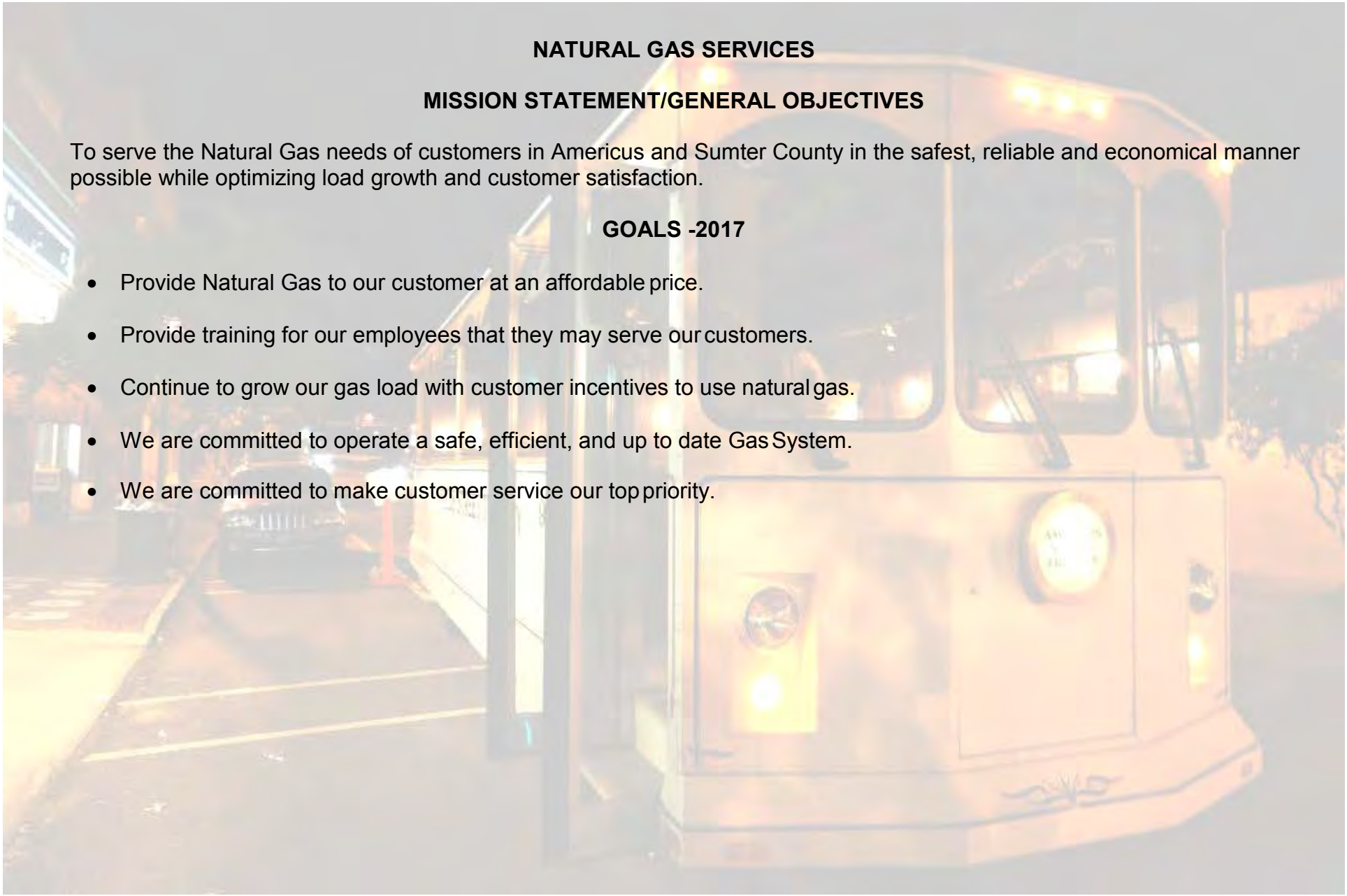
Requested Amount: $0

Recommended Amount: $53,450

43 UTILITY BILLING

Gas
Budgeted 2017





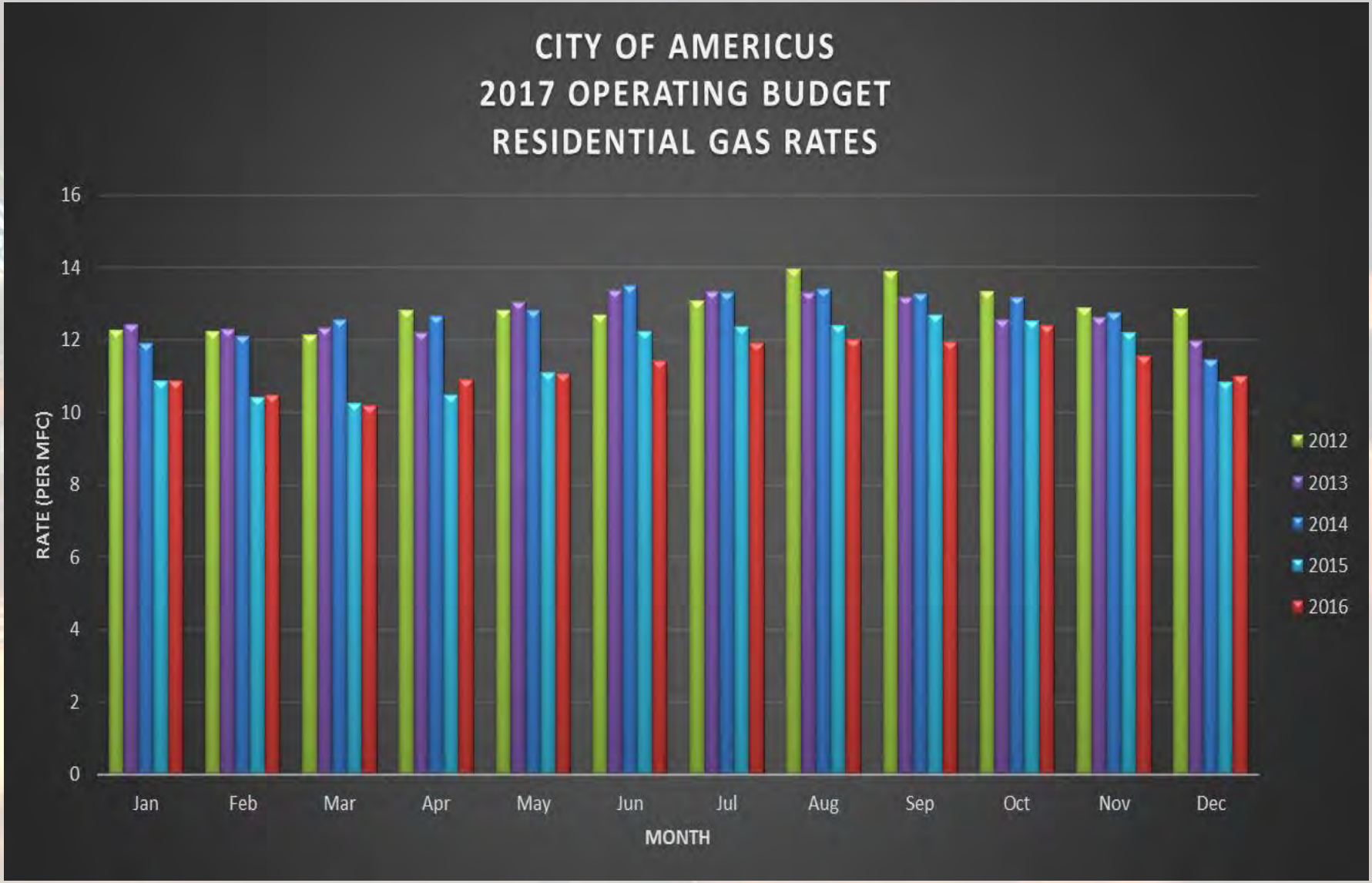
NATURAL GAS SERVICES

MISSION STATEMENT/GENERAL OBJECTIVES

To serve the Natural Gas needs of customers in Americus and Sumter County in the safest, reliable and economical manner possible while optimizing load growth and customer satisfaction.

GOALS -2017

- Provide Natural Gas to our customer at an affordable price.
- Provide training for our employees that they may serve our customers.
- Continue to grow our gas load with customer incentives to use natural gas.
- We are committed to operate a safe, efficient, and up to date Gas System.
- We are committed to make customer service our top priority.


CITY OF AMERICUS
2017 OPERATING BUDGET
RESIDENTIAL GAS RATES
RATE (PER MFC)
16
14
12
10
8
6
4
2
0
Jan
Feb
Mar
Apr
May
Jun
Jul
Aug
Sep
Oct
Nov
Dec
MONTH
2012
2013
2014
2015
2016

CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
515 NATURAL GAS FUND						
515-00-0000-334110 OTHER GRANTS	0	0	0	0	0	0
515-00-0000-341941 SALES TAX COMPENSATION	1,546	1,500	1,483	1,500	1,500	1,500
515-00-0000-344410 RESIDENTIAL GAS SALES	696,466	790,842	371,631	852,969	852,969	852,969
515-00-0000-344411 SMALL AND LARGE COMM. GAS SALES	1,089,292	1,235,278	1,050,437	1,251,751	1,251,751	1,251,751
515-00-0000-344412 INDUSTRIAL GAS SALES	38,664	7,245	36,960	6,227	6,227	6,227
515-00-0000-344413 INTERRUPTIBLE GAS SALES	368,366	417,406	332,244	509,111	509,111	509,111
515-00-0000-349402 GAS RECONNECT SALES	14,940	17,000	14,816	17,000	17,000	17,000
515-00-0000-349405 SERVICE DEPT SALES	105,699	100,000	73,839	100,000	100,000	100,000
515-00-0000-349406 SERVICE LINE SALES	0	500	743	500	500	500
515-00-0000-361000 OTHER INTEREST EARNED	98	100	97	100	100	100
515-00-0000-389000 OTHER MISC RECEIPTS	120,507	137,000	109,747	135,000	135,000	135,000
515-00-0000-389004 RECOVERY OF BAD DEBT	0	1,000		1,000	1,000	1,000
515-00-0000-389006 CARRYOVER OF RET EARNINGS	0	0	0	0	0	0
515-00-0000-392101 SALE OF CITY PROPERTY	0	0	0	0	0	0
515-00-0000-392200 RECYCLING PROCEEDS	0	0	191	0	0	0
515-00-0000-393601 LOAN PROCEEDS	0	0	0	0	0	0
515 NATURAL GAS FUND	2,435,579	2,707,871	1,992,188	2,875,158	2,875,158	2,875,158

515 NATURAL GAS FUND

515-00-0000-341941 SALES TAX COMPENSATION

Requested Amount: $1,500

This amount represents the amount of sales tax collected and retained by the City as compensation for collecting, reporting, and remitting to the Department of Revenue on a timely basis. The requested amount is the current year to date amount annualized and rounded up. This is reduced for the impact of the tax exemption on gas for manufacturing purposes.

515-00-0000-344410 RESIDENTIAL GAS SALES

Requested Amount: $852,969

The requested amount is based on projections by our MGAG rate analyst.

515-00-0000-344411 SMALL AND LARGE COMM. GAS SALES

Requested Amount: $1,251,751

The requested amount is based on projections by our MGAG rate analyst.

515-00-0000-344412 INDUSTRIAL GAS SALES

Requested Amount: $6,227

The requested amount is based on projections by our MGAG rate analyst.

515-00-0000-344413 INTERRUPTIBLE GAS SALES

Requested Amount: $509,111

The requested amount is based on projections by our MGAG rate analyst.

515-00-0000-349402 GAS RECONNECT SALES

Requested Amount: $17,000

The requested amount includes 340 reconnects at $50 each.

515-00-0000-349405 SERVICE DEPT SALES

Requested Amount: $100,000

The requested amount is the current YTD amount annualized and is for the sale of gas water heaters. In an effort to increase customer service and possible load, we are promoting the sale and installation of heaters.

515-00-0000-349406 SERVICE LINE SALES

Requested Amount: $500

515-00-0000-361000 OTHER INTEREST EARNED

Requested Amount: $100

The amount requested is the current year to date amount annualized and adjusted for expected levels of idle cash. This reflects no improvement in the interest rates.

515-00-0000-389000 OTHER MISC RECEIPTS

Requested Amount: $135,000

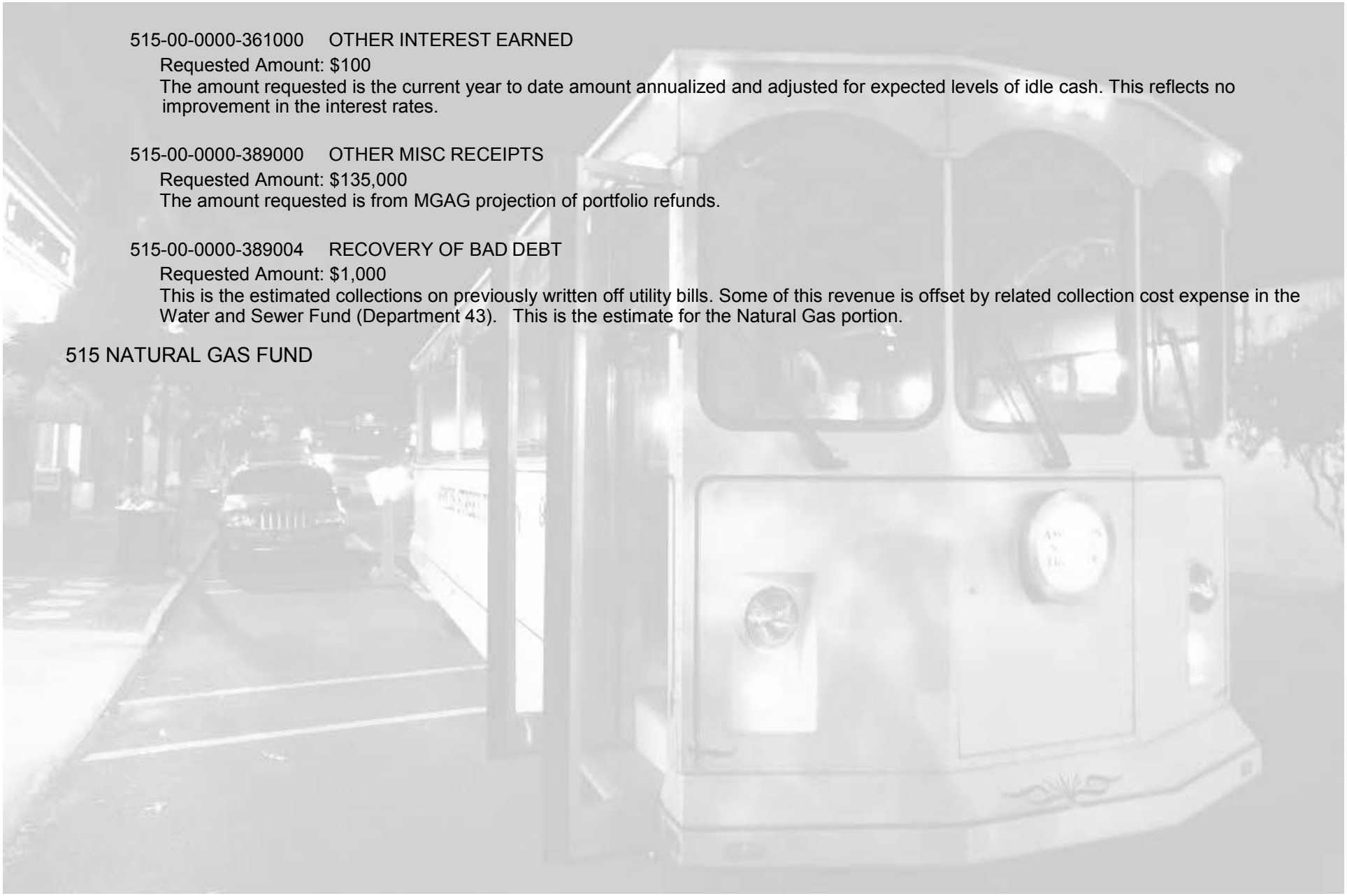
The amount requested is from MGAG projection of portfolio refunds.

515-00-0000-389004 RECOVERY OF BAD DEBT

Requested Amount: $1,000

This is the estimated collections on previously written off utility bills. Some of this revenue is offset by related collection cost expense in the Water and Sewer Fund (Department 43). This is the estimate for the Natural Gas portion.

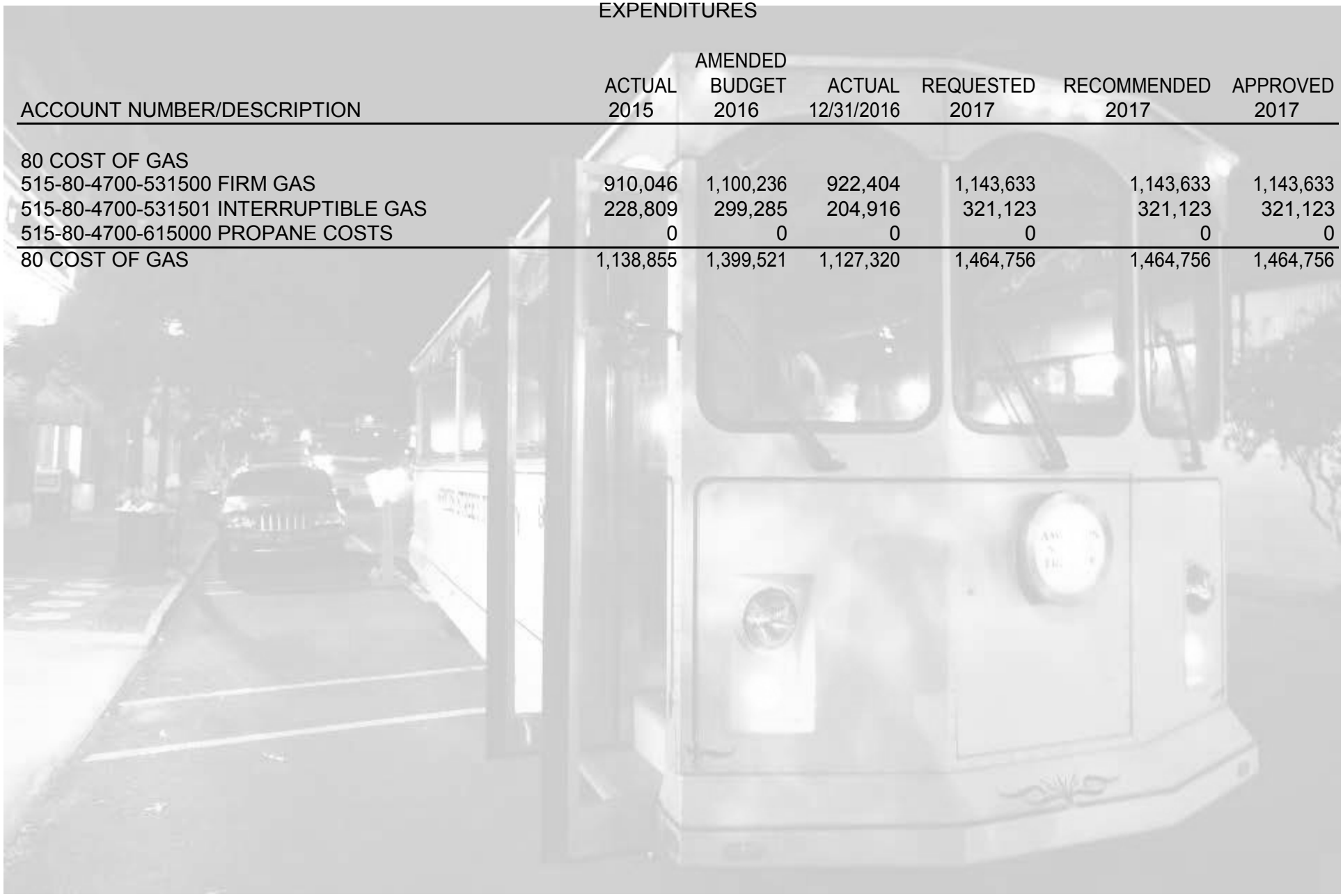
515 NATURAL GAS FUND



CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
80 COST OF GAS						
515-80-4700-531500 FIRM GAS	910,046	1,100,236	922,404	1,143,633	1,143,633	1,143,633
515-80-4700-531501 INTERRUPTIBLE GAS	228,809	299,285	204,916	321,123	321,123	321,123
515-80-4700-615000 PROPANE COSTS	0	0	0	0	0	0
80 COST OF GAS	1,138,855	1,399,521	1,127,320	1,464,756	1,464,756	1,464,756





80 COST OF GAS

515-80-4700-531500 FIRM GAS
Requested Amount: 1,143,633.00
The requested amount is the projected amount prepared by MGAG.

515-80-4700-531501 INTERRUPTIBLE GAS
Requested Amount: $321,123
The requested amount is the projected amount prepared by MGAG.

515-80-4700-615000 PROPANE COSTS
Requested Amount: $0

80 COST OF GAS

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
81 SERVICE DEPT						
515-81-1530-521201 LEGAL FEES	45	500	480	500	500	500
515-81-4700-511000 REGULAR PAY	302,092	310,692	231,607	314,009	251,331	251,331
515-81-4700-511300 OVERTIME PAY	6,301	3,000	7,100	5,000	5,000	5,000
515-81-4700-512100 GROUP MEDICAL INSURANCE	46,626	39,015	38,891	48,300	41,400	41,400
515-81-4700-512101 OPT OUT INSURANCE PLAN	5,596	6,000	3,000	6,000	3,000	3,000
515-81-4700-512110 GROUP DENTAL INSURANCE	1,522	1,624	1,406	1,624	1,421	1,421
515-81-4700-512200 SOCIAL SECURITY PAYMENTS	24,405	23,997	18,863	24,404	19,609	19,609
515-81-4700-512400 RETIREMENT SYSTEM	29,724	34,726	30,636	33,624	27,017	27,017
515-81-4700-512401 PENSION EXPENSE	-12,063	0	0	0	0	0
515-81-4700-512700 WORKERS COMPENSATION	5,262	6,026	6,634	6,281	5,041	5,041
515-81-4700-521202 ENGINEERING FEES	13,200	13,200	13,595	13,200	13,200	13,200
515-81-4700-521203 AUDIT FEES	6,050	0	0	0	0	0
515-81-4700-522000 OTHER OUTSIDE SERVICES	2,255	2,800	2,067	2,800	2,800	2,800
515-81-4700-522009 CONTRACTED MAINTENANCE PROG	0	10,000	6,675	10,000	10,000	10,000
515-81-4700-522200 BUILDING REP & MAINT	652	2,000	976	1,000	1,000	1,000
515-81-4700-522201 OFFICE EQUIP REP & MAINT	725	800	652	800	800	800
515-81-4700-522202 AUTO & TRUCK-REP & MAINT	5,632	7,000	10,428	14,000	14,000	14,000
515-81-4700-522203 MACH & EQUIP-REP & MAINT	1,525	2,500	1,939	4,200	4,200	4,200
515-81-4700-522206 COMPUTER-REP & MAINT	0	100	0	100	100	100
515-81-4700-522207 GAS SYSTEM-REP & MAINT	67,013	50,000	35,978	50,000	50,000	50,000
515-81-4700-523100 INSURANCE EXPENSE	20,023	20,896	24,894	17,888	17,888	17,888
515-81-4700-523200 TELEPHONE	16,679	12,000	18,128	17,610	17,610	17,610
515-81-4700-523202 FREIGHT EXPRESS	21	200	65	300	300	300
515-81-4700-523301 ADVERTISING EXPENSE	5,991	6,300	4,396	6,300	6,300	6,300
515-81-4700-523600 DUES & SUBSCRIPTIONS	2,346	5,000	3,260	4,200	4,200	4,200
515-81-4700-523700 TRAINING & MEETINGS	12,019	16,800	11,182	13,800	13,800	13,800
515-81-4700-523900 UNIFORM EXPENSE	7,014	5,000	4,205	5,000	5,000	5,000
515-81-4700-523909 SALE FEES	0	200	0	200	200	200
515-81-4700-531100 OFFICE/COMPUTER SUPPLIES	1,173	2,600	1,410	1,500	1,500	1,500
515-81-4700-531101 JANITORIAL SUPPLIES	3,554	4,000	1,633	3,000	3,000	3,000
515-81-4700-531105 HAND TOOLS	285	5,000	2,708	5,000	5,000	5,000

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENSES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
515-81-4700-531210 WATER,SEWER,& GARBAGE	922	1,000	731	1,000	1,000	1,000
515-81-4700-531220 NATURAL GAS	2,636	2,000	867	1,600	1,600	1,600
515-81-4700-531225 STORM WATER	831	800	430	800	800	800
515-81-4700-531230 ELECTRICITY	10,775	10,000	11,435	10,000	10,000	10,000
515-81-4700-531270 GASOLINE ALLOCATED	13,650	13,000	12,717	14,500	14,500	14,500
515-81-4700-531601 SERVICE DEPARTMENT PARTS	95,389	100,000	103,530	100,000	100,000	100,000
515-81-4700-531700 OTHER SUPPLIES	252	300	201	4,750	4,750	4,750
515-81-4700-541400 GAS MAINS & VALVES	0	95,000	0	25,000	25,000	25,000
515-81-4700-542200 TRUCKS & AUTOMOBILES	0	0	0	0	0	0
515-81-4700-551000 ALLOCATION OF EXPENSES	489,444	0	0	0	0	0
515-81-4700-551101 DATA CENTER EXPENSE	1,417	1,879	1,527	2,239	2,239	2,239
515-81-4700-552200 CONTINGENCY	0	5,000	0	5,000	5,000	5,000
515-81-4700-561000 DEPRECIATION EXPENSE	123,438	100,988	100,988	122,394	122,394	122,394
515-81-4700-574000 BAD DEBT EXPENSE	4,227	12,500	12,500	12,500	12,500	12,500
515-81-4700-582001 INTEREST EXPENSE	0	0	0	0	0	0
515-81-4700-611001 TRANSFER TO GENERAL FUND	300,000	289,000	289,000	289,000	374,400	374,400
81 SERVICE DEPT	1,618,649	1,223,443	1,016,734	1,199,423	1,199,400	1,199,400

81 SERVICE DEPT

515-81-1530-521201 LEGAL FEES

Requested Amount: $500

This is for fees incurred in the collection of amounts due and for other legal work such as easements.

515-81-4700-511000 REGULAR PAY

Personnel Requirements:

	Current
Natural Gas Director	1
Gas Utility Superintendent	1
Administrative Assistant	1
Gas Utility Technician	1
Gas Utility Equip. Oper.	1
Gas Utility Worker	2
	7

Eliminates the Operations Manager position. This amount also includes $3,120 for on-call pay.

515-81-4700-511300 OVERTIME PAY

Requested Amount: $5,000

The requested amount includes customer service after hours, holidays, weekends.

515-81-4700-512100 GROUP MEDICAL INSURANCE

The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

515-81-4700-512101 OPT OUT INSURANCE PLAN

This amount represents $3,000 per employee for expected Opt Out participation.

515-81-4700-512110 GROUP DENTAL INSURANCE

This amount represents $203 per employee.

515-81-4700-512200 SOCIAL SECURITY PAYMENTS

This amount is 7.65% of the total salary of the department.

515-81-4700-512400 RETIREMENT SYSTEM

This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

515-81-4700-512700 WORKERS COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

515-81-4700-521202 ENGINEERING FEES

Requested Amount: $13,200

The amount requested is for annual retainer fee for the gas consultant. The cost is $1,100 per month. Our Annual Leak Survey, Atmospheric Corrosion Survey, Regulator & Relief Inspection, and CP Survey are covered in this cost.

515-81-4700-522000 OTHER OUTSIDE SERVICES

Requested Amount: $2800

The requested amount includes Pest Control, GIS charges, & other external assistance.

515-81-4700-522009 CONTRACTED MAINTENANCE PROGRAMS

Requested Amount: $10,000

This covers costs related to DIMP compliance. We will continue to replace Galvanized Services as we find them as well as replace (2) Rectifiers at Valley Dr. & Industrial Blvd.

515-81-4700-522200 BUILDING REP & MAINT

Requested Amount: $1,000

The amount requested is for general repairs and maintenance on the office and warehouse.

515-81-4700-522201 OFFICE EQUIP REP & MAINT

Requested Amount: $800

The requested amount is for the incidental repairs of office equipment and for the maintenance agreement on the copy machine.

Recommended Amount:

515-81-4700-522202 AUTO & TRUCK-REP & MAINT

Requested Amount: $14,000

The amount requested is for repairs and maintenance of the vehicles in the gas department.

515-81-4700-522203 MACH & EQUIP-REP & MAINT

Requested Amount: $4,200

The amount requested is for maintenance on the backhoe, ditch witch, air compressors, and also for annual calibration on our C.G.I's, Flamepack's, and Electrofusion Machine. This amount also includes the Albany Communications (hand held radio's) cost.

515-81-4700-522206 COMPUTER-REP & MAINT

Requested Amount: $100

The requested amount is to cover any repairs other than provided by NEOS.

515-81-4700-522207 GAS SYSTEM-REP & MAINT

Requested Amount: $50,000

The amount requested is the anticipated amount needed for repair and maintenance for the entire gas system.

515-81-4700-523100 INSURANCE EXPENSE

Requested Amount: $17,888

This is the general liability, property, and public officials E&O insurance allocated to the Natural Gas Fund. The request includes a projected increase of approximately 10%. The projected rates will be effective May 1, 2017 resulting in an effective rate for 2017 of 6.67%.

515-81-4700-523200 TELEPHONE

Requested Amount: $17,610

This amount includes land lines, cell phones, & long distance calling.

$15,000	AT&T land lines
$ 2,500	Verizon cell phones (2 additional)
$ 110	Long distance
$17,610	

515-81-4700-523202 FREIGHT EXPRESS

Requested Amount: $300

The amount requested is for shipping costs related to equipment calibration and also freight charges on water heaters and other gas appliances.

515-81-4700-523301 ADVERTISING EXPENSE

Requested Amount $6,300

$ 2,000	APGA - Telephone Survey (Goal Program)
$ 2,300	South GA advertising (Television)
$ 2,000	Radio/Newspaper Ads (local/in consortium with other cities)*
$ 6,300	

These are all part of our Public Awareness Program and are required by the Georgia Public Service Commission.

515-81-4700-523600 DUES & SUBSCRIPTIONS

Requested Amount: $4,200

$1,700	American Public Gas Association Dues
$ 500	GMA Gas Section Dues
$1,500	Utilities Protection Center Dues
$ 500	Shrimp Renewal (Simple,Handy,Risked Based Integrity Management Plan)
$4,200	

These are organizations that help promote and to support natural gas research. They also lobby in Congress for support on gas prices and other legislation.

*Required to be member of one call (Utilities Protection).

515-81-4700-523700 TRAINING & MEETINGS

Requested Amount: $13,800

$10,000	OQT (Operator Qualification Training) (6 employees)
$ 2,000	GMA Gas Section and Annual Pipeline Safety Seminar (2 employees)
$ 500	Emergency Liaison Meeting
$ 800	MGAG Annual Meeting (1 employees)
$ 500	Georgia Underground Utilities Conference (updates) (1 employee
$13,800	

515-81-4700-523900 UNIFORM EXPENSE

Requested Amount: $5,000

The requested amount is for uniform rental for department employees.

515-81-4700-523909 SALE FEES

Requested Amount: $200
This is the handling charges for the sale of surplus assets.

515-81-4700-531100 OFFICE/COMPUTER SUPPLIES
Requested Amount: $1,500
The amount requested is for misc. materials needed around the office such as copier paper, ink cartridges, pens, paper, etc.

515-81-4700-531101 JANITORIAL SUPPLIES
Requested Amount: $3,000
The amount requested is for floor mats, shop rags, toiletries, cleaning supplies, etc.

515-81-4700-531105 HAND TOOLS
Requested Amount: $5,000.
The requested amount is for both new and replacement tools. We are going to purchase a concrete saw and a jack hammer to replace the existing one that is around 20 years old.

515-81-4700-531210 WATER,SEWER,& GARBAGE
Requested Amount: $1,000.00

515-81-4700-531220 NATURAL GAS
Requested Amount: $1,600.00

515-81-4700-531225 STORM WATER
Requested Amount: $800
This is storm water charges for the Natural Gas properties and building.

515-81-4700-531230 ELECTRICITY
Requested Amount: $10,000

515-81-4700-531270 GASOLINE ALLOCATED
Requested Amount: $14,500

This amount is for fuel for all of the vehicles as well as machinery and equipment at the Gas Department.

515-81-4700-531601 SERVICE DEPARTMENT PARTS

Requested Amount: $100,000
The amount requested is for purchasing water heaters, gas logs, etc. There is a corresponding revenue account for the sale of these items.

515-81-4700-531700 OTHER SUPPLIES
Requested Amount: $4,750

The requested amount is for a bush hog attachment for our tractor to enable us to keep our R/O/W cut. This amount would also include weed killer, sand, crush run, etc.

Bush Hog - $2,850
Weed Killer, Sand, Crush Run, etc. - $1,900

515-81-4700-541400 GAS MAINS & VALVES
Requested: $25,000

This amount is for the installation of new gas mains and valves when feasible as well as the repairs and replacement of existing valves and main extensions.

515-81-4700-551101 DATA CENTER EXPENSE
This is the amount allocated to this department for internet, other computer connections, repair, & upgrade of computer equipment.

515-81-4700-552200 CONTINGENCY
Requested Amount: $5,000

The requested amount is for emergency situations.

515-81-4700-561000 DEPRECIATION EXPENSE
This is the amount of depreciation on gas system related capital assets. The depreciation is calculated by the straight line method using the GFOA suggested life.

515-81-4700-574000 BAD DEBT EXPENSE
Requested Amount: $12,500
The is the anticipated exposure for 2016.

515-81-4700-582001 INTEREST EXPENSE

Recommended Amount: $0

515-81-4700-611001 TRANSFER TO GENERAL FUND

Requested Amount: $289,000

Following the closing of Collins and Aikman and the tornado, the allocation from the Natural Gas Fund was terminated in 2007. The Gas fund cash flows have recovered somewhat and the allocation was resumed in 2009. The following is a history of the shared revenue.

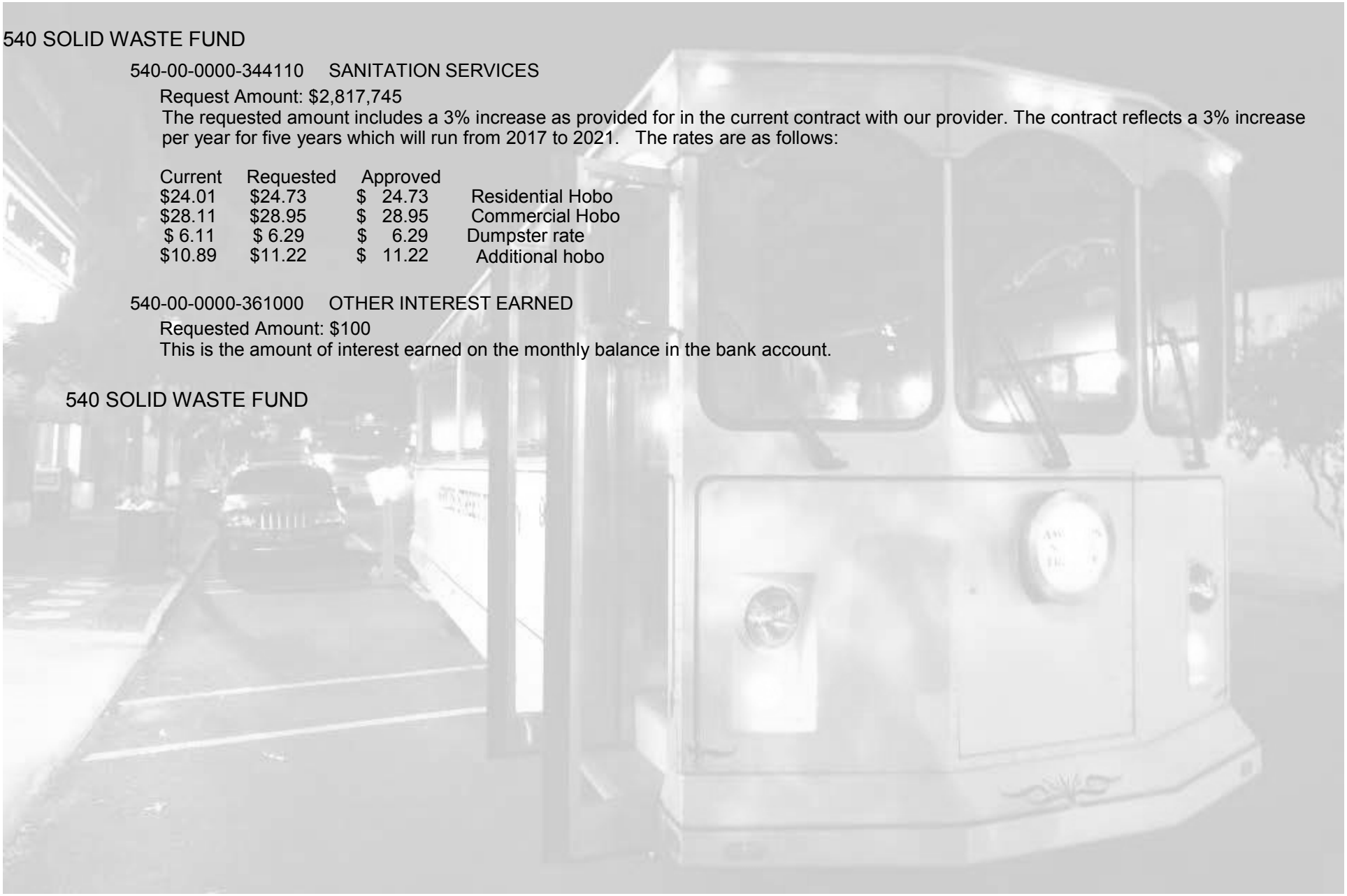
2003	$750,000	
2004	$750,000	
2005	$375,000*	
2006	$ 92,500	
2007	$230,000	
2008	$ 0	
2009	$300,000	
2010	$300,000	
2011	$300,000	
2012	$300,000	
2013	$300,000	
2014	$300,000	
2015	$300,000	
2016	$280,000	
2016	$289,000	requested
2017	$374,400	recommended

*Collins & Aikman declared bankruptcy.

81 SERVICE DEPT

CITY OF AMERICUS
2017 OPERATING BUDGET
Revenues

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
540 SOLID WASTE FUND						
540-00-0000-344110 SANITATION SERVICES	2,838,005	3,027,000	2,309,308	2,817,745	2,817,745	2,817,745
540-00-0000-361000 OTHER INTEREST EARNED	101	200	73	100	100	100
540-00-0000-389002 CASH SHORT & OVER	0	0	0	0	0	0
540-00-0000-389003 CARRYOVER OF RET EARNINGS	0	0	0	0	0	0
540-00-0000-389004 RECOVERY OF BAD DEBT	0	2,000	0	0	0	0
540 SOLID WASTE FUND	2,838,106	3,029,200	2,309,381	2,817,845	2,817,845	2,817,845



540 SOLID WASTE FUND

540-00-0000-344110 SANITATION SERVICES

Request Amount: $2,817,745

The requested amount includes a 3% increase as provided for in the current contract with our provider. The contract reflects a 3% increase per year for five years which will run from 2017 to 2021. The rates are as follows:

Current	Requested	Approved	
$24.01	$24.73	$ 24.73	Residential Hobo
$28.11	$28.95	$ 28.95	Commercial Hobo
$ 6.11	$ 6.29	$ 6.29	Dumpster rate
$10.89	$11.22	$ 11.22	Additional hobo

540-00-0000-361000 OTHER INTEREST EARNED

Requested Amount: $100

This is the amount of interest earned on the monthly balance in the bank account.

540 SOLID WASTE FUND

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
33 SANITATION						
540-33-1530-521201 LEGAL EXPENSE	0	300	0	0	0	0
540-33-4500-521203 AUDIT FEES	4,934	0	0	0	0	0
540-33-4500-522000 OTHER OUTSIDE SERVICES	2,259,981	2,325,000	2,265,091	2,394,750	2,394,750	2,394,750
540-33-4500-523100 INSURANCE EXPENSE	12,651	13,241	15,366	11,789	11,789	11,789
540-33-4500-551000 ALLOCATION OF EXPENSES	429,519	0	0	0	0	0
540-33-4500-571000 LANDFILL PAYMENTS	234,942	100,000	56,662	80,000	80,000	80,000
540-33-4500-574000 BAD DEBT EXPENSE	26,604	31,000	31,000	31,000	31,000	31,000
540-33-4500-611000 TRANSFER TO GENERAL FUND	0	250,000	250,000	250,000	250,000	250,000
33 SANITATION	2,968,631	2,719,541	2,618,119	2,767,539	2,767,539	2,767,539

33 SANITATION

540-33-1530-521201 LEGAL EXPENSE

Requested Amount: $300

This is for legal work on our contract with Advanced Disposal and Crisp County Solid Waste Management.

540-33-4500-522000 OTHER OUTSIDE SERVICES

Requested Amount: $2,394,750

This is the amount charged by our contractor for the pickup and disposal of garbage and trash. The requested amount includes a 3% increase as provided for in the current contract. The contract reflects a 3% increase per year for five years which will run from 2017 to 2021.

540-33-4500-523100 INSURANCE EXPENSE

Requested Amount: $11,789

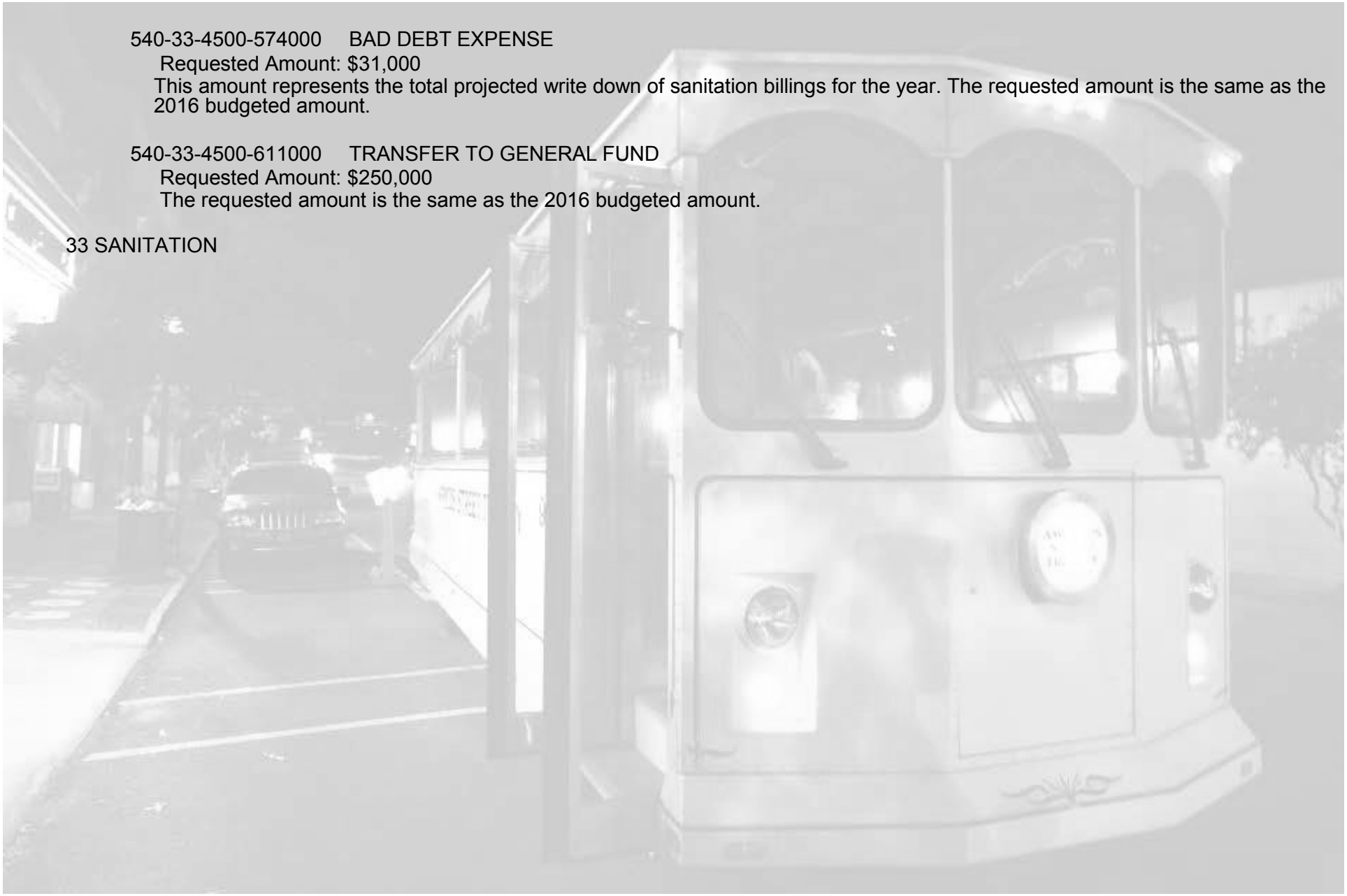
This is a portion of the general liability and public officials E&O insurance allocated to the Solid Waste Fund. The request includes a projected increase of approximately 10%. The projected rates will be effective May 1, 2017 resulting in an effective rate for 2017 of 6.67%.

540-33-4500-571000 LANDFILL PAYMENTS

Requested Amount: $80,000

This amount includes a 3% projected increase in costs. The following is a history of the amounts paid to Sumter County or estimated for landfill post closure costs and methane monitoring:

$ 64,795	1997	paid in 1997
$ 42,491	1998	paid in 2001
$ 25,000	1999	paid in 2002
$ 27,000	2000	paid in 2002
$ 27,800	2001	did not pay
$ 30,330	2002	paid in 2004
$ 56,871	2003	paid in 2004
$ 68,156	2004	paid in 2005
$ 0	2005	written off
$189,071	2006-2009	billed in 2010 (pd $100,000 in 2011 and bal in 2012)
$200,000	2010-2015	billed in 2015
$100,000	2016	(TTL estimated at $57,750 plus misc. billings from County)
$ 80,000	2017	(TTL estimated at $57,750 plus misc. billings from County)



540-33-4500-574000 BAD DEBT EXPENSE

Requested Amount: $31,000

This amount represents the total projected write down of sanitation billings for the year. The requested amount is the same as the 2016 budgeted amount.

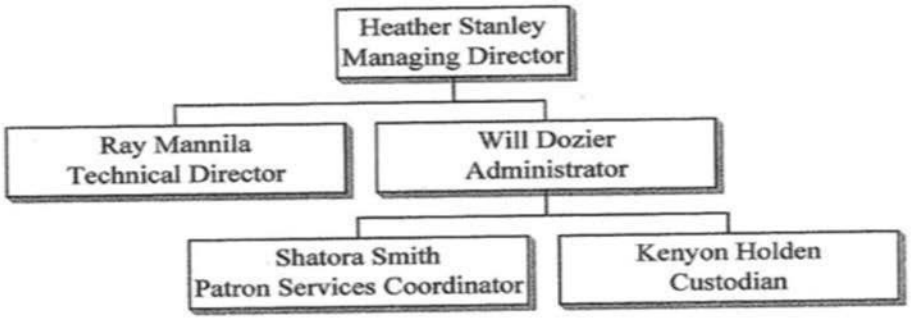
540-33-4500-611000 TRANSFER TO GENERAL FUND

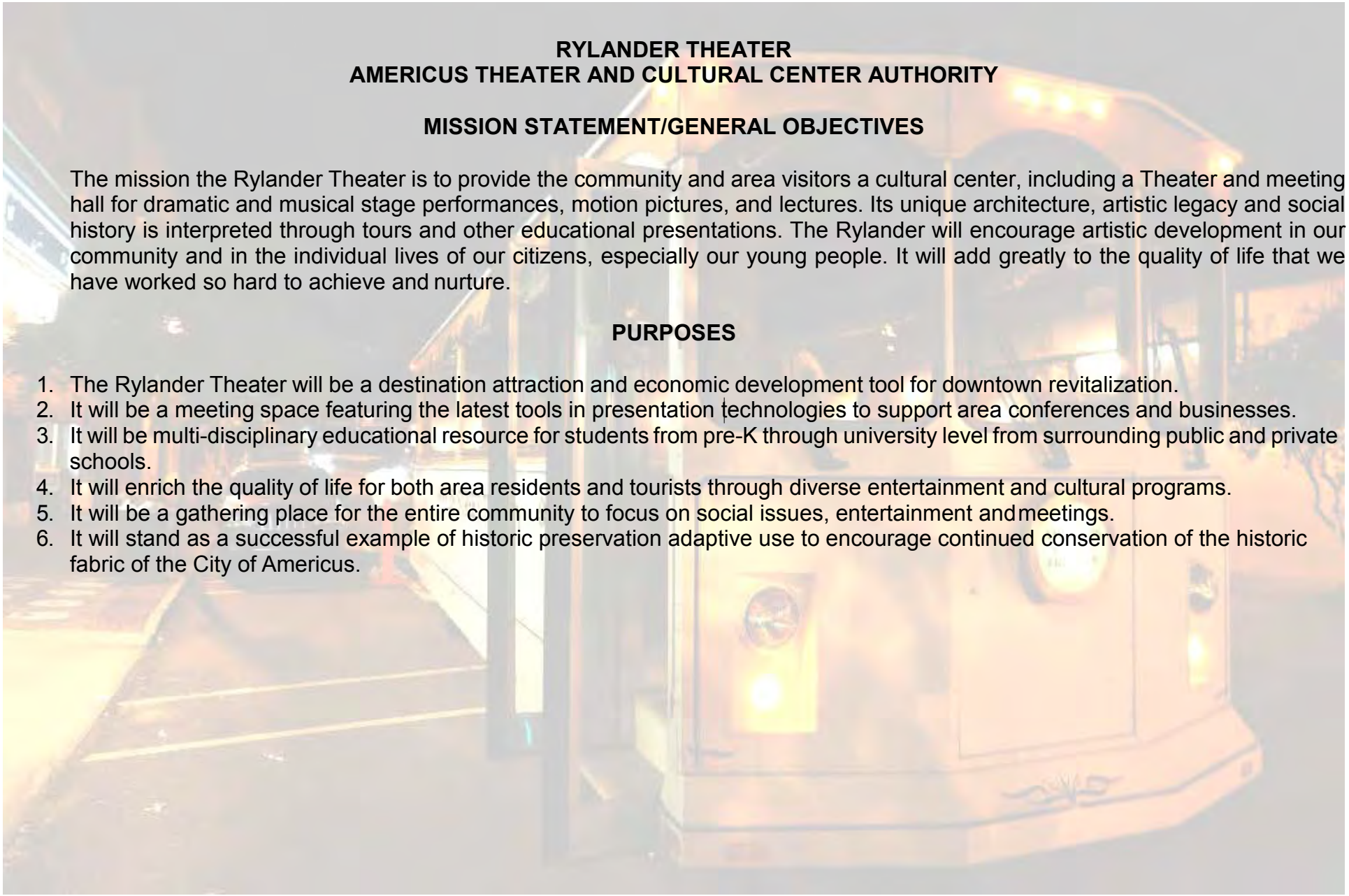
Requested Amount: $250,000

The requested amount is the same as the 2016 budgeted amount.

33 SANITATION

Theater Authority
Budgeted 2017





RYLANDER THEATER
AMERICUS THEATER AND CULTURAL CENTER AUTHORITY

MISSION STATEMENT/GENERAL OBJECTIVES

The mission the Rylander Theater is to provide the community and area visitors a cultural center, including a Theater and meeting hall for dramatic and musical stage performances, motion pictures, and lectures. Its unique architecture, artistic legacy and social history is interpreted through tours and other educational presentations. The Rylander will encourage artistic development in our community and in the individual lives of our citizens, especially our young people. It will add greatly to the quality of life that we have worked so hard to achieve and nurture.

PURPOSES

1. The Rylander Theater will be a destination attraction and economic development tool for downtown revitalization.
2. It will be a meeting space featuring the latest tools in presentation technologies to support area conferences and businesses.
3. It will be multi-disciplinary educational resource for students from pre-K through university level from surrounding public and private schools.
4. It will enrich the quality of life for both area residents and tourists through diverse entertainment and cultural programs.
5. It will be a gathering place for the entire community to focus on social issues, entertainment and meetings.
6. It will stand as a successful example of historic preservation adaptive use to encourage continued conservation of the historic fabric of the City of Americus.

GOALS – 2017



Strategic Plan: The Americus Theatre and Cultural Authority will update its Strategic Plan to reflect current concerns and goals for 2017 and the future. This will once again be facilitated by the Fox Theatre Institute. The previous Strategic Planning session resulted in successful formation of subcommittees to address the needs of Building Repair, Finance, and Publicity.

Programming: Heather Stanley is intent on bringing in larger acts/shows to the Rylander Theatre in an effort to increase tourism to Americus and to bring the Rylander Theatre to the public's attention at a state level. By block booking with other Georgia Presenters as well as Presenters in the Southeast, better rates are obtained and more programming can be scheduled for the community.

Building Repair and Maintenance: By working with the Fox Theatre Institute and their Director of Restoration it is the intent of the Rylander Theatre to repair significant interior and exterior building deterioration in an effort to preserve the historic theatre and prevent future and more costly repairs on the interior.

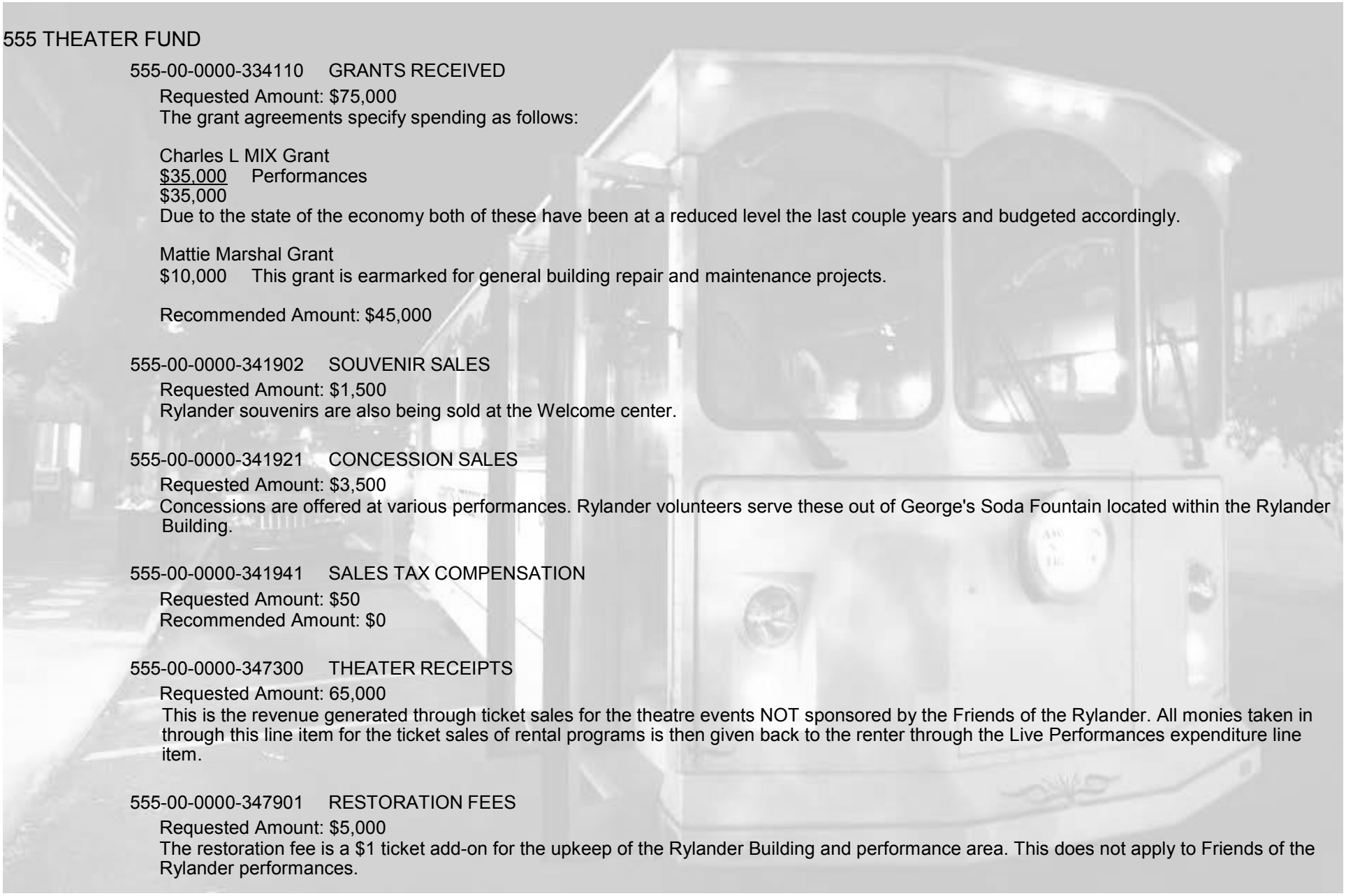
Grants: The Rylander Theatre is dedicated to subsidizing programming costs through the application for various grants at the regional and national level (South Arts Presenters Grant, Community Partnership Grant, Fox Theatre Institute Theatre Advancement Grant, etc.). Grant opportunities are also available for operational expenses such as building repair and maintenance. Heather Stanley will apply for appropriate grants as they become available to diversify theatre funding.

Marketing: Making the Rylander Theatre a destination by increased marketing visibility; bringing our programming schedule to the forefront in a regional and statewide capacity.

CITY OF AMERICUS
2017 OPERATING BUDGET

Revenues

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
555 THEATER FUND						
555-00-0000-334110 GRANTS RECEIVED	70,000	75,000	32,000	75,000	45,000	45,000
555-00-0000-341902 SOUVENIR SALES	82	1,500	88	1,500	1,500	1,500
555-00-0000-341920 ADVERTISING/SPONSORSHIP RECEIPTS	0	0	0	0	0	0
555-00-0000-341921 CONCESSION SALES	1,759	3,500	770	3,500	3,500	3,500
555-00-0000-341941 SALES TAX COMPENSATION	42	50	57	0	0	0
555-00-0000-347300 THEATER RECEIPTS	52,438	65,000	51,913	65,000	65,000	65,000
555-00-0000-347901 RESTORATION FEES	3,171	5,000	808	5,000	5,000	5,000
555-00-0000-361000 INTEREST EARNED	24	0	6	0	0	0
555-00-0000-371000 DONATIONS	359	2,000	1,177	2,000	2,000	2,000
555-00-0000-371002 PROGRAM SPONSORSHIPS	0	0	0	0	0	0
555-00-0000-371004 YIPPIE SPONSORSHIPS/REVENUE	0	0	0	0	0	0
555-00-0000-382000 RENTAL INCOME	17,526	23,500	11,339	23,500	23,500	23,500
555-00-0000-389001 INSURANCE PROCEEDS	41,517	0	0	0	0	0
555-00-0000-389002 CASH SHORT/OVER	0	0	-50	0	0	0
555-00-0000-389004 CREDIT CARD FEES	4,010	6,000	4,084	6,000	6,000	6,000
555-00-0000-390000 CONTRIBUTIONS	0	0	0	0	0	0
555-00-0000-391102 TRANSF FROM CITY GEN FUND	135,399	90,000	90,000	95,000	95,000	95,000
555-00-0000-391107 HOTEL/MOTEL TAX TRANSFER	95,000	100,000	100,000	100,000	100,000	100,000
555-00-0000-393601 LOAN PROCEEDS	0	0	0	0	0	0
555 THEATER FUND	421,326	371,550	292,191	376,500	346,500	346,500



555 THEATER FUND

555-00-0000-334110 GRANTS RECEIVED

Requested Amount: $75,000
The grant agreements specify spending as follows:

Charles L MIX Grant
$35,000 Performances
$35,000
Due to the state of the economy both of these have been at a reduced level the last couple years and budgeted accordingly.

Mattie Marshal Grant
$10,000 This grant is earmarked for general building repair and maintenance projects.

Recommended Amount: $45,000

555-00-0000-341902 SOUVENIR SALES

Requested Amount: $1,500
Rylander souvenirs are also being sold at the Welcome center.

555-00-0000-341921 CONCESSION SALES

Requested Amount: $3,500
Concessions are offered at various performances. Rylander volunteers serve these out of George's Soda Fountain located within the Rylander Building.

555-00-0000-341941 SALES TAX COMPENSATION

Requested Amount: $50
Recommended Amount: $0

555-00-0000-347300 THEATER RECEIPTS

Requested Amount: 65,000
This is the revenue generated through ticket sales for the theatre events NOT sponsored by the Friends of the Rylander. All monies taken in through this line item for the ticket sales of rental programs is then given back to the renter through the Live Performances expenditure line item.

555-00-0000-347901 RESTORATION FEES

Requested Amount: $5,000
The restoration fee is a $1 ticket add-on for the upkeep of the Rylander Building and performance area. This does not apply to Friends of the Rylander performances.

555-00-0000-361000 INTEREST EARNED

Requested Amount: $0

Currently there are no additional funds to invest, nor is there a sufficient balance in the bank account to warrant any interest earnings.

555-00-0000-371000 DONATIONS

Requested Amount: $2,000

The donations are from the weekly tours of the Rylander and other amounts contributed that are not specific to particular performances.

555-00-0000-382000 RENTAL INCOME

Requested Amount: $23,500

These are fees paid by others to use the theatre. This is based on the fee schedule established in 2014. The amount includes Sumter Players contractual fees for the 2016-2017 season. A mix of rentals and sponsored events is planned for 2017.

555-00-0000-389004 CREDIT CARD FEES

Requested Amount: $6,000

These are the fees associated with running credit cards for ticket purchases as assigned by Vendini (ticketing company) and associated merchant accounts.

555-00-0000-391102 TRANSF FROM CITY GEN FUND

The request includes the following:
$95,000 Allocation for 2017

This is over $30,000 less than was allocated 5 years ago in 2010. A restoration of funding is requested.

555-00-0000-391107 HOTEL/MOTEL TAX TRANSFER

Requested Amount: $100,000

Two percent of the seven percent Hotel/Motel tax is transferred to the Cultural Authority from the General Fund. This amount of money is to be used for general operations of the Theater.

555 THEATER FUND

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
50 LIVE PERFORMANCES						
555-50-6160-521204 LIVE PERFORMANCES	37,721	58,000	46,854	58,000	58,000	58,000
555-50-6160-521210 RYL / GSW SHARED PROD	10,454	8,000	0	8,000	8,000	8,000
555-50-6160-523301 MARKETING EXPENSES	4,766	6,000	3,837	5,000	5,000	5,000
555-50-6160-531113 CONCESSION EXPENSE	1,341	1,000	869	1,000	1,000	1,000
555-50-6160-531500 SOUVENIR EXPENSE	33	750	0	750	750	750
50 LIVE PERFORMANCES	54,315	73,750	51,561	72,750	72,750	72,750

50 LIVE PERFORMANCES

555-50-6160-521204 LIVE PERFORMANCES
Requested Amount: $58,000
This is the cost of performances that are not part of the Friends of the Rylander series. This includes payment of the House Organist for concerts.

This is the line item in which the ticket sales due back to renters is paid out. The revenue component is the Theatre Receipts line item.

555-50-6160-521210 RYL / GSW SHARED PROD
Requested Amount: $8,000
This is the amount allocated to GSW for 2 co-produced performances a year (a Fall performance, Shakespeare in the Spring) per the grant agreement. This is a non-negotiable amount as determined in the Letter of Agreement between the granting agency, GSW, and the Rylander.

555-50-6160-521218 YIPPIE PRODUCTIONS
Requested Amount: $0

555-50-6160-523301 MARKETING EXPENSES
Requested Amount: $6,000
This is for advertising locally, playbills, and other promotional items. This also includes monies for Southwest Georgia Living and Americus Times Recorder, as well as multimedia ads (TV, radio, web, and print).

555-50-6160-531113 CONCESSION EXPENSE
Requested Amount: $1,000
The concession items are purchased by the Rylander and served at performances by volunteers.

555-50-6160-531500 SOUVENIR EXPENSE
Requested Amount: $750
This is for the purchase of novelty items sold at performances, the Welcome Center, and tours.

50 LIVE PERFORMANCES

CITY OF AMERICUS
2017 OPERATING BUDGET

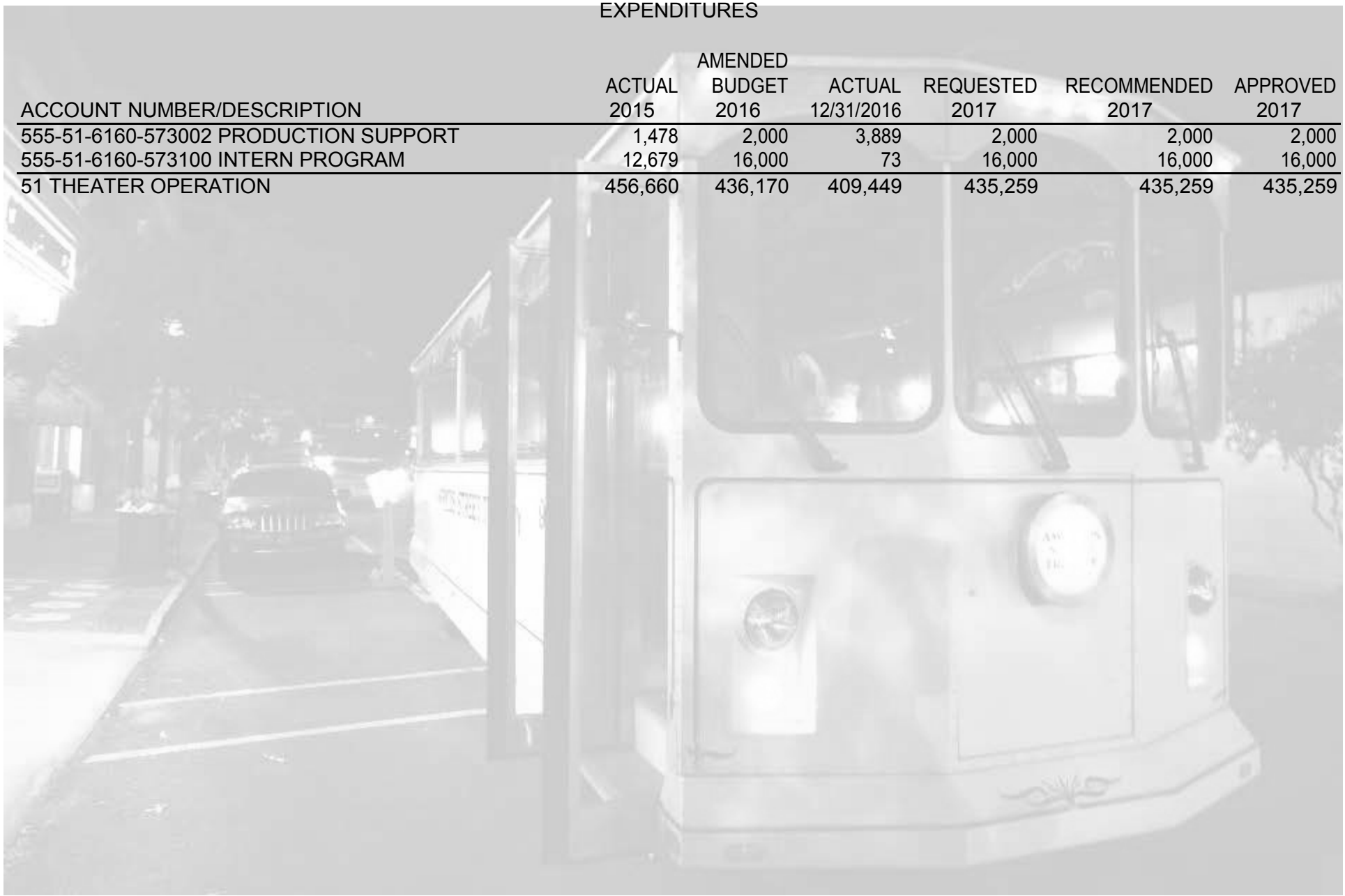
EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
51 THEATER OPERATION						
555-51-6160-511000 REGULAR PAY	123,156	123,600	121,634	132,128	132,128	132,128
555-51-6160-511300 OVERTIME PAY	1,190	1,700	931	1,700	1,700	1,700
555-51-6160-512100 GROUP MEDICAL INSURANCE	22,942	19,507	19,504	20,700	20,700	20,700
555-51-6160-512101 OPT OUT INSURANCE PLAN	0	0	577	0	0	0
555-51-6160-512110 GROUP DENTAL INSURANCE	609	609	552	609	609	609
555-51-6160-512200 SOCIAL SECURITY	8,816	9,585	8,906	10,238	10,238	10,238
555-51-6160-512400 RETIREMENT SYSTEM	13,464	13,871	10,392	14,105	14,105	14,105
555-51-6160-512401 PENSION EXPENSE	-5,611	0	0	0	0	0
555-51-6160-512700 WORKERS COMPENSATION	2,394	2,424	2,669	1,576	1,576	1,576
555-51-6160-521203 AUDIT FEES	1,953	0	0	0	0	0
555-51-6160-522000 OTHER OUTSIDE SERVICES	8,893	6,600	4,300	6,600	6,600	6,600
555-51-6160-522201 EQUIPMENT REP & MAINT	3,793	4,000	1,223	4,000	4,000	4,000
555-51-6160-522206 COMPUTER - REP & MAINT	443	1,000	1,193	1,000	1,000	1,000
555-51-6160-523100 INSURANCE EXPENSE	12,599	13,329	16,785	13,049	13,049	13,049
555-51-6160-523200 TELEPHONE	5,678	5,600	6,970	5,600	5,600	5,600
555-51-6160-523201 POSTAGE	43	100	85	100	100	100
555-51-6160-523600 DUES AND SUBSCRIPTIONS	981	1,000	835	1,000	1,000	1,000
555-51-6160-523700 TRAINING & MEETINGS	1,764	3,000	2,947	3,000	3,000	3,000
555-51-6160-523905 TICKET/MERCHANT FEES	10,256	9,000	10,756	9,000	9,000	9,000
555-51-6160-531100 OFFICE/COMPUTER SUPPLIES	1,536	2,000	1,584	2,000	2,000	2,000
555-51-6160-531101 JANITORIAL SUPPLIES	1,000	1,000	848	1,000	1,000	1,000
555-51-6160-531108 BUILDING REP& MAINT	47,659	10,000	8,829	10,000	10,000	10,000
555-51-6160-531115 PRODUCTION SUPPLIES	816	1,000	116	1,000	1,000	1,000
555-51-6160-531210 WATER,SEWER,GARBAGE	2,562	3,500	2,112	3,500	3,500	3,500
555-51-6160-531220 NATURAL GAS	82	2,500	164	2,500	2,500	2,500
555-51-6160-531225 STORM WATER	239	322	202	322	322	322
555-51-6160-531230 ELECTRICITY	42,503	37,000	39,313	37,000	37,000	37,000
555-51-6160-531700 OTHER SUPPLIES	317	600	227	500	500	500
555-51-6160-542101 OFFICE FURNITURE & EQUIP	0	4,000	510	4,000	4,000	4,000
555-51-6160-561000 DEPRECIATION EXPENSE	132,427	141,323	141,323	131,032	131,032	131,032

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
555-51-6160-573002 PRODUCTION SUPPORT	1,478	2,000	3,889	2,000	2,000	2,000
555-51-6160-573100 INTERN PROGRAM	12,679	16,000	73	16,000	16,000	16,000
51 THEATER OPERATION	456,660	436,170	409,449	435,259	435,259	435,259



51 THEATER OPERATION

555-51-1530-521201 LEGAL EXPENSE
Requested Amount: $0
We are not expecting legal expense in 2017.

555-51-6160-511000 REGULAR PAY
Personnel Requirements:

Managing Director	1
Administrative Assistant	1
Technical Director	1
Patron Services Coordinator	1
Custodian (part-time)	1
	5

555-51-6160-511300 OVERTIME PAY
Requested Amount: $1,700
This is overtime worked by the Theater Technician, Administrative Assistant, and Box Office Assistant during peak performance periods.

555-51-6160-512100 GROUP MEDICAL INSURANCE
The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

555-51-6160-512101 OPT OUT INSURANCE PLAN
Requested Amount: $0

555-51-6160-512110 GROUP DENTAL INSURANCE
This amount represents $203 per employee.

555-51-6160-512200 SOCIAL SECURITY
The requested amount is 7.65% of the total salary in the department.

555-51-6160-512400 RETIREMENT SYSTEM

This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

555-51-6160-512700 WORKERS COMPENSATION

This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

555-51-6160-522000 OTHER OUTSIDE SERVICES

Requested Amount: $6,600

This includes support for theater operations, internet service, consulting services for theater operations, and physical plant concerns. Specific amounts are as follows:

$1,950	Elevator Inspection (Thyssenrupp & GA DOL)
$1,000	NFPA Testing (Johnson Electronic)
$ 900	Pest Control
$ 300	Fire Sprinkler System Inspection
$2,000	Web-site Maintenance (anticipated fee increase)
$ 300	Gutter cleaning
$ 150	Bat Inspection/Maintenance
$6,600	

555-51-6160-522201 EQUIPMENT REP & MAINT

Requested Amount: $4,000

This includes expenses for the physical plant machinery such as rigging, stage floor, stage electrics, etc. Outdated lighting and sound systems need increased servicing and/or replacement. Many of our current systems are no longer supported and upgrades are required.

555-51-6160-522206 COMPUTER - REP & MAINT

Requested Amount: $1,000

This includes incidental repairs and upgrades for the 4 computers, server, fax machine, telephones, and copier/printer/scanner at the Theater.

555-51-6160-523100 INSURANCE EXPENSE

Requested Amount: $13,049

This is the portion of the general liability, property insurance, and public officials E&O allocated to the Theater and to the Owers Building. The request includes a projected increase of approximately 10%. The projected rates will be effective May 1, 2017 resulting in an effective rate for 2017 of 6.67%.

555-51-6160-523200 TELEPHONE
Requested Amount: $5,600

This includes the monthly service fee for the land lines and U-Verse internet.

555-51-6160-523201 POSTAGE
Requested Amount: $100
This is for mailing contracts and other correspondence.

555-51-6160-523600 DUES AND SUBSCRIPTIONS
Requested Amount: $1,000
Dues for the Managing Director are as follows:

$ 365	League of Historic American Theaters
$ 100	Georgia Arts Network
$ 150	Presidential Pathways
$ 135	Americus/Sumter County Chamber of Commerce
$ 250	Fox Theater Institute/Georgia Presenters
$1,000	

555-51-6160-523700 TRAINING & MEETINGS
Requested Amount: $3,000
This expense is primarily for the Managing Director and relates to serving on several boards, increased grant training, and overall networking required to properly promote the Rylander.

Managing Director is currently serving as the President of the Georgia Presenters Network, a statewide block booking consortium. This position's responsibilities require more travel than in previous years.

555-51-6160-523900 UNIFORMS
Requested Amount: $0

555-51-6160-523905 TICKET/MERCHANT FEES
Requested Amount: $9,000
This is the amount for Vendini charges for the sale of tickets.

555-51-6160-531100 OFFICE/COMPUTER SUPPLIES
Requested Amount: $2,000
This is for paper, ink cartridges, office supplies and stationary items.

555-51-6160-531101 JANITORIAL SUPPLIES
Requested Amount: $1,000
This includes the purchase of such items as cleaning solutions, deodorizers, tissue paper, etc.

555-51-6160-531108 BUILDING REP& MAINT
Requested Amount: 10,000
This includes expenses for the routine/quarterly maintenance of the physical plant, HVAC, and plaster and paint restoration.

555-51-6160-531115 PRODUCTION SUPPLIES
Requested Amount: $1,000
This includes minor purchases for batteries, seating rope, paint, tape or tie-line for drops, tablecloths for receptions, prop adjustments, and set modifications.

555-51-6160-531210 WATER,SEWER,GARBAGE
Requested Amount: $3,500

555-51-6160-531220 NATURAL GAS
Requested Amount: $2,500
This is the amount of gas necessary to operate the heating system in the Theater.

555-51-6160-531225 STORM WATER
Requested Amount: $322
The request is for the fees for the Rylander and Owers buildings.

555-51-6160-531230 ELECTRICITY
Requested Amount: $37,000
This is the projected total of the electric bill for the operation of the Theater.

555-51-6160-531700 OTHER SUPPLIES
Requested Amount: $600
This includes all supplies that are not included in other line items, such as expenses to participate in Downtown Trick or Treat and Holiday Open House.

555-51-6160-542101 OFFICE FURNITURE & EQUIP
Requested Amount: $4,000

Request is for the purchase of new equipment to include sound, lighting, etc. and to replace existing equipment that is beyond repair.

555-51-6160-542400 COMPUTER EQUIPMENT
Requested Amount: $0

555-51-6160-542900 OTHER CAPITAL EXPENDITURE
Requested amount: $0

555-51-6160-561000 DEPRECIATION EXPENSE
Requested Amount: $131,032
This includes depreciation expense on all capital items including the building, props, lighting, sound equipment, etc.

The Depreciation Expense is unfunded.

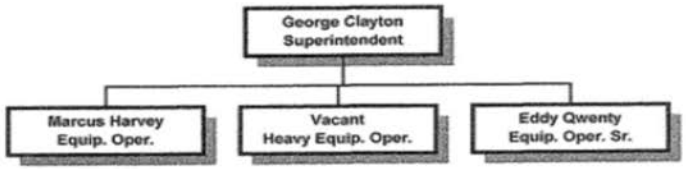
555-51-6160-573002 PRODUCTION SUPPORT
Requested Amount: $2,000
This is for casual labor for support of production activity. Portions of this line item are offset by volunteers and crew expense billed to users through rental agreements.

555-51-6160-573100 INTERN PROGRAM
Requested Amount: $16,000
This the contractual amount for GSWU drama students as provided by the grant agreement plus additional use of the interns as needed throughout the year. This amount is non-negotiable as it is explicitly written out in the Letter of Agreement between the granting agency, GSW, and the Rylander.

555-51-6160-582300 INTEREST EXPENSE
Requested Amount: $0

51 THEATER OPERATION

Storm Water Department
Budgeted 2017





STORM WATER DEPARTMENT

MISSION STATEMENT/GENERAL OBJECTIVES (see Public Works)

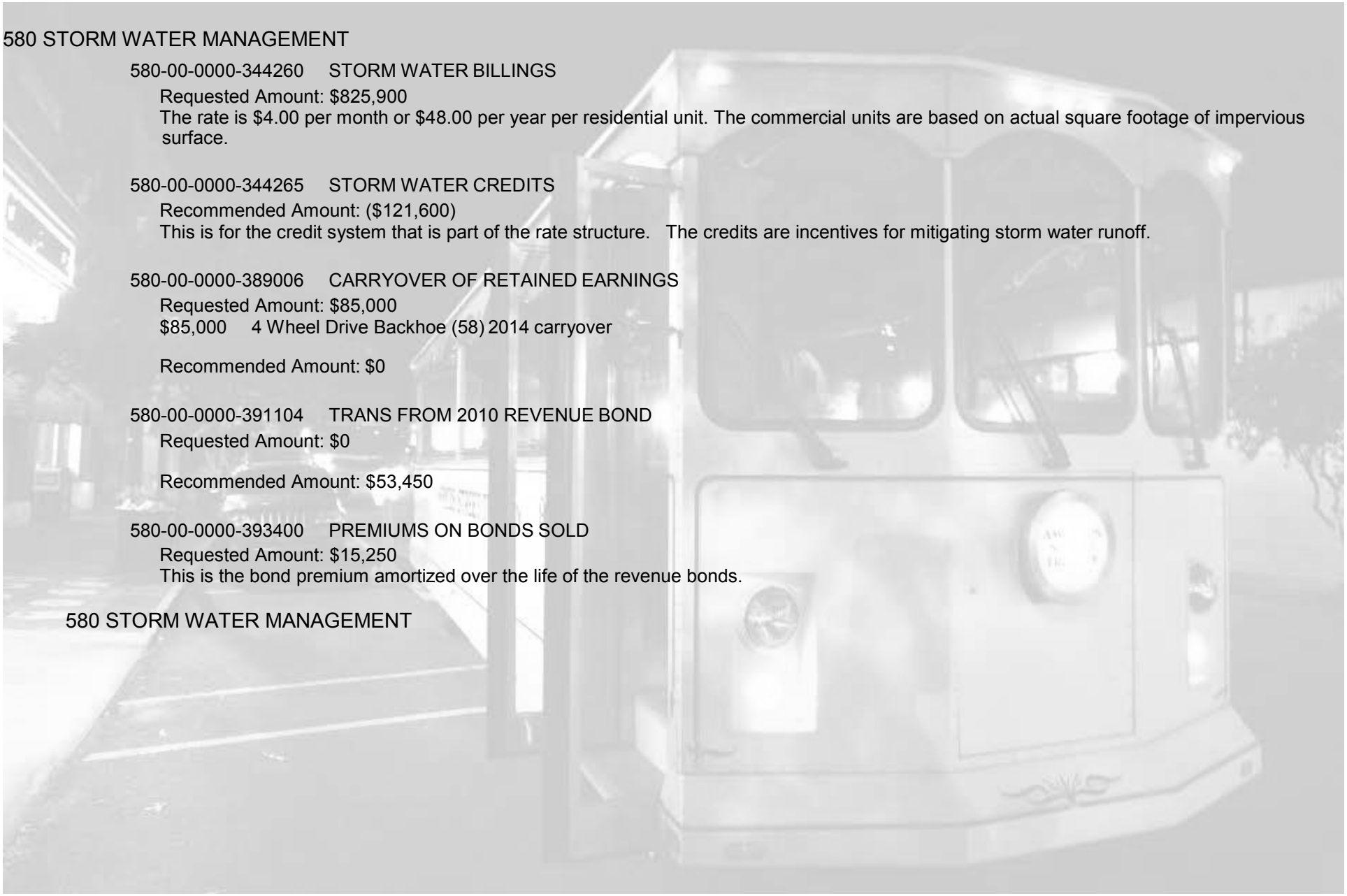
GOALS – 2017

☐Continue to develop preventive maintenance program	On-going
☐Continue to implement identified replacement projects	On-going

CITY OF AMERICUS
2017 OPERATING BUDGET

REVENUES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
580 STORM WATER MANAGEMENT						
580-00-0000-344260 STORM WATER BILLINGS	894,230	971,800	849,783	825,900	825,900	825,900
580-00-0000-344265 STORM WATER CREDITS	-120,729	-100,000	-117,401	- 121,000	- 121,000	- 121,000
580-00-0000-389000 OTHER MISC INCOME	0	0	0	0	0	0
580-00-0000-389004 RECOVERY OF BAD DEBT	0	5,000	0	0	0	0
580-00-0000-389006 CARRYOVER OF RETAINED EARNINGS	0	85,000	0	0	0	0
580-00-0000-390000 CONTRIBUTIONS	0	0	0	0	0	0
580-00-0000-391104 TRANS FROM 2010 REVENUE BOND	0	0	0	0	53,450	53,450
580-00-0000-393400 PREMIUMS ON BONDS SOLD	15,795	18,000	0	15,250	15,250	15,250
580 STORM WATER MANAGEMENT	789,296	979,800	732,382	720,150	773,600	773,600



580 STORM WATER MANAGEMENT

580-00-0000-344260 STORM WATER BILLINGS

Requested Amount: $825,900

The rate is $4.00 per month or $48.00 per year per residential unit. The commercial units are based on actual square footage of impervious surface.

580-00-0000-344265 STORM WATER CREDITS

Recommended Amount: ($121,600)

This is for the credit system that is part of the rate structure. The credits are incentives for mitigating storm water runoff.

580-00-0000-389006 CARRYOVER OF RETAINED EARNINGS

Requested Amount: $85,000

$85,000 4 Wheel Drive Backhoe (58) 2014 carryover

Recommended Amount: $0

580-00-0000-391104 TRANS FROM 2010 REVENUE BOND

Requested Amount: $0

Recommended Amount: $53,450

580-00-0000-393400 PREMIUMS ON BONDS SOLD

Requested Amount: $15,250

This is the bond premium amortized over the life of the revenue bonds.

580 STORM WATER MANAGEMENT

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
58 STORM WATER MGT						
580-58-4320-511000 REGULAR PAY	80,098	77,418	78,711	77,418	77,418	77,418
580-58-4320-511300 OVERTIME PAY	1,916	1,300	8,249	2,000	2,000	2,000
580-58-4320-512100 GROUP MEDICAL INSURANCE	32,026	19,507	19,446	20,700	20,700	20,700
580-58-4320-512110 GROUP DENTAL INSURANCE	812	609	707	609	609	609
580-58-4320-512200 SOCIAL SECURITY PAYMENTS	6,214	6,022	6,633	5,938	5,938	5,938
580-58-4320-512400 RETIREMENT SYSTEM	8,532	8,714	7,692	8,181	8,181	8,181
580-58-4320-512401 PENSION EXPENSE	-3,366	0	0	0	0	0
580-58-4320-512700 WORKERS COMPENSATION	7,988	7,992	8,799	8,272	8,272	8,272
580-58-4320-521203 AUDIT FEES	4,934	0	0	0	0	0
580-58-4320-522000 OTHER OUTSIDE SERVICES	1,974	5,000	450	5,000	5,000	5,000
580-58-4320-522202 AUTO & TRUCK-REP & MAINT	5,265	26,256	10,166	26,256	26,256	26,256
580-58-4320-523100 INSURANCE EXPENSE	12,915	13,994	16,448	13,131	13,131	13,131
580-58-4320-523700 TRAINING AND MEETINGS	0	0	221	0	0	0
580-58-4320-523900 UNIFORMS	2,517	2,466	1,160	2,500	2,500	2,500
580-58-4320-531116 MATERIALS	4,803	6,000	1,053	6,000	6,000	6,000
580-58-4320-531270 GASOLINE ALLOCATED	2,163	5,000	2,350	5,000	5,000	5,000
580-58-4320-531700 OTHER SUPPLIES	3,109	8,000	1,144	8,000	8,000	8,000
580-58-4320-542100 MACHINERY & EQUIPMENT	0	85,000	13	85,000	85,000	85,000
580-58-4320-542900 OTHER CAPITAL EXPENDITURE	18,705	53,450	232,709	53,450	53,450	53,450
580-58-4320-551000 ALLOCATION OF EXPENSES	140,247	0	0	0	0	0
580-58-4320-561000 DEPRECIATION EXPENSE	47,484	47,484	47,484	47,484	47,484	47,484
580-58-4320-561001 AMORTIZATION EXPENSE	0	0	0	0	0	0
580-58-4320-574000 BAD DEBT EXPENSE	14,869	10,000	10,000	10,000	10,000	10,000
580-58-4320-582001 INTEREST EXPENSE	81,529	75,165	50,110	65,335	65,335	65,335
580-58-4320-611001 TRANSFER TO GEN FUND	0	205,000	205,000	205,000	205,000	205,000
58 STORM WATER MGT	474,732	664,377	708,546	655,274	655,274	655,274

58 STORM WATER MGT

580-58-1530-521201 LEGAL EXPENSES
Requested Amount: $0

580-58-4320-511000 REGULAR PAY
Personnel Requirements

	Current
Heavy Equipment Operator	1
Equipment Operator Senior	1
Equipment Operator	1
	3

580-58-4320-511300 OVERTIME PAY
Requested Amount: $2,000

580-58-4320-512100 GROUP MEDICAL INSURANCE
The requested amount represents $6,900 per employee. This is the cost after reducing the premium for employee withholding and expected Opt Out participation. The request assumes that the employee's portion will remain at $15 every pay period.

580-58-4320-512101 OPT OUT INSURANCE PLAN

580-58-4320-512110 GROUP DENTAL INSURANCE
This amount represents $203 per employee.

580-58-4320-512200 SOCIAL SECURITY PAYMENTS
This amount is 7.65% of the total salary of the department.

580-58-4320-512400 RETIREMENT SYSTEM
This amount is 10.54% of the total salary of the department. Per GMA, contribution rates have declined slightly.

580-58-4320-512700 WORKERS COMPENSATION
This amount represents a percentage of the total salaries for the department based on labor classes and 2016 rates.

580-58-4320-521302 COLLECTION COSTS

580-58-4320-522000 OTHER OUTSIDE SERVICES
Requested Amount: $5,000
This is to cover engineering fees and other services not related to a capital project.

580-58-4320-522202 AUTO & TRUCK-REP & MAINT
Requested Amount: $26,256
This is for the two street sweepers and a portion of the preventive maintenance for the Sewer Vacuum truck.

580-58-4320-523100 INSURANCE EXPENSE
Requested Amount: $13,131
This is the portion of the general liability, property insurance, and public officials E&O allocated to the the Storm Water Fund. The request includes a projected increase of approximately 10%. The projected rates will be effective May 1, 2017 resulting in an effective rate for 2017 of 6.67%.

580-58-4320-523700 TRAINING AND MEETINGS
Requested Amount: $0

580-58-4320-523900 UNIFORMS
Requested Amount: $2,500
The requested amount is for uniforms for 3 department employees.

580-58-4320-531116 MATERIALS
Requested Amount: $6,000
This is for various materials and supplies needed for small non-capitalized projects that are done in-house.

580-58-4320-531270 GASOLINE ALLOCATED
Requested Amount: $5,000
This is the fuel for the dump truck, vac-con truck and excavator.

580-58-4320-531700 OTHER SUPPLIES
Requested Amount: $8,000
This is for small equipment that does not qualify for capitalization.

580-58-4320-542100 MACHINERY & EQUIPMENT
Requested Amount: $85000
$85,000 4 Wheel Drive Backhoe (2014 carryover) *

580-58-4320-542900 OTHER CAPITAL EXPENDITURE
Recommended Amount: $53,450
$53,450 Easter Morning Subdivision (2010 revenue bonds) *

580-58-4320-561000 DEPRECIATION EXPENSE
This is the amount of depreciation on storm water related capital assets. The depreciation is calculated by the straight line method using the GFOA suggested life.

580-58-4320-561001 AMORTIZATION EXPENSE
Requested Amount: $0

580-58-4320-574000 BAD DEBT EXPENSE
Recommended Amount: $10,000
This is the estimated amount for utility billing write down for the storm water utility.

580-58-4320-582001 INTEREST EXPENSE
Requested Amount: $65,335

Interest	Principal	Total	
$65,335	$338,328	$403,663	Revenue Bonds - 2010

The principal balance at 12/31/17 will be:

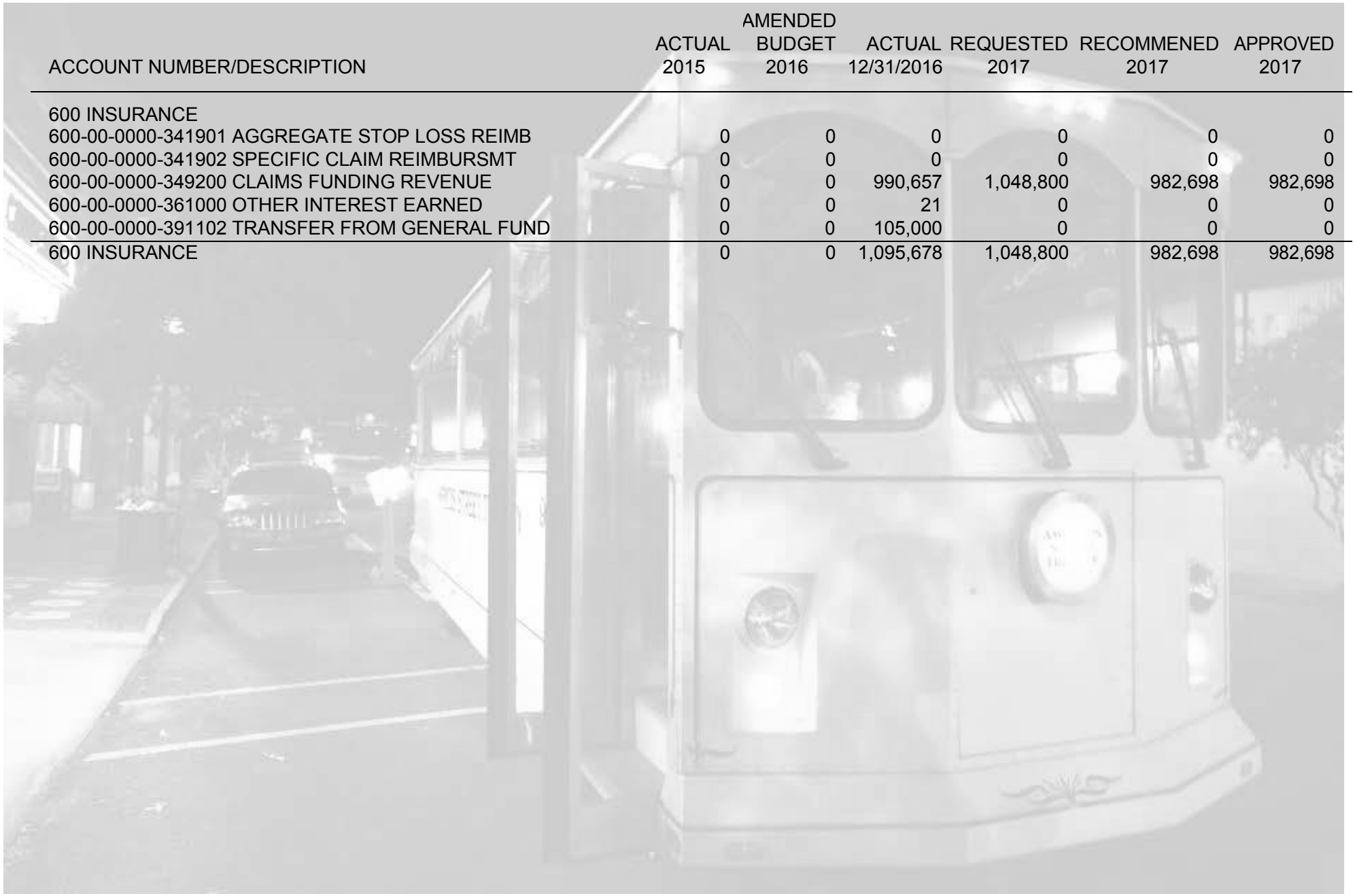
$1,466,532 Revenue Bond (Payout-Sep 1, 2021) (Rate 2.61%)

580-58-4320-611001 TRANSFER TO GEN FUND
Requested Amount: $205,000

Recommended Amount: $205,000
58 STORM WATER MGT

CITY OF AMERICUS
2017 OPERATING BUDGET

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENED 2017	APPROVED 2017
600 INSURANCE						
600-00-0000-341901 AGGREGATE STOP LOSS REIMB	0	0	0	0	0	0
600-00-0000-341902 SPECIFIC CLAIM REIMBURSMT	0	0	0	0	0	0
600-00-0000-349200 CLAIMS FUNDING REVENUE	0	0	990,657	1,048,800	982,698	982,698
600-00-0000-361000 OTHER INTEREST EARNED	0	0	21	0	0	0
600-00-0000-391102 TRANSFER FROM GENERAL FUND	0	0	105,000	0	0	0
600 INSURANCE	0	0	1,095,678	1,048,800	982,698	982,698



600 INSURANCE

600-00-0000-349200 CLAIMS FUNDING REVENUE

Requested Amount: $1,048,800

This represents the monies transferred into the Health and Life Insurance Fund to cover the cost of claims and administration. This amount does not reflect the actual expense of the insurance. This is an estimated transfer to cover the expenses of the program. These monies are transferred in from the General Fund, Water and Sewer Fund, Natural Gas Fund, Theater Fund, Storm Water Fund, Tourism Council& DDA.

Recommended Amount: $982,698

600-00-0000-361000 OTHER INTEREST EARNED

Requested Amount: $2,000

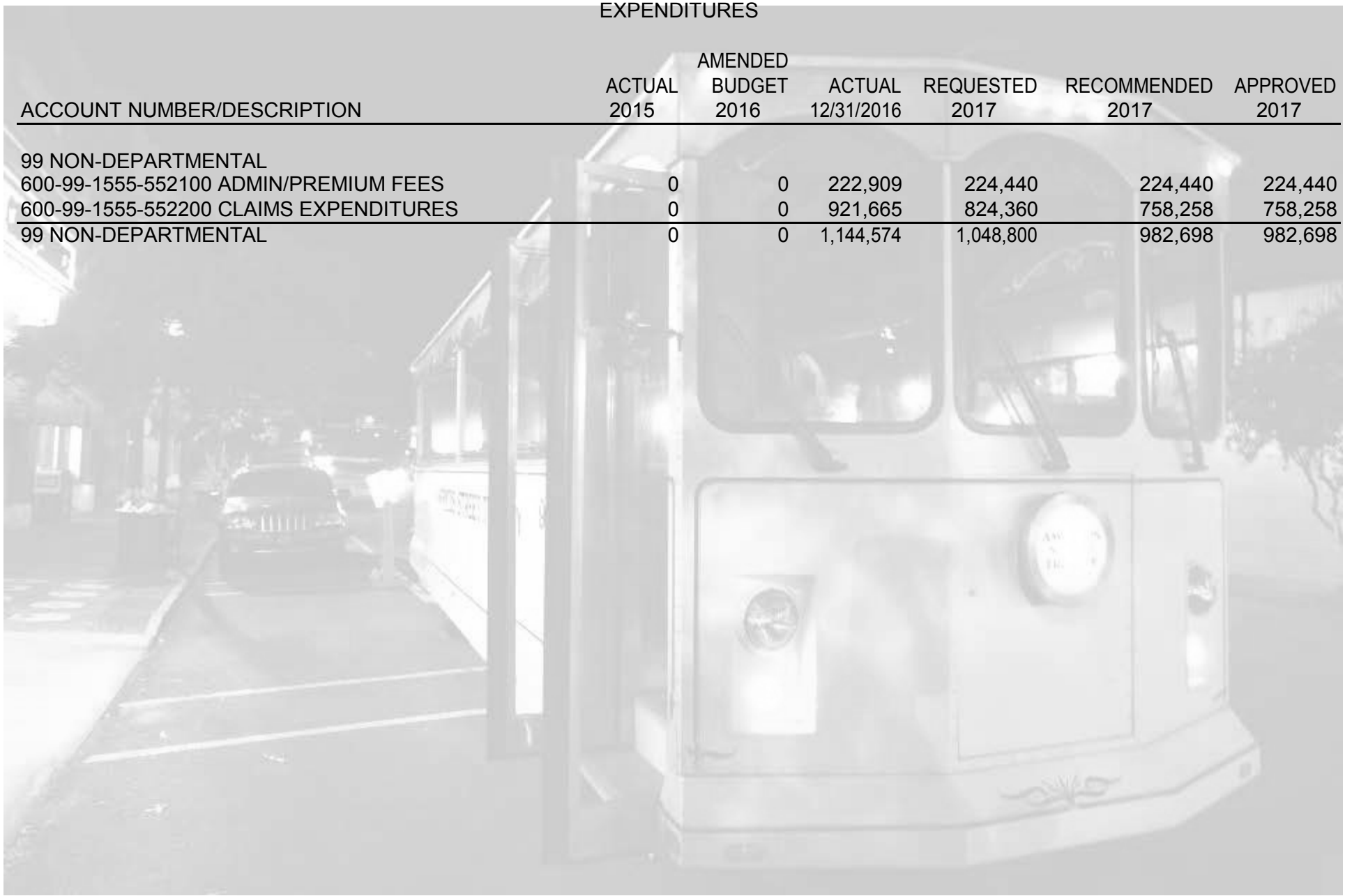
This is the amount of interest earned on the money in the bank account.

600 INSURANCE

CITY OF AMERICUS
2017 OPERATING BUDGET

EXPENDITURES

ACCOUNT NUMBER/DESCRIPTION	ACTUAL 2015	AMENDED BUDGET 2016	ACTUAL 12/31/2016	REQUESTED 2017	RECOMMENDED 2017	APPROVED 2017
99 NON-DEPARTMENTAL						
600-99-1555-552100 ADMIN/PREMIUM FEES	0	0	222,909	224,440	224,440	224,440
600-99-1555-552200 CLAIMS EXPENDITURES	0	0	921,665	824,360	758,258	758,258
99 NON-DEPARTMENTAL	0	0	1,144,574	1,048,800	982,698	982,698



99 NON-DEPARTMENTAL

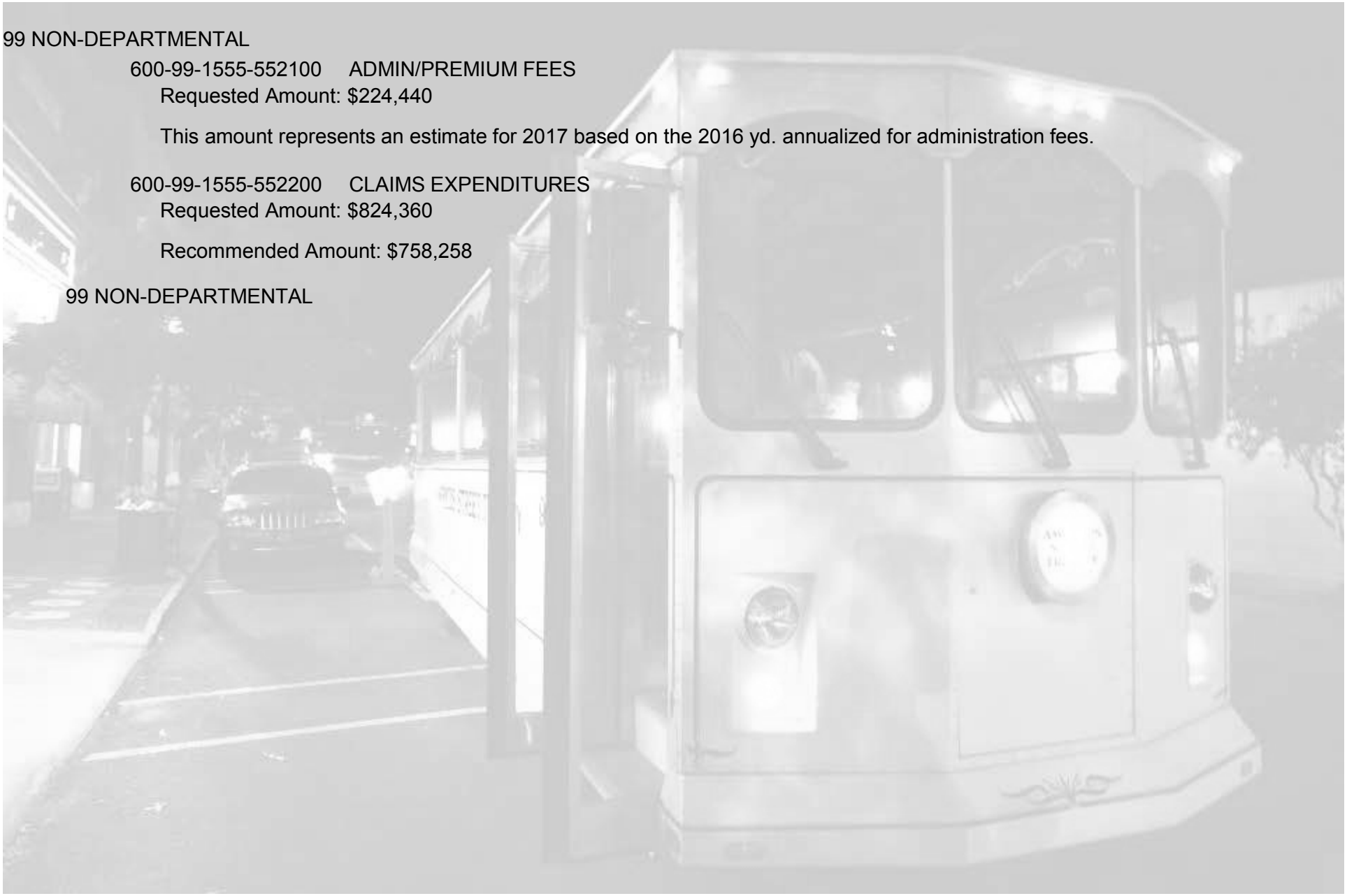
600-99-1555-552100 ADMIN/PREMIUM FEES
Requested Amount: $224,440

This amount represents an estimate for 2017 based on the 2016 yd. annualized for administration fees.

600-99-1555-552200 CLAIMS EXPENDITURES
Requested Amount: $824,360

Recommended Amount: $758,258

99 NON-DEPARTMENTAL



GLOSSARY OF FINANCIAL TERMS

Ad Valorem Tax -Taxes levied by the City for real and personal property inside the corporate limits of the City.

Appropriation - An authorization made by the City Council permitting the City to incur obligations and make expenses of resources.

Assessed Value - Property values as prescribed by the Sumter County Tax Assessors office. (Taxable Value)

Bonded Debt - Payments required on bonds sold by the City for various purposes.

Budget - A financial plan for a specific period of time (fiscal year) which matches all anticipated revenues and planned expenses with various City services.

Budget Calendar - The schedule of key dates which the City follows in the preparation, adoption, and administration of the annual budget.

Budget Message - The instrument used by the City Manager in presenting a comprehensive financial program to the Mayor and City Council members and to the citizens. This is also known as the budget transmittal letter or City Manager letter.

Budget Ordinance - The official enactment by the Mayor and City Council of the City of Americus legally authorizing the City to obligate and expend resources.

Budget Transfer - A transfer of budget between line items within a department.

Budget Amendment - An amendment to the original budget for unexpected, emergency expenses or for unexpected receipts.

Budgetary Control - The management of a governmental unit in accordance with an approved budget for the purpose of keeping expenses within the limitations of available appropriations and available revenue.

Capital Improvement Program - This is a multi-year instrument used by the City of Americus to identify needed capital improvements

and to coordinate the financial timing of such improvements in a way that maximizes the return to the public.

Debt Service - Interest and principal payments associated with General Obligation Bonds, Revenue Bonds, and various loans for system improvements and capital purchases.

Debt Service Requirements - The amount of money necessary for scheduled payment of outstanding debt, both principal and interest becoming due during the fiscal year, and contributions which may be required to accumulate monies for the future retirement of such debt.

Depreciation – Line item expenditure within the Enterprise Funds to budget for replacement of capital items. The City of Americus applies the straight line method of depreciation to fixed assets in these funds only.

Encumbrance - The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

Enterprise Fund – A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedule for these services is established to insure that revenues are adequate to meet all necessary expenses.

Expenses - The outflow of funds to be pay for an asset, goods, or services obtained regardless of when the expense is actually paid.

Fiscal Year - A twelve (12) month period between settlements of financial accounts. This fiscal year of the City of Americus is the calendar year – January 1 through December 31.

Franchise Fee - Tax levied against the utility companies for use of City right of way and for doing business within the City.

Fund - A fiscal and accounting entity which is comprised of a self-balancing set of accounts which reflects all assets, liabilities, equity, revenue, and expenses necessary to disclose the position and the results of operations. Funds are established as individual records for purposes of legal compliance, differing natures of the activities performed, measurement of different objectives, and to assist in the facilitation of management control.

Fund Accounting - A method of governmental accounting where resources are allocated to and accounted for in separate funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund Balance - The net of unrestricted monies remaining in a fund after the year's expenses and revenues have been added and subtracted.

GEFA - Georgia Environmental Facilities Authority. This state agency provides low interest loans for Water and Sewer improvements with a 20 year pay back.

General Fund - The General Fund is used to account for all revenues and Expenses of the City of Americus which are not accounted for in any other fund. It is an operating fund from which most of the City operations are financed.

General Obligation Bonds (GO BOND) - Municipal long term securities backed the City's pledge of its full faith, credit and taxing power.

Hotel/Motel Tax - Tax levied on rooms for rent in the City of Americus. (Hotels, Motels, Bed & Breakfasts).

Infrastructure - The basic installations and facilities on which the continuance and growth of a community depend. Examples include water and sewer improvements, roads and street paving, and public buildings.

Insurance Premium Tax - Tax paid by insurance companies on the premiums collected inside the City of Americus

Interfund Transfer - A planned movement of money between funds to offset expenses incurred in the receiving fund due to operation of the sending fund.

Levy - An imposing and collecting of tax.

Line item budget - A budget that lists each expenditure category separately along with the dollar amount budgeted for each specified category.

Local Option Sales Tax (LOST) - Sales tax collections from local businesses for the purpose of reducing property taxes and maintaining governmental operations.

Local Maintenance & Improvement Grant (LMIG) – State DOT grant program for resurfacing roads. This replaces the LARP program.

Maintenance & Repair - Expenses resulting from the purchase of labor and materials for the repair or maintenance of City property by an outside vendor.

Millage Rate - The Ad Valorem tax rate expressed in terms of levy per thousand dollars of taxable assessed value.

Motor Vehicle Tax - Tax collected from ad valorem taxes for the value of the automobile. These taxes are billed and collected by the Tax Commissioner of Sumter County and remitted to the City on a monthly basis.

Mobile Home Tax - Taxes collected from ad valorem taxes on the value of the mobile homes within the City of Americus. These taxes are billed and collected by the Sumter County Tax Commissioner and remitted to the City on a monthly basis.

Operating Budget - The portion of the budget pertaining to daily operation and/or maintenance of City services, programs, facilities or fixed assets incurred in a fiscal year.

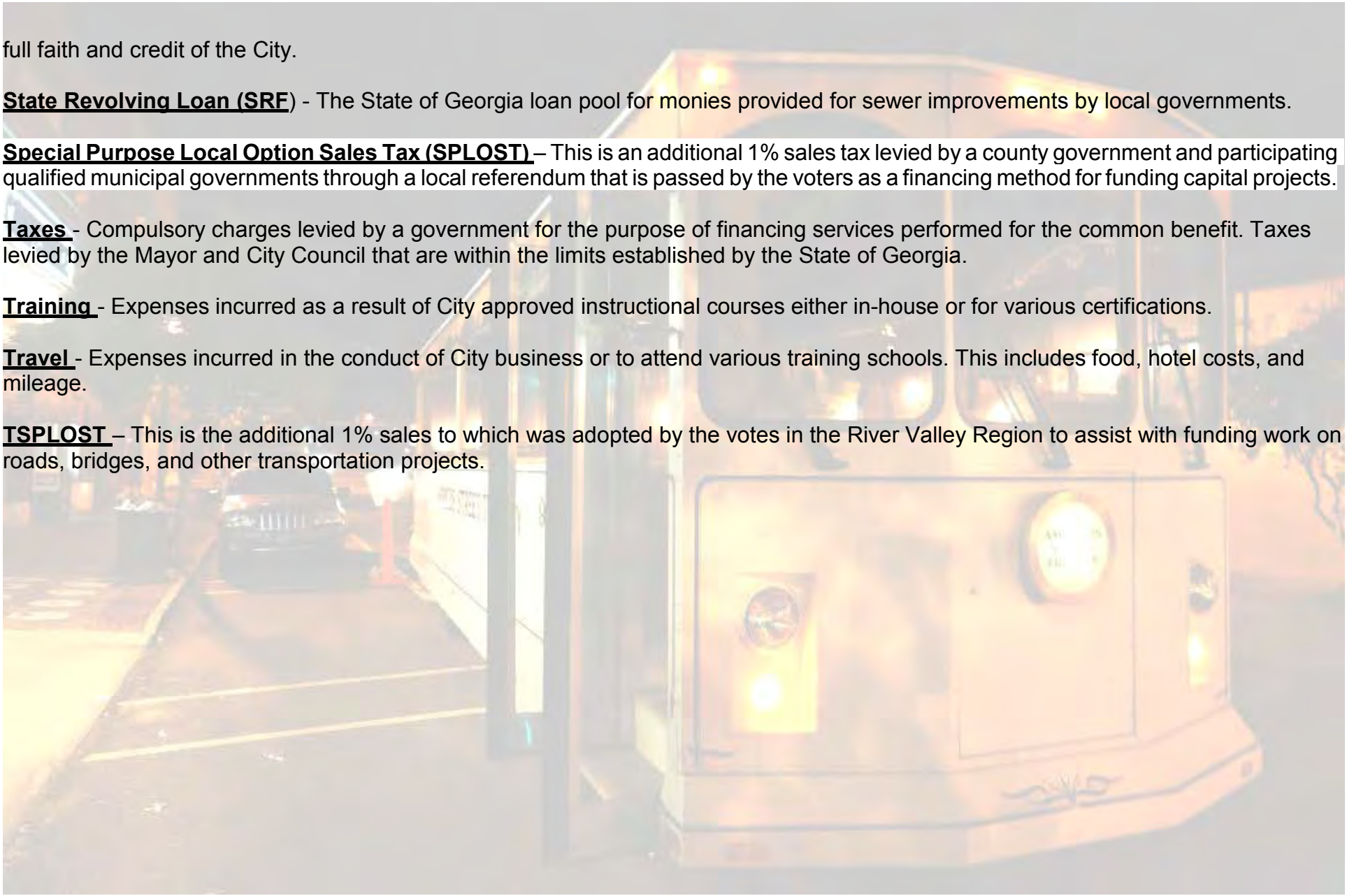
Paying Agents - The agency, usually a commercial bank, where the maturing interest coupons and principal of a bond issues will be paid.
Paying Agents Fee - The expenses incurred in the issuance and management of bond issues.

Reserve - An account used to indicate that a portion of fund's balance is legally restricted for a specific purpose and is therefore not available for general appropriations. This term will no longer be used after 2010. The "New Fund Balance" stipulates five new components of the fund balance.

Retained Earnings - A fund equity account which reflects accumulated net earnings or losses of proprietary funds. Retained earnings may include certain reservations of fund equity.

Revenue - Funds that the City receives as income.

Revenue Bonds - Bonds that require principal and interest payments from pledged revenue sources and are not legally backed by the



full faith and credit of the City.

State Revolving Loan (SRF) - The State of Georgia loan pool for monies provided for sewer improvements by local governments.

Special Purpose Local Option Sales Tax (SPLOST) – This is an additional 1% sales tax levied by a county government and participating qualified municipal governments through a local referendum that is passed by the voters as a financing method for funding capital projects.

Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. Taxes levied by the Mayor and City Council that are within the limits established by the State of Georgia.

Training - Expenses incurred as a result of City approved instructional courses either in-house or for various certifications.

Travel - Expenses incurred in the conduct of City business or to attend various training schools. This includes food, hotel costs, and mileage.

TSPLOST – This is the additional 1% sales to which was adopted by the votes in the River Valley Region to assist with funding work on roads, bridges, and other transportation projects.

