fiscal year

2011

Budget





City of Milton

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September 9, 2010

To the Honorable Mayor, City Council and the Citizens of Milton:

In accordance with State of Georgia laws and Ordinances enacted the City of Milton, Georgia, we are pleased to present the City of Milton's Annual Budget for fiscal year 2011. An objective of the City's budget is to provide a management tool by which our local government can unite its budgeting efforts to provide quality services while operating within available resources. This process results in an updating of the City's on-going financial plan and provides a vehicle by which management decisions can be made as a result of the formulation and analysis of the respective data.

BUDGET PROCESS AND OVERVIEW

The fiscal year 2011 budget process began in June with distribution of historical data and forms to all the department directors. Each department formulated budgets in three major areas; maintenance & operating, operating initiatives, and capital project requests. Concurrent with departmental budgeting, finance staff completed the first draft of a salary/benefits budget as well as formulated initial revenue estimates.

In late July, each department director met with the City Manager to review their budget requests and goals and objectives. Each request was evaluated by the City Manager and the Finance Director according to the priority specified by the department director and available funding. Consideration was also given to the Mayor and Council's priorities. The budget was discussed in detail during the work sessions held on August 9, 2010 and August 23, 2010. As required by Georgia law, citizen input was solicited during the public hearing held on August 16, 2010. We also held a second public hearing on September 8, after which the final document was presented for approval.

KEY BUDGET FACTORS, ISSUES, AND PRIORITIES

The foundation for the fiscal year 2011 budget is based on three key financial factors.

- Sustainability of existing services
- Enhancement to services through operating initiatives
- Maintaining the quality of life for constituents, citizens, and businesses through capital programming

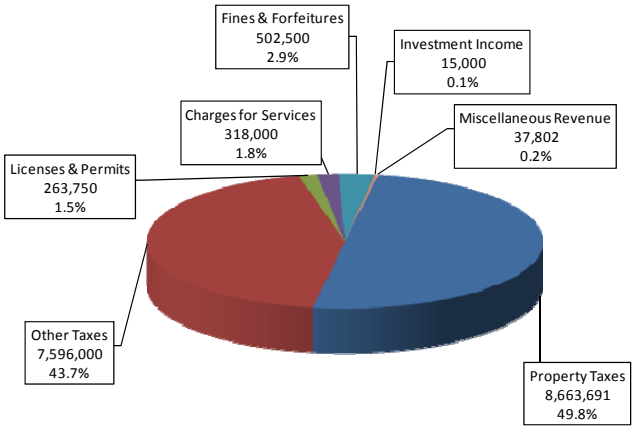
Sustainability of Existing Services and Enhancements through Operating Initiatives

The fiscal year 2011 balanced budget of $17,396,743 is based on a millage rate of 4.731 mills, which is the same millage rate applied in previous fiscal years. This budget provides financial resources for the City of Milton to sustain the current levels of service and includes areas of improved service via operating initiatives.

In appropriating the resources to sustain existing services, the following are the top five revenue and expenditure sources:

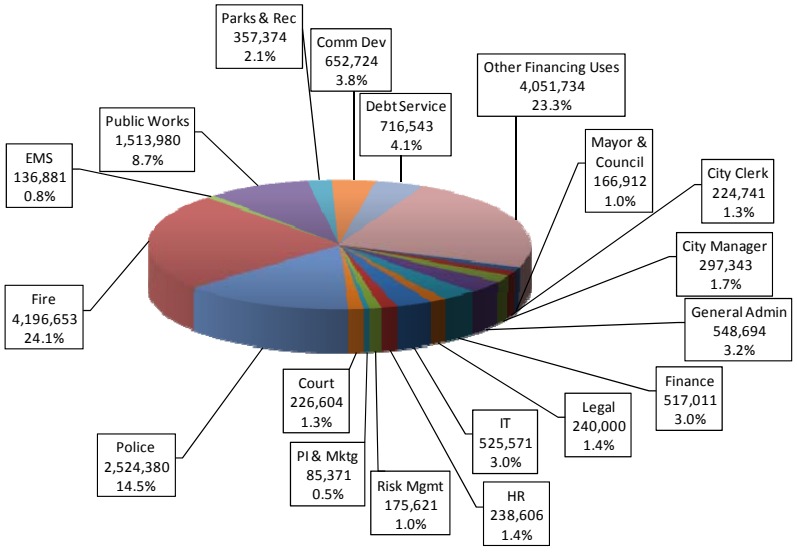
Representing 88% of total general fund revenue, the top five areas of general fund revenue are as follows:

Property Taxes	49.8%	$8,663,691
Local Option Sales Tax	20.3%	$3,540,000
Franchise Fees	9.8%	$1,700,000
Insurance Premium Tax	4.9%	$850,000
Business & Occupation Tax	3.2%	$550,000



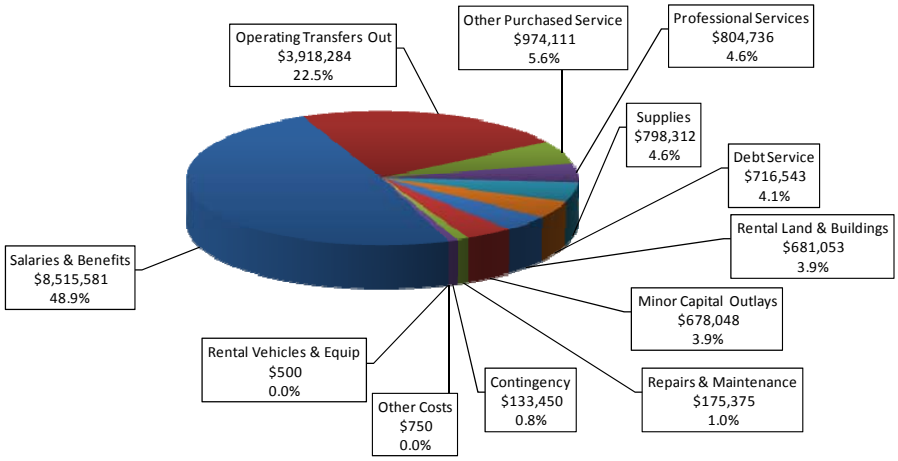
Representing 74.7% of total general fund expenditures, the top five general fund expenditures by department are:

Fire	24.1%	$ 4,196,653
Other Financing Uses	23.3%	$ 4,051,734
Police	14.5%	$ 2,524,380
Public Works	8.7%	$ 1,513,980
Debt Service	4.1%	$ 716,543



The top five expenditures by category are as follows:

Salaries & Benefits	48.9%	$	8,515,581
Operating Transfers Out	22.5%	$	3,918,284
Other Purchased Service	5.6%	$	974,111
Professional Services	4.6%	$	804,736
Supplies	4.6%	$	798,312



Salary and Benefits Detail

The salary and benefit budget is based upon approved positions (Appendix A) and the associated benefit program costs. For fiscal year 2011, direct City costs for salaries/benefits is $8,515,581, with $6,247,713 appropriated for salaries and $2,267,868 for benefits, making benefit costs 27% of the total salaries/benefit budget. As the City recognizes the costs of employee retention are less than employee turnover and recruitment, this budget includes a cost of living adjustment of 2% for each employee pro-rated by the number of months they were employed with the City during FY 2010. The total City salary/benefits budget is approximately 49% of the total operating expenditures. Please bear in mind, these costs are higher than previous years due to the decision to bring previously-outsourced services in-house during FY 2010.

Budget Summary by Department – General Fund

Mayor and City Council

The fiscal year 2011 budget appropriation for the Mayor and Council is $166,912. This department is comprised of a Mayor and six Council Members. Salaries of the Mayor and Council are set by City Charter. Each elected official receives an annual stipend for expenditure reimbursement. For fiscal year 2011, the Mayor's stipend is $3,720 and each council member receives a stipend of $2,720.

There was an overall .4% decrease from the FY 2010 amended budget.

City Manager

The fiscal year 2011 budget appropriation for the City Manager's Department is $297,343. The City Manager is responsible for the overall management of all city functions and operations. The City Manager's Department is comprised of the following employees:

- City Manager
- Executive Aide

The FY 2010 budget shows a 3.3% decrease compared to the FY 2010 amended budget. This budget also includes one initiative: hiring a consultant to assist with Milton Grows Green initiatives ($30,000).

City Clerk

The fiscal year 2010 budget appropriation for the City Clerk's Department is $224,741. This department is responsible for the compilation and publication of all council agendas. The City Clerk is holder of all City records, and, therefore, is responsible for the records management program. The City Clerk's Department is comprised of the following employees:

- City Clerk
- Records Clerk
- Receptionist

The budget for this department decreased by 40.6% compared to the FY 2010 amended budget. The decrease was primarily due to all services being performed in-house rather than outsourced and the elimination of the Deputy City Clerk position.

Finance

The total appropriation for the Finance Department for fiscal year 2011 is $517,011. This department is responsible for managing the City's financial assets and is comprised of the following employees:

- Finance Director
- Budget/Procurement Coordinator
- Accountant
- Disbursements Specialist (payroll and accounts payable)
- Revenue Clerk

The budget for this department decreased by 32.9% over the amended budget for FY 2010. The primary contributing factor for the reduction is now all of the services are performed in-house rather than being outsourced. There is one new operating initiative included in the budget for a financial consultant ($30,000). Given the projects that are expected to occur within the next one to two years, it is prudent to move forward with hiring a consultant to assist with making decisions regarding the funding of these projects.

Legal

Legal services are provided to the City through a contractual relationship with Jarrard and Davis, LLP. The budget for legal services and consultation is $240,000 and is the same as the amended budget for FY 2010.

Information Technology

The fiscal year 2011 budget appropriation for the Information Technology Department is $525,571. IT is responsible for all technology and geographical information services and is comprised of three employees:

- IT Director
- IT Manager
- GIS Technician

The budget for this department has decreased by 29.9% over the FY 2010 amended budget. In FY 2010, the City had a significant amount of one-time costs associated with bringing services in-house. Most of the expenses in this department will now show the maintenance costs for technology.

Human Resources

The Human Resources Department budget appropriation is $238,606. This department is in charge of recruitment, training and development, record keeping of all personnel data, and benefits. It currently consists of two employees:

- HR Director
- HR Manager

The budget for fiscal year 2011 is 3.1% higher than fiscal year 2010. This is due primarily to a new initiative to purchase and maintain a Human Resources Information System ($10,600).

Public Information and Marketing

This department was formerly known as Communications. It was changed to represent the responsibilities of the department, which include informing the public through various media outlets of the news and events concerning the City and its citizens and ensuring the City's image is protected. There is one employee that performs these functions: a Communications Manager.

The fiscal year 2011 budget appropriation is $85,371, which is 61.2% lower than fiscal year 2010. The decrease is due to the elimination of the private contract to perform these duties and to the decision to no longer print and mail the annual report. This report will still be published in an electronic format and accessible on the City's website.

Municipal Court

The fiscal year 2011 budget appropriation for Municipal Court is $226,604. The court staff is responsible for the operation of the City's municipal court system, scheduling, processing, and tracking all violations issued by police and code enforcement personnel. The Court Department is comprised of the following employees:

- Court Clerk
- Municipal Judge
- Associate Judge
- City Solicitor
- Administrative Assistant
- Two Bailiffs

Expenses for this department have decreased by 17.5% over the fiscal year 2010 amended budget due to the elimination of the Deputy Court Clerk position. When this position was promoted to the Court Clerk, it was decided that all of the responsibilities can be handled by one person.

Police

The fiscal year 2011 budget appropriation for the Police Department is $2,524,380. It is comprised of the following employees:

- Police Chief
- Administrative Assistant
- Records Clerk
- Captain – Operations Division
- Captain – Support Services & CID
- Three Lieutenants
- Four Sergeants
- One Detective
- One Investigator
- One K-9 Officer
- One Community Outreach Officer

- Sixteen Police Officers
- One Part-time School Crossing Guard

Operating Initiatives included in the Police Department budget are:

- One Police Officer to increase the level of service and meet the needs of the City and professional standards based on call volume. ($60,376 – salary, benefits and ancillary items. The vehicle is appropriated in the Capital Project Fund - $36,000)
- Bring the two Captains up to the same pay scale as a Fire Battalion Chief. ($11,019)
- Purchase software/hardware allowing the detectives to access crucial data/information from cell phones aiding in the investigation of their cases. ($8,000)
- Instituting a health and wellness program. ($5,900)

Fire

The Fire Department's budget appropriation for fiscal year 2011 is $4,196,653. It is comprised of the following employees:

- Fire Chief
- Three Battalion Chiefs
- One Captain
- Fire Marshal
- Twelve Lieutenants
- Twelve Fire Apparatus Operators
- Twenty-five Firefighters (3 partially funded by S.A.F.E.R. grant)

Operating initiatives included in the Fire Department budget are:

- Incentive pay for firefighters that have a paramedic certification. ($30,251)
- Instituting a health and wellness program. ($14,850)
- Purchasing a hydrant marker system. ($21,680)
- Upgrading the Battalion Command vehicle to be more functional. ($8,000)
- Purchase supplies to perform annual fire hydrant maintenance (previously provided by Fulton County Water Authority). ($2,799)
- Purchase Class A Uniforms for command staff. ($2,400)
- Purchase chargers and spare batteries for portable radios. ($2,298)
- Purchase of additional small equipment to bring up the score for the ISO rating ($45,000)

EMS Operations

EMS services are provided through a contractual agreement with Rural Metro. The annual contract costs $136,881.

Public Works

The fiscal year 2011 budget appropriation for public works is $1,513,980. Public Works is responsible for transportation and road repair and maintenance activities. It is comprised of the following employees (not including subcontracted personnel):

- Director of Public Works
- Public Works Citizen Responder
- Field Services Manager
- Field Services Technician

Expenses for this department are 24.1% less than the previous fiscal year. The primary reason for this decrease is restructuring how the services are provided. The employees listed above are no longer outsourced. The services that are outsourced have been re-bid are now contracted directly with the City.

Parks & Recreation

Parks and Recreation has previously only been responsible for the repairs and maintenance of the City's parks. In fiscal year 2010, the City started adding to the duties of this department and charged staff with creating a recreation program and expanding the parks. These duties are now taking shape. The total appropriation for Parks and Recreation is $357,374. It includes funding for the following employees:

- Parks & Recreation Director
- Recreation Program Coordinator
- Two Part-time Camp Directors
- Three Part-time Lead Camp Counselors
- Four Part-time Camp Counselors

The budget for this department has increased significantly from FY 2010 due to the new programs that will be added this fiscal year. Initiatives include:

- Hiring a Recreation Program Coordinator to aid with the coordinating and creating of new programs, activities, IGAs and public/private partnerships. ($45,696)
- Hiring part-time directors, lead counselors and counselors for summer camps. ($30,848)
- Supplies for two new camps: Mild Disabilities Summer Camp and Summer Day Camp at Bethwell. ($2,000)

Community Development

The fiscal year 2011 budget appropriation for the Community Development Department is $652,724. Community Development is responsible for all planning and zoning activities, as well as building inspections and code enforcement. This department is comprised of the following employees:

- Director of Community Development
- Three Planners
- Environment Engineer/Arborist
- Two Construction/Plans Review Inspectors
- Code Enforcement Officer
- Building Official
- Building Inspector
- Permit Technician

The last three positions are subcontractors and the remaining are employees of the City. The budget decreased 27.6% from fiscal year 2010 due to a majority of the services being performed in-house rather than outsourced.

Other Budgeted Expenditures – Non-departmental

Included in the expenditure appropriations are the following:

- Property and liability insurance in the amount of $175,621

- City Hall lease, common area maintenance, pooled vehicle gasoline and maintenance, and general supplies for City Hall totaling $548,694.

- The fourth of five annual lease payments associated with the purchase of equipment, vehicles, and fire apparatus in the amount of $709,395.

- The second of three annual lease payments associated with the purchase of a police vehicle in the amount of $7,148.

- As required in the adopted Budgetary Policies of the City, a 1% contingency has been appropriated. This totals $133,450 for FY 2011.

- An interfund transfer of $3,598,573 out of the General Fund and into the Capital Project Fund in order to pay for the recommended capital projects for fiscal year 2011.

- An interfund transfer of $238,240 out of the General Fund and into the Capital Grant Fund in order to fund the match the grants for the recommended capital grant fund projects.

- An interfund transfer of $81,471 out of the General Fund and into the Operating Grant Fund in order to fund the match for the SAFER grant personnel and for the Georgia Council on Developmental Disabilities Mini Block Grants.

Maintaining the Quality of Life for Constituents, Businesses, and Citizens through Capital Programming

The City's capital improvement program has the most visible and long-term effect on the quality of life for residential and commercial citizens and Milton's visitors. As part of the capital planning process for fiscal year 2011, first priority was given to projects that would 1) maintain or repair the City's current assets, 2) alleviate or mitigate a health/safety hazard, and 3) provide external funding toward a capital project. Secondary priority for funding considerations were projects that included long-term visioning and planning for the City of Milton.

The total appropriation for the fiscal year 2011 capital program is $4,080,813 and is presented by the priority categories explained above:

Current Asset Maintenance or Repair

Continue pavement management program	$1,750,000
Continue gravel roads maintenance	$ 145,000
Continue storm water maintenance	$ 75,000
Continue to fund the re-striping of roads	$ 60,000
Continue to fund traffic calming measures	$ 10,000
Continue to fund the NPDES permit compliance program	$ 100,000
Hire construction inspectors for PW projects	$ 20,000
Sidewalk repair	$ 10,000

Health and Safety Mitigation

UASI Funding	$ 250,000
Purchase four advanced life support drug boxes	$ 10,000
Repair/replace bridges	$ 100,000
Bethany/Cogburn Intersection Improvements	$ 575,000
Hopewell/Francis/Cogburn Intersection Improvements	$ 112,103
Birmingham @ Providence Intersection Improvement (3rd year funding)	$ 109,490
Arnold Mill @ New Providence Intersection Improvement (3rd year funding)	$ 68,750
Mayfield @ Mid-Broadwell Intersection Improvements (1st year funding)	$ 30,000
SCBA Cascade Trailer	$ 60,000

Other

City Hall design	$ 175,000
Crabapple Master Plan	$ 25,000
Computer refreshes	$ 30,000
Vehicle for new police officer	$ 36,000

Funding vehicle reserves to start replacing aging fleet	$ 90,000
Relocate Public Works yard	$ 50,000
Highway 9 Master Plan	$ 80,000
TDR Feasibility Study	$ 75,000
Liveable Centers Initiative Study	$ 20,000
Georgia Urban Forestry Grant Project	$ 10,000
Bell Memorial Park Capital Improvements	$ 20,000

There are also a host of parks and recreation capital projects that will be funded out of the current appropriations in Land Acquisition and Park Enhancements, Milton Trails and Bell Memorial Capital Improvements line items. Community Development has also projected a decrease in the funding needed for the Arnold Mill Corridor Study and for the completion of the Comprehensive Master Plan totaling ($114,463). Lastly, a contingency of $98,933 has been appropriated in the Capital Projects Fund to accommodate expenditures that may not have been expected during the duration of a capital project.

BUDGET POLICY

Annual budgets are adopted on a basis consistent with accounting practices as defined by generally accepted accounting principles for all funds. All annual appropriations lapse at year end except capital project and grant funds, which adopt project-length budgets.

CLOSING

It is our privilege to submit the FY 2011 Proposed Budget to Milton's Mayor, City Council and Citizens. This budget illustrates the City's dedication to providing the highest level of services while maintaining sound fiscal policies. We look forward to the discussing this document as well as the level of services outlined in this proposed budget.

Respectfully Submitted,



Christopher J. Lagerbloom
City Manager



Stacey R. Inglis
City Treasurer/Finance Director

APPENDIX A

City Positions for FY 2011 (Full and Part Time)

Department	Job Title
Elected Officials	Mayor
	City Council Member District 1
	City Council Member District 2
	City Council Member District 3
	City Council Member District 4
	City Council Member District 5
	City Council Member District 6
City Clerk's Office	City Clerk
	Deputy City Clerk
	Records Clerk
	Receptionist
City Manager's Office	City Manager
	Assistant City Manager
	Executive Aide
Finance Department	Finance Director
	Budget & Procurement Coordinator
	Accountant
	Revenue Specialist
	Payroll/Disbursement Specialist
Information Technology Department	IT Director
	IT Manager - Systems Analyst
	GIS Specialist
	IT Specialist
Human Resources Department	HR Director
	HR Manager
	HR Generalist
Public Information & Marketing Department	Communications Manager
Municipal Court Department	Court Clerk
	Court Administrative Assistant
	Judge (PT)
	Associate Judge (PT)
	Court Solicitor (PT)
	Bailiff (PT)
	Bailiff (PT)
Parks & Recreation Department	Parks & Recreation Director
	Recreation Program Coordinator

APPENDIX A (continued)

City Positions for FY 2011 (Full and Part Time)

Department	Job Title
Police Department	Police Chief
	Public Safety Administrative Assistant
	Records Clerk
	Captain - Operations
	Captain - Administration
	Lieutenant
	Lieutenant
	Lieutenant
	Sergeant
	Sergeant
	Sergeant
	Sergeant
	Community Outreach Officer
	Investigator
	Investigator
	Police Officer
	Police Officer
	Police Officer
	Police Officer
	Police Officer
	Police Officer
	Police Officer
	Police Officer
	Police Officer
	Police Officer
	Police Officer
	Police Officer
	Police Officer
	Police Officer
	Police Officer
	Police Officer
	Police Officer
	Crossing Guard (PT)

APPENDIX A (continued)
City Positions for FY 2011 (Full and Part Time)

Department	Job Title
Fire Department	Fire Chief
	Battalion Chief
	Battalion Chief
	Battalion Chief
	Fire Marshal
	Fire Captain
	Fire Lieutenant
	Fire Lieutenant
	Fire Lieutenant
	Fire Lieutenant
	Fire Lieutenant
	Fire Lieutenant
	Fire Lieutenant
	Fire Lieutenant
	Fire Lieutenant
	Fire Lieutenant
	Fire Lieutenant
	Fire Lieutenant
	Fire Apparatus Operator
	Fire Apparatus Operator
	Fire Apparatus Operator
	Fire Apparatus Operator
	Fire Apparatus Operator
	Fire Apparatus Operator
	Fire Apparatus Operator
	Fire Apparatus Operator
	Fire Apparatus Operator
	Fire Apparatus Operator
	Fire Apparatus Operator
	Fire Apparatus Operator
	Fire Fighter
	Fire Fighter
	Fire Fighter

General Fund

General Fund

	Actuals FY 2008	Actuals FY 2009	Amended Budget FY 2010	Approved Budget FY 2011
Revenues				
Taxes	16,457,846	9,899,995	23,382,233	16,259,691
Licenses & Permits	398,164	238,976	257,430	263,750
Intergovernmental Revenues	4,176,896	-	-	-
Charges for Services	359,802	389,360	261,020	318,000
Fines & Forfeitures	477,247	505,921	502,500	502,500
Investment Income	107,764	29,949	20,000	15,000
Contributions & Donations	11,817	6,189	3,370	-
Miscellaneous Revenue	72,743	301,379	38,437	37,802
Other Financing Sources	34,100	6,439	3,500	-
Total Revenues	**22,096,379**	**11,378,209**	**24,468,490**	**17,396,743**
Expenditures				
Mayor & Council	555,565	193,296	167,614	166,912
City Clerk	535,812	650,477	378,757	224,741
City Manager	393,809	191,702	307,514	297,343
General Administration	-	-	518,215	548,694
Finance	824,050	1,136,717	741,257	517,011
Legal	280,528	179,943	240,000	240,000
IT	682,064	975,986	809,843	525,571
Human Resources	358,832	337,410	231,545	238,606
Risk Management	158,445	171,175	175,621	175,621
General Govt Buildings	362,255	447,073	-	-
Public Info & Marketing	175,236	499,884	220,192	85,371
Municipal Court	464,116	437,542	274,801	226,604
Public Safety:				
Administration	1,494,742	678,648	-	-
Police	1,442,529	1,616,863	2,467,242	2,524,380
Fire	2,957,243	3,322,919	4,081,447	4,196,653
EMS Operations	33,062	132,250	132,250	136,881
Public Works	1,756,381	2,190,954	1,994,230	1,513,980
Parks & Recreation	159,413	158,457	142,435	357,374
Community Development	1,365,308	1,620,631	930,373	652,724
Debt Service	857,728	742,984	716,541	716,543
Other Financing Uses	1,963,410	4,421,644	9,938,613	4,051,734
Total Expenditures	**16,820,529**	**20,106,554**	**24,468,490**	**17,396,743**
Total Revenues Over/(Under) Expenditures	5,275,850	(8,728,345)	-	-

Revenues

CITY OF MILTON
REVENUES
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL AMENDED BUDGET FY 2010	APPROVED BUDGET FY 2011
TAXES				
Current Yr Property Taxes-Real	$ 7,605,691	$ 1,119,192	$ 7,245,000	$ 7,500,000
Current Yr Property Taxes-Utility	570,370	52,462	52,549	50,691
Prior Yr Property Taxes-Real	674,247	923,227	8,055,000	900,000
Current Yr Prop Taxes-Personal	137,631	12,712	120,000	120,000
Motor Vehicle Tax	528,653	498,038	450,000	450,000
Intangible Tax	209,413	214,800	155,000	160,000
Prior Yr Prop Taxes-Personal	33,486	40,296	165,319	37,000
Real Estate Transfer Tax	57,633	38,555	35,000	37,000
Franchise Fees	1,649,821	1,796,522	1,700,000	1,700,000
Local Option Sales Tax	4,052,663	3,401,281	3,550,000	3,540,000
Alcohol Beverage Excise Tax	266,176	272,884	277,000	280,000
Business & Occupation Tax	573,694	582,312	559,500	550,000
Insurance Premium Tax	-	857,372	850,000	850,000
Financial Institution Tax	31,924	23,932	26,158	26,000
Penalties & Interest-Real Prop	55,204	63,341	134,500	55,000
Penalties & Interest-Pers Prop	269	1,103	2,018	1,000
Penalties & Interest-Business Lic	10,971	1,966	2,000	2,000
Penalties & Interest-Other	-	-	3,189	1,000
LICENSES & PERMITS				
Alcohol Beverage Licenses	121,895	126,900	155,700	150,000
Advertising Fee	2,362	2,095	2,200	1,000
Pouring Permit	5,050	5,915	4,985	4,500
Solicitation Permit	655	215	2,145	600
Zoning & Land Use Permits	29,630	6,885	6,031	7,000
Land Disturbance	41,900	17,019	2,000	6,000
Modification	2,650	1,750	600	2,000
Variance	10,850	7,700	3,000	8,000
Seasonal & Special Events	50	270	1,040	600
Sign Permits	9,201	9,172	7,000	8,750
Building Permits	172,454	60,242	70,699	75,000
Retaining Wall	(276)	-	-	-
NPDES Fees	1,742	814	2,030	300
INTERGOVERNMENTAL REVENUES				
Fulton County/SSD Funds	4,176,896	-	-	-
CHARGES FOR SERVICES				
Finance Admin Fee	66,300	67,875	68,925	68,000
Court Admin Fee	173,330	166,001	100,000	110,000
Maps & Cert Letters	1,858	655	500	500
Plan Review Fees	48,205	65,934	45,625	55,000
Open Records Fees	949	1,570	1,808	1,000
Development Bond Fee	1,850	1,400	-	1,500
Election Qualifying Fee	-	2,640	-	-
Accident Reports	6,450	5,647	5,457	5,000

CITY OF MILTON
REVENUES
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL AMENDED BUDGET FY 2010	APPROVED BUDGET FY 2011
Expungement Fees	150	625	1,200	600
Alarm Registration	18,550	10,700	8,100	5,000
Alarm Registration Penalties	25	-	-	-
False Alarms	33,800	13,050	15,000	13,000
Fire Plan Review	-	938	1,400	500
Fire Inspection	-	4,093	1,000	600
Background Check Fees	7,970	11,335	9,705	8,500
Activity Fees	-	-	-	35,000
Activity Commissions	-	-	-	3,500
Facility Rental	-	2,797	2,000	10,000
Bad Check Fees	365	450	300	300
HYA Fees	-	33,650	-	-
FINES & FORFEITURES				
Fines & Forfeitures	474,213	503,270	500,000	500,000
Ordinance Fines	3,034	2,652	2,500	2,500
INVESTMENT INCOME				
Interest Revenue	42,825	7,533	5,000	5,000
Tan Proceeds Interest	14,337	180	-	-
Realized Gain/Loss on Investmt	50,603	22,236	15,000	10,000
CONTRIBUTIONS & DONATIONS				
Donation Revenue-Pub Sfty	10,871	-	1,000	-
Donation Revenue-Public Safety Fd	945	6,014	2,370	-
Donation Revenue-Mayor & Council	-	175	-	-
MISCELLANEOUS REVENUE				
Merchandise & Products	581	-	-	-
Lease-Old Bullpen Rd	5,000	-	-	-
Insurance Proceeds-Pub Sfty	24,060	5,737	635	-
Insurance Proceeds-PW	3,645	5,240	-	-
Damaged Property-Citizen Reimb	1,060	-	-	-
Other Misc Revenue	38,397	296,508	37,802	37,802
Over/Short Cash Drawer	-	(6,105)	-	-
OTHER FINANCING SOURCES				
Operating Transfers In-Htl/Mtl Fd	34,100	6,439	3,500	-
TOTAL	**$ 22,096,379**	**$ 11,378,209**	**$ 24,468,490**	**$ 17,396,743**

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Mayor & Council

CITY OF MILTON
MAYOR AND COUNCIL
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Salaries	$ 109,278	$ 101,389	$ 101,000	$ 101,000
Benefits	11,182	15,451	8,299	7,374
Stipend:				
District 1	-	-	2,720	2,720
District 2	2,000	2,720	2,720	2,720
District 3	-	-	2,720	2,720
District 4	404	-	2,720	2,720
District 5	1,699	2,249	2,720	2,720
District 6	1,574	850	2,720	2,720
Mayor	1,299	2,733	3,720	3,720
Professional Fees	73,645	49,589	5,500	5,000
Advertising	400	475	600	400
Printing	-	-	225	248
Travel	5,324	8,762	13,500	11,300
Dues & Fees	1,200	-	5,000	9,000
Education & Training	4,785	4,710	8,000	8,000
General Supplies	816	1,860	1,500	1,000
Food/Meals	486	676	2,200	800
Promotional	-	1,251	1,000	2,000
Non-recurring	343	581	750	750
TOTAL	**$ 555,565**	**$ 193,296**	**$ 167,614**	**$ 166,912**

CITY OF MILTON
MAYOR & COUNCIL
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Salary and Wages	SALARY AND WAGES	109,278	101,389	101,000	101,000
	Total Salary and Wages	*109,278*	*101,389*	*101,000*	*101,000*
Council Member District 1	STIPEND	-	-	2,720	2,720
	Total Council Member District 1	*-*	*-*	*2,720*	*2,720*
Council Member District 2	STIPEND	2,000	2,720	2,720	2,720
	Total Council Member District 2	*2,000*	*2,720*	*2,720*	*2,720*
Council Member District 3	STIPEND	-	-	2,720	2,720
	Total Council Member District 3	*-*	*-*	*2,720*	*2,720*
Council Member District 4	STIPEND	404	-	2,720	2,720
	Total Council Member District 4	*404*	*-*	*2,720*	*2,720*
Council Member District 5	STIPEND	1,699	2,249	2,720	2,720
	Total Council Member District 5	*1,699*	*2,249*	*2,720*	*2,720*
Council Member District 6	STIPEND	1,574	850	2,720	2,720
	Total Council Member District 6	*1,574*	*850*	*2,720*	*2,720*
Mayor	STIPEND	1,299	2,733	3,720	3,720
	Total Mayor	*1,299*	*2,733*	*3,720*	*3,720*
401A (SS Match)	401A (SS MATCH)	4,098	3,802	3,788	3,791
	Total 401A (SS Match)	*4,098*	*3,802*	*3,788*	*3,791*
FICA Medicare	FICA MEDICARE	1,525	1,989	1,465	1,468
	Total FICA Medicare	*1,525*	*1,989*	*1,465*	*1,468*
Unemployment Insurance	UNEMPLOYMENT INSURANCE	1,610	1,559	1,610	1,610
	Total Unemployment Insurance	*1,610*	*1,559*	*1,610*	*1,610*
Workers Comp	WORKERS COMP	781	8,101	1,436	505
	Total Workers Comp	*781*	*8,101*	*1,436*	*505*
Professional Fees	FACILITATOR FOR RETREATS	-	-	5,500	5,000
	ADA COORDINATOR	-	33,328	-	-
	MISCELLANEOUS	35,504	16,261	-	-
	Total Professional Fees	*73,645*	*49,589*	*5,500*	*5,000*
Advertising	MILTON HIGH SCHOOL BOOSTER AD	400	475	600	400
	Total Advertising	*400*	*475*	*600*	*400*
Printing	BUSINESS CARDS	-	-	225	248
	Total Printing	*-*	*-*	*225*	*248*
Travel	GENERAL	794	453	1,500	1,500
	ANNUAL GMA CONFERENCE	4,530	5,132	12,000	8,800
	RETREATS	-	3,177	-	1,000
	Total Travel	*5,324*	*8,762*	*13,500*	*11,300*
Dues & Fees	GREATER NORTH FULTON CHAMBER	-	-	5,000	5,000
	GEORGIA MUNICIPAL ASSOCIATION	-	-	-	4,000
	Total Dues & Fees	*1,200*	*-*	*5,000*	*9,000*
Education & Training	GENERAL	650	885	1,500	1,500
	ANNUAL GMA CONFERENCE COSTS	2,475	3,395	3,500	4,000
	MAYOR'S DAY	1,660	430	3,000	2,500
	Total Education & Training	*4,785*	*4,710*	*8,000*	*8,000*
General Supplies	GENERAL OFFICE SUPPLIES	816	1,860	1,500	1,000
	Total General Supplies	*816*	*1,860*	*1,500*	*1,000*
Food/Meals	CITIZEN MEETINGS	486	676	2,200	800
	Total Food/Meals	*486*	*676*	*2,200*	*800*
Promotional	PROMOTIONAL ITEMS	-	1,251	1,000	2,000
	Total Promotional	*-*	*1,251*	*1,000*	*2,000*
Non - Recurring	CONGRATS/BEREAVEMENT	343	581	750	750
	Total Non-recurring	*343*	*581*	*750*	*750*
GRAND TOTAL		**555,565**	**193,296**	**167,614**	**166,912**

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City Manager

City Manager's Office

2011 Goals and Objectives:

Goal	Objective	Time Period	Status
The City Manager is charged with serving the Citizens of Milton, delivering on the policy direction of the Mayor and Council to the city through the staff, and maintaining healthy communication amongst all parties involved. In reality, the goals and objectives assigned to the City Manager are truly a compilation of each departments goals, merged with the vision of the Mayor and Council. Some of the more specific goals are stated here, although the goals and objectives of the city as a whole are included in many places in this budget document.			
Maintain a strong financial position and fiscal discipline	• Evaluate deregulation, ordinance reduction, contracting-out and other methods of cost reduction in every spending proposal	On-going	
	• Ensure service delivery costs are competitive and represent the best value for our citizens through the competitive fiscal administration of city services	On-going	
	• Provide expenditure data and best practice information from comparable cities	On-going	
	• Facilitate the FY2011 budget process focusing on budget optimization	October 2011	
	• Provide cost-benefit analysis with each proposal as well as for the leading policy alternatives	On-going	
Improve operational efficiency and effectiveness	• Plan training which will enhance the customer relations skills of all city employees	1st Qtr. 2011	
	• Work on a citizen service plan with clearly established standards	4th Qtr. 2011	
	• Survey front-line city employees on barriers to, and ideas for matching the best practice in municipal service	2nd Qtr. 2011	
Actively improve our streets, sidewalks, parks and facilities while addressing other infrastructure needs	• Continue the implementation of the Transportation Master Plan both locally and in continued partnership on a regional level focusing on the optimization of vehicle and pedestrian mobility.	On-going	
	• Evaluate the needs and desires of the Mayor and Council with respect to a City Hall facility	On-going	
	• Facilitate a site needs study and appropriate master plan update if needed relating to a City Hall.	4th Qtr. 2010	
Enhance workforce recruitment, retention and development. Attract and retain qualified employees by providing competitive compensation, benefits, working conditions and development opportunities.	• Conduct a comprehensive compensation and retention study in 2011 to ensure that internal and external equity of the plan is maintained and communicate the results to Council.	1st Qtr. 2011 – 3rd Qtr. 2011	
	• Continue to develop and implement an employee training program focused on best practices and current trends	On-going	
	• Develop management tools and a philosophy that standardizes the management process and provide the requisite management training and development.	On-going	

CITY OF MILTON
CITY MANAGER
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Salaries and Wages	$ 139,850	$ 147,177	$ 232,000	$ 199,567
Benefits	22,863	30,823	53,489	47,537
3 FTEs				
Professional Fees	6,076	97	3,500	33,000
Communications	1,173	1,165	2,400	2,400
Printing	-	93	200	124
Travel	8,617	5,184	3,500	8,195
Dues/Fees	7,187	3,764	7,825	2,320
Education/Training	990	2,270	2,500	2,850
General Supplies	(78)	628	-	250
Food/Meals	428	464	1,250	1,000
Promotional Items	-	-	300	-
Machinery	719	37	250	100
Non-Recurring	-	-	300	-
TOTAL EXPENDITURES	**$ 393,809**	**$ 191,702**	**$ 307,514**	**$ 297,343**

CITY OF MILTON
CITY MANAGER
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Salary and Wages	SALARY AND WAGES	139,850	147,177	232,000	199,567
	Total Salary and Wages	*139,850*	*147,177*	*232,000*	*199,567*
Car Allowance	CAR ALLOWANCE	3,000	4,431	7,192	7,192
	Total Car Allowance	*3,000*	*4,431*	*7,192*	*7,192*
Group Insurance	GROUP INSURANCE	5,142	4,546	17,300	18,069
	Total Group Insurance	*5,142*	*4,546*	*17,300*	*18,069*
401A (SS Match)	401A (SS MATCH)	5,443	5,685	8,700	7,484
	Total 401A (SS Match)	*5,443*	*5,685*	*8,700*	*7,484*
FICA Medicare	FICA MEDICARE	1,969	2,230	3,400	2,894
	Total FICA Medicare	*1,969*	*2,230*	*3,400*	*2,894*
401A 1% Match to 457B	401A 1% MATCH TO 457B	914	417	2,000	1,995
	Total 401A 1% Match to 457B	*914*	*417*	*2,000*	*1,995*
Pension	PENSION	4,028	1,276	8,200	7,723
	Total Pension	*4,028*	*1,276*	*8,200*	*7,723*
Unemployment Insurance	UNEMPLOYMENT INSURANCE	444	839	690	460
	Total Unemployment Insurance	*444*	*839*	*690*	*460*
Workers Comp	WORKERS COMP	1,126	5,316	3,607	1,720
	Total Workers Comp	*1,126*	*5,316*	*3,607*	*1,720*
Flexible Spending	FLEXIBLE SPENDING	798	750	2,400	-
	Total Flexible Spending	*798*	*750*	*2,400*	*-*
Temporary Housing	TEMPORARY HOUSING	-	5,333	-	-
	Total Temporary Housing	*-*	*5,333*	*-*	*-*
Professional Fees	STAFF RETREAT	-	-	2,500	2,500
	OTHER		-	-	500
	APPRAISALS/SURVEYS	-	97	1,000	-
	KEEP MILTON BEAUTIFUL CONSULTANT		-	-	30,000
	Total Professional Fees	*6,076*	*97*	*3,500*	*33,000*
Communications	CELL PHONE SERVICE	1,173	1,165	2,400	2,400
	Total Communications	*1,173*	*1,165*	*2,400*	*2,400*
Printing	BUSINESS CARDS	-	93	200	124
	Total Printing	*-*	*93*	*200*	*124*
Travel	TRAVEL	8,617	5,184	3,500	-
	GMA CONFERENCE		-	-	1,275
	ICMA CONFERENCE		-	-	1,320
	LEADERSHIP ICMA (2)		-	-	5,600
	GACP		-	-	-
	Total Travel	*8,617*	*5,184*	*3,500*	*8,195*
Dues & Fees	ICMA	1,956	861	2,000	2,000
	GCCMA	-	200	200	200
	GACP	-	125	125	120
	GMA ANNUAL DUES	5,186	2,578	5,500	-
	MISCELLANEOUS	-	-	-	-
	Total Dues & Fees	*7,187*	*3,764*	*7,825*	*2,320*
Education & Training	VARIOUS	990	2,270	2,500	-
	GMA CONFERENCE		-	-	325
	ICMA CONFERENCE		-	-	600
	GCCMA		-	-	425
	LEADERSHIP ICMA		-	-	1,500
	Total Education & Training	*990*	*2,270*	*2,500*	*2,850*
General Supplies	GENERAL SUPPLIES	(78)	628	-	250
	Total General Supplies	*(78)*	*628*	*-*	*250*
Food & Meals	CITY BUSINESS RELATED LUNCHEONS	428	464	1,250	1,000
	Total Food & Meals	*428*	*464*	*1,250*	*1,000*
Promotional Items	PROMOTIONAL ITEMS	-	-	300	-
	Total Promotional Items	*-*	*-*	*300*	*-*
Mach/Equip	GENERAL	719	37	250	100
	Total Mach/Equip	*719*	*37*	*250*	*100*
Non-Recurring	FLOWERS FOR STAFF AND FAMILY	-	-	300	-
	Total Non-Recurring	*-*	*-*	*300*	*-*
GRAND TOTAL		**393,809**	**191,702**	**307,514**	**297,343**

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

City Manager

Keep Milton Beautiful Executive Director / Environmental Education Coordinator

Supportive of which Council work plan item (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

The City of Milton has historically relied upon a Council created committee to form a vision and deliver environmental and sustainability goals to it. In looking at the project list created by the committee for the next year, partnered with the need and desire to have a local KAB affiliate, it is proper for the City to look at an environmental education coordinator. We spend a lot of time talking about sustainability and "green" initiatives, yet have relied on a citizen committee for results. My proposal is to bring a Keep Milton Beautiful Executive Director / Environmental Education Coordinator to Milton to serve in several roles. In addition to those listed, this staff person would also have immediate impact in the NPDES requirements of the City.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Presently, the Council created committee known as Milton Grows Green (MGG) has more project goals than can be managed haphazardly by current staff. Staff has tried to find a good internal leader who possesses the proper skill set to act as a liaison and to date has not. This is understandable insomuch as there really isn't a specialist internally. It is envisioned a coordinator (this person requested) can bring some synergy to the environmental and sustainability efforts of the City. Most importantly, to date, MGG has not pursued becoming Milton's affiliate with Keep America Beautiful. It is imperative we pursue this locally and for stability sake, I want a staff member to act as the KAB Executive Director and not a member of a created committee. NPDES needs also.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

There will be a fiscal impact related to this initiative request. Any time there is staff requested, it comes with recurring financial obligations. One of the benefits of this position is the potential future return on its investment to the City of Milton in the form of grants awarded, efficiencies gained and positive impacts realized both in community education and environmental sustainability.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2011 FUNDING REQUEST
Salary/Benefits		-
Professional Fees	521-2000	2,900
Professional Fees-Contracted	522-2100	30,000
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Grounds R & M	522-2400	-
Land/Building Rental	522-3100	-
Vehicle/Equip Rental	522-3200	-
Communications	523-2000	-
Advertising	523-3000	500
Printing	523-4000	1,000
Travel	523-5000	1,000
Dues & Fees	523-7000	500
Education & Training	523-6000	1,000
Maintenance Contracts	523-8501	-
General Supplies	531-1000	1,500
Utilities: Water	531-2100	-
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	-
Gasoline/Diesel	531-2700	
Food/Meals	523-3000	250
Uniforms	531-7000	-
Mach/Equip	542-1000	3,000
Furniture/Fixtures	542-3000	-
Other Equipment	542-5000	1,000
TOTAL		**$ 42,650**

Salary/Benefits	-
Maintenance & Operating	42,650

Impact on Operating Budget	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	42,650	44,356	46,130	47,975	49,894
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 42,650	$ 44,356	$ 46,130	$ 47,975	$ 49,894

Notes:
Milton Grows Green has submitted a project list for ongoing programs (attached). The ones that request funding are: 1. Stream Buffer Protection Pamphlet - Postage $500, 2. Fees for KAB affiliate (included in this initiative) - $2900, 3. Bring one for the chipper - General Supplies $400, 4. Bulky Trash Days - $2400, 5. Hazardous Waste Collection Day - $30,000, 6. Earth Day Festival - $5000, 7. School Education Program - $3000 per school for a total of $18,000 = $59,200. These operating requests will be captured in the Community Development and Public Works budget requests. This position would assist in implementing and delivering the programs which are contemplated.

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City Clerk

2011 Goals and Objectives:

Goal	Objective	Time Period	Status
Agenda/Packet Publication	• Master Agenda with linked supporting documents on the website. • Reduce digital space size of all Agendas/Packets from 2006 through current and moving forward	Ongoing	
Meeting Minutes Transcription and Publication	• "Action" Minutes in Summary form published on City Website within 48 hours of council meeting. • Regular Minutes transcribed and approved at next council meeting, posted to City's website. Zoning minutes are verbatim	Ongoing	
Citizen Committees	• Maintain and update Member Contact Information • Facilitate nominations/appointments with Council for new appointees • Facilitate/Liaison for Milton Disability Awareness Committee • Facilitate/Liaison for Ethics Committee	Ongoing	
City Calendar Management	• Council Meeting agendas posted via City Clerk to include media notification • Committee/Board agendas posted via City Clerk within legal required timeframe	Ongoing	
Open Records Requests	• Centralized through the Records Clerk for all departments excluding Police records • Emphasis towards fulfilling FOIA's digitally, when possible	Ongoing	
Municipal Elections	• Serves as Filing Officer for elected officials	Ongoing	
Records Management	• Continued management of all City records to include managing destruction of duplicate Community Development, Public Works staff files • Serves as liaison for departments in records management system • Work with departments to begin back scanning documents into OptiView • Work with IT to secure solution to offsite digital storage of City Hall records (excluding Fire/Police records) since OptiView is housed within City Hall • Finalize Records Management Policy and Records Retention Procedures	Ongoing	
Granicus Meeting Manager and Live Streaming via the website	• Continued use of Granicus software to utilize the system to its full potential	Ongoing	

City of Milton
City Clerk's Office

2011 Goals and Objectives:

MuniCode	• Effectuate NOW process with immediate posting of ratified Ordinances • Oversee proofing of codification process before final supplement is approved to MuniCode and continue to provide timely supplemental documents for codification	Ongoing	
Staff Training and Education	• Interim City Clerk will continue attending training for CMC certification and all mandated training requirements • Record's Clerk will continue attending training with GRA	Ongoing	

CITY OF MILTON
CITY CLERK
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Salaries	$ 82,462	$ 84,291	$ 126,552	$ 142,653
Benefits	16,739	14,426	23,479	39,928
3 FTEs				
Professional Fees	47,600	-	48,074	-
Professional Fees - Contracted	375,135	498,714	102,290	-
Communications	641	1,051	977	715
Advertising	-	-	500	1,000
Printing	-	-	150	250
Travel	395	1,698	1,500	1,600
Dues/Fees	234	152	385	295
Education/Training	1,428	1,331	1,600	1,000
Contract Labor	-	-	31,200	-
Maintenance Contracts	1,140	-	41,300	36,300
General Supplies	652	348	-	1,000
Food/Meals	168	139	600	-
Other Equipment	-	48,327	150	-
TOTAL	**$ 535,812**	**$ 650,477**	**$ 378,757**	**$ 224,741**

CITY OF MILTON
CITY CLERK
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Salary and Wages	SALARY AND WAGES	82,462	84,291	126,552	142,653
	Total Salary and Wages	*82,462*	*84,291*	*126,552*	*142,653*
Pension	PENSION	3,098	1,276	4,520	5,521
	Total Pension	*3,098*	*1,276*	*4,520*	*5,521*
Unemployment Insurance	UNEMPLOYMENT INSURANCE	224	223	805	690
	Total Unemployment Insurance	*224*	*223*	*805*	*690*
Workers Comp	WORKERS COMP	111	917	535	1,434
	Total Workers Comp	*111*	*917*	*535*	*1,434*
Flexible Spending	FLEXIBLE SPENDING	234	300	2,000	-
	Total Flexible Spending	*234*	*300*	*2,000*	*-*
Professional Fees	ELECTION COSTS:				
	General Election	36,657	-	46,074	-
	GENERAL	165	-	2,000	-
	Total Professional Fees	*47,600*	*-*	*48,074*	*-*
Professional Fees - Contracted	CH2M CONTRACT	375,135	498,714	102,290	-
	Total Professional Fees-Contracted	*375,135*	*498,714*	*102,290*	*-*
Communications	CELL PHONE SERVICE	641	1,051	977	715
	Total Communications	*641*	*1,051*	*977*	*715*
Advertising	ADVERTISING - PUBLIC HEARINGS	-	-	500	1,000
	Total Advertising	*-*	*-*	*500*	*1,000*
Printing	NAME PLATE/BUSINESS CARDS/GENERAL	-			
	PRINTING		-	150	250
	Total Printing	*-*	*-*	*150*	*250*
Travel	CITY CLERK TRAVEL	*395*	1,698	1,500	1,600
	CVIOG		-	-	-
	GMA ANNUAL CONFERENCE		-	-	-
	Total Travel	*395*	*1,698*	*1,500*	*1,600*
Dues & Fees	GMC/FOA	84	72	80	60
	GEORGIA ELECTION OFFICIALS	-	-	30	50
	IIMC	115	-	125	165
	GEORGIA RECORDS ASSOCIATION	-	-	-	20
	MISC	35	80	150	-
	Total Dues & Fees	*234*	*152*	*385*	*295*
Education & Training	PROFESSIONAL TRAINING	605	1,331	1,600	1,000
	CVIOG		-	-	-
	GMA ANNUAL CONFERENCE		-	-	-
	Total Education & Training	*1,428*	*1,331*	*1,600*	*1,000*
Contract Labor	TEMPORARY RECEPTIONIST	-	-	31,200	-
	Total Contract Labor	*-*	*-*	*31,200*	*-*
Maintenance Contract	MUNICODE		-	20,100	15,000
	GRANICUS		-	21,200	21,300
	Total Maintenance Contract	*1,140*	*-*	*41,300*	*36,300*
General Supplies	GENERAL SUPPLIES	652	348	-	1,000
	Total Supplies	*652*	*348*	*-*	*1,000*
Food/Meals	VARIOUS OCCASIONS	168	139	600	-
	Total Food/Meals	*168*	*139*	*600*	*-*
Other Equipment	CELL PHONE	-	-	150	-
	MISC	-	-	-	-
	WEBCASTING	-	48,327	-	-
	Total Other Equipment	*-*	*48,327*	*150*	*-*
Other Equip/Cell Phone	CELL PHONE	-	-	-	-
	Total Other Equip/Cell Phone	*-*	*-*	*-*	*-*
GRAND TOTAL		**535,812**	**650,477**	**378,757**	**224,741**

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General Administration

CITY OF MILTON
GENERAL ADMINISTRATION
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Professional Fees	-	$ -	$ 150	150
Vehicle Repairs & Maint	-	-	-	1,500
Rental Land & Buildings	-	-	456,015	465,144
Postage	-	-	5,000	7,000
Maintenance Contracts	-	-	5,650	900
Other Purchased Services	-	-	26,400	36,000
General Supplies	-	-	25,000	35,000
Gasoline	-	-	-	3,000
TOTAL EXPENDITURES	**$ -**	**$ -**	**$ 518,215**	**$ 548,694**

CITY OF MILTON
GENERAL ADMINISTRATION
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Professional Fees	ANNUAL INSPECTION FOR FIRE EXTINGUISHERS	-	-	150	150
	Total Professional Fees	-	-	*150*	*150*
Vehicle R&M	GENERAL R&M FOR POOL CAR	-	-	-	1,500
	Total Vehicle R&M	-	-	-	*1,500*
Rental Land & Buildings	CITY HALL LEASE	-	-	456,015	465,144
	Total Rental Land & Buildings	-	-	*456,015*	*465,144*
Postage	GENERAL POSTAGE	-	-	5,000	7,000
	Total Postage	-	-	*5,000*	*7,000*
Maintenance Contracts	SHREDDING	-	-	650	900
	COFFEE SERVICE	-	-	5,000	-
	Total Maintenance Contracts	-	-	*5,650*	*900*
Other Purchased Service	CITY HALL COMMON AREA MAINTENANCE	-	-	26,400	36,000
	Total Other Purchased Service	-	-	*26,400*	*36,000*
General Supplies	GENERAL SUPPLIES	-	-	25,000	25,000
	TONER				10,000
	Total General Supplies	-	-	*25,000*	*35,000*
Gasoline/Diesel	GASOLINE FOR POOL CAR	-	-	-	3,000
	Total Gasoline/Diesel	-	-	-	*3,000*
GRAND TOTAL		**-**	**-**	**518,215**	**548,694**

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Finance

2011 Goals and Objectives:

Goal	*Objective*	*Time Period*	*Status*
Identify opportunities to improve processes	• Create first budget book to submit for GFOA's Budget Presentation Award • Update Revenue Book • Craft the City's 3rd CAFR and submit for GFOA's Excellence in Financial Reporting Award • Update the financial policies • Create/update internal control procedures	Ongoing throughout the year	
Improve/Enhance revenue collections	• Continue to use the services of DTSi for delinquent tax collection • Employ the services of GMA for Alcohol Tax Recovery • Analyze other revenue sources for potential improvement in collections	Ongoing	

Identify funding opportunities for future capital projects	• Research and identify what funding opportunities the city has:
	  • Grants
	  • Debt Issuance:
	  • General obligation bonds
	  • Revenue bonds
	• Create a debt policy
	• Explore the possibility of hiring a financial advisor to carry the City through the issuance of bonds, if needed.
		Ongoing throughout the year	

CITY OF MILTON
FINANCE
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Salaries	$ -	$ 27,038	$ 243,551	$ 301,653
Benefits	2,899	3,469	54,877	75,112
5 FTEs				
Administrative Fees	20,435	46,497	65,000	39,300
Professional Fees	36,000	50,806	41,969	85,449
Professional Fees - Contracted	754,131	1,004,354	220,014	-
Communications	197	312	800	960
Postage	4,252	-	9,500	4,800
Advertising	1,296	709	2,900	2,000
Printing	4,625	1,870	8,360	4,462
Travel	-	1,017	1,500	600
Dues & Fees	215	50	575	975
Education & Training	-	504	1,900	1,000
Maintenance Contracts	-	-	87,311	-
General Supplies	-	32	-	500
Machinery & Equipment	-	59	-	200
TOTAL EXPENDITURES	**$ 824,050**	**$ 1,136,717**	**$ 741,257**	**$ 517,011**

CITY OF MILTON
FINANCE
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Salary and Wages	SALARY AND WAGES	-	27,038	243,551	301,653
	Total Salary and Wages	*-*	*27,038*	*243,551*	*301,653*
Unemployment Insurance	UNEMPLOYMENT INSURANCE	-	223	1,150	1,150
	Total Unemployment Insurance	*-*	*223*	*1,150*	*1,150*
Workers Comp	WORKERS COMP	111	-	1,013	3,026
	Total Workers Comp	*111*	*-*	*1,013*	*3,026*
Flexible Spending	FLEXIBLE SPENDING	-	100	3,600	-
	Total Flexible Spending	*-*	*100*	*3,600*	*-*
Miscellaneous Reimbursement	EMPLOYEE REIMB FOR 07 & 08 TAX FILING	-	-	3,000	-
	Total Miscellaneous Reimbursement	*-*	*-*	*3,000*	*-*
Administrative Fees	BANK FEES	-	3,902	4,800	4,800
	CREDIT CARD FEES	20,435	29,485	60,200	34,500
	ADP FEES	-	13,110	-	-
	Total Administrative Fees	*20,435*	*46,497*	*65,000*	*39,300*
Professional Fees	THE VALUATION ADVISORY GROUP	4,330	4,740	1,000	3,000
	DUNS & BRADSTREET	449	449	449	449
	AUDIT FEES	31,175	44,218	40,520	52,000
	FINANCIAL ADVISOR	-	-	-	30,000
	VARIOUS	46	182	-	-
	TAX BILL MAILING FEES	-	1,182	-	-
	PRE-EMPLOYMENT DRUG SCREEN	-	35	-	-
	Total Professional Fees	*36,000*	*50,806*	*41,969*	*85,449*
Professional Fees - Contracted	CH2M CONTRACT COSTS	754,131	1,004,354	220,014	-
	Total Professional Fees- Contracted	*754,131*	*1,004,354*	*220,014*	*-*
Communications	CELL PHONE	197	312	800	960
	Total Communications	*197*	*312*	*800*	*960*
Postage	POSTAGE FOR PROPERTY TAX BILLS	4,252	-	9,500	4,800
	Total Postage	*4,252*	*-*	*9,500*	*4,800*
Advertising	PUBLIC HEARINGS/BIDS	1,296	709	2,900	2,000
	Total Advertising	*1,296*	*709*	*2,900*	*2,000*
Printing	CITY CHECKS	577	458	800	400
	PROPERTY TAX BILLING	4,048	133	7,000	3,500
	CAFR		1,279	500	500
	BUSINESS CARDS	-	-	60	62
	Total Printing	*4,625*	*1,870*	*8,360*	*4,462*
Travel	CARL VINSON TRAINING		-	-	600
	GGFOA CONFERENCE		-	-	-
	TRAVEL EXPENSES	-	1,017	1,500	-
	Total Travel	*-*	*1,017*	*1,500*	*600*
Dues & Fees	GFOA/GGFOA MEMBERSHIP	215	50	475	375
	GCCMA			100	100
	CAFR AWARD FEES				500
	Total Dues & Fees	*215*	*50*	*575*	*975*
Education & Training	CARL VINSON TRAINING	-	279	500	1,000
	GFOA CONFERENCE	-	-	500	-
	GGFOA CONFERENCE	-	225	900	-
	Total Education & Training	*-*	*504*	*1,900*	*1,000*
Maintenance Contracts	HTE MAINTENANCE	-	-	87,311	-
	Total Maintenance Contracts	*-*	*-*	*87,311*	*-*
General Supplies	GENERAL SUPPLIES	-	32	-	500
	Total General Supplies	*-*	*32*	*-*	*500*
Machinery/Equipment	CELL PHONE	-	59	-	200
	Total Machinery & Equipment	*-*	*59*	*-*	*200*
GRAND TOTAL		**824,050**	**1,136,717**	**741,257**	**517,011**

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Finance

Financial Consultant

Supportive of which Council work plan item (required field)

8 City Hall Future Needs

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

A financial consultant would assist the city with identifying the funding sources for the upcoming capital projects, such as building a new city hall and public safety complex.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

A financial consultant has the market expertise needed regarding financing large scale projects. Current staff does not have this particular expertise. The consultant will also educate the staff and council on the various funding sources that are available and what the City must do to utilize them.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

At this point, it is unclear what impact this initiative will have on future budgets. It might become apparent that the city needs to retain the services of the consultant to assist with other projects.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2011 FUNDING REQUEST
Salary/Benefits		-
Professional Fees	521-2000	30,000
Equipment R & M	522-2100	-
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Grounds R & M	522-2400	-
Land/Building Rental	522-3100	-
Vehicle/Equip Rental	522-3200	-
Communications	523-2000	-
Advertising	523-3000	-
Printing	523-4000	-
Travel	523-5000	-
Dues & Fees	523-7000	-
Education & Training	523-6000	-
Maintenance Contracts	523-8501	-
General Supplies	531-1000	-
Utilities: Water	531-2100	-
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	-
Gasoline/Diesel	531-2700	
Food/Meals	523-3000	-
Uniforms	531-7000	-
Mach/Equip	542-1000	-
Furniture/Fixtures	542-3000	-
Other Equipment	542-5000	-
TOTAL		**$ 30,000**

Salary/Benefits	-
Maintenance & Operating	30,000

Impact on Operating Budget	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	30,000	-	-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 30,000	$ -	$ -	$ -	$ -

Notes:

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Legal

CITY OF MILTON
LEGAL
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Legal Fees	280,528	$ 179,943	$ 240,000	240,000
TOTAL EXPENDITURES	**$ 280,528**	**$ 179,943**	**$ 240,000**	**$ 240,000**

CITY OF MILTON
LEGAL
BUDGET DETAIL

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Legal Fees	LEGAL SERVICES	280,528	179,943	240,000	240,000
	Total Legal Fees	*280,528*	*179,943*	*240,000*	*240,000*
GRAND TOTAL		**280,528**	**179,943**	**240,000**	**240,000**

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Information Technology

2011 Goals and Objectives:

Goal	*Objective*	*Time Period*	*Status*
Provide technology leadership to all departments for the city of Milton by providing solutions that enable a more efficient and effective work environment	• Provide installation, configuration and ongoing support for the implementation of the new Records Management system for the Public Safety department. • Provide support for the Granicus Web Streaming software for departmental meetings and council sessions. • Provide support, maintenance, and operation of audio/visual equipment . • Provide support for Firehouse Web records management software. • Provide network support for the new Public Safety network that will be the tunnel for Sungard OSSI software in conjunction with the City of Alpharetta. • Oversee the transition from Sungard-HTE to Energov and Tyler Incode management applications, then manage user accounts and security. • Purge remaining CH2M Hill and other legacy settings from the servers and networking equipment, and optimize the domain efficiency. • Implement and maintain web security. • Implement the Netmotion VPN system, granting Police and Fire Departments remote access to network resources.	Ongoing	Ongoing
Troubleshoot and resolve all computer issues related to all supported hardware and software within City Hall and Fire stations 41, 42 and 43 and Alpharetta Station 1	• Make monthly visits to the stations to check computer health and answer any end user questions.	Ongoing	Ongoing
Update Police Department hardware	• Coordinate the installation and activation of hardware for police vehicles, including AVL units and replacement of ICOP systems, as it pertains to the IT department.	Ongoing	Ongoing

2011 Goals and Objectives:

Roll-outs and end-user support	• Begin the rollout of Windows 7 in conjunction with computer refreshes at city hall. • Offer training for users not familiar with Windows 7.	Ongoing	Ongoing
IT Department Audit	• Perform an audit of recurring IT expenses to see if there is redundant or unnecessary costs being incurred.	Ongoing	Ongoing

CITY OF MILTON
INFORMATION TECHNOLOGY
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Salaries	$ -	$ -	$ 175,514	$ 213,971
Benefits	-	-	35,277	49,494
3 FTEs				
Professional Fees	-	9,191	-	-
Professional Fees-Contracted	682,064	966,795	257,238	-
Communications	-	-	65,627	103,420
Printing	-	-	62	93
Travel	-	-	500	500
Dues & Fees	-	-	40	250
Education & Training	-	-	1,500	500
Contract Labor	-	-	11,800	-
Maintenance Contracts	-	-	18,000	144,843
General Supplies	-	-	4,700	3,000
Food/Meals	-	-	57	-
Computer/Software	-	-	124,724	3,000
Computer/Hardware	-	-	63,554	-
Machinery & Equipment	-	-	51,250	6,500
TOTAL	**$ 682,064**	**$ 975,986**	**$ 809,843**	**$ 525,571**

CITY OF MILTON
INFORMATION TECHNOLOGY
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Salary and Wages	SALARY AND WAGES	-	-	175,514	213,971
	Total Salary and Wages	-	-	*175,514*	*213,971*
Overtime	OVERTIME	-	-	-	-
	Total Overtime	-	-	-	-
Group Insurance	GROUP INSURANCE	-	-	17,390	25,107
	Total Group Insurance	-	-	*17,390*	*25,107*
401A (SS Match)	401A (SS MATCH)	-	-	6,949	8,025
	Total 401A (SS Match)	-	-	*6,949*	*8,025*
FICA Medicare	FICA MEDICARE	-	-	2,687	3,103
	Total FICA Medicare	-	-	*2,687*	*3,103*
401A 1% Match to 457B	401A 1% MATCH TO 457B	-	-	-	2,140
	Total 401A 1% Match to 457B	-	-	-	*2,140*
Pension	PENSION	-	-	6,560	8,281
	Total Pension	-	-	*6,560*	*8,281*
Tuition Reimbursement	TUITION REIMBURSEMENT	-	-	-	-
	Total Tuition Reimbursement	-	-	-	-
Unemployment Insurance	UNEMPLOYMENT INSURANCE	-	-	920	690
	Total Unemployment Insurance	-	-	*920*	*690*
Workers Comp	WORKERS COMP	-	-	771	2,148
	Total Workers Comp	-	-	*771*	*2,148*
Professional Fees	HIGH SPEED DATA CONN-43 TO ALPH	-	9,191	-	-
	Total Professional Fees	-	*9,191*	-	-
Professional Fees - Contracted	CH2M HILL CONTRACT	682,064	966,795	257,238	-
	Total Professional Fees-Contracted	*682,064*	*966,795*	*257,238*	-
Communications	CELL PHONE	-	-	4,300	1,920
	FIRE DEPT POTS LINES	-	-	-	12,500
	ATT - CITY HALL POTS LINES & BANDWIDTH	-	-	61,327	89,000
	Total Communications	-	-	*65,627*	*103,420*
Printing	BUSINESS CARDS	-	-	62	93
	Total Printing	-	-	*62*	*93*
Travel	TRAVEL EXPENSES	-	-	500	500
	Total Travel	-	-	*500*	*500*
Dues & Fees	VARIOUS DUES & FEES	-	-	40	250
	Total Dues & Fees	-	-	*40*	*250*
Education & Training	STAFF EDUCATION & TRAINING	-	-	1,500	500
	Total Education & Training	-	-	*1,500*	*500*
Contract Labor	TEMPORARY STAFFING	-	-	11,800	-
	Total Contract Labor	-	-	*11,800*	-
Maintenance Contracts	ADVANCED PROCESSING & IMAGING (OPTIVIEW)	-	-	12,100	12,100
	BLACKBERRY SERVER	-	-	249	-
	GODADDY.COM WINDOWS HOSTING	-	-	585	100
	WUFOO	-	-	175	-
	EXPERTS-EXCHANGE	-	-	90	180
	ENERGOV MAINTENANCE	-	-	-	26,544
	ARC GIS MAINTENANCE	-	-	-	7,700
	SHORETEL PHONE SYSTEM MAINTENANCE	-	-	-	5,900
	TYLER INCODE MAINTENANCE	-	-	-	23,000
	MDS MAINTENANCE	-	-	-	6,000
	ALEN SIMS	-	-	-	2,000
	OFFSITE BACKUP SERVICE	-	-	-	4,800
	FIREHOUSE MAINTENANCE	-	-	-	9,700
	NETMOTION MAINTENANCE	-	-	-	2,893
	GUARDIAN TRACKING MAINTENANCE	-	-	-	1,000
	OSSI MAINTENANCE	-	-	4,473	26,576
	ICOP DIGITAL	-	-	-	16,000
	DIGICERT	-	-	328	350
	Total Maintenance Contracts	-	-	*18,000*	*144,843*
General Supplies	GENERAL SUPPLIES	-	-	4,700	300
	PRINTER MAINTENANCE KITS	-	-	-	1,500
	PLOTTER INK	-	-	-	700
	PLOTTER PAPER	-	-	-	500
	Total General Supplies	-	-	*4,700*	*3,000*

CITY OF MILTON
INFORMATION TECHNOLOGY
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Food / Meals	FOOD FOR STAFF WORKING OT ON PROJ	-	-	57	-
	Total Food / Meals	-	-	*57*	-
Computer/Software	VARIOUS SOFTWARE	-	-	124,724	3,000
	Total Computer/Software	-	-	*124,724*	*3,000*
Computer/Hardware	VARIOUS HARDWARE	-	-	63,554	-
	LAPTOP REFRESH	-	-	-	-
	DESKTOP REFRESH	-	-	-	-
	BACKUP SERVER	-	-	-	-
	PD LAPTOP REFRESH	-	-	-	-
	Total Computer/Hardware	-	-	*63,554*	-
Machinery/Equipment	CELL PHONE	-	-	250	-
	COMPUTER EQUIPMENT & SUPPLIES	-	-	5,000	5,000
	DESKTOP PRINTERS	-	-	-	500
	CITY PHONE SYSTEM	-	-	46,000	1,000
	Total Machinery & Equipment	-	-	*51,250*	*6,500*
GRAND TOTAL		**682,064**	**975,986**	**809,843**	**525,571**

Human Resources

FY 2011 Goals and Objectives – Human Resources

7/14/2010

Goal	*Objective*	*Time Period*	*Status*
Maintain classification plan	Review current job descriptions with each department.	Annually	
Complete in-house salary survey	• Develop participant list and email surveys to selected cities and counties. • Receive and analyze data. • Establish market rates/lines and determine position relative to market.	Survey sent in January 11, due back in February – should have analysis complete and recommendation by April 30, 2011.	
Develop and maintain individual performance management system	• Utilize class specs to develop individualized performance evaluation system. • Train all supervisors to utilize system and properly evaluate staff.	Develop instrument and complete training to start program for FY 11. Overall goal will be to link evaluations to pay for FY 12 (increase awarded 10/2011)	
Complete Revisions to City Personnel Handbook	• Rewrite handbook to meet current needs of city.	One draft of rewrite completed prior to start of FY 11. Look at adding several policies such as workplace violence, email/internet policy, update to comply with current federal laws.	
Implement HRIS System	• New HRIS would allow us to better track employee and applicant data. Ideally identify system that will require little duplication of work between Finance and HR		
Develop comprehensive employee training program.	• Work with department and employees to develop training program necessary to enhance skills of staff. Program will include basic issues such as customer service, diversity management, sexual and workplace harassment, and management development as well as specific subjects department heads and employees request.	Develop one new training program per quarter. Maintain required training programs for ongoing issues like workplace harassment.	

CITY OF MILTON
HUMAN RESOURCES
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Salaries	$ -	$ -	$ 127,000	$ 147,600
Benefits	-	-	20,600	36,659
2 FTEs				
Administrative Fees	16,506	7,705	24,996	36,225
Professional Fees	663	-	8,000	3,762
Professional Fees - Contracted	341,032	329,705	26,934	-
Communications	-	-	1,200	1,200
Advertising	-	-	3,500	1,500
Printing	631	-	10,000	-
Travel	-	-	1,500	780
Dues & Fees	-	-	615	1,130
Education & Training	-	-	1,500	5,300
General Supplies	-	-	-	1,500
Food/Meals	-	-	5,000	2,500
Furniture & Fixtures	-	-	500	250
Computer/Software	-	-	-	-
Machinery & Equipment	-	-	200	-
Other Equip/Cell Phone	-	-	-	200
TOTAL EXPENDITURES	**$ 358,832**	**$ 337,410**	**$ 231,545**	**$ 238,606**

CITY OF MILTON
HUMAN RESOURCES
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Salary and Wages	SALARY AND WAGES	-	-	127,000	147,600
	Total Salary and Wages	-	-	*127,000*	*147,600*
Group Insurance	GROUP INSURANCE	-	-	6,550	16,854
	Total Group Insurance	-	-	*6,550*	*16,854*
401A (SS Match)	401A (SS MATCH)	-	-	4,760	5,535
	Total 401A (SS Match)	-	-	*4,760*	*5,535*
FICA Medicare	FICA MEDICARE	-	-	1,845	2,140
	Total FICA Medicare	-	-	*1,845*	*2,140*
401A 1% Match to 457B	401A 1% MATCH TO 457B	-	-	-	1,476
	Total 401A 1% Match to 457B	-	-	-	*1,476*
Pension	PENSION		-	4,500	5,712
	Total Pension	-	-	*4,500*	*5,712*
Tuition Reimbursement	TUITION REIMBURSEMENT	-	-	-	3,000
	Total Tuition Reimbursement	-	-	-	*3,000*
Unemployment Insurance	UNEMPLOYMENT INSURANCE	-	-	690	460
	Total Unemployment Insurance	-	-	*690*	*460*
Workers Comp	WORKERS COMP	-	-	605	1,482
	Total Workers Comp	-	-	*605*	*1,482*
Flexible Spending	FLEXIBLE SPENDING	-	-	1,650	-
	Total Flexible Spending	-	-	*1,650*	-
Administrative Fees	FLEXIBLE SPENDING ADMINISTRATION	5,094	6,205	7,004	7,004
	ICMA RC FEES	1,000	1,500	1,250	2,000
	ADP FEES	10,412	-	16,742	16,621
	ADP FEES FOR HRIS	-	-	-	10,600
	Total Administrative Fees	*16,506*	*7,705*	*24,996*	*36,225*
Professional Fees	RANDOM DRUG SCREEN PROGRAM		-	3,000	1,500
	PRE-EMPLOYMENT DRUG SCREEN	663	-	5,000	720
	POLICE POST-OFFER PHYSICALS		-	-	752
	FIRE POST-OFFER PHYSICALS		-	-	790
	Total Professional Fees	*663*	-	*8,000*	*3,762*
Professional Fees - Contracted	CH2M CONTRACT COSTS	341,032	329,705	26,934	-
	Total Professional Fees- Contracted	*341,032*	*329,705*	*26,934*	-
Communications	CELL PHONES	-	-	1,200	1,200
	Total Communications	-	-	*1,200*	*1,200*
Advertising	RECRUITMENT ADS	-	-	3,500	1,500
	Total Advertising	-	-	*3,500*	*1,500*
Printing	TRAINING	-	-	5,000	-
	QUARTERLY TRAINING	-	-	5,000	-
	EMPLOYEE HANDBOOKS	631	-	-	-
	Total Printing	*631*	-	*10,000*	-
Travel	GLGPA CONFERENCES	-	-	1,500	780
	Total Travel	-	-	*1,500*	*780*
Dues & Fees	VARIOUS	-	-	160	-
	SHRM		-	-	320
	IPMA		-	-	360
	GLGPA		-	-	100
	WORLD AT WORK		-	-	350
	PROFESSIONAL MEMBERSHIPS	-	-	455	-
	Total Dues & Fees	-	-	*615*	*1,130*
Education & Training	GLGPA CONFERENCES	-	-	1,500	1,300
	EMPLOYEE TRAINING		-	-	4,000
	Total Education & Training	-	-	*1,500*	*5,300*
General Supplies	GENERAL SUPPLIES			-	1,500
	Total General Supplies	-	-	-	*1,500*
Food / Meals	EMPLOYEE APPRECIATION	-	-	5,000	2,500
	Total Food / Meals	-	-	*5,000*	*2,500*
Furniture/Fixtures	FILING CABINETS, BOOKSHELVES, TABLE	-	-	500	250
	Total Furniture/Fixtures	-	-	*500*	*250*
Machinery/Equipment	CELL PHONE	-	-	200	-
	Total Machinery & Equipment	-	-	*200*	-
Other Equip/Cell Phone	CELL PHONE REPLACEMENT	-	-	-	200
	Total Cell Phone	-	-	-	*200*
GRAND TOTAL		**358,832**	**337,410**	**231,545**	**238,606**

Risk Management

CITY OF MILTON
RISK MANAGEMENT
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Insurance:				
General Liability	35,866	$ 36,393	$ 40,239	40,239
Law Enforcement Liability	12,124	9,320	9,287	9,287
Public Officials Liabiltiy	61,433	68,977	66,602	66,602
Automobile Liability	20,402	25,978	25,579	25,579
Property & Equipment Liability	4,867	4,029	4,304	4,304
Fidelity Bond	41	-	-	-
Automobile Physical Damage	9,096	10,615	10,735	10,735
Boiler & Machinery	829	733	800	800
Claims and Adjustments	12,497	12,098	15,000	15,000
Police Animal Mortality	525	1,234	1,250	1,250
Crime/Fidelity	765	1,799	1,825	1,825
TOTAL EXPENDITURES	**$ 158,445**	**$ 171,175**	**$ 175,621**	**$ 175,621**

CITY OF MILTON
RISK MANAGEMENT
BUDGET DETAIL

Account Description	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Insurance:				
General Liability	35,866	36,393	40,239	40,239
Law Enforcement Liability	12,124	9,320	9,287	9,287
Public Officials Liabiltiy	61,433	68,977	66,602	66,602
Automobile Liability	20,402	25,978	25,579	25,579
Property & Equipment Liability	4,867	4,029	4,304	4,304
Fidelity Bond	41	-	-	-
Automobile Physical Damage	9,096	10,615	10,735	10,735
Boiler & Machinery	829	733	800	800
Claims and Adjustments	12,497	12,098	15,000	15,000
Police Animal Mortality	525	1,234	1,250	1,250
Crime/Fidelity	765	1,799	1,825	1,825
	158,445	*171,175*	*175,621*	*175,621*
GRAND TOTAL	**158,445**	**171,175**	**175,621**	**175,621**

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Public Information & Marketing

2011 Goals and Objectives:

Goal	Objective	Time Period	Status
Inform and educate citizens and staff on the goals, successes and interests of the City while increasing the number of involved citizens	• *City information* – Continue distribution of pertinent city information through e-mail. Non-pertinent information can be used in addition on Web site to keep it fresh and keep new users coming back. Maintain quick turnaround of information in house, with citizens and with media to ensure their happiness and willingness to work together. • *Media Relations* – Maintain strong relationships with local and metro media outlets/members to ensure consistent posting and publication of positive news stories related to the City and its activities. Utilize press release distribution as push-news tactic, post press releases on City Web site and distribute to media via Constant Contact or e-mail. • *Advertising* –Create non-event specific advertising budget for Communications Department. This money would be used for advertisements in the Chamber Guide, Georgia visitor's guide, various magazines, etc. • *Electronic Newsletter* –Continue publication of one electronic newsletter per month. Reposition newsletter as a catch-all for community and non-profit events so we can touch and maintain contacts with the various non-city sponsored citizen groups in the community. Employ connections for greater reach into community, like sign-ups at school events after they've been included in the newsletter. • *eBlast Newsletter Subscriber database* – Increase subscriber database by approximately 25%. Current database holds 2,125 members. Target increase to achieve 2,750 members by December 31, 2011. • *City Web Site* – After completion of new site, maintain as source of ongoing important news and information for citizens and staff. Maintain quick turnaround of information. Continue to add additional sections to each department, penitent information for citizens, and photos. • *Social media functions* – After completion of new site, maintain as source of ongoing important news and information for citizens. Useful	Throughout year Throughout year Throughout year Throughout year Throughout year Throughout year	

2011 Goals and Objectives:

	especially for non-release specific items and event photos. • *Annual Report* – Create a comprehensive annual report utilizing existing calendar template. Annual Report will feature financial information, departmental updates, plus a chosen theme.		
Goal	**Objective**	**Time Period**	**Status**
Promote and publicize city special events to increase volunteer and citizen participation and to promote positive messaging for the City	• *Media Relations* – Maximize publicity of events through strong media relations activity, including notification pre- and post-event, photography, news releases, and posting within local media and on regional event/tourism sites/calendars. • *Web site/social media* – Continue to build a strong event information resource for citizens, including pre- and post-event publicity, announcements, and photography/photo gallery. • *Electronic and print publications* – Create and distribute pre- and post-event announcements to create a sense of excitement and community.	Throughout year Throughout year Throughout year	
Contribute to the building of a positive perception and feeling of value around the City and its activities	• *Monthly Mayor's Letter* – Continue working with Mayor Lockwood for approval of Mayor's Letter to be published in local publications, on City Web site and in City's monthly electronic newsletter. • *Media Relations* -- Work closely with the media to maintain a positive perception and relationship and providing fast response and easy access to information. Push updates on positive stories and activities, special events & information campaigns to maximize positive coverage in local media. Respond quickly and transparently to developing news.	Throughout year Throughout year	
Create larger photography and image library to give more "sense of place" and to minimize costs for purchasing outside photography sources	• *Photograph City events, scenes and images* -- Ensure that adequate photographs are taken to build library of important images and a historical record of City events. • *Continue to organize photos in electronic gallery* -- Store and organize all photos in one place. Also continue storing and organizing all media clippings. • *Use online photo media options to create larger photo resources* -- Maximize availability of photographic resources as well as diversity of shots by using citizen volunteers as photo-	Throughout year Throughout year Throughout year	

2011 Goals and Objectives:

	journalists.		
Goal	**Objective**	**Time Period**	**Status**
Improve presentations and outgoing communications of City news and information	• *Internal Design* – Continue process of moving all design in-house to minimize cost and maximize efficiency. • *Resource/editing* -- Act as available resource for the development of copy. Provide copy-editing services. Create pamphlets, posters, web sites, etc. for all city sponsored events and functions. • *Photo/Image library* – Provide photos to staff for all city endeavors.	Throughout year Throughout year Throughout year	
Improve Web site accessibility for Milton's vision and hearing-impaired residents and visitors	• *Continue Web site development processes* – Continue to implement recommended Section 508 guidelines for increasing accessibility, continue adding photo/image tags, clearly defined URL tags and screen-reader accessible secondary pages. • *Streaming Video* – Maintain Granicus system. Integrate video on Flickr throughout year. • *Reduce/eliminate posting of pdf image pages* – If not done already, convert documents to readable/searchable pdfs. This will be carried out after the launch of the new site.	Throughout year Throughout year	

CITY OF MILTON
PUBLIC INFORMATION & MARKETING
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Salaries	$ -	$ -	$ 44,835	$ 60,900
Benefits	-	-	8,262	15,100
1 FTE				
Professional Fees	540	-	11,780	1,200
Professional Fees - Contracted	170,516	494,558	133,764	-
Communications	-	-	1,530	960
Postage	4,180	4,867	3,733	-
Advertising	-	459	660	2,000
Printing	-	-	14,608	131
Travel	-	-	-	1,000
Education & Training	-	-	-	1,500
Maintenance Contracts	-	-	-	2,280
General Supplies	-	-	-	300
TOTAL EXPENDITURES	**$ 175,236**	**$ 499,884**	**$ 220,192**	**$ 85,371**

CITY OF MILTON
PUBLIC INFORMATION & MARKETING
BUDGET DETAILS

Account Name	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Salary and Wages	SALARY AND WAGES	-	-	44,835	60,900
	Total Salary and Wages	*-*	*-*	*44,835*	*60,900*
Group Insurance	GROUP INSURANCE	-	-	3,927	8,125
	Total Group Insurance	*-*	*-*	*3,927*	*8,125*
401A (SS Match)	401A (SS MATCH)	-	-	1,681	2,284
	Total 401A (SS Match)	*-*	*-*	*1,681*	*2,284*
FICA Medicare	FICA MEDICARE	-	-	650	883
	Total FICA Medicare	*-*	*-*	*650*	*883*
401A 1% Match to 457B	401A 1% MATCH TO 457B	-	-	-	609
	Total 401A 1% Match to 457B	*-*	*-*	*-*	*609*
Pension	PENSION	-	-	1,587	2,357
	Total Pension	*-*	*-*	*1,587*	*2,357*
Tuition Reimbursement	TUITION REIMBURSEMENT	-	-	-	-
	Total Pension	*-*	*-*	*-*	*-*
Unemployment Insurance	UNEMPLOYMENT INSURANCE	-	-	230	230
	Total Unemployment Insurance	*-*	*-*	*230*	*230*
Workers Comp	WORKERS COMP	-	-	187	612
	Total Workers Comp	*-*	*-*	*187*	*612*
Professional Fees	PHOTOGRAPHY	-	-	1,000	400
	WEBSITE DESIGN	-	-	10,780	800
	Total Professional Fees	*540*	*-*	*11,780*	*1,200*
Professional Fees - Contracted	CH2M CONTRACT COSTS	170,516	494,558	133,764	-
	Total Professional Fees- Contracted	*170,516*	*494,558*	*133,764*	*-*
Communications	CELL PHONE	-	-	1,530	960
	Total Communications	*-*	*-*	*1,530*	*960*
Postage	POSTAGE FOR ANNUAL REPORT	4,180	4,867	3,733	-
	Total Postage	*4,180*	*4,867*	*3,733*	*-*
Advertising	NON-EVENT SPECIFIC PROMOTIONS	-	459	660	2,000
	Total Advertising	*-*	*459*	*660*	*2,000*
Printing	PRINTING ANNUAL REPORT	-	-	14,505	-
	BUSINESS CARDS	-	-	31	31
	SIGNAGE	-	-	72	100
	Total Printing	*-*	*-*	*14,608*	*131*
Travel	LEADERSHIP NORTH FULTON	-	-	-	1,000
	Total Travel	*-*	*-*	*-*	*1,000*
Education & Training	LEADERSHIP NORTH FULTON	-	-	-	1,500
	Total Education & Training	*-*	*-*	*-*	*1,500*
Maintenance Contracts	CONSTANT CONTACT (E-BLAST SERVICE)	-	-	-	480
	ANNUAL WEB SITE MAINTENANCE	-	-	-	1,800
	Total Maintenance Contracts	*-*	*-*	*-*	*2,280*
General Supplies	GENERAL SUPPLIES	-	-	-	300
	Total General Supplies	*-*	*-*	*-*	*300*
Food/Meals	FOOD/MEALS FOR STAFF	-	-	-	-
	Total Food/Meals	*-*	*-*	*-*	*-*
Other Equipment	CELL PHONE	-	-	-	-
	Total Other Equipment	*-*	*-*	*-*	*-*
Other Equipment/Camera	CAMERA	-	-	1,020	-
	Total Other Equipment/Camera	*-*	*-*	*1,020*	*-*
GRAND TOTAL		**175,236**	**499,884**	**220,192**	**85,371**

Municipal Court

City of Milton
Municipal Court

2011 Goals and Objectives:

Goal	*Objective*	*Time Period*	*Status*
	• Research improvements to be made to courtroom security	Ongoing	
	• Research the ability to offer community service to defendants	Ongoing	
	• Research need for additional court calendars	Ongoing	
	• Each staff member will continue training and comply with all mandated training requirements	Ongoing	
	• Research the need for Court Amnesty Program for failure to appear cases	Ongoing	
	• Begin scanning court citations into CW	Ongoing	
	• Research need for a in-house defensive driving course	Ongoing	

CITY OF MILTON
MUNICIPAL COURT
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Regular Employees	$ 58,206	$ 70,302	$ 215,069	$ 162,345
Benefits	8,206	16,106	34,182	38,649
4 FTEs				
Professional Fees	13,547	11,085	15,000	16,000
Professional Fees - Contracted	375,135	332,476	-	-
Communications	4,567	4,061	4,500	3,150
Printing	-	-	1,500	1,500
Travel	2,621	1,116	2,000	2,000
Dues & Fees	555	125	175	200
Education & Training	952	900	800	1,270
Maintenance Contracts	200	289	270	640
General Supplies	103	197	-	200
Food/Meals	20	526	-	-
Books/Periodicals	-	-	-	200
Uniforms	-	351	250	-
Furniture & Fixtures	-	-	755	-
Other Equipment	4	-	-	450
Other Equip/Cell Phones	-	7	-	-
TOTAL	**$ 464,116**	**$ 437,542**	**$ 274,801**	**$ 226,604**

CITY OF MILTON
MUNICIPAL COURT
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Salary and Wages	SALARY AND WAGES	58,206	70,302	215,069	162,345
	Total Salary and Wages	*58,206*	*70,302*	*215,069*	*162,345*
Overtime	OVERTIME	-	-	300	-
	Total Overtime	*-*	*-*	*300*	*-*
Stipend	STIPEND	4,616	4,800	4,800	4,800
	Total Stipend	*4,616*	*4,800*	*4,800*	*4,800*
Group Insurance	GROUP INSURANCE	-	-	10,754	15,632
	Total Group Insurance	*-*	*-*	*10,754*	*15,632*
401A (SS Match)	401A (SS MATCH)	2,184	2,657	8,015	6,268
	Total 401A (SS Match)	*2,184*	*2,657*	*8,015*	*6,268*
FICA Medicare	FICA MEDICARE	880	3,760	3,065	2,424
	Total FICA Medicare	*880*	*3,760*	*3,065*	*2,424*
401A 1% Match to 457B	401A 1% MATCH TO 457B	-	-	430	954
	Total 401A 1% Match to 457B	*-*	*-*	*430*	*954*
Pension	PENSION	-	-	1,522	3,691
	Total Pension	*-*	*-*	*1,522*	*3,691*
Unemployment Insurance	UNEMPLOYMENT INSURANCE	527	880	2,300	1,610
	Total Unemployment Insurance	*527*	*880*	*2,300*	*1,610*
Workers Comp	WORKERS COMP	-	4,008	1,496	3,270
	Total Workers Comp	*-*	*4,008*	*1,496*	*3,270*
Flexible Spending	FLEXIBLE SPENDING	-	-	1,800	-
	Total Flexible Spending	*-*	*-*	*1,800*	*-*
Professional Fees	COURT APPOINTED ATTORNEY	3,280	4,249	6,000	6,000
	SUB JUDGES	950	475	-	1,000
	SUB SOLICITORS	-	-	1,000	1,000
	TRANSLATORS	7,708	6,301	8,000	8,000
	MISC PROFESSIONAL FEES	-	60	-	-
	Total Professional Fees	*13,547*	*11,085*	*15,000*	*16,000*
Professional Fees - Contracted	CH2M Contract Cost	375,135	332,476	-	-
	Total Professional Fees Contracted	*375,135*	*332,476*	*-*	*-*
Communications	CELL PHONE SERVICE & WIRELESS CARDS	3,112	2,182	3,000	3,000
	MONTHLY MONITORING FEE	915	1,159	1,200	-
	GCIC ACCESS	540	720	300	150
	Total Communications	*4,567*	*4,061*	*4,500*	*3,150*
Printing	PRINTING	-	-	1,500	1,500
	Total Printing	*-*	*-*	*1,500*	*1,500*
Travel	COURTS TRAVEL	2,621	1,116	2,000	2,000
	Total Travel	*2,621*	*1,116*	*2,000*	*2,000*
Dues & Fees	COURTS DUES & FEES	555	125	175	200
	Total Dues and Fees	*555*	*125*	*175*	*200*
Education & Training	COURTS EDUCATION & TRAINING	952	900	800	-
	GCCA CONFERENCE	-	-	-	400
	COURT CLERK ASSOC	-	-	-	150
	MICHIGAN STATE JUDICIAL ADMIN PROGRAM	-	-	-	270
	JUDGES TRAINING	-	-	-	450
	Total Education and Training	*952*	*900*	*800*	*1,270*
Maintenance Contracts	ONLINE PAYMENT SYSTEM	200	289	240	240
	PANIC BUTTON	-	-	-	400
	ACCESS TO SUPERIOR COURT DOCKETS	-	-	30	-
	Total Maintenance Contracts	*200*	*289*	*270*	*640*
General supplies	GENERAL SUPPLIES	103	197	-	200
	Total General Supplies	*103*	*197*	*-*	*200*
Food / Meals	MISC	20	526	-	-
	Total Food / Meals	*20*	*526*	*-*	*-*
Books/Periodicals	BOOKS	-	-	-	200
	Total Books/Periodicals	*-*	*-*	*-*	*200*
Uniforms	JUDGE ROBES & BAILIFFS' UNIFORMS	-	351	250	-
	Total Uniforms	*-*	*351*	*250*	*-*
Furniture & Fixtures	FURNITURE	-	-	755	-
	Total Furniture & Fixtures	*-*	*-*	*755*	*-*
Other Equipment	SCANNER	-	-	-	150
	PANIC BUTTON	4	-	-	300
	Total Machinery / Equipment	*4*	*-*	*-*	*450*
Other Equip/Cell Phones	CELL PHONE PURCHASE/REPLACEMENT	-	7	-	-
	Total Cell Phones	*-*	*7*	*-*	*-*
GRAND TOTAL		**464,116**	**437,542**	**274,801**	**226,604**

Police

2011 Goals and Objectives:

Goal	Objective	Time Period	Status
Increase Patrol Staffing by 2 patrol units	• According to the I.A.C.P.'s patrol staffing formula, Milton should have just over 16 patrol officers. We currently have 14. • One additional officer on each shift would provide more efficient services, less officer burnout and overtime, and greatly improve shift scheduling and officer safety. • The 16 recommended patrol officers do not take into account supervisors, detectives, etc. • Currently, with four patrol units per shift one unit is usually off for vacation, training, sick, or court. This leaves three units working most days. As soon as something unexpected comes up, patrol is immediately down to two units. To put "two units" into perspective; three units would be needed on most vehicle accidents due to Milton's two lane curvy roads. One officer is needed on each end of the accident scene to direct traffic and one officer actually works the accident. • With one additional patrol unit per shift, five patrol units would be assigned per shift. One unit would be able to be scheduled off and if another is called to court, calls in sick, or otherwise pulled off patrol (i.e. court security, council security, at hospital with detainee, etc.) there would still be 3 units on the road.		
Reclassify 4 current police officers to corporal	• Currently, due to our organizational structure on most shifts there is only one level of supervision, which is a lieutenant or a sergeant. It is recommended that a corporal be added to each shift in order to provide a much needed resource in cases where a second level of supervision is needed. • The addition of a corporal on each shift will ensure that in all cases, a departmentally sanctioned supervisor will be in command of the watch. As it stands now, the lieutenant has to cover he shift when the sergeant is out, this leaves only one supervisor per shift. For this reason, it is requested that four (4) corporal positions be added to our organizational chart. The corporals would meet several needs.		

2011 Goals and Objectives:

	• The Corporal would serve as the assistant shift supervisor in times when the Lieutenant or Sergeant is present. When they are not he/she would serve as the shift supervisor. The corporals would also serve as field training officers for all new police officers. This would help alleviate some of the additional costs in adding the position. This change would also set the framework for our department and any potential growth that we may have. It would allow us to grow up to eight officers per shift before there would be a need to add any extra supervision.		

2011 Goals and Objectives:

Hire Policy and Planning Officer	• The police department will be awarded certification through the GA Association of Chiefs of police in late 2010. This certification will now have to be monitored and maintained. • Current staffing does not allow anyone the time to complete this task. This officer will also handle planning and policy writing for the department and critical reporting, i.e., crime analysis, traffic analysis, use of force analysis, etc. • In addition, this officer will pursue National Accreditation for the agency which will greatly increase the positive perception of the agency with the citizens.		
Improve community relations between the Police Department and Citizens	• Increase the number of active MPACT neighborhoods from three to ten. • Each police officer will take part in a formal community function throughout the year (i.e. career day). • Conduct 2 Citizen Police Academy classes • Implement age appropriate safety presentations for elementary (back to school/bike safety) and middle school students (internet safety). • Enhance the safety of our citizens through educational programs on rape defense and identity theft prevention • Ensure the public is aware of our efforts in the community through press releases and use of the city's website.		

City of Milton
Police Department

2011 Goals and Objectives:

Goal	Objective	Time Period	Status
Decrease traffic crashes on city streets by 5%.	• Analyze crash/accident data and focus enforcement efforts in the areas with the highest number of crashes. • Conduct two driver safety/drug awareness seminars at Milton High School. This will allow officers to speak to all freshman students at the school.		
Continued focus on detecting and apprehending impaired drivers	• Conduct a minimum of 4 DUI/Sobriety checkpoints throughout the year. • Continue to improve officer training in this type of enforcement by attempt to send all officers to Standardized Field Sobriety Training or Intox Training.		
Continue professional development f employees	• Assist two officers in obtaining Intermediate Certification • Assist two officers in obtaining Advanced Certification • Send CID Commander to Professional Management Program • Send one supervisor to supervision module • Develop a career educational plan for each officer. This plan should include specific classes an officer can take so that he/she can become skilled in a specialized field within law enforcement.		

CITY OF MILTON
POLICE
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Salaries	$ 954,013	$ 1,086,508	$ 1,350,671	$ 1,469,314
Benefits	371,838		586,855	635,927
31.5 FTEs				
Professional Fees	5,703	5,103	29,775	25,600
Professional Fees-Investigations	-	-	1,500	1,800
Equipment R & M	-	-	6,300	2,000
Vehicle R & M	-	-	51,500	60,000
Rental Land & Buildings	-	-	1,000	1,200
Communications	29,088	18,278	22,656	20,304
Printing	-	-	5,000	3,620
Travel	4,911	1,536	3,500	3,500
Dues & Fees	190	665	1,460	1,510
Education & Training	5,022	14,457	15,550	10,655
Maintenance Contracts	395	10,230	169,556	110,000
General Supplies	9,467	12,334	19,888	16,150
General Supplies-Investigations	1,249	-	100	-
Gasoline/Diesel	-	-	90,000	92,500
Food/Meals	-	-	500	500
Books & Periodicals	-	-	-	500
Uniforms	19,099	19,269	31,000	27,750
Furniture & Fixtures	534	730	730	500
Computer Software	1,185	-	4,000	-
Other Equipment:	-	7,997	14,225	15,500
Cell Phones	(18)	256	500	500
Weaponry	8,309	23,024	4,200	2,100
Cameras	770	-	500	-
Motorola Radios	8,504	17,862	30,671	9,000
Hardware	-	-	9,958	-
Misc Equipment-Investigations	22,271	-	15,647	13,950
TOTAL	**$ 1,442,529**	**$ 1,616,863**	**$ 2,467,242**	**$ 2,524,380**

CITY OF MILTON
POLICE
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Salary and Wages	SALARY AND WAGES	954,013	1,086,508	1,350,671	1,469,314
	Total Salary and Wages	*954,013*	*1,086,508*	*1,350,671*	*1,469,314*
Overtime	OVERTIME	62,587	44,074	56,500	58,344
	Total Overtime	*62,587*	*44,074*	*56,500*	*58,344*
Holiday Pay	HOLIDAY PAY	50,637	51,314	66,059	63,648
	Total Holiday Pay	*50,637*	*51,314*	*66,059*	*63,648*
Group Insurance	GROUP INSURANCE	104,302	93,774	186,119	241,527
	Total Group Insurance	*104,302*	*93,774*	*186,119*	*241,527*
401A (SS Match)	401A (SS MATCH)	40,036	44,396	53,463	55,096
	Total 401A (SS Match)	*40,036*	*44,396*	*53,463*	*55,096*
FICA Medicare	FICA MEDICARE	14,522	18,152	20,673	21,309
	Total FICA Medicare	*14,522*	*18,152*	*20,673*	*21,309*
401A 1% Match to 457B	401A 1% MATCH TO 457B	7,286	6,978	14,044	14,688
	Total 401A 1% Match to 457B	*7,286*	*6,978*	*14,044*	*14,688*
Pension	PENSION	28,208	29,101	49,714	56,042
	Total Pension	*28,208*	*29,101*	*49,714*	*56,042*
Tuition Reimbursement	TUITION REIMBURSEMENT	7,704	2,134	7,000	12,000
	Total Tuition Reimbursement	*7,704*	*2,134*	*7,000*	*12,000*
Unemployment Insurance	UNEMPLOYMENT INSURANCE	6,121	6,175	7,820	7,360
	Total Unemployment Insurance	*6,121*	*6,175*	*7,820*	*7,360*
Workers Comp	WORKERS COMP	39,966	80,891	109,863	105,913
	Total Workers Comp	*39,966*	*80,891*	*109,863*	*105,913*
Flexible Spending	FLEXIBLE SPENDING	10,471	21,625	15,600	-
	Total Flexible Spending	*10,471*	*21,625*	*15,600*	*-*
Professional Fees	LASER & RADAR RECERTIFICATION	550	100	1,000	500
	K-9	785	2,165	1,500	1,500
	NEW EMPLOYEES	968	-	1,100	1,000
	GRAPHICS FOR PATROL CARS	-	-	3,900	2,000
	MISCELLANEOUS	3,400	918	3,000	2,500
	INMATE MEDICAL SERVICES	-	1,394	5,000	5,000
	TAG & TITLE APPLICATIONS	-	95	300	400
	RECRUITMENT TESTING-POLYGRAPH	-	-	1,400	1,000
	RECRUITMENT TESTING - PYSCH	-	-	4,400	3,000
	WRITTEN ENTRY LEVEL TEST	-	-	1,800	1,000
	PROMOTION EXAMINATIONS	-	-	-	-
	EMPLOYMENT BACKGROUND CHECKS	-	430	1,575	1,000
	IACP NET YEARLY FEES	-	-	800	800
	HEALTH & WELLNESS PROGRAM		-	-	5,900
	TB TESTING		-	-	-
	MISC PROFESSIONAL FEES	-	-	2,500	-
	BID ADVERTISING	-	-	1,000	-
	COPY SERVICE	-	-	500	-
	Total Professional Fees	*5,703*	*5,103*	*29,775*	*25,600*
Professional Fees-Investigations	INVESTIGATIVE DATABASE SUBSCRIPTION	-	-	-	300
	OTHER INVESTIGATIVE FEES	-	-	1,500	1,500
	Total Professional Fees-Investigations	*-*	*-*	*1,500*	*1,800*
Equipment R & M	EQUIPMENT REPAIRS & MAINT	-	-	1,500	1,000
	MOTOROLA RADIOS	-	-	4,800	1,000
	Total Equipment R & M	*-*	*-*	*6,300*	*2,000*
Vehicle R & M	VEHICLE REPAIRS & MAINTENANCE	-	-	50,000	60,000
	PRIORITY STARTS	-	-	1,500	-
	Total Vehicle R & M	*-*	*-*	*51,500*	*60,000*
Rental Land & Buildings	RANGE FEES	-	-	1,000	1,200
	Total Rental Land & Buildings	*-*	*-*	*1,000*	*1,200*
Communications	WIRELESS CARD & CELL PHONE SERVICE	18,195	-	-	20,304
	CELL PHONES/BLACKBERRYS	-	10,496	9,456	-
	WIRELESS CARDS	-	7,782	13,200	-
	Total Communications	*29,088*	*18,278*	*22,656*	*20,304*
Printing	CITATIONS, FORMS & DOCUMENTS	-	-	4,500	3,000
	BUSINESS CARDS	-	-	500	620
	Total Printing	*-*	*-*	*5,000*	*3,620*

CITY OF MILTON
POLICE
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Travel	TRAVEL EXPENSES	4,911	1,536	3,000	3,000
	CRUISE CARDS	-	-	500	500
	Total Travel	*4,911*	*1,536*	*3,500*	*3,500*
Dues & Fees	POST FEES	90	120	250	250
	INTERNATIONAL ASSN OF CHIEFS OF POLICE	-	-	360	360
	GEORGIA ASSN OF CHIEFS OF POLICE	-	-	300	300
	GEORGIA POLICE ACCREDITATION COALITION	-	50	50	100
	VARIOUS & UNANTICIPATED	-	330	500	500
	PROFESSIONAL MEMBERSHIPS	100	165	-	-
	Total Dues & Fees	*190*	*665*	*1,460*	*1,510*
Education & Training	PROFESSIONAL DEVELOPMENT UPD	5,022	-	3,750	1,750
	GACP CONFERENCE	-	100	700	335
	RECORDS CLERK CONFERENCE	-	-	500	345
	ADMINISTRATIVE ASSISTANT CONFERENCE	-	-	300	300
	CRIMINAL INVESTIGATIONS	-	-	2,000	1,000
	CANINE TRAINING	-	-	1,000	1,000
	NCGLEA	-	-	4,800	5,600
	IACP CONFERENCE		-	-	325
	PROFESSIONAL MANG. PROGRAM	-	14,357	2,500	-
	Total Education & Training	*5,022*	*14,457*	*15,550*	*10,655*
Maintenance Contracts	INMATE SERVICES	-	-	5,000	5,000
	PROPERTY & EVIDENCE IGA	-	-	65,200	65,200
	800 MHZ FEES TO FULTON COUNTY	-	-	8,629	9,500
	INNOVATIVE DATA SOLUTIONS(POWER DMS)	-	-	2,652	4,700
	ANIMAL CONTROL - FULTON COUNTY	-	-	37,000	20,000
	CHOICEPOINT/CLEAR	-	150	2,220	2,000
	CRIME REPORTS		-	-	3,600
	AMERICAN LAW ENFORCEMENT NETWORK	395	10,080	8,280	-
	MAINTENANCE ON OSSI RMS	-	-	26,575	-
	MDS SOFTWARE	-	-	6,000	-
	LAPTOP WARRANTY EXTENSION	-	-	8,000	-
	Total Maintenance Contracts	*395*	*10,230*	*169,556*	*110,000*
General Supplies	AMMUNITION	6,480	-	6,360	4,000
	K-9	877	366	1,000	1,000
	NEW EMPLOYEES	1,676	-	2,000	2,500
	RANGE SUPPLIES	349	-	1,000	750
	FIRST AID KITS	-	-	1,108	500
	ALCO SENSOR MOUTH PIECES	-	-	220	200
	ID CARDS AND SETUP FEE	-	270	200	200
	GENERAL SUPPLIES	85	11,698	8,000	7,000
	Total General Supplies	*9,467*	*12,334*	*19,888*	*16,150*
General Supplies-Investigations	FILM DEVELOPING	-	-	100	-
	Total General Supplies-Investigations	*1,249*	*-*	*100*	*-*
Gasoline/Diesel	GASOLINE	-	-	90,000	92,500
	Total Gasoline/Diesel	*-*	*-*	*90,000*	*92,500*
Food/Meals	FOOD/MEALS	-	-	500	500
	Total Food/Meals	*-*	*-*	*500*	*500*
Books & Periodicals	EDUCATION & REFERENCE	-	-	-	500
	Total Books & Periodicals	*-*	*-*	*-*	*500*
Uniforms	UNIFORMS	19,099	19,269	30,500	27,000
	AWARDS AND RECOGNITION	-	-	500	750
	Total Uniforms	*19,099*	*19,269*	*31,000*	*27,750*
Furniture & Fixtures	FILING CABINET	534	730	-	500
	GUN SAFE	-	-	730	-
	Total Furniture & Fixtures	*534*	*730*	*730*	*500*
Computer Software	CERTIFICATION SOFTWARE	-	-	4,000	-
	Total Computer Software	*1,185*	*-*	*4,000*	*-*

CITY OF MILTON
POLICE
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Other Equipment	MISCELLANEOUS EQUIPMENT	-	7,997	8,500	7,500
	CRIME PREVENTION MATERIALS	-	-	2,500	4,000
	ICOP STORAGE	-	-	1,200	2,000
	TRAINING AIDS	-	-	700	1,000
	LIND ADAPTERS	-	-	1,325	-
	PHONE REPLACEMENTS	(18)	256	500	500
	WEAPONS	8,309	23,024	4,200	2,100
	CAMERAS	770	-	500	-
	MOTOROLA RADIOS	8,504	17,862	30,671	9,000
	FIRE EXTINGUISHERS		-	-	1,000
	ICOP DIGITAL	-	-	9,958	-
	Total Machinery & Equipment	*17,565*	*49,139*	*60,054*	*27,100*
Other Equipment-Investigations	CRIME SCENE KITS-UPD	789	-	1,287	1,600
	CRIME SCENE EQUIPMENT - CID	-	-	2,750	2,000
	CELLEBRITE SYSTEM - NEW INITIATIVE	-	-	-	8,000
	SURVEILLANCE EQPT (INTERVIEW ROOM)	-	-	1,000	1,600
	LANGUAGE LINE	-	-	250	250
	TRAFFIC ACCIDENT INVESTIGATIONS	-	-	500	500
	RADAR UNITS	8,508	-	6,900	-
	K-9	12,973	-	1,000	-
	PRINTER/COPIER/SCANNER/FAX	-	-	300	-
	COLOR PRINTER FOR CID	-	-	500	-
	CREDIT CARD READERS	-	-	250	-
	WALL MOUNTED GUN LOCKERS	-	-	610	-
	PRISONER TRANSPORT	-	-	300	-
	Other Equipment-Investigations	*22,271*	*-*	*15,647*	*13,950*
GRAND TOTAL - POLICE		**1,442,529**	**1,616,863**	**2,467,242**	**2,524,380**

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

#1 Increased Patrol Staffing

Only funded one position

Supportive of which Council work plan item (required field)

5/6 Public Perception of Police Dept

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☑

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

Accoring to the IACP's staffing formula and based on the City of Milton's calls for service the patrol division should have 16 officers. It currently has 14. With the community's demand for a highly effective and efficient community service oriented agency, patrol must be staffed at adequate levels to provide officers time to answer calls and be proactive.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Increased community focused law enforcement services.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Future cost of salary and equipment for these two officers.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2011 FUNDING REQUEST
Salary/Benefits		53,776
Professional Fees	521-2000	600
Equipment R & M	522-2100	-
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Grounds R & M	522-2400	-
Land/Building Rental	522-3100	-
Vehicle/Equip Rental	522-3200	-
Communications	523-2000	4,000
Advertising	523-3000	-
Printing	523-4000	-
Travel	523-5000	-
Dues & Fees	523-7000	-
Education & Training	523-6000	-
Maintenance Contracts	523-8501	-
General Supplies	531-1000	1,000
Utilities: Water	531-2100	-
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	-
Gasoline/Diesel	531-2700	-
Food/Meals	523-3000	-
Uniforms	531-7000	1,000
Mach/Equip	542-1000	36,000
Furniture/Fixtures	542-3000	-
Other Equipment	542-5000	-
TOTAL		**$ 96,376**

Salary/Benefits	53,776
Maintenance & Operating	42,600

Impact on Operating Budget	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	96,376	58,936	61,293	63,745	66,295
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 96,376	$ 58,936	$ 61,293	$ 63,745	$ 66,295

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

#8 Reclassify Captains to Majors

Only bump salary up to same scale as Fire Battalion

Supportive of which Council work plan item (required field)

7 Improve Quality of Life

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

Due to their level of responsibility the two current captains positions need to be reclassified to Majors. Each of these Captains is responsible for running a division of the agency. One of the two is left in charge when the Chief is out of town. These two attend meetings with fellow Chief's, Directors, city Staff and the Sheriff in the absence of the Chief. These two are essentially assistant chiefs of the agency and their title, class, and pay should reflect such. This will also re-establish parity in the ranks of the police and fire department.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

The implementation of this will give them a title reflective of their position, a pay class that fits their responsibilities and will re-establish parity between the police and fire departments.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Recurring salary costs.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2011 FUNDING REQUEST
Salary/Benefits		11,318
Professional Fees	521-2000	-
Equipment R & M	522-2100	-
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Grounds R & M	522-2400	-
Land/Building Rental	522-3100	-
Vehicle/Equip Rental	522-3200	-
Communications	523-2000	-
Advertising	523-3000	-
Printing	523-4000	-
Travel	523-5000	-
Dues & Fees	523-7000	-
Education & Training	523-6000	-
Maintenance Contracts	523-8501	-
General Supplies	531-1000	-
Utilities: Water	531-2100	-
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	-
Gasoline/Diesel	531-2700	-
Food/Meals	523-3000	-
Uniforms	531-7000	-
Mach/Equip	542-1000	-
Furniture/Fixtures	542-3000	-
Other Equipment	542-5000	-
TOTAL		**$ 11,318**

Salary/Benefits	11,318
Maintenance & Operating	-

Impact on Operating Budget	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	11,318	11,771	12,242	12,731	13,240
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 11,318	$ 11,771	$ 12,242	$ 12,731	$ 13,240

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

10 Purchase of CelleBrite UFED PRO System

Supportive of which Council work plan item (required field)

7 Improve Quality of Life

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

Purchase of a CelleBrite UFED Forensic System Physical PRO for capturing data / information from cellular telephones. A large portion of the cases investigated by this department will involve a confiscated cellular telephone. We have found that these phones often contain crucial information related to the case. This information may be key evidence used in the prosecution of theses cases.We currently have a BK Forensics system that will accomplish this job but it is labor intensive and not user friendly. Milton Police only has one detective that has been trained to use the BK Forensic equipment. The CelleBrite system is user friendly enough that any detective or officer could use this equipment with minimal instruction. Information downloads with the BK Forensic system is tedious and very time consuming...up to a day on some phones. Complete downloads with the Cellebrite sytem are accomplished within 3-5 minutes or less. (See detailed justifcation memo attached)

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

The implementation of this will give all of the detectives easy access to crucial information stored in cellular phones that are part of their cases. Instead of this information sitting on phones for days, or possibly not extracted at all, **ANY** detective will be able to download forensic information in a matter of minutes. This should streamline investigations and efficiency would be improved exponentially.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

There is a upgrade fee to keep the device current. There are two separate upgrades that may be purchased. The UFED Standard Upgrade kit for the second year and thereafter is $999.00.The UFED Physical PRO upgrade second year support cost is $1,999. They are only required if new technology for cellular phones is introduced that the CelleBrite does not support currently.(See detailed justifcation memo attached)

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2011 FUNDING REQUEST
Salary/Benefits		-
Professional Fees	521-2000	-
Equipment R & M	522-2100	-
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Grounds R & M	522-2400	-
Land/Building Rental	522-3100	-
Vehicle/Equip Rental	522-3200	-
Communications	523-2000	-
Advertising	523-3000	-
Printing	523-4000	-
Travel	523-5000	-
Dues & Fees	523-7000	-
Education & Training	523-6000	-
Maintenance Contracts	523-8501	-
General Supplies	531-1000	-
Utilities: Water	531-2100	-
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	-
Gasoline/Diesel	531-2700	-
Food/Meals	523-3000	-
Uniforms	531-7000	-
Mach/Equip	542-1000	8,000
Furniture/Fixtures	542-3000	
Other Equipment	542-5000	-
TOTAL		**$ 8,000**

Salary/Benefits	-
Maintenance & Operating	8,000

Impact on Operating Budget	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	8,000	3,000	3,000	3,000	3,000
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 8,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000

Fire

Fiscal Year 2011 Goals and Objectives:

Goal	Objective	Time Period	Status
FY-2011 Goal – **INFORMATION TECHNOLOGY** **Improved Efficiency Initiative** Expanded use of the Firehouse RMS program.	• Increase module utilization all capability of the software, moving away from having to use paper forms and other programs to maintain Fire service records. • Implement the CAD module of the Firehouse software (rollover from FY 2010). • Deploy the FH mobile modules. Information Technology is moving toward backup systems which will not only back up live but will also maintain a back up copy of all records guarding against catastrophic failure of the system. • Place all past Incident reports in a database in Firehouse software that can be used for referencing the Data. • Purchase and implement the new Sketch module for Firehouse software making it possible to create pre-incident plains in Firehouse software without the need to import and attach files created in other programs more costly and less user friendly.		**ONGOING**
FY 2011 Goal – **HEALTH AND WELLNESS –** **Improved Efficiency Initiative** **Quality of Life** To establish a work environment that promotes healthy lifestyles, decreases the risk of disease, and enhances the quality of life. Improve firefighter health and well-being through educational wellness activities and self-improvement.	• Stress-induced heart attack is the leading cause of on-duty death among firefighters. This goal will provide the baseline in a multi-year program to implement a health management program for our firefighters to reduce and eliminate this threat. • Begin a program for routine annual baseline screening for Hepatitis, TB and heart conditions (e.g. stress test). • Establish a remedial program to improve the wellness of at-risk employees identified by the screenings. • Implement a basic instructional program meant to foster an environment supportive of a healthy lifestyle, provide knowledge and skills to improve and maintain a healthy work force • Implement a 1/2 hour minimum of group fitness activity (job related) by each employee per shift to be determined by the company officer.		**ONGOING**

Fiscal Year 2011 Goals and Objectives:

Goal	Objective	Time Period	Status
FY 2011 Goal – POLICY **Improved Efficiency Initiative** Complete and update Standard Operating Procedures and Guidelines in order to protect the City and its employees.	• Update administrative and operational policy and procedures by establishing a policy review process within the ranks of fire suppression staff. • Implement operation efficiency upgrades, including: o Limit or restrict phone usage, other than city business, during normal business hours between 7:00 am – 5:00 pm. o Limit or restrict TV and internet usage, other than city business during normal business hours between 7:00 am – 5:00 pm. o Mandatory minimum of 1 hour job related reading/ studying every shift. o Annual upgrade of station library and study materials and map books. o Schedule IT Management to perform training classes to enhance employee's computer knowledge and skills.	**Spring 2011**	**NEW**
FY 2011 Goal – POLICY **Improved Efficiency Initiative** Develop a career development plan for all fire positions.	• Review and update with HR the job descriptions for Firefighter, Firefighter-Paramedic, Fire Apparatus Operator, Lieutenant, Captain, Battalion Chief, Fire Marshal, Assistant Chief and Fire Chief. • Review and update with HR the minimum training, education, and experience requirements for each of the careers above or any anticipated fire positions so that employees may prepare. • If any employee already occupies a position listed above does not meet the minimum requirements determined then a plan to meet the requirements or equivalent should be determined and met. • Identify future positions and determine job descriptions. • To conduct assessments and keep a current promotional list and hiring list to minimize waiting time when a position becomes available.	**Spring 2011**	**NEW**

Fiscal Year 2011 Goals and Objectives:

Goal	Objective	Time Period	Status
FY 2011 Goal – EQUESTRIAN AND PUBLIC OUTREACH PROGRAM ENHANCEMENT **Equestrian Friendly Policy** **Quality of Life** **Foster a Sense of Community** Enhance the capabilities of the Technical Large Animal Emergency Rescue Team (TLAER Team).	• Seek advanced training for the three team leaders. Currently these leaders are trained at the *Operations Level* of large animal rescue. During the 2011 calendar year these leaders will attend training classes and be certified at the *Technician Level*. • Seek advanced training for 2-3 members on each of the three shifts. Currently members of our Department have been trained only to the *Awareness Level* of TLAER. The advance training will add up to 9 members trained to the *Operations Level*. This level of training will ensure that each shift will have available personnel on duty to handle TLAER Emergency Calls. • Organize and participate in a barn evacuation drill during the year. This is standard annual training for all members of our department. This drill is required to keep evacuation practices and horse handling skills current and proficient. • Purchase and take delivery of an A-Frame lifting device for TLAER operations. Currently, we are completely dependent on outside resources to assist us with vertical lifts of large animals. If these resources are not available to respond to our incident, we cannot complete the rescue. There are instances where an A-Frame is the only possible means of completing the rescue due to the location of the incident or other determining factors. • Begin in house training utilizing the newly delivered training aid. Conduct two drills per shift during the year that challenge all animal rescue skills. One drill will involve removing the training aid from a body of water and the second will involve a roadway accident simulation with an overturned horse trailer.	**Ongoing**	**ONGOING**

Fiscal Year 2011 Goals and Objectives:

Goal	Objective	Time Period	Status
FY 2011 Goal – VEHICLE MAINTENANCE **Improved Efficiency Initiative** Management of a comprehensive preventive maintenance program for all City of Milton Fire Apparatus to include the addition of the City's first reserve apparatus.	• Continued management of a comprehensive preventive maintenance program for all City of Milton Fire Apparatus. As the fire apparatus transition further out of warranty coverage it is critical that proper maintenance is maintained. This program will ensure response readiness and will minimize the frequency of costly emergency repairs. • The Firehouse Software will be configured to electronically manage the apparatus maintenance records. End user training will be provided to all Company Officers and active drivers to ensure accurate and consistent data entry. • Maintain annual pump testing certification for in house personnel so to continue performing this service at minimal expense to the City. • Begin 6 month DOT inspections of all fire apparatus. The DOT inspections limit liability in the event of an accident and also save costly repairs by catching problems before they manifest. • The program will continue to maintain an approved vendor list for each type of repair work as well as routine maintenance. These contractors will be selected and monitored based on quality of work, cost management, and speed of service. • Take delivery of a fifth fire apparatus that will provide the City of Milton with its first ready reserve apparatus. This will significantly shorten downtime when a breakdown occurs and will greatly enhance coverage to the citizens during periods of routine maintenance to our fleet.	**Ongoing**	**ONGOING**

Fiscal Year 2011 Goals and Objectives:

Goal	Objective	Time Period	Status
FY 2011 Goal – POLICY **Streamlined Permitting Process** **Improved Efficiency Initiative** Design and Implement a System for Managing Annual Fire and Life Safety Inspections.	• While MFD conducts sporadic annual inspections of Milton's 861 businesses and numerous community/government buildings and schools, there is no organization or tracking of the inspections, nor are directions given to our firefighters on the expectations, purpose and technical requirements of annual inspections. • In order to streamline Milton's relationship with the business community, an orderly and professional administrative system for managing the annual inspection process MUST be implemented.	Dec. 2010	
FY 2011 Goal – POLICY **Quality of Life** **Improved Efficiency Initiative** **Streamlined Permitting Process** Design and Implement a Regular Program and Policy for Pre-Planning Milton Businesses in Accordance with ISO Requirements	• Pre-planning for incidents is a critical part of the fire and life safety program in any City, and will impact the community both through its ISO rating (impacting insurance rates) as well as increasing the safety of our citizens and firefighters. • A systematic process for developing incident pre-plans must be implemented. • Establish quality control oversight to the pre-planning process.	Dec. 2010	

Fiscal Year 2011 Goals and Objectives:

Goal	Objective	Time Period	Status
FY 2011 Goal – POLICY **Quality of Life** **Improved Efficiency Initiative** Transition Preplanning from Hard-Copy Books to a GIS Based Mapping System	• Work with GIS to transition Milton's pre-plans from a collection of loose leaf binders to an interactive web-based mapping system .	March 2011	
FY 2011 Goal – POLICY/TRAINING **Improved Efficiency Initiative** Train and field arson investigators in Milton to assume responsibility for investigating fires within the City.	• We currently have no serving fire investigators in Milton and are relying on the Alpharetta Fire Department (AFES) to take the lead on all of the fires that occur in Milton. From April to July 2010, this included 5 investigations Alpharetta was called out on and took primary investigation responsibility inside Milton city limits. • In FY 2011, Milton will identify and certify fire investigators so that we can become an equal partner with AFES in regional investigations.	Ongoing	

Fiscal Year 2011 Goals and Objectives:

Goal	Objective	Time Period	Status
FY 2011 Goal – POLICY /TRAINING **Streamlined Permitting Process** **Quality of Life** **Improved Efficiency Initiative** Develop and Institute a Training Program for Company Officers and Fire Fighters to Professionally Conduct Code-Related Annual Inspections	• Due to our small size, we currently rely on our firefighters to conduct our annual re-inspection of all businesses. In addition to creating and managing this system (Goal 1), the firefighters need to be instructed in fire inspection principles and codes so that they can perform this critical function accurately. • Currently, the department only has two people certified to conduct these inspections. • This will establish a program for certification and annually recurring training for field personnel on principles of code enforcement and inspection.	Ongoing	
FY 2011 Goal – EQUIPMENT UPGRADE **Quality of Life** **Foster a Sense of Community** Enhance the Public Education Program through Retrofitting the Command Trailer to Also Serve as a Fire Safety Education Trailer.	• The FEMA Command Trailer is now only rarely used. The FMO plans to retrofit this unit to serve as a public education Fire Safety House. This will be done in-house as a departmental project instead of purchasing an already outfitted trailer.	Sept. 2011	

Fiscal Year 2011 Goals and Objectives:

Goal	Objective	Time Period	Status
FY 2011 Goal – POLICY **Improved Efficiency Initiative** Develop a policy framework for the Fire Marshal's Office	• The FMO currently has no policy governing its operations (including the above outlined objectives). • A comprehensive operational policy needs to be developed for the MFD to coordinate and guide investigations, inspections, permitting, plan review, public education, emergency management, grants management and pre-incident planning.	Sept. 2011 / Ongoing	

City of Milton
Fire-Rescue

Fiscal Year 2011 Goals and Objectives:

Goal	Objective	Time Period	Status
FY 2011 Goal – P/T INSPECTOR **Streamlined Permitting Process** **Improved Efficiency Initiative** **Foster a Sense of Community** Create and Staff a Part-Time Inspector Position to support the above objectives.	• The Milton Fire Department's Fire Marshal's Office is an essential player in the council goals of enhancing the quality of life, realizing efficiency in government operations (including streamlining the permitting process) and developing a business-friendly environment because of the close association between building, community development and the functions covered by the Fire Marshal. • The previous seven objectives are fairly broad in their scope and require a significant administrative commitment. The addition of a part-time inspector position will assist in meeting these goals while still keeping up with the everyday requirements of permitting, new occupancy 80% and final inspections, follow-up to annual inspections, support of public education programs and paperwork/process management. • It will also build a foundation for expanding the program when the economy recovers and construction (residential and commercial) begins to return to pre-recession levels.	Oct. 2010	

CITY OF MILTON
FIRE
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Salaries	$ 1,910,899	$ 2,164,674	$ 2,436,672	2,514,917
Benefits	649,877	743,160	902,079	993,232
54 FTEs				
Professional Fees	33,149	23,681	37,150	49,350
Equipment R & M	1,088	7,168	102,245	93,675
Facilities R & M	7,254	8,200	9,000	-
Vehicle R & M	-	-	700	1,200
Grounds R & M	-	-	6,000	1,500
Rental Land & Buildings	179,451	220,273	222,197	209,709
Rental Equip & Vehicles	573	761	800	500
Communications	21,834	14,296	22,440	14,000
Travel	3,542	1,603	3,000	2,500
Dues & Fees	3,371	439	5,025	4,750
Education & Training	6,769	8,201	14,480	9,200
Maintenance Contracts	-	2,099	31,548	8,000
General Supplies-Suppression	19,303	25,365	33,525	32,600
General Supplies-Prevention	-	4,027	15,010	31,722
Water/Sewage	5,441	5,070	4,200	6,500
Natural Gas	18,867	18,183	21,000	18,000
Electricity	25,177	25,488	22,000	22,000
Gasoline/Diesel	-	-	73,000	60,000
Food/Meals	-	40	200	200
Books/Periodicals	-	2,427	1,085	1,500
Cable Service	2,707	2,420	2,400	2,400
Uniforms	63,233	30,630	44,470	57,100
Machinery	3,133	-	3,600	1,800
Furniture & Fixtures-Prevention	1,242	2,000	10,507	3,000
Computer/Software	-	-	2,923	4,000
Computer/Hardware-Prevention	-	-	445	-
Other Equipment	-	3,807	46,084	52,298
Other Equipment-Cell Phones	334	717	400	1,000
Other Equip-Motorola Radios	-	8,191	7,262	-
TOTAL	**$ 2,957,243**	**$ 3,322,919**	**$ 4,081,447**	**$ 4,196,653**

CITY OF MILTON
FIRE
BUDGET DETAIL

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Salary and Wages	SALARY AND WAGES	1,910,899	2,164,674	2,436,672	2,514,917
	Total Salary and Wages	*1,910,899*	*2,164,674*	*2,436,672*	*2,514,917*
Overtime	OVERTIME	50,886	32,590	46,458	46,512
	Total Overtime	*50,886*	*32,590*	*46,458*	*46,512*
Holiday Pay	HOLIDAY PAY	89,384	105,490	95,000	103,275
	Total Holiday Pay	*89,384*	*105,490*	*95,000*	*103,275*
Group Insurance	GROUP INSURANCE	218,212	236,790	354,000	423,252
	Total Group Insurance	*218,212*	*236,790*	*354,000*	*423,252*
401A (SS Match)	401A (SS MATCH)	77,142	86,307	91,419	94,309
	Total 401A (SS Match)	*77,142*	*86,307*	*91,419*	*94,309*
FICA Medicare	FICA MEDICARE	28,824	33,844	35,440	36,465
	Total FICA Medicare	*28,824*	*33,844*	*35,440*	*36,465*
401A 1% Match to 457B	401A 1% MATCH TO 457B	10,779	13,893	25,842	26,259
	Total 401A 1% Match to 457B	*10,779*	*13,893*	*25,842*	*26,259*
Pension	PENSION	66,330	57,258	90,100	97,327
	Total Pension	*66,330*	*57,258*	*90,100*	*97,327*
Tuition Reimbursement	TUITION REIMBURSEMENT	7,575	1,750	6,000	6,000
	Total Tuition Reimbursement	*7,575*	*1,750*	*6,000*	*6,000*
Unemployment Insurance	UNEMPLOYMENT INSURANCE	11,972	12,262	12,420	12,420
	Total Unemployment Insurance	*11,972*	*12,262*	*12,420*	*12,420*
Workers Comp	WORKERS COMP	50,588	121,077	118,400	147,413
	Total Workers Comp	*50,588*	*121,077*	*118,400*	*147,413*
Flexible Spending	FLEXIBLE SPENDING	38,184	41,900	27,000	-
	Total Flexible Spending	*38,184*	*41,900*	*27,000*	*-*
Professional Fees	BIO HAZARD WASTE DISPOSAL	-	-	500	500
	MEDICAL DIRECTION	31,590	22,025	29,000	30,000
	TLAER TRAINING INSTRUCTOR	-	-	3,150	4,000
	HEALTH & WELLNESS PROGRAM	-	-	-	14,850
	VARIOUS FEES	1,559	1,656	1,500	-
	EMPLOYEE FIT TEST	-	-	3,000	-
	Total Professional Fees	*33,149*	*23,681*	*37,150*	*49,350*
Equipment R & M	STATION EQUIPMENT R & M	-	-	8,000	12,000
	BREATHING APPARATUS TESTING & REPAIR	-	-	6,600	8,000
	INSPECT/REPAIR HYDRAULIC RESCUE TOOLS	-	-	5,500	5,500
	APPARATUS R & M INCLUDING PUMP TESTING	-	919	37,500	40,600
	APPARATUS EMERGENCY REPAIRS	-	3,939	36,000	18,000
	GAS DETECTOR REPAIR	-	-	3,245	4,076
	NOZZLES, VALVES, APPLIANCES, HOSE	-	-	3,600	1,500
	ANNUAL HYDRANT MAINTENANCE		-	-	2,799
	LADDER TESTING	1,088	2,310	1,200	1,200
	FIRE HOSE REPAIR	-	-	600	-
	Total Equipment R & M	*1,088*	*7,168*	*102,245*	*93,675*
Facilities R & M	FACILITY R&M	7,254	8,200	9,000	-
	Total Facilities R & M	*7,254*	*8,200*	*9,000*	*-*
Vehicle R & M	VEHICLE REPAIRS & MAINTENANCE	-		700	1,200
	Total Vehicle R & M	*-*	*-*	*700*	*1,200*
Grounds R & M	GROUNDS MAINTENANCE	-		6,000	1,500
	Total Grounds R & M	*-*	*-*	*6,000*	*1,500*
Rental Land & Buildings	STATION 43 LEASE	179,451	220,273	220,197	209,709
	ROSWELL / ALPHARETTA TRAINING FACILITY	-	-	2,000	-
	Total Rental Land & Buildings	*179,451*	*220,273*	*222,197*	*209,709*
Rental Equip & Vehicles	RENTAL EQUIPMENT & VEHICLES	573	761	800	500
	Total Rental Equip & Vehicles	*573*	*761*	*800*	*500*
Communications	WIRELESS CARD & CELL PHONE SERVICE	7,775	2,869	10,440	14,000
	TELEPHONE SERVICE	14,059	11,427	12,000	-
	Total Communications	*21,834*	*14,296*	*22,440*	*14,000*
Travel	TRAVEL EXPENSES	3,542	1,603	3,000	2,500
	Total Travel	*3,542*	*1,603*	*3,000*	*2,500*
Dues & Fees	PROFESSIONAL LICENSE RENEWALS	2,505	439	4,525	4,500
	SUBSCRIPTIONS	866	-	500	250
	Total Dues & Fees	*3,371*	*439*	*5,025*	*4,750*

CITY OF MILTON
FIRE
BUDGET DETAIL

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Education & Training	PROFESSIONAL DEVELOPMENT=$150/EMP	6,123	-	8,000	5,000
	CONTRACT - ANNUAL EMT/PM TRAINING	646	-	3,000	3,000
	MGMT PROFESSIONAL DEV=$600/MGR	-	-	2,280	1,200
	VARIOUS FEES	-	8,201	1,200	-
	Total Education & Training	*6,769*	*8,201*	*14,480*	*9,200*
Maintenance Contracts	COFFEE SERVICE FIRE STATIONS	-	2,099	1,700	-
	800 MHZ FEES TO FULTON COUNTY	-	-	4,488	4,500
	ANNUAL MAINTENANCE FIREHOUSE	-	-	9,015	-
	PEST CONTROL - FIRE STATIONS	-	-	2,160	2,000
	FIRE EXTINGUISHER/SPRINKLER ANNUAL INSP	-	-	1,500	1,500
	NETMOTION ANNUAL MAINTENANCE	-	-	6,100	-
	SCBA MAINTENANCE	-	-	6,585	-
	Total Maintenance Contracts	*-*	*2,099*	*31,548*	*8,000*
General Supplies-Suppression	GENERAL SUPPLIES	15,305	17,512	21,500	20,000
	OXYGEN REFILLS	-	-	600	600
	HIGH/LOW ANGLE RESCUE EQUIPMENT	-	-	4,425	-
	MEDICAL SUPPLIES	3,998	7,853	7,000	12,000
	Total General Supplies-Suppression	*19,303*	*25,365*	*33,525*	*32,600*
General Supplies-Prevention	ARSON INVESTIGATION EQUIPMENT	-	-	2,150	1,000
	PREVENTION AND EDUCATION MATERIALS	-	-	3,000	3,000
	HEART READY CITY PROGRAM SUPPLIES	-	3,999	9,550	5,000
	HYDRANT MARKER SYSTEM	-	-	-	21,680
	HYDRANT FLOW TEST KIT	-	-	-	1,042
	DISPOSABLE SUPPLIES	-	28	310	-
	Total General Supplies-Prevention	*-*	*4,027*	*15,010*	*31,722*
Utilities	WATER / SEWAGE	5,441	5,070	4,200	6,500
	NATURAL GAS	18,867	18,183	21,000	18,000
	ELECTRICITY	25,177	25,488	22,000	22,000
	CABLE SERVICE	2,707	2,420	2,400	2,400
	Total Utilities	*52,192*	*51,161*	*49,600*	*48,900*
Gasoline/Diesel	GASOLINE/DIESEL	-		73,000	60,000
	Total Gasoline/Diesel	*-*	*-*	*73,000*	*60,000*
Food/Meals	FOOD/MEALS	-	40	200	200
	Total Food/Meals	*-*	*40*	*200*	*200*
Books/Periodicals	TRAINING MATERIALS	-	2,427	1,085	1,500
	Total Books/Periodicals	*-*	*2,427*	*1,085*	*1,500*
Uniforms	FIRE STANDARD UNIFORMS	27,241	16,182	17,200	22,700
	TURN OUT GEAR	35,992	14,448	25,770	32,000
	CLASS A UNIFORMS		-	-	2,400
	FOOTWEAR ALLOWANCE	-	-	1,500	-
	Total Uniforms	*63,233*	*30,630*	*44,470*	*57,100*
Machinery	HYDRAULIC CUTTER REPLACEMENT	3,133	-	3,600	1,800
	Total Machinery & Equipment	*3,133*	*-*	*3,600*	*1,800*
Furniture & Fixtures-Prevention	FURNITURE	1,242	2,000	10,507	3,000
	Total Furniture & Fixtures	*1,242*	*2,000*	*10,507*	*3,000*
Computer/Software	EMS TRAINING SOFTWARE	-	-	2,923	4,000
	Total Computer/Software	*-*	*-*	*2,923*	*4,000*
Computer/Hardware-Prevention	LAP TOP COMPUTER (TRAINING, EMS, OPERATIONS and INVESTIGATIONS)	-	-	445	-
	Total Computer/Hardware-Prevention	*-*	*-*	*445*	*-*
Other Equipment	SMALL EQUIPMENT	-	2,176	4,244	49,000
	EMS TRAINING AIDS	-	-	3,055	1,000
	RADIO CHARGERS & SPARE BATTERIES		-	-	2,298
	RIT RESCUE SCBA HARNESS	-	1,631	13,225	-
	EXHAUST EXTRACTOR SYSTEM	-	-	25,560	-
	Total Other Equipment	*-*	*3,807*	*46,084*	*52,298*
Other Equipment/Cell Phones	BLACKBERRY/CELL PHONE PURCHASE/REPLACEMENTS	334	717	400	1,000
	Total Cell Phones	*334*	*717*	*400*	*1,000*

CITY OF MILTON
FIRE
BUDGET DETAIL

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Other Equip/Motorola Radios	RADIO FOR F-150 (CAPTAIN)	-	-	4,000	-
	RADIOS / PORTABLE	-	8,191	3,262	-
	Total Motorola Radio	-	*8,191*	*7,262*	-
TOTAL FIRE		**2,957,243**	**3,322,919**	**4,081,447**	**4,196,653**

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Milton Fire Department - Command Upgrade

Supportive of which Council work plan item (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate:	☐
Removes/reduces a hazard:	☑
Included in an approved comprehensive plan:	☐
Improves efficiency:	☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

This capital request involves making a minor upgrade to the Battalion Command Vehicle to bring its functionality in line with all of the surrounding fire departments. Current professional practice (including all surrounding fire departments and several police departments) provide a mobile work station in the rear of the vehicle so that the numerous resources can be safely tracked and coordinated among the different responding agencies. The command vehicle we are using is currently configured with little more than a stock pickup bed that provides limited secured storage and no incident command platform, leaving our battalion chiefs to set up a command post on the lowered tailgate. This project would provide a platform more consistent with the needs of all-hazards incident command, including a camper shell to increase the storage space to accommodate ISO recommended equipment, additional lighting at the rear of the shell, and an extendable platform with shelving, a whiteboard, mobile radio access, etc to serve as a functional command center on the scene of any fire or life threatening incident.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the initiative? (this can be a current performance measurement or the addition of a new measurement)implementation of this

This initiative will allow the fire department to increase its efficiency and more safely manage emergencies with the same type of coordiantion support that are available to all surrounding jurisdictions.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

The initiative will have no impact on future budgets, but may serve to the safety of personnel and the general public as well as the better preservation of property in the event of an emergency.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2011 FUNDING REQUEST
Salary/Benefits		
Professional Fees	521-2000	-
Professional Fees - CH2M	521-2100	-
Equipment R & M	522-2100	-
Grounds R & M	522-2040	-
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Land/Building Rental	522-3100	-
Communications	523-2000	2,000
Advertising	523-3000	-
Printing	523-4000	-
Travel	523-5000	-
Dues & Fees	523-7000	-
Education & Training	523-6000	-
Maintenance Contracts	523-8501	-
General Supplies	531-1000	
Utilities: Water	531-2100	-
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	-
Food/Meals	523-3000	-
Uniforms	531-7000	
Mach/Equip	542-1000	6,000
Promotional	533-1000	-
Non-Recurring	532-4000	
TOTAL		**$ 8,000**
Salary/Benefits		-
Maintenance & Operating		8,000

Impact on Operating Budget	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	-	-	-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues					
Other	-	-	-	-	-
Total Operating Impact	$ -	$ -	$ -	$ -	$ -

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire-Rescue Hydrant Maintenance

Supportive of which Council work plan item (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate:	☐
Removes/reduces a hazard:	☑
Included in an approved comprehensive plan:	☐
Improves efficiency:	☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

Our annual hydrant maintenance program relied on the Fulton County Water Authority for the annual supplies for maintaining our hydrants in the City of Milton. Recently they have changed their program and no longer furnish maintenance supplies to us. This change will cause us to assume the cost of maintenance for the bi-annually servicing of hydrants in the City of Milton.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the initiative? (this can be a current performance measurement or the addition of a new measurement)implementation of this

The implementation of this program will allow us to maintain our hydrants at the current level of service.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

The cost of this program includes the cost of aluminum paint ($42.80 per gal x 18 gal=$770.40), reflective paint (5 gal @ $300), lubricant (mineral oil at $139.42 for 5 gals), rags ($60), brushes ($80), gloves (96 pr @ $3=$288), Misc equipment ($50), plastic bottles for lubricant ($50). Purchase 50 Out of Service Hydrant Rings at $9.35 each=$467.50 , 50 lb. bags of reflective glass beads to be added to the paint $99.00 each (6 bags = 594.00)

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2011 FUNDING REQUEST
Salary/Benefits		-
Professional Fees	521-2000	-
Professional Fees - CH2M	521-2100	-
Equipment R & M	522-2100	-
Grounds R & M	522-2040	-
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Land/Building Rental	522-3100	-
Communications	523-2000	-
Advertising	523-3000	-
Printing	523-4000	-
Travel	523-5000	-
Dues & Fees	523-7000	-
Education & Training	523-6000	-
Maintenance Contracts	523-8501	-
General Supplies	531-1000	2,799
Utilities: Water	531-2100	-
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	-
Food/Meals	523-3000	-
Uniforms	531-7000	-
Mach/Equip	542-1000	-
Promotional	533-1000	-
Non-Recurring	532-4000	-
TOTAL		**$ 2,799**

Salary/Benefits	-
Maintenance & Operating	2,799

Impact on Operating Budget	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	$ 2,799	2,911	3,027	3,148	3,274
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 2,799	$ 2,911	$ 3,027	$ 3,148	$ 3,274

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire-Rescue Class A Uniforms

Supportive of which Council work plan item (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate:	☑
Removes/reduces a hazard:	☐
Included in an approved comprehensive plan:	☐
Improves efficiency:	☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

Class A uniforms are considered a dress uniform, which is only worn on special occasions (award presentations, funerals, promotional ceremonies etc). Class A uniforms are comprised of dress pants, coat, shirt, tie, hat and dress shoes.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the initiative? (this can be a current performance measurement or the addition of a new measurement)implementation of this

Currently, our personnel do not have a dress uniform.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

54 Fire Employees - dress shirt $30 - Pants $45 - Coat $170 - Tie/belt $32 - Hat $50 - Shoes $70 = $397 per employee **Begin with senior staff = $2400**
Total = $2400

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2011 FUNDING REQUEST
Salary/Benefits		-
Professional Fees	521-2000	
Professional Fees - CH2M	521-2100	-
Equipment R & M	522-2100	-
Grounds R & M	522-2040	-
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Land/Building Rental	522-3100	-
Communications	523-2000	-
Advertising	523-3000	-
Printing	523-4000	-
Travel	523-5000	-
Dues & Fees	523-7000	-
Education & Training	523-6000	-
Maintenance Contracts	523-8501	-
General Supplies	531-1000	-
Utilities: Water	531-2100	-
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	-
Food/Meals	523-3000	-
Uniforms	531-7000	2,400
Mach/Equip	542-1000	-
Promotional	533-1000	-
Non-Recurring	532-4000	-
TOTAL		**$ 2,400**

Salary/Benefits	-
Maintenance & Operating	2,400

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	2,400	-	-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 2,400	$ -	$ -	$ -	$ -

Notes:

This project can be phased in beginning with chief officer/captain/fire marshal (6 = $2382) - lieutenants (12= $4764) - FAO/firefighters (36= $14,292)

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire-Rescue Paramedic Assignment Pay

Supportive of which Council work plan item (required field)	
Select from drop down list	
Other Project Priorities: (choose all that apply)	
Meets legal mandate:	☑
Removes/reduces a hazard:	☑
Included in an approved comprehensive plan:	☐
Improves efficiency:	☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

The Fire Department is now providing a higher level of care with the inception of Advanced Life Support (ALS) on E-42. With this higher level of care comes additional responsibility, training and certifications. Our paramedics (9) have excepted this responsibility, but it is time to compensate our paramedics.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the initiative? (this can be a current performance measurement or the addition of a new measurement)implementation of this

Across the country paramedics receive additional compensation for their knowledge, skills and abilities in providing emergency care to the sick and injured. A paramedic incentive program will also encourage other employees to seek a higher level of education and service to the community.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

I propose three options based on the current annual salary of the 9 paramedics:
(3% assignment pay = $18,239) (5% assignment pay = $30,251) ($100 assignment pay per pay period = $26,000)

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2011 FUNDING REQUEST
Salary/Benefits		-
Professional Fees	521-2000	30,251
Professional Fees - CH2M	521-2100	-
Equipment R & M	522-2100	-
Grounds R & M	522-2040	-
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Land/Building Rental	522-3100	-
Communications	523-2000	-
Advertising	523-3000	-
Printing	523-4000	-
Travel	523-5000	-
Dues & Fees	523-7000	-
Education & Training	523-6000	-
Maintenance Contracts	523-8501	-
General Supplies	531-1000	-
Utilities: Water	531-2100	-
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	-
Food/Meals	523-3000	-
Uniforms	531-7000	-
Mach/Equip	542-1000	-
Promotional	533-1000	-
Non-Recurring	532-4000	-
TOTAL		**$ 30,251**

Salary/Benefits	-
Maintenance & Operating	30,251

	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	30,251	31,461	32,719	34,028	35,389
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 30,251	$ 31,461	$ 32,719	$ 34,028	$ 35,389

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire-Rescue Communications

Supportive of which Council work plan item (required field)		**Enter Funding Request by Account in the Area Below:**		
Select from drop down list		**ACCOUNT DESCRIPTION**	**ACCOUNT NUMBER**	**FY 2011 FUNDING REQUEST**
Other Project Priorities: (choose all that apply)				
Meets legal mandate:	☐	Salary/Benefits		-
Removes/reduces a hazard:	☑	Professional Fees	521-2000	-
Included in an approved comprehensive plan:	☐	Professional Fees - CH2M	521-2100	-
Improves efficiency:	☑	Equipment R & M	522-2100	
Detail Description of New Program/Service or Improvement of Existing Service Level:		Grounds R & M	522-2040	-
This initiative includes purchasing four additional portable radios, a multi unit conditioning charger, and vehicle mounted battery chargers for the Fire Apparatus. XTS 5000 radio with software $3549.78 x 4 = $ 14199.12 Multi unit conditioning charger $ 1050.00 Vehicle charger $312.00 x 4 = $ 1248.00		Facilities R & M	522-2200	
		Vehicle R & M	522-2300	-
		Land/Building Rental	522-3100	-
		Communications	523-2000	-
		Advertising	523-3000	-
		Printing	523-4000	-
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the initiative? (this can be a current performance measurement or the addition of a new measurement)implementation of this		Travel	523-5000	-
		Dues & Fees	523-7000	-
		Education & Training	523-6000	-
		Maintenance Contracts	523-8501	
		General Supplies	531-1000	2,120
Additional portable radios are needed as "back-up" when units are out of service for repairs, or for use when incidents involving units from other agencies that have no means of communication on our frequency. Without this, units from other agencies are unable to communicate via radio causing a potential delay in time sensitive information on the fire ground. Vehicle chargers are essential for maintaining radio communication on incidents involving prolonged on-scene times such as structure fires or technical rescues. Portable radio batteries have a finite talk time and we currently have no way of replenishing batteries on-scene.		Utilities: Water	531-2100	-
		Utilities: Natural Gas	531-2200	-
		Utilities: Electricity	531-2300	-
		Food/Meals	523-3000	-
		Uniforms	531-7000	-
		Mach/Equip	542-1000	1,837
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)		Promotional	533-1000	-
		Non-Recurring	532-4000	
With proper installation and, use these items have no anticipated reoccurring yearly cost.		**TOTAL**		**$ 3,957**
		Salary/Benefits		-
		Maintenance & Operating		3,957

Impact on Operating Budget	**FY 2011**	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**
Increases Operating Costs	3,957	-	-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 3,957	$ -	$ -	$ -	$ -

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

Health and Wellness Program

Supportive of which Council work plan item (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☑

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

Stress-induced heart attack is the leading cause of on-duty death among firefighters. This initiative will provide the baseline in a multi-year program to implement a health management program for our firefighters to reduce and eliminate this threat.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Initiate a program for routine annual baseline screening for hepatitis, TB and heart conditions (e.g. stress test). Establish a remedial program to improve the wellness of at-risk employees identified by the screenings. Implement a basic instructional program meant to foster an environment supportive of a healthy lifestyle, provide knowledge and skills to improve and maintain a healthy work force.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

A comprehensive medical physical for each firefighter - $275.00 each x 54 = $14,850

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2008 FUNDING REQUEST
Salary/Benefits		-
Professional Fees	521-2000	20,750
Equipment R & M	522-2100	-
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Grounds R & M	522-2400	-
Land/Building Rental	522-3100	-
Vehicle/Equip Rental	522-3200	-
Communications	523-2000	-
Advertising	523-3000	-
Printing	523-4000	-
Travel	523-5000	-
Dues & Fees	523-7000	-
Education & Training	523-6000	-
Maintenance Contracts	523-8501	-
General Supplies	531-1000	-
Utilities: Water	531-2100	-
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	-
Gasoline/Diesel	531-2700	
Food/Meals	523-3000	-
Uniforms	531-7000	-
Mach/Equip	542-1000	-
Furniture/Fixtures	542-3000	-
Other Equipment	542-5000	-
TOTAL		**$ 20,750**

Salary/Benefits	-
Maintenance & Operating	20,750

Impact on Operating Budget	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	14,850	15,296	15,908	16,544	17,206
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-		-	-	-
Total Operating Impact	$ 14,850	$ 15,296	$ 15,908	$ 16,544	$ 17,206

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire/Rescue - Hydrant marker system

Supportive of which Council work plan item (required field)	Enter Funding Request by Account in the Area Below:		
Select from drop down list	**ACCOUNT DESCRIPTION**	**ACCOUNT NUMBER**	**FY 2011 FUNDING REQUEST**
Other Project Priorities: (choose all that apply)			
Meets legal mandate: ☐	Salary/Benefits		-
Removes/reduces a hazard: ☐	Professional Fees	521-2000	-
Included in an approved comprehensive plan: ☐	Professional Fees - CH2M	521-2100	-
Improves efficiency: ☐	Equipment R & M	522-2100	-
Detail Description of New Program/Service or Improvement of Existing Service Level:	Grounds R & M	522-2040	-
Buy hydrant street markers that will be placed in the street next to a hydrant. This will allow the fire apparatus to see where fire hydrants are located before they arrive at the location which will limit the possibility of driving by a hydrant during an emergency. Cost of buying markers with adhesive pad ($6 x 3,500=$21,000), Propane torch (4 x $50=$200), propane fuel (40 gal x 4 @ $3 per gal=$480).	Facilities R & M	522-2200	-
	Vehicle R & M	522-2300	-
	Land/Building Rental	522-3100	-
	Communications	523-2000	-
	Advertising	523-3000	-
	Printing	523-4000	-
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the initiative? (this can be a current performance measurement or the addition of a new measurement)implementation of this	Travel	523-5000	-
	Dues & Fees	523-7000	-
	Education & Training	523-6000	-
	Maintenance Contracts	523-8501	-
	General Supplies	531-1000	21,680
We will monitor the effectiveness of this program during emergency operations when an engine needs to locate a fire hydrant	Utilities: Water	531-2100	-
	Utilities: Natural Gas	531-2200	-
	Utilities: Electricity	531-2300	-
	Food/Meals	523-3000	-
	Uniforms	531-7000	-
	Mach/Equip	542-1000	-
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)	Promotional	533-1000	-
	Non-Recurring	532-4000	-
Each year after the first year will cost $240 for replacement markers plus $30 for propane	**TOTAL**		**$ 21,680**
	Salary/Benefits		-
	Maintenance & Operating		21,680

Impact on Operating Budget	**FY 2011**	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**
Increases Operating Costs	21,680	270	270	270	270
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 21,680	$ 270	$ 270	$ 270	$ 270

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EMS Operations

CITY OF MILTON
EMS OPERATIONS
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Maintenance Contracts	33,062	$ 132,250	$ 132,250	136,881
TOTAL	**$ 33,062**	**$ 132,250**	**$ 132,250**	**$ 136,881**

CITY OF MILTON
EMS OPERATIONS
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Maintenance Contracts	SUBSIDY FOR EMS SERVICE	33,062	132,250	132,250	136,881
	Total Maintenance Contracts	*33,062*	*132,250*	*132,250*	*136,881*
GRAND TOTAL		**33,062**	**132,250**	**132,250**	**136,881**

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Public Works

Public Works Department

2011 Goals and Objectives:

Goal	Objective	Time Period	Status
Transportation			
Maintain roads and streets at an adequate level of service	• Resurface/Reconstruct Roads • Patch and Repair Roads	March-July 2011	
	• Repair potholes, as requested/needed • Edge of Pavement Repair	On-going	
	• Re-striping of existing roads	Aug 2011	
	• Traffic Signs and Signal Maintenance	On-going	
	• Dead tree removal • Add overhead trimming and maintenance services	On-going	
	• Replace outdated signs • Maintenance of traffic signals	On-going	
Address critical infrastructure needs (bridges, dams, etc.)	• General bridge repair and maintenance	March – Aug 2011	
	• Replace Cogburn Road bridge	May 11 – Aug 11	
Address roadway bottlenecks	• Complete SR 140 and New Providence Road preliminary engineering plans and right-of-way plans • Complete SR 372 and Providence Road preliminary engineering and right-of-way plans	Aug 10 – Aug 11	
	• Begin Mayfield and Mid Broadwell Intersection concept design	July 2011	
	• Crabapple Streetscape Project	March 2011	
	• Complete design of Bethany Bend-Cogburn Road intersection	August 2011	
	• Complete design of Hopewell Road-Francis Road intersection	October 2011	
Address safety and speeding issues	• Install traffic calming measures	Ongoing	
Provide support for emergencies and natural disasters	• During snow or ice, place salt/sand on bridges and roads	Dec 10 – March 11	
Preserve the rural character of gravel roads	• Grade and place dust abatement on 13 miles of gravel roads twice per year	Oct 10 and April 11	
	• Add additional grading for higher use gravel roads	July 2011	
Stormwater			
Maintain stormwater system	• Develop capital improvement program from FY10 inventory and inspection program	January 2011	

City of Milton
Public Works Department

2011 Goals and Objectives:

Goal	Objective	Time Period	Status
Maintain stormwater system	• Education and outreach • Streamside clean-up, storm drain markers, • Inventory and inspection of storm water assets, including some cleaning • Outfall screening and water quality • Program Management • Floodplain mapping • Annual report to EPD	On-going	
	• Repair Thompson Road Drainage	Jan – March 2011	
Administration			
Develop tools for public works continued success	• Construction inspectors and project management for the large construction projects	April – Sept 2011	
Provide oversight of sanitation, recycling, and litter issues	• Improvements to Maintenance Facility	November 2011	
	• Provide support services for Milton Grows Green	On-going	
Provide support for emergencies and natural disasters	• Support to the Public Safety for the Emergency Preparedness Plan	On-going	

CITY OF MILTON
PUBLIC WORKS
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Salaries	$ -	$ -	$ 217,000	$ 300,198
Benefits	-	-	66,050	138,943
4.5 FTEs				
Professional Fees	56,780	50,867	93,800	12,400
Professional Fees-Contracted	1,364,128	1,813,267	1,087,385	146,500
Equipment R&M	-	6,224	25,000	-
Vehicle R & M	-	-	2,000	1,500
Grounds R & M	-	-	20,000	2,500
Road R & M	35,849	4,200	55,000	-
Communications	-	-	2,200	3,405
Advertising	-	162	-	-
Other Purchased Service	3,495	-	6,000	7,500
Printing	-	-	100	93
Travel				1,560
Dues & Fees	-	-	300	291
Education & Training	-	-	1,610	2,100
Maintenance Contracts	-	-	50,000	-
General Supplies	235	1,143	5,000	3,000
Electricity	295,893	305,040	307,540	315,040
Gasoline				17,500
Uniforms	-	-	1,552	950
Infrastructure	-	-	-	554,000
Other Equipment	-	10,051	46,116	6,500
Motorola Radios	-	-	7,577	-
TOTAL EXPENDITURES	**$ 1,756,381**	**$ 2,190,954**	**$ 1,994,230**	**$ 1,513,980**

CITY OF MILTON
PUBLIC WORKS
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Salary and Wages	SALARY AND WAGES	-	-	217,000	300,198
	Total Salary and Wages	*-*	*-*	*217,000*	*300,198*
Group Insurance	GROUP INSURANCE	-	-	21,000	33,450
	Total Group Insurance	*-*	*-*	*21,000*	*33,450*
401A (SS Match)	401A (SS MATCH)	-	-	8,200	11,257
	Total 401A (SS Match)	*-*	*-*	*8,200*	*11,257*
FICA Medicare	FICA MEDICARE	-	-	3,200	4,353
	Total FICA Medicare	*-*	*-*	*3,200*	*4,353*
401A 1% Match to 457B	401A 1% MATCH TO 457B	-	-	-	2,842
	Total 401A 1% Match to 457B	*-*	*-*	*-*	*2,842*
Pension	PENSION	-	-	7,700	10,999
	Total Pension	*-*	*-*	*7,700*	*10,999*
Unemployment Insurance	UNEMPLOYMENT INSURANCE	-	-	1,150	1,150
	Total Unemployment Insurance	*-*	*-*	*1,150*	*1,150*
Workers Comp	WORKERS COMP	-	-	23,000	74,892
	Total Workers Comp	*-*	*-*	*23,000*	*74,892*
Flexible Spending	FLEXIBLE SPENDING	-	-	1,800	-
	Total Flexible Spending	*-*	*-*	*1,800*	*-*
Professional Fees	WASTE MANAGEMENT PROGRAMS	464	-	2,000	-
	BULKY TRASH DAY	777	215	1,800	2,400
	SOLID WASTE MANAGEMENT PLAN	5,950	24,024	-	-
	TRANSPORTATION STUDY	-	23,782	-	-
	ENGINEERING & SURVEYING SERVICES	1,199	978	10,000	10,000
	DEAD TREE REMOVAL PROGRAM	-	-	5,000	-
	CONTRACT CONSULTANT	-	-	75,000	-
	MISC		1,868	-	-
	Total Professional Fees	*56,780*	*50,867*	*93,800*	*12,400*
Professional Fees - Contracted	CH2M CONTRACT COST	1,364,128	1,813,267	404,015	-
	OPTECH MONETTE, LLC		-	472,000	-
	GEORGIA MANAGEMENT AGENCY		-	68,900	-
	SNOW REMOVAL SERVICES		-	4,470	-
	LOWE ENGINEERS		-	108,000	116,500
	OVERHEAD TRIMMING & GRAVEL ROADS	-	-	30,000	30,000
	Total Professional Fees - Contracted	*1,364,128*	*1,813,267*	*1,087,385*	*146,500*
Equipment Repair & Maint	TRAFFIC SIGNS & SIGNALS MAINTENANCE	-	6,224	25,000	-
	Total Equipment Repair & Maint	*-*	*6,224*	*25,000*	*-*
Vehicle Repair & Maint	VEHICLE REPAIRS & MAINT	-	-	2,000	1,500
	Total Vehicle R & M	*-*	*-*	*2,000*	*1,500*
Grounds Repair & Maint	GROUNDS REPAIR AND MAINTENANCE	-	-	20,000	2,500
	Total Grounds Repair & Maint	*-*	*-*	*20,000*	*2,500*
Road Repair & Maint	POTHOLE REPAIRS	35,849	4,200	30,000	-
	MATERIALS		-	25,000	-
	Total Road Repair and Maintenance	*35,849*	*4,200*	*55,000*	*-*
Communications	CELL PHONES	-	-	2,200	2,880
	800 MHZ FEES TO FULTON COUNTY		-	-	525
	Total Communications	*-*	*-*	*2,200*	*3,405*
Advertising	PUBLIC HEARING ADVERTISING	-	162	-	-
	Total Advertising	*-*	*162*	*-*	*-*
Other Purchased Service	GUARDRAIL REPAIR	3,495	-	6,000	7,500
	Total Other Purchased Services	*3,495*	*-*	*6,000*	*7,500*
Printing	BUSINESS CARDS	-	-	100	93
	Total Printing	*-*	*-*	*100*	*93*
Travel	TRAVEL	-	-	-	1,560
	APWA CONFERENCE		-	-	-
	FULL DEPTH RECLAMATION SEMINAR		-	-	-
	Total Travel			*-*	*1,560*
Dues & Fees	DUES & FEES		-	300	-
	IMSA		-	-	100
	APWA		-	-	141
	PE LICENSE		-	-	50
	Total Dues and fees	*-*	*-*	*300*	*291*

CITY OF MILTON
PUBLIC WORKS
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Education & Training	EDUCATION AND TRAINING	-	-	1,610	-
	FULL DEPTH RECLAMATION SEMINAR		-	-	250
	APWA		-	-	350
	LEVEL II SIGNING & MARKING		-	-	550
	NHIA		-	-	450
	VARIOUS OTHER TRAINING		-	-	-
	CONTINUING EDUCATION		-	-	500
	Total Education and Training	*-*	*-*	*1,610*	*2,100*
Maintenance Contracts	ANIMAL CONTROL	-	-	-	-
	RECYCLE CENTER	-	-	50,000	-
	Total Maintenance Contracts	*-*	*-*	*50,000*	*-*
General Supplies	OFFICE SUPPLIES	235	1,143	-	1,500
	ADOPT-A-ROAD/STREAMSIDE CLEANUP SUPPLI	-	-	5,000	1,500
	Total General Supplies	*235*	*1,143*	*5,000*	*3,000*
Electricity	STREET LIGHTING & TRAFFIC SIGNALS	295,893	305,040	307,540	315,040
	Total Electricity	*295,893*	*305,040*	*307,540*	*315,040*
Gasoline	GASOLINE		-	-	17,500
	Total Gasoline			*-*	*17,500*
Uniforms	UNIFORMS	-	-	1,552	950
	Total Uniforms	*-*	*-*	*1,552*	*950*
Infrastructure	OPTECH RWM, LLC		-	-	435,000
	SIGNAL ALLOWANCE		-	-	10,000
	EMERGENCY SERVICES ALLOWANCE		-	-	10,000
	MATERIALS ALLOWANCE		-	-	30,000
	TREE REMOVAL		-	-	5,000
	DUMPSTER FEES		-	-	12,000
	SIGNAL MATERIALS		-	-	12,000
	SIGN MATERIALS		-	-	40,000
	Total Infrastructure	*-*	*-*	*-*	*554,000*
Other Equipment	SOLAR SIGNS	-	8,116	8,116	-
	SPEED TRAILER	-	-	15,000	-
	ADOPT-A-ROAD SIGNS	-	1,935	5,000	1,500
	AFTER-MARKET VEHICLE SUPPLIES		-	4,000	-
	SAND SPREADERS	-	-	12,000	-
	TOOLS/BATTERIES/CHEMICALS		-	2,000	5,000
	MOTOROLA RADIOS		-	7,577	-
	Total Other Equipment	*-*	*10,051*	*53,693*	*6,500*
GRAND TOTAL		**1,756,381**	**2,190,954**	**1,994,230**	**1,513,980**

Parks & Recreation

Updated 2010 and New 2011 Goals & Objectives:

Goal	*Objective*	*Time Period*	*Status*
Park Amenities	• Fund and install new park signs to identify entrances to Milton parks • Purchase and install park site amenities in accordance with Design Standards to begin "branding" Milton parks • Equipment will conform to recommendations of design standards manual from EDAW, Inc.	• Begin installation in existing parks 11/1; signs installed by 3/1	• *Ongoing – Will be coordinated with DRB and is included in FY11 Capital*
Identification of potential capital project improvements	• Drainage and erosion issues at Bell Memorial Park • Repair of Birmingham Park house • Development Plans for Birmingham Park and Providence Park including the community center rehab • ~~First phase development of Birmingham Park~~ (recommend concentrating this FY on the plans and postpone actual development until FY 2011) • Identify and purchase suitable property for park system expansion • Identify lease opportunities for additional field space at schools and private facilities • Partner with FCSB to utilize schools for athletic endeavors	• Bell-Engineering study performed in concert with PW by 2/1; construction to take place during down time at fields- July-Aug • House- Repairs begin 11/1; • Development Plans- RFPs begin 10/1, on the street 12/1; consultants selected 1/1; Plans prepared through 9/30 • Park land purchase- identify possible parcels by 12/31; • Lease- identify possible sites by 12/31; • FCSB- IGA signed and executed by 3/1	• *Ongoing -* • *Phase I Drainage work being completed Summer 2010 using HYA RF/Phase II scheduled for Late Fall 2010 using HYA RF* • *Birmingham House is not needed and will be demolished at some point – being used for training by FD* • *Birmingham Park Concept Plan/2005 Plan being reviewed/will adopt new plan FY11* • *Key parcels are being identified for quick purchase FY11* • *Working variety of private and public facility use*

Updated 2010 and New 2011 Goals & Objectives:

			partnerships – Schools, BUMC
Improve marketing, communications, and community input	• Post "Tech Tips" in the monthly newsletter. • Conduct comprehensive needs assessment • Improve and add to Parks and Rec link on city website • Create and distribute a semi-annual parks and recreation brochure or marketing periodical to publicize facilities, activities, and programs • ***In coordination with new staff programmer***	Needs Assessment RFP start 10/1; on street 11/1; consultant on board 12/1; assessment to public in January; findings to Council 3/15 Website upgrades will be conducted throughout year Brochure dependent on programmer- first edition would happen in spring	• *Ongoing – Passing along regular updates and links to Jason for PR, web updates* • *Needs Assessment Completed, write in responses being entered by intern* • *Ongoing – FY11 includes Parks and Recreation Brochure Printing and Mailing – to be designed in house by Jason Wright* • *New Recreation Program Coordinator and PT Program Assistant included in FY11*

Updated 2010 and New 2011 Goals & Objectives:

To develop plans to recruit more Milton Volunteer pacers and to interest them in becoming more involved.	• Continue to send out email blasts about upcoming events and the need for volunteers • Create a Q&A to be sent to all MVPs seeking information on their interests and what the City can do to attract their willingness to participate • Create new and smaller events for Milton citizens • Create an event to show appreciation for city volunteers • Attendance at community clubs and Organization	Ongoing Not done WIP Event held in May Ongoing	• *Ongoing – Jason is collecting new volunteers via web and forwarding them to me/Send out volunteer needs periodically* • *Q&A not done* • *New events being added – Movie, Community Kick-off, Earth Day, Larger Tree Lighting event* • *Volunteer appreciation funding still included in budget for FY10/FY11* • *I would like to attend more community meetings, but I do not have the time*
To enhance the established city events, creating ownership by Milton Residents	• Continue to give out t-shirts and branding items that mark the Roundup as a Milton event • the revitalization and growth of the Crabapple A&A Fair is a vital part of the community - need to work toward it being part of "Milton" • Memorial Day ceremony will continue to be enhanced and grow as an annual event recognizing Milton's citizen contributions • July 4th parade has already distinguished itself as a Citizens	Ongoing Crabapple A&A Fair is increasing in size and attendance-rec'd grant money from Fulton County Arts Council – reaffirms it as a vital part of the community. Memorial Day Ceremony well rec'd in 2009 – will continue to improve. 4th of July Citizens Parade – 2nd year well received by citizens Held Christmas in Crabapple vent 1st Sat. in	• *Ongoing – Have given out numerous magnets, key chains, etc. this year – using what we have* • *CAAF is not currently a COM event – sponsorship support is being given with conditions, If requested the COM will take on the event in the future*

Updated 2010 and New 2011 Goals & Objectives:

	Parade and we will continue to focus on this issue as being uniquely Milton • The creation of a Holiday event that does not create dissatisfaction among the businesses in Milton and includes everyone to as much of a degree as possible.	Dec. Scheduled again for this year. Well received.	• *Memorial Day was a great event, largest crowd to date with great feedback, will improve again FY11* • *No July 4th parade held this year and no complaints shared, currently not planned for FY11 either* • *Christmas in Crabapple will continue in conjunction with COM Christmas Tree Lighting - same day, different times*
To create a website with city logo products that citizens could access and order products	• Establish a new working agreement with a company who has the ability to offer the website and products by a design and costs approved by City staff • Place logo products for sale in a few boutiques in Milton	July 2009	• *Not sure what happened with this idea?, Christmas cards are still available at City Hall*
To help the Milton Disability Awareness Committee with their goals	• Create a website for the MDAC - linked from the City of Milton website – that gives all types of information that would be helpful to disabled persons • Create ways for all citizens to become more informed about disabilities	MDAC link worked on by Allie Taylor-still needs more info. I attend all MDAC meetings and work with them on projects. Ongoing	• *This committee is now supported by Sudie Gordon, City Clerk due to her experience* • *I have attended MDAC meeting and offered support, looking at Summer Camp program for kids with mild disabilities for Summer 2011*

City of Milton
Parks and Recreation/Special Events

Updated 2010 and New 2011 Goals & Objectives:

To create a "Welcome" package for all new citizens in the city of Milton	• Research welcome packages given by other cities and contact businesses for their donation and participation • Create a line of communication that would advise the City when someone new arrived	Ongoing	• *Jason Wright is working on this, I have provided him with a few examples from other cities* • *Not sure of this?*
New for FY 2010			
Create a Spring Event for the City	• Research other NF city events as to type and dates and create one for Milton	I would like the event to coincide with the First Day of Spring or Arbor Day	• *Earth Day was held by MGG, event was started late, several issues, currently still included in FY11 budget but only with more oversight by City*
New Holiday Event	• Working with Mark Law to place a "tree" at the corner of Hwy 9 and Webb Road to be the official holiday tree	Waiting for Mark to find a tree. We have permission from GDOT and the Target shopping area to place the tree and have a celebration	• *The Tree Lighting was held and will expand this year, will be held the same day as Christmas in Crabapple but in evening*

CITY OF MILTON
PARKS & RECREATION
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Salaries	$ -	$ -	$ 63,100	$ 144,695
Benefits	-	-	16,734	48,859
2 FTEs				
Professional Fees	2,361	57,156	2,000	2,000
Professional Fees - Contracted	136,413	56,863	25,200	107,000
Facility R & M	875	19,097	2,650	4,500
Grounds R&M	-	889	3,500	4,500
Rental Land & Buildings	-	-	-	5,000
Communications	-	-	675	960
Postage	-	-	-	2,700
Printing	-	-	100	3,000
Travel	-	-	1,000	1,900
Dues & Fees	-	-	525	625
Education & Training	-	-	200	585
Contract Labor	-	-	1,000	3,000
General Supplies	-	596	2,000	2,500
Water Sewage	3,136	3,840	3,635	4,000
Natural Gas	1,549	1,375	1,466	1,400
Electricity	15,080	18,641	18,500	20,000
Food/Meals	-	-	150	150
TOTAL	**$ 159,413**	**$ 158,457**	**$ 142,435**	**$ 357,374**

CITY OF MILTON
PARKS & RECREATION
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Salary and Wages	SALARY AND WAGES	-	-	63,100	144,695
	Total Salary and Wages	-	-	*63,100*	*144,695*
Group Insurance	GROUP INSURANCE	-	-	6,600	16,180
	Total Group Insurance	-	-	*6,600*	*16,180*
401A (SS Match)	401A (SS MATCH)	-	-	2,364	5,426
	Total 401A (SS Match)	-	-	*2,364*	*5,426*
FICA Medicare	FICA MEDICARE	-	-	914	2,098
	Total FICA Medicare	-	-	*914*	*2,098*
401A 1% Match to 457B	401A 1% MATCH TO 457B	-	-	-	1,188
	Total 401A 1% Match to 457B	-	-	-	*1,188*
Pension	PENSION	-	-	2,744	4,597
	Total Pension	-	-	*2,744*	*4,597*
Unemployment Insurance	UNEMPLOYMENT INSURANCE	-	-	230	2,530
	Total Unemployment Insurance	-	-	*230*	*2,530*
Workers Comp	WORKERS COMP	-	-	3,882	16,840
	Total Workers Comp	-	-	*3,882*	*16,840*
Professional Fees	PARKS MASTER PLAN	-	40,500	-	-
	SURVEYS & APPRAISAL	-	16,656	2,000	2,000
	Total Professional Fees	*2,361*	*57,156*	*2,000*	*2,000*
Professional Fees - Contracted	CH2M Contract Cost	136,413	56,863	-	-
	PARKS AND REC CONTRACTOR			16,200	-
	PARK MOWING, LITTER PICKUP, & SUPPLIES	-	-	9,000	107,000
	Total Professional Fees Contracted	*136,413*	*56,863*	*25,200*	*107,000*
Facility R & M	FACILITY REPAIRS & MAINTENANCE	875	16,734	2,650	1,500
	LIGHTING MAINTENANCE	-	2,363	-	3,000
	Total Facility R&M	*875*	*19,097*	*2,650*	*4,500*
Grounds R & M	ANNUAL GAS TANK RENTAL	-	64	-	-
	GROUNDS REPAIR & MAINTENANCE	-	825	3,500	4,500
	Total Grounds R&M	-	*889*	*3,500*	*4,500*
Rental Land & Buildings	FCBOE LEASE	-	-	-	5,000
	Total Rental Land & Buildings	-	-	-	*5,000*
Communications	WIRELESS CARD & CELL PHONE SERVICE	-	-	675	960
	Total Communications	-	-	*675*	*960*
Postage	PARKS & REC BROCHURE POSTAGE	-	-	-	2,700
	Total Postage	-	-	-	*2,700*
Printing	BROCHURES, MISC.	-	-	100	3,000
	Total Printing	-	-	*100*	*3,000*
Travel	TRAVEL EXPENSES	-	-	1,000	-
	GRPA CONFERENCE (2)		-	-	400
	NATIONAL GRPA		-	-	1,325
	MEALS & MILEAGE		-	-	175
	Total Travel	-	-	*1,000*	*1,900*
Dues/Fees	PROFESSIONAL MEMBERSHIPS	-	-	525	45
	GRPA AGENCY DUES		-	-	350
	GRPA DISTRICT DUES		-	-	50
	GRPA ADVISORY BD DUES		-	-	60
	GRPA - CYNDEE DUES		-	-	65
	NRPA CPRP DESIGNATION		-	-	55
	Total Dues/Fees	-	-	*525*	*625*
Education & Training	PROFESSIONAL TRAINING	-	-	200	175
	GRPA CONFERENCE (2)		-	-	350
	WINTER MGMT SEMINAR		-	-	60
	Total Education & Training	-	-	*200*	*585*
Contract Labor	PROGRAMS/ACTIVITIES CONTRACT LABOR	-	-	1,000	3,000
	Total Contract Labor	-	-	*1,000*	*3,000*
General Supplies	GENERAL SUPPLIES	-	596	2,000	2,500
	Total General Supplies	-	*596*	*2,000*	*2,500*
Utilities	WATER	3,136	3,840	3,635	4,000
	NATURAL GAS	1,549	1,375	1,466	1,400
	ELECTRICITY	15,080	18,641	18,500	20,000
	Total Utilities	*19,764*	*23,857*	*23,601*	*25,400*
Food/Meals	FOOD/MEALS		-	150	150
	Total Food/Meals	-	-	*150*	*150*
GRAND TOTAL		**159,413**	**158,457**	**142,435**	**357,374**

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Parks & Recreation

New Hire - Recreation Program Coordinator - FT

Supportive of which Council work plan item (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Description of New Program/Service or Improvement of Existing Service Level:

This new FT position would be responsible for coordinating and creating all programs, activities, IGAs, and public/private partnerships. They would assist with planning and conducting all special events. They would serve in absense of the director as needed. They would assist with planning initiatives, customer service, and committee/volunteer coordination. This position is needed to continue moving the department forward.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Almost all performance measures would be improved by the addition of another FT employee. The department would be more efficient and responsive. The Director would be able to focus on more priority initiatives and would prevent burnout.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Starting salary would be approximately $32,500 with benefits (33%). GRPA membership and annual conference would be budgeted. Salary and benefits would increase potentially each year going forward. Revenues would be impacted because more programs could be offered.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2011 FUNDING REQUEST
Salary/Benefits		45,476
Professional Fees	521-2000	-
Equipment R & M	522-2100	-
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Grounds R & M	522-2400	-
Land/Building Rental	522-3100	-
Vehicle/Equip Rental	522-3200	-
Communications	523-2000	-
Advertising	523-3000	-
Printing	523-4000	-
Travel	523-5000	-
Dues & Fees	523-7000	45
Education & Training	523-6000	175
Maintenance Contracts	523-8501	-
General Supplies	531-1000	-
Utilities: Water	531-2100	-
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	-
Gasoline/Diesel	531-2700	
Food/Meals	523-3000	-
Uniforms	531-7000	-
Mach/Equip	542-1000	-
Furniture/Fixtures	542-3000	-
Other Equipment	542-5000	-
TOTAL		**$ 45,696**

Salary/Benefits	45,476
Maintenance & Operating	220

Impact on Operating Budget	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	45,696	47,524	49,425	51,402	53,458
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 45,696	$ 47,524	$ 49,425	$ 51,402	$ 53,458

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Parks & Recreation

Seasonal Hiring - Summer Day Camp Counselor(s) - PT

Supportive of which Council work plan item (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Description of New Program/Service or Improvement of Existing Service Level:

5 Lead Counselors total would be needed to assist the Day Camp Director with each of the s

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

This would allow the addition of two day camps for COM citizens. One would allow 30-35 campers. One would allow 20 campers with mild disabilities. Day camps have been requested repeatedly this year.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

The salary expense was calculated by $8 per hour x 40 hours x 8 weeks x 4 counselors.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2011 FUNDING REQUEST
Salary/Benefits		12,288
Professional Fees	521-2000	-
Equipment R & M	522-2100	-
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Grounds R & M	522-2400	-
Land/Building Rental	522-3100	-
Vehicle/Equip Rental	522-3200	-
Communications	523-2000	-
Advertising	523-3000	-
Printing	523-4000	-
Travel	523-5000	-
Dues & Fees	523-7000	-
Education & Training	523-6000	-
Maintenance Contracts	523-8501	-
General Supplies	531-1000	-
Utilities: Water	531-2100	-
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	-
Gasoline/Diesel	531-2700	
Food/Meals	523-3000	-
Uniforms	531-7000	-
Mach/Equip	542-1000	-
Furniture/Fixtures	542-3000	-
Other Equipment	542-5000	-
TOTAL		**$ 12,288**

Salary/Benefits	12,288
Maintenance & Operating	-

Impact on Operating Budget	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	12,288	12,780	13,291	13,822	14,375
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 12,288	$ 12,780	$ 13,291	$ 13,822	$ 14,375

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Parks & Recreation

Seasonal Hiring - Summer Day Camp Lead Counselor(s) - PT

Supportive of which Council work plan item (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Description of New Program/Service or Improvement of Existing Service Level:

1-2 Lead Counselors would be needed to assist the Day Camp Director with each of the summer camps. This position would be in charge in the Director's absence. The position would pay $9 per hour.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

This would allow the addition of two day camps for COM citizens. One would allow 30-35 campers. One would allow 20 campers with mild disabilities. Day camps have been requested repeatedly this year.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

The salary expense was calculated by $9 per hour x 40 hours x 8 weeks x 3 lead counselors.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2011 FUNDING REQUEST
Salary/Benefits		10,284
Professional Fees	521-2000	-
Equipment R & M	522-2100	-
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Grounds R & M	522-2400	-
Land/Building Rental	522-3100	-
Vehicle/Equip Rental	522-3200	-
Communications	523-2000	-
Advertising	523-3000	-
Printing	523-4000	-
Travel	523-5000	-
Dues & Fees	523-7000	-
Education & Training	523-6000	-
Maintenance Contracts	523-8501	-
General Supplies	531-1000	-
Utilities: Water	531-2100	-
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	-
Gasoline/Diesel	531-2700	
Food/Meals	523-3000	-
Uniforms	531-7000	-
Mach/Equip	542-1000	-
Furniture/Fixtures	542-3000	-
Other Equipment	542-5000	-
TOTAL		**$ 10,284**

Salary/Benefits	10,284
Maintenance & Operating	-

Impact on Operating Budget	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	10,284	10,695	11,123	11,568	12,031
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 10,284	$ 10,695	$ 11,123	$ 11,568	$ 12,031

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Parks & Recreation

Seasonal Hiring - Summer Day Camp Director(s) - PT

Supportive of which Council work plan item (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Description of New Program/Service or Improvement of Existing Service Level:

Two summer day camp directors would be responsible for planning and oversight of each summer day camps planned for Summer 2011. One camp is a regular day camp to be held at Bethwell. The other camp is for children with mild disabilities that would be held at CWES. The day camp director position would pay $11 per hour and would be considered PT Seasonal.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

This would allow the addition of two day camps for COM citizens. One would allow 30-35 campers. One would allow 20 campers with mild disabilities. Day camps have been requested repeatedly this year.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

The salary would be $11 per hour for each director working 40 hours per week for 8 weeks. This salary and expense would remain relatively the same from year to year. By having this director for the camp, revenues would be impacted.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2011 FUNDING REQUEST
Salary/Benefits		8,276
Professional Fees	521-2000	-
Equipment R & M	522-2100	-
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Grounds R & M	522-2400	-
Land/Building Rental	522-3100	-
Vehicle/Equip Rental	522-3200	-
Communications	523-2000	-
Advertising	523-3000	-
Printing	523-4000	-
Travel	523-5000	-
Dues & Fees	523-7000	-
Education & Training	523-6000	-
Maintenance Contracts	523-8501	-
General Supplies	531-1000	-
Utilities: Water	531-2100	-
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	-
Gasoline/Diesel	531-2700	
Food/Meals	523-3000	-
Uniforms	531-7000	-
Mach/Equip	542-1000	-
Furniture/Fixtures	542-3000	-
Other Equipment	542-5000	-
TOTAL		**$ 8,276**

Salary/Benefits	8,276
Maintenance & Operating	-

Impact on Operating Budget	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	8,276	8,607	8,951	9,309	9,682
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 8,276	$ 8,607	$ 8,951	$ 9,309	$ 9,682

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Parks & Recreation

Mild Disabilities Summer Day Camp at CWES

Supportive of which Council work plan item (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Description of New Program/Service or Improvement of Existing Service Level:

Summer Day Camp at CWES would allow for 20 campers ages 6-12. Hours would be 7:30-5:30 p.m. M-F for 8 weeks of the summer. This program would mirror the program offered by the City of Alpharetta called Camp Happy Hearts.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Camp will be held Summer 2011 and will require 5 staff included as separate initiative.This would assist COM citizens that have children with mild disabilities.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Fees would be set at approximately $120 per week for Milton Citizens. Non-residents would pay 50% more.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	ACCOUNT NUMBER	FY 2011 FUNDING REQUEST
Salary/Benefits		-
Professional Fees	521-2000	-
Equipment R & M	522-2100	-
Facilities R & M	522-2200	-
Vehicle R & M	522-2300	-
Grounds R & M	522-2400	-
Land/Building Rental	522-3100	-
Vehicle/Equip Rental	522-3200	-
Communications	523-2000	-
Advertising	523-3000	-
Printing	523-4000	-
Travel	523-5000	-
Dues & Fees	523-7000	-
Education & Training	523-6000	-
Maintenance Contracts	523-8501	-
General Supplies	531-1000	1,000
Utilities: Water	531-2100	
Utilities: Natural Gas	531-2200	-
Utilities: Electricity	531-2300	
Gasoline/Diesel	531-2700	
Food/Meals	523-3000	-
Uniforms	531-7000	-
Mach/Equip	542-1000	-
Furniture/Fixtures	542-3000	-
Other Equipment	542-5000	-
TOTAL		**$ 1,000**
Salary/Benefits		-
Maintenance & Operating		1,000

Impact on Operating Budget	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
Increases Operating Costs	1,000	1,040	1,082	1,125	1,170
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	(15,000)				
Other	-	-	-	-	-
Total Operating Impact	$ (14,000)	$ 1,040	$ 1,082	$ 1,125	$ 1,170

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Parks & Recreation

Summer Day Camp at Bethwell

Supportive of which Council work plan item (required field)	Enter Funding Request by Account in the Area Below:		
Select from drop down list	**ACCOUNT DESCRIPTION**	**ACCOUNT NUMBER**	**FY 2011 FUNDING REQUEST**
Other Project Priorities: (choose all that apply)			
Meets legal mandate: ☐	Salary/Benefits		-
Removes/reduces a hazard: ☐	Professional Fees	521-2000	-
Improves efficiency: ☐	Equipment R & M	522-2100	-
Detail Description of New Program/Service or Improvement of Existing Service Level:	Facilities R & M	522-2200	-
Summer Day Camp at Bethwell would allow 30-35 campers ages 6-12. Hours would be 7:30-5:30 p.m. M-F for 8 weeks of the summer.	Vehicle R & M	522-2300	-
	Grounds R & M	522-2400	-
	Land/Building Rental	522-3100	-
	Vehicle/Equip Rental	522-3200	-
	Communications	523-2000	-
	Advertising	523-3000	-
	Printing	523-4000	-
	Travel	523-5000	-
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)	Dues & Fees	523-7000	-
	Education & Training	523-6000	-
	Maintenance Contracts	523-8501	-
	General Supplies	531-1000	1,000
Summer Camp will be held Summer 2011 and will require 4-5 staff included as separate initiatives.	Utilities: Water	531-2100	
	Utilities: Natural Gas	531-2200	-
	Utilities: Electricity	531-2300	
	Gasoline/Diesel	531-2700	
	Food/Meals	523-3000	-
	Uniforms	531-7000	-
	Mach/Equip	542-1000	-
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)	Furniture/Fixtures	542-3000	-
	Other Equipment	542-5000	-
Fees would be set at approximately $110 per week for Milton Citizens. Non-residents would pay 50% more.	**TOTAL**		**$ 1,000**
	Salary/Benefits		-
	Maintenance & Operating		1,000

Impact on Operating Budget	**FY 2011**	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**
Increases Operating Costs	1,000	1,040	1,082	1,125	1,170
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	(20,000)				
Other	-	-	-	-	-
Total Operating Impact	$ (19,000)	$ 1,040	$ 1,082	$ 1,125	$ 1,170

Community Development

2011 Goals and Objectives:

Goal	Objective	Time Period	Status
To develop plans and policies that will guide growth and development, promote historic preservation, and ensure a high quality of life for all residents and future generations	• Continue to process zoning/land use related applications and permits	Ongoing	Ongoing
	• Complete Comprehensive Plan/Final Phase – Community Agenda	Dec 2010	Underway
	• Update the Zoning Text w/ various changes to incorporate new definitions and uses	Ongoing	Ongoing
	• **Complete revision to Tree Preservation Ordinance and related process**	**July 2010**	**Complete**
	• **Initiate steps to become Tree City USA**	**April 2010**	**Complete**
	• Update Highway 9 Overlay to establish design guidelines to enhance the visual appeal along the corridor	Oct 2009	Underway
	• **Complete Historic Preservation Ordinance and establish HP Commission**	**June 2010**	**Complete**
	• Complete Historic Preservation Guidelines to enhance the Historic Preservation Ordinance	Jan 2011	No Action
	• Initiate the planning process to develop Master Planning for Arnold Mill road/SR 140, including working with the City of Roswell	May 2011	No Action
	• Explore the feasibility of a fully implemented impact fee program for the City of Milton	Dec 2010	No Action
	• Develop a master (re)development plan for Hwy 9 in implementation of the Community Agenda	Jan 2011	No Action
	• Prepare and submit a Joint LCI Grant Application with the City of Alpharetta	Oct 2010	Underway
To protect and maintain the rural and agricultural/equestrian character of City	• Review and evaluate the standards of the Northwest Overlay and the AG-1 Zoning District to ensure protection of residential uses, traditional agricultural/equestrian uses	Aug 2010	Underway by PC
	• Create a Conservation Design Initiative with follow on green space ordinances and policies	Aug 2010	No Action
	Create the opportunity for new Conservation Easements to protect rural properties	Dec 2010	No Action
	• Study the feasibility and provision of Transfer of Development Rights in Milton	Pending Comp Plan	No Action
To ensure maximum adherence to City codes, policies and objectives to enhance the aesthetics and overall appearance of the City	• Continue to increase code enforcement to ensure compliance with conditions of zoning and/or the property maintenance code	Ongoing	Ongoing
	• Prepare a session on Code Enforcement for presentation at/in conjunction with the Citizen's Police Academy	Nov. 2010	No Action
	• Establish annual sweep of commercial business and multi-family developments	Ongoing	Ongoing

2011 Goals and Objectives:

Goal	**Objective**	**Time Period**	**Status**
To provide information and assistance to meet the needs of the citizens, business community, developers and agencies	• Encourage annual training for various boards and commissions. • Provide an annual retreat or work session for board/commission work items following the City Council Retreat • Develop standard monthly & year-end reports on all Community Development activities • Develop web based applications to provide the public with timely information on land use and development matters • Work with the Communication Department to design a series of brochures on the various planning processes to educate the public and make accessible via the web	July 2010 April 2011 Pending Energov Pending Energov Ongoing	Ongoing No Action Ongoing Ongoing Ongoing
Enhance processing of development plans, permits and inspections in an effort to enhance quality service	• Continue training and cross-training employees • Develop Standard Operating Procedures for reviewing development plans, permits, zonings, variances and scheduling on-site inspections • Prepare and publish a Request for Proposals for Building Inspection/Permitting Services	Ongoing Ongoing Aug 2010	Ongoing Ongoing Ongoing
To provide support and training for staff development	• Encourage professional certification for staff • Make available training and conferences • Encourage membership and participation in industry organizations such as CPESC, GACE, GFC, APA and GPA	Ongoing Ongoing Ongoing	Ongoing Ongoing Ongoing

CITY OF MILTON
COMMUNITY DEVELOPMENT
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Salaries	$ -	$ -	$ 353,100	$ 488,900
Benefits	-	-	91,120	121,014
8 FTEs				
Professional Fees	-	-	52,105	-
Professional Fees-Contracted	1,364,128	1,611,726	368,909	-
Vehicle Repairs & Maintenance	-	-	5,000	2,500
Communications	-	-	5,580	7,680
Advertising	-	-	4,095	5,400
Printing	-	-	500	500
Travel	-	-	900	3,000
Dues & Fees	483	-	1,260	5,785
Education & Training	-	-	3,000	2,645
General Supplies	413	28	-	500
Gasoline	-	-	10,800	10,800
Food/Meals	284	316	400	200
Uniforms	-	-	1,000	600
Furniture & Fixtures	-	7,002	1,000	1,000
Other Equipment-Cell Phones	-	-	-	200
Other Equipment-NPDES	-	1,559	2,500	2,000
TOTAL EXPENDITURES	**$ 1,365,308**	**$ 1,620,631**	**$ 930,373**	**$ 652,724**

CITY OF MILTON
COMMUNITY DEVELOPMENT
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Salary and Wages	SALARY AND WAGES		-	353,100	488,900
	Total Salary and Wages		-	*353,100*	*488,900*
Group Insurance	GROUP INSURANCE		-	55,610	65,039
	Total Group Insurance		-	*55,610*	*65,039*
401A (SS Match)	401A (SS MATCH)		-	13,250	18,332
	Total 401A (SS Match)		-	*13,250*	*18,332*
FICA Medicare	FICA MEDICARE		-	5,120	7,088
	Total FICA Medicare		-	*5,120*	*7,088*
401A 1% Match to 457B	401A 1% MATCH TO 457B		-	-	4,889
	Total 401A 1% Match to 457B		-	-	*4,889*
Pension	PENSION		-	12,500	18,920
	Total Pension		-	*12,500*	*18,920*
Unemployment Insurance	UNEMPLOYMENT INSURANCE		-	2,070	1,840
	Total Unemployment Insurance		-	*2,070*	*1,840*
Workers Comp	WORKERS COMP		-	1,470	4,906
	Total Workers Comp		-	*1,470*	*4,906*
Flexible Spending	FLEXIBLE SPENDING		-	1,100	-
	Total Flexible Spending		-	*1,100*	-
Professional Fees	CRABAPPLE MASTER PLAN UPDATE	-	-	25,000	-
	MISC		-	105	-
	REVIEW OF CELL TOWER APPL.		-	12,000	-
	HWY 9 DESIGN GUIDELINES	-	-	15,000	-
	Total Professional Fees	-	-	52,105	-
Professional Fees - Contracted	CH2M HILL	1,364,128	1,611,726	368,909	-
	Total Professional Fees - Contracted	*1,364,128*	*1,611,726*	*368,909*	-
Vehicle R & M	VEHICLE REPAIRS & MAINT	-	-	5,000	2,500
	Total Vehicle R & M	-	-	*5,000*	*2,500*
Communications	CELL PHONE		-	5,580	7,680
	Total Communications			*5,580*	*7,680*
Advertising	ADVERTISING		-	4,095	5,000
	BRING ONE FOR THE CHIPPER		-	-	400
	Total Advertising	-	-	*4,095*	*5,400*
Printing	PRINTING		-	500	500
	Total Printing			*500*	*500*
Travel	GPA CONFERENCES Spring & Fall		-	900	800
	GAZA CONFERENCE		-	-	400
	APA CONFERENCE		-	-	1,350
	CPESC Exam		-	-	100
	GACE Conference - Spring & Fall		-	-	350
	Total Travel			*900*	*3,000*
Dues & Fees	VARIOUS MEMBERSHIP FEES	483	-	25	-
	KEEP AMERICAN BEAUTIFUL		-	-	2,900
	GA ARBORIST		-	-	125
	TCIA		-	-	75
	AMERICAN FORESTRY		-	-	25
	SOCIETY OF MUNICIPAL ARBORIST		-	-	150
	GACE (2)		-	-	50
	IECA		-	-	175
	ASFPM		-	-	100
	CPESC		-	-	100
	CPSWQ		-	-	100
	CFM		-	-	50
	SWCS		-	-	100
	GFC		-	-	30
	U.S. GREEN BUILDING COUNCIL		-	-	65
	GAZA		-	-	50
	TAG & TITLE FOR VEHICLES	-	-	-	100
	APA DUES	-	-	1,235	1,590
	Total Dues & Fees	*483*	-	*1,260*	*5,785*

CITY OF MILTON
COMMUNITY DEVELOPMENT
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Education & Training	PROFESSIONAL TRAINING	-	-	3,000	-
	APA CONFERENCE		-	-	700
	GACE CONFERENCE - FALL		-	-	350
	GA URBAN FORESTRY COUNCIL SEMINARS		-	-	120
	CPESC		-	-	475
	GA APA CONFERENCE - SPRING & FALL		-	-	700
	GAZA CONFERENCE - SUMMER		-	-	300
	Total Education & Training	*-*	*-*	*3,000*	*2,645*
Maintenance Contracts	SOFTWARE ANNUAL MAINTENANCE	-	-	29,104	-
	Total Maintenance	*-*	*-*	*29,104*	*-*
General Supplies	SUPPLIES	413	28	-	500
	Total General Supplies	*413*	*28*	*-*	*500*
Gasoline/Diesel	GASOLINE	-	-	10,800	10,800
	Total Gasoline/Diesel	*-*	*-*	*10,800*	*10,800*
Food/Meals	BOARD ACTIVITIES	284	316	400	200
	Total Food/Meals	*284*	*316*	*400*	*200*
Uniforms	UNIFORMS	-	-	1,000	600
	Total Uniforms	*-*	*-*	*1,000*	*600*
Furniture & Fixtures	FILING CABINETS & STORAGE BINS	-	7,002	1,000	1,000
	Total Furniture & Fixtures	*-*	*7,002*	*1,000*	*1,000*
Other Equip/Cell Phones	CELL PHONE REPLACEMENT	-	-	-	200
	Total Cell Phones	*-*	*-*	*-*	*200*
Other Equip/NPDES Equipment	NPDES Equipment	-	1,559	2,500	2,000
	Total NPDES Equipment	*-*	*1,559*	*2,500*	*2,000*
GRAND TOTAL		**1,365,308**	**1,620,631**	**930,373**	**652,724**

Debt Service

CITY OF MILTON
DEBT SERVICE
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Capital Lease Principal	$ 594,161	$ 606,626	$ 637,831	$ 662,622
Capital Lease Interest	115,233	102,768	78,710	53,921
Other Debt/TAN Interest	148,334	33,590	-	-
TOTAL	**$ 857,728**	**$ 742,984**	**$ 716,541**	**$ 716,543**

Other Financing Uses

CITY OF MILTON
OTHER FINANCING USES
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
Unallocated	$ -	$ -	$ 7,433,300	$ 133,450
Op Transfer Out to Cap Proj Fd	1,255,117	4,118,139	2,470,161	3,598,573
Op Transfer Out to Cap Grant Fd	699,300	290,662	2,556	238,240
Op Transfer Out to Op Grant Fd	8,993	12,843	32,596	81,471
TOTAL	**$ 1,963,410**	**$ 4,421,644**	**$ 9,938,613**	**$ 4,051,734**

Special Events Fund

CITY OF MILTON
SPECIAL EVENTS FUND
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
REVENUES:				
Interest Revenue	84	120	-	
Milton Roundup	14,400	7,700	5,000	10,000
Donations				2,000
Holiday Card Sales	-	405	-	
T-Shirt Sales	-	440	-	500
Mayor's Run	-	-	-	2,000
Op Transfer In-Htl/Mtl Tax Fd	26,500	40,000	40,000	35,000
Budgeted Fund Balance	-	-	-	
TOTAL REVENUES	**40,984**	**48,665**	**45,000**	**49,500**

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
EXPENDITURES:				
Professional Fees	25,879	6,032	8,300	13,500
Rental Equip & Vehicle	2,240	7,421	8,700	8,500
Advertising	4,977	2,322	10,100	7,000
Printing	1,563	5,939	4,500	2,750
General Supplies	2,766	6,776	7,200	4,300
Food/Meals	203	3,277	3,700	2,100
Machinery & Equip	-	-	2,500	600
Unallocated	-	-	-	10,750
TOTAL EXPENDITURES	**37,628**	**31,768**	**45,000**	**49,500**

CITY OF MILTON
SPECIAL EVENTS FUND
CRABAPPLE ANTIQUE & ART FESTIVAL EVENT
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Professional Fees	Crabapple Arts Festival	1,092	(2,370)	500	3,500
	Total Professional Fees	*1,092*	*(2,370)*	*500*	*3,500*
Rental Equip & Vehicles	Crabapple Antique & Art Festival	1,940	580	1,000	
	Total Rental Equip & Vehicles	*1,940*	*580*	*1,000*	-
Advertising	Crabapple Arts Festival	4,271	85	5,000	
	Total Advertising	*4,271*	*85*	*5,000*	-
Printing	Crabapple Arts Festival	1,344	123	500	
	Total Printing	*1,344*	*123*	*500*	-
General Supplies	Crabapple Arts Festival Supplies	646	31	100	
	Total General Supplies	*646*	*31*	*100*	-
Food/Meals	Crabapple Arts	13	-	-	
	Total Food & Meals	*13*	-	-	-
GRAND TOTAL		**9,306**	**(1,550)**	**7,100**	**3,500**

CITY OF MILTON
SPECIAL EVENTS FUND
MILTON ROUNDUP EVENT
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Professional Fees	Milton Roundup	17,084	3,765	2,000	5,000
	Total Professional Fees	*17,084*	*3,765*	*2,000*	*5,000*
Rental Equip & Vehicles	Milton Roundup	-	1,741	5,000	2,000
	Total Rental Equip & Vehicles	*-*	*1,741*	*5,000*	*2,000*
Advertising	Milton Roundup	-		1,000	2,500
	Total Advertising	*-*	*-*	*1,000*	*2,500*
Printing	Milton Roundup	-	20	1,000	1,500
	Total Printing	*-*	*20*	*1,000*	*1,500*
General Supplies	Milton Roundup Supplies	996	21	1,000	2,000
	Total General Supplies	*996*	*21*	*1,000*	*2,000*
Food/Meals	Milton Roundup	190	314	-	100
	Total Food & Meals	*190*	*314*	*-*	*100*
Machinery/Equip	Milton Roundup	-	-	2,500	600
	Total Promotional	*-*	*-*	*2,500*	*600*
GRAND TOTAL		**18,270**	**5,861**	**12,500**	**13,700**

CITY OF MILTON
SPECIAL EVENTS FUND
VETERAN'S DAY EVENT
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Advertising	Veteran's Day	-	634	700	500
	Total Advertising	-	*634*	*700*	*500*
GRAND TOTAL		**-**	**634**	**700**	**500**

CITY OF MILTON
SPECIAL EVENTS FUND
TREE LIGHTING CEREMONY EVENT
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Professional Fees	Tree Lighting				1,000
	Total Professional Fees	-	-	-	*1,000*
Rental Equip & Vehicles	Tree Lighting				1,000
	Total Rental Equip & Vehicles	-	-	-	*1,000*
Advertising	Tree Lighting				1,000
	Total Advertising	-	-	-	*1,000*
Printing	Tree Lighting				250
	Total Printing	-	-	-	*250*
General Supplies	Tree Lighting				200
	Total General Supplies	-	-	-	*200*
GRAND TOTAL		**-**	**-**	**-**	**3,450**

CITY OF MILTON
SPECIAL EVENTS FUND
CHRISTMAS IN CRABAPPLE EVENT
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Professional Fees	Christmas in Crabapple	4,194	2,283	2,000	1,000
	Total Professional Fees	*4,194*	*2,283*	*2,000*	*1,000*
Rental Equip & Vehicles	Christmas in Crabapple	300	715	-	1,000
	Total Rental Equip & Vehicles	*300*	*715*	*-*	*1,000*
Advertising	Christmas in Crabapple	-		400	1,000
	Total Advertising	*-*	*-*	*400*	*1,000*
Printing	Christmas in Crabapple	-	4,023	1,500	250
	Total Printing	*-*	*4,023*	*1,500*	*250*
General Supplies	Christmas in Crabapple	850	1,088	500	200
	Total General Supplies	*850*	*1,088*	*500*	*200*
GRAND TOTAL		**5,344**	**8,109**	**4,400**	**3,450**

CITY OF MILTON
SPECIAL EVENTS FUND
EARTH DAY EVENT
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Professional Fees	Earth Day/Spring Event	-		300	500
	Total Professional Fees	-	-	*300*	*500*
Rental Equip & Vehicles	Earth Day/Spring Event	-	-	-	1,000
	Total Rental Equip & Vehicles	-	-	-	*1,000*
Advertising	Earth Day/Spring Event	-		500	
	Total Advertising	-	-	*500*	-
Printing	Earth Day/Spring Event	-		-	250
	Total Printing	-	-	-	*250*
General Supplies	Earth Day/Spring Event	-		2,000	500
	Total General Supplies	-	-	*2,000*	*500*
GRAND TOTAL		**-**	**-**	**2,800**	**2,250**

CITY OF MILTON
SPECIAL EVENTS FUND
MEMORIAL DAY EVENT
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Professional Fees	Memorial Day	800	274	1,000	1,000
	Total Professional Fees	*800*	*274*	*1,000*	*1,000*
Rental Equip & Vehicles	Memorial Day	-	730	1,200	1,800
	Total Rental Equip & Vehicles	*-*	*730*	*1,200*	*1,800*
Advertising	Memorial Day	-	334	1,500	1,500
	Total Advertising	*-*	*334*	*1,500*	*1,500*
Printing	Memorial Day	195	1,174	1,200	250
	Total Printing	*195*	*1,174*	*1,200*	*250*
General Supplies	Memorial Day Supplies	274	55	100	200
	Total General Supplies	*274*	*55*	*100*	*200*
GRAND TOTAL		**1,269**	**2,567**	**5,000**	**4,750**

CITY OF MILTON
SPECIAL EVENTS FUND
VOLUNTEER APPRECIATION
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Professional Fees	Volunteer Appreciation	-	-	-	500
	Total Professional Fees	-	-	-	*500*
Rental Equip & Vehicles	Volunteer Appreciation	-	3,136	1,000	1,000
	Total Rental Equip & Vehicles	-	*3,136*	*1,000*	*1,000*
General Supplies	Volunteer Appreciation	-	3,969	3,000	1,000
	Total General Supplies	-	*3,969*	*3,000*	*1,000*
Food/Meals	Volunteer Appreciation	-	2,964	3,500	2,000
	Total Food & Meals	-	*2,964*	*3,500*	*2,000*
GRAND TOTAL		**-**	**10,068**	**7,500**	**4,500**

CITY OF MILTON
SPECIAL EVENTS FUND
OTHER EVENTS
BUDGET DETAILS

Account Description	Account Detail	Actuals FY 2008	Actuals FY 2009	Final Amended Budget FY 2010	Approved Budget FY 2011
Professional Fees	Other Events	-	100	-	1,000
	Total Professional Fees	-	*100*	-	*1,000*
Rental Equip & Vehicles	Other Events				700
	Total Rental Equip & Vehicles	-	-	-	*700*
Advertising	Other Events				500
	Total Advertising	-	-	-	*500*
Printing	Other Events				250
	Total Printing	-	-	-	*250*
General Supplies	Other Events				200
	Total General Supplies	-	-	-	*200*
GRAND TOTAL		**-**	**100**	**-**	**2,650**

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Confiscated Assets Fund

CITY OF MILTON
CONFISCATED ASSETS FUND
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
REVENUES:				
Cash Confiscations	$ -	$ 43,763	$ -	$ -
Interest Earned	-	47	85	-
Budgeted Fund Balance	-	-	43,810	2,800
TOTAL REVENUES	**$ -**	**$ 43,810**	**$ 43,895**	**$ 2,800**

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
EXPENDITURES:				
Education & Training	-	$ -	$ -	$ 2,800
Maintenance Contracts	-	-	1,843	-
Other Equipment	-	-	-	-
Cameras	-	-	1,880	-
Unallocated	-	43,673	40,172	-
TOTAL EXPENDITURES	**$ -**	**$ 43,673**	**$ 43,895**	**$ 2,800**

Emergency 911 Fund

CITY OF MILTON
EMERGENCY 911 FUND
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
REVENUES:				
Wireless 911 Fees	$ -	$ 734,215	$ 700,000	$ 700,000
Interest Earned	-	60	-	
TOTAL REVENUES	**$ -**	**$ 734,275**	**$ 700,000**	**$ 700,000**

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
EXPENDITURES:				
Communications	$ -	$ 21,885	$ 22,000	$ 21,000
Maintenance Contract (IGA Alph)	-	536,419	638,231	606,787
Unallocated	-	-	39,769	72,213
TOTAL EXPENDITURES	**$ -**	**$ 558,304**	**$ 700,000**	**$ 700,000**

Operating Grant Fund

CITY OF MILTON
OPERATING GRANT FUND
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
REVENUES:				
SAFER Grant	$ 23,263	$ 101,996	$ 85,934	$ 50,032
GEMA (Flood Reimbursement)	-	-	40,348	-
Crabapple Festival	-	2,370	1,016	-
Interest Revenues	143	66	-	
Op Transfer In from General Fd	8,993	12,843	32,596	81,471
TOTAL REVENUES	**$ 36,150**	**$ 117,274**	**$ 159,894**	**$ 131,503**

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
EXPENDITURES:				
City Manager				
GCDD Mini Block Grants	$ -	$ -	$ -	$ 3,350
General Administration:				
Professional Fees	$ -	2,370	1,016	-
Public Safety:				
Salaries & Wages	29,757	106,906	118,530	111,182
Holiday Pay	-	-	-	6,885
401A (SS Match)	-	4,009	-	4,170
FICA Medicare	-	-	-	1,612
Pension	-	3,496	-	4,304
Public Works:				
Professional Fees	-	-	40,348	
TOTAL EXPENDITURES	**$ 48,757**	**$ 116,780**	**$ 159,894**	**$ 131,503**

Hotel/Motel Tax Fund

CITY OF MILTON
HOTEL/MOTEL TAX FUND
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
REVENUES:				
Hotel/Motel Taxes	$ 60,600	$ 46,439	$ 43,500	$ 35,000
TOTAL REVENUES	**$ 60,600**	**$ 46,439**	**$ 43,500**	**$ 35,000**

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	FINAL BUDGET FY 2010	APPROVED BUDGET FY 2011
EXPENDITURES:				
Op Transfer Out to General Fd	$ 34,100	$ 6,439	$ 3,500	$ -
Op Transfer Out to Special Ev Fd	26,500	40,000	40,000	35,000
TOTAL EXPENDITURES	**$ 60,600**	**$ 46,439**	**$ 43,500**	**$ 35,000**

Capital Projects Fund

CITY OF MILTON
CAPITAL PROJECTS FUND
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	AMENDED BUDGET FY 2010	APPROVED BUDGET FY 2011
				-
Infrastructure Maintenance Fee	$ 69,211	$ 74,266	$ 65,000	65,000
Sidewalk Replacement	47,011	-	70,558	-
Tree Recompense	-	12,800	12,800	-
Landfill Use Fees	243,133	138,264	185,000	155,000
HYA Fees	-	-	57,650	20,000
Interest Revenue	16,470	2,840	2,000	2,000
Realized Gain on Investments	1,987	14,487	-	2,000
Capital Lease Proceeds	-	-	446,500	-
Op Transfer In from General Fd	1,255,117	4,118,139	2,412,511	3,598,573
Budgeted Fund Balance	-	-	4,800,315	-
TOTAL REVENUES	**$ 1,632,929**	**$ 4,360,796**	**$ 8,052,334**	**3,842,573**

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	AMENDED BUDGET FY 2010	APPROVED BUDGET FY 2011
EXPENDITURES:				
City Council:				
City Hall	$ -	$ 10,569	$ 2,231	175,000
UASI Funding	-	-	-	250,000
General Administration:				
New Vehicles	-	-	27,300	-
Finance:				
Financial Software	-	-	181,000	-
IT:				
Color Orthophotography	-	-	31,325	-
Computer Refreshes	-	-	16,000	30,000
Police:				
New Vehicles	97,237	25,308	120,233	36,000
Vehicle Reserve	-	-	100,000	50,000
Police Record Mgmt Software	-	198,444	23,599	-
Fire:				
Fire Station Improvements	19,071	17,200	23,729	-
New Vehicles	-	-	22,400	-
Fire Apparatus	-	-	426,000	-
Furniture & Fixtures	6,903	2,590	-	-
Vehicle Reserve	-	-	305,966	40,000
Fire Record Mgmt Software	7,382	60,575	-	-
Advanced Life Support Equip	-	-	50,000	10,000
SCBA Cascade Trailer	-	-	-	
Public Works:				
Construction Inspectors	-	5,302	69,698	20,000
Gravel Roads Maintenance	-	198,645	177,355	145,000
Stormwater Maintenance	1,792	6,338	216,620	75,000
NPDES Permit Compliance	-	98,050	760,450	100,000
Pavement Management	-	549,964	1,915,036	1,750,000

CITY OF MILTON
CAPITAL PROJECTS FUND
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	AMENDED BUDGET FY 2010	APPROVED BUDGET FY 2011
Traffic Calming	15,367	22,691	56,942	10,000
Bridge Repairs-Landrum Rd	-	77,132	242,868	-
Re-Striping	-	48,485	96,515	60,000
Edge of Pavement Program	-	-	50,000	-
Bridge Replacement Program	-	28,532	696,468	100,000
Sidewalks	-	-	-	10,000
New Vehicles	-	-	100,000	-
Bethany/Cogburn Intersect Impr	-	-	-	575,000
Hopewell/Francis/Cogburn Intersect Impr	-	-	-	112,103
Relocate PW Yard	-	-	-	50,000
Parks & Recreation:				
Land Acquisition/Park Improvemts	-	-	1,498,514	(1,080,000)
Park Improvements	32,650	504	-	-
Milton Trails	-	-	300,000	(300,000)
Bell Memorial Cap Improvmts	-	-	57,650	20,000
Trail Plan Implementation	-	-	-	1,000,000
Trail Plan Update	-	-	-	15,000
Schools IGA	-	-	-	75,000
Park & Rec 15-Year Comp Plan	-	-	-	25,000
Sign Program	-	-	-	15,000
Crabapple Crossing Partnership	-	-	-	75,000
Crabapple Community Center/Park	-	-	-	40,000
Birmingham Park Master Plan	-	-	-	25,000
Bethwell Community House Renovations	-	-	-	110,000
Community Development:				
Comprehensive Plan	59,972	29,529	109,520	(84,463)
Arnold Mill Corridor Study	-	-	150,000	(30,000)
Tree Recompense	-	-	12,800	-
New Vehicles	-	-	39,115	-
Community Dev Software	-	-	173,000	-
Hwy 9 Master Plan	-	-	-	80,000
TDR Feasibility Study	-	-	-	75,000
Crabapple Master Plan	-	-	-	25,000
Unallocated	-	-	-	98,933
TOTAL EXPENDITURES	**$ 248,870**	**$ 1,379,861**	**$ 8,052,334**	**3,842,573**

Capital Requests
FY 2011

Capital Project	FY 2007 Budget	FY 2008 Budget	FY 2009 Amended Budget	FY 2010 Amended Budget	FY 2011 Approved Budget	FY 2012 Plan	FY 2013 Plan	Beyond	Total Project Cost
Mayor & Council									
UASI*	-	-	-	-	250,000	125,000	-	-	375,000
City Hall*	-	-	-	-	175,000	-	-	-	175,000
TOTAL MAYOR & COUNCIL	**-**	**-**	**-**	**-**	**425,000**	**125,000**	**-**	**-**	**550,000**
General Administration									
New Vehicles	-	-	-	27,300	-	-	-	-	27,300
TOTAL GENERAL ADMINISTRATION	**-**	**-**	**-**	**27,300**	**-**	**-**	**-**	**-**	**27,300**
Finance									
Financial Software	-	-	-	181,000	-	-	-	-	181,000
TOTAL FINANCE	**-**	**-**	**-**	**181,000**	**-**	**-**	**-**	**-**	**181,000**
Information Techonology									
Color Orthophotography & LiDAR	-	-	-	31,325	-	-	-	-	31,325
Computer Refreshes	-	-	-	16,000	30,000	-	-	-	46,000
TOTAL INFORMATION TECHNOLOGY	**-**	**-**	**-**	**47,325**	**30,000**	**-**	**-**	**-**	**77,325**
Police									
Records Management Software	-	78,000	124,043	20,000	-	-	-	-	222,043
Vehicle Replacement Reserve	-	5,966	50,000	44,034	50,000	200,000	230,000	-	580,000
New vehicle for additional officer	-	97,237	62,720	82,821	36,000	-	-	-	278,778
TOTAL POLICE	**-**	**181,203**	**236,763**	**146,855**	**86,000**	**200,000**	**230,000**	**-**	**1,080,821**
Fire									
Tanker-Pumper Truck	-	-	-	426,000	-	-	-	-	426,000
Station Renovation & Repair	-	50,000	10,000	-	-	-	-	-	60,000
Advanced Life Support Equipment	-	-	50,000	-	10,000	-	-	-	60,000
New Vehicle	-	-	-	22,400	-	-	-	-	22,400
Vehicle Replacement Reserve	-	-	-	305,966	40,000	-	-	-	345,966
SCBA Cascade Trailer*	-	-	-	-	60,000	-	-	-	60,000
TOTAL FIRE	**-**	**50,000**	**60,000**	**754,366**	**110,000**	**-**	**-**	**-**	**974,366**
Public Works									
Pavement Management	-	635,000	1,330,000	500,000	1,750,000	2,275,000	2,240,000	10,505,000	19,235,000
Replace Landrum Road Bridge	-	320,000	-	-	-	-	-	-	320,000
Construction Inspectors	-	-	75,000	-	20,000	220,000	230,000	240,000	785,000
Re-Striping of Existing Roads	-	50,000	70,000	25,000	60,000	80,000	85,000	90,000	460,000
Edge of Pavement Repair	-	-	50,000	-	-	60,000	65,000	70,000	245,000
Traffic Calming	-	35,000	35,000	25,000	10,000	62,000	69,000	76,000	312,000
Repair Major Stormwater Structures	-	159,750	65,000	-	75,000	180,000	250,000	1,100,000	1,829,750
Bridge Replacement Program	-	-	50,000	675,000	100,000	810,000	820,000	930,000	3,385,000
Gravel Roads Maintenance	-	201,000	175,000	-	145,000	150,000	205,000	335,000	1,211,000
NPDES	-	-	433,500	425,000	100,000	250,000	250,000	350,000	1,808,500
New Vehicles	-	-	-	100,000	-	-	-	-	100,000
Bethany/Cogburn Intersection Improvmts*	-	-	-	-	575,000	-	-	-	575,000
Hopewell/Francis/Cogburn Intersection Impr*	-	-	-	-	112,103	750,000	-	-	862,103
Relocation of PW Yard*	-	-	-	-	50,000	-	-	-	50,000
PW-Sidewalk Repair*	-	-	-	-	10,000	-	-	-	10,000
TOTAL PUBLIC WORKS	**-**	**1,400,750**	**2,283,500**	**1,750,000**	**3,007,103**	**4,837,000**	**4,214,000**	**13,696,000**	**31,188,353**
Parks & Recreation									
Land Acquisition & Park Enhancement	-	90,434	1,208,234	233,000	(1,080,000)	-	-	-	451,668
Milton Trails	-	-	200,000	100,000	(300,000)	-	-	-	-
Trail Plan Implementation*	-	-	-	-	1,000,000	-	-	-	1,000,000
Trail Plan Update*	-	-	-	-	15,000	-	-	-	15,000
Schools IGA*	-	-	-	-	75,000	-	-	-	75,000
Parks & Rec 15-Year Comp Plan*	-	-	-	-	25,000	-	-	-	25,000
Sign Program*	-	-	-	-	15,000	-	-	-	15,000
Crabapple Crossing Partnership*	-	-	-	-	75,000	-	-	-	75,000
Crabapple Community Center/Park*	-	-	-	-	40,000	-	-	-	40,000
Birmingham Park Master Plan*	-	-	-	-	25,000	-	-	-	25,000
Bethwell Community House Renovations*	-	-	-	-	110,000	-	-	-	110,000
Bell Memorial Capital Improvements	-	-	32,650	25,000	20,000	-	-	-	77,650
TOTAL PARKS & RECREATION	**-**	**90,434**	**1,440,884**	**358,000**	**20,000**	**-**	**-**	**-**	**1,909,318**
Community Development									
Arnold Mill Master Plan	-	-	150,000	-	(30,000)	-	-	-	120,000
Comprehensive Plan	200,000	-	-	-	(84,463)	-	-	-	115,537
Tree Recompense	-	-	-	12,800	-	-	-	-	12,800
New Vehicles	-	-	-	39,115	-	-	-	-	39,115
Comm Dev Software	-	-	-	173,000	-	-	-	-	173,000
Community Agenda Financial Model*	-	-	-	-	-	-	-	-	-
Hwy 9 Master Plan*	-	-	-	-	80,000	-	-	-	80,000
Impact Fee Feasibility Study*	-	-	-	-	-	80,000	-	-	80,000
TDR Feasibility Study*	-	-	-	-	75,000	-	-	-	75,000
Crabapple Master Plan*	-	-	-	-	25,000	-	-	-	25,000
TOTAL COMMUNITY DEVELOPMENT	**200,000**	**-**	**150,000**	**224,915**	**65,537**	**80,000**	**-**	**-**	**720,452**
Total	**200,000**	**1,722,387**	**4,171,147**	**3,489,761**	**3,743,640**	**5,242,000**	**4,444,000**	**13,696,000**	**36,708,935**

*New Capital Projects for FY 11

Capital Project Request Form

Milton City Hall	Project Number (assigned by Finance if approved)		Requesting Department: City Manager		Type of Project or Acquisition: New				
	Prior Year Expenditures	Current Year Expenditures	FY 2010 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			124,000	-	-	-	-	-	124,000
Study / Consultant Project			50,000	-	-	-	-	-	50,000
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			1,000	-	-	-	-	-	1,000
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			-	-	-	-	-	-	-
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			175,000	-	-	-	-	-	175,000
Financing Sources									
Capital Project Fund (300)			175,000	-	-	-	-	-	175,000
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			175,000	-	-	-	-	-	175,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:
In the next several fiscal years, the Milton Mayor and City Council have expressed an interest in moving away from the monthly rental, business park, type environment where the current City Hall is located. Over the next years, there will be a need to re-evaluate a master plan, design, engineer and build a City Hall structure. At the onset of this budget year, staff remains in the "planning for the next steps" phase. Staff is of the belief there should be money programmed related to City Hall and therefore estimates conservatively the revisit of a master plan at a cost not to exceed $50,000. Additionally, it appears planning and design range industry wide between 30% and 35% of the project total cost. Making several of the assumptions we have made as a group, a total project cost of $6,000,000 would result in planning and design somewhere in the neighborhood of $400,000.

Relation to Other Projects:
None

Supportive of which Council goal: (required field)
8 City Hall Future Needs

Other Project Priorities: (choose all that apply)
Meets legal mandate: ☐
Removes/reduces a hazard: ☐
Improves efficiency: ☑

Detail Impact on Operating Budget:
There will be further detail on the impact on the operating budget as this project moves forward.

Capital Project Request Form

Sungard OSSI Record Management Software	Project Number: 300-3210-542.40-10 PD0803	Requesting Department: Select from drop down list			Type of Project or Acquisition: Select from drop down list				
	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	Prior Year Expenditures	Current Year Expenditures as of 6/7/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	Years Beyond 5	Project Budget Total
Project spending by category										
Planning & Design	-	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	78,000	124,043	-	198,444	-	3,599	-	-	-	202,043
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Project Expenditures	78,000	124,043	-	198,444	-	3,599	-	-	-	202,043
Financing Sources										
Capital Project Fund (301)	-	-	-				-	-	-	-
Capital Grant Project Fund (340)	-	-	-				-	-	-	-
Other	-	-	-				-	-	-	-
Total Financing Sources	-	-	-	-	-	-	-	-	-	-
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	24,906	24,906				24,906	24,906	24,906	124,530
Decreases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Additional Revenues: Taxes	-	-	-				-	-	-	-
Additional Revenues: Charges for Service	-	-	-				-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-				-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-				-	-	-	-
Additional Revenues: Intergovernmental	-	-	-				-	-	-	-
Other	-	-	-				-	-	-	-
Total Operating Impact	-	24,906	24,906			-	24,906	24,906	24,906	74,718

Detail Project Description:

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

APPARATUS & VEHICLE REPLACEMENT RESERVE	Project Number 300-3110-542.20-20		Requesting Department: Public Safety			Type of Project or Acquisition: Replacement				
	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	Prior Year Expenditures	Current Year Expenditures as of 8/23/09	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	Years Beyond 5	Totals
Project spending by category										
Planning & Design	-	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-	-
Fleet Acquisition	5,966	50,000	350,000	-	-	405,966	108,024	200,000	230,000	943,990
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Project Expenditures	5,966	50,000	350,000	-	-	405,966	108,024	200,000	230,000	943,990
Financing Sources										
Capital Project Fund (301)	5,966	50,000	350,000				108,024	200,000	230,000	943,990
Capital Grant Project Fund (340)	-	-	-				-	-	-	-
Other	-	-	-				-	-	-	-
Total Financing Sources	5,966	50,000	350,000	-	-	-	108,024	200,000	230,000	943,990
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Additional Revenues: Taxes	-	-	-				-	-	-	-
Additional Revenues: Charges for Service	-	-	-				-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-				-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-				-	-	-	-
Additional Revenues: Intergovernmental	-	-	-				-	-	-	-
Other	-	-	-				-	-	-	-
Total Operating Impact	-	-	-				-	-	-	-

Detail Project Description: Apparatus and vehicles in public safety have a anticipated useable life and then require replacement. It makes prudent budgeting sense to fund a replacement each year so that when the apparatus or vehicle must be replaced, the funding impact in one fiscal year is less. A fire engine or aerial apparatus has an estimated useable life, absent major unanticipated damage, of 10 - 12 years. Other vehicles have an anticipated useable life of 5 years.

Relation to Other Projects: None

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☑

Detail Impact on Operating Budget: No impact expected.

Capital Project Request Form

FIRE STATION REPAIR / RENOVATION	Project Number 300-3110-541.30-10		Requesting Department: Public Safety		Type of Project or Acquisition: Renovation				
	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	Prior Year Expenditures	Current Year Expenditures as of 6/7/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	Years Beyond 5	Project Budget Total
Project spending by category										
Planning & Design	-	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted	50,000	10,000	-	36,271	4,722	19,007	-	-	-	60,000
Construction - in-house	-	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Project Expenditures	50,000	10,000	-	36,271	4,722	19,007	-	-	-	60,000
Financing Sources										
Capital Project Fund (300)	50,000	10,000	-				-	-	-	60,000
Capital Grant Project Fund (340)	-	-	-				-	-	-	-
Other	-	-	-				-	-	-	-
Total Financing Sources	50,000	10,000	-	-	-	-	-	-	-	60,000
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Additional Revenues: Taxes	-	-	-				-	-	-	-
Additional Revenues: Charges for Service	-	-	-				-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-				-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-				-	-	-	-
Additional Revenues: Intergovernmental	-	-	-				-	-	-	-
Other	-	-	-				-	-	-	-
Total Operating Impact	-	-	-	-	-	-	-	-	-	-

Detail Project Description: This capital project serves to continue the renovation of Station 41 and Station 42 and is funded in the budget request from last year. Both of these stations are older and are in regular need of repair to various fixtures as well as general updating of the facade and interior of these buildings.

Relation to Other Projects: Station 42 renovation

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☐

Detail Impact on Operating Budget: No impact anticipated.

Capital Poject Request Form

FIRE - Advanced Life Support Equipment	Project Number: 300-3510-542.10-00		Requesting Department: Public Safety			Type of Project or Acquisition: New				
	FY 2009 Budget	FY 2010 Budget	Prior Year Expenditures	Current Year Expenditures as of 8/23/09	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	FY 2013 Plan	Years Beyond 5	Project Budget Total
Project spending by category										
Planning & Design	-	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	50,000	-	-	29,580	20,420	10,000	-	-	-	60,000
Fleet Acquisition	-	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Project Expenditures	50,000	-	-	29,580	20,420	10,000	-	-	-	60,000
Financing Sources										
Capital Project Fund (301)	-	-				-	-	-	-	-
Capital Grant Project Fund (340)	-	-				-	-	-	-	-
Other	-	-				-	-	-	-	-
Total Financing Sources	-	-	-	-	-	-	-	-	-	-
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-				-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-				-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-				-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-				-	-	-	-	-
Additional Revenues: Taxes	-	-				-	-	-	-	-
Additional Revenues: Charges for Service	-	-				-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-				-	-	-	-	-
Additional Revenues: Licenses & Permits	-	-				-	-	-	-	-
Additional Revenues: Intergovernmental	-	-				-	-	-	-	-
Other	-	-				-	-	-	-	-
Total Operating Impact	-	-	-	-	-	-	-	-	-	-

Detail Project Description: The Milton Fire Department is anticipating a transition from Basic Life Support to Advanced Life Support service in FY 2009. This increased level of service would bring the City in line with surrounding agencies and allow for life-saving care by the Milton Fire Department while the ambulance service (who offers advanced life support) is still en route. In order to meet this objective, Milton Fire must acquire not only full-function defibrillators, but also certain advanced medications. This capital initiative would fund the purchase of four advanced life support drug boxes. This improves efficiency by overcoming the possible time delay in the response of the contract ambulance service, removes a hazard by making critical care available to citizens, and meets the mandated standard of care for advanced life support services.

Relation to Other Projects: This project is meant to work in conjunction with the SSD Fund initiative to purchase Lifepak 12's. Both are necessary for ALS (paramedic) service.

Supportive of which Council goal: **(required field)**

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☑
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☑

Detail Impact on Operating Budget: There will be recurring costs to keep the pharmacological components of these kits up-to-date. The medicines involved have a shelf-life and must be replaced either when they are used or on a regular cycle (depending upon manufacturer's specifications).

Capital Project Request Form

Fire Department - Essential Air Supply Support Trailer	Project Number (assigned by Finance if approved)	Requesting Department: Public Safety	Type of Project or Acquisition: New					

	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design		-	-	-	-	-	-	-	-
Study / Consultant Project		-	-	-	-	-	-	-	-
Legal Services (related to project only)		-	-	-	-	-	-	-	-
Advertising (related to project only)		-	-	-	-	-	-	-	-
Utility Relocates		-	-	-	-	-	-	-	-
Construction - contracted		-	-	-	-	-	-	-	-
Construction - in-house		-	-	-	-	-	-	-	-
Land Acquisition, including ROW		-	-	-	-	-	-	-	-
Equipment Acquisition		-	60,000	-	-	-	-	-	60,000
Fleet Acquisition		-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)		-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition		-	-	-	-	-	-	-	-
Economic Development Program		-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-
Total Project Expenditures		-	60,000	-	-	-	-	-	60,000
Financing Sources									
Capital Project Fund (300)		-	-	-	-	-	-	-	-
Capital Grant Project Fund (340)		-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-
Total Financing Sources		-	-	-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			$ -	$ 800	$ 824	$ 849	$ 875	$ 1,829	5,177
Decreases Operating Costs: Salary & Benefits				-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	800	824	849	875	1,829	5,177

Detail Project Description: This project involves the purchase of an Air and Light Trailer (Cascade System) that has the capability to refill firefighters' Self Contained Breathing Apparatus tanks while on scene of a fire. A mobile cascade unit would be used on a regular basis to meet the demands of our agricultural, residential, and commercial areas. It would increase the safety of our firefighters and citizens by allowing personnel to stay active on the scene of a fire longer while maintaining compliance with OSHA 1910.134 which governs the use of respiratory protection equipment. Ownership of this operations and safety equipment would lessen our demands on neighboring jurisdictions to render mutual aid and supply a more adequate response time. In some cases on site response to a structural fire would be 30 minutes from a neighboring jurisdiction. Time is critical for the safety of our firefighters and our residents. The performance metric for this initiative will be simply the use of the equipment on the fire and emergency scene and the health and safety of our personnel. This item will also allow us to conduct training exercises (which require use of the system, as well) and keep our firefighters fully operational during the training cycle as well as ready to respond to any calls that occur during the training.

Relation to Other Projects: This is a basic life safety project that would allow us to support ourselves rather than continue to use Alpharetta's equipment on a regular basis.

Supportive of which Council goal: (required field)

Quality of Life - Supporting Efficient and Coordinated Public Safety Operations

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☑
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☑

Detail Impact on Operating Budget: Initial capital outlay will be $85,000 or less. This item will have also have a recurring operating cost similar to any other small tool or generator. It will require regular preventative maintenance, tires, gasoline/oil for the comperssor, hydrostatic testing on the cylendars, etc.

Capital Project Request Form

Pavement Management	Project Number: 300-4101-522.26-00		Requesting Department: Comm Services - PW			Type of Project or Acquisition: Renovation				
	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	Prior Year Expenditures	Current Year Expenditures as of 6/7/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	Years Beyond 5	Project Budget Total
Project spending by category										
Planning & Design	-	25,000	-	-	-	25,000	25,000	25,000	300,000	375,000
Study / Consultant Project	-	-	-	-	-	-	-	-	150,000	150,000
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted	635,000	1,305,000	500,000	549,964	671,757	1,218,280	1,725,000	2,250,000	12,295,000	18,710,000
Construction - in-house	-	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Project Expenditures	635,000	1,330,000	500,000	549,964	671,757	1,243,280	1,750,000	2,275,000	12,745,000	19,235,000
Financing Sources										
Capital Project Fund (300)	-	-	-	-	-		-	-	-	-
Capital Grant Project Fund (340)	-	-	-	-	-		-	-	-	-
Other	-	-	-	-	-		-	-	-	-
Total Financing Sources	-	-	-	-	-		-	-	-	-
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Additional Revenues: Taxes	-	-	-				-	-	-	-
Additional Revenues: Charges for Service	-	-	-				-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-				-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-				-	-	-	-
Additional Revenues: Intergovernmental	-	-	-				-	-	-	-
Other	-	-	-				-	-	-	-
Total Operating Impact	-	-	-				-	-	-	-

Detail Project Description:

As part of the annual pavement resurfacing program these funds would be used to provide deep patching and roadway repair for those sections of roads which have not yet been identified for reconstruction but require localized patching and repair. These funds would also be used to provide any pre-overlay repair for those roads approved un the GDOT LMIG program.

Provides for reconstruction of the remaining portion of S. Thompson, Freemanville Road (from Louis to Providence Rd)Dinsmore Rd, Webb Rd (SR9 to Cogburn) and New Bullpen Rd in accordance with the Pavement Management Plan. A portion of the requested funding is to be allocated to the repair and paving of residential streets.

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

Edge of Pavement Repair	Project Number: 300-4101-541.40-11		Requesting Department: Comm Services - PW			Type of Project or Acquisition: Maintenance				
	FY 2009 Budget	FY 2010 Budget	Prior Year Expenditures	Current Year Expenditures as of 6/7/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	FY 2013 Plan	Years Beyond 5	Project Budget Total
Project spending by category										
Planning & Design	-	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-	-
Construction - in-house	50,000	-	-	-	50,000	-	60,000	65,000	70,000	245,000
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Project Expenditures	50,000	-	-	-	50,000	-	60,000	65,000	70,000	245,000
Financing Sources										
Capital Project Fund (300)	-	-	-	-		-	-	-	-	-
Capital Grant Project Fund (340)	-	-	-	-		-	-	-	-	-
Other	-	-	-	-		-	-	-	-	-
Total Financing Sources	-	-	-	-		-	-	-	-	-
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-				-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-				-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-				-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-				-	-	-	-	-
Additional Revenues: Taxes	-	-				-	-	-	-	-
Additional Revenues: Charges for Service	-	-				-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-				-	-	-	-	-
Additional Revenues: Licenses & Permits	-	-				-	-	-	-	-
Additional Revenues: Intergovernmental	-	-				-	-	-	-	-
Other	-	-				-	-	-	-	-
Total Operating Impact	-	-				-	-	-	-	-

Detail Project Description:
These funds would be used to repair edge of pavement failures and drop-offs along our major roads.

Relation to Other Projects:
These funds are part of the overall pavement management program.

Supportive of which Council goal: (required field)
Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

Re-Striping of Existing Roads	Project Number: 300-4101-541.40-09		Requesting Department: Comm Services - PW			Type of Project or Acquisition: Maintenance				
	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	Prior Year Expenditures	Current Year Expenditures as of 6/7/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	Years Beyond 5	Project Budget Total
Project spending by category										
Planning & Design	-	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted	50,000	70,000	25,000	48,485	73,067	23,448	60,000	80,000	175,000	460,000
Construction - in-house	-	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Project Expenditures	50,000	70,000	25,000	48,485	73,067	23,448	60,000	80,000	175,000	460,000
Financing Sources										
Capital Project Fund (300)	-	-	-	-	-		-	-	-	-
Capital Grant Project Fund (340)	-	-	-	-	-		-	-	-	-
Other	-	-	-	-	-		-	-	-	-
Total Financing Sources	-	-	-	-	-		-	-	-	-
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Additional Revenues: Taxes	-	-	-				-	-	-	-
Additional Revenues: Charges for Service	-	-	-				-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-				-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-				-	-	-	-
Additional Revenues: Intergovernmental	-	-	-				-	-	-	-
Other	-	-	-				-	-	-	-
Total Operating Impact	-	-	-				-	-	-	-

Detail Project Description: Continue the proactive re-striping of roads.

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

Repair Major Stormwater Structures, as needed	Project Number: 300-4101-522.25-00		Requesting Department: Comm Services - PW		Type of Project or Acquisition: Maintenance				
	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	Prior Year Expenditures	Current Year Expenditures as of 6/7/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	Years Beyond 5	Project Budget Total
Project spending by category										
Planning & Design	25,000	-	-	6,338	995	17,667	25,000	30,000	300,000	380,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted	134,750	65,000	-	1,792	-	197,958	50,000	150,000	1,050,000	1,449,750
Construction - in-house	-	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Project Expenditures	159,750	65,000	-	8,130	995	215,625	75,000	180,000	1,350,000	1,829,750
Financing Sources										
Capital Project Fund (300)	-	-	-	-	-		-	-	-	-
Capital Grant Project Fund (340)	-	-	-	-	-		-	-	-	-
Other	-	-	-	-	-		-	-	-	-
Total Financing Sources	-	-	-	-	-	-	-	-	-	-
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Additional Revenues: Taxes	-	-	-				-	-	-	-
Additional Revenues: Charges for Service	-	-	-				-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-				-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-				-	-	-	-
Additional Revenues: Intergovernmental	-	-	-				-	-	-	-
Other	-	-	-				-	-	-	-
Total Operating Impact	-	-	-				-	-	-	-

Detail Project Description:

These funds will include the scoping, design and construction of repairs associated with the city's stormwater infrastructure. It is anticipated that as the stormwater system is inspected and inventoried under the requirements of the NPDES stormwater permit that deficiencies in the system will be identified. Funding includes the design and repair to two drainage systems in Thompson Road as well as minor repairs systemwide.

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☑
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☑

Detail Impact on Operating Budget:

Capital Project Request Form

Gravel Road Maintenance	Project Number: 300-4101-522.20-30		Requesting Department: Comm Services - PW			Type of Project or Acquisition: Renovation				
	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	Prior Year Expenditures	Current Year Expenditures as of 6/7/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	Years Beyond 5	Project Budget Total
Project spending by category										
Planning & Design	-	25,000	-	-	-	25,000	-			25,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted	201,000	150,000	-	198,645	48,872	103,482	-	-	-	351,000
Construction - in-house	-	-	-	-	-	-	145,000	150,000	540,000	835,000
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Project Expenditures	201,000	175,000	-	198,645	48,872	128,482	145,000	150,000	540,000	1,211,000
Financing Sources										
Capital Project Fund (300)	-	-	-	-	-		-	-	-	-
Capital Grant Project Fund (340)	-	-	-	-	-		-	-	-	-
Other	-	-	-	-	-		-	-	-	-
Total Financing Sources	-	-	-	-	-		-	-	-	-
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Additional Revenues: Taxes	-	-	-				-	-	-	-
Additional Revenues: Charges for Service	-	-	-				-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-				-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-				-	-	-	-
Additional Revenues: Intergovernmental	-	-	-				-	-	-	-
Other	-	-	-				-	-	-	-
Total Operating Impact	-	-	-				-	-	-	-

Detail Project Description:
These funds would be used to provide supplemental grading and maintenance activities for the 13 miles of gravel roads.

Relation to Other Projects:

Supportive of which Council goal: (required field)
Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☑

Detail Impact on Operating Budget: Could reduce the maintenance costs of gravel roads caused by poor drainage areas.

Capital Project Request Form

Traffic Calming (PW.07.3037)	Project Number: 300-4101-541.40-04	Requesting Department: Comm Services - PW		Type of Project or Acquisition: New					
	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	Prior Year Expenditures	Current Year Expenditures as of 6/7/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	Years Beyond 5	Project Budget Total
Project spending by category										
Planning & Design	5,000	-	-	-	-	5,000	-	12,000	30,000	47,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted	30,000	35,000	25,000	38,058	-	51,942	10,000	50,000	115,000	265,000
Construction - in-house	-	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Project Expenditures	35,000	35,000	25,000	38,058	-	56,942	10,000	62,000	145,000	312,000
Financing Sources										
Capital Project Fund (300)	-	-	-	-	-		-	-	-	-
Capital Grant Project Fund (340)	-	-	-	-	-		-	-	-	-
Other	-	-	-	-	-		-	-	-	-
Total Financing Sources	-	-	-	-	-		-	-	-	-
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Additional Revenues: Taxes	-	-	-				-	-	-	-
Additional Revenues: Charges for Service	-	-	-				-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-				-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-				-	-	-	-
Additional Revenues: Intergovernmental	-	-	-				-	-	-	-
Other	-	-	-				-	-	-	-
Total Operating Impact	-	-	-				-	-	-	-

Detail Project Description:

In FY 08 9 projects were identified as eligible for inclusion in the approved traffic calming program. The intial funding for this project was established to install those measures in the approved neighborhoods in accordance with the standards in place at that time. In FY10 the standards were updated and the the qualifications thresholds were modified. While future funding will be allocated on a first come-first serve basis, the existing neighborhoods will be re evaluated based on the new criteria.

Relation to Other Projects: Traffic Calming Program

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☐

Detail Impact on Operating Budget: Negligible

Capital Project Request Form

Replace Landrum Road Bridge (PW.08.3002)	Project Number 300-4101-541.40-06		Requesting Department: Comm Services - PW			Type of Project or Acquisition: Replacement				
	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	Prior Year Expenditures	Current Year Expenditures as of 6/7/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	Years Beyond 5	Project Budget Total
Project spending by category										
Planning & Design	40,000	-	-	77,132	-	(37,132)	-	-	-	40,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted	280,000	-	-	-	-	280,000	-	-	-	280,000
Construction - in-house	-	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Project Expenditures	320,000	-	-	77,132	-	242,868	-	-	-	320,000
Financing Sources										
Capital Project Fund (300)	-	-	-	-	-		-	-	-	-
Capital Grant Project Fund (340)	-	-	-	-	-		-	-	-	-
Other	-	-	-	-	-		-	-	-	-
Total Financing Sources	-	-	-	-	-		-	-	-	-
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-	-				-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-				-	-	-	-
Additional Revenues: Taxes	-	-	-				-	-	-	-
Additional Revenues: Charges for Service	-	-	-				-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-				-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-				-	-	-	-
Additional Revenues: Intergovernmental	-	-	-				-	-	-	-
Other	-	-	-				-	-	-	-
Total Operating Impact	-	-	-				-	-	-	-

Detail Project Description: This includes the design and construction of a replacement bridge on Landrum Road. The superstructure for the existing bridge is seriously corroded and the bridge is currently rated well below its normal operating capacity.

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

Bridge Replacement Program	Project Number: 300-4101-541.40-12		Requesting Department: Comm Services - PW			Type of Project or Acquisition: Replacement				
	FY 2009 Budget	FY 2010 Budget	Prior Year Expenditures	Current Year Expenditures as of 6/7/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	FY 2012 Plan	Years Beyond 5	Project Budget Total
Project spending by category										
Planning & Design	50,000	150,000	28,532	-	171,468	45,000	225,000	230,000	285,000	985,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted	-	525,000	-	31,474	493,526	55,000	585,000	590,000	645,000	2,400,000
Construction - in-house	-	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Project Expenditures	50,000	675,000	28,532	31,474	664,993	100,000	810,000	820,000	930,000	3,385,000
Financing Sources										
Capital Project Fund (300)	-	-	-	-		-	-	-	-	-
Capital Grant Project Fund (340)	-	-	-	-		-	-	-	-	-
Other	-	-	-	-		-	-	-	-	-
Total Financing Sources	-	-	-	-		-	-	-	-	-
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-				-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-				-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-				-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-				-	-	-	-	-
Additional Revenues: Taxes	-	-				-	-	-	-	-
Additional Revenues: Charges for Service	-	-				-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-				-	-	-	-	-
Additional Revenues: Licenses & Permits	-	-				-	-	-	-	-
Additional Revenues: Intergovernmental	-	-				-	-	-	-	-
Other	-	-				-	-	-	-	-
Total Operating Impact	-	-				-	-	-	-	-

Detail Project Description:

These funds will be used for design and construction services related to the bridge replacement and improvement program. Bridges will be repaired and maintained in accordance with the recommendations provided in the URS and GDOT inspection reports. Rplacement of the Cogburn Road Bridge is included as well as maintenance activities to the Bethany Road Bridge over Copper Sandy Creek, Birmingham Road Bridge over Chicken Creek, Birmingham Road Bridge over an unnamed tributary of Chicken Creek and Hopewell Road Bridge over Chicken Creek.

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

Construction and Inspection Services	Project Number: 300-4101-521.20-50		Requesting Department: Comm Services - PW			Type of Project or Acquisition: Renovation				
	FY 2009 Budget	FY 2010 Budget	Prior Year Expenditures	Current Year Expenditures as of 6/7/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	FY 2013 Plan	Years Beyond 5	Project Budget Total
Project spending by category										
Planning & Design	-	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	75,000	-	5,302	-	69,698	20,000	220,000	230,000	240,000	785,000
Total Project Expenditures	75,000	-	5,302	-	69,698	20,000	220,000	230,000	240,000	785,000
Financing Sources										
Capital Project Fund (300)	-	-				-	-	-	-	-
Capital Grant Project Fund (340)	-	-				-	-	-	-	-
Other	-	-				-	-	-	-	-
Total Financing Sources	-	-	-	-		-	-	-	-	-
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-				-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-				-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-				-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-				-	-	-	-	-
Additional Revenues: Taxes	-	-				-	-	-	-	-
Additional Revenues: Charges for Service	-	-				-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-				-	-	-	-	-
Additional Revenues: Licenses & Permits	-	-				-	-	-	-	-
Additional Revenues: Intergovernmental	-	-				-	-	-	-	-
Other	-	-				-	-	-	-	-
Total Operating Impact	-	-				-	-	-	-	-

Detail Project Description:

These funds for assistance in project management and construction inspection for projects in excess of $50,000.

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☑

Detail Impact on Operating Budget:

Capital Project Request Form

NPDES Permit Compliance	Project Number: 300-4101-522.25-10		Requesting Department: Comm Services - PW			Type of Project or Acquisition: Renovation				
	FY 2009 Budget	FY 2010 Plan	Prior Year Expenditures	Current Year Expenditures as of 6/7/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	FY 2012 Plan	Years Beyond 5	Project Budget Total
Project spending by category										
Planning & Design	-	-	-	-	-	-	-	-	-	-
Study / Consultant Project		-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted		-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	433,500	425,000	98,050	294,150	466,300	100,000	250,000	250,000	350,000	2,667,000
Total Project Expenditures	433,500	425,000	98,050	294,150	466,300	100,000	250,000	250,000	350,000	2,667,000
Financing Sources										
Capital Project Fund (300)	-	-	-	-		-	-	-	-	-
Capital Grant Project Fund (340)	-	-	-	-		-	-	-	-	-
Other	-	-	-	-		-	-	-	-	-
Total Financing Sources	-	-	-	-		-	-	-	-	-
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-				-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-				-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-				-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-				-	-	-	-	-
Additional Revenues: Taxes	-	-				-	-	-	-	-
Additional Revenues: Charges for Service	-	-				-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-				-	-	-	-	-
Additional Revenues: Licenses & Permits	-	-				-	-	-	-	-
Additional Revenues: Intergovernmental	-	-				-	-	-	-	-
Other	-	-				-	-	-	-	-
Total Operating Impact	-	-				-	-	-	-	-

Detail Project Description:
These funds provide for compliance with the city's NPDES stormwater permit compliance requirements

Relation to Other Projects:

Supportive of which Council goal: (required field)
Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate:	☐
Removes/reduces a hazard:	☑
Included in an approved departmental work plan:	☑
Improves efficiency:	☐

Detail Impact on Operating Budget:

Capital Project Request Form

Bethany Bend/Cogburn Road Intersection Improvements	Project Number (assigned by Finance if approved)		Requesting Department: Public Works		Type of Project or Acquisition: Expansion				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			20,000	-	-	-	-	-	20,000
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			450,000	-	-	-	-	-	450,000
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			105,000	-	-	-	-	-	105,000
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			575,000	-	-	-	-	-	575,000
Financing Sources									
Capital Project Fund (300)			-	-	-	-	-	-	-
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			-	-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:
Intersection improvements at the Bethany Bend/Cogburn Road intersection associated with the construction of the new high school.

Relation to Other Projects:

Supportive of which Council goal: (required field)
Select from drop down list

Other Project Priorities: (choose all that apply)
Meets legal mandate: ☐
Removes/reduces a hazard: ☑
Improves efficiency: ☑

Detail Impact on Operating Budget:
A signal currently exists at this intersection so the impact to the operating budget would be minimal.

Capital Project Request Form

Hopewell/Francis/Cogburn Road Intersection Improvements	Project Number (assigned by Finance if approved)		Requesting Department: Public Works		Type of Project or Acquisition: New				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			112,103	-	-	-	-	-	112,103
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			-	750,000	-	-	-	-	750,000
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			112,103	750,000	-	-	-	-	862,103
Financing Sources									
Capital Project Fund (300)			-	-	-	-	-	-	-
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			-	-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:
Intersection improvements at the Hopewell/Francis/Cogburn Road intersection. Year 1 includes the evaluation of design alternatives and the development of construction documents.

Relation to Other Projects:

Supportive of which Council goal: (required field)
Select from drop down list

Other Project Priorities: (choose all that apply)
Meets legal mandate: ☐
Removes/reduces a hazard: ☑
Improves efficiency: ☑

Detail Impact on Operating Budget:

Capital Project Request Form

Relocation of Public Works Yard	Project Number (assigned by Finance if approved)		Requesting Department: Public Works		Type of Project or Acquisition: New				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			50,000	-	-	-	-	-	50,000
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			50,000	-	-	-	-	-	50,000
Financing Sources									
Capital Project Fund (300)			-	-	-	-	-	-	-
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			-	-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:
Relocation of the Public Works Yard within Birmingham Park

Supportive of which Council goal: (required field)
Select from drop down list

Other Project Priorities: (choose all that apply)
Meets legal mandate: ☐
Removes/reduces a hazard: ☐
Improves efficiency: ☑

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

Citywide sidewalk repairs	Project Number (assigned by Finance if approved)		Requesting Department: Public Works		Type of Project or Acquisition: Maintenance				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			10,000	-	-	-	-	-	10,000
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			10,000	-	-	-	-	-	10,000
Financing Sources									
Capital Project Fund (300)			-	-	-	-	-	-	-
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			-	-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:
Citywide sidewalk and curb & gutter repairs.

Supportive of which Council goal: (required field)
Select from drop down list

Other Project Priorities: (choose all that apply)
Meets legal mandate: ☐
Removes/reduces a hazard: ☑
Improves efficiency: ☐

Relation to Other Projects:

Detail Impact on Operating Budget:

Capital Project Request Form

TRAIL PLAN IMPLEMENTATION - PHASE I	Project Number (assigned by Finance if approved)		Requesting Department: Parks & Recreation		Type of Project or Acquisition: New				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			100,000	-	-	-	-	-	100,000
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			900,000	-	-	-	-	-	900,000
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			1,000,000	-	-	-	-	-	1,000,000
Financing Sources									
Capital Project Fund (300)			700,000	-	-	-	-	-	700,000
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other - Trails Fund			300,000	-	-	-	-	-	300,000
Total Financing Sources			1,000,000	-	-	-	-	-	1,000,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:
Implementation of first phase of updated Trail Plan in area with highest need, highest visibility and highest user population

Relation to Other Projects:
Trail Plan update should be completed prior to implementation

Supportive of which Council goal: (required field)
Select from drop down list

Other Project Priorities: (choose all that apply)
Meets legal mandate: ☐
Removes/reduces a hazard: ☐
Improves efficiency: ☐

Detail Impact on Operating Budget:
There will be some impact for trail/sidewalk maintenance but that will fall under Public Works

Capital Project Request Form

MILTON TRAIL PLAN UPDATE	Project Number (assigned by Finance if approved)		Requesting Department: Parks & Recreation		Type of Project or Acquisition: Replacement				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			15,000	-	-	-	-	-	15,000
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			-	-	-	-	-	-	-
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			15,000	-	-	-	-	-	15,000
Financing Sources									
Capital Project Fund (300)			15,000	-	-	-	-	-	15,000
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			15,000	-	-	-	-	-	15,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:
This project would include an update to the Milton Trail Plan including any changes or recommendations that have occurred since the plan was adopted. This Trail Plan needs to be as up to date as possible prior to any trail implementation. This update would be lead primarily by several interdepartmental staff and PRAB.

Relation to Other Projects:
The plan should be updated prior to beginning any trail implementation projects.

Supportive of which Council goal: **(required field)**
Select from drop down list

Other Project Priorities: **(choose all that apply)**
Meets legal mandate: ☐
Removes/reduces a hazard: ☐
Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

FULTON COUNTY SCHOOLS - IGA FOR HOPEWELL MS, COGBURN WOODS ES, BIRMINGHAM FALLS ES	Project Number (assigned by Finance if approved)		Requesting Department: Parks & Recreation		Type of Project or Acquisition: New				
	Prior Year Expenditures	**Current Year Expenditures**	**FY 2011 Budget**	**Year 2 Plan**	**Year 3 Plan**	**Year 4 Plan**	**Year 5 Plan**	**Years Beyond 5**	**Totals**
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			75,000	-	-	-	-	-	75,000
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			75,000	-	-	-	-	-	75,000
Financing Sources									
Capital Project Fund (300)			75,000	-	-	-	-	-	75,000
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			75,000	-	-	-	-	-	75,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			5,000	-	-	-	-	-	5,000
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			5,000	-	-	-	-	-	5,000

Detail Project Description:
Improvements for baseball field at Hopewell Middle School, Improvements for multi-purpose fields at Hopewell Middle Schoo, Cogburn Woods Elementary School, and Birmingham Falls Elementary for use by COM or COM partners for recreatins programs and activities - Part of IGA requirements with FCBOE

Relation to Other Projects:

Supportive of which Council goal: (required field)
Select from drop down list

Other Project Priorities: (choose all that apply)
Meets legal mandate: ☑
Removes/reduces a hazard: ☐
Improves efficiency: ☐

Detail Impact on Operating Budget:
Once improvements are in place, COM will be responsible for water and field maintenance

Capital Project Request Form

PARKS AND RECREATION 15-YEAR COMPREHENSIVE MASTER PLAN	Project Number (assigned by Finance if approved)		Requesting Department: Parks & Recreation		Type of Project or Acquisition: New				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			25,000	-	-	-	-	-	25,000
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			-	-	-	-	-	-	-
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			25,000	-	-	-	-	-	25,000
Financing Sources									
Capital Project Fund (300)			25,000	-	-	-	-	-	25,000
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			25,000	-	-	-	-	-	25,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:
Parks and Recreation 15-year Comprehensive Plan is needed for future Capital planning. The plan will incorporate the Assessment Plan and Pattern Book, Needs Assessment Survey Results and will clearly establish the City's approach to Parks and Recreation for the next 15 years. This plan should be updated every 5-10 years. This plan will allow for grant funding applications and bond programs.

Supportive of which Council goal: (required field)
Select from drop down list

Other Project Priorities: (choose all that apply)
Meets legal mandate: ☐
Removes/reduces a hazard: ☐
Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:
The Plan should be completed after the Birmingham Park Master Plan and in conjuction with the Trail Plan Update.

Capital Project Request Form

PARK SIGN IMPLEMENTATION	Project Number (assigned by Finance if approved)		Requesting Department: Parks & Recreation		Type of Project or Acquisition: Replacement				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			14,000	-	-	-	-	-	14,000
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			1,000	-	-	-	-	-	1,000
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			15,000	-	-	-	-	-	15,000
Financing Sources									
Capital Project Fund (300)			15,000	-	-	-	-	-	15,000
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			15,000	-	-	-	-	-	15,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:
Update entrance signage/onsite signage for park property and include ROW directionals in vacinity of parks

Relation to Other Projects:
Signs should be added once other improvements are made on sites - Bell Memorial, Bethwell, Crabapple (possibly Birmingham)

Supportive of which Council goal: (required field)
Select from drop down list

Other Project Priorities: (choose all that apply)
Meets legal mandate: ☐
Removes/reduces a hazard: ☐
Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

CRABAPPLE CROSSING PARK PROJECT	Project Number (assigned by Finance if approved)		Requesting Department: Parks & Recreation		Type of Project or Acquisition: New				
	Prior Year Expenditures	**Current Year Expenditures**	**FY 2011 Budget**	**Year 2 Plan**	**Year 3 Plan**	**Year 4 Plan**	**Year 5 Plan**	**Years Beyond 5**	**Totals**
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			-	-	-	-	-	-	-
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			75,000	-	-	-	-	-	75,000
Total Project Expenditures			75,000	-	-	-	-	-	75,000
Financing Sources									
Capital Project Fund (300)			75,000	-	-	-	-	-	75,000
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			75,000	-	-	-	-	-	75,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:
This project would include a partnership with FCBOE/Crabapple Crossing Elementary to create an active/passive 2-acre park for use by the school and by the City of Milton - This concept is still being discussed so this partial Capital allocation is based on that ongoing discussion.

Relation to Other Projects:

Supportive of which Council goal: **(required field)**
Select from drop down list

Other Project Priorities: **(choose all that apply)**
Meets legal mandate: ☐
Removes/reduces a hazard: ☐
Improves efficiency: ☐

Detail Impact on Operating Budget:
Once this park is open, COM would most likely cover utilities

Capital Project Request Form

CRABAPPLE COMMUNITY CENTER/PARK	Project Number (assigned by Finance if approved)		Requesting Department: Parks & Recreation		Type of Project or Acquisition: Renovation				
	Prior Year Expenditures	**Current Year Expenditures**	**FY 2011 Budget**	**Year 2 Plan**	**Year 3 Plan**	**Year 4 Plan**	**Year 5 Plan**	**Years Beyond 5**	**Totals**
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			40,000	-	-	-	-	-	40,000
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			40,000	-	-	-	-	-	40,000
Financing Sources									
Capital Project Fund (300)			40,000	-	-	-	-	-	40,000
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			40,000	-	-	-	-	-	40,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:
Demolish the Crabapple Community Building and create a passive park with ornamental features that will compliment and enhancethe Crabapple area OR apply this money toward renovation of the building should Mayor and Council choose.

Supportive of which Council goal: (required field)
Select from drop down list

Other Project Priorities: (choose all that apply)
Meets legal mandate: ☐
Removes/reduces a hazard: ☐
Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

BIRMINGHAM PARK MASTER PLAN	Project Number (assigned by Finance if approved)		Requesting Department: Parks & Recreation		Type of Project or Acquisition: New				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			25,000	-	-	-	-	-	25,000
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			-	-	-	-	-	-	-
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			25,000	-	-	-	-	-	25,000
Financing Sources									
Capital Project Fund (300)			25,000	-	-	-	-	-	25,000
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			25,000	-	-	-	-	-	25,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:
Create a Master Plan for Birmingham Park and establish phases for implementation with cost estimates for future capital projects - can use 2005 plan as base and apply needs assessement survey results and other initiatives

Supportive of which Council goal: (required field)
Select from drop down list

Other Project Priorities: (choose all that apply)
Meets legal mandate: ☐
Removes/reduces a hazard: ☐
Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:
Is related to proposed project for 15-year Parks and Recreation Comprehensive Plan and related to Milton Trail Plan Update

Capital Project Request Form

BETHWELL COMMUNITY CENTER/PARK	Project Number (assigned by Finance if approved)		Requesting Department: Parks & Recreation		Type of Project or Acquisition: Renovation				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			20,000	-	-	-	-	-	20,000
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			70,000	-	-	-	-	-	70,000
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			20,000	-	-	-	-	-	20,000
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			110,000	-	-	-	-	-	110,000
Financing Sources									
Capital Project Fund (300)			110,000	-	-	-	-	-	110,000
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			110,000	-	-	-	-	-	110,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			2,000	-	-	-	-	-	2,000
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			40,000	-	-	-	-	-	40,000
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			42,000	-	-	-	-	-	42,000

Detail Project Description:

Site Plan and Elevations; Construction Documents; Contracted Renovation - add ADA ramp accessibility, ADA parking, gravel parking, sidewalk, playground, expanded porch, new floor, windows, interior ADA accessible single-occupancy male and female restrooms, new sink, hot water, refridgerator, microwave, 2 heating/air wall units, 2 ceiling fans, new paint, small arbor, small playground (To be used for public rentals - birthday parties, meetings, family gatherings; recreation program classess and activities; summer day camp)

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Impact on Operating Budget:

Increase Expense - Water, Electricity, General Maintenance; Increase Revenue - Program fees, facility rental

Capital Project Request Form

BELL MEMORIAL PARK IMPROVEMENTS	Project Number (assigned by Finance if approved)		Requesting Department: Parks & Recreation		Type of Project or Acquisition: Renovation				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			45,000	-	-	-	-	-	45,000
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			5,000	-	-	-	-	-	5,000
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			50,000	-	-	-	-	-	50,000
Financing Sources									
Capital Project Fund (300)			10,000	-	-	-	-	-	10,000
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other - HYA Reinvestment Fees			40,000	-	-	-	-	-	40,000
Total Financing Sources			50,000	-	-	-	-	-	50,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:

Completion of Phase II of the Drainage Project affecting the area inside and near Field 1 - grading, plantings, ground cover; New Landscapting; 2-4 New Dugouts at Fields 1 and 2; Green initiatives - including push-button faucets, light sensors for restrooms/concession stand/Bennett House; Wall/Ceiling Heaters added to restrooms to protect pipes in winter months; Bennett House improvements - interior and exterior projects.

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☑

Improves efficiency: ☑

Detail Impact on Operating Budget:

Cannot quantify energy savings for green initiatives

Capital Project Request Form

ARNOLD MILL MASTER PLAN	Project Number 300-7410-521.20-75		Requesting Department: Community Development			Type of Project or Acquisition: New				
	FY 2009 Budget	FY 2010 Budget	Prior Year Expenditures	Current Year Expenditures as of 6/7/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	FY 2013 Plan	Years Beyond 5	Project Budget Total
Project spending by category										
Planning & Design	150,000	-	-	-	150,000	(30,000)	-	-	-	120,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Project Expenditures	150,000	-	-	-	150,000	(30,000)	-	-	-	120,000
Financing Sources										
Capital Project Fund (301)	-	-				-	-	-	-	-
Capital Grant Project Fund (340)	-	-				-	-	-	-	-
Other	-	-				-	-	-	-	-
Total Financing Sources	-	-	-	-		-	-	-	-	-
Impact on Operating Budget										
Increases Operating Costs: Salary & Benefits	-	-				-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-				-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-				-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-				-	-	-	-	-
Additional Revenues: Taxes	-	-				-	-	-	-	-
Additional Revenues: Charges for Service	-	-				-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-				-	-	-	-	-
Additional Revenues: Licenses & Permits	-	-				-	-	-	-	-
Additional Revenues: Intergovernmental	-	-				-	-	-	-	-
Other	-	-				-	-	-	-	-
Total Operating Impact	-	-				-	-	-	-	-

Detail Project Description:
This request compliments the work of the CPAC Committee by preparing a plan in response to their recommendations in the Community Agenda. This is a Small Area Study that will analyze in detail the current and future development potential of the Arnold Mill Character Area and formulate strategies for controlled growth and development. This plan is intended to be created in cooperation with the City of Roswell. The master plan will address potential changes in development patterns and encourage redevelopment patterns in a cohesive manner along the city limits. Potentially this will lead to additional staff led overlay districts and other changes.

Relation to Other Projects:
Community Agenda (Comprehensive Plan), Milton Transportation Plan

Supportive of which Council goal: (required field)

7 Improve Quality of Life

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

COMMUNITY AGENDA FINANCIAL MODEL COMPLETION	Project Number (assigned by Finance if approved)		Requesting Department: Community Development		Type of Project or Acquisition: Select from drop down list				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project			25,000	-	-	-	-	-	25,000
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			-	-	-	-	-	-	-
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			25,000	-	-	-	-	-	25,000
Financing Sources									
Capital Project Fund (300)			-	-	-	-	-	-	-
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			-	-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:
This request is to reserve some of the original Community Agenda Consultant monies to refine our financial model in support of the Community Agenda as it comes to a close.

Supportive of which Council goal: (required field)
2/3 Innovative Zoning Classification

Other Project Priorities: (choose all that apply)
Meets legal mandate: ☑
Removes/reduces a hazard: ☐
Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:
Community Agenda (Comprehensive Plan)

Capital Project Request Form

HIGHWAY 9 (RE)DEVELOPMENT MASTER PLAN	Project Number (assigned by Finance if approved)		Requesting Department: Community Development		Type of Project or Acquisition: Select from drop down list				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project			80,000	-	-	-	-	-	80,000
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			-	-	-	-	-	-	-
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			80,000	-	-	-	-	-	80,000
Financing Sources									
Capital Project Fund (300)			-	-	-	-	-	-	-
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			-	-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:

This request compliments the work of the Hwy. 9 Design Guidelines and CPAC Committees by preparing a plan in response to their recommendations. Hwy. 9 is the economic engine for the City of Milton. The master plan will address potential changes in development patterns and encourage redevelopment patterns along Hwy. 9 in a cohesive manner. Potentially this will lead to additional staff led amendments to the current Hwy 9 overlay district and other changes.

Relation to Other Projects:

Hwy 9 Design Guidelines and CPAC Committee recommendations, Community Agenda, Transportation Plan, and may impact any future LCI requests

Supportive of which Council goal: (required field)

7 Economic Development for Businesses

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

IMPACT FEE FEASIBILITYSTUDY/ ORDINANCE/CIE	Project Number (assigned by Finance if approved)		Requesting Department: Community Development		Type of Project or Acquisition: Select from drop down list				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project			-	80,000	-	-	-	-	80,000
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			-	-	-	-	-	-	-
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			-	80,000	-	-	-	-	80,000
Financing Sources									
Capital Project Fund (300)			-	-	-	-	-	-	-
Capital Grant Project Fund (340)				-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			-	-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	VARIES	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:

Investigating the feasibility of implementing an impact fee structure in the City of Milton will identify the ability for new development to pay for their increased share of demand for services instead of relying on the existing taxpayer base to provide those services. Upon the findings of the study, the follow on projects would include preparation of an impact fee ordinance and an addition to the Community Agenda entitled Capital Improvement Element. These items could work together to help provide funding for parks and recreation land and equipment, storm water facilities, public safety facilities & equipment, and transportation improvements.

Relation to Other Projects:

This study will heavily rely on the Milton Transportation Plan, and completion of the Parks and Recreation Master Plan, as well as the findings of the Community Agenda.

Supportive of which Council goal: (required field)

1 Parks & Recreation Master Planning

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Impact on Operating Budget:

Capital Project Request Form

TDR FEASIBILITY STUDY and ORDINANCE	Project Number (assigned by Finance if approved)		Requesting Department: Community Development		Type of Project or Acquisition: Select from drop down list				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project			75,000	-	-	-	-	-	75,000
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			-	-	-	-	-	-	-
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			75,000	-	-	-	-	-	75,000
Financing Sources									
Capital Project Fund (300)			-	-	-	-	-	-	-
Capital Grant Project Fund (340)			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Financing Sources			-	-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:

Investigating the feasibility of implementing a Transfer of Development Rights structure in the City of Milton will identify the ability for new development to pay for increased density in appropriate areas while preserving rural lands from development as identified by the Community Agenda. Rural lands will continue to see monetary value in their properties using this transfer. Upon the findings of the study, the follow on projects would include preparation of a TDR ordinance and develop a method of "rights banking" administered by the City.

Relation to Other Projects:

This study will heavily rely on the completion of the Community Agenda.

Supportive of which Council goal: (required field)

2/3 Innovative Zoning Classification

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

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Capital Grant Fund

CITY OF MILTON
CAPITAL GRANT FUND
BUDGET SUMMARY

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	AMENDED BUDGET FY 2010	APPROVED BUDGET FY 2011
REVENUES:				
Assistance to Firefighter	$ -	$ -	$ 23,004	$ -
Transportation Master Plan	-	270,531	121,741	-
GDOT HPP Funds	-	-	1,265,184	2,220,000
LCI Funds	-	-	-	100,000
GA Urban Forestry Grant	-	-	-	20,000
MARTA Grant	-	-	613,000	-
AED Units	11,250	-	-	-
Bathroom Renovation	-	17,500	-	-
Interest Revenue	1,537	14	-	-
Realized Gain on Investments	1,107	5,584	-	-
Op Transfer In from General Fd	699,300	290,662	2,556	238,240
Budgeted Fund Balance	-	-	242,088	-
TOTAL REVENUES	**$ 713,194**	**$ 584,291**	**$ 2,267,573**	**$ 2,578,240**

ACCOUNT DESCRIPTION	ACTUALS FY 2008	ACTUALS FY 2009	AMENDED BUDGET FY 2010	APPROVED BUDGET FY 2011
EXPENDITURES:				
Public Safety:				
Firemans Fund Grant	-	$ 10,000	$ -	-
Other Equip/Exhaust System	-	-	25,560	-
Public Works:				
Transportation Master Plan	-	464,565	47,533	-
Birmingham @ Providence	-	-	918,980	1,309,490
Arnold Mill @ New Providence	-	-	662,500	968,750
Mayfield @ Mid Broadwell	-	-	-	150,000
MARTA Project	-	-	613,000	-
Parks & Recreation:				
Bathroom Renovation	70,000	-	-	-
Community Development:	-			
Liveable Centers Initiative Study	-	-	-	120,000
GA Urban Forestry Grant	-	-	-	30,000
TOTAL EXPENDITURES	**$ 70,000**	**$ 474,565**	**$ 2,267,573**	**$ 2,578,240**

Capital Grant Fund
FY 2011

Project Name	*FY 2008 Budget*	*FY 2009 Amended Budget*	*FY 2010 Amended Budget*	*FY 2011 Budget*	*FY 2012 Plan*	*FY 2013 Plan*	*Beyond*	*Total*
Birmingham & Providence Road Design								
City Funding	280,800	208,690	109,490	109,490	109,491	-		817,961
Grant Funding	-	320,000	-	1,200,000	1,751,845	-		3,271,845
Project Total	**280,800**	**528,690**	**109,490**	**1,309,490**	**1,861,336**	**-**		**4,089,806**
Arnold Mill & New Providence Rd Design								
City Funding	268,500	85,250	68,750	68,750	68,750	-		560,000
Grant Funding	-	240,000	-	900,000	1,100,000	-		2,240,000
Project Total	**268,500**	**325,250**	**68,750**	**968,750**	**1,168,750**	**-**		**2,800,000**
Mayfield & Mid Broadwell								
City Funding	-	-	-	30,000	130,000	225,000		385,000
Grant Funding	-	-	-	120,000	520,000	900,000		1,540,000
Project Total	-	-	-	**150,000**	**650,000**	**1,125,000**		**1,925,000**
Crabapple Streetscape								
City Funding	-	-	-	-	100,000	25,000		125,000
Grant Funding	-	-	-	-	-	500,000		500,000
Project Total	-	-	-	**-**	**100,000**	**525,000**		**625,000**
Liveable Centers Initiative Study								
City Funding		-	-	20,000	-	-	-	20,000
Grant Funding			-	100,000	-	-	-	100,000
Project Total		**-**	**-**	**120,000**	**-**	**-**	**-**	**120,000**
Georgia Urban Forestry Grant								
City Funding		-	-	10,000	-	-	-	10,000
Grant Funding			-	20,000	-	-	-	20,000
Project Total		**-**	**-**	**30,000**	**-**	**-**	**-**	**30,000**
Total City Funding	**549,300**	**293,940**	**178,240**	**238,240**	**408,241**	**250,000**	**-**	**1,917,961**
Total Grant Funding	**-**	**560,000**	**-**	**2,340,000**	**3,371,845**	**1,400,000**	**-**	**7,671,845**
Grand Total	**549,300**	**853,940**	**178,240**	**2,578,240**	**3,780,086**	**1,650,000**	**-**	**9,589,806**

Capital Project Request Form

SR 372 & Providence Road Design	Project Number: 340-4101-541.40-01 CG0801		Requesting Department: Comm Services - PW		Type of Project or Acquisition: Select from drop down list				
	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	Current Year Expenditures as of 6/7/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design	80,000	320,000	-	213,536	186,464	-	-	-	400,000
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	109,490	109,490	-	218,980	109,490	1,861,336	-	2,189,806
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	200,800	99,200		-	300,000	1,200,000	-	-	1,500,000
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	280,800	528,690	109,490	213,536	705,444	1,309,490	1,861,336	-	4,089,806
Financing Sources									
Capital Project Fund (300)	-	-	-	-	-				-
Capital Grant Project Fund (340)	280,800	208,690	109,490	42,707	556,273	109,490	109,491	-	817,961
Federal Reimbursement	-	320,000	-	65,135	254,865	1,200,000	1,751,845	-	3,271,845
Total Financing Sources	280,800	528,690	109,490	107,842	811,138	1,309,490	1,861,336	-	4,089,806
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-	-	-			-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-	-			-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-	-			-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-			-	-	-	-
Additional Revenues: Taxes	-	-	-			-	-	-	-
Additional Revenues: Charges for Service	-	-	-			-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-			-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-			-	-	-	-
Additional Revenues: Intergovernmental	-	-	-			-	-	-	-
Other	-	-	-			-	-	-	-
Total Operating Impact	-	-	-			-	-	-	-

Detail Project Description: Birmingham Hwy 372 at Providence Pl #5448

The Birmingham Hwy at Providence intersection improvement project is the highest priority intersection improvement for the Public Works department. From a safety standpoint, the Birmingham at Providence intersection is arguably the worst in our City. This has been documented with crash data as well as from citizen feedback from our Transportation Town Hall Meeting and Transportation survey. This intersection is an active "high priority project (HPP)" with the Georgia Department of Transportation (GDOT) and the City of Milton.

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

SR 140 & New Providence Road Design	Project Number: 340-4101-541.40-05 CG0802		Requesting Department: Comm Services - PW			Type of Project or Acquisition: New			
	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	Current Year Expenditures as of 6/29/10	Budget Balance Remaining	FY 2011 Budget	FY 2012 Plan	Years Beyond 5	Project Budget Total
Project spending by category									
Planning & Design	60,000	240,000	-	143,163	156,837	-	-	-	300,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	68,750	68,750	-	137,500	68,750	1,168,750	-	1,375,000
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	208,500	16,500		-	225,000	900,000	-	-	1,125,000
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	268,500	325,250	68,750	143,163	519,337	968,750	1,168,750	-	2,800,000
Financing Sources									
Capital Project Fund (300)								-	-
Capital Grant Project Fund (340)	268,500	85,250	68,750	102,219	320,281	68,750	68,750	-	560,000
Federal Reimbursement	-	240,000	-	40,944	199,056	900,000	1,100,000	-	2,240,000
Total Financing Sources	268,500	325,250	68,750	143,163	519,337	968,750	1,168,750	-	2,800,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-	-	-			-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-	-			-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-	-			-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-			-	-	-	-
Additional Revenues: Taxes	-	-	-			-	-	-	-
Additional Revenues: Charges for Service	-	-	-			-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-			-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-			-	-	-	-
Additional Revenues: Intergovernmental	-	-	-			-	-	-	-
Other	-	-	-			-	-	-	-
Total Operating Impact	-	-	-			-	-	-	-

Detail Project Description: Arnold Mill SR 140 at New Providence PI #533

The Arnold Mill SR 140 at New Providence intersection improvement project is the second highest priority intersection improvement for the Public Works department. This has been documented with staff recommendations and citizen feedback from our Transportation Town Hall Meeting and Transportation survey. This intersection is an active "high priority project (HPP)" with the Georgia Department of Transportation (GDOT) and the City of Milton.

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

Mayfield at Mid Broadwell Intersection	Project Number (assigned by Finance if approved)		Requesting Department: Comm Services - PW		Type of Project or Acquisition: Select from drop down list				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design	[redacted]	-	150,000	150,000	-	-	-	-	300,000
Study / Consultant Project		-	-	-	-	-	-	-	-
Legal Services (related to project only)		-	-	-	-	-	-	-	-
Advertising (related to project only)		-	-	-	-	-	-	-	-
Utility Relocates		-	-	-	-	-	-	-	-
Construction - contracted		-	-	-	1,125,000	-	-	-	1,125,000
Construction - in-house		-	-	-	-	-	-	-	-
Land Acquisition, including ROW		-	-	500,000	-	-	-	-	500,000
Equipment Acquisition		-	-	-	-	-	-	-	-
Fleet Acquisition		-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)		-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition		-	-	-	-	-	-	-	-
Economic Development Program		-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-
Total Project Expenditures		-	150,000	650,000	1,125,000	-	-	-	1,925,000
Financing Sources									
Capital Project Fund (300)	[redacted]	-							
Capital Grant Project Fund (340)		-	30,000	130,000	225,000	-	-	-	-
Federal Reimbursement		-	120,000	520,000	900,000	-	-	-	385,000
Total Financing Sources		-	150,000	650,000	1,125,000	-	-	-	1,925,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	[redacted]		-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description: Mayfield at Mid Broadwell PI #7313

The Crabapple Crossroads area including Mayfield at Mid Broadwell intersection is a congested area and a community concern. The scope of this project will be evaluated along with the Comprehensive Land Use Plan and the Comprehensive Transportation Plan. This intersection is an active "high priority project (HPP)" with the Georgia Department of Transportation (GDOT) and the City of Milton.

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

Crabapple Streetscape	Project Number (assigned by Finance if approved)		Requesting Department: Comm Services - PW		Type of Project or Acquisition: Select from drop down list				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design	[redacted]	-	100,000	-	-	-	-	-	100,000
Study / Consultant Project		-	-	-	-	-	-	-	-
Legal Services (related to project only)		-	-	-	-	-	-	-	-
Advertising (related to project only)		-	-	-	-	-	-	-	-
Utility Relocates		-	-	-	-	-	-	-	-
Construction - contracted		-	-	525,000	-	-	-	-	525,000
Construction - in-house		-	-	-	-	-	-	-	-
Land Acquisition, including ROW		-	-	-	-	-	-	-	-
Equipment Acquisition		-	-	-	-	-	-	-	-
Fleet Acquisition		-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)		-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition		-	-	-	-	-	-	-	-
Economic Development Program		-	-	-	-	-	-	-	-
Other		-	-	-	-	-	-	-	-
Total Project Expenditures		-	100,000	525,000	-	-	-	-	625,000
Financing Sources									
Capital Project Fund (300)	[redacted]	-							
Capital Grant Project Fund (340)		-	100,000	25,000	-	-	-	-	-
Other		-	-	500,000	-	-	-	-	125,000
Total Financing Sources		-	100,000	525,000	-	-	-	-	625,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	[redacted]		-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description: Crabapple Streetscape PI #6652
The Crabapple Streetscape is a Transprotation Enhancement (TE) project through the Georgia Department of Transportation (GDOT). The scope of this project will be evaluated along with the Comprehensive Land Use Plan, the Comprehensive Transportation Plan and the Crabapple Master Plan.

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

LCI APPLICATION	Project Number (assigned by Finance if approved)		Requesting Department: Select from drop down list		Type of Project or Acquisition: Select from drop down list				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			-	-	-	-	-	-	-
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			-	-	-	-	-	-	-
Financing Sources									
Capital Project Fund (300)			-	-	-	-	-	-	-
Capital Grant Project Fund (340)			20,000	-	-	-	-	-	20,000
Other			100,000	-	-	-	-	-	100,000
Total Financing Sources			120,000	-	-	-	-	-	120,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:

This grant match request would allow for application to ARC for the Livable Centers Initiative (LCI) monies in cooperation with The City of Alpharetta. This grant is only given to areas within an Activity/Employment Center identified by the ARC Growth Planning Map. Currently this would include the areas immediately adjacent to Windward Parkway north to the McGinnis Ferry Bridge and west almost to Hwy. 9. The LCI program encourages the development of plans and implementation strategies that link transportation improvements and land use. This initiative is the first step toward qualifying for LCI Implementation funds.

Relation to Other Projects: Comprehensive Plan & Milton Transportation Plan & Hwy 9 Master (Re)development plan

Supportive of which Council goal: (required field)

7 Economic Development for Businesses

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

ARC/HUD SUSTAINABILITY IN COMMUNITY AND REGIONAL PLANNING GRANT	Project Number (assigned by Finance if approved)		Requesting Department: Select from drop down list		Type of Project or Acquisition: Select from drop down list				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			-	-	-	-	-	-	-
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			-	-	-	-	-	-	-
Financing Sources									
Capital Project Fund (300)			-	-	-	-	-	-	-
Capital Grant Project Fund (340)			20,000	-	-	-	-	-	20,000
Other			-	-	-	-	-	-	-
Total Financing Sources			20,000	-	-	-	-	-	20,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:

This grant match request would allow for application to ARC for the HUD Sustainable Community and Regional Planning Grants monies in cooperation with The City of Alpharetta. This grant is a redisbursement from HUD through ARC and only applies to areas with a valid transit center i.e. the Windward park & ride. This is for master planning a Transit Oriented Development in that area The HUD program encourages the development of residential/commercial plans that link to transportation improvements to reduce the environmental effects from long travel patterns. This initiative is dependent on ARC securing the funding from HUD.

Relation to Other Projects:

Comprehensive plan, Milton Transportation Plan and Hwy 9 Master (re)Development Plan

Supportive of which Council goal: (required field)

7 Promote Sense of Community for Residents & Businesses

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

GEORGIA URBAN FORESTRY GRANT	Project Number (assigned by Finance if approved)		Requesting Department: Select from drop down list		Type of Project or Acquisition: Select from drop down list				
	Prior Year Expenditures	Current Year Expenditures	FY 2011 Budget	Year 2 Plan	Year 3 Plan	Year 4 Plan	Year 5 Plan	Years Beyond 5	Totals
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project			-	-	-	-	-	-	-
Legal Services (related to project only)			-	-	-	-	-	-	-
Advertising (related to project only)			-	-	-	-	-	-	-
Utility Relocates			-	-	-	-	-	-	-
Construction - contracted			-	-	-	-	-	-	-
Construction - in-house			-	-	-	-	-	-	-
Land Acquisition, including ROW			-	-	-	-	-	-	-
Equipment Acquisition			-	-	-	-	-	-	-
Fleet Acquisition			-	-	-	-	-	-	-
Maintenance & Repair (non-construction)			-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition			-	-	-	-	-	-	-
Economic Development Program			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Project Expenditures			-	-	-	-	-	-	-
Financing Sources									
Capital Project Fund (300)			-	-	-	-	-	-	-
Capital Grant Project Fund (340)			10,000	-	-	-	-	-	10,000
Other			20,000	-	-	-	-	-	20,000
Total Financing Sources			30,000	-	-	-	-	-	30,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description:

This grant match request would allow for application to the Georgia Urban Forestry Council for monies related to education and furthering forestry preservation in cities. This grant works with communities to create a forestry master plan addressing tree canopy and inventory such that the data is available to calculate tree loss and potential "hot spots". It also includes support monies for education efforts and enforcement. This initiative is supportive of our Tree City USA designation.

Relation to Other Projects:

Tree Ordinance education and enforcement

Supportive of which Council goal: (required field)

8 Environmental Protection

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

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