City of Milton

Georgia











Budget

Fiscal Year 2012



Annual Operating & Capital Budget

Fiscal Year 2012

(October 1, 2011 through September 30, 2012)



City of Milton, Georgia

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TABLE OF CONTENTS

TRANSMITTAL LETTER **1**

LISTING OF POSITIONS **9**

FUND SUMMARY **11**

GENERAL FUND OPERATING BUDGET DETAIL **15**

- REVENUES 16
- EXPENDITURES 19
  - MAYOR AND CITY COUNCIL 20
  - CITY MANAGER 21
  - CITY CLERK 22
  - GENERAL ADMINISTRATION 23
  - FINANCE 24
  - LEGAL 26
  - INFORMATION TECHNOLOGY 27
  - HUMAN RESOURCES 29
  - RISK MANAGEMENT 30
  - GENERAL GOVERNMENT BUILDINGS 31
  - PUBLIC INFORMATION AND MARKETING 32
  - MUNICIPAL COURT 33
  - POLICE 34
  - FIRE 37
  - EMS OPERATIONS 39
  - PUBLIC WORKS 40
  - PARKS AND RECREATION 42
  - COMMUNITY DEVELOPMENT 43
  - DEBT SERVICE 44
  - OTHER FINANCING USES 45
  - OTHER COSTS 46
  - MAINTENANCE & OPERATING INITIATIVES 47

SPECIAL EVENTS FUND BUDGET DETAIL **84**

CONFISCATED ASSETS FUND BUDGET DETAIL **89**

E-911 FUND BUDGET DETAIL **91**

OPERATING GRANT FUND BUDGET DETAIL **93**

HOTEL/MOTEL TAX FUND BUDGET DETAIL **95**

CAPITAL PROJECTS FUND BUDGET DETAIL **97**

CAPITAL GRANT FUND BUDGET DETAIL **138**

City of Milton
13000 Deerfield Parkway Suite 107G Milton, GA 30004

September 30, 2011

To the Honorable Mayor, City Council and the Citizens of Milton:

We respectfully submit for your consideration the City of Milton's proposed balanced budget for fiscal year 2012 (FY 2012). An objective of the City's budget is to provide a management tool by which our local government can unite its budgeting efforts to provide quality services while operating within available resources. This process results in an updating of the City's on-going financial plan and provides a vehicle by which management decisions can be made as a result of the formulation and analysis of the respective data.

BUDGET PROCESS AND OVERVIEW

The fiscal year 2012 budget process began in July with distribution of historical data and forms to all the department directors. Each department formulated budgets in three major areas; maintenance & operating, operating initiatives, and capital project requests. Concurrent with departmental budgeting, finance staff completed the first draft of a salary/benefits budget as well as formulated initial revenue estimates.

In early August, each department director met with the City Manager to review their budget requests. Each request was evaluated by the City Manager and the Finance Director according to the priority specified by the department director and available funding. Consideration was also given to the strategies identified in the 2012-2015 Strategic Plan.

The budget was discussed in detail during a special-called work session held on August 22, 2011. A public hearing was held during the September 7, 2011 council meeting where citizen input was encouraged. The budget was revised with updated information and was presented at a second work session on September 12, 2011 to discuss further changes and to fine-tune the final draft. A second public hearing was held on September 19, 2011 and the final document was adopted by the Mayor and Council.

KEY BUDGET FACTORS, ISSUES, AND PRIORITIES

The foundation for the fiscal year 2012 budget is based on three key financial factors:

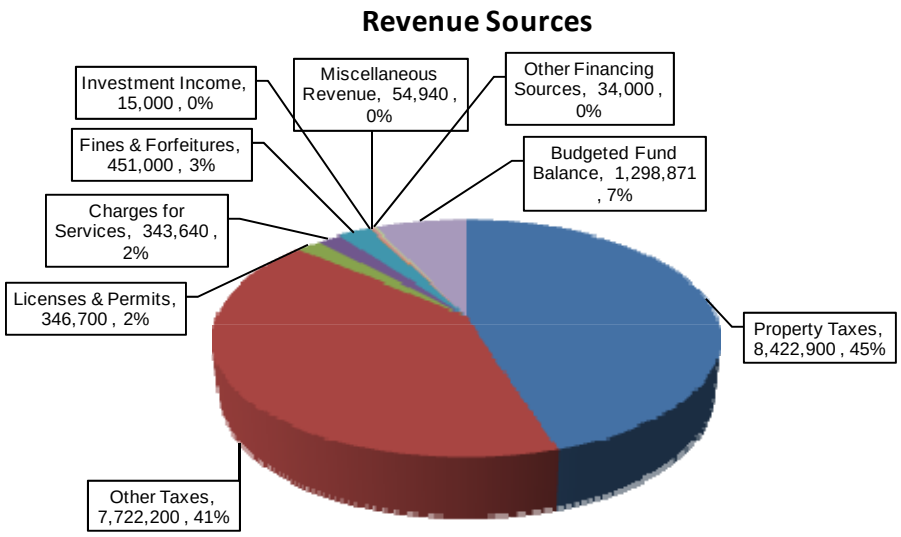
- Sustainability of existing services
- Enhancement to services through operating initiatives
- Maintaining the quality of life for constituents, citizens, and businesses through capital programming

Sustainability of Existing Services and Enhancements through Operating Initiatives

The fiscal year 2012 General Fund balanced budget of $18,689,251 is based on a millage rate of 4.731 mills, which is the same millage rate applied in previous fiscal years. This budget provides financial resources for the City of Milton to sustain the current levels of service and includes areas of improved service via operating initiatives.

In appropriating the resources to sustain existing services, the following are the proposed projected revenue sources for the General Fund:

Revenue Source	Amount	Percent
Property Taxes	8,422,900	45.07%
Other Taxes	7,722,200	41.32%
Licenses & Permits	346,700	1.86%
Charges for Services	343,640	1.84%
Fines & Forfeitures	451,000	2.41%
Investment Income	15,000	0.08%
Contributions & Donations	-	0.00%
Miscellaneous Revenue	54,940	0.29%
Other Financing Sources	34,000	0.18%
Budgeted Fund Balance	1,298,871	6.95%
Total	**18,689,251**	**100.00%**



Salary and Benefits Detail

The salary and benefit budget is based upon approved positions and the associated benefit program costs. For FY 2012, direct City costs for salaries/benefits is $8,813,683, with $6,770,721 appropriated for salaries and $2,042,962 for benefits, making benefit costs 23% of the total salaries/benefit budget. As the City recognizes the cost of employee retention is less than employee turnover and recruitment, this budget includes a cost of living adjustment of 2.5. This adjustment is prorated by the number of months each employee worked for City during FY 2011. The total City salary/benefits budget is approximately 47% of the total operating expenditures.

Budget Summary by Department – General Fund

Mayor and City Council

The FY 2012 budget appropriation for the Mayor and Council is $169,170. This department is comprised of a Mayor and six Council Members. Salaries of the Mayor and Council are set by the City Charter. Each elected official receives an annual stipend for expenditure reimbursement.

There was an overall 1.4% increase from the FY 11 budget due to the annual fees for the City's membership with the Georgia Municipal Association increasing based on the new census figures.

City Manager

The fiscal year 2012 budget appropriation for the City Manager's Department is $269,937. The City Manager is responsible for the overall management of all city functions and operations. The City Manager's Department is comprised of the following employees:

- City Manager
- Executive Aide

The FY 12 budget shows a 0.8% increase in comparison to the prior year. There was one initiative request for the City Manager's department: a stakeholder survey ($25,000). This is derived directly from the 2012-2015 Strategic Plan.

City Clerk

The fiscal year 2012 budget appropriation for the City Clerk's Department is $298,850. The Clerk is responsible for the compilation and publication of all council agendas. The City Clerk is holder of all City records, therefore is responsible for the records management program. The City Clerk's Department is comprised of the following employees:

- City Clerk
- Records Clerk
- Receptionist

The budget for this department increased by 33% due to costs associated with the upcoming election.

Finance

The total appropriation for the Finance Department for FY 2012 is $495,873. This department is responsible for managing the City's financial assets and is comprised of the following employees:

- Finance Director
- Budget/Procurement Coordinator
- Accountant
- Disbursements Specialist
- Revenue Coordinator

The budget for this department decreased by 4.1% in comparison to the FY 11 budget. In FY 11, the cost of billing property taxes for both 2009 and 2010 were included since the 2009 tax bills were sent late.

Legal

Legal services are provided to the City through a contractual relationship with Jarrard and Davis, LLP. The budget for legal services and consultation is $220,000. This is 8.3% lower than last year.

Information Technology

The fiscal year 2011 budget appropriation for the Information Technology Department is $535,557. IT is responsible for all technology and geographical information services. These services are provided through an intergovernmental agreement with Johns Creek. There is one initiative proposed in the budget: a Firehouse Preplan Drawing Module for $2,105.

There is a 6.5% increase in the IT budget over the FY 11 budget. There are additional expenditures related to the construction of the future public safety complex that have been included in the FY 12 budget.

Human Resources

The Human Resources Department budget appropriation is $251,523. This department is in charge of recruitment, training and development, record keeping of all personnel data, and benefits. It currently consists of two employees:

- Human Resources Director
- Human Resources Manager

The budget for FY 12 is 5.4% higher than FY 11. This is due primarily to the cost of the new human resources information system that was implemented at the end of FY 11.

Public Information and Marketing

The FY 12 budget appropriation for the Public Information and Marketing department is $90,910. This department is responsible for informing the public through various media outlets of the news and events concerning the City and its citizens and ensuring the City's image is protected. The Communications Manager performs these functions.

The FY 12 appropriations are 6.5% higher than FY 11 due to three new initiatives:

- Newcomer's Guide ($3,000)
- Mobile Site Development ($1,300)
- Video Set-Up ($720)

Municipal Court

The fiscal year 2012 budget appropriation for Municipal Court is $231,274. The court staff is responsible for the operation of the City's municipal court system, scheduling, processing, and tracking all violations issued by public safety and code enforcement personnel. The Court Department is comprised of the following employees:

- Court Clerk
- Municipal Judge and Substitute Judge
- City Solicitor
- Administrative Assistant
- Three Bailiffs

Expenses for this department have increased by 2.1% over the FY 11 budget due to the addition of one bailiff. Previously, the Police Department provided court security for the cost of paying an officer overtime pay. It has been determined that adding a new bailiff is more beneficial to the Police Department by allowing the officer to be on the street.

Police Department

The fiscal year 2012 budget appropriation for the Police Department is $2,912,020. It is comprised of the following employees:

- Police Chief
- Two Captains
- Three Lieutenants
- Four Sergeants
- One Detective
- One Investigator
- One K-9 Officer
- One Community Outreach Officer
- Seventeen Police Officers
- One Part-Time School Crossing Guard
- Administrative Assistant
- Records Clerk

Operating initiatives included in the Police Department budget include:

- Two Lieutenants ($32,631)
- Four additional patrol officers ($300,551)

The FY 12 appropriations are 15.4% higher than the previous year due to the new initiatives discussed above.

Fire Department

The Fire Department's budget appropriation for FY 12 is $4,381,219. It is comprised of the following employees:

- Fire Chief
- Deputy Chief
- Four Battalion Chiefs
- Fire Marshal
- Twelve Captains
- Twelve Fire Apparatus Operators
- Twenty-four Firefighters (3 partially funded by S.A.F.E.R. grant)

Operating initiatives included in the Fire Department budget are:

- Deputy Chief ($82,659)
- Engine 43 ALS/LifePak 15 ($36,716)
- Fire accreditation ($3,025)

Appropriations for this department are 5.0% higher than the previous year due to the new initiatives discussed above.

EMS Operations

EMS services are provided through a contractual agreement with Rural Metro. The annual contract costs are $140,988 for FY 12. This is 3% higher than FY 11 expenditures due to a pre-arranged contractual increase.

Public Works

The fiscal year 2012 budget appropriation for public works is $1,540,706. Public Works is responsible for transportation and road repair and maintenance activities. It is comprised of the following employees (not including subcontracted personnel):

- Director of Public Works
- Public Works Citizen Responder
- Transportation Engineer
- Field Services Manager
- Field Services Technician

The operating initiatives in the Public Works department include:

- Additional right-of-way mowing and lawn services at new facilities ($34,550)
- Hopewell house renovations ($15,000)
- Additional part-time Equipment Operator ($12,800)
- Stormwater Engineer ($85,800)

Expenses for this department are 2.1% higher than the previous fiscal year. The primary reason for this increase is the new initiatives identified above.

Parks & Recreation

The Parks and Recreation Department appropriations for FY 12 are $356,292. It is comprised of the following employees:

- Parks and Recreation Director
- Recreation Program Director
- Two Part-Time Camp Directors
- Three Part-Time Lead Camp Counselors
- Four Part-Time Camp Counselors

The budget for this department decreased by .3% over the previous year.

Community Development

The fiscal year 2012 budget appropriation for the Community Development Department is $798,035. Community Development is responsible for all planning and zoning activities, as well as inspections and code enforcement. The Community Development Department is comprised of the following employees:

- Director of Community Development
- Three Planners
- Environment Engineer/Arborist
- Two Construction/Plans Review Inspectors
- Code Enforcement Officer
- Permit Technician
- Building Official (contractual)
- Building Inspectors (contractual)

The budget for this department increased by 13.5% from FY 11 due to the City bringing the Permit Technician in-house and to the initiatives discussed below.

The operating initiatives in the Community Development department are:

- Part-time Clerk/Paid Interns ($20,000)
- Business License Renewal Mailing Service ($3,000)

- Flood Map Notification Mailing ($600)
- Community Rating System Educational Mailing ($600)
- Arbor Day Event ($1,000)

Other Budgeted Expenditures – Non-departmental

Included in the expenditure appropriations are the following:

- General supplies, pool vehicle gas and maintenance, and postage for City Hall totaling $34,110.

- Property and liability insurance in the amount of $191,500.

- City Hall lease, common area maintenance, and governmental facility maintenance in the amount of $564,989.

- The last debt service payment associated with the initial purchase of police and fire equipment and vehicles in the amount of $709,395.

- The final annual lease payment associated with the purchase of a police vehicle for $7,148.

- The first of five annual lease payments for a fire apparatus in the amount of $90,769.

- As required in the adopted Budgetary Policies of the City, a 1% contingency has been appropriated. This totals $144,019 for FY 12.

- An interfund transfer of $3,505,688 out of the General Fund and into the Capital Projects Fund in order to pay for the recommended capital projects for FY 12.

- An interfund transfer of $570,696 out of the General Fund and into the Capital Grant Fund in order to fund the City match to the grants for the recommended capital grant fund projects.

- An interfund transfer of $103,664 out of the General Fund and into the Operating Grant Fund in order to fund the City match for the S.A.F.E.R. grant personnel.

Maintaining the Quality of Life for Constituents, Businesses, and Citizens through Capital Programming

The City's capital improvement program has the most visible and long-term effect on the quality of life for residential and commercial citizens and Milton's visitors. As part of the capital planning process for fiscal year 2012, first priority was given to projects that would 1) maintain or repair the City's current assets, 2) alleviate or mitigate a health/safety hazard, and 3) provide external funding toward a capital project. Secondary priority for funding considerations were given to projects that included long-term visioning and planning for the City of Milton.

The appropriation for the fiscal year 2012 capital improvement program (CIP) is $3,835,188 and is detailed in the Capital Project Fund spreadsheets following this transmittal letter. As required by the adopted Budgetary Policies of the City, a 3% contingency has also been included totaling $106,441.

FUND BALANCE

An adequate level of fund balance (i.e., the difference between the City's assets and liabilities) is essential to mitigate current and future risks and to ensure stable service levels. It also is a crucial consideration in long-term financial planning for capital projects. At the end of FY 10, the City's General Fund fund balance totaled approximately $7.8 million. It is anticipated that the fund balance at the end of

FY 11 will be roughly the same. While preparing the CIP, it became apparent that the capital improvement needs of the City exceed available funding in FY 12. Since the City has built such a healthy fund balance to be utilized for capital expenditures, we are proposing for the first time that we should use these reserves to fund a few of the capital projects this year, namely the intersection improvements for the Hopewell Rd/Francis Rd/Cogburn Rd intersection and additional funding for pavement management. The recommended appropriation of the fund balance is $1,298,871. The remaining fund balance is projected to be around $6.5 million.

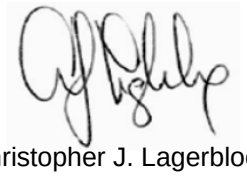
BUDGET POLICY

Annual budgets are adopted on a basis consistent with accounting practices as defined by generally accepted accounting principles for all funds. All annual appropriations lapse at year end except capital project and grant funds, which adopt project-length budgets.

CLOSING

It is our privilege to submit the FY 2012 Proposed Budget to Milton's Mayor, City Council and Citizens. This budget illustrates the City's dedication to providing the highest level of services while maintaining sound fiscal policies. We would like to thank all of the contributors for their diligent efforts in developing a budget that addresses the major policy goals of the City Council, while protecting the financial health of the City now and in the future. If in your review of this document you have any questions, please do not hesitate to contact us.

Respectfully Submitted,



Christopher J. Lagerbloom
City Manager



Stacey R. Inglis
City Treasurer/Finance Director

City of Milton

Listing of Positions

Department/Position	Budgeted Positions	Budgeted Full-Time Positions	Budgeted Part-Time Positions
Mayor & Council			
Mayor	1		1
Mayor Pro-Tem	1		1
Councilmember	5		5
Department Total	***7***	***0***	***7***
City Clerk			
City Clerk	1	1	
Records Clerk	2	2	
Department Total	***3***	***3***	***0***
City Manager			
City Manager	1	1	
Executive Aide	1	1	
Community Builder/Grant Coord	1		1
Department Total	***3***	***2***	***1***
Comm Dev			
Director of Community Development	1	1	
Planner	3	3	
Plan Review Engineer	1	1	
Arborist	1	1	
Construction Inspector	1	1	
Code Enforcement Officer	1	1	
Permit Technician	1	1	
Sustainability Coordinator	1		1
Clerk/Intern	1		1
Department Total	***11***	***9***	***2***
Communications			
Communications Manager	1	1	
Department Total	***1***	***1***	***0***
Court			
Court Clerk	1	1	
Court Administrative Assistant	1	1	
Judge	2		2
Bailiff	3		3
Court Solicitor	1		1
Department Total	***8***	***2***	***6***
Finance			
Director of Finance	1	1	
Budget Procurement Manager	1	1	
Accounting Manager	1	1	
Revenue Coordinator	1	1	
Payroll and AP Coordinator	1	1	
Department Total	***5***	***5***	***0***

City of Milton

Listing of Positions

Department/Position	Budgeted Positions	Budgeted Full-Time Positions	Budgeted Part-Time Positions
Fire			
Chief	1	1	
Deputy Chief	1	1	
Battallion Chief	4	4	
Fire Marshall	1	1	
Fire Captain	12	12	
Fire Apparatus Operator	12	12	
Firefighter	24	24	
Department Total	***55***	***55***	***0***
HR			
Director of Human Resources	1	1	
Human Resources Manager	1	1	
Department Total	***2***	***2***	***0***
Parks			
Director of Parks and Recreation	1	1	
Parks and Recreation Coordinator	1	1	
Camp Director (summer)	2		2
Asst Camp Director (summer)	2		2
Camp Counselor (summer)	5		5
Department Total	***11***	***2***	***9***
Police			
Chief	1	1	
Captain	2	2	
Lieutenant	4	4	
Sergeant	5	5	
Investigator	2	2	
Police Officer	18	18	
Community Outreach & Policy Coordinator	1	1	
Administrative Assistant	1	1	
Records Clerk	1	1	
School Crossing Guard	1		1
Department Total	***36***	***35***	***1***
Public Works			
Director of Public Works	1	1	
Transportation Engineer	1	1	
Stormwater Engineer	1	1	
Manager Public Works	1	1	
PW Field Superintendent	1	1	
Citizen Responder	1	1	
Equipment Operator	2		2
Department Total	***8***	***6***	***2***
Total	**150**	**122**	**28**

Fund Summary

General Fund Summary

	Actuals FY 2009	Actuals FY 2010	Amended Budget FY 2011	Budget Requested FY 2012	City Manager Approved FY 2012	Approved Budget FY 2012
Revenues						
Taxes	9,899,995	23,859,851	16,877,080	16,145,100	16,145,100	16,145,100
Licenses & Permits	238,976	268,122	365,617	346,700	346,700	346,700
Charges for Services	389,360	269,516	356,352	343,640	343,640	343,640
Fines & Forfeitures	505,921	593,289	420,225	451,000	451,000	451,000
Investment Income	29,949	23,591	15,000	15,000	15,000	15,000
Contributions & Donations	6,189	3,370	1,000	-	-	-
Miscellaneous Revenue	301,379	49,436	116,548	54,940	54,940	54,940
Other Financing Sources	6,439	5,645	12,000	34,000	34,000	34,000
Total Revenues	**11,378,209**	**25,072,820**	**18,163,822**	**17,390,380**	**17,390,380**	**17,390,380**
Expenditures						
Mayor & Council	193,296	144,069	166,912	182,460	169,170	169,170
City Manager	191,702	256,736	297,343	330,034	294,937	294,937
City Clerk	650,477	340,769	224,741	304,163	298,850	298,850
General Administration	-	31,769	47,550	40,510	34,110	34,110
Finance	1,123,607	694,769	517,011	504,728	495,873	495,873
Legal	179,943	229,397	240,000	220,000	220,000	220,000
Information Technology	975,986	833,190	502,691	551,487	535,557	535,557
Human Resources	350,520	206,264	238,606	257,273	251,523	251,523
Risk Management	171,175	170,607	175,621	191,500	191,500	191,500
General Govt Buildings	447,073	447,758	568,926	556,764	564,989	564,989
Public Info & Marketing	499,884	217,878	85,371	95,311	90,910	90,910
Municipal Court	437,542	235,252	226,604	239,688	231,274	231,274
Public Safety:						
Administration	678,648	-	-	-	-	-
Police	1,616,863	2,348,510	2,524,380	3,021,861	2,912,020	2,912,020
Fire	3,322,918	3,725,719	4,172,471	5,402,470	4,381,219	4,381,219
EMS Operations	132,250	132,250	136,881	140,988	140,988	140,988
Public Works	2,190,954	1,702,796	1,509,680	1,601,805	1,540,706	1,540,706
Parks & Recreation	158,457	135,109	357,374	370,961	356,292	356,292
Community Development	1,620,631	866,124	703,404	823,160	798,035	798,035
Debt Service	742,984	716,541	716,543	869,711	857,231	857,231
Other Financing Uses	4,421,644	2,448,820	5,480,808	4,178,897	4,180,048	4,180,048
Contingency	-	-	-	155,224	144,019	144,019
Total Expenditures	**20,106,553**	**15,884,327**	**18,892,917**	**20,038,995**	**18,689,251**	**18,689,251**
Total Revenues Over/(Under) Expenditures	(8,728,345)	9,188,493	(729,095)	(2,648,615)	(1,298,871)	(1,298,871)
Beginning Fund Balance	7,385,853	(1,342,492)				
Ending Fund Balance	(1,342,492)	7,846,001				

Special Events Fund Summary

	Actuals FY 2009	Actuals FY 2010	Amended Budget FY 2011	Budget Requested FY 2012	City Manager Approved FY 2012	Approved Budget FY 2012
Revenues	48,665	59,186	49,500	56,280	56,280	53,330
Expenditures	31,768	35,236	49,500	86,280	86,280	86,280
Budgeted Fund Balance				(30,000)	(30,000)	(32,950)
Total Revenues Over (Under) Expenditures	16,897	23,950	-	-	-	-
Beginning Fund Balance	3,356	20,253				
Ending Fund Balance	20,253	44,203	-	-	-	-

Confiscated Assets Fund Summary

	Actuals FY 2009	Actuals FY 2010	Amended Budget FY 2011	Budget Requested FY 2012	City Manager Approved FY 2012	Approved Budget FY 2012
Revenues	43,763	-	104,799	-	-	-
Expenditures	-	36,369	3,800	-	-	-
Budgeted Fund Balance	-	-	100,999	-	-	-
Total Revenues Over (Under) Expenditures	43,763	(36,369)	-	-	-	-
Beginning Fund Balance	-	43,763				
Ending Fund Balance	43,763	7,394				

E-911 Fund Summary

	Actuals FY 2009	Actuals FY 2010	Amended Budget FY 2011	Budget Requested FY 2012	City Manager Approved FY 2012	Approved Budget FY 2012
Revenues	734,275	784,139	700,000	700,000	700,000	700,000
Expenditures	558,304	619,777	700,000	700,000	700,000	700,000
Total Revenues Over (Under) Expenditures	175,972	164,361	-	-	-	-
Beginning Fund Balance	-	175,972				
Ending Fund Balance	175,972	340,333				

Operating Grant Fund Summary

	Actuals FY 2009	Actuals FY 2010	Amended Budget FY 2011	Budget Requested FY 2012	City Manager Approved FY 2012	Approved Budget FY 2012
Revenues	117,274	162,716	181,503	132,276	133,760	133,760
Expenditures	116,780	162,456	181,503	135,626	137,110	137,110
Budgeted Fund Balance	-	-	-	(3,350)	(3,350)	(3,350)
Total Revenues Over (Under) Expenditures	494	260	-	-	-	-
Beginning Fund Balance	2,670	3,164				
Ending Fund Balance	3,164	3,424				

Hotel/Motel Tax Fund Summary

	Actuals FY 2009	Actuals FY 2010	Amended Budget FY 2011	Budget Requested FY 2012	City Manager Approved FY 2012	Approved Budget FY 2012
Revenues	46,439	45,727	47,000	40,000	40,000	40,000
Expenditures	46,439	45,645	47,000	40,000	40,000	40,000
Total Revenues Over (Under) Expenditures	-	82	-	-	-	-
Beginning Fund Balance	-	-				
Ending Fund Balance	-	82				

Capital Projects Fund Summary

	Actuals FY 2009	Actuals FY 2010	Amended Budget FY 2011	Budget Requested FY 2012	City Manager Approved FY 2012	Approved Budget FY 2012
Revenues	3,874,455	1,632,929	5,445,677	3,976,188	3,835,188	3,835,188
Expenditures	3,339,340	248,870	11,242,038	11,137,112	10,996,112	10,996,112
Budgeted Fund Balance	-	-	(5,796,361)	(7,160,924)	(7,160,924)	(7,160,924)
Total Revenues Over (Under) Expenditures	535,115	1,384,059	-	-	-	-
Beginning Fund Balance	1,919,174	2,454,289				
Ending Fund Balance	2,454,289	3,838,348				

Capital Grant Fund Summary

	Actuals FY 2009	Actuals FY 2010	Amended Budget FY 2011	Budget Requested FY 2012	City Manager Approved FY 2012	Approved Budget FY 2012
Revenues	584,291	246,531	4,385,368	4,207,520	4,207,520	4,207,520
Expenditures	474,565	222,205	4,623,608	5,343,650	5,343,650	5,343,650
Budgeted Fund Balance	-	-	(238,240)	(1,136,130)	(1,136,130)	(1,136,130)
Total Revenues Over (Under) Expenditures	109,726	24,326	-	-	-	-
Beginning Fund Balance	695,078	804,804				
Ending Fund Balance	804,804	829,129				

General Fund

Revenues

Budget Worksheet

Fiscal Year 2012

Revenues						
			FY 2011			
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	FY 2012 Approved Budget
TAXES						
Current Yr Property Taxes-Real	1,119,192	7,303,502	7,300,000	530,536	(6,769,464)	7,300,000
Current Yr Property Taxes-Utility	52,462	50,691	51,028	51,028	0	50,600
Prior Yr Property Taxes-Real	923,227	8,099,136	1,500,000	1,285,178	(214,822)	850,000
Current Yr Prop Taxes-Personal	12,712	167,717	120,000	36,093	(83,907)	150,000
Motor Vehicle Tax	498,038	481,163	550,000	529,136	(20,864)	495,000
Intangible Tax	214,800	169,853	180,000	162,217	(17,783)	160,000
Prior Yr Prop Taxes-Personal	40,296	166,029	13,623	12,974	(649)	12,000
Real Estate Transfer Tax	38,555	40,207	37,000	37,498	498	37,000
Franchise Fees	1,796,522	1,825,744	1,700,000	1,477,969	(222,031)	1,700,000
Local Option Sales Tax	3,401,281	3,708,444	3,640,000	3,375,692	(264,309)	3,650,000
Alcohol Beverage Excise Tax	272,884	280,581	275,000	236,425	(38,575)	275,000
Business & Occupation Tax	582,312	559,996	560,000	582,989	22,989	550,000
Insurance Premium Tax	857,372	832,455	850,000	-	(850,000)	825,000
Financial Institution Tax	23,932	26,158	30,899	30,899	-	26,000
Penalties & Interest-Real Prop	63,341	138,623	63,000	71,068	8,068	60,000
Penalties & Interest-Pers Prop	1,103	2,018	185	231	46	300
Penalties & Interest-Business Lic	1,966	4,344	5,547	7,894	2,347	3,500
Penalties & Interest-Other	-	3,189	798	123	(675)	700
Total: Taxes	***9,899,995***	***23,859,851***	***16,877,080***	***8,427,949***	***(8,449,131)***	***16,145,100***
LICENSES & PERMITS						
Alcohol Beverage Licenses	126,900	155,700	138,000	142,825	4,825	140,000
Advertising Fee	2,095	2,200	1,200	1,800	600	1,000
Pouring Permit	5,915	5,555	6,728	4,445	(2,283)	6,000
Solicitation Permit	215	2,145	-	390	390	300
Zoning & Land Use Permits	6,885	6,800	5,150	6,300	1,150	5,000
Application Fees	-	-	-		-	
Land Disturbance	17,019	1,505	14,428	18,329	3,901	5,000
Impact Fees	-	-	-		-	
Modification	1,750	2,200	4,600	4,250	(350)	2,000
Variance	7,700	5,300	6,350	7,500	1,150	8,000
Fence Permits	-				-	
Seasonal & Special Events	270	1,090	750	860	110	600
Sign Permits	9,172	7,051	3,061	3,625	564	3,500
Erosion Control Permit	-	-	-		-	
Tent Permit	-	-			-	
Fireworks Permit	-				-	
Building Permits	60,242	76,545	185,000	198,376	13,376	175,000
Retaining Wall	-	-	-	-	-	
NPDES Fees	814	2,030	350	406	56	300
Total: Licenses & Permits	***238,976***	***268,122***	***365,617***	***389,106***	***23,489***	***346,700***
CHARGES FOR SERVICES						
Finance Admin Fee	67,875	69,825	64,000	62,574	(1,426)	66,000
Court Admin Fee	166,001	103,857	150,000	171,281	21,281	135,000
Planning & Development Fees	-	-	-		-	
Maps & Cert Letters	655	375	180	210	30	300
Plan Review Fees	65,934	49,475	55,831	61,708	5,877	62,000
Open Records Fees	1,570	1,828	449	692	243	600
Development Bond Fee	1,400	-	200	220	20	500
Election Qualifying Fee	2,640	-	2,640	1,950	(690)	2,640
Accident Reports	5,647	5,952	4,100	4,805	705	5,000
Expungement Fees	625	1,300	1,500	1,825	325	1,000
Alarm Registration	10,700	8,350	6,500	7,825	1,325	5,000
Alarm Registration Penalties	-		-		-	
False Alarms	13,050	15,300	17,000	19,050	2,050	15,000
Fire Plan Review	938	639	840	1,572	732	700
Fire Inspection	4,093	1,140	374	1,700	1,326	600

Budget Worksheet

Fiscal Year 2012

Revenues						
			FY 2011			
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	FY 2012 Approved Budget
Background Check Fees	11,335	8,925	11,250	13,655	2,405	10,000
Activity Fees	-	-	-		-	-
Activity Fees/Camp Bethwell	-	-	18,000	18,086	86	17,500
Activitiy Fees/Joyful Soles	-	-	11,775	11,853	78	11,500
Facility Rental	2,797	2,250	1,333	1,453	120	3,000
Activity Commissions	-	-	10,320	12,079	1,759	7,000
Bad Check Fees	450	300	60	60	-	300
HYA Fees	33,650	-	-	-	-	-
Total: Charges for Services	***389,360***	***269,516***	***356,352***	***392,598***	***36,246***	***343,640***
FINES & FORFEITURES						
Fines & Forfeitures	503,270	590,895	420,000	431,197	11,197	450,000
Ordinance Fines	2,652	2,394	225	225	(1)	1,000
Total: Fines & Forfeitures	***505,921***	***593,289***	***420,225***	***431,421***	***11,196***	***451,000***
INVESTMENT INCOME						
Interest Revenue	7,533	4,233	5,000	674	(4,326)	5,000
Tan Proceeds Interest	180	-	-	-	-	-
Realized Gain/Loss on Investmt	22,236	19,358	10,000	13,632	3,632	10,000
Total: Investment Income	***29,949***	***23,591***	***15,000***	***14,306***	***(694)***	***15,000***
CONTRIBUTIONS & DONATIONS						
Donation Revenue-City Mgr	-	-	-			
Donation Revenue-Pub Sfty	-	1,000	-	-	-	-
Donation Revenue-Public Safety Fd	6,014	2,370	1,000	-	(1,000)	-
Donation Revenue-Mayor & Council	175	-	-	-	-	-
Total: Contributions & Donations	***6,189***	***3,370***	***1,000***	***-***	***(1,000)***	***-***
MISCELLANEOUS REVENUE						
Merchandise & Products	-	-	-	-		
Cell Tower Lease	-	-	74,685		(74,685)	17,940
Insurance Proceeds-Pub Sfty	5,737	5,972	293	293	0	-
Insurance Proceeds-PW	5,240	-	4,390	6,350	1,960	-
Other Misc Revenue	296,508	37,338	37,180	37,354	174	37,000
Over/Short Cash Drawer	(6,105)	6,126	-	0	0	
Total: Miscellaneous Revenue	***301,379***	***49,436***	***116,548***	***43,997***	***(72,551)***	***54,940***
OTHER FINANCING SOURCES						
Operating Transfers In-Htl/Mtl Fd	6,439	5,645	12,000	8,877	(3,123)	10,000
Operating Transfers In-Cap Proj Fd	-	-	-	-	-	
Budgeted Fund Balance	-	-	-	-	-	
Sale of Surplus Equipment						24,000
Total: Other Financing Sources	***6,439***	***5,645***	***12,000***	***8,877***	***(3,123)***	***34,000***
TOTAL	**$ 11,378,209**	**$ 25,072,820**	**$ 18,163,822**	**$ 9,708,255**	**$ (8,455,567)**	**$ 17,390,380**

Expenditures

Budget Worksheet

Fiscal Year 2012

Mayor & Council								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Salaries & Wages								
SALARIES & WAGES/REGULAR EMPLOYEES	101,389	101,389	101,000	92,677	8,323	101,000	101,000	101,000
STIPEND / THURMAN	-	-	2,720	49	2,671	2,720	2,000	2,000
STIPEND / ZAHNER BAILEY	2,720	2,588	2,720	-	2,720	2,720	2,000	2,000
STIPEND / LUSK	-	-	2,720	-	2,720	2,720	2,000	2,000
STIPEND / HEWITT	-	-	2,720	-	2,720	2,720	2,000	2,000
STIPEND / LONGORIA	2,249	-	2,720	175	2,545	2,720	2,000	2,000
STIPEND / TART	850	793	2,720	188	2,532	2,720	2,000	2,000
STIPEND / LOCKWOOD	2,733	1,244	3,720	740	2,980	3,720	3,000	3,000
Total: Salaries & Wages	***109,942***	***106,013***	***121,040***	***93,830***	***27,210***	***121,040***	***116,000***	***116,000***
Employee Benefits								
EMPLOYEE BENEFITS / 401A (SS MATCH)	3,802	3,802	3,791	3,475	316	3,791	3,791	3,791
EMPLOYEE BENEFITS / FICA MEDICARE	1,989	1,470	1,468	1,336	132	1,468	1,468	1,468
UNEMPLOYMENT INSURANCE	1,559	1,572	1,610	214	1,396	1,610	1,610	1,610
WORKER'S COMPENSATION	8,101	1,231	405	(1,210)	1,615	551	551	551
Total: Employee Benefits	***15,451***	***8,076***	***7,274***	***3,816***	***3,458***	***7,420***	***7,420***	***7,420***
Purchased Professional and Technical Services								
PROFESSIONAL FEES:								
ADA COORDINATOR	33,328	-	-	-	-	-	-	-
MISCELLANEOUS	16,261	-	-	-	-	-	-	-
FACILITATOR/RETREAT	-	5,097	9,153	9,153	0	15,000	8,000	8,000
Total: Purchased Professional and Technical Services	***49,589***	***5,097***	***9,153***	***9,153***	***0***	***15,000***	***8,000***	***8,000***
Other Purchased Services								
COMMUNICATIONS	-	-	-	-	-	100	100	100
ADVERTISING: *Milton High School Booster Ad*	475	502	400	400	-	500	500	500
PRINTING: *Business Cards, Name Badges*	-	31	248	154	94	250	250	250
TRAVEL								
GENERAL	453	-	-	527	(527)	1,000	1,000	1,000
ANNUAL GMA CONFERENCE	5,132	8,969	7,147	6,290	857	7,000	7,000	7,000
RETREAT	3,177	-	-	-	-	3,000	2,000	2,000
Total Travel	*8,762*	*8,969*	*7,147*	*6,817*	*330*	*11,000*	*10,000*	*10,000*
DUES AND FEES								
GREATER NORTH FULTON CHAMBER	-	5,000	5,000	5,000	-	5,000	5,000	5,000
NORTH FULTON BUSINESS EXPO	-	-	1,500	1,500	-	1,500	1,500	1,500
GEORGIA MUNICIPAL ASSOCIATION ANNUAL FEES	-	-	4,925	4,924	1	9,400	9,400	9,400
ARC REGISTRATION-LUNCH AND LEARN	-	-	30	30	-			
Total Dues and Fees	*-*	*5,000*	*11,455*	*11,454*	*1*	*15,900*	*15,900*	*15,900*
EDUCATION & TRAINING								
ANNUAL GMA CONFERENCE COSTS	3,395	4,365	4,000	3,758	243	4,000	4,000	4,000
MAYOR'S DAY	920	1,395	2,500	1,580	920	2,500	2,500	2,500
ELECTED OFFICIALS TRAINING	395	325	845	-	845	1,000	1,000	1,000
Total Education & Training	*4,710*	*6,085*	*7,345*	*5,338*	*2,008*	*7,500*	*7,500*	*7,500*
Total: Other Purchased Services	***13,947***	***20,587***	***26,595***	***24,163***	***2,432***	***35,250***	***34,250***	***34,250***
Supplies								
SUPPLIES / GENERAL SUPPLIES	1,860	1,084	1,000	313	687	1,000	1,000	1,000
SUPPLIES / FOOD/MEALS: *Citizen Meetings*	676	2,060	1,100	1,099	1	1,000	1,000	1,000
PROMOTIONAL / PROMOTIONAL ITEMS	1,251	747	-	-	-	1,000	1,000	1,000
Total: Supplies	***3,787***	***3,891***	***2,100***	***1,412***	***689***	***3,000***	***3,000***	***3,000***
Other Costs								
PAYMENT TO OTHERS / NON-RECURRING	581	405	750	274	476	750	500	500
Total: Other Costs	***581***	***405***	***750***	***274***	***476***	***750***	***500***	***500***
Total: Mayor & Council	**193,296**	**144,069**	**166,912**	**132,647**	**34,265**	**182,460**	**169,170**	**169,170**

Budget Worksheet

Fiscal Year 2012

City Manager								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Salaries & Wages								
SALARIES & WAGES/REGULAR EMPLOYEES	147,177	196,434	227,567	210,206	17,361	204,556	204,556	204,556
SALARIES AND WAGES / CAR ALLOWANCE	4,431	7,311	7,192	6,535	657	7,192	7,192	7,192
Total: Salaries & Wages	***151,608***	***203,745***	***234,759***	***216,742***	***18,017***	***211,748***	***211,748***	***211,748***
Employee Benefits								
EMPLOYEE BENEFITS / GROUP INSURANCE	4,546	14,387	15,669	14,656	1,013	20,386	15,794	15,794
EMPLOYEE BENEFITS / 401A (SS MATCH)	5,685	5,973	8,984	6,834	2,150	7,671	7,671	7,671
EMPLOYEE BENEFITS / FICA MEDICARE	2,230	2,889	3,394	3,032	362	2,966	2,966	2,966
401A 1% MATCH	417	1,597	1,995	1,876	119	2,045	2,045	2,045
PENSION (GMEBS)	1,276	2,619	7,723	3,531	4,192	10,351	10,351	10,351
UNEMPLOYMENT INSURANCE	839	447	460	96	364	460	460	460
WORKER'S COMPENSATION	5,316	3,338	576	(1,252)	1,828	1,907	1,907	1,907
FLEXIBLE SPENDING	750	2,400	2,400	2,400	-	-	-	-
TEMPORARY HOUSING	5,333	-	-	-	-	-	-	-
Total: Employee Benefits	***26,392***	***33,649***	***41,201***	***31,173***	***10,028***	***45,786***	***41,194***	***41,194***
Purchased Professional and Technical Services								
PROFESSIONAL FEES								
KMB CONSULTANT	-	-	-	-	-	-	-	-
STAFF RETREAT	-	2,618	1,276	-	1,276	5,000	3,000	3,000
STAKEHOLDER SURVEY	-	-	-	-	-	45,000	25,000	25,000
OTHER	97	3,151	620	612	8	-	-	-
Total: Professional Fees	*97*	*5,769*	*1,896*	*612*	*1,284*	*50,000*	*28,000*	*28,000*
Total: Purchased Professional and Technical Services	***97***	***5,769***	***1,896***	***612***	***1,284***	***50,000***	***28,000***	***28,000***
Other Purchased Services								
COMMUNICATIONS	1,165	1,923	2,400	1,580	820	2,400	2,000	2,000
PRINTING: *Business Cards*	93	93	155	155	-	150	70	70
TRAVEL								
GMA CONFERENCE	1,114	-	1,559	1,558	1	1,000	1,275	1,275
ICMA CONFERENCE	1,935	924	2,049	2,048	1	1,500	2,200	2,200
LEADERSHIP ICMA	-	-	5,600	4,452	1,148	5,600	1,500	1,500
RETREAT	955	-	-	-	-	-	-	-
GCCMA CONFERENCE	272	-	610	609	1	500	500	500
GACP CONFERENCE	484	-	-	-	-	-	-	-
OTHER	424	356	779	636	143	-	-	-
Total: Travel	*5,184*	*1,280*	*10,597*	*9,303*	*1,294*	*8,100*	*5,475*	*5,475*
DUES AND FEES								
ICMA	861	1,096	1,134	1,121	13	1,200	1,200	1,200
GCCMA	200	100	125	125	-	125	125	125
GACP	125	125	-	-	-	125	-	-
IACP	-	120	-	-	-	-	-	-
GMA ANNUAL DUES	2,578	5,165	-	-	-	-	-	-
ARC LUNCH AND LEARN	-	10	-	-	-	-	-	-
OTHER	-	-	49	49	-	-	-	-
Total: Dues and Fees	*3,764*	*6,616*	*1,308*	*1,295*	*13*	*1,450*	*1,325*	*1,325*
EDUCATION & TRAINING								
GMA CONFERENCE	485	505	555	555	-	600	600	600
ICMA CONFERENCE	600	660	600	-	600	700	700	700
LEADERSHIP ICMA	-	-	1,500	-	1,500	1,500	1,500	1,500
GCCMA CONFERENCE	425	425	425	-	425	500	425	425
OTHER	760	758	315	305	10	5,000	300	300
Total: Education & Training	*2,270*	*2,348*	*3,395*	*860*	*2,535*	*8,300*	*3,525*	*3,525*
Total: Other Purchased Services	***12,477***	***12,259***	***17,855***	***13,193***	***4,662***	***20,900***	***12,395***	***12,395***
Supplies								
SUPPLIES / GENERAL SUPPLIES	628	467	532	475	57	500	500	500
SUPPLIES / FOOD/MEALS	464	1,020	1,000	964	36	1,000	1,000	1,000
Total: Supplies	***1,091***	***1,488***	***1,532***	***1,439***	***93***	***1,500***	***1,500***	***1,500***
Machinery & Equipment								
OTHER EQUIPMENT	37	127	100	-	100	100	100	100
Total: Machinery & Equipment	***37***	***127***	***100***	***-***	***100***	***100***	***100***	***100***
Other Costs								
PAYMENT TO OTHERS / NON-RECURRING	-	(301)	-	-	-	-	-	-
Total: Other Costs	***-***	***(301)***	***-***	***-***	***-***	***-***	***-***	***-***
Total: City Manager	**191,702**	**256,736**	**297,343**	**263,159**	**34,184**	**330,034**	**294,937**	**294,937**

Budget Worksheet

Fiscal Year 2012

City Clerk								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Salaries & Wages								
SALARIES & WAGES/REGULAR EMPLOYEES	84,291	109,936	142,653	126,267	16,386	143,145	143,145	143,145
Total: Salaries & Wages	***84,291***	***109,936***	***142,653***	***126,267***	***16,386***	***143,145***	***143,145***	***143,145***
Employee Benefits								
EMPLOYEE BENEFITS / GROUP INSURANCE	7,049	7,912	21,039	12,389	8,650	26,750	22,037	22,037
EMPLOYEE BENEFITS / 401A (SS MATCH)	3,161	4,445	5,349	4,735	614	5,368	5,368	5,368
EMPLOYEE BENEFITS / FICA MEDICARE	1,250	1,842	2,068	1,794	274	2,075	2,075	2,075
401A 1% MATCH	251	32	1,427	180	1,247	1,431	1,431	1,431
PENSION (GMEBS)	1,276	2,212	5,521	3,531	1,990	7,242	7,242	7,242
UNEMPLOYMENT INSURANCE	223	745	690	299	391	690	690	690
WORKER'S COMPENSATION	917	305	1,434	891	543	778	778	778
FLEXIBLE SPENDING	300	3,400	2,400	2,400	-	-	-	-
Total: Employee Benefits	***14,426***	***20,894***	***39,928***	***26,218***	***13,710***	***44,334***	***39,621***	***39,621***
Purchased Professional and Technical Services								
PROFESSIONAL FEES: *Election Costs*	-	46,326	-	-	-	79,339	79,339	79,339
CONTRACTED: *CH2M Contract Costs*	498,714	102,290	-	-	-	-	-	-
Total: Purchased Professional and Technical Services	***498,714***	***148,616***	***-***	***-***	***-***	***79,339***	***79,339***	***79,339***
Other Purchased Services								
COMMUNICATIONS	1,051	963	715	652	63	715	715	715
POSTAGE	-	-	-	27	(27)	-	-	-
ADVERTISING	-	563	1,000	599	402	600	600	600
PRINTING: *Name plates, business cards, general*	-	897	250	31	219	250	100	100
TRAVEL								
CVIOG	1,303	497	400	40	360	720	720	720
GMA ANNUAL CONFERENCE	304	826	800	839	(39)	880	880	880
ELECTIONS TRAINING	91	-	-	-	-	-	-	-
Total: Travel	*1,698*	*1,323*	*1,200*	*879*	*321*	*1,600*	*1,600*	*1,600*
DUES AND FEES								
GMC/FOA	72	-	60	-	60	60	60	60
GEORGIA ELECTION OFFICIALS	-	-	50	-	50	50	-	-
IIMC	-	-	165	-	165	-	-	-
GEORGIA RECORDS ASSOCIATION	-	20	20	20	-	20	20	20
MISC	80	77	-	-	-	-	-	-
Total: Dues and Fees	*152*	*97*	*295*	*20*	*275*	*130*	*80*	*80*
EDUCATION & TRAINING								
CVIOG	646	710	700	-	700	800	800	800
GMA ANNUAL CONFERENCE	510	155	300	-	300	550	550	550
IIMC CONFERENCE	175	-	-	-	-	-	-	-
Total: Education & Training	*1,331*	*865*	*1,000*	*-*	*1,000*	*1,350*	*1,350*	*1,350*
CONTRACT LABOR	-	26,177	-	-	-	-	-	-
MAINTENANCE CONTRACTS								
MUNICODE	-	8,172	15,000	6,080	8,920	10,000	10,000	10,000
GRANICUS	-	21,200	21,300	21,200	100	21,300	21,300	21,300
Total: Maintenance Contracts	*-*	*29,373*	*36,300*	*27,281*	*9,019*	*31,300*	*31,300*	*31,300*
Total: Other Purchased Services	***4,232***	***60,257***	***40,760***	***29,487***	***11,273***	***35,945***	***35,745***	***35,745***
Supplies								
SUPPLIES / GENERAL SUPPLIES	348	848	1,400	1,264	136	1,400	1,000	1,000
SUPPLIES / FOOD/MEALS	139	-	-	-	-	-	-	-
Total: Supplies	***486***	***848***	***1,400***	***1,264***	***136***	***1,400***	***1,000***	***1,000***
Machinery & Equipment/Other Equipment								
OTHER EQUIPMENT	48,327	150	-	-	-	-	-	-
OTHER EQUIPMENT / CELL PHONES	-	68	-	-	-	-	-	-
Total: Other Equipment	***48,327***	***218***	***-***	***-***	***-***	***-***	***-***	***-***
Total: City Clerk	**650,477**	**340,769**	**224,741**	**183,237**	**41,504**	**304,163**	**298,850**	**298,850**

Budget Worksheet

Fiscal Year 2012

General Administration								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Purchased Professional and Technical Services								
PROFESSIONAL FEES			-	-	-			
EXTINGUISHERS	-	93	150	94	56	100	100	100
Total: Professional Fees	-	*93*	*150*	*94*	*56*	*100*	*100*	*100*
Total: Purchased Professional and Technical Services	**-**	***93***	***150***	***94***	***56***	***100***	***100***	***100***
Purchased-Property Services								
VEHICLE REPAIRS & MAINTENANCE	-	-	1,500	-	1,500	1,500	1,000	1,000
Total: Purchased-Property Services	**-**	**-**	***1,500***	**-**	***1,500***	***1,500***	***1,000***	***1,000***
Other Purchased Services								
COMMUNICATIONS / POSTAGE	-	6,333	7,000	6,579	421	7,000	6,500	6,500
DUES AND FEES: *Costco Membership*	-	50	-	-	-	50	50	50
MAINTENANCE CONTRACTS								
COFFEE SERVICE	-	3,841	-	-	-	-	-	-
SHREDDING	-	679	965	960	5	1,200	1,000	1,000
POSTAGE MACHINE & FOLDER/INSERTER						2,460	2,460	2,460
Total: Maintenance Contracts	-	*4,520*	*965*	*960*	*5*	*3,660*	*3,460*	*3,460*
Total: Other Purchased Services	**-**	***10,903***	***7,965***	***7,540***	***425***	***10,710***	***10,010***	***10,010***
Supplies								
GENERAL SUPPLIES								
OFFICE SUPPLIES	-	20,685	24,935	7,339	17,596	15,000	12,000	12,000
TONER	-	-	10,000	9,618	382	12,000	10,000	10,000
Total: General Supplies	-	*20,685*	*34,935*	*16,957*	*17,978*	*27,000*	*22,000*	*22,000*
SUPPLIES / GASOLINE/DIESEL	-	89	3,000	604	2,396	1,200	1,000	1,000
Total: Supplies	**-**	***20,774***	***37,935***	***17,561***	***20,374***	***28,200***	***23,000***	***23,000***
Total: General Administration	**-**	**31,769**	**47,550**	**25,195**	**22,355**	**40,510**	**34,110**	**34,110**

Budget Worksheet

Fiscal Year 2012

Finance								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Salaries & Wages								
SALARIES & WAGES/REGULAR EMPLOYEES	27,038	245,824	301,653	265,685	35,968	303,792	303,792	303,792
Total: Salaries & Wages	***27,038***	***245,824***	***301,653***	***265,685***	***35,968***	***303,792***	***303,792***	***303,792***
Employee Benefits								
EMPLOYEE BENEFITS / GROUP INSURANCE	1,745	22,298	35,759	34,885	874	36,975	30,139	30,139
EMPLOYEE BENEFITS / 401A (SS MATCH)	1,007	9,219	11,312	9,963	1,349	11,393	11,393	11,393
EMPLOYEE BENEFITS / FICA MEDICARE	395	3,353	4,374	3,631	743	4,406	4,406	4,406
401A 1% MATCH	-	293	3,017	1,884	1,133	3,039	3,039	3,039
PENSION (GMEBS)	-	3,360	11,674	5,885	5,789	12,488	12,488	12,488
UNEMPLOYMENT INSURANCE	223	1,114	1,150	153	997	1,150	1,150	1,150
WORKER'S COMPENSATION	-	100	3,026	970	2,056	1,650	1,650	1,650
FLEXIBLE SPENDING	100	3,600	4,800	4,800	-	-	-	-
MISCELLANEOUS REIMBURSEMT	-	3,005	-	-	-	-	-	-
Total: Employee Benefits	***3,469***	***46,342***	***75,112***	***62,171***	***12,941***	***71,101***	***64,265***	***64,265***
Purchased Professional and Technical Services								
ADMINISTRATIVE FEES								
BANK FEES	3,902	4,512	4,800	4,160	640	4,800	4,800	4,800
CREDIT CARD FEES	29,485	32,652	34,500	30,028	4,472	35,000	35,000	35,000
Total: Administrative Fees	*33,387*	*37,163*	*39,300*	*34,189*	*5,111*	*39,800*	*39,800*	*39,800*
PROFESSIONAL FEES								
VALUATION ADVISORY GROUP	4,740	-	3,500	-	3,500	1,000	-	-
DUNS & BRADSTREET	449	449	449	-	449	449	449	449
AUDIT FEES	44,218	42,546	43,291	39,935	3,356	43,754	44,000	44,000
FINANCIAL ADVISOR	-	-	29,500	-	29,500	30,000	30,000	30,000
OTHER	1,399	-	-	-	-	-	-	-
Total: Professional Fees	*50,806*	*42,995*	*76,740*	*39,935*	*36,805*	*75,203*	*74,449*	*74,449*
CONTRACTED: *CH2M Contract Costs*	1,004,354	220,014	-	-	-	-	-	-
Total: Purchased Professional and Technical Services	***1,088,548***	***300,172***	***116,040***	***74,124***	***41,916***	***115,003***	***114,249***	***114,249***
Other Purchased Services								
COMMUNICATIONS	312	730	960	663	297	750	725	725
POSTAGE	-	4,690	9,963	5,103	4,860	5,000	5,000	5,000
ADVERTISING: *Public Hearings & Bids*	709	5,859	2,500	2,318	183	2,000	2,000	2,000
PRINTING								
CITY CHECKS	458	407	600	419	181	600	600	600
PROPERTY TAX BILLS	1,279	3,383	5,900	2,586	3,314	3,000	2,800	2,800
CAFR	133	330	-	-	-	-	-	-
BUSINESS CARDS	-	62	62	31	31	62	62	62
OTHER	-	96	-	-	-	-	-	-
Total: Printing	*1,870*	*4,278*	*6,562*	*3,036*	*3,526*	*3,662*	*3,462*	*3,462*
TRAVEL								
CVIOG	-	154	-	-	-	300	-	-
GGFOA CONFERENCE	-	173	-	-	-	600	900	900
GFOA CONFERENCE	-	74	-	-	-	-	-	-
GMA CONFERENCE	1,017	-	600	582	18	-	-	-
OTHER	-	-	-	-	-	20	20	20
Total: Travel	*1,017*	*401*	*600*	*582*	*18*	*920*	*920*	*920*
DUES AND FEES								
GFOA MEMBERSHIP	-	225	225	225	-	225	225	225
GGFOA MEMBERSHIP	50	100	150	50	100	100	50	50
GCCMA	-	-	80	-	80	-	-	-
CAFR AWARD FEES	-	435	500	435	65	435	435	435
AGA MEMBERSHIP	-	-	-	-	-	90	-	-
OTHER	-	-	20	20	-	-	-	-
Total: Dues & Fees	*50*	*760*	*975*	*730*	*245*	*850*	*710*	*710*
EDUCATION & TRAINING								
CARL VINSON TRAINING	279	338	495	358	137	500	-	-
GFOA CONFERENCE	-	370	-	-	-	-	-	-
GMA CONFERENCE	-	-	505	505	-	-	-	-
GGFOA CONFERENCE	225	-	-	-	-	350	350	350
GFOA CPFO CERTIFICATION	-	-	-	-	-	150	-	-
Total: Education & Training	*504*	*708*	*1,000*	*863*	*137*	*1,000*	*350*	*350*
MAINTENANCE CONTRACTS	-	84,375	-	-	-	-	-	-
Total: Other Purchased Services	***4,461***	***101,800***	***22,560***	***13,294***	***9,266***	***14,182***	***13,167***	***13,167***

Budget Worksheet

Fiscal Year 2012

Finance								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Supplies								
SUPPLIES / GENERAL SUPPLIES	32	501	500	564	(64)	500	400	400
Total: Supplies	***32***	***501***	***500***	***564***	***(64)***	***500***	***400***	***400***
Machinery & Equipment								
FURNITURE & FIXTURES	-	-	946	946	-	-	-	-
OTHER EQUIPMENT	59	131	-	-	-	-	-	-
OTHER EQUIP/CELL PHONES	-	-	200	-	200	150	-	-
Total: Machinery & Equipment	***59***	***131***	***1,146***	***946***	***200***	***150***	***-***	***-***
Total: Finance	**1,123,607**	**694,769**	**517,011**	**416,784**	**100,227**	**504,728**	**495,873**	**495,873**

Budget Worksheet

Fiscal Year 2012

Legal								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Purchased Professional and Technical Services								
PROFESSIONAL FEES / LEGAL FEES	179,943	229,397	240,000	153,994	86,006	220,000	220,000	220,000
Total: Purchased Professional and Technical Services	***179,943***	***229,397***	***240,000***	***153,994***	***86,006***	***220,000***	***220,000***	***220,000***
Total: Legal	**179,943**	**229,397**	**240,000**	**153,994**	**86,006**	**220,000**	**220,000**	**220,000**

Budget Worksheet

Fiscal Year 2012

Information Technology								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Salaries & Wages								
SALARIES & WAGES/REGULAR EMPLOYEES	-	174,890	18,591	18,590	1	-	-	-
Total: Salaries & Wages	***-***	***174,890***	***18,591***	***18,590***	***1***	***-***	***-***	***-***
Employee Benefits								
EMPLOYEE BENEFITS / GROUP INSURANCE	-	21,058	661	659	2	-	-	-
EMPLOYEE BENEFITS / 401A (SS MATCH)	-	6,558	698	697	1	-	-	-
EMPLOYEE BENEFITS / FICA MEDICARE	-	2,469	253	253	0	-	-	-
401A 1% MATCH	-	-	-	-	-	-	-	-
PENSION (GMEBS)	-	1,722	4,709	4,316	393	-	-	-
UNEMPLOYMENT INSURANCE	-	943	-	-	-	-	-	-
WORKER'S COMPENSATION	-	56	799	799	-	-	-	-
Total: Employee Benefits	***-***	***32,805***	***7,120***	***6,724***	***396***	***-***	***-***	***-***
Purchased Professional and Technical Services								
PROFESSIONAL FEES	9,191	-	1,725	1,725	1	-	-	-
CONTRACTED: *CH2M Contract Costs*	966,795	257,238	-	-	-	-	-	-
Total: Purchased Professional and Technical Services	***975,986***	***257,238***	***1,725***	***1,725***	***1***	***-***	***-***	***-***
Other Purchased Services								
COMMUNICATIONS								
CELL PHONE	-	3,063	1,920	1,564	356	-	-	-
FIRE DEPT POTS LINES	-	21,533	12,500	10,331	2,169	12,500	12,500	12,500
ATT - CITY HALL POTS LINES/BANDWITH	-	36,710	89,000	73,614	15,386	86,520	86,520	86,520
ATT - PUBLIC SAFETY BANDWITH	-	-	-	-	-	17,520	17,520	17,520
POSTAGE	-	-	37	36	1	-	-	-
Total: Communications	*-*	*61,307*	*103,457*	*85,545*	*17,912*	*116,540*	*116,540*	*116,540*
PRINTING: *Business cards*	-	62	93	-	93	-	-	-
TRAVEL	-	354	-	-	-	-	-	-
DUES AND FEES	-	40	-	-	-	-	-	-
EDUCATION & TRAINING	-	170	-	-	-	-	-	-
CONTRACT LABOR	-	8,299	6,861	6,860	1	4,000	4,000	4,000
MAINTENANCE CONTRACTS								
OPTIVIEW	-	12,100	12,100	12,100	-	12,100	12,100	12,100
GODADDY .COM	-	585	100	-	100	100	100	100
EXPERTS-EXCHANGE	-	117	180	117	63	160	160	160
ENERGOV	-	-	26,544	26,544	-	26,544	26,544	26,544
ARC GIS	-	-	7,700	7,700	-	7,700	7,700	7,700
SHORETEL	-	-	5,900	5,874	26	5,900	5,900	5,900
INCODE	-	-	18,297	-	18,297	20,200	20,200	20,200
MDS MAINTENANCE	-	6,000	6,000	6,000	-	3,000	3,000	3,000
ALEN SIMS	-	-	2,220	2,220	-	1,440	1,440	1,440
OFFSITE BACKUP	-	-	9,850	9,200	650	12,000	12,000	12,000
FIREHOUSE	-	9,015	9,700	9,285	415	9,500	9,500	9,500
NETMOTION	-	2,893	4,824	1,506	3,318	3,700	3,700	3,700
GUARDIAN TRACKING	-	-	1,000	680	320	1,000	1,000	1,000
OSSI	-	26,576	29,948	26,576	3,372	33,000	32,300	32,300
ICOP DIGITAL	-	-	12,514	-	12,514	-	-	-
DIGICERT	-	328	350	328	22	350	350	350
SYMANTEC ANTI-VIRUS	-	-	-	-	-	4,200	4,200	4,200
IT IGA JOHNS CREEK	-	-	203,954	168,254	35,700	223,000	223,000	223,000
BARRACUDA MESSAGE MAINT.	-	-	3,652	3,652	0	-	-	-
L-3 COMMUNICATIONS					-	4,118	4,118	4,118
EMS TRAINING AIDS	-	-	-	-	-	4,100	4,100	4,100
OTHER	-	449	-	-	-	2,128	-	-
Total: Maintenance Contracts	*-*	*58,062*	*354,833*	*280,036*	*74,797*	*374,240*	*371,412*	*371,412*
Total: Other Purchased Services	***-***	***128,294***	***465,244***	***372,441***	***92,803***	***494,780***	***491,952***	***491,952***
Supplies								
SUPPLIES / GENERAL SUPPLIES	-	4,553	300	113	187	500	500	500
PRINTER MAINTENANCE KITS	-	-	1,500	651	849	1,500	1,500	1,500
PLOTTER INK	-	-	700	292	408	700	700	700
PLOTTER PAPER	-	-	600	415	185	600	600	600
Total: General Supplies	*-*	*4,553*	*3,100*	*1,471*	*1,629*	*3,300*	*3,300*	*3,300*
SUPPLIES / FOOD/MEALS	-	57	-	-	-			
Total: Supplies	***-***	***4,610***	***3,100***	***1,471***	***1,629***	***3,300***	***3,300***	***3,300***
Machinery & Equipment								

Budget Worksheet

Fiscal Year 2012

Information Technology								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
COMPUTER / SOFTWARE	-	120,959	-	-	-	4,105	4,105	4,105
COMPUTER / HARDWARE	-	63,420	-	-	-	37,302	27,200	27,200
OTHER EQUIPMENT	-	-	-	-	-	4,500	-	-
COMPUTER EQUIP&SUPPLIES	-	50,974	6,211	6,105	106	5,000	6,000	6,000
DESKTOP PRINTERS	-	-	500	154	346	500	500	500
CITY PHONE SYSTEM	-	-	200	62	138	500	1,000	1,000
SCANNERS	-	-	-	-	-	1,500	1,500	1,500
Total: Other Equipment	*-*	*50,974*	*6,911*	*6,321*	*590*	*12,000*	*9,000*	*9,000*
Total: Machinery & Equipment	***-***	***235,353***	***6,911***	***6,321***	***590***	***53,407***	***40,305***	***40,305***
Total: Information Technology	**975,986**	**833,190**	**502,691**	**407,273**	**95,418**	**551,487**	**535,557**	**535,557**

Budget Worksheet

Fiscal Year 2012

Human Resources								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Salaries & Wages								
SALARIES & WAGES/REGULAR EMPLOYEES	-	129,250	147,600	133,915	13,685	151,290	151,290	151,290
Total: Salaries & Wages	***-***	***129,250***	***147,600***	***133,915***	***13,685***	***151,290***	***151,290***	***151,290***
Employee Benefits								
EMPLOYEE BENEFITS / GROUP INSURANCE	-	6,717	16,854	15,579	1,275	19,140	15,445	15,445
EMPLOYEE BENEFITS / 401A (SS MATCH)	-	4,847	5,535	5,022	513	5,674	5,674	5,674
EMPLOYEE BENEFITS / FICA MEDICARE	-	1,861	2,140	1,853	287	2,194	2,194	2,194
401A 1% MATCH	-	-	1,476	-	1,476	1,513	1,513	1,513
PENSION (GMEBS)	-	1,148	5,712	2,354	3,358	7,656	7,656	7,656
TUITION REIMBURSEMENT	-	-	3,000	3,000	-	3,000	3,000	3,000
UNEMPLOYMENT INSURANCE	-	668	460	61	399	460	460	460
WORKER'S COMPENSATION	-	37	1,482	459	1,023	821	821	821
FLEXIBLE SPENDING	-	1,650	-	-	-	-	-	-
Total: Employee Benefits	***-***	***16,928***	***36,659***	***28,329***	***8,330***	***40,458***	***36,763***	***36,763***
Purchased Professional and Technical Services								
ADMINISTRATIVE FEES			-	-	-			
FLEXIBLE SPENDING ADMIN.	6,205	4,227	7,004	4,534	2,470	3,200	3,200	3,200
ICMA RC FEES	1,500	2,750	2,000	2,000	-	3,000	3,000	3,000
PAYROLL FEES	13,110	14,780	16,621	14,407	2,214	15,130	15,130	15,130
ADP FOR HRIS	-	-	10,600	6,284	4,316	20,655	20,655	20,655
Total: Administrative Fees	*20,815*	*21,757*	*36,225*	*27,226*	*8,999*	*41,985*	*41,985*	*41,985*
PROFESSIONAL FEES								
RANDOM DRUG SCREEN	-	170	1,000	762	238	300	1,200	1,200
PRE-EMPLOYMENT DRUG SCREEN	-	2,205	1,155	770	385	375	375	375
POLICE POST-OFFER PHYSICALS	-	-	752	405	347	1,600	1,600	1,600
FIRE POST-OFFER PHYSICALS	-	-	2,355	2,345	10	2,065	2,065	2,065
OTHER	-	524	50	7	44	-	-	-
Total: Professional Fees	*-*	*2,899*	*5,312*	*4,289*	*1,023*	*4,340*	*5,240*	*5,240*
CONTRACTED	329,705	26,934	-	-	-	-	-	-
Total: Purchased Professional and Technical Services	***350,520***	***51,589***	***41,537***	***31,515***	***10,022***	***46,325***	***47,225***	***47,225***
Other Purchased Services								
COMMUNICATIONS	-	1,012	1,200	654	546	600	720	720
ADVERTISING	-	550	300	150	150	500	5,000	5,000
TRAVEL: *GLGPA Conferences*	-	83	780	363	417	780	390	390
DUES AND FEES								
SHRM	-	310	360	360	-	320	320	320
IPMA	-	145	145	145	-	360	360	360
GLGPA	-	100	100	100	-	100	100	100
WORLD AT WORK	-	-	350	350	-	350	350	350
OTHER	-	20	205	204	1	-	-	-
Total: Dues & Fees	*-*	*575*	*1,160*	*1,159*	*1*	*1,130*	*1,130*	*1,130*
EDUCATION & TRAINING	-	4,244	-	-	-			
GLGPA CONFERENCE	-	-	1,300	653	647	1,400	700	700
EMPLOYEE TRAINING	-	-	3,620	2,620	1,000	9,950	5,000	5,000
Total: Education & Training	*-*	*-*	*4,920*	*3,273*	*1,647*	*11,350*	*5,700*	*5,700*
Total: Other Purchased Services	***-***	***6,464***	***8,360***	***5,600***	***2,760***	***14,360***	***12,940***	***12,940***
Supplies								
SUPPLIES / GENERAL SUPPLIES	-	829	1,500	46	1,454	1,500	1,000	1,000
5 YEAR PINS	-	-	-	-	-	640	640	640
SUPPLIES / FOOD/MEALS	-	1,003	2,500	302	2,198	2,500	1,250	1,250
Total: Supplies	***-***	***1,832***	***4,000***	***348***	***3,652***	***4,640***	***2,890***	***2,890***
Machinery & Equipment								
FURNITURE & FIXTURES	-	-	250	-	250	-	315	315
OTHER EQUIP/CELL PHONE REPLACEMENT	-	201	200	-	200	200	100	100
Total: Machinery & Equipment	***-***	***201***	***450***	***-***	***450***	***200***	***415***	***415***
Total: Human Resources	**350,520**	**206,264**	**238,606**	**199,706**	**38,900**	**257,273**	**251,523**	**251,523**

Budget Worksheet

Fiscal Year 2012

Risk Management								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Insurance								
GENERAL LIABILITY	36,393	35,932	33,758	33,758	0	34,000	34,000	34,000
LAW ENFORCEMENT LIABILITY	9,320	9,276	9,149	9,149	0	10,000	10,000	10,000
PUBLIC OFFICIALS LIABILITY	68,977	66,599	58,660	58,659	1	60,000	60,000	60,000
AUTOMOBILE LIABILITY	25,978	25,576	23,835	23,835	0	26,000	26,000	26,000
PROPERTY & EQUIPMENT LIABILITY	4,029	4,303	4,032	3,884	148	4,200	4,200	4,200
AUTO PHYSICAL DAMAGE	10,615	10,734	10,521	10,521	0	12,000	12,000	12,000
BOILER & MACHINERY	733	798	740	739	1	1,000	1,000	1,000
CLAIMS AND ADJUSTMENTS	12,098	14,446	9,354	6,122	3,232	15,000	15,000	15,000
POLICE ANIMAL MORTALITY	1,234	1,310	1,156	1,156	0	1,300	1,300	1,300
CRIME/FIDELITY	1,799	1,632	1,784	1,784	0	2,000	2,000	2,000
POLLUTION	-	-	22,632	9,430	13,202	26,000	26,000	26,000
Total: Insurance	***171,175***	***170,607***	***175,621***	***159,036***	***16,585***	***191,500***	***191,500***	***191,500***
Total: Risk Management	**171,175**	**170,607**	**175,621**	**159,036**	**16,585**	**191,500**	**191,500**	**191,500**

Budget Worksheet

Fiscal Year 2012

General Government Buildings								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Purchased Professional and Technical Services								
PROFESSIONAL FEES	-	-	45,500	36,662	8,838	-	-	-
CONTRACTED/MOWING AT FACILITIES	-	-	1,000	575	425	26,325	34,550	34,550
FACILITIES REPAIRS & MAINTENANCE	-	-	15,000	1,665	13,335	15,000	15,000	15,000
Total: Purchased Professional and Technical Services	***-***	***-***	***61,500***	***38,902***	***22,598***	***41,325***	***49,550***	***49,550***
Purchased-Property Services								
RENTAL LAND & BUILDINGS	447,073	433,269	465,144	465,135	9	474,439	474,439	474,439
Total: Purchased-Property Services	***447,073***	***433,269***	***465,144***	***465,135***	***9***	***474,439***	***474,439***	***474,439***
Other Purchased Services								
OTHER PURCHASED SERVICES	-	14,489	36,000	32,586	3,414	36,000	36,000	36,000
Total: Other Purchased Services	***-***	***14,489***	***36,000***	***32,586***	***3,414***	***36,000***	***36,000***	***36,000***
Supplies								
SUPPLIES/ELECTRICITY	-	-	-	-	-	5,000	5,000	5,000
Total: Other Purchased Services	***-***	***-***	***-***	***-***	***-***	***5,000***	***5,000***	***5,000***
Other Costs								
INTERGOVERNMENTAL	-	-	6,282	6,281	1	-	-	-
Total: Other Costs	***-***	***-***	***6,282***	***6,281***	***1***	***-***	***-***	***-***
Total: General Administration	**447,073**	**447,758**	**568,926**	**542,904**	**26,022**	**556,764**	**564,989**	**564,989**

Budget Worksheet

Fiscal Year 2012

Public Information & Marketing								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Salaries & Wages								
SALARIES & WAGES/REGULAR EMPLOYEES	-	45,923	60,900	55,258	5,642	62,423	62,423	62,423
Total: Salaries & Wages	***-***	***45,923***	***60,900***	***55,258***	***5,642***	***62,423***	***62,423***	***62,423***
Employee Benefits								
EMPLOYEE BENEFITS / GROUP INSURANCE	-	1,038	8,125	7,266	859	9,260	7,544	7,544
EMPLOYEE BENEFITS / 401A (SS MATCH)	-	1,722	2,284	2,072	212	2,341	2,341	2,341
EMPLOYEE BENEFITS / FICA MEDICARE	-	659	883	769	114	905	905	905
401A 1% MATCH	-	-	609	398	211	624	624	624
PENSION (GMEBS)	-	574	2,357	1,177	1,180	3,159	3,159	3,159
UNEMPLOYMENT INSURANCE	-	223	230	31	199	230	230	230
WORKER'S COMPENSATION	-	-	612	500	112	339	339	339
Total: Employee Benefits	***-***	***4,216***	***15,100***	***12,213***	***2,887***	***16,858***	***15,142***	***15,142***
Purchased Professional and Technical Services								
PROFESSIONAL FEES								
PHOTOGRAPHY	-	320	800	350	450	700	650	650
WEBSITE DESIGN	-	11,280	800	-	800	800	700	700
MOBILE SITE	-	52	-	-	-	1,300	1,300	1,300
Total: Professional Fees	*-*	*11,652*	*1,600*	*350*	*1,250*	*2,800*	*2,650*	*2,650*
CONTRACTED	494,558	133,764	-	-	-	-	-	-
Total: Purchased Professional and Technical Services	***494,558***	***145,416***	***1,600***	***350***	***1,250***	***2,800***	***2,650***	***2,650***
Other Purchased Services								
COMMUNICATIONS	-	1,029	960	535	425	960	960	960
POSTAGE	4,867	3,733	28	28	0	-	-	-
ADVERTISING	459	1,295	2,100	1,386	714	2,500	2,250	2,250
PRINTING	-	14,608	131	-	131	5,000	3,000	3,000
TRAVEL	-	189	500	105	395	300	-	-
DUES & FEES								
PUBLIC RELATIONS SOCIETY OF AMERICA						-	350	350
AMERICAN MARKETING ASSOC						-	225	225
CITY/COUNTY OF GA MARKETING ASSOC						-	375	375
TECHNOLOGY ASSOC OF GEORGIA						-	215	215
EDUCATION & TRAINING	-	-	1,500	1,500	-	1,100	-	-
MAINTENANCE CONTRACTS								
CONSTANT CONTACT	-	360	500	420	80	600	600	600
WEBSITE MAINTENANCE	-	-	1,752	1,750	2	1,800	1,750	1,750
FLICKR	-	25	-	-	-			
Total: Maintenance Contracts	*-*	*385*	*2,252*	*2,170*	*82*	*2,400*	*2,350*	*2,350*
Total: Other Purchased Services	***5,326***	***21,239***	***7,471***	***5,724***	***1,747***	***12,260***	***9,725***	***9,725***
Supplies								
SUPPLIES / GENERAL SUPPLIES	-	-	250	-	250	250	250	250
Total: Supplies	***-***	***-***	***250***	***-***	***250***	***250***	***250***	***250***
Machinery & Equipment								
OTHER EQUIPMENT								
CAMERAS	-	1,062	-	-	-	720	720	720
CELL PHONE	-	22	50	50	0	-	-	-
Total: Other Equipment	*-*	*1,085*	*50*	*50*	*0*	*720*	*720*	*720*
Total: Machinery & Equipment	***-***	***1,085***	***50***	***50***	***0***	***720***	***720***	***720***
Total: Public Information & Marketing	**499,884**	**217,878**	**85,371**	**73,595**	**11,776**	**95,311**	**90,910**	**90,910**

Budget Worksheet

Fiscal Year 2012

Municipal Court

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Actuals as of 9/20/11	FY 2011 Remaining Budget	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
Salaries & Wages								
SALARIES & WAGES/REGULAR EMPLOYEES	70,302	183,809	162,345	138,589	23,756	171,829	171,829	171,829
OVERTIME	-	208	-	-	-	-	-	-
STIPEND	4,800	4,616	4,800	3,877	923	4,800	4,800	4,800
Total: Salaries & Wages	***75,103***	***188,633***	***167,145***	***142,466***	***24,679***	***176,629***	***176,629***	***176,629***
Employee Benefits								
EMPLOYEE BENEFITS / GROUP INSURANCE	-	9,769	15,632	14,583	1,049	17,887	14,723	14,723
EMPLOYEE BENEFITS / 401A (SS MATCH)	2,657	6,578	6,268	5,204	1,064	6,623	6,623	6,623
EMPLOYEE BENEFITS / FICA MEDICARE	3,760	2,504	2,424	2,004	420	2,563	2,563	2,563
401A 1% MATCH	-	48	954	731	223	977	977	977
PENSION (GMEBS)	-	1,148	3,691	2,354	1,337	4,946	4,946	4,946
UNEMPLOYMENT INSURANCE	880	1,762	1,303	221	1,082	1,840	1,840	1,840
WORKER'S COMPENSATION	4,008	516	3,577	3,576	1	2,158	2,158	2,158
FLEXIBLE SPENDING	-	1,800	-	-	-	-	-	-
Total: Employee Benefits	***11,306***	***24,125***	***33,849***	***28,674***	***5,175***	***36,994***	***33,830***	***33,830***
Purchased Professional and Technical Services								
PROFESSIONAL FEES								
TRANSLATORS	6,301	6,338	6,500	5,197	1,303	8,000	6,500	6,500
COURT APPOINTED ATTORNEY	4,249	6,607	5,000	3,893	1,107	6,000	6,000	6,000
SUBSTITUTE JUDGES	475	600	300	-	300	1,000	1,000	1,000
SUBSTITUTE SOLICITORS	-	-	300	-	300	1,000	1,000	1,000
OTHER	60	480	-	-	-	-	-	-
Total: Professional Fees	*11,085*	*14,024*	*12,100*	*9,091*	*3,009*	*16,000*	*14,500*	*14,500*
CONTRACTED	332,476	-	-	-	-	-	-	-
Total: Purchased Professional and Technical Services	***343,561***	***14,024***	***12,100***	***9,091***	***3,009***	***16,000***	***14,500***	***14,500***
Other Purchased Services								
COMMUNICATIONS	4,061	2,634	3,000	723	2,277	3,000	1,920	1,920
GCIC ACCESS	-	-	150	-	150	-	-	-
Total: Communications	*4,061*	*2,634*	*3,150*	*723*	*2,427*	*3,000*	*1,920*	*1,920*
PRINTING	93	1,437	1,700	1,161	539	1,500	500	500
TRAVEL	1,116	1,385	2,000	1,765	235	2,000	-	-
GCCA Conference (2)	-	-	-	-	-	-	1,300	1,300
Municipal Court Clerk Annual Training	-	-	-	-	-	-	300	300
Total: Travel	*1,116*	*1,385*	*2,000*	*1,765*	*235*	*2,000*	*1,600*	*1,600*
DUES AND FEES	125	310	200	160	40	200		
GCCA	-	-	-	-	-	-	75	75
Municipal Court Clerk	-	-	-	-	-	-	35	35
Total: Dues and Fees	*125*	*310*	*200*	*160*	*40*	*200*	*110*	*110*
EDUCATION & TRAINING								
GCCA CONFERENCE	450	200	400	400	-	400	400	400
COURT CLERK ASSOC	-	-	150	150	-	150	150	150
JUDGES TRAINING	450	325	450	225	225	450	450	450
MSU CERTIFICATE	-	-	770	432	338	800	220	220
Total: Education & Training	*900*	*525*	*1,770*	*1,207*	*563*	*1,800*	*1,220*	*1,220*
MAINTENANCE CONTRACTS								
MAINT CONTRACTS/ONLINE PYMT SYSTEM	239	239	240	200	41	240	240	240
MAINT CONTRACTS/PANIC BUTTON	-	-	400	198	202	400	400	400
GSCCCA	50	30	-	-	-	-	-	-
Total: Maintenance Contracts	*289*	*269*	*640*	*397*	*243*	*640*	*640*	*640*
Total: Other Purchased Services	***6,585***	***6,560***	***9,460***	***5,413***	***4,047***	***9,140***	***5,990***	***5,990***
Supplies								
SUPPLIES / GENERAL SUPPLIES	104	241	517	445	72	250	250	250
SUPPLIES / FOOD/MEALS	526	-	-	-	-	-	-	-
SUPPLIES / BOOKS AND PERIODICALS	-	155	183	145	39	175	75	75
SUPPLIES / UNIFORMS	351	172	-	-	-	-	-	-
Total: Supplies	***981***	***568***	***700***	***589***	***111***	***425***	***325***	***325***
Machinery & Equipment								
FURNITURE & FIXTURES	-	1,157	900	632	268	500	-	-
OTHER EQUIPMENT	7	-	2,450	404	2,046	-	-	-
OTHER EQUIPMENT / CELL PHONES	-	186	-	-	-	-	-	-
Total: Other Equipment	*7*	*186*	*2,450*	*404*	*2,046*	*-*	*-*	*-*
Total: Machinery & Equipment	***7***	***1,343***	***3,350***	***1,036***	***2,314***	***500***	***-***	***-***
Total: Municipal Court	**437,542**	**235,252**	**226,604**	**187,269**	**39,335**	**239,688**	**231,274**	**231,274**

Budget Worksheet

Fiscal Year 2012

Police								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Salaries & Wages								
SALARIES & WAGES/REGULAR EMPLOYEES	1,086,508	1,341,737	1,417,714	1,278,882	138,832	1,724,698	1,684,698	1,684,698
SALARIES AND WAGES / OVERTIME	44,074	51,818	47,593	40,696	6,897	41,331	41,331	41,331
SALARIES AND WAGES / HOLIDAY PAY	51,314	50,570	63,648	58,704	4,944	67,925	66,340	66,340
Total: Salaries & Wages	***1,181,895***	***1,444,125***	***1,528,955***	***1,378,282***	***150,673***	***1,833,954***	***1,792,369***	***1,792,369***
Employee Benefits								
EMPLOYEE BENEFITS / GROUP INSURANCE	93,774	176,827	230,727	207,714	23,013	263,698	256,458	256,458
EMPLOYEE BENEFITS / 401A (SS MATCH)	44,396	54,155	55,096	51,719	3,377	63,454	61,954	61,954
EMPLOYEE BENEFITS / FICA MEDICARE	18,152	21,065	21,309	19,074	2,235	24,535	23,955	23,955
401A 1% MATCH	6,978	9,419	14,688	8,942	5,746	16,713	16,313	16,313
PENSION (GMEBS)	29,101	32,505	37,742	37,665	77	84,554	82,512	82,512
TUITION REIMBURSEMENT	2,134	10,682	2,766	1,798	968	3,000	3,000	3,000
UNEMPLOYMENT INSURANCE	6,175	6,904	7,360	1,012	6,348	8,510	8,280	8,280
WORKER'S COMPENSATION	80,891	86,753	105,913	93,497	12,416	117,070	116,853	116,853
FLEXIBLE SPENDING	21,625	13,800	10,800	10,800	-	-	-	-
Total: Employee Benefits	***303,227***	***412,110***	***486,401***	***432,222***	***54,179***	***581,534***	***569,325***	***569,325***
Purchased Professional and Technical Services								
PROFESSIONAL FEES	918	296	2,600	1,787	813	1,500	1,500	1,500
LASER & RADAR RECERTIFICATION	100	926	1,185	1,105	80	1,100	1,100	1,100
K-9	2,165	2,102	3,791	4,064	(273)	2,250	2,250	2,250
NEW EMPLOYEES	-	26	-	-	-	750	750	750
GRAPHICS FOR PATROL CARS	-	4,000	1,275	1,200	75	1,400	1,400	1,400
INMATE MEDICAL SERVICES	1,394	3,251	5,000	3,919	1,081	5,000	5,000	5,000
TAG & TITLE APPLICATIONS	95	372	574	612	(38)	600	600	600
RECRUITMENT TESTING-POLYGRAPH	-	600	1,500	1,000	500	1,500	1,400	1,400
RECRUITMENT TESTING - PYSCH	-	2,712	2,800	2,000	800	4,400	4,000	4,000
WRITTEN ENTRY LEVEL TEST	-	855	700	505	195	900	900	900
PROMOTION EXAMINATIONS	-	-	495	495	-	500	500	500
EMPLOYMENT BACKGROUND CHECKS	430	2,062	1,000	632	368	1,500	1,400	1,400
IACP NET YEARLY FEES	-	-	800	800	-	800	800	800
HEALTH & WELLNESS PROGRAM	-	-	6,750	6,750	-	7,000	7,000	7,000
Total: Professional Fees	*5,103*	*17,201*	*28,470*	*24,870*	*3,600*	*29,200*	*28,600*	*28,600*
PROFESSIONAL FEES / INVESTIGATIONS								
INVESTIGATIVE DATABASE SUB	-	-	-	-	-	-	-	-
OTHER INVESTIGATIVE FEES	-	358	1,000	427	573	1,500	1,500	1,500
Total: Professional Fees/Investigations	*-*	*358*	*1,000*	*427*	*573*	*1,500*	*1,500*	*1,500*
EQUIPMENT REPAIR & MAINT	-	556	700	341	359	700	700	700
EQUIPMENT R&M/MOTOROLA RADIOS	-	-	1,000	845	155	1,000	1,000	1,000
Total: Equipment Repair & Maintenance	*-*	*556*	*1,700*	*1,187*	*513*	*1,700*	*1,700*	*1,700*
VEHICLE REPAIR & MAINT	-	61,311	63,389	58,181	5,208	75,000	75,000	75,000
RENTAL LAND & BUILDINGS: *Range fees*	-	-	400	400	-	6,680	6,680	6,680
Total: Purchased Professional and Technical Services	***5,103***	***79,425***	***94,959***	***85,065***	***9,894***	***114,080***	***113,480***	***113,480***
Other Purchased Services								
COMMUNICATIONS	18,278	22,147	20,304	19,492	812	43,179	39,543	39,543
POSTAGE	-	69	150	112	38	1,300	300	300
PRINTING								
CITATIONS, FORMS & DOCUMENTS	-	2,611	2,100	1,701	399	2,500	2,500	2,500
BUSINESS CARDS	-	682	1,288	1,073	215	1,400	1,400	1,400
Total: Printing	*-*	*3,293*	*3,388*	*2,774*	*614*	*3,900*	*3,900*	*3,900*
TRAVEL	1,536	3,656	4,408	4,479	(71)	11,405	-	-
CRUISE CARDS	-	543	500	280	220	300	300	300
IACP CONFERENCE							1,500	1,500
CALEA CONFERENCE							1,500	1,500
UPD							1,000	1,000
K-9							300	300
SWAT							1,200	1,200
RECORDS CLERK CONFERENCE							650	650
GACP CONFERENCE							650	650
GPSTC							700	700
Total: Travel	*1,536*	*4,198*	*4,908*	*4,759*	*149*	*11,705*	*7,800*	*7,800*
DUES AND FEES	495	494	3,105	3,150	(45)	7,460	500	500
GEORGIA POLICE ACCREDITATION COALITION	50	50	50	50	-	75	75	75
GEORGIA ASSN OF CHIEFS OF POLICE	-	100	725	725	-	1,000	1,000	1,000

Budget Worksheet

Fiscal Year 2012

Police								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
INTERNATIONAL ASSN OF CHIEFS OF POLICE	-	240	360	360	-	360	360	360
POST FEES	120	-	250	60	190	250	250	250
ACCREDITATION FEES	-	-	-	-	-	3,065	3,065	3,065
IALEFI	-	55	-	-	-	60	60	60
Total: Dues and Fees	*665*	*939*	*4,490*	*4,345*	*145*	*12,270*	*5,310*	*5,310*
EDUCATION & TRAINING	-	10,781	-	-	-	750	750	750
PROFESSIONAL DEVELOPMENT UPD	14,357	-	1,750	664	1,086	5,000	750	750
GACP CONFERENCE	100	-	350	350	-	700	350	350
RECORDS CLERK CONFERENCE	-	-	-	-	-	350	350	350
ADMINISTRATIVE ASSISTANT CON.	-	-	195	195	-	200	-	-
CRIMINAL INVESTIGATIONS	-	-	500	-	500	1,000	500	500
CANINE TRAINING	-	-	500	200	300	750	200	200
NCGLEA	-	-	5,960	5,960	-	5,960	5,960	5,960
IACP CONFERENCE	-	-	275	720	(445)	700	350	350
SWAT	-	-	-	-	-	4,000	800	800
PROFESSIONAL MANAGEMENT PROGRAM						-	2,500	2,500
CALEA CONFERENCE	-	-	-	-	-	-	350	350
Total: Education & Training	*14,457*	*10,781*	*9,530*	*8,089*	*1,441*	*19,410*	*12,860*	*12,860*
MAINTENANCE CONTRACTS		7,256	-	-	-			
INMATE SERVICES	-	-	5,000	4,785	215	5,000	5,000	5,000
PROPERTY & EVIDENCE IGA	-	59,400	65,200	49,632	15,568	65,200	65,200	65,200
800 MHZ FEES TO FULTON CTY	-	8,974	9,500	7,993	1,507	25,200	10,899	10,899
INNOVATIVE DATA SOLUTIONS	-	4,528	6,528	4,128	2,400	4,200	4,200	4,200
ANIMAL CONTROL - FULTON CO	-	21,948	20,000	19,976	24	22,000	22,000	22,000
CHOICEPOINT/CLEAR	150	2,356	2,236	2,158	78	3,300	3,300	3,300
CRIME REPORTS	-	-	4,663	4,663	0	4,700	4,700	4,700
POLICE IGA W/FULTON CO	-	44,647	-	-	-	-	-	-
AMERICAN LAW ENFORCEMENT NETWORK	10,080	9,549	-	-	-	-	-	-
CELLEBRITE SYS	-	-	-	-	-	3,000	3,000	3,000
Total: Maintenance Contracts	*10,230*	*158,658*	*113,127*	*93,335*	*19,792*	*132,600*	*118,299*	*118,299*
Total: Other Purchased Services	***45,166***	***200,085***	***155,897***	***132,906***	***22,991***	***224,364***	***188,012***	***188,012***
Supplies								
SUPPLIES / GENERAL SUPPLIES	9,590	5,790	8,000	6,600	1,400	15,215	13,622	13,622
AMMUNITION	-	4,844	4,000	3,923	77	5,000	5,000	5,000
K-9	2,078	87	300	125	175	300	300	300
NEW EMPLOYEES	-	-	2,500	1,518	982	1,900	1,900	1,900
RANGE SUPPLIES	397	892	750	288	462	500	500	500
FIRST AID KITS	-	1,109	505	505	0	400	400	400
ALCO SENSOR MOUTH PIECES	-	130	200	-	200	200	200	200
ID CARDS AND SETUP FEE	270	180	400	360	40	400	400	400
Total: General Supplies	*12,334*	*13,031*	*16,655*	*13,319*	*3,337*	*23,915*	*22,322*	*22,322*
SUPPLIES / GASOLINE/DIESEL	-	92,631	123,140	116,169	6,971	146,000	142,000	142,000
SUPPLIES / FOOD/MEALS	-	380	200	34	166	200	200	200
BOOK & PERIODICALS/EDUCATION & REFERENCE	-	-	282	269	13	200	200	200
SUPPLIES / UNIFORMS	19,269	29,052	27,000	20,196	6,804	38,265	35,912	35,912
AWARDS AND RECOGNITION	-	-	1,218	510	708	1,700	1,700	1,700
Total: Supplies/Uniforms	*19,269*	*29,052*	*28,218*	*20,706*	*7,512*	*39,965*	*37,612*	*37,612*
Total: Supplies	***31,602***	***135,094***	***168,495***	***150,497***	***17,998***	***210,280***	***202,334***	***202,334***
Machinery & Equipment								
FURNITURE & FIXTURES	730	1,237	647	646	1	1,000	1,000	1,000
COMPUTER / SOFTWARE	-	4,000	-	-	-	-	-	-
OTHER EQUIPMENT	-	14,582	7,500	4,821	2,679	6,500	3,500	3,500
CRIME PREVENTION MATERIALS	-	-	4,000	3,164	836	4,000	3,000	3,000
ICOP STORAGE	-	-	2,250	1,013	1,237	2,350	2,350	2,350
TRAINING AIDS	-	-	100	-	100	500	100	100
FIRE EXTINGUISHERS	-	-	200	13	187	500	100	100
CELL PHONES	256	90	500	197	303	500	500	500
WEAPONRY	23,024	3,810	4,000	1,787	2,213	3,000	3,000	3,000
CAMERAS	-	253	51,011	51,331	(320)	20,800	20,800	20,800
MOTOROLA RADIOS	17,862	31,043	8,000	3,874	4,126	9,000	9,000	9,000
HARDWARE	-	10,603	-	-	-	-	-	-
MISCELLANEOUS	7,997	12,052	-	-	-	5,349	-	-
Total: Other Equipment	*49,140*	*72,433*	*77,561*	*66,200*	*11,361*	*52,499*	*42,350*	*42,350*

Budget Worksheet

Fiscal Year 2012

Police								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
OTHER EQUIPMENT/INVESTIGATIONS								
CRIME SCENE KITS-UPD	-	-	616	-	616	1,500	1,500	1,500
CRIME SCENE EQUIP -CID	-	-	1,500	1,406	94	2,000	1,000	1,000
CELLEBRITE SYS	-	-	8,085	8,085	-	-	-	-
SURVEILLANCE EQUIP	-	-	606	995	(389)	-	-	-
LANGUAGE LINE	-	-	150	-	150	150	150	150
TRAFFIC ACC. INVEST.	-	-	508	508	0	500	500	500
Total: Other Equipment/Investigations	*-*	*-*	*11,465*	*10,994*	*471*	*4,150*	*3,150*	*3,150*
Total: Machinery & Equipment	***49,870***	***77,671***	***89,673***	***77,841***	***11,832***	***57,649***	***46,500***	***46,500***
Total: Police	**1,616,863**	**2,348,510**	**2,524,380**	**2,256,812**	**267,568**	**3,021,861**	**2,912,020**	**2,912,020**

Budget Worksheet

Fiscal Year 2012

Fire								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Salaries & Wages								
SALARIES & WAGES/REGULAR EMPLOYEES	2,164,674	2,410,000	2,514,917	2,279,831	235,086	3,165,322	2,637,133	2,637,133
SALARIES AND WAGES / OVERTIME	32,590	46,602	55,512	54,181	1,331	48,000	48,000	48,000
SALARIES AND WAGES / HOLIDAY PAY	105,490	87,171	103,275	94,748	8,527	121,025	107,510	107,510
Total: Salaries & Wages	***2,302,754***	***2,543,773***	***2,673,704***	***2,428,759***	***244,945***	***3,334,347***	***2,792,643***	***2,792,643***
Employee Benefits								
EMPLOYEE BENEFITS / GROUP INSURANCE	236,790	365,645	395,309	394,372	937	486,087	405,767	405,767
EMPLOYEE BENEFITS / 401A (SS MATCH)	86,307	95,346	94,309	91,053	3,256	117,267	98,892	98,892
EMPLOYEE BENEFITS / FICA MEDICARE	33,844	38,508	36,465	33,736	2,729	47,060	39,955	39,955
401A 1% MATCH	13,893	22,700	26,259	20,790	5,469	32,457	27,557	27,557
PENSION (GMEBS)	57,258	58,376	97,327	71,583	25,744	158,233	133,439	133,439
TUITION REIMBURSEMENT	1,750	1,000	6,000	5,100	900	10,000	6,000	6,000
UNEMPLOYMENT INSURANCE	12,262	12,049	12,420	2,224	10,196	15,181	12,651	12,651
WORKER'S COMPENSATION	121,077	116,081	147,413	119,875	27,538	197,129	167,370	167,370
FLEXIBLE SPENDING	41,900	26,197	27,943	27,943	1	-	-	-
Total: Employee Benefits	***605,079***	***735,902***	***843,445***	***766,676***	***76,769***	***1,063,414***	***891,631***	***891,631***
Purchased Professional and Technical Services								
PROFESSIONAL FEES	626	7,653	-	-	-			
HEALTH & WELLNESS PROGRAM	-	-	16,314	15,723	591	20,000	20,000	20,000
TLAER TRAINING INSTRUCTOR	-	-	200	170	30	4,000	-	-
MEDICAL DIRECTION	22,025	31,784	30,800	24,197	6,603	20,000	20,000	20,000
BIO HAZARD WASTE DISPOSAL	-	-	500	-	500	1,440	1,440	1,440
FIRE ACCREDITATION	-	-	-	-	-	525	525	525
Total: Professional Fees	*22,651*	*39,437*	*47,814*	*40,090*	*7,724*	*45,965*	*41,965*	*41,965*
GARBAGE PICKUP	-	-	5,800	4,306	1,494	4,600	4,600	4,600
EQUIPMENT REPAIR & MAINT		55,140	-	-	-			
STATION EQUIPMENT R & M	-	-	12,000	11,271	729	20,000	15,000	15,000
BREATHING APPARATUS TESTING/REPAIR	-	-	7,000	6,297	703	7,000	7,000	7,000
INSPECT/REPAIR HYD. RESCUE TOOLS	-	2,591	5,500	2,707	2,793	6,000	6,000	6,000
APPARATUS R&M INCLUDING PUMP TEST	919	-	60,600	38,558	22,042	67,000	67,000	67,000
APPARATUS EMERGENCY REPAIRS	3,939	-	18,000	12,418	5,582	40,000	30,000	30,000
GAS DETECTOR REPAIR	-	-	4,076	-	4,076	4,200	4,200	4,200
NOZZLES, VALVES, APPLIANCES, HOSE	-	-	1,500	439	1,061	8,432	5,432	5,432
ANNUAL HYDRANT MAINTENANCE	-	-	1,199	827	372	3,200	3,200	3,200
LADDER TESTING	2,310	-	1,500	1,471	29	1,300	1,300	1,300
THERMAL IMAGING CAMERA MAINTENANCE	-	-	-	-	-	3,000	3,000	3,000
Total: Equipment Repair & Maintenance	*7,168*	*57,731*	*111,375*	*73,989*	*37,386*	*160,132*	*142,132*	*142,132*
FACILITY REPAIR & MAINT	8,200	17,006	4,000	-	4,000			
VEHICLE REPAIR & MAINT	-	996	3,700	3,048	652	6,000	4,500	4,500
GROUNDS REPAIR & MAINT	-	4,019	500	-	500	1,500	1,500	1,500
Total: Purchased Professional and Technical Services	***38,019***	***119,189***	***173,189***	***121,433***	***51,756***	***218,197***	***194,697***	***194,697***
Purchased-Property Services								
RENTAL LAND & BUILDINGS/STATION 43 LEASE	220,273	78,809	178,827	96,694	82,133	230,278	230,278	230,278
RENTAL EQUIP & VEHICLES	761	101	500	-	500	500	500	500
Total: Purchased-Property Services	***221,034***	***78,910***	***179,327***	***96,694***	***82,633***	***230,778***	***230,778***	***230,778***
Other Purchased Services								
COMMUNICATIONS	22,485	22,347	14,000	11,405	2,595	15,400	14,000	14,000
POSTAGE	-	-	136	93	43	50	50	50
PRINTING	-	-	100	46	54	-	-	-
TRAVEL	1,603	876	2,700	2,340	360	8,880	5,880	5,880
DUES AND FEES	439	1,985	-	-	-	6,150	-	-
PROFESSIONAL LICENSE RENEWALS	-	-	4,000	3,631	369	5,000	4,500	4,500
SUBSCRIPTIONS	-	-	250	250	-	300	300	300
Total: Dues & Fees	*439*	*1,985*	*4,250*	*3,881*	*369*	*11,450*	*4,800*	*4,800*
EDUCATION & TRAINING	10,628	9,381	500	128	372	1,000	1,000	1,000
PROFESSIONAL DEVELOPMENT=$150	-	-	4,800	3,500	1,300	99,450	4,200	4,200
CONTRACT-ANNUAL EMT/PM TRAIN.	-	-	3,000	-	3,000	3,000	3,000	3,000
MGMT PROFESSIONAL DEV	-	-	1,300	1,300	-	6,550	4,850	4,850
Total: Education & Training	*10,628*	*9,381*	*9,600*	*4,928*	*4,672*	*110,000*	*13,050*	*13,050*
MAINTENANCE CONTRACTS	2,099	3,896	-	-	-			
800 MHZ FEES TO FULTON COUNTY	-	4,487	5,050	3,786	1,264	10,000	4,325	4,325
PEST CONTROL - FIRE STATIONS	1,030	755	3,135	1,568	1,568	2,600	2,600	2,600
FIRE EXTINGUISHER INSPECT.	-	-	1,500	489	1,011	1,450	1,450	1,450

Budget Worksheet

Fiscal Year 2012

Fire								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Total: Maintenance Contracts	*3,129*	*9,138*	*9,685*	*5,843*	*3,842*	*14,050*	*8,375*	*8,375*
Total: Other Purchased Services	***38,284***	***43,727***	***40,471***	***28,536***	***11,935***	***159,830***	***46,155***	***46,155***
Supplies								
SUPPLIES / GENERAL SUPPLIES/SUPPRESSION	25,365	29,310	17,000	9,377	7,623	24,575	18,000	18,000
OXYGEN REFILLS	-	-	1,100	938	162	700	700	700
MEDICAL SUPPLIES	-	-	14,000	10,241	3,759	16,000	16,000	16,000
Total: General Supplies/Suppression	*25,365*	*29,310*	*32,100*	*20,555*	*11,545*	*41,275*	*34,700*	*34,700*
SUPPLIES/GENERAL SUPPLIES/PREVENTION	4,027	3,165	-	-	-			
ARSON INVESTIGATION EQ	-	-	500	-	500	500	-	-
PREVENT. & EDU MAT.	-	-	2,000	1,171	829	2,000	1,500	1,500
HEART READY CITY PGR	-	-	2,000	505	1,495	3,000	2,000	2,000
HYDRANT MARKER SYSTEM	-	-	10,325	9,565	760	-	-	-
HYDRANT FLOW TEST KIT	-	-	42	-	42	-	-	-
Total: General Supplies/Prevention	*4,027*	*3,165*	*14,867*	*11,240*	*3,627*	*5,500*	*3,500*	*3,500*
SUPPLIES / WATER / SEWAGE	5,070	5,672	6,500	1,819	4,681	6,800	2,200	2,200
SUPPLIES / NATURAL GAS	18,183	13,800	18,000	11,816	6,184	16,000	16,000	16,000
SUPPLIES / ELECTRICITY	25,488	23,170	22,000	21,159	841	25,000	25,000	25,000
SUPPLIES / GASOLINE/DIESEL	-	41,418	60,000	56,965	3,035	75,500	70,000	70,000
SUPPLIES / FOOD/MEALS	40	369	500	361	139	200	200	200
BOOKS & PERIODICALS/TRAINING MATERIALS	-	-	500	143	357	2,000	500	500
SUPPLIES / TELECOMMUNICATIONS	2,420	1,998	3,800	3,768	32	4,500	4,500	4,500
SUPPLIES / UNIFORMS								
UNIFORMS/FIRE STANDARD UNIFORMS	21,525	11,923	22,500	19,124	3,376	29,415	15,415	15,415
UNIFORMS/TURN OUT GEAR	9,105	27,200	31,700	18,751	12,949	80,000	39,000	39,000
UNIFORMS/CLASS A UNIFORMS	-	-	3,500	3,425	75	7,200	-	-
Total: Uniforms	*30,630*	*39,122*	*57,700*	*41,299*	*16,401*	*116,615*	*54,415*	*54,415*
Total: Supplies	***111,223***	***158,026***	***215,967***	***169,126***	***46,841***	***293,390***	***211,015***	***211,015***
Machinery & Equipment								
MACHINERY & EQUIPMENT / MACHINERY	-	-	800	-	800	1,000	500	500
FURNITURE & FIXTURES / PREVENTION	2,000	3,590	2,000	90	1,910	2,000	1,000	1,000
COMPUTER / SOFTWARE	-	778	4,000	4,000	-	-	-	-
OTHER EQUIPMENT	3,807	38,650	-	-	-	43,014	-	-
SMALL EQUIPMENT	-	-	33,240	23,722	9,518	15,000	8,000	8,000
EMS TRAINING AIDS	-	-	1,000	756	244	4,100	-	-
RADIO CHARGERS & SPARE BATTERIES	-	-	3,698	3,662	36	7,000	3,400	3,400
CELL PHONES	717	829	1,630	1,559	71	2,400	1,400	1,400
MOTOROLA RADIOS	-	2,346	-	-	-	28,000	-	-
Total: Other Equipment	*4,525*	*41,825*	*39,568*	*29,698*	*9,870*	*99,514*	*12,800*	*12,800*
Total: Machinery & Equipment	***6,525***	***46,193***	***46,368***	***33,788***	***12,580***	***102,514***	***14,300***	***14,300***
Total: Fire	**3,322,918**	**3,725,719**	**4,172,471**	**3,645,012**	**527,459**	**5,402,470**	**4,381,219**	**4,381,219**

Budget Worksheet

Fiscal Year 2012

EMS Operations								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Other Purchased Services								
MAINTENANCE CONTRACTS	132,250	132,250	136,881	132,250	4,631	140,988	140,988	140,988
Total: Other Purchased Services	***132,250***	***132,250***	***136,881***	***132,250***	***4,631***	***140,988***	***140,988***	***140,988***
Total: EMS Operations	**132,250**	**132,250**	**136,881**	**132,250**	**4,631**	**140,988**	**140,988**	**140,988**

Budget Worksheet

Fiscal Year 2012

Public Works								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Salaries & Wages								
SALARIES & WAGES/REGULAR EMPLOYEES	-	216,557	358,730	307,813	50,917	462,703	462,703	462,703
Total: Salaries & Wages	***-***	***216,557***	***358,730***	***307,813***	***50,917***	***462,703***	***462,703***	***462,703***
Employee Benefits								
EMPLOYEE BENEFITS / GROUP INSURANCE	-	25,428	35,211	32,650	2,561	46,166	46,166	46,166
EMPLOYEE BENEFITS / 401A (SS MATCH)	-	8,121	13,452	11,543	1,909	17,608	17,608	17,608
EMPLOYEE BENEFITS / FICA MEDICARE	-	3,044	4,983	4,337	646	6,809	6,809	6,809
401A 1% MATCH	-	-	2,842	1,715	1,127	4,424	4,424	4,424
PENSION (GMEBS)	-	2,296	12,674	4,708	7,966	22,385	22,385	22,385
UNEMPLOYMENT INSURANCE	-	1,034	1,380	200	1,180	1,840	1,840	1,840
WORKER'S COMPENSATION	-	-	68,343	19,079	49,264	44,501	44,501	44,501
FLEXIBLE SPENDING	-	1,800	3,600	3,600	-	-	-	-
Total: Employee Benefits	***-***	***41,724***	***142,485***	***77,832***	***64,653***	***143,733***	***143,733***	***143,733***
Purchased Professional and Technical Services								
PROFESSIONAL FEES	49,674	48,763	-	-	-			
BULKY TRASH DAY	215	2,084	2,400	1,280	1,120	3,600	3,600	3,600
ENGINEERING & SURVEYING SERVICES	978	-	10,000	1,936	8,064	10,000	5,000	5,000
Total: Professional Fees	*50,867*	*50,847*	*12,400*	*3,216*	*9,184*	*13,600*	*8,600*	*8,600*
CONTRACTED	1,813,267	983,965	-	-	-			
LOWE ENGINEERING	-	-	46,125	46,125	-	-	-	-
OVERHEAD TRIMMING & GRAVEL RD	-	-	30,000	-	30,000	30,000	20,000	20,000
Total: Professional Fees/Contracted	*1,813,267*	*983,965*	*76,125*	*46,125*	*30,000*	*30,000*	*20,000*	*20,000*
EQUIPMENT REPAIR & MAINT	6,224	2,651	-	-	-	-	-	-
VEHICLE REPAIR & MAINT	-	1,849	1,500	1,088	412	2,350	2,250	2,250
GROUNDS REPAIR & MAINT	-	803	2,500	-	2,500	-	-	-
ROAD REPAIRS & MAINT	4,200	33,930	-	-	-	-	-	-
Total: Purchased Professional and Technical Services	***1,874,558***	***1,074,045***	***92,525***	***50,429***	***42,096***	***45,950***	***30,850***	***30,850***
Other Purchased Services								
COMMUNICATIONS	-	2,247	2,880	2,521	359	5,950	2,880	2,880
ADVERTISING	162	297	-	81	(81)			
OTHER PURCHASED SERVICES: *Guardrail Repair*	-	4,895	7,500	6,336	1,164	7,500	7,500	7,500
PRINTING	-	62	93	31	62	125	100	100
TRAVEL	-	911	1,560	711	849	1,760	1,500	1,500
DUES AND FEES	-	314	-	-	-	150	-	-
PE LICENSE	-	-	50	50	-	-	-	-
APWA	-	-	141	141	-	141	141	141
IMSA	-	-	140	140	-	140	140	140
ASHE						50	50	50
ITE						705	-	-
Total: Dues & Fees	*-*	*314*	*331*	*331*	*-*	*1,186*	*331*	*331*
EDUCATION & TRAINING	-	1,535	-	-	-	750	1,500	1,500
FULL DEPTH RECLAMATION SEMINAR	-	-	250	250	-	-	-	-
APWA	-	-	535	535	-	790	790	790
LEVEL II SIGNING & MARKING	-	-	-	-	-	550	550	550
NHIA	-	-	450	-	450	-	-	-
CONTINUING EDUCATION	-	-	606	605	1	1,000	-	-
ASHE TECHNICAL SEMINAR						50		
ITE TECHNICAL SEMINAR						225		
GA TRANSPORTATION SUMMIT						100		
STORMWATER CERTIFICATION TRAINING						525		
APWA IN-HOUSE TRAINING						350		
CRYSTAL REPORT						500		
Total: Education & Training	*-*	*1,535*	*1,841*	*1,390*	*451*	*4,840*	*2,840*	*2,840*
MAINTENANCE CONTRACTS								
800 MHZ FEES	-	-	525	-	525	525	519	519
Total: Maintenance Contracts	*-*	*-*	*525*	*-*	*525*	*525*	*519*	*519*
Total: Other Purchased Services	***162***	***10,261***	***14,730***	***11,401***	***3,329***	***21,886***	***15,670***	***15,670***
Supplies								
SUPPLIES / GENERAL SUPPLIES	1,143	3,215	1,500	802	698	1,500	1,500	1,500
ADOPT-A-ROAD/STREAMSIDE CLEANUP	-	-	1,500	429	1,071	1,000	1,000	1,000
Total: General Supplies	*1,143*	*3,215*	*3,000*	*1,231*	*1,769*	*2,500*	*2,500*	*2,500*
SUPPLIES / ELECTRICITY	305,040	302,763	315,040	281,686	33,354	315,300	315,300	315,300
SUPPLIES / GASOLINE/DIESEL	-	6,388	17,500	6,932	10,568	32,583	27,250	27,250

Budget Worksheet

Fiscal Year 2012

Public Works								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
SUPPLIES / FOOD/MEALS	-	101	470	451	19	400	150	150
SUPPLIES / UNIFORMS	-	1,287	950	699	251	1,600	1,000	1,000
Total: Supplies	***306,183***	***313,754***	***336,960***	***290,999***	***45,961***	***352,383***	***346,200***	***346,200***
Infrastructure								
INFRASTRUCTURE/OPTECH RWM	-	-	447,000	361,350	85,650	448,050	448,050	448,050
INFRASTRUCTURE/SIGNAL ALLOWANCE	-	-	10,000	2,873	7,128	10,000	10,000	10,000
INFRASTRUCTURE/EMERGENCY SERVICES ALLOWANCE	-	-	10,000	9,975	25	10,000	10,000	10,000
INFRASTRUCTURE/MATERIALS ALLOWANCE	-	-	30,000	10,873	19,127	30,000	20,000	20,000
INFRASTRUCTURE/TREE REMOVAL	-	-	5,000	5,675	(675)	5,000	5,000	5,000
INFRASTRUCTURE/DUMPSTER FEES	-	-	-	-	-	12,000	12,000	12,000
INFRASTRUCTURE/SIGNAL MATERIALS	-	-	12,000	1,058	10,942	12,000	12,000	12,000
INFRASTRUCTURE/SIGN MATERIALS	-	-	40,000	10,410	29,590	40,000	20,000	20,000
Total: Infrastructure	***-***	***-***	***554,000***	***402,214***	***151,786***	***567,050***	***537,050***	***537,050***
Machinery & Equipment								
OTHER EQUIPMENT	8,116	38,879	3,750	-	3,750	100	-	-
OTHER EQUIP/ADOPT-A-ROAD SIGNS	1,935	-	1,500	1,412	88	500	500	500
OTHER EQUIP/TOOLS/BATTERIES/CHEMICALS	-	-	5,000	3,376	1,624	5,000	4,000	4,000
OTHER EQUIPMENT / MOTOROLA RADIOS	-	7,577	-	-	-	2,500	-	-
Total: Other Equipment	*10,051*	*46,455*	*10,250*	*4,788*	*5,462*	*8,100*	*4,500*	*4,500*
Total: Machinery & Equipment	***10,051***	***46,455***	***10,250***	***4,788***	***5,462***	***8,100***	***4,500***	***4,500***
Total: Public Works	**2,190,954**	**1,702,796**	**1,509,680**	**1,145,477**	**364,203**	**1,601,805**	**1,540,706**	**1,540,706**

Budget Worksheet

Fiscal Year 2012

Parks and Recreation								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Salaries & Wages								
SALARIES & WAGES/REGULAR EMPLOYEES	-	64,077	149,030	129,138	19,892	153,487	153,487	153,487
Total: Salaries & Wages	***-***	***64,077***	***149,030***	***129,138***	***19,892***	***153,487***	***153,487***	***153,487***
Employee Benefits								
EMPLOYEE BENEFITS / GROUP INSURANCE	-	6,730	16,244	14,619	1,625	18,555	15,107	15,107
EMPLOYEE BENEFITS / 401A (SS MATCH)	-	2,403	5,588	4,829	759	5,756	5,756	5,756
EMPLOYEE BENEFITS / FICA MEDICARE	-	859	2,162	1,775	387	2,227	2,227	2,227
401A 1% MATCH	-	-	1,188	465	723	1,263	1,263	1,263
PENSION (GMEBS)	-	574	4,597	1,177	3,420	6,389	6,389	6,389
UNEMPLOYMENT INSURANCE	-	223	2,530	240	2,290	2,530	2,530	2,530
WORKER'S COMPENSATION	-	-	10,455	4,381	6,074	9,659	9,659	9,659
Total: Employee Benefits	***-***	***10,788***	***42,764***	***27,486***	***15,278***	***46,379***	***42,931***	***42,931***
Purchased Professional and Technical Services								
PROFESSIONAL FEES	57,156	6,600	-	450	(450)			
SURVEYS & APPRAISALS	-	-	2,000	244	1,756	2,000	1,000	1,000
Total: Professional Fees	*57,156*	*6,600*	*2,000*	*694*	*1,306*	*2,000*	*1,000*	*1,000*
CONTRACTED	56,863	20,142	-	-	-			
B'HAM PARK MOWING & LITTER PICKUP	-	-	107,000	78,556	28,444	107,000	100,000	100,000
Total: Professional Fees/Contracted	*56,863*	*20,142*	*107,000*	*78,556*	*28,444*	*107,000*	*100,000*	*100,000*
FACILITY REPAIR & MAINT	16,734	2,662	2,000	462	1,538	3,000	2,750	2,750
LIGHTING MAINTENANCE	-	-	6,500	6,011	489	7,500	7,000	7,000
Total: Facility Repair & Maintenance	*16,734*	*2,662*	*8,500*	*6,473*	*2,027*	*10,500*	*9,750*	*9,750*
GROUNDS REPAIR & MAINT	3,252	6,434	2,171	1,564	607	2,171	2,000	2,000
Total: Purchased Professional and Technical Services	***134,005***	***35,838***	***119,671***	***87,287***	***32,384***	***121,671***	***112,750***	***112,750***
Purchased-Property Services								
RENTAL LAND & BUILDINGS	-	-	100	-	100	100	-	-
FCBOE LEASE	-	-	5,000	-	5,000	10,000	10,000	10,000
Total: Rental Land & Buildings	*-*	*-*	*5,100*	*-*	*5,100*	*10,100*	*10,000*	*10,000*
RENTAL EQUIPMENT & VEHICLES	-	-	1,800	450	1,350	-	-	-
Total: Purchased-Property Services	***-***	***-***	***6,900***	***450***	***6,450***	***10,100***	***10,000***	***10,000***
Other Purchased Services								
COMMUNICATIONS	-	595	960	663	297	960	960	960
POSTAGE	-	3,316	1,074	-	1,074	500	-	-
PRINTING	-	59	1,136	1,136	-	1,000	1,000	1,000
TRAVEL: *Nat'l GRPA, Meals & Mileage*	-	527	2,300	1,743	557	1,500	500	500
DUES AND FEES: *GRPA Dues*	-	525	964	864	100	814	814	814
EDUCATION & TRAINING: *Nat'l GRPA*	-	159	525	365	160	1,000	1,000	1,000
CONTRACT LABOR: *For programs & activities*	-	-	1,500	-	1,500	1,500	1,300	1,300
Total: Other Purchased Services	***-***	***5,181***	***8,459***	***4,771***	***3,688***	***7,274***	***5,574***	***5,574***
Supplies								
SUPPLIES / GENERAL SUPPLIES	596	111	4,500	1,682	2,818	3,500	3,000	3,000
SUPPLIES / WATER / SEWAGE	3,840	2,216	4,000	2,530	1,471	4,000	4,000	4,000
SUPPLIES / NATURAL GAS	1,375	1,593	1,900	1,971	(71)	1,900	1,900	1,900
SUPPLIES / ELECTRICITY	18,641	15,227	20,000	17,416	2,584	22,500	22,500	22,500
SUPPLIES / FOOD/MEALS	-	78	150	136	14	150	150	150
Total: Supplies	***24,452***	***19,225***	***30,550***	***23,734***	***6,816***	***32,050***	***31,550***	***31,550***
Total: Parks & Recreation	**158,457**	**135,109**	**357,374**	**272,866**	**84,508**	**370,961**	**356,292**	**356,292**

Budget Worksheet

Fiscal Year 2012

Community Development								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Salaries & Wages								
SALARIES & WAGES/REGULAR EMPLOYEES	-	356,740	491,900	473,992	17,908	597,855	596,835	596,835
Total: Salaries & Wages	***-***	***356,740***	***491,900***	***473,992***	***17,908***	***597,855***	***596,835***	***596,835***
Employee Benefits								
EMPLOYEE BENEFITS / GROUP INSURANCE	-	37,668	86,139	87,951	(1,812)	67,606	67,606	67,606
EMPLOYEE BENEFITS / 401A (SS MATCH)	-	13,235	46,512	17,785	28,727	22,388	22,388	22,388
EMPLOYEE BENEFITS / FICA MEDICARE	-	4,798	7,438	6,322	1,116	8,657	8,657	8,657
401A 1% MATCH	-	-	4,889	1,935	2,954	5,403	5,403	5,403
PENSION (GMEBS)	-	4,592	12,656	9,416	3,240	27,339	27,339	27,339
UNEMPLOYMENT INSURANCE	-	1,781	240	(175)	415	2,530	2,530	2,530
WORKER'S COMPENSATION	-	-	16,437	16,437	-	24,727	24,727	24,727
FLEXIBLE SPENDING	-	1,400	2,400	2,400	-	-	-	-
Total: Employee Benefits	***-***	***63,474***	***176,711***	***142,072***	***34,639***	***158,650***	***158,650***	***158,650***
Purchased Professional and Technical Services								
PROFESSIONAL FEES	-	27,504	-	-	-	13,480	480	480
CONTRACTED	1,611,726	368,909	-	-	-	-	-	-
VEHICLE REPAIR & MAINT	-	1,074	1,887	1,976	(89)	2,300	2,300	2,300
Total: Purchased Professional and Technical Services	***1,611,726***	***397,487***	***1,887***	***1,976***	***(89)***	***15,780***	***2,780***	***2,780***
Other Purchased Services								
COMMUNICATIONS	-	4,890	6,280	5,615	665	8,180	6,300	6,300
POSTAGE	-	-	200	26	174	150	150	150
ADVERTISING	-	4,044	5,400	5,104	296	7,050	5,800	5,800
PRINTING	-	629	1,000	974	26	5,820	5,070	5,070
TRAVEL	-	640	3,053	2,119	934	4,800	3,000	3,000
DUES AND FEES	-	1,474	1,910	1,355	555	5,745	4,000	4,000
EDUCATION & TRAINING	-	2,322	3,391	1,846	1,545	6,230	2,800	2,800
MAINTENANCE CONTRACTS	-	28,125	-	-	-	-	-	-
Total: Other Purchased Services	***-***	***42,124***	***21,234***	***17,039***	***4,195***	***37,975***	***27,120***	***27,120***
Supplies								
SUPPLIES / GENERAL SUPPLIES	28	286	1,100	1,055	45	850	600	600
SUPPLIES / GASOLINE/DIESEL	-	4,046	7,400	4,902	2,498	7,400	7,400	7,400
SUPPLIES / FOOD/MEALS	316	-	200	118	82	450	450	450
SUPPLIES/BOOKS & PERIDIOCALS	-	-	-	151	(151)	350	350	350
SUPPLIES / UNIFORMS	-	767	700	693	7	750	750	750
Total: Supplies	***344***	***5,099***	***9,400***	***6,919***	***2,481***	***9,800***	***9,550***	***9,550***
Machinery & Equipment								
FURNITURE & FIXTURES	7,002	353	687	687	-	900	900	900
OTHER EQUIPMENT	-	817	-	30	(30)	-	-	-
CELL PHONES	-	30	-	-	-	200	200	200
NPDES EQUIPMENT	1,559	-	1,585	1,170	415	2,000	2,000	2,000
Total: Other Equipment	*1,559*	*847*	*1,585*	*1,200*	*385*	*2,200*	*2,200*	*2,200*
Total: Machinery & Equipment	***8,561***	***1,200***	***2,272***	***1,887***	***385***	***3,100***	***3,100***	***3,100***
Total: Community Development	**1,620,631**	**866,124**	**703,404**	**643,885**	**59,519**	**823,160**	**798,035**	**798,035**

Budget Worksheet

Fiscal Year 2012

Debt Service								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Debt Service - Principal								
CAPITAL LEASE PRINCIPAL	606,626	637,831	662,622	662,621	1	830,748	818,268	818,268
Total: Debt Service - Principal	***606,626***	***637,831***	***662,622***	***662,621***	***1***	***830,748***	***818,268***	***818,268***
Debt Service - Interest								
INTEREST / CAPITAL LEASE INTEREST	102,768	78,710	53,921	53,920	1	38,963	38,963	38,963
OTHER DEBT / TAN INTEREST	33,590	-	-	-	-	-	-	-
Total: Debt Service - Interest	***136,358***	***78,710***	***53,921***	***53,920***	***1***	***38,963***	***38,963***	***38,963***
Total: Debt Service	**742,984**	**716,541**	**716,543**	**716,541**	**2**	**869,711**	**857,231**	**857,231**

Budget Worksheet

Fiscal Year 2012

Other Financing Uses								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Operating Transfers Out								
TO CAPITAL PROJECTS FUND	4,118,139	2,412,511	5,161,097	-	5,161,097	3,505,688	3,505,688	3,505,688
TO CAPITAL GRANT FUND	290,662	2,556	238,240	-	238,240	570,696	570,696	570,696
TO OPERATING GRANT FUND	12,843	33,753	81,471	45,635	35,836	102,513	103,664	103,664
Total: Operating Transfers Out	***4,421,644***	***2,448,820***	***5,480,808***	***45,635***	***5,435,173***	***4,178,897***	***4,180,048***	***4,180,048***
Total: Other Financing Uses	**4,421,644**	**2,448,820**	**5,480,808**	**45,635**	**5,435,173**	**4,178,897**	**4,180,048**	**4,180,048**

Budget Worksheet

Fiscal Year 2012

Other Costs								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
Contingencies								
CONTINGENCY	-	-	-	-	-	155,224	144,019	144,019
Total: Contingencies	**-**	**-**	**-**	**-**	**-**	***155,224***	***144,019***	***144,019***
Total: Other Costs	**-**	**-**	**-**	**-**	**-**	**155,224**	**144,019**	**144,019**

Maintenance & Operating Initiatives

Maintenance & Operating Initiatives Summary
FY 2012

Initiative	Department Request	Revisions	City Manager Recommended
City Manager			
Stakeholder Survey	45,000		25,000
TOTAL CITY MANAGER	**45,000**		**25,000**
Finance			
Postage Machine & Folder/Inserter	2,460		2,460
TOTAL FINANCE	**2,460**		**2,460**
Information Technology			
Electronic Tablet for Council	7,602		-
Firehouse Preplan Drawing Module	2,105		2,105
Multimedia Lobby Displays	4,500		-
TOTAL INFORMATION TECHNOLOGY	**14,207**		**2,105**
Human Resources			
Online Training Module	6,000		-
TOTAL HUMAN RESOURCES	**6,000**		**-**
Public Information & Marketing			
Newcomer's Guide	5,000		3,000
Mobile Site Development	1,300		1,300
Video Set-Up	720		720
TOTAL PUBLIC INFORMATION & MARKETING	**7,020**		**5,020**
Police Department			
1) Reclass 2 Officers to Lieutenants	32,631		32,631
2) 5 Patrol Officers	375,689	4 Patrol Officers	300,551
3) Leads Online Software	2,128		-
4) POAB Dues	6,960		-
5) Electronic Warrant Interchange (EWI)	5,349		-
TOTAL POLICE DEPARTMENT	**422,757**		**333,182**
Fire Department			
1) Deputy Fire Chief	112,659	No vehicle needed now	82,659
1) Engine 43 ALS/LifePak 15	36,716		36,716
2) Health & Wellness Fitness Equipment	27,200		-
Paramedic Assignment Pay	38,189		-
Rescue Squad Staffing	578,900		-
Deputy Fire Marshal	108,300		-
Fire EMS Program Coordinator	105,500		-
Paramedic Training Program	101,475		-
Storage Buildings for Stations 41 & 43	9,814		-
Fire Accreditation	3,025		3,025
TOTAL FIRE DEPARTMENT	**1,121,778**		**122,400**
Public Works			
Additional Mowing	26,325	Mowing at new facilities	34,550
Hopewell House Renovations			15,000
Equipment Operator	12,800	Approve b/c it is offset by savings	12,800
Stormwater Engineer	135,038	No vehicle needed now	85,800
TOTAL PUBLIC WORKS	**174,163**		**148,150**
Community Development			
Part-Time Business License and Permitting Clerk/Paid Interns	21,020		20,000
Business License Renewal Mailing Service	3,000		3,000
MGG-Hazardous Waste Recycling	15,000		-
Flood Map Notification Mailing	600		600
Community Rating System Educational Mailing	600		600
Arbor Day Event	1,000		1,000
TOTAL COMMUNITY DEVELOPMENT	**41,220**		**25,200**
TOTAL M&O INITIATIVES	**1,834,606**		**663,517**

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

City Manager

Stakeholder Survey (Families, Business, Equestrian)

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Build Relationships**
Strategic Action Item:	**Citizen Engagement**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☑

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

The Strategic Plan adopted for FY12-15 contemplates surveying the different stakeholder groups as one of the measures to determine success or failure. As structured, because this specifically defines study groups, the type of survey is a bit more advanced than simply surveying the general population. Nevertheless, these surveys are necessary to proceed with compliance with the plan.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

These are believed to be very conservative numbers from a budgeting perspective. Meaning, these numbers represent the highest cost discovered - although real costs may be less.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits		
Professional Fees	45,000	25,000
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 45,000**	**$ 25,000**
Salary/Benefits	-	-
Maintenance & Operating	45,000	25,000

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	45,000	46,800	48,672	50,619	52,644
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 45,000	$ 46,800	$ 48,672	$ 50,619	$ 52,644

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Finance

Postage Machine & Folder/Inserter

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

Postage Machine - Currently, we use Stamps.com to purchase postage and we rely on one employee to put stamps on the City's outgoing mail. This has become inefficient due to the volume of mail the City now has. If we automate this function and allow each of the departments to post their own pieces of mail, it will free up this employee to perform other duties. Automation will also allow us to track departmental usage giving us the ability to more accurately project postage costs in the future.
Folder/Inserter - The City staff currently folds and stuffs envelopes by hand. While this manual process is fine for a few letters at a time, it becomes highly inefficient when there are 75 -300 letters that must be mailed out. Automating this process will free up staff's time to perform other more essential duties.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

There should be an increase in the level of employee productivity - particularly with the Records Clerk and with Comm Dev staff.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

There is a monthly lease that will span either a 3-year or 5-year term, depending on which leasing option the city chooses.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits		
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts	2,460	2,460
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 2,460**	**$ 2,460**
Salary/Benefits	-	-
Maintenance & Operating	2,460	2,460

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	2,460	2,460	2,460	2,460	2,460
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 2,460	$ 2,460	$ 2,460	$ 2,460	$ 2,460

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Information Technology

Optiview Scanners

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits		
Professional Fees		
Equipment R & M	1,500	
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**1,500**	**-**
Salary/Benefits	-	-
Maintenance & Operating	1,500	-

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	1,500	-	-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 1,500	$ -	$ -	$ -	$ -

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Information Technology

Electronic Tablet for Council

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

16GB electronic tablets with wi-fi, 3G and a data plan

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits		
Professional Fees		
Equipment R & M	4,410	
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts	3,192	
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 7,602**	**$ -**
Salary/Benefits	-	-
Maintenance & Operating	7,602	-

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	-	-	-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ -	$ -	$ -	$ -	$ -

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Information Technology

Firehouse Sketch Preplan Drawing Module

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits		
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications	1,585	1,585
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts	520	520
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 2,105**	**$ 2,105**
Salary/Benefits	-	-
Maintenance & Operating	2,105	2,105

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	-	-	-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ -	$ -	$ -	$ -	$ -

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Information Technology

Televisions - Multimedia Lobby Displays

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Build Relationships**
Strategic Action Item:	**Strengthen Public Relations**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

LG NC1000 - digital signage player (3) plus three LCD monitors

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits		
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip	4,500	
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 4,500**	**$ -**
Salary/Benefits	-	-
Maintenance & Operating	4,500	-

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	-	-	-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ -	$ -	$ -	$ -	$ -

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Human Resources

Training - On-line Module

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

Training Today is an organization that offers online traiing packages that would focus on soft skills such as discipline, difficult conversation and ethics. The price for 180 learners is $5,997.00 Based on information received from Training Today, we pay one price and everything needed for training is included for a full 12 months - that's all tracking, reporting, set-up, implementation, certificates, customer and technical support, any updates to the courses, etc. The only thing that is charged separately is customization (adding the city logo, policies, procedures, etc. to the courses) and that depends on the work we are requesting.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Training programs can sharpen or improve the skills of City employees. Training can create employee engagement, improved employee performance and training can define the expectations of the City and or department managers/directors.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits		
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training	6,000	
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 6,000**	**$ -**
Salary/Benefits	-	-
Maintenance & Operating	6,000	-

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	-	-	-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ -	$ -	$ -	$ -	$ -

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Public Info & Marketing

Newcomer's Guide Printing

Supportive of which strategy from the Strategic Plan (required field)

Strategy:	**Build Relationships**
Strategic Action Item:	**Citizen Engagement**

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

The Newcomer's Guide is a 48-page printed booklet updated yearly that goes to schools, apartment complexes, recreaiton centers and realtors. It details, in simple language, where our new residents have moved to and what we offer. This effort will increase our influence in high-density areas and introduce residents to their government in a welcoming, realzing way. It also includes a volunteer and business guide, which strengthens our offerings in those catagories.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

We should be able to measure an increase in the number of sign ups to the city's email newsletter. There should also be an intangible increase in citizen satisfaction with government, as the guide explains a good number of lingering questions we receive every day and provides a quick list of phone numbers and web site addresses for needed government services.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Printing costs will be at least $5,000 a year.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits		
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing	5,000	3,000
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 5,000**	**$ 3,000**
Salary/Benefits	-	-
Maintenance & Operating	5,000	3,000

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	5,000	5,200	5,408	5,624	5,849
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 5,000	$ 5,200	$ 5,408	$ 5,624	$ 5,849

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Public Info & Marketing

Mobile site development

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Build Relationships**
Strategic Action Item:	**Strengthen Public Relations**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

The mobile site will be a simplified version of our current Website and offer only a few key features: New feed, calendar, "report a problem" form, map with sites geolocated, click to call and email contact list of everyone at City Hall, and tie ins to our social media platforms.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

This will increase wb traffic and should reflect well in the citizen satisfaction surveys.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Development cost with Mofuze.com is $995. Subsequently we have a $25 a month hosting fee

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits		
Professional Fees	1,300	1,300
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 1,300**	**$ 1,300**
Salary/Benefits	-	-
Maintenance & Operating	1,300	1,300

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	1,300	300	300	300	300
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 1,300	$ 300	$ 300	$ 300	$ 300

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Public Info & Marketing

Video citizens training academy and video from events

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Build Relationships**
Strategic Action Item:	**Strengthen Public Relations**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

Utilizing video for city communications gets us into the next stages of web development. I would use it two-fold. One, I would create the citizens government academny using video -- this will ensure department heads don't have to stay late, and that residents can take the courses whenever they want. I would host the videos on our site and on Facebook. Also, I would use the video recorder to take videos of our events. I can then edit these and create nice videos for our Youtube channels.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

We should be able to gauge responses through the youtube comments and through citizen staisfaction surveys.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Cost of the HD video camera is around $500. A good microphone for audio should be $100. The editing software should cost $120. Dave will factor in cost of more powerful computer to handle video and graphics software.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits		
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip	720	720
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 720**	**$ 720**
Salary/Benefits	-	-
Maintenance & Operating	720	720

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	720	-	-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 720	$ -	$ -	$ -	$ -

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

Police Manpower

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☑

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

According to IACP staffing formula and based on current calls for service the police department should have 25 patrol officers to answer emergency calls and conduct proactive patrol. Currently the patrol division has 15 patrol officers. As the calls for service continue to increase the response time of responding officers also increases. This manpower is need to improve overall response time and increase police attention to community needs.
****SEE ATTACHED****

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Improved response time to emergency calls and increased attention to community needs

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Future costs and salaries for five patrol officers

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits	268,880	215,104
Professional Fees	3,000	2,400
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications	18,179	14,543
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts	3,500	2,800
General Supplies	7,965	6,372
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms	11,765	9,412
Mach/Equip	62,400	49,920
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 375,689**	**$ 300,551**
Salary/Benefits	268,880	215,104
Maintenance & Operating	106,809	85,447

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	279,635	290,821	302,453	314,552	327,134
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 279,635	$ 290,821	$ 302,453	$ 314,552	$ 327,134

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

Reclassify Two Officer Positions to Lieutenant

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☑

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

In budget year 2009 it was recognized that the agency was below adequate police staffing in supervision and requested the addition of Sergants. The addition of these two supervisors ensured that two supervisors were assigned to each shift. When the PS Dept. was divided into a Police Department and Fire Department the police structure required change so the Chief wasn't the only administrative position. This resulted in "back tracking" to 1.5 supervisors per shift. Presently each shift is assigned a sergeant, while one lieutenant oversees both day shifts and one lieutenant oversees both evening shifts. This creates numerours scheduling conflicts and rarely are shifts covered by two supervisors, which is ideal. This also causes lieutenants to work an unsafe number of hours certain weeks. In such a high liability department in is imperative that there is an apropriate level of supervision at all times. The reclassification of two officer positions to lieutenant will ensure at least minimum supervision coverage.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

This will allow for each patrol shift to be assigned two supervisors ensuring at least one supervisor is at work 24/7. It will also allow for more sufficient supervision and continuity on each shift.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Recurring salary costs

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits	32,631	32,631
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 32,631**	**$ 32,631**
Salary/Benefits	32,631	32,631
Maintenance & Operating	-	-

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	32,631	33,936	35,294	36,705	38,174
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 32,631	$ 33,936	$ 35,294	$ 36,705	$ 38,174

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

ELECTRONIC WARRANT INTERCHANGE (EWI)

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

This is a fully automated dual-end solution that gives the judge and law enforcement officer concurrent, hands-on access to the same document while conversing via video conferencing. This is the only product of its kind in the market that utilizes Immediate Point of Presence (IPP) technology, to create real time collaboration environment between the judicial and law enforcement. This allows law enforcement and judges to discuss and issue arrest or search warrants in a matter of minutes versus few hours that traditionally took to obtain an arrest warrant or search warrant. Documents can be signed, reviewed electronically and printed at each location without the need to travel. Family violence, hate crimes and gang violence cases can be tracked from the point of issuance of the warrant and reports can be generated based on requirement of different agencies in just a few minutes. EWI was voted product of the year in 1999 by Georgia console of court

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Current incarnations of EWI allow law enforcement officers and magistrates to video teleconference and electronically sign legal process documents, removing the need for police officers to drive to a waiting judge. In addition, the system automatically files documents electronically, enhancing paperwork efficiency and securityenhanced due to the fact that the Milton Court will not have to file copies of warrants.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

There is a yearly maintenance fee after the initial purchase. The yearly fee is $1,500.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits		
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment	5,349	
TOTAL	**$ 5,349**	**$ -**
Salary/Benefits	-	-
Maintenance & Operating	5,349	-

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	5,349	-	-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other (yearly maintenance fee)	-	1,500	1,500	1,500	1,500
Total Operating Impact	$ 5,349	$ 1,500	$ 1,500	$ 1,500	$ 1,500

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

Leads On Line Software (Power Plus)

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

Georgia continues to tighten legislation to require electronic reporting for pawn shops and scrap metal dealers so that stolen property is more easily recovered. LeadsOnline provides the most comprehensive system for recording transactions made available to investigators for their cases involving property. You'll find property through LeadsOnline even though it may not get hits on GCIC. As you have seen in the LeadsOnline searches and reports containing timely information from your jurisdiction, investigators will benefit by sharing investigative data from surrounding jurisdictions and from other states.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

LeadsOnline will make looking for stolen property more efficient, more thorough, and less time consuming. Surrounding agencies are on LeadsOnline, and our investigators can share investigative information even more efficiently than ever before. LeadsOnline is accessed online and is fully supported by their IT people. Investigators may tag suspects and property so that queries are performed continually without having to input the search on a daily basis. Hit alerts via email and cell phone notify the specific investigator of a match.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

This will be a continuing yearly expense to renew the subscription.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits		
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts	2,128	
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 2,128**	**$ -**
Salary/Benefits	-	-
Maintenance & Operating	2,128	-

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	2,128	2,213	2,302	2,394	2,489
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-		-	-	-
Total Operating Impact	$ 2,128	$ 2,213	$ 2,302	$ 2,394	$ 2,489

Notes:

LeadsOnline can be used for reporting property to the Milton Police Department if and when the city issues a business license for a pawn shop, second hand store, precious metal dealer, or scrap metal buyer. There will be no charge to the city for this service. This particular package give Milton Detectives access to all of the services offered by Leads Online and is recommended by the Fulton County District Attorney's Office.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

POAB Dues

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Build Relationships**
Strategic Action Item:	**Select from drop down list**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Description of New Program/Service or Improvement of Existing Service Level:

City covering the P.O.A.B costs of sworn employees.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

This will be measured by an increase in employee morale.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Just the recurring monthly charges.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits	6,960	
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 6,960**	**$ -**
Salary/Benefits	6,960	-
Maintenance & Operating	-	-

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	6,960	7,238	7,528	7,829	8,142
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 6,960	$ 7,238	$ 7,528	$ 7,829	$ 8,142

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

Multi-Purpose Rescue Squad Staffing

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☑ ISO and NFPA

Removes/reduces a hazard: ☑

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

This will provide the staffing for the new, flexible and more efficient apparatus intended for the Highway 9 station. As proposed, the vehicle will require a minimum staffing of two per shift, one paramedic-firefighter and one lieutenant-firefighter-paramedic with a relief paramedic firefighter. The total personnel required for this initiative is therefore three Lieutenants and six firefighters to cover three shifts. This will represent a benefit to the city by providing an EMS oriented fire apparatus that can provide emergency transport in extreme circumstances while still maintaining some firefighting capability for ISO purposes.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Tracking of response times (especially on EMS calls) in the Highway 9 area will provide one important performance measure of this initiative and should show an immediate benefit. Additionally, over the next several years, the increased efficiency and lower maintenance costs of this vehicle will benefit the city while simultaneously extend the longevity of the more expensive, less frequently used firefighting apparatus.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

As with any personnel expansion, this will carry annual benefits and salary costs. The cost includes the purchase of three portable radios at 4000 each (to leave at the station) and nine sets of turnout gear at 3000 per set. There will also be periodically recurring uniform, equipment, licensing, and training costs associated with this initiative.

Enter Funding Request by Account in the Area Below:		
ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits	534,300	
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M	500	
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications	600	
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms	4,500	
Mach/Equip		
Furniture/Fixtures		
Other Equipment	39,000	
TOTAL	**$ 578,900**	**$ -**
Salary/Benefits	534,300	-
Maintenance & Operating	44,600	-

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	555,672	577,899	601,015	625,055	650,058
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 555,672	$ 577,899	$ 601,015	$ 625,055	$ 650,058

Notes: This initiative is being presented in the 2012 budget year in preparation for the new fire station, expected to be open in August/September 2012 with the understanding this initiative may be delayed until the 2013 budget year.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

Deputy Fire Marshal (Lieutenant Range)

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Structure Economic Growth**
Strategic Action Item:	**Promote and Support Local Businesses**

Other Project Priorities: (choose all that apply)

Meets legal mandate:	☑	Code and ISO standards
Removes/reduces a hazard:	☑	
Improves efficiency:	☑	

Detail Description of New Program/Service or Improvement of Existing Service Level:

The purpose of this program is to provide support to the Fire Marshal's Office, assisting with new inspections, fire investigations, business license inspections, fire code enforcement, pre-planning, annual fire inspections, public education outreach, Emergency Management, and other life-safety initiatives. It will allow the Fire Marshal to devote more administrative time to the inspection, planning and education process and establish a system of management for the Fire Marshal's Office, including: policy development and implementation, increasing efficiency and coordination with the Building Department, management of field units in the annual inspection and pre-planning process, data management and input, and other essential administrative issues that have not been addressed with the Department's current staffing level. It will also allow the FM to devote the time needed for department accreditation.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

This initiative will allow the fire department to increase its efficiency through establishing operational processes and procedures, thereby presenting a more responsive permitting, licensing and inspection process. It will also increase the safety of the community by enhancing the ability of the Department to maximize its life-safety code enforcement and outreach, and involve more citizens in the community through other community prevention measures. Finally, it will provide for a fill-in person to conduct inspections, to be on-call for investigations, and coordinate other life-safety programs at times when the Fire Marshal is not available.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

The enhanced efficiency will also show a benefit in coming years when the necessary internal processes have been implemented. here will be the one-time cost of purchasing a run-about vehicle for this position, 20,000 for a response-capable fire prevention pick-up truck that can also be used for other Department purposes when it is not being used for inspections. Additionally, approximately 3,000 dollars is budgeted for incidental vehicle equipment, 4000 for the mobile radio, and another 4000 for a portable radio to assign to this employee. There will also be a turnout gear purchase at 3000.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits	68,500	
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M	500	
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications	800	
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel	4,500	
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment	34,000	
TOTAL	**$ 108,300**	**$ -**
Salary/Benefits	68,500	-
Maintenance & Operating	39,800	-

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	68,500	71,240	74,090	77,053	80,135
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 68,500	$ 71,240	$ 74,090	$ 77,053	$ 80,135

Notes:
This position will be pulled from the Operations Division of the Department and, depending on the individual selected may require up to an additional 13700 in benefits and salary. We would then replace this vacancy in the Operations Division with an entry-level Firefighter Paramedic at approximately 54,800 for salary and benefits.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

EMS Program Coordinator at the Lieutenant/Paramedic Range

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☑ Certification reqs for Paramedics

Removes/reduces a hazard: ☑

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

The EMS Coordinator would coordinate, manage, analyze, plan, design, implement and administer all EMS programs as well as other department wide community oriented programs. These include Advance Life Support (ALS), Basic Life Support (BLS), Continuing Quality Improvement (CQI), certification and recertification for EMS personnel. The EMS Coordinator would serve as the Infectious Control Officer, HIPPA Compliance Officer (both are legally/standard mandated positions), and would be the department liaison between the department and the Medical Director and other State Agencies regarding EMS.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Being an ALS provider requires comprehensive work, research, development and coordination between agencies and providers. At this time, these high-liability and critical duties are being administered by the Fire Chief, Fire Training Officer and other personnel who have responsibilities in multiple other areas and therefore cannot concentrate on this essential program. This initiative would not only improve efficiency in our EMS Program, but also would allow the Fire Chief and Fire Training Officer to focus more time on the duties and responsibilities required of their positions.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

An increase in our ability to provide a more comprehensive EMS Program will improve our risk/liability management and provide a much better managed EMS program which will benefit both the community and department by reducing employee injuries and risk while fielding a better trained EMS force. There will be the one-time cost of purchasing a run-about vehicle for this position, 20,000 for a response-capable vehicle that can also be used for other Department purposes. Additionally, approximately 3,000 dollars is budgeted for incidental vehicle equipment, 4000 for the mobile radio, and another 4000 for a portable radio to assign to this employee. There will also be a turnout gear purchase at 3000.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits	68,500	
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M	500	
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees	500	
Education & Training		
Maintenance Contracts		
General Supplies	500	
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel	1,000	
Food/Meals		
Uniforms	500	
Mach/Equip		
Furniture/Fixtures		
Other Equipment	34,000	
TOTAL	**$ 105,500**	**$ -**
Salary/Benefits	68,500	-
Maintenance & Operating	37,000	-

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	68,500	71,240	74,090	77,053	80,135
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 68,500	$ 71,240	$ 74,090	$ 77,053	$ 80,135

Notes:
This position will be pulled from the Operations Division of the Department and, depending on the individual selected may require up to an additional 13700 in benefits and salary. We would then replace this vacancy in the Operations Division with an entry-level Firefighter Paramedic at approximately 54,800 for salary and benefits.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

Paramedic Training Program

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☑

Removes/reduces a hazard: ☑

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

The program is 1,400+ hours in length and based on specific objectives. The didactic/classroom phase includes 900+ hours of instruction. Activities include lectures, skills lab sessions, demonstrations and simulations. The second phase is completed in the hospital environment where the student is provided the opportunity to apply the cognitive knowledge and psychomotor skills gained in the classroom setting. The student is under direct supervision of a physician or registered nurse and will participate in direct patient care. The student must complete at least 240 hours of clinical/hospital experience. The third and final component of the paramedic program is the field rotation phase. The student will apply the knowledge and skills gained in the classroom and hospital under the direct supervision of a preceptor that is currently functioning in the role of a paramedic.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Firefighters that are certified as Emergency Medical Technicians (EMT-I) can provide Basic Life Support (BLS) which allows them to perform such skills as giving a patient oxygen, taking vital signs , bandaging wounds, performing CPR, and helping Paramedics with advanced skills. Paramedics perform all the same skills as an EMT but are also trained to provide Advanced Life Support (ALS). Paramedics have had more extensive education and training, which requires them to know the anatomy and physiology of the human body, as well as the ability to identify the signs and symptoms of all medical emergency possibilities. In addition, the paramedic can also perform endotracheal intubation, provide defibrillation, read an EKG, gain intravenous access, and administer appropriate medications via an IV or below skin injection.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Licensing fees, refresher and continuing education class hours, study materials.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits		
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees	6,150	
Education & Training	92,250	
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip	3,075	
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 101,475**	**$ -**
Salary/Benefits	-	-
Maintenance & Operating	101,475	-

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs		-	-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ -	$ -	$ -	$ -	$ -

Notes:
The Milton Fire-Rescue Department, having recognized the increased need to provide advanced life support care (ALS) for its citizens is making a proactive approach to moving forward in this direction. Engine 41 and Engine 42 have been upgraded to ALS capabilities with the plan to eventually have all city of Milton apparatus outfitted with the necessary equipment and personnel to respond with ALS care. In order to meet this objective we must provide our employees with paramedic certification level training so that we have enough personnel to maintain staffing on these units. The city provides a employee benefit of $3000 dollars a year for education. It may be possible for us to find a instructor from a accredited organization and use some of the employees benefit money to offset the cost. Cardiac Emergencies, Pulse-less, apnea, Allergic Reactions, Respiratory Distress, Trauma, Drug Overdose, Strokes, Abdominal Pain, Seizures, and Altered Level of Consciousness are just ten of the most common emergencies in which we are most likely to respond to where the patient conditions were considered to have potentially benefitted from a paramedic level assessment and interventions.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

Deputy Fire Chief

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☑

Removes/reduces a hazard: ☑

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

This position will have a primary responsibility to the fire chief with direct responsibility for controlling and supervising operations, personnel and equipment. Will administer and implement department standards and guidelines. Will assume the duties of the fire chief, as assigned. Be a liaison in matters concerning the City and community. Will conduct quality assurance reviews of fire department activities, conduct employee proficiency evaluations and monitor personnel proficiency training and job performance records. Will assist the fire chief in strategic, tactical and master planning. Shall monitor daily emergency responses and performance of operational units. Shall assist in developing and administering budgets, policies and operational training. Shall analyze data and prepare technical reports regarding department activities, develop goals & objectives for department

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

This initiative will allow the department to increase efficiency by sharing the responsibilities of the fire chief and other management staff. The department will increase productivity by adding new programs and initiatives where we are limited today by the lack of staff. With only three 40 hour employees (fire chief, training chief, fire marshal) all with specific responsibilities as they relate to their positions are forced to handle the day to day issues i.e., purchasing, EMS, employee relations, hiring, public relations in addition to specific job responsibilities. The department continues to take on more and more responsibility i.e., Heart Ready City, MDA, TLAER, EMS (ALS), Automatic and Mutual Aid agreements, in house apparatus maintenance, station maintenance, fire prevention, contracts, communications, accreditation, new fire station construction project and a 13% increase in call volume over the past 12 months. This is a request to do more and be better at what

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

This initiative includes a 10% base pay increase above the topped out battalion chief ($66,472.90 + 10% = $6,647.29).
Vehicle - $30,000 The Deputy Chief position will create opportunities for promotion: Lieutenant to Battalion Chief 15% the bottom of the pay range = $7,837.32 , FAO to Lieutenant 19% the bottom of the pay range = $7,945.76, Fire Fighter to FAO 5% bottom of the pay range = $1,928.95, resulting in a vacancy in the firefighter position. New firefighter/paramedic position = $40,000 x 37% = $54,800

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits	79,159	79,159
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms	3500	3500
Mach/Equip		
Furniture/Fixtures		
Other Equipment	30,000	
TOTAL	**$ 112,659**	**$ 82,659**
Salary/Benefits	79,159	79,159
Maintenance & Operating	33,500	3,500

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	79,159	82,325	85,618	89,043	92,605
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 79,159	$ 82,325	$ 85,618	$ 89,043	$ 92,605

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

Paramedic Assignment Pay

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☑

Removes/reduces a hazard: ☑

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

The department continues to move forward providing advanced life support (ALS) services to the community, with that comes additional responsibility, training, re-certification and licensing. The department now has 15 certified paramedics who currently receive 5% for their paramedic certifications. Increasing the assignment for pay paramedics not only recognizes these employees for their expertise but may also motivate other fire departments employees to make the sacrifice and complete the 2 year training program, testing and take on the additional responsibility.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Patient outcomes are the best indicator for enhancement to any EMS system. Compensating employees for their skills and abilities demonstrates to employees that the service they are providing is recognized and appreciated.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Current assignment pay 5% (2011) = $222464 / 9 paramedics = $2496 per paramedic
Additional 2% = 15 x $2496 x 2% = $2546 x 15 = $38,189

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits	38,189	
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 38,189**	**$ -**
Salary/Benefits	38,189	-
Maintenance & Operating		-

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	38,189	39,717	41,305	42,957	44,676
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 38,189	$ 39,717	$ 41,305	$ 42,957	$ 44,676

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

Engine 43 ALS / LifePak 15

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☑

Removes/reduces a hazard: ☑

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

This request falls in line with the department's efforts to provide advanced life support EMS services to the citizens and visitors of Milton by purchasing a LifePak 15 and upgrading Engine 43 from a basic life support (BLS) unit to an advanced life support (ALS) unit. The LifePak 15 allows paramedics to perform a series of diagnostic tests on patients in the field and provide the necessary treatment i.e., defibrillation, synchronized cadioversion, cardiac pacing, automated blood. pressures. In a cardiac arrest situation E-43 could be on scene for several critical minutes before an ALS transport unit arrives, having the capabilities to perform ALS interventions could improve patient outcomes.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Improved patient outcome is the best measurement for this initiative. This would be accomplished by putting paramedics/first responders on scene within 4-6 minutes who can provide advanced life support interventions.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Life Pak 15 - $33,346 Misc equipment - $2,000 Years 2013 and beyond will require annual maintenance = $1370.00

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits		
Professional Fees		
Equipment R & M	1,370	1,370
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip	33,346	33,346
Furniture/Fixtures		
Other Equipment	2,000	2,000
TOTAL	**$ 36,716**	**$ 36,716**
Salary/Benefits	-	-
Maintenance & Operating	36,716	36,716

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	36,716	1,370	1,425	1,482	1,541
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 36,716	$ 1,370	$ 1,425	$ 1,482	$ 1,541

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

Fitness Equipment for City of Milton Fire Stations

Supportive of which strategy from the Strategic Plan (required field)

Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐
Removes/reduces a hazard: ☑
Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

While being able to provide the best possible emergency services to the citizens and visitors of Milton is a top priority, it is also important to remember that our most important assests in providing that service are our firefighters! Firefighting is strenuous physical work and places considerable strain on the body. It also involves high levels of emotional stress. In order to meet the unique physical demands of firefighting and to perform firefighting in a safe manner, firefighters must be physically fit. We want our firefighters to bring the best of themselves to their jobs every day. Encouraging our firefighters to embrace fitness as a lifestyle choice pays off in numerous ways! To do this we would place workout and fitness equipment in all three stations. The equipment would consist of a multi sytem weight machine with weights and a stairmaster stepmill to increase cardio and muscle. The Keiser Force Machine and equipment will be used to conduct yearly physical assessments and

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Improved performance during daily duties and during emergency operations. Improved results on yearly physical assessments. Reduced injuries and illnesses.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

There will be no recurring costs associated with this initiative.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits		
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip	27,200	18,000
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 27,200**	**$ 18,000**
Salary/Benefits	-	-
Maintenance & Operating	27,200	18,000

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	-	-	-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	27,200	-	-	-	-
Total Operating Impact	$ 27,200	$ -	$ -	$ -	$ -

Notes:

Stair master - SM916 STEPMILL $5,800 x 3 = $17,400
Multi-System (Free) Weight Machine $1,850 x 3 = $5,550
Free Weight Plates $350 x 3 = $1050
Keiser Force Machine $3200 x 1 = $3200 **Total**
= $27,200

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

Storage Buildings for Station 41 & 43

Supportive of which strategy from the Strategic Plan (required field)

Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☑
- Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

Storage of tools, lawn equipment, and station supplies is a challenge in all of our stations. By purchasing a storage building for station 41 and station 43, we can alleviate some of our storage concerns. Station 41 has adequate room to construct an outside storage building approximately 12'x16'x11'6". The building is a pre-fab building which can be purchased at Lowes Home Improvement and is in the style of a barn which will be in keeping with the Milton equestrian theme. It is item #344301 and the model is #183072. The name of this building is Heartland Country Manor. the cost of this building is $2949.00 .The firefighters could assemble the building or it could be contracted out. (The labor cost to have the building assembled is not included in this report).We would probably want to pour a concrete pad for the building to sit on. It would require approximately 3 cubic yards of concrete for this size building at approximately $100.00 per yard. If we figured $1000.00 for the pad, framing materials and labor to complete the pad, the total cost of the building should not exceed $3949.00 Station 43's storage building will provide needed storage for lawn equipment, spare apparatus tires, utility trailer, golf cart, and TLAER equipment. The estimated cost for a 12' x 24' building is

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

This would enhance the look of each station by providing an enclosed aesthetically pleasing place to house necessary equipment and supplies at 2 of our stations.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

This would be a one time purchase with the only additional cost in the future expected to be painting the exterior of the building at some point.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits		
Professional Fees		
Equipment R & M		
Facilities R & M	9,814	
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 9,814**	**$ -**
Salary/Benefits	-	-
Maintenance & Operating	9,814	-

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	9,814	-	-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 9,814	$ -	$ -	$ -	$ -

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

Fire Accreditation

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Engage in Proactive Planning**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☑

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

As with the police department, fire department accreditation is a bellwether in the professionalism of fire rescue services. It will increase efficiency through identifying waste, better orient policy toward national standards, and provide greater liability protection to the City through ensuring that we are meeting the most current standards. Accreditation involves registering as an agency seeking accreditation, beginning the process, then moving to candidate status. After the transition to candidate status, the department would have 18 months to complete the process. This initiative would involve beginning the initial process in the beginning of 2012 with a goal of entering "candidate status" at the beginning of FY 2013. Additionally, the accreditation process is becoming closely aligned with ISO evolution requirements, and could work to the financial benefit of the business and residential community at future Fire Protection Class assessments.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Completion of the accreditation program and attaining Accredited Status for Milton Fire Rescue is the performance measurement standard for this project.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

The cost for the initial application is $525, which is 10% of the total application cost. When the department transitions to "Candidate" status, the remainder of the $5250 will have to be paid (tentatively scheduled for the FY 2013 budget). In FY 2013, the cost of assessors (hotel, per diem, etc) will also be budgeted. The additional costs in the FY 2012 request are for professional membership and training conference attendance. After attaining accreditation, the re-accreditation fee is then prorated the annual maintenance fee is then 1/5 of the cost.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits		
Professional Fees	525	525
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel	500	500
Dues & Fees		
Education & Training	1,000	1,000
Maintenance Contracts		
General Supplies	1,000	1,000
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 3,025**	**$ 3,025**
Salary/Benefits	-	-
Maintenance & Operating	3,025	3,025

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	3,025	12,225	1,050	1,050	1,050
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 3,025	$ 12,225	$ 1,050	$ 1,050	$ 1,050

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Public Works

Additional Mowing

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Description of New Program/Service or Improvement of Existing Service Level:

Add three right-of-way mowings per year. The right-of-way is currently mowed on a six week cycle, the additional mowings would allow us to reduce the mowing cycle to four weeks and improve the overall aesthetics of the community.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Mowing cycle time will be reduced by two weeks which will improve the aesthetics of the community.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Current contract calls for additional right-of-way mowing at $135 per mile. Costs of the contract increase 3% per year over the five year life of the contract.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits		
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Infrastructure	26,325	34,550
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 26,325**	**$ 34,550**
Salary/Benefits	-	-
Maintenance & Operating	26,325	34,550

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	26,325	27,115	27,928	28,766	29,629
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 26,325	$ 27,115	$ 27,928	$ 28,766	$ 29,629

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Public Works

New Employee - Equipment Operator

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

This is a part-time position as part of our gravel road maintenance program. We currently have to hire an equipment operator with the roller and water truck for the gravel road maintenance program. When we require an operator with the equipment rental it limits the number of locations we can use to aquire the equipment, most rental locations do not offer operators with the equipment. By having a part time equipment operator on staff will allow more flexibility in acquiring equipment, simplify our contacting process and reduce our overall program cost.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Addition of the position will allow us to have qualified staff available for the gravel road maintenance program. It will simplify the contracting process by allowing us to use rental vendors that would not normally bid our project because of the requirement to provide an operator. The position also allows us to have a back-up motor grader operator in case our primary opertor is unable to perform his duties.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

It is anticipated that the on-staff position will result in a reduction of costs for the overall program by eliminating the adminstrative costs associated with hiring a part time employee with the equipment rental.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits	12,800	12,800
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Infrastructure		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 12,800**	**$ 12,800**
Salary/Benefits	12,800	12,800
Maintenance & Operating	-	-

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	12,800	13,184	13,580	13,987	14,407
Decreases Operating Costs	(16,000)	(16,480)	(17,484)	(18,008)	(18,548)
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ (3,200)	$ (3,296)	$ (3,904)	$ (4,021)	$ (4,142)

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Public Works

New Employee - Stormwater Engineer

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

The addition of a new stormwater engineering position. This position would be responsible for the management and development of the NPDES program as well as stormwater improvement projects.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

This would allow the city to perform services which are currently contracted out. The annual NPDES permit requirements mandate a specific level of inspection and monitoring over the stormwater system. This position would fulfill those requirements as well as manage stormwater infrastructure improvement projects. Providing a dedicated staff meember to this position will improve service by providing improved response times to citizen requests and project completion.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

The addition of a new position will increase salary and benefit requirements as well as other accounts associated with a new position, i.e. training, uniforms, travel, etc…

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits	85,800	85,800
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M	100	
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental	35,000	
Communications	2,530	
Advertising		
Printing	25	
Travel		
Dues & Fees	150	
Education & Training	750	
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel	5,333	
Food/Meals		
Uniforms	250	
Infrastructure		
Mach/Equip	2,500	
Furniture/Fixtures	2,500	
Other Equipment	100	
TOTAL	**$ 135,038**	**$ 85,800**
Salary/Benefits	85,800	85,800
Maintenance & Operating	49,238	-

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	135,038	94,938	97,786	100,720	103,742
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 135,038	$ 94,938	$ 97,786	$ 100,720	$ 103,742

Notes:
Reduction in costs in FY 2013 is due to the elimination of one time costs incurred in FY2012 associated with a new employee, i.e. furniture, radio, cell phone, etc…

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Community Development

Part Time Business License and Permitting Clerk

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Structure Economic Growth**
Strategic Action Item:	**Promote and Support Local Businesses**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

Current workload for our single permit clerk is more than a full-time position and without a back up in times of sickness or vacation. The attached chart shows an average day time and motion study indicating to complete the current workload correctly should typically take more than 11 hours per day. This does not account for any sickness or other approved leave time. The chart also shows a proposed workload for this half-time license clerk at just shy of 4 hours per day. This would allow for both a better work product and increased efficiency of customer service. In addition, if there were a significant sickness or extended leave time there would be trained back up personnel available.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Measurements of success are: Did all walk in customers receive service within the first 5 minutes of entering? Were all submittals for licenses and permits entered the same day submitted? Were all licenses, permits and inspection records maintained and filed the same day as recieved? Were all submittals entered into the Energov system correctly? Current performance improvement measures should show an that measurements of staff time to complete individual processing of renewals and permits are decreased by the sharing of renewal processing and concentration on processing only versus the additional mailout. There is significant cost avoidance in reducing the need for additional full time administrative personnel at this time.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits	18,720	17,700
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications	500	500
Advertising		
Printing		
Travel		
Dues & Fees		
Education & Training	300	300
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip	1,500	1,500
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 21,020**	**$ 20,000**
Salary/Benefits	18,720	17,700
Maintenance & Operating	2,300	2,300

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	21,020	19,520	20,301	21,113	21,957
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 21,020	$ 19,520	$ 20,301	$ 21,113	$ 21,957

Notes:
This personnel request would alleviate current administrative help such that permitting and licensing renewals will be timely and efficient and final archived files will be complete. The estimated number of permits and licenses are based on last year's totals, with walk-ins being an average verified by the daily sign in sheets, and telephone calls based on observation.

Permit Tech Current Workload per day			
Activity	**Average Number/day**	**Time Required**	**Sum time**
License Renewals	2.5	10	25
New Licenses	1.5	20	30
Walk-in customers	12	7	84
Telephone Calls	30	5	150
New Permits	4	30	120
Filing permits and Licenses	28	3	84
Follow up on previous calls/voicemail	20	5	100
Lunch	1	60	60
Mail out plans	2	15	30
Total Minutes			**683**
Total Hours			**11.38333333**

Proposed Half-Time License Clerk Workload per day			
License Renewals	2.5	10	25
New Licenses	1.5	20	30
1/2 Walk-ins	6	7	42
1/2 Filing	14	3	42
1/2 Telephone Calls	15	5	75
Total Minutes			**214**
Total Hours			**3.566666667**

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Community Development

Business License Renewal Mailing Service

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Structure Economic Growth**
Strategic Action Item:	**Promote and Support Local Businesses**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Description of New Program/Service or Improvement of Existing Service Level:

All Milton business licenses expire at the end of the calendar year. In order to provide more efficient service for business license renewals we propose to hire a mail service to prepare, stuff and mail out all business license renewal notices prior to Dec. 31, 2011. The renewals encourage businesses to renew or notify the department of inactivity in a timely manner. This is a service to our residents that historically we have continued to provide. Based on last year's renewals we had a slowdown in the process of the mailouts due to the sheer number of businesses compared to dedicated personnel available to participate. Processing the license renewals was also a challenge. As of July 15, There are approximately 900 active businesses for 2011. Approximately 30 new businesses are added each month. By using the mail service the costs and other customer service interruptions experienced last year would be avoided and staff would be free to focus on the processing of renewed permits. Further license renewal processing could be easily shared

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Measurements of success are: Did the renewal notices go out at least one month prior to expiration? Did the notices have correct information included in the renewal packet? Did renewals go to all active businesses in the software system? Current performance improvement measures should show an that more businesses were renewed on time than in 2010 and there are less non-renewals overall. Further, a measurement of staff time to complete individual processing of renewals should be decreased by the sharing of renewal processing and concentration on processing only versus the additional mailout. There is significant cost avoidance in reducing the need for additional full time administrative personnel

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits		
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing	3,000	3,000
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 3,000**	**$ 3,000**
Salary/Benefits	-	-
Maintenance & Operating	3,000	3,000

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	3,000	3,120	3,245	3,375	3,510
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 3,000	$ 3,120	$ 3,245	$ 3,375	$ 3,510

Notes:
This project would alleviate current administrative help such that additional administrative personnel may be shared with other departments. The estimated number is based on recent use of vendors to provide mailout services and postage for our yearly tax notices to approximately 12,000 parcel owners.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Community Development

Household Hazardous Waste Recycling

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Provide Responsible and Responsive Government**
Strategic Action Item:	**Provide Quality Services**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐
Removes/reduces a hazard: ☑
Improves efficiency: ☐

Detail Description of New Program/Service or Improvement of Existing Service Level:

Milton Grows Green is proposing to provide a household hazardous waste recycling event. This event would be held in November and would be targeting wastes such as household cleaning chemicals, yard and garden chemicals and potentially pharmaceuticals. (Paints would be handled in a joint event with the local Boy Scouts at another time) Disposal would be handled by volunteers under supervised and safe conditions with the appropriate safety gear. Alpharetta and Roswell events have had a cost of up to $25,000. This would be Milton's first year and therefore costs are anticipated at a much lower amount.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Measurements of success are: Did people bring the appropriate items for recycling? Were they informed of the appropriate methods of recycling these items? What was participation like in relation to other recycling events? How likely are participants to dispose of these wastes properly in the future? Current performance improvement measures would be an expansion of the outreach and education of MGG.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**FY 2012 DEPARTMENT REQUEST**	**FY 2012 CITY MANAGER RECOMMENDED**
Salary/Benefits		
Professional Fees	13,000	
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising	750	
Printing	750	
Travel		
Dues & Fees		
Education & Training	250	
Maintenance Contracts		
General Supplies	250	
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 15,000**	**$ -**
Salary/Benefits	-	-
Maintenance & Operating	15,000	-

Impact on Operating Budget	**FY 2012**	**FY 2013**	**FY 2014**	**FY 2015**	**FY 2016**
Increases Operating Costs	15,000	15,600	16,224	16,873	17,548
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 15,000	$ 15,600	$ 16,224	$ 16,873	$ 17,548

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Community Development

Flood Map Notification Mailing

Supportive of which strategy from the Strategic Plan (required field)

Strategy:	**Protect and Preserve Open Space**
Strategic Action Item:	**Open Space Protection**

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☑
- Removes/reduces a hazard: ☐
- Improves efficiency: ☐

Detail Description of New Program/Service or Improvement of Existing Service Level:

Milton recently agreed to participate in the FEMA Flood Mapping update program. In doing so we receive vital digital information regarding topography and other GIS data. Part of that agreement requires us to notify our citizenry of any changes that have been approved on the official flood maps. This is most efficiently carried out by including an insert into the tax bills which states whether or not a change has been made to certain properties. The exact verbiage and graphics to be included will be provided by FEMA.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Measurements of success are: Did every parcel owner receive the notification? Did it include all required information per FEMA? As this is a required new one time notification no new improvements will be made through implementation of this project, but additional GIS data recieved through the entire Flood Map Update program will be significant. There is significant cost avoidance in reciept of that data through FEMA.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits		
Professional Fees	240	240
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing	360	360
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 600**	**$ 600**
Salary/Benefits	-	-
Maintenance & Operating	600	600

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	600		-	-	-
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 600	$ -	$ -	$ -	$ -

Notes:
Mailout is expected to occur in tandem with the tax billing. Printing will be paid through the NPDES fees.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Community Development

Community Rating System Educational Mailing

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Protect and Preserve Open Space**
Strategic Action Item:	**Open Space Protection**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐
Removes/reduces a hazard: ☑
Improves efficiency: ☐

Detail Description of New Program/Service or Improvement of Existing Service Level:

Milton is currently beginning the process of being included in the Community Rating System for the National Flood Insurance Program. The National Flood Insurance Program's (NFIP) Community Rating System (CRS) is a voluntary incentive program that recognizes and encourages community floodplain management activities that exceed the minimum NFIP requirements.As a result, flood insurance premium rates are discounted to reflect the reduced flood risk resulting from the community actions meeting the three goals of the CRS: 1.Reduce flood losses; 2.Facilitate accurate insurance rating; and 3.Promote the awareness of flood insurance.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Measurements of success are: Did every parcel owner receive infromation regarding flood insurance availability? Did it include all required information per FEMA? This is a new annual notification therefore we can expect a comparative measure next year. This is cost avoidance initiative for Milton citizenry in case of flooding damage to their properties.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits		
Professional Fees	240	240
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising		
Printing	360	360
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies		
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals		
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 600**	**$ 600**
Salary/Benefits	-	-
Maintenance & Operating	600	600

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	600	624	649	675	702
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 600	$ 624	$ 649	$ 675	$ 702

Notes:
Mailout is expected to occur in tandem with the tax billing. Printing will be paid through the NPDES fees.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Community Development

Arbor Day Celebration Event

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Build Relationships**
Strategic Action Item:	**Citizen Engagement**

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Description of New Program/Service or Improvement of Existing Service Level:

Milton has conducted a very small Arbor Day Event annually. The event has typically consisted of a tree planting on City owned property, with minimal fanfare or community engagement. The proposal is to improve engagement by offering more family friendly activities during the event with potential of working with other organizations of the city to improve attendance and excitement for the preservation/cultivation of our tree canopy. This may include annual Tree Preservation awards, landscaping awards, etc.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement)

Measurements of success are: Did attendance increase for the event? Was the event promoted to the public? Is there incentive to the public to seek to receive the award? Current/new performance measurements would show a reduction in the number of tree ordinance violations (through awareness), participation in nominations for the awards.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs)

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	FY 2012 DEPARTMENT REQUEST	FY 2012 CITY MANAGER RECOMMENDED
Salary/Benefits		
Professional Fees		
Equipment R & M		
Facilities R & M		
Vehicle R & M		
Grounds R & M		
Land/Building Rental		
Vehicle/Equip Rental		
Communications		
Advertising	300	300
Printing	200	200
Travel		
Dues & Fees		
Education & Training		
Maintenance Contracts		
General Supplies	250	250
Utilities: Water		
Utilities: Natural Gas		
Utilities: Electricity		
Gasoline/Diesel		
Food/Meals	250	250
Uniforms		
Mach/Equip		
Furniture/Fixtures		
Other Equipment		
TOTAL	**$ 1,000**	**$ 1,000**
Salary/Benefits	-	-
Maintenance & Operating	1,000	1,000

Impact on Operating Budget	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Increases Operating Costs	1,000	1,040	1,082	1,125	1,170
Decreases Operating Costs	-	-	-	-	-
Additional Revenues	-	-	-	-	-
Other	-	-	-	-	-
Total Operating Impact	$ 1,000	$ 1,040	$ 1,082	$ 1,125	$ 1,170

Notes:
This project is to be led by Mark Law the City Arborist. The tree to be planted will be purchased from the tree fund.

Special Events Fund

Budget Worksheet
Special Events Fund

FY 2012

Revenues								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
MILTON ROUNDUP VENDOR FEE	-	3,800.00	2,200	4,375.00	2,175.00	4,000	4,000	4,000
EARTH DAY VENDOR FEE	-	-	240	240.00	-	240	240	240
INTEREST REVENUE	120.35	94.87	-	-	-	100	100	100
MILTON ROUNDUP SPONSOR	7,700.00	12,925.00	5,860	9,025.00	3,165.00	12,000	12,000	12,000
EARTH DAY SPONSOR			3,200	3,200.00	-	-	-	-
CONCERT SPONSOR			500	500.00	-	1,500	1,500	1,500
MAYOR'S RUN SPONSOR			2,000	1,485.86				
DONATIONS/GENERAL			-	-	-	-	-	-
OTHER MISC REVENUE / HOLIDAY CARD SALES	405.00	-	-	-	-	-	-	-
OTHER MISC REVENUE / T-SHIRT SALES	439.92	-	500	126.00	(374.00)	250	250	250
OTHER MISC REVENUE / MAYOR'S RUN	-	2,366.54	-	-	-	5,240	5,240	5,240
HOTEL/MOTEL TAX FUND	40,000.00	40,000.00	35,000	35,000.00	-	30,000	30,000	30,000
BUDGETED FUND BALANCE	-	-	-	-	-	32,950	32,950	32,950
Total Revenues	**48,665.27**	**59,186.41**	**49,500**	**53,951.86**	**4,966.00**	**86,280**	**86,280**	**86,280**

Expenditure Summary								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
OTHER/UNALLOCATED	-	-	8,950	-	8,950.00	10,750	10,750	10,750
PROFESSIONAL FEES	6,032.32	10,979.18	12,029	11,979.00	50.00	44,750	44,750	44,750
RENTAL EQUIPMENT & VEHICLES	7,421.08	10,714.52	8,928	9,933.50	(1,005.50)	7,930	7,930	7,930
ADVERTISING	2,322.30	3,318.60	10,197	9,829.27	367.73	13,600	13,600	13,600
PRINTING	5,939.48	2,141.77	1,727	1,967.92	(240.92)	1,800	1,800	1,800
GENERAL SUPPLIES	6,775.92	7,645.81	6,495	5,864.34	630.66	5,550	5,550	5,550
FOOD/MEALS	3,277.39	426.71	1,174	173.19	1,000.81	1,100	1,100	1,100
OTHER EQUIPMENT	-	9.90	-	-	-	800	800	800
Special Events Fund Total	**31,768.49**	**35,236.49**	**49,500**	**39,747.22**	**9,752.78**	**86,280**	**86,280**	**86,280**

Budget Worksheet
Special Events Fund
FY 2012

Crabapple Antique & Art Festival

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Actuals as of 9/20/11	FY 2011 Remaining Budget	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
PROFESSIONAL FEES	-	4,579.18	-	-	-	-	-	-
RENTAL EQUIPMENT & VEHICLES	580.00	-	-	-	-	-	-	-
ADVERTISING	85.00	-	2,741	2,740.27	0.73	2,700	2,700	2,700
PRINTING	123.24	-	-	-	-	-	-	-
GENERAL SUPPLIES	30.98	-	-	-	-	-	-	-
FOOD/MEALS	-	-	-	-	-	-	-	-
OTHER EQUIPMENT	-	-	-	-	-	800	800	800
Crabapple Antique & Art Festival Total	**819.22**	**4,579.18**	**2,741**	**2,740.27**	**0.73**	**3,500**	**3,500**	**3,500**

Milton Roundup

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Actuals as of 9/20/11	FY 2011 Remaining Budget	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
PROFESSIONAL FEES	2,995.50	4,050.00	6,800	6,800.00	-	10,300	10,300	10,300
RENTAL EQUIPMENT & VEHICLES	1,740.85	3,826.00	-	-	-	1,200	1,200	1,200
ADVERTISING	-	533.20	2,503	2,502.50	0.50	3,250	3,250	3,250
PRINTING	19.75	993.50	896	895.04	0.96	750	750	750
GENERAL SUPPLIES	21.45	5,757.54	2,566	2,543.00	23.00	2,500	2,500	2,500
FOOD/MEALS	313.85	371.91	62	61.89	0.11	100	100	100
OTHER EQUIPMENT	-	-	-	-	-	-	-	-
Milton Roundup Total	**5,091.40**	**15,532.15**	**12,827**	**12,802.43**	**24.57**	**18,100**	**18,100**	**18,100**

Veteran's Day

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Actuals as of 9/20/11	FY 2011 Remaining Budget	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
PROFESSIONAL FEES	-	-	-	-	-	-	-	-
RENTAL EQUIPMENT & VEHICLES	-	-	-	-	-	-	-	-
ADVERTISING	634.40	634.40	488	488.00	-	500	500.00	500.00
PRINTING	-	-	-	-	-	-	-	-
GENERAL SUPPLIES	-	-	-	-	-	-	-	-
FOOD/MEALS	-	-	-	-	-	-	-	-
OTHER EQUIPMENT	-	-	-	-	-	-	-	-
Veteran's Day Total	**634.40**	**634.40**	**488**	**488.00**	**-**	**500**	**500**	**500**

Tree Lighting

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Actuals as of 9/20/11	FY 2011 Remaining Budget	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
PROFESSIONAL FEES	-	-	530	530.00	-	600	600	600
RENTAL EQUIPMENT & VEHICLES	-	810.00	2,244	2,243.50	0.50	2,200	2,200	2,200
ADVERTISING	-	-	1,126	1,125.15	0.85	1,250	1,250	1,250
PRINTING	-	308.81	131	130.12	0.88	150	150	150
GENERAL SUPPLIES	-	-	-	-	-	-	-	-
FOOD/MEALS	-	54.80	-	-	-	-	-	-
OTHER EQUIPMENT	-	-	-	-	-	-	-	-
Tree Lighting Total	**-**	**1,173.61**	**4,031**	**4,028.77**	**2.23**	**4,200**	**4,200**	**4,200**

Budget Worksheet
Special Events Fund
FY 2012

Christmas in Crabapple

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Actuals as of 9/20/11	FY 2011 Remaining Budget	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
PROFESSIONAL FEES	1,082.62	1,350.00	1,150	1,150.00	-	1,150	1,150	1,150
RENTAL EQUIPMENT & VEHICLES	714.78	2,485.02	550	550.00	-	550	550	550
ADVERTISING	-	584.80	814	813.15	0.85	1,000	1,000	1,000
PRINTING	4,022.69	-	-	-	-	-	-	-
GENERAL SUPPLIES	1,088.41	242.94	207	207.00	-	200	200	200
FOOD/MEALS	-	-	-	-	-	-	-	-
OTHER EQUIPMENT	-	-	-	-	-	-	-	-
Christmas in Crabapple Total	**6,908.50**	**4,662.76**	**2,721**	**2,720.15**	**0.85**	**2,900**	**2,900**	**2,900**

Earth Day

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Actuals as of 9/20/11	FY 2011 Remaining Budget	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
PROFESSIONAL FEES	-	500.00	1,949	1,949.00	-	3,500	3,500	3,500
RENTAL EQUIPMENT & VEHICLES	-	1,136.50	1,846	1,846.00	-	-	-	-
ADVERTISING	-	-	-	-	-	-	-	-
PRINTING	-	560.65	350	350.00	-	-	-	-
GENERAL SUPPLIES	-	1,596.96	2,710	2,262.94	447.06	-	-	-
FOOD/MEALS	-	-	-	-	-	-	-	-
OTHER EQUIPMENT	-	-	-	-	-	-	-	-
Earth Day Total	**-**	**3,794.11**	**6,855**	**6,407.94**	**447.06**	**3,500**	**3,500**	**3,500**

Memorial Day

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Actuals as of 9/20/11	FY 2011 Remaining Budget	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
PROFESSIONAL FEES	274.20	500.00	500	500.00	-	500	500	500
RENTAL EQUIPMENT & VEHICLES	730.00	2,288.00	1,788	1,788.00	-	2,000	2,000	2,000
ADVERTISING	334.10	1,566.20	2,107	2,160.20	(53.20)	2,000	2,000	2,000
PRINTING	1,173.95	278.81	100	92.76	7.24	100	100	100
GENERAL SUPPLIES	55.18	28.57	150	138.50	11.50	150	150	150
FOOD/MEALS	-	-	112	111.30	0.70	-	-	-
OTHER EQUIPMENT	-	9.90	-	-	-	-	-	-
Memorial Day Total	**2,567.43**	**4,671.48**	**4,757**	**4,790.76**	**(33.76)**	**4,750**	**4,750**	**4,750**

Volunteer Appreciation

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Actuals as of 9/20/11	FY 2011 Remaining Budget	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
PROFESSIONAL FEES	-	-	-	-	-	-	-	-
RENTAL EQUIPMENT & VEHICLES	3,135.50	-	-	-	-	-	-	-
ADVERTISING	-	-	-	-	-	-	-	-
PRINTING	-	-	-	-	-	-	-	-
GENERAL SUPPLIES	3,969.00	-	74	-	74.00	500	500	500
FOOD/MEALS	2,963.54	-	1,000	-	1,000.00	1,000	1,000	1,000
OTHER EQUIPMENT	-	-	-	-	-	-	-	-
Volunteer Appreciation Total	**10,068.04**	**-**	**1,074**	**-**	**1,074.00**	**1,500**	**1,500**	**1,500**

Budget Worksheet
Special Events Fund
FY 2012

Concerts								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
PROFESSIONAL FEES						2,700	2,700	2,700
RENTAL EQUIPMENT & VEHICLES						1,140	1,140	1,140
ADVERTISING						1,200	1,200	1,200
PRINTING						200	200	200
GENERAL SUPPLIES						50	50	50
FOOD/MEALS						-	-	-
OTHER EQUIPMENT						-	-	-
Concerts Total	**-**	**-**	**-**	**-**	**-**	**5,290**	**5,290**	**5,290**

Mayor's Run								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
PROFESSIONAL FEES						1,000	1,000	1,000
RENTAL EQUIPMENT & VEHICLES						640	640	640
ADVERTISING						1,200	1,200	1,200
PRINTING						400	400	400
GENERAL SUPPLIES						2,000	2,000	2,000
FOOD/MEALS						-	-	-
OTHER EQUIPMENT						-	-	-
Mayor's Run Total	**-**	**-**	**-**	**-**	**-**	**5,240**	**5,240**	**5,240**

Other Events								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Fiscal Activity as of 6/30/11	Remaining Budget	Budget Requests	City Manager Approved	Approved Budget
PROFESSIONAL FEES	1,680.00	-	1,100	1,050.00	50.00	25,000	25,000	25,000
RENTAL EQUIPMENT & VEHICLES	519.95	169.00	2,500	3,506.00	(1,006.00)	200	200	200
ADVERTISING	1,268.80	-	418	-	418.00	500	500	500
PRINTING	599.85	-	250	500.00	(250.00)	200	200	200
GENERAL SUPPLIES	1,610.90	19.80	788	712.90	75.10	150	150	150
FOOD/MEALS	-	-	-	-	-	-	-	-
OTHER EQUIPMENT	-	-	-	-	-	-	-	-
Other Events Total	**5,679.50**	**188.80**	**5,056**	**5,768.90**	**(712.90)**	**26,050**	**26,050**	**26,050**

Confiscated Assets Fund

Budget Worksheet

Confiscated Assets Fund

Fiscal Year 2012

Revenues

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Actuals as of 9/20/11	FY 2011 Budget Remaining	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
CASH CONFISCATIONS	43,762.95	-	77,418	77,149.35	268.65	-	-	-
CASH CONFISCATIONS/US MARSHALS	-	-	4,400	4,400.96	(0.96)	-	-	-
CASH CONFISCATIONS/HIDTA	-	-	22,936	-	22,936.00	-	-	-
INTEREST REVENUE	-	-	45	56.02	(11.02)	-	-	-
REALIZED GAIN ON INVESTMENTS	-	-	-	269.58	(269.58)	-	-	-
BUDGETED FUND BALANCE	-	-	(100,999)	-	(100,999.00)	-	-	-
Total Revenues	**43,762.95**	**-**	**3,800**	**81,875.91**	**(78,075.91)**	**-**	**-**	**-**

Expenditures

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Actuals as of 9/20/11	FY 2011 Budget Remaining	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
EDUCATION & TRAINING	-	5,000.00	2,800	500.00	2,300.00	-	-	-
MAINTENANCE CONTRACTS	-	4,284.28	-	-	-	-	-	-
GENERAL SUPPLIES	-	764.20	1,000	-	1,000.00	-	-	-
UNIFORMS	-	-	-	-	-	-	-	-
VEHICLES	-	-	-	-	-	-	-	-
OTHER EQUIPMENT	-	24,441.06	-	-	-	-	-	-
CAMERAS	-	1,879.81	-	-	-	-	-	-
Total Expenditures	**-**	**36,369.35**	**3,800**	**500.00**	**3,300.00**	**-**	**-**	**-**

E-911 Fund

Budget Worksheet
E-911 Fund

Fiscal Year 2012

Revenues								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Total Budget	Actuals as of 9/20/11	Budget Remaining	Budget Requests	City Manager Approved	Approved Budget
E-911 CHARGES	734,215.41	783,539.73	700,000	471,751.46	(228,248.54)	700,000	700,000	700,000
INTEREST REVENUE	60.05	598.80	-	-	-	-	-	-
Total Revenue	**734,275.46**	**784,138.53**	**700,000**	**471,751.46**	**(228,248.54)**	**700,000**	**700,000**	**700,000**

Expenditures								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Total Budget	Actuals as of 9/20/11	Budget Remaining	Budget Requests	City Manager Approved	Approved Budget
COMMUNICATIONS	21,885.00	21,099.85	21,000	17,385.83	3,614.17	21,000	21,000	21,000
MAINTENANCE CONTRACTS	536,418.50	598,677.25	606,787	504,292.13	102,494.87	660,400	660,400	660,400
CONTINGENCIES / UNALLOCATED	0.00	0.00	72,213	0.00	72,213.00	18,600	18,600	18,600
Total Expenditures	**558,303.50**	**619,777.10**	**700,000**	**521,677.96**	**178,322.04**	**700,000**	**700,000**	**700,000**

Operating Grant Fund

Budget Worksheet
Operating Grant Fund

Fiscal Year 2012

Revenues

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Actuals as of 9/20/11	FY 2011 Budget Remaining	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
FED GOV GRANT/SAFER	101,996	87,341	50,032	15,076	(34,956)	29,763	30,096	30,096
FED GOV GRANT/FEMA - FLOOD	-	35,601	-	-	-	-	-	-
FED GOV GRANT/BYRNE-JAG			25,000		(25,000)			
STATE GOV GRANT/GEMA - FLOOD	-	4,747	-	-	-	-	-	-
STATE GOV GRANT/GEMA			25,000		(25,000)			
FULTON COUNTY GRANT/CRABAPPLE FESTIVAL	2,370	1,016	-	-	-	-	-	-
INTEREST REVENUE	66	260	-	-	-	-	-	-
OPERATING TRANSFER IN FROM GENERAL FUND	12,843	33,753	81,471	45,635	(35,836)	102,513	103,664	103,664
BUDGETED FUND BALANCE	-	-	-	-	-	3,350	3,350	3,350
Total Revenue	**117,274**	**162,716**	**181,503**	**60,711**	**(120,792)**	**135,626**	**137,110**	**137,110**

Expenditures

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Actuals as of 9/20/11	FY 2011 Budget Remaining	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
General Administration								
PROFESSIONAL FEES	2,370	1,016	3,350	-	3,350	3,350	3,350	3,350
Total General Administration	***2,370***	***1,016***	***3,350***	***-***	***3,350***	***3,350***	***3,350***	***3,350***
Police								
OTHER EQUIPMENT/AFIS	-	-	25,000		25,000	-	-	-
OTHER EQUIPMENT/RAPID ID	-	-	25,000		25,000	-	-	-
Total General Administration	***-***	***-***	***50,000***	***-***	***50,000***	***-***	***-***	***-***
Fire								
SALARIES & WAGES/REGULAR EMPLOYEES	106,906	108,679	111,182	80,983	30,199	115,966	117,330	117,330
SALARIES & WAGES/HOLIDAY PAY	-	4,644	6,885	3,687	3,198	5,600	5,600	5,600
EMPLOYEE BENEFITS/401A (SS MATCH)	4,009	4,311	4,170	3,215	955	4,559	4,610	4,610
EMPLOYEE BENEFITS/FICA MEDICARE	-	437	1,612	815	797	-	-	-
PENSION (GMEBS)	3,496	3,022	4,304	2,570	1,734	6,151	6,220	6,220
Total Fire	***114,411***	***121,093***	***128,153***	***91,270***	***36,883***	***132,276***	***133,760***	***133,760***
Public Works								
PROFESSIONAL FEES	-	40,348	-	-	-	-	-	-
Total Public Works	***-***	***40,348***	***-***	***-***	***-***	***-***	***-***	***-***
Total Expenditures	**116,780**	**162,456**	**181,503**	**91,270**	**90,233**	**135,626**	**137,110**	**137,110**

Hotel/Motel Tax Fund

Budget Worksheet
Hotel/Motel Tax Fund

Fiscal Year 2012

Revenues								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Budget Remaining	Budget Requests	City Manager Approved	Approved Budget
HOTEL/MOTEL EXCISE TAX	46,439.07	45,727.27	47,000	40,584.89	(6,415.11)	40,000	40,000	40,000
Total Revenue	**46,439.07**	**45,727.27**	**47,000**	**40,584.89**	**(6,415.11)**	**40,000**	**40,000**	**40,000**

Expenditures								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Actuals as of 9/20/11	Budget Remaining	Budget Requests	City Manager Approved	Approved Budget
OPERATING TRANSFER OUT TO GENERAL FUND	6,439.07	5,645.20	12,000	1,295.07	10,704.93	10,000	10,000	10,000
OPERATING TRANSFER OUT TO SPECIAL EVENTS FUND	40,000.00	40,000.00	35,000	35,000.00	-	30,000	30,000	30,000
Total Expenditures	**46,439.07**	**45,645.20**	**47,000**	**36,295.07**	**10,704.93**	**40,000**	**40,000**	**40,000**

Capital Projects Fund

Budget Worksheet

Capital Projects Fund

Summary of Revenues and Expenditures

Fiscal Year 2012

Revenues

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Fiscal Activity as of 9/20/11	FY 2011 Budget Remaining	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
INFRASTRUCTURE MAINTENANCE FEES	74,266	68,738	65,000	50,911	(14,089)	65,000	65,000	65,000
SIDEWALK REPLACEMENT	-	-	9,750	9,750	-	-	-	-
CRABAPPLE PAVING FUND	-	-	6,300	6,300	-	-	-	-
TREE RECOMPENSE	12,800	-	-	-	-	-	-	-
LANDFILL USE FEES	138,264	154,393	155,000	57,083	(97,917)	100,000	100,000	100,000
HYA FEES	-	20,822	20,000	9,375	(10,625)	16,500	16,500	16,500
INTEREST REVENUE	2,840	7,580	2,000	-	(2,000)	2,000	2,000	2,000
REALIZED GAIN OR LOSS ON INVESTMENTS	14,487	1,177	2,000	138	(1,862)	2,000	2,000	2,000
INSURANCE PROCEEDS/PUBLIC WORKS	-	-	21,530	21,530	-			
OTHER MISC REV/ATLANTA HIDTA STIPEND	-	-	3,000	1,500	(1,500)			
CAPITAL LEASE PROCEEDS	-	439,298	-	-	-	285,000	144,000	144,000
OPERATING TRANSFER IN FROM GENERAL FUND	4,118,139	2,412,511	5,161,097	-	(5,161,097)	3,505,688	3,505,688	3,505,688
BUDGETED FUND BALANCE	-	-	5,796,361	-	(5,796,361)	7,160,924	7,160,924	7,160,924
Total Revenue	**4,360,796**	**3,104,519**	**11,242,038**	**156,587**	**(11,085,451)**	**11,137,112**	**10,996,112**	**10,996,112**

Expenditures

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Fiscal Activity as of 9/20/11	FY 2011 Budget Remaining	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
Mayor & Council								
CITY HALL ASSESSMENT	10,569	2,231	-	-	-	-	-	-
CONTRACTED/UASI	-	-	250,000	-	250,000	50,000	50,000	50,000
LAND ACQUISITION	-	-	1,645,457	1,645,456	1	-	-	-
BUILDINGS/FUTURE CITY FACILITIES	-	-	175,000	-	175,000	175,000	175,000	175,000
Mayor & Council Total	***10,569***	***2,231***	***2,070,457***	***1,645,456***	***425,001***	***225,000***	***225,000***	***225,000***
General Admin								
VEHICLES / NEW VEHICLES	-	12,300	15,000	-	15,000	-	-	-
General Admin Total	***-***	***12,300***	***15,000***	***-***	***15,000***	***-***	***-***	***-***
Finance								
COMPUTER / SOFTWARE	-	136,525	44,475	13,279	31,196	-	-	-
Finance Total	***-***	***136,525***	***44,475***	***13,279***	***31,196***	***-***	***-***	***-***
Information Technology								
PROFESSIONAL FEES	-	31,325	-	-	-	-	-	-
COMPUTER REFRESH	-	-	46,000	37,683	8,317	49,317	49,317	49,317
Information Technology Total	***-***	***31,325***	***46,000***	***37,683***	***8,317***	***49,317***	***49,317***	***49,317***
Police								
VEHICLES / NEW VEHICLES	25,308	101,328	70,075	70,075	0	-	-	-
VEHICLES / REPLACEMENT RESERVE	-	-	137,830	31,088	106,742	386,742	350,742	350,742
COMPUTER / SOFTWARE	198,444	15,891	7,708	5,057	2,651	-	-	-
Police Total	***223,753***	***117,218***	***215,613***	***106,219***	***109,394***	***386,742***	***350,742***	***350,742***
Fire								
FIRE STATION IMPROVEMENTS	17,200	4,722	35,007	-	35,007	35,007	35,007	35,007
VEHICLES / NEW VEHICLES	-	20,118	-	-	-	-	-	-
VEHICLE REPLACEMENT RESERVE	-	-	345,966	41,040	304,926	490,174	420,174	420,174
VEHICLES / FIRE APPARATUS	-	419,987	4,125	4,124	1	-	-	-
FURNITURE & FIXTURES	2,590	-	-	-	-	-	-	-
MACHINERY & EQUIPMENT / COMPUTER	60,575	-	-	-	-	-	-	-
ADVANCED LIFE SUPPORT EQUIP	-	29,580	29,381	29,380	1	-	-	-
AED UNITS	-	-	16,317	-	16,317	51,993	51,993	51,993
SCBA CASCADE TRAILER	-	-	48,892	-	48,892	48,892	48,892	48,892
Fire Total	***80,365***	***474,407***	***479,688***	***74,544***	***405,144***	***626,066***	***556,066***	***556,066***

Budget Worksheet

Capital Projects Fund

Summary of Revenues and Expenditures

Fiscal Year 2012

Expenditures								
			FY 2011			FY 2012		
Account Name	FY 2009 Actuals	FY 2010 Actuals	Amended Budget	Fiscal Activity as of 9/20/11	Budget Remaining	Budget Requests	City Manager Approved	Approved Budget
Public Works								
CONSTRUCTION INSPECTORS	5,302	8,828	80,870	20,978	59,892	59,892	59,892	59,892
GRAVEL ROADS MAINTENANCE	198,645	59,111	263,244	37,021	226,223	355,223	355,223	355,223
STORMWATER MAINTENANCE	6,338	5,053	286,567	35,412	251,155	371,155	371,155	371,155
NPDES PERMIT COMPLIANCE	98,050	294,569	565,881	32,782	533,099	533,099	533,099	533,099
PAVEMENT MANAGEMENT	549,964	676,107	2,988,929	1,567,616	1,421,313	3,421,313	3,421,313	3,421,313
PAVEMENT MGMT/CRABAPPLE PAVING FUND	-	-	6,300	-	6,300	6,300	6,300	6,300
SITE IMPROVEMENTS/PW YARD RELOCATION	-	-	50,000	14,835	35,165	35,165	35,165	35,165
INFRASTRUCTURE / TRAFFIC CALMING	22,691	-	66,942	-	66,942	50,000	50,000	50,000
BRIDGE REPAIRS LANDRUM RD	77,132	-	242,868	-	242,868	242,868	242,868	242,868
INFRASTRUCTURE / RESTRIPING	48,485	75,417	81,099	12,371	68,728	128,728	128,728	128,728
INFRASTRUCTURE / EDGE OF PAVEMENT	-	-	50,000	-	50,000	100,000	100,000	100,000
INFRASTRUCTURE / BRIDGE REPLACEMENT	28,532	64,531	731,937	109,747	622,190	672,190	672,190	672,190
INFRASTRUCTURE / SIDEWALKS	-	-	19,750	1,500	18,250	42,225	42,225	42,225
BETHANY@COGBURN RD INTERSECTION IMPROVMTS	-	-	596,530	17,911	578,619	578,619	578,619	578,619
HOPEWELL/FRANCIS/COGBURN INTERSECTION	-	-	112,103	53,247	58,856	938,856	938,856	938,856
HOPEWELL @ BIRMINGHAM INTERSECTION IMPROVMTS	-	-	-	-	-	77,500	77,500	77,500
VEHICLES / NEW VEHICLES	-	69,322	30,678	-	30,678	65,678	30,678	30,678
Public Works Total	***1,035,140***	***1,252,936***	***6,173,698***	***1,903,421***	***4,270,277***	***7,678,811***	***7,643,811***	***7,643,811***
Parks & Recreation								
PROF FEEES/PARKS & REC 15 YEAR COMP PLAN	-	-	25,000	-	25,000	25,000	25,000	25,000
PROF FEES/SIGN PROGRAM	-	-	15,000	-	15,000	15,000	15,000	15,000
PROF FEES/B'HAM PARK MASTER PLAN	-	-	25,000	-	25,000	25,000	25,000	25,000
FACILITY R&M/BETHWELL HOUSE RENOVATIONS	-	-	147,731	147,731	0	-	-	-
RENTAL LAND & BUILDINGS/FCBOE LEASE	-	-	100,000	-	100,000	100,000	100,000	100,000
SITES / PARK LAND ACQUISTION	-	16,400	399,383	50,435	348,948	497,269	497,269	497,269
SITE IMPROVEMENT/CRABAPPLE CROSSING PARTNERSHIP	-	-	150,000	10,234	139,766	139,766	139,766	139,766
BUILDINGS / PARK IMPROVEMENTS	504	-	-	-	-	-	-	-
TRAILS/TRAIL PLAN IMPLEMENTATION	-	-	905,000	-	905,000	905,000	905,000	905,000
TRAILS/TRAIL PLAN UPDATE	-	-	15,000	-	15,000	15,000	15,000	15,000
INFRASTRUCTURE / BELL PARK	-	1,966	75,684	35,456	40,228	50,695	50,695	50,695
Parks & Recreation Total	***504***	***18,366***	***1,857,798***	***243,856***	***1,613,942***	***1,772,730***	***1,772,730***	***1,772,730***
Community Development								
PROF FEES/HWY 9 MASTER PLAN	-	-	80,000	-	80,000	-	-	-
PROF FEES/TDR FEASIBILITY STUDY	-	-	75,000	-	75,000	75,000	75,000	75,000
PROF FEES/CRABAPPLE MASTER PLAN	-	-	30,253	30,253	1	-	-	-
CONSERVATION EASEMENT	-	-	-	-	-	35,000	35,000	35,000
ARCHITECTURAL CODE	-	-	-	-	-	50,000	50,000	50,000
COMPREHENSIVE PLAN	29,529	58	19,747	-	19,747	-	-	-
ARNOLD MILL MASTER PLAN	-	-	120,000	-	120,000	120,000	120,000	120,000
PROPERTY / SITE IMPROVEMENTS	-	175	-	-	-	-	-	-
SITE IMPROVEMENT/TREE RECOMPENSE	-	-	12,625	620	12,005	12,005	12,005	12,005
VEHICLES / NEW VEHICLES	-	38,774	-	-	-	-	-	-
COMPUTER / SOFTWARE	-	171,316	1,684	-	1,684	-	-	-
Community Development Total	***29,529***	***210,323***	***339,309***	***30,872***	***308,437***	***292,005***	***292,005***	***292,005***
Unallocated								
UNALLOCATED	-	-	-	-	-	106,441	106,441	106,441
Unallocated Total	***-***	***-***	***-***	***-***	***-***	***106,441***	***106,441***	***106,441***
Total Expenditures	**1,379,861**	**2,255,631**	**11,242,038**	**4,055,330**	**7,186,708**	**11,137,112**	**10,996,112**	**10,996,112**

Capital Project Requests
Prior Years, Current Budget and Future Plans
FY 2012

Capital Project	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Approved Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Mayor & Council									
UASI	250,000	-	250,000	(200,000)	-	-	-	-	50,000
Future City Facilities	175,000	-	175,000	-	-	-	-	-	175,000
Land Acquisition	1,645,457	1,645,456	1	-					1,645,457
TOTAL MAYOR & COUNCIL	**2,070,457**	**1,645,456**	**425,001**	**(200,000)**	**-**	**-**	**-**	**-**	**1,870,457**
General Administration									
New Vehicles	27,300	12,300	15,000	(15,000)	-	-	-	-	12,300
TOTAL GENERAL ADMINISTRATION	**27,300**	**12,300**	**15,000**	**(15,000)**	**-**	**-**	**-**	**-**	**12,300**
Finance									
Financial Software	181,000	149,804	31,196	(31,196)	-	-	-	-	149,804
TOTAL FINANCE	**181,000**	**149,804**	**31,196**	**(31,196)**	**-**	**-**	**-**	**-**	**149,804**
Information Technology									
Computer Refreshes	46,000	37,683	8,317	41,000	40,000	40,000	80,000	40,000	287,000
TOTAL INFORMATION TECHNOLOGY	**46,000**	**37,683**	**8,317**	**41,000**	**40,000**	**40,000**	**80,000**	**40,000**	**287,000**
Police									
Vehicle Replacement Reserve	137,830	31,088	106,742	244,000	170,000	100,000	100,000	100,000	851,830
Records Management Software	222,043	219,392	2,651	(2,651)	-	-	-	-	219,392
TOTAL POLICE	**359,873**	**250,480**	**109,393**	**241,349**	**170,000**	**100,000**	**100,000**	**100,000**	**1,071,222**
Fire									
Station Renovation & Repair	76,000	40,993	35,007	-	-	-	-	-	76,000
New Vehicle	22,400	20,118	2,282	-	-	-	-	-	22,400
Apparatus/Vehicle Replacement Reserve	345,966	41,040	304,926	115,248	333,760	258,760	258,760	258,760	1,571,254
Tanker-Pumper Truck	424,112	424,111	-	-	-	-	-	-	424,112
Advanced Life Support Equipment	60,000	58,960	1,040	-	-	-	-	-	60,000
AED Units	16,137	-	16,137	35,676	-	-	-	-	51,813
SCBA Cascade Trailer	48,892	-	48,892	-	-	-	-	-	48,892
TOTAL FIRE	**993,507**	**585,222**	**408,284**	**150,924**	**333,760**	**258,760**	**258,760**	**258,760**	**2,254,471**
Public Works									
Construction Inspectors	95,000	35,108	59,892	-	40,000	42,000	44,100	46,305	267,405
Gravel Roads Maintenance	521,000	294,777	226,223	129,000	145,000	145,000	145,000	145,000	1,230,000
Repair Major Stormwater Structures	299,750	48,595	251,155	120,000	250,000	275,000	302,500	332,750	1,580,000
NPDES	958,500	425,401	533,099	-	-	-	-	-	958,500
Pavement Management	4,215,000	2,793,687	1,421,313	2,000,000	2,250,000	2,250,000	2,250,000	2,250,000	15,215,000
Crabapple Paving Fund	6,300	-	6,300	-	-	-	-	-	6,300
Relocation of PW Yard	50,000	14,835	35,165	-	-	-	-	-	50,000
Traffic Calming	105,000	38,058	66,942	(16,942)	-	-	-	-	88,058
Replace Landrum Road Bridge	320,000	77,132	242,868	-	-	-	-	-	320,000
Re-Striping of Existing Roads	205,000	136,272	68,728	60,000	80,000	80,000	80,000	80,000	585,000
Edge of Pavement Repair	50,000	-	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Bridge Replacement Program	825,000	202,810	622,190	50,000	230,000	710,000	620,000	620,000	3,055,000
PW-Sidewalk Repair	19,750	1,500	18,250	23,975	25,000	25,000	25,000	25,000	143,725
Bethany/Cogburn Intersection Improvmts	596,530	17,911	578,619	-	-	-	-	-	596,530
Hopewell/Francis/Cogburn Intersection Impr	112,103	53,247	58,856	880,000	-	-	-	-	992,103
Hopewell @ Birmingham Intersection Improv*	-	-	-	77,500	750,000	-	-	-	827,500
New Vehicles	100,000	69,322	30,678	-	-	-	-	-	100,000
TOTAL PUBLIC WORKS	**8,478,933**	**4,208,655**	**4,270,278**	**3,373,533**	**3,820,000**	**3,577,000**	**3,516,600**	**3,549,055**	**26,315,121**
Parks & Recreation									
Parks & Rec 15-Year Comp Plan	25,000	-	25,000	-	-	-	-	-	25,000
Sign Program	15,000	-	15,000	-	5,000	-	-	-	20,000
Birmingham Park Master Plan	25,000	-	25,000	-	-	-	-	-	25,000
Bethwell Community House Renovations	147,731	147,731	0	-	5,000	-	-	-	152,731
Schools IGA	100,000	-	100,000	-	2,500	-	-	-	102,500
Land Acquisition & Park Enhancement	415,783	66,835	348,948	148,321	1,000,000	-	-	-	1,564,104
Crabapple Crossing Partnership	150,000	10,234	139,766	-	25,000	-	-	-	175,000
Trail Plan Implementation	905,000	-	905,000	-	1,000,000	1,000,000	1,000,000	1,000,000	4,905,000
Trail Plan Update	15,000	-	15,000	-	-	-	-	-	15,000
Bell Memorial Capital Improvements	69,651	35,456	34,195	16,500	16,500	16,500	16,500	16,500	152,151
Crabapple Community Center/Park	-	-	-	-	60,000	-	-	-	60,000
Birmingham Park Implementation	-	-	-	-	1,500,000	5,000,000	5,000,000	5,000,000	16,500,000
New Vehicles	-	-	-	-	18,000				18,000
TOTAL PARKS & RECREATION	**1,868,165**	**260,256**	**1,607,909**	**164,821**	**3,632,000**	**6,016,500**	**6,016,500**	**6,016,500**	**23,714,486**
Community Development									
Hwy 9 Master Plan	80,000	-	80,000	(80,000)	-	-	-	-	-
TDR Feasibility Study	75,000	-	75,000	-	-	-	-	-	75,000
Crabapple Master Plan	30,253	30,253	-	-	-	-	-	-	30,253

Capital Project Requests
Prior Years, Current Budget and Future Plans
FY 2012

Capital Project	*FY 2011 & Prior Budget*	*Project Expenditures as of 9/20/11*	*Budget Balance Remaining*	*FY 2012 Approved Budget*	*FY 2013 Plan*	*FY 2014 Plan*	*FY 2015 Plan*	*FY 2016 Plan*	*Project Budget Total*
Conservation Easement Program*	-		-	35,000	-	-	-	-	35,000
Architectural Code*	-	-	-	50,000	-	-	-	-	50,000
Arnold Mill Master Plan	120,000	-	120,000	-	-	-	-	-	120,000
Tree Recompense	12,625	620	12,005	-	-	-	-	-	12,625
New Vehicles	38,774	38,774	-	-	-	-	-	-	38,774
Comm Dev Software	173,000	171,316	1,684	(1,684)	-	-	-	-	171,316
TOTAL COMMUNITY DEVELOPMENT	**529,652**	**240,963**	**288,689**	**3,316**	**-**	**-**	**-**	**-**	**532,968**
Subtotal	14,554,887	7,390,819	7,164,067	3,728,747	7,995,760	9,992,260	9,971,860	9,964,315	56,207,829
Contingency				106,441					
Total	**14,554,887**	**7,390,819**	**7,164,067**	**3,835,188**	**7,995,760**	**9,992,260**	**9,971,860**	**9,964,315**	**56,207,829**

*New Capital Projects for FY 12

Capital Project Request Form

Future City Facilities	Account Number 300-1110-541300200		Requesting Department: City Manager			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	124,000	-	124,000	-	-	-	-	-	124,000
Study / Consultant Project	50,000	-	50,000	-	-	-	-	-	50,000
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	1,000	-	1,000	-	-	-	-	-	1,000
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	175,000	-	175,000	-	-	-	-	-	175,000
Financing Sources									
Capital Project Fund (300)	175,000			-	-	-	-	-	175,000
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	175,000		-	-	-	-	-	-	175,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-		-	-	-	-	-	-	-

Detail Project Description:

In the next several fiscal years, the Milton Mayor and City Council have expressed an interest in moving away from the monthly rental, business park, type environment where the current City Hall is located. Over the next years, there will be a need to re-evaluate a master plan, design, engineer and build a City Hall and Public Safety structure. At the onset of this budget year, staff remains in the "planning for the next steps" phase. Staff is of the belief there should be money programmed related to future city facilities and therefore estimates conservatively the revisit of a master plan at a cost not to exceed $50,000. Additionally, it appears planning and design range industry wide between 30% and 35% of the project total cost. Making several of the assumptions we have made as a group, a total project cost of $6,000,000 would result in planning and design somewhere in the neighborhood of $400,000.

Supportive of which Council goal: (required field)

Other Project Priorities: **(choose all that apply)**

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Impact on Operating Budget:

There will be further detail on the impact on the operating

None

Capital Project Request Form

APPARATUS & VEHICLE REPLACEMENT RESERVE	Account Number 300-3210-542202000		Requesting Department: Police			Type of Project or Acquisition: Replacement			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	137,830	31,088	106,742	100,000	170,000	100,000	100,000	100,000	707,830
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	137,830	31,088	106,742	100,000	170,000	100,000	100,000	100,000	707,830
Financing Sources									
Capital Project Fund (301)	137,830			100,000	170,000	100,000	100,000	100,000	707,830
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	137,830	-	-	100,000	170,000	100,000	100,000	100,000	707,830
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

Apparatus and vehicles in public safety have a anticipated useable life and then require replacement. It makes prudent budgeting sense to fund a replacement each year so that when the apparatus or vehicle must be replaced, the funding impact in one fiscal year is less. A fire engine or aerial apparatus has an estimated useable life, absent major unanticipated damage, of 10 - 12 years. Other vehicles have an anticipated useable life of 5 years.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☑

Detail Impact on Operating Budget:

No impact expected.

Relation to Other Projects:

None

Capital Project Request Form

Sungard OSSI Record Management Software	Account Number 300-3210-542401000		Requesting Department: Police			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	222,043	219,392	2,651	(2,651)	-	-	-	-	219,392
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	222,043	219,392	2,651	(2,651)	-	-	-	-	219,392
Financing Sources									
Capital Project Fund (301)	-			-	-	-	-	-	-
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	-	-	-	-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	24,906			24,906	24,906	24,906	24,906	24,906	149,436
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	24,906		-	24,906	24,906	24,906	24,906	24,906	124,530

Detail Project Description:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

FIRE STATION REPAIR / RENOVATION	Account Number 300-3510-522280000		Requesting Department: Fire			Type of Project or Acquisition: Renovation			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	76,000	40,993	35,007	-	-	-	-	-	76,000
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	76,000	40,993	35,007	-	-	-	-	-	76,000
Financing Sources									
Capital Project Fund (300)	76,000			-	-	-	-	-	76,000
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	76,000	-	-	-	-	-	-	-	76,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-	-	-	-	-	-	-	-	-

Detail Project Description:

This capital project serves to continue the renovation of Station 41 and Station 42 and is funded in the budget request from last year. Both of these stations are older and are in regular need of repair to various fixtures as well as general updating of the facade and interior of these buildings. Twenty four thousand dollars is being requested to replace ceiling tiles at Station 41, which are sagging and in a state of disrepair. The existing tiles are 2' x 4' and sagging down from years of moisture exposure. This request, if approved will replace the old tiles and grids in the apparatus bay, bunk rooms, bathroom/shower room and gear storage room with 2'x 2' tiles that will be better supported.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate:	☐
Removes/reduces a hazard:	☑
Included in an approved departmental work plan:	☐
Improves efficiency:	☐

Detail Impact on Operating Budget:

No impact anticipated.

Relation to Other Projects:

Station 42 renovation

Capital Project Request Form

Multi-Purpose Rescue Pumper	Requesting Department: Fire		Strategic Plan Strategy: Provide Responsible and Responsive Government		Strategic Action Item: Engage in Proactive Planning		
	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Years Beyond 5	Totals
Project spending by category							
Planning & Design	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-
Fleet Acquisition	-	45,760	45,760	45,760	45,760	45,760	228,800
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-
Other	-	80,000	5,000	5,000	5,000	5,000	100,000
Total Project Expenditures	**-**	**125,760**	**50,760**	**50,760**	**50,760**	**50,760**	**328,800**
Financing Sources							
Capital Project Fund (300)	-	-	-	-	-	-	-
Capital Grant Project Fund (340)	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Total Financing Sources	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Impact on Operating Budget							
Increases Operating Costs: Salary & Benefits	-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	500	1,000	2,000	3,000	4,000	5,000	15,500
Decreases Operating Costs: Salary & Benefits	-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-	-	-	-	-
Additional Revenues: Taxes	-	-	-	-	-	-	-
Additional Revenues: Charges for Service	-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-	-	-	-	-
Additional Revenues: Intergovernmental	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Total Operating Impact	**500**	**1,000**	**2,000**	**3,000**	**4,000**	**5,000**	**15,500**

Detail Project Description:

This project seeks to address a serious deficiency in our current staffing and deployment (as indicated by ISO and our own records). Currently, the most highly populated area is not covered by a Milton apparatus (even Truck One falls mostly outside of ISOs standards). We need a pump capable apparatus with certain equipment in the Highway 9 vicinity. With this in mind, it has also been noted by review of our response records indicate that the consistent plurality of our calls are EMS related. Because of the nature of privately provided ambulance service in Fulton County, having a quick response EMS unit in our fleet is very important to providing life-saving service to the Milton community. This proposed capital purchase will provide us with a smaller, more economically efficient and versatile apparatus to base out of the new Highway 9 station. The unit is intended to provide transport capable EMS-Rescue capacity while simultaneously providing a limited pumper/fire fighting system that can provide first response fire suppression capabilities. On larger incidents, it can then double as an essential platform for the NFPA recommended firefighter rescue teams (RIT) through its paramedic-trained personnel and its ability to establish its own water supply (e.g. an independent hose line dedicated to rescue services) in accordance with the NFPA standard.

Relation to Other Projects:

This provides the vehicle to support the Multi-Purpose Rescue Squad addressed in the M&O New Initiatives budget. It also coincides with the construction of the new station in the Highway 9 corridor.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate:	☑	ISO/NFPA
Removes/reduces a hazard:	☑	
Improves efficiency:	☑	

Detail Impact on Operating Budget:

This will represent an initial capital outlay of close to 300,000. However, this smaller vehicle will be cheaper to maintain (it does not require the extensive and specialized preventative and emergency repair contracts required by the custom pumpers), will use less fuel, less expensive tires, and will be more versatile in its use. This vehicle will shoulder the bulk of the EMS calls that we are now putting high mileage on our firefighting vehicles to respond to. Since EMS calls occupy the largest percentage of our call volume (about half of our calls are consistently EMS-related), this purchase should result in a savings in wear and tear as well as routine operating cost expense over the larger Pierce Engines. The apparatus will have a similar maintenance contract cost to other city vehicles, but would be more along the lines of a commercial chassis stake-bed truck as opposed to the specialized contracts of the custom pumpers. It should not increase fuel consumption appreciably (in fact, it should lower it because the vehicle is smaller and the travel distance to most calls will be shortened by being stationed in the Highway 9 area), because the call volume dictates how much the vehicles in our fleet drive, and that will not change.

Capital Poject Request Form

FIRE - Advanced Life Support Equipment	Account Number 300-3510-542507100		Requesting Department: Fire			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	60,000	58,960	1,040	-	-	-	-	-	60,000
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	60,000	58,960	1,040	-	-	-	-	-	60,000
Financing Sources									
Capital Project Fund (301)	-			-	-	-	-	-	-
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	-	-	-	-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-	-	-	-	-	-	-	-	-

Detail Project Description:

The Milton Fire Department is anticipating a transition from Basic Life Support to Advanced Life Support service in FY 2009. This increased level of service would bring the City in line with surrounding agencies and allow for life-saving care by the Milton Fire Department while the ambulance service (who offers advanced life support) is still en route. In order to meet this objective, Milton Fire must acquire not only full-function defibrillators, but also certain advanced medications. This capital initiative would fund the purchase of four advanced life support drug boxes. This improves efficiency by overcoming the possible time delay in the response of the contract ambulance service, removes a hazard by making critical care available to citizens, and meets the mandated standard of care for advanced life support services.

Supportive of which Council goal: (required field)

Other Project Priorities: (choose all that apply)

Meets legal mandate:	☑
Removes/reduces a hazard:	☑
Included in an approved departmental work plan:	☐
Improves efficiency:	☑

Relation to Other Projects:

This project is meant to work in conjunction with the SSD Fund initiative to purchase Lifepak 12's. Both are necessary for ALS (paramedic) service.

Detail Impact on Operating Budget:

There will be recurring costs to keep the pharmacological components of these kits up-to-date. The medicines involved have a shelf-life and must be replaced either when they are used or on a regular cycle (depending upon manufacturer's specifications).

Capital Project Request Form

Fire Department - Essential Air Supply Support Trailer	Account Number 300-3510-542507200		Requesting Department: Fire			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	48,892	-	48,892	-	-	-	-	-	48,892
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	48,892	-	48,892	-	-	-	-	-	48,892
Financing Sources									
Capital Project Fund (300)	-			-	-	-	-	-	-
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	-			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-		-
Increases Operating Costs: Maintenance & Operating	-			800	824	849	875	901	4,249
Decreases Operating Costs: Salary & Benefits				-	-	-	-		-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-		-
Additional Revenues: Taxes	-			-	-	-	-		-
Additional Revenues: Charges for Service	-			-	-	-	-		-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-		-
Additional Revenues: Licenses & Permits	-			-	-	-	-		-
Additional Revenues: Intergovernmental	-			-	-	-	-		-
Other	-			-	-	-	-		-
Total Operating Impact	-			800	824	849	875		3,348

Detail Project Description:

This project involves the purchase of an Air and Light Trailer (Cascade System) that has the capability to refill firefighters' Self Contained Breathing Apparatus tanks while on scene of a fire. A mobile cascade unit would be used on a regular basis to meet the demands of our agricultural, residential, and commercial areas. It would increase the safety of our firefighters and citizens by allowing personnel to stay active on the scene of a fire longer while maintaining compliance with OSHA 1910.134 which governs the use of respiratory protection equipment. Ownership of this operations and safety equipment would lessen our demands on neighboring jurisdictions to render mutual aid and supply a more adequate response time. In some cases on site response to a structural fire would be 30 minutes from a neighboring jurisdiction. Time is critical for the safety of our firefighters and our residents. The performance metric for this initiative will be simply the use of the equipment on the fire and emergency scene and the health and safety of our personnel. This item will also allow us to conduct training exercises (which require use of the system, as well) and keep our firefighters fully operational during the training cycle as well as ready to respond to any calls that occur during the training.

Supportive of which Council goal: (required field)

Quality of Life - Supporting Efficient and Coordinated Public Safety

Other Project Priorities: (choose all that apply)

Meets legal mandate:	☑
Removes/reduces a hazard:	☑
Included in an approved departmental work plan:	☐
Improves efficiency:	☑

Detail Impact on Operating Budget:

Initial capital outlay will be $85,000 or less. This item will have also have a recurring operating cost similar to any other small tool or generator. It will require regular preventative maintenance, tires, gasoline/oil for the comperssor, hydrostatic testing on the cylendars, etc.

Relation to Other Projects:

This is a basic life safety project that would allow us to support ourselves rather than continue to use Alpharetta's equipment on a regular basis.

Capital Project Request Form

Construction and Inspection Services	Project Number: 300-4101-521205000		Requesting Department: Public Works			Type of Project or Acquisition: Renovation			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	95,000	35,108	59,892	-	40,000	42,000	44,100	46,305	267,405
Total Project Expenditures	95,000	35,108	59,892	-	40,000	42,000	44,100	46,305	267,405
Financing Sources									
Capital Project Fund (300)	-			-	-	-	-		-
Capital Grant Project Fund (340)	-			-	-	-	-		-
Other	-			-	-	-	-		-
Total Financing Sources	-	-		-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-		-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-		-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-		-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-		-
Additional Revenues: Taxes	-			-	-	-	-		-
Additional Revenues: Charges for Service	-			-	-	-	-		-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-		-
Additional Revenues: Licenses & Permits	-			-	-	-	-		-
Additional Revenues: Intergovernmental	-			-	-	-	-		-
Other	-			-	-	-	-		-
Total Operating Impact	-			-	-	-	-		-

Detail Project Description:

These funds for assistance in project management and construction inspection for projects in excess of $50,000.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☑

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

Gravel Road Maintenance	Account Number 300-4101-522203000		Requesting Department: Public Works			Type of Project or Acquisition: Maintenance			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	25,000	-	25,000		-	-	-	-	25,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	351,000	294,777	56,223	-	-	-	-	-	351,000
Construction - in-house	145,000	-	145,000	129,000	145,000	145,000	145,000	145,000	854,000
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	521,000	294,777	226,223	129,000	145,000	145,000	145,000	145,000	1,230,000
Financing Sources									
Capital Project Fund (300)	-	-		-	-	-	-	-	-
Capital Grant Project Fund (340)	-	-		-	-	-	-	-	-
Other	-	-		-	-	-	-	-	-
Total Financing Sources	-	-		-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

These funds would be used to provide supplemental grading and maintenance activities for the 13 miles of gravel roads.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☑

Detail Impact on Operating Budget:

Could reduce the maintenance costs of gravel roads caused by poor drainage areas.

Relation to Other Projects:

Capital Project Request Form

Repair Major Stormwater Structures, as needed	Account Number 300-4101-522250000		Requesting Department: Public Works			Type of Project or Acquisition: Maintenance			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	50,000	48,595	1,405	-	-	-	-	-	50,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	249,750	-	249,750	120,000	250,000	275,000	302,500	332,750	1,530,000
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	299,750	48,595	251,155	120,000	250,000	275,000	302,500	332,750	1,580,000
Financing Sources									
Capital Project Fund (300)	-	-		-	-	-	-	-	-
Capital Grant Project Fund (340)	-	-		-	-	-	-	-	-
Other	-	-		-	-	-	-	-	-
Total Financing Sources	-	-	-	-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

These funds will include the scoping, design and construction of repairs associated with the city's stormwater infrastructure. It is anticipated that as the stormwater system is inspected and inventoried under the requirements of the NPDES stormwater permit that deficiencies in the system will be identified. Funding includes the design and repair to two drainage systems in Thompson Road as well as minor repairs systemwide.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: **(choose all that apply)**

- Meets legal mandate: ☑
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☑

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

NPDES Permit Compliance	Project Number: 300-4101-522251000		Requesting Department: Public Works			Type of Project or Acquisition: Renovation			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted		-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	958,500	425,401	533,099	-	-	-	-	-	958,500
Total Project Expenditures	958,500	425,401	533,099	-	-	-	-	-	958,500
Financing Sources									
Capital Project Fund (300)	-	-		-	-	-	-	-	-
Capital Grant Project Fund (340)	-	-		-	-	-	-	-	-
Other	-	-		-	-	-	-	-	-
Total Financing Sources	-	-		-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-		-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-		-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-		-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-		-
Additional Revenues: Taxes	-			-	-	-	-		-
Additional Revenues: Charges for Service	-			-	-	-	-		-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-		-
Additional Revenues: Licenses & Permits	-			-	-	-	-		-
Additional Revenues: Intergovernmental	-			-	-	-	-		-
Other	-			-	-	-	-		-
Total Operating Impact	-			-	-	-	-		-

Detail Project Description:

These funds provide for compliance with the city's NPDES stormwater permit compliance requirements

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: **(choose all that apply)**

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

Pavement Management	Account Number 300-4101-522260000		Requesting Department: Public Works			Type of Project or Acquisition: Maintenance			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	50,000	-	50,000	-	-	-	-	-	50,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	4,165,000	2,793,687	1,371,313	2,000,000	2,250,000	2,250,000	2,250,000	2,250,000	15,165,000
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	4,215,000	2,793,687	1,421,313	2,000,000	2,250,000	2,250,000	2,250,000	2,250,000	15,215,000
Financing Sources									
Capital Project Fund (300)	-			-	-	-	-	-	-
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	-			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

As part of the annual pavement resurfacing program these funds would be used to provide deep patching and roadway repair for those sections of roads which have not yet been identified for reconstruction but require localized patching and repair. These funds would also be used to provide any pre-overlay repair for those roads approved un the GDOT LMIG program.

Provides for reconstruction of the remaining portion of S. Thompson, Freemanville Road (from Louis to Providence Rd)Dinsmore Rd, Webb Rd (SR9 to Cogburn) and New Bullpen Rd in accordance with the Pavement Management Plan. A portion of the requested funding is to be allocated to the repair and paving of residential streets.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

Relocation of Public Works Yard	Account Number 300-4101-541200001		Requesting Department: Public Works			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	50,000	14,835	35,165	-	-	-	-	-	50,000
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	50,000	14,835	35,165	-	-	-	-	-	50,000
Financing Sources									
Capital Project Fund (300)	-			-	-	-	-	-	-
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	-			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

Relocation of the Public Works Yard within Birmingham Park

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

Traffic Calming (PW.07.3037)	Account Number 300-4101-541400400		Requesting Department: Public Works			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	5,000	-	5,000	-	-	-	-	-	5,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	100,000	38,058	61,942	(16,942)	-	-	-	-	83,058
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	105,000	38,058	66,942	(16,942)	-	-	-	-	88,058
Financing Sources									
Capital Project Fund (300)	-	-		-	-	-	-	-	-
Capital Grant Project Fund (340)	-	-		-	-	-	-	-	-
Other	-	-		-	-	-	-	-	-
Total Financing Sources	-	-		-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

In FY 08 9 projects were identified as eligible for inclusion in the approved traffic calming program. The intial funding for this project was established to install those measures in the approved neighborhoods in accordance with the standards in place at that time. In FY10 the standards were updated and the the qualifications thresholds were modified. While future funding will be allocated on a first come-first serve basis, the existing neighborhoods will be re evaluated based on the new criteria.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Negligible

Relation to Other Projects:

Traffic Calming Program

Capital Project Request Form

Replace Landrum Road Bridge (PW.08.3002)	Account Number 300-4101-541400600		Requesting Department: Public Works			Type of Project or Acquisition: Replacement			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	40,000	77,132	(37,132)	-	-	-	-	-	40,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	280,000	-	280,000	-	-	-	-	-	280,000
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	320,000	77,132	242,868	-	-	-	-	-	320,000
Financing Sources									
Capital Project Fund (300)	-	-		-	-	-	-	-	-
Capital Grant Project Fund (340)	-	-		-	-	-	-	-	-
Other	-	-		-	-	-	-	-	-
Total Financing Sources	-	-		-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

This includes the design and construction of a replacement bridge on Landrum Road. The superstructure for the existing bridge is seriously corroded and the bridge is currently rated well below its normal operating capacity.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

Re-Striping of Existing Roads	Account Number 300-4101-541400900		Requesting Department: Public Works			Type of Project or Acquisition: Maintenance			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	205,000	136,272	68,728	60,000	80,000	80,000	80,000	80,000	585,000
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	205,000	136,272	68,728	60,000	80,000	80,000	80,000	80,000	585,000
Financing Sources									
Capital Project Fund (300)	-			-	-	-	-	-	-
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	-			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

Continue the proactive re-striping of roads.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

Edge of Pavement Repair	Account Number 300-4101-541401100		Requesting Department: Public Works			Type of Project or Acquisition: Maintenance			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-
Construction - in-house	50,000	-	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	50,000	-	50,000	50,000	50,000	50,000	50,000	50,000	300,000
Financing Sources									
Capital Project Fund (300)	-			-	-	-	-	-	-
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	-			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-		-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-		-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-		-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-		-
Additional Revenues: Taxes	-			-	-	-	-		-
Additional Revenues: Charges for Service	-			-	-	-	-		-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-		-
Additional Revenues: Licenses & Permits	-			-	-	-	-		-
Additional Revenues: Intergovernmental	-			-	-	-	-		-
Other	-			-	-	-	-		-
Total Operating Impact	-			-	-	-	-		-

Detail Project Description:

These funds would be used to repair edge of pavement failures and drop-offs along our major roads.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

These funds are part of the overall pavement management program.

Capital Project Request Form

Bridge Replacement Program	Account Number 300-4101-541401200		Requesting Department: Public Works			Type of Project or Acquisition: Replacement			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	245,000	202,810	42,190	-	230,000	120,000	120,000	120,000	835,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	580,000	-	580,000	50,000	-	590,000	500,000	500,000	2,220,000
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	825,000	202,810	622,190	50,000	230,000	710,000	620,000	620,000	3,055,000
Financing Sources									
Capital Project Fund (300)	-	-		-	-	-	-	-	-
Capital Grant Project Fund (340)	-	-		-	-	-	-	-	-
Other	-	-		-	-	-	-	-	-
Total Financing Sources	-	-		-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

These funds will be used for design and construction services related to the bridge replacement and improvement program. Bridges will be repaired and maintained in accordance with the recommendations provided in the URS and GDOT inspection reports. Replacement of the Cogburn Road Bridge is included as well as maintenance activities to the Bethany Road Bridge over Copper Sandy Creek, Birmingham Road Bridge over Chicken Creek, Birmingham Road Bridge over an unnamed tributary of Chicken Creek and Hopewell Road Bridge over Chicken Creek.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☑
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

Citywide sidewalk repairs	Account Number 300-4101-541401300		Requesting Department: Public Works			Type of Project or Acquisition: Maintenance			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	19,750	1,500	18,250	23,975	25,000	25,000	25,000	25,000	143,725
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	19,750	1,500	18,250	23,975	25,000	25,000	25,000	25,000	143,725
Financing Sources									
Capital Project Fund (300)	-			-	-	-	-	-	-
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	-			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

Citywide sidewalk and curb & gutter repairs.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☑

Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

Bethany Bend/Cogburn Road Intersection Improvements	Account Number 300-4101-541401600		Requesting Department: Public Works			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	20,000	17,911	2,089	-	-	-	-	-	20,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	471,530	-	471,530	-	-	-	-	-	471,530
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	105,000	-	105,000	-	-	-	-	-	105,000
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	596,530	17,911	578,619	-	-	-	-	-	596,530
Financing Sources									
Capital Project Fund (300)	-	-	-	-	-	-	-	-	-
Capital Grant Project Fund (340)	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Financing Sources	-	-	-	-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-	-	-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-	-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-	-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-	-	-	-	-	-	-
Additional Revenues: Taxes	-	-	-	-	-	-	-	-	-
Additional Revenues: Charges for Service	-	-	-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-	-	-	-	-	-	-
Additional Revenues: Intergovernmental	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	-	-	-	-	-	-

Detail Project Description:

Intersection improvements at the Bethany Bend/Cogburn Road intersection associated with the construction of the new high school.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☑
- Improves efficiency: ☑

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

Hopewell/Francis/Cogburn Road Intersection Improvements	Account Number 300-4101-541401700		Requesting Department: Public Works			Type of Project or Acquisition: New		
	FY 2011 & Prior Budget	**Project Expenditures as of 9/20/11**	**Budget Balance Remaining**	**FY 2012 Budget**	**FY 2013 Plan**	**FY 2014 Plan**	**FY 2015 Plan**	**FY 2016 Plan**
Project spending by category								
Planning & Design	112,103	53,247	58,856	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	765,000	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	115,000	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total Project Expenditures	112,103	53,247	58,856	880,000	-	-	-	-
Financing Sources								
Capital Project Fund (300)	-			-	-	-	-	-
Capital Grant Project Fund (340)	-			-	-	-	-	-
Other	-			-	-	-	-	-
Total Financing Sources	-			-	-	-	-	-
Impact on Operating Budget								
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-
Other	-			-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-

Detail Project Description:

Intersection improvements at the Hopewell/Francis/Cogburn Road intersection. Year 1 includes the evaluation of design alternatives and the development of construction documents.

Supportive of which Council goal: (required field

Select from drop down list

Other Project Priorities: **(choose all that apply)**

Meets legal mandate:

Removes/reduces a hazard:

Improves efficiency:

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

Hopewell @ Birmingham Rd Intersection Improvements	Requesting Department: Public Works		Strategic Plan Strategy: Provide Responsible and Responsive Government		Strategic Action Item: Select from drop down list	
	FY 2012 Budget	**FY 2013 Plan**	**FY 2014 Plan**	**FY 2015 Plan**	**FY 2016 Plan**	**Totals**
Project spending by category						
Planning & Design	77,500	-	-	-	-	77,500
Study / Consultant Project	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-
Construction - contracted	-	750,000	-	-	-	750,000
Construction - in-house	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total Project Expenditures	**77,500**	**750,000**	**-**	**-**	**-**	**827,500**
Financing Sources						
Capital Project Fund (300)	-	-	-	-	-	-
Capital Grant Project Fund (340)	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total Financing Sources	**-**	**-**	**-**	**-**	**-**	**-**
Impact on Operating Budget						
Increases Operating Costs: Salary & Benefits	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-	-	-	-
Additional Revenues: Taxes	-	-	-	-	-	-
Additional Revenues: Charges for Service	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-	-	-	-
Additional Revenues: Intergovernmental	-	-	-	-	-	-
Other	-	-	-	-	-	-
Total Operating Impact	**-**	**-**	**-**	**-**	**-**	**-**

Detail Project Description:

This project will provide survey and design services for intersection improvements at the Hopewell Road - Birmingham Road intersection. This intersection was identified in the Transportation Master Plan as a priority intersection for operation improvements.

Relation to Other Projects:

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☑
- Improves efficiency: ☑

Detail Impact on Operating Budget:

Type of intersection improvement to be evaluated based initial capital and overall operational costs.

Capital Project Request Form

PARKS AND RECREATION 15-YEAR COMPREHENSIVE MASTER PLAN	Account Number 300-6110-521200001		Requesting Department: Parks & Recreation			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	25,000	-	25,000	-	-	-	-	-	25,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	25,000	-	25,000	-	-	-	-	-	25,000
Financing Sources									
Capital Project Fund (300)	25,000			-	-	-	-	-	25,000
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	25,000			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

Parks and Recreation 15-year Comprehensive Plan is needed for future Capital planning. The plan will incorporate the Assessment Plan and Pattern Book, Needs Assessment Survey Results and will clearly establish the City's approach to Parks and Recreation for the next 15 years. This plan should be updated every 5-10 years. This plan will allow for grant funding applications and bond programs.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: **(choose all that apply)**

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

The Plan should be completed after the Birmingham Park Master Plan and in conjuction with the Trail Plan Update.

Capital Project Request Form

PARK SIGN IMPLEMENTATION	Account Number 300-6110-521200002		Requesting Department: Parks & Recreation			Type of Project or Acquisition: Replacement			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	14,000	-	14,000	-	5,000	-	-	-	19,000
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	1,000	-	1,000	-	-	-	-	-	1,000
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	15,000	-	15,000	-	5,000	-	-	-	20,000
Financing Sources									
Capital Project Fund (300)	15,000			-	-	-	-	-	15,000
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	15,000			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

Update entrance signage/onsite signage for park property and include ROW directionals in vacinity of parks

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: **(choose all that apply)**

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Signs should be added once other improvements are made on sites - Bell Memorial, Bethwell, Crabapple (possibly Birmingham)

Capital Project Request Form

BIRMINGHAM PARK MASTER PLAN	Project Number: 300-6110-521200003		Requesting Department: Parks & Recreation			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	25,000	-	25,000	-	-	-	-	-	25,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	25,000	-	25,000	-	-	-	-	-	25,000
Financing Sources									
Capital Project Fund (300)	25,000			-	-	-	-	-	25,000
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	25,000			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

Create a Master Plan for Birmingham Park and establish phases for implementation with cost estimates for future capital projects - can use 2005 plan as base and apply needs assessement survey results and other initiatives

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: **(choose all that apply)**

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Is related to proposed project for 15-year Parks and Recreation Comprehensive Plan and related to Milton Trail Plan Update

Capital Project Request Form

BETHWELL COMMUNITY CENTER/PARK	Account Number 300-6110-522220001		Requesting Department: Parks & Recreation			Type of Project or Acquisition: Renovation			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	11,350	11,350	-	-	-	-	-	-	11,350
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	136,381	136,381	0	-	5,000	-	-	-	141,381
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	147,731	147,731	0	-	5,000	-	-	-	152,731
Financing Sources									
Capital Project Fund (300)	145,000			-	-	-	-	-	145,000
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	145,000			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	2,000			-	-	-	-	-	2,000
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	40,000			-	-	-	-	-	40,000
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	42,000			-	-	-	-	-	-

Detail Project Description:

Site Plan and Elevations; Construction Documents; Contracted Renovation - add ADA ramp accessibility, ADA parking, gravel parking, sidewalk, playground, expanded porch, new floor, windows, interior ADA accessible single-occupancy male and female restrooms, new sink, hot water, refridgerator, microwave, 2 heating/air wall units, 2 ceiling fans, new paint, small arbor, small playground (To be used for public rentals - birthday parties, meetings, family gatherings; recreation program classess and activities; summer day camp)

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: **(choose all that apply)**

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☑

Detail Impact on Operating Budget:

Increase Expense - Water, Electricity, General Maintenance;
Increase Revenue - Program fees, facility rental

Capital Project Request Form

FULTON COUNTY SCHOOLS - IGA FOR HOPEWELL MS, COGBURN WOODS ES, BIRMINGHAM FALLS ES	Account Number 300-6110-522301001		Requesting Department: Parks & Recreation			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	100,000	-	100,000	-	2,500	-	-	-	102,500
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	100,000	-	100,000	-	2,500	-	-	-	102,500
Financing Sources									
Capital Project Fund (300)	100,000			-	-	-	-	-	100,000
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	100,000			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	5,000			-	-	-	-	-	5,000
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	5,000			-	-	-	-	-	-

Detail Project Description:

Improvements for baseball field at Hopewell Middle School, Improvements for multi-purpose fields at Hopewell Middle Schoo, Cogburn Woods Elementary School, and Birmingham Falls Elementary for use by COM or COM partners for recreatins programs and activities - Part of IGA requirements with FCBOE

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: **(choose all that apply)**

Meets legal mandate: ☑

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Once improvements are in place, COM will be responsible for water and field maintenance

Relation to Other Projects:

Capital Project Request Form

CRABAPPLE CROSSING PARK PROJECT	Account Number 300-6110-541200001		Requesting Department: Parks & Recreation			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	150,000	10,234	139,766	-	25,000	-	-	-	175,000
Total Project Expenditures	150,000	10,234	139,766	-	25,000	-	-	-	175,000
Financing Sources									
Capital Project Fund (300)	75,000			-	-	-	-	-	75,000
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	75,000			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

This project would include a partnership with FCBOE/Crabapple Crossing Elementary to create an active/passive 2-acre park for use by the school and by the City of Milton - This concept is still being discussed so this partial Capital allocation is based on that ongoing discussion.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Once this park is open, COM would most likely cover utilities

Relation to Other Projects:

Capital Project Request Form

TRAIL PLAN IMPLEMENTATION - PHASE I	AccountNumber 300-6110-541401401		Requesting Department: Parks & Recreation			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	100,000	-	100,000	-	-	-	-	-	100,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	805,000	-	805,000	-	1,000,000	1,000,000	1,000,000	1,000,000	4,805,000
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	905,000	-	905,000	-	1,000,000	1,000,000	1,000,000	1,000,000	4,905,000
Financing Sources									
Capital Project Fund (300)	605,000			-	-	-	-	-	605,000
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other - Trails Fund	300,000			-	-	-	-	-	300,000
Total Financing Sources	905,000			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

Implementation of first phase of updated Trail Plan in area with highest need, highest visibility and highest user population

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: **(choose all that apply)**

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

There will be some impact for trail/sidewalk maintenance but that will fall under Public Works

Relation to Other Projects:

Trail Plan update should be completed prior to implementation

Capital Project Request Form

MILTON TRAIL PLAN UPDATE	Account Number 300-6110-541401402		Requesting Department: Parks & Recreation			Type of Project or Acquisition: Replacement			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	15,000	-	15,000	-	-	-	-	-	15,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	15,000	-	15,000	-	-	-	-	-	15,000
Financing Sources									
Capital Project Fund (300)	15,000			-	-	-	-	-	15,000
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	15,000			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

This project would include an update to the Milton Trail Plan including any changes or recommendations that have occurred since the plan was adopted. This Trail Plan needs to be as up to date as possible prior to any trail implementation. This update would be lead primarily by several interdepartmental staff and PRAB.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: **(choose all that apply)**

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

The plan should be updated prior to beginning any trail implementation projects.

Capital Project Request Form

BELL MEMORIAL PARK IMPROVEMENTS	Account Number 300-6110-541401500		Requesting Department: Parks & Recreation			Type of Project or Acquisition: Renovation			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	69,651	35,456	34,195	16,500	16,500	16,500	16,500	16,500	152,151
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	69,651	35,456	34,195	16,500	16,500	16,500	16,500	16,500	152,151
Financing Sources									
Capital Project Fund (300)	10,000			-	-	-	-	-	10,000
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other - HYA Reinvestment Fees	65,684			-	-	-	-	-	65,684
Total Financing Sources	75,684			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

Completion of Phase II of the Drainage Project affecting the area inside and near Field 1 - grading, plantings, ground cover; New Landscapting; 2-4 New Dugouts at Fields 1 and 2; Green initiatives - including push-button faucets, light sensors for restrooms/concession stand/Bennett House; Wall/Ceiling Heaters added to restrooms to protect pipes in winter months; Bennett House improvements - interior and exterior projects.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: **(choose all that apply)**

Meets legal mandate: ☐

Removes/reduces a hazard: ☑

Improves efficiency: ☑

Detail Impact on Operating Budget:

Cannot quantify energy savings for green initiatives

Relation to Other Projects:

Capital Project Request Form

CRABAPPLE COMMUNITY CENTER/PARK	Account Number 300-6110-541200002		Requesting Department: Parks & Recreation			Type of Project or Acquisition: Renovation			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	60,000	-	-	-	60,000
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	-	-	-	-	60,000	-	-	-	60,000
Financing Sources									
Capital Project Fund (300)	-			-	-	-	-	-	-
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	-			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

Demolish the Crabapple Community Building and create a passive park with ornamental features that will compliment and enhancethe Crabapple area OR apply this money toward renovation of the building should Mayor and Council choose.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: **(choose all that apply)**

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

HIGHWAY 9 (RE)DEVELOPMENT MASTER PLAN	Account Number 300-7410-521200001		Requesting Department: Community Development			Type of Project or Acquisition: Select from drop down list			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-		-	-	-	-
Study / Consultant Project	80,000	-	80,000	-		-	-	-	80,000
Legal Services (related to project only)	-	-	-	-		-	-	-	-
Advertising (related to project only)	-	-	-	-		-	-	-	-
Utility Relocates	-	-	-	-		-	-	-	-
Construction - contracted	-	-	-	-		-	-	-	-
Construction - in-house	-	-	-	-		-	-	-	-
Land Acquisition, including ROW	-	-	-	-		-	-	-	-
Equipment Acquisition	-	-	-	-		-	-	-	-
Fleet Acquisition	-	-	-	-		-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-		-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-		-	-	-	-
Economic Development Program	-	-	-	-		-	-	-	-
Other	-	-	-	-		-	-	-	-
Total Project Expenditures	80,000	-	80,000	-		-	-	-	80,000
Financing Sources									
Capital Project Fund (300)	-			-		-	-	-	-
Capital Grant Project Fund (340)				-		-	-	-	-
Other	-			-		-	-	-	-
Total Financing Sources	-			-		-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-		-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-		-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-		-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-		-	-	-	-
Additional Revenues: Taxes	-			-		-	-	-	-
Additional Revenues: Charges for Service	-			-		-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-		-	-	-	-
Additional Revenues: Licenses & Permits	-			-		-	-	-	-
Additional Revenues: Intergovernmental	-			-		-	-	-	-
Other	-			-		-	-	-	-
Total Operating Impact	-			-		-	-	-	-

Detail Project Description:

This request compliments the work of the Hwy. 9 Design Guidelines and CPAC Committees by preparing a plan in response to their recommendations. Hwy. 9 is the economic engine for the City of Milton. The master plan will address potential changes in development patterns and encourage redevelopment patterns along Hwy. 9 in a cohesive manner. Potentially this will lead to additional staff led amendments to the current Hwy 9 overlay district and other changes.

Supportive of which Council goal: (required field)

7 Economic Development for Businesses

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Hwy 9 Design Guidelines and CPAC Committee recommendations, Community Agenda, Transportation Plan, and may impact any future LCI requests

Capital Project Request Form

TDR FEASIBILITY STUDY and ORDINANCE	Account Number 300-7410-521200002		Requesting Department: Community Development			Type of Project or Acquisition: Select from drop down list			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	-	-	-	-	-	-	-	-	-
Study / Consultant Project	75,000	-	75,000	-	-	-	-	-	75,000
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	75,000	-	75,000	-	-	-	-	-	75,000
Financing Sources									
Capital Project Fund (300)	-			-	-	-	-	-	-
Capital Grant Project Fund (340)				-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	-			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-					-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

Investigating the feasibility of implementing a Transfer of Development Rights structure in the City of Milton will identify the ability for new development to pay for increased density in appropriate areas while preserving rural lands from development as identified by the Community Agenda. Rural lands will continue to see monetary value in their properties using this transfer. Upon the findings of the study, the follow on projects would include preparation of a TDR ordinance and develop a method of "rights banking" administered by the City.

Supportive of which Council goal: (required field)

2/3 Innovative Zoning Classification

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

This study will heavily rely on the completion of the Community Agenda.

Capital Project Request Form

Creation of A Conservation Easement Program	Requesting Department: Community Development		Strategic Plan Strategy: Protect and Preserve Open Space		Strategic Action Item: Open Space Protection		
	FY 2012 Budget	**FY 2013 Plan**	**FY 2014 Plan**	**FY 2015 Plan**	**FY 2016 Plan**	**Years Beyond 5**	**Totals**
Project spending by category							
Planning & Design	-	-	-	-	-	-	-
Study / Consultant Project		-	-	-	-	-	-
Legal Services (related to project only)	35,000	-	-	-	-	-	35,000
Advertising (related to project only)	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Total Project Expenditures	**35,000**	**-**	**-**	**-**	**-**	**-**	**35,000**
Financing Sources							
Capital Project Fund (300)	-	-	-	-	-	-	-
Capital Grant Project Fund (340)	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Total Financing Sources	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Impact on Operating Budget							
Increases Operating Costs: Salary & Benefits	-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-	-	-	-	-
Additional Revenues: Taxes	-	-	-	-	-	-	-
Additional Revenues: Charges for Service	-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-	-	-	-	-
Additional Revenues: Intergovernmental	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Total Operating Impact	**-**	**-**	**-**	**-**	**-**	**-**	**-**

Detail Project Description:
Investigating the application of a conservation easement program in the City of Milton. This program will identify properties eligible for inclusion in a conservation easement as well as provide a method of permanent preservation of rural lands from development as identified by the Community Agenda. This would be a voluntary program for citizens with dedication of the easement to either a Land Trust or the City of Milton. Other options for permanent dedication would also be explored.

Relation to Other Projects:
Community Agenda

Supportive of which Council goal: (required field)
Innovative Zoning Classification

Other Project Priorities: (choose all that apply)
Meets legal mandate: ☐
Removes/reduces a hazard: ☐
Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

ARNOLD MILL MASTER PLAN	Project Number: 300-7410-521207500		Requesting Department: Community Development			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 6/30/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	120,000	-	120,000	-	-	-	-	-	120,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	-	-	-	-	-
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	120,000	-	120,000	-	-	-	-	-	120,000
Financing Sources									
Capital Project Fund (301)	-			-	-	-	-	-	-
Capital Grant Project Fund (340)	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Financing Sources	-			-	-	-	-	-	-
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

This request compliments the work of the CPAC Committee by preparing a plan in response to their recommendations in the Community Agenda. This is a Small Area Study that will analyze in detail the current and future development potential of the Arnold Mill Character Area and formulate strategies for controlled growth and development. This plan is intended to be created in cooperation with the City of Roswell. The master plan will address potential changes in development patterns and encourage redevelopment patterns in a cohesive manner along the city limits. Potentially this will lead to additional staff led overlay districts and other changes.

Supportive of which Council goal: (required field)

7 Improve Quality of Life

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Community Agenda (Comprehensive Plan), Milton Transportation Plan

Capital Grant Fund

Budget Worksheet

Capital Grant Fund

Summary of Revenues and Expenditures

Fiscal Year 2012

Revenues

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Fiscal Activity as of 9/20/11	FY 2011 Budget Remaining	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
FED GOV GRANT/CAPITAL DIRECT/ASST TO FIREFIGHTER			23,004	23,004	-	-	-	-
FED GOV GRANT/TRANSPORTATION MASTER PLAN	270,531	121,741	2,256	-	(2,256)	-	-	-
STATE GOV GRANT/GDOT HPP FUNDS	-	119,390	3,365,794	315,887	(3,049,907)	3,195,498	3,195,498	3,195,498
STATE GOV GRANT/LCI FUNDS	-	-	100,000	-	(100,000)	100,000	100,000	100,000
STATE GOV GRANT/GA URBAN FORESTRY GRANT	-	-	20,000	-	(20,000)	20,000	20,000	20,000
STATE GOV GRANT/MARTA GRANT	-	-	613,000	291,674	(321,326)	321,326	321,326	321,326
STATE GOV GRANT/BATHROOM RENOVATION	17,500	-	-	-	-	-	-	-
INTEREST REVENUE	14	2,136	-	-	-	-	-	-
REALIZED GAIN OR LOSS ON INVESTMENTS	5,584	708	-	-	-	-	-	-
OPERATING TRANSFER IN FROM GENERAL FUND	290,662	2,556	238,240	-	(238,240)	570,696	570,696	570,696
BUDGETED FUND BALANCE	-	-	261,314	-	(261,314)	1,136,130	1,136,130	1,136,130
Total Revenue	**584,291**	**246,531**	**4,623,608**	**630,565**	**(3,993,043)**	**5,343,650**	**5,343,650**	**5,343,650**

Expenditures

Account Name	FY 2009 Actuals	FY 2010 Actuals	FY 2011 Amended Budget	FY 2011 Fiscal Activity as of 9/20/11	FY 2011 Budget Remaining	FY 2012 Budget Requests	FY 2012 City Manager Approved	FY 2012 Approved Budget
Fire								
OTHER EQUIP/EXHAUST SYSTEM	-	25,560	-	-	-	-	-	-
FIREMANS FUND GRANT	10,000	-	-	-	-	-	-	-
Fire Total	***10,000***	***25,560***	***-***	***-***	***-***	***-***	***-***	***-***
Public Works								
TRANSPORTATION MASTER PLN	464,565	47,533	-	-	-	-	-	-
INFRASTRUCTURE / BHAM @ PROVIDENCE	-	79,290	2,149,180	156,634	1,992,546	2,657,128	2,657,128	2,657,128
INFRASTRUCTURE/ARNOLDMILL@NEW PROVIDENCE	-	69,822	1,561,428	138,179	1,423,250	1,780,139	1,780,139	1,780,139
INFRASTRUCTURE/MAYFIELD@MID BROADWELL	-	-	150,000	100,569	49,431	324,431	324,431	324,431
INFRASTRUCTURE/MARTA	-	-	613,000	303,448	309,552	309,552	309,552	309,552
INFRASTRUCTURE/CRABAPPLE STREETSCAPE	-	-	-	-	-	125,000	125,000	125,000
Public Works Total	***464,565***	***196,645***	***4,473,608***	***698,831***	***3,774,777***	***5,196,250***	***5,196,250***	***5,196,250***
Community Development								
PROFESSIONAL FEES/LIVEABLE CENTERS INITIATIVE	-	-	120,000	2,600	117,400	122,400	122,400	122,400
PROFESSIONAL FEES/GA URBAN FORESTRY GRANT	-	-	30,000	-	30,000	25,000	25,000	25,000
Community Development Total	***-***	***-***	***150,000***	***2,600***	***147,400***	***147,400***	***147,400***	***147,400***
Expenditures Total	**474,565**	**222,205**	**4,623,608**	**701,431**	**3,922,177**	**5,343,650**	**5,343,650**	**5,343,650**

Capital Requests with Grant Funding
Prior Years, Current Budget and Future Plans
FY 2012

Project Name	FY 2011 & Prior Budget	FY 2012 Plan	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Total
Birmingham & Providence Road Design							
City Funding	708,470	219,318	-	-	-	-	927,788
Grant Funding	1,520,000	445,264	1,745,887	-	-	-	3,711,151
Project Total	**2,228,470**	**664,582**	**1,745,887**	**-**	**-**	**-**	**4,638,939**
Arnold Mill & New Providence Rd Design							
City Funding	491,250	71,378	-	-	-	-	562,628
Grant Funding	1,140,000	285,511	607,284	-	-	-	2,032,795
Project Total	**1,631,250**	**356,889**	**607,284**	**-**	**-**	**-**	**2,595,423**
Mayfield & Mid Broadwell							
City Funding	30,000	155,000	323,487	198,487	-	-	706,974
Grant Funding	120,000	120,000	1,793,950	793,950	-	-	2,827,900
Project Total	150,000	**275,000**	**2,117,437**	**992,437**	**-**	**-**	**3,534,874**
MARTA Project							
City Funding	-	-	-	-	-	-	-
Grant Funding	613,000	-	-	-	-	-	613,000
Project Total	**613,000**	**-**	**-**	**-**	**-**	**-**	**613,000**
Crabapple Streetscape*							
City Funding	-	125,000	-	-	-	-	125,000
Grant Funding	-	-	500,000	-	-	-	500,000
Project Total	-	**125,000**	**500,000**	**-**	**-**	**-**	**625,000**
Liveable Centers Initiative Study							
City Funding	20,000	5,000	-	-	-	-	25,000
Grant Funding	100,000	-	-	-	-	-	100,000
Project Total	**120,000**	**5,000**	**-**	**-**	**-**	**-**	**125,000**
Georgia Urban Forestry Grant							
City Funding	10,000	(5,000)	-	-	-	-	5,000
Grant Funding	20,000	-	-	-	-	-	20,000
Project Total	**30,000**	**(5,000)**	**-**	**-**	**-**	**-**	**25,000**
Total City Funding	**1,259,720**	**570,696**	**323,487**	**198,487**	**-**	**-**	**2,352,390**
Total Grant Funding	**3,513,000**	**850,775**	**4,647,121**	**793,950**	**-**	**-**	**9,804,846**
Grand Total	**4,772,720**	**1,421,471**	**4,970,608**	**992,437**	**-**	**-**	**12,157,236**

*New request for FY 2012

Capital Project Request Form

Birmingham & Providence Road Design CG0801	Account Number 340-4101-541400100		Requesting Department: Public Works			Type of Project or Acquisition: Select from drop down list			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	400,000	235,925	164,075	-	-	-	-	-	400,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	328,470	-	328,470	108,002	1,745,887	-	-	-	2,182,359
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	1,500,000	-	1,500,000	556,580	-	-	-	-	2,056,580
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	2,228,470	235,925	1,992,545	664,582		-	-	-	4,638,939
Financing Sources									
Capital Project Fund (300)	-			-	-	-	-	-	-
Capital Grant Project Fund (340)	708,470			219,318	-	-	-	-	927,788
Grant Reimbursement	1,520,000			445,264	1,745,887	-	-	-	3,711,151
Total Financing Sources	2,228,470			664,582	1,745,887	-	-	-	4,638,939
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

Birmingham Hwy 372 at Providence Pl #5448

The Birmingham Hwy at Providence intersection improvement project is the highest priority intersection improvement for the Public Works department. From a safety standpoint, the Birmingham at Providence intersection is arguably the worst in our City. This has been documented with crash data as well as from citizen feedback from our Transportation Town Hall Meeting and Transportation survey. This intersection is an active "high priority project (HPP)" with the Georgia Department of Transportation (GDOT) and the City of Milton.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

Arnold Mill & New Providence Road Design CG0802	Account Number 340-4101-541400500		Requesting Department: Public Works			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	300,000	208,001	91,999	-	-	-	-	-	300,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	206,250	-	206,250	-	607,284	-	-	-	813,534
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	1,125,000	-	1,125,000	356,889	-	-	-	-	1,481,889
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	1,631,250	208,001	1,423,249	356,889	607,284	-	-	-	2,595,423
Financing Sources									
Capital Project Fund (300)	-			-	-	-	-	-	-
Capital Grant Project Fund (340)	491,250			71,378	-	-	-	-	562,628
Grant Reimbursement	1,140,000			285,511	607,284	-	-	-	2,032,795
Total Financing Sources	1,631,250	-	-	356,889	607,284	-	-	-	2,595,423
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

Arnold Mill SR 140 at New Providence PI #533

The Arnold Mill SR 140 at New Providence intersection improvement project is the second highest priority intersection improvement for the Public Works department. This has been documented with staff recommendations and citizen feedback from our Transportation Town Hall Meeting and Transportation survey. This intersection is an active "high priority project (HPP)" with the Georgia Department of Transportation (GDOT) and the City of Milton.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

Meets legal mandate:	☐	☐
Removes/reduces a hazard:	☐	☐
Included in an approved departmental work plan:	☐	☐
Improves efficiency:	☐	☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

Mayfield at Mid Broadwell Intersection	Account Number 340-4101-541400510		Requesting Department: Public Works			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	150,000	100,569	49,431	150,000	-	-	-	-	300,000
Study / Consultant Project	-	-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	-	-	-	-	992,437	992,437	-	-	1,984,874
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	125,000	1,125,000	-	-	-	1,250,000
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	150,000	100,569	49,431	275,000	2,117,437	992,437	-	-	3,534,874
Financing Sources									
Capital Project Fund (300)	-	-	-						-
Capital Grant Project Fund (340)	30,000	-	30,000	155,000	323,487	198,487	-	-	706,974
Grant Reimbursement	120,000	-	120,000	120,000	1,793,950	793,950	-	-	2,827,900
Total Financing Sources	150,000	-	150,000	275,000	2,117,437	992,437	-	-	3,534,874
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits			-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating			-	-	-	-	-	-	-
Additional Revenues: Taxes			-	-	-	-	-	-	-
Additional Revenues: Charges for Service			-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures			-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits			-	-	-	-	-	-	-
Additional Revenues: Intergovernmental			-	-	-	-	-	-	-
Other			-	-	-	-	-	-	-
Total Operating Impact			-	-	-	-	-	-	-

Detail Project Description: Mayfield at Mid Broadwell Pl #7313

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

MARTA Offset Fund CG0801	Account Number 340-4101-541401800		Requesting Department: Public Works			Type of Project or Acquisition: Select from drop down list			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design			-	-	-	-	-	-	-
Study / Consultant Project		-	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-	-	-
Utility Relocates	-	-	-	-	-	-	-	-	-
Construction - contracted	613,000	303,448	309,552	-		-	-	-	613,000
Construction - in-house	-	-	-	-	-	-	-	-	-
Land Acquisition, including ROW		-	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-
Total Project Expenditures	613,000	303,448	309,552	-		-	-	-	613,000
Financing Sources									
Capital Project Fund (300)	-		-	-	-	-	-	-	-
Capital Grant Project Fund (340)	-		-	-	-	-	-	-	-
Grant Reimbursement	613,000	303,448	309,552	-	-	-	-	-	613,000
Total Financing Sources	613,000	303,448	309,552	-	-	-	-	-	613,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-	-	-	-	-	-
Additional Revenues: Taxes	-			-	-	-	-	-	-
Additional Revenues: Charges for Service	-			-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-			-	-	-	-	-	-
Additional Revenues: Intergovernmental	-			-	-	-	-	-	-
Other	-			-	-	-	-	-	-
Total Operating Impact	-			-	-	-	-	-	-

Detail Project Description:

MARTA Offset Fund

The MARTA Offset fund is a 100% reimbursable grant designed to improve or enhance the mass transportation service and experience.

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☑
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☑

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

Crabapple Streetscape	Requesting Department: Comm Services - PW		Type of Project or Acquisition: New				
	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Years Beyond 5	Totals
Project spending by category							
Planning & Design	100,000	-	-	-	-	-	100,000
Study / Consultant Project	-	-	-	-	-	-	-
Legal Services (related to project only)	-	-	-	-	-	-	-
Advertising (related to project only)	-	-	-	-	-	-	-
Utility Relocates	25,000	-	-	-	-	-	25,000
Construction - contracted	-	500,000	-	-	-	-	500,000
Construction - in-house	-	-	-	-	-	-	-
Land Acquisition, including ROW	-	-	-	-	-	-	-
Equipment Acquisition	-	-	-	-	-	-	-
Fleet Acquisition	-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-	-	-	-
Economic Development Program	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Total Project Expenditures	125,000	500,000	-	-	-	-	625,000
Financing Sources							
Capital Project Fund (300)							
Capital Grant Project Fund (340)	125,000	-	-	-	-	-	-
Grant Reimbursement		500,000	-	-	-	-	125,000
Total Financing Sources	125,000	500,000	-	-	-	-	625,000
Impact on Operating Budget							
Increases Operating Costs: Salary & Benefits	-	-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating	-	-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits	-	-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-	-	-	-	-	-	-
Additional Revenues: Taxes	-	-	-	-	-	-	-
Additional Revenues: Charges for Service	-	-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures	-	-	-	-	-	-	-
Additional Revenues: Licenses & Permits	-	-	-	-	-	-	-
Additional Revenues: Intergovernmental	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
Total Operating Impact	-	-	-	-	-	-	-

Detail Project Description: Crabapple Streetscape PI #6652

The Crabapple Streetscape is a Transprotation Enhancement (TE) project through the Georgia Department of Transportation (GDOT). The scope of this project will be evaluated along with the Comprehensive Land Use Plan, the Comprehensive Transportation Plan and the Crabapple Master Plan.

Relation to Other Projects:

Supportive of which Council goal: (required field)

Select from drop down list

Other Project Priorities: (choose all that apply)

- Meets legal mandate: ☐
- Removes/reduces a hazard: ☐
- Included in an approved departmental work plan: ☐
- Improves efficiency: ☐

Detail Impact on Operating Budget:

Capital Project Request Form

LCI APPLICATION	Account Number 340-7410-521200001		Requesting Department: Community Development			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	120,000	2,600	117,400	5,000	-	-	-	-	125,000
Study / Consultant Project	-		-	-	-	-	-	-	-
Legal Services (related to project only)	-		-	-	-	-	-	-	-
Advertising (related to project only)	-		-	-	-	-	-	-	-
Utility Relocates	-		-	-	-	-	-	-	-
Construction - contracted	-		-	-	-	-	-	-	-
Construction - in-house	-		-	-	-	-	-	-	-
Land Acquisition, including ROW	-		-	-	-	-	-	-	-
Equipment Acquisition	-		-	-	-	-	-	-	-
Fleet Acquisition	-		-	-	-	-	-	-	-
Maintenance & Repair (non-construction)	-		-	-	-	-	-	-	-
Technology - Hardware/Software Acquisition	-		-	-	-	-	-	-	-
Economic Development Program	-		-	-	-	-	-	-	-
Other	-		-	-	-	-	-	-	-
Total Project Expenditures	120,000		117,400	5,000	-	-	-	-	125,000
Financing Sources									
Capital Project Fund (300)	-	-	-	-	-	-	-	-	-
Capital Grant Project Fund (340)	20,000	-	20,000	5,000	-	-	-	-	25,000
Grant Reimbursement	100,000	-	100,000	-	-	-	-	-	100,000
Total Financing Sources	120,000	-	120,000	5,000	-	-	-	-	125,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits				-	-	-	-	-	-
Increases Operating Costs: Maintenance & Operating				-	-	-	-	-	-
Decreases Operating Costs: Salary & Benefits				-	-	-	-	-	-
Decreases Operating Costs: Maintenance & Operating				-	-	-	-	-	-
Additional Revenues: Taxes				-	-	-	-	-	-
Additional Revenues: Charges for Service				-	-	-	-	-	-
Additional Revenues: Fines & Forfeitures				-	-	-	-	-	-
Additional Revenues: Licenses & Permits				-	-	-	-	-	-
Additional Revenues: Intergovernmental				-	-	-	-	-	-
Other				-	-	-	-	-	-
Total Operating Impact				-	-	-	-	-	-

Detail Project Description:

This grant match request would allow for application to ARC for the Livable Centers Initiative (LCI) monies in cooperation with The City of Alpharetta. This grant is only given to areas within an Activity/Employment Center identified by the ARC Growth Planning Map. Currently this would include the areas immediately adjacent to Windward Parkway north to the McGinnis Ferry Bridge and west almost to Hwy. 9. The LCI program encourages the development of plans and implementation strategies that link transportation improvements and land use. This initiative is the first step toward qualifying for LCI Implementation funds.

Supportive of which Council goal: (required field)

7 Economic Development for Businesses

Other Project Priorities: **(choose all that apply)**

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Capital Project Request Form

GEORGIA URBAN FORESTRY GRANT	Account Number 340-7410-521200002		Requesting Department: Community Development			Type of Project or Acquisition: New			
	FY 2011 & Prior Budget	Project Expenditures as of 9/20/11	Budget Balance Remaining	FY 2012 Budget	FY 2013 Plan	FY 2014 Plan	FY 2015 Plan	FY 2016 Plan	Project Budget Total
Project spending by category									
Planning & Design	30,000	-	30,000	(5,000)		-	-	-	25,000
Study / Consultant Project	-	-	-	-		-	-	-	-
Legal Services (related to project only)	-	-	-	-		-	-	-	-
Advertising (related to project only)	-	-	-	-		-	-	-	-
Utility Relocates	-	-	-	-		-	-	-	-
Construction - contracted	-	-	-	-		-	-	-	-
Construction - in-house	-	-	-	-		-	-	-	-
Land Acquisition, including ROW	-	-	-	-		-	-	-	-
Equipment Acquisition	-	-	-	-		-	-	-	-
Fleet Acquisition	-	-	-	-		-	-	-	-
Maintenance & Repair (non-construction)	-	-	-	-		-	-	-	-
Technology - Hardware/Software Acquisition	-	-	-	-		-	-	-	-
Economic Development Program	-	-	-	-		-	-	-	-
Other	-	-	-	-		-	-	-	-
Total Project Expenditures	30,000	-	30,000	(5,000)		-	-	-	25,000
Financing Sources									
Capital Project Fund (300)	-	-	-	-		-	-	-	-
Capital Grant Project Fund (340)	10,000	-	10,000	(5,000)		-	-	-	5,000
Grant Reimbursement	20,000	-	20,000	-		-	-	-	20,000
Total Financing Sources	30,000	-	30,000	(5,000)		-	-	-	25,000
Impact on Operating Budget									
Increases Operating Costs: Salary & Benefits	-			-		-	-	-	-
Increases Operating Costs: Maintenance & Operating	-			-		-	-	-	-
Decreases Operating Costs: Salary & Benefits	-			-		-	-	-	-
Decreases Operating Costs: Maintenance & Operating	-			-		-	-	-	-
Additional Revenues: Taxes	-			-		-	-	-	-
Additional Revenues: Charges for Service	-			-		-	-	-	-
Additional Revenues: Fines & Forfeitures	-			-		-	-	-	-
Additional Revenues: Licenses & Permits	-			-		-	-	-	-
Additional Revenues: Intergovernmental	-			-		-	-	-	-
Other	-			-		-	-	-	-
Total Operating Impact	-			-		-	-	-	-

Detail Project Description:

This grant match request would allow for application to the Georgia Urban Forestry Council for monies related to education and furthering forestry preservation in cities. This grant works with communities to create a forestry master plan addressing tree canopy and inventory such that the data is available to calculate tree loss and potential "hot spots". It also includes support monies for education efforts and enforcement. This initiative is supportive of our Tree City USA designation.

Supportive of which Council goal: (required field)

8 Environmental Protection

Other Project Priorities: (choose all that apply)

Meets legal mandate: ☐

Removes/reduces a hazard: ☐

Improves efficiency: ☐

Detail Impact on Operating Budget:

Relation to Other Projects:

Tree Ordinance education and enforcement