

FY-2019

CITY OF DORAVILLE ADOPTED BUDGET



First Read - June 11, 2018
Second Read - June 18, 2018

THE CITY OF Doraville
Diversity, Vitality, Community

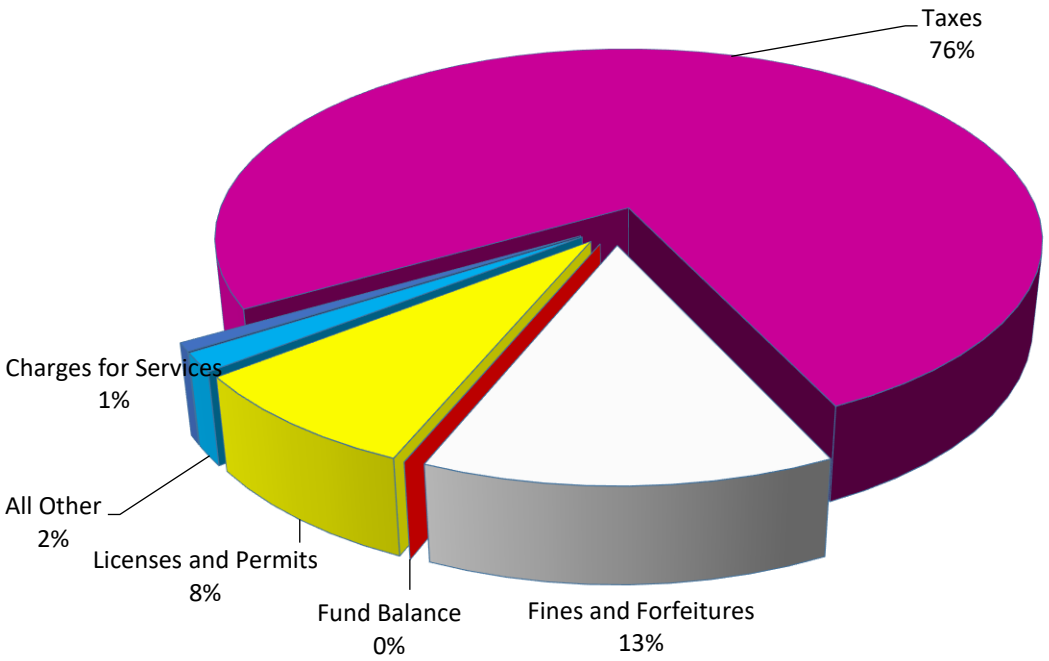
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FY-2019
Proposed
Budget

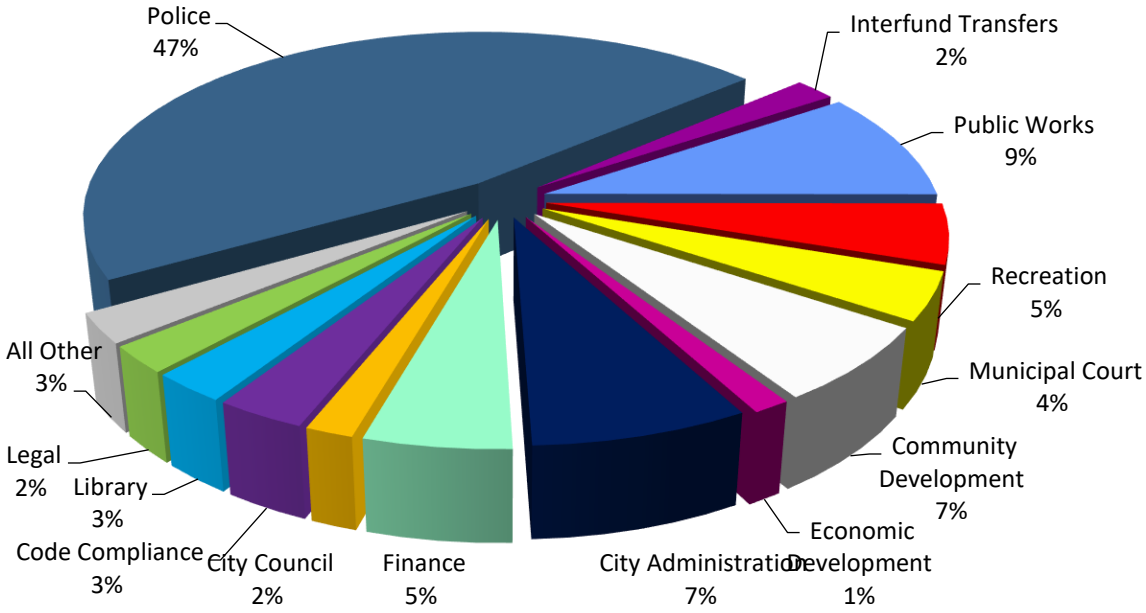
SUMMARY OF GENERAL FUND REVENUES & EXPENDITURES

THE CITY OF Doraville
Diversity, Vitality, Community

General Fund Revenues by Category



General Fund Expenditures by Department



	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Fund 100 - General Fund						
Taxes	6,882,631	7,617,579	7,727,759	9,335,024	9,335,024	11,261,000
Licenses and Permits	678,161	1,709,969	908,912	1,242,000	1,242,000	1,246,000
Intergovernmental Revenues	67,158	80,802	89,887	68,000	68,000	50,000
Charges for Services	146,502	158,071	116,292	132,800	132,800	111,568
Fines and Forfeitures	2,755,004	2,163,342	1,959,152	2,525,000	2,525,000	2,000,000
Investment Income	13,466	1,768	1,258	3,000	3,000	2,500
Contributions and Donations	11,105	3,000	19,270	12,000	12,000	12,000
Miscellaneous	80,213	99,519	113,052	73,000	73,000	67,000
Other Financing Sources	391,160	86,909	1,999,669	94,000	94,000	97,500
Fund Balance	-		971,885	-	440,719	-
Total General Fund Revenues	11,025,399	11,920,959	13,907,136	13,484,824	13,925,543	14,847,568
General Fund Departmental Budgets						
City Council	112,767	133,586	172,181	210,350	210,350	247,650
City Manager	248,056	266,955	411,999	485,500	485,500	767,300
Elections	10	4,288	-	7,500	7,500	-
Finance	344,357	356,597	683,542	776,674	776,674	747,900
Legal	247,912	379,855	324,665	350,000	350,000	350,000
Information Technology	94,200	101,280	168,369	180,500	180,500	294,400
Facilities & Buildings	28,384	28,671	37,263	53,000	53,000	91,300
Municipal Court	420,473	561,566	564,295	623,000	623,000	616,500
Police	4,590,834	5,533,672	7,075,375	6,688,800	6,926,551	7,020,696
Public Works	574,932	822,328	926,236	1,158,400	1,158,400	1,137,600
Street Lights	200,470	184,047	164,057	190,000	190,000	190,000
Recreation	425,458	475,584	460,588	556,400	556,400	555,100
Recreation Programs	85,362	95,799	86,652	110,800	110,800	110,400
Swimming Pool	63,527	46,370	56,170	77,500	77,500	63,800
Parks	34,300	34,505	52,309	50,500	50,500	55,775
Library Administration	297,255	326,704	348,517	392,700	405,966	382,750
Community Development	488,069	958,052	630,740	708,200	708,200	891,170
Code Compliance	370,900	356,554	356,333	403,000	403,000	463,000
Economic Development	136,099	111,411	119,808	130,600	130,600	178,425
Interfund Transfers						
To E911	165,819	240,500	272,528	191,400	191,400	260,300
To Grants Fund 250	-	19,965	13,003	3,000	78,000	33,000
To Capital Projects Fund 350	347,282	749,165	971,000	-	161,702	-
To URA	-	7,360	-	5,000	5,000	2,500
To DDA	-	2,769	11,505	25,000	25,000	-
Contingency	-	-	-	100,000	60,000	388,000
Total General Fund Expenditures	9,912,212	12,172,991	13,907,136	13,477,824	13,925,543	14,847,568

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FY-2019
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Budget

SUMMARY OF FUND BUDGETS

THE CITY OF Doraville
Diversity, Vitality, Community

	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Fund 210 - Confiscated Assets Fund						
Revenues	434,184	349,264	504,518	385,000	385,000	385,000
Expenditures	249,575	299,059	504,181	385,000	385,000	385,000
Difference	184,609	50,205	337	-	-	-
Fund 215 - Emergency 911 Fund						
Revenues	347,250	429,560	466,475	401,400	401,400	470,300
Expenditures	355,410	452,649	392,209	401,400	401,400	494,300
Difference	(8,160)	(23,089)	74,266	-	-	(24,000)
Fund 230 - Tree Bank Fund						
Revenues	4,408	19,959	70,576	102,604	102,604	102,604
Expenditures	5,150	5,778	2,000	102,604	102,604	102,604
Difference	(742)	14,181	68,576	-	-	-
Fund 250 - Multiple Grants Fund						
Revenues	78,318	103,330	2,030,231	86,000	161,000	169,058
Expenditures	198,284	103,330	2,085,582	86,000	161,000	116,000
Difference	(119,966)	-	(55,351)	-	-	53,058
Fund 275 - Hotel/Motel Tax Fund						
Revenues	78,491	74,604	71,240	90,000	90,000	90,000
Expenditures	78,491	82,442	63,401	90,000	90,000	70,000
Difference	(0)	(7,838)	7,838	-	-	20,000
Fund 280 - Motor Vehicle Rental Excise Tax Fund						
Revenues	53,393	37,444	36,238	40,000	40,000	40,000
Expenditures	118,065	37,444	36,238	40,000	40,000	40,000
Difference	(64,673)	-	-	-	-	-
Fund 320 - Special Purpose Local Option Sales Tax (SPLOST) Fund						
Revenues	-	-	-	-	-	1,095,500
Expenditures	-	-	-	-	-	-
Difference	-	-	-	-	-	1,095,500
Fund 330 - Homestead Option Sales Tax (HOST) Fund						
Revenues	215,315	222,512	268,057	250,000	421,323	-
Expenditures	124,989	115,635	760,336	-	421,323	-
Difference	90,326	106,877	(492,279)	250,000	-	-
Fund 350 - Capital Projects-Local Resources Fund						
Revenues	347,282	749,165	977,000	-	241,352	-
Expenditures	336,218	1,038,252	1,167,032	-	241,352	-
Difference	11,064	(289,087)	(190,032)	-	-	-
Fund 505 - Stormwater Fund						
Revenues	631,429	891,423	793,325	820,000	838,920	770,200
Expenditures	387,809	546,802	813,552	928,470	838,920	483,240
Difference	243,620	344,621	(20,228)	(108,470)	-	286,960

	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Recommended Budget	FYE 2018 Recommended Budget
Fund 540 - Solid Waste Fund						
Revenues	387,374	395,219	395,982	406,850	406,850	433,250
Expenditures	482,886	428,674	401,597	407,550	407,550	433,250
Difference	(95,512)	(33,455)	(5,616)	(700)	(700)	-

	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Urban Redevelopment Agency						
Revenues	-	7,360	-	5,000	5,000	2,500
Expenditures	-	7,360	-	5,000	5,000	2,500
Difference	-	-	-	-	-	-

	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Downtown Development Authority						
Revenues	1,000	2,769	13,505	25,000	25,000	-
Expenditures	671	3,098	13,505	25,000	25,000	15,000
Difference	330	(330)	-	-	-	(15,000)

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FY-2019
Proposed
Budget

GENERAL FUND REVENUES

THE CITY OF Doraville
Diversity, Vitality, Community

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Revenues
Fund 100 - General Fund

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Real property tax-current year	2,177,387	3,047,198	3,134,017	3,881,600	3,881,600	5,260,000
Public utility tax-current year	71,171	46,082	14,685	70,200	70,200	100,000
Real property tax-prior year	52,348	85,417	123,579	-	-	100,000
Personal property tax-current year	868,138	986,822	887,375	1,249,900	1,249,900	1,470,000
Motor vehicle	71,534	57,274	49,867	55,800	55,800	30,000
MV Title Ad Valorem	77,044	83,155	92,982	89,600	89,600	100,000
Railroad equipment	7,045	14,187	7,536	7,000	7,000	5,000
Public utility tax-prior year	2,676	35,233	63,193	30,500	30,500	40,000
Personal property-prior year	7,438	15,932	(3,935)	3,000	3,000	40,000
Real estate transfer (intangible)	18,500	4,260	1,089	5,000	5,000	500
Franchise taxes	656,930	705,473	712,254	715,800	715,800	972,000
Alcoholic beverage excise	110,579	251,904	374,069	385,000	385,000	385,000
Local option mixed drink	7,480	9,390	13,970	11,000	11,000	22,000
MFG Energy Excise Tax	729	1,344	7,321	6,500	6,500	7,500
Business and occupation taxes	2,189,812	1,583,323	1,493,516	2,050,000	2,050,000	1,900,000
Insurance premium taxes	557,038	594,989	645,425	684,124	684,124	682,000
Financial Institutions Tax	-	60,788	70,183	75,000	75,000	77,000
Penalties and interest on delinquent tax	6,782	4,056	11,419	7,500	7,500	20,000
Penalties/Interest on Business Taxes	-	30,752	29,214	7,500	7,500	50,000
Alcoholic beverages	179,820	307,430	329,250	510,000	510,000	330,000
Building and signs	346,998	1,273,080	450,894	575,000	575,000	800,000
Motor vehicle operators	112,941	86,715	92,578	100,000	100,000	75,000
Other Bldg Permits	12,152	8,443	11,940	12,000	12,000	11,000
Regulatory fees	26,250	34,300	24,250	45,000	45,000	30,000
Federal government grants	67,158	80,802	89,887	65,000	65,000	50,000
State government grants	-	-	-	3,000	3,000	-
Election qualifying fee	-	2,400	-	1,000	1,000	-
Accident reports	23,340	25,294	23,401	25,000	25,000	20,000
Warrant contract	16,800	16,800	16,800	16,800	16,800	15,000
Background check fees	4,850	3,014	3,034	5,000	5,000	1,500
Activity fees	44,007	42,523	22,423	40,000	40,000	25,068
Program fees	56,933	67,921	50,544	45,000	45,000	50,000
Municipal Fines and Forfeitures	2,755,004	2,163,342	1,959,152	2,525,000	2,525,000	2,000,000
Interest revenues	13,466	1,768	1,258	3,000	3,000	2,500
Contributions and Donations	11,105	3,000	19,270	12,000	12,000	12,000
Rents and royalties	31,743	25,172	25,601	28,000	28,000	22,000
Reimbursement for damaged property	3,730	30,791	63,627	15,000	15,000	15,000
Miscellaneous	44,739	43,556	23,824	30,000	30,000	30,000
Transfers from Hotel Motel	47,095	49,465	38,041	54,000	54,000	42,000
Transfers from MVRE Fund	344,065	37,444	36,238	40,000	40,000	40,000
Sale of Assets	-	-	40,785	-	-	15,500
Property Sale	-	-	372,750	-	-	-
Lease Proceeds	-	-	1,511,855	-	-	-
	11,025,399	11,920,960	12,935,251	13,484,824	13,484,824	14,847,568

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FY-2019
Proposed
Budget

DEPARTMENT SUMMARIES

THE CITY OF Doraville
Diversity, Vitality, Community

GOVERNING BODY
Department Code: 1110

Mission – Services

The Mayor and City Council, as the City of Doraville's Governing Body, is committed to establish policies and laws and lead City in realizing the best standard of living possible and ensure all who live, work or visit the City are safe and treated fairly.

Staffing

1 Mayor
6 City Council Members

2019 Proposed Budget Highlights

The Governing Body's budget represents the combined budget for the Mayor and City Council and remains relatively unchanged from the current fiscal year; except to incorporate the projected cost needed to maintain the same activities of expenditures.

The personnel budget reflects the annualized cost of pay increase and associated benefits, as approved in August 2017.

The professional services budget represents fees paid for the court reporter to provide verbatim minutes for the council meetings as well as a retreat facilitator. These service fees have been $27-32,000 per year depending on the number of meetings. It is proposed that these expenditures be reduced by limiting the service to transcription of audio taping of the proceedings. The video and audio of all meetings would be kept on file.

The education and training budget includes funding for the Mayor and City Council to participate in the GMA Annual Convention in June 2019 or other governance training.

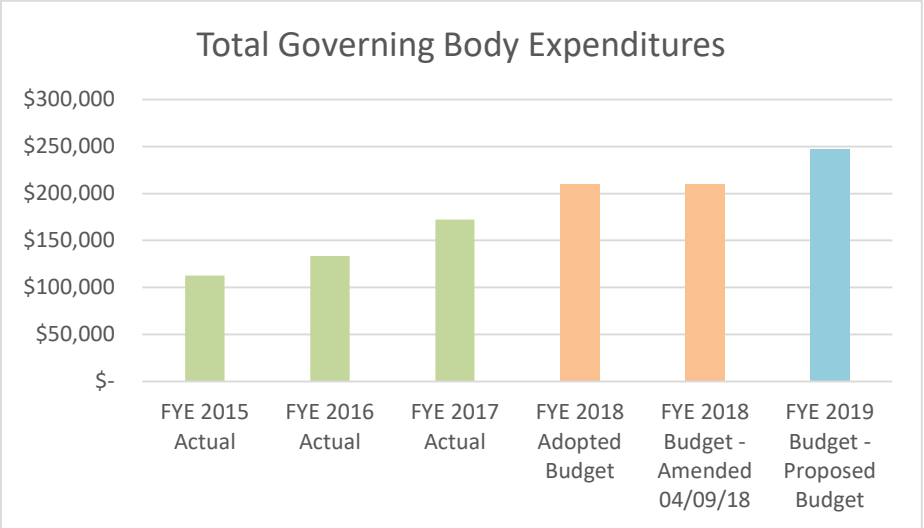
The remaining Governing Body budget includes general and administrative expenditures related to the conduct of city business.

Total Budget: $247,650

Dept. 1110

Governing Body

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Regular employees	50,787	54,035	70,787	65,200	65,200	101,200
Group insurance	-	16,860	39,874	65,300	65,300	62,700
Social Security (FICA) contributions	3,125	3,155	3,687	4,100	4,100	6,300
Medicare	731	738	862	1,000	1,000	1,500
Retirement contributions	7,463	6,472	11,193	13,300	13,300	22,600
Workers' compensation	2,070	3,866	3,220	3,400	3,400	5,200
Wellness Incentives	-	-	500	500	500	500
Professional	38,200	27,518	21,561	24,000	24,000	14,500
Insurance, other than employee benefits	4,979	5,522	5,630	6,000	6,000	9,300
Communications	3,175	3,772	5,839	8,000	8,000	6,100
Printing and binding	243	296	258	1,300	1,300	900
Travel	90	3,743	3,334	3,500	3,500	7,000
Dues and fees	175	100	290	3,750	3,750	1,750
Education and training	1,455	3,144	2,705	9,500	9,500	4,900
General supplies and materials	274	440	2,441	1,000	1,000	1,000
Food	-	315	-	-	-	-
Books and Periodicals	-	-	-	500	500	500
Small Equipment	-	3,609	-	-	-	1,700
Total Governing Body Expenditures	112,767	133,586	172,181	210,350	210,350	247,650



CITY MANAGER
Department Code: 1320

Mission – Services

City Manager

It is the mission of the City Manager to provide city-wide management and professional guidance to the City organization as chief executive officer in accordance with the City Charter and the International City Management Association (ICMA) standards. At all times, the City Manager will implement policy directions issued by the Governing Body in the most equitable and effective manner for the good of the public.

City Clerk

The City Clerk is committed to the highest degree of excellence and professional service in accordance with the City Charter and applicable laws and ordinances. The office will accurately record and preserve official actions and records of the City of Doraville in a manner that is impartial, responsive, cost effective, and trustworthy. Manage responses to all inquiries and requests for public information and records and perform other administrative duties upholding the principles of integrity and transparency.

Staffing

6 full-time employees
1 part-time employee

2019 Proposed Budget Highlights

The City Manager's budget contains several key administrative functions of the City, including the combined expenditures of the City Manager, City Clerk, Public Information, and Special Events.

The personnel line reflects the cost of new full-time positions offset by staffing in other departments, reorganization in the City Manager's Office and elimination of two contract positions. The new positions include a Deputy City Clerk, Personnel Coordinator, Public Information Officer, and Special Events Manager.

The professional services line includes special events program expenses.

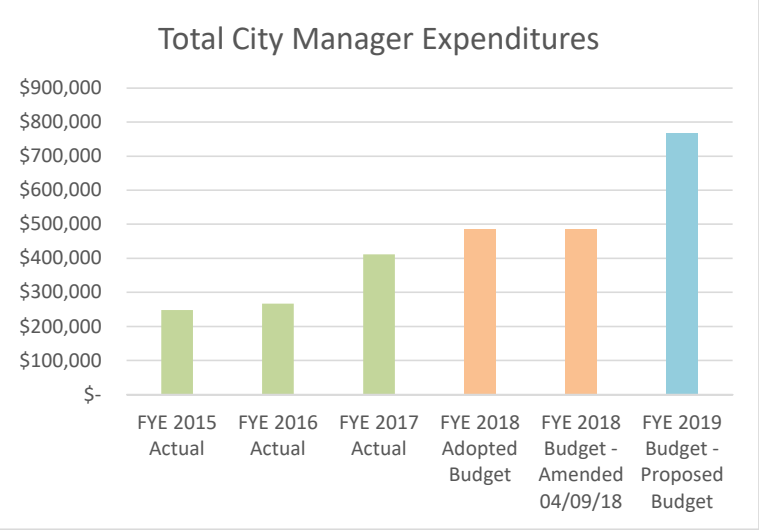
The technical services budget includes annual maintenance fees for agenda software, open records software, and records management software.

The remaining City Manager's budget includes general and administrative expenditures such as phones and data charges as well as general supplies, city-wide membership dues and printing.

Total Budget: $767,300

Dept. 1320
City Manager

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Regular employees	116,348	127,511	175,934	195,300	195,300	389,500
Part Time Employees	-	615	14,748	9,100	9,100	18,800
Group insurance	15,506	18,520	27,663	26,400	26,400	71,600
Social Security (FICA) contributions	7,222	7,420	11,793	13,300	13,300	25,400
Medicare	1,689	1,735	2,758	3,100	3,100	6,000
Retirement contributions	11,632	9,224	14,899	20,900	20,900	42,300
Workers' compensation	345	9,204	10,060	10,600	10,600	20,800
Cell Phone Allowance	900	900	866	900	900	13,300
Wellness Incentives	-	250	770	1,000	1,000	3,000
Professional	15,380	28,759	62,724	55,000	55,000	40,000
Technical	100	1,804	9,660	22,500	22,500	22,500
Repairs and maintenance	552	5,525	8,965	3,000	3,000	-
Rental of equipment	-	1,025	-	-	-	-
Insurance, other than employee benefits	11,854	13,149	11,527	18,800	18,800	37,500
Communications	1,721	2,421	4,367	2,600	2,600	2,600
Advertising	150	-	1,755	1,000	1,000	1,000
Printing and binding	8,860	10,861	17,975	26,000	26,000	26,000
Travel	975	2,219	6,419	7,500	7,500	7,500
Dues and fees	15,001	10,294	9,251	19,200	19,200	19,200
Education and training	1,510	2,275	4,293	8,000	8,000	8,000
General supplies and materials	3,197	3,364	7,037	7,000	7,000	7,000
Gasoline	1,455	1,368	1,411	4,000	4,000	-
Food	-	135	3,463	800	800	800
Books and periodicals	597	177	-	1,000	1,000	1,000
Small equipment	-	8,200	1,575	3,500	3,500	3,500
Payments to Others	-	-	2,088	-	-	-
Contingencies	25,000	-	-	25,000	25,000	-
Total City Manager Expenditures	248,056	266,955	411,999	485,500	485,500	767,300



ELECTIONS
Department Code: 1400

Mission – Services

The mission of the election budget is to fund local, state and national elections in an equitable, efficient and effective manner.

From time to time, the City may also host elections to bring referendums before the electorate.

Staffing

Contract service, therefore:
0 full-time employees
0 part-time employees

2019 Proposed Budget Highlights

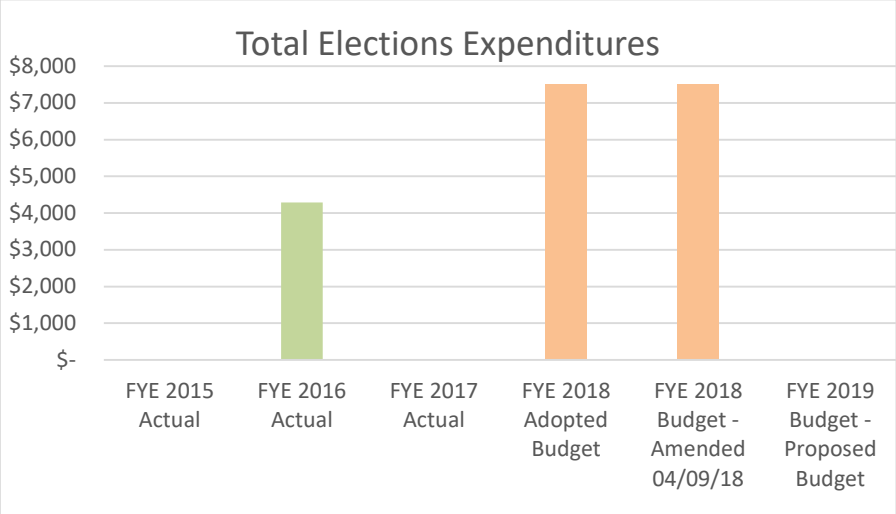
The City of Doraville hosts its municipal elections with the assistance of the DeKalb County Board of Registrations and Elections.

There is not a local election (i.e. for Mayor or City Council Members) scheduled for FYE2019; therefore, no budget is contemplated to be needed. The County and State elections will be held, but those are funded by DeKalb County.

Total Budget: $0

Dept. 1400
Elections

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Advertising	10	425	-	-	-	-
Intergovernmental	-	3,863	-	7,500	7,500	-
Total Elections Expenditures	10	4,288	-	7,500	7,500	-



FINANCE
Department Code: 1510

Mission – Services

The Finance Department is responsible for ensuring the overall integrity and accuracy of the City's financial matters, including but not limited to providing an accounting of City funds, forecast City revenues and expenditures, ensure proper payment to vendors and contractors, and manage the City's payroll and employee benefits.

Staffing

4 full-time employees
0 part-time employees

2019 Proposed Budget Highlights

The personnel budget reflects organizational change to include the creation of a Controller position and the elimination of the Staff Accountant and Receptionist positions. The Controller position will enhance financial reporting, revenue and financial trend analysis, as well as address the independent auditor's recommendation for additional separation of duties among finance staff.

Also, the budget funds a permanent Director of Finance with limited funds to retain the contract services through the close out process of the FY2017-18 and the preparation of the audit to ensure a smooth transition.

The professional services budget includes funding for the annual financial audit and valuation of the pension plans. It also includes program expenses for the wellness program. The increase in the professional services budget is primarily attributed to increased financial audit and the pension actuarial valuation costs.

Additionally, funding was provided for a GMA Telecom audit. The Telecom audit will review and ensure the City is receiving and collecting the communications companies franchise fees.

The technical services budget includes payroll processing and timekeeping system fees. These fees are all related to the software we use to process payroll.

The communications budget includes monthly charges for the City Hall telephone system and internet access as well as postage for the occupational tax processing.

The other budget represents credit card processing fees, bank fees, and background checks related to alcohol and occupational tax licenses.

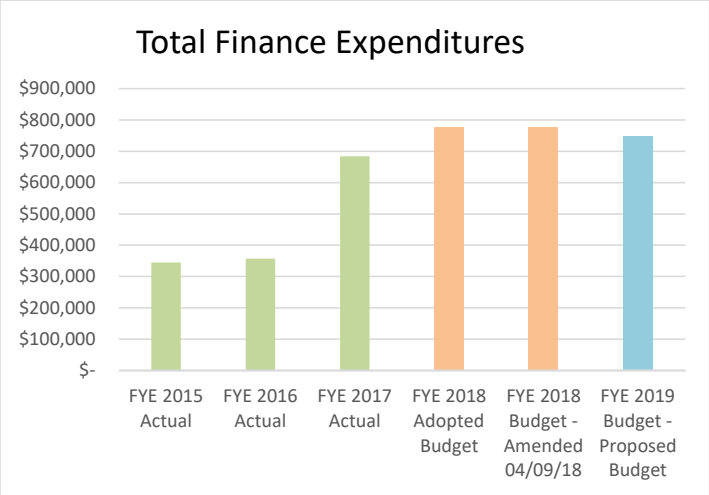
City Hall utilities expenditures have been consolidated in the Finance Department budget.

The intergovernmental budget represents the cost of tax billing by DeKalb County.

Total Budget: $747,900

Dept. 1510
Finance

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Regular employees	136,950	165,448	221,559	280,400	280,400	246,400
Overtime	1,031	754	2,402	9,200	9,200	3,100
Paid Time Off (PTO)	3,254	5,334	18,064	15,000	15,000	15,000
Holiday Pay	2,045	1,658	5,838	6,000	6,000	4,700
Group insurance	35,194	48,429	73,045	82,500	82,500	86,000
Social Security (FICA) contributions	7,932	9,685	14,810	20,200	20,200	16,700
Medicare	1,855	2,265	3,464	4,800	4,800	3,900
Retirement contributions	24,154	15,410	32,939	43,300	43,300	35,300
Unemployment Insurance	-	-	190	300	300	300
Workers' compensation	690	11,510	14,218	16,200	16,200	13,700
Wellness Incentives	-	1,015	2,875	3,000	3,000	2,500
Professional	37,132	43,500	138,808	114,000	114,000	149,200
Technical	21,239	9,087	12,134	28,300	28,300	32,520
Lawn Care	-	-	150	-	-	-
Repairs and maintenance	5,924	50	10,761	15,500	15,500	15,050
Rental of Equipment	-	1,035	18,421	12,600	12,600	10,800
Insurance, other than employee benefits	14,028	16,443	24,806	31,400	31,400	27,700
Communications	2,588	2,692	18,076	18,100	18,100	20,400
Advertising	1,150	-	1,602	2,000	2,000	3,500
Printing and binding	631	-	6,424	5,200	5,200	2,600
Travel	1,333	3,145	1,599	2,000	2,000	2,000
Dues and fees	1,405	1,632	1,370	2,400	2,400	2,400
Education and training	3,595	1,487	1,586	5,000	5,000	5,000
Contract Labor	-	93	1,118	1,560	1,560	1,080
Other	-		9,347	9,280	9,280	9,600
General supplies and materials	12,458	8,395	16,403	11,925	11,925	13,000
Water/Sewerage	-	-	7,832	12,509	12,509	3,000
Natural Gas	-	125	1,823	2,400	2,400	2,400
Electricity	-	-	6,808	9,600	9,600	7,800
Books and periodicals	-	59	-	500	500	500
Small equipment	5,760	7,259	7,087	2,500	2,500	1,250
Intergovernmental	-	-	7,984	9,000	9,000	10,500
Total Finance Expenditures	344,357	356,597	683,542	776,674	776,674	747,900



LEGAL
Department Code: 1530

Mission – Services

The City Attorney provides legal advice to the Governing Body and City Administration in governmental matters.

Staffing

Contract service, therefore:
0 full-time employees
0 part-time employees

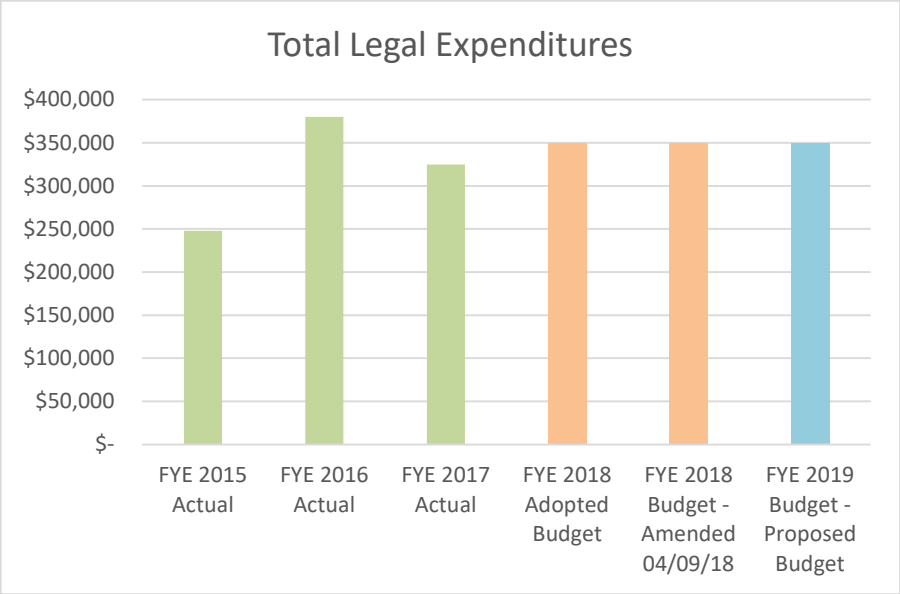
2019 Proposed Budget Highlights

Through a contract services agreement, Riley McLendon, LLC provides the City Attorney and the Assistant City Attorney to the City of Doraville. Costs are also budgeted for litigation fees, real estate fees, and hearing officer fees for various appeals of occupational tax or regulatory license decisions.

Total Budget: $350,000

Dept. 1530
Legal

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Professional	247,912	379,855	324,665	350,000	350,000	350,000
Total Legal Expenditures	247,912	379,855	324,665	350,000	350,000	350,000



INFORMATION TECHNOLOGY
Department Code: 1535

Mission – Services

City of Doraville Information Technology Services Department provides high quality technology-based services, in the most cost-effective manner, to facilitate the City's mission as it applies to management, safety, and community service.

Staffing

Contract service, therefore:
0 full-time employees
0 part-time employees

2019 Proposed Budget Highlights

Through a contract services agreement, Kimberlite Technologies provides the City's technology support services for the acquisition and maintenance primarily of new hardware (computers, laptops, etc.) and upgrades to software is dependent on the vendor company.

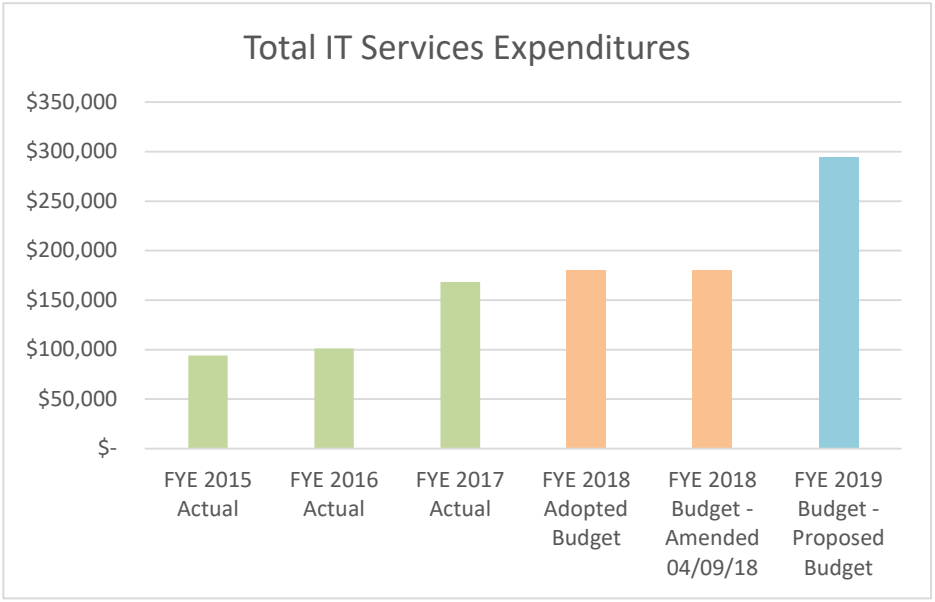
In FYE2019, IT Services will enhance several software packages that are used city-wide, such as the firewall and Email Exchange 2016 programs.

The small equipment budget represents end-of-life replacement for IT equipment that does not meet the capitalization threshold. Hardware lifecycle replacements will impact several departments including the Police Department, Permitting, and City Administration.

Total Budget: $294,400

Dept 1535
IT Services

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Professional Services	94,200	94,200	145,510	153,000	153,000	153,000
Technical Services	-	-	-	-	-	-
Repairs & Maintenance	-	5,781	22,097	20,000	20,000	32,000
General Supplies and Materials	-	1,299	573	2,500	2,500	2,500
Small Equipment	-	-	190	5,000	5,000	106,900
Total IT Services Expenditures	94,200	101,280	168,369	180,500	180,500	294,400



GENERAL GOVERNMENT
FACILITIES & BUILDINGS
Department Code: 1565

Mission – Services

This budget primarily provides utilities and maintenance to the buildings owned by the City that are not occupied by City departments and the Annex building which houses the Department of Public Works administration.

Staffing

0 full-time employees
0 part-time employees

2019 Proposed Budget Highlights

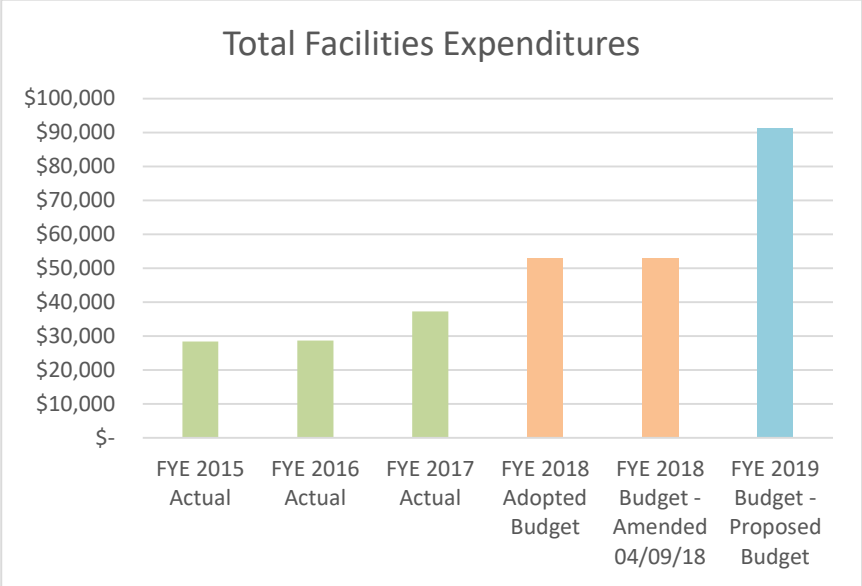
The expenditures in this area remain relatively unchanged. It is noted that all of the lawn care supplies and materials and any water used for irrigation throughout the City is paid from this budget.

The repairs and maintenance budget includes the annual maintenance fee for the Facility Dude software in addition to funding for city-wide facility repairs and maintenance.

Total Budget: $91,300

Dept. 1565
Facilities

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Technical	-	-	3,488	-	-	-
Repairs and maintenance	8,840	8,448	6,588	15,000	15,000	60,000
Communications	1,211	1,229	912	4,500	4,500	4,000
Education and Training	-	-	-	1,000	1,000	-
Contract labor	781	977	544	6,500	6,500	3,000
General supplies and materials	3,002	2,255	5,082	3,200	3,200	4,000
Water/sewerage	7,289	4,994	4,703	9,000	9,000	6,500
Natural gas	1,490	1,403	946	1,800	1,800	1,800
Electricity	5,740	6,583	11,071	12,000	12,000	12,000
Small Equipment	-	995	3,931	-	-	-
Total Facilities Expenditures	28,384	28,671	37,263	53,000	53,000	91,300



MUNICIPAL COURT
Department Code: 2650

Mission – Services

The Municipal Court of Doraville has jurisdiction over traffic offenses and City ordinances that occur within the city limits of Doraville. This Court also hears MARTA, Georgia State Patrol and Georgia Department of Public Safety traffic offenses that occur within the Doraville city limits.

The Municipal Court collects fines & fees imposed on citations and City ordinance violations and disburses the monies to the respective agencies.

The Municipal Court records defendants' sentence information in the court system as well as transmitting that information to the Georgia Department of Drivers Services and GCIC when applicable.

Staffing

5 full-time employees
2 part-time judges

2019 Proposed Budget Highlights

The Municipal Court budget provides for one main judge as well as funding for an additional judge to fill in for vacation and sick days.

The part time security officer funding was used to offset a new staffing plan for security. In the Police Department budget, a new additional full-time police officer has been added, and this officer will be dedicated to court security during the hours court is in session which is approximately 36 hours per month. The balance of the time the officer will be assigned routine police work. This police officer will function under the direction of the chief of police or his designee.

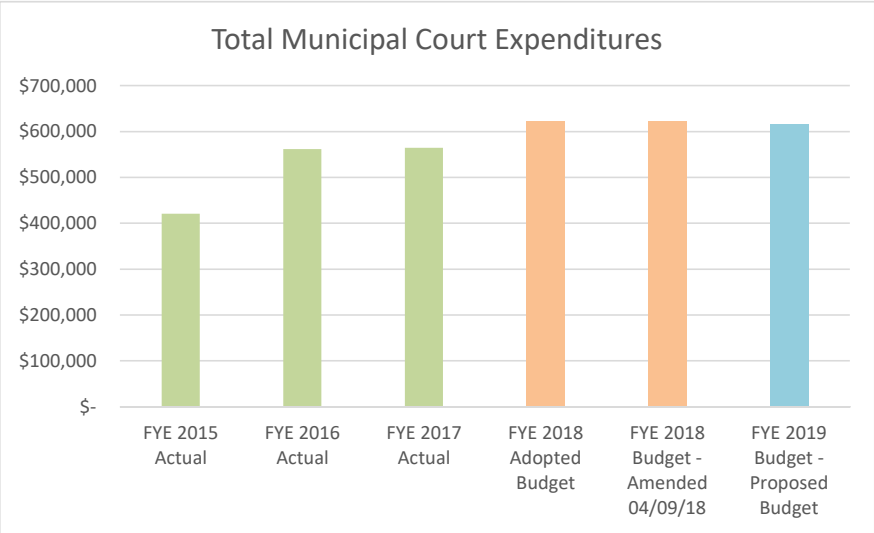
The professional services line item reflects funding for solicitor and public defender services.

The technical services line item reflects funding for multi-language interpreter services.

Total Budget: $616,500

Dept. 2650
Municipal Court

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Regular employees	193,961	273,535	249,673	255,800	255,800	255,700
Temporary employees	-	-	-	19,500	19,500	-
Overtime	14,505	964	168	-	-	-
Paid Time Off (PTO)	6,133	17,084	17,863	20,000	20,000	20,000
Holiday Pay	5,268	7,083	7,344	7,400	7,400	7,500
Group insurance	36,360	50,764	53,907	51,100	51,100	63,700
Social Security (FICA) contributions	12,736	17,267	16,287	18,900	18,900	17,600
Medicare	2,979	4,038	3,809	4,500	4,500	4,200
Retirement contributions	27,763	32,014	52,182	62,700	62,700	70,500
Workers' compensation	15,695	21,337	14,597	15,600	15,600	14,400
Wellness Incentives	-	1,500	2,273	2,500	2,500	2,500
Professional	21,975	29,850	33,350	40,000	40,000	47,500
Technical	18,752	20,142	18,118	25,000	25,000	20,500
Repairs and maintenance	3,260	2,452	4,222	7,500	7,500	3,500
Rental of equipment and vehicles	4,497	3,284	3,463	3,400	3,400	3,000
Insurance, other than employee benefits	20,212	30,481	25,359	27,500	27,500	26,000
Communications	14,044	15,184	17,391	15,500	15,500	17,500
Printing and Binding			372	-	-	-
Travel	164	296	682	1,800	1,800	2,000
Dues and fees	917	1,099	15,060	16,000	16,000	16,250
Education and training	1,235	775	775	1,450	1,450	2,500
Contract labor	704	746	1,182	1,150	1,150	1,250
Other	1,450	1,621	836	900	900	-
General supplies and materials	3,906	5,630	6,707	8,500	8,500	6,000
Water/sewerage	1,840	2,666	1,946	2,700	2,700	2,500
Natural gas	1,725	1,393	1,084	1,200	1,200	1,500
Electricity	9,310	9,239	9,218	10,500	10,500	10,000
Books and periodicals	-	-	-	400	400	400
Small Equipment	1,080	2,618	6,428	1,500	1,500	-
Machinery and Equipment	-	8,506	-	-	-	-
Total Municipal Court Expenditures	420,473	561,566	564,295	623,000	623,000	616,500



POLICE DEPARTMENT
Department Code: 3200

Mission – Services

It is the mission of the Doraville Police Department to safeguard the lives and property of the people, to reduce the incidence and fear of crime, and to enhance public safety while working with the diverse communities to improve their quality of life. The mandate is to do so with honor and integrity, while at all times conducting oneself with the highest ethical standards to maintain public confidence.

The police department is the law enforcement arm of the City government. The police department provides public safety to the citizens and visitors of our City 24 hours a day, 7 days a week. Additionally, the police department is also tasked with the operation of the 911 Center and the temporary housing of inmates.

Staffing

62 full-time employees
1 part-time employee

2019 Proposed Budget Highlights

The professional services budget decrease is primarily attributable to the removal of a one-time charge for design assessment by the University of Georgia in the previous fiscal year.

The repairs and maintenance line item increased, and the general supplies and materials line item decreased because of moving certain vehicle maintenance expenditures between the two line items to better reflect the appropriate expenditure categories.

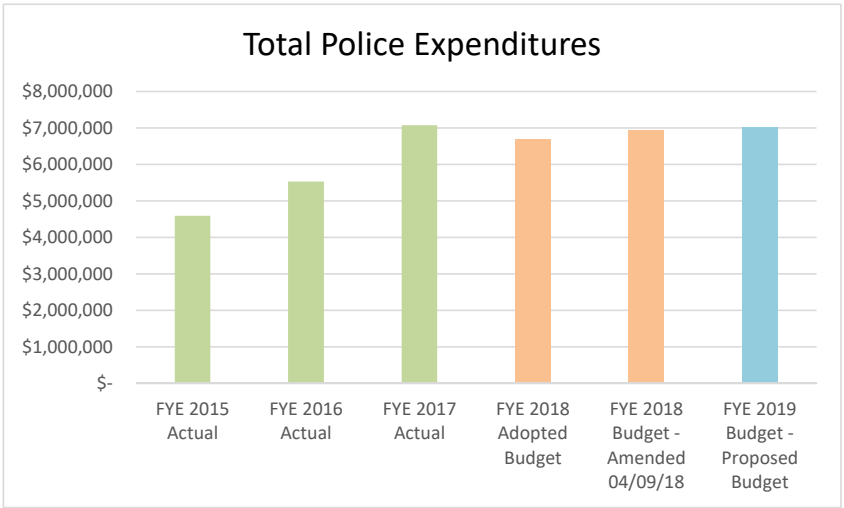
The personnel budget reflects the addition of a police officer position. This police officer will be dedicated to municipal court security at least 36 hours per month. Also in the personnel line item, an Assistant Police Chief position has been created and the Major position will be eliminated.

The vehicles, furniture and fixtures, and other equipment budgets were reduced to recognize the removal of one-time expenses for equipment purchases related to the GMA lease in the previous fiscal year.

The increase in principal and interest for the capital lease represents the change in the debt service schedule because of the spend-down of approved acquisitions under the lease financing plan.

Total Budget: $7,020,696

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Regular employees	1,952,973	2,404,491	2,546,715	2,776,600	2,776,600	2,791,900
Temporary employees	-	-	-	-	-	25,800
Overtime	131,901	238,411	292,676	100,200	100,200	101,500
Paid Time Off (PTO)	168,722	206,852	212,389	300,000	300,000	300,000
Holiday Pay	84,119	103,304	113,049	122,100	122,100	120,400
Group insurance	495,414	579,949	605,549	735,300	735,300	916,700
Social Security (FICA) contributions	134,008	169,175	186,293	208,200	208,200	207,100
Medicare	31,341	39,565	46,226	48,700	48,700	48,500
Retirement contributions	359,579	422,415	433,288	559,300	559,300	675,700
Unemployment insurance	-	-	-	-	-	-
Workers' compensation	190,385	146,268	224,717	183,400	183,400	184,400
Wellness Incentives	-	6,450	12,455	31,000	31,000	31,000
Professional	8,405	11,280	23,707	45,250	45,250	22,250
Repairs and maintenance	106,104	158,020	116,235	198,940	198,940	259,320
Rental of equipment and vehicles	17,118	11,216	12,113	15,400	15,400	14,600
Insurance, other than employee benefits	246,904	242,607	324,852	339,500	339,500	338,800
Communications	123,928	118,982	130,058	131,729	131,729	134,560
Printing and binding	4,110	5,026	3,072	6,500	6,500	4,000
Travel	4,705	14,299	21,791	34,700	34,700	40,230
Dues and fees	3,811	4,101	4,419	6,375	6,375	5,400
Education and training	12,486	28,111	31,442	62,700	62,700	52,200
Contract labor	1,430	640	1,495	1,300	1,300	1,300
Other	4,659	5,533	4,153	5,400	5,400	5,400
General supplies and materials	140,854	198,940	169,916	237,300	237,300	197,300
Water/sewerage	1,177	1,720	970	3,500	3,500	2,000
Natural gas	6,880	6,255	5,229	7,500	7,500	7,500
Electricity	49,726	40,359	31,057	40,000	40,000	40,000
Gasoline	182,162	155,791	162,851	200,000	200,000	160,500
Food	13,081	11,428	9,891	16,000	16,000	14,000
Small Equipment	2,618	10,459	24,538	-	-	-
Vehicles	101,818	135,000	411,544	-	179,313	-
Furniture and Fixtures	-	-	-	5,000	5,000	-
Other Equipment	10,414	57,026	912,684	13,962	72,400	-
Principal-Capital leases	-	-	-	232,042	232,042	297,111
Interest-Capital leases	-	-	-	20,902	20,902	21,225
Total Police Expenditures	4,590,834	5,533,672	7,075,375	6,688,800	6,926,551	7,020,696



PUBLIC WORKS
Department Code: 4100

Mission – Services

It is the Public Works Department's mission to design, build, and maintain the public infrastructure in a manner that respects the environment and supports the movement of people and vehicles. To achieve the mission, the Department oversees right-of-way maintenance, traffic engineering, and street maintenance and repair services. Also, the Department manages the garbage collection.

Staffing

8 full-time employees
4 seasonal part-time emplyees

2019 Proposed Budget Highlights

The City engages in several professional services agreements to support Public Works projects and responsibilities. These professional services agreements include Optech for right-of-way maintenance and Keck & Wood for engineering services. The FYE2019 budget funds the reorganization of vehicle maintenance from its own in-house mechanic to contract service, using multiple vendors. The City will sell off some of its auto parts inventory. This is a more cost effective approach, as well as addressing the challenge of compensation and recruiting for in-house mechanics.

Staff within the Public Works department support Public Works services as well as General Government Facilities and Building needs.

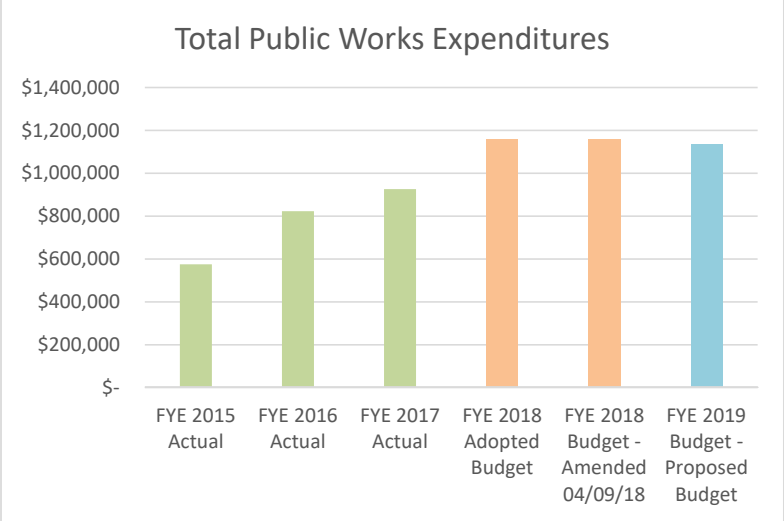
The reduction in the repairs and maintenance is attributable to moving city-wide facility repairs to the General Government Facilities & Buildings Department budget.

Contract labor budget includes pest control services, tree trimming, and security services.

Total Budget: $1,137,600

Dept. 4100
Public Works

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Regular employees	151,026	256,411	298,085	341,200	341,200	324,300
Temporary/part time	10,496	9,905	9,859	23,900	23,900	21,600
Overtime	1,180	857	1,284	2,500	2,500	1,500
Paid Time Off (PTO)	24,433	29,856	31,312	45,000	45,000	30,000
Holiday Pay	11,289	13,285	14,708	14,100	14,100	9,700
Group insurance	53,946	98,995	110,071	114,100	114,100	133,200
Social Security (FICA) contributions	10,776	17,366	20,770	26,300	26,300	23,900
Medicare	2,521	4,061	4,858	6,200	6,200	5,600
Retirement contributions	42,859	33,972	62,045	85,300	85,300	87,000
Workers' compensation	68,562	20,420	17,349	22,000	22,000	19,700
Allowances	-	-	-	-	-	1,400
Wellness Incentives	-	2,050	4,550	5,000	5,000	4,000
Professional	57,316	147,187	165,247	280,000	280,000	300,000
Technical	1,434	4,366	6,039	8,500	8,500	7,400
Repairs and maintenance	23,940	28,168	22,445	20,500	20,500	5,700
Rental of equipment and vehicles	971	357	1,301	5,000	5,000	5,000
Insurance, other than employee benefits	22,521	29,172	30,154	38,800	38,800	35,500
Communications	6,146	7,469	11,404	10,000	10,000	10,000
Travel	3,181	4,341	4,811	5,000	5,000	3,500
Dues and Fees	468	341	882	1,000	1,000	1,000
Education & Training	5,966	3,978	8,316	7,500	7,500	9,000
Contract labor	1,973	842	1,731	7,500	7,500	7,500
General supplies and materials	24,135	32,249	35,098	26,000	26,000	26,000
Water/sewerage	1,142	2,179	1,655	3,000	3,000	2,400
Natural gas	9,299	8,350	8,032	7,000	7,000	10,000
Electricity	8,309	8,604	10,507	12,000	12,000	12,000
Gasoline	20,895	17,923	19,861	25,000	25,000	25,000
Small equipment	3,679	7,044	13,723	10,000	10,000	10,000
Other supplies/Uniforms	4,471	4,261	10,138	6,000	6,000	5,700
Total Public Works Expenditures	574,932	822,328	926,236	1,158,400	1,158,400	1,137,600



STREET LIGHTS
Department Code: 4260

Mission – Services

This budget encompasses the payments for electricity. The City requests the installation of streetlights as needed on public streets. Georgia Power installs and maintains the lights.

Staffing

0 full-time employees
0 part-time employees

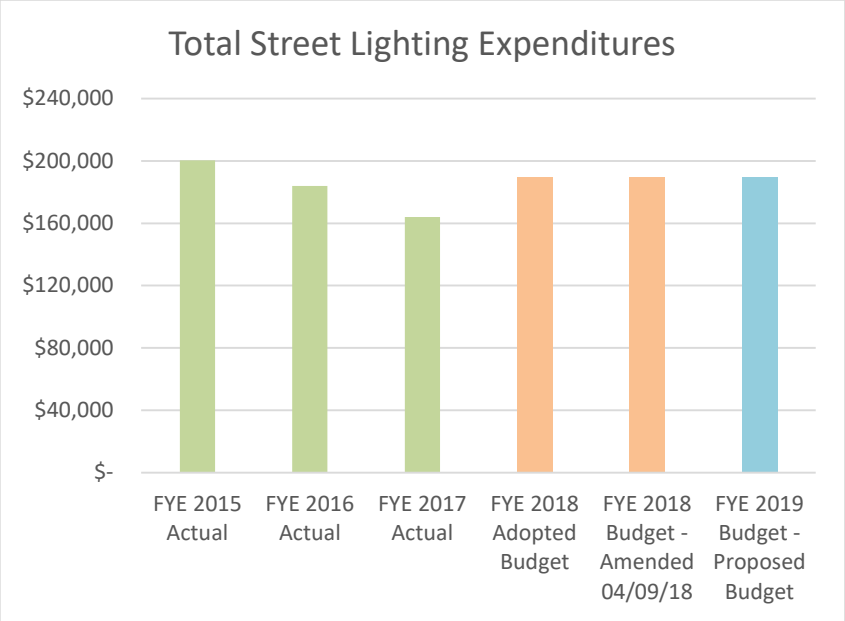
2019 Proposed Budget Highlights

There are no significant changes to the Street Light budget.

Total Budget: $190,000

Dept. 4260
Street Lighting

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Electricity	200,470	184,047	164,057	190,000	190,000	190,000
Total Street Lighting Expenditures	200,470	184,047	164,057	190,000	190,000	190,000



RECREATION
Department Code: 6100

Mission – Services

The Department's mission is to create recreational, athletic and amateur sports and leisure services for the physical, mental, and social well-being of the community at all age levels by developing an array of diverse affordable programs and multi-cultural events. The Recreation Programs, Swimming Pool, and Parks budgets are also managed by the Recreation and Parks Department.

Staffing

3 full-time employees
9 part-time employees

2019 Proposed Budget Highlights

In FYE2019 the Recreation and Parks Department budget reflects the annualized cost of prior approval to create a separate Recreation and Parks Director from the Public Works Director. Until 2017, the two major responsibilities had been combined into one job. The Recreation and Parks Director will oversee the day-to-day operations, programming initiatives, as well as the management of various cultural and recreational facilities under the care of the department. In addition, the Department will onboard a full-time receptionist to provide full-time customer service to the public and enhance registering for programs and maintenance of the data regarding program activities.

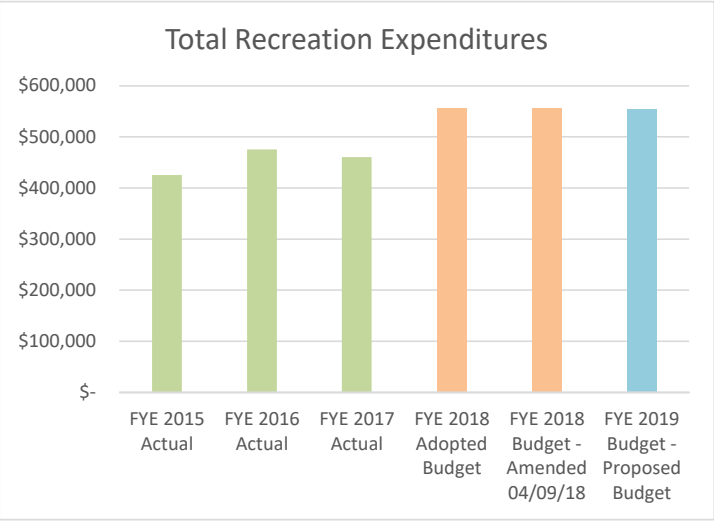
Of note in the personnel budget, the Department operates primarily with the use of part-time employees and contract services.

The reduction in repairs and maintenance is attributable to moving city-wide facility repairs to the General Government Facilities & Building Department budget.

Total Budget: $555,100

Dept. 6100
Recreation

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Regular employees	102,463	113,822	121,779	125,800	125,800	144,600
Part Time employees	120,469	113,738	116,782	191,500	191,500	166,600
Overtime	532	1,023	17	-	-	2,500
Paid Time Off (PTO)	5,788	5,629	5,422	5,000	5,000	10,000
Holiday Pay	2,199	1,866	2,034	2,100	2,100	3,500
Group insurance	19,515	24,938	17,211	16,300	16,300	45,800
Social Security (FICA) contributions	13,553	13,943	14,560	20,400	20,400	20,300
Medicare	3,170	3,261	3,405	4,800	4,800	4,800
Retirement contributions	14,653	14,673	9,000	20,700	20,700	21,500
Workers' compensation	12,853	21,025	16,990	18,900	18,900	18,700
Wellness Incentives	-	600	1,000	1,000	1,000	1,500
Professional	5,835	-	455	1,000	1,000	500
Technical	4,936	15,754	8,580	8,000	8,000	5,000
Repairs and maintenance	7,480	12,460	34,518	26,500	26,500	2,500
Rental of equipment and vehicles	3,448	3,857	5,171	5,100	5,100	4,000
Insurance, other than employee benefits	26,171	30,036	30,291	33,300	33,300	33,600
Communications	2,303	5,549	8,042	5,500	5,500	4,000
Advertising	1,364	1,830	6,426	-	-	-
Printing and binding	670	528	258	500	500	500
Travel	756	1,238	1,080	2,000	2,000	1,200
Dues and fees	765	505	755	1,000	1,000	1,000
Education and training	613	925	1,280	3,500	3,500	1,500
Contract labor	2,437	1,885	2,309	3,500	3,500	2,500
Other	210	-	-	1,000	1,000	-
General supplies and materials	15,811	20,490	12,265	14,500	14,500	14,500
Water/sewerage	17,255	4,009	5,538	6,000	6,000	6,000
Natural gas	7,906	6,678	5,579	6,000	6,000	6,000
Electricity	26,543	20,963	21,786	25,000	25,000	25,000
Gasoline	5,485	6,326	6,479	6,500	6,500	6,500
Small equipment	104	15,929	900	-	-	-
Other Supplies	110	948	676	1,000	1,000	1,000
Total Recreation Expenditures	425,458	475,584	460,588	556,400	556,400	555,100



RECREATION PROGRAMS
Department Code: 6120

Mission – Services

See Recreation.

Staffing

12 seasonal part-time employees

2019 Proposed Budget Highlights

The Recreation Programs budget provides staffing for the program and activities produced by the Recreation and Parks Department. These seasonal part-time positions include summer camp counselors, pool attendants, water aerobics instructors, and basketball assistants. The Budget remains relatively the same as the current allocation.

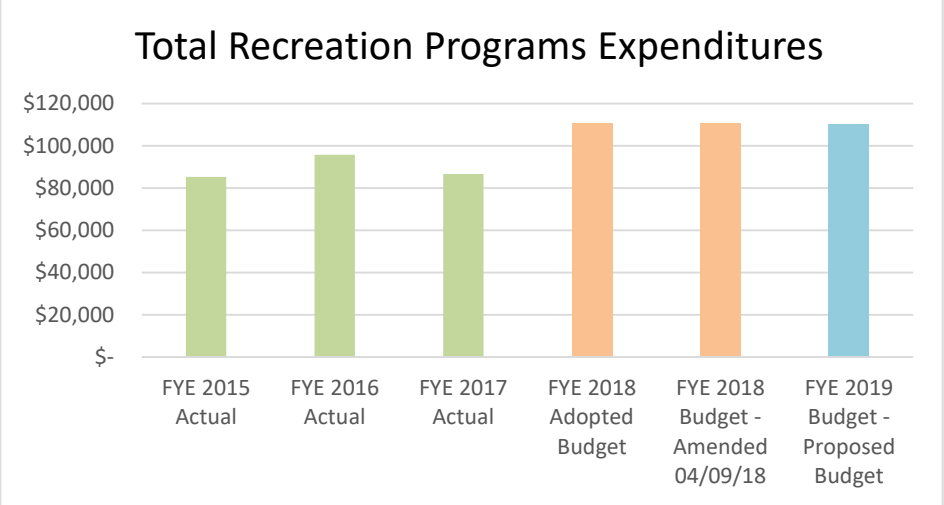
In addition to the seasonal part-time employees, the City contracts with instructors for Karate, Tai Chi and Zumba throughout the year.

All of the recreation programs are fee based and the goal is, at a minimum, to recover most of the cost to support the program. Currently, some programs meet the minimum goal, though none meet the ultimate goal of all cost (including administrative overhead).

Total Budget: $110,400

Dept. 6120
Recreation Programs

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Part time/Seasonal employees	18,911	37,651	45,740	42,000	42,000	39,800
Social Security (FICA) contributions	1,451	2,334	2,836	2,600	2,600	2,500
Medicare	340	546	663	700	700	600
Services-Spec Events	10,735	16,364	4,698	-	-	6,000
Technical	20,471	8,345	1,536	-	-	3,500
Rental of equipment and vehicles	1,329	4,033	994	7,500	7,500	5,000
Insurance, other than employee benefits	572	1,027	1,483	1,500	1,500	2,000
Advertising	168	-	2,525	6,000	6,000	3,000
Printing & Binding	-	-	500	1,500	1,500	1,500
Travel	835	-	505	1,000	1,000	1,000
Dues and Fees	-	-	3,295	1,500	1,500	3,000
Contract labor	1,916	908	2,169	15,000	15,000	10,000
Other	319	1,042	980	1,000	1,000	1,500
General supplies and materials	3,691	3,815	6,943	3,500	3,500	7,500
Supplies/inventory purchased for resale	5,705	3,365	2,141	6,000	6,000	5,500
Other supplies/Uniforms	17,644	13,646	11,727	21,000	21,000	18,000
Total Recreation Programs Expenditures	85,362	95,799	86,652	110,800	110,800	110,400



SWIMMING POOL
Department Code: 6124

Mission – Services

The Doraville Municipal Swimming Pool is located at 5921 New Peachtree Road, part of Flowers Park, and managed by the Parks and Recreation Department. The Doraville Swimming Pool typically operates from Memorial Day to Labor Day, with lifeguards on duty during pool hours.

The mission is to provide a welcoming and safe public aquatic experience managed in a fiscally responsible manner. A major goal is to provide life long skills in swimming as well as water safety and fun.

Staffing

0 full-time employees
0 part-time employees

2019 Proposed Budget Highlights

The Doraville Swimming Pool is maintained by the Parks and Recreation Department. An outside contractor is hired each year to operate the pool. The budget includes $30,000 for the pool contract.

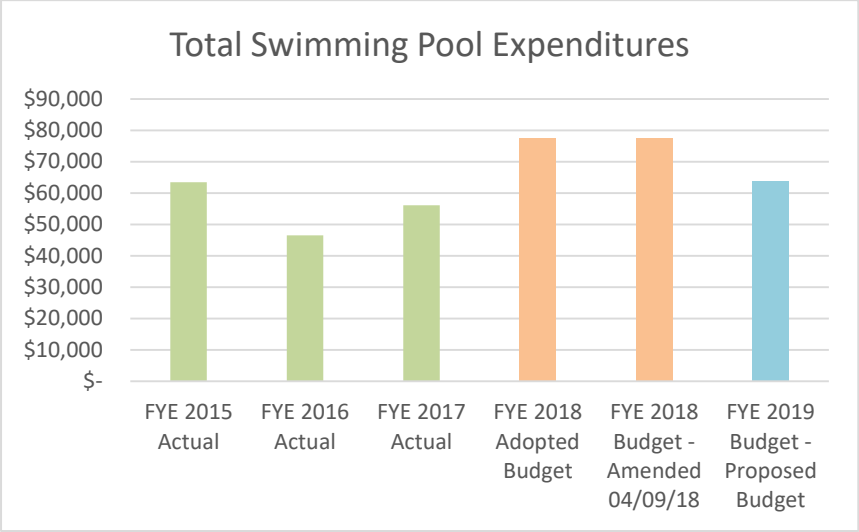
The small equipment budget reflects funding for pool furniture.

The furniture and fixtures budget reflects the removal of a one-time purchase made in the previous fiscal year.

Total Budget: $63,800

Dept. 6124
Swimming Pool

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Professional	36,262	27,167	21,116	30,000	30,000	30,000
Repairs and maintenance	5,316	3,857	11,237	3,500	3,500	5,000
Communications	837	1,140	743	1,200	1,200	800
General supplies and materials	920	1,699	2,097	1,500	1,500	2,000
Water/sewerage	15,300	10,387	20,198	15,300	15,300	20,000
Electricity	4,179	1,986	752	5,000	5,000	1,000
Small equipment	560	-	-	5,000	5,000	5,000
Furniture and fixtures	-	134	-	16,000	16,000	-
Total Swimming Pool Expenditures	63,527	46,504	56,170	77,500	77,500	63,800



*Furniture and fixtures included a one-time purchase in FYE2018 that is not included in the FYE2019 proposed budget.

PARKS
Department Code: 6200

Mission – Services

Doraville neighborhood parks include Autumn Park (6.3 acres), Brook Park (6 acres), Chicopee Park (just over an acre), English Oak Park (over an acre), Flowers Park (4.7 acres), Bernard Halpern Park (4 acres), and Honeysuckle Park (20 acres).

The mission of the Parks component of the Parks and Recreation Department is to create and sustain the thriving parks and public open/green space that provides for passive and active enjoyment opportunities, that is safe, well maintained and available for use by the community, neighborhood and city-wide activities.

Staffing

0 full-time employees
0 part-time employees

2019 Proposed Budget Highlights

The funds in this budget are used to maintain the parks and greenspaces around the City.

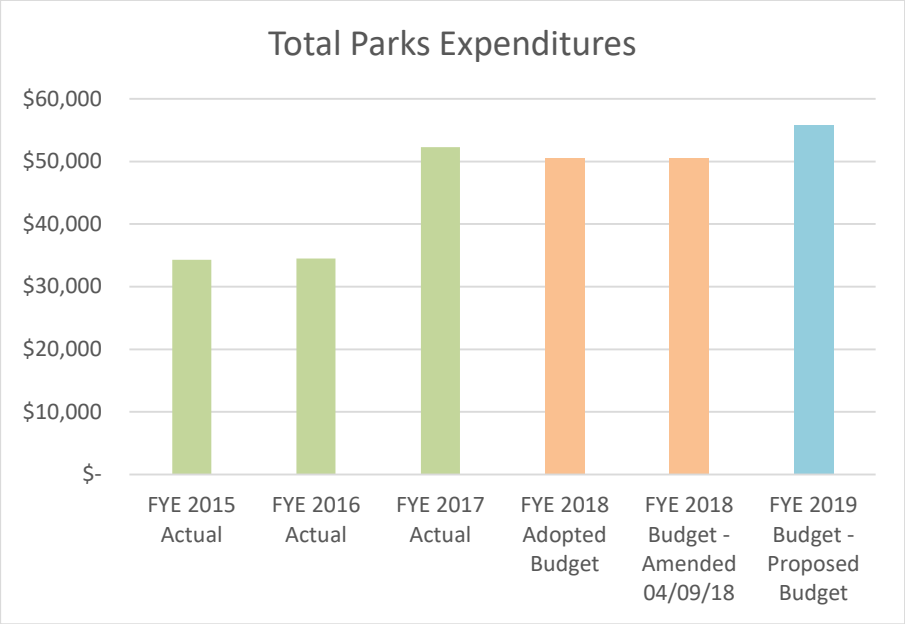
The repairs and maintenance budget increased to reflect costs for additional mosquito control services, Adopt-a-Spot purchases, and event expenditures.

The remaining Parks budget is being maintained at essentially the same level as last year.

Total Budget: $55,775

Dept. 6200
Parks

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Lawn care	659	3,008	31	-	-	-
Repairs and maintenance	2,607	2,229	8,144	14,000	14,000	27,775
Advertising		775	-	-	-	-
Other		384	-	-	-	-
General supplies and materials	3,048	7,785	4,512	7,500	7,500	7,500
Water/sewerage	1,073	1,026	5,967	1,500	1,500	1,500
Electricity	23,188	18,602	33,655	23,000	23,000	15,000
Small equipment	3,724	400	-	4,500	4,500	4,000
Total Parks Expenditures	34,300	34,505	52,309	50,500	50,500	55,775



LIBRARY
Department Code: 6510

Mission – Services

Through a trained, service-oriented staff, partnerships, and ready access to print and electronic resources, the Doraville Library is committed to superior service that promotes a strong, literate DeKalb community and enhances the quality of life.

The Doraville Library provides free access to computers, a current library collection and quality classes for patrons.

Staffing

4 full-time employees
3 part-time employees

2019 Proposed Budget Highlights

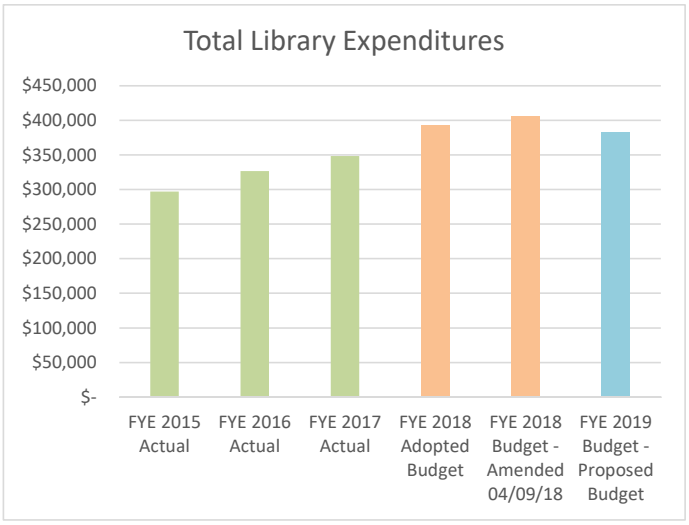
In FYE2019 the Doraville Library will maintain services at its current level of operations.

The furniture and fixtures budget reflects the removal of a one-time purchase made in the previous fiscal year.

Total Budget: $382,750

Dept. 6510
Library

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Regular employees	165,703	159,841	155,970	157,800	157,800	157,800
Part Time/Temporary employees	5,151	17,758	22,490	48,800	48,800	41,600
Overtime	26	50	206	-	-	-
Paid Time Off (PTO)	10,325	9,373	8,514	15,000	15,000	15,000
Holiday Pay	5,731	4,186	4,269	4,400	4,400	4,500
Group insurance	18,948	30,243	26,423	31,700	31,700	33,700
Social Security (FICA) contributions	11,114	11,205	11,630	14,200	14,200	13,700
Medicare	2,599	2,620	2,720	3,400	3,400	3,200
Retirement contributions	33,978	27,587	24,721	29,500	29,500	32,000
Workers' compensation	1,380	15,450	10,729	11,700	11,700	11,200
Wellness Incentives	-	1,155	1,680	2,000	2,000	2,000
Professional	-	103	-	-	-	-
Technical	-	41	90	-	-	-
Lawn care	96	-	194	200	200	200
Repairs and maintenance	4,925	963	3,467	6,000	6,000	4,500
Rental of equipment and vehicles	555	625	1,226	1,000	1,000	1,500
Insurance, other than employee benefits	18,206	22,072	18,720	20,700	20,700	20,200
Communications	691	596	7,817	9,200	9,200	7,500
Printing and binding	-	-	-	1,000	1,000	500
Travel	298	-	-	500	500	500
Dues and fees	438	116	-	500	500	150
Education and training	-	684	-	1,500	1,500	1,000
Licenses	-	-	-	100	100	-
Contract labor	3,217	2,750	1,110	6,000	6,000	3,000
General supplies and materials	2,285	6,755	5,641	6,000	6,000	6,500
Water/sewerage	482	1,137	3,066	4,000	4,000	4,000
Natural gas	(3,822)	808	2,243	3,500	3,500	3,000
Electricity	13,846	10,586	12,391	11,000	11,000	14,000
Books and periodicals	245	-	-	3,000	3,000	1,500
Small equipment	837	-	1,606	-	-	-
Building Improvement	-	-	21,597	-	-	-
Furniture and Fixtures			-	-	13,266	-
Total Library Expenditures	297,255	326,704	348,517	392,700	405,966	382,750



*Furniture and fixtures included a one-time purchase in FYE2018 that is not included in the FYE2019 proposed budget.

COMMUNITY DEVELOPMENT
Department Code: 7410

Mission – Services

The mission of the Community Development Department is to promote and advance the City by guiding its physical and economic development through the use of comprehensive and sustainable planning and development practices while providing professional and efficient customer service.

The Department manages current and long-range planning, zoning/land use, land development, stormwater design management, arboriculture, building construction, sign permitting, Geographic Information Systems (GIS), and code enforcement.

Staffing

2 full-time employees
0 part-time employees

2019 Proposed Budget Highlights

The Community Development budget remains generally the same as the current fiscal year, except in the professional services area, which is tied to corresponding increased revenue.

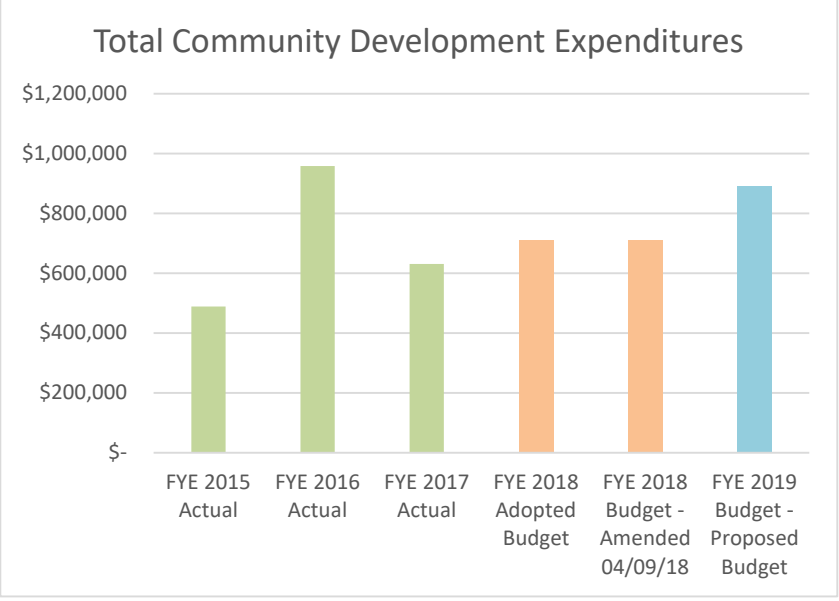
The contracted service for building applications, plan reviews, permitting and inspection is tied to workload and revenue. Major development projects increase the revenue which is a shared distribution with the contract service, as the volume of work for the contractor increases. This is projected for FYE2019 to result in approximately $180,000.

The small equipment budget reflects funding for new desks needed for employees who do not have adequate work stations.

Total Budget: $891,170

Dept. 7410
Community Development

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Regular employees	52,048	115,291	136,046	150,100	150,100	144,800
Paid Time Off (PTO)	3,911	-	-	-	-	-
Holiday Pay	577	-	-	-	-	-
Group insurance	690	7,732	10,320	11,000	11,000	19,800
Social Security (FICA) contributions	3,366	6,909	8,645	9,400	9,400	8,400
Medicare	787	1,616	2,022	2,200	2,200	1,900
Retirement contributions	13,225	8,092	10,668	16,100	16,100	15,500
Workers' compensation	1,036	11,620	6,282	7,800	7,800	7,400
Wellness Incentives	-	600	500	1,000	1,000	1,000
Professional	391,435	700,254	405,358	464,900	464,900	645,100
Repairs and maintenance	1,995	-	3,975	5,500	5,500	5,500
Insurance, other than employee benefits	7,408	8,547	10,974	13,700	13,700	13,300
Communications	98	1,403	2,104	800	800	1,200
Advertising	1,501	687	1,467	1,500	1,500	1,500
Printing and binding	127	-	-	1,500	1,500	150
Travel	1,645	1,636	2,753	3,700	3,700	3,100
Dues and fees	221	1,185	689	2,500	2,500	1,120
Education and training	915	910	5,695	5,000	5,000	3,000
Other	1,511	1,843	2,396	2,000	2,000	2,500
General supplies and materials	4,370	3,730	4,390	7,500	7,500	5,000
Books and periodicals	312	225	-	2,000	2,000	500
Small equipment	473	-	-	-	-	3,000
Other equipment	-	83,783	-	-	-	-
Comprehensive Plan Update	-	-	16,456	-	-	-
Total Community Development Expenditures	488,069	958,052	630,740	708,200	708,200	891,170



CODE COMPLIANCE
Department Code: 7450

Mission – Services

The Code Compliance unit is tasked with providing fair and consistent enforcement of the City's property maintenance code as well as sign and zoning ordinances. Code officers work to protect the value of residential and commercial properties by regulating conditions such as decrepit and poorly maintained properties, junk vehicles, illegal dumping and burnings, hazardous industrial sites as well as sign and general code infractions.

Staffing

Contract service, therefore:
0 full-time employees
0 part-time employees

2019 Proposed Budget Highlights

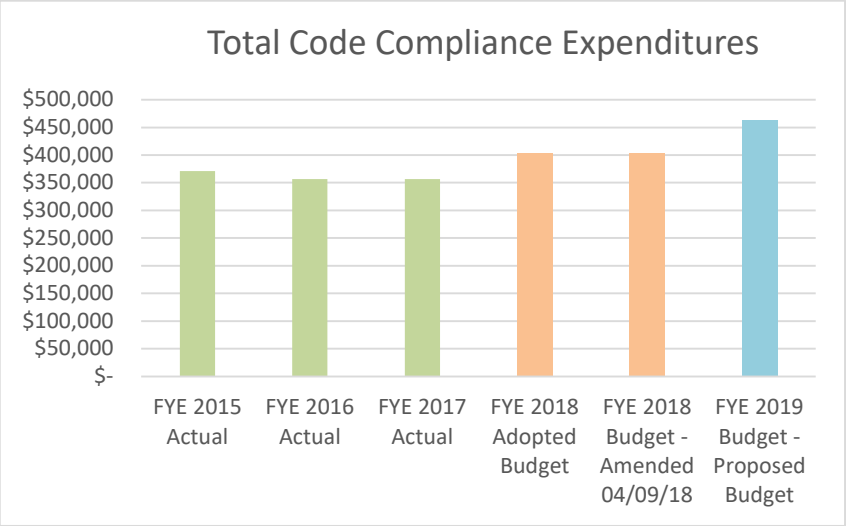
Code Compliance is part of the Community Development Department, with the service are delivered through a contract with Clark Patterson Lee. Vehicles and some of equipment (iPads, software, etc.) are provided by the contractor.

The printing and binding budget includes the cost of printing ticket books and other forms for the Code Compliance personnel.

Total Budget: $463,000

Dept. 7450
Code Compliance

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Professional Services	370,273	354,428	355,088	400,000	400,000	460,000
Printing and binding	-	1,920	596	2,500	2,500	2,500
Travel	-	111	-	250	250	250
General supplies and materials	609	95	650	250	250	250
Total Code Compliance Expenditures	370,900	356,554	356,333	403,000	403,000	463,000



ECONOMIC DEVELOPMENT
Department Code: 7520

Mission – Services

The mission of the Economic Development Department is to manage economic development involving a continuum from business attraction to business retention of major companies, small and local businesses to spur job growth and increased tax base for the City. The Department also is part of the team for grants writing and grants management.

Staffing

1 full-time employee
0 part-time employees

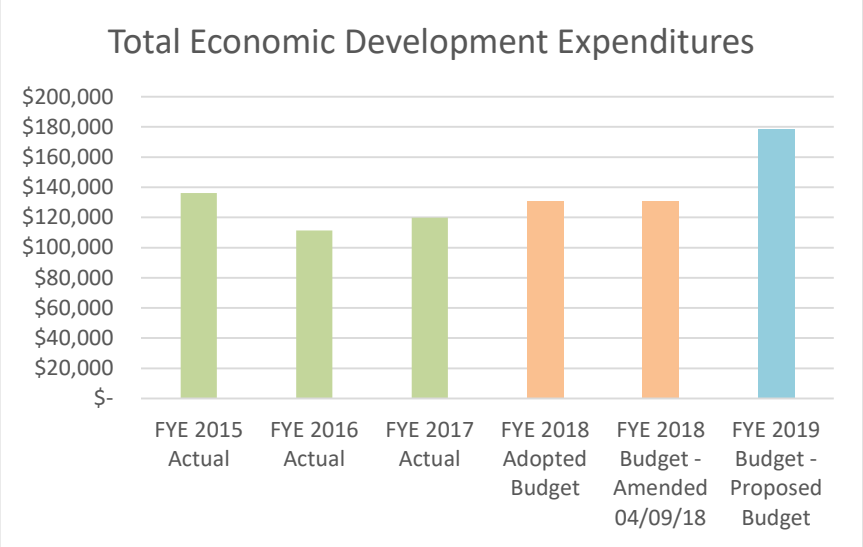
2019 Proposed Budget Highlights

The Economic Development Department budget remains relatively the same with the one exception of professional services, which is increased to provide funds for contract economic development services to be more proactive in branding and marketing the City.

Total Budget: $178,425

Dept 7520
Economic Development

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Regular employees	49,731	61,134	63,401	68,400	68,400	65,100
Holiday Pay	377	-	-	-	-	-
Group insurance	3,740	6,277	5,978	5,500	5,500	7,100
Social Security (FICA) contributions	2,935	3,635	3,988	4,500	4,500	4,100
Medicare	686	850	933	1,100	1,100	1,000
Retirement contributions	9,604	4,420	4,850	7,300	7,300	7,000
Workers' compensation	345	3,794	3,131	3,600	3,600	3,400
Wellness Incentives	-	-	-	500	500	500
Professional Services	46,969	18,880	16,937	20,000	20,000	70,000
Technical Services	4,130	3,096	-	-	-	6,500
Insurance, other than employee benefits	4,840	5,420	12,177	6,300	6,300	6,000
Communications	627	912	912	1,000	1,000	1,000
Advertising	7,049	110	348	-	-	-
Printing and binding	284	-	-	-	-	-
Travel	1,593	344	2,603	5,000	5,000	2,300
Dues and fees	485	1,975	998	1,200	1,200	1,200
Education and training	1,325	35	3,351	3,000	3,000	1,625
General supplies and materials	753	414	116	1,000	1,000	800
Food	-	-	32	500	500	-
Gasoline	43	-	-	700	700	-
Books and periodicals	583	116	55	1,000	1,000	800
Total Economic Development Expenditures	136,099	111,411	119,808	130,600	130,600	178,425



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FY-2019
Proposed
Budget

OTHER FUNDS

THE CITY OF Doraville
Diversity, Vitality, Community

E 9-1-1
Fund Code: 215

Purpose

The City of Doraville E911 provides public safety communications in a prompt, professional and compassionate manner to support emergency responses. The operation is key to saving lives, protecting people and property and otherwise assisting people during their time of need.

Staffing

6 full-time employees
0 part-time employees

2019 Proposed Budget Highlights

The E911 Fund includes funding for salaries and benefits and the monthly rental of the E911 equipment from AT&T.

The 9-1-1 operations are not cost recovered.

It should be noted that while revenue received from charges on landlines has gone down, revenue from wireless phones has gone up.

The City should further analyze legislative and administrative changes that could begin to reduce the gap between revenues and expenditures to avoid general fund support to this fund.

Total Revenues: $470,300
Total Expenditures: $494,300

Dept. 3800
Fund 215 E911

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
E-911 charges-Landlines	57,753	57,382	55,469	45,000	45,000	50,000
E-911 Charges-Wireless	123,679	131,679	138,477	165,000	165,000	160,000
Operating Trnsfrs In	165,819	240,500	272,528	191,400	191,400	260,300
Total Revenues	347,250	429,560	466,475	401,400	401,400	470,300
Regular employees	176,210	206,881	154,837	194,400	194,400	228,200
Part time	9,798	2,934	-	-	-	-
Overtime	63,779	67,800	51,828	17,900	17,900	24,900
Paid Time Off (PTO)	20,282	20,500	13,568	25,000	25,000	30,000
Holiday Pay	8,048	12,578	8,989	8,800	8,800	10,600
Group insurance	18,594	16,017	29,945	37,000	37,000	66,000
Social Security (FICA) contributions	16,739	19,500	13,613	15,100	15,100	18,200
Medicare	3,915	4,560	3,184	3,600	3,600	4,300
Retirement contributions	28,206	38,927	71,740	49,100	49,100	61,100
Workers' compensation	519	10,742	230	-	-	-
Wellness Incentives	-	-	550	2,500	2,500	3,000
Professional	-	3	-	-	-	-
Rental of equipment and vehicles	9,319	41,377	41,408	48,000	48,000	48,000
Insurance, other than employee benefits	1	10,829	2,316	-	-	-
Travel	-	-	-	-	-	-
Dues and Fees	-	-	-	-	-	-
Education and Training	-	-	-	-	-	-
Machinery and Equipment			-	-	-	-
Total Expenditures	355,410	452,649	392,209	401,400	401,400	494,300

TREE BANK
Fund Code: 230

Purpose

The City of Doraville accepts donations to the Tree Bank. These donations are used for the sole purpose of planting trees for public benefit on public or private property within a public easement within Doraville.

2019 Proposed Budget Highlights

The City of Doraville strives to ensure that a minimum density of trees is maintained on all developed sites. Occasionally, this intent cannot be met because a site will not bear the required density of trees. To provide an alternative in such cases, at the discretion of the arborist, a developer may contribute funds to the City's Tree Bank.

Funds from the tree bank are used for the planting of trees on public property, tree removal or pruning on the right-of-way or in public parks, or other tree related projects within the City of Doraville.

For FYE2019, the City estimates tree receipts at levels consistent with prior fiscal years.

Total Revenues: $102,604
Total Expenditures: $102,604

Fund 230 Tree Bank Fund

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Tree Fund Fees	4,395	19,950	70,550	5,000	5,000	5,000
Interest revenues	13	9	26	-	-	-
Use of fund balance				97,604	97,604	97,604
Total Revenues	4,408	19,959	70,576	102,604	102,604	102,604
General supplies and materials	-	5,778	2,000	102,604	102,604	102,604
Total Expenditures	5,150	5,778	2,000	102,604	102,604	102,604

MULTIPLE GRANTS FUNDS
Fund Code: 250

Purpose

The Multiple Grants Fund contains funds received from several grants funding sources. The Local Maintenance & Improvement Grant (LMIG) is program funding and match for the road paving projects. It also contains the Vest Grant funds, which help fund replacement bullet proof vests for the police officers. Additionally, the City has an agreement with the Community Improvement District under the Revolving Loan Fund (RLF) grant.

2019 Proposed Budget Highlights

The Operating transfers include the match for the vest grant at $3,000 and the 20% match for the RLF grant.

Total Revenues: $169,058
Total Expenditures: $116,00

Fund 250 - Multiple Grants Fund

Account Description	Proj #	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Vest Grant-PD	3201	-	-	2,923	3,000	3,000	3,000
State Grants	3202	833	2,498	-	-	-	-
LMIG	4101	77,486	80,868	105,865	80,000	80,000	80,000
Flowers Park CDBG Grant	0112	-	-	300,000	-	-	-
New Peachtree Rd Project Grant	0039	-	-	-	-	-	53,058
LWCF	0159	-	-	-	-	-	-
Buford Hwy LCI Match from Chamblee	0160	-	-	13,900	-	-	-
Buford Hwy LCI Grant	0160	-	-	94,540	-	-	-
GTIB Grant -SRTA	0162	-	-	1,500,000	-	-	-
Operating Trnsfrs In		-	19,965	-	-	-	-
Operating Trnsfrs In-RFL Grant match		-	-	-	-	-	30,000
Operating Trnsfrs In-DNR Grant	0156			-	-	75,000	-
Operating Trnsfrs In-LWCF Grant	0160	-	-	-	-	-	-
Operating Trnsfrs In-BuHi LCI	0160	-	-	10,080	-	-	-
Operating Trnsfrs In-Vest Grant	0160	-	-	2,923	3,000	3,000	3,000
Total Revenues		78,318	103,330	2,030,231	86,000	161,000	169,058
Vest Grant	3201	6,660	3,330	5,845	6,000	6,000	6,000
Sidewalks, Crosswalks & Trails	0033	-	-	105,865	80,000	80,000	80,000
Flowers Park	0112	-	-	300,000	-	-	-
New Peachtree Rd Project	0039	-	-	55,696	-	-	-
DNR-Halpern Park	0156			-	-	75,000	-
Buford Hwy LCI	0160	-	-	118,175	-	-	-
GTIB Grant -SRTA	0162	-	-	1,500,000	-	-	-
GTIB Loan-SRTA	0162	-	-	-	-	-	-
Professional	7521	-	-	-	-	-	30,000
Professional	7522	-	-	-	-	-	-
Total Expenditures		198,284	103,330	2,085,582	86,000	161,000	116,000

HOTEL MOTEL FUND
Fund Code: 275

Purpose

The Hotel Motel Fund currently receives taxes from two hotels and one bed and breakfast (B&B) establishment. The revenue should be used to promote tourism, conventions, trade or similar activities. Once these taxes are collected, in Doraville 2/5ths or 40% of the collections are transferred to the DeKalb Convention and Visitors' Bureau. The remaining 3/5ths or 60% of the collections are transferred to the General Fund. The 40/60 split is defined by the code section under which the City derives its authority to collect the tax. Some cities have a local convention and tourism bureau which is not the case in Doraville.

2019 Proposed Budget Highlights

The revenue in this fund is tied to the occupancy at the hotels and the B&B.

Total Revenues: $90,000
Total Expenditures: $70,000

Fund 275 Hotel Motel

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Hotel/motel	78,491	74,604	71,240	90,000	90,000	70,000
Total Revenues	78,491	74,604	71,240	90,000	90,000	90,000
Payments to other agencies	31,396	32,977	25,361	36,000	36,000	28,000
Operating transfers-To General Fund	47,095	49,465	38,041	54,000	54,000	42,000
Total Expenditures	78,491	82,442	63,401	90,000	90,000	70,000

MOTOR VEHICLE RENTAL EXCISE TAX FUND
Fund Code: 280

Purpose

Revenue received through the City of Doraville's Rental Motor Vehicle Excise Tax may be used for

- *promoting industry, trade, commerce and tourism;*
- *capital outlay projects consisting of the construction of convention, trade, sports and recreational facilities, or public safety facilities, including the acquiring, constructing, renovating, improving and equipping of parking facilities, pedestrian walkways, plazas, connections and other public improvements associated with such convention, trade, sports and recreational facilities or public safety facilities or the retirement of debt issued with respect to such capital outlay projects; and*
- *maintenance and operation expenses or security and public safety expenses associated with capital outlay projects as mentioned above within the city limits.*

2019 Proposed Budget Highlights

The Rental Motor Vehicle Excise Tax Fund currently receives taxes from two vehicle rental facilities. The City of Doraville began receiving Rental Motor Vehicle Excise Tax as a result of the annexation.

All revenues collected in this fund will be transferred to the General Fund to pay for Economic Development and marketing activities.

Total revenues: $40,000
Total expenditures: $40,000

Fund 280 Motor Vehicle Rental Excise Tax

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
MVRE	53,393	37,444	36,238	40,000	40,000	40,000
Total Revenues	53,393	37,444	36,238	40,000	40,000	40,000
Operating transfers-To General Fund	118,065	37,444	36,238	40,000	40,000	40,000
Total Expenditures	118,065	37,444	36,238	40,000	40,000	40,000

SPLOST CAPITAL PROJECTS FUND
Fund Code: 320

Purpose

The Special Purpose Local Option Sales Tax (SPLOST) Capital Projects Fund has been estimated to account for the revenues the City expects to receive for FYE 2019.

SPLOST was adopted in DeKalb County in the November 2017 state election. Funds are to be used for transportation capital projects. No more than safety 15% may be used for needed maintenance, primarily on public projects. These funds may not be used for operating expenses.

2019 Proposed Budget Highlights

SPLOST is a six-year program. Over the six years, Doraville is projected to receive about $9i9 +/- 9.3 million. The estimated SPLOST revenue for the FYE2019 is anticipated to be just over $1 million.

Total Revenues: $1,095,500
Total Expenditures: TBD

Fund 320 SPLOST Capital Projects Fund

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
SPLOST Tax	-	-	-	-	-	1,095,500
Interest	-	-	-	-	-	-
Use of Fund Balance				-	-	-
Total Revenues	-	-	-	-	-	1,095,500
Total Expenditures	-	-	-	-	-	-

HOMESTEAD OPTION SALES TAX (HOST) FUND
Fund Code: 330

Purpose

The HOST Capital Project Fund is being adopted to account for HOST revenues. The HOST revenue budget has been reduced to zero to reflect the elimination of HOST now that SPLOST has been adopted and is in effect.

2019 Proposed Budget Highlights

The estimated resources (fund balance) carried over from the current fiscal year is subject to change as we near the end of the fiscal year. It is likely that the project budgets will need to be amended once the current fiscal year expenditures have been finalized. The project budgets will be amended once current fiscal year expenditures have been finalized. It is for this reason the capital budgets do not reflect funding for new projects. Once the current fiscal year has been closed, any remaining balances from completed projects can be re-allocated to other projects.

Total Revenues: TBD, if any; if there is a remaining payment from the County who administers the HOST fund. It is projected to be a very small amount to clear out this program for HOST.

Total Expenditures: $0

Fund 330 HOST Capital Projects Fund

Account Description	Proj #	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
HOST Tax		214,127	222,243	267,797	250,000	264,000	-
Interest		1,188	269.46	259	-	-	-
Use of Fund Balance					-	157,323	-
Total Revenues		215,315	222,512	268,057	250,000	421,323	-
Pool/Park Upgrades	0019	-	-	-	-	-	-
Honeysuckle Park Bleachers	0020	-	-	-	-	-	-
Halpern Park	0021	16,508	23,772	-	-	-	-
Halpern Park	0021	-	-	-	-	-	-
Parks/Walkability Master Plan	0022	61,072	7,548	-	-	-	-
Playground Equipment	0023	-	-	-	-	10,000	-
Replace Arena Floor	0024	-	-	-	-	100,000	-
Sidewalks/Trails	0033	-	19,247	145,567	-	-	-
New Peachtree/Shallowford Rd	0039	-	-	-	-	187,388	-
Paving-General (Citywide)	0045		-	88,666	-	-	-
Court Building Renovations	0068			-	-	5,000	-
Chicopee Park	0109			-	-	5,000	-
Flowers Park	0112	-	-	440,502	-	-	-
Speed humps	0140		-	70,000	-	-	-
Brook Park	0157	-	-	-	-	30,000	-
Citywide Pothole Repair	0158		-	15,600	-	83,935	-
Total Expenditures		124,989	115,635	760,336	-	421,323	-

Capital Projects Fund – Local Resources
Fund Code: 350

Purpose

The purpose of having a Capital Projects Fund is to enable the City to accumulate resources to fund capital projects for the current fiscal year and for future fiscal years. Funds allocated to projects within the Capital Projects fund will remain allocated to each project throughout the course of the project, regardless of when the fiscal year ends. This unique feature allows the City to carry over funding for projects that were not completed within the current fiscal year.

2019 Proposed Budget Highlights

Due to the nature of the capital projects funds the monies available for funding projects is subject to change as the City nears the end of the fiscal year. Some projects will not be completed during the current fiscal year and remaining balances will need to be carried over so that the projects can be completed. The project budgets will be amended once current fiscal year expenditures have been finalized. It is for that reason that the capital budgets do not reflect funding for new projects. Once the current fiscal year has been closed, any remaining balances from completed projects can be re-allocated to other projects.

Total Revenues: TBD
Total Expenditures: TBD based on revenue

Fund 350 Capital Projects Fund-Local Resources

Account Description	Proj #	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Interest Revenues		-	-	-	-	-	-
Sale of Assets		-	-	6,000	-	-	-
Transfers From General Fund		347,282	749,165	971,000	-	161,702	-
Use of Fund Balance				-	-	79,650	-
Total Revenues		347,282	749,165	977,000	-	241,352	-
HVAC Systems (Citywide)	0003	-	-	7,702	-	25,000	-
Emergency Contingency equipment and Software	0007	6,206	10,440	-	-	-	-
Training equipment Maint & Lifecycle Mgt	0008	-	1,888	-	-	-	-
Network Growth Planning	0009	30,763	68,743	33,663	-	9,371	-
Productivity Equip Lifecycle Mgt	0010	58,042	67,239	31,566	-	-	-
Network Lifecycle Mgt	0011	6,254	1,288	-	-	-	-
Productivity Software Upgrades	0012	-	366	-	-	-	-
Video Surveillance Upgrades	0013	-	-	-	-	-	-
Replace Library Shelving	0015				-	-	-
Xray Scanner for Court	0017			-	-	-	-
Playground Equipment	0023	-	-	75,843	-	-	-
Field Maintenance Equipment	0029			-	-	14,000	-
Sports Field Lighting	0032	-	-	-	-	-	-
License Plate Readers	0034	-	-	-	-	-	-
Pave Parking lot PD	0035	3,887	-	-	-	-	-
PD Vehicle Lifecycle Replacement Prgm	0036	24,615	30,999	(10,396)	-	-	-
Police RMS System	0038	33,909	374,914	-	-	-	-
PW Vehicle Lifecycle Replacement Prgm	0042	24,401	24,999	86,719	-	-	-
Paving-General (Citywide)	0045	134,464	337,345	201,053	-	-	-
Citywide Signage	0046	-	660	152,100	-	25,000	-
Website Redesign	0062	-	24,700	-	-	-	-
City Hall Architectural Design	0063	-	-	-	-	70,000	-
Civic Center Renovation	0071	13,677	-	-	-	-	-
Marta Benches & Trash Receptacles	0073	-	-	-	-	-	-
Blighted Property Demolition	0089	-	-	-	-	-	-
Tornado Siren	0090	-	90,706	-	-	-	-
Move/Setup Generators	0107			-	-	25,000	-
Roof Replacement for Court	0061			-	-	32,981	-
Replace Radio Console	0162			-	-	40,000	-
Flowers Park	0112	-	-	582,982	-	-	-
Traffic Calming	0140	-	3,964	-	-	-	-
Halpern Fence		-	-	5,800	-	-	-
PD Equipment		-	-	-	-	-	-
Total Expenditures		336,218	1,038,252	1,167,032	-	241,352	-

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FY-2019
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ENTERPRISE FUNDS

THE CITY OF Doraville
Diversity, Vitality, Community

Stormwater Utility
Department Code: 4320

Mission – Services

To assist in the protection public health, safety and welfare the City of Doraville operates a stormwater collection and disposal system throughout the City.

Staffing

3 full-time employees
0.5 full-time posistions

2019 Proposed Budget Highlights

The City of Doraville's stormwater utility is an effective and dedicated source of funding to pay for stormwater management programs and related infrastructure investments.

In FYE2019, the personnel budget increased as the result of moving personnel performing stormwater functions to the stormwater budget from the public works budget. One administrative position is split between Stormwater and Sanitation.

Funds allocated to projects within the Stormwater fund will remain allocated to each project throughout the course of the project, regardless of when the fiscal year ends. This allows carry over funding for projects that were not completed within the current fiscal year.

Total Revenues: $770,200
Total Operating and Capital Expenses: $483,240

Dept. 4320
Fund 505 Stormwater

Account Description	Proj #	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Stormwater Utility Charges		594,714	825,398	771,373	820,000	770,000	765,000
Stormwater - prior year		28,566	13,464	4,586	-	8,600	5,000
Interest revenues		8,148	655	152	-	70	200
Federal Grant-New Peachtree Rd	0039	-	51,906	17,214	-	-	-
Use of excess net position		-	-	-	-	60,250	-
Total Revenues		631,429	891,423	793,325	820,000	838,920	770,200
Depreciation		48,739	110,094	72,619	35,000	49,000	73,000
Regular employees		34,467	84,049	91,129	68,800	68,800	122,800
Overtime		-	-	32	800	800	400
Paid Time Off (PTO)		251	2,093	3,898	2,500	2,500	12,500
Holiday Pay		519	1,366	2,345	800	800	3,500
Group insurance		6,291	25,312	23,939	18,700	18,700	44,000
Social Security (FICA) contributions		2,489	5,148	5,963	4,800	4,800	8,700
Medicare		582	1,204	1,395	1,200	1,200	2,100
Retirement contributions		-	4,610	8,628	7,800	7,800	14,900
Workers' compensation		6,657	7,275	6,871	3,200	3,200	6,500
Wellness Incentives		-	600	1,000	1,000	1,000	2,000
Professional		165,719	267,770	209,150	100,000	100,000	80,000
Technical		53,157	1,461	9,080	50,000	10,000	2,500
Repairs and maintenance		13,326	14,755	33,651	6,000	25,000	25,000
Rental of equipment and vehicles		-	482	-	1,000	1,000	1,000
Insurance, other than employee benefits		6,264	10,924	10,307	6,700	6,700	12,800
Communications		269	2,138	1,765	5,000	2,500	2,000
Printing & Binding		-	-	-	200	200	200
Travel		-	561	836	2,000	2,000	2,690
Dues and Fees		-	989	11,035	1,500	1,500	1,500
Education and training		-	-	1,462	8,000	1,500	6,450
General supplies and materials		975	5,520	5,344	1,000	5,000	5,000
Water/sewerage		-	-	62	500	500	-
Gasoline		594	450	986	1,500	1,500	1,500
Small equipment		-	-	1,743	1,200	1,200	1,200
Other Supplies/uniforms		-	-	-	1,000	1,000	1,000
Computer Equipment		-	-	-	3,000	1,000	-
Loss on disposition of fixed assets				305,529	-	-	-
Operating transfers out		8,707	-	-	-	-	-
Total Operating Budget		349,066	546,802	813,552	333,200	319,200	433,240

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Dept. 4320
Fund 505 Stormwater

Account Description	Proj #	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Capital Projects Budget							
Pool/Police Retaining wall	0018	1,727	-	-	-	-	-
New Peachtree Rd Improvement	0039	-	-	-	194,415	26,214	-
SW-Vehicle Lifecycle Replacement Prgm	0047	-	-	-	-	-	50,000
OakCliff Subdivision	0049	390	-	-	-	-	-
McClave Drive	0050	36,625	-	-	-	-	-
Flowers Park	0112	-	-	-	79,980	-	-
Catch Basins-City Wide	0152	-	-	-	-	25,000	-
Major Stream Crossings	0153	-	-	-	-	118,506	-
Minor Stream Crossings	0154	-	-	-	7,105	-	-
Other Stormwater Projects	0155	-	-	-	313,770	350,000	-
Total Capital Projects Budget		38,743	-	-	595,270	519,720	50,000
Total Operating and Capital Expenses		387,809	546,802	813,552	928,470	838,920	483,240

Sanitation (Solid Waste)
Department Code: 4500

Mission – Services

The Solid Waste Fund reflects revenues and expenditures related the provision of sanitation services to the residential properties within the city limits through a contract vendor.

Staffing

0.5 full-time positions

2019 Proposed Budget Highlights

The largest expenditure in this budget is the cost for waste disposal. The pick up and disposal of waste is performed under a city contract with Advance Disposal, Inc.

The personnel budget reflects one administrative position split between Sanitation and Stormwater.

The revenue amount reflects the amount that was billed by DeKalb County on the City's behalf for Sanitation. The increase in revenue is attributable to the results of an audit of the exemptions for Sanitation fees. It also includes a small part of the fund balance left in the fund from the previous fiscal year.

The Disposal budget reflects additional funding to cover transitioning from scheduled pickup to weekly bulk pickup.

Total Revenues: $433,250
Total Expenditures: $433,250

Dept. 4500
Fund 540 Solid Waste

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Sanitation-DeKalb	384,300	386,750	387,419	385,000	385,000	405,000
Sanitation-Doraville Accounts	1,609	6,778	6,695	-	-	5,000
Bulk Waste Chgs	1,465	1,691	1,867	2,000	2,000	2,000
Miscellaneous	-	-	-	-	-	-
Operating Transfers from General Fund	-	-	-	-	-	-
Use of net position				19,850	19,850	21,250
Total Revenues	387,374	395,219	395,982	406,850	406,850	433,250
Regular Salaries	65,195	31,821	16,249	15,100	15,100	15,100
Overtime	-	64	4	-	-	-
PTO	-	1,630	125	2,500	2,500	2,500
Holiday Pay	-	1,366	534	800	800	800
Group Insurance	21,475	1,448	(280)	3,100	3,100	4,000
Social Security	4,042	1,903	1,086	1,300	1,300	1,200
Medicare	945	445	254	300	300	300
Retirement	-	2,178	1,234	2,100	2,100	2,000
Workers Comp	29,237	2,562	1,357	1,000	1,000	1,000
Wellness Incentives	-	-	230	500	500	500
Disposal (e.g., garbage pickup)	350,735	378,675	372,361	372,000	372,000	397,000
Repairs & Maintenance	-	-	3,109	2,500	2,500	3,000
Insurance, Other than employee benefit	-	3,681	3,608	3,500	3,500	3,500
Communications	-	228	-	250	250	250
Printing & Binding	-	1,380	-	1,500	1,500	1,000
General Supplies & Materials	925	1,194	-	1,000	1,000	1,000
Intergovernmental	37	100	1,726	100	100	100
Total Expenditures	482,886	428,674	401,597	407,550	407,550	433,250

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COMPONENT UNITS

THE CITY OF Doraville
Diversity, Vitality, Community

Urban Redevelopment Agency (URA)
Department Code: 7300

Mission – Services

The City of Doraville Urban Redevelopment Agency is responsible for encouraging the redevelopment of property within designated urban redevelopment areas.

2019 Proposed Budget Highlights

The Urban Redevelopment Agency (URA) is a component unit of the City of Doraville. The budget includes $2,500 for general supplies and materials and programming expenses related to the URA. The budget is funded through a transfer from the General Fund.

The Urban Redevelopment Agency (URA) was created by the City Council on July 8, 2014 to assume the project management powers of a potential Tax Allocation District.

Total revenues: $2,500
Total expenditures: $2,500

Dept 7300
Urban Redevelopment Agency

Account Description	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
Operating transfers from General Fund	-	7,360	-	5,000	5,000	2,500
Total Revenues	-	7,360	-	5,000	5,000	2,500
Professional Services	-	7,360	-	-	-	2,500
Repairs and maintenance	-	-	-	-	-	-
Insurance, other than employee benefits	-	-	-	-	-	-
Communications	-	-	-	-	-	-
Travel	-	-	-	-	-	-
Education and training	-	-	-	-	-	-
General supplies and materials	-	-	-	5,000	5,000	-
Gasoline	-	-	-	-	-	-
Books and periodicals	-	-	-	-	-	-
Professional Services	-	-	-	-	-	-
	-	7,360	-	5,000	5,000	2,500

Downtown Development Authority (DDA)
Department Code: 7550

Mission – Services

The City of Doraville Downtown Development Authority's mission is to revitalize and redevelop the City's central business district by providing public financing services and solutions, including grants, loans and bond financing to the private sector.

2019 Proposed Budget Highlights

The Downtown Development Authority (DDA) is a component unit of the City of Doraville. The budget includes $15,000 for general supplies and materials and programming expenses related to the DDA. The budget is funded through reserves in the DDA Fund.

Total revenues: $0
Total expenditures: $15,000

Dept 7550
Downtown Development Authority

Account Description	Proj #	FYE 2015 Actual	FYE 2016 Actual	FYE 2017 Actual	FYE 2018 Adopted Budget	FYE 2018 Budget - Amended 04/09/18	FYE 2019 Budget - Proposed Budget
DDA RLF CDBG	0161	-	-	-	-	-	-
DDA Fees		1,000	-	2,000	-	-	-
Operating transfers from General Fund		-	2,769	11,505	25,000	25,000	-
Total Revenues		1,000	2,769	13,505	25,000	25,000	-
Program Expenditures		-	2,653	8,335	13,500	13,500	8,000
Technical Services		-	-	3,699	6,500	6,500	5,000
Advertising		30	-	30	-	-	-
Printing & Binding		-	148	-	-	-	-
Dues and Fees		-	270	819	-	-	1,000
General supplies and materials		641	27	622	5,000	5,000	1,000
		671	3,098	13,505	25,000	25,000	15,000

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