City of Bainbridge, GA

ANNUAL OPERATING BUDGET
Fiscal Year

2009-2010

OCTOBER 1, 2009 - SEPTEMBER 30, 2010

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City of Bainbridge

Georgia at Its Best

P.O. Box 158
Bainbridge, Georgia 39818

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Phone (229) 248-2000
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Memorandum

DATE: August 19, 2009

TO: Mayor and City Council

FROM: Chris M. Hobby, City Manager

SUBJECT: FY 10 Annual Operating Budget

The budget that is spread out over the following pages represents management's estimate of the funds needed to sustain the program of work and operation of the City of Bainbridge during the up-coming fiscal year. This document is the result of a collaborative effort involving the city's Division Directors, Department Managers and employees.

The adoption of a balanced budget is prescribed by local ordinance and is mandated by state law. Thus it is the obligation of the city's appointed staff to present to you a budget that is realistic in its revenue and expenditure projections, fulfills the service delivery obligations of the city and meets the stated work goals and priorities of the city's elected leadership all while achieving balance. This has been particularly challenging this year as we continue to combat the effects of a deepening economic downturn.

The budget that we have prepared anticipates that General Fund revenue will remain virtually flat for the next year. We have forecast that tax revenue will increase at a rate less than 1% and that total General Fund revenue will increase only $91,095 or 1.4% when grants and transfers from other funds are removed. Even this small rate of increase is deceiving when you factor in that we would normally anticipate revenue to grow at a rate of 6%. When viewed from this perspective; you quickly realize that $1,060,373 in anticipated revenue has simply disappeared. This has forced us to take unprecedented action to maintain a fiscally healthy organization. In the past two fiscal years we have made a conscious decision to draw funds from the city's reserves in order to maintain operations at existing levels. This decision was made with the anticipation that the economic situation would begin to improve and city revenue collections would stabilize. Over the last two fiscal years we have withdrawn approximately $1,088,000 from the

city's reserves bringing our current unrestricted reserves to an estimated and unaudited level of $5,800,000 (for comparative purposes it is noteworthy that the city's reserves stood at $6,517,000 at the end of fiscal year 2003 and have fluctuated between a peak of $6,957,000 at the end of FY 06 and its current level). At current, we are not seeing signs of economic recovery and thus our thinking has changed in regards to withdrawing from the city's reserves. We can no longer recommend this as a viable or sustainable operating strategy.

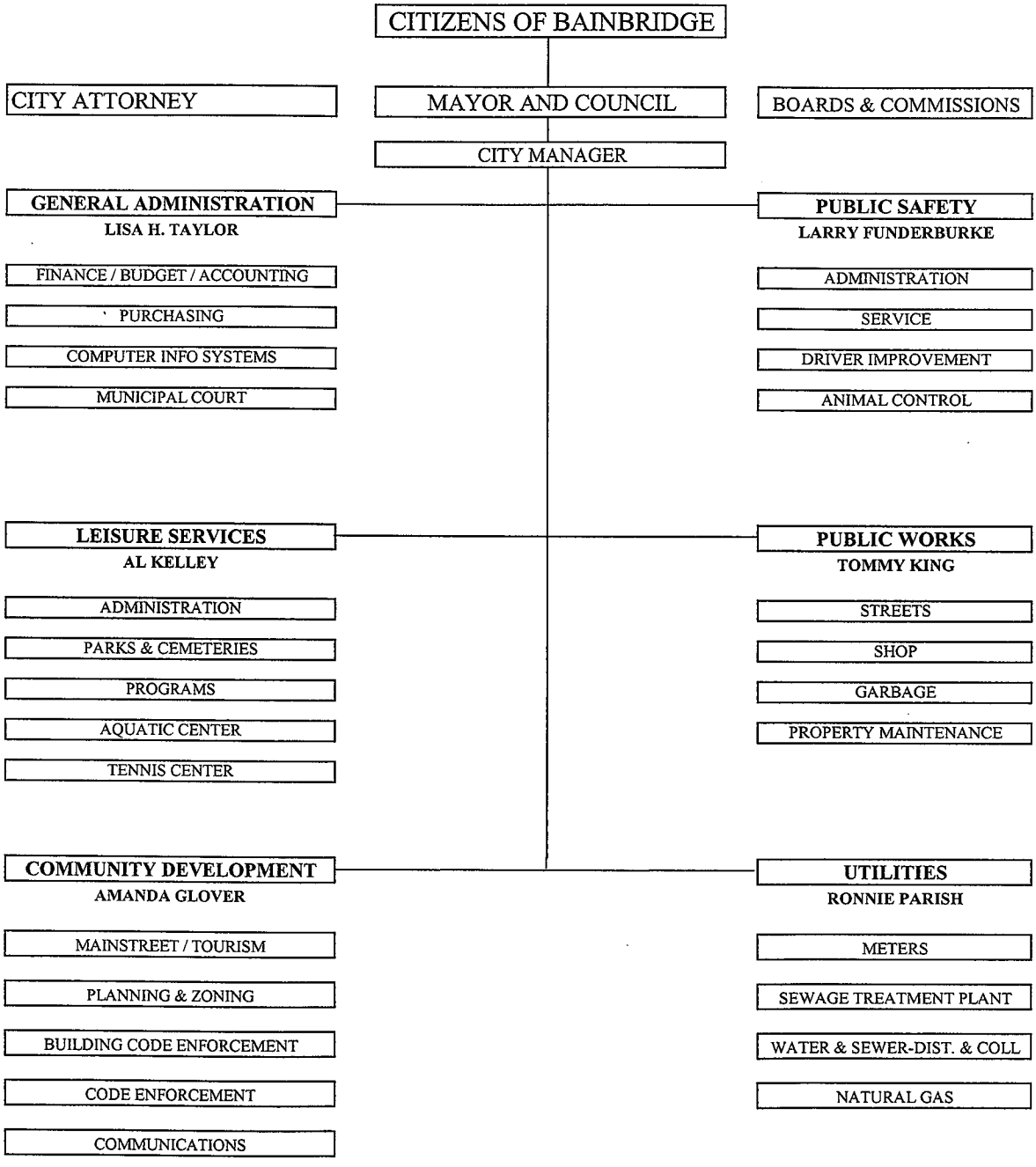
This change in philosophy has forced us to make difficult but necessary budgetary decisions. The first of these decisions was the reduction in force that we implemented in early July. This move will save the city in excess of $300,000 annually. It is incorrect to assume that this decision was made without a careful consideration of all possible alternatives. For instance, if we had elected to furlough city employees we would have had to furlough all non public safety city employees for one day a week for twenty weeks to achieve the same amount of savings. It was our judgment that such a furlough would have negatively impacted the delivery of city services and thus that option was rejected. In addition to the elimination of nine budgeted positions, this budget also does not contain any funding for employee raises, Christmas parties, employee picnics, civic club memberships or travel that is not mandated or absolutely essential. The budget does not contain funding for "Movies on the Flint" or the annual 4th of July concert. (We have included funding for fireworks.) In addition we have had to ask our employees to accept some additional burden in the city health plan. The budget also does not include any tax or user fee increases meaning that we have not asked our citizens to assume any additional financial burden.

The budget does include some funding for capital items. We began three years ago purchasing police vehicles through a three year lease program with the Georgia Municipal Association. We have included funding from SPLOST Five for this purpose and anticipate the purchase of 15 police vehicles and associated equipment. In addition we are also planning to purchase three garbage trucks. These two purchases will be the bulk of our capital purchases.

The program of work for the next year is quite aggressive. If authorized, this budget appropriates funds for nearly eight million dollars in capital projects all from proceeds from SPLOST IV, SPLOST V and the Georgia Environmental Facilities Authority loan. This includes the completion of the downtown streetscape program, the continuation of the Sewer Master Plan, the River Connectivity Project, Bill Reynolds Sports Park Complex 3 and the architectural portion of the City Hall project.

It is no exaggeration to say that these are difficult economic times and that our community has been particularly hard hit. I can pledge to you on behalf of the city's management and employees that we will do everything possible to be good stewards of the public's money and to earn the trust that has been bestowed upon us. I look forward to your reaction and questions to the Fiscal Year 2010 Annual Operating Budget.

CITY OF BAINBRIDGE
ORGANIZATIONAL CHART



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SUMMARY ALL FUNDS

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
	REVENUES:			
100	GENERAL FUND	$ 8,206,402	$ 8,069,619	$ 9,015,653
210	CONFISCATED ASSETS FUND	9,972	24,500	23,000
222	CDBG -- BUTLER FERRY ROAD	403,380	-	-
225	VISITORS CENTER	96,850	63,542	-
226	TRANSPORTATION ENHANCEMENT	-	-	-
228	TENNIS TOURNAMENT	10,707	640	10,707
275	HOTEL / MOTEL TAX	117,357	113,016	113,050
322	SPLOST #3	3,578	-	-
323	SPLOST #4	2,410,666	3,894,639	1,285,000
324	SPLOST #5	-	2,386,113	7,291,120
325	TELECOMMUNICATIONS	-	-	-
505	WATER AND SEWER FUND	3,637,106	5,428,223	6,690,749
515	GAS FUND	3,052,711	2,728,641	2,732,371
540	SOLID WASTE FUND	1,828,752	1,918,013	1,955,553
555	REVOLVING LOAN FUND	7,968	6,390	4,802
560	MARINA	48,493	-	-
570	TELECOMMUNICATIONS	-	-	900,000
600	EMPLOYEE BENEFIT INTERNAL SERVICE FUND	1,831,606	1,870,210	1,503,596
605	SHOP INTERNAL SERVICE FUND	790,385	781,128	735,998
	REVERSE INTERNAL SERVICE FUNDS	(2,621,991)	(2,651,338)	(2,239,594)
	TOTAL REVENUE	$ 19,833,942	$ 24,633,335	$ 30,022,005
	TOTAL AVAILABLE PRIOR YEAR EQUITY -- SPECIAL REVENUE & CAPITAL PROJECT FUNDS	$ 1,489,998	$ (56,110)	$ 1,011,859
	TOTAL AVAILABLE RESOURCES	$ 21,323,940	$ 24,577,225	$ 31,033,864
	EXPENDITURES:			
100	GENERAL FUND	$ 8,911,775	$ 8,526,637	$ 9,015,653
210	CONFISCATED ASSETS FUND	15,202	5,500	15,400
222	CDBG -- BUTLER FERRY ROAD	400,022	-	-
225	VISITORS CENTER	96,850	63,542	-
226	TRANSPORTATION ENHANCEMENT	-	-	-
228	TENNIS TOURNAMENT	10,673	-	10,673
275	HOTEL / MOTEL TAX	117,357	113,016	113,050
322	SPLOST #3	349,821	-	-
323	SPLOST #4	3,605,334	2,728,451	2,352,867
324	SPLOST #5	-	2,503,971	7,018,458
325	TELECOMMUNICATIONS	-	850,175	-
505	WATER AND SEWER FUND	3,169,624	3,036,659	2,835,468
515	GAS FUND	3,109,927	2,663,274	2,699,274
540	SOLID WASTE FUND	2,050,943	1,836,988	1,815,915
555	REVOLVING LOAN FUND	335,837	57,621	57,591
560	MARINA	91,099	-	-
570	TELECOMMUNICATIONS			900,000
600	EMPLOYEE BENEFIT INTERNAL SERVICE FUND	1,822,166	1,870,210	1,503,596
605	SHOP INTERNAL SERVICE FUND	790,385	778,286	735,998
	REVERSE INTERNAL SERVICE FUNDS	(2,612,551)	(2,648,496)	(2,239,594)
	TOTALS	$ 22,264,466	$ 22,385,834	$ 26,834,349
	EQUITY AVAILABLE FOR CARRYOVER	$ (940,526)	$ 2,191,391	$ 4,199,516

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GENERAL FUND

BUDGET SUMMARIES

REVENUE and EXPENDITURES

CITY OF BAINBRIDGE, GA
SUMMARY OF BUDGET - GENERAL FUND
2009-2010

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
31.0000 TAXES	$ 5,446,839	$ 5,400,095	$ 5,439,608
32.0000 LICENSES & PERMITS	103,197	45,073	61,370
33.0000 INTERGOVERNMENTAL REVENUES	306,126	55,754	179,883
34.0000 CHARGES FOR SERVICES	268,110	243,284	262,475
35.0000 FINES & FORFEITURES	541,239	622,366	667,625
36.0000 INVESTMENT INCOME	156,771	75,000	82,000
37.0000 CONTRIBUTIONS & DONATIONS	400	1,072	1,072
38.0000 MISCELLANEOUS REVENUE	74,744	92,219	185,829
39.0000 OTHER FINANCING SOURCES	1,308,976	1,534,756	2,135,791
TOTAL GENERAL FUND REVENUE	$ 8,206,402	$ 8,069,619	$ 9,015,653
GENERAL FUND EXPENDITURES	8,911,775	8,526,637	9,015,653
REVENUE OVER EXPENDITURES	$ (705,373)	$ (457,018)	$ 0

GENERAL FUND SUMMARY
REVENUES

		ACTUAL 09/30/08	PRIOR YEAR 9/30/2009	PROPOSED 2009-2010
	31.0000 TAXES			
31 . 1100	PROPERTY TAXES-CURRENT YEAR	$ 954,563	$ 969,361	$1,018,800
31 . 1101	HOMEOWNER RELIEF ACT	-	-	-
31 . 1102	VEHICLE TAX	87,992	93,639	93,190
31 . 1103	MOBILE HOME TAX	2,571	1,770	2,427
31 . 1104	INTEREST ON PROPERTY TAXES	-	-	-
31 . 1105	TIMBER TAX	-	-	-
31 . 1600	REAL ESTATE TRANSFER TAX	4,075	2,077	2,405
31 . 1710	FRANCHISE TAX-GA POWER	643,415	703,334	710,334
31 . 1711	FRANCHISE TAX-GRADY EMC	884	940	1,000
31 . 1750	FRANCHISE TAX-TELV CABLE	131,455	126,560	126,560
31 . 1760	FRANCHISE TAX-SOUTHERN BELL	86,188	76,084	76,084
31 . 1762	FRANCHISE TAX-MISCELLANEOUS	2,552	2,600	2,600
31 . 3100	LOCAL OPTION SALES TAX	2,153,247	1,970,000	1,970,000
31 . 4200	BEER & ALCOHOL TAX	327,611	325,619	325,619
31 . 4901	INTANGIBLE TAX	26,861	20,618	25,000
31 . 4904	DOG TAX	3,105	3,010	3,906
31 . 6101	OCCUPATIONAL TAX	319,708	310,370	310,370
31 . 6102	OCCUPATIONAL TAX - BANKS	46,434	46,434	46,434
31 . 6200	INSURANCE PREMIUM TAX	656,059	724,879	724,879
31 . 9100	INTEREST ON PROPERTY TAXES	120	21,370	-
31 . 9400	INTEREST ON OCCUPATIONAL TAX	-	1,430	-
		$ 5,446,839	5,400,095	$5,439,608
	32.0000 LICENSES & PERMITS			
32 . 2120	BUILDING PERMITS	$ 64,145	$ 21,370	$ 30,000
32 . 2130	PLUMBING PERMITS	4,483	1,430	2,890
32 . 2140	ELECTRICAL PERMITS	7,018	2,202	3,480
32 . 2150	COA APPLICATIONS	575	600	-
32 . 2190	OTHER MISCELLANEOUS PERMITS	26,977	19,471	25,000
		$ 103,197	45,073	$ 61,370
	33.0000 INTERGOVERNMENTAL REVENUES			
33 . 1110	FED GRANT-PUBLIC SAFETY	$ 203,772	$ -	$ 157,431
33 . 4101	ST OF GA-DEPT.OF TRANS.	69,769	34,030	-
33 . 4104	ST OF GA-HISTORIC PRESERVATION	-	-	-
33 . 4111	COMMUNITY SIGNAGE GRANT	-	-	-
33 . 4112	ST OF GA - DCA	13,125		
33 . 6001	DECATUR COUNTY-ARMORY UTILITIES	9,489	11,724	12,452
33 . 8000	PAYMENT IN LIEU OF TAXES	9,970	10,000	10,000
		$ 306,126	55,754	$ 179,883

GENERAL FUND SUMMARY
REVENUES

		ACTUAL 09/30/08	PRIOR YEAR 9/30/2009	PROPOSED 2009-2010
	34.0000 CHARGES FOR SERVICES			
34 . 2120	ACCIDENT REPORTS	$ 7,042	$ 3,732	$ 5,315
34 . 2130	FALSE ALARM CHARGES	8,220	7,016	10,566
34 . 2310	FINGERPRINTS	326	40	-
34 . 3901	LOT CLEARING & MOWING	10,394	4,500	8,000
34 . 3902	CONDEMNED HOUSE EQUIP CHARGE	(1,848)	-	4,846
34 . 5710	DOG POUND FINES	25	-	-
34 . 7501	SWIMMING POOL FEES	23,722	25,742	26,000
34 . 7502	SWIMMING LESSONS	2,769	3,000	3,000
34 . 7503	CAMPGROUND FEES	20,607	24,846	25,000
34 . 7504	ENTRY FEES	84,895	90,000	90,000
34 . 7506	TENNIS CENTER REV	-	-	-
34 . 7901	CONCESSION SALES	6,551	26,000	26,000
34 . 9101	CEMETERY LOTS SOLD	8,800	10,183	10,183
34 . 9102	CEMETERY ADMINISTRATION FEE	5,350	5,541	5,541
34 . 9103	CEMETERY CLEANING	293	426	426
34 . 9104	TENNIS MEMEBERSHIPS	31,569	24,000	31,569
34 . 9300	BAD CHECK RECOVERY COST	5,664	7,446	8,466
34 . 9901	RECOVERY OF BAD DEBT	6,812	6,812	3,563
34 . 9904	TOURISM FEE FROM CVB	46,920	4,000	4,000
34 . 9905	CONCERT TICKET SALES	-	-	-
		$ 268,110	243,284	$ 262,475
	35.0000 FINES & FORFEITURES			
35 . 1170	CRIMINAL & TRAFFIC FINES	$ 478,301	$ 560,000	$ 607,637
35 . 1402	BOND FORFEITURES	10,926	12,733	12,733
35 . 1903	TRAFFIC SCHOOL	45,700	48,033	45,255
35 . 1904	JAIL MEALS	6,313	1,600	2,000
		$ 541,239	622,366	$ 667,625
	36.0000 INVESTMENT INCOME			
36 . 1000	INTEREST REVENUE	$ 156,771	$ 75,000	$ 82,000
	37.0000 CONTRIBUTIONS & DONATIONS			
37 . 1002	KIRBO FOUNDATION GRANT	$ -	$ -	$ -
37 . 1004	COMMUNITY CONTRIBUTIONS	400	1,072	1,072
		$ 400	1,072	$ 1,072

GENERAL FUND SUMMARY
REVENUES

		ACTUAL 09/30/08	PRIOR YEAR 9/30/2009	PROPOSED 2009-2010
	38.0000 MISCELLANEOUS REVENUE			
38 . 1002	RENTAL-BUILDING & EQUIPMENT	$ 22,258	26,250	23,010
38 . 1003	RENTAL-STAGE	5,250	4,769	4,769
38 . 1004	RENTAL-TENNIS COURTS	-	-	-
38 . 1005	RENTAL-BALLFIELDS/CHAULK	349	2,200	2,200
38 . 3000	REIMBURSEMENT-INSURANCE	25,945	32,500	32,500
38 . 3001	RESTITUTION	419	1,500	1,500
38 . 9001	MISCELLANEOUS REVENUE	20,523	25,000	25,000
38 . 9999	PRIOR YEAR REVENUE	-	-	96,850
		$ 74,744	92,219	$ 185,829
	39.0000 OTHER FINANCING SOURCES			
39 . 1102	WATER & SEWER	$ 675,060	724,960	$ 724,960
39 . 1103	GAS FUND	189,983	190,003	228,565
39 . 1104	SOLID WASTE	352,171	346,793	442,483
39 . 1105	CAPITAL PROJECTS	-	180,000	646,783
39 . 1106	HOTEL/MOTEL 3%	70,437	68,000	68,000
39 . 2100	SALE OF SURPLUS PROPERTY	21,325	25,000	25,000
39 . 3501	PROCEEDS FROM LEASE	-	-	-
		$ 1,308,976	1,534,756	$2,135,791
TOTAL GENERAL FUND REVENUE		$ 8,206,402	8,069,619	$9,015,653

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GENERAL FUND

EXPENDITURES

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
COUNCIL & APPOINTMENTS	$ 837,208	$ 639,871	$ 717,740
GENERAL ADMINISTRATION	1,130,238	1,182,792	1,240,704
COMMUNITY DEVELOPMENT	438,665	494,698	480,832
PUBLIC SAFETY	3,815,992	3,433,060	3,795,574
PUBLIC WORKS	1,606,385	1,641,309	1,627,876
LEISURE SERVICES	1,083,287	1,134,907	1,152,926
	$ 8,911,775	$ 8,526,637	$ 9,015,653

APPROPRIATION DETAIL

2009-2010

DIVISION: Council & Appointments

DEPARTMENT: Totals

FUND / DEPT #: All Departments

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	211,963	204,621	213,524
52.0000 PURCHASE & CONTRACTED SERVICES	181,227	182,626	112,800
53.0000 SUPPLIES	41,149	29,750	130,050
54.0000 CAPITAL OUTLAYS	-	-	-
55.0000 INTERFUND & INTERDEPARTMENTAL CHARGES	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	-	-	-
57.0000 OTHER COSTS	402,869	222,874	261,366
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	-	-	-
TOTAL COUNCIL & APPOINTMENTS	$ 837,208	$ 639,871	$ 717,740
MAYOR & COUNCIL	595,666	431,259	492,275
CITY MANAGER	212,468	191,612	202,465
CITY ATTORNEY	29,074	17,000	23,000
TOTAL COUNCIL & APPOINTMENTS	$ 837,208	$ 639,871	$ 717,740
PERSONNEL:			
FULL TIME	10	10	10
PART-TIME	0	0	0

PERSONNEL SCHEDULE

2009-2010

DIVISION: Council & Appointments

DEPARTMENT: Totals

FUND / DEPT #: All Departments

POSITION TITLE	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
MAYOR & COUNCIL	7	7	7	$ 26,428	$ 26,182	$ 26,159
CITY MANAGER	2	2	2	182,535	175,439	184,365
CITY ATTORNEY	1	1	1	3,000	3,000	3,000
TOTALS	10	10	10	$ 211,963	$ 204,621	$ 213,524

APPROPRIATION DETAIL
2009-2010

DIVISION: Council & Appointments
DEPARTMENT: Mayor & Council
FUND / DEPT #: 100.11100

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 26,428	$ 26,182	$ 26,159
52.0000 PURCHASE & CONTRACTED SERVICES	136,175	155,953	78,700
53.0000 SUPPLIES	30,194	26,250	126,050
54.0000 CAPITAL OUTLAYS	-	-	-
57.0000 OTHER COSTS	402,869	222,874	261,366
	$ 595,666	$ 431,259	$ 492,275
PERSONNEL:			
FULL TIME	7	7	7
PART-TIME	0	0	0

FUNCTION:

The Mayor and Council are composed of seven citizens, two of whom are elected at large, and the remaining five are elected within multi-member districts. Each term is for four years. The Mayor and Council are responsible for formulating City policies, goals, and objectives to serve community needs, allocate available funds to attain the desired programs of service, and assure efficient and effective management of these programs and policies.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Council & Appointments
DEPARTMENT: Mayor & Council
FUND / DEPT #: 100.11100

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
MAYOR	N/A	1	1	1	$ 5,700
MAYOR PRO TEM	N/A	1	1	1	3,600
ALDERMAN	N/A	5	5	5	15,000
Overtime					
TOTALS		7	7	7	$ 24,300
EMPLOYER FICA TAX					1,859
EMPLOYER INSURANCE CONTR.					-
EMPLOYER RETIREMENT CONTR.					-
CLAIMS					-
TOTAL PERSONNEL SERVICES					$ 26,159

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Council & Appointments			
DEPARTMENT:	Mayor & Council	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.11100	09/30/08	09/30/09	2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 10,450	$ 10,200	$ 10,200
51 . 1106	EXP IN NATURE OF COMPENSATION	14,100	14,100	14,100
51 . 2200	EMPLOYER FICA TAX	1,878	1,882	1,859
51 . 2201	EMPLOYER INSURANCE CONTR.	-	-	-
51 . 2202	EMPLOYER RETIREMENT CONTR.	-	-	-
51 . 2205	MEDICAL CLAIMS PAID	-	-	-
		$ 26,428	$ 26,182	$ 26,159
	52.0000 PURCHASE & CONTRACTED SERVICES			
51 . 2902	CHRISTMAS GIFTS	$ 18,568	$ 19,538	$ 16,000
52 . 1200	PROFESSIONAL SERVICES	57,372	82,915	6,000
52 . 2215	OUTSOURCED (NON-SHOP)	-	-	100
52 . 3101	INSURANCE	-	-	-
52 . 3105	EMPLOYEE INCENTIVE	8,700	9,000	9,000
52 . 3200	TELEPHONE	-	-	-
52 . 3300	PUBLIC NOTICES	2,563	2,400	3,500
52 . 3500	TRAVEL & CONFERENCE	29,550	23,600	25,000
52 . 3600	MEMBERSHIP & DUES	6,121	7,000	7,000
52 . 3601	SW GA RDC	13,301	11,500	12,100
52 . 3700	EMPLOYEE TRAINING	-	-	-
		$ 136,175	$ 155,953	$ 78,700
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 159	$ 150	$ 200
53 . 1110	GF EXP ON WELCOME CENTER	2,500	-	96,850
53 . 1234	NATIONAL GUARD ARMORY	22,708	22,000	24,000
53 . 1701	SUPPLIES OTHER THAN OFFC	4,827	4,100	5,000
53 . 1707	CITY PICNIC	-	-	-
		$ 30,194	$ 26,250	$ 126,050

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Council & Appointments			
DEPARTMENT:	Mayor & Council	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.11100	09/30/08	09/30/09	2009-2010
	54.0000 CAPITAL OUTLAYS			
54 . 1101	PURCHASE LAND	$ -	$ -	$ -
54 . 1306	PURCHASE/RENOVATE BUILDINGS	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-
		$ -	$ -	$ -
	57.0000 OTHER COSTS			
57 . 1001	ELECTION EXPENSE	$ 14,881	$ -	$ 20,000
57 . 1004	BOARDS & COMMISSIONS	-	-	-
57 . 2001	EMPLOYEE HEALTH FAIR	3,768	4,174	4,200
57 . 2009	COMMUNITY CONTRIBUTIONS	12,179	35,000	12,000
57 . 2010	DDA	5,000	5,000	5,000
57 . 3006	IDA	64,000	65,500	62,225
57 . 3008	RIVER REGIONAL CENTER	-	-	-
57 . 3009	HUMANE SOCIETY	79,566	81,200	81,200
57 . 3010	FIREHOUSE GALLERY	17,500		
57 . 9000	CONTINGENCIES	205,975	32,000	76,741
		$ 402,869	$ 222,874	$ 261,366
TOTALS		$ 595,666	$ 431,259	$ 492,275

APPROPRIATION DETAIL
2009-2010

DIVISION: Council & Appointments
DEPARTMENT: City Manager
FUND / DEPT #: 100.13200

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 182,535	$ 175,439	$ 184,365
52.0000 PURCHASE & CONTRACTED SERVICES	18,978	12,673	14,100
53.0000 SUPPLIES	10,955	3,500	4,000
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 212,468	$ 191,612	$ 202,465

PERSONNEL:

FULL TIME	2	2	2
PART-TIME	0	0	0

FUNCTION:

It is the function of this department to assist the City leaders and other personnel in promoting the City to the general public.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Council & Appointments
DEPARTMENT: City Manager
FUND / DEPT #: 100.13200

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
CITY MANAGER [A]	(A)	1	1	1	$ 109,725
EXECUTIVE ASSISTANT	14	1	1	1	31,054
A: Set by Mayor & Council					
SICK LEAVE INCENTIVE BONUS					1,393
TOTALS		2	2	2	$ 142,172
EMPLOYER FICA TAX					10,876
EMPLOYER INSURANCE CONTR.					4,370
EMPLOYER RETIREMENT CONTR.					14,098
CLAIMS					12,849
TOTAL PERSONNEL SERVICES					$ 184,365

BUDGET ACCOUNT WORKSHEET

2009-2010

DIVISION:	Council & Appointments			
DEPARTMENT:	City Manager	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.13200	09/30/08	09/30/09	2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 158,785	$ 141,307	$ 142,172
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 2200	EMPLOYER FICA TAX	11,675	10,810	10,876
51 . 2201	EMPLOYER INSURANCE CONTR.	1,341	1,968	4,370
51 . 2202	EMPLOYER RETIREMENT CONTR.	1,751	12,973	14,098
51 . 2205	CLAIMS PAID FOR EMPLOYEES	8,983	8,381	12,849
		$ 182,535	$ 175,439	$ 184,365
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 2215	OUTSOURCED (NON-SHOP)	$ 1,122	$ 523	$ 500
52 . 2221	PARTS FROM SHOP	251	450	750
52 . 2222	LABOR FROM SHOP	300	180	300
52 . 2223	OVERHEAD ALLOCATION	158	320	350
52 . 3100	INSURANCE-MEET DEDUCTIBLE	-	-	-
52 . 3101	INSURANCE	1,775	1,655	2,000
52 . 3200	TELEPHONE	3,543	2,300	2,100
52 . 3500	TRAVEL & CONFERENCE	7,874	4,000	4,000
52 . 3600	MEMBERSHIP & DUES	2,485	2,100	2,100
52 . 3700	EMPLOYEE TRAINING	1,470	1,145	2,000
52 . 3851	MAINT & SERVICE CONTRACT	-	-	-
		$ 18,978	$ 12,673	$ 14,100
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 8,236	$ 2,000	$ 2,000
53 . 1701	SUPPLIES OTHER THAN OFFC	2,719	1,500	2,000
		$ 10,955	$ 3,500	$ 4,000
	54.0000 CAPITAL OUTLAYS			
54 . 2201	PURCHASE VEHICLES	$ -	$ -	$ -
54 . 2301	PURCHASE FURNITURE & FIXTURES	-	-	-
54 . 2401	PURCHASE COMPUTERS & EQUIPMENT	-	-	-
. 2505	PURCHASE OTHER EQUIPMENT	-	-	-
		$ -	$ -	$ -
TOTALS		$ 212,468	$ 191,612	$ 202,465

BUDGET REQUEST
2009-2010

DIVISION: Council & Appointments
DEPARTMENT: City Attorney
FUND / DEPT #: 100.15300

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 3,000	$ 3,000	$ 3,000
52.0000 PURCHASE & CONTRACTED SERVICES	26,074	14,000	20,000
	$ 29,074	$ 17,000	$ 23,000
PERSONNEL:			
FULL TIME	1	1	1
PART-TIME	0	0	0

FUNCTION:

This appropriation funds the retainer paid to the City Attorney for providing legal services to the Mayor & Council, City Manager, and department heads throughout the year. Funds are included for litigation the City might encounter during the year.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Council & Appointments
DEPARTMENT: City Attorney
FUND / DEPT #: 100.15300

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
City Attorney	(A)	1	1	1	$ 3,000
A: Set by Mayor & Council					
Overtime					
TOTALS		1	1	1	$ 3,000
EMPLOYER FICA TAX					-
EMPLOYER INSURANCE CONTR.					-
EMPLOYER RETIREMENT CONTR.					-
CLAIMS					-
TOTAL PERSONNEL SERVICES					$ 3,000

BUDGET ACCOUNT WORKSHEET

2009-2010

DIVISION:	Council & Appointments			
DEPARTMENT:	City Attorney	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.15300	9/30/2008	9/30/2009	2009-2010

51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS

51 . 1100	PERSONAL SERVICES	$ 3,000	$ 3,000	$ 3,000
51 . 2200	EMPLOYER FICA TAX	-	-	-
51 . 2201	EMPLOYER INSURANCE CONTR.	-	-	-
51 . 2202	EMPLOYER RETIREMENT CONTR.	-	-	-
		$ 3,000	$ 3,000	$ 3,000

52.0000 PURCHASE & CONTRACTED SERVICES

52 . 1200	PROFESSIONAL SERVICES	$ 26,074	$ 14,000	$ 20,000
52 . 3500	TRAVEL AND CONFERENCE	-	-	-
52 . 3700	EMPLOYEE TRAINING	-	-	-
		$ 26,074	$ 14,000	$ 20,000

TOTALS	$ 29,074	$ 17,000	$ 23,000

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APPROPRIATION DETAIL
2009-2010

DIVISION: General Administration
DEPARTMENT: Totals
FUND / DEPT #: All Departments

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 708,024	$ 711,180	$ 761,531
52.0000 PURCHASE & CONTRACTED SERVICES	254,491	254,309	270,277
53.0000 SUPPLIES	96,646	77,965	88,676
54.0000 CAPITAL OUTLAYS	12,624	45,000	29,020
55.0000 INTERFUND & INTERDEPARTMENTAL CHARGES	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	-	-	-
57.0000 OTHER COSTS	58,453	94,338	91,200
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	-	-	-
TOTAL GENERAL ADMINISTRATION	$ 1,130,238	$ 1,182,792	$ 1,240,704

FINANCE / BUDGET / ACCOUNTING	$ 656,207	$ 622,598	$ 682,506
PURCHASING	149,355	142,750	173,252
COMPUTER INFORMATION SYSTEMS	149,346	206,550	174,008
MUNICIPAL COURT	175,330	210,894	210,937
TOTAL GENERAL ADMINISTRATION	$ 1,130,238	$ 1,182,792	$ 1,240,704

PERSONNEL:

FULL TIME	15	15	15
PART-TIME	0	0	0

PERSONNEL SCHEDULE
2009-2010

DIVISION: General Administration
DEPARTMENT: Totals
FUND / DEPT #: All Departments

POSITION TITLE	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	ACTUAL 09/30/08	ESTIMATED 09/30/09	PROPOSED 2009-2010
FINANCE / BUDGET / ACCOUNTING	8	8	8	$ 433,881	$ 431,131	$ 463,880
PURCHASING	3	3	3	121,433	125,922	137,252
COMPUTER INFORMATION SYSTEMS	1	1	1	51,476	53,439	56,938
MUNICIPAL COURT	3	3	3	101,233	100,688	103,460
TOTALS	15	15	15	$ 708,024	$ 711,180	$ 761,531

APPROPRIATION DETAIL
2009-2010

DIVISION: General Administration
DEPARTMENT: Finance / Budget / Accounting
FUND / DEPT #: 100.15110

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 433,881	$ 431,131	$ 463,880
52.0000 PURCHASE & CONTRACTED SERVICES	141,695	126,751	150,950
53.0000 SUPPLIES	72,698	63,516	66,826
54.0000 CAPITAL OUTLAYS	6,161	-	-
55.0000 INTERFUND & INTERDEPARTMENTAL CHARGES	-	-	-
57.0000 OTHER COSTS	1,771	1,200	850
58.0000 DEBT SERVICE	-	-	-
	$ 656,207	$ 622,598	$ 682,506

PERSONNEL:

FULL TIME	8	8	8
PART-TIME	0	0	0

FUNCTION:

It is the responsibility of this division to collect, disburse, and properly record the collection and disbursements of all revenues received by the City from whatever source. This department is responsible for accounting, payroll, accounts payable, accounts receivable, utility billing, miscellaneous billings, and collections. In addition to the foregoing, this division also administers business licenses, special assessments, and property taxes.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: General Administration
DEPARTMENT: Finance / Budget / Accounting
FUND / DEPT #: 100.15110

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
DIRECTOR OF GENERAL ADMINISTRATION	25	1	1	1	$ 77,501
ACCOUNTING MANAGER	21	1	1	1	59,114
BILLING COORDINATOR	14	1	1	1	40,830
SENIOR ACCOUNTS PAYABLE TECHNICIAN	11	1	1	1	33,488
ACCOUNTS RECEIVABLE TECHNICIAN	10	1	1	1	38,896
CUSTOMER SERVICE REPRESENTATIVE	9	2	2	2	55,390
PAYROLL & BENEFIT COORDINATOR	14	1	1	1	44,970
SICK LEABE INCENTIVE BONUS					2,852
TOTALS		8	8	8	$ 353,041
FICA					27,008
INSURANCE					7,760
RETIREMENT					25,000
CLAIMS					51,072
TOTAL PERSONNEL SERVICES					$ 463,880

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	General Administration				
DEPARTMENT:	Finance / Budget / Accounting	ACTUAL	PRIOR YEAR	PROPOSED	
FUND / DEPT #:	100.15110	09/30/08	09/30/09	2009-2010	
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES	$ 350,386	$ 347,000	$ 353,041	
51 . 1103	MERIT INCENTIVE	-	-	-	
51 . 1105	SUMMER WORK PROGRAM	889	-	-	
51 . 1300	OVERTIME PAY	244	177	-	
51 . 2200	EMPLOYER FICA TAX	24,711	26,559	27,008	
51 . 2201	EMPLOYER INSURANCE CONTR.	5,314	7,872	7,760	
51 . 2202	EMPLOYER RETIREMENT CONTR.	15,111	16,000	25,000	
51 . 2205	CLAIMS PAID FOR EMPLOYEES	37,226	33,523	51,072	
		$ 433,881	$ 431,131	$ 463,880	
	52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 1200	PROFESSIONAL SERVICES	$ 29,040	$ 20,500	$ 26,000	
52 . 1201	LEGAL AND ACCOUNTING	12,000	15,000	10,000	
52 . 2211	ORDINARY MACHINE & EQUIP	-	-	-	
52 . 2215	OUTSOURCED (NON-SHOP)	321	20	150	
52 . 2221	PARTS FROM SHOP	-	100	150	
52 . 2222	LABOR FROM SHOP	20	450	300	
52 . 2223	OVERHEAD ALLOCATION	(0)	150	150	
52 . 3100	INSURANE MET DED	-	-	1,000	
52 . 3101	INSURANCE	69,874	63,500	85,000	
52 . 3200	TELEPHONE	8,201	8,600	10,000	
52 . 3202	POSTAGE	7,825	8,600	10,000	
52 . 3300	PUBLIC NOTICES	1,485	1,500	1,500	
52 . 3500	TRAVEL & CONFERENCE	4,637	994	-	
52 . 3600	MEMBERSHIP & DUES	732	729	200	
52 . 3700	EMPLOYEE TRAINING	1,243	308	-	
52 . 3850	CONTRACT LABOR	1,420	1,300	1,500	
52 . 3851	MAINT & SERVICE CONTRACT	4,898	5,000	5,000	
		$ 141,695	$ 126,751	$ 150,950	
	53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES	$ 20,120	$ 17,000	$ 13,000	
53 . 1102	JANITORIAL SUPPLIES	1,402	1,200	1,500	
53 . 1104	BUILDING MAINTENANCE	8,775	3,500	7,000	
53 . 1110	GF EXP ON WELCOME CENTER	-	-	-	
53 . 1210	WATER & SEWER	1,155	1,200	1,500	
53 . 1220	NATURAL GAS	842	1,400	1,200	
53 . 1230	ELECTRICITY	18,894	19,000	19,000	
53 . 1600	SMALL TOOLS & EQUIPMENT	261	-	-	
53 . 1701	SUPPLIES OTHER THAN OFFICE	10,554	6,200	9,126	
53 . 1704	UNIFORMS	405	16	-	
53 . 1710	LANDFILL POST CLOSURE CARE	10,290	14,000	14,500	
		$ 72,698	$ 63,516	$ 66,826	

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	General Administration				
DEPARTMENT:	Finance / Budget / Accounting	ACTUAL	PRIOR YEAR	PROPOSED	
FUND / DEPT #:	100.15110	09/30/08	09/30/09	2009-2010	
	54.0000 CAPITAL OUTLAYS				
54 . 1306	PURCHASE / RENOVATE BUILDINGS	$ 6,161	$ -	$ -	
54 . 1307	GF EXPEND ON WELCOME CT	-	-	-	
54 . 2306	PURCHASE FURNITURE & FIXTURES	-	-	-	
54 . 2401	PURCHASE COMPUTERS & EQUP	-	-	-	
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-	
		$ 6,161	$ -	$ -	
	55.0000 INTERFUND & INTERDEPARTMENTAL CHARGES				
55 . 2200	CLAIMS	$ -	$ -	$ -	
	57.0000 OTHER COSTS				
57 . 4000	BAD DEBTS	$ 1,771	$ 1,200	$ 850	
	58.0000 DEBT SERVICE				
58 . 1200	CAPITAL LEASE PAYMENTS	$ -	$ -	$ -	
TOTALS		$ 656,207	$ 622,598	$ 682,506	

APPROPRIATION DETAIL
2009-2010

DIVISION: General Administration
DEPARTMENT: Purchasing
FUND / DEPT #: 100.15170

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 121,433	$ 125,922	$ 137,252
52.0000 PURCHASE & CONTRACTED SERVICES	10,894	8,913	9,050
53.0000 SUPPLIES	17,027	7,915	15,950
54.0000 CAPITAL OUTLAYS	-	-	11,000
	$ 149,355	$ 142,750	$ 173,252

PERSONNEL:

FULL TIME	3	3	3
PART-TIME	0	0	0

FUNCTION:

It is the responsibility of this department to procure all of the materials and supplies for all departments of the City, to keep and control designated inventorial items and develop specifications working with the different departments on equipment needs and operate a central supply, shipping, and receiving station.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE

2009-2010

DIVISION: General Administration

DEPARTMENT: Purchasing

FUND / DEPT #: 100.15170

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
STOCK CLERK	10	1	1	1	$ 26,790
PURCHASING AGENT	19	1	1	1	47,320
ADMINISTRATIVE CLERK	9	1	1	1	23,670
SICK LEAVE INCENTIVE BONUS					515
TOTALS		3	3	3	$ 98,296
EMPLOYER FICA TAX					7,520
EMPLOYER INSURANCE CONTR.					2,910
EMPLOYER RETIREMENT CONTR.					9,375
CLAIMS					19,152
TOTAL PERSONNEL SERVICES					$ 137,252

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: General Administration
DEPARTMENT: Purchasing
FUND / DEPT #: 100.15170

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES	$ 94,639	$ 96,980	$ 98,296
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME PAY	-	-	-
51 . 2200	EMPLOYER FICA TAX	6,525	7,419	7,520
51 . 2201	EMPLOYER INSURANCE CONTR.	1,878	2,952	2,910
51 . 2202	EMPLOYER RETIREMENT CONTR.	5,253	6,000	9,375
51 . 2205	CLAIMS PAID FOR EMPLOYEES	13,139	12,571	19,152
		$ 121,433	$ 125,922	$ 137,252
52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 2215	OUTSOURCED (NON-SHOP)	$ 37	$ 75	$ 100
52 . 2221	PARTS FROM SHOP	185	105	125
52 . 2222	LABOR FROM SHOP	260	400	600
52 . 2223	OVERHEAD ALLOCATION	160	175	175
52 . 3101	INSURANCE	5,103	3,500	3,500
52 . 3200	TELEPHONE	407	400	400
52 . 3201	FREIGHT	-	25	50
52 . 3202	POSTAGE	292	300	400
52 . 3300	PUBLIC NOTICES	-	300	300
52 . 3400	AUCTION FEES	1,506	2,200	2,200
52 . 3500	TRAVEL & CONFERENCE	1,575	-	-
52 . 3600	MEMBERSHIP & DUES	385	400	400
52 . 3700	EMPLOYEE TRAINING	200	333	-
52 . 3850	CONTRACT LABOR	700	700	800
52 . 3851	MAINT & SERVICE CONTRACT	84	-	-
		$ 10,894	$ 8,913	$ 9,050
53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES	$ 2,924	$ 1,800	$ 2,000
53 . 1102	JANITORIAL SUPPLIES	422	450	450
53 . 1104	BUILDING MAINTENANCE	6,895	1,700	2,800
53 . 1210	WATER	161	200	400
53 . 1220	NATURAL GAS HEAT & COOL	-	-	-
53 . 1230	ELECTRICITY	6,426	5,700	6,500
53 . 1592	INVENTORY VARIANCE	(5,278)	(3,685)	-
53 . 1595	OBSOLETE INVENTORY	237	100	400
53 . 1600	SMALL TOOLS	191	150	400
53 . 1701	SUPPLIES OTHER THAN OFFICE	4,650	1,500	3,000
53 . 1704	UNIFORMS	400	-	-
		$ 17,027	$ 7,915	$ 15,950

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: General Administration
DEPARTMENT: Purchasing
FUND / DEPT #: 100.15170

54.0000 CAPITAL OUTLAYS

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
54 . 1306	PURCHASE / RENOVATE BUILDINGS	$ -	$ -	$ -
54 . 2201	PURCHASE VEHICLES	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	11,000
		$ -	$ -	$ 11,000
TOTALS		$ 149,355	$ 142,750	$ 173,252

BUDGET REQUEST
2009-2010

DIVISION: General Administration
DEPARTMENT: Computer Info Systems
FUND / DEPT #: 100.15350

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 51,476	$ 53,439	$ 56,938
52.0000 PURCHASE & CONTRACTED SERVICES	88,917	105,361	97,050
53.0000 SUPPLIES	2,490	2,750	2,000
54.0000 CAPITAL OUTLAYS	6,463	45,000	18,020
	$ 149,346	$ 206,550	$ 174,008

PERSONNEL:

FULL TIME	1	1	1
PART-TIME	0	0	0

FUNCTION:

This appropriation detail provides the City with all costs associated with Computers, printers including maintenance of those items.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: General Administration
DEPARTMENT: Computer Info Systems
FUND / DEPT #: 100.15350

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
SYSTEMS ADMINISTRATOR	19	1	1	1	$ 42,827
SICK LEAVE INCENTIVE BONUS					330
TOTALS		1	1	1	$ 43,157
FICA					3,302
INSURANCE					970
RETIREMENT					3,125
CLAIMS					6,384
TOTAL PERSONNEL SERVICES					$ 56,938

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	General Administration			
DEPARTMENT:	Computer Info Systems	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.15350	09/30/08	09/30/09	2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 41,470	$ 42,661	$ 43,157
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME PAY	-	317	-
51 . 2200	EMPLOYER FICA TAX	3,101	3,288	3,302
51 . 2201	EMPLOYER INSURANCE CONTR.	662	984	970
51 . 2202	EMPLOYER RETIREMENT CONTR.	1,751	2,000	3,125
51 . 2205	CLAIMS PAID FOR EMPLOYEE	4,492	4,190	6,384
		$ 51,476	$ 53,439	$ 56,938
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ -	$ 725	$ 800
52 . 2215	OUTSOURCED (NON-SHOP)	608	125	500
52 2216	COMP NET MAINT	28,515	23,000	28,000
52 . 2211	ORDINARY MACHINE & EQUIPMENT	-	-	-
52 . 2221	PARTS FROM SHOP	-	-	150
52 . 2222	LABOR FROM SHOP	-	-	150
52 . 2223	OVERHEAD FROM SHOP	-	-	100
52 . 3100	INSURANCE MEET DED	-	-	-
52 . 3101	INSURANCE	888	993	700
52 . 3200	TELEPHONE	833	-	1,400
52 . 3204	INTERNET ACCESS	5,612	5,000	4,000
52 . 3205	GA PUBLIC WEB HOSTING	4,205	4,206	350
52 . 3300	PUBLIC NOTICES	-	-	-
52 . 3500	TRAVEL & CONFERENCE	40	592	300
52 . 3600	MEMBERSHIP & DUES	827	720	600
52 . 3700	EMPLOYEE TRAINING	-	-	-
52 . 3851	MAINT & SERVICE CONTRACT	47,389	70,000	60,000
		$ 88,917	$ 105,361	$ 97,050

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	General Administration			
DEPARTMENT:	Computer Info Systems	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.15350	09/30/08	09/30/09	2009-2010
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 1,313	$ 950	$ 800
53 . 1600	SMALL TOOLS	-	-	-
53 . 1701	SUPPLIES OTHER THAN OFFICE	1,177	1,800	1,200
		$ 2,490	$ 2,750	$ 2,000
	54.0000 CAPITAL OUTLAYS			
54 . 2401	PURCHASE COMPUTER/EQUIP	$ 6,463	$ 45,000	$ 18,020
		$ 6,463	$ 45,000	$ 18,020
TOTALS		$ 149,346	$ 206,550	$ 174,008

BUDGET REQUEST
2009-2010

DIVISION: General Administration
DEPARTMENT: City Court
FUND / DEPT #: 100.26500

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 101,233	$ 100,688	$ 103,460
52.0000 PURCHASE & CONTRACTED SERVICES	12,984	13,284	13,227
53.0000 SUPPLIES	4,431	3,784	3,900
54.0000 CAPITAL OUTLAYS	-	-	-
57.0000 OTHER COSTS	56,682	93,138	90,350
	$ 175,330	$ 210,894	$ 210,937
PERSONNEL:			
FULL TIME	3	3	3
PART-TIME	0	0	0

FUNCTION:

This appropriation provides funds for the Municipal Court.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE

2009-2010

DIVISION: General Administration

DEPARTMENT: City Court

FUND / DEPT #: 100.26500

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
City Judge	(A)	1	1	1	$ 13,000
Clerk of Court	14	1	1	1	31,054
Deputy Clerk of Court	10	1	1	1	33,509
A: Set by Mayor & Council					
SICK LEAVE INCENTIVE BONUS					-
TOTALS		3	3	3	$ 77,563
FICA					4,939
INSURANCE					1,940
RETIREMENT					6,250
CLAIMS					12,768
TOTAL PERSONNEL SERVICES					$ 103,460

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	General Administration				
DEPARTMENT:	City Court	ACTUAL	PRIOR YEAR	PROPOSED	
FUND / DEPT #:	100.26500	09/30/08	09/30/09	2009-2010	
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES	$ 79,319	$ 80,558	$ 77,563	
51 . 1103	MERIT INCENTIVE	-	-	-	
51 . 1300	OVERTIME PAY	3,204	569	-	
51 . 2200	EMPLOYER FICA TAX	4,900	5,212	4,939	
51 . 2201	EMPLOYER INSURANCE CONTR.	1,324	1,968	1,940	
51 . 2202	EMPLOYER RETIREMENT CONTR.	3,502	4,000	6,250	
51 . 2205	CLAIMS PAID FOR EMPLOYEES	8,983	8,381	12,768	
		$ 101,233	$ 100,688	$ 103,460	
	52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 1200	PROFESSIONAL SERVICES	$ 6,099	$ 8,000	$ 8,500	
52 . 3101	INSURANCE	2,663	2,978	2,300	
52 3200	TELEPHONE	1,096	1,102	1,127	
52 . 3500	TRAVEL & CONFERENCE	2,046	692	750	
52 . 3600	MEMBERSHIP & DUES	83	213	250	
52 . 3700	EMPLOYEE TRAINING	877	300	300	
52 . 3851	MAINT & SERVICE CONTRACT	120	-	-	
		$ 12,984	$ 13,284	$ 13,227	
	53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES	$ 2,590	$ 3,084	$ 3,000	
53 . 1600	SMALL TOOLS	-	-	-	
53 . 1701	SUPPLIES OTHER THAN OFFICE	1,578	550	900	
53 . 1704	UNIFORMS	264	150	-	
		$ 4,431	$ 3,784	$ 3,900	
	54.0000 CAPITAL OUTLAYS				
54 . 2401	PURCHASE COMPUTERS & EQUIPMENT	$ -	$ -	$ -	
	57.0000 OTHER COSTS				
57 . 1002	JAIL MEALS/PER DIEM	$ 56,682	$ 93,138	$ 90,350	
TOTALS		$ 175,330	$ 210,894	$ 210,937	

APPROPRIATION DETAIL
2009-2010

DIVISION: Community Development
DEPARTMENT: Totals
FUND / DEPT #: All Departments

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 260,019	$ 345,122	367,867
52.0000 PURCHASE & CONTRACTED SERVICES	56,319	78,675	71,665
53.0000 SUPPLIES	17,209	12,301	12,400
54.0000 CAPITAL OUTLAYS	-	-	-
57.0000 OTHER COSTS	17,630	58,600	28,900
TOTAL COMMUNITY DEVELOPMENT	$ 351,176	$ 494,698	$ 480,832
MAINSTREET / TOURISM	$ 166,150	$ 265,345	$ 241,070
SPECIAL EVENTS	98,414	-	-
PLANNING & ZONING	96,365	89,227	95,778
BUILDING CODE ENFORCEMENT	71,946	88,150	77,517
COMMUNICATIONS	-	48,518	59,668
CODE ENFORCEMENT	5,791	3,459	6,800
TOTAL COMMUNITY DEVELOPMENT	$ 438,665	$ 494,698	$ 480,832
PERSONNEL:			
FULL TIME	6	7	7
PART-TIME	1	1	1

PERSONNEL SCHEDULE
2009-2010

DIVISION: Community Development
DEPARTMENT: Totals
FUND / DEPT #: All Departments

POSITION TITLE	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
MAINSTREET / TOURISM	4	4	4	$ 134,974	$ 175,483	$ 200,155
PLANNING & ZONING	1	1	1	59,251	45,316	48,298
BUILDING CODE ENFORCEMENT	2	2	2	65,794	82,949	71,117
COMMUNICATIONS	1	1	1	-	41,375	48,298
SPECIAL EVENTS (NEIGHBORHOOD)	1	0	0	-		
TOTALS	9	8	8	$ 260,019	$ 345,122	$ 367,867

APPROPRIATION DETAIL
2009-2010

DIVISION: Community Development
DEPARTMENT: Mainstreet / Tourism
FUND / DEPT #: 100.75400

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 134,974	$ 175,483	$ 200,155
52.0000 PURCHASE & CONTRACTED SERVICES	7,708	24,561	6,315
53.0000 SUPPLIES	8,476	7,701	6,200
54.0000 CAPITAL OUTLAYS	-	-	-
57.0000 OTHER COSTS	14,992	57,600	28,400
	$ 166,150	$ 265,345	$ 241,070

PERSONNEL:

FULL TIME	4	4	4
PART-TIME	0	0	0

FUNCTION:

It is the responsibility of the Community Development Department to assist in the development of new jobs and commerce in the City through the expansion of existing commercial enterprises and adding new enterprises to provide needed goods and services to the citizens of Bainbridge and the area. The department also provides staffing for the Downtown Development Authority, is also responsible for the City's tourism effort, and cooperates with the Chamber of Commerce in providing an aggressive tourist development for the City.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE

2009-2010

DIVISION: Community Development

DEPARTMENT: Mainstreet / Tourism

FUND / DEPT #: 100.75400

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
DIRECTOR OF COMMUNITY DEVELOPMENT	24	1	1	1	$ 63,565
MAINSTREET	14	1	1	1	33,446
ADMINISTRATIVE ASSISTANT	12	1	1	1	27,456
CLERICAL RECEPTIONIST	8	1	1	1	22,526
SICK LEAVE INCENTIVE BONUS					-
TOTALS		4	4	4	$ 146,994
FICA					11,245
INSURANCE					3,880
RETIREMENT					12,500
CLAIMS					25,536
TOTAL PERSONNEL SERVICES					$ 200,155

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: Community Development
DEPARTMENT: Mainstreet / Tourism
FUND / DEPT #: 100.75400

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 111,830	$ 136,032	$ 146,994
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME PAY	505	322	-
51 . 2200	EMPLOYER FICA TAX	8,182	10,432	11,245
51 . 2201	EMPLOYER INSURANCE CONTR.	1,324	3,936	3,880
51 . 2202	EMPLOYER RETIREMENT CONTR.	4,150	8,000	12,500
51 . 2205	CLAIMS PAID FOR EMPLOYEES	8,983	16,761	25,536
		$ 134,974	$ 175,483	$ 200,155
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	-	-	-
52 . 2215	OUTSOURCED (NON-SHOP)	164	100	200
52 . 3101	INSURANCE	1,775	3,652	2,600
52 . 3200	TELEPHONE	398	415	420
52 . 3202	POSTAGE	58	75	100
52 . 3300	PUBLIC NOTICES	2,425	18,000	1,900
52 . 3301	PROMOTIONAL ITEMS	-	-	-
52 . 3500	TRAVEL & CONFERENCE	1,503	989	300
52 . 3600	MEMBERSHIP & DUES	1,214	1,000	445
52 . 3700	EMPLOYEE TRAINING	170	330	350
52 . 3851	MAINT & SERVICE CONTRACT	-	-	-
		$ 7,708	$ 24,561	$ 6,315
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 5,132	$ 4,500	$ 3,700
53 . 1102	JANITORIAL SUPPLIES	-	-	-
53 . 1104	BUILDING MAINTENANCE	4	1	-
53 . 1107	PIPES, FITTINGS & ETC	-	-	-
53 . 1701	SUPPLIES OTHER THAN OFFC	3,340	2,000	2,500
53 . 1707	CITY PICNIC	-	1,200	-
		$ 8,476	$ 7,701	$ 6,200
	54.0000 CAPITAL OUTLAYS			
54 . 1201	SITE IMPROVEMENTS	$ -	$ -	$ -
54 . 1205	STREET SCAPE - CITY'S PORTION	-	-	-
		$ -	$ -	$ -
	57.0000 OTHER COSTS			
57 . 1005	TOURISM PROMOTIONS	$ 2,259	$ 7,600	$ -
57 . 2008	BASS TOURNAMENT	12,000	12,000	12,000
57 . 3003	COMMUNITY ACTIVITIES	733	38,000	16,400
		$ 14,992	$ 57,600	$ 28,400
TOTALS		$ 166,150	$ 265,345	$ 241,070

APPROPRIATION DETAIL
2009-2010

DIVISION: Community Development
DEPARTMENT: Planning & Zoning
FUND / DEPT #: 100.74100

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 59,251	$ 45,316	$ 48,298
52.0000 PURCHASE & CONTRACTED SERVICES	33,261	42,211	45,980
53.0000 SUPPLIES	1,215	700	1,000
57.0000 OTHER COSTS	2,638	1,000	500
	$ 96,365	$ 89,227	$ 95,778
PERSONNEL:			
FULL TIME	1	1	1
PART-TIME	0	0	0

FUNCTION:

The city planner is responsible for zoning administration and meets with the Bainbridge Planning Commission.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Community Development
DEPARTMENT: Planning & Zoning
FUND / DEPT #: 100.74100

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
CITY PLANNER	21	1	1	1	$ 35,131
					-
SICK LEAVE INCENTIVE BONUS					-
TOTALS		1	1	1	$ 35,131
FICA					2,688
INSURANCE					970
RETIREMENT					3,125
CLAIMS					6,384
TOTAL PERSONNEL SERVICES					$ 48,298

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Community Development			
DEPARTMENT:	Planning & Zoning	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.74100	09/30/08	09/30/09	2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 42,441	$ 33,623	$ 35,131
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 2200	EMPLOYER FICA TAX	3,026	2,572	2,688
51 . 2201	EMPLOYER INSURANCE CONTR.	1,299	984	970
51 . 2202	EMPLOYER RETIREMENT CONTR.	3,502	3,946	3,125
51 . 2205	CLAIMS PAID FOR EMPLOYEES	8,983	4,190	6,384
		$ 59,251	$ 45,316	$ 48,298
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ 27,818	$ 36,850	$ 40,000
52 . 1204	LAND-USE PLAN	-	-	-
52 . 2215	OUTSOURCED (NON-SHOP)	561	150	400
52 . 2221	PARTS FROM SHOP	226	450	350
52 . 2222	LABOR FROM SHOP	120	300	175
52 . 2223	OVERHEAD ALLOCATION	78	250	135
52 . 3101	INSURANCE	1,775	2,000	1,400
52 . 3200	TELEPHONE	393	380	420
52 . 3300	PUBLIC NOTICES	1,684	400	1,200
52 . 3500	TRAVEL & CONFERENCE	550	1,406	250
52 . 3600	MEMBERSHIP & DUES	55	25	150
52 . 3700	EMPLOYEE TRAINING	-	-	1,500
		$ 33,261	$ 42,211	$ 45,980
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 498	$ 200	$ 300
53 . 1102	JANITORIAL SUPPLIES	-	-	-
53 . 1701	SUPPLIES OTHER THAN OFFICE	717	500	700
		$ 1,215	$ 700	$ 1,000
	57.0000 OTHER COSTS			
57 . 1004	BOARDS & COMMISSIONS	$ 2,638	$ 1,000	$ 500
TOTALS		$ 96,365	$ 89,227	$ 95,778

APPROPRIATION DETAIL
2009-2010

DIVISION: Community Development
DEPARTMENT: Building Code Enforcement
FUND / DEPT #: 100.74500

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 65,794	$ 82,949	$ 71,117
52.0000 PURCHASE & CONTRACTED SERVICES	6,001	4,901	6,200
53.0000 SUPPLIES	151	300	200
	$ 71,946	$ 88,150	$ 77,517

PERSONNEL:

FULL TIME	1	1	1
PART-TIME	1	1	1

FUNCTION:

It is the responsibility of this department to enforce the various building codes adopted by the City Council. The City has adopted the standard building, plumbing, electrical, and housing codes.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Community Development
DEPARTMENT: Building Code Enforcement
FUND / DEPT #: 100.74500

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
BUILDING OFFICIAL	20	1	1	1	$ 52,229
PART-TIME	N/A	1	1	1	4,100
SICK LEAVE INCENTIVE BONUS					-
TOTALS		2	2	2	$ 56,329
FICA					4,309
INSURANCE					970
RETIREMENT					3,125
CLAIMS					6,384
TOTAL PERSONNEL SERVICES					$ 71,117

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Community Development			
DEPARTMENT:	Building Code Enforcement	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.74500	09/30/08	09/30/09	2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 54,841	$ 56,397	$ 56,329
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 2200	EMPLOYER FICA TAX	4,195	4,314	4,309
51 . 2201	EMPLOYER INSURANCE CONTR.	626	984	970
51 . 2202	EMPLOYER RETIREMENT CONTR.	1,751	2,054	3,125
51 . 2205	CLAIMS PAID FOR EMPLOYEES	4,380	19,200	6,384
		$ 65,794	$ 82,949	$ 71,117
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 2215	OUTSOURCED (NON-SHOP)	1,390	500	1,000
52 . 2221	PARTS FROM SHOP	125	125	500
52 . 2222	LABOR FROM SHOP	300	150	250
52 . 2223	OVERHEAD ALLOCATION	185	125	150
52 . 3101	INSURANCE	1,775	1,986	1,400
52 . 3200	TELEPHONE	789	415	500
52 . 3202	POSTAGE	140	100	200
52 . 3500	TRAVEL & CONFERENCE	-	-	-
52 . 3600	MEMBERSHIP & DUES	136	400	400
52 . 3700	EMPLOYEE TRAINING	1,161	1,100	1,800
52 . 3851	MAINT & SERVICE CONTRACT	-	-	-
		$ 6,001	$ 4,901	$ 6,200
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 30	$ 100	$ 100
53 . 1701	SUPPLIES OTHER THAN OFFC	121	200	100
		$ 151	$ 300	$ 200
TOTALS		$ 71,946	$ 88,150	$ 77,517

APPROPRIATION DETAIL
2009-2010

DIVISION: Community Development
DEPARTMENT: Communications
FUND / DEPT #: 100.75600

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ -	$ 41,375	$ 48,298
52.0000 PURCHASE & CONTRACTED SERVICES	-	3,843	7,570
53.0000 SUPPLIES	-	3,300	3,800
54.0000 CAPITAL OUTLAYS	-	-	-
	$ -	$ 48,518	$ 59,668

PERSONNEL:

FULL TIME	0	1	1
PART-TIME	0	0	0

FUNCTION:
It is the function of this department to assist the City leaders and other personnel in promoting the City to the general public.

PROGRAMS FOR FISCAL YEAR:
See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Community Development
DEPARTMENT: Communications
FUND / DEPT #: 100.75600

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
COMMUNICATIONS DIRECTOR	17	1	1	1	$ 35,131
SICK LEAVE INCENTIVE BONUS					-
TOTALS		1	1	1	$ 35,131
EMPLOYER FICA TAX					2,688
EMPLOYER INSURANCE CONTR.					970
EMPLOYER RETIREMENT CONTR.					3,125
CLAIMS					6,384
TOTAL PERSONNEL SERVICES					$ 48,298

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Community Development				
DEPARTMENT:	Communications	ACTUAL	PRIOR YEAR	PROPOSED	
FUND / DEPT #:	100.75600	09/30/08	09/30/09	2009-2010	
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES	$ -	$ 31,770	$ 35,131	
51 . 1103	MERIT INCENTIVE	-	-	-	
51 . 2200	EMPLOYER FICA TAX	-	2,430	2,688	
51 . 2201	EMPLOYER INSURANCE CONTR.	-	984	970	
51 . 2202	EMPLOYER RETIREMENT CONTR.	-	2,000	3,125	
51 . 2205	CLAIMS PAID FOR EMPLOYEES	-	4,190	6,384	
		$ -	$ 41,375	$ 48,298	
	52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 1200	PROFESSIONAL SERVICES	$ -	$ -	$ -	
52 . 2215	OUTSOURCED (NON-SHOP)	-	200	500	
52 . 2221	PARTS FROM SHOP	-	-	450	
52 . 2222	LABOR FROM SHOP	-	-	200	
52 . 2223	OVERHEAD ALLOCATION	-	-	100	
52 . 3100	INSURANCE-MEET DEDUCTIBLE	-	-	-	
52 . 3101	INSURANCE	-	993	1,400	
52 . 3200	TELEPHONE	-	50	420	
52 . 3300	PUBLIC NOTICES	-	1,800	3,000	
52 . 3500	TRAVEL & CONFERENCE	-	800	1,000	
52 . 3600	MEMBERSHIP & DUES	-	-	-	
52 . 3700	EMPLOYEE TRAINING	-	-	500	
52 . 3851	MAINT & SERVICE CONTRACT	-	-	-	
		$ -	$ 3,843	$ 7,570	
	53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES	$ -	$ 1,000	$ 1,800	
53 . 1701	SUPPLIES OTHER THAN OFFC	-	2,300	2,000	
53 . 1707	CITY PICNIC	-	-	-	
		$ -	$ 3,300	$ 3,800	
	54.0000 CAPITAL OUTLAYS				
54 . 2201	PURCHASE VEHICLES	$ -	$ -	$ -	
54 . 2301	PURCHASE FURNITURE & FIXTURES	-	-	-	
54 . 2401	PURCHASE COMPUTERS & EQUIPMENT	-	-	-	
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-	
		$ -	$ -	$ -	
TOTALS		$ -	$ 48,518	$ 59,668	

APPROPRIATION DETAIL
2009-2010

DIVISION: Community Development
DEPARTMENT: Code Enforcement
FUND / DEPT #: 100.74600

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ -	$ -	$ -
52.0000 PURCHASE & CONTRACTED SERVICES	4,906	3,159	5,600
53.0000 SUPPLIES	884	300	1,200
	$ 5,791	$ 3,459	$ 6,800

PERSONNEL:

FULL TIME	0	0	0
PART-TIME	0	0	0

FUNCTION:

It is the responsibility of this department to enforce the various building codes adopted by the City Council. The City has adopted the standard building, plumbing, electrical, and housing codes. The building official is also responsible for zoning administration and meets with the Bainbridge Planning Commission.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Community Development
DEPARTMENT: Code Enforcement
FUND / DEPT #: 100.74600

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
CODE ENFORCEMENT OFFICIER		1	1	1	$ -
SICK LEAVE INCENTIVE BONUS					-
TOTALS		1	1	1	
FICA					-
INSURANCE					-
RETIREMENT					-
CLAIMS					-
TOTAL PERSONNEL SERVICES					$ -

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Community Development			
DEPARTMENT:	Code Enforcement	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.74600	09/30/08	09/30/09	2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ -	$ -	$ -
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 2200	EMPLOYER FICA TAX	-	-	-
51 . 2201	EMPLOYER INSURANCE CONTR.	-	-	-
51 . 2202	EMPLOYER RETIREMENT CONTR.	-	-	-
51 . 2205	CLAIMS PAID FOR EMPLOYEES	-	-	-
		$ -	$ -	$ -
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 3200	TELEPHONE	$ -	$ -	$ -
52 . 3202	POSTAGE	2,333	2,200	3,000
52 . 3500	TRAVEL & CONFERENCE	1,812	855	2,000
52 . 3600	MEMBERSHIP & DUES	75	50	100
52 . 3700	EMPLOYEE TRAINING	686	54	500
		$ 4,906	$ 3,159	$ 5,600
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 711	$ 150	$ 700
53 . 1102	JANITORIAL SUPPLIES	$ 174	$ -	$ -
53 . 1701	SUPPLIES OTHER THAN OFFC	-	150	500
		$ 884	$ 300	$ 1,200
TOTALS		$ 5,791	$ 3,459	$ 6,800

APPROPRIATION DETAIL
2009-2010

DIVISION: Community Development
DEPARTMENT: Special Events
FUND / DEPT #: 100.75500

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ -	$ -	$ -
52.0000 PURCHASE & CONTRACTED SERVICES	4,443	-	-
53.0000 SUPPLIES	6,483	-	-
57.0000 OTHER COSTS	87,489	-	-
	$ 98,414	$ -	$ -

PERSONNEL:

FULL TIME	0	0	0
PART-TIME	0	0	0

FUNCTION:

It is the responsibility of this department to plan and implement the events hosted by the City.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2007-2008

DIVISION: Community Development
DEPARTMENT: Special Events
FUND / DEPT #: 100.75500

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
SPECIAL EVENTS COORDINATOR		0	0	0	$ -
					$ -
TOTALS		0	0	0	$ -
FICA					-
INSURANCE					-
RETIREMENT					-
CLAIMS					-
TOTAL PERSONNEL SERVICES					$ -

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: Community Development
DEPARTMENT: Special Events
FUND / DEPT #: 100.75500

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES	$ -	$ -	$ -
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME PAY	-	-	-
51 . 2200	EMPLOYER FICA TAX	-	-	-
51 . 2201	EMPLOYER INSURANCE CONTR.	-	-	-
51 . 2202	EMPLOYER RETIREMENT CONTR.	-	-	-
51 . 2205	CLAIMS PAID FOR EMPLOYEES	-	-	-
		$ -	$ -	$ -
52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 2211	ORDINARY MACH & EQUIP REPAIR	$ -	$ -	$ -
52 . 2215	OUTSOURCED (NON-SHOP)	-	-	-
52 . 3101	INSURANCE	-	-	-
52 . 3200	TELEPHONE	-	-	-
52 . 3202	POSTAGE	-	-	-
52 . 3300	PUBLIC NOTICES	4,443	-	-
52 . 3301	PROMOTIONAL ITEMS	-	-	-
52 . 3500	TRAVEL & CONFERENCE	-	-	-
52 . 3600	MEMBERSHIP & DUES	-	-	-
52 . 3700	EMPLOYEE TRAINING	-	-	-
52 . 3851	MAINT & SERVICE CONTRACT	-	-	-
52 . 1200	PROFESSIONAL SERVICES	-	-	-
		$ 4,443	$ -	$ -
53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES	$ -	$ -	$ -
53 . 1102	JANITORIAL SUPPLIES	-	-	-
53 . 1104	BUILDING MAINTENANCE	-	-	-
53 . 1107	PIPES, FITTINGS & ETC	-	-	-
53 . 1701	SUPPLIES OTHER THAN OFFC	948	-	-
53 . 1707	CITY PICNIC	5,534	-	-
		$ 6,483	$ -	$ -
57.0000 OTHER COSTS				
57 . 1005	TOURISM PROMOTIONS	$ 23,927	$ -	$ -
57 . 2008	BASS TOURNAMENT	-	-	-
57 . 3003	COMMUNITY ACTIVITIES	63,562	-	-
		$ 87,489	$ -	$ -
TOTALS		$ 98,414	$ -	$ -

APPROPRIATION DETAIL
2009-2010

DIVISION: Public Safety
DEPARTMENT: Totals
FUND / DEPT #: All Departments

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 2,869,115	$ 2,830,752	$ 3,132,826
52.0000 PURCHASE & CONTRACTED SERVICES	571,512	337,601	395,482
53.0000 SUPPLIES	143,851	116,450	231,552
54.0000 CAPITAL OUTLAYS	88,657	5,400	-
55.0000 INTERFUND & INTERDEPARTMENTAL CHARGES	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	-	-	-
57.0000 OTHER COSTS	-	-	-
58.0000 DEBT SERVICE	142,857	142,857	35,714
61.0000 OTHER FINANCING USES	-	-	-
TOTAL PUBLIC SAFETY	$ 3,815,992	$ 3,433,060	$ 3,795,574
ADMINISTRATION	$ 450,660	$ 455,591	$ 448,443
SERVICE	3,344,412	2,955,314	3,317,676
DRIVER IMPROVEMENT	20,920	22,155	29,456
TOTAL PUBLIC SAFETY	$ 3,815,992	$ 3,433,060	$ 3,795,574
PERSONNEL:			
FULL TIME	51	58	58
PART-TIME	4	5	5

PERSONNEL SCHEDULE
2009-2010

DIVISION: Public Safety
DEPARTMENT: Totals
FUND / DEPT #: All Departments

POSITION TITLE	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
ADMINISTRATION	7	7	6	$ 436,954	$ 444,440	$ 440,743
SERVICE	55	53	56	2,417,563	2,371,057	2,673,827
DRIVER IMPROVEMENT	1	1	1	14,598	15,255	18,256
TOTALS	63	61	63	$ 2,869,115	$ 2,830,752	$ 3,132,826

APPROPRIATION DETAIL
2009-2010

DIVISION: Public Safety
DEPARTMENT: Administration
FUND / DEPT #: 100.31000

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 436,954	$ 444,440	$ 440,743
52.0000 PURCHASE & CONTRACTED SERVICES	10,648	10,601	6,700
53.0000 SUPPLIES	3,058	550	1,000
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 450,660	$ 455,591	$ 448,443

PERSONNEL:

FULL TIME	7	7	6
PART-TIME	0	0	0

FUNCTION:

This department provides the administrative support for the operation of the Public Safety Department.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Public Safety
DEPARTMENT Administration
FUND / DEPT # 100.31000

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
PUBLIC SAFETY DIRECTOR	25	1	1	1	$ 84,531
FIRE CHIEF	23	1	1	1	71,136
MAJOR	22	1	1	1	72,966
DESK SERGEANT	16	1	1	1	46,738
SENIOR PUBLIC SAFETY CLERK	12	1	1	1	42,390
ADMINISTRATIVE CLERK	9	2	2	1	27,477
SICK LEAVE INCENTIVE BONUS					5,778
TOTALS		7	7	6	$ 351,017
FICA					26,853
INSURANCE					5,820
RETIREMENT					18,750
CLAIMS					38,304
TOTAL PERSONNEL SERVICES					$ 440,743

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: Public Safety
DEPARTMENT: Administration
FUND / DEPT #: 100.31000

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 363,067	$ 365,768	$ 351,017
51 . 1101	LABOR CHARGED OTHER FUND	-		-
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME PAY	3,801	437	-
51 . 2200	EMPLOYER FICA TAX	21,752	28,015	26,853
51 . 2201	EMPLOYER INSURANCE CONTR.	4,636	6,888	5,820
51 . 2202	EMPLOYER RETIREMENT CONTR.	12,257	14,000	18,750
51 . 2205	CLAIMS PAID FOR EMPLOYEES	31,442	29,332	38,304
		$ 436,954	$ 444,440	$ 440,743
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 2215	OUTSOURCED (NON-SHOP)	$ -	$ -	$ -
52 . 2221	PARTS FROM SHOP	968	500	400
52 . 2222	LABOR FROM SHOP	340	456	400
52 . 2223	OVERHEAD ALLOCATION	320	400	500
52 . 3101	INSURANCE	6,214	7,000	4,900
52 . 3200	TELEPHONE	-	-	500
52 . 3202	POSTAGE	-	-	-
52 . 3500	TRAVEL & CONFERENCE	1,643	1,210	-
52 . 3600	MEMBERSHIP & DUES	1,029	950	-
52 . 3700	EMPLOYEE TRAINING	134	85	-
		$ 10,648	$ 10,601	$ 6,700
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 15	$ -	$ -
53 . 1105	SPECIALTY DEPT SUPPLY	-	-	-
53 . 1701	SUPPLIES OTHER THAN OFFC	1,935	550	1,000
53 . 1704	UNIFORM & CLOTHING	1,107	-	-
		$ 3,058	$ 550	$ 1,000
	54.0000 CAPITAL OUTLAYS			
54 . 2201	PURCHASE VEHICLES	$ -	$ -	$ -
		$ -	$ -	$ -
TOTALS		$ 450,660	$ 455,591	$ 448,443

APPROPRIATION DETAIL
2009-2010

DIVISION: Public Safety
DEPARTMENT: Service
FUND / DEPT #: 100.32200

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 2,417,563	$ 2,371,057	$ 2,673,827
52.0000 PURCHASE & CONTRACTED SERVICES	559,920	326,900	384,832
53.0000 SUPPLIES	135,415	109,100	223,302
54.0000 CAPITAL OUTLAYS	88,657	5,400	-
58.0000 DEBT SERVICE	142,857	142,857	35,714
	$ 3,344,412	$ 2,955,314	$ 3,317,676

PERSONNEL:			
FULL TIME	43	50	51
PART-TIME	4	5	5

FUNCTION:

It is the responsibility of this division of the Public Safety Department to protect the lives and property of the citizens of the City, providing up-to-date professional law enforcement and fire services.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Public Safety
DEPARTMENT: Service
FUND / DEPT #: 100.32200

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
ASSISTANT FIRE CHIEF	20	4	4	4	$ 221,479
CAPTAIN	20	4	5	5	288,602
CHIEF INVESTIGATOR	20	1	1	1	55,578
INVESTIGATOR	15	4	4	4	159,578
SERGEANT	18	4	4	4	163,451
CORPORAL	16	4	4	4	144,690
FIREFIGHTER	15	3	4	4	155,370
PUBLIC SAFETY OFFICER	14	22	18	22	676,123
DISPATCHER	10	2	2	1	26,790
ANIMAL CONTROL OFFICER	10	1	1	1	26,458
CROSSING GUARD	N/A	5	5	5	13,775
CODE ENFORCER OFFICER	18	1	1	1	41,288
JOHN THOMAS MEDICAL					3,388
LABOR FROM LLEBG					-
COLLEGE INCENTIVE PAY					-
SICK LEAVE INCENTIVE BONUS					11,037
TOTALS		55	53	56	$ 1,987,606
FICA					151,793
INSURANCE					49,470
RETIREMENT					159,375
CLAIMS					325,584
TOTAL PERSONNEL SERVICES					$ 2,673,827

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: Public Safety
DEPARTMENT: Service
FUND / DEPT #: 100.32200

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES	$ 1,772,622	$ 1,850,187	$ 1,984,218
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME PAY	107,023	13,578	-
51 . 2200	EMPLOYER FICA TAX	136,717	142,578	151,793
51 . 2201	EMPLOYER INSURANCE CONTR.	29,198	49,199	49,470
51 . 2202	EMPLOYER RETIREMENT CONTR.	96,304	100,000	159,375
51 . 2205	CLAIMS PAID FOR EMPLOYEES	268,086	209,516	325,584
51 . 2903	JOHN THOMAS MEDICAL	7,614	6,000	3,388
		$ 2,417,563	$ 2,371,057	$ 2,673,827
52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 1200	PROFESSIONAL SERVICES	$ 6,767	$ 5,900	$ 5,000
52 . 2211	ORDINARY MACH & EQUIP	165,221	2,000	5,000
52 . 2215	OUTSOURCED (NON-SHOP)	159,629	110,000	150,000
52 . 2221	PARTS FROM SHOP	33,336	38,300	25,000
52 . 2222	LABOR FROM SHOP	29,840	31,000	30,000
52 . 2223	OVERHEAD ALLOCATION	22,841	23,000	15,000
52 . 3100	INSURANCE-MEET DEDUCTIBLE	5,142	2,000	5,000
52 . 3101	INSURANCE	51,091	51,000	64,000
52 . 3200	TELEPHONE	29,336	25,000	18,632
52 . 3201	FREIGHT	-	50	200
52 . 3202	POSTAGE	1,444	1,800	2,000
52 . 3300	PUBLIC NOTICES	125	125	-
52 . 3500	TRAVEL & CONFERENCE	-	125	500
52 . 3600	MEMBERSHIP & DUES	400	-	500
52 . 3700	EMPLOYEE TRAINING	50,534	30,000	50,000
52 . 3851	MAINT & SERVICE CONTRACT	4,215	6,600	14,000
		$ 559,920	$ 326,900	$ 384,832
53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES	$ 8,821	$ 8,000	$ 8,000
53 . 1102	JANITORIAL SUPPLIES	3,029	3,200	3,000
53 . 1104	BUILDING MAINTENANCE	11,269	9,000	4,775
53 . 1105	SPEC DEPT SUPPLY	24,319	20,000	125,527
53 . 1106	NATIONAL FIRE PREVENTION	1,761	2,000	2,000
53 . 1113	DRUG INVESTIGATIONS	-	10,000	10,000
53 . 1210	WATER	3,440	3,500	4,000
53 . 1220	NATURAL GAS HEAT & COOL	6,670	6,500	8,000
53 . 1230	ELECTRICITY	26,296	23,000	20,000
53 . 1591	PARTS & SUPPLIES	814	800	1,000
53 . 1600	SMALL TOOLS	1,750	100	2,000
53 . 1701	SUPPLIES OTHER THAN OFFC	15,016	8,000	10,000
53 . 1704	UNIFORM & CLOTHING	24,253	15,000	25,000
53 . 1708	INMATE DETAIL SUPPLIES	7,978	-	-
		$ 135,415	$ 109,100	$ 223,302

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Public Safety			
DEPARTMENT:	Service	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.32200	09/30/08	09/30/09	2009-2010
	54.0000 CAPITAL OUTLAYS			
54 . 1306	PURCHASE / RENOVATE BUILDINGS	$ -	$ 5,400	$ -
54 . 2201	PURCHASE VEHICLES	12,000	-	-
54 . 2401	PURCHASE COMPUTERS & EQUIPMENT	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	76,657	-	-
		$ 88,657	$ 5,400	$ -
	58.0000 DEBT SERVICE			
58 . 1201	GMA LEASE PAYMENTS	$ 131,854	$ 137,940	$ 35,358
58 . 1202	GAAP ADJ - LEASE PAYMENTS	-	-	-
58 . 2200	INTEREST ON CAPITAL LEASES	11,003	4,917	356
		$ 142,857	$ 142,857	$ 35,714
TOTALS		$ 3,344,412	$ 2,955,314	$ 3,317,676

APPROPRIATION DETAIL
2009-2010

DIVISION: Public Safety
DEPARTMENT: Driver Improvement
FUND / DEPT #: 100.32900

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	14,598	15,255	18,256
52.0000 PURCHASE & CONTRACTED SERVICES	944	100	3,950
53.0000 SUPPLIES	5,378	6,800	7,250
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 20,920	$ 22,155	$ 29,456

PERSONNEL:

FULL TIME	1	1	1
PART-TIME	0	0	0

FUNCTION:

This division provides driver improvement training as required by Georgia Law for driving under the influence convictions. There is a charge made for this service, and we anticipate the annual revenue, which will be derived from providing this service during the fiscal year, to be $60,000.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SUMMARY
2009-2010

DIVISION: Public Safety
DEPARTMENT: Driver Improvement
FUND / DEPT #: 100.32900

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
DIRECTOR / INSTRUCTOR	(A)	1	1	1	$ 14,171
A: Contract worker					
SICK LEAVE INCENTIVE BONUS					-
TOTALS		1	1	1	$ 14,171
FICA					1,084
INSURANCE					-
RETIREMENT					-
CLAIMS					3,000
TOTAL PERSONNEL SERVICES					$ 18,256

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Public Safety			
DEPARTMENT:	Driver Improvement	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.32900	09/30/08	09/30/09	2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 13,561	$ 14,171	$ 14,171
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 2200	EMPLOYER FICA TAX	1,037	1,084	1,084
51 . 2201	EMPLOYER INSURANCE CONTR.	-	-	-
51 . 2202	EMPLOYER RETIREMENT CONTR.	-	-	-
51 . 2205	CLAIMS PAID FOR EMPLOYEE	-	-	3,000
		$ 14,598	$ 15,255	$ 18,256
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ 100	$ 100	$ 150
52 . 3200	TELEPHONE	-	-	150
52 . 3202	POSTAGE	88	-	150
52 . 3300	PUBLIC NOTICES	-	-	150
52 . 3500	TRAVEL & CONFERENCE	-	-	1,500
52 . 3600	MEMBERSHIP & DUES	-	-	150
52 . 3700	EMPLOYEE TRAINING	756	-	1,500
52 . 3851	MAINT & SERVICE CONTRACT	-	-	200
		$ 944	$ 100	$ 3,950
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 368	$ 200	$ 450
53 . 1701	SUPPLIES OTHER THAN OFFC	5,010	6,600	6,800
		$ 5,378	$ 6,800	$ 7,250
	54.0000 CAPITAL OUTLAYS			
54 . 2301	PURCHASE FURNITURE & FIXTURES	$ -	$ -	$ -
TOTALS		$ 20,920	$ 22,155	$ 29,456

APPROPRIATION DETAIL
2009-2010

DIVISION: Public Works
DEPARTMENT: Totals
FUND / DEPT #: General Fund

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 794,008	$ 856,850	$ 880,127
52.0000 PURCHASE & CONTRACTED SERVICES	443,662	393,777	391,235
53.0000 SUPPLIES	298,264	290,642	300,425
54.0000 CAPITAL OUTLAYS	7,000	36,587	8,500
55.0000 INTERFUND & INTERDEPARTMENTAL CHARGES	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	-	-	-
57.0000 OTHER COSTS	-	-	-
58.0000 DEBT SERVICE	63,452	63,452	47,589
61.0000 OTHER FINANCING USES	-	-	-
TOTAL PUBLIC WORKS	$ 1,606,385	$ 1,641,309	$ 1,627,876
STREETS	$ 1,480,128	$ 1,512,337	$ 1,488,031
PROPERTY MAINTENANCE	126,257	128,972	139,845
TOTAL PUBLIC WORKS	$ 1,606,385	$ 1,641,309	$ 1,627,876
PERSONNEL:			
FULL TIME	22.5	24.5	20.5
PART-TIME	5	0	2

PERSONNEL SCHEDULE
2009-2010

DIVISION: Public Works
DEPARTMENT: Totals
FUND / DEPT #: General Fund

POSITION TITLE	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
STREETS	24.5	20.5	19.5	$ 672,030	$ 733,202	$ 745,507
PROPERTY MAINTENANCE	3	3	3	121,978	123,648	134,620
TOTALS	27.5	23.5	22.5	$ 794,008	$ 856,850	$ 880,127

APPROPRIATION DETAIL
2009-2010

DEPARTMENT: Public Works
DIVISION: Streets
FUND / DEPT #: 100.42200

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 672,030	$ 733,202	$ 745,507
52.0000 PURCHASE & CONTRACTED SERVICES	440,264	389,143	387,535
53.0000 SUPPLIES	297,381	289,952	298,900
54.0000 CAPITAL OUTLAYS	7,000	36,587	8,500
57.0000 OTHER COSTS	-	-	-
58.0000 DEBT SERVICE	63,452	63,452	47,589
	$ 1,480,128	$ 1,512,337	$ 1,488,031

PERSONNEL:

FULL TIME	19.5	19.5	17.5
PART-TIME	5	5	2

FUNCTION:

It is the responsibility of this division of the Public Works Department to maintain the driving surfaces for paved and unpaved streets within the City. This maintenance includes paving, resurfacing, patching, painting, cleaning, and grading.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SUMMARY
2009-2010

DIVISION: Public Works
DEPARTMENT: Streets
FUND / DEPT #: 100.42200

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
PUBLIC WORKS DIRECTOR	24	0.5	0.5	0.5	$ 35,110
STREET SUPERINTENDENT	21	1	1	1	47,258
HEAVY EQUIPMENT OPERATOR	14	1	1	1	47,382
SENIOR EQUIPMENT OPERATOR	11	4	4	3	80,038
EQUIPMENT OPERATOR	10	10	10	10	253,011
ADMINISTRATIVE ASSISTANT	12	1	1	1	28,850
PUBLIC WORKS SERVICE WORKER	7	2	1	1	21,986
MOSQUITO SPRAYER	PT	1	2	2	4,046
SUMMER WORKERS	PT	4	0	0	-
SICK LEAVE INCENTIVE BONUS					4,497
TOTALS		24.5	20.5	19.5	$ 522,178
FICA					39,947
INSURANCE					16,975
RETIREMENT					54,688
CLAIMS					111,720
TOTAL PERSONNEL SERVICES					$ 745,507

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Public Works			
DEPARTMENT:	Streets	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.42200	09/30/08	09/30/09	2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 476,646	$ 517,226	$ 522,178
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1105	SUMMER WORKERS	6,711	-	-
51 . 1300	OVERTIME PAY	13,957	882	-
51 . 2200	EMPLOYER FICA TAX	35,751	39,635	39,947
51 . 2201	EMPLOYER INSURANCE CONTR.	13,236	18,744	16,975
51 . 2202	EMPLOYER RETIREMENT CONTR.	35,895	39,599	54,688
51 . 2205	CLAIMS PAID FOR EMPLOYEES	89,834	117,116	111,720
		$ 672,030	$ 733,202	$ 745,507
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ 3,812	$ 7,092	$ 4,000
52 . 2211	ORDINARY MACH & EQUIP	1,538	250	200
52 . 2215	OUTSOURCED (NON-SHOP)	132,734	62,000	60,000
52 . 2221	PARTS FROM SHOP	104,068	97,297	98,000
52 . 2222	LABOR FROM SHOP	92,860	85,950	90,000
52 . 2223	OVERHEAD ALLOCATION	69,963	65,754	62,000
52 . 3100	INSURANCE-MEET DEDUCTIBLE	3,253	39,000	45,000
52 . 3101	INSURANCE	21,811	21,941	18,000
52 . 3200	TELEPHONE	1,841	2,702	3,000
52 . 3500	TRAVEL & CONFERENCE	713	380	600
52 . 3600	MEMBERSHIP & DUES	129	133	135
52 . 3700	EMPLOYEE TRAINING	719	253	600
52 . 3850	CONTRACT LABOR	670	1,284	1,000
52 . 3851	MAINT & SERVICE CONTRACT	6,154	5,107	5,000
		$ 440,264	$ 389,143	$ 387,535

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Public Works			
DEPARTMENT:	Streets	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.42200	09/30/08	09/30/09	2009-2010
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 619	$ 430	$ 500
53 . 1102	JANITORIAL SUPPLIES	1,190	1,625	1,700
53 . 1104	BUILDING MAINTENANCE	1,543	973	800
53 . 1105	SPEC DEPT SUPPLY	-	-	-
53 . 1107	PIPES, FITTINGS & ETC	-	-	-
53 . 1111	CHRISTMAS DÉCOR	1,884	1,241	2,000
53 . 1112	BASE MATERIAL USAGE	8,685	2,500	3,500
53 . 1210	WATER	-	-	-
53 . 1220	NATURAL GAS HEAT & COOL	913	910	800
53 . 1230	ELECTRICITY	15,550	15,933	16,000
53 . 1231	CHRISTMAS LIGHTS	1,394	1,638	1,500
53 . 1232	TRAFFIC LIGHTS	5,702	5,500	5,600
53 . 1233	STREET LIGHTS	194,669	185,000	180,000
53 . 1600	SMALL TOOLS	10,174	11,000	11,500
53 . 1701	SUPPLIES OTHER THAN OFFC	42,314	36,202	46,000
53 . 1711	STREET/SIDEWALK REPAIR	12,744	27,000	29,000
		$ 297,381	$ 289,952	$ 298,900
	54.0000 CAPITAL OUTLAYS			
54 . 1306	CAPITAL OUTLAY - BUILDING	$ -	$ -	$ -
54 . 1401	CAPITAL OUTLAY - ST REPAIR	-	-	-
54 . 1402	STREET PATCHING	-	-	-
54 . 1405	PAVING PROJECTS	-	-	-
54 . 2105	PURCHASE MACHINERY	-	-	-
54 . 2201	PURCHASE VEHICLES	-	-	-
54 . 2401	PURCHASE COMPUTERS & EQUIP	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	7,000	36,587	8,500
		$ 7,000	$ 36,587	$ 8,500
	57.0000 OTHER COSTS			
57 . 1006	INTERGOV'T - DECATUR CO	$ -	$ -	$ -
57 . 1007	ATTAPULGUS PROJECT	-	-	-
		$ -	$ -	$ -

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Public Works			
DEPARTMENT:	Streets	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.42200	09/30/08	09/30/09	2009-2010
	58.0000 DEBT SERVICE			
58 . 1201	GMA LEASE PAYMENTS	$ 58,347	$ 60,101	$ 46,660
58 . 1202	GAAP ADJ - LEASE PAYMENTS	-	-	-
58 . 2200	INTEREST ON CAPITAL LEASES	5,106	3,351	929
		$ 63,452	$ 63,452	$ 47,589
	61.0000 OTHER FINANCING USES			
61 . 1000	TRANSFERS OUT	$ -	$ -	$ -
		$ -	$ -	$ -
TOTALS		$ 1,480,128	$ 1,512,337	$ 1,488,031

APPROPRIATION DETAIL
2009-2010

DIVISION: Public Works
DEPARTMENT: Maintenance
FUND / DEPT #: 100.49100

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 121,978	$ 123,648	$ 134,620
52.0000 PURCHASE & CONTRACTED SERVICES	3,397	4,634	3,700
53.0000 SUPPLIES	882	690	1,525
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 126,257	$ 128,972	$ 139,845

PERSONNEL:

FULL TIME	3	3	3
PART-TIME	0	0	0

FUNCTION:

It is the responsibility of this division of the Public Works Department to maintain the driving surfaces for paved and unpaved streets within the City. This maintenance includes paving, resurfacing, patching, painting, cleaning, and grading.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SUMMARY
2009-2010

DIVISION: Public Works
DEPARTMENT: Maintenance
FUND / DEPT #: 100.49100

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
MAINTENANCE SUPERINTENDENT	19	1	1	1	$ 40,768
MAINTENANCE TECHNICIAN	11	2	2	2	54,246
SICK LEAVE INCENTIVE BONUS					836
TOTALS		3	3	3	$ 95,850
FICA					7,333
INSURANCE					2,910
RETIREMENT					9,375
CLAIMS					19,152
TOTAL PERSONNEL SERVICES					$ 134,620

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Public Works			
DEPARTMENT:	Maintenance	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.49100	09/30/08	09/30/09	2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 92,977	$ 94,868	$ 95,850
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME PAY	1,592	-	-
51 . 2200	EMPLOYER FICA TAX	6,673	7,257	7,333
51 . 2201	EMPLOYER INSURANCE CONTR.	2,009	2,952	2,910
51 . 2202	EMPLOYER RETIREMENT CONTR.	5,253	6,000	9,375
51 . 2205	CLAIMS PAID FOR EMPLOYEES	13,475	12,571	19,152
		$ 121,978	$ 123,648	$ 134,620
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 3100	INSURANCE-MEET DEDUCTALBE	$ 198	$ -	$ 500
52 . 3101	INSURANCE	2,663	3,134	2,200
52 . 3851	MAINT & SERVICE CONTRACT	536	1,500	1,000
		$ 3,397	$ 4,634	$ 3,700
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 12	$ 5	$ 25
53 . 1102	JANITORIAL SUPPLIES	37	25	25
53 . 1105	SPEC DEPT SUPPLY	-	-	-
53 . 1600	SMALL TOOLS	498	500	500
53 . 1701	SUPPLIES OTHER THAN OFFICE	336	160	250
53 . 1704	UNIFORMS	-	-	725
		$ 882	$ 690	$ 1,525
	54.0000 CAPITAL OUTLAYS			
54 . 2201	PURCHASE VEHICLES	$ -	$ -	$ -
		$ -	$ -	$ -
TOTALS		$ 126,257	$ 128,972	$ 139,845

APPROPRIATION DETAIL
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Totals
FUND / DEPT #: All Departments

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 737,213	$ 769,030	$ 774,426
52.0000 PURCHASE & CONTRACTED SERVICES	158,855	162,013	161,300
53.0000 SUPPLIES	187,220	203,864	207,200
54.0000 CAPITAL OUTLAYS	-	-	10,000
57.0000 OTHER COSTS	-	-	-
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	-	-	-
TOTAL LEISURE SERVICES	$ 1,083,287	$ 1,134,907	$ 1,152,926
ADMINISTRATION	$ 135,519	$ 168,116	$ 147,235
PARKS & CEMETERIES	634,833	653,905	671,733
PROGRAMS	134,059	153,726	169,064
AQUATIC CENTER	87,568	79,724	72,117
TENNIS CENTER	91,309	79,437	92,776
TOTAL LEISURE SERVICES	$ 1,083,287	$ 1,134,907	$ 1,152,926
PERSONNEL:			
FULL TIME	16	16	15
PART-TIME	57	57	50

PERSONNEL SCHEDULE
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Totals
FUND / DEPT #: All Departments

POSITION TITLE	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	ACTUAL 09/30/08	PRIOR YEAR 2009-2010	PROPOSED 2009-2010
ADMINISTRATION	2	2	2	$ 117,927	$ 147,841	$ 129,385
PARKS & CEMETERIES	17	17	11	422,224	428,145	437,783
PROGRAMS	1	1	1	85,635	93,459	99,964
AQUATIC CENTER	0	0	0	48,487	43,149	40,517
TENNIS CENTER	1	1	1	62,940	56,437	66,776
TOTALS	21	21	15	$ 737,213	$ 769,030	$ 774,426

APPROPRIATION DETAIL
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Administration
FUND / DEPT #: 100.61100

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/07	PRIOR YEAR 09/30/08	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 117,927	$ 147,841	$ 129,385
52.0000 PURCHASE & CONTRACTED SERVICES	10,497	13,600	11,200
53.0000 SUPPLIES	7,095	6,675	6,650
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 135,519	$ 168,116	$ 147,235
PERSONNEL:			
FULL TIME	2	2	2
PART-TIME	0	0	0

FUNCTION:

This department is responsible for the management and overall supervision of the programs and functions of the Leisure Services Department.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Administration
FUND / DEPT #: 100.61100

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
DIRECTOR OF LEISURE SERVICES	24	1	1	1	$ 68,494
ADMINISTRATIVE SECRETARY	10	1	1	1	30,326
SICK LEAVE INCENTIVE BONUS					1,901
TOTALS		2	2	2	$ 100,722
FICA					7,705
INSURANCE					1,940
RETIREMENT					6,250
CLAIMS					12,768
TOTAL PERSONNEL SERVICES					$ 129,385

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Administration
FUND / DEPT #: 100.61100

		ACTUAL 09/30/07	PRIOR YEAR 09/30/08	PROPOSED 2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 97,124	$ 100,207	$ 100,722
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 2200	EMPLOYER FICA TAX	6,994	7,666	7,705
51 . 2201	EMPLOYER INSURANCE CONTR.	1,324	1,968	1,940
51 . 2202	EMPLOYER RETIREMENT CONTR.	3,502	4,000	6,250
51 . 2205	CLAIMS PAID FOR EMPLOYEES	8,983	34,000	12,768
		$ 117,927	$ 147,841	$ 129,385
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 2211	ORDINARY MACH & EQUIP	$ 336	$ 100	$ 300
52 . 2215	OUTSOURCED (NON-SHOP)	4,104	2,000	3,600
52 . 2221	PARTS FROM SHOP	-	100	250
52 . 2222	LABOR FROM SHOP	-	100	250
52 . 2223	OVERHEAD ALLOCATION	-	100	100
52 . 3100	INSURANCE - MEET DEDUCTIBLE	399	-	1,000
52 . 3101	INSURANCE	1,775	7,600	1,500
52 . 3200	TELEPHONE	2,921	2,600	3,000
52 . 3202	POSTAGE	408	500	400
52 . 3500	TRAVEL & CONFERENCE	386	500	600
52 . 3851	MAINT & SERVICE CONTRACT	168	-	200
		$ 10,497	$ 13,600	$ 11,200
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 1,364	$ 1,200	$ 1,200
53 . 1102	JANITORIAL SUPPLIES	349	-	-
53 . 1104	BUILDING MAINTENANCE	511	75	300
53 . 1210	WATER	331	500	400
53 . 1220	NATURAL GAS HEAT & COOL	208	500	250
53 . 1230	ELECTRICITY	2,362	2,900	3,000
53 . 1600	SMALL TOOLS & EQUIPMENT	-	-	-
53 . 1701	SUPPLIES OTHER THAN OFFC	1,969	1,500	1,500
		$ 7,095	$ 6,675	$ 6,650

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Leisure Services			
DEPARTMENT:	Administration	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.61100	09/30/07	09/30/08	2009-2010
	54.0000 CAPITAL OUTLAYS			
54 . 2201	PURCHASE VEHICLES	$ -	$ -	$ -
54 . 2401	PURCHASE COMPUTERS & EQUIPMENT	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-
		$ -	$ -	$ -
TOTALS		$ 135,519	$ 168,116	$ 147,235

APPROPRIATION DETAIL
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Parks & Cemeteries
FUND / DEPT #: 100.62200

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 422,224	$ 428,145	$ 437,783
52.0000 PURCHASE & CONTRACTED SERVICES	125,608	132,350	129,950
53.0000 SUPPLIES	87,001	93,410	94,000
54.0000 CAPITAL OUTLAYS	-	-	10,000
	$ 634,833	$ 653,905	$ 671,733

PERSONNEL:

FULL TIME	12	12	11
PART-TIME	5	5	0

FUNCTION:

This division is charged with the responsibility of maintaining all City parks, ball fields, and landscaped areas. The division is also responsible for new landscaped areas.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Parks & Cemeteries
FUND / DEPT #: 100.62200

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
PARK SUPERINTENDENT	18	1	1	1	$ 43,930
CREW LEADER	11	3	3	1	35,173
CREW SUPERVISOR	13	0	0	1	34,320
BUILDING & GROUNDS WORKER	8	8	8	8	185,328
SUMMER WORKERS	PT	5	5	0	-
SICK LEAVE INCENTIVE BONUS					845
TOTALS		17	17	11	$ 299,595
FICA					22,919
INSURANCE					10,670
RETIREMENT					34,375
CLAIMS					70,224
TOTAL PERSONNEL SERVICES					$ 437,783

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Leisure Services			
DEPARTMENT:	Parks & Cemeteries	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.62200	09/30/08	09/30/09	2009-2010

51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS

51 . 1100	PERSONAL SERVICES	$ 283,157	$ 317,400	$ 299,595
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1105	SUMMER WORK PROGRAM	7,409	-	-
51 . 1300	OVERTIME PAY	1,249	345	-
51 . 2200	EMPLOYER FICA TAX	21,575	24,309	22,919
51 . 2201	EMPLOYER INSURANCE CONTR.	11,464	11,808	10,670
51 . 2202	EMPLOYER RETIREMENT CONTR.	21,011	24,000	34,375
51 . 2205	CLAIMS PAID FOR EMPLOYEES	76,359	50,284	70,224
		$ 422,224	$ 428,145	$ 437,783

52.0000 PURCHASE & CONTRACTED SERVICES

52 . 1200	PROFESSIONAL SERVICES	$ 2,464	$ -	$ 1,000
52 . 2211	ORDINARY MACH & EQUIP	898	4,000	2,000
52 . 2215	OUTSOURCED (NON-SHOP)	23,070	15,000	23,000
52 . 2221	PARTS FROM SHOP	16,574	19,000	15,000
52 . 2222	LABOR FROM SHOP	17,520	17,000	17,000
52 . 2223	OVERHEAD ALLOCATION	10,106	13,000	10,000
52 . 3101	INSURANCE	15,225	17,200	15,000
52 . 3200	TELEPHONE	2,372	2,200	2,200
52 . 3500	TRAVEL & CONFERENCE	315	150	400
52 . 3850	CONTRACT LABOR	700	800	750
52 . 3851	MAINT & SERVICE CONTRACT	4,280	4,800	4,000
52 . 3852	CONTRACT MOWING	32,083	39,200	39,600
		$ 125,608	$ 132,350	$ 129,950

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Parks & Cemeteries
FUND / DEPT #: 100.62200

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 72	$ 100	$ 100
53 . 1102	JANITORIAL SUPPLIES	1,999	4,300	4,000
53 . 1104	BUILDING MAINTENANCE	6,022	5,500	8,000
53 . 1107	PIPES, FITTINGS & ETC	-	100	-
53 . 1109	GRASS & PLANTS	4,064	9,800	7,500
53 . 1210	WATER	26,809	27,000	26,000
53 . 1220	NATURAL GAS HEAT & COOL	300	610	600
53 . 1230	ELECTRICITY	32,270	34,000	34,000
53 . 1600	SMALL TOOLS	1,829	1,000	1,800
53 . 1701	SUPPLIES OTHER THAN OFFICE	13,336	11,000	11,000
53 . 1712	CEMETERY REPAIRS	300	-	1,000
		$ 87,001	$ 93,410	$ 94,000
	54.0000 CAPITAL OUTLAYS			
54 . 1201	SITE IMPROVEMENTS	$ -	$ -	$ -
54 . 2105	PURCHASE MACHINERY	-	-	-
54 . 2201	PURCHASE VEHICLES	-	-	10,000
54 . 2301	PURCHASE FURNITURE & FIXTURES	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-
		$ -	$ -	$ 10,000
TOTALS		$ 634,833	$ 653,905	$ 671,733

APPROPRIATION DETAIL
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Programs
FUND / DEPT #: 100.61200

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 85,635	$ 93,459	$ 99,964
52.0000 PURCHASE & CONTRACTED SERVICES	10,953	5,963	9,800
53.0000 SUPPLIES	37,471	54,304	59,300
54.0000 CAPITAL OUTLAYS	-	-	-
61.0000 OTHE FINANCIANG SOURCES	-	-	-
	$ 134,059	$ 153,726	$ 169,064

PERSONNEL:

FULL TIME	1	1	1
PART-TIME	23	23	23

FUNCTION:

This division provides funding for all of the recreational programs provided to the citizens of Bainbridge. Programs include: PeeWee League, Midget League, Minor League, Major League, Pony League, Colt League, Tennis, Swim Team, Softball for girls, women, and men, flag football, art theater, and other such programs provided by the department.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Programs
FUND / DEPT #: 100.61200

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
PROGRAM DIRECTOR	18	1	1	1	$ 37,835
PART TIME HELP	N/A	N/A	N/A	N/A	45,000
SICK LEAVE INCENTIVE BONUS					291
TOTALS		1	1	1	$ 83,126
FICA					6,359
INSURANCE					970
RETIREMENT					3,125
CLAIMS					6,384
TOTAL PERSONNEL SERVICES					$ 99,964

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Programs
FUND / DEPT #: 100.61200

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 73,736	$ 80,153	$ 83,126
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1105	SUMMER WORKERS	-	-	-
51 . 2200	EMPLOYER FICA TAX	4,994	6,132	6,359
51 . 2201	EMPLOYER INSURANCE CONTR.	662	984	970
51 . 2202	EMPLOYER RETIREMENT CONTR.	1,751	2,000	3,125
51 . 2205	CLAIMS PAID FOR EMPLOYEES	4,492	4,190	6,384
		$ 85,635	$ 93,459	$ 99,964
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 2211	ORDINARY MACH & EQUIP	$ 19	$ -	$ 100
52 . 2215	OUTSOURCED (NON-SHOP)	2,723	1,200	2,600
52 . 2221	PARTS FROM SHOP	-	100	450
52 . 2222	LABOR FROM SHOP	-	100	450
52 . 2223	OVERHEAD ALLOCATION	-	100	100
52 . 3101	INSURANCE	1,572	1,000	800
52 . 3200	TELEPHONE	1,332	513	1,000
52 . 3300	PUBLIC NOTICES	1,715	50	500
52 . 3500	TRAVEL & CONFERENCE	1,918	1,200	3,000
52 . 3600	MEMBERSHIP & DUES	585	1,500	600
52 . 3700	EMPLOYEE TRAINING	1,090	200	200
		$ 10,953	$ 5,963	$ 9,800
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 228	$ 300	$ 300
53 . 1102	JANITORIAL SUPPLIES	68	-	-
53 . 1104	BUILDING MAINTENANCE	17	4	-
53 . 1112	BASE MATERIAL USAGE	-	-	-
53 . 1593	COST OF CONCESSIONS	-	27,000	22,000
53 . 1600	SMALL TOOLS & EQUIPMENT	-	-	-
53 . 1701	SUPPLIES OTHER THAN OFFC	37,158	27,000	37,000
		$ 37,471	$ 54,304	$ 59,300
	54.0000 CAPITAL OUTLAYS			
54 . 2201	PURCHASE VEHICLES	$ -	$ -	$ -
	61.0000 OTHER FINANCING USES			
61 . 1000	TRANSFERS OUT	$ -	$ -	$ -
TOTALS		$ 134,059	$ 153,726	$ 169,064

APPROPRIATION DETAIL
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Aquatic Center
FUND / DEPT #: 100.61240

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 48,487	$ 43,149	$ 40,517
52.0000 PURCHASE & CONTRACTED SERVICES	5,862	6,500	5,650
53.0000 SUPPLIES	33,220	30,075	25,950
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 87,568	$ 79,724	$ 72,117

PERSONNEL:

FULL TIME	0	0	0
PART-TIME	22	22	22

FUNCTION:

This division provides the funding for the operation of the Aquatic Center.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE

2009-2010

DEPARTMENT: Leisure Services

DIVISION: Aquatic Center

FUND / DEPT #: 100.61240

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
LIFEGUARDS	PT				$ 37,638
SICK LEAVE INCENTIVE BONUS					-
TOTALS					$ 37,638
FICA					2,879
INSURANCE					-
RETIREMENT					-
CLAIMS					-
TOTAL PERSONNEL SERVICES					$ 40,517

BUDGET ACCOUNT WORKSHEET
2009-2010

DEPARTMENT: Leisure Services
DIVISION: Aquatic Center
FUND / DEPT #: 100.61240

		ACTUAL 09/30/08	ESTIMATED 09/30/09	PROPOSED 2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$44,960	$ 40,083	$ 37,638
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME PAY	81	-	-
51 . 2200	EMPLOYER FICA TAX	3,446	3,066	2,879
51 . 2201	EMPLOYER INSURANCE CONTR.	-	-	-
51 . 2202	EMPLOYER RETIREMENT CONTR.	-	-	-
51 . 2205	CLAIMS PAID FOR EMPLOYEES	-	-	-
		$48,487	$ 43,149	$ 40,517
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ 702	$ 1,400	$ 450
52 . 2211	ORDINARY MACH & EQUIP	4,691	5,000	5,000
52 . 3200	TELEPHONE	-	-	-
52 . 3300	PUBLIC NOTICES	-	100	100
52 . 3700	EMPLOYEE TRAINING	469	-	100
		$ 5,862	$ 6,500	$ 5,650
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 36	$ 300	$ 150
53 . 1102	JANITORIAL SUPPLIES	143	-	-
53 . 1104	BUILDING MAINTENANCE	620	975	800
53 . 1210	WATER	1,359	2,300	1,000
53 . 1220	NATURAL GAS HEAT & COOL	3	-	-
53 . 1230	ELECTRICITY	16,938	16,000	16,000
53 . 1593	COST OF POOL CONCESSIONS	1,814	3,700	-
53 . 1701	SUPPLIES OTHER THAN OFFC	5,630	2,300	2,000
53 . 1703	CHEMICALS	6,676	4,500	6,000
		$33,220	$ 30,075	$ 25,950
	54.0000 CAPITAL OUTLAYS			
54 . 2505	PURCHASE OTHER EQUIPMENT	$ -	$ -	$ -
TOTALS		$87,568	$ 79,724	$ 72,117

APPROPRIATION DETAIL
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Tennis Center
FUND / DEPT #: 100.61300

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 62,940	$ 56,437	$ 66,776
52.0000 PURCHASE & CONTRACTED SERVICES	5,935	3,600	4,700
53.0000 SUPPLIES	22,434	19,400	21,300
	$ 91,309	$ 79,437	$ 92,776

PERSONNEL:

FULL TIME	1	1	1
PART-TIME	7	7	5

FUNCTION:

This division provides funding for the new tennis complex.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE

2009-2010

DIVISION: Leisure Services

DEPARTMENT: Tennis Center

FUND / DEPT #: 100.61300

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
TENNIS DIRECTOR	16	1	1	1	$ 33,446
PART TIME		N/A	N/A	5	18,850
SICK LEAVE INCENTIVE BONUS					0
TOTALS		1	1	6	$ 52,296
FICA					4,001
INSURANCE					970
RETIREMENT					3,125
CLAIMS					6,384
TOTAL PERSONNEL SERVICES					$ 66,776

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Tennis Center
FUND / DEPT #: 100.61300

51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51 . 1100	PERSONAL SERVICES	$ 51,831	$ 45,762	$ 52,296
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME PAY	249	-	-
51 . 2200	EMPLOYER FICA TAX	3,955	3,501	4,001
51 . 2201	EMPLOYER INSURANCE CONTR.	662	984	970
51 . 2202	EMPLOYER RETIREMENT CONTR.	1,751	2,000	3,125
51 . 2205	CLAIMS PAID FOR EMPLOYEES	4,492	4,190	6,384
		$ 62,940	$ 56,437	$ 66,776

52.0000 PURCHASE & CONTRACTED SERVICES

52 . 2211	ORDINARY MACH & EQUIP	$ -	$ 100	$ 200
52 . 3101	INSURANCE	888	900	800
52 . 3200	TELEPHONE	-	-	-
52 . 3300	PUBLIC NOTICES	-	150	200
52 . 3500	TRAVEL & CONFERENCE	872	-	300
52 . 3600	MEMBERSHIP & DUES	1,128	950	1,000
52 . 3700	EMPLOYEE TRAINING	-	-	200
52 . 3850	CONTRACT LABOR	3,047	1,500	2,000
		$ 5,935	$ 3,600	$ 4,700

53.0000 SUPPLIES

53 . 1101	PRINTING & SUPPLIES	$ 470	$ 250	$ 400
53 . 1102	JANITORIAL SUPPLIES	243	-	200
53 . 1104	BUILDING MAINTENANCE	154	500	500
53 . 1210	WATER	3,146	2,200	3,000
53 . 1220	GAS	168	250	200
53 . 1230	ELECTRICITY	11,279	10,000	10,000
53 . 1701	SUPPLIES OTHER THAN OFFC	6,974	6,200	7,000
		$ 22,434	$ 19,400	$ 21,300

TOTALS	$ 91,309	$ 79,437	$ 92,776

SPECIAL REVENUE FUNDS

SUMMARY

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:			
CONFISCATED ASSETS FUND	$ 9,972	$ 24,500	$ 23,000
VISITOR'S CENTER	96,850	63,542	-
TENNIS TOURNAMENT	10,707	640	10,707
HOTEL / MOTEL TAX	117,357	113,016	113,050
TOTAL SPECIAL REVENUE	$ 234,886	$ 201,698	$ 146,757
AVAILABLE PRIOR YEARS' EQUITY	$ 47,407	42,210	61,850
TOTAL FUNDS AVAILABLE	$ 282,293	$ 243,908	$ 208,607
EXPENDITURES:			
CONFISCATED ASSETS FUND	$ 15,202	$ 5,500	$ 15,400
VISITOR'S CENTER	96,850	63,542	-
TENNIS TOURNAMENT	10,673	-	10,673
HOTEL / MOTEL TAX	117,357	113,016	113,050
TOTAL SPECIAL EXPENDITURES	$ 240,083	$ 182,058	$ 139,123
TOTAL AVAILABLE BALANCE -- END OF YEAR	$ 42,210	$ 61,850	$ 69,484

CONFISCATED ASSETS FUND
FUND #210
REVENUE & EXPENDITURES

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:				
PRIOR YEARS EQUITY		$ 21,741	$ 16,511	$ 35,511
35.1320	CONFISCATIONS - STATE	$ 5,871	$ 6,500	$ 6,000
35.1321	CONFISCATIONS - FEDERAL	$ 4,010	$ 18,000	$ 17,000
36.1000	INTEREST	91	-	-
	TOTAL REVENUE	$ 9,972	$ 24,500	$ 23,000
TOTAL AVAILABLE EQUITY		$ 31,713	$ 41,011	$ 58,511
EXPENDITURES:				
53.1107	DRUG INVESTIGATIONS / SUPPLIES	$ 15,202	$ 5,500	$ 15,400
53.1110	EXPENDITURES - FEDERAL	$ -	$ 500	$ -
	TOTAL EXPENDITURES	$ 15,202	$ 5,500	$ 15,400
TOTAL AVAILABLE EQUITY-END OF YEAR		$ 16,511	$ 35,511	$ 43,111

VISITORS' INFORMATION CENTER SPECIAL REVENUE FUND
FUND #225
REVENUE & EXPENDITURES

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:				
PRIOR YEARS EQUITY		$ -	$ -	$ -
33.4110	STATE OPERATING GRANT	$ 96,850	$ 63,542	$ -
36.1000	INTEREST	-	-	-
	TOTAL REVENUE	$ 96,850	$ 63,542	$ -
TOTAL AVAILABLE EQUITY		$ 96,850	$ 63,542	$ -
EXPENDITURES:				
57.1000	OPERATING	$ 96,850	$ 63,542	$ -
54.1302	GRANT ADMIN-OPERATING	-	-	-
54.1303	GRANT ADMIN-ARCHITECTURE	-	-	-
54.1304	GRANT ADMIN-CAPITAL	-	-	-
	TOTAL EXPENDITURES	$ 96,850	$ 63,542	$ -
TOTAL AVAILABLE EQUITY-END OF YEAR		$ -	$ -	$ -

TENNIS TOURNAMENTS
FUND #229
REVENUE & EXPENDITURES

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:				
PRIOR YEARS EQUITY		$ 25,666	$ 25,699	$ 26,339
36.1000	INTEREST REVENUE	$ 955	$ 640	$ 955
38.9010	TOURNAMENT REVENUES	9,752	-	9,752
39.1000	TRANSFERS IN	-	-	-
	TOTAL REVENUE	$ 10,707	$ 640	$ 10,707
TOTAL AVAILABLE EQUITY		$ 36,373	$ 26,339	$ 37,046
EXPENDITURES:				
57.2003	TOURNAMENT EXPENDITURES	$ 10,673	$ -	$ 10,673
54.1499	CONTINGENCIES	-	-	-
	TOTAL EXPENDITURES	$ 10,673	$ -	$ 10,673
TOTAL AVAILABLE EQUITY-END OF YEAR		$ 25,699	$ 26,339	$ 26,373

HOTEL/MOTEL TAX
FUND #275
REVENUE & EXPENDITURES

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:				
PRIOR YEARS EQUITY		$ -	$ -	$ -
31.4100	HOTEL/MOTEL TAX 3%	$ 70,380	$ 67,780	$ 68,000
31.4101	HOTEL/MOTEL TAX 2%	46,920	45,200	45,000
36.1000	INTEREST	57	36	50
	TOTAL REVENUE	$ 117,357	$ 113,016	$ 113,050
TOTAL AVAILABLE EQUITY		$ 117,357	$ 113,016	$ 113,050
EXPENDITURES:				
57.1005	TOURISM PROMOTIONS	$ 46,920	$ 45,200	$ 45,000
61.1000	TRANSFER 3% TO GENERAL FUND	70,437	67,816	68,050
	TOTAL EXPENDITURES	$ 117,357	$ 113,016	$ 113,050
TOTAL AVAILABLE EQUITY-END OF YEAR		$ -	$ -	$ -

CAPITAL PROJECT FUNDS

SUMMARY

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:			
CDBG -- BUTLER FERRY ROAD	403,380	-	-
TRANSPORTATION ENHANCEMENT	-	-	-
SPLOST #3	3,578	-	-
SPLOST #4	2,410,666	3,894,639	1,285,000
SPLOST #5	-	2,386,113	7,291,120
TELECOMMUNICATIONS	-	-	-
TOTAL CAPITAL PROJECT FUNDS REVENUE	$ 2,817,624	$ 6,280,752	$ 8,576,120
AVAILABLE PRIOR YEARS' EQUITY	1,439,233	(98,320)	950,009
TOTAL FUNDS AVAILABLE	$ 4,256,857	$ 6,182,432	$ 9,526,129
EXPENDITURES:			
CDBG -- BUTLER FERRY ROAD	400,022	-	-
TRANSPORTATION ENHANCEMENT	-	-	-
SPLOST #3	349,821	-	-
SPLOST #4	3,605,334	2,728,451	2,352,867
SPLOST #5	-	2,503,971	7,018,458
TELECOMMUNICATIONS	-	850,175	-
TOTAL CAPITAL PROJECT FUNDS EXPENDITURES	$ 4,355,177	$ 6,082,597	$ 9,371,325
TOTAL AVAILABLE BALANCE -- END OF YEAR	$ (98,320)	$ 99,835	$ 154,804

COMMUNITY DEVELOPMENT BLOCK GRANT
BUTLER FERRY ROAD
FUND #222
REVENUE & EXPENDITURES

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:				
PRIOR YEARS EQUITY		(3,358)	$ -	$ -
33.1100	CDGB GRANT	403,380	-	-
	TOTAL REVENUE	$ 403,380	$ -	$ -
TOTAL AVAILABLE EQUITY		$ 400,022	$ -	$ -
EXPENDITURES:				
54.1401	PURCHASE PROPERTY	$ -	$ -	$ -
54.1405	ENGINEERING	-	-	-
54.1410	GRANT ADMINISTRATION	2,000	-	-
54.1420	CONSTRUCTION & REHAB	398,022	-	-
54.1418	SEWER CONSTRUCTION	-	-	-
54.1428	WATER CONSTRUCTION	-	-	-
54.1499	CONSTRUCTION	-	-	-
	TOTAL EXPENDITURES	$ 400,022	$ -	$ -
TOTAL AVAILABLE EQUITY-END OF YEAR		$ -	$ -	$ -

TRANSPORTATION ENHANCEMENT
FUND #226
REVENUE & EXPENDITURES

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:				
PRIOR YEARS EQUITY		$ -	$ -	$ -
33.4110	DOT GRANT	-	-	-
36.1000	INTEREST	-	-	-
	TOTAL REVENUE	$ -	$ -	$ -
TOTAL AVAILABLE EQUITY		$ -	$ -	$ -
EXPENDITURES:				
54.1405	ENGINEERING	$ -	$ -	$ -
54.1410	GRANT ADMINISTRATION	-	-	-
54.1428	TRANSPORTION ENHANCEMENT	-	-	-
54.1499	CONTINGENCIES	-	-	-
	TOTAL EXPENDITURES	$ -	$ -	$ -
TOTAL AVAILABLE EQUITY-END OF YEAR		$ -	$ -	$ -

SPECIAL PURPOSE LOCAL OPTION SALES TAX #3

FUND #322

REVENUE & EXPENDITURES

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:				
PRIOR YEARS EQUITY		$ 346,243	$ 0	$ 0
33.7100	SALES TAX	$ -	$ -	$ -
33.4110	GRANT REVENUE	-	-	-
36.1000	INTEREST	3,578	-	-
	TOTAL REVENUE	$ 3,578	$ -	$ -
TOTAL AVAILABLE EQUITY		$ 349,822	$ 0	$ 0
EXPENDITURES:				
54.1418	SEWER EXTENSION (ALICE ST.)	$ -	$ -	$ -
54.1421	WATER EXTENSION (WELL #2 UPGRADE)	6,488	-	-
54.1423	RIVER OAKS WATER EXTENSION	-	-	-
54.1440	NE BAINBRIDGE SEWER	-	-	-
54.1441	NE BAINBRIDGE SEWER(MERIDIAN)	-	-	-
54.2504	RECREATION IMPROVEMENTS	289,632	-	-
54.2507	REC IMP - MARINA	53,701	-	-
54.2509	TENNIS CENTER	-	-	-
54.2510	REC-IMP-REYNOLDS SPORT PARK	-	-	-
54.1428	MARINA CONTRUCTION	-	-	-
54.1427	MARINA ENGINEERING	-	-	-
54.1426	MARINA GRANT ADMINISTRATION	-	-	-
54.1499	MARINA CONTINGENCIES	-	-	-
	TOTAL EXPENDITURES	$ 349,821	$ -	$ -
TOTAL AVAILABLE EQUITY-END OF YEAR		$ 0	$ 0	$ 0

SPECIAL PURPOSE LOCAL OPTION SALES TAX #4

FUND #323

REVENUE & EXPENDITURES

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:				
PRIOR YEARS EQUITY		$ 1,096,348	$ (98,320)	$ 1,067,867
				-
33.7100	SALES TAX	1,870,610	1,227,413	-
33.4111	BOARD OF EDUCATION	521,506	1,032,920	-
36.1000	INTEREST	18,549	1,883	-
38.3001	GEFA REIMBURSEMENT	-	1,632,423	-
33.4112	GO FISH GEORGIA	-	-	500,000
33.4110	GRANT STREETSCAPE	-	-	785,000
	TOTAL REVENUE	$ 2,410,666	$ 3,894,639	$ 1,285,000
TOTAL AVAILABLE EQUITY		$ 3,507,014	$ 3,796,319	$ 2,352,867
EXPENDITURES:				
54.1404	STREET PAVING	396,548	102,785	80,000
54.1418	SEWER EXTENSIONS	1,342,724	804,779	-
54.1419	SEWER EXTENSIONS HWY 84 BHS	906,688	1,265,611	-
54.1429	CDBG BUTLER FERRY CONSTRUCTION	391,261	21,318	
54.1433	WATER/SEWER MASTER PLAN		178,627	
54.1435	STREETSCAPE	135,542	-	-
54.1437	COMMODORE	35,709	-	-
54.2504	REC IMPROVEMENT	366,908	348,948	1,000,000
54.2505	STREETSCAPE	27,299	6,383	1,272,867
54.2507	REC IMPROVEMENT - MARINA	2,654	-	-
			-	-
	TOTAL EXPENDITURES	$ 3,605,334	$ 2,728,451	$ 2,352,867
TOTAL AVAILABLE EQUITY-END OF YEAR		$ (98,320)	$ 1,067,867	$ -

SPECIAL PURPOSE LOCAL OPTION SALES TAX #5
FUND #324
REVENUE & EXPENDITURES

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:				
PRIOR YEARS EQUITY		$ -	$ -	$ (117,858)
33.7100	SALES TAX	-	-	1,841,120
33.3502	LEASE PROCEEDS	-	697,407	450,000
33.4110	GEFA PROCEEDS	-	1,688,511	5,000,000
	INTEREST REVENUE		195	
33.1106	TRANSFER FROM SPLOST 4	-	-	-
38.3000	BONDING AGENCY REIMBURSEMENT	-	-	-
	TOTAL REVENUE	$ -	$ 2,386,113	$ 7,291,120
TOTAL AVAILABLE EQUITY		$ -	$ 2,386,113	$ 7,173,262
EXPENDITURES:				
54.1433	SEWER MASTER PLAN AND ASSOCIATED DEBT SERVICE	-	1,664,273	5,000,000
54.1434	CITY HALL RENOVATION AND ASSOCIATED GENERAL FUND DEBT S	-	-	285,000
54.1435	WATER SYSTEM IMPROVEMENTS	-	-	-
54.1440	ROAD CONSTRUCTION AND MAINT	-	-	-
54.2504	RECREATION IMPROVEMENTS	-	-	1,200,000
54.2506	STORMWATER IMPROVEMENTS	-	-	-
54.2500	PUBLIC SAFETY EQUIPMENT AND BUILDING IMPROVEMENTS	-	839,698	450,000
		$ -	$ 2,503,971	$ 6,935,000
DEBT SERVICE:				
58.1201	GMA LEASE PAYMENTS	$ -	$ -	$ 59,002
58.2200	INTEREST ON CAPITAL LEASES	$ -	-	24,456
		$ -	$ -	$ 83,458
	TOTAL EXPENSES	$ -	$ 2,503,971	$ 7,018,458
TOTAL AVAILABLE EQUITY-END OF YEAR		$ -	$ (117,858)	$ 154,804

TELECOMMUNICATIONS
FUND #325
REVENUE & EXPENDITURES

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:				
PRIOR YEARS EQUITY		$ -	$ -	$ -
33.7100	Loan from General Fund	-	-	-
33.4111	Payment from DCBOE	-	-	-
	Internet/Telecom Sales	-	-	-
		-	-	-
		-	-	-
	TOTAL REVENUE	$ -	$ -	$ -
TOTAL AVAILABLE EQUITY		$ -	$ -	$ -
EXPENDITURES:				
54.1405	Construction of Fiber Network	-	850,175	-
54.1435	Loan Payment to General Fund	-	-	-
54.1436	Transfer to Gen Fund	-	-	-
54.1438	Thomasville Maint Payment	-	-	-
		-	-	-
		-	-	-
		-	-	-
	TOTAL EXPENDITURES	$ -	$ 850,175	$ -
TOTAL AVAILABLE EQUITY-END OF YEAR		$ -	$ (850,175)	$ -

ENTERPRISE FUNDS

SUMMARY

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:			
WATER & SEWER	$ 3,637,106	$ 5,428,223	$ 6,690,749
GAS	3,052,711	2,728,641	2,732,371
SOLID WASTE	1,828,752	1,918,013	1,955,553
REVOLVING LOAN	7,968	6,390	4,802
MARINA	48,493	-	-
TELCOMMUNICATIONS	-	-	900,000
TOTAL ENTERPRISE FUND REVENUE	$ 8,575,030	$ 10,081,267	$ 12,283,475
EXPENDITURES:			
WATER & SEWER	$ 3,169,624	$ 3,036,659	$ 2,835,468
GAS	3,109,927	2,663,274	2,699,274
SOLID WASTE	2,050,943	1,836,988	1,815,915
REVOLVING LOAN	335,837	57,621	57,591
MARINA	91,099	-	-
TELECOMMUNICATIONS	-	-	900,000
TOTAL ENTERPRISE FUND EXPENDITURES	$ 8,757,431	$ 7,594,542	$ 8,308,248
NET INCOME -- ENTERPRISE FUNDS	$ (182,401)	$ 2,486,725	$ 3,975,227

CITY OF BAINBRIDGE, GA
SUMMARY - WATER & SEWER
2009-2010

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
34.0000 CHARGES FOR SERVICES	$ 2,358,247	$ 2,566,804	$ 2,621,237
36.0000 INVESTMENT INCOME	11,535	6,000	9,481
38.0000 MISCELLANEOUS REVENUE	1,219,216	2,805,388	4,010,000
39.0000 OTHER FINANCING SOURCES	48,107	50,031	50,031
TOTAL WATER & SEWER FUND REVENUE	$ 3,637,106	$ 5,428,223	$ 6,690,749
WATER & SEWER FUND EXPENSES	3,169,624	3,036,659	2,835,468
REVENUE OVER EXPENDITURES	$ 467,482	$ 2,391,564	$ 3,855,281

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET - REVENUES
2009-2010

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
	34.0000 CHARGES FOR SERVICES			
34 . 4210	WATER VOLUMETRIC	$ 968,704	$ 1,041,000	$ 1,071,000
34 . 4211	BASE CHARGE	681,018	753,531	753,531
34 . 4212	WATER - TAPS	22,810	10,909	15,000
34 . 4213	WATER - SERVICE FEES	32,180	25,593	25,593
34 . 4214	WATER - LATE CHARGES	40,341	43,300	47,317
34 . 4255	SEWER VOLUMETRIC	577,623	658,004	671,796
34 . 4257	TAPS	22,700	20,467	23,000
34 . 4258	LATE CHARGES	12,872	14,000	14,000
		$ 2,358,247	$ 2,566,804	$ 2,621,237
	36.0000 INVESTMENT INCOME			
36 . 1000	INTEREST REVENUE	$ 9,270	$ 4,600	$ 8,081
36 . 1001	INTEREST FROM ASSESSMENTS	2,265	1,400	1,400
		$ 11,535	$ 6,000	$ 9,481
	38.0000 MISCELLANEOUS REVENUE			
38 . 3000	REIMBURSEMENT - INSURANCE	$ 117,087	$ 241,388	$ -
38 . 9001	MISCELLANEOUS REVENUE	8,116	54,000	10,000
38 . 9998	CONTRIBUTED CAPITAL-CUSTOMERS	1,094,013	2,510,000	4,000,000
38 . 9999	CONTRIBUTED CAPITAL-OTHER FUNDS	-	-	-
		$ 1,219,216	$ 2,805,388	$ 4,010,000
	39.0000 OTHER FINANCING SOURCES			
39 . 1101	METER READING FOR GAS DEPT	$ 48,107	$ 50,031	$ 50,031
39 . 2100	SALE OF FIXED ASSETS	-	-	-
39 . 3502	GMA LEASE PROCEEDS	-	-	-
39 . 3503	GAAP ADJ - GMA LEASE PROCEEDS	-	-	-
		$ 48,107	$ 50,031	$ 50,031
TOTAL WATER & SEWER REVENUE		$ 3,637,106	$ 5,428,223	$ 6,690,749
EXPENSES:				
	METER DIVISION	$ 153,154	$ 155,661	$ 130,206
	SEWAGE TREATMENT PLANT	663,059	617,808	480,420
	DISTRIBUTION & COLLECTION	2,353,410	2,263,190	2,224,842
TOTAL WATER & SEWER FUND EXPENSES		$ 3,169,624	$ 3,036,659	$ 2,835,468
REVENUE OVER EXPENSES FOR THE WATER & SEWER FUND		$ 467,482	$ 2,391,564	$ 3,855,281

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET - REVENUES
2009-2010

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
WORKSHEET TO SHOW THE NET EFFECT ON CASH			
REVENUE OVER EXPENSES FOR	467,482	2,391,564	3,855,281
LESS:			
NON-CASH CONTRIBUTED CAPITAL	(1,094,013)	(2,510,000)	(4,000,000)
BEGINNING DEBT	(81,528)	(12,677)	-
PURCHASE OF CAPITAL ASSETS	(31,446)	(359,594)	-
ADD BACK:			
ENDING DEBT	12,677	-	-
DEPRECIATION	424,558	433,860	433,860
NET EFFECT ON OPERATING CASH	$ (302,270)	$ (56,847)	$ 289,141

APPROPRIATION DETAIL
2009-2010

DIVISION: Utilities
DEPARTMENT: Totals
FUND / DEPT #: All Departments

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 1,373,080	$ 1,306,432	$ 1,188,012
52.0000 PURCHASE & CONTRACTED SERVICES	537,142	491,697	472,850
53.0000 SUPPLIES	2,928,621	2,406,234	2,339,464
54.0000 CAPITAL OUTLAYS	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	515,174	515,750	518,860
57.0000 OTHER COSTS	8,833	14,650	12,000
58.0000 DEBT SERVICE	3,551	176	-
61.0000 OTHER FINANCING USES	913,150	964,994	1,003,556
TOTAL UTILITIES	$ 6,279,551	$ 5,699,933	$ 5,534,742
WATER & SEWER - METERS	$ 153,154	$ 155,661	$ 130,206
WATER & SEWER - SEWAGE PLANT	663,059	617,808	480,420
WATER & SEWER - DIST. & COLLECTION	2,353,410	2,263,190	2,224,842
NATURAL GAS	3,109,927	2,663,274	2,699,274
TOTAL UTILITIES	$ 6,279,551	$ 5,699,933	$ 5,534,742
PERSONNEL:			
FULL TIME	25	26	26
PART-TIME	0	0	0

PERSONNEL SCHEDULE
2009-2010

DIVISION: Utilities
DEPARTMENT: Totals
FUND / DEPT #: All Departments

POSITION TITLE	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
WATER & SEWER - METERS	4	3	3	$ 129,955	$ 142,472	$ 123,006
WATER & SEWER - SEWAGE PLANT	8	5	5	333,551	$ 276,902	214,820
WATER & SEWER - DIST. & COLLECTION	13.5	12	12	645,493	$ 543,577	542,872
NATURAL GAS	5.5	5	6	264,081	$ 343,481	307,314
TOTALS	31	25	26	$ 1,373,080	$ 1,306,432	$ 1,188,012

APPROPRIATION DETAIL
2009-2010

DIVISION: Utilities
DEPARTMENT: Meters
FUND / DEPT #: 505.44200

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 129,955	$ 142,472	$ 123,006
52.0000 PURCHASE & CONTRACTED SERVICES	21,848	13,080	6,700
53.0000 SUPPLIES	1,351	109	500
	$ 153,154	$ 155,661	$ 130,206

PERSONNEL:

FULL TIME	3	4	3
PART-TIME	0	0	0

FUNCTION:

It is the responsibility of this division of the Water and Sewer Department to determine that all water passing through the water meters is accurately recorded and for the replacement of malfunctioning meters.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Utilities
DEPARTMENT: Meters
FUND / DEPT #: 505.44200

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
METER READER SUPERVISOR	15	1	1	1	$ 35,152
METER READER	8	3	2	2	49,234
SICK LEAVE INCENTIVE BONUS					676
TOTALS		4	3	3	$ 85,062
FICA					6,507
INSURANCE					2,910
RETIREMENT					9,375
CLAIMS					19,152
TOTAL PERSONNEL SERVICES					$ 123,006

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Utilities			
DEPARTMENT:	Meters	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	505.44200	09/30/08	09/30/09	2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 95,582	$ 105,819	$ 85,062
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME PAY	4	6	-
51 . 2200	EMPLOYER FICA TAX	6,750	8,096	6,507
51 . 2201	EMPLOYER INSURANCE CONTR.	2,649	3,990	2,910
51 . 2202	EMPLOYER RETIREMENT CONTR.	7,004	7,800	9,375
51 . 2205	CLAIMS PAID FOR EMPLOYEES	17,967	16,761	19,152
		$ 129,955	$ 142,472	$ 123,006
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 2211	ORDINARY MACH & EQUIP	$ -	$ -	$ -
52 . 2215	OUTSOURCED (NON-SHOP)	8,596	4,900	-
52 . 2221	PARTS FROM SHOP	3,861	1,500	1,000
52 . 2222	LABOR FROM SHOP	2,540	1,500	1,200
52 . 2223	OVERHEAD ALLOCATION	3,300	1,200	500
52 . 3100	INSURANCE-MEET DEDUCTIBLE	-	-	1,000
52 . 3101	INSURANCE	3,551	3,980	3,000
		$ 21,848	$ 13,080	$ 6,700
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 541	$ 20	$ -
53 . 1102	JANITORIAL SUPPLIES	105	14	-
53 . 1600	SMALL TOOLS	323	-	150
53 . 1701	SUPPLIES OTHER THAN OFFC	383	75	350
		$ 1,351	$ 109	$ 500
TOTALS		$ 153,154	$ 155,661	$ 130,206

APPROPRIATION DETAIL
2009-2010

DIVISION: Utilities
DEPARTMENT: Sewer Treatment
FUND / DEPT #: 505.44300

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 333,551	$ 276,902	$ 214,820
52.0000 PURCHASE & CONTRACTED SERVICES	99,922	99,680	87,150
53.0000 SUPPLIES	229,587	241,226	178,450
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 663,059	$ 617,808	$ 480,420

PERSONNEL:

FULL TIME	7	8	5
PART-TIME	0	0	0

FUNCTION:

It is the responsibility of this division to treat the liquid and solid waste generated by the citizens of the City who are connected to the sewer system by operating the City's sewage treatment plant.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE

2009-2010

DIVISION: Utilities

DEPARTMENT: Sewer Treatment

FUND / DEPT #: 505.44300

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
STP SUPERINTENDENT	21	1	0	0	$ -
WW PLANT OPERATOR	12	1	1	1	44,013
PW SERVICE WORKER	7	2	1	1	21,986
WW MAINTENANCE WORKER	11	1	0	0	-
SENIOR PW SERVICE WORKER	8	2	1	1	25,501
PUBLIC WORKS MECHANIC	14	1	1	1	30,306
LAB TECHNICIAN	12	0	1	1	28,850
SICK LEAVE INCENTIVE BONUS					228
TOTALS		8	5	5	$ 150,882
FICA					11,543
INSURANCE					4,850
RETIREMENT					15,625
CLAIMS					31,920
TOTAL PERSONNEL SERVICES					$ 214,820

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Utilities			
DEPARTMENT:	Sewer Treatment	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	505.44300	09/30/08	09/30/09	2009-2010

51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS

51 . 1100	PERSONAL SERVICES	$ 241,063	$ 197,495	$ 150,882
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME	18,395	4,850	-
51 . 2200	EMPLOYER FICA TAX	18,854	15,479	11,543
51 . 2201	EMPLOYER INSURANCE CONTR.	5,298	7,880	4,850
51 . 2202	EMPLOYER RETIREMENT CONTR.	14,008	17,674	15,625
51 . 2205	CLAIMS PAID FOR EMPLOYEES	35,934	33,523	31,920
		$ 333,551	$ 276,902	$ 214,820

52.0000 PURCHASE & CONTRACTED SERVICES

52 . 1200	PROFESSIONAL SERVICES	$ 43	$ 7,200	$ 1,000
52 . 2211	ORDINARY MACH & EQUIP	45,359	54,000	50,000
52 . 2212	PUMP MAINTENANCE	62	25	-
52 . 2215	OUTSOURCED (NON-SHOP)	39,208	18,000	16,000
52 . 2221	PARTS FROM SHOP	1,432	2,400	2,000
52 . 2222	LABOR FROM SHOP	1,040	4,000	4,000
52 . 2223	OVERHEAD ALLOCATION	741	2,550	1,900
52 . 2320	EQUIPMENT RENTALS	-	-	-
52 . 3100	INSURANCE-MEET DED	-	-	-
52 . 3101	INSURANCE	7,101	7,000	6,000
52 . 3200	TELEPHONE	519	550	750
52 . 3201	FREIGHT	480	1,230	1,000
52 . 3202	POSTAGE	29	25	-
52 . 3300	PUBLIC NOTICES	110	-	-
52 . 3500	TRAVEL & CONFERENCE	-	-	-
52 . 3600	MEMBERSHIP & DUES	-	-	-
52 . 3700	EMPLOYEE TRAINING	786	200	1,500
52 . 3851	MAINT & SERVICE CONTRACT	3,012	2,500	3,000
		$ 99,922	$ 99,680	$ 87,150

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: Utilities
DEPARTMENT: Sewer Treatment
FUND / DEPT #: 505.44300

53.0000 SUPPLIES

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
53 . 1101	PRINTING & SUPPLIES	$ 123	$ 150	$ 150
53 . 1102	JANITORIAL SUPPLIES	841	1,450	1,200
53 . 1104	BUILDING MAINTENANCE	314	300	500
53 . 1105	SPEC DEPT SUPPLY	45,917	52,000	52,000
53 . 1107	PIPES, FITTINGS, ETC.	-	26	-
53 . 1108	BASE MATERIAL USAGE	-	-	-
53 . 1210	WATER	44,212	43,000	45,000
53 . 1220	NATURAL GAS HEAT & COOL	2,165	2,000	1,600
53 . 1230	ELECTRICITY	129,356	140,000	75,000
53 . 1600	SMALL TOOLS	5,405	500	1,000
53 . 1701	SUPPLIES OTHER THAN OFFC	1,253	1,800	2,000
		$ 229,587	$ 241,226	$ 178,450

54.0000 CAPITAL OUTLAYS

54 . 1306	PURCHASE / RENOVATE BUILDINGS	$ -	$ 49,406	$ -
54 . 1307	GAAP ADJUSTMENT-PURCH BUILDINGS	-	(49,406)	-
54 . 2105	PURCHASE MACHINERY	23,011	310,188	-
54 . 2106	GAAP ADJUSTMENT-PURCH MACHINE	(23,011)	(310,188)	-
54 . 2201	PURCHASE VEHICLES	-	-	-
54 . 2202	GAAP ADJUSTMENT-PURCH VEHICLES	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-
54 . 2506	GAAP ADJ-PURCHASE OTHER EQUIP	-	-	-
54 . 1201	PURCHASE IMPROVEMENTS	-	-	-
54 . 1202	GAAP ADJ - PURCHASE IMPROVEMENTS	-	-	-
		$ -	$ -	$ -

TOTALS	$ 663,059	$ 617,808	$ 480,420

APPROPRIATION DETAIL
2009-2010

DIVISION: Utilities
DEPARTMENT: Distribution & Collection
FUND / DEPT #: 505.44400

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 645,493	$ 543,577	$ 542,872
52.0000 PURCHASE & CONTRACTED SERVICES	276,653	247,402	230,300
53.0000 SUPPLIES	322,134	300,214	280,850
54.0000 CAPITAL OUTLAYS	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	424,558	433,860	433,860
57.0000 OTHER COSTS	5,962	13,000	12,000
58.0000 DEBT SERVICE	3,551	176	-
61.0000 OTHER FINANCING USES	675,060	724,960	724,960
	$ 2,353,410	$ 2,263,190	$ 2,224,842

PERSONNEL:

FULL TIME	15	13.5	12
PART-TIME	0	0	0

FUNCTION:

It is the responsibility of this division of the Water and Sewer Department to maintain 155 miles of water lines and 81 miles of sewer lines in the City's water and sewer system.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Utilities
DEPARTMENT: Distribution & Collection
FUND / DEPT #: 505.44400

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
UTILITY WORKER	9	1	4	4	$ 98,925
ASSIT SEWER SUPERINTENDENT	17	1	1	1	36,920
WATER SUPERINTENDENT	21	1	1	1	47,258
UTILITIES DIVISION DIRECTOR	24	1	1	1	63,565
SENIOR UTILITY WORKER	10	5.5	5	5	138,466
EQUIPMENT OPERATOR	10	1	0	0	
SENIOR UTILITIES WORKER	9	2	0	0	-
LAB TECHNICIAN	12	1	0	0	-
SICK LEAVE INCENTIVE BONUS					2,349
TOTALS		13.5	12	12	$ 387,482
FICA					29,642
INSURANCE					11,640
RETIREMENT					37,500
CLAIMS					76,608
TOTAL PERSONNEL SERVICES					$ 542,872

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: Utilities
DEPARTMENT: Distribution & Collection
FUND / DEPT #: 505.44400

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES	$ 402,457	$ 403,243	$ 387,482
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1105	SUMMER WORK PROGRAM	-	-	-
51 . 1300	OVERTIME PAY	16,115	6,025	-
51 . 2200	EMPLOYER FICA TAX	29,661	31,309	29,642
51 . 2201	EMPLOYER INSURANCE CONTR.	8,331	13,000	11,640
51 . 2202	EMPLOYER RETIREMENT CONTR.	21,887	30,000	37,500
51 . 2205	CLAIMS PAID FOR EMPLOYEES	167,042	60,000	76,608
		$ 645,493	$ 543,577	$ 542,872
52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 1200	PROFESSIONAL SERVICES	$ 18,530	$ 25,600	$ 28,000
52 . 1202	UTILITY RATE STUDY 1/3	-	-	-
52 . 2211	ORDINARY MACH & EQUIP	9,213	22,000	20,000
52 . 2215	OUTSOURCED (NON-SHOP)	38,288	20,000	20,000
52 . 2221	PARTS FROM SHOP	28,955	20,600	12,000
52 . 2222	LABOR FROM SHOP	21,580	18,000	17,000
52 . 2223	OVERHEAD ALLOCATION	17,386	9,894	5,000
52 . 3100	INSURANCE-MEET DEDUCTIBLE	3,039	100	1,500
52 . 3101	INSURANCE	112,407	100,000	100,000
52 . 3200	TELEPHONE	8,567	9,000	9,000
52 . 3201	FREIGHT	167	250	-
52 . 3202	POSTAGE	8,032	14,000	9,500
52 . 3300	PUBLIC NOTICES	-	-	-
52 . 3500	TRAVEL & CONFERENCE	-	-	-
52 . 3600	MEMBERSHIP & DUES	1,149	1,458	300
52 . 3700	EMPLOYEE TRAINING	4,871	2,000	2,000
52 . 3851	MAINT & SERVICE CONTRACT	4,470	4,500	6,000
		$ 276,653	$ 247,402	$ 230,300
53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES	$ 1,329	$ 5,000	$ 5,000
53 . 1102	JANITORIAL SUPPLIES	952	1,500	1,500
53 . 1104	BUILDING MAINTENANCE	1,064	700	850
53 . 1105	SPECIALTY DEPT SUPPLY	1,392	-	-
53 . 1107	PIPES, FITTINGS, ETC.	151,621	135,000	115,000
53 . 1108	BASE MATERIAL USUAGE	4,208	1,000	1,000
53 . 1210	WATER	-	-	-
53 . 1220	NATURAL GAS HEAT & COOL	-	-	-
53 . 1230	ELECTRICITY	128,006	130,000	128,500
53 . 1270	GAS FOR WELL	-	14	-
53 . 1592	INVENTORY VARIANCE	11,259	6,000	7,000
53 . 1600	SMALL TOOLS	17,065	16,000	17,000
53 . 1701	SUPPLIES OTHER THAN OFFICE	5,238	5,000	5,000
		$ 322,134	$ 300,214	$ 280,850

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Utilities			
DEPARTMENT:	Distribution & Collection	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	505.44400	09/30/08	09/30/09	2009-2010
	54.0000 CAPITAL OUTLAYS			
54 . 1306	PURCHASE / RENOVATE BUILDINGS	$ -	$ -	$ -
54 . 1307	GAAP ADJUSTMENT-PURCH BUILDINGS	-	-	-
54 . 1402	GAAP ADJUSTMENT-PURCH INFRA	(3,330)	-	-
54 . 1404	INFRASTRUCTURE	3,330	-	-
54 . 2105	PURCHASE MACHINERY	5,105	-	-
54 . 2106	GAAP ADJUSTMENT-PURCH MACHINE	(5,105)	-	-
54 . 2201	PURCHASE VEHICLES	-	-	-
54 . 2202	GAAP ADJUSTMENT-PURCH VEHICLES	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-
54 . 2506	GAAP ADJ-PURCHASE OTHER EQUIP	-	-	-
		$ -	$ -	$ -
	56.0000 DEPRECIATION & AMORTIZATION			
56 . 1000	DEPRECIATION	$ 424,558	$ 433,860	$ 433,860
	57.0000 OTHER COSTS			
57 . 4000	BAD DEBTS	$ 5,962	$ 13,000	$ 12,000
	58.0000 DEBT SERVICE			
58 . 1201	GMA LEASE PAYMENTS	$ -	$ -	$ -
58 . 1202	GAAP ADJ - LEASE PAYMENTS	-	-	-
58 . 1300	WACHOVIA NOTE PAYMENTS	68,851	12,443	-
58 . 1301	GAAP ADJ - WACHOVIA NOTE	(68,851)	(12,443)	-
58 . 2200	INTEREST	3,551	176	-
		$ 3,551	$ 176	$ -
	61.0000 OTHER FINANCING USES			
61 . 1005	FULL COST ALLOCATION	$ 471,060	$ 521,060	$ 579,029
61 . 1006	IN LIEU OF PROPERTY TAX	81,976	81,876	14,869
61 . 1007	IN LIEU OF FRANCHISE TAX	122,024	122,024	131,062
		$ 675,060	$ 724,960	$ 724,960
TOTALS		$ 2,353,410	$ 2,263,190	$ 2,224,842

CITY OF BAINBRIDGE, GA
SUMMARY - GAS
2009-2010

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
34.0000 CHARGES FOR SERVICES	$ 2,924,459	$ 2,627,860	$ 2,629,371
36.0000 INVESTMENT INCOME	27,418	17,781	20,000
38.0000 MISCELLANEOUS REVENUE	100,833	83,000	83,000
39.0000 OTHER FINANCING SOURCES	-	-	-
TOTAL GAS FUND REVENUE	$ 3,052,711	$ 2,728,641	$ 2,732,371
GAS FUND EXPENSES	$ 3,109,927	$ 2,663,274	$ 2,699,274
REVENUE OVER EXPENDITURES	$ (57,216)	$ 65,367	$ 33,097

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET-REVENUES
2009-2010

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
	34.0000 CHARGES FOR SERVICES			
34 . 4410	GAS SALES	$ 2,855,440	$ 2,565,017	$ 2,565,010
34 4411	BASE CHARGE	44,601	42,587	44,361
34 . 4412	GAS TAPS	150	10	-
34 . 4413	GAS SERVICE FEES	20	20	-
34 . 4414	WATER HEATER INSTALLATION	130	90	-
34 . 4415	GAS LATE FEES	24,118	20,136	20,000
		$ 2,924,459	$ 2,627,860	$ 2,629,371
	36.0000 INVESTMENT INCOME			
36 . 1000	INTEREST REVENUE	$ 27,418	$ 17,781	$ 20,000
	38.0000 MISCELLANEOUS REVENUE			
38 . 9001	MISCELLANEOUS REVENUE	$ 100,833	$ 83,000	$ 83,000
38 . 9002	GAS APPLIANCE SALES	-	-	-
38 . 9003	CONTRIBUTED CAPITAL	-	-	-
		$ 100,833	$ 83,000	$ 83,000
	39.0000 OTHER FINANCING SOURCES			
39 . 3502	GMA LEASE PROCEEDS	-	-	-
39 . 3503	GAAP ADJ - GMA LEASE PROCEEDS	-	-	-
39 . 2100	SALE OF FIXED ASSETS	-	-	$ -
		$ -	$ -	$ -
TOTAL GAS REVENUE		$ 3,052,711	$ 2,728,641	$ 2,732,371
EXPENSES:				
TOTAL GAS DEPARTMENTAL EXPENSES		$ 3,109,927	$ 2,663,274	$ 2,699,274
REVENUE OVER EXPENSES FOR THE GAS FUND		$ (57,216)	$ 65,367	$ 33,097

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET-REVENUES
2009-2010

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
WORKSHEET TO SHOW THE NET EFFECT ON CASH			
REVENUE OVER EXPENSES FOR THE GAS FUND	(57,216)	65,367	33,097
LESS:			
NON-CASH CONTRIBUTED CAPITAL	-	-	-
BEGINNING DEBT	-	-	-
PURCHASE OF CAPITAL ASSETS	-	-	(10,000)
ADD BACK:			
ENDING DEBT	-	-	-
DEPRECIATION	90,616	81,890	80,000
NET EFFECT ON OPERATING CASH	$ 33,400	$ 147,257	$ 103,097

APPROPRIATION DETAIL
2009-2010

DIVISION: Utilities
DEPARTMENT: Gas
FUND / DEPT #: 515.47000

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 264,081	$ 343,481	$ 307,314
52.0000 PURCHASE & CONTRACTED SERVICES	138,720	131,535	148,700
53.0000 SUPPLIES	2,375,549	1,864,684	1,879,664
54.0000 CAPITAL OUTLAYS	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	90,616	81,890	80,000
57.0000 OTHER COSTS	2,872	1,650	5,000
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	238,090	240,034	278,596
	$ 3,109,927	$ 2,663,274	$ 2,699,274

PERSONNEL:

FULL TIME	5	5.5	6
PART-TIME	0	0	0

FUNCTION:

This department is responsible for the operation of the City's natural gas system. The Gas Department maintains approximately 67 miles of pipeline and two delivery points. Gas is received from South Georgia Natural Gas Pipeline either through direct purchase of gas from South Georgia Natural Gas or transported by them to the City for resale of gas purchased on the spot market.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Utilities
DEPARTMENT: Gas
FUND / DEPT #: 515.47000

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
GAS SUPERINTENDENT	21	1	1	1	$ 60,590
ASS'T GAS SUPERINTENDENT	17	1	1	1	47,341
SENIOR UTILITIES WORKER	10	1.5	2	2	63,107
UTILITIES WORKER	9	1	1	1	24,274
ADMINISTRATIVE ASSISTANT	12	1	0	1	28,850
SICK LEAVE INCENTIVE BONUS					2,908
TOTALS		5.5	5	6	$ 227,070
FICA					17,371
INSURANCE					5,820
RETIREMENT					18,750
CLAIMS					38,304
TOTAL PERSONNEL SERVICES					$ 307,314

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: Utilities
DEPARTMENT: Gas
FUND / DEPT #: 515.47000

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 208,370	$ 211,639	$ 227,070
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1105	SUMMER WORK PROGRAM	-	-	-
51 . 1300	OVERTIME PAY	2,707	480	-
51 . 2200	EMPLOYER FICA TAX	15,014	16,227	17,371
51 . 2201	EMPLOYER INSURANCE CONTR.	3,656	5,935	5,820
51 . 2202	EMPLOYER RETIREMENT CONTR.	9,630	13,200	18,750
51 . 2205	CLAIMS PAID FOR EMPLOYEES	24,704	96,000	38,304
		$ 264,081	$ 343,481	$ 307,314
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ 32,025	$ 31,000	$ 22,400
52 . 1202	UTILITY RATE STUDY 1/3	-	-	-
52 . 2211	ORDINARY MACH & EQUIP	-	250	10,000
52 . 2215	OUTSOURCED (NON-SHOP)	13,038	6,860	10,000
52 . 2216	COMPUTER NETWORK MAINTENANCE	-	-	-
52 . 2221	PARTS FROM SHOP	3,516	2,200	3,000
52 . 2222	LABOR FROM SHOP	3,460	4,700	5,000
52 . 2223	OVERHEAD ALLOCATION	3,359	1,900	2,000
52 . 3100	INSURANCE-MEET DEDUCTIBLE	-	2,000	1,000
52 . 3101	INSURANCE	59,891	57,000	65,000
52 . 3200	TELEPHONE	2,515	2,500	2,500
52 . 3202	POSTAGE	5,135	9,535	10,000
52 . 3300	PUBLIC NOTICES	440	-	500
52 . 3303	MARKET ADVERTISEMENT	4,741	3,590	4,000
52 . 3500	TRAVEL & CONFERENCE	3,110	1,000	2,800
52 . 3600	MEMBERSHIP & DUES	1,344	3,000	3,000
52 . 3700	EMPLOYEE TRAINING	464	800	2,000
52 . 3851	MAINT & SERVICE CONTRACT	5,683	5,200	5,500
		$ 138,720	$ 131,535	$ 148,700
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 793	$ 900	$ 1,000
53 . 1102	JANITORIAL SUPPLIES	560	400	500
53 . 1104	BUILDING MAINTENANCE	159	100	500
53 . 1105	SPEC DEPT SUPPLY	212	250	500
53 . 1107	PIPES, FITTINGS, ETC.	103,563	52,500	47,000
53 . 1108	BASE MATERIAL USUAGE	-	150	500
53 . 1210	WATER	155	475	500
53 . 1220	NATURAL GAS HEAT & COOL	-	-	-
53 . 1230	ELECTRICITY	3,365	5,500	5,000
53 . 1501	COST OF APPLIANCES SOLD	-	-	-
53 . 1520	GAS PURCHASES	2,240,586	1,782,664	1,782,664
53 . 1521	PROPANE FOR PEAK SHAVING PLANT	22,503	15,000	15,000
53 . 1592	INVENTORY VARIANCE	(4,706)	500	3,500
53 . 1600	SMALL TOOLS	4,730	3,500	20,000
53 . 1701	SUPPLIES OTHER THAN OFFC	3,628	2,745	3,000
		$ 2,375,549	$ 1,864,684	$ 1,879,664

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Utilities			
DEPARTMENT:	Gas	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	515.47000	09/30/08	09/30/09	2009-2010
	54.0000 CAPITAL OUTLAYS			
54 . 1401	PURCHASE INFRASTRUCTURE	$ -	$ -	$ -
54 . 1402	GAAP ADJUSTMENT-PURCH INFRAST	-	-	-
54 . 2105	PURCHASE MACHINERY	-	-	-
54 . 2106	GAAP ADJUSTMENT-PURCH MACHINE	-	-	-
54 . 2201	PURCHASE VEHICLES	-	-	-
54 . 2202	GAAP ADJUSTMENT-PURCH VEHICLES	-	-	-
54 . 2401	PURCHASE COMPUTERS & EQUIPMENT	-	-	-
54 . 2402	GAAP ADJ-PURCHASE COMP & EQUIP	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	10,000
54 . 2506	GAAP ADJ-PURCHASE OTHER EQUIP	-	-	(10,000)
		$ -	$ -	$ -
	56.0000 DEPRECIATION & AMORTIZATION			
56 . 1000	DEPRECIATION	$ 90,616	$ 81,890	$ 80,000
	57.0000 OTHER COSTS			
57 . 4000	BAD DEBTS	$ 2,872	$ 1,650	$ 5,000
	58.0000 DEBT SERVICE			
58 . 1201	GMA LEASE PAYMENTS	$ -	$ -	$ -
58 . 1202	GAAP ADJ - LEASE PAYMENTS	-	-	-
58 . 2200	INTEREST ON CAPITAL LEASES	-	-	-
		$ -	$ -	$ -
	61.0000 OTHER FINANCING USES			
61 . 1003	FULL COST ALLOCATION	$ 77,570	$ 77,570	$ 93,476
61 . 1004	IN LIEU OF METER READING	48,107	50,031	50,031
61 . 1006	IN LIEU OF PROPERTY TAX	11,405	11,425	3,620
61 . 1007	IN LIEU OF FRANCHISE TAX	101,008	101,008	131,469
		$ 238,090	$ 240,034	$ 278,596
TOTALS		$ 3,109,927	$ 2,663,274	$ 2,699,274

CITY OF BAINBRIDGE, GA
SUMMARY - SOLID WASTE
2009-2010

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
34.0000 CHARGES FOR SERVICES	$ 1,828,752	$ 1,918,013	$ 1,955,553
38.0000 MISCELLANEOUS REVENUE	-	-	-
39.00000OTHER FINANCING SOURCES	-	-	-
TOTAL SOLID WASTE FUND REVENUE	$ 1,828,752	$ 1,918,013	$ 1,955,553
SOLID WASTE FUND EXPENSES	2,050,943	1,836,988	1,815,915
REVENUE OVER EXPENDITURES	$ (222,192)	$ 81,025	$ 139,638

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET-REVENUES
2009-2010

			ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
		34.0000 CHARGES FOR SERVICES			
34 .	4110	SANITATION FEES	$ 1,362,509	$ 1,452,476	$ 1,469,301
34 .	4150	LANDFILL CHARGES	428,521	428,294	450,294
34 .	4190	SOLID WASTE LATE CHARGES	37,722	37,243	35,958
			$ 1,828,752	$ 1,918,013	$ 1,955,553
		38.0000 MISCELLANEOUS REVENUE			
36 .	1000	INTERERST REVENUE	$ -	$ -	$ -
38 .	9001	MISCELLANEOUS REVENUE	-	-	-
			$ -	$ -	$ -
		39.0000 OTHER FINANCING SOURCES			
39 .	2100	SALE OF FIXED ASSETS	$ -	$ -	$ -
39 .	3502	GMA LEASE PROCEEDS	-	-	545,000
39 .	3503	GAAP ADJ - GMA LEASE PROCEEDS	-	-	(545,000)
			$ -	$ -	$ -
TOTAL SOLID WASTE REVENUE			$ 1,828,752	$ 1,918,013	$ 1,955,553
EXPENSES:					
TOTAL SOLID WASTE DEPARTMENTAL EXPENSES			2,050,943	1,836,988	1,815,915
REVENUE OVER EXPENSES FOR THE SOLID WASTE FUND			$ (222,192)	$ 81,025	$ 139,638

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET-REVENUES
2009-2010

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
WORKSHEET TO SHOW THE NET EFFECT ON CASH			
REVENUE OVER EXPENSES FOR THE SOLID WASTE FUND	(222,192)	81,025	139,638
LESS:			
NON-CASH CONTRIBUTED CAPITAL	-	-	-
BEGINNING DEBT	(307,391)	(199,456)	(87,172)
PURCHASE OF CAPITAL ASSETS	-	-	(545,000)
ADD BACK:			
RETAINED EARNINGS	-	-	-
ENDING DEBT	172,871	87,172	545,000
DEPRECIATION	175,016	162,963	162,963
NET EFFECT ON OPERATING CASH	$ (181,696)	$ 131,704	$ 215,429

APPROPRIATION DETAIL
2009-2010

DIVISION: Public Works
DEPARTMENT: Solid Waste
FUND / DEPT #: 540.45200

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 612,768	$ 524,462	$ 414,993
52.0000 PURCHASE & CONTRACTED SERVICES	853,961	744,961	739,900
53.0000 SUPPLIES	43,163	48,048	50,840
54.0000 CAPITAL OUTLAYS	-	-	-
55.0000 INTERFUND & INTERDEPARTMENTAL	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	175,016	162,963	162,963
57.0000 OTHER COSTS	1,117	3,500	3,000
58.0000 DEBT SERVICE	12,748	6,261	1,736
61.0000 OTHER FINANCING USES	352,171	346,793	442,483
	$ 2,050,943	$ 1,836,988	$ 1,815,915

PERSONNEL:

FULL TIME	17.5	17.5	9.5
PART-TIME	0	0	0

FUNCTION:

It is the responsibility of this department to collect the garbage and other refuse generated by the citizens of Bainbridge in a timely fashion so as to eliminate any hazard to the public health as a result of the accumulation of garbage and other refuse.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2009-2010

DIVISION: Public Works
DEPARTMENT: Solid Waste
FUND / DEPT #: 540.45200

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
PUBLIC WORKS DIRECTOR	24	0.5	0.5	0.5	$ 35,110
SOLID WASTE SUPERINTENDENT	19	1	1	1	40,768
EQUIPMENT OPERATOR I	10	14	8	8	214,698
SR PUBLIC WORKS SER WORKER	8	1	0	0	-
PUBLIC WORKS SER WORKER	7	1	0	0	-
SICK LEAVE INCENTIVE BONUS					2,450
TOTALS		17.5	9.5	9.5	$ 293,026
FICA					22,416
INSURANCE					9,215
RETIREMENT					29,688
CLAIMS					60,648
TOTAL PERSONNEL SERVICES					$ 414,993

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Public Works			
DEPARTMENT:	Solid Waste	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	540.45200	09/30/08	09/30/09	2009-2010

51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS

51 . 1100	PERSONAL SERVICES	$ 450,729	$ 372,954	$ 293,026
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME PAY	1,468	696	-
51 . 2200	EMPLOYER FICA TAX	31,978	28,584	22,416
51 . 2201	EMPLOYER INSURANCE CONTR.	12,608	16,993	9,215
51 . 2202	EMPLOYER RETIREMENT CONTR.	30,642	34,000	29,688
51 . 2205	CLAIMS PAID FOR EMPLOYEES	85,343	71,235	60,648
		$ 612,768	$ 524,462	$ 414,993

52.0000 PURCHASE & CONTRACTED SERVICES

52 . 1200	PROFESSIONAL SERVICES	$ 6,410	$ 18,496	$ 7,000
52 . 1202	RATE STUDY 1/3	-	-	-
52 . 2110	LANDFILL	321,225	275,900	280,000
52 . 2211	ORDINARY MACH & EQUIP	-	-	-
52 . 2215	OUTSOURCED (NON-SHOP)	186,281	83,264	90,000
52 . 2221	PARTS FROM SHOP	117,519	140,685	141,000
52 . 2222	LABOR FROM SHOP	103,365	104,700	105,000
52 . 2223	OVERHEAD ALLOCATION	76,886	71,500	70,000
52 . 3100	INSURANCE-MEET DEDUCTIBLE	377	4,972	1,000
52 . 3101	INSURANCE	29,998	35,880	35,000
52 . 3200	TELEPHONE	1,510	1,284	1,400
52 . 3202	POSTAGE	3,220	4,140	4,500
52 . 3300	PUBLIC NOTICES	-	-	-
52 . 3500	TRAVEL & CONFERENCE	142	140	500
52 . 3700	EMPLOYEE TRAINING	-	-	-
52 . 3851	MAINT & SERVICE CONTRACT	7,026	4,000	4,500
		$ 853,961	$ 744,961	$ 739,900

53.0000 SUPPLIES

53 . 1101	PRINTING & SUPPLIES	$ 433	$ 300	$ 300
53 . 1102	JANITORIAL SUPPLIES	592	528	600
53 . 1104	BUILDING MAINTENANCE	95	-	-
53 . 1105	SPECIALTY DEPT SUPPLY	35,488	41,990	45,000
53 . 1210	WATER	415	300	300
53 . 1592	INVENTORY VARIANCE	300	45	40
53 . 1600	SMALL TOOLS	686	785	600
53 . 1701	SUPPLIES OTHER THAN OFFC	5,154	4,100	4,000
		$ 43,163	$ 48,048	$ 50,840

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Public Works							
DEPARTMENT:	Solid Waste		ACTUAL		PRIOR YEAR		PROPOSED	
FUND / DEPT #:	540.45200		09/30/08		09/30/09		2009-2010	
	54.0000 CAPITAL OUTLAYS							
54 . 1306	PURCHASE/RENOVATE BLDG		$ -		$ -		$ -	
54 . 2104	GAAP ADJUSTMENT-PURCH /BUILD		-		-		-	
54 . 2105	PURCHASE MACHINERY		-		-		-	
54 . 2106	GAAP ADJUSTMENT-PURCH MACHINE		-		-		-	
54 . 2201	PURCHASE VEHICLES		-		-		117,000	
54 . 2202	GAAP ADJUSTMENT-PURCH VEHICLES		-		-		(117,000)	
54 . 2505	PURCHASE OTHER EQUIPMENT		-		-		428,000	
54 . 2506	GAAP ADJ-PURCHASE OTHER EQUIP		-		-		(428,000)	
			$ -		$ -		$ -	
	56.0000 DEPRECIATION & AMORTIZATION							
56 . 1000	DEPRECIATION		$ 175,016		$ 162,963		$ 162,963	
	57.0000 OTHER COSTS							
57 . 4000	BAD DEBTS		$ 1,117		$ 3,500		$ 3,000	
	58.0000 DEBT SERVICE							
58 . 1201	GMA LEASE PAYMENTS		$ 109,006		$ 112,284		$ 87,172	
58 . 1202	GAAP ADJ - LEASE PAYMENTS		(109,006)		(112,284)		(87,172)	
58 . 2200	INTEREST ON CAPITAL LEASES		12,748		6,261		1,736	
			$ 12,748		$ 6,261		$ 1,736	
	61.0000 OTHER FINANCING USES							
61 . 1004	FULL COST ALLOCATION		$ 230,155		$ 225,415		$ 343,140	
61 . 1006	IN LIEU OF PROPERTY TAX		73,210		69,359		1,565	
61 . 1007	IN LIEU OF FRANCHISE TAX		48,806		52,019		97,778	
			$ 352,171		$ 346,793		$ 442,483	
TOTALS			$ 2,050,943		$ 1,836,988		$ 1,815,915	

CITY OF BAINBRIDGE, GA
SUMMARY - REVOLVING LOAN FUND
2009-2010

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
PRIOR YEARS EQUITY	$ 555,245	$ 227,376	$ 176,145
REVENUE	$ 7,968	$ 6,390	$ 4,802
TOTAL REVOLVING LOAN FUND REVENUE	563,213	233,765	180,947
TOTAL REVOLVING LOAN FUND EXPENSES	335,837	57,621	57,591
REVENUE OVER EXPENDITURES	$ 227,376	$ 176,145	$ 123,356

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET-REVENUES
2009-2010

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:				
PRIOR YEARS EQUITY		$ 555,245	$ 227,376	$ 176,145
36 . 1000	INTEREST - BANK ACCOUNT	$ 376	$ 40	$ 40
36 . 1001	INTEREST - LOAN REPAYMENT	7,592	6,350	4,762
		$ 7,968	$ 6,390	$ 4,802
TOTAL REVOLVING LOAN FUND REVENUE		$ 563,213	$ 233,765	$ 180,947
EXPENSES:				
TOTAL REVOLVING LOAN FUND EXPENSES		$ 335,837	$ 57,621	$ 57,591
REVENUE OVER EXPENSES FOR THE REVOLVING LOAN FUND		$ 227,376	$ 176,145	$ 123,356

CITY OF BAINBRIDGE, GA
SUMMARY - LEISURE SERVICES MARINA
2009-2010

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
34.0000 CHARGES FOR SERVICES	$ 48,662	$ -	$ -
36.0000 INVESTMENT INCOME	-	-	-
38.0000 MISCELLANEOUS REVENUE	(169)	-	-
39.0000 OTHER FINANCING SOURCES	-	-	-
TOTAL MARINA FUND REVENUE	$ 48,493	$ -	$ -
MARINA FUND EXPENSES	91,099	-	-
REVENUE OVER EXPENDITURES	$ (42,606)	$ -	$ -

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET - REVENUES
2009-2010

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
	34.0000 CHARGES FOR SERVICES			
34 . 7501	SLIP RENTAL	$ 28,413		$ -
34 . 7502	GAS SALES	16,276		-
34 . 7503	DIESEL SALES	1,627		-
34 . 7504	STORE SALES	2,346		-
34 . 4258	LATE CHARGES	-	-	-
		$ 48,662	$ -	$ -
	36.0000 INVESTMENT INCOME			
36 . 1000	INTEREST REVENUE	$ -	$ -	$ -
		$ -	$ -	$ -
	38.0000 MISCELLANEOUS REVENUE			
38 . 3000	REIMBURSEMENT - INSURANCE	$ -	$ -	$ -
38 . 9001	MISCELLANEOUS REVENUE	-	-	-
38 . 9003	CASH VARAINCE - MARINA	(169)		-
		$ (169)	$ -	$ -
	39.0000 OTHER FINANCING SOURCES			
39 . 2100	SALE OF FIXED ASSETS	$ -	$ -	$ -
		$ -	$ -	$ -
TOTAL MARINA REVENUE		$ 48,493	$ -	$ -
EXPENSES:				
MARINA		$ 91,099	$ -	$ -
TOTAL MARINA FUND EXPENSES		$ 91,099	$ -	$ -
REVENUE OVER EXPENSES FOR THE MARINA FUND		$ (42,606)	$ -	$ -

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET - REVENUES
2009-2010

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
WORKSHEET TO SHOW THE NET EFFECT ON CASH			
REVENUE OVER EXPENSES FOR	(42,606)	-	-
LESS:			
BEGINNING DEBT	-	-	-
PURCHASE OF CAPITAL ASSETS	-	-	-
ADD BACK:			
ENDING DEBT	-	-	-
DEPRECIATION	-	-	-
NET EFFECT ON OPERATING CASH	$ (42,606)	$ -	$ -

APPROPRIATION DETAIL
2009-2010

DIVISION: Leisure Services
DEPARTMENT: Marina
FUND / DEPT #: 560.61490.

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 48,624	$ -	$ -
52.0000 PURCHASE & CONTRACTED SERVICES	2,450	-	-
53.0000 SUPPLIES	40,024	-	-
54.0000 CAPITAL OUTLAYS	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	-	-	-
57.0000 OTHER COSTS	-	-	-
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	-	-	-
	$ 91,099	$ -	$ -

PERSONNEL:

FULL TIME	1	0	0
PART-TIME	0	0	0

FUNCTION:

It is the responsibility of this division to serve the citizens of Bainbridge, Decatur County and surrounding areas.

PERSONNEL SCHEDULE

2009-2010

DIVISION: Leisure Services

DEPARTMENT: Marina

FUND / DEPT #: 560.61490.

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
MARINA MANAGER	16	0	0	0	$ -
PART-TIME					-
Overtime					-
TOTALS		0	0	0	$ -

FICA	-
INSURANCE	-
RETIREMENT	-
CLAIMS	-
TOTAL PERSONNEL SERVICES	$ -

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Leisure Services			
DEPARTMENT:	Marina	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	560.61490.	09/30/08	09/30/09	2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 38,709	$ -	$ -
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME	-	-	-
51 . 2200	EMPLOYER FICA TAX	2,985	-	-
51 . 2201	EMPLOYER INSURANCE CONTR.	679	-	-
51 . 2202	EMPLOYER RETIREMENT CONTR.	1,760	-	-
51 . 2205	CLAIMS PAID FOR EMPLOYEES	4,492	-	-
		$ 48,624	$ -	$ -
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ (39)	$ -	$ -
52 . 2211	ORDINARY MACH & EQUIP	-	-	-
52 . 2215	OUTSOURCED (NON-SHOP)	-	-	-
52 . 2221	PARTS FROM SHOP	-	-	-
52 . 2222	LABOR FROM SHOP	-	-	-
52 . 2223	OVERHEAD ALLOCATION	-	-	-
52 . 3100	INSURANCE-MEET DEDUCTIBLE	-	-	-
52 . 3101	INSURANCE	666	-	-
52 . 3200	TELEPHONE	179	-	-
52 . 3201	FREIGHT	-	-	-
52 . 3202	POSTAGE	-	-	-
52 . 3300	PUBLIC NOTICES	657	-	-
52 . 3500	TRAVEL & CONFERENCE	270	-	-
52 . 3600	MEMBERSHIP & DUES	-	-	-
52 . 3700	EMPLOYEE TRAINING	-	-	-
52 . 3851	MAINT & SERVICE CONTRACT	719	-	-
		$ 2,450	$ -	$ -
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 485	$ -	$ -
53 . 1102	JANITORIAL SUPPLIES	69	-	-
53 . 1104	BUILDING MAINTENANCE / REPAIR	171	-	-
53 . 1105	SPECIALTY DEPT SUPPLY	-	-	-
53 . 1210	WATER	6,514	-	-
53 . 1220	NATURAL GAS HEAT & COOL	-	-	-
53 . 1230	ELECTRICITY	6,633	-	-
53 . 1500	SUPP / INV FOR RESALE	4,022	-	-
53 . 1592	INVENTORY VARIANCE	-	-	-
53 . 1593	GAS PURUCHASES FOR RESALE	15,676	-	-
53 . 1594	DIESEL PURCHASES FOR RESALE	4,105	-	-
53 . 1600	SMALL TOOLS	-	-	-
53 . 1701	SUPPLIES OTHER THAN OFFICE	1,622	-	-
53 . 1705	BANK CHARGES	727	-	-
		$ 40,024	$ -	$ -

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Leisure Services			
DEPARTMENT:	Marina	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	560.61490.	09/30/08	09/30/09	2009-2010
	54.0000 CAPITAL OUTLAYS			
54 . 1306	PURCHASE / RENOVATE BUILDINGS	$ -	$ -	$ -
54 . 1307	GAAP ADJUSTMENT-PURCH BUILDINGS	-	-	-
54 . 1402	GAAP ADJUSTMENT-PURCH INFRA	-	-	-
54 . 1404	INFRASTRUCTURE	-	-	-
54 . 2105	PURCHASE MACHINERY	-	-	-
54 . 2106	GAAP ADJUSTMENT-PURCH MACHINE	-	-	-
54 . 2201	PURCHASE VEHICLES	-	-	-
54 . 2202	GAAP ADJUSTMENT-PURCH VEHICLES	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-
54 . 2506	GAAP ADJ-PURCHASE OTHER EQUIP	-	-	-
		$ -	$ -	$ -
	56.0000 DEPRECIATION & AMORTIZATION			
56 . 1000	DEPRECIATION	$ -	$ -	$ -
	57.0000 OTHER COSTS			
57 . 4000	BAD DEBTS	$ -	$ -	$ -
	58.0000 DEBT SERVICE			
58 . 1201	GMA LEASE PAYMENTS	$ -	$ -	$ -
58 . 1202	GAAP ADJ - LEASE PAYMENTS	-	-	-
58 . 1300	WACHOVIA NOTE PAYMENTS	-	-	-
58 . 1301	GAAP ADJ - WACHOVIA NOTE	-	-	-
58 . 2200	INTEREST	-	-	-
		$ -	$ -	$ -
	61.0000 OTHER FINANCING USES			
61 . 1005	FULL COST ALLOCATION	$ -	$ -	$ -
61 . 1006	IN LIEU OF PROPERTY TAX	-	-	-
61 . 1007	IN LIEU OF FRANCHISE TAX	-	-	-
		$ -	$ -	$ -
TOTALS		$ 91,099	$ -	$ -

CITY OF BAINBRIDGE, GA
SUMMARY - TELECOMMUNICATIONS
2009-2010

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
34.0000 CHARGES FOR SERVICES	$ -	$ -	$ 900,000
36.0000 INVESTMENT INCOME	-	-	-
38.0000 MISCELLANEOUS REVENUE	-	-	-
39.0000 OTHER FINANCING SOURCES	-	-	-
TOTAL MARINA FUND REVENUE	$ -	$ -	$ 900,000
TELECOMMUNICATION FUND EXPENSES	-	-	900,000
REVENUE OVER EXPENDITURES	$ -	$ -	$ 0

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET - REVENUES
2009-2010

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
	34.0000 CHARGES FOR SERVICES			
34 . 5610	INTERNET / TELECOM SALES	$ -		$ 900,000
		$ -	$ -	$ 900,000
	36.0000 INVESTMENT INCOME			
36 . 1000	INTEREST REVENUE	$ -	$ -	$ -
		$ -	$ -	$ -
	38.0000 MISCELLANEOUS REVENUE			
38 . 3000	REIMBURSEMENT - INSURANCE	$ -	$ -	$ -
38 . 9001	MISCELLANEOUS REVENUE	-	-	-
38 . 9003	CASH VARAINCE - MARINA	-		-
		$ -	$ -	$ -
	39.0000 OTHER FINANCING SOURCES			
39 . 2100	SALE OF FIXED ASSETS	$ -	$ -	$ -
		$ -	$ -	$ -
TOTAL TELECOMMUNICATIONS REVENUE		$ -	$ -	$ 900,000
EXPENSES:				
	TELECOMMUNICATIONS	$ -	$ -	$ 900,000
TOTAL TELECOMMUNICATIONS FUND EXPENSES		$ -	$ -	$ 900,000
REVENUE OVER EXPENSES FOR THE TELECOMMUNICATIONS FUND		$ -	$ -	$ 0

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET - REVENUES
2009-2010

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
WORKSHEET TO SHOW THE NET EFFECT ON CASH			
REVENUE OVER EXPENSES FOR	-	-	0
LESS:			
BEGINNING DEBT	-	-	-
PURCHASE OF CAPITAL ASSETS	-	-	-
ADD BACK:			
ENDING DEBT	-	-	-
DEPRECIATION	-	-	-
NET EFFECT ON OPERATING CASH	$ -	$ -	$ 0

APPROPRIATION DETAIL
2009-2010

DIVISION: TELECOMMUNICATIONS
DEPARTMENT:
FUND / DEPT #: 570.47500

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ -	$ -	$ -
52.0000 PURCHASE & CONTRACTED SERVICES	-	-	200,000
53.0000 SUPPLIES	-	-	-
54.0000 CAPITAL OUTLAYS	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	-	-	53,217
57.0000 OTHER COSTS	-	-	646,783
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	-	-	-
	$ -	$ -	$ 900,000

PERSONNEL:

FULL TIME	0	0	0
PART-TIME	0	0	0

FUNCTION:

It is the responsibility of this division to collect user fees associated with internet / telecom services provided to the citizens.

PERSONNEL SCHEDULE

2009-2010

DIVISION: TELECOMMUNICATION

DEPARTMENT:

FUND / DEPT #: 570.47500

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
		0	0	0	$ -
Overtime					-
TOTALS		0	0	0	$ -
FICA					-
INSURANCE					-
RETIREMENT					-
CLAIMS					-
TOTAL PERSONNEL SERVICES					$ -

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: TELECOMMUNICATION
DEPARTMENT:
FUND / DEPT #: 570.47500

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES	$ -	$ -	$ -
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME	-	-	-
51 . 2200	EMPLOYER FICA TAX	-	-	-
51 . 2201	EMPLOYER INSURANCE CONTR.	-	-	-
51 . 2202	EMPLOYER RETIREMENT CONTR.	-	-	-
51 . 2205	CLAIMS PAID FOR EMPLOYEES	-		-
		$ -	$ -	$ -
52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 1200	PROFESSIONAL SERVICES	$ -	$ -	$ -
52 . 3851	MAINT & SERVICE CONTRACT	-	-	200,000
		$ -	$ -	$ 200,000
53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES	$ -	$ -	$ -
53 . 1701	SUPPLIES OTHER THAN OFFICE	-	-	-
		$ -	$ -	$ -
54.0000 CAPITAL OUTLAYS				
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-
54 . 2506	GAAP ADJ-PURCHASE OTHER EQUIP	-	-	-
		$ -	$ -	$ -
56.0000 DEPRECIATION & AMORTIZATION				
56 . 1000	DEPRECIATION	$ -	$ -	$ 53,217
		$ -	$ -	$ 53,217

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION: TELECOMMUNICATION
DEPARTMENT:
FUND / DEPT #: 570.47500

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
	57.0000 OTHER COSTS			
57 . 1002	INTERGOV'T - GENERAL FUND	$ -	$ -	$ 646,783
57 . 4000	BAD DEBTS	-	-	-
		$ -	$ -	$ 646,783
	58.0000 DEBT SERVICE			
58 . 1201	GMA LEASE PAYMENTS	$ -	$ -	$ -
58 . 1202	GAAP ADJ - LEASE PAYMENTS	-	-	-
58 . 1300	WACHOVIA NOTE PAYMENTS	-	-	-
58 . 1301	GAAP ADJ - WACHOVIA NOTE	-	-	-
58 . 2200	INTEREST	-	-	-
		$ -	$ -	$ -
	61.0000 OTHER FINANCING USES			
61 . 1005	FULL COST ALLOCATION	$ -	$ -	$ -
61 . 1006	IN LIEU OF PROPERTY TAX	-	-	-
61 . 1007	IN LIEU OF FRANCHISE TAX	-	-	-
		$ -	$ -	$ -
TOTALS		$ -	$ -	$ 900,000

INTERNAL SERVICE FUNDS

SUMMARY

	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:			
EMPLOYEE BENEFIT	$ 1,831,606	$ 1,870,210	$ 1,503,596
SHOP	790,385	781,128	735,998
TOTAL INTERNAL SERVICE FUND REVENUE	$ 2,621,991	$ 2,651,338	$ 2,239,594
AVAILABLE PRIOR YEARS' EQUITY	(120,811)	(111,371)	(108,528)
TOTAL FUNDS AVAILABLE	$ 2,501,180	$ 2,539,967	$ 2,131,066
EXPENDITURES:			
EMPLOYEE BENEFIT	$ 1,822,166	$ 1,870,210	$ 1,503,596
SHOP	790,385	778,286	735,998
TOTAL INTERNAL SERVICE FUND EXPENDITURES	$ 2,612,551	$ 2,648,496	$ 2,239,594
TOTAL AVAILABLE BALANCE -- END OF YEAR	$ (111,371)	$ (108,528)	$ (108,529)

INTERNAL SERVICE FUND
EMPLOYEE BENEFITS
FUND #600
REVENUE & EXPENDITURES

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:				
PRIOR YEARS EQUITY		$ (120,811)	$ (111,371)	$ (111,371)
34.9901	PREMIUMS FROM EMPLOYER	$ 1,007,654	$ 1,406,800	$ 154,173
34.9902	PREMIUMS FROM EMPLOYEE	389,260	300,050	330,000
34.9903	PAYMENTS FROM REINSURER	429,717	160,000	-
34.9904	PAYMENTS FROM RETIREES	4,355	3,360	4,354
36.1000	INTEREST INCOME	620	-	-
34.9905	CLAIMS FUNDING	-	-	1,015,069
34.9906	DENTAL PREMIUMS FROM EMPLOYEES	-	-	-
38.9001	MISC REV	-	-	-
	TOTAL REVENUE	$ 1,831,606	$ 1,870,210	$ 1,503,596
TOTAL AVAILABLE EQUITY		$ 1,710,796	$ 1,758,839	$ 1,392,225
EXPENDITURES:				
55.2101	UTILIZATION REVIEW	$ 1,395,723	$ -	$ -
55.2200	MEDICAL CLAIMS	-	1,400,000	1,015,069
55.2401	LIFE PREMIUM	9,756	13,143	13,143
55.2405	DENTAL CLAIMS AND ADMIN	6,125	-	-
55.2407	REINSURANCE PREMIUMS-SINGLE	272,475	130,945	153,293
55.2408	REINSURANCE PREMIUMS-EMPLOYEE FAMILY	131,295	275,416	271,385
55.2412	ADMINISTRATION FEE	6,793	50,706	50,706
	TOTAL EXPENDITURES	$ 1,822,166	$ 1,870,210	$ 1,503,596
TOTAL AVAILABLE EQUITY-END OF YEAR		$ (111,371)	$ (111,371)	$ (111,371)

INTERNAL SERVICE FUND
SHOP
FUND #605
REVENUE & EXPENDITURES

		ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
REVENUE:				
34.1751	PARTS	$ 329,880	$ 313,299	$ 300,575
34.1752	LABOR	255,602	467,829	272,275
34.1753	OVERHEAD	204,902	-	163,148
36.1000	INTEREST REVENUE	-	-	-
34.1754	MISCELLANEOUS	-	-	-
39.2100	GAIN/LOSS ON SALE OF F/A	-	-	-
	TOTAL REVENUE	$ 790,385	$ 781,128	$ 735,998
EXPENDITURES:				
SHOP EXPENDITURES		$ 790,385	$ 778,286	$ 735,998
		$ -	$ 2,842	$ (0)

APPROPRIATION DETAIL
2009-2010

DIVISION: Public Works
DEPARTMENT: Shop
FUND / DEPT #: 605.49000

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/08	PRIOR YEAR 09/30/09	PROPOSED 2009-2010
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 402,957	$ 410,227	$ 442,835
52.0000 PURCHASE & CONTRACTED SERVICES	24,476	20,144	22,850
53.0000 SUPPLIES	356,803	341,767	264,165
54.0000 CAPITAL OUTLAYS	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	6,148	6,148	6,148
	$ 790,385	$ 778,286	$ 735,998

PERSONNEL:

FULL TIME	9	9	9
PART-TIME	0	0	0

FUNCTION:

This department maintains the various items of equipment operated by all departments from lawn mowers to bulldozers. The Shop is operated so that all costs will be charged out to the various operating departments.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE

2009-2010

DIVISION: Public Works

DEPARTMENT: Shop

FUND / DEPT #: 605.49000

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
SHOP SUPERINTENDENT	21	1	1	1	$ 48,464
SENIOR MECHANIC	16	2	2	2	82,763
MECHANIC II	14	3	3	3	99,861
ADMINISTRATIVE ASSISTANT	12	1	1	1	36,067
MECHANIC ASSISTANT	11	2	2	2	53,581
SICK LEAVE INCENTIVE BONUS					3,021
TOTALS		9	9	9	$ 323,757
FICA					24,767
INSURANCE					8,730
RETIREMENT					28,125
CLAIMS					57,456
TOTAL PERSONNEL SERVICES					$ 442,835

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Public Works				
DEPARTMENT:	Shop		ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	605.49000		09/30/08	09/30/09	2009-2010
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES		$ 317,770	$ 321,094	$ 323,757
51 . 1103	MERIT INCENTIVE		-	-	-
51 . 1300	OVERTIME PAY		29	-	-
51 . 2200	EMPLOYER FICA TAX		23,015	24,564	24,767
51 . 2201	EMPLOYER INSURANCE CONTR.		5,960	8,856	8,730
51 . 2202	EMPLOYER RETIREMENT CONTR.		15,759	18,000	28,125
51 . 2205	CLAIMS PAID FOR EMPLOYEES		40,425	37,713	57,456
			$ 402,957	$ 410,227	$ 442,835
	52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 1200	PROFESSIONAL SERVICES		$ 86	$ 132	$ 500
52 . 2111	WASTE DISPOSAL		957	588	1,100
52 . 2211	ORDINARY MACH & EQUIP		285	-	500
52 . 2215	OUTSOURCED (NON-SHOP)		6,750	3,700	5,000
52 . 2216	COMPUTER NETWORK MAINT		-	-	-
52 . 2221	PARTS FROM SHOP		-	-	-
52 . 2222	LABOR FROM SHOP		-	-	-
52 . 2223	OVERHEAD ALOCATION		-	-	-
52 . 3100	INSURANCE - MEET DEDUCTIBLE		-	-	1,000
52 . 3101	INSURANCE		9,441	10,164	9,000
52 . 3200	TELEPHONE		2,237	2,232	2,300
52 . 3300	PUBLIC NOTICES		-	-	-
52 . 3500	TRAVEL & CONFERENCE		125	50	250
52 . 3700	EMPLOYEE TRAINING		40	-	100
52 . 3850	CONTRACT LABOR		670	528	600
52 . 3851	MAINT & SERVICE CONTRACT		3,884	2,750	2,500
			$ 24,476	$ 20,144	$ 22,850
	53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES		$ 79	$ 780	$ 1,000
53 . 1102	JANITORIAL SUPPLIES		932	1,236	1,300
53 . 1104	BUILDING MAINTENANCE		6,494	3,200	6,300
53 . 1210	WATER		1,407	1,008	1,200
53 . 1220	NATURAL GAS HEAT & COOL		8,859	13,691	14,000
53 . 1230	ELECTRICITY		14,470	9,912	11,000
53 . 1591	PARTS & SUPPLIES		321,282	311,400	210,365
53 . 1592	INVENTORY VARIANCE		(13,083)	(8,500)	-
53 . 1600	SMALL TOOLS		11,289	4,000	3,500
53 . 1701	SUPPLIES OTHER THAN OFFC		5,075	5,040	15,500
			$ 356,803	$ 341,767	$ 264,165

BUDGET ACCOUNT WORKSHEET
2009-2010

DIVISION:	Public Works			
DEPARTMENT:	Shop	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	605.49000	09/30/08	09/30/09	2009-2010
	54.0000 CAPITAL OUTLAYS			
54 . 1201	PURCHASE IMPROVEMENTS	$ -	$ 15,297	$ -
54 . 1202	GAAP ADJ -IMPROVEMENTS	-	(15,297)	-
54 . 2105	PURCHASE MACHINERY	-	-	-
54 . 2104	GAAP ADJUSTMENT	-	-	-
54 . 2201	PURCHASE VEHICLES	-	-	-
54 . 2202	GAAP ADJ -VEHICLES	-	-	-
54 . 2401	PURCHASE COMPUTERS & EQUIPMENT	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-
54 . 2506	GAAP ADJUSTMENT	-	-	-
54 . 1306	PURCHASE / RENOVATE BUILDING	-	-	-
54 . 1307	GAAP ADJUSTMENT	-	-	-
		$ -	$ -	$ -
	56.0000 DEPRECIATION & AMORTIZATION			
56 . 1000	DEPRECIATION	$ 6,148	$ 6,148	$ 6,148
TOTALS		$ 790,385	$ 778,286	$ 735,998

APPENDIX

EXPLANATION OF EXPENDITURE CLASSIFICATION CODES

51. PERSONAL SERVICES

This code will include all salaries, wages, and fringe benefits.

52. PURCHASED/CONTRACT SERV

This code will include services which are normally contracted, such as postage, freight, membership dues, rent, program contracts, professional services, waste disposal, repairs and maintenance, insurance, communications, travel and conference, employee training, contract mowing, contract labor, and other such expenditures where the service is contracted.

53. SUPPLIES

This code will include all expenditures for printing and printing supplies, office supplies, janitorial supplies, small tools, energy/utilities, inventory for resale and other such expenditures where the item will be consumed in the ordinary course of city business.

54. CAPITAL OUTLAY

Expenditures are budgeted under this code for all items of a capital nature which are proposed to be purchased, such as land, site improvements, buildings, infrastructure, machinery, vehicles, furniture and fixtures, computers, and other equipment which has a value of more than $5000 and a life expectancy of more than one year.

55. INTERFUND/INTERDEPT CRG

All inter-fund and inter-department charges will be expended through this code.

56. DEPRECIATION

This code will be used for all depreciation of fixed assets. This will be the periodic cost expiration of capital assets.

57. OTHER COSTS

Other costs, such as inter-governmental expenditures, payments to other agencies/individuals, bad debts, losses on the disposition of assets, and contingencies, will use this code.

58. DEBT SERVICE

This code will account for the principal and interest portions of bonds, capital leases, and other debt.

61. OTHER FINANCING USES

Inter-fund transfers out, residual equity transfers, and bond discounts will use this code.

2009-2010 PROPOSED CAPITAL OUTLAY

DIVISION / DEPARTMENT / ACCOUNT	ITEM	ITEM AMOUNT	TOTAL
COUNCIL & APPOINTMENTS			
CITY MANAGER			
TOTAL COUNCIL & APPOINTMENTS			**$ -**
GENERAL ADMINISTRATION			
PURCHASING	FORKLIFT		
54.2505		11,000	
COMP INFO SYS			
54.2401	COMPUTER EQUIPMENT	18,020	
TOTAL GENERAL ADMINISTRATION			**$ 29,020**
PUBLIC SAFETY			
ADMINISTRATION			
SERVICE			
54.2201	VEHICLES	450,000	
TOTAL PUBLIC SAFETY SPLOST V			**$ 450,000**
PUBLIC WORKS			
STREETS			
54.2505	LAWNMOWER	8,500	
MAINTENANCE			
SOLID WASTE			
54.2201	GARBAGE TRUCKS	545,000	
SHOP			
TOTAL PUBLIC WORKS			**$ 553,500**
LEISURE SERVICES			
ADMINISTRATION			
PARKS & CEMETERIES			
54.2201	FIELD MAINTENANCE VEHICLE	10,000	
TOTAL LEISURE SERVICES			**$ 10,000**

2009-2010 PROPOSED CAPITAL OUTLAY

DIVISION / DEPARTMENT / ACCOUNT	ITEM	ITEM AMOUNT	TOTAL
UTILITIES			
WATER & SEWER - METERS			
WATER & SEWER - SEWAGE PLANT			
WATER & SEWER - DIST. & COLLECTION			
NATURAL GAS			
54.2505	ODORANT DETECTORS	10,000	
TOTAL UTILITIES			**$ 10,000**
CITY WIDE CAPITAL OUTLAY FOR 2009-2010			**$ 1,052,520**

RECAPITULATION

GENERAL FUND TOTAL	**$ 47,520**
INTERNAL SERVICE FUND TOTAL	**-**
WATER & SEWER TOTAL	**-**
GAS TOTAL	**10,000**
SOLID WASTE	**545,000**
SPLOST V TOTAL	**450,000**
CITY WIDE CAPITAL OUTLAY FOR 2009-2010	**$ 1,052,520**

CITY COUNCIL VISION STATEMENT

Bainbridge, a vibrant, historic, waterfront community embracing its abundance of natural resources, providing for quality growth, security and sustainability

We will realize our vision by achieving the following:

SAFE AND SECURE COMMUNITY

Provide a professional, efficient, public safety presence while encouraging excellent medical and educational systems

TRANSPORTATION

Create a multi-modal transportation infrastructure which connects the river and downtown to public spaces, businesses, neighborhoods and beyond

INFRASTRUCTURE

Insure modern infrastructure is in place to facilitate sustainable residential, commercial and industrial growth and development

DOWNTOWN

Apply progressive thinking and investment to create a downtown that is an attractive destination for shopping, living and celebrating community.

ENVIRONMENT

Emphasize, market and preserve our abundant natural and historic resources while fostering the development of recreation and green spaces

GROWTH AND DEVELOPMENT

Commit to quality long term growth while encouraging infill development and aggressively market the abundance of water for business and industry

RECREATION

Offer leisure services, programs and facilities which provide for the needs and well being of citizens and visitors while promoting economic opportunities

DIVISION GOALS AND PRIORITIES

Bainbridge, a vibrant, historic, waterfront community embracing its abundance of natural resources, providing for quality growth, security and sustainability

SAFE AND SECURE COMMUNITY

- Manpower: need a minimum of 13-14 people per shift. Currently have 9-10 per shift
- Equipment (turn out gear, police cars)
- Training (Need person to handle fire training like police training)
- Public Relation (bilingual training)
- Clean, safe drinking water
- Tank farm security
- HAZMAT

TRANSPORTATION

- Connectivity Plan (Phase III Streetscape)
- Sidewalks, golf carts, walking trails, bike lanes, river walk
- Signage
- Uncover brick streets downtown (Water Street)
- Phase II Streetscape
- Railroad crossings

INFRASTRUCTURE

- Transportation, utilities, facilities
- 3rd Fire Station (south side)
- City Hall expansion & remodel
- Water System Master Plan
- Public Safety remodel
- Sidewalks
- City Website
- GIS mapping system

DOWNTOWN

- Streetscape (Phase II and III)
- Events to attract people to downtown
- City supports DDA in revitalization efforts
- DDA buy blighted buildings (sale or rehabilitate)
- North Broad Street revitalization
- Storage-enforce ordinance

ENVIRONMENT

- Holding pond maintenance (public and private)
- Review tree ordinance

GROWTH AND DEVELOPMENT

- Encourage use of vacant buildings
- Board and Commissions training
- Educating and supporting the Development Authority

- Inventory of vacant buildings other than Downtown and Development Authority (Big Boxes)
- Branding

RECREATION

- New ball complex, skate park, connectivity project
- Mega ramps
- Aggressively recruit softball, baseball, tennis and bass tournaments
- Expand campground and trail
- Marina (? nice campsites)
- Golf driving range
- Upgrade infrastructure to support large events