Annual Operating and Capital Budget

(July 1, 2012 through June 30, 2013)

City of Hiram

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Councilmember Earlene Graham
Post 5

City of Hiram
217 Main Street
Hiram, GA 30141

October 18th, 2012

To the Honorable Mayor, City Council and Citizens of Hiram

We respectfully submit for your consideration the City of Hiram's proposed balanced budget for fiscal year 2013 (FY2013). An objective of the City's budget is to provide a management tool by which our local government can unite its budgeting efforts to provide quality services while operating within available resources. This process results in an updating of the City's on-going financial plan and provides a vehicle by which management decisions can be made as a result of the formulation and analysis of the respective data.

BUDGET PROCESS AND OVERVIEW

Due to some significant legislative actions to include a changing of the City's Charter and form of government, the FY2013 budget process did not begin until September. However, the City did amend the FY2012 Budget and has been operating using the funds available for the current fiscal year. Currently, each department has formulated budgets in three major areas; maintenance & operating, operating initiatives, and capital project requests. Concurrent with departmental budgeting, the management team has completed the first draft of a salary/benefits budget as well as formulated initial revenue estimates.

In early September, each department director met with the city manager to review their budget requests. Each request was evaluated by the city manager according to the priority specified by the department director and available funding. Consideration was also given to the strategies identified over the last few months by the current governing body. A draft of the Budget was provided to the Mayor and Council at a Regular Council business meeting on Tuesday, October 2nd. The budget was discussed in detail during a special-called work session held on October 10th, 2012. A public hearing was held during the October 10th, 2012 council meeting where citizen input was encouraged. The budget was revised with updated information over the following days and the final draft was presented on October 18th, 2012. A second public hearing was held on October 18th, 2012 and the final document was adopted by the Mayor and Council.

KEY BUDGET FACTORS, ISSUES, AND PRIORITIES

The foundation for the fiscal year 2013 budget is based on four key financial factors:

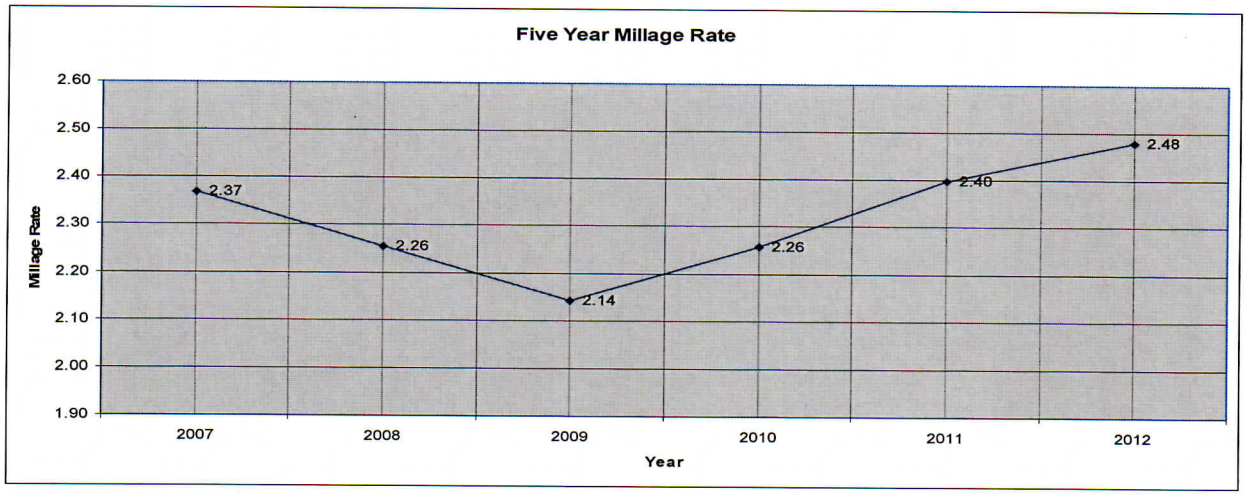
- ✓ Sustainability of existing services
- ✓ Enhancement to services through operating efficiencies and initiatives
- ✓ Maintaining the quality of life for constituents, citizens, and businesses through capital programming
- ✓ Maximize revenues and control expenditures to offset the reliance on cash reserves

Sustainability of Existing Services and Enhancements through Operating Initiatives

The FY2013 General Fund balanced budget of $3,374,373.43 is based on a compilation of revenue streams which does not include any property taxes. While the millage rate was computed to be 2.479, up from 2.398 due to the reduction in the digest, the City has made a practice of rolling back the millage rate to eliminate property taxes. This balanced budget provides resources for the City of Hiram to sustain the current levels of service and includes areas of improved service via operating initiatives.

Cost of Government

The City of Hiram has historically acknowledged the need to provide municipal services without imposing a millage rate on property within the incorporated limits. The below table illustrates what the millage rate has been calculated to be over the last five years.



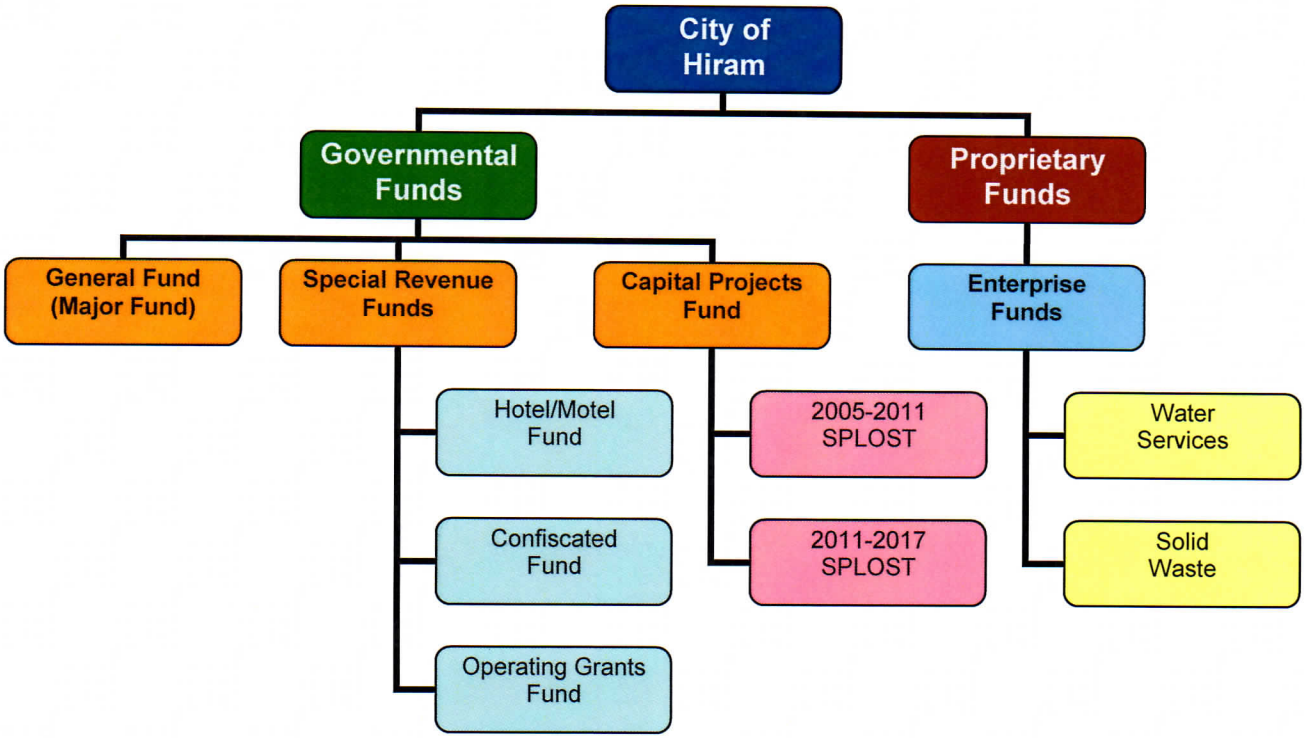
This millage rate has been rolled back to zero and no millage has been levied.

Fiscal Year	Net M&O Digest	(+/-)	Operations	(+/-)
2007	$ 215,094,504		2.37	
2008	$ 225,911,903	$ 10,817,399	2.26	-0.12
2009	$ 221,230,049	$ (4,681,854)	2.14	-0.11
2010	$ 201,286,118	$ (19,943,931)	2.26	0.12
2011	$ 193,792,237	$ (7,493,881)	2.40	0.14
2012	$ 190,147,712	$ (3,644,525)	2.48	0.08

Based on the Net M&O Digest, the City could expect to receive approximately $471,376 in property tax revenue with a millage rate of 2.48. Without having the collection of property taxes as a source of revenue, the City of Hiram must rely upon other sources of revenue to sustain services. In appropriating the resources to sustain existing services, the following are the proposed projected revenue sources for the General Fund:

Revenue Source	Amount	Percent
Local Option Sales Taxes	475,000	14.1%
Other Taxes	1,037,662	30.7%
Licenses and Permits	160,000	4.7%
Charges for Service	36,500	1.1%
Fines and Forfeitures	835,000	24.7%
Interest Earnings	30,000	1.1%
Other/Miscellaneous	16,000	.47%
Interfund Transfer from Cash Reserve	250,000	7.4%
Interfund Transfer from Water CD	161,616	4.8
Budgeted Fund Balance	25,613	.8
Money Market - Undesignated	351,982	10.4
Total Revenues	3,374,373.00	100.00%

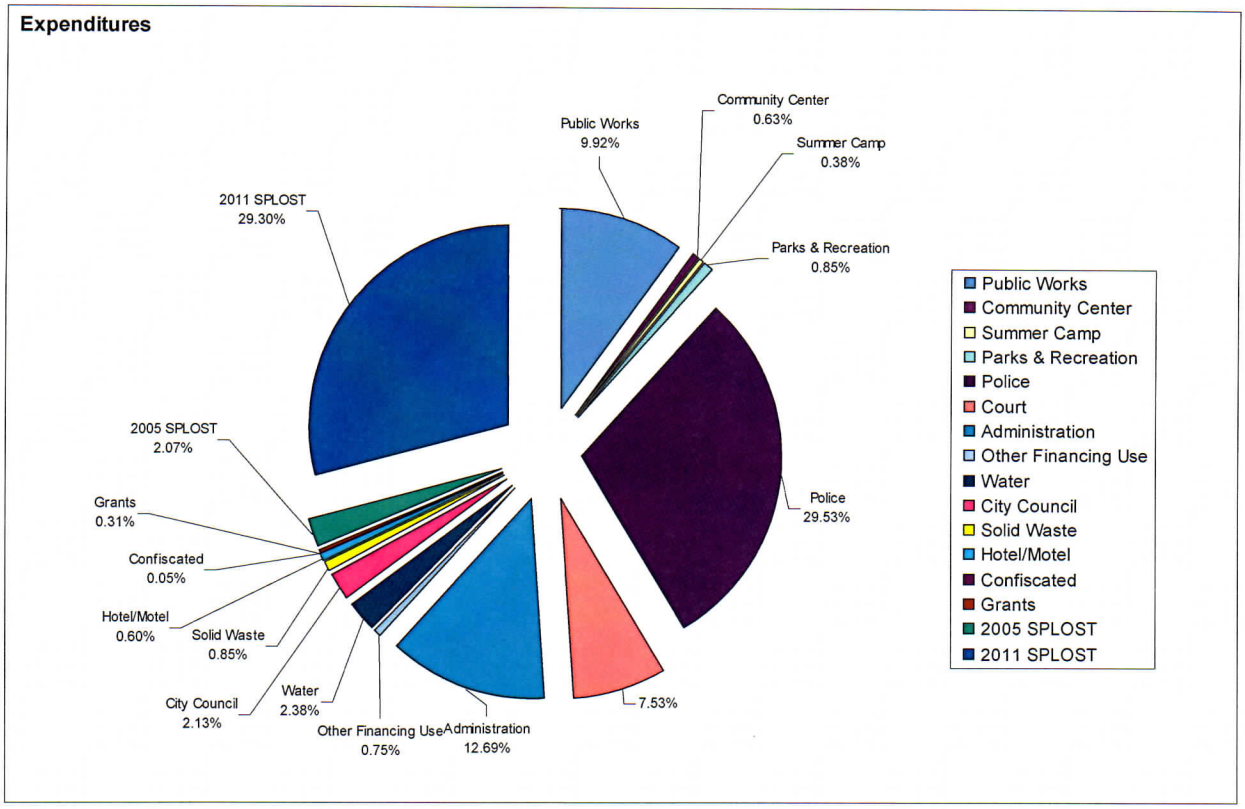
The City of Hiram operating on Governmental Fund Accounting and recognizes with Governmental Funds and Proprietary Funds. The Governmental Funds include the General Fund (a major fund), Special Revenue Funds and Capital Projects Funds. The Special Revenue Funds utilized are the Hotel/Motel Fund, Confiscated Fund and Operating Grants Fund. The City relies on SPLOST to serve as its Capital Projects Fund. The City's Proprietary Fund is made up of two Enterprise Funds, Solid Waste and Water Services. The below diagram better illustrates the fund accounting breakdown:



The City's General Fund used for maintenance and operations includes revenues from Administration and Court Services. The combined revenues form thee sources are projected to total $3,374,373. The other sources of revenues with more restrictive uses and accounted for in separate funds in compliance with Generally Accepted Accounting Principles (GAAP) are detailed in the tables below.

Citywide Revenues and Expenditures By Fund	Projected FY2013	
General Fund	$	3,374,373
Hotel/Motel		80,040
Confiscated		2,510
Operating Grants		44,990
Capital Projects		1,662,919
Water		126,150
Solid Waste		45,000
Total Revenue:	**$**	**5,335,982**

The below chart illustrates how the expenditures are allocated to each department/category.



GOVERNMENTAL FUNDS – General Fund, Special Revenue Funds & Capital Projects Fund

The City of Hiram will realize a balanced budget by ensuring the recommended expenditures meet and do not exceed the projected revenues for FY2013. The expenditures shall be appropriated as follows:

Salary and Benefits Detail

The salary and benefit budget is based upon approved positions and the associated benefit program costs. For FY2013, direct City costs for salaries/benefits are $2,091,773. The salaries/benefits budget is broken down as follows: $1,388,578 is appropriated for salaries, $76,965 is appropriated for overtime, $176,926 is appropriated or employer taxes (FICA, Workers Comp and Medicare), $62,907 is appropriated for Pension, and $354,416 is appropriated for benefits (Short Term Disability, Long Term Disability, Life Insurance, Health Insurance and Dental Insurance). Benefit costs are 17% of the total salaries/benefit budget. The table below illustrates the detailed breakdown for salaries and benefits:

Regular Salaries	$	1,388,577.96
Overtime	$	76,964.72
Sick Time Rebate	$	31,981.10
FICA	$	90,863.65
Workers Comp	$	64,811.76
Medicare	$	21,250.37
Pension	$	62,906.75
LTD	$	3,493.08
STD	$	5,675.28
Life	$	3,132.00
Health Insurance	$	315,319.84
Dental Insurance	$	26,796.12

The FY2012 Invoice is $57,509 with of funding rate of 5.04% of payroll based on 28 participants. The City is budgeting at 5% of payroll for the current fiscal year and will make changes for FY2014.

As the City recognizes the cost of employee retention is less than employee turn over and recruitment, this budget includes some modifications to prior hourly rates. The total City salary/benefits budget is approximately 62% of the total operating expenditures (General Fund).

Overtime

Due to the reduction in force, non-exempt (hourly) employees find themselves working more than 40 hours per week and 2080 per year. And even though sworn and certified police officer do not accrue overtime until they surpass 86 hours in a pay period, they oftentimes have to work overtime to meet the service demands. Consequently the City needs to budget approximately $76,964.72 for overtime. The City is in the process of modifying its position control and pay scale to identify those who meet the FLSA requirements to be considered exempt (salaried) for next fiscal year. Once this process is completed, it is anticipated that the annual salaries will be more in line with industry standards and competitive with surrounding communities and reduce the overtime expenditures.

Sick Time Rebate

At the end of each calendar year, the City allows employees to "cash-in" up to 96 hours of unused sick-time. In the past, all eligible employees sell back 80 hours on average. For this fiscal year, employees may only sell back up to 64 hours while still being able to roll-over 32 hours into the next calendar year. We can anticipate this expenditure to be approximately $31,981.108. We anticipate some policy decisions in the next fiscal year that will modify how this benefit will be managed and funded.

FICA

The City pays 6.2% of each employee's salary for payroll taxes for FICA (Federally Insured Contributions Act). This budgeted expenditure is anticipated to be $90,863.65 based on the current salary rates.

Workers Compensation (GMA)

Workers' Compensation is a form of insurance providing wage replacement and medical benefits to employees injured in the course of employment in exchange for mandatory relinquishment of the employee's right to sue his or her employer for the tort of negligence. The City used the Georgia Municipal Association to administer this fund and apply applicable premiums. The premiums paid by the City of Hiram are based on rates applied to payroll classifications. These rates are 5.50 for police officers, .38 for Clerical and 12.45 for Public Works/Streets. The rates for each respective category are multiplied against the budgeted payroll and the City is invoiced accordingly. The 2012 estimated annual premiums $66,614. Yet using the formulas provided by GMA, the budgeted expenditure is $64,811.76.

Medicare

Medicare is a national social insurance program, administered by the U.S. Federal Government since 1965, that guarantees access to health insurance for Americans ages 65 and older and younger people with disabilities as well as people with end state renal disease. As a social insurance program, Medicare spreads the financial risk associated with illness across society to protect everyone, and thus has a somewhat different social role from for-profit private insurers, which manage their risk portfolio to maximize profitability by denying claims The City pays 4.5% of each employee's salary as payroll taxes for Medicare. The budgeted expenditure for Medicare is $21,250.37

Pension (GMEBS)

The City of Hiram utilizes the Georgia Municipal Employee Benefits System (GMEBS) administered through the Georgia Municipal Association for its pension plan. The present value of accrued plan benefits on funding assumptions is $601,715. The funded percentage relative to market value is 73.39% which is above average. However, the actual valuation results for Hiram is at an 84.64% funding level which is outstanding. The City has five retired participants in the plan. The recommended contribution for the plan for the current fiscal year, which started July 1, 2012, including plan changes, administrative plan changes, administrative charges and pension statements has increased from $36,498 to $57,509. The new contribution represents 5.03% of the expected payroll of covered employees, versus 4.50% at the previous valuation. That is an increase of .53% of pay.

The City is amending its Pension Plan Document on January 1, 2013 which will be part of this fiscal year to reduce the vesting from 10 years for 5 years. Additionally, the city manager's contract stipulates an immediate vesting period as of January 1, 2013 upon the adoption of the new Plan Document from GMEBS. With these two scenarios, the City's funding rate should increase from 5.04% to 5.28%. But because of the six month differential in our fiscal year and GMEBS actuarial valuations, we will continue to fund the plan at the 5.04% rate and still be able to meet the funding requirement for the current fiscal year. The budgeted expenditure for Pension is $62,906.75

Long Term Insurance (The Standard)

The City pays 100% towards Long Term Insurance (LTD) for employees. The rates are dependent upon individual salaries for each employee. The higher the salary, the higher the rate as employees will receive a percentage of their pay while receiving this benefit should it be needed and activated by the employee. The budgeted expenditure for LTD is $3,493.08.

Short Term Insurance (The Standard)

The City pays 100% towards Short Term Insurance (STD) for employees. The rates are dependent upon individual salaries for each employee. The higher the salary, the higher the rate as employees will receive a percentage of their pay while receiving this benefit should it be needed and activated by the employee. The budgeted expenditure for STD is $5,675.28.

Life Insurance (The Standard)

The current rates for this benefit are $108.00 per year for Elected and Appointed Officials and $64.80 per year. for regular full time employees. The budgeted expenditure for life insurance is $3,132.00 which provides up to $50,000 of life insurance for the employee or his/her beneficiary.

Health Insurance (Coventry)

For those who elect this benefit upon hiring or open enrollment, the City of Hiram funds 100% of eligible full time employees while paying 75% for dependents. For FY2013, the City is budgeting $315,319.842. With the assistance of our healthcare brokers, Shaw Hankins, we will be shopping the market for competitive plans and holding open enrollment in January. Some areas we should explore in regards to this benefit are Flexible Spending Plans, Health Reimbursement Arrangements (HRA's) and Health and Wellness Programs up to and including premium differentials for tobacco users.

Dental Insurance (Ameritas)

For those who elect this benefit upon hiring or open enrollment, the City contributes towards the dental premium for employees and their families. This benefit provides an "Employee Only" and "Family" rate. The budgeted expenditure for dental insurance is $26,796.12.

New Employees

Detailed in the department summaries below are some recommended new/modified employee positions. These are specifically as follows:

Additions:

- City Manager: *This was a new position as part of a Charter change to a Council-Manager form of government with the position filled September 2012.*
- Business License Administrator: *This probationary position is being filled at mid-year and budgeted at approximately 1,120 hours through June 30th 2013. As such, the fiscal impact will be a partial year.*
- Deputy Court Clerk P/T: *This probationary position is being filled at mid-year and budgeted at approximately 840 hours through June 30th 2013. As such, the fiscal impact will be a partial year.*

Modifications:

- Police Chief: *This was a salary modification based on a previous employment agreement.*
- Treasurer/Human Resources: *This is an appointed position and being modified based on additional job duties and responsibilities.*
- Public Works Crew Leader: *This is a modification based on a job description change with additional line supervision and responsibilities.*
- GCIC TAC: *This is a modification based on employee recruitment and retention strategies.*
- GCIC Officer (x3): *This is a modification based on employee recruitment and retention strategies.*

Budget Summary by Department – General Fund

Mayor and City Council

The FY2013 budget appropriation for the Mayor and Council is $113,005. This department is comprised of a Mayor and five Council Members. Salaries of the Mayor and Council are set by the City Charter. Their combined salaries are $24,600 which is 22% of their overall budget. Prior to this fiscal year, the Mayor and Council resided in the Administration budget. Having their own budget provides a better system of checks and balances for their respective expenditures.

Some the Mayor and Council operating initiatives for 2013 include the following:

Training and Conferences ($14,000) – This includes GMA Training for Elected Officials, Newly Elected Officials Training, GMA Mayors Conference, GMA Savannah Conference, and Leadership Paulding Class.

Travel, Lodging and Per Diem ($21,000) - This includes GMA Training for Elected Officials, Newly Elected Officials Training, GMA Mayors Conference, GMA Savannah Conference, Mayor & Council retreat, and Washington Fly-in with the Paulding Chamber of Commerce.

Special Events, Sponsorships and Marketing ($6,375) – This includes Receptions Mayor & Council host, Sponsorships, and GMA/District Meetings
Technology ($2,000) – Notebook computers or Smart Phones for the Mayor & Council for the purpose of Council meetings, city business activities and email.

Administration

The FY2013 budget appropriation for the Administration Department is $672,537. The Administration Department provides support for every facet of the Mayor and Council, City Staff, Hiram Citizens and Businesses – whether it is financial, administrative or legislative. The Administration is comprised of the following employees.

- City Manager
- City Clerk
- City Treasurer
- Business License Administrator

Operating Initiatives include the following:

Salary increase for the City Treasurer due assuming this appointed position with significant increases to duties and responsibilities.

Occupation Tax Certificate Clerk: Full Time position: $15.00 per hour w/ benefits to maximize the opportunity to increase revenue in our collection of Occupational Tax Certificate fees

Overtime is will remaining constant unless the workload is more equally distributed by the addition of another administrative person. We anticipate some personnel policy update on how this is administered going forward after this fiscal year budget is adopted.

Currently, employees are eligible to sell back up to 96 hours of accrued sick time at the end of the calendar year. The recommendation for this fiscal year is 64 hours of sell back and up to 32 hours of roll-over. We anticipate some personnel policy update on how this is administered going forward after this fiscal year budget is adopted.

The City pays 100% of health insurance and 100% of Dental Insurance for each employee. Additionally, the City pays 75% of Dependent Health coverage. Our annual renewal occurs in late fall every year and is funded on a calendar year. This benefit is estimated as we approve the budget prior to the renewal. Pending the renewal rates, the contribution levels by employees are subject to change.

The City contributes to the employees' pension through the Georgia Municipal Employment Benefits Service. The current contribution rate is 5.05% of employees' salaries.

The City of Hiram contributes to the following City-Sponsored Community Programs and Non-Profit Charitable Organizations. These Groups provide services to the City, Hiram Community and Paulding County. Each organization will provide information to the Council on the programs and services that they intend to provide to the community during this Fiscal Year.

1) Alpha Team Outreach ($1000) - for the back-pack program at Hiram Elementary School each year in July (Approved by Council in February 2012).

2) Camp Hornet ($10,000) - City of Hiram Sponsored Summer Camp Program for the Community, ages 5 -12. 50 Camper Slots available during the June – July timeframe. 2012's Camp provided safe, educational and fun activities for 40 Campers. The current tuition is $600 for the 7-week program – but this does not cover the entire cost of the camp, therefore the City's contribution is required.

3) Hiram Ruritan Sports Complex ($1,000) - This program has a direct impact on the community in the City of Hiram.

Professional Services support government operations and administration. The Administration Department is currently using the following professional services to complete mandatory and/or necessary projects:

1) Municode ($14,325) – The Base Contract price was $22,950.00. We have currently paid $12,625.00. The Final proofs have been received and the project will be completed this fiscal year – therefore the remaining balance of the contract will be required.

2) Sutton Consulting ($2,400) – LOST Consultant Contract was for $16,450.00 of which $16,109.32 has been paid to date. Also, City of Dallas reimbursed us for their portion of the contract for $8,054.66. Phase II - The negotiating phase has to be completed and the fee is $120.00 per hour. Estimate 20 hours to completion = $2,400.00

3) GMA Alcoholic Beverage Excise Tax Compliance Service ($19,000) – An investment in this service would be a boost to our revenues in that we will have the resources to audit and improve upon the excise tax we collect from our alcohol licensees. Purpose of this program is to assist in the efficient administration and collection of mixed drink taxes.

4) Hotel/Motel Tax Recovery ($5,000) – Another service with GMA that is important in ensuring our Tax Revenue is what it should be. Through this service, GMA assists cities in realizing additional revenue through the identification of unreported, under-reported, delinquent and otherwise uncollected revenue. The service will enable a city to insure that lodging providers are accurately complying with the Hotel-Motel Tax ordinance and paying the city correctly. In addition, through this service cities can verify the revenue from alcoholic beverage excise taxes. This program is especially important as our City imposes a Mixed Drink Tax.

Economic Development ($50,000) - The City continues to contribute to the Paulding County Economic Development Organization.

Annual Audit ($20,500) - Contract with Mr. Jimmy Whitaker, CPA, (approved by Council on July 30, 2012). The Annual Audit to be completed between July 2012 – December 2012 for the FY 2011-2012 Budget, in compliance with the Dept. of Audit and Accounting and State reporting requirements ($18,000). NYHART Actuary Services for OPEB Liability - $2500.00

Information Technology Services ($10,500) - Current Contracts

CSI Financial/Accounting System ($10,500) - Request an Upgrade to Service Plus Customer: $8,446.91 Per Year

Website ($7,770) - Civicplus Maintenance

Blue Wave ($24,000)

COMSEC ($10,000) - Used on an as needed basis for phone updates, moving to different offices, Video, Security and networking services

Dell Server & Synergistic Server Maintenance Lease ($2,498.46: Administration and police contribute 50% each) - Contracted with Blue Wave to perform monthly maintenance on both servers.

Computer Equipment Purchases ($1,000) - Purchase two new Desktop computers for City Manager and Administrative Assistant

GIRMA Annual Premium ($73, 639) – Liability Insurance Policy is from May 2012 – May 2013. Administration Portion is $3,743.00 and $16.91 per employee x 4 = $3810.64

Advertisements ($750) – These include legal Notices, public hearing advertisements and signs, Christmas Greetings from Mayor & Council and Elections Notices.

Events/Community Programs ($45,000) - Christmas Tree Lighting Event - $24,000; Dallas Christmas Parade - $1000.00; Stars & Stripes event - $15,000.00; and Miscellaneous Concerts/Car Show/Festival - $5000.00.

Legal

The FY2013 budget appropriation for the Administration Department is $72,000. Legal services are provided by Henderson and Hundley, P.C with Kelly Michael Hundley being the City's primary legal representative. The City changed legal services prior to the beginning to this Fiscal Year. The anticipated expenditures are based on a prorated estimation using the first two full months of service.

Municipal Court

The FY2013 budget appropriation for Municipal Court is $399,096. The court staff is responsible for the operation of the City's municipal court system, scheduling, processing, and tracking all violations issued by police and code enforcement personnel. The Court Department is comprised of the following employees:

- Court Clerk
- Municipal Judge or Associate Judge
- City Solicitor
- Indigent Defense Attorney
- Court Interpreter

As detailed above, the Court Services Department is requesting and additional employee, Deputy Court Clerk (P/T) at the rate of $12.50 per hour and approximately 30 hours per week The Police Department has a vacant part-time position that will utilized to fund this additional personnel expenditure in Court Services for this budget year. With the increasing workload, this position will assist the Court in providing the required support and perform at its peak's potential.

Judge or Associate Judge ($22,500) - Contracted at flat rate of $1,875.00 per month.

Indigent Defense Attorney ($9,000) - Contracted at flat rate of $750.00 per month.

Solicitor ($18,000) - Contracted at flat rate of $1,500.00 per month.

Police Department

The FY2013 budget appropriation for the Police Department is $1,564,986. It is comprised of the following employees:

- Police Chief
- One Major
- One Lieutenant
- Four Sergeants
- One Detective
- Two K-9 Officers
- One DARE/Code Enforcement Officer
- Six F/T Police Officers
- One Part-Time Officer
- Administrative Assistant

- One TAC Supervisor
- Four GCIC Operators

As detailed above, the Police Department is requesting pay modifications for the Police Chief. Additionally, there is a budgeted increase in pay for the TAC Supervisor and three GCIC Operators remain competitive with market. There is one vacancy that will be filled at the current salary ($12.50 per hour) for the new hire.

One of two authorized part-time police officers became vacant this fiscal year. This position with a current pay rate of $15.00 per hour is being transferred to the Court Services Department to fund a much needed part-time Deputy Court Clerk at $12.50 per hour under our Court Services Budget.

Overtime ($52,839) - Overtime has been kept to a minimum as members of CID and some of the patrol officers prefer flex hours when it can be worked out. Mandatory overtime pay is required to be paid for mandatory court, subpoenas, emergency call-ins, serious case completion when required, special event coverage and minimum shift coverage when required.

Sick Sell Back ($21,093) - Employees can sell back up to 96 hours at the end of the calendar year if sick time is not utilized. The City is only authorizing 64 hours maximum with 32 hours that can be rolled over into the next calendar year. This is being budgeted at an average.

Health and Dental Insurance ($244,046) - This expenditure is based on individual employee's insurance requirements. City pays 100% of health and dental insurance for each employee and 75% of Dependent Health coverage.

Pension Expense ($39,344) - Based on approximately 5% of salaries.

Workers Comp ($41,308) - Per GMA determined premium by occupational class.

Professional Services ($2,000.00) - This expenditure is associated with investigations and complaints which include polygraph services, interpreters, etc.

Employee Recruitment ($1,000.00) – This expenditure is associated with new hires including psychological and medical testing as well as background checks.

Information Technology Services ($10,000) - This expenditure is associated with the annual licensing and maintenance of our computer Synergistic Records Management System ($6,500.00); Annual License Plate Recognition System licensing ($2,500.00 – starts next year); Annual Radio System Maintenance to Paulding County / Motorola ($2,500.00).

Repairs and Maintenance ($2,000.00) - This expenditure is associated with radio and speed detection certification and repairs as well as Taser maintenance.

Vehicle Expense ($44,000) - This expenditure is associated with normal maintenance including oil changes, brake replacement, tire replacement and motor equipment breakdowns and repairs.

Fuel Expense ($102,000) – This expenditure is based on historical data taking into consideration wide fluctuations in fuel costs.

Insurance Liability ($18,000) - This expenditure is associated with protections required for lawsuits/damages involving accidents, use of force, arrests, etc. (per GIRMA estimate)

Cell Phones / Wireless Access ($22,000) - This expenditure is for computer wireless access and cell phones for emergency call outs and backup communications.

Dues, Fees and Subscriptions ($1,600) - This expenditure is for Georgia Assoc. of Chiefs of Police, K-9 Officers Assoc., Legal publications, ROCIC (CID database access), TLO – Background / credit information resources, International Assoc. of Chiefs of Police, etc.

Training and Conference (10,000) - This expenditure is for Northwest Central Training ($100 per position x 20 = $2,000), GACP Conference (summer and winter to maintain Chief certification = $2,100.00), K-9 recertification - $1,400.00, DARE recertification = $1,200.00, Supervisory and specialty training and certifications = $3,300.00 for entire police/GCIC departments. All Sergeants need supervisory training/certification.

Events/Community Programs ($7,500) - This expenditure is in support of DARE and Explorer programs as well as numerous community involvement programs which include the Citizens Police Academy, National Night Out, Neighborhood Watch presentations, Business security programs, etc.

Supplies ($12,000) - This expenditure is for blood kits, evidence collection equipment, qualification / practice and duty ammunition, TASER cartridges, emergency medical first aid equipment, office supplies / paper for reports, tickets, etc. , Breathalyzer parts, Laser / Radar replacements, etc.

K-9 Supplies ($2,000) - This expenditure is for food, kennel supplies and vet costs for both K-9's.

Investigations ($1,000) – This expenditure is for DVD disks, evidence collection supplies, subpoena service costs, etc.

Uniforms – General ($5,000) - This expenditure is for normal stock uniform items such as badges, leather gear, weapons, safety body armor, traffic vests, etc.

Uniforms ($5,000) - This expenditure is a uniform allowance

Furniture and Fixtures ($1,000.00) - This expenditure is for the replacement of chairs/tables for training room

Computer Equipment ($1,500) - This expenditure is for the replacement cycle started – life expectancy = 3-5 yrs, 1 CID desktop needs replacing.

Small Equipment (5,000) - This expenditure is to replace lasers, flashlights, printer supplies, etc.

Public Works

The FY2013 budget appropriation for Public Works Department is $525,967. The Public Works Department is comprised of the following employees:

- One Operations Manager
- One Public Works Maintenance Supervisor
- Two Public Works Technicians
- One Administrative Assistant
- One Community Service Representative

This fiscal year, the Customer Services previously under the Water Department has been absorbed by Public Works budget. Additionally, a part-time seasonal position called Park Ranger has been added to take the place of the contracted cleaning services in the Parks & Recreation Department budget, as well as, the Park Patrol activity under the Police Department.

The department is requesting that one of the positions among the Maintenance Workers be repurposed to Maintenance Supervisor with a salary range of $16 - $20. This position will be responsible for coordinating work associated with the Maintenance and Repair of Facilities and Infrastructure (i.e., Streets, Stormwater, Water, etc...) for jobs that are performed "in-house" for the City of Hiram, along with the processing of work orders in coordination with the Director, and other minor supervisory activities regarding maintenance personnel. This change will increase efficiency within the Department regarding the coordination and prosecution of work activities among the Maintenance Workers, and ensure the continuity of work flow under the Director's supervision.

Repairs & Maintenance ($32,000) - The Public Works Department is absorbing all "maintenance" items in the budget related to buildings and grounds. This will include all buildings and recreation amenities owned by the City of Hiram, including City Hall and the Maintenance Shop, as well as all house-keeping supply costs associated with those locations. These expenses have been traditionally prorated to each department. Additionally, this will include maintenance needs for Public Works related equipment and Vehicles.

Communications ($9,700) - As of this fiscal year, the budget for City Hall's phone, email, and internet service will be allocated to Public Works previously prorated by department the total cost of the telecommunications for the "hard line" phone that we have in the building. These include six cell phones for use by Public Works.

Utilities & Street Lighting ($71,000) - The City is placing all utility costs for the operation of City Hall, including electricity, natural gas, and water in Public Works' budget. Street lights will continue to be budgeted to Public Works. We will see an increase to our costs for operating the Street Lights as we intend to add several of them over the next year along Powder Springs Street and Seaboard Avenue.

Supplies ($3,600) - This includes anything from paper and pens, to caution tape and flagging, to nails and sheetrock that, once used, are depleted in most cases, and are useful to Public Works in the performance of their duties.

Fuel Expenses ($10,000) - This is a fairly consistent number over the past few years and dependent upon the fluctuations in price of both petroleum and diesel.

Training, Travel Expenses, and Dues, Fees, & Subscriptions ($2,300) - There are several training opportunities that have been made available to Public Works. One is for the Level 1B Inspectors Certification, which covers requirements for land disturbance and will assist the department when complaints are received regarding stormwater runoff issues. Additionally, we will be continuing our participation with the Utilities Coordination Council, GIRMA (Insurance & safety) training, as classes are offered, along with GMA recommended courses, courses offered through membership in professional organizations. Travel expenses are usually a part of training, but also cover reimbursements to employees with regard to miles traveled in their personal vehicles for city business, both during and after hours. Subscriptions cover membership to Georgia Recreation & Parks Association (GRPA), Georgia Superior Court Clerk Cooperative Authority (GSCCCA), and other professional networking organizations that assist the City and the department with many aspects of our duties, through networking, training, and providing various resources.

Small Equipment & Uniforms ($4,400) - In terms of both safety, and tools, the Public Works Department frequently needs to acquire, or replace tools for operations. These include chainsaws, weed eaters, shovels, or barricades, cones, road plates, which are used until they cannot be effectively repaired.

Event/Community Programs ($2,000) - The City holds two "Clean Up" initiatives, every year to promote good stewardship of the natural resources that we are fortunate enough to enjoy here in

Hiram. These are compliance requirements with regard to the GAEPD Stormwater MS4 reporting that we submit annually, under community participation activities. Through partnerships with local businesses, such as Home Depot, Target, Sam's Club, and Cheeseburger Bobby's, we have had great success with this effort, and have been able to keep the City's costs to a minimum.

Computer Equipment ($2,500) - We need to replace two computers, both older than five (5) years.

Community Center

Maintenance & Operations ($14,500) - The 2013 budget for the Community Center includes operations and maintenance costs for both the 219 Main Street location, and the 855 Hiram Douglasville Highway location (the old Regions Bank building). Currently the 219 location is the only rented facility, and also houses City Court sessions, and City Council meetings. Once renovations area completed for the 855 building, we will likely need to revisit this item.

Communications ($1,000) – This expenditure is for fire monitoring for the 217 Locations. Once renovations area completed for the 855 building, we will likely need to revisit this item.

Utilities ($18,000) - This allocation is for Electricity and Natural Gas and includes the anticipated costs associated with the 855 building as it currently exists, prior to renovation, and repurposing. Once renovations area completed for the 855 building, we will likely need to revisit this item.

Parks & Recreation

Repairs & Maintenance ($26,000) - This item encompasses all of the maintenance and repair costs anticipated for the Ben Hill Strickland Senior Memorial (BHS) Park, the 186 Oak Street Building, 27 Alexander Street (Welcome Home House), and the Ruritan Building. This includes landscaping needs waste services, septic repairs/maintenance, "house-keeping" supplies, and other recurring needs. This amount does not include utilities.

Utilities ($8,000) – This expenditure is for electricity needs for BHS Park operations, including restrooms, pavilions, amphitheater, lighting that is interior to the park, fountain, sports court lighting, and the marquee sign. The other $8,000 is the cost of electricity at the 186 Oak Street building, over the past year, not including the months that the Hiram Summer Camp is occupying the building, as that amount is contained the budget line item for Camp Hornet.

Telecommunications ($1,540) - We anticipate the phone line associated with the marquee sign at the BHS Park to run approximately $840. With the addition of the position of Park Ranger at BHS Park, we are asking for an allocation of $700 for the purpose of issuing a cell phone for that position.

SPECIAL REVENUE FUNDS - Confiscated Fund, Operating Grants Fund & Hotel Motel Fund

Operating Grants Fund

This Special Revenue Fund is established to account for resources received from state and federal grants that are secured for specific purposes as outlined in the grant award. This fund accounts for transactions related to grants that supplement maintenance and operating projects. For FY2013, the City is projecting approximately $44,490 in grant revenues and $16,500 in grant expenditures. There are some budgeted matching requirements as well for probable grants which are budgeted in the 2011-2017 SPLOST Fund.

Confiscated Fund

This Special Revenue Fund has very restrictive uses. The revenues associated with this fund are derived from either a cash confiscation or cash received from a sale of capital assets acquired through drug related activities. For FY2013, the City is only projecting approximately $2,500 in Confiscated Funds and assets and expending the same amount for supplies needed to fund the acquisitions.

Hotel/Motel Fund

This Special Revenue Fund accounts for the levy and collection of excise tax upon hotels and motels for the purpose of promoting convenience, tourism, trade shows, while also providing funds to develop economic vitality in downtown areas. Currently, the City of Hiram levies a 5% tax to its hotel and motels. The State of Georgia allows up to 8% for this excise tax. For FY2013, the City if projecting approximately $80,040. 40% of the revenues generated from this fund are provided to the Paulding County Chamber of Commerce with the

CAPITAL PROJECTS FUND – 2005 SPLOST & 2011 SPLOST

SPLOST

SPLOST (Special Purpose Local Option Sales Tax) was levied by Paulding County for the purpose of funding capital needs in the areas of Public Safety, Roads, Streets and Bridges and Recreation Facilities within incorporated Hiram. Georgia's sales tax is currently 4% (groceries and prescription drugs exempted), with the counties allowed to add up to 2% more for SPLOST.

SPLOST (2005-2011)

This SPLOST expired in 2011. However, the City still recognizes the revenues associated with this issue and continues to fund the voter approved projects under Streets, Roads and Bridges.

Project Area	SPLOST Allocation	Expenditures to Date	2011-2013 Balance	FY2013 Allocation
Public Safety	523,460	523,077	383	-
Roads, Streets and Bridges	2,684,420	2,574,876	109,544	109,927
Recreation Facilities	172,860	172,860	-	-
Totals:	**3,380,740**	**3,270,813**	**109,927**	**109,927**

The City has some remaining capital needs within the Streets, Roads and Bridges portion of the SPLOST estimated at $109,927.26, and these are being funded as depicted in the table to the right:

Project Area		FY2013 Allocation
Small Operational Equipment	$	35,427.26
State Correction Crew	$	39,500.00
Center St - Stormwater	$	25,000.00
Wide Format Printer	$	10,000.00
Total:	**$**	**109,927.26**

SPLOST (2011-2017)

The current SPLOST began in 2011 and will expire in June, 2017. The city receives these revenues form the county on a monthly basis. These monthly revenues are based on sales. Consequently, we must be cognizant of the market and budget accordingly while erring on the conservative side of budgeting.

The City of Hiram is projecting at least $798,000 in SPLOST revenues or approximately $66,567 in monthly revenues on average. The City is anticipating approximately $800 in interest income on these revenues.

In compliance with the SPLOST Referendum, the funds collected must be used in the designated areas for the amount specified with a recommended disbursement as illustrated in the table:

Project Area	SPLOST Allocation	Expenditures to Date	2011-2013 Balance	FY2013 Allocation
Public Safety	1,071,600	160,089	911,511	164,899
Roads, Streets and Bridges	3,214,800	9,955	3,204,845	941,393
Recreation Facilities	1,071,600	17,824	1,053,776	446,700
Totals:	**5,358,000**	**187,868**	**5,170,132**	**1,552,991**

The recommended Capital Improvement Projects are as follows:

Project Area	Project		FY2013 Allocation
Police			
	Police DARE		2,000
	Police Explorers		5,000
	Patrol Vehicle / Take Home Program		34,000
	Police HonorGuard/Dress Uniforms		6,000
	Police SPLOST Capital Radio Network		117,899
		Subtotal:	**164,899**
Street			
	Hiram Welcome Sign		59,995
	Public Works Facility		223,000
	Powder Springs St & Seaboard Ave		400,000
	King Rd		140,000
	Fitzgerald St 2 - Stormwater		20,000
	186 Building Parking Lot		90,000
	LMIG Match		8,397
		Subtotal:	**941,393**
Parks & Rec			
	Playground Replacement		220,000
	Replace HVAC Systems, Patch & Paint walls in Great Room.		25,000
	855 Building Renovation		200,000
	Capital Outlay - Ruritan Bldg		1,700
		Subtotal:	**446,700**
		TOTAL SPLOST:	**1,552,991**

PROPRIETARY FUNDS – Water Operations & Solid Waste

Water Operations

This is an Enterprise Fund. The projected revenues for this fiscal year are $86,150. The anticipated expenditures are budgeted at $126,150. Due to this budget shortfall, the City will have to secure $40,000 from a Water Fund Certificate of Deposit. The following are some budget issues and initiatives:

Repairs & Maintenance ($26,500) - This item is based on anticipated expenditures using current and historical data.

Supplies ($17,300) - This expenditure includes all supplies, meters, lines, chemical treatment, and tools that we will need this year. This includes typical recurring costs as well as replacements for time-worn water services that need to be addressed. The "chemical treatment" is the chlorine treatment that we use in our water distribution system.

Auditing & Testing ($7,500) - This requested allocation covers the Water Systems expenses regarding Auditing the Enterprise Fund that supports Water Operations, as well as our monthly, annually, and other required activities as prescribed by the Georgia Department of Natural Resources.

Training ($800) - This expenditure is associated with the recertification of Water Operators.

Purchased Water ($7,500) - The City of Hiram purchases water from the Paulding County Water System, on an "as needed" basis. Typically this happens in time of emergencies, or system maintenance, where we anticipate a disruption to the system's ability to distribute water effectively. We have had to supplement our water production while trying to find a source of leakage, which is not always readily visible. We prefer to maintain this item at level of and strive to come in under that amount every year.

Capital Outlay ($57,500) - The City needs to replace the line that runs along Hiram Douglasville Highway, and crosses the bridge over the Silver Comet Trail at an estimated cost of $50,000. Currently that line runs on the interior of the bridge, and has been a problem when a vehicle runs into the bridge guardrail pinching and breaking the line in the process. This is a particular problem in colder weather where any water on the road surface can create an even more dangerous situation. This line needs to be re-sized, and then ran across the Silver Comet Trail on the anterior of the bridge, to prevent this from being a problem again. One other project for consideration is the addition of three gate valves and protective sleeves at Center Street and Arnold Lane to assist the Water System in isolating segments of the line during repair activities and limit the number of service disruptions to our residents (estimated expenditure of $7,500).

Solid Waste

This is an Enterprise Fund. The projected revenues for this fiscal year are $45,000. The anticipated expenditures are budgeted at $45,000. The following are some budget issues and initiatives: While this fund should generate some revenue to provide for the expenditures incurred for administering this service, the City struggles to break-even. There are very few sanitation customers and no recycling services provided. And the service provider is not in a position to provide a multi-year contract with competitive rates as this serve is not franchised. The recommendation is to franchise this service and initiate an RFP (Request for Proposal) process to select a solid waste service provider to serve all residential property owners.

PLANNING PROCESS

The City's annual budget process provides a financial plan for the upcoming year. Throughout this process, future year projections are reviewed to proactively adjust trends which create the ability to actively manage future year appropriations. Planning processes from other functions including Council retreats, departmental goal setting, and operating plans are incorporated into the budget process, where applicable. Although important, these plans are used as guidelines to reach goals. Funds are not appropriated as a result of the study/plans. Rather, the plans are used as a vision where appropriations can be directed.

BUDGET POLICY

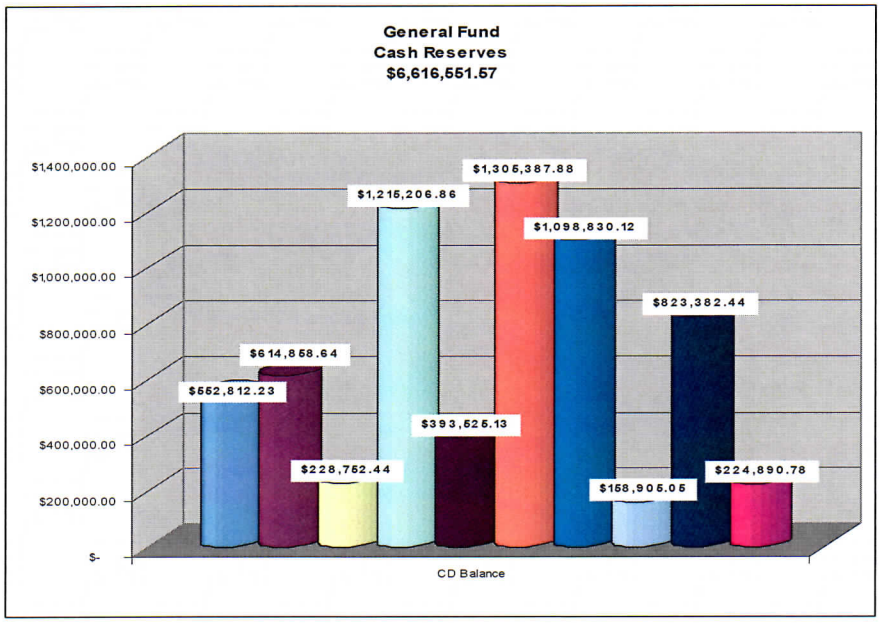
Annual budgets are adopted on a basis consistent with accounting practices as defined by generally accepted accounting principles for all funds. All annual appropriations lapse at year end except capital project and grant funds, which adopt project-length budgets.

FUND BALANCE/RETAINED EARNINGS

During the review of funds available for appropriations for the FY2013 Budget, the city manager's office and finance department took a conservative approach in relation to the current financial condition of the City of Hiram. As a budgetary proactive, the use of budgeted fund balance should be for non-operating appropriations only. The FY2013 budget will reflect this practice.

The FY2013 Budget will reflect an unreserved/undesignated fund balance of $25,613. Although this fund balance represents our spending power, it is recommended that the City seek additional sources of revenue to ensure this fund balance remain designated as the emergency account. This City should seek to increase the emergency account to 17% of the budgeted General Fund.

CASH RESERVES:



The City is currently maintaining ten Certificates of Deposit in the General Fund totally $6,616,551.57 and two Certificates of Deposit in the Water Fund totaling $326,320.87. For the FY2013 Budget, we are cashing-in one of the Water Fund CD's in the amount of 201,615 when it matures on November 18th. This is to help balance the Water Fund which is subsidized by the General Fund and as well as cover M&O that has been added to the Public Works Department.

REVENUE ANTICIPATION

With the City not having property taxes as its primary source of revenue, it relies on diversified revenue sources in order to prevent unsustainable loss due to unforeseen event(s). In the past as well as this fiscal year, the City has appropriated cash reserves in order to meet the service demands. As part of the FY2013 budget, $601,982.46 was redeemed from a Certificate of Deposit (CD). A portion of those funds, $351,982.46, has been included in the budget process as undesignated and can only be used for operation with Council approval. The remaining balance of $250,000 has been allocated as revenue and available for use by the General Fund. Additionally, a Water Fund CD in the amount of $201,615.78 which matures November 18th, 2012 is being redeemed to address the budgetary needs of City operations which include the subsidy of the Water Fund. Lastly, the City is budgeting $25,613.09 as an Interfund transfer to the General Fund to help offset the use of these CD's. The City is currently in negotiation with its companion governmental entities within Pauling County over redistribution of LOST proceed based on the 2010 Census findings. It is anticipated that the City will be successful in our negotiations and receive a greater and more equitable share of this sales tax revenue to offset the use of cash reserves to provide municipal services.

CLOSING

It is our privilege to submit the FY2013 Proposed Budget to Hiram's Mayor, City Council and Citizens. This budget illustrates the City's dedication to providing the highest level of services while maintaining sound fiscal policies. We would like to thank all of the contributors for their diligent efforts in developing a budget that addresses the major policy goals of the City Council, while protecting the financial health of the City now and in the future.

We extend our additional thanks and gratitude to our elected officials for their effectiveness and vision as leaders and for their commitment, despite the many demands on their time and interests. If in your review of this document you have any questions, please do not hesitate to contact us.

Respectfully Submitted,

Robert T. Rokovitz
City Manager

ORDINANCE NO. 2012-6

STATE OF GEORGIA
COUNTY OF PAULDING

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF HIRAM, GEORGIA, ADOPTING THE FINAL ESTIMATES OF REVENUE AND EXPENDITURES FOR THE FISCAL YEAR COMMENCING JULY 1, 2012, AND ENDING ON JUNE 30, 2013, AS ITS ANNUAL BUDGET, APPROPRIATING THE USE OF FUNDS SHOWN THEREIN AS MAY BE NEEDED OR DEEMED NECESSARY TO DEFRAY ALL EXPENDITURES AND LIABILITIES OF THE CITY FOR SUCH FISCAL YEAR; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the Mayor and Council of the City of Hiram have held public hearing(s) upon its proposed millage rates and its proposed budget for the 2012-2013 fiscal year;

WHEREAS, the proposed budget represents a balanced budget for each of the City's various funds, so that anticipated revenues equal proposed expenditures for each fund; and

WHEREAS, the 2012-2013 fiscal year budget provides a financial plan for the government, establishing appropriations for each operating department in order to extend services:

NOW, THEREFORE BE IT ORDAINED that this budget, "Exhibit A" attached hereto and by this reference made a part hereof this ordinance, shall be the City of Hiram's 2012-2013 fiscal year budget; and

BE IT FURTHER ORDAINED that this budget be and is hereby approved and the several items of revenues shown in the budget for each fund in the amounts anticipated are adopted and that the several amounts shown in the budget for each fund as proposed expenditures are hereby appropriated to the departments named in each fund; and

BE IT FURTHER ORDAINED that the expenditures shall not exceed the appropriations authorized by this budget or amendments thereto provided that expenditures for the fiscal year shall not exceed actual funding available; and

BE IT FURTHER ORDAINED that the City Manager is authorized to amend the budget to reflect expenditures and appropriations within capital project funds as approved by the City Council; and

BE IT FURTHER ORDAINED that the City Manager is authorized to amend the budget to reflect grant/contract revenues and expenditures upon receipt of an executed grant award document, intergovernmental agreement, contract, or comparable documentation; and

BE IT FURTHER ORDAINED that the City Manager is authorized to amend the budget to reflect donation and/or contribution revenues and expenditures upon documented approval by the director of the benefitting department and the actual receipt of the donation and/or contribution; and

BE IT FURTHER ORDAINED that this Ordinance shall take effect as provided by law, but the budget adopted hereby shall take effect as of July 1, 2012.

ADOPTED AND APPROVED this 18th day of October 2012.

Doris A. Devey
Mayor Doris A. Devey

Derrick Battle
Mayor Pro Tem Derrick Battle, Post 4

Councilperson Pep Rollins, Post 1

Kathy Bookout
Councilperson Kathy Bookout, Post 2

Teresa Philyaw
Councilperson Teresa Philyaw, Post 3

Earlene Graham
Councilperson Earlene Graham, Post 5

Attest: Cynthia Geyer
Cynthia Geyer, City Clerk

CITY OF HIRAM SEAL EST. 1891 GEORGIA

City of Hiram
FY2013 Budget (10.17.2012)
Citywide Statement of Revenues and Expenditures (By Department)

	Special Revenue Funds				Enterprise Funds			
	General Fund	Hotel/Motel Fund	Confiscated Fund	Grants Fund	Capital Project Fund	Water Fund	Solid Waste	Total
REVENUES:								
Local Option Sales Taxes	$ 475,000	$ -	$ -	$ -	$ -	$ -	$ -	$ 475,000
Other Taxes	1,037,662	32,016						1,069,678
Licenses and Permits	160,000							160,000
Intergovernmental Revenue				9,500	908,727	86,150	45,000	1,049,377
Charges for Service	36,500							36,500
Fines and Forfeitures	830,000		2,510					832,510
Interest Earnings	30,000							30,000
Other/Miscellaneous	16,000							16,000
Subtotal	$ 2,585,162	$ 32,016	$ 2,510	$ 9,500	$ 908,727	$ 86,150	$ 45,000	$ 3,669,065
Other Financing Sources								
Interfund Transfer from Hotel Motel		$ 48,024						$ 48,024
Interfund Transfer from Cash Reserve	250,000							250,000
Interfund Transfer from Operating				7,000				7,000
Interfund Transfer from Water CD	161,616					40,000		201,616
Budgeted Fund Balance	25,316		-	28,490	754,191			807,998
Money Market - Undesignated	351,982						-	351,982
Subtotal	$ 788,914	$ 48,024	$ -	$ 35,490	$ 754,191	$ 40,000	$ -	$ 1,666,620
Total Revenues	$ 3,374,076	$ 80,040	$ 2,510	$ 44,990	$ 1,662,919	$ 126,150	$ 45,000	$ 5,335,685
EXPENDITURES:								
Mayor and City Council	$ 113,005							$ 113,005
City Administration	672,537	32,016						704,553
Municipal Court	399,096							399,096
Police	1,564,986		2,510	16,500	164,899			1,748,894
Public Works	525,967				941,393		45,000	1,512,360
Parks Recreation	45,040				446,700			491,740
Water						126,150		126,150
Community Center	33,500							33,500
Summer Camp	20,243							20,243
Non-Departmental								-
Contingency								-
Reserve								-
2005 SPLOST					109,927			109,927
Other								-
Subtotal	$ 3,374,373	$ 32,016	$ 2,510	$ 16,500	$ 1,662,919	$ 126,150	$ 45,000	$ 5,259,468
Other Financing Uses								
Interfund Transfer to Hotel Motel		$ 48,024						$ 48,024
Interfund Transfer to Grants				28,490				28,490
Subtotal	$ -	$ 48,024	$ -	$ 28,490	$ -	$ -	$ -	$ 76,514
Total Expenditures	$ 3,374,373	$ 80,040	$ 2,510	$ 44,990	$ 1,662,919	$ 126,150	$ 45,000	$ 5,335,982

ORDINANCE NO. 2012-5

STATE OF GEORGIA
COUNTY OF PAULDING

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF HIRAM, GEORGIA, TO FIX THE AD VALOREM TAX RATE OF THE CITY OF HIRAM FOR FISCAL YEAR 2013; AND FOR OTHER PURPOSES.

WHEREAS, the Charter of the City of Hiram, Georgia authorizes the City to levy and provide for the assessment of ad valorem property taxes on all property subject to taxation; and

WHEREAS, the valuation of all property subject to taxation by the City shall be determined according to the tax digest prepared by the Paulding County Board of Tax Assessors; and

WHEREAS, the City of Hiram, Georgia calculated a rollback millage rate as defined within State of Georgia law, demonstrating the proposed millage rate is less than the rollback millage rate; and

WHEREAS, the City Council has properly given notice, and held two public hearings, one on October 10, 2012 at 6:00 p.m. and one on October 18th, 2012 at 6:30 pm for the purpose of receiving relevant evidence, testimony and public comment concerning the proposed millage rate for ad valorem property taxes; and

WHEREAS, the Mayor and City Council, after hearing and after duly considering all such relevant evidence, testimony and public comments, has determined that the City of Hiram, Georgia to set a levy in the amount of 0.00 on each $1,000.00 of taxable value for all property subject to ad valorem taxation by the City; now

BE IT ORDAINED by the Mayor and City Council of the City of Hiram, Georgia as follows:

SECTION I: The ad valorem tax rate for the City of Hiram, Georgia for the 2013 fiscal year, on property subject to ad valorem taxation by the City is hereby fixed at 0.00 on forty percent (40%) of each $1,000.00 of property subject to ad valorem tax by the City.

SECTION II: Said rate of 0.00 on forty percent (40%) of each $1,000.00 of taxable property will yield no property taxes for General Government purposes.

SECTION IV: All ordinances and parts of ordinances in conflict herewith are hereby repealed.

SO SHALL IT BE ORDAINED BY THE MAYOR AND THE COUNCIL OF THE CITY OF HIRAM, GEORGIA THIS DAY, THE 18th DAY OF OCTOBER 2012.

Doris A. Devey
Mayor Doris A. Devey

Derrick Battle
Mayor Pro Tem Derrick Battle, Post 4

Councilperson Pep Rollins, Post 1

Kathy Bookout
Councilperson Kathy Bookout, Post 2

Teresa Philyaw
Councilperson Teresa Philyaw, Post 3

Earlene Graham
Councilperson Earlene Graham, Post 5

Attest: Cynthia Geyer
Cynthia Geyer, City Clerk

CITY OF HIRAM SEAL EST. 1901 GEORGIA

City of Hiram

NOTICE

The City of Hiram City Council does hereby announce that the millage rate will be set at a meeting to be held at the Hiram Community Center loctaed at 217 Main Street, Hiram, Georgia 30141 on October 18, 2012 at 6:30 pm and pursuant to the requirements of O.C.G.A. Section 48-5-32 does hereby publish the following presentation of the current year's tax digest and levy, along with the history of the tax digest and levy for the past five years.

CURRENT 2012 TAX DIGEST AND 5 YEAR HISTORY OF LEVY

INCORPORATED	2007	2008	2009	2010	2011	2012
Real & Personal	207,394,189	218,216,873	213,320,955	194,942,021	187,390,722	183,771,184
Motor Vehicles	8,980,960	8,982,620	9,246,300	7,965,410	7,580,510	7,904,790
Mobile Homes	39,044	36,870	29,884	15,960	15,160	14,360
Timber - 100%						
Heavy Duty Equipment						
Gross Digest	216,414,193	227,236,363	222,597,139	202,923,391	194,986,392	191,690,334
Less M& O Exemptions	1,319,689	1,324,460	1,367,090	1,637,273	1,194,155	1,227,376
Net M & O Digest	$215,094,504	$225,911,903	$221,230,049	$201,286,118	$193,792,237	$190,462,958
State Forest Land Assistance Grant Value					0	
Adjusted Net M&O Digest	**215,094,504**	**225,911,903**	**221,230,049**	**201,286,118**	**193,792,237**	**190,462,958**
Gross M&O Millage	2.370	2.255	2.142	2.258	2.398	2.479
Less Rollbacks	2.370	2.255	2.142	2.258	2.398	2.479
Net M&O Millage	0.000	0.000	0.000	0.000	0.000	0.000
Net Taxes Levied	$0	$0	$0	$0	$0	$0
Net Taxes $ Increase (Decrease)	$0	$0.00	$0.00	$0.00	$0.00	$0.00
Net Taxs % Increase/Decrease	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Prepared By: Robert T. Rokovitz, City Manager

Approved and Adopted: October 18, 2012