CITY OF CHAMBLEE

FISCAL YEAR 2018



BUDGET

DECEMBER 19, 2017

CITY OF CHAMBLEE, GA
FISCAL YEAR 2018 BUDGET PROPOSAL

December 5, 2017

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To: Mayor and Council
From: Jon Walker, City Manager
Date: December 5, 2017
Subject: Proposed Fiscal Year 2018 Budget

I am pleased to present the FY2018 Proposed Budget for your review and consideration. City staff has worked to present you with a budget document that promotes strategic initiatives while maintaining fiscal responsibility. Our goal was to develop a program to fund projects that meet our growing needs while not requiring an increase in property taxes. The proposed General Fund Budget is balanced at $20,060,269. The primary sources of funding include property taxes, occupation taxes, and insurance premium taxes. The property tax estimates in this proposed budget are based on maintaining the millage rate of 6.4 mils. The property tax digest will be reviewed prior to the Council officially establishing the rate for 2018. Other revenue sources are being budgeted at or near 2017 actuals.

The budget is broken into two sections for each department, a base request and an enhancement request. The base request for each department includes expenses to continue operations with minimal changes in structure or approach. We worked with each department director to ensure that the base request provides for necessary expenses to successfully fulfill the department's mission and operating goals. Highlights of the proposed base budget of the FY2018 General Fund include:

- Implementation of the Wage and Compensation study that was completed in 2017 by Evergreen Solutions. Partnered with this implementation is also the implementation of the new health insurance employee cost sharing approach, which increases the employee's share of health insurance costs to 5% of the monthly payment.
- The General Fund is transferring approximately $777,292 to the E-911 Fund in FY2018. The additional funds are needed due to rising personal services costs and decreasing revenues from E-911 fees.

- $300,000 is being place in Economic Development to be transfer to the DDA for payment to the Town Center consultants. This will be a one-time expense.

The second section within each department of the proposed budget is the Enhancement Requests. Enhancement requests are proposed changes that result in new programs and/or program expansions that increase General Fund support for the department. This budget includes 14 total enhancements with a budget request of $368,977. Five of the enhancements involve the reorganization of duties within the city. These enhancements transfer funds from parks and recreation to public works for the maintenance of park areas and the transfer of funds from parks and recreation to public relations for the management of special events within the city. Other enhancements include:

- $66,000 for the implementation of a call center that will provide a live person answering all incoming calls.
- $115,000 for the purchase of new software for finance and human resources.
- $95,401 to hire a new HR generalist in the human resources department.
- $20,000 in matching funds for a comprehensive transportation plan to be completed in 2018.
- $111,000 in the Planning and Development Department for staffing and Green Communities awards.
- $33,863 to improve the city's archiving ability with Laserfiche services.
- Eliminating animal control services within the city will save $82,880 per year. This was a supplemental service to the county's animal control and operated from 8am to 5pm.

The 11 active Special Revenue Funds have a total proposed budget of $8,063,212 in expenditures with anticipated revenue of $8,088,132, which is a $24,921 surplus. There are many capital projects funded from Special Revenue Funds, including:

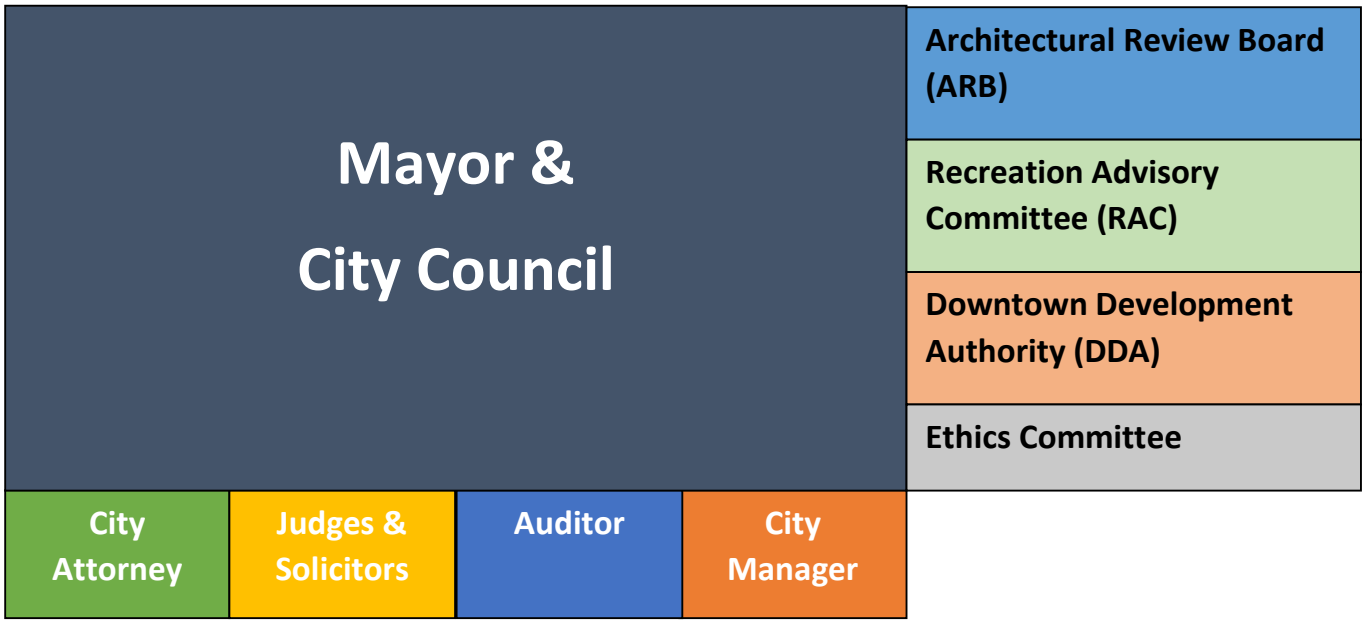
- Final construction drawings for the Peachtree Road Streetscape and Rail Trail.
- $1.7 million dollars in road paving per the program established by the firm IMS is allocated from SPLOST Funds that are anticipated beginning in June.
- Permanent bathroom facilities are scheduled to be completed at the soccer field in Keswick Park and are budgeted in the Rental Motor Vehicle Tax Fund.

The Enterprise Funds have a total proposed budget of $4,370,038 that presents no significant change to the operations of the three existing Enterprise Funds.

- The Solid Waste Enterprise Fund (SWEF) provides sanitation services to 4,500 customers in the city. The fund requires a transfer from the General Fund of approximately $200,988 to support operating expenses and $236,112 from the GCIC Fund for the lease purchase of capital equipment, including trucks. The General Fund transfer to supplement the operations of the Solid Waste Fund represents 12.07% of the SWEF budget. In addition, the money from the Criminal History Fund used to pay the debt service on SWEF vehicles and equipment is 14.18% of the SWEF budget. These two funds are supplementing the cost of the service by $98 per customer.
- The Storm Water Fund is balanced at $1.71 million with no supplemental income from external fund transfers.
- The Criminal History Fund is balanced with excess revenue dedicated to the purchase of vehicles and equipment within the city.

The public hearing for the budget for Monday, December 11 and the budget will appear on the work session agenda on December 14 for further discussion. Both meetings will be held at the Civic Center at 6PM. I look forward to working with you to implement a successful work plan for 2018.

2018 Proposed Organizational Chart



2018 Proposed Organizational Chart

City Manager

Deputy City Manager

Planning & Development

Development
- Permitting
- Licensing
- Planning & Zoning
- Building
- Code Enforcement

Infrastructure

Public Works
- Storm Water
- Solid Waste
- Roads & Walkways
- Traffic Engineering
- Facilities
- Fleet Maintenance
- Engineering
- Capital Projects
- Park Areas

Parks & Recreation
- Programming
- Parks Admin

Administration

Finance
- Payables
- Receivables
- Purchasing

Human Resources

City Clerk
- Occupation Taxes
- Licensing
- Records
- Elections
- Agenda Mgmt.

I.T./GIS

Call Center

Community & Economic Development

Econ. Development
- Business Retention

Public Relations
- Community Outreach
- Special Events

Public Safety

Police
- Investigations
- Patrol
- Records
- Custody of Prisoners
- Traffic Control
- Training
- Stations & Buildings

Court

Confiscated Assets

E911

GCIC

FINANCIAL ACCOUNTING STRUCTURE

The accounting policies of the city shall conform to the generally accepted accounting principles ("GAAP") as applicable to local governments.

The diverse nature of governmental operations and the necessity of assuring legal compliance preclude recording and summarizing all governmental financial transactions and balances in a single accounting entity. Therefore, from an accounting and financial management viewpoint, a governmental unit is a combination of several distinctly different fiscal and accounting entities, each having a separate set of accounts and functioning independently of each other.

Each accounting entity is accounted for in a separate fund. A fund is defined as a fiscal accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with regulations, restrictions, or limitations.

The city's accounting records for governmental funds are maintained on a modified accrual basis with the revenues being recorded when available and measurable and expenditures being recorded when the services or goods are received and the liabilities are incurred. Accounting records for the city's proprietary funds are maintained on an accrual basis.

Governmental Funds

These funds are, in essence, accounting segregations of financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used; current liabilities are assigned to the fund from which they are to be paid; and the differences between governmental fund assets and liabilities is referred to as "Fund Balance." The primary measurement focus is "flow of current financial resources." In other words, are there more or less resources than can be spent in the near future as a result of the transactions of the period? Increases in resources are reported in the operating statement as revenues or other financing sources and decreases are reported as expenditures or other financing uses.

Proprietary Funds

Enterprise funds are used to account for "business-type" activities whose operations are primarily financed by fees collected from customers. All assets, liabilities, equities, revenues, expenses, and transfers relating to the government's business and quasi-business activities, where net income and capital maintenance are measured, are accounted for through proprietary funds. The generally accepted accounting principles are those applicable to similar businesses in the private sector, and the measurement focus is the economic condition of the fund as a result of the events and transactions of the period. Events and transactions that improve the economic position of a proprietary fund are reported as revenues or gains in the operating statement. Those events and transactions that diminish the economic position are reported as expenses or losses.

FINANCIAL ACCOUNTING STRUCTURE

Fund Structure

All funds are classified into fund types and the number of funds a government uses can vary. The City of Chamblee currently uses twelve governmental funds and three proprietary funds to account for the use of financial resources. The City's funds are detailed below by fund type.

General Fund (Governmental Fund)

The General Fund is the principal operating fund of the city and includes governmental activities which are not accounted for in any other fund such as police, recreation, transportation and other general governmental functions that are primarily funded with property taxes, utility taxes, franchise fees, and charges for services such as recreation program fees.

Multiple Grants Fund (Governmental Fund)

This fund is used to account for all revenues received from federal, state and local grants awarded to the City. Matching funds, which represent the City's financial investment, are also recorded in this fund when required.

Special Revenue Funds (Governmental Fund)

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposed. All special revenue funds use the modified accrual basis of accounting and budgeting. The City uses the following special revenue funds:

E-911 Fund

This fund accounts for the levy and collection of the monthly "911" charge to help fund the cost of providing 911 services.

Hotel/Motel Fund

This fund accounts for occupancy tax collections from city hotels and motels for the purpose of promoting conventions, tourism, and trade shows, while providing funds to facilitate economic vitality in downtown areas. The City currently charges a 5% tax and 40% of the proceeds of the tax are restricted by State Law to promote tourism, conventions, and cultural events within the City

Renaissance Fund

This fund is used to account for a portion of alcohol revenues that the City has dedicated to be set aside for beatification of the main street area.

Homestead Option Sales Tax Fund (HOST)

This fund accounts for the city's portion of the revenues received from the one percent dedicated sales tax. The funds may only be used for capital projects and equipment.

Special Purpose Local Option Sales Tax Fund (SPLOST)

This fund accounts for the city's portion of the revenues received from the one percent dedicated sales tax. The funds may only be used for capital projects and equipment.

Rental Vehicle Excise Tax

This fund accounts for the levy and collection of an excise tax upon motor vehicle rentals within the City. This tax was designated to fund the purchase of the public safety building. The note was paid off in FY 2013 and the fund is now repaying the General Fund for when the Rental Car Tax was not sufficient to pay the entire note.

Police Technology Fund

This fund accounts for technology fees which are assessed on traffic citations and are committed by Council to be spent on the technology needs of municipal court and the police department.

Tree Fund

This fund accounts for money paid by developers when they cannot, for practical purposes, plant trees that are required to be planted as a part of their development. This money is then used to plant trees in other areas throughout the city.

Traffic Calming

This fund is used to account for assessments to districts who have requested traffic calming measures, such as speed humps, within the district.

Capital Projects for Public Roads

This fund is used to account for money granted to the city by the Atlanta Reginal Commission (ARC) for local road projects.

Confiscated Assets Fund (Governmental Fund)

The confiscated assets fund was established to account for funds held as evidence by the police department as well as those funds which were confiscated and subsequently awarded to the police department by court order pursuant to State or Federal law.

Stormwater Fund (Proprietary Fund)

This fund accounts for the City's appropriation for the annual fee charged to residents and commercial property owners as a stormwater utility fee. This fund is used to maintain the City's stormwater infrastructure.

Sanitation Fund (Proprietary Fund)

This fund accounts for fees received from users of the city's solid waste program (i.e. garbage and trash collection). Services are charged on a user charge basis.

Criminal History Fund Sanitation Fund (Proprietary Fund)

This fund accounts for the fees charged by the Police Criminal History Division to run criminal history background checks. The checks are run predominantly for pre-employment purposes. By Council direction, all revenue from this fund exceeding the cost of operation is dedicated to offsetting the costs of capital purchases.

2017 PROJECTED END OF YEAR FUND BALANCE	
GENERAL FUND	$11,582,823
E-911 FUND	$0
MAIN STREET	$252,265
HOTEL/MOTEL TAX FUND	$355,051
RENTAL MOTOR VEHICLE TAX FUND	$154,484
TECHNOLOGY FUND	$412,418
TREE FUND	$113,401
TRAFFIC CALMING	$9,205
UNDERGROUND UTILITY	$0
STREETSCAPE	$0
HOMESTEAD OPTION SALES TAX FUND	$1,358,855
CAPITAL PROJECTS (LMIG)	$108,322
STORMWATER FUND	$5,041,118
SOLID WASTE FUND	$719,779
CRIMINAL HISTORY FUND	$311,702

REVENUES

REVENUE CATEGORIES	Total All Department 2018 Budget Requests		General Fund	Special Revenue Fund	Enterprise Fund
31 TAXES	$18,472,454		$14,678,446	$3,794,008	$0
32 LICENSES AND PERMITS	$1,953,300		$1,803,300	$150,000	$0
33 INTERGOVERNMENTAL REVENUES	$617,318		$0	$617,318	$0
34 CHARGES FOR SERVICES	$3,472,150		$349,350	$324,800	$2,798,000
35 FINES AND FORFEITURES	$2,185,000		$2,005,000	$180,000	$0
36 INVESTMENT INCOME	$55,000		$55,000	$0	$0
37 CONTRIBUTIONS & DONATIONS	$18,000		$18,000	$0	$0
38 MISCELLANEOUS REVENUE	$0		$0	$0	$0
39 OTHER FINANCING SOURCES	$5,745,216		$1,151,172	$3,022,006	$1,572,038
TOTAL REVENUES:	**$32,518,438**		**$20,060,268**	**$8,088,132**	**$4,370,038**
Prior Year 2017 Budget	**$ 37,027,472**	*	**$ 21,675,877**	**$ 11,087,630**	**$ 4,263,965**
Budget Increase (Decrease) Amounts	($4,509,034)	*	($1,615,609)	($2,999,498)	$106,073
Percentage of Budget Change From Prior Year	**-13.87%**	*	**-8.05%**	**-37.09%**	**2.43%**

EXPENDITURES

EXPENDITURE CATEGORIES	Total All Department 2018 Budget Requests		General Fund	Special Revenue Fund	Enterprise Fund
51 PERSONNEL SERVICES & EMPLOYEE BENEFITS	$13,041,650		$10,351,544	$958,292	$1,731,814
52 PURCHASED / CONTRACTED SERVICES	$9,522,698		$5,483,052	$2,591,688	$1,447,958
53 SUPPLIES	$1,842,222		$1,605,172	$109,000	$128,050
54 CAPITAL OUTLAYS	$2,970,944		$555,750	$2,361,294	$53,900
55 INTERFUND / INTERDEPARTMENTAL CHARGES	$0		$0	$0	$0
57 OTHER COSTS	$1,118,591		$545,900	$572,691	$0
58 DEBT SERVICE	$1,274,236		$536,091	$502,033	$236,112
61 OTHER FINANCING USES	$2,723,177		$982,759	$968,214	$772,204
TOTAL EXPENDITURES:	**$32,493,518**		**$20,060,269**	**$8,063,212**	**$4,370,038**
Prior Year 2017 Budget	**$ 36,688,922**	*	**$ 21,675,877**	**$ 10,749,080**	**$ 4,263,965**
Budget Increase (Decrease) Amounts	($4,195,404)	*	($1,615,608)	($2,685,868)	$106,073
Percentage of Budget Change From Prior Year	**-12.91%**	*	**-8.05%**	**-33.31%**	**2.43%**

GENERAL FUND

EXPENDITURES

	Personnel Service	Purchased/ Contracted Services	Supplies	Capital Outlays	Other Costs	Debt Service	Other Financing Uses	Department Total
City Manager	$377,924	$170,388	$1,860	$2,500	$0	$0	$0	$552,672
Mayor & Council	$225,163	$171,000	$0	$0	$0	$0	$0	$396,163
City Clerk	$273,992	$184,408	$41,900	$2,150	$0	$0	$0	$502,450
Finance	$308,900	$117,830	$4,250	$65,000	$20,000	$0	$0	$515,980
Human Resources	$236,654	$39,425	$3,000	$51,500	$0	$0	$0	$330,579
MIS	$0	$430,500	$0	$30,000	$0	$0	$0	$460,500
Police	$6,666,591	$627,883	$599,500	$319,500	$0	$536,091	$0	$8,749,565
Public Works	$1,292,507	$870,500	$788,100	$24,500	$0	$0	$0	$2,975,607
Planning	$0	$2,128,300	$14,450	$41,600	$0	$0	$0	$2,184,350
Economic Development	$216,229	$77,004	$2,750	$1,500	$525,900	$0	$0	$823,383
Public Relations	$154,702	$184,500	$18,000	$0	$0	$0	$0	$357,202
Parks & Recreation	$398,111	$327,757	$129,362	$10,500	$0	$0	$0	$865,730
Municipal Court	$200,771	$153,557	$2,000	$7,000	$0	$0	$0	$363,328
Non Departmental	$0	$0	$0	$0	$0	$0	$982,759	$982,759
Total	**$10,351,544**	**$5,483,052**	**$1,605,172**	**$555,750**	**$545,900**	**$536,091**	**$982,759**	**$20,060,269**

REVENUES

Taxes	Licenses & Permits	Charges for Services	Fines & Forfeitures	Investment Income	Contributions & Donations	Other Financing Sources	Misc	Total
$14,678,446	**$1,803,300**	**$349,350**	**$2,005,000**	**$55,000**	**$18,000**	**$1,151,172**	**$0**	**$20,060,268**

FISCAL YEAR 2018

GENERAL FUND REVENUE DETAILS

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
DP 14	ELECTIONS				
341910	ELECTION QUALIFYING FEES	$2,160	$0	$2,160	$0
TOTAL ELECTIONS		**$2,160**	**$0**	**$2,160**	**$0**
DP 15	FINANCE DEPARTMENT				
321100	ALCOHOLIC BEVERAGE LICENSES	$497,800	$403,233	$370,000	$440,000
321220	BUSINESS LICENSE - INSURANCE CO.	$14,475	$13,650	$11,000	$11,500
321910	ALCOHOL INVESTIGATION FEES	$2,100	$3,800	$1,200	$4,000
321991	MASSAGE LICENSE	$0	$0	$0	$6,800
349300	BAD CHECK FEES	$210	$235	$100	$250
349920	MARTA SHELTERS - ROW FEES	$10,891	$22,591	$23,500	$24,400
349921	ROW FEES-OTHER	$2,965	$0	$0	$2,500
	SIGN REGISTRATION FEE				
361000	INTEREST EARNED	$5,400	$15,783	$15,000	$55,000
383000	REIMBURSEMENT FOR DAMAGED PROPERTY	$20,742	$0	$0	$0
389100	MISCELLANEOUS INCOME	$439	$30,111	$0	$0
389200	OVERAGES/SHORTAGES	$37	$70	$0	$0
392000	SALE OF CAPITAL ASSETS	$0	$0	$0	$0
TOTAL FINANCE DEPARTMENT		**$555,059**	**$489,473**	**$420,800**	**$544,450**
DP 19	NON-DEPARTMENTAL				
311100	REAL PROPERTY - CURRENT YEAR	$5,261,893	$5,631,818	$6,911,000	$6,637,107
311110	PUBLIC UTILITY	$109,405	$62,365	$100,000	$100,000
311200	REAL PROPERTY - PRIOR YEAR	$142,167	$58,666	$60,000	$190,000
311300	PERSONNEL PROPERTY - CURRENT YEAR	$1,005,683	$1,089,124	$1,150,000	$1,100,000
311310	MOTOR VEHICLE	$102,244	$75,344	$87,000	$70,000
311315	M/V TITLE AD VALOREM TAX FEE	$37,607	$16,483	$0	$0
311316	M/V TITLE AD VALOREM TX TRUE UP	$100,593	$89,155	$90,000	$90,000
311340	INTANGIBLES (REGULAR & RECORDING)	$80,330	$86,503	$83,000	$75,000
311350	RAILROAD EQUIPMENT	$2,173	$2,245	$2,200	$2,400
311400	PERSONNEL PROPERTY - PRIOR YEAR	$26,285	$20,914	$20,000	$34,000
311600	REAL ESTATE TRANSFER (INTANGIBLE)	$24,850	$31,438	$29,000	$30,000
311710	ELECTRIC FRANCHISE TAXES	$1,557,134	$1,508,650	$1,500,000	$1,500,000
311730	GAS FRANCHISE TAXES	$69,881	$190,702	$170,000	$57,000
311750	TELEVISION CABLE FRANCHISE TAXE	$224,668	$232,824	$190,000	$190,000
311760	TELEPHONE FRANCHISE TAXES	$88,382	$85,078	$100,000	$100,000
314200	ALCOHOLIC BEVERAGE EXCISE TAX	$315,242	$276,615	$235,000	$255,000
314500	EXCISE TAX ON ENERGY	$5,345	$26,999	$1,500	$35,000
316100	BUSINESS & OCCUPATION TAXES	$2,012,924	$2,063,582	$2,000,000	$2,220,000
316200	INSURANCE PREMIUM TAXES	$893,924	$1,674,197	$1,700,000	$1,888,939
316300	FINANCIAL INSTITUTIONS TAXES	$45,693	$64,013	$65,000	$87,000
319000	PENALTIES & INTEREST ON DELINQUENT TAXE	$6,088	$3,707	$4,500	$7,000
319400	BUSINESS TAX PENALTY	$8,796	$5,313	$5,000	$10,000
391990	PENALTIES & INTEREST - OTHER TAXES	$10,499	$9,741	$700	$5,000
341920	ADVERTISING FEES-NEWSLETTER	$18,570	$12,015	$12,000	$9,000
351171	ALCOHOL FINES	$0	$0	$0	$5,000
TOTAL NON-DEPARTMENTAL		**$12,150,374**	**$13,317,489**	**$14,515,900**	**$14,697,446**
DP 20	POLICE DEPARTMENT				
321911	MASSAGE INVESTIGATION FEES	$0	$0	$0	$4,000
322300	MOTOR VEHICLE OPERATORS	$27,380	$19,945	$20,000	$0

FISCAL YEAR 2018

GENERAL FUND REVENUE DETAILS (CONTINUED)

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
322940	ALCOHOL SERVER PERMITS	$11,846	$21,080	$15,000	$44,000
322993	ADULT ENTERTAINMENT PERMITS	$0	$56,300	$150,000	$115,000
322994	MASSAGE PERMITS	$0	$0	$0	$12,000
322995	MISCELLANEOUS PERMITS	$0	$395	$0	$0
342120	ACCIDENT REPORTS	$5,312	$7,525	$6,000	$8,000
342130	FALSE ALARMS	$45,625	$28,075	$21,500	$19,000
342150	PAWN SHOP FEES	$1,280	$0	$0	$0
342310	FINGERPRINTING FEES	$21,802	$21,762	$20,000	$21,000
383000	REIMBURSEMENT FOR DAMAGED PROPERTY	$42,423	$31,961	$0	$0
389100	MISCELLANEOUS INCOME	$31,441	$1,179	$0	$0
389200	OVERAGES/SHORTAGES		$135	$0	$0
389300	UNIFORM REIMBURSEMENTS	$24,017	$311	$0	$0
391230	TRANSFER FROM TECHNOLOGY FUND	$81,250	$69,684	$98,000	$102,000
391235	TRANSFER FROM GCIC FUND	$393,738	$108,830	$661,434	$536,091
392000	SALE OF CAPITAL ASSETS	$28,793	$0	$0	$0
393501	PROCEEDS FROM GMA CAPITAL LEASES	$0	$0	$1,619,760	$0
TOTAL POLICE DEPARTMENT		**$714,907**	**$367,181**	**$2,611,694**	**$861,091**
DP 30	PUBLIC WORKS DEPARTMENT				
346100	ANIMAL CONTROL SERVICES	$0	$0	$0	$0
383000	REIMBURSEMENT FOR DAMAGED PROPERT	$0	$13,871	$0	$0
389100	MISCELLANEOUS INCOME	$0	$1,725	$0	$0
391235	TRANSFER FROM GCIC FUND	$0	$0	$27,230	$0
391330	TRANSFER FROM HOST FUND	$0	$290,972	$0	$0
391335	TRANSFER FROM CAPITAL PROJECTS FUND	$0	$119,875	$0	$0
392000	SALE OF CAPITAL ASSETS	$15,825	$42,966	$0	$0
TOTAL PUBLIC WORKS DEPARTMENT		**$15,825**	**$469,409**	**$27,230**	**$0**
DP 40	PLANNING & ECONOMIC DEVELOPMENT				
322200	MISCELLANEOUS PERMITS	$25,593	$34,041	$30,000	$25,000
322210	ZONING AND LAND USE FEES	$46,610	$7,052	$5,000	$50,000
322215	REZONING FILING FEES	$30,641	$22,471	$30,000	$7,000
322230	SIGN PERMITS	$11,663	$8,463	$7,000	$20,000
322991	FILM PERMITS	$0	$2,100	$0	$4,000
324200	SIGN PERMIT PENALTY	$0	$0	$0	$0
323100	BUILDING PERMITS	$522,238	$715,405	$750,000	$1,000,000
323110	PROTECTIVE INSPECTION ADMINISTRATION	$130,881	$199,282	$0	$0
323910	LAND DISTURBANCE & NPDES FEES	$55,729	$58,071	$51,000	$60,000
341300	DEVELOPMENT FEES	$170,218	$313,332	$150,000	$120,000
349900	OTHER - COPY FEES	$520	$350	$0	$0
TOTAL PLANNING & ECONOMIC DEVELOPMENT		**$994,091**	**$1,360,567**	**$1,023,000**	**$1,286,000**
DP 50	PARKS & RECREATION				
392000	SALE OF CAPITAL ASSETS	$575	$0	$0	$0
347510	ADULT SOFTBALL	$26,575	$30,287	$30,000	$30,000
347520	CAMP	$50,030	$47,425	$52,000	$52,000
347540	KESWICK BUILDING RENT	$4,571	$3,625	$4,000	$8,000
347545	FIELD RENTAL	$19,063	$20,775	$36,000	$12,000
347560	EVENTS	$19,135	$15,489	$18,000	$12,000
347570	PROGRAMS	$1,342	$1,470	$1,500	$1,100
347580	YOUTH SOCCER	$17,640	$18,888	$18,500	$22,000

FISCAL YEAR 2018

GENERAL FUND REVENUE DETAILS (CONTINUED)

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
347590	YOUTH T-BALL	$9,040	$7,720	$7,500	$8,100
371200	CONTRIBUTIONS FROM PRIVATE BUSINESSES	$10,300	$19,850	$6,000	$0
371205	CONCERT SPONSORSHIP	$0	$9,400	$10,000	$18,000
TOTAL PARKS & RECREATION		**$158,270**	**$174,929**	**$183,500**	**$163,200**
351170	FINES & FORFEITURES	$1,928,712	$1,826,669	$2,000,000	$2,000,000
389100	MISCELLANEOUS INCOME	$0	$0	$0	$0
TOTAL COURT		**$1,928,712**	**$1,826,669**	**$2,000,000**	**$2,000,000**
DP 95	OTHER FINANCING SOURCES				
391225	TRANSFER FROM HOTEL-MOTEL FUND	$245,152	$265,354	$234,000	$490,000
391280	TRANSFER FROM RENTAL MOTOR VEHICLE FUNI	$220,143	$196,118	$0	$0
	BUDGETED FUND BALANCE	$0	$0	$657,593	$18,081
TOTAL OTHER FINANCING SOURCES		**$465,295**	**$461,472**	**$891,593**	**$508,081**
	GRAND TOTAL	**$16,984,693**	**$18,467,187**	**$21,675,877**	**$20,060,268**

City Council
Department 11
Eric Clarkson, Mayor

Mission

The City of Chamblee aspires to be a healthy, vibrant, safe environment where residents live, work, play and grow in a diverse community valuing families and neighbors, respecting thehistoric qualities of our city.
This vision is supported by five overarching goals and a mission statement that will help shape the City's direction.

1. Create a greater sense of community identity.
2. Support a thriving business environment.
3. Promote a healthy and safe living environment.
4. Develop and maintain strong multi-modal connections.
5. Provide quality government service through partnership and cooperation.

Primary Responsibilities / Programs

The legislative and policy-making functions of the City are vested in a board consisting of the Mayor and five Council Members. They are elected in nonpartisan elections for over-lapping four-year terms. Each Council member must live in the election district that they represent, however, they are elected citywide.

The Mayor is the chief elected officer of Chamblee. All meetings are presided over by the Mayor; however, the Mayor does not have a vote except in case of a tie. The Mayor signs all contracts for Chamblee.

The Mayor and City Council determine the policies of the City and enact local laws. They are responsible for the adoption of an annual budget and the levying of taxes necessary to finance local government operations.

The Mayor and City Council appoint the municipal Court Judges, City Solicitor and City Attorney as well as the various building inspectors.

GENERAL FUND
Department 11 - Mayor & Council
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$78,000	$86,834	$78,000	$78,000	$0	$78,000
512100	GROUP INSURANCE	$108,786	$122,484	$142,165	$126,765	$0	$126,765
512200	SOCIAL SECURITY (FICA)	$4,723	$4,703	$4,671	$4,576	$0	$4,576
512300	MEDICARE	$1,104	$1,100	$1,092	$1,071	$0	$1,071
512400	RETIREMENT CONTRIBUTIONS	$7,172	$5,610	$12,645	$14,501	$0	$14,501
512700	WORKERS' COMPENSATION	$279	$294	$250	$250	$0	$250
PERSONAL SERVICES & EMPLOYEE BENEFITS		$200,065	$221,026	$238,823	$225,163	$0	$225,163
521110	CITY COUNCIL EXPENSE & PROJECTS	$80,969	$56,676	$75,000	$75,000	$0	$75,000
521210	ATTORNEY FEES (LEGAL SERVICES)	$32,911	$50,304	$90,000	$70,000	$0	$70,000
521211	PROFESSIONAL SERVICES	$7,981	$0	$0	$0	$0	$0
523100	INSURANCE & BONDS	$6,978	$7,465	$8,000	$8,000	$0	$8,000
523600	DUES AND FEES	$0	$27,339	$18,000	$18,000	$0	$18,000
PURCHASED / CONTRACTED SERVICES		$128,839	$141,784	$191,000	$171,000	$0	$171,000
11	**MAYOR AND CITY COUNCIL**	**$328,904**	**$362,809**	**$429,823**	**$396,163**	**$0**	**$396,163**

Detail Worksheet
Department 11 - Mayor & Council

Account Number	Account Name	2015 Actual Expenditures	2016 Approved Budget	2017 Requested Budget
521110	**CITY COUNCIL EXPENSE & PROJECTS**	$80,969	$75,000	$75,000
521210	**ATTORNEY FEES (LEGAL SERVICES)**	$32,911	$55,000	$70,000
521211	**PROFESSIONAL SERVICES (SPECIAL PROJECTS)**	$0	$0	$0
523100	**INSURANCE & BONDS**	$6,978	$6,800	$8,000
523600	**DUES AND FEES**	$0	$28,000	$18,000
	DeKalb Municipal Association dues			
	TOTAL	**$120,858**	**$164,800**	**$171,000**

Administration
Department 10
Jon Walker, City Manager

Mission

To manage the City of Chamblee in accordance with state law, local ordinance and policies adopted by the City Council. The Office of the Manager also works with Council and staff to promote citizen-centric programs and policies that ensure the continued success of our city, enhance the lives of our citizens, and instill public confidence in the City government.

Primary Responsibilities

Working with a team of over 150 employees in five departments, the Adminstration Department is responsible for advising on and achieving goals and objectives as set forth by the City Council. The Department promotes quality government by overseeing the activities of all departments and working closely with the City Council. The department provides administrative functions for the city, including finance, technology, human resources and meeting reporting requirements.

GENERAL FUND

Department 10 - Administration

FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
1320	City Manager	$371,146	$466,124	$871,823	$486,672	$66,000	$552,672
1330	City Clerk	$511,181	$451,868	$558,281	$468,587	$33,863	$502,450
1400	Elections	$6,633	$0	$12,000	$0	$0	$0
1510	Finance	$237,415	$304,090	$404,159	$450,980	$65,000	$515,980
1535	IT/MIS	$363,652	$426,377	$433,400	$460,500	$0	$460,500
1540	Human Resources	$0	$0	$0	$188,276	$142,304	$330,579
10	**Administration Total**	**$1,490,027**	**$1,648,459**	**$2,279,663**	**$2,055,015**	**$307,167**	**$2,362,182**

GENERAL FUND
1320 - City Manager
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$173,161	$236,522	$430,000	$270,175	$0	$270,175
511200	TEMPORARY EMPLOYEES	$0	$53,990	$0	$0	$0	$0
511300	OVERTIME	$451	$71	$0	$0	$0	$0
512100	GROUP INSURANCE	$16,200	$19,709	$124,935	$51,635	$0	$51,635
512200	SOCIAL SECURITY (FICA)	$10,693	$13,569	$29,156	$18,313	$0	$18,313
512300	MEDICARE	$2,586	$3,720	$6,818	$4,283	$0	$4,283
512400	RETIREMENT CONTRIBUTIONS	$21,102	$24,848	$43,000	$27,018	$0	$27,018
512700	WORKERS' COMPENSATION	$404	$665	$1,695	$1,100	$0	$1,100
512910	AUTO ALLOWANCE	$0	$1,200	$4,800	$4,800	$0	$4,800
512911	CELL PHONE ALLOWANCE	$0	$150	$600	$600	$0	$600
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$224,597**	**$354,443**	**$641,004**	**$377,924**	**$0**	**$377,924**
521201	PROFESSIONAL SERVICES	$0	$0	$55,000	$10,000	$0	$10,000
521300	TECHNICAL SERVICES	$0	$0	$0	$0	$66,000	$66,000
521310	SOFTWARE MAINTENANCE	$30	$0	$10,000	$0	$0	$0
522130	CUSTODIAL	$0	$0	$9,021	$9,500	$0	$9,500
522140	LAWN CARE	$11,167	$9,469	$0	$0	$0	$0
522210	MAINTENANCE - BUILDINGS	$11,809	$3,935	$20,600	$20,600	$0	$20,600
522255	MAINTENANCE - EQUIPMENT	$0	$0	$4,000	$4,000	$0	$4,000
522310	RENTAL OF LAND AND BUILDINGS	$1,000	$1,000	$1,000	$1,000	$0	$1,000
522321	RENTAL - EQUIPMENT	$1,198	$819	$7,200	$6,200	$0	$6,200
523100	INSURANCE & BONDS	$2,698	$2,887	$3,088	$3,088	$0	$3,088
523200	COMMUNICATIONS	$0	$0	$0	$0	$0	$0
523201	COMMUNICATION - NEWSLETTER	$57,954	$54,404	$0	$0	$0	$0
523202	COMMUNICATION - PRINTING	$0	$1,580	$0	$0	$0	$0
523203	COMMUNICATION - PROMOTIONS	$0	$6,086	$0	$0	$0	$0
523400	PRINTING & BINDING	$0	$0	$62,000	$0	$0	$0
523500	TRAVEL	$3,886	$4,285	$16,800	$16,000	$0	$16,000
523600	DUES AND FEES	$1,347	$400	$5,000	$5,000	$0	$5,000
523700	EDUCATION AND TRAINING	$3,468	$12,855	$11,000	$14,000	$0	$14,000
523950	MISCELLANEOUS EXPENSES	$12,759	$10,996	$15,000	$15,000	$0	$15,000
PURCHASED / CONTRACTED SERVICES		**$107,317**	**$108,715**	**$219,709**	**$104,388**	**$66,000**	**$170,388**
531101	SUPPLIES - OFFICE	$0	$0	$5,500	$1,000	$0	$1,000
531106	SUPPLIES - FIRST AID	$342	$32	$500	$0	$0	$0
531270	GASOLINE	$1,448	$395	$360	$360	$0	$360
531401	BOOKS AND PERIODICALS	$584	$544	$500	$500	$0	$500
SUPPLIES		**$2,374**	**$972**	**$6,860**	**$1,860**	**$0**	**$1,860**
542300	FURNITURE AND FIXTURES	$35,276	$0	$750	$1,500	$0	$1,500
542200	VEHICLES	$0	$0	$0	$0	$0	$0
542401	COMPUTER EQUIPMENT	$1,582	$1,994	$3,500	$1,000	$0	$1,000
CAPITAL OUTLAY		**$36,858**	**$1,994**	**$4,250**	**$2,500**	**$0**	**$2,500**
581201	DEBT CAPITAL LEASE-PRINCIPAL	$0	$0	$0	$0	$0	$0
582201	DEBT CAPITAL LEASE-INTEREST	$0	$0	$0	$0	$0	$0
DEBT SERVICE		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
10	**CITY MANAGER**	**$371,146**	**$466,124**	**$871,823**	**$486,672**	**$66,000**	**$552,672**

Detail Worksheet
1320 - City Manager

Account Number	Account Name	2015 Actual Expenditures	2016 Actual Expenditures	2017 Approved Budget	2018 Requested Budget
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521200	**PROFESSIONAL SERVICES**	$0	$0	$55,000	$10,000
	Grant Writer Expenses				
521310	**SOFTWARE MAINTENANCE**	$30	$12,500	$10,000	$0
522130	**CUSTODIAL**		$0	$9,021	$9,500
	Ramsey and Ramsey 3-5 days a week ($8,700)				
	Gregory Pest Control ($800)				
522140	**LAWN CARE**	$11,167	$14,000	$0	$0
	City Hall Park - moved to Parks				
522210	**MAINTENANCE - BUILDINGS**	$11,809	$30,000	$20,600	$20,600
	HVAC (contract - $10,000)				
	HVAC Repair visits ($2,000)				
	Carpet Clean ($600)				
	Miscellaneous ($8,000)				
522255	**MAINTENANCE - EQUIPMENT**	$0	$0	$4,000	$4,000
	Printer - Superior Documents (usage)				
522310	**RENTAL OF LAND AND BUILDINGS**	$1,000	$1,000	$1,000	$1,000
	Norfolk Southern lease of sidewalk property on Peachtree Road south of Depot				
522321	**RENTAL - EQUIPMENT**	$1,198	$12,000	$7,200	$6,200
	Postage Meter ($1,200)				
	Printer - Superior Documents ($5,000)				
523100	**INSURANCE & BONDS**	$2,698	$2,700	$3,088	$3,088
523201	**COMMUNICATION - NEWSLETTER**	$57,954	$59,250	$0	$0
523202	**COMMUNICATION - PRINTING**	$0	$2,500	$0	$0
	Community Informational Items				
523203	**COMMUNICATION - PROMOTIONS**	$0	$7,500	$0	$0
	Community Promotional Items				
523400	**PRINTING & BINDING**	$0	$0	$62,000	$62,000
	Newsletter ($60,000)				
	Community Informational Items ($2,000)				
523500	**TRAVEL**	$3,886	$5,000	$16,800	$16,000
	TLG Conference (Directors) ($9,000)				
	ICMA Conference ($3,000)				

Detail Worksheet
1320 - City Manager

Account Number	Account Name	2015 Actual Expenditures	2016 Actual Expenditures	2017 Approved Budget	2018 Requested Budget
	GCCMA Conferences ($1,000)				
	GMA Conference ($2,000)				
	Miscellaneous ($1,000)				
523600	**DUES AND FEES**	$1,347	$4,000	$5,000	$5,000
	ICMA ($1,400)				
	GCCMA ($125 x 2)				
	CCCMA ($390)				
	GGFOA ($50 x 2)				
	Alliance for Innovation ($2,550)				
523700	**EDUCATION AND TRAINING**	$3,468	$12,500	$11,000	$14,000
	TLG Conference (10 attendees) ($5,000)				
	ICMA Conference (2 x $800= $1,600)				
	GCCMA Conferences				
	GMA Conference				
523950	**MISCELLANEOUS EXPENSES**	$12,759	$15,000	$15,000	$15,000
	Unanticipated items				
	Food for meetings, parking, etc.				
	TOTAL	**$107,316**	**$177,950**	**$219,709**	**$166,388**

SUPPLIES					
531101	**SUPPLIES - OFFICE**	$0	$0	$5,500	$1,000
	Misc.				
531106	**SUPPLIES - FIRST AID**	$342	$500	$500	$0
531270	**GASOLINE**	$1,448	$2,500	$360	$360
	City Hall Vehicle usage				
531401	**BOOKS AND PERIODICALS**	$584	$3,000	$500	$500
	Misc ($500)				
	TOTAL	**$2,374**	**$6,000**	**$6,860**	**$1,860**

CAPITAL OUTLAY					
542300	**FURNITURE AND FIXTURES**	$35,276	$2,500	$750	$500
	Misc ($500)				
542200	**VEHICLES**	$0	$0	$0	$0
542401	**COMPUTER EQUIPMENT**	$1,582	$2,500	$3,500	$1,000
	Misc ($1,000)				
	TOTAL	**$36,858**	**$5,000**	**$4,250**	**$1,500**

ENHANCEMENT DETAIL SCHEDULE
1330 City Manager

Title **Call Center** **Priority** **Request & Justification**	**Expenditures**	**FY 2018 Request**
One of the primary complaints that I have heard is that it is difficult to get in touch with staff. Several people have said that our system is confusing when they try to dial in and leave a message. Several cities have contracted with CH2M for a citizen call center. With the call center, the phone is answered by a live attendant 24/7. CH2M employees are trained to answer "tier 1" questions, submit emails for "tier 2" issues to appropriate personnel, and forward phone calls for "tier 3." There are several companies that provide after-hours call service, but CH2M is the only company with direct government experience. For this reason, we would like to enter into a pilot program with CH2M for call center services.	REGULAR EMPLOYEES	
	TEMPORARY EMPLOYEES	
	OVERTIME	
	GROUP INSURANCE	
	SOCIAL SECURITY (FICA)	
	MEDICARE	
	RETIREMENT CONTRIBUTIONS	
	WORKERS' COMPENSATION	
	CELL PHONE ALLOWANCE	
	Total Personal Services	**$0**
	PROFESSIONAL SERVICES	$66,000
	LAWN CARE	
	MAINTENANCE - BUILDINGS	
	RENTAL OF LAND AND BUILDINGS	
	RENTAL - EQUIPMENT	
	INSURANCE & BONDS	
	COMMUNICATION - NEWSLETTER	
	COMMUNICATION - PRINTING	
	COMMUNICATION - PROMOTIONS	
	TRAVEL	
	DUES AND FEES	
	EDUCATION AND TRAINING	
	MISCELLANEOUS EXPENSES	
	Total Purchased/Contracted Services	**$0**
	SUPPLIES - FIRST AID	
	GASOLINE	
	BOOKS AND PERIODICALS	
	Capitol Outlay	**$0**
	FURNITURE AND FIXTURES	
	COMPUTER EQUIPMENT	
	COMPUTER SOFTWARE	
	Total Capital Outlay	**$0**
	TOTAL	**$66,000**
	Positions	**0**
	Motor Vehicles	**0**

GENERAL FUND

1400 - Elections

FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
571025	ELECTION EXPENSES - DEKALB CO.	$6,633	$0	$12,000	$0	$0	$0
OTHER COSTS		**$6,633**	**$0**	**$12,000**	**$0**	**$0**	**$0**
14	**ELECTIONS**	**$6,633**	**$0**	**$12,000**	**$0**	**$0**	**$0**

GENERAL FUND
1330 - City Clerk
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$215,411	$205,785	$164,111	$170,955	$0	$170,955
511200	TEMPORARY EMPLOYEES	$1,328	$0	$5,000	$5,000	$0	$5,000
511300	OVERTIME	$490	$811	$2,500	$2,500	$0	$2,500
512100	GROUP INSURANCE	$65,792	$65,748	$67,472	$60,255	$0	$60,255
512200	SOCIAL SECURITY (FICA)	$14,189	$13,760	$11,324	$11,731	$0	$11,731
512300	MEDICARE	$3,319	$3,218	$2,648	$2,744	$0	$2,744
512400	RETIREMENT CONTRIBUTIONS	$26,775	$22,158	$18,556	$20,260	$0	$20,260
512700	WORKERS' COMPENSATION	$718	$797	$525	$547	$0	$547
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$328,023**	**$312,277**	**$272,136**	**$273,992**	**$0**	**$273,992**
521201	PROFESSIONAL SERVICES	$0	$0	$0	$16,000	$0	$16,000
521215	PHYSICIAN (DRUG TESTING)	$10,281	$8,479	$12,000	$0	$0	$0
521305	CODIFICATION OF ORDINANCES	$17,098	$11,760	$15,000	$15,000	$0	$15,000
521310	SOFTWARE MAINTENANCE	$9,550	$12,334	$28,000	$23,031	$5,803	$28,834
521321	TECHNICAL SERVICES	$25,518	$177	$37,440	$30,000	$19,920	$49,920
522111	DISPOSAL - SHREDDING SERVICES	$550	$879	$750	$1,500	$0	$1,500
522130	CUSTODIAL	$5,887	$5,834	$0	$0	$0	$0
522255	MAINTENANCE - EQUIPMENT	$8,825	$7,079	$0	$0	$0	$0
523100	INSURANCE & BONDS	$6,024	$6,445	$7,000	$7,000	$0	$7,000
523250	POSTAGE	$3,367	$2,074	$7,000	$7,000	$0	$7,000
523300	ADVERTISING	$7,384	$12,658	$13,500	$13,500	$0	$13,500
523500	TRAVEL	$2,309	$3,155	$6,560	$4,370	$0	$4,370
523600	DUES AND FEES	$25,164	$9,868	$26,970	$26,944	$0	$26,944
523700	EDUCATION AND TRAINING	$2,410	$4,070	$14,575	$4,700	$8,140	$12,840
523950	MISCELLANEOUS EXPENSES	$416	$118	$3,000	$1,500	$0	$1,500
PURCHASED / CONTRACTED SERVICES		**$124,783**	**$84,930**	**$171,795**	**$150,545**	**$33,863**	**$184,408**
531100	SUPPLIES	$10,487	$12,639	$12,500	$12,150	$0	$12,150
531210	WATER/SEWERAGE	$4,623	$230	$5,000	$5,000	$0	$5,000
531230	ELECTRICITY	$19,356	$25,246	$24,000	$24,000	$0	$24,000
531401	BOOKS AND PERIODICALS	$559	$334	$1,500	$750	$0	$750
SUPPLIES		**$35,026**	**$38,449**	**$43,000**	**$41,900**	**$0**	**$41,900**
542300	FURNITURE AND FIXTURES	$5,947	$0	$9,150	$1,150	$0	$1,150
542401	COMPUTER EQUIPMENT	$0	$0	$1,000	$1,000	$0	$1,000
542500	OTHER EQUIPMENT	$150	$0	$42,200	$0	$0	$0
CAPITAL OUTLAY		**$6,097**	**$0**	**$52,350**	**$2,150**	**$0**	**$2,150**
571010	TAX BILL PROCESSING - DEKALB CO.	$17,252	$16,212	$19,000	$0	$0	$0
OTHER COSTS		**$17,252**	**$16,212**	**$19,000**	**$0**	**$0**	**$0**
13	**CITY CLERK**	**$511,181**	**$451,868**	**$558,281**	**$468,587**	**$33,863**	**$502,450**

Detail Worksheet
1330- City Clerk

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521201	**PROFESSIONAL SERVICES**	$0	$0	$0	$16,000
	Wilson, Morton & Downs, LLC (7,000)				
	Translation Station (3,000)				
	RDS - Audit Services (6,000)				
521215	**PHYSICIAN (DRUG TESTING)**	$10,281	$8,479	$12,000	$0
521305	**CODIFICATION OF ORDINANCES**	$17,098	$11,760	$15,000	$15,000
	Municode				
521310	**SOFTWARE MAINTENANCE**	$9,550	$12,334	$28,000	$23,031
	Accela, Inc - MinuteTraq Software ($7,000)				
	Municipal Code - City Code ($11,031)				
	Laserfiche Annual Support ($5,000)				
521321	**TECHNICAL SERVICES**	$25,518	$177	$37,440	$30,000
	MCCI/Laserfiche (scanning documents)				
	Cynthia Geyer (5,000)				
522111	**DISPOSAL - SHREDDING SERVICES**	$550	$879	$750	$1,500
	Proshred of Georgia				
522130	**CUSTODIAL**	$5,887	$5,834	$0	$0
522255	**MAINTENANCE - EQUIPMENT**	$8,825	$7,079	$0	$0
523100	**INSURANCE & BONDS**	$6,024	$6,445	$7,000	$7,000
	GIRMA				
523250	**POSTAGE**	$3,367	$2,074	$7,000	$7,000
	US Post Master				
523300	**ADVERTISING**	$7,384	$12,658	$13,500	$13,500
	Ace III ($9,500)				
	Atlanta Journal & Constitution ($4,000)				
523500	**TRAVEL**	$2,309	$3,155	$6,560	$4,370
	GMC/FOA Feb Conference (500)				
	GMA & GMC/FOA June Conference ($1,200)				
	GMC/FOA Sept Conference (500)				
	IIMC Conference ($1,140)				
	GABTO ($1,030)				
523600	**DUES AND FEES**	$25,164	$9,868	$26,970	$26,944
	GMC/FOA ($75)				
	GABTO ($120)				
	GMA Dues (ACCT42) ($9,700)				
	Georgia Records Association ($20)				
	Department of Homeland Security - SAVE ($329)				

Detail Worksheet
1330- City Clerk

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
	IIMC ($200)				
	GMA Cable & Telecom Management ($16,500)				
523700	**EDUCATION AND TRAINING**	$2,410	$4,070	$14,575	$4,700
	GMC/FOA Conference (Sept/Feb) ($1,900)				
	IIMC Regional Conference (Alabama) ($500)				
	IIMC Annual Convention (Norfolk, VA) ($800)				
	GABTO Conference (Spring/Fall) ($600)				
	Laserfiche Training (ongoing) ($900)				
523950	**MISCELLANEOUS EXPENSES**	$416	$118	$3,000	$1,500
	TOTAL	**$124,783**	**$84,930**	**$171,795**	**$134,545**

SUPPLIES					
531101	**SUPPLIES**	$10,487	$12,639	$12,500	$12,150
	Office Products ($4,600)				
	Water Cooler ($700)				
	MedCo Supplies (City Hall First Aid Kit - $100)				
	Letterhead, special printing ($1,100)				
	Breakroom Supplies ($1,000)				
	Neopost (Mail machine Sealer and Labels - $100)				
	Flags (USA, GA, and City flags for City Hall - $550)				
	America's First Maintenace				
	Occ Tax Printing, colating, envelopes ($2,500)				
	SHRM Store - labor law posters ($550)				
531210	**WATER/SEWERAGE**	$4,623	$230	$5,000	$5,000
531230	**ELECTRICITY**	$19,356	$25,246	$24,000	$24,000
531401	**BOOKS AND PERIODICALS**	$559	$334	$1,500	$750
	Champion ($40)				
	AJC ($300)				
	Miscellaneous ($1,160)				
	TOTAL	**$35,026**	**$38,449**	**$43,000**	**$41,900**

Detail Worksheet

1330- City Clerk

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
CAPITAL OUTLAY					
542300	**FURNITURE AND FIXTURES**	$5,947	$0	$9,150	$1,150
	Replacement of Office Chairs (front desk & city clerk)				
	Misc. Office Furniture Expense				
542401	**COMPUTER EQUIPMENT**	$0	$0	$1,000	$1,000
542500	**OTHER EQUIPMENT**	$150	$0	$42,200	$0
	TOTAL	**$6,097**	**$0**	**$52,350**	**$2,150**

OTHER COSTS					
571010	**TAX BILL PROCESSING - DEKALB CO.**	$17,252	$16,212	$19,000	$0
	TOTAL	**$17,252**	**$16,212**	**$19,000**	**$0**

ENHANCEMENT DETAIL SCHEDULE

1330 - City Clerk

Title **Laserfiche** **Priority** **1** **Request & Justification**	**Expenditures**	**FY 2018 Request**
In 2017 the City of Chamblee upgraded the Laserfiche platform to Avante to accommodate more users at one time. During the implementation of the Avante platform, I began to realize some of the additional capabilities of the software and how it can be used to help staff be more efficient. However, it is too much to implement in one year both financially and logistically. So, after having a better understanding of the software, I am recommending a two or three year implementation of several other pieces.	REGULAR EMPLOYEES	
	TEMPORARY EMPLOYEES	
	OVERTIME	
	GROUP INSURANCE	
	SOCIAL SECURITY (FICA)	
	MEDICARE	
	RETIREMENT CONTRIBUTIONS	
	UNEMPLOYMENT INSURANCE	
	WORKERS' COMPENSATION	
In 2018 I am recommending the following:	**Total Personal Services**	**$0**
1) The purchase of Laserfiche Starter Public Portal (includes Weblink and 10 Retrieval Connections). This will allow the city manager and other internal people to view, print and email documents in the system. This is the first step. The long term goal would be to make some of the most common document requests available to the general public with appropriate redactions applied.	PHYSICIAN (DRUG TESTING)	
	CODIFICATION OF ORDINANCES	
	SOFTWARE MAINTENANCE	$5,803
	TECHNICAL SERVICES	$19,920
	DISPOSAL - SHREDDING SERVICES	
	CUSTODIAL	
	MAINTENANCE - EQUIPMENT	
	INSURANCE & BONDS	
2) The purchase of five additional named user licenses and corresponding application licenses need to properly use the software. The additional licenses will be distributed to the development (1), public works (1), public relations (1) and human resources (1) departments.	POSTAGE	
	ADVERTISING	
	TRAVEL	
	DUES AND FEES	
	EDUCATION AND TRAINING	$8,140
	MISCELLANEOUS EXPENSES	
3) Purchase Laserfiche Connector for the named users.	**Total Purchased/Contracted Services**	**$33,863**
	SUPPLIES - OFFICE	
4) Purchase five scan connect licenses that were left off the original nine names licenses purchased in 2017.	SUPPLIES - JANITORIAL	
	SUPPLIES - PRINTED MATERIALS	
	WATER/SEWERAGE	
5) Purchse the Training Center for named users so they can view 10-15 minute videos when they have questions and have forgotten how to do something in the system.	**Total Supplies**	**$0**
	FURNITURE AND FIXTURES	
	COMPUTER EQUIPMENT	
	OTHER EQUIPMENT	
2019 I will propose to roll out the website to the general public and/or obtain the record retention module.	**Total Capital Outlay**	**$0**
	TOTAL	**$33,863**
	Positions	**0**
	Motor Vehicles	**0**

GENERAL FUND

1511 - Finance

FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$116,050	$152,146	$187,327	$214,511	$0	$214,511
511300	OVERTIME	$207	$335	$2,500	$2,500	$0	$2,500
512100	GROUP INSURANCE	$25,916	$43,326	$57,555	$51,477	$0	$51,477
512200	SOCIAL SECURITY (FICA)	$7,990	$10,227	$12,865	$14,677	$0	$14,677
512300	MEDICARE	$1,869	$2,392	$3,009	$3,433	$0	$3,433
512400	RETIREMENT CONTRIBUTIONS	$11,794	$15,069	$18,983	$21,702	$0	$21,702
512700	WORKERS' COMPENSATION	$455	$503	$600	$600	$0	$600
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$164,279**	**$223,999**	**$282,839**	**$308,900**	**$0**	**$308,900**
521150	BANK CHARGES	$684	$1,537	$2,040	$3,000	$0	$3,000
521151	MERCHANT SERVICES CHARGES	$2,822	$3,174	$4,500	$5,500	$0	$5,500
521160	ARMOURED CAR SERVICES	$3,426	$4,447	$4,700	$5,000	$0	$5,000
521250	AUDITING SERVICES	$31,000	$35,000	$46,000	$46,000	$0	$46,000
521310	SOFTWARE MAINTENANCE	$19,178	$19,945	$35,000	$35,000	$0	$35,000
521321	TECHNICAL SERVICES	$3,950	$3,025	$7,200	$7,200	$0	$7,200
523100	INSURANCE & BONDS	$3,991	$3,185	$3,410	$3,410	$0	$3,410
523250	POSTAGE	$1,437	$876	$1,800	$1,800	$0	$1,800
523300	ADVERTISING	$0	$0	$0	$0	$0	$0
523500	TRAVEL	$2,174	$631	$4,500	$3,500	$0	$3,500
523600	DUES AND FEES	$625	$725	$1,120	$1,120	$0	$1,120
523700	EDUCATION AND TRAINING	$771	$929	$6,300	$5,800	$0	$5,800
523950	MISCELLANEOUS EXPENSES	$113	$3,986	$500	$500	$0	$500
PURCHASED / CONTRACTED SERVICES		**$70,172**	**$77,460**	**$117,070**	**$117,830**	**$0**	**$117,830**
531101	SUPPLIES - OFFICE	$1,737	$2,078	$1,500	$1,500	$0	$1,500
531110	SUPPLIES - PRINTED MATERIALS	$324	$552	$1,000	$1,000	$0	$1,000
531401	BOOKS AND PERIODICALS	$0	$0	$250	$250	$0	$250
531600	SMALL EQUIPMENT	$903	$0	$1,500	$1,500	$0	$1,500
SUPPLIES		**$2,964**	**$2,631**	**$4,250**	**$4,250**	**$0**	**$4,250**
542300	FURNITURE AND FIXTURES	$0	$0	$0	$0	$0	$0
542401	COMPUTER EQUIPMENT					$0	$0
542402	COMPUTER SOFTWARE	$0	$0	$0	$0	$65,000	$65,000
CAPITAL OUTLAY		**$0**	**$0**	**$0**	**$0**	**$65,000**	**$65,000**
571010	TAX BILL PROCESSING - DEKALB CO.	$0	$0	$0	$20,000	$0	$20,000
OTHER COSTS		**$0**	**$0**	**$0**	**$20,000**	**$0**	**$20,000**
15	**FINANCE**	**$237,415**	**$304,090**	**$404,159**	**$450,980**	**$65,000**	**$515,980**

Detail Worksheet
1511 - Finance

Account Number	Account Name	2015 Actual Expenditures	2016 Actual Expenditures	2017 Approved Budget	2018 Requested Budget
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521150	**BANK CHARGES**	$684	$1,537	$2,040	$3,000
	GA Fund-1 Investment Account service charges				
521151	**MERCHANT SERVICES CHARGES**	$2,822	$3,174	$4,500	$5,500
	BB&T Credit Card Fees for City Hall				
521160	**ARMOURED CAR SERVICES**	$3,426	$4,447	$4,700	$5,000
	Loomis				
521250	**AUDITING SERVICES**	$31,000	$35,000	$46,000	$46,000
	Audit costs for the City and DDA				
521310	**SOFTWARE MAINTENANCE**	$19,178	$19,945	$35,000	$35,000
	RDA yearly maintenance				
521321	**TECHNICAL SERVICES**	$3,950	$3,025	$7,200	$7,200
	CPA for audit prep, CAFR design				
	RDA techinacal work beyond service agreement				
523100	**INSURANCE & BONDS**	$3,991	$3,185	$3,410	$3,410
	Girma				
523250	**POSTAGE**	$1,437	$876	$1,800	$1,800
523300	**ADVERTISING**	$0	$0	$0	$0
523500	**TRAVEL**	$2,174	$631	$4,500	$3,500
	GGFOA State Conferenence-Travis,Cherron				
	GABTO-Accountant I				
	Millage to local training by state or auditors				
523600	**DUES AND FEES**	$625	$725	$1,120	$1,120
	GABTO--Cherron				
	GGFOA--Travis, Cherron				
	CAFR APPLICATION				
	GMC/FOA-Accountant I				
	GFOA-Travis				
523700	**EDUCATION AND TRAINING**	$771	$929	$6,300	$5,800
	GGFOA -Travis, Cherron				
	GFOA-Travis				
	Continuing Education-Travis, Cherron				
	GABTO-Cherron				
523950	**MISCELLANEOUS EXPENSES**	$113	$3,986	$500	$500
	TOTAL	**$70,172**	**$77,460**	**$117,070**	**$117,830**

ENHANCEMENT DETAIL SCHEDULE

1511 - Finance

Title **Financial Software** **Priority** **1** **Request & Justification**	**Expenditures**	**FY 2018 Request**
New financial software is needed in order to help streamline many of our processes and make users more efficient. The new software will be more intuitive to use therby reducing entry errors that are often very difficult to find and correct. In addition, the new software will help to meet one of the City's goals to have more of an online presence by allowing us to easily accept online renewals of occupational licenses and alcohol licenses. The city has talked with multiple vendors and has selected Tyler Technologies.	REGULAR EMPLOYEES	
	TEMPORARY EMPLOYEES	
	OVERTIME	
	GROUP INSURANCE	
	SOCIAL SECURITY (FICA)	
	MEDICARE	
	RETIREMENT CONTRIBUTIONS	
	UNEMPLOYMENT INSURANCE	
	WORKERS' COMPENSATION	
	Total Personal Services	**$0**
	PHYSICIAN (DRUG TESTING)	
	CODIFICATION OF ORDINANCES	
	SOFTWARE MAINTENANCE	
	TECHNICAL SERVICES	
	DISPOSAL - SHREDDING SERVICES	
	CUSTODIAL	
	MAINTENANCE - EQUIPMENT	
	INSURANCE & BONDS	
	POSTAGE	
	ADVERTISING	
	TRAVEL	
	DUES AND FEES	
	EDUCATION AND TRAINING	
	MISCELLANEOUS EXPENSES	
	Total Purchased/Contracted Services	
	SUPPLIES - OFFICE	
	SUPPLIES - JANITORIAL	
	SUPPLIES - PRINTED MATERIALS	
	BOOKS AND PERIODICALS	
	Total Supplies	
	FURNITURE AND FIXTURES	
	COMPUTER SOFTWARE	$65,000
	OTHER EQUIPMENT	
	Total Capital Outlay	
	TOTAL	**$65,000**
	Positions	
	Motor Vehicles	

GENERAL FUND
1535 - MIS
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
521310	SOFTWARE MAINTENANCE	$55,330	$59,281	$75,000	$105,000	$0	$105,000
521311	CONSULTING - IT	$183,109	$252,196	$200,000	$195,000	$0	$195,000
521312	WEBSITE HOSTING & MAINTENANCE	$8,187	$13,947	$14,000	$14,000	$0	$14,000
522230	MAINTENANCE - TECHNOLOGY	$10,634	$9,374	$15,000	$6,000	$0	$6,000
522255	MAINTENANCE - EQUIPMENT	$27,006	$12,640	$40,000	$50,000	$0	$50,000
523220	INTERNET	$63,199	$60,534	$55,000	$55,000	$0	$55,000
523225	WAN INTERNET CARDS	$0	$2,984	$4,400	$5,500	$0	$5,500
PURCHASED / CONTRACTED SERVICES		**$347,465**	**$410,955**	**$403,400**	**$430,500**	**$0**	**$430,500**
542401	COMPUTER EQUIPMENT	$14,795	$289	$15,000	$15,000	$0	$15,000
542500	OTHER EQUIPMENT	$1,392	$15,133	$15,000	$15,000	$0	$15,000
CAPITAL OUTLAY		**$16,187**	**$15,422**	**$30,000**	**$30,000**	**$0**	**$30,000**
1535	**DATA PROCESSING/MIS**	**$363,652**	**$426,377**	**$433,400**	**$460,500**	**$0**	**$460,500**

Detail Worksheet
1535 - MIS

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521310	**SOFTWARE MAINTENANCE**	$55,330	$59,281	$75,000	$105,000
	RDA (ESS Software - $6,300)				
	Medemco (phone support - $3,000)				
	ESRI (GIS - $35,000)				
	Creative Cloud (web design - $1,700)				
	DYN and Domain names ($260)				
	Vmware ($2,000)				
	Dell (CALs - $4,000)				
	RDA (financial Support - $1,850)				
	DuoCircle (email gateway - $140)				
	SiteImprove (website QA - $3,000)				
	CitySourced ($11,600)				
	Microsoft Office ($35k)				
	Other				
521311	**CONSULTING - IT**	$183,109	$252,196	$200,000	$195,000
	Other tasks ($6,000)				
	InterDev - on-site support ($189,000)				
521312	**WEBSITE HOSTING & MAINTENANCE**	$8,187	$13,947	$14,000	$14,000
	CivicPlus				
522230	**MAINTENANCE - TECHNOLOGY**	$10,633.96	$9,374	$15,000	$6,000
	Barracuda Email Security and Archiver				
522255	**MAINTENANCE - EQUIPMENT**	$27,005.93	$12,640	$40,000	$50,000
	Switches ($37k)				
523220	**INTERNET**	$63,199.13	$60,534	$55,000	$55,000
	Comcast ($49,000)				
	GTA ($6,000)				
523225	**WAN INTERNET CARDS**	$0.00	$2,984	$4,400	$5,500
	TOTAL	**$347,465**	**$410,955**	**$403,400**	**$430,500**

GENERAL FUND

1540 - Human Resources

FISCAL YEAR 2017 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$0	$0	$0	$92,290	$55,000	$147,290
511200	TEMPORARY EMPLOYEES	$0	$0	$0	$10,000	$0	$10,000
511300	OVERTIME	$0	$0	$0	$0	$0	$0
512100	GROUP INSURANCE	$0	$0	$0	$25,575	$25,575	$51,150
512200	SOCIAL SECURITY (FICA)	$0	$0	$0	$6,858	$3,686	$10,544
512300	MEDICARE	$0	$0	$0	$1,604	$867	$2,471
512400	RETIREMENT CONTRIBUTIONS	$0	$0	$0	$9,229	$5,500	$14,729
512700	WORKERS' COMPENSATION	$0	$0	$0	$295	$176	$471
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$0**	**$0**	**$0**	**$145,851**	**$90,804**	**$236,654**
521201	PROFESSIONAL SERVICES	$0	$0	$0	$5,500	$0	$5,500
521216	PRE-EMPLOYMENT TESTING	$0	$0	$0	$11,500	$0	$11,500
521310	SOFTWARE MAINTENANCE	$0	$0	$0	$0	$0	$0
523100	INSURANCE & BONDS	$0	$0	$0	$200	$0	$200
523250	POSTAGE	$0	$0	$0	$200	$0	$200
523400	PRINTING & BINDING	$0	$0	$0	$2,200	$0	$2,200
523500	TRAVEL	$0	$0	$0	$3,200	$0	$3,200
523600	DUES AND FEES	$0	$0	$0	$400	$0	$400
523700	EDUCATION AND TRAINING	$0	$0	$0	$2,275	$0	$2,275
523950	MISCELLANEOUS EXPENSES	$0	$0	$0	$13,950	$0	$13,950
PURCHASED / CONTRACTED SERVICES		**$0**	**$0**	**$0**	**$39,425**	**$0**	**$39,425**
531100	SUPPLIES	$0	$0	$0	$2,500	$0	$2,500
531300	FOOD	$0	$0	$0	$0	$0	$0
531401	BOOKS AND PERIODICALS	$0	$0	$0	$500	$0	$500
SUPPLIES		**$0**	**$0**	**$0**	**$3,000**	**$0**	**$3,000**
542300	FURNITURE & FIXTURES	$0	$0	$0	$0	$500	$500
542401	COMPUTER EQUIPMENT	$0	$0	$0	$0	$1,000	$1,000
542402	COMPUTER SOFTWARE	$0	$0	$0	$0	$50,000	$50,000
CAPITAL OUTLAY		**$0**	**$0**	**$0**	**$0**	**$51,500**	**$51,500**
10	**HUMAN RESOURCES**	**$0**	**$0**	**$0**	**$188,276**	**$142,304**	**$330,579**

Detail Worksheet

1540 - Human Resources

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521201	**PROFESSIONAL SERVICES**	$0	$0	$0	$5,500
	Employee Wellness $500				
	Professional Services $5,000				
521216	**PRE-EMPLOYMENT TESTING**	$0	$0	$0	$11,500
	Background Checks $3,000 (qty 40 checks)				
	New Hire Drug Testing $3,700 (qty 40 tests)				
	New Hire Physical Exams $3,600 (qty 40 exams)				
	Human Performance Evaluations $1,200 (qty 3 positions)				
523100	**INSURANCE & BONDS**	$0	$0	$0	$200
523250	**POSTAGE**	$0	$0	$0	$200
523400	**PRINTING & BINDING**	$0	$0	$0	$2,200
	Employee Handbooks $1,800 (qty 200)				
	Labor Law Posters $400 (qty 4)				
523500	**TRAVEL**	$0	$0	$0	$3,200
	SHRM National Conference Hotel, Rental Car, and Flight $1,800				
	GLGPA Conference Hotel and Rental Car $1,400				
523600	**DUES AND FEES**	$0	$0	$0	$400
	SHRM $200				
	GLGPA $50				
	IPMA-HR $150				
523700	**EDUCATION AND TRAINING**	$0	$0	$0	$2,275
	SHRM Annual Conference and Exposition $1,360				
	SHRM Atlanta Symposium $275				
	GLGPA Mid-Year Conference $245				
	GLGPA Spring Conference $395				
523950	**MISCELLANEOUS EXPENSES**	$0	$0	$0	$13,950
	Employee Appreciation Event and Food $3,000 (Bowlmor)				
	Employee Thanksgiving Luncheon $2,950 (Fox Brother's BBQ)				
	Eagle Recognition Service Awards and Gifts $7,500 (in lieu of lapel pins)				
	Misc. $500				
	TOTAL	**$0**	**$0**	**$0**	**$39,425**

SUPPLIES					
531100	**SUPPLIES**	$0	$0	$0	$2,500
	Employee Wellness $2,000				
	Misc. $500				
531401	**BOOKS AND PERIODICALS**	$0	$0	$0	$500

Detail Worksheet

1540 - Human Resources

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
	Misc ($500)				
	TOTAL	**$0**	**$0**	**$0**	**$3,000**

CAPITAL OUTLAY					
542401	**COMPUTER EQUIPMENT**	$0	$0	$0	$0
542402	**COMPUTER SOFTWARE**	$0	$0	$0	$0
	TOTAL	**$0**	**$0**	**$0**	**$0**

ENHANCEMENT DETAIL SCHEDULE
1540 - Human Resources

Title **HR Software** **Priority** **1** **Request & Justification**	**Expenditures**	**FY 2018 Request**
Streamline and automate human resource, payroll, & benfit processes while ensuring federal and state compliance. Enhance candidate and employee experience while reducing administrative costs via introduction of web-based recruitment, onboarding, benefits election, time entry, and performance evaluation. Implement solution for consistent data availablity for faster, more informed decision-making and improved service levels. Staff has met with vendors and intends to utilize Kronos for timekeeping and Ceridian for core HR, payroll and benefits administration.	REGULAR EMPLOYEES	
	TEMPORARY EMPLOYEES	
	OVERTIME	
	GROUP INSURANCE	
	SOCIAL SECURITY (FICA)	
	MEDICARE	
	RETIREMENT CONTRIBUTIONS	
	WORKERS' COMPENSATION	
	CELL PHONE ALLOWANCE	
	Total Personal Services	**$0**
	SOFTWARE MAINTENANCE	
	LAWN CARE	
	MAINTENANCE - BUILDINGS	
	RENTAL OF LAND AND BUILDINGS	
	RENTAL - EQUIPMENT	
	INSURANCE & BONDS	
	COMMUNICATION - NEWSLETTER	
	COMMUNICATION - PRINTING	
	COMMUNICATION - PROMOTIONS	
	TRAVEL	
	DUES AND FEES	
	EDUCATION AND TRAINING	
	MISCELLANEOUS EXPENSES	
	Total Purchased/Contracted Services	**$0**
	SUPPLIES - FIRST AID	
	GASOLINE	
	BOOKS AND PERIODICALS	
	Capitol Outlay	**$0**
	FURNITURE AND FIXTURES	
	VEHICLES	
	COMPUTER SOFTWARE	$50,000
	Total Capital Outlay	**$50,000**
	TOTAL	**$50,000**
	Positions	**0**
	Motor Vehicles	**0**

ENHANCEMENT DETAIL SCHEDULE
1540 - Human Resources

Title **Human Resource Generalist** **Priority** **2** **Request & Justification**	**Expenditures**	**FY 2018 Request**
Organizations that staff their HR function strategically allow one HR professional for every 75-100 employees as per industry standard. On average, the City of Chamblee's workforce flucates between 160-170 employees thus, per industry standard, requiring two dedicated HR personnel.	REGULAR EMPLOYEES	$55,000
	TEMPORARY EMPLOYEES	
	OVERTIME	
	GROUP INSURANCE	$28,653
	SOCIAL SECURITY (FICA)	$3,705
	MEDICARE	$867
	RETIREMENT CONTRIBUTIONS	$5,500
	WORKERS' COMPENSATION	$176
	CELL PHONE ALLOWANCE	
	Total Personal Services	**$93,901**
	SOFTWARE MAINTENANCE	
	LAWN CARE	
	MAINTENANCE - BUILDINGS	
	RENTAL OF LAND AND BUILDINGS	
	RENTAL - EQUIPMENT	
	INSURANCE & BONDS	
	COMMUNICATION - NEWSLETTER	
	COMMUNICATION - PRINTING	
	COMMUNICATION - PROMOTIONS	
	TRAVEL	
	DUES AND FEES	
	EDUCATION AND TRAINING	
	MISCELLANEOUS EXPENSES	
	Total Purchased/Contracted Services	**$0**
	SUPPLIES - FIRST AID	
	GASOLINE	
	BOOKS AND PERIODICALS	
	Capitol Outlay	**$0**
	FURNITURE AND FIXTURES	$500
	COMPUTER EQUIPMENT	$1,000
	COMPUTER SOFTWARE	
	Total Capital Outlay	**$1,500**
	TOTAL	**$95,401**
	Positions	**1**
	Motor Vehicles	**0**

Police
Department 20
Donny Williams

Mission

To maintain a safe and secure community with the highest quality of life by providing professional, ethical, and responsible public safety services in partnership with the community. Our vision is that the citizens of Chamblee will feel safe in all areas of the city, work together to solve community and neighborhood problems, and have a high level of respect, trust, and confidence in their police department. We commit to never be satisfied with "good enough," but insteach to strive each day working together to make the Chamblee Police Department the best it can be.

Primary Responsibilities

The Chamblee Police Department's primary responsibility is to provide protection of life and property, preserve the peace, prevent crime, recover lost property, and apprehend offenders, while maintaining a focus on serving our community and maintaining strong and open relationships with the citizens we serve.

GENERAL FUND
Department 20 - Police
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
3210	Police Administration	$902,048	$1,414,861	$1,062,514	$1,096,222	$0	$1,096,222
3221	Criminal Investigations	$846,974	$882,901	$977,756	$1,081,219	$0	$1,081,219
3223	Patrol	$4,574,396	$4,691,756	$7,148,136	$5,407,179	$0	$5,407,179
3224	Records	$301,712	$296,217	$345,729	$296,036	$0	$296,036
3226	Custody of Prisoners	$36,667	$40,778	$59,000	$59,000	$0	$59,000
3230	Traffic Control	$435,313	$425,171	$508,069	$544,409	$0	$544,409
3240	Training	$97,553	$93,659	$103,000	$100,000	$0	$100,000
3260	Stations & Buildings	$111,413	$207,514	$180,900	$165,500	$0	$165,500
20	**Police Total**	**$7,306,076**	**$8,052,857**	**$10,385,104**	**$8,749,565**	**$0**	**$8,749,565**

	Court Total	**$305,157**	**$337,601**	**$390,728**	**$363,328**	**$0**	**$363,328**

GENERAL FUND
3210 - Police Department Administration
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$476,887	$507,933	$522,626	$536,511	$0	$536,511
511300	OVERTIME	$1,717	$6,361	$2,500	$2,500	$0	$2,500
512100	GROUP INSURANCE	$106,792	$125,679	$145,598	$129,105	$0	$129,105
512200	SOCIAL SECURITY (FICA)	$29,933	$32,262	$33,048	$34,142	$0	$34,142
512300	MEDICARE	$7,000	$7,545	$7,729	$7,985	$0	$7,985
512400	RETIREMENT CONTRIBUTIONS	$47,302	$53,071	$70,209	$78,675	$0	$78,675
512700	WORKERS' COMPENSATION	$15,258	$24,035	$20,421	$20,421	$0	$20,421
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$684,888**	**$756,886**	**$802,131**	**$809,339**	**$0**	**$809,339**
521215	PHYSICIAN (DRUG TESTING)	$0	$0	$1,000	$0	$0	$0
521216	PRE-EMPLOYMENT TESTING	$8,500	$11,875	$10,000	$8,000	$0	$8,000
521310	SOFTWARE MAINTENANCE	$6,917	$7,191	$7,000	$62,500	$0	$62,500
522255	MAINTENANCE - EQUIPMENT	$10,438	$9,887	$11,000	$11,000	$0	$11,000
523100	INSURANCE & BONDS	$106,480	$113,920	$121,883	$121,883	$0	$121,883
523101	INSURANCE DEDUCTIBLES	$23,295	$13,011	$20,000	$15,000	$0	$15,000
523500	TRAVEL	$0		$4,000	$1,000	$0	$1,000
523600	DUES AND FEES	$2,654	$1,929	$3,000	$3,500	$0	$3,500
523950	MISCELLANEOUS EXPENSES	$6,196	$6,622	$7,500	$6,000	$0	$6,000
PURCHASED / CONTRACTED SERVICES		**$164,481**	**$164,435**	**$185,383**	**$228,883**	**$0**	**$228,883**
531100	SUPPLIES	$36,828	$35,395	$47,500	$32,000	$0	$32,000
531270	GASOLINE	$6,155	$5,009.52	$8,000	$6,000	$0	$6,000
531300	FOOD	$0	$0.00	$0	$1,500	$0	$1,500
531401	BOOKS AND PERIODICALS	$1,082	$1,439.68	$3,000	$2,000	$0	$2,000
531610	SUPPLIES - SMALL TOOLS/EQUIP	$2,264	$2,189.07	$3,000	$3,000	$0	$3,000
SUPPLIES		**$46,329**	**$44,033**	**$61,500**	**$44,500**	**$0**	**$44,500**
542200	VEHICLES	$0	$300	$0	$0	$0	$0
542300	FURNITURE AND FIXTURES	$3,421	$5,065	$10,000	$10,000	$0	$10,000
542401	COMPUTER EQUIPMENT	$2,500	$1,863	$2,500	$2,500	$0	$2,500
542402	COMPUTER SOFTWARE	$430	$442,279	$1,000	$1,000	$0	$1,000
CAPITAL OUTLAY		**$6,351**	**$449,507**	**$13,500**	**$13,500**	**$0**	**$13,500**
3210	**POLICE ADMINISTRATION**	**$902,048**	**$1,414,861**	**$1,062,514**	**$1,096,222**	**$0**	**$1,096,222**

Detail Worksheet
3210 - Police Department Administration

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521215	**PHYSICIAN (DRUG TESTING)**	$0	$0	$1,000	$0
	Post Accident Screening				
521216	**PRE-EMPLOYMENT TESTING**	$8,500	$11,875	$10,000	$8,000
	Psychological and Polygraph Tests				
521310	**SOFTWARE MAINTENANCE**	$6,917	$7,191	$7,000	$62,500
	Zuercher Public Safety Suite, PowerDMS				
522255	**MAINTENANCE - EQUIPMENT**	$10,438	$9,887	$11,000	$11,000
	Superior Document (copiers/fax machine)				
523100	**INSURANCE & BONDS**	$106,480	$113,920	$121,883	$121,883
	Girma (Property and Liability)				
523101	**INSURANCE DEDUCTIBLES**	$23,295	$13,011	$20,000	$15,000
	Girma (Vehicle Accident Deductibles)				
523500	**TRAVEL**	$0	$0	$4,000	$1,000
	Non-Training Related				
523600	**DUES AND FEES**	$2,654	$1,929	$3,000	$3,500
	International & GA Police Chiefs Assoc.				
	DeKalb County Chiefs Assoc.				
	State Law Enforcement Accredition				
523950	**MISCELLANEOUS EXPENSES**	$6,196	$6,622	$7,500	$6,000
	Unforseen Expenses				
	TOTAL	**$164,481**	**$164,435**	**$185,383**	**$228,883**

SUPPLIES					
531100	**SUPPLIES**	$36,828	$35,395	$47,500	$32,000
	Office, Crime Prevention				
531270	**GASOLINE**	$6,155	$5,010	$8,000	$6,000
531300	**FOOD**	$0	$0	$0	$1,500
	hosted meetings and classes				
531401	**BOOKS AND PERIODICALS**	$1,082	$1,440	$3,000	$2,000
	Lexis Nexis research services				
531610	**SUPPLIES - SMALL TOOLS/EQUIP**	$2,264	$2,189	$3,000	$3,000
	Segway Rental, building and Misc items				
	TOTAL	**$46,329**	**$44,033**	**$61,500**	**$44,500**

GENERAL FUND
3221 - Police Department (CID)
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$497,857	$517,475	$532,443	$592,384	$0	$592,384
511300	OVERTIME	$271	$3,462	$2,500	$2,500	$0	$2,500
512100	GROUP INSURANCE	$150,846	$166,264	$193,934	$205,205	$0	$205,205
512200	SOCIAL SECURITY (FICA)	$32,174	$33,562	$34,389	$38,253	$0	$38,253
512300	MEDICARE	$7,524	$7,849	$8,043	$8,947	$0	$8,947
512400	RETIREMENT CONTRIBUTIONS	$69,092	$74,886	$66,111	$80,930	$0	$80,930
512700	WORKERS' COMPENSATION	$20,038	$25,015	$30,136	$25,000	$0	$25,000
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$777,803**	**$828,514**	**$867,556**	**$953,219**	**$0**	**$953,219**
521299	MISC PROFESSIONAL SERVICES	$0	$18,012	$3,000	$1,000	$0	$1,000
521310	SOFTWARE MAINTENANCE	$1,500	$3,672	$15,000	$8,000	$0	$8,000
521313	RESEARCH SERVICES	$6,019	$6,652	$26,000	$10,000	$0	$10,000
522250	MAINTENANCE - SMALL EQUIPMENT	$385	$611	$1,000	$1,000	$0	$1,000
522311	RENTAL OF LAND AND BUILDINGS	$2,100	$2,100	$4,200	$3,000	$0	$3,000
523220	INTERNET	$600	$600	$1,500	$500	$0	$500
523300	ADVERTISING	$0	$160	$500	$500	$0	$500
523500	TRAVEL	$0	$0	$0	$1,000	$0	$1,000
523950	MISCELLANOUS EXPENSE	$0	$0	$0	$0	$0	$0
PURCHASED / CONTRACTED SERVICES		**$10,604**	**$31,807**	**$51,200**	**$25,000**	**$0**	**$25,000**
531108	SUPPLIES - EVIDENCE	$6,206	$2,955	$6,000	$5,000	$0	$5,000
531270	GASOLINE	$24,463	$19,624	$25,000	$20,000	$0	$20,000
SUPPLIES		**$30,669**	**$22,579**	**$31,000**	**$25,000**	**$0**	**$25,000**
542200	VEHICLES	$21,898	$0	$26,000	$60,000	$0	$60,000
542401	COMPUTER EQUIPMENT	$6,000	$0	$2,000	$18,000	$0	$18,000
CAPITAL OUTLAY		**$27,898**	**$0**	**$28,000**	**$78,000**	**$0**	**$78,000**
581201	DEBT CAPITAL LEASE - PRINCIPAL	$0	$0	$0	$0	$0	$0
582201	DEBT CAPITAL LEASE - INTEREST	$0	$0	$0	$0	$0	$0
DEBT SERVICE		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
3221	**CRIMINAL INVESTIGATION**	**$846,974**	**$882,901**	**$977,756**	**$1,081,219**	**$0**	**$1,081,219**

Detail Worksheet
3221 - Police (CID)

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521299	**MISC PROFESSIONAL SERVICES**	$0	$18,012	$3,000	$1,000
	Video/Audio Enhancement, As needed				
521310	**SOFTWARE MAINTENANCE**	$1,500	$3,672	$15,000	$8,000
	Criminet, CELLBRITE				
521313	**RESEARCH SERVICES**	$6,019	$6,652	$26,000	$10,000
	Accurint, LEADS, CELLBRITE				
522250	**MAINTENANCE - SMALL EQUIPMENT**	$385	$611	$1,000	$1,000
	Rite Weight (Scales)				
522311	**RENTAL OF LAND AND BUILDINGS**	$2,100	$2,100	$4,200	$3,000
	Ptree Ind Self Storage(Evidence/Confiscated Items)				
523220	**INTERNET**	$600	$600	$1,500	$500
	CovertTrack				
523300	**ADVERTISING**	$0	$160	$500	$500
	The Champion				
523500	**TRAVEL**	$0	$0	$0	$1,000
	TOTAL	**$10,604**	**$31,807**	**$51,200**	**$25,000**

CAPITAL OUTLAY					
542200	**VEHICLES**	$21,898	$0	$26,000	$60,000
	Replace two vehicles				

GENERAL FUND

3223 - Police Patrol

FISCAL YEAR 2018 PROPOSED BUDGET

	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENT	2018 REQUEST
511100	REGULAR EMPLOYEES	$2,435,280	$2,503,451	$2,600,339	$2,666,533	$0	$2,666,533
511200	TEMPORARY EMPLOYEES	$0		$26,000	$30,000	$0	$30,000
511300	OVERTIME	$6,643	$9,543	$15,000	$15,000	$0	$15,000
512100	GROUP INSURANCE	$732,764	$796,521	$1,016,943	$861,981	$0	$861,981
512200	SOCIAL SECURITY (FICA)	$160,694	$165,078	$175,915	$181,084	$0	$181,084
512300	MEDICARE	$37,581	$38,607	$41,141	$42,351	$0	$42,351
512400	RETIREMENT CONTRIBUTIONS	$267,857	$270,263	$279,368	$302,639	$0	$302,639
512700	WORKERS' COMPENSATION	$95,673	$122,170	$147,179	$110,000	$0	$110,000
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$3,736,491**	**$3,905,633**	**$4,301,885**	**$4,209,588**	**$0**	**$4,209,588**
521310	SOFTWARE MAINTENANCE	$46,119	$44,938	$48,000	$15,500	$0	$15,500
521313	RESEARCH SERVICES	$1,242	$1,403	$7,000	$2,000	$0	$2,000
522200	VEHICLE MAINTENANCE	$102,230	$100,009	$141,000	$150,000	$0	$150,000
523225	WAN INTERNET CARDS	$20,449	$18,021	$52,640	$33,000	$0	$33,000
523600	DUES AND FEES	$340	$200	$1,000	$1,000	$0	$1,000
PURCHASED / CONTRACTED SERVICES		**$170,380**	**$164,571**	**$249,640**	**$201,500**	**$0**	**$201,500**
531100	SUPPLIES	$14,308	$27,473	$218,400	$34,000	$0	$34,000
531120	UNIFORMS	$60,557	$57,555	$60,000	$60,000	$0	$60,000
531270	GASOLINE	$102,388	$91,662	$221,858	$200,000	$0	$200,000
SUPPLIES		**$177,253**	**$176,690**	**$500,258**	**$294,000**	**$0**	**$294,000**
542200	VEHICLES	$137,210	$108,870	$1,261,394	$140,000	$0	$140,000
542401	COMPUTER EQUIPMENT	$12,000	$0	$131,000	$3,000	$0	$3,000
542402	COMPUTER SOFTWARE	$0	$0	$116,880	$3,000	$0	$3,000
542500	OTHER EQUIPMENT	$35,942	$23,321	$20,000	$20,000	$0	$20,000
542501	MOBILE VIDEO CAMERAS	$22,030	$92,425	$169,200	$0	$0	$0
CAPITAL OUTLAY		**$207,182**	**$224,615**	**$1,698,474**	**$166,000**	**$0**	**$166,000**
581201	DEBT CAPITAL LEASE - PRINCIPAL	$268,257	$210,492	$375,169	$509,445	$0	$509,445
582201	DEBT CAPITAL LEASE - INTEREST	$14,833	$9,755	$22,710	$26,647	$0	$26,647
DEBT SERVICE		**$283,089**	**$220,247**	**$397,879**	**$536,091**	**$0**	**$536,091**
3223	**PATROL**	**$4,574,396**	**$4,691,756**	**$7,148,136**	**$5,407,179**	**$0**	**$5,407,179**

Detail Worksheet
3223 - Police Patrol

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521310	**SOFTWARE MAINTENANCE**	$46,119	$44,938	$48,000	$15,500
	Criminet, patrol related software				
521313	**RESEARCH SERVICES**	$1,242	$1,403	$7,000	$2,000
	Accurint and appraisal				
522200	**VEHICLE MAINTENANCE**	$102,230	$100,009	$141,000	$150,000
	ABC Auto, Kauffman, Cartique, Ford, etc				
	Motorola (Replace/Repair Mobile Radios)				
	Verizon (In Car Computer Internet Connectivity)				
523225	**WAN INTERNET CARDS**	$20,449	$18,021	$52,640	$33,000
523600	**DUES AND FEES**	$340	$200	$1,000	$1,000
	Officer Professional Associations				
	TOTAL	**$170,380**	**$164,571**	**$249,640**	**$201,500**

SUPPLIES WORKSHEET					
531100	**SUPPLIES**	$14,308	$27,473	$218,400	$34,000
	Drug testing kits, evidence collection				
	Business cards and forms				
531120	**UNIFORMS**	$60,557	$57,555	$60,000	$60,000
	Equipment				
531270	**GASOLINE**	$102,388	$91,662	$221,858	$200,000
	TOTAL	**$177,253**	**$176,690**	**$500,258**	**$294,000**

CAPITAL OUTLAY					
542200	**VEHICLES**	$137,210	$108,870	$1,261,394	$140,000
	3 replacement				
542401	**COMPUTER EQUIPMENT**	$12,000	$0	$131,000	$3,000
	2 MC Computers				
542402	**COMPUTER SOFTWARE**	$0	$0	$116,880	$3,000
	2 MC Computers				
542500	**OTHER EQUIPMENT**	$35,942	$23,321	$20,000	$20,000
542501	**MOBILE VIDEO CAMERAS**	$22,030	$92,425	$169,200	$0
	TOTAL	**$207,182**	**$224,615**	**$1,698,474**	**$166,000**

GENERAL FUND
3224 - Police (Records & Identification)
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$134,747	$143,608	$146,102	$139,943	$0	$139,943
511200	TEMPORARY EMPLOYEES	$8,616	$14,755	$15,000	$0	$0	$0
511300	OVERTIME	$1,329	$1,655	$1,000	$1,000	$0	$1,000
512100	GROUP INSURANCE	$58,955	$63,895	$75,294	$43,146	$0	$43,146
512200	SOCIAL SECURITY (FICA)	$8,962	$9,726	$9,936	$8,628	$0	$8,628
512300	MEDICARE	$2,096	$2,275	$2,324	$2,018	$0	$2,018
512400	RETIREMENT CONTRIBUTIONS	$17,422	$18,928	$20,805	$22,853	$0	$22,853
512700	WORKERS' COMPENSATION	$466	$538	$468	$448	$0	$448
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$232,593**	**$255,379**	**$270,929**	**$218,036**	**$0**	**$218,036**
521151	MERCHANT SERVICES CHARGES	$742	$1,709	$1,000	$2,500	$0	$2,500
521201	PROFESSIONAL SERVICES	$0	$0	$0	$33,000		$33,000
521310	SOFTWARE MAINTENANCE	$28,241	$24,746	$50,000	$12,000	$0	$12,000
522111	DISPOSAL - SHREDDING SERVICES	$1,744	$879	$1,500	$1,000	$0	$1,000
523230	GCIC WAN	$1,056	$7,506	$7,800	$8,000	$0	$8,000
523250	POSTAGE	$5,378	$3,228	$7,000	$5,000	$0	$5,000
PURCHASED / CONTRACTED SERVICES		**$37,161**	**$38,067**	**$67,300**	**$61,500**	**$0**	**$61,500**
531110	SUPPLIES - PRINTED MATERIALS	$2,248	$2,771	$7,500	$7,500	$0	$7,500
531120	UNIFORMS	$0	$0	$0	$1,000	$0	$1,000
SUPPLIES		**$2,248**	**$2,771**	**$7,500**	**$8,500**	**$0**	**$8,500**
542400	COMPUTERS	$0	$0	$0	$5,000	$0	$5,000
542401	COMPUTER EQUIPMENT	$28,961	$0	$0	$1,000	$0	$1,000
542402	COMPUTER SOFTWARE	$748	$0	$0	$2,000	$0	$2,000
CAPITAL OUTLAY		**$29,710**	**$0**	**$0**	**$8,000**	**$0**	**$8,000**
3224	**TOTAL RECORDS AND IDENTIFICATION**	**$301,712**	**$296,217**	**$345,729**	**$296,036**	**$0**	**$296,036**

Detail Worksheet
3224 - Police (Records & Identification)

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521151	**MERCHANT SERVICES CHARGES**	$742	$1,709	$1,000	$2,500
	BB&T (Credit Card Fees)				
521201	**PROFESSIONAL SERVICES**	$0	$0	$0	$33,000
	GBI Fingerprint charges background checks				
521310	**SOFTWARE MAINTENANCE**	$28,241	$24,746	$50,000	$12,000
	Criminet, Milner Tech, Public Engines				
522111	**DISPOSAL - SHREDDING SERVICES**	$1,744	$879	$1,500	$1,000
	Proshred of GA				
523230	**GCIC WAN**	$1,056	$7,506	$7,800	$8,000
	Ga Technology Authority				
523250	**POSTAGE**	$5,378	$3,228	$7,000	$5,000
	USPS (Misc Postal Services)				
	TOTAL	**$37,161**	**$38,067**	**$67,300**	**$61,500**

SUPPLIES					
531110	**SUPPLIES - PRINTED MATERIALS**	$2,248	$2,771	$7,500	$7,500
	ID Cards and Permits				
	TOTAL	**$2,248**	**$2,771**	**$7,500**	**$7,500**

GENERAL FUND

FISCAL YEAR 2018 PROPOSED BUDGET

3226 - Police (Custody of Prisoners)

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE MENTS	2018 REQUEST
521220	PRISONER MEDICAL EXPENSES	$7,985	$17,187	$15,000	$15,000	$0	$15,000
531109	SUPPLIES - DETENTION	$4,716	$4,661	$6,000	$6,000	$0	$6,000
531301	PRISONER MEALS	$23,966	$18,930	$38,000	$38,000	$0	$38,000
SUPPLIES		**$36,667**	**$40,778**	**$59,000**	**$59,000**	**$0**	**$59,000**
3226	**CUSTODY OF PRISONERS**	**$36,667**	**$40,778**	**$59,000**	**$59,000**	**$0**	**$59,000**

3240 - Police (Training)

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE MENTS	2018 REQUEST
523700	EDUCATION AND TRAINING	$60,659	$59,850	$70,000	$60,000	$0	$60,000
531721	AMMUNITION	$36,893	$33,810	$33,000	$40,000	$0	$40,000
SUPPLIES		**$97,553**	**$93,659**	**$103,000**	**$100,000**	**$0**	**$100,000**
3240	**TOTAL POLICE TRAINING**	**$97,553**	**$93,659**	**$103,000**	**$100,000**	**$0**	**$100,000**

3260 - Police (Buildings)

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE MENTS	2018 REQUEST
522130	CUSTODIAL	$24,571	$24,521	$28,000	$30,000	$0	$30,000
522140	LAWN CARE	$4,500	$4,020	$5,600	$2,000	$0	$2,000
522210	MAINTENANCE - BUILDINGS	$30,054	$125,947	$85,000	$75,000	$0	$75,000
PURCHASED / CONTRACTED SERVICES		**$59,125**	**$154,488**	**$118,600**	**$107,000**	**$0**	**$107,000**
531105	SUPPLIES - JANITORIAL	$7,015	$7,659	$8,500	$8,500	$0	$8,500
531210	WATER/SEWERAGE	$4,956	$3,914	$6,800	$5,000	$0	$5,000
531220	NATURAL GAS	$4,410	$3,707	$6,000	$5,000	$0	$5,000
531230	ELECTRICITY	$35,907	$37,746	$41,000	$40,000	$0	$40,000
SUPPLIES		**$52,288**	**$53,026**	**$62,300**	**$58,500**	**$0**	**$58,500**
3260	**POLICE STATIONS AND BUILDINGS**	**$111,413**	**$207,514**	**$180,900**	**$165,500**	**$0**	**$165,500**

Detail Worksheet
3226 - Police (Other)

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET (TRAINING)					
523700	**EDUCATION AND TRAINING**	$60,659	$59,850	$70,000	$60,000
	Certifications and required training				
531721	**AMMUNITION**	$36,893	$33,810	$33,000	$40,000
	Total	**$97,553**	**$93,659**	**$103,000**	**$100,000**

PURCHASED/CONTRACTED SERVICES WORKSHEET (BUILDINGS)					
522130	**CUSTODIAL**	$24,571	$24,521	$28,000	$30,000
	Ramseys Janitorial and Pest Control				
522140	**LAWN CARE**	$4,500	$4,020	$5,600	$2,000
	Grounds maintenance				
522210	**MAINTENANCE - BUILDINGS**	$30,054	$125,947	$85,000	$75,000
	Replace last A/C unit from 1995				
	TOTAL	**$59,125**	**$154,488**	**$118,600**	**$107,000**

GENERAL FUND
3230 - Police (Traffic Control)
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$269,429	$256,320	$281,861	$287,459	$0	$287,459
511300	OVERTIME	$962	$2,718	$5,000	$5,000	$0	$5,000
512100	GROUP INSURANCE	$97,049	$92,740	$123,353	$109,207	$0	$109,207
512200	SOCIAL SECURITY (FICA)	$16,900	$16,457	$18,498	$18,832	$0	$18,832
512300	MEDICARE	$3,952	$3,849	$4,326	$4,405	$0	$4,405
512400	RETIREMENT CONTRIBUTIONS	$31,718	$35,959	$34,578	$39,506	$0	$39,506
512700	WORKERS' COMPENSATION	$9,944	$13,363	$15,953	$12,000	$0	$12,000
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$429,954**	**$421,405**	**$483,569**	**$476,409**	**$0**	**$476,409**
522230	MAINTENANCE - TECHNOLOGY	$1,286	$785	$4,000	$4,000	$0	$4,000
PURCHASED / CONTRACTED SERVICES		**$1,286**	**$785**	**$4,000**	**$4,000**	**$0**	**$4,000**
531100	SUPPLIES	$259	$164	$13,000	$4,000	$0	$4,000
531270	GASOLINE	$3,815	$2,817	$7,500	$6,000	$0	$6,000
SUPPLIES		**$4,074**	**$2,981**	**$20,500**	**$10,000**	**$0**	**$10,000**
542200	VEHICLES	$0	$0	$0	$54,000	$0	$54,000
CAPITAL OUTLAY		**$0**	**$0**	**$0**	**$54,000**	**$0**	**$54,000**
3230	**TRAFFIC CONTROL**	**$435,313**	**$425,171**	**$508,069**	**$544,409**	**$0**	**$544,409**

Detail Worksheet
3230 - Police Traffic Control

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
522230	**MAINTENANCE - TECHNOLOGY**	$1,286	$785	$4,000	$4,000
	East GA Communication - Certification				
	non-warranty repairs on speed devices				
	TOTAL	**$1,285.60**	**$785.00**	**$4,000**	**$4,000**

SUPPLIES					
531100	**SUPPLIES**	$259	$164	$13,000	$4,000
	Speed detection devices, tag readers				
531110	**SUPPLIES - PRINTED MATERIALS**	$0	$0	$0	$0
	PRIDE Classes, driver safety literature				
531270	**GASOLINE**	$3,815	$2,817	$7,500	$6,000
	TOTAL	**$4,074**	**$2,981**	**$20,500**	**$10,000**

GENERAL FUND
Department 70 - Municipal Court
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$97,196	$102,248	$103,601	$103,601	$0	$103,601
511200	TEMPORARY EMPLOYEES	$7,885	$18,390	$30,000	$30,000	$0	$30,000
511300	OVERTIME	$22,184	$19,390	$20,000	$20,000	$0	$20,000
512100	GROUP INSURANCE	$17,716	$24,924	$19,670	$19,670	$0	$19,670
512200	SOCIAL SECURITY (FICA)	$8,124	$8,961	$9,895	$9,895	$0	$9,895
512300	MEDICARE	$1,900	$2,096	$2,314	$2,314	$0	$2,314
512400	RETIREMENT CONTRIBUTIONS	$11,929	$12,936	$14,959	$14,959	$0	$14,959
512700	WORKERS' COMPENSATION	$340	$396	$332	$332	$0	$332
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$167,275**	**$189,341**	**$200,771**	**$200,771**	**$0**	**$200,771**
521150	BANK CHARGES	$0	$0	$0	$0	$0	$0
521151	MERCHANT SERVICES CHARGES	$7,917	$6,994	$9,000	$0	$0	$0
521271	CONTRACTS - JUDGES	$63,600	$73,100	$90,000	$75,000	$0	$75,000
521272	CONTRACTS - PROSECUTOR	$28,980	$21,109	$45,000	$40,000	$0	$40,000
521273	CONTRACTS - PUBLIC DEFENDER	$4,980	$4,980	$6,000	$5,000	$0	$5,000
521310	SOFTWARE MAINTENANCE	$900	$900	$1,400	$1,400	$0	$1,400
521316	COURT INTERPRETERS	$21,217	$24,348	$26,000	$25,000	$0	$25,000
523100	INSURANCE & BONDS	$1,884	$2,016	$2,157	$2,157	$0	$2,157
523250	POSTAGE	$509	$501	$1,200	$800	$0	$800
523700	EDUCATION AND TRAINING	$908	$1,800	$2,000	$4,000	$0	$4,000
523950	MISCELLANEOUS EXPENSES	$39	$7,545	$200	$200	$0	$200
PURCHASED / CONTRACTED SERVICES		**$130,935**	**$143,293**	**$182,957**	**$153,557**	**$0**	**$153,557**
531100	SUPPLIES - OFFICE	$3,979	$580	$5,000	$2,000	$0	$2,000
SUPPLIES		**$3,979**	**$580**	**$5,000**	**$2,000**	**$0**	**$2,000**
542400	COMPUTERS	$1,440	$4,073	$1,500	$7,000	$0	$7,000
542401	COMPUTER EQUIPMENT	$1,528	$315	$500	$0	$0	$0
CAPITAL OUTLAY		**$2,968**	**$4,387**	**$2,000**	**$7,000**	**$0**	**$7,000**
2650	**TOTAL COURT**	**$305,157**	**$337,601**	**$390,728**	**$363,328**	**$0**	**$363,328**

Detail Worksheet
Department 70 - Municipal Court

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521150	**BANK CHARGES**	$0	$0	$0	$0.00
521151	**MERCHANT SERVICES CHARGES**	$7,917	$6,994	$9,000	$0.00
521271	**CONTRACTS - JUDGES**	$63,600	$73,100	$90,000	$75,000.00
521272	**CONTRACTS - PROSECUTOR**	$28,980	$21,109	$45,000	$40,000.00
521273	**CONTRACTS - PUBLIC DEFENDER**	$4,980	$4,980	$6,000	$5,000.00
521310	**SOFTWARE MAINTENANCE**	$900	$900	$1,400	$1,400.00
	Criminet,				
521316	**COURT INTERPRETERS**	$21,217	$24,348	$26,000	$25,000.00
523100	**INSURANCE & BONDS**	$1,884	$2,016	$2,157	$2,157.00
	GIRMA				
523250	**POSTAGE**	$509	$501	$1,200	$800.00
	DPS, Court Correspondence				
523700	**EDUCATION AND TRAINING**	$908	$1,800	$2,000	$4,000.00
	Council of Municipal Courts				
523950	**MISCELLANEOUS EXPENSES**	$39	$7,545	$200	$200.00
	TOTAL	**$130,935**	**$143,293**	**$182,957**	**$153,557**

Public Works
Department 30
Reginald Anderson

Mission

The mission of the Public Works Department is to maintain the City's storm water, streets, sanitation, public buildings, traffic control, and animal control services.

The departments dedicated employees, provides these essential services to the City of Chamblee in a prompt, courteous, safe, efficient, and cost-effective manner.

The City of Chamblee Public Works Department will be known for our responsiveness, responsiveness, reliability, good stewardship of fiscal and human resources, and caring attention given to every single person we encounter.

GOALS

1) Invest in people. Show great care for our employees, building team spirit, encouraging continuous
2) Improve the effectiveness of our services. Make the best use of taxpayer money by doing the right things and
3) Improve our facilities. Improve the condition and functionality of places where people work and where
4) Improve external communication. By utilizing multiple pathways to transfer information between the

GENERAL FUND
Department 30 - Public Works
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
1565	Building Maintenance	$39,764	$56,179	$97,293	$75,153	$0	$75,153
3910	Animal Control	$67,849	$70,003	$80,780	$82,880	($82,880)	$0
4110	Administration	$321,571	$367,926	$419,404	$401,058	$0	$401,058
4220	Roads & Walkways	$1,110,448	$1,376,666	$1,254,227	$1,201,713	$0	$1,201,713
4270	Traffic Engineering	$0	$161,370	$350,000	$350,000	$0	$350,000
4900	Vehicle Maintenance	$116,473	$141,691	$159,220	$166,022	$0	$166,022
6220	Park Areas	$0	$0	$0	$0	$781,661	$781,661
30	**Public Works Total**	**$1,656,104**	**$2,173,835**	**$2,360,924**	**$2,276,826**	**$698,781**	**$2,975,607**

GENERAL FUND
1565 - Public Works (Building Maintenance)
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$24,740	$32,357	$33,040	$37,170	$0	$37,170
511300	OVERTIME	$531	$208	$0	$0	$0	$0
512100	GROUP INSURANCE	$2,521	$8,513	$9,370	$8,308	$0	$8,308
512200	SOCIAL SECURITY (FICA)	$1,710	$2,198	$2,253	$2,525	$0	$2,525
512300	MEDICARE	$400	$514	$527	$591	$0	$591
512400	RETIREMENT CONTRIBUTIONS	$2,512	$3,238	$3,304	$3,717	$0	$3,717
512700	WORKERS' COMPENSATION	$1,381	$2,153	$3,017	$3,017	$0	$3,017
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$33,795**	**$49,181**	**$51,511**	**$55,328**	**$0**	**$55,328**
522200	MAINTENANCE	$3,804	$5,474	$11,000	$11,000	$0	$11,000
523210	TELEPHONE	$0	$0	$0	$325	$0	$325
523700	EDUCATION AND TRAINING	$0	$0	$1,500	$1,500	$0	$1,500
PURCHASED / CONTRACTED SERVICES		**$3,804**	**$5,474**	**$12,500**	**$12,825**	**$0**	**$12,825**
531100	SUPPLIES	$0	$0	$0	$1,000	$0	$1,000
531270	GASOLINE	$0	$0	$2,800	$2,800	$0	$2,800
531610	SUPPLIES - SMALL TOOLS/EQUIP	$1,551	$1,062	$2,500	$2,500	$0	$2,500
531720	UNIFORM RENTAL SERVICES	$614	$462	$700	$700	$0	$700
SUPPLIES		**$2,165**	**$1,524**	**$6,000**	**$7,000**	**$0**	**$7,000**
542200	VEHICLES	$0	$0	$27,282	$0	$0	$0
CAPITAL OUTLAY		**$0**	**$0**	**$27,282**	**$0**	**$0**	**$0**
1565	**GENERAL GOVT BUILDINGS & GROUNDS**	**$39,764**	**$56,179**	**$97,293**	**$75,153**	**$0**	**$75,153**

Detail Worksheet

1565 - Building Maintenance

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
522200	**MAINTENANCE**	$3,804	$5,474	$11,000	$11,000
523210	**TELEPHONE**	$0	$0	$0	$325
523700	**EDUCATION AND TRAINING**	$0	$0	$1,500	$1,500
	TOTAL	**$3,803.79**	**$5,474.17**	**$12,500**	**$12,825**

GENERAL FUND
3910 - Public Works (Animal Control)
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$37,887	$39,586	$40,935	$40,935	($40,935)	$0
511300	OVERTIME	$0	$0	$0	$0	$0	$0
512100	GROUP INSURANCE	$14,886	$16,392	$18,560	$18,560	($18,560)	$0
512200	SOCIAL SECURITY (FICA)	$2,316	$2,420	$2,512	$2,512	($2,512)	$0
512300	MEDICARE	$542	$566	$588	$588	($588)	$0
512400	RETIREMENT CONTRIBUTIONS	$4,770	$5,259	$5,829	$5,829	($5,829)	$0
512700	WORKERS' COMPENSATION	$610	$519	$606	$606	($606)	$0
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$61,010**	**$64,743**	**$69,030**	**$69,030**	**($69,030)**	**$0**
522220	MAINTENANCE - VEHICLES	$2,639	$606	$2,500	$2,500	($2,500)	$0
523210	TELEPHONE	$0	$0	$0	$0	$0	$0
523500	TRAVEL	$0	$0	$0	$1,000	($1,000)	$0
523600	DUES & FEES	$0	$0	$0	$1,000	($1,000)	$0
523700	EDUCATION AND TRAINING	$294	$320	$1,200	$1,200	($1,200)	$0
523905	ANIMAL SURRENDER FEES	$0	$25	$0	$0	$0	$0
523906	DISPOSAL FEES - ANIMAL CONTROL	$95	$100	$200	$300	($300)	$0
PURCHASED / CONTRACTED SERVICES		**$3,028**	**$1,051**	**$3,900**	**$6,000**	**($6,000)**	**$0**
531100	SUPPLIES	$919	$1,718	$3,500	$3,500	($3,500)	$0
531120	UNIFORMS	$450	$416	$650	$650	($650)	$0
531270	GASOLINE	$2,303	$1,812	$2,900	$2,900	($2,900)	$0
531610	SUPPLIES - SMALL TOOLS/EQUIP	$139	$263	$800	$800	($800)	$0
SUPPLIES		**$3,811**	**$4,209**	**$7,850**	**$7,850**	**($7,850)**	**$0**
3910	**ANIMAL CONTROL**	**$67,849**	**$70,003**	**$80,780**	**$82,880**	**($82,880)**	**$0**

GENERAL FUND

4110 - Public Works (Administration)

FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$168,180	$174,983	$180,083	$192,005	$0	$192,005
511300	OVERTIME	$0		$0	$0	$0	$0
512100	GROUP INSURANCE	$48,931	$53,882	$62,121	$55,541	$0	$55,541
512200	SOCIAL SECURITY (FICA)	$10,571	$11,009	$11,361	$12,107	$0	$12,107
512300	MEDICARE	$2,472	$2,575	$2,657	$2,832	$0	$2,832
512400	RETIREMENT CONTRIBUTIONS	$20,151	$21,730	$23,662	$27,895	$0	$27,895
512700	WORKERS' COMPENSATION	$1,944	$2,309	$3,115	$3,353	$0	$3,353
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$252,249**	**$266,487**	**$282,999**	**$293,733**	**$0**	**$293,733**
522130	CUSTODIAL	$1,587	$584	$0	$0	$0	$0
522200	REPAIRS & MAINTENANCE	$3,509	$3,662	$12,500	$5,000	$0	$5,000
523100	INSURANCE & BONDS	$34,656	$37,078	$40,000	$40,000	$0	$40,000
523101	INSURANCE DEDUCTIBLES	$0	$4,090	$0	$2,500	$0	$2,500
523210	TELEPHONE	$0	$0	$0	$650	$0	$650
523250	POSTAGE	$0	$769	$375	$375	$0	$375
523500	TRAVEL	$645	$371	$2,000	$3,000	$0	$3,000
523600	DUES AND FEES	$424	$634	$1,000	$1,500	$0	$1,500
523700	EDUCATION AND TRAINING	$2,275	$2,748	$4,000	$4,000	$0	$4,000
523950	MISCELLANEOUS EXPENSES	$1,614	$879	$4,500	$4,500	$0	$4,500
PURCHASED / CONTRACTED SERVICES		**$44,711**	**$50,815**	**$64,375**	**$61,525**	**$0**	**$61,525**
531100	SUPPLIES	$3,183	$3,635	$9,200	$9,200	$0	$9,200
531210	WATER/SEWERAGE	$2,064	$2,068	$2,100	$2,100	$0	$2,100
531220	NATURAL GAS	$3,016	$2,058	$5,000	$5,000	$0	$5,000
531230	ELECTRICITY	$10,475	$11,787	$10,000	$10,000	$0	$10,000
531270	GASOLINE	$2,990	$1,905	$2,800	$2,800	$0	$2,800
531720	UNIFORM RENTAL SERVICES	$772	$772	$2,200	$2,200	$0	$2,200
SUPPLIES		**$22,500**	**$22,225**	**$31,300**	**$31,300**	**$0**	**$31,300**
542300	FURNITURE AND FIXTURES	$2,090	$0	$1,500	$1,500	$0	$1,500
542200	VEHICLES	$0	$0	$27,230	$0	$0	$0
542401	COMPUTER EQUIPMENT	$20	$20	$2,000	$3,000	$0	$3,000
542500	OTHER EQUIPMENT	$0	$28,378	$10,000	$10,000	$0	$10,000
CAPITAL OUTLAY		**$2,110**	**$28,398**	**$40,730**	**$14,500**	**$0**	**$14,500**
4110	**PUBLIC WORKS ADMINISTRATION**	**$321,571**	**$367,926**	**$419,404**	**$401,058**	**$0**	**$401,058**

Detail Worksheet

4110 - Admin Budget Book

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
522130	**CUSTODIAL**	$1,587	$584	$0	$0
522200	**REPAIRS & MAINTENANCE**	$3,509	$3,662	$12,500	$5,000
523100	**INSURANCE & BONDS**	$34,656	$37,078	$40,000	$40,000
523101	**INSURANCE DEDUCTIBLES**	$0	$4,090	$0	$2,500
523210	**TELEPHONE**	$0	$0	$0	$650
	Cell Phone for Director and Assistant Director				
523250	**POSTAGE**	$0	$769	$375	$375
523500	**TRAVEL**	$645	$371	$2,000	$3,000
	APWA GA Annual Meeting (Hotel approx. $200 per night x 4 nights = $800)				
	APWA National Expo (Hotel approx. $200 per night x 4 nights; Flight approx. $200=$1000)				
	CPWM Training (Hotel approx. $200 per night x 4 nights = $800)				
	Parking Fees				
523600	**DUES AND FEES**	$424	$634	$1,000	$1,500
	APWA - 2 employees @ $190 =$380				
	ASCE - 1 employee @ $265 = $530				
523700	**EDUCATION AND TRAINING**	$2,275	$2,748	$4,000	$4,000
	CVIOG-Certified Public Works Manager-1 employee (2 of 6 modules x $500 per modules = $1000)				
	APWA Annual Meeting & Conference - (2 employees @$500 =$1000)				
523950	**MISCELLANEOUS EXPENSES**	$1,614	$879	$4,500	$4,500
	TOTAL	**$44,711**	**$50,815**	**$64,375**	**$61,525**

GENERAL FUND

4220 - Public Works (Roads & Walkways)

FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$310,699	$325,370	$364,010	$340,288	$0	$340,288
511300	OVERTIME	$611	$2,175	$2,500	$2,500	$0	$2,500
512100	GROUP INSURANCE	$91,684	$78,813	$124,208	$117,544	$0	$117,544
512200	SOCIAL SECURITY (FICA)	$20,437	$21,826	$24,670	$22,877	$0	$22,877
512300	MEDICARE	$4,779	$5,104	$5,770	$5,351	$0	$5,351
512400	RETIREMENT CONTRIBUTIONS	$37,745	$34,780	$38,032	$36,576	$0	$36,576
512700	WORKERS' COMPENSATION	$33,610	$33,884	$9,537	$16,427	$0	$16,427
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$499,566**	**$501,953**	**$568,727**	**$541,563**	**$0**	**$541,563**
521201	PROFESSIONAL SERVICES	$0	$0	$36,000	$85,000	$0	$85,000
521321	TECHNICAL SERVICES	$34,903	$6,847	$15,000	$15,000	$0	$15,000
521335	ROAD RESURFACING	$0	$423,412	$0	$0	$0	$0
522200	REPAIRS & MAINTENANCE	$9,600	$17,612	$17,500	$17,500	$0	$17,500
522321	RENTAL - EQUIPMENT	$950	$0	$7,500	$7,500	$0	$7,500
523210	TELEPHONE	$0	$0	$0	$650	$0	$650
523500	TRAVEL	$47	$44	$1,500	$1,500	$0	$1,500
523700	EDUCATION AND TRAINING	$1,083	$295	$1,500	$1,500	$0	$1,500
CONTRACTED SERVICES		**$46,583**	**$448,209**	**$79,000**	**$128,650**	**$0**	**$128,650**
531100	SUPPLIES	$901	$6,820	$38,000	$18,000	$0	$18,000
531231	ELECTRICITY - STREET LIGHTS	$349,719	$337,012	$470,000	$470,000	$0	$470,000
531270	GASOLINE	$11,185	$13,722	$15,000	$15,000	$0	$15,000
531300	FOOD	$83	$0	$500	$500	$0	$500
531610	SUPPLIES - SMALL TOOLS/EQUIP	$6,587	$9,085	$10,000	$10,000	$0	$10,000
531720	UNIFORM RENTAL SERVICES	$5,789	$7,328	$8,000	$8,000	$0	$8,000
SUPPLIES		**$374,264**	**$373,967**	**$541,500**	**$521,500**	**$0**	**$521,500**
541431	STREET MAINTENANCE	$13,784	$31,172	$40,000	$0	$0	$0
541432	GENERAL IMPROVEMENTS	$1,035		$0	$0	$0	$0
541433	CURBING, PAVING & SIDEWALKS	$3,946	$0	$0	$0	$0	$0
542100	MACHINERY	$5,183	$21,365	$25,000	$10,000	$0	$10,000
542200	VEHICLES	$166,086	$0	$0	$0	$0	$0
CAPITAL OUTLAY		**$190,034**	**$52,537**	**$65,000**	**$10,000**	**$0**	**$10,000**
4220	**TOTAL ROADS AND WALKWAYS**	**$1,110,448**	**$1,376,666**	**$1,254,227**	**$1,201,713**	**$0**	**$1,201,713**

Detail Worksheet

4220 - Roads & Walkways

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521201	**PROFESSIONAL SERVICES**	$0	$0	$36,000	$85,000
	Streetscape Maintenance Contract ($40,808)				
	Streetscape Mowing Services ($43,520)				
521321	**TECHNICAL SERVICES**	$34,903	$6,847	$15,000	$15,000
	Sidewalk Trip Hazards				
521335	**ROAD RESURFACING**	$0	$423,412	$0	$0
522200	**REPAIRS & MAINTENANCE**	$9,600	$17,612	$17,500	$17,500
522321	**RENTAL - EQUIPMENT**	$950	$0	$7,500	$7,500
523210	**TELEPHONE**	$0	$0	$0	$650
	Cell phones for Crew Leaders				
523500	**TRAVEL**	$47	$44	$1,500	$1,500
523700	**EDUCATION AND TRAINING**	$1,083	$295	$1,500	$1,500
	TOTAL	**$46,583**	**$448,209**	**$79,000**	**$128,650**

GENERAL FUND
4270 - Public Works (Traffic Engineering)

FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
521321	TECHNICAL SERVICES	$0	$51,627	$150,000	$150,000	$0	$150,000
PURCHASED / CONTRACTED SERVICES		**$0**	**$51,627**	**$150,000**	**$150,000**	**$0**	**$150,000**
531102	SUPPLIES - TRAFFIC CONTROL	$0	$109,743	$100,000	$100,000	$0	$100,000
531232	ELECTRICITY-TRAFFIC CONTROL	$0	$0	$100,000	$100,000	$0	$100,000
SUPPLIES		**$0**	**$109,743**	**$200,000**	**$200,000**	**$0**	**$200,000**
4270	**TOTAL TRAFFIC ENGINEERING**	**$0**	**$161,370**	**$350,000**	**$350,000**	**$0**	**$350,000**

Detail Worksheet

4270 - Roads & Walkways

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
531102	**SUPPLIES - TRAFFIC CONTROL**	$0	$109,743	$100,000	$100,000
531232	**ELECTRICITY-TRAFFIC CONTROL**	$0	$0	$100,000	$100,000
	TOTAL	**$0**	**$109,743**	**$200,000**	**$200,000**

GENERAL FUND

4900 - Vehicle Maintenance

FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$64,365	$68,466	$77,541	$87,381	$0	$87,381
512100	GROUP INSURANCE	$29,134	$48,759	$57,132	$51,029	$0	$51,029
512200	SOCIAL SECURITY (FICA)	$4,258	$4,742	$5,197	$5,827	$0	$5,827
512300	MEDICARE	$996	$1,109	$1,215	$1,363	$0	$1,363
512400	RETIREMENT CONTRIBUTIONS	$6,353	$6,907	$7,754	$8,739	$0	$8,739
512700	WORKERS' COMPENSATION	$899	$1,823	$2,381	$2,683	$0	$2,683
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$106,004**	**$131,806**	**$151,220**	**$157,022**	**$0**	**$157,022**
522210	MAINTENANCE - BUILDINGS	$6,069	$4,279	$0	$0	$0	$0
523210	TELEPHONE	$0	$0	$0	$0	$0	$0
523700	EDUCATION AND TRAINING	$38	$0	$700	$700	$0	$700
PURCHASED / CONTRACTED SERVICES		**$6,107**	**$4,279**	**$700**	**$700**	**$0**	**$700**
531100	SUPPLIES	$1,768	$1,939	$3,000	$3,000	$0	$3,000
531270	GASOLINE	$0	$495	$500	$500	$0	$500
531610	SUPPLIES - SMALL TOOLS/EQUIP	$1,549	$2,052	$2,500	$3,500	$0	$3,500
531720	UNIFORM RENTAL SERVICES	$1,045	$1,120	$1,300	$1,300	$0	$1,300
SUPPLIES		**$4,362**	**$5,606**	**$7,300**	**$8,300**	**$0**	**$8,300**
4900	**MAINTENANCE SHOP**	**$116,473**	**$141,691**	**$159,220**	**$166,022**	**$0**	**$166,022**

Detail Worksheet

4900 - Vehicle Maintenance

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
522210	**MAINTENANCE - BUILDINGS**	$6,069	$4,279	$0	$0
523210	**TELEPHONE**	$0	$0	$0	$0
523700	**EDUCATION AND TRAINING**	$38	$0	$700	$700
	TOTAL	**$6,107**	**$4,279**	**$700**	**$700**

GENERAL FUND
6220 - Park Areas
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$0	$0	$0	$0	$140,109	$140,109
511200	TEMPORARY EMPLOYEES	$0	$0	$0	$0	$0	$0
511300	OVERTIME	$0	$0	$0	$0	$2,500	$2,500
512100	GROUP INSURANCE	$0	$0	$0	$0	$68,259	$68,259
512200	SOCIAL SECURITY (FICA)	$0	$0	$0	$0	$9,246.00	$9,246
512300	MEDICARE	$0	$0	$0	$0	$2,163.00	$2,163
512400	RETIREMENT CONTRIBUTIONS	$0	$0	$0	$0	$17,513.00	$17,513
512600	UNEMPLOYMENT INSURANCE	$0	$0	$0	$0	$0	$0
512700	WORKERS' COMPENSATION	$0	$0	$0	$0	$5,071.00	$5,071
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$0**	**$0**	**$0**	**$0**	**$244,861**	**$244,861**
521201	PROFESSIONAL SERVICES	$0	$0	$0	$0	$0	$0
521321	TECHNICAL SERVICES	$0	$0	$0	$0	$500,000	$500,000
522200	REPAIRS & MAINTENANCE	$0	$0	$0	$0	$0	$0
522321	RENTAL - EQUIPMENT	$0	$0	$0	$0	$16,800	$16,800
PURCHASED / CONTRACTED SERVICES		**$0**	**$0**	**$0**	**$0**	**$516,800**	**$516,800**
531100	SUPPLIES	$0	$0	$0	$0	$0	$0
531120	UNIFORMS	$0	$0	$0	$0	$5,000	$5,000
531270	GASOLINE	$0	$0	$0	$0	$5,000	$5,000
531610	SUPPLIES - SMALL TOOLS/EQUIP	$0	$0	$0	$0	$10,000	$10,000
SUPPLIES		**$0**	**$0**	**$0**	**$0**	**$20,000**	**$20,000**
541200	SITE IMPROVEMENTS	$0	$0	$0	$0	$0	$0
542100	MACHINERY	$0	$0	$0	$0	$0	$0
542200	VEHICLES	$0	$0	$0	$0	$0	$0
CAPITAL OUTLAY		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
6220	**PARK AREAS**	**$0**	**$0**	**$0**	**$0**	**$781,661**	**$781,661**

ENHANCEMENT DETAIL SCHEDULE

6220 - Parks Areas

Title **Park Maintenance Re-organization** **Priority** **1** **Request & Justification**	**Expenditures**	**FY 2018 Request**
Reallocate funds from the Parks & Rec Department that were used for park maintenance to Public Works for the purpose of park maintenance.	**Total Personal Services**	$244,861
	PROFESSIONAL SERVICES	$0
	TECHNICAL SERVICES	$500,000
	REPAIRS & MAINTENANCE	$0
	RENTAL - EQUIPMENT	$16,800
	Total Purchased/Contract Services	$761,661
	SUPPLIES	$0
	UNIFORMS	$5,000
	GASOLINE	$5,000
	SUPPLIES - SMALL TOOLS/EQUIP	$10,000
	Total Supplies	$20,000
	SITE IMPROVEMENTS	
	MACHINERY	
	VEHICLES	
	Total Capital Outlay	
	TOTAL	$781,661
	Positions	
	Motor Vehicles	

Planning & Development
Department 40
Matt Dickison

Mission

The Development Department's mission is to encourage quality communities by creating and implementing policies that promote livability, providing exceptional customer service and developing efficient processes.

Primary Responsibilities

The Development Department is responsible for current and long-range planning, zoning changes, variances, zoning map amendments, development permits, and creating, amending, and ensuring compliance with the Unified Development Ordinance and the Comprehensive Plan. Staff works with residents and the development community in enhancing quality of life within the City. The department supports the City's Architectural Review Board (ARB) and presents applications and policy memos to the Mayor and Council. Long range planning effors include overseeing the City's two Livable Centers Initiative Study Areas (Chamblee Town Center & Buford Highway), transportation planning efforts such as completing concept designs for trail and streetscape projects and managing other master planning projects. The department also promotes environmental sustainability by developing internal and external policies and participation in the ARC's Green Communities program.

GENERAL FUND

Department 40 - Development

FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
7200	Regulatory Inspections	$449,437	$726,173	$471,000	$600,000	$0	$600,000
7410	Planning & Zoning	$780,024	$1,282,577	$1,190,350	$1,453,350	$131,000	$1,584,350
40	**Development Total**	**$1,229,460**	**$2,008,750**	**$1,661,350**	**$2,053,350**	**$131,000**	**$2,184,350**

GENERAL FUND

7200 - Regulatory Inspections

FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
521331	STORM WATER INSPECTION FEES	$13,013	$24,600	$21,000	$0	$0	$0
521340	BUILDING INSPECTOR COMMISSIONS	$436,424	$701,573	$450,000	$600,000	$0	$600,000
CONTRACTED SERVICES		**$449,437**	**$726,173**	**$471,000**	**$600,000**	**$0**	**$600,000**
7200	**REGULATORY PROTECTIVE INSPECT**	**$449,437**	**$726,173**	**$471,000**	**$600,000**	**$0**	**$600,000**

GENERAL FUND

7410 - Planning & Zoning

FISCAL YEAR 2017 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
521201	PROFESSIONAL SERVICES	$0		$0	$0	$0	$0
521151	MERCHANT SERVICES CHARGES	$3,146	$6,439	$4,000	$4,000	$0	$4,000
521241	PLANNING SERVICES - CONTRACT	$544,714	$801,618	$840,000	$1,113,000	$76,000	$1,189,000
521242	PLANNING SERVICES - ON-CALL	$46,642	$101,188	$210,000	$210,000	$20,000	$230,000
521310	SOFTWARE MAINTENANCE	$0	$0	$35,000	$15,000	$0	$15,000
521321	TECHNICAL SERVICES	$3,500	$0	$10,000	$10,000	$0	$10,000
521345	DEVELOPMENT REVIEWS	$134,518	$283,170	$0	$0	$0	$0
522111	DISPOSAL - SHREDDING SERVICES	$0	$706	$0	$0	$0	$0
522130	CUSTODIAL	$5,535	$6,300	$7,000	$7,000	$0	$7,000
522200	MAINTENANCE	$3,819	$29,887	$11,000	$11,000	$0	$11,000
522310	RENTAL OF LAND AND BUILDINGS	$16,200	$16,200	$24,000	$24,000	$0	$24,000
522321	RENTAL - EQUIPMENT	$2,075	$2,100	$1,000	$1,000	$0	$1,000
523100	INSURANCE & BONDS	$1,432	($108)	$0	$0	$0	$0
523250	POSTAGE	$646	$592	$1,300	$1,300	$0	$1,300
523500	TRAVEL	$87	$0	$0	$0	$0	$0
523600	DUES AND FEES	$533	$91	$0	$0	$0	$0
523700	EDUCATION AND TRAINING	$2,989	$3,280	$0	$0	$0	$0
523950	MISCELLANEOUS EXPENSES	$291	$47	$1,000	$1,000	$35,000	$36,000
CONTRACTED SERVICES		**$766,126**	**$1,251,509**	**$1,144,300**	**$1,397,300**	**$131,000**	**$1,528,300**
531101	SUPPLIES - OFFICE	$3,747	$6,316	$6,550	$6,550	$0	$6,550
531210	WATER/SEWERAGE	$251	($1,322)	$1,800	$1,800	$0	$1,800
531220	NATURAL GAS	$367	$623	$600	$600	$0	$600
531230	ELECTRICITY	$2,131	$4,799	$5,000	$5,000	$0	$5,000
531270	GASOLINE	$926	$938	$0	$0	$0	$0
531401	BOOKS AND PERIODICALS	$95	$0	$500	$500	$0	$500
SUPPLIES		**$7,517**	**$11,353**	**$14,450**	**$14,450**	**$0**	**$14,450**
542300	FURNITURE AND FIXTURES	$235	$6,141	$3,000	$3,000	$0	$3,000
542401	COMPUTER EQUIPMENT	$0	$5,401	$2,000	$2,000	$0	$2,000
542402	COMPUTER SOFTWARE	$0	$0	$20,000	$5,000	$0	$5,000
542500	OTHER EQUIPMENT	$6,145	$8,172	$6,600	$31,600	$0	$31,600
CAPITAL OUTLAY		**$6,381**	**$19,715**	**$31,600**	**$41,600**	**$0**	**$41,600**
7410	**PLANNING & ZONING ADMIN**	**$780,024**	**$1,282,577**	**$1,190,350**	**$1,453,350**	**$131,000**	**$1,584,350**

Detail Worksheet
7410 - Planning

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521151	MERCHANT SERVICES CHARGES	$3,146	$6,439	$4,000	$4,000
521241	PLANNING SERVICES - CONTRACT	$544,714	$801,618	$840,000	$1,113,000
521242	PLANNING SERVICES - ON-CALL	$46,642	$101,188	$210,000	$210,000
521310	SOFTWARE MAINTENANCE	$0	$0	$35,000	$15,000
521321	TECHNICAL SERVICES	$3,500	$0	$10,000	$10,000
521345	DEVELOPMENT REVIEWS	$134,518	$283,170	$0	$0
522111	DISPOSAL - SHREDDING SERVICES	$0	$706	$0	$0
522130	CUSTODIAL	$5,535	$6,300	$7,000	$7,000
522200	MAINTENANCE	$3,819	$29,887	$11,000	$11,000
522310	RENTAL OF LAND AND BUILDINGS	$16,200	$16,200	$24,000	$24,000
522321	RENTAL - EQUIPMENT	$2,075	$2,100	$1,000	$1,000
523100	INSURANCE & BONDS	$1,432	($108)	$0	$0
523250	POSTAGE	$646	$592	$1,300	$1,300
523500	TRAVEL	$87	$0	$0	$0
523600	DUES AND FEES	$533	$91	$0	$0
523700	EDUCATION AND TRAINING	$2,989	$3,280	$0	$0
523950	MISCELLANEOUS EXPENSES	$291	$47	$1,000	$1,000
	TOTAL	**$766,126**	**$1,251,509**	**$1,144,300**	**$1,397,300**

Community & Economic Development
Department 45
Adam Causey, Director

Mission

The City of Chamblee Community & Economic Development Department mission is to develop and promote the community's assets, and to implement plans, programs and policies to attract and retain desirable business and maintain a positive identity to stakeholders.

Primary Responsibilities

The Community & Economic Development team is responsible for setting and achieving the goals and objectives set by the City Manager related to economic growth and community engagement. This department works closely with property owners, business owners, the Downtown Development Authority, and other community partners.

GENERAL FUND
Community & Economic Development
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
1570	Public Relations	$0	$0	$0	$264,202	$93,000	$357,202
7500	Economic Development	$106,050	$245,936	$440,193	$823,383	$0	$823,383
10	**Administration Total**	**$106,050**	**$245,936**	**$440,193**	**$1,087,585**	**$93,000**	**$1,180,585**

GENERAL FUND

1570 - Public Relations

FISCAL YEAR 2017 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$0	$0	$0	$114,879	$0	$114,879
511200	TEMPORARY EMPLOYEES	$0	$0	$0	$0	$0	$0
511300	OVERTIME	$0	$0	$0	$0	$0	$0
512100	GROUP INSURANCE	$0	$0	$0	$18,360	$0	$18,360
512200	SOCIAL SECURITY (FICA)	$0	$0	$0	$7,786	$0	$7,786
512300	MEDICARE	$0	$0	$0	$1,821	$0	$1,821
512400	RETIREMENT CONTRIBUTIONS	$0	$0	$0	$11,488	$0	$11,488
512700	WORKERS' COMPENSATION	$0	$0	$0	$368	$0	$368
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$0**	**$0**	**$0**	**$154,702**	**$0**	**$154,702**
521201	PROFESSIONAL SERVICES	$0	$0	$0	$7,500	$83,000	$90,500
521310	SOFTWARE MAINTENANCE	$0	$0	$0	$12,000	$0	$12,000
523100	INSURANCE & BONDS	$0	$0	$0	$200	$0	$200
523210	TELEPHONE	$0	$0	$0	$600	$0	$600
523250	POSTAGE	$0	$0	$0	$200	$0	$200
523300	ADVERTISING	$0	$0	$0	$0	$0	$0
523400	PRINTING & BINDING	$0	$0	$0	$70,000	$0	$70,000
523500	TRAVEL	$0	$0	$0	$3,000	$0	$3,000
523600	DUES AND FEES	$0	$0	$0	$1,000	$0	$1,000
523700	EDUCATION AND TRAINING	$0	$0	$0	$6,000	$0	$6,000
523950	MISCELLANEOUS EXPENSES	$0	$0	$0	$1,000	$0	$1,000
PURCHASED / CONTRACTED SERVICES		**$0**	**$0**	**$0**	**$101,500**	**$83,000**	**$184,500**
531100	SUPPLIES	$0	$0	$0	$5,500	$10,000	$15,500
531300	FOOD	$0	$0	$0	$2,500	$0	$2,500
531401	BOOKS AND PERIODICALS	$0	$0	$0	$0	$0	$0
SUPPLIES		**$0**	**$0**	**$0**	**$8,000**	**$10,000**	**$18,000**
542401	COMPUTER EQUIPMENT	$0	$0	$0	$0	$0	$0
542402	COMPUTER SOFTWARE	$0	$0	$0	$0	$0	$0
542500	OTHER EQUIPMENT	$0	$0	$0	$0	$0	$0
CAPITAL OUTLAY		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**
1570	**PUBLIC RELATIONS**	**$0**	**$0**	**$0**	**$264,202**	**$93,000**	**$357,202**

Detail Worksheet
1570 - Public Relations

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521201	**PROFESSIONAL SERVICES**	$0	$0	$0	$7,500
	Video, photography				
521310	**SOFTWARE MAINTENANCE**	$0	$0	$0	$12,000
	Meltwater (media clipping service), SEM, Adobe				
523100	**INSURANCE & BONDS**	$0	$0	$0	$200
523210	**TELEPHONE**	$0	$0	$0	$600
	Cell phone				
523250	**POSTAGE**	$0	$0	$0	$200
523300	**ADVERTISING**	$0	$0	$0	$0
523400	**PRINTING & BINDING**	$0	$0	$0	$70,000
	Signal (45K)				
	Annual Report (15K)				
	Welcome Packet (5K)				
	Other (5K)				
523500	**TRAVEL**	$0	$0	$0	$3,000
523600	**DUES AND FEES**	$0	$0	$0	$1,000
	3CMA, IABC				
523700	**EDUCATION AND TRAINING**	$0	$0	$0	$6,000
	3CMA, IABC Conferences				
523950	**MISCELLANEOUS EXPENSES**	$0	$0	$0	$1,000
	TOTAL	**$0**	**$0**	**$0**	**$101,500**

SUPPLIES					
531100	**SUPPLIES**	$0	$0	$0	$5,500
	Promotional items (4,500)				
	Video supplies (500)				
	Misc (500)				
531300	**FOOD**	$0	$0	$0	$5,000
	Special events, workshops				
	TOTAL	**$0**	**$0**	**$0**	**$10,500**

ENHANCEMENT DETAIL SCHEDULE

1570 - Public Relations

Title **Concerts & Special Events** **Priority** **1** **Request & Justification**	**Expenditures**	**FY 2018 Request**
This enhancement moves concerts and special events from parks and recreation to public relations. The goal of such a move is to enhance the collaboration between the city and other organizations as well as increase the marketing of these events. Public Relations currently coordinates with other organizations such as the Chamber, Merchant Groups, etc. on special events. This department purchases promotional items, coordinates with Discover DeKalb, and media outlets. Marketing of events would improve as the Public Relations staff could update social media channels regularly during the planning and implementation of each event. Also, this would promote one voice to consistently convey the image/brand of the city.	Professional Services	**$83,000**
	Supplies	$10,000
	Salary Adjustments	$11,867
	Purchased/Contracted Services	**$104,867**
	TOTAL	**$104,867**

GENERAL FUND

7500 - Economic Development

FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$72,323	$87,336	$139,670	$165,672	$0	$165,672
512100	GROUP INSURANCE	$7,138	$8,741	$38,598	$18,493	$0	$18,493
512200	SOCIAL SECURITY (FICA)	$4,975	$5,899	$9,485	$11,263	$0	$11,263
512300	MEDICARE	$1,164	$1,380	$2,218	$2,634	$0	$2,634
512400	RETIREMENT CONTRIBUTIONS	$7,342	$8,683	$13,967	$16,567	$0	$16,567
512700	WORKERS' COMPENSATION	$252	$1,145	$3,101	$1,600	$0	$1,600
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$93,194**	**$113,185**	**$207,039**	**$216,229**	**$0**	**$216,229**
521105	OFFICE SUPPLIES	$0	$94	$1,250	$0	$0	$0
521201	PROFESSIONAL SERVICES	$3,930	$75,065	$30,000	$30,000	$0	$30,000
521310	SOFTWARE MAINTENANCE	$0	$0	$6,500	$6,500	$0	$6,500
521312	WEBSITE HOSTING & MAINTENANCE	$0	$0	$0	$12,000	$0	$12,000
521321	TECHNICAL SERVICES	$0		$0	$0	$0	$0
522310	RENTAL OF LAND AND BUILDINGS	$0		$0	$0	$0	$0
523100	INSURANCE & BONDS	$4,586	$4,911	$5,254	$5,254	$0	$5,254
523250	POSTAGE	$41	$32	$500	$250	$0	$250
523300	ADVERTISING	$0		$2,000	$10,000	$0	$10,000
523500	TRAVEL	$64	$485	$2,500	$2,500	$0	$2,500
523600	DUES AND FEES	$255	$550	$2,500	$4,000	$0	$4,000
523700	EDUCATION AND TRAINING	$1,206	$1,496	$3,500	$6,000	$0	$6,000
523950	MISCELLANEOUS EXPENSE	$0		$1,250	$500	$0	$500
PURCHASED / CONTRACTED SERVICES		**$10,082**	**$82,631**	**$55,254**	**$77,004**	**$0**	**$77,004**
531100	SUPPLIES	$89	$73	$750	$750	$0	$750
531270	GASOLINE	$0	$0	$750	$250	$0	$250
531300	FOOD	$126	$47	$1,000	$1,000	$0	$1,000
531401	BOOKS AND PERIODICALS	$0	$0	$250	$250	$0	$250
531610	SUPPLIES - SMALL TOOLS/EQUIP	$0	$0	$750	$500	$0	$500
SUPPLIES		**$215**	**$120**	**$3,500**	**$2,750**	**$0**	**$2,750**
542200	VEHICLES	$0	$0	$0	$0	$0	$0
542300	FURNITURE AND FIXTURES	$2,559	$0	$2,250	$250	$0	$250
542401	COMPUTER EQUIPMENT	$0	$0	$4,250	$250	$0	$250
542402	COMPUTER SOFTWARE	$0	$0	$1,500	$500	$0	$500
542500	OTHER EQUIPMENT	$0	$0	$500	$500	$0	$500
CAPITAL OUTLAY		**$2,559**	**$0**	**$8,500**	**$1,500**	**$0**	**$1,500**
572001	PAYMENTS TO OTHER AGENCIES	$0	$50,000	$165,900	$525,900	$0	$525,900
		$0	**$50,000**	**$165,900**	**$525,900**	**$0**	**$525,900**
7500	**ECONOMIC DEVELOPMENT**	**$106,050**	**$245,936**	**$440,193**	**$823,383**	**$0**	**$823,383**

Detail Worksheet
7500 - Economic Development

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521105	**OFFICE SUPPLIES**	$0	$94	$1,250	$0
521201	**PROFESSIONAL SERVICES**	$3,930	$75,065	$30,000	$30,000
521310	**SOFTWARE MAINTENANCE**	$0	$0	$6,500	$6,500
	Xceligent (Commercial Real Estate)				
521321	**TECHNICAL SERVICES**	$0	$0	$0	$0
522310	**RENTAL OF LAND AND BUILDINGS**	$0	$0	$0	$0
523100	**INSURANCE & BONDS**	$4,586	$4,911	$5,254	$5,254
523250	**POSTAGE**	$41	$32	$500	$250
523300	**ADVERTISING**	$0	$0	$2,000	$10,000
	Business Chronicle, Council for Quality Growth				
523500	**TRAVEL**	$64	$485	$2,500	$2,500
523600	**DUES AND FEES**	$255	$550	$2,500	$4,000
	GEDA Conference				
	GA/American Planning Ass.				
	IEDC				
523700	**EDUCATION AND TRAINING**	$1,206	$1,496	$3,500	$6,000
	GEDA Conference				
	GA Planning Conference				
	URA training				
523950	**MISCELLANEOUS EXPENSE**	$0	$0	$1,250	$500
	TOTAL	**$10,082**	**$82,631**	**$55,254**	**$65,004**

Parks & Recreation
Department 50
Jodie Gilfillan, Director

Mission

The mission of the City of Chamblee Parks and Recreation Department is to provide safe, clean and beautiful parks facilities while providing quality leisure activities for the community. These services shall enhance residents' health and well-being and promote economic vitality for long-term community sustainability. We will accomplish this through creative leadership, environmentally sustainable practices and the responsible use of available resources.

GENERAL FUND
Department 50 - Parks & Recreation
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
6110	Parks Administration	$290,883	$372,755	$429,236	$485,144	($112,000)	$373,144
6120	Participant Recreation	$780,407	$921,513	$1,001,604	$400,102	($36,800)	$363,302
6151	Parks Programs	$105,532	$170,171	$214,284	$222,284	($93,000)	$129,284
50	**Parks Total**	**$1,176,823**	**$1,464,439**	**$1,645,124**	**$1,107,530**	**($241,800)**	**$865,730**

GENERAL FUND
6110 - Parks & Recreation Administration
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$146,391	$137,509	$166,231	$171,933	$0	$171,933
511130	OVERTIME	$519	$6,071	$2,500	$2,500	$0	$2,500
512100	GROUP INSURANCE	$35,124	$35,328	$57,498	$59,905	$0	$59,905
512200	SOCIAL SECURITY (FICA)	$9,812	$9,675	$11,414	$11,745	$0	$11,745
512300	MEDICARE	$2,294	$2,263	$2,669	$2,747	$0	$2,747
512400	RETIREMENT CONTRIBUTIONS	$14,495	$14,268	$16,873	$17,444	$0	$17,444
512600	UNEMPLOYMENT INSURANCE	$980		$0	$0	$0	$0
512700	WORKERS' COMPENSATION	$1,818	$3,454	$532	$551	$0	$551
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$211,433**	**$208,567**	**$257,717**	**$266,825**	**$0**	**$266,825**
521151	MERCHANT SERVICES CHARGES	$3,102	$2,783	$5,500	$5,500	$0	$5,500
521201	PROFESSIONAL SERVICES	$0	$82,260	$75,000	$0	$0	$0
521216	PRE-EMPLOYMENT TESTING	$60	$0	$0	$0	$0	$0
521321	TECHNICAL SERVICES	$0	$0	$0	$112,000	($112,000)	$0
522111	DISPOSAL - SHREDDING SERVICES	$550	$588	$600	$600	$0	$600
522130	CUSTODIAL	$6,059	$7,259	$8,662	$12,000	$0	$12,000
522210	MAINTENANCE - BUILDINGS	$10,236	$17,722	$25,000	$29,200	$0	$29,200
523100	INSURANCE & BONDS	$15,863	$16,971	$18,157	$18,157	$0	$18,157
523250	POSTAGE	$304	$515	$1,000	$1,000	$0	$1,000
523300	ADVERTISING	$70	$0	$0	$0	$0	$0
523500	TRAVEL	$2,803	$3,905	$4,000	$4,000	$0	$4,000
523600	DUES AND FEES	$4,573	$5,518	$7,000	$9,000	$0	$9,000
523700	EDUCATION AND TRAINING	$2,714	$3,148	$4,500	$3,000	$0	$3,000
PURCHASED / CONTRACTED SERVICES		**$46,332**	**$140,670**	**$149,419**	**$194,457**	**($112,000)**	**$82,457**
531101	SUPPLIES - OFFICE	$958	$2,503	$2,500	$2,500	$0	$2,500
531105	SUPPLIES - JANITORIAL	$1,672	$2,342	$3,500	$5,262	$0	$5,262
531110	PRINTED MATERIALS	$2,459	$3,569	$5,000	$5,000	$0	$5,000
531302	FOOD-MEETINGS	$553	$554	$600	$600	$0	$600
SUPPLIES		**$5,642**	**$8,969**	**$11,600**	**$13,362**	**$0**	**$13,362**
542200	VEHICLES	$19,070		$0	$0	$0	$0
542300	FURNITURE AND FIXTURES	$2,761	$10,129	$5,000	$5,000	$0	$5,000
542401	COMPUTER EQUIPMENT	$5,646	$0	$500	$500	$0	$500
542500	OTHER EQUIPMENT	$0	$4,421	$5,000	$5,000	$0	$5,000
CAPITAL OUTLAY		**$27,477**	**$14,550**	**$10,500**	**$10,500**	**$0**	**$10,500**
50	**PARKS & RECREATION ADMIN**	**$290,883**	**$372,755**	**$429,236**	**$485,144**	**($112,000)**	**$373,144**

Detail Worksheet
6110 - Parks & Recreation Administration

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521151	**MERCHANT SERVICES CHARGES**	$3,102	$2,783	$5,500	$5,500.00
521201	**PROFESSIONAL SERVICES**	$0	$82,260	$75,000	$0.00
521216	**PRE-EMPLOYMENT TESTING**	$60	$0	$0	$0.00
521321	**TECHNICAL SERVICES**	$0	$0	$0	$112,000.00
522111	**DISPOSAL - SHREDDING SERVICES**	$550	$588	$600	$600.00
522130	**CUSTODIAL**	$6,059	$7,259	$8,662	$12,000
522210	**MAINTENANCE - BUILDINGS**	$10,236	$17,722	$25,000	$29,200.00
	New Generator Board for Civic Center				
	Grainger, Lowes, Home Depot, Etc.				
523100	**INSURANCE & BONDS**	$15,863	$16,971	$18,157	$18,157.00
	GIRMA				
523250	**POSTAGE**	$304	$515	$1,000	$1,000.00
523300	**ADVERTISING**	$70	$0	$0	$0.00
523500	**TRAVEL**	$2,803	$3,905	$4,000	$4,000.00
	GRPA - 3 employees (hotel approx. $140 per night x 2 rooms x 3 nights =$840)				
	NRPA - 3 employees (hotel approx. $200 per night x 2 rooms x 3 nights = $1,200 + airfare approx. $400 per person = $1,200)				
	CPSI Course & Exam (hotel approx. $100 per night x 3 nights=$300)				
523600	**DUES AND FEES**	$4,573	$5,518	$7,000	$9,000.00
	GRPA - 2 employees ($75 each = $225)				
	NRPA - 2 employees ($165 each = $495)				
	BB&T				
	Recreation Software Transaction Fees (Authorize.Net) = $3,000 to $5,000 per year				
	Robley - Marketing				
	Facebook - Marketing				
	My Rec Annual Fees - Registration Software				
523700	**EDUCATION AND TRAINING**	$2,714	$3,148	$4,500	$3,000.00
	GRPA - 2 employees ($200 per person = $600)				
	NRPA - 2 employees (Approx. $500 each = $1,500)				
	Cert. Parks & Rec. Prof. Cert. - 1 employee ($455)				
	Cert. Youth Sports Admin. Cert. - 1 employee ($395)				
	Pesticide Applicator License -2 employees ($135 each = $270)				
	TOTAL	**$46,332**	**$140,670**	**$149,419**	**$194,457**

ENHANCEMENT DETAIL SCHEDULE
6110 - Parks & Recreation Administration

Title **Hearn and Dresden Designs** **Priority** **1** **Request & Justification**	**Expenditures**	**FY 2018 Request**
Funds to design Hearn and Dresden properties for future park space.	REGULAR EMPLOYEES	
	TEMPORARY EMPLOYEES	
	OVERTIME	
	GROUP INSURANCE	
	SOCIAL SECURITY (FICA)	
	MEDICARE	
	RETIREMENT CONTRIBUTIONS	
	UNEMPLOYMENT INSURANCE	
	WORKERS' COMPENSATION	
	Total Personal Services	
	PHYSICIAN (DRUG TESTING)	
	PROFESSIONAL SERVICES	$353,000
	SOFTWARE MAINTENANCE	
	TECHNICAL SERVICES	
	MAINTENANCE - EQUIPMENT	
	INSURANCE & BONDS	
	POSTAGE	
	ADVERTISING	
	TRAVEL	
	DUES AND FEES	
	EDUCATION AND TRAINING	
	MISCELLANEOUS EXPENSES	
	Total Purchased/Contracted Services	
	SUPPLIES - OFFICE	
	SUPPLIES - JANITORIAL	
	SUPPLIES - PRINTED MATERIALS	
	WATER/SEWERAGE	
	ELECTRICITY	
	BOOKS AND PERIODICALS	
	Total Supplies	
	FURNITURE AND FIXTURES	
	COMPUTER EQUIPMENT	
	OTHER EQUIPMENT	
	Total Capital Outlay	
	TOTAL	$353,000
	Positions	
	Motor Vehicles	

GENERAL FUND
6120 - Parks & Recreation (Participant Recreation)
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$208,909	$228,240	$243,345	$39,624	$0	$39,624
511200	TEMPORARY EMPLOYEES	$3,357	$8,685	$10,000	$10,000	$0	$10,000
511300	OVERTIME	$1,564	$7,703	$9,000	$2,500	$0	$2,500
512100	GROUP INSURANCE	$92,449	$124,227	$161,026	$25,493	$0	$25,493
512200	SOCIAL SECURITY (FICA)	$13,158	$15,126	$16,467	$3,181	$0	$3,181
512300	MEDICARE	$3,077	$3,538	$3,852	$744	$0	$744
512400	RETIREMENT CONTRIBUTIONS	$24,561	$28,367	$31,738	$6,721	$0	$6,721
512600	UNEMPLOYMENT INSURANCE	$0		$0	$0	$0	$0
512700	WORKERS' COMPENSATION	$4,624	$5,893	$6,376	$1,039	$0	$1,039
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$351,700**	**$421,780**	**$481,804**	**$89,302**	**$0**	**$89,302**
521320	PYROTECHNIC SERVICES	$23,000	$23,000	$25,000	$30,000	$0	$30,000
522200	REPAIRS & MAINTENANCE	$43,347	$97,954	$219,000	$150,000	$0	$150,000
522321	RENTAL - EQUIPMENT	$20,958	$24,082	$21,800	$21,800	($16,800)	$5,000
523101	INSURANCE DEDUCTIBLES	$0	$1,316	$0	$0	$0	$0
523852	CONTRACT LABOR - SPECIAL EVENTS	$69,661	$5,290	$105,000	$0	$0	$0
PURCHASED / CONTRACTED SERVICES		**$156,966**	**$151,643**	**$370,800**	**$201,800**	**($16,800)**	**$185,000**
531100	SUPPLIES	$16,807	$30,859	$22,000	$32,000	$0	$32,000
531120	UNIFORMS	$2,718	$5,226	$6,000	$6,000	($5,000)	$1,000
531210	WATER/SEWERAGE	$5,267	$5,638	$14,000	$14,000	$0	$14,000
531220	NATURAL GAS	$6,234	$3,726	$9,000	$9,000	$0	$9,000
531230	ELECTRICITY	$24,771	$32,353	$25,000	$25,000	$0	$25,000
531270	GASOLINE	$6,251	$5,971	$8,000	$8,000	($5,000)	$3,000
531610	SUPPLIES - SMALL TOOLS/EQUIP	$5,743	$13,312	$15,000	$15,000	($10,000)	$5,000
SUPPLIES		**$67,791**	**$97,084**	**$99,000**	**$109,000**	**($20,000)**	**$89,000**
541200	SITE IMPROVEMENTS	$184,830	$210,153	$0	$0	$0	$0
542100	MACHINERY	$0	$18,915	$50,000	$0	$0	$0
542200	VEHICLES	$19,121	$21,938	$0	$0	$0	$0
CAPITAL OUTLAY		**$203,951**	**$251,006**	**$50,000**	**$0**	**$0**	**$0**
6120	**PARKS & RECREATION (Participant Rec)**	**$780,407**	**$921,513**	**$1,001,604**	**$400,102**	**($36,800)**	**$363,302**

Detail Worksheet

6120 - Parks & Recreation Participant Recreation

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
521320	**PYROTECHNIC SERVICES**	$23,000	$23,000	$25,000	$30,000
	East Coast Pyrotechnics - July 4th				
522200	**REPAIRS & MAINTENANCE**	$43,347	$97,954	$219,000	$150,000
	Sandman of North Atlanta				
	Siteone Landscape Supplies				
	U.S. Speciality COA				
	Genuine Parts Company				
	Hennessy Ford Lincoln				
	Jim Ellis Chevrolet				
	Georgia Chain Saw				
	Lowe's				
	Howard Brother's				
	Turf Machine				
	Mahalo				
	Field and Fairway				
	Tree Companies				
	Irrigation Companies				
522321	**RENTAL - EQUIPMENT**	$20,958	$24,082	$21,800	$21,800
	Pit Stop				
	Superior Document Shredding				
	Airgas South				
	Sunbelt Rentals				
	Northside Tool Rentals				
523101	**INSURANCE DEDUCTIBLES**	$0	$1,316	$0	$0
523852	**CONTRACT LABOR - SPECIAL EVENTS**	$69,661	$5,290	$105,000	$0
	East Coast Pyrotechnics - July 4th				
	MTG Inc.				
	TOTAL	**$156,966**	**$151,643**	**$370,800**	**$201,800**

GENERAL FUND
Department 50 - Parks & Recreation (Parks Programs)
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
YOUTH SOCCER PROGRAM							
523851	CONTRACT LABOR - RECREATION	$2,418	$4,554	$5,000	$5,000	$0	$5,000
PURCHASED / CONTRACTED SERVICES		**$2,418**	**$4,554**	**$5,000**	**$5,000**	**$0**	**$5,000**
531118	SUPPLIES - RECREATION	$11,810	$11,918	$12,000	$7,000	$0	$7,000
SUPPLIES		**$11,810**	**$11,918**	**$12,000**	**$7,000**	**$0**	**$7,000**
6151	**SUB-TOTAL YOUTH SOCCER PROGRAM**	**$14,228**	**$16,472**	**$17,000**	**$12,000**	**$0**	**$12,000**
CAMP PROGRAM							
511200	TEMPORARY EMPLOYEES	$32,473	$26,983	$39,000	$39,000	$0	$39,000
511300	OVERTIME	$1,370	$45	$0	$0	$0	$0
512200	SOCIAL SECURITY (FICA)	$2,070	$1,708	$2,418	$2,418	$0	$2,418
512300	MEDICARE	$484	$399	$566	$566	$0	$566
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$36,398**	**$29,135**	**$41,984**	**$41,984**	**$0**	**$41,984**
523851	CONTRACT LABOR - RECREATION	$0	$0	$0	$0	$0	$0
523920	RECREATION FIELD TRIPS	$6,438	$6,873	$22,400	$22,400	$0	$22,400
PURCHASED / CONTRACTED SERVICES		**$6,438**	**$6,873**	**$22,400**	**$22,400**	**$0**	**$22,400**
531118	SUPPLIES - RECREATION	$7,258	$8,215	$10,000	$10,000	$0	$10,000
SUPPLIES		**$7,258**	**$8,215**	**$10,000**	**$10,000**	**$0**	**$10,000**
6153	**SUB-TOTAL CAMP PROGRAM**	**$50,094**	**$50,094**	**$74,384**	**$74,384**	**$0**	**$74,384**
YOUTH T-BALL PROGRAM							
523851	CONTRACT LABOR - RECREATION	$1,320	$1,380	$2,900	$2,900	$0	$2,900
PURCHASED / CONTRACTED SERVICES		**$1,320**	**$1,380**	**$2,900**	**$2,900**	**$0**	**$2,900**
531118	SUPPLIES - RECREATION	$12,189	$9,101	$8,000	$8,000	$0	$8,000
SUPPLIES		**$12,189**	**$9,101**	**$8,000**	**$8,000**	**$0**	**$8,000**
6154	**SUB-TOTAL YOUTH T-BALL PROGRAM**	**$13,509**	**$10,481**	**$10,900**	**$10,900**	**$0**	**$10,900**
ADULT SOFTBALL PROGRAM							
523851	CONTRACT LABOR - RECREATION	$26,329	$24,725	$30,000	$30,000	$0	$30,000
PURCHASED / CONTRACTED SERVICES		**$26,329**	**$24,725**	**$30,000**	**$30,000**	**$0**	**$30,000**
531118	SUPPLIES - RECREATION	$1,373	$1,240	$2,000	$2,000	$0	$2,000
SUPPLIES		**$1,373**	**$1,240**	**$2,000**	**$2,000**	**$0**	**$2,000**
6157	**SUB-TOTAL ADULT SOFTBALL PROGRAM**	**$27,702**	**$25,965**	**$32,000**	**$32,000**	**$0**	**$32,000**
CONCERTS							
523851	CONTRACT LABOR - RECREATION	$0	$64,380	$75,000	$83,000	($83,000)	$0
PURCHASED / CONTRACTED SERVICES		**$0**	**$64,380**	**$75,000**	**$83,000**	**($83,000)**	**$0**
531118	SUPPLIES - RECREATION	$0	$2,780	$5,000	$10,000	($10,000)	$0
SUPPLIES		**$0**	**$2,780**	**$5,000**	**$10,000**	**($10,000)**	**$0**
6191	**SUB-TOTAL CONCERTS**	**$0**	**$67,160**	**$80,000**	**$93,000**	**($93,000)**	**$0**

Detail Worksheet
Department 50 - Parks Programs

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
523851	**CONTRACT LABOR - RECREATION**	$30,067.10	$95,039.00	$112,900.00	$120,900.00
	Daniels Enterprises - $37,900				
	RCS Productions - $100,000				
	TOTAL	**$30,067.10**	**$95,039.00**	**$112,900**	**$120,900**

GENERAL FUND

Other Financing Uses

FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
611215	TRANSFER TO E-911 FUND	$467,541	$312,739	$918,394	$777,292
611240	TRANSFER TO RENAISSANCE FUND	$100,000	$0	$0	$0
611250	TRANSFER TO MULTIPLE GRANT FUND	$12,651	$21,920	$15,000	$0
611275	TRANSFER TO HOTEL/MOTEL FUND	$0	$0	$0	$4,479
611330	TRANSFER TO H.O.S.T.	$0	$0	$965,604	$0
611335	TRANSFER TO CAPITAL PROJECTS FUND	$96,194	$51,500	$64,500	$0
611540	TRANSFER TO SOLID WASTE FUND	$237,545	$116,868	$272,869	$200,988
Other Financing Uses		$913,930	$503,027	$2,236,367	$982,759

SPECIAL REVENUE

EXPENDITURES

	Personnel Service	Purchased/ Contracted Services	Supplies	Capital Outlays	Other Costs	Debt Service	Other Financing Uses	Department Total
Confiscated Assets	$0	$0	$100,000	$0	$0	$0	$0	$100,000
E-911	$958,292	$73,635	$9,000	$77,500	$0	$0	$0	$1,118,427
Renaissance	$0	$280,000	$0	$50,000	$0	$0	$0	$330,000
Multipal Grants		$0	$0	$598,980	$0	$0	$0	$598,980
Hotel/Motel	$0	$0	$0	$0	$572,691	$502,033	$490,000	$1,564,724
Rental Motor Vehicle	$0	$0	$0	$150,000	$0	$0	$120,000	$270,000
Technology Fees	$0	$0	$0	$0	$0	$0	$123,135	$123,135
Tree Fund	$0	$0	$0	$0	$0	$0	$0	$0
Traffic Calming Fund	$0	$0	$0	$0	$0	$0	$0	$0
S.P.L.O.S.T	$0	$1,829,800	$0	$350,000	$0	$0	$100,079	$2,279,879
H.O.S.T.	$0	$408,253	$0	$801,216	$0	$0	$135,000	$1,344,469
Capital Projects for Public Roads	$0	$0	$0	$333,598	$0	$0	$0	$333,598
Total	**$958,292**	**$2,591,688**	**$109,000**	**$2,361,294**	**$572,691**	**$502,033**	**$968,214**	**$8,063,212**

REVENUES

Taxes	Licenses & Permits	Charges for Services	Fines & Forfeitures	Investment Income	Intergovern-mental Revenue	Other Financing Sources	Misc.	Total
$3,794,008	**$150,000**	**$324,800**	**$180,000**		**$617,318**	**$3,022,006**	**$0**	**$8,088,132**

Budget Surplus/(Deficit) **$24,921**

Special Revenue Funds

	Manager Proposed
Prior Year Base	**0**
A) Current Services Adjustments	
1. Confiscated Assets: No project identified, funds used for grant match when available	100,000
2. E-911: To cover operating expenses	1,118,427
3. Renaissance: formerly the Main Street Fund,	
- design for MARTA plaza & mobility hub	100,000
- Peachtree Road Streetscape design	180,000
- Rail Trail Artwork/sculptures/amenities	50,000
4. Multiple Grants:	
- new Keswick Bathroom (DNR LCWF)	200,000
- Dresden Park Trail repairs (DNR LCWF)	120,000
- Peachtree Blvd sidewalk (GDOT Mobility Grant)	278,980
5. Hotel/Motel:	
- Payment to Discover DeKalb	572,691
- Hearn Property Debt service	502,033
- Transfer to General Fund	490,000
6. Rental Vehicle: funds transferred to	
- transferred to Multiple Grants for LCWF match	120,000
- finalize bathroom at soccer field.	150,000
7. Technology Fees: funds the software for court & police department. Transferred to General Fund.	123,135
8. Tree Fund: no expenses	0
9. Traffic Calming: no expenses	0
10. H.O.S.T.:	
- City Hall Renovation	180,000
- Peachtree Blvd sidewalk match transferred to Multiple Grants Fund	135,000
- Park Improvement Program	621,216
- North Shallowford/New Peachtree Roundabout design	200,000
- Pierce Drive Sidewalk design	50,000
- Railtrail planning	158,253
11. Capital Projects for Public Roads: LMIG projects	333,598
12. SPLOST	
- Planning Services for Rail Trail not completed in FY17	129,800
- Road Paving (Year 3 of 5 year plan)	1,700,000
- Chamblee Tucker Median - postponed in FY17 due to other road closings	350,000
- LMIG match transferred to Capital Projects	100,079
Total Special Revenue	**8,063,212**

STATE CONFISCATED ASSETS SPECIAL REVENUE FUND
FISCAL YEAR 2018
PROPOSED EXPENDITURE BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET APPROVED	2018 BASE REQUEST
521150	BANK CHARGES	$0	$0	$0	$0
PURCHASED / CONTRACTED SERVICES		**$0**		**$0**	**$0**
531100	GENERAL SUPPLIES AND MATERIALS	$22,771	$79,730	$50,000	$50,000
SUPPLIES		**$22,771**	**$79,730**	**$50,000**	**$50,000**
542401	COMPUTER EQUIPMENT	$0	$0	$0	$0
CAPITAL OUTLAY		**$0**	**$0**	**$0**	**$0**
State Confiscated Assets		**$22,771**	**$79,730**	**$50,000**	**$50,000**

FEDERAL CONFISCATED ASSETS SPECIAL REVENUE FUND
FISCAL YEAR 2018
PROPOSED EXPENDITURE BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET APPROVED	2018 BASE REQUEST
531100	GENERAL SUPPLIES AND MATERIALS	$40,278	$0	$0	$50,000
SUPPLIES		**$40,278**	**$0**	**$0**	**$50,000**
541400	INFRASTRUCTURE IMPROVEMENTS	$0	$0	$100,000	$0
CAPITAL OUTLAYS		**$0**	**$0**	**$100,000**	**$0**
Federal Confiscated Assets		**$40,278**	**$0**	**$0**	**$50,000**

STATE CONFISCATED ASSETS SPECIAL REVENUE FUND
FISCAL YEAR 2018
PROPOSED REVENUE BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
351300	CONFISCATIONS	$27,211	$98,011	$50,000	$50,000
FINES & FORFEITURES		**$27,211**	**$98,011**	**$50,000**	**$50,000**
Total State Confiscated Assets		**$27,211**	**$98,011**	**$50,000**	**$50,000**

FEDERAL CONFISCATED ASSETS SPECIAL REVENUE FUND
FISCAL YEAR 2018
PROPOSED REVENUE BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
351300	CONFISCATIONS	$0		$400,000	$50,000
FINES & FORFEITURES		**$0**		**$400,000**	**$50,000**
Total Federal Confiscated Assets		**$0**		**$400,000**	**$50,000**

EMERGENCY 9-1-1 SPECIAL REVENUE FUND
FUND 215
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
511100	REGULAR EMPLOYEES	$420,086	$360,151	$490,377	$490,277
511300	OVERTIME	$45,940	$81,374	$95,000	$95,000
512100	GROUP INSURANCE	$188,089	$182,791	$285,119	$261,924
512200	SOCIAL SECURITY (FICA)	$30,985	$29,280	$39,227	$38,973
512300	MEDICARE	$7,247	$6,848	$9,174	$9,115
512400	RETIREMENT CONTRIBUTIONS	$47,443	$44,919	$60,428	$61,434
512700	WORKERS' COMPENSATION	$1,478	$1,532	$1,569	$1,569
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$741,266**	**$706,893**	**$980,894**	**$958,292**
521310	SOFTWARE MAINTENANCE	$44,686	$43,649	$22,900	$4,135
521315	LANGUAGE LINE	$16,411	$10,344	$12,000	$10,000
522230	MAINTENANCE - TECHNOLOGY	$15,300	$23,302	$23,000	$17,000
523215	911 TELEPHONE SERVICE CHARGES	$34,429	$30,770	$35,000	$35,000
523500	TRAVEL	$0		$0	$0
523700	EDUCATION AND TRAINING	$3,247	$4,657	$7,500	$7,500
PURCHASED / CONTRACTED SERVICES		**$114,074**	**$112,723**	**$100,400**	**$73,635**
531107	SUPPLIES - COMMUNICATION	$320	$1,880	$1,500	$1,500
531120	UNIFORMS	$6,419	$2,802	$7,500	$7,500
SUPPLIES		**$6,740**	**$4,681**	**$9,000**	**$9,000**
542400	COMPUTERS	$0	$0	$2,500	$2,500
542401	COMPUTER EQUIPMENT	$0	$0	$93,500	$2,500
542402	COMPUTER SOFTWARE	$0	$0	$70,000	$2,500
543200	FURNITURE AND FIXTURES	$0	$0	$0	$70,000
CAPITAL OUTLAY		**$0**	**$0**	**$166,000**	**$77,500**
3800	**EMERGENCY 911 TELEPHONE FUND**	**$862,080**	**$824,297**	**$1,256,294**	**$1,118,427**

EMERGENCY 9-1-1 SPECIAL REVENUE FUND
FUND 215
FISCAL YEAR 2018 PROPOSED REVENUE

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
342510	911 CHARGES	$135,097	$174,667	$120,000	$147,000
342520	WIRELESS 911 CHARGES	$250,898	$302,471	$195,000	$173,000
CHARGES FOR SERVICES		**$385,995**	**$477,138**	**$315,000**	**$320,000**
391210	TRANSFER FROM GENERAL FUND	$467,541	$312,739	$918,394	$777,292
391230	TRANSFER FROM TECHNOLOGY FUN	$50,000	$43,649	$22,900	$21,135
OTHER FINANCING SOURCES		**$517,541**	**$356,388**	**$941,294**	**$798,427**
EMERGENCY 911 TELEPHONE FUND REVENUES		**$903,536**	**$833,527**	**$1,256,294**	**$1,118,427**

Detail Worksheet
Fund 215 - E-911

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521310	**SOFTWARE MAINTENANCE**	$44,686	$43,649	$22,900	$4,135
	Criminet, VoicePrint, ProQa,				
521315	**LANGUAGE LINE**	$16,411	$10,344	$12,000	$10,000
	Voiance (Interpretation for 911 for non-English speaking callers), Decrease due to change in vendor				
522230	**MAINTENANCE - TECHNOLOGY**	$15,300	$23,302	$23,000	$17,000
	Intrado				
523100	**INSURANCE & BONDS**	$0	$0	$0	$0
523215	**911 TELEPHONE SERVICE CHARGES**	$34,429	$30,770	$35,000	$35,000
	AT&T, Verizon, etc				
523500	**TRAVEL**	$0	$0	$0	$0
523700	**EDUCATION AND TRAINING**	$3,247	$4,657	$7,500	$7,500
	TAC Conference (GCIC) , Communication Classes				
	TOTAL	**$114,074**	**$112,723**	**$100,400**	**$73,635**

RENAISSANCE FUND
FUND 240
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 REQUEST
521105	OFFICE SUPPLIES	$0	$0	$0	$0
521201	PROFESSIONAL SERVICES	$0	$0	$250,000	$0
521241	PLANNING SERVICES - CONTRACT	$0	$498	$0	$280,000
522200	REPAIRS & MAINTENANCE	$0	$0	$0	$0
523250	POSTAGE	$0	$0	$0	$0
523300	ADVERTISING	$4,666	$0	$0	$0
523600	DUES AND FEES	$0	$0	$0	$0
523950	MISCELLANEOUS EXPENSES	$0	$1,087	$0	$0
PURCHASED / CONTRACTED SERVICES		**$4,666**	**$1,586**	**$0**	**$280,000**
531110	SUPPLIES - PRINTED MATERIALS	$0	$0	$0	$0
531270	GASOLINE	$0	$0	$0	$0
531300	FOOD	$0	$0	$0	$0
531401	BOOKS AND PERIODICALS	$0	$0	$0	$0
531610	SUPPLIES - SMALL TOOLS/EQUIP	$0	$0	$0	$0
SUPPLIES		**$0**	**$0**	**$0**	**$0**
541200	SITE IMPROVEMENTS	$0	$9,391	$50,000	$50,000
542500	OTHER EQUIPMENT	$0	$0	$0	$0
CAPITAL OUTLAY		**$0**	**$9,391**	**$50,000**	**$50,000**
7550	**ECONOMIC DEVELOPMENT**	**$4,666**	**$10,976**	**$50,000**	**$330,000**

RENAISSANCE FUND
FUND 240
FISCAL YEAR 2018 PROPOSED REVENUE

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
321100	ALCOHOLIC BEVERAGE LICENSES	$0.00	$199,000.00	$100,000	$150,000
LICENSES & PERMITS		**$0**	**$199,000**	**$100,000**	**$150,000**
341922	ADVERTISING FEES - COUPON BOOK	$800.00	$200.00	$0.00	$0.00
CHARGES FOR SERVICES		**$800**	**$200**	**$0**	**$0**
391240	TRANSFER FROM GENERAL FUND	$100,000.00	$0	$0	$0
	BUDGETED FUND BALANCE	$0	$0	$0	$180,000
OTHER FINANCING SOURCES		**$100,000**	**$0**	**$0**	**$180,000**
MAIN STREET FUND REVENUES		**$100,800**	**$199,200**	**$100,000**	**$330,000**

Detail Worksheet
Fund 7550 - Renaissance

Account Number	Account Name	2015 Actual Expenditures	2016 Actual Expenditures	2017 Approved Budget	2018 Requested Budget
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521105	**OFFICE SUPPLIES**	$0	$0	$0	$0
521201	PROFESSIONAL SERVICES	0	0	$250,000	$180,000
	Peachtree Road Streetscape				
521241	PLANNING SERVICES - CONTRACT	0	$498	$0	$0
522200	REPAIRS & MAINTENANCE	0	0	$0	$234,000
	Wayfinding signs/bridge repair				
523250	POSTAGE	0	0	$0	$0
523300	ADVERTISING	$4,666	0	$0	$0
523500	TRAVEL	0	0	$0	$0
523600	DUES AND FEES	0	0	$0	$0
523700	EDUCATION AND TRAINING	0	0	$0	$0
523950	MISCELLANEOUS EXPENSES	0	$1,087	$0	$0
	TOTAL	**$4,666**	**$1,586**	**$250,000**	**$414,000**

CAPITAL OUTLAY					
541200	**SITE IMPROVEMENTS**	$0	$9,391	$50,000	$0
	TOTAL	**$9,332**	**$12,063**	**$300,000**	**$0**

MULTIPLE GRANTS SPECIAL REVENUE FUND
FUND 250
FISCAL YEAR 2018 PROPOSED EXPENDITURE

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET APPROVED	2018 BASE REQUEST
521241	PLANNING SERVICES	$0	$0	$0	$0
521243	BUFORD HIGHWAY LCI	$0	$13,900.00	$15,000	$0
521244	CHAMBLEE RAIL TRAIL STUDY	$41,800	$88,200.00	$0	$0
PURCHASED / CONTRACTED SERVICES		$41,800	$102,100	$15,000	$0
541201	SITE IMPROVEMENTS - CDBG GRANT	$0	$0	$0	$0
541202	CHAMBLEE DUNWOODY STREETSCAPE	$173,188	$260,822.10	$1,991,966	$0
541203	SITE IMPROVEMENTS - TE GRANT	$10,733	$174,481.96	$450,000	$0
	SITE IMPROVEMENTS-PARKS				$320,000
	- Keswick Bathroom				
	- Dresden Trail Repair				
541433	CURBING, PAVING, SIDEWALKS	$0	$0.00	$0	$278,980
	- Peachtree Blvd Sidwalk				
CAPITAL OUTLAY		$183,921	$435,304	$2,441,966	$598,980
MULTIPLE GRANT FUNDS		**$225,721**	**$537,404**	**$2,456,966**	**$598,980**

MULTIPLE GRANTS SPECIAL REVENUE FUND
FUND 250
FISCAL YEAR 2018 PROPOSED REVENUE

	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
334352	CHAMBLEE DUNWOOD STREETSCAPE	$0	$456,204.51	$1,500,000	$0
334353	TE GRANT	$0.00	$129,972.00	$295,000.00	$0.00
334354	CHAMBLEE RAIL TRAIL STUDY	$33,440.00	$70,560.00	$0.00	$0.00
	LAND WATER CONSERVATION GRANT				$100,000.00
	DNR-LWCF GRANT				$100,000.00
334355	PEACHTREE BLVD SIDEWALK GRANT	$0.00	$0.00	$0.00	$183,800.00
TOTAL INTERGOVERNMENTAL REVENUE		**$33,440**	**$656,737**	**$1,795,000**	**$383,800**
391210	TRANSFER FROM GENERAL FUND	$12,651.09	$21,920.00	$15,000.00	$0.00
	TRANSFER FROM SPLOST FUND	$183,920.88	$293,544.26	$646,966.00	$95,180.00
	- DOT Mobility Grant Match (Peachtree Blvd Sidewalks)				
	TRANSFER FROM RENTAL MOTOR VEHICLE	$0.00	$0.00	$0.00	$120,000.00
	- LCWF Match (Keswick Bathrooms)				
TOTAL OTHER FINANCING SOURCES		**$196,572**	**$315,464**	**$661,966**	**$215,180**
250	**TOTAL MULTIPLE GRANT FUNDS**	**$230,012**	**$972,201**	**$2,456,966**	**$598,980**

HOTEL-MOTEL SPECIAL REVENUE FUND
FUND 275
FISCAL YEAR 2018 PROPOSED EXPENDITURE

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET APPROVED	2018 BASE REQUEST
572001	PAYMENTS TO OTHER AGENCIES	$152,064	$175,354	$156,000	$572,691
OTHER COSTS		$152,064	$175,354	$156,000	$572,691
581301	DEBT-PRINCIPLE	$0	$0	$0	$404,749
582301	DEBT-INTEREST	$0	$0	$0	$97,283
DEBT SERVICE		$0	$0	$0	$502,033
611100	TRANSFER TO GENERAL FUND	$245,152	$252,000	$234,000	$490,000
OTHER FINANCING USES		$245,152	$252,000	$234,000	$490,000
HOTEL-MOTEL TAX FUND		**$397,216**	**$427,354**	**$390,000**	**$1,564,724**

HOTEL-MOTEL SPECIAL REVENUE FUND
FUND 275
FISCAL YEAR 2018 PROPOSED REVENUE

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
314100	HOTEL/MOTEL	$408,586	$442,257	$390,000	$1,309,008
TAXES		**$408,586**	**$442,257**	**$390,000**	**$1,309,008**
391240	TRANSFER FROM GENERAL FUND	$0	$0	$0	$4,479
	BUGETED FUND BALANCE	$0	$0	$0	$251,236
OTHER FINANCING SOURCES		**$0**	**$0**	**$0**	**$255,716**
TOTAL HOTEL-MOTEL FUND		**$408,586**	**$442,257**	**$390,000**	**$1,564,724**

RENTAL VEHICLE EXCISE TAX SPECIAL REVENUE FUND

FUND 280

FISCAL YEAR 2018 PROPOSED EXPENDITURE

	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET APPROVED	2018 BASE REQUEST
541300	BUILDINGS	$0	$0	$200,000	$150,000
CAPITAL OUTLAY		$0	$0	$200,000	$150,000
581310	DEBT SERVICE PD - PRINCIPAL	$0	$0	$0	$0
582310	DEBT SERVICE PD - INTEREST	$0	$0	$0	$0
DEBT SERVICE		$0	$0	$0	$0
611100	TRANSFER TO GENERAL FUND	$220,143	$196,117.86	$0	$0
	TRANSFER TO MULTIPLE GRANTS FUND				$120,000
OTHER FINANCING USES		$220,143	$196,118	$416,261	$120,000
RENTAL VEHICLE EXCISE TAX FUND		**$220,143**	**$196,118**	**$616,261**	**$270,000**

RENTAL VEHICLE EXCISE TAX SPECIAL REVENUE FUND

FUND 280

FISCAL YEAR 2018 PROPOSED REVENUE

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
314400	RENTAL MOTOR VEHICLE EXCISE TAX	$228,086.40	$187,616.25	$167,000	$185,000
TAXES		**$228,086**	**$187,616**	**$167,000**	**$185,000**
391210	TRANSFER FROM GENERAL FUND	$0	$0	$0	$0
	BUDGETED FUND BALANCE			$33,000	$85,000
OTHER FINANCING SOURCES		**$0**	**$0**	**$33,000**	**$85,000**
RENTAL VEHICLE EXCISE TAX FUND		**$228,086**	**$187,616**	**$200,000**	**$270,000**

POLICE TECHNOLOGY SPECIAL REVENUE FUND
FUND 285
FISCAL YEAR 2018 PROPOSED EXPENDITURE

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET APPROVED	2018 BASE REQUEST
611100	TRANSFER TO GENERAL FUND	$81,250	$69,683.93	$81,250	$102,000
611215	TRANSFER TO E-911 FUND	$50,000	$43,649.36	$50,000	$21,135
OTHER FINANCING USES		$131,250	$113,333	$131,250	$123,135
TOTAL POLICE TECHNOLOGY FUND		**$131,250**	**$113,333**	**$131,250**	**$123,135**

POLICE TECHNOLOGY SPECIAL REVENUE FUND
FUND 285
FISCAL YEAR 2018 PROPOSED REVENUE

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
351410	TECHNOLOGY FEES	$176,838.36	$150,959.60	$165,000	$80,000
FINES & FORFEITURES		**$176,838**	**$150,960**	**$165,000**	**$80,000**
	BUDGETED FUND BALANCE	$0	$0	$0	**$43,135**
OTHER FINANCING SOURCES		**$0**	**$0**	**$0**	**$43,135**
TOTAL POLICE TECHNOLOGY FUND		**$176,838**	**$150,960**	**$165,000**	**$123,135**

TREE SPECIAL REVENUE FUND
FUND 286
FISCAL YEAR 2018 PROPOSED EXPENDITURE

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET APPROVED	2018 BASE REQUEST
541205	SITE IMPROVEMENTS	$0	$0	$0	$0
CAPITAL OUTLAYS		$0	$0	$0	$0
TREE FUND		**$0**	**$0**	**$0**	**$0**

TREE SPECIAL REVENUE FUND
FUND 286
FISCAL YEAR 2018 PROPOSED REVENUE

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
371100	TREE FUND DONATIONS	$2,000.00	$17,567.00	$0	$0
MISCELLANEOUS REVENUE		**$2,000**	**$17,567**	**$0**	**$0**
TREE FUND		**$2,000**	**$17,567**	**$0**	**$0**

TRAFFIC CALMING SPECIAL REVENUE FUND
FUND 287
FISCAL YEAR 2018 PROPOSED EXPENDITURE

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET APPROVED	2018 BASE REQUEST
541400	INFRASTRUCTURE IMPROVEMENTS	$0	$0	$0	$0
CAPITAL OUTLAYS		$0	$0	$0	$0
TRAFFIC CALMING FUND		**$0**	**$0**	**$0**	**$0**

TRAFFIC CALMING SPECIAL REVENUE FUND
FUND 287
FISCAL YEAR 2018 PROPOSED REVENUE

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
343101	SPEED HUMP FEES	$0	$4,602.64	$4,800	$4,800
CHARGES FOR SERVICES		**$0**	**$4,603**	**$4,800**	**$4,800**
TRAFFIC CALMING FUND		**$0**	**$4,603**	**$4,800**	**$4,800**

SPECIAL PURPOSE LOCAL OPTION SALES TAX SPECIAL REVENUE FUND
FUND 320
FISCAL YEAR 2018 PROPOSED EXPENDITURE

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET APPROVED	2018 BASE REQUEST
521245	PLANNING SERVICE	$0	$0	$0	$129,800
521335	ROAD PAVING SERVICES	$0	$0	$0	$1,700,000
PURCHASED/CONTRACTED SERVICES		**$0**	**$0**	**$0**	**$1,829,800**
541400	INFRASTRUCTURE IMPROVEMENTS	$0	$0	$0	$350,000
541433	CURBING, PAVING, SIDEWALKS	$0	$0	$0	$0
CAPITAL OUTLAYS		**$0**	**$0**	**$0**	**$350,000**
611335	TRANSFER TO CAPITAL PROJECTS FOR PUBLIC ROADS		$0	$0	$100,079
611250	TRANSFER TO MULTIPLE GRANTS FUND		$0	$0	$0
OTHER FINANCING USES		**$0**	**$0**	**$0**	**$100,079**
SPECIAL PURPOSE LOCAL OPTION SALES TAX FUND		**$0**	**$0**	**$0**	**$2,279,879**

SPECIAL PURPOSE LOCAL OPTION SALES TAX SPECIAL REVENUE FUND
FUND 320
FISCAL YEAR 2018 PROPOSED REVENUE

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
313200	SPLOST	$0.00	$0.00	$0	$2,300,000
TAXES		**$0**	**$0**	**$0**	**$2,300,000**
	BUDGETED FUND BALANCE	$0	$0	$0	$0
OTHER FINANCING SOURCES		**$0**	**$0**	**$0**	**$0**
SPECIAL PURPOSE LOCAL OPTION SALES TAX FUND		**$0**	**$0**	**$0**	**$2,300,000**

HOMESTEAD OPTION SALES TAX SPECIAL REVENUE FUND
FUND 330
FISCAL YEAR 2018 PROPOSED EXPENDITURE

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET APPROVED	2018 BASE REQUEST
521245	PLANNING SERVICES	$0	$0	$600,000	$408,253
521335	ROAD PAVING SERVICES	$0	$0	$3,200,000	$0
PURCHASED/CONTRACTED SERVICES		**$0**	**$0**	**$3,800,000**	**$408,253**
541300	BUILDINGS	$0	$0	$0	$180,000
541400	INFRASTRUCTURE IMPROVEMENTS	$0	$200,000	$365,604	$621,216
541433	CURBING, PAVING, SIDEWALKS	$0	$0	$837,000	$0
CAPITAL OUTLAYS		**$0**	**$200,000**	**$1,202,604**	**$801,216**
	TRANSFER TO CAPITAL PROJECTS FOR PUBLIC ROADS		$2,037,000	$0	$0
611250	TRANSFER TO MULTIPLE GRANTS FUND		$1,065,000	$646,966	$135,000
OTHER FINANCING USES		**$0**	**$3,102,000**	**$646,966**	**$135,000**
HOMESTEAD OPTION SALES TAX FUND		**$0**	**$3,302,000**	**$5,649,570**	**$1,344,469**

HOMESTEAD OPTION SALES TAX SPECIAL REVENUE FUND
FUND 330
FISCAL YEAR 2018 PROPOSED REVENUE

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
313300	HOMESTEAD OPTION SALES TAX	$1,044,108.49	$1,331,512.60	$1,331,512	$0
TAXES		**$1,044,108**	**$1,331,513**	**$1,331,512**	**$0**
391100	TRANSFER FROM GENERAL FUND	$0	$0	$965,604	$0
	BUDGETED FUND BALANCE	$0	$0	$3,352,454	$1,344,469
OTHER FINANCING SOURCES		**$0**	**$0**	**$4,318,058**	**$1,344,469**
HOMESTEAD OPTION SALES TAX FUND		**$1,044,108**	**$1,331,513**	**$5,649,570**	**$1,344,469**

CAPITAL PROJECTS FOR PUBLIC ROADS SPECIAL REVENUE FUND
FUND 335
FISCAL YEAR 2018 PROPOSED EXPENDITURE

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET APPROVED	2018 BASE REQUEST
541206	LMIG PROJECTS	$320,645	$199,194	$215,000	$333,598
CAPITAL OUTLAYS		$320,645	$199,194	$215,000	$333,598
611100	TRANSFER TO GENERAL FUND	$0	$119,875	$0	$0
OTHER FINANCING USES		$0	$119,875	$0	$0
CAPITAL PROJECTS FOR PUBLIC ROADS		**$320,645**	**$319,069**	**$215,000**	**$333,598**

CAPITAL PROJECTS FOR PUBLIC ROADS SPECIAL REVENUE FUND
FUND 335
FISCAL YEAR 2018 PROPOSED REVENUE

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
334356	LMIG GRANT	$120,151.83	$119,875.16	$150,500	$233,518
INTERGOVERNMENTAL REVENUE		**$120,152**	**$119,875**	**$150,500**	**$233,518**
	TRANSFER FROM SPLOST FUND	$96,193.56	$51,500.00	$64,500	$100,079
OTHER FINANCING SOURCES		**$96,194**	**$51,500**	**$64,500**	**$100,079**
HOMESTEAD OPTION SALES TAX FUND		**$216,345**	**$171,375**	**$215,000**	**$333,598**

ENTERPRISE FUNDS

EXPENDITURES

	Personnel Service	Purchased/ Contracted Services	Supplies	Capital Outlays	Other Costs	Debt Service	Other Financing Uses	Department Total
Stormwater	$583,687	$1,083,733	$45,550	$3,900	$0	$0	$0	$1,716,870
Solid Waste	$946,263	$350,225	$82,500	$50,000	$0	$236,112	$0	$1,665,100
Criminal History	$201,864	$14,000	$0	$0	$0	$0	$772,204	$988,068
Total	**$1,731,814**	**$1,447,958**	**$128,050**	**$53,900**	**$0**	**$236,112**	**$772,204**	**$4,370,038**

REVENUES

Taxes	Licenses & Permits	Charges for Services	Fines & Forfeitures	Invest-ment Income	Intergover nmental Revenue	Other Financing Sources	MISC	Total
$0	**$0**	**$2,798,000**	**$0**	**$0**	**$0**	**$1,572,038**	**$0**	**$4,370,038**

BUDGET SURPLUS/DEFICIT **$0.00**

Enterprise Funds

Changes to prior year budget

		Manager Proposed
1.	**Stormwater:**	1,480,050
	- Increase Personal Services	20,129
	- Include GIS contract with Interdev for full-time staff	139,500
	- Include North Fork Peachtree Creek Watershed Study	95,493
	- Increase Insurance & Bonds	5,555
	- Increase Insurance Deductibles	2,500
	- Increase Travel & Dues and Fees	1,000
	- Cell phones for field staff	1,300
	- Eliminate vehicle purchase from 2017	(28,657)
	TOTAL	**1,716,870**
2.	**Solid Waste:**	1,974,711
	- Insurance & Bonds	10,592
	- Increase Personal Services	64,182
	- Training and associated travel	2,300
	- Cell phones for crew leaders	325
	- Reduce Gasoline	(4,000)
	- Eliminate vehicle purchases	(460,000)
	- Purchase other equipment	45,000
	- Reduce debt service	(31,010)
	- Increase landfill expenses	63,000
	TOTAL	**1,665,100**
3.	**Criminal History**	1,140,934
	- Increase Personal Services	706
	- Reduce Software maintenance	(2,000)
	- Reduce transfers to the General Fund	(152,573)
	- Increase transfers to the Solid Waste Fund	1,000
	TOTAL	**988,067**
Total Enterprise Fund		**4,370,038**

STORM WATER MANAGEMENT ENTERPRISE FUND

Fund 505

FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
4510	STORMWATER ADMINISTRATION	$71,610	$86,917	$76,699	$87,006	$0	$87,006
4520	STORMWATER COLLECTION	$521,388	$561,178	$1,383,351	$1,608,564	$1,300	$1,609,864
4530	STORMWATER DISPOSAL	$5,088	$9,360	$20,000	$20,000	$0	$20,000
	STORWWATER TOTAL	**$598,087**		**$1,480,050**	**$1,715,570**	**$1,300**	**$1,716,870**

Storm Water (Administration)

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	SALARIES AND WAGES	$43,189	$45,247	$46,749	$54,665	$0	$54,665
512100	GROUP INSURANCE	$11,316	$12,491	$14,392	$12,874	$0	$12,874
512200	SOCIAL SECURITY (FICA)	$2,927	$3,070	$3,165	$3,695	$0	$3,695
512300	MEDICARE	$684	$718	$740	$865	$0	$865
512400	RETIREMENT CONTRIBUTIONS	$11,491	$14,641	$4,675	$5,467	$0	$5,467
512700	WORKERS' COMPENSATION	$2,003	$4,810	$1,038	$3,500	$0	$3,500
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$71,610**	**$80,977**	**$70,759**	**$81,066**	**$0**	**$81,066**
521310	SOFTWARE MAINTENANCE	$0	$2,940	$2,940	$2,940	$0	$2,940
523700	EDUCATION AND TRAINING	$0	$3,000	$3,000	$3,000	$0	$3,000
PURCHASED / CONTRACTED SERVICES		**$0**	**$5,940**	**$5,940**	**$5,940**	**$0**	**$5,940**
4310	**SANITARY ADMINISTRATION**	**$71,610**	**$86,917**	**$76,699**	**$87,006**	**$0**	**$87,006**

Stormwater (Collection)

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2016 BUDGET	2017 BASE REQUEST	ENHANCE-MENTS	2017 REQUEST
511100	REGULAR EMPLOYEES	$195,430	$261,072	$275,424	$278,845	$0	$278,845
511300	OVERTIME	$2,213	$2,367	$0	$0	$0	$0
512100	GROUP INSURANCE	$77,829	$94,173	$132,645	$142,986	$0	$142,986
512200	SOCIAL SECURITY (FICA)	$11,821	$15,478	$17,719	$17,722	$0	$17,722
512300	MEDICARE	$2,765	$3,620	$4,144	$4,145	$0	$4,145
512400	RETIREMENT CONTRIBUTIONS	$16,336	$21,618	$33,794	$37,411	$0	$37,411
512700	WORKERS' COMPENSATION	$18,241	$21,401	$29,073	$21,512	$0	$21,512
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$324,635**	**$419,729**	**$492,799**	**$502,621**	**$0**	**$502,621**
521105	CONSULTANT FEES	$2,940	$0	$20,000	$20,000	$0	$20,000
521200	PROFESSIONAL CONTRACTS	$0		$0	$234,993	$0	$234,993
522220	MAINTENANCE - VEHICLES	$2,215	$3,981	$10,000	$10,000	$0	$10,000
522225	REPAIRS & MAINTENANCE-STORMWATER	$149,798	$88,435	$760,000	$760,000	$0	$760,000
522321	RENTAL-EQUIPMENT	$31	$89	$1,000	$1,000	$0	$1,000
523100	INSURANCE & BONDS	$11,746	$12,567	$13,445	$19,000	$0	$19,000
523101	INSURANCE DEDUCTIBLES	$2,500	$1,579	$0	$2,500	$0	$2,500
523210	TELEPHONE	$0	$0	$0	$0	$1,300	$1,300
523250	POSTAGE	$9	$0	$500	$500	$0	$500
523500	TRAVEL	$46		$750	$1,000	$0	$1,000
523600	DUES AND FEES	$0		$750	$1,500	$0	$1,500
523700	EDUCATION AND TRAINING	$2,888	$4,227	$6,000	$6,000	$0	$6,000
523950	MISCELLANEOUS EXPENSE	$0	$163	$0	$0	$0	$0
PURCHASED / CONTRACTED SERVICES		**$172,173**	**$111,040**	**$812,445**	**$1,056,493**	**$1,300**	**$1,057,793**
531100	SUPPLIES	$2,641	$10,898	$16,550	$16,550	$0	$16,550
531270	GASOLINE	$14,964	$12,533	$17,000	$17,000	$0	$17,000
531610	SUPPLIES - SMALL TOOLS/EQUIP	$3,857	$3,786	$7,000	$7,000	$0	$7,000
531720	UNIFORM RENTAL SERVICES	$3,119	$3,192	$5,000	$5,000	$0	$5,000
SUPPLIES		**$24,580**	**$30,409**	**$45,550**	**$45,550**	**$0**	**$45,550**
542200	VEHICLES	$0	$0	$28,657	$0	$0	$0
542400	COMPUTERS	$0	$0	$3,900	$3,900	$0	$3,900
542401	COMPUTER EQUIPMENT	$0	$0	$0	$0	$0	$0
CAPITAL OUTLAY		**$0**	**$0**	**$32,557**	**$3,900**	**$0**	**$3,900**
4320	**COLLECTION**	**$521,388**	**$561,178**	**$1,383,351**	**$1,608,564**	**$1,300**	**$1,609,864**

Solid Waste (Disposal)

CODE	ACCOUNT NAME	2015 ACTUAL		2016 BUDGET	2017 BASE REQUEST	ENHANCE-MENTS	2017 REQUEST
523910	INCINERATOR & LANDFILL CHARGES	$5,088	$9,360	$20,000	$20,000	$0	$20,000
PURCHASED / CONTRACTED SERVICES		**$5,088**	**$9,360**	**$20,000**	**$20,000**	**$0**	**$20,000**
4530	**SOLID WASTE DISPOSAL**	**$5,088**	**$9,360**	**$20,000**	**$20,000**	**$0**	**$20,000**

Detail Worksheet

Department 30 - Stormwater

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521105	**CONSULTANT FEES**	$2,940	$0	$20,000	$20,000
521200	**PROFESSIONAL CONTRACTS**	$0	$0	$0	$234,993
	GIS Services Contract				
	North Fork Peachtree Creek Watershed Study				
521310	**SOFTWARE MAINTENANCE**	$0	$2,940	$2,940	$2,940
522220	**MAINTENANCE - VEHICLES**	$2,215	$3,981	$10,000	$10,000
522225	**REPAIRS & MAINTENANCE-STORMWATER**	$149,798	$88,435	$760,000	$760,000
522321	**RENTAL-EQUIPMENT**	$31	$89	$1,000	$1,000
523100	**INSURANCE & BONDS**	$11,746	$12,567	$13,445	$19,000
523101	**INSURANCE DEDUCTIBLES**	$2,500	$1,579	$0	$2,500
523210	**TELEPHONE**	$0	$0	$0	$0
523250	**POSTAGE**	$9	$0	$500	$500
523500	**TRAVEL**	$46	$0	$750	$1,000
	APWA GA Annual Meeting (Hotel approx. $200 per night x 4 nights = $800)				
523600	**DUES AND FEES**	$0	$0	$750	$1,500
	APWA - 1 employee @ $190				
	GAWP - 2 employee @ $49=$98				
	SESWA- 2 employee @ $400= 800				
523700	**EDUCATION AND TRAINING**	$2,888	$7,227	$9,000	$9,000
	CVIOG-Certified Public Works Manager- 2 employees (2 of 6 modules x $500 per modules = $2000)				
	APWA Annual Meeting & Conference - (2 employees @$500 =$1000)				
	Certified Stormwater Manager- 1 employee @ $750 = $750				
	Lean Six Sigma Black Belt- 1 employee @ $3950=$3950				
523950	**MISCELLANEOUS EXPENSE**	$0	$163	$0	$0
	TOTAL	**$172,173**	**$116,980**	**$818,385**	**$1,062,433**

STORMWATER MANAGEMENT ENTERPRISE FUND

Fund 505

FISCAL YEAR 2018 PROPOSED REVENUE

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
344260	STORM WATER UTILITY REVENUE-CURRENT YEAR	$1,040,665.69	$1,089,996.56	$1,040,000.00	$1,090,000.00
344265	STORM WATER UTILITY REVENUE-PRIOR YEARS	$46,447.22	$54,609.57	$30,000.00	$30,000.00
CHARGES FOR SERVICES		**$1,087,113**	**$1,144,606**	**$1,070,000**	**$1,120,000**
392000	SALE OF CAPITAL ASSETS	$0.00	$30,000.00	$0.00	$0.00
	Budgeted Fund Balance	$0.00	$0.00	$410,050.00	$596,870.00
OTHER FINANCING SOURCES		**$0**	**$30,000**	**$410,050**	**$596,870**
STORMWATER		**$1,087,113**	**$1,174,606**	**$1,480,050**	**$1,716,870**

SOLID WASTE ENTERPRISE FUND - Fund 540
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
4510	SW&R ADMINISTRATION	$51,900	$41,647	$46,308	$56,900	$0	$56,900
4520	SW&R COLLECTION	$855,288	$916,285	$1,778,403	$1,394,875	$325	$1,395,200
4530	SW&R DISPOSAL	$161,969	$200,503	$150,000	$213,000	$0	$213,000
	SOLID WASTE & RECYCLING TOTAL	**$1,069,157**	**$1,158,435**	**$1,974,711**	**$1,664,775**	**$325**	**$1,665,100**

Solid Waste (Administration)

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
523100	INSURANCE & BONDS	$50,000	$41,507	$44,408	$55,000	$0	$55,000
523250	POSTAGE	$900	$140	$900	$900	$0	$900
PURCHASED / CONTRACTED SERVICES		**$50,900**	**$41,647**	**$45,308**	**$55,900**	**$0**	**$55,900**
531100	SUPPLIES	$1,000	$0	$1,000	$1,000	$0	$1,000
SUPPLIES		**$1,000**	**$0**	**$1,000**	**$1,000**	**$0**	**$1,000**
4510	**SOLID WASTE & RECYCLING ADMIN**	**$51,900**	**$41,647**	**$46,308**	**$56,900**	**$0**	**$56,900**

Solid Waste Fund (Collection)

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$422,734	$480,273	$526,394	$575,141	$0	$575,141
511300	OVERTIME	$655	$388	$0	$0	$0	$0
512100	GROUP INSURANCE	$142,190	$189,734	$209,777	$230,506	$0	$230,506
512200	SOCIAL SECURITY (FICA)	$27,946	$31,439	$35,415	$38,116	$0	$38,116
512300	MEDICARE	$6,536	$7,353	$8,283	$8,915	$0	$8,915
512400	RETIREMENT CONTRIBUTIONS	$43,377	$48,486	$54,695	$63,499	$0	$63,499
512700	WORKERS' COMPENSATION	$13,843	$29,306	$47,517	$30,086	$0	$30,086
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$657,281**	**$786,980**	**$882,081**	**$946,263**	**$0**	**$946,263**
522220	MAINTENANCE - VEHICLES	$63,096	$42,137	$77,000	$77,000	$0	$77,000
523101	INSURANCE DEDUCTIBLES	$2,288	$0	$0	$0	$0	$0
523210	TELEPHONE	$0	$0	$0	$0	$325	$325
523500	TRAVEL	$0	$0	$0	$1,000	$0	$1,000
523600	DUES AND FEES	$0	$0	$0	$500	$0	$500
523700	EDUCATION AND TRAINING	$120	$599	$700	$1,500	$0	$1,500
523907	RECYCLED TIRES	$47	$36	$1,000	$1,000	$0	$1,000
PURCHASED / CONTRACTED SERVICES		**$65,550**	**$42,772**	**$78,700**	**$81,000**	**$325**	**$81,325**
531117	SUPPLIES - VEHICLE MAINT	$6,942	$6,585	$10,000	$10,000	$0	$10,000
531270	GASOLINE	$51,323	$52,312	$61,000	$57,000	$0	$57,000
531610	SUPPLIES - SMALL TOOLS/EQUIP	$1,259	$1,066	$3,000	$3,000	$0	$3,000
531720	UNIFORM RENTAL SERVICES	$6,841	$9,167	$11,500	$11,500	$0	$11,500
SUPPLIES		**$66,365**	**$69,130**	**$85,500**	**$81,500**	**$0**	**$81,500**
542200	VEHICLES	$0	$0	$460,000	$0	$0	$0
542500	OTHER EQUIPMENT	$1,200	$0	$5,000	$50,000	$0	$50,000
CAPITAL OUTLAY		**$1,200**	**$0**	**$465,000**	**$50,000**	**$0**	**$50,000**
581201	DEBT CAPITAL LEASE - PRINCIPAL	$63,965	$0	$240,237	$217,857	$0	$217,857
582201	DEBT CAPITAL LEASE - INTEREST	$926	$17,403	$26,885	$18,255	$0	$18,255
DEBT SERVICE		**$64,891**	**$17,403**	**$267,122**	**$236,112**	**$0**	**$236,112**
4520	**TOTAL SOLID WASTE COLLECTION**	**$855,288**	**$916,285**	**$1,778,403**	**$1,394,875**	**$325**	**$1,395,200**

Solid Waste Fund (Disposal)

CODE	ACCOUNT NAME	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
523910	INCINERATOR/LANDFILL CHARGES	$161,969	$200,503	$150,000	$213,000	$0	$213,000
PURCHASED / CONTRACTED SERVICES		**$161,969**	**$200,503**	**$150,000**	**$213,000**	**$0**	**$213,000**
4530	**TOTAL SOLID WASTE DISPOSAL**	**$161,969**	**$200,503**	**$150,000**	**$213,000**	**$0**	**$213,000**

Detail Worksheet

Department 30 - Sanitation

Account Number	Account Name	2015 ACTUAL	2016 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
522220	**MAINTENANCE - VEHICLES**	$63,096	$42,137	$77,000	$77,000
523101	**INSURANCE DEDUCTIBLES**	$2,288	$0	$0	$0
523210	**TELEPHONE**	$0	$0	$0	$0
523500	**TRAVEL**	$0	$0	$0	$1,000
	APWA GA Annual Meeting (Hotel approx. $200 per night x 4 nights = $800)				
523600	**DUES AND FEES**	$0	$0	$0	$500
523700	**EDUCATION AND TRAINING**	$120	$599	$700	$1,500
	APWA GA Annual Meeting & Conference- 1 employee @ $500=$500				
523907	**RECYCLED TIRES**	$47	$36	$1,000	$1,000
	TOTAL	**$65,550**	**$42,772**	**$78,700**	**$81,000**

ENHANCEMENT DETAIL SCHEDULE
FISCAL YEAR 2017

Department: Public Works _____Function: Solid Waste_____

Request & Justification	Expenditures	FY 2018 Enhancement Request
	REGULAR EMPLOYEES	
	TEMPORARY EMPLOYEES	
	OVERTIME	
	GROUP INSURANCE	
	SOCIAL SECURITY (FICA) CONTRIBUTIONS	
	MEDICARE	
	RETIREMENT CONTRIBUTIONS	
	UNEMPLOYMENT INSURANCE	
	WORKERS' COMPENSATION	
	Total Personal Services	
	PHYSICIAN (DRUG TESTING)	
	CODIFICATION OF ORDINANCES	
	SOFTWARE MAINTENANCE	
	TECHNICAL SERVICES	
	DISPOSAL - SHREDDING SERVICES	
	CUSTODIAL	
	MAINTENANCE - EQUIPMENT	
	INSURANCE & BONDS	
	POSTAGE	
	ADVERTISING	
	TRAVEL	
	DUES AND FEES	
	EDUCATION AND TRAINING	
	MISCELLANEOUS EXPENSES	
	Total Purchased/Contracted Services	
	SUPPLIES - OFFICE	
	SUPPLIES - JANITORIAL	
	SUPPLIES - PRINTED MATERIALS	
	WATER/SEWERAGE	
	ELECTRICITY	
	BOOKS AND PERIODICALS	
	Total Supplies	
	FURNITURE AND FIXTURES	
	COMPUTER EQUIPMENT	
Cell Phone for Foreman	OTHER EQUIPMENT	325
	Total Capital Outlay	
Department Priority / **Full Year Cost**	**TOTAL**	325
_____ of _____	**Positions**	
	Motor Vehicles	
		Page___of___

SOLID WASTE ENTERPRISE FUND
Fund 540
FISCAL YEAR 2018 PROPOSED REVENUES

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
344110	RESIDENTIAL COLLECTION CHARGES-CURRENT	$629,567.88	$1,192,785.05	$1,125,000	$1,193,000
344111	RESIDENTIAL COLLECTION CHARGES-PRIOR	$16,096.82	$11,692.77	$10,000	$10,000
344112	COMMERCIAL COLLECTION CHARGES	$38,381.84	$13,228.67	$0	$19,000
344115	GARBAGE AND TRASH SPECIAL PICKUP	$8,752.38	$1,203.60	$0	$6,000
344130	SALE OF RECYCLED MATERIALS	$3,524.60	$1,395.49	$0	$0
CHARGES FOR SERVICES		**$696,324**	**$1,220,306**	**$1,135,000**	**$1,228,000**
383000	REIMBURSEMENT FOR DAMAGED PROPERTY	$2,287.73	$58.34	$0	$0
MISCELLANEOUS		**$2,288**	**$58**	**$0**	**$0**
391210	TRANSFER FROM GENERAL FUND	$764,006.44	($409,592.80)	$272,869	$200,988
391235	TRANSFER FROM CRIMINAL HISTORY FUND	$32,908.68	$140,967.57	$235,112	$236,112
392000	SALE OF CAPITAL ASSETS	$10,400.00	$56,900.00	$0	$0
393501	PROCEEDS FROM GMA CAPITAL LEASE	$0.00	$0.00	$0	$0
OTHER FINANCING SOURCES		**$807,315**	**($211,725)**	**$507,981**	**$437,100**
	SOLID WASTE & RECYCLING REVENUES	**$2,237,665**	**$1,980,303**	**$1,642,981**	**$1,665,100**

CRIMINAL HISTORY ENTERPRISE FUND
Fund 590 - Police Deparment
FISCAL YEAR 2018 PROPOSED BUDGET

CODE	ACCOUNT NAME	2015 ACTUAL	2015 ACTUAL	2017 BUDGET	2018 BASE REQUEST	ENHANCE-MENTS	2018 REQUEST
511100	REGULAR EMPLOYEES	$42,464	$42,984	$44,184	$45,511	$0	$45,511
511200	TEMPORARY EMPLOYEES	$122,619	$118,322	$120,000	$120,000	$0	$120,000
511300	OVERTIME	$3,307	$2,627	$0	$0	$0	$0
512100	GROUP INSURANCE	$14,202	$15,629	$18,031	$16,174	$0	$16,174
512200	SOCIAL SECURITY (FICA)	$10,410	$10,192	$10,139	$10,213	$0	$10,213
512300	MEDICARE	$2,435	$2,384	$2,371	$2,388	$0	$2,388
512400	RETIREMENT CONTRIBUTIONS	$5,244	$5,724	$6,292	$7,432	$0	$7,432
512700	WORKERS' COMPENSATION	$504	$615	$141	$146	$0	$146
PERSONAL SERVICES & EMPLOYEE BENEFITS		**$201,185**	**$198,477**	**$201,158**	**$201,864**	**$0**	**$201,864**
521310	SOFTWARE MAINTENANCE	$2,100	$2,100	$5,000	$3,000	$0	$3,000
522230	MAINTENANCE - TECHNOLOGY	$4,430	$3,824	$9,000	$9,000	$0	$9,000
523250	POSTAGE	$1,167	$894	$2,000	$2,000	$0	$2,000
PURCHASED / CONTRACTED SERVICES		**$7,697**	**$6,818**	**$16,000**	**$14,000**	**$0**	**$14,000**
542401	COMPUTER EQUIPMENT	$8,028	$0	$0	$0	$0	$0
542500	OTHER EQUIPMENT	$1,006	$670	$0	$0	$0	$0
CAPITAL OUTLAY		**$9,034**	**$670**	**$0**	**$0**	**$0**	**$0**
611100	TRANSFER TO GENERAL FUND	$393,738	$108,830	$688,664	$536,091	$0	$536,091
611540	TRANSFER TO SOLID WASTE FUND	$32,909	$140,968	$235,112	$236,112	$0	$236,112
OTHER FINANCING USES		**$426,647**	**$249,797**	**$923,776**	**$772,204**	**$0**	**$772,204**
3251	**CRIMINAL HISTORY FUND**	**$644,564**	**$455,761**	**$1,140,934**	**$988,068**	**$0**	**$988,068**

CRIMINAL HISTORY ENTERPRISE FUND
Fund 590
FISCAL YEAR 2018 PROPOSED REVENUES

CODE	ACCOUNT NAME	2015 ACTUAL REVENUES	2016 ACTUAL REVENUES	2017 BUDGET APPROVED	2018 REVENUE ESTIMATE
344110	GCIC CHARGES	$620,530	$641,437	$650,000	$450,000
CHARGES FOR SERVICES		**$620,530**	**$641,437**	**$650,000**	**$450,000**
	BUDGETED FUND BALANCE	$0	$0	$490,934	$538,068
OTHER FINANCING SOURCES		**$0**	**$0**	**$490,934**	**$538,068**
CRIMINAL HISTORY		**$620,530**	**$641,437**	**$1,140,934**	**$988,068**

Detail Worksheet
Fund 590 - Criminal History

Account Number	Account Name	2015 ACTUAL	2015 ACTUAL	2017 BUDGET	2018 BASE REQUEST
PURCHASED/CONTRACTED SERVICES WORKSHEET					
521310	**SOFTWARE MAINTENANCE**	$2,100	$2,100	$5,000	$3,000
	Criminet				
522230	**MAINTENANCE - TECHNOLOGY**	$4,430	$3,824	$9,000	$9,000
	Superior Document (Copiers/Fax), additional copier/scanner				
523250	**POSTAGE**	$1,167	$894	$2,000	$2,000
	USPS (Criminal History Billing)				
	TOTAL	**$7,697**	**$6,818**	**$16,000**	**$14,000**

Recommended Class Title	Proposed Grade	Proposed Minimum	Proposed Midpoint	Proposed Maximum
GEORGIA CRIME INFORMATION CENTER CLERK	101	$27,145.60	$34,610.65	$42,075.69
CLERK	101	$27,145.60	$34,610.65	$42,075.69
MAINTENANCE WORKER I PART-TIME	102	$29,045.80	$37,033.39	$45,020.99
MAINTENANCE WORKER I	102	$29,045.80	$37,033.39	$45,020.99
LABORER I	102	$29,045.80	$37,033.39	$45,020.99
SANITATION WORKER I	102	$29,045.80	$37,033.39	$45,020.99
EQUIPMENT OPERATOR	103	$31,079.00	$39,625.73	$48,172.45
LABORER II	103	$31,079.00	$39,625.73	$48,172.45
LABORER II	103	$31,079.00	$39,625.73	$48,172.45
MAINTENANCE WORKER II	103	$31,079.00	$39,625.73	$48,172.45
CREW LEADER	104	$33,254.53	$42,399.53	$51,544.53
LABORER III	104	$33,254.53	$42,399.53	$51,544.53
ADMINISTRATIVE ASSISTANT	104	$33,254.53	$42,399.53	$51,544.53
POLICE RECORDS CLERK	104	$33,254.53	$42,399.53	$51,544.53
ADMINISTRATIVE ASSISTANT	104	$33,254.53	$42,399.53	$51,544.53
BUILDING GROUNDS MAINTENANCE TECHNICIAN	104	$33,254.53	$42,399.53	$51,544.53
CREW LEADER SPECIAL PROJECTS	105	$35,582.35	$45,367.50	$55,152.64
COMMUNICATIONS OFFICER - 911	105	$35,582.35	$45,367.50	$55,152.64
COMMUNITY ENGAGEMENT SPECIALIST	105	$35,582.35	$45,367.50	$55,152.64
CRIMINAL HISTORY COORDINATOR	105	$35,582.35	$45,367.50	$55,152.64
ACCOUNTING ASSOCIATE	106	$38,073.11	$48,543.22	$59,013.33
ASSISTANT COURT CLERK	106	$38,073.11	$48,543.22	$59,013.33
CREW SUPERVISOR	106	$38,073.11	$48,543.22	$59,013.33
STORM WATER COMPLIANCE SUPERVISOR	106	$38,073.11	$48,543.22	$59,013.33
VEHICLE MAINTENANCE TECHNICIAN	106	$38,073.11	$48,543.22	$59,013.33
ASSISTANT COURT CLERK - PART-TIME	106	$38,073.11	$48,543.22	$59,013.33
EXECUTIVE ASSISTANT	107	$40,738.23	$51,941.25	$63,144.26
ACCOUNTANT	107	$40,738.23	$51,941.25	$63,144.26
PATROL OFFICER	107	$40,738.23	$51,941.25	$63,144.26
PATROL OFFICER - COPS	107	$40,738.23	$51,941.25	$63,144.26
TRAFFIC ENFORCEMENT OFFICER	107	$40,738.23	$51,941.25	$63,144.26
PUBLIC WORKS SUPERVISOR	108	$43,589.91	$55,577.13	$67,564.36
SANITATION SUPERVISOR	108	$43,589.91	$55,577.13	$67,564.36
ADMINISTRATIVE SUPERVISOR RECORDS	108	$43,589.91	$55,577.13	$67,564.36
COMMUNICATIONS SUPERVISOR - 911	108	$43,589.91	$55,577.13	$67,564.36
COMMUNICATIONS SUPERVISOR - ADMINISTRATION	109	$46,641.20	$59,467.53	$72,293.86
ATHLETICS COORDINATOR	109	$46,641.20	$59,467.53	$72,293.86
COURT CLERK	109	$46,641.20	$59,467.53	$72,293.86
RECREATION PROGRAM COORDINATOR	109	$46,641.20	$59,467.53	$72,293.86
BUSINESS OUTREACH COORDINATOR	109	$46,641.20	$59,467.53	$72,293.86
HUMAN RESOURCE GENERALIST	109	$46,641.20	$59,467.53	$72,293.86
INVESTIGATOR	109	$46,641.20	$59,467.53	$72,293.86
OFFICER OF PROFESSIONAL STANDARDS	109	$46,641.20	$59,467.53	$72,293.86
SERGEANT	109	$46,641.20	$59,467.53	$72,293.86
SERGEANT-TRAFFIC UNIT	109	$46,641.20	$59,467.53	$72,293.86
PARK RANGER	109	$46,641.20	$59,467.53	$72,293.86

CONTINUED

Recommended Class Title	Proposed Grade	Proposed Minimum	Proposed Midpoint	Proposed Maximum
ASSISTANT COMMANDER FOR INVESTIGATIONS	110	$49,906.09	$63,630.26	$77,354.43
LIEUTENANT - PATROL	112	$57,137.48	$72,850.29	$88,563.09
LIEUTENANT - SPECIAL OPERATIONS SECTION	112	$57,137.48	$72,850.29	$88,563.09
PUBLIC INFORMATION OFFICER	113	$61,137.10	$77,949.81	$94,762.51
CAPTAIN - DETECTIVE DIVISION	115	$69,995.87	$89,244.73	$108,493.60
ADMINISTRATIVE DIVISION COMMANDER	115	$69,995.87	$89,244.73	$108,493.60
ASSISTANT DIRECTOR PUBLIC WORKS	115	$69,995.87	$89,244.73	$108,493.60
ACCOUNTING MANAGER	115	$69,995.87	$89,244.73	$108,493.60
CITY CLERK	115	$69,995.87	$89,244.73	$108,493.60
ASSISTANT POLICE CHIEF	116	$74,895.58	$95,491.86	$116,088.15
ECONOMIC DEVELOPMENT MANAGER	116	$74,895.58	$95,491.86	$116,088.15
HUMAN RESOURCES DIRECTOR	116	$74,895.58	$95,491.86	$116,088.15
PARKS AND RECREATION DIRECTOR	116	$74,895.58	$95,491.86	$116,088.15
COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR	117	$80,138.27	$102,176.29	$124,214.32
PUBLIC WORKS DIRECTOR	118	$85,747.95	$109,328.64	$132,909.32
FINANCE DIRECTOR	120	$98,172.83	$125,170.35	$152,167.88
POLICE CHIEF	120	$98,172.83	$125,170.35	$152,167.88
DEPUTY CITY MANAGER	120	$98,172.83	$125,170.35	$152,167.88

City of Chamblee 2018 Calendar

Chamblee Offices will be closed on the following days:

January 1	**Monday**	**New Year's Day**
January 15	**Monday**	**Martin Luther King Day**
February 19	**Monday**	**President's Day**
March 30	**Friday**	**Staff Work Day**
May 28	**Monday**	**Memorial Day**
July 4	**Wednesday**	**Independence Day**
September 3	**Monday**	**Labor Day**
October 8	**Monday**	**Columbus Day (Staff Work Day)**
November 12	**Monday**	**Veterans Day (observed)**
November 22	**Thursday**	**Thanksgiving**
November 23	**Friday**	**Thanksgiving**
December 24	**Monday**	**Winter Holiday**
December 25	**Tuesday**	**Winter Holiday**