City of Bainbridge, GA

ANNUAL OPERATING BUDGET
Fiscal Year

2011-2012

OCTOBER 1, 2011 - SEPTEMBER 30, 2012

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City of Bainbridge

Georgia at Its Best

P.O. Box 158
Bainbridge, Georgia 39818

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Phone (229) 248-2000
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Memorandum

DATE: August 18, 2011

TO: Mayor and City Council

FROM: Chris M. Hobby, City Manager

SUBJECT: FY 2012 Annual Operating Budget

The budget that is spread out over the following pages represents management's estimate of the funds needed to sustain the program of work and operation of the City of Bainbridge during the up-coming fiscal year. This document is the result of a collaborative effort involving the city's Division Directors, Department Managers and employees.

The adoption of a balanced budget is prescribed by local ordinance and is mandated by state law. Thus it is the obligation of the city's appointed staff to present to you a budget that is realistic in its revenue and expenditure projections, fulfills the service delivery obligations of the city and meets the stated work goals and priorities of the city's elected leadership all while achieving balance. I am pleased to report that the budget we are proposing accomplishes all of the above requirements.

The budget that we have prepared anticipates that General Fund revenue will grow at the very modest rate of 1.4% over the next year. We are projecting that General Fund expenditures will increase at a rate less than 1% over current year budgeted levels. At current, we are seeing modest indications of economic recovery with slight increases projected in sales tax receipts and in hotel tax collections. The building industry continues to be anemic at best. We are seeing no growth in this sector and are not projecting that the next year will be any better. In general we are planning to maintain our current operating philosophy of minimal staffing levels and only essential purchasing of new capital items.

This budget does not include funding for employee raises. We have however maintained funding for community activities including a Fourth of July concert and fireworks. In addition, we plan to again host Movies on the Flint at the boat basin.

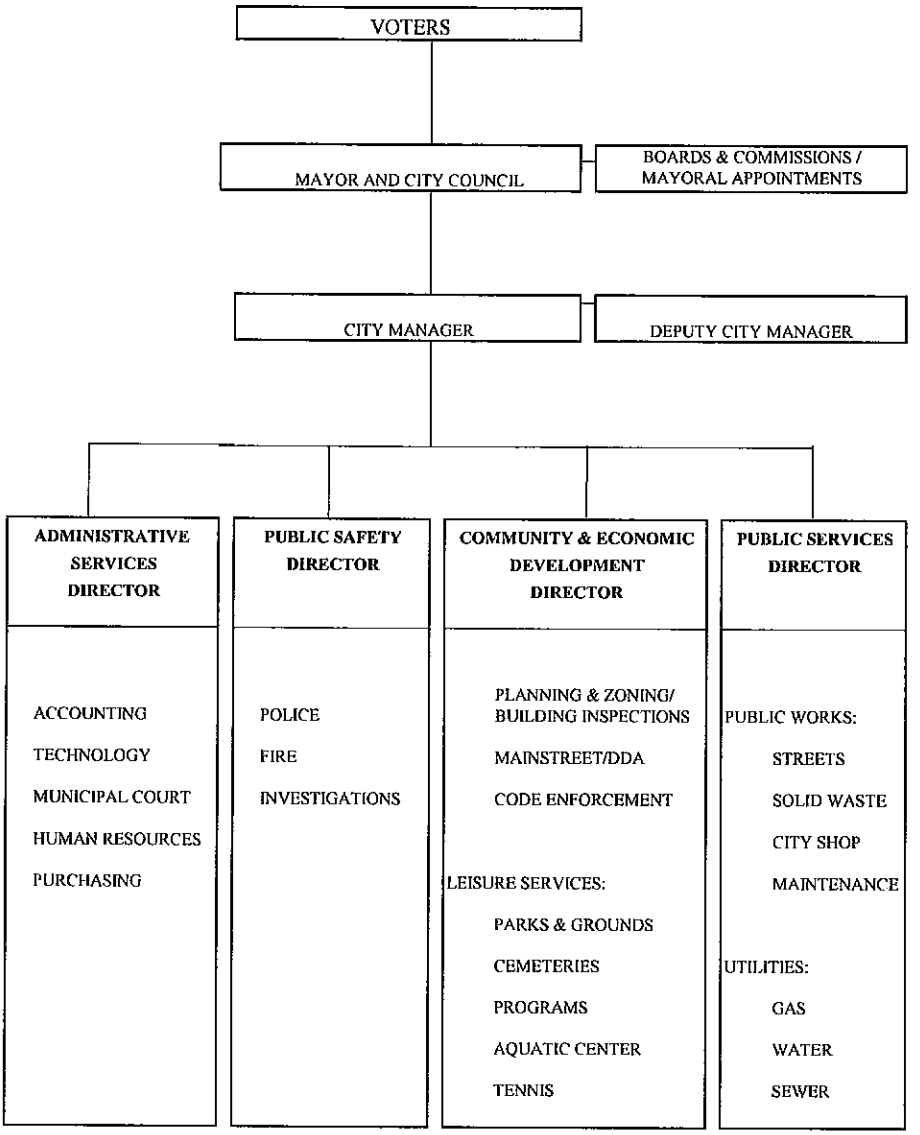
The city's Enterprise Funds continue to perform well on a cash basis. In order to maintain this performance it is necessary that we continue to increase rates on an annual basis consistent with the rate of inflation. To this end; this budget anticipates rate increases to sanitation fees and water and sewer fees. The United States Bureau of Labor Statistics reports CPI to be 3.6% for the current year. We have historically not been overly concerned with meeting the costs associated with depreciation since the funds capital needs are largely met through expenditures from SPLOST.

While sales tax revenue has stopped its freefall and collections have flattened in the last two years we have been able to utilize the Special Purpose Local Option Sales Tax to meet the capital project needs of the city. This allows us to not be overly concerned with meeting the costs associated with depreciation since the funds capital needs are largely met through expenditures from SPLOST. The proposed budget calls for the expenditure of $9,781,346 in SPLOST funds. This includes funding for the sewer master plan and for the City Hall renovation and expansion. These two projects will be financed with the debt service paid using SPLOST funds. In addition; funding is included for the new Riverwalk and for other recreation improvements.

With virtually no revenue growth in the past four years we have had to balance the budget by cutting expenditures. In Fiscal Year 2008, we budgeted General Fund expenditures of $9,517,341 by comparison this year's budget calls for $8,811,631 in expenditures. This means that we plan to spend 8% less this year than we did four years ago. I am extremely proud of the job that our managers and employees have done in holding the line on expenditures while maintaining outstanding service levels. In many ways, 2012 will be a transitional year for the city, as long time employees and managers have elected to take retirement and a new generation of leadership begins to fill key positions. I am excited and energized by the challenges and opportunities that this type of change brings. I am confident that the new leadership that we now or soon will have in place will continue the tradition of excellence that our city is known for across the state.

I look forward to your reaction to the proposed Fiscal Year 2012 City of Bainbridge Operating Budget.

CITY OF BAINBRIDGE
ORGANIZATIONAL CHART



SUMMARY ALL FUNDS

		ACTUAL 09/30/09	PRIOR YEAR 09/30/10	PROPOSED 2010-2011
	REVENUES:			
100	GENERAL FUND	$ 8,668,743	$ 8,689,007	$ 8,811,631
210	CONFISCATED ASSETS FUND	60,651	295,659	50,400
228	TENNIS TOURNAMENT	505	11,970	13,510
275	HOTEL / MOTEL TAX	101,670	127,915	133,334
323	SPLOST #4	868,417	199,448	160,000
324	SPLOST #5	4,292,091	3,671,448	11,370,677
325	TELECOMMUNICATIONS	860,160	-	-
505	WATER AND SEWER FUND	2,665,255	5,506,693	3,010,283
515	GAS FUND	2,193,562	2,096,835	2,121,283
540	SOLID WASTE FUND	1,918,174	2,007,635	2,069,638
555	REVOLVING LOAN FUND	4,585	189	-
560	MARINA	-	-	96,152
570	TELECOMMUNICATIONS	856,275	861,444	1,078,900
600	EMPLOYEE BENEFIT INTERNAL SERVICE FUND	1,794,481	1,827,021	1,606,314
605	SHOP INTERNAL SERVICE FUND	739,206	694,355	646,263
	REVERSE INTERNAL SERVICE FUNDS	(2,533,688)	(2,521,376)	(2,252,577)
	TOTAL REVENUE	$ 22,490,087	$ 23,468,243	$ 28,915,808
	TOTAL AVAILABLE PRIOR YEAR EQUITY -- SPECIAL REVENUE & CAPITAL PROJECT FUNDS	$ 932,196	$ 36,590	$ 519,477
	TOTAL AVAILABLE RESOURCES	$ 23,422,283	$ 23,504,833	$ 29,435,285
	EXPENDITURES:			
100	GENERAL FUND	$ 8,863,591	$ 8,393,983	$ 8,811,631
210	CONFISCATED ASSETS FUND	31,756	150,522	102,000
228	TENNIS TOURNAMENT	-	12,818	13,000
275	HOTEL / MOTEL TAX	101,670	127,915	133,334
323	SPLOST #4	1,793,423	180,708	200,000
324	SPLOST #5	3,262,172	3,392,019	10,050,499
325	TELECOMMUNICATIONS	-	-	-
505	WATER AND SEWER FUND	3,150,659	2,870,901	2,945,369
515	GAS FUND	2,365,171	2,103,008	2,117,524
540	SOLID WASTE FUND	1,784,180	1,790,141	1,923,064
555	REVOLVING LOAN FUND	57,747	124,013	-
560	MARINA	-	-	96,152
570	TELECOMMUNICATIONS	(143,054)	999,329	1,009,790
600	EMPLOYEE BENEFIT INTERNAL SERVICE FUND	1,744,384	1,744,876	1,606,314
605	SHOP INTERNAL SERVICE FUND	739,206	694,355	646,263
	REVERSE INTERNAL SERVICE FUNDS	(2,483,590)	(2,439,231)	(2,252,577)
	TOTALS	$ 21,267,315	$ 20,145,357	$ 27,402,363
	EQUITY AVAILABLE FOR CARRYOVER	$ 2,154,969	$ 3,359,476	$ 2,032,922

GENERAL FUND

BUDGET SUMMARIES

REVENUE and EXPENDITURES

CITY OF BAINBRIDGE, GA
SUMMARY OF BUDGET - GENERAL FUND
2011-2012

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
31.0000 TAXES	$ 5,336,541	$ 5,415,791	$ 5,492,375
32.0000 LICENSES & PERMITS	57,697	31,170	36,225
33.0000 INTERGOVERNMENTAL REVENUES	150,342	139,300	110,500
34.0000 CHARGES FOR SERVICES	227,877	249,950	271,950
35.0000 FINES & FORFEITURES	773,974	676,170	678,000
36.0000 INVESTMENT INCOME	20,381	12,000	12,000
37.0000 CONTRIBUTIONS & DONATIONS	-	-	-
38.0000 MISCELLANEOUS REVENUE	45,273	66,400	67,600
39.0000 OTHER FINANCING SOURCES	2,056,657	2,098,226	2,142,981
TOTAL GENERAL FUND REVENUE	$ 8,668,743	$ 8,689,007	$ 8,811,631
GENERAL FUND EXPENDITURES	8,863,591	8,393,983	8,811,631
REVENUE OVER EXPENDITURES	$ (194,848)	$ 295,024	$ 0

GENERAL FUND SUMMARY
REVENUES

		ACTUAL 09/30/10	PRIOR YEAR 9/30/2011	PROPOSED 2011-2012
	31.0000 TAXES			
31 . 1100	PROPERTY TAXES-CURRENT YEAR	$ 1,113,071	$ 1,113,071	$1,107,000
31 . 1101	HOMEOWNER RELIEF ACT	-	-	-
31 . 1102	VEHICLE TAX	80,341	94,192	94,192
31 . 1103	MOBILE HOME TAX	1,342	2,088	2,088
31 . 1104	INTEREST ON PROPERTY TAXES	-	-	-
31 . 1105	TIMBER TAX	79	-	-
31 . 1600	REAL ESTATE TRANSFER TAX	2,358	2,081	2,568
31 . 1710	FRANCHISE TAX-GA POWER	713,647	746,431	793,185
31 . 1711	FRANCHISE TAX-GRADY EMC	912	823	851
31 . 1750	FRANCHISE TAX-TELV CABLE	126,787	123,413	123,413
31 . 1760	FRANCHISE TAX-SOUTHERN BELL	72,061	70,165	70,165
31 . 1762	FRANCHISE TAX-MISCELLANEOUS	2,604	2,207	2,207
31 . 3100	LOCAL OPTION SALES TAX	1,910,243	2,000,000	2,033,000
31 . 4200	BEER & ALCOHOL TAX	325,923	341,500	355,000
31 . 4901	INTANGIBLE TAX	11,148	7,800	7,800
31 . 4904	DOG TAX	3,258	3,034	3,034
31 . 4906	AD VAL- HEAVY DUTY EQUIPMENT	-	-	-
31 . 6101	OCCUPATIONAL TAX	298,968	247,150	247,150
31 . 6102	OCCUPATIONAL TAX - BANKS	42,782	41,219	41,219
31 . 6200	INSURANCE PREMIUM TAX	631,016	620,617	609,503
31 . 9100	INTEREST ON PROPERTY TAXES	-	-	-
31 . 9400	INTEREST ON OCCUPATIONAL TAX	-	-	-
		$ 5,336,541	5,415,791	$5,492,375
	32.0000 LICENSES & PERMITS			
32 . 2120	BUILDING PERMITS	$ 35,887	$ 17,000	$ 20,000
32 . 2130	PLUMBING PERMITS	5,138	1,200	2,000
32 . 2140	ELECTRICAL PERMITS	5,000	1,720	2,000
32 . 2150	COA APPLICATIONS	575	150	225
32 . 2190	OTHER MISCELLANEOUS PERMITS	11,099	11,100	12,000
		$ 57,697	31,170	$ 36,225
	33.0000 INTERGOVERNMENTAL REVENUES			
33 . 1110	FED GRANT-PUBLIC SAFETY	$ 114,910	$ 106,175	$ 81,000
33 . 4101	ST OF GA-DEPT.OF TRANS.	6,675	12,000	12,000
33 . 4104	ST OF GA-HISTORIC PRESERVATION	-	3,000	-
33 . 4111	COMMUNITY SIGNAGE GRANT	-	-	-
33 . 4112	ST OF GA - DCA	3,000	-	-
33 . 6001	DECATUR COUNTY-ARMORY UTILITIES	15,757	8,125	7,500
33 . 8000	PAYMENT IN LIEU OF TAXES	10,000	10,000	10,000
		$ 150,342	139,300	$ 110,500

GENERAL FUND SUMMARY
REVENUES

		ACTUAL 09/30/10	PRIOR YEAR 9/30/2011	PROPOSED 2011-2012
	34.0000 CHARGES FOR SERVICES			
34 . 2120	ACCIDENT REPORTS	$ 753	$ 3,500	$ 5,000
34 . 2130	FALSE ALARM CHARGES	8,115	11,000	11,000
34 . 2310	FINGERPRINTS	53	50	50
34 . 3901	LOT CLEARING & MOWING	5,030	3,200	4,000
34 . 3902	CONDEMNED HOUSE EQUIP CHARGE	-	-	-
34 . 5710	DOG POUND FINES	55	-	-
34 . 7501	SWIMMING POOL FEES	24,565	23,000	29,000
34 . 7502	SWIMMING LESSONS	3,693	3,700	3,700
34 . 7503	CAMPGROUND FEES	12,617	9,000	12,000
34 . 7504	ENTRY FEES	87,048	85,000	90,000
34 . 7506	TENNIS CENTER REV	-	-	-
34 . 7901	CONCESSION SALES	28,589	56,000	62,000
34 . 9101	CEMETERY LOTS SOLD	12,525	9,000	9,000
34 . 9102	CEMETERY ADMINISTRATION FEE	4,350	4,200	4,200
34 . 9103	CEMETERY CLEANING	-	-	-
34 . 9104	TENNIS MEMEBERSHIPS	28,414	32,000	32,000
34 . 9300	BAD CHECK RECOVERY COST	5,940	6,000	6,000
34 . 9901	RECOVERY OF BAD DEBT	4,121	4,000	4,000
34 . 9904	TOURISM FEE FROM CVB	-	-	-
34 . 9906	SHOPPING CARTS	2,010	300	-
		$ 227,877	249,950	$ 271,950
	35.0000 FINES & FORFEITURES			
35 . 1170	CRIMINAL & TRAFFIC FINES	$ 710,272	$ 610,000	$ 610,000
35 . 1402	BOND FORFEITURES	2,798	4,000	4,000
35 . 1903	TRAFFIC SCHOOL	51,864	53,170	54,000
35 . 1904	JAIL MEALS	9,040	9,000	10,000
		$ 773,974	676,170	$ 678,000
	36.0000 INVESTMENT INCOME			
36 . 1000	INTEREST REVENUE	$ 20,381	$ 12,000	$ 12,000
	37.0000 CONTRIBUTIONS & DONATIONS			
37 . 1002	KIRBO FOUNDATION GRANT	$ -	$ -	$ -
37 . 1004	COMMUNITY CONTRIBUTIONS	-	-	-
		$ -	-	$ -

GENERAL FUND SUMMARY
REVENUES

		ACTUAL 09/30/10	PRIOR YEAR 9/30/2011	PROPOSED 2011-2012
	38.0000 MISCELLANEOUS REVENUE			
38 . 1002	RENTAL-BUILDING & EQUIPMENT	$ 24,671	30,000	30,000
38 . 1003	RENTAL-STAGE	-	6,000	6,000
38 . 1004	RENTAL-TENNIS COURTS	-	-	-
38 . 1005	RENTAL-BALLFIELDS/CHAULK	805	900	1,000
38 . 3000	REIMBURSEMENT-INSURANCE	377	8,500	10,000
38 . 3001	RESTITUTION	25	1,000	600
38 . 9001	MISCELLANEOUS REVENUE	19,395	20,000	20,000
38 . 9999	PRIOR YEAR REVENUE	-	-	-
		$ 45,273	66,400	$ 67,600
	39.0000 OTHER FINANCING SOURCES			
39 . 1102	WATER & SEWER	$ 724,960	724,960	$ 746,708
39 . 1103	GAS FUND	228,565	228,656	235,516
39 . 1104	SOLID WASTE	442,483	442,483	455,757
39 . 1105	TELECOMMUNICATIONS	575,000	600,000	600,000
39 . 1106	HOTEL/MOTEL 3%	61,040	77,127	80,000
39 . 1107	MISC TRANSFERS	-	-	-
39 . 2100	SALE OF SURPLUS PROPERTY	24,610	25,000	25,000
39 . 3501	PROCEEDS FROM LEASE	-	-	-
		$ 2,056,657	2,098,226	$2,142,981
TOTAL GENERAL FUND REVENUE		$ 8,668,743	8,689,007	$8,811,631

GENERAL FUND

EXPENDITURES

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
COUNCIL & APPOINTMENTS	$ 644,668	$ 609,004	$ 743,143
ADMINISTRATIVE SERVICES	1,052,765	1,012,376	1,152,708
COMMUNITY & ECONOMIC DEVELOPMENT	1,605,127	1,662,237	1,586,557
PUBLIC SAFETY	3,978,693	3,648,688	3,811,599
PUBLIC SERVICES - PUBLIC WORKS	1,582,338	1,461,678	1,517,624
	$ 8,863,591	$ 8,393,983	$ 8,811,631

APPROPRIATION DETAIL

2011-2012

DIVISION: Council & Appointments

DEPARTMENT: Totals

FUND / DEPT #: All Departments

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	214,357	213,526	285,025
52.0000 PURCHASE & CONTRACTED SERVICES	138,700	193,457	206,623
53.0000 SUPPLIES	127,027	24,200	27,200
54.0000 CAPITAL OUTLAYS	-	-	-
55.0000 INTERFUND & INTERDEPARTMENTAL CHARGES	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	-	-	-
57.0000 OTHER COSTS	164,585	177,821	224,295
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	-	-	-
TOTAL COUNCIL & APPOINTMENTS	$ 644,668	$ 609,004	$ 743,143

MAYOR & COUNCIL	422,833	379,019	441,109
CITY MANAGER	198,611	211,985	279,034
CITY ATTORNEY	23,225	18,000	23,000
TOTAL COUNCIL & APPOINTMENTS	$ 644,668	$ 609,004	$ 743,143

PERSONNEL SCHEDULE

2011-2012

DIVISION: Council & Appointments

DEPARTMENT: Totals

FUND / DEPT #: All Departments

POSITION TITLE	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
MAYOR & COUNCIL	7	7	7	$ 26,159	$ 26,159	$ 26,159
CITY MANAGER	2	2	3	185,198	184,367	255,866
CITY ATTORNEY	1	1	1	3,000	3,000	3,000
TOTALS	10	10	11	$ 214,357	$ 213,526	$ 285,025

APPROPRIATION DETAIL
2011-2012

DIVISION: Council & Appointments
DEPARTMENT: Mayor & Council
FUND / DEPT #: 100.11100

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 26,159	$ 26,159	$ 26,159
52.0000 PURCHASE & CONTRACTED SERVICES	107,002	154,839	167,455
53.0000 SUPPLIES	125,086	20,200	23,200
54.0000 CAPITAL OUTLAYS	-	-	-
57.0000 OTHER COSTS	164,585	177,821	224,295
	$ 422,833	$ 379,019	$ 441,109

FUNCTION:

The Mayor and Council are composed of seven citizens, two of whom are elected at large, and the remaining five are elected within multi-member districts. Each term is for four years. The Mayor and Council are responsible for formulating City policies, goals, and objectives to serve community needs, allocate available funds to attain the desired programs of service, and assure efficient and effective management of these programs and policies.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: Council & Appointments
DEPARTMENT: Mayor & Council
FUND / DEPT #: 100.11100

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
MAYOR	N/A	1	1	1	$ 5,700
MAYOR PRO TEM	N/A	1	1	1	3,600
ALDERMAN	N/A	5	5	5	15,000
Overtime					
TOTALS		7	7	7	$ 24,300
EMPLOYER FICA TAX					1,859
EMPLOYER INSURANCE CONTR.					-
EMPLOYER RETIREMENT CONTR.					-
CLAIMS					-
TOTAL PERSONNEL SERVICES					$ 26,159

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Council & Appointments			
DEPARTMENT:	Mayor & Council	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.11100	09/30/10	09/30/11	2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 10,200	$ 10,200	$ 10,200
51 . 1106	EXP IN NATURE OF COMPENSATION	14,100	14,100	14,100
51 . 2200	EMPLOYER FICA TAX	1,859	1,859	1,859
51 . 2201	EMPLOYER INSURANCE CONTR.	-	-	-
51 . 2202	EMPLOYER RETIREMENT CONTR.	-	-	-
51 . 2205	MEDICAL CLAIMS PAID	-	-	-
		$ 26,159	$ 26,159	$ 26,159
	52.0000 PURCHASE & CONTRACTED SERVICES			
51 . 2902	CHRISTMAS GIFTS	$ 15,700	$ 15,200	$ 15,700
52 . 1200	PROFESSIONAL SERVICES	43,641	89,200	100,000
52 . 2215	OUTSOURCED (NON-SHOP)	-	-	-
52 . 3101	INSURANCE	-	-	-
52 . 3105	EMPLOYEE INCENTIVE	6,000	5,000	6,000
52 . 3200	TELEPHONE	-	-	-
52 . 3300	PUBLIC NOTICES	2,015	3,500	3,500
52 . 3500	TRAVEL & CONFERENCE	22,254	25,000	25,000
52 . 3600	MEMBERSHIP & DUES	5,284	4,684	5,000
52 . 3601	SW GA RDC	12,108	12,255	12,255
52 . 3700	EMPLOYEE TRAINING	-	-	-
		$ 107,002	$ 154,839	$ 167,455
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 365	$ 200	$ 200
53 . 1110	GF EXP ON WELCOME CENTER	96,850		
53 . 1234	NATIONAL GUARD ARMORY	21,508	15,000	15,000
53 . 1701	SUPPLIES OTHER THAN OFFC	6,363	5,000	5,000
53 . 1707	CITY PICNIC	-	-	3,000
		$ 125,086	$ 20,200	$ 23,200

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Council & Appointments				
DEPARTMENT:	Mayor & Council	ACTUAL	PRIOR YEAR	PROPOSED	
FUND / DEPT #:	100.11100	09/30/10	09/30/11	2011-2012	
	54.0000 CAPITAL OUTLAYS				
54 . 1101	PURCHASE LAND	$ -	$ -	$ -	
54 . 1306	PURCHASE/RENOVATE BUILDINGS	-	-	-	
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-	
		$ -	$ -	$ -	
	57.0000 OTHER COSTS				
57 . 1001	ELECTION EXPENSE	$ 12,764	$ -	$ 12,764	
57 . 1004	BOARDS & COMMISSIONS	-	-	-	
57 . 2001	EMPLOYEE HEALTH FAIR	3,287	2,557	3,000	
57 . 2009	COMMUNITY CONTRIBUTIONS	2,000	11,001	3,500	
57 . 2010	DDA	109	5,000	5,000	
57 . 3003	CVB	-	12,838	53,606	
57 . 3006	IDA	62,225	62,225	62,225	
57 . 3008	RIVER REGIONAL CENTER	-	-	-	
57 . 3009	HUMANE SOCIETY	81,200	81,200	81,200	
57 . 3010	FIREHOUSE GALLERY	-	-	-	
57 . 3011	DEC CO FAMILY CONNECTION	3,000	3,000	3,000	
57 . 9000	CONTINGENCIES	-	-	-	
		$ 164,585	$ 177,821	$ 224,295	
TOTALS		$ 422,833	$ 379,019	$ 441,109	

APPROPRIATION DETAIL
2011-2012

DIVISION: Council & Appointments
DEPARTMENT: City Manager
FUND / DEPT #: 100.13200

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 185,198	$ 184,367	$ 255,866
52.0000 PURCHASE & CONTRACTED SERVICES	11,472	23,618	19,168
53.0000 SUPPLIES	1,941	4,000	4,000
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 198,611	$ 211,985	$ 279,034

FUNCTION:

It is the function of this department to assist the City leaders and other personnel in promoting the City to the general public.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: Council & Appointments
DEPARTMENT: City Manager
FUND / DEPT #: 100.13200

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
CITY MANAGER [(A)]	(A)	1	1	1	$ 111,887
EXECUTIVE ASSISTANT	14	1	1	1	31,990
DEPUTY CITY MANAGER	22	0	0	1	51,126
A: Set by Mayor & Council					
SICK LEAVE INCENTIVE BONUS					2,391
TOTALS		2	2	3	$ 197,394
EMPLOYER FICA TAX					16,052
EMPLOYER INSURANCE CONTR.					4,074
EMPLOYER RETIREMENT CONTR.					20,757
CLAIMS					17,589
TOTAL PERSONNEL SERVICES					$ 255,866

BUDGET ACCOUNT WORKSHEET

2011-2012

DIVISION: Council & Appointments

DEPARTMENT: City Manager

FUND / DEPT #: 100.13200

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 154,282	$ 145,633	$ 197,394
51 . 2200	EMPLOYER FICA TAX	10,590	11,141	16,052
51 . 2201	EMPLOYER INSURANCE CONTR.	4,465	2,000	4,074
51 . 2202	EMPLOYER RETIREMENT CONTR.	3,012	13,905	20,757
51 . 2205	CLAIMS PAID FOR EMPLOYEES	12,849	11,688	17,589
		$ 185,198	$ 184,367	$ 255,866
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 2215	OUTSOURCED (NON-SHOP)	$ 557	$ 1,000	$ 1,000
52 . 2221	PARTS FROM SHOP	443	100	100
52 . 2222	LABOR FROM SHOP	315	200	400
52 . 2223	OVERHEAD ALLOCATION	74	200	-
52 . 3100	INSURANCE-MEET DEDUCTIBLE	-	-	-
52 . 3101	INSURANCE	3,131	3,048	3,048
52 . 3200	TELEPHONE	1,815	1,100	-
52 . 3500	TRAVEL & CONFERENCE	3,450	15,000	12,000
52 . 3600	MEMBERSHIP & DUES	1,689	2,500	2,500
52 . 3700	EMPLOYEE TRAINING	-	350	-
52 . 3851	MAINT & SERVICE CONTRACT	-	120	120
		$ 11,472	$ 23,618	$ 19,168
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 1,173	$ 2,000	$ 2,000
53 . 1701	SUPPLIES OTHER THAN OFFC	767	2,000	2,000
		$ 1,941	$ 4,000	$ 4,000
	54.0000 CAPITAL OUTLAYS			
54 . 2201	PURCHASE VEHICLES	$ -	$ -	$ -
54 . 2301	PURCHASE FURNITURE & FIXTURES	-	-	-
54 . 2401	PURCHASE COMPUTERS & EQUIPMENT	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-
		$ -	$ -	$ -
TOTALS		$ 198,611	$ 211,985	$ 279,034

BUDGET REQUEST
2011-2012

DIVISION: Council & Appointments
DEPARTMENT: City Attorney
FUND / DEPT #: 100.15300

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 3,000	$ 3,000	$ 3,000
52.0000 PURCHASE & CONTRACTED SERVICES	20,225	15,000	20,000
	$ 23,225	$ 18,000	$ 23,000

FUNCTION:

This appropriation funds the retainer paid to the City Attorney for providing legal services to the Mayor & Council, City Manager, and department heads throughout the year. Funds are included for litigation the City might encounter during the year.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE

2011-2012

DIVISION: Council & Appointments

DEPARTMENT: City Attorney

FUND / DEPT #: 100.15300

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
City Attorney	(A)	1	1	1	$ 3,000
A: Set by Mayor & Council					
Overtime					
TOTALS		1	1	1	$ 3,000
EMPLOYER FICA TAX					-
EMPLOYER INSURANCE CONTR.					-
EMPLOYER RETIREMENT CONTR.					-
CLAIMS					-
TOTAL PERSONNEL SERVICES					$ 3,000

BUDGET ACCOUNT WORKSHEET

2011-2012

DIVISION:	Council & Appointments			
DEPARTMENT:	City Attorney	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.15300	9/30/2010	9/30/2011	2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 3,000	$ 3,000	$ 3,000
51 . 2200	EMPLOYER FICA TAX	-	-	-
51 . 2201	EMPLOYER INSURANCE CONTR.	-	-	-
51 . 2202	EMPLOYER RETIREMENT CONTR.	-	-	-
		$ 3,000	$ 3,000	$ 3,000
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ 20,225	$ 15,000	$ 20,000
52 . 3500	TRAVEL AND CONFERENCE	-	-	-
52 . 3700	EMPLOYEE TRAINING	-	-	-
		$ 20,225	$ 15,000	$ 20,000
TOTALS		$ 23,225	$ 18,000	$ 23,000

APPROPRIATION DETAIL
2011-2012

DIVISION: Administrative Services
DEPARTMENT: Totals
FUND / DEPT #: All Departments

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 705,451	$ 703,637	$ 718,262
52.0000 PURCHASE & CONTRACTED SERVICES	129,897	140,305	147,383
53.0000 SUPPLIES	67,081	69,954	71,081
54.0000 CAPITAL OUTLAYS	11,000	-	-
55.0000 INTERFUND & INTERDEPARTMENTAL CHARGES	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	-	-	-
57.0000 OTHER COSTS	139,336	98,480	99,300
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	-	-	116,682
TOTAL GENERAL ADMINISTRATION	$ 1,052,765	$ 1,012,376	$ 1,152,708

FINANCE / BUDGET / ACCOUNTING	$ 631,787	$ 642,593	$ 774,416
PURCHASING	168,568	155,698	161,053
MUNICIPAL COURT	252,410	214,085	217,239
TOTAL GENERAL ADMINISTRATION	$ 1,052,765	$ 1,012,376	$ 1,152,708

PERSONNEL SCHEDULE
2011-2012

DIVISION: Administrative Services
DEPARTMENT: Totals
FUND / DEPT #: All Departments

POSITION TITLE	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	ACTUAL 09/30/10	ESTIMATED 09/30/11	PROPOSED 2011-2012
FINANCE / BUDGET / ACCOUNTING	8	8	8	$ 461,214	$ 464,324	$ 472,308
PURCHASING	3	3	3	137,322	136,426	138,977
MUNICIPAL COURT	3	3	3	106,915	102,887	106,977
TOTALS	15	15	15	$ 705,451	$ 703,637	$ 718,262

APPROPRIATION DETAIL
2011-2012

DIVISION: ADMINISTRATIVE SERVICES
DEPARTMENT: Finance / Budget / Accounting
FUND / DEPT #: 100.15110

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 461,214	$ 464,324	$ 472,308
52.0000 PURCHASE & CONTRACTED SERVICES	111,525	120,019	127,864
53.0000 SUPPLIES	52,991	57,750	56,812
54.0000 CAPITAL OUTLAYS	-	-	-
55.0000 INTERFUND & INTERDEPARTMENTAL CHARGES	-	-	-
57.0000 OTHER COSTS	6,058	500	750
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	-	-	116,682
	$ 631,787	$ 642,593	$ 774,416

FUNCTION:

It is the responsibility of this division to collect, disburse, and properly record the collection and disbursements of all revenues received by the City from whatever source. This department is responsible for accounting, payroll, accounts payable, accounts receivable, utility billing, miscellaneous billings, and collections. In addition to the foregoing, this division also administers business licenses, special assessments, and property taxes.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: ADMINISTRATIVE SERVICES
DEPARTMENT: Finance / Budget / Accounting
FUND / DEPT #: 100.15110

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
ADMIN SERVICES DIRECTOR	25	1	1	1	$ 79,830
ACCOUNTING MANAGER	21	1	1	1	60,882
BILLING COORDINATOR	14	1	1	1	42,037
SENIOR ACCOUNTS PAYABLE TECHNICIAN	11	1	1	1	34,507
ACCOUNTS RECEIVABLE TECHNICIAN	10	1	1	1	40,061
CUSTOMER SERVICE REPRESENTATIVE	9	2	2	2	57,034
HR COORDINATOR	21	1	1	1	46,322
SICK LEAVE INCENTIVE BONUS					3,787
TOTALS		8	8	8	$ 364,459
FICA					27,881
INSURANCE					10,864
RETIREMENT					22,200
CLAIMS					46,904
TOTAL PERSONNEL SERVICES					$ 472,308

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	ADMINISTRATIVE SERVICES				
DEPARTMENT:	Finance / Budget / Accounting	ACTUAL	PRIOR YEAR	PROPOSED	
FUND / DEPT #:	100.15110	09/30/10	09/30/11	2011-2012	
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES	$ 352,448	$ 360,104	$ 364,459	
51 . 1300	OVERTIME PAY	-	-	-	
51 . 2200	EMPLOYER FICA TAX	25,078	27,548	27,881	
51 . 2201	EMPLOYER INSURANCE CONTR.	8,519	8,000	10,864	
51 . 2202	EMPLOYER RETIREMENT CONTR.	24,097	21,920	22,200	
51 . 2205	CLAIMS PAID FOR EMPLOYEES	51,072	46,752	46,904	
		$ 461,214	$ 464,324	$ 472,308	
	52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 1200	PROFESSIONAL SERVICES	$ 12,718	$ 20,000	$ 20,000	
52 . 1201	LEGAL AND ACCOUNTING	9,628	6,250	6,500	
52 . 2211	ORDINARY MACHINE & EQUIP	-	-	-	
52 . 2215	OUTSOURCED (NON-SHOP)	96	128	150	
52 . 2221	PARTS FROM SHOP	509	-	500	
52 . 2222	LABOR FROM SHOP	765	75	500	
52 . 2223	OVERHEAD ALLOCATION	958	-	-	
52 . 3100	INSURANE MET DED	-	-	-	
52 . 3101	INSURANCE	67,913	66,262	75,000	
52 . 3200	TELEPHONE	8,338	9,500	9,500	
52 . 3202	POSTAGE	3,953	10,390	8,000	
52 . 3300	PUBLIC NOTICES	823	700	1,000	
52 . 3500	TRAVEL & CONFERENCE	-	-	-	
52 . 3600	MEMBERSHIP & DUES	164	164	164	
52 . 3700	EMPLOYEE TRAINING	219	200	200	
52 . 3850	CONTRACT LABOR	1,070	1,350	1,350	
52 . 3851	MAINT & SERVICE CONTRACT	4,372	5,000	5,000	
		$ 111,525	$ 120,019	$ 127,864	
	53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES	$ 14,818	$ 12,000	$ 11,500	
53 . 1102	JANITORIAL SUPPLIES	1,293	1,200	1,350	
53 . 1104	BUILDING MAINTENANCE	2,592	3,000	3,000	
53 . 1110	GF EXP ON WELCOME CENTER	-	-	-	
53 . 1210	WATER & SEWER	851	950	950	
53 . 1220	NATURAL GAS	1,756	2,100	3,000	
53 . 1230	ELECTRICITY	18,859	18,000	17,000	
53 . 1600	SMALL TOOLS & EQUIPMENT	-	-	-	
53 . 1701	SUPPLIES OTHER THAN OFFICE	3,205	6,500	7,527	
53 . 1704	UNIFORMS	-	-	-	
53 . 1710	LANDFILL POST CLOSURE CARE	9,617	14,000	12,485	
		$ 52,991	$ 57,750	$ 56,812	

BUDGET ACCOUNT WORKSHEET
2011-2012

			ACTUAL	PRIOR YEAR	PROPOSED
DIVISION:		ADMINISTRATIVE SERVICES			
DEPARTMENT:		Finance / Budget / Accounting	09/30/10	09/30/11	2011-2012
FUND / DEPT #:		100.15110			
		54.0000 CAPITAL OUTLAYS			
54 .	1306	PURCHASE / RENOVATE BUILDINGS	$ -	$ -	$ -
54 .	1307	GF EXPEND ON WELCOME CT	-	-	-
54 .	2306	PURCHASE FURNITURE & FIXTURES	-	-	-
54 .	2401	PURCHASE COMPUTERS & EQUP	-	-	-
54 .	2505	PURCHASE OTHER EQUIPMENT	-	-	-
			$ -	$ -	$ -
		55.0000 INTERFUND & INTERDEPARTMENTAL CHARGES			
55 .	2200	CLAIMS	$ -	$ -	$ -
		57.0000 OTHER COSTS			
57 .	4000	BAD DEBTS	$ 6,058	$ 500	$ 750
		58.0000 DEBT SERVICE			
58 .	1200	CAPITAL LEASE PAYMENTS	$ -	$ -	$ -
		61.0000 OTHER FINANCING USES			
61 .	1008	TECHNOLOGY FEE	$ -	$ -	$ 116,682
TOTALS			$ 631,787	$ 642,593	$ 774,416

APPROPRIATION DETAIL
2011-2012

DIVISION: ADMINISTRATIVE SERVICES
DEPARTMENT: Purchasing
FUND / DEPT #: 100.15170

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 137,322	$ 136,426	$ 138,977
52.0000 PURCHASE & CONTRACTED SERVICES	8,288	9,618	9,371
53.0000 SUPPLIES	11,957	9,654	12,705
54.0000 CAPITAL OUTLAYS	11,000	-	-
	$ 168,568	$ 155,698	$ 161,053

FUNCTION:

It is the responsibility of this department to procure all of the materials and supplies for all departments of the City, to keep and control designated inventorial items and develop specifications working with the different departments on equipment needs and operate a central supply, shipping, and receiving station.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: ADMINISTRATIVE SERVICES
DEPARTMENT: Purchasing
FUND / DEPT #: 100.15170

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
STOCK CLERK	10	1	1	1	$ 27,602
PURCHASING AGENT	19	1	1	1	48,734
ADMINISTRATIVE CLERK	9	1	1	1	24,378
SICK LEAVE INCENTIVE BONUS					531
TOTALS		3	3	3	$ 101,244
EMPLOYER FICA TAX					7,745
EMPLOYER INSURANCE CONTR.					4,074
EMPLOYER RETIREMENT CONTR.					8,325
CLAIMS					17,589
TOTAL PERSONNEL SERVICES					$ 138,977

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION: ADMINISTRATIVE SERVICES
DEPARTMENT: Purchasing
FUND / DEPT #: 100.15170

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 99,048	$ 100,022	$ 101,244
51 . 2200	EMPLOYER FICA TAX	6,891	7,652	7,745
51 . 2201	EMPLOYER INSURANCE CONTR.	3,195	3,000	4,074
51 . 2202	EMPLOYER RETIREMENT CONTR.	9,036	8,220	8,325
51 . 2205	CLAIMS PAID FOR EMPLOYEES	19,152	17,532	17,589
		$ 137,322	$ 136,426	$ 138,977
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 2215	OUTSOURCED (NON-SHOP)	$ 37	$ 80	$ 100
52 . 2221	PARTS FROM SHOP	50	508	125
52 . 2222	LABOR FROM SHOP	113	300	400
52 . 2223	OVERHEAD ALLOCATION	15	-	-
52 . 3101	INSURANCE	4,696	4,572	4,572
52 . 3200	TELEPHONE	469	451	500
52 . 3201	FREIGHT	-	-	-
52 . 3202	POSTAGE	125	500	424
52 . 3300	PUBLIC NOTICES	-	-	-
52 . 3400	AUCTION FEES	2,143	2,200	2,200
52 . 3500	TRAVEL & CONFERENCE	-	-	-
52 . 3600	MEMBERSHIP & DUES	-	400	400
52 . 3700	EMPLOYEE TRAINING	-	-	-
52 . 3850	CONTRACT LABOR	640	607	650
52 . 3851	MAINT & SERVICE CONTRACT	-	-	-
		$ 8,288	$ 9,618	$ 9,371
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 1,825	$ 1,000	$ 1,480
53 . 1102	JANITORIAL SUPPLIES	299	324	425
53 . 1104	BUILDING MAINTENANCE	960	1,600	1,800
53 . 1210	WATER	187	286	400
53 . 1220	NATURAL GAS HEAT & COOL	-	-	-
53 . 1230	ELECTRICITY	7,681	5,074	7,000
53 . 1592	INVENTORY VARIANCE	(361)	-	-
53 . 1595	OBSOLETE INVENTORY	4	100	300
53 . 1600	SMALL TOOLS	-	70	80
53 . 1701	SUPPLIES OTHER THAN OFFICE	1,362	1,200	1,220
53 . 1704	UNIFORMS	-	-	-
		$ 11,957	$ 9,654	$ 12,705

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION: ADMINISTRATIVE SERVICES
DEPARTMENT: Purchasing
FUND / DEPT #: 100.15170

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
	54.0000 CAPITAL OUTLAYS			
54 . 1306	PURCHASE / RENOVATE BUILDINGS	$ -	$ -	$ -
54 . 2201	PURCHASE VEHICLES	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	11,000	-	-
		$ 11,000	$ -	$ -
TOTALS		$ 168,568	$ 155,698	$ 161,053

BUDGET REQUEST
2011-2012

DIVISION: ADMINISTRATIVE SERVICES
DEPARTMENT: City Court
FUND / DEPT #: 100.26500

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 106,915	$ 102,887	$ 106,977
52.0000 PURCHASE & CONTRACTED SERVICES	10,084	10,668	10,148
53.0000 SUPPLIES	2,132	2,550	1,564
54.0000 CAPITAL OUTLAYS	-	-	-
57.0000 OTHER COSTS	133,278	97,980	98,550
	$ 252,410	$ 214,085	$ 217,239

FUNCTION:

This appropriation provides funds for the Municipal Court.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE

2011-2012

DIVISION: ADMINISTRATIVE SERVICES

DEPARTMENT: City Court

FUND / DEPT #: 100.26500

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
City Judge	(A)	1	1	1	$ 15,400
Clerk of Court	14	1	1	1	31,990
Deputy Clerk of Court	10	1	1	1	34,507
A: Set by Mayor & Council					
SICK LEAVE INCENTIVE BONUS					-
TOTALS		3	3	3	$ 81,898
FICA					5,087
INSURANCE					2,716
RETIREMENT					5,550
CLAIMS					11,726
TOTAL PERSONNEL SERVICES					$ 106,977

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	ADMINISTRATIVE SERVICES				
DEPARTMENT:	City Court	ACTUAL	PRIOR YEAR	PROPOSED	
FUND / DEPT #:	100.26500	09/30/10	09/30/11	2011-2012	
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES	$ 81,409	$ 78,693	$ 81,898	
51 . 1300	OVERTIME PAY	-	-	-	
51 . 2200	EMPLOYER FICA TAX	4,584	5,026	5,087	
51 . 2201	EMPLOYER INSURANCE CONTR.	2,130	2,000	2,716	
51 . 2202	EMPLOYER RETIREMENT CONTR.	6,024	5,480	5,550	
51 . 2205	CLAIMS PAID FOR EMPLOYEES	12,768	11,688	11,726	
		$ 106,915	$ 102,887	$ 106,977	
	52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 1200	PROFESSIONAL SERVICES	$ 5,249	$ 6,000	$ 5,500	
52 . 3101	INSURANCE	3,131	3,048	3,048	
52 3200	TELEPHONE	956	1,100	1,000	
52 . 3500	TRAVEL & CONFERENCE	450	250	300	
52 . 3600	MEMBERSHIP & DUES	119	120	150	
52 . 3700	EMPLOYEE TRAINING	180	150	150	
52 . 3851	MAINT & SERVICE CONTRACT		-	-	
		$ 10,084	$ 10,668	$ 10,148	
	53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES	$ 1,833	$ 2,200	$ 1,214	
53 . 1600	SMALL TOOLS	-	-	-	
53 . 1701	SUPPLIES OTHER THAN OFFICE	300	350	350	
53 . 1704	UNIFORMS	-	-	-	
		$ 2,132	$ 2,550	$ 1,564	
	54.0000 CAPITAL OUTLAYS				
54 . 2401	PURCHASE COMPUTERS & EQUIPMENT	$ -	$ -	$ -	
	57.0000 OTHER COSTS				
57 . 1002	JAIL MEALS/PER DIEM	$ 133,278	$ 97,980	$ 98,550	
TOTALS		$ 252,410	$ 214,085	$ 217,239	

APPROPRIATION DETAIL
2011-2012

DIVISION: Community & Economic Development
DEPARTMENT: Totals
FUND / DEPT #: All Departments

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 1,127,899	$ 1,079,668	1,025,029
52.0000 PURCHASE & CONTRACTED SERVICES	238,978	204,928	200,502
53.0000 SUPPLIES	209,645	333,381	305,321
54.0000 CAPITAL OUTLAYS	-	-	-
57.0000 OTHER COSTS	28,604	44,260	55,705
TOTAL COMMUNITY DEVELOPMENT	$ 1,605,127	$ 1,662,237	$ 1,586,557
MAINSTREET / DDA	$ 247,121	$ 265,184	$ 238,299
PLANNING & ZONING / BUILDING INSPECTIONS	162,647	133,177	80,596
COMMUNICATIONS	40,154	33,656	81,201
CODE ENFORCEMENT	2,604	3,007	3,650
LEISURE SERVICES : ADMINISTRATION	153,046	151,812	128,932
LEISURE SERVICES: PARKS & GROUNDS / CEMETARIES	658,912	699,845	667,272
LEISURE SERVICES : PROGRAMS	167,242	199,268	222,286
LEISURE SERVICES: AQUATIC CENTER	81,716	81,053	75,467
LEISURE SERVICES: TENNIS	91,682	95,235	88,853
TOTAL COMMUNITY DEVELOPMENT	$ 1,605,127	$ 1,662,237	$ 1,586,557

PERSONNEL SCHEDULE
2011-2012

DIVISION: Community & Economic Development
DEPARTMENT: Totals
FUND / DEPT #: All Departments

POSITION TITLE	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
MAINSTREET / DDA	4	4	4	$ 203,921	$ 196,495	$ 200,103
PLANNING & ZONING BUILDING INSPECT	2	2	1	121,192	116,734	67,922
COMMUNICATIONS	0.5	0.5	0.5	34,013	26,073	26,540
LEISURE SERVICES : ADMINISTRATION	2	2	2	129,763	129,518	104,263
LEISURE SERVICES: PARKS & GROUNDS / CEME	10	9	10	426,683	399,485	380,137
LEISURE SERVICES : PROGRAMS	1	2	2	101,195	100,276	142,237
LEISURE SERVICES: AQUATIC CENTER	N/A	N/A	N/A	45,132	40,517	40,517
LEISURE SERVICES: TENNIS	1	1	1	65,999	70,570	63,309
TOTALS	20.5	20.5	20.5	$ 1,127,898	$ 1,079,668	$ 1,025,029

APPROPRIATION DETAIL
2011-2012

DIVISION: Community Development
DEPARTMENT: Planning & Zoning / Building Inspections
FUND / DEPT #: 100.74500

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 121,192	$ 116,734	$ 67,922
52.0000 PURCHASE & CONTRACTED SERVICES	40,820	15,098	9,674
53.0000 SUPPLIES	406	1,000	750
57.0000 OTHER COSTS	229	345	2,250
	$ 162,647	$ 133,177	$ 80,596

FUNCTION:

It is the responsibility of this department to enforce the various building codes adopted by the City Council. The City has adopted the standard building, plumbing, electrical, and housing codes.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: Community Development
DEPARTMENT: Planning & Zoning / Building Inspections
FUND / DEPT #: 100.74500

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
Planning & Zoning / Building Inspections	20	1	1	1	$ 53,810
Part-Time	N/A	1	1	0	-
SICK LEAVE INCENTIVE BONUS					-
TOTALS		2	2	1	$ 53,810
FICA					4,116
INSURANCE					1,358
RETIREMENT					2,775
CLAIMS					5,863
TOTAL PERSONNEL SERVICES					$ 67,922

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Community Development			
DEPARTMENT:	Planning & Zoning / Building Inspections	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.74500	09/30/10	09/30/11	2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 91,224	$ 90,633	$ 53,810
51 . 2200	EMPLOYER FICA TAX	6,951	6,933	4,116
51 . 2201	EMPLOYER INSURANCE CONTR.	2,225	2,000	1,358
51 . 2202	EMPLOYER RETIREMENT CONTR.	6,024	5,480	2,775
51 . 2205	CLAIMS PAID FOR EMPLOYEES	14,768	11,688	5,863
		$ 121,192	$ 116,734	$ 67,922
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ 30,660	$ 500	$ 500
52 . 2215	OUTSOURCED (NON-SHOP)	1,119	1,650	1,650
52 . 2221	PARTS FROM SHOP	478	500	200
52 . 2222	LABOR FROM SHOP	316	225	200
52 . 2223	OVERHEAD ALLOCATION	331	-	-
52 . 3101	INSURANCE	3,130	3,048	1,524
52 . 3200	TELEPHONE	820	1,000	250
52 . 3202	POSTAGE	1,576	400	250
52 . 3300	PUBLIC NOTICES	230	1,200	1,200
52 . 3500	TRAVEL & CONFERENCE	-	4,500	3,000
52 . 3600	MEMBERSHIP & DUES	462	575	400
52 . 3700	EMPLOYEE TRAINING	1,698	1,500	500
52 . 3851	MAINT & SERVICE CONTRACT	-	-	-
		$ 40,820	$ 15,098	$ 9,674
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 64	$ 150	$ 150
53 . 1701	SUPPLIES OTHER THAN OFFC	342	850	600
		$ 406	$ 1,000	$ 750
	57.0000 OTHER COSTS			
57 . 1004	BOARDS & COMMISSIONS	$ 229	$ 345	$ 2,250
TOTALS		$ 162,647	$ 133,177	$ 80,596

APPROPRIATION DETAIL
2011-2012

DIVISION: Community Development
DEPARTMENT: Mainstreet / Tourism
FUND / DEPT #: 100.75400

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 203,921	$ 196,495	$ 200,103
52.0000 PURCHASE & CONTRACTED SERVICES	9,741	14,453	13,441
53.0000 SUPPLIES	5,084	10,321	9,000
54.0000 CAPITAL OUTLAYS	-	-	-
57.0000 OTHER COSTS	28,375	43,915	15,755
	$ 247,121	$ 265,184	$ 238,299

FUNCTION:

It is the responsibility of the Community Development Department to assist in the development of new jobs and commerce in the City through the expansion of existing commercial enterprises and adding new enterprises to provide needed goods and services to the citizens of Bainbridge and the area. The department also provides staffing for the Downtown Development Authority, is also responsible for the City's tourism effort, and cooperates with the Chamber of Commerce in providing an aggressive tourist development for the City.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE

2011-2012

DIVISION: Community Development

DEPARTMENT: Mainstreet / Tourism

FUND / DEPT #: 100.75400

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
DIRECTOR OF COMMUNITY & ECONONOMIC DEV	24	1	1	1	$ 65,478
MAINSTREET DOWNTOWN MANAGER	16	1	1	1	34,445
ADMINISTRATIVE ASSISTANT	10	1	1	1	25,605
CLERICAL RECEPTIONIST	8	1	1	1	23,213
SICK LEAVE INCENTIVE BONUS					-
TOTALS		4	4	4	$ 148,741
FICA					11,379
INSURANCE					5,432
RETIREMENT					11,100
CLAIMS					23,452
TOTAL PERSONNEL SERVICES					$ 200,103

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Community Development			
DEPARTMENT:	Mainstreet / Tourism	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.75400	09/30/10	09/30/11	2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 145,134	$ 146,920	$ 148,741
51 . 1300	OVERTIME PAY	-	-	-
51 . 2200	EMPLOYER FICA TAX	10,474	11,239	11,379
51 . 2201	EMPLOYER INSURANCE CONTR.	4,165	4,000	5,432
51 . 2202	EMPLOYER RETIREMENT CONTR.	12,048	10,960	11,100
51 . 2205	CLAIMS PAID FOR EMPLOYEES	32,101	23,376	23,452
		$ 203,921	$ 196,495	$ 200,103
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	-	-	-
52 . 2215	OUTSOURCED (NON-SHOP)	-	155	155
52 . 2222	LABOR FROM SHOP	-	-	-
52 . 2223	OVERHEAD ALLOCATION	48	-	-
52 . 3101	INSURANCE	6,261	6,096	6,096
52 . 3200	TELEPHONE	267	380	720
52 . 3202	POSTAGE	37	102	200
52 . 3300	PUBLIC NOTICES	1,966	5,700	4,115
52 . 3301	PROMOTIONAL ITEMS	-	-	-
52 . 3500	TRAVEL & CONFERENCE	460	1,473	1,550
52 . 3600	MEMBERSHIP & DUES	527	547	605
52 . 3700	EMPLOYEE TRAINING	175	-	-
52 . 3851	MAINT & SERVICE CONTRACT	-	-	-
		$ 9,741	$ 14,453	$ 13,441
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 3,662	$ 3,321	$ 4,000
53 . 1102	JANITORIAL SUPPLIES	23	-	-
53 . 1104	BUILDING MAINTENANCE	-	-	-
53 . 1107	PIPES, FITTINGS & ETC	-	-	-
53 . 1701	SUPPLIES OTHER THAN OFFC	1,399	7,000	5,000
53 . 1707	CITY PICNIC	-	-	-
		$ 5,084	$ 10,321	$ 9,000
	54.0000 CAPITAL OUTLAYS			
54 . 1201	SITE IMPROVEMENTS	$ -	$ -	$ -
54 . 1205	STREET SCAPE - CITY'S PORTION	-	-	-
		$ -	$ -	$ -
	57.0000 OTHER COSTS			
57 . 1005	TOURISM PROMOTIONS	$ 600	$ -	$ -
57 . 2008	BASS TOURNAMENT	12,000	12,000	12,000
57 . 3002	COMMUNITY ACTIVIES	15,775	31,915	3,755
		$ 28,375	$ 43,915	$ 15,755
TOTALS		$ 247,121	$ 265,184	$ 238,299

APPROPRIATION DETAIL
2011-2012

DIVISION: Community Development
DEPARTMENT: Code Enforcement
FUND / DEPT #: 100.74600

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ -	$ -	$ -
52.0000 PURCHASE & CONTRACTED SERVICES	2,287	2,407	2,900
53.0000 SUPPLIES	317	600	750
	$ 2,604	$ 3,007	$ 3,650

FUNCTION:

It is the responsibility of this department to enforce the various building codes adopted by the City Council. The City has adopted the standard building, plumbing, electrical, and housing codes. The building official is also responsible for zoning administration and meets with the Bainbridge Planning Commission.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Community Development			
DEPARTMENT:	Code Enforcement	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.74600	09/30/10	09/30/11	2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ -	$ -	$ -
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 2200	EMPLOYER FICA TAX	-	-	-
51 . 2201	EMPLOYER INSURANCE CONTR.	-	-	-
51 . 2202	EMPLOYER RETIREMENT CONTR.	-	-	-
51 . 2205	CLAIMS PAID FOR EMPLOYEES	-	-	-
		$ -	$ -	$ -
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 3200	TELEPHONE	$ -	$ -	$ -
52 . 3202	POSTAGE	1,000	1,043	1,500
52 . 3500	TRAVEL & CONFERENCE	1,152	1,224	1,200
52 . 3600	MEMBERSHIP & DUES	50	50	50
52 . 3700	EMPLOYEE TRAINING	85	90	150
		$ 2,287	$ 2,407	$ 2,900
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 297	$ 400	$ 500
53 . 1102	JANITORIAL SUPPLIES	$ -	$ -	$ -
53 . 1701	SUPPLIES OTHER THAN OFFC	21	200	250
		$ 317	$ 600	$ 750
TOTALS		$ 2,604	$ 3,007	$ 3,650

APPROPRIATION DETAIL
2011-2012

DIVISION: Community Development
DEPARTMENT: Communications
FUND / DEPT #: 100.75600

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 34,013	$ 26,073	$ 26,540
52.0000 PURCHASE & CONTRACTED SERVICES	5,075	4,313	9,561
53.0000 SUPPLIES	1,067	3,270	7,400
54.0000 CAPITAL OUTLAYS	-	-	-
57.0000 OTHER COSTS	-	-	37,700
	$ 40,154	$ 33,656	$ 81,201

FUNCTION:

It is the function of this department to assist the City leaders and other personnel in promoting the City to the general public.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: Community Development
DEPARTMENT: Communications
FUND / DEPT #: 100.75600

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
EXECUTIVE DIR OF CVB	17	0.5	0.5	0.5	$ 20,748
SICK LEAVE INCENTIVE BONUS					-
TOTALS		0.5	0.5	0.5	$ 20,748
EMPLOYER FICA TAX					794
EMPLOYER INSURANCE CONTR.					679
EMPLOYER RETIREMENT CONTR.					1,388
CLAIMS					2,932
TOTAL PERSONNEL SERVICES					$ 26,540

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Community Development							
DEPARTMENT:	Communications		ACTUAL		PRIOR YEAR		PROPOSED	
FUND / DEPT #:	100.75600		09/30/10		09/30/11		2011-2012	
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS							
51 . 1100	PERSONAL SERVICES		$ 24,738		$ 20,497		$ 20,748	
51 . 2200	EMPLOYER FICA TAX		2,058		784		794	
51 . 2201	EMPLOYER INSURANCE CONTR.		687		500		679	
51 . 2202	EMPLOYER RETIREMENT CONTR.		2,008		1,370		1,388	
51 . 2205	CLAIMS PAID FOR EMPLOYEES		4,522		2,922		2,932	
			$ 34,013		$ 26,073		$ 26,540	
	52.0000 PURCHASE & CONTRACTED SERVICES							
52 . 1200	PROFESSIONAL SERVICES		$ -		$ -		$ -	
52 . 2215	OUTSOURCED (NON-SHOP)		245		330		330	
52 . 2221	PARTS FROM SHOP		534		20		200	
52 . 2222	LABOR FROM SHOP		248		20		150	
52 . 2223	OVERHEAD ALLOCATION		91		-		-	
52 . 3100	INSURANCE-MEET DEDUCTIBLE		-		-		-	
52 . 3101	INSURANCE		1,331		762		762	
52 . 3200	TELEPHONE		402		200		360	
52 . 3202	POSTAGE		-		-		-	
52 . 3300	PUBLIC NOTICES		2,130		2,981		7,450	
52 . 3500	TRAVEL & CONFERENCE		95		-		-	
52 . 3600	MEMBERSHIP & DUES		-		-		-	
52 . 3700	EMPLOYEE TRAINING		-		-		309	
52 . 3851	MAINT & SERVICE CONTRACT		-		-		-	
			$ 5,075		$ 4,313		$ 9,561	
	53.0000 SUPPLIES							
53 . 1101	PRINTING & SUPPLIES		$ 821		$ 2,000		$ 2,800	
53 . 1102	JANITORIAL SUPPLIES		$ -		$ 170		$ 350	
53 . 1701	SUPPLIES OTHER THAN OFFC		246		1,100		4,250	
			$ 1,067		$ 3,270		$ 7,400	
	54.0000 CAPITAL OUTLAYS							
54 . 2201	PURCHASE VEHICLES		$ -		$ -		$ -	
54 . 2301	PURCHASE FURNITURE & FIXTURES		-		-		-	
54 . 2401	PURCHASE COMPUTERS & EQUIPMENT		-		-		-	
54 . 2505	PURCHASE OTHER EQUIPMENT		-		-		-	
			$ -		$ -		$ -	
	57.0000 OTHER COSTS							
57 . 3002	COMMUNITY ACTIVIES		-		-		37,700	
			$ -		$ -		$ 37,700	
TOTALS			$ 40,154		$ 33,656		$ 81,201	

APPROPRIATION DETAIL
2011-2012

DIVISION: COMMUNITY & ECONOMIC DEVELOPMENT
DEPARTMENT: LEISURE SERVICES TOTALS
FUND / DEPT #: All Departments

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 768,773	$ 740,366	$ 730,464
52.0000 PURCHASE & CONTRACTED SERVICES	181,056	168,657	164,926
53.0000 SUPPLIES	202,771	318,190	287,421
54.0000 CAPITAL OUTLAYS	-	-	-
57.0000 OTHER COSTS	-	-	-
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	-	-	-
TOTAL LEISURE SERVICES	$ 1,152,599	$ 1,227,213	$ 1,182,811
ADMINISTRATION	$ 153,046	$ 151,812	$ 128,932
PARKS & CEMETERIES	658,912	699,845	667,272
PROGRAMS	167,242	199,268	222,286
AQUATIC CENTER	81,716	81,053	75,467
TENNIS CENTER	91,682	95,235	88,853
TOTAL LEISURE SERVICES	$ 1,152,599	$ 1,227,213	$ 1,182,811

PERSONNEL SCHEDULE
2011-2012

DIVISION: COMMUNITY & ECONOMIC DEVELOPMENT
DEPARTMENT: LEISURE SERVICES TOTALS
FUND / DEPT #: All Departments

POSITION TITLE	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
ADMINISTRATION	2	2	2	$ 129,763	$ 129,518	$ 104,263
PARKS & CEMETERIES	10	9	10	426,683	399,485	380,137
PROGRAMS	1	2	2	101,195	100,276	142,237
AQUATIC CENTER	0	0	0	45,132	40,517	40,517
TENNIS CENTER	1	1	1	65,999	70,570	63,309
TOTALS	14	14	15	$ 768,773	$ 740,366	$ 730,464

APPROPRIATION DETAIL
2011-2012

DIVISION: COMMUNITY & ECONOMIC DEVELOPMENT
DEPARTMENT: LEISURE SERVICES - ADMINISTRATION
FUND / DEPT #: 100.61100

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 129,763	$ 129,518	$ 104,263
52.0000 PURCHASE & CONTRACTED SERVICES	11,052	8,038	10,669
53.0000 SUPPLIES	12,231	14,256	14,000
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 153,046	$ 151,812	$ 128,932

FUNCTION:

This department is responsible for the management and overall supervision of the programs and functions of the Leisure Services Department.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: COMMUNITY & ECONOMIC DEVELOPMENT
DEPARTMENT: LEISURE SERVICES - ADMINISTRATION
FUND / DEPT #: 100.61100

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
LEISURE SERVICES DIRECTOR	21	1	1	1	$ 46,322
ADMINISTRATIVE ASSISTANT	12	1	1	1	31,221
SICK LEAVE INCENTIVE BONUS					740
TOTALS		2	2	2	$ 78,282
FICA					5,989
INSURANCE					2,716
RETIREMENT					5,550
CLAIMS					11,726
TOTAL PERSONNEL SERVICES					$ 104,263

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION: COMMUNITY & ECONOMIC DEVELOPMENT
DEPARTMENT: LEISURE SERVICES - ADMINISTRATION
FUND / DEPT #: 100.61100

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES	$ 101,481	$ 102,508	$ 78,282
51 . 2200	EMPLOYER FICA TAX	7,358	7,842	5,989
51 . 2201	EMPLOYER INSURANCE CONTR.	2,130	2,000	2,716
51 . 2202	EMPLOYER RETIREMENT CONTR.	6,024	5,480	5,550
51 . 2205	CLAIMS PAID FOR EMPLOYEES	12,769	11,688	11,726
		$ 129,763	$ 129,518	$ 104,263
52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 2211	ORDINARY MACH & EQUIP	$ 1,704	$ 200	$ 200
52 . 2215	OUTSOURCED (NON-SHOP)	2,667	2,500	2,500
52 . 2221	PARTS FROM SHOP	120	115	700
52 . 2222	LABOR FROM SHOP	90	31	200
52 . 2223	OVERHEAD ALLOCATION	165	23	-
52 . 3100	INSURANCE - MEET DEDUCTIBLE	-	-	-
52 . 3101	INSURANCE	3,131	1,524	1,524
52 . 3200	TELEPHONE	2,596	2,769	2,770
52 . 3202	POSTAGE	186	766	700
52 . 3500	TRAVEL & CONFERENCE	76	24	400
52 . 3700	EMPLOYEE TRAINING	-	-	1,500
52 . 3851	MAINT & SERVICE CONTRACT	318	86	175
		$ 11,052	$ 8,038	$ 10,669
53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES	$ 1,084	$ 838	$ 1,000
53 . 1102	JANITORIAL SUPPLIES	-	45	50
53 . 1104	BUILDING MAINTENANCE	555	970	500
53 . 1210	WATER	416	557	550
53 . 1220	NATURAL GAS HEAT & COOL	585	574	600
53 . 1230	ELECTRICITY	7,444	9,000	9,000
53 . 1600	SMALL TOOLS & EQUIPMENT	-	-	-
53 . 1701	SUPPLIES OTHER THAN OFFC	2,147	2,272	2,300
		$ 12,231	$ 14,256	$ 14,000

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION: COMMUNITY & ECONOMIC DEVELOPMENT
DEPARTMENT: LEISURE SERVICES - ADMINISTRATION
FUND / DEPT #: 100.61100

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
	54.0000 CAPITAL OUTLAYS			
54 . 2201	PURCHASE VEHICLES	$ -	$ -	$ -
54 . 2401	PURCHASE COMPUTERS & EQUIPMENT	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-
		$ -	$ -	$ -
TOTALS		$ 153,046	$ 151,812	$ 128,932

APPROPRIATION DETAIL
2011-2012

DIVISION: Leisure Services
DEPARTMENT: Parks & Cemeteries
FUND / DEPT #: 100.62200

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 426,683	$ 399,485	$ 380,137
52.0000 PURCHASE & CONTRACTED SERVICES	148,496	144,461	134,235
53.0000 SUPPLIES	83,733	155,899	152,900
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 658,912	$ 699,845	$ 667,272

FUNCTION:

This division is charged with the responsibility of maintaining all City parks, ball fields, and landscaped areas. The division is also responsible for new landscaped areas.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: Leisure Services
DEPARTMENT: Parks & Cemeteries
FUND / DEPT #: 100.62200

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
PARK SUPERINTENDENT	18	1	1	1	$ 45,240
BUILDING & GROUNDS WORKER	8	7	8	9	214,157
SUMMER WORKERS	PT	0	0	0	-
CREW LEADER	11	1	0	0	-
CREW SUPERVISOR	13	1	0	0	-
SICK LEAVE INCENTIVE BONUS					870
TOTALS		10	9	10	$ 260,267
FICA					19,910
INSURANCE					13,580
RETIREMENT					27,750
CLAIMS					58,630
TOTAL PERSONNEL SERVICES					$ 380,137

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Leisure Services			
DEPARTMENT:	Parks & Cemeteries	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.62200	09/30/10	09/30/11	2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 282,759	$ 282,067	$ 260,267
51 . 1300	OVERTIME PAY	-	-	-
51 . 2200	EMPLOYER FICA TAX	20,958	21,578	19,910
51 . 2201	EMPLOYER INSURANCE CONTR.	11,809	10,000	13,580
51 . 2202	EMPLOYER RETIREMENT CONTR.	33,133	27,400	27,750
51 . 2205	CLAIMS PAID FOR EMPLOYEES	78,024	58,440	58,630
		$ 426,683	$ 399,485	$ 380,137
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ 3,783	$ 2,170	$ 2,250
52 . 2211	ORDINARY MACH & EQUIP	686	1,508	1,800
52 . 2215	OUTSOURCED (NON-SHOP)	16,329	24,900	22,000
52 . 2221	PARTS FROM SHOP	21,673	23,958	20,000
52 . 2222	LABOR FROM SHOP	17,280	20,399	26,000
52 . 2223	OVERHEAD ALLOCATION	12,203	5,723	-
52 . 3100	INSURANCE-MEET DEDUCT	1,328	117	-
52 . 3101	INSURANCE	28,122	15,240	15,240
52 . 3200	TELEPHONE	2,359	2,211	2,000
52 . 3500	TRAVEL & CONFERENCE	237	-	300
52 . 3850	CONTRACT LABOR	635	650	645
52 . 3851	MAINT & SERVICE CONTRACT	4,262	7,985	4,400
52 . 3852	CONTRACT MOWING	39,600	39,600	39,600
		$ 148,496	$ 144,461	$ 134,235

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Leisure Services			
DEPARTMENT:	Parks & Cemeteries	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.62200	09/30/10	09/30/11	2011-2012
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 45	$ 215	$ 100
53 . 1102	JANITORIAL SUPPLIES	2,912	5,326	5,000
53 . 1104	BUILDING MAINTENANCE	2,296	7,374	7,000
53 . 1105	SPECIALTY DEPT SUPPLY	24	-	-
53 . 1107	PIPES, FITTINGS & ETC	-	155	-
53 . 1109	GRASS & PLANTS	4,060	5,845	9,000
53 . 1210	WATER	33,859	25,211	27,000
53 . 1220	NATURAL GAS HEAT & COOL	1,103	505	500
53 . 1230	ELECTRICITY	27,213	97,149	90,000
53 . 1600	SMALL TOOLS	2,146	1,759	1,800
53 . 1701	SUPPLIES OTHER THAN OFFICE	10,075	12,360	12,500
53 . 1712	CEMETERY REPAIRS	-	-	-
		$ 83,733	$ 155,899	$ 152,900
	54.0000 CAPITAL OUTLAYS			
54 . 1201	SITE IMPROVEMENTS	$ -	$ -	$ -
54 . 2105	PURCHASE MACHINERY	-	-	-
54 . 2201	PURCHASE VEHICLES	-	-	-
54 . 2301	PURCHASE FURNITURE & FIXTURES	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-
		$ -	$ -	$ -
TOTALS		$ 658,912	$ 699,845	$ 667,272

APPROPRIATION DETAIL
2011-2012

DIVISION: COMMUNITY & ECONOMIC DEVELOPMENT
DEPARTMENT: LEISURE SERVICES - PROGRAMS
FUND / DEPT #: 100.61200

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 101,195	$ 100,276	$ 142,237
52.0000 PURCHASE & CONTRACTED SERVICES	12,965	11,533	12,784
53.0000 SUPPLIES	53,082	87,459	67,265
54.0000 CAPITAL OUTLAYS	-	-	-
61.0000 OTHE FINANCIANG SOURCES	-	-	-
	$ 167,242	$ 199,268	$ 222,286

FUNCTION:

This division provides funding for all of the recreational programs provided to the citizens of Bainbridge. Programs include: PeeWee League, Midget League, Minor League, Major League, Pony League, Colt League, Tennis, Swim Team, Softball for girls, women, and men, flag football, art theater, and other such programs provided by the department.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: COMMUNITY & ECONOMIC DEVELOPMENT
DEPARTMENT: LEISURE SERVICES - PROGRAMS
FUND / DEPT #: 100.61200

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
PROGRAM DIRECTOR	18	1	1	1	$ 38,979
PART TIME HELP	N/A	N/A	N/A	N/A	45,000
SPORTS ATHLETIC SUPERVISOR	13	0	1	1	28,829
SICK LEAVE INCENTIVE BONUS					749
TOTALS		1	2	2	$ 113,557
FICA					8,687
INSURANCE					2,716
RETIREMENT					5,550
CLAIMS					11,726
TOTAL PERSONNEL SERVICES					$ 142,237

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION: COMMUNITY & ECONOMIC DEVELOPMENT
DEPARTMENT: LEISURE SERVICES - PROGRAMS
FUND / DEPT #: 100.61200

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 84,748	$ 84,247	$ 113,557
51 . 2200	EMPLOYER FICA TAX	5,986	6,445	8,687
51 . 2201	EMPLOYER INSURANCE CONTR.	1,065	1,000	2,716
51 . 2202	EMPLOYER RETIREMENT CONTR.	3,012	2,740	5,550
51 . 2205	CLAIMS PAID FOR EMPLOYEES	6,384	5,844	11,726
		$ 101,195	$ 100,276	$ 142,237
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ -	$ 660	$ 660
52 . 2211	ORDINARY MACH & EQUIP	-	-	100
52 . 2215	OUTSOURCED (NON-SHOP)	1,474	1,448	2,000
52 . 2221	PARTS FROM SHOP	-	-	400
52 . 2222	LABOR FROM SHOP	-	-	400
52 . 2223	OVERHEAD ALLOCATION	-	-	-
52 . 3101	INSURANCE	4,409	1,524	1,524
52 . 3200	TELEPHONE	1,507	1,422	1,450
52 . 3300	PUBLIC NOTICES	129	200	200
52 . 3500	TRAVEL & CONFERENCE	4,691	3,229	3,000
52 . 3600	MEMBERSHIP & DUES	595	530	550
52 . 3700	EMPLOYEE TRAINING	160	-	-
52 . 3850	CONTRACT LABOR	-	2,520	2,500
		$ 12,965	$ 11,533	$ 12,784
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 189	$ 300	$ 265
53 . 1102	JANITORIAL SUPPLIES	-	-	-
53 . 1104	BUILDING MAINTENANCE	-	38	-
53 . 1112	BASE MATERIAL USAGE	-	-	-
53 . 1593	COST OF CONCESSIONS	19,000	50,121	32,000
53 . 1600	SMALL TOOLS & EQUIPMENT	-	-	-
53 . 1701	SUPPLIES OTHER THAN OFFC	33,892	37,000	35,000
		$ 53,082	$ 87,459	$ 67,265
	54.0000 CAPITAL OUTLAYS			
54 . 2201	PURCHASE VEHICLES	$ -	$ -	$ -
	61.0000 OTHER FINANCING USES			
61 . 1000	TRANSFERS OUT	$ -	$ -	$ -
TOTALS		$ 167,242	$ 199,268	$ 222,286

APPROPRIATION DETAIL
2011-2012

DIVISION: Leisure Services
DEPARTMENT: Aquatic Center
FUND / DEPT #: 100.61240

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 45,132	$ 40,517	$ 40,517
52.0000 PURCHASE & CONTRACTED SERVICES	5,682	2,884	3,825
53.0000 SUPPLIES	30,902	37,652	31,125
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 81,716	$ 81,053	$ 75,467

FUNCTION:

This division provides the funding for the operation of the Aquatic Center.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE

2011-2012

DEPARTMENT: Leisure Services

DIVISION: Aquatic Center

FUND / DEPT #: 100.61240

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
LIFEGUARDS	PT				$ 37,638
SICK LEAVE INCENTIVE BONUS					-
TOTALS		N/A	N/A	N/A	$ 37,638
FICA					2,879
INSURANCE					-
RETIREMENT					-
CLAIMS					-
TOTAL PERSONNEL SERVICES					$ 40,517

BUDGET ACCOUNT WORKSHEET
2011-2012

DEPARTMENT: Leisure Services
DIVISION: Aquatic Center
FUND / DEPT #: 100.61240

		ACTUAL 09/30/10	ESTIMATED 09/30/11	PROPOSED 2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$41,925	$ 37,638	$ 37,638
51 . 2200	EMPLOYER FICA TAX	3,207	2,879	2,879
51 . 2201	EMPLOYER INSURANCE CONTR.	-	-	-
51 . 2202	EMPLOYER RETIREMENT CONTR.	-	-	-
51 . 2205	CLAIMS PAID FOR EMPLOYEES	-	-	-
		$45,132	$ 40,517	$ 40,517
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ 2,414	$ 450	$ 125
52 . 2211	ORDINARY MACH & EQUIP	3,268	2,434	3,500
52 . 3200	TELEPHONE	-	-	-
52 . 3300	PUBLIC NOTICES	-	-	100
52 . 3700	EMPLOYEE TRAINING	-	-	100
		$ 5,682	$ 2,884	$ 3,825
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 1	$ 120	$ 125
53 . 1102	JANITORIAL SUPPLIES	-	-	-
53 . 1104	BUILDING MAINTENANCE	500	2,368	1,000
53 . 1210	WATER	2,727	5,155	2,500
53 . 1220	NATURAL GAS HEAT & COOL	-	-	-
53 . 1230	ELECTRICITY	19,533	22,315	20,000
53 . 1593	COST OF POOL CONCESSIONS	438	-	-
53 . 1701	SUPPLIES OTHER THAN OFFC	2,685	2,039	2,000
53 . 1703	CHEMICALS	5,018	5,655	5,500
		$30,902	$ 37,652	$ 31,125
	54.0000 CAPITAL OUTLAYS			
54 . 2505	PURCHASE OTHER EQUIPMENT	$ -	$ -	$ -
TOTALS		$81,716	$ 81,053	$ 75,467

APPROPRIATION DETAIL
2011-2012

DIVISION: Leisure Services
DEPARTMENT: Tennis Center
FUND / DEPT #: 100.61300

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 65,999	$ 70,570	$ 63,309
52.0000 PURCHASE & CONTRACTED SERVICES	2,860	1,741	3,413
53.0000 SUPPLIES	22,823	22,924	22,131
	$ 91,682	$ 95,235	$ 88,853

FUNCTION:

This division provides funding for the new tennis complex.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: Leisure Services
DEPARTMENT: Tennis Center
FUND / DEPT #: 100.61300

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
TENNIS DIRECTOR	16	1	1	1	$ 34,445
PART TIME		N/A	N/A	N/A	15,080
SICK LEAVE INCENTIVE BONUS					-
TOTALS		1	1	1	$ 49,525
FICA					3,789
INSURANCE					1,358
RETIREMENT					2,775
CLAIMS					5,863
TOTAL PERSONNEL SERVICES					$ 63,309

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Leisure Services			
DEPARTMENT:	Tennis Center	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.61300	09/30/10	09/30/11	2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 50,961	$ 56,652	$ 49,525
51 . 1105	SUMMER WORKERS	888	-	
51 . 2200	EMPLOYER FICA TAX	3,689	4,334	3,789
51 . 2201	EMPLOYER INSURANCE CONTR.	1,065	1,000	1,358
51 . 2202	EMPLOYER RETIREMENT CONTR.	3,012	2,740	2,775
51 . 2205	CLAIMS PAID FOR EMPLOYEES	6,384	5,844	5,863
		$ 65,999	$ 70,570	$ 63,309
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 2211	ORDINARY MACH & EQUIP	$ 617	$ 2	$ 150
52 . 3101	INSURANCE	1,565	1,524	1,524
52 . 3200	TELEPHONE	-	-	-
52 . 3300	PUBLIC NOTICES	-	-	-
52 . 3500	TRAVEL & CONFERENCE	-	-	-
52 . 3600	MEMBERSHIP & DUES	329	215	220
52 . 3700	EMPLOYEE TRAINING	-	-	100
52 . 3850	CONTRACT LABOR	350	-	300
52 . 3851	MAINTENANCE & SERVICE COTRACT	-	-	1,119
		$ 2,860	$ 1,741	$ 3,413
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 494	$ 41	$ 100
53 . 1102	JANITORIAL SUPPLIES	-	28	100
53 . 1104	BUILDING MAINTENANCE	2	856	500
53 . 1210	WATER	6,519	6,600	6,550
53 . 1220	GAS	128	553	500
53 . 1230	ELECTRICITY	10,526	9,565	10,000
53 . 1701	SUPPLIES OTHER THAN OFFC	5,154	5,281	4,381
		$ 22,823	$ 22,924	$ 22,131
TOTALS		$ 91,682	$ 95,235	$ 88,853

APPROPRIATION DETAIL
2011-2012

DIVISION: Public Safety
DEPARTMENT: Totals
FUND / DEPT #: All Departments

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 3,246,105	$ 3,133,990	$ 3,224,921
52.0000 PURCHASE & CONTRACTED SERVICES	487,772	396,198	417,178
53.0000 SUPPLIES	209,102	118,500	169,500
54.0000 CAPITAL OUTLAYS	-	-	-
55.0000 INTERFUND & INTERDEPARTMENTAL CHARGES	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	-	-	-
57.0000 OTHER COSTS	-	-	-
58.0000 DEBT SERVICE	35,714	-	-
61.0000 OTHER FINANCING USES	-	-	-
TOTAL PUBLIC SAFETY	$ 3,978,693	$ 3,648,688	$ 3,811,599
ADMINISTRATION	$ 454,209	$ 456,728	$ 460,280
SERVICE	3,499,996	3,168,988	3,328,156
DRIVER IMPROVEMENT	24,488	22,972	23,163
TOTAL PUBLIC SAFETY	$ 3,978,693	$ 3,648,688	$ 3,811,599

PERSONNEL SCHEDULE
2011-2012

DIVISION: Public Safety
DEPARTMENT: Totals
FUND / DEPT #: All Departments

POSITION TITLE	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
ADMINISTRATION	6	6	6	$ 443,053	$ 445,404	$ 448,956
SERVICE	56	53	57	2,787,796	2,673,064	2,760,252
DRIVER IMPROVEMENT	1	1	1	15,256	15,522	15,713
TOTALS	63	60	64	$ 3,246,105	$ 3,133,990	$ 3,224,921

APPROPRIATION DETAIL
2011-2012

DIVISION: Public Safety
DEPARTMENT: Administration
FUND / DEPT #: 100.31000

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 443,053	$ 445,404	$ 448,956
52.0000 PURCHASE & CONTRACTED SERVICES	11,094	11,324	11,324
53.0000 SUPPLIES	61	-	-
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 454,209	$ 456,728	$ 460,280

FUNCTION:

This department provides the administrative support for the operation of the Public Safety Department.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: Public Safety
DEPARTMENT Administration
FUND / DEPT # 100.31000

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
DIRECTOR OF PUBLIC SAFETY	25	1	1	1	$ 87,069
CHIEF FIRE SUPPRESSION	23	1	1	1	69,595
MAJOR	22	1	1	1	79,976
DESK SERGEANT	16	1	1	1	48,152
SENIOR PUBLIC SAFETY CLERK	12	1	1	1	43,659
ADMINISTRATIVE CLERK	9	1	1	1	28,288
SICK LEAVE INCENTIVE BONUS					4,599
TOTALS		6	6	6	$ 361,338
FICA					27,642
INSURANCE					8,148
RETIREMENT					16,650
CLAIMS					35,178
TOTAL PERSONNEL SERVICES					$ 448,956

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Public Safety			
DEPARTMENT:	Administration	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.31000	09/30/10	09/30/11	2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 355,249	$ 360,334	$ 361,338
51 . 1300	OVERTIME PAY	4,023	-	-
51 . 2200	EMPLOYER FICA TAX	20,920	27,566	27,642
51 . 2201	EMPLOYER INSURANCE CONTR.	6,484	6,000	8,148
51 . 2202	EMPLOYER RETIREMENT CONTR.	18,073	16,440	16,650
51 . 2205	CLAIMS PAID FOR EMPLOYEES	38,304	35,064	35,178
		$ 443,053	$ 445,404	$ 448,956
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 2215	OUTSOURCED (NON-SHOP)	$ -	$ -	$ -
52 . 2221	PARTS FROM SHOP	504	500	500
52 . 2222	LABOR FROM SHOP	405	900	900
52 . 2223	OVERHEAD ALLOCATION	14	-	-
52 . 3101	INSURANCE	9,392	9,144	9,144
52 . 3200	TELEPHONE	-	-	-
52 . 3202	POSTAGE	-	-	-
52 . 3500	TRAVEL & CONFERENCE	-	-	-
52 . 3600	MEMBERSHIP & DUES	780	780	780
52 . 3700	EMPLOYEE TRAINING	-	-	
		$ 11,094	$ 11,324	$ 11,324
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ -	$ -	$ -
53 . 1105	SPECIALTY DEPT SUPPLY	-	-	-
53 . 1701	SUPPLIES OTHER THAN OFFC	61	-	-
53 . 1704	UNIFORM & CLOTHING	-	-	-
		$ 61	$ -	$ -
	54.0000 CAPITAL OUTLAYS			
54 . 2201	PURCHASE VEHICLES	$ -	$ -	$ -
TOTALS		$ 454,209	$ 456,728	$ 460,280

APPROPRIATION DETAIL
2011-2012

DIVISION: Public Safety
DEPARTMENT: Service
FUND / DEPT #: 100.32200

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 2,787,796	$ 2,673,064	$ 2,760,252
52.0000 PURCHASE & CONTRACTED SERVICES	475,850	383,924	404,904
53.0000 SUPPLIES	200,636	112,000	163,000
54.0000 CAPITAL OUTLAYS	-	-	-
58.0000 DEBT SERVICE	35,714	-	-
	$ 3,499,996	$ 3,168,988	$ 3,328,156

FUNCTION:

It is the responsibility of this division of the Public Safety Department to protect the lives and property of the citizens of the City, providing up-to-date professional law enforcement and fire services.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: Public Safety
DEPARTMENT: Service
FUND / DEPT #: 100.32200

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
ASSISTANT FIRE CHIEF	20	4	4	4	$ 201,103
CAPTAIN	20	5	5	5	284,454
CHIEF INVESTIGATOR	20	1	1	1	57,262
INVESTIGATOR	15	3	3	4	145,704
SERGEANT	18	4	4	4	175,375
CORPORAL	16	4	5	5	183,500
FIREFIGHTER	15	4	1	1	31,209
PUBLIC SAFETY OFFICER	14	19	19	22	689,335
DISPATCHER	10	1	1	1	27,602
ANIMAL CONTROL OFFICER	10	1	1	1	27,248
CROSSING GUARD	N/A	5	3	3	4,133
CODE ENFORCER OFFICER	18	1	1	1	42,515
VIPER SQUAD	14	4	4	4	127,150
FIRE DRIVER ENGINEER	13	0	1	1	50,669
JOHN THOMAS MEDICAL					3,315
SICK LEAVE INCENTIVE BONUS					12,335
TOTALS		56	53	57	$ 2,062,909
FICA					157,559
INSURANCE					73,332
RETIREMENT					149,850
CLAIMS					316,602
TOTAL PERSONNEL SERVICES					$ 2,760,252

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION: Public Safety
DEPARTMENT: Service
FUND / DEPT #: 100.32200

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES	$ 1,919,903	$ 2,025,978	$ 2,059,594
51 . 1300	OVERTIME PAY	29,148	-	
51 . 2200	EMPLOYER FICA TAX	141,615	154,987	157,559
51 . 2201	EMPLOYER INSURANCE CONTR.	36,666	51,000	73,332
51 . 2202	EMPLOYER RETIREMENT CONTR.	168,679	139,740	149,850
51 . 2205	CLAIMS PAID FOR EMPLOYEES	487,176	298,044	316,602
51 . 2903	JOHN THOMAS MEDICAL	4,608	3,315	3,315
		$ 2,787,796	$ 2,673,064	$ 2,760,252
52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 1200	PROFESSIONAL SERVICES	$ 2,183	$ 4,000	$ 2,500
52 . 2211	ORDINARY MACH & EQUIP	1,349	2,500	2,500
52 . 2215	OUTSOURCED (NON-SHOP)	146,253	140,000	139,480
52 . 2221	PARTS FROM SHOP	31,131	30,000	30,000
52 . 2222	LABOR FROM SHOP	42,345	30,000	40,000
52 . 2223	OVERHEAD ALLOCATION	17,554	-	-
52 . 3100	INSURANCE-MEET DEDUCTIBLE	38,931	45,000	45,000
52 . 3101	INSURANCE	121,982	77,724	77,724
52 . 3200	TELEPHONE	27,045	23,000	20,000
52 . 3201	FREIGHT	-	-	-
52 . 3202	POSTAGE	1,336	1,500	2,000
52 . 3300	PUBLIC NOTICES	114	200	200
52 . 3500	TRAVEL & CONFERENCE	-	-	500
52 . 3600	MEMBERSHIP & DUES	100	-	-
52 . 3700	EMPLOYEE TRAINING	27,268	10,000	25,000
52 . 3851	MAINT & SERVICE CONTRACT	18,259	20,000	20,000
		$ 475,850	$ 383,924	$ 404,904
53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES	$ 8,125	$ 8,000	$ 8,000
53 . 1102	JANITORIAL SUPPLIES	3,218	3,000	3,000
53 . 1104	BUILDING MAINTENANCE	5,989	6,000	10,000
53 . 1105	SPEC DEPT SUPPLY	89,317	25,000	55,000
53 . 1106	NATIONAL FIRE PREVENTION	-	2,000	-
53 . 1113	DRUG INVESTIGATIONS	5,906	-	-
53 . 1210	WATER	1,897	2,000	2,000
53 . 1220	NATURAL GAS HEAT & COOL	10,038	6,000	7,000
53 . 1230	ELECTRICITY	33,149	30,000	30,000
53 . 1591	PARTS & SUPPLIES	397	1,000	1,000
53 . 1600	SMALL TOOLS	796	1,000	2,000
53 . 1701	SUPPLIES OTHER THAN OFFC	6,150	8,000	10,000
53 . 1704	UNIFORM & CLOTHING	35,654	20,000	35,000
53 . 1708	INMATE DETAIL SUPPLIES	-	-	-
		$ 200,636	$ 112,000	$ 163,000

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Public Safety							
DEPARTMENT:	Service		ACTUAL		PRIOR YEAR		PROPOSED	
FUND / DEPT #:	100.32200		09/30/10		09/30/11		2011-2012	
	54.0000 CAPITAL OUTLAYS							
54 . 1306	PURCHASE / RENOVATE BUILDINGS		$ -		$ -		$ -	
54 . 2201	PURCHASE VEHICLES		-		-		-	
54 . 2401	PURCHASE COMPUTERS & EQUIPMENT		-		-		-	
54 . 2505	PURCHASE OTHER EQUIPMENT		-		-		-	
			$ -		$ -		$ -	
	58.0000 DEBT SERVICE							
58 . 1201	GMA LEASE PAYMENTS		$ 35,358		$ -		$ -	
58 . 1202	GAAP ADJ - LEASE PAYMENTS		-		-		-	
58 . 2200	INTEREST ON CAPITAL LEASES		356		-		-	
			$ 35,714		$ -		$ -	
TOTALS			$ 3,499,996		$ 3,168,988		$ 3,328,156	

APPROPRIATION DETAIL
2011-2012

DIVISION: Public Safety
DEPARTMENT: Driver Improvement
FUND / DEPT #: 100.32900

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	15,256	15,522	15,713
52.0000 PURCHASE & CONTRACTED SERVICES	827	950	950
53.0000 SUPPLIES	8,405	6,500	6,500
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 24,488	$ 22,972	$ 23,163

FUNCTION:

This division provides driver improvement training as required by Georgia Law for driving under the influence convictions. There is a charge made for this service, and we anticipate the annual revenue, which will be derived from providing this service during the fiscal year, to be $60,000.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SUMMARY
2011-2012

DIVISION: Public Safety
DEPARTMENT: Driver Improvement
FUND / DEPT #: 100.32900

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
DIRECTOR / INSTRUCTOR	(A)	1	1	1	$ 14,597
A: Contract worker					
SICK LEAVE INCENTIVE BONUS					-
TOTALS		1	1	1	$ 14,597
FICA					1,117
INSURANCE					-
RETIREMENT					-
CLAIMS					-
TOTAL PERSONNEL SERVICES					$ 15,714

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION: Public Safety
DEPARTMENT: Driver Improvement
FUND / DEPT #: 100.32900

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 14,171	$ 14,419	$ 14,597
51 . 2200	EMPLOYER FICA TAX	1,084	1,103	1,117
51 . 2201	EMPLOYER INSURANCE CONTR.	-	-	-
51 . 2202	EMPLOYER RETIREMENT CONTR.	-	-	-
51 . 2205	CLAIMS PAID FOR EMPLOYEE	-	-	-
		$ 15,256	$ 15,522	$ 15,713
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ 100	$ 100	$ 100
52 . 3200	TELEPHONE	-	-	-
52 . 3202	POSTAGE	38	50	50
52 . 3300	PUBLIC NOTICES	-	-	-
52 . 3500	TRAVEL & CONFERENCE	-	-	-
52 . 3600	MEMBERSHIP & DUES	-	-	-
52 . 3700	EMPLOYEE TRAINING	690	800	800
52 . 3851	MAINT & SERVICE CONTRACT	-	-	-
		$ 827	$ 950	$ 950
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 537	$ 500	$ 500
53 . 1701	SUPPLIES OTHER THAN OFFC	7,868	6,000	6,000
		$ 8,405	$ 6,500	$ 6,500
	54.0000 CAPITAL OUTLAYS			
54 . 2301	PURCHASE FURNITURE & FIXTURES	$ -	$ -	$ -
TOTALS		$ 24,488	$ 22,972	$ 23,163

APPROPRIATION DETAIL
2011-2012

DIVISION: Public Services
DEPARTMENT: Totals
FUND / DEPT #: General Fund

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 840,201	$ 797,501	$ 817,080
52.0000 PURCHASE & CONTRACTED SERVICES	391,566	353,058	382,044
53.0000 SUPPLIES	294,615	311,119	318,500
54.0000 CAPITAL OUTLAYS	8,367	-	-
55.0000 INTERFUND & INTERDEPARTMENTAL CHARGES	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	-	-	-
57.0000 OTHER COSTS	-	-	-
58.0000 DEBT SERVICE	47,589	-	-
61.0000 OTHER FINANCING USES	-	-	-
TOTAL PUBLIC SERVICES GENERAL FUND	$ 1,582,338	$ 1,461,678	$ 1,517,624
PUBLIC WORKS - STREETS	$ 1,458,109	$ 1,363,300	$ 1,417,324
PUBLIC WORKS - PROPERTY MAINTENANCE	124,229	98,378	100,300
TOTAL PUBLIC SERVICES GENERAL FUND	$ 1,582,338	$ 1,461,678	$ 1,517,624

PERSONNEL SCHEDULE
2011-2012

DIVISION: Public Services
DEPARTMENT: Totals
FUND / DEPT #: General Fund

POSITION TITLE	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
STREETS	18.5	17.58	18.58	$ 721,809	$ 703,350	$ 721,228
PROPERTY MAINTENANCE	2	2	2	118,392	94,151	95,852
TOTALS	20.5	19.58	20.58	$ 840,201	$ 797,501	$ 817,080

APPROPRIATION DETAIL
2011-2012

DEPARTMENT: Public Services
DIVISION: Public Works - Streets
FUND / DEPT #: 100.42200

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 721,809	$ 703,350	$ 721,228
52.0000 PURCHASE & CONTRACTED SERVICES	385,977	349,433	378,396
53.0000 SUPPLIES	294,367	310,517	317,700
54.0000 CAPITAL OUTLAYS	8,367	-	-
57.0000 OTHER COSTS	-	-	-
58.0000 DEBT SERVICE	47,589	-	-
	$ 1,458,109	$ 1,363,300	$ 1,417,324

FUNCTION:

It is the responsibility of this division of the Public Works Department to maintain the driving surfaces for paved and unpaved streets within the City. This maintenance includes paving, resurfacing, patching, painting, cleaning, and grading.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SUMMARY
2011-2012

DIVISION: Public Services
DEPARTMENT: Public Works - Streets
FUND / DEPT #: 100.42200

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
DIRECTOR OF PUBLIC SERVICES	24	0	0.25	0.25	$ 15,574
PUBLIC WORKS DIRECTOR	22	0.5	0.33	0.33	23,546
HEAVY EQUIPMENT OPERATOR	14	1	1	1	48,797
SENIOR EQUIPMENT OPERATOR	11	2	2	2	58,053
EQUIPMENT OPERATOR	10	9	8	9	235,685
ADMINISTRATIVE ASSISTANT	12	1	1	1	29,702
PUBLIC WORKS SERVICE WORKER	7	2	1	1	22,651
MOSQUITO SPRAYER	PT	2	2	2	4,698
STREET SUPERINTENDENT	21	1	1	1	48,693
SENIOR PUBLIC WORKS SERVICE WORKER	8	0	1	1	24,378
SICK LEAVE INCENTIVE BONUS					4,212
TOTALS		18.5	17.58	18.58	$ 515,988
FICA					39,473
INSURANCE					22,520
RETIREMENT					46,019
CLAIMS					97,228
TOTAL PERSONNEL SERVICES					$ 721,228

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Public Services			
DEPARTMENT:	Public Works - Streets	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.42200	09/30/10	09/30/11	2011-2012

51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS

51 . 1100	PERSONAL SERVICES	$ 495,417	$ 506,469	$ 515,988
51 . 1300	OVERTIME PAY	-	-	-
51 . 2200	EMPLOYER FICA TAX	35,250	38,745	39,473
51 . 2201	EMPLOYER INSURANCE CONTR.	19,007	16,500	22,520
51 . 2202	EMPLOYER RETIREMENT CONTR.	58,736	45,210	46,019
51 . 2205	CLAIMS PAID FOR EMPLOYEES	113,399	96,426	97,228
		$ 721,809	$ 703,350	$ 721,228

52.0000 PURCHASE & CONTRACTED SERVICES

52 . 1200	PROFESSIONAL SERVICES	$ 3,205	$ 500	$ 4,000
52 . 2211	ORDINARY MACH & EQUIP	2,138	600	700
52 . 2215	OUTSOURCED (NON-SHOP)	54,389	104,000	105,000
52 . 2221	PARTS FROM SHOP	91,047	92,514	95,000
52 . 2222	LABOR FROM SHOP	119,640	99,240	120,000
52 . 2223	OVERHEAD ALLOCATION	42,985	-	-
52 . 3100	INSURANCE-MEET DEDUCTIBLE	21,531	10,500	10,500
52 . 3101	INSURANCE	41,872	25,146	25,146
52 . 3200	TELEPHONE	2,745	2,637	2,800
52 . 3500	TRAVEL & CONFERENCE	42	600	800
52 . 3600	MEMBERSHIP & DUES	137	141	150
52 . 3700	EMPLOYEE TRAINING	311	600	300
52 . 3850	CONTRACT LABOR	665	613	1,000
52 . 3851	MAINT & SERVICE CONTRACT	5,270	12,342	13,000
		$ 385,977	$ 349,433	$ 378,396

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Public Services			
DEPARTMENT:	Public Works - Streets	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.42200	09/30/10	09/30/11	2011-2012
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 564	$ 553	$ 600
53 . 1102	JANITORIAL SUPPLIES	1,426	1,197	1,200
53 . 1104	BUILDING MAINTENANCE	576	1,940	2,000
53 . 1105	SPEC DEPT SUPPLY	-	-	-
53 . 1107	PIPES, FITTINGS & ETC	-	-	-
53 . 1111	CHRISTMAS DÉCOR	2,360	3,900	4,000
53 . 1112	BASE MATERIAL USAGE	137	-	2,000
53 . 1210	WATER	-	-	-
53 . 1220	NATURAL GAS HEAT & COOL	1,785	1,677	1,700
53 . 1230	ELECTRICITY	18,191	18,771	20,000
53 . 1231	CHRISTMAS LIGHTS	2,617	2,098	2,400
53 . 1232	TRAFFIC LIGHTS	6,781	6,508	6,800
53 . 1233	STREET LIGHTS	204,034	218,873	220,000
53 . 1600	SMALL TOOLS	6,266	5,000	5,000
53 . 1701	SUPPLIES OTHER THAN OFFC	41,011	38,000	40,000
53 . 1711	STREET/SIDEWALK REPAIR	8,618	12,000	12,000
		$ 294,367	$ 310,517	$ 317,700
	54.0000 CAPITAL OUTLAYS			
54 . 1306	CAPITAL OUTLAY - BUILDING	$ -	$ -	$ -
54 . 1401	CAPITAL OUTLAY - ST REPAIR	-	-	-
54 . 1402	STREET PATCHING	-	-	-
54 . 1405	PAVING PROJECTS	-	-	-
54 . 2105	PURCHASE MACHINERY	-	-	-
54 . 2201	PURCHASE VEHICLES	-	-	-
54 . 2401	PURCHASE COMPUTERS & EQUIP	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	8,367	-	-
		$ 8,367	$ -	$ -
	57.0000 OTHER COSTS			
57 . 1006	INTERGOV'T - DECATUR CO	$ -	$ -	$ -
57 . 1007	ATTAPULGUS PROJECT	-	-	-
		$ -	$ -	$ -

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Public Services			
DEPARTMENT:	Public Works - Streets	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.42200	09/30/10	09/30/11	2011-2012
	58.0000 DEBT SERVICE			
58 . 1201	GMA LEASE PAYMENTS	$ 46,660		
58 . 2200	INTEREST ON CAPITAL LEASES	929		
		$ 47,589	$ -	$ -
	61.0000 OTHER FINANCING USES			
61 . 1000	TRANSFERS OUT	$ -	$ -	$ -
		$ -	$ -	$ -
TOTALS		$ 1,458,109	$ 1,363,300	$ 1,417,324

APPROPRIATION DETAIL
2011-2012

DIVISION: PUBLIC SERVICES
DEPARTMENT: PUBLIC WORKS - MAINTENANCE
FUND / DEPT #: 100.49100

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 118,392	$ 94,151	$ 95,852
52.0000 PURCHASE & CONTRACTED SERVICES	5,589	3,625	3,648
53.0000 SUPPLIES	249	602	800
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 124,229	$ 98,378	$ 100,300

FUNCTION:

It is the responsibility of this division of the Public Works Department to maintain the driving surfaces for paved and unpaved streets within the City. This maintenance includes paving, resurfacing, patching, painting, cleaning, and grading.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SUMMARY
2011-2012

DIVISION: PUBLIC SERVICES
DEPARTMENT: PUBLIC WORKS - MAINTENANCE
FUND / DEPT #: 100.49100

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
MAINTENANCE SUPERINTENDENT	19	1	1	1	$ 41,974
MAINTENANCE TECHNICIAN	11	1	1	1	27,581
SICK LEAVE INCENTIVE BONUS					914
TOTALS		2	2	2	$ 70,469
FICA					5,391
INSURANCE					2,716
RETIREMENT					5,550
CLAIMS					11,726
TOTAL PERSONNEL SERVICES					$ 95,852

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	PUBLIC SERVICES			
DEPARTMENT:	PUBLIC WORKS - MAINTENANCE	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	100.49100	09/30/10	09/30/11	2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 81,452	$ 69,654	$ 70,469
51 . 2200	EMPLOYER FICA TAX	5,641	5,329	5,391
51 . 2201	EMPLOYER INSURANCE CONTR.	3,111	2,000	2,716
51 . 2202	EMPLOYER RETIREMENT CONTR.	9,036	5,480	5,550
51 . 2205	CLAIMS PAID FOR EMPLOYEES	19,152	11,688	11,726
		$ 118,392	$ 94,151	$ 95,852
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 3100	INSURANCE-MEET DEDUCTIBLE	$ -	$ -	
52 . 3101	INSURANCE	4,696	3,048	3,048
52 . 3851	MAINT & SERVICE CONTRACT	893	577	600
		$ 5,589	$ 3,625	$ 3,648
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 8	$ -	$ 25
53 . 1102	JANITORIAL SUPPLIES	-	-	25
53 . 1105	SPEC DEPT SUPPLY	-	-	-
53 . 1600	SMALL TOOLS	103	500	500
53 . 1701	SUPPLIES OTHER THAN OFFICE	138	102	250
53 . 1704	UNIFORMS	-	-	-
		$ 249	$ 602	$ 800
	54.0000 CAPITAL OUTLAYS			
54 . 2201	PURCHASE VEHICLES	$ -	$ -	$ -
		$ -	$ -	$ -
TOTALS		$ 124,229	$ 98,378	$ 100,300

SPECIAL REVENUE FUNDS

SUMMARY

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2010-2011
REVENUE:			
CONFISCATED ASSETS FUND	$ 60,651	$ 295,659	$ 50,400
TENNIS TOURNAMENT	505	11,970	13,510
HOTEL / MOTEL TAX	101,670	127,915	133,334
TOTAL SPECIAL REVENUE	$ 162,826	$ 435,544	$ 197,244
AVAILABLE PRIOR YEARS' EQUITY	$ 66,360	95,759	240,048
TOTAL FUNDS AVAILABLE	$ 229,185	$ 531,303	$ 437,292
EXPENDITURES:			
CONFISCATED ASSETS FUND	$ 31,756	$ 150,522	$ 102,000
TENNIS TOURNAMENT	-	12,818	13,000
HOTEL / MOTEL TAX	101,670	127,915	133,334
TOTAL SPECIAL EXPENDITURES	$ 133,426	$ 291,255	$ 248,334
TOTAL AVAILABLE BALANCE -- END OF YEAR	$ 95,759	$ 240,048	$ 188,958

CONFISCATED ASSETS FUND
FUND #210
REVENUE & EXPENDITURES

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
REVENUE:				
PRIOR YEARS EQUITY		$ 40,013	$ 68,908	$ 214,045
35.1320	CONFISCATIONS - STATE	$ 1,490	$ -	$ -
35.1321	CONFISCATIONS - FEDERAL	58,785	295,000	50,000
36.1000	INTEREST	377	659	400
	TOTAL REVENUE	$ 60,651	$ 295,659	$ 50,400
TOTAL AVAILABLE EQUITY		$ 100,664	$ 364,567	$ 264,445
EXPENDITURES:				
53.1107	DRUG INVESTIGATIONS / SUPPLIES	$ 11,791	$ 522	$ 2,000
53.1110	EXPENDITURES - FEDERAL	19,966	150,000	100,000
	TOTAL EXPENDITURES	$ 31,756	$ 150,522	$ 102,000
TOTAL AVAILABLE EQUITY-END OF YEAR		$ 68,908	$ 214,045	$ 162,445

TENNIS TOURNAMENTS
FUND #229
REVENUE & EXPENDITURES

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
REVENUE:				
PRIOR YEARS EQUITY		$ 26,347	$ 26,852	$ 26,003
36.1000	INTEREST REVENUE	$ 505	$ 510	$ 510
38.9010	TOURNAMENT REVENUES	-	11,460	13,000
39.1000	TRANSFERS IN	-	-	-
	TOTAL REVENUE	$ 505	$ 11,970	$ 13,510
TOTAL AVAILABLE EQUITY		$ 26,852	$ 38,822	$ 39,513
EXPENDITURES:				
57.2003	TOURNAMENT EXPENDITURES	$ -	$ 12,818	$ 13,000
54.1499	CONTINGENCIES	-	-	-
	TOTAL EXPENDITURES	$ -	$ 12,818	$ 13,000
TOTAL AVAILABLE EQUITY-END OF YEAR		$ 26,852	$ 26,003	$ 26,513

HOTEL/MOTEL TAX
FUND #275
REVENUE & EXPENDITURES

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
REVENUE:				
PRIOR YEARS EQUITY		$ -	$ -	$ -
31.4100	HOTEL/MOTEL TAX 3%	$ 60,945	$ 76,749	$ 80,000
31.4101	HOTEL/MOTEL TAX 2%	40,630	51,166	53,334
36.1000	INTEREST	95		
	TOTAL REVENUE	$ 101,670	$ 127,915	$ 133,334
TOTAL AVAILABLE EQUITY		$ 101,670	$ 127,915	$ 133,334
EXPENDITURES:				
57.1005	TOURISM PROMOTIONS	$ 40,630	$ 51,166	$ 53,334
61.1000	TRANSFER 3% TO GENERAL FUND	61,040	76,749	80,000
	TOTAL EXPENDITURES	$ 101,670	$ 127,915	$ 133,334
TOTAL AVAILABLE EQUITY-END OF YEAR		$ -	$ -	$ -

CAPITAL PROJECT FUNDS

SUMMARY

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
REVENUE:			
SPLOST #4	1,734,254	140,279	160,000
SPLOST #5	4,292,091	3,671,448	11,370,677
TELECOMMUNICATIONS	860,160	-	-
TOTAL CAPITAL PROJECT FUNDS REVENUE	$ 6,886,505	$ 3,811,727	$ 11,530,677
AVAILABLE PRIOR YEARS' EQUITY	865,837	(59,169)	279,429
TOTAL FUNDS AVAILABLE	$ 7,752,342	$ 3,752,558	$ 11,810,106
EXPENDITURES:			
SPLOST #4	1,793,423	180,708	200,000
SPLOST #5	3,262,172	3,392,019	10,050,499
TELECOMMUNICATIONS	-	-	-
TOTAL CAPITAL PROJECT FUNDS EXPENDITURES	$ 5,055,595	$ 3,572,727	$ 10,250,499
TOTAL AVAILABLE BALANCE -- END OF YEAR	$ 2,696,746	$ 179,831	$ 1,559,606

SPECIAL PURPOSE LOCAL OPTION SALES TAX #4

FUND #323

REVENUE & EXPENDITURES

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
REVENUE:				
PRIOR YEARS EQUITY		$ 865,837	$ (59,169)	$ -
33.7100	SALES TAX	-		
33.4111	BOARD OF EDUCATION	-		
36.1000	INTEREST	2,702	239	
38.3001	GEFA REIMBURSEMENT	-		
33.4112	GO FISH GEORGIA	261,702	9,043	
33.4110	GRANT STREETSCAPE	604,013	84,050	160,000
38.9001	MISCELLANEOUS REVENUE		106,116	
	TOTAL REVENUE	$ 868,417	$ 199,448	$ 160,000
TOTAL AVAILABLE EQUITY		$ 1,734,254	$ 140,279	$ 160,000
EXPENDITURES:				
54.1404	STREET PAVING	11,021		
54.1407	GAS DISTRIBUTION PROJECT	-		
54.1418	SEWER EXTENSIONS	-		
54.1419	SEWER EXTENSIONS HWY 84 BHS	-		
54.1429	CDBG BUTLER FERRY CONSTRUCTION	-		
54.1433	WATER/SEWER MASTER PLAN	-		
54.1435	STREETSCAPE	-		
54.1437	COMMODORE	-		
54.2504	REC IMPROVEMENT	1,124,916	145,145	
54.2505	STREETSCAPE	657,486	35,563	200,000
54.2507	REC IMPROVEMENT - MARINA	-		
	TOTAL EXPENDITURES	$ 1,793,423	$ 180,708	$ 200,000
TOTAL AVAILABLE EQUITY-END OF YEAR		$ (59,169)	$ (40,429)	$ (40,000)

SPECIAL PURPOSE LOCAL OPTION SALES TAX #5
FUND #324
REVENUE & EXPENDITURES

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
REVENUE:				
PRIOR YEARS EQUITY		$ 691,256	$ 1,029,918	$ 279,429
33.7100	SALES TAX	1,726,882	1,563,463	1,619,748
33.4110	GEFA PROCEEDS	1,443,995	1,076,966	5,100,000
36.1000	INTEREST REVENUE	4,513	1,100	1,500
39.1106	TRANSFER FROM SPLOST 4	-		
39.3502	LEASE PROCEEDS	425,444		3,870,000
33.1111	RIVERWALK GRANT			500,000
	TOTAL REVENUE	$ 3,600,835	$ 2,641,530	$ 11,091,248
TOTAL AVAILABLE EQUITY		$ 4,292,091	$ 3,671,448	$ 11,370,677
EXPENDITURES:				
54.1404	STREET PAVING	-	34,092	
54.1418	SEWER EXTENSIONS	-	1,344	
54.1433	SEWER MASTER PLAN AND ASSOCIATED DEBT SERVICE	1,527,462	1,076,966	5,100,000
54.1434	CITY HALL RENOVATION AND ASSOCIATED GF DEBT SERVICE	-	110,889	4,056,346
54.1435	WATER SYSTEM IMPROVEMENTS	-	779	
54.1437	COMMODORE SEWER UPGRADE		30,888	
54.1440	ROAD CONSTRUCTION AND MAINT	-		
54.2500	PUBLIC SAFETY EQUIPMENT AND BUILDING IMPROVEMENTS	436,094		
54.2503	RIVER FRONT PROJECT	-	1,820	500,000
54.2504	RECREATION IMPROVEMENTS	991,650	1,900,179	125,000
54.2506	STORMWATER IMPROVEMENTS	222,509		
		$ 3,177,714	$ 3,156,957	$ 9,781,346
DEBT SERVICE:				
58.1201	GMA LEASE PAYMENTS	$ 59,002	$ 198,239	$ 236,390
58.2200	INTEREST ON CAPITAL LEASES	25,456	36,823	32,763
		$ 84,458	$ 235,062	$ 269,153
	TOTAL EXPENSES	$ 3,262,172	$ 3,392,019	$ 10,050,499
TOTAL AVAILABLE EQUITY-END OF YEAR		$ 1,029,918	$ 279,429	$ 1,320,177

TELECOMMUNICATIONS
FUND #325
REVENUE & EXPENDITURES

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
REVENUE:				
PRIOR YEARS EQUITY		$ (860,160)	$ -	$ -
33.7100	Loan from General Fund	-	-	-
33.4111	Payment from DCBOE	-	-	-
39.1107	Misc Transfers	860,160	-	
	Internet/Telecom Sales	-	-	-
		-	-	-
		-	-	-
	TOTAL REVENUE	$ 860,160	$ -	$ -
TOTAL AVAILABLE EQUITY		$ -	$ -	$ -
EXPENDITURES:				
54.1405	Construction of Fiber Network	-	-	-
54.1435	Loan Payment to General Fund	-	-	-
54.1436	Transfer to Gen Fund	-	-	-
54.1438	Thomasville Maint Payment	-	-	-
		-	-	-
		-	-	-
		-	-	-
	TOTAL EXPENDITURES	$ -	$ -	$ -
TOTAL AVAILABLE EQUITY-END OF YEAR		$ -	$ -	$ -

ENTERPRISE FUNDS

SUMMARY

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
REVENUE:			
PUBLIC SERVICES:			
UTILITIES -WATER & SEWER	$ 2,665,255	$ 5,506,693	$ 3,010,283
UTILITIES - GAS	2,193,562	2,096,835	2,121,283
UTILITIES - SOLID WASTE	1,918,174	2,007,635	2,069,638
REVOLVING LOAN	4,585	189	-
MARINA	-	-	96,152
TELCOMMUNICATIONS	856,275	861,444	1,078,900
TOTAL ENTERPRISE FUND REVENUE	$ 7,637,850	$ 10,472,796	$ 8,376,256
EXPENDITURES:			
PUBLIC SERVICES:			
UTILITIES -WATER & SEWER	$ 3,150,659	$ 2,870,901	$ 2,945,369
UTILITIES - GAS	2,365,171	2,103,008	2,117,524
UTILITIES - SOLID WASTE	1,784,180	1,790,141	1,923,064
REVOLVING LOAN	57,747	124,013	-
MARINA	-	-	96,152
TELECOMMUNICATIONS	(143,054)	999,329	1,009,790
TOTAL ENTERPRISE FUND EXPENDITURES	$ 7,214,702	$ 7,887,392	$ 8,091,899
NET INCOME -- ENTERPRISE FUNDS	$ 423,148	$ 2,585,404	$ 284,357

CITY OF BAINBRIDGE, GA
SUMMARY - WATER & SEWER
2011-2012

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
34.0000 CHARGES FOR SERVICES	$ 2,582,300	$ 2,872,398	$ 2,945,752
36.0000 INVESTMENT INCOME	2,674	4,100	4,100
38.0000 MISCELLANEOUS REVENUE	10,145	2,580,164	10,400
39.0000 OTHER FINANCING SOURCES	70,135	50,031	50,031
TOTAL WATER & SEWER FUND REVENUE	$ 2,665,255	$ 5,506,693	$ 3,010,283
WATER & SEWER FUND EXPENSES	3,150,659	2,870,901	2,945,369
REVENUE OVER EXPENDITURES	$ (485,404)	$ 2,635,792	$ 64,914

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET - REVENUES
2011-2012

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
	34.0000 CHARGES FOR SERVICES			
34 . 4210	WATER VOLUMETRIC	$ 1,058,520	$ 1,251,206	$ 1,300,000
34 . 4211	BASE CHARGE	739,006	765,000	789,000
34 . 4212	WATER - TAPS	15,000	32,000	14,000
34 . 4213	WATER - SERVICE FEES	33,559	32,000	32,000
34 . 4214	WATER - LATE CHARGES	48,030	50,000	50,000
34 . 4255	SEWER VOLUMETRIC	668,995	710,000	738,000
34 . 4257	TAPS	6,120	19,440	10,000
34 . 4258	LATE CHARGES	13,070	12,752	12,752
		$ 2,582,300	$ 2,872,398	$ 2,945,752
	36.0000 INVESTMENT INCOME			
36 . 1000	INTEREST REVENUE	$ 2,100	$ 4,100	$ 4,100
36 . 1001	INTEREST FROM ASSESSMENTS	574	-	-
		$ 2,674	$ 4,100	$ 4,100
38 . 3000	REIMBURSEMENT - INSURANCE	$ -	$ -	$ -
38 . 9001	MISCELLANEOUS REVENUE	10,957	14,724	10,400
38 . 9998	CONTRIBUTED CAPITAL-CUSTOMERS	-	-	-
38 . 9999	CONTRIBUTED CAPITAL-OTHER FUNDS	(812)	2,565,440	-
		$ 10,145	$ 2,580,164	$ 10,400
	39.0000 OTHER FINANCING SOURCES			
39 . 1101	METER READING FOR GAS DEPT	$ 50,031	$ 50,031	$ 50,031
39 . 2100	SALE OF FIXED ASSETS	20,104	-	-
39 . 3502	GMA LEASE PROCEEDS	-	-	-
39 . 3503	GAAP ADJ - GMA LEASE PROCEEDS	-	-	-
		$ 70,135	$ 50,031	$ 50,031
TOTAL WATER & SEWER REVENUE		$ 2,665,255	$ 5,506,693	$ 3,010,283
EXPENSES:				
	METER DIVISION	$ 147,202	$ 135,667	$ 138,405
	SEWAGE TREATMENT PLANT	573,057	547,309	562,638
	DISTRIBUTION & COLLECTION	2,430,399	2,187,925	2,244,327
TOTAL WATER & SEWER FUND EXPENSES		$ 3,150,659	$ 2,870,901	$ 2,945,369
REVENUE OVER EXPENSES FOR THE WATER & SEWER FUND		$ (485,404)	$ 2,635,792	$ 64,914

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET - REVENUES
2011-2012

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
WORKSHEET TO SHOW THE NET EFFECT ON CASH			
REVENUE OVER EXPENSES FOR	(485,404)	2,635,792	64,914
LESS:			
NON-CASH CONTRIBUTED CAPITAL	812	(2,565,440)	-
BEGINNING DEBT	-	-	-
PURCHASE OF CAPITAL ASSETS	-	-	(27,000)
ADD BACK:			
ENDING DEBT	-	-	-
DEPRECIATION	543,134	433,860	433,860
NET EFFECT ON OPERATING CASH	$ 58,542	$ 504,212	$ 471,774

APPROPRIATION DETAIL
2011-2012

DIVISION: PUBLIC SERVICES
DEPARTMENT: UTILITIES TOTAL
FUND / DEPT #: All Departments

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 1,245,118	$ 1,079,188	$ 1,042,476
52.0000 PURCHASE & CONTRACTED SERVICES	501,516	492,292	501,342
53.0000 SUPPLIES	2,093,311	1,867,013	1,892,950
54.0000 CAPITAL OUTLAYS	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	623,415	513,860	513,860
57.0000 OTHER COSTS	48,913	18,000	10,000
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	1,003,556	1,003,556	1,102,265
TOTAL UTILITIES	$ 5,515,830	$ 4,973,909	$ 5,062,893
WATER & SEWER - METERS	$ 147,202	$ 135,667	$ 138,405
WATER & SEWER - SEWAGE PLANT	573,057	547,309	562,638
WATER & SEWER - DIST. & COLLECTION	2,430,399	2,187,925	2,244,327
NATURAL GAS	2,365,171	2,103,008	2,117,524
TOTAL UTILITIES	$ 5,515,830	$ 4,973,909	$ 5,062,893

PERSONNEL SCHEDULE
2011-2012

DIVISION: PUBLIC SERVICES
DEPARTMENT: UTILITIES TOTAL
FUND / DEPT #: All Departments

POSITION TITLE	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
WATER & SEWER - METERS	3	3	3	$ 122,979	$ 121,932	$ 124,333
WATER & SEWER - SEWAGE PLANT	6	6	6	242,491	251,865	256,694
WATER & SEWER - DIST. & COLLECTION	10	9.75	10.75	543,004	464,263	429,087
NATURAL GAS	6	4.75	4.75	336,644	241,128	232,363
TOTALS	25	23.5	24.5	$ 1,245,118	$ 1,079,188	$ 1,042,476

APPROPRIATION DETAIL
2011-2012

DIVISION: PUBLIC SERVICES
DEPARTMENT: UTILITIES - METERS
FUND / DEPT #: 505.44200

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 122,979	$ 121,932	$ 124,333
52.0000 PURCHASE & CONTRACTED SERVICES	24,119	13,472	13,722
53.0000 SUPPLIES	104	263	350
	$ 147,202	$ 135,667	$ 138,405

FUNCTION:

It is the responsibility of this division of the Water and Sewer Department to determine that all water passing through the water meters is accurately recorded and for the replacement of malfunctioning meters.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE

2011-2012

DIVISION: PUBLIC SERVICES

DEPARTMENT: UTILITIES - METERS

FUND / DEPT #: 505.44200

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
METER READER SUPERVISOR	15	1	1	1	$ 36,213
METER READER	8	2	2	2	50,731
SICK LEAVE INCENTIVE BONUS					696
TOTALS		3	3	3	$ 87,640
FICA					6,704
INSURANCE					4,074
RETIREMENT					8,325
CLAIMS					17,589
TOTAL PERSONNEL SERVICES					$ 124,333

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	PUBLIC SERVICES			
DEPARTMENT:	UTILITIES - METERS	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	505.44200	09/30/10	09/30/11	2011-2012

51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS

51 . 1100	PERSONAL SERVICES	$ 85,655	$ 86,558	$ 87,640
51 . 1300	OVERTIME PAY	-	-	-
51 . 2200	EMPLOYER FICA TAX	5,846	6,622	6,704
51 . 2201	EMPLOYER INSURANCE CONTR.	3,290	3,000	4,074
51 . 2202	EMPLOYER RETIREMENT CONTR.	9,036	8,220	8,325
51 . 2205	CLAIMS PAID FOR EMPLOYEES	19,152	17,532	17,589
		$ 122,979	$ 121,932	$ 124,333

52.0000 PURCHASE & CONTRACTED SERVICES

52 . 2211	ORDINARY MACH & EQUIP	$ -	$ -	$ -
52 . 2215	OUTSOURCED (NON-SHOP)	6,398	6,000	6,500
52 . 2221	PARTS FROM SHOP	3,101	800	1,000
52 . 2222	LABOR FROM SHOP	2,745	1,200	1,500
52 . 2223	OVERHEAD ALLOCATION	1,685	750	-
52 . 3100	INSURANCE-MEET DEDUCTIBLE	60	150	150
52 . 3101	INSURANCE	10,130	4,572	4,572
		$ 24,119	$ 13,472	$ 13,722

53.0000 SUPPLIES

53 . 1101	PRINTING & SUPPLIES	$ 10	$ 35	$ 50
53 . 1102	JANITORIAL SUPPLIES	6	-	-
53 . 1600	SMALL TOOLS	-	178	200
53 . 1701	SUPPLIES OTHER THAN OFFICE	88	50	100
		$ 104	$ 263	$ 350

TOTALS	$ 147,202	$ 135,667	$ 138,405

APPROPRIATION DETAIL
2011-2012

DIVISION: PUBLIC SERVICES
DEPARTMENT: UTILITIES - SEWER TREATMENT
FUND / DEPT #: 505.44300

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 242,491	$ 251,865	$ 256,694
52.0000 PURCHASE & CONTRACTED SERVICES	75,114	71,294	85,594
53.0000 SUPPLIES	255,452	224,150	220,350
54.0000 CAPITAL OUTLAYS	-	-	-
	$ 573,057	$ 547,309	$ 562,638

FUNCTION:

It is the responsibility of this division to treat the liquid and solid waste generated by the citizens of the City who are connected to the sewer system by operating the City's sewage treatment plant.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE

2011-2012

DIVISION: PUBLIC SERVICES

DEPARTMENT: UTILITIES - SEWER TREATMENT

FUND / DEPT #: 505.44300

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
SENIOR UTILITIES WORKER	9	1	1	1	$ 26,915
WW PLANT OPERATOR	12	1	1	1	45,323
PW SERVICE WORKER	7	1	1	1	22,651
UTILITIES WORKER	9	1	1	1	26,270
PUBLIC WORKS MECHANIC	14	1	1	1	31,200
LAB TECHNICIAN	12	1	1	1	29,702
					-
SICK LEAVE INCENTIVE BONUS					676
TOTALS		6	6	6	$ 182,738
FICA					13,979
INSURANCE					8,148
RETIREMENT					16,650
CLAIMS					35,178
TOTAL PERSONNEL SERVICES					$ 256,694

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	PUBLIC SERVICES			
DEPARTMENT:	UTILITIES - SEWER TREATMENT	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	505.44300	09/30/10	09/30/11	2011-2012

51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS

51 . 1100	PERSONAL SERVICES	$ 176,756	$ 180,549	$ 182,738
51 . 1300	OVERTIME	-	-	-
51 . 2200	EMPLOYER FICA TAX	13,146	13,812	13,979
51 . 2201	EMPLOYER INSURANCE CONTR.	5,609	6,000	8,148
51 . 2202	EMPLOYER RETIREMENT CONTR.	15,061	16,440	16,650
51 . 2205	CLAIMS PAID FOR EMPLOYEES	31,920	35,064	35,178
		$ 242,491	$ 251,865	$ 256,694

52.0000 PURCHASE & CONTRACTED SERVICES

52 . 1200	PROFESSIONAL SERVICES	$ -	$ 6,500	$ 18,500
52 . 2211	ORDINARY MACH & EQUIP	32,330	30,000	30,000
52 . 2212	PUMP MAINTENANCE	3,997	3,000	3,500
52 . 2215	OUTSOURCED (NON-SHOP)	12,104	11,000	12,500
52 . 2221	PARTS FROM SHOP	1,680	3,500	3,000
52 . 2222	LABOR FROM SHOP	1,935	3,000	3,700
52 . 2223	OVERHEAD ALLOCATION	1,203	950	-
52 . 2320	EQUIPMENT RENTALS	-	-	-
52 . 3100	INSURANCE-MEET DED	-	-	-
52 . 3101	INSURANCE	18,282	9,144	9,144
52 . 3200	TELEPHONE	423	600	650
52 . 3201	FREIGHT	268	100	100
52 . 3202	POSTAGE	-	-	-
52 . 3300	PUBLIC NOTICES	-	-	-
52 . 3500	TRAVEL & CONFERENCE	-	-	-
52 . 3600	MEMBERSHIP & DUES	-	-	-
52 . 3700	EMPLOYEE TRAINING	1,010	1,500	2,500
52 . 3851	MAINT & SERVICE CONTRACT	1,881	2,000	2,000
		$ 75,114	$ 71,294	$ 85,594

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	PUBLIC SERVICES			
DEPARTMENT:	UTILITIES - SEWER TREATMENT	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	505.44300	09/30/10	09/30/11	2011-2012
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 449	$ 350	$ 500
53 . 1102	JANITORIAL SUPPLIES	872	1,000	1,000
53 . 1104	BUILDING MAINTENANCE	807	850	850
53 . 1105	SPEC DEPT SUPPLY	51,637	52,000	52,000
53 . 1107	PIPES, FITTINGS, ETC.	178	2,000	2,000
53 . 1108	BASE MATERIAL USAGE	-	-	-
53 . 1210	WATER	47,974	65,000	65,000
53 . 1220	NATURAL GAS HEAT & COOL	2,364	750	1,000
53 . 1230	ELECTRICITY	149,094	100,000	95,000
53 . 1600	SMALL TOOLS	437	1,000	1,500
53 . 1701	SUPPLIES OTHER THAN OFFC	1,638	1,200	1,500
		$ 255,452	$ 224,150	$ 220,350
	54.0000 CAPITAL OUTLAYS			
54 . 1306	PURCHASE / RENOVATE BUILDINGS	$ -	$ -	$ -
54 . 1307	GAAP ADJUSTMENT-PURCH BUILDINGS	-	-	-
54 . 2105	PURCHASE MACHINERY	-	-	-
54 . 2106	GAAP ADJUSTMENT-PURCH MACHINE	-	-	-
54 . 2201	PURCHASE VEHICLES	-	-	7,000
54 . 2202	GAAP ADJUSTMENT-PURCH VEHICLES	-	-	(7,000)
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	-
54 . 2506	GAAP ADJ-PURCHASE OTHER EQUIP	-	-	-
54 . 1201	PURCHASE IMPROVEMENTS	-	-	-
54 . 1202	GAAP ADJ - PURCHASE IMPROVEMENTS	-	-	-
		$ -	$ -	$ -
TOTALS		$ 573,057	$ 547,309	$ 562,638

APPROPRIATION DETAIL
2011-2012

DIVISION: PUBLIC SERVICES
DEPARTMENT: UTILITIES - DISTRIBUTION & COLL
FUND / DEPT #: 505.44400

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 543,004	$ 464,263	$ 429,087
52.0000 PURCHASE & CONTRACTED SERVICES	269,212	272,742	271,242
53.0000 SUPPLIES	309,512	282,100	311,000
54.0000 CAPITAL OUTLAYS	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	543,134	433,860	433,860
57.0000 OTHER COSTS	40,577	10,000	10,000
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	724,960	724,960	789,138
	$ 2,430,399	$ 2,187,925	$ 2,244,327

FUNCTION:

It is the responsibility of this division of the Water and Sewer Department to maintain 155 miles of water lines and 81 miles of sewer lines in the City's water and sewer system.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: PUBLIC SERVICES
DEPARTMENT: UTILITIES - DISTRIBUTION & COLL
FUND / DEPT #: 505.44400

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
UTILITY WORKER	9	3	3	3	$ 75,629
ASSIT SEWER SUPERINTENDENT	17	1	1	1	38,043
WATER SYSTEM SUPERVISOR	15	1	1	1	32,781
DIRECTOR OF PUBLIC SERVICES	24	0	0.25	0.25	15,574
SENIOR UTILITY WORKER	10	4	3	4	84,698
UTILITIES DIRECTOR	22	1	0.5	0.5	28,964
WATER SUPERVISOR	15	0	1	1	31,200
SICK LEAVE INCENTIVE BONUS					1,171
TOTALS		10	9.75	10.75	$ 308,059
FICA					23,567
INSURANCE					13,241
RETIREMENT					27,056
CLAIMS					57,164
TOTAL PERSONNEL SERVICES					$ 429,087

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION: PUBLIC SERVICES
DEPARTMENT: UTILITIES - DISTRIBUTION & COLL
FUND / DEPT #: 505.44400

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 371,709	$ 342,242	$ 308,059
51 . 1300	OVERTIME PAY	-	-	-
51 . 2200	EMPLOYER FICA TAX	26,853	26,181	23,567
51 . 2201	EMPLOYER INSURANCE CONTR.	12,811	10,000	13,241
51 . 2202	EMPLOYER RETIREMENT CONTR.	36,145	27,400	27,056
51 . 2205	CLAIMS PAID FOR EMPLOYEES	95,487	58,440	57,164
		$ 543,004	$ 464,263	$ 429,087
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ 19,847	$ 36,500	$ 41,500
52 . 2211	ORDINARY MACH & EQUIP	14,568	15,000	1,500
52 . 2215	OUTSOURCED (NON-SHOP)	27,091	26,000	27,000
52 . 2221	PARTS FROM SHOP	21,241	17,000	20,000
52 . 2222	LABOR FROM SHOP	38,655	25,000	25,000
52 . 2223	OVERHEAD ALLOCATION	12,732	-	-
52 . 3100	INSURANCE-MEET DEDUCTIBLE	119	100	100
52 . 3101	INSURANCE	86,813	82,042	82,042
52 . 3200	TELEPHONE	6,533	7,000	9,000
52 . 3201	FREIGHT	-	800	800
52 . 3202	POSTAGE	6,231	10,000	10,000
52 . 3300	PUBLIC NOTICES	-	-	-
52 . 3500	TRAVEL & CONFERENCE	-	-	-
52 . 3600	MEMBERSHIP & DUES	1,195	1,300	1,300
52 . 3700	EMPLOYEE TRAINING	2,285	2,000	3,000
52 . 3851	MAINT & SERVICE CONTRACT	31,903	50,000	50,000
		$ 269,212	$ 272,742	$ 271,242
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 2,502	$ 1,500	$ 2,500
53 . 1102	JANITORIAL SUPPLIES	1,045	1,500	1,500
53 . 1104	BUILDING MAINTENANCE	283	300	1,000
53 . 1105	SPECIALTY DEPT SUPPLY	-	-	-
53 . 1107	PIPES, FITTINGS, ETC.	128,413	105,000	120,000
53 . 1108	BASE MATERIAL USAGE	742	300	1,000
53 . 1210	WATER	-	-	-
53 . 1220	NATURAL GAS HEAT & COOL	-	-	-
53 . 1230	ELECTRICITY	165,776	160,000	165,000
53 . 1270	GAS FOR WELL	-	-	-
53 . 1592	INVENTORY VARIANCE	(482)	-	-
53 . 1600	SMALL TOOLS	5,592	8,500	14,000
53 . 1701	SUPPLIES OTHER THAN OFFICE	5,640	5,000	6,000
		$ 309,512	$ 282,100	$ 311,000

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION: PUBLIC SERVICES
DEPARTMENT: UTILITIES - DISTRIBUTION & COLL
FUND / DEPT #: 505.44400

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
	54.0000 CAPITAL OUTLAYS			
54 . 1306	PURCHASE / RENOVATE BUILDINGS	$ -	$ -	$ -
54 . 1307	GAAP ADJUSTMENT-PURCH BUILDINGS	-	-	-
54 . 1402	GAAP ADJUSTMENT-PURCH INFRA	-	-	-
54 . 1404	INFRASTRUCTURE	-	-	-
54 . 2105	PURCHASE MACHINERY	-	-	-
54 . 2106	GAAP ADJUSTMENT-PURCH MACHINE	-	-	-
54 . 2201	PURCHASE VEHICLES	-	-	-
54 . 2202	GAAP ADJUSTMENT-PURCH VEHICLES	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	-	-	20,000
54 . 2506	GAAP ADJ-PURCHASE OTHER EQUIP	-	-	(20,000)
		$ -	$ -	$ -
	56.0000 DEPRECIATION & AMORTIZATION			
56 . 1000	DEPRECIATION	$ 543,134	$ 433,860	$ 433,860
	57.0000 OTHER COSTS			
57 . 4000	BAD DEBTS	$ 40,577	$ 10,000	$ 10,000
	58.0000 DEBT SERVICE			
58 . 1201	GMA LEASE PAYMENTS	$ -	$ -	$ -
58 . 1202	GAAP ADJ - LEASE PAYMENTS	-	-	-
58 . 1300	WACHOVIA NOTE PAYMENTS	-	-	-
58 . 1301	GAAP ADJ - WACHOVIA NOTE	-	-	-
58 . 2200	INTEREST	-	-	-
		$ -	$ -	$ -
	61.0000 OTHER FINANCING USES			
61 . 1005	FULL COST ALLOCATION	$ 579,029	$ 579,029	$ 596,399
61 . 1006	IN LIEU OF PROPERTY TAX	14,869	14,869	15,315
61 . 1007	IN LIEU OF FRANCHISE TAX	131,062	131,062	134,994
61 . 1008	TECHNOLOGY FEE			42,430
		$ 724,960	$ 724,960	$ 789,138
TOTALS		$ 2,430,399	$ 2,187,925	$ 2,244,327

CITY OF BAINBRIDGE, GA
SUMMARY - GAS
2011-2012

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
34.0000 CHARGES FOR SERVICES	$ 2,069,432	$ 1,990,769	$ 2,009,783
36.0000 INVESTMENT INCOME	13,391	11,500	11,500
38.0000 MISCELLANEOUS REVENUE	110,739	94,566	100,000
39.0000 OTHER FINANCING SOURCES	-	-	-
TOTAL GAS FUND REVENUE	$ 2,193,562	$ 2,096,835	$ 2,121,283
GAS FUND EXPENSES	$ 2,365,171	$ 2,103,008	$ 2,117,524
REVENUE OVER EXPENDITURES	$ (171,609)	$ (6,173)	$ 3,759

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET-REVENUES
2011-2012

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
	34.0000 CHARGES FOR SERVICES			
34 . 4410	GAS SALES	$ 2,015,581	$ 1,933,449	$ 1,952,463
34 4411	BASE CHARGE	37,388	39,000	39,000
34 . 4412	GAS TAPS	360	1,300	1,300
34 . 4413	GAS SERVICE FEES	-	20	20
34 . 4414	WATER HEATER INSTALLATION	(100)	-	-
34 . 4415	GAS LATE FEES	16,203	17,000	17,000
		$ 2,069,432	$ 1,990,769	$ 2,009,783
	36.0000 INVESTMENT INCOME			
36 . 1000	INTEREST REVENUE	$ 13,391	$ 11,500	$ 11,500
	38.0000 MISCELLANEOUS REVENUE			
38 . 9001	MISCELLANEOUS REVENUE	$ 110,739	$ 94,566	$ 100,000
38 . 9002	GAS APPLIANCE SALES	-	-	-
38 . 9003	CONTRIBUTED CAPITAL	-	-	-
		$ 110,739	$ 94,566	$ 100,000
	39.0000 OTHER FINANCING SOURCES			
39 . 3502	GMA LEASE PROCEEDS	-	-	-
39 . 3503	GAAP ADJ - GMA LEASE PROCEEDS	-	-	-
39 . 2100	SALE OF FIXED ASSETS	-	-	$ -
		$ -	$ -	$ -
TOTAL GAS REVENUE		$ 2,193,562	$ 2,096,835	$ 2,121,283
EXPENSES:				
	TOTAL GAS DEPARTMENTAL EXPENSES	$ 2,365,171	$ 2,103,008	$ 2,117,524
REVENUE OVER EXPENSES FOR THE GAS FUND		$ (171,609)	$ (6,173)	$ 3,759

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET-REVENUES
2011-2012

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
WORKSHEET TO SHOW THE NET EFFECT ON CASH			
REVENUE OVER EXPENSES FOR THE GAS FUND	(171,609)	(6,173)	3,759
LESS:			
NON-CASH CONTRIBUTED CAPITAL			
BEGINNING DEBT			
PURCHASE OF CAPITAL ASSETS			
ADD BACK:			
ENDING DEBT			
DEPRECIATION	80,280	80,000	80,000
NET EFFECT ON OPERATING CASH	$ (91,329)	$ 73,827	$ 83,759

APPROPRIATION DETAIL
2011-2012

DIVISION: PUBLIC SERVICES
DEPARTMENT: UTILITIES - GAS
FUND / DEPT #: 515.47000

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 336,644	$ 241,128	$ 232,363
52.0000 PURCHASE & CONTRACTED SERVICES	133,070	134,784	130,784
53.0000 SUPPLIES	1,528,244	1,360,500	1,361,250
54.0000 CAPITAL OUTLAYS	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	80,280	80,000	80,000
57.0000 OTHER COSTS	8,337	8,000	-
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	278,596	278,596	313,127
	$ 2,365,171	$ 2,103,008	$ 2,117,524

FUNCTION:

This department is responsible for the operation of the City's natural gas system. The Gas Department maintains approximately 67 miles of pipeline and two delivery points. Gas is received from South Georgia Natural Gas Pipeline either through direct purchase of gas from South Georgia Natural Gas or transported by them to the City for resale of gas purchased on the spot market.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: PUBLIC SERVICES
DEPARTMENT: UTILITIES - GAS
FUND / DEPT #: 515.47000

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
DIRECTOR OF PUBLIC SERVICES	24	0	0.25	0.25	$ 15,574
SENIOR UTILITIES WORKER	10	2	2	2	64,979
GAS SUPERVISOR	15	1	1	1	31,200
ADMINISTRATIVE ASSISTANT	12	1	1	1	29,702
UTILITIES DIRECTOR	22	0	0.5	0.5	28,964
GAS SUPERINTENDENT	21	1	0	0	
ASS'T GAS SUPERINTENDENT	17	1	0	0	
SICK LEAVE INCENTIVE BONUS					1,324
TOTALS		6	4.75	4.75	$ 171,744
FICA					13,138
INSURANCE					6,451
RETIREMENT					13,181
CLAIMS					27,849
TOTAL PERSONNEL SERVICES					$ 232,363

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION: PUBLIC SERVICES
DEPARTMENT: UTILITIES - GAS
FUND / DEPT #: 515.47000

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES	$ 216,467	$ 192,000	$ 171,744
51 . 1300	OVERTIME PAY	-	-	-
51 . 2200	EMPLOYER FICA TAX	15,560	14,688	13,138
51 . 2201	EMPLOYER INSURANCE CONTR.	6,240	6,000	6,451
51 . 2202	EMPLOYER RETIREMENT CONTR.	18,073	16,440	13,181
51 . 2205	CLAIMS PAID FOR EMPLOYEES	80,304	12,000	27,849
		$ 336,644	$ 241,128	$ 232,363
52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 1200	PROFESSIONAL SERVICES	$ 37,402	$ 34,000	$ 28,000
52 . 2211	ORDINARY MACH & EQUIP	10	4,000	5,500
52 . 2215	OUTSOURCED (NON-SHOP)	9,962	11,000	11,000
52 . 2221	PARTS FROM SHOP	5,199	4,000	5,000
52 . 2222	LABOR FROM SHOP	5,850	5,000	7,000
52 . 2223	OVERHEAD ALLOCATION	2,145	-	-
52 . 3100	INSURANCE-MEET DEDUCTIBLE	-	1,000	1,000
52 . 3101	INSURANCE	60,703	54,684	54,684
52 . 3200	TELEPHONE	2,459	2,300	2,300
52 . 3202	POSTAGE	4,483	8,600	7,000
52 . 3300	PUBLIC NOTICES	573	300	500
52 . 3303	MARKET ADVERTISEMENT	100	2,900	2,500
52 . 3500	TRAVEL & CONFERENCE	54	200	200
52 . 3600	MEMBERSHIP & DUES	1,595	1,500	1,600
52 . 3700	EMPLOYEE TRAINING	303	1,500	1,500
52 . 3851	MAINT & SERVICE CONTRACT	2,233	3,800	3,000
		$ 133,070	$ 134,784	$ 130,784
53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES	$ 834	$ 1,200	$ 1,500
53 . 1102	JANITORIAL SUPPLIES	484	450	500
53 . 1104	BUILDING MAINTENANCE	330	300	400
53 . 1105	SPEC DEPT SUPPLY	-	-	-
53 . 1107	PIPES, FITTINGS, ETC.	82,924	35,000	35,000
53 . 1108	BASE MATERIAL USAGE	-	-	-
53 . 1210	WATER	186	350	350
53 . 1220	NATURAL GAS HEAT & COOL	-	-	-
53 . 1230	ELECTRICITY	11,920	15,000	15,000
53 . 1501	COST OF APPLIANCES SOLD	-	-	-
53 . 1520	GAS PURCHASES	1,427,109	1,300,000	1,300,000
53 . 1521	PROPANE FOR PEAK SHAVING PLANT	-	-	-
53 . 1592	INVENTORY VARIANCE	(364)	-	-
53 . 1600	SMALL TOOLS	1,464	5,000	5,000
53 . 1701	SUPPLIES OTHER THAN OFFC	3,356	3,200	3,500
		$ 1,528,244	$ 1,360,500	$ 1,361,250

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	PUBLIC SERVICES							
DEPARTMENT:	UTILITIES - GAS		ACTUAL		PRIOR YEAR		PROPOSED	
FUND / DEPT #:	515.47000		09/30/10		09/30/11		2011-2012	
	54.0000 CAPITAL OUTLAYS							
54 . 1401	PURCHASE INFRASTRUCTURE		$ -		$ -		$ -	
54 . 1402	GAAP ADJUSTMENT-PURCH INFRAST		-		-		-	
54 . 2105	PURCHASE MACHINERY		-		-		-	
54 . 2106	GAAP ADJUSTMENT-PURCH MACHINE		-		-		-	
54 . 2201	PURCHASE VEHICLES		-		-		-	
54 . 2202	GAAP ADJUSTMENT-PURCH VEHICLES		-		-		-	
54 . 2401	PURCHASE COMPUTERS & EQUIPMENT		-		-		-	
54 . 2402	GAAP ADJ-PURCHASE COMP & EQUIP		-		-		-	
54 . 2505	PURCHASE OTHER EQUIPMENT		-		-		-	
54 . 2506	GAAP ADJ-PURCHASE OTHER EQUIP		-		-		-	
			$ -		$ -		$ -	
	56.0000 DEPRECIATION & AMORTIZATION							
56 . 1000	DEPRECIATION		$ 80,280		$ 80,000		$ 80,000	
	57.0000 OTHER COSTS							
57 . 4000	BAD DEBTS		$ 8,337		$ 8,000		$ -	
	58.0000 DEBT SERVICE							
58 . 1201	GMA LEASE PAYMENTS		$ -		$ -		$ -	
58 . 1202	GAAP ADJ - LEASE PAYMENTS		-		-		-	
58 . 2200	INTEREST ON CAPITAL LEASES		-		-		-	
			$ -		$ -		$ -	
	61.0000 OTHER FINANCING USES							
61 . 1003	FULL COST ALLOCATION		$ 93,476		$ 93,476		$ 96,319	
61 . 1004	IN LIEU OF METER READING		50,031		50,031		50,031	
61 . 1006	IN LIEU OF PROPERTY TAX		3,620		3,620		3,730	
61 . 1007	IN LIEU OF FRANCHISE TAX		131,469		131,469		135,467	
61 . 1008	TECHNOLOGY FEE						27,580	
			$ 278,596		$ 278,596		$ 313,127	
TOTALS			$ 2,365,171		$ 2,103,008		$ 2,117,524	

CITY OF BAINBRIDGE, GA
SUMMARY - SOLID WASTE
2011-2012

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
34.0000 CHARGES FOR SERVICES	$ 1,906,214	$ 1,999,085	$ 2,069,638
38.0000 MISCELLANEOUS REVENUE	1,980	8,550	-
39.00000OTHER FINANCING SOURCES	9,980	-	-
TOTAL SOLID WASTE FUND REVENUE	$ 1,918,174	$ 2,007,635	$ 2,069,638
SOLID WASTE FUND EXPENSES	1,784,180	1,790,141	1,923,064
REVENUE OVER EXPENDITURES	$ 133,994	$ 217,494	$ 146,574

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET-REVENUES
2011-2012

			ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
		34.0000 CHARGES FOR SERVICES			
34 .	4110	SANITATION FEES	$ 1,423,643	$ 1,495,213	$ 1,549,040
34 .	4150	LANDFILL CHARGES	446,454	464,612	481,338
34 .	4190	SOLID WASTE LATE CHARGES	36,117	39,260	39,260
			$ 1,906,214	$ 1,999,085	$ 2,069,638
		38.0000 MISCELLANEOUS REVENUE			
36 .	1000	INTERERST REVENUE	$ 1,980	$ 7,800	$ -
38 .	9001	MISCELLANEOUS REVENUE	-	750	-
			$ 1,980	$ 8,550	$ -
		39.0000 OTHER FINANCING SOURCES			
39 .	2100	SALE OF FIXED ASSETS	$ 9,980	$ -	$ -
39 .	3502	GMA LEASE PROCEEDS	479,118	-	-
39 .	3503	GAAP ADJ - GMA LEASE PROCEEDS	(479,118)	-	-
			$ 9,980	$ -	$ -
TOTAL SOLID WASTE REVENUE			$ 1,918,174	$ 2,007,635	$ 2,069,638
EXPENSES:					
		TOTAL SOLID WASTE DEPARTMENTAL EXPENSES	1,784,180	1,790,141	1,923,064
REVENUE OVER EXPENSES FOR THE SOLID WASTE FUND			$ 133,994	$ 217,494	$ 146,574

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET-REVENUES
2011-2012

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
WORKSHEET TO SHOW THE NET EFFECT ON CASH			
REVENUE OVER EXPENSES FOR THE SOLID WASTE FUND	133,994	217,494	146,574
LESS:			
NON-CASH CONTRIBUTED CAPITAL	-	-	-
BEGINNING DEBT	(87,172)	(479,104)	(390,167)
PURCHASE OF CAPITAL ASSETS	(479,104)	(307,733)	-
ADD BACK:			
ENDING DEBT	479,104	390,167	297,301
DEPRECIATION	148,148	163,000	163,000
NET EFFECT ON OPERATING CASH	$ 194,971	$ (16,176)	$ 216,708

APPROPRIATION DETAIL
2011-2012

DIVISION: Public Services
DEPARTMENT: Solid Waste
FUND / DEPT #: 540.45200

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 428,066	$ 449,823	$ 526,215
52.0000 PURCHASE & CONTRACTED SERVICES	705,171	659,242	684,370
53.0000 SUPPLIES	37,990	46,850	45,450
54.0000 CAPITAL OUTLAYS	-	-	-
55.0000 INTERFUND & INTERDEPARTMENTAL	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	148,148	163,000	163,000
57.0000 OTHER COSTS	10,770	12,000	10,000
58.0000 DEBT SERVICE	11,551	16,743	12,814
61.0000 OTHER FINANCING USES	442,483	442,483	481,215
	$ 1,784,180	$ 1,790,141	$ 1,923,064

PERSONNEL:

FULL TIME	10.5	10.6	11.6
PART-TIME	0	0	0

FUNCTION:

It is the responsibility of this department to collect the garbage and other refuse generated by the citizens of Bainbridge in a timely fashion so as to eliminate any hazard to the public health as a result of the accumulation of garbage and other refuse.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE
2011-2012

DIVISION: Public Services
DEPARTMENT: Solid Waste
FUND / DEPT #: 540.45200

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
PUBLIC WORKS DIRECTOR	22	0.5	0.33	0.33	$ 23,546
SOLID WASTE SUPERINTENDENT	19	1	1	1	41,974
EQUIPMENT OPERATOR I	10	9	8	9	246,106
DIRECTOR OF PUBLIC SERVICES	24	0	0.25	0.25	15,574
SOLID WASTE SUPERVISOR	21	0	1	1	49,920
SICK LEAVE INCENTIVE BONUS					4,142
TOTALS		10.5	10.58	11.58	$ 381,261
FICA					29,167
INSURANCE					15,730
RETIREMENT					32,144
CLAIMS					67,913
TOTAL PERSONNEL SERVICES					$ 526,215

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Public Services			
DEPARTMENT:	Solid Waste	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	540.45200	09/30/10	09/30/11	2011-2012

51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS

51 . 1100	PERSONAL SERVICES	$ 306,152	$ 324,376	$ 381,261
51 . 1300	OVERTIME PAY	-	-	-
51 . 2200	EMPLOYER FICA TAX	21,776	24,815	29,167
51 . 2201	EMPLOYER INSURANCE CONTR.	10,875	10,500	15,730
51 . 2202	EMPLOYER RETIREMENT CONTR.	28,615	28,770	32,144
51 . 2205	CLAIMS PAID FOR EMPLOYEES	60,648	61,362	67,913
		$ 428,066	$ 449,823	$ 526,215

52.0000 PURCHASE & CONTRACTED SERVICES

52 . 1200	PROFESSIONAL SERVICES	$ 9,782	$ 6,500	$ 6,500
52 . 2110	LANDFILL	302,707	267,000	270,000
52 . 2211	ORDINARY MACH & EQUIP	1,704	1,000	1,000
52 . 2215	OUTSOURCED (NON-SHOP)	105,398	130,000	130,000
52 . 2221	PARTS FROM SHOP	71,559	106,500	125,000
52 . 2222	LABOR FROM SHOP	111,687	114,000	117,388
52 . 2223	OVERHEAD ALLOCATION	53,910	-	-
52 . 3100	INSURANCE-MEET DEDUCTIBLE	3,127	5,000	5,000
52 . 3101	INSURANCE	36,567	20,282	20,282
52 . 3200	TELEPHONE	1,239	1,200	1,200
52 . 3202	POSTAGE	2,070	2,760	2,500
52 . 3300	PUBLIC NOTICES	-	-	-
52 . 3500	TRAVEL & CONFERENCE	-	-	-
52 . 3700	EMPLOYEE TRAINING	-	-	-
52 . 3851	MAINT & SERVICE CONTRACT	5,422	5,000	5,500
		$ 705,171	$ 659,242	$ 684,370

53.0000 SUPPLIES

53 . 1101	PRINTING & SUPPLIES	$ 451	$ 400	$ 400
53 . 1102	JANITORIAL SUPPLIES	663	600	600
53 . 1104	BUILDING MAINTENANCE	326	-	500
53 . 1105	SPECIALTY DEPT SUPPLY	32,150	35,000	35,000
53 . 1210	WATER	346	350	350
53 . 1592	INVENTORY VARIANCE	(81)	-	-
53 . 1600	SMALL TOOLS	1,449	500	600
53 . 1701	SUPPLIES OTHER THAN OFFC	2,686	10,000	8,000
		$ 37,990	$ 46,850	$ 45,450

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Public Services			
DEPARTMENT:	Solid Waste	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	540.45200	09/30/10	09/30/11	2011-2012
	54.0000 CAPITAL OUTLAYS			
54 . 1306	PURCHASE/RENOVATE BLDG	$ -	$ -	$ -
54 . 2104	GAAP ADJUSTMENT-PURCH /BUILD	-	-	-
54 . 2105	PURCHASE MACHINERY	-	-	-
54 . 2106	GAAP ADJUSTMENT-PURCH MACHINE	-	-	-
54 . 2201	PURCHASE VEHICLES	-	-	-
54 . 2202	GAAP ADJUSTMENT-PURCH VEHICLES	-	-	-
54 . 2505	PURCHASE OTHER EQUIPMENT	479,104	307,733	-
54 . 2506	GAAP ADJ-PURCHASE OTHER EQUIP	(479,104)	(307,733)	-
		$ -	$ -	$ -
	56.0000 DEPRECIATION & AMORTIZATION			
56 . 1000	DEPRECIATION	$ 148,148	$ 163,000	$ 163,000
	57.0000 OTHER COSTS			
57 . 4000	BAD DEBTS	$ 10,770	$ 12,000	$ 10,000
	58.0000 DEBT SERVICE			
58 . 1201	GMA LEASE PAYMENTS	$ 87,172	$ 88,937	$ 92,866
58 . 1202	GAAP ADJ - LEASE PAYMENTS	(87,172)	(88,937)	(92,866)
58 . 2200	INTEREST ON CAPITAL LEASES	11,551	16,743	12,814
		$ 11,551	$ 16,743	$ 12,814
	61.0000 OTHER FINANCING USES			
61 . 1004	FULL COST ALLOCATION	$ 343,140	$ 343,140	$ 353,434
61 . 1006	IN LIEU OF PROPERTY TAX	1,565	1,565	1,612
61 . 1007	IN LIEU OF FRANCHISE TAX	97,778	97,778	100,711
61 . 1008	TECHNOLOGY FEE			25,458
		$ 442,483	$ 442,483	$ 481,215
TOTALS		$ 1,784,180	$ 1,790,141	$ 1,923,064

CITY OF BAINBRIDGE, GA
SUMMARY - REVOLVING LOAN FUND
2011-2012

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
PRIOR YEARS EQUITY	$ 176,987	$ 123,825	$ 0
REVENUE	$ 4,585	$ 189	$ -
TOTAL REVOLVING LOAN FUND REVENUE	181,572	124,013	0
TOTAL REVOLVING LOAN FUND EXPENSES	57,747	124,013	-
REVENUE OVER EXPENDITURES	$ 123,825	$ 0	$ 0

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET-REVENUES
2011-2012

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
REVENUE:				
PRIOR YEARS EQUITY		$ 176,987	$ 123,825	$ 0
36 . 1000	INTEREST - BANK ACCOUNT	$ 208	$ 189	$ -
36 . 1001	INTEREST - LOAN REPAYMENT	4,376	-	-
		$ 4,585	$ 189	$ -
TOTAL REVOLVING LOAN FUND REVENUE		$ 181,572	$ 124,013	$ 0
EXPENSES:				
TOTAL REVOLVING LOAN FUND EXPENSES		$ 57,747	$ 124,013	$ -
REVENUE OVER EXPENSES FOR THE REVOLVING LOAN FUND		$ 123,825	$ 0	$ 0

CITY OF BAINBRIDGE, GA
SUMMARY - LEISURE SERVICES MARINA
2011-2012

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
34.0000 CHARGES FOR SERVICES	$ -	$ -	$ 96,152
36.0000 INVESTMENT INCOME	-	-	-
38.0000 MISCELLANEOUS REVENUE	-	-	-
39.0000 OTHER FINANCING SOURCES	-	-	-
TOTAL MARINA FUND REVENUE	$ -	$ -	$ 96,152
MARINA FUND EXPENSES	-	-	-
REVENUE OVER EXPENDITURES	$ -	$ -	$ 96,152

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET - REVENUES
2011-2012

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
	34.0000 CHARGES FOR SERVICES			
34 . 7501	SLIP RENTAL	$ -		$ 62,152
34 . 7502	GAS SALES	-		24,500
34 . 7503	DIESEL SALES	-		-
34 . 7504	STORE SALES	-		9,500
34 . 4258	LATE CHARGES	-	-	-
		$ -	$ -	$ 96,152
	36.0000 INVESTMENT INCOME			
36 . 1000	INTEREST REVENUE	$ -	$ -	$ -
		$ -	$ -	$ -
	38.0000 MISCELLANEOUS REVENUE			
38 . 3000	REIMBURSEMENT - INSURANCE	$ -	$ -	$ -
38 . 9001	MISCELLANEOUS REVENUE	-	-	-
38 . 9003	CASH VARAINCE - MARINA			-
		$ -	$ -	$ -
	39.0000 OTHER FINANCING SOURCES			
39 . 1107	MISC TRANSFERS		$ -	$ -
		$ -	$ -	$ -
TOTAL MARINA REVENUE		$ -	$ -	$ 96,152
EXPENSES:				
MARINA			$ -	$ -
TOTAL MARINA FUND EXPENSES		$ -	$ -	$ -
REVENUE OVER EXPENSES FOR THE MARINA FUND		$ -	$ -	$ 96,152

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET - REVENUES
2011-2012

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
WORKSHEET TO SHOW THE NET EFFECT ON CASH			
REVENUE OVER EXPENSES FOR	-	-	96,152
LESS:			
BEGINNING DEBT	-	-	-
PURCHASE OF CAPITAL ASSETS	-	-	-
ADD BACK:			
ENDING DEBT	-	-	-
DEPRECIATION	-	-	-
NET EFFECT ON OPERATING CASH	$ -	$ -	$ 96,152

APPROPRIATION DETAIL
2011-2012

DIVISION: Leisure Services
DEPARTMENT: Marina
FUND / DEPT #: 560.61490.

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ -	$ -	$ 53,097
52.0000 PURCHASE & CONTRACTED SERVICES	-	-	4,325
53.0000 SUPPLIES	-	-	38,730
54.0000 CAPITAL OUTLAYS	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	-	-	-
57.0000 OTHER COSTS	-	-	-
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	-	-	-
	$ -	$ -	$ 96,152

FUNCTION:

It is the responsibility of this division to serve the citizens of Bainbridge, Decatur County and surrounding areas.

PERSONNEL SCHEDULE
2011-2012

DIVISION: Leisure Services
DEPARTMENT: Marina
FUND / DEPT #: 560.61490.

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
MARINA MANAGER	14	0	0	1	$ 32,000
PART-TIME				2	8,000
Overtime					-
TOTALS		0	0	3	$ 40,000
FICA					3,101
INSURANCE					1,358
RETIREMENT					2,775
CLAIMS					5,863
TOTAL PERSONNEL SERVICES					$ 53,097

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Leisure Services			
DEPARTMENT:	Marina	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	560.61490.	09/30/10	09/30/11	2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ -	$ -	$ 40,000
51 . 1103	MERIT INCENTIVE	-	-	-
51 . 1300	OVERTIME	-	-	-
51 . 2200	EMPLOYER FICA TAX	-	-	3,101
51 . 2201	EMPLOYER INSURANCE CONTR.	-	-	1,358
51 . 2202	EMPLOYER RETIREMENT CONTR.	-	-	2,775
51 . 2205	CLAIMS PAID FOR EMPLOYEES	-	-	5,863
		$ -	$ -	$ 53,097
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ -	$ -	$ -
52 . 2211	ORDINARY MACH & EQUIP	-	-	-
52 . 2215	OUTSOURCED (NON-SHOP)	-	-	-
52 . 2221	PARTS FROM SHOP	-	-	-
52 . 2222	LABOR FROM SHOP	-	-	-
52 . 2223	OVERHEAD ALLOCATION	-	-	-
52 . 3100	INSURANCE-MEET DEDUCTIBLE	-	-	-
52 . 3101	INSURANCE	-	-	1,524
52 . 3200	TELEPHONE	-	-	300
52 . 3201	FREIGHT	-	-	-
52 . 3202	POSTAGE	-	-	300
52 . 3300	PUBLIC NOTICES	-	-	1,700
52 . 3500	TRAVEL & CONFERENCE	-	-	-
52 . 3600	MEMBERSHIP & DUES	-	-	501
52 . 3700	EMPLOYEE TRAINING	-	-	-
52 . 3851	MAINT & SERVICE CONTRACT	-	-	-
		$ -	$ -	$ 4,325
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ -	$ -	$ 500
53 . 1102	JANITORIAL SUPPLIES	-	-	100
53 . 1104	BUILDING MAINTENANCE / REPAIR	-	-	250
53 . 1105	SPECIALTY DEPT SUPPLY	-	-	510
53 . 1210	WATER	-	-	2,500
53 . 1220	NATURAL GAS HEAT & COOL	-	-	-
53 . 1230	ELECTRICITY	-	-	6,600
53 . 1500	SUPP / INV FOR RESALE	-	-	5,000
53 . 1592	INVENTORY VARIANCE	-	-	-
53 . 1593	GAS PURUCHASES FOR RESALE	-	-	21,120
53 . 1594	DIESEL PURCHASES FOR RESALE	-	-	-
53 . 1600	SMALL TOOLS	-	-	100
53 . 1701	SUPPLIES OTHER THAN OFFICE	-	-	1,700
53 . 1705	BANK CHARGES	-	-	350
		$ -	$ -	$ 38,730

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	Leisure Services							
DEPARTMENT:	Marina		ACTUAL		PRIOR YEAR		PROPOSED	
FUND / DEPT #:	560.61490.		09/30/10		09/30/11		2011-2012	
	54.0000 CAPITAL OUTLAYS							
54 . 1306	PURCHASE / RENOVATE BUILDINGS		$ -		$ -		$ -	
54 . 1307	GAAP ADJUSTMENT-PURCH BUILDINGS		-		-		-	
54 . 1402	GAAP ADJUSTMENT-PURCH INFRA		-		-		-	
54 . 1404	INFRASTRUCTURE		-		-		-	
54 . 2105	PURCHASE MACHINERY		-		-		-	
54 . 2106	GAAP ADJUSTMENT-PURCH MACHINE		-		-		-	
54 . 2201	PURCHASE VEHICLES		-		-		-	
54 . 2202	GAAP ADJUSTMENT-PURCH VEHICLES		-		-		-	
54 . 2505	PURCHASE OTHER EQUIPMENT		-		-		-	
54 . 2506	GAAP ADJ-PURCHASE OTHER EQUIP		-		-		-	
			$ -		$ -		$ -	
	56.0000 DEPRECIATION & AMORTIZATION							
56 . 1000	DEPRECIATION		$ -		$ -		$ -	
	57.0000 OTHER COSTS							
57 . 4000	BAD DEBTS		$ -		$ -		$ -	
	58.0000 DEBT SERVICE							
58 . 1201	GMA LEASE PAYMENTS		$ -		$ -		$ -	
58 . 1202	GAAP ADJ - LEASE PAYMENTS		-		-		-	
58 . 1300	WACHOVIA NOTE PAYMENTS		-		-		-	
58 . 1301	GAAP ADJ - WACHOVIA NOTE		-		-		-	
58 . 2200	INTEREST		-		-		-	
			$ -		$ -		$ -	
	61.0000 OTHER FINANCING USES							
61 . 1005	FULL COST ALLOCATION		$ -		$ -		$ -	
61 . 1006	IN LIEU OF PROPERTY TAX		-		-		-	
61 . 1007	IN LIEU OF FRANCHISE TAX		-		-		-	
			$ -		$ -		$ -	
TOTALS			$ -		$ -		$ 96,152	

CITY OF BAINBRIDGE, GA
SUMMARY - TELECOMMUNICATIONS
2011-2012

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
34.0000 CHARGES FOR SERVICES	$ 854,748	$ 860,584	$ 865,750
36.0000 INVESTMENT INCOME	1,001	860	1,000
38.0000 MISCELLANEOUS REVENUE	526	-	-
39.0000 OTHER FINANCING SOURCES	-	-	212,150
TOTAL TELECOMMUNICATION FUND REVENUE	$ 856,275	$ 861,444	$ 1,078,900
TELECOMMUNICATION FUND EXPENSES	(143,054)	999,329	1,009,790
REVENUE OVER EXPENDITURES	$ 999,329	$ (137,885)	$ 69,110

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET - REVENUES
2011-2012

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
	34.0000 CHARGES FOR SERVICES			
34 . 5610	INTERNET / TELECOM SALES	$ 854,748	$ 860,584	$ 865,750
		$ 854,748	$ 860,584	$ 865,750
	36.0000 INVESTMENT INCOME			
36 . 1000	INTEREST REVENUE	$ 1,001	$ 860	$ 1,000
		$ 1,001	$ 860	$ 1,000
	38.0000 MISCELLANEOUS REVENUE			
38 . 3000	REIMBURSEMENT - INSURANCE	$ -	$ -	$ -
38 . 9001	MISCELLANEOUS REVENUE	526	-	-
		$ 526	$ -	$ -
	39.0000 OTHER FINANCING SOURCES			
39 . 1102	TECHNOLOGY FEE	$ -		$ 212,150
39 . 2100	SALE OF FIXED ASSETS	-	-	-
		$ -	$ -	$ 212,150
TOTAL TELECOMMUNICATIONS REVENUE		$ 856,275	$ 861,444	$ 1,078,900
EXPENSES:				
	TELECOMMUNICATIONS	$ 999,329	$ 999,329	$ 1,009,790
TOTAL TELECOMMUNICATIONS FUND EXPENSES		$ 999,329	$ 999,329	$ 1,009,790
REVENUE OVER EXPENSES FOR THE TELECOMMUNICATIONS FUND		$ (143,054)	$ (137,885)	$ 69,110

CITY OF BAINBRIDGE, GA
BUDGET ACCOUNT WORKSHEET - REVENUES
2011-2012

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
WORKSHEET TO SHOW THE NET EFFECT ON CASH			
REVENUE OVER EXPENSES FOR	(143,054)	(137,885)	69,110
LESS:			
BEGINNING DEBT	-	-	-
PURCHASE OF CAPITAL ASSETS	(48,542)	(47,111)	(85,000)
ADD BACK:			
ENDING DEBT	-	-	-
DEPRECIATION	4,435	53,217	53,217
NET EFFECT ON OPERATING CASH	$ (187,161)	$ (131,779)	$ 37,327

APPROPRIATION DETAIL
2011-2012

DIVISION: TELECOMMUNICATIONS
DEPARTMENT:
FUND / DEPT #: 570.47500

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 57,246	$ 56,860	$ 57,853
52.0000 PURCHASE & CONTRACTED SERVICES	325,240	288,106	296,220
53.0000 SUPPLIES	2,518	1,146	2,500
54.0000 CAPITAL OUTLAYS	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	4,435	53,217	53,217
57.0000 OTHER COSTS	1,435,160	600,000	600,000
58.0000 DEBT SERVICE	-	-	-
61.0000 OTHER FINANCING USES	-	-	-
	$ 1,824,599	$ 999,329	$ 1,009,790

FUNCTION:

It is the responsibility of this division to collect user fees associated with internet / telecom services provided to the citizens.

PERSONNEL SCHEDULE

2011-2012

DIVISION: TELECOMMUNICATION

DEPARTMENT: TECHNOLOGY

FUND / DEPT #: 570.47500

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
SYSTEMS ADMINISTRATOR	19	1	1	1	$ 44,117
SICK LEAVE INCENTIVE BONUS					339
TOTALS		1	1	1	$ 44,456
FICA					3,401
INSURANCE					1,358
RETIREMENT					2,775
CLAIMS					5,863
TOTAL PERSONNEL SERVICES					$ 57,853

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	TELECOMMUNICATION			
DEPARTMENT:	TECHNOLOGY	ACTUAL	PRIOR YEAR	PROPOSED
FUND / DEPT #:	570.47500	09/30/10	09/30/11	2011-2012
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS			
51 . 1100	PERSONAL SERVICES	$ 43,486	$ 43,916	$ 44,456
51 . 2200	EMPLOYER FICA TAX	3,299	3,360	3,401
51 . 2201	EMPLOYER INSURANCE CONTR.	1,065	1,000	1,358
51 . 2202	EMPLOYER RETIREMENT CONTR.	3,012	2,740	2,775
51 . 2205	CLAIMS PAID FOR EMPLOYEES	6,384	5,844	5,863
		$ 57,246	$ 56,860	$ 57,853
	52.0000 PURCHASE & CONTRACTED SERVICES			
52 . 1200	PROFESSIONAL SERVICES	$ 2,439	$ 750	$ 1,000
52 . 2215	OUTSOURCED (NON-SHOP)	766	1,500	1,450
52 . 2216	COMP NET MAINT	29,571	28,500	30,000
52 . 2221	PARTS FROM SHOP	-	813	250
52 . 2222	LABOR FROM SHOP	-	338	250
52 . 2223	OVERHEAD ALLOCATION	-	247	-
52 . 3100	INSURANCE MEET DED	-	-	-
52 . 3101	INSURANCE	15,871	15,304	15,830
52 . 3204	INTERNET ACCESS	2,425	3,955	4,000
52 . 3600	MEMBERSHIP & DUES	514	459	1,000
52 . 3851	MAINT & SERVICE CONTRACT	273,654	236,240	242,440
		$ 325,240	$ 288,106	$ 296,220
	53.0000 SUPPLIES			
53 . 1101	PRINTING & SUPPLIES	$ 778	$ 788	$ 800
53 . 1220	NATURAL GAS HEAT & COOL	581	500	500
53 . 1592	INVENTORY VARIANCE	-	(1,842)	-
53 . 1701	SUPPLIES OTHER THAN OFFICE	1,159	1,700	1,200
		$ 2,518	$ 1,146	$ 2,500
	54.0000 CAPITAL OUTLAYS			
54 . 1401	PURCHASE INFRASTRUCTURE	30,522	47,111	40,000
54 . 1402	GAAP ADJ-PURCH INFRASTRUCTURE	(30,522)	(47,111)	(40,000)
54 . 2401	PURCHASE COMPUTER/EQUIPMENT	18,020	-	45,000
54 . 2402	GAAP ADJ-PURCHASE COMP/EQUIP	(18,020)	-	(45,000)
		$ -	$ -	$ -
	56.0000 DEPRECIATION & AMORTIZATION			
56 . 1000	DEPRECIATION	$ 4,435	$ 53,217	$ 53,217
		$ 4,435	$ 53,217	$ 53,217

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	TELECOMMUNICATION				
DEPARTMENT:	TECHNOLOGY	ACTUAL	PRIOR YEAR	PROPOSED	
FUND / DEPT #:	570.47500	09/30/10	09/30/11	2011-2012	
	57.0000 OTHER COSTS				
57 . 1002	INTERGOV'T - GENERAL FUND	$ 575,000	$ 600,000	$ 600,000	
57 . 1005	MISCELANEOUS TRANSFERS	$ 860,160	$ -	$ -	
57 . 4000	BAD DEBTS	-	-	-	
		$ 1,435,160	$ 600,000	$ 600,000	
	58.0000 DEBT SERVICE				
58 . 1201	GMA LEASE PAYMENTS	$ -	$ -	$ -	
58 . 1202	GAAP ADJ - LEASE PAYMENTS	-	-	-	
58 . 1300	WACHOVIA NOTE PAYMENTS	-	-	-	
58 . 1301	GAAP ADJ - WACHOVIA NOTE	-	-	-	
58 . 2200	INTEREST	-	-	-	
		$ -	$ -	$ -	
	61.0000 OTHER FINANCING USES				
61 . 1005	FULL COST ALLOCATION	$ -	$ -	$ -	
61 . 1006	IN LIEU OF PROPERTY TAX	-	-	-	
61 . 1007	IN LIEU OF FRANCHISE TAX	-	-	-	
		$ -	$ -	$ -	
TOTALS		$ 1,824,599	$ 999,329	$ 1,009,790	

INTERNAL SERVICE FUNDS

SUMMARY

	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
REVENUE:			
EMPLOYEE BENEFIT	$ 1,794,481	$ 1,827,021	$ 1,606,314
SHOP	739,206	694,355	646,263
TOTAL INTERNAL SERVICE FUND REVENUE	$ 2,533,688	$ 2,521,376	$ 2,252,577
AVAILABLE PRIOR YEARS' EQUITY	(282,680)	(232,583)	(150,437)
TOTAL FUNDS AVAILABLE	$ 2,251,008	$ 2,288,794	$ 2,102,140
EXPENDITURES:			
EMPLOYEE BENEFIT	$ 1,744,384	$ 1,744,876	$ 1,606,314
SHOP	739,206	694,355	646,263
TOTAL INTERNAL SERVICE FUND EXPENDITURES	$ 2,483,590	$ 2,439,231	$ 2,252,577
TOTAL AVAILABLE BALANCE -- END OF YEAR	$ (232,583)	$ (150,437)	$ (150,437)

INTERNAL SERVICE FUND
EMPLOYEE BENEFITS
FUND #600
REVENUE & EXPENDITURES

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
REVENUE:				
PRIOR YEARS EQUITY		$ (282,680)	$ (232,583)	$ (150,438)
34.9901	PREMIUMS FROM EMPLOYER	$ 582,937	$ 56,612	$ 213,230
34.9902	PREMIUMS FROM EMPLOYEE	290,565	284,913	272,027
34.9903	PAYMENTS FROM REINSURER	112,267	105,000	200,000
34.9904	PAYMENTS FROM RETIREES	7,106	4,870	-
36.1000	INTEREST INCOME	171	977	500
34.9905	CLAIMS FUNDING	801,434	1,374,614	920,557
34.9906	DENTAL PREMIUMS FROM EMPLOYEES	-		
38.9001	MISC REV	-	35	
	TOTAL REVENUE	$ 1,794,481	$ 1,827,021	$ 1,606,314
TOTAL AVAILABLE EQUITY		$ 1,511,801	$ 1,594,438	$ 1,455,876
EXPENDITURES:				
55.2101	UTILIZATION REVIEW	$ -		
55.2200	MEDICAL CLAIMS	1,281,149	1,225,804	1,065,306
55.2401	LIFE PREMIUM	11,349	12,107	12,107
55.2405	DENTAL CLAIMS AND ADMIN	2,112	55,525	55,251
55.2407	REINSURANCE PREMIUMS-SINGLE/FAMILY	445,454	445,597	473,650
55.2412	ADMINISTRATION FEE	4,320	5,843	
	TOTAL EXPENDITURES	$ 1,744,384	$ 1,744,876	$ 1,606,314
TOTAL AVAILABLE EQUITY-END OF YEAR		$ (232,583)	$ (150,438)	$ (150,438)

INTERNAL SERVICE FUND
PUBLIC WORKS - SHOP
FUND #605
REVENUE & EXPENDITURES

		ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
REVENUE:				
34.1751	PARTS	$ 247,713	$ 262,375	$ 258,505
34.1752	LABOR	344,303	328,062	387,758
34.1753	OVERHEAD	146,179	103,918	-
36.1000	INTEREST REVENUE	-	-	-
34.1754	MISCELLANEOUS	-	-	-
39.2100	GAIN/LOSS ON SALE OF F/A	1,012	-	-
	TOTAL REVENUE	$ 739,206	$ 694,355	$ 646,263
EXPENDITURES:				
SHOP EXPENDITURES		$ 739,206	$ 694,355	$ 646,263
		$ -	$ 0	$ (0)

APPROPRIATION DETAIL
2011-2012

DIVISION: PUBLIC SERVICES
DEPARTMENT: PUBLIC WORKS - SHOP
FUND / DEPT #: 605.49000

EXPENDITURE CLASSIFICATION	ACTUAL 09/30/10	PRIOR YEAR 09/30/11	PROPOSED 2011-2012
51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS	$ 412,060	$ 344,928	$ 315,593
52.0000 PURCHASE & CONTRACTED SERVICES	26,486	23,579	23,808
53.0000 SUPPLIES	292,653	319,700	300,714
54.0000 CAPITAL OUTLAYS	-	-	-
56.0000 DEPRECIATION & AMORTIZATION	8,007	6,148	6,148
	$ 739,206	$ 694,355	$ 646,263

FUNCTION:

This department maintains the various items of equipment operated by all departments from lawn mowers to bulldozers. The Shop is operated so that all costs will be charged out to the various operating departments.

PROGRAMS FOR FISCAL YEAR:

See Capital Outlay.

PERSONNEL SCHEDULE

2011-2012

DIVISION: PUBLIC SERVICES

DEPARTMENT: PUBLIC WORKS - SHOP

FUND / DEPT #: 605.49000

POSITION TITLE	PAY CLASS	NUMBER OF POSITIONS CURRENT BUDGET	CURRENT ACTUAL	PROPOSED	AMOUNT
PUBLIC WORKS DIRECTOR	22	0	0.33	0.33	$ 23,546
SENIOR MECHANIC	16	1	1	1	39,978
MECHANIC II	14	3	3	3	102,856
ADMINISTRATIVE ASSISTANT	12	1	1	1	37,149
MECHANIC ASSISTANT	11	1	1	1	28,288
SHOP SUPERINTENDENT	21	1	0	0	
SICK LEAVE INCENTIVE BONUS					2,541
TOTALS		7	6.33	6.33	$ 234,357
FICA					17,928
INSURANCE					8,601
RETIREMENT					17,575
CLAIMS					37,132
TOTAL PERSONNEL SERVICES					$ 315,593

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	PUBLIC SERVICES				
DEPARTMENT:	PUBLIC WORKS - SHOP	ACTUAL	PRIOR YEAR	PROPOSED	
FUND / DEPT #:	605.49000	09/30/10	09/30/11	2011-2012	
	51.0000 PERSONAL SERVICES & EMPLOYEE BENEFITS				
51 . 1100	PERSONAL SERVICES	$ 295,990	$ 258,096	$ 234,357	
51 . 1300	OVERTIME PAY	-	-	-	
51 . 2200	EMPLOYER FICA TAX	21,910	19,744	17,928	
51 . 2201	EMPLOYER INSURANCE CONTR.	9,585	7,000	8,601	
51 . 2202	EMPLOYER RETIREMENT CONTR.	27,109	19,180	17,575	
51 . 2205	CLAIMS PAID FOR EMPLOYEES	57,465	40,908	37,132	
		$ 412,060	$ 344,928	$ 315,593	
	52.0000 PURCHASE & CONTRACTED SERVICES				
52 . 1200	PROFESSIONAL SERVICES	$ 86	$ 100	$ 100	
52 . 2111	WASTE DISPOSAL	797	1,146	1,150	
52 . 2211	ORDINARY MACH & EQUIP	24	300	500	
52 . 2215	OUTSOURCED (NON-SHOP)	4,606	4,500	4,500	
52 . 2216	COMPUTER NETWORK MAINT	-	-	-	
52 . 2221	PARTS FROM SHOP	-	-	-	
52 . 2222	LABOR FROM SHOP	-	-	-	
52 . 2223	OVERHEAD ALOCATION	-	-	-	
52 . 3100	INSURANCE - MEET DEDUCTIBLE	628	1,000	1,000	
52 . 3101	INSURANCE	14,484	10,908	10,908	
52 . 3200	TELEPHONE	2,592	2,500	2,500	
52 . 3300	PUBLIC NOTICES	-	-	-	
52 . 3500	TRAVEL & CONFERENCE	108	.	-	
52 . 3700	EMPLOYEE TRAINING	-	-	-	
52 . 3850	CONTRACT LABOR	670	625	650	
52 . 3851	MAINT & SERVICE CONTRACT	2,491	2,500	2,500	
		$ 26,486	$ 23,579	$ 23,808	
	53.0000 SUPPLIES				
53 . 1101	PRINTING & SUPPLIES	$ 340	$ 500	$ 500	
53 . 1102	JANITORIAL SUPPLIES	982	900	900	
53 . 1104	BUILDING MAINTENANCE	2,805	2,500	2,500	
53 . 1210	WATER	792	800	800	
53 . 1220	NATURAL GAS HEAT & COOL	16,674	18,000	18,000	
53 . 1230	ELECTRICITY	18,848	18,000	19,000	
53 . 1591	PARTS & SUPPLIES	237,982	253,000	226,014	
53 . 1592	INVENTORY VARIANCE	6,104	7,000	7,000	
53 . 1600	SMALL TOOLS	2,271	9,000	11,000	
53 . 1701	SUPPLIES OTHER THAN OFFC	5,855	10,000	15,000	
		$ 292,653	$ 319,700	$ 300,714	

BUDGET ACCOUNT WORKSHEET
2011-2012

DIVISION:	PUBLIC SERVICES				
DEPARTMENT:	PUBLIC WORKS - SHOP	ACTUAL	PRIOR YEAR	PROPOSED	
FUND / DEPT #:	605.49000	09/30/10	09/30/11	2011-2012	
	54.0000 CAPITAL OUTLAYS				
54 . 1201	PURCHASE IMPROVEMENTS	$ -			
54 . 1202	GAAP ADJ -IMPROVEMENTS	-			
54 . 2105	PURCHASE MACHINERY	-			
54 . 2104	GAAP ADJUSTMENT	-			
54 . 2201	PURCHASE VEHICLES	-			
54 . 2202	GAAP ADJ -VEHICLES	-			
54 . 2401	PURCHASE COMPUTERS & EQUIPMENT	-			
54 . 2505	PURCHASE OTHER EQUIPMENT	-			
54 . 2506	GAAP ADJUSTMENT	-			
54 . 1306	PURCHASE / RENOVATE BUILDING	-			
54 . 1307	GAAP ADJUSTMENT	-			
		$ -	$ -	$ -	
	56.0000 DEPRECIATION & AMORTIZATION				
56 . 1000	DEPRECIATION	$ 8,007	$ 6,148	$ 6,148	
TOTALS		$ 739,206	$ 694,355	$ 646,263	

APPENDIX

EXPLANATION OF EXPENDITURE CLASSIFICATION CODES

51. PERSONAL SERVICES

This code will include all salaries, wages, and fringe benefits.

52. PURCHASED/CONTRACT SERV

This code will include services which are normally contracted, such as postage, freight, membership dues, rent, program contracts, professional services, waste disposal, repairs and maintenance, insurance, communications, travel and conference, employee training, contract mowing, contract labor, and other such expenditures where the service is contracted.

53. SUPPLIES

This code will include all expenditures for printing and printing supplies, office supplies, janitorial supplies, small tools, energy/utilities, inventory for resale and other such expenditures where the item will be consumed in the ordinary course of city business.

54. CAPITAL OUTLAY

Expenditures are budgeted under this code for all items of a capital nature which are proposed to be purchased, such as land, site improvements, buildings, infrastructure, machinery, vehicles, furniture and fixtures, computers, and other equipment which has a value of more than $5000 and a life expectancy of more than one year.

55. INTERFUND/INTERDEPT CRG

All inter-fund and inter-department charges will be expended through this code.

56. DEPRECIATION

This code will be used for all depreciation of fixed assets. This will be the periodic cost expiration of capital assets.

57. OTHER COSTS

Other costs, such as inter-governmental expenditures, payments to other agencies/individuals, bad debts, losses on the disposition of assets, and contingencies, will use this code.

58. DEBT SERVICE

This code will account for the principal and interest portions of bonds, capital leases, and other debt.

61. OTHER FINANCING USES

Inter-fund transfers out, residual equity transfers, and bond discounts will use this code.

2011-2012 PROPOSED CAPITAL OUTLAY

DIVISION DEPARTMENT ACCOUNT	ITEM	ITEM AMOUNT	TOTAL
COUNCIL & APPOINTMENTS			
TOTAL COUNCIL & APPOINTMENTS			$ -
GENERAL ADMINISTRATION			
		-	
		-	
TOTAL GENERAL ADMINISTRATION			$ -
PUBLIC SAFETY			
		-	
TOTAL PUBLIC SAFETY			$ -
PUBLIC WORKS			
STREETS			
	LAWNMOWER	9,000	
		-	
TOTAL PUBLIC WORKS SPLOST V			$ 9,000
LEISURE SERVICES			
		-	
TOTAL LEISURE SERVICES			$ -

2011-2012 PROPOSED CAPITAL OUTLAY

DIVISION DEPARTMENT ACCOUNT	ITEM	ITEM AMOUNT	TOTAL
UTILITIES			
WATER & SEWER - METERS			
WATER & SEWER - SEWAGE PLANT			
	USED PICKUP WITH LIFT	7,000	
WATER & SEWER - DIST. & COLLECTION SPLOST V			
	4 RECORDERS TO PLACE AT WELLS	20,000	
			27,000
NATURAL GAS			
TOTAL UTILITIES			**$ 27,000**
TELECOMMUNICATIONS			
	INFRASTRUCTURE	40,000	
	COMPUTERS & SOFTWARE UPGRADE	45,000	
TOTAL TELECOMMUNICATIONS			**$ 85,000**
CITY WIDE CAPITAL OUTLAY FOR 2010-2011			**$ 121,000**

RECAPITULATION

GENERAL FUND TOTAL	$ -
INTERNAL SERVICE FUND TOTAL	-
WATER & SEWER TOTAL	27,000
GAS TOTAL	-
SOLID WASTE	-
TELECOMMUNICATIONS	85,000
SPLOST V TOTAL	9,000
CITY WIDE CAPITAL OUTLAY FOR 2010-2011	**$ 121,000**

City of Bainbridge

georgia

Vision for the Future

Bainbridge, a vibrant, historic, waterfront community embracing its abundance of natural resources, providing for quality growth, security and sustainability

We will realize our vision by achieving the following:

SAFE AND SECURE COMMUNITY
Provide a professional, efficient, public safety presence while encouraging excellent medical and educational systems

TRANSPORTATION
Create a multi-modal transportation infrastructure which connects the river and downtown to public spaces, businesses, neighborhoods and beyond

INFRASTRUCTURE
Insure modern infrastructure is in place to facilitate sustainable residential, commercial and industrial growth and development

DOWNTOWN
Apply progressive thinking and investment to create a downtown that is an attractive destination for shopping, living and celebrating community.

ENVIRONMENT
Emphasize, market and preserve our abundant natural and historic resources while fostering the development of recreation and green spaces

GROWTH AND DEVELOPMENT
Commit to quality long term growth while encouraging infill development and aggressively market the abundance of water for business and industry

RECREATION
Offer leisure services, programs and facilities which provide for the needs and well being of citizens and visitors while promoting economic opportunities