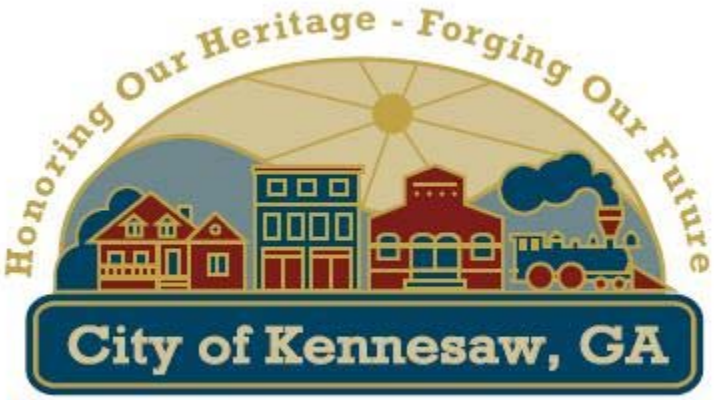


ADOPTED OPERATING AND CAPITAL BUDGET

FISCAL YEAR 2021-2022

Mayor Derek Easterling
Mayor Pro-Tem Tracey Viars
James Eaton
Pat Ferris
Chris Henderson
Nimesh Patel

FY 2021-2022
Adopted Operating and Capital Budget
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FY 2021-2022
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CITY OF KENNESAW
GEORGIA

RESOLUTION NO. 2021-41, 2021

A RESOLUTION TO ADOPT THE PROPOSED OPERATING BUDGET FOR THE CITY OF KENNESAW FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022

WHEREAS, in accordance with Section 4.02 of the City Charter of the City of Kennesaw, the Mayor has submitted a Preliminary Operating Budget to the City Council for review for the Fiscal Year beginning October 1, 2021; and

WHEREAS, in accordance with Section 4.03 of the City Charter of the City of Kennesaw, the City Council has reviewed the proposed Preliminary Operating Budget for the Fiscal Year beginning October 1, 2021 in detail and has made modifications as the City Council considers necessary and desirable to same; and

WHEREAS, Public Hearings regarding the Fiscal Year 2021-2022 Operating Budget for the City of Kennesaw were held on September 7, 2021 and September 20, 2021; and

WHEREAS, the Mayor and Council considers the attached Operating Budget for the Fiscal Year beginning October 1, 2021 to be a prudent and balanced plan of services and fiscal guide for the upcoming fiscal year; and

WHEREAS, pursuant to Section 4.03 of the City Charter and Section 2-144 of the Code of Ordinances of the City of Kennesaw, it is required that the Mayor and Council adopt a budget resolution which specifies the anticipated revenues by appropriate categories; the appropriated expenditures for each department; each non-departmental expense and each fund covered by the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS.

SECTION 1. The attached Operating Budget of the City of Kennesaw for the Fiscal Year beginning October 1, 2021 is hereby adopted. Said detailed Operating Budget is attached hereto as Exhibit A and is made a part of this Resolution as if fully set out herein.

SECTION 2. BE IT FURTHER RESOLVED THAT pursuant to the attached Exhibit A, the following amounts are hereby appropriated in summary for the operating funds of the City for the Fiscal Year beginning October 1, 2021:

FUND	APPROPRIATION
General Fund ---Operations (Including Transfers Out of $1,824,442)	$ 25,887,587

Sanitation Fund	$	2,679,536
Storm Water Utility Fund	$	1,294,723
Streetlight Fund	$	370,635
Museum Fund	$	939,812
Smith Gilbert Gardens	$	650,357
Asset Forfeiture Fund	$	21,605
Treasury Equitable Sharing	$	120,615
911 Operating Fund	$	1,409,468
Cemetery Fund	$	26,500
Impact Fee Fund	$	186,000
Hotel/Motel Fund	$	38,930
Urban Redevelopment Agency	$	398,062
Partially Self Insured Benefits Fund	$	3,489,154

SECTION 3. BE IT FURTHER RESOLVED THAT pursuant to the attached Exhibit A, the following amounts are hereby specifically appropriated in summary for the general fund departments of the City for the Fiscal Year beginning October 1, 2021:

DEPT #	DEPARTMENT	APPROPRIATION
1100	Mayor And Council	$ 450,391
1320	City Manager	$ 926,349
1510	Finance	$ 1,017,553
1530	Legal	$ 346,500
1535	Information Technology	$ 1,174,762
1540	Human Resources	$ 425,472
1565	Building Maintenance	$ 1,467,442
2000	Court	$ 424,632
3200	Police	$ 8,421,673
3800	911 funded by General Fund	$ 1,300
4000	Public Works	$ 777,651
4200	Streets	$ 1,651,453
6100	Parks & Recreation	$ 2,460,763
7200	Building & Construction	$ 689,646
7400	Planning & Zoning	$ 322,750
7500	Economic Development	$ 390,699
8000	Debt Service	$ 1,071,597
Various	Capital Outlay	$ 1,156,717
9000	Reserves	$ 885,795

SECTION 4. BE IT FURTHER RESOLVED THAT this RESOLUTION shall become effective from and after October 1, 2021.

PASSED AND ADOPTED by the Kennesaw City Council on this 20th day of September, 2021.

ATTEST:

Lea Alvarez, City Clerk

CITY OF KENNESAW

Derek Easterling, Mayor

CITY OF KENNESAW SEAL KENNESAW, GA

CITY OF KENNESAW
General Fund Revenues and Other Financing Sources

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.0000.31.110000.00000	REAL PROP-CUR YEAR	$ 8,675,000	$ 9,296,501
100.0000.31.110100.00000	BOND MILLAGE PROPERTY TAX	1,975,000	2,133,464
100.0000.31.111000.00000	REAL PROP-PUB UTIL-CUR Y	127,000	137,000
100.0000.31.120000.00000	REAL PROP-PRIOR YEAR	42,000	42,000
100.0000.31.120100.00000	BOND MILLAGE PROPERTY TAX PY	15,000	15,000
100.0000.31.130000.00000	PERS PROP-CUR YEAR	1,006,000	1,073,415
100.0000.31.130500.00000	ALTERNATIVE AD VALOREM TAX	9,000	11,000
100.0000.31.131000.00000	PERS PROP-MOTOR VEH-CUR	106,000	87,000
100.0000.31.132000.00000	PERS PROP-MOBILE HM-CUR	12,000	8,000
100.0000.31.134000.00000	INTANGIBLE	280,000	370,000
100.0000.31.135000.00000	RAILROAD EQUIPMENT TAX	430	430
100.0000.31.139000.00000	TAVT DISTRIBUTION	700,000	1,000,000
100.0000.31.140000.00000	PERS PROP-PRIOR YEAR	15,000	15,000
100.0000.31.150000.00000	PROPERTY NOT ON DIGEST	100	100
100.0000.31.150100.00000	PROPERT TAX NOD BOND	50	50
100.0000.31.160000.00000	REAL ESTATE TRANSFER	70,000	60,000
100.0000.31.171000.00000	FRANCHISE TAX-GA POWER	690,000	640,000
100.0000.31.171100.00000	FRANCHISE TAX--COBB EMC	570,000	550,000
100.0000.31.173000.00000	FRANCHISE TAX-GAS	219,000	220,000
100.0000.31.175000.00000	FRANCHISE TAX-TELV CABLE	260,000	270,000
100.0000.31.176000.00000	FRANCHISE TAX-TELEPHONE	47,000	45,000
100.0000.31.178000.00000	FRANCHISE TAX- VIDEO	92,000	69,000
100.0000.31.421000.00000	BEER TAX	245,000	255,000
100.0000.31.422000.00000	WINE TAX	75,000	65,000
100.0000.31.423000.00000	LIQUOR TAX	30,000	30,000
100.0000.31.430000.00000	LOCAL OPTION MIXED DRINK	90,000	100,000
100.0000.31.610000.00000	BUSINESS & OCCUPATION	1,400,000	1,350,000
100.0000.31.620000.00000	INSURANCE PREMIUM TAX	2,150,000	2,150,000
100.0000.31.630000.00000	FINANCIAL INSTITUTIONS	105,000	100,000
100.0000.31.910000.00000	PEN & INT-GENERAL PROP	45,000	30,000
100.0000.31.940000.00000	PEN & INT BUSINESS	3,000	3,000
100.0000.31.950000.00000	PEN & INT FIFA	4,500	4,000
100.0000.32.310000.00000	BUSINESS LICENSE PENALTY	8,000	9,000
	Total Taxes	$ 19,066,080	$ 20,138,960

CITY OF KENNESAW
General Fund Revenues and Other Financing Sources

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.0000.32.110000.00000	ALCOHOLIC BEVERAGES	$ 160,000	$ 170,000
100.0000.32.190000.00000	OTHER (REGULATORY FEES)	4,000	4,000
100.0000.32.220100.00000	BUILDING PERMITS	275,000	300,000
100.0000.32.220200.00000	REINSPECTION FEES	4,000	4,000
100.0000.32.220400.00000	NPDES EROSION PERMITS	1,100	2,500
100.0000.32.220500.00000	TECHNOLOGY FEE	25,000	23,000
100.0000.32.220600.00000	ARCHITECTURAL PLAN REVIEW	-	35,000
100.0000.32.221000.00000	ZONING & LAND USE	3,800	8,000
100.0000.32.221100.00000	ELECTRICAL PERMITS	20,000	20,000
100.0000.32.221200.00000	PLUMBING PERMITS	15,000	9,800
100.0000.32.221300.00000	HVAC PERMITS	20,000	20,000
100.0000.32.221400.00000	GRADING PERMITS	2,200	2,200
100.0000.32.221500.00000	OCCUPANCY PERMITS	3,500	2,800
100.0000.32.221600.00000	DRIVEWAY PERMITS	300	150
100.0000.32.221700.00000	FENCING PERMITS	1,000	500
100.0000.32.221800.00000	TREE PERMITS	5,000	5,000
100.0000.32.221900.00000	UTILITY PERMITS	8,000	17,000
100.0000.32.222100.00000	MOBILE HOME MOVING	500	500
100.0000.32.223000.00000	SIGN PERMITS	4,500	3,500
100.0000.32.292100.00000	DEMOLITION PERMITS	300	300
	Total Licenses and Permits	$ 553,200	$ 628,250
100.0000.33.131000.00000	FED GRANT-CAP/DIRECT	$ 200,000	$ -
100.0000.33.432500.00000	TRUCK ROUTE SIGNAGE GRANT	472,000	-
100.0000.33.705000.00000	COBB CO---489 PAYMENT	780,000	800,000
100.0000.33.706000.00000	COBB CO---CDBG GRANT	260,000	200,000
100.0000.33.709000.00000	LMIG REVENUE	294,906	300,000
	Total Intergovernmental	$ 2,006,906	$ 1,300,000

CITY OF KENNESAW
General Fund Revenues and Other Financing Sources

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.0000.34.133000.00000	ENGINEER/PLAN REVIEW FEES	$ 45,000	$ 5,000
100.0000.34.134000.00000	ARBORIST REVIEW FEES	700	700
100.0000.34.191000.00000	OTHER-ELECTION QUAL FEE	1,080	1,080
100.0000.34.212000.00000	SPEC POL SVC-ACCIDNT REP	30,000	30,000
100.0000.34.231000.00000	DET & COR SVC-FINGERPRNT	800	100
100.0000.34.315000.00000	CHARGEPOINT REVENUE	1,600	1,000
100.0000.34.736000.00000	RENTAL	20,700	15,600
100.0000.34.750000.00000	PROGRAM FEES	235,000	200,000
100.0000.34.751500.00000	SUMMER CAMP FEES	125,000	125,000
100.0000.34.752000.00000	SPORT CAMP FEES	85,000	85,000
100.0000.34.752500.00000	ACTIVITY CAMP USER FEES	8,500	8,500
100.0000.34.753000.00000	GIRL'S SOFTBALL USER FEES	6,000	6,000
100.0000.34.754000.00000	COMM CLASSES USER FEE	33,000	33,000
100.0000.34.754500.00000	BASEBALL USER FEES	31,000	31,000
100.0000.34.757000.00000	YOUTH ATHLETICS-USER FEES	-	1,700
100.0000.34.765000.00000	YOUTH ATHLETICS-PROGRAM FEES	-	23,000
100.0000.34.770000.00000	SPLASH PAD USER FEES	26,000	26,000
100.0000.34.790000.00000	EVENT INCOME	171,475	171,475
100.0000.34.930000.00000	BAD CHECK FEES	700	500
	Total Charges for Services	$ 821,555	$ 764,655
100.0000.35.117000.00000	COURT-MUNICIPAL	$ 650,000	$ 650,000
100.0000.35.191000.00000	CT. SERVICES IMPROV FUND	220,000	220,000
100.0000.35.191500.00000	COURT PROJECT FUND	90,000	90,000
	Total Fines & Forfeitures	$ 960,000	$ 960,000
100.0000.36.100000.00000	INTEREST REVENUES	$ 450,000	$ 450,000
100.0000.36.103000.00000	INTEREST KDDA LOAN	974	500
	Total Investment Income	$ 450,974	$ 450,500
100.0000.37.100300.00000	SWIFT CANTRELL FOUNDATION	$ 65,000	$ 50,000
	Total Contributions & Donations	$ 65,000	$ 50,000

CITY OF KENNESAW
General Fund Revenues and Other Financing Sources

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.0000.38.100200.00000	COMMUNITY CTR RENTAL	$ 63,000	$ 63,000
100.0000.38.100400.00000	MISC PARK/REC RENTAL	18,000	18,000
100.0000.38.100500.00000	WATER TNK CELL TOWER RENT	36,000	36,000
100.0000.38.900000.00000	OTHER (MISCELLANEOUS REV)	10,000	9,000
100.0000.38.920000.00000	INSURANCE RECOVERIES	10,000	5,000
100.0000.38.941500.00000	KDA SUPPORT FOR ED STAFF	10,000	10,000
100.0000.39.210000.00000	SALE OF FIXED ASSETS	20,000	10,000
100.0000.39.230000.00000	SALE OF SCRAP METAL	100	100
	Total Miscellaneous	$ 167,100	$ 151,100
100.0000.39.350000.00000	CAPITAL LEASE PROCEEDS	$ 412,000	$ 165,000
	Total Capital Lease Proceeds	$ 412,000	$ 165,000
100.0000.39.110000.00000	TRANSFERS IN-KDDA	$ -	$ 70,000
100.0000.39.112000.00000	TRANSFER IN - SANITATION FD	500,000	340,000
100.0000.39.112100.00000	TRANSFER IN - STORM WATER FUND	125,000	379,000
100.0000.39.113500.00000	TRANSFER IN - E911	58,725	108,122
	Total Transfers In	$ 683,725	$ 897,122
100.0000.39.110500.00000	USE OF PY RESERVES-CSIF	$ 231,400	$ 317,000
100.0000.39.110600.00000	USE OF PY RESERVES-CPF	114,000	65,000
100.0000.39.400000.00000	USE OF PY RESERVES	51,000	-
	Total Use of PY Reserves	$ 396,400	$ 382,000
Grand Total Revenues and Other Financing Sources		$ 25,582,940	$ 25,887,587

Fiscal Year 2022 Budget Briefing Paper

Department: Mayor & Council

Operating Budget Comments

Fiscal Year 2021 Budget: $417,252

Fiscal Year 2022 Budget: $450,391

The highlights of the recommended budget include the following:

- An increase of $1,800 in temporary employees for the City's summer internship program
- An increase of $30,000 in election expense, due to the general election planned for FY 22
- An increase of $1,200 in travel to better align with current trends to accommodate training for potential newly elected officials
- An increase of $5,000 in other maintenance to accommodate growing off-site records storage and maintenance needs
- An increase of $3,750 in organizational membership to accommodate annual dues for Cobb Travel and Tourism as well as Cobb Chamber
- An increase of retirement contributions and insurance other than employee benefits due to increases of health insurance costs and retirement contributions spread throughout each department

Non-Capital Outlay items include:

- $5,800 Records Scanning Project

Position Summary

Fiscal Year 2021 Total Authorized Positions: 9

Fiscal Year 2021 Total Funded Positions: 9

Fiscal Year 2022 Total Authorized Positions: 9

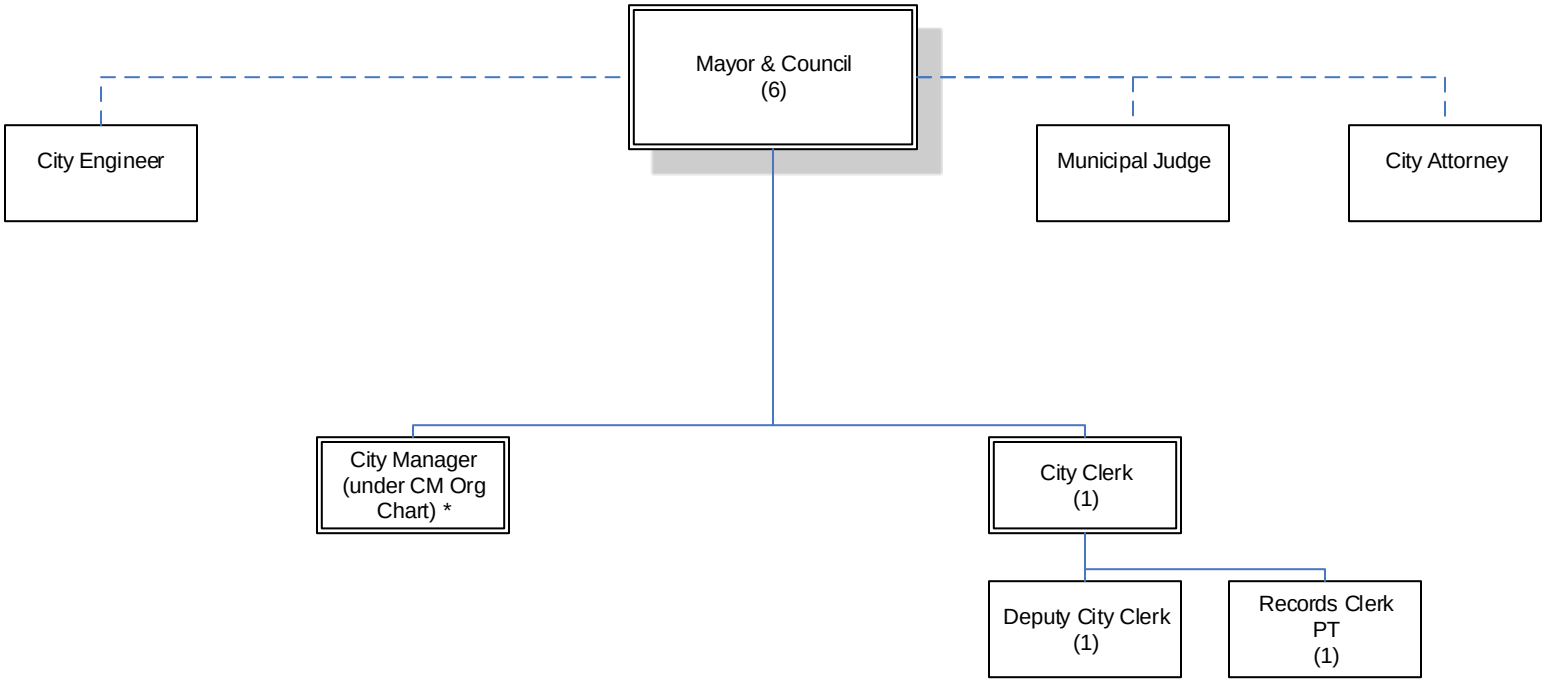
Fiscal Year 2022 Total Funded Positions: 9

CITY OF KENNESAW
Mayor Council
Department 1100

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.1100.51.110000.00000	REGULAR EMPLOYEES	$ 208,416	$ 192,036
100.1100.51.120000.00000	TEMPORARY EMPLOYEES	-	1,800
100.1100.51.145000.00000	HOLIDAY BONUS PAYMENT	600	550
100.1100.51.170000.00000	VACATION PAY	2,019	3,579
100.1100.51.210000.00000	GROUP INSURANCE	25,161	28,297
100.1100.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	16,144	15,264
100.1100.51.240000.00000	RETIREMENT CONTRIBUTIONS	36,371	40,019
100.1100.51.270000.00000	WORKER'S COMPENSATION	495	498
100.1100.52.224000.00000	OTHER MAINTENANCE	4,000	9,000
100.1100.52.310000.00000	INS, OTHER THAN EMP BEN	17,476	18,028
100.1100.52.311000.00000	CLAIM DEDUCTIBLES	1,000	1,000
100.1100.52.325000.00000	POSTAGE	600	400
100.1100.52.340000.00000	PRINTING & BINDING	500	500
100.1100.52.350000.00000	TRAVEL	16,000	17,200
100.1100.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	11,600	15,350
100.1100.52.362000.00000	PROFESSIONAL MEMBERSHIPS	720	720
100.1100.52.363000.00000	MEETING EXPENSES	8,100	8,100
100.1100.52.371000.00000	PROFESSIONAL DEVELOPMENT	13,700	13,700
100.1100.52.393000.00000	ELECTION EXPENSE	-	30,000
100.1100.52.395000.00000	MILEAGE REIMBURSEMENT	500	500
100.1100.52.510000.00000	SUPPORT FOR COMM ORGANIZ	6,000	6,000
100.1100.52.530000.00000	YOUTH COUNCIL	1,950	1,950
100.1100.52.620000.00000	AWARDS	2,000	2,000
100.1100.53.111000.00000	OFFICE SUPPLIES	2,500	2,500
100.1100.53.111100.00000	COPY PAPER	600	600
100.1100.53.117100.00000	GENERAL CLOTHING	1,200	1,200
100.1100.53.119000.00000	OTHER MATERIAL & SUPPLY	1,500	1,500
100.1100.53.140000.00000	BOOKS & PERIODICALS	100	100
100.1100.53.160000.00000	SMALL EQUIPMENT	2,000	2,000
100.1100.53.180000.00000	MISCELLANEOUS	1,000	1,000
100.1100.55.105000.00000	CONTINGENCY	35,000	35,000
Total Mayor & Council		$ 417,252	$ 450,391

Mayor & Council Organization

Authorizations- 9



*positions broken out on separate organizational chart

Fiscal Year 2022 Budget Briefing Paper

Department: Office of the City Manager

The City Manager serves as chief operating officer of the City. Responsible for directing the day to day operations of city government, the City Manager serves as the chief policy advisor to the Mayor & Council. The Office of the City Manager also includes communications and GIS. The City of Kennesaw's Geographic Information Systems (GIS) supports a wide-range of city processes and functions including maintenance of jurisdictional boundaries, address integration for Emergency 911 dispatching, property analysis for zoning applications, storm water utility inventory, maintenance of generic base layers, and integration of external agency data sets. The Communication & Engagement Department is committed to providing residents, visitors and businesses with timely and accurate information about news and activities within the city. News is communicated through a variety of media platforms, including press releases, the e-newsletter, two electronic message boards, and social media.

- Supervising and coordinating the operation of all city departments
- Implementing directives
- Enforcing codes, laws and ordinances
- Submitting annual operating and capital budgets to the Mayor & Council and directing the administration of adopted budgets
- Administering the personnel system
- Providing public information including financial and other reports
- Making recommendations to the Mayor & Council concerning the affairs of the city
- Implementing the City's Strategic Plan

Goals & Objectives

- Implementing the City's strategic plan: The City's Strategic Plan (adopted in 2017) includes seven strategic priorities, which outline our most critical focus areas and help us make decisions regarding resource allocation and long-term growth priorities. Goals and action items have been developed for each priority to track progress and provide a "road map" for future work. Work on updating the Strategic Plan for 2022-2025 is underway.
- Managing and completing SPLOST projects: SPLOST is one of the strategic priority areas and is a top priority for the City Manager's Office. SPLOST provides funding for much needed transportation and capital improvement projects, and allows the City to implement these projects quicker than if they had to be planned using only General Fund dollars. Projects from the 2005 and 2011 SPLOST lists are in the final stages of completion, and the first tier of 2016 projects are under construction or have been completed. With the passage of the 2022 SPLOST the City Manager's office will begin to focus on planning and development of the approved projects starting in 2022.
- Effective budget development: Budget development continues to be a challenging priority for the City Manager. It is our goal annually to develop a fiscally responsible budget while effectively managing the city's increasing expenditure needs. Using the strategic priorities in budget development allows us to make decisions on how to best allocate our resources. In addition, the City Manager evaluates requests for capital items, new programs, or new personnel requests from departments separately from initial

operating requests to better manage expenditure requests against revenue projections. Costs related to public safety, infrastructure improvements and health care continue to increase. Particularly where insurance/benefits are concerned, the City Manager is directly involved in program evaluation to manage costs. Each year we review data related to cost of claims, prescription drug coverage costs, and plan use data (visits to primary care vs emergency room, for example) to determine the best way to manage the cost of our health care benefits.

As we continue to work toward short and long term goals, our office is committed to being good stewards of public resources. To this end, we are:

- Working on multi-year budget projections, to allow for better project planning and cost allocation
- Developing budgets that are fiscally responsible; managing expenditure requests and making City reserves a priority
- Managing City projects to ensure that budgets and timelines are met
- Following the adopted 5 year Strategic Plan

These items will be essential components of implementing our strategic plan elements and evaluating the progress and success of stated goals.

Operating Budget Comments

Fiscal Year 2021 Budget: $832,189

Fiscal Year 2022 Budget: $926,349

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- An increase in regular employee salary line due to unfreezing of GIS Technician
- An increase of $20,000 in marketing due to citizen satisfaction survey to be completed for first time since 2016 – important step in solidifying the 2022-2025 Strategic Plan
- An increase of $2,300 in organizational membership for Sister City membership dues and increase in Cobb Chamber and Cobb Travel dues
- An increase of $1,500 in education and training to support GIS

Position Summary

Fiscal Year 2021 Total Authorized Positions: 8

Fiscal Year 2021 Total Funded Positions: 7

Fiscal Year 2022 Total Authorized Positions: 8

Fiscal Year 2022 Total Funded Positions: 8

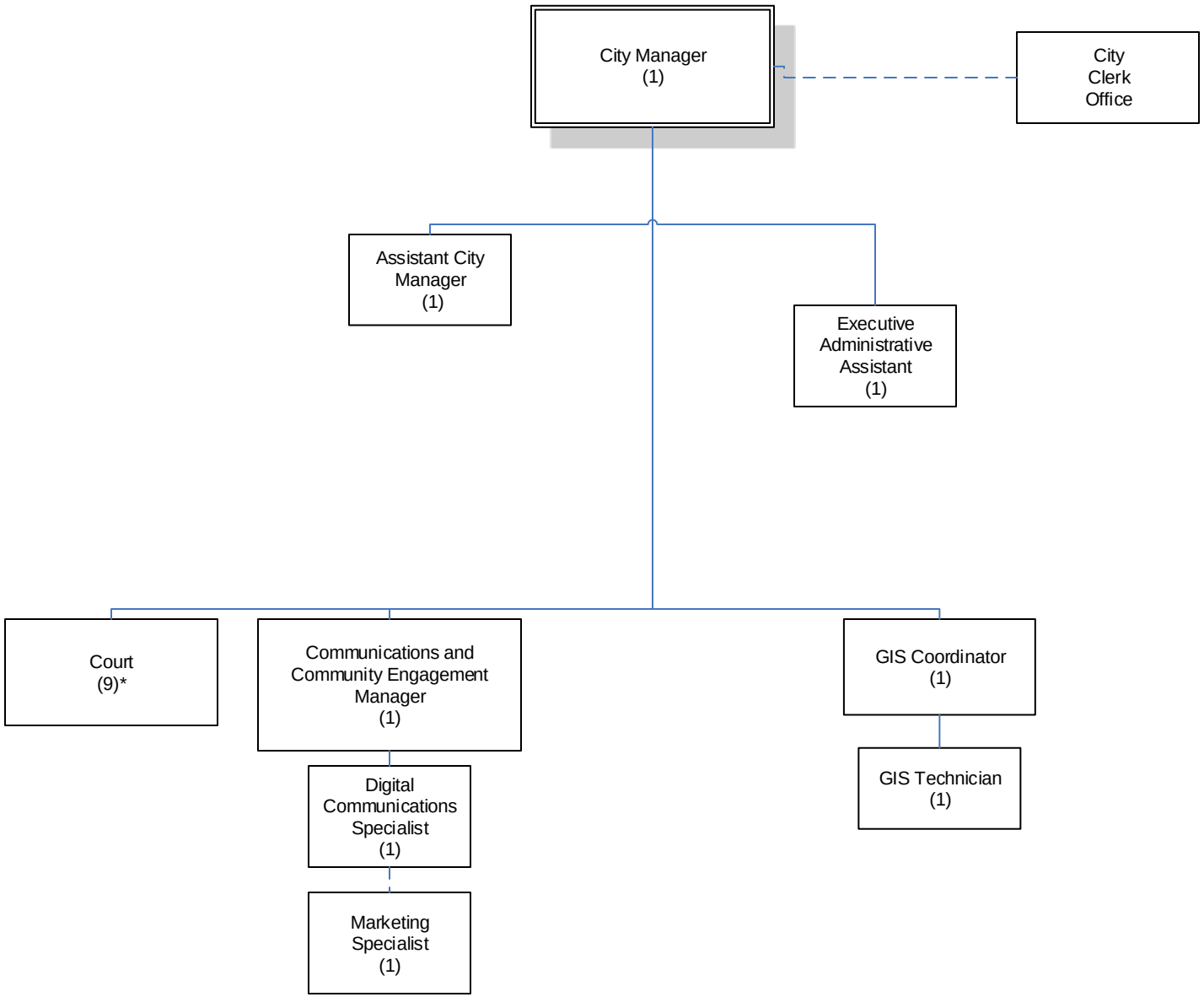
- One position (GIS Technician) is unfrozen

CITY OF KENNESAW
City Manager
Department 1320

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.1320.51.110000.00000	REGULAR EMPLOYEES	$ 503,904	$ 537,258
100.1320.51.145000.00000	HOLIDAY BONUS PAYMENT	1,400	1,350
100.1320.51.170000.00000	VACATION PAY	38,900	39,352
100.1320.51.210000.00000	GROUP INSURANCE	75,483	92,391
100.1320.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	41,632	44,214
100.1320.51.240000.00000	RETIREMENT CONTRIBUTIONS	49,859	61,831
100.1320.51.250000.00000	TUITION REIMBURSMENTS	15,000	15,000
100.1320.51.270000.00000	WORKER'S COMPENSATION	807	807
100.1320.52.310000.00000	INS, OTHER THAN EMP BEN	6,564	6,771
100.1320.52.325000.00000	POSTAGE	625	625
100.1320.52.332000.00000	MARKETING	63,700	87,700
100.1320.52.340000.00000	PRINTING & BINDING	1,400	1,400
100.1320.52.350000.00000	TRAVEL	5,950	6,550
100.1320.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	4,635	6,935
100.1320.52.362000.00000	PROFESSIONAL MEMBERSHIPS	3,650	3,775
100.1320.52.363000.00000	MEETING EXPENSES	3,800	3,800
100.1320.52.364000.00000	SUBSCRIPTIONS	280	490
100.1320.52.370000.00000	EDUCATION & TRAINING	2,500	4,000
100.1320.52.371000.00000	PROFESSIONAL DEVELOPMENT	3,500	3,500
100.1320.52.610000.00000	EMPLOYEE TEAM BUILDING	1,800	1,800
100.1320.53.111000.00000	OFFICE SUPPLIES	1,200	1,200
100.1320.53.111100.00000	COPY PAPER	1,000	1,000
100.1320.53.118000.00000	OPERATING MATERIALS/SUPP	1,000	1,000
100.1320.53.119200.00000	SIGNAGE	3,000	3,000
100.1320.53.140000.00000	BOOKS & PERIODICALS	100	100
100.1320.53.171000.00000	FLOWERS	500	500
Total City Manager		$ 832,189	$ 926,349

City Manager

Authorizations- 8



*positions broken out on separate organizational chart

Fiscal Year 2022 Budget Briefing Paper

Department: Finance

The Financial Administration Department is managed by the Finance Director. The department includes six divisions with five funded through the General Fund. These six divisions are Accounting, Utility Billing, Payroll, Property Tax, Business License and Accounts Payable. The Utility Billing division is funded through the Sanitation, Stormwater and Streetlight Funds. All six divisions support the City through Financial Reporting & Budgeting, Long Term Planning, Billing/Collection and Funds Disbursement, Coordinating the Annual Audit, Compliance with State/City Purchasing Laws and Utility billing and collection.

Goals & Objectives

- Maintain financial integrity of accounting records and transactions.
- Compliance with GASB reporting requirements.
- Assist administration with long-term planning based upon financial analysis (forecasting revenue growth, demand on services and debt issuance).
- Maintain and/or improvement of Bond Rating.
- Continue focus on long term planning for growth within departments from both a personnel and capital perspective.
- Provide timely and transparent information for both financial and purchasing transactions.
- Be awarded the Certificate of Achievement for Excellence in Financial Reporting each year by the Government Finance Officers Association (GFOA)
- Continue to maintain General Fund reserves at a level of no less than two months of regular operating expenditures as recommended by the Government Finance Officers Association (GFOA)
- Convert to new financial accounting software to improve efficiency and customer service
- Offer vendors the option to be paid via ACH

Department Highlights

- Awarded the Certificate of Achievement for Excellence in Financial Reporting for the 20th consecutive year
- Implemented the Utility Billing Lockbox Program
- Refinanced General Obligation Bonds from 2004/2005 which saved approximately $90,000 per year and $724,000 over the remaining term of the bonds on a present value basis
- Worked with City Management to review and development options for the City's long term financial stability related to post-retirement benefits
- Began the process of securing new financial accounting software
- Hired a Business License Compliance Officer and changed Property Tax Clerk position from Part-Time to Full-Time
- Increased General Fund reserves by $3.2 million

Operating Budget Comments

Fiscal Year 2021 Budget: $962,162

Fiscal Year 2022 Budget: $1,017,553

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- An increase of $11,000 in accounting auditing services due to single audit required by CARES Act
- A decrease of $6,905 in other professional services due to OPEB Actuary being completed every other year

Capital Outlay:

- $82,000 to complete Financial/Accounting Software upgrade – this has been a yearlong process to select a vendor – over $600,000 was budgeted in FY 21 –after formal bids and presentations the projected cost is approximately $260,000

Position Summary

Fiscal Year 2021 Total Authorized Positions: 13

Fiscal Year 2021 Total Funded Positions: 13

Fiscal Year 2022 Total Authorized Positions: 13

Fiscal Year 2022 Total Funded Positions: 13

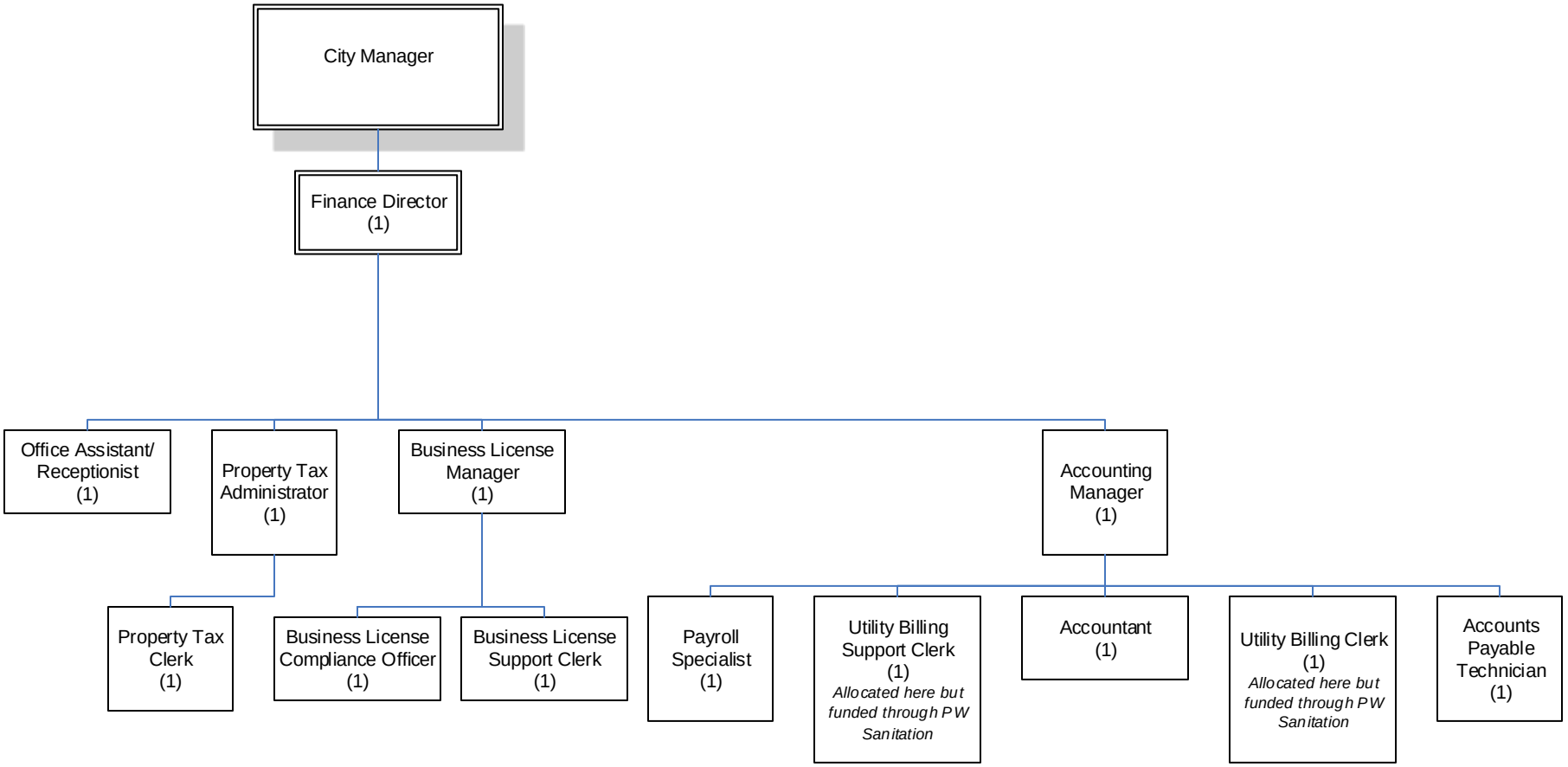
- Two positions (Utility Billing Clerk and Support Clerk) are funded through the Sanitation fund

CITY OF KENNESAW
Finance
Department 1510

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.1510.51.110000.00000	REGULAR EMPLOYEES	$ 554,970	$ 563,105
100.1510.51.130000.00000	OVERTIME	-	7,300
100.1510.51.145000.00000	HOLIDAY BONUS PAYMENT	2,100	2,150
100.1510.51.170000.00000	VACATION PAY	33,631	46,026
100.1510.51.210000.00000	GROUP INSURANCE	100,644	113,188
100.1510.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	45,189	47,321
100.1510.51.240000.00000	RETIREMENT CONTRIBUTIONS	58,463	63,581
100.1510.51.270000.00000	WORKER'S COMPENSATION	912	917
100.1510.52.122000.00000	ACCOUNTING AUDITING SERV	38,500	49,500
100.1510.52.125000.00000	OTHER PROFESSIONAL SERV	18,427	11,522
100.1510.52.310000.00000	INS, OTHER THAN EMP BEN	10,996	11,343
100.1510.52.325000.00000	POSTAGE	13,400	16,000
100.1510.52.340000.00000	PRINTING & BINDING	5,200	5,200
100.1510.52.350000.00000	TRAVEL	3,320	3,320
100.1510.52.362000.00000	PROFESSIONAL MEMBERSHIPS	900	1,070
100.1510.52.363000.00000	MEETING EXPENSES	1,160	1,160
100.1510.52.370000.00000	EDUCATION & TRAINING	4,950	4,950
100.1510.52.395500.00000	PROP TAX COLLECTION EXP	40,000	40,000
100.1510.52.396000.00000	MERCHANT SERV FEES	25,000	25,000
100.1510.52.397000.00000	DISCOUNTS	(600)	(600)
100.1510.53.111000.00000	OFFICE SUPPLIES	2,300	2,300
100.1510.53.111100.00000	COPY PAPER	1,000	1,000
100.1510.53.117200.00000	UNIFORMS	-	500
100.1510.53.160500.00000	GENL OFFICE SMALL EQUIP	1,600	1,600
100.1510.53.180000.00000	MISCELLANEOUS	100	100
Total Finance		$ 962,162	$ 1,017,553

Finance Department

Authorizations- 13



Fiscal Year 2021-2022 Budget Briefing Paper

Department: Legal

Operating Budget Comments

Fiscal Year 2020 Budget: $346,500

Fiscal Year 2021 Budget: $346,500

Fiscal Year 2022 Budget: $346,500

The highlights of the recommended budget include the following:

- No change from FY 21 to FY 22 – budgeted amount reflects historic trends

Position Summary

Fiscal Year 2020 Total Authorized Positions: 0

Fiscal Year 2020 Total Funded Positions: 0

Fiscal Year 2021 Total Authorized Positions: 0

Fiscal Year 2021 Total Funded Positions: 0

CITY OF KENNESAW
Legal
Department 1530

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.1530.52.121000.00000	LEGAL SERVICES	$ 325,000	$ 325,000
100.1530.52.331000.00000	LEGAL PUBLICATION	7,500	7,500
100.1530.52.365000.00000	ORDINANCE CODIFICATION	14,000	14,000
Total Legal		$ 346,500	$ 346,500

Fiscal Year 2022 Budget Briefing Paper

Department: Information Technology

The Department of Information Technology is committed to providing and supporting cutting edge and affordable technologies and technology-based services in a timely manner to all internal and external customers of the City. Information Technology is a vital component in every department's service delivery methods. As plans are strategically developed for each facet of city government, Information Technology will play a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology will be driven by this organizational need and the necessity to provide public service that is dramatically more effective.

Goals & Objectives

- Maintain 99.7% "up rate" of all computer and phone systems across the city
- Enhance the city's disaster recovery back-up program to include capacity at 1 PetaByte and 7 days of live data, one quarterly and one yearly backup that meets industry standards for municipal governments within 24 hours
- Identify and install WiFi access points at The new Recreation Center to obtain 100% coverage over the next 18 months
- Work with the following departments to evaluate, install, and maintain new technologies – Police (drones and body cams) / Building & Code (body cams) / City Clerk (open records software) / HR (UltiPro) / Community & Engagement (All city websites) / Finance (GEMS replacement) / City-wide (security systems)
- Create a 100% virtual server environment by the end of FY25
- Enhance the city's local storage capacity to 1-3 PetaBytes for live data.

Department Highlights

- Replacement of outdated servers
- Upgrade on the virtual environment infrastructure
- Enhance disaster recovery site by adding more storage, and backup tools to help on the ease of recovery in case of disaster
- Cyber Security enhancement include Crowd Strike anti-virus.
- Cyber security enhancements include Email security with ProofPoint TAP
- Improve the city's work order system. Purchase of Dude Solutions "Assets Essential"

Operating Budget Comments

Fiscal Year 2021 Budget: $1,074,165

Fiscal Year 2022 Budget: $1,174,762

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- An increase of $26,000 in portable phones due to reallocation of $25,000 from Connectivity Fees which shows a $23,000 decrease
- An increase of $58,000 in software maintenance due to increases in annual costs and the addition of new software for Dude Solutions and Proofpoint
- An increase of $10,400 in radio repairs and maintenance for in car PD radios
- A reduction of $13,500 in computer supplies to better reflect historic trends
- An increase of $4,700 in computers to replace aging computers and IT equipment throughout the city

Other items include:

- $10,000 for In Car L3 DVR units for police cars (Court Project Fund)
- $35,000 for replacement computers for 2015, 2016, 2017 (Court Services Improvement Fund)

Position Summary

Fiscal Year 2021 Total Authorized Positions: 4

Fiscal Year 2021 Total Funded Positions: 3

Fiscal Year 2022 Total Authorized Positions: 4

Fiscal Year 2022 Total Funded Positions: 3

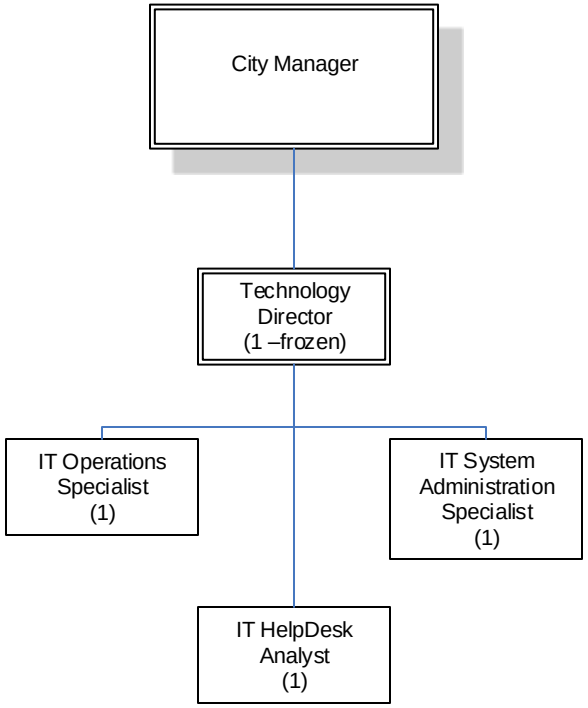
- One position (Technology Director) is frozen

CITY OF KENNESAW
Information Technology
Department 1535

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.1535.51.110000.00000	REGULAR EMPLOYEES	$ 174,070	$ 192,065
100.1535.51.120000.00000	TEMPORARY EMPLOYEES	-	1,800
100.1535.51.145000.00000	HOLIDAY BONUS PAYMENT	550	600
100.1535.51.170000.00000	VACATION PAY	17,672	18,670
100.1535.51.210000.00000	GROUP INSURANCE	25,161	28,297
100.1535.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	14,710	16,305
100.1535.51.240000.00000	RETIREMENT CONTRIBUTIONS	10,595	16,805
100.1535.51.270000.00000	WORKER'S COMPENSATION	365	367
100.1535.52.133000.00000	OTHER TECHNICAL SERVICES	21,000	22,000
100.1535.52.232100.00000	COPIER LEASE	47,000	47,000
100.1535.52.310000.00000	INS, OTHER THAN EMP BEN	4,348	4,485
100.1535.52.321000.00000	TELEPHONE EXPENSES	52,000	61,168
100.1535.52.322000.00000	PORTABLE PHONE	79,445	105,488
100.1535.52.324200.00000	CONNECTIVITY FEES	95,000	71,560
100.1535.52.325000.00000	POSTAGE	600	600
100.1535.52.340000.00000	PRINTING & BINDING	11,000	11,000
100.1535.52.350000.00000	TRAVEL	4,000	4,000
100.1535.52.362000.00000	PROFESSIONAL MEMBERSHIPS	500	500
100.1535.52.363000.00000	MEETING EXPENSES	263	263
100.1535.52.370000.00000	EDUCATION & TRAINING	7,000	7,000
100.1535.52.420000.00000	HARDWARE MAINTENANCE	37,145	37,145
100.1535.52.420500.00000	SOFTWARE MAINTENANCE	320,026	378,829
100.1535.52.421000.00000	WEB SITE HOSTING	4,875	4,875
100.1535.52.450000.00000	RADIO REPAIRS & MAINT	2,800	13,200
100.1535.53.111000.00000	OFFICE SUPPLIES	200	200
100.1535.53.111100.00000	COPY PAPER	200	200
100.1535.53.113000.00000	COMPUTER SUPPLIES	49,900	36,400
100.1535.53.117000.00000	CLOTHING	300	300
100.1535.53.118000.00000	OPERATING MATERIALS/SUPP	42,440	37,940
100.1535.53.159500.00000	COMPUTERS < $5,000	51,000	55,700
Total Information Technology		$ 1,074,165	$ 1,174,762

Information Technology (Central Services)

Authorizations- 4



Fiscal Year 2022 Budget Briefing Paper

Department: Human Resources

Human Resources oversees employment and recruitment opportunities, pay and performance, benefits and compensation administration, training and development and employee relations facilitation. The mission of Human Resources is to provide quality HR services in order to attract, develop, motivate, and retain a diverse workforce within a supportive and cohesive work environment. The HR mission is carried out through a philosophy of strategic vision, leadership, and a customer driven foundation.

Human Resources is instrumental in providing labor law compliance, record keeping, staffing and retention, compensation, employer/employee relations, training and development, policy and procedures, and performance management.

Goals & Objectives

- Ensure the City of Kennesaw is able to attract and retain the most qualified employees through equitable and market driven compensation and benefits
- Invest in our staff through leadership development
- Ensure city personnel are providing outstanding internal and external customer service through fair and equitable performance management
- Expand recruitment strategy and improving the onboarding process

Operating Budget Comments

Fiscal Year 2021 Budget: $407,348

Fiscal Year 2022 Budget: $425,472

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- An increase of $16,600 in other professional services to support leadership development for staff and managers and online benefits education programming
- An increase of $7,600 in education and training to support city wide implementation of non-harassment/discrimination training and continuing education/training/professional development for HR staff.
- Above noted increases offset by reallocation/decrease in:
    - Pre-employment physicals $3,000, awards $2,000, wellness $19,600 based on actual/historical/projected spending and $30,000 wellness payment from Cigna

Position Summary

Fiscal Year 2021 Total Authorized Positions: 3

Fiscal Year 2021 Total Funded Positions: 3

Fiscal Year 2022 Total Authorized Positions: 3

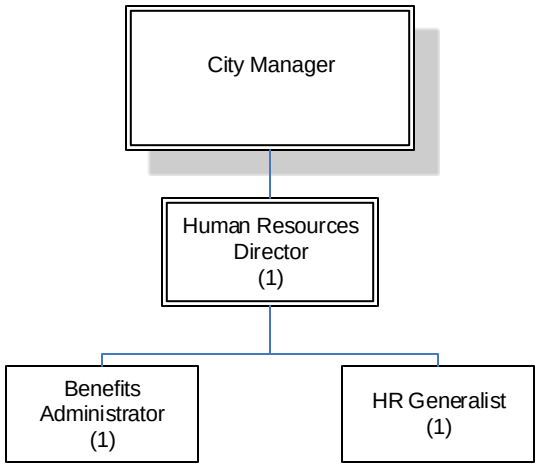
Fiscal Year 2022 Total Funded Positions: 3

CITY OF KENNESAW
Human Resources
Department 1540

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.1540.51.110000.00000	REGULAR EMPLOYEES	$ 217,640	$ 225,523
100.1540.51.145000.00000	HOLIDAY BONUS PAYMENT	600	600
100.1540.51.170000.00000	VACATION PAY	8,385	8,748
100.1540.51.210000.00000	GROUP INSURANCE	40,192	45,202
100.1540.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	17,337	17,968
100.1540.51.240000.00000	RETIREMENT CONTRIBUTIONS	22,699	26,215
100.1540.51.270000.00000	WORKER'S COMPENSATION	287	288
100.1540.52.123100.00000	PRE-EMPLOYMENT PHYSICALS	9,000	6,000
100.1540.52.125000.00000	OTHER PROFESSIONAL SERVICES	29,000	45,600
100.1540.52.310000.00000	INS, OTHER THAN EMP BENEFITS	2,216	2,286
100.1540.52.325000.00000	POSTAGE	-	100
100.1540.52.332000.00000	MARKETING	1,000	1,000
100.1540.52.350000.00000	TRAVEL	1,000	2,000
100.1540.52.362000.00000	PROFESSIONAL MEMBERSHIPS	600	1,550
100.1540.52.363000.00000	MEETING EXPENSES	2,000	2,000
100.1540.52.370000.00000	EDUCATION & TRAINING	-	10,200
100.1540.52.610000.00000	EMPLOYEE TEAM BUILDING	11,000	11,000
100.1540.52.620000.00000	AWARDS	8,000	6,000
100.1540.52.630000.00000	WELLNESS	33,200	10,000
100.1540.53.111000.00000	OFFICE SUPPLIES	3,192	3,192
Total Human Resources		$ 407,348	$ 425,472

Human Resources

Authorizations- 3



Fiscal Year 2022 Budget Briefing Paper

Department: Building Maintenance

The Buildings and Facilities Maintenance Department is divided into two (2) Divisions (Custodial and Facilities Maintenance). Custodial personnel are responsible for the cleaning of City owned buildings and facilities. The custodians spend their days picking up trash, sweeping, mopping, vacuuming, or using industrial cleaning equipment to clean floors, cleaning and stocking bathrooms, making sure buildings are secure, cleaning windows, while reporting on minor building maintenance and repairs items.

The Facilities Maintenance Division team consist of three (3) facilities maintenance personnel. An Electrician - who has oversight for all electric work; a HVAC Mechanic – who has oversight for all the air conditions and heating equipment throughout the entire City and; a Building Mechanic- who is skilled in all aspect of facilities maintenance and has complete oversight of new construction and the renovation and upkeep of City owned buildings. When necessary the team comes together to handle major projects of various sizes. The team's functions are to perform a variety of non-technical maintenance duties in City owned and lease buildings, e.g., painting, carpentry, custodial, plumbing, and general maintenance.

Goals & Objectives

- To provide strategic oversight, direction, building custodial services, construction, and management of the City of Kennesaw's real estate holdings, facilities and enterprise assets (FF&E).
- To examine on an ongoing basis our operations and processes, seeking opportunities to lessen risk, improve security, reduce costs, maintain safety and ensure the continued efficiency and effectiveness of our services.
- To provide our customers with professional and friendly custodial service, which meets or exceeds the expectation of the management, staff and personnel visiting a City facility.
- To provide safe, clean, well maintained and sustainable facilities, and to provide for the City's space needs by planning, designing and constructing operationally efficient properties.

Department Highlights

- Repainted the front entry of City Hall
- Repainted the exterior of Depot Building
- Purchased and installed touchless urinals, toilets, and sinks in all restrooms throughout the City with COVID dollars
- Installed new furniture in training room that is more functional for the use of the space
- Rebuilt the front lobby desk in Community Center to meet COVID requirements for separation in spacing of employees and added barrier to protect staff when deal with public entering facility
- Installed new stanchion system in lobby of Southern Museum to allow for crowd control and screening practices
- Installed COVID signage throughout City facilities to promote social distancing
- Provided new office furniture to multiple departments throughout the City to include Business Development, 911, Mayor's Office, and Public Works
- Replaced the HVAC units that feed the Data Center in City Hall

Operating Budget Comments

Fiscal Year 2021 Budget: $1,339,654

Fiscal Year 2022 Budget: $1,467,442

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- An increase of $15,000 due to janitorial supplies for the new Recreational Center
- A total increase of $85,000 in utilities (water, natural gas, and electricity) due to the new Recreational Center. These are estimates, and after a year of operations, we will be better able to define these expenses.

Position Summary

Fiscal Year 2021 Total Authorized Positions: 8

Fiscal Year 2021 Total Funded Positions: 8

Fiscal Year 2022 Total Authorized Positions: 5

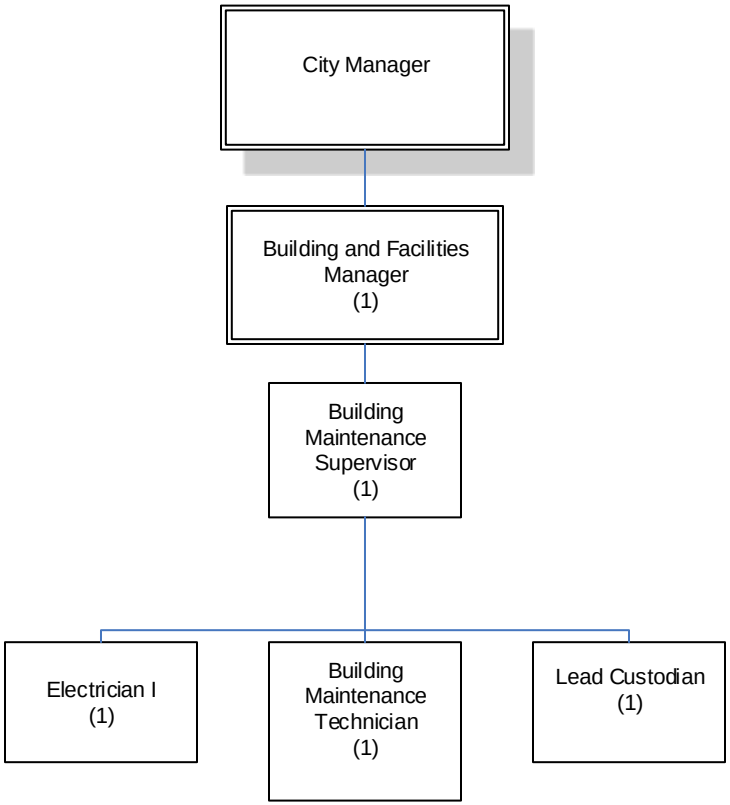
Fiscal Year 2022 Total Funded Positions: 5

CITY OF KENNESAW
Building Maintenance
Department 1565

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.1565.51.110000.00000	REGULAR EMPLOYEES	$ 300,835	$ 227,771
100.1565.51.130000.00000	OVERTIME	4,825	4,825
100.1565.51.130500.00000	BUILDING MAINT. - ONCALL	500	500
100.1565.51.145000.00000	HOLIDAY BONUS PAYMENT	1,600	1,000
100.1565.51.170000.00000	VACATION PAY	17,554	13,974
100.1565.51.210000.00000	GROUP INSURANCE	100,644	113,188
100.1565.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	24,886	18,977
100.1565.51.240000.00000	RETIREMENT CONTRIBUTIONS	42,015	45,161
100.1565.51.270000.00000	WORKER'S COMPENSATION	7,267	7,310
100.1565.52.210000.00000	CLEANING	3,100	103,000
100.1565.52.211000.00000	DISPOSAL	250	250
100.1565.52.220500.00000	REPAIRS/MAINT--BUILDINGS	187,400	187,400
100.1565.52.232000.00000	RENTAL OF EQUIP & VEHCLE	3,300	3,300
100.1565.52.310000.00000	INS, OTHER THAN EMP BEN	12,919	13,327
100.1565.52.370000.00000	EDUCATION & TRAINING	3,000	3,000
100.1565.52.371500.00000	SAFETY COMMITTEE	25,000	25,000
100.1565.52.430000.00000	VEHICLE REPAIRS & MAINT	2,600	2,600
100.1565.52.440000.00000	EQUIPMENT REPAIRS & MAINT	3,750	3,750
100.1565.53.111000.00000	OFFICE SUPPLIES	1,000	1,000
100.1565.53.112000.00000	JANITORIAL SUPPLIES	50,000	65,000
100.1565.53.116000.00000	EQUIPMENT PARTS	2,950	2,950
100.1565.53.117200.00000	UNIFORMS	3,525	3,525
100.1565.53.118000.00000	OPERATING MATERIALS/SUPP	57,132	57,132
100.1565.53.121000.00000	WATER/SEWERAGE	37,693	39,693
100.1565.53.121500.00000	NATURAL GAS	21,972	26,972
100.1565.53.122500.00000	STORMWATER UTILITY	19,000	22,200
100.1565.53.123000.00000	ENERGY-ELECTRICITY	325,149	400,149
100.1565.53.123100.00000	STREET LIGHTING	2,000	2,000
100.1565.53.127000.00000	ENERGY-GASOLINE/DIESEL	3,838	3,838
100.1565.53.132000.00000	GENERAL FOOD EXPENSE	3,800	3,800
100.1565.53.160000.00000	SMALL EQUIPMENT	60,000	54,700
100.1565.53.160600.00000	BLDG MAINT SMALL EQUIP	10,000	10,000
100.1565.53.180000.00000	MISCELLANEOUS	150	150
Total Building Maintenance		$ 1,339,654	$ 1,467,442

Building Maintenance

Authorizations- 5



Fiscal Year 2022 Budget Briefing Paper

Department: Court

The City of Kennesaw Municipal Court is an independent branch of government entrusted with the fair, timely and impartial processing of cases brought before the court in accordance to local and state law. The City of Kennesaw Municipal Court is committed to promote excellence, integrity and competence while ensuring the public's trust in the Judicial System.

Department Highlights

The court has received and processed 8,298 citations written by the Kennesaw Police Department from October 1, 2020 to April 30, 2021.

The court is currently operating under the Fifteenth Order Extending the Statewide Judicial Emergency issued by the Honorable Harold D. Melton, Chief Justice of the Supreme Court of Georgia. The first order was issued on May 16, 2020. These orders outline specific guidelines that must be in place in order to hold court. The State of Emergency is expected to end on June 30, 2021. We are currently in the process of reviewing how this will affect our court operations in the future.

Kennesaw Municipal Court continues to offer a pretrial diversion program for first time offenders. This program has several requirements but most importantly focuses on educating offenders on the dangers of drug and alcohol abuse. After completing the program successfully, offenders have the charge restricted from their criminal history. Additionally, the court has entered over 67 failure to appear warrants.

Local food banks suffered greatly during the pandemic. Kennesaw Court in conjunction with our private probation company, collected canned goods and nonperishable food in lieu of community service hours. Over 7,000 items were collected and donated to a local food bank to be distributed to needy families.

Operating Budget Comments

Fiscal Year 2021 Budget: $407,603

Fiscal Year 2022 Budget: $424,632

The highlights of the recommended budget include the following:

- An increase of retirement contributions and insurance other than employee benefits due to increases of health insurance costs and retirement contributions spread throughout each department

Position Summary

Fiscal Year 2021 Total Authorized Positions: 10

Fiscal Year 2021 Total Funded Positions: 10

Fiscal Year 2022 Total Authorized Positions: 10

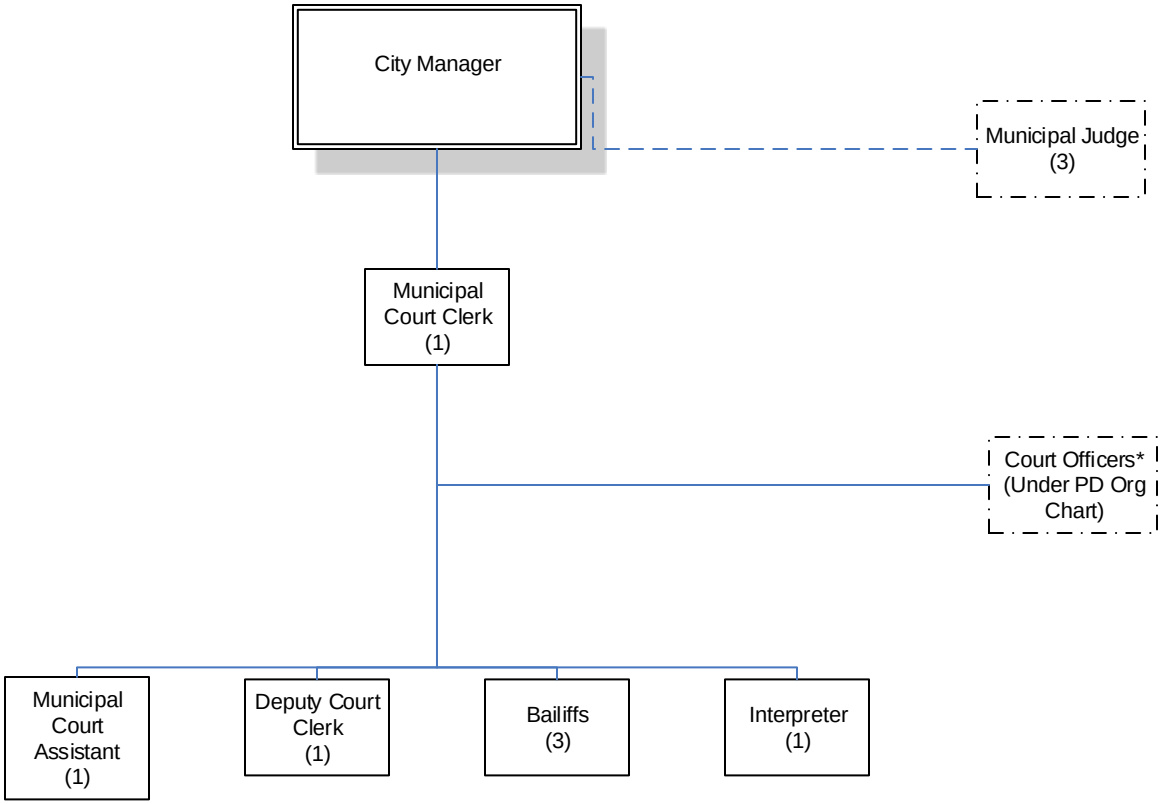
Fiscal Year 2022 Total Funded Positions: 10

CITY OF KENNESAW
Court
Department 2000

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.2000.51.110000.00000	REGULAR EMPLOYEES	$ 159,649	$ 167,346
100.2000.51.130000.00000	OVERTIME	2,000	2,000
100.2000.51.145000.00000	HOLIDAY BONUS PAYMENT	600	600
100.2000.51.160000.00000	BALIFFS	13,865	13,865
100.2000.51.170000.00000	VACATION PAY	12,729	14,457
100.2000.51.210000.00000	GROUP INSURANCE	37,741	42,445
100.2000.51.215000.00000	GROUP INSURANCE-RETIREE	3,000	-
100.2000.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	14,896	15,167
100.2000.51.240000.00000	RETIREMENT CONTRIBUTIONS	24,033	26,026
100.2000.51.270000.00000	WORKER'S COMPENSATION	391	393
100.2000.52.121000.00000	LEGAL SERVICES	80,000	80,000
100.2000.52.125000.00000	OTHER PROFESSIONAL SERV	10,675	10,975
100.2000.52.221000.00000	EQUIPMENT MAINTENANCE	250	250
100.2000.52.224000.00000	OTHER MAINTENANCE	700	200
100.2000.52.310000.00000	INS, OTHER THAN EMP BEN	15,344	15,828
100.2000.52.325000.00000	POSTAGE	1,800	3,600
100.2000.52.340000.00000	PRINTING & BINDING	3,500	3,500
100.2000.52.350000.00000	TRAVEL	2,500	3,200
100.2000.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	580	430
100.2000.52.371000.00000	PROFESSIONAL DEVELOPMENT	1,150	1,450
100.2000.52.395000.00000	ENERGY-GASOLINE	200	200
100.2000.52.420000.00000	SOFTWARE FEE	17,000	17,000
100.2000.53.110000.00000	GENERAL SUPPLIES & MAT	500	1,000
100.2000.53.111000.00000	OFFICE SUPPLIES	2,000	2,000
100.2000.53.111100.00000	COPY PAPER	800	800
100.2000.53.117100.00000	GENERAL CLOTHING	300	300
100.2000.53.118500.00000	COURT MATERIALS/SUPPLIES	400	500
100.2000.53.119000.00000	OTHER MATERIAL & SUPPLY	400	400
100.2000.53.140000.00000	BOOKS & PERIODICALS	300	400
100.2000.53.180000.00000	MISCELLANEOUS	300	300
Total Court		$ 407,603	$ 424,632

Municipal Court

Authorizations- 10



Updated 30 June 2021 FY 2022

Fiscal Year 2022 Budget Briefing Paper

Department: Police

Kennesaw Police Department is staffed by sixty-seven full time police officers and seven civilian support staff. Each member is charged with meeting the department mission. "It is the mission of the Kennesaw Police Department to assure the community is safe from crime and public disorder by focusing on the prevention of crime along with reducing the fear of crime." Each year the command staff establishes annual departmental goals congruent with our mission and current trends. For FY22 the following goals have been established.

Goals and Objectives

- Provide the highest quality level of public safety and professionalism to all that we serve.
- Provide 30 hours of in-house leadership training annually to each supervisor, manager and training officer.
- Provide Brazilian Jujitsu training for all new employees for a minimum of their first five months of employment.
- Focus on hiring and retention with a goal of having zero vacancies by the end of FY 2021.
- Provide an exceptional agency succession plan coupled with career growth opportunities.

Department Highlights

- The City of Kennesaw Police Department experienced an overall decrease of nearly 16% in Part 1 crimes from the previous year. Our agency attributes this tremendous success to several factors, including our utilization of progressive criminal intelligence methods and conducting effective patrols in high-crime areas of the city. Another reason for this success was driven by actively building partnerships and relationships with residents, businesses and law enforcement partners.
- During the unprecedented times of 2020, our officers endured one of the toughest years that law enforcement has seen in decades. Though a pandemic and social injustice protests, our officers carried themselves with professionalism and dignity. They were able to adjust all operations accordingly in regards to any CDC guidelines due to COVID-19 restrictions. During local protests, KPD officers represented the badge in a way that gave our community confidence in our agency. We were able to connect with protest organizers and develop relationships, which are still continuing to this day.
- KPD has added more hours of training and have adjusted our Use of Force policies. All of our officers received an average of 8 hours firearms training; whereas the State of Georgia only requires 4 hours per year. Our officers received in-house classroom training in de-escalation techniques, cultural diversity and mental health and also received training in stop-sticks, Taser usage and domestic violence investigations.
- Officer Michael O'Brien and his foundation, The Community Incident Response Foundation along with numerous supporters donated money and time to ensure that families in need had a hot Thanksgiving meal. They smoked 20 turkeys and along with a turkey, each family was also provided with green beans, stuffing, yams, a loaf of bread and a pie.
- During the holidays, KPD received several donations to the Jerry Worthan Christmas Fund. We accepted 19 families with a total of 45 kids in 2020. Of those, 14 families with a total of 28 kids were adopted by the Optimist Club and two other local families. The police department shopped for 5 families with a total of 17 kids. Each family received their presents with such gratitude.

Operating Budget Comments

Fiscal Year 2021 Budget: $7,544,709

Fiscal Year 2022 Budget: $8,421,673

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- An increase in regular employee salary line due to moving Corrections under Police salary line and the addition of one police officer (patrol)
- An increase of $15,000 in overtime to reflect historic trends
- A decrease of $25,000 in other professional services due to one-time expense in FY 21
- A decrease of $30,000 in inmate housing (line item moved from Corrections to Police - 3200)
- An increase of $15,000 in honor guard due to uniform replacements ranging in age from 9-11yrs old
- A decrease of $7,000 in operating materials and supplies to reflect historic use
- A decrease of $53,038 in police small equipment due to one-time purchases in FY 21
- A decrease of $6,000 in office small equipment due to one-time purchase in FY 21
- An increase of $15,000 in gasoline due to increased prices and historic use
- A decrease of $15,000 in canine due to purchase of new police dog in FY 21

Capital Outlay items include:

- $70,000 for Chevrolet Tahoe SUV for K9
- $40,000 for Ford Explorer XLT for CID Admin
- $210,000 for replacement Interceptor Utility for patrol (3)

Impact Fees Include:

- $8,000 for Active Shooter Kits
- $10,000 for flock cameras
- $70,000 for SUV utility for new officer

Position Summary

Fiscal Year 2021 Total Authorized Positions: 81

Fiscal Year 2021 Total Funded Positions: 81

Fiscal Year 2022 Total Authorized Positions: 82

Fiscal Year 2022 Total Funded Positions: 82

- Additional (1) police officer (patrol)

CITY OF KENNESAW
Police
Department 3200

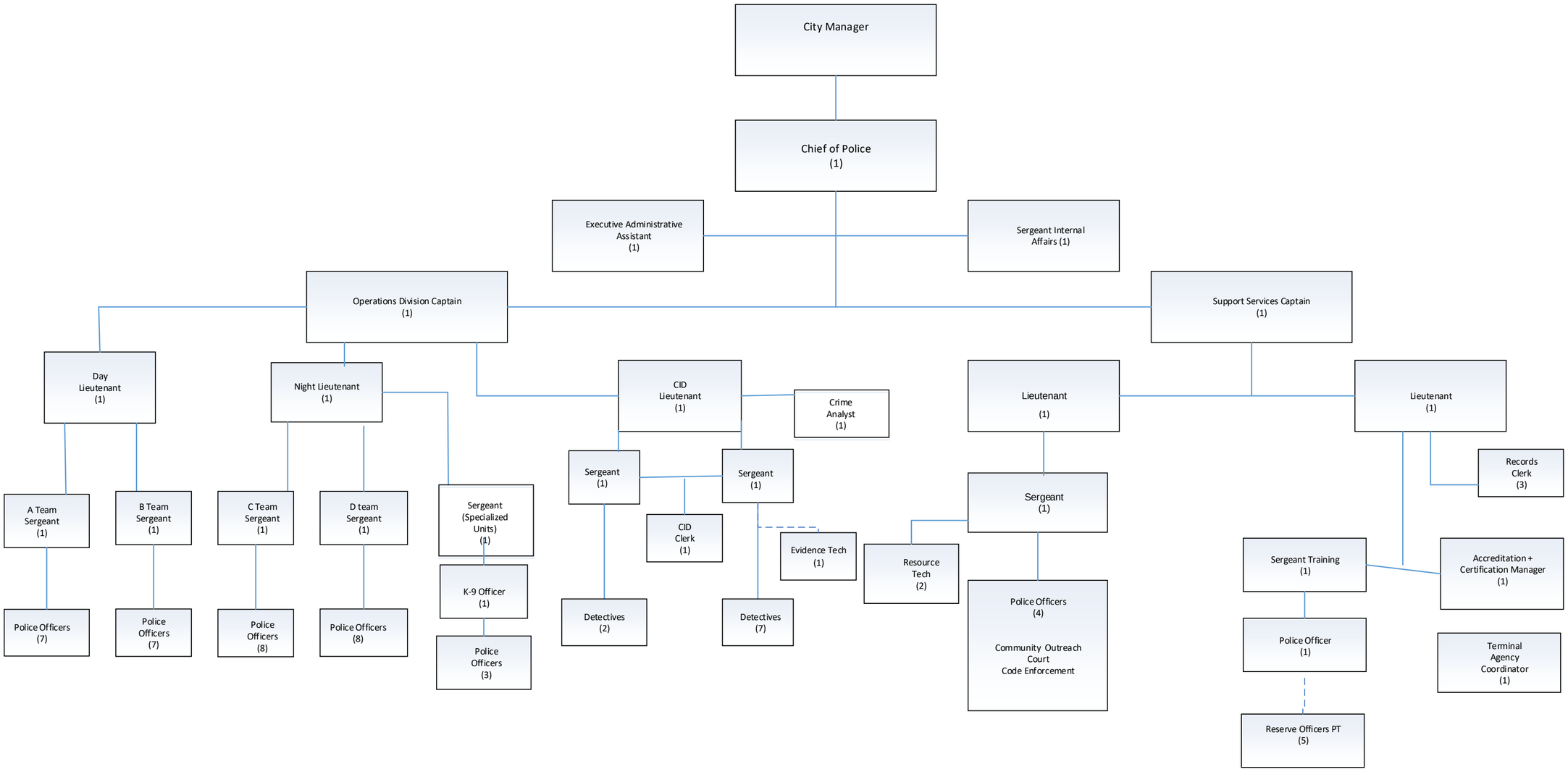
Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.3200.51.110000.00000	REGULAR EMPLOYEES	$ 4,106,793	$ 4,511,700
100.3200.51.130000.00000	OVERTIME	120,000	135,000
100.3200.51.130500.00000	POLICE ONCALL	85,000	85,000
100.3200.51.145000.00000	HOLIDAY BONUS PAYMENT	14,000	14,550
100.3200.51.170000.00000	VACATION PAY	289,067	329,722
100.3200.51.210000.00000	GROUP INSURANCE	872,954	1,025,058
100.3200.51.215000.00000	GROUP INSURANCE-RETIREE	9,300	29,300
100.3200.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	353,037	388,312
100.3200.51.240000.00000	RETIREMENT CONTRIBUTIONS	515,844	569,103
100.3200.51.270000.00000	WORKER'S COMPENSATION	98,220	99,567
100.3200.52.110000.00000	INMATE MEDICAL	-	28,000
100.3200.52.123100.00000	PRE-EMPLOYMENT PHYSICALS	7,500	10,000
100.3200.52.125000.00000	OTHER PROFESSIONAL SERV	43,000	18,000
100.3200.52.231400.00000	DEPT OF JUSTICE OPERATING EXPENSE	6,000	-
100.3200.52.310000.00000	INS, OTHER THAN EMP BEN	135,294	144,049
100.3200.52.311000.00000	CLAIM DEDUCTIBLES	5,000	5,000
100.3200.52.324100.00000	USER FEES--800 MHZ RADIO	60,000	60,000
100.3200.52.325000.00000	POSTAGE	2,700	2,700
100.3200.52.330000.00000	ADVERTISING	-	5,000
100.3200.52.340000.00000	PRINTING & BINDING	5,000	3,000
100.3200.52.350000.00000	TRAVEL	10,000	10,000
100.3200.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	4,500	3,000
100.3200.52.363000.00000	MEETING EXPENSES	2,000	2,000
100.3200.52.370000.00000	EDUCATION & TRAINING	65,000	65,000
100.3200.52.371000.00000	PROFESSIONAL DEVELOPMENT	8,000	8,000
100.3200.52.394000.00000	ACWORTH INMATE HOUSING	-	120,000
100.3200.52.430000.00000	VEHICLE REPAIRS & MAINT	60,000	60,000
100.3200.52.440000.00000	EQUIPMENT REPAIRS & MAINT	83,000	81,150
100.3200.52.450000.00000	RADIO REPAIRS & MAINT	9,000	59,000
100.3200.52.601500.00000	HONOR GUARD TEAM	1,000	16,000
100.3200.52.610000.00000	EMPLOYEE TEAM BUILDING	5,500	5,500
100.3200.53.111000.00000	OFFICE SUPPLIES	4,500	4,500
100.3200.53.111100.00000	COPY PAPER	2,000	2,000
100.3200.53.116500.00000	TIRES	12,000	12,000
100.3200.53.117200.00000	UNIFORMS	80,000	107,000
100.3200.53.118000.00000	OPERATING MATERIALS/SUPP	12,000	5,000
100.3200.53.118100.00000	POLICE MATERIALS/SUPPLIES	45,000	45,000
100.3200.53.119900.00000	CANINE	15,000	-
100.3200.53.127000.00000	ENERGY-GASOLINE/DIESEL	110,000	125,000
100.3200.53.132000.00000	WATER	2,000	2,000
100.3200.53.160100.00000	POLICE SMALL EQUIPMENT	270,000	216,962
100.3200.53.160500.00000	GENL OFFICE SMALL EQUIP	13,500	7,500
100.3200.53.171000.00000	FLOWERS	1,000	1,000
100.3200.53.180000.00000	MISCELLANEOUS	1,000	1,000

CITY OF KENNESAW
Police
Department 3200

Total Police	$ 7,544,709	$ 8,421,673

Police Department

Authorizations - 82



Updated 30 June 2021 FY 2022

CITY OF KENNESAW
E911
Department 3800

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.3800.52.363000.00000	MEETING EXPENSES	$ 1,300	$ 1,300
Total General Fund E911		$ 1,300	$ 1,300

Fiscal Year 2022 Budget Briefing Paper

Department: Public Works – Administration

The Public Works Department provides a wide range of services that have significant economic impact, improve people's lives and help define the quality of life for residents and visitors. The department's core services include maintenance and repair of the city's infrastructure (streets, curb, gutters, and right-of-way); cemetery operations; stormwater maintenance; environmental services; supervision of trash collection and recycling services; fleet maintenance; and capital project management.

Goals & Objectives

- Continually review staffing vs. manpower requirements and make recommendations on changes as needed
- Conduct operational analysis of service levels and budget objectives to ensure alignment. Analysis includes comparing business processes with frequency of service, new products/technology, industry best practices, and staffing.
- Continue to identify and purchase, when possible, equipment and vehicles that can be used for multiple tasks. This may include purchasing attachments or accessories that would allow a single piece of equipment or vehicle to perform a variety of duties.
- Annually rate and prioritize the City's streets based on road conditions and traffic volumes. Resurfacing funded by SPLOST, LMIG and annual budget. Roads should typically be resurfaced every 15 years, lower volume neighborhoods can last 20 years while high volume roads may only last 10 years.
- Annually rate and prioritize the City's sidewalks based on ADA requirements, failures and trip hazards.
- Continue to identify areas of need and apply for Community Development Block Grants. This grant allows for constructing new sidewalks, curb and gutter, and storm drains in low to moderate income areas
- Identify and fund roadside beautification areas at City entry points and high visibility areas.
- Ensure oversight and completion of various SPLOST project

Department Highlights

- CDBG - Installed additional storm system, and curb and gutter in Kennesaw Heights.
- LMIG - Resurfaced Main St, Lewis St and J.O. Stephenson.
- Completed the repair of a collapsed storm system on Mapleton Downs.
- Completed 1000' of sidewalk replacement
- Completed construction of phases 6 & 7 of Depot Park
- Completed the installation of the Truck Route Sign
- Completed construction of Old Hwy 41 project
- Completed the installation of irrigation and landscaping at Depot Park
- Continued design and land acquisition for Cherokee St and Ben King Rd projects

Operating Budget Comments

Fiscal Year 2021 Budget: $709,954

Fiscal Year 2022 Budget: $777,651

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- An increase in regular employee salary line due to the unfreezing of the fleet manager and unfreezing of the fleet mechanic position. Freezing the lead mechanic position will result in the reallocation of funds within the regular employee salary line to limit the increase.

Position Summary

Fiscal Year 2021 Total Authorized Positions: 9

Fiscal Year 2021 Total Funded Positions: 7

Fiscal Year 2022 Total Authorized Positions: 9

Fiscal Year 2022 Total Funded Positions: 8

- One position (Fleet Lead Mechanic) is frozen

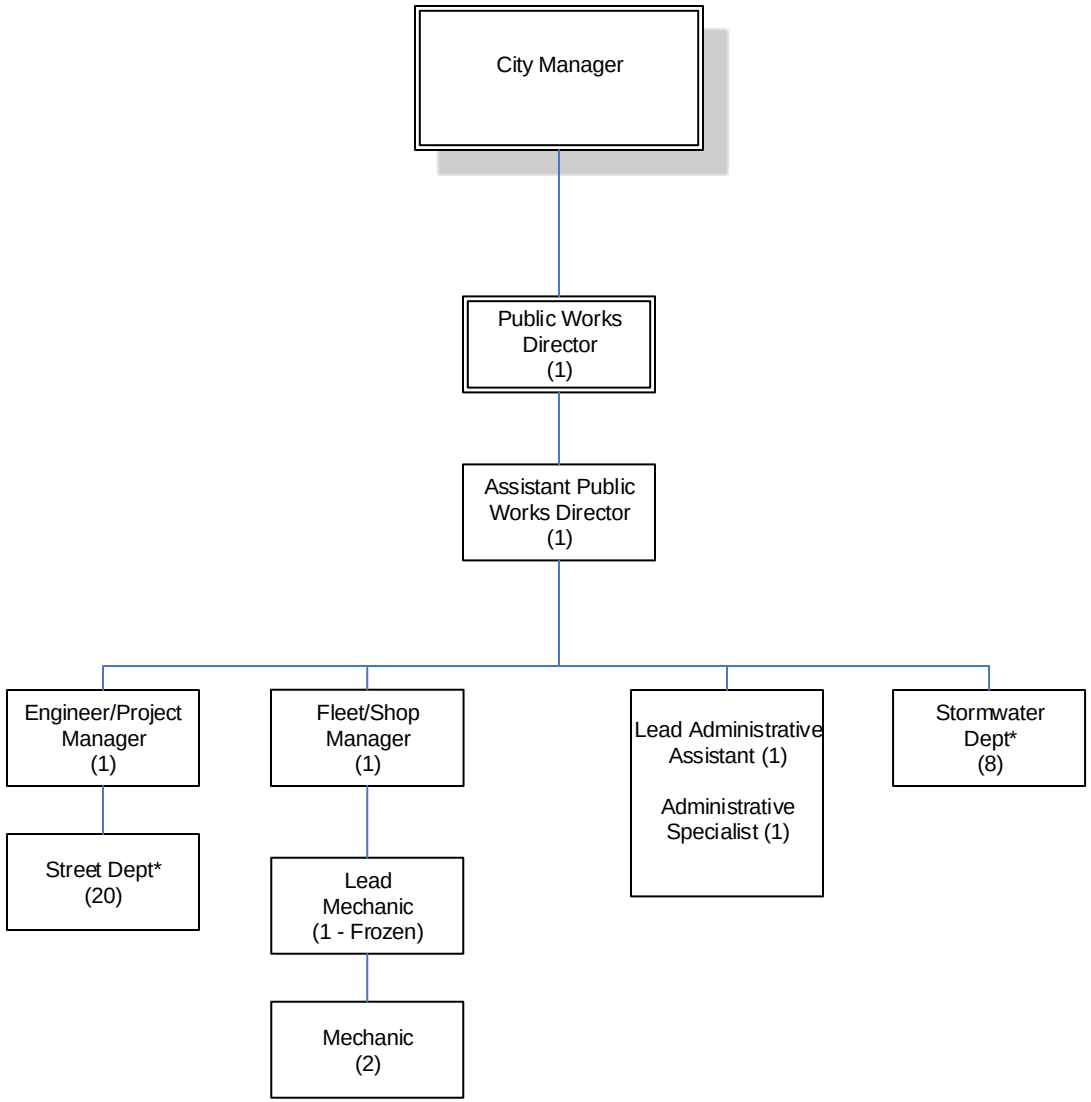
CITY OF KENNESAW
Public Works
Department 4000

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.4000.51.110000.00000	REGULAR EMPLOYEES	$ 378,204	$ 423,660
100.4000.51.130000.00000	OVERTIME	7,000	7,000
100.4000.51.145000.00000	HOLIDAY BONUS PAYMENT	1,350	1,350
100.4000.51.170000.00000	VACATION PAY	32,297	36,632
100.4000.51.210000.00000	GROUP INSURANCE	75,483	84,891
100.4000.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	32,042	35,851
100.4000.51.240000.00000	RETIREMENT CONTRIBUTIONS	45,771	49,726
100.4000.51.270000.00000	WORKER'S COMPENSATION	18,623	18,734
100.4000.52.125000.00000	OTHER PROFESSIONAL SERV	40,000	40,000
100.4000.52.310000.00000	INS, OTHER THAN EMP BEN	19,734	20,357
100.4000.52.325000.00000	POSTAGE	300	300
100.4000.52.340000.00000	PRINTING & BINDING	300	300
100.4000.52.350000.00000	TRAVEL	2,000	2,000
100.4000.52.362000.00000	PROFESSIONAL MEMBERSHIPS	450	450
100.4000.52.363000.00000	MEETING EXPENSES	150	150
100.4000.52.370000.00000	EDUCATION & TRAINING	2,500	2,500
100.4000.52.371000.00000	PROFESSIONAL DEVELOPMENT	500	500
100.4000.52.430000.00000	VEHICLE REPAIRS & MAINT	16,500	16,500
100.4000.52.440000.00000	EQUIPMENT REPAIRS & MAINT	1,500	1,500
100.4000.52.530000.00000	SUPPORT FOR OTR COMM ORGA	4,550	4,550
100.4000.52.610000.00000	EMPLOYEE TEAM BUILDING	1,000	1,000
100.4000.53.111000.00000	OFFICE SUPPLIES	1,500	1,500
100.4000.53.117200.00000	UNIFORMS	7,200	7,200
100.4000.53.118000.00000	OPERATING MATERIALS/SUPP	8,000	8,000
100.4000.53.127000.00000	ENERGY-GASOLINE/DIESEL	8,000	8,000
100.4000.53.130000.00000	FOOD	2,000	2,000
100.4000.53.160000.00000	VEHICLE MAINTENANCE/SMALL EQUIPMENT	2,500	2,500
100.4000.53.180000.00000	MISCELLANEOUS	500	500
Total Public Works		$ 709,954	$ 777,651

Public Works Department

Authorizations- 37 total

Administration - 9



*positions broken out on separate organizational chart

Fiscal Year 2022 Budget Briefing Paper

Department: Public Works - Streets

Operating Budget Comments

Fiscal Year 2021 Budget: $1,530,003

Fiscal Year 2022 Budget: $1,651,453

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- An increase of $67,000 in landscaping materials and supplies due to Depot Park landscaping and maintenance
- $10,000 increase under small equipment for replacement of downtown street benches

Capital Outlay items include:

- $365,000 Street construction and $200,000 CDBG: local paving/resurfacing projects funded through LMIG and CDBG, including city's portion of any required match. CDBG will be used in the City's disadvantaged neighborhoods.
- $9,000 x 2 for zero-turn mowers
- $25,000 for Ford F-150 for use by Public Works
- $20,000 for a crosswalk signal on Main Street

Position Summary

Fiscal Year 2021 Total Authorized Positions: 20

Fiscal Year 2021 Total Funded Positions: 20

Fiscal Year 2022 Total Authorized Positions: 20

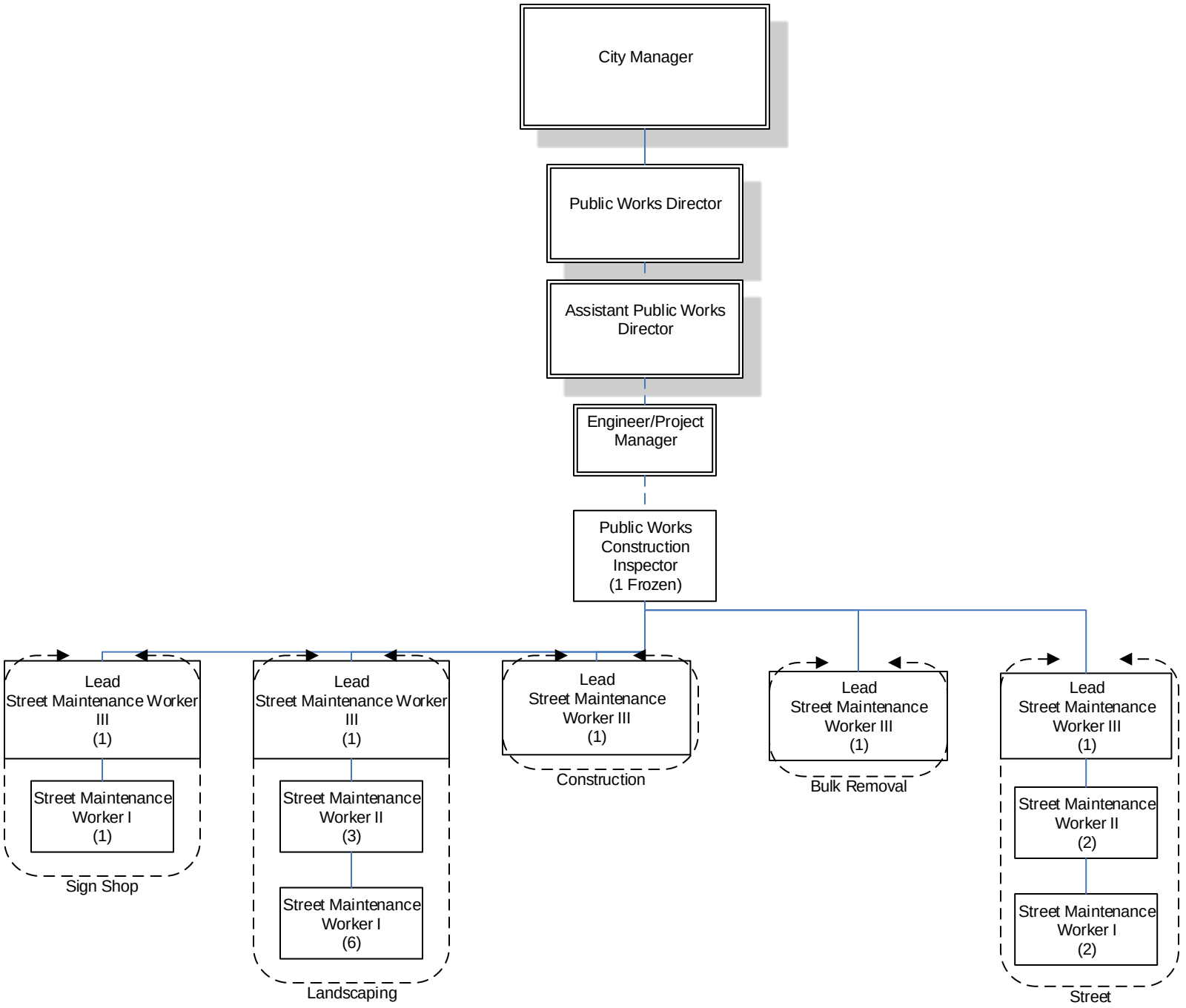
Fiscal Year 2022 Total Funded Positions: 20

CITY OF KENNESAW
Streets
Department 4200

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.4200.51.110000.00000	REGULAR EMPLOYEES	$ 618,700	$ 655,838
100.4200.51.130000.00000	OVERTIME	7,000	7,000
100.4200.51.130500.00000	STREET - ONCALL	3,000	3,000
100.4200.51.145000.00000	HOLIDAY BONUS PAYMENT	3,750	3,300
100.4200.51.170000.00000	VACATION PAY	54,099	39,372
100.4200.51.210000.00000	GROUP INSURANCE	251,610	282,971
100.4200.51.215000.00000	GROUP INSURANCE - RETIREE	36,000	16,000
100.4200.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	52,521	54,201
100.4200.51.240000.00000	RETIREMENT CONTRIBUTIONS	146,835	154,376
100.4200.51.270000.00000	WORKER'S COMPENSATION	68,918	69,330
100.4200.52.310000.00000	INS, OTHER THAN EMP BEN	47,370	48,865
100.4200.52.362000.00000	PROFESSIONAL MEMBERSHIPS	500	500
100.4200.52.370000.00000	EDUCATION & TRAINING	600	600
100.4200.52.430000.00000	VEHICLE REPAIRS & MAINT	45,000	45,000
100.4200.53.111000.00000	OFFICE SUPPLIES	200	200
100.4200.53.117200.00000	UNIFORMS	9,400	9,400
100.4200.53.118000.00000	OPERATING MATERIALS/SUPP	50,000	50,000
100.4200.53.118100.00000	LANDSCAPING MATERIALS/SUPPLY	68,000	135,000
100.4200.53.119200.00000	SIGNAGE	20,000	20,000
100.4200.53.123000.00000	ENERGY-ELECTRICITY	9,000	9,000
100.4200.53.127000.00000	ENERGY-GASOLINE/DIESEL	35,000	35,000
100.4200.53.160000.00000	SMALL EQUIPMENT	2,000	12,000
100.4200.53.180000.00000	MISCELLANEOUS	500	500
Total Streets		$ 1,530,003	$ 1,651,453

Public Works- Streets Dept.

Authorizations- 20



Updated 30 June 2021 FY 2022

Fiscal Year 2022 Budget Briefing Paper

Department: Parks & Recreation

The Kennesaw Parks & Recreation Department is committed to providing public parks, facilities and recreation experiences that enrich the quality of life for area residents and visitors through dedicated staff, sound management and community involvement. In addition to natural areas, walking trails, bicycle paths, athletic facilities, playgrounds and open spaces, Kennesaw's Parks & Recreation Department offers Youth & Adult recreation programs, including summer camp, art, athletics, fitness, and general interest programs.

Goals & Objectives

- Target a cost recovery for direct cost for events at 90-100 percent
- Target a cost recovery for overall operations between 38-40 percent
- Increase rentals of pavilions, meeting rooms, etc. through expansion of marketing efforts
- Expand employee training to ensure high quality customer service
- Continue to expand and promote large community events
- Offer programs, classes and services for all residents
- Construction of new recreation center
- Various park upgrades and improvements – dog park, shade structures, playground surface improvements,
- Expand outdoor fitness classes for adults and children

Department Highlights

- The city maintains over 100 acres of parks, 4 community parks and 12 neighborhood parks.
- Total of 13 playgrounds, splash pad, dog park, skate park, 2 rental buildings, 13 rental rooms, 14 picnic pavilions, 3 miles of walking trails
- The Frank Boone Dog Parks was named the "Best of Cobb" for 2020.
- Swift Cantrell Park is named by Atlanta Parent Magazine in list of Best Playgrounds.
- Salute to America brings over 20,000 people.
- Pigs and Peaches in the 19th year will reach over 60,000 people over the 2 days.
- Offer over 20 classes to youth, and over 14 classes to adults
- Offer more than 10 camps throughout the year
- Our All Star Summer Camp will serve over 1100 kids, along with another 500 kids with our partnering camps such as the Challenger Soccer Camp, STEAM Camp, Cooking Camp, etc.

Operating Budget Comments

Fiscal Year 2021 Budget: $2,121,301

Fiscal Year 2022 Budget: $2,460,763

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department

- An increase in the regular employee salary line due to 2 PT facility maintenance technicians for the new Recreation Center
- An increase of $45,000 in other professional services due to referees for basketball and volleyball recreation leagues. This is estimated and will be better defined after a year
- A decrease in $9,000 in printing and binding with a reallocation to advertising to better support marketing efforts for programs and events
- An increase of $3,000 in vehicle repairs and maintenance due to increase in project costs
- An increase of $15,000 in parks and rec materials and supplies for new mulch in the neighborhood playgrounds
- An increase of $21,000 in recreation program operation supplies related to the new recreational Leagues (basketball, volleyball, and pickle ball) in the new Recreation Center

Impact Fees include:

- $30,000 for bleachers in the new Recreation Center
- $15,000 for an expanded playground in Shillings Park
- $53,000 for court armour tiles in the new Recreation Center

Capital Outlay

- $70,000 for bleachers to the recreation center to be offset by proceeds from bond financing

SPLOST projects under Parks and Recreation for FY 2022 include finishing the new Recreation Center and the design/engineering of the Depot Park Amphitheater

Position Summary

Fiscal Year 2021 Total Authorized Positions: 27

Fiscal Year 2021 Total Funded Positions: 27

Fiscal Year 2022 Total Authorized Positions: 29

Fiscal Year 2022 Total Funded Positions: 29

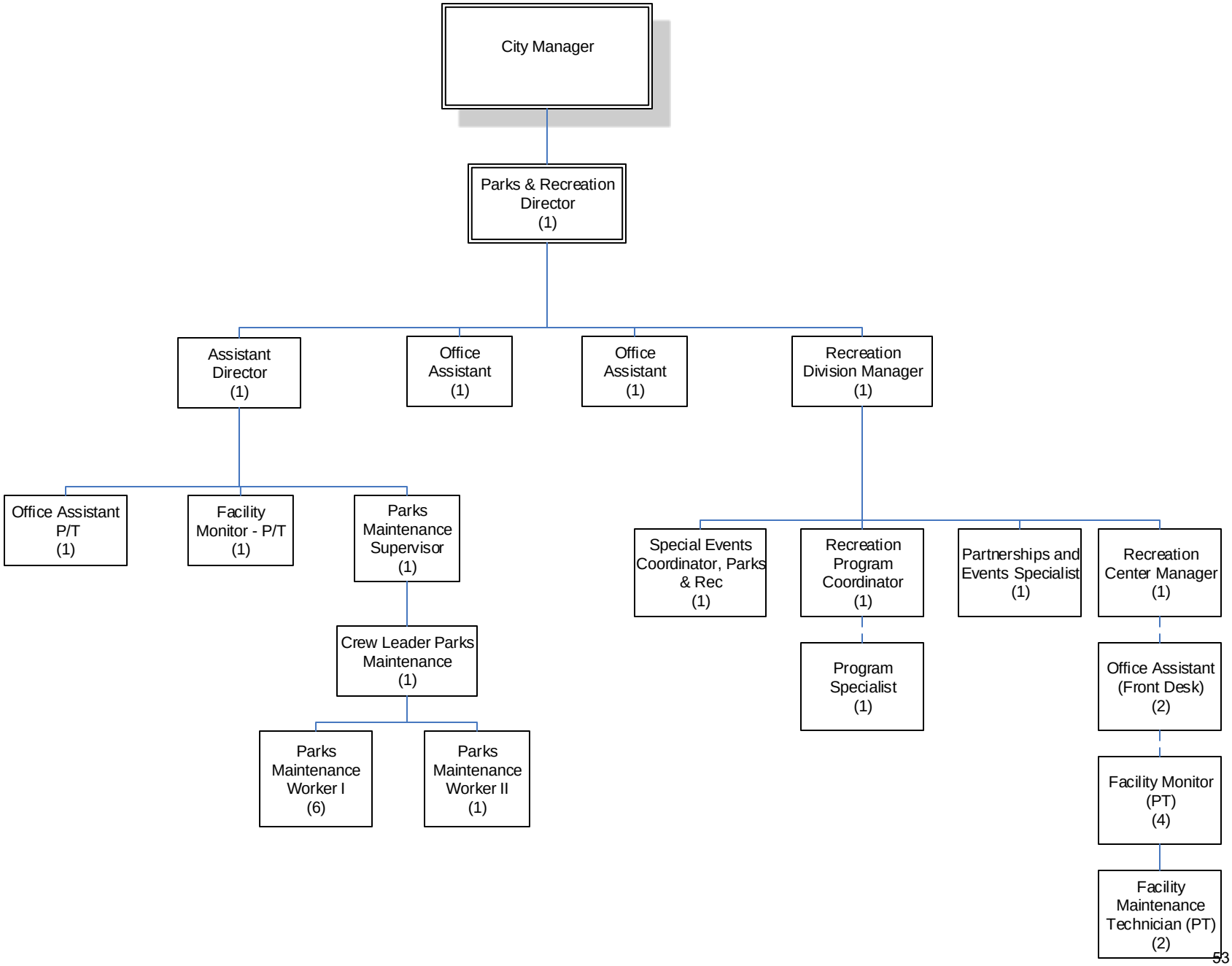
- Two PT facility maintenance technicians for the new Recreation Center – will fund at ¾ of the year with a start date of January 2022

CITY OF KENNESAW
Parks and Recreation
Department 6100

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.6100.51.110000.00000	REGULAR EMPLOYEES	$ 764,799	$ 932,100
100.6100.51.120000.00000	TEMPORARY EMPLOYEES	90,344	113,735
100.6100.51.130000.00000	OVERTIME	19,000	19,000
100.6100.51.145000.00000	HOLIDAY BONUS PAYMENT	3,750	3,950
100.6100.51.170000.00000	VACATION PAY	35,692	36,220
100.6100.51.210000.00000	GROUP INSURANCE	226,449	254,674
100.6100.51.215000.00000	GROUP INSURANCE-RETIREE	27,000	27,000
100.6100.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	69,889	84,533
100.6100.51.240000.00000	RETIREMENT CONTRIBUTIONS	198,001	213,602
100.6100.51.270000.00000	WORKER'S COMPENSATION	12,632	12,708
100.6100.52.125000.00000	OTHER PROFESSIONAL SERV	14,128	59,128
100.6100.52.135000.00000	CONTRACTED PROGROMATIC SERVICES	230,650	230,650
100.6100.52.310000.00000	INS, OTHER THAN EMP BEN	46,032	47,485
100.6100.52.325000.00000	POSTAGE	1,600	300
100.6100.52.330000.00000	ADVERTISING	5,000	19,455
100.6100.52.340000.00000	PRINTING & BINDING	18,000	9,000
100.6100.52.350000.00000	TRAVEL	5,279	6,916
100.6100.52.360000.00000	DUES & FEES	2,783	2,783
100.6100.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	1,880	1,805
100.6100.52.363000.00000	MEETING EXPENSES	1,000	1,000
100.6100.52.370000.00000	EDUCATION & TRAINING	2,840	3,695
100.6100.52.395000.00000	MILEAGE REIMBURSEMENT	500	500
100.6100.52.396000.00000	MERCHANT SERV FEES	10,000	10,000
100.6100.52.410000.00000	OFFICE EQUIPMENT MAINT	100	100
100.6100.52.430000.00000	VEHICLE REPAIRS & MAINT	12,000	15,000
100.6100.52.440000.00000	EQUIPMENT REPAIRS & MAINT	6,600	6,600
100.6100.52.600000.00000	SPECIAL EVENTS	180,085	178,556
100.6100.53.111000.00000	OFFICE SUPPLIES	2,000	3,000
100.6100.53.111100.00000	COPY PAPER	750	1,150
100.6100.53.117200.00000	UNIFORMS	10,500	9,000
100.6100.53.118600.00000	PARKS/REC MATERIAL/SUPPLY	84,580	99,680
100.6100.53.119100.00000	REC PROG OPER SUPPLIES	24,438	45,438
100.6100.53.119200.00000	SIGNAGE	1,500	1,000
100.6100.53.119500.00000	SKATEPARK	1,500	1,000
100.6100.53.127000.00000	ENERGY-GASOLINE/DIESEL	10,000	10,000
Total Parks & Recreation		$ 2,121,301	$ 2,460,763

Parks & Recreation

Authorizations- 29



Updated 30 June 2021 FY 2022

Fiscal Year 2022 Budget Briefing Paper

Department: Building Services

Building Services is responsible for the enforcement of the state-mandated construction codes to ensure life, safety, health, and general welfare to the citizens of the city.

Goals and Objectives

- Issue permits to authorize the construction of new buildings or renovate existing buildings in a timely and efficient manner including on line plan review and permitting
- Review plans for proposed projects and work with customers to ensure high level of customer service
- Inspect work-in-progress to ensure building code regulations and standards are met; this includes everything from framing to the final stage of construction immediately before occupation; average 18 inspections for every permit issued
- Earn and maintain the required certifications for all building inspectors
- Work in partnership with Zoning and Economic Development to provide service and expertise to customers wishing to develop or locate businesses in the City.
- Work in partnership with KPD to identify code enforcement violations, work towards compliance or assist in court cases – establish new code enforcement division of building services
- Work with all city departments to advise on construction and capital improvements

Department Highlights

Building Services created a new roadmap of permitting by implementing an online option to accommodate customer's needs throughout the pandemic and provided a document instructing applicants through the process to make it as efficient and effective as possible.

From Oct 1, 2020 - June 17, 2021

- 3,923 Permits have been issued
- Inspections performed – 5.892
- Plan Reviews performed – 533 site, 2,329 zoning and building
- Code cases opened – 5,621

Operating Budget Comments

Fiscal Year 2021 Budget: $675,215

Fiscal Year 2022 Budget: $689,646

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- A decrease of $29,000 in other professional services due to not needing third party plan reviewers

- An increase of $1,500 in vehicle repairs and maintenance due to increase projected maintenance costs
- An increase of $1,000 in travel related to conference attendance for education

Capital Outlay item includes:

- $56,000 for two Ford Escapes for Building Services inspectors

Position Summary

Fiscal Year 2021 Total Authorized Positions: 7

Fiscal Year 2021 Total Funded Positions: 7

Fiscal Year 2022 Total Authorized Positions: 7

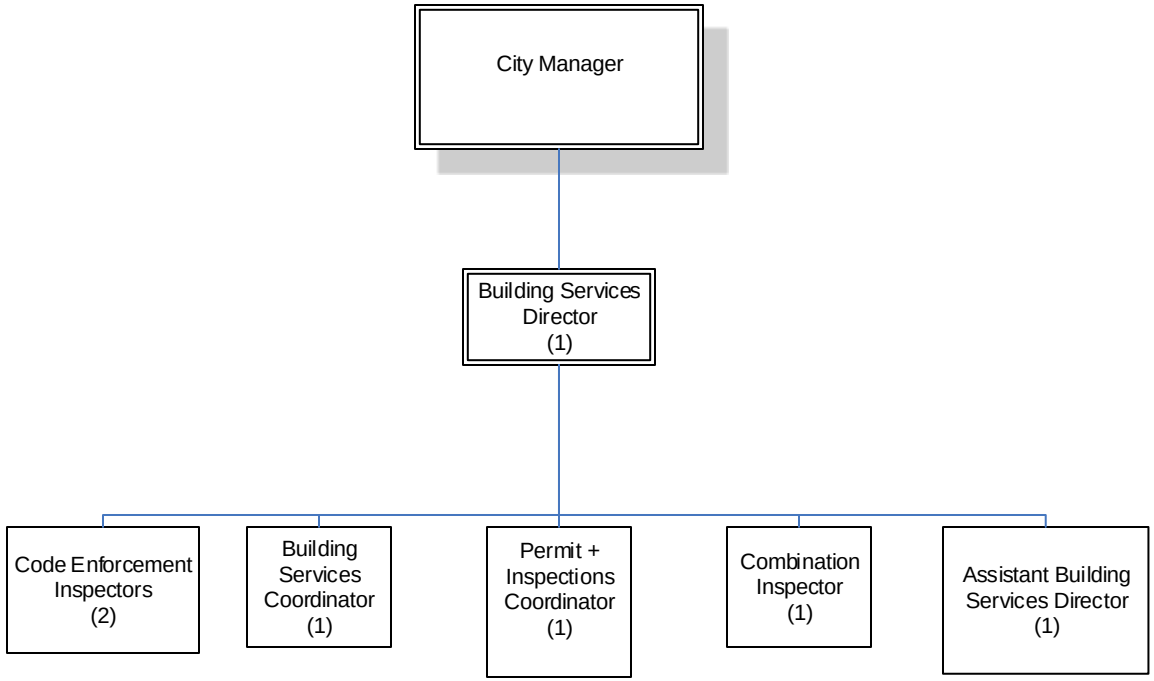
Fiscal Year 2022 Total Funded Positions: 7

CITY OF KENNESAW
Building Services
Department 7200

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.7200.51.110000.00000	REGULAR EMPLOYEES	$ 374,353	$ 391,402
100.7200.51.145000.00000	HOLIDAY BONUS PAYMENT	1,350	1,350
100.7200.51.170000.00000	VACATION PAY	18,539	24,445
100.7200.51.210000.00000	GROUP INSURANCE	103,094	115,944
100.7200.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	30,160	31,916
100.7200.51.240000.00000	RETIREMENT CONTRIBUTIONS	35,038	37,238
100.7200.51.270000.00000	WORKER'S COMPENSATION	7,215	7,258
100.7200.52.125000.00000	OTHER PROFESSIONAL SERV	52,000	22,500
100.7200.52.310000.00000	INS, OTHER THAN EMP BEN	10,996	11,343
100.7200.52.325000.00000	POSTAGE	400	500
100.7200.52.340000.00000	PRINTING & BINDING	1,250	1,500
100.7200.52.350000.00000	TRAVEL	1,550	2,550
100.7200.52.362000.00000	PROFESSIONAL MEMBERSHIPS	1,050	1,080
100.7200.52.363000.00000	MEETING EXPENSES	530	530
100.7200.52.370000.00000	EDUCATION & TRAINING	3,000	3,000
100.7200.52.430000.00000	VEHICLE REPAIRS & MAINT	1,500	3,000
100.7200.53.111000.00000	OFFICE SUPPLIES	1,000	1,300
100.7200.53.111100.00000	COPY PAPER	350	450
100.7200.53.117000.00000	CLOTHING	3,000	3,500
100.7200.53.127000.00000	ENERGY-GASOLINE/DIESEL	5,000	5,000
100.7200.53.140000.00000	BOOKS & PERIODICALS	2,900	2,900
100.7200.53.160000.00000	SMALL EQUIPMENT	940	940
100.7200.53.160500.00000	GENL OFFICE SMALL EQUIP	20,000	20,000
Total Building Services		$ 675,215	$ 689,646

Building Services

Total Authorizations- 7



Fiscal Year 2022 Budget Briefing Paper

Department: Planning & Zoning

Planning and Zoning Department analyzes and enforces land use-related issues in the city, including accepting citizen requests, providing land use data, and processing applications. The department is the advisory and enforcement component of the city's adopted Comprehensive Plan and oversees the zoning ordinances and all adopted supplements to insure they support the goal of maintaining standards appropriate to advancing architectural, environmental and general quality of life development within the city.

Goals and Objectives

- Administer the adopted city comprehensive plan and provide short and long term city planning strategy and proposals to the Mayor& Council and the City Management team
- Process applications for zoning permits, rezoning, variance requests, special exception requests, site review plan review, and ordinance and Comprehensive Plan amendments
- Plan for the efficient and attractive future development of the city
- Provide research and expertise for the planning process and assist in region-wide planning
- Serves as a conduit for community outreach activities that deal with development planning, new projects and master plan activities
- Seek annexation opportunities to resolve "island" situations
- Provides technical assistance as staff liaison to the Planning Commission, Historic Preservation Commission and the Art and Culture Commission.

Department Highlights

- Migration of zoning files and processing to the new IWORQs permitting system
- Affordable mixed use project approval for seniors –Royal American 76 apartment units located at Sardis & Main Street
- Mixed use development CBD approvals for downtown includes Martha Moore site and commercial parcels along Cobb Pkwy
- City of Kennesaw targeted fourteen redevelopment areas: Nine target areas addressed
- Successful adoption of code amendments that included new additional residential districts
- First phase of historic district survey assessment preliminary report completed
- Successful adoption of annual CIE/ STWP report to ensure extension of Qualified Local Government (QLG) Status for Kennesaw for 202102025

Operating Budget Comments

Fiscal Year 2021 Budget: $265,445

Fiscal Year 2022 Budget: $322,750

The highlights of the recommended budget include the following:

- Increase in regular employee salary line due to the proposed reclassification of existing part-time zoning clerk position to a full-time Community Development Specialist. The Community Development Specialist to provide support to both Economic Development and Planning and Zoning. A reallocation of salary from the open Economic Development Specialist position will offset any increase to the General Fund
- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- A reduction of $6,500 in planning services as a result of revised pricing for a project held from FY21
- An increase of $2,000 in Art and Culture Commission budget to support public art and programming

Position Summary

Fiscal Year 2021 Total Authorized Positions: 3

Fiscal Year 2021 Total Funded Positions: 3

Fiscal Year 2022 Total Authorized Positions: 3

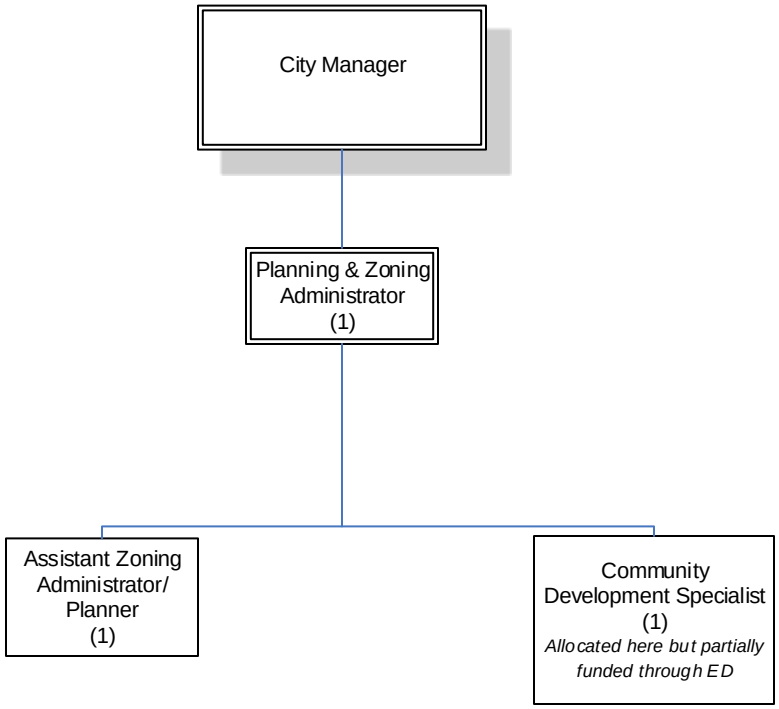
Fiscal Year 2022 Total Funded Positions: 3

CITY OF KENNESAW
Planning and Zoning
Department 7400

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.7400.51.110000.00000	REGULAR EMPLOYEES	$ 147,163	$ 190,134
100.7400.51.145000.00000	HOLIDAY BONUS PAYMENT	550	550
100.7400.51.170000.00000	VACATION PAY	15,752	12,589
100.7400.51.210000.00000	GROUP INSURANCE	25,161	43,297
100.7400.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	12,505	15,550
100.7400.51.240000.00000	RETIREMENT CONTRIBUTIONS	10,357	10,721
100.7400.51.270000.00000	WORKER'S COMPENSATION	7,736	7,782
100.7400.52.126000.00000	PLANNING SERVICES	16,500	10,000
100.7400.52.310000.00000	INS, OTHER THAN EMP BEN	12,083	12,464
100.7400.52.325000.00000	POSTAGE	675	600
100.7400.52.331000.00000	LEGAL PUBLICATION	1,800	1,800
100.7400.52.340000.00000	PRINTING & BINDING	200	200
100.7400.52.350000.00000	TRAVEL	2,160	2,160
100.7400.52.350500.00000	TRAVEL - HPC	1,313	1,313
100.7400.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	1,313	1,313
100.7400.52.363000.00000	MEETING EXPENSES	252	252
100.7400.52.370000.00000	EDUCATION & TRAINING	3,775	3,775
100.7400.52.515000.00000	HISTORIC PRES COMM EXP	1,000	1,000
100.7400.53.111000.00000	OFFICE SUPPLIES	350	350
100.7400.53.111100.00000	COPY PAPER	600	600
100.7400.53.140000.00000	BOOKS & PERIODICALS	200	300
100.7400.53.180000.00000	ART & CULTURE COMMISSION	4,000	6,000
Total Planning & Zoning		$ 265,445	$ 322,750

Planning and Zoning

Authorizations- 3



Fiscal Year 2022 Budget Briefing Paper

Department: Economic Development

The Economic Development Department's role is to promote economic vitality and strategically position the City for long term, sustainable growth. Kennesaw will continue to see economic growth in 2021 and 2022 through industrial, commercial, residential projects. These projects are concentrated in identified redevelopment areas and corridors including Cobb Parkway, Cherokee Street and downtown as well as in the existing industrial parks. There is currently approximately $700 M in new investment planned and in the pipeline to be developed over the next 4-5 years.

Kennesaw is benefiting from a healthy economic climate, location within an economically strong county and region, proximity to strong transportation network with new investment, strong public schools, proximity to KSU, and a diverse, educated workforce with strong median income. Kennesaw is well positioned to continue to grow in a sustainable way that will buffer the City from future economic cycles. To take advantage of the constant market evolution and market competitiveness we need to have a unified, coherent approach to economic development. Economic Development strategies need to be part of an integrated approach to drive revenue growth in a way that supports delivery of excellent services and creates a quality of life that is competitive

Goals & Objectives

- Retention and expansion of existing businesses
- Recruitment of new businesses
- Recruitment of new development and capital investment
- Job creation
- Revitalization of identified redevelopment areas and corridors
- Support quality of life initiatives to promote diverse economic growth.

Department Highlights

- City's rate of growth in jobs, wages, and home prices continued to increase in 2020; anticipate additional positive performance over the next 3-4 years as additional investment is made in the community
- Observed a reduction in office (1.5%) and retail (2.6%) vacancy rates in 2020; industrial (3.3%) vacancy rates remained steady
- The commercial & industrial land area to residential land area ratio has improved to 62% commercial & industrial/38% residential
- $51 Million of new capital investment added 50,000 square feet of completed commercial space in 2020
- 120 residential units were completed in 2020; 483 residential units are scheduled to be completed in 2021
- The City continues to pursue strategic annexations that analysis demonstrates will have a positive impact on our economy and the City's finances.

Operating Budget Comments

Fiscal Year 2021: $430,648

Fiscal Year 2022: $390,699

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- A decrease of $15,000 in other planning services for an Economic Development Strategic Plan that was completed in FY 21 - $15,000 was reallocated to other professional services to support Strategic Plan implementation items
- A decrease of $5,000 in auto allowance
- An increase of $3,900 in subscriptions for a subscription to Costar to support Economic Development
- A continuation of wayfinding signage program for downtown, city wide facilities and historic walking tour as shown in Downtown Development
- A continuation of downtown art program in cooperation with Kennesaw State University's Master Craftsman program as shown in Downtown Development
- Expansion of downtown shared parking agreements as shown in Downtown Development
- A decrease in regular employees salary line as moneys were reallocated to Planning and Zoning to support a new full-time Community Development Specialist to support both Economic Development and Planning and Zoning

Position Summary

Fiscal Year 2021 Total Authorized Positions: 3

Fiscal Year 2021 Total Funded Positions: 3

Fiscal Year 2022 Total Authorized Positions: 3

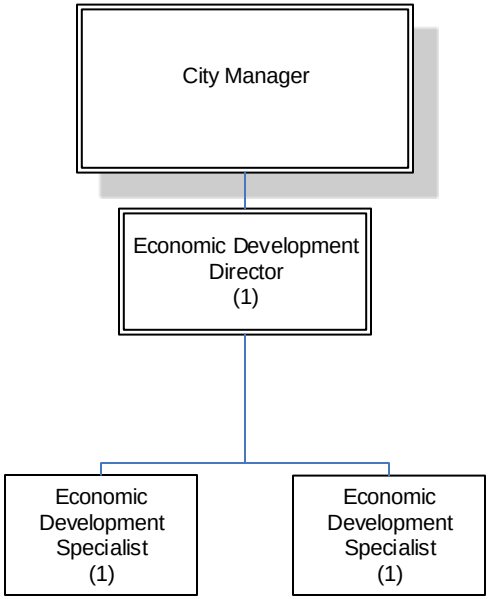
Fiscal Year 2022 Total Funded Positions: 3

CITY OF KENNESAW
Economic Development
Department 7500

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.7500.51.110000.00000	REGULAR EMPLOYEES	$ 207,181	$ 190,392
100.7500.51.145000.00000	HOLIDAY BONUS PAYMENT	600	500
100.7500.51.170000.00000	VACATION PAY	20,938	12,114
100.7500.51.210000.00000	GROUP INSURANCE	37,741	27,445
100.7500.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	17,497	15,530
100.7500.51.240000.00000	RETIREMENT CONTRIBUTIONS	31,025	25,984
100.7500.51.270000.00000	WORKER'S COMPENSATION	313	314
100.7500.52.125000.00000	OTHER PROFESSIONAL SERV	30,000	45,000
100.7500.52.126000.00000	PLANNING SERVICES	15,000	-
100.7500.52.127000.00000	DESIGN & GRAPHIC DESIGN	5,000	5,000
100.7500.52.310000.00000	INS, OTHER THAN EMP BEN	4,348	4,485
100.7500.52.325000.00000	POSTAGE	300	300
100.7500.52.332000.00000	MARKETING	300	300
100.7500.52.340000.00000	PRINTING & BINDING	270	290
100.7500.52.350000.00000	TRAVEL	3,450	3,450
100.7500.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	1,100	2,000
100.7500.52.362000.00000	PROFESSIONAL MEMBERSHIPS	1,250	1,500
100.7500.52.363000.00000	MEETING EXPENSES	1,500	1,500
100.7500.52.364000.00000	SUBSCRIPTIONS	150	4,095
100.7500.52.370000.00000	EDUCATION & TRAINING	2,550	2,550
100.7500.52.395000.00000	AUTO ALLOWANCE	5,075	-
100.7500.52.540000.00000	DOWNTOWN DEVELOP EXPENSE	44,300	47,200
100.7500.53.111000.00000	OFFICE SUPPLIES	400	400
100.7500.53.118000.00000	OPERATING MATERIALS/SUPP	250	250
100.7500.53.140000.00000	BOOKS & PERIODICALS	100	100
Total Economic Development		$ 430,638	$ 390,699

Economic Development

Authorizations- 3



Updated 30 June 2021 FY 2022

CITY OF KENNESAW
General Fund
Debt Service

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.8000.58.110000.00000	PRINCIPAL-BONDS SERIES 2020	$ 765,000	$ 785,000
100.8000.58.120000.00000	PRINCIPAL-CAPITAL LEASE	262,541	146,848
100.8000.58.210600.00000	INTEREST - SERIES 2020	139,820	125,211
100.8000.58.220000.00000	INTEREST-CAPITAL LEASE	18,349	14,538
Total Debt Service		$ 1,185,710	$ 1,071,597

GENERAL FUND
General Fund
Transfers Out

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.9100.61.102000.00000	TRANSFERS TO-KDDA	$ 451,914	$ 446,593
100.9100.61.107000.00000	TRANSFERS OUT-MUSEUM	435,871	499,432
100.9100.61.108000.00000	TRANSFERS OUT - CEMETERY	6,908	-
100.9100.61.109000.00000	TRANSFERS OUT-SGG	410,586	480,357
100.9100.61.109600.00000	TRANSFERS OUT - URA	398,537	398,060
Total Tranfers Out		$ 1,703,816	$ 1,824,442

CITY OF KENNESAW
General Fund
Reserves

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.9000.61.611000.00000	WORKING CAPITAL RESERVE	$ 807,558	$ 575,795
100.9000.61.611500.00000	CSIF RESERVE	220,000	220,000
100.9000.61.612000.00000	CPF RESERVE	90,000	90,000
Total Reserves		$ 1,117,558	$ 885,795

CITY OF KENNESAW
General Fund
Capital Outlay

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
100.1015.54.220000.00000	VEHICLES - BUSINESS LICENSE	$ 20,000	$ -
100.1015.54.245000.00000	SOFTWARE - FINANCE	250,000	82,000
100.1020.54.240000.00000	COMPUTERS - IT	23,000	-
100.1020.54.245000.00000	SOFTWARE - IT	114,881	-
100.1020.54.250000.00000	EQUIPMENT - IT	173,050	-
100.1020.54.251000.00000	COMMUNICATION EQUIPMENT	22,000	-
100.1025.54.220000.00000	GEN GOVT BLDGS VEHICLES	46,000	56,000
100.1035.54.221000.00000	POLICE VEHICLES	321,000	320,000
100.1045.54.220000.00000	VEHICLES - PUBLIC WORKS	35,000	-
100.1050.54.141000.00000	STREET CONST & IMPROVE	421,294	365,717
100.1050.54.142000.00000	CDBG PROJECTS	291,000	200,000
100.1050.54.142500.00000	ARC-TRUCK ROUTE SIGNS	472,000	-
100.1050.54.200000.00000	STREETS MACHINERY & EQUIPMENT	20,000	18,000
100.1050.54.220000.00000	VEHICLES	-	25,000
100.1050.54.250000.00000	EQUIPMENT	-	20,000
100.1055.54.250000.00000	P&R EQUIPMENT	-	70,000
Total Capital Outlay		$ 2,209,225	$ 1,156,717

CITY OF KENNESAW
Asset Forfeiture
Fund 210

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
210.0000.35.130500.00000	INVESTIGATIVE FUNDS	$ 655	$ 655
210.0000.35.132000.00000	CASH CONFISCATIONS	20,000	20,000
210.0000.36.100000.00000	INTEREST REVENUES	1,300	950
210.0000.39.400000.00000	USE OF PY RESERVES	10,000	-
Total Revenues and Other Financing Sources		$ 31,955	$ 21,605
210.9000.53.181000.00000	STATE FORFEITURE	$ 31,300	20,950
210.9000.53.181500.00000	INVESTIGATIVE FUNDS	655	655
Total Expenditures		$ 31,955	$ 21,605

CITY OF KENNESAW
Treasury Equitable Sharing
Fund 211

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
211.0000.33.708000.00000	DEPARTMENT OF TREASURY REVENUE	$ 120,000	$ 120,000
211.0000.36.100000.00000	INTEREST REVENUES	500	615
Total Revenues and Other Financing Sources		$ 120,500	$ 120,615
211.1035.54.231500.00000	DEPT OF TREAS - POLICE EQUIPMENT	$ 20,000	$ 20,000
211.3200.51.110000.00000	REGULAR EMPLOYEES	42,000	42,000
211.3200.51.210000.00000	GROUP INSURANCE	5,800	5,800
211.3200.51.220000.00000	SOCIAL SEC (FICA)CONTRIBUTION	3,200	3,200
211.3200.51.240000.00000	RETIREMENT CONTRIBUTIONS	2,500	2,500
211.3200.51.270000.00000	WORKERS COMPENSATION	2,400	2,400
211.3200.52.231500.00000	DEPARTMENT OF TREAS-OPER EXP	44,600	44,715
Total Expenditures		$ 120,500	$ 120,615

Fiscal Year 2022 Budget Briefing Paper

Department: Emergency 911

The 911 department serves the cities of Kennesaw and Acworth. They are responsible for emergency calls and non-emergency calls which require a police response. Additionally, the operators are responsible for computer entries pertaining to wanted/missing persons and stolen property.

Goals & Objectives

- Meet and exceed service demands as to provide the highest quality customer service to our citizens.
- Ensure employees receive adequate and appropriate training to improve their skills and knowledge to better meet the needs of the community.
- Enhance existing staffing in order to expand and develop progressive programs to improve the 911 centers quality of service.
- Maintain, install, and implement equipment and computer programs as new products are developed, or current programs reach end of life to ensure all equipment in the 911 center is meeting standards which ultimately may have an impact on the response to the community.

Department Highlights

	2019	2020
Non-emergency	85,319	70,851
911	23,418	22,222
Total calls	108,737	93,073
Open records	380	321

Installation of New Consoles, to include 4th position for future expansion
Viper Phone System Renewal for increased call-handling capabilities

Operating Budget Comments

Fiscal Year 2021 Budget: $1,349,900

Fiscal Year 2022 Budget: $1,409,468

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- An increase in regular employee salary line due to addition of full-time Shift Supervisor and 50% contribution of salary and benefits to GIS Technician
- An increase of $35,000 in overtime to better reflect historic trends
- An increase of $15,000 in 911 PSAP line due to moving expense from IT as an allowable 911 expense

- An increase of $5,632 in education and training for required/mandatory training courses and conferences for continuing education and CALEA certification
- An increase of $9,000 in software maintenance due to increased costs of VIPER hardware and software maintenance
- A decrease of $5,400 in equipment repairs and maintenance
- An increase of $6,000 in radio repairs and maintenance moved from PD as an allowable 911 expense
- An increase of $14,000 in 911 computers (see Capital Outlay below)
- A decrease of $140,000 in equipment for one-time purchase in FY 21
- An increase of $49,397 transfer to the general fund to cover utility and facility costs

Capital Outlay items include:

- $10,000 for command and control dispatch recorders

Position Summary

Fiscal Year 2021 Total Authorized Positions: 18

Fiscal Year 2021 Total Funded Positions: 17

- One position (Assistant Director) is frozen

Fiscal Year 2022 Total Authorized Positions: 17

Fiscal Year 2022 Total Funded Positions: 17

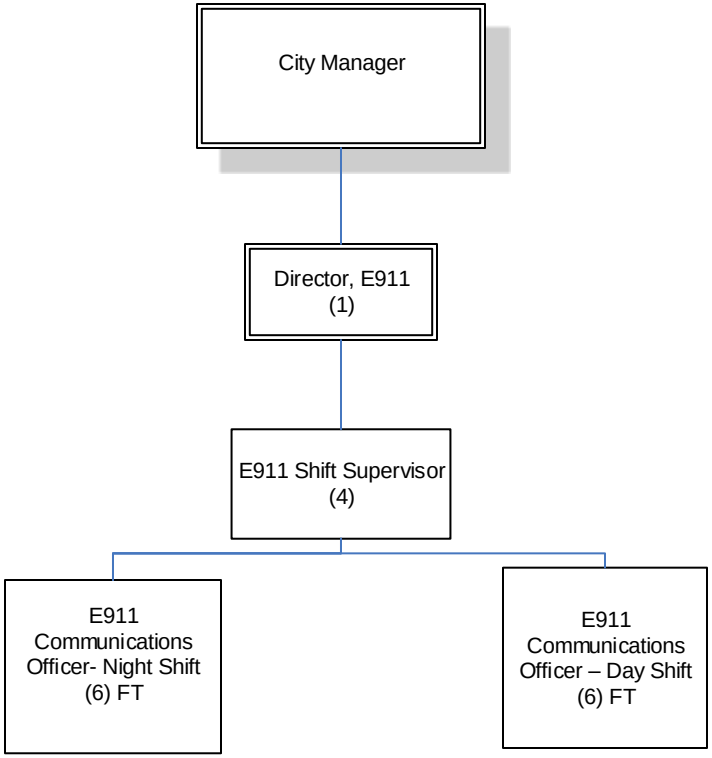
- Create one full-time Shift Supervisor position and eliminate one part-time unfilled Operator position and eliminate 911 Assistant Director position (unfilled for seven years)

CITY OF KENNESAW
E911
Fund 215

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
215.0000.34.291000.00000	PREPAID WIRELESS - KENNESAW	$ 142,100	$ 149,099
215.0000.34.295500.00000	PREPAID WIRELESS - ACWORTH	95,000	99,837
215.0000.34.296000.00000	NON-PREPAID CHARGES ACWORTH	389,000	393,164
215.0000.34.296500.00000	NON-PREPAID CHARGES KENNESAW	713,000	750,647
215.0000.36.100000.00000	INTEREST REVENUES	10,800	16,721
Total Revenues and Other Financing Sources		$ 1,349,900	$ 1,409,468
215.3800.51.110000.00000	REGULAR EMPLOYEES	$ 646,215	$ 679,024
215.3800.51.130000.00000	OVERTIME	85,000	120,000
215.3800.51.145000.00000	HOLIDAY BONUS PAYMENT	3,300	2,800
215.3800.51.170000.00000	VACATION PAY	42,819	38,123
215.3800.51.210000.00000	GROUP INSURANCE	176,127	212,152
215.3800.51.215000.00000	GROUP INSURANCE-RETIREE	17,000	17,000
215.3800.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	59,466	64,256
215.3800.51.270000.00000	WORKER'S COMPENSATION	1,328	1,336
215.3800.52.123100.00000	PRE-EMPLOYMENT PHYSICALS	3,000	2,970
215.3800.52.310000.00000	INS,OTHER THAN EMP BEN	21,824	22,513
215.3800.52.324000.00000	911 PSAP LINE	11,000	26,652
215.3800.52.325000.00000	POSTAGE	25	25
215.3800.52.350000.00000	TRAVEL	6,700	7,800
215.3800.52.360000.00000	DUES & FEES	4,130	4,372
215.3800.52.363000.00000	MEETING EXPENSES	250	250
215.3800.52.364000.00000	SUBSCRIPTIONS	2,997	2,997
215.3800.52.370000.00000	EDUCATION & TRAINING	4,048	9,680
215.3800.52.420500.00000	SOFTWARE MAINTENANCE	31,336	40,467
215.3800.52.440000.00000	EQUIPMENT REPAIRS & MAINT	6,600	1,200
215.3800.52.450000.00000	RADIO REPAIRS & MAINT	4,080	10,079
215.3800.53.111000.00000	OFFICE SUPPLIES	2,330	2,700
215.3800.53.111100.00000	COPY PAPER	1,000	1,000
215.3800.53.117200.00000	UNIFORMS	2,400	2,950
215.3800.53.160000.00000	SMALL EQUIPMENT	3,000	3,000
215.3800.53.160500.00000	GENL OFFICE SMALL EQUIP	1,400	-
215.3800.53.161000.00000	COMPUTERS-911	3,800	18,000
215.3800.54.241600.00000	EQUIPMENT	150,000	10,000
215.9100.61.109000.00000	TRANSFERS OUT - GENERAL FUND	58,725	108,122
Total Expenditures		$ 1,349,900	$ 1,409,468

911 Division

Authorizations- 17



CITY OF KENNESAW
Hotel/Motel Tax
Fund 275

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
275.0000.31.410000.00000	HOTEL/MOTEL	$ 30,000	$ 30,000
275.0000.31.412000.00000	40% OF TAX REMITTED	7,200	7,800
275.0000.31.413000.00000	4% COLLECTION FEE	750	750
275.0000.36.100000.00000	INTEREST REVENUES	340	380
Total Revenues and Other Financing Sources		$ 38,290	$ 38,930
275.4970.52.395600.00000	62.5% TO COBB GALLERIA	$ 18,750	$ 18,750
275.9100.61.101000.00000	TRANSFERS OUT - MUSEUM	19,540	20,180
Total Expenditures		$ 38,290	$ 38,930

CITY OF KENNESAW
Impact Fee
Fund 276

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
276.0000.32.195000.00000	IMPACT FEES - PARKS & RECREATION	$ 65,000	$ 39,000
276.0000.32.196000.00000	IMPACT FEES - POLICE DEPARTMENT	1,800	1,700
276.0000.36.100000.00000	INTEREST REVENUES	6,500	8,000
276.0000.39.400000.00000	USE OF PRIOR YEAR RESERVES	31,700	137,300
Total Revenues and Other Financing Sources		$ 105,000	$ 186,000
276.4225.52.125000.00000	OTHER PROFESSIONAL SERVICES	$ -	$ 10,000
276.4225.54.145000.00000	PARK IMPROVEMENTS	45,000.00	98,000
276.4225.54.200000.00000	MACHINERY & EQUIPMENT	40,000.00	-
276.4225.54.221000.00000	POLICE VEHICLES	-	70,000
276.4225.54.252000.00000	POLICE EQUIPMENT	20,000.00	8,000
Total Expenditures		$ 105,000	$ 186,000

CITY OF KENNESAW
Cemetery
Fund 285

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
285.0000.34.910000.00000	CEMETERY FEES	$ 5,000	$ 7,500
285.0000.34.911500.00000	CEMETERY TREES REVENUE	700	700
285.0000.36.100000.00000	INTEREST REVENUES	684	684
285.0000.37.000000.00000	CONTRIBUTION/DONATIONS	500	500
285.0000.37.100000.00000	DONATION - CEM. PRESERVATION	3,000	3,000
285.0000.39.110000.00000	TRANSFERS IN - GENERAL FUND	6,908	-
285.0000.39.400000.00000	USE OF PY RESERVES	16,468	14,116
Total Revenues and Other Financing Sources		$ 33,260	$ 26,500
285.4950.52.125000.00000	OTHER PROFESSIONAL SERVICES	$ 9,560	$ -
285.4950.52.325000.00000	POSTAGE	500	500
285.4950.52.350000.00000	TRAVEL	650	650
285.4950.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	50	50
285.4950.52.460000.00000	CEMETERY REPAIR AND MAINTENANCE	-	13,000
285.4950.53.118000.00000	OPERATING MATERIALS/SUPP	8,000	11,800
285.4950.53.118500.00000	CEMETERY TREES	500	500
285.4950.54.121000.00000	CEMETERY IMPROVEMENTS	14,000	-
Total Expenditures		$ 33,260	$ 26,500

Fiscal Year 2022 Budget Briefing Paper

Department: Public Works - Sanitation

Operating Budget Comments

Fiscal Year 2021 Budget: $2,795,802

Fiscal Year 2022 Budget: $2,679,536

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- Increase of $62,900 in Other Professional Services associated with a 3.27% increase of the contracted services increase for FY 22
- An increase of $30,000 in bank charges as more customers are paying by credit card
- An increase of $4,000 in postage due to an increase in postal rates
- An increase of $5,000 in landfill disposal rates for debris and bulk materials picked up by the City of Kennesaw
- A decrease of $66,000 in software to reflect actual cost of new financial/accounting software package
- A reduction of $160,000 transfer to the General Fund

Position Summary

Fiscal Year 2021 Total Authorized Positions: 2*

Fiscal Year 2021 Total Funded Positions: 2*

Fiscal Year 2022 Total Authorized Positions: 2*

Fiscal Year 2022 Total Funded Positions: 2*

- The Sanitation fund pays for 2 positions (Utility Billing Clerk and Support Clerk) that are accounted for in the total number of authorized positions in the Finance department

CITY OF KENNESAW
Sanitation
Fund 540

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
540.0000.34.411000.00000	RESIDENTIAL COLLECTION CHARGES	$ 2,500,000	$ 2,500,000
540.0000.34.412000.00000	COMMERCIAL COLLECTION CHARGES	17,000	17,000
540.0000.34.413000.00000	SAN-SALE OF RECYCLED MATERIAL	3,000	3,000
540.0000.34.414000.00000	SAN - BULK PICKUP CHARGES	31,000	40,000
540.0000.34.419100.00000	SANITATION PENALTY	50,000	46,000
540.0000.34.421200.00000	RESTART FEE	35,000	35,000
540.0000.34.930000.00000	BAD CHECK FEES	600	300
540.0000.36.100000.00000	INTEREST REVENUES	39,000	39,000
540.0000.39.400000.00000	USE OF PY RES FOR SOFTWARE	120,202	-
Total Revenues		$ 2,795,802	$ 2,680,300
540.4500.51.110000.00000	REGULAR EMPLOYEES	$ 70,407	$ 72,722
540.4500.51.130000.00000	OVERTIME	200	200
540.4500.51.145000.00000	HOLIDAY BONUS PAYMENT	400	400
540.4500.51.170000.00000	VACATION PAY	6,761	6,761
540.4500.51.210000.00000	GROUP INSURANCE	24,949	27,927
540.4500.51.215000.00000	GROUP INSURANCE-RETIREE	18,000	18,000
540.4500.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	5,949	6,126
540.4500.51.240000.00000	RETIREMENT CONTRIBUTIONS	27,658	30,021
540.4500.51.270000.00000	WORKER'S COMPENSATION	78	79
540.4500.52.125000.00000	OTHER PROFESSIONAL SERV	1,923,200	1,986,100
540.4500.52.325000.00000	POSTAGE	38,000	42,000
540.4500.52.340000.00000	PRINTING & BINDING	14,000	15,000
540.4500.52.392000.00000	LANDFILL DISPOSAL SERV	25,000	30,000
540.4500.52.396000.00000	MERCHANT SERV FEES	40,000	70,000
540.4500.53.111000.00000	OFFICE SUPPLIES	200	200
540.4500.53.160500.00000	GENL OFFICE SMALL EQUIP	1,000	-
540.4500.54.245000.00000	SOFTWARE	100,000	34,000
540.9100.61.109000.00000	TRANSFERS OUT - GENERAL FUND	500,000	340,000
Total Expenses		$ 2,795,802	$ 2,679,536
	Excess	$ -	$ 764

Fiscal Year 2022 Budget Briefing Paper

Department: Southern Museum of Civil War & Locomotive History

The Southern Museum of Civil War and Locomotive History collects and preserves objects and archival materials pertaining to the Civil War, Reconstruction, Southeastern Railroads, Great Locomotive Chase, Glover Machine Works, and relevant historic southern economic and social issues. The Railroad Education Center Library & Archives offers researchers the opportunity to study collections. The Museum offers various options for community rental facilities and boasts a highly successful gift shop. A public-private partnership exists between the City and the Kennesaw Museum Foundation for the purpose of the Museum. The Southern Museum is the only Smithsonian Affiliated history museum in Georgia.

Goals and Objectives

- The overall objective of the Southern Museum is to promote education initiatives and programming through mission-relevant curriculum and community partnerships.
- Raising additional private dollars through the Kennesaw Museum Foundation in support of specific educational projects at the Southern Museum is ongoing. The Foundation is focusing on expanding its donor base by partnering with individuals, trusts, and companies that have a vested interest in our community.
- Marketing and promoting public awareness of museum rental venues. It is our goal to increase the volume of business gatherings, social museum rentals, weddings, and train-themed Birthday Parties as we emerge from the past restrictions of the pandemic.
- Increase number of school tours. Expand virtual educational offerings. Continue innovative seasonal exhibition programming focusing on Black History and Women's History months. Maintain cooperation and involvement with Operation Lifesaver to promote railroad safety messages for families and children.
- Increase gift shop sales both onsite and through our online shopping option.
- Manage and promote Railroad Education Center Library and Archives. Increase accessibility for researchers, as seen in a 50% growth in total research requests (in-person and remote) from FY2019 to FY2022. In order to accomplish this goal, awareness of the museum's collection needs to increase through a joint effort with the city's reorganized marketing department.
- Modify existing galleries to include additional and updated components. Update the storefronts in the Jolley Education Center to create additional educational and play experiences for young visitors.
- Southern Museum will continue to contribute substantial local economic impact as defined by Cobb Travel and Tourism utilizing the DMAI Impact Calculator with the goal of reaching an $8 million impact by the end of 2022.

Museum Highlights

- The Museum resumed full operations as quickly and safely as conditions allowed. This included the resumption of weekly educational programs that were revamped to adhere to social distancing and safety guidelines. The frequency of the Homeschool Workshop Series actually increased to serve students (and help parents) forced to learn from home.
- In response to a moratorium on school field trips, the Museum established a virtual, educational outreach program that met Georgia state curriculum standards. The Kennesaw Museum Foundation secured a

grant through the Cobb EMC Foundation that facilitated the outreach. We ultimately served 3,031 students in 136 classes from 31 schools, 16 of which were Title 1.

- A new exhibition was installed in the Historic Kennesaw Depot. Focusing on key topics in Kennesaw history, from the indigenous peoples that once called the region home to Big Shanty during the Civil War to the ongoing development of downtown, the exhibition (and accompanying renovations to the building) established the depot as another cultural offering within the city. The depot is now open to the public in conjunction with the Museum's operating hours.
- A series of monthly members-only programs was established as a way of enticing and maintaining membership. Notable events included behind-the-scenes tours with the executive director, boarding the *General*, movie screenings, a walking tour of downtown Kennesaw, and presentations from local authors.
- An online gift shop was launched via the Museum's website. The online gift shop features custom and one-of-a-kind items, many of them relating to the *General*, which can only be found at the Southern Museum.
- The Museum's theater was renovated so it can run automatically throughout the day. Music and gallery lights are synched to the beginning and end of each showing (which takes place at the top and bottom of each hour). Individual lights are also customizable, and the system has presets for other functions beyond the standard movie.
- Celebrations honoring African American History Month, Women's History Month, and Civil War History Day took place at the Museum. Although each event differed slightly in format, they all featured educational activities for visitors of all ages. The Museum typically invites outside participants to these events, but this year all activities were conceived and hosted by Museum staff.

Operating Budget Comments

Fiscal Year 2021 Budget: $911,911

Fiscal Year 2022 Budget: $939,812

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- An increase of $6,500 in curatorial supplies offset by
- A $3,000 reduction in furniture and fixtures due to one time purchase in FY 21
- A $19,000 reducation in machinery and equipment for one-time purchases in FY 21

Position Summary

Fiscal Year 2021 Total Authorized Positions: 11

Fiscal Year 2021 Total Funded Positions: 11

Fiscal Year 2022 Total Authorized Positions: 11

Fiscal Year 2022 Total Funded Positions: 11

CITY OF KENNESAW
Museum
Fund 556

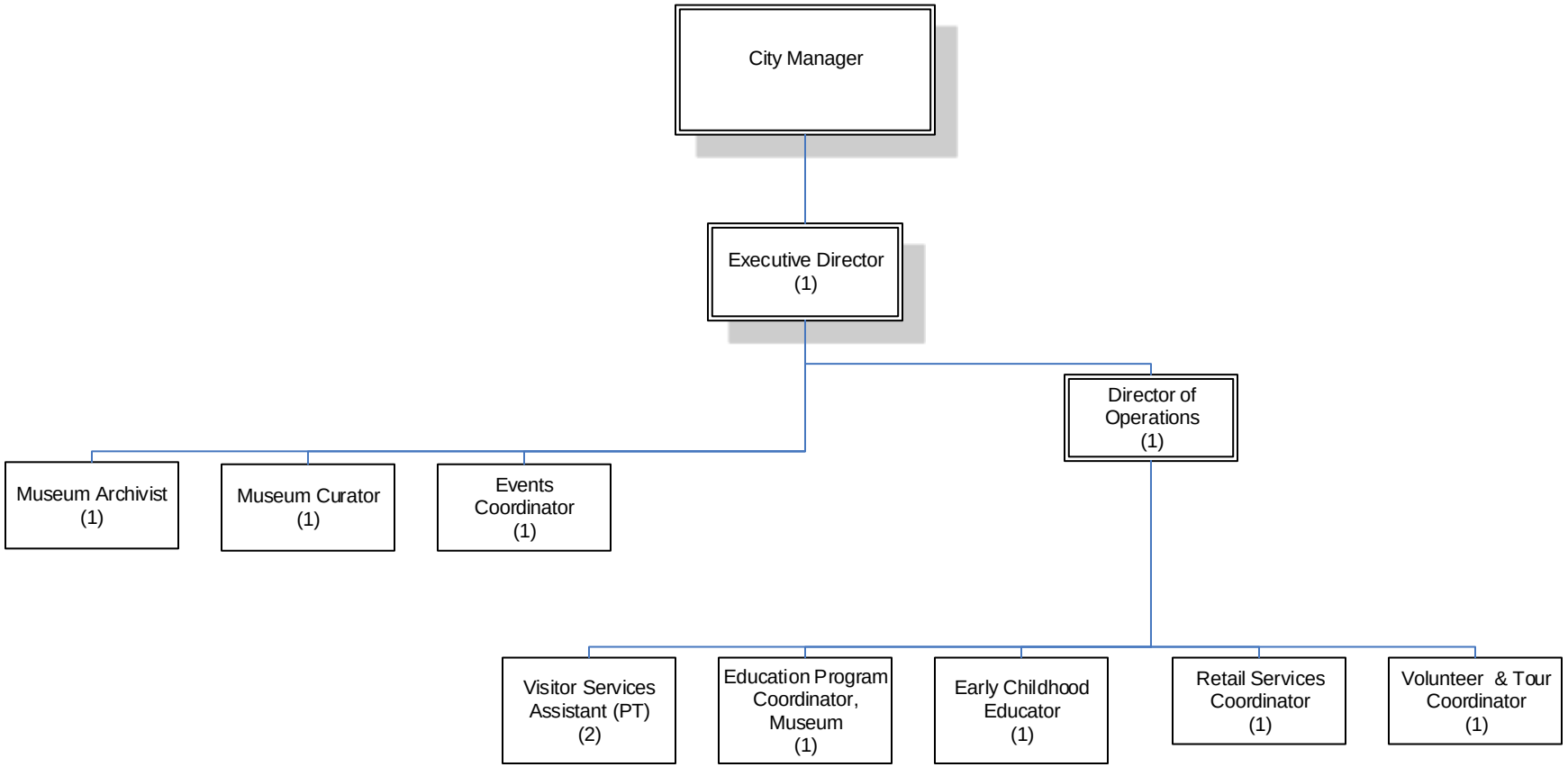
Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
556.0000.31.440000.00000	VEHICLE RENTAL TAX	$ 124,000	$ 135,000
556.0000.34.730000.00000	SPECIAL EVENT ADMISSION FEES	25,000	25,000
556.0000.34.732500.00000	ARCHIVE FEES	1,000	1,000
556.0000.34.741000.00000	MUSEUM WALK IN ADMISSIONS	130,000	110,000
556.0000.34.741500.00000	MUS. GIFT SHOP SALES	145,000	135,000
556.0000.34.741600.00000	COST OF GOODS SOLD	(72,000)	(72,000)
556.0000.34.750000.00000	EDUC, PROGRAM, GROUP TOURS	25,000	10,000
556.0000.34.790000.00000	FACILITY RENTAL	30,000	30,000
556.0000.36.100000.00000	INTEREST REVENUES	7,000	4,700
556.0000.38.100500.00000	MUSEUM DONATIONS	1,500	1,500
556.0000.38.101000.00000	MUSEUM DONATIONS - ARTIFACTS	40,000	40,000
556.0000.39.110000.00000	OPERATING TRANSFERS IN HTL/MTL	19,540	20,180
556.0000.39.113000.00000	TRANSFERS IN GENERAL FUND	435,871	499,432
Total Revenues, Non-Operating Income, Capital Contributions & Transfers		$ 911,911	$ 939,812
556.6172.51.110000.00000	REGULAR EMPLOYEES	$ 471,378	$ 485,585
556.6172.51.120000.00000	TEMPORARY EMPLOYEES	-	1,800
556.6172.51.130000.00000	OVERTIME	3,000	3,000
556.6172.51.145000.00000	HOLIDAY BONUS PAYMENT	2,000	2,000
556.6172.51.170000.00000	VACATION PAY	20,132	17,315
556.6172.51.210000.00000	GROUP INSURANCE	113,224	126,740
556.6172.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	37,983	38,992
556.6172.51.270000.00000	WORKER'S COMPENSATION	1,980	1,991
556.6172.52.125000.00000	OTHER PROFESSIONAL SERV	4,300	2,800
556.6172.52.132000.00000	TECHNICAL DESIGN/GRAPHICS	500	500
556.6172.52.232000.00000	RENTAL OF EQUIP & VEHCLE	300	300
556.6172.52.310000.00000	INS, OTHER THAN EMP BEN	35,161	36,271
556.6172.52.325000.00000	POSTAGE	500	500
556.6172.52.332000.00000	MARKETING	48,827	66,712
556.6172.52.340000.00000	PRINTING & BINDING	1,000	1,000
556.6172.52.350000.00000	TRAVEL	2,500	3,000
556.6172.52.360000.00000	DUES & FEES	500	500
556.6172.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	4,195	4,195
556.6172.52.363000.00000	MEETING EXPENSES	500	500
556.6172.52.370000.00000	EDUCATION & TRAINING	500	500
556.6172.52.371000.00000	PROFESSIONAL DEVELOPMENT	1,500	1,500
556.6172.52.395000.00000	MILEAGE REIMBURSEMENT	125	125
556.6172.52.396000.00000	MERCHANT SERV FEES	6,000	6,000
556.6172.53.111000.00000	OFFICE SUPPLIES	1,000	1,000
556.6172.53.111100.00000	COPY PAPER	500	500
556.6172.53.117000.00000	CLOTHING	700	700
556.6172.53.118000.00000	OPERATING MATERIALS/SUPP	9,262	8,262
556.6172.53.118700.00000	CURATORIAL SUPPLIES	6,500	13,000

CITY OF KENNESAW
Museum
Fund 556

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
556.6172.53.118800.00000	ARCHIVAL SUPPLIES	4,500	4,500
556.6172.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	10,000	10,000
556.6172.53.119200.00000	SIGNAGE	1,850	1,200
556.6172.53.121000.00000	WATER/SEWERAGE	5,000	5,000
556.6172.53.122500.00000	STORMWATER UTILITY	1,239	1,239
556.6172.53.123000.00000	ENERGY-ELECTRICITY	90,000	90,000
556.6172.53.123100.00000	STREET LIGHTING	85	85
556.6172.53.160600.00000	BLDG MAINT SMALL EQUIP	300	300
556.6172.53.180000.00000	MISCELLANEOUS	1,000	500
556.6172.53.230000.00000	FURNITURE & FIXTURES	4,931	1,700
556.6172.54.200000.00000	MACHINERY & EQUIPMENT	18,939	-
Total Expenses		$ 911,911	$ 939,812

Southern Museum of Civil War & Locomotive History

Authorizations- 11



Fiscal Year 2022 Budget Briefing Paper

Department: Smith-Gilbert Gardens

Smith-Gilbert Gardens is the City of Kennesaw's botanical garden. Voted one of the top five places to take children in the Atlanta metro area, the 17-acre property is rich with botanical, artistic and historic treasures. Fifteen themed garden spaces, anchored by the reconstruction era Hiram Butler House, contain more than 4,000 curated plant species. The award-winning "Garden with Wings" butterfly house and pollinator garden promote conservation of beneficial Georgia native plants and insects. The crevice garden displays a gardening style and plant collection rarely seen in the southeastern United States. Robust collections of hydrangeas, camellias, conifers and roses along with woodland and perennial gardens inspire visitors to explore variety for their own landscapes. Blending horticulture and art, the bonsai collection includes more than 70 trees, diligently trained during monthly work sessions that are open to garden visitors. Thirty-one remarkable garden sculptures by nationally and internationally known artists add drama to the landscape. Koi ponds, a waterfall, and child-friendly play structures throughout the property round out the experience.

"Sustainability" isn't merely a catchword; it is part of the SGG conservation mission and is evident throughout the gardens. A minimal-toxicity ethic means that we curtail the use of chemical treatments in garden maintenance. Through best practices in collection management and collaborations with Georgia Power, State Botanical Garden of Georgia and Atlanta Botanical Garden, we work to preserve global plant biodiversity and improve local habitat. Our educational programs share knowledge of and passion for nature, while inspiring participants to be conservation minded.

Goals and Objectives

- Continue to identify temporary exhibitions (including art) and initiate new programming supporting revenue growth
- Pursue grant funding focusing on plant and art collections, visitor services, educational programming
- Coordinate with Building Services to implement refurbishment plan for preserving the historic House
- Standardize horticulture practices, including plant label criteria; standardize plant recordkeeping
- Work towards securing AAM accreditation for Smith-Gilbert Gardens
- Obtain national recognition for specific plant collections through the American Public Garden Association
- Build new Education and Visitor Center with additional parking spaces through 2011 and 2016 SPLOSTS and capital campaign

Garden Highlights

- Following state and local guidelines for COVID-19, Smith-Gilbert Gardens closed to the public on March 17, 2020. SGG able to reopen May 19, 2020 by setting up ticket sales online and minimizing face-to-face interactions.
- SGG served as a valued place for members and visitors to enjoy being outside – safely. One of our members shared this: *We have enjoyed coming and visiting. My boys love it. It's been the only outing we've done since COVID hit. Your gardens also was my sister's first outing since being diagnosed with leukemia and the first time we could socially distance safely to see each other last week. I've definitely sent friends, family, and perfect strangers to go check you guys out with the guest passes. Thanks again for a wonderful experience.*

- SGG developed online and virtual options for schools, the annual plant sale, and the annual Hummingbird Banding event. The annual Easter Egg Hunt was reimagined as a fun, self-guided experience for families.
- With dollars from the 2011 and 2016 SPLOSTS, construction started on the Gateway to the Gardens project – Phase 1, which included parking for passenger cars, unloading area for motor coach buses, civil engineering to grade the site and storm water infrastructure.
- Cobb Travel & Tourism recognized SGG as one of Top 10 Things to Do in Cobb County. The garden is now included in their marketing promotional materials for the next three years.
- SGG initiated a new spring exhibition – Art Blooms. This two-month exhibit highlighted sculptures in the SGG permanent collection with thousands of daffodils. A new partnership with the KSU Master Craftsman program resulted in a temporary exhibition opening in May – Designed by Nature. Marietta wood artist Doug Pisik's 11-foot interactive wooden tower, Morph, greeted visitors entering the Hiram Butler House.
    - Grant support was secured from the Cobb EMC Foundation.
    - Volunteers were trained as Art Ambassadors, sharing information about the artists in the permanent collection.
    - New interpretive signs were added highlighting the artists and their sculptures.
    - Staff and volunteers planted more than 10,000 daffodil bulbs.
- Obtained in-kind plant donations valued at $9,000 from Hidden Hollow, a Tennessee nursery. Some of the donated plants will be added to the Gardens' collection and others made available in future plant sales.
- Planted 57 different cultivars of Hydrangea throughout the garden.
- An Eagle Scout project transformed an under-utilized garden area into the Little Theater in the Woods. Another Eagle Scout project added four bat houses in strategic garden areas – to encourage these nighttime pollinators.
- Relocated and expanded the gift shop to create the Gift Shop & Art Gallery that now displays the work of local artists, along with unique gift items.

Operating Budget Comments

Fiscal Year 2021 Budget: $550,586

Fiscal Year 2022 Budget: $650,357

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- An increase of $11,570 in marketing to better promote events and programming and to align with the citywide marketing efforts
- An increase of $23,000 for sculpture assessment and conservation to preserve the art at the garden
- An increase of $2,000 to support plant replacement as necessary
- An increase in the regular employee salary line due to the reclassification of the part-time Education and Event Coordinator to full-time

Position Summary

Fiscal Year 2021 Total Funded Positions: 7

Fiscal Year 2021 Total Authorized Positions: 7

Fiscal Year 2022 Total Funded Positions: 7

Fiscal Year 2022 Total Authorized Positions: 7

CITY OF KENNESAW
Smith Gilbert Gardens
Fund 557

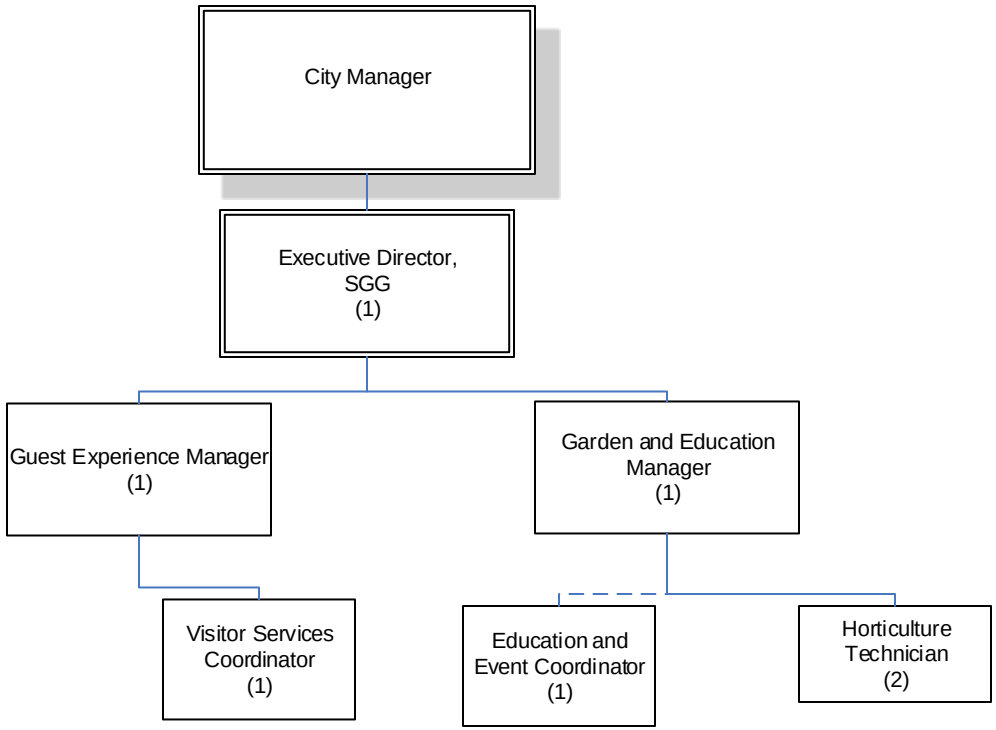
Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
557.0000.33.410200.00000	GRANT	$ 5,000	$ 5,000
557.0000.34.735000.00000	SPECIAL EVENTS	4,000	8,000
557.0000.34.736000.00000	RENTAL	18,000	15,000
557.0000.34.741500.00000	GIFT SHOP SALES	22,500	33,000
557.0000.34.741600.00000	COST OF GOODS SOLD	(8,000)	(15,000)
557.0000.34.750000.00000	PROGRAM FEES	22,000	22,000
557.0000.34.791000.00000	TOUR FEES	44,500	55,000
557.0000.36.100000.00000	INTEREST REVENUES	2,000	2,000
557.0000.38.100500.00000	DONATIONS	30,000	45,000
557.0000.39.113000.00000	TRANSFER IN - GENERAL FUND	410,586	480,357
Total Revenues, Non-Operating Income, Capital Contributions & Transfers		$ 550,586	$ 650,357
557.6171.51.110000.00000	REGULAR EMPLOYEES	$ 318,675	$ 347,317
557.6171.51.120000.00000	TEMPORARY EMPLOYEES	-	1,800
557.6171.51.130000.00000	OVERTIME	2,000	2,000
557.6171.51.145000.00000	HOLIDAY BONUS PAYMENT	1,400	1,250
557.6171.51.170000.00000	VACATION PAY	12,577	14,701
557.6171.51.210000.00000	GROUP INSURANCE	88,063	113,575
557.6171.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	25,601	28,081
557.6171.51.270000.00000	WORKER'S COMPENSATION	78	79
557.6171.52.125000.00000	OTHER PROFESSIONAL SERV	19,000	19,000
557.6171.52.211000.00000	DISPOSAL	1,000	1,000
557.6171.52.220000.00000	REPAIRS & MAINTENANCE	12,000	12,000
557.6171.52.232000.00000	SCULPTURE CONSERVATION	1,500	24,530
557.6171.52.310000.00000	INS, OTHER THAN EMP BEN	1,003	1,560
557.6171.52.325000.00000	POSTAGE	50	50
557.6171.52.332000.00000	MARKETING	5,000	16,575
557.6171.52.340000.00000	PRINTING & BINDING	4,000	4,000
557.6171.52.350000.00000	TRAVEL	3,800	2,200
557.6171.52.361000.00000	ORGANIZATIONAL MEMBERSHIP	1,450	1,450
557.6171.52.363000.00000	MEETING EXPENSES	500	500
557.6171.52.450000.00000	RADIO REPAIRS & MAINT	400	200
557.6171.53.111000.00000	OFFICE SUPPLIES	600	600
557.6171.53.111100.00000	COPY PAPER	300	300
557.6171.53.112000.00000	JANITORIAL SUPPLIES	50	50
557.6171.53.117000.00000	CLOTHING	500	100
557.6171.53.118000.00000	OPERATING MATERIALS/SUPP	10,000	10,000
557.6171.53.118700.00000	PLANT DEVELOPMENT	10,000	12,000
557.6171.53.118900.00000	SPECIAL EVENT MATL/SUPPLY	11,900	12,600
557.6171.53.119200.00000	SIGNAGE	2,600	4,500
557.6171.53.121000.00000	WATER/SEWERAGE	300	600
557.6171.53.121500.00000	NATURAL GAS	5,000	5,000
557.6171.53.122500.00000	STORMWATER UTILITY	289	289

CITY OF KENNESAW
Smith Gilbert Gardens
Fund 557

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
557.6171.53.123000.00000	ENERGY-ELECTRICITY	9,000	9,000
557.6171.53.123100.00000	STREET LIGHTING	350	700
557.6171.53.127000.00000	ENERGY-GASOLINE/DIESEL	300	1,000
557.6171.53.160000.00000	GARDEN MAINT SMALL EQUIPMENT	600	1,000
557.6171.53.160500.00000	GENL OFFICE SMALL EQUIP	700	750
Total Expenses		$ 550,586	$ 650,357

Smith-Gilbert Gardens

Authorizations- 7



Updated 30 June 2021 FY 2022

Fiscal Year 2022 Budget Briefing Paper

Department: Public Works - Stormwater

Operating Budget Comments

Fiscal Year 2021 Budget: $1,439,378

Fiscal Year 2022 Budget: $1,294,723

Department Highlights

- Completed emergency repairs/replacement of storm pipe collapse on Mapleton Downs
- Approximately 900 construction site inspections
- Assisted with completion of the irrigation system and landscaping of Depot Park

The highlights of the recommended budget include the following:

- An increase in group insurance and retirement contributions due to increases of group health insurance costs and retirement contributions spread throughout each department
- A decrease of $197,000 in stormwater construction and improvement due to one-time emergency repair of stormwater pipe in FY 21
- A decrease of $120,000 in vehicles due to the one-time purchase of two crew cab dump body vehicles in FY 21
- A decrease of $150,000 in software related to purchase of new financial software in FY 21 – budget reflects actual cost

Capital Outlay items include:

- $16,000 for an inspection camera
- $8,500 for a brush cutter attachment to maintain detention ponds

Position Summary

Fiscal Year 2021 Total Authorized Positions: 8

Fiscal Year 2021 Total Funded Positions: 8

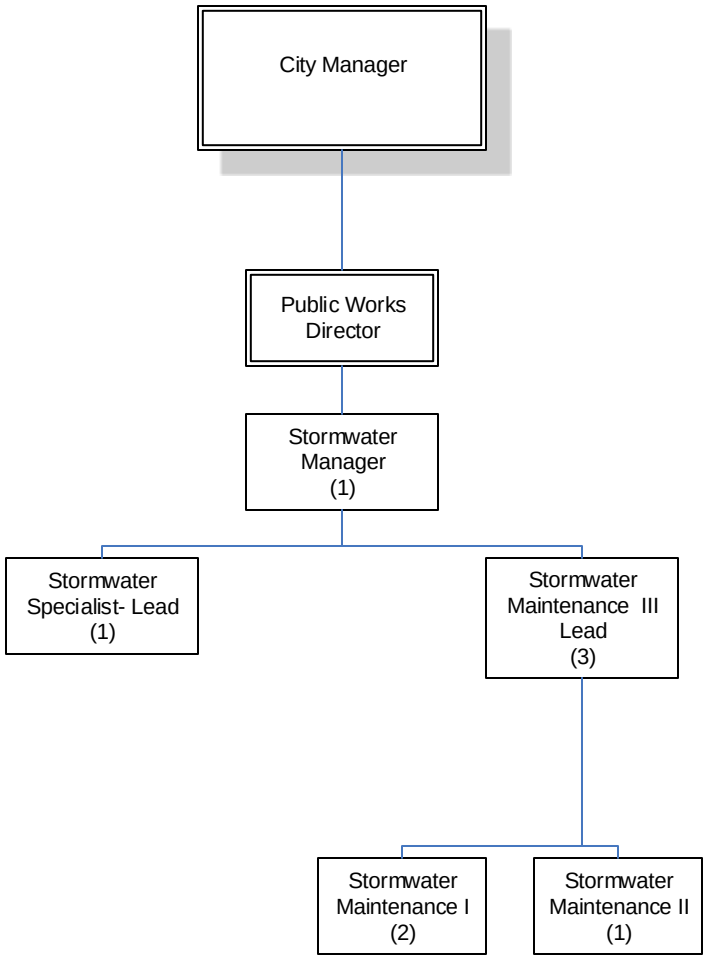
Fiscal Year 2022 Total Authorized Positions: 8

Fiscal Year 2022 Total Funded Positions: 8

CITY OF KENNESAW
Storm Water Utility
Fund 560

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
560.0000.34.411000.00000	STORM WATER UTILITY RESIDENTIAL	$ 585,000	$ 585,000
560.0000.34.412000.00000	STORM WATER UTILITY COMMERCIAL	670,000	667,000
560.0000.36.100000.00000	INTEREST REVENUES	40,000	43,000
560.0000.39.400000.00000	USE OF PRIOR YEAR RESERVE	197,174	-
Total Revenues, Non-Operating Income, Capital Contributions & Transfers		$ 1,492,174	$ 1,295,000
560.4320.51.110000.00000	REGULAR EMPLOYEES	$ 305,274	$ 330,138
560.4320.51.130000.00000	OVERTIME	6,000	6,000
560.4320.51.130500.00000	STORMWATER - ONCALL	2,000	2,000
560.4320.51.145000.00000	HOLIDAY BONUS PAYMENT	1,550	1,400
560.4320.51.170000.00000	VACATION PAY	10,584	16,429
560.4320.51.210000.00000	GROUP INSURANCE	88,063	98,575
560.4320.51.215000.00000	GROUP INSURANCE - RETIREE	9,300	9,300
560.4320.51.220000.00000	SOCIAL SEC (FICA) CNTRIB	24,894	27,231
560.4320.51.240000.00000	RETIREMENT CONTRIBUTIONS	28,121	30,483
560.4320.51.270000.00000	WORKER'S COMPENSATION	32,063	32,255
560.4320.52.125000.00000	OTHER PROFESSIONAL	18,000	18,000
560.4320.52.220000.00000	REPAIRS & MAINTENANCE	7,000	7,000
560.4320.52.310000.00000	INS, OTHER THAN EMP BEN	10,034	10,351
560.4320.52.325000.00000	POSTAGE	3,000	2,500
560.4320.52.340000.00000	PRINTING & BINDING	1,100	1,100
560.4320.52.362000.00000	PROFESSIONAL MEMBERSHIPS	500	500
560.4320.52.370000.00000	EDUCATION & TRAINING	4,000	4,000
560.4320.52.430000.00000	VEHICLE REPAIRS & MAINT	20,000	20,000
560.4320.53.111000.00000	OFFICE SUPPLIES	500	500
560.4320.53.117200.00000	UNIFORMS	4,300	4,300
560.4320.53.118000.00000	OPERATING MATERIAL/SUPP	20,000	20,000
560.4320.53.127000.00000	ENERGY-GASOLINE/DIESEL	10,000	10,000
560.4320.53.180000.00000	MISCELLANEOUS	500	500
560.4320.54.142000.00000	STORM WATER CONST & IMPROVMENT	362,174	165,000
560.4320.54.200000.00000	MACHINERY & EQUIPMENT	-	24,500
560.4320.54.220000.00000	VEHICLES	120,000	-
560.4320.54.245000.00000	SOFTWARE	220,000	70,000
560.4320.58.220000.00000	INTEREST-CAPITAL LEASE	5,421	3,661
560.9100.61.109000.00000	TRANSFER - GENERAL FUND	125,000	379,000
Total Expenses		$ 1,439,378	$ 1,294,723
	Excess	$ 52,796	$ 277

Public Works
Stormwater Dept.
Authorizations- 8



CITY OF KENNESAW
Street Lights
Fund 565

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
565.0000.34.430000.00000	STREET LIGHTS RESIDENTIAL	$ 249,000	$ 252,000
565.0000.34.430500.00000	STREET LIGHTS COMMERCIAL	112,000	114,000
565.0000.36.100000.00000	INTEREST REVENUES	635	700
565.0000.39.400000.00000	USE OF PRIOR YEAR RESERVE	30,000	3,935
Total Revenues, Non-Operating Income, Capital Contributions & Transfers		$ 391,635	$ 370,635
565.4260.53.123100.00000	STREET LIGHTING	361,635	361,635
565.4260.54.245000.00000	SOFTWARE	30,000	9,000
Total Expenses		$ 391,635	$ 370,635

CITY OF KENNESAW
Partially Self Insured
Fund 600

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
600.0000.34.990500.00000	CITY/EMPLOYEE PAYMENTS	$ 2,956,185	$ 3,487,244
600.0000.36.100000.00000	INTEREST REVENUES	1,000	1,910
Total Revenues and Non-Operating Income		$ 2,957,185	$ 3,489,154
600.6000.52.120000.00000	ADMINSTRATIVE FEE - HEALTHSCOPE	$ 79,320	$ 67,630
600.6000.52.121000.00000	BROKER FEES	36,000	36,000
600.6000.52.123000.00000	AGGREGATE STOP/LOSS	27,480	20,606
600.6000.52.124000.00000	SPECIFIC STOP/LOSS	210,000	261,835
600.6000.52.125000.00000	OTHER PROFESSIONAL SERV	12,000	650
600.6000.52.360000.00000	DUES & FEES	4,800	8,280
600.6000.55.220200.00000	CLAIMS MEDICAL/HOSPITAL	1,940,689	2,417,918
600.6000.55.220600.00000	CLAIMS PHARMACY	646,896	676,235
Total Expenses		$ 2,957,185	$ 3,489,154

CITY OF KENNESAW
URA
Fund 700

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
700.0000.36.100000.00000	INTEREST REVENUES	$ 25	$ 2
700.0000.39.113000.00000	TRANSFERS IN - GENERAL FUND	398,537	398,060
Total Revenues and Other Financing Sources		$ 398,562	$ 398,062
700.7300.52.396000.00000	PAYING AGENT FEES	$ 5,500	$ 5,500
700.8000.58.110600.00000	PRINCIPAL - SERIES 2014 B	135,000	140,000
700.8000.58.210500.00000	INTEREST - SERIES 2014 A	161,319	161,319
700.8000.58.210600.00000	INTEREST - SERIES 2014 B	96,743	91,243
Total Expenditures		$ 398,562	$ 398,062

CITY OF KENNESAW
Kennesaw Downtown Development Authority
Fund 760

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
760.0000.34.758500.00000	BEER FESTIVAL REVENUE	$ 8,500	$ 8,500
760.0000.36.100000.00000	INTEREST REVENUES	300	300
760.0000.38.100700.00000	RENTS & ROYALTIES BURGER FI	39,150	40,518
760.0000.39.110000.00000	TRAN IN FROM CITY FOR 2001 BONDS	451,914	446,593
760.0000.39.400000.00000	USE OF PY RESERVES	81,218	81,218
Total Revenues, Non-Operating Income, Capital Contributions & Transfers		$ 581,082	$ 577,129
760.7550.52.121000.00000	LEGAL SERVICES	$ 15,000	$ 15,000
760.7550.52.125000.00000	OTHER PROFESSIONAL SERV	1,500	1,500
760.7550.52.127000.00000	DESIGN & GRAPHIC DESIGN	500	500
760.7550.52.231000.00000	RENTAL OF LAND & BUILDING	8,400	8,400
760.7550.52.325000.00000	POSTAGE	100	100
760.7550.52.330000.00000	ADVERTISING	500	500
760.7550.52.350000.00000	TRAVEL	750	500
760.7550.52.360000.00000	DUES & FEES	165	165
760.7550.52.363000.00000	MEETING EXPENSES	100	100
760.7550.52.371000.00000	PROFESSIONAL DEVELOPMENT	600	600
760.7550.52.395000.00000	MILEAGE REIMBURSEMENT	500	500
760.7550.52.514000.00000	DINNER AT DEPOT	1,200	1,200
760.7550.58.110100.00000	PRINCIPAL -LOAN FROM CITY-BURGERFI	31,351	31,825
760.7550.58.110200.00000	PRINCIPAL - SERIES 2001	410,000	425,000
760.7550.58.210100.00000	INTEREST - SERIES 2001	28,224	9,520
760.7550.58.230000.00000	INTEREST-SERIES 2019	81,218	81,218
760.7550.58.230100.00000	INTEREST-$300K LOAN FROM CITY	974	501
Total Expenses		$ 581,082	$ 577,129

CITY OF KENNESAW
Kennesaw Development Authority
Fund 780

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
780.0000.36.100000.00000	INTEREST REVENUES	$ 2,000	$ 2,000
780.0000.39.310500.00000	WALTON RIDENOUR APTS	25,581	105,766
780.0000.39.311000.00000	ALTA RIDENOUR	16,344	-
780.0000.39.400000.00000	USE OF PY RESERVES	41,225	47,384
Total Revenues, Non-Operating Income, Capital Contributions & Transfers		$ 85,150	$ 155,150
780.7880.52.121000.00000	LEGAL SERVICES	$ 25,000.00	$ 25,000.00
780.7880.52.125000.00000	OTHER PROFESSIONAL SERV	23,000	23,000
780.7880.52.332000.00000	MARKETING	250	250
780.7880.52.350000.00000	TRAVEL	500	500
780.7880.52.363000.00000	MEETING EXPENSES	200	200
780.7880.52.370000.00000	CONFERENCE FEES	700	700
780.7880.52.395000.00000	MILEAGE REIMBURSEMENT	200	200
780.7880.52.600000.00000	SPECIAL EVENTS	300	300
780.7880.53.102000.00000	ED STAFF SUPPORT	10,000	10,000
780.7880.53.103000.00000	BUSINESS DEVELOPMENT	25,000	25,000
780.7880.61.108500.00000	TRANSFER OUT - GENERAL FUND	-	70,000
Total Expenses		$ 85,150	$ 155,150

CITY OF KENNESAW
GEORGIA

RESOLUTION NO. 2021-42, 2021

A RESOLUTION TO ADOPT THE PROPOSED CAPITAL IMPROVEMENT (SPLOST) BUDGET FOR THE CITY OF KENNESAW FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022

WHEREAS, in accordance with Section 4.06 of the City Charter of the City of Kennesaw, the Mayor has submitted a Capital Improvement (SPLOST) Budget to the City Council for review for the Fiscal Year beginning October 1, 2021; and

WHEREAS, in accordance with Section 4.06 of the City Charter of the City of Kennesaw, the City Council has reviewed the proposed Capital Improvement (SPLOST) Budget for the Fiscal Year beginning October 1, 2021; and

WHEREAS, Public Hearings regarding the Fiscal Year 2021-2022 Capital Improvement (SPLOST) Budget for the City of Kennesaw were held on September 7, 2021 and September 20, 2021; and

WHEREAS, the Mayor and Council considers the attached Capital Improvement (SPLOST) Budget for the Fiscal Year beginning October 1, 2021 to be a prudent fiscal Capital Improvements guide for the upcoming fiscal year; and

WHEREAS, pursuant to Section 4.06 of the City Charter and Section 2-144 of the Code of Ordinances of the City of Kennesaw, it is required that the Mayor and Council adopt a budget resolution which specifies the anticipated revenues for this budget and the appropriated expenditures for this budget.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS.

SECTION 1. The attached Capital Improvement (SPLOST) Budget of the City of Kennesaw for the Fiscal Year beginning October 1, 2021 are hereby adopted. Said detailed Capital Improvement (SPLOST) Budget is attached hereto as Exhibit B and is made a part of this Resolution as if fully set out herein.

FUND	APPROPRIATION
SPLOST Budget Revenue	**$ 18,625,657**

SPLOST Budget Expenditures	**$ 18,625,657**

SECTION 2. BE IT FURTHER RESOLVED THAT this Resolution shall become effective from and after October 1, 2021.

PASSED AND ADOPTED by the Kennesaw City Council on this 20th day of September, 2021.

ATTEST:

Lea Alvarez, City Clerk

CITY OF KENNESAW

Derek Easterling, Mayor

CITY OF KENNESAW
SEAL
KENNESAW, GA

CITY OF KENNESAW
SPLOST
Fund 310

Account Number	Account Name	FY 21 Budget Revised	FY 22 Budget
310.0000.36.100000.00000	INTEREST REVENUES	$ 400,000	$ 400,000
310.0000.39.114400.00000	SPLOST 2005 REVENUE-OLD HIGHWAY 41	1,376,561	322,796
310.0000.39.114900.00000	SPLOST 2011 SGG EVENT BUILDING	883,636	-
310.0000.39.115000.00000	SPLOST 2011 DEPOT PARK IMPROV	617,104	-
310.0000.39.115300.00000	SPLOST 2011 REVENUE-CHEROKEE ST.	4,016,718	3,828,672
310.0000.39.115400.00000	SPLOST 2011 REVENUE-STANLEY COLLINS	123,043	44,983
310.0000.39.115500.00000	SPLOST 2011 REVENUE-PINE MTN ROAD @41	-	298,678
310.0000.39.115800.00000	SPLOST 2016 SARDIS STREET OVERPASS	6,000,000	-
310.0000.39.115900.00000	SPLOST 2016 STORMWATER INFRASTRUCTURE	573,089	534,085
310.0000.39.116000.00000	SPLOST 2016 BEN KING ROAD IMPROVEMENTS	2,703,480	2,370,933
310.0000.39.116100.00000	SPLOST 2016 SARDIS STREET EXTENSION PROJECT	2,066,169	2,000,120
310.0000.39.116200.00000	SPLOST 2016 PROPERTY ACQUISITION	1,770,937	37
310.0000.39.116300.00000	SPLOST 2016 PARK IMPROVEMENTS	591,557	311,808
310.0000.39.116400.00000	SPLOST 2016 DALLAS/WATTS DRIVE IMPROVEMENTS	76,190	189
310.0000.39.116500.00000	SPLOST 2016 FACILITY IMPROVEMENTS	65,051	51,917
310.0000.39.116600.00000	SPLOST 2016 ECONOMIC DEVELOPMENT	1,500,000	2,357,670
310.0000.39.116700.00000	SPLOST 2016 SMITH GILBERT GARDENS	746,200	349,805
310.0000.39.116800.00000	SPLOST 2016 RESURFACING AND SIDEWALKS	505,941	505,941
310.0000.39.116900.00000	SPLOST 2016 POLICE VEHICLES	14,758	58
310.0000.39.117000.00000	RECREATIONAL CENTER	4,434,331	5,247,965
Total Revenues		$ 28,464,763	$ 18,625,657
310.4228.54.147700.00000	SPLOST 2005 PROJ OLD HIGHWAY 41	$ 1,376,561	$ 322,796
310.4228.54.148000.00000	SPLOST 2011 SGG EVENT BUILDING	883,636	-
310.4228.54.148100.00000	SPLOST 2011 DEPOT PARK IMPROV	617,104	-
310.4228.54.148400.00000	SPLOST 2011 PROJ CHEROKEE STREET	4,016,718	3,828,672
310.4228.54.148500.00000	SPLOST 2011 PROJ STANLEY COLLINS	123,043	44,983
310.4228.54.148600.00000	SPLOST 2011 PROJ-PINE MTN ROAD	-	298,678
310.4228.54.148900.00000	SPLOST 2016 SARDIS STREET OVERPASS	6,000,000	-
310.4228.54.149000.00000	SPLOST 2016 STORMWATER INFRASTRUCTURE	573,089	534,085
310.4228.54.149100.00000	SPLOST 2016 BEN KING ROAD IMPROVEMENTS	2,703,480	2,370,933
310.4228.54.149200.00000	SPLOST 2016 SARDIS STREET EXTENSION PROJECT	2,066,169	2,000,120
310.4228.54.149300.00000	SPLOST 2016 PROPERTY ACQUISITION	1,770,937	37
310.4228.54.149400.00000	SPLOST 2016 PARK IMPROVEMENTS	591,557	311,808
310.4228.54.149500.00000	SPLOST 2016 DALLAS/WATTS DRIVE IMPROVEMENTS	76,190	189
310.4228.54.149600.00000	SPLOST 2016 FACILITY IMPROVEMENTS	65,051	51,917
310.4228.54.149700.00000	SPLOST 2016 ECONOMIC DEVELOPMENT	1,500,000	2,357,670
310.4228.54.149800.00000	SPLOST 2016 SMITH GILBERT GARDENS	746,200	349,805
310.4228.54.149900.00000	SPLOST 2016 RESURFACING AND SIDEWALKS	505,941	505,941
310.4228.54.150000.00000	SPLOST 2016 POLICE VEHICLES	14,758	58
310.4228.54.150400.00000	RECREATIONAL CENTER	4,434,331	5,247,965
310.9100.61.109000.00000	SPLOST PROJ MISC	400,000	400,000
Total Expenditures		$ 28,464,763	$ 18,625,657