

ADOPTED OPERATING AND CAPITAL BUDGET

FISCAL YEAR 2024-2025

Mayor Derek Easterling
Mayor Pro Tem Antonio Jones
Pat Ferris
Anthony Gutierrez
Madelyn Orochena
Tracey Viars

FY 2024-2025
Adopted Operating and Capital Budget Book
Table of Contents

FUND/DEPT	FUND/DEPARTMENT NAME	PAGE
	OPERATING BUDGET RESOLUTION	1
GENERAL FUND		
100	GENERAL FUND REVENUE	4
1100	MAYOR & COUNCIL	9
1320	CITY MANAGER	13
1510	FINANCE	18
1530	LEGAL SERVICES	22
1535	INFORMATION TECHNOLOGY	24
1540	HUMAN RESOURCES	29
1565	BUILDING MAINTENANCE	33
2000	COURT SERVICES	38
3200	POLICE	43
3800	911 EMERGENCY FUNDED BY GENERAL FUND	48
4000	PUBLIC WORKS	49
4200	STREETS	54
6100	PARKS & RECREATION	58
7200	BUILDING SERVICES	64
7400	PLANNING & ZONING	68
7500	ECONOMIC DEVELOPMENT	72
8000	DEBT SERVICE	76
9000	RESERVES	77
9100	OPERATING TRANSFERS	78
1010-1055	CAPITAL OUTLAY	79
OTHER FUNDS		
210	ASSET FORFEITURE	80
211	TREASURY EQUITABLE SHARING	81
213	OPIOID SETTLEMENT	82
215	911 EMERGENCY	83
230	AMERICAN RESCUE PLAN ACT	88
275	HOTEL/MOTEL	89
276	IMPACT FEES	90
285	CEMETERY	91
540	SANITATION	92
556	SOUTHERN MUSEUM	94
557	SMITH-GILBERT GARDENS	100
560	STORM WATER	105
565	STREET LIGHTS	109
600	PSIF	110
700	URA	111
760	KDDA	112
780	KDA	113

FY 2024-2025
Adopted Operating and Capital Budget Book
Table of Contents

FUND/DEPT	FUND/DEPARTMENT NAME	PAGE
CAPITAL FUND		
	CAPITAL IMPROVEMENT (SPLOST) RESOLUTION	114
310	SPLOST	116

CITY OF KENNESAW,
GEORGIA

RESOLUTION NO. 2024-45, 2024

A RESOLUTION TO ADOPT THE PROPOSED OPERATING BUDGET FOR THE CITY OF KENNESAW FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025

WHEREAS, in accordance with Section 4.02 of the City Charter of the City of Kennesaw, the Mayor has submitted a Preliminary Operating Budget to the City Council for review for the Fiscal Year beginning October 1, 2024; and

WHEREAS, in accordance with Section 4.03 of the City Charter of the City of Kennesaw, the City Council has reviewed the proposed Preliminary Operating Budget for the Fiscal Year beginning October 1, 2024 in detail and has made modifications as the City Council considers necessary and desirable to same; and

WHEREAS, Public Hearings regarding the Fiscal Year 2024-2025 Operating Budget for the City of Kennesaw were held on September 3, 2024 and September 16, 2024: and

WHEREAS, the Mayor and Council considers the attached Operating Budget for the Fiscal Year beginning October 1, 2024 to be a prudent and balanced plan of services and fiscal guide for the upcoming fiscal year; and

WHEREAS, pursuant to Section 4.03 of the City Charter and Section 2-144 of the Code of Ordinances of the City of Kennesaw, it is required that the Mayor and Council adopt a budget resolution which specifies the anticipated revenues by appropriate categories; the appropriated expenditures for each department; each non-departmental expense and each fund covered by the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS.

SECTION 1. The attached Operating Budget of the City of Kennesaw for the Fiscal Year beginning October 1, 2024 is hereby adopted. Said detailed Operating Budget is attached hereto as Exhibit A and is made a part of this Resolution as if fully set out herein.

SECTION 2. BE IT FURTHER RESOLVED THAT pursuant to the attached Exhibit A, the following amounts are hereby appropriated in summary for the operating funds of the City for the Fiscal Year beginning October 1, 2024:

FUND	APPROPRIATION
General Fund ---Operations (Including Transfers Out of $1,540,059)	$ 32,095,024
Sanitation Fund	$ 4,022,100
Storm Water Utility Fund	$ 1,491,130
Streetlight Fund	$ 415,000
Museum Fund	$ 1,074,846
Smith Gilbert Gardens	$ 832,236
Asset Forfeiture Fund	$ 21,200
Treasury Equitable Sharing	$ 20,500
Opioid Settlement	$ 36,069
911 Operating Fund	$ 1,534,400
American Rescue Plan Act Fund	$ 1,405,708
Cemetery Fund	$ 22,000
Impact Fee Fund	$ 450,000
Hotel/Motel Fund	$ 101,550
Urban Redevelopment Agency	$ 393,507
Kennesaw Downtown Development Authority	$ 51,243
Kennesaw Development Authority	$ 214,384
Partially Self Insured Benefits Fund	$ 3,409,443

SECTION 3. BE IT FURTHER RESOLVED THAT pursuant to the attached Exhibit A, the following amounts are hereby specifically appropriated in summary for the general fund departments of the City for the Fiscal Year beginning October 1, 2024:

DEPT #	DEPARTMENT	APPROPRIATION
1100	Mayor And Council	$ 483,562
1320	City Manager	$ 980,412
1510	Finance	$ 1,322,473
1530	Legal	$ 346,500
1535	Information Technology	$ 1,767,964
1540	Human Resources	$ 448,743
1565	Building Maintenance	$ 1,810,995
2000	Court	$ 555,037
3200	Police	$ 9,690,801
3800	911 funded by General Fund	$ 1,000
4000	Public Works	$ 1,218,718
4200	Streets	$ 1,757,681
6100	Parks & Recreation	$ 3,763,544
7200	Building & Construction	$ 791,096
7400	Planning & Zoning	$ 350,219
7500	Economic Development	$ 513,761

8000	Debt Service	$ 1,067,561
Various	Capital Outlay	$ 1,225,000
9000	Reserves	$ 2,459,898

SECTION 4. BE IT FURTHER RESOLVED THAT this RESOLUTION shall become effective from and after October 1, 2024.

PASSED AND ADOPTED by the Kennesaw City Council on this 16th day of September, 2024.

ATTEST:

Lea Alvarez, City Clerk

CITY OF KENNESAW

Derek Easterling, Mayor

CITY OF KENNESAW SEAL KENNESAW, GA



City of Kennesaw

Budget Comparison Report

Account Number		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
Fund: 100 - GENERAL FUND					
Revenue					
100-0000-31-110000-00000	REAL PROP-CUR YEAR	10,893,602	12,489,719	1,596,117	14.65%
100-0000-31-110100-00000	BOND MILLAGE PROPERTY TAX	2,692,334	3,083,816	391,482	14.54%
100-0000-31-111000-00000	REAL PROP-PUB UTIL-CUR Y	149,188	150,000	812	0.54%
100-0000-31-120000-00000	REAL PROP-PRIOR YEAR	42,000	15,000	(27,000)	-64.29%
100-0000-31-120100-00000	BOND MILLAGE PROP TAX-PY	15,000	7,500	(7,500)	-50.00%
100-0000-31-130000-00000	PERS PROP-CUR YEAR	1,159,936	1,227,300	67,364	5.81%
100-0000-31-130500-00000	ALTERNATIVE AD VALOREM TAX	14,000	14,000	0	0.00%
100-0000-31-131000-00000	PERS PROP-MOTOR VEH-CUR	62,969	50,000	(12,969)	-20.60%
100-0000-31-132000-00000	PERS PROP-MOBILE HM-CUR	13,078	11,000	(2,078)	-15.89%
100-0000-31-134000-00000	INTANGIBLE	208,000	144,000	(64,000)	-30.77%
100-0000-31-139000-00000	TITLE AD VALOREM TAX	1,500,000	1,250,000	(250,000)	-16.67%
100-0000-31-140000-00000	PERS PROP-PRIOR YEAR	15,000	7,500	(7,500)	-50.00%
100-0000-31-150000-00000	PROPERTY NOT ON DIGEST	100	100	0	0.00%
100-0000-31-150100-00000	PROPERT TAX NOD BOND	50	50	0	0.00%
100-0000-31-160000-00000	REAL ESTATE TRANSFER	115,000	85,000	(30,000)	-26.09%
100-0000-31-171000-00000	FRANCHISE TAX-GA POWER	680,000	770,000	90,000	13.24%
100-0000-31-171100-00000	FRANCHISE TAX-COBB EMC	580,000	575,000	(5,000)	-0.86%
100-0000-31-173000-00000	FRANCHISE TAX-GAS	250,000	250,000	0	0.00%
100-0000-31-175000-00000	FRANCHISE TAX-TELV CABLE	250,000	200,000	(50,000)	-20.00%
100-0000-31-176000-00000	FRANCHISE TAX-TELEPHONE	42,000	45,000	3,000	7.14%
100-0000-31-178000-00000	FRANCHISE TAX-VIDEO	45,000	35,000	(10,000)	-22.22%
100-0000-31-420000-00000	BEER/WINE ALCOHOL BEVERAGE EXCISE	318,756	281,000	(37,756)	-11.84%
100-0000-31-425000-00000	DISTILLED SPIRIT BEVERAGE EXCISE	27,894	30,000	2,106	7.5%
100-0000-31-430000-00000	MIXED DRINK EXCISE	111,008	115,000	3,992	3.60%
100-0000-31-610000-00000	BUSINESS & OCCUPATION	1,510,000	1,700,000	190,000	12.58%
100-0000-31-620000-00000	INSURANCE PREMIUM TAX	2,700,000	2,900,000	200,000	7.41%
100-0000-31-630000-00000	FINANCIAL INSTITUTIONS	94,000	100,000	6,000	6.38%
100-0000-31-910000-00000	PEN & INT-GENERAL PROP	25,000	30,000	5,000	20.00%
100-0000-31-940000-00000	PEN & INT-BUSINESS	25,000	20,000	(5,000)	-20.00%
100-0000-31-950000-00000	PEN & INT-FIFA	1,800	1,800	0	0.00%
	Total TAXES:	**23,540,715**	**25,587,785**	**2,047,070**	**8.7%**

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
100-0000-32-111000-00000	BEER ON PREMISE CONSUMPTION	22,550	23,000	450	2.00%
100-0000-32-111100-00000	SUNDAY SALES	27,800	28,000	200	0.72%
100-0000-32-111500-00000	BEER RETAIL SALES	6,900	7,000	100	1.45%
100-0000-32-112000-00000	WINE ON PREMISES CONSUMP	21,450	20,000	(1,450)	-6.76%
100-0000-32-112500-00000	WINE RETAIL SALES	6,600	6,600	0	0.00%
100-0000-32-113000-00000	LIQUOR ON PREMISES CONSUMP	72,000	72,000	0	0.00%
100-0000-32-113500-00000	LIQUOR RETAIL SALES	8,000	8,000	0	0.00%
100-0000-32-115500-00000	BREWERY	3,000	1,000	(2,000)	-66.67%
100-0000-32-116000-00000	WINERY	2,000	1,000	(1,000)	-50.00%
100-0000-32-118000-00000	DISTILLERY	2,000	1,000	(1,000)	-50.00%
100-0000-32-150000-00000	ENTERTAINMENT	650	100	(550)	-84.61538
100-0000-32-190000-00000	OTHER (REGULATORY FEES)	2,450	1,050	(1,400)	-57.14286
100-0000-32-220100-00000	BUILDING PERMITS	330,000	600,000	270,000	81.82%
100-0000-32-220200-00000	INSPECTION FEES	4,000	8,000	4,000	100.00%
100-0000-32-220400-00000	NPDES EROSION PERMITS	1,700	1,700	0	0.00%
100-0000-32-220500-00000	TECHNOLOGY FEE	20,000	20,000	0	0.00%
100-0000-32-220600-00000	ARCHITECTURAL PLAN REVIEW SERVICES	165,000	165,000	0	0.00%
100-0000-32-221000-00000	ZONING & LAND USE	4,800	4,800	0	0.00%
100-0000-32-221100-00000	ELECTRICAL PERMITS	27,500	35,000	7,500	27.27%
100-0000-32-221200-00000	PLUMBING PERMITS	12,200	15,000	2,800	22.95%
100-0000-32-221300-00000	HVAC PERMITS	22,000	22,000	0	0.00%
100-0000-32-221400-00000	GRADING PERMITS	2,400	5,000	2,600	108.33%
100-0000-32-221500-00000	OCCUPANCY PERMITS	3,900	3,900	0	0.00%
100-0000-32-221600-00000	DRIVEWAY PERMITS	350	350	0	0.00%
100-0000-32-221700-00000	FENCING PERMITS	2,200	2,200	0	0.00%
100-0000-32-221800-00000	TREE PERMITS	5,000	5,000	0	0.00%
100-0000-32-221900-00000	UTILITY PERMITS	18,000	12,000	(6,000)	-33.33%
100-0000-32-222100-00000	MOBILE HOME MOVING	300	300	0	0.00%
100-0000-32-223000-00000	SIGN	3,500	3,500	0	0.00%
100-0000-32-292100-00000	DEMOLITION PERMITS	1,500	1,500	0	0.00%
	Total LICENSES AND PERMITS:	**799,750**	**1,074,000**	**274,250**	**34.29%**
100-0000-33-705000-00000	COBB CO.--489 PAYMENT	855,000	1,003,028	148,028	17.31%
100-0000-33-706000-00000	COBB CO--CDBG GRANT	300,000	300,000	0	0.00%
100-0000-33-709000-00000	LMIG REVENUE	297,500	300,000	2,500	0.84%
100-0000-33-800000-00000	LOCAL GRANT	50,693	0	(50,693)	-100.00%
	Total INTERGOVERMENTAL:	**1,503,193**	**1,603,028**	**99,835**	**6.64%**

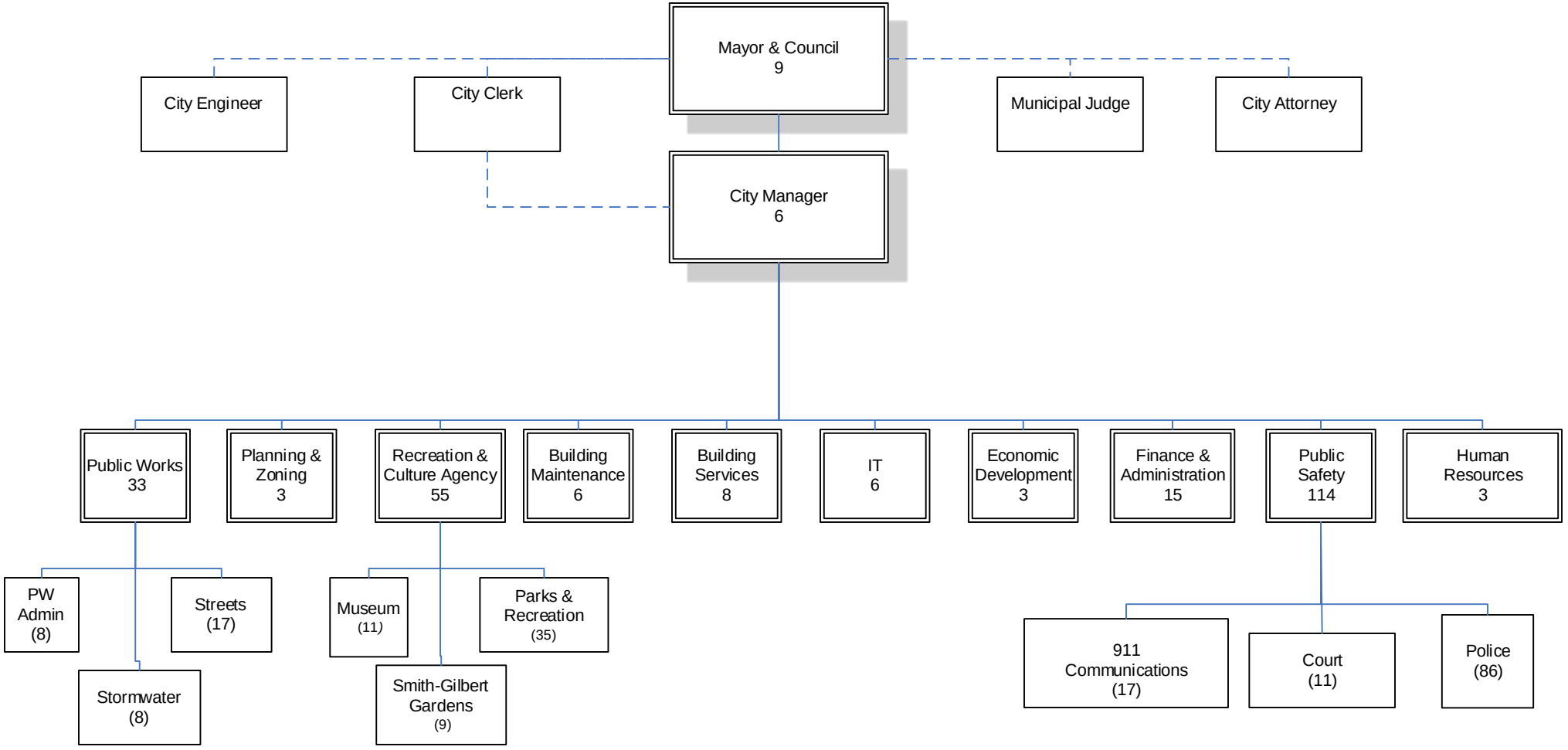
		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
100-0000-34-133000-00000	ENGINEER/PLAN REVIEW FEES	6,500	6,500	0	0.00%
100-0000-34-134000-00000	ARBORIST REVIEW FEES	3,000	3,000	0	0.00%
100-0000-34-139000-00000	BUSINESS DEVELOPMENT EVENT FEES	3,000	3,000	0	0.00%
100-0000-34-191000-00000	OTHER-ELECTION QUAL FEE	1,296	1,296	0	0.00%
100-0000-34-212000-00000	SPEC POL SVC-ACCIDNT REP	34,000	30,000	(4,000)	-11.76%
100-0000-34-231000-00000	DET & COR SVC-FINGERPRNT	100	100	0	0.00%
100-0000-34-290000-00000	OTHER (PUBLIC SAFETY)	12,000	8,000	(4,000)	-33.33%
100-0000-34-315000-00000	CHARGEPOINT REVENUE	1,000	2,000	1,000	100.00%
100-0000-34-736000-00000	RENTAL	9,600	9,600	0	0.00%
100-0000-34-750000-00000	PROGRAM FEES	215,000	300,000	85,000	39.53%
100-0000-34-751000-00000	CONCESSION	1,600	1,600	0	0.00%
100-0000-34-751500-00000	CAMP FEES-SPORTS, SUMMER, SCHOOL BREAKS	232,000	222,000	(10,000)	-4.31%
100-0000-34-752500-00000	ACTIVITY USER FEES	6,000	6,000	0	0.00%
100-0000-34-754000-00000	MEMBERSHIP FEES	62,400	75,000	12,600	20.19%
100-0000-34-754500-00000	BASEBALL USER FEES	30,000	15,000	(15,000)	-50.00%
100-0000-34-756500-00000	YOUTH ATHLETICS FEES	62,100	76,000	13,900	22.38%
100-0000-34-757500-00000	ADULT ATHLETICS-PROGRAM FEES	9,600	12,000	2,400	25.00%
100-0000-34-770000-00000	SPLASH PAD USER FEES	26,000	26,000	0	0.00%
100-0000-34-790000-00000	EVENT INCOME	185,000	203,844	18,844	10.19%
100-0000-34-792000-00000	GRAND PRIX SERIES	40,000	75,000	35,000	87.50%
100-0000-34-930000-00000	BAD CHECK FEES	500	500	0	0.00%
	Total CHARGES FOR SERVICES:	**940,696**	**1,076,440**	**135,744**	**14.43%**
100-0000-35-117000-00000	COURT-MUNICIPAL	550,000	710,000	160,000	29.09%
100-0000-35-191000-00000	CT. SERVICES IMPROV FUND	160,000	160,000	0	0.00%
100-0000-35-191500-00000	COURT PROJECT FUND	65,000	65,000	0	0.00%
	Total FINES AND FORFEITURES:	**775,000**	**935,000**	**160,000**	**20.65%**
100-0000-36-100000-00000	INTEREST REVENUES	545,000	545,000	0	0.00%
	Total INVESTMENT INCOME:	**545,000**	**545,000**	**0**	0.00%
100-0000-38-100200-00000	COMMUNITY CTR RENTAL	65,000	75,000	10,000	15.38%
100-0000-38-100400-00000	MISC PARK REC RENT/PAVILION	38,300	38,300	0	0.00%
100-0000-38-100500-00000	WATER TNK CELL TOWER RENT	39,552	40,739	1,187	3.00%
100-0000-38-100700-00000	RECREATION CENTER RENTALS	60,000	65,000	5,000	8.33%
100-0000-38-900000-00000	OTHER (MISCELLANEOUS REV)	11,000	10,000	(1,000)	-9.09%
100-0000-38-920000-00000	INSURANCE RECOVERIES	10,000	5,000	(5,000)	-50.00%
100-0000-38-941500-00000	KDA SUPPORT FOR ED STAFF	10,000	10,000	0	0.00%
	Total MISCELLANEOUS:	**233,852**	**244,039**	**10,187**	**4.36%**

		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
100-0000-39-110000-00000	TRANSFER IN - KDA	70,000	70,000	0	0.00%
100-0000-39-110500-00000	TRANSFER IN/OUT - CSIF	291,900	127,802	(164,098)	-56.21%
100-0000-39-110600-00000	TRANSFER IN - CPF	59,230	28,000	(31,230)	-52.73%
100-0000-39-112000-00000	TRANSFER IN-SANITATION FD	350,000	0	(350,000)	-100.00%
100-0000-39-112100-00000	TRANSFER IN - STORM WATER FUND	380,000	293,830	(86,170)	-22.68%
100-0000-39-210000-00000	SALE OF CAPITAL ASSETS	10,000	10,000	0	0.00%
100-0000-39-230000-00000	SALE OF SCRAP METAL	100	100	0	0.00%
100-0000-39-400000-00000	USE OF PY RESERVES	0	500,000	500,000	0.00%
	Total OTHER FINANCING SOURCES:	**1,161,230**	**1,029,732**	**(131,498)**	**-11.32%**
	Total Revenue:	**29,499,436**	**32,095,024**	**2,595,588**	**8.80%**
	Total Fund: 100 - GENERAL FUND:	**29,499,436**	**32,095,024**	**2,595,588**	**8.80%**
	Report Total:	**29,499,436**	**32,095,024**	**2,595,588**	**8.80%**

City of Kennesaw

Organization Chart- City Wide - 261

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Mayor & Council

The Mayor is the City's Chief Executive Officer and is responsible for the efficient and orderly administration of City affairs. He presides over all meetings of the City Council but votes only in the case of a tie and has veto power. The Mayor also executes contracts, deeds, and other official documents as authorized by the City Council. City Council members are elected "at large" and serve as liaisons to city departments as assigned by the Mayor. One Council member serves as Mayor Pro-Tem, determined by a vote of all five members. The Mayor Pro-Tem assumes all the duties and powers of the Mayor in his/her absence. The City Council executes all rights and powers granted the city through its city charter under the self-governing provisions of the Constitution and laws of the State of Georgia. The duties of the City Council include approving all city expenditures, setting the millage rate for property taxes, approving the city's budget, passing ordinances, establishing policies and procedures, and hearing all rezoning and annexation requests.

Operating Budget Comments

Fiscal Year 2024 Budget: $522,391

Fiscal Year 2025 Budget: $483,562

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of $2,100 in travel to better reflect market rate costs and to accommodate more training opportunities for staff
- An increase of $2,600 in Professional Development due to higher registration fees for conferences and training
- A decrease of $65,000 in Election Expense due to one-time General Election costs in FY 24

Position Summary

Fiscal Year 2024 Total Authorized Positions: 9

Fiscal Year 2024 Total Funded Positions: 9

Fiscal Year 2025 Total Authorized Positions: 9

Fiscal Year 2025 Total Funded Positions: 9



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-1100-51-110000-00000	REGULAR EMPLOYEES	223,700.00	240,000.00	16,300.00	7.29%
100-1100-51-145000-00000	HOLIDAY BONUS PAYMENT	400.00	350.00	-50.00	-12.50%
100-1100-51-210000-00000	GROUP INSURANCE	29,373.00	29,373.00	0.00	0.00%
100-1100-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	17,150.00	18,500.00	1,350.00	7.87%
100-1100-51-240000-00000	RETIREMENT CONTRIBUTIONS	44,407.00	45,134.00	727.00	1.64%
100-1100-51-270000-00000	WORKER'S COMPENSATION	554.00	650.00	96.00	17.33%
100-1100-52-224000-00000	OTHER MAINTENANCE	3,000.00	3,000.00	0.00	0.00%
100-1100-52-310000-00000	INS, OTHER THAN EMP BEN	20,777.00	23,685.00	2,908.00	14.00%
100-1100-52-325000-00000	POSTAGE	400.00	400.00	0.00	0.00%
100-1100-52-340000-00000	PRINTING & BINDING	500.00	500.00	0.00	0.00%
100-1100-52-350000-00000	TRAVEL	15,900.00	18,000.00	2,100.00	13.21%
100-1100-52-361000-00000	ORGANIZATIONAL MEMBERSH	16,250.00	16,250.00	0.00	0.00%
100-1100-52-362000-00000	PROFESSIONAL MEMBERSHIPS	730.00	720.00	-10.00	-1.37%
100-1100-52-363000-00000	MEETING EXPENSES	9,700.00	9,850.00	150.00	1.55%
100-1100-52-371000-00000	PROFESSIONAL DEVELOPMENT	15,050.00	17,650.00	2,600.00	17.28%
100-1100-52-393000-00000	ELECTION EXPENSE	70,000.00	5,000.00	-65,000.00	-92.86%
100-1100-52-395000-00000	MILEAGE REIMBURSEMENT	500.00	500.00	0.00	0.00%
100-1100-52-510000-00000	SUPPORT FOR COMM ORGANI	6,150.00	6,150.00	0.00	0.00%
100-1100-52-530000-00000	YOUTH COUNCIL	1,950.00	1,950.00	0.00	0.00%
100-1100-52-620000-00000	AWARDS	2,000.00	2,000.00	0.00	0.00%
100-1100-53-111000-00000	OFFICE SUPPLIES	2,500.00	2,500.00	0.00	0.00%
100-1100-53-111100-00000	COPY PAPER	600.00	600.00	0.00	0.00%
100-1100-53-117100-00000	GENERAL CLOTHING	1,200.00	1,200.00	0.00	0.00%
100-1100-53-119000-00000	OTHER MATERIAL & SUPPLY	1,500.00	1,500.00	0.00	0.00%
100-1100-53-140000-00000	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00%
100-1100-53-160000-00000	SMALL EQUIPMENT	2,000.00	2,000.00	0.00	0.00%
100-1100-53-180000-00000	MISCELLANEOUS	1,000.00	1,000.00	0.00	0.00%

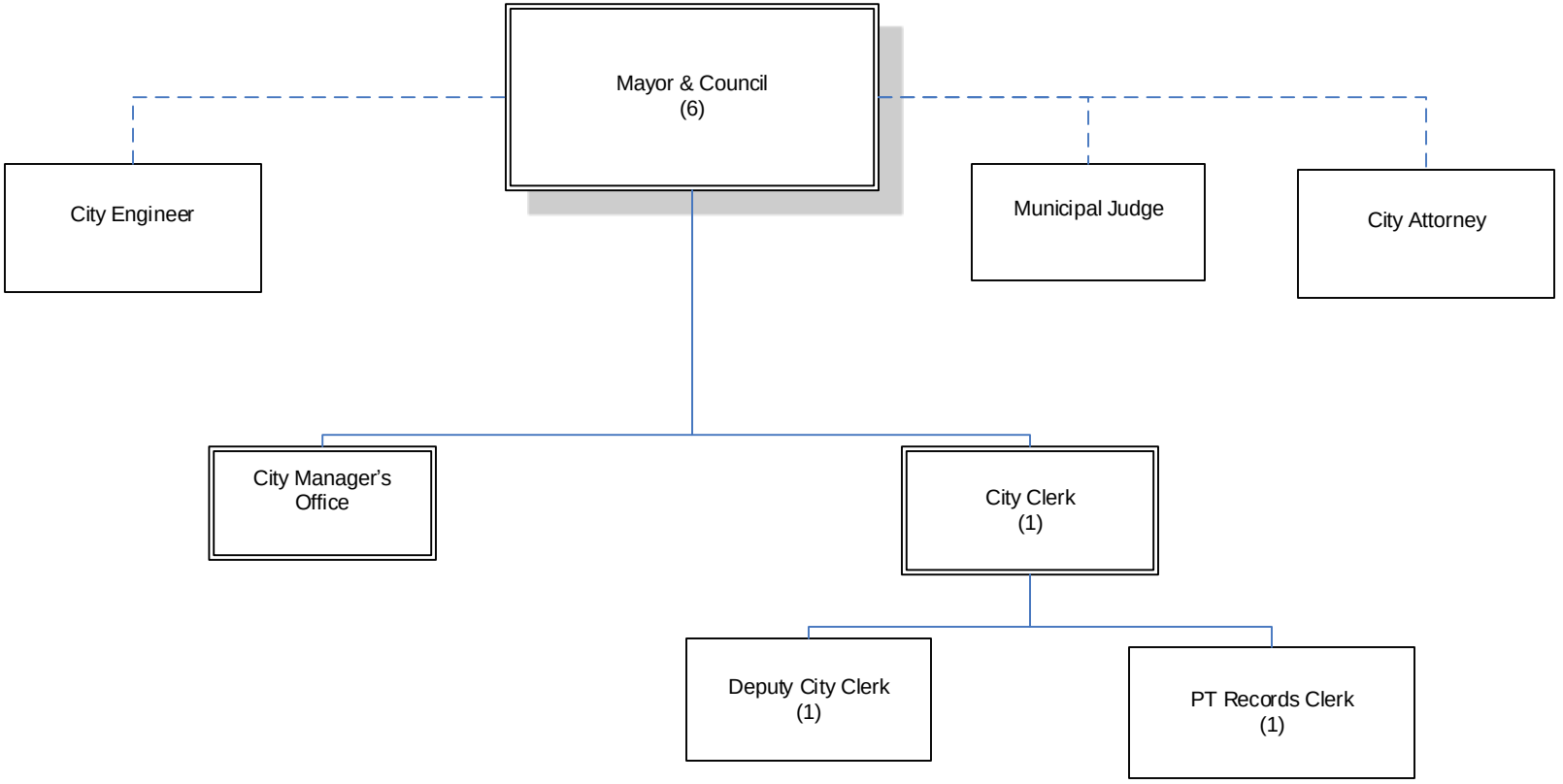
Budget Comparison Report

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
100-1100-55-105000-00000	CONTINGENCY	35,000.00	35,000.00	0.00	0.00%
	Total Expense:	**522,391.00**	**483,562.00**	**-38,829.00**	**-7.43%**
	Total Fund: 100 - GENERAL FUND:	**522,391.00**	**483,562.00**	**-38,829.00**	**-7.43%**
	Report Total:	**522,391.00**	**483,562.00**	**-38,829.00**	**-7.43%**

Mayor & Council Organization

Authorizations - 9

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Office of the City Manager

The City Manager serves as chief operating officer of the City. Responsible for directing the day-to-day operations of city government, the City Manager serves as the chief policy advisor to the Mayor & Council. The Office of the City Manager also includes communications. The Communication & Engagement Department is committed to providing residents, visitors and businesses with timely and accurate information about news and activities within the city. News is communicated through a variety of media platforms, including press releases, the e-newsletter, two electronic message boards, and social media.

- Supervising and coordinating the operation of all city departments
- Implementing directives
- Enforcing codes, laws and ordinances
- Submitting annual operating and capital budgets to the Mayor & Council and directing the administration of adopted budgets
- Administering the personnel system
- Providing public information including financial and other reports
- Making recommendations to the Mayor & Council concerning the affairs of the city
- Implementing the City's Strategic Plan

Goals & Objectives

- Implementing the City's strategic plan: The City's new three-year Strategic Plan (adopted in December 2021) includes five strategic priorities, which outline our most critical focus areas and help us make decisions regarding resource allocation and long-term growth priorities. Departmental goals and action items have been developed for each priority to track progress and provide a "road map" for future work.
- Managing and completing SPLOST projects is a top priority for the City Manager's office. SPLOST provides funding for much needed transportation and capital improvement projects and allows the City to implement these projects quicker than if they had to be planned to use only General Fund dollars. Projects from the 2011 SPLOST have been completed except for Cherokee Street which will be bid in winter 2024. Projects from the 2016 SPLOST have been completed except for Ben King Road improvements, the Sardis Street overpass, and resurfacing of various streets and sidewalks. With the passage of the 2022 SPLOST, the City Manager's office has begun to focus on planning and development of the approved projects such as a new public safety facility and the completion of the Piedmont Bank Amphitheater at Depot Park.
- Effective budget development: Budget development continues to be a priority for the City Manager's office. It is our goal annually to develop a fiscally responsible budget while effectively managing the City's increasing expenditure needs. Using the strategic priorities in budget development allows us to make decisions on how to best allocate our resources. In addition, the

City Manager's office evaluates requests for capital items, new programs, or new personnel requests from departments separately from initial operating requests to better manage expenditure requests against revenue projections. Costs related to public safety, infrastructure improvements and health care continue to increase. Particularly where insurance/benefits are concerned, the City Manager is directly involved in program evaluation to manage costs. Each year we review data related to the cost of claims, prescription drug coverage costs, and plan use data (visits to primary care vs emergency room, for example) to determine the best way to manage the cost of our health care benefits.

- Employee recruitment and retention: The City Manager's office is taking a multi-pronged approach to keep current employees and attract the next generation of public sector workers. First, the City implemented the recommendations of a salary and benefits study which resulted in roughly $500,000 in pay increases for nearly 160 employees. Second, the Communications & Engagement office launched the "Team Kennesaw" initiative that promotes team building and employee appreciation events throughout the year. Lastly, professional development costs have increased to support growth and succession planning efforts. Internship rates have also increased to attract new employees.

As we continue to work toward short and long term goals, our office is committed to being good stewards of public resources. To this end, we are:

- Working on multi-year budget projections, to allow for better project planning and cost allocation
- Developing budgets that are fiscally responsible; managing expenditure requests and making City reserves a priority
- Managing City projects to ensure that budgets and timelines are met
- Following the adopted 3-year Strategic Plan

These items will be essential components of implementing our strategic plan elements and evaluating the progress and success of stated goals.

Operating Budget Comments

Fiscal Year 2024 Budget: $915,654

Fiscal Year 2025 Budget: $980,412

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of $8,000 in Marketing to accommodate more employee engagement events
- Increases in Organizational Memberships and Professional Memberships for higher annual membership dues
- Increases in Meeting Expenses, Office Supplies, Operating Material/Supplies, and Flowers to reflect actual usage

Position Summary

Fiscal Year 2024 Total Authorized Positions: 6

Fiscal Year 2024 Total Funded Positions: 6

Fiscal Year 2025 Total Authorized Positions: 6

Fiscal Year 2025 Total Funded Positions: 6



City of Kennesaw

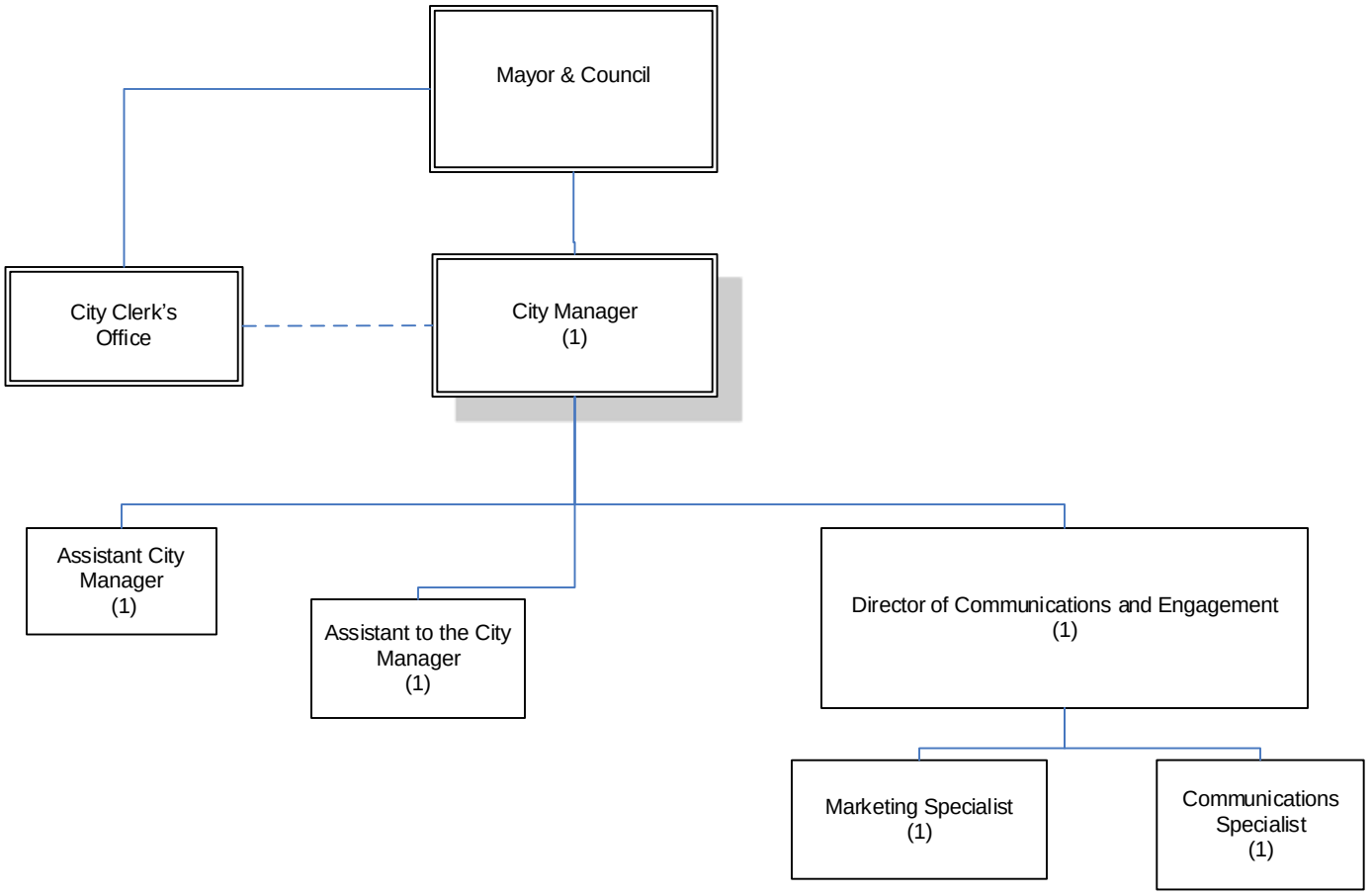
Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-1320-51-110000-00000	REGULAR EMPLOYEES	551,000.00	600,500.00	49,500.00	8.98%
100-1320-51-145000-00000	HOLIDAY BONUS PAYMENT	950.00	1,200.00	250.00	26.32%
100-1320-51-210000-00000	GROUP INSURANCE	95,905.00	95,905.00	0.00	0.00%
100-1320-51-211400-00000	HSA EMPLOYERS SHARE	750.00	1,000.00	250.00	33.33%
100-1320-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	42,500.00	46,100.00	3,600.00	8.47%
100-1320-51-240000-00000	RETIREMENT CONTRIBUTIONS	73,908.00	73,264.00	-644.00	-0.87%
100-1320-51-250000-00000	TUITION REIMBURSMENTS	15,000.00	15,000.00	0.00	0.00%
100-1320-51-270000-00000	WORKER'S COMPENSATION	904.00	1,060.00	156.00	17.26%
100-1320-52-310000-00000	INS, OTHER THAN EMP BEN	7,822.00	8,918.00	1,096.00	14.01%
100-1320-52-325000-00000	POSTAGE	525.00	525.00	0.00	0.00%
100-1320-52-332000-00000	MARKETING	70,000.00	78,000.00	8,000.00	11.43%
100-1320-52-340000-00000	PRINTING & BINDING	1,400.00	1,400.00	0.00	0.00%
100-1320-52-350000-00000	TRAVEL	9,850.00	9,850.00	0.00	0.00%
100-1320-52-361000-00000	ORGANIZATIONAL MEMBERSH	7,250.00	7,925.00	675.00	9.31%
100-1320-52-362000-00000	PROFESSIONAL MEMBERSHIPS	3,500.00	3,925.00	425.00	12.14%
100-1320-52-363000-00000	MEETING EXPENSES	10,800.00	11,600.00	800.00	7.41%
100-1320-52-364000-00000	SUBSCRIPTIONS	490.00	490.00	0.00	0.00%
100-1320-52-370000-00000	EDUCATION & TRAINING	2,500.00	2,500.00	0.00	0.00%
100-1320-52-371000-00000	PROFESSIONAL DEVELOPMENT	7,400.00	7,400.00	0.00	0.00%
100-1320-52-395000-00000	AUTO ALLOWANCE	6,000.00	6,000.00	0.00	0.00%
100-1320-52-610000-00000	EMPLOYEE TEAM BUILDING	1,800.00	1,800.00	0.00	0.00%
100-1320-53-111000-00000	OFFICE SUPPLIES	800.00	1,000.00	200.00	25.00%
100-1320-53-111100-00000	COPY PAPER	300.00	300.00	0.00	0.00%
100-1320-53-118000-00000	OPERATING MATERIALS/SUPP	700.00	1,050.00	350.00	50.00%
100-1320-53-119200-00000	SIGNAGE	3,000.00	3,000.00	0.00	0.00%
100-1320-53-140000-00000	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00%
100-1320-53-171000-00000	FLOWERS	500.00	600.00	100.00	20.00%
	Total Expense:	**915,654.00**	**980,412.00**	**64,758.00**	**7.07%**
	Total Fund: 100 - GENERAL FUND:	**915,654.00**	**980,412.00**	**64,758.00**	**7.07%**
	Report Total:	**915,654.00**	**980,412.00**	**64,758.00**	**7.07%**

City Manager

Authorizations - 6

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Finance

The Financial Administration Department is managed by the Director of Finance and Administration. The department includes six divisions with five funded through the General Fund. These six divisions are Accounting, Utility Billing, Payroll, Property Tax, Business License and Accounts Payable. The Utility Billing division is funded through the Sanitation, Stormwater and Streetlight Funds. All six divisions support the City through Financial Reporting & Budgeting, Long Term Planning, Billing/Collection and Funds Disbursement, Coordinating the Annual Audit, Compliance with State/City Purchasing Laws and Risk Management.

Goals & Objectives

- Maintain financial integrity of accounting records and transactions
- Compliance with GASB reporting requirements
- Assist administration with long-term planning based upon financial analysis (forecasting revenue growth, demand on services and debt issuance)
- Maintain and/or improvement of Bond Rating
- Continue focus on long term planning for growth within departments from both a personnel and capital perspective
- Provide timely and transparent information for both financial and purchasing transactions
- Be awarded the Certificate of Achievement for Excellence in Financial Reporting each year by the Government Finance Officers Association (GFOA)
- Continue to maintain General Fund reserves at a level in accordance with Government Finance Officers Association (GFOA) standards
- Offer vendors the option to be paid via ACH

Department Highlights

- Moody's upgraded the City's Bond Rating to Aa1 from Aa2 and assigned a positive outlook
- Collected 99.4% of Property Taxes within the fiscal year of the levy
- Issued the Annual Comprehensive Financial Report timely with no audit findings
- Oversaw the financial accounting and reporting of the American Rescue Plan Act Grant Funding with no Single Audit findings
- Awarded the Certificate of Achievement for Excellence in Financial Reporting for the 23rd consecutive year
- Converted to new time & attendance and business license software
- Increased General Fund reserves by $6.5 million

Operating Budget Comments

Fiscal Year 2024 Budget: $1,210,761

Fiscal Year 2025 Budget: $1,322,473

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of $8,240 in Other Professional Services due to the Other Post Employment Benefits (OPEB) valuation that occurs every two years

Position Summary

Fiscal Year 2024 Total Authorized Positions: 14

Fiscal Year 2024 Total Funded Positions: 14

Fiscal Year 2025 Total Authorized Positions: 15*

Fiscal Year 2025 Total Funded Positions: 14

- The Sanitation fund pays for 2 positions (Utility Billing Clerk and Support Clerk) that are accounted for in the total number of authorized positions in the Finance department
- One position (Utility Billing Support Clerk) was frozen
    - One position (Accounting Specialist) was added as a new position. *Funding the Accounting Specialist will begin April 15, 2025.



City of Kennesaw

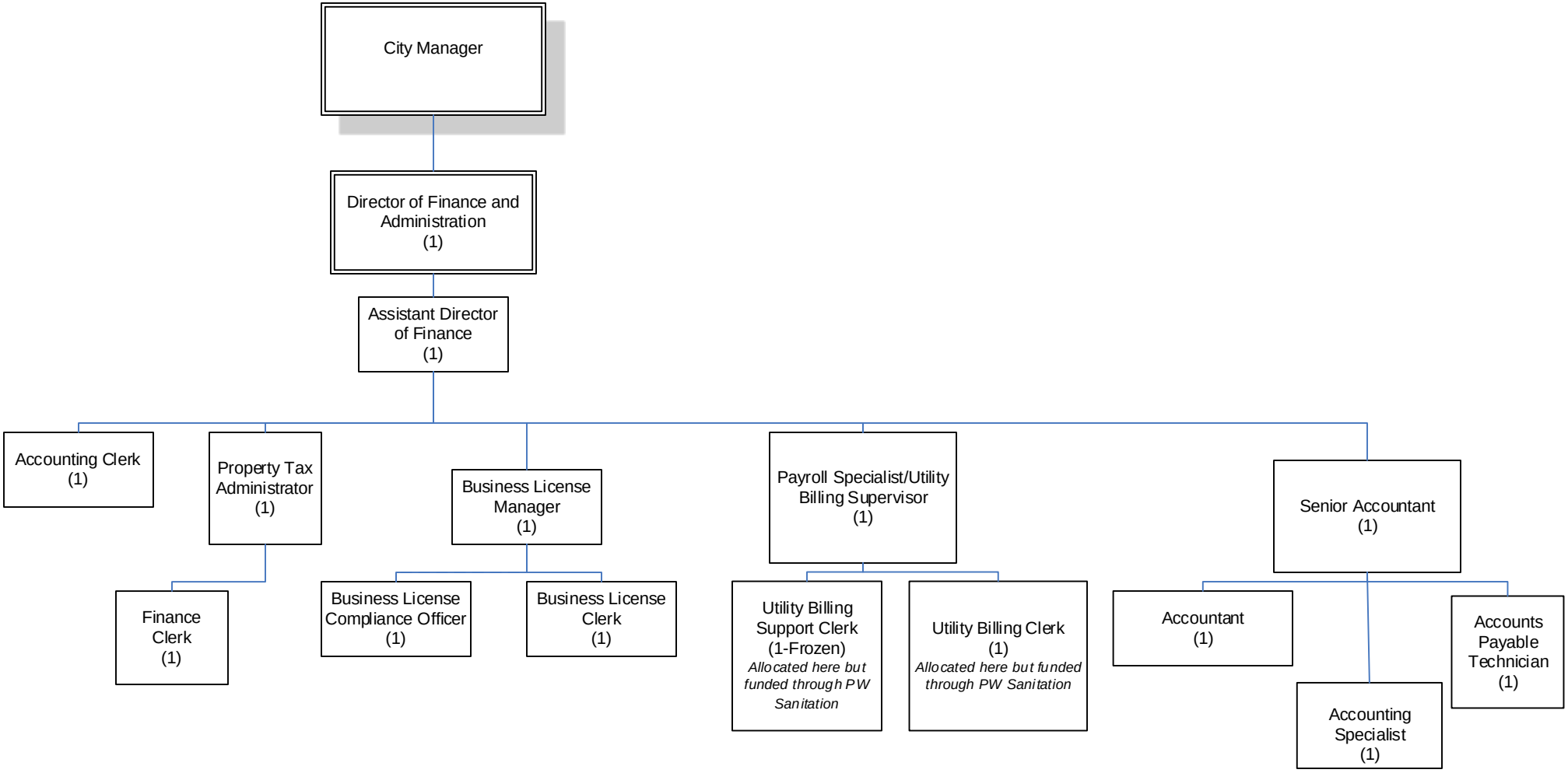
Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-1510-51-110000-00000	REGULAR EMPLOYEES	728,000.00	821,000.00	93,000.00	12.77%
100-1510-51-130000-00000	OVERTIME	7,300.00	7,300.00	0.00	0.00%
100-1510-51-145000-00000	HOLIDAY BONUS PAYMENT	2,250.00	2,300.00	50.00	2.22%
100-1510-51-210000-00000	GROUP INSURANCE	149,665.00	149,665.00	0.00	0.00%
100-1510-51-211400-00000	HSA EMPLOYERS SHARE	500.00	1,000.00	500.00	100.00%
100-1510-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	56,460.00	63,500.00	7,040.00	12.47%
100-1510-51-240000-00000	RETIREMENT CONTRIBUTIONS	70,912.00	71,408.00	496.00	0.70%
100-1510-51-270000-00000	WORKER'S COMPENSATION	1,020.00	1,197.00	177.00	17.35%
100-1510-52-122000-00000	ACCOUNTING AUDITING SERV	60,000.00	60,000.00	0.00	0.00%
100-1510-52-125000-00000	OTHER PROFESSIONAL SERV	11,570.00	19,810.00	8,240.00	71.22%
100-1510-52-310000-00000	INS, OTHER THAN EMP BEN	13,104.00	14,938.00	1,834.00	14.00%
100-1510-52-325000-00000	POSTAGE	16,000.00	16,000.00	0.00	0.00%
100-1510-52-340000-00000	PRINTING & BINDING	5,225.00	5,225.00	0.00	0.00%
100-1510-52-350000-00000	TRAVEL	3,320.00	3,320.00	0.00	0.00%
100-1510-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,125.00	1,500.00	375.00	33.33%
100-1510-52-363000-00000	MEETING EXPENSES	1,160.00	1,160.00	0.00	0.00%
100-1510-52-370000-00000	EDUCATION & TRAINING	4,950.00	4,950.00	0.00	0.00%
100-1510-52-395500-00000	PROP TAX COLLECTION EXP	40,000.00	40,000.00	0.00	0.00%
100-1510-52-396000-00000	MERCHANT/CC FEES	33,000.00	33,000.00	0.00	0.00%
100-1510-52-397000-00000	DISCOUNTS	-600.00	-600.00	0.00	0.00%
100-1510-53-111000-00000	OFFICE SUPPLIES	2,600.00	2,600.00	0.00	0.00%
100-1510-53-111100-00000	COPY PAPER	1,000.00	1,000.00	0.00	0.00%
100-1510-53-117200-00000	UNIFORMS	500.00	500.00	0.00	0.00%
100-1510-53-160500-00000	GENL OFFICE SMALL EQUIP	1,600.00	1,600.00	0.00	0.00%
100-1510-53-180000-00000	MISCELLANEOUS	100.00	100.00	0.00	0.00%
	Total Expense:	**1,210,761.00**	**1,322,473.00**	**111,712.00**	**9.23%**
	Total Fund: 100 - GENERAL FUND:	**1,210,761.00**	**1,322,473.00**	**111,712.00**	**9.23%**
	Report Total:	**1,210,761.00**	**1,322,473.00**	**111,712.00**	**9.23%**

Finance Department

Authorizations -15

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Legal

The Bentley, Bentley & Bentley law firm is contracted by the City to provide legal counsel to the Mayor, Council, and City staff as needed. They also serve as lobbyists for local government legislation at the Georgia General Assembly on behalf of the City. The Bentley firm is comprised of civil litigation and criminal attorneys specializing in real estate, complex business litigation, land use, eminent domain and condemnation, and criminal prosecution and defense.

Operating Budget Comments

Fiscal Year 2024 Budget: $346,500

Fiscal Year 2025 Budget: $346,500

The highlights of the recommended budget include the following:

- No change from FY 24 to FY 25 – budgeted amount reflects historic trends.

City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-1530-52-121000-00000	LEGAL SERVICES	325,000.00	325,000.00	0.00	0.00%
100-1530-52-331000-00000	LEGAL PUBLICATION	7,500.00	7,500.00	0.00	0.00%
100-1530-52-365000-00000	ORDINANCE CODIFICATION	14,000.00	14,000.00	0.00	0.00%
	Total Expense:	**346,500.00**	**346,500.00**	**0.00**	**0.00%**
	Total Fund: 100 - GENERAL FUND:	**346,500.00**	**346,500.00**	**0.00**	**0.00%**
	Report Total:	**346,500.00**	**346,500.00**	**0.00**	**0.00%**

Fiscal Year 2025 Budget Briefing Paper

Department: Information Technology

The Department of Information Technology is committed to providing and supporting cutting edge and affordable technologies and technology-based services in a timely manner to all internal and external customers of the City. Information Technology is a vital component in every department's service delivery methods. The Information Technology Department also consists of Geographic Information Systems (GIS). GIS supports a wide range of city processes and functions including maintenance of jurisdictional boundaries, address integration for Emergency 911 dispatching, property analysis for zoning applications, storm water utility inventory, maintenance of generic base layers, and integration of external agency data sets. As plans are strategically developed for each facet of city government, Information Technology will play a key role in ensuring the advancement of the overall organizational goals. The adoption of new technology will be driven by this organizational need and the necessity to provide public service that is dramatically more effective.

Goals & Objectives

- Maintain 99.7% “up rate” of all computer and phone systems across the city
- Enhance the city’s disaster recovery back-up program to increase capacity and maintain 7 days of live data. one quarterly and one yearly backup that meets industry standards for municipal governments within 24 hours.
- Work with the following departments to evaluate, install, and maintain new technologies – Police (drones and body cams) / Building & Code (body cams) / City Clerk (open records software) / HR (UltiPro) / Community & Engagement (All city websites) / Finance (GEMS replacement) / City-wide (security systems) / GIS (Drone)
- Create a 100% virtual server environment by the end of FY25
- Increase utilization of GIS by City Personnel.

Department Highlights

- Replacement of outdated servers
- Transitioned from Office 2016 to Office 365
- Continues to enhance and educate IT security for staff
- Upgrade on the virtual environment infrastructure
- Enhance disaster recovery site by adding more storage, and backup tools to help on the ease of recovery in case of disaster
- Cyber Security enhancement include Crowd Strike anti-virus.
- Moving to a new phone vendor to realize cost savings as well as better long-term support. FY23 $2800 in savings FY24 and beyond $8,600 from our current vendor’s price.
- Created programs to aggregate data from various sources for use in GIS and other applications such as GMA retirement processing, utility bill processing and Crime Analysis

- Entered ESRI Small Government Agreement ensuring the city's GIS licensing needs for growth and software deployment.

Operating Budget Comments

Fiscal Year 2024 Budget: $1,689,693

Fiscal Year 2025 Budget: $1,767,964

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of $8,389 in Portable Phone to replace and upgrade mobile hot spots for Patrol officers
- An increase of $1,200 in Education & Training to accommodate more training opportunities for staff
- An increase of $80,388 in Software Maintenance due to higher rates and additional software requests
- A decrease of $25,300 in Computer Supplies due to one-time purchases in FY 24
- A decrease of $8,389 in Computers due to one-time purchases in FY 24

Other Non-Capital Outlay funded by the General Fund include:

- $10,000 in Software Maintenance for Duo Multi-Factor Authentication

Capital Outlay items funded by Court Service Improvement Fund include:

- $12,201 Diverse Computing CJIS ACE Audit Program
- $66,000 Computer Replacements (25)

Capital Outlay items funded by Court Project Fund include:

- $18,000 Microsoft Office 365 Email Migration and Support
- $10,000 Adobe Pro License Upgrade

Capital Outlay items funded by State and Local Fiscal Recovery Fund include:

- $32,818 Virtual Server Replacements

Position Summary

Fiscal Year 2024 Total Authorized Positions: 6

Fiscal Year 2024 Total Funded Positions: 6

Fiscal Year 2025 Total Authorized Positions: 6

Fiscal Year 2025 Total Funded Positions: 6



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-1535-51-110000-00000	REGULAR EMPLOYEES	470,000.00	490,000.00	20,000.00	4.26%
100-1535-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	900.00	300.00	50.00%
100-1535-51-210000-00000	GROUP INSURANCE	29,373.00	29,373.00	0.00	0.00%
100-1535-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	36,000.00	37,500.00	1,500.00	4.17%
100-1535-51-240000-00000	RETIREMENT CONTRIBUTIONS	18,232.00	17,619.00	-613.00	-3.36%
100-1535-51-270000-00000	WORKER'S COMPENSATION	408.00	479.00	71.00	17.40%
100-1535-52-133000-00000	OTHER TECHNICAL SERVICES	27,100.00	22,100.00	-5,000.00	-18.45%
100-1535-52-232100-00000	COPIER LEASE	42,000.00	47,000.00	5,000.00	11.90%
100-1535-52-310000-00000	INS, OTHER THAN EMP BEN	5,182.00	5,907.00	725.00	13.99%
100-1535-52-321000-00000	TELEPHONE EXPENSES	68,669.24	65,183.00	-3,486.24	-5.08%
100-1535-52-322000-00000	PORTABLE PHONE	100,135.00	108,524.00	8,389.00	8.38%
100-1535-52-324200-00000	CONNECTIVITY FEES	87,410.00	86,810.00	-600.00	-0.69%
100-1535-52-325000-00000	POSTAGE	14.02	700.00	685.98	4,892.87%
100-1535-52-340000-00000	PRINTING & BINDING	11,000.00	11,000.00	0.00	0.00%
100-1535-52-350000-00000	TRAVEL	3,299.74	6,700.00	3,400.26	103.05%
100-1535-52-362000-00000	PROFESSIONAL MEMBERSHIPS	70.00	750.00	680.00	971.43%
100-1535-52-363000-00000	MEETING EXPENSES	740.00	60.00	-680.00	-91.89%
100-1535-52-370000-00000	EDUCATION & TRAINING	11,800.00	13,000.00	1,200.00	10.17%
100-1535-52-420000-00000	HARDWARE MAINTENANCE	37,145.00	37,145.00	0.00	0.00%
100-1535-52-420500-00000	SOFTWARE MAINTENANCE	524,056.00	604,444.00	80,388.00	15.34%
100-1535-52-421000-00000	WEB SITE HOSTING	4,870.00	4,870.00	0.00	0.00%
100-1535-52-450000-00000	RADIO REPAIRS & MAINT	13,200.00	13,200.00	0.00	0.00%
100-1535-53-111000-00000	OFFICE SUPPLIES	1,500.00	600.00	-900.00	-60.00%
100-1535-53-111100-00000	COPY PAPER	0.00	900.00	900.00	0.00%
100-1535-53-113000-00000	COMPUTER SUPPLIES	63,600.00	38,300.00	-25,300.00	-39.78%
100-1535-53-117000-00000	CLOTHING	500.00	500.00	0.00	0.00%
100-1535-53-118000-00000	OPERATING MATERIALS/SUPP	34,400.00	34,400.00	0.00	0.00%

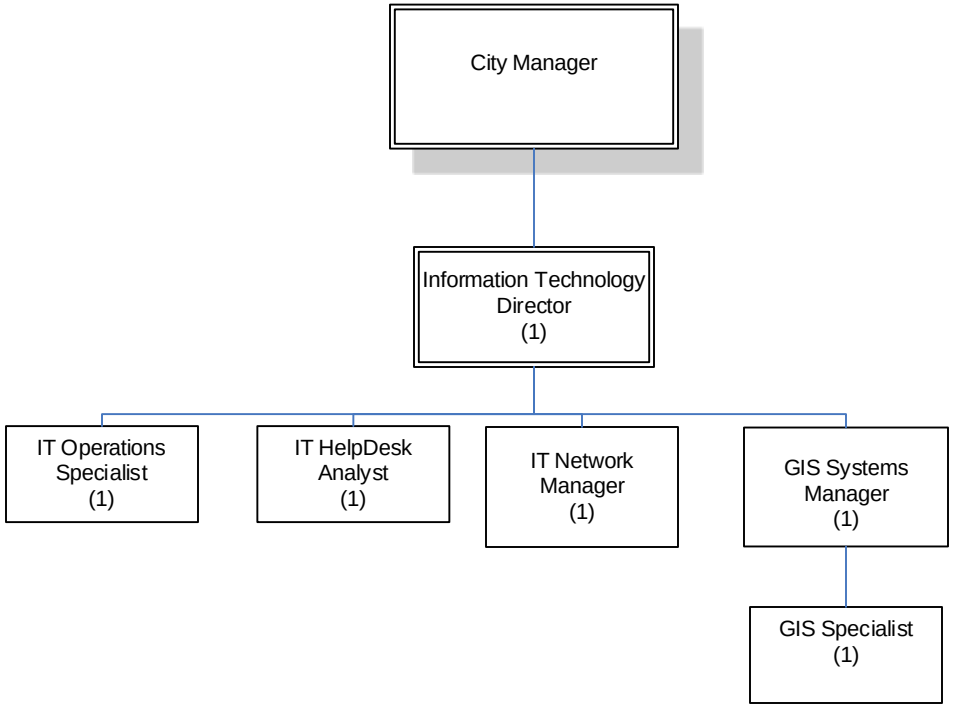
Budget Comparison Report

Account Number			Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
100-1535-53-159500-00000	COMPUTERS		98,389.00	90,000.00	-8,389.00	-8.53%
	Total Expense:		**1,689,693.00**	**1,767,964.00**	**78,271.00**	**4.63%**
	Total Fund: 100 - GENERAL FUND:		**1,689,693.00**	**1,767,964.00**	**78,271.00**	**4.63%**
	Report Total:		**1,689,693.00**	**1,767,964.00**	**78,271.00**	**4.63%**

Information Technology (Central Services)

Authorizations - 6

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Human Resources

Human Resources oversees employment and recruitment opportunities, pay and performance, benefits and compensation administration, training and development and employee relations facilitation. The mission of Human Resources is to provide quality HR services in order to attract, develop, motivate, and retain a diverse workforce within a supportive and cohesive work environment. The HR mission is carried out through a philosophy of strategic vision, leadership, and a customer driven foundation.

Human Resources is instrumental in providing labor law compliance, record keeping, staffing and retention, compensation, employer/employee relations, training and development, policy and procedures, and performance management.

Goals & Objectives

- Ensure the City of Kennesaw is able to attract and retain the most qualified employees through equitable and market driven compensation and benefits
- Invest in our staff through leadership development
- Ensure city personnel are providing outstanding internal and external customer service through fair and equitable performance management
- Expand recruitment strategy and improving the onboarding process

Department Highlights

- Implemented recommendations from comprehensive employee classification and compensation study
- Completed an RFP for employee benefits, to include a review of carriers, coverage, plan design, etc. and implementing benefits enhancements.
- Assisted with development and implementation of “Employee Roadmap” as an alternative employee evaluation process.
- Coordinated lunch and learn workshops regarding financial well-being, credit union membership, stress reduction, etc.
- Completed employee wellness initiatives for: routine annual exams, biometric screenings, online wellness coaching, an employee farmers’ market, etc.
- Coordinated second year-long Leadership Academy training.
- Currently planning annual benefits open enrollment event to include wellness initiatives, lunch for employees, and informational meetings for employees to make well-informed benefits decisions.
- Completed professional development via conferences and seminars.
- HR Director Brian Acker earned the professional certification of IPMA-SCP (International Public Management Association – Senior Certified Professional)

Operating Budget Comments

Fiscal Year 2024 Budget: $429,925

Fiscal Year 2025 Budget: $448,743

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of $1,400 in Pre-Employment Physicals due to higher costs for background checks and drug screenings
- An increase of $1,000 in Employee Team Building for appreciation events

Position Summary

Fiscal Year 2023 Total Funded Positions: 3

Fiscal Year 2023 Total Authorized Positions: 3

Fiscal Year 2024 Total Funded Positions: 3

Fiscal Year 2024 Total Authorized Positions: 3



City of Kennesaw

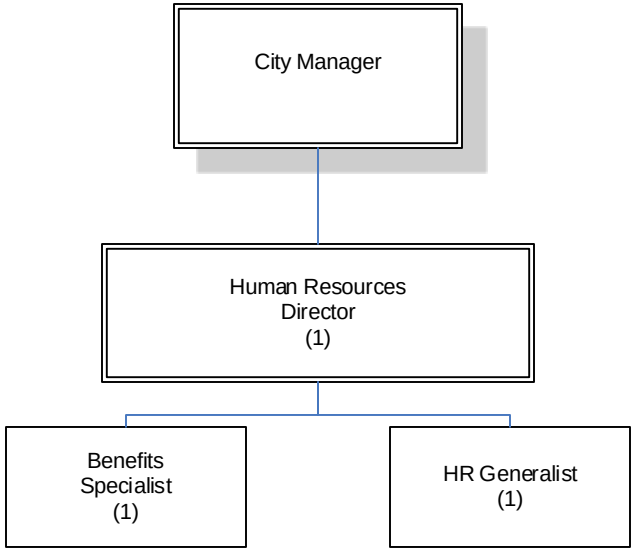
Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-1540-51-110000-00000	REGULAR EMPLOYEES	231,560.00	245,000.00	13,440.00	5.80%
100-1540-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	600.00	0.00	0.00%
100-1540-51-210000-00000	GROUP INSURANCE	46,921.00	46,921.00	0.00	0.00%
100-1540-51-211400-00000	HSA EMPLOYERS SHARE	0.00	750.00	750.00	0.00%
100-1540-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	17,760.00	18,600.00	840.00	4.73%
100-1540-51-240000-00000	RETIREMENT CONTRIBUTIONS	29,572.00	30,061.00	489.00	1.65%
100-1540-51-270000-00000	WORKER'S COMPENSATION	321.00	376.00	55.00	17.13%
100-1540-52-123100-00000	PRE-EMPLOYMENT PHYSICALS	7,200.00	8,600.00	1,400.00	19.44%
100-1540-52-125000-00000	OTHER PROFESSIONAL SERVICE	46,850.00	46,850.00	0.00	0.00%
100-1540-52-310000-00000	INS, OTHER THAN EMP BENEFI	2,641.00	3,010.00	369.00	13.97%
100-1540-52-325000-00000	POSTAGE	200.00	200.00	0.00	0.00%
100-1540-52-332000-00000	MARKETING	1,000.00	1,300.00	300.00	30.00%
100-1540-52-350000-00000	TRAVEL	2,000.00	2,000.00	0.00	0.00%
100-1540-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,300.00	1,475.00	175.00	13.46%
100-1540-52-363000-00000	MEETING EXPENSES	2,500.00	2,500.00	0.00	0.00%
100-1540-52-370000-00000	EDUCATION & TRAINING	10,500.00	10,500.00	0.00	0.00%
100-1540-52-610000-00000	EMPLOYEE TEAM BUILDING	13,500.00	14,500.00	1,000.00	7.41%
100-1540-52-620000-00000	AWARDS	6,000.00	6,000.00	0.00	0.00%
100-1540-52-630000-00000	WELLNESS	6,300.00	6,300.00	0.00	0.00%
100-1540-53-111000-00000	OFFICE SUPPLIES	3,200.00	3,200.00	0.00	0.00%
	Total Expense:	**429,925.00**	**448,743.00**	**18,818.00**	**4.38%**
	Total Fund: 100 - GENERAL FUND:	**429,925.00**	**448,743.00**	**18,818.00**	**4.38%**
	Report Total:	**429,925.00**	**448,743.00**	**18,818.00**	**4.38%**

Human Resources

Authorizations - 3

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Building Maintenance

The Buildings and Facilities Maintenance Department is divided into two (2) Divisions (Custodial and Facilities Maintenance). Custodial personnel are responsible for the cleaning of City owned buildings and facilities. The custodians spend their days picking up trash, sweeping, mopping, vacuuming, or using industrial cleaning equipment to clean floors, cleaning and stocking bathrooms, making sure buildings are secure, cleaning windows, while report on minor building maintenance and repairs items.

The Facilities Maintenance Division team consists of six (6) facilities maintenance personnel who handle major projects of various sizes. The team functions are to perform a variety of non-technical maintenance duties in City owned and leased buildings, e.g., painting, carpentry, custodial, plumbing, and general maintenance.

Goals & Objectives

- To provide strategic oversight, direction, building custodial services, construction, and management of the City of Kennesaw's real estate holdings, facilities and enterprise assets (FF&E).
- To examine on an ongoing basis our operations and processes, seeking opportunities to lessen risk, improve security, reduce costs, maintain safety and ensure the continued efficiency and effectiveness of our services.
- To provide our customers with professional and friendly custodial service, which meets or exceeds the expectation of the management, staff and personnel visiting a City facility.
- To provide safe, clean, well maintained and sustainable facilities, and to provide for the City's space needs by planning, designing and constructing operationally efficient properties.

Department Highlights

- Completed build out 2nd floor of Public Works
- Completed construction of Depot Park Amphitheater
- Completed Design for Public Safety Building
- Replaced main electrical panel for Carriage House
- Replaced foundation, replaced all electrical wiring, all plumbing, and HVAC unit on the Depot Building
- Continued the LED replacement in City Hall
- Completed Design of ADA Pathways at Smith Gilbert Gardens
- Designed New Marquee for Smith Gilbert Gardens
- Created Structural Report for Foundation Repairs to the PD side of City Hall
- Renovated new spaces for Court Services and Property Tax in City Hall
- Designed Camera system for all Adams Park, Depot Park, and Swift Cantrell
- Starting processes to build new Public Safety Facility

Operating Budget Comments

Fiscal Year 2024 Budget: $1,680,906

Fiscal Year 2025 Budget: $1,810,995

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of $5,544 in Cleaning due to higher rates for custodial services
- An increase of $10,000 in Repairs/Maintenance – Buildings due to Adams Park improvements
- An increase of $45,300 in Operating Materials/Supplies due to construction meetings with Croy Engineering, the Cobb Public Safety annual radio certification, and an elevator maintenance and service agreement for the Community Development building
- An increase of $15,000 in Water/Sewage utilities to reflect current trends and to add additional water meters for Depot Park and the new Public Safety facility
- An increase of $30,000 in Energy-Electricity due to the Public Safety facility
- A decrease of $20,000 in Safety Committee due a one-time expense in FY 24
- A decrease of $10,000 in Small Equipment due to a one-time expense in FY 24

Capital Outlay items funded by State and Local Fiscal Recovery Fund include:

- $41,000 Ford Explorer (1)

Position Summary

Fiscal Year 2024 Total Authorized Positions: 6

Fiscal Year 2024 Total Funded Positions: 6

Fiscal Year 2025 Total Authorized Positions: 6

Fiscal Year 2025 Total Funded Positions: 6



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-1565-51-110000-00000	REGULAR EMPLOYEES	306,810.00	350,000.00	43,190.00	14.08%
100-1565-51-130000-00000	OVERTIME	4,825.00	5,825.00	1,000.00	20.73%
100-1565-51-130500-00000	BUILDING MAINT. - ONCALL	500.00	500.00	0.00	0.00%
100-1565-51-145000-00000	HOLIDAY BONUS PAYMENT	1,150.00	1,100.00	-50.00	-4.35%
100-1565-51-210000-00000	GROUP INSURANCE	137,026.00	137,026.00	0.00	0.00%
100-1565-51-211400-00000	HSA EMPLOYERS SHARE	500.00	1,750.00	1,250.00	250.00%
100-1565-51-215000-00000	GROUP INSURANCE-RETIREE	2,196.00	2,196.00	0.00	0.00%
100-1565-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	23,990.00	27,500.00	3,510.00	14.63%
100-1565-51-240000-00000	RETIREMENT CONTRIBUTIONS	49,657.00	50,436.00	779.00	1.57%
100-1565-51-270000-00000	WORKER'S COMPENSATION	8,132.00	9,543.00	1,411.00	17.35%
100-1565-52-210000-00000	CLEANING	184,800.00	190,344.00	5,544.00	3.00%
100-1565-52-220500-00000	REPAIRS/MAINT--BUILDINGS	187,400.00	197,400.00	10,000.00	5.34%
100-1565-52-232000-00000	RENTAL OF EQUIP & VEHCLE	3,300.00	3,300.00	0.00	0.00%
100-1565-52-310000-00000	INS, OTHER THAN EMP BEN	15,396.00	17,551.00	2,155.00	14.00%
100-1565-52-370000-00000	EDUCATION & TRAINING	3,000.00	4,000.00	1,000.00	33.33%
100-1565-52-371500-00000	SAFETY COMMITTEE	45,000.00	25,000.00	-20,000.00	-44.44%
100-1565-52-440000-00000	EQUIPMENT REPAIRS & MAINT	3,750.00	3,750.00	0.00	0.00%
100-1565-53-111000-00000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00%
100-1565-53-112000-00000	JANITORIAL SUPPLIES	70,000.00	70,000.00	0.00	0.00%
100-1565-53-116000-00000	EQUIPMENT PARTS	2,950.00	2,950.00	0.00	0.00%
100-1565-53-117200-00000	UNIFORMS	3,525.00	3,525.00	0.00	0.00%
100-1565-53-118000-00000	OPERATING MATERIALS/SUPP	60,132.00	105,432.00	45,300.00	75.33%
100-1565-53-121000-00000	WATER/SEWERAGE	59,946.00	74,946.00	15,000.00	25.02%
100-1565-53-121500-00000	NATURAL GAS	26,972.00	26,972.00	0.00	0.00%
100-1565-53-122500-00000	STORMWATER UTILITY	22,000.00	22,000.00	0.00	0.00%
100-1565-53-123000-00000	ENERGY-ELECTRICITY	410,149.00	440,149.00	30,000.00	7.31%
100-1565-53-123100-00000	STREET LIGHTING	2,000.00	2,000.00	0.00	0.00%
100-1565-53-132000-00000	GENERAL FOOD EXPENSE	800.00	800.00	0.00	0.00%
100-1565-53-160000-00000	SMALL EQUIPMENT	34,000.00	24,000.00	-10,000.00	-29.41%

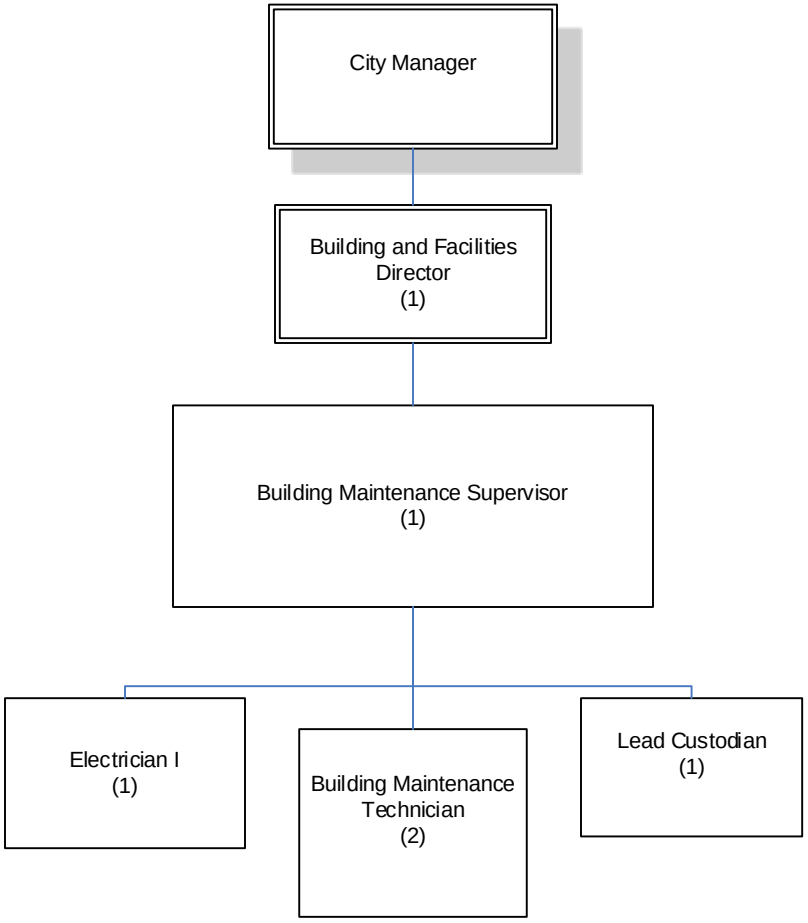
Budget Comparison Report

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
100-1565-53-160600-00000	BLDG MAINT SMALL EQUIP	10,000.00	10,000.00	0.00	0.00%
	Total Expense:	**1,680,906.00**	**1,810,995.00**	**130,089.00**	**7.74%**
	Total Fund: 100 - GENERAL FUND:	**1,680,906.00**	**1,810,995.00**	**130,089.00**	**7.74%**
	Report Total:	**1,680,906.00**	**1,810,995.00**	**130,089.00**	**7.74%**

Building Maintenance

Authorizations - 6

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Court

The City of Kennesaw Municipal Court is an independent branch of government entrusted with the fair, timely, and impartial prosecution of misdemeanor and ordinance violations in accordance with local and state law. The Kennesaw Municipal Court also conforms to the standards set by the Uniform Rules for Municipal Courts of the State of Georgia regarding conduct and procedure. The staff of Kennesaw Municipal Court are committed to promoting excellence, integrity, and competency while ensuring the public's trust in the Judicial System and the City of Kennesaw.

Goals & Objectives

- Improve the use of City resources through networking and staff training
- Increase the use of technology to improve caseload management, coordinate efforts with appropriate jurisdictions, and meet state and local laws
- Improve the management of case records, develop ways for citizens to have electronic access, and to comply with state record retention laws

Department Highlights

- Received and processed approximately 13,000 citations written by the Kennesaw Police Department from May 1, 2023 to May 1, 2024
- Collected over $1,048,000 in fines and surcharges during that same period
- The staff of Kennesaw Municipal Court have endeavored to decrease court delays, improve records management and technology, and provide better access to citizens

Operating Budget Comments

Fiscal Year 2024 Budget: $484,220

Fiscal Year 2025 Budget: $555,037

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of $1,000 in Other Professional Services to match market rates for interpreter services
- An increase of $1,400 in Professional Development to accommodate staff growth through education and training
- A decrease of $1,000 in Printing & Binding due to a reduction in the demand for paper forms and documents
- A decrease of $1,100 in Postage due to a reduction in mailing forms and documents

Position Summary

Fiscal Year 2024 Total Authorized Positions: 10

Fiscal Year 2024 Total Funded Positions: 10

Fiscal Year 2025 Total Authorized Positions: 11

Fiscal Year 2025 Total Funded Positions: 11

- One position (Deputy Court Clerk) was added as a new position



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-2000-51-110000-00000	REGULAR EMPLOYEES	180,000.00	240,000.00	60,000.00	33.33%
100-2000-51-120000-00000	TEMPORARY EMPLOYEES	0.00	2,880.00	2,880.00	0.00%
100-2000-51-130000-00000	OVERTIME	2,000.00	2,000.00	0.00	0.00%
100-2000-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	600.00	0.00	0.00%
100-2000-51-160000-00000	BALIFFS	16,920.00	16,920.00	0.00	0.00%
100-2000-51-210000-00000	GROUP INSURANCE	44,059.00	44,059.00	0.00	0.00%
100-2000-51-211400-00000	HSA EMPLOYERS SHARE	250.00	0.00	-250.00	-100.00%
100-2000-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	16,175.00	20,500.00	4,325.00	26.74%
100-2000-51-240000-00000	RETIREMENT CONTRIBUTIONS	28,134.00	28,390.00	256.00	0.91%
100-2000-51-270000-00000	WORKER'S COMPENSATION	437.00	513.00	76.00	17.39%
100-2000-52-121000-00000	LEGAL SERVICES	120,000.00	120,000.00	0.00	0.00%
100-2000-52-125000-00000	OTHER PROFESSIONAL SERV	11,880.00	12,880.00	1,000.00	8.42%
100-2000-52-221000-00000	EQUIPMENT MAINTENANCE	300.00	300.00	0.00	0.00%
100-2000-52-310000-00000	INS, OTHER THAN EMP BEN	18,285.00	20,845.00	2,560.00	14.00%
100-2000-52-325000-00000	POSTAGE	3,600.00	2,500.00	-1,100.00	-30.56%
100-2000-52-340000-00000	PRINTING & BINDING	3,000.00	2,000.00	-1,000.00	-33.33%
100-2000-52-350000-00000	TRAVEL	3,200.00	4,000.00	800.00	25.00%
100-2000-52-361000-00000	ORGANIZATIONAL MEMBERSH	580.00	650.00	70.00	12.07%
100-2000-52-371000-00000	PROFESSIONAL DEVELOPMENT	1,600.00	3,000.00	1,400.00	87.50%
100-2000-52-395000-00000	ENERGY-GASOLINE	200.00	200.00	0.00	0.00%
100-2000-52-420000-00000	SOFTWARE FEE	27,000.00	27,000.00	0.00	0.00%
100-2000-53-110000-00000	GENERAL SUPPLIES & MAT	1,000.00	1,000.00	0.00	0.00%
100-2000-53-111000-00000	OFFICE SUPPLIES	2,000.00	2,000.00	0.00	0.00%
100-2000-53-111100-00000	COPY PAPER	800.00	600.00	-200.00	-25.00%
100-2000-53-117100-00000	GENERAL CLOTHING	300.00	300.00	0.00	0.00%
100-2000-53-118500-00000	COURT MATERIALS/SUPPLIES	1,000.00	1,000.00	0.00	0.00%
100-2000-53-140000-00000	BOOKS & PERIODICALS	400.00	400.00	0.00	0.00%

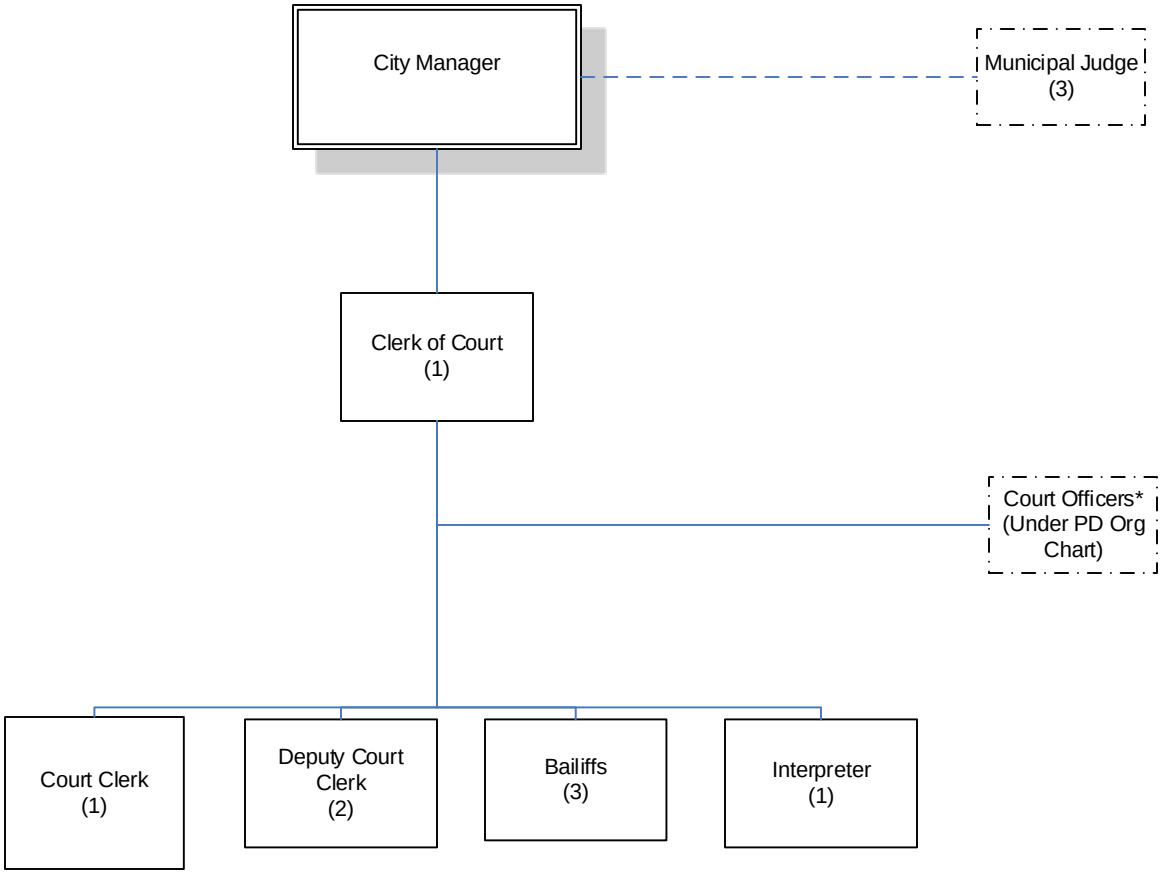
Budget Comparison Report

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
100-2000-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00%
	Total Expense:	**484,220.00**	**555,037.00**	**70,817.00**	**14.62%**
	Total Fund: 100 - GENERAL FUND:	**484,220.00**	**555,037.00**	**70,817.00**	**14.62%**
	Report Total:	**484,220.00**	**555,037.00**	**70,817.00**	**14.62%**

Municipal Court

Authorizations - 11

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Police

The Kennesaw Police Department is staffed by sixty-eight full time Police Officers, thirteen Civilian support staff, and five Reserve Officers. Each member is charged with meeting the department's mission. *"It is the mission of the Kennesaw Police Department to assure that our community is safe from crime and disorder by focusing on the prevention of crime along with reducing the fear of crime."* Each year the Command Staff establishes annual department goals congruent with our mission and the current trends.

Goals and Objectives

- Enhance quality of life initiatives for citizens and staff with education, community engagement, and legal considerations.
- To augment employees with the use of technology in partnership with state and local agencies and meet industry standards.
- Cultivate staff growth by creating more training opportunities, boosting recruiting and retention tools, and offering resiliency development.

Department Highlights

- The City of Kennesaw Police Department continues to experience a lower number of Group A Offenses. Our agency attributes this success to several factors, including our utilization of technology, progressive criminal intelligence methods and effective patrol in high-crime areas of the city. Additional success is driven by actively building partnerships and relationships with residents, businesses and other Law Enforcement partners.
- The Kennesaw Police Department has focused on crime prevention this year by using crime analysis and intelligence-led policing. By collaborating with surrounding agencies to address criminal activity, these partnerships have significantly aided the department in solving criminal cases.
- In conjunction with the Citizen's Advisory Board, Kennesaw Police hosted our fourth annual Juneteenth Unity in the Community event. Donated funds that exceeded costs were donated back into the community at Pine Mountain Middle to assist with pre-designated programs for children in need.
- Once again, during the holiday season, the Kennesaw Police Department raised funds to buy gifts for children of families in need. The Jerry Worthan Memorial Christmas Fund has been in place for many decades and continues to serve our community. During the 2023 holiday season, the Kennesaw Police Department accepted and provided clothing and gifts for 129 families, with a total of 276 children. A total of $10,009.00 was raised for this fund.
- The Kennesaw Police Department fundraises for the Special Olympics of Georgia and raised over $11,000 in 2023.
- National Night Out 2023 was a great success for the department.
- Last Day of School Cookout at Ridenour in May of 2023, for the children in the Ridenour community. There were over 100 people in attendance at this event.

Operating Budget Comments

Fiscal Year 2024 Budget: $8,961,011

Fiscal Year 2025 Budget: $9,690,801

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of $5,760 in Temporary Employees for two internships
- An increase of $5,000 in User Fees – 800 MHZ Radio due to rising costs
- An increase of $1,500 in Organizational Membership dues to accommodate more engagement with the community
- An increase of $2,000 in Pre-Employment Physicals due to higher costs for background checks and drug screenings
- A decrease of $70,000 to Inmate Housing to reflect accurate usage
- A decrease of $15,000 in Tires due to fleet consolidation
- A decrease of $9,000 in Inmate Medical to reflect accurate usage

Other items funded by the General Fund:

- $42,407 in Police Small Equipment to upgrade existing taser system
- $18,000 in Equipment Repairs & Maintenance due to purchase of additional FLOCK cameras

Capital Outlay items funded by State and Local Fiscal Recovery Fund include:

- $29,500 Rifle Suppressors (20)
- $540,000 Ford Interceptor SUVs (6)
- $64,890 Ford Maverick Trucks (2)

Capital Outlay items funded by Court Service Improvement Fund include:

- $7,600 Replace Patrol Car Key Box
- $10,000 LIDAR Laser Units (4)
- $15,000 AEDs (7)
- $17,000 40mm Less Lethal Launchers (5)

Position Summary

Fiscal Year 2024 Total Authorized Positions: 84

Fiscal Year 2024 Total Funded Positions: 84

Fiscal Year 2025 Total Authorized Positions: 86

Fiscal Year 2025 Total Funded Positions: 86

- Two positions (Public Safety Ambassador and Public Safety Ambassador Supervisor) were added as new positions



City of Kennesaw

Budget Comparison Report
Account Detail

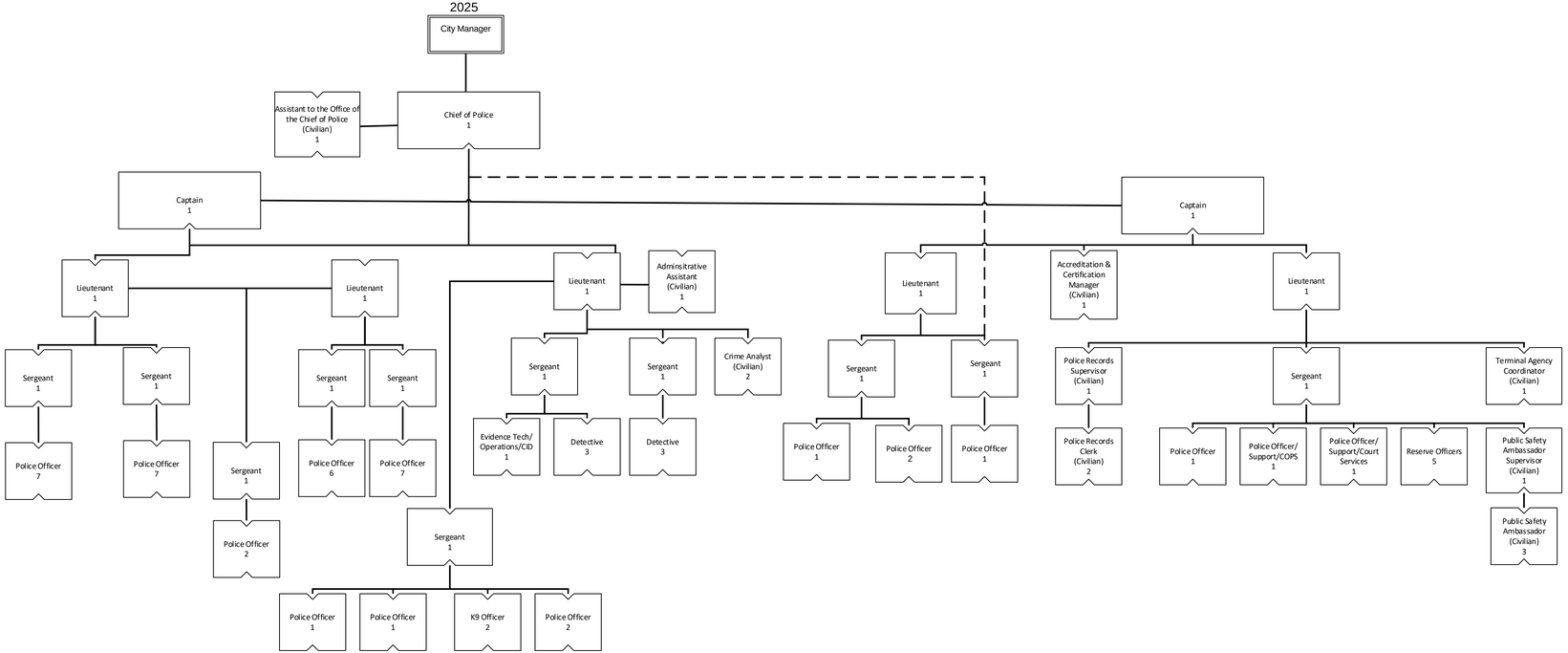
Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-3200-51-110000-00000	REGULAR EMPLOYEES	5,252,650.00	5,910,000.00	657,350.00	12.51%
100-3200-51-120000-00000	TEMPORARY EMPLOYEES	0.00	5,760.00	5,760.00	0.00%
100-3200-51-130000-00000	OVERTIME	148,500.00	148,500.00	0.00	0.00%
100-3200-51-130500-00000	POLICE ONCALL	95,000.00	95,000.00	0.00	0.00%
100-3200-51-145000-00000	HOLIDAY BONUS PAYMENT	13,800.00	13,750.00	-50.00	-0.36%
100-3200-51-210000-00000	GROUP INSURANCE	1,090,749.00	1,090,749.00	0.00	0.00%
100-3200-51-211400-00000	HSA EMPLOYERS SHARE	5,625.00	17,500.00	11,875.00	211.11%
100-3200-51-215000-00000	GROUP INSURANCE-RETIREE	26,352.00	26,352.00	0.00	0.00%
100-3200-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	421,530.00	473,000.00	51,470.00	12.21%
100-3200-51-240000-00000	RETIREMENT CONTRIBUTIONS	632,110.00	642,882.00	10,772.00	1.70%
100-3200-51-270000-00000	WORKER'S COMPENSATION	110,764.00	129,980.00	19,216.00	17.35%
100-3200-52-110000-00000	INMATE MEDICAL	24,000.00	15,000.00	-9,000.00	-37.50%
100-3200-52-123100-00000	PRE-EMPLOYMENT PHYSICALS	10,000.00	12,000.00	2,000.00	20.00%
100-3200-52-125000-00000	OTHER PROFESSIONAL SERV	18,000.00	18,000.00	0.00	0.00%
100-3200-52-310000-00000	INS, OTHER THAN EMP BEN	166,113.00	189,369.00	23,256.00	14.00%
100-3200-52-311000-00000	CLAIM DEDUCTIBLES	5,000.00	5,000.00	0.00	0.00%
100-3200-52-324100-00000	USER FEES--800 MHZ RADIO	65,000.00	70,000.00	5,000.00	7.69%
100-3200-52-325000-00000	POSTAGE	2,200.00	2,200.00	0.00	0.00%
100-3200-52-330000-00000	ADVERTISING	18,000.00	18,000.00	0.00	0.00%
100-3200-52-340000-00000	PRINTING & BINDING	4,000.00	4,000.00	0.00	0.00%
100-3200-52-350000-00000	TRAVEL	20,000.00	20,000.00	0.00	0.00%
100-3200-52-361000-00000	ORGANIZATIONAL MEMBERSH	5,000.00	6,500.00	1,500.00	30.00%
100-3200-52-363000-00000	MEETING EXPENSES	3,500.00	3,500.00	0.00	0.00%
100-3200-52-370000-00000	EDUCATION & TRAINING	100,595.00	101,095.00	500.00	0.50%
100-3200-52-371000-00000	PROFESSIONAL DEVELOPMENT	8,000.00	8,000.00	0.00	0.00%
100-3200-52-394000-00000	INMATE HOUSING	120,000.00	50,000.00	-70,000.00	-58.33%
100-3200-52-440000-00000	EQUIPMENT REPAIRS & MAINT	111,131.00	126,331.00	15,200.00	13.68%
100-3200-52-450000-00000	RADIO REPAIRS & MAINT	7,000.00	7,000.00	0.00	0.00%
100-3200-52-601500-00000	HONOR GUARD TEAM	2,000.00	2,000.00	0.00	0.00%
100-3200-52-610000-00000	EMPLOYEE TEAM BUILDING	3,500.00	3,500.00	0.00	0.00%
100-3200-53-111000-00000	OFFICE SUPPLIES	4,500.00	4,500.00	0.00	0.00%

Budget Comparison Report

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
100-3200-53-111100-00000	COPY PAPER	2,000.00	2,000.00	0.00	0.00%
100-3200-53-116500-00000	TIRES	15,000.00	0.00	-15,000.00	-100.00%
100-3200-53-117200-00000	UNIFORMS	157,500.00	157,500.00	0.00	0.00%
100-3200-53-118000-00000	OPERATING MATERIALS/SUPP	5,000.00	5,000.00	0.00	0.00%
100-3200-53-118100-00000	POLICE MATERIALS/SUPPLIES	48,000.00	57,000.00	9,000.00	18.75%
100-3200-53-132000-00000	WATER	1,500.00	1,500.00	0.00	0.00%
100-3200-53-160100-00000	POLICE SMALL EQUIPMENT	234,392.00	245,333.00	10,941.00	4.67%
100-3200-53-160500-00000	GENL OFFICE SMALL EQUIP	2,000.00	2,000.00	0.00	0.00%
100-3200-53-171000-00000	FLOWERS	1,000.00	1,000.00	0.00	0.00%
	Total Expense:	**8,961,011.00**	**9,690,801.00**	**729,790.00**	**8.14%**
	Total Fund: 100 - GENERAL FUND:	**8,961,011.00**	**9,690,801.00**	**729,790.00**	**8.14%**
	Report Total:	**8,961,011.00**	**9,690,801.00**	**729,790.00**	**8.14%**

Police Department

Authorizations - 86
Authorized Sworn - 68
Civilian Personnel - 13
Reserve Officers - 5
Updated 16 August 2024 FY 2025



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-3800-52-363000-00000	MEETING EXPENSES	1,000.00	1,000.00	0.00	0.00%
	Total Expense:	**1,000.00**	**1,000.00**	**0.00**	**0.00%**
	Total Fund: 100 - GENERAL FUND:	**1,000.00**	**1,000.00**	**0.00**	**0.00%**
	Report Total:	**1,000.00**	**1,000.00**	**0.00**	**0.00%**

Fiscal Year 2025 Budget Briefing Paper

Department: Public Works – Administration

The Public Works Department provides a wide range of services that have significant economic impact, improve people's lives and help define the quality of life for residents and visitors. The department's core services include maintenance and repair of the city's infrastructure (streets, curb, gutters, and right-of-way); cemetery operations; stormwater maintenance; environmental services; supervision of trash collection and recycling services; fleet maintenance; and capital project management.

Goals & Objectives

- Continually review staffing vs. manpower requirements and make recommendations on changes as needed.
- Conduct operational analysis of service levels and budget objectives including comparing business processes with frequency of service, new products/technology, industry best practices, and staffing.
- Continue to identify and purchase, when possible, equipment and vehicles that can be used for multiple tasks. This may include purchasing attachments or accessories that would allow a single piece of equipment or vehicle to perform a variety of duties.
- Annually rate and prioritize the City's streets based on road conditions and traffic volumes. Resurfacing funded by SPLOST, LMIG and annual budget. Roads should typically be resurfaced every 15 years, lower volume neighborhoods can last 20 years while high volume roads may only last 10 years.
- Annually rate and prioritize the City's sidewalks based on ADA requirements, failures and trip hazards.
- Continue to identify areas of need and apply for Community Development Block Grants. This grant allows for constructing new sidewalks, curb and gutter, and storm drains in low to moderate income areas
- Identify and fund roadside beautification areas at City entry points and high visibility areas.
- Ensure oversight and completion of various SPLOST projects.

Department Highlights

- Continued design and land acquisition for Cherokee Street, Ben King Road and Sardis Street projects
- Combined the vehicle maintenance budgets of all the City's fleet to better capture expenses and track fleet maintenance issues.

Operating Budget Comments

Fiscal Year 2024 Budget: $1,151,805

Fiscal Year 2025 Budget: $1,218,718

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of $40,394 in Energy – Gasoline/Diesel due to higher costs

Position Summary

Fiscal Year 2024 Total Authorized Positions: 8

Fiscal Year 2024 Total Funded Positions: 7

Fiscal Year 2025 Total Authorized Positions: 8

Fiscal Year 2025 Total Funded Positions: 7

- One position (Fleet Lead Mechanic) is frozen



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-4000-51-110000-00000	REGULAR EMPLOYEES	454,900.00	473,000.00	18,100.00	3.98%
100-4000-51-130000-00000	OVERTIME	7,000.00	7,000.00	0.00	0.00%
100-4000-51-145000-00000	HOLIDAY BONUS PAYMENT	1,400.00	1,200.00	-200.00	-14.29%
100-4000-51-210000-00000	GROUP INSURANCE	88,119.00	88,119.00	0.00	0.00%
100-4000-51-211400-00000	HSA EMPLOYERS SHARE	500.00	0.00	-500.00	-100.00%
100-4000-51-215000-00000	GROUP INSURANCE-RETIREE	2,196.00	2,196.00	0.00	0.00%
100-4000-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	35,450.00	37,000.00	1,550.00	4.37%
100-4000-51-240000-00000	RETIREMENT CONTRIBUTIONS	56,066.00	56,733.00	667.00	1.19%
100-4000-51-270000-00000	WORKER'S COMPENSATION	20,841.00	24,457.00	3,616.00	17.35%
100-4000-52-125000-00000	OTHER PROFESSIONAL SERV	35,000.00	35,000.00	0.00	0.00%
100-4000-52-310000-00000	INS, OTHER THAN EMP BEN	23,467.00	26,753.00	3,286.00	14.00%
100-4000-52-325000-00000	POSTAGE	300.00	300.00	0.00	0.00%
100-4000-52-340000-00000	PRINTING & BINDING	300.00	300.00	0.00	0.00%
100-4000-52-350000-00000	TRAVEL	2,000.00	2,000.00	0.00	0.00%
100-4000-52-362000-00000	PROFESSIONAL MEMBERSHIPS	450.00	450.00	0.00	0.00%
100-4000-52-363000-00000	MEETING EXPENSES	150.00	150.00	0.00	0.00%
100-4000-52-370000-00000	EDUCATION & TRAINING	2,500.00	2,500.00	0.00	0.00%
100-4000-52-371000-00000	PROFESSIONAL DEVELOPMENT	500.00	500.00	0.00	0.00%
100-4000-52-430000-00000	VEHICLE REPAIRS & MAINT	158,310.00	158,310.00	0.00	0.00%
100-4000-52-440000-00000	EQUIPMENT REPAIRS & MAINT	1,500.00	1,500.00	0.00	0.00%
100-4000-52-530000-00000	SUPPORT FOR OTR COMM ORC	4,550.00	4,550.00	0.00	0.00%
100-4000-52-610000-00000	EMPLOYEE TEAM BUILDING	1,000.00	1,000.00	0.00	0.00%
100-4000-53-111000-00000	OFFICE SUPPLIES	1,500.00	1,500.00	0.00	0.00%
100-4000-53-117200-00000	UNIFORMS	7,200.00	7,200.00	0.00	0.00%
100-4000-53-118000-00000	OPERATING MATERIALS/SUPP	8,000.00	8,000.00	0.00	0.00%
100-4000-53-127000-00000	ENERGY-GASOLINE/DIESEL	233,606.00	274,000.00	40,394.00	17.29%
100-4000-53-130000-00000	FOOD	2,000.00	2,000.00	0.00	0.00%
100-4000-53-160000-00000	VEHICLE MAINTENANCE/SMAL	2,500.00	2,500.00	0.00	0.00%

Budget Comparison Report

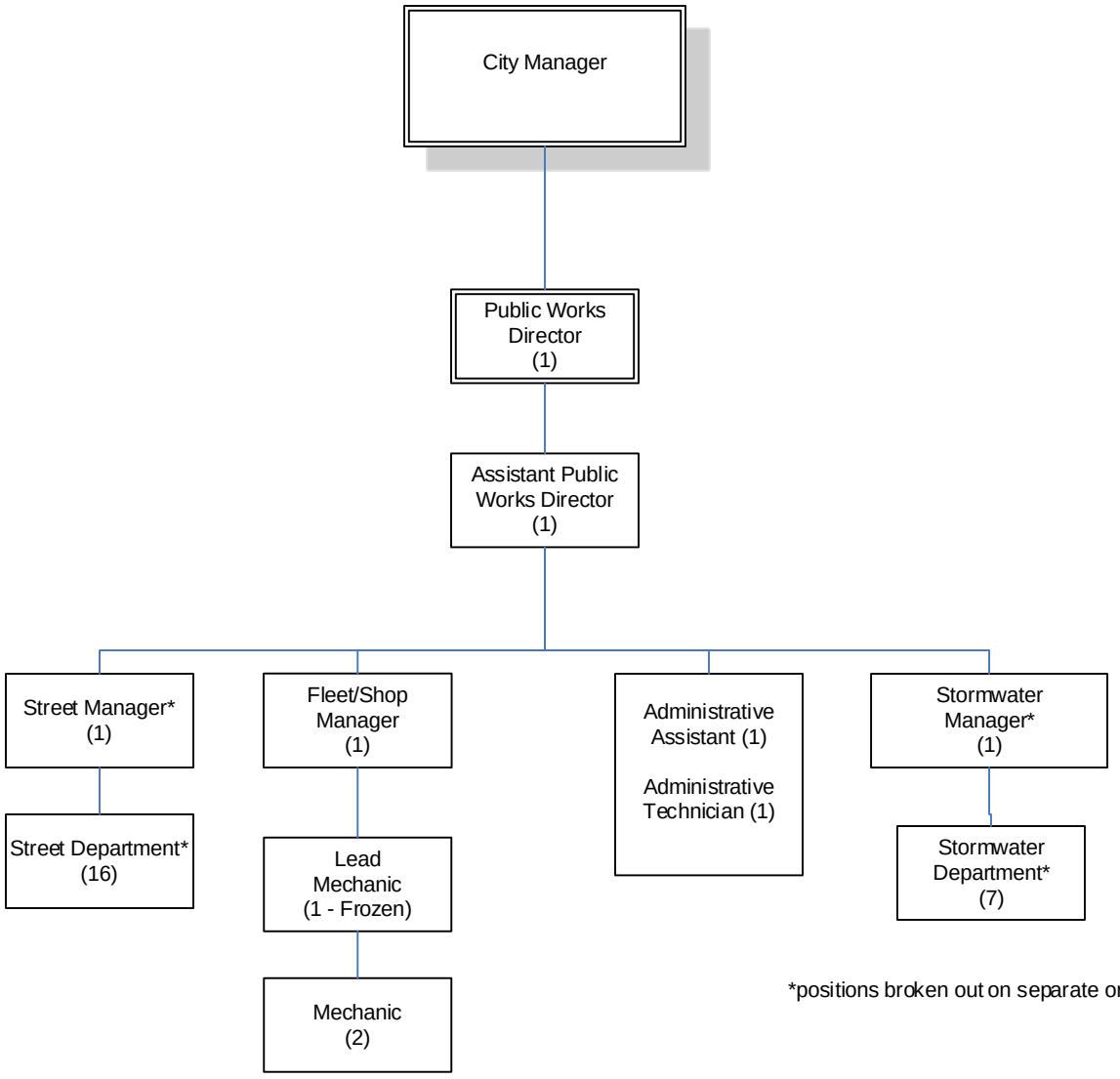
Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
100-4000-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00%
	Total Expense:	**1,151,805.00**	**1,218,718.00**	**66,913.00**	**5.81%**
	Total Fund: 100 - GENERAL FUND:	**1,151,805.00**	**1,218,718.00**	**66,913.00**	**5.81%**
	Report Total:	**1,151,805.00**	**1,218,718.00**	**66,913.00**	**5.81%**

Public Works Department

Authorizations - 33 total

Administration - 8

Updated 25 June 2024 FY 2025



*positions broken out on separate organizational chart

Fiscal Year 2025 Budget Briefing Paper

Department: Public Works – Streets

Department Highlights

- CDBG – Continued to install sidewalks in Woodland Acres
- LMIG/ARPA – Resurfaced Morningside Trail, Park Trace, Winterthur Main, Kennesaw Due West, Jiles Road, McCollum Parkway, Cherokee Street, Kennesaw &5, Baker Road and Lockhart Drive for a total of 6.5 miles.
- Completed 3500' of sidewalk replacement and new installation
- Relandscaped the Watts Dr corridor.

Operating Budget Comments

Fiscal Year 2024 Budget: $1,633,731

Fiscal Year 2025 Budget: $1,757,681

The highlights of the recommended budget include the following:

- An increase of $220,000 in Other Professional Services due to contracting services for landscape maintenance around Depot Park, Gateway Park, Watts Drive and various City facilities
- A decrease in Regular Employees to account for increased costs in Other Professional Services

Capital Outlay items include:

- $425,000 Street construction and $300,000 CDBG for local paving/resurfacing projects funded through LMIG and CDBG, including city's portion of any required match. CDBG will be used in the City's disadvantaged neighborhoods.

Capital Outlay items funded by Reserve Funds include:

- $500,000 for local paving/resurfacing projects will be funded through Reserves.

Capital Outlay items funded by State and Local Fiscal Recovery Funds include:

- $155,000 Right of Way Maintenance Trucks (2)
- $14,000 Zero Turn Lawn Mower (1)

Position Summary

Fiscal Year 2024 Total Authorized Positions: 17

Fiscal Year 2024 Total Funded Positions: 17

Fiscal Year 2025 Total Authorized Positions: 17

Fiscal Year 2025 Total Funded Positions: 13

- Four positions (3 Street Landscaping Maintenance I and 1 Street Landscaping Maintenance III) are frozen



City of Kennesaw

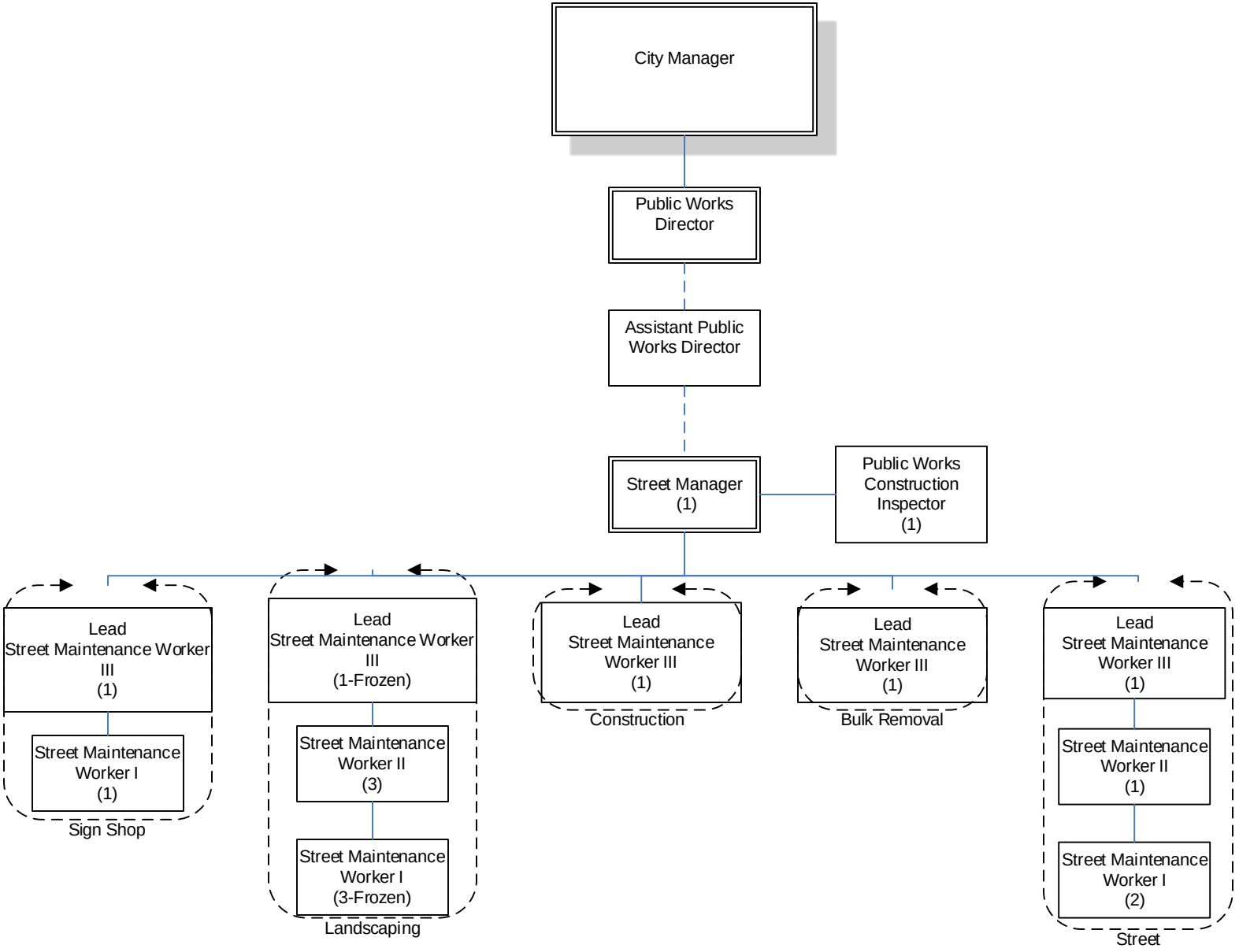
Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-4200-51-110000-00000	REGULAR EMPLOYEES	700,000.00	585,300.00	-114,700.00	-16.39%
100-4200-51-130000-00000	OVERTIME	7,000.00	7,000.00	0.00	0.00%
100-4200-51-130500-00000	STREET - ONCALL	3,000.00	3,000.00	0.00	0.00%
100-4200-51-145000-00000	HOLIDAY BONUS PAYMENT	2,250.00	2,100.00	-150.00	-6.67%
100-4200-51-210000-00000	GROUP INSURANCE	314,415.00	314,415.00	0.00	0.00%
100-4200-51-211400-00000	HSA EMPLOYERS SHARE	500.00	1,000.00	500.00	100.00%
100-4200-51-215000-00000	GROUP INSURANCE-RETIREE	6,588.00	6,588.00	0.00	0.00%
100-4200-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	54,400.00	48,700.00	-5,700.00	-10.48%
100-4200-51-240000-00000	RETIREMENT CONTRIBUTIONS	171,350.00	174,074.00	2,724.00	1.59%
100-4200-51-270000-00000	WORKER'S COMPENSATION	77,127.00	90,507.00	13,380.00	17.35%
100-4200-52-125000-00000	OTHER PROFESSIONAL SERV	0.00	220,000.00	220,000.00	0.00%
100-4200-52-310000-00000	INS, OTHER THAN EMP BEN	56,401.00	64,297.00	7,896.00	14.00%
100-4200-52-311000-00000	CLAIM DEDUCTIBLES	2,000.00	2,000.00	0.00	0.00%
100-4200-52-362000-00000	PROFESSIONAL MEMBERSHIPS	500.00	500.00	0.00	0.00%
100-4200-52-370000-00000	EDUCATION & TRAINING	600.00	600.00	0.00	0.00%
100-4200-53-111000-00000	OFFICE SUPPLIES	200.00	200.00	0.00	0.00%
100-4200-53-117200-00000	UNIFORMS	7,900.00	7,900.00	0.00	0.00%
100-4200-53-118000-00000	OPERATING MATERIALS/SUPP	50,000.00	50,000.00	0.00	0.00%
100-4200-53-118100-00000	LANDSCAPING MATERIALS/SUI	135,000.00	135,000.00	0.00	0.00%
100-4200-53-119200-00000	SIGNAGE	20,000.00	20,000.00	0.00	0.00%
100-4200-53-123000-00000	ENERGY-ELECTRICITY	9,000.00	9,000.00	0.00	0.00%
100-4200-53-160000-00000	SMALL EQUIPMENT	15,000.00	15,000.00	0.00	0.00%
100-4200-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00%
	Total Expense:	**1,633,731.00**	**1,757,681.00**	**123,950.00**	**7.59%**
	Total Fund: 100 - GENERAL FUND:	**1,633,731.00**	**1,757,681.00**	**123,950.00**	**7.59%**
	Report Total:	**1,633,731.00**	**1,757,681.00**	**123,950.00**	**7.59%**

Public Works- Streets Department

Authorizations - 17

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Parks & Recreation

The Kennesaw Parks & Recreation Department is committed to providing public parks, facilities and recreation experiences that enrich the quality of life for area residents and visitors through dedicated staff, sound management and community involvement. In addition to natural areas, walking trails, bicycle paths, athletic facilities, playgrounds and open spaces, Kennesaw's Parks & Recreation Department offers Youth & Adult recreation programs, including summer camp, art, athletics, fitness, 5K Grand Prix Series, Concert Series, volunteer opportunities, and general interest programs.

Goals & Objectives

- Target a cost recovery for direct cost for events at 90-100 percent
- Target a cost recovery for overall operations between 38-40 percent
- Increase rentals of pavilions, meeting rooms, etc. through expansion of marketing efforts
- Expand employee training to ensure high quality customer service and employee development
- Continue to expand and promote large community events
- Expand programming for youth and adults, by utilizing the Recreation Center to offer new sports leagues and camps
- Expand outdoor fitness classes for adults and children at Depot Park Amphitheater and Swift Cantrell Park
- Schedule concerts and events at the new Amphitheater at Depot Park
- To build and maintain Chalker Park

Department Highlights

- The City maintains over 100 acres of parks, Swift, Adams, Depot parks and 13 neighborhood parks.
- There are a total of 13 playgrounds, 1 splash pad, 3 dog parks, 1 skate park, 2 rental buildings, 13 rental rooms, 14 picnic pavilions, 3 miles of walking trails.
- The Frank Boone Dog Park was named the "Best of Cobb" for 2023 2022, 2021, 2020, 2019 and 2018.
- Swift-Cantrell Park is named by Atlanta Parent Magazine list of Best Playgrounds.
- Salute to America brings over 20,000 people.
- Pigs and Peaches in the 23rd year will reach over 65,000 people over the 2 days.
- Offers over 200 classes to youth and adults.
- Offers more than 10 camps throughout the year.
- Our Summer Camp will serve over 1200 kids, along with another 500 kids with our partnering camps such as the Teen Biz Mini, Drone-ology, basketball Camp, Volleyball Camp, STEAM Camp, Cooking Camp, etc.
- Teen Academy during the school year worked with 207 Teens in middle and high school.
- Recreation Center topped 15,000 members this year.

Operating Budget Comments

Fiscal Year 2024 Budget: $3,344,952

Fiscal Year 2025 Budget: $3,763,544

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of $7,000 in Other Professional Services to hire more referees since the number of basketball and volleyball tournaments has increased
- An increase of $70,000 in Contracted Programmatic Services to accommodate higher rates for instructors
- An increase of $5,180 in advertising for the Grand Prix Series, Pigs and Peaches, and Salute to America
- An increase of $9,780 in Printing and Binding due to increased event and program printing
- An increase of $10,000 in Travel to better reflect market rate costs and to accommodate more training opportunities for staff
- An increase of $5,350 in Organizational Membership to allow more staff to join relevant organizations within the building services field
- A decrease of $67,000 in Merchant/CC Fees
- An increase of $3,200 in Meeting Expenses to reflect actual usage
- An increase of $187,347 in Special Events needed for the Amphitheater Concert Series, Grand Prix Series, Pigs and Peaches, and Salute to America
- An increase of $31,953 in Parks/Rec Material/Supplies to accommodate more fencing, park amenities, and playground repairs
- An increase of $42,626 Rec Program Operating Supplies due to additional youth and adult basketball and volleyball participation and uniforms, equipment replacement, and Camp Venture costs

Impact Fees include:

- $75,000 for an expanded playground in Kennesaw Station Park
- $75,000 for an expanded playground in Adams Park
- $300,000 for new Chalker park construction

Capital Outlay items funded by State Local Fiscal Recovery Fund include:

- $16,500 John Deere Gator Utility Vehicle (1)
- $32,000 Toro Workman Utility Vehicle (2)
- $17,000 Replace Adams Park Scoreboards (2)
- $96,000 Ford F-250 (2)
- $46,000 Repair Trail Bridge
- $36,000 Replace Gymnastics Equipment
- $35,000 Replace Community Center Tables & Chairs

Position Summary

Fiscal Year 2024 Total Authorized Positions: 34

Fiscal Year 2024 Total Funded Positions: 34

Fiscal Year 2025 Total Authorized Positions: 35

Fiscal Year 2025 Total Funded Positions: 35

- One position (Recreation Division Manager) was added as a new position



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-6100-51-110000-00000	REGULAR EMPLOYEES	1,416,900.00	1,550,000.00	133,100.00	9.39%
100-6100-51-120000-00000	TEMPORARY EMPLOYEES	97,765.00	97,765.00	0.00	0.00%
100-6100-51-130000-00000	OVERTIME	27,000.00	27,000.00	0.00	0.00%
100-6100-51-145000-00000	HOLIDAY BONUS PAYMENT	5,050.00	4,350.00	-700.00	-13.86%
100-6100-51-210000-00000	GROUP INSURANCE	264,361.00	264,361.00	0.00	0.00%
100-6100-51-211400-00000	HSA EMPLOYERS SHARE	1,500.00	5,000.00	3,500.00	233.33%
100-6100-51-215000-00000	GROUP INSURANCE-RETIREE	6,588.00	6,588.00	0.00	0.00%
100-6100-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	118,785.00	128,000.00	9,215.00	7.76%
100-6100-51-240000-00000	RETIREMENT CONTRIBUTIONS	231,191.00	237,579.00	6,388.00	2.76%
100-6100-51-270000-00000	WORKER'S COMPENSATION	14,137.00	16,590.00	2,453.00	17.35%
100-6100-52-125000-00000	OTHER PROFESSIONAL SERV	66,128.00	73,128.00	7,000.00	10.59%
100-6100-52-125100-00000	FUNDRAISING & PARTNERSHIP	6,750.00	6,750.00	0.00	0.00%
100-6100-52-135000-00000	CONTRACTED PROGROMATIC S	230,650.00	300,650.00	70,000.00	30.35%
100-6100-52-310000-00000	INS, OTHER THAN EMP BEN	54,806.00	62,479.00	7,673.00	14.00%
100-6100-52-325000-00000	POSTAGE	300.00	300.00	0.00	0.00%
100-6100-52-330000-00000	ADVERTISING	54,920.00	60,100.00	5,180.00	9.43%
100-6100-52-340000-00000	PRINTING & BINDING	9,000.00	18,780.00	9,780.00	108.67%
100-6100-52-350000-00000	TRAVEL	7,861.00	17,861.00	10,000.00	127.21%
100-6100-52-360000-00000	DUES & FEES	3,415.00	4,980.00	1,565.00	45.83%
100-6100-52-361000-00000	ORGANIZATIONAL MEMBERSH	4,710.00	10,060.00	5,350.00	113.59%
100-6100-52-363000-00000	MEETING EXPENSES	2,500.00	5,700.00	3,200.00	128.00%
100-6100-52-370000-00000	EDUCATION & TRAINING	4,095.00	8,400.00	4,305.00	105.13%
100-6100-52-395000-00000	MILEAGE REIMBURSEMENT	500.00	500.00	0.00	0.00%
100-6100-52-396000-00000	MERCHANT/CC FEES	67,000.00	0.00	-67,000.00	-100.00%
100-6100-52-410000-00000	OFFICE EQUIPMENT MAINT	100.00	100.00	0.00	0.00%
100-6100-52-440000-00000	EQUIPMENT REPAIRS & MAINT	10,600.00	10,600.00	0.00	0.00%
100-6100-52-600000-00000	SPECIAL EVENTS	356,052.00	543,399.00	187,347.00	52.62%
100-6100-53-111000-00000	OFFICE SUPPLIES	4,500.00	4,500.00	0.00	0.00%
100-6100-53-111100-00000	COPY PAPER	1,150.00	1,150.00	0.00	0.00%
100-6100-53-117200-00000	UNIFORMS	12,500.00	14,000.00	1,500.00	12.00%
100-6100-53-118600-00000	PARKS/REC MATERIAL/SUPPLY	109,139.00	141,092.00	31,953.00	29.28%

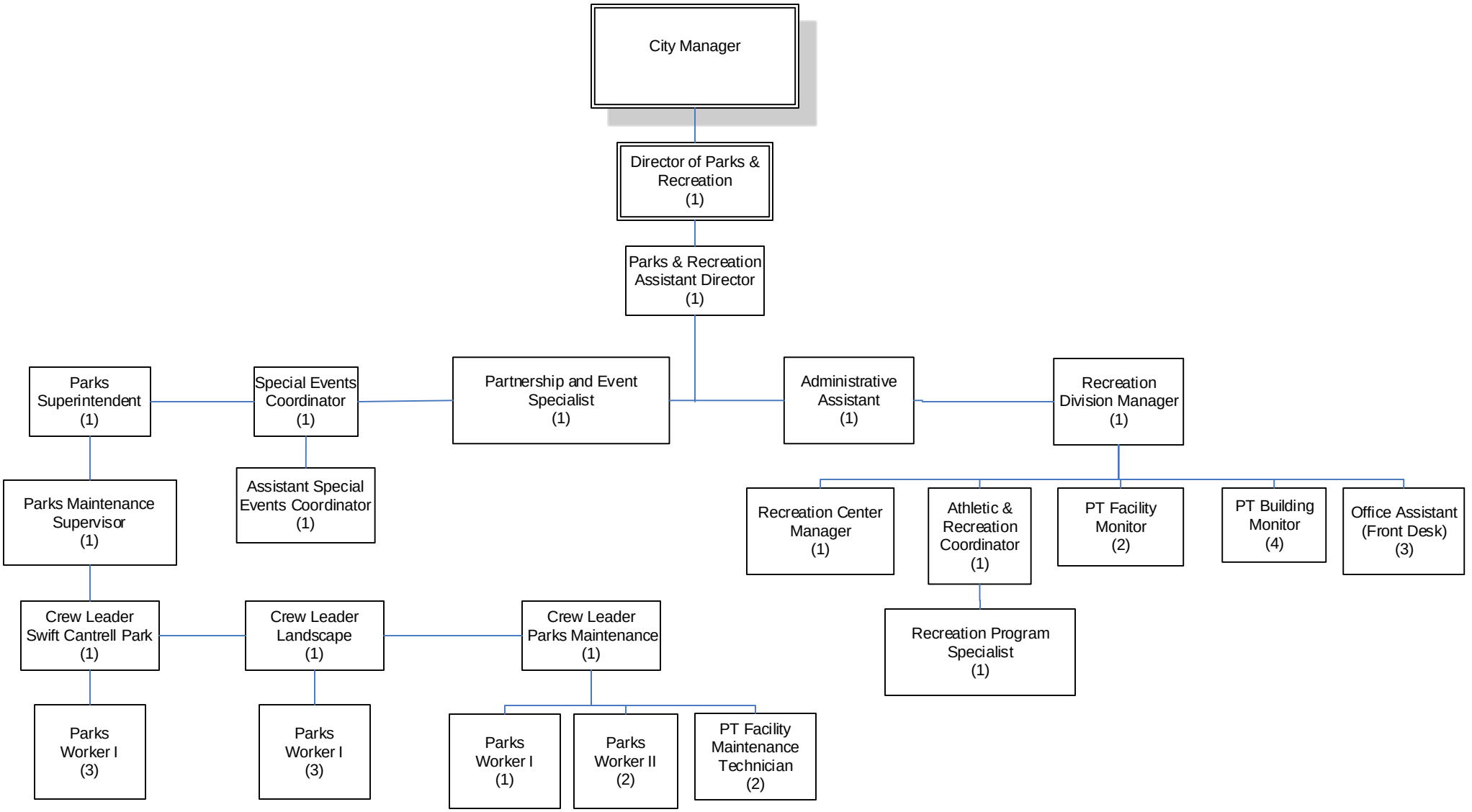
Budget Comparison Report

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
100-6100-53-119100-00000	REC PROG OPER SUPPLIES	91,156.00	133,782.00	42,626.00	46.76%
100-6100-53-119120-00000	SUMMER & AFTER SCHOOL TEI	53,692.96	0.00	-53,692.96	-100.00%
100-6100-53-119200-00000	SIGNAGE	2,000.00	2,000.00	0.00	0.00%
100-6100-53-119300-00000	RECREATION CENTER	7,150.00	5,000.00	-2,150.00	-30.07%
100-6100-53-119500-00000	SKATEPARK	1,000.00	1,000.00	0.00	0.00%
	Total Expense:	**3,344,951.96**	**3,763,544.00**	**418,592.04**	**12.51%**
	Total Fund: 100 - GENERAL FUND:	**3,344,951.96**	**3,763,544.00**	**418,592.04**	**12.51%**
	Report Total:	**3,344,951.96**	**3,763,544.00**	**418,592.04**	**12.51%**

Parks & Recreation

Authorizations - 35

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Building Services

Building Services is responsible for the enforcement of the state-mandated construction codes to ensure life, safety, health, and general welfare to the citizens of the city, as well as Code Enforcement assisting in the property maintenance by enforcement of the City Ordinance to the citizens of the city. Building Services encourages every owner and tenant to maintain their premises in a clean, sanitary and safe condition where properties are kept in a fashion that emphasizes an aesthetically pleasing city.

Goals and Objectives

- Issue permits to authorize the construction of new buildings or renovate existing buildings in a timely, more streamlined manner including on line plan review and permitting.
- Provide superior customer service by streamlining the development review process for proposed projects and work with customers to ensure high level of customer service and making recommendations.
- Inspect and verify work-in-progress to meet building code regulations and standards.
- Maintain next day inspections by utilizing online inspection portal during non-business hours, which includes everything from framing to the final stage of construction immediately before occupation. Staff conducts an average of 18 inspections for every permit issued.
- Earn and maintain the required certifications for all building inspectors, code inspectors and office staff.
- Conduct patrols to ensure property maintenance compliance within the City.
- Respond to concerns about property maintenance in single-family dwellings, weeds, litter, sign violations, junk vehicles and the like.
- Service code complaints and assists violators to achieve the ultimate goal of compliance.
- Work in partnership with Kennesaw Police Department to identify code enforcement violations, work towards compliance or assist in court cases.
- Work in partnership with Zoning and Economic Development to provide service and expertise to customers wishing to develop or locate businesses in the City.
- Work with all city departments to advise on construction and capital improvements.
- Continue to implement clear, concise written policies and procedures, while maintaining a customer friendly environment through excellent communication, high integrity, and professionalism in the office and in the field.

Department Highlights

Building Services created a new roadmap of permitting and inspections by implementing an online option to accommodate the customer's needs anytime of the day. We've also created a document instructing applicants through the process to make it as efficient and effective as possible while providing better customer service through simplified use. We've added 1 addition to our staff in Code Enforcement, total of 4.

From Oct 1, 2023- May 19, 2024:

- Permits issued – 1,612
- Inspections performed – 4,669
- Plan Reviews performed – 71 (site); 969 (zoning and building)
- Code cases opened – 4,224

Operating Budget Comments

Fiscal Year 2024 Budget: $810,331

Fiscal Year 2025 Budget: $791,096

The highlights of the recommended budget include the following:

- An increase of $1,175 in Travel to better reflect market rate costs
- An increase of $220 in Professional Memberships to allow more staff to join relevant organizations within the building services field
- An increase of $500 in Education & Training to accommodate more training opportunities for staff

Position Summary

Fiscal Year 2024 Total Authorized Positions: 9

Fiscal Year 2024 Total Funded Positions: 8

- One position (Community Development Administrative Assistant) was authorized under Building Services department but funded through Planning & Zoning department

Fiscal Year 2025 Total Authorized Positions: 8

Fiscal Year 2025 Total Funded Positions: 8

- One position (Community Development Administrative Assistant) was moved to Planning & Zoning department



City of Kennesaw

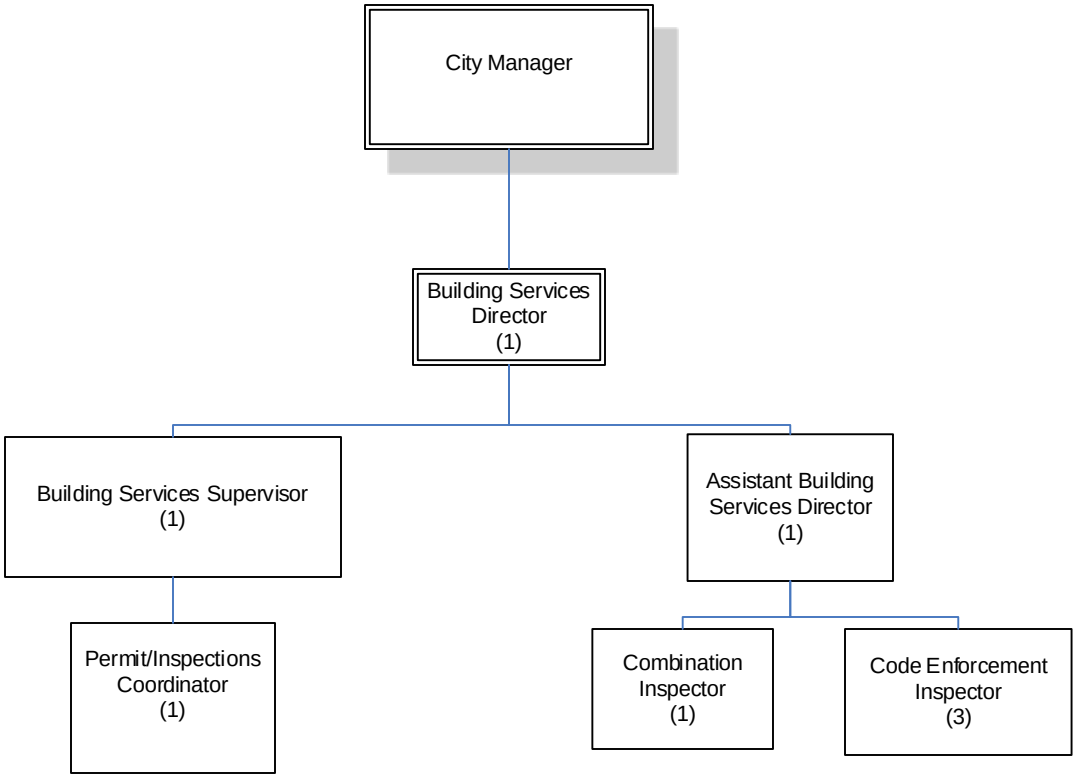
Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-7200-51-110000-00000	REGULAR EMPLOYEES	534,780.00	512,000.00	-22,780.00	-4.26%
100-7200-51-145000-00000	HOLIDAY BONUS PAYMENT	1,950.00	1,550.00	-400.00	-20.51%
100-7200-51-210000-00000	GROUP INSURANCE	120,354.00	120,354.00	0.00	0.00%
100-7200-51-211400-00000	HSA EMPLOYERS SHARE	250.00	750.00	500.00	200.00%
100-7200-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	41,100.00	39,500.00	-1,600.00	-3.89%
100-7200-51-240000-00000	RETIREMENT CONTRIBUTIONS	41,529.00	41,344.00	-185.00	-0.45%
100-7200-51-270000-00000	WORKER'S COMPENSATION	8,074.00	9,475.00	1,401.00	17.35%
100-7200-52-125000-00000	OTHER PROFESSIONAL SERV	11,000.00	11,000.00	0.00	0.00%
100-7200-52-310000-00000	INS, OTHER THAN EMP BEN	13,104.00	14,938.00	1,834.00	14.00%
100-7200-52-325000-00000	POSTAGE	810.00	810.00	0.00	0.00%
100-7200-52-340000-00000	PRINTING & BINDING	1,500.00	1,500.00	0.00	0.00%
100-7200-52-350000-00000	TRAVEL	2,925.00	4,100.00	1,175.00	40.17%
100-7200-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,280.00	1,500.00	220.00	17.19%
100-7200-52-363000-00000	MEETING EXPENSES	530.00	530.00	0.00	0.00%
100-7200-52-370000-00000	EDUCATION & TRAINING	2,500.00	3,000.00	500.00	20.00%
100-7200-53-111000-00000	OFFICE SUPPLIES	1,275.00	1,275.00	0.00	0.00%
100-7200-53-111100-00000	COPY PAPER	650.00	650.00	0.00	0.00%
100-7200-53-117000-00000	CLOTHING	3,500.00	3,500.00	0.00	0.00%
100-7200-53-140000-00000	BOOKS & PERIODICALS	1,600.00	1,700.00	100.00	6.25%
100-7200-53-160000-00000	SMALL EQUIPMENT	1,020.00	1,020.00	0.00	0.00%
100-7200-53-160500-00000	GENL OFFICE SMALL EQUIP	20,600.00	20,600.00	0.00	0.00%
	Total Expense:	**810,331.00**	**791,096.00**	**-19,235.00**	**-2.37%**
	Total Fund: 100 - GENERAL FUND:	**810,331.00**	**791,096.00**	**-19,235.00**	**-2.37%**
	Report Total:	**810,331.00**	**791,096.00**	**-19,235.00**	**-2.37%**

Building Services

Total Authorizations - 8

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Planning & Zoning

Planning and Zoning Department manages community change in the short and long term by analyzing and enforcing land use-related issues in the city, including accepting citizen requests, providing land use data, and processing applications. The department is the advisory and enforcement component of the City's adopted Comprehensive Plan and oversees the zoning ordinances and all adopted supplements to insure they support the goal of maintaining standards appropriate to advancing architectural, environmental and general quality of life development within the City.

Goals and Objectives

- Provides technical assistance as staff liaison to the Mayor and Council, Planning Commission, Historic Preservation Commission and the Art and Culture Commission
- Create a well-balanced community while taking into consideration population density and future growth
- Process applications for zoning permits, rezoning, variance requests, special exception requests, site plan review, and ordinance and Comprehensive Plan amendments
- Convey the community's progressive vision through community outreach activities that deal with development planning, new projects and master plan activities
- Review and update ordinances to reflect the changing environment in communities and current best practices in planning and zoning
- Seek annexation opportunities to resolve "island" situations
- Research existing and potential redevelopment areas to ensure a unified vision of future growth and development

Department Highlights

- Successful adoption of annual CIE/ STWP report to ensure extension of Qualified Local Government (QLG) status for Kennesaw for 2024-2028
- Adoption of the 2024 City of Kennesaw Zoning map
- Further Enhancements to GIS Zoning Map and Zoning Application Map dashboard
- Please refer to department quarterly report for first quarter of 2024 which summarizes all land use activity
- Submission of the Certified Local Government (CLG) application to maintain certification under the CLG status
- Redevelopment through the approval of CBD Mixed-Use Development for downtown including the TUG Project on South Main Street and Kennesaw Square Project along Cobb Parkway.

Operating Budget Comments

Fiscal Year 2024 Budget: $269,255

Fiscal Year 2025 Budget: $350,219

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of $2,000 in Planning Services due to higher consultant fees
- An increase of $348 in Meeting Expenses to reflect actual usage
- An increase of $290 in Organizational Membership to increase staff presence in community organizations

Position Summary

Fiscal Year 2024 Authorized Positions: 2

Fiscal Year 2024 Total Funded Positions: 3

- One position (Community Development Administrative Assistant) was authorized under Building Services department but funded through Planning & Zoning department

Fiscal Year 2025 Total Authorized Positions: 3

Fiscal Year 2025 Funded Positions: 3

- One position (Community Development Administrative Assistant) was moved to Planning & Zoning department



City of Kennesaw

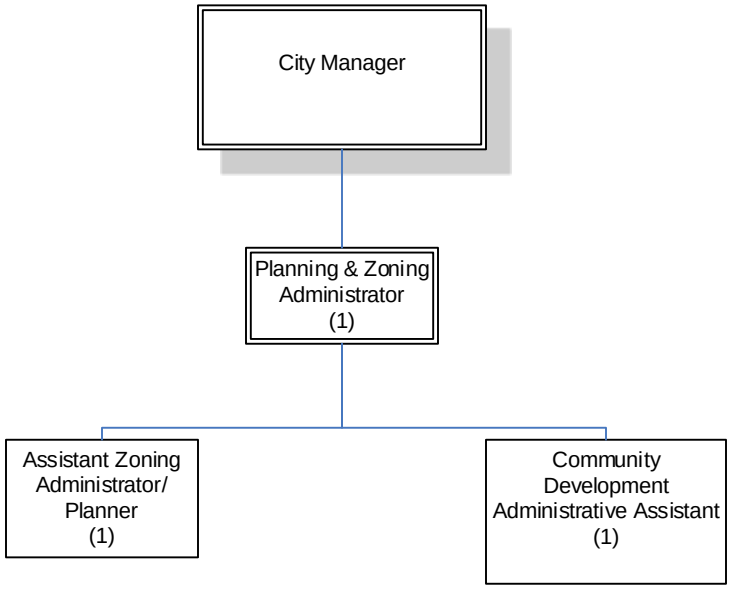
Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-7400-51-110000-00000	REGULAR EMPLOYEES	150,670.00	220,000.00	69,330.00	46.01%
100-7400-51-145000-00000	HOLIDAY BONUS PAYMENT	400.00	550.00	150.00	37.50%
100-7400-51-210000-00000	GROUP INSURANCE	44,944.00	44,944.00	0.00	0.00%
100-7400-51-211400-00000	HSA EMPLOYERS SHARE	250.00	500.00	250.00	100.00%
100-7400-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	11,560.00	17,000.00	5,440.00	47.06%
100-7400-51-240000-00000	RETIREMENT CONTRIBUTIONS	12,488.00	12,126.00	-362.00	-2.90%
100-7400-51-270000-00000	WORKER'S COMPENSATION	8,657.00	10,159.00	1,502.00	17.35%
100-7400-52-126000-00000	PLANNING SERVICES	3,000.00	5,000.00	2,000.00	66.67%
100-7400-52-310000-00000	INS, OTHER THAN EMP BEN	14,399.00	16,415.00	2,016.00	14.00%
100-7400-52-325000-00000	POSTAGE	600.00	600.00	0.00	0.00%
100-7400-52-331000-00000	LEGAL PUBLICATION	1,800.00	1,800.00	0.00	0.00%
100-7400-52-340000-00000	PRINTING & BINDING	200.00	200.00	0.00	0.00%
100-7400-52-350000-00000	TRAVEL	3,000.00	3,000.00	0.00	0.00%
100-7400-52-350500-00000	TRAVEL - HPC	1,200.00	1,200.00	0.00	0.00%
100-7400-52-361000-00000	ORGANIZATIONAL MEMBERSH	810.00	1,100.00	290.00	35.80%
100-7400-52-363000-00000	MEETING EXPENSES	252.00	600.00	348.00	138.10%
100-7400-52-370000-00000	EDUCATION & TRAINING	3,775.00	3,775.00	0.00	0.00%
100-7400-52-515000-00000	HISTORIC PRES COMM EXP	1,000.00	1,000.00	0.00	0.00%
100-7400-53-111000-00000	OFFICE SUPPLIES	350.00	350.00	0.00	0.00%
100-7400-53-111100-00000	COPY PAPER	600.00	600.00	0.00	0.00%
100-7400-53-140000-00000	BOOKS & PERIODICALS	300.00	300.00	0.00	0.00%
100-7400-53-180000-00000	ART & CULTURE COMMISSION	9,000.00	9,000.00	0.00	0.00%
	Total Expense:	**269,255.00**	**350,219.00**	**80,964.00**	**30.07%**
	Total Fund: 100 - GENERAL FUND:	**269,255.00**	**350,219.00**	**80,964.00**	**30.07%**
	Report Total:	**269,255.00**	**350,219.00**	**80,964.00**	**30.07%**

Planning and Zoning

Authorizations - 3

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Economic Development

The Economic Development Department's role is to promote economic vitality and strategically position the City for long term, sustainable growth. Kennesaw saw economic growth in 2023 through industrial, commercial, residential projects concentrated in identified redevelopment areas and corridors representing over $70 million in private investment. Active development continues along Cobb Parkway, Cherokee Street and downtown with approximately $370 million in new investment currently under construction.

Kennesaw benefits from a healthy economic climate, location within an economically strong county and region, proximity to strong transportation network with new investment, strong public schools, proximity to KSU, and a diverse, educated workforce with strong median income. Kennesaw is well positioned to continue to grow in a sustainable way that will buffer the City from future economic cycles. To take advantage of the constant market evolution and market competitiveness we need to have a unified, coherent approach to economic development. Economic Development strategies need to be part of an integrated approach to drive revenue growth in a way that supports delivery of excellent services and creates a quality of life that is competitive.

Goals & Objectives

- Increase engagement with existing businesses to support retention and expansion
- Strategic recruitment of new businesses, development and capital investment
- Retain and create stable, quality jobs
- Strengthen Downtown and its connection to other local economic activity centers
- Revitalization of identified redevelopment areas and corridors
- Support quality of life initiatives to promote diverse economic growth

Department Highlights

- City's rate of growth in jobs, wages, and home prices continued to increase in FY 2024; Kennesaw's unemployment rate is 2.7%, with a 3.4% increase in the employment rate over the last year.
- As part of our workforce development efforts, the department hosted an inaugural job fair event in 2023, with over 50 businesses and 350 job seekers attending. The second annual job fair in 2024 capitalized on a regional partnership with the City of Marietta and expanded the number of businesses and job seekers participating.
- The department implemented a series of small business classes in FY 24 to offer free training to local businesses in the topics of financial management, marketing, understanding business loans, and workforce development.

Operating Budget Comments

Fiscal Year 2024: $416,836

Fiscal Year 2025: $513,761

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of $850 in Education & Training for conferences and certifications
- An increase of $4,500 in Professional Development to better support staff growth
- An increase of $62,500 in Downtown Promotion & Development transferred from the Kennesaw Development Authority to the General Fund for the First Friday Concert Series, updated signage, and additional lighting throughout the downtown
- An increase of $1,500 in Kennesaw Downtown Development Authority expenses for the new online downtown merchandise shop

Position Summary

Fiscal Year 2024 Total Authorized Positions: 3

Fiscal Year 2024 Total Funded Positions: 3

Fiscal Year 2025 Total Authorized Positions: 3

Fiscal Year 2025 Total Funded Positions: 3



City of Kennesaw

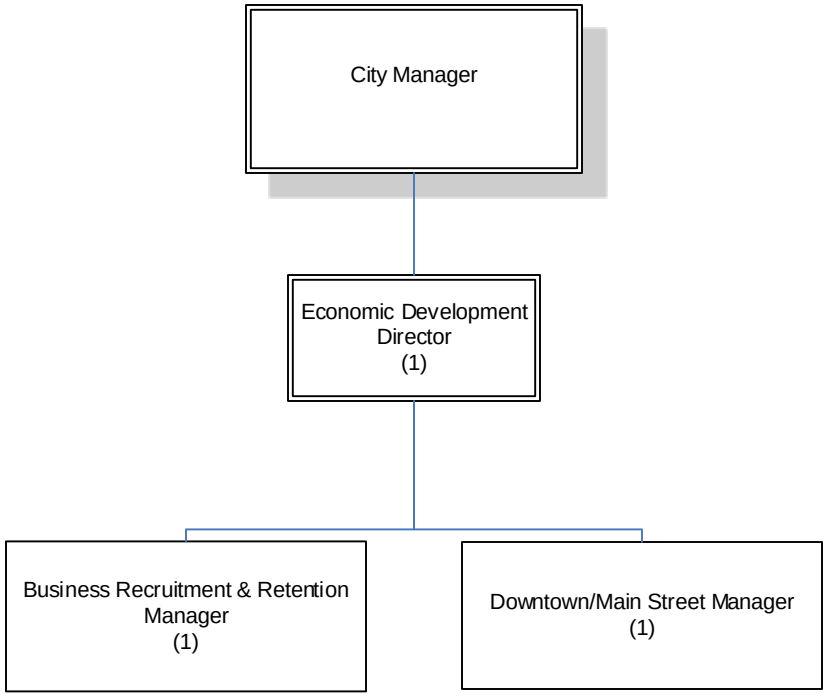
Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-7500-51-110000-00000	REGULAR EMPLOYEES	225,310.00	250,000.00	24,690.00	10.96%
100-7500-51-145000-00000	HOLIDAY BONUS PAYMENT	600.00	600.00	0.00	0.00%
100-7500-51-210000-00000	GROUP INSURANCE	28,489.00	28,489.00	0.00	0.00%
100-7500-51-211400-00000	HSA EMPLOYERS SHARE	0.00	500.00	500.00	0.00%
100-7500-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	17,285.00	19,100.00	1,815.00	10.50%
100-7500-51-240000-00000	RETIREMENT CONTRIBUTIONS	28,150.00	29,183.00	1,033.00	3.67%
100-7500-51-270000-00000	WORKER'S COMPENSATION	350.00	410.00	60.00	17.14%
100-7500-52-125000-00000	OTHER PROFESSIONAL SERV	31,500.00	31,500.00	0.00	0.00%
100-7500-52-127000-00000	DESIGN & GRAPHIC DESIGN	5,000.00	5,000.00	0.00	0.00%
100-7500-52-310000-00000	INS, OTHER THAN EMP BEN	5,182.00	5,907.00	725.00	13.99%
100-7500-52-325000-00000	POSTAGE	300.00	300.00	0.00	0.00%
100-7500-52-332000-00000	MARKETING	13,800.00	13,800.00	0.00	0.00%
100-7500-52-340000-00000	PRINTING & BINDING	290.00	290.00	0.00	0.00%
100-7500-52-350000-00000	TRAVEL	3,450.00	3,450.00	0.00	0.00%
100-7500-52-361000-00000	ORGANIZATIONAL MEMBERSH	2,000.00	2,000.00	0.00	0.00%
100-7500-52-362000-00000	PROFESSIONAL MEMBERSHIPS	1,500.00	1,500.00	0.00	0.00%
100-7500-52-363000-00000	MEETING EXPENSES	1,500.00	1,500.00	0.00	0.00%
100-7500-52-364000-00000	SUBSCRIPTIONS	6,630.00	6,882.00	252.00	3.80%
100-7500-52-370000-00000	EDUCATION & TRAINING	2,550.00	3,400.00	850.00	33.33%
100-7500-52-371000-00000	PROFESSIONAL DEVELOPMENT	0.00	4,500.00	4,500.00	0.00%
100-7500-52-540000-00000	DOWNTOWN DEVELOP EXPENS	42,200.00	42,200.00	0.00	0.00%
100-7500-52-580000-00000	DOWNTOWN PROMOTION & D	0.00	62,500.00	62,500.00	0.00%
100-7500-53-111000-00000	OFFICE SUPPLIES	400.00	400.00	0.00	0.00%
100-7500-53-118000-00000	OPERATING MATERIALS/SUPP	250.00	250.00	0.00	0.00%
100-7500-53-140000-00000	BOOKS & PERIODICALS	100.00	100.00	0.00	0.00%
	Total Expense:	**416,836.00**	**513,761.00**	**96,925.00**	**23.25%**
	Total Fund: 100 - GENERAL FUND:	**416,836.00**	**513,761.00**	**96,925.00**	**23.25%**
	Report Total:	**416,836.00**	**513,761.00**	**96,925.00**	**23.25%**

Economic Development

Authorizations - 3

Updated 25 June 2024 FY 2025



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-8000-58-110000-00000	PRINCIPAL-BONDS SERIES 202(	835,000.00	865,000.00	30,000.00	3.59%
100-8000-58-120000-00000	PRINCIPAL-CAPITAL LEASE	116,424.00	114,130.00	-2,294.00	-1.97%
100-8000-58-210600-00000	INTEREST - SERIES 2020	94,674.00	78,652.00	-16,022.00	-16.92%
100-8000-58-220000-00000	INTEREST-CAPITAL LEASE	12,714.00	9,779.00	-2,935.00	-23.08%
	Total Expense:	**1,058,812.00**	**1,067,561.00**	**8,749.00**	**0.83%**
	Total Fund: 100 - GENERAL FUND:	**1,058,812.00**	**1,067,561.00**	**8,749.00**	**0.83%**
	Report Total:	**1,058,812.00**	**1,067,561.00**	**8,749.00**	**0.83%**

City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-9000-61-611000-00000	WORKING CAPITAL RESERVE	1,808,591.00	2,099,898.00	291,307.00	16.11%
100-9000-61-611500-00000	CSIF RESERVE	160,000.00	160,000.00	0.00	0.00%
100-9000-61-612000-00000	CPF RESERVE	65,000.00	65,000.00	0.00	0.00%
100-9000-61-612500-00000	CONTINGENCY	135,000.00	135,000.00	0.00	0.00%
	Total Expense:	**2,168,591.00**	**2,459,898.00**	**291,307.00**	**13.43%**
	Total Fund: 100 - GENERAL FUND:	**2,168,591.00**	**2,459,898.00**	**291,307.00**	**13.43%**
	Report Total:	**2,168,591.00**	**2,459,898.00**	**291,307.00**	**13.43%**

City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-9100-61-107000-00000	TRANSFERS OUT-MUSEUM	523,191.00	530,316.00	7,125.00	1.36%
100-9100-61-109000-00000	TRANSFERS OUT SGG	579,049.00	616,236.00	37,187.00	6.42%
100-9100-61-109600-00000	TRANSFERS OUT - URA	395,522.00	393,507.00	-2,015.00	-0.51%
	Total Expense:	**1,497,762.00**	**1,540,059.00**	**42,297.00**	**2.82%**
	Total Fund: 100 - GENERAL FUND:	**1,497,762.00**	**1,540,059.00**	**42,297.00**	**2.82%**
	Report Total:	**1,497,762.00**	**1,540,059.00**	**42,297.00**	**2.82%**



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 100 - GENERAL FUND					
Expense					
100-1020-54-245000-00000	SOFTWARE	14,000.00	0.00	-14,000.00	-100.00%
100-1035-54-200000-00000	MACHINERY & EQUIPMENT	29,900.00	0.00	-29,900.00	-100.00%
100-1035-54-252000-00000	POLICE EQUIPMENT	53,000.00	0.00	-53,000.00	-100.00%
100-1050-54-141000-00000	STREET CONST & IMPROVE	425,000.00	925,000.00	500,000.00	117.65%
100-1050-54-142000-00000	CDBG PROJECTS	300,000.00	300,000.00	0.00	0.00%
100-1050-54-200000-00000	MACHINERY & EQUIPMENT	32,400.00	0.00	-32,400.00	-100.00%
100-1055-54-200000-00000	MACHINERY & EQUIPMENT	16,000.00	0.00	-16,000.00	-100.00%
	Total Expense:	**870,300.00**	**1,225,000.00**	**354,700.00**	**40.76%**
	Total Fund: 100 - GENERAL FUND:	**870,300.00**	**1,225,000.00**	**354,700.00**	**40.76%**
	Report Total:	**870,300.00**	**1,225,000.00**	**354,700.00**	**40.76%**

City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 210 - ASSET FORFEITURE					
Revenue					
210-0000-35-132000-00000	CONFISCATIONS - FORFEITURE	20,000.00	20,000.00	0.00	0.00%
210-0000-36-100000-00000	INTEREST REVENUES	1,200.00	1,200.00	0.00	0.00%
	Total Revenue:	**21,200.00**	**21,200.00**	**0.00**	**0.00%**
Expense					
210-9000-53-181000-00000	STATE FORFEITURE	21,200.00	21,200.00	0.00	0.00%
	Total Expense:	**21,200.00**	**21,200.00**	**0.00**	**0.00%**
	Total Fund: 210 - ASSET FORFEITURE:	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00%**

City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 211 - TREASURY EQUITABLE SHARING					
Revenue					
211-0000-33-708000-00000	DEPARTMENT OF TREASURY REVENUE	20,000.00	20,000.00	0.00	0.00%
211-0000-36-100000-00000	INTEREST REVENUES	500.00	500.00	0.00	0.00%
	Total Revenue:	**20,500.00**	**20,500.00**	**0.00**	**0.00%**
Expense					
211-1035-54-231500-00000	DEPT OF TREAS - POLICE EQUIPMENT	20,500.00	20,500.00	0.00	0.00%
	Total Expense:	**20,500.00**	**20,500.00**	**0.00**	**0.00%**
	Total Fund: 211 - TREASURY EQUITABLE SHARING:	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00%**

City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 213 - OPIOID SETTLEMENT FUND					
Revenue					
213-0000-39-400000-00000	USE OF PRIOR YEAR RESERVES	0.00	36,069.00	36,069.00	0.00%
	Total Revenue:	**0.00**	**36,069.00**	**36,069.00**	**0.00%**
Expense					
213-3200-53-160100-00000	POLICE SMALL EQUIPMENT	0.00	36,069.00	36,069.00	0.00%
	Total Expense:	**0.00**	**36,069.00**	**36,069.00**	**0.00%**
	Total Fund: 213 - OPIOID SETTLEMENT FUND:	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00%**

Fiscal Year 2025 Budget Briefing Paper

Department: Emergency 911

The 911 department serves the cities of Kennesaw and Acworth. They are responsible for answering all emergency calls and non-emergency calls within both cities' jurisdiction and dispatch calls that require a police response. Additionally, the operators are responsible for computer entries pertaining to wanted/missing persons and stolen property.

Goals & Objectives

- Exceed service demands to provide the highest quality customer service to our citizens
- Ensure employees receive adequate and appropriate training to improve their skills and knowledge to better meet the needs of the community
- Enhance existing staffing in order to expand and develop progressive programs to improve the 911 centers quality of service
- Maintain, install, and implement equipment and computer programs as new products are developed, or current programs reach end of life to ensure all equipment in the 911 center is meeting standards which ultimately may have an impact on the response to the community

Department Highlights

	2022	2023
Non-emergency	51,892	51,070
911	24,758	27,174
Total calls	76,650	78,244
Open records	516	685

Operating Budget Comments

Fiscal Year 2024 Budget: $1,534,400

Fiscal Year 2025 Budget: $1,534,400

The highlights of the recommended budget include the following:

- An increase of $2,300 in Travel to better reflect market rate costs
- A decrease of $1,894 in Dues & Fees to reflect actual usage
- An increase of $5,116 in Subscriptions to reflect actual usage
- An increase of $3,695 in Education & Training to accommodate more training opportunities for staff
- An increase of $4,700 in Software Maintenance due to higher rates for various software

- An increase of $5,151 in Working Capital Reserve – reserves will be used to accommodate future upgrades such as installation for Next Generation 911 equipment

Position Summary

Fiscal Year 2024 Total Authorized Positions: 17

Fiscal Year 2024 Total Funded Positions: 17

Fiscal Year 2025 Total Authorized Positions: 17

Fiscal Year 2025 Total Funded Positions: 17



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 215 - 911 OPERATIONS					
Revenue					
215-0000-31-460000-00000	CONSUMER FIREWORKS EXCISE TAX 5%	400.00	400.00	0.00	0.00%
215-0000-34-291000-00000	PREPAID WIRELESS - KENNESAW	144,000.00	144,000.00	0.00	0.00%
215-0000-34-295500-00000	PREPAID WIRELESS - ACWORTH	96,000.00	96,000.00	0.00	0.00%
215-0000-34-296000-00000	NON-PREPAID CHARGES ACWORTH	420,000.00	420,000.00	0.00	0.00%
215-0000-34-296500-00000	NON-PREPAID CHARGES KENNESAW	850,000.00	850,000.00	0.00	0.00%
215-0000-36-100000-00000	INTEREST REVENUES	24,000.00	24,000.00	0.00	0.00%
	Total Revenue:	**1,534,400.00**	**1,534,400.00**	**0.00**	**0.00%**
Expense					
215-3800-51-110000-00000	REGULAR EMPLOYEES	885,010.00	860,000.00	-25,010.00	-2.83%
215-3800-51-130000-00000	OVERTIME	102,528.00	102,528.00	0.00	0.00%
215-3800-51-145000-00000	HOLIDAY BONUS PAYMENT	3,000.00	2,050.00	-950.00	-31.67%
215-3800-51-210000-00000	GROUP INSURANCE	220,221.00	220,221.00	0.00	0.00%
215-3800-51-211400-00000	HSA EMPLOYERS SHARE	250.00	500.00	250.00	100.00%
215-3800-51-215000-00000	GROUP INSURANCE-RETIREE	16,179.00	16,179.00	0.00	0.00%
215-3800-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	75,790.00	75,000.00	-790.00	-1.04%
215-3800-51-270000-00000	WORKER'S COMPENSATION	1,487.00	1,744.00	257.00	17.28%
215-3800-52-123100-00000	PRE-EMPLOYMENT PHYSICALS	3,474.00	3,821.00	347.00	9.99%
215-3800-52-310000-00000	INS,OTHER THAN EMP BEN	25,958.00	29,593.00	3,635.00	14.00%
215-3800-52-324000-00000	911 PSAP LINE	29,316.00	30,782.00	1,466.00	5.00%
215-3800-52-325000-00000	POSTAGE	25.00	25.00	0.00	0.00%
215-3800-52-350000-00000	TRAVEL	6,500.00	8,800.00	2,300.00	35.38%
215-3800-52-360000-00000	DUES & FEES	2,894.00	1,000.00	-1,894.00	-65.45%
215-3800-52-363000-00000	MEETING EXPENSES	300.00	300.00	0.00	0.00%
215-3800-52-364000-00000	SUBSCRIPTIONS	4,906.00	10,022.00	5,116.00	104.28%
215-3800-52-370000-00000	EDUCATION & TRAINING	11,305.00	15,000.00	3,695.00	32.68%
215-3800-52-420500-00000	SOFTWARE MAINTENANCE	47,000.00	51,700.00	4,700.00	10.00%
215-3800-52-440000-00000	EQUIPMENT REPAIRS & MAINT	1,320.00	1,452.00	132.00	10.00%
215-3800-52-450000-00000	RADIO REPAIRS & MAINT	15,400.00	16,170.00	770.00	5.00%
215-3800-53-111000-00000	OFFICE SUPPLIES	3,015.00	3,166.00	151.00	5.01%
215-3800-53-111100-00000	COPY PAPER	1,000.00	1,050.00	50.00	5.00%
215-3800-53-117200-00000	UNIFORMS	2,376.00	3,000.00	624.00	26.26%

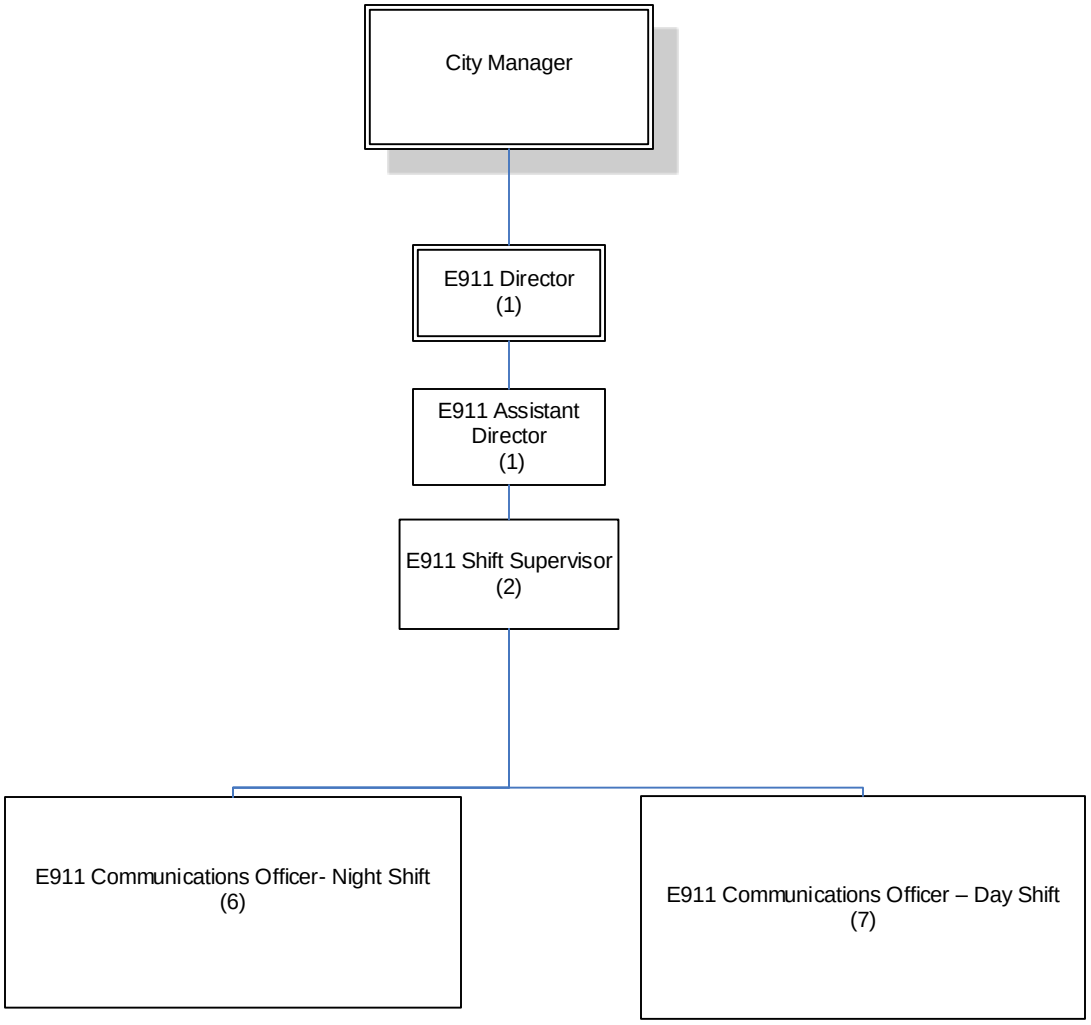
Budget Comparison Report

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
215-3800-53-160000-00000	SMALL EQUIPMENT	321.00	321.00	0.00	0.00%
215-9000-61-611000-00000	WORKING CAPITAL RESERVE	74,825.00	79,976.00	5,151.00	6.88%
	Total Expense:	**1,534,400.00**	**1,534,400.00**	**0.00**	**0.00%**
	Total Fund: 215 - 911 OPERATIONS:	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00%**

911 Division

Authorizations - 17

Updated 25 June 2024 FY 2025



Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 230 - ARP GRANT FUND					
Revenue					
230-0000-33-115000-00000	FED GRANT-OP/CAT-INDIRECT	2,054,454.00	1,400,008.00	-654,446.00	-31.85%
230-0000-36-100000-00000	INTEREST REVENUES	5,700.00	5,700.00	0.00	0.00%
	Total Revenue:	**2,060,154.00**	**1,405,708.00**	**-654,446.00**	**-31.77%**
Expense					
230-1020-54-250000-00000	EQUIPMENT	0.00	32,818.00	32,818.00	0.00%
230-1025-54-220000-00000	VEHICLES	0.00	41,000.00	41,000.00	0.00%
230-1035-54-221000-00000	POLICE VEHICLES	515,000.00	604,890.00	89,890.00	17.45%
230-1045-54-131000-00000	BLDG IMPROV-PW 2ND FLOOR	1,047,553.00	0.00	-1,047,553.00	-100.00%
230-1050-54-200000-00000	MACHINERY & EQUIPMENT	0.00	14,000.00	14,000.00	0.00%
230-1050-54-220000-00000	VEHICLES	0.00	155,000.00	155,000.00	0.00%
230-1055-54-120000-00000	SITE IMPROVEMENTS	0.00	250,000.00	250,000.00	0.00%
230-1055-54-131000-00000	BLDG IMPROV-MUSEUM 2ND FLOOR	169,101.00	0.00	-169,101.00	-100.00%
230-1055-54-145000-00000	PARK IMPROVEMENTS	0.00	63,000.00	63,000.00	0.00%
230-1055-54-200000-00000	MACHINERY & EQUIPMENT	0.00	48,500.00	48,500.00	0.00%
230-1055-54-220000-00000	VEHICLES	0.00	96,000.00	96,000.00	0.00%
230-3200-53-160100-00000	POLICE SMALL EQUIPMENT	0.00	29,500.00	29,500.00	0.00%
230-4200-53-118100-00000	LANDSCAPING MATERIALS/SUPPLIES	54,500.00	0.00	-54,500.00	-100.00%
230-4200-54-141500-00000	STREETSCAPE PROJECT	8,500.00	0.00	-8,500.00	-100.00%
230-4200-54-200000-00000	MACHINERY & EQUIPMENT	33,000.00	0.00	-33,000.00	-100.00%
230-6100-53-118000-00000	OPERATING MATERIALS/SUPP	0.00	71,000.00	71,000.00	0.00%
230-6100-54-145000-00000	PARK IMPROVEMENTS	60,000.00	0.00	-60,000.00	-100.00%
230-6100-54-220000-00000	VEHICLES	127,500.00	0.00	-127,500.00	-100.00%
230-6171-54-120000-00000	SITE IMPROV-SGG	45,000.00	0.00	-45,000.00	-100.00%
	Total Expense:	**2,060,154.00**	**1,405,708.00**	**-654,446.00**	**-31.77%**
	Total Fund: 230 - ARP GRANT FUND:	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00%**

City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 275 - HOTEL/MOTEL TAX FUND					
Revenue					
275-0000-31-410000-00000	HOTEL/MOTEL	22,000.00	15,000.00	-7,000.00	-31.82%
275-0000-31-412000-00000	40% OF TAX REMITTED	20,870.00	18,500.00	-2,370.00	-11.36%
275-0000-31-413000-00000	4% COLLECTION FEE	2,200.00	2,200.00	0.00	0.00%
275-0000-32-000000-00000	SHORT TERM VACATION RENTAL APPLICATION	65,000.00	65,000.00	0.00	0.00%
275-0000-36-100000-00000	INTEREST REVENUES	850.00	850.00	0.00	0.00%
	Total Revenue:	**110,920.00**	**101,550.00**	**-9,370.00**	**-8.45%**
Expense					
275-4970-52-395600-00000	62.5% TO COBB GALLERIA	54,375.00	48,000.00	-6,375.00	-11.72%
275-9100-61-101000-00000	TRANSFERS OUT - MUSEUM	56,545.00	53,550.00	-2,995.00	-5.30%
	Total Expense:	**110,920.00**	**101,550.00**	**-9,370.00**	**-8.45%**
	Total Fund: 275 - HOTEL/MOTEL TAX FUND:	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00%**

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 276 - IMPACT FEE					
Revenue					
276-0000-32-195000-00000	IMPACT FEES - PARKS & RECREATION	61,512.00	61,512.00	0.00	0.00%
276-0000-32-196000-00000	IMPACT FEES - POLICE DEPARTMENT	2,900.00	2,900.00	0.00	0.00%
276-0000-32-197000-00000	PARKS & REC EAST PARK RESIDENTIAL	138,000.00	10,000.00	-128,000.00	-92.75%
276-0000-36-100000-00000	INTEREST REVENUES	30,000.00	30,000.00	0.00	0.00%
276-0000-39-400000-00000	USE OF PRIOR YEAR RESERVES	0.00	345,588.00	345,588.00	0.00%
	Total Revenue:	**232,412.00**	**450,000.00**	**217,588.00**	**93.62%**
Expense					
276-4225-54-145000-00000	PARK IMPROVEMENTS	200,000.00	450,000.00	250,000.00	125.00%
276-9000-61-611000-00000	WORKING CAPITAL RESERVE	32,412.00	0.00	-32,412.00	-100.00%
	Total Expense:	**232,412.00**	**450,000.00**	**217,588.00**	**93.62%**
	Total Fund: 276 - IMPACT FEE:	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00%**

City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 285 - CEMETERY TRUST FUND					
Revenue					
285-0000-34-910000-00000	CEMETERY FEES	8,000.00	10,000.00	2,000.00	25.00%
285-0000-34-911500-00000	CEMETERY TREES REVENUE	500.00	0.00	-500.00	-100.00%
285-0000-36-100000-00000	INTEREST REVENUES	1,030.00	500.00	-530.00	-51.46%
285-0000-37-000000-00000	CONTRIBUTION/DONATIONS	500.00	500.00	0.00	0.00%
285-0000-37-100000-00000	DONATION - CEM. PRESERVATION FOUNDATION	3,000.00	3,000.00	0.00	0.00%
285-0000-39-400000-00000	USE OF PY RESERVE	44,835.00	8,000.00	-36,835.00	-82.16%
	Total Revenue:	**57,865.00**	**22,000.00**	**-35,865.00**	**-61.98%**
Expense					
285-4950-52-125000-00000	OTHER PROFESSIONAL SERVICES	0.00	2,000.00	2,000.00	0.00%
285-4950-52-325000-00000	POSTAGE	250.00	150.00	-100.00	-40.00%
285-4950-52-350000-00000	TRAVEL	300.00	750.00	450.00	150.00%
285-4950-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	350.00	350.00	0.00	0.00%
285-4950-52-460000-00000	CEMETERY REPAIR AND MAINTENANCE	44,293.00	8,000.00	-36,293.00	-81.94%
285-4950-53-118000-00000	OPERATING MATERIALS/SUPP	12,258.00	10,000.00	-2,258.00	-18.42%
285-4950-53-118500-00000	CEMETERY TREES	414.00	750.00	336.00	81.16%
	Total Expense:	**57,865.00**	**22,000.00**	**-35,865.00**	**-61.98%**
	Total Fund: 285 - CEMETERY TRUST FUND:	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00%**

Fiscal Year 2025 Budget Briefing Paper

Department: Public Works - Sanitation

Operating Budget Comments

Fiscal Year 2024 Budget: $3,665,500

Fiscal Year 2025 Budget: $4,022,100

The highlights of the recommended budget include the following:

- An increase of 5% in Other Professional Services due to a rise in contracted sanitation costs

Position Summary

Fiscal Year 2024 Total Authorized Positions: 2*

Fiscal Year 2024 Total Funded Positions: 2*

Fiscal Year 2025 Total Authorized Positions: 2*

Fiscal Year 2025 Total Funded Positions: 1*

- The Sanitation fund pays for 2 positions (Utility Billing Clerk and Support Clerk) that are accounted for in the total number of authorized positions in the Finance department
- One position (Utility Billing Support Clerk) is frozen

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 540 - SANITATION FUND					
Revenue					
540-0000-34-411000-00000	RESIDENTIAL COLLECTION CHARGES	3,500,000.00	3,850,000.00	350,000.00	10.00%
540-0000-34-412000-00000	COMMERCIAL COLLECTION CHARGES	25,000.00	29,000.00	4,000.00	16.00%
540-0000-34-413000-00000	SAN-SALE OF RECYCLED MATERIAL	4,000.00	1,000.00	-3,000.00	-75.00%
540-0000-34-414000-00000	SAN - BULK PICKUP CHARGES	36,000.00	33,000.00	-3,000.00	-8.33%
540-0000-34-419100-00000	SANITATION PENALTY	40,000.00	43,000.00	3,000.00	7.50%
540-0000-34-421200-00000	RESTART FEE	30,000.00	40,000.00	10,000.00	33.33%
540-0000-34-690000-00000	OTHER FEES	0.00	5,600.00	5,600.00	0.00%
540-0000-34-930000-00000	BAD CHECK FEES	500.00	500.00	0.00	0.00%
540-0000-36-100000-00000	INTEREST REVENUES	30,000.00	20,000.00	-10,000.00	-33.33%
	Total Revenue:	**3,665,500.00**	**4,022,100.00**	**356,600.00**	**9.73%**
Expense					
540-4500-51-110000-00000	REGULAR EMPLOYEES	84,330.00	47,000.00	-37,330.00	-44.27%
540-4500-51-145000-00000	HOLIDAY BONUS PAYMENT	400.00	200.00	-200.00	-50.00%
540-4500-51-210000-00000	GROUP INSURANCE	28,989.00	28,989.00	0.00	0.00%
540-4500-51-215000-00000	GROUP INSURANCE-RETIREE	4,392.00	4,392.00	0.00	0.00%
540-4500-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	6,485.00	3,600.00	-2,885.00	-44.49%
540-4500-51-240000-00000	RETIREMENT CONTRIBUTIONS	33,256.00	33,486.00	230.00	0.69%
540-4500-51-270000-00000	WORKER'S COMPENSATION	87.00	103.00	16.00	18.39%
540-4500-52-125000-00000	OTHER PROFESSIONAL SERV	2,915,457.00	3,727,620.00	812,163.00	27.86%
540-4500-52-325000-00000	POSTAGE	42,000.00	42,000.00	0.00	0.00%
540-4500-52-340000-00000	PRINTING & BINDING	15,000.00	15,000.00	0.00	0.00%
540-4500-52-392000-00000	LANDFILL DISPOSAL SERV	30,000.00	30,000.00	0.00	0.00%
540-4500-52-396000-00000	MERCHANT/CC FEES	40,000.00	40,000.00	0.00	0.00%
540-9000-61-611000-00000	WORKING CAPITAL RESERVE	115,104.00	49,710.00	-65,394.00	-56.81%
540-9100-61-109000-00000	TRANSFERS OUT - GENERAL FUND	350,000.00	0.00	-350,000.00	-100.00%
	Total Expense:	**3,665,500.00**	**4,022,100.00**	**356,600.00**	**9.73%**
	Total Fund: 540 - SANITATION FUND:	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00%**

Fiscal Year 2025 Budget Briefing Paper

Department: Southern Museum of Civil War and Locomotive History

The Southern Museum of Civil War and Locomotive History collects, preserves, and displays objects and archival materials pertaining to the Civil War, Reconstruction, Southeastern Railroads, Great Locomotive Chase, Glover Machine Works, and relevant historic Southern economic and social issues. The Railroad Education Center Library & Archives offers research opportunities to study historic collections consisting of artifacts, documents, photographs, and manuscripts. The Museum offers various options for community rental facilities and boasts a highly successful gift shop. A public-private partnership exists between the city and the Kennesaw Museum Foundation to support and promote the Museum. The Southern Museum is the only Smithsonian Affiliated history museum in Georgia.

Goals & Objectives

- The overall objective of the Southern Museum is to collect, preserve, and display artifacts pertaining to the Civil War, Southeastern railroads, and related Southern economic and social issues; in addition, the Museum seeks to inspire and enrich people of all ages and backgrounds through our educational initiatives and community partnerships.
- Sustain superior customer service as periodically reviewed through museum surveys, verbal feedback, and social media. The Museum will conduct more onsite program evaluations, while working with city communications to determine additional methods in accurately capturing visitor feedback.
- On-going minor modifications of existing galleries to include additional and updated components and cases to address new topics and place more collections on display. Incorporate more multi-media components and hands-on interactives. Continue actively seeking out new donations and securing funds for acquisitions through continued collecting of relevant artifacts and archival materials.
- Sharpen web presence and growing digital accessibility of Southern Museum and Railroad Education Center Library and Archives. Add more content, from potential online exhibitions to posting low-resolution facsimiles of commonly requested research materials. Attract greater number of researchers and increase public knowledge of archival resources and availability.
- Conduct internal assessment of collection storage areas including potential preservation issues and improved space utilization. Edit and update existing Standard Operating Procedures: Department Rules and Regulations for Museum Team Members.
- Restoration of Southern Railway Caboose X372 as a shared project between the City of Kennesaw and the Kennesaw Museum Foundation. The bulk of funds have been raised and restoration has begun. Initial work started with the installation of new windows and the prepping, repair, and painting of the exterior. Work will begin later this summer on the interior with final restoration and reopening planned for January 2025 during *Trains, Trains, Trains!*
- The Museum continues exhibition component upgrades. Research and planning has commenced for a Reconstruction exhibit with a target installation date of December 2024.

Department Highlights

- *Trains, Trains, Trains*!, the premier family-friendly, model-railroading event in metropolitan Atlanta, featured many interesting model train layouts. We welcomed 3,017 visitors, totaling

$17,792 in admissions and the gift shop sold $14,894 in merchandise across the two-day event on Saturday, January 27, and Sunday, January 28.

- *Railroad Rendezvous* was successful this past year with the museum welcoming 524 visitors and the gift shop selling $3,700 in merchandise.
- *All Aboard for Holiday Fun* was enjoyed by all. The gift shop sold $2,309 in merchandise and we welcomed 676 visitors.
- Museum family educational programming continues to be popular and was enjoyed by over 6,000 visitors who attended reoccurring programs including Mommy & Me, Stay & Play, and Homeschool Workshop this past year.
- Continued innovative seasonal programming and events focusing on Black History and Women's History months with program offerings for visitors.
- Our adult professional lecture series began this previous year as we continue to serve adult enthusiasts, history buffs, tourists, and community groups.
- The Museum continues to participate with the Smithsonian Affiliation program. A display is maintained with railroad postal service artifacts on loan from the National Postal Museum. Select Southern Museum staff attended a Smithsonian networking event at the Jimmy Carter Center to make connections with other historians in the field. Additionally, a Smithsonian representative met with museum staff during a visit to the Southern Museum to discuss ideas and challenges within the field.

Operating Budget Comments

Fiscal Year 2024 Budget: $1,030,716
Fiscal Year 2025 Budget: $1,074,846

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of $3,960 in Temporary Employees due to higher hourly wages for two interns
- An increase of $4,625 in Marketing to expand advertising through print, social media, and billboards
- An increase of $2,500 in Printing & Binding to accurately reflect educational programming costs
- An increase of $1,900 in Travel to better reflect market rate costs and to accommodate more training opportunities for staff
- An increase of $2,000 in Professional Development due to higher registration fees for conferences and training
- An increase of $1,263 in Building Maintenance Small Equipment to reflect actual usage
- Decrease of $5,692 in Furniture & Fixtures due to one-time purchases in FY 24

Capital Outlay items funded by the General Fund include:

- $6,620 in Furniture & Fixtures to accommodate more storage space for the giftshop

Position Summary

Fiscal Year 2024 Total Authorized Positions: 11

Fiscal Year 2024 Total Funded Positions: 11

Fiscal Year 2025 Total Authorized Positions: 11

Fiscal Year 2025 Total Funded Positions: 11



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 556 - SMCWLH MUSEUM					
Revenue					
556-0000-31-440000-00000	VEHICLE RENTAL TAX	160,000.00	180,000.00	20,000.00	12.50%
556-0000-34-730000-00000	SPECIAL EVENT ADMISSION FEES	25,000.00	25,000.00	0.00	0.00%
556-0000-34-732500-00000	ARCHIVE FEES	1,000.00	1,000.00	0.00	0.00%
556-0000-34-741000-00000	MUSEUM WALK IN ADMISSIONS	115,000.00	115,000.00	0.00	0.00%
556-0000-34-741500-00000	MUS. GIFT SHOP SALES	140,000.00	160,000.00	20,000.00	14.29%
556-0000-34-741600-00000	COST OF GOODS SOLD	-74,000.00	-74,000.00	0.00	0.00%
556-0000-34-750000-00000	EDUC, PROGRAM, GROUP TOURS	10,000.00	10,000.00	0.00	0.00%
556-0000-34-790000-00000	FACILITY RENTAL	25,000.00	25,000.00	0.00	0.00%
556-0000-36-100000-00000	INTEREST REVENUES	7,480.00	7,480.00	0.00	0.00%
556-0000-38-100500-00000	MUSEUM DONATIONS	1,500.00	1,500.00	0.00	0.00%
556-0000-38-101000-00000	MUSEUM DONATIONS - ARTIFACTS	40,000.00	40,000.00	0.00	0.00%
556-0000-39-110000-00000	OPERATING TRANSFERS IN HOTEL/MOTEL	56,545.00	53,550.00	-2,995.00	-5.30%
556-0000-39-113000-00000	TRANSFERS IN GENERAL FUND	523,191.00	530,316.00	7,125.00	1.36%
	Total Revenue:	**1,030,716.00**	**1,074,846.00**	**44,130.00**	**4.28%**
Expense					
556-6172-51-110000-00000	REGULAR EMPLOYEES	551,030.00	572,000.00	20,970.00	3.81%
556-6172-51-120000-00000	TEMPORARY EMPLOYEES	1,800.00	5,760.00	3,960.00	220.00%
556-6172-51-130000-00000	OVERTIME	3,000.00	3,000.00	0.00	0.00%
556-6172-51-145000-00000	HOLIDAY BONUS PAYMENT	2,200.00	2,150.00	-50.00	-2.27%
556-6172-51-210000-00000	GROUP INSURANCE	131,561.00	131,561.00	0.00	0.00%
556-6172-51-211400-00000	HSA EMPLOYERS SHARE	250.00	1,500.00	1,250.00	500.00%
556-6172-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	42,690.00	45,000.00	2,310.00	5.41%
556-6172-51-270000-00000	WORKER'S COMPENSATION	2,215.00	2,600.00	385.00	17.38%
556-6172-52-125000-00000	OTHER PROFESSIONAL SERV	5,800.00	5,800.00	0.00	0.00%
556-6172-52-310000-00000	INS, OTHER THAN EMP BEN	41,852.00	47,712.00	5,860.00	14.00%
556-6172-52-325000-00000	POSTAGE	500.00	500.00	0.00	0.00%
556-6172-52-332000-00000	MARKETING	81,712.00	86,337.00	4,625.00	5.66%
556-6172-52-340000-00000	PRINTING & BINDING	1,000.00	3,500.00	2,500.00	250.00%
556-6172-52-350000-00000	TRAVEL	900.00	2,800.00	1,900.00	211.11%
556-6172-52-360000-00000	DUES & FEES	500.00	500.00	0.00	0.00%
556-6172-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	4,195.00	4,195.00	0.00	0.00%

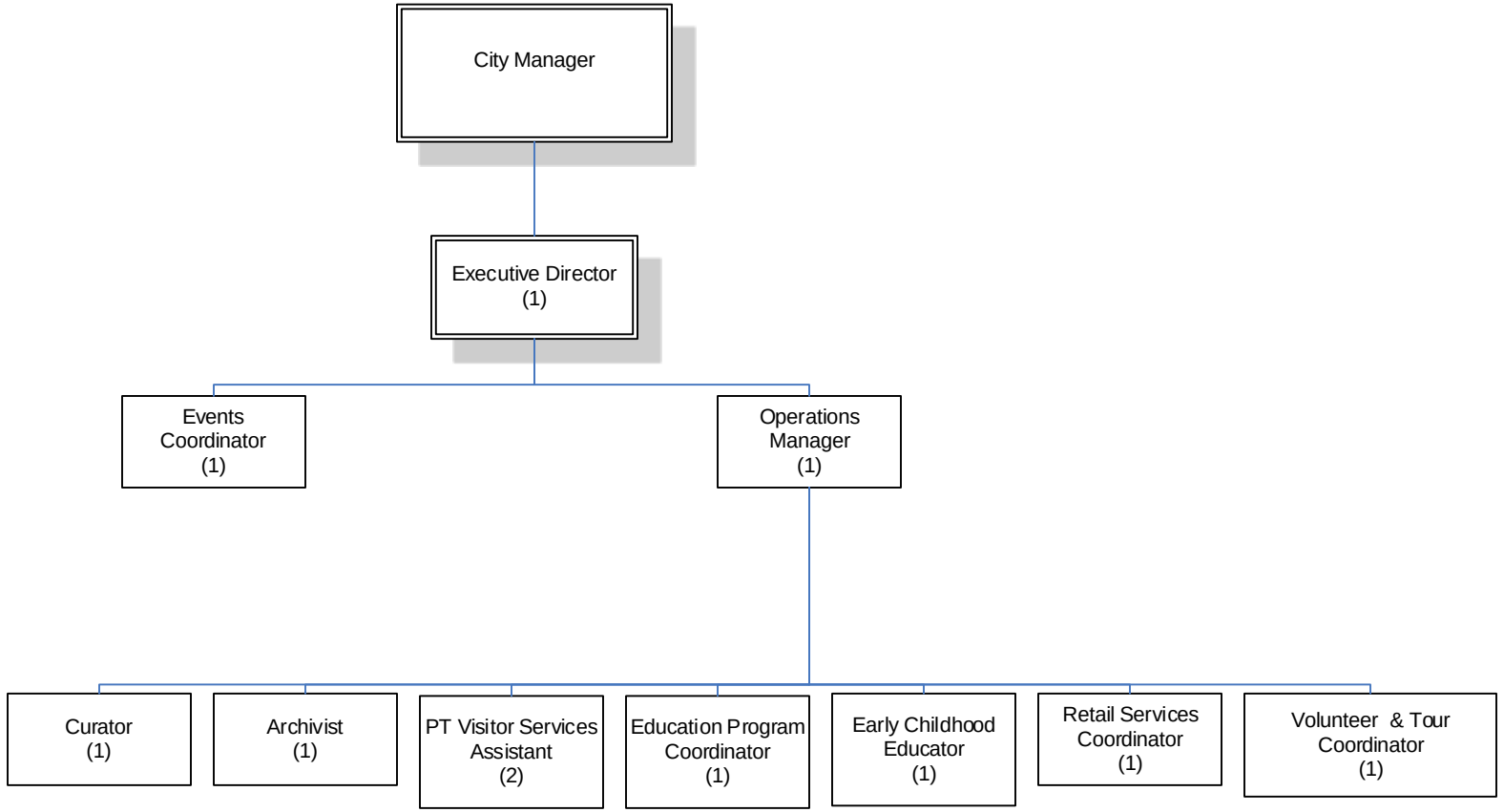
Budget Comparison Report

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
556-6172-52-363000-00000	MEETING EXPENSES	600.00	600.00	0.00	0.00%
556-6172-52-370000-00000	EDUCATION & TRAINING	500.00	500.00	0.00	0.00%
556-6172-52-371000-00000	PROFESSIONAL DEVELOPMENT	1,000.00	3,000.00	2,000.00	200.00%
556-6172-52-395000-00000	MILEAGE REIMBURSEMENT	125.00	125.00	0.00	0.00%
556-6172-52-396000-00000	MERCHANT/CC FEES	6,000.00	6,000.00	0.00	0.00%
556-6172-53-111000-00000	OFFICE SUPPLIES	1,000.00	1,000.00	0.00	0.00%
556-6172-53-111100-00000	COPY PAPER	500.00	500.00	0.00	0.00%
556-6172-53-117000-00000	CLOTHING	700.00	1,000.00	300.00	42.86%
556-6172-53-118000-00000	OPERATING MATERIALS/SUPP	7,662.00	7,662.00	0.00	0.00%
556-6172-53-118700-00000	CURATORIAL SUPPLIES	11,200.00	13,000.00	1,800.00	16.07%
556-6172-53-118800-00000	ARCHIVAL SUPPLIES	3,300.00	4,500.00	1,200.00	36.36%
556-6172-53-118900-00000	SPECIAL EVENT MATL/SUPPLY	13,600.00	13,600.00	0.00	0.00%
556-6172-53-119200-00000	SIGNAGE	2,000.00	2,000.00	0.00	0.00%
556-6172-53-121000-00000	WATER/SEWERAGE	5,000.00	5,000.00	0.00	0.00%
556-6172-53-122500-00000	STORMWATER UTILITY	1,239.00	1,239.00	0.00	0.00%
556-6172-53-123000-00000	ENERGY-ELECTRICITY	90,000.00	90,000.00	0.00	0.00%
556-6172-53-123100-00000	STREET LIGHTING	85.00	85.00	0.00	0.00%
556-6172-53-160600-00000	BLDG MAINT SMALL EQUIP	37.73	1,300.00	1,262.27	3,345.53%
556-6172-53-180000-00000	MISCELLANEOUS	69.94	500.00	430.06	614.90%
556-6172-53-230000-00000	FURNITURE & FIXTURES	7,392.33	1,700.00	-5,692.33	-77.00%
556-6172-54-230000-00000	FURNITURE & FIXTURES	7,500.00	6,620.00	-880.00	-11.73%
	Total Expense:	**1,030,716.00**	**1,074,846.00**	**44,130.00**	**4.28%**
	Total Fund: 556 - SMCWLH MUSEUM:	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00%**

Southern Museum of Civil War & Locomotive History

Authorizations- 11

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Smith-Gilbert Gardens

Smith-Gilbert Gardens is the City of Kennesaw's botanical garden and one of the City's most unique points of interest. Fifteen themed garden spaces, anchored by the reconstruction era Hiram Butler House, contain thousands of curated plants. In addition, a new camellia variety was recently discovered at SGG. The award-winning "Garden with Wings" butterfly house promotes conservation of beneficial Georgia native plants and insects providing visitors a wonderful opportunity to see all four stages of the butterfly lifecycle. The crevice garden displays a gardening style and plant collection rarely seen in the southeastern United States. Robust collections of hydrangeas, camellias, conifers and roses along with woodland and perennial gardens inspire visitors to explore variety for their own landscapes. Blending horticulture and art, the bonsai collection includes more than 70 trees, diligently trained during monthly work sessions that are open to garden visitors. SGG displays a world-class outdoor sculpture collection that includes sculptures by nationally and internationally known artists. Smith-Gilbert Gardens proudly boasts itself as a sustainable garden, using a minimal-toxicity approach to garden maintenance. This aligns with the mission of the Gardens as well as the American Public Garden Association (APGA) and their efforts to promote sustainable practices for future generations to enjoy the world's public gardens.

Goals and Objectives

- Raise awareness of Smith-Gilbert Gardens as a premier destination in Kennesaw, making it a household name to Kennesaw residents and a point of pride for the community
- Develop a supplemental plan to the Master Plan that incorporates a redesign of the butterfly house, bonsai garden and pollinator garden area that will lead to educational and conservation opportunities, and making the Gardens a "rain or shine" venue for hosting school groups
- Increase partnership opportunities with Cobb Travel and Tourism, Kennesaw State University, and artists in the Southeastern United States
- Assess aspects of the gardens to meet the American Disability Act Standards
- Identify key growth areas for mission-aligned programs and events that focus on education and conservation while engaging new or diverse audiences in the Gardens
- Work with the SGG Foundation in raising funds for new and continued programming at the Gardens, for a new visitor and education center, and to produce memberships

Department Highlights

- Smith-Gilbert Gardens' partnership with KSU's Theatre and Performance Studies department to create immersive theatre experiences for young audiences was featured in APGA's Public Garden magazine in their Spring 2024 quarterly issue.
- The Gardens launched a new special event, Pollinator Palooza, kicking off the opening of the butterfly exhibit in June 2024 and continuing through early August.
- Staff experienced a significant increase in attendance in June 2024 due to the butterfly exhibit being extended from one to two months, welcoming nearly 800 guests in the first week.

- The Gardens secured funding from the American Public Gardens Association and United States Botanic Garden, supporting a partnership with Our Giving Garden, a non-profit based in Mableton, GA, to create new food production garden beds and community food distribution program.
- Volunteer support of the Gardens remains strong, with 87 volunteers contributing 3055 hours in 2023 towards horticultural programming, educational programs and special events.

Operating Budget Comments

Fiscal Year 2024 Budget: $770,049

Fiscal Year 2025 Budget: $832,236

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- An increase of $2,880 in Temporary Employees due to higher hourly wages for interns
- An increase of $5,000 in Other Professional Services due to higher bonsai curator fees and higher instructor fees
- An increase of $2,500 in Repairs & Maintenance due to tree pruning
- An increase of $7,800 in Marketing due to extending the butterfly exhibit by an additional month, placing rack cards in state visitor centers, and to promote the re-opening of the Gardens in Fall 2024
- Reallocation of $2,500 from Travel to Merchant/Credit Card Fees
- Reallocation of $1,100 from Clothing to Volunteer Program

Other Capital Outlay funded by State and Local Fiscal Recovery Funds include:

- $250,000 for construction of a new restroom facility, pavilion, and paved pathways

Position Summary

Fiscal Year 2024 Total Funded Positions: 9

Fiscal Year 2024 Total Authorized Positions: 9

Fiscal Year 2025 Total Funded Positions: 9

Fiscal Year 2025 Total Authorized Positions: 9

- One position (part-time Education Program Assistant) was reclassified to full-time Program & Visitor Services Assistant



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 557 - SMITH GILBERT GARDENS					
Revenue					
557-0000-33-410200-00000	GRANT	2,875.00	2,500.00	-375.00	-13.04%
557-0000-34-735000-00000	SPECIAL EVENTS	5,000.00	11,000.00	6,000.00	120.00%
557-0000-34-736000-00000	RENTAL	3,500.00	10,000.00	6,500.00	185.71%
557-0000-34-741500-00000	GIFT SHOP SALES	45,000.00	52,000.00	7,000.00	15.56%
557-0000-34-741600-00000	COST OF GOODS SOLD	-18,000.00	-20,000.00	-2,000.00	11.11%
557-0000-34-750000-00000	PROGRAM FEES	27,500.00	30,000.00	2,500.00	9.09%
557-0000-34-791000-00000	TOUR FEES	78,500.00	78,500.00	0.00	0.00%
557-0000-36-100000-00000	INTEREST REVENUES	2,000.00	2,000.00	0.00	0.00%
557-0000-38-100500-00000	DONATIONS	45,000.00	50,000.00	5,000.00	11.11%
557-0000-39-113000-00000	TRANSFER IN - GENERAL FUND	579,049.00	616,236.00	37,187.00	6.42%
	Total Revenue:	**770,424.00**	**832,236.00**	**61,812.00**	**8.02%**
Expense					
557-6171-51-110000-00000	REGULAR EMPLOYEES	435,150.00	475,000.00	39,850.00	9.16%
557-6171-51-120000-00000	TEMPORARY EMPLOYEES	0.00	2,880.00	2,880.00	0.00%
557-6171-51-130000-00000	OVERTIME	3,000.00	3,000.00	0.00	0.00%
557-6171-51-145000-00000	HOLIDAY BONUS PAYMENT	1,150.00	1,650.00	500.00	43.48%
557-6171-51-210000-00000	GROUP INSURANCE	117,894.00	117,894.00	0.00	0.00%
557-6171-51-211400-00000	HSA EMPLOYERS SHARE	500.00	500.00	0.00	0.00%
557-6171-51-220000-00000	SOCIAL SEC (FICA) CNTRIB	33,610.00	37,000.00	3,390.00	10.09%
557-6171-51-270000-00000	WORKER'S COMPENSATION	87.00	103.00	16.00	18.39%
557-6171-52-125000-00000	OTHER PROFESSIONAL SERV	20,000.00	25,000.00	5,000.00	25.00%
557-6171-52-211000-00000	DISPOSAL	1,000.00	1,000.00	0.00	0.00%
557-6171-52-220000-00000	REPAIRS & MAINTENANCE	18,500.00	21,000.00	2,500.00	13.51%
557-6171-52-232000-00000	SCULPTURE CONSERVATION	13,500.00	13,500.00	0.00	0.00%
557-6171-52-310000-00000	INS, OTHER THAN EMP BEN	1,794.00	2,045.00	251.00	13.99%
557-6171-52-325000-00000	POSTAGE	50.00	50.00	0.00	0.00%
557-6171-52-332000-00000	MARKETING	41,475.00	49,275.00	7,800.00	18.81%
557-6171-52-340000-00000	PRINTING & BINDING	4,000.00	4,000.00	0.00	0.00%
557-6171-52-350000-00000	TRAVEL	8,375.00	5,500.00	-2,875.00	-34.33%
557-6171-52-361000-00000	ORGANIZATIONAL MEMBERSHIP	1,450.00	1,450.00	0.00	0.00%
557-6171-52-363000-00000	MEETING EXPENSES	500.00	500.00	0.00	0.00%

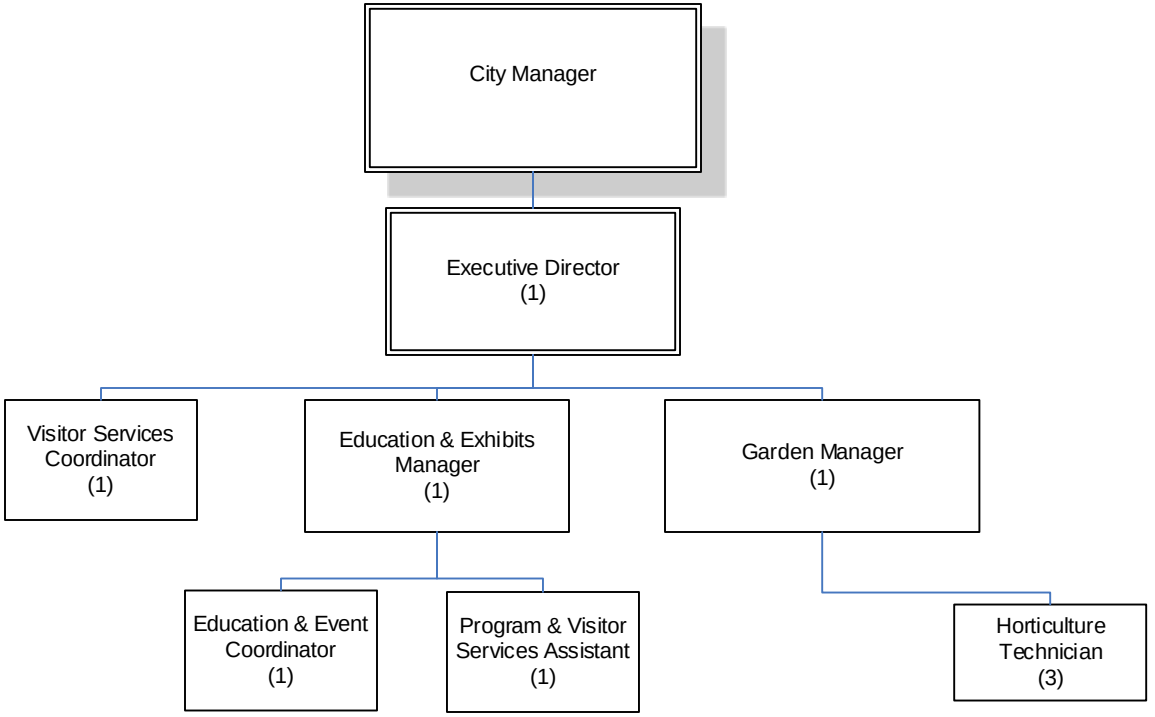
Budget Comparison Report

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
557-6171-52-396000-00000	MERCHANT/CC FEES	0.00	2,500.00	2,500.00	0.00%
557-6171-52-450000-00000	RADIO REPAIRS & MAINT	100.00	100.00	0.00	0.00%
557-6171-53-111000-00000	OFFICE SUPPLIES	700.00	700.00	0.00	0.00%
557-6171-53-111100-00000	COPY PAPER	500.00	500.00	0.00	0.00%
557-6171-53-112000-00000	JANITORIAL SUPPLIES	50.00	50.00	0.00	0.00%
557-6171-53-117000-00000	CLOTHING	2,850.00	1,750.00	-1,100.00	-38.60%
557-6171-53-118000-00000	OPERATING MATERIALS/SUPP	10,000.00	10,000.00	0.00	0.00%
557-6171-53-118700-00000	PLANT DEVELOPMENT	15,000.00	15,000.00	0.00	0.00%
557-6171-53-118900-00000	SPECIAL EVENT MATL/SUPPLY	11,000.00	11,000.00	0.00	0.00%
557-6171-53-119200-00000	SIGNAGE	3,000.00	3,000.00	0.00	0.00%
557-6171-53-119400-00000	VOLUNTEER PROGRAM	2,000.00	3,100.00	1,100.00	55.00%
557-6171-53-119500-00000	EDUCATION PROGRAMS	5,000.00	5,000.00	0.00	0.00%
557-6171-53-121000-00000	WATER/SEWERAGE	1,500.00	1,500.00	0.00	0.00%
557-6171-53-121500-00000	NATURAL GAS	3,500.00	3,500.00	0.00	0.00%
557-6171-53-122500-00000	STORMWATER UTILITY	289.00	289.00	0.00	0.00%
557-6171-53-123000-00000	ENERGY-ELECTRICITY	9,000.00	9,000.00	0.00	0.00%
557-6171-53-123100-00000	STREET LIGHTING	700.00	700.00	0.00	0.00%
557-6171-53-127000-00000	ENERGY-GASOLINE/DIESEL	1,000.00	1,000.00	0.00	0.00%
557-6171-53-160000-00000	GARDEN MAINT SMALL EQUIPMENT	1,000.00	1,000.00	0.00	0.00%
557-6171-53-160500-00000	GENL OFFICE SMALL EQUIP	1,200.00	1,200.00	0.00	0.00%
	Total Expense:	**770,424.00**	**832,236.00**	**61,812.00**	**8.02%**
	Total Fund: 557 - SMITH GILBERT GARDENS:	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00%**

Smith-Gilbert Gardens

Authorizations- 9

Updated 25 June 2024 FY 2025



Fiscal Year 2025 Budget Briefing Paper

Department: Public Works - Stormwater

Department Highlights

- Approximately 600 construction site inspections
- Relined 1140 feet of storm line

Operating Budget Comments

Fiscal Year 2024 Budget: $1,450,395

Fiscal Year 2025 Budget: $1,491,130

The highlights of the recommended budget include the following:

- An increase in Regular Employees due to higher salaries resulting from last year's Salary and Benefits Study
- A decrease of $45,000 in Vehicles due to a one-time vehicle purchase in FY 24

Capital Outlay items funded by Stormwater Fund include:

- $75,000 to install a storm system in the Public Works yard
- $9,000 Exmark Turf Tracer Lawn Mower (1)

Non-Capital Outlay items funded by Stormwater Fund include:

- $2,030 AutoCAD Software for drafting site plans

Position Summary

Fiscal Year 2024 Total Authorized Positions: 8

Fiscal Year 2024 Total Funded Positions: 8

Fiscal Year 2025 Total Authorized Positions: 8

Fiscal Year 2025 Total Funded Positions: 8



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 560 - STORM WATER UTILITY FUND					
Revenue					
560-0000-34-411000-00000	STORM WATER UTILITY RESIDENTIAL	585,000.00	632,600.00	47,600.00	8.14%
560-0000-34-412000-00000	STORM WATER UTILITY COMMERCIAL	670,000.00	727,500.00	57,500.00	8.58%
560-0000-34-419100-00000	STORMWATER PENALTY	5,000.00	15,000.00	10,000.00	200.00%
560-0000-36-100000-00000	INTEREST REVENUES	55,000.00	30,000.00	-25,000.00	-45.45%
560-0000-39-400000-00000	USE OF PRIOR YEAR RESERVE	135,395.00	86,030.00	-49,365.00	-36.46%
	Total Revenue:	**1,450,395.00**	**1,491,130.00**	**40,735.00**	**2.81%**
Expense					
560-4320-51-110000-00000	REGULAR EMPLOYEES	323,830.00	395,000.00	71,170.00	21.98%
560-4320-51-130000-00000	OVERTIME	6,000.00	6,000.00	0.00	0.00%
560-4320-51-130500-00000	STORMWATER - ONCALL	2,500.00	2,500.00	0.00	0.00%
560-4320-51-145000-00000	HOLIDAY BONUS PAYMENT	850.00	1,000.00	150.00	17.65%
560-4320-51-210000-00000	GROUP INSURANCE	102,324.00	102,324.00	0.00	0.00%
560-4320-51-211400-00000	HSA EMPLOYERS SHARE	750.00	750.00	0.00	0.00%
560-4320-51-220000-00000	SOCIAL SEC (FICA) CNTRIB RETIREMENT	25,490.00	31,000.00	5,510.00	21.62%
560-4320-51-240000-00000	CONTRIBUTIONS WORKERS	33,827.00	34,973.00	1,146.00	3.39%
560-4320-51-270000-00000	COMPENSATION	35,882.00	42,107.00	6,225.00	17.35%
560-4320-52-125000-00000	OTHER PROFESSIONAL	178,000.00	178,000.00	0.00	0.00%
560-4320-52-220000-00000	REPAIRS & MAINTENANCE	7,000.00	7,000.00	0.00	0.00%
560-4320-52-310000-00000	INS,OTHER THAN EMP BEN	11,958.00	13,632.00	1,674.00	14.00%
560-4320-52-325000-00000	POSTAGE	2,500.00	2,500.00	0.00	0.00%
560-4320-52-340000-00000	PRINTING & BINDING	1,100.00	1,100.00	0.00	0.00%
560-4320-52-362000-00000	PROFESSIONAL MEMBERSHIPS EDUCATION	500.00	500.00	0.00	0.00%
560-4320-52-370000-00000	& TRAINING	4,000.00	4,000.00	0.00	0.00%
560-4320-52-430000-00000	VEHICLE REPAIRS & MAINT	20,000.00	20,000.00	0.00	0.00%
560-4320-53-111000-00000	OFFICE SUPPLIES	500.00	500.00	0.00	0.00%
560-4320-53-117200-00000	UNIFORMS	4,300.00	4,300.00	0.00	0.00%
560-4320-53-118000-00000	OPERATING MATERIAL/SUPP	20,000.00	20,000.00	0.00	0.00%
560-4320-53-127000-00000	ENERGY-GASOLINE/DIESEL	18,000.00	18,000.00	0.00	0.00%
560-4320-53-180000-00000	MISCELLANEOUS	500.00	500.00	0.00	0.00%
560-4320-54-142000-00000	STORM WATER CONST & IMPROVMENT	225,000.00	300,000.00	75,000.00	33.33%
560-4320-54-200000-00000	MACHINERY & EQUIPMENT	0.00	9,000.00	9,000.00	0.00%

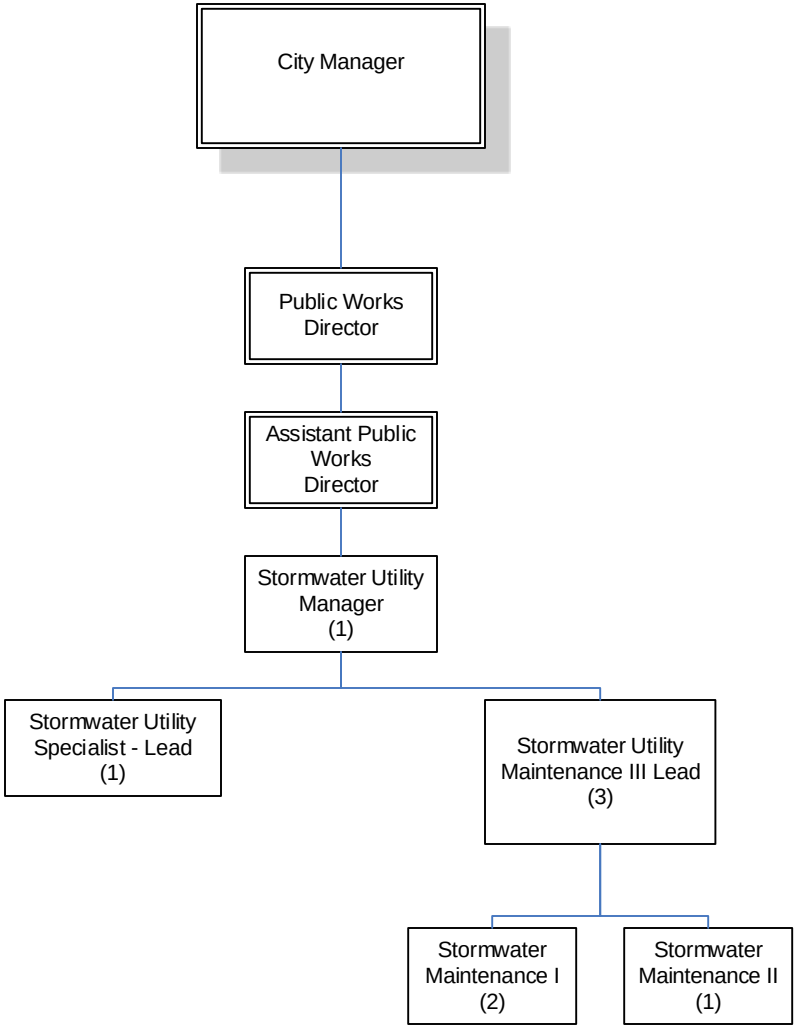
Budget Comparison Report

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
560-4320-54-220000-00000	VEHICLES	45,000.00	0.00	-45,000.00	-100.00%
560-4320-54-245000-00000	SOFTWARE	0.00	2,030.00	2,030.00	0.00%
560-4320-58-220000-00000	INTEREST - CAPITAL LEASE	584.00	584.00	0.00	0.00%
560-9100-61-109000-00000	TRANSFER OUT - GENERAL FUND	380,000.00	293,830.00	-86,170.00	-22.68%
	Total Expense:	**1,450,395.00**	**1,491,130.00**	**40,735.00**	**2.81%**
Total Fund: 560 - STORM WATER UTILITY FUND:		**0.00**	**0.00**	**0.00**	**0.00%**
Report Total:		**0.00**	**0.00**	**0.00**	**0.00%**

Public Works
Stormwater Department

Authorizations- 8

Updated 25 June 2024 FY 2025



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 565 - STREET LIGHTS FUND					
Revenue					
565-0000-34-419100-00000	STREETLIGHT PENALTY	1,400.00	3,500.00	2,100.00	150.00%
565-0000-34-430000-00000	STREET LIGHTS RESIDENTIAL	262,000.00	275,000.00	13,000.00	4.96%
565-0000-34-430500-00000	STREET LIGHTS COMMERCIAL	129,000.00	136,000.00	7,000.00	5.43%
565-0000-36-100000-00000	INTEREST	1,500.00	500.00	-1,000.00	-66.67%
	Total Revenue:	**393,900.00**	**415,000.00**	**21,100.00**	**5.36%**
Expense					
565-4260-53-123100-00000	STREET LIGHTING	393,862.00	393,862.00	0.00	0.00%
565-9000-61-611000-00000	WORKING CAPITAL RESERVE	0.00	21,138.00	21,138.00	0.00%
	Total Expense:	**393,862.00**	**415,000.00**	**21,138.00**	**5.37%**
	Total Fund: 565 - STREET LIGHTS FUND:	**38.00**	**0.00**	**-38.00**	**-100.00%**
	Report Total:	**38.00**	**0.00**	**-38.00**	**-100.00%**

City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 600 - PARTIALLY SELF INSURED FUND					
Revenue					
600-0000-34-990500-00000	CITY/EMPLOYEE PAYMENTS	3,426,187.00	3,402,943.00	-23,244.00	-0.68%
600-0000-36-100000-00000	INTEREST REVENUES	6,500.00	6,500.00	0.00	0.00%
	Total Revenue:	**3,432,687.00**	**3,409,443.00**	**-23,244.00**	**-0.68%**
Expense					
600-6000-52-120000-00000	ADMINSTRATIVE FEE	77,189.00	75,899.00	-1,290.00	-1.67%
600-6000-52-121000-00000	COMMISSIONS	36,000.00	36,000.00	0.00	0.00%
600-6000-52-123000-00000	AGGREGATE STOP LOSS	88,475.00	88,085.00	-390.00	-0.44%
600-6000-52-124000-00000	SPECIFIC STOP LOSS	491,893.00	579,183.00	87,290.00	17.75%
600-6000-52-125000-00000	OTHER PROFESSIONAL SERV	650.00	650.00	0.00	0.00%
600-6000-52-360000-00000	DUES & FEES	8,280.00	8,280.00	0.00	0.00%
600-6000-55-220200-00000	CLAIMS MEDICAL	2,182,440.00	2,173,716.00	-8,724.00	-0.40%
600-6000-55-220600-00000	CLAIMS PHARMACY	547,760.00	447,630.00	-100,130.00	-18.28%
	Total Expense:	**3,432,687.00**	**3,409,443.00**	**-23,244.00**	**-0.68%**
Total Fund: 600 - PARTIALLY SELF INSURED FUND:		**0.00**	**0.00**	**0.00**	**0.00%**
Report Total:		**0.00**	**0.00**	**0.00**	**0.00%**

City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 700 - URBAN REDEVELOPMENT AGENCY					
Revenue					
700-0000-36-100000-00000	INTEREST REVENUES	2.00	0.00	-2.00	-100.00%
700-0000-39-113000-00000	TRANSFERS IN - GENERAL FUND	395,522.00	393,507.00	-2,015.00	-0.51%
	Total Revenue:	**395,524.00**	**393,507.00**	**-2,017.00**	**-0.51%**
Expense					
700-7300-52-396000-00000	PAYING AGENT FEES	5,300.00	5,300.00	0.00	0.00%
700-8000-58-110600-00000	PRINCIPAL - SERIES 2014 B	150,000.00	155,000.00	5,000.00	3.33%
700-8000-58-210500-00000	INTEREST - SERIES 2014 A	161,319.00	161,319.00	0.00	0.00%
700-8000-58-210600-00000	INTEREST - SERIES 2014 B	78,905.00	71,888.00	-7,017.00	-8.89%
	Total Expense:	**395,524.00**	**393,507.00**	**-2,017.00**	**-0.51%**
	Total Fund: 700 - URBAN REDEVELOPMENT AGENCY:	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00%**



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 760 - KDDA FUND					
Revenue					
760-0000-34-756500-00000	FARMERS MARKET	3,000.00	3,000.00	0.00	0.00%
760-0000-34-756600-00000	DOWNTOWN MERCH SHOP	0.00	1,500.00	1,500.00	0.00%
760-0000-34-758000-00000	HOLIDAY MARKET	2,500.00	2,500.00	0.00	0.00%
760-0000-34-758500-00000	BEER FESTIVAL REVENUE	2,500.00	2,500.00	0.00	0.00%
760-0000-36-100000-00000	INTEREST REVENUES	1,200.00	1,200.00	0.00	0.00%
760-0000-38-100700-00000	RENTS&ROYALTIES(BURGERFI)	40,518.00	40,518.00	0.00	0.00%
760-0000-38-900000-00000	OTHER (MISCELLANEOUS REV)	25.00	25.00	0.00	0.00%
	Total Revenue:	**49,743.00**	**51,243.00**	**1,500.00**	**3.02%**
Expense					
760-7550-52-121000-00000	LEGAL SERVICES	15,000.00	15,000.00	0.00	0.00%
760-7550-52-125000-00000	OTHER PROFESSIONAL SERV	1,500.00	1,500.00	0.00	0.00%
760-7550-52-127000-00000	DESIGN & GRAPHIC DESIGN	250.00	250.00	0.00	0.00%
760-7550-52-231000-00000	RENTAL OF LAND & BUILDNG	8,400.00	8,400.00	0.00	0.00%
760-7550-52-325000-00000	POSTAGE	100.00	100.00	0.00	0.00%
760-7550-52-330000-00000	ADVERTISING	500.00	500.00	0.00	0.00%
760-7550-52-350000-00000	TRAVEL	500.00	500.00	0.00	0.00%
760-7550-52-363000-00000	MEETING EXPENSES	100.00	100.00	0.00	0.00%
760-7550-52-371000-00000	PROFESSIONAL DEVELOPMENT	600.00	600.00	0.00	0.00%
760-7550-52-395000-00000	MILEAGE REIMBURSEMENT	250.00	250.00	0.00	0.00%
760-7550-52-550000-00000	DEVELOPMENT AUTH EXPENSE	15,000.00	15,000.00	0.00	0.00%
760-7550-52-615000-00000	FARMERS MARKET	1,560.00	1,560.00	0.00	0.00%
760-7550-52-615500-00000	HOLIDAY MARKET	2,500.00	2,500.00	0.00	0.00%
760-7550-52-616600-00000	DOWNTOWN MERCH SHOP	0.00	1,500.00	1,500.00	0.00%
760-9000-61-611000-00000	WORKING CAPITAL RESERVE	3,483.00	3,483.00	0.00	0.00%
	Total Expense:	**49,743.00**	**51,243.00**	**1,500.00**	**3.02%**
	Total Fund: 760 - KDDA FUND:	**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00%**



City of Kennesaw

Budget Comparison Report
Account Detail

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 780 - KENNESAW DEVELOPMENT AUTHORITY					
Revenue					
780-0000-36-100000-00000	INTEREST REVENUES	4,800.00	4,800.00	0.00	0.00%
780-0000-39-310500-00000	WALTON RIDENOUR APTS	105,766.00	186,000.00	80,234.00	75.86%
780-0000-39-400000-00000	USE OF PY RESERVES	23,584.00	23,584.00	0.00	0.00%
	Total Revenue:	**134,150.00**	**214,384.00**	**80,234.00**	**59.81%**
Expense					
780-7880-52-121000-00000	LEGAL SERVICES	15,000.00	15,000.00	0.00	0.00%
780-7880-52-125000-00000	OTHER PROFESSIONAL SERV	12,000.00	12,000.00	0.00	0.00%
780-7880-52-332000-00000	MARKETING	250.00	250.00	0.00	0.00%
780-7880-52-350000-00000	TRAVEL	500.00	500.00	0.00	0.00%
780-7880-52-363000-00000	MEETING EXPENSES	200.00	200.00	0.00	0.00%
780-7880-52-370000-00000	CONFERENCE FEES	500.00	500.00	0.00	0.00%
780-7880-52-395000-00000	MILEAGE REIMBURSEMENT	200.00	200.00	0.00	0.00%
780-7880-52-600000-00000	SPECIAL EVENTS	500.00	500.00	0.00	0.00%
780-7880-53-102000-00000	ED STAFF SUPPORT	10,000.00	10,000.00	0.00	0.00%
780-7880-53-103000-00000	BUSINESS DEVELOPMENT	25,000.00	25,000.00	0.00	0.00%
780-7880-61-108500-00000	TRANSFER OUT - GENERAL FUND	70,000.00	70,000.00	0.00	0.00%
780-9000-61-611000-00000	WORKING CAPITAL RESERVE	0.00	80,234.00	80,234.00	0.00%
	Total Expense:	**134,150.00**	**214,384.00**	**80,234.00**	**59.81%**
Total Fund: 780 - KENNESAW DEVELOPMENT AUTHORITY:		**0.00**	**0.00**	**0.00**	**0.00%**
	Report Total:	**0.00**	**0.00**	**0.00**	**0.00%**

CITY OF KENNESAW,
GEORGIA

RESOLUTION NO. 2024-46, 2024

A RESOLUTION TO ADOPT THE PROPOSED CAPITAL IMPROVEMENT (SPLOST) BUDGET FOR THE CITY OF KENNESAW FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2024 AND ENDING SEPTEMBER 30, 2025

WHEREAS, in accordance with Section 4.06 of the City Charter of the City of Kennesaw, the Mayor has submitted a Capital Improvement (SPLOST) Budget to the City Council for review for the Fiscal Year beginning October 1, 2024; and

WHEREAS, in accordance with Section 4.06 of the City Charter of the City of Kennesaw, the City Council has reviewed the proposed Capital Improvement (SPLOST) Budget for the Fiscal Year beginning October 1, 2024; and

WHEREAS, Public Hearings regarding the Fiscal Year 2024-2025 Capital Improvement (SPLOST) Budget for the City of Kennesaw were held on September 3, 2024 and September 16, 2024; and

WHEREAS, the Mayor and Council considers the attached Capital Improvement (SPLOST) Budget for the Fiscal Year beginning October 1, 2024 to be a prudent fiscal Capital Improvements guide for the upcoming fiscal year; and

WHEREAS, pursuant to Section 4.06 of the City Charter and Section 2-144 of the Code of Ordinances of the City of Kennesaw, it is required that the Mayor and Council adopt a budget resolution which specifies the anticipated revenues for this budget and the appropriated expenditures for this budget.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF KENNESAW, COBB COUNTY, GEORGIA, AS FOLLOWS.

SECTION 1. The attached Capital Improvement (SPLOST) Budget of the City of Kennesaw for the Fiscal Year beginning October 1, 2024 are hereby adopted. Said detailed Capital Improvement (SPLOST) Budget is attached hereto as Exhibit B and is made a part of this Resolution as if fully set out herein.

FUND	APPROPRIATION
SPLOST Budget Revenue	**$ 34,848,150**

SPLOST Budget Expenditures	**$ 34,848,150**

SECTION 2. BE IT FURTHER RESOLVED THAT this Resolution shall become effective from and after October 1, 2024.

PASSED AND ADOPTED by the Kennesaw City Council on this 16th day of September, 2024.

ATTEST:

Lea Alvarez, City Clerk

CITY OF KENNESAW

Derek Easterling, Mayor

CITY OF KENNESAW SEAL KENNESAW, GA

Budget Comparison Report

City of Kennesaw

Account Number		Parent Budget 2023-2024 APPROVED	Comparison 1 Budget 2024-2025 REQUESTED	Comparison 1 to Parent Budget Increase / (Decrease)	%
Fund: 310 - SPLOST					
Revenue					
310-0000-36-100000-00000	INTEREST REVENUES	500,000.00	500,000.00	0.00	0.00%
310-0000-39-115300-00000	SPLOST 2011 REVENUE-CHEROKEE ST.	3,349,000.00	3,300,000.00	(49,000.00)	-1.46%
310-0000-39-115500-00000	SPLOST 2011 REVENUE-PINE MTN ROAD @41	298,000.00	0.00	(298,000.00)	-100%
310-0000-39-115900-00000	SPLOST 2016 STORMWATER INFRASTRUCTURE UP	343,000.00	343,000.00	0.00	0.00%
310-0000-39-116000-00000	SPLOST 2016 -BEN KING ROAD IMPROVEMENTS	2,052,000.00	2,033,000.00	(19,000.00)	-0.92%
310-0000-39-116100-00000	SPLOST 2016 SARDIS STREET EXTENSION PR	585,000.00	95,000.00	(490,000.00)	-83.76%
310-0000-39-116300-00000	SPLOST 2016 PARK IMPROVEMENTS	146,000.00	0.00	(146,000.00)	-100%
310-0000-39-116500-00000	SPLOST 2016 - FACILITY IMPROVEMENTS	3,000.00	3,000.00	0.00	0.00%
310-0000-39-116600-00000	SPLOST 2016 ECONOMIC DEVELOPMENT	1,087,000.00	17,000.00	(1,070,000.00)	-98.43%
310-0000-39-116700-00000	SPLOST 2016 SMITH GILBERT GARDENS	4,000.00	4,000.00	0.00	0.00%
310-0000-39-116800-00000	SPLOST 2016 RESURFACING AND SIDEWALKS	368,000.00	368,000.00	0.00	0.00%
310-0000-39-117100-00000	SPLOST 2022 FACILITY IMPROVEMENTS	3,309,000.00	3,000,000.00	(309,000.00)	-9.34%
310-0000-39-117200-00000	SPLOST 2022 DEPOT PARK IMPROVEMENTS	5,991,000.00	3,200,000.00	(2,791,000.00)	-46.59%
310-0000-39-117300-00000	SPLOST 2022 PUBLIC SAFETY FACILITY	8,500,000.00	8,200,150.00	(299,850.00)	-3.53%
310-0000-39-117400-00000	SPLOST 2022 RUTLEDGE/CATHY LANE	4,000,000.00	4,000,000.00	0.00	0.00%
310-0000-39-117500-00000	SPLOST 2022 SARDIS STREET EXTENSION	9,000,000.00	9,000,000.00	0.00	0.00%
310-0000-39-117700-00000	SPLOST 2022 NEIGHBORHOOD IMPROVEMENTS	785,000.00	785,000.00	0.00	0.00%
	Total Revenue:	**40,320,000.00**	**34,848,150.00**	**(5,471,850.00)**	**-13.57%**
Expense					
310-4228-54-148400-00000	SPLOST 2011 PROJ-CHEROKEE STREET	3,647,000.00	3,300,000.00	(347,000.00)	-9.51%
310-4228-54-149000-00000	SPLOST 2016 STORMWATER INFRASTRUCTURE UP	343,000.00	343,000.00	0.00	0.00%
310-4228-54-149100-00000	SPLOST 2016 BEN KING ROAD IMPROVEMENTS	2,052,000.00	2,033,000.00	(19,000.00)	-0.93%
310-4228-54-149200-00000	SPLOST 2016 SARDIS STREET EXTENSION PR	585,000.00	95,000.00	(490,000.00)	-83.76%
310-4228-54-149400-00000	SPLOST 2016 PARK IMPROVEMENTS	146,000.00	0.00	(146,000.00)	-100%
310-4228-54-149600-00000	SPLOST 2016 FACILITY IMPROVEMENTS	3,000.00	3,000.00	0.00	0.00%
310-4228-54-149700-00000	SPLOST 2016 ECONOMIC DEVELOPMENT	1,087,000.00	17,000.00	(1,070,000.00)	-98.44%
310-4228-54-149800-00000	SPLOST 2016 SMITH GILBERT GARDENS	4,000.00	4,000.00	0.00	0.00%
310-4228-54-149900-00000	SPLOST 2016 RESURFACING AND SIDEWALKS	368,000.00	368,000.00	0.00	0.00%
310-4228-54-150500-00000	SPLOST 2022 FACILITY IMPROVEMENTS	3,309,000.00	3,000,000.00	(309,000.00)	-9.34%
310-4228-54-150600-00000	SPLOST 2022 DEPOT PARK IMPROVEMENTS	5,991,000.00	3,200,000.00	(2,791,000.00)	-46.59%
310-4228-54-150700-00000	SPLOST 2022 PUBLIC SAFETY FACILITY	8,500,000.00	8,200,150.00	(299,850.00)	-3.53%

Budget Comparison Report

Account Number		Parent Budget	Comparison 1 Budget	Comparison 1 to Parent Budget	%
		2023-2024 APPROVED	2024-2025 REQUESTED	Increase / (Decrease)	
310-4228-54-150800-00000	SPLOST 2022 RUTLEDGE/CATHY LANE	4,000,000.00	4,000,000.00	0.00	0.00%
310-4228-54-150900-00000	SPLOST 2022 SARDIS STREET EXTENSION	9,000,000.00	9,000,000.00	0.00	0.00%
310-4228-54-151000-00000	SPLOST 2022 NEIGHBORHOOD IMPROVEMENTS	785,000.00	785,000.00	0.00	0.00%
310-9000-61-611500-00000	CONTINGENCY	400,000.00	500,000.00	100,000.00	25%
310-9100-61-109000-00000	TRANSFER OUT - GENERAL FUND	100,000.00	0.00	(100,000.00)	-100%
	Total Expense:	**40,320,000.00**	**34,848,150.00**	**(5,471,850.00)**	**-13.57%**
	Total Fund: 310 - SPLOST:	**0**	**0**	**0**	**0**
	Report Total:	**0**	**0**	**0**	**0**