MILTON 2019 ANNUAL BUDGET





Making technology work for us



Improving transportation reliability, connectivity and congestion



Investing in our people

FOREWORD



The following FY 2019
Budget Book was presented
to the Milton, Georgia
City Council over a series
of three public meetings,
including a budget workshop
on August 13, 2018 and
two public hearings on
September 10, 2018 and
September 24, 2018.
The amended FY 2018 and
proposed FY 2019 budget
were adopted as presented
by the Milton City Council
on September 24, 2018.

Mission Statement



All members of the City of Milton take responsibility together to provide the best quality of life to those we serve. Through excellent services to our neighbors, we strengthen our cherished sense of community.

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Vision Statement



Milton is a premier city where we strive to:

- Promote a high quality of life
- Create a strong sense of community and place
- Respect our rural heritage while guiding our future
- Be the best place to call home

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Introduction and Overview



MILTON
ESTABLISHED 2006

September 6, 2018

Honorable Mayor, Members of City Council, and Citizens of Milton:

It is my pleasure to submit to you the Fiscal Year 2019 Proposed Operating and Capital Budget. The City of Milton's conservative budgeting policies were strictly adhered to, and we are pleased to present this proposed plan which will continue to deliver and improve upon the levels and types of services expected by our citizens.

General Fund Proposed Budget

The total proposed General Fund budget is $29,242,935, an increase of $1,069,394 or 3.8% over the prior year amended budget.[1] The increase in estimated revenues is largely driven by a forecasted increase in collection of real property tax, local option sales tax (LOST), and occupation taxes. We continue to recognize a downward trend in our revenues associated with Licenses and Permits and Charges for Services. Of the $1,175,872 increase in M&O expenses, $666,526 encompasses new initiatives. The remaining drivers of expenses include a $66,634 investment in IT, a projected 10% increase in healthcare costs, and a 3% market adjustment for all staff.

Of note is the $4,392,006 increase in Interfund Transfers Out. We are pleased to report that we will replenish our fund balance in FY 2018; two years sooner than required by law. Strategic decision-making including restructuring the seven-year capital improvement program and delaying certain initiatives has resulted in the anticipated addition of $4,498,484 to fund balance. The FY 2017 deficit was a result of the decision to change the accounting principle for booking property tax revenue to the beginning of the fiscal year as opposed to the end. In effect, we went a year without current year property tax revenue, approximately $10M, in order to put the City in a better position to manage the budget going forward. This proposed FY 2019 budget includes a resumption of our capital improvement program through a transfer out of $5,332,380 to the Capital Projects Fund and $300,000 to the Capital Grant Fund.

[1] The FY 2018 amended budget reflects amendments pending approval of mayor and council.

General Fund Year over Year Comparison

	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
Revenues	$ 27,830,753	$ 28,500,300	$ 669,547	2.4
Transfers In	342,788	27,000	(315,788)	(92.1)
Budgeted Fund Balance	-	715,635	715,635	-
TOTAL SOURCE OF FUNDS	**$ 28,173,541**	**$ 29,242,935**	**$ 1,069,394**	**3.8**
Maintenance & Operating (M&O)	$ 22,434,683	$ 23,610,555	$ 1,175,872	5.2
Transfers Out	1,240,374	5,632,380	4,392,006	354.1
Additions To Fund Balance	4,498,484	-	(4,498,484)	(100.0)
TOTAL USE OF FUNDS	**$ 28,173,541**	**$ 29,242,935**	**$ 1,069,394**	**3.8**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

STRATEGIC PLANNING

As we continue to achieve the goals and objectives as outlined in the Milton Strategic Plan 2016–2020, we will be focusing upon the following in FY 2019:

GOAL

ECONOMIC DEVELOPMENT

Seek innovative ways to improve both the infrastructure and services we provide to keep pace with growth

- **OBJECTIVE**
- **Maximize available commercial capacity in appropriately defined areas**

Our Economic Development department will be focusing on the strategic development of the Deerfield/HWY 9 corridor so as to maximize its benefit to the City. With a proven partner in economic research and subsequent marketing, we will be focusing on responsibly transforming this corridor into an economic generator for the City, its businesses, and its residents.

GOAL

PARK & RECREATION ENRICHMENT

Provide for the parks and recreation needs of our city

- **OBJECTIVE**
- **Increase our capacity for active, passive and linear parks**
- **Explore partnerships and relationships to meet the needs of the community**

Acting upon our strategic plan and recent Council dialogue with the community, we will be presenting several opportunities to increase our active, passive, and linear park capacity through strategic partnerships. In addition to creating capacity for our lacrosse programs through the cooperative

construction of a practice wall at Bell Memorial Park, we will be seeking to enter into an agreement with Birmingham United Methodist Church to offer immediate relief for our growing baseball program and seeking an additional Intergovernmental Agreement (IGA) with Fulton County Schools for access to their current rectangular practice field at Milton High School. These additions, and the impending IGA with Fulton County Schools to expand our linear parks into their property on Freemanville Road, will greatly increase capacity for our active field users, our passive park enthusiasts and our equestrian community.



OBJECTIVE

Streamline Processes

Representing one of our primary objectives in FY 2019, the creation of an IT system that "works for us" will be a resource-intensive project. Under the direct supervision of an assistant city manager, we will be restructuring our systems to streamline processes and inject efficiencies into our operations. An IT system that "works for us" will automate the communication of data and make it accessible to staff, Council, and ultimately our citizens so that we can improve strategy execution and ultimately improve outcomes. In addition to an improved and more reliable, secure network, we will be improving our GIS, geographic information system, capabilities so that parcel-specific information including building permits, land disturbance permits, tree removal permits, use permits, variances, business licenses, and more will be available via our improved website supported by a new content management system—making information available at the click of a mouse. Furthermore, the anticipated introduction of our electronic plan review software in our Community Development department promises to improve lead-time and increase citizen satisfaction.

Maintain high morale among "Team Milton" by fostering professional and rewarding careers

As another primary objective in FY 2019, we will be seeking to enhance job satisfaction, engagement, and professional development. As the City of Milton grows, so do the expectations of its government. Increased demands have led to the need to reclassify a handful of positions that will enhance professional development and ultimately improve service delivery. The most significant impacts will be in our Communications, City Clerk, City Court, Public Works, and Finance departments.

In addition, we are proposing additional modifications to last year's "Step and Grade System" that will alleviate remaining compression issues in Public Safety, and we are focusing on attracting "career employees" by proposing a limited retirement healthcare benefit.

GOAL PRESERVE WHAT MAKES MILTON UNIQUE



- **OBJECTIVE**
- **Safeguard historic landmarks, farms, woodlands, streams and open spaces**
- **Address need for community greenspace**

In addition to our strategic and ongoing acquisition of greenspace as part of our $25 million greenspace bond referendum approved in 2016, staff will continue our efforts to enhance our code to encourage large lot development in a manner that is consistent with our heritage. FY 2019 will see the introduction of our Unified Development Code incorporating these critical "rural by design" elements, and the implementation of an updated tree canopy conservation ordinance that will protect the very trees that help make Milton unique while not unfairly burdening any segment of our property owners. The City will also consider introducing a wildflower beautification program, designed to improve the look-and-feel of Milton roundabouts while reducing mowing costs, and promote sustainability through increased pollinator populations.

GOAL BUILD COMMUNITY CONNECTIONS

Create a culture of togetherness



- **OBJECTIVE**
- **Foster proactive and open communication**

Building upon our successful strategic communications, we will be seeking the addition of a Public Relations Specialist to our Communications department. The level of engagement of our citizens demands a responsive, proactive Communications department. Effective, timely communication is at the heart of every successful organization and an informed community has a direct impact on our overall citizen satisfaction levels. We will be utilizing this additional resource to enhance the utility of our website, provide marketing support for our many programs, and help keep our citizens abreast of issues and opportunities within the city.

FINANCIAL OUTLOOK

Several risks exist regarding future revenue collections. Of primary concern is our real property tax digest. While we feel that we were reasonably able to quantify the risk associated with current appeals, several unknowns remain including the uncertified 2017 and 2018 tax digests and the pending CPI (consumer price index) homestead exemption referendum scheduled for this November as a result of the passage of HB 710 by the Georgia General Assembly. Taxes, including real property, personal property, sales, and a handful of other categories makes up roughly 94% of Milton's FY 2019 revenues—a significantly higher proportion than many North Fulton cities. Over the coming year, we will be researching other potential revenue streams to reduce this percentage and reduce our reliance on property taxes as prescribed by the City's Revenue Administration Policy.

Our LOST revenues represent approximately 32% of our total revenues (excluding budgeted use of fund balance). There are two major risk factors associated with this revenue source: macro-economic factors that influence personal purchasing habits and/or possible unfavorable future LOST negotiations that could have a significant effect on revenues.

It is also worth noting the significant positive impacts of the 2016 voter-approved Fulton County Transportation Special Purpose Local Option Sales Tax (TSPLOST), while acknowledging the nature of this temporary funding source. This 5-year additional $0.75 sales tax has injected significant revenues that have allowed the City of Milton to expedite numerous transportation projects. These projects would not have been possible on this timeline given the pay-as-you-go system we use for funding capital improvements. Continued transportation improvements of this scale, beyond the initial 5-year referendum, will be dependent upon a voter-approved extension of the 5-year TSPLOST tax and any impacts to capital funding resulting from the unknown revenue impacts of the pending homestead exemption referendum.

Overall, Milton's history of conservative budgeting and tight fiscal policies coupled with our outstanding stewardship of taxpayer dollars leaves us quite financially healthy. We have one of the lowest expenditures per capita in North Fulton, which is quite an accomplishment when considering our capped millage rate, limited commercial footprint, and our "rural by design" community vision. Our conservative fiscal policies have provided a solid foundation and the continued adherence to these policies should produce the desired effect.

Long-Range Financial Planning

The City of Milton has a five-year strategic plan that primarily guides budgetary decision-making and long-term financial planning for the city. A significant portion of the current 2016–2020 Milton Strategic Plan has been completed. For detailed information regarding the City's current strategic plan, please see pp. 22–27.

The next two fiscal years' budgets will be based on those remaining strategic goals and objectives, and any supporting department initiatives. During FY 2020, the Mayor and Council along with the city's management team will convene during a public work session to begin preliminary discussions for the next five-year plan. Based on that overall strategic direction and vision provided by the City's elected officials, the City's senior management team will then work across all city departments to set goals and objectives, and determine department-specific initiatives designed to support Milton's 2021–2025 strategic plan. This process will be completed by the end of FY 2020. In addition to the strategic planning process detailed above, the City's long-term financial planning is also influenced by the many Council and community-driven plans listed under the City Planning Process on p. 20.

Acknowledgement

The development of this Proposed FY 2019 Budget is a significant undertaking by each of the department heads and their staff. I sincerely appreciate the efforts and contributions, and sometimes, sacrifices made by our department heads and their staff to ensure the best possible outcomes for the City of Milton. Special recognition is extended to the Finance Director, Bernadette Harvill, for her leadership and dedication to the creation of a budget plan that is designed not only to execute our City Council's vision, but to educate and inform all. Finally, I would like to thank Mayor Lockwood and our City Council for their enduring support and insistence upon sound financial policy that helps keep the City of Milton the best place to live, work, and play.

Respectfully submitted,



Steven Krokoff
City Manager

Top 10 Budget Questions

1 What is the Milton millage rate?

The maintenance and operating (M&O) millage rate for FY 2019 is 4.390. Milton's millage rate was capped at 4.731 in the 2006 state legislation passed creating the City of Milton. FY 2019 is the first time since the City's incorporation that the rate has been rolled back.

2 Why do I pay taxes to Fulton County and the City of Milton?

Fulton County provides certain services that are not provided by the City's Charter. (See Glossary for Charter definition.)

3 What does my Fulton County tax portion cover?

Your county tax portion covers public education, health department, health inspectors, animal shelters, jails, public libraries, etc.

4 What does my Milton tax portion cover?

As per the City's enabling legislation in 2006, Milton provides fire, police, community development, public works, parks and recreation services, and municipal court services to its residents using the millage rate noted in Question 1 above. In addition to these baseline city services, the city must also budget for any capital improvement projects including infrastructure improvements such as sidewalks, road improvements beyond routine pavement management, and additional parks and facilities.

5 How much revenue comes from real and personal property taxes?

In FY 2019 $11,860,815 is budgeted for real and personal property taxes in the General Fund. This figure is based on the M&O millage rate of 4.390 mills, and includes anticipated revenue from: current year taxes, prior year taxes due as a result of final approved assessments from Fulton County, delinquent taxes due and penalties and interest on those delinquent taxes.

6 How much revenue comes from Local Option Sales Tax?

In FY 2019 $9,100,000 is budgeted for Local Option Sales Tax (LOST) collections.

7 What percentage of the operating budget is spent on public safety?

Public safety, which is made up of Police and Fire, comprise of 51% of the budgeted operating expenditures in FY 2019 (this calculation does not account for any operating transfers out to other funds).

8 Does Milton have a financial policy regarding how funds are reported, invested and audited?

The Milton Code of Ordinances outlines the Financial Management Program in Chapter 2 Article VI. This section includes policies specific to the budget, fund balance, investing, debt management, purchasing, revenue administration and more. Please see page 48 for a more in-depth look at some of the City's financial policies.

9 What is a fund?

A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

10 How many employees work for the City of Milton and how does that breakdown by department?

The City currently has 144 budgeted full-time employees and 28 budgeted part-time employees. For a complete listing of employees by department and new position requests please refer to page 44.

Executive Summary

The City of Milton's Fiscal Year 2019 proposed budget is based on anticipated city-wide revenue collections of $39 million. The city-wide budget is comprised of one general fund, four special revenue funds and six capital projects funds.

General Fund

Special Revenue Funds

- Special Events Fund
- Confiscated Assets Fund
- E911 Fund
- Hotel/Motel Tax Fund

Capital Projects Funds

- Capital Projects Fund (Primary)
- Greenspace Bond Fund
- TSPLOST Fund
- Capital Grant Fund
- Impact Fee Fund
- Revenue Bond Fund

General Fund Overview

The General Fund, the City's main operating fund, is comprised of $28.5 million in projected revenues or 73% of the city-wide total. This represents a $669,547 or 2.4% increase in operating revenues as compared to the Fiscal Year 2018 amended budget. This growth is primarily a result of anticipated revenue increases related to property taxes, sales and use taxes, and occupation taxes.

KEY REVENUE FACTS

When forecasting revenues staff takes a number of things into consideration. Foremost on the list are historical trends. With the City being as new as it is, this trend analysis currently begins with an in-depth look at the past five year's activity including current year projections. After that analysis, staff compiles current information that may alter the trend (i.e. current tax digest information, current indicators of pending changes in the economy, any outstanding receivables and the timeliness of receivable collections, etc.). After those factors are considered revenues are estimated and expenditure requests are considered based on those projections.

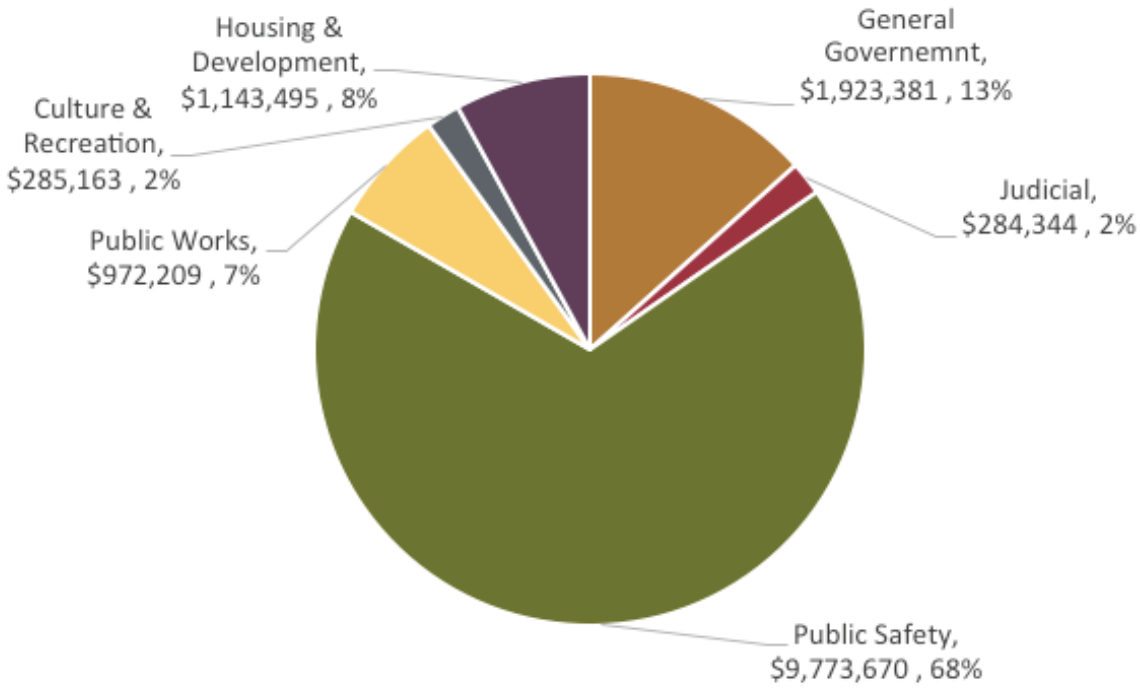
- The FY 2019 maintenance & operating (M&O) millage rate is 4.390 mills. This rate was rolled back from the capped millage rate of 4.731 mills for the first time since the City's incorporation.
- Property taxes for calendar year 2018 will go towards funding the FY 2019 budget. The decision to change the timing in which property taxes would be recognized was a strategic financial decision made by the City to aid in enhanced budgeting capabilities and even greater fiscal responsibility.
- The budget was balanced with the use of $715,635 from fund balance for the purposes of funding needed IT infrastructure improvements, and assisting in the recapture of pay-as-you-go funding for vehicle replacements and improvements to Providence Park which were deferred in FY 2018 due to the delayed 2017 tax digest and the City's decision to change the timing in which property taxes would be recognized.
- Local Option Sales Tax (LOST) is the City's second largest revenue source after property taxes. This revenue source is economically driven and staff takes this into account when forecasting anticipations each year.
- As anticipated collections for several revenue categories are showing a decrease, City staff is working to identify new revenue opportunities in order to lessen the reliance upon property taxes.

General Fund Revenues (excluding interfund transfers)

	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
REVENUES				
Taxes	$ 26,042,747	$ 26,945,500	$ 902,753	3.5
Licenses & Permits	579,147	533,250	(45,897)	(7.9)
Intergovernmental Revenues	18,244	9,000	(9,244)	(50.7)
Charges for Services	557,256	505,800	(51,456)	(9.2)
Fines & Forfeitures	375,000	350,000	(25,000)	(6.7)
Investment Income	123,400	76,000	(47,400)	(38.4)
Contributions & Donations	19,297	-	(19,297)	(100.0)
Miscellaneous Revenue	84,802	70,750	(14,052)	(16.6)
Proceeds From Sale Of Assets	30,860	10,000	(20,860)	(67.6)
TOTAL REVENUES	**$ 27,830,753**	**$ 28,500,300**	**$ 669,547**	**2.4**

KEY EXPENDITURE FACTS

- Salaries and Benefits make up the largest portion of the maintenance & operating budget at $14,382,262 or 61% of expenditures excluding interfund transfers. This represents an increase of 3.71% over the FY 2018 amended budget. This cost breaks down across functions as follows:



- The FY 2019 budget includes funding for an across-the-board market adjustment to salaries of 3% for a total cost of $257,791. This adjustment is prorated by the number of months each employee worked for the City during FY 2018 and is included in the figures displayed in the chart above.

- A 10% increase related to an anticipated rise in healthcare costs and a 5% increase for dental and vision are also accounted for in this year's budget appropriations, approximately $156,361 more than FY 2018.
- Fire's budget includes $360,903 for debt service payments owed to Fulton County for fire station #43. This lease is scheduled to be paid in full as of October 2019. Additionally, $852,436 is budgeted for debt service payments related to the revenue bond that funded improvements to Bell Memorial Park. This bond has a fixed interest rate of 2.8% and is scheduled to be paid off in November 2029.
- Operating expenditures, excluding personnel costs, debt service, contingency, and new initiatives total $7,114,660. This is approximately $237,581 or 3.2% less than FY 2018. The most significant drivers of this decrease are related to professional services:
  - A decrease in anticipated election costs of $135,628;
  - A decrease in fees associated with the one-time Economic Development Strategy & Marketing Plan, which focused on the Deerfield corridor, of 65,000; and
  - A decrease in Communications related to the FY 2018 costs associated with upgrading the City's website of $36,350.
- Transfers out of the General Fund include $5,332,380 to the Capital Projects Fund and $300,000 to the Capital Grant Fund for projects funded through the City's pay-as-you-go funding program. Milton's capital projects have historically been funded utilizing this strategy in an effort to keep debt at a minimum.

General Fund Expenditures by Function (excluding interfund transfers)

	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
EXPENDITURES BY FUNCTION				
General Governemnt	$ 4,116,574	$ 4,096,782	$ (19,792)	(0.5)
Judicial	433,781	429,975	(3,806)	(0.9)
Public Safety	11,675,293	12,010,951	335,658	2.9
Public Works	2,559,403	2,552,555	(6,848)	(0.3)
Culture & Recreation	1,399,682	1,364,148	(35,534)	(2.5)
Housing & Development	1,397,814	1,403,414	5,600	0.4
Debt Service	852,136	852,436	300	0.0
Contingency	-	233,768	233,768	-
M&O Initiatives	-	666,526	666,526	-
TOTAL EXPENDITURES	**$ 22,434,683**	**$ 23,610,555**	**$ 1,175,872**	**5.2**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and

General Fund Expenditures by Category (excluding interfund transfers)

	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS				
Salaries	$ 10,018,259	$ 10,349,442	$ 331,183	3.3
Employee Benefits	3,850,434	4,032,820	182,386	4.7
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 13,868,693**	**$ 14,382,262**	**$ 513,569**	**3.7**
MAINTENANCE & OPERATIONS				
Professional Services	$ 1,526,033	$ 1,189,352	$ (336,681)	(22.1)
Property Services	864,859	855,469	(9,390)	(1.1)
Other Purchased Services	3,390,850	3,543,173	152,323	4.5
Supplies	431,661	423,330	(8,331)	(1.9)
Utilities	638,059	612,810	(25,249)	(4.0)
Fuel	176,343	171,516	(4,827)	(2.7)
Capital Outlay	306,437	291,910	(14,527)	(4.7)
Other Costs	18,000	27,100	9,100	50.6
TOTAL MAINTENANCE & OPERATIONS	**$ 7,352,241**	**$ 7,114,660**	**$ (237,581)**	**(3.2)**
DEBT SERVICE				
Bond (Bell Memorial Park)	$ 852,136	$ 852,436	$ 300	0.0
Capital Lease (Fire Apparatus)	361,613	360,903	(710)	(0.2)
TOTAL DEBT SERVICE	**$ 1,213,749**	**$ 1,213,339**	**$ (410)**	**(0.0)**
OTHER COSTS				
Contingency	$ -	$ 233,768	$ 233,768	-
TOTAL OTHER COSTS	**$ -**	**$ 233,768**	**$ 233,768**	**-**
TOTAL EXPENDITURES	**$ 22,434,683**	**$ 22,944,029**	**$ 509,346**	**2.3**

Note: Above excludes M&O Initiatives.

MAINTENANCE & OPERATING (M&O) INITIATIVE HIGHLIGHTS

- In an effort to provide administrative aid to departments that have seen an increased workload, 25% or $167,284 of this year's M&O initiatives are related to additional personnel. This figure includes salaries and benefits for one full-time and four part-time positions. The goal is to have flexible part-time staff available during the busier hours seen in Finance, Municipal Court, Police, and Parks & Recreation, and to bring on a full-time Public Relations Specialist in Communications to continue growing both Milton's external and internal strategic communications.
- Being a member of the North Fulton Regional Radio System Authority requires all radios to be time-division multiple access (TDMA) compliant. As a result $139,674 or 21% of FY 2019's Maintenance & Operating initiatives is dedicated to the final phase of radio replacements which will bring Milton into compliance with the authority's technology requirements.

- Fostering rewarding and professional careers is one the objectives of Milton's current strategic plan. After analyzing current staff responsibilities, wages, and reviewing recent market study results, 14% of FY 2019's M&O initiatives aim to work towards this objective with a $94,353 investment in staff. In addition to salary changes, there is a new request to consider a retiree healthcare plan that will incentivize retention and reward career employees who are eligible to retire prior to being Medicare eligible.

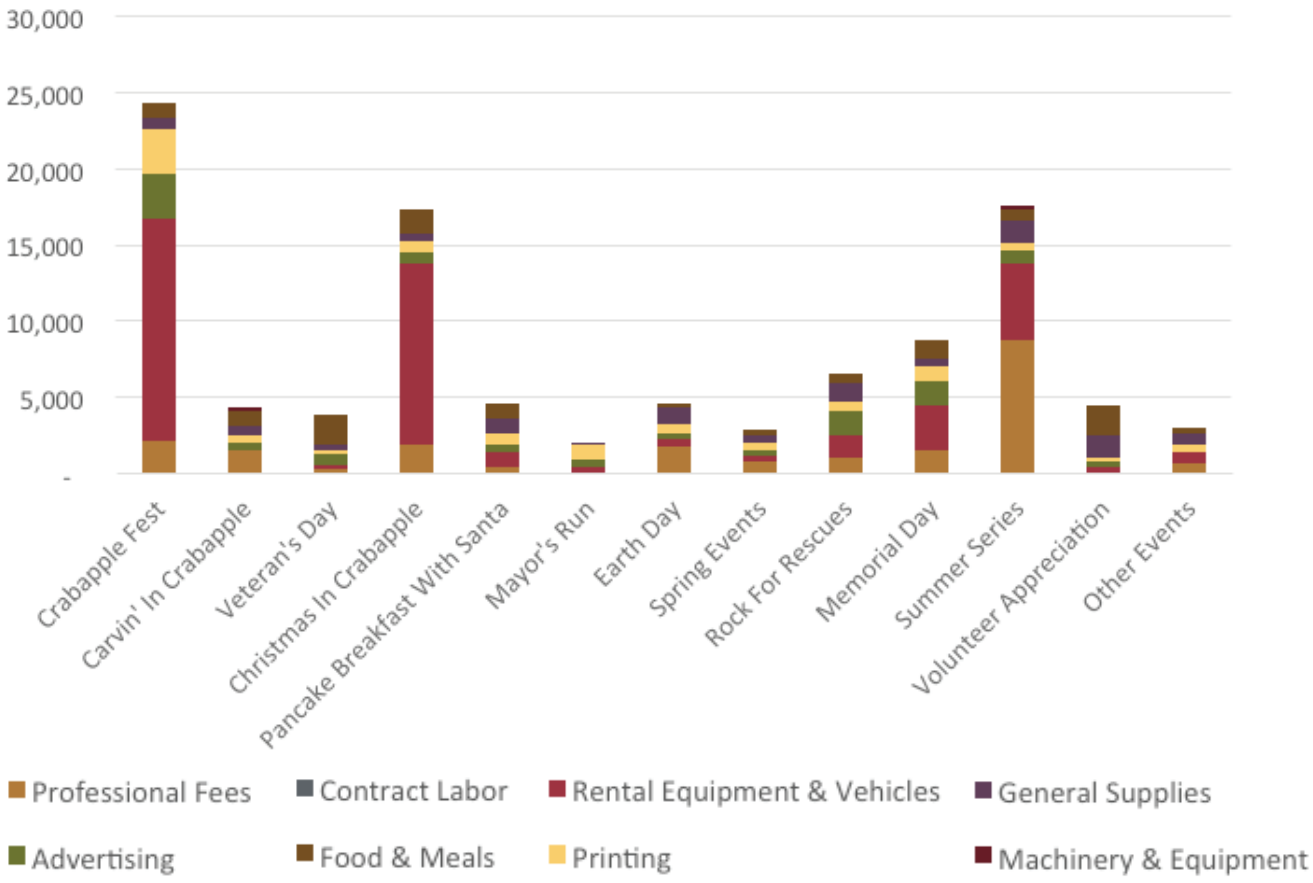
Special Revenue Funds Overview

The City adopts annual budgets for each Special Revenue Fund that demonstrates any legally restricted revenue sources. In FY 2019 $1.042 million in anticipated revenues are attributable to the four Special Revenue Funds.

SPECIAL EVENTS FUND

Milton's Special Events Fund is budgeted as a Special Revenue Fund for the purposes of tracking revenues, expenditures, and fund balances associated with running the City's year-long events program. The main funding sources for this fund are a transfer in from the Hotel/Motel Tax Fund ($75,000 or 82%) and event sponsorships made by private entities ($17,000 or 18%). Revenues are expected to decrease by $20,090 or 17.9% because a transfer was not budgeted from the General Fund as in FY 2018. Expenditure appropriations within the fund span over 12 scheduled event categories and one "other events" category which allows for the City's involvement in any unplanned events that may come up. Expenditures are planned to be fairly in-line with FY 2018's amended budget with a slight decrease of $2,380 or 2.2%.

Special Events Expenditures by Event/Category



CONFISCATED ASSETS FUND

The Confiscated Assets Fund is utilized to account for the use of confiscated assets by the City's Police department. Both federal and state confiscated assets are maintained within this fund, and guidelines issued by both jurisdictions must be adhered to at all times. Confiscated assets are used for new endeavors and cannot supplant budgets appropriated in other funds. In FY 2019 the Police department plans on looking for opportunities to obtain new equipment and search for new training opportunities for staff with the remaining fund balance.

E911 FUND:

The Emergency 911 (E911) Fund has been set up to account for monthly 911 charges to help fund the cost of providing emergency 911 services to the community. Milton currently has an active Intergovernmental Agreement (IGA) with the City of Alpharetta; Alpharetta runs the 911 center, including emergency communication services. In order to compensate Alpharetta for these services, Milton turns over 100% of its E911 collections to Alpharetta. Revenues are anticipated to increase by approximately $20,000 or 2.2%, and a corresponding increase to expenditures for payments to Alpharetta has also been budgeted.

HOTEL/MOTEL TAX FUND

The Hotel/Motel Tax Fund accounts for the occupancy tax collected by the City from area hotels and motels, and distributed based upon state statute. Milton currently collects this tax at a rate of 3%. Beginning in FY 2018, 100% of the collections are now transferred to the Special Events Fund to promote tourism to the City and foster community engagement. The anticipated revenues and expenditures of this fund are expected to decrease by $4,000 or 5.1% based on historical analysis.

Capital Projects Funds Overview

Annually, the City reviews its seven-year capital improvement program, and submits a formal Capital Improvement Plan (CIP) as a part of the budget process. City code requires a five-year plan, but staff has chosen to add the additional two years in order to allow adequate time for planning and added flexibility. In FY 2019, five of the six budgeted capital projects funds are incorporated into the seven-year Capital Improvement Plan and account for $3.437 million in direct revenues (excluding interfund transfers in).

CAPITAL PROJECTS FUND (Primary)

The primary Capital Projects Fund is used to account for the capital expenditures made by the City on long-term projects that are not required to be accounted for in a separate fund. Milton has historically funded the majority of its capital projects through a pay-as-you-go strategy and therefore the main revenue source for this fund is an interfund transfer in from the General Fund. As mentioned earlier, the City had to scale back its funding of certain projects in FY 2018. FY 2019 marks the return to the original funding plan for these projects as well as the recapture of those deferred expenditure amounts. In addition to the interfund transfer in, the Capital Projects Fund has other smaller revenue sources which make up about 6% of its total revenues. These sources include: infrastructure maintenance fees charged to solid waste haulers at a rate of 5% of the company's gross receipts ($110,000), landfill use fees charged to any companies operating a landfill within the City limits ($150,000), and cell tower lease revenues ($79,404). Revenues from cell tower lease payments have been directly tied to land conservation efforts per the request of Mayor and Council.

GREENSPACE BOND FUND

The Greenspace Bond Fund is used to account for the proceeds of the General Obligation Bonds, Series 2017, issued by the City and its related capital projects. In November 2016, voters approved the referendum to issue $25 million in bonds to fund the acquisition of greenspace. The repayment of the debt incurred is funded through a separate millage rate outside of the M&O millage rate explained earlier. FY 2018's bond millage rate was set for the payment of interest only debt service obligations. FY 2019 includes debt service for both principal and interest in the amount of $1,709,375. The millage rate set to collect tax revenues to make these payments is 0.671 mills. Expenditures related to land acquisition occur once the Mayor and Council approve a purchase, following research and recommendations made by the Milton Greenspace Advisory Committee.

CAPITAL GRANT FUND

The Capital Grant Fund was set up to account for capital grant revenue and expenditures made by the City. The majority of the projects are related to infrastructure improvement efforts managed by the Public Works department. This fund is less active in FY 2019 as most of the larger infrastructure improvement projects have been completed. The only direct revenue source budgeted this year is the Local Maintenance & Improvement Grant (LMIG) at $405,528 which will go towards funding the FY 2019 pavement maintenance program. Additionally, $300,000 will be transferred in from the General Fund to continue efforts towards the Big Creek Greenway Trail Connection.

IMPACT FEES FUND

In October 2015 Milton began collecting impact fees on new development projects in order to offset the costs associated with providing City services to those new developments and the residents and businesses they bring to the City. This fund accounts for impact fees restricted for the acquisition or construction of specific capital projects outlined in the City's Capital Improvements Element (CIE). Revenues are anticipated to come in at a similar rate to those seen in FY 2018 at approximately $882,500 with $27,000 of the administrative fund revenues being transferred out to the General Fund to cover salaries and professional fees associated with running the impact fee program.

REVENUE BOND FUND

The Revenue Bond Fund has been set up to account for proceeds and expenditures related to the issuance of revenue bonds for the purpose of funding projects faster than is possible under the pay-as-you-go strategy utilized by the City. In years past the revenues and expenditures budgeted in this fund were tied to the improvements made at Bell Memorial Park. As that project has come to a close, this fund will now account for the proceeds and expenditures related to the completion of the Court/Fire/Police Complex on Georgia Highway 9, and the replacement of fire station #42 on Thompson Road. Mayor and Council approved this funding strategy in FY 2018, and as the timing of the project did not require the bonds to be issued yet, the budget for those proceeds and corresponding expenditures will roll into FY 2019 (this explains why there are no new budget appropriations in FY 2019).

TSPLOST FUND

The TSPLOST Fund is used to account for the proceeds of the transportation local option sales tax and the various improvement projects outlined in the program. This fund has purposely been kept separate from the CIP as it has a specific revenue source, as approved by voters in the November 2016 election, and includes a dedicated project list. The TSPLOST Fund is budgeted to bring in approximately $6 million in revenues in FY 2019. For an overview of the five-year program that began in April 2017, please see p. 139.

Conclusion

The Fiscal Year 2019 Budget illustrates the City's dedication to providing the highest level of services while maintaining sound fiscal policies. This budget is the product of much collaboration and commitment by "Team Milton" with the goal of developing a plan that addresses the major policy goals and priorities of the City Council and upholds our residents' vision for their community, while protecting the financial health of the City now and into the future. If while reviewing this document you have any questions, please do not hesitate to contact us at **info@cityofmiltonga.us.**

City Planning Processes

Milton's budget is guided by an array of plans that lay the groundwork for what is expected from Council, City staff, citizens, and other governing entities. Below is a list of some of the plans that inform the City's operating budget, capital improvement program, and other financial processes.

PLAN NAME	DESCRIPTION	PURPOSE	BUDGET IMPACTS
Strategic Plan 2016-2020	A comprehensive, high-level five year road map to accomplishing key community goals.	Outline future goals and strategies for the Milton community and the City organization.	This document provides key guidance for all decisions related to budget requests. All new and enhanced services must fall under one of the five goals listed in the plan.
Comprehensive Plan	This plan sets the overall land use and development policy for the entire City. This document is updated every five years per the State's planning guidelines, and always requires a community stakeholder group to actively participate and for staff to gather input from the community. This plan also includes a five year work program that list projects that the City should pursue in the five years between updates.	To guide zoning and development decisions. Provides a five-year work program to accomplish the goals set out in the Comprehensive Plan.	Some five-year work program items may need to be budgeted for.
Capital Improvements Element (related to Impact Fees)	This is a list of Impact Fee eligible projects pulled from the master plans from Fire, Police, Transportation, and Parks & Recreation.	To have a list of eligible projects to post impact fee funds to.	Only a portion of the impact fees can be applied to these projects, therefore the remaining balances need to be accounted for.
Milton Comprehensive Transportation Plan	Local plan, updated approximately every five years, that inventories existing conditions, analyzes current and future needs, and develops project recommendations to respond to these needs.	Understand the transportation needs that exist for the community, and create projects and policies to address them.	Provides estimates for projects tied to a constrained budget.
North Fulton Comprehensive Transportation Plan	Regional plan updated approximately every five years that inventories existing conditions, analyzes current and future needs, and develops project recommendations to respond to these needs.	Identifies cross-jurisdictional projects and an action plan for moving priority recommendations forward.	Provides estimates for projects, cost sharing, and other funding opportunities.
Transportation Project Improvement Plans	Transportation improvement plans go through a process that involves concept development, public involvement, and utilizes context sensitive design.	Develop improvement plan that is harmonious with the community, and preserves aesthetics, history, and environmental resources, while integrating innovative approaches with traditional transportation goals for safety and performance.	Cost estimates are developed with each phase that are reflected in the project budget.

PLAN NAME	DESCRIPTION	PURPOSE	BUDGET IMPACTS
TSPLOST Project List	Five year plan for use of transportation sales tax revenues.	Implement projects that address congestion, operations, bridges and pedestrian improvements.	Utilizes an implementation plan that fully funds a project phase before moving forward.
Milton Trails Blueprint	The blueprint is the updated plan for the Trail & Pedestrian Master Plan.	To establish implementation priorities for the construction of the trail master plan.	This plan helps to establish annual capital expenses needed to construct new portions of the trail plan.
Comprehensive Five Year Parks and Recreation Master Plan	Five-year Master Plan for Parks, Recreation Programs and Open Space Development.	The Parks & Recreation Department uses the plan to establish the levels of service for park facilities and programs. We also receive guidance from the seven member Parks & Recreation Advisory Board.	This plan helps to establish annual capital expenses and the amount of maintenance and operating expenses that will be required to maintain new and existing parks facilities.
Providence Park Master Plan	Ten-year Master Plan for redevelopment of Providence Park.	The Parks and Recreation Department, working with the services of a consulting firm, received guidance from the community, the seven member Parks & Recreation Advisory Board the elected officials to come up with a plan for Providence Park.	This plan helps to establish annual capital expenses and the amount of maintenance and operating expenses that will be required to maintain Providence Park.
IT Strategic Plan	Three-year plan that identifies IT needs for each department and how the City will strategically address the needs.	Reviews current hardware and application needs and provides a replacement and implementation schedule that takes into consideration budgetary restraints.	Determines budget allocations needed to achieve the goals and objectives of the City.
Emergency Operations Plan	This describes roles and responsibilities during large-scale disasters or emergenices. The plan encompases Police, Fire, Communications, and Public Works, as well as other support departments.	The purpose of this plan is to guide the City in preparedness, response, recovery, and mitigation of large-scale events that are beyond the routine types of emergency and non-emergency events regularly handled by deparments.	This plan primarily makes use of exisiting City resources, and lays out coordination and documentation procedures that may be needed for recovery funds through a Stafford Act declaration. It also addresses emergency purchasing, as outlined in the City's Financial Management Program.

Milton Strategic Plan 2016-2020

	Administration*	Municipal Court	Police	Fire	Public Works	Parks & Recreation	Community Development	Economic Development
GOAL: Economic Development – Structure economic development and responsible business growth								
Objective – Develop a working spirit with our business community to foster a reputation for being a great place to do business								
Initiative #1 Explore a Milton CID in the Crabapple Downtown area to carry out infrastructure projects in that boundary zone.					✓		✓	✓
Initiative #2 Launch door-to-door outreach program to formalize the feedback loop within the business community.	✓							✓
Initiative #3 Explore an innovation center in a suitable location to incubate future business opportunity and growth.								✓
Initiative #4 Conduct business association outreach for regular interaction with the Milton Business Alliance, Crabapple Business Association, Greater North Fulton Chamber of Commerce, and Metro Chamber.								✓
Objective – Maximize available commercial capacity in appropriately defined areas								
Initiative #1 Build and maintain an available land database listing of properties in CoStar and Select Georgia databases to convert properties from vacant to filled.					✓		✓	

Milton Strategic Plan 2016-2020

	Administration*	Municipal Court	Police	Fire	Public Works	Parks & Recreation	Community Development	Economic Development
GOAL: Park & Recreation Enrichment - Provide for the parks and recreation needs of our city								
Objective - Foster good relationships with providers								
Initiative #1 Conduct city-driven surveys for providers of all programs.						✓		
Objective - Increase our capacity for active, passive, and linear parks								
Initiative #1 Enhance multi-use connection to Big Creek Greenway.					✓			
Initiative #2 Explore the feasibility of a walkable connection from Birmingham Park to an Arnold Mill Park at the closing landfill with focus being along Little River.					✓	✓		
Initiative #3 Develop phase one of Providence Park to re-establish trails and open to the public.					✓	✓	✓	
Initiative #4 Develop phase two of Providence Park to repair the rock quarry, establish access to water, public restrooms, and a safe shelter.					✓	✓	✓	
Objective - Explore partnerships and relationships to meet the needs of the community								
Initiative #1 Evaluate renewal and continuation of the intergovernmental agreement with the City of Alpharetta for parks without borders.	✓					✓		
Initiative #2 Partner with a provider to establish programming at Providence Park.						✓		
Initiative #3 Research new program offerings which might include activities not currently offered by Milton.						✓		

Milton Strategic Plan 2016-2020

	Administration*	Municipal Court	Police	Fire	Public Works	Parks & Recreation	Community Development	Economic Development
GOAL: Strategic, Efficient, and Engaged Government – Seek innovative ways to improve both the infrastructure and services we provide to keep pace with growth								
Objective - Streamline Processes								
Initiative #1 Produce process maps for all customer interactions seeking to maximize efficiency as measured by average time per permit.	✓		✓	✓		✓	✓	
Initiative #2 Establish a Unified Development Code to encourage better development and design while clarifying process.					✓		✓	
Initiative #3 Formalize a training program so each city staff member can act as concierge for our customers (in coordination with process mapping).	✓	✓	✓	✓	✓	✓	✓	✓
Objective – Recognize future challenges or threats and plan for them today								
Initiative #1 Implement Citizens Emergency Response Team (CERT) programs through various departments to streamline our emergency response capabilities.			✓	✓	✓			
Initiative #2 Identify appropriate staffing needs and make sound recommendations as needed.	✓	✓	✓	✓	✓	✓	✓	✓
Initiative #3 Establish a traffic safety stakeholder group to make recommendations to improve traffic safety.					✓			
Initiative #4 Strategically place police, fire, and public works facilities to maximize effectiveness.					✓		✓	
Initiative #5 Produce comprehensive safety guide for the community on home safety and first aid.				✓				
Initiative #6 Manage, maintain, and improve mobility in Milton.					✓		✓	

Milton Strategic Plan 2016-2020

	Administration*	Municipal Court	Police	Fire	Public Works	Parks & Recreation	Community Development	Economic Development
Objective – Improve the community's interactions with its government								
Initiative #1 Establish 311 system for the creation of a simple, one-touch customer service system.	✓							
Initiative #2 Explore a system where volunteers can find access to available opportunities to serve and services can find access to available volunteers.	✓	✓				✓		
Initiative #3 Implement youth programming through an Explorer Program in either (or both) the police and fire departments.			✓	✓				
Initiative #4 Create a Community Risk Reduction (CRR) educational program in the fire department.				✓				
Initiative #5 Explore juried public art as a way to build community spirit through the creation of a focus group tasked to review an art installation program with specific criteria.	✓							✓
Objective – Maintain high morale among " Team Milton" by fostering professional and rewarding careers								
Initiative #1 Through the Innovation Academy, explore implementing a detailed employee review process/performance management system.	✓							
Initiative #2 Conduct an employee satisfaction survey to build a positive, productive workforce.	✓							

Milton Strategic Plan 2016-2020

	Administration*	Municipal Court	Police	Fire	Public Works	Parks & Recreation	Community Development	Economic Development
GOAL: Preserve What Makes Milton Unique								
Objective – Safeguard historic landmarks, farms, woodlands, streams, and open spaces								
Initiative #1 Reinvent the Historic Preservation Commission for the review and designation of historic properties.							✓	
Initiative #2 Establish and implement a signage program for historic land markers and points of interest.							✓	
Initiative #3 Create educational opportunities for the community that are grounded in sustainability, resiliency, and conservation.	✓						✓	
Initiative #4 Create a formal feedback loop with the equestrian community.	✓							
Objective – Address need for community greenspace								
Initiative #1 Review the code of ordinances for desired enhancements that protect our rural character.					✓	✓	✓	
Initiative #2 Review the potential of asking the public to consider a bond issuance for conservation type purposes.	✓				✓	✓	✓	
Initiative #3 Establish and facilitate a working group charged to identify evaluation criteria for potential areas of land conservation or community greenspace.	✓					✓		
Initiative #4 Reflect greenspace needs within the updated comprehensive plan.						✓	✓	

Milton Strategic Plan 2016-2020

	Administration*	Municipal Court	Police	Fire	Public Works	Parks & Recreation	Community Development	Economic Development
GOAL: Build Community Connections - Create a culture of togetherness								
Objective – Foster proactive and open communication								
Initiative #1 Create and maintain a signage program that directs people where to find additional information on current City projects and developments.	✓				✓		✓	
Initiative #2 Create and implement basic guides to enhance the ease of understanding our building and design standards.	✓				✓		✓	
Objective - Build a sense of pride in the community								
Initiative #1 Create branding material that promotes Milton's unique identity.	✓							
Initiative #2 Recognize Milton's 10th Anniversary with a community celebration.	✓							
Initiative #3 Pursue a street topper sign program that would be intended to create a sense of place through signage.							✓	
Initiative #4 Continue welcome packets mailed monthly to new homeowners to increase resident awareness of Milton's programs.	✓							
Initiative #5 Support the Village Volunteers program designed to assist young adults who have graduated high school and also have special needs.	✓							

* Consists of City Clerk, City Manager, Finance, IT, Human Resources, Communications, and Community Outreach & Engagement.

Strategic Departmental Goals

At the heart of Milton's budgetary decision-making process is the five-year strategic plan. Every new initiative must tie back to one of the goals through a specific objective/initiative. Many of the departments have additional internal goals that link to the city-wide plan as well. Below are some of these department specific goals and the original projected timeline for implementation/completion.

CITY CLERK

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	STATUS
GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Streamline City Council meeting agenda packet workflow by applying effective technology to increase and improve access and accountability.			✓	✓	✓	I
Initiative #2 Establish a more efficient and streamlined automated city hall phone system.		✓				C
Initiative #3 Increase efficiency, accountability, and transparency for the public during City Council meetings.			✓			I
Initiative #4 Raise awareness of the election process through online/social media presence.		✓	✓			C

✓= implementation timeline
Status: C = Complete **I** = Incomplete **O** = Ongoing

FINANCE

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	STATUS
GOAL: Economic Development						
Initiative #1 Determine suitable fee structure for business licensing / occupational tax.	✓		✓			C
Initiative #2 Explore online registration and payment options.		✓	✓			C
GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Produce process maps to clarify application process for business license applicants.			✓	✓		I
Initiative #2 Produce process maps to clarify application process for alcohol beverage license applicants.			✓	✓		I
Initiative #3 Produce process maps to clarify purchasing policies and procedures for City employees.		✓	✓			C
Initiative #4 Formalize a training program so each finance staff member can act as a concierge for our customers (internal and external in coordination with process mapping).		✓	✓			C
Initiative #5 Provide funding and time for outside training opportunities.	✓	✓	✓	✓	✓	O
Initiative #6 Update the Business Regulation and Taxation Ordinance.				✓		I
Initiative #7 Update the Cell Phones and Other Electronic Devices Ordinance.				✓		I
Initiative #8 Update the Purchasing Policy Ordinance			✓	✓		I

INFORMATION TECHNOLOGY

See City of Milton IT Strategic Plan 2019-2021
Note: In FY 2018, the IT department underwent a complete evaluation and assessement. The end result was a department-specific strategic plan that was approved in September 2018 and will go into effect with the FY 2019 budget cycle. This plan overrides the department's existing strategic plan goals.

✓= implementation timeline
Status: C = Complete **I** = Incomplete **O** = Ongoing

HUMAN RESOURCES

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	STATUS
GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Professionally manage City's compensation plan.	✓		✓			C
Initiative #2 Identify appropriate staffing needs and make sound recommendations as needed.	✓	✓	✓	✓	✓	O
Initiative #3 Actively recruit and refer highly qualified and diverse candidates for employment.	✓	✓	✓	✓	✓	O
Initiative #4 Conduct an employee satisfaction survey to build a positive, productive workforce.	✓					I
Initiative #5 Improve employee relations.	✓	✓	✓	✓	✓	O
Initiative #6 Increase opportunities for staff professional development including leadership training with a goal of embracing succession planning.	✓	✓	✓	✓	✓	O
Initiative #7 Implement comprehensive performance appraisal system and link to pay.		✓	✓			I
Initiative #8 Move all employee records to paperless system.	✓	✓				C
Initiative #9 Rewrite Employee Handbook to make it more user friendly.	✓	✓				I
Initiative #10 Focus on safety and risk management (promote safe/healthy work environment and provide training).	✓	✓	✓	✓	✓	O

✓= implementation timeline
Status: C = Complete **I** = Incomplete **O** = Ongoing

COMMUNICATIONS/ COMMUNITY OUTREACH & ENGAGEMENT

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	STATUS
GOAL: Economic Development						
Initiative #1 Create home business & non-profit expo.	✓					C
Initiative #2 Work with Economic Development Manager to enhance business connections to community.	✓					C
Initiative #3 Distribute fact sheet on business related information.	✓	✓	✓	✓	✓	I
GOAL: Park & Recreation Enrichment						
Initiative #1 Promote successes/availability/programming of City parks.	✓	✓	✓	✓	✓	O
GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Explore a system where volunteers can find access to available opportunities to serve and services can find access to available volunteers.		✓				C
GOAL: Build Community Connections						
Initiative #1 Recognize Milton's 10th Anniversary with a community celebration & branding.	✓	✓				C
Initiative #2 Improve & expand welcome packets mailed monthly to new homeowners to increase resident awareness of Milton's programs, businesses, & non-profits.	✓	✓	✓	✓	✓	C
Initiative #3 Improve engagement non-digital residents.				✓	✓	I
Initiative #4 Create Citizens Government Academy.	✓					C

✓= implementation timeline
Status: C = Complete **I** = Incomplete **O** = Ongoing

MUNICIPAL COURT

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	STATUS
GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Implement new court management software in Municipal Court to become paperless.	✓	✓	✓			I
Initiative #2 Develop a plan to utilize community service hours ordered by the court throughout other departments.		✓	✓	✓		C
Initiative #3 Review City ordinances and add/expand any that will allow more cases to stay in Milton Municipal Court.	✓	✓				C
GOAL: Build Community Connections						
Initiative #1 Create educational program for the court to use with minors charged with alcohol or drug violations.	✓	✓				C

✓= implementation timeline
Status: C = Complete **I** = Incomplete **O** = Ongoing

POLICE

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	STATUS
GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Decrease Part I crimes by 5%.		✓				C
Initiative #2 Decrease burglaries by 10%.		✓				C
Initiative #3 Decrease entering autos by 20%.		✓				C
Initiative #4 Decrease motor vehicle accidents by 5%.		✓				I
Initiative #5 Develop a plan for targeted traffic enforcement in the high crash corridors.	✓					C
Initiative #6 Increase foot patrols in targeted commercial areas, along with increased business and residential checks, and improve relationships with local businesses regarding crime prevention strategies.	✓	✓	✓	✓	✓	O
Initiative #7 Enhance online presence and content in an effort to increase community participation, awareness, and employee recruitment.	✓	✓				C
Initiative #8 Implement a career development plan to incentivize staff.	✓					C
Initiative #9 Develop a process for intelligence gathering and tracking.	✓					C
GOAL: Build Community Connections						
Initiative #1 Create a master list of homeowners associations throughout the City.	✓					C
Initiative #2 Host a financial identify fraud awareness seminar.		✓				C
Initiative #3 Conduct a Milton Police and Citizens Together (MPACT) town hall meeting in each zone.	✓	✓	✓	✓	✓	O
Initiative #4 Implement and distribute a quarterly newsletter to citizens informing them of current crime trends and prevention tips.	✓	✓	✓	✓	✓	O

✓= implementation timeline
Status: C = Complete **I** = Incomplete **O** = Ongoing

FIRE

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	STATUS
GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Conduct a ongoing staffing analysis for the Fire and Rescue Operations Bureau.	✓	✓	✓	✓	✓	O
Initiative #2 Develop a behavioral health and wellness initiative.		✓	✓			C
Initiative #3 Ensure fire codes embrace the unique Milton community while providing effective community risk reduction.				✓	✓	I
Initiative #4 Ensure fire facilities meet forecasted needs.	✓		✓			C
Initiative #5 Develop strategies to maintain/improve the Fire Department's ISO rating.		✓	✓			C
Initiative #6 Conduct a staffing analysis for the Fire Prevention Bureau.	✓					C
Initiative #7 Conduct a staffing needs analysis for Fire Support Services .	✓	✓				C
Initiative #8 Ensure fire apparatus needs meet future challenges and current station/operational needs.		✓	✓			C
GOAL: Park & Recreation Enrichment						
Initiative #1 Develop a plan for efficient fire-rescue service delivery within current city parks (Birmingham and Bell).	✓	✓				C
GOAL: Build Community Connections						
Initiative #1 Develop barn safety class for the citizens.		✓	✓			C
Initiative #2 Enhance our Fire department community safety education program.	✓	✓				C
Initiative #3 Implement Citizen Emergency Response Team (CERT) program.	✓	✓				C
Initiative #4 Develop an emergency preparedness outreach program for the citizens and business community.		✓	✓	✓		I

✓= implementation timeline
Status: C = Complete **I** = Incomplete **O** = Ongoing

PUBLIC WORKS

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	STATUS
GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Manage, maintain, and improve mobility in Milton.	✓	✓	✓	✓	✓	O
Initiative #2 Maintain a system-wide pavement condition index of 70.	✓	✓	✓	✓	✓	O
Initiative #3 Develop new Public Works contracts.		✓				C
Initiative #4 Manage City facilities.	✓	✓	✓	✓	✓	O
Initiative #5 Improve emergency preparedness.		✓	✓			C
Initiative #6 Provide a safe, healthy, and secure workplace.	✓	✓	✓	✓	✓	O
Initiative #7 Improve right of way permit process.	✓	✓				C
Initiative #8 Internal Geographic Information Systems (GIS) implementation.		✓	✓	✓		C
Initiative #9 Improve land disturbance permit inspection process.			✓	✓	✓	I

✓= implementation timeline
Status: C = Complete **I** = Incomplete **O** = Ongoing

PARKS & RECREATION

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	STATUS
GOAL: Park & Recreation Enrichment						
Initiative #1 Maintain and establish new program providers.	✓	✓	✓	✓	✓	O
Initiative #2 Encourage volunteer participation.	✓	✓	✓	✓	✓	O
Initiative #3 Enhance multi-use connection to Big Creek Greenway.		✓		✓		I
Initiative #4 Develop Providence Park into a premier facility.	✓	✓	✓	✓	✓	I
Initiative #5 Develop a park in the Arnold mill area.					✓	I
Initiative #6 Evaluate the intergovernmental agreement with the City of Alpharetta for parks without borders.	✓					I
Initiative #7 Research new program offerings.	✓	✓	✓	✓	✓	O
Initiative #8 Enhance existing partnerships with schools.	✓	✓	✓	✓	✓	O
Initiative #9 Make parks more visible within the GIS public platform.	✓	✓				C
Initiative #10 Move to paperless registration and rentals.	✓					C

✓= implementation timeline
Status: C = Complete **I** = Incomplete **O** = Ongoing

COMMUNITY DEVELOPMENT

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	STATUS
GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Produce process maps/videos for all customer interactions seeking to maximize efficiency.			✓	✓		I
Initiative #2 Establish a Unified Development Code to encourage better development and design while clarifying process.		✓	✓	✓		I
Initiative #3 Formalize a training program so each staff member can act as a concierge for our customers (internal and external in coordination with process mapping).					✓	I
Initiative #4 Create a program to allow online tracking and submission of permits.				✓	✓	I
Initiative #5 Initiate informational sessions with city boards and commission to inform of strategic plan and other city initiatives.			✓			C
GOAL: Build Community Connections						
Initiative #1 Create and maintain a program, through GIS, that provides information on current city projects and status of current developments.			✓	✓		I
Initiative #2 Create a master plan for downtown Milton that incorporates the municipal center, community center, and central community greenspace.	✓	✓				C
Initiative #3 Create education opportunities for citizens about planning, zoning, etc.			✓			C
Initiative #4 Develop a program for older-student education participation in planning/community development work (i.e. Mock member of Board, Commission, or Council).		✓				I
Initiative #5 Create educational opportunities for the community that are grounded in sustainability, resiliency and conservation.	✓	✓	✓	✓	✓	O
GOAL: Preserve What Makes Milton Unique						
Initiative #1 Review the code of ordinances for desired enhancements that protect our rural character.	✓	✓	✓	✓	✓	O
Initiative #2 Review the potential of asking the public to consider a bond issue for conservation type purposes.	✓					C
Initiative #3 Reflect greenspace needs within the updated comprehensive plan.	✓					C
Initiative #4 Explore the establishment of a City sponsored transfer of development rights bank.		✓	✓			I

✓= implementation timeline

Status: C = Complete **I** = Incomplete **O** = Ongoing

ECONOMIC DEVELOPMENT

	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	STATUS
GOAL: Economic Development						
Initiative #1 Explore a Milton Community Improvement District (CID) in the Milton downtown area to carry out infrastructure projects that boundary zone.	✓					C
Initiative #2 Launch door-to-door outreach program to formalize the feedback loop within the business community.		✓				I
Initiative #3 Explore an innovation center in a suitable location to incubate future business opportunity and growth.		✓				C
Initiative #4 Enhance recruitment program in order to maximize available commercial capacity in appropriately defined areas.		✓		✓	✓	I
Initiative #5 Create a "How Stuff Works" video series.	✓	✓	✓	✓	✓	O
Initiative #6 Perform a market study to identify businesses to recruit to certain zones.		✓	✓	✓		C
GOAL: Strategic, Efficient, and Engaged Government						
Initiative #1 Explore juried public art as a way to build community spirit through the creation of a focus group tasked to review an art installation program with specific criteria.	✓					C

✓= implementation timeline
Status: C = Complete **I** = Incomplete **O** = Ongoing

City Location & Key Demographics

CITY HALL

2006 Heritage Walk,
Milton, Georgia 30004
678.242.2500

www.cityofmiltonga.us

Hours of Operation
8:30 a.m. to 5:00 p.m.

The City of Milton is a suburban city located in the northern most portion of Fulton County, Georgia, just 31 miles from downtown Atlanta. Following a July 2006 referendum where 85 percent of Milton voters overwhelmingly approved cityhood, the City officially incorporated on Dec. 1, 2006. The City has been recognized nationally for its high quality of life and has consistently ranked among the top five safest cities in Georgia.





City of Milton, GA

AT A GLANCE

Date of Incorporation – **December 1, 2006**

- Area – **39.12 square miles**
- Total Adopted Fiscal Year 2019 Budget - **$40.6M**

Demographics

- Population = **38,771**
- By Gender = Males, **18,888** and Females, **19,883**
- Median Age = **39.1**
- Average Family Size = **3.28**
- Total Housing Units = **13,893** (74.3% owner & 23.8% renter)
- Median Home Value = **$472,514**
- Median Household Income = **$115,814**
- Per Capita Income = **$54,103**

EDUCATIONAL ATTAINMENT

- High School Graduate or More **= 98%**
- Bachelor's Degree or Higher **= 66%**

(Note: Percentages calculated for 25 years or older age category.)

Business Statistics

DESCRIPTION	NUMBERS
Home Based Business	460
Gross Receipts	380
# of Employees	49
Professional Practitioner	34
Non-Profit	8
	931

TOP MILTON EMPLOYERS

Verizon	2,284
Fulton County Schools	933
Philips	427
Info Global Solutions	339
Walmart	302
Exide Technologies	245

Existing Land Usage

Ag/Equestrian	36.22%
City Owned/Parks	2.19%
Commercial	2.44%
Forested/Undeveloped	11.56%
Institutional	2.88%
Lakes/Ponds	1.81%
Mixed-Use	0.25%
Private Recreation/Golf Course	4.62%
Residential	32.16%
Right of Way	5.63%
Senior Living	0.03%
Transportation/ Communication/Utility	0.21%

Elected Officials



MAYOR

Joe Lockwood



DISTRICT 1/POST 1

Peyton Jamison



DISTRICT 1/POST 2

Vacant



DISTRICT 2/POST 1

Laura Bentley



DISTRICT 2/POST 2

Matt Kunz



DISTRICT 3/POST 1

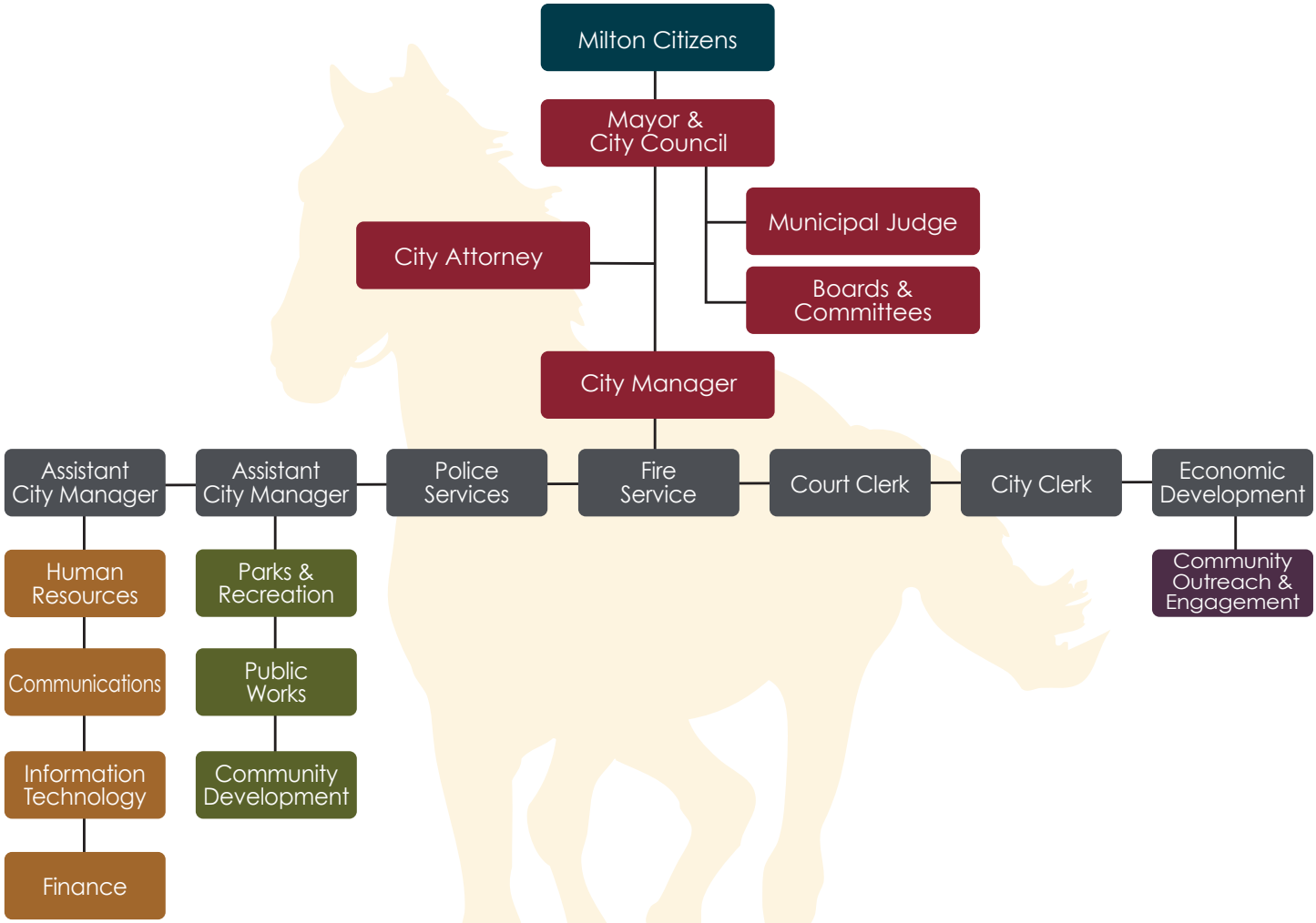
Joe Longoria



DISTRICT 3/POST 2

Rick Mohrig

Milton Organizational Chart



Current Positions

Full-Time Employee | Part-Time Employee



Mayor & Council



City Clerk



City Manager



Finance



Information Technology



Human Resources



Communications



Community Outreach & Engagement



Municipal Court



Police



Fire



Public Works



Parks & Recreation



Community Development



Economic Development

FY 2019 Staffing Summary By Department

DEPARTMENT NAME	FY 2017	FY 2018	FY 2019	FY 2019 REQUESTS	VARIANCE
FULL-TIME					
Mayor & Council	0	0	0	0	0
City Clerk	2	2	2	0	0
City Manager	4	4	4	0	0
Finance	4	4	4	0	0
Information Technology	1	1	1	0	0
Human Resources	2	2	2	0	0
Communications	1	1	1	1	1
Community Outreach & Engagement	1	1	1	0	0
Municipal Court	2	2	2	0	0
Police	43	43	43	0	0
Fire	62	62	62	0	0
Public Works	10	10	9	0	-1
Parks & Recreation	2	2	2	0	0
Community Development	9	10	10	0	0
Economic Development	1	1	1	0	0
TOTAL FULL-TIME	**144**	**145**	**144**	**1**	**0**
PART-TIME					
Mayor & Council	7	7	7	0	0
City Clerk	0	0	0	0	0
City Manager	0	0	0	0	0
Finance	0	0	0	1	1
Information Technology	0	0	0	0	0
Human Resources	0	0	0	0	0
Communications	0	0	0	0	0
Community Outreach & Engagement	1	1	1	0	0
Municipal Court	3	3	3	1	1
Police	1	1	1	1	1
Fire	0	0	0	0	0
Public Works	3	3	3	0	0
Parks & Recreation	8	12	12	1	1
Community Development	3	1	1	0	0
Economic Development	0	0	0	0	0
TOTAL PART-TIME	**26**	**28**	**28**	**4**	**4**
TOTAL CITY EMPLOYEES (ALL SCHEDULES)	**170**	**173**	**172**	**5**	**4**

Variances:

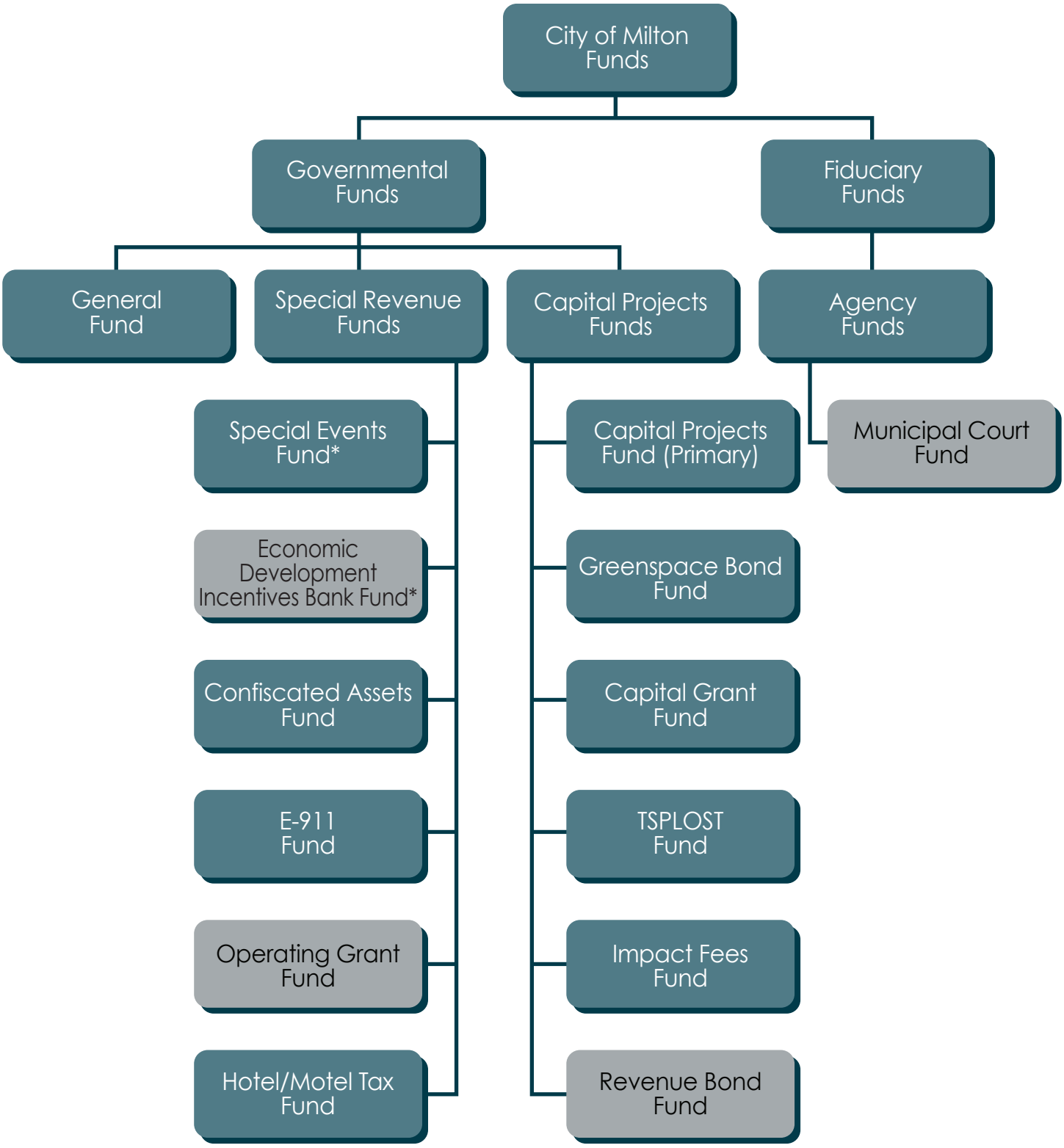
- Communications has submitted a request for the addition of a full-time Public Relations Specialist.
- Following a retirement, Public Works has decided to outsource the Construction Inspector position resulting in the reduction of one full-time position from the department.
- Finance, Municipal Court, Police, and Parks & Recreation have submitted requests for one part-time position each in order to provide additional support to address the growth seen over the past few years.

Note: Please see the FY19 Maintenance and Operating Initiatives for a detailed listing of requested positions and reclassifications.

Financial Policies and Procedures



Fund Structure



* These funds are budgeted as Special Revenue Funds for ease of tracking. They are ultimately rolled into the General Fund for the purposes of financial reporting in the Comprehensive Annual Financial Report (CAFR).

These funds have no appropriations in the FY 2019 Budget

Department-Fund Relationship

The following shows which departments are represented within each budgeted fund for fiscal year 2019

General Fund

Mayor & Council
City Clerk
City Manager
General Administration
Finance
Legal
Information Technology
Human Resources
Risk Management
General Government Buildings
Communications
Community Outreach & Engagement
Municipal Court
Police
Fire
Public Works
Parks & Recreation
Community Development
Economic Development

Special Events Fund

Community Outreach & Engagement

Confiscated Assets Fund

Police

E-911 Fund

Police

Hotel/Motel Tax Fund*

Community Outreach & Engagement

Capital Projects Fund (Primary)

Mayor & Council
General Administration
Finance
Information Technology
General Government Buildings
Police
Fire
Public Works
Parks & Recreation
Community Development

Greenspace Bond Fund

Parks & Recreation

TSPLOST Fund

Public Works

Capital Grant Fund

Public Works

Impact Fees Fund

General Government Buildings
Fire
Public Works
Parks & Recreation

Revenue Bond Fund

General Government Buildings
Fire

* 100% of Hotel/Motel taxes collected will be transferred to the Special Events Fund to promote tourism and community engagement.

Financial Policies and Procedures

The City has developed financial policies and procedures to ensure that financial resources are managed in a prudent manner. In addition, Milton's budgeting and accounting practices conform to Generally Accepted Accounting Principles (GAAP) as announced by the Government Accounting Standards Board (GASB) and the Georgia Uniform Chart of Accounts.

Budgetary Policies

BALANCED BUDGET

The budget is balanced for each budgeted fund. Total anticipated revenues plus the portion of the fund balance in excess of required reserves that is designated as a budgeted funding source must equal the total estimated expenditures for each fund. The City is prohibited from balancing current expenditures through the obligation of future year's resources.

BASIS OF BUDGETING

All governmental funds use the modified accrual basis of accounting for budgeting purposes as well as financial reporting purposes in the audited financial statement.

LEVEL OF BUDGET ADOPTION AND CONTROL

All budgets are adopted at the legal level of budgetary control, which is the department level within each individual fund.

BUDGET CONTROL REPORTS

The City maintains a system of budgetary control reports to ensure adherence to the budget. Departments also have access to financial reports which compare actual revenues and outstanding encumbrances and expenditures with budgeted amounts.

BUDGET AMENDMENT PROCESS

The budget is a dynamic, rather than static, plan which requires adjustments and formal budget amendments as circumstances change. The mayor and city council must approve all increases in total departmental appropriations. Department heads may submit budget amendment requests transferring appropriations from one line item to another within the specific department appropriation and fund, and obtain approval from the city manager. Adjustments from appropriations that have been obligated, committed, or reserved for a designated purpose cannot be transferred until a formal de-obligation occurs.

APPROPRIATION LAPSES AT YEAR-END

All operating budget appropriations, including encumbered appropriations, lapse at the end of the fiscal year. Purchases encumbered in the current fiscal year, but not received until the following year, must be charged against a department's subsequent year appropriation.

UTILIZATION OF PRIOR YEAR'S FUND BALANCE

If necessary, the City may use the fund balance in excess of the required reserves as a funding source for that fund's budget in any given year. The utilization of fund balance is considered a use of one-time revenues for budgeting purposes.

Fund Balance Policy

This policy ensures that the City maintains adequate fund balances and reserves in order to:

1. Provide sufficient cash flow for daily financial needs;
2. Secure and maintain investment grade bond ratings;
3. Offset significant economic downturns or revenue shortfalls; and
4. Provide funds for unforeseen expenditures related to emergencies.

FUND BALANCE CATEGORIES

1. NONSPENDABLE: Includes amounts that cannot be spent because they are either a.) Not in spendable form or b.) Legally or contractually required to be maintained intact. Nonspendable amounts are determined before all other classifications and consist of the following steps (as applicable in any given fiscal year):
   a. The City will maintain a fund balance equal to the balance of any long-term outstanding balances due from others (including other funds of the City).
   b. The City will maintain a fund balance equal to the value of inventory balances and prepaid items (to the extent that such balances are not offset with liabilities and actually result in fund balance).
   c. The City will maintain a fund balance equal to the corpus (principal) of any permanent funds that are legally or contractually required to be maintained intact.
   d. The City will maintain a fund balance equal to the balance of any land or other non-financial assets held for sale.
2. RESTRICTED: Includes amounts that can be spent only for the specific purposes stipulated by the Georgia Constitution, external resource providers or through enabling legislation.
3. COMMITTED: Includes amounts that can be used only for specific purposes determined by a formal action of the city council. Commitments are only used for specific purposes pursuant to a formal action of the city council. A majority vote is required to approve or remove a commitment.
4. ASSIGNED: Includes amounts intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed.
5. UNASSIGNED: Includes the residual classification for the City's general fund and includes all spendable amounts not contained in the other classifications.

RESERVE FOR WORKING CAPITAL

The reserves required to cover the cost of expenditures caused by unforeseen emergencies, to cover shortfalls due to revenue declines, and to eliminate any short-term borrowing for cash flow purposes. This reserve accumulates and is then maintained at an amount which represents no less than 25 percent of the subsequent year's budgeted revenues.

Revenue Administration Policy

The City strives to maintain a diversified and stable revenue structure to shelter it from short-term fluctuations in any primary revenue source. When possible, the revenue mix combines elastic and inelastic revenue sources to minimize the effect of economic downturns. The City works towards diversifying its revenue base in order to reduce its dependence on property taxes. As part of the annual budget process, an objective analytical process estimates revenues realistically and prudently. The City estimates revenues of a volatile nature conservatively.

Debt Management Policy

A sound fiscal position is maintained by only utilizing long-term tax-exempt debt to provide resources to finance needed capital improvements, while accumulating adequate resources to repay the debt. In addition, a strong financial administration serves to maintain and improve the City's credit rating. Both short-term and long-term debt are permissible when within the guidelines outlined in the City code of ordinances.

Cash And Investment Policy

The primary objectives of the City's investment activities are: safety, liquidity, and yield.

SAFETY

Safety of principal is the foremost objective of the investment program. Investments are undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk.

LIQUIDITY

The investment portfolio must remain sufficiently liquid to meet all those operating requirements that may be reasonably anticipated.

YIELD

The investment portfolio is designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to safety and liquidity.

Capital Asset Policy

Capital asset means any real or personal property acquired by the City which has an estimated useful life of three or more years with an acquisition value of $10,000 or more.

The term capital asset includes: land, improvements to land, easements, buildings, improvements to buildings, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible and intangible assets that are used in the operations of the government.

The City records depreciation using the straight-line method over the following useful lives:

Buildings	20–40 years
Vehicles, Equipment and Other	5–12 years
Infrastructure	15–60 years
Land Improvements	10–40 years

Budget Process

Milton's budget process is an ongoing endeavor. The Fiscal Year 2019 process commenced in June 2018 at the department level. Each department head is responsible for providing requests related to both a current services budget and an enhanced services budget while finance staff calculates expenses associated with salaries and benefits, and projects revenues for the upcoming year.

THE PROCESS

The process begins with analyzing historical data, recognizing trends, and making allowances for certain unforeseen possibilities. The current services budget determines the costs associated with continuing the same service levels for the upcoming year as are currently being provided for maintenance & operating as well as capital projects. In addition, each department head is responsible for detailing the costs associated with any new or improved services. These enhanced services requests are outlined in the initiatives sections of the budget book.

At the end of June the City Manager and the Finance Director review all budget requests in order to get a high level perspective of the city-wide budget. Throughout July, each department head meets with the City Manager and the Finance Director to explore in detail the department requests. As the City has a defined revenue footprint, careful consideration must be given to the priorities identified by the departments. With guidance from the City's Strategic Plan and other planning process documents (see p. 20), the City Manager makes the final determination of what will be proposed to Mayor and Council in the final budget document. The end product is based on revenue anticipations and line-item expenditures within each department, and is developed according to financial best practices and Generally Accepted Accounting Principles (GAAP). All appropriations lapse at year-end with the exception of the capital projects funds, which adopt project-length budgets.

The budget calendar found on p. 52 details the dates when the budget is presented to Mayor and Council as well as the required public hearings. Public hearings are a time for the community to give their input and be heard by Mayor and Council, and staff to ensure a collaborative and transparent process.

Once the final approval is granted by Mayor and Council and the budget has been adopted, staff continues to review and monitor the budget with each purchase. Department heads have access to budget control reports that provide timely comparisons of actual revenues, encumbrances, and expenditures to the approved budgeted amounts. The budget is a dynamic, rather than static plan which does require adjustments/amendments from time-to-time. By ordinance, requests to transfer appropriations from one line item to another within the same department and same fund must receive approval from the City Manager while increases in total departmental appropriations (i.e. transfers from another department or fund) require approval from Mayor and Council.

Fiscal Year 2019 Budget Calendar

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Jun 22 – Budget requests due (including M&O Initiatives and Capital Improvement requests)

Jun 25-Jul 3 – Budget request review by City Manager and Finance Director

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Jul 5-20 – Budget request review with City Manager, Finance Director and Directors/Department Heads

Jul 23-27 – Assemble budget book for Mayor and Council

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Aug 13 – Budget Workshop

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Sep 10 – Public Hearing #1 - First Reading of Budget Ordinance

Sep 17 – Final Budget Workshop (if needed)

Sep 24 – Public Hearing #2 - Approval of Budget

Consolidated Financial Summaries



Consolidated Budget Summary (All Funds)
FY 2016-FY 2019

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget
REVENUES				
Taxes				
Property Taxes	$ 13,704,986	$ 3,523,943	$ 14,722,048	$ 16,485,926
Sales & Use Taxes	8,893,238	12,025,807	15,597,000	15,485,000
Business & Other Taxes	2,770,817	2,963,708	2,843,035	2,869,000
Licenses & Permits	786,343	616,148	579,147	533,250
Intergovernmental Revenues	2,630,336	561,373	916,335	414,528
Charges for Services	2,600,260	2,846,330	2,516,246	2,488,300
Fines & Forfeitures	560,304	494,891	386,088	350,000
Investment Income	48,079	127,672	363,633	186,800
Contributions & Donations	22,725	40,281	53,649	17,000
Miscellaneous Revenue	142,560	190,689	162,202	150,154
subtotal	$ 32,159,647	$ 23,390,841	$ 38,139,383	$ 38,979,958
Other Financing Sources				
Proceeds From Sale Of Assets	$ 5,313	$ 13,079	$ 30,860	$ 10,000
Bond Proceeds	689,868	25,376,842	17,000,000	-
Interfund Transfers In	33,585,858	4,942,408	3,416,855	5,734,380
Budgeted Fund Balance	-	-	-	1,595,872
subtotal	$ 34,281,038	$ 30,332,329	$ 20,447,715	$ 7,340,252
TOTAL REVENUES	**$ 66,440,686**	**$ 53,723,169**	**$ 58,587,098**	**$ 46,320,210**
EXPENDITURES (by Function)				
General Government	$ 10,313,188	$ 9,284,620	$ 20,937,211	$ 4,293,534
Judicial	277,241	279,811	433,781	429,975
Public Safety	12,041,300	11,782,028	15,853,450	14,318,786
Public Works	7,323,405	3,034,654	16,563,612	13,007,069
Culture & Recreation	1,963,877	1,696,271	30,183,898	2,234,288
Housing & Development	816,691	1,233,965	2,164,050	1,513,050
Debt Service	153,529	1,208,834	1,584,128	2,561,811
Contingency	-	-	-	397,816
Initiatives	-	-	-	1,843,876
subtotal	$ 32,889,231	$ 28,520,183	$ 87,720,129	$ 40,600,205
Other Financing Uses				
Interfund Transfers Out	$ 33,585,858	$ 4,942,408	$ 3,404,603	$ 5,734,380
Future Year Debt Service	-	-	-	51
subtotal	$ 33,585,858	$ 4,942,408	$ 3,404,603	$ 5,734,431
TOTAL EXPENDITURES	**$ 66,475,089**	**$ 33,462,591**	**$ 91,124,732**	**$ 46,334,636**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council as well as project-length budget balances and line-items related to the approved bond issuance in the Revenue Bond Fund. Unspent capital project appropriations as of 9/30/18 will carry forward to the subsequent year's budget.

Consolidated Budget Summary (All Funds)
FY 2017-FY 2019

	FY 2017 Total Activity					FY 2018 Amended Budget*						FY 2019 Proposed Budget				
	General Fund	Capital Projects Fund	Greenspace Bond Fund	TSPLOST Fund	Other Funds	General Fund	Capital Projects Fund	Greenspace Bond Fund	TSPLOST Fund	Revenue Bond Fund	Other Funds	General Fund	Capital Projects Fund	Greenspace Bond Fund	TSPLOST Fund	Other Funds
REVENUES																
Taxes																
Property Taxes	$ 3,400,887	$ 123,056	$ -	$ -	$ -	$ 13,866,712	$ 105,000	$ 750,336	$ -	$ -	$ -	$ 14,666,500	$ 110,000	$ 1,709,426	$ -	$ -
Sales & Use Taxes	8,924,696	-	-	3,025,821	75,289	9,333,000	-	-	6,185,000	-	79,000	9,410,000	-	-	6,000,000	75,000
Business & Other Taxes	2,963,510	198	-	-	-	2,843,035	-	-	-	-	-	2,869,000	-	-	-	-
Licenses & Permits	616,148	-	-	-	-	579,147	-	-	-	-	-	533,250	-	-	-	-
Intergovernmental Revenues	21,604	-	-	-	539,769	18,244	-	-	-	-	898,091	9,000	-	-	-	405,528
Charges for Services	478,751	192,873	-	-	2,174,706	557,256	146,050	-	-	-	1,812,940	505,800	150,000	-	-	1,832,500
Fines & Forfeitures	472,717	-	-	-	22,174	375,000	-	-	-	-	11,088	350,000	-	-	-	-
Investment Income	79,348	229	47,344	169	582	123,400	-	240,000	-	-	233	76,000	-	100,000	10,800	-
Contributions & Donations	30,410	-	-	-	9,871	19,297	-	-	-	-	34,352	-	-	-	-	17,000
Miscellaneous Revenue	66,514	124,145	-	-	30	84,802	77,400	-	-	-	-	70,750	79,404	-	-	-
subtotal	$ 17,054,585	$ 440,501	$ 47,344	$ 3,025,990	$ 2,822,420	$ 27,799,893	$ 328,450	$ 990,336	$ 6,185,000		$ 2,835,704	$ 28,490,300	$ 339,404	$ 1,809,426	$ 6,010,800	$ 2,330,028
Other Financing Sources																
Proceeds From Sale Of Assets	$ 13,079	$ -	$ -	$ -	$ -	$ 30,860	$ -	$ -	$ -	$ -	$ -	$ 10,000	$ -	$ -	$ -	$ -
Bond Proceeds	-	-	25,376,842	-	-	-	-	-	-	17,000,000	-	-	-	-	-	-
Interfund Transfers In	1,012,092	3,864,159	-	-	66,157	342,788	1,195,012	-	-	-	1,879,055	27,000	5,332,380	-	-	375,000
Budgeted Fund Balance	-	-	-	-	-	-		-	-	-	-	715,635	-	-	798,500	81,737
subtotal	$ 1,025,171	$ 3,864,159	$ 25,376,842	$ -	$ 66,157	$ 373,648	$ 1,195,012	$ -	$ -	$ 17,000,000	$ 1,879,055	$ 752,635	$ 5,332,380	$ -	$ 798,500	$ 456,737
TOTAL REVENUES	**$ 18,079,756**	**$ 4,304,660**	**$ 25,424,186**	**$ 3,025,990**	**$ 2,888,577**	**$ 28,173,541**	**$ 1,523,462**	**$ 990,336**	**$ 6,185,000**	**$ 17,000,000**	**$ 4,714,759**	**$ 29,242,935**	**$ 5,671,784**	**$ 1,809,426**	**$ 6,809,300**	**$ 2,786,765**
EXPENDITURES (by Function)																
General Government	$ 3,942,573	$ 5,274,041	$ -	$ -	$ 68,006	$ 4,116,574	$ 1,668,944	$ -	$ -	$ 15,000,000	$ 151,693	$ 4,096,782	$ 79,404	$ -	$ -	$ 117,348
Judicial	279,811	-	-	-	-	433,781	-	-	-	-	-	429,975	-	-	-	-
Public Safety	10,346,573	511,589	-	-	923,866	11,675,293	984,157	-	-	2,000,000	1,194,000	12,010,951	1,201,520	-	-	1,106,315
Public Works	1,909,045	934,931	-	65,929	124,749	2,559,403	5,684,507	-	6,299,071	-	2,020,631	2,552,555	2,819,686	-	6,809,300	825,528
Culture & Recreation	1,149,728	546,243	-	-	300	1,399,682	1,864,712	24,816,445	-	-	2,103,059	1,364,148	120,140	100,000	-	650,000
Housing & Development	1,061,698	172,267	-	-	-	1,397,814	766,236	-	-	-	-	1,403,414	109,636	-	-	-
Debt Service	852,512	-	356,322	-	-	852,136	-	731,992	-	-	-	852,436	-	1,709,375	-	-
Contingency	-	-	-	-	-	-	-	-	-	-	-	233,768	164,048	-	-	-
Initiatives	-	-	-	-	-	-	-	-	-	-	-	666,526	1,177,350	-	-	-
subtotal	$ 19,541,940	$ 7,439,070	$ 356,322	$ 65,929	$ 1,116,921	$ 22,434,683	$ 10,968,556	$ 25,548,437	$ 6,299,071	$ 17,000,000	$ 5,469,383	$ 23,610,555	$ 5,671,784	$ 1,809,375	$ 6,809,300	$ 2,699,191
Other Financing Uses																
Interfund Transfers Out	$ 2,510,042	$ 243,000	$ -	$ -	$ 2,189,366	$ 1,240,374	$ 2,057,391	$ -	$ -	$ -	$ 106,838	$ 5,632,380	$ -	$ -	$ -	$ 102,000
Future Year Debt Service	-	-	-	-	$ -	-	-	-	-	-	-	-	-	51	-	-
subtotal	$ 2,510,042	$ 243,000	$ -	$ -	$ 2,189,366	$ 1,240,374	$ 2,057,391	$ -	$ -	$ -	$ 106,838	$ 5,632,380	$ -	$ 51	$ -	$ 102,000
TOTAL EXPENDITURES	**$ 22,051,982**	**$ 7,682,070**	**$ 356,322**	**$ 65,929**	**$ 3,306,287**	**$ 23,675,057**	**$ 13,025,947**	**$ 25,548,437**	**$ 6,299,071**	**$ 17,000,000**	**$ 5,576,221**	**$ 29,242,935**	**$ 5,671,784**	**$ 1,809,426**	**$ 6,809,300**	**$ 2,801,191**

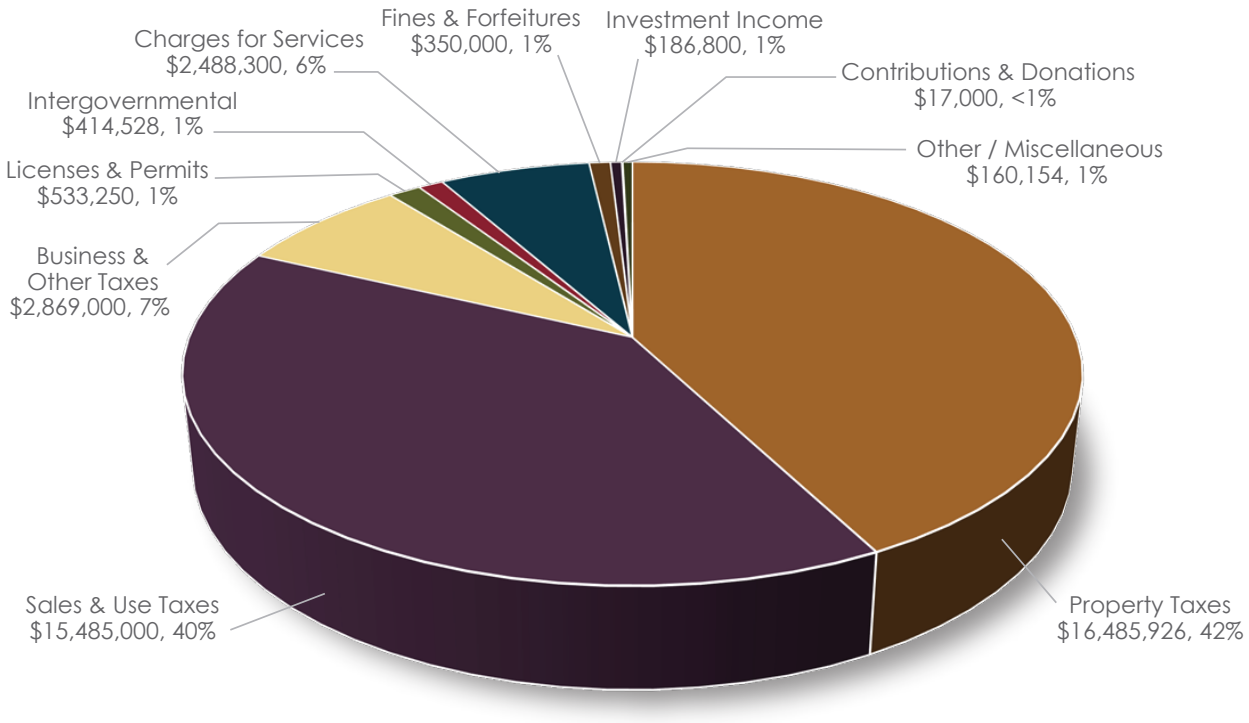
*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council as well as project-length budget balances and line-items related to the approved bond issuance in the Revenue Bond Fund. Unspent capital project appropriations as of 9/30/18 will carry forward to the subsequent year's budget.

Consolidated Budget Summary (by Fund)
FY 2019

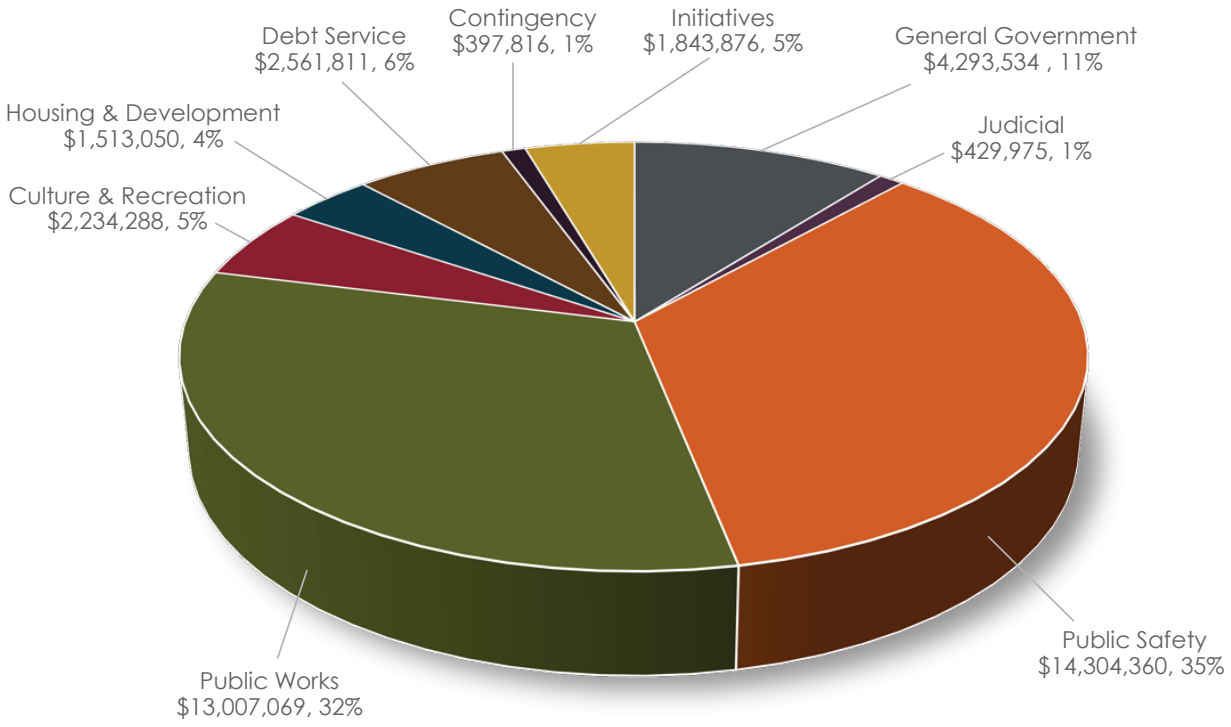
		Special Revenue Funds				Capital Projects Funds					
	General Fund	Special Events Fund	Confiscated Assets Fund	E911 Fund	Hotel/Motel Tax Fund	Capital Projects Fund	Greenspace Bond Fund	Capital Grant Fund	Impact Fees Fund	TSPLOST Fund	Total
REVENUES											
Taxes											
Property Taxes	$ 14,666,500	$ -	$ -	$ -	$ -	$ 110,000	$ 1,709,426	$ -	$ -	$ -	$ 16,485,926
Sales & Use Taxes	9,410,000	-	-	-	75,000	-	-	-	-	6,000,000	15,485,000
Business & Other Taxes	2,869,000	-	-	-	-	-	-	-	-	-	2,869,000
Licenses & Permits	533,250	-	-	-	-	-	-	-	-	-	533,250
Intergovernmental Revenues	9,000	-	-	-	-	-	-	405,528	-	-	414,528
Charges for Services	505,800	-	-	950,000	-	150,000	-	-	882,500	-	2,488,300
Fines & Forfeitures	350,000	-	-	-	-	-	-	-	-	-	350,000
Investment Income	76,000	-	-	-	-	-	100,000	-	-	10,800	186,800
Contributions & Donations	-	17,000	-	-	-	-	-	-	-	-	17,000
Miscellaneous Revenue	70,750	-	-	-	-	79,404	-	-	-	-	150,154
subtotal	$ 28,490,300	$ 17,000	$ -	$ 950,000	$ 75,000	$ 339,404	$ 1,809,426	$ 405,528	$ 882,500	$ 6,010,800	$ 38,979,958
Other Financing Sources											
Proceeds From Sale Of Assets	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,000
Interfund Transfers In	27,000	75,000	-	-	-	5,332,380	-	300,000	-	-	5,734,380
Budgeted Fund Balance	715,635	12,348	69,389	-					-	798,500	1,595,872
subtotal	$ 752,635	$ 87,348	$ 69,389	$ -	$ -	$ 5,332,380	$ -	$ 300,000	$ -	$ 798,500	$ 7,340,252
TOTAL REVENUES	**$ 29,242,935**	**$ 104,348**	**$ 69,389**	**$ 950,000**	**$ 75,000**	**$ 5,671,784**	**$ 1,809,426**	**$ 705,528**	**$ 882,500**	**$ 6,809,300**	**$ 46,320,210**
EXPENDITURES (by Function)											
General Government	$ 4,096,782	$ 104,348	$ -	$ -	$ -	$ 79,404	$ -	$ -	$ 13,000	$ -	$ 4,293,534
Judicial	429,975	-	-	-	-	-	-	-	-	-	429,975
Public Safety	12,010,951	-	83,815	950,000	-	1,201,520	-	-	72,500	-	14,318,786
Public Works	2,552,555	-	-	-	-	2,819,686	-	705,528	120,000	6,809,300	13,007,069
Culture & Recreation	1,364,148	-	-	-	-	120,140	100,000	-	650,000	-	2,234,288
Housing & Development	1,403,414	-	-	-	-	109,636	-	-	-	-	1,513,050
Debt Service	852,436	-	-	-	-	-	1,709,375	-	-	-	2,561,811
Contingency	233,768	-	-	-	-	164,048	-	-	-	-	397,816
Initiatives	666,526	-	-	-	-	1,177,350	-	-	-	-	1,843,876
subtotal	$ 23,610,555	$ 104,348	$ 83,815	$ 950,000	$ -	$ 5,671,784	$ 1,809,375	$ 705,528	$ 855,500	$ 6,809,300	$ 40,600,205
Other Financing Uses											
Interfund Transfers Out	$ 5,632,380	$ -	$ -	$ -	$ 75,000	$ -	$ -	$ -	$ 27,000	$ -	$ 5,734,380
Future Year Debt Service	-	-	-	-	-	-	51	-	-	-	51
subtotal	$ 5,632,380	$ -	$ -	$ -	$ 75,000	$ -	$ 51	$ -	$ 27,000	$ -	$ 5,734,431
TOTAL EXPENDITURES	**$ 29,242,935**	**$ 104,348**	**$ 83,815**	**$ 950,000**	**$ 75,000**	**$ 5,671,784**	**$ 1,809,426**	**$ 705,528**	**$ 882,500**	**$ 6,809,300**	**$ 46,334,636**

Consolidated Budget FY 2019

CITY-WIDE REVENUES BY SOURCE



CITY-WIDE EXPENDITURES BY FUNCTION



Projected Changes in Fund Balance
All Funds

Fund	Fiscal Year	Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance	Increase / (Decrease)	% Change
GENERAL FUND							
General Fund	2016 Actual	$ 10,081,237	$ 37,203,844	$ 39,972,207	$ 7,312,874	$ (2,768,363)	(27.5)
	2017 Actual	7,312,874	18,079,756	22,051,982	3,340,647	(3,972,227)	(54.3)
	2018 Amended Budget*	3,340,647	28,173,541	23,675,057	7,839,131	4,498,484	134.7
	2019 Proposed Budget	7,839,131	28,527,300	29,242,935	7,123,496	(715,635)	(9.1)
SPECIAL REVENUE FUNDS							
Special Events Fund	2016 Actual	$ 30,712	$ 59,116	$ 68,866	$ 20,961	$ (9,750)	(31.7)
	2017 Actual	20,961	75,753	68,006	28,708	7,746	37.0
	2018 Amended Budget*	28,708	112,090	106,728	34,070	5,362	18.7
	2019 Proposed Budget	34,070	92,000	104,348	21,722	(12,348)	(36.2)
Confiscated Assets Fund	2016 Actual	$ 202,497	$ 52,255	$ 140,237	$ 114,515	$ (87,982)	(43.4)
	2017 Actual	114,515	22,225	758	135,981	21,466	18.7
	2018 Amended Budget*	135,981	12,831	64,997	83,815	(52,166)	(38.4)
	2019 Proposed Budget	83,815	-	83,815	(0)	(83,815)	(100.0)
E911 Fund	2016 Actual	$ 62,719	$ 935,605	$ 998,321	$ 3	$ (62,716)	(100.0)
	2017 Actual	3	923,104	923,107	-	(3)	(100.0)
	2018 Amended Budget*	-	930,000	930,000	-	-	-
	2019 Proposed Budget	-	950,000	950,000	-	-	-
Operating Grant Fund	2016 Actual	$ -	$ -	$ -	$ -	$ -	-
	2017 Actual	-	-	300	(300)	(300)	-
	2018 Amended Budget*	(300)	19,452	19,152	-	300	(100.0)
	2019 Proposed Budget	-	-	-	-	-	-
Hotel/Motel Tax Fund	2016 Actual	$ -	$ 66,218	$ 66,218	$ -	$ -	-
	2017 Actual	-	75,289	75,289	-	-	-
	2018 Amended Budget*	-	79,000	79,000	-	-	-
	2019 Proposed Budget	-	75,000	75,000	-	-	-
CAPITAL PROJECTS FUNDS							
Capital Projects Fund (Primary)	2016 Actual	$ 7,224,493	$ 20,165,019	$ 12,491,729	$ 14,897,782	$ 7,673,289	106.2
	2017 Actual	14,897,782	4,304,660	7,682,070	11,520,372	(3,377,410)	(22.7)
	2018 Amended Budget*	11,520,372	1,523,462	13,025,946	17,888	(11,502,484)	(99.8)
	2019 Proposed Budget	17,888	5,671,784	5,671,784	17,888	-	-
Greenspace Bond Fund	2016 Actual	$ -	$ -	$ -	$ -	$ -	-
	2017 Actual	-	-	-	-	-	-
	2018 Amended Budget*	25,067,864	990,336	25,548,437	509,763	(24,558,101)	(98.0)
	2019 Proposed Budget	509,763	1,809,426	1,809,426	509,763	-	-
Capital Grant Fund	2016 Actual	$ (2,082,969)	$ 3,525,134	$ 957,168	$ 484,997	$ 2,567,966	(123.3)
	2017 Actual	484,997	540,288	224,749	800,535	315,539	65.1
	2018 Amended Budget*	800,535	926,731	1,727,266	-	(800,535)	(100.0)
	2019 Proposed Budget	-	705,528	705,528	-	-	-
Impact Fee Fund	2016 Actual	$ -	$ 916,728	$ 916,728	$ -	$ -	-
	2017 Actual	-	1,251,919	1,251,919	-	-	-
	2018 Amended Budget*	-	2,634,655	2,634,655	-	-	-
	2019 Proposed Budget	-	882,500	882,500	-	-	-
Revenue Bond Fund	2016 Actual	$ 8,109,005	$ 3,516,768	$ 10,863,614	$ 762,158	$ (7,346,847)	(90.6)
	2017 Actual	762,158	-	762,158	-	(762,158)	(100.0)
	2018 Amended Budget*	-	17,000,000	17,000,000	-	-	-
	2019 Proposed Budget	-	-	-	-	-	-
TSPLOST Fund	2016 Actual	$ -	$ -	$ -	$ -	$ -	-
	2017 Actual	-	3,025,990	65,929	2,960,061	2,960,061	-
	2018 Amended Budget*	2,960,061	6,185,000	6,299,071	2,845,990	(114,071)	(3.9)
	2019 Proposed Budget	2,845,990	6,809,300	6,809,300	2,845,990	-	-

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

FY 2019 Significant Changes in Fund Balance (+/- 10%)

Special Events Fund - The driving cause of the decrease in fund balance within this fund is the decision to not budget for an interfund transfer in from the General Fund in FY 2019. Prior year transfers had built up a useable fund balance that will be budgeted in FY 2019 to ensure a balanced budget. This use of fund balance will not affect the programming budgeted in this fund, nor does it preclude the City from using interfund transfers in future years to supplement the budget if needed.

Confiscated Assets Fund - Milton does not currently have a representative on the High Intensity Drug Trafficking Areas program. The result of this has been a decrease in revenues received in this fund over the past few years. That coupled with the unknown status of the pending cases in court led the City to have no expectation for new revenues in FY 2019. Therefore, all funding will be budgeted from available fund balance causing the decline of (100%) noted above.

General Fund



General Fund Budget Summary

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
REVENUES						
Taxes						
Property Taxes	$ 13,594,274	$ 3,400,887	$ 13,866,712	$ 14,666,500	$ 799,788	5.8
Sales & Use Taxes	8,827,020	8,924,696	9,333,000	9,410,000	77,000	0.8
Business & Other Taxes	2,770,817	2,963,510	2,843,035	2,869,000	25,965	0.9
Licenses & Permits	784,946	616,148	579,147	533,250	(45,897)	(7.9)
Intergovernmental Revenues	16,655	21,604	18,244	9,000	(9,244)	(50.7)
Charges for Services	537,317	478,751	557,256	505,800	(51,456)	(9.2)
Fines & Forfeitures	508,130	472,717	375,000	350,000	(25,000)	(6.7)
Investment Income	45,333	79,348	123,400	76,000	(47,400)	(38.4)
Contributions & Donations	11,165	30,410	19,297	-	(19,297)	(100.0)
Miscellaneous Revenue	121,786	66,514	84,802	70,750	(14,052)	(16.6)
subtotal	$ 27,217,442	$ 17,054,585	$ 27,799,893	$ 28,490,300	$ 690,407	2.5
Other Financing Sources						
Proceeds From Sale Of Assets	$ 5,313	$ 13,079	$ 30,860	$ 10,000	$ (20,860)	(67.6)
Interfund Transfers In	9,981,090	1,012,092	342,788	27,000	(315,788)	(92.1)
subtotal	$ 9,986,402	$ 1,025,171	$ 373,648	$ 37,000	$ (336,648)	(90.1)
TOTAL REVENUES	**$ 37,203,844**	**$ 18,079,756**	**$ 28,173,541**	**$ 28,527,300**	**$ 353,759**	**1.3**
EXPENDITURES (by Department)						
Mayor & Council	$ 146,527	$ 137,387	$ 162,385	$ 178,229	$ 15,844	9.8
City Clerk	163,966	169,689	353,535	224,957	(128,578)	(36.4)
City Manager	687,710	656,272	721,631	748,114	26,483	3.7
General Administration	40,500	80,156	68,374	65,899	(2,475)	(3.6)
Finance	409,321	431,203	502,429	507,921	5,492	1.1
Legal	307,816	261,278	329,000	295,000	(34,000)	(10.3)
Information Technology	729,719	994,762	856,991	923,625	66,634	7.8
Human Resources	272,594	272,595	340,187	332,177	(8,010)	(2.4)
Risk Management	243,715	242,644	258,600	272,707	14,107	5.5
General Government Buildings	386,420	369,346	197,970	222,928	24,958	12.6
Communications	276,877	166,604	198,926	196,479	(2,447)	(1.2)
Community Outreach & Engagement	-	160,638	126,546	128,746	2,200	1.7
Municipal Court	275,541	279,811	433,781	429,975	(3,806)	(0.9)
Police	3,915,311	4,026,141	4,692,162	4,843,266	151,104	3.2
Fire	5,693,645	6,320,432	6,983,131	7,167,685	184,554	2.6
Public Works	1,971,467	1,909,045	2,559,403	2,552,555	(6,848)	(0.3)
Parks & Recreation	1,118,753	1,149,728	1,399,682	1,364,148	(35,534)	(2.5)
Community Development	638,599	886,285	1,123,903	1,182,555	58,652	5.2
Economic Development	74,653	175,414	273,911	220,859	(53,052)	(19.4)
Debt Service	-	852,512	852,136	852,436	300	0.0
Contingency	-	-	-	233,768	233,768	-
M&O Initiatives	-	-	-	666,526	666,526	-
subtotal	$ 17,353,132	$ 19,541,940	$ 22,434,683	$ 23,610,555	$ 1,175,872	5.2
Other Financing Uses						
Interfund Transfers Out	$ 22,619,075	$ 2,510,042	$ 1,240,374	$ 5,632,380	$ 4,392,006	354.1
subtotal	$ 22,619,075	$ 2,510,042	$ 1,240,374	5,632,380	$ 4,392,006	354.1
TOTAL EXPENDITURES	**$ 39,972,207**	**$ 22,051,982**	**$ 23,675,057**	**$ 29,242,935**	**$ 5,567,878**	**23.5**
Expenditures	$ (2,768,363)	$ (3,972,227)	$ 4,498,484	$ (715,635)		
Beginning Fund Balance	10,081,237	7,312,874	3,340,647	7,839,131		
ENDING FUND BALANCE	**$ 7,312,874**	**$ 3,340,647**	**$ 7,839,131**	**$ 7,123,496**		

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

FY 2019 General Fund Cash Flow Budget

	OCT	NOV	DEC	JAN	FEB	MAR
BEGINNING BALANCE	**$ 688,603**	**$ 6,282,003**	**$ 8,407,270**	**$ 7,719,169**	**$ 7,452,752**	**$ 6,997,445**
INFLOWS						
Revenues	$ 8,040,251	$ 4,586,137	$ 1,153,670	$ 1,575,353	$ 1,236,001	$ 1,671,001
Interfund Transfers In	-	-	-	-	-	-
TOTAL INFLOWS	**$ 8,040,251**	**$ 4,586,137**	**$ 1,153,670**	**$ 1,575,353**	**$ 1,236,001**	**$ 1,671,001**
OUTFLOWS						
Expenditures	2,446,851	2,460,869	1,841,771	1,841,771	1,691,308	2,245,245
Interfund Transfers Out	469,365	469,365	469,365	469,365	469,365	469,365
TOTAL OUTFLOWS	**$ 10,487,101**	**$ 7,047,006**	**$ 2,995,441**	**$ 3,417,124**	**$ 2,927,309**	**$ 3,916,246**
ENDING BALANCE	**6,282,003**	**8,407,270**	**7,719,169**	**7,452,752**	**6,997,445**	**6,423,201**

	APR	MAY	JUN	JUL	AUG	SEP
BEGINNING BALANCE	**$ 6,423,201**	**$ 6,502,619**	**$ 5,832,252**	**$ 5,187,833**	**$ 4,867,791**	**$ 3,853,328**
INFLOWS						
Revenues	$ 1,877,059	$ 1,106,854	$ 1,097,434	$ 1,535,274	$ 1,064,863	$ 3,556,403
Interfund Transfers In	-	-	-	-	-	27,000
TOTAL INFLOWS	**$ 1,877,059**	**$ 1,106,854**	**$ 1,097,434**	**$ 1,535,274**	**$ 1,064,863**	**$ 3,583,403**
OUTFLOWS						
Expenditures	1,797,641	1,777,222	1,741,853	1,855,316	2,079,326	1,831,383
Interfund Transfers Out	469,365	469,365	469,365	469,365	469,365	469,365
TOTAL OUTFLOWS	**$ 3,674,700**	**$ 2,884,076**	**$ 2,839,288**	**$ 3,390,590**	**$ 3,144,188**	**$ 5,414,785**
ENDING BALANCE	**6,502,619**	**5,832,252**	**5,187,833**	**4,867,791**	**3,853,328**	**5,578,348**

Note: The beginning balance shown above was calculated using the projected fund balance for FY 2018 less current general fund investments. Any additional idle funds will be considered for investment per the City's Cash and Investment Policy.

General Fund Revenue Detail

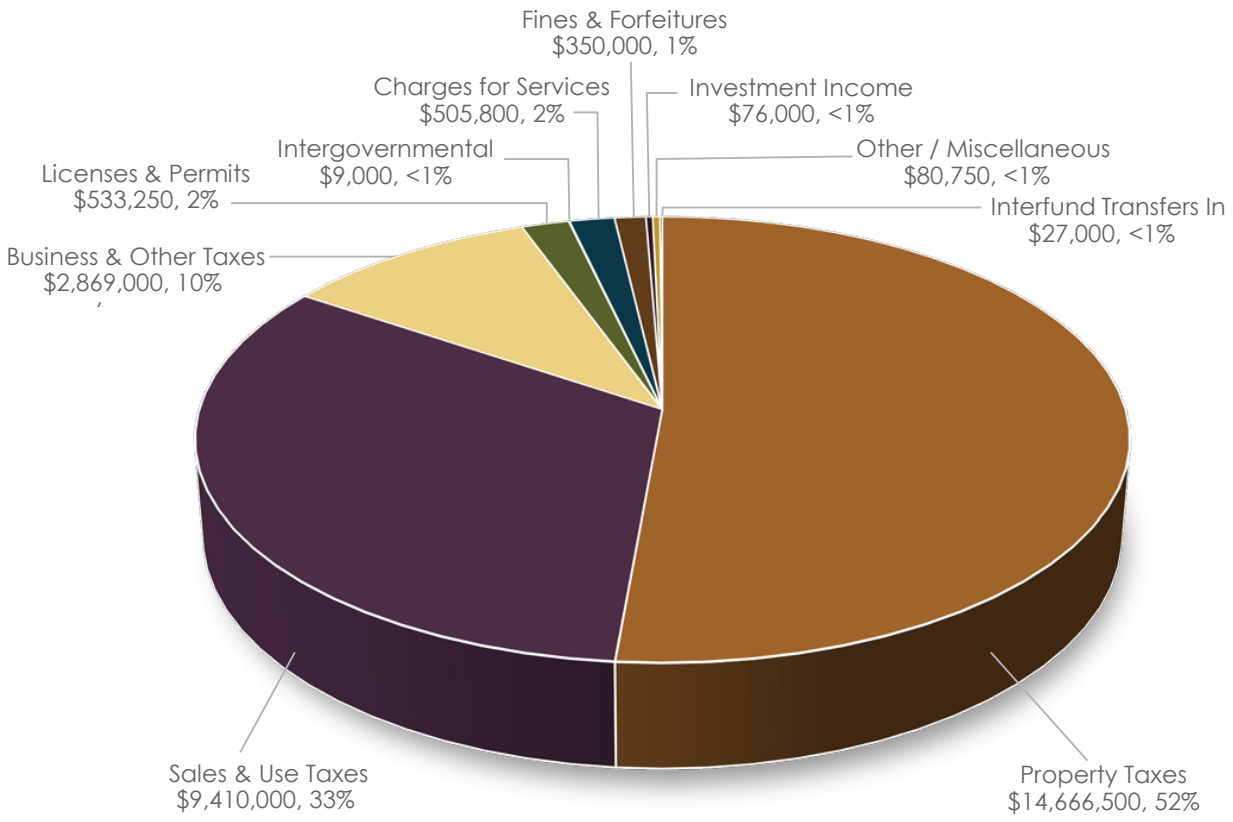
	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
TAXES						
Property Taxes:						
Real Property Tax - Current Year	$ 9,893,278	$ -	$ 10,672,092	$ 11,545,628	$ 873,536	8.2
Public Utility Tax	73,381	90,621	95,502	95,000	(502)	(0.5)
Real Property Tax - Prior Year	319,254	437,216	22,200	20,000	(2,200)	(9.9)
Personal Property Tax - Current Year	193,676	-	201,887	186,287	(15,600)	(7.7)
Personal Property Tax - Prior Year	4,672	4,863	3,200	3,200	-	-
Motor Vehicle Tax	203,625	138,022	100,000	58,245	(41,755)	(41.8)
Title Ad Valorem Tax (TAVT)	474,756	400,243	400,000	400,000	-	-
Alternative Ad Valorem Tax (AAVT)	2,482	4,493	3,991	3,800	(191)	(4.8)
Intangible Tax	265,700	251,957	220,000	215,000	(5,000)	(2.3)
Real Estate Transfer Tax	105,114	83,502	95,000	100,000	5,000	5.3
Franchise Fees	2,058,336	1,985,394	-	-	-	-
Electric	-	-	1,160,000	1,200,000	40,000	3.4
Gas	-	-	313,600	312,000	(1,600)	(0.5)
Cable	-	-	460,000	500,000	40,000	8.7
Telephone	-	-	25,000	23,300	(1,700)	(6.8)
Cell/Fiber/Telecommunications	-	4,576	94,240	4,040	(90,200)	(95.7)
subtotal	13,594,274	3,400,887	13,866,712	14,666,500	799,788	5.8
Sales & Use Taxes:						
Local Option Sales Tax	$ 8,528,916	$ 8,617,970	$ 9,035,000	$ 9,100,000	$ 65,000	0.7
Alcohol Beverage Excise	298,104	306,680	298,000	310,000	12,000	4.0
Fireworks Excise Tax	-	47	-	-	-	-
subtotal	8,827,020	8,924,696	9,333,000	9,410,000	77,000	0.8
Business Taxes:						
Business & Occupation Tax	$ 649,271	$ 711,817	$ 780,000	$ 810,000	$ 30,000	3.8
Insurance Premium Tax	2,041,691	2,182,711	2,000,000	2,000,000	-	-
Financial Institutions Tax	46,001	38,150	43,387	40,000	(3,387)	(7.8)
subtotal	2,736,964	2,932,678	2,823,387	2,850,000	26,613	0.9
Other Taxes:						
Penalties & Interest On Delinquent Taxes	$ 26,608	$ 21,023	$ 10,700	$ 10,700	$ -	-
Penalties & Interest On Alcoholic Beverage Excise Tax	584	511	200	300	100	50.0
Penalties & Interest On Business & Occupation Tax	6,661	9,298	8,748	8,000	(748)	(8.6)
subtotal	33,853	30,832	19,648	19,000	(648)	(3.3)
TOTAL TAXES	**$ 25,192,111**	**$ 15,289,093**	**$ 26,042,747**	**$ 26,945,500**	**$ 902,753**	**3.5**
LICENSES & PERMITS						
Alcohol Beverage Licenses	$ 144,150	$ 148,995	$ 155,000	$ 155,000	$ -	-
Advertising Fee	1,200	3,000	2,200	-	(2,200)	(100.0)
Pouring Permit	5,745	4,620	6,000	6,000	-	-
Public Facilities Alcohol Permit	300	320	900	500	(400)	(44.4)
Solicitation Permit	1,170	4,485	1,000	1,000	-	-
Zoning & Land Use Permits	6,950	4,300	7,650	2,500	(5,150)	(67.3)
Land Disturbance Permits	161,493	58,498	39,000	7,500	(31,500)	(80.8)
Modification	350	1,400	350	350	-	-
Variance	4,850	4,600	5,750	5,000	(750)	(13.0)
Seasonal & Special Events	710	900	1,070	900	(170)	(15.9)
Sign Permits	8,949	5,008	7,700	6,000	(1,700)	(22.1)
Film & Media Permit Fee	1,200	1,200	1,000	1,000	-	-
Tree Removal Permit	-	-	11,000	8,000	(3,000)	(27.3)
Building Permits	438,913	371,808	335,000	335,000	-	-

General Fund Revenue Detail

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
NPDES Fees	4,898	1,673	1,500	1,500	-	-
Penalties & Interest On Delinquent Licenses & Permits	4,068	5,340	4,027	3,000	(1,027)	(25.5)
TOTAL LICENSES & PERMITS	**$ 784,946**	**$ 616,148**	**$ 579,147**	**$ 533,250**	**$ (45,897)**	**(7.9)**
INTERGOVERNMENTAL REVENUES						
Federal Government Grants	$ 4,655	$ 1,804	$ -	$ -	$ -	-
Local Government Grants	12,000	11,640	9,244	-	(9,244)	(100.0)
Loc Govt Shared Rev/School Bus Stop Arm Violations	-	8,160	9,000	9,000	-	-
TOTAL INTERGOVERNMENTAL GRANTS	**$ 16,655**	**$ 21,604**	**$ 18,244**	**$ 9,000**	**$ (9,244)**	**(50.7)**
CHARGES FOR SERVICES						
Administrative Fees	$ 192,118	$ 185,530	$ 174,500	$ 163,000	$ (11,500)	(6.6)
Planning & Development Fees	137,535	123,150	126,250	114,250	(12,000)	(9.5)
Open Records Fees	696	1,131	1,950	2,500	550	28.2
Other Charges For Services	12,800	11,001	23,000	21,500	(1,500)	(6.5)
Special Police Services Fees	5,400	3,600	14,000	10,000	(4,000)	(28.6)
Special Fire Services Fees	12,026	12,320	11,900	12,900	1,000	8.4
Fingerprinting Fee	5,105	7,458	27,500	20,000	(7,500)	(27.3)
Medical Reimbursement (E911)	423	-	1,675	-	(1,675)	(100.0)
Other Public Safety Fees	2,943	1,350	1,000	-	(1,000)	(100.0)
Background Check Fees	14,900	14,750	13,500	14,000	500	3.7
Activity Fees	153,070	112,603	161,403	147,350	(14,053)	(8.7)
Event Admission Fees	-	5,617	278	-	(278)	(100.0)
Other Charges For Services	300	240	300	300	-	-
TOTAL CHARGES FOR SERVICES	**$ 537,317**	**$ 478,751**	**$ 557,256**	**$ 505,800**	**$ (51,456)**	**(9.2)**
FINES & FORFEITURES						
Court Fines & Forfeitures	$ 508,130	$ 472,717	$ 375,000	$ 350,000	$ (25,000)	(6.7)
TOTAL FINES & FORFEITURES	**$ 508,130**	**$ 472,717**	**$ 375,000**	**$ 350,000**	**$ (25,000)**	**(6.7)**
INVESTMENT INCOME						
Interest Revenues	$ 508	$ 1,370	$ 1,400	$ 1,000	$ (400)	(28.6)
Realized Gain Or Loss	44,825	77,978	122,000	75,000	(47,000)	(38.5)
TOTAL INVESTMENT INCOME	**$ 45,333**	**$ 79,348**	**$ 123,400**	**$ 76,000**	**$ (47,400)**	**(38.4)**
CONTRIBUTIONS & DONATIONS						
Donation Revenues	$ 11,165	$ 30,410	$ 19,297	$ -	$ (19,297)	(100.0)
TOTAL CONTRIBUTIONS & DONATIONS	**$ 11,165**	**$ 30,410**	**$ 19,297**	**$ -**	**$ (19,297)**	**(100.0)**
MISCELLANEOUS REVENUE						
Rents & Royalties	$ 77,534	$ -	$ -	$ -	$ -	-
Facility Rentals	24,788	18,215	34,930	30,750	(4,180)	(12.0)
Reimbursement For Damaged Property	12,534	38,567	24,872	-	(24,872)	(100.0)
Other Miscellaneous Revenue	6,930	9,731	25,000	40,000	15,000	60.0
TOTAL MISCELLANEOUS REVENUE	**$ 121,786**	**$ 66,514**	**$ 84,802**	**$ 70,750**	**$ (14,052)**	**(16.6)**
OTHER FINANCING SOURCES						
Proceeds From Sale Of Assets	$ 5,313	$ 13,079	$ 30,860	$ 10,000	$ (20,860)	(67.6)
Operating Transfers In						
From Hotel/Motel Tax Fund	19,218	20,000	-	-	-	-
From Capital Project Fund	-	243,000	315,788	-	(315,788)	(100.0)
From Revenue Bond Fund	9,935,171	712,604	-	-	-	-
From Impact Fees Fund/Admin	26,701	36,488	27,000	27,000	-	-
TOTAL OTHER FINANCING SOURCES	**$ 9,986,402**	**$ 1,025,171**	**$ 373,648**	**$ 37,000**	**$ (336,648)**	**(90.1)**
TOTAL REVENUES	**$ 37,203,845**	**$ 18,079,755**	**$ 28,173,541**	**$ 28,527,300**	**$ 353,759**	**1.3**

General Fund FY 2019

REVENUES BY SOURCE



General Fund Major Revenue Sources

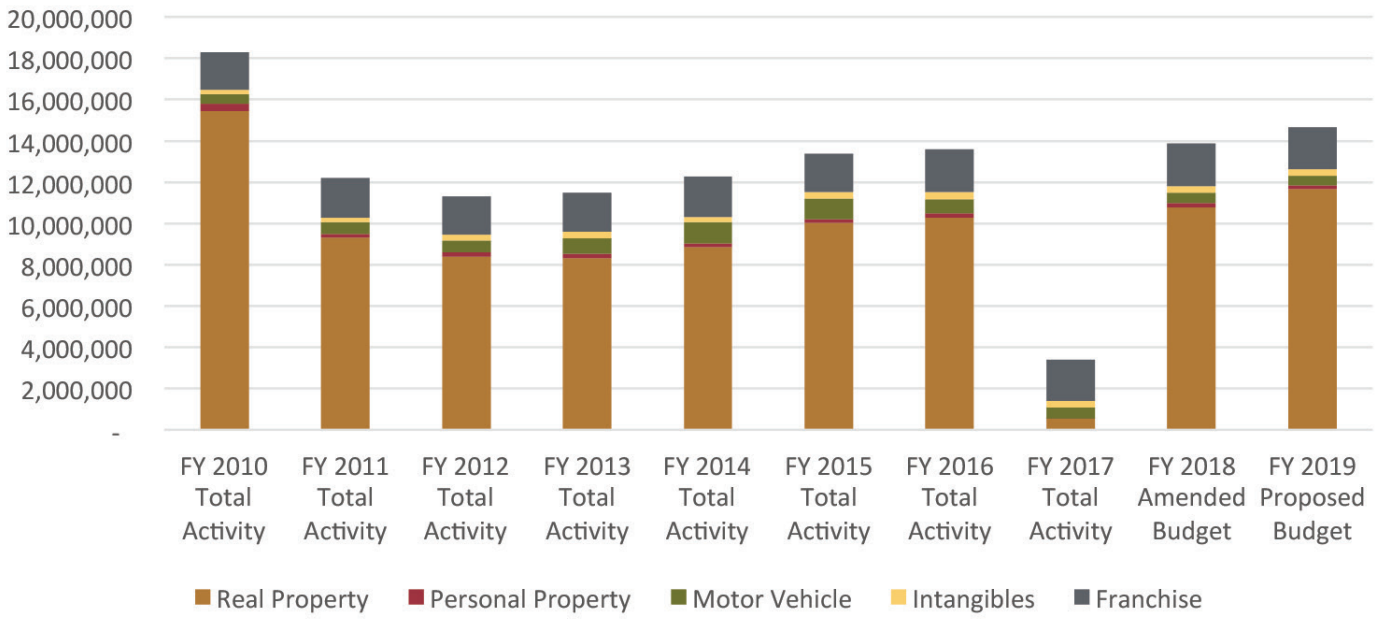
Taxes make up 94% or $26,945,500 of budgeted revenues in Fiscal Year 2019 (all revenue figures detailed exclude budgeted fund balance). Historically, taxes have always been the City's most significant revenue source. According to the Georgia Uniform Chart of Accounts, taxes include: general property taxes, general sales & use taxes, selective sales & use taxes, local option income taxes, business taxes, and other taxes (penalties & interest).

Property Taxes

The City of Milton's main source of revenue is property taxes. Property taxes are made up of real and personal property taxes, motor vehicle taxes, taxes on intangibles, and franchise taxes. In FY 2019 property taxes represent 51% or $14,666,500 of total revenues. This category is anticipated to increase by $799,788 or 5.8% from FY 2018. This growth is a result of reassessments of existing real property, new development, and other changes in the tax digest. In an effort to create some relief for citizens, the Mayor and Council approved a rollback of the 2018 millage rate from 4.731 mills to 4.390, the first rollback since the City's incorporation in 2006.

In FY 2019, 81% or $11,850,115 of the property tax category is made up of real and personal taxes, and 14% or $2,039,340 is derived from franchise taxes on electric, gas, cable, telephone, and cell/fiber/telecommunications. Franchise taxes are charges to utility companies for the privilege of operating within municipal boundaries, and are routine/common practice for municipalities across the state and country.

Property Taxes – 10-Year History

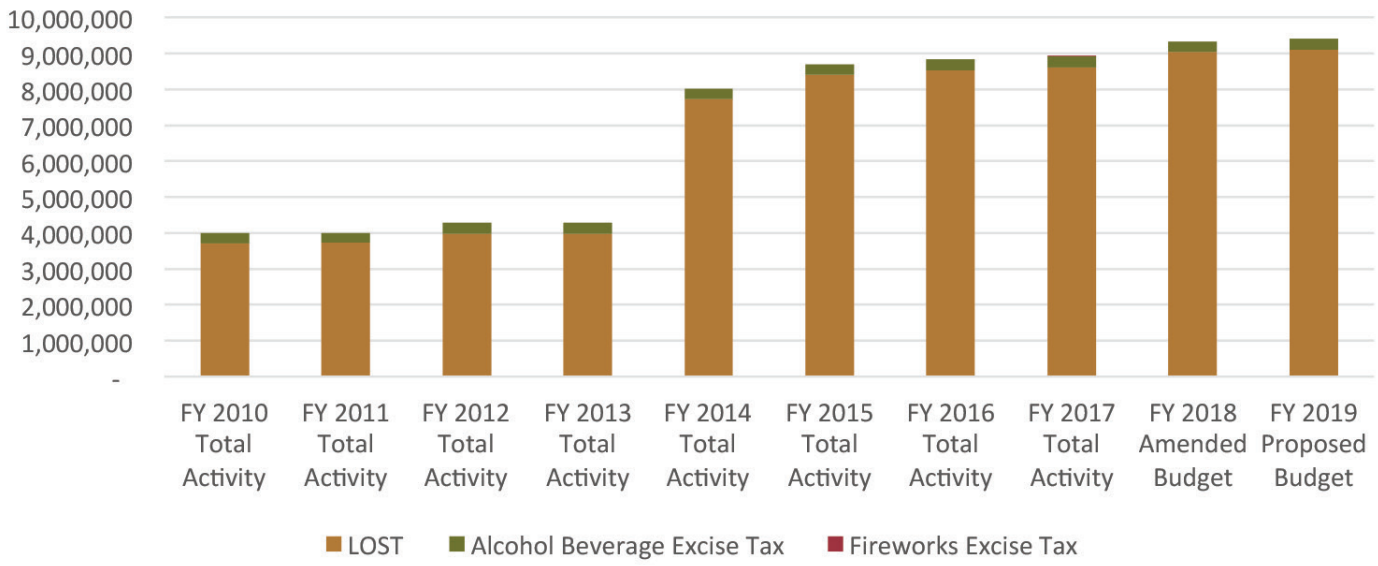


Note: The spike seen in FY 2010 is attributable to the delayed billing of property taxes in FY 2009, and the drop in FY 2017 activity is attributable to the delayed billing of property taxes in that year. A spike is not seen in FY 2018 as a result of the decision to change the fiscal year in which the City would account for property tax revenues in order to avoid issues with delayed billing cycles going forward. Ultimately this decision resulted in one year (FY 2017) without any collections for current year real and personal property taxes.

Sales & Use Taxes

The City's second largest revenue grouping is sales & use taxes. Sales & use taxes are broken into two categories: general and selective. Milton's general sales & use tax revenues come from its distribution of the local option sales tax (LOST) that was negotiated between Fulton County and the municipalities therein in 2013. Milton's share under the current plan is 3.3% of total collections. FY 2019's budget forecasts $9.1 million in LOST revenues, an increase of $65,000 from the FY 2018 amended budget. Milton's General Fund selective sales & use taxes are comprised of excise taxes on alcohol beverages and sales of fireworks. An excise tax is a tax levied on the manufacture, sale, or consumption of a commodity.

Sales & Use Taxes – 10-Year History



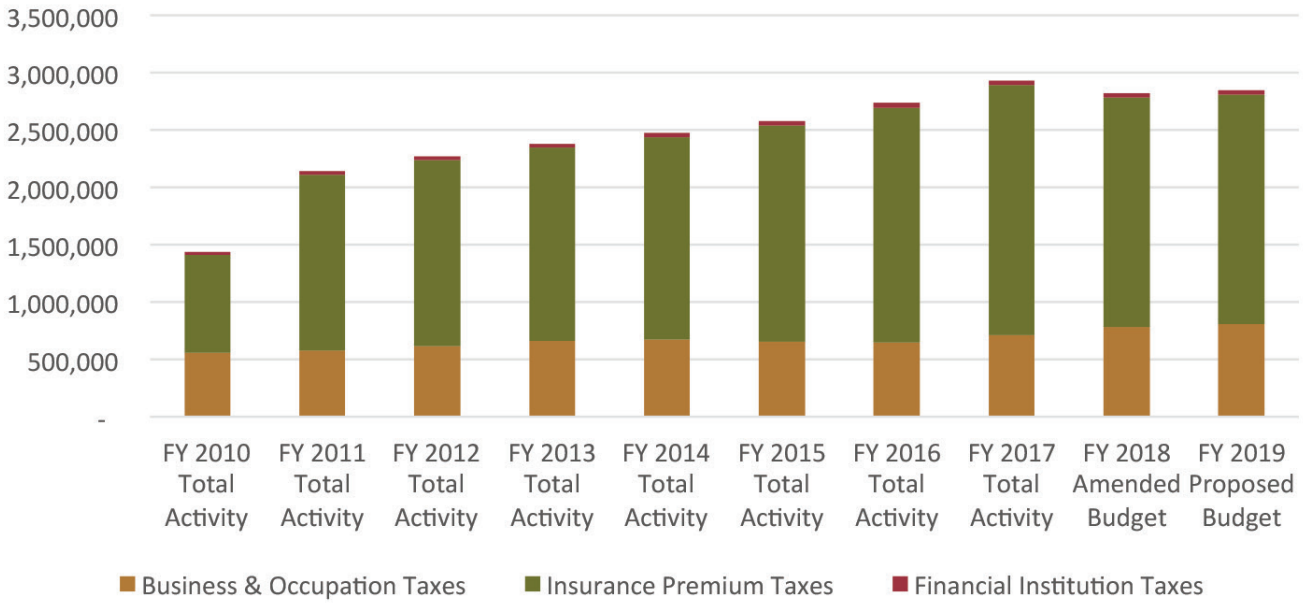
Note: The increase in LOST revenues seen in FY 2014 is a direct result of the renegotiated distributions agreed to at the end of calendar year 2013.

Business Taxes

Milton's third largest revenue source is business taxes. Business taxes include: business and occupation taxes, insurance premium taxes, and financial institutions taxes. This category accounts for $2,850,000, or 10% of budgeted revenues in FY 2019 an increase of $26,613 from FY 2018. Within this category insurance premium taxes make up 70% or $2,000,000 of the $2,850,000 projection. This revenue is derived from a tax on the premiums paid for insurance policies.

Business and occupation taxes are assessed to those individuals or businesses conducting their operations within the City limits. The FY 2019 budget for these tax collections is $810,000, up $30,000 from FY 2018. Efforts made by staff to notify businesses of delinquent tax certificates has resulted in an increase to this revenue line in recent years. Lastly, the financial institutions tax, a gross receipts tax levied on banks, credit unions, savings and loans institutions, and other financial institutions doing business in the City of Milton, is expected to bring in $40,000, a slight decline of $3,387 from last fiscal year.

Business Taxes – 10-Year History



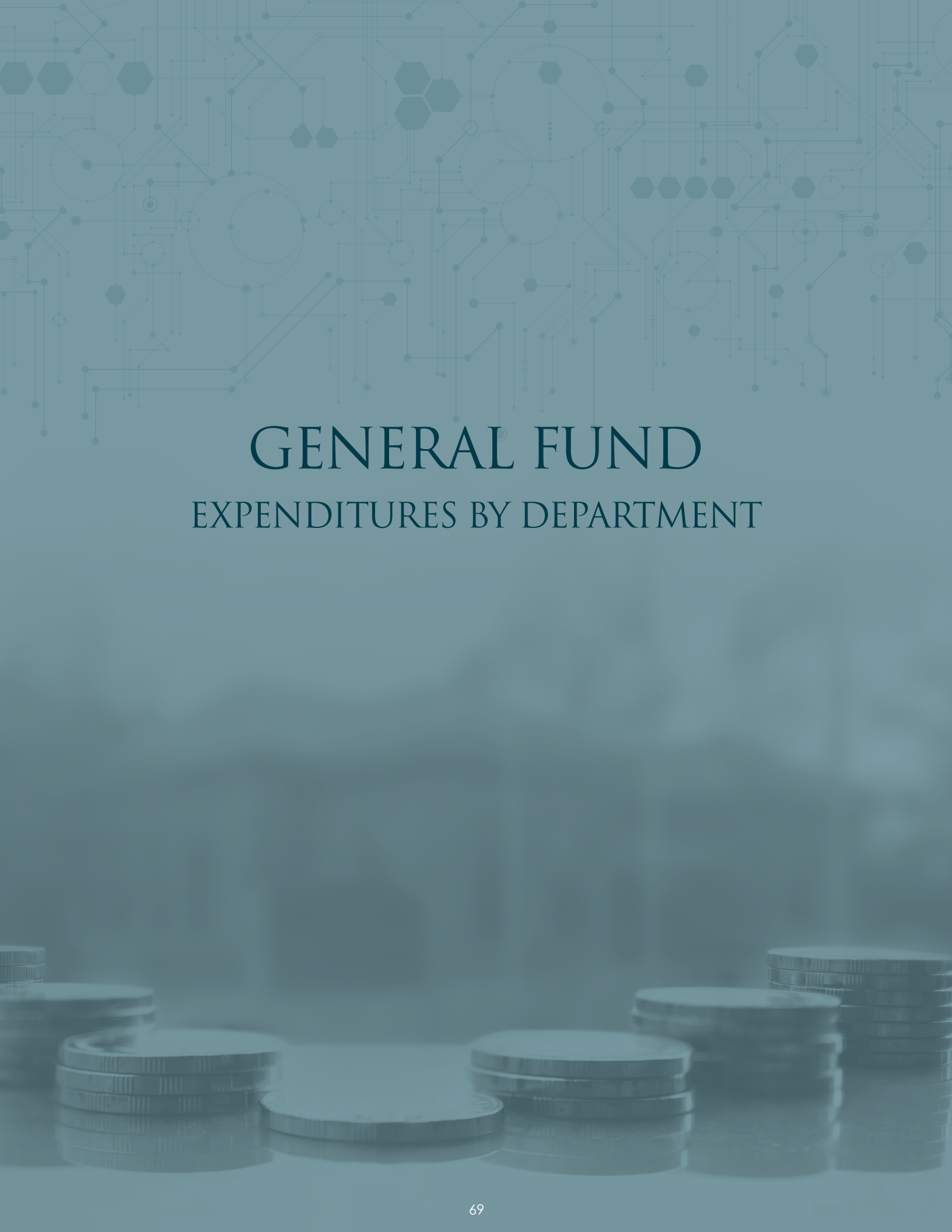
General Fund Expenditures by Category

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries	$ 8,776,028	$ 9,363,225	$ 10,018,259	$ 10,349,442	$ 331,183	3.3
Employee Benefits	2,980,069	3,299,960	3,850,434	4,032,820	182,386	4.7
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 11,756,097**	**$ 12,663,185**	**$ 13,868,693**	**$ 14,382,262**	**$ 513,569**	**3.7**
MAINTENANCE & OPERATIONS						
Professional Services	$ 987,203	$ 988,139	$ 1,526,033	$ 1,189,352	$ (336,681)	(22.1)
Property Services	697,054	768,683	864,859	855,469	(9,390)	(1.1)
Other Purchased Services	1,772,719	2,047,963	3,390,850	3,543,173	152,323	4.5
Supplies	256,380	396,444	431,661	423,330	(8,331)	(1.9)
Utilities	500,126	539,876	638,059	612,810	(25,249)	(4.0)
Fuel	142,195	152,130	176,343	171,516	(4,827)	(2.7)
Capital Outlay	1,016,119	769,315	306,437	291,910	(14,527)	(4.7)
Other Costs	4,295	1,714	18,000	27,100	9,100	50.6
M&O Initiatives				666,526	666,526	-
TOTAL MAINTENANCE & OPERATIONS	**$ 5,376,091**	**$ 5,664,264**	**$ 7,352,241**	**$ 7,781,186**	**$ 428,945**	**5.8**
DEBT SERVICE						
Bond (Bell Memorial Park)	$ -	$ 852,512	$ 852,136	$ 852,436	$ 300	0.0
Capital Lease (Fire Apparatus)	220,944	361,979	361,613	360,903	(710)	(0.2)
TOTAL DEBT SERVICE	**$ 220,944**	**$ 1,214,491**	**$ 1,213,749**	**$ 1,213,339**	**$ (410)**	**(0.0)**
OTHER COSTS						
Contingency	$ -	$ -	$ -	$ 233,768	$ 233,768	-
TOTAL OTHER COSTS	**$ -**	**$ -**	**$ -**	**$ 233,768**	**$ 233,768**	**-**
OTHER FINANCING USES						
Interfund Transfers Out						
To Capital Projects Fund	$ 18,882,220	$ 2,499,174	$ 1,194,174	$ 5,332,380	$ 4,138,206	346.5
To Capital Grant Fund	911,202	318	28,750	300,000	271,250	943.5
To Revenue Bond Fund	2,825,653	-	-	-	-	-
To Special Events Fund	-	10,550	17,450	-	(17,450)	(100.0)
To Confiscated Assets Fund	-	-	-	-	-	-
TOTAL OTHER FINANCING USES	**$ 22,619,075**	**$ 2,510,042**	**$ 1,240,374**	**$ 5,632,380**	**$ 4,392,006**	**354.1**
TOTAL EXPENDITURES	**$ 39,972,207**	**$ 22,051,982**	**$ 23,675,057**	**$ 29,242,935**	**$ 5,567,878**	**23.5**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

GENERAL FUND

EXPENDITURES BY DEPARTMENT



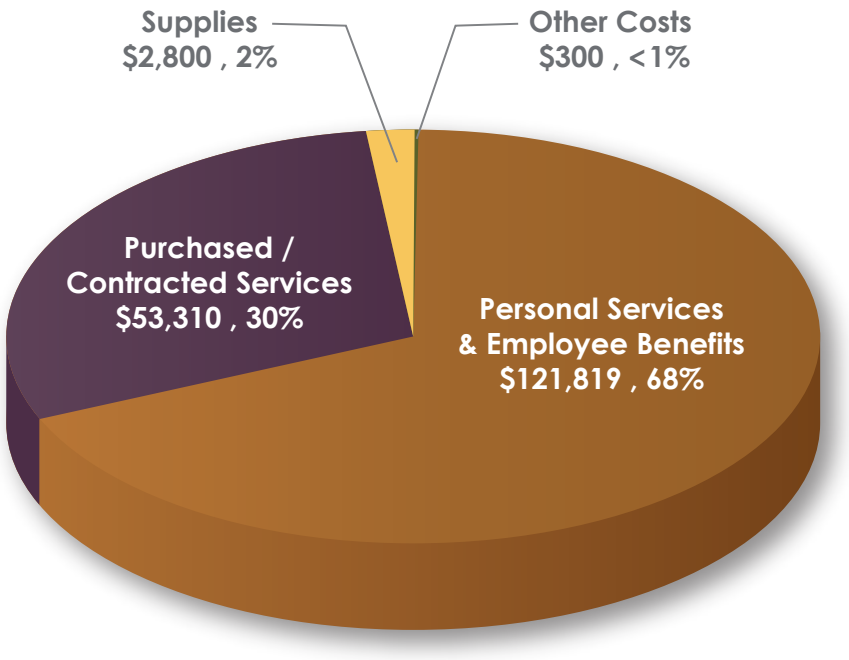
Mayor and City Council

FY19 Expenditures by Fund:

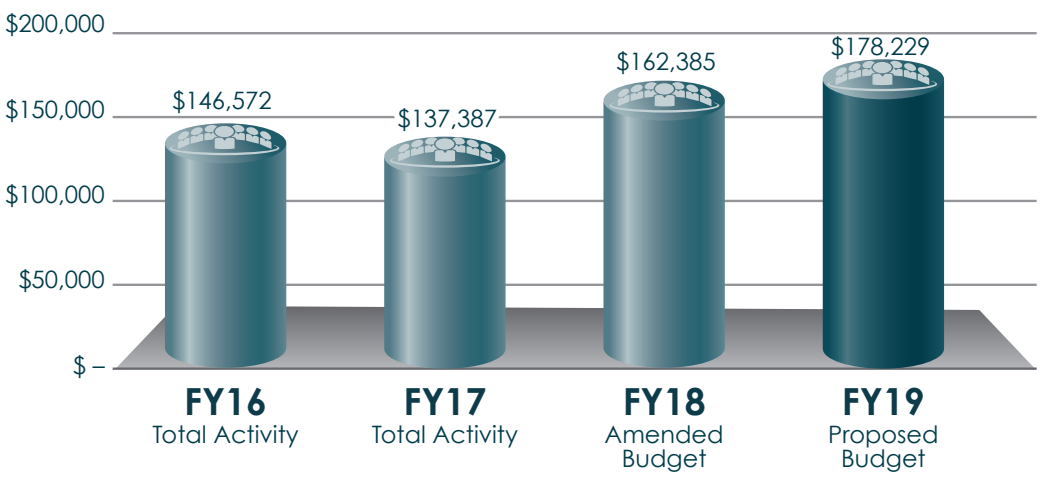
General Fund	$178,229
Capital Projects Fund	$79,404

In Milton's form of government, the Mayor is the chief executive officer of the city government, a member of and the presiding officer of the city council, and responsible for the efficient and orderly administration of the city's affairs, and the Council serves as the legislative branch of municipal government. Milton's elected officials are responsible for ensuring the citizens' vision for their community is fulfilled and developing the policies that are necessary for city staff to implement that community vision.

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



Mayor & Council General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 101,777	$ 101,000	$ 101,000	$ 101,001	$ 1	0.0
Stipend	3,926	4,272	15,000	15,000	-	-
Employee Benefits	5,881	5,731	5,834	5,818	(16)	(0.3)
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 111,584**	**$ 111,004**	**$ 121,834**	**$ 121,819**	**$ (15)**	**(0.0)**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ -	$ -	$ 316	$ 10,000	$ 9,684	3,064.6
Rental Equipment & Vehicles	621	-	-	-	-	-
Advertising	1,487	1,896	1,800	1,500	(300)	(16.7)
Printing	559	289	830	450	(380)	(45.8)
Travel	5,512	6,385	12,526	15,650	3,124	24.9
Dues & Fees	15,301	10,498	10,700	11,000	300	2.8
Education & Training	6,330	4,795	10,579	14,710	4,131	39.0
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 29,809**	**$ 23,863**	**$ 36,751**	**$ 53,310**	**$ 16,559**	**45.1**
SUPPLIES						
General Supplies	$ 3,826	$ 1,190	$ 2,000	$ 2,000	$ -	-
Food & Meals	901	443	800	800	-	-
TOTAL SUPPLIES	**$ 4,727**	**$ 1,633**	**$ 2,800**	**$ 2,800**	**$ -**	**-**
OTHER COSTS						
Payment To Others	$ 407	$ 888	$ 1,000	$ 300	$ (700)	(70.0)
TOTAL OTHER COSTS	**$ 407**	**$ 888**	**$ 1,000**	**$ 300**	**$ (700)**	**(70.0)**
TOTAL MAYOR & COUNCIL	**$ 146,527**	**$ 137,387**	**$ 162,385**	**$ 178,229**	**$ 15,844**	**9.8**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

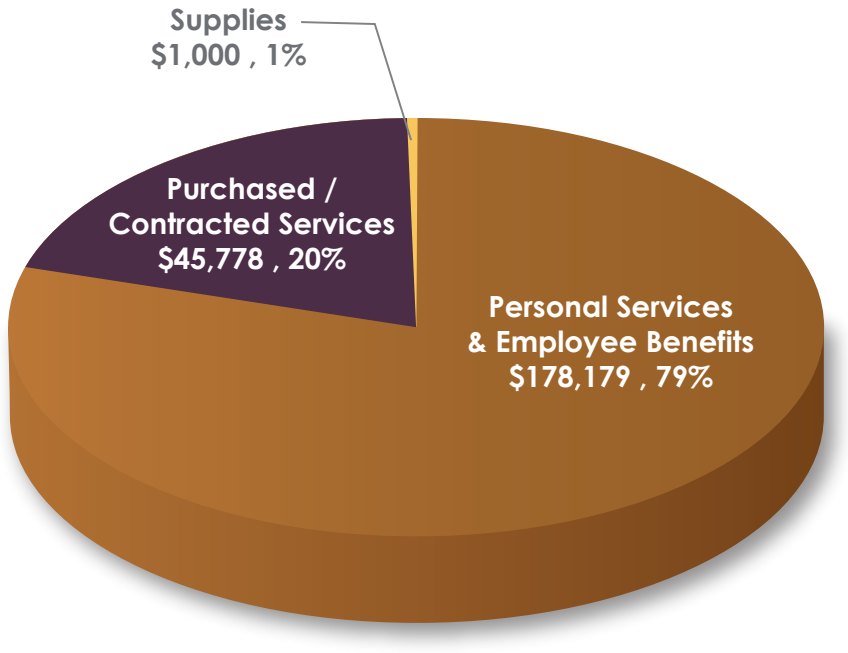
- $10,000 in Professional Fees in FY 2019 have been requested for a professional facilitator for the annual Council retreat.
- The Travel and Education & Training line items have increased to account for mandatory training for newer councilmembers as well as additional training interests shown by Council.

City Clerk

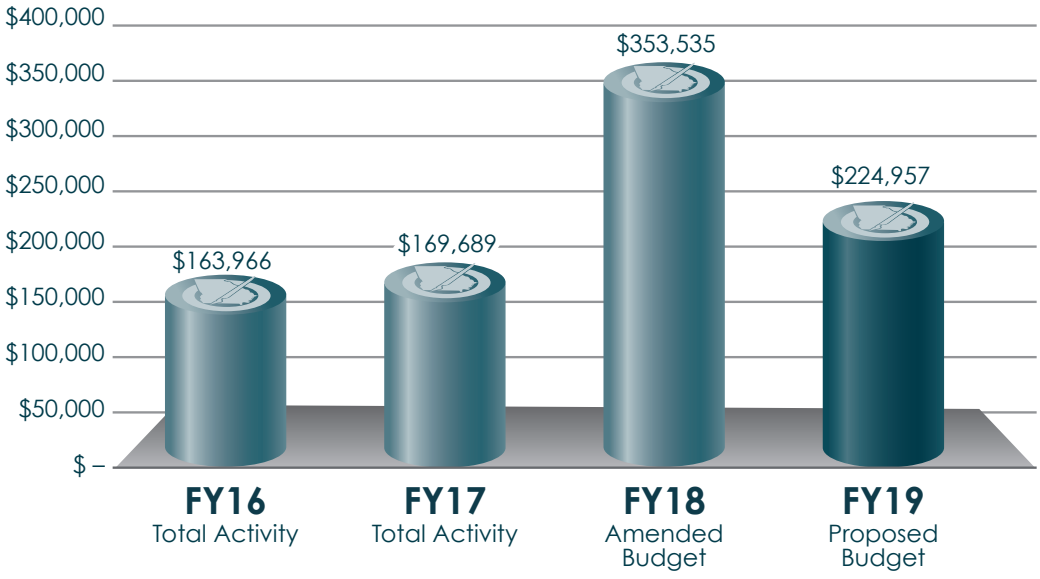
FY19 Expenditures by Fund:		
	General Fund	$224,957
	M&O Initiatives	$6,612

The City Clerk is responsible for documenting the business of government and helping ensure government transparency. Milton's Clerk facilitates and documents monthly city council meetings, publishes ordinances and resolutions, and is responsible for all aspects of public records management including the fulfillment of open records requests and serving as the elections manager.

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



City Clerk General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 108,266	$ 118,720	$ 124,408	$ 128,141	$ 3,733	3.0
Employee Benefits	16,194	28,796	47,041	50,038	2,997	6.4
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 124,460**	**$ 147,516**	**$ 171,449**	**$ 178,179**	**$ 6,730**	**3.9**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ -	$ -	$ 145,441	$ 9,813	$ (135,628)	(93.3)
Communications	711	720	720	720	-	-
Postage	74	111	100	100	-	-
Advertising	1,046	2,308	2,100	1,500	(600)	(28.6)
Printing	-	83	1,200	600	(600)	(50.0)
Travel	471	989	1,600	2,050	450	28.1
Dues & Fees	75	75	120	125	5	4.2
Education & Training	415	460	915	870	(45)	(4.9)
Maintenance Contracts	36,546	16,970	29,184	30,000	816	2.8
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 39,338**	**$ 21,716**	**$ 181,380**	**$ 45,778**	**$ (135,602)**	**(74.8)**
SUPPLIES						
General Supplies	$ 169	$ 457	$ 706	$ 1,000	$ 294	41.6
TOTAL SUPPLIES	**$ 169**	**$ 457**	**$ 706**	**$ 1,000**	**$ 294**	**41.6**
TOTAL CITY CLERK	**$ 163,966**	**$ 169,689**	**$ 353,535**	**$ 224,957**	**$ (128,578)**	**(36.4)**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

• The spike in FY 2018 is due to the budget requirements for funding elections according to the City's IGA with Fulton County.

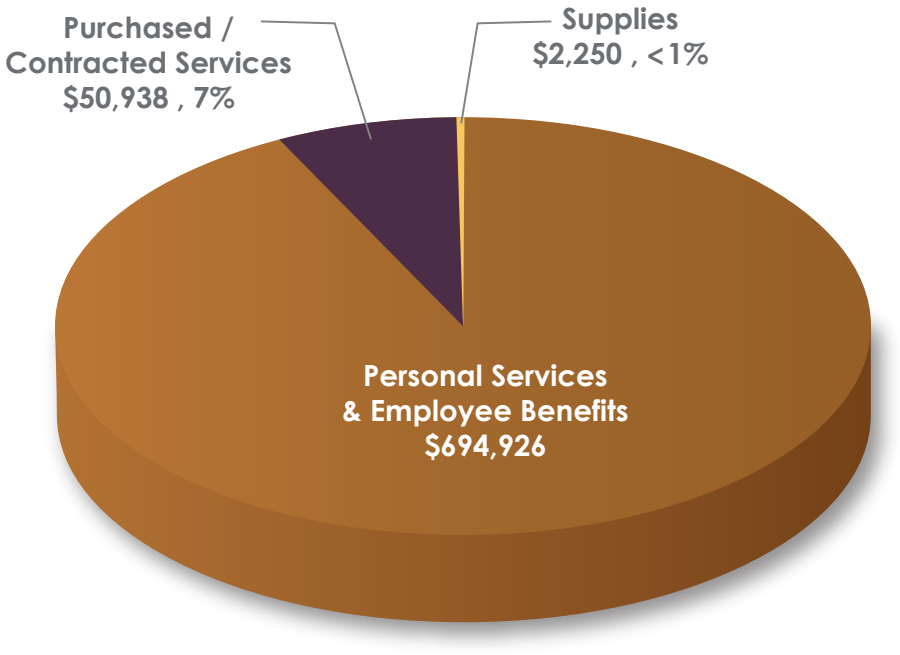


City Manager

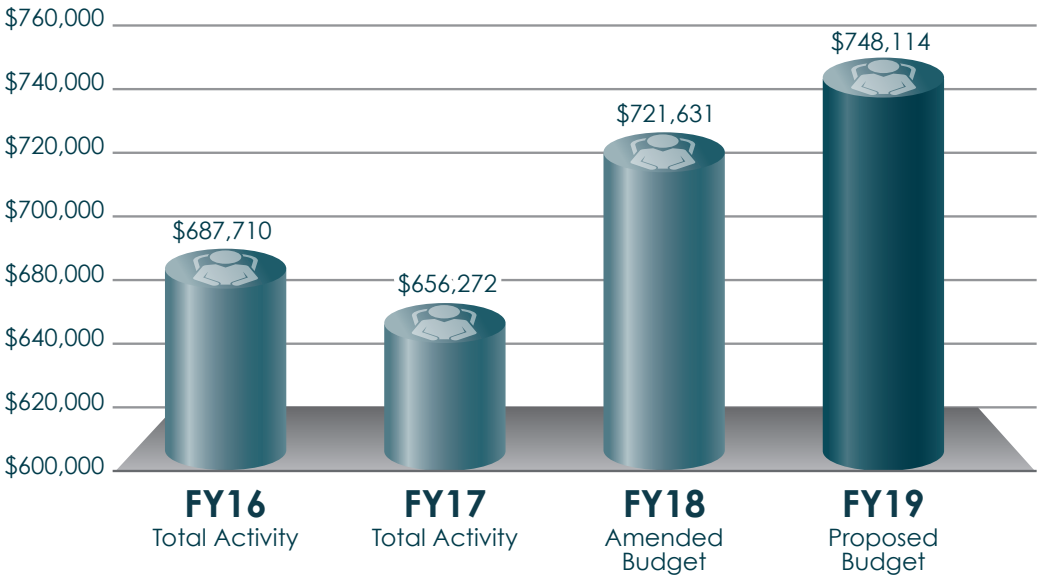
FY19 Expenditures by Fund: General Fund $748,114

The department serves as the city's administrative manager based on Milton's council-manager form of municipal government, directing a variety of administrative processes that allow a city government to operate efficiently and effectively. The department includes a city manager, appointed by the Mayor, two assistant city managers and an executive aide.

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



City Manager General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 472,722	$ 505,432	$ 523,752	$ 538,900	$ 15,148	2.9
Car Allowance	2,686	-	-	-	-	-
Employee Benefits	146,564	130,383	145,700	156,026	10,326	7.1
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 621,972**	**$ 635,815**	**$ 669,452**	**$ 694,926**	**$ 25,474**	**3.8**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 27,415	$ 3,750	$ 16,179	$ 29,415	$ 13,236	81.8
Rental Equipment & Vehicles	165	-	-	-	-	-
Communications	2,530	3,397	3,528	3,156	(372)	(10.5)
Postage	127	112	300	100	(200)	(66.7)
Advertising	-	-	200	-	(200)	(100.0)
Printing	509	967	500	500	-	-
Travel	9,297	479	6,664	4,292	(2,372)	(35.6)
Dues & Fees	13,108	8,971	6,885	4,275	(2,610)	(37.9)
Education & Training	10,455	2,072	6,745	4,300	(2,445)	(36.2)
Maintenance Contracts	-	-	4,900	4,900	-	-
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 63,607**	**$ 19,748**	**$ 45,901**	**$ 50,938**	**$ 5,037**	**11.0**
SUPPLIES						
General Supplies	$ 733	$ 192	$ 750	$ 750	$ -	-
Food & Meals	1,324	482	5,500	1,500	(4,000)	(72.7)
TOTAL SUPPLIES	**$ 2,057**	**$ 674**	**$ 6,250**	**$ 2,250**	**$ (4,000)**	**(64.0)**
CAPITAL OUTLAYS						
Machinery & Equipment	$ 74	$ 35	$ 28	$ -	$ (28)	(100.0)
TOTAL CAPITAL OUTLAYS	**$ 74**	**$ 35**	**$ 28**	**$ -**	**$ (28)**	**(100.0)**
TOTAL CITY MANAGER	**$ 687,710**	**$ 656,272**	**$ 721,631**	**$ 748,114**	**$ 26,483**	**3.7**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

• The increase in Professional Fees is a result of funds budgeted for the periodic citizen survey in order to gain an understanding of citizen needs and desires.

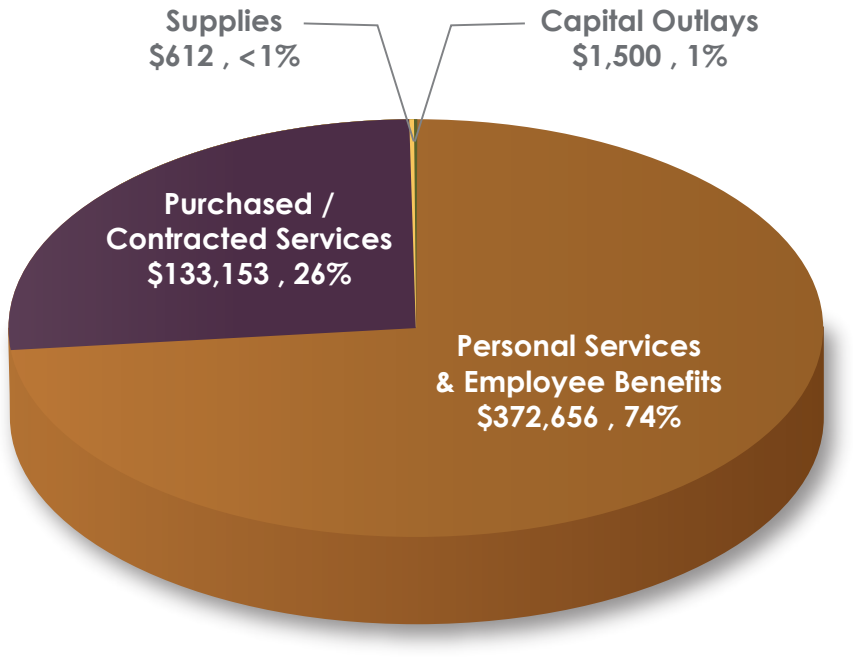
• In FY 2018 the City Manager department hosted two training events: committee collaboration training and sunshine laws review training. The supplies and food provided for the training were a one-time cost that will not be seen in FY 2019's budget.

Finance

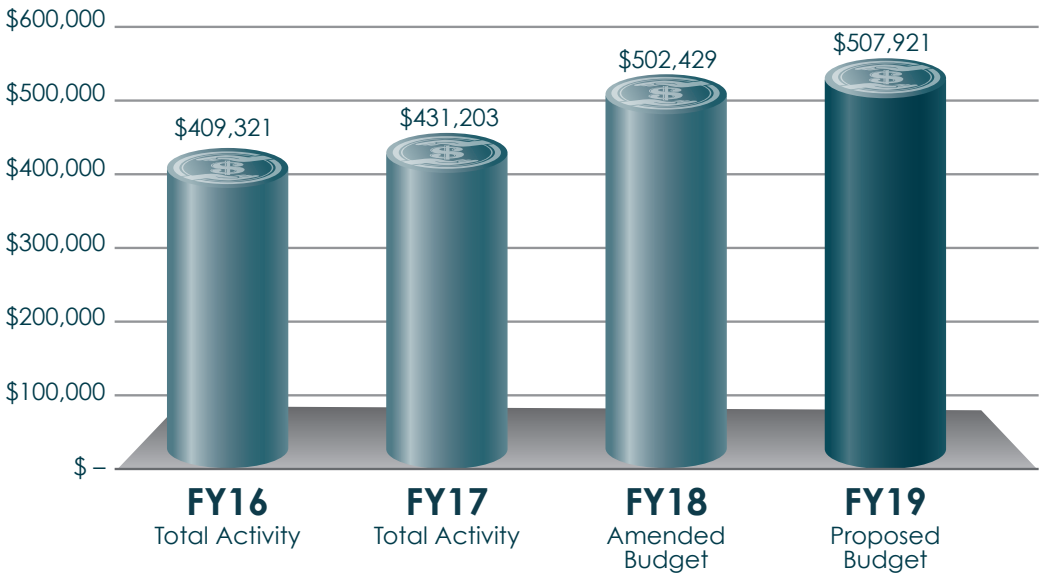
FY19 Expenditures by Fund:		
	General Fund	$507,921
	M&O Initiatives	$33,924
	Capital Initiatives	$250,000

The Finance Department plays a critical role in the city's financial health, stability and execution of each department's strategic goals. In addition to being responsible for administering Milton's occupational tax, managing alcohol licenses, billing annual property taxes, and directing the city's procurement process, the department serves as the cash manager for the city. Finance also prepares the annual budget and Comprehensive Annual Financial Report (CAFR) ensuring adherence to all federal, state, and local laws.

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



Finance General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 236,182	$ 246,689	$ 257,178	$ 265,793	$ 8,615	3.3
Employee Benefits	67,568	81,090	89,865	106,863	16,998	18.9
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 303,750**	**$ 327,778**	**$ 347,043**	**$ 372,656**	**$ 25,613**	**7.4**
PURCHASED/CONTRACTED SERVICES						
Administrative Fees	$ 46,597	$ 55,653	$ 47,134	$ 35,000	$ (12,134)	(25.7)
Professional Fees	36,013	34,077	33,500	34,500	1,000	3.0
Communications	711	720	720	720	-	-
Postage	6,270	295	10,400	6,500	(3,900)	(37.5)
Advertising	4,785	6,103	6,500	4,500	(2,000)	(30.8)
Printing	4,404	1,571	9,288	5,088	(4,200)	(45.2)
Travel	1,134	1,401	3,090	3,208	118	3.8
Dues & Fees	1,091	1,063	1,294	1,294	-	-
Education & Training	1,012	1,173	4,828	4,430	(398)	(8.2)
Maintenance Contracts	368	1,095	35,720	37,913	2,193	6.1
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 102,385**	**$ 103,151**	**$ 152,474**	**$ 133,153**	**$ (19,321)**	**(12.7)**
SUPPLIES						
General Supplies	$ 170	$ 198	$ 800	$ 500	$ (300)	(37.5)
Books & Periodicals	-	-	112	112	-	-
TOTAL SUPPLIES	**$ 170**	**$ 198**	**$ 912**	**$ 612**	**$ (300)**	**(32.9)**
CAPITAL OUTLAYS						
Furniture & Fixtures	$ 150	$ -	$ 500	$ -	$ (500)	(100.0)
Machinery & Equipment	-	-	1,500	1,500	-	-
TOTAL CAPITAL OUTLAYS	**$ 150**	**$ -**	**$ 2,000**	**$ 1,500**	**$ (500)**	**(25.0)**
OTHER COSTS						
Interest Due On Tax Refunds	$ 2,865	$ 76	$ -	$ -	$ -	-
TOTAL OTHER COSTS	**$ 2,865**	**$ 76**	**$ -**	**$ -**	**$ -**	**-**
TOTAL FINANCE	**$ 409,321**	**$ 431,203**	**$ 502,429**	**$ 507,921**	**$ 5,492**	**1.1**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

• The City budgets for healthcare benefits based on an average cost per employee, and then final costs are reconciled at the end of the fiscal year. In FY 2018, Finance transferred excess funds budgeted to cover shortages in other departments resulting in a larger variance.

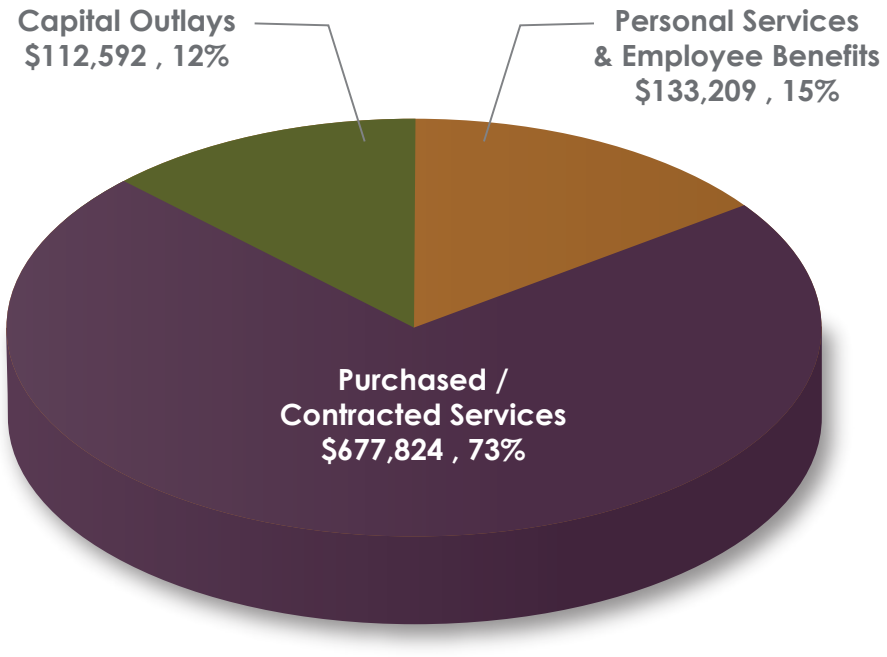
•The decrease in Administrative Fees is a direct result of the decision to pass along credit card fees to the user rather than utilizing tax payer dollars.

Information Technology (IT)

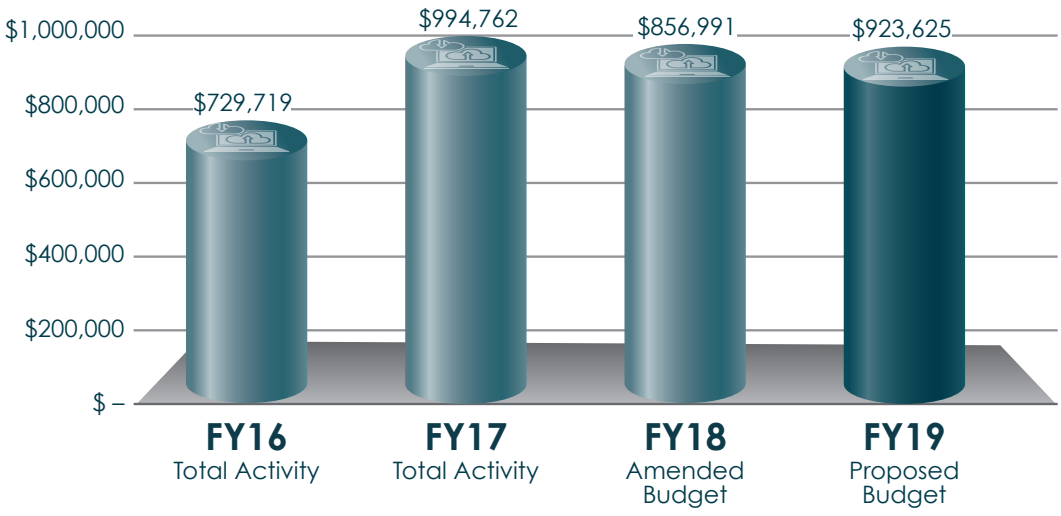
FY19 Expenditures by Fund:	**General Fund**	**$923,625**
	M&O Initiatives	**$46,600**
	Capital Initiatives	**$457,000**

The department serves as the foundation for all city services and programs by supporting city departments and staff with applications management, network and telecommunications services, and identifying and procuring IT solutions necessary for operating an efficient and effective city government.
From desktop computers at City Hall to mobile public safety computers, Milton IT helps ensure the day-to-day operations of city services.

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



Information Technology General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 91,284	$ 93,210	$ 96,266	$ 98,948	$ 2,682	2.8
Employee Benefits	34,398	37,968	38,633	34,261	(4,372)	(11.3)
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 125,682**	**$ 131,179**	**$ 134,899**	**$ 133,209**	**$ (1,690)**	**(1.3)**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 175	$ 10,735	$ 68,000	$ 7,750	$ (60,250)	(88.6)
Communications	100,321	158,679	169,819	179,749	9,930	5.8
Postage	-	576	250	250	-	-
Printing	-	41	50	50	-	-
Travel	33	971	884	4,392	3,508	396.8
Dues & Fees	20	20	20	20	-	-
Education & Training	40	325	325	650	325	100.0
Maintenance Contracts	449,763	550,417	402,262	484,963	82,701	20.6
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 550,352**	**$ 721,764**	**$ 641,610**	**$ 677,824**	**$ 36,214**	**5.6**
SUPPLIES						
General Supplies	$ 1,911	$ 4,065	$ -	$ -	$ -	-
Cable/Direct TV	-	215	-	-	-	-
TOTAL SUPPLIES	**$ 1,911**	**$ 4,280**	**$ -**	**$ -**	**$ -**	**-**
CAPITAL OUTLAYS						
Machinery & Equipment	$ 51,774	$ 137,540	$ 80,482	$ 112,592	$ 32,110	39.9
TOTAL CAPITAL OUTLAYS	**$ 51,774**	**$ 137,540**	**$ 80,482**	**$ 112,592**	**$ 32,110**	**39.9**
TOTAL INFORMATION TECHNOLOGY	**$ 729,719**	**$ 994,762**	**$ 856,991**	**$ 923,625**	**$ 66,634**	**7.8**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

• Professional Fees in FY 2018 are related to a one-time IT assessment and resulting professional services agreement to develop an IT specific strategic plan.

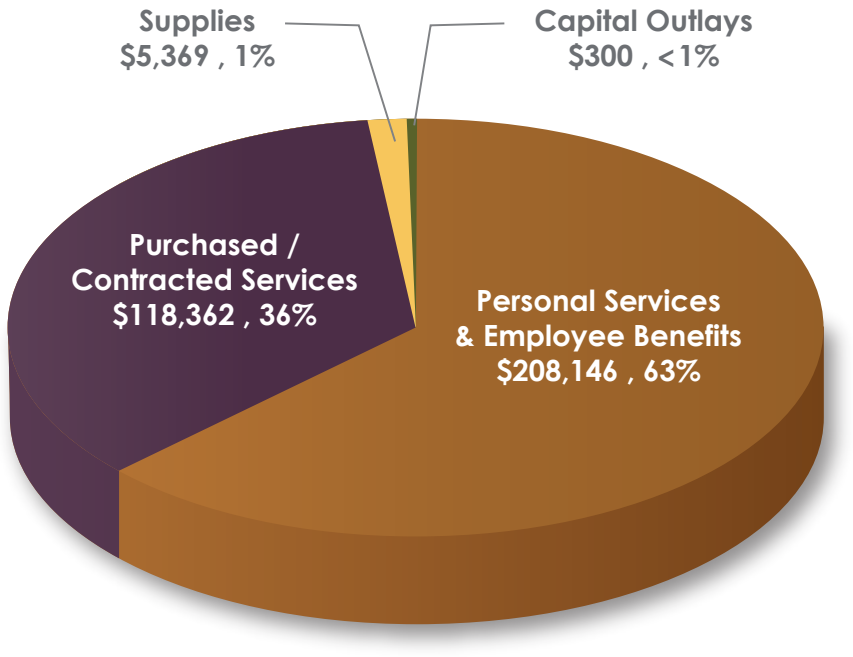
• The increase in Maintenance Contracts and Machinery & Equipment in FY 2019 are a result of the findings in the IT assessment and the goals set by the strategic planning process.

Human Resources

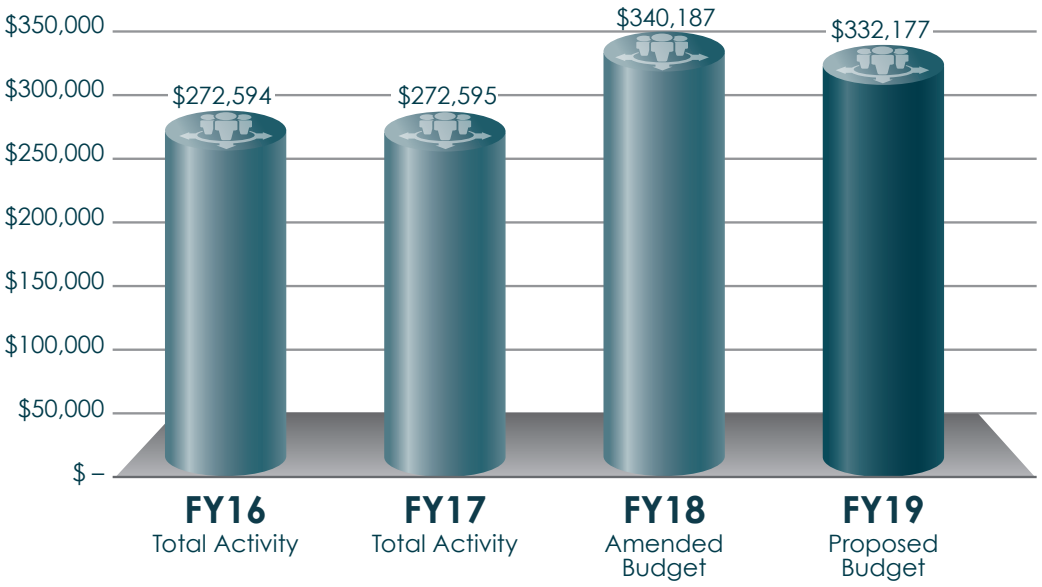
The importance of people to an organization Milton's size cannot be underestimated. As such, Human Resources is dedicated to providing services that promote a work environment that can be characterized by fair treatment of staff, open communications, and boasts an inspired, talented and effective workforce who are the face of the City.

FY19 Expenditures by Fund: General Fund $332,177

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



Human Resources General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 143,838	$ 145,845	$ 149,682	$ 154,118	$ 4,436	3.0
Employee Benefits	41,222	51,368	51,145	54,028	2,883	5.6
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 185,060**	**$ 197,213**	**$ 200,827**	**$ 208,146**	**$ 7,319**	**3.6**
PURCHASED/CONTRACTED SERVICES						
Administrative Fees	$ 39,986	$ 41,522	$ 48,000	$ 45,500	$ (2,500)	(5.2)
Professional Fees	24,762	11,933	36,157	11,374	(24,783)	(68.5)
Rental Equipment & Vehicles	-	-	-	-	-	-
Communications	849	764	720	840	120	16.7
Postage	4	-	100	100	-	-
Advertising	458	141	425	425	-	-
Printing	-	106	100	100	-	-
Travel	838	9,054	7,150	7,650	500	7.0
Dues & Fees	1,079	485	1,169	1,169	-	-
Education & Training	14,909	8,011	38,350	51,000	12,650	33.0
Maintenance Contracts	180	203	240	204	(36)	(15.0)
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 83,064**	**$ 72,220**	**$ 132,411**	**$ 118,362**	**$ (14,049)**	**(10.6)**
SUPPLIES						
General Supplies	$ 2,382	$ 1,793	$ 4,249	$ 2,869	$ (1,380)	(32.5)
Food & Meals	1,766	1,348	2,400	2,500	100	4.2
TOTAL SUPPLIES	**$ 4,148**	**$ 3,141**	**$ 6,649**	**$ 5,369**	**$ (1,280)**	**(19.3)**
CAPITAL OUTLAYS						
Furniture & Fixtures	$ 206	$ -	$ 300	$ 300	$ -	-
Machinery & Equipment	115	21	-	-	-	-
TOTAL CAPITAL OUTLAYS	**$ 322**	**$ 21**	**$ 300**	**$ 300**	**$ -**	**-**
TOTAL HUMAN RESOURCES	**$ 272,594**	**$ 272,595**	**$ 340,187**	**$ 332,177**	**$ (8,010)**	**(2.4)**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

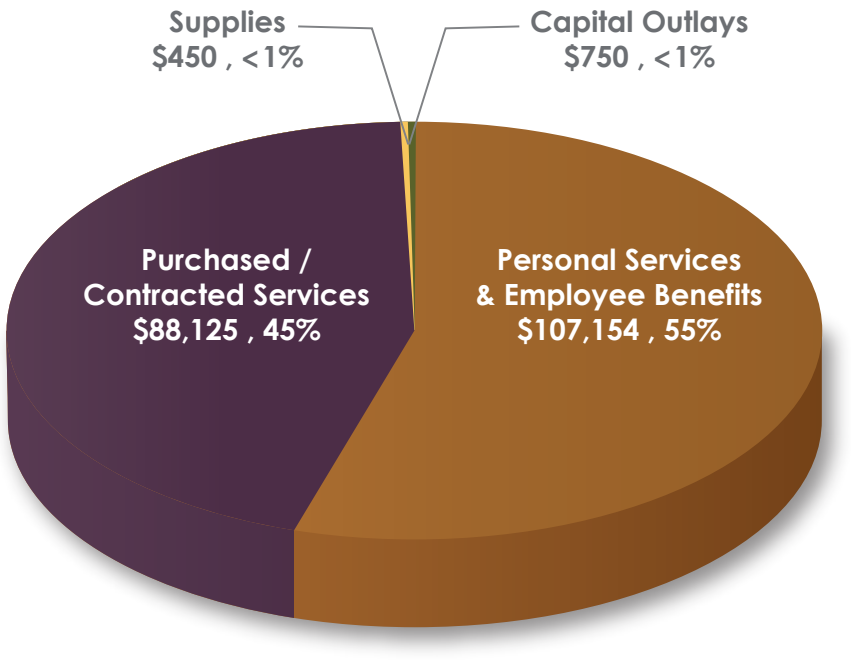
• In FY 2018, the City conducted a nation-wide search for a new Community Development Director which resulted in a spike in Professional Fees for that year.

Communications

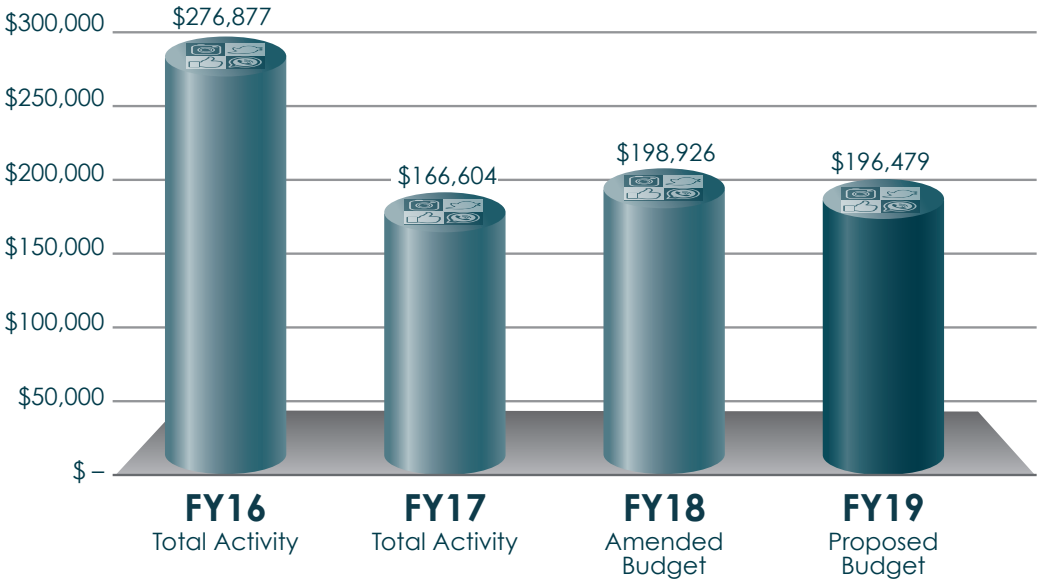
FY19 Expenditures by Fund:	**General Fund**	**$196,479**
	M&O Initiatives	**$90,412**

The department is responsible for ensuring citizens are educated and proactively informed regarding all aspects of city business through a variety of channels including traditional media, digital platforms such as web and email, social media, and print publications.

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



Communications General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 140,896	$ 70,104	$ 73,363	$ 75,563	$ 2,200	3.0
Employee Benefits	52,377	9,609	28,667	31,591	2,924	10.2
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 193,273**	**$ 79,712**	**$ 102,030**	**$ 107,154**	**$ 5,124**	**5.0**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 57,520	$ 74,706	$ 82,721	$ 61,000	$ (21,721)	(26.3)
Communications	1,447	485	720	840	120	16.7
Postage	45	467	350	350	-	-
Advertising	4,545	5,402	350	4,000	3,650	1,042.9
Printing	2,737	491	2,000	3,000	1,000	50.0
Travel	1,344	835	2,196	1,430	(766)	(34.9)
Dues & Fees	496	-	740	885	145	19.6
Education & Training	520	364	1,179	2,535	1,356	115.0
Maintenance Contracts	5,494	3,714	5,440	14,085	8,645	158.9
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 74,149**	**$ 86,464**	**$ 95,696**	**$ 88,125**	**$ (7,571)**	**(7.9)**
SUPPLIES						
General Supplies	$ 1,178	$ 28	$ 400	$ 400	$ -	-
Food & Meals	39	-	-	-	-	-
Uniforms	30	-	50	50	-	-
Promotional Items	3,531	300	-	-	-	-
TOTAL SUPPLIES	**$ 4,778**	**$ 328**	**$ 450**	**$ 450**	**$ -**	**-**
CAPITAL OUTLAYS						
Machinery & Equipment	$ 4,676	$ 99	$ 750	$ 750	$ -	-
TOTAL CAPITAL OUTLAYS	**$ 4,676**	**$ 99**	**$ 750**	**$ 750**	**$ -**	**-**
TOTAL COMMUNICATIONS	**$ 276,877**	**$ 166,604**	**$ 198,926**	**$ 196,479**	**$ (2,447)**	**(1.2)**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

• Communications increased the FY 2018 Professional Fees budget in order to obtain a contract with a new website design firm. These costs will not carry over into FY 2019. The decrease seen in FY 2019's Professional Fees are related to this procurement.

• FY 2018's remaining Advertising budget was utilized to help fund the new website/content management system explained above. This one-time use is the cause of the appearance of a spike in FY 2019.

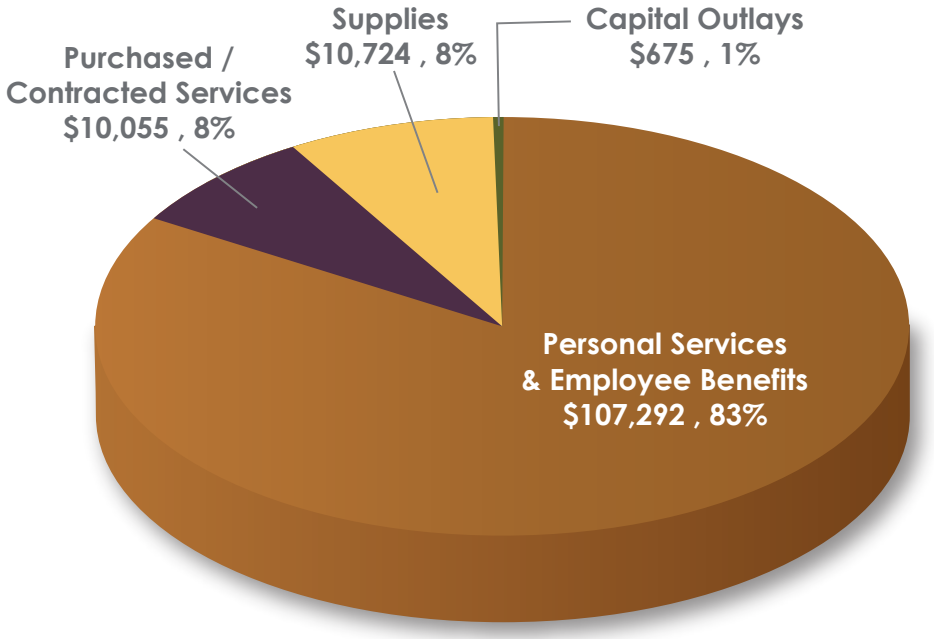
• Plans to move forward with the new website/content management system to ensure even greater transparency and easier navigation/utilization by end users has led to the increase in Maintenance Contracts of $8,645.

Community Outreach & Engagement

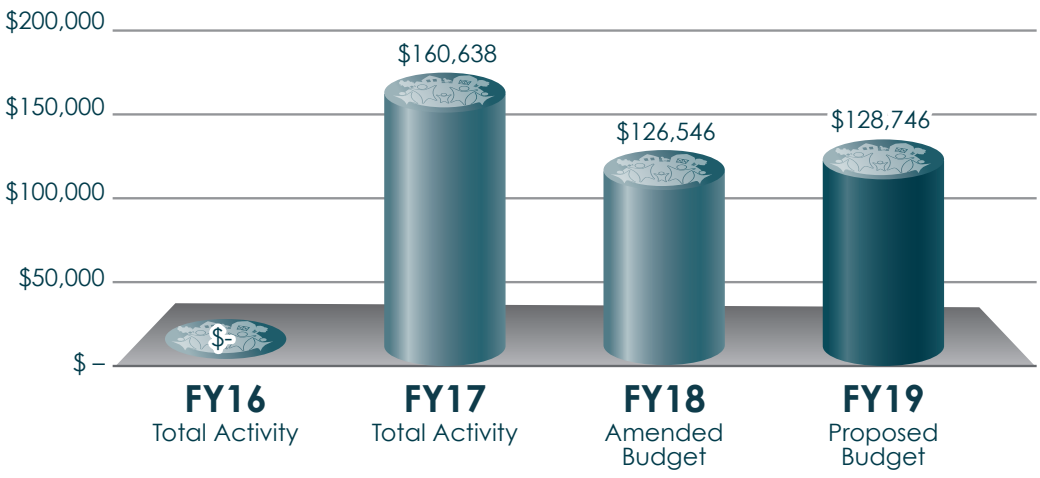
FY19 Expenditures by Fund:	**General Fund**	**$128,746**
	Special Events Fund	**$104,348**

The department is dedicated to focusing on creative ways to increase citizen engagement and strengthen community connections. By initiating partnerships with our residents, community groups, businesses, faith-based organizations, schools and other organizations, we engage stakeholders to establish and maintain a strong sense of community, belonging, and pride in Milton.

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



Community Outreach & Engagement General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ -	$ 75,551	$ 77,984	$ 80,642	$ 2,658	3.4
Employee Benefits	-	31,468	31,672	26,650	(5,022)	(15.9)
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ -**	**$ 107,019**	**$ 109,656**	**$ 107,292**	**$ (2,364)**	**(2.2)**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ -	$ -	$ 1,611	$ 2,500	$ 889	55.2
Communications	-	1,137	1,440	1,440	-	-
Advertising	-	-	250	250	-	-
Printing	-	174	1,149	1,275	126	11.0
Travel	-	-	26	1,800	1,774	6,823.1
Dues & Fees	-	511	889	800	(89)	-
Education & Training	-	-	-	1,990	1,990	-
TOTAL PURCHASED/CONTRACTED SERVICES	**$ -**	**$ 1,822**	**$ 5,365**	**$ 10,055**	**$ 4,690**	**87.4**
SUPPLIES						
General Supplies	$ -	$ 47,639	$ 3,350	$ 3,724	$ 374	11.2
Food & Meals	-	528	3,000	3,000	-	-
Promotional Items	-	3,398	4,000	4,000	-	-
TOTAL SUPPLIES	**$ -**	**$ 51,565**	**$ 10,350**	**$ 10,724**	**$ 374**	**3.6**
CAPITAL OUTLAYS						
Machinery & Equipment	$ -	$ 233	$ 675	$ 675	$ -	-
TOTAL CAPITAL OUTLAYS	**$ -**	**$ 233**	**$ 675**	**$ 675**	**$ -**	**-**
OTHER COSTS						
Payments To Others	$ -	$ -	$ 500	$ -	$ (500)	(100.0)
TOTAL OTHER COSTS	**$ -**	**$ -**	**$ 500**	**$ -**	**$ (500)**	**(100.0)**
TOTAL COMMUNITY OUTREACH & ENGAGEMENT	**$ -**	**$ 160,638**	**$ 126,546**	**$ 128,746**	**$ 2,200**	**1.7**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

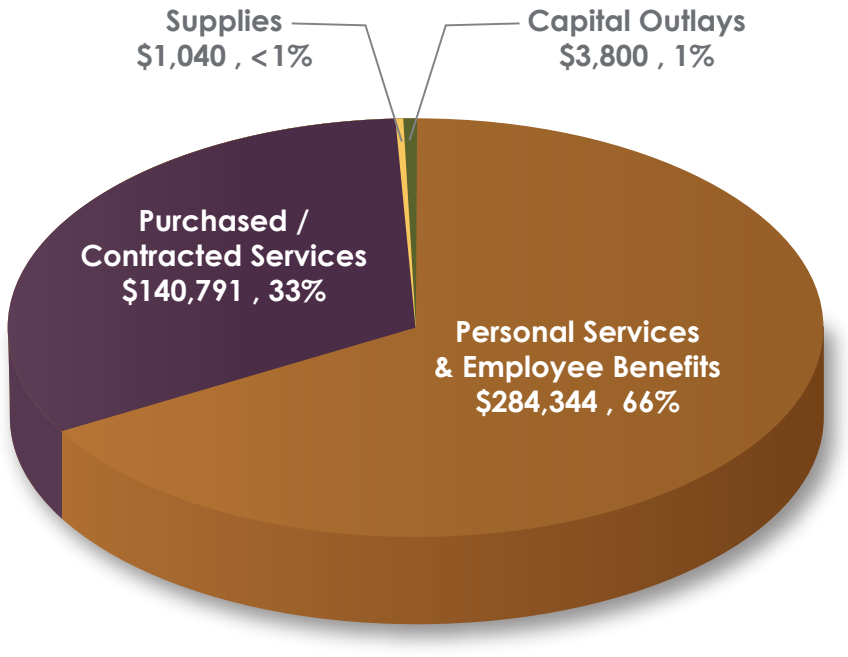
- The Community Outreach & Engagement department was formed in FY 2017. Prior to that these activities were funded in the Communications department.
- The City budgets for healthcare benefits based on an average cost per employee, and then final costs are reconciled at the end of the fiscal year. In FY 2018, Community Outreach & Engagement received a transfer of excess funds budgeted in other departments to cover shortages resulting in the variance seen above.
- The increase in Travel and Education & Training are related to a new community outreach training opportunity being requested by staff.

Municipal Court

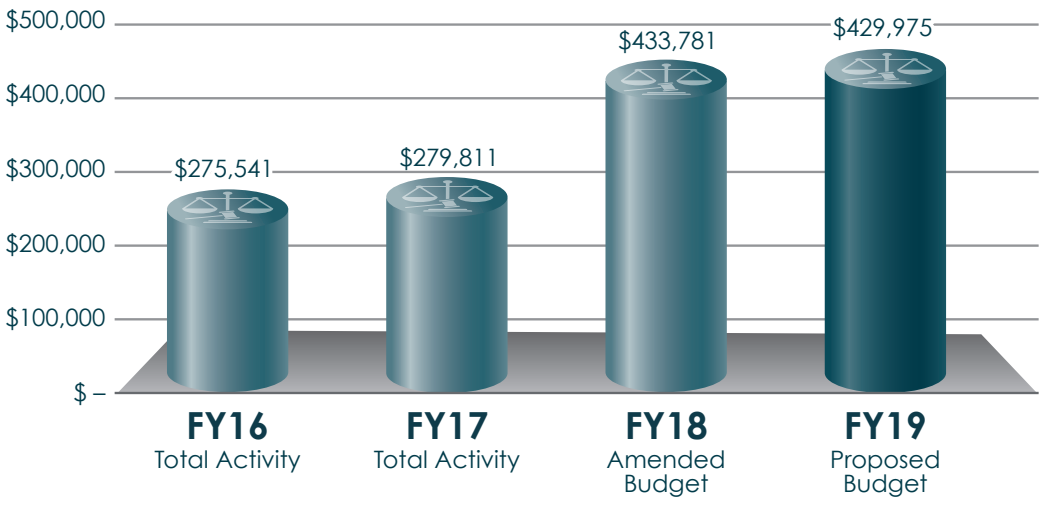
FY19 Expenditures by Fund:	**General Fund**	**$429,975**
	M&O Initiatives	**$27,556**

Milton's Municipal Court is responsible for hearing all misdemeanor traffic violations, all misdemeanor city ordinance violations, misdemeanor drug and alcohol offenses, and misdemeanor shoplifting violations. The court, dedicated to fair, courteous, and efficient municipal justice, hears more than 4,000 cases annually.

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



Municipal Court General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 202,083	$ 206,523	$ 223,096	$ 229,377	$ 6,281	2.8
Employee Benefits	46,029	47,307	53,132	54,967	1,835	3.5
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 248,112**	**$ 253,830**	**$ 276,228**	**$ 284,344**	**$ 8,116**	**2.9**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 19,823	$ 18,729	$ 24,291	$ 21,675	$ (2,616)	(10.8)
Facility Repair & Maintenance	-	2,817	750	750	-	-
Rental Land & Buildings	-	-	116,559	109,655	(6,904)	(5.9)
Communications	711	720	711	711	-	-
Postage	119	613	1,000	1,000	-	-
Printing	1,786	1,244	800	800	-	-
Travel	2,059	565	2,337	3,700	1,363	58.3
Dues & Fees	120	205	300	325	25	8.3
Education & Training	1,050	-	725	1,325	600	82.8
Maintenance Contracts	-	-	850	850	-	-
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 25,669**	**$ 24,893**	**$ 148,323**	**$ 140,791**	**$ (7,532)**	**(5.1)**
SUPPLIES						
General Supplies	$ 898	$ 371	$ 1,400	$ 800	$ (600)	(42.9)
Books & Periodicals	312	-	150	150	-	-
Uniforms	-	-	-	90	90	-
TOTAL SUPPLIES	**$ 1,210**	**$ 371**	**$ 1,550**	**$ 1,040**	**$ (510)**	**(32.9)**
CAPITAL OUTLAYS						
Furniture & Fixtures	$ 550	$ 717	$ -	$ -	$ -	-
Machinery & Equipment	-	-	7,680	3,800	(3,880)	(50.5)
TOTAL CAPITAL OUTLAYS	**$ 550**	**$ 717**	**$ 7,680**	**$ 3,800**	**$ (3,880)**	**(50.5)**
TOTAL MUNICIPAL COURT	**$ 275,541**	**$ 279,811**	**$ 433,781**	**$ 429,975**	**$ (3,806)**	**(0.9)**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

• The majority of Municipal Court's larger percentage variances correspond to small dollar amounts. Travel and Education & Training increases will allow for the continued training for a fully certified backup to run court in the Court Clerk's absence.

• FY 2018 costs associated with maintenance and upkeep of the common areas around the Deerfield lease property have not carried over into FY 2019, thus the decrease seen in the Rental Land & Buildings category.

• FY 2018's budget includes funding for a one-time purchase of hardware and software required for the new court recording system resulting in the decrease of $3,880 in Machinery & Equipment.

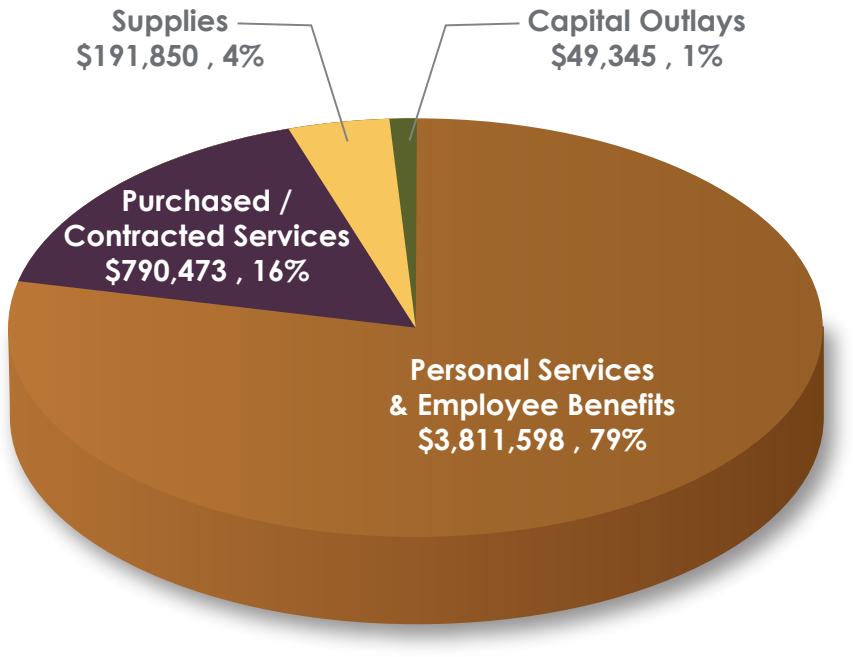
Police

The mission of the Milton Police Department is to provide excellent service to residents and guests of Milton, by serving with integrity, treating all with respect, working together through community relationships to ensure excellent quality of life and safety, and grow to meet the needs of an expanding and thriving community.

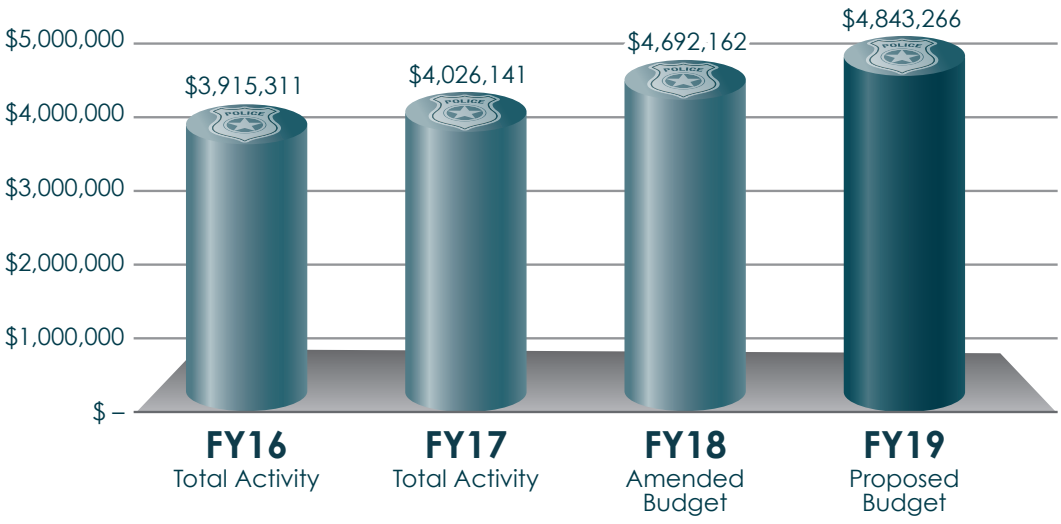
FY19 Expenditures by Fund:

General Fund	$4,843,266
M&O Initiatives	$272,359
Confiscated Assets Fund	$69,389
E911 Fund	$950,000
Capital Projects Fund	$242,855

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



Police General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 2,303,284	$ 2,359,953	$ 2,557,638	$ 2,644,366	$ 86,728	3.4
Employee Benefits	854,151	915,471	1,062,387	1,167,232	104,845	9.9
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 3,157,435**	**$ 3,275,424**	**$ 3,620,025**	**$ 3,811,598**	**$ 191,573**	**5.3**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 28,723	$ 48,430	$ 60,410	$ 59,946	$ (464)	(0.8)
Equipment Repair & Maintenance	312	1,505	3,500	3,500	-	-
Facility Repair & Maintenance	434	9,218	1,500	1,500	-	-
Vehicle Repair & Maintenance	79,953	93,921	87,966	80,000	(7,966)	(9.1)
Rental Land & Buildings	2,643	3,486	116,853	109,655	(7,198)	(6.2)
Communications	35,467	34,592	35,452	35,000	(452)	(1.3)
Postage	308	1,175	2,400	1,800	(600)	(25.0)
Advertising	-	-	-	-	-	-
Printing	2,455	4,206	4,500	4,500	-	-
Travel	30,716	30,122	34,731	34,781	50	0.1
Dues & Fees	16,324	14,871	28,400	21,700	(6,700)	(23.6)
Education & Training	30,795	25,703	46,050	36,550	(9,500)	(20.6)
Contract Labor	9,991	-	-	-	-	-
Maintenance Contracts	115,040	248,429	389,356	401,541	12,185	3.1
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 353,160**	**$ 515,658**	**$ 811,118**	**$ 790,473**	**$ (20,645)**	**(2.5)**
SUPPLIES						
General Supplies	$ 30,715	$ 32,871	$ 33,629	$ 32,100	$ (1,529)	(4.5)
Gasoline/Diesel	105,493	90,560	107,500	105,000	(2,500)	(2.3)
Food & Meals	1,236	2,563	2,250	2,250	-	-
Books & Periodicals	1,596	1,226	1,000	1,500	500	50.0
Uniforms	50,563	43,702	46,608	51,000	4,392	9.4
TOTAL SUPPLIES	**$ 189,602**	**$ 170,922**	**$ 190,987**	**$ 191,850**	**$ 863**	**0.5**
CAPITAL OUTLAYS						
Furniture & Fixtures	$ 3,138	$ 769	$ 1,000	$ 1,000	$ -	-
Machinery & Equipment	211,977	63,368	69,033	48,345	(20,688)	(30.0)
TOTAL CAPITAL OUTLAYS	**$ 215,115**	**$ 64,137**	**$ 70,033**	**$ 49,345**	**$ (20,688)**	**(29.5)**
TOTAL POLICE	**$ 3,915,311**	**$ 4,026,141**	**$ 4,692,162**	**$ 4,843,266**	**$ 151,104**	**3.2**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

- Vehicle Repair & Maintenance in FY 2018 includes repairs covered by insurance payments. The City does not make budget appropriations for repairs covered by insurance thus the FY 2019 decrease (these budget increases are made once funds have been received from the insurance company through a corresponding increase in revenues).
- FY 2018 costs associated with maintenance and upkeep of the common areas around the Deerfield lease property have not carried over into FY 2019, thus the decrease seen in the Rental Land & Buildings category.
- Education & Training requests have been reduced while department vacancies are filled with new hires.
- Increased costs associated with the regional radio authority are driving the variance in the Maintenance Contracts category.
- One-time patrol equipment purchases made in FY 2018 will not carry over into FY 2019 resulting in the $20,688 variance seen above.

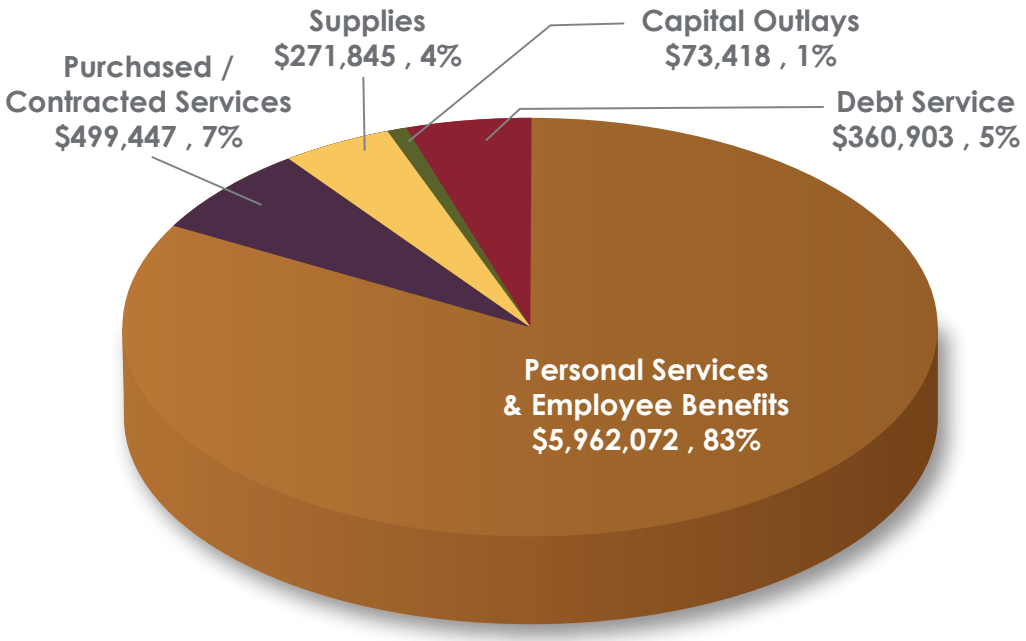
Fire

Serving the city through three Milton fire stations and one shared station with the City of Alpharetta, Milton Fire is a full-service department featuring suppression, advanced life support EMS and rescue, fire prevention, emergency management, public education and outreach, and specialized rescue units such as the TLAER (Technical Large Animal Emergency Response) team.

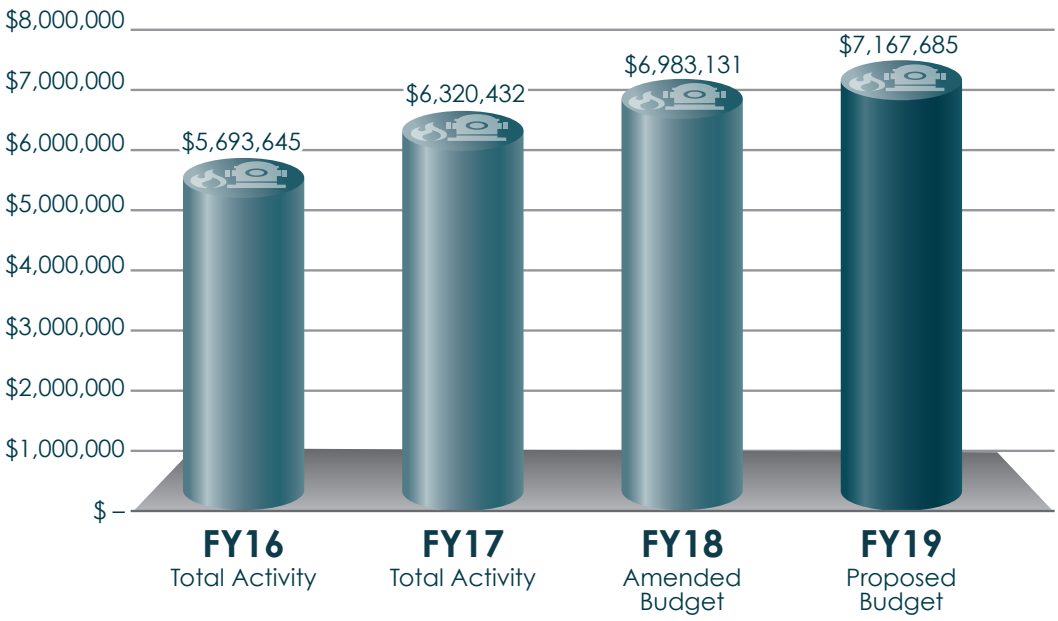
FY19 Expenditures by Fund:

General Fund	$7,167,685
M&O Initiatives	$46,696
Capital Projects Fund	$958,665
Capital Initiatives	$50,000
Impact Fees Fund	$72,500

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



Fire General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 3,621,381	$ 3,856,522	$ 4,132,836	$ 4,259,401	$ 126,565	3.1
Employee Benefits	1,303,882	1,425,074	1,653,312	1,702,671	49,359	3.0
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 4,925,263**	**$ 5,281,595**	**$ 5,786,148**	**$ 5,962,072**	**$ 175,924**	**3.0**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 42,372	$ 42,005	$ 47,158	$ 56,974	$ 9,816	20.8
Cleaning Services	8,921	9,260	13,120	14,400	1,280	9.8
Equipment Repair & Maintenance	83,935	122,886	185,100	182,408	(2,692)	(1.5)
Facility Repair & Maintenance	9,926	1,561	8,980	1,300	(7,680)	(85.5)
Grounds Repair & Maintenance	34,222	27,167	27,768	22,280	(5,488)	(19.8)
Rental Land & Buildings	4,015	4,787	3,633	3,040	(593)	(16.3)
Rental Equipment & Vehicles	-	-	-	-	-	-
Communications	16,240	17,538	18,600	20,000	1,400	7.5
Postage	155	83	500	300	(200)	(40.0)
Printing	320	366	800	800	-	-
Travel	9,518	4,274	18,261	14,138	(4,123)	(22.6)
Dues & Fees	5,825	8,028	10,956	9,634	(1,322)	(12.1)
Education & Training	5,720	33,680	12,519	12,175	(344)	(2.7)
Contract Labor	-	15,950	-	-	-	-
Maintenance Contracts	26,643	86,895	126,129	161,998	35,869	28.4
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 247,813**	**$ 374,479**	**$ 473,524**	**$ 499,447**	**$ 25,923**	**5.5**
SUPPLIES						
General Supplies	$ 37,730	$ 40,842	$ 44,960	$ 49,105	$ 4,145	9.2
Utilities	41,673	46,671	48,720	56,200	7,480	15.4
Gasoline/Diesel	28,278	44,825	50,000	50,400	400	0.8
Food & Meals	594	1,054	800	996	196	24.5
Books & Periodicals	1,274	9,867	4,600	240	(4,360)	(94.8)
Uniforms	50,621	100,721	127,117	114,904	(12,213)	(9.6)
TOTAL SUPPLIES	**$ 160,169**	**$ 243,981**	**$ 276,197**	**$ 271,845**	**$ (4,352)**	**(1.6)**
CAPITAL OUTLAYS						
Machinery & Equipment	$ 132,103	$ 52,549	$ 83,334	$ 62,049	$ (21,285)	(25.5)
Furniture & Fixtures	7,352	5,848	2,315	11,369	9,054	391.1
TOTAL CAPITAL OUTLAYS	**$ 139,456**	**$ 58,397**	**$ 85,649**	**$ 73,418**	**$ (12,231)**	**(14.3)**
DEBT SERVICE						
Station 43 Capital Lease Principal	$ 152,767	$ 305,038	$ 320,010	$ 335,394	$ 15,384	4.8
Station 43 Capital Lease Interest	68,177	56,942	41,603	25,509	(16,094)	(38.7)
TOTAL DEBT SERVICE	**$ 220,944**	**$ 361,979**	**$ 361,613**	**$ 360,903**	**$ (710)**	**(0.2)**
TOTAL FIRE	**$ 5,693,645**	**$ 6,320,432**	**$ 6,983,131**	**$ 7,167,685**	**$ 184,554**	**2.6**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

- Increased costs associated with medical direction are driving the increase in Professional Fees.
- A decision to budget more towards current trends and away from worst-case scenarios have reduced the budgets for the Repair & Maintenance categories in FY 2019. If an emergency arises contingency funds will be utilized to cover the costs of repairs.
- Increased costs associated with the regional radio authority, as well as the need for a new records management system in Fire, are driving the variance in the Maintenance Contracts category.
- A delay in the delivery of turnout gear ordered in FY 2017 but delivered in FY 2018 accounts for the higher costs for uniforms in that year. This was a one-time increase and will not carry over into FY 2019's budget.
- FY 2018 radio purchases made to bring the Fire department into compliance with the regional radio authority's requirements will not carry over into FY 2019, resulting in the variance seen above.



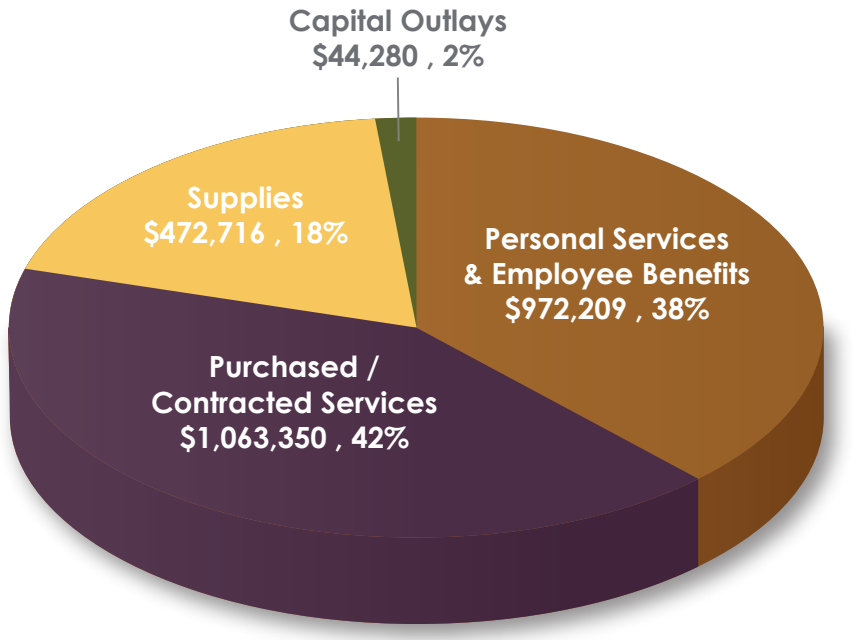
Public Works

Maintaining infrastructure can be one of the most challenging tasks for smaller cities like Milton because of the significant financial costs associated with building and maintaining roads and bridges. Balancing our limited financial resources while prioritizing transportation needs and desires requires careful planning, efficient construction, and diligent maintenance by a dedicated public works and strategic third-party contractors.

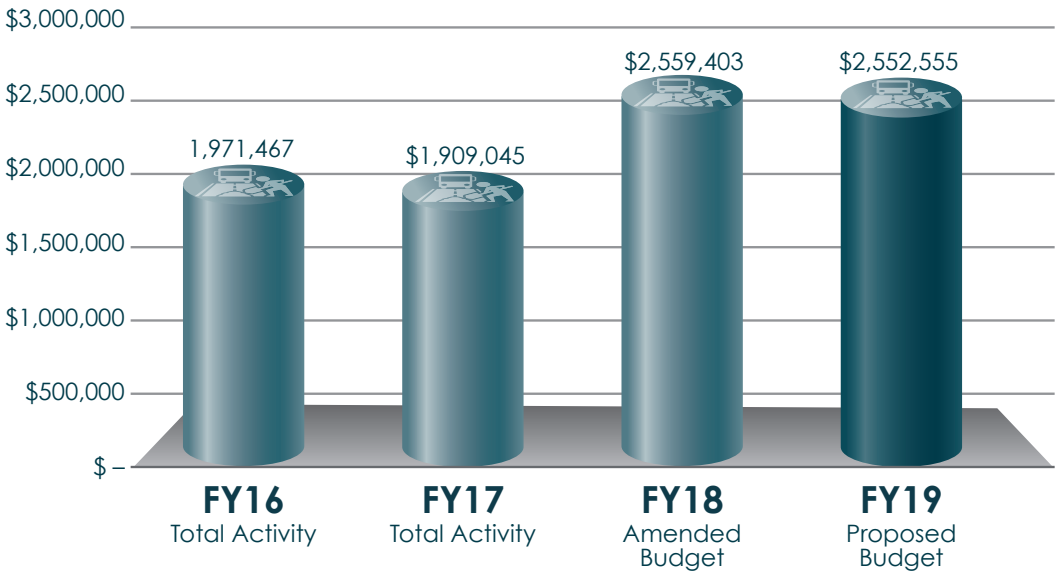
FY19 Expenditures by Fund:

General Fund	$2,552,555
M&O Initiatives	$49,852
Capital Projects Fund	$2,819,686
Capital Grant Fund	$705,528
Impact Fees Fund	$120,000
TSPLOST Fund	$6,809,300
Capital Initiatives	$309,00

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



Public Works General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 681,201	$ 687,660	$ 690,396	$ 704,502	$ 14,106	2.0
Employee Benefits	227,519	248,871	293,982	267,707	(26,275)	(8.9)
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 908,720**	**$ 936,531**	**$ 984,378**	**$ 972,209**	**$ (12,169)**	**(1.2)**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 34,704	$ 19,173	$ 347,140	$ 341,780	$ (5,360)	(1.5)
Cleaning Services	-	-	9,225	12,225	3,000	32.5
Equipment Repair & Maintenance	-	1,373	11,670	7,950	(3,720)	(31.9)
Vehicle Repair & Maintenance	9,897	8,872	12,920	9,920	(3,000)	(23.2)
Rental Equipment & Vehicles	-	-	1,080	1,800	720	66.7
Communications	4,591	6,062	7,020	7,020	-	-
Postage	-	109	50	50	-	-
Advertising	-	-	56	50	(6)	(10.7)
Other Purchased Services	2,612	9,934	-	-	-	-
Printing	487	619	230	100	(130)	(56.5)
Travel	6,267	4,862	6,071	7,726	1,655	27.3
Dues & Fees	1,683	959	2,654	3,018	364	13.7
Education & Training	2,394	1,488	4,408	11,196	6,788	154.0
Contract Labor	-	-	542,034	566,737	24,703	4.6
Maintenance Contracts	61	-	98,958	79,818	(19,140)	(19.3)
Other Purchased Services	-	-	13,960	13,960	-	-
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 62,696**	**$ 53,451**	**$ 1,057,476**	**$ 1,063,350**	**$ 5,874**	**0.6**
SUPPLIES						
General Supplies	$ 846	$ 378	$ 38,500	$ 47,900	$ 9,400	24.4
Utilities	395,307	395,113	408,690	409,800	1,110	0.3
Gasoline/Diesel	6,241	13,051	14,543	12,116	(2,427)	(16.7)
Food & Meals	68	208	486	500	14	2.9
Uniforms	1,929	2,808	2,050	2,400	350	17.1
TOTAL SUPPLIES	**$ 404,391**	**$ 411,558**	**$ 464,269**	**$ 472,716**	**$ 8,447**	**1.8**
CAPITAL OUTLAYS						
Infrastructure	$ 587,482	$ 483,154	$ -	$ -	$ -	-
Machinery & Equipment	8,177	24,351	53,280	44,280	(9,000)	(16.9)
TOTAL CAPITAL OUTLAYS	**$ 595,659**	**$ 507,505**	**$ 53,280**	**$ 44,280**	**$ (9,000)**	**(16.9)**
TOTAL PUBLIC WORKS	**$ 1,971,467**	**$ 1,909,045**	**$ 2,559,403**	**$ 2,552,555**	**$ (6,848)**	**(0.3)**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

• The City budgets for healthcare benefits based on an average cost per employee, and then final costs are reconciled at the end of the fiscal year. In FY 2018, Public Works received a transfer of excess funds budgeted in other departments to cover shortages resulting in the variance seen above.

• Inflationary increases to standard maintenance contracts account for the increase of $24,703 seen in the Contract Labor category.

• Costs associated with major storm cleanup in FY 2018 have not carried over into FY 2018, resulting in the decrease to Maintenance Contracts and Machinery & Equipment seen above.

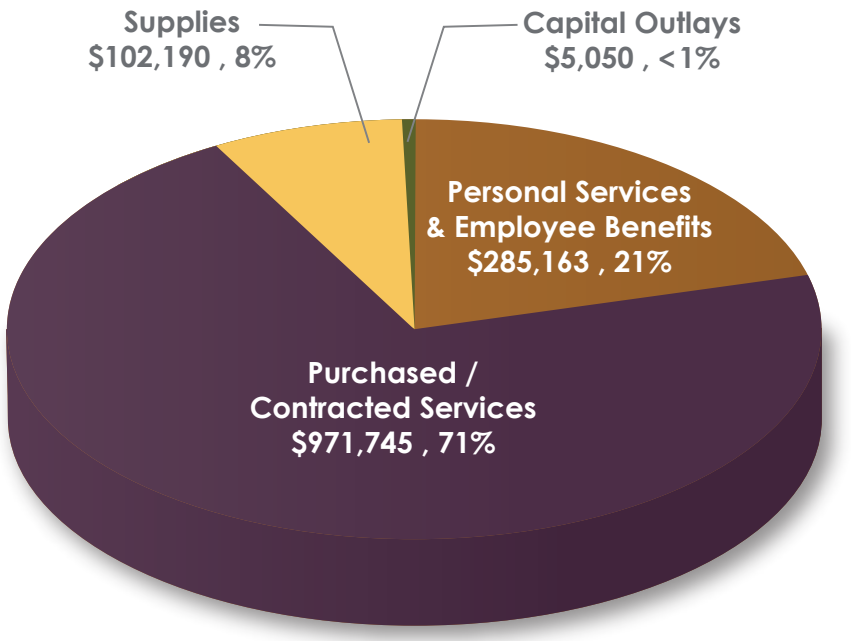
Parks & Recreation

Milton's award-winning Parks and Recreation Department is committed to providing quality parks and facilities along with traditional and innovative recreational and athletic programs for its residents. The department is focused on promoting healthy lifestyles and ensuring the best quality of life for our citizens.

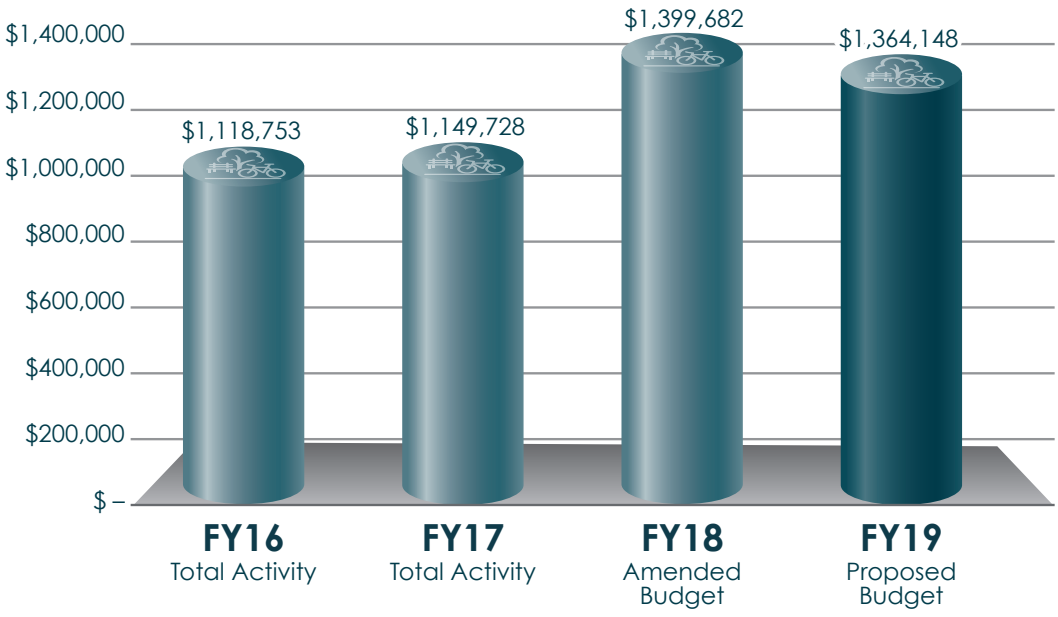
FY19 Expenditures by Fund:

General Fund	$1,364,148
M&O Initiatives	$47,345
Capital Projects Fund	$120,140
Greenspace Bond Fund	$100,000
Impact Fees Fund	$650,000
Capital Initiatives	$920,000

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



Parks & Recreation General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 166,360	$ 183,738	$ 201,210	$ 219,052	$ 17,842	8.9
Employee Benefits	55,781	67,000	64,346	66,111	1,765	2.7
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 222,141**	**$ 250,739**	**$ 265,556**	**$ 285,163**	**$ 19,607**	**7.4**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 274,668	$ 274,177	$ 5,750	$ 5,750	$ -	-
Cleaning Services	-	-	4,300	5,500	1,200	27.9
Facility Repair & Maintenance	13,889	13,679	21,000	16,700	(4,300)	(20.5)
Vehicle Repair & Maintenance	1,520	1,231	2,105	1,105	(1,000)	(47.5)
Grounds Repair & Maintenance	23,093	104,381	68,600	80,000	11,400	16.6
Rental Land & Buildings	26,006	21,583	38,600	35,600	(3,000)	(7.8)
Rental Equipment & Vehicles	8,973	8,955	15,350	15,700	350	2.3
Communications	1,270	1,556	1,790	2,070	280	15.6
Postage	6	69	50	50	-	-
Advertising	-	436	300	-	(300)	(100.0)
Printing	65	561	300	150	(150)	(50.0)
Travel	658	582	2,000	1,500	(500)	(25.0)
Dues & Fees	2,343	3,153	6,300	6,950	650	10.3
Education & Training	400	2,200	1,500	1,000	(500)	(33.3)
Contract Labor	4,940	5,029	350,800	319,100	(31,700)	(9.0)
Maintenance Contracts	438,246	365,817	467,886	478,050	10,164	2.2
Other Purchased Service	1,625	3,266	4,095	2,520	(1,575)	(38.5)
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 797,701**	**$ 806,675**	**$ 990,726**	**$ 971,745**	**$ (18,981)**	**(1.9)**
SUPPLIES						
General Supplies	$ 21,357	$ 25,674	$ 19,980	$ 15,000	$ (4,980)	(24.9)
Utilities	66,806	64,514	116,345	85,500	(30,845)	(26.5)
Gasoline/Diesel	448	422	800	500	(300)	(37.5)
Food & Meals	1,892	1,428	965	990	25	2.6
Uniforms	272	255	250	200	(50)	(20.0)
TOTAL SUPPLIES	**$ 90,776**	**$ 92,293**	**$ 138,340**	**$ 102,190**	**$ (36,150)**	**(26.1)**
CAPITAL OUTLAYS						
Furniture & Fixtures	$ 120	$ 21	$ 500	$ 250	$ (250)	(50.0)
Machinery & Equipment	8,015	-	4,560	4,800	240	5.3
TOTAL CAPITAL OUTLAYS	**$ 8,135**	**$ 21**	**$ 5,060**	**$ 5,050**	**$ (10)**	**(0.2)**
TOTAL PARKS & RECREATION	**$ 1,118,753**	**$ 1,149,728**	**$ 1,399,682**	**$ 1,364,148**	**$ (35,534)**	**(2.5)**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

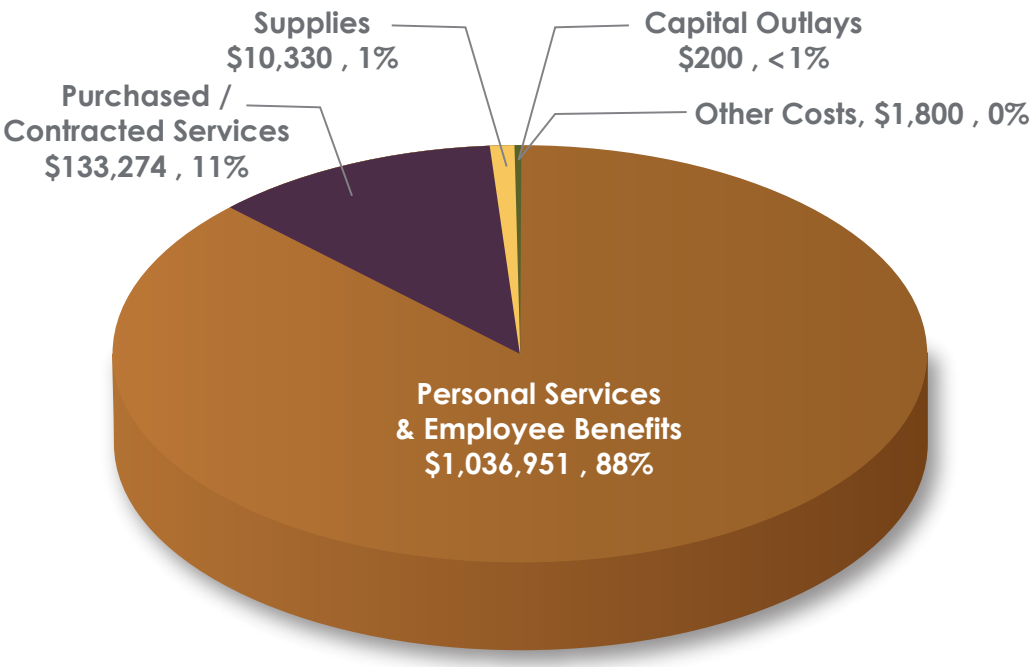
• There are two main drivers of the variances seen above:
1. The decision to budget more towards current trends and away from worst-case scenarios have reduced many of the FY 2019 budget line-items.
2. Funding for a full year of maintenance and operations at the former Milton County Club property are included in this year's budget requests resulting in increases to some categories.

Community Development

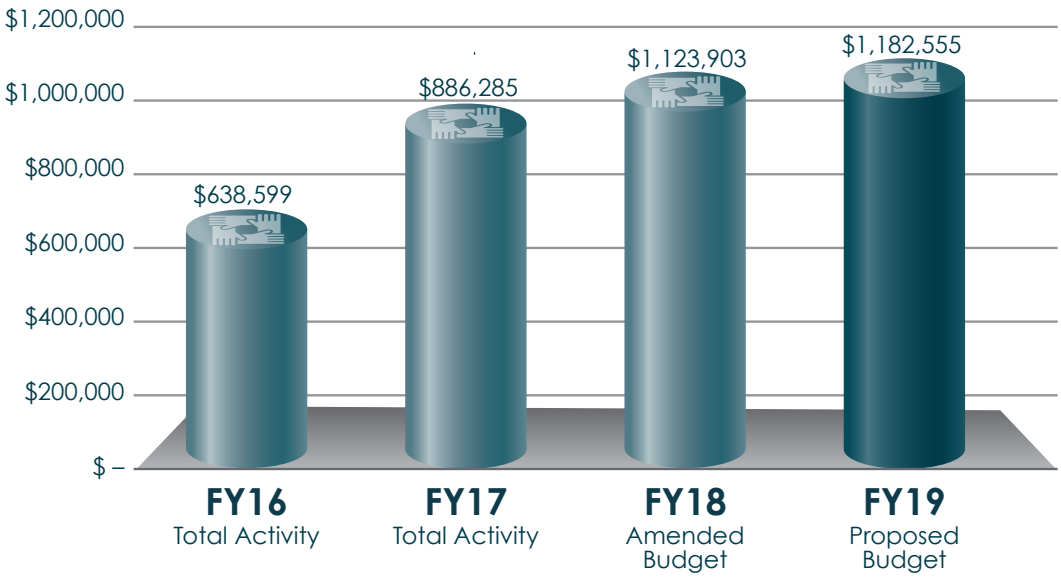
FY19 Expenditures by Fund:	**General Fund**	**$1,182,555**
	M&O Initiatives	**$35,310**
	Capital Projects Fund	**$109,636**

The department is responsible for ensuring Milton is developed according to the City's Comprehensive Plan as well as administering zoning and development regulations. The department executes the citizens' vision for the community through long-range planning efforts and day-to-day administrative processes such as zoning reviews, land disturbance permits and building permits. It is also responsible for the enforcement of its ordinances through code enforcement.

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



Community Development General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 463,528	$ 638,005	$ 721,195	$ 759,185	$ 37,990	5.3
Employee Benefits	125,896	189,867	253,372	277,766	24,394	9.6
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 589,424**	**$ 827,872**	**$ 974,567**	**$ 1,036,951**	**$ 62,384**	**6.4**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 26,428	$ 25,918	$ 106,800	$ 101,800	$ (5,000)	(4.7)
Vehicle Repair & Maintenance	314	1,707	2,000	2,000	-	-
Communications	2,557	4,975	6,180	5,100	(1,080)	(17.5)
Postage	716	179	300	300	-	-
Advertising	4,989	5,026	5,000	6,000	1,000	20.0
Printing	3,472	2,872	3,000	3,600	600	20.0
Travel	2,587	3,690	5,232	5,302	70	1.3
Dues & Fees	1,543	1,534	2,575	2,584	9	0.3
Education & Training	1,632	2,906	5,999	6,588	589	9.8
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 44,239**	**$ 48,809**	**$ 137,086**	**$ 133,274**	**$ (3,812)**	**(2.8)**
SUPPLIES						
General Supplies	$ 1,899	$ 3,490	$ 4,450	$ 4,830	$ 380	8.5
Gasoline/Diesel	1,705	3,272	3,500	3,500	-	-
Food & Meals	261	454	800	800	-	-
Books & Periodicals	-	-	100	100	-	-
Uniforms	-	1,258	1,100	1,100	-	-
TOTAL SUPPLIES	**$ 3,865**	**$ 8,474**	**$ 9,950**	**$ 10,330**	**$ 380**	**3.8**
CAPITAL OUTLAYS						
Furniture & Fixtures	$ -	$ -	$ 300	$ -	$ (300)	(100.0)
Machinery & Equipment	47	380	200	200	-	-
TOTAL CAPITAL OUTLAYS	**$ 47**	**$ 380**	**$ 500**	**$ 200**	**$ (300)**	**(60.0)**
OTHER COSTS						
Payments To Others	$ 1,023	$ 750	$ 1,800	$ 1,800	$ -	-
TOTAL OTHER COSTS	**$ 1,023**	**$ 750**	**$ 1,800**	**$ 1,800**	**$ -**	**-**
TOTAL COMMUNITY DEVELOPMENT	**$ 638,599**	**$ 886,285**	**$ 1,123,903**	**$ 1,182,555**	**$ 58,652**	**5.2**

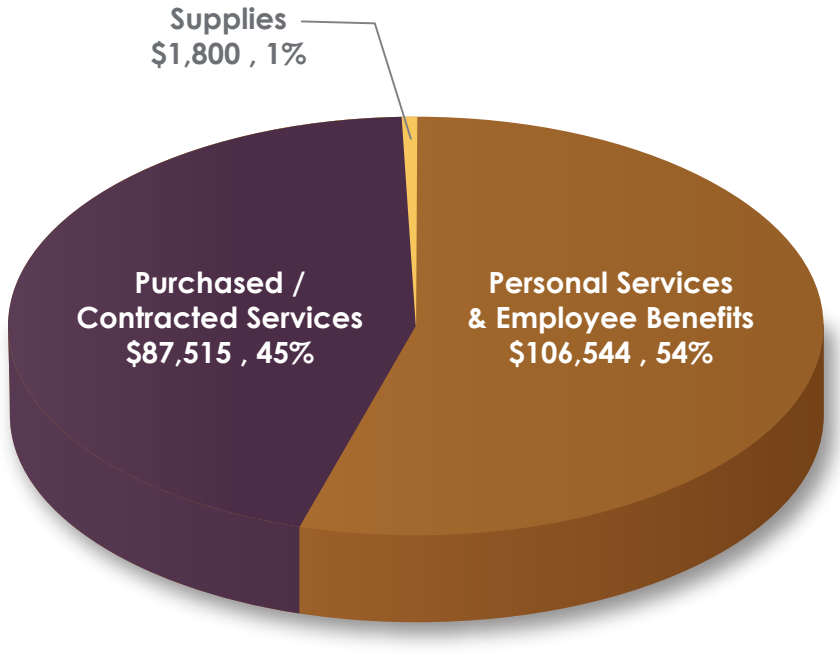
*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Economic Development

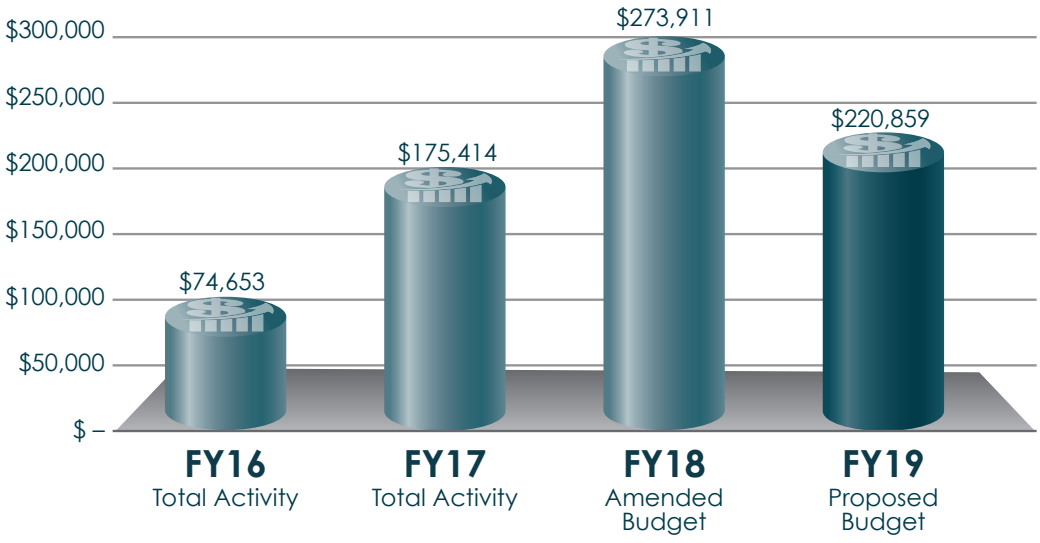
FY19 Expenditures by Fund: General Fund $220,859

Economic Development is charged with fostering responsible and sustainable growth by conducting business outreach, tracking and publishing growth statistics, and providing initiatives to promote development of commercially zoned areas according to Milton's Comprehensive Plan. Strategic and responsible business growth allows the city to expand its financial resources by maximizing its key economic development corridors — Deerfield Parkway, the Crabapple District and Birmingham Crossroads.

FY19 General Fund Expenditures By Category



Year Over Year History of General Fund Expenditures



Economic Development General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 36,616	$ 70,000	$ 73,255	$ 75,453	$ 2,198	3.0
Employee Benefits	2,606	29,958	31,346	31,091	(255)	(0.8)
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 39,222**	**$ 99,958**	**$ 104,601**	**$ 106,544**	**$ 1,943**	**1.9**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 20,200	$ 58,475	$ 126,425	$ 59,575	$ (66,850)	(52.9)
Communications	360	720	720	720	-	-
Postage	32	-	-	-	-	-
Advertising	1,650	-	-	-	-	-
Printing	38	130	255	2,750	2,495	978.4
Travel	3,200	6,690	12,595	13,700	1,105	8.8
Dues & Fees	7,169	5,134	7,420	7,420	-	-
Education & Training	1,904	1,295	5,395	3,350	(2,045)	(37.9)
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 34,554**	**$ 72,444**	**$ 152,810**	**$ 87,515**	**$ (65,295)**	**(42.7)**
SUPPLIES						
General Supplies	$ -	$ 1,120	$ 100	$ 100	$ -	-
Food & Meals	877	1,892	1,700	1,700	-	-
TOTAL SUPPLIES	**$ 877**	**$ 3,012**	**$ 1,800**	**$ 1,800**	**$ -**	**-**
CAPITAL OUTLAYS						
Machinery & Equipment	$ -	$ -	$ -	$ -	$ -	-
TOTAL CAPITAL OUTLAYS	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
OTHER COSTS						
Payments to Others	$ -	$ -	$ 14,700	$ 25,000	$ 10,300	70.1
TOTAL OTHER COSTS	**$ -**	**$ -**	**$ 14,700**	**$ 25,000**	**$ 10,300**	**70.1**
TOTAL ECONOMIC DEVELOPMENT	**$ 74,653**	**$ 175,414**	**$ 273,911**	**$ 220,859**	**$ (53,052)**	**(19.4)**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

• Professional fees in FY 2018 include $65,000 for an in-depth market study of the Deerfield corridor that will not carry over into FY 2019. Funding for this project was taken from the Payments to Others category as the original plan for the incubator project did not come to fruition.

Other Unstaffed Departments

General Administration

Accounts for costs that are not easily tied to any one department. Some examples are office supplies, ink and toner, postage, and storage fees.

General Administration General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ -	$ 6,290	$ -	$ -	$ -	-
Vehicle Repair & Maintenance	-	-	-	-	-	-
Rental Land & Buildings	1,796	2,016	2,016	2,016	-	-
Postage	3,026	9,309	10,000	8,500	(1,500)	(15.0)
Printing	35	-	206	250	44	21.4
Dues & Fees	415	900	950	965	15	1.6
Maintenance Contracts	5,218	5,397	5,525	5,568	43	0.8
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 10,490**	**$ 23,911**	**$ 18,697**	**$ 17,299**	**$ (1,398)**	**(7.5)**
SUPPLIES						
General Supplies	$ 29,820	$ 56,245	$ 49,477	$ 48,600	$ (877)	(1.8)
Gasoline/Diesel	30	-	-	-	-	-
Food & Meals	-	-	200	-	(200)	(100.0)
TOTAL SUPPLIES	**$ 29,850**	**$ 56,245**	**$ 49,677**	**$ 48,600**	**$ (1,077)**	**(2.2)**
CAPITAL OUTLAYS						
Furniture & Fixtures	$ 160	$ -	$ -	$ -	$ -	-
TOTAL CAPITAL OUTLAYS	**$ 160**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
TOTAL GENERAL ADMINISTRATION	**$ 40,500**	**$ 80,156**	**$ 68,374**	**$ 65,899**	**$ (2,475)**	**(3.6)**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Legal

Accounts for the costs associated with the City's third-party legal team.

Legal General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 307,816	$ 261,278	$ 329,000	$ 295,000	$ (34,000)	(10.3)
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 307,816**	**$ 261,278**	**$ 329,000**	**$ 295,000**	**$ (34,000)**	**(10.3)**
TOTAL LEGAL	**$ 307,816**	**$ 261,278**	**$ 329,000**	**$ 295,000**	**$ (34,000)**	**(10.3)**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

- It is anticipated that legal fees will trend towards the average cost over the past three years.

Risk Management

Accounts for the costs associated with providing general liability insurance for the City and its staff.

Risk Management General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PURCHASED/CONTRACTED SERVICES						
Insurance	$ 243,715	$ 242,644	$ 258,600	$ 272,707	$ 14,107	5.5
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 243,715**	**$ 242,644**	**$ 258,600**	**$ 272,707**	**$ 14,107**	**5.5**
TOTAL RISK MANAGEMENT	**$ 243,715**	**$ 242,644**	**$ 258,600**	**$ 272,707**	**$ 14,107**	**5.5**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

- The City has budgeted for an overall FY 2019 increase of 5% for general insurance coverage as per reports from the current provider.

General Government Buildings

Accounts for the costs associated with building and maintaining City owned facilities including: City Hall, Bethwell Community Center, Broadwell Pavilion, and the Thomas S. Byrd, Sr. House.

General Government Buildings General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ -	$ 1,288	$ -	$ -	$ -	-
Cleaning Services	-	18,371	30,528	37,832	7,304	23.9
Facility Repair & Maintenance	-	1,625	26,466	38,653	12,187	46.0
Grounds Repair & Maintenance	-	-	50,604	59,980	9,376	18.5
Rental Land & Buildings	386,420	308,283	2,666	-	(2,666)	(100.0)
Maintenance Contracts	-	230	2,530	2,383	(147)	(5.8)
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 386,420**	**$ 329,797**	**$ 112,794**	**$ 138,848**	**$ 26,054**	**23.1**
SUPPLIES						
General Supplies	$ -	$ 41	$ 11,732	$ 11,850	$ 118	1.0
Utilities	-	39,278	73,444	72,230	(1,214)	(1.7)
TOTAL SUPPLIES	**$ -**	**$ 39,319**	**$ 85,176**	**$ 84,080**	**$ (1,096)**	**(1.3)**
CAPITAL OUTLAYS						
Machinery & Equipment	$ -	$ 230	$ -	$ -	$ -	-
TOTAL CAPITAL OUTLAYS	**$ -**	**$ 230**	**$ -**	**$ -**	**$ -**	**-**
TOTAL GENERAL GOVERNMENT BUILDINGS	**$ 386,420**	**$ 369,346**	**$ 197,970**	**$ 222,928**	**$ 24,958**	**12.6**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

- City Hall opened in March of 2017, and costs related to the Deerfield lease were moved from General Government Buildings to Police and Municipal Court as they are now the sole occupants of the space. Additionally, FY 2019 is the first full fiscal year of budgeted maintenance and cleaning services in the new City Hall building resulted in the variances seen above.

Debt Services

Currently, the debt services department in the General Fund houses the principal and interest payments due on the revenue bond issued to fund improvements at Bell Memorial Park.

Debt Service General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
PRINCIPAL						
Bond Principal	$ -	$ 592,000	$ 608,000	$ 626,000	$ 18,000	3.0
TOTAL PRINCIPAL	**$ -**	**$ 592,000**	**$ 608,000**	**$ 626,000**	**$ 18,000**	**3.0**
INTEREST						
Bond Interest	$ -	$ 260,512	$ 244,136	$ 226,436	$ (17,700)	(7.3)
TOTAL INTEREST	**$ -**	**$ 260,512**	**$ 244,136**	**$ 226,436**	**$ (17,700)**	**(7.3)**
TOTAL DEBT SERVICE	**$ -**	**$ 852,512**	**$ 852,136**	**$ 852,436**	**$ 300**	**0.0**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Other Costs/Financing Uses

Accounts for contingencies and interfund transfers out within each fund.

Other Costs/Financing Uses General Fund Expenditures

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
OTHER COSTS						
Contingencies / Unallocated	$ -	$ -	$ -	$ 233,768	$ 233,768	-
TOTAL OTHER COSTS	**$ -**	**$ -**	**$ -**	**$ 233,768**	**$ 233,768**	**-**
OTHER FINANCING USES						
Interfund Transfers Out						
To Capital Projects Fund	$ 18,882,220	$ 2,499,174	$ 1,194,174	$ 5,332,380	$ 4,138,206	346.5
To Capital Grant Fund	911,202	318	28,750	300,000	271,250	943.5
To Revenue Bond Fund	2,825,653	-	-	-	-	-
To Special Events Fund	-	10,550	17,450	-	(17,450)	(100.0)
TOTAL OTHER FINANCING USES	**$ 22,619,075**	**$ 2,510,042**	**$ 1,240,374**	**$ 5,632,380**	**$ 4,392,006**	**354.1**
TOTAL OTHER COSTS/FINANCING USES	**$ 22,619,075**	**$ 2,510,042**	**$ 1,240,374**	**$ 5,866,148**	**$ 4,625,774**	**372.9**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Notable Variances Explained

• The decision to change the fiscal year in which property taxes would be recognized required the City to utilize accumulated fund balance in FY 2017 to cover spending. As a result, the majority of the funds that would typically go towards the pay-as-you-go funding program in the Capital Projects Fund was put back towards fund balance in order to meet the City's required reserve for working capital policy. We are happy to note that this diligent plan recouped the required fund balance in one year, and FY 2019 marks the return to the pay-as-you-go program noted in the $4,138,206 variance seen in transfers out to the Capital Projects Fund as well as the $271,250 transfer out to the Capital Grant Fund.

• Over the past few years the Special Events Fund has accumulated a fund balance that will be used to offset the budget requests made in FY 2019. The decision to utilize fund balance does not preclude the Mayor & Council from approving transfers of funds from the General Fund in this fiscal year, or future years, if needed.

Maintenance & Operating (M&O) Initiatives Summary

Initiative		FY 2019 Proposed
CITY CLERK		
Electronic Voting System	$	4,000
TOTAL CITY CLERK	**$**	**4,000**
FINANCE		
Part-Time Revenue Specialist	$	24,381
TOTAL FINANCE	**$**	**24,381**
INFORMATION TECHNOLOGY		
IT Infrastructure Improvements	$	46,600
TOTAL INFORMATION TECHNOLOGY	**$**	**46,600**
COMMUNICATIONS		
Social Media Archiving Software	$	5,300
Public Relations Specialist		69,760
TOTAL COMMUNICATIONS	**$**	**75,060**
MUNICIPAL COURT		
Part-Time Court Specialist	$	24,381
TOTAL MUNICIPAL COURT	**$**	**24,381**
POLICE		
In-Car Camera Upgrade and Body-Worn Camera	$	57,600
Part-Time Records Specialist		24,381
Public Safety Officers		55,704
Motorola Radio Replacements (TDMA Compliance)		114,674
TOTAL POLICE	**$**	**252,359**
FIRE		
TLAER Paratech Bipod	$	11,088
IPMBA Instructor		2,135
Fire-Rescue Citizens Academy		2,750
Paperless Station Tracking System		6,650
TOTAL FIRE	**$**	**22,623**
PUBLIC WORKS		
Radar Signs	$	16,000
Emergency Operations Trailer		2,000
Wildflower Program		2,424
Motorola Radio Replacements (TDMA Compliance)		25,000
TOTAL PUBLIC WORKS	**$**	**45,424**
PARKS & RECREATION		
Part-Time P&R Specialist	$	24,381
Birmingham United Methodist Church Field Lease		22,964
TOTAL PARKS & RECREATION	**$**	**47,345**
COMMUNITY DEVELOPMENT		
Solid Waste Plan Update	$	30,000
TOTAL COMMUNITY DEVELOPMENT	**$**	**30,000**
MULTI-DEPARTMENTAL		
Reclassifications	$	30,122
Market Study & Adjustments		14,371
Public Safety Compression & Education		40,000
TOTAL MULTI-DEPARTMENTAL	**$**	**84,493**
OTHER POST EMPLOYMENT BENEFITS		
Retiree Health Insurance	$	9,860
TOTAL OTHER POST EMPLOYMENT BENEFITS	**$**	**9,860**
M&O INITIATIVES TOTAL	**$**	**666,526**

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

City Clerk

Electronic Voting System_Light System for Public Comments

Supportive of which strategy from the Strategic Plan (required field)

Strategy: **Strategic, Efficient & Engaged Government**

Strategic Action Item: **Transparency**

Brief Description of New Program/Service or Improvement of Existing Service Level:

The city clerk's office is researching software/hardware to automate meeting data capture (votes) and display (wall display suite-voteboard). This solution would automatically populate to the clerk software. As the meeting progresses, and action items occur, LCD screens hooked up to software display will automatically show the current agenda item, motion on the floor, and vote result. Since the integration of this solution/hardware is in the council chambers, consulting with and receiving recommendations from the IT department is necessary. A compatibility/financial analysis must be performed by IT to ensure integration with our current Municode/Laserfiche/Granicus systems. I am supplying budgetary data from one source as an example amount to include in the budget. $2,400 annual fee, $1,040 (includes onsite training for clerks and elected officials, Dell CPU Hardware/shipping). A podium light system which integrates with council wall clocks needs to be researched and recommendations made by IT so that software and hardware are compatible.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Improves accuracy of vote and transparency to public real-time. Provides the public with a clear indication of who is making public comments at the podium during council meetings, and a light system (green, yellow & red) to inform speakers about their time remaining.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

The fiscal impact will be the yearly maintenance cost of the software chosen.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	
Benefits	
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	4,000
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**4,000**
Salary/Benefits	-
Maintenance & Operating	4,000

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	2,400	2,400	2,400	2,400
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	2,400	2,400	2,400	2,400

Notes:
Impact on future operating budgets is dependent upon the annual or monthly subscription in effect at the time of renewal.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Finance

Part-Time Revenue Specialist

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Recognize future challenges or threats and plan for them today**

Brief Description of New Program/Service or Improvement of Existing Service Level:

The Finance window has seen an increase in activity regarding property tax payments made at the window, an upswing in new and renewal occupational tax certificates as well as added services for Parks & Recreation which generate payment transactions. A part-time Revenue Specialist would be able to help take payments at the window as well as process online payments. Additionally, ongoing projects including scanning and filing as well as new projects such as reviewing the tax database for accuracy could be accomplished.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Current finance roles will be more evenly spread among the available staff. Additionally, periodic review and feedback will be given and an annual performance review will be conducted to ensure that the role is being fulfilled as intended.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

This will have an impact on salary costs for this employee.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	23,500
Benefits	881
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**24,381**
Salary/Benefits	24,381
Maintenance & Operating	-

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	25,112	25,866	26,642	27,441
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	25,112	25,866	26,642	27,441

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Information Technology

IT Infrastructure Improvements

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Align with evolving IT industry standards**

Brief Description of New Program/Service or Improvement of Existing Service Level:

City staff have found that the current hosted desktop solution has limited value and suffers from widespread compatibility issues.

The costs for this initiative are associated with the transition from an environment hosted by the current managed services provider to a premise-based infrastructure. Staff understands the importance of redundancy and Business Continuity planning. Data backups, security measures, Email archiving, and other critical service will continue to be hosted offsite as prescribed by best practices.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

1. Individual employee productivity will be improved in a new client-server infrastructure instead of a hosted solution (there are numerous unresolved compatibility issues with the current hosted environment)
2. Infrastructure support will be simplified by having all systems on a common platform.
3. Projects will be implemented on the city's schedule
4. Costs related to data overages, project hours, delayed support, and loss of productivity will be minimized
5. The City will have control over its systems and data

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

Software applications will remain consistent year over year, as many licenses are provided as a subscription.
Hardware costs will be high in this first year, but drop significantly as the city begins a standard 3-5 year lifecycle for the replaced equipment
If staffing levels change with this initiative costs will be offset by the reduction of similar costs in the current Managed Services solution. The City is advertising an RFP to identify the best managed services model.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	-
Benefits	-
Professional Fees	-
Repairs & Maintenance	-
Communications	
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	9,600
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
Hosted VOIP (contract)	37,000
	-
	-
	-
TOTAL	**46,600**
Salary/Benefits	-
Maintenance & Operating	46,600

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs				
Decreases Operating Costs			-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	-	-	-	-

Notes:
Summary of combined costs associated with infrastructure improvements as recommended after the IT Assessment
Maintenance Contract: Supplemental Internet Bandwidth at city hall (annual recurring cost)

Computer Software: Office365, Email (including archiving, Security, and eDiscovery), Acrobat, VPN, two-factor authentication, and antivirus licenses to replace licensing currently provided by VC3 (annual recurring costs)

Computer Hardware: Servers, network switches, firewalls, desktops/laptops, monitors, and desk phones to upgrade existing infrastructure and replace systems currently provided by VC3 (3-5 year lifecycle)

Hosted VOIP: Replace aging Shoretel system with a hosted VOIP Solution. This is the annual hosted cost only. Hardware costs are captured under Computer Hardware

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Communications

Social Media Archiving Solution

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Streamline Processes**

Brief Description of New Program/Service or Improvement of Existing Service Level:

Government agencies are increasingly using social media platforms to engage with their employees and the public. Such activity may result in the creation of public records that must be captured and managed in compliance with Georgia's open records laws, regulations, and policies. Therefore, it is critical that the Communications Department employs a social media archiving solution. Archive Social and other cloud-based subscription services provide the City with access to a historical archive of the City's social media accounts.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Performance will be measured by the City's ability to archive and quickly retrieve any requests for social media posts, comments and other information under the Georgia Open Records law.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

Ability to archive is based on a monthly subscription rate that may or may not increase year-over-year, depending upon the rates.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	
Benefits	
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	5,300
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**5,300**
Salary/Benefits	-
Maintenance & Operating	5,300

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	5,300	5,300	5,300	5,300
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	5,300	5,300	5,300	5,300

Notes:
Impact on future operating budgets is dependent upon the annual or monthly subscription in effect at the time of renewal.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Communications

Public Relations Specialist

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Recognize future challenges or threats and plan for them today**

Brief Description of New Program/Service or Improvement of Existing Service Level:

The Public Relations Specialist will draft media releases, prepare community newsletters, manage the City's website and coordinate department updates with designated staff, assist the Communications Manager with developing a social content calendar, provide marketing support for parks and recreation programs, assist with photography and digital image editing, and perform other communications and marketing initiatives as needed. Position requires a BA in Communications or related field and 2 years of related experience preferably in a government setting.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Performance will be measured by internal and external feedback, quantity and quality of marketing and communications work product, and existing communications department metrics, including social media analytics and website statistics.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

Annual salary, benefits

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	45,000
Benefits	24,760
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**69,760**
Salary/Benefits	69,760
Maintenance & Operating	-

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	71,853	74,008	76,229	78,515
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	71,853	74,008	76,229	78,515

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Municipal Court

Part-Time Court Specialist

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Recognize future challenges or threats and plan for them today**

Brief Description of New Program/Service or Improvement of Existing Service Level:

The Municipal Court requests the a part-time Court Specialist. This will allow the court window to be staffed by dedicated court staff during all business hours.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

The Municipal will not rely on Police administrative staff for court coverage during times of training, vacation and sick leave. This position will also allow the Deputy Court Clerk, if approved, the ability to work inside the court room while it is in session.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

This will increase the salary line for the Municipal Court budget.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	23,500
Benefits	881
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**24,381**
Salary/Benefits	24,381
Maintenance & Operating	-

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	25,112	25,866	26,642	27,441
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	25,112	25,866	26,642	27,441

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

In-Car Camera Upgrade and Body-Worn Camera

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Recognize future challenges or threats and plan for them today**

Brief Description of New Program/Service or Improvement of Existing Service Level:

This initiative request is for the acquisition of 30 in-car video recording systems and 30 body worn camera (BWC) systems. This would replace the current L3 systems and add additional capabilities for collecting data outside the scope of the in-car systems. The L3 systems currently in use are between 5- 7 years old. They are out of warranty and are beginning to experience recording issues. In conjunction with the deployment of the BWC, the replacement of the in-car systems will provide a more complete and accurate picture of police/citizen encounters. Additionally, this change will reduce site storage needs, complaints against officers, complaints against the city and insure accurate collection of all official encounters. The cost of this initiative is $57,600 per year which includes installation, hardware, training, unlimited cloud storage, warranty and technical support for 30 in-car and body-worn systems. This is a 5 year agreement with a fixed annual cost.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Improved functionality, documentation of evidence and police/citizen encounters. Reduced officer complaints.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	-
Benefits	-
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	57,600
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**57,600**
Salary/Benefits	-
Maintenance & Operating	57,600

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	57,600	57,600	57,600	57,600
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	57,600	57,600	57,600	57,600

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

Part-Time Records Specialist

Supportive of which strategy from the Strategic Plan (required field)		Enter Funding Request by Account in the Area Below:	
Strategy:	**Strategic, Efficient & Engaged Government**	**ACCOUNT DESCRIPTION**	**BUDGET REQUEST**
Strategic Action Item:	**Recognize future challenges or threats and plan for them today**		
Brief Description of New Program/Service or Improvement of Existing Service Level:		Salary	23,500
		Benefits	881
This request is for a part-time Records Specialist position. Over the past several years the workload of the records section of the Police Department has continued to increase. Additionally, in the past year the processing of pouring permits has been added. The additional manpower would allow for a sufficient relief factor within the department as it would alleviate some of the workload on the employees currently handling these duties.		Professional Fees	-
		Repairs & Maintenance	-
		Communications	-
		Advertising	-
		Printing	-
		Travel	-
		Dues & Fees	-
		Education & Training	-
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).		Contract Labor	-
		Maintenance Contract	
		General Supplies	-
		Utilities	-
Improved relief factor and increased efficiency in the records section of the Police Department.		Gasoline/Diesel	-
		Food/Meals	-
		Uniforms	-
		Machinery	-
		Vehicles	-
		Furniture/Fixtures	-
		Computer Software	-
		Computer Hardware	-
		Other Equipment	-
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).			-
			-
			-
			-
		TOTAL	**24,381**
		Salary/Benefits	24,381
		Maintenance & Operating	-

Impact on Future Operating Budgets	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**
Increases Operating Costs	25,112	25,866	26,642	27,441
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	25,112	25,866	26,642	27,441

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

Public Safety Officers (PT)

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Recognize future challenges or threats and plan for them today**

Brief Description of New Program/Service or Improvement of Existing Service Level:

This request is for funding for a pilot program of two part-time Public Safety Officers (PSO). These allocations would be civilian positions, which would assist primarily with traffic direction at problem areas during morning and evening rush hour. The employees would be non-sworn positions and would only assist in traffic safety related issues. The position would carry no law enforcement authority. It is suggested that this initial testing period would run from October 1, 2018 at the beginning of the FY 2018-2019 to May 24, 2019 which would be the end of the school year which typically coincides with improved traffic conditions.

These PSO's would be assigned primarily to day watch and would work weekdays from 0700-0930 and 1600-1830. PSO's would be assigned to designated intersections in order to expedite traffic flow or other major traffic events as needed. Each PSO's would work approximately 25 hours per week.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Improved traffic flow and congestion relief at problem intersections throughout the city. The department would also analyze crash data to see if there is a reduction in crashes in the areas where the PSOs were assigned.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

As a pilot program, there would be no recurring cost, however, if the program were to be made permanent, then the yearly cost would include employee salaries, uniform maintenance at approximately 20% of the initial uniform outfitting, and the cost of the maintenance of the vehicle(s), if the PSO were to be assigned a vehicle . (For further discussion on vehicles, see accompanying analysis). It is proposed that these items (uniforms and vehicle maintenance) be absorbed into the normal operating budget in future cycles for those line items, should the program become permanent.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	52,000
Benefits	2,704
Professional Fees	
Repairs & Maintenance	-
Communications	
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	
Maintenance Contract	-
General Supplies	
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	1,000
Machinery	
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	
Other Equipment	
	-
	-
	-
	-
TOTAL	**55,704**
Salary/Benefits	54,704
Maintenance & Operating	1,000

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	55,704	55,704	55,704	55,704
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	55,704	55,704	55,704	55,704

Notes:
The future operating budget figure is based on salary only. It is proposed that any future costs for equipment would be through appropriate adjusted line items in future budget cycles.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

Mobile Radio Upgrade

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Improve Department's Technology Infrastructure**

Brief Description of New Program/Service or Improvement of Existing Service Level:

This is a two year implementation plan to upgrade the departments mobile radios from FDMA to TDMA. The North Fulton Regional Radio System Authority is encouraging member agencies to complete this upgrade, as it will increase bot he capabilities and efficiency of the entire system. See attached.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Improved efficiencies , including increased bandwidth, clearer communications, and increased security.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	-
Benefits	-
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	114,674
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**114,674**
Salary/Benefits	-
Maintenance & Operating	114,674

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	53,241	-	-	-
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	53,241	-	-	-

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

TLAER Paratech Bipod

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Embrace changes in the emergency services profession while meeting the needs of Milton's unique environment**

Brief Description of New Program/Service or Improvement of Existing Service Level:

When the TLAER team was initially deployed there were not many companies producing bipods that could accommodate lifts for horses and our only resource was the instructor who was teaching us and she directed us to a private individual who had recently made a bipod for her. There was no certification for this equipment and it was designed and built by a metal fabricator at his home.Since then companies have started designing equipment that is better suited for lifting horses with equipment that is tested and rated for TLAER rescues. This equipment is lighter, stronger and could be used for lifting person's as well. Our previous system was not officially rated, heavy, required multiple persons to transport and deploy and could not be used for human rescue and due to its weight created special requirements to avoid a failure.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

As we expand and grow our involvment in the equestrian community our equipment to assist them in the most safe and timely manner should grow also. With the purchase of this equipment the responding team will be able to get equipment in place with fewer personel and have the equipment set up in a more timely manner. Safety of personel will increase as this equipment is certified for the specific use and if needed could be intergrated into a rescue of a person if needed.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

This would incur a one time expense for the purchase of the listed equipment.
1-Bipod conversion kit. 2-Longshore Strut 610. 2 Longshore Extensions 635. 2-longshore extension 435. 4- double head picket

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	-
Benefits	-
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	11,088
	-
	-
	-
	-
TOTAL	**11,088**
Salary/Benefits	-
Maintenance & Operating	11,088

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	11,088	-	-	-
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	11,088	-	-	-

Notes: The prices quoted are retail and we are awaiting a vendor price and can adjust this to the corrected number.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

IPMBA Instructor

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Park & Recreation Enrichment**
Strategic Action Item:	**Develop a plan for efficient fire-rescue service delivery within current city parks**

Brief Description of New Program/Service or Improvement of Existing Service Level:

With the increasing events and number of attendees at each event that the city has each year the need for a quick response from ems and police is important. The city has invested in training and equipping fire and police with quick response bike teams in order to meet the demand. With turnover and the need to add more personnel on these teams it would save the city time and money to send an individual to receive the (IPMBA) International Police Mountain Bike Association Instructor certification. With this certification the city can conduct and certify personnel as needed and will not have to rely on outside instructors and also save money by conducting their own and not having to pay every time someone is sent to obtain the certification.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

An increase in the number of fire and police bike response personnel.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

After certification the department will need to maintain the cyclist membership dues each year at a cost of $75.00 for the instructor.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	-
Benefits	-
Professional Fees	
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	925
Dues & Fees	85
Education & Training	800
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	325
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**2,135**
Salary/Benefits	-
Maintenance & Operating	2,135

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	2,135	75	75	75
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	2,135	75	75	75

Notes:
Hotel - $150 a night x 4 nights = $600.00
Meals - $65.00 x 5 = $325.00
Fare - $250 Round Trip

Air

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

City of Milton Fire-Rescue Citizens Academy

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Build Community Connections**
Strategic Action Item:	**Enhance our Fire Department Community Safety Education Program**

Brief Description of New Program/Service or Improvement of Existing Service Level:

The Citizens Fire Academy provides residents with a look at how the Fire Department is organized and operates. The program will provide both classroom and hands-on activities, introducing citizens to every aspect of our emergency response, equipment, and community service role in the City of Milton.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

The primary success measurement will be a deeper partnership with community members, engaging them directly in how we operate and how to keep the community safe. This program can also serve as an introduction to a formal Fire Corps volunteer program (an offshoot of CERT that trains community volunteers to provide fireground/major incident support such as rehab, air system management, and tactical logistics).

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

Since this program involves hands-on activity, we anticipate possibly renting turnout gear for participants and it could involve the purchase and use of training supplies such as drywall, plywood, and the smoke generator. We will try to make use of on-duty and flex-time administrative personnel for this program, but some overtime to cover classes may also be necessary, depending on when the classes are scheduled.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	
Benefits	-
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	2,500
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	250
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**2,750**
Salary/Benefits	-
Maintenance & Operating	2,750

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs		-	-	-
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	-	-	-	-

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

Paperless Station Tracking System

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Embrace changes in the emergency services profession while meeting the needs of Milton's unique environment**

Brief Description of New Program/Service or Improvement of Existing Service Level:

Implement a paperless tracking system for inventory control of station supplies, vehicle inventory, EMS supplies, narcotics control, PPE inspections, and SCBA inspections.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Having a software program to track supplies and equipment will reduce waste, and improve accountability.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

There is an annual cost for the program based on the number of apparatus and stations. Future impacts are based on a 2% increase per year.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	-
Benefits	-
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
	-
	-
	-
	-
TOTAL	**6,650**
Salary/Benefits	-
Maintenance & Operating	6,650

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	6,783	6,918	7,056	7,197
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	6,783	6,918	7,056	7,197

Notes:
Annual License Agreement for 6 apparatus including 1 heavy rescue, 3 engines, 1 ladder, 1 rescue
6
$165.00
$990.00
One-time all inclusive setup cost for Vehicle Checks - Apparatus
6
$135.00
$810.00
Annual License Agreement for 2 support units including 1 reserve engine, 1 reserve quint
2
$55.00
$110.00
One-time all inclusive setup cost for Vehicle Checks - Support Units
2
$45.00
$90.00
Vehicle Module – Annual & Setup Total
$2,000.00Annual License Agreement for 30 air packs + 60 cylinders
90
$5.00
$450.00
One-time all inclusive setup cost for SCBA Tracking
90
$5.00
$450.00
SCBA – Annual & Setup Total
$900.00
PPE Tracking Module Track the full history of PPE from manufacture to retirement. Log inspections, cleaning, repairs, and more. Unassigned & multiple crew sets at no extra charge. Description Qty Each Total
Annual License Agreement for 61 crew members
61
$12.00
$732.00
One-time all inclusive setup cost for PPE Tracking
61
$12.00
$732.00
Tracking Module – Annual & Setup Total
$1,464.00
Station Checks Module Document station chores, supplies, specialty equipment, EMS inventories, building maintenance, and more. Description Qty Each Total
Annual License Agreement for 4 stations

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Public Works

Radar Signs

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Recognize future challenges or threats and plan for them today**

Brief Description of New Program/Service or Improvement of Existing Service Level:

Upgrading radar signs to current models. The current models are lighter and easier to manage than the older models we are deploying. The older models require a special post and two man crew to install. Latest models can be installed by one person and can be mounted on a standard post.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Response times will be reduced by having equipment stocked and ready for deployment. The equipment may be used by Police, Fire or Public Works Departments.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

Equipment replacement and upgrades will be the only future costs associated with this request.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	-
Benefits	-
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	16,000
	-
	-
	-
	-
TOTAL	**16,000**
Salary/Benefits	-
Maintenance & Operating	16,000

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	-	-	-	-
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	-	-	-	-

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Public Works

Emergency Operations Trailer

Supportive of which strategy from the Strategic Plan (required field)		Enter Funding Request by Account in the Area Below:	
Strategy:	**Strategic, Efficient & Engaged Government**	**ACCOUNT DESCRIPTION**	**BUDGET REQUEST**
Strategic Action Item:	**Streamline Processes**		
Brief Description of New Program/Service or Improvement of Existing Service Level:		Salary	-
		Benefits	-
Provide a trailer stocked with barricades and appropriate signage to be used by various departments in the event of an emergency. The equipment would be used to set up small scale road closures and detours.		Professional Fees	-
		Repairs & Maintenance	-
		Communications	-
		Advertising	-
		Printing	-
		Travel	-
		Dues & Fees	-
		Education & Training	-
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).		Contract Labor	-
		Maintenance Contract	-
		General Supplies	-
		Utilities	-
Response times will be reduced by having equipment stocked and ready for deployment. The equipment may be used by Police, Fire or Public Works Departments.		Gasoline/Diesel	-
		Food/Meals	-
		Uniforms	-
		Machinery	-
		Vehicles	-
		Furniture/Fixtures	-
		Computer Software	-
		Computer Hardware	-
		Other Equipment	2,000
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).			-
			-
			-
Equipment replacement and upgrades will be the only future costs associated with this request.			-
		TOTAL	**2,000**
		Salary/Benefits	-
		Maintenance & Operating	2,000

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	-	-	-	-
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	-	-	-	-

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Public Works

Wildflower Program

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Preserve What Makes Milton Unique**
Strategic Action Item:	**Safeguard Open Spaces**

Brief Description of New Program/Service or Improvement of Existing Service Level:

This would be a pilot project to establish wildflowers on the city property located at the southeast corner of Birmingham Highway and Providence Road.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

This would reduce the number of times this site would need to be mowed and still maintain an aesthetically pleasing property

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

This would be a new annual program.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	-
Benefits	-
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	1,024
Maintenance Contract	-
General Supplies	1,400
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**2,424**
Salary/Benefits	-
Maintenance & Operating	2,424

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	2,500	2,550	2,601	2,653
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	2,500	2,550	2,601	2,653

Notes:
Coverage rate will be one pound per 2,000 sf. For 2 acres apply 44 lbs of seed. Because of the soil conditions it is recommended to overseed so add an additional 25%. Total of 55 lbs of seed

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Public Works

Radios

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Improve Department's Technology Infrastructure**

Brief Description of New Program/Service or Improvement of Existing Service Level:

Public Works currently operates on the old style radios. With the new North Fulton operating system these older style radios will become obsolete and they currently provide some operation issues within the system when they are put in service.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

The existing North Fulton radio system will no longer be affected by the use of the older style radios.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

N/A

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	-
Benefits	-
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	25,000
	-
	-
	-
	-
TOTAL	**25,000**
Salary/Benefits	-
Maintenance & Operating	25,000

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	-	-	-	-
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	-	-	-	-

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Parks & Recreation

Part-Time Parks and Recreation Specialist

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Recognize future challenges or threats and plan for them today**

Brief Description of New Program/Service or Improvement of Existing Service Level:

The number of acres of both passive and active parks and IGA fields, facility rentals and the number of programs offered to Milton Residents has grown to the point that we can not sustain the quality and control without additional staff. A part time Specialist will be responsible for the rental process of all rentable facilities, including but not limited to: all public inquiries, alcohol permits, security deposit refunds, post rental inspections of facilities and coordinating field rentals with the Director and Program Manager. specialist will also be a liaison with the Finance Department and will handle Daily closeouts, payment posting, Camp Joyful Soles registration and payments, the invoicing of our program partners and the invoicing of leased space with FCBoE. The specialist will also provide Supervision of fields during active periods and assist with Camp Joyful Soles planning, Golden Games planning and the quality control of the program provider surveys.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

Annual Salary, Benefits

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	23,500
Benefits	881
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**24,381**
Salary/Benefits	24,381
Maintenance & Operating	-

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	25,113	25,866	26,642	27,441
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	25,113	25,866	26,642	27,441

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Parks & Recreation

Lease of Baseball Field at Birmingham United Methodist Church

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Park & Recreation Enrichment**
Strategic Action Item:	**Maintain and Establish New Program Partners**

Brief Description of New Program/Service or Improvement of Existing Service Level:

As a result of decisions that have been made in the last year with regard to Hopewell Baseball, they are now allowed to operate more than one advanced level team per age group. This was done in an effort to retain players in the City Program and further enhance the strength of the program. The Birmingham United Methodist Church has offered to lease it's ballfield to the City which would allow us to expand the baseball program which is the number 1 largest program in the City.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

We would guage the success of this by the utilization of the field

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

Annual Payment

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	
Benefits	
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	15,000
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
Land Rental	7,964
Impact Fees	14,036
	-
	-
TOTAL	**37,000**
Salary/Benefits	-
Maintenance & Operating	37,000

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	25,000	25,000	25,000	25,000
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	25,000	25,000	25,000	25,000

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Community Development

Solid Waste Plan Update

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Streamline Processes**

Brief Description of New Program/Service or Improvement of Existing Service Level:

This is an update to the solid waste plan that expired in 2019

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Maintain qualified local government status

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

N/A

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**BUDGET REQUEST**
Salary	-
Benefits	-
Professional Fees	30,000
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**30,000**
Salary/Benefits	-
Maintenance & Operating	30,000

Impact on Future Operating Budgets	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**
Increases Operating Costs	-	-	-	-
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	-	-	-	-

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Various Departments
Position Reclassifications of Several Positions in our Pay System

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Recognize future challenges or threats and plan for them today**

Brief Description of New Program/Service or Improvement of Existing Service Level:

Over the course of time, positions evolve, responsibilities are added or changed and it is necessary to change the job description and grade for that job. This year, several positions in our system were reviewed and analyzed and determined that 5 positions needed to be reclassified in our system.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

HR utilized an evaluation system that quantitatively scores each position based on responsibilities, ultimately those responsibilities will be used in a system that links pay to performance.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

This will have an impact on salary/benefit costs for these employees:
- City Clerk Administrative Assistant to Deputy City Clerk Grade 30 = $2,612
- Court Administrative Assistant to Deputy Court Clerk Grade 30 = $3,175
- Revenue Specialist to Revenue Coordinator Grade 28 = $2,495
- Logistics Officer - Fire return to rank of Captain = $4,073
- Communications Manager to Communications Director Grade 40 = $15,352
- Citizen Responder to Customer Service Coordinator Grade 26, costs $2,415

Enter Funding Request by Account in the Area

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	30,122
Benefits	included
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**30,122**
Salary/Benefits	30,122
Maintenance & Operating	-

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	31,026	31,956	32,915	33,903
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	31,026	31,956	32,915	33,903

Notes:

CITY OF MILTON
MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Various Departments
Salary Market Adjustments

Supportive of which strategy from the Strategic Plan (required field)	
Strategy:	**Strategic, Efficient & Engaged Government**
Strategic Action Item:	**Recognize future challenges or threats and plan for them today**

Brief Description of New Program/Service or Improvement of Existing Service Level:

The City surveys positions annually in either public safety or general administration. This year the survey focused on Admin positions. We found that three positions were not in line with market: City Engineer, City Architect, and Finance Director.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Success is measured through the retention of employees.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

This will have an impact on salary/benefit costs for these employee.
- City Engineer (Position is also reclassified to grade 36) = $2,013
- Finance Director = $7,048
- City Architect = $5,310

Enter Funding Request by Account in the Area	
ACCOUNT DESCRIPTION	**BUDGET REQUEST**
Salary	14,371
Benefits	included
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**14,371**
Salary/Benefits	14,371
Maintenance & Operating	-

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	14,802	15,246	15,704	16,175
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	14,802	15,246	15,704	16,175

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police and Fire

Pay adjustments to address inequities in system for time-in-grade and education

Supportive of which strategy from the Strategic Plan (required field)		Enter Funding Request by Account in the Area Below:	
Strategy:	**Strategic, Efficient & Engaged Government**	**ACCOUNT DESCRIPTION**	**BUDGET REQUEST**
Strategic Action Item:	**Correcting pay inequities**		
Brief Description of New Program/Service or Improvement of Existing Service Level:		Salary	40,000
		Benefits	Included
Over the past several years, pay in certain areas of public safety has become unbalanced due to initiatives to "fix" the pay system. In 2017 a major overhaul took place to address many issues and simplify the pay system. During the transition, the pay of several supervisors became out of step because of our need to bring pay to competitive market rates. The initiative serves as a place holder for funds needed to address this issue in both departments.		Professional Fees	-
		Repairs & Maintenance	-
		Communications	-
		Advertising	-
		Printing	-
		Travel	-
		Dues & Fees	-
		Education & Training	-
What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).		Contract Labor	-
		Maintenance Contract	-
		General Supplies	-
		Utilities	-
Number of new community connections, number of volunteers, number of new community initiatives		Gasoline/Diesel	-
		Food/Meals	-
		Uniforms	-
		Machinery	-
		Vehicles	-
		Furniture/Fixtures	-
		Computer Software	-
		Computer Hardware	-
		Other Equipment	-
Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).			-
			-
			-
Annual salary, benefits			-
		TOTAL	**40,000**
		Salary/Benefits	40,000
		Maintenance & Operating	-

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	41,200	42,436	43,709	45,020
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	41,200	42,436	43,709	45,020

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Human Resources

Retiree Health Insurance

Supportive of which strategy from the Strategic Plan (required field)

Strategy: **Strategic, Efficient & Engaged Government**

Strategic Action Item: **Attract and Retain Quality Employees**

Brief Description of New Program/Service or Improvement of Existing Service Level:

To attract and retain quality, talented employees, we must evaluate the benefits package from time to time to ensure our offerings are competitive in the market. As we surveyed the surrounding cities and counties, we confirmed Milton remains comparable or competitive in areas such as pay, health insurance, and pension; however, where we fell behind the market was health insurance coverage for retirees. Out of the 22 cities and counties that responded to the survey, 12 were currently offering this benefit with 1 or 2 more considering it. The plan designs varied across the board, but we found some common themes we could incorporate into a plan for Milton. The commonalities include offering some sort of cost sharing for the premiums, providing coverage until Medicare eligible, and minimum age and years of service. In formulating a plan design for Milton, the focus will be on offering a benefit that is attractive to the employee and sustainable for the City. The proposed plan will be presented for council approval in the near future. The requested budget is for the first year cost and includes a required actuarial valuation.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Applicant pools for open positions, employee retention, and employee satisfaction surveys would be the measurement tools used to gauge the success of implementing this benefit.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

Future budget impacts will include annual actuarial valuations and insurance premium costs (shared with retirees)

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	-
Benefits	3,860
Professional Fees	6,000
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**9,860**
Salary/Benefits	3,860
Maintenance & Operating	6,000

Impact on Future Operating Budgets	FY 2020	FY 2021	FY 2022	FY 2023
Increases Operating Costs	12,300	17,500	28,500	38,760
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	12,300	17,500	28,500	38,760

Notes:

Special Revenue Funds



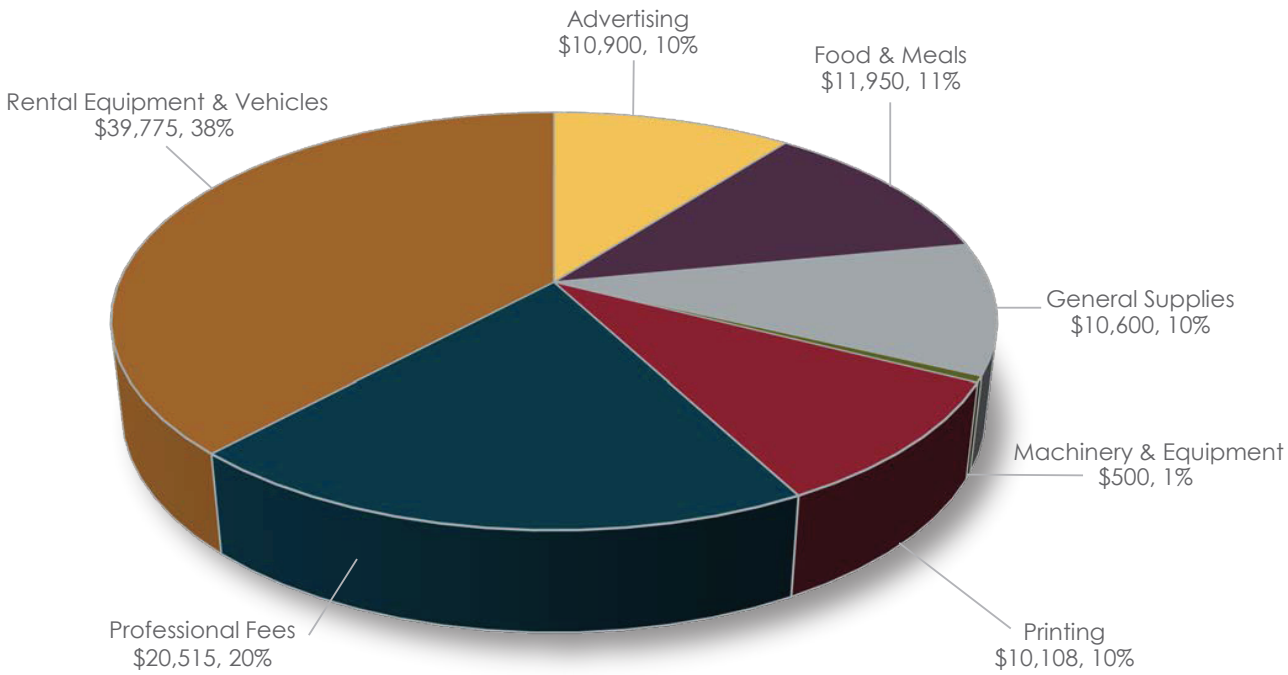
Special Events Fund Budget Summary

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
REVENUES						
Charges for Services	$ 170	$ -	$ 440	$ -	$ (440)	(100.0)
Investment Income	11	13	-	-	-	-
Contributions & Donations	11,560	9,871	15,200	17,000	1,800	11.8
Miscellaneous Revenue	375	30	-	-	-	-
subtotal	$ 12,116	$ 9,914	$ 15,640	$ 17,000	$ 1,360	8.7
Other Financing Sources						
Interfund Transfers In	47,000	65,839	96,450	75,000	(21,450)	(22.2)
subtotal	$ 47,000	$ 65,839	$ 96,450	$ 75,000	$ (21,450)	(22.2)
TOTAL REVENUES	**$ 59,116**	**$ 75,753**	**$ 112,090**	**$ 92,000**	**$ (20,090)**	**(17.9)**
EXPENDITURES (by Department)						
Community Outreach & Engagement	$ 68,866	$ 68,006	$ 106,728	$ 104,348	$ (2,380)	(2.2)
TOTAL EXPENDITURES	**$ 68,866**	**$ 68,006**	**$ 106,728**	**$ 104,348**	**$ (2,380)**	**(2.2)**
Total Revenues Over/(Under) Expenditures	$ (9,750)	$ 7,746	$ 5,362	$ (12,348)		
Beginning Fund Balance	30,712	20,961	28,708	34,070		
ENDING FUND BALANCE	**$ 20,961**	**$ 28,708**	**$ 34,070**	**$ 21,722**		

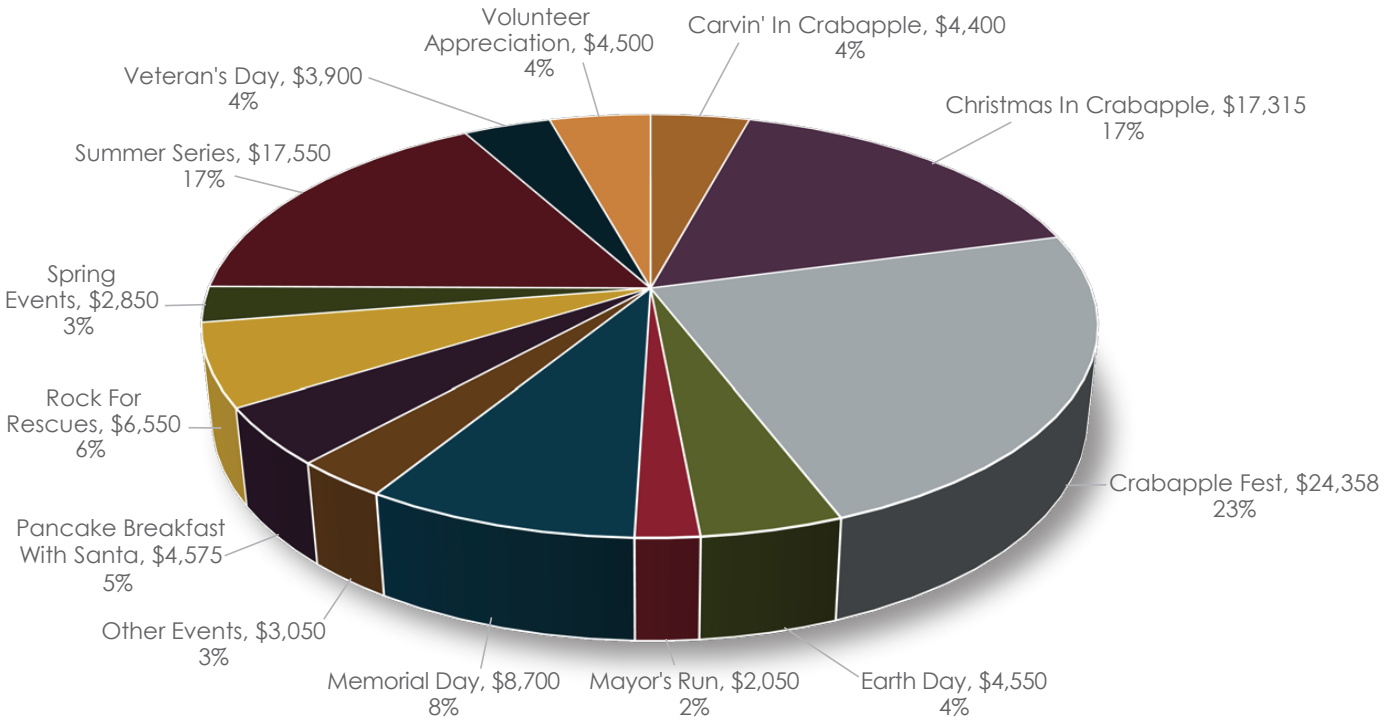
*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Special Events

EXPENDITURES BY CATEGORY



EXPENDITURES BY EVENT



Special Events Fund Expenditures By Event

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
CRABAPPLE FEST						
Professional Fees	$ 10,773	$ 6,725	$ 2,095	$ 2,095	$ -	-
Rental Equipment & Vehicles	268	1,006	14,650	14,650	-	-
Advertising	2,384	1,350	3,000	3,000	-	-
Printing	3,823	1,698	3,013	2,863	(150)	(5.0)
General Supplies	437	-	750	750	-	-
Food & Meals	1,103	-	1,000	1,000	-	-
TOTAL CRABAPPLE FEST	**$ 18,788**	**$ 10,779**	**$ 24,508**	**$ 24,358**	**$ (150)**	**(0.6)**
CARVIN' IN CRABAPPLE						
Professional Fees	$ -	$ -	$ 1,500	$ 1,500	$ -	-
Advertising	-	-	400	450	50	12.5
Printing	-	-	600	500	(100)	(16.7)
General Supplies	-	-	1,200	700	(500)	(41.7)
Food & Meals	-	-	800	1,000	200	25.0
Machinery & Equipment	-	-	500	250	(250)	(50.0)
TOTAL CARVIN' IN CRABAPPLE	**$ -**	**$ -**	**$ 5,000**	**$ 4,400**	**$ (600)**	**(12.0)**
LITERARY FESTIVAL**						
Professional Fees	$ 450	$ 2,460	$ 1,250	$ -	$ (1,250)	(100.0)
Rental Equipment & Vehicles	1,092	357	500	-	(500)	(100.0)
Advertising	189	409	800	-	(800)	(100.0)
Printing	330	2,723	2,675	-	(2,675)	(100.0)
General Supplies	181	568	300	-	(300)	(100.0)
Food & Meals	1,630	708	1,800	-	(1,800)	(100.0)
TOTAL LITERARY FESTIVAL	**$ 3,871**	**$ 7,225**	**$ 7,325**	**$ -**	**$ (7,325)**	**(100.0)**
VETERAN'S DAY						
Professional Fees	$ -	$ -	$ 160	$ 300	$ 140	87.5
Rental Equipment & Vehicles	-	-	500	250	(250)	(50.0)
Advertising	1,050	700	700	700	-	-
Printing	-	-	-	300	300	-
General Supplies	10	-	650	350	(300)	(46.2)
Food & Meals	-	169	1,840	2,000	160	8.7
TOTAL VETERAN'S DAY	**$ 1,060**	**$ 869**	**$ 3,850**	**$ 3,900**	**$ 50**	**1.3**
TREE LIGHTING***						
Professional Fees	$ 200	$ 500	$ -	$ -	$ -	-
Rental Equipment & Vehicles	5,415	2,000	6,350	-	(6,350)	(100.0)
Advertising	-	830	350	-	(350)	(100.0)
Printing	695	-	-	-	-	-
General Supplies	591	67	500	-	(500)	(100.0)
Food & Meals	-	64	-	-	-	-
Machinery & Equipment	-	-	2,062	-	(2,062)	(100.0)
TOTAL TREE LIGHTING	**$ 6,901**	**$ 3,460**	**$ 9,262**	**$ -**	**$ (9,262)**	**(100.0)**
CHRISTMAS IN CRABAPPLE						
Professional Fees	$ 735	$ 1,340	$ 1,870	$ 1,870	$ -	-
Rental Equipment & Vehicles	772	510	492	11,875	11,383	2,313.6
Advertising	-	50	362	800	438	121.0
Printing	-	-	480	770	290	60.4
General Supplies	311	16	250	500	250	100.0
Food & Meals	-	-	53	1,500	1,447	2,730.2
TOTAL CHRISTMAS IN CRABAPPLE	**$ 1,819**	**$ 1,915**	**$ 3,507**	**$ 17,315**	**$ 13,808**	**393.7**
PANCAKE BREAKFAST WITH SANTA						
Professional Fees	$ 350	$ 280	$ 400	$ 400	$ -	-
Rental Equipment & Vehicles	733	885	1,000	1,000	-	-
Advertising	-	-	350	450	100	28.6
Printing	-	-	576	725	149	25.9

Special Events Fund Expenditures By Event

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
General Supplies	443	280	700	1,000	300	42.9
Food & Meals	1,081	900	27	1,000	973	3,603.7
Machinery & Equipment	370	-	247	-	(247)	(100.0)
TOTAL PANCAKE BREAKFAST WITH SANTA	**$ 2,978**	**$ 2,345**	**$ 3,300**	**$ 4,575**	**$ 1,275**	**38.6**
MAYOR'S RUN						
Professional Fees	$ 367	$ -	$ -	$ -	$ -	-
Rental Equipment & Vehicles	-	367	400	400	-	-
Advertising	1,276	385	372	450	78	21.0
Printing	224	248	578	1,000	422	73.0
General Supplies	-	152	200	200	-	-
TOTAL MAYOR'S RUN	**$ 1,867**	**$ 1,151**	**$ 1,550**	**$ 2,050**	**$ 500**	**32.3**
EARTH DAY						
Professional Fees	$ 5,964	$ 1,425	$ 1,741	$ 1,700	$ (41)	(2.4)
Rental Equipment & Vehicles	1,296	136	541	500	(41)	(7.6)
Advertising	350	350	450	450	-	-
Printing	193	533	240	600	360	150.0
Contract Labor	-	720	-	-	-	-
General Supplies	234	330	960	1,050	90	9.4
Food & Meals	230	131	250	250	-	-
TOTAL EARTH DAY	**$ 8,267**	**$ 3,625**	**$ 4,182**	**$ 4,550**	**$ 368**	**8.8**
SPRING EVENTS						
Professional Fees	$ -	$ 840	$ 800	$ 800	$ -	-
Rental Equipment & Vehicles	-	991	451	400	(51)	(11.3)
Advertising	-	350	-	350	350	-
Printing	-	94	60	500	440	733.3
General Supplies	-	41	1,300	500	(800)	(61.5)
Food & Meals	-	-	-	300	300	-
TOTAL SPRING EVENTS	**$ -**	**$ 2,316**	**$ 2,611**	**$ 2,850**	**$ 239**	**9.2**
ROCK FOR RESCUES (FORMERLY HOMETOWN JUBILEE)						
Professional Fees	$ 2,608	$ 500	$ 1,700	$ 1,000	$ (700)	(41.2)
Rental Equipment & Vehicles	-	840	1,487	1,500	13	0.9
Advertising	1,801	385	1,200	1,550	350	29.2
Printing	126	480	600	600	-	-
Contract Labor	-	3,690	-	-	-	-
General Supplies	969	-	1,800	1,300	(500)	(27.8)
Food & Meals	86	35	502	600	98	19.5
TOTAL ROCK FOR RESCUES	**$ 5,591**	**$ 5,930**	**$ 7,289**	**$ 6,550**	**$ (739)**	**(10.1)**
MEMORIAL DAY						
Professional Fees	$ 1,450	$ 3,301	$ 2,379	$ 1,550	$ (829)	(34.8)
Rental Equipment & Vehicles	3,401	1,305	3,071	2,900	(171)	(5.6)
Advertising	1,450	700	950	1,550	600	63.2
Printing	1,023	1,489	1,750	1,000	(750)	(42.9)
General Supplies	180	28	250	500	250	100.0
Food & Meals	366	300	1,000	1,200	200	20.0
TOTAL MEMORIAL DAY	**$ 7,871**	**$ 7,123**	**$ 9,400**	**$ 8,700**	**$ (700)**	**(7.4)**
SUMMER SERIES						
Professional Fees	$ 3,368	$ 8,550	$ 8,101	$ 8,700	$ 599	7.4
Rental Equipment & Vehicles	536	4,314	5,650	5,100	(550)	(9.7)
Advertising	1,050	735	2,087	800	(1,287)	(61.7)
Printing	576	480	585	500	(85)	(14.5)
Contract Labor	-	1,170	720	-	(720)	(100.0)
General Supplies	-	681	280	1,500	1,220	435.7
Food & Meals	-	322	438	700	262	59.8
Machinery & Equipment	-	-	897	250	(647)	(72.1)

Special Events Fund Expenditures By Event

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
TOTAL SUMMER SERIES	**$ 5,530**	**$ 16,251**	**$ 18,758**	**$ 17,550**	**$ (1,208)**	**(6.4)**
VOLUNTEER APPRECIATION						
Rental Equipment & Vehicles	$ -	$ -	$ 400	$ 400	$ -	-
Advertising	-	-	260	350	90	34.6
Printing	-	-	250	250	-	-
General Supplies	-	-	176	1,500	1,324	752.3
Food & Meals	-	-	1,600	2,000	400	25.0
TOTAL VOLUNTEER APPRECIATION	**$ -**	**$ -**	**$ 2,686**	**$ 4,500**	**$ 1,814**	**67.5**
OTHER EVENTS						
Professional Fees	$ 2,930	$ 1,246	$ 377	$ 600	$ 223	59.2
Rental Equipment & Vehicles	-	-	224	800	576	257.1
Advertising	-	350	-	-	-	-
Printing	96	1,321	-	500	500	-
Maintenance Contracts	-	-	576	-	(576)	(100.0)
General Supplies	1,213	1,682	1,923	750	(1,173)	(61.0)
Food & Meals	86	417	400	400	-	-
TOTAL OTHER EVENTS	**$ 4,324**	**$ 5,016**	**$ 3,500**	**$ 3,050**	**$ (450)**	**(12.9)**
TOTAL EXPENDITURES	**$ 68,866**	**$ 68,006**	**$ 106,728**	**$ 104,348**	**$ (2,380)**	**(2.2)**

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

**The Literary Festival has been handed over to the authors and will no longer be a City run event.

***Expenditures associated with the tree lighting have been combined with the Christmas in Crabapple Event.

Confiscated Assets Fund Budget Summary

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
REVENUES						
Fines & Forfeitures - Federal	$ 52,174	$ 20,761	$ 11,088	$ -	$ (11,088)	(100.0)
Fines & Forfeitures - State	-	1,413	-	-	-	-
Investment Income - Federal	59	29	27	-		
Investment Income - State	22	22	16	-		
subtotal	$ 52,255	$ 22,225	$ 11,131	$ -	$ (11,131)	(100.0)
Other Financing Sources						
Interfund Transfers In	-	-	1,700	-	(1,700)	(100.0)
subtotal	$ -	$ -	$ 1,700	$ -	$ (1,700)	(100.0)
TOTAL REVENUES	**$ 52,255**	**$ 22,225**	**$ 12,831**	**$ -**	**$ (12,831)**	**(100.0)**
EXPENDITURES (by Department)						
Police - Federal	$ 139,531	$ 758	$ 9,714	$ 83,815	$ 74,101	762.8
Poilce - State	706	-	55,283	-	(55,283)	(100.0)
TOTAL EXPENDITURES	**$ 140,237**	**$ 758**	**$ 64,997**	**$ 83,815**	**$ 18,818**	**29.0**
Total Revenues Over/(Under) Expenditures	$ (87,982)	$ 21,466	$ (52,166)	$ (83,815)		
Beginning Fund Balance	202,497	114,515	135,981	83,815		
ENDING FUND BALANCE	**$ 114,515**	**$ 135,981**	**$ 83,815**	**$ (0)**		

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

E911 Fund Budget Summary

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
REVENUES						
Charges for Services	$ 935,499	$ 923,104	$ 930,000	$ 950,000	$ 20,000	2.2
Investment Income	107	-	-	-	-	-
TOTAL REVENUES	**$ 935,605**	**$ 923,104**	**$ 930,000**	**$ 950,000**	**$ 20,000**	**2.2**
EXPENDITURES (by Department)						
Police	$ 998,321	$ 923,107	$ 930,000	$ 950,000	$ 20,000	2.2
TOTAL EXPENDITURES	**$ 998,321**	**$ 923,107**	**$ 930,000**	**$ 950,000**	**$ 20,000**	**2.2**
Total Revenues Over/(Under) Expenditures	$ (62,716)	$ (3)	$ -	$ -		
Beginning Fund Balance	62,719	3	-	-		
ENDING FUND BALANCE	**$ 3**	**$ -**	**$ -**	**$ -**		

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Hotel/Motel Tax Fund Budget Summary

	FY 2016 Total Activity	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	$ Variance	% Variance
REVENUES						
Taxes	$ 66,218	$ 75,289	$ 79,000	$ 75,000	$ (4,000)	(5.1)
TOTAL REVENUES	**$ 66,218**	**$ 75,289**	**$ 79,000**	**$ 75,000**	**$ (4,000)**	**(5.1)**
EXPENDITURES						
Interfund Transfers Out						
General Fund	$ 19,218	$ 20,000	$ -	$ -	$ -	-
Special Events Fund	47,000	55,289	79,000	75,000	$ (4,000)	(5.1)
TOTAL EXPENDITURES	**$ 66,218**	**$ 75,289**	**$ 79,000**	**$ 75,000**	**$ (4,000)**	**(5.1)**
Total Revenues Over/(Under) Expenditures	$ -	$ -	$ -	$ -		
Beginning Fund Balance	-	-	-	-		
ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**		

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Capital Projects Funds



Transportation Local Option Sales Tax (TSPLOST) Fund
Program Summary

PROJECT	FY 2017 Total Activity	FY 2018 Amended Budget*	FY 2019 Proposed Budget	FY 2020	FY 2021	FY 2022	Program Total
REVENUES							
Taxes	$ 3,025,821	$ 6,185,000	$ 6,000,000	$ 6,300,000	$ 6,300,000	$ 3,680,124	$ 31,490,945
Investment Income	169	-	10,800	36,000	36,000	5,000	87,969
Charges for Services							
Impact Fees	-	-	-	120,000	120,000	120,000	360,000
TOTAL REVENUES	**$ 3,025,990**	**$ 6,185,000**	**$ 6,010,800**	**$ 6,456,000**	**$ 6,456,000**	**$ 3,805,124**	**$ 31,938,914**
EXPENDITURES (by Department/Project)							
Public Works							
TSPLOST Program Management	$ 25,929	$ 224,071	$ 125,000	$ 125,000	$ 125,000	$ 125,000	$ 750,000
Windward Parkway MIL-038	-	500,000	-	-	-	-	500,000
SR140 @ Green MIL-009	-	1,010,000	-	-	-	-	1,010,000
NE Crabapple Connector MIL-005/MIL-030	24,975	2,308,325	2,726,000	-	-	-	5,059,300
Hopewell @ Bethany MIL-001	14,625	657,075	2,408,300	-	-	-	3,080,000
Freemanville @ Birmingham MIL-004	-	50,000	50,000	100,000	200,000	1,590,000	1,990,000
Hopewell @ Thompson MIL-006	-	400,000	1,000,000	2,400,000	-	-	3,800,000
Pedestrian 1 MIL-034	-	100,000	-	1,400,000	1,801,490	-	3,301,490
Hopewell @ Hamby MIL-008	-	200,000	500,000	2,720,000	-	-	3,420,000
Birmingham Middle Bridge MIL-012			-	160,000	1,450,000	-	1,610,000
Morris Road Widening MIL-031	400	649,600	-	-	1,640,000	3,150,000	5,440,000
Bethany @ Providence MIL-002	-	200,000	-	-	100,000	1,520,000	1,820,000
TOTAL EXPENDITURES	**$ 65,929**	**$ 6,299,071**	**$ 6,809,300**	**$ 6,905,000**	**$ 5,316,490**	**$ 6,385,000**	**$ 31,780,790**
Total Revenues Over/(Under) Expenditures	$ 2,960,061	$ (114,071)	$ (798,500)	$ (449,000)	$ 1,139,510	$ (2,579,876)	
Beginning Fund Balance	-	2,960,061	2,845,990	2,047,490	1,598,490	2,738,000	
ENDING FUND BALANCE	**$ 2,960,061**	**$ 2,845,990**	**$ 2,047,490**	**$ 1,598,490**	**$ 2,738,000**	**$ 158,124**	

*The FY 2018 Amended Budget reflects amendments pending approval of Mayor and Council.

Note: The current TSPLOST program was approved by voters in November 2016 and revenue collections began in April 2017.

TSPLOST PROGRAM

PROJECT NAME:	TSPLOST Program Management	**Estimated Project Cost:**	$750,000
		Estimated Completion:	2023

DEPARTMENT: Public Works **Account #:** 335-4101-541000000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	With the passage of the November 2016 TSPLOST Referendum as well as a need for support of the existing capital improvement program and land development, the Department of Public Works requested proposals for City Program Management Services. In accordance with our standard procurement practices a Request for Qualifications (RFQ) was issued to identify the most qualified team to provide the required services and BM&K was awarded the City Program Management contract. The services to be provided could include overall program management, design project management, right of way management and acquisition, construction project management, construction inspection, and materials and testing services.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	750,000
Total Project Cost:	**750,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	130,342

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	119,658

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
TSPLOST Financing	250,000	125,000	125,000	125,000	125,000	-	-	-	750,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**250,000**	**125,000**	**125,000**	**125,000**	**125,000**	**-**	**-**	**-**	**750,000**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Program Management, Right of Way and Construction Inspection by BM&K

PROJECT NAME:	Windward Parkway MIL-038	**Estimated Project Cost:**	$500,000
		Estimated Completion:	2021

DEPARTMENT: Public Works **Account #:** 335-4101-541400001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Financial support of Alpharetta project ALP-005 Windward Parkway improvements including the addition of one travel lane in each direction from State Route 9 to Westside Parkway to improve traffic flow and safety.

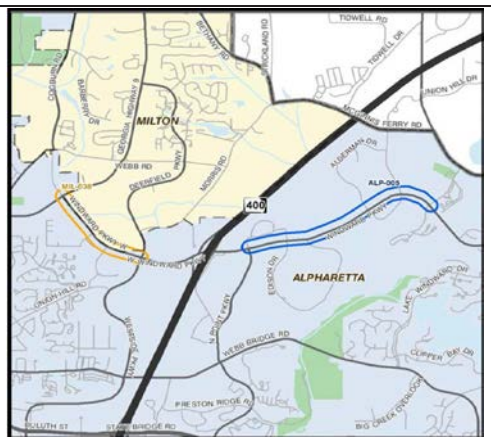
ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	500,000
Total Project Cost:	**500,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	500,000

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025		
TSPLOST Financing	500,000	-	-	-	-	-	-	-	500,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**500,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**500,000**	**-**

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Windward Parkway Improvements

PROJECT NAME:	SR140 @ Green MIL-009	**Estimated Project Cost:**	$1,010,000
		Estimated Completion:	2019

DEPARTMENT: Public Works **Account #:** 335-4101-541400002

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project will consider a new traffic signal for SR 140/Arnold Mill Road at Green Road is in response to identification of the project in the 2016 City of Milton Comprehensive Transportation Plan, the 2016 Fulton County TSPLOST initiative project list, and the 2018 North Fulton Comprehensive Transportation Plan. Other improvement alternatives may be considered in coordination with GDOT.

ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	860,000
Land Acquisition	-
Fleet Acquisition	-
Other	
Total Project Cost:	**1,010,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	1,010,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
TSPLOST Budget	1,010,000	-	-	-	-	-	-	-	1,010,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**1,010,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**1,010,000**	**-**

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Proposed Signal Improvements

PROJECT NAME:	NE Crabapple Connector MIL005/MIL030	**Estimated Project Cost:**	$4,988,300
		Estimated Completion:	2019

DEPARTMENT: Public Works **Account #:** 335-4101-541400003

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Provides for the design and construction of the Crabapple northeast connector road from Charlotte Rd to SR 372 and intersection improvements at Charlotte Road and Mayfield Road as identified in the Crabapple Master Plan. $2,211,700 = right of way donations

ESTIMATED PROJECT COST:	
Planning & Design	188,300
Construction	4,600,000
Land Acquisition	200,000
Fleet Acquisition	-
Other	-
Total Project Cost:	**4,988,300**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	160,426

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	2,101,874

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
TSPLOST Financing	2,262,300	2,726,000	-		-	-	-	-	4,988,300	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**2,262,300**	**2,726,000**	**-**	**-**	**-**	**-**	**-**	**-**	**4,988,300**	**-**

IMPACT ON OPERATING BUDGET:	Operating impact will include right of way mowing, sidewalk maintenance, and landscaping.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Other	-
		Revenues	-
		Total:	**5,000**



Crabapple NE Connector and Roundabout at Mayfield Rd and Charlotte Dr

PROJECT NAME:	Hopewell @ Bethany MIL-001	**Estimated Project Cost:**	$3,080,000
		Estimated Completion:	2022

DEPARTMENT: Public Works **Account #:** 335-4101-541400004

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Operational improvements that will address the intersections of Hopewell Road with Bethany Bend, Bethany Oaks Pointe, and Bethany Way and may include turn lanes, traffic signal(s) or roundabout(s).

ESTIMATED PROJECT COST:	
Planning & Design	180,000
Construction	2,400,000
Land Acquisition	500,000
Fleet Acquisition	-
Other	
Total Project Cost:	**3,080,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	29,705

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	641,995

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total Funding	Unfunded Amount
TSPLOST Financing	671,700	2,408,300		-	-	-	-	-	3,080,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**671,700**	**2,408,300**	**-**	**-**	**-**	**-**	**-**	**-**	**3,080,000**	**-**

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Project Location

PROJECT NAME:	Freemanville @ B'Ham MIL-004	**Estimated Project Cost:**	$1,990,000
		Estimated Completion:	2022

DEPARTMENT: Public Works **Account #:** 335-4101-541400005

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Operational improvements that will address the all way stop controlled intersection and may include turn lanes, traffic signal or roundabout.

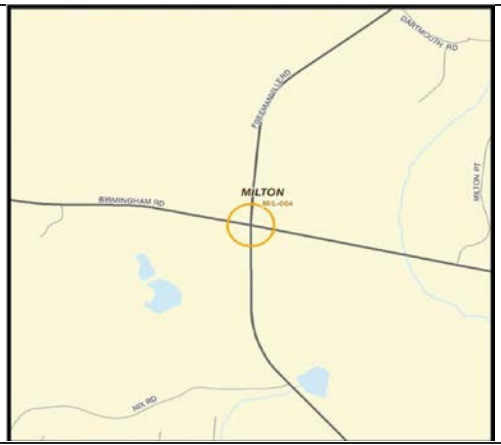
ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	1,385,000
Land Acquisition	100,000
Fleet Acquisition	-
Other	355,000
Total Project Cost:	**1,990,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	50,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
TSPLOST Financing	50,000	50,000	100,000	200,000	1,590,000	-	-	-	1,990,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**50,000**	**50,000**	**100,000**	**200,000**	**1,590,000**	**-**	**-**	**-**	**1,990,000**	**-**

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Roundabout Concept Alternative

PROJECT NAME:	Hopewell @ Thompson MIL-006	**Estimated Project Cost:**	$3,800,000
		Estimated Completion:	2021

DEPARTMENT: Public Works **Account #:** 335-4101-541400006

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Realignment of offset intersections and operational improvements that may include turn lanes, traffic signal(s) or roundabout.

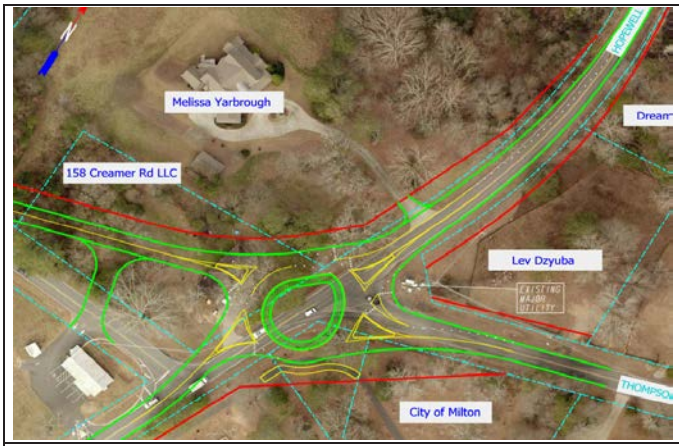
ESTIMATED PROJECT COST:	
Planning & Design	200,000
Construction	2,435,000
Land Acquisition	500,000
Fleet Acquisition	-
Other	665,000
Total Project Cost:	**3,800,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	45,738

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	354,263

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
TSPLOST Financing	400,000	1,000,000	2,400,000	-	-	-	-	-	3,800,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
GDOT HPP Funds	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**400,000**	**1,000,000**	**2,400,000**	**-**	**-**	**-**	**-**	**-**	**3,800,000**	**-**

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Roundabout Concept Alternative

PROJECT NAME:	Pedestrian 1 MIL-034	**Estimated Project Cost:**	$3,372,490
		Estimated Completion:	2025

DEPARTMENT: Public Works **Account #:** 335-4101-541400007

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Develop a multi-purpose, connecting trail system that includes the Golf Course site, the Fulton County School site, the Central Milton Trail, and the connection to Providence Park. Included as part of this initiative shall be a determination of shared or separate uses of the proposed trails as it relates to vehicle, pedestrian, bicycle and equestrian uses.

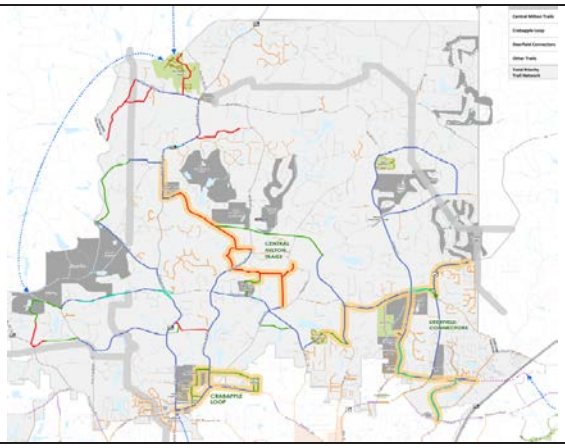
ESTIMATED PROJECT COST:	
Planning & Design	171,000
Construction	1,801,490
Land Acquisition	1,400,000
Fleet Acquisition	-
Other	
Total Project Cost:	**3,372,490**

ACTUAL EXPENDITURES TO DATE:	TSPLOST	Operating
Expended Through FY 18	-	-

BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOST	Operating
Rollover at FYE 18	171,000	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
TSPLOST Financing	171,000		1,400,000	1,801,490	-	-	-	-	3,372,490	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**171,000**	**-**	**1,400,000**	**1,801,490**	**-**	**-**	**-**	**-**	**3,372,490**	**-**

IMPACT ON OPERATING BUDGET:	Trail maintenance will be subject to the type of trail installed.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



2017 Milton Trails Blueprint

PROJECT NAME:	Hopewell @ Hamby MIL-008	**Estimated Project Cost:**	$3,420,000
		Estimated Completion:	2021

DEPARTMENT: Public Works **Account #:** 335-4101-541400008

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Operational improvements at the intersection and may include turn lanes, traffic signal or roundabout.

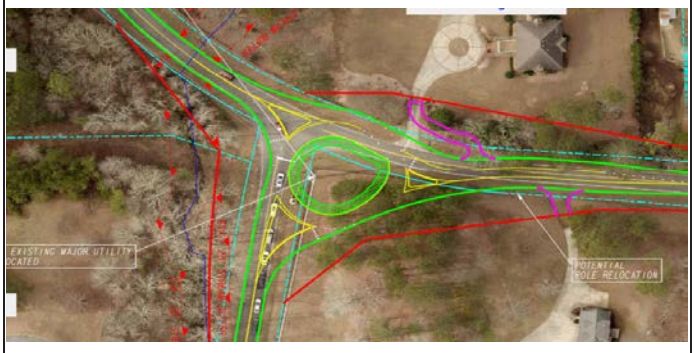
ESTIMATED PROJECT COST:	
Planning & Design	200,000
Construction	2,127,000
Land Acquisition	500,000
Fleet Acquisition	-
Other	593,000
Total Project Cost:	**3,420,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	45,738

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	154,263

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
TSPLOST Financing	200,000	500,000	2,720,000	-	-	-	-	-	3,420,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**200,000**	**500,000**	**2,720,000**	**-**	**-**	**-**	**-**	**-**	**3,420,000**	**-**

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Roundabout Concept Alternative

PROJECT NAME:	Birmingham Middle Bridge MIL-012	Estimated Project Cost:	$1,610,000
		Estimated Completion:	2021

DEPARTMENT: Public Works **Account #:** 335-4101-541400009

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The concept recommendation for improvement is replacing the existing bridge with a triple 10'x10' box culvert and raising the existing road up to 6' feet at the deepest section to prevent flooding of the roadway for the major storm events. The raising of Birmingham Road will necessitate raising Manor Trace due to the proximity to the intersection.

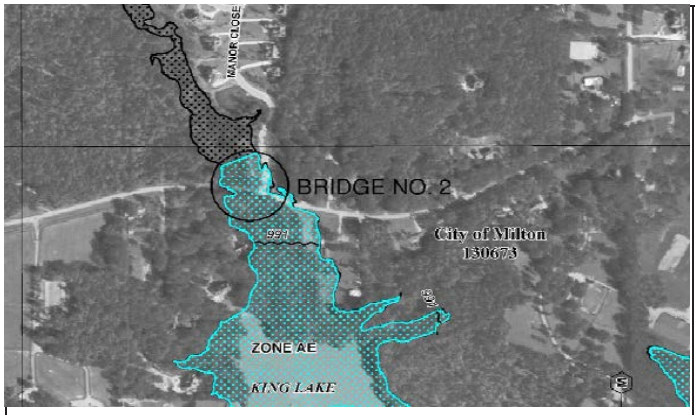
ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	1,450,000
Land Acquisition	10,000
Fleet Acquisition	-
Other	
Total Project Cost:	**1,610,000**

ACTUAL EXPENDITURES TO DATE:	TSPLOST	Operating
Expended Through FY 18	-	-

BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOT	Operating
Rollover at FYE 18	-	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025		
TSPLOST Financing	-	-	160,000	1,450,000	-	-	-	-	1,610,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**-**	**160,000**	**1,450,000**	**-**	**-**	**-**	**-**	**1,610,000**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



FIRM Map of Bridge Location

PROJECT NAME:	Morris Road Widening MIL-031	Estimated Project Cost:	$5,440,000
		Estimated Completion:	2023

DEPARTMENT: Public Works **Account #:** 335-4101-541400010

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The overall project is for a proposed widening of Morris Road from Webb Road to Bethany Bend tying into McGinnis Ferry Road widening at Bethany Bend. The cross section is proposed as a 4 lane divided roadway with landscaped median/turn lanes and multiuse trail including intersection improvements at Webb Road.

ESTIMATED PROJECT COST:	
Planning & Design	300,000
Construction	3,150,000
Land Acquisition	1,601,163
Fleet Acquisition	-
Other	388,837
Total Project Cost:	**5,440,000**

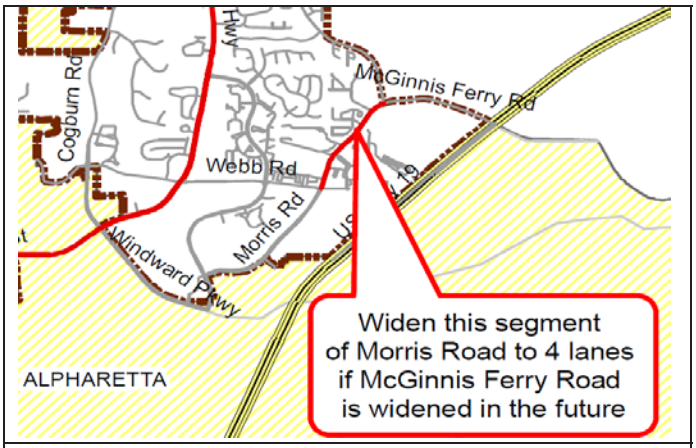
ACTUAL EXPENDITURES TO DATE:	TSPLOST	Operating
Expended Through FY 18	48,132	-

BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOST	Operating
Rollover at FYE 18	601,868	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025		
TSPLOST Financing	650,000	-	-	1,640,000	3,150,000	-	-	-	5,440,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding-CDBG	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**650,000**	**-**	**-**	**1,640,000**	**3,150,000**	**-**	**-**	**-**	**5,440,000**	**-**

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



2009 CTP Recommendation

PROJECT NAME:	Bethany @ Providence MIL-002	**Estimated Project Cost:**	$1,820,000
		Estimated Completion:	2022

DEPARTMENT: Public Works **Account #:** 335-4101-541400012

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Operational improvements at the intersection and may include turn lanes, traffic signal or roundabout.

ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	1,520,000
Land Acquisition	150,000
Fleet Acquisition	-
Other	
Total Project Cost:	**1,820,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	200,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
TSPLOST Financing	200,000	-	-	100,000	1,520,000	-	-	-	1,820,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**200,000**	**-**	**-**	**100,000**	**1,520,000**	**-**	**-**	**-**	**1,820,000**	**-**

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



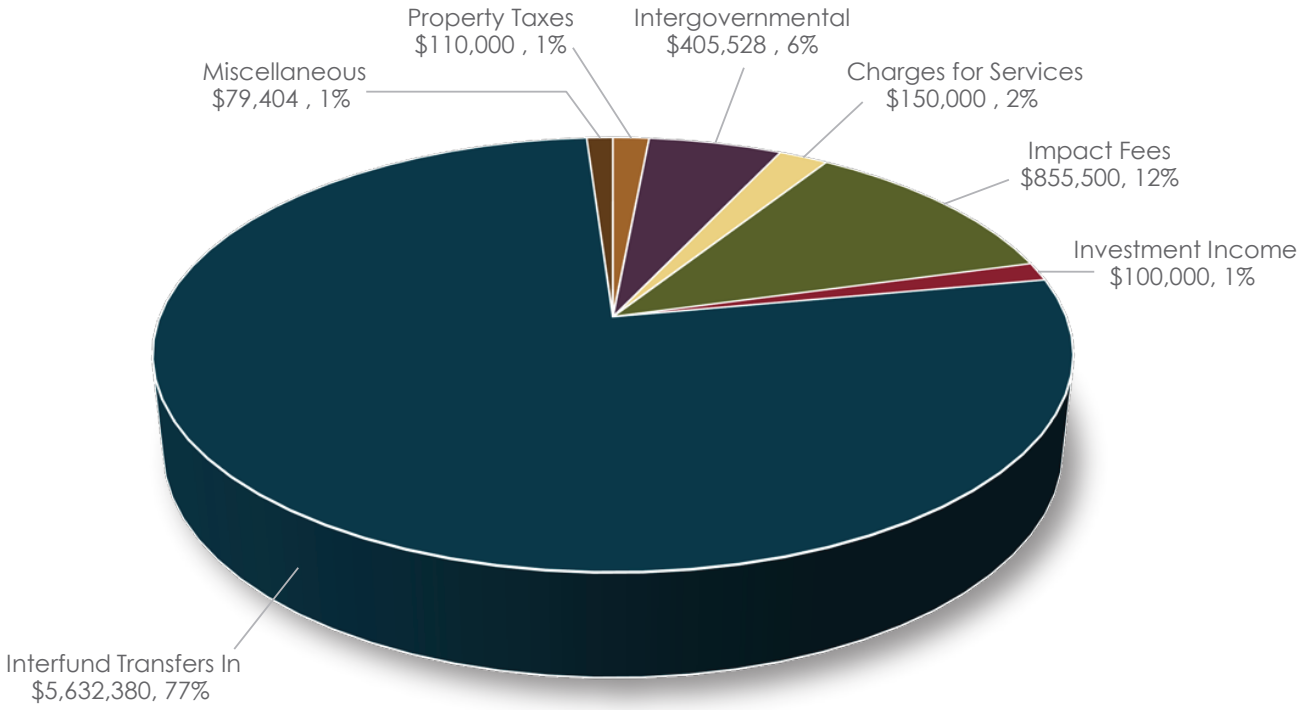
Project Location

Capital Improvement Plan
FY2019-FY2025 Summary

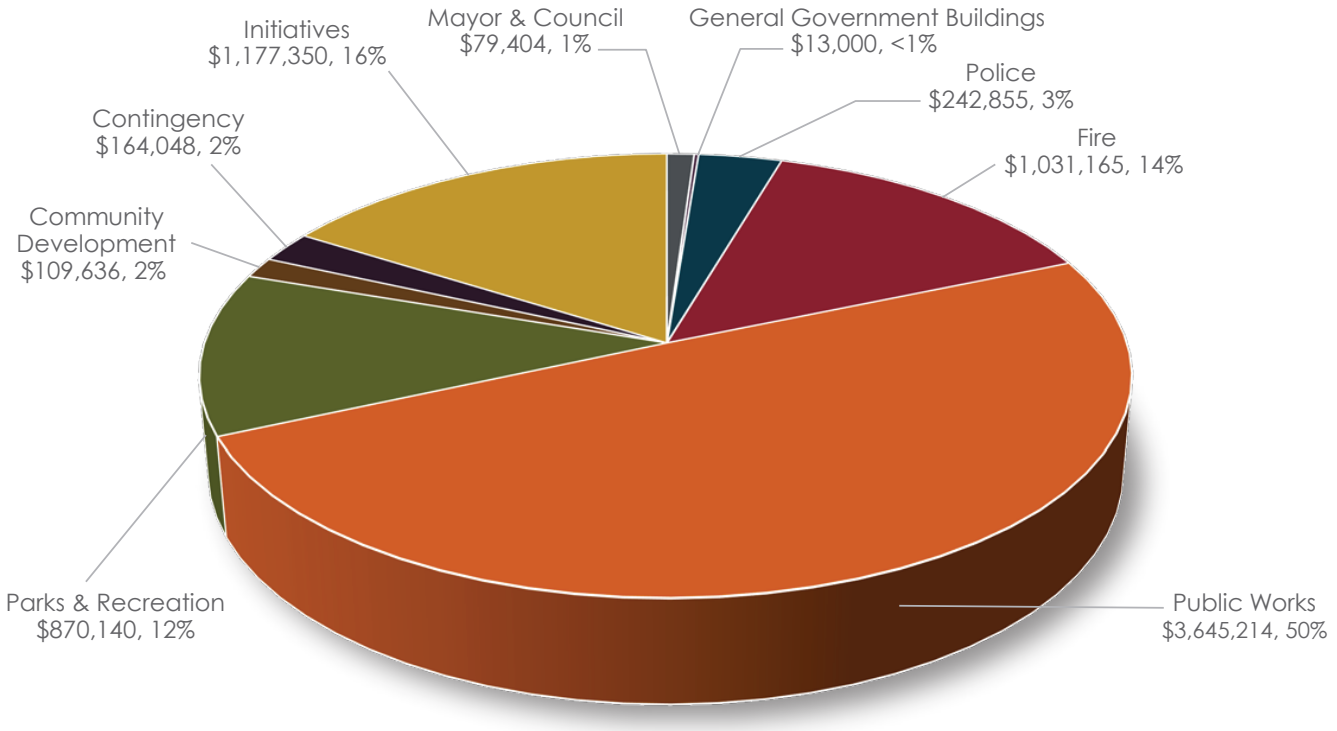
	FY 2019 Proposed Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	TOTAL
REVENUES								
Property Taxes	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	$ 110,000	**$ 770,000**
Intergovernmental Revenues	405,528	375,000	375,000	375,000	375,000	375,000	375,000	**2,655,528**
Charges for Services	150,000	150,000	150,000	150,000	150,000	150,000	150,000	**1,050,000**
Impact Fees	855,500	735,500	722,500	722,500	722,500	722,500	722,500	**5,203,500**
Investment Income	100,000	-	-	-	-	-	-	**100,000**
Miscellaneous Revenue	79,404	77,400	77,400	77,400	77,400	77,400	77,400	**543,804**
Proposed Debt (G.O. Bond)	-	7,500,000	-	1,950,000	-	-	-	**9,450,000**
Interfund Transfers In From General Fund	5,632,380	4,696,970	4,807,671	4,190,121	4,439,672	3,466,787	3,472,582	**30,706,184**
TOTAL REVENUES	**$ 7,332,812**	**$ 13,644,870**	**$ 6,242,571**	**$ 7,575,021**	**$ 5,874,572**	**$ 4,901,687**	**$ 4,907,482**	**$ 50,479,015**
EXPENDITURES (by Department)								
Mayor & Council	$ 79,404	$ 77,400	$ 77,400	$ 77,400	$ 77,400	$ 77,400	$ 77,400	**$ 543,804**
General Government Buildings	13,000	13,000	-	-	-	-	-	**26,000**
Police	242,855	173,500	165,000	165,000	165,000	165,000	165,000	**1,241,355**
Fire	1,031,165	1,031,165	737,500	2,537,500	587,500	587,500	587,500	**7,099,830**
Public Works	3,645,214	3,300,000	3,454,642	3,010,079	3,015,361	3,020,813	3,026,439	**22,472,548**
Parks & Recreation	870,140	8,850,000	1,600,000	1,600,000	1,850,000	950,000	950,000	**16,670,140**
Community Development	109,636	63,000	68,000	63,000	50,000	-	-	**353,636**
FY 2019 Capital Initiatives	1,177,350	-						**1,177,350**
Contingencies / Unallocated	164,048	136,805	140,029	122,042	129,311	100,974	101,143	**894,353**
TOTAL EXPENDITURES	**$ 7,332,812**	**$ 13,644,870**	**$ 6,242,571**	**$ 7,575,021**	**$ 5,874,572**	**$ 4,901,687**	**$ 4,907,482**	**$ 50,479,015**

Capital Improvement Plan (CIP)

CIP REVENUES BY SOURCE



CIP EXPENDITURES BY DEPARTMENT



Capital Improvement Plan
FY2019-FY2025 Funding Requests By Department/Project
All Funding Sources

DEPARTMENT	PROJECT	Estimated Project Cost	PREVIOUSLY ALLOCATED (ALL SOURCES)	FY19-FY25 Operating Transfers	FY19-FY25 Impact Fees	FY19-FY25 Proposed Debt Financing	FY19-FY25 Other Funding Sources	Unfunded Amount / (Over)
MAYOR & COUNCIL								
Mayor & Council	Land Conservation	$ -	$ 1,262,627	$ -	$ -	$ -	$ 543,804	$ -
Mayor & Council	Green Space Bond Initiative	128,000	128,000	-	-	-	-	-
TOTAL MAYOR & COUNCIL		**$ 128,000**	**$ 1,390,627**	**$ -**	**$ -**	**$ -**	**$ 543,804**	**$ -**
GENERAL ADMINISTRATION								
General Administration	Vehicle Replacement Reserve	$ -	$ 33,176	$ -	$ -	$ -	$ -	$ -
TOTAL GENERAL ADMINISTRATION		**$ -**	**$ 33,176**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
INFORMATION TECHNOLOGY								
Information Technology	Records Management System	$ 196,628	$ 196,628	$ -	$ -	$ -	$ -	$ -
TOTAL INFORMATION TECHNOLOGY		**$ 196,628**	**$ 196,628**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
GENERAL GOVERNMENT BUILDINGS								
General Government Buildings	City Hall	$ 12,814,573	$ 12,814,573	$ -	$ -	$ -	$ -	$ -
General Government Buildings	Police/Fire/Court Facility	15,750,708	15,724,708	-	26,000	-	-	0
TOTAL GENERAL GOVERNMENT BUILDINGS		**$ 28,565,281**	**$ 28,539,281**	**$ -**	**$ 26,000**	**$ -**	**$ -**	**$ 0**
POLICE								
Police	Vehicle Replacement Reserve	$ -	$ 1,036,357	$ 1,241,355	$ -	$ -	$ -	$ -
TOTAL POLICE		**$ -**	**$ 1,036,357**	**$ 1,241,355**	**$ -**	**$ -**	**$ -**	**$ -**
FIRE								
Fire	Fire Station Roof Replacement	$ 80,000	$ 80,000	$ -	$ -	$ -	$ -	$ -
Fire	Station 42 Replacement	2,316,426	2,171,426	-	145,000	-	-	0
Fire	Apparatus/Vehicle Replacement	-	2,003,656	4,120,000	362,500	-	-	-
Fire	AED Units	46,218	46,218	-	-	-	-	-
Fire	Mass Notification Sirens	298,200	298,200	-	-	-	-	-
Fire	SCBA Replacement	372,330	-	372,330	-	-	-	-
Fire	West Side Fire Station	2,100,000	-	150,000	-	1,950,000	-	-
TOTAL FIRE		**$ 5,213,174**	**$ 4,599,500**	**$ 4,642,330**	**$ 507,500**	**$ 1,950,000**	**$ -**	**$ 0**
PUBLIC WORKS								
Public Works	Parcel Alignment Project	$ 65,000	$ 65,000	$ -	$ -	$ -	$ -	$ -
Public Works	Asset Management Software	49,448	49,448	-	-	-	-	-
Public Works	Bridge Replacement Program	-	491,172	2,060,000	-	-	-	-
Public Works	Construction Inspectors	-	99,912	-	-	-	-	-
Public Works	Crabapple SE Connector	150,000	-	150,000	-	-	-	-
Public Works	Crabapple Streetscape	782,250	782,250	-	-	-	-	-
Public Works	Gravel Roads Maintenance	-	550,452	1,107,652	-	-	-	-
Public Works	Intersection-Crabapple @ Birmingham	4,849,527	4,849,527	-	-	-	-	-
Public Works	Intersection-Freemanville @ Providence	2,149,398	1,935,398	94,000	120,000	-	-	(0)
Public Works	Intersection-Hopewell @ Birmingham	1,751,011	1,751,011	-	-	-	-	-
Public Works	Pavement Management	-	9,684,814	10,164,995	-	-	4,475,528	-
Public Works	Repair Major Stormwater Structures	-	1,131,464	1,830,000	-	-	-	-
Public Works	Re-Striping Existing Roads	-	174,239	560,000	-	-	-	-
Public Works	Sidewalk Construction & Repair	-	1,552,682	700,000	-	-	-	-
Public Works	Storage Building and Yard Construction	604,271	404,271	200,000	-	-	-	0
Public Works	Traffic Calming	-	127,663	-	-	-	-	-
Public Works	Trail Connection to Big Creek Greenway	1,150,000	250,318	899,682	-	-	-	-
Public Works	Vehicle Replacement Reserve	-	199,725	110,691	-	-	-	-
Public Works	Mobile Traffic Control Center	320,000	-	-	-	-	-	320,000
TOTAL PUBLIC WORKS		**11,870,905**	**24,099,346**	**17,877,020**	**120,000**	**-**	**4,475,528**	**320,000**

Capital Improvement Plan
FY2019-FY2025 Funding Requests By Department/Project
All Funding Sources

DEPARTMENT	PROJECT	Estimated Project Cost	PREVIOUSLY ALLOCATED (ALL SOURCES)	FY19-FY25 Operating Transfers	FY19-FY25 Impact Fees	FY19-FY25 Proposed Debt Financing	FY19-FY25 Other Funding Sources	Unfunded Amount / (Over)
PARKS & RECREATION								
Parks & Recreation	Bell Memorial Park Shade Structures	$ 117,220	$ 69,554	$ 47,666	$ -	$ -	$ -	$ -
Parks & Recreation	Thomas S Byrd Sr House Rennovations	826,567	826,567	-	-	-	-	(0)
Parks & Recreation	Park & Trail Expansion	-	3,807,956	(561,041)	4,550,000	-	-	-
Parks & Recreation	Vehicle Replacement Reserve	-	29,782	-	-	-	-	-
Parks & Recreation	Providence Park	3,697,320	298,805	3,398,515	-	-	-	-
Parks & Recreation	Chadwick Landfill	1,000,000	-	1,000,000	-	-	-	-
Parks & Recreation	Birmingham Park	1,500,000	-	600,000	-	-	-	900,000
Parks & Recreation	Master Plan Update	197,340	197,340	-	-	-	-	-
Parks & Recreation	Community Center	7,500,000	-	-	-	7,500,000	-	-
Parks & Recreation	Land Conservation	-	24,770,043	-	-	-	100,000	-
Parks & Recreation (New)	Mayfield Road Park	35,000	-	35,000	-	-	-	-
TOTAL PARKS & RECREATION		**$ 14,873,447**	**$ 30,000,047**	**$ 4,520,140**	**$ 4,550,000**	**$ 7,500,000**	**$ 100,000**	**$ 900,000**
COMMUNITY DEVELOPMENT								
Community Development	Tree Recompense	$ -	$ 371,150	$ -	$ -	$ -	$ -	$ -
Community Development	Downtown Milton Master Plan	91,449	91,449	-	-	-	-	-
Community Development	Gateway/Wayfinding Signage & Historic Markers	547,313	220,313	327,000	-	-	-	-
Community Development	Unified Development Code	195,000	168,364	26,636	-	-	-	0
Community Development	Tree Ordinance Revision	38,313	38,313	-	-	-	-	-
Community Development	Permit Tracking Software	265,500	265,500	-	-	-	-	-
TOTAL COMMUNITY DEVELOPMENT		**$ 1,137,574**	**$ 1,155,088**	**$ 353,636**	**$ -**	**$ -**	**$ -**	**$ 0**
TOTAL CAPITAL IMPROVEMENT PLAN		**$ 61,985,010**	**$ 91,050,050**	**$ 28,634,481**	**$ 5,203,500**	**$ 9,450,000**	**$ 5,119,332**	**$ 1,220,001**

Capital Improvement Plan
FY2019-FY2025 Funding Requests By Department/Project
Operating Transfers (Pay-As-You-Go) Funding

DEPARTMENT	PROJECT	FY 2019 Proposed Budget	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025
POLICE								
Police	Vehicle Replacement Reserve	$ 242,855	$ 173,500	$ 165,000	$ 165,000	$ 165,000	$ 165,000	$ 165,000
TOTAL POLICE		**$ 242,855**	**$ 173,500**	**$ 165,000**	**$ 165,000**	**$ 165,000**	**$ 165,000**	**$ 165,000**
FIRE								
Fire	Apparatus/Vehicle Replacement	$ 772,500	$ 772,500	$ 515,000	$ 515,000	$ 515,000	$ 515,000	$ 515,000
Fire	SCBA Replacement	186,165	186,165	-	-	-	-	-
Fire	West Side Fire Station	-	-	150,000	-	-	-	-
TOTAL FIRE		**$ 958,665**	**$ 958,665**	**$ 665,000**	**$ 515,000**	**$ 515,000**	**$ 515,000**	**$ 515,000**
PUBLIC WORKS								
Public Works	Bridge Replacement Program	$ 260,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000	$ 300,000
Public Works	Crabapple SE Connector	-	-	150,000	-	-	-	-
Public Works	Gravel Roads Maintenance	100,000	155,000	159,960	165,079	170,361	175,813	181,439
Public Works	Intersection-Freemanville @ Providence	94,000	-	-	-	-	-	-
Public Works	Pavement Management	1,524,995	1,440,000	1,440,000	1,440,000	1,440,000	1,440,000	1,440,000
Public Works	Repair Major Stormwater Structures	180,000	275,000	275,000	275,000	275,000	275,000	275,000
Public Works	Re-Striping Existing Roads	80,000	80,000	80,000	80,000	80,000	80,000	80,000
Public Works	Sidewalk Construction & Repair	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Public Works	Storage Building and Yard Construction	200,000	-	-	-	-	-	-
Public Works	Trail Connection to Big Creek Greenway	300,000	300,000	299,682	-	-	-	-
Public Works	Vehicle Replacement Reserve	20,691	15,000	15,000	15,000	15,000	15,000	15,000
TOTAL PUBLIC WORKS		**$ 2,859,686**	**$ 2,665,000**	**$ 2,819,642**	**$ 2,375,079**	**$ 2,380,361**	**$ 2,385,813**	**$ 2,391,439**
PARKS & RECREATION								
Parks & Recreation	Bell Memorial Park Shade Structures	$ 47,666	$ -	$ -	$ -	$ -	$ -	$ -
Parks & Recreation	Park & Trail Expansion	(561,041)	-	-	-	-	-	-
Parks & Recreation	Providence Park	598,515	700,000	700,000	700,000	700,000	-	-
Parks & Recreation	Chadwick Landfill	-	-	250,000	250,000	500,000	-	-
Parks & Recreation	Birmingham Park	-	-	-	-	-	300,000	300,000
Parks & Recreation (New)	Mayfield Road Park	35,000	-	-	-	-	-	-
TOTAL PARKS & RECREATION		**$ 120,140**	**700,000**	**950,000**	**950,000**	**$ 1,200,000**	**$ 300,000**	**$ 300,000**
COMMUNITY DEVELOPMENT								
Community Development	Gateway/Wayfinding Signage & Historic Markers	$ 83,000	$ 63,000	$ 68,000	$ 63,000	$ 50,000	$ -	$ -
Community Development	Unified Development Code	26,636	-	-	-	-	-	-
TOTAL COMMUNITY DEVELOPMENT		**$ 109,636**	**$ 63,000**	**$ 68,000**	**$ 63,000**	**$ 50,000**	**$ -**	**$ -**
TOTAL CAPITAL IMPROVEMENT PLAN		**$ 4,290,982**	**$ 4,560,165**	**$ 4,667,642**	**$ 4,068,079**	**$ 4,310,361**	**$ 3,365,813**	**$ 3,371,439**

PROJECT NAME:	Land Conservation	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Mayor & Council **Account #:** 300-1110-541100001

STRATEGIC PLAN STRATEGY: Protect and Preserve Open Space

STRATEGIC ACTION ITEM: Open Space Preservation **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	**FY15 Note:** The City of Milton invested in a Conservation Plan and it was recently delivered with several recommendations. One of the themes is that Milton should attempt to protect an equal number of acres each year as is developed. While we are still in the process of determining which of many land conservation options will be used, this funding is designed to be a first a step toward our initial conservation transactions. The actual program design is being constructed. This funding will allow us to move beyond the planning phase and into an actual conservation project(s).

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj Fd	G.O. Bond Fd
Expended Through FY 18	382,354	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj Fd	G.O. Bond Fd
Rollover at FYE 18	880,273	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	1,185,227	-	-	-	-	-	-	-	1,185,227	
Cell Tower Leases	77,400	79,404	77,400	77,400	77,400	77,400	77,400	77,400	621,204	
GO Bond	-	-	-	-	-	-	-	-	-	
Interest Earned	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**1,262,627**	**79,404**	**77,400**	**77,400**	**77,400**	**77,400**	**77,400**	**77,400**	**1,806,431**	**-**

IMPACT ON OPERATING BUDGET:	This project should have no impact on the operating budget as the transaction once complete is intended to be held by a land trust and no further action should be required by Milton staff or by using Milton resources.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Milton Landscape

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Green Space Bond Initiative	**Estimated Project Cost:**	$128,000
		Estimated Completion:	2019

DEPARTMENT: Mayor & Council **Account #:** 300-1110-521200001

STRATEGIC PLAN STRATEGY: Protect and Preserve Open Space

STRATEGIC ACTION ITEM: Open Space Preservation **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	**FY16 Note:** Recognizing that preservation of open space or green space is a priority of the community, we are looking to explore the option of doing a green print plan and pursuing general obligation bond financing for the preservation of green space. The estimated cost of the green print is around $100k-$150k and the cost of using a firm to assist with the GO bond process is around $37,000. A green print is not a prerequisite to moving this initiative forward, but it is an option and one that should be funded if the City Council decides to move in that direction. **FY18 Note:** A greenspace bond referendum was passed in November 2017 for $25 million. The city and the Milton Greenspace Advisory Committee (MGAC) have been diligently working towards identifying potential opportunities for the preservation of our green space. The City has retained the services of Georgia Conservancy to assist us with creating a conservation plan. The appropriations over and above the cost of the consulting services are being moved into other capital improvement projects.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	128,000
Total Project Cost:	**128,000**

ACTUAL EXPENDITURES TO DATE:	
	Cap Proj Fd
Expended Through FY 18	124,064.55

BUDGET ROLLOVER FROM PRIOR YEAR:	
	Cap Proj Fd
Rollover at FYE 18	3,935.45

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	128,000	-	-	-	-	-	-	-	128,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**128,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**128,000**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Vehicle Replacement Reserve (Admin)	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: General Administration **Account #:** 300-1500-542202000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds provide for standard replacement of vehicles other than Police, Fire and Public Works

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	19,414

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	13,762

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	33,176	-	-	-	-	-	-	-	33,176	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**33,176**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**33,176**	**-**

IMPACT ON OPERATING BUDGET:	The impact will involve general vehicle maintenance, insurance, and fuel.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	500
		Other	-
		Revenues	-
		Total:	**500**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Records Management System	**Estimated Project Cost:**	$196,628
		Estimated Completion:	2019

DEPARTMENT: Information Technology **Account #:** 300-1535-542401000

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: [Type in your strategic action item] **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	A new records management system will combine existing records into a single repository that integrates with the city's different software applications to centralize data and increase transparency to citizens. Workflow features will streamline processes, and employees will access the data through a single interface. Having all city records and searchable in one location will result in faster data search and retrieval, reduce the amount of office space needed to store physical records, and increase collaboration between employees and citizens.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	196,628
Total Project Cost:	**196,628**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	190,804

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	5,824

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	196,628	-	-	-	-	-	-	-	196,628	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**196,628**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**196,628**	**-**

IMPACT ON OPERATING BUDGET:	The fiscal impact will be the initial cost of implementation, followed by an annually renewed support agreement. The annual cost will be offset by the cancellation of our current annual agreement with Optiview ($11,000).	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	29,000
		Other	-
		Revenues	-
		Total:	**29,000**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	City Hall	**Estimated Project Cost:**	$12,814,573
		Estimated Completion:	2017

DEPARTMENT: Mayor & Council **Account #:** 300-1565-541200001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	In 2014, the City acquired approximately two acres in the heart of Crabapple for the future site of City Hall. The vision is to create a vibrant downtown for Milton in this area. Planning and design work for the building has already begun. The anticipated completion will be in the spring of 2017.

ESTIMATED PROJECT COST:	
Planning & Design	200,000
Construction	11,668,922
Land Acquisition	945,651
Fleet Acquisition	-
Other	-
Total Project Cost:	**12,814,573**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	12,744,240

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	70,333

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025		
Operating Budget	12,814,573	-	-	-	-	-	-	-	12,814,573	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**12,814,573**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**12,814,573**	**-**

IMPACT ON OPERATING BUDGET:	The impact on the operating budget will consist of general building maintenance, utilities, janitorial services and grounds maintenance.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	162,000
		Other	-
		Revenues	-
		Total:	**162,000**



Future Location of City Hall - Crabapple Area

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Police/Court and Fire Facility	**Estimated Project Cost:**	$15,750,708
		Estimated Completion:	2019

DEPARTMENT: General Govt Building **Account #:** 300-1565-541300100

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	In order to vacate the currently leased City Hall space the city will need to design and build a combined police headquarters and court facility along with a fire station. This will be located on Highway 9 on property currently owned by the city.

ESTIMATED PROJECT COST:	
Planning & Design	800,000
Construction	11,700,000
Land Acquisition	-
Fleet Acquisition	-
Other	3,250,708
Total Project Cost:	**15,750,708**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Impact Fee	Bond Fund
Expended Through FY 18	126,101	-	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Impact Fee	Bond Fund
Rollover at FYE 18	553,640	44,967	15,000,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	679,741	-	-	-	-	-	-	-	679,741	
Debt Financing	15,000,000	-	-	-	-	-	-	-	15,000,000	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	44,967	13,000	13,000	-	-	-	-	-	70,967	
Funding Source Total:	**15,724,708**	**13,000**	**13,000**	**-**	**-**	**-**	**-**	**-**	**15,750,708**	**0**

IMPACT ON OPERATING BUDGET:	The impact on the operating budget will consist of general building maintenance, utilities, janitorial services and grounds maintenance.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	200,000
		Other	-
		Revenues	-
		Total:	**200,000**



3.7 Acre Site on Highway 9

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Vehicle Replacement Reserve (Police)	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Police **Account #:** 300-3210-542202000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Engage in Proactive Planning **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This will cover costs of replacement vehicles in the police department.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	1,028,568

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	7,789

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	996,971	242,855	173,500	165,000	165,000	165,000	165,000	165,000	2,238,326	
Debt Financing	-	-	-	-	-	-	-	-	-	
HIDTA	3,750	-	-	-	-	-	-	-	3,750	
Insurance Proceeds	35,636	-	-	-	-	-	-	-	35,636	
Funding Source Total:	**1,036,357**	**242,855**	**173,500**	**165,000**	**165,000**	**165,000**	**165,000**	**165,000**	**2,277,712**	**-**

IMPACT ON OPERATING BUDGET:	The impact will involve general vehicle maintenance, insurance, and fuel.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	3,000
		Other	-
		Revenues	-
		Total:	**3,000**



Police Vehicle

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Fire Station Roof Replacement	**Estimated Project Cost:**	$80,000
		Estimated Completion:	2018

DEPARTMENT: Fire **Account #:** 300-3510-522280000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

This project is to repair the roof on Fire Station 42, which has several leaks in the engine room and roof penetrations.

At the request of the Fire Department, a roofing contractor (Garland) completed an assessment of Fire Station 41's roof in June of 2017 and determined that the roof needed to be replaced. In addition, the exterior of the building has failed in many areas allowing moisture to seep into the building. Cove joint replacement - $4,000, Exterior damp proofing - $8,000, New architectural shingles - $65,000 (includes 10% roof decking replacement), Gutter and Downspouts - $7,000, Total estimate - $84,000 Plus and additional $6,000 for contingency Total project cost - $90,000

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	80,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**80,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	63,710

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	16,290

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total Funding	Unfunded Amount
Operating Budget	80,000	-	-	-	-	-	-	-	80,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**80,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**80,000**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Station 42 Interior Sky Lights

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Station 42 Replacement	**Estimated Project Cost:**	$2,316,426
		Estimated Completion:	2020

DEPARTMENT: Fire **Account #:** 300-3510-541200001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Engage in Proactive Planning **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project is for the replacement of Fire Station 42 on Thompson Rd, which provides critical fire and EMS services to the City. It is also constructed on a piece of land with a deed noting use specifically for the location of a fire station. The current structure on this site was built in the 1970s is mainly of corrugated metal construction with a brick facade. The building is past the end of it's life span (Fulton County intended to replace it in 1992) and is in serious need of renovation/reconstruction. As currently configured, it is outside of construction standards (including ADA, National Electrical Code, and various NFPA facility-related codes), to say nothing of the environmental construction. This project anticipates building cost minus site work. Please see Fire Department's 5 Year Plan and Fire Station 42 Assessment document.

ESTIMATED PROJECT COST:	
Planning & Design	157,000
Construction	2,000,000
Land Acquisition	-
Fleet Acquisition	-
Other	159,426
Total Project Cost:	**2,316,426**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Impact Fees	Bond fund
Expended Through FY 18	6,000	-	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Impact Fees	Bond Fund
Rollover at FYE 18	-	165,426	2,000,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	6,000	-	-	-	-	-	-	-	6,000	
Impact Fees	165,426	72,500	72,500	-	-	-	-	-	310,426	
Debt Financing	2,000,000	-	-	-	-	-	-	-	2,000,000	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**2,171,426**	**72,500**	**72,500**	**-**	**-**	**-**	**-**	**-**	**2,316,426**	**0**

IMPACT ON OPERATING BUDGET:	This project will result in a reduction in M&O costs because of the extreme inefficiency of this facility and costs of upkeep.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Fire Station 42 (15240 Thompson Road)

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Apparatus/Vehicle Replacement Reserve (Fire)	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Fire **Account #:** 300-3510-542202000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Engage in Proactive Planning **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This item represents a planned replacement of the four front line engines. The original three engines/pumpers (Pierce Enforcers) were purchased in 2007. They will be approaching 10 years of service by 2017, a planned replacement plan will likely be necessary. The fourth engine purchased in 2010 will likely require replacement by 2020. Life expectancy of fire apparatus is dependent upon proper maintenance and repairs. NFPA 1911 does not recommend a specific time frame for replacement, safety and reliability is used as a determining factor for replacement. As the fleet ages, maintenance costs escalate proportionately. To date, our fleet has avoided a major breakdown and our preventative maintenance program has been effective. Major breakdowns can and do occur, resulting in costs well into the tens of thousands of dollars. It is recommended that we plan for and purchase one new engine/pumper each year beginning in 2017 as part of our 5 year capital strategy. Some older apparatus will be placed in a reserve status and/or sold.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Impact Fees
Expended Through FY 18	1,406,255	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Impact Fees
Rollover at FYE 18	597,401	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	2,003,656	772,500	772,500	515,000	515,000	515,000	515,000	515,000	6,123,656	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees (Apparatus Only)	-	-	-	72,500	72,500	72,500	72,500	72,500	362,500	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**2,003,656**	**772,500**	**772,500**	**587,500**	**587,500**	**587,500**	**587,500**	**587,500**	**6,486,156**	**-**

IMPACT ON OPERATING BUDGET:	Preventative maintenance and annual pump testing are budgeted in the M&O budget, no addition cost is expected.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Other	-
		Revenues	-
		Total:	**5,000**



Engine 43

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	AED Units	**Estimated Project Cost:**	$46,218
		Estimated Completion:	N/A

DEPARTMENT: Fire **Account #:** 300-3510-542507101

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This is an enhancement to the Heart Ready City Program already in place. This project is to allow the Fire Department to take total responsibility of all AEDs and supplies. AEDs, with adult and child defibrillation pads, including CPR pocket masks will be placed in all City owned vehicles. City owned facilities will receive AEDs, cabinets, including signage. This plan includes CPR and AED training for all City of Milton employees. City Vehicles include: Fire Administrative vehicles - 5 Police vehicles - 11 (3 CID, 3 Admin, 5 new patrol cars) Community Development - 3 Public Works - 3

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	46,218
Total Project Cost:	**46,218**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	34,353

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	11,865

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	46,218	-	-	-	-	-	-	-	46,218	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**46,218**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**46,218**	**-**

IMPACT ON OPERATING BUDGET:	CPR training and supplies (Training aides, AED batteries, replacement defibrillation pads and pocket masks) are currently budgeted in the M&O. No additional impact will be experienced.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



AED

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Emergency Management - Mass Notification Siren Project	**Estimated Project Cost:**	$298,200
		Estimated Completion:	2018

DEPARTMENT: Fire **Account #:** 300-3510-542507102

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project involves providing mass warning sirens strategically located about the city for severe weather emergencies. The current budget in this outline anticipates approximately 10 sirens to cover the city (numbers wont be fully established until the RFP), a communications system for the sirens and annual maintenance for both. This project could likely take until FY 2018 to complete. This is related to the Code Red Initiative from FY 2012.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	298,200
Total Project Cost:	**298,200**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	226,995

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	71,205

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	298,200	-	-	-	-	-	-	-	298,200	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**298,200**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**298,200**	**-**

IMPACT ON OPERATING BUDGET:	Annual maintenance fee.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Other	-
		Revenues	-
		Total:	**5,000**



Tornado Siren

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Self-Contained Breathing Apparatus (SCBA) Replacement	**Estimated Project Cost:**	$372,330
		Estimated Completion:	2020

DEPARTMENT: Fire **Account #:** 300-3510-542507103

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Engage in Proactive Planning **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project involves replacement of 30 SCBAs, 62 SCBA air cylinders and 62 masks that we currently have in our inventory. Even with our aggressive maintenance program, according to NFPA, air cylinders must be taken out of service after 15 years. Replacement of SCBAs should begin in year 2020. Current pricing: $7,000 per harness, $820 per air tank and $260 per mask.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	372,330
Total Project Cost:	**372,330**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	-	186,165	186,165	-	-	-	-	-	372,330	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**186,165**	**186,165**	**-**	**-**	**-**	**-**	**-**	**372,330**	**-**

IMPACT ON OPERATING BUDGET:	We currently have a maintenance program in place for SCBAs. There should be no new added M&O expenses.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Self Contained Breathing Apparatus

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	West Side Fire Station (Station 45)	**Estimated Project Cost:**	$2,100,000
		Estimated Completion:	2024

DEPARTMENT: Fire **Account #:**

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Engage in Proactive Planning **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	With GIS mapping clearly showing the area of Highway 372 and the New Providence Rd outside the 1 1/2 and 2 1/2 road miles from Fire Stations 41 and 43 required by ISO. Community Development is showing this area as having 405 new residents in 2014. With a new City Hall building down the street, a new fire station will be needed in this area. The City has acquired approximately two acres of land in this area. Strategically positioned, fire crews will have easy access in all directions due to the round about. Future residents in this area of the City will benefit from improved response times and an improved ISO rating city-wide. Public Works has expressed interest in utilizing an area behind this proposed fire station to store materials used during snow and ice events due to it's central location in the City.

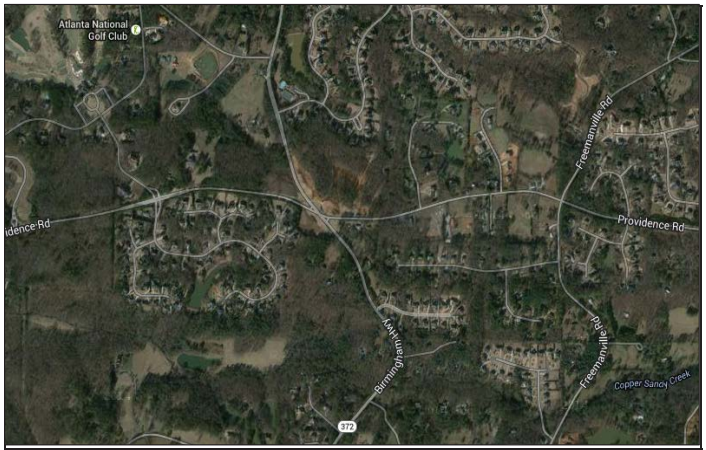
ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	1,950,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**2,100,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	-	-	-	150,000	-	-	-	-	150,000	
Debt Financing	-	-	-	-	1,950,000	-	-	-	1,950,000	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**-**	**-**	**150,000**	**1,950,000**	**-**	**-**	**-**	**2,100,000**	**-**

IMPACT ON OPERATING BUDGET:	When the fire station construction is completed, there will be additional staffing of 12 firefighters needed for operations. There will also be annual maintenance and utility costs.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	705,200
		Maintenance	10,000
		Other	-
		Revenues	-
		Total:	**715,200**



Intersection of Birmingham Hwy/Providence Rd/New Providence Rd

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Parcel Alignment Project	**Estimated Project Cost:**	$65,000.00
		Estimated Completion:	2019

DEPARTMENT: Public Works **Account #:** 300-4101-521200000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This is a project to re-align and correct the geometry of the existing GIS parcel dataset that the City receives from Fulton County. Currently the geometry of the parcels is of very poor quality and is not being maintained correctly by the County. This project would encompass georeferencing and/or COGO drawing of all subdivision plats, LDPs, capital improvement plans and other documents to place the parcels in their correct geographic location. This project will increase the geographic accuracy of the parcel dataset and any future analyses that will use this dataset.

ESTIMATED PROJECT COST:	
Planning & Design	40,685
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	24,315
Total Project Cost:	**65,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	35,810

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	29,190

		Planned Funding Requests								
FUNDING SOURCE(S):	**Previously Allocated**	**FY 2019**	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**Total Funding**	**Unfunded Amount**
Operating Budget	65,000	-	-	-	-	-	-	-	65,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**65,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**65,000**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Asset Management Software	**Estimated Project Cost:**	$49,448
		Estimated Completion:	2018

DEPARTMENT: Public Works **Account #:** 300-4101-542401000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This provides for new Public Works software to handle work orders and asset management.

ESTIMATED PROJECT COST:	
Planning & Design	49,448
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**49,448**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	25,200

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	24,248

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	49,448	-	-	-	-	-	-	-	49,448	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**49,448**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**49,448**	**-**

IMPACT ON OPERATING BUDGET:	Annual maintenance fees	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Other	-
		Revenues	-
		Total:	**5,000**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Bridge Replacement Program	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-541401200

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds will be used for design and construction services related to the bridge replacement and improvement program. Bridges will be repaired and maintained in accordance with the recommendations provided in the URS and GDOT inspection reports.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	90,529

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	400,643

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	491,172	260,000	300,000	300,000	300,000	300,000	300,000	300,000	2,551,172	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**491,172**	**260,000**	**300,000**	**300,000**	**300,000**	**300,000**	**300,000**	**300,000**	**2,551,172**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Construction Inspectors	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-52120500

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds are for assistance in project management and construction inspection for projects in excess of $50,000.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	70,841

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	29,071

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	99,912	-	-	-	-	-	-	-	99,912	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**99,912**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**99,912**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Crabapple SE Connector	**Estimated Project Cost:**	$150,000
		Estimated Completion:	Beyond 2021

DEPARTMENT: Public Works **Account #:**

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project is for a new location road at either or both Marstrow Dr and Dunbrody Dr from Broadwell Rd to Mid Broadwell Rd to Charoltte Dr. Estimated costs for each option will be determined at a later date.

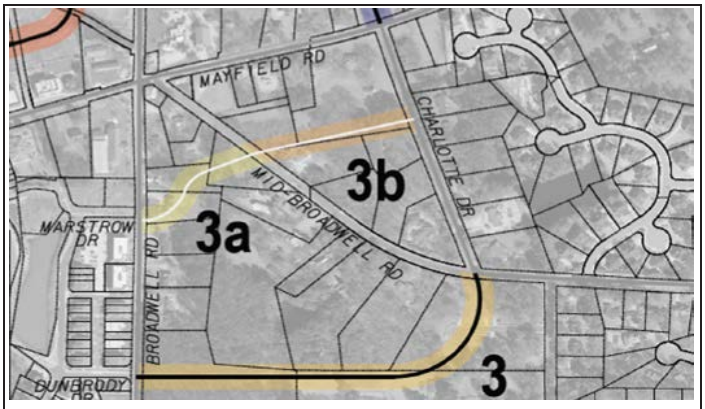
ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**150,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	-	-	-	150,000	-	-	-	-	150,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**-**	**-**	**150,000**	**-**	**-**	**-**	**-**	**150,000**	**-**

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Southeast Connection Options

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Crabapple Streetscape	**Estimated Project Cost:**	$782,250
		Estimated Completion:	2018

DEPARTMENT: Public Works **Account #:** 340-4101-541401801

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The project consists of a streetscape enhancement (approximately 1,200 linear feet) along Mayfield Raod (Project begins approximately at the intersection of SR 372/Birmingham Hwy and ends approximatly 130 linear feet east of the intersection of Charlotte Drive). Improvements include: asphalt resurfacing, curb and gutter, sidewalks and curb ramps with ADA accessibility, brick pavers, driveway aprons, storm water drainage pipes and inlets, retaining walls, pedestrian lighting, benches, trash receptacles, crosswalks, pavement markings, street trees, and sod.

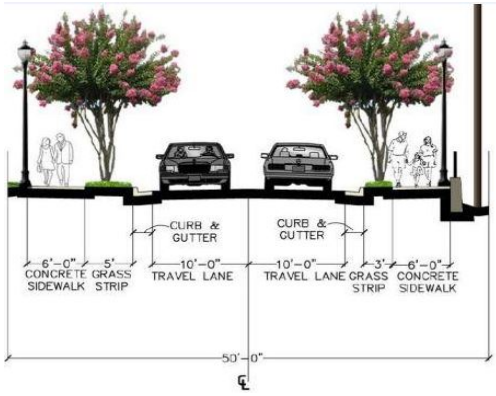
ESTIMATED PROJECT COST:	
Planning & Design	100,000
Construction	657,250
Land Acquisition	-
Fleet Acquisition	-
Other	25,000
Total Project Cost:	**782,250**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	672,587

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	109,663

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	282,250	-	-	-	-	-	-	-	282,250	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	500,000	-	-	-	-	-	-	-	500,000	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**782,250**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**782,250**	**-**

IMPACT ON OPERATING BUDGET:	The annual impact will be minimal.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Proposed Typical Section for Mayfield Road

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Gravel Roads Maintenance	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-522203000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds would be used to provide supplemental grading and maintenance activities for the 13 miles of gravel roads.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	450,928

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	99,524

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	550,452	100,000	155,000	159,960	165,079	170,361	175,813	181,439	1,658,104	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**550,452**	**100,000**	**155,000**	**159,960**	**165,079**	**170,361**	**175,813**	**181,439**	**1,658,104**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Intersection Improvement - SR 372 (Crabapple Rd-Birmingham Hwy) (FKA Mayfield at Mid Broadwell Intersection)	**Estimated Project Cost:**	$4,849,527
		Estimated Completion:	2018

DEPARTMENT: Public Works **Account #:** 340-4101-541400510

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project involves improving the existing intersection of SR 372/Mayfield Road/Broadwell Road by adding left turn lanes on SR 372 and Broadwell Road; improving the existing intersection of SR 372 at McFarlin Lane with a single lane roundabout; improving the existing intersection of SR 372 at Crabapple Chase Drive with a single lane roundabout. The typical section and alignment of the existing local roads from the existing intersection of McFarlin Lane and SR 372 to the end of the existing Branyan Trail will be improved to meet the current design standards. Branyan Trail will also be extended approx. 500 feet to the new roundabout located at the intersection of S 372 and Crabapple Chase Drive.

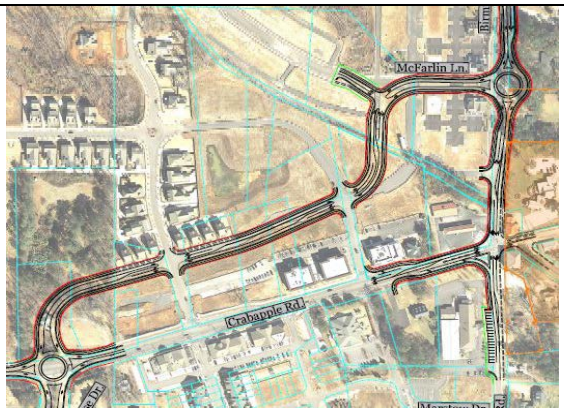
ESTIMATED PROJECT COST:	
Planning & Design	691,999
Construction	868,517
Land Acquisition	3,289,011
Fleet Acquisition	-
Other	-
Total Project Cost:	**4,849,527**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	4,544,625

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	304,903

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	2,219,602	-	-	-	-	-	-	-	2,219,602	
Debt Financing	-	-	-	-	-	-	-	-	-	
GDOT HPP Funds	2,629,925	-	-	-	-	-	-	-	2,629,925	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**4,849,527**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**4,849,527**	**-**

IMPACT ON OPERATING BUDGET:	Annual impact will be minimal.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Proposed Crabapple Road Improvements

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Intersection Improvements - Freemanville Road @ Providence Road	**Estimated Project Cost:**	$2,149,398
		Estimated Completion:	2019

DEPARTMENT: Public Works **Account #:** 300-4101-541401703

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Provides for intersection improvements at Freemanville Road@Providence Road

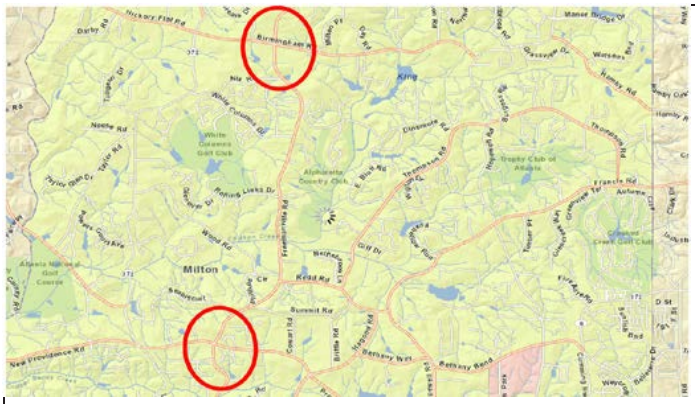
ESTIMATED PROJECT COST:	
Planning & Design	183,735
Construction	1,500,166
Land Acquisition	314,000
Fleet Acquisition	-
Other	151,497
Total Project Cost:	**2,149,398**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Impact Fees
Expended Through FY 18	467,067	31,121

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Impact Fees
Rollover at FYE 18	1,167,380	269,830

		Planned Funding Requests								
FUNDING SOURCE(S):	**Previously Allocated**	**FY 2019**	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**Total Funding**	**Unfunded Amount**
Operating Budget	1,634,447	94,000	-	-	-	-	-	-	1,728,447	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	300,951	120,000	-	-	-	-	-	-	420,951	
Funding Source Total:	**1,935,398**	**214,000**	**-**	**-**	**-**	**-**	**-**	**-**	**2,149,398**	**(0)**

IMPACT ON OPERATING BUDGET:	The impact will be minimal.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Other	-
		Revenues	-
		Total:	**5,000**



Intersection Improvement Study Area

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Intersection Improvement - Hopewell Rd at Birmingham Rd	**Estimated Project Cost:**	$1,751,011
		Estimated Completion:	2015

DEPARTMENT: Public Works **Account #:** 300-4101-541401701

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project will provide for the design and construction of a roundabout at the Hopewell Road - Birmingham Road intersection. This intersection was identified in the Transportation Master Plan as a priority intersection for operational improvements.

ESTIMATED PROJECT COST:	
Planning & Design	314,500
Construction	1,302,855
Land Acquisition	133,656
Fleet Acquisition	-
Other	-
Total Project Cost:	**1,751,011**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Impact Fees
Expended Through FY 18	1,604,386	96,000

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Impact Fees
Rollover at FYE 18	50,625	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	1,655,011	-	-	-	-	-	-	-	1,655,011	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	96,000	-	-	-	-	-	-	-	96,000	
Funding Source Total:	**1,751,011**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**1,751,011**	**-**

IMPACT ON OPERATING BUDGET:	Annual impact on the operating budget will be minimal. General landscape maintenance for the central island and an increase in striping costs every 5 years.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Other	-
		Revenues	-
		Total:	**5,000**



Proposed Hopewell Road-Birmingham Road Intersection Improvement

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Pavement Management	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works

Account #: 300-4101-522260000
340-4101-522260000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services

Recurring/Non-Recurring: Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds are used for the annual pavement management, resurfacing/reconstruction program and to provide deep patching and edge of roadway repair for those sections of roads which have been prioritized through the pavement management program.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Cap Grant
Expended Through FY 18	7,386,572	1,601,874

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Cap Grant
Rollover at FYE 18	696,368	(0)

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	8,044,690	1,524,995	1,440,000	1,440,000	1,440,000	1,440,000	1,440,000	1,440,000	18,209,685	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding (LMIG)	1,601,874	405,528	375,000	375,000	375,000	375,000	375,000	375,000	4,257,402	
Capital Revenues	38,250	260,000	260,000	260,000	260,000	260,000	260,000	260,000	1,858,250	
Funding Source Total:	**9,684,814**	**2,190,523**	**2,075,000**	**2,075,000**	**2,075,000**	**2,075,000**	**2,075,000**	**2,075,000**	**24,325,337**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Repair Major Stormwater Structures (as needed)	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-522250000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds will include the scoping, design and construction of repairs associated with the city's stormwater infrastructure. It is anticipated that as the stormwater system is inspected and inventoried under the requirements of the NPDES stormwater permit that deficiencies in the system will be identified.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	1,023,516

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	107,948

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	1,131,464	180,000	275,000	275,000	275,000	275,000	275,000	275,000	2,961,464	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**1,131,464**	**180,000**	**275,000**	**275,000**	**275,000**	**275,000**	**275,000**	**275,000**	**2,961,464**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Re-Striping of Existing Roads	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-541400900

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Continue the proactive re-striping of roads.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	163,694

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	10,545

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	174,239	80,000	80,000	80,000	80,000	80,000	80,000	80,000	734,239	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**174,239**	**80,000**	**80,000**	**80,000**	**80,000**	**80,000**	**80,000**	**80,000**	**734,239**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Sidewalk Construction and Repair	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-541301300

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Citywide sidewalk and curb & gutter repairs.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Cap Grant
Expended Through FY 18	565,996	32,619

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Cap Grant
Rollover at FYE 18	954,067	0

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	1,407,346	100,000	100,000	100,000	100,000	100,000	100,000	100,000	2,107,346	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding-CDBG	32,619	-	-	-	-	-	-	-	32,619	
Other-Sidewalk Replacement Fund	112,717	-	-	-	-	-	-	-	112,717	
Funding Source Total:	**1,552,682**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**2,252,682**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Storage Building and Public Works Yard Construction	**Estimated Project Cost:**	$604,271
		Estimated Completion:	2018

DEPARTMENT: Public Works **Account #:** 300-4101-541200001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Since deployment, the Fire Department has acquired several capital assets, including four fire engines, one ladder truck, one battalion vehicle, one command trailer, one air trailer, and one TLAER trailer and one TLAER truck, as well as two golf carts. Most of this equipment and all the necessary supporting items are being housed in separate fire stations. In addition, the Fire Department stores fire hose, station supplies, lawn equipment, training equipment, tires, bulky gear, EMS supplies, and numerous other items at various stations. This has created a storage problem. This item involves constructing a large steel storage building behind Fire Station 43. The vision is a three bay building 60' x 75' that would be shared with Public Works for their equipment. A master plan of the area will be performed prior to the construction of the building.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	604,271
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**604,271**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Impact Fees
Expended Through FY 18	47,758	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Impact Fees
Rollover at FYE 18	316,261	40,252

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	364,019	200,000	-	-	-	-	-	-	564,019	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees (Fire)	40,252	-	-	-	-	-	-	-	40,252	
Funding Source Total:	**404,271**	**200,000**	**-**	**-**	**-**	**-**	**-**	**-**	**604,271**	**0**

IMPACT ON OPERATING BUDGET:	The impact on the operating budget will be minimal including utilities to avoid extreme temperatures.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Traffic Calming	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-541400400

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Section 48-281 (a) of the City of Milton Code of Ordinaces provides for a 50% cost sharing on the part of the city for the installation of basic traffic calming devices. This account provides those funds for potential use on qualifing projects.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	82,140

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	45,523

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	126,334	-	-	-	-	-	-	-	126,334	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other-Traffic Calming Revenues	1,329	-	-	-	-	-	-	-	1,329	
Funding Source Total:	**127,663**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**127,663**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Neighborhood Applications of Traffic Calming Measures

PROJECT NAME:	Trail Connection to Big Creek Greenway	**Estimated Project Cost:**	$1,150,000
		Estimated Completion:	2019

DEPARTMENT: Public Works **Account #:** 340-4101-541401804

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The City of Milton has completed a local Comprehensive Transportation Plan, North Fulton Comprehensive Transportation Plan, and Livable Centers Initiative that all looked at multi-use connections in areas of the City and regional connections. Milton's Multi-use Trail Connection to the Big Creek Greenway is a project that creates multi-use connections in the Windward Parkway Activity Center and surrounding areas between regional thoroughfare networks, schools, parks, senior centers, retail, MARTA bus routes, and greenways. Given the potential scope of this project both short and long term connections to the Big Creek Greenway will be evaluated.

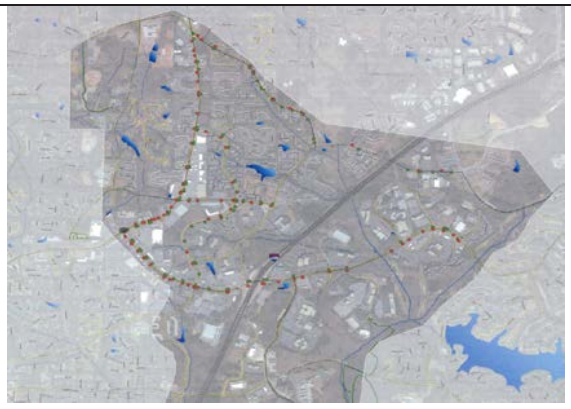
ESTIMATED PROJECT COST:	
Planning & Design	250,000
Construction	900,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**1,150,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	250,318

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	20,318	300,000	300,000	299,682	-	-	-	-	920,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Alpharetta, NFCID & GDOT TAP	230,000	-	-	-	-	-	-	-	230,000	
Funding Source Total:	**250,318**	**300,000**	**300,000**	**299,682**	**-**	**-**	**-**	**-**	**1,150,000**	**-**

IMPACT ON OPERATING BUDGET:	The impact will be minimal.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Greenway Connection Study Area

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Vehicle Replacement Reserve (Public Works)	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-542201000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds provide for standard replacement of Public Works Vehicles

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	169,416

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	30,309

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	189,500	20,691	15,000	15,000	15,000	15,000	15,000	15,000	300,191	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other - Insurance Proceeds	10,225	-	-	-	-	-	-	-	10,225	
Funding Source Total:	**199,725**	**20,691**	**15,000**	**15,000**	**15,000**	**15,000**	**15,000**	**15,000**	**310,416**	**-**

IMPACT ON OPERATING BUDGET:	The impact will involve general vehicle maintenance, insurance, and fuel.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	500
		Other	-
		Revenues	-
		Total:	**500**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Mobile Traffic Control Center	**Estimated Project Cost:**	$320,000.00
		Estimated Completion:	2022

DEPARTMENT: Public Works **Account #:** 300-4101-542500001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Provide signal controller and software communication system. This pilot project will initially allow for wireless signal diagnostics and adjustments from inside a vehicle as opposed to being exposed to the elements at the signal controller. The next phase of the project would allow control of all signalized intersections from a central/mobile location. Project is being delayed due to GDOT equipment and software evaluations.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	320,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**320,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	-	-	-	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**320,000**

IMPACT ON OPERATING BUDGET:	The final project would minimize the repsonse, diagnostic and repair time for signal issues by allowing the evaluation of signal problems from one central/mobile location.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	10,200
		Revenues	-
		Total:	**10,200**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Bell Memorial Park	**Estimated Project Cost:**	$117,220
		Estimated Completion:	2019

DEPARTMENT: Parks & Recreation **Account #:** 300-6110-541401500

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	In FY 2018, we are requesting to add sun screens over the play ground to provide shade for the children using the play ground, reduce the effects of UV deterioration and color fade on the equipment and help deflect a ball should one pop out of a field (which admittedly has not happened very often). By enhancing the play ground with a shade structure we would be able to address a common citizen comment that now the children will have shade just as the parents do when they are sitting in the stands. Adding the sun screens will also be a tangible step forward in fighting Melanoma.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	117,220
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**117,220**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	7,220

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	62,334

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	69,554	47,666	-	-	-	-	-	-	117,220	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
HYA-Donation	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**69,554**	**47,666**	**-**	**-**	**-**	**-**	**-**	**-**	**117,220**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Example of shade structure

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Thomas Byrd Sr. House	**Estimated Project Cost:**	$826,567
		Estimated Completion:	2020

DEPARTMENT: Parks & Recreation **Account #:** 300-6110-541300100

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The 2.5 acre site, which contains the nearly 4,000-square-foot, two-story home, dates back to at least the mid-1800s according to local historians. The City purchased the Hopewell House from foreclosure in 2011 for $250,000 in order to save the site, which is believed to be one of the oldest in North Fulton. Renovations are necessary to allow the house to function as a senior services center, a place for city-sponsored events and a facility that our citizens can utilize for special occasions. Newnan-based Headley Construction will handle all renovations to the home and site. Additional landscaping to be addressed.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	748,099
Land Acquisition	-
Fleet Acquisition	-
Other	78,468
Total Project Cost:	**826,567**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	808,174

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	18,393

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	826,567	-	-	-	-	-	-	-	826,567	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**826,567**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**826,567**	**-**

IMPACT ON OPERATING BUDGET:	The operating impact will consist of grounds and facility maintenance, as well as utilities.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	25,000
		Other	5,000
		Revenues	-
		Total:	**30,000**



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Park and Trail Expansion	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Parks & Recreation **Account #:** 300-6110-541401401

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The funds in this account are allocated for the acquisition or expansion of the city's parks and trails.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:		
	Cap Proj	Impact Fees
Expended Through FY 18	740,402	856,396

BUDGET ROLLOVER FROM PRIOR YEAR:		
	Cap Proj	Impact Fees
Rollover at FYE 18	779,172	1,431,986

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	1,519,574	(561,041)	-	-	-	-	-	-	958,533	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	2,288,382	650,000	650,000	650,000	650,000	650,000	650,000	650,000	6,838,382	
Funding Source Total:	**3,807,956**	**88,959**	**650,000**	**650,000**	**650,000**	**650,000**	**650,000**	**650,000**	**7,796,915**	**-**

IMPACT ON OPERATING BUDGET:	The operating impact will depend on the type of land purchased and the end-use of the land.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Vehicle Replacement Reserve (Parks & Recreation)	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: General Administration **Account #:** 300-6110-542201000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds provide for standard replacement of vehicles other than Police, Fire and Public Works

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	26,920

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	2,862

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	29,782	-	-	-	-	-	-	-	29,782	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**29,782**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**29,782**	**-**

IMPACT ON OPERATING BUDGET:	The impact will involve general vehicle maintenace, insurance, and fuel.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	500
		Other	-
		Revenues	-
		Total:	**500**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Providence Park	**Estimated Project Cost:**	$3,697,320
		Estimated Completion:	2021

DEPARTMENT: Parks & Recreation **Account #:** 300-6110-541200003

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Providence Park occupies 42 acres of land off Providence Rd. It has been closed to the public since 2004 to cleanup toxic waste found in the soil. Fulton County completed the remediation of the waste spill in 2015 and turned the park over to the City of Milton. During the years the park was closed, it fell into disrepair. The park was opened in fall 2016 for passive use. The FY17 funding is being used to develop an overall master plan for the park. Funding in FY18 is not yet based upon specific projects as the master plan is not yet completed. This funding request anticipates supporting several immediate projects that will be needed, specifically, the repair of the creek bank erosion to divert water out of the rock quarry, the development of bathrooms, running water and a shelter. This would be in support of the Children's Charities effort to develop an all inclusive playground. As the master planning of the park moves through the process, we will be monitoring the future funding requests to match the needs identified.

ESTIMATED PROJECT COST:	
Planning & Design	100,000
Construction	3,593,120
Land Acquisition	4,200
Fleet Acquisition	-
Other	-
Total Project Cost:	**3,697,320**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	77,180

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	221,625

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	298,805	598,515	700,000	700,000	700,000	700,000	-	-	3,697,320	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**298,805**	**598,515**	**700,000**	**700,000**	**700,000**	**700,000**	**-**	**-**	**3,697,320**	**-**

IMPACT ON OPERATING BUDGET:	Current operating costs involve: Tree maintenance $300-$5,00 per tree needing care or removal, trail maintenance of approximately $3 per square foot, and building demolition if needed. Final operating costs will be determined upon concept/design approval.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Providence Park

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Chadwick Landfill	**Estimated Project Cost:**	$1,000,000
		Estimated Completion:	2024

DEPARTMENT: Parks & Recreation **Account #:**

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Chadwick Landfill occupies aver 126 acres of land off Arnold Mill Rd on the northwest end of the City. It is owned and operated by Waste Management and accepts non-hazardous construction and demolition debris. Within the next 3-5 years, it is expected to reach capacity and will be capped by WM. The City anticipates acquiring this land to be used as a park. A master plan will be done to determine how the space will be used.

ESTIMATED PROJECT COST:	
Planning & Design	100,000
Construction	900,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**1,000,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	-	-	-	250,000	250,000	500,000	-	-	1,000,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**-**	**-**	**250,000**	**250,000**	**500,000**	**-**	**-**	**1,000,000**	**-**

IMPACT ON OPERATING BUDGET:	The impact on the operating budget will consist of grounds maintenance; however, it is difficult to project estimated costs until a master plan is done of the space.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Chadwick Landfill

PROJECT NAME:	Birmingham Park	**Estimated Project Cost:**	$1,500,000
		Estimated Completion:	Beyond 2022

DEPARTMENT: Parks & Recreation **Account #:**

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

This 200+ acre site is on the north end of the City behind Fire Station 43 (750 Hickory Flat Rd). It is currently an undeveloped, passive park that is open to the public for activities like hiking, horseback riding, dog walking, etc. About 40 acres of land and the Fire Station are still held by Fulton County as collateral for a Certificate of Participation they obtained to construct the Station prior to the incorporation of Milton. The debt is scheduled to be paid off in 2019 at which time the land and building will be acquired by the City.

Through the 2017 city-wide parks and recreation master plan is likely to lead us to suggestions for what we can do at Birmingham Park. Any short-term recommendations may be funded out of the parks and trail expansion account.

ESTIMATED PROJECT COST:	
Planning & Design	250,000
Construction	1,250,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**1,500,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025		
Operating Budget	-	-	-	-			300,000	300,000	600,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**-**	**-**	**-**	**-**	**-**	**300,000**	**300,000**	**600,000**	**900,000**

IMPACT ON OPERATING BUDGET: Operating impact will be determined upon final concept/design approval.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



Birmingham Park

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Parks & Recreation Master Plan Update	**Estimated Project Cost:**	$197,340
		Estimated Completion:	2018

DEPARTMENT: Parks & Recreation **Account #:** 300-6110-521200001

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Increase our capacity for active, passive and linear parks **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The City of Milton has started work on a new Master Plan. We have identified a need for an additional Trails Master Plan and an overlay project development plan. This FY18 funding request is in support of these additional plan needs including the Providnec ePark Master Plan.

ESTIMATED PROJECT COST:	
Planning & Design	197,340
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**197,340**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	142,854

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	54,486

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	197,340	-	-	-	-	-	-	-	197,340	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**197,340**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**197,340**	**-**

IMPACT ON OPERATING BUDGET:	No additonal impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Indoor Community Center	**Estimated Project Cost:**	$8,000,000
		Estimated Completion:	2020

DEPARTMENT: Parks & Recreation **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Build an Indoor Community Center **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The City has expanded the inventory of outdoor fields and playspaces. The next step in the development of our Parks facilities is the development of an indoor community center. This could be used for basketball, exercise classes, summer camps, art classes, dance classes, active senior activities and adult activities. We would first do a needs assessment and then a master plan that would then lead into a design and then construction. Costs can be reduced if it is built on land already owned by the City of Milton

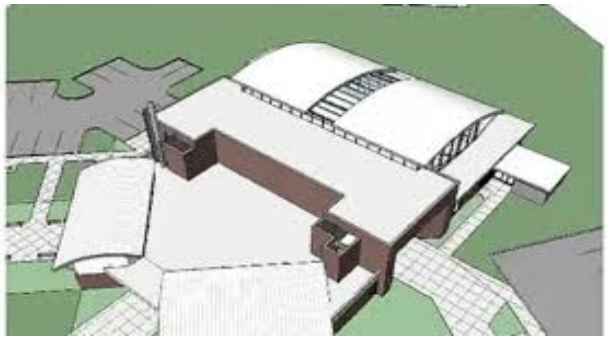
ESTIMATED PROJECT COST:	
Planning & Design	525,000
Construction	6,975,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**7,500,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	-	-	-	-	-	-	-	-	-	
Debt Financing	-	-	7,500,000	-	-	-	-	-	7,500,000	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**-**	**7,500,000**	**-**	**-**	**-**	**-**	**-**	**7,500,000**	**-**

IMPACT ON OPERATING BUDGET:	This will result in an ongoing cost of the maintenance of the facility as well as the operation of the facility. Actual impact will be determined once building design is complete.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	150,000
		Maintenance	75,000
		Other	-
		Revenues	-
		Total:	**225,000**



Rendering of a Community Center

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Land Conservation	**Estimated Project Cost:**	N/A
		Estimated Completion:	2030

DEPARTMENT: Parks & Recreation **Account #:** 310-6110-541100001

STRATEGIC PLAN STRATEGY: Protect and Preserve Open Space

STRATEGIC ACTION ITEM: Open Space Preservation **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Since a $25 million greenspace bond was approved by our citizens in November 2017, the city and the Milton Greenspace Advisory Committee (MGAC) are now working on the creation of a viable conservation plan. All bond funds used to purchase greenspace will be accounted for in this conservation account within the Parks & Recreation Department.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj Fd	G.O. Bond Fd
Expended Through FY 18	-	4,488,131

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj Fd	G.O. Bond Fd
Rollover at FYE 18	-	20,281,912

		Planned Funding Requests								
FUNDING SOURCE(S):	**Previously Allocated**	**FY 2019**	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**Total Funding**	**Unfunded Amount**
Operating Budget	-	-	-	-	-	-	-	-	-	
GO Bond	24,650,043	-	-	-	-	-	-	-	24,650,043	
Interest Earned	120,000	100,000	-	-	-	-	-	-	220,000	
Funding Source Total:	**24,770,043**	**100,000**	**-**	**-**	**-**	**-**	**-**	**-**	**24,870,043**	**-**

IMPACT ON OPERATING BUDGET:	The cost of maintenance (mowing, litter pickup, etc) for each parcel purchased will have an impact on the operating fund.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Milton Landscape

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Mayfield Road Park	**Estimated Project Cost:**	$35,000
		Estimated Completion:	2019

DEPARTMENT: Parks & Recreation **Account #:** 300-6110-541200004

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Explore partnerships and relationships to meet the needs of the community. **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Planning initiatives for Mayfield Road Park in cooperation with the City of Alpharetta.

ESTIMATED PROJECT COST:	
Planning & Design	35,000
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**35,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	-	35,000	-	-	-	-	-	-	35,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**35,000**	**-**	**-**	**-**	**-**	**-**	**-**	**35,000**	**-**

IMPACT ON OPERATING BUDGET:	The operating costs for this park will be detemined once final concept/design have been approved.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Tree Recompense Fund	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Community Development **Account #:** 300-7410-541200001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	To provide for an on-call contract for the purchase of trees, including installation and maintenance costs to service such trees. Said trees to be located within public spaces. These funds are generated from tree recompense fees paid by developers.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	229,831

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	141,319

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	-	-	-	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Tree Recompense Fees	371,150	-	-	-	-	-	-	-	371,150	
Funding Source Total:	**371,150**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**371,150**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Downtown Milton Master Plan	**Estimated Project Cost:**	$91,449
		Estimated Completion:	2017

DEPARTMENT: Community Development **Account #:** 300-7410-521200001

STRATEGIC PLAN STRATEGY: Structure Economic Growth

STRATEGIC ACTION ITEM: Plan for Sustainable Growth **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This expenditure will cover the cost of professional planning consultant services to develop a concise "placemaking" plan for the Crabapple/Downtown area. Topics specifically addressed in this plan will include: development of new cross sections for streets as per the "complete streets" principles; delineation of pedestrian trails to enhance conncectivity throughout the area; a parking plan to accommodate future development; development scenarios for vacant land; and, identification of park/greenspace areas. Significant public input will beincorporated in the planning process.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	91,449
Total Project Cost:	**91,449**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	87,287

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	4,162

		Planned Funding Requests								
FUNDING SOURCE(S):	**Previously Allocated**	**FY 2019**	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**Total Funding**	**Unfunded Amount**
Operating Budget	91,449	-	-	-	-	-	-	-	91,449	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding - GDOT	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**91,449**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**91,449**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Unified Development Code	**Estimated Project Cost:**	$195,000
		Estimated Completion:	2018

DEPARTMENT: Community Development **Account #:** 300-7410-521200008

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Establish a Unified Development Code **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Through the use of professional services, the intent of this project is to create a Unified Development Code that will re-organize and update the City's zoning code, tree ordinance, subdivision regulations, development regulations,and sign ordinance into one coordinated document. By reorganizing and coordinating all of the City's development regulations into one "master" document", confusion regarding our regulations will be eliminated and clarity will be achieved. This will relate to enhanced customer service. Measurement of performance will relate to the completion of the document which is estimated to be 18 to 24 months.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	195,000
Total Project Cost:	**195,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	86,390

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	81,974

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	168,364	26,636	-	-	-	-	-	-	195,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**168,364**	**26,636**	**-**	**-**	**-**	**-**	**-**	**-**	**195,000**	**0**

IMPACT ON OPERATING BUDGET:	No additional impact outside of periodic updates.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Gateway/Wayfinding Signage and Historic Markers	**Estimated Project Cost:**	$547,313
		Estimated Completion:	2023

DEPARTMENT: Community Development

Account #: 300-7410-521200007
340-7410-521200003

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This is a continuation of the wayfinding signage program. It includes planning and construction of signage for the Deerfield area. Additionally, it includes "welcome" signage at the entrances to the City; and, addional historic markers for the City.

ESTIMATED PROJECT COST:	
Planning & Design	30,000
Construction	517,313
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**547,313**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Cap Grant
Expended Through FY 18	131,505	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Cap Grant
Rollover at FYE 18	85,680	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	220,313	83,000	63,000	68,000	63,000	50,000	-	-	547,313	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding - GDOT	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**220,313**	**83,000**	**63,000**	**68,000**	**63,000**	**50,000**	**-**	**-**	**547,313**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Gateway Signage

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Tree Ordinance Revision	**Estimated Project Cost:**	$30,000
		Estimated Completion:	2018

DEPARTMENT: Community Development **Account #:** 300-7410-521200000

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Revise Tree Ordinance **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	38,313
Total Project Cost:	**38,313**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	38,250

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	63

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	38,313	-	-	-	-	-	-	-	38,313	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**38,313**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**38,313**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact outside of periodic updates.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Permit Tracking Software	**Estimated Project Cost:**	$265,500
		Estimated Completion:	2018

DEPARTMENT: Community Development **Account #:** 300-7410-542401000

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Create Program to Allow Online Tracking and Submission of Permits **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	To purchase new permit tracking software (($150,000 - $200,000); to purchase software for electronic plan review ($50,000); and to purchase the equipment to support the electronic plan review ($15,500).

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	265,500
Total Project Cost:	**265,500**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	265,500

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	265,500	-	-	-	-	-	-	-	265,500	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**265,500**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**265,500**	**-**

IMPACT ON OPERATING BUDGET:	Annual maintenance costs to be determined once the bid process is complete and a vendor has been selected.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

Capital Initiatives Summary

Initiative	FY 2019 Proposed Capital Projects Fund	Impact Fees Fund
FINANCE		
Finance Software Replacement	$ 250,000	$ -
TOTAL FINANCE	**$ 250,000**	**$ -**
INFORMATION TECHNOLOGY		
IT Infrastructure Improvements	$ 457,000	$ -
TOTAL INFORMATION TECHNOLOGY	**$ 457,000**	**$ -**
FIRE		
Battalion Vehicle	$ 50,000	$ -
TOTAL FIRE	**$ 50,000**	**$ -**
PUBLIC WORKS		
Crabapple Pedestrian Enhancements	$ 309,000	$ -
TOTAL PUBLIC WORKS	**$ 309,000**	**$ -**
PARKS & RECREATION		
Lacrosse Practice Wall	$ 20,000	$ -
Additional IGA Field	91,350	808,650
TOTAL PARKS & RECREATION	**$ 111,350**	**$ 808,650**
TOTAL CAPITAL INITIATIVES	**$ 1,177,350**	**$ 808,650**

- Impact Fees of $808,650 will be funded from prior year collections if approved.

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Financial Software Replacement	**Estimated Project Cost:**	250,000
		Estimated Completion:	2019

DEPARTMENT: Finance **Account #:** 300-1510-542401000

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Recognize future challenges or threats and plan for them today. **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Our current financial software has been inconsistent with regard to performance over the past year. After moving to a new tax module within the current software package issues with general ledger postings and processes were recognized. If the CPI exemption passes in November we in finance are concerned about the ability of the existing software to perform the complex calculations necessary to yield the exemptions due.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	250,000
Total Project Cost:	**250,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

		Planned Funding Requests								
FUNDING SOURCE(S):	**Previously Allocated**	**FY 2019**	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**	**Total Funding**	**Unfunded Amount**
Operating Budget	-	250,000	-	-	-	-	-	-	250,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**250,000**	**-**	**-**	**-**	**-**	**-**	**-**	**250,000**	**-**

IMPACT ON OPERATING BUDGET:	Annual maintenance fees would be similar to those already realized with the current software package.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	IT Infrastructure Improvements	**Estimated Project Cost:**	$457,000
		Estimated Completion:	2019

DEPARTMENT: Information Technology

Account #: 300-1535-542401000
300-1535-542402000

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Recognize future challenges or threats and plan for them today

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	City staff have found that the current hosted desktop solution has limited value and suffers from widespread compatibility issues. The costs for this initiative are associated with the transition from an environment hosted by the current managed services provider to a premise-based infrastructure. Staff understands the importance of redundancy and Business Continuity planning. Data backups, security measures, Email archiving, and other critical service will continue to be hosted offsite as prescribed by best practices. Software applications will remain consistent year over year, as many licenses are provided as a subscription. Hardware costs will be high in this first year, but drop significantly as the city begins a standard 3-5 year lifecycle for the replaced equipment

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	457,000
Total Project Cost:	**457,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	-	457,000	-	-	-	-	-	-	457,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**457,000**	**-**	**-**	**-**	**-**	**-**	**-**	**457,000**	**-**

IMPACT ON OPERATING BUDGET:	[Enter impact description]	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Fire Battalion Vehicle	**Estimated Project Cost:**	$50,000
		Estimated Completion:	2019

DEPARTMENT: Fire **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Conduct a Staffing Needs Analysis for Fire Support Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The Fire Battalion Vehicle was originally purchased in 2014 and, based on mileage estimates, scheduled for replacement in FY 2019 (along with one staff vehicle in FY18 and two additional staff vehicles in FY 19 as well as a scheduled engine replacement). While the staff vehicles both have high mileage (approx. 100,000), the current Battalion is trending low on its mileage (currently at 46,000) and has not had significant mechanical issues. As a consequence, this initiative proposes replacing the Battalion truck, but rolling the relatively low mileage vehicle into fire administration. The reasoning behind this is that the current vehicle (an Expedition) has 1) proven too small to carry the needed equipment and is currently bursting at the proverbial seams, and 2) is not ideal for the new cancer initiative, putting firefighting gear in the open air environment of the passenger compartment. The anticipated replacement is a marked crew cab F150 with a camper shell and command package. This will provide a lower-mileage vehicle in the admin fleet and put the Battalion in a more suitable vehicle. The fire fleet plan will be adjusted to accommodate this change in deployment.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	50,000
Total Project Cost:	**50,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	-	50,000	-	-	-	-	-	-	50,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**50,000**	**-**	**-**	**-**	**-**	**-**	**-**	**50,000**	**-**

IMPACT ON OPERATING BUDGET:	This vehicle was already anticipated in the fire fleet plan and would be placed on a schedule for replacement in approximately five years.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	1,000
		Other	-
		Revenues	-
		Total:	**1,000**



Fire F-150-Style Vehicle

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Crabapple Pedestrian Enhancements	**Estimated Project Cost:**	$309,000
		Estimated Completion:	2021

DEPARTMENT: Public Works **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Create a safer commute for pedestrians **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	To provide enhanced pedestrian mobility within the Crabapple area. Adds crosswalks on Heritage Walk, and Crabapple Road (SR372), refuge islands on Crabapple Road (SR372) and additional parking where possible.

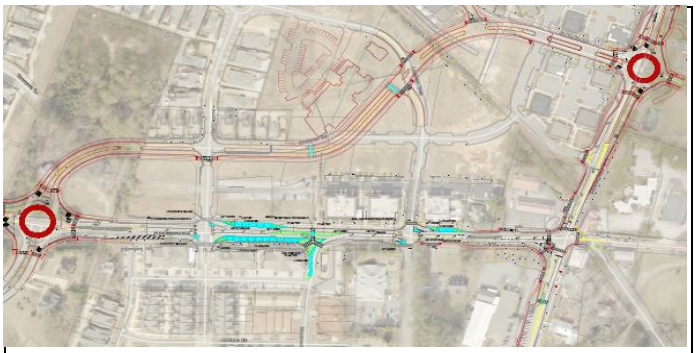
ESTIMATED PROJECT COST:	
Planning & Design	9,000
Construction	300,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**309,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	-	309,000	-	-	-	-	-	-	309,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**309,000**	**-**	**-**	**-**	**-**	**-**	**-**	**309,000**	**-**

IMPACT ON OPERATING BUDGET:	[Enter impact description]	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Crabapple Pedestrian Enhancements

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Bell Memorial Park Lacrosse Practice Wall	**Estimated Project Cost:**	$40,000
		Estimated Completion:	2019

DEPARTMENT: Parks & Recreation **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Research New Program Offerings **Recurring/Non-Recurring:** Non Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	We propose to construct a Lacrosse Wall at Bell Memorial Park, north of Field 2. The wall would be 13 feet high, 2 feet thick and 25 feet long. It would be positioned in an area that grass is not growing and there is no irrigation. A few trees of small caliper may have to be relocated. A mulch trail will connect the wall to the existing sidewalk. The wall will be positioned such that lacrosse players can use both sides of the wall simultaneously. The wall would be used to allow players to practice ball handling skills. A Lacrosse Wall is a key training component for the sport and would allow us to increase the participation of players during practice. A key to this project is funding. I propose that the City fund 1/2 of this project and that our Lacrosse Partners fund the other 1/2. I have spoken directly with representatives of EagleStix, Cambridge Youth Lacrosse and Milton Youth Lacrosse and all three have enthusiastically agreed to financially participate. This idea has been vetted by the Parks and Recreation Advisory Board and was approved by a unanimous vote. In addition, the PRAB recommended that once the wall is completed that we collaborate with the Milton Arts Council to paint and decorate the wall.

ESTIMATED PROJECT COST:	
Planning & Design	5,000
Construction	35,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**40,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	-	20,000	-	-	-	-	-	-	20,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	20,000	-	-	-	-	-	-	20,000	
Funding Source Total:	**-**	**40,000**	**-**	**-**	**-**	**-**	**-**	**-**	**40,000**	**-**

IMPACT ON OPERATING BUDGET:	Once completed, the wall will have no significant impact on the operating budget. I am unable to complete the box on the right as an entry of "0" gets changed to a " - ".	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Lacrosse Wall at Milton High School

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	New IGA Field	**Estimated Project Cost:**	$900,000
		Estimated Completion:	2020

DEPARTMENT: Parks & Recreation **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Enhance Existing Partnerships with Schools **Recurring/Non-Recurring:** Non Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The City Wide 5 Year Master Plan for Parks and Recreation encourages the development of parcels of land that are already cleared of trees for additional field space as compared to developing land at Birmingham Park. Also recommended by the Master Plan is more partnerships with the Fulton County School system. There is a parcel of land at Milton High School that can easily be developed into a lighted, synthetic turf field with seating. This would be a huge addition to the capacity issues we are experiencing and are projected to become worse in the next 10 years. We have had informal talks with the school and they are receptive to an IGA with the City. This location already has lighted fields on it and has bathrooms and parking readily available.

ESTIMATED PROJECT COST:	
Planning & Design	50,000
Construction	850,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**900,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 18	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 18	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2019	**FY 2020**	**FY 2021**	**FY 2022**	**FY 2023**	**FY 2024**	**FY 2025**		
Operating Budget	-	91,350	-	-	-	-	-	-	91,350	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	808,650	-	-	-	-	-	-	808,650	
Funding Source Total:	**-**	**900,000**	**-**	**-**	**-**	**-**	**-**	**-**	**900,000**	**-**

IMPACT ON OPERATING BUDGET:	Once completed, the ongoing costs will be the additional field maintenance of the turf field, the trash removal and the electricity for the lights.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	6,000
		Other	2,000
		Revenues	-
		Total:	**8,000**



Proposed Location of New IGA Field

Debt



Debt Issuance and Management

As mentioned earlier, the City's main priorities with regard to issuing debt are:

- Maintaining a sound financial position. This means that long-term tax-exempt debt will only be utilized to provide resources to finance needed capital improvements. Simultaneously, the City will accumulate adequate resources to repay the debt.
- To maintain and improve the City's credit rating through strong financial administration.
- Complying with all applicable federal and state laws, rules and regulations related to the issuance of debt.

The City acknowledges that failure to meet the demands of growth may inhibit its continued economic viability, but also realizes that excess outstanding debt may have detrimental effects on the ability of the City to meet its continuing operational needs. Issuing debt commits the City's revenues several years into the future, and may limit its flexibility to respond to changing service priorities, revenue inflows, or cost structures. Adherence to the Debt Management Policy helps ensure that the City issues and manages its debt prudently in order to maintain a sound financial position and protect its credit rating.

Credit ratings are the rating agencies' assessment of the City's ability and willingness to repay debt on a timely basis. Credit ratings are an important indicator in the credit markets and can influence interest rates a borrower must pay. Each of the rating agencies believes that debt management is a positive factor in evaluating issuers and assigning credit ratings.

Milton's adherence to federal and state laws, rules and regulations as well as its strong financial policies and procedures made it possible to obtain a triple A rating, the highest credit quality given by the rating agencies, on its first attempt to secure a credit rating. With virtually no credit history due to the pay-as-you-go nature of purchases in the past, the City received a triple-A rating from Standard & Poor's (AAA) and Moody's (Aaa) in 2017.

The City recognizes that there are advantages and disadvantages to both the pay-as-you-go method of financing purchases and to issuing debt. Milton staff weighs out these factors each year during the update to the seven-year Capital Improvement Plan. The matrix below outlines some of the main advantages and disadvantages taken into consideration during the planning process:

	PAY-AS-YOU-GO	DEBT FINANCING
Advantages	Future funds are not tied up in servicing debt payments	Infrastructure is delivered when it is needed
	Interest savings can be put towards other projects	Spreads costs over the useful life of the asset
	Greater budget transparency	Increases capacity to invest
	Avoid the risk of default	Allocates costs to citizens who receive the related benefits
Disadvantages	Long wait time for new infrastructure	Potentially high borrowing rate/interest costs
	Large projects may exhaust the entire budget for capital projects	Debt payments limit future budget flexibility
	Inflation risk	Generations forced to service debt requirements
	Allocates costs of project to citizens that may not benefit	Additional tax levy may be required to repay debt

General Obligation Debt

Under Georgia financing laws, the City's outstanding general obligation debt shall not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying the general obligation bonds. Calculation of the legal debt limit based on audited data contained in the Fiscal Year 2017 Comprehensive Annual Financial Report (CAFR):

Assessed Value:	$2,507,363,471
10% of Assessed value (Legal Debt Limit):	$ 250,736,347
Milton Debt Applicable to Debt Limit:	$ 23,495,000
Legal Debt Margin:	$ 227,241,347

Milton's current net debt applicable to the debt limit is 10.34%, leaving significant room for growth if the voters choose to approve future general obligation bonds. The Georgia Constitution (Article 9, Section 5, Paragraph 1) states that only debt approved by the majority of qualified voters voting in an election held for that purpose is subject to the debt limit calculation. Therefore, the City's other long-term debt related to revenue bonds and capital leases are excluded from the debt limit calculation.

Note: For more information regarding the City's revenue bond and capital lease debt, see the Executive Summary p. 14.

Debt Service

Fiscal Year	Principal	Interest
2019	$ 810,000	$ 899,375
2020	855,000	858,875
2021	895,000	816,125
2022	940,000	771,375
2023	985,000	724,375
2024	1,035,000	675,125
2025	1,090,000	623,375
2026	1,145,000	568,875
2027	1,200,000	511,625
2028	1,260,000	451,625
2029	1,295,000	413,825
2030	1,335,000	374,975
2031	1,390,000	321,575
2032	1,430,000	279,875
2033	1,475,000	236,975
2034	1,520,000	192,725
2035	1,565,000	147,125
2036	1,610,000	100,175
2037	1,660,000	51,875
	$23,495,000	**$9,019,875**

Glossary



Glossary

A

Accrual Basis of Accounting – A method of accounting where revenues are recorded when they are earned and expenditures are recorded when goods or services are received.

Ad Valorem Tax – A tax based on the value of the property.

Amortization – The reduction of debt by regular payments of principal and interest sufficient to retire the debt by maturity.

Appropriation – An authorization made by the city council which permits officials and department heads to incur obligations against and to make expenditures of governmental resources.

Assessed Value – The value placed on the property for tax purposes. The assessed value of property is 40% of the fair market value.

B

Balanced Budget (General Fund) – Total anticipated revenues plus that portion of the fund balance in excess of authorized reserves that is designated as a funding source shall equal the total estimated expenditures for each fund.

Basis of Accounting – Timing of recognition for financial reporting purposes.

Basis of Budgeting – Method used to determine when revenues and expenditures are recognized for budgeting purposes.

Bond – A written promise to pay a specified sum of money at a specified future date or dates together with periodic interest at specified rates. Bonds are typically used for long-term debt.

Budget – The financial plan for the operations of a department, program or project for the current year or for the duration of the project.

Budget Amendment – A revision of the adopted budget that, when approved, replaces the original provision and increases or decreases the budget appropriation.

C

Capital Assets (Fixed Assets) – Land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art or historical treasures, infrastructure and all other tangible or intangible assets that are used in operations and have an initial useful life extending beyond a single reporting period. Milton recognizes capital assets as those assets with an estimated useful life of three or more years and with an acquisition value of $10,000 or more.

Capital Improvement Plan (CIP) – A comprehensive five-to-seven year plan, updated annually, of the capital projects for the city.

Capital Outlay – An expenditure for the acquisition of, or addition to, a fixed asset. Items acquired for less than $10,000 are not considered capital outlay for the city.

Capital Projects Fund – Fund type used to account for financial resources that are restricted, committed or assigned to expenditure for capital outlays.

Charter – Manual that establishes the government structure and defines boundaries, specific powers, functions, essential procedures, and legal control. In Georgia, a charter is created through a legislative act of the Georgia General Assembly.

Contingency – Funds set aside for unforeseen future needs and budgeted in a "non-departmental" account. Contingency funds can be transferred to a department budget only by the action of city council.

Credit Risk – Risk that an issuer or other counterparty to an investment will not fulfill its obligations.

D

Debt – An obligation resulting from the borrowing of money or from the purchase of goods and services.

Debt Service – Available resources set aside for the payment of principal and interest to lenders or creditors on outstanding debt.

Department – A major administrative division of the city with indicated overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation – The portion of the cost of a fixed asset charged as an expense during a particular period. The cost of a fixed asset is prorated over the estimated useful life of the asset.

E

Encumbrance – A commitment of funds against appropriations in which the expenditure has not actually been made at the time of the recording. To encumber funds means to set aside funds for a future expenditure.

Expenditure (Expense) – This term refers to the outflow of funds paid or to be paid for an asset obtained or a good/service received regardless of when the expense is actually paid. "Expenditure" applies to Governmental Funds and "Expense" to Proprietary Funds.

F

Fair Market Value – An estimate of the market value of the property as determined by the Fulton County Board of Assessors.

Fiduciary Fund – A category of funds used to report assets held in a trustee or agency capacity for others and which therefore cannot be used to support the government's own programs.

Fiscal Year – The twelve month period designated by the city council signifying the beginning and ending period for recording financial transactions. Milton's fiscal year runs October 1 through September 30.

Function – Group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

Fund – Fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance – Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources and deferred inflows of resources).

G

General Fund – One of five governmental fund types. The general fund typically serves as the chief operating fund of a government. The general fund is used to account for all financial resources not accounted for in some other fund.

General Obligation Bonds – Bonds whose principal and interest are paid from property tax for debt service and are backed by the city's full faith and credit. Approval by referendum vote is required for general obligation bonds to be issued.

Generally Accepted Accounting Principles (GAAP) – Conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

Governmental Accounting Standards Board (GASB) – Ultimate authoritative accounting and financial reporting standard-setting body for state and local governments.

Governmental Funds – Funds generally used to account for tax-supported activities. There are five types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

I

Interest Rate Risk – Risk that changes in interest rates will adversely affect the fair value of an investment.

Interfund Transfers – Flows of assets (such as cash or goods) between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

L

Legal Level of Budgetary Control – Level at which a government's management may not reallocate resources without approval from the legislative body.

Levy – To impose taxes, special assessments or service charges for the support of government activities.

Long-term Debt – Debt with a maturity date of more than one year after the date of issuance.

M

Mill – A tax rate equal to $1 per $1,000 of assessed property value.

Millage Rate – The ad valorem tax rate expressed in the amount levied per thousand dollars of taxable assessed value of the property.

Modified Accrual Basis of Accounting – Basis of accounting where revenues are recorded when they become measurable and available and expenditures are recorded in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).

P

Personal Property – Property that can be moved with relative ease such as boats, machinery and inventoried goods.

Property Taxes – Tax bases on the assed value of a property, either real estate or personal. Tax liability falls on the owner of record as of the appraisal date.

Public Hearing – A specifically designated time, place and opportunity for citizens, community groups, businesses and other stakeholders to address the legislative body on a particular issue. It allows interested parties to express their opinions and the legislative body and/or staff to hear their concerns and advice.

R

Revenue Bonds – Bonds whose principal and interest are payable exclusively from specified revenue source. These bonds do not require approval by referendum.

S

Short-term Debt – Debt with a maturity date of less than one year after the date of issuance.

Special Revenue Fund – Governmental fund type used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects and exclusive of resources held in trust for individuals, private organizations or other governments.

W

Working Capital – A dollar amount reserved in the (general fund) fund balance that is available for unforeseen emergencies, to handle shortfalls caused by revenue declines and to provide cash liquidity during periods of low cash flow.