CITY OF MILTON GEORGIA

FY 2025 ANNUAL BUDGET

#1NATIONWIDE

In Service by Government Employees in 2024



Mission Statement



We take pride in our responsibility to protect and improve the high quality of life for those we serve.

Vision Statement



Milton will be a city recognized for its exceptionally high quality of life, strong sense of place and community, and dedication to preserving our rural heritage.

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Values



Together
We Thrive

•

It's All About
Our Rural Heritage

•

Service Is
Our Obsession

•

Own It,
Deliver It

•

Lead From
the Front

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Award of Distinguished Budget Presentation

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Milton, Georgia, for its Annual Budget for the fiscal year beginning October 1, 2023.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Milton
Georgia

For the Fiscal Year Beginning

October 01, 2023

Christopher P. Morrill

Executive Director

Introduction and Overview

MILTON
ESTABLISHED 2006

September 16, 2024

Honorable Mayor, City Council Members, and Residents of Milton,

It is my privilege to present the proposed Fiscal Year 2025 Operating and Capital Budget for your consideration. This proposal reflects the strategic goals established in the Mayor and City Council's 2021-2025 Strategic Plan. These goals are supported by key elements from foundational plans, including the 2040 Comprehensive Plan, the Comprehensive Transportation Plan, the Comprehensive Parks and Recreation Master Plan, and the Milton Community Trail Prioritization Plan.

We remain deeply committed to accountability and openness, ensuring that each decision we make serves the long-term interests of our community. Thank you for your trust and partnership as we continue working toward a sustainable and vibrant Milton.

BUDGET PROCESS: OBJECTIVES AND CHALLENGES

The City of Milton's budget development process revolves around thoughtful planning and a steadfast focus on community priorities. This document reflects a careful balance of goals and challenges unique to Milton's character and vision. Below is an overview of the principles that guide our work and the obstacles we face.

GUIDING PRINCIPLES

1. **Listening to the Community**
   The process begins with understanding the needs and goals of Milton's residents. Input is gathered through a variety of methods, including community surveys (like the National Community Survey), public feedback on planning documents, and open discussions at public meetings.

2. **Inclusive Dialogue and Collaboration**
   We value your input and actively engage in discussions with community representatives, local leaders, and stakeholders. Your insights play a pivotal role in shaping the budget, ensuring that it remains aligned with the vision of our City.

3. **Strategic Resource Allocation**
   Each dollar is allocated with a focus on delivering maximum value. This commitment to fiscal responsibility is reinforced by Council input and planning guidance.

4. **Sustainable Growth and Development**
   The budget integrates long-term planning to support Milton's growth. Key tools include a five-year operating forecast and a seven-year capital plan, which are reviewed and adjusted annually as needed.

5. **Efficient Operations**
   Providing high-quality services remains central to our mission. Each year, service levels are reviewed to identify opportunities for improvement or expansion based on community feedback.

UNIQUE CHALLENGES

Milton's distinct approach to preserving its rural charm and low-density development ensures a high quality of life but also brings specific challenges:

- **Revenue Limitations**
  Milton's lower residential and commercial densities, combined with a smaller commercial footprint, restrict potential tax revenues compared to neighboring areas. This impacts sources such as real estate taxes, Hotel/Motel Taxes, Occupational Taxes, and Alcohol Beverage Excise Taxes.
- **Pay-as-You-Go Approach**
  Rather than taking on debt, the City saves for significant capital expenses. While this conservative fiscal strategy enhances financial stability and supports Milton's AAA bond rating, it requires long-term planning and affects how quickly major projects can be delivered.
- **Maximizing Existing Resources**
  Service enhancements and additions are often achieved by optimizing current resources rather than adding staff or increasing funding. Each staffing request is carefully evaluated to ensure alignment with both current needs and future financial considerations.
- **Competing Priorities**
  Balancing diverse community interests—such as active and passive park development, infrastructure improvements, environmental sustainability, and economic growth—requires a nuanced approach. Public meetings held during the summer provided opportunities to address these topics and refine the budget in collaboration with the Council and residents.
- **Millage Rate Cap**
  Milton's capped millage rate of 4.731 mills limits the City's ability to raise additional revenues without charter amendments, adding another layer of complexity to financial planning.

Despite these challenges, Milton's approach to budgeting reflects a shared commitment to preserving what makes this community extraordinary while planning responsibly for the future. This budget represents our collective vision for a resilient, thriving Milton.

CURRENT FINANCIAL CONDITION

Our current financial condition is strong. Forecasted revenues of $47,288,882 will adequately cover forecasted maintenance and operating costs of $37,496,819, including the required contingency funds. Additionally, forecasted revenues fund our capital improvement plan (CIP) for 2025 in the amount of $7,677,455, special events in the amount of $46,882, and our long-term debt service of $1,649,525 (Greenspace bond debt is funded separately).

Since Milton's inception, the Mayor and City Council have made strategic decisions that positioned the City to withstand financial stress. Our fund balance reserve policy requiring no less than 25% of the subsequent year's budgeted revenues, coupled with our pay-as-you-go capital improvement plan, insulates the City from unforeseen emergencies and shortfalls caused by revenue declines. Additionally, these policies eliminate the need for expensive short-term borrowing.

PROPERTY TAX REVENUE

In 2018, Milton voters approved legislation outlined in House Bill 710 to implement a new property tax exemption. This floating homestead exemption caps taxable value growth (for a primary residence and five contiguous acres for eligible properties) by the lesser of the consumer price index for the prior year or 3%. Coupled with the Council's and the voter's approval of updates to Milton's senior homestead exemptions, which expanded eligibility as well as exemption values, the gross effect has been that Milton's exemptions have more than doubled since tax year 2021, impacting potential growth in this revenue category. New construction coupled with increased valuations for existing real property continue to increase the gross digest forecast even when taking these additional exemptions into consideration. For tax year 2024, which will fund activity for FY 2025, the Council has maintained the reduced millage rate of 4.389 mills for a second year in a row. Even when taking each of these factors into consideration, the FY 2025 forecast for real property taxes-current year represents a $1.1 million or 7.1% increase over the amended FY 2024 Budget.

GENERAL FUND PROPOSED BUDGET

The forecasted General Fund revenues of $47,288,882 for FY 2025 exceed our anticipated expenditures of $46,870,681, with an anticipated addition of $418,201 to fund balance to ensure required reserves are sufficient at 25% of the subsequent year's revenues throughout the five-year forecast. These funds result from Milton's continued conservative budgeting of revenues and City staff's dedication to identifying cost savings whenever possible.

The total proposed General Fund budget is $46,870,681—a decrease of $2,139,653 or 4.4% from the FY 2024 amended budget. A substantial portion of this decrease is driven by the operating transfers out to other funds which occurred in FY 2024 (down $6,475,210 year over year). In FY 2024, Council approved one-time transfers to the Capital Projects fund in the amount of $5,919,991 through the budget amendment process, which will not recur in FY 2025. Those transfers included $3.4 million for park land acquisition, $2 million for the planning, design, and build-out of a new Fire Station at the Providence/SR 372/New Providence roundabout, and $319,991 for pavement management expenses (please see the published budget amendments for a full listing of transfers).

Year-over-year continuing operations in the General Fund are up $3,244,979 or 9%, the majority of which is driven by requested salary adjustments in the amount of 3.85% related to the City's recently updated market adjustment to salaries approach aimed at upholding the City's compensation philosophy which is to maintain a competitive pay structure for the purpose of recruiting and retaining an effective and efficient workforce.

The $1,530,145 increase in estimated revenues (excluding operating transfers in), as seen in the table below, is primarily driven by a forecasted increase in current year Real Property Tax and Local Option Sales Tax (LOST) revenue. Staff continues to closely monitor economic conditions as changes in the economy may affect our revenue forecasts (please see the 'Major Revenues – 10-Year History' and 'Five-Year Operating Projections' sections of this budget book for additional information on how Milton forecasts revenues).

The proposed maintenance and operating (M & O) expenses (excluding operating transfers out) are $37,496,819—an increase of $4,335,557 or13% over the FY 2024 amended budget. (Please note, the change in M&O expenses from the adopted budget in FY 2023 to the final amended budget in FY 2023 was a decrease of $233,526 or 1%.) The year-over-year increase of 13% is the result of a few key factors, including:

- Market adjustments to salaries of approximately $1.9 million. This proposal will support Milton's goal of retaining and recruiting the best workforce to serve our citizens and community. Our staff is critical to carrying out the City's mission, vision, and values. Ensuring that we offer a competitive employment package – including wages, benefits, facilities, equipment, staff support, and more – is vital to this effort.

- New operating initiatives proposed by staff, guided by the City's Planning Process, that will support enhanced services or programs within their departments are in the amount of $1,090,578. Included in these requests are staffing initiatives to support growing programs in multiple departments, including staffing needs for the forthcoming opening of Fire Station 45 and a Parks Manager to help oversee the new active athletic complex on Deerfield Parkway as well as other existing facilities throughout Milton. Please see the separately detailed M&O Initiatives section for a detailed explanation of each request and how they tie back to the City's overall Strategic Plan.

The Executive Summary provides additional in-depth information regarding year-over-year variances in this budget proposal.

	FY 2024 Amended Budget	FY 2025 Proposed Budget	$ Variance	% Variance
Revenues	$ 45,713,237	$ 47,243,382	$ 1,530,145	3.3
Transfers In	448,948	45,500	(403,448)	(89.9)
Budgeted Fund Balance	2,848,149	-	(2,848,149)	(100.0)
TOTAL SOURCE OF FUNDS	**$ 49,010,334**	**$ 47,288,882**	**$ (1,721,452)**	**(3.5)**
Maintenance & Operating (M&O)	$ 33,161,262	$ 37,496,819	$ 4,335,557	13.1
Transfers Out	15,849,072	9,373,862	(6,475,210)	(40.9)
Additions To Fund Balance	-	418,201	418,201	-
TOTAL USE OF FUNDS	**$ 49,010,334**	**$ 47,288,882**	**$ (1,721,452)**	**(3.5)**

FINANCIAL OUTLOOK

There are ongoing uncertainties regarding future revenue collections. Taxes—including those on real property, personal property, sales, and use, as well as several other categories—account for approximately 89% of Milton's FY 2025 revenues. This reliance is notably higher than in many neighboring North Fulton cities. In alignment with the City's Revenue Administration Policy and the 2021-2025 Strategic Plan (refer to Strategic Plan Outcome Measures on page 44), staff will continue exploring ways to lessen our dependency on property tax revenue.

Certain major revenue sources may face challenges during a potential economic downturn, as some analysts predict. A decline in consumer spending could swiftly impact Local Option Sales Tax (LOST) and Title Ad Valorem Tax revenues, requiring adjustments to our projections. Over time, a sustained downturn could also affect lagging revenue streams such as Real Property Tax. However, the City's pay-as-you-go program largely shields us from immediate economic fluctuations.

The City of Milton remains committed to prudent financial management as we navigate the potential impact of a significant judgment against the City. While this presents challenges, we have conducted a detailed analysis of our financial position and are prepared to take necessary actions to maintain fiscal stability.

By proactively evaluating resources, priorities, and contingencies, we aim to safeguard Milton's financial health while continuing to deliver high-quality services to our community. Our approach ensures we are ready to respond effectively to any outcome, reflecting our ongoing commitment to responsible stewardship.

Despite these risks, Milton's commitment to conservative budgeting and disciplined financial management has positioned the City as a model of fiscal health and resilience. With one of the lowest expenditures per capita in North Fulton, Milton's financial stability is a testament to our capped millage rate, recent millage reductions, modest commercial development, and "rural by design" vision. These prudent practices have established a solid financial foundation and continued adherence to them is expected to sustain Milton's excellent financial outlook.

BROADER IMPACT

These awards and recognitions collectively affirm the City of Milton's leadership in financial management, strategic planning, and performance measurement. They reflect our unwavering dedication to transparency, accountability, and excellence, fostering confidence among residents, businesses, and stakeholders. Such accolades position Milton as a well-managed, financially stable community, enhancing its attractiveness for investment and economic development.

I want to extend special thank you to Deputy City Manager Bernadette Harvill for her outstanding leadership and commitment to organizing a budget plan that not only supports the vision of our Mayor and City Council but also educates and informs our community. Congratulations to Bernadette for earning the GFOA Distinguished Budget Presentation Award for the FY 2019, FY 2020, FY 2021, FY 2022, FY 2023, and FY2024 submissions—a well-deserved recognition of excellence.

These efforts bolster our community's trust in Milton's government, as reflected in the 2024 National Community Survey.

Finally, I wish to express my appreciation to Mayor Peyton Jamison and our City Council members for their unwavering commitment to sound fiscal policies. Their leadership continues to ensure that Milton remains the best place to live, work, and play in Georgia and beyond.

Respectfully submitted,



Note: The remainder of this budget book has been updated to reflect the figures adopted by Council on September 16, 2024

Top 10 Budget Questions

1 What is the Milton millage rate?

The maintenance and operating (M&O) millage rate for FY 2025 is 4.389. Milton's millage rate was capped at 4.731 in the 2006 state legislation passed creating the City of Milton.

2 Why do I pay taxes to Fulton County and the City of Milton?

Fulton County provides certain services that are not provided by the City's Charter. (See Glossary for Charter definition.)

3 What does my Fulton County tax portion cover?

Your county tax portion covers public education, health department, health inspectors, animal shelters, jails, public libraries, etc.

4 What does my Milton tax portion cover?

As per the City's enabling legislation in 2006, Milton provides fire, police, community development, public works, parks and recreation services, and municipal court services to its residents using the millage rate noted in Question 1 above. In addition to these baseline city services, the city must also budget for any capital improvement projects including infrastructure improvements such as sidewalks, road improvements beyond routine pavement management, and additional parks and facilities.

5 How much revenue comes from real and personal property taxes?

In FY 2025, $16,481,528 is budgeted for real and personal property taxes in the General Fund. This figure is based on the M&O millage rate of 4.389 mills, and includes anticipated revenue from: current year taxes, prior year taxes due as a result of final approved assessments from Fulton County, delinquent taxes due and penalties and interest on those delinquent taxes.

6 How much revenue comes from Local Option Sales Tax?

In FY 2025, $14,710,500 is budgeted for Local Option Sales Tax (LOST) collections.

7 What percentage of the operating budget is spent on public safety?

Public safety, which is made up of Police and Fire, makes up 53.5% of the budgeted operating expenditures in FY 2025 (this calculation does not account for any operating transfers out to other funds).

8 Does Milton have a financial policy regarding how funds are reported, invested and audited?

The Milton Code of Ordinances outlines the Financial Management Program in Chapter 2 Article VI. This section includes policies specific to the budget, fund balance, investing, debt management, purchasing, revenue administration and more. Please see page 72 for a more in-depth look at some of the City's financial policies.

9 What is a fund?

A fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

10 How many employees work for the City of Milton and how does that breakdown by department?

The City currently has 198 budgeted full-time employees, 17 budgeted part-time employees, and 30 budgeted seasonal employees. For a complete listing of employees by department and new position requests please refer to page 27.

Executive Summary

The City of Milton's Fiscal Year 2025 proposed budget is based on anticipated citywide revenue collections of $70.6 million. The City's budget is comprised of one general fund, seven special revenue funds, and six capital projects funds.

- General Fund
- Special Revenue Funds
  - Special Events Fund
  - Opioid Settlement Fund
  - Confiscated Assets Fund
  - E-911 Fund
  - Operating Grant Fund
  - American Rescue Plan Act Fund
  - Hotel/Motel Tax Fund
- Capital Projects Funds
  - Capital Projects Fund (Primary)
  - Greenspace Bond Fund
  - TSPLOST Fund
  - Capital Grant Fund
  - Impact Fee Fund
  - Revenue Bond Fund

General Fund Overview

The General Fund, the City's main operating fund, includes $47.2 million in projected revenues or 66.9% of the citywide total. This represents a $1,530,145 or 3.3% increase in operating revenues (excluding operating transfers in and budgeted fund balance) as compared to the Fiscal Year 2024 amended budget. This increase is primarily a result of anticipated revenues coming in higher than FY 2024 for current year real property taxes ($1,059,034), local option sales tax revenue anticipations ($700,000), and projections for insurance premium taxes ($192,500).

KEY GENERAL FUND REVENUE FACTS

- The FY 2025 maintenance & operating (M&O) millage rate is 4.389 mills. This rate represents maintaining the same M&O millage rate as last year.
- Property taxes for the 2024 calendar year will fund the FY 2025 budget.
- The budget anticipates $425,551 in revenues that exceed forecasted spending. These funds will contribute to the City's required minimum unassigned fund balance of twenty-five percent (25%) of the subsequent year's budgeted revenues – Revenues for fiscal year 2026 are forecasted at $49.1 million (please see Milton's five-year operating projections for more details).
- Local Option Sales Tax (LOST) is the City's second largest revenue source after property taxes. This revenue source is economically driven, and staff takes this into account when forecasting anticipations each year. Distribution negotiations were finalized in December 2022 and Milton has updated forecasts for this revenue source based on the City's negotiated share of the revenues as well as current collections and economic forecasts. Our commitment to conservative forecasting led us to the project growth of $700,000 based on those recent collections and trends and anticipated economic conditions (taking inflation and spending trends into consideration).
- In FY 2024, operating transfers in accounted for a reimbursement to the General Fund for American Rescue Plan Act (ARP) Act eligible expenses and earned interest to-date ($406,809) and funding from the impact fees fund to reimburse eligible expenses associated with constructing the Public Safety Complex ($15,500) as well as staff time related to impact fee administration ($30,000). With the exception of the impact fee transfers, these are one-time revenue transfers that will not recur in FY 2025.

General Fund Revenues (Excluding Interfund Transfers)

	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
REVENUES				
Taxes	$ 39,596,366	$ 41,903,872	$ 2,307,506	5.8
Licenses & Permits	1,502,174	1,473,875	(28,299)	(1.9)
Intergovernmental Revenues	10,540	5,000	(5,540)	(52.6)
Charges for Services	690,043	676,942	(13,101)	(1.9)
Fines & Forfeitures	750,000	787,500	37,500	5.0
Investment Income	2,685,709	2,085,240	(600,469)	(22.4)
Contributions & Donations	22,000	-	(22,000)	(100.0)
Miscellaneous Revenue	408,637	260,953	(147,684)	(36.1)
Proceeds From Sale Of Assets	47,768	50,000	2,232	4.7
TOTAL REVENUES	**$ 45,713,237**	**$ 47,243,382**	**$ 1,530,145**	**3.3**

KEY GENERAL FUND EXPENDITURE FACTS

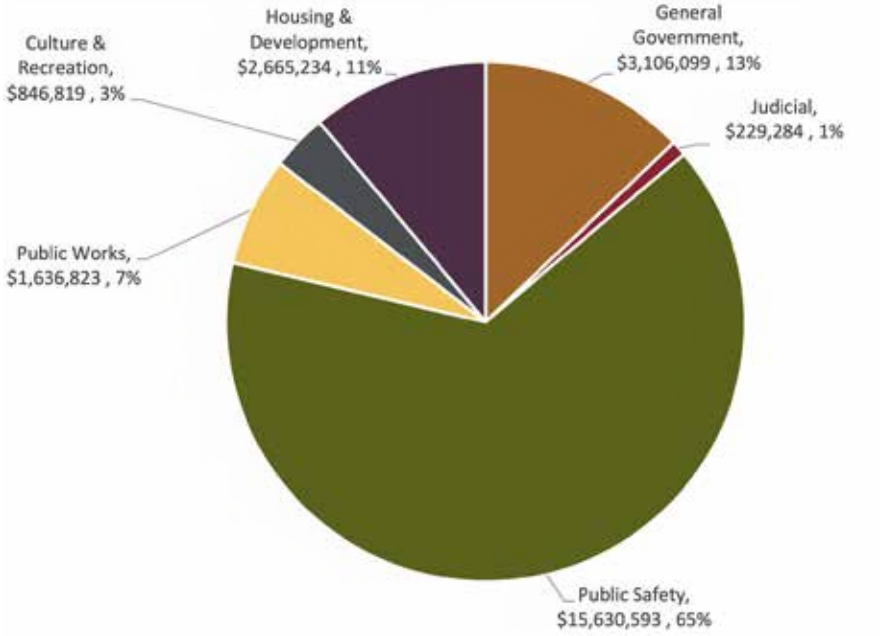
- Milton's Mayor and Council passed a new strategic plan in March 2021. Strategic Plan 2021-2025 has been instrumental in guiding decision-making throughout the FY 2022, FY 2023, FY 2024, and FY 2025 budget processes. All new initiatives tie back directly to one of the three Strategic Priorities set out in the plan and furthermore to the goals outlined under each priority. This ensures that all requests are aimed at fulfilling the initiatives set out in the planning process which involved community input, stakeholder meetings, Council work sessions, and dedicated staff time, all guided by our partners at BerryDunn.

- Year-over-year expenditure requests for continuing operations (including the required 1% contingency) have increased by approximately 9.8% -- including the requested market adjustments to salaries explained in detail below.

- The Salaries and Employee Benefits category (excluding new position requests) increased $1,579,251, or 7%, year-over-year. Primary contributors to this increase include a budgeted source of funding to address market adjustments based on a compensation and classification study that the City is undergoing with the assistance of industry experts, Evergreen Solutions, LLC. The budget is based on an average of 5% to be distributed based on the findings of the study. The impact of this request, inclusive of salary-dependent benefits, is approximately $857,107, of which $736,119 is attributable to salaries & wages. The 5% placeholder is based on the U.S. Bureau of Labor Statistics Employment Cost Index (ECI) state and local government wages and salaries figures that were reported in March 2024.

  Salaries and benefits make up the largest portion of the maintenance & operating budget. At $24,114,852 for continuing operation and $847,359 (excludes $120,000 for the GIS Manager position that will be covered by savings on the City's managed services contract) for new initiatives, salaries and benefits are 53% of expenditures including interfund transfers and 67% when excluding those same transfers. (M & O initiatives related to salaries and benefits will be discussed in detail later.)

The City's Personal Services and Employee Benefits costs break down across functions as follows:



- Operating expenditures – excluding personnel costs, debt service, contingency, and new initiatives – total $11,920,133. This is approximately $1,294,472 or 12.2% higher than FY 2024's amended budget. The most significant drivers of this increase include:
  - The Fire Department, along with the other North Fulton Cities, has joined an agreement with American Medical Response (AMR) to improve EMS response times. Milton's share of the subsidy began in July 2024 and will be budgeted for a full year in FY 2025 resulting in an increase of $126,367 year-over-year.
  - The Police Department has moved to a new vendor for in-car, body worn, and surveillance cameras that will provide enhanced capabilities resulting in a $103,000 increase in FY 2025.
  - The Finance Department will also incur a full year of maintenance contract costs associated with the priority based budgeting software and new enterprise resource planning software which will be $83,000 more than what was incurred in FY 2024.
  - A more in-depth analysis of variances year-over-year can be found in the General Fund department pages of this report.

- Transfers out of the General Fund include $1,649,525 to the Revenue Bond Fund to cover debt service payments due on the 2019 series revenue bond, $39,532 to the Special Events Fund to supplement funding from the Hotel/Motel Tax Fund to provide city sponsored events throughout the year, and $7,677,455 to the Capital Projects Fund for projects funded through the City's pay-as-you-go funding program. Milton's capital projects have historically been funded utilizing this strategy in an effort to keep debt at a minimum. Overall transfers to the Capital Projects Fund are down 40.9% from FY 2024's amended budget. The main contributing factor to this decrease relates to one-time transfers that were approved through the FY 2024 budget amendment process. Milton's conservative budgeting and responsible spending in the General Fund, coupled with higher than anticipated revenues which resulted in a fund balance in excess of required reserves. This excess fund balance was allocated to existing one-time projects as required by law through an increase to the original FY 2024 operating transfer out to the Capital Projects Fund in the amount of $5.9 million. Transferred funds were allocated among several projects including: planning, design, and construction of Fire Station 45 forecasted to be more expensive than anticipated as a result of inflation that has not subsided in the construction industry ($2,000,000), land acquisition opportunities ($3,350,000), pavement management costs ($319,991), funding for the Deerfield Implementation Plan ($189,467), the transfer of proceeds from the sale of a 2007 Pierce Pumper ($41,000) and funding for the purchase and implementation of a gate at the PSC ($19,533) (please see the City's published budget amendments for Fiscal Year 2024 for additional details.

General Fund Expenditures by Function (Excluding Interfund Transfers)

	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
EXPENDITURES BY FUNCTION				
General Government	$ 6,690,847	$ 6,753,858	$ 63,011	0.9
Judicial	486,384	550,565	64,181	13.2
Public Safety	17,588,682	19,321,783	1,733,101	9.9
Public Works	3,556,146	3,828,371	272,225	7.7
Culture & Recreation	2,251,248	2,627,827	376,579	16.7
Housing & Development	2,587,955	2,952,581	364,626	14.1
Contingency	-	371,256	371,256	-
M&O Initiatives	-	1,090,578	1,090,578	-
TOTAL EXPENDITURES	**$ 33,161,262**	**$ 37,496,819**	**$ 4,335,557**	**13.1**

General Fund Expenditures by Category
(Excluding Interfund Transfers and New Initiatives)

	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS				
Salaries & Wages	$ 16,599,990	$ 17,709,358	$ 1,109,368	6.7
Employee Benefits	5,935,611	6,405,494	469,883	7.9
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 22,535,601**	**$ 24,114,852**	**$ 1,579,251**	**7.0**
MAINTENANCE & OPERATIONS				
Professional Services	$ 1,741,256	$ 1,693,618	$ (47,638)	(2.7)
Property Services	1,728,607	2,224,274	495,667	28.7
Other Purchased Services	4,658,563	5,138,048	479,485	10.3
Supplies	643,300	805,498	162,198	25.2
Utilities	767,319	794,756	27,437	3.6
Fuel	223,442	241,893	18,451	8.3
Capital Outlay	853,774	1,012,845	159,071	18.6
Other Costs	9,400	9,200	(200)	(2.1)
TOTAL MAINTENANCE & OPERATIONS	**$ 10,625,661**	**$ 11,920,133**	**$ 1,294,472**	**12.2**
OTHER COSTS				
Contingency	$ -	$ 371,256	$ 371,256	-
TOTAL OTHER COSTS	**$ -**	**$ 371,256**	**$ 371,256**	**-**
TOTAL EXPENDITURES	**$ 33,161,262**	**$ 36,406,241**	**$ 3,244,979**	**9.8**

MAINTENANCE & OPERATING (M & O) INITIATIVE HIGHLIGHTS

- All new initiatives tie back to one of three strategic priorities set by the Mayor and Council in Strategic Plan 2021-2025. With this in mind, Staff has proposed new staffing initiatives in different departments. Workload volume has increased over the years in these areas and the related requests will address the growth that has been seen as well as dedicating a resource to the tasks that are currently being split up across several existing positions. The position requests include:

- A part-time Records Clerk in the City Clerk Department;

- The reclassification of a part-time Accounts Payable Specialist to a full-time Finance Analyst and the request for a full-time Payroll and Benefits Analyst in Finance;

- The request for an Applications Administrator and bringing the GIS Manager in-house (this will result in a net savings for the City) in Information Services;

- A Special Investigations Detective in Police that will serve in a task force with officers from Johns Creek and Forsyth County;

- A part-time Outreach & Events Coordinator and full-time Parks Manager in Parks& Recreation (Active)

Additionally, Fire has requested the staffing of Fire Station 45 beginning in July 2024 and one firefighter position to balance the current shifts.

Please see the detailed requests associated with all new M&O Initiatives beginning on page 174.

Special Revenue Funds Overview

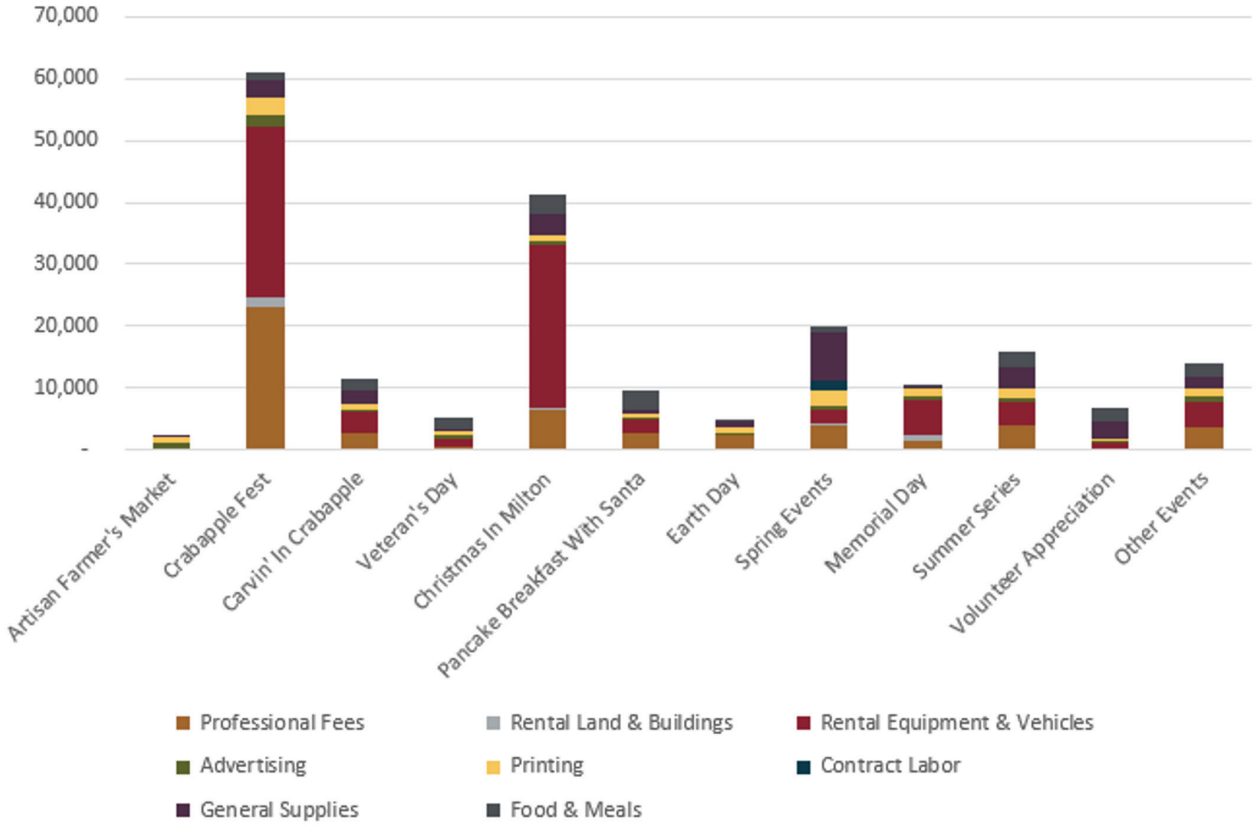
The City adopts annual budgets for each Special Revenue Fund that demonstrate any legally restricted revenue sources and anticipates activity in the given year. In FY 2025, $3 million in anticipated revenues are attributable to the five Special Revenue Funds with budgeted appropriations (excluding interfund transfers in and budgeted fund balances).

SPECIAL EVENTS FUND

Milton's Special Events Fund is budgeted as a Special Revenue Fund for the purposes of tracking revenues, expenditures, and fund balances associated with running the City's year-long events program. The main funding source for this fund is operating transfers in from the Hotel/Motel Tax Fund ($67,000). Revenues, excluding budgeted fund balance, are expected to increase by $32,217 or 25.3% from FY 2024's amended budget. This increase is primarily being driven by an interfund transfer in from the General Fund of $46,882 to supplement funding from the Hotel/ Motel Tax Fund in support of improving current events and expanding offerings in the summer and around holidays throughout the year. Any sponsorships received will reduce the transfer in from the General Fund.

Expenditure appropriations within the fund span over 12 event categories (some containing more than one planned event) and one "other events" category that allows for trying out new events or the City's involvement in unplanned events that may come up. Event costs in FY 2025 are projected to be $40,254 or 24.7% higher than FY 2024's amended forecasts. Included in these increases are funding for additional activities at current events to address increased attendance as well as funding for proposed new events around the holidays and throughout the summer.

Special Events Expenditures by Event/Category



OPIOID SETTLEMENT FUND

The Opioid Settlement Fund has been established, as required by the UCOA, to account for the City's share of revenues from approved settlement agreements with manufacturers and distributors as well as the authorized spending of those funds under Exhibit E. Similar to other special revenues, these funds are restricted to specific authorized spending opportunities. Due to the limits on spending within this fund, revenues will be recognized when received and restricted towards authorized purchases through the budget amendment process.

CONFISCATED ASSETS FUND

The Confiscated Assets Fund is utilized to account for the use of confiscated assets by the City's Police Department. Both federal and state confiscated assets are maintained within this fund, and guidelines issued by both jurisdictions must be adhered to at all times. Confiscated assets are used for new endeavors and cannot supplant budgets appropriated in other funds. In FY 2025 Milton's Police Department plans on looking for opportunities to obtain new equipment and search for new training opportunities with the remaining fund balance.

E-911 FUND

The Emergency 911 (E-911) Fund has been set up to account for monthly 911 charges to help fund the cost of providing emergency 911 services to the community. Milton currently has an active Intergovernmental Agreement (IGA) with the City of Alpharetta for such services. Alpharetta runs the 911 center, including emergency communication services. In order to compensate Alpharetta for these services, Milton turns over 100% of its E-911 collections to them. Revenues are anticipated to remain at $1,050,000 and a corresponding consistency to expenditures for payments to Alpharetta has also been budgeted at $1,050,000.

OPERATING GRANT FUND

When Milton receives operating grants in excess of 2% of the General Fund's expenditures, it must account for them in the Operating Grant Fund. The City currently has no active grants that meet the criteria and therefore has no appropriated revenues or expenditures budgeted for FY 2025.

AMERICAN RESCUE PLAN ACT FUND

In June 2021, the Georgia Department of Community Affairs set up a new fund to account for all Local Fiscal Recovery Funds received by local governments through the American Rescue Plan (ARP) Act of 2021.

Milton has received $14.8 million to-date and has spent approximately $13.1 million. Revenues will be recognized as available once eligible expenses are incurred. In FY 2025, staff anticipates recognizing approximately $1.8 million in ARPA funding and $50,000 in investment income. Those revenues have been tied to a transfer out of $50,000 in investment income earnings to the General Fund and $1.8 million to the Capital Projects Fund to account for MCPP hydrology work and other city stormwater repair costs according to program rules.

HOTEL/MOTEL TAX FUND

The Hotel/Motel Tax Fund accounts for the occupancy tax collected by the City from area hotels and motels and is distributed according to the relevant state statute. Milton currently collects this tax at a rate of 3%. Since FY 2018, 100% of the collections have been transferred to the City's Special Events Fund to promote tourism to Milton and to foster community engagement. The anticipated revenues and expenditures of this fund are expected to increase from the amended FY 2024 forecast of $62,000 to $67,000 in FY 2025.

CAPITAL PROJECTS FUNDS OVERVIEW

Annually, the City reviews its seven-year capital improvement program and submits updates to the formal Capital Improvement Plan (CIP) as a part of its budget process. City Code requires a five-year plan, but staff has chosen to add an additional two years in order to allow added flexibility and adequate time for planning. In FY 2025, all six budgeted capital projects funds have been incorporated into the seven-year Capital Improvement Plan and account for $20.5 million in direct revenues (excluding interfund transfers in and budgeted fund balances).

CAPITAL PROJECTS FUND (PRIMARY)

The primary Capital Projects Fund is used to account for capital expenditures made by the City on long-term projects that are not required to be accounted for in a separate fund. Milton has historically funded the majority of its capital projects employing a pay-as-you-go strategy; therefore, the main revenue source for this fund is an interfund transfer in from the General Fund. FY 2025's budget continues the strategy of utilizing pay-as-you-go funding to implement the adopted Parks & Recreation master plan, the City's trail plan, vehicle/apparatus replacements, pavement management, and other public works infrastructure maintenance projects. In addition to the interfund transfer in from the General Fund of $7.7 million, there is $1.6 million anticipated to be transferred in from the ARPA Fund for MCPP hydrology work, $4.9 million have been forecasted to be received from the sale of property on Hopewell Road which will go towards the buildout of a new athletic complex on Deerfield Parkway, and infrastructure maintenance fees (fees charged to solid waste haulers at a rate of 5% of the company's gross receipts) are anticipated to bring in approximately $110,000 that will go towards the City's pavement management program.

GREENSPACE BOND FUND

The Greenspace Bond Fund is used to account for the proceeds of the General Obligation Bonds, Series 2017, issued by the City, related capital projects, and the debt service due on the bonds. In November 2016, voters resoundingly approved a referendum to issue $25 million in bonds to fund the acquisition of greenspace. The repayment of the debt incurred is funded through a separate millage rate outside the M & O millage rate explained earlier.

FY 2025 includes debt service for both principal and interest in the amount of $1,713,375. The millage rate to collect tax revenues to make these payments is 0.356 mills (down from 0.364 in FY 2024). Expenditures related to land acquisition occur once the Mayor and Council members approve a purchase, a move that follows research and recommendations made by the Milton Greenspace Advisory Committee (MGAC).

TSPLOST FUND

The TSPLOST Fund is used to account for the proceeds of the transportation local option sales tax and the various improvement projects outlined in the program. Both TSPLOST initiatives – which were approved by voters in the November 2016 and November 2021 elections – include a dedicated project list. The TSPLOST Fund is budgeted to bring in approximately $12.3 million in revenues in FY 2025 excluding operating transfers in. These funds include sales taxes in the amount of $8.9 million, grant revenue recognized at $2.4 million, and interest earnings projected at $1 million which will go towards infrastructure projects including and program management including: a project inspector, intersection improvements at SR372/Crabapple Road at Green Road, sidewalk connections along SR372/Crabapple Road, a trail connection to the Big Creek Greenway, and road paving throughout the city. The Comprehensive Transportation Plan (CTP) will aid in decision-making with regards to the remaining TSPLOST II. Funding for projects not yet underway will be earmarked to the Program Management - Infrastructure account. Once Council has provided guidance on projects, staff will allocate the funding accordingly.

CAPITAL GRANT FUND

The Capital Grant Fund was set up to account for capital grant revenue and expenditures made by the City. The FY 2024 budget contemplates $440,000 related to the Local Maintenance and Improvement Grant (LMIG) which will go towards funding the FY 2025 pavement maintenance program. Additionally, revenue and expenditures associated with two grants that will aid with costs at the Milton City Park and Preserve are scheduled to be recognized in this fund. Upon final approval, the active acres will see site improvements including construction of six tennis courts, a tennis viewing pavilion, and a playground as well as the reconfiguration and renovation of the parking lot including grant funding of $500,000. Additionally, the passive acres will receive $1,500,000 in funding towards further development of the recreational trails, hydrology work, land management, and habitat restoration. Local matches on these grants will come from other revenue sources including ARPA funds and operating funds previously approved through the CIP pay-go program for this park.

IMPACT FEES FUND

In October 2015, Milton began collecting impact fees on new development projects to offset costs associated with providing City services to these new developments and their residents and businesses. This fund accounts for impact fees restricted for the acquisition or construction of specific capital projects outlined in the City's Capital Improvements Element (CIE) as updated in 2024. Council approved updates to the impact fee project list along with updates to the fee schedule (to begin in January 2025) to reflect a development fee in-line with the future needs based on the methodology update conducted by staff and consultants with Ross + Associates. Revenues are anticipated to come in at $972,500 which is $216,500 or 9.9% higher than FY 2024 (excluding operating transfers in associated with recognition of impact fee credits).

Funding is scheduled to be allocated towards the construction of Fire Station 45, park land acquisition, intersection improvements, and staff/consulting costs associated with the implementation of the impact fee program.

To-date, impact fees have helped fund the following projects:

- Land acquisition including a leased baseball field, the Cox Road athletic park complex (Legacy Park), the active acres on Dinsmore Road (MCPP), land at Bethany Bend and Hopewell Road and more;
- Playground structure adjacent to Broadwell Pavilion;
- Live Fire mobile training facility;
- Fire Department storage building located behind Fire Station #43;
- Intersection improvements at Hopewell Road and Birmingham Road, as well as Freemanville Road and Providence Road;
- Public Safety Complex on Highway 9;
- Reconstruction of Fire Station #42;
- Turf fields at Legacy Park.

Please see the City's Capital Improvements Element Annual Update for more detailed information.

REVENUE BOND FUND

The Revenue Bond Fund has been set up to account for proceeds and expenditures related to the issuance of revenue bonds. Its purpose is to fund projects faster than is possible under the pay-as-you-go strategy utilized by the City and the related debt service on the bonds. In years past, the revenues and expenditures budgeted in this fund were tied to improvements made at Bell Memorial Park. As that project has concluded, this fund will now account for the proceeds and expenditures related to the newly constructed Public Safety Complex on Highway 9, the replacement of Fire Station #42 on Thompson Road, and an alerting system for the Fire department.

Milton's Mayor and Council members approved this funding strategy in FY 2018, and the bonds were issued in October 2019. This bond issuance included the refunding (refinancing) of the debt related to the Bell Memorial Park renovation/expansion project saving the City approximately $443,059. The debt service and associated fees for this issuance will be funded through an operating transfer from the General Fund in the amount of $1,695,400 in FY 2025.

CONCLUSION

The Fiscal Year 2025 Budget illustrates the City's dedication to providing the highest level of services while maintaining sound fiscal policies. This budget is the product of much collaboration and commitment by "Team Milton." The goal is to develop a plan that addresses the City Council's major policy goals and priorities, upholds our residents' vision for their community, and protects the City's financial health now and into the future. If while reviewing this document you have questions, please do not hesitate to contact us at **info@miltonga.gov.**

DEPARTMENT-FUNCTION RELATIONSHIP

General Government
- Mayor & Council
- City Clerk
- City Manager
- General Administration
- Finance
- Legal
- Information Services
- Human Resources
- Risk Management

Judicial
- Municipal Court

Public Safety
- Police
- Fire

Public Works
- General Government Buildings
- Public Works

Culture & Recreation
- Parks & Recreation (Active)
- Passive Parks/Greenspace

Housing & Development
- Community Development

Please visit **Milton's ClearGov portal** for additional information on the City's finances, projects, and more.

ClearGov

City Location & Key Demographics

CITY HALL

2006 Heritage Walk,
Milton, Georgia 30004
678.242.2500

miltonga.gov

Hours of Operation
8:30 a.m. to 5:00 p.m.



The City of Milton is a suburban city located in the northern-most portion of Fulton County, Georgia, just about 30 miles from downtown Atlanta. Following a July 2006 referendum where 85 percent of Milton voters overwhelmingly approved cityhood, the City officially incorporated on Dec. 1, 2006. The City has received many recognitions from high-profile international media for its high quality of life, including as one of the "9 Best Places to Live in Georgia" (Travel + Leisure) and "Best 20 Suburbs" nationwide (HGTV). Milton also consistently ranks as one of the safest cities in not just Georgia but the entire United States.

CITY OF MILTON, GA

AT A GLANCE

Date of Incorporation – **December 1, 2006**

- Area – **39.1 square miles**
- Total Adopted Fiscal Year 2025 Budget - **$70.9M**

Demographics

- Population = **41,799**
- By Sex = Males, **20,425** and Females, **21,374**
- Median Age = **39.2**
- Average Family Size = **3.41**
- Median Home Value = **$589,333**
- Average Home Value = **$646,491**
- Median Household Income = **$152,532**
- Per Capita Income = **$69,063**

EDUCATIONAL ATTAINMENT

- High School Graduate or More **= 97%**
- Bachelor's Degree or Higher **= 78%**

(Note: Percentages calculated for 25 years or older age category.)

Business Statistics

DESCRIPTION	NUMBERS
Home-Based Business	379
Gross Receipts	484
# of Employees	28
Professional Practitioner	48
Non-Profit	19
	958

TOP MILTON EMPLOYERS

Fulton County Schools	893
Wal-Mart	269
Target	225
Publix	199
Home Depot	195
City of Milton	184

Existing Land Usage

Land Use	Acres	Land Use Percentage
Ag/Equestrian	9,063	36.22%
City Owned/ Parks/Greenspace	683	2.73%
Commercial	597	2.38%
Forested/Undeveloped	2,528	10.11%
Institutional	681	2.72%
Lakes/Ponds	470	1.88%
Mixed-Use	94	0.38%
Private Recreation/ Golf Course	944	3.77%
Residential	8,491	33.94%
Right of Way	1,408	5.62%
Senior Living	7	0.03%
Transportation/ Communication/Utility	55	0.22%
TOTAL	**25,021**	**100%**

Elected Officials



MAYOR

Peyton Jamison



DISTRICT 1/POST 1

Andrea Verhoff



DISTRICT 2/POST 1

Juliette Johnson



DISTRICT 3/POST 1

Jan Jacobus



DISTRICT 1/POST 2

Carol Cookerly



DISTRICT 2/POST 2

Doug Hene



DISTRICT 3/POST 2

Phil Cranmer

Leadership Team



City Manager
Steven Krokoff



Deputy City Manager /City Treasurer
Stacey Inglis



Assistant City Manager
Bernadette Harvill



Finance Director
Karen Ellis



Public Works Director
Sara Leaders



Human Resources Director
Niki Graham



Parks and Recreation Interim Manager
Tom McKlveen



Interim Community Development Director
Diana Wheeler



Communications Director
Greg Botelho



Chief of Police
Jason Griffin



Fire Chief
Gabriel Benmoussa



City Clerk
Tammy Lowit



Court Clerk
Brooke Lappin

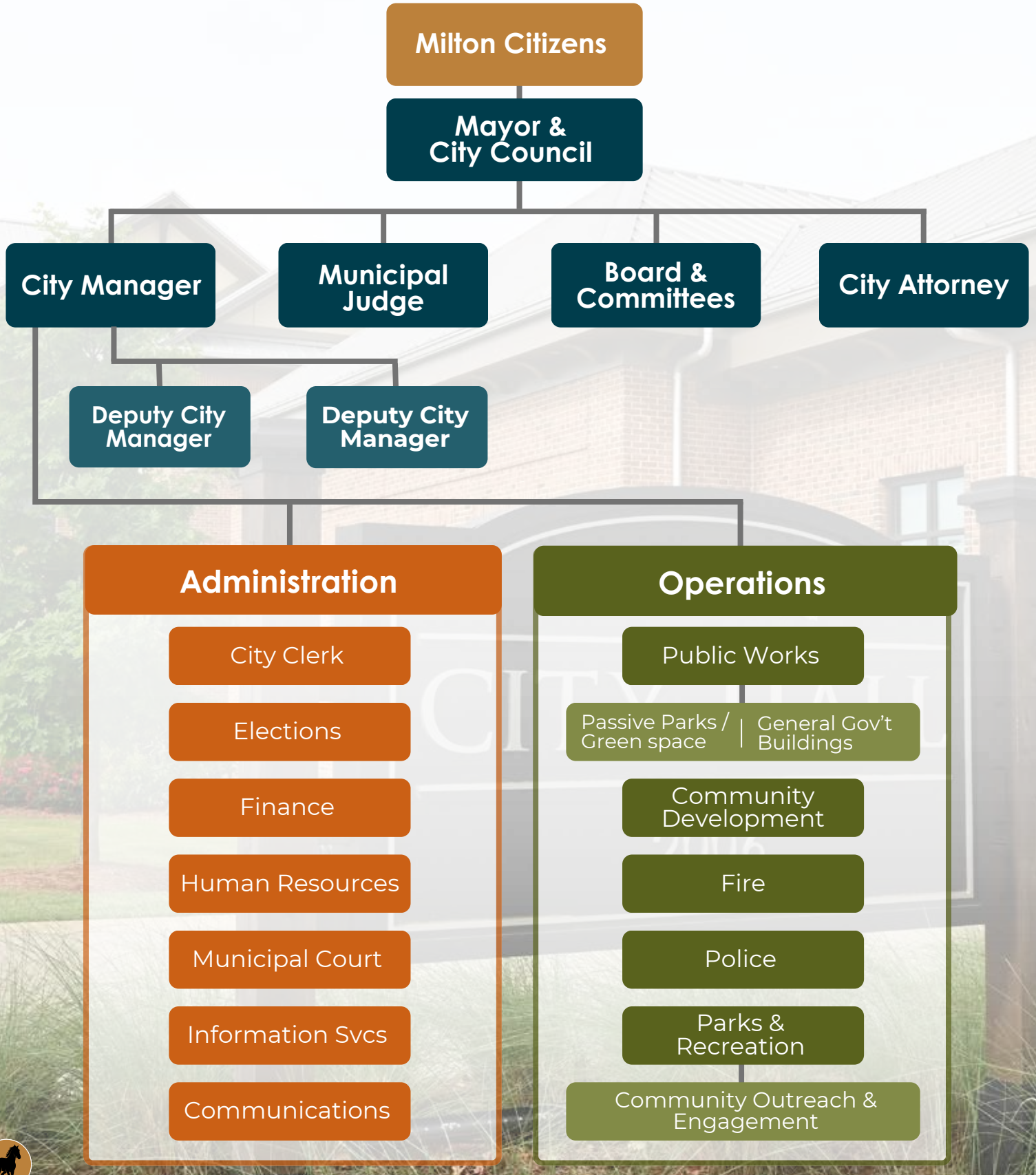


Virtual CIO
Ashley Smith

City Attorney
Ken E. Jarrard, Esq.

City Auditors
Mauldin & Jenkins, LLC

Milton Organizational Chart



FY 2025 Staffing Summary By Department

DEPARTMENT NAME	FY 2023	FY 2024	FY 2025 REQUESTS	FY 2025 TOTAL	FY24/FY25 VARIANCE
FULL-TIME					
City Clerk	1	1	0	1	0
City Manager	4	4	0	4	0
Finance	5	5	2	7	2
Information Services	2	2	2	4	2
Human Resources	2	2	0	2	0
Communications	3	3	0	3	0
Municipal Court	1	1	0	1	0
Police	50	54	1	55	1
Fire	69	70	12	82	12
Public Works	10	12	0	12	0
Parks & Recreation (Active)	5	5	1	6	1
Community Development	20	21	0	21	0
TOTAL FULL-TIME	**172**	**180**	**18**	**198**	**18**
PART-TIME					
Mayor & Council	7	7	0	7	0
City Clerk	0	0	1	1	1
Finance	2	2	-1	1	-1
Municipal Court	2	1	0	1	0
Police	5	5	0	5	0
Parks & Recreation (Active)	1	1	1	2	1
TOTAL PART-TIME	**17**	**16**	**1**	**17**	**1**
SEASONAL					
Public Works	3	3	0	3	0
Parks & Recreation (Active)	27	27	0	27	0
TOTAL SEASONAL	**30**	**30**	**0**	**30**	**0**
TOTAL CITY EMPLOYEES (ALL SCHEDULES)	**219**	**226**	**19**	**245**	**19**

FY 2025 Staffing Summary By Department continued

Notes:

- This list does not include board/committee members who may be eligible for meeting attendance stipends, volunteers or unpaid interns.
- The FY 2024 final position count incorporates changes that were made through the formal budget amendment process in April and September 2024 including position additions and deletions.

FY24 to FY25 Variances Explained:

- The City Clerk has requested one part-time Records Clerk position to aid with increases in workload related to FOIA requests and agenda management.
- Finance has requested the reclassification of a part-time Accounts Payable Coordinator to a full-time Finance Analyst to address workload increases and complexity and one full-time Payroll and Benefits Analyst to centralize the duties of these roles with one dedicated staff person.
- Information Services has requested one full-time Applications Administrator to focus on the City's specialized enterprise applications and one full-time GIS Manager that will save the organization money through the restructuring of the managed services contract that currently provides GIS services.
- Police has requested one full-time Special Investigations Detective to be assigned to a regional task force thereby increasing investigation resources beyond that which the City can provide on its own.
- Fire has requested eleven full-time positions to staff Fire Station 45 (to be brought on in July 2025) and one full-time firefighter position to balance out the existing shifts.
- Parks and Recreation (Active) has requested one full-time Parks Manager to be hired as the new athletic complex comes online (July 2025) and one part-time Outreach & Events Coordinator to aid in the expansion of offerings at current City events as well as increase the overall number of events offered.

Please see the FY25 Maintenance and Operating Initiatives for a detailed listing of requested positions and reclassifications.

City Planning Processes

Milton's budget is guided by an array of plans that lay the groundwork for what is expected from Council, City staff, citizens, and other governing entities. Below is a list of some of the plans that inform the City's operating budget, capital improvement program, and other financial processes.

PLAN NAME	DESCRIPTION	PURPOSE	BUDGET IMPACTS
Strategic Plan 2021-2025	A comprehensive, high-level five year road map to accomplishing key community goals.	Outline future goals and strategies for the Milton community and the City organization.	This document provides guidance for all decisions related to budget requests All new and enhanced services must fall under one of the five goals listed in the plan.
Comprehensive Plan	This plan sets the overall development vision and character for the City. It establishes the land-use and development policy to acheive the desired vision and character long-term. This document is updated every five years per the State's planning guidelines, and requires community input and feedback. This plan also includes a short-term work program that list projects the City should pursue in the five years between updates, including feasibility studies, planning studies, and capital projects across all city departments.	To set the vision for the community and guide the development decisions to realize the overall vision in the long term. Provides a five-year work program to accomplish the goals set out in the Comprehensive Plan.	The directives from the Comprehensive Plan's policy statements drives projects and work loads of various city departments. Some initiatives require budgeting for consulting services, staff, equipment, facilities, and real estate.
Deerfield LCI (Livable Centers Initiative)	This document is a detailed plan for a major commercial corridor of the City, the Deerfield, Hwy 9, and GA 400 areas. This plan is a componen-tof the Comprehensive Plan and establishes the character and vision specific to the area and also recommends the zoning and transportation network that would the desired community development patterns. This plan established Deerfield as an area of mixed neighborhood styles, an economic generator, and accessibility corridor.	To set a detailed vision and recommend tools specific to the major commercial corridor that would offer a live-work-play community and encourage a more compact and connected development pattern, such as connecting adjacent new residential development to commercial areas where appropriate.	The directives from the project recommentation lists may require budgeting for consulting services, staff, equipment, facilities, and real estate.

PLAN NAME	DESCRIPTION	PURPOSE	BUDGET IMPACTS
Crabapple LCI (Livable Center Initiatives)	This document is a detailed plan for the development of the City's downtown, Crabapple. This plan establishes the character and vision specific to the area and makes various recommendations that would encourage the desired community development patterns. The plan established Crabapple as an area of mixed uses with a mixture of residential neighborhood styles, and the site for downtown Milton and a civic center.	To set a detailed vision and recommend implementation tools specific to the small area that would encourage a diversity of medium- to high-density, mixed neighborhoods, employment, shopping and recreation while preserving the historic characteristics of activity and town centers and create a community identity.	The directives from the project recommentation lists may require budgeting for consulting services, staff, equipment, facilities, and real estate.
Capital Improvements Element (related to Impact Fees)	This is a list of Impact Fee eligible projects pulled from the master plans from Fire, Police, Transportation, and Parks & Recreation.	To have a list of eligible projects to post impact fee funds to.	Only a portion of the impact fees can be applied to these projects, therefore the remaining balances need to be accounted for.
Local Road Safety Plan	Plan that identifies and engages stakeholders, collects and analyzes safety data, and evaluates and implements cost effective proven solutions to address local road safety.	Address roadway concerns through a combination of engineering, enforcement, education, and emergency services to strategically make our roadways as safe as possible.	Funding of strategies and action plan to implement identified solutions.
Milton Comprehensive Transportation Plan	Local plan, updated approximately every five years, that inventories existing conditions, analyzes current and future needs, and develops project recommendations to respond to these needs.	Understand the transportation needs that exist for the community, and create projects and policies to address them.	Provides estimates for projects tied to a constrained budget.
Fulton County Transit Master Plan	Review of community vision and economic development strategies, analysis of existing transit services and needs, market analysis, transit scenario development, and financial model to determine the potential for expanded transit services within Fulton County.	ARC, MARTA, Fulton County, and the 14 participating cities managed plan to determine potential expansion of transit services in Fulton County."	While this plan is based on a transit sales tax as the primary funding mechanism, other revenue sources may be explored.
North Fulton Comprehensive Transportation Plan	Regional plan updated approximately every five years that inventories existing conditions, analyzes current and future needs, and develops project recommendations to respond to these needs.	Identifies cross-jurisdictional projects and an action plan for moving priority recommendations forward.	Provides estimates for projects, cost sharing, and other funding opportunities.

PLAN NAME	DESCRIPTION	PURPOSE	BUDGET IMPACTS
Transportation Project Improvement Plans	Transportation improvement plans go through a process that involves concept development, public involvement, and utilizes context-sensitive design.	Develop an improvement plan that is harmonious with the community, and preserves aesthetics, history, and environmental resources, while integrating innovative approaches with traditional transportation goals for safety and performance.	Cost estimates are developed with each phase that are reflected in the project budget.
Pavement Management Plan	City-wide evaluation of public streets to establish a Pavement Condition Index (PCI) rating for each road and the implementation of a pavement management database.	The pavement evaluation and database system are used to plan, budget, and manage the maintenance, repair, rehabilitation, and/or replacement of the city's entire roadway system.	The 5 year rehabilitation program uses budget forecasts and an optimum financial plan that will be required to maintain desired acceptable pavement serviceability.
Stormwater Management Plan	The 5 year plan that outlines annual reporting requirements for public education and outreach on stormwater impacts/pollution prevention, construction site runoff control, regulation of public and private stormwater infrastructure, and illicit discharge detection and elimination.	Plan that supports meeting the requirements of all National Pollutant Discharge Elimination System (NPDES) Stormwater Permit and sustaining a safe and effective stormwater management program designed to reduce the discharge of pollutants and protect watersheds.	Identifies the internal and external resources needed to perform work necessary to satisfy regulatory requirements including implementing capital improvements, operations and maintenance of stormwater infrastructure, and City owned facilities.
Recycling and Solid Waste Management Plan	The Recycling and Solid Waste Management Plan (RSWMP) is a ten-year plan to consider improvements to the efficiency and consistency of recycling and solid waste collection across the City. This is considered an update to the City's 2008 – 2018 Solid Waste Management Plan.	This plan identifies future needs for trash disposal and recycling opportunities as the City matures. It may recommend potential changes to the City's current waste hauler operations to improve resident satisfaction rates. This plan will implement resident-led sustainability goals and environmental initiatives.	The plan's recommended implementation directives may identify future funding needs for improvements to in-house recycling operations and additional sustainability events or other resident-led environmental initiatives.
Crabapple Area PTV Plan	Regulated by the State of Georgia OCGA 40-6-365, communities that desire to allow PTVs to operate across and adjacent to state routes shall develop a PTV Plan that includes a road suitability analysis, signage installation plan, permitting process, and adequate outreach to the community. The Plan for the Crabapple District incorporates public feedback, best practices and engineering techniques, and a regulatory outline so the city can allow the safe operation of PTVs within city limits.	One of the City's top objectives of the Plan was to identify preferred locations for crossing Georgia Department of Transportation (GDOT) rights of way. Through this planning process, the team engaged with key stakeholders (property owners, users, and GDOT representatives) to understand where these preferences align to make recommendations on those alignments as well as identify the next steps in the process.	The implementation component of the plan provides a short-term list of actions to ensure the registration process is adequately set-up, measures are identified for ongoing maintenance of the program, and funding is identified for development of shared use paths that are wide enough to accommodate PTVs.

PLAN NAME	DESCRIPTION	PURPOSE	BUDGET IMPACTS
TSPLOST Project List	Five-year plan for use of transportation sales tax revenues.	Implement projects that address congestion, operations, bridges and pedestrian improvements.	Utilizes an implementation plan that fully funds a project phase before moving forward.
Milton Community Trail Prioritization Plan	This is an update (2020) to the Trail & Pedestrian Master Plan.	To establish implementation priorities for the construction of the trail master plan.	This plan helps to establish annual capital expenses in phases needed to construct newly prioritized portions of the trail network.
2027 Parks and Recreation Master Plan	Ten-year Master Plan for parks, recreation programs, and open space development.	The Parks & Recreation Department uses the plan to establish the levels of service for park facilities and programs. We also received guidance from the seven-member Parks & Recreation Advisory Board.	This plan helps to establish annual capital expenses and the amount of maintenance and operating expenses that will be required to maintain new and existing parks' facilities.
Providence Park Master Plan	Ten-year Master Plan for redevelopment of Providence Park.	The Parks and Recreation Department, working with the services of a consulting firm, received guidance from the community, the seven-member Parks & Recreation Advisory Board, and elected officials to come up with a plan for Providence Park.	This plan helps to establish annual capital expenses and the amount of maintenance and operating expenses that will be required to maintain Providence Park.
The Park at the Former Milton Country Club Master Plan	Master plan for redevelopment of the active acres and preservation/restoration of the passive acres of the park including land management and a trail concept plan.	To establish a concept plan with input from Mayor & Council, City staff, PRAB, and citizens/stakeholders for the park on Dinsmore Road which includes both active and passive components.	This plan helps to establish annual capital expenses in phases needed to address recommendations for development/enhancements to the active acres as well as restoration/preservation and enjoyment of the passive acres.
IT Strategic Plan	Three-year plan that identifies IT needs for each department and how the City will strategically address the needs.	Reviews current hardware and application needs and provides a replacement and implementation schedule that takes into consideration budgetary restraints.	Determines budget allocations needed to achieve the goals and objectives of the City.
Emergency Operations Plan	This describes roles and responsibilities during large-scale disasters or emergenices. The plan encompases Police, Fire, Communications, and Public Works, as well as other support departments.	The purpose of this plan is to guide the City in preparedness, response, recovery, and mitigation of large-scale events that are beyond the routine types of emergency and non-emergency events regularly handled by deparments.	This plan primarily makes use of exisiting City resources, and lays out coordination and documentation procedures that may be needed for recovery funds through a Stafford Act declaration. It also addresses emergency purchasing, as outlined in the City's Financial Management Program.

PLAN NAME	DESCRIPTION	PURPOSE	BUDGET IMPACTS
Local Emergency Operations Plan	This describes roles and responsibilities during large-scale disasters or emergencies. The plan encompasses Police, Fire, Communications, and Public Works, as well as other support departments.	The purpose of this plan is to guide the City in preparedness, response, recovery, and mitigation of large-scale events that are beyond the routine types of emergency and non-emergency events regularly handled by deparments.	This plan primarily makes use of existing City resources, and lays out coordination and Funding of strategies and action plan to implement identified solutions. documentation procedures that may be needed for recovery funds through a Stafford Act declaration. It also addresses emergency purchasing, as outlined in the City's Financial Management Program.
Hazard Mitigation Plan	Milton participates in development of this county-wide plan every 5 years. It assesses the various hazards facing the metropolitan area and highlights ways of making the community more resilient	The purpose of this plan is to guide mitigation of the impacts of human and natural disasters on a county-wide basis, including in the City of Milton.	Participation in the plan may provide mitigation grant opportunities in the wake of a Stafford Act Declaration.
Milton Fire-Rescue Department Five-Year Strategic Plan	A five-year strategic plan that includes objectives to accomplish both city-wide initiatives outlined in the City's Strategic Plan as well as integral fire-department considerations to improve service delivery, firefighter safety and health, and professionalism.	The purpose of this plan is to ensure our planning and funding requests align with the City plan and with department-identified needs for the period between 2021 and 2025.	Unless there are unforeseen legal or operational mandates during the period covered, new capital and operating initiatives will be based on this plan.

In Progress

PLAN NAME	DESCRIPTION	PURPOSE	BUDGET IMPACTS
Greenprint	This is a local plan to analyze the current conditions and establish potential utilization of the City's six greenspace properties. It considers resident-led priorities for over 400 acres of passive land purchased with the Greenspace Bond.	This plan identifies appropriate usage and improvements on greenspace properties that respect Milton's rural heritage while prioritizing conservation, wildlife, and natural resources. This is a future-focused plan to identify needs and recommend potential enhancements to existing structures, on-site habitats, and recreational opportunities.	The Greenprint's implementation plan may identify needs for capital improvements on these properties as well as year-over-year operating needs.

Strategic Planning and Performance Measurement

In March 2021, City Council unanimously approved Milton's 2021-2025 Strategic Plan. Led by the Mayor and Council members, and in tandem with other guiding documents like Milton's 2040 Comprehensive Plan, the Strategic Plan will drive City decision-making for this five-year period. In doing so, it will help ensure the City efficiently and effectively serves its citizens while living up to the Plan's values and realizing its priorities, goals, and objectives and achieving its intended outcomes.

MILTON'S STRATEGIC PLAN

Milton's Strategic Plan grew from a deliberate, innovative, and inclusive process aimed at reflecting City leaders and the public's will for the municipal government. The project team partnered with BerryDunn to solicit input from elected officials, City staff, business owners, a diverse assortment of other key stakeholders, and citizens – the latter through surveys, an online engagement website, social media posts, and interactive forums. The goal from all this was to get people's thoughts on what the City does well, what it should focus on going forward, and what its governing philosophy should be.

This collaboration led to an updated Strategic Plan to guide the City Council and staff while setting expectations for all of those who interact with the City. Central to this document are an updated mission, vision, and the core values of service, teamwork, ownership, leadership, and rural heritage that should guide actions each Team Milton member takes while serving the community.

The following three strategic priorities are central to the Plan:

- Ensure Milton's Sustainability and Resiliency
- Continue Smart Land Planning to Keep Milton Unique
- Acquire, Manage, and Develop Public Land and Resources to Support Milton's High Quality of Life

Under each of these priorities is a clear "current state" (what Milton is like now) and "future state" (what Milton should be like by 2025). The Strategic Plan then lays out a number of goals, objectives and outcome measures – each with a proposed timeline and clear deliverables – designed to help the City reach its desired "future state." Each strategic objective has been broken down into action plans by staff which are placed into one of the four project prioritization matrix quadrants below in order to determine the timeline and resource requirements needed to accomplish each given plan:

Project Prioritization Matrix



To learn more about this process and read Milton's 2021-2025 Strategic Plan, go to **www.miltonga.gov/StrategicPlan**.

To track progress on the plan's goals and objectives, go to **https://cleargov.com/georgia/fulton/city/milton/dashboards**

While the Strategic Plan is a foundational document, it is not the only one that will guide Milton's decision-makers – and thus budgetary decisions – in the coming years. The 2040 Comprehensive Plan, for example, features dozens of short-term work programs on an array of topics that arose from an extensive, community-driven process. There are also several other important documents (several of them "master plans") approved by Council – such as ones related to transportation, emergency management, parks and recreation, trails, and specific properties like the former Milton Country Club – that involved extensive community input and could factor into budget requests as well. It is incumbent on City staff, along with Council, to consider all these plans in a cohesive manner that helps accomplish goals set by City leaders.

Milton has several performance and outcome measures that allow City staff to track accountability and progress towards accomplishing the goals and objectives/strategies set out in these plans. One is the National Community Survey (NCS), a standardized, scientific survey that allows the City of Milton to compare itself to past performances and other local governments on a variety of measures including governance, safety, recreation and more. The City's FY 2024 budget funds this biennial survey, which should be completed in time for its results to inform planning for the FY 2025-FY2027 budget years. Please see **www.miltonga.gov/ncs** for a complete overview of the responses received in the NCS's conducted in 2009, 2012, 2014, 2016, 2019, 2022, and 2024.

TRACKING PERFORMANCE



Starting in FY 2023, each department submitted division-specific goals, strategies, and performance measures to be included in the Budget Book. These will give the public a better understanding of how budget requests for each given fiscal year were put together, the criteria by which they were considered, what outcomes can be anticipated through the spending of those dollars over the course of the fiscal year, how performance in any given year compares to recent activity within that department, and ultimately how those goals tie back to the other planning documents.

As Milton works to enhance its performance measurement system, staff have reviewed dozens of budget books from jurisdictions recognized by GFOA for having special recognition for their performance measures and strategic goals and strategies. In this year's budget book Team Milton has added the following:

- **Balanced Scorecard** – Through the use of four strategic perspectives, the team will ensure that all strategic priorities, and thereby goals, objectives, and outcomes, aim to maintain a balanced approach towards achieving the City's mission and vision.
- **Strategic Perspectives** – The four categories that all City priorities, goals, objectives, and outcomes should tie back to:


Citizen/Stakeholder Focus


Financial Sustainability Focus


Internal Process Improvement Focus


Organizational Capacity/ Learning and Growth Focus

- **Measure Types** – The methods by which Milton staff will measure performance (based on GASB categorizations published by the NSAA in Best Practices in Performance Measurement) including:
  - **Input measures**: The amount of resources, either financial or otherwise, used for a specific service or program (including demand for governmental services).
    Examples: *budget allocation, number of employees, number of citizens eligible for the program, number of miles of highway, amount of grant funds received, etc.*
  - **Output measures**: The amount of products or services provided, the number of citizens served, and the level of activity to provide those services.
    Examples: *miles of highway resurfaced, police reports filed, number of permit applications reviewed, traffic citations issued, etc.*
  - **Outcome measures**: The results of the services provided, program impact and effectiveness including whether expected results have been achieved.
    Examples: *increase in new businesses, change in accident injury or death rate, change in water quality, change in criminal activity, etc.*
  - **Efficiency measures**: The cost per unit of output or outcome.
    Examples: *Average expenditure per employee, average cost per mile of construction or maintenance of roadways, turnaround time per application processed, number of citizens receiving a service compared to the total number eligible for the service, etc.*
  - **Quality indicator:** The effectiveness in meeting expectations of citizens, stakeholders, or other groups/the quality of services delivered.
    Examples: *accreditation of institutions or programs, awards or recognition for excellence, number of complaints, accuracy of information, average life of roadway, survey and customer feedback, etc.*
- **KPI target to actual comparisons** – Staff have incorporated the initial target and a color coded indicator of whether the target was met for each KPI beginning in FY 2022 when Milton began setting targets for performance measures.

These enhancements to the Budget Book add transparency for Milton's residents and stakeholders. These goals, strategies, and performance measures can be found in the General Fund Expenditures by Department section of this document.

Milton Strategic Plan 2021-2025

	General Government	Judicial	Public Safety	Public Works	Culture & Recreation	Housing & Development
Strategic Priority #1 - Ensure Milton's Sustainability and Resiliency						
GOAL #1: Ensure Milton's long-term financial sustainability						
Objective #1 Further diversify the City's revenue sources to reduce reliance on property tax revenues and diminish the effects of economic fluctuations	✓					
Objective #2 Enhance the commercial tax base with businesses that fit into a cohesive, community-driven vision for Milton						✓
Objective #3 Establish a financial metrics comparison relative to similar municipalities	✓					
GOAL #2: Ensure Milton's readiness and preparedness to respond to disasters as well as unusual or critical events						
Objective #1 Develop cross-disciplinary systems that can respond to unanticipated emergencies, including specialized training and the leveraging of suitable technology			✓			
Objective #2 Identify and plan for natural and manmade disaster mitigation opportunities and recovery needs	✓		✓			
Objective #3 Develop, with Milton's partner cities, a seamless integrated plan (including training) to respond to hostile events			✓			
GOAL #3: Protect and preserve Milton's environment through sound land use, environmental stewardship, green infrastructure, and sustainable practices						
Objective #1 Identify opportunities to improve the management of solid waste collection that aligns with sustainable best practices						✓
Objective #2 Prioritize and fund environmental initiatives that will make Milton a better place today and tomorrow				✓		✓

Milton Strategic Plan 2021-2025

	General Government	Judicial	Public Safety	Public Works	Culture & Recreation	Housing & Development
Strategic Priority #1 - Ensure Milton's Sustainability and Resiliency						
GOAL #4: Maintain a secure community in which people can live, work, and play safely						
Objective #1 Deliver effective, efficient emergency and nonemergency services to minimize fatalities, severe injuries, and loss			✓			
Objective #2 Identify and prioritize notable risk-threat hazards in Milton, develop a strategy to reduce their potential harm, implement this strategy, then evaluate its impact			✓			
Objective #3 Establish a sustainable Safety Crisis Intervention Team (SCIT) within the Police Department to collaboratively, efficiently, and effectively respond to crises			✓			
Objective #4 - Rebrand the Milton Fire Department's Community Paramedicine program - expanding its scope, mission, and service to citizens			✓			
Objective #5 Create a joint fire-police task force (in partnership with outside providers) to respond to critical events, address non-emergency social services, and take a holistic look at community needs			✓			
GOAL #5: Implement a transportation infrastructure that meets current needs, accounts for future growth, and allows residents to traverse Milton in a calm, safe, efficient manner						
Objective #1 Alleviate traffic congestion to reduce travel time and traffic speed throughout Milton	✓		✓	✓		
Objective #2 Improve conditions for walking and cycling throughout the city			✓	✓		

Milton Strategic Plan 2021-2025

	General Government	Judicial	Public Safety	Public Works	Culture & Recreation	Housing & Development
Strategic Priority #1 - Ensure Milton's Sustainability and Resiliency						
GOAL #6: Cultivate a diverse, engaged, and healthy workforce dedicated to service and excellence						
Objective #1 Provide continuous development of all Milton staff so that skills and competencies are strengthened, work quality increases, and the City becomes a learning organization	✓	✓	✓	✓	✓	✓
Objective #2 Create an inclusive work environment where a diverse group of employees and contracted service members form a team that are considered full partners in the delivery of high-quality programs and services	✓	✓	✓	✓	✓	✓
Objective #3 Strengthen the on-boarding and leadership competencies of those serving on City boards and commissions, as well as in volunteer leadership roles	✓				✓	✓
Objective #4 Attract and retain a first-rate workforce that is more closely reflective of the community's diversity and prepared to lead into the future	✓	✓	✓	✓	✓	✓
Objective #5 Enhance the wellness program to support City of Milton employees' physical and emotional fitness and well-being	✓					
GOAL #7: Enhance the effectiveness of the City's information technology to promote efficient operations and customer-oriented service delivery						
Objective #1 Increase the reliability of technology support to the organization through technology service reporting, domain migration, and the enhancement of a disaster recovery plan	✓					
Objective #2 Establish a plan to create an intranet for City employees by December 31, 2021	✓					
Objective #3 Enhance the system for inventory management and "lifecycle" replacement of the City's hardware by December 31, 2021	✓					
Objective #4 Increase transparency through digital accessibility to City records, resources, and services	✓					

Milton Strategic Plan 2021-2025

Strategic Priority #2 - Continue Smart Land Planning to Keep Milton Unique	General Government	Judicial	Public Safety	Public Works	Culture & Recreation	Housing & Development
GOAL #1: Establish Milton as a location of choice for equestrian hobbyists and preserve the farm lifestyle that contributes to the City's unique sense of character and place						
Objective #1 Explore the establishment of equestrian character area zones around Milton						✓
Objective #2 Identify and encourage equestrian lifestyle, heritage, and visitor experiences						✓
Objective #3 Establish a national marketing campaign to promote Milton's equestrian lifestyle						✓
Objective #4 Establish Birmingham Park as an equestrian destination				✓	✓	
Objective #5 Offer incentives and increase/reduce regulations that make it easy to build and maintain a farm						✓
Objective #6 Attract complimentary goods and services for equestrian/ agricultural operations to Milton						✓
GOAL #2: Enhance the city's commercial nodes and character areas while maintaining the rural charm that makes Milton special						
Objective #1 Stop sprawl from eroding Milton's distinctive rural look and feel						✓
Objective #2 Interweave the City's architectural standards with its land use plan to preserve Milton's unique character	✓					✓
Objective #3 Integrate equestrian branding into the City's commercial nodes through signage, names, gateways, and architectural elements to emphasize Milton's sense of place and identity						✓

Milton Strategic Plan 2021-2025

	General Government	Judicial	Public Safety	Public Works	Culture & Recreation	Housing & Development
Strategic Priority #3 - Acquire, Manage, and Develop Public Land and Resources to Support Milton's High Quality of Life						
GOAL #1: Develop and maintain active park spaces and facilities where all Milton residents can enjoy recreational opportunities						
Objective #1 Better leverage current parks and partnerships to increase recreational opportunities					✓	
Objective #2 Address needs of low-income families by offering a financial aid program for recreation programs					✓	
Objective #3 Analyze needs, acquire land, and develop programming in underserved parts of Milton per the 2027 Comprehensive Parks and Recreation Master Plan					✓	
Objective #4 Identify and offer opportunities for new recreation programs that meet citizens' needs and expectations	✓				✓	
GOAL #2: Enhance existing passive parks to promote and preserve Milton's natural beauty for the enjoyment of all residents						
Objective #1 Create plan to enhance Birmingham Park for equestrian use by December 31, 2021				✓	✓	
Objective #2 Phase in the Providence Park Master Plan to improve Providence Park as identified in the City's Capital Improvement Plan				✓	✓	
Objective #3 Add aesthetically pleasing, informative, educational signage at City-owned natural areas and habitats				✓	✓	
Objective #4 Phase in the plan to improve the former Milton Country Club				✓	✓	

Milton Strategic Plan 2021-2025

Strategic Priority #3 - Acquire, Manage, and Develop Public Land and Resources to Support Milton's High Quality of Life	General Government	Judicial	Public Safety	Public Works	Culture & Recreation	Housing & Development
GOAL #3: Improve mobility networks to create a more connected Milton						
Objective #1 Connect neighborhoods, character areas, retail nodes, and open spaces in accordance with the Milton Community Trail Prioritization Plan				✓		
Objective #2 Create interactive maps, trail heads, standard signage and markers, and public education campaigns that show how to access Milton's trail and bike system	✓			✓		
Objective #3 Create a standing Trails Advisory Committee to help prioritize and guide the build-out of Milton's trail system					✓	
Objective #4 Implement plan for multi-use (i.e. walking, biking) connections to the Big Creek Greenway				✓		
Objective #5 Establish an "Adopt-a-Trail Program" to assist with the City's trail system maintenance					✓	
Objective #6 Identify roads with high frequency of bicyclists and create routes that allow safe bicycle travel throughout Milton				✓		✓

Milton Strategic Plan 2021-2025

Strategic Priority #3 - Acquire, Manage, and Develop Public Land and Resources to Support Milton's High Quality of Life	General Government	Judicial	Public Safety	Public Works	Culture & Recreation	Housing & Development
GOAL #4: Facilitate and promote the use of public spaces for arts, culture, and events that make people feel welcome and connected with our community						
Objective #1 Explore adding an outdoor performing arts space/venue				✓		✓
Objective #2 Explore the addition of more public art to parks and community spaces				✓	✓	✓
Objective #3 Distribute community spaces so there is more equitable access throughout Milton	✓			✓	✓	✓
Objective #4 Create technologically interactive spaces	✓					
Objective #5 Explore the creation of an "Adopt-a-Roundabout" program for citizens to further beautify roundabouts around the city				✓		
GOAL #5: Protect and enhance Milton's greenspaces to maintain the natural beauty of the city for present and future generations						
Objective #1 Identify and establish the appropriate use of each existing City-owned greenspace				✓	✓	
Objective #2 Create signage and educational components for trees and habitats	✓					✓
Objective #3 Explore opportunities for the City to acquire more greenspace						✓
Objective #4 Create interactive maps, trail heads, standard signage and markers, and public education showing how to access Milton's trail and bike system	✓			✓	✓	

Milton Strategic Plan 2021-2025: Outcome Measures Tracking

Reference Key:
Complete (complete outcome measures may have an ongoing tracking component)
In progress/no delay
In progress/delayed
Not started

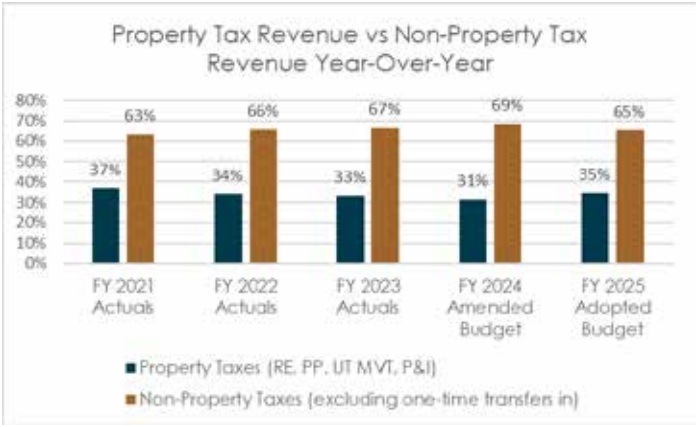
Strategic Priority #1 - Ensure Milton's Sustainability and Resiliency

SP #1/Goal #1: Long-term Financial Stability

Outcome Measures

- Chart percentage of revenue across different categories, aiming for a higher percentage (relative to total revenues) derived from non-property taxes year-over-year

  Complete: Staff will continue to monitor the ratio of property tax revenues to non-property tax revenues in order to maintain the goal of increasing those non-property tax revenues year-over-year.



- Develop a 5-year financial plan

  Complete: See p. 185 for the City's five-year operating projections and p. 204 for the seven-year Capital Improvement Plan (CIP)

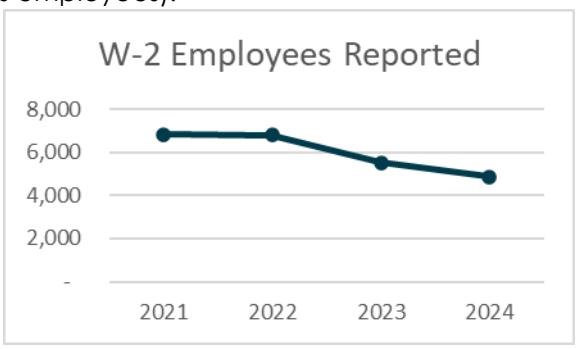
  FIVE-YEAR OPERATING PROJECTIONS FY25-FY29

  SEVEN-YEAR CAPITAL IMPROVEMENT PLAN FY25-FY31

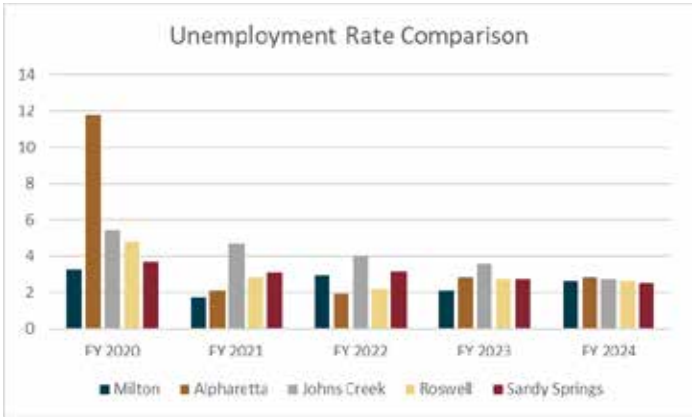
- Assess the following, aiming for year-over-year stability and/or improvements:
  - Number of new jobs added (trend over a 10-year period)

    Complete: The current Occupational Tax Certificate (OTC) software cannot separate number of employees by new and existing businesses. The total number of W-2 employees as reported through the application process is being tracked over a 10-year period beginning in 2021 – the first

year of the Strategic Plan – (figures exclude City of Milton and Fulton County Schools employees):



- Unemployment rate (as measured against comparable cities)
  Complete: Staff has been tracking these rates and comparing them against figures reported in each city's audited Annual Comprehensive Financial Report (ACFR)



- Streamlined/reduced permitting time (as measured against comparable cities and by customer satisfaction)
  In progress: Plan review was reduced by 67% or 20 days from 30 working days in 2022 down to 10 working days in 2023 and into 2024. This has improved due to full staffing. Results reported through the 2022 NCS has Milton in the 97th percentile for customer service by City employees further supporting this measure. Community Development staff looked at workflows in nearby cities and found the 10-day plan review turnaround time to be comparable to other communities.
- Occupancy rates (as measured against comparable cities)
  Complete: In 2023, the Milton Office Vacancy Rate was 18% and the Milton Retail Vacancy Rate was 3.7%. This measurement has been compared to the North Fulton total vacancy rate of 15.6% (Office). Staff is working on securing a new tool to monitor rates at the local level.

- Occupational tax process and fee structure updates completed by December 31, 2022
  Complete: Council has provided guidance to retain the current fee structure at this time. In September 2024, Council approved a resolution authorizing an occupational tax abatement for certain qualifying businesses within the Deerfield/Highway 9 area to help spur economic growth and development. Based on feedback from Council and a business owner stakeholder survey, staff

has also implemented process improvements to include a way for businesses to renew their OTC online annually.

SP #1/Goal #2: Critical Event Preparedness

Outcome Measures

- 100 percent of identified City staff members receive basic ICS training by December 31, 2021
  In progress: 100% of Police and Fire staff have completed training, all other identified city employees (Emergency Management Committee Members) will have remaining on-site training completed in 2025.
- Complete identified advanced emergency management training for appropriate staff members by December 31, 2023
  Complete
- Conduct advanced level emergency management drills for five consecutive years starting in 2021
  Complete: These drills have been occurring annually and will continue through the prescribed five-year period.
- Show improvement on interdepartmental cooperation according to the HSEEP model, evaluated in 2021 and again in 2025 (year 1 and year 5 of this Plan)
  In progress: Interdepartmental cooperation is being achieved and is on track to yield improvement by year 5 as prescribed.
- Forge five new community partnerships that will support the City in response and recovery by 2025
  Complete: Automatic Aid Agreement with North Fulton Cities and Statewide through Georgia Mutual Aid Group (GMAG)



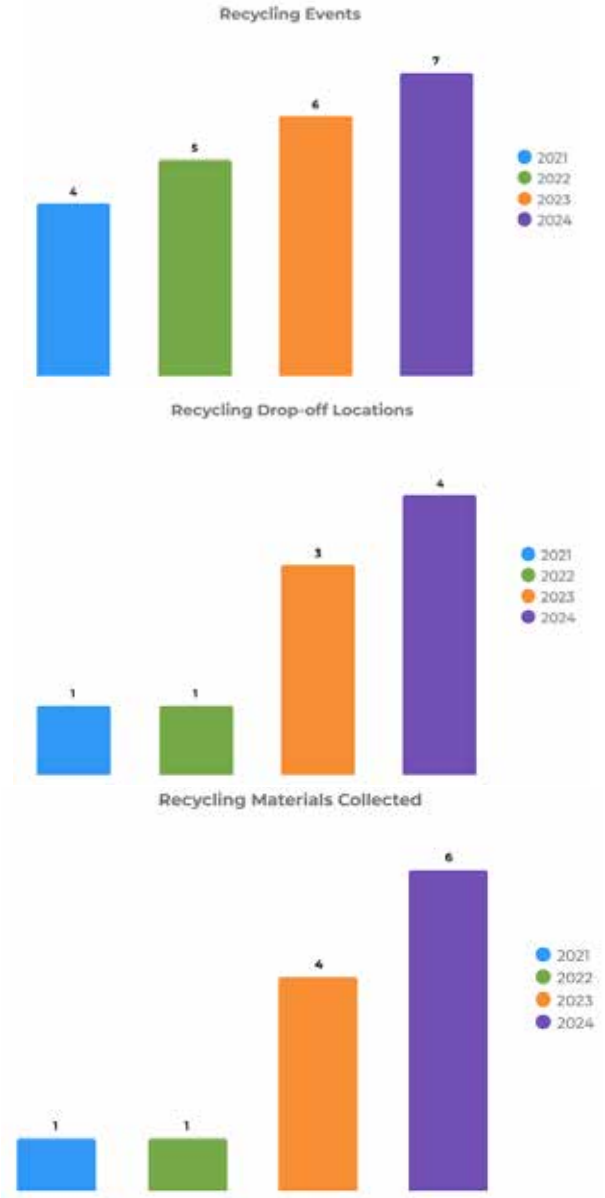
- Produce a different resilience-themed community education campaign each quarter during the full course of this Strategi Plan
  Complete: Barn Safety Inspections, CARES At Risk Population Fire and Fall prevention Education, Kitchen Fires Prevention in Apartment Complexes, CPR and Stop The Bleed Community training are all in place and occur annually.
- Fully implement a continuity of operations (COOP) by the end of 2022
  Complete
- Establish and train an Incident Management Team with Milton, Roswell, Alpharetta, and Fulton County Schools representatives by 2023 while showing improved inter-entity cooperation according to the HSEEP model, as evaluated in 2023 and 2025 (year 3 and year 5 of this Plan)
  Complete: The North Fulton Emergency Management Coordinating Group was established in 2024.

SP #1/Goal #3: Environmental Sustainability

Outcome Measures

- Increase recycling alternatives – in terms of ease of recycling and the types of items that can be readily recycled – for Milton residents, as measured year-over-year

  Complete: Baseline set and tracking to be continued annually.



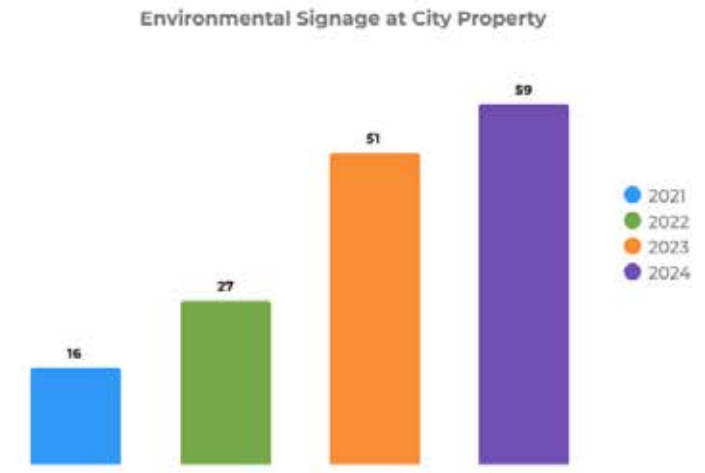
- Improve in Green Communities certification from bronze to silver by the end of this Plan

  Complete: Milton achieved Silver status in 2021, four years earlier than anticipated



- Year-over-year increases in the amount of environmental signage and kiosks in greenspaces, parks, and other City properties

  Complete: Baseline set and tracking to be continued annually



- Forge a partnership with Georgia Audubon to conduct a "bird audit" and make recommendations for a bird-focused environmental initiative

  Complete:

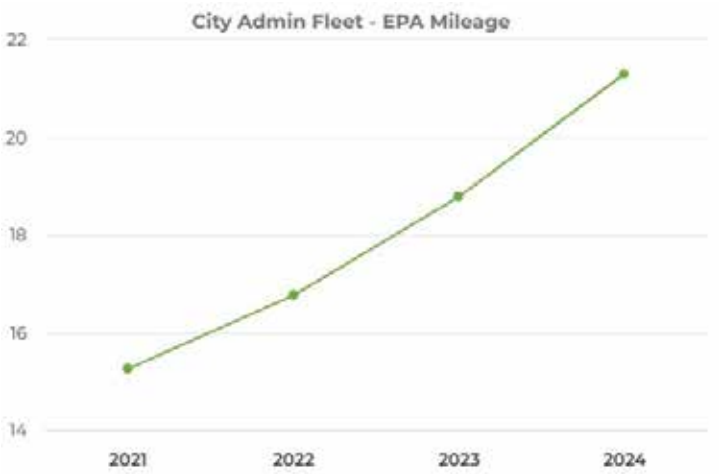
  Georgia Audubon, now "Birds Georgia", is a partner with the City of Milton on various projects

  - Phase 2 improvements at the Milton City Park and Preserve
  - Stakeholder in the Greenprint

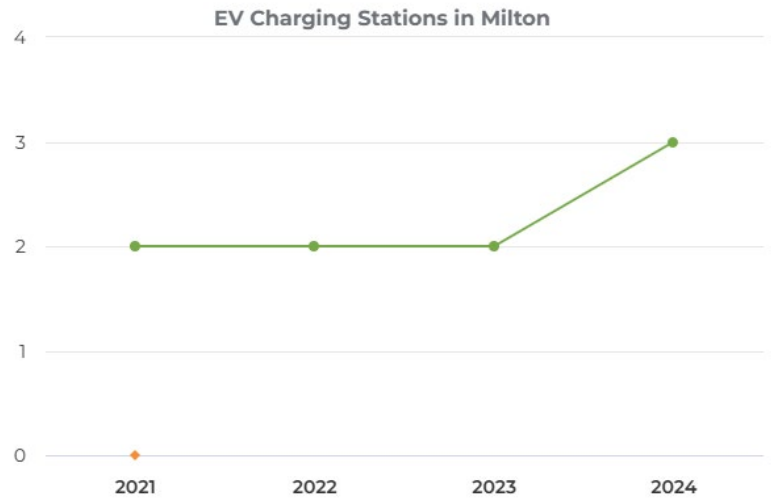
  Fall 2022 we offered guided bird walk programs lead by Georgia Audubon/Birds Georgia



- Establish a baseline EPA mileage average for City vehicles by the end of 2021 and consistently improve that number year-over-year within the City vehicle fleet
  Complete



- Increase the number of electric vehicle charging stations on public and private property in Milton, with 5% growth by the end of this Plan
  Complete



SP #1/Goal #4: Safe and Secure Community

Outcome Measures

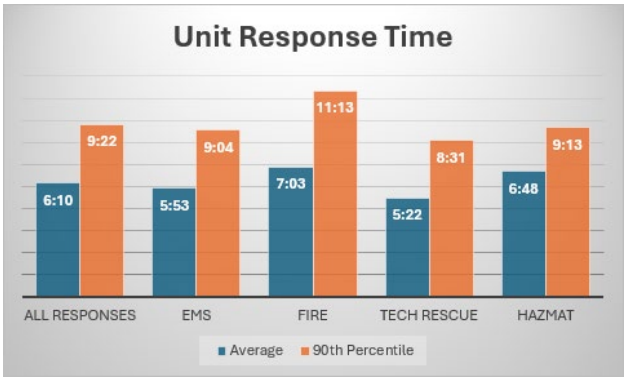
- Explore accreditation for Milton's Fire Department through the Center for Public Safety Excellence by December 31, 2021
  Complete:



- Reduce wait times for emergency response services in the Milton Fire-Rescue Department by meeting the "first alarm assignment" benchmark to 50% of the time by the end of this Plan

  Complete: This has been met 100% of the time since the implementation of the automatic aid agreement in early 2022
- Improve response times to emergency calls in all zones by 10% by the end of this Plan (relative to 2021)

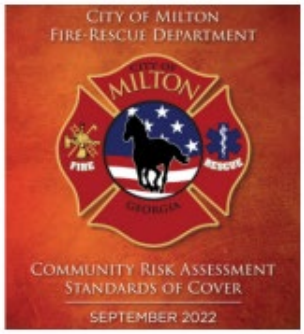
  In progress:



- Develop and deploy annual scenario-based de-escalation and crisis intervention training for all Milton police officers by December 31, 2022

  Complete
- Conduct an initial hazards analysis by December 31, 2021, then reassess annually to increase by 5% year-over-year target police/fire public education programs aimed at resiliency/prevention

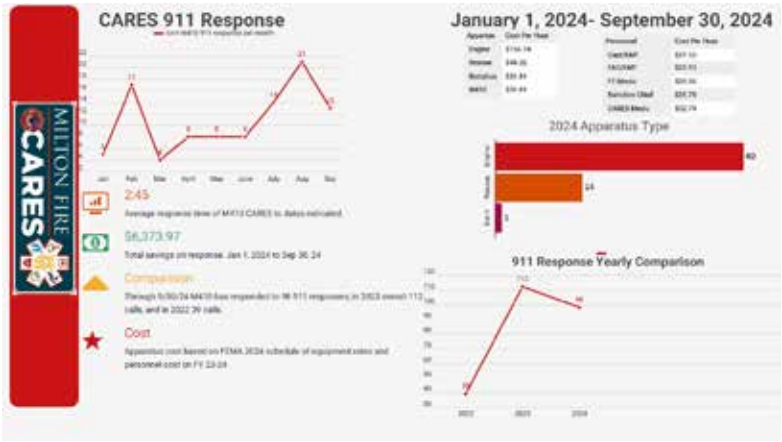
  Complete: Please click on the icon below for more details.



- Establish a functional Safety Crisis Intervention Team (with 100% CIT-trained staff) by December 31, 2023
  Complete
- Identify several police officers per shift for advanced training on crisis response and mental health services by December 31, 2021
  Complete
- Develop an expanded, repurposed operational mobile health response unit (tentatively to be called Milton C.A.R.E.S.) by December 31, 2022
  Complete: Milton Fire CARES (Community Advocates for Referral and Education Services) launched on December 1, 2021.

https://www.miltonga.gov/government/fire/milton-fire-cares

- Conduct an initial assessment of community needs that might be served by a mobile health unit by December 31, 2021; develop a comprehensive policy within the Fire Department to address those needs (including health and safety engagement) by December 31, 2022
  Complete:





- Create a joint fire-police task force and conduct initial drill/training by the end of this Plan

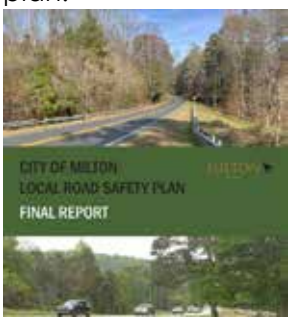
  Complete: Task force has been created/active shooter training and drill conducted in 2022 and 2024.

SP #1/Goal #5: Calm, Efficient Transportation Infrastructure

Outcome Measures

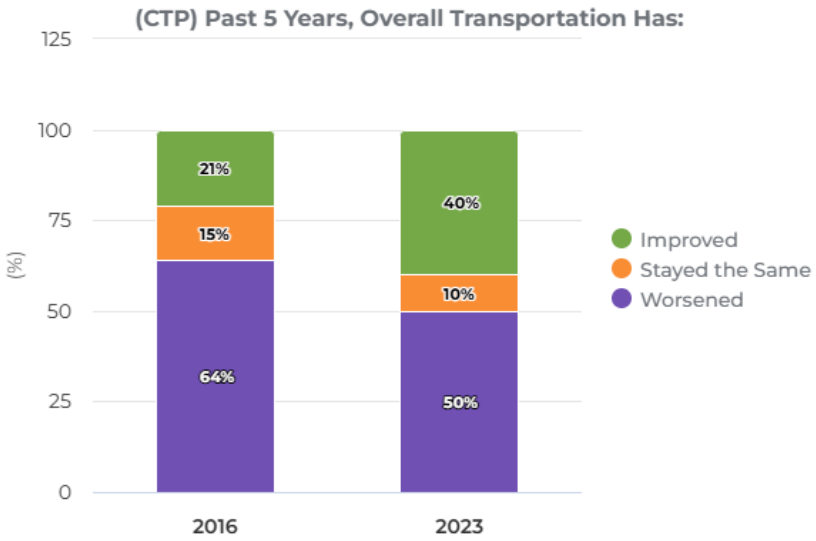
- Complete Local Road Safety Plan with executable strategies by December 31, 2021

  Complete: Council approved Milton's LRSP on August 1, 2022. Please click the image below to access the plan.



- Improve stakeholders' satisfaction with transportation in Milton as measured by a regularly conducted survey

  Complete:

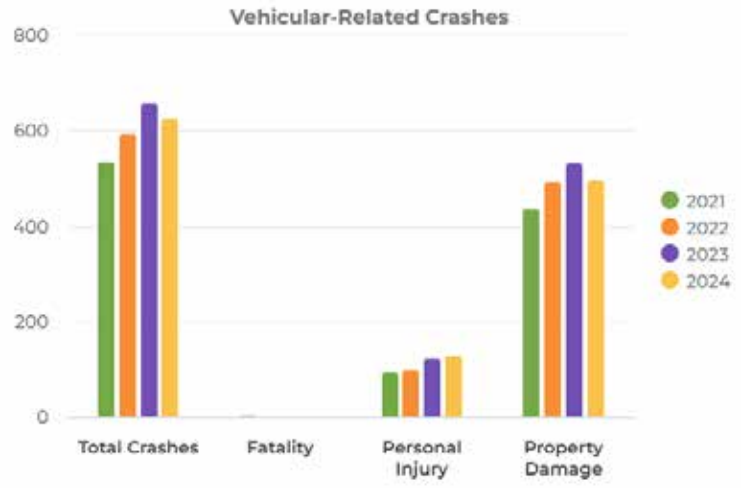


- 5% year-over-year decrease in vehicular-related property damage (using 2021 as a baseline given abnormally reduced traffic in 2020 due to the COVID-19 pandemic)

  In progress: Please see chart below, PD staff is working in conjunction with PW to identify best approaches to reducing these numbers where possible.

- 5% year-over-year decrease in vehicular-related personal injury and fatal crashes (using 2021 as a baseline given abnormally reduced traffic in 2020 due to the COVID-19 pandemic)

In progress: Please see chart below, PD staff is working in conjunction with PW to identify best approaches to reducing these numbers where possible.



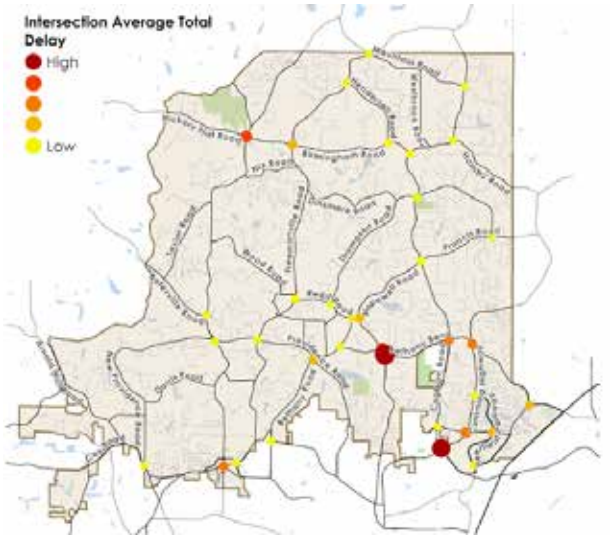
- Deploy a bicycle safety initiative by December 31, 2022

  Complete: 2023 CTP Policy Recommendations on Bicycle Network

  > CITY OF MILTON 2023 COMPREHENSIVE TRANSPORTATION PLAN
  >
  > By implementing these policy changes and improvements, Milton can further its commitment to multimodal transportation, cyclist safety, and comprehensive regulations for bicycle and equestrian facilities. These changes will help create a safer and more accessible environment for vulnerable road users while promoting active and sustainable transportation options.

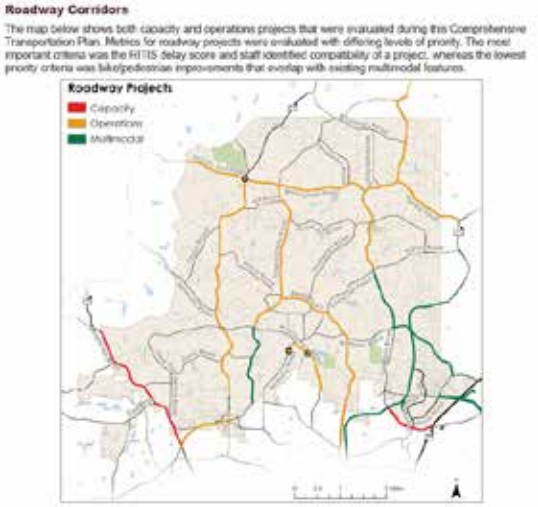
- Ensure effectiveness of intersections does not decrease below level D in the Comprehensive Transportation Plan over each of the next five years

  Complete: 2023 CTP evaluates and recommends projects to ensure intersection effectiveness



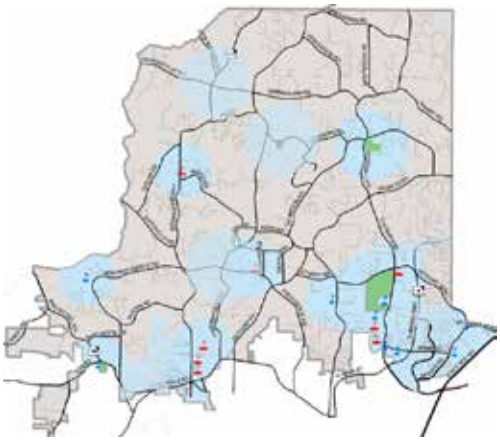
- Establish plan to analyze and develop a means to reduce "red lines" (as seen in widely used mapping software, like Waze) in Milton traffic by December 31, 2023; begin implementing such a plan by December 31, 2024

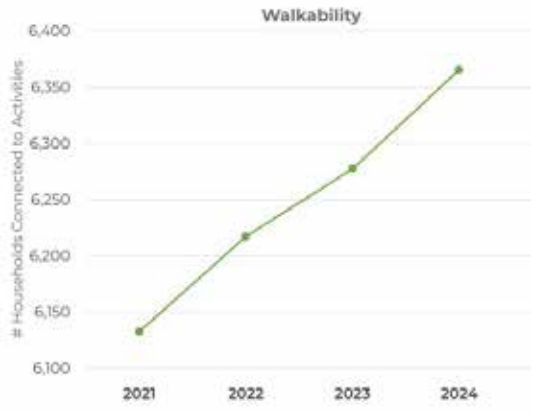
Complete: 2023 CTP evaluates and recommends capacity and operational projects to reduce delay



- Create a baseline on the extent of "walkability" in Milton by contracting for a walkability study by December 31, 2022

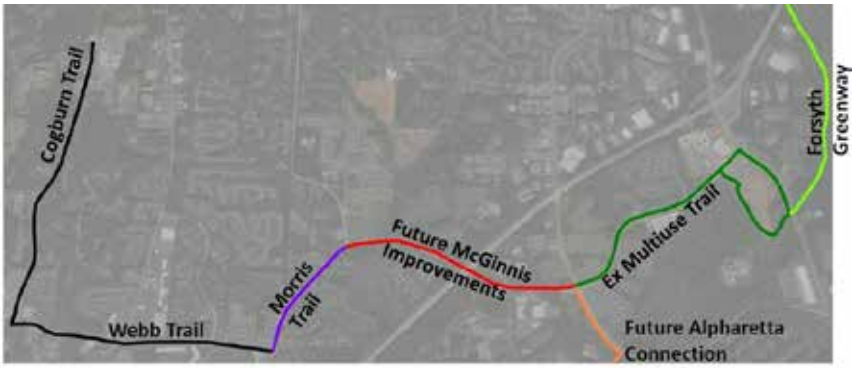
  Complete: Walkability map created and baseline of number of families connected to activity nodes with a goal to increase connectivity year over year





- Establish plans for connections to Big Creek Greenway by December 31, 2021

  Complete: Concept has been approved and is proceeding with final design for construction in FY24/25

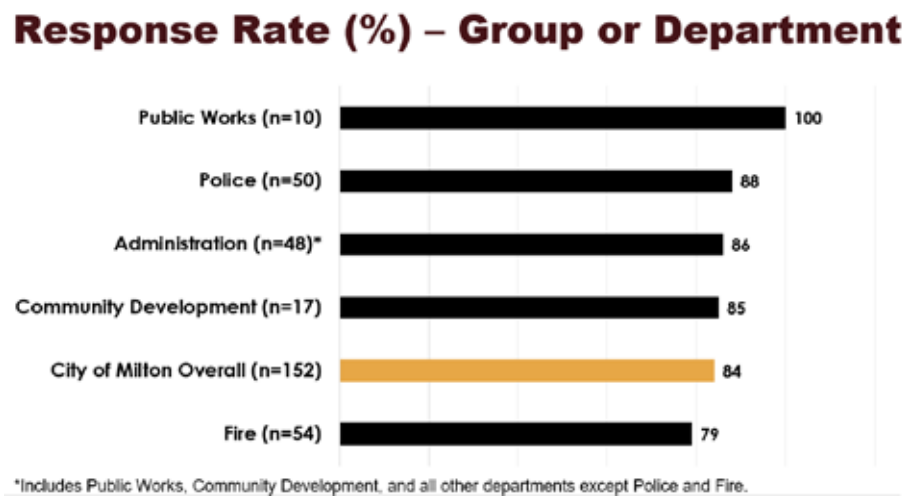


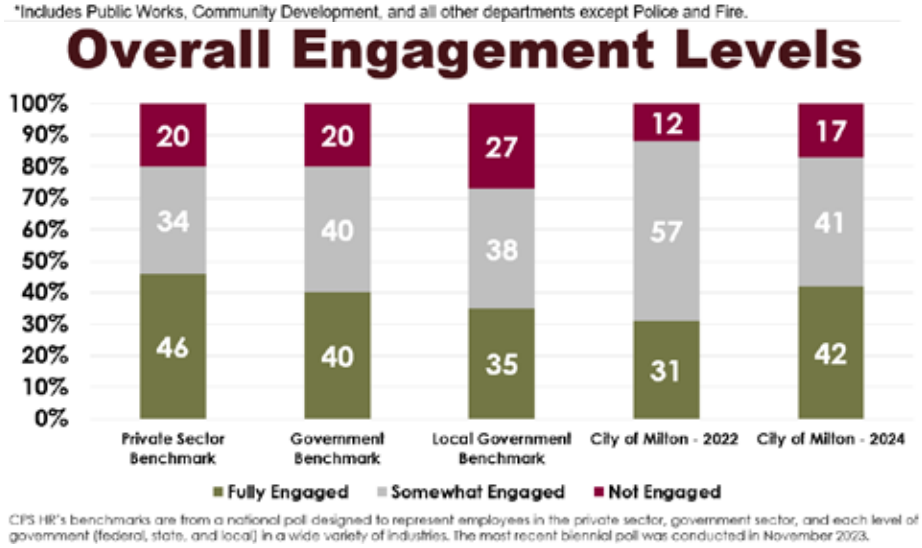
SP #1/Goal #6: Diverse, Engaged, Healthy Workforce

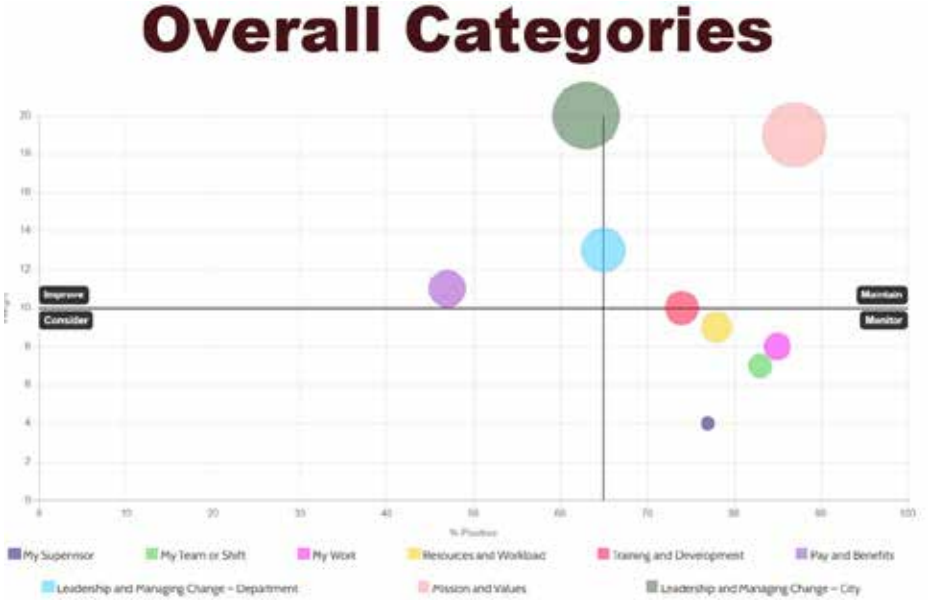
Outcome Measures

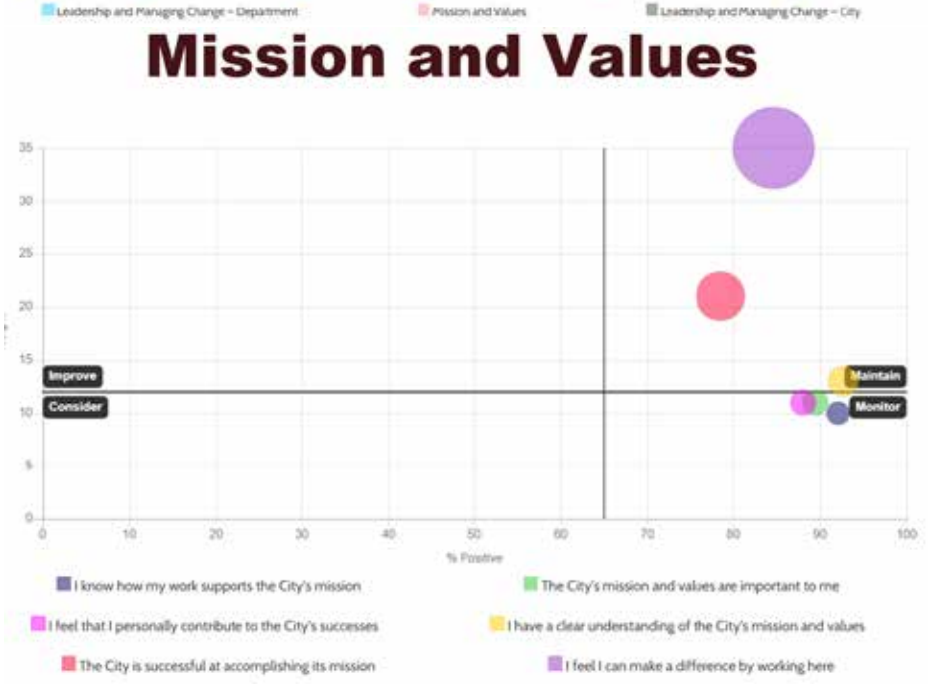
- Conduct engagement and satisfaction surveys for City employees (measured through a customized climate/culture survey or the Gallup Q12) to create baseline measures, followed by incremental year-over-year improvements

  Complete: The baseline survey was complete in 2022 and survey results and improvement plans were shared with staff in June 2022. An employee engagement survey is scheduled to be conducted in 2024 as part of the biennial issuance determined to be best practice in order to give leadership a year to address findings.









- Year-over-year increases in the percentage of employees achieving their documented professional growth objectives

  In progress: The City implemented a formal "Check-In" process in 2020 which includes stated short-term and long-term goals for each employee. The new performance management system, which commenced in FY 2024, takes additional steps to document and track these goals.

- Establish a baseline in 2021, then annually increase the percentage of employees seeking training and mentorship for career advancement

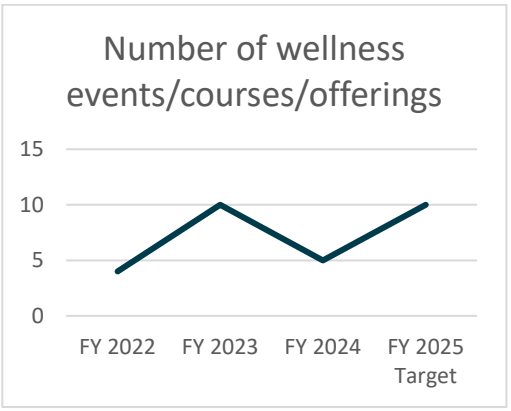
  In progress: While this is being handled at the department level a formal tracking system within Human Resources has not yet been implemented. Delays are related to software capabilities as well as change in leadership within HR.

- Conduct survey to establish baseline, then create and accomplish year-over-year goals that attest to contracted service providers having a positive work environment and providing quality services
  - Not started: Prioritization of new initiatives and day-to-day operations – in a department of two that has had significant turnover within the last few years – has delayed the commencement of this initiative.
- Establish an onboarding plan for all boards and commission members, as well as those in other volunteer leadership roles by December 31, 2021
  - In progress: HR has overhauled the onboarding program for all FTE, PTE, and seasonal employees with the addition of new leadership to the department. The next step is to work with the City Clerk to update the process for all boards and commission members.
- Reduce accidents and workers compensation claims by analyzing baseline data from 2020, then implement plans to reduce the number of incidents, year-over-year, through the end of this Plan
  - In progress: HR is working to analyze baseline data as well as introduce related training through the City's learning management system. On-site training was conducted by GIRMA in FY 2024.
- Year-over-year progress toward goal of making City of Milton's workforce more reflective of the community's demographics
  - In progress: Human Resources staff continues to identify ways to reach out to a diverse pool of candidates throughout the recruitment process. In FY 2023, HR moved to NeoGov's recruitment platform which links directly to the GovernmentJobs portal which has a nationwide reach.



- Year-over-year increases in the percentage of Milton staff taking advantage of benefits (and to what degree)
  - In progress: HR continues to educate staff of the existing benefits as well as make enhancements to current plan designs to increase usability. Some examples include the annual open enrollment benefit fair hosted by HR which brings representatives from each carrier to City Hall to speak directly to staff. Additionally, in FY 2024, the City's HRA plan was expanded to include co-pays in addition to deductible related expenses and educational information on this change was shared during the open enrollment period.
- 20% year-over-year increases in wellness program offerings available to City staff
  - In progress: The Milton Wellness Committee formed "Milton Total Wellness" in 2023 and offered a series of educational/informational lunch-and-learns, screenings, and other offerings throughout the year. HR began measuring the % of staff participating in wellness events in FY 2024 and has set the baseline at 20%.





SP #1/Goal #7: Effective Information Technology

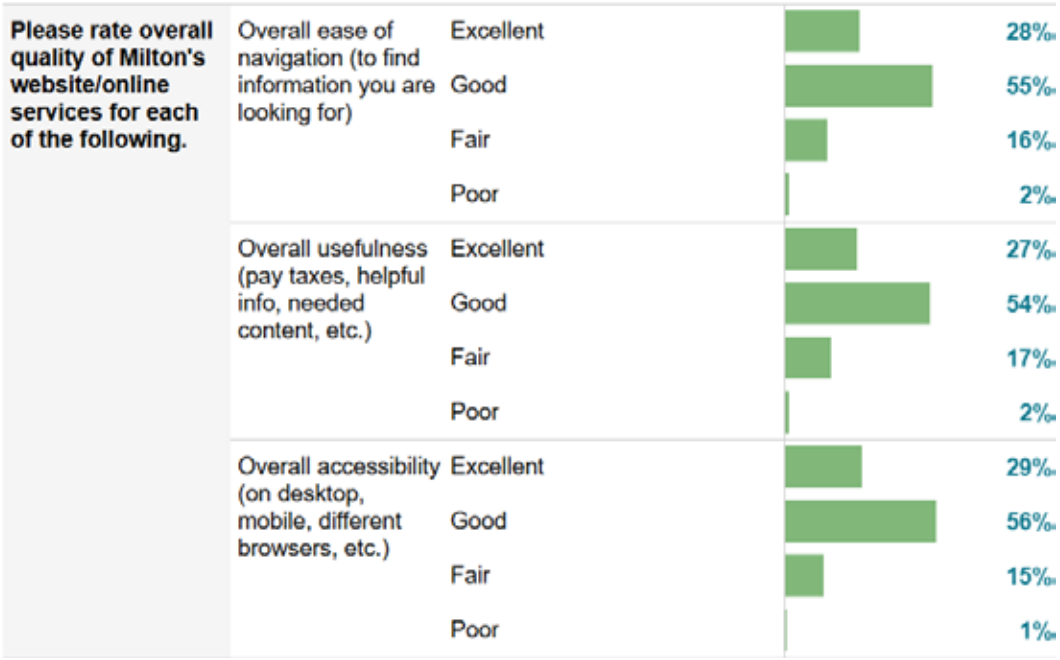
Outcome Measures

- Increase in City staff satisfaction with technology tools and services, as measured through a customized work climate/culture study to be conducted annually
  In progress: Information Services sends out an annual survey to gather feedback from staff on satisfaction and expectations. Staff plans on sending out the satisfaction survey in Spring of 2025.
- Complete domain migration to miltonga.gov by June 30, 2021
  Complete: The domain migration was completed in July 2023.
- Earn a major national IT award (through GovTech, ICMA, Gartner, or Center for Digital Government Innovation Award/GCN) by December 31, 2025
  In progress: Staff is tracking progress and achievements and plans to apply for a major national IT award in 2025.
- Complete an intranet plan by December 31, 2021
  Complete: A plan has been established to initially utilize Vector Solutions as an intranet/learning management system for all training, notifications, form access, etc. with the end goal of creating a city-wide SharePoint as the official intranet.

- Have a fully functioning intranet by December 31, 2022
  Complete: The Vector Solutions site was in place in Fall 2022 and training was provided to staff in January 2023.
- Institute IT Glue (or something similar) for inventory management and "lifecycle" planning by December 31, 2021
  Complete: IT is using Asset Tiger and NinjaOne to manage inventory.

- Establish a fully functioning Laserfiche public portal by December 31, 2021
  Complete:

- Re-establish publicly available GIS mapping by June 30, 2021
  Complete: Access was re-established in 2022
- Increased community satisfaction with the City's website, as measured periodically through the ICMA National Citizen Survey
  Complete: A baseline has been set with the 2022 NCS and will be monitored biennially (2024 survey results below).



- Increased ratings on municipal website transparency as measured through a generally accepted measurement tool, with 2021 set as the baseline and a follow-up assessment in 2023
  In progress: Staffing considerations have significantly impacted operations in the Communications Department including the ability to prioritize this initiative. At this time, the only website satisfaction indicators the City has are included in the outcome measure above.

Strategic Priority #2 - Smart Land Planning

SP #2/Goal #1: Equestrian, Farm Lifestyle

Outcome Measures

- Milton is listed/recognized nationally as one of the top places for recreational/hobby equestrian hobbyists by December 31, 2024
  Complete: City of Milton listed as the second best city in the state of Georgia as recognized by Travel & Leisure magazine based on its "larger land parcels and unmatched beauty."

TRAVEL+ LEISURE



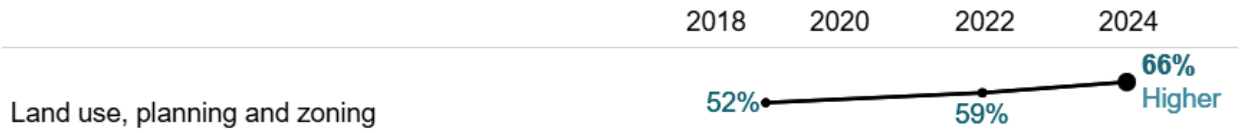
- Establish baseline of agricultural properties segmented by size and set achievable goals by December 31, 2021
  In progress: Community Development formed focus groups as part of a large-lot incentives project. The result of the focus groups' work was the development of incentives that will be presented to the City Council for consideration. If approved, code changes would be generated and could be implemented by mid-2025.
- Establish a baseline of satisfaction within the equestrian/agricultural community for goods, services, support, and available experiences by December 31, 2022
  In progress: This initiative remains on the Milton Equestrian Committee (MEC) agenda for consideration and feedback.

SP #2/Goal #2: Enhance Commercial Nodes

Outcome Measures

- Increases year-over-year in the percentage of large lot subdivisions as a percentage of overall subdivisions created during a given period
  Complete: Milton has had over 36 acres developed as large lot parcels. 100% of the developments in 2023 were large lots. Staff will continue to incentivize large lots with an aim of maintaining this outcome. One subdivision with 14 lots ranging in size from 1-3 acres was approved in 2024.
- Increased citizen satisfaction with the City's land use policies and decisions (as measured periodically by the ICMA National Citizen Survey)

Complete: In the 2022 NCS the following results were posted related to land use as compared to other communities in the national benchmarks table:



- Milton becomes a regional leader in land development practices as evidenced by positive publicity in regional publications by December 31, 2022

  Complete: The City of Milton has been featured positively in Atlanta Business Chronicle in October 2023, Georgia Trend in September 2023, and Chronicle of the Horse.

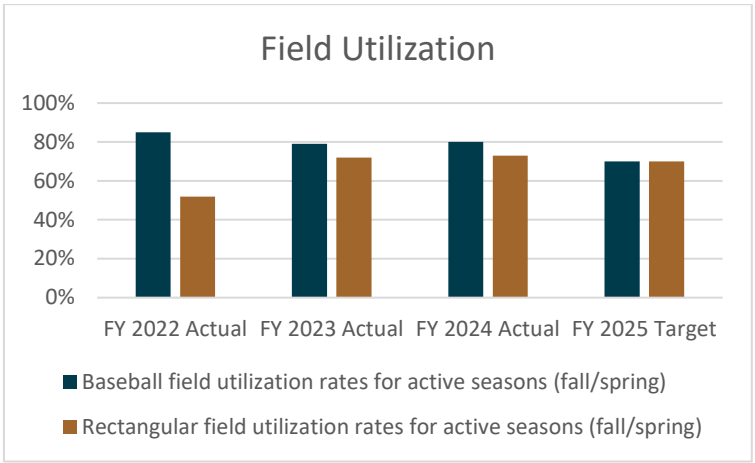
Strategic Priority #3 - Public Land and Resources

SP #3/Goal #1: Active Parks and Recreation

Outcome Measures

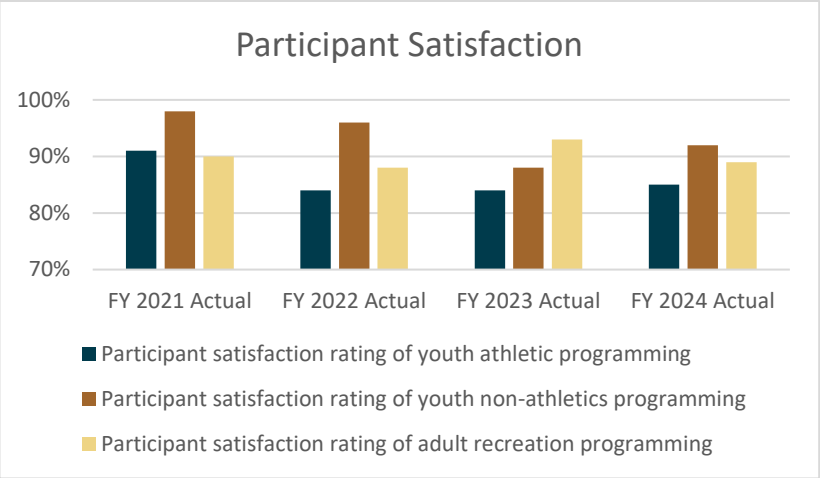
- Establish a baseline for utilization rate of parks and recreation facilities, then increase that utilization rate year-over-year

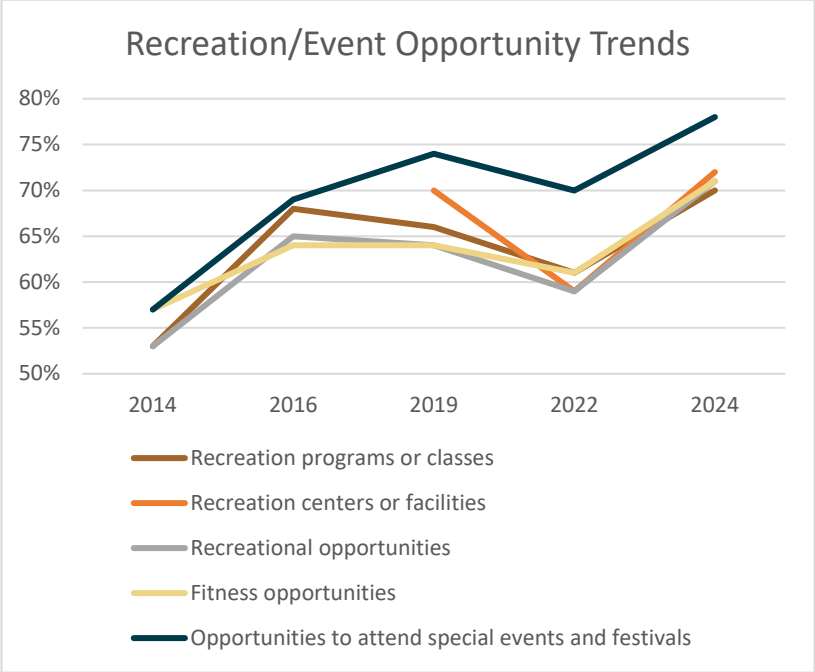
  Complete: Staff is monitoring field utilization for the best balance of available space and optimal program needs which may not yield an increase in each given year. Facility usage will be monitored when additional indoor space is brought in-house.



- Increased community satisfaction of parks and recreation facilities and programming as measured periodically through the ICMA National Citizen Survey and/or surveys coordinated by program providers

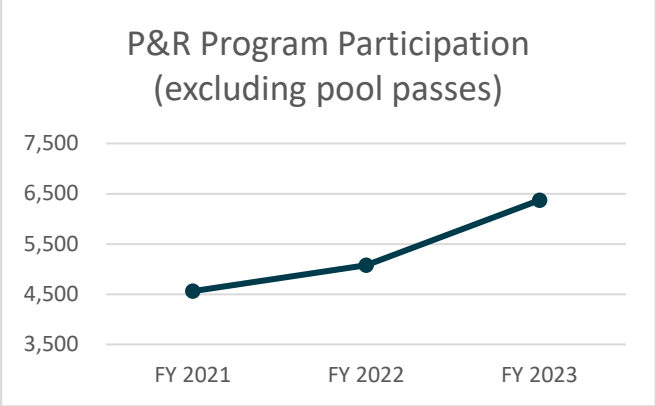
Complete: The City has tracked these measures through the NCS as well as post-program surveys internally.
In 2022, a new measure was added to the NCS: Overall quality of parks and recreation opportunities. 85% of respondents felt that this was an important focus for the community over the coming two years and 74% found a favorable quality of this characteristic in Milton.
Additional rankings include:

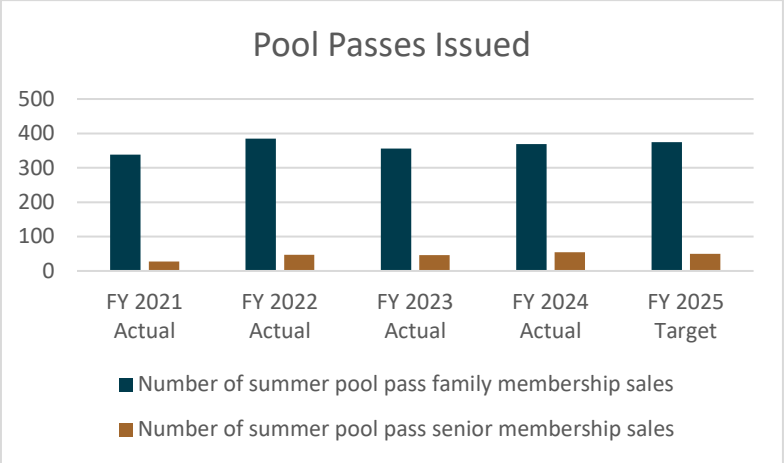




- Year-over-year increases in community participation in Parks and Recreation activities, as measured in the number of individuals enrolled in City-affiliated programs

  Complete: Registration for Parks and Recreation programming is being measured and tracked with the goal of increasing year-over-year participation





- Establish a scholarship program for recreational programs based upon generally accepted guidelines

  Complete: A formal scholarship program was adopted in FY 2022
- Year-over-year increases in available active indoor recreation space (as measured in total square footage)

  In progress: Milton has indoor facilities including the Milton City Park and Preserve Community Center, Community Place next to City Hall, and Bethwell Community Center at approximately 5,447 square feet of recreation space. An indoor community center is under contemplation in the seven-year CIP with completion estimated beyond FY 2031 based on current resources.





- Year-over-year increases in active outdoor park and recreation space (as measured in total acreage)

Complete: Active outdoor acreage has been measured with the addition of 8 acres at Legacy Park in 2020. The City aims to increase this acreage with the addition of a new active athletic park scheduled to be completed in FY 2026.

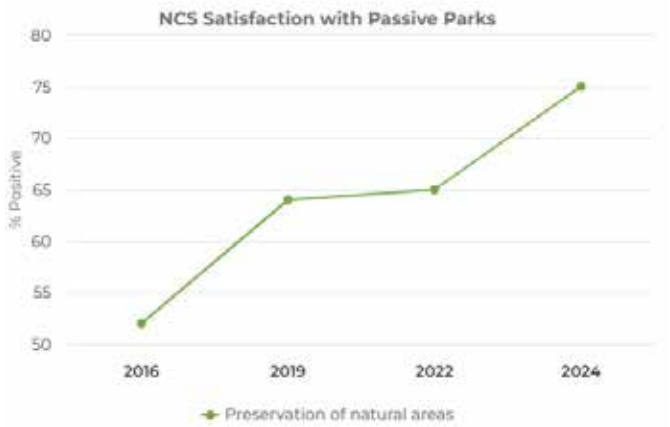




SP #3/Goal #2: Passive Parks

Outcome Measures

- Increased space and trails for equestrian activity by December 31, 2025
  In progress:
  - Birmingham Park Phase 1 complete
  - Freemanville at Birmingham initial improvements complete
  - Greenprint planning
  - Future improvements
- Increases in community satisfaction with passive park spaces as measured regularly in ICMA National Citizen Survey and/or other surveys
  In progress: The NCS has some key indicators for this measure and staff are seeking additional feedback through internal surveys to gauge satisfaction with passive park spaces.



- Implement significant improvements to transform Birmingham Park into more of an equestrian destination by December 31, 2025
  In progress: Phase 1 completed fall 2022, upcoming future phase(s)
- Open bathrooms, pier, and new trail in Providence Park by December 31, 2021
  Complete: Pier and new ADA compliance trail opened to the public in November 2021 and the restrooms were opened in February 2023




- Open first trails in former Milton Country Club by October 31, 2021
  Complete: The first trail – a 2.5 mile loop – opened in April 2022



SP #3/Goal #3: Mobility and Connectivity

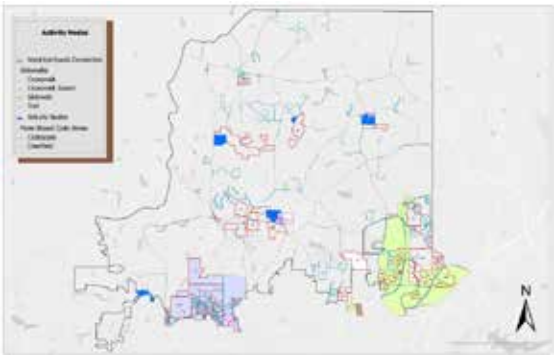
Outcome Measures

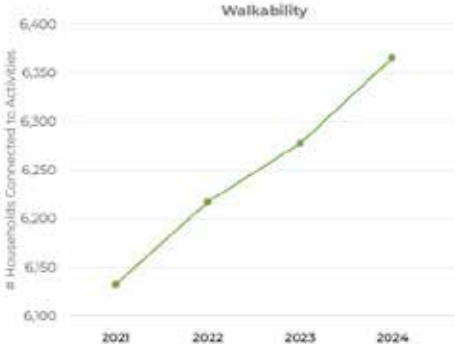
- Increases in community satisfaction with Milton's trail system, as measured periodically in the ICMA National Citizen Survey and/or other surveys
  Complete:



- Establish a baseline and then target for the number of families connected to businesses and activity nodes via a continuous network of trails; increase the number of connected families by December 31, 2025

  Complete: Walkability map created and baseline of number of 6,136 homes connected to activity nodes with a goal to increase connectivity year over year



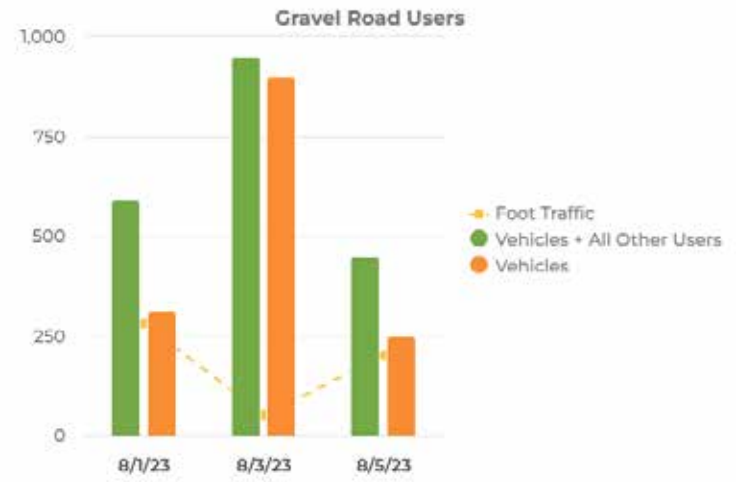


- Develop an interactive trail map to feature on the City's website, then increase the number of visits to that trail webpage by December 31, 2025

  In progress: Parks and Recreation, Public Works and Information Services are collaborating to create this map and once available Communications will be able to track webpage views annually.

- Explore the measurement of foot traffic on city sidewalks and trails by December 31, 2024

  Complete: Currently monitoring Wood Rd/Phillips Circle

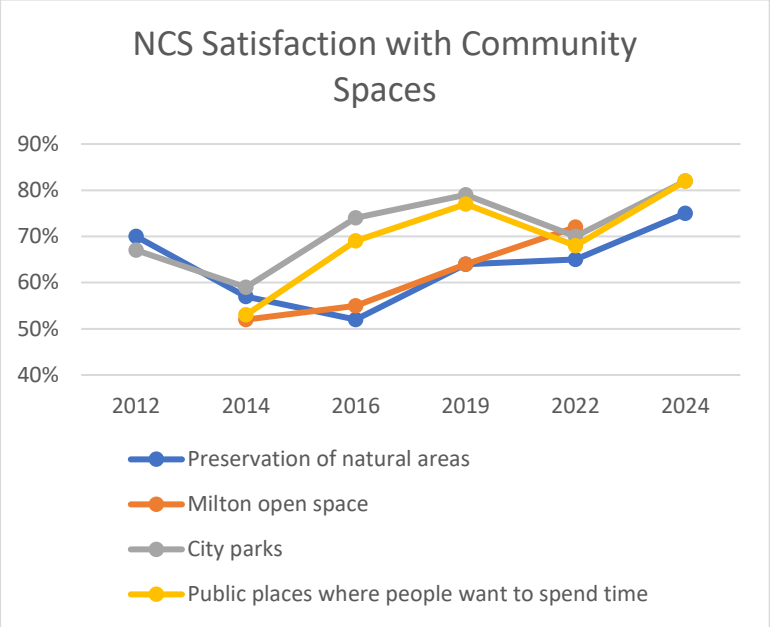


SP #3/Goal #4: Culture in Public Spaces

Outcome Measures

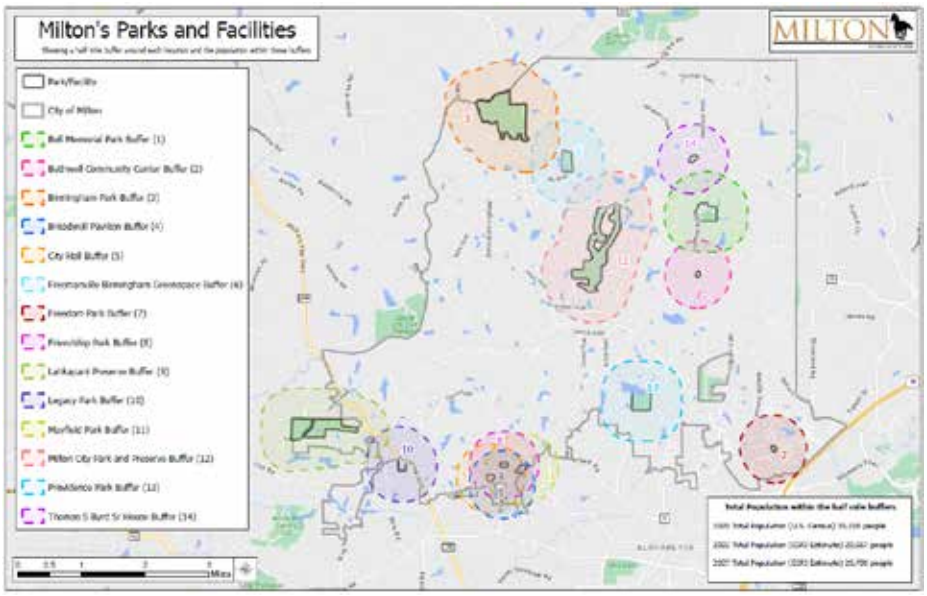
- Establish a baseline of residents' satisfaction with the City's community spaces (as measured in the ICMA National Citizen Survey and/or other surveys), then produce a notable increase in satisfaction by 2025

In progress: Staff continues to implement strategies and create new endeavors in order to improve/continue to improve residents' satisfaction with the City's community spaces



- Year-over-year increases in the number of households that are within a half mile of a community space

  Complete: A baseline has been set in GIS utilizing population and will be monitored periodically for intended increases. This figure will increase as the City's greenspaces become open to the public throughout 2024.



- Year-over-year increases in technologically interactive spaces on Milton properties

  In Progress: Staff is working towards adding technologically interactive spaces on Milton properties as well as a way to measure the availability of these resources through GIS.

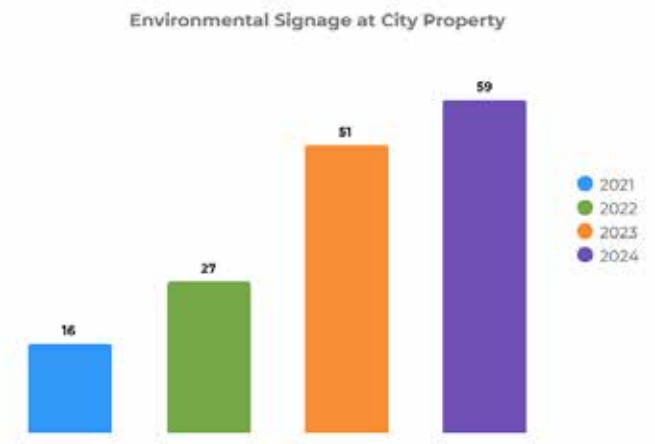
SP #3/Goal #5: Greenspaces

Outcome Measures

- Complete a greenspace plan/strategy by March 31, 2022
  In progress: (please click the image below for more details):



- Year-over-year increases in signage and other educational components at City-owned greenspaces and parks (same answer as sustainability section)
  Complete: Staff will continue to track annually

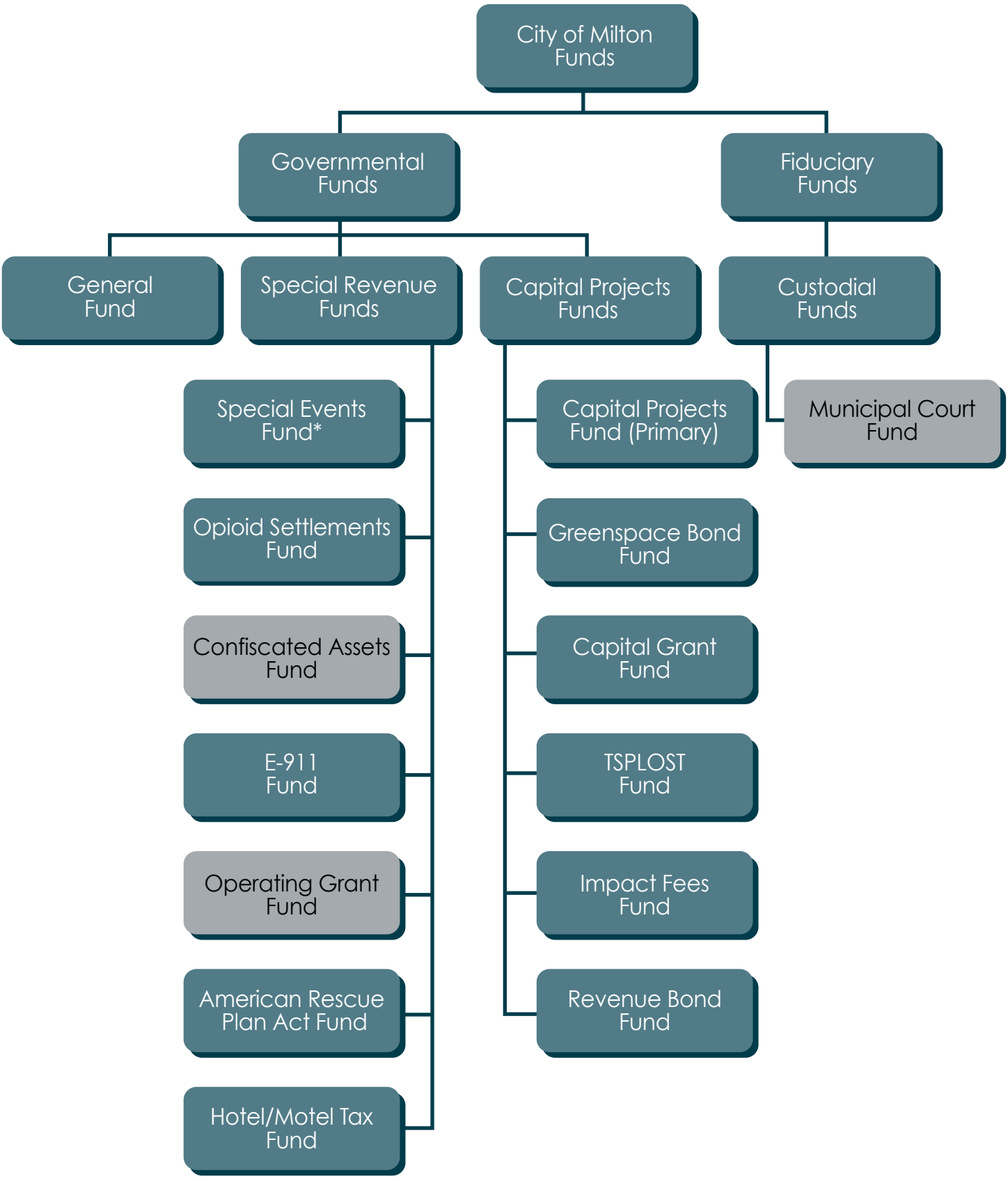


- Identify opportunities to acquire/add more City-owned greenspaces
  Complete: Remaining bond fund purchases will be based on large land parcel evaluations recommended by MGAC while other opportunities for acquiring greenspace are also being explored.
- Incorporate greenspaces into Milton's interactive maps, trail heads, standard signage and markers, and public education programs
  In progress:
  - Include as additional greenspaces are opened
  - Multimedia coverage last summer of Milton's greenspaces (in-house video and interview with Neighborhood TV)
    Neighborhood TV
  - Base on recently completed branding toolkit once the Greenprint is completed

For additional progress tracking on the City's Strategic Plan goals and objectives please go to: https://cleargov.com/georgia/fulton/city/milton/dashboards

Financial Policies and Procedures

Fund Structure



* This fund is budgeted as Special Revenue Funds for ease of tracking. It is ultimately rolled into the General Fund for the purposes of financial reporting in the Annual Comprehensive Financial Report (ACFR).

These funds have no appropriations in the FY 2025 Budget.

Department-Fund Relationship

The following shows which departments are represented within each budgeted fund for Fiscal Year 2025. (Capital funds include project-length budgets that may not have additional funding requests in FY 2025.)

	Special Revenue Funds			Capital Projects Funds					
DEPARTMENT	General Fund	Special Events Fund	E-911 Fund	Capital Projects Fund	Greenspace Bond Fund	TSPLOST Fund	Capital Grant Fund	Impact Fees Fund	Revenue Bond Fund
Mayor & Council	✓								
City Clerk	✓								
City Manager	✓								
Elections	✓								
General Administration	✓								
Finance	✓			✓					
Legal	✓								
Information Services	✓			✓					
Human Resources	✓								
Risk Management	✓								
General Government Buildings	✓								
Communications	✓								
Municipal Court	✓								
Police	✓		✓	✓					
Fire	✓			✓				✓	
Public Works	✓			✓		✓	✓	✓	
Parks & Recreation (Active)	✓	✓		✓			✓	✓	
Passive Parks/ Greenspace	✓			✓	✓		✓		
Community Development	✓			✓					
Debt Service					✓				✓
Contingency	✓			✓					

American Rescue Plan Act Fund

Interest earnings will be allocated through an operating transfer to the General Fund, and subsequent/authorized spending will be addressed through the Council approved budget amendment process when expenses are incurred.

Hotel/Motel Tax Fund

100% of the hotel/motel taxes collected will be transferred to the Special Events Fund to promote tourism and community engagement

Financial Policies and Procedures

The City has developed financial policies and procedures to ensure that financial resources are managed in a prudent manner. In addition, Milton's budgeting and accounting practices conform to Generally Accepted Accounting Principles (GAAP) as announced by the Government Accounting Standards Board (GASB) and the Georgia Uniform Chart of Accounts.

Budgetary Policies

BALANCED BUDGET

The budget is balanced for each budgeted fund. Total anticipated revenues plus the portion of the fund balance in excess of required reserves that is designated as a budgeted funding source must equal the total estimated expenditures for each fund. The City is prohibited from balancing current expenditures through the obligation of a future year's resources.

BASIS OF BUDGETING

All governmental funds use the modified accrual basis of accounting for budgeting purposes as well as financial reporting purposes in the audited financial statement.

LEVEL OF BUDGET ADOPTION AND CONTROL

All budgets are adopted at the legal level of budgetary control, which is the department level within each individual fund.

BUDGET CONTROL REPORTS

The City maintains a system of budgetary control reports to ensure adherence to the budget. Departments also have access to financial reports which, compare actual revenues and outstanding encumbrances and expenditures with budgeted amounts.

BUDGET AMENDMENT PROCESS

The budget is a dynamic, rather than static, plan that requires adjustments and formal budget amendments as circumstances change. The mayor and city council must approve all increases in total departmental appropriations. Department heads may submit budget amendment requests transferring appropriations from one line item to another within the specific department appropriation and fund, and obtain approval from the City Manager. Adjustments from appropriations that have been obligated, committed, or reserved for a designated purpose cannot be transferred until a formal de-obligation occurs.

APPROPRIATION LAPSES AT YEAR-END

All operating budget appropriations, including encumbered appropriations, lapse at the end of the fiscal year. Purchases encumbered in the current fiscal year, but not received until the following year, must be charged against a department's subsequent year appropriation.

UTILIZATION OF PRIOR YEAR'S FUND BALANCE

If necessary, the City may use the fund balance in excess of the required reserves as a funding source for that fund's budget in any given year. The utilization of fund balance is considered a use of one-time revenues for budgeting purposes.

Fund Balance Policy

This policy ensures that the City maintains adequate fund balances and reserves in order to:

1. Provide sufficient cash flow for daily financial needs;
2. Secure and maintain investment-grade bond ratings;
3. Offset significant economic downturns or revenue shortfalls; and
4. Provide funds for unforeseen expenditures related to emergencies.

FUND BALANCE CATEGORIES

1. NONSPENDABLE: Includes amounts that cannot be spent because they are either a.) Not in spendable form or b.) Legally or contractually required to be maintained intact. Nonspendable amounts are determined before all other classifications and consist of the following steps (as applicable in any given fiscal year):
   a. The City will maintain a fund balance equal to the balance of any long-term outstanding balances due from others (including other funds of the City).
   b. The City will maintain a fund balance equal to the value of inventory balances and prepaid items (to the extent that such balances are not offset with liabilities and actually result in fund balance).
   c. The City will maintain a fund balance equal to the corpus (principal) of any permanent funds that are legally or contractually required to be maintained intact.
   d. The City will maintain a fund balance equal to the balance of any land or other non-financial assets held for sale.
2. RESTRICTED: Includes amounts that can be spent only for the specific purposes stipulated by the Georgia Constitution, external resource providers or through enabling legislation.
3. COMMITTED: Includes amounts that can be used only for specific purposes determined by a formal action of the City Council. Commitments are only used for specific purposes pursuant to a formal action of the city council. A majority vote is required to approve or remove a commitment.
4. ASSIGNED: Includes amounts intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed.
5. UNASSIGNED: Includes the residual classification for the City's general fund and includes all spendable amounts not contained in the other classifications.

RESERVE FOR WORKING CAPITAL

The reserves required to cover the cost of expenditures caused by unforeseen emergencies, to cover shortfalls due to revenue declines, and to eliminate any short-term borrowing for cash-flow purposes. This reserve accumulates and is then maintained at an amount which represents no less than 25% of the subsequent year's budgeted revenues.

Revenue Administration Policy

The City strives to maintain a diversified and stable revenue structure to shelter it from short-term fluctuations in any primary revenue source. When possible, the revenue mix combines elastic and inelastic revenue sources to minimize the effect of economic downturns. The City works towards diversifying its revenue base in order to reduce its dependence on property taxes. As part of the annual budget process, an objective analytical process estimates revenues realistically and prudently. The City estimates revenues of a volatile nature conservatively.

Debt Management Policy

A sound fiscal position is maintained by only utilizing long-term tax-exempt debt to provide resources to finance needed capital improvements, while accumulating adequate resources to repay the debt. In addition, a strong financial administration serves to maintain and improve the City's credit rating. Both short-term and long-term debt are permissible when within the guidelines outlined in the City code of ordinances.

Cash And Investment Policy

The primary objectives of the City's investment activities are: safety, liquidity, and yield.

SAFETY

Safety of principal is the foremost objective of the investment program. Investments are undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk.

LIQUIDITY

The investment portfolio must remain sufficiently liquid to meet all those operating requirements that may be reasonably anticipated.

YIELD

The investment portfolio is designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to safety and liquidity.

Capital Asset Policy

Capital asset means any real or personal property acquired by the City which has an estimated useful life of three or more years with an acquisition value of $10,000 or more.

The term capital asset includes: land, improvements to land, easements, buildings, improvements to buildings, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible and intangible assets that are used in the operations of the government.

The City records depreciation using the straight-line method over the following useful lives:

Buildings	20–40 years
Vehicles, Equipment and Other	5–12 years
Infrastructure	15–60 years
Land Improvements	10–40 years

Budget Process

Milton's budget process is an ongoing endeavor. The official Fiscal Year 2025 process commenced in February 2024 with staff discussions around long-range planning priorities with a focus on priority based budgeting. Staff spent time working with representatives from Resource X analyzing programs and spending patterns. This work helped set the foundation for subsequent work on updating the five-year operating and seven-year capital budgets and the creation of new initiative requests. Priority based budgeting work will continue throughout Fiscal Year 2025 with the goal of creating a comprehensive program inventory that has budgeted dollars allocated to programs which are then scored against strategic plan priorities and goals. This will aid our team in budget decision-making as well as preparing our team for the next cycle of strategic planning.

THE PROCESS

Staff brought feedback gathered in these initial phases of discovery along with topics needing Council feedback to a Council retreat focused on the overall budget process, priorities, and long-rage planning in May 2024. Discussions at the retreat were incorporated into the draft budget and helped inform the budget input and feedback meetings held throughout June and July. These additional budget discussion sessions offer opportunities for citizens and stakeholders to provide input as each meeting allows for public comment (please see the budget process flow chart for specific dates/topics covered at the budget input and feedback meetings held in 2024).

After receiving this initial guidance and feedback from Council, staff provides updates to its requests related to both a current services budget (continuing operations) as well as an enhanced services budget (new initiatives) while City Management staff calculates expenses associated with salaries and benefits and projects revenues for the upcoming year (please see p. 92 for additional information on assumptions and trends related to the City's major revenue sources).

The team analyzes historical data looking for meaningful trends and incorporates allowances for potential unforeseen circumstances. The current services budget determines the costs associated with continuing the same service levels for the upcoming year as are currently being provided for maintenance & operating as well as capital projects. In addition, each department head is responsible for detailing the costs associated with any new or improved services. These enhanced services requests are outlined in the initiatives sections of the budget book and must tie back to one of the City's strategic priorities/strategic goals identified in the existing Strategic Plan.

Department Heads then meet with the City Manager and Deputy City Managers to explore, in detail, the initial department budget requests including a look five years out for maintenance and operating and seven years out for the Capital Improvement Plan. The City Manager and Deputy City Managers review all budget requests in order to get a high-level perspective of the City-wide budget. As the City has revenue limitations (lower residential and commercial densities, combined with a smaller commercial footprint which restrict potential tax revenues sources such as Property Taxes, Hotel/Motel Taxes, Occupational Taxes, and Alcohol Beverage Excise Taxes), careful consideration must be given to the priorities identified by the departments.

With guidance from the City's Strategic Plan, department goals, and other planning process documents (see p. 29) as well as feedback from the series of budget input meetings, the City Manager made the final determination of what would be proposed to Mayor and Council in the final budget document.

The end product is based on revenue anticipations and line-item expenditures within each department and is developed according to financial best practices and Generally Accepted Accounting Principles (GAAP). All governmental funds use the modified accrual basis of accounting for budgeting purposes as well as financial reporting purposes in the audited financial statements. All appropriations lapse at year-end with the exception of the capital projects funds, which adopt project-length budgets.

In late July the City's leadership team, consisting of City Management and all department heads, met with Council in small groups to review the proposed budget in detail and to provide time for additional questions and input. The budget flow chart on p. 77 details the timeframe when the budget was presented to Mayor and Council as well as the required public hearings for the budget and the adoption of the annual millage rate. Public hearings are an additional time for the community to give their input and be heard by Mayor and Council and staff to ensure a collaborative and transparent process.

Once the final approval has been granted by Mayor and Council and the budget has been adopted, staff continues to review and monitor the budget with each purchase. Department heads receive budget control reports that provide timely comparisons of actual revenues, encumbrances, and expenditures to the approved budgeted amounts. The budget is a dynamic, rather than static plan which does require adjustments/amendments from time-to-time. By ordinance, requests to transfer appropriations from one line item to another within the same department and same fund must receive approval from the City Manager while increases in total departmental appropriations (i.e. transfers from another department or fund) require approval from Mayor and Council.

Budget Process Flow Chart

	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT
Budget Planning and Development:									
Internal goal setting and long-range planning discussions focused on strategic plan priorities and priority based budget concepts									
Draft/update five-year operating forecast									
Draft/update seven-year CIP projections									
Develop new initiative requests based on strategic priorities									
Council Retreat									
Adjust budget requests based on feedback received from Council									
Review of budget requests completed by Leadership Team									
Present overview of final draft/discuss with Council members									
Public Meetings and Adoption (Millage Rate):									
Millage Rate Public Hearing #1: August 5, 2024, 9:00 AM									
Millage Rate Public Hearing #2: August 5, 2024, 6:00 PM									
Millage Rate Public Hearing #3: August 12, 2024, 6:00 PM									
Millage Rate Adoption: August 12, 2024, 6:00 PM									
Public Meetings and Adoption (Budget):									
Public input meetings with Boards, Committees, and Council (includes opportunity for community feedback)									
Budget Workshop #1: August 12, 2024, 6:00 PM									
Budget Proposal Public Hearing #1: September 4, 2024, 6:00 PM									
Budget Proposal Public Hearing #2: September 16, 2024, 6:00 PM									
FY 2025 Budget Adoption: September 16, 2024, 6:00 PM									
Budget Implementation and Monitoring:									
Start of the Fiscal Year (initiation of monthly review of revenue collections and spending)									

JUNE 2024

June 10, 2024 – Council Input: Budget Preparation and Feedback Session 1 of 4 (Capital Improvement Plan/Pay-As-You-Go Program Overview, New Active Athletic Complex, McConnell Chadwick House, and Mayfield Farm Park)

JULY 2024

July 8, 2024 – Council Input: Budget Preparation and Feedback Session 2 of 4 (draft five-year operating revenue forecast)

July 15, 2024 – Council Input: Budget Preparation and Feedback Session 3 of 4 (new operating and capital initiatives)

July 22, 2024 – Council Input: Budget Preparation and Feedback Session 4 of 4 (draft five-year operating expenditure forecast)

Consolidated Financial Summaries

Consolidated Budget Summary (All Funds)
FY 2022-FY 2025

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget
REVENUES				
Taxes				
Property Taxes	$ 20,462,439	$ 21,003,902	$ 21,722,015	$ 23,175,974
Sales & Use Taxes	20,872,433	22,373,742	23,232,956	24,135,841
Business & Other Taxes	4,470,813	4,791,252	5,162,520	5,376,932
Licenses & Permits	1,783,318	1,415,856	1,502,174	1,473,875
Intergovernmental Revenues	12,199,682	2,981,143	9,218,821	4,455,314
Charges for Services	2,928,580	2,753,808	2,539,653	2,734,442
Fines & Forfeitures	643,863	736,948	774,758	812,500
Investment Income	416,189	2,961,028	4,230,709	3,250,240
Contributions & Donations	30,547	23,062	43,888	10,000
Miscellaneous Revenue	555,085	531,784	659,032	263,453
subtotal	$ 64,362,949	$ 59,572,525	$ 69,086,526	$ 65,688,571
Other Financing Sources				
Proceeds From Sale Of Assets	$ 51,800	$ 28,354	$ 47,768	$ 4,950,000
Interfund Transfers In	34,087,790	16,923,410	17,101,160	11,140,551
subtotal	$ 34,139,590	$ 16,951,765	$ 17,148,928	$ 16,090,551
TOTAL REVENUES	**$ 98,502,539**	**$ 76,524,290**	**$ 86,235,455**	**$ 81,779,121**
EXPENDITURES (by Function)*				
General Government	$ 4,665,777	$ 5,108,728	$ 7,497,543	$ 7,303,545
Judicial	371,667	402,675	486,384	561,339
Public Safety	18,010,155	22,752,066	29,457,659	21,443,169
Public Works	6,951,595	11,451,516	64,520,483	20,421,853
Culture & Recreation	6,777,514	7,398,519	40,185,463	12,419,459
Housing & Development	1,923,122	2,339,853	3,793,846	3,043,406
Debt Service	3,363,206	3,359,706	3,361,831	3,410,081
Contingency	-	-	-	787,696
Initiatives	-	-	-	1,498,578
subtotal	$ 42,063,037	$ 52,813,064	$ 149,303,209	$ 70,889,126
Other Financing Uses				
Interfund Transfers Out	$ 34,087,790	$ 16,923,410	$ 17,101,161	$ 11,146,676
subtotal	$ 34,087,790	$ 16,923,410	$ 17,101,161	$ 11,146,676
TOTAL EXPENDITURES	**$ 76,150,827**	**$ 69,736,474**	**$ 166,404,370**	**$ 82,035,801**
Total Revenues Over/(Under) Expenditures	$ 22,351,712	$ 6,787,816	$ (80,168,915)	$ (256,680)
Beginning Fund Balance	63,669,930	86,021,643	92,809,458	12,640,542
ENDING FUND BALANCE	**$ 86,021,643**	**$ 92,809,458**	**$ 12,640,542**	**$ 12,383,862**

Note: The FY 2024 Amended Budget reflects project-length budget balances. Unspent capital project appropriations and corresponding revenue anticipations as of 9/30/2024 will carry forward to the subsequent year's budget through budgeted fund balance.

Consolidated Budget Summary (All Funds)
FY 2023-FY 2025

	FY 2023 Actuals						FY 2024 Amended Budget					
	General Fund	American Rescue Plan Act Fund	Capital Projects Fund	Greenspace Bond Fund	TSPLOST Fund	Other Funds	General Fund	American Rescue Plan Act Fund	Capital Projects Fund	Greenspace Bond Fund	TSPLOST Fund	Other Funds
REVENUES												
Taxes												
Property Taxes	$ 19,133,656	$ -	$ 150,108	$ 1,720,138	$ -	$ -	$ 19,965,890	$ -	$ 110,000	$ 1,646,125	$ -	$ -
Sales & Use Taxes	13,683,918	-	-	-	8,625,176	64,648	14,470,956	-	-	-	8,700,000	62,000
Business & Other Taxes	4,785,076	-	702	5,475	-	-	5,159,520	-	-	3,000	-	-
Licenses & Permits	1,415,856	-	-	-	-	-	1,502,174	-	-	-	-	-
Intergovernmental Revenues	6,000	1,526,013	481,553	-	262,330	705,248	10,540	223,602	-	-	5,863,537	3,121,142
Charges for Services	824,207	-	74,195	-	-	1,855,406	690,043	-	2,833	-	-	1,846,777
Fines & Forfeitures	713,410	-	-	-	-	23,538	750,000	-	-	-	-	24,758
Investment Income	1,599,898	163,745	1,739	222,178	881,288	92,180	2,685,709	200,000	-	255,000	1,090,000	-
Contributions & Donations	15,062	-	-	-	-	8,000	22,000	-	-	-	-	21,888
Miscellaneous Revenue	442,597	-	86,687	-	-	2,500	408,637	-	190,495	57,400	-	2,500
subtotal	$ 42,619,679	$ 1,689,758	$ 794,983	$ 1,947,791	$ 9,768,793	$ 2,751,520	$ 45,665,469	$ 423,602	$ 303,328	$ 1,961,525	$ 15,653,537	$ 5,079,065
Other Financing Sources												
Proceeds From Sale Of Assets	$ 28,354	$ -	$ -	$ -	$ -	$ -	$ 47,768	$ -	$ -	$ -	$ -	$ -
Interfund Transfers In	1,154,191	-	13,350,500	-	699,046	1,719,673	448,948	-	14,090,556	-	-	2,561,657
subtotal	$ 1,182,545	$ -	$ 13,350,500	$ -	$ 699,046	$ 1,719,673	$ 496,716	$ -	$ 14,090,556	$ -	$ -	$ 2,561,657
TOTAL REVENUES	**$ 43,802,224**	**$ 1,689,758**	**$ 14,145,483**	**$ 1,947,791**	**$ 10,467,839**	**$ 4,471,194**	**$ 46,162,185**	**$ 423,602**	**$ 14,393,884**	**$ 1,961,525**	**$ 15,653,537**	**$ 7,640,721**
EXPENDITURES (by Function)												
General Government	$ 5,077,612	$ -	$ 31,116	$ -	$ -	$ -	$ 6,690,847	$ -	$ 806,696	$ -	$ -	$ -
Judicial	402,675	-	-	-	-	-	486,384	-	-	-	-	-
Public Safety	15,581,196	-	3,270,980	-	-	3,899,891	17,588,682	-	10,706,655	-	-	1,162,322
Public Works	3,117,924	-	3,494,626	-	4,409,109	429,857	3,556,146	-	11,753,176	-	46,952,076	2,259,085
Culture & Recreation	1,820,773	-	3,353,739	353	-	2,223,654	2,251,248	-	28,960,653	5,609,823	-	3,363,738
Housing & Development	2,141,995	-	193,540	-	-	4,318	2,587,955	-	1,115,109	-	-	90,782
Debt Service	-	-	-	1,710,681	-	1,649,025	-	-	-	1,711,431	-	1,650,400
subtotal	$ 28,142,175	$ -	$ 10,344,000	$ 1,711,034	$ 4,409,109	$ 8,206,746	$ 33,161,262	$ -	$ 53,342,289	$ 7,321,254	$ 46,952,076	$ 8,526,328
Other Financing Uses												
Interfund Transfers Out	$ 14,675,481	$ 1,526,013	$ 519,046	$ -	$ -	$ 202,871	$ 15,849,072	$ 622,411	$ 525,539	$ -	$ -	$ 104,140
subtotal	$ 14,675,481	$ 1,526,013	$ 519,046	$ -	$ -	$ 202,871	$ 15,849,072	$ 622,411	$ 525,539	$ -	$ -	$ 104,140
TOTAL EXPENDITURES	**$ 42,817,656**	**$ 1,526,013**	**$ 10,863,046**	**$ 1,711,034**	**$ 4,409,109**	**$ 8,409,616**	**$ 49,010,334**	**$ 622,411**	**$ 53,867,827**	**$ 7,321,254**	**$ 46,952,076**	**$ 8,630,468**
Total Revenues Over/(Under) Expenditures	$ 984,568	$ 163,745	$ 3,282,437	$ 236,758	$ 6,058,731	$ (3,938,423)	$ (2,848,149)	$ (198,809)	$ (39,473,943)	$ (5,359,729)	$ (31,298,539)	$ (989,746)
Beginning Fund Balance	13,748,281	35,064	36,191,506	5,146,590	25,869,968	5,030,233	14,732,849	198,809	39,473,943	5,383,348	31,928,699	1,091,810
ENDING FUND BALANCE	**$ 14,732,849**	**$ 198,809**	**$ 39,473,943**	**$ 5,383,348**	**$ 31,928,699**	**$ 1,091,810**	**$ 11,884,700**	**$ 0**	**$ -**	**$ 23,618**	**$ 630,160**	**$ 102,063**

	FY 2025 Adopted Budget					
	General Fund	American Rescue Plan Act Fund	Capital Projects Fund	Greenspace Bond Fund	TSPLOST Fund	Other Funds
REVENUES						
Taxes						
Property Taxes	$ 21,335,099	$ -	$ 110,000	$ 1,730,875	$ -	$ -
Sales & Use Taxes	15,194,841	-	-	-	8,874,000	67,000
Business & Other Taxes	5,373,932	-	-	3,000	-	-
Licenses & Permits	1,473,875	-	-	-	-	-
Intergovernmental Revenues	5,000	1,610,314	-	-	2,400,000	440,000
Charges for Services	676,942	-	-	-	-	2,057,500
Fines & Forfeitures	787,500	-	-	-	-	25,000
Investment Income	2,085,240	50,000	-	115,000	1,000,000	-
Contributions & Donations	-	-	-	-	-	10,000
Miscellaneous Revenue	260,953	-	-	-	-	2,500
subtotal	$ 47,193,382	$ 1,660,314	$ 110,000	$ 1,848,875	$ 12,274,000	$ 2,602,000
Other Financing Sources						
Proceeds From Sale Of Assets	$ 50,000	$ -	$ 4,900,000	$ -	$ -	$ -
Bond Proceeds	-	-	-	-	-	-
Interfund Transfers In	45,500	-	9,287,769	-	-	1,807,282
subtotal	$ 95,500	$ -	$ 14,187,769	$ -	$ -	$ 1,807,282
TOTAL REVENUES	**$ 47,288,882**	**$ 1,660,314**	**$ 14,297,769**	**$ 1,848,875**	**$ 12,274,000**	**$ 4,409,282**
EXPENDITURES (by Function)						
General Government	$ 6,787,102	$ -	$ 516,443	$ -	$ -	$ -
Judicial	561,339	-	-	-	-	-
Public Safety	19,313,709	-	917,460	-	-	1,212,000
Public Works	3,849,553	-	3,107,140	-	12,904,160	561,000
Culture & Recreation	2,613,098	-	8,799,064	135,000	-	872,297
Housing & Development	2,910,184	-	133,222	-	-	-
Debt Service	-	-	-	1,714,681	-	1,695,400
Contingency	371,256	-	416,440	-	-	-
Initiatives	1,090,578	-	408,000	-	-	-
subtotal	$ 37,496,819	$ -	$ 14,297,769	$ 1,849,681	$ 12,904,160	$ 4,340,697
Other Financing Uses						
Interfund Transfers Out	$ 9,373,862	$ 1,660,314	$ -	$ -	$ -	$ 112,500
subtotal	$ 9,373,862	$ 1,660,314	$ -	$ -	$ -	$ 112,500
TOTAL EXPENDITURES	**$ 46,870,681**	**$ 1,660,314**	**$ 14,297,769**	**$ 1,849,681**	**$ 12,904,160**	**$ 4,453,197**
Total Revenues Over/(Under) Expenditures	$ 418,201	$ -	$ -	$ (806)	$ (630,160)	$ (43,915)
Beginning Fund Balance	11,884,700	0	-	23,812	0	58,148
ENDING FUND BALANCE	**$ 12,302,900**	**$ 0**	**$ -**	**$ 22,812**	**$ 0**	**$ 58,148**

Note: The FY 2024 Amended Budget reflects project-length budget balances. Unspent capital project appropriations and corresponding revenue anticipations as of 9/30/2024 will carry forward to the subsequent year's budget through budgeted fund balance.

Major funds: Any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10% of the revenues or expenditures of the appropriated budget should be considered major funds.

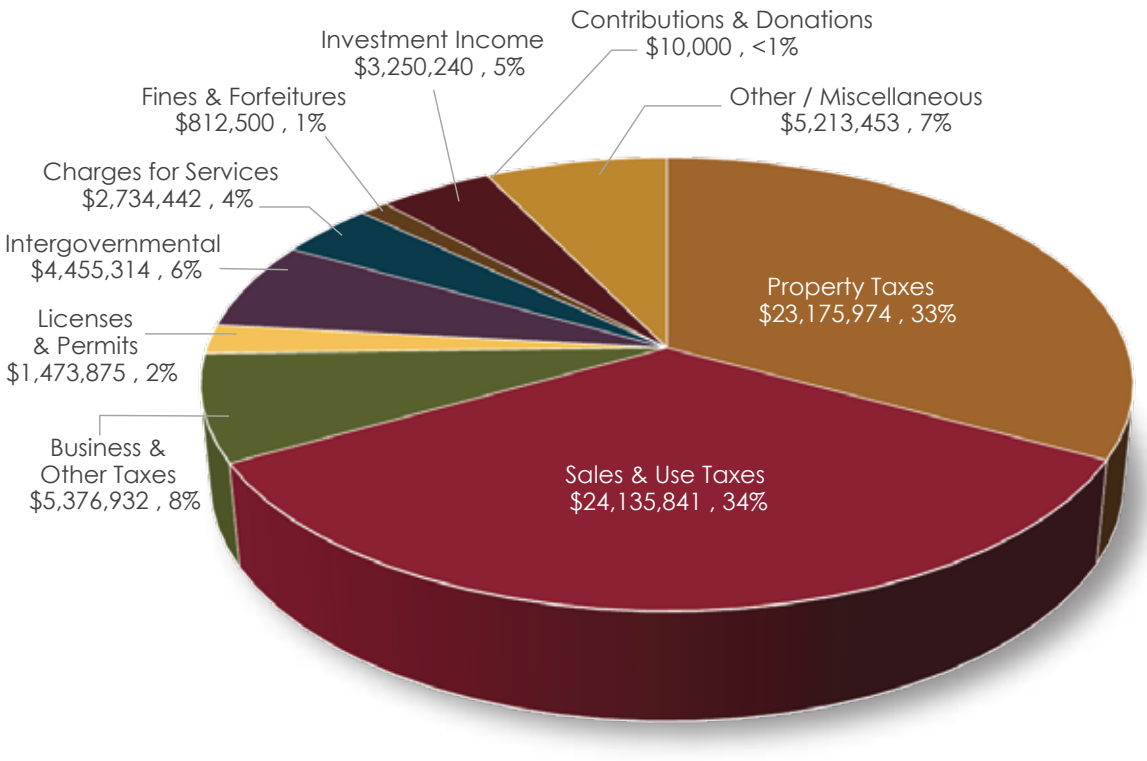
In FY 2025, the budgeted General Fund, Capital Projects Fund, and TSPLOST Fund qualify as a major funds; the American Rescue Plan Act Fund and the Greenspace Bond Fund are represented based on qualifications in recent years or community interest.

Consolidated Budget Summary (by Fund)
FY 2025

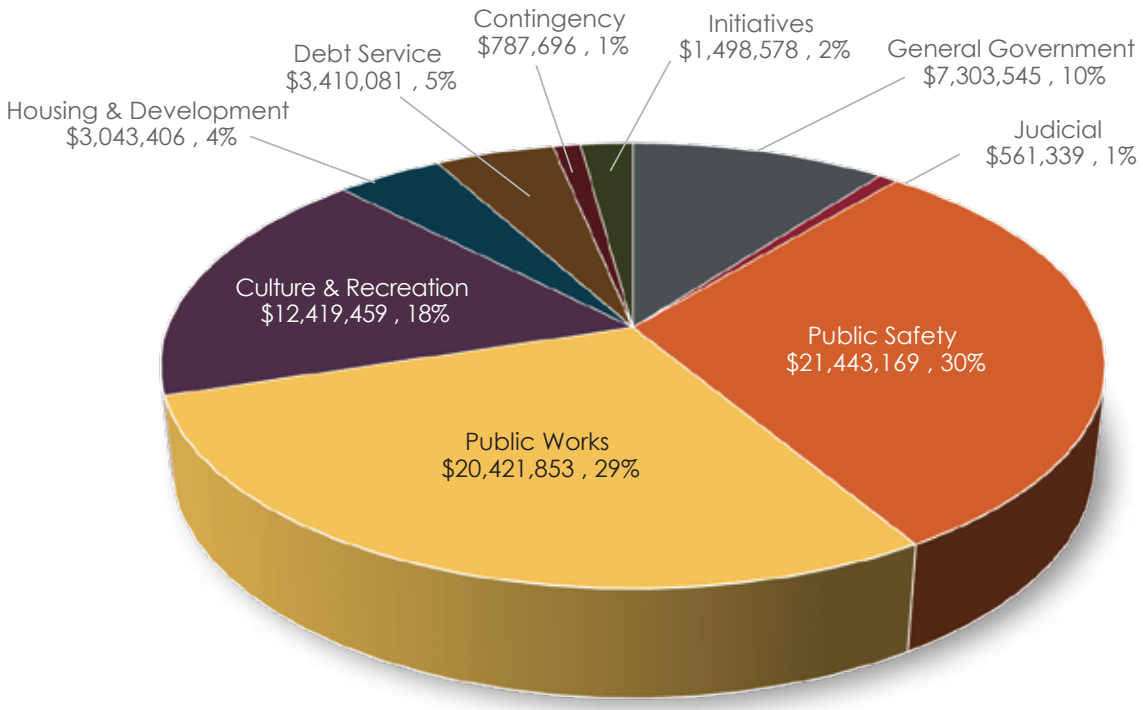
		Special Revenue Funds						Capital Projects Funds						
	General Fund	Special Events Fund	Opioid Settlement Fund	Confiscated Assets Fund	E-911 Fund	American Rescue Plan Act Fund	Hotel/Motel Tax Fund	Capital Projects Fund	Greenspace Bond Fund	TSPLOST Fund	Capital Grant Fund	Impact Fees Fund	Revenue Bond Fund	Total
REVENUES														
Taxes														
Property Taxes	$ 21,335,099	$ -	$ -	$ -	$ -	$ -	$ -	$ 110,000	$ 1,730,875	$ -	$ -	$ -	$ -	$ 23,175,974
Sales & Use Taxes	15,194,841	-	-	-	-	-	67,000	-	-	8,874,000	-	-	-	24,135,841
Business & Other Taxes	5,373,932	-	-	-	-	-	-	-	3,000	-	-	-	-	5,376,932
Licenses & Permits	1,473,875	-	-	-	-	-	-	-	-	-	-	-	-	1,473,875
Intergovernmental Revenues	5,000	-	-	-	-	1,610,314	-	-	-	2,400,000	440,000	-	-	4,455,314
Charges for Services	676,942	35,000	-	-	1,050,000	-	-	-	-	-	-	972,500	-	2,734,442
Fines & Forfeitures	787,500	-	25,000	-	-	-	-	-	-	-	-	-	-	812,500
Investment Income	2,085,240	-	-	-	-	50,000	-	-	115,000	1,000,000	-	-	-	3,250,240
Contributions & Donations	-	10,000	-	-	-	-	-	-	-	-	-	-	-	10,000
Miscellaneous Revenue	260,953	2,500	-	-	-	-	-	-	-	-	-	-	-	263,453
subtotal	$ 47,193,382	$ 47,500	$ 25,000	$ -	$ 1,050,000	$ 1,660,314	$ 67,000	$ 110,000	$ 1,848,875	$ 12,274,000	$ 440,000	$ 972,500	$ -	$ 65,688,571
Other Financing Sources														
Proceeds From Sale Of Assets	$ 50,000	$ -	-	$ -	$ -	$ -	$ -	$ 4,900,000	$ -	$ -	$ -	$ -	$ -	$ 4,950,000
Interfund Transfers In	45,500	111,882	-	-	-	-	-	9,287,769	-	-	-	-	1,695,400	11,140,551
subtotal	$ 95,500	$ 111,882	$ -	$ -	$ -	$ -	$ -	$ 14,187,769	$ -	$ -	$ -	$ -	$ 1,695,400	$ 16,090,551
TOTAL REVENUES	**$ 47,288,882**	**$ 159,382**	**$ 25,000**	**$ -**	**$ 1,050,000**	**$ 1,660,314**	**$ 67,000**	**$ 14,297,769**	**$ 1,848,875**	**$ 12,274,000**	**$ 440,000**	**$ 972,500**	**$ 1,695,400**	**$ 81,779,121**
EXPENDITURES (by Function)														
General Government	$ 6,787,102	$ -	$ -	$ -	$ -	$ -	$ -	$ 516,443	$ -	$ -	$ -	$ -	$ -	$ 7,303,545
Judicial	561,339	-	-	-	-	-	-	-	-	-	-	-	-	561,339
Public Safety	19,313,709	-	25,000	-	1,050,000	-	-	917,460	-	-	-	137,000	-	21,443,169
Public Works	3,849,553	-	-	-	-	-	-	3,107,140	-	12,904,160	440,000	121,000	-	20,421,853
Culture & Recreation	2,613,098	203,297	-	-	-	-	-	8,799,064	135,000	-	-	669,000	-	12,419,459
Housing & Development	2,910,184	-	-	-	-	-	-	133,222	-	-	-	-	-	3,043,406
Debt Service	-	-	-	-	-	-	-	-	1,714,681	-	-	-	1,695,400	3,410,081
Contingency	371,256	-	-	-	-	-	-	416,440	-	-	-	-	-	787,696
Initiatives	1,090,578	-	-	-	-	-	-	408,000	-	-	-	-	-	1,498,578
subtotal	$ 37,496,819	$ 203,297	$ 25,000	$ -	$ 1,050,000	$ -	$ -	$ 14,297,769	$ 1,849,681	$ 12,904,160	$ 440,000	$ 927,000	$ 1,695,400	$ 70,889,126
Other Financing Uses														
Interfund Transfers Out	$ 9,373,862	$ -	$ -	$ -	$ -	$ 1,660,314	$ 67,000	$ -	$ -	$ -	$ -	$ 45,500	$ -	$ 11,146,676
subtotal	$ 9,373,862	$ -	$ -	$ -	$ -	$ 1,660,314	$ 67,000	$ -	$ -	$ -	$ -	$ 45,500	$ -	$ 11,146,676
TOTAL EXPENDITURES	**$ 46,870,681**	**$ 203,297**	**$ 25,000**	**$ -**	**$ 1,050,000**	**$ 1,660,314**	**$ 67,000**	**$ 14,297,769**	**$ 1,849,681**	**$ 12,904,160**	**$ 440,000**	**$ 972,500**	**$ 1,695,400**	**$ 82,035,801**
Total Revenues Over/(Under) Expenditures	418,201	(43,915)	-	-	-	-	-	-	(806)	(630,160)	-	-	-	(256,680)
Beginning Fund Balance	11,884,700	43,916	-	44,567	0	0	-	-	23,618	630,160	893	(0)	12,688	12,640,542
ENDING FUND BALANCE	**$ 12,302,900**	**$ 1**	**$ -**	**$ 44,567**	**$ 0**	**$ 0**	**$ -**	**$ -**	**$ 22,812**	**$ 0**	**$ 893**	**$ (0)**	**$ 12,688**	**$ 12,383,862**

Consolidated Budget FY 2025

CITY-WIDE REVENUES BY SOURCE



CITY-WIDE EXPENDITURES BY FUNCTION



Projected Changes in Fund Balance
All Funds

Fund	Fiscal Year	Beginning Fund Balance	Revenues	Expenditures	Ending Fund Balance	Increase / (Decrease)	% Change
GENERAL FUND							
General Fund	2022 Actuals	12,437,800	49,640,514	48,330,033	13,748,281	1,310,481	10.5
	2023 Actuals	13,748,281	43,802,224	42,817,656	14,732,849	984,568	7.2
	2024 Amended Budget	14,732,849	46,162,185	49,010,334	11,884,700	(2,848,149)	(19.3)
	2025 Adopted Budget	11,884,700	47,288,882	46,870,681	12,302,900	418,201	3.5
SPECIAL REVENUE FUNDS							
Special Events Fund	2022 Actuals	78,724	134,953	103,288	110,389	31,665	40.2
	2023 Actuals	110,389	94,371	124,967	79,794	(30,596)	(27.7)
	2024 Amended Budget	79,794	127,165	163,043	43,916	(35,878)	(45.0)
	2025 Adopted Budget	43,916	159,382	203,297	1	(43,915)	(100.0)
Opioid Settlement Fund	2022 Actuals	-	-	-	-	-	-
	2023 Actuals	-	23,538	8,774	14,764	14,764	-
	2024 Amended Budget	14,764	24,758	39,522	-	(14,764)	(100.0)
	2025 Adopted Budget	-	25,000	25,000	-	-	-
Confiscated Assets Fund	2022 Actuals	87,014	8	7,537	79,485	(7,529)	(8.7)
	2023 Actuals	79,485	8	22,625	56,867	(22,617)	(28.5)
	2024 Amended Budget	56,867	-	12,300	44,567	(12,300)	(21.6)
	2025 Adopted Budget	44,567	-	-	44,567	-	-
E-911 Fund	2022 Actuals	-	1,045,001	1,045,001	-	-	-
	2023 Actuals	-	1,006,101	1,006,101	-	-	-
	2024 Amended Budget	-	1,050,000	1,050,000	-	-	-
	2025 Adopted Budget	-	1,050,000	1,050,000	-	-	-
Operating Grant Fund	2022 Actuals	(29,160)	160,991	66,461	65,370	94,530	(324.2)
	2023 Actuals	65,370	51,148	114,879	1,639	(63,731)	(97.5)
	2024 Amended Budget	1,639	-	1,639	0	(1,639)	(100.0)
	2025 Adopted Budget	0	-	-	0	-	-
American Rescue Plan Act Fund	2022 Actuals	176	10,986,891	10,952,003	35,064	34,889	19,866.0
	2023 Actuals	35,064	1,689,758	1,526,013	198,809	163,745	467.0
	2024 Amended Budget	198,809	423,602	622,411	0	(198,809)	(100.0)
	2025 Adopted Budget	0	1,660,314	1,660,314	0	-	-
Hotel/Motel Tax Fund	2022 Actuals	-	55,847	55,847	-	-	-
	2023 Actuals	-	64,648	64,648	-	-	-
	2024 Amended Budget	-	62,000	62,000	-	-	-
	2025 Adopted Budget	-	67,000	67,000	-	-	-
CAPITAL PROJECTS FUNDS							
Capital Projects Fund (Primary)	2022 Actuals	18,059,882	22,704,288	4,572,663	36,191,506	18,131,624	100.4
	2023 Actuals	36,191,506	14,145,483	10,863,046	39,473,943	3,282,437	9.1
	2024 Amended Budget	39,473,943	14,393,884	53,867,827	-	(39,473,943)	(100.0)
	2025 Adopted Budget	-	14,297,769	14,297,769	-	-	-
Greenspace Bond Fund	2022 Actuals	5,191,952	1,667,320	1,712,681	5,146,590	(45,361)	(0.9)
	2023 Actuals	5,146,590	1,947,791	1,711,034	5,383,348	236,758	4.6
	2024 Amended Budget	5,383,348	1,961,525	7,321,254	23,618	(5,359,729)	(99.6)
	2025 Adopted Budget	23,618	1,848,875	1,849,681	22,812	(806)	(3.4)
TSPLOST Fund	2022 Actuals	20,544,071	8,544,393	3,218,496	25,869,968	5,325,897	25.9
	2023 Actuals	25,869,968	10,467,839	4,409,109	31,928,699	6,058,731	23.4
	2024 Amended Budget	31,928,699	15,653,537	46,952,076	630,160	(31,298,539)	(98.0)
	2025 Adopted Budget	630,160	12,274,000	12,904,160	0	(630,160)	(100.0)
Capital Grant Fund	2022 Actuals	(220,502)	917,844	300,893	396,449	616,951	(279.8)
	2023 Actuals	396,449	660,158	645,877	410,730	14,280	3.6
	2024 Amended Budget	410,730	3,646,680	4,056,517	893	(409,837)	(99.8)
	2025 Adopted Budget	893	440,000	440,000	893	-	-
Impact Fees Fund	2022 Actuals	3,847,736	971,450	3,154,541	1,664,645	(2,183,091)	(56.7)
	2023 Actuals	1,664,645	830,163	1,979,480	515,328	(1,149,317)	(69.0)
	2024 Amended Budget	515,328	1,079,718	1,595,046	0	(515,328)	(100.0)
	2025 Adopted Budget	0	972,500	972,500	0	-	-
Revenue Bond Fund	2022 Actuals	3,672,238	1,673,041	2,631,385	2,713,895	(958,343)	(26)
	2023 Actuals	2,713,895	1,741,058	4,442,264	12,688	(2,701,207)	(100)
	2024 Amended Budget	12,688	1,650,400	1,650,400	12,688	-	-
	2025 Adopted Budget	12,688	1,695,400	1,695,400	12,688	-	-

Significant Changes in Fund Balance (+/- 10%)

Special Events Fund

The fund balance is due to decrease by 100%. The expenditure budget for FY 2025 contemplates utilizing the $51,266 fund balance towards events throughout the fiscal year.

TSPLOST Fund

Existing fund balance has been earmarked towards estimated infrastructure costs associated with TSPLOST II. Once final projects are approved the funds will be assigned to specific project accounts via the City's budget amendment process. Staff have created funding tables by project as well as by approved spending category for ease of tracking funding from either perspective which can be viewed in the CIP section of the budget book.



General Fund

General Fund Budget Summary

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
REVENUES						
Taxes						
Property Taxes	$ 18,684,718	$ 19,133,656	$ 19,965,890	$ 21,335,099	$ 1,369,209	6.9
Sales & Use Taxes	12,408,193	13,683,918	14,470,956	15,194,841	723,885	5.0
Business & Other Taxes	4,466,162	4,785,076	5,159,520	5,373,932	214,412	4.2
Licenses & Permits	1,783,318	1,415,856	1,502,174	1,473,875	(28,299)	(1.9)
Intergovernmental Revenues	9,080	6,000	10,540	5,000	(5,540)	(52.6)
Charges for Services	848,164	824,207	690,043	676,942	(13,101)	(1.9)
Fines & Forfeitures	643,863	713,410	750,000	787,500	37,500	5.0
Investment Income	190,802	1,599,898	2,685,709	2,085,240	(600,469)	(22.4)
Contributions & Donations	26,293	15,062	22,000	-	(22,000)	(100.0)
Miscellaneous Revenue	444,689	442,597	408,637	260,953	(147,684)	(36.1)
subtotal	$ 39,505,282	$ 42,619,679	$ 45,665,469	$ 47,193,382	$ 1,527,913	3.3
Other Financing Sources						
Proceeds From Sale Of Assets	$ 51,800	$ 28,354	$ 47,768	$ 50,000	$ 2,232	4.7
Interfund Transfers In	10,083,432	1,154,191	448,948	45,500	(403,448)	(89.9)
subtotal	$ 10,135,232	$ 1,182,545	$ 496,716	$ 95,500	$ (401,216)	(80.8)
TOTAL REVENUES	**$ 49,640,514**	**$ 43,802,224**	**$ 46,162,185**	**$ 47,288,882**	**$ 1,126,697**	**2.4**
EXPENDITURES (by Department)						
Mayor & Council	$ 131,116	$ 148,427	$ 214,086	$ 214,633	$ 547	0.3
City Clerk	355,889	169,977	237,000	203,557	(33,443)	(14.1)
City Manager	828,493	871,070	975,453	998,129	22,676	2.3
Elections	-	29,359	67,291	5,006	(62,285)	(92.6)
General Administration	45,708	75,601	66,304	46,358	(19,946)	(30.1)
Finance	614,076	741,461	952,209	1,049,745	97,536	10.2
Legal	417,092	555,840	715,000	550,000	(165,000)	(23.1)
Information Services	1,139,336	1,340,967	2,002,709	2,091,978	89,269	4.5
Human Resources	416,839	460,459	605,710	663,238	57,528	9.5
Risk Management	307,567	343,596	359,154	410,300	51,146	14.2
General Government Buildings	226,853	319,694	311,653	359,800	48,147	15.4
Communications	333,023	340,854	495,931	554,158	58,227	11.7
Community Outreach & Engagement	52,869	-	-	-	-	-
Municipal Court	369,984	402,675	486,384	561,339	74,955	15.4
Police	5,753,577	6,521,143	7,862,444	8,481,761	619,317	7.9
Fire	8,113,366	9,060,053	9,726,238	10,831,948	1,105,710	11.4
Public Works	2,555,318	2,798,231	3,244,493	3,489,753	245,260	7.6
Parks & Recreation (Active)	1,326,321	1,655,006	2,024,615	2,336,441	311,826	15.4
Passive Parks/Greenspace	84,300	165,767	226,633	276,657	50,024	22.1
Community Development	1,694,407	2,141,995	2,587,955	2,910,184	322,229	12.5
Economic Development	11,365	-	-	-	-	-
Contingency	-	-	-	371,256	371,256	-
M&O Initiatives	-	-	-	1,090,578	1,090,578	-
subtotal	$ 24,777,498	$ 28,142,175	$ 33,161,262	$ 37,496,819	$ 4,335,557	13.1
Other Financing Uses						
Interfund Transfers Out	$ 23,552,535	$ 14,675,481	$ 15,849,072	$ 9,373,862	$ (6,475,210)	(40.9)
subtotal	$ 23,552,535	$ 14,675,481	$ 15,849,072	$ 9,373,862	$ (6,475,210)	(40.9)
TOTAL EXPENDITURES	**$ 48,330,033**	**$ 42,817,656**	**$ 49,010,334**	**$ 46,870,681**	**$ (2,139,653)**	**(4.4)**
Total Revenues Over/(Under) Expenditures	$ 1,310,481	$ 984,568	$ (2,848,149)	$ 418,201		
Beginning Fund Balance	12,437,800	13,748,281	14,732,849	11,884,700		
ENDING FUND BALANCE	**$ 13,748,281**	**$ 14,732,849**	**$ 11,884,700**	**$ 12,302,900**		

FY 2025 General Fund Cash Flow Budget

	OCT	NOV	DEC	JAN	FEB	MAR
BEGINNING BALANCE	**$ 3,149,838**	**$ 901,414**	**$ 3,746,885**	**$ 10,869,031**	**$ 9,452,891**	**$ 8,280,579**
INFLOWS						
Revenues	$ 1,658,270	$ 6,388,511	$ 11,605,384	$ 2,775,905	$ 2,419,849	$ 2,758,370
Interfund Transfers In	3,790	3,790	3,790	3,790	3,790	3,790
TOTAL INFLOWS	**$ 1,662,060**	**$ 6,392,301**	**$ 11,609,174**	**$ 2,779,695**	**$ 2,423,639**	**$ 2,762,160**
OUTFLOWS						
Expenditures	$ 3,129,642	$ 2,765,987	$ 3,706,186	$ 3,414,992	$ 2,815,109	$ 2,733,446
Interfund Transfers Out	780,843	780,843	780,843	780,843	780,843	780,843
TOTAL OUTFLOWS	**$ 3,910,484**	**$ 3,546,830**	**$ 4,487,028**	**$ 4,195,835**	**$ 3,595,952**	**$ 3,514,289**
ENDING BALANCE	**$ 901,414**	**$ 3,746,885**	**$ 10,869,031**	**$ 9,452,891**	**$ 8,280,579**	**$ 7,528,451**

	APR	MAY	JUN	JUL	AUG	SEP
BEGINNING BALANCE	**$ 7,528,451**	**$ 6,557,295**	**$ 4,297,766**	**$ 2,579,883**	**$ 1,249,087**	**$ 31,077**
INFLOWS						
Revenues	$ 2,656,326	$ 2,089,221	$ 2,171,625	$ 2,544,439	$ 2,078,383	$ 8,097,098
Interfund Transfers In	3,790	3,790	3,790	3,790	3,790	3,808
Transfer from Investments	-	-	-	-	250,000	-
TOTAL INFLOWS	**$ 2,660,117**	**$ 2,093,011**	**$ 2,175,415**	**$ 2,548,229**	**$ 2,332,173**	**$ 8,100,906**
OUTFLOWS						
Expenditures	$ 2,850,430	$ 3,571,697	$ 3,112,456	$ 3,098,182	$ 2,769,340	$ 3,529,352
Interfund Transfers Out	780,843	780,843	780,843	780,843	780,843	784,592
TOTAL OUTFLOWS	**$ 3,631,273**	**$ 4,352,540**	**$ 3,893,299**	**$ 3,879,025**	**$ 3,550,183**	**$ 4,313,944**
ENDING BALANCE	**$ 6,557,295**	**$ 4,297,766**	**$ 2,579,883**	**$ 1,249,087**	**$ 31,077**	**$ 3,818,039**

Note: The beginning balance shown above was calculated using the projected cash balance for FY 2024 including investment of idle funds. Additional idle funds will be considered for investment per the City's Cash and Investment Policy.



General Fund Revenue Detail

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
TAXES						
Property Taxes:						
Real Property Tax - Current Year	$ 13,103,006	$ 13,764,321	$ 14,990,262	$ 16,049,296	$ 1,059,034	7.1
Public Utility Tax	121,319	123,347	136,215	140,698	4,483	3.3
Real Property Tax - Prior Year	46,384	88,378	50,000	50,000	-	-
Personal Property Tax - Current Year	196,629	164,802	161,734	201,534	39,800	24.6
Personal Property Tax - Prior Year	10,166	3,035	3,500	3,500	-	-
Motor Vehicle Tax	41,604	33,639	26,853	23,495	(3,358)	(12.5)
Title Ad Valorem Tax (TAVT)	1,971,696	2,174,033	2,000,000	2,100,000	100,000	5.0
Alternative Ad Valorem Tax (AAVT)	7,381	7,299	6,000	7,300	1,300	21.7
Intangible Tax	626,124	296,826	270,000	285,000	15,000	5.6
Real Estate Transfer Tax	234,914	153,352	134,640	144,000	9,360	7.0
Franchise Fees						
Electric	1,345,123	1,367,259	1,265,210	1,380,000	114,790	9.1
Gas	413,773	430,541	417,960	470,000	52,040	12.5
Cable	483,784	441,334	425,352	400,000	(25,352)	(6.0)
Telephone	15,638	18,052	22,952	17,000	(5,952)	(25.9)
Cell/Fiber/Telecommunications	67,178	67,438	55,212	63,276	8,064	14.6
subtotal	18,684,718	19,133,656	19,965,890	21,335,099	1,369,209	6.9
Sales & Use Taxes:						
Local Option Sales Tax	$ 11,981,683	$ 13,241,883	$ 14,010,000	$ 14,710,500	$ 700,500	5.0
Alcohol Beverage Excise	425,977	441,450	460,706	483,741	23,035	5.0
Fireworks Excise Tax	533	585	250	600	350	140.0
subtotal	12,408,194	13,683,918	14,470,956	15,194,841	723,885	5.0
Business Taxes:						
Business & Occupation Tax	$ 985,143	$ 1,009,990	$ 1,173,720	$ 1,208,932	$ 35,212	3.0
Insurance Premium Tax	3,380,875	3,662,507	3,850,000	4,042,500	192,500	5.0
Financial Institutions Tax	38,813	48,792	75,000	70,000	(5,000)	(6.7)
subtotal	4,404,831	4,721,290	5,098,720	5,321,432	222,712	4.4
Other Taxes:						
Penalties & Interest On Delinquent Taxes	$ 38,866	$ 47,609	$ 43,000	$ 36,500	$ (6,500)	(15.1)
Penalties & Interest On Alcoholic Beverage Excise Tax	956	1,579	300	1,000	700	233.3
Penalties & Interest On Business & Occupation Tax	21,508	14,597	17,500	15,000	(2,500)	(14.3)
subtotal	61,331	63,786	60,800	52,500	(8,300)	(13.7)
TOTAL TAXES	**$ 35,559,072**	**$ 37,602,650**	**$ 39,596,366**	**$ 41,903,872**	**$ 2,307,506**	**5.8**
LICENSES & PERMITS						
Alcohol Beverage Licenses	$ 185,630	$ 235,982	$ 239,267	$ 235,000	$ (4,267)	(1.8)
Advertising Fee	3,000	3,800	3,000	3,000	-	-
Pouring Permit	7,798	6,490	8,000	6,500	(1,500)	(18.8)
Public Facilities Alcohol Permit	710	550	600	600	-	-
Solicitation Permit	-	-	500	500	-	-
Zoning & Land Use Permits	3,450	3,950	7,718	4,000	(3,718)	(48.2)
Land Disturbance Permits	331,286	145,067	85,125	59,535	(25,590)	(30.1)
Modification	-	400	1,000	1,050	50	5.0
Variance	7,700	7,475	7,166	7,525	359	5.0
Seasonal & Special Events	1,350	2,450	900	945	45	5.0

General Fund Revenue Detail

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
Sign Permits	7,024	6,059	5,202	5,462	260	5.0
Personal Transportation Vehicle Permit	-	315	-	500	500	-
Film & Media Permit Fee	1,800	1,150	1,000	1,050	50	5.0
Tree Removal Permit	13,750	17,245	12,103	12,708	605	5.0
Building Permits	1,216,341	982,084	1,125,793	1,130,000	4,207	0.4
NPDES Fees	1,194	-	500	500	-	-
Right of Way Encroachment Fees	-	-	2,000	2,000	-	-
Penalties & Interest On Delinquent Licenses & Permits	2,285	2,839	2,300	3,000	700	30.4
TOTAL LICENSES & PERMITS	**$ 1,783,318**	**$ 1,415,856**	**$ 1,502,174**	**$ 1,473,875**	**$ (28,299)**	**(1.9)**
INTERGOVERNMENTAL REVENUES						
Federal Government Grants	$ 2,980	$ -	$ 5,540	$ -	$ (5,540)	(100.0)
Local Government Grants	6,100	6,000	5,000	$ 5,000	-	-
TOTAL INTERGOVERNMENTAL GRANTS	**$ 9,080**	**$ 6,000**	**$ 10,540**	**$ 5,000**	**$ (5,540)**	**(52.6)**
CHARGES FOR SERVICES						
Administrative Fees	$ 267,528	$ 122,389	$ 115,949	$ 117,468	$ 1,519	1.3
Planning & Development Fees	226,232	221,374	210,030	131,780	(78,250)	(37.3)
Open Records Fees	6,696	6,369	7,500	1,000	(6,500)	(86.7)
Other Charges For Services	87,208	12,622	3,800	300	(3,500)	(92.1)
Special Police Services Fees	8,125	825	10,326	10,500	174	1.7
Special Fire Services Fees	24,058	24,950	20,323	20,850	527	2.6
Fingerprinting Fee	19,425	16,165	15,000	15,000	-	-
Medical Reimbursement (E911)	-	527	-	-	-	-
Other Public Safety Fees	360	480	600	600	-	-
Background Check Fees	10,395	8,615	10,000	8,000	(2,000)	(20.0)
Activity Fees	197,776	409,681	296,365	371,294	74,929	25.3
Other Charges For Services	360	210	150	150	-	-
TOTAL CHARGES FOR SERVICES	**$ 848,164**	**$ 824,207**	**$ 690,043**	**$ 676,942**	**$ (13,101)**	**(1.9)**
FINES & FORFEITURES						
Court Fines & Forfeitures	$ 643,863	$ 712,235	$ 750,000	$ 787,500	$ 37,500	5.0
Proceeds from Sale of Confiscated Property	-	1,175	-	-	-	-
TOTAL FINES & FORFEITURES	**$ 643,863**	**$ 713,410**	**$ 750,000**	**$ 787,500**	**$ 37,500**	**5.0**
INVESTMENT INCOME						
Interest Revenues	$ 67	$ -	$ 288	$ 346	$ 58	20.1
Interest Income - Leases	33,204	35,847	35,421	34,894	(527)	(1.5)
Realized Gain Or Loss	157,531	1,564,052	2,650,000	2,050,000	(600,000)	(22.6)
TOTAL INVESTMENT INCOME	**$ 190,802**	**$ 1,599,898**	**$ 2,685,709**	**$ 2,085,240**	**$ (600,469)**	**(22.4)**
CONTRIBUTIONS & DONATIONS						
Donation Revenues	$ 26,293	$ 15,062	$ 22,000	$ -	$ (22,000)	(100.0)
TOTAL CONTRIBUTIONS & DONATIONS	**$ 26,293**	**$ 15,062**	**$ 22,000**	**$ -**	**$ (22,000)**	**(100.0)**
MISCELLANEOUS REVENUE						
Rents & Royalties	$ 186,999	$ 229,905	$ 249,497	$ 126,450	$ (123,047)	(49.3)
Facility Rentals	61,339	104,867	112,750	107,503	(5,247)	(4.7)
Reimbursement For Damaged Property	33,062	61,646	16,200	-	(16,200)	(100.0)
Other Miscellaneous Revenue	163,288	46,179	30,190	27,000	(3,190)	(10.6)
TOTAL MISCELLANEOUS REVENUE	**$ 444,689**	**$ 442,597**	**$ 408,637**	**$ 260,953**	**$ (147,684)**	**(36.1)**

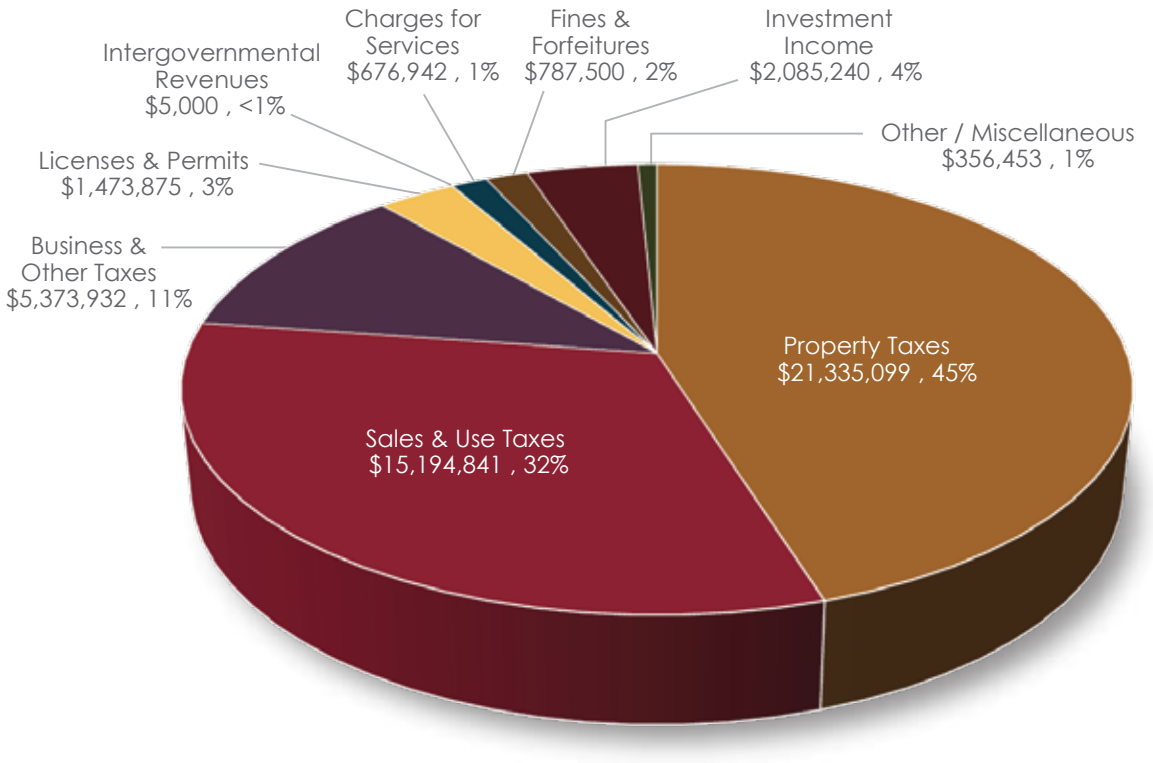
General Fund Revenue Detail

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
OTHER FINANCING SOURCES						
Proceeds From Sale Of Assets	$ 51,800	$ 28,354	$ 47,768	$ 50,000	$ 2,232	4.7
Operating Transfers In						
From Operating Grant Fund	-	103,479	1,639	-	(1,639)	(100.0)
From ARPA Fund	10,053,427	1,015,969	406,809	-	(406,809)	(100.0)
From Impact Fees Fund/Admin	-	24,404	30,000	30,000	-	-
From Impact Fees Fund/Law Enforcement	30,005	10,340	10,500	15,500	5,000	47.6
TOTAL OTHER FINANCING SOURCES	**$ 10,135,232**	**$ 1,182,545**	**$ 496,716**	**$ 95,500**	**$ (401,216)**	**(80.8)**
TOTAL REVENUES	**$ 49,640,514**	**$ 43,802,224**	**$ 46,162,185**	**$ 47,288,882**	**$ 1,126,697**	**2.4**



General Fund FY 2025

REVENUES BY SOURCE



General Fund Major Revenue Sources

Taxes make up 89% or $41,903,872 of budgeted revenues in Fiscal Year 2025 (all revenue figures detailed exclude budgeted fund balance, if applicable). Historically, taxes have always been the City's most significant revenue source. According to the Georgia Uniform Chart of Accounts, taxes include: general property taxes, general sales & use taxes, selective sales & use taxes, local option income taxes, business taxes, and other taxes (penalties & interest).

Property Taxes

The City of Milton's main source of revenue is property taxes. Property taxes are made up of real and personal property taxes, motor vehicle taxes, taxes on intangibles, and franchise taxes. In FY 2025 property taxes represent 45% or $21,335,099 of total revenues. This category is anticipated to increase by $1,369,209 or 6.9% from FY 2024's amended budget. This increase is primarily being driven by the projected increase of $1,059,034 to real property tax for the current year related to property values in Milton as well as new construction.

In FY 2025, 77% or $16,445,028 of the property tax category is made up of real and personal taxes, and 11% or $2,330,276 is derived from franchise taxes on electric, gas, cable, telephone, and cell/fiber/telecommunications. Franchise taxes are charges to utility companies for the privilege of operating within municipal boundaries and are routine/common practice for municipalities across the state and country.

Assumptions and trends: The City utilizes preliminary digest figures prepared by the Fulton County Board of Assessors to project real, personal, and motor vehicle ad valorem property tax related revenues. When forecasting revenues for the remaining property tax categories staff review historical trends and take current economic circumstances into consideration including home sale, financing, and re-financing trends for intangible and real estate transfer tax and vehicle sales trends for alternative ad valorem taxes. Franchise fees are monitored and reviewed for potential changes based on projected use and rate trends. For example, increases throughout the pandemic had to be omitted from later forecasts as work from home schedules were not anticipated to continue beyond FY 2022.

Property Taxes – 10-Year History



Note: The drop in FY 2017 activity is attributable to the delayed billing of property taxes in that year. A spike is not seen in FY 2018 as a result of the decision to change the fiscal year in which the City would account for property tax revenues, thus avoiding issues with delayed billing cycles going forward. Ultimately this decision resulted in one year (FY 2017) without any collections for current year real and personal property taxes.

Sales & Use Taxes

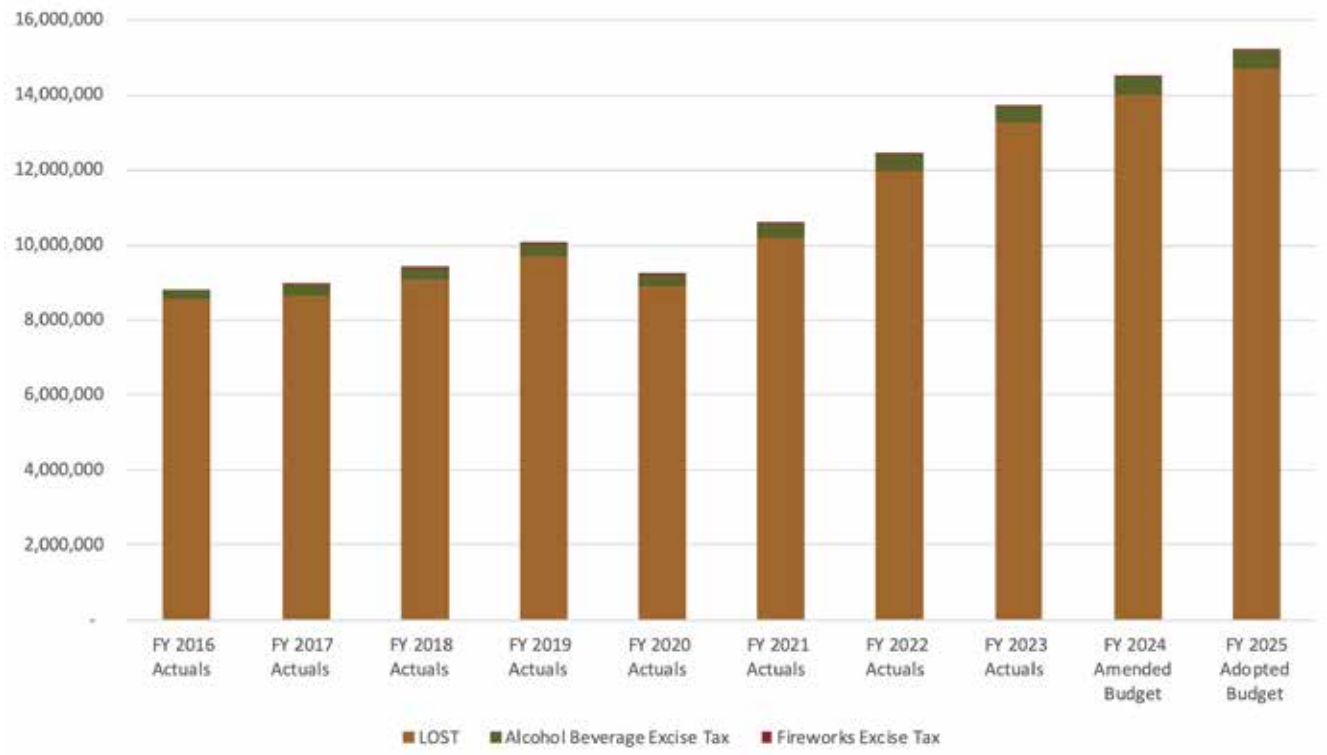
The City's second largest revenue grouping is sales & use taxes. Sales & use taxes are broken into two categories: general and selective. Milton's general sales & use tax revenues come from its distribution of the local option sales tax (LOST) that was recently renegotiated between Fulton County and the municipalities therein in 2022. Milton's ten-year average share under the new plan is 3.48% of total collections. FY 2025's budget forecasts $14.7 million in LOST revenues, an increase of $700,500 from the FY 2024 amended budget.

Assumptions and trends: Staff review historical spending trends and revenue collections when forecasting general sales tax revenues and has also contemplated the re-negotiated share as well. Consideration is also given to large scale one-time events, such as the super bowl in 2019, as well as the notable inflation that has been experienced within recent years when determining future anticipations. The forecasted budget assumes that the State of Georgia will continue to remit the City's portion (3.48%) of the Fulton County point-of-sale collections on a timely basis.

Milton's General Fund selective sales & use taxes are comprised of excise taxes on alcohol beverages and sales of fireworks. An excise tax is a tax levied on the manufacture, sale, or consumption of a commodity.

Assumptions and trends: Review of the number of current alcohol license holders, economic conditions impacting these types of establishments/businesses, and historic collection trends are utilized to forecast selective sales & use taxes.

Sales & Use Taxes – 10-Year History



Business Taxes

Milton's third largest revenue source is business taxes. Business taxes include: business and occupation taxes, insurance premium taxes, and financial institutions taxes. This category accounts for $5,321,432, or 11% of budgeted revenues in FY 2025 an increase of $222,712 from FY 2024's amended budget. Within this category insurance premium taxes make up 76% or $4,042,500 of the overall business taxes projection.

Assumptions and trends: Insurance premium tax revenue is derived from a tax on the premiums paid for insurance policies and is tracked by historical collection trends.

Business and occupation taxes are assessed to those individuals or businesses conducting their operations within city limits. The FY 2025 budget for these tax collections is $1,208,932, up $35,212 from FY 2024's amended budget based on projections.

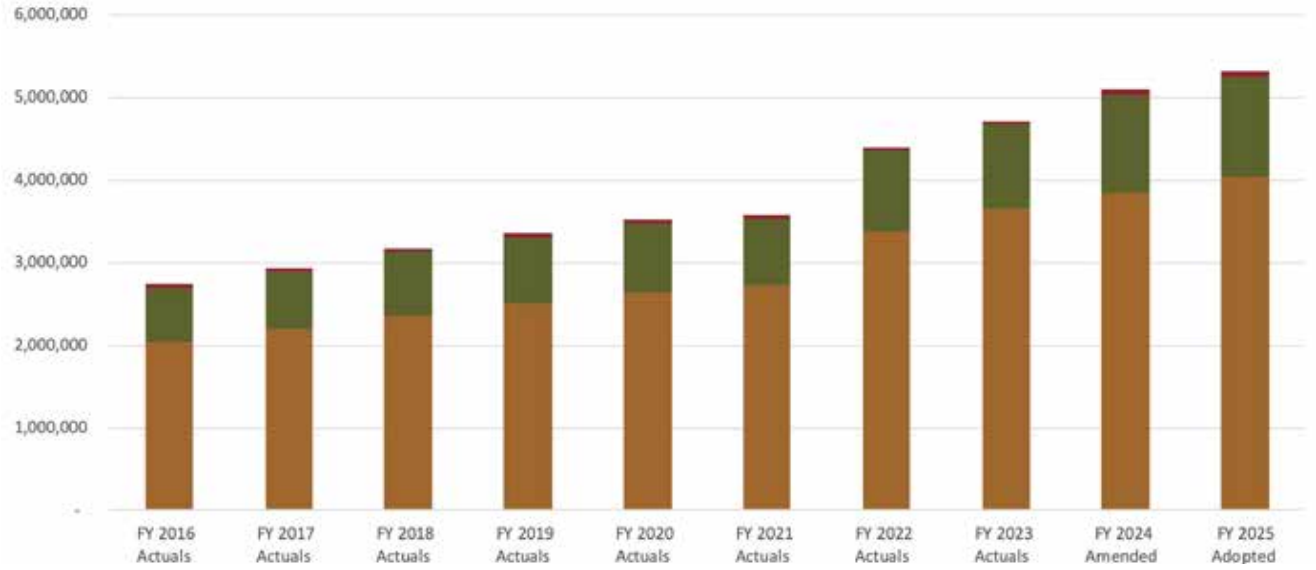
Assumptions and trends: The city bases collection forecasts on the number of businesses registered within each fee type (home-based, gross receipts, per employee, and professional practitioner) as well as economic conditions that may impact certain gross receipts-based industries. Consideration is also given for revenue from delinquent registrations that will not recur in the next year. As outlined in Milton's Strategic Plan 2021-2025, occupational tax process and fee structure updates were to be completed by December 31, 2022.

In FY 2024, staff presented an overview of the City's current process and fee structure including a comparison to neighboring jurisdictions. At these meetings, Council provided direction to staff to retain the current fee structure for occupational taxes. This decision coupled with a review of recent collections yielded the projections seen in the current five-year forecast. In September 2024, Council approved a resolution authorizing an occupational tax abatement for certain qualifying businesses within the Deerfield/Highway 9 area to help spur economic growth and development. This decision should not materially impact the forecast for FY 2025 as the corridor is a focus for revitalization that will continue throughout the year. Future impact will be taken into consideration when updating the forecast for subsequent years.

Lastly, the financial institutions tax, a gross receipts tax levied on banks, credit unions, savings and loans institutions, and other financial institutions doing business in the City of Milton, is expected to bring in $70,000, which is $5,000 less than the FY 2024 amended budget projection.

Assumptions and trends: Staff keeps an eye on any changes in the number of institutions located within city limits and historical collection trends to forecast this revenue category.

Business Taxes – 10-Year History

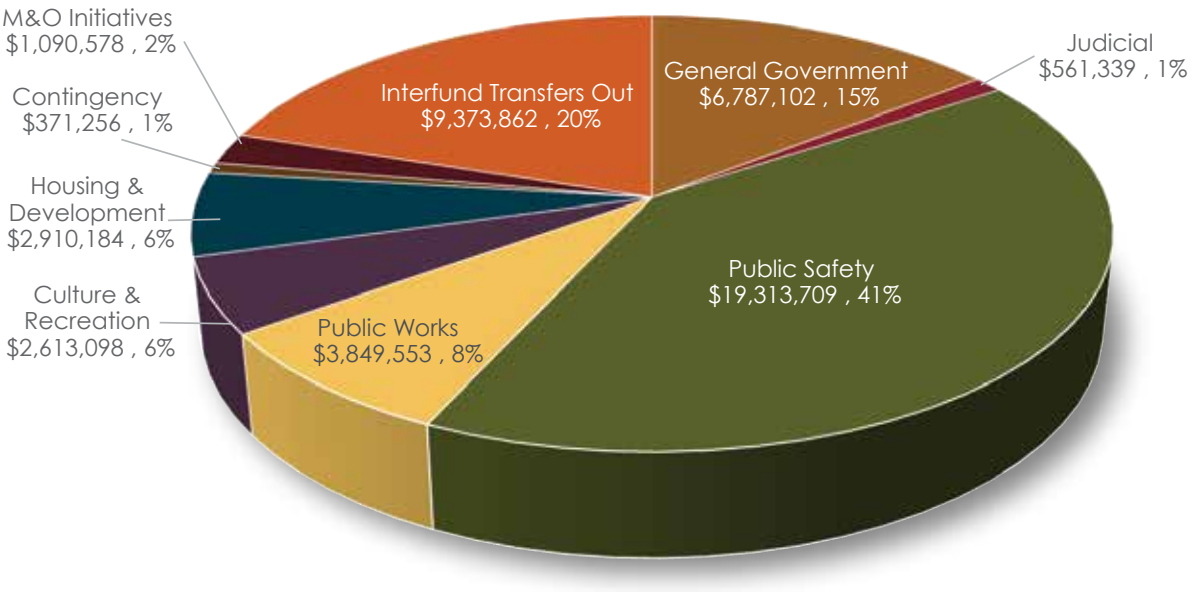


General Fund Expenditures by Category

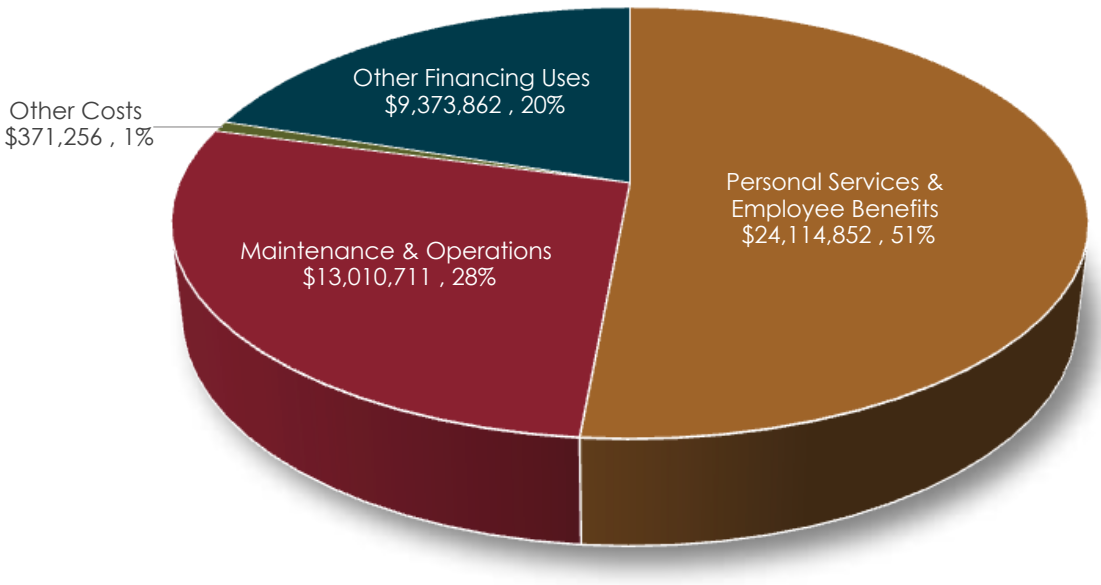
	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 12,229,052	$ 14,272,592	$ 16,599,990	$ 17,709,358	$ 1,109,368	6.7
Employee Benefits	4,598,787	5,149,420	5,935,611	6,405,494	469,883	7.9
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 16,827,840**	**$ 19,422,012**	**$ 22,535,601**	**$ 24,114,852**	**$ 1,579,251**	**7.0**
MAINTENANCE & OPERATIONS						
Professional Services	$ 1,389,074	$ 1,310,154	$ 1,741,256	$ 1,693,618	$ (47,638)	(2.7)
Property Services	1,399,692	1,513,911	1,728,607	2,224,274	495,667	28.7
Other Purchased Services	3,332,174	3,606,243	4,658,563	5,138,048	479,485	10.3
Supplies	336,611	647,313	643,300	805,498	162,198	25.2
Utilities	678,728	711,614	767,319	794,756	27,437	3.6
Fuel	237,279	236,661	223,442	241,893	18,451	8.3
Capital Outlay	572,477	690,155	853,774	1,012,845	159,071	18.6
Other Costs	3,623	4,112	9,400	9,200	(200)	(2.1)
M&O Initiatives	-	-	-	1,090,578	1,090,578	-
TOTAL MAINTENANCE & OPERATIONS	**$ 7,949,659**	**$ 8,720,163**	**$ 10,625,661**	**$ 13,010,711**	**$ 2,385,050**	**22.4**
OTHER COSTS						
Contingency	$ -	$ -	$ -	$ 371,256	$ 371,256	-
TOTAL OTHER COSTS	**$ -**	**$ -**	**$ -**	**$ 371,256**	**$ 371,256**	**-**
OTHER FINANCING USES						
Interfund Transfers Out						
To Capital Projects Fund	$ 21,852,185	$ 12,840,456	$ 13,874,954	$ 7,677,455	$ (6,197,499)	(44.7)
To Capital Grant Fund	-	6,000	-	-	-	-
To Revenue Bond Fund	1,650,526	1,649,025	1,650,400	1,649,525	(875)	(0.1)
To Special Events Fund	49,824	-	-	46,882	46,882	-
To Impact Fees Fund	-	-	323,718	-	(323,718)	(100.0)
To TSPLOST Fund	-	180,000	-	-	-	-
TOTAL OTHER FINANCING USES	**$ 23,552,535**	**$ 14,675,481**	**$ 15,849,072**	**$ 9,373,862**	**$ (6,475,210)**	**(40.9)**
TOTAL EXPENDITURES	**$ 48,330,033**	**$ 42,817,656**	**$ 49,010,334**	**$ 46,870,681**	**$ (2,139,653)**	**(4.4)**

General Fund Expenditures FY 2025

EXPENDITURES BY FUNCTION



EXPENDITURES BY CATEGORY



GENERAL FUND

EXPENDITURES BY DEPARTMENT

Mayor and City Council



In Milton's form of government, the Mayor is the chief executive officer of the City government, a member of and the presiding officer of the City Council, and responsible for the efficient and orderly administration of the City's affairs. The Council serves as the legislative branch of municipal government. Milton's elected officials are responsible for ensuring the citizens' vision for their community is fulfilled and developing the policies that are necessary for city staff to implement that community vision.

Mayor

- District 1 Post 1
- District 2 Post 1
- District 3 Post 1
- District 1 Post 2
- District 2 Post 2
- District 3 Post 2

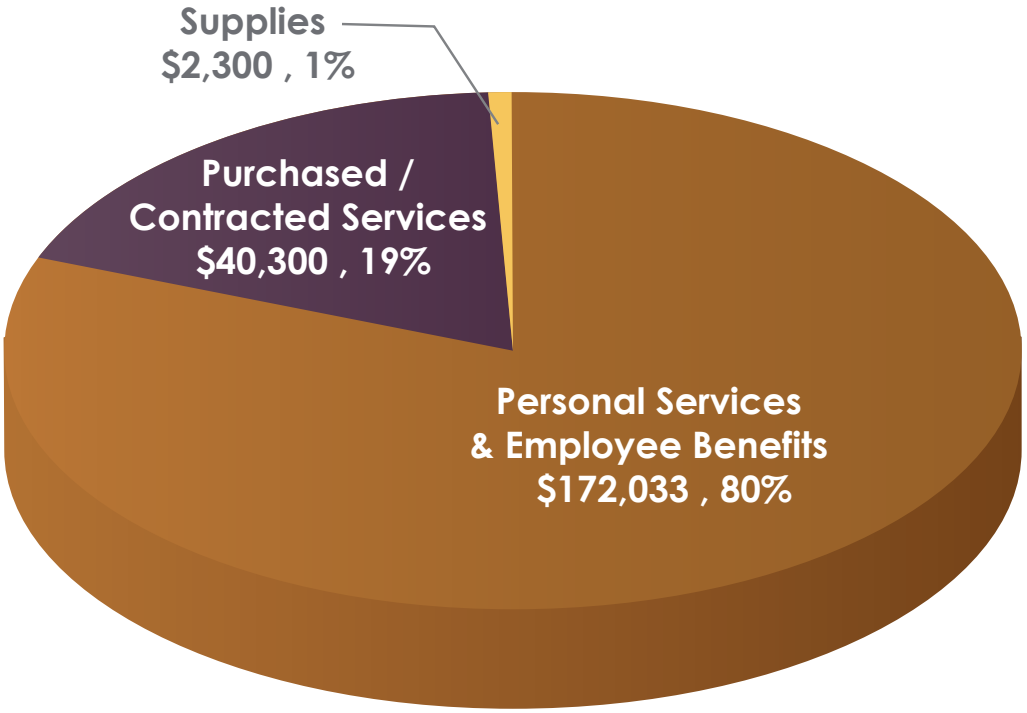
The following positions report directly to Mayor & Council

- City Manager
- City Attorney
- Municipal Judge
- Board & Committees

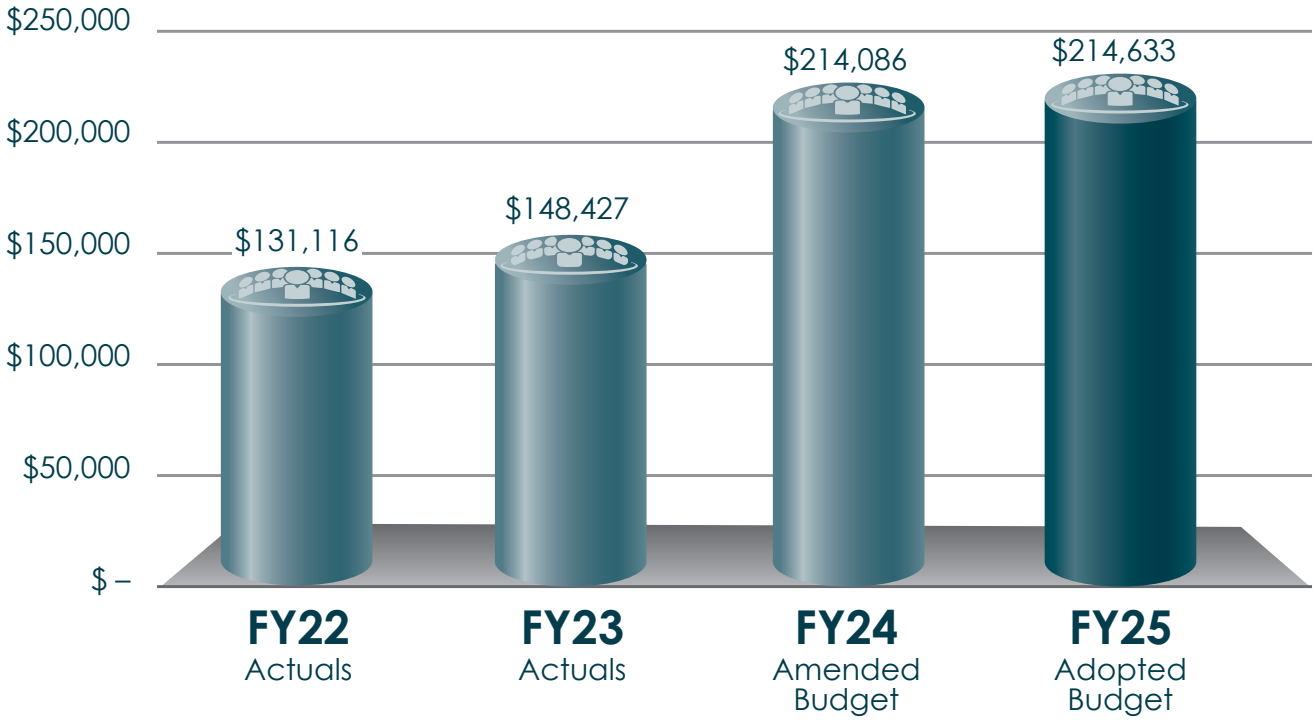
Mayor and City Council

FY25 Expenditures by Fund: **General Fund $214,633**

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Mayor & Council General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 101,389	$ 116,928	$ 148,600	$ 148,600	$ -	-
Stipend	2,760	6,874	15,000	15,000	-	-
Employee Benefits	5,682	6,566	8,433	8,433	-	-
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 109,831**	**$ 130,368**	**$ 172,033**	**$ 172,033**	**$ -**	**-**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ -	$ 838	$ -	$ -	$ -	-
Travel	4,630	1,505	15,500	15,500	-	-
Dues & Fees	11,981	12,310	12,653	13,200	547	4.3
Education & Training	2,451	1,536	11,200	11,200	-	-
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 19,258**	**$ 16,571**	**$ 39,753**	**$ 40,300**	**$ 547**	**1.4**
SUPPLIES						
General Supplies	$ 644	$ 539	$ 700	$ 700	$ -	-
Food & Meals	1,383	949	1,600	1,600	-	-
TOTAL SUPPLIES	**$ 2,027**	**$ 1,487**	**$ 2,300**	**$ 2,300**	**$ -**	**-**
TOTAL MAYOR & COUNCIL	**$ 131,116**	**$ 148,427**	**$ 214,086**	**$ 214,633**	**$ 547**	**0.3**



CITY CLERK

Our Mission

The Mission of the City of Milton Clerk's Office is to record, maintain, and preserve, records of all City Business; to deliver timely and accessible service in response to all inquiries and requests for public information, striving for excellence in the dissemination of information, preservation of records, and upholding integrity and transparency.



City Clerk

Records Clerk
PT

Core Processes and Outputs

Meeting Management

- Oversee and coordinate the preparation, finalization and distribution of the Regular/Special Meeting/ Work Session City Council agendas; prepare tentative agendas, final agendas, and Public Hearing Notices.
- Ensure the preparation of City Council meeting minutes, creation and dissemination of Agenda and Agenda Packet.
- Process, finalize, and follow-up on Council action from City Council meetings; ensure timelines are met, including those for ordinance publication, resolutions, and notice of decisions.
- Attest City documents, including resolutions, ordinances, and contracts/agreements. Finalize resolutions and ordinances with Council votes on archival book copy paper for recordkeeping.

Records and Information Management

- Act as the official custodian of the city seal.
- Custodian of City records.
- Receive and assist all public records requests and ensure a timely response in accordance with the Public Open Records Act.
- Transmit resolutions to respective parties.
- Codify ordinances in the City's Code of Ordinances, Municode.
- Oversee the life cycle of the city's records: active, inactive, and digital storage.

Clerk Duties – Administration

- Coordinate the assuming office and leaving office of newly elected and departing Council. To include Oaths of Offices, coordinate updating the website, roster, etc.
- Process Proclamations and Certificates of Recognition for the Mayor and City Council as well as Oaths of Office for newly appointed Boards and Committees.
- Participate in training sessions through the Georgia Municipal Clerks Association with the possibility of becoming a Master Municipal Clerk.

FY 2025 Initiatives

- Implement Electronic Voting (at dais) for Council, Boards & Committees
- Digital On-boarding & Training Process for Boards & Committees
- Additional resource for open records management

City Clerk Department
Key Performance Indicators

Scorecard	Strategic Priority/ Strategic Goal	Department Goal	KPIs	Measure Type	FY 2022 Target	FY 2022 Actual	FY 2023 Target	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
	Sustainability and Resiliency/ Diverse, Engaged, Healthy Workforce	Enhance the records management program with the aim of ensuring best practices related to retention compliance	Percent of records in Laserfiche with an automated retention schedule	Efficiency	100%	15%	100%	50%	100%	75%	100%
			Percent of records past retention	Effectiveness	0%	0%	0%	0%	0%	0%	0%
		Improve the training and onboarding programs for new Councilmembers and Boards & Committee members	Percent of Councilmembers who received annual training	Effectiveness	100%	100%	100%	15%	100%	15%	100%
			Percent of Boards & Committee members who received annual training	Effectiveness	100%	100%	100%	95%	100%	95%	100%
			Training survey satisfaction rating (1-5)	Effectiveness	5	-	5	-	5	-	5
	Sustainability and Resiliency/ Diverse, Engaged, Healthy Workforce	Further improve public transparency of City Council proceedings and related document management and document access	Percent of time the Agenda Packet is available to the public prior to the State mandated deadline	Effectiveness	100%	100%	100%	100%	100%	100%	100%
			Percent of time that Council meeting action minutes are published within two business days of the meeting	Effectiveness	100%	100%	100%	98%	100%	98%	100%
			Percent of meetings where electronic voting was utilized	Effectiveness	70%	-	70%	-	70%	-	70%
			Percent of FOIA requests responded to within three business days	Effectiveness	100%	100%	100%	100%	100%	100%	100%
			Percent of FOIA requests completed within three business days	Effectiveness	New Measure in FY 2024 (dependent upon software reporting capabilities)				75%	-	75%

 Citizen/Stakeholder Focus

 Internal Process Improvement Focus

 Financial Sustainability Focus

 Organizational Capacity/Learning and Growth Focus

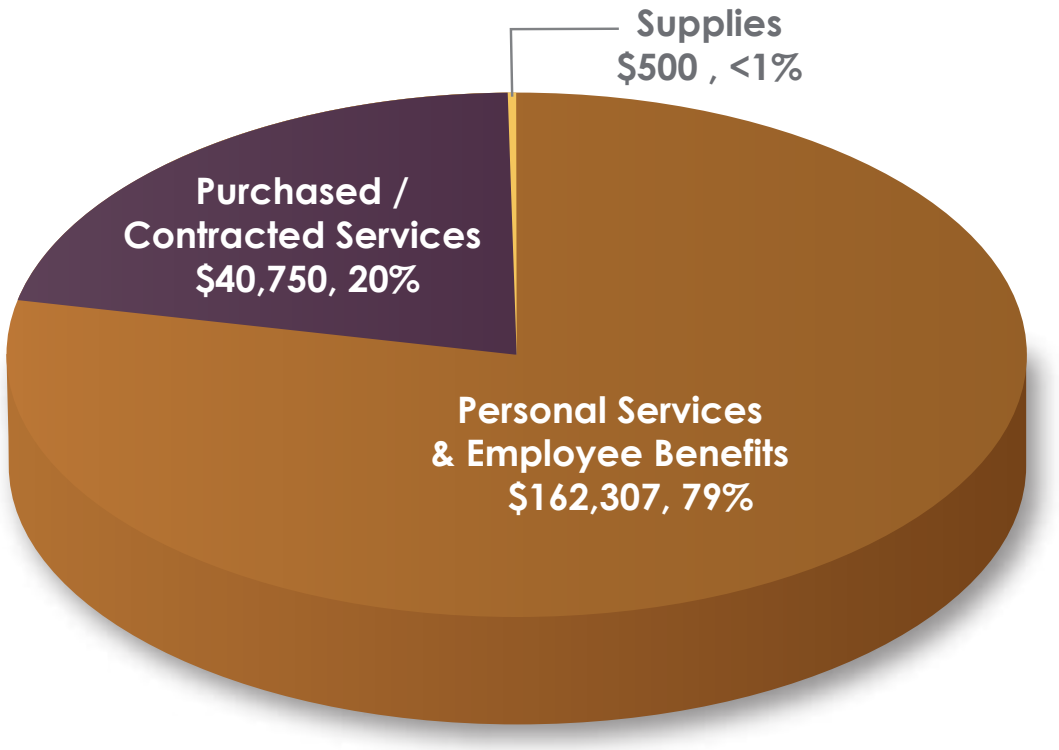
REFERENCE KEY

On target/Above target	
Within 10% of target/At risk of not meeting target	
Did not meet goal/At risk of not meeting goal	
No data available	

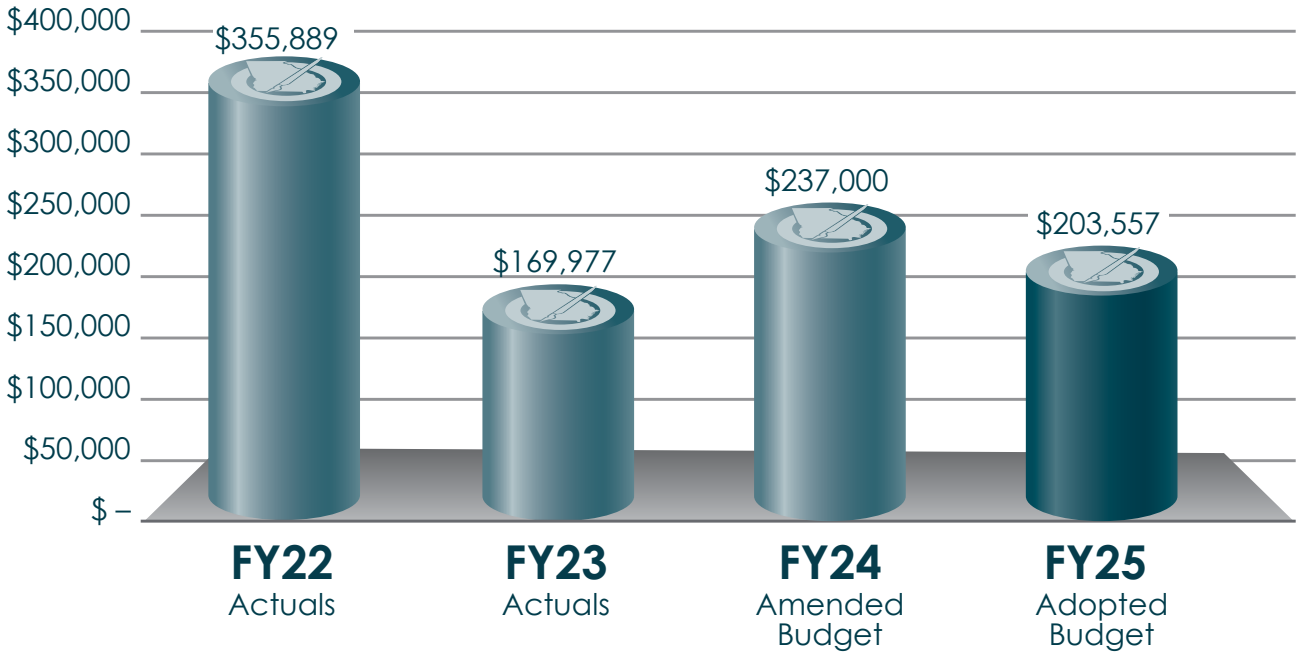
City Clerk

FY25 Expenditures by Fund: **General Fund $203,557**

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



City Clerk General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 93,582	$ 99,151	$ 107,757	$ 112,933	$ 5,176	4.8
Employee Benefits	41,324	43,581	45,523	49,374	3,851	8.5
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 134,906**	**$ 142,731**	**$ 153,280**	**$ 162,307**	**$ 9,027**	**5.9**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 197,127	$ 5,272	$ 9,000	$ 9,240	$ 240	2.7
Communications	654	652	497	511	14	2.9
Postage	-	-	100	100	-	-
Advertising	658	180	700	700	-	-
Dues & Fees	500	-	110	110	-	-
Education & Training	378	1,120	1,000	1,000	-	-
Maintenance Contracts	19,963	16,787	69,813	26,389	(43,424)	(62.2)
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 220,412**	**$ 24,461**	**$ 82,620**	**$ 40,750**	**$ (41,870)**	**(50.7)**
SUPPLIES						
General Supplies	$ 512	$ 821	$ 1,000	$ 500	$ (500)	(50.0)
Food & Meals	59	78	100	-	(100)	(100.0)
TOTAL SUPPLIES	**$ 571**	**$ 899**	**$ 1,100**	**$ 500**	**$ (600)**	**(54.5)**
CAPITAL OUTLAYS						
Machinery & Equipment	$ -	$ 1,886	$ -	$ -	$ -	-
TOTAL SUPPLIES	**$ -**	**$ 1,886**	**$ -**	**$ -**	**$ -**	**-**
TOTAL CITY CLERK	**$ 355,889**	**$ 169,977**	**$ 237,000**	**$ 203,557**	**$ (33,443)**	**(14.1)**

Notable Variances Explained

- The increase in Salaries & Wages is a result of the requested 5% market adjustment to salaries placeholder that will be allocated based on the compensation and classification study that is underway.
- The variance in Employee Benefits is the result of the updated forecasts for FY 2025 including the impact of salary related benefits such as 401(a)/457(b) matches, employer provided life/AD&D insurance and disability benefits, and workers' compensation premiums as well as forecasted increases to health insurance premiums.
- The decrease in Maintenance Contracts is a result of one-time costs associated with codifying the UDC in FY24 ($25,000) as well as the change over to the new MuniCode contract (fees are no longer based on a per page model).

CITY MANAGER



Our Mission

The mission of the City Manager's Office is to foster a thriving community by providing visionary leadership, efficient governance, and responsive services as established by our City Council. Committed to transparency, collaboration, and excellence, we strive to enhance the quality of life for all residents, staff, and businesses.

City Manager

Deputy City Manager

Deputy City Manager

Executive Aide

The following department heads report directly to the City Manager

- Court Clerk IGA Position
- City Clerk
- Communications Director
- Community Development Director
- Finance Director
- Fire Chief
- Human Resources
- Parks & Recreation Director
- IT Director
- Police Chief
- Public Works Director
- Director of Special Projects

Core Processes and Outputs

Administration and Management

- Overseeing day-to-day operations of the city government.
- Implementing policies and directives from the city council.
- Managing city staff and departments.

Budgeting and Finance

- Developing and managing the city budget.
- Allocating resources efficiently.
- Ensuring financial accountability and transparency.

Policy Implementation

- Executing policies set by the city council.
- Advising the council on policy matters.
- Ensuring compliance with local, state, and federal laws.

Community Engagement:

- Representing the city to the public.
- Engaging with residents, businesses, and community organizations.
- Addressing concerns and issues raised by the community.

Inter-Governmental Relations

- Coordinating with other local, state, and federal agencies.
- Building relationships with neighboring municipalities.

Infrastructure and Development

- Overseeing city planning and development.
- Managing public infrastructure projects.

Emergency Management

- Coordinating responses to emergencies and disasters.
- Implementing and updating emergency plans.

Communication

- Serving as a communication link between the city council and city departments.
- Managing public relations and communications for the city.

Performance Measurement and Reporting

- Monitoring and evaluating the performance of city departments.
- Providing regular reports to the city council.

FY 2025 Initiatives

- Support the implementation of a new HRIS and new Finance ERP
- Complete employee retirement health benefit proposal
- Develop actionable plan to provide adequate field resources for active recreational programming

City Manager Department Key Performance Indicators											
Scorecard	**Strategic Priority/ Strategic Goal**	**Department Goal**	**KPIs**	**Measure Type**	**FY 2022 Target**	**FY 2022 Actual**	**FY 2023 Target**	**FY 2023 Actual**	**FY 2024 Target**	**FY 2024 Actual**	**FY 2025 Target**
	Sustainability and Resiliency / Long-term Financial Stability	Allocating resources efficiently according to the City's planning documents / Ensuring financial accountability and transparency	Actual General Fund revenues as a % of forecasted amended revenues	Efficiency	102%	102%	102%	103%	102%	Available March 2025*	102%
			Actual General Fund expenditures as a % of forecasted amended expenditures	Efficiency	98%	96%	98%	95%	98%	Available March 2025*	98%
			% of departments within appropriated General Fund budget	Effectiveness	100%	100%	100%	99%	100%	Available March 2025*	100%
			Awarded GFOA distinguished budget presentation	Quality	Yes	Yes	Yes	Yes	Yes	Yes	Yes
The following measures are based on a biennial employee engagement survey (baseline = FY22) with response options of positive/neutral/negative											
	Sustainability and Resiliency / Diverse, Engaged, Healthy Workforce	Ensuring staff has the resources needed to accomplish the City's mission and performance indicative of adhering to its core values	% of employees responding to the employee engagement survey	Input	Set baseline	82%	-	-	87%	84%	-
			% of employees who responded 'positive' to having a clear understanding of the City's mission and values	Effectiveness	Set baseline	84%	-	-	89%	93%	-
			% of employees who responded 'positive' to knowing how their work supports the City's mission	Effectiveness	Set baseline	86%	-	-	91%	92%	-
			% of employees who responded 'positive' to feeling the City as a whole is managed well	Effectiveness	Set baseline	75%	-	-	80%	72%	-
			% of employees who responded 'positive' to feeling they receive the training needed to do their job well	Effectiveness	Set baseline	67%	-	-	72%	75%	-
			% of employees who responded 'positive' to feeling they have the resources needed to do their job well	Effectiveness	Set baseline	82%	-	-	87%	80%	-
			% of employees who responded 'positive' to being willing to recommend the organization as a good place to work	Effectiveness	Set baseline	79%	-	-	84%	75%	-

*Final audited figures will be published in the annual ACFR in March annually

 Citizen/Stakeholder Focus

 Internal Process Improvement Focus

 Financial Sustainability Focus

 Organizational Capacity/Learning and Growth Focus

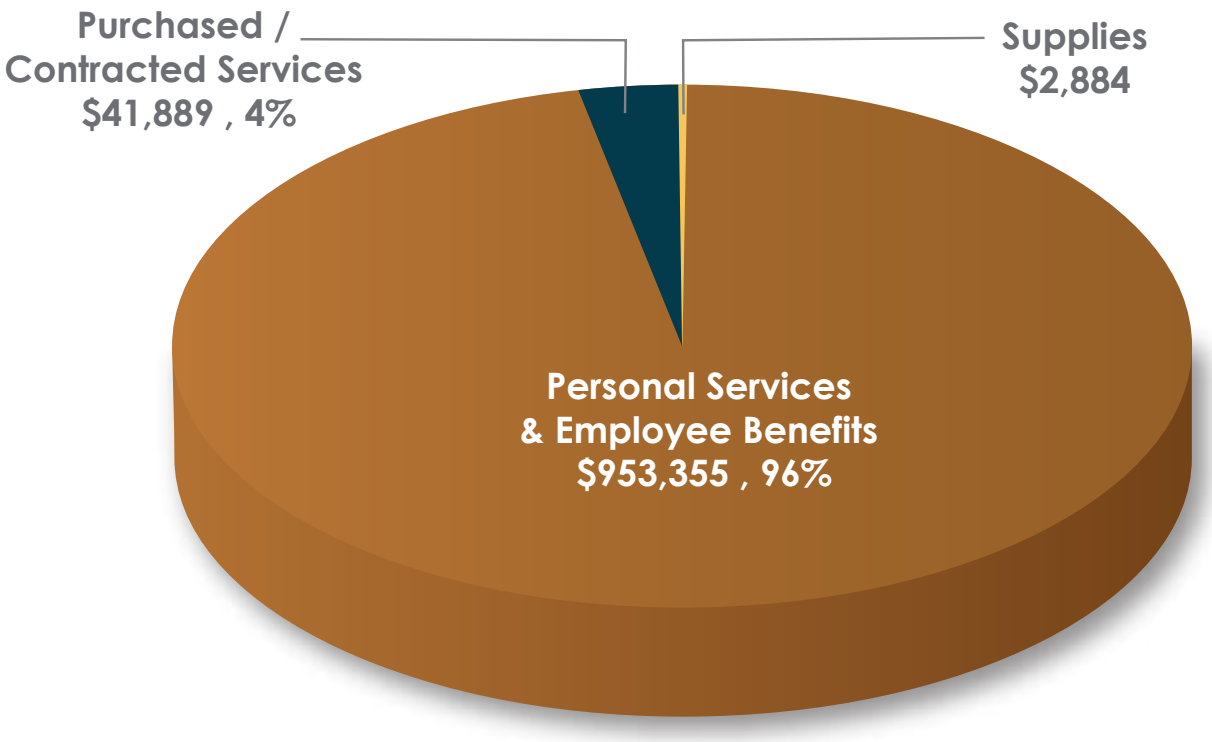
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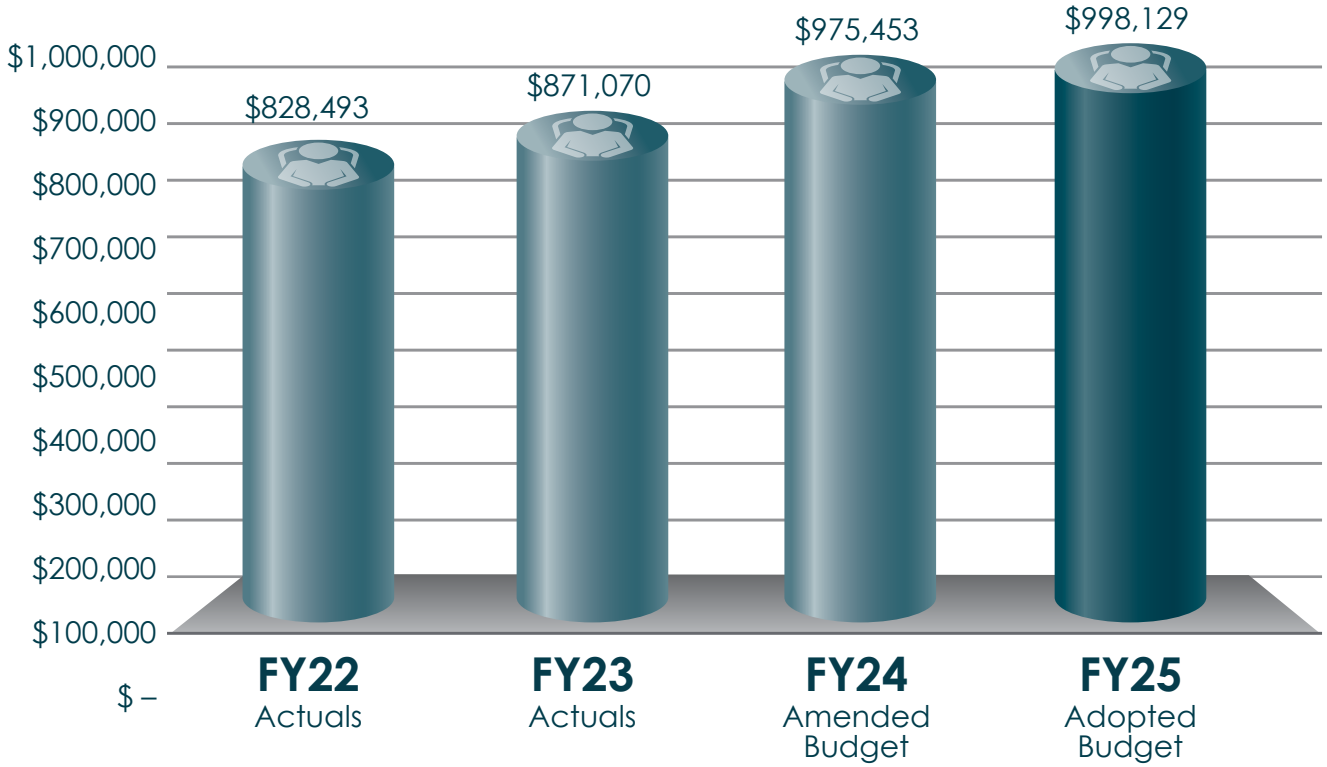
City Manager

FY25 Expenditures by Fund: **General Fund $998,129**

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



City Manager General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 586,882	$ 636,506	$ 697,472	$ 728,609	$ 31,137	4.5
Employee Benefits	185,966	197,353	211,162	224,746	13,584	6.4
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 772,848**	**$ 833,859**	**$ 908,634**	**$ 953,355**	**$ 44,721**	**4.9**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 37,578	$ 21,646	$ 45,900	$ 24,500	$ (21,400)	(46.6)
Communications	1,842	1,732	2,154	2,197	43	2.0
Printing	650	248	200	200	-	-
Travel	3,126	764	3,375	1,957	(1,418)	(42.0)
Dues & Fees	3,593	4,291	5,025	5,370	345	6.9
Education & Training	6,784	1,924	7,075	7,375	300	4.2
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 53,573**	**$ 30,606**	**$ 64,019**	**$ 41,889**	**$ (22,130)**	**(34.6)**
SUPPLIES						
General Supplies	$ -	$ 29	$ 300	$ 309	$ 9	3.0
Food & Meals	1,709	2,746	1,500	1,545	45	3.0
Books & Periodicals	166	60	1,000	1,030	30	3.0
TOTAL SUPPLIES	**$ 1,875**	**$ 2,835**	**$ 2,800**	**$ 2,884**	**$ 84**	**3.0**
CAPITAL OUTLAYS						
Machinery & Equipment	$ -	$ 3,771	$ -	$ -	$ -	-
TOTAL CAPITAL OUTLAYS	**$ -**	**$ 3,771**	**$ -**	**$ -**	**$ -**	**-**
OTHER COSTS						
Payment To Others	$ 197	$ -	$ -	$ -	$ -	-
TOTAL OTHER COSTS	**$ 197**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
TOTAL CITY MANAGER	**$ 828,493**	**$ 871,070**	**$ 975,453**	**$ 998,129**	**$ 22,676**	**2.3**

Notable Variances Explained

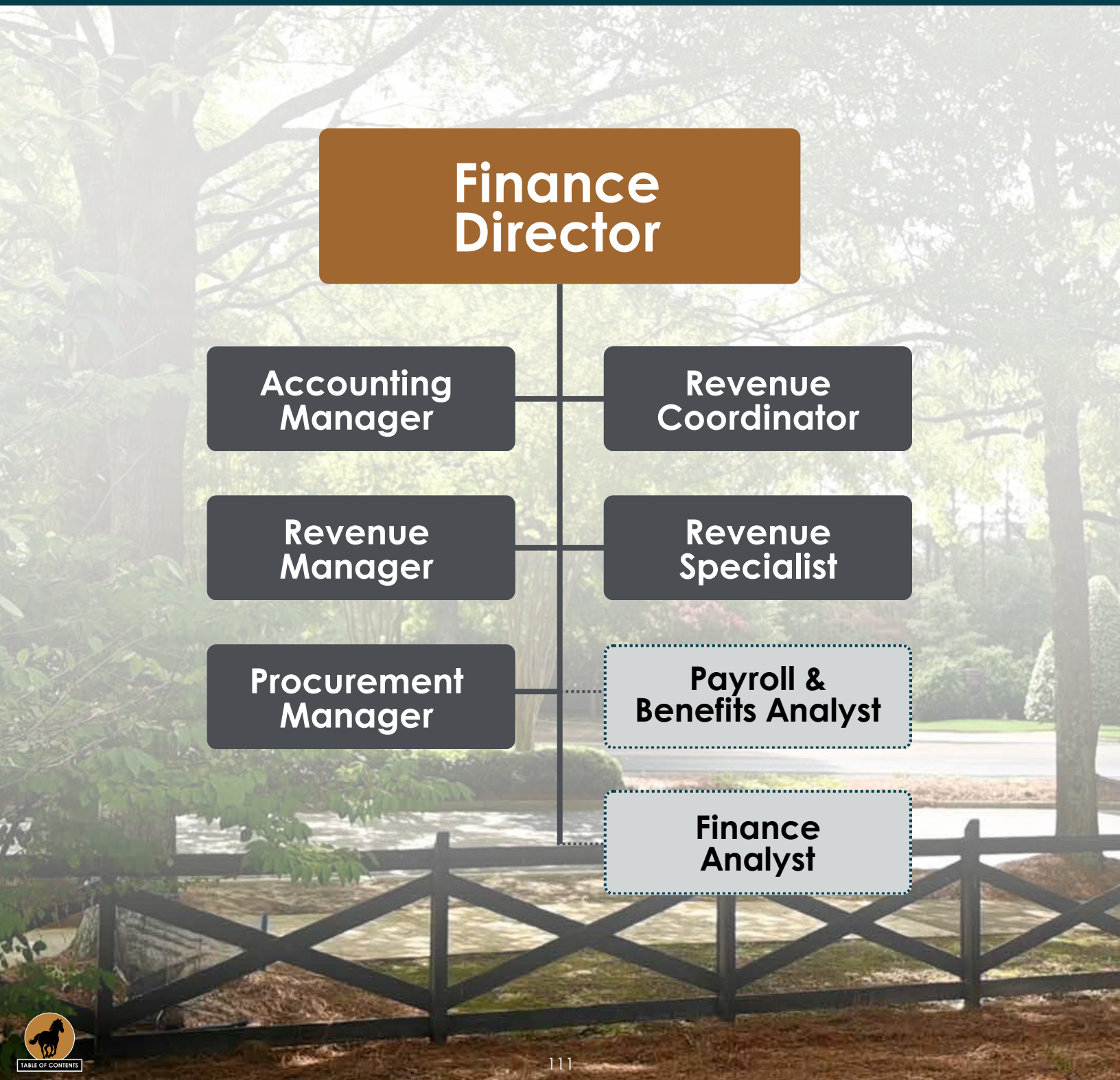
- The increase in Salaries & Wages is a result of the requested 5% market adjustment to salaries placeholder that will be allocated based on the compensation and classification study that is underway.
- The variance in Employee Benefits is the result of the updated forecasts for FY 2025 including the impact of salary related benefits such as 401(a)/457(b) matches, employer provided life/AD&D insurance and disability benefits, and workers' compensation premiums as well as forecasted increases to health insurance premiums.
- The decrease in Professional Fees is a result of the budget for the biennial National Citizen's Survey in FY 2024 that will not recur in FY 2025.



FINANCE

Our Mission

To provide excellent customer service and accurate financial information to all members of the public, City departments, and City council, to safeguard the financial interests of the City of Milton, to uphold effective budgeting and budgetary controls, and to preserve internal controls, while maintaining a high level of compliance with all pertinent Federal, State and Local rules and regulations, generally accepted accounting procedures, and the Government Accounting Standards Board.



Core Processes and Outputs

Provide financial policy, accounting, procurement, and property tax billing for the City.

- Produce the City's Annual Comprehensive Financial Report
- Reconcile and track all City funds
- Monitor the financial condtion of the City and provide strategies to ensure the City meets its long-term debts and financial obligations
- Maintain all property tax customer accounts
- Provide essential services during emergency situations under the Incident Command Structure (ICS) when called upon

FY 2025 Initiatives

- Implement new Enterprise Resource Planning (ERP) system for finance department to improve efficiencies in workflow and records management.
- Complete the formalization of SOPs for the department
- Continue working towards automation in alcohol license and business occupational tax certificate process through applications and renewals.

Finance Department
Key Performance Indicators

Scorecard	Strategic Priority/ Strategic Goal	Department Goal	KPIs	Measure Type	FY 2022 Target	FY 2022 Actual	FY 2023 Target	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
	Sustainability and Resiliency / Long-term financial stability / Diverse engaged healthy workforce	Maintain a credit-worthy and financially healthy community by providing high quality local government services that are affordable	Maintain AAA/Aaa bond ratings with two of the three financial agencies (S&P, Moody's, Fitch)	Quality	Yes	Yes	Yes	Yes	Yes	Yes	Yes
			Unassigned fund balance	Effectiveness	25%	25%	25%	25%	25%	25%	25%
			Reduce real & personal property tax % of total GF revenues	Efficiency	29%	34%	39%	38%	36%	38%	36%
			Average vendor responses to formal bids/RFPs	Input	3	3	3	5	5	5	5
			Property tax bill collection rate by due date	Output	90%	90%	90%	90%	90%	92%	90%
		Streamline citizen and business owner interactions with the Finance Department	Average number of days to process OTC	Efficiency	9	9	10	12	10	11	10
			New OTCs processed	Output	143	143	135	134	135	140	135
			Renewal OTCs processed	Output	784	784	765	774	765	713	755
			New alcohol beverage licenses issued	Output	7	7	8	18	10	10	11
			Renewal alcohol beverage licenses issued	Output	56	56	58	54	55	65	60
			% of property tax bill payments made electronically	Efficiency	62%	62%	67%	66%	66%	62%	65%
			Average number of days to process accounts payable	Efficiency	23	23	23	23	23	19	20
		Employ best practices to ensure legal compliance and operations that are efficient, effective, transparent, and best in class	Awarded GFOA certificate of achievement for excellence in financial reporting	Quality	Yes	Yes	Yes	Yes	Yes	In progress	Yes
			Awarded GFOA outstanding achievement in popular annual financial reporting	Quality	Yes	Yes	Yes	Yes	Yes	In progress	Yes
			Awarded GFOA distinguished budget presentation	Quality	Yes	Yes	Yes	Yes	Yes	Yes	Yes
			Clean independent external audit opinion	Quality	Yes	Yes	Yes	Yes	Yes	In progress	Yes
			Material audit findings	Quality	0	1	0	1	0	In progress	0
			Continuing education courses attended per employee	Input	2	2	2	2	2	2	2

 Citizen/Stakeholder Focus

 Internal Process Improvement Focus

 Financial Sustainability Focus

 Organizational Capacity/Learning and Growth Focus

REFERENCE KEY

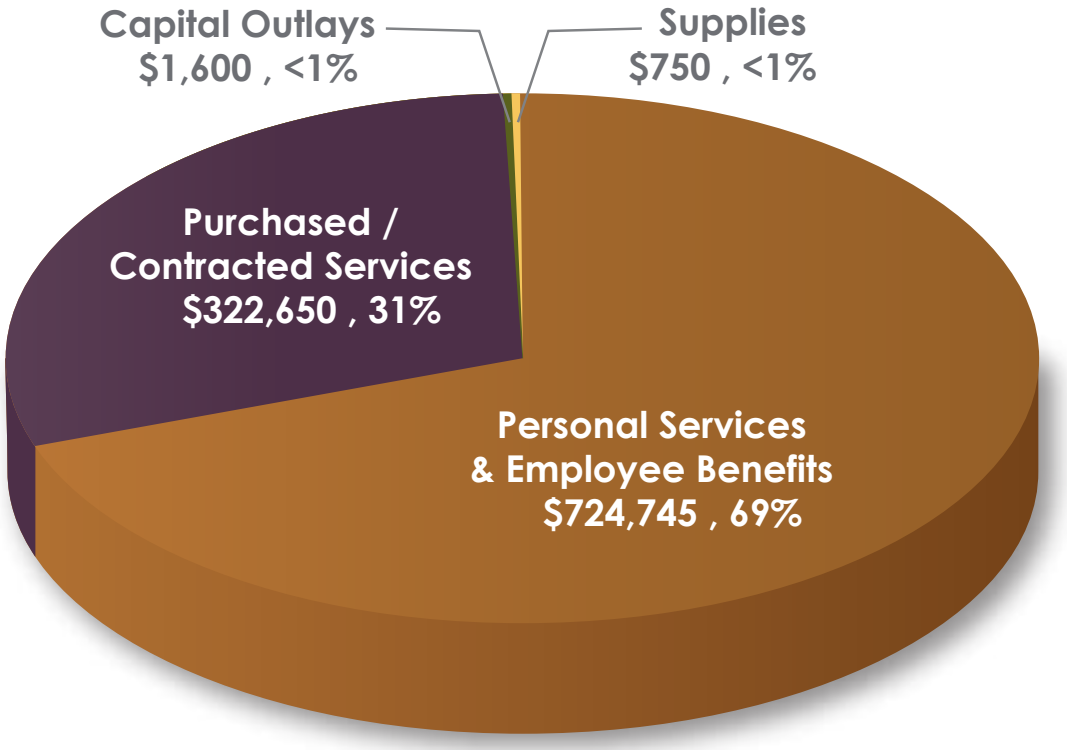
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Finance

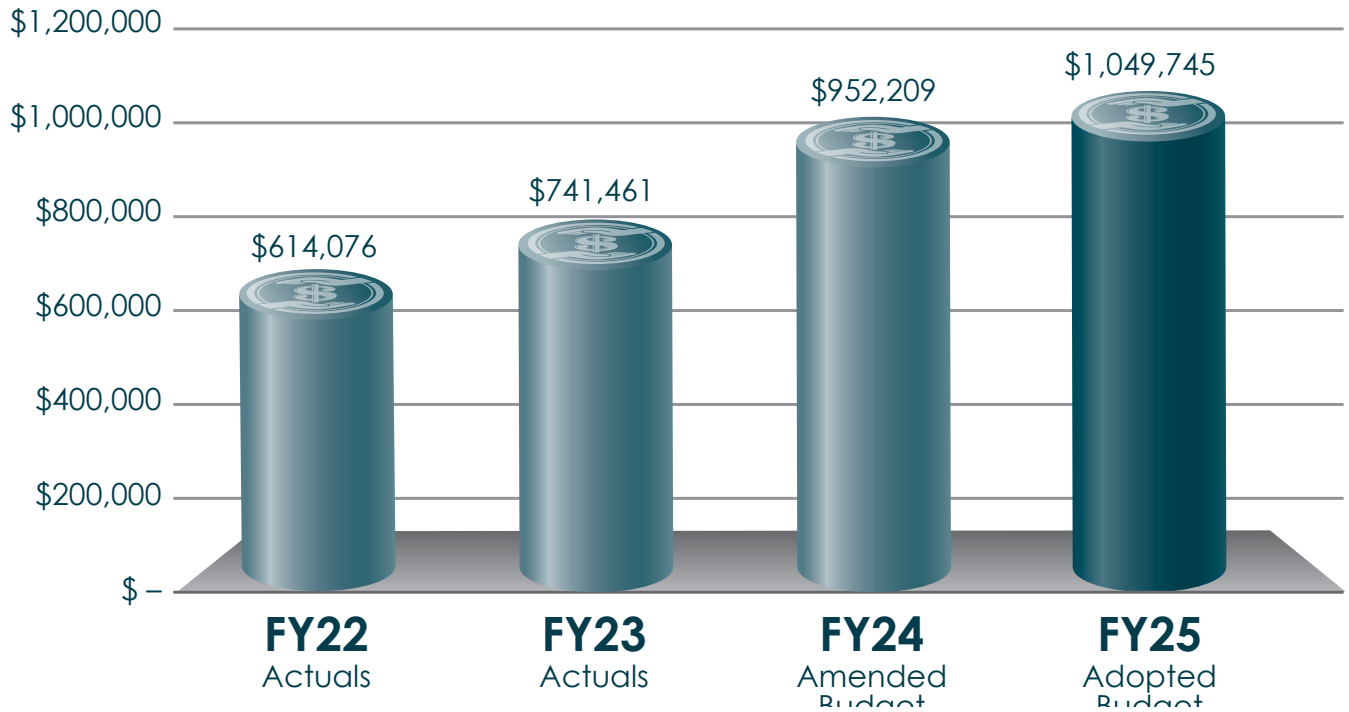
FY25 Expenditures by Fund:

General Fund	$1,049,745
M&O Inititives	$165,066
Capital Projects Fund	$157,010

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Finance General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 377,469	$ 440,222	$ 524,928	$ 550,677	$ 25,749	4.9
Employee Benefits	94,885	127,565	167,506	174,068	6,562	3.9
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 472,354**	**$ 567,787**	**$ 692,434**	**$ 724,745**	**$ 32,311**	**4.7**
PURCHASED/CONTRACTED SERVICES						
Administrative Fees	$ 4,414	$ 5,188	$ 11,250	$ 11,000	$ (250)	(2.2)
Professional Fees	57,055	63,920	107,500	81,500	(26,000)	(24.2)
Communications	360	452	600	600	-	-
Postage	6,248	6,851	7,000	7,000	-	-
Travel	931	1,206	-	1,850	1,850	-
Dues & Fees	1,959	1,994	2,150	2,150	-	-
Education & Training	2,523	1,124	2,400	5,950	3,550	147.9
Maintenance Contracts	57,236	76,030	115,500	198,500	83,000	71.9
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 139,988**	**$ 166,775**	**$ 258,000**	**$ 322,650**	**$ 64,650**	**25.1**
SUPPLIES						
General Supplies	$ 436	$ 881	$ 950	$ 750	$ (200)	(21.1)
TOTAL SUPPLIES	**$ 436**	**$ 960**	**$ 950**	**$ 750**	**$ (200)**	**(21.1)**
CAPITAL OUTLAYS						
Machinery & Equipment	$ 1,196	$ 5,940	$ 825	$ 1,600	$ 775	93.9
TOTAL CAPITAL OUTLAYS	**$ 1,196**	**$ 5,940**	**$ 825**	**$ 1,600**	**$ 775**	**93.9**
OTHER COSTS						
Interest Due On Tax Refunds	$ 102	$ -	$ -	$ -	$ -	-
TOTAL OTHER COSTS	**$ 102**	**$ -**	**$ -**	**$ -**	**$ -**	**-**
TOTAL FINANCE	**$ 614,076**	**$ 741,461**	**$ 952,209**	**$ 1,049,745**	**$ 97,536**	**10.2**

Notable Variances Explained

- The increase in Salaries & Wages is a result of the requested 5% market adjustment to salaries placeholder that will be allocated based on the compensation and classification study that is underway.
- The variance in Employee Benefits is the result of the updated forecasts for FY 2025 including the impact of salary related benefits such as 401(a)/457(b) matches, employer provided life/AD&D insurance and disability benefits, and workers' compensation premiums as well as forecasted increases to health insurance premiums.
- The decrease in Professional Fees is associated with one-time implementation costs related to the priority based budgeting software that will not recur in FY25.
- The increase in Maintenance Contracts includes a full year of expenses associated with the migration to a new ERP as well as a full year of expenses associated with the City's priority based budgeting software.



INFORMATION SERVICES

Our Vision

To be a trusted advisor and strategic business partner in enabling organizational excellence, growth, and support.

Our Mission

The IS department will strive to ensure the City's technology is current, reliable, and secure, while providing sound strategic direction.



Goals

The Information Technology Department is responsible for supporting Milton City's technology and communication systems. We enable other City departments to provide direct services to the residents of Milton by installing, maintaining, and monitoring a wide array of devices, servers, and networks. The Information Technology Department is responsible for providing public Internet access to various City facilities and parks.

While most of our services are intended for City employees, elected officials, and cooperating intergovernmental agencies or businesses, our Geographic Information Systems provides both internal services as well as publicly available maps and information.

IT Services and Support (ITSS)

The department's IT Services and Support encompasses 3 Core Areas:

1. Service Desk
2. Technology Planning
3. Network and Data Center
4. Security

The scope of technology utilized by the City of Milton ranges from simple communications devices such as handheld tablets to complex database driven software applications that enable communications and interactions both internally and with the public. ITSS provides technology services to increase the speed of business and the availability of information.

Supporting this vast range of technology is a team of dedicated specialists supporting the four core technology service areas. ITSS aims to create a cohesive, structured organization that continually strives to support Milton's business in the most efficient and effective manner and to implement secure, cost-effective information technology solutions.

GIS Services and Support

The purpose of the GIS Group is to provide accurate location-based information and analysis to departments throughout the City and to the public at large. In addition to traditional paper maps and static reports, the GIS team also creates a variety of online maps and live charts and reports.

GIS ongoing support includes managing assets and location information for Public Works buried pipe and asset management; working with Engineering concerns with new and existing development changes; coordinating with Community Development with regards to Permitting; Licensing, and Land management; and assisting Public Safety Dispatch with a variety of address and map-related projects.

2025 Initiatives

1. Information Services Strategic Plan (2024-2027)
2. Security Assessment
3. Cloud Phone Systems Migration
4. City Hall Network Redesign and Upgrade
5. Fire Stations Network Upgrades
6. New ERP Finance Software
7. GIS Public Portal Improvements

Information Services Department
Key Performance Indicators

Scorecard	Strategic Priority/ Strategic Goal	Department Goal	KPIs	Measure Type	FY 2022 Target	FY 2022 Actual	FY 2023 Target	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
	Sustainability and Resiliency/ Effective Information Technology	Be a reliable provider of technology support to the organization	Help desk requests	Input	-	6,859	-	2,748	2,000	2,880	2000
			Total number of CyberSecurity support requests	Input	-	788	-	700	700	651	650
			Overall employee and management satisfaction rating (end user) 1-10	Quality	8	5****	8	-	10	-	10
	Sustainability and Resiliency/ Effective Information Technology	Promote transparency and accessibility to City resources and services	Number of views on the City's GIS web pages	Output	21,000	14,800	15,000	46,276	30,000	14,762	30000
			Number of unique views on the City's GIS web pages	Output	20,000	9,603	11,000	579	1,000	4,727	1,000
	Sustainability and Resiliency/ Effective Information Technology	Be a trusted technology advisor to the organization	Ticket resolution success rate %	Effectiveness	99%	99%	99%	99%	99%	99%	99%
			Ticket response SLA % compliance	Effectiveness	99%	96%	99%	98%	98%	98%	99%
			Total system uptime %	Effectiveness	99%	99%	99%	99%	99%	99%	99%
			Data backup success rate % (onsite)	Effectiveness	99%	99%	99%	99%	99%	97%	98%
			Data backup success rate % (remote)	Effectiveness	99%	99%	99%	99%	99%	99%	99%
	Sustainability and Resiliency/ Effective Information Technology	Provide efficient and effective technology solutions that expand and improve the City's operations	Percent of projects completed on time**	Efficiency	90%	60%	90%	70%	90%	75%	90%
			Total number of CyberSecurity training classes conducted for city staff***	Input	1	0	1	4	12	4	4
			Asset audit conducted (workstations/servers)	Output	4	2	4	11	12	5	4

 Citizen/Stakeholder Focus

 Internal Process Improvement Focus

 Financial Sustainability Focus

 Organizational Capacity/Learning and Growth Focus

REFERENCE KEY

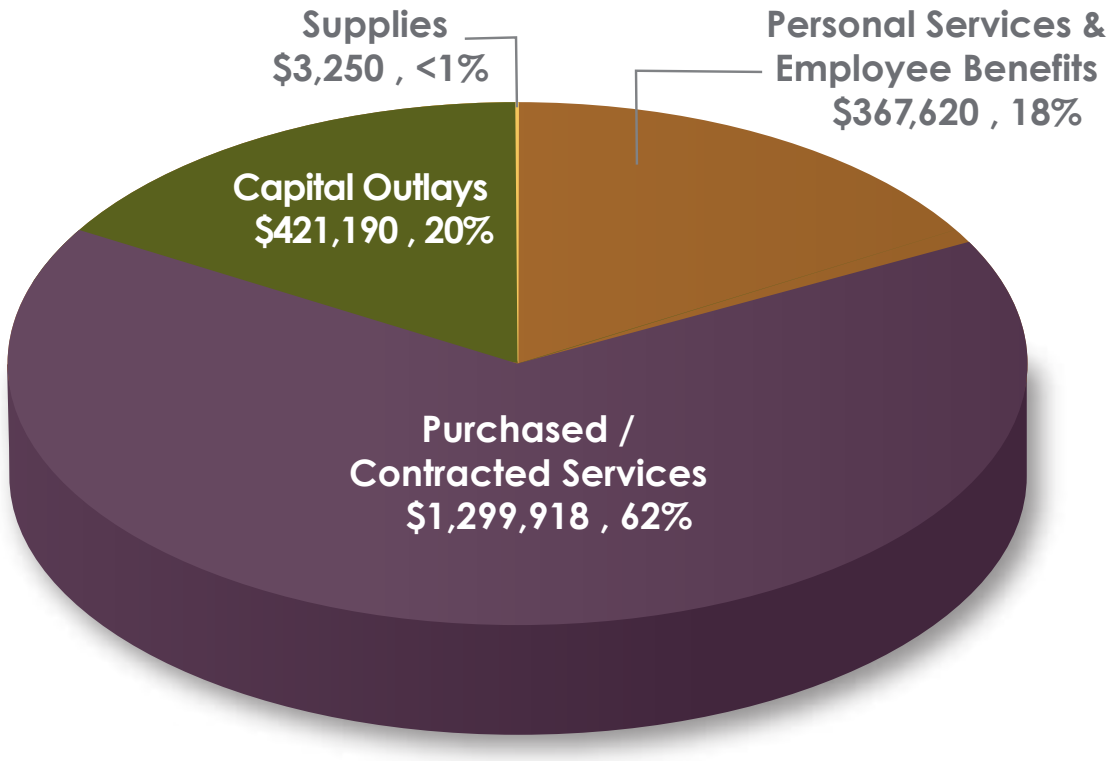
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Information Services (IS)

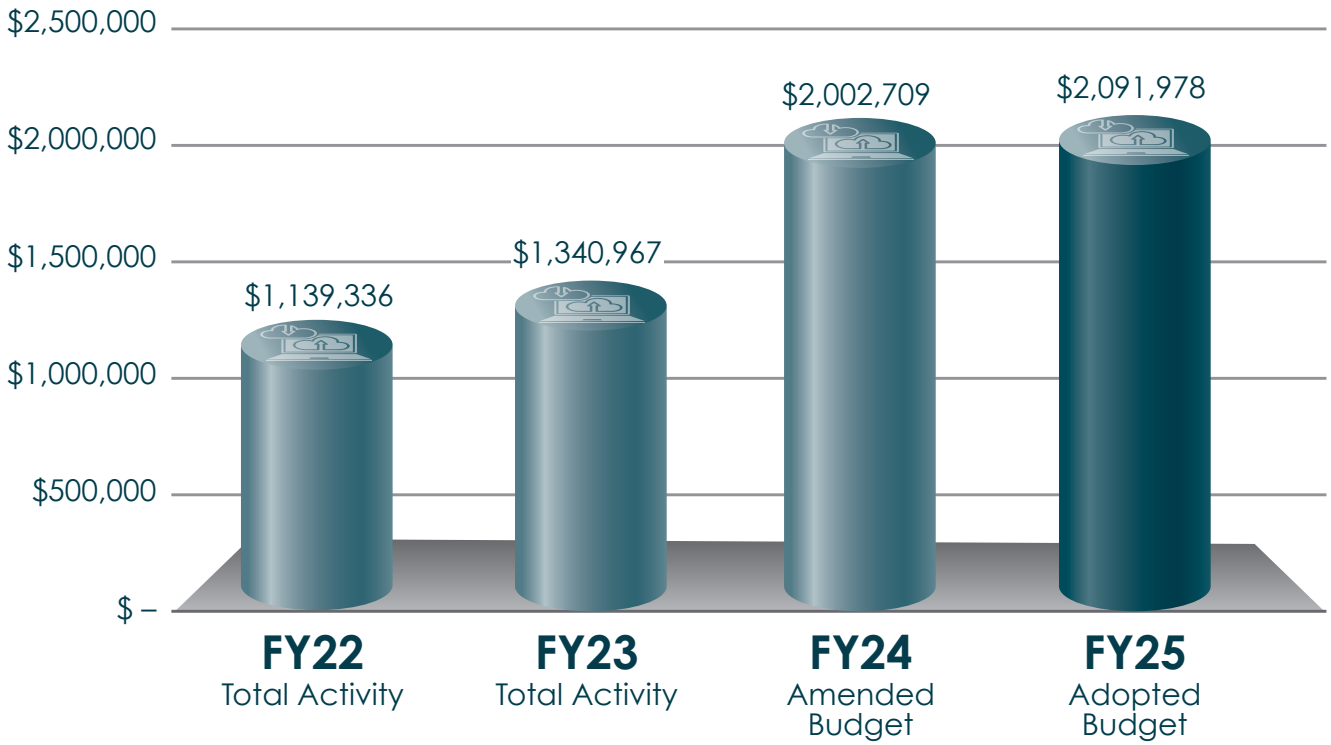
FY25 Expenditures by Fund:

General Fund	$2,091,978
M&O Inititives	$52,293
Capital Projects Fund	$359,433

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Information Services General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 104,862	$ 214,654	$ 265,360	$ 277,888	$ 12,528	4.7
Employee Benefits	34,904	49,961	84,220	89,732	5,512	6.5
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 139,766**	**$ 264,615**	**$ 349,580**	**$ 367,620**	**$ 18,040**	**5.2**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 23,938	$ 62,635	$ 43,800	$ 140,300	$ 96,500	220.3
Equipment Repair & Maintenance	-	-	20,000	-	(20,000)	(100.0)
Communications	47,069	43,712	231,339	188,000	(43,339)	(18.7)
Postage	-	-	250	250	-	-
Travel	-	-	2,100	2,100	-	-
Dues & Fees	-	-	750	800	50	6.7
Education & Training	-	990	18,360	35,000	16,640	90.6
Maintenance Contracts	710,175	720,025	919,565	933,468	13,903	1.5
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 781,182**	**$ 827,610**	**$ 1,236,164**	**$ 1,299,918**	**$ 63,754**	**5.2**
SUPPLIES						
General Supplies	$ -	$ 147	$ 4,000	$ 2,250	$ (1,750)	(43.8)
Food & Meals	-	386	1,000	1,000	-	-
TOTAL SUPPLIES	**$ -**	**$ 532**	**$ 5,000**	**$ 3,250**	**$ (1,750)**	**462.1**
CAPITAL OUTLAYS						
Machinery & Equipment	$ 218,388	$ 248,211	$ 411,965	$ 421,190	$ 9,225	2.2
TOTAL CAPITAL OUTLAYS	**$ 218,388**	**$ 248,211**	**$ 411,965**	**$ 421,190**	**$ 9,225**	**2.2**
TOTAL INFORMATION SERVICES	**$ 1,139,336**	**$ 1,340,967**	**$ 2,002,709**	**$ 2,091,978**	**$ 89,269**	**4.5**

Notable Variances Explained

- The increase in Salaries & Wages is a result of the requested 5% market adjustment to salaries placeholder that will be allocated based on the compensation and classification study that is underway.
- The variance in Employee Benefits is the result of the updated forecasts for FY 2025 including the impact of salary related benefits such as 401(a)/457(b) matches, employer provided life/AD&D insurance and disability benefits, and workers' compensation premiums as well as forecasted increases to health insurance premiums.
- The increase to the Professional Fees category is related to one-time implementation costs associated with the migration of on-premise solutions to the cloud, app development consulting fees, and security testing.
- The decrease to the Equipment Repair & Maintenance category is related to one-time repairs made at the PSC in FY 2024 that will not recur in FY 2025.
- The decrease to the Communications category is a result of the decision to utilize a new backup model, condense lines and migrate to a new service provider.
- The increase is Education & Training is associated with added city-wide training related to cyber security and new applications/software.
- Costs in the Machinery & Equipment category include annual hardware warranties as well as inflationary increases being seen related to hardware and software purchases.

HUMAN RESOURCES

Our Mission

The Human Resources Department is committed to supporting our employees and the citizens we serve. Upholding the City's CORE values, we collaborate with all departments to deliver an exceptional employment experience.

We provide resources throughout the employee life cycle, ensuring staff have the tools to achieve the City's strategic goals. By staying informed on evolving state and federal laws, we maintain compliance and continually refine our policies through ongoing education.

Human Resources Director

Human Resources Generalist



Core Process

- Staff all department vacancies.
- Monitor time and attendance and process payroll biweekly.
- Conduct annual employee open enrollment and monthly employee benefit changes.
- Reconcile benefits and ancillary invoices monthly.
- Provide annual training on HR policies and procedures.
- Provide quarterly wellness initiatives.
- Provide quarterly diversity training.
- Monitor employee safety and mitigate Workers' Compensation claims.
- Mitigate the city's risk claims.

Core Processes and Outputs

Recruitment and Onboarding

- Grow applicant pools by increasing recruitment platforms.
- Fill all vacancies with lower days to recruit from requisition to start date.
- Engage new hires and create a welcoming environment.

Diversity, Equity, and Inclusion

- Increase DE&I Educational Seminars
- Increase cultural awareness events.
- Increase diversity hiring.
- Increase employee training opportunities.

Employee Benefits & Payroll

- Track cost-effective and comprehensive healthcare coverage.
- Monitor self-service enrollment through a benefit software (HRIS)
- Streamline payroll process with a payroll software system.
- Increase reporting options through our payroll software.

Safety and Healthy Workplace

- Educate on safety and motor vehicles and monitor incident reporting.
- Seek safety grants to fund safety committee initiatives.

Wellness Program

- Seek provider funding for Milton Total Wellness initiatives.
- Focus on employee mental health programs through our EAP service.
- Improve all employees' health quality through health services and screenings.
- Healthcare wellness stations

Employee Engagement and Events

- HR Corner will engage employees with HR visits to all city locations for quick employee meetings.
- HR conducts focus groups/surveys for feedback and suggestions.
- Provide employee engagement events to incite excitement and advise about city initiatives.

Workforce Development

- Provide training through Vector to include assigned and encourage employee self-development.
- Conduct an annual policy review of HR policies and procedures.
- New HRIS (application tracking, onboarding, benefits, and payroll)

Volunteer Services

- Build a partnership with the community by offering acts of service.
- Introduction to HR Corner and Volunteer Program

Human Resources Department
Key Performance Indicators

Scorecard	Strategic Priority/ Strategic Goal	Department Goal	KPIs	Measure Type	FY 2022 Target	FY 2022 Actual	FY 2023 Target	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
	Sustainability and Resiliency/ Diverse, Engaged, Healthy Workforce	Attract and retain a highly qualified workforce	Number of days to recruit from requisition to hire	Efficiency	New Measure in FY 2024				<45	30	<45
			Employee retention as a % of full-time budgeted positions	Efficiency	>85%	83%	>85%	92%	>90%	87%	>90%
			Reduce the number of employees terminating with less than two years of service	Outcome	<10	10	<10	17	<17	5	<5
			Increase the % of minority employees/total employees to better reflect the community served	Effectiveness	>14%	11%	>15%	9%	>15%	3%	>15%
			Increase the percentage of employees maximizing defined contribution plan	Effectiveness	80%	89%	>90%	80%	>90%	81%	>85%
			Increase the amount of training opportunities offered year-over-year	Output	30	<20*	30	25	>25	25	>25
		Enhance recruitment efforts for hard to fill positions/Increase the number of PD/FD vacancies filled with certified/ paramedic candidates	Number of referral fee incentives paid	Input	New Measure in FY 2022	12	1	7	5	4	5
			Number of sign-on incentives paid	Input	New Measure in FY 2022	2	4	15	5	11	15
			Certified police officers hired/total officers hired	Effectiveness	>50%	90%	100%	64%	>64%	85%	>70%
			Firefighter paramedics hired/total firefighters hired	Effectiveness	>50%	29%	>50%	75%	>75%	44%	>75%
		Offer quality wellness opportunities for employees	Number of wellness events/courses/offerings	Output	12	4*	10	10	15	5	10
			% of employees participating in wellness events/courses/offerings (excluding health screenings)	Effectiveness	New Measure in FY 2023		20%	20%	>20%	20%	>20%
			% of employees participating in wellness healthcare screenings	Effectiveness	New Measure in FY 2023		16%	19%	>19%	22%	>22%
			Decrease the amount of employee large claims	Efficiency	New Measure in FY 2024				<10	6	<6
			Wellness $ spent per FTE	Efficiency	New Measure in FY 2024				$130	$130	$130
		Create and foster an inclusive workplace that is welcoming to a diverse group of employees	Increase number of Diversity events/courses/offerings	Output	New Measure in FY 2023		5	5	>6	5	>5
			Increase the amount of employee participation at DE&I seminars/events	Effectiveness	New Measure in FY 2024				>25	30	>30
	Sustainability and Resiliency/ Diverse, Engaged, Healthy Workforce	Reduce accident and worker's compensation claims and offer training to reduce claims	Number of preventable vehicular accidents	Effectiveness	≤2	1	0	2	<5	7	<7
			Number of workers' compensation claims	Efficiency	<10	6	<7	6	<7	5	<7

 Citizen/Stakeholder Focus

 Financial Sustainability Focus

 Internal Process Improvement Focus

 Organizational Capacity/Learning and Growth Focus

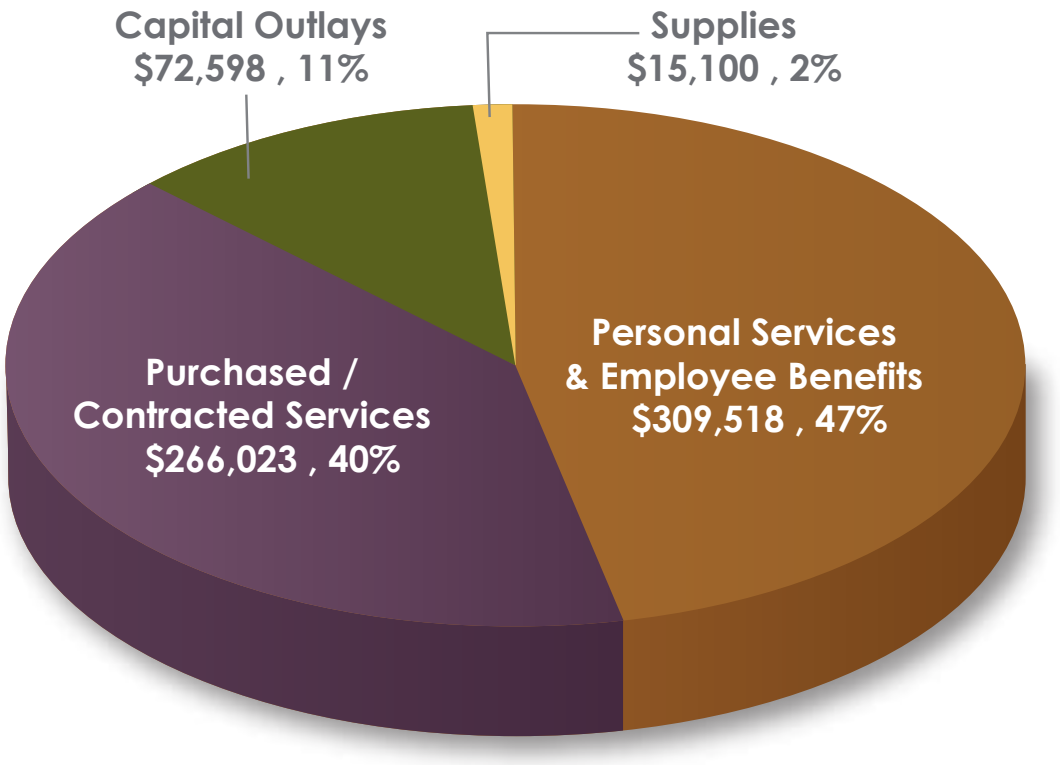
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No data available	

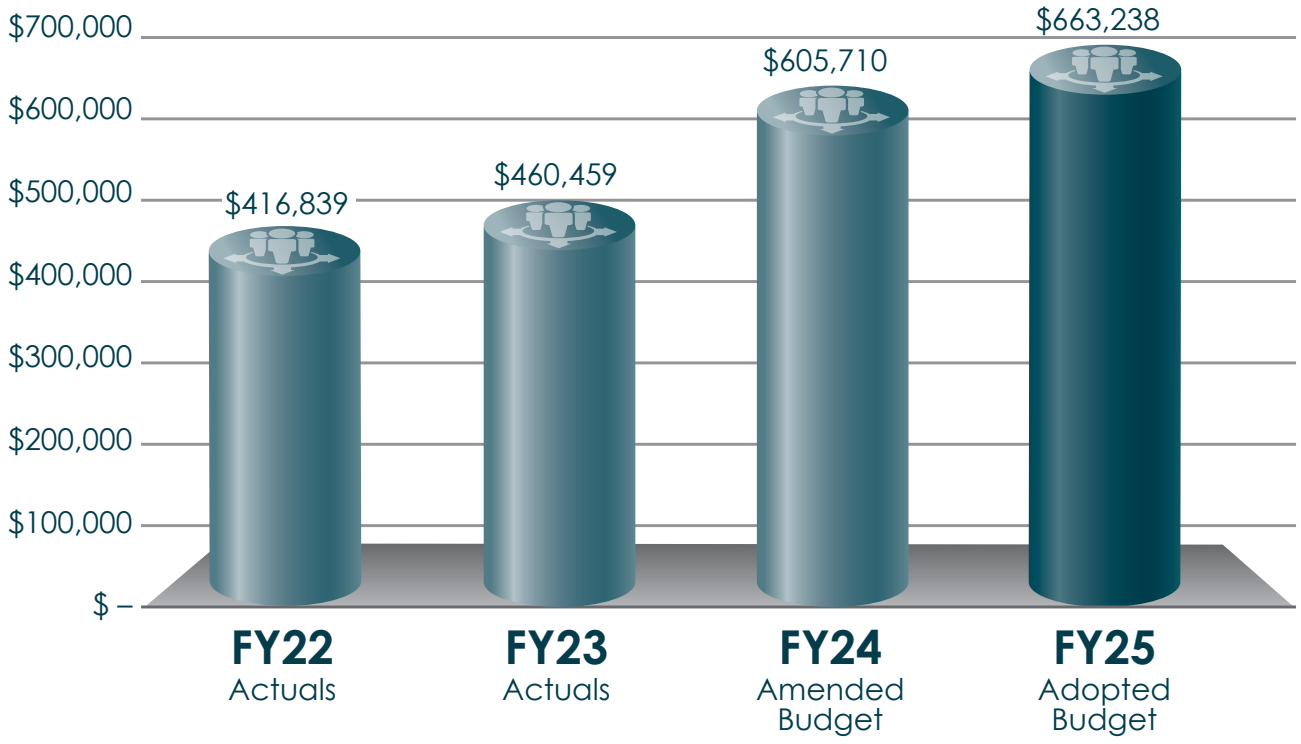
Human Resources

FY25 Expenditures by Fund: **General Fund $663,238**

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Human Resources General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 179,621	$ 198,300	$ 222,246	$ 233,091	$ 10,845	4.9
Employee Benefits	76,216	66,738	72,492	76,427	3,935	5.4
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 255,837**	**$ 265,037**	**$ 294,738**	**$ 309,518**	**$ 14,780**	**5.0**
PURCHASED/CONTRACTED SERVICES						
Administrative Fees	$ 47,000	$ 50,390	$ 53,150	$ 58,547	$ 5,397	10.2
Professional Fees	95,981	88,151	139,687	95,870	(43,817)	(31.4)
Communications	1,145	1,146	1,500	1,152	(348)	(23.2)
Printing	-	98	700	728	28	4.0
Travel	2,066	2,546	19,700	21,100	1,400	7.1
Dues & Fees	256	1,187	3,580	6,464	2,884	80.6
Education & Training	199	12,357	46,440	47,640	1,200	2.6
Maintenance Contracts	522	21,106	24,267	32,422	8,155	33.6
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 150,319**	**$ 177,484**	**$ 291,372**	**$ 266,023**	**$ (25,349)**	**(8.7)**
SUPPLIES						
General Supplies	$ 6,045	$ 3,285	$ 4,500	$ 5,000	$ 500	11.1
Food & Meals	4,263	14,653	15,100	10,100	(5,000)	(33.1)
TOTAL SUPPLIES	**$ 10,307**	**$ 17,938**	**$ 19,600**	**$ 15,100**	**$ (4,500)**	**(23.0)**
CAPITAL OUTLAYS						
Furniture & Fixtures	$ 375	$ -	$ -	$ -	$ -	-
Machinery & Equipment	-	-	-	72,598	72,598	-
TOTAL CAPITAL OUTLAYS	**$ 375**	**$ -**	**$ -**	**$ 72,598**	**$ 72,598**	**-**
TOTAL HUMAN RESOURCES	**$ 416,839**	**$ 460,459**	**$ 605,710**	**$ 663,238**	**$ 57,528**	**9.5**

Notable Variances Explained

- The increase in Salaries & Wages is a result of the requested 5% market adjustment to salaries placeholder that will be allocated based on the compensation and classification study that is underway.
- The variance in Employee Benefits is the result of the updated forecasts for FY 2025 including the impact of salary related benefits such as 401(a)/457(b) matches, employer provided life/AD&D insurance and disability benefits, and workers' compensation premiums as well as forecasted increases to health insurance premiums.
- The decrease in Professional Fees is related to the reclassification of costs associated with implementing a new human resource information system (HRIS), see Machinery & Equipment for offsetting increase which also includes updated pricing from the vendor and one-time implementation and training expenses.



COMMUNICATIONS



Our Mission

The department proactively informs, educates, and engages the community about City news, events, and initiatives. Communication is delivered through the City website, email, social media, print materials, and partnerships with traditional media outlets.



Core Processes and Outputs

Core Processes

- Manages, populates, and monitors the City's various social media channels
- Oversees, updates, and produces content (including text and visuals) on the City's website
- Writes and disseminates news stories, public email communications, and press releases
- Coordinates closely with all City departments to share information on critical developments, processes, and programs
- Serves a pivotal role in emergency communications by sharing pertinent advice and information to the public
- Innovates to try to find range of ways – from old-school, such as signage, to cutting-edge, such as our text communications platform – to engage, educate, and inform the public on City-related developments, initiatives, programs, and services
- Responds to all manners of citizen inquiries (such as through the City's general email address, Facebook or Instagram messages, and more)
- Monitors media coverage and serves as the City's intermediary with journalists
- Researches and develops content – in terms of text and visuals – for print and electronic publications, working closely with the team's graphic designer

Outputs – with Performance Indicators included

- Manages City's Facebook page, which has over 16,000 followers
- Manages City's Instagram page, which has over 6,400 followers
- Manages the City's X page
- Manages City's YouTube channel
- Manages City's LinkedIn page
- Manages City's Constant Contact Account, which has about 12,000 subscribers
- Manages the City's website, www.miltonga.gov

FY 2025 Initiatives

- Implement new public text-alert system for emergency and non-emergency communications, further expanding how people get City information (beyond social media, signage, advertising, media releases, and recently revamped approach to City emails allowing people to sign-up for email messages on specific topics)
- Execute Milton's next National Community Survey to better understand citizens' sentiments, including relative to past Milton surveys and communities nationwide
- Begin process (with inclusive, forward-thinking planning) of redesigning the City's website to make it more accessible, effective, transparent, and dynamic
- Implement aspects of new branding recommendations into the City's various communications
- Partner with Parks and Rec, Public Works, and other departments in developing comprehensive, interactive communications regarding parks and greenspaces
- Partner with Public Works and Police departments on informational campaign related to bicycling, aimed at both drivers and cyclists (including Milton as a more "bike-friendly" city)
- Develop and execute basic media training for public-facing members of various City departments

Communications Department Key Performance Indicators											
Scorecard	**Strategic Priority/ Strategic Goal**	**Department Goal**	**KPIs**	**Measure Type**	**FY 2022 Target**	**FY 2022 Actual**	**FY 2023 Target**	**FY 2023 Actual**	**FY 2024 Target**	**FY 2024 Actual**	**FY 2025 Target**
	Sustainability and Resiliency/ Safe and Secure Community Long-Term Financial Stability Diverse, Engaged Workforce Effective Info Technology Equestrian, Farm Lifestyle	To be effective, proactive and inclusive in informing, educating and engaging citizens using a diverse suite of communications media	Facebook followers	Effectiveness	14,200	14,577	15,306	15,625	16,000	17,100	17,500
			Facebook page visits	Effectiveness	500,000	78,296	82,211	106,735	110,000	132,900	145,000
			Facebook reach	Effectiveness	N/A	N/A	N/A	482,000	525,000	752,000	800,000
			Facebook posts	Input	1,000	841	850	861	875	875	875
			Instagram followers	Effectiveness	5,000	5,059	5,000*	5,943	6,500	7,000	7,500
			Instagram page reach	Effectiveness	10,000	18,364	19,282	15,817*	19,000	35,000	40,000
			Instagram posts	Input	100	122	100*	96*	110	233	250
			X followers	Effectiveness	7,000	6,254	6,567	6,242	5,000	6,442	6,500
			X posts	Input	200	150	175	177	150	144	150
			YouTube subscribers	Effectiveness	225	272	286	335	350	531	600
			YouTube new original videos	Input	15	18	15*	14*	10	12	16
			Constant Contact sends	Input	550,000	581,377	600,000	645,749	660,000	892,033	950,000
			Constant Contact opens	Effectiveness	200,000	293,129	307,785	337,832	350,000	469,738	500,000
			Constant Contact subscribers	Effectiveness	9,200	9,283	9,747	9,638	9,750	12,337*	12,500
			Constant Contact email campaigns	Input	126	126	125	147	140	272	350
			City website users	Effectiveness	165,000	173,169	190,486	N/A**	200,000	251,606	260,000
			City website pageviews	Effectiveness	640,000	634,206	697,627	N/A**	700,000	620,669***	650,000
	Sustainability and Resiliency/ Safe and Secure Community Long-Term Financial Stability Diverse, Engaged Workforce Effective Info Technology Equestrian, Farm Lifestyle	Work with City departments to promote strong external communications to ensure initiatives, missions and philosophy are effectively communicated to the public	Communication plans developed	Input	12	14	15	40	30	45	45
			Diversity, equity, and inclusion social media posts	Input	10	12	12	27	30	18	18
		Support Milton's 2021-2025 Strategic Plan and 2040 Comprehensive Plan	Communications related to rural and equestrian heritage	Input	12	62	15	181***	75	74	75
			Communications related to greenspace and parks	Input	24	167	25	240***	100	161	125

 Citizen/Stakeholder Focus

 Internal Process Improvement Focus

 Financial Sustainability Focus

 Organizational Capacity/Learning and Growth Focus

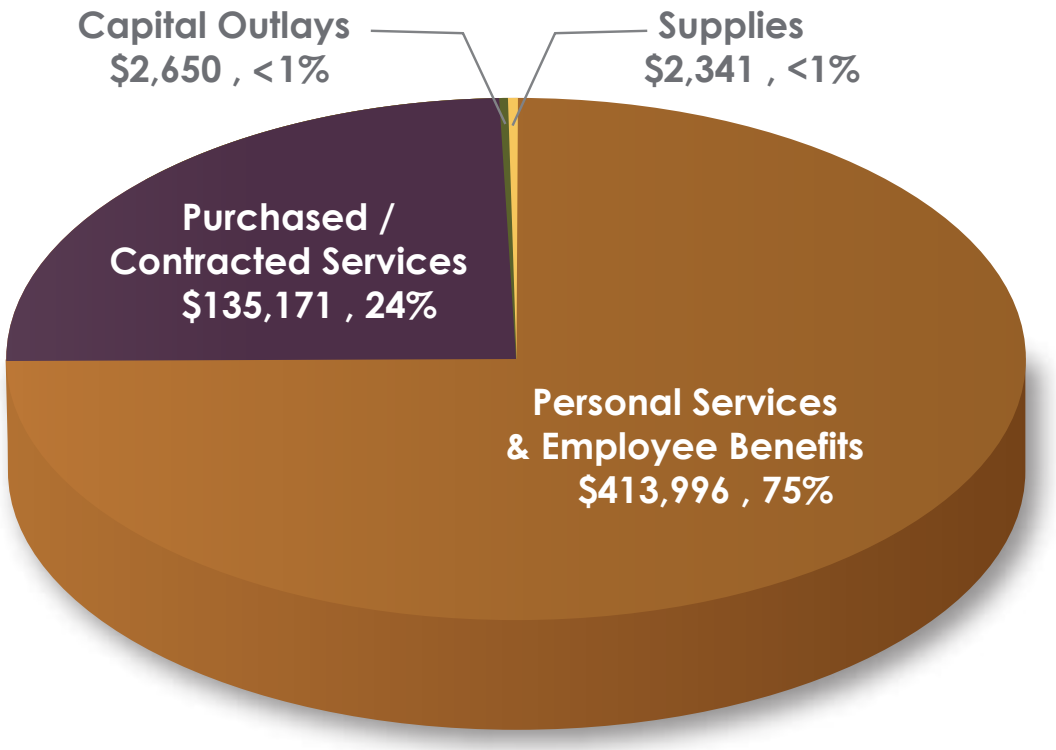
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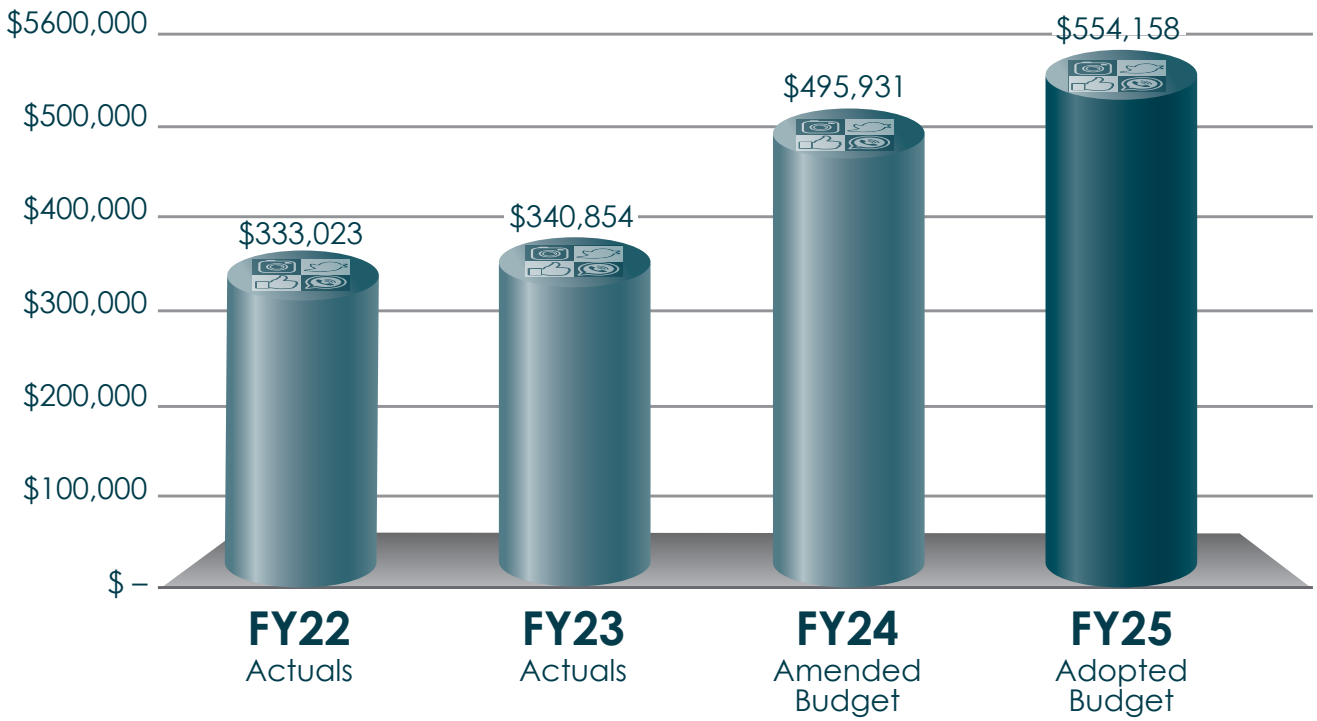
Communications

FY25 Expenditures by Fund: **General Fund $554,158**

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Communications General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 222,502	$ 215,445	$ 281,323	$ 294,245	$ 12,922	4.6
Employee Benefits	71,060	86,680	109,648	119,751	10,103	9.2
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 293,562**	**$ 302,125**	**$ 390,971**	**$ 413,996**	**$ 23,025**	**5.9**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 9,319	$ 6,010	$ 20,160	$ 52,700	$ 32,540	161.4
Communications	1,666	1,700	2,355	650	(1,705)	(72.4)
Postage	-	-	150	150	-	-
Advertising	6,850	3,308	14,270	14,000	(270)	(1.9)
Dues & Fees	302	295	1,045	1,505	460	44.0
Education & Training	390	750	4,000	7,100	3,100	77.5
Maintenance Contracts	19,002	18,840	49,755	51,831	2,076	4.2
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 38,710**	**$ 31,940**	**$ 97,135**	**$ 135,171**	**$ 38,036**	**39.2**
SUPPLIES						
General Supplies	$ 680	$ 110	$ 1,700	$ 1,591	$ (109)	(6.4)
Food & Meals	65	-	215	250	35	16.3
Uniforms	-	97	160	200	40	25.0
Promotional Items	-	-	3,000	300	(2,700)	(90.0)
TOTAL SUPPLIES	**$ 745**	**$ 208**	**$ 5,075**	**$ 2,341**	**$ (2,734)**	**(53.9)**
CAPITAL OUTLAYS						
Machinery & Equipment	$ 6	$ 6,581	$ 2,750	$ 2,650	$ (100)	(3.6)
TOTAL CAPITAL OUTLAYS	**$ 6**	**$ 6,581**	**$ 2,750**	**$ 2,650**	**$ (100)**	**(3.6)**
TOTAL COMMUNICATIONS	**$ 333,023**	**$ 340,854**	**$ 495,931**	**$ 554,158**	**$ 58,227**	**11.7**

Notable Variances Explained

- The increase in Salaries & Wages is a result of the requested 5% market adjustment to salaries placeholder that will be allocated based on the compensation and classification study that is underway.
- The variance in Employee Benefits is the result of the updated forecasts for FY 2025 including the impact of salary related benefits such as 401(a)/457(b) matches, employer provided life/AD&D insurance and disability benefits, and workers' compensation premiums as well as forecasted increases to health insurance premiums.
- The increase in Professional Fees is related to planned website design upgrades.

MUNICIPAL COURT

Our Mission

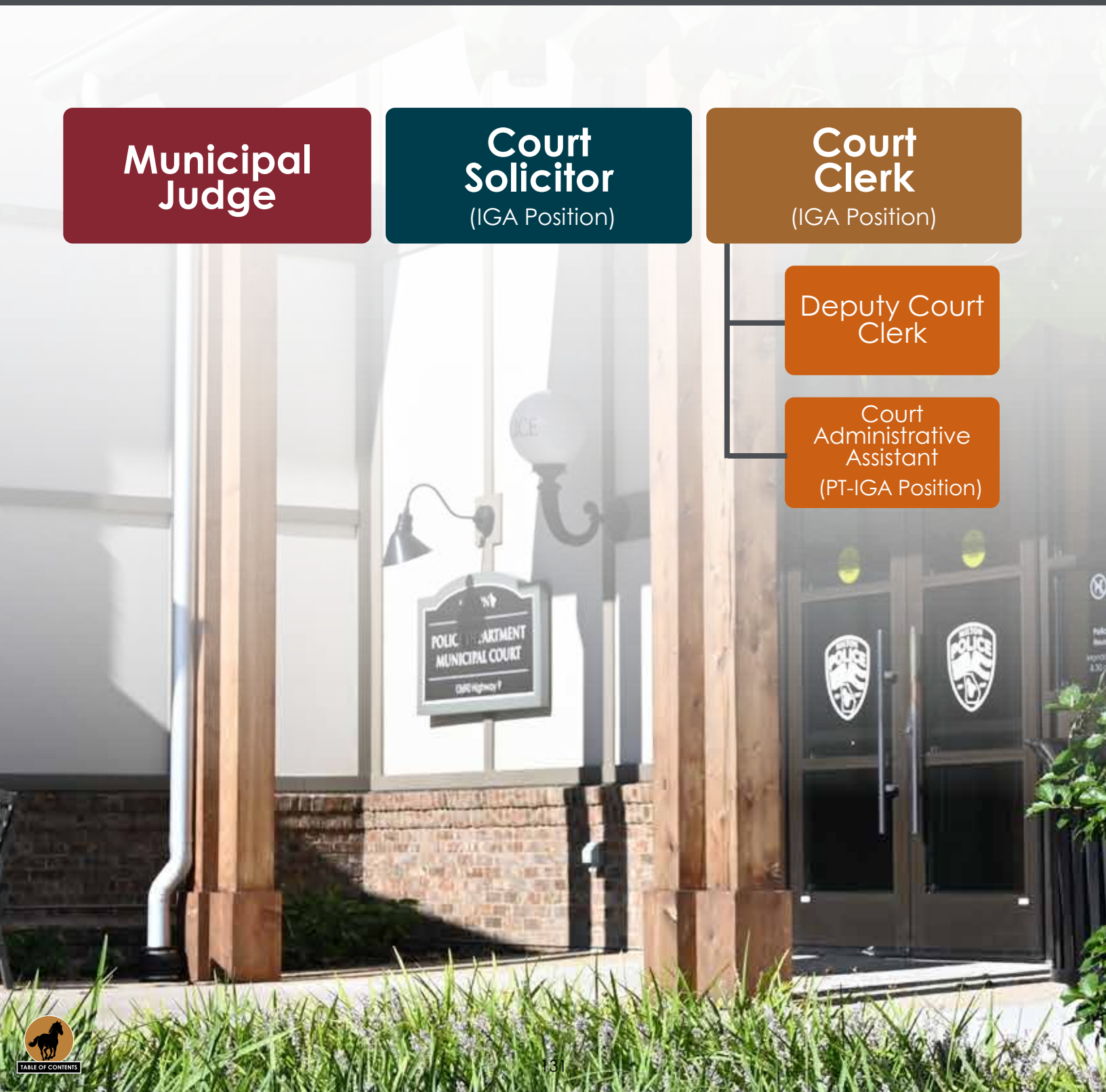
To grow and maintain sufficient staffing, infrastructure and general court services for the City of Alpharetta; to educate and inform persons who attend court; to ensure the citizens' rights are observed and protected; to achieve justice and fundamental fairness in all matters including cases that go to trial and those that are settled pre-trial; and to efficiently and responsibly serve all citizens living in the community.

Municipal Judge

Court Solicitor
(IGA Position)

Court Clerk
(IGA Position)

- Deputy Court Clerk
- Court Administrative Assistant (PT-IGA Position)



Core Processes and Outputs

- Case Filing – number of cases received by the court
- Case closing – number of cases disposed of by the court
- Trials – number of cases set for trial
- Bind over to Fulton County – number of cases bound over to Fulton County for a jury trial
- Fines and Fee Collection – fines and fees collected by the court
- Probation Compliance Reports – Number of probationers compliant with all term
- Warrants – Number of failure to appear (FTA) warrants issued

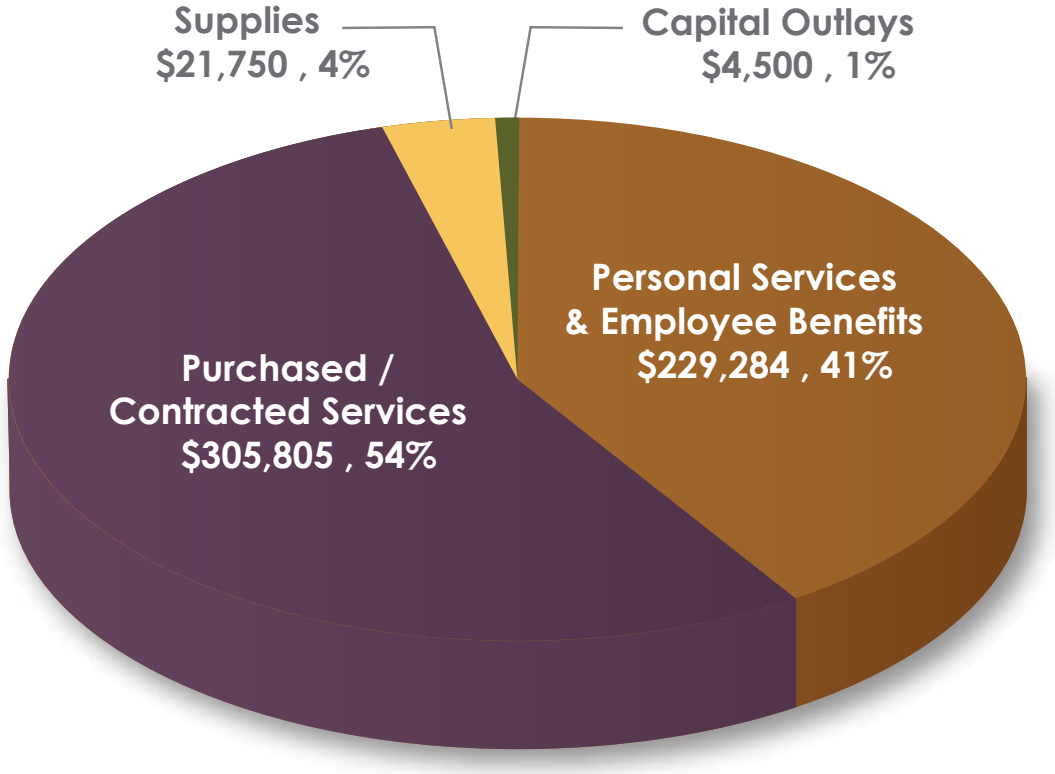
FY 2025 Initiatives

- Improve efficiencies with additional shared resource with Alpharetta
- Develop operations guide
- Enhance reporting to state and city departments
- Review and enhance current reports/forms
- Enhance the current data that is shared between Court/Police

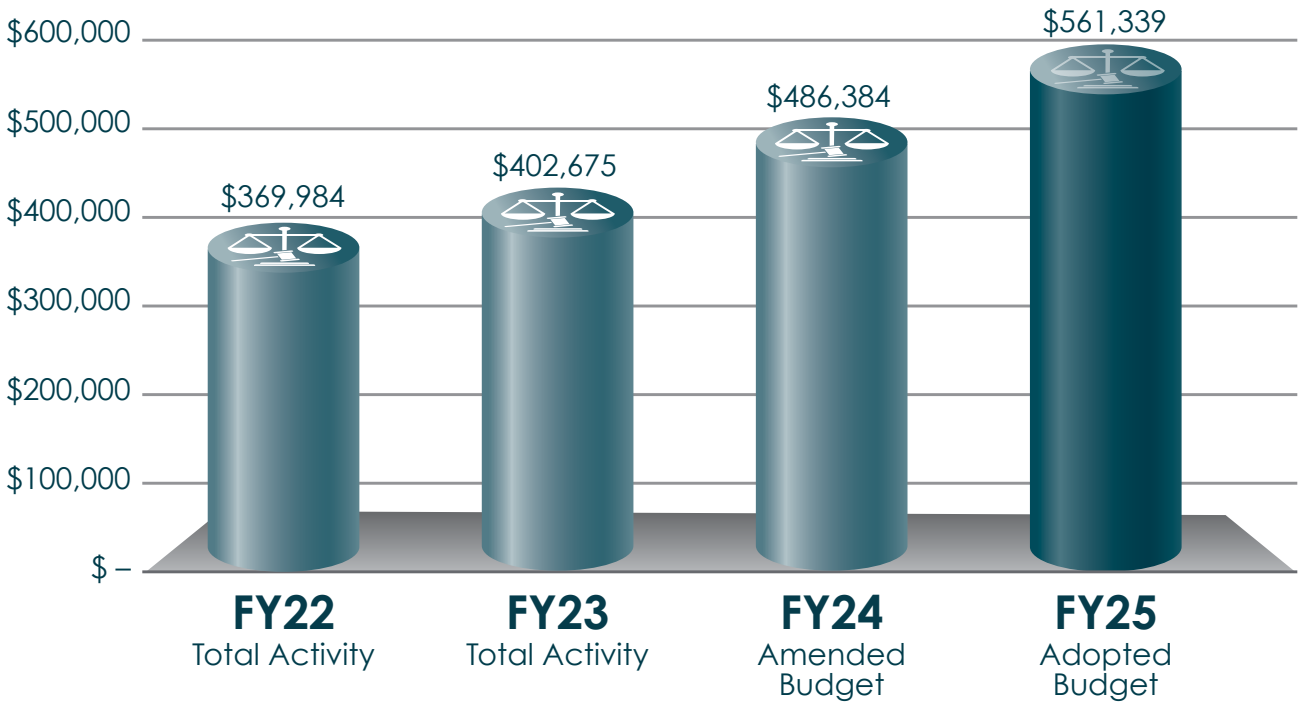
Municipal Court

FY25 Expenditures by Fund: **General Fund** **$561,339**

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Municipal Court General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 144,294	$ 110,844	$ 158,929	$ 178,227	$ 19,298	12.1
Employee Benefits	35,355	34,118	45,705	51,057	5,352	11.7
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 179,649**	**$ 144,961**	**$ 204,634**	**$ 229,284**	**$ 24,650**	**12.0**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 122,101	$ 162,370	$ 192,745	$ 212,100	$ 19,355	10.0
Cleaning Services	11,747	11,873	15,450	15,300	(150)	(1.0)
Lawn Care	-	-	2,500	6,500	4,000	160.0
Facility Repair & Maintenance	7,062	3,159	3,000	15,000	12,000	400.0
Communications	4,283	4,522	1,318	2,300	982	74.5
Postage	1,458	-	700	2,000	1,300	185.7
Advertising	-	-	-	250	250	-
Printing	1,066	1,551	1,017	2,500	1,483	145.8
Travel	895	206	800	3,500	2,700	337.5
Dues & Fees	-	120	100	200	100	100.0
Education & Training	150	790	325	975	650	200.0
Maintenance Contracts	16,745	37,753	38,099	37,180	(919)	(2.4)
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 167,757**	**$ 224,904**	**$ 258,554**	**$ 305,805**	**$ 47,251**	**18.3**
SUPPLIES						
General Supplies	$ 1,636	$ 3,645	$ 4,300	$ 9,000	$ 4,700	109.3
Utilities	16,448	15,871	16,300	12,450	(3,850)	(23.6)
Books & Periodicals	228	255	274	300	26	9.5
Uniforms	-	-	500	-	(500)	(100.0)
TOTAL SUPPLIES	**$ 18,311**	**$ 19,771**	**$ 21,374**	**$ 21,750**	**$ 376**	**1.8**
CAPITAL OUTLAYS						
Furniture & Fixtures	$ -	$ 1,944	$ 1,822	$ 2,000	$ 178	9.8
Machinery & Equipment	4,268	11,095	-	2,500	2,500	-
TOTAL CAPITAL OUTLAYS	**$ 4,268**	**$ 13,039**	**$ 1,822**	**$ 4,500**	**$ 2,678**	**147.0**
TOTAL MUNICIPAL COURT	**$ 369,984**	**$ 402,675**	**$ 486,384**	**$ 561,339**	**$ 74,955**	**15.4**

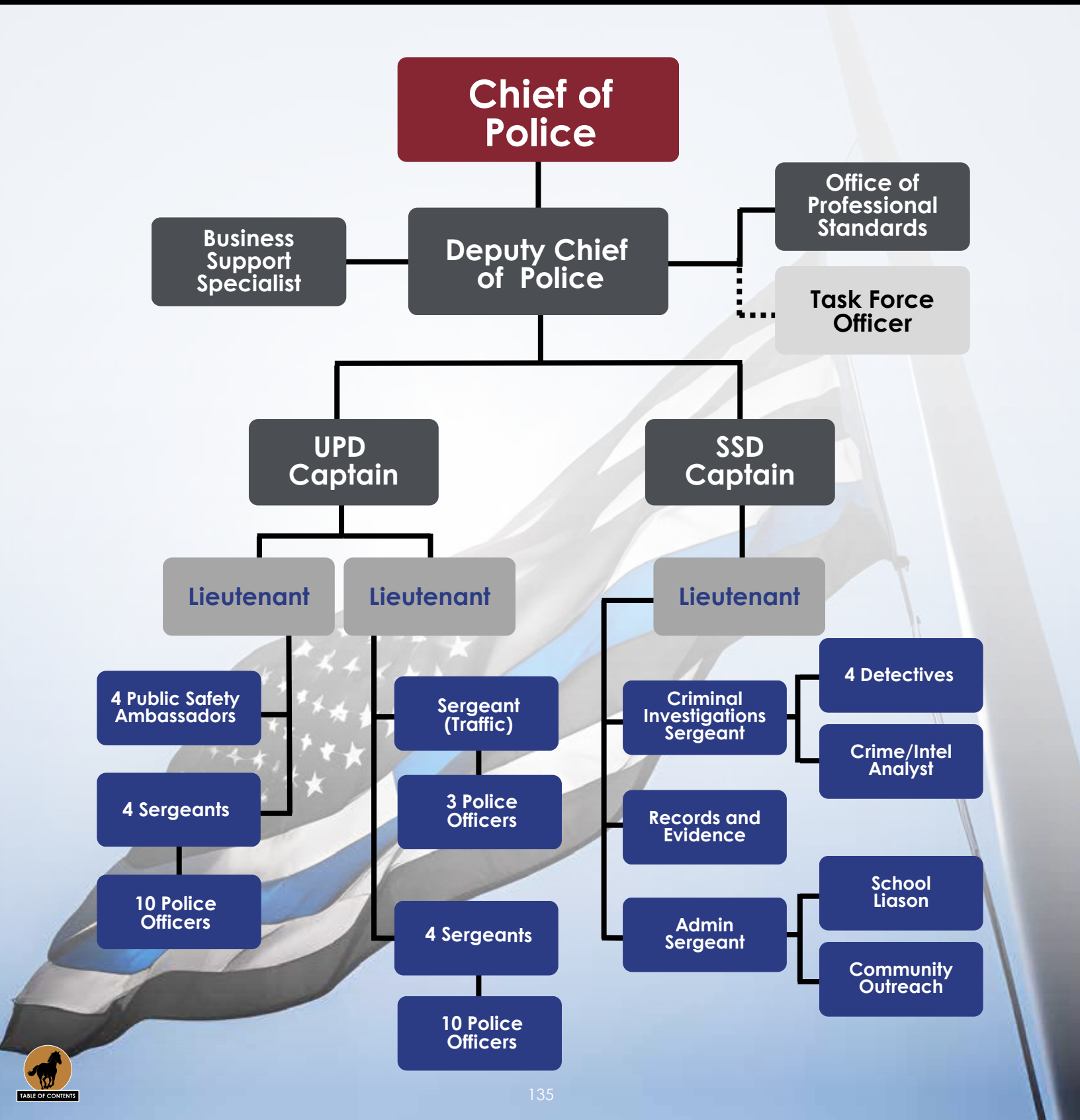
Notable Variances Explained

- The variance in Salaries & Wages is the result of budgeting for Court Security, additional court dates, and the requested 5% market adjustment to salaries placeholder that will be allocated based on the compensation and classification study that is underway.
- The variance in Employee Benefits is the result of the updated forecasts for FY 2025 including the impact of salary related benefits such as 401(a)/457(b) matches, employer provided life/AD&D insurance and disability benefits, and workers' compensation premiums as well as forecasted increases to health insurance premiums.
- The increase in Professional Fees is related to annual increases associated with staffing under the shared Court services IGA with the City of Alpharetta.
- The increase in Facility Repair & Maintenance is related to periodic routine maintenance including fence painting and column repairs which did not occur in FY24 (cost shared with the Police Department).

POLICE DEPARTMENT

Our Mission

As guardians of the community, the Milton Police Department utilizes progressive and proactive measures in a procedurally just manner to reduce and prevent crime, protect life and property, and enhance the quality of life in Milton.



Core Processes and Outputs

Office Of the Chief

- Administers the financial, operational, and capital budgets of the department.
- Manages the overall work of the Police Department to provide a safe and secure community environment.
- Identifies specific training needs of department personnel.
- Ensures divisions adhere to standard operating procedures.
- Business services and billing.
- Continuously review departmental policies and procedures to ensure compliance with state and national accreditation standards.

Office of Professional Standards

- Provides public information/media services and requests.
- Administers annual awards.
- Manages State and National Accreditation standards.
- Conducts Internal Affairs inquiries and investigations.
- Manages recruitment and hiring of new employees.
- Manages annual training and professional development.

Uniform Patrol Division

- Conducts patrols of our city, which will be directed through intelligence-led policing methods, to reduce crime and improve the quality of life for our citizens and business community.
- Responds to calls for service and reports of criminal activity from our citizens.
- Conducts traffic enforcement and traffic safety programs based on crash data and citizen complaints to ensure the safety of our residents and visitors.
- Will respond to a projected 7,400 calls for service.
- Will respond to all Priority 1 calls within 8 minutes.
- Utilizes bicycle patrol for special events and park security.
- Administers Teen Driving Program
- Operates the Traffic Enforcement section.
- Operates Public Safety Ambassador section.

Support Services Division

Support

- Processes all external and internal requests for records.
- Intakes, inventories, and stores property and evidence.
- Operates Police Cadet program.
- Facilitates community engagement and crime prevention messaging through social media platforms.
- Administers community-related programs and meetings. (i.e. women's self-defense classes, Citizens Police Academy, neighborhood meetings)
- Manages School Liaison Program.
- Coordinate fleet and facility maintenance.
- Assists with the management of the department's technology.

Criminal Investigations

- Investigates and ensures successful criminal prosecution of persons crimes and property crimes.
- Processes crime scenes and conducts forensic testing and inventory and store evidence.
- Conducts quarterly alcohol compliance checks.
- Conducts Crime and Intelligence Analysis.

FY 2025 Initiatives

Safe and Secure Community

- School Liaison Officer for enhances school security and partnerships
- Improvement to the Stationary LPR Program to lend toward maintaining a low crime rate.
- Upgrading Body-Worn Camera program for investigative efficiency and to maintain accountability
- Upgrading ECD (Taser) Program to ensure officers have the necessary tools to protect the public and themselves.
- Adding Additional Sergeants Positions for enhanced supervision, accountability, and line-level employee development.
- Converting Crossing Guard position to Public Safety Ambassador for efficiency and fiscal responsibility.

Critical Incident Preparedness

- Increased equipment for the UAS program to respond to critical incidents most effectively.
- Adding a security gate to the police parking lot to provide improved security to personnel and equipment.
- Participating in the development of the city's continuing operations (COOP) plan.
- Maintaining a focus on critical incident training (i.e. scenario-based drills, ICS, interagency agreements)

Diverse, Engaged, Healthy Workforce

- Instituting Peer Support Program
- Participation in Georgia Peace Officer Resiliency Training
- Maintaining recruiting and hiring practices that work to attract a diverse, qualified applicant pool.

Police Department
Key Performance Indicators

Scorecard	Strategic Priority/ Strategic Goal	Department Goal	KPIs	Measure Type	FY 2022 Target	FY 2022 Actual	FY 2023 Target	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
	Sustainability and Resiliency/ Safe and Secure Community	Improve Safety and Quality of Life	*Crime Rate (per 1,000 residents) - violent	Effectiveness	0.30	0.40	0.30	0.33	0.30	0.63	0.30
			*Crime Rate (per 1,000 residents) - property	Effectiveness	7.20	5.10	7.20	6.55	7.20	5.57	7.20
			*Crime Rate (per 1,000 residents) - total	Effectiveness	7.70	5.50	7.70	6.88	7.70	6.20	7.70
			Clearance rate of Persons Crimes	Effectiveness	45%	44%	45%	42%	45%	51%	45%
			Clearance Rate of Property Crimes	Effectiveness	35%	30%	35%	28%	35%	33%	35%
			Response to emergency calls	Effectiveness	7:00	7:38	7:00	7:44	7:00	8:03	7:00
	Sustainability and Resiliency/ Calm, Efficient Transportation Infrastructure	Improve Traffic Safety and Reduce Crashes	Vehicle crashes	Input	517	596	517	660	575	628	600
			Personal injury crashes	Input	95	100	95	126	100	131	105
			Fatality crashes	Input	1	1	1	1	0	0	0
	Sustainability and Resiliency/ Effective Information Technology	Improve Organizational Efficiency	Permits processed	Output	300	434	321	447	430	456	450
			Evidence processed (items received and destroyed)	Output	1,006	2,110	1,700	1,005 plus 69 lbs of pills	1,000	660-Rec. 334 Destroyed plus 160 lbs of pills	600
			Open records requests processed	Output	1,889	1,919	1,871	2,314	2,350	2,669	2,600
			Fingerprints processed	Output	412	506	388	457	450	462	450
			Training hours for personnel (departmental average per officer without basic mandate)	Input	120	115	120	118	120	116	120
			Background checks processed	Output	598	449	618	616	560	626	600
	Sustainability and Resiliency/ Safe and Secure Community	Improve Community Connection	Community outreach class attendance	Input	75	55	75	51	100	72	100
	Sustainability and Resiliency/ Diverse, Engaged, Healthy Workforce	Improve Employee Wellness	Employee Wellness Programs Offered (in addition to Citywide program)	Input	2	2	2	3	3	3	3

 Citizen/Stakeholder Focus

 Financial Sustainability Focus

 Internal Process Improvement Focus

 Organizational Capacity/Learning and Growth Focus

REFERENCE KEY

On target/Above target	
Within 10% of target/At risk of not meeting target	
Did not meet goal/At risk of not meeting goal	
No data available	

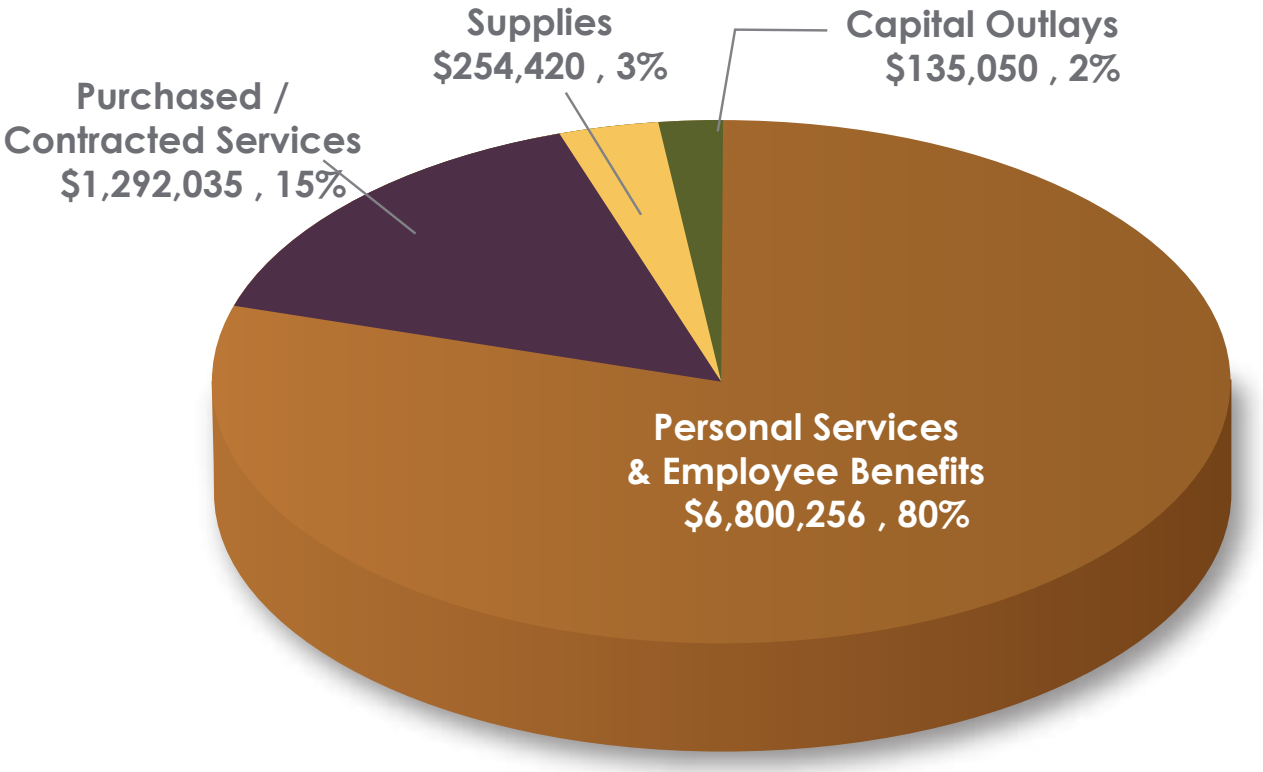
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Police

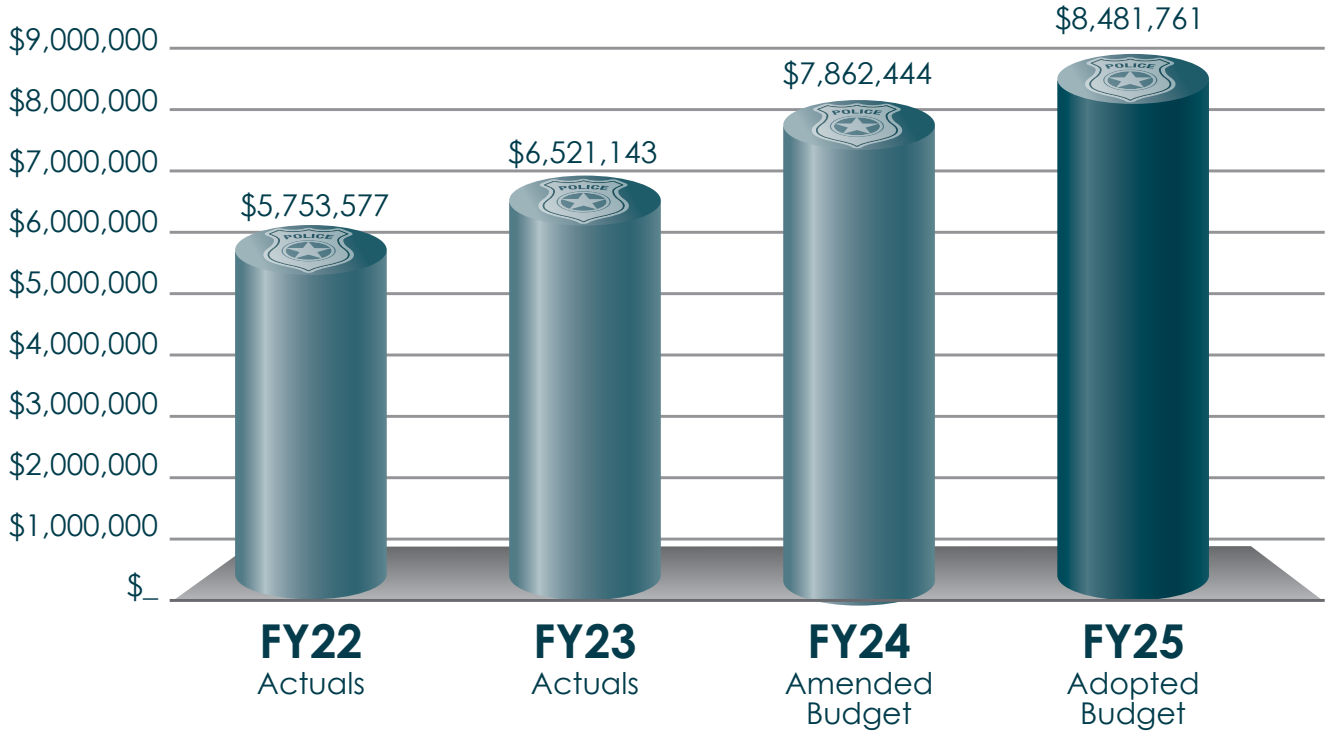
FY25 Expenditures by Fund:

General Fund	$8,481,761
M&O Initiatives	$113,546
E-911 Fund	$1,050,000
Capital Projects Fund	$292,460
Capital Initiatives	$65,000

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Police General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 3,240,289	$ 3,806,573	$ 4,655,156	$ 4,962,751	$ 307,595	6.6
Employee Benefits	1,278,074	1,405,503	1,686,959	1,837,504	150,545	8.9
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 4,518,363**	**$ 5,212,076**	**$ 6,342,115**	**$ 6,800,256**	**$ 458,141**	**7.2**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 29,173	$ 51,803	$ 76,676	$ 51,440	$ (25,236)	(32.9)
Cleaning Services	12,845	13,276	18,150	17,150	(1,000)	(5.5)
Lawn Care	750	-	-	2,400	2,400	-
Equipment Repair & Maintenance	1,875	1,937	2,700	5,300	2,600	96.3
Grounds Repair & Maintenance	9,419	7,692	5,000	12,000	7,000	140.0
Communications	99,476	109,743	63,623	49,400	(14,223)	(22.4)
Postage	1,314	220	515	1,500	985	191.3
Advertising	-	679	1,000	750	(250)	(25.0)
Printing	3,383	6,725	4,760	6,300	1,540	32.4
Travel	16,824	22,957	24,129	47,370	23,241	96.3
Dues & Fees	15,534	16,033	28,308	18,508	(9,800)	(34.6)
Education & Training	24,565	38,856	34,800	60,220	25,420	73.0
Maintenance Contracts	444,268	479,391	707,289	887,697	180,408	25.5
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 787,357**	**$ 866,936**	**$ 1,083,950**	**$ 1,292,035**	**$ 208,085**	**19.2**
SUPPLIES						
General Supplies	$ 33,982	$ 66,638	$ 40,250	$ 46,500	$ 6,250	15.5
Utilities	16,448	15,871	15,420	15,420	-	-
Gasoline/Diesel	153,927	144,007	135,000	145,000	10,000	7.4
Food & Meals	2,669	1,544	2,500	2,500	-	-
Books & Periodicals	1,342	1,368	1,820	1,000	(820)	(45.1)
Uniforms	40,501	56,716	60,530	44,000	(16,530)	(27.3)
TOTAL SUPPLIES	**$ 248,868**	**$ 286,145**	**$ 255,520**	**$ 254,420**	**$ (1,100)**	**(0.4)**
CAPITAL OUTLAYS						
Furniture & Fixtures	$ 14,816	$ 1,125	$ -	$ 19,000	$ 19,000	-
Machinery & Equipment	184,172	154,862	180,859	116,050	(64,809)	(35.8)
TOTAL CAPITAL OUTLAYS	**$ 198,989**	**$ 155,987**	**$ 180,859**	**$ 135,050**	**$ (45,809)**	**(25.3)**
TOTAL POLICE	**$ 5,753,577**	**$ 6,521,143**	**$ 7,862,444**	**$ 8,481,761**	**$ 619,317**	**7.9**

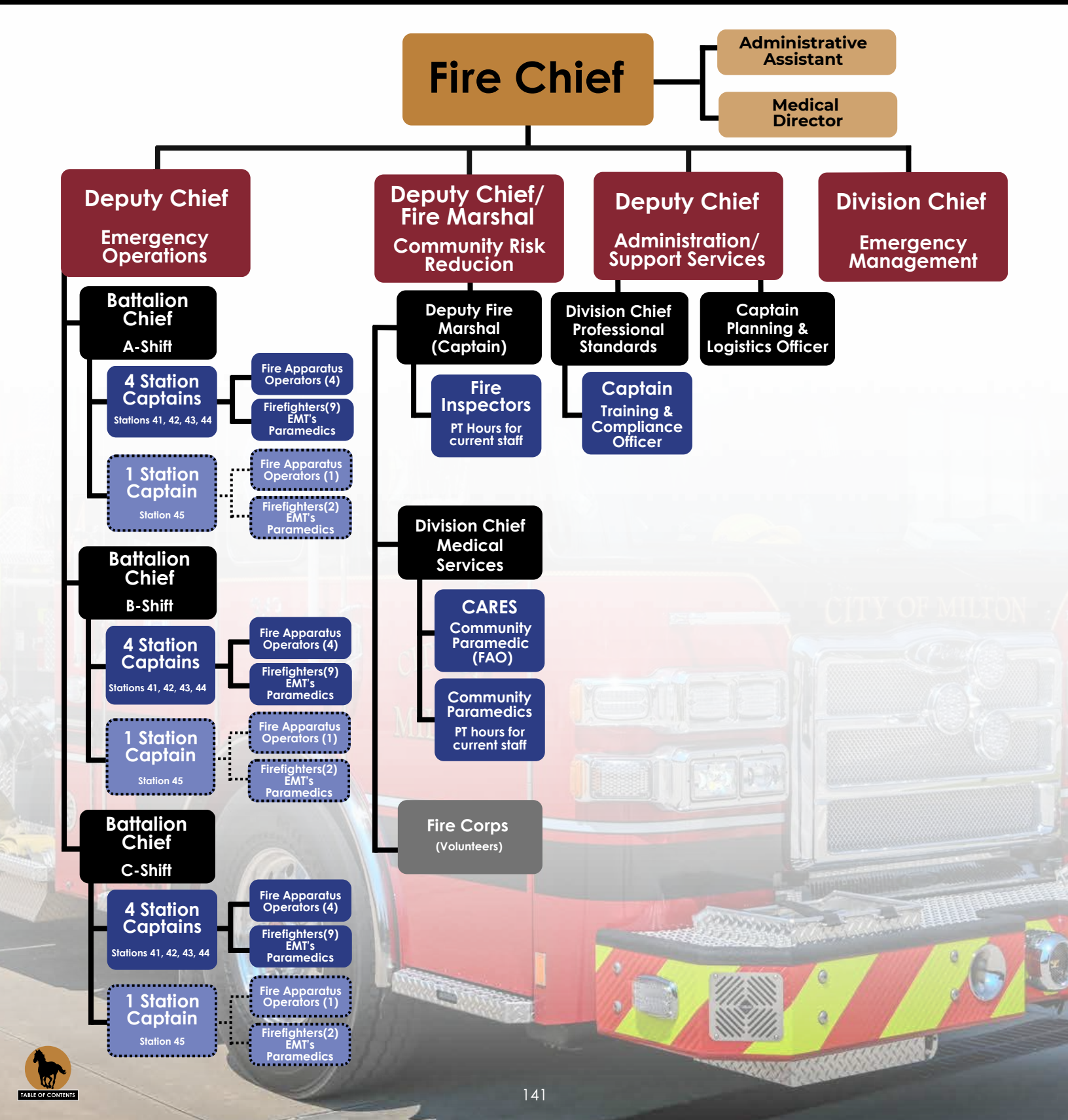
Notable Variances Explained

- The increase in Salaries & Wages is a result of the requested 5% market adjustment to salaries placeholder that will be allocated based on the compensation and classification study that is underway, a full year of funding for the full-time Records Clerk position approved in April 2024 (a corresponding decrease will be seen in the Professional Fees category as the department related to removal of funding for external redaction services), and related impacts on the overtime and holiday pay categories.
- The variance in Employee Benefits is the result of the updated forecasts for FY 2025 including the impact of salary related benefits such as 401(a)/457(b) matches, employer provided life/AD&D insurance and disability benefits, and workers' compensation premiums as well as forecasted increases to health insurance premiums. This increase also takes into account unspent benefit related funds that were transferred to the salaries category in FY 2024 to account for higher than forecasted overtime costs.
- The increase in Facility Repair & Maintenance is related to periodic routine maintenance including fence painting and column repairs which did not occur in FY24 (cost shared with the Municipal Court Department).
- Increases in the Travel and Education & Training categories are associated with the release of funding in FY 2024 for other unforeseen expenditures and a return to the planned training schedule and some increases for SWAT and Command level training.
- The increase in Maintenance Contracts is primarily due to the department's in car, body worn, and surveillance camera costs and associated contractual changes and inflationary increases.
- The increase in Furniture & Fixtures is associated with reconfiguring workspaces at the PSC.
- The decrease in Machinery & Equipment is related to the budgeted purchase of an unmanned aerial system (drone) in FY24 that will not recur in FY25.

FIRE DEPARTMENT

Our Mission

Milton Fire-Rescue is dedicated to putting our community first, laying the foundation for a stronger and safer tomorrow. Guided by this commitment, we strive for excellence in customer service while remaining adaptive, dynamic, and innovative in everything we do.



Core Processes and Outputs

Fire Chief's Office

- Provide organizational leadership and direction.
- Maintain Commission on Fire Accreditation International (CFAI) accreditation Status.
- Direct the functions of policy and procedures, homeland security, emergency management, and public information.
- Direct, review, and approve the preparation and administration of the annual operating and capital budget.
- Work with other City departments, business groups, civic and religious organizations, and the citizens at large to foster a sense of community, enhance public safety, and provide a highly professional service delivery.
- Provide strategic planning and performance reporting.

Emergency Operations Division

The Emergency Operations Division responds to all hazards within the response boundaries and the North Fulton Automatic Aid Consortium. It includes three shifts of firefighters who cover the City's 40-square-mile territory — 24 hours a day, 365 days a year.

- Respond to a projected 4,000 calls for service.
- Maintain a response time of 7 minutes or less at least 90% of the time to calls of service.
- Provide medical services to 2,000 with approximately 85% of patients transported to area hospitals.
- Continue to acquire and utilize state-of-the-art equipment to ensure the highest level of care and service.
- Continue to leverage technology for optimized, effective, and efficient response and deployment.
- Continue to leverage data analysis to make informed decisions for service delivery.
- Continue to provide Technical Large Animal Rescue Team to support our equestrian community.

Office of Emergency Management

The Emergency Management Office is responsible for coordinating and managing responses to disasters and crisis while enhancing the community resiliency and ensure a coordinated and effective response to natural disasters, human-made incidents, and public health crisis.

Key functions include:

- **Preparedness**: Developing and implementing hazard and continuity of operations plans, training programs, and exercises to ensure that communities are ready to respond to emergencies.
- **Response**: Coordinating the immediate and short-term actions to address the emergency, such as deployment of resources, coordinating with local, state, and federal stakeholders and providing support for the affected population.
- **Recovery**: Assisting in the recovery process after an emergency, including providing support for rebuilding, addressing the needs of affected populations, and restoring normalcy.
- **Mitigation**: Working to reduce or eliminate the long-term risks and impacts of disasters through measures such as land-use planning, building codes, and infrastructure improvements.
- **Continuity of Operations**: maintaining and updating the city's and the North Fulton Radio Authority's continuity of operations plan in coordination with local, state, and federal partners.

Administration and Support Services Division

The Administration and Support Services Division is responsible for fire training, logistics, accreditation, planning and data analysis. The maintenance of the department's fleet of fire engines, ladder trucks, rescues, and administrative vehicles as well as all its critical firefighting equipment, is the responsibility of Support Services. Stemming from this, purchasing and capital planning, and budgeting are primarily managed by the Logistics Staff.

- Maintain a ready fleet of apparatus consisting of (6) front line advanced life support units and (3) reserve units.
- Maintain a ready fleet of support vehicles of (15) administrative units, (1) Technical Large Animal Rescue unit, (1) Community Paramedic unit, (1) Support Service Unit.

- Maintain (4) fire stations and (1) training trailer.
- Oversee and manage the construction of Station 45 with a target completion date of August 2025.
- Provide for the procurement of supplies and equipment.
- Provide in-service training and professional development.
- Ensure certification compliance with federal, state, and local laws and regulations.
- Provide Community Risk Analysis and Standards of Cover Study.
- Manage and maintain Commission of Fire Accreditation International accreditation annual reporting.
- Provide for research and development to incorporate and leverage technology.
- Maintain accurate fire department records.
- Research current best practices and standards along with the development of operational standards operating procedures.
- Manage all aspects of health, wellness, and safety of the Department members.

Community Risk Reduction Division

The Community Risk Reduction Division includes the Fire Marshal's Office and the Medical Services Bureau.

The Division aims to promote proactive measures to prevent the negative impacts of fire risk through education, engineering, and enforcement. The Medical Services Bureau manages the department's emergency medical services and Milton Fire C.A.R.E.S Mobile Community Paramedic Unit.

- Perform over 1,000 annual inspections, 500 incident pre-plan and 300 plan reviews, 2,900 hydrant inspections.
- Deliver over 140 community outreach and public education events.
- Conduct fire investigations.
- Conduct annual National Fire Protection Association (NFPA) recommended community risk assessment.
- Oversight and support of the Milton Volunteer Fire Corps.
- Oversight of the Medical Services Bureau.
- Oversight of the Milton Fire C.A.R.E.S Community Paramedicine Program.
- Deliver over 180 hours of in-person medical training.
- Coordinate with the medical director to optimize and enhance medical services and standard of care for our community.
- Maintain medical and pharmaceutical certifications in accordance with federal, state, and local laws, rules, and regulations.

FY 2025 Initiatives

- Open and operate station 45.
- Prioritize and implement the Commission on Fire Accreditation International (CFAI) eleven (11) recommendations.
- Expand the Milton Fire C.A.R.E.S program scope of practice and deployment.
- Enhance the department's paramedic capacity by empowering current firefighters to attend Paramedic School.
- Enhance and build a Milton Fire Rescue Technical Rescue Team.
- Adopt the Commission on Fire Accreditation International (CFAI) performance metrics.

Fire Department Key Performance Indicators											
Scorecard	Strategic Priority/ Strategic Goal	Department Goal	KPIs	Measure Type	FY 2022 Target	FY 2022 Actual	FY 2023 Target	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
	Sustainability and Resiliency/ Critical Event Preparedness	Dept. Strategic Priority # 1 - To support our community's resiliency by ensuring seamless operations throughout City departments	100 percent of identified City staff members receive basic ICS training	Efficiency	100%	60%	100%	–	100%	80%	100%
			Complete advanced emergency management training for appropriate staff	Efficiency	100%	50%	100%	100%	100%	60%	100%
			Conduct five (5) advanced level emergency management drills for five (5) consecutive years	Output	1	1	1	1	1	1	4
			Show improvement on interdepartmental training cooperation according to the HSEEP model	Effectiveness	100%	100%	100%	100%	100%	100%	100%
			Fully implement a continuity of operations plan (COOP) by 2022	Output	100%	50%	100%	100%	100%	100%	100%
			Establish and train an IMT Team with Milton, Roswell, Alpharetta and Fulton County Schools by 2023	Output	100%	–	100%	90%	100%	90%	100%
	Sustainability and Resiliency/ Critical Event Preparedness	Dept. Strategic Priority # 1 - To support our community's resiliency by ensuring seamless operations throughout City departments Dept. Strategic Priority # 6 Increase response capabilities through training and rescue to address the external threat of incidents beyond training and resource capabilities	Forge five (5) new community partnerships that will support the City in response and recovery by 2025	Output	5	5	5	5	5	5	5
			Produce a different resilience-themed community education campaign each quarter during the full course of this strategic plan	Output	4	4	4	4	4	4	4
	Sustainability and Resiliency/ Safe and Secure Community	Dept. Strategic Priority #5 - Milton CARES Initiative Dept. Strategic Priority #4 - Accreditation Conduct an assessment to identify Dept. Strategic Prioirty # 3 - Conduct an assessment to address servoce delivery challenges Dept. Strategic Prioirty # 2 - Enhance overall quality of life through community risk reduction initiatives	Explore accreditation for MFRD through the Center for Public Safety Excellence	Quality	50%	60%	80%	90%	100%	100%	100%
			Improve response times for fire & rescue services 50% of the time by 2025	Effectiveness	50%	21%	50%	Available 1-1-24	50%	22%	50%
			Deploy a targeted Community Risk Reduction program with technological integration based on NFPA standards	Effectiveness	100%	50%	100%	100%	100%	100%	100%
			Develop and deploy CIT training for Milton PD/FD	Effectiveness	100%		100%	100%	100%	100%	100%
			Establish a functional safety CIT (100% trained Staff) by December 2023	Efficiency	100%		100%	100%	100%	100%	100%

 Citizen/Stakeholder Focus

 Internal Process Improvement Focus

 Financial Sustainability Focus

 Organizational Capacity/Learning and Growth Focus

REFERENCE KEY

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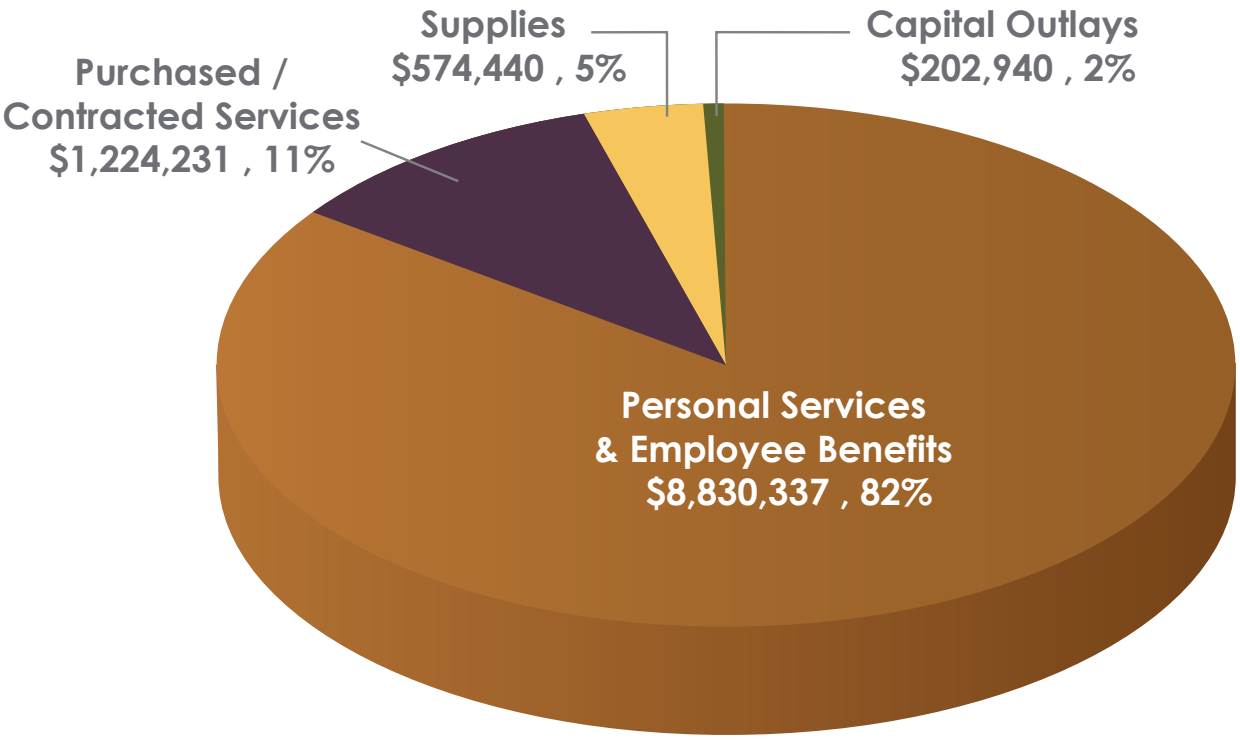
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FIRE

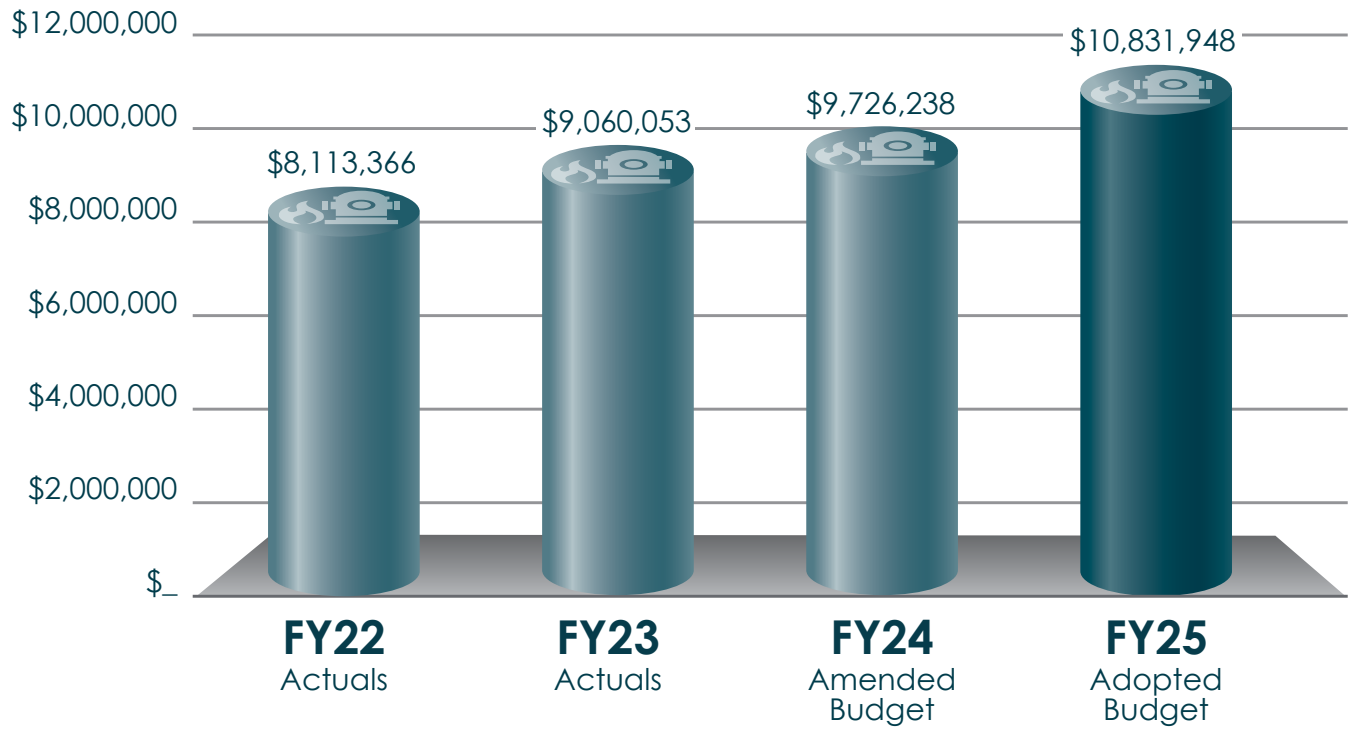
FY25 Expenditures by Fund:

General Fund	$10,831,948
M&O Initiatives	$644,768
Opioid Settlements Fund	$25,000
Capital Projects Fund	$625,000
Impact Fees Fund	$137,000

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Fire General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 4,962,619	$ 5,550,393	$ 6,065,645	$ 6,386,577	$ 320,932	5.3
Employee Benefits	1,962,659	2,131,107	2,279,837	2,443,761	163,924	7.2
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 6,925,278**	**$ 7,681,501**	**$ 8,345,482**	**$ 8,830,337**	**$ 484,855**	**5.8**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 110,953	$ 101,292	$ 151,075	$ 286,634	$ 135,559	89.7
Cleaning Services	10,588	13,072	25,216	24,000	(1,216)	(4.8)
Lawn Care	94	-	-	-	-	-
Equipment Repair & Maintenance	131,621	200,575	175,125	318,250	143,125	81.7
Grounds Repair & Maintenance	20,000	21,595	31,700	37,801	6,101	19.2
Rental Land & Buildings	1,230	2,715	2,000	2,000	-	-
Rental Equipment & Vehicles	4,459	293	-	2,060	2,060	-
Communications	103,193	114,769	27,953	34,662	6,709	24.0
Postage	552	14	750	773	23	3.1
Advertising	557	411	353	787	434	122.9
Printing	1,059	641	853	1,030	177	20.8
Travel	12,011	17,723	38,334	39,387	1,053	2.7
Dues & Fees	11,172	10,909	20,474	19,722	(752)	(3.7)
Education & Training	19,797	13,385	42,319	38,433	(3,886)	(9.2)
Maintenance Contracts	236,889	264,291	347,722	378,692	30,970	8.9
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 835,309**	**$ 762,138**	**$ 905,908**	**$ 1,224,231**	**$ 318,323**	**35.1**
SUPPLIES						
General Supplies	$ 62,754	$ 95,106	$ 89,452	$ 103,346	$ 13,894	15.5
Utilities	67,646	81,072	95,928	109,482	13,554	14.1
Gasoline/Diesel	61,582	74,248	57,728	68,612	10,884	18.9
Food & Meals	2,032	2,942	7,285	7,000	(285)	(3.9)
Books & Periodicals	5,291	3,643	3,226	4,000	774	24.0
Uniforms	71,208	241,670	151,218	282,000	130,782	86.5
TOTAL SUPPLIES	**$ 270,513**	**$ 498,682**	**$ 404,837**	**$ 574,440**	**$ 169,603**	**41.9**
CAPITAL OUTLAYS						
Property	$ -	$ -	$ -	$ -	$ -	-
Machinery & Equipment	61,114	108,667	68,437	163,940	95,503	139.5
Furniture & Fixtures	21,152	9,065	1,574	39,000	37,426	2,377.8
TOTAL CAPITAL OUTLAYS	**$ 82,267**	**$ 117,732**	**$ 70,011**	**$ 202,940**	**$ 132,929**	**189.9**
TOTAL FIRE	**$ 8,113,366**	**$ 9,060,053**	**$ 9,726,238**	**$ 10,831,948**	**$ 1,105,710**	**11.4**

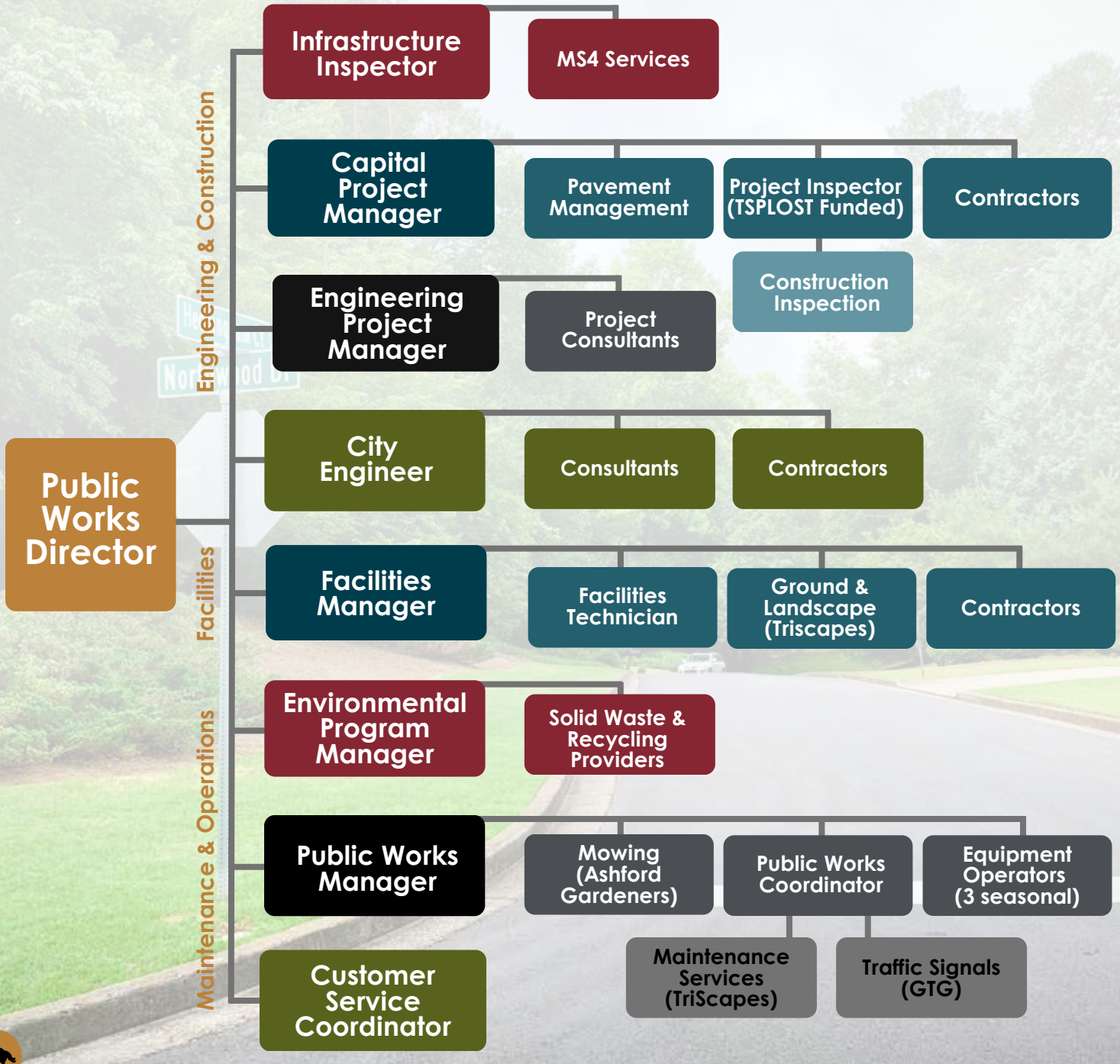
Notable Variances Explained

- The increase in Salaries & Wages is a result of the requested 5% market adjustment to salaries placeholder that will be allocated based on the compensation and classification study that is underway.
- The variance in Employee Benefits is the result of the updated forecasts for FY 2025 including the impact of salary related benefits such as 401(a)/457(b) matches, employer provided life/AD&D insurance and disability benefits, and workers' compensation premiums as well as forecasted increases to health insurance premiums.
- The increase in Professional Fees is being driven by a full year of anticipated expenses associated with the recently approved ambulance subsidy (there was only one quarter incurred in FY24).
- The increase in Equipment Repair & Maintenance is associated with vehicles/apparatus that are no longer under warranty.
- The increase in Uniforms is being driven by cost increases as well as the timing of standard uniform and turnout gear replacements.
- The increases in Machinery & Equipment and Furniture & Fixtures are associated with outfitting Fire Station 45 and will not recur in FY26.

PUBLIC WORKS

Our Mission

The City of Milton Public Works Department strives to protect all City assets through management practices, policies, personnel, and partners necessary to provide and sustain infrastructure, properties, and services essential to the providing the best quality of life for our residents.



Core Processes and Outputs

Manage divisions and department staff, along with crucial relationships with community stakeholders, committees, various consultant and contractor partners, to run operations, programs, and projects.

- Coordinate overall department organization, administration, grant management, TSPLOST program, and budget.
- Oversee contractual responsibilities of providing essential services.
- Collaborate and share information about current financial, operational, capital, facility and environmental initiatives and identifying opportunities for improvements.
- Develop, modify, and implement Public Works related SOPs, policies, and ordinances.
- Track City assets related to Public Works and manage transactions and records of land and easements, including acquisitions and dispositions, with a purpose for right of way, general government facilities, or greenspace.

Operations

Extend excellent service for responding to requests, emergencies, and proactively generating work orders for routine repair and maintenance.

- Acknowledge and respond to service requests within 24 business hours of receipt and close requests within 2 weeks.
- Use work order system to manage daily crew activities.
- Track operations, maintenance work, and capital improvements to conditions and history of City assets.
- Respond on site to emergency requests and after hours call outs within 90 minutes of receipt.
- Provide essential services during emergency situations. Utilize the Incident Command Structure when called upon.

Maintain a uniform appearance of the public right of way and visually aesthetic corridors through programmed maintenance activities and inspections.

- Remove debris from right of way with daily routine maintenance, monthly trash pickup and quarterly street sweeping.
- Work with adopt-a- programs to enhance appearance level of service.
- Provide quarterly programmed gravel road maintenance.
- Contract landscape maintenance of public green spaces including roundabout center islands, medians, landscape islands, and gateways.
- Utilize seasonal right of way mowing and roadside trimming to maintain safety, clearance, and visibility.
- Permit and inspect projects within the City's right of way to ensure compliance.

Capital

Implement a transportation infrastructure that meets current needs, accounts for future growth, and allows residents to traverse Milton in a calm, safe, efficient manner.

- Implement Local Road Safety Plan, Comprehensive Transportation Plan and Community Trails Prioritization Plan.
- Provide plan review for capital improvement projects and new private developments.
- Advance transportation and infrastructure improvement projects through design and construction.
- Improve conditions for walking and cycling throughout the City.
- Ensure good quality paved roadways with goal minimum Citywide Pavement Condition Index of 70.
- Maintain condition of bridges by addressing GDOT identified priority repairs.
- Contract repairs for City-owned streetlight outages or report outages on power company-owned streetlights to applicable power providers.

Deliver City capital projects quickly and efficiently while coordinating with other departments, stakeholders, and City leadership.

- Oversee projects for Public Works and other City departments, prepare construction cost estimates, specifications and bid documents.
- Finish projects on time and within budget.
- Review and coordinate projects with other City departments, private developments, neighboring cities, GDOT, and Fulton County.

Environmental

Support the community's desire to be an environmental steward and optimize sustainability and conservation.

- Increase hazardous waste disposal opportunities.
- Grow recycling opportunities.
- Promote adopt-a programs, rivers alive, and similar clean up efforts to increase debris removal.

Maintain certification in the Atlanta Regional Commission Green Communities program.

- Support efficient and reliable recycling and solid waste collection with public and private partners.
- Foster environmental stewardship through educational opportunities that support community-based conservation.

Sustain a safe and effective stormwater management program designed to reduce the discharge of pollutants and protect water quality.

- Manage the NPDES program to ensure compliance with the State and County regulations.
- Conduct outreach activities to educate about the impacts of stormwater discharges on water quality.
- Involve the public by participation in stormwater programs.
- Detect and eliminate illicit discharges into the City's stormwater conveyance
- Inspect entire stormwater system within 5 years.

Facilities

Provide preventive, corrective, and emergency services for administrative fleet and City facilities to ensure safe, efficient, and effective operations.

- Ensure administrative fleet is efficient and effective (19 vehicles).
- Prepare specifications for new vehicle and equipment purchases, provide specialized equipment installation for administrative fleet, and contract repair and maintenance of all City administrative vehicles and equipment.
- Develop and regularly update a Facility Condition Assessment for all facilities Citywide.
- Perform in-house or contract for maintenance, repair, and minor construction for general government buildings (approximately 40,028 SF).
- Use software to track utility rates, work orders, and reporting services for facility management.
- Contract facility landscape maintenance to provide visually aesthetic green spaces for employees and visitors that utilize City-owned facilities.
- Conduct quarterly safety inspection of City properties.
- Inspect structures on general government and greenspace properties monthly.

Enhance existing passive parks to promote and preserve Milton's natural beauty for the enjoyment of all residents.

- Maintain and improve conditions for passive recreation.
- Provide grounds repair and maintenance services that supports appropriate use.
- Oversee contractors for maintenance and repairs of public green spaces, assess and prescribe work needed.

FY 2025 Initiatives

- Complete and implement Recycling and Solid Waste Management Plan
- Complete and incorporate Facility Condition Assessment
- Complete construction of Crabapple Road pedestrian hybrid beacon
- Complete construction of Phases 2 and 3 of MCPP improvements
- Complete the Greenprint (plan for greenspace bond properties)
- Install City gateway signage and landscaping at Liberty Grove pocket park
- Install new signage at Byrd House
- Demolish house on Lakhapani Preserve (Lackey Road Greenspace)
- Implement asset management software
- Install multi-departmental water line extension on Old Bullpen Road for fire training, public works maintenance building, and Birmingham Park
- Accept donation of the McConnell Chadwick House and explore preservation grant funding opportunities while addressing priority elements and water intrusion

Public Works Department
Key Performance Indicators

Scorecard	Strategic Priority/ Strategic Goal	Department Goal	KPIs	Measure Type	FY 2022 Target	FY 2022 Actual	FY 2023 Target	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Public Works Administration and Maintenance											
	Sustainability and Resiliency/ Safe and Secure Community & Calm, Efficient Transportation Infrastructure	Provide excellent service in responding to requests, emergencies, and proactively generating work orders for routine maintenance	Service Requests (#)	Input	100	104	100	228	200	425	200
			Average days to acknowledge request	Effectiveness	1	1	1	1	1	0.2	1
			Emergency work requests/after hours call outs (#)	Impact	12	13	10	18	12	17	12
			Emergency work/after hours call out response within 1.5 hrs (%)	Effectiveness	100%	100%	100%	100%	100%	100%	100%
			Work orders created (#)	Input	1,000	1,392	1,300	1,227	1,300	1,258	1,300
			Work orders completed (#)	Impact	1,000	1,312	1,200	1,003	1,200	1,128	1,200
			Average days to complete request for pothole/road repair	Effectiveness	New Measure for FY 2024					1.3	1.5
			Average days to complete request for dead animal removal	Effectiveness	New Measure for FY 2024					1.0	1.5
			City owned streetlights repaired (#)	Input	1	7	7	7	7	11	10
			ROW permits reviewed (#)	Input	New Measure for FY 2025						100
			ROW inspections performed (#)	Input	New Measure for FY 2025						100
			Gravel road condition PASER rating (1-5)	Impact	3-4	3-4	3-4	3-4	3-4	3-4	3-4
			Street sweeping miles (#)	Input	46.84	46.84	46.84	46.84	46.84	46.84	46.84
			Street sweeping amount of debris (cy)	Impact	40	33	30	32	30	32	30
			Bags picked up by adopt-a-road (#)	Impact	50	57	50	68	50	53	50
Public Works Environmental											
	Sustainability and Resiliency Environmental Sustainability & Greenspaces STWP: S.1-S.10	Support the community's desire to be an environmental steward and optimize sustainability and conservation	Hazardous waste event - paint & related materials (lbs) collected and increase YOY	Impact	19,600	16,060	16,220	N/A	N/A	N/A	N/A
			Hazardous waste event - other hazardous materials (lbs) collected and increase YOY	Impact	3,500	9,064	9,160	21,175	21,176	13,968	13,969
			Electronics recycling event - electronics (lbs) collected and increase YOY	Impact	-	N/A	15,000	15,512	15,513	15,667	15,668
			Glass recycled (tons) increase YOY	Impact	14.50	67.34	68.89	78.62	78.70	74.95	74.96
			Rivers alive - river and associated road frontage cleaned (miles)	Impact	1.00	1.25	1.00	1.00	1.00	1.00	1.00
			Adopted road segments cleaned at least once per year (list total miles cleaned and increase 1 mile YOY)	Impact	New Measure for FY 2024				set base line	6,365	6,439
			National Wildlife Federation Community Wildlife Habitat (Y or N)	Impact	Y	Y	Y	Y	Y	Y	Y
			Environmental Education Mini-Grants to Schools (# of schools impacted)	Impact	New Measure for FY 2023		4	6	4	4	4
			Satisfaction with trash and recycling (% from National Community Survey every 2 years)	Effectiveness	New Measure for FY 2024				70%	71%	N/A
			Maintain Atlanta Regional Commission Green Communities Certification (Y or N)	Impact	Y	Y	Y	Y	Y	Y	Y
			Storm drain marking event (Y or N)	Impact	Y	Y	Y	Y	Y	Y	Y
			Stream cleanup event (Y or N)	Impact	Y	Y	Y	Y	Y	Y	Y
			Pet waste station bags refilled (#)	Impact	1,000	12,000	1,000	20,000	1,000	24,000	1,000

 Citizen/Stakeholder Focus

 Financial Sustainability Focus

 Internal Process Improvement Focus

 Organizational Capacity/Learning and Growth Focus

REFERENCE KEY

On target/Above target	
Within 10% of target/At risk of not meeting target	
Did not meet goal/At risk of not meeting goal	
No data available	

Public Works Department
Key Performance Indicators

Scorecard	Strategic Priority/ Strategic Goal	Department Goal	KPIs	Measure Type	FY 2022 Target	FY 2022 Actual	FY 2023 Target	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
Public Works Engineering and Construction											
	Sustainability and Resiliency/Calm, Efficient Transportation Infrastructure & Public Land and Resources/Mobility and Connectivity STWP: T.1-T.9 Sustainability and Resiliency/ Safe and Secure Community & Public Land and Resources/Culture in Public Spaces/ Active Parks and Recreation/ Passive Parks/ Greenspaces/ Environmental Sustainability	Implement a transportation infrastructure that meets current needs, accounts for future growth, and allows residents to traverse Milton in a calm, safe, efficient manner Sustain a safe and effective stormwater management program designed to reduce the discharge of pollutants and protect water quality	Projects completed each FY (#)	Impact	1	6	4	9	1	11	1
			Projects completed by contract completion date (%)	Effectiveness	80%	83%	80%	78%	80%	91%	80%
			Project completed within maximum contract price without change order (%)	Efficiency	90%	100%	90%	89%	90%	91%	90%
			New trails opened to the public in passive park properties (miles)	Impact	1	3.9	0.5	0	0.5	0	1
			Repaired/replaced sidewalks/trails (linear feet)	Input	500	720	500	2,225	500	1,266	500
			New sidewalks/trails constructed (linear feet)	Impact	500	700	500	1,084	500	2,500	500
			Number of residents connect to activity center	Impact	New Measure for FY 2024				set base line	6,365	6,439
			System wide Pavement Condition Index (0-100 calculated yearly)	Effectiveness	70	71	70	71	70	72	70
			Stormwater pamphlets picked up at city facilities (#)	Impact	100	207	100	145	100	193	100
			Updates to City stormwater web page (#)	Impact	New Measure for FY 2024					2	1
			Presentation to council related to stormwater (#)	Impact	1	1	1	1	1	1	1
			Social media shared stormwater post (#)	Impact	1	1	1	1	1	1	1
			Outfalls inspected (#)	Input	40	41	40	52	50	41	49
			Outfall inventory inspected (%)	Effectiveness	20%	21%	20%	26%	20%	17%	20%
			Illicit discharge pamphlets picked up at city facilities (#)	Impact	100	207	100	145	100	49	50
			Illicit discharge complaints (#)	Input	0	34	0	8	0	4	0
			Average days to complete response to illicit discharge complaints	Effectiveness	3	3	3	3	3	0.1	3
			Stormwater structures inspected (#)	Input	473	543	529	449	515	571	515
			Stormwater structure inventory inspected (%)	Effectiveness	20%	21%	20%	19%	20%	22%	20%
			Stormwater conveyances inspected (#)	Input	551	642	848	523	901	975	901
			Stormwater conveyances inventory inspected (%)	Effectiveness	20%	22%	20%	19%	20%	22%	20%
			Stormwater ponds inspected (#)	Input	50	53	12	13	20	18	20
			Stormwater pond inventory inspected (%)	Effectiveness	20%	21%	20%	24%	20%	18%	20%
			GI&LID inspected (#)	Input	2	0	2	10	2	1	3
			GI&LID inventory inspected (%)	Effectiveness	20%	0%	20%	100%	20%	8%	20%
Multidepartmental (PW, CD, P&R) Fleet Management overseen by Public Works											
	Safe and Secure Community	Improve EPA mileage efficiency and overall fleet efficiency YOY	Increase fleet EPA mileage YOY (EPA mileage)	Efficiency	15.25	16.76	16.77	18.78	18.97	21.3	21.32
			Increase fleet EPA mileage YOY (% increase)	Efficiency	0.1%	9.0%	0.1%	10.7%	0.1%	11.8%	0.1%
			Fleet efficiency (% in service vs out of service time)	Efficiency	New Measure for FY 2022	96%	95%	99%	95%	99%	95%

 Citizen/Stakeholder Focus

 Financial Sustainability Focus

 Internal Process Improvement Focus

 Organizational Capacity/Learning and Growth Focus

REFERENCE KEY

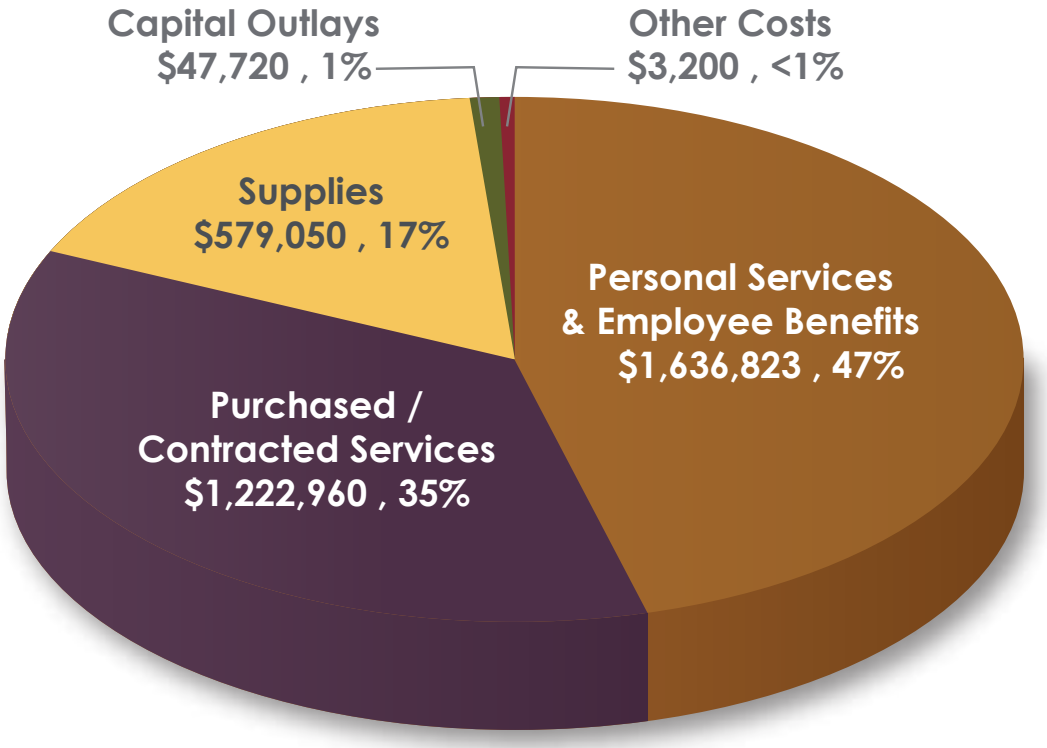
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No data available	

Public Works

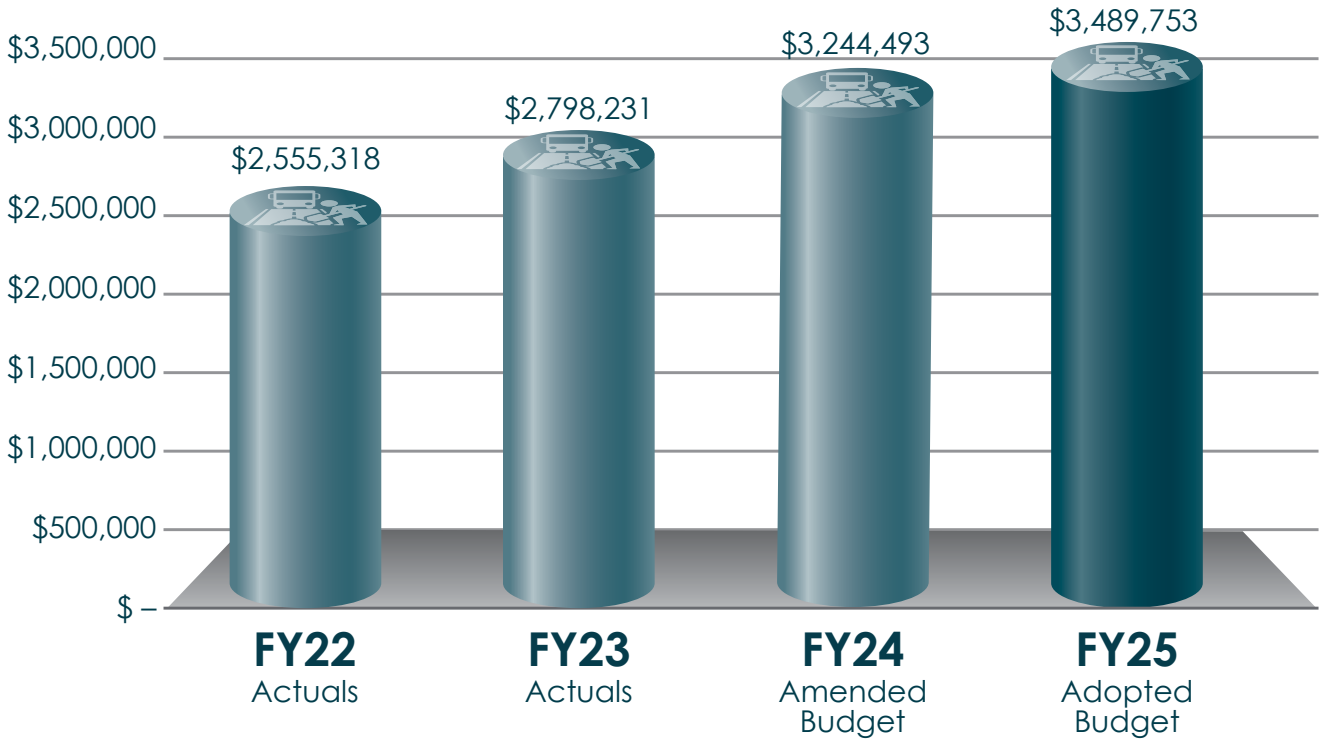
FY25 Expenditures by Fund:

General Fund	$3,489,753
Capital Projects Fund	$3,107,140
TSPLOST Fund	$12,904,160
Capital Grant Fund	$440,000
Impact Fees Fund	$121,000

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Public Works General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 762,659	$ 969,184	$ 1,091,868	$ 1,184,136	$ 92,268	8.5
Employee Benefits	290,278	361,288	405,223	452,688	47,465	11.7
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 1,052,937**	**$ 1,330,471**	**$ 1,497,091**	**$ 1,636,823**	**$ 139,732**	**9.3**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 101,528	$ 34,087	$ 97,315	$ 47,386	$ (49,929)	(51.3)
Cleaning Services	8,812	4,231	27,892	23,579	(4,313)	(15.5)
Lawn Care	214,510	253,795	312,000	326,540	14,540	4.7
Equipment Repair & Maintenance	27,769	8,739	24,006	26,894	2,888	12.0
Rental Equipment & Vehicles	-	-	1,854	1,910	56	3.0
Communications	10,066	10,517	6,081	6,264	183	3.0
Postage	7	26	52	53	1	1.9
Advertising	2,931	3,450	3,375	3,500	125	3.7
Printing	121	152	500	200	(300)	(60.0)
Travel	5,333	3,090	8,885	9,148	263	3.0
Dues & Fees	1,173	1,389	4,906	4,735	(171)	(3.5)
Education & Training	4,136	8,665	8,063	8,185	122	1.5
Contract Labor	556,001	581,290	587,855	608,055	20,200	3.4
Maintenance Contracts	19,021	23,821	35,445	89,994	54,549	153.9
Other Purchased Services	43,982	-	5,420	35,914	30,494	562.6
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 1,010,127**	**$ 935,501**	**$ 1,138,737**	**$ 1,222,960**	**$ 84,223**	**7.4**
SUPPLIES						
General Supplies	$ 10,145	$ 15,349	$ 73,517	$ 86,917	$ 13,400	18.2
Utilities	435,571	444,602	455,054	468,706	13,652	3.0
Gasoline/Diesel	12,618	10,168	18,719	19,281	562	3.0
Food & Meals	233	585	1,600	1,600	-	-
Uniforms	2,215	2,295	2,472	2,546	74	3.0
TOTAL SUPPLIES	**$ 460,781**	**$ 472,999**	**$ 551,362**	**$ 579,050**	**$ 27,688**	**5.0**
CAPITAL OUTLAYS						
Machinery & Equipment	$ 29,172	$ 55,759	$ 54,903	$ 47,720	$ (7,183)	(13.1)
TOTAL CAPITAL OUTLAYS	**$ 29,172**	**$ 55,759**	**$ 54,903**	**$ 47,720**	**$ (7,183)**	**(13.1)**
OTHER COSTS						
Payments to Others	$ 2,300	$ 3,500	$ 2,400	$ 3,200	$ 800	33.3
TOTAL OTHER COSTS	**$ 2,300**	**$ 3,500**	**$ 2,400**	**$ 3,200**	**$ 800**	**33.3**
TOTAL PUBLIC WORKS	**$ 2,555,318**	**$ 2,798,231**	**$ 3,244,493**	**$ 3,489,753**	**$ 245,260**	**7.6**

Notable Variances Explained

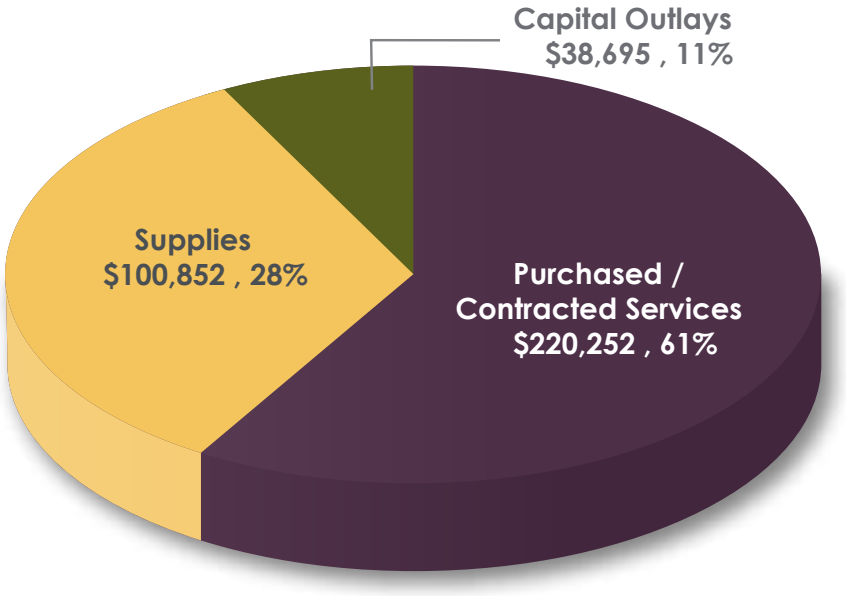
- The increase in Salaries & Wages and Employee Benefits is a result of the requested 5% market adjustment to salaries placeholder that will be allocated based on the compensation and classification study that is underway as well as a full-year of costs associated with the full-time Facility Technician position approved in April 2024.
- The variance in Employee Benefits is the result of the updated forecasts for FY 2025 including the impact of salary related benefits such as 401(a)/457(b) matches, employer provided life/AD&D insurance and disability benefits, and workers' compensation premiums as well as forecasted increases to health insurance premiums.
- The decrease in Professional Fees is associated with the Recycling and Solid Waste Management Plan (RSWMP) that is planned to be completed in FY24 and will not recur in FY25 which is being partially offset by increases to Other Purchased Services for costs associated with implementing the RSWMP.
- The increase in Vehicle Repair & Maintenance is associated with one-time costs related to updating the City vehicle decals to match the new branding approved in FY24 ($10,000) and consideration for inflationary increases.
- The increase in Maintenance Contracts is a result of the department recognizing its share of the N. Fulton Regional Radio System Authority (NFRRSA) fees for its portable radios.
- The increase in General Supplies is associated with the cost of anticipated materials needed for asphalt patching/pot hole repairs and other maintenance handled outside of the paving contract.

General Government Buildings

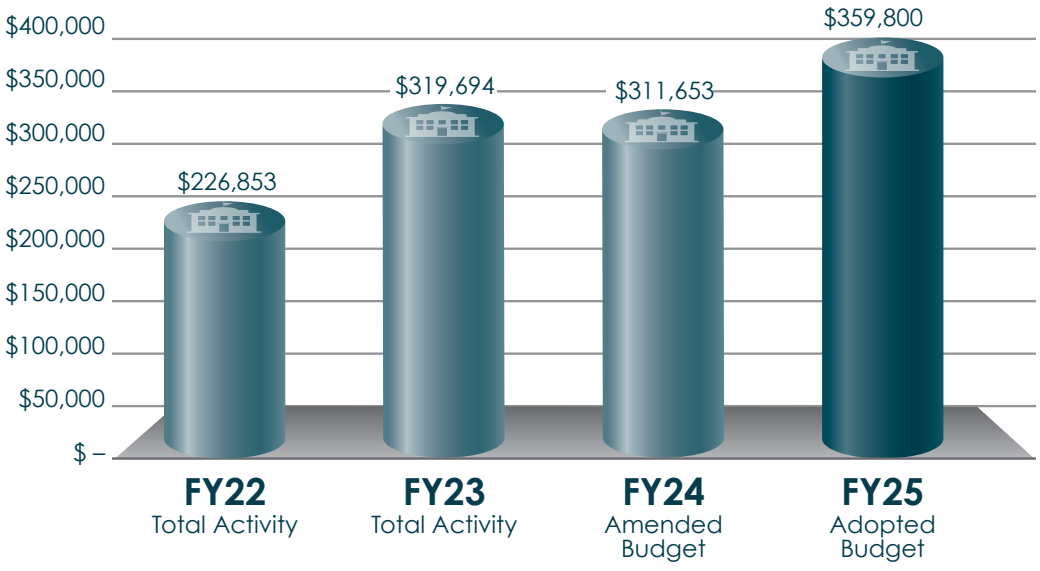
Under the supervision of the Public Works Director, the Facilities Manager oversees the maintenance and care of the City's facilities that do not fall under other department's jurisdictions including: City Hall and Community Place, Bethwell Community Center, Broadwell Pavilion, and the Public Works maintenance building. Additionally, large scale facility construction projects (ex. City Hall/Public Safety Complex) are expensed to this department.

FY25 Expenditures by Fund: **General Fund $359,800**

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



General Government Buildings Department
Key Performance Indicators

Scorecard	Strategic Priority/ Strategic Goal	Department Goal	KPIs	Measure Type	FY 2022 Target	FY 2022 Actual	FY 2023 Target	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
	Sustainability and Resiliency/Safe and Secure Community Public Land and Resources/Culture in Public Spaces	Maintain a uniform appearance of facility landscaping through programmed maintenance activities	Growing season and off season landscape maintenance & inspection - City Hall	Output	New Measure in FY 2022	65	35	93	35	87	45
			Growing season and off season landscape maintenance & inspection - Byrd House	Output	New Measure in FY 2022	45	35	44	35	62	45
		Improve utility efficiency and decrease overall usage YOY	Water usage (1,000 gallons) - City Hall	Efficiency	New Measure in FY 2022	22.25	22.24	22.91	22.90	22.49	22.48
			Water usage (1,000 gallons) - Byrd House	Efficiency	New Measure in FY 2022	1.48	1.47	3.02	3.01	1.93	1.92
			Natural gas usage (CCFs) - City Hall	Efficiency	New Measure in FY 2022	145	145	137	136	117	116
			Natural gas usage (CCFs) - Byrd House	Efficiency	New Measure in FY 2022	81	80	74	73	76	75
			Electricity usage (kWh) - City Hall	Efficiency	New Measure in FY 2022	38,443	38,442	39,250	39,249	41,802	41,801
			Electricity usage (kWh) - Byrd House	Efficiency	New Measure in FY 2022	1,888	1,887	2,296	2,295	1,816	1,815
			Electricity usage (kWh) - PW Maint Building	Efficiency	New Measure in FY 2022	369	368	343	342	725	724
		Provide excellent service in responding to requests and being proactive regarding routine maintenance	Facilities routine work orders completed within 2 weeks (%)	Effectiveness	New Measure in FY 2025						90%
			Work requests identified (# internal and external)	Input	New Measure in FY 2025 (dependent on new software capabilities)						50

Citizen/Stakeholder Focus

Internal Process Improvement Focus

Financial Sustainability Focus

Organizational Capacity/Learning and Growth Focus

REFERENCE KEY

On target/Above target	
Within 10% of target/At risk of not meeting target	
Did not meet goal/At risk of not meeting goal	
No data available	

General Government Buildings General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PURCHASED/CONTRACTED SERVICES						
Cleaning Services	$ 48,294	$ 49,239	$ 64,194	$ 66,655	$ 2,461	3.8
Facility Repair & Maintenance	28,407	80,265	47,160	68,910	21,750	46.1
Grounds Repair & Maintenance	46,265	47,388	55,970	76,688	20,718	37.0
Communications	23,592	33,857	1,324	3,500	2,176	164.4
Maintenance Contracts	1,803	4,045	2,783	4,500	1,717	61.7
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 148,361**	**$ 214,794**	**$ 171,431**	**$ 220,252**	**$ 48,821**	**28.5**
SUPPLIES						
General Supplies	$ 10,003	$ 11,254	$ 12,231	$ 13,134	$ 903	7.4
Utilities	65,496	74,013	83,291	87,718	4,427	5.3
TOTAL SUPPLIES	**$ 75,499**	**$ 85,267**	**$ 95,522**	**$ 100,852**	**$ 5,330**	**5.6**
CAPITAL OUTLAYS						
Furniture & Fixtures	$ 2,992	$ 18,646	$ 25,307	$ 23,870	$ (1,437)	(5.7)
Machinery & Equipment	-	986	19,393	14,825	(4,568)	(23.6)
TOTAL CAPITAL OUTLAYS	**$ 2,992**	**$ 19,633**	**$ 44,700**	**$ 38,695**	**$ (6,005)**	**(13.4)**
TOTAL GENERAL GOVERNMENT BUILDINGS	**$ 226,853**	**$ 319,694**	**$ 311,653**	**$ 359,800**	**$ 48,147**	**15.4**

Notable Variances Explained

- The increases in the Facility Repair & Maintenance category is associated with facility improvements in Council Chambers as well as exterior painting at the Byrd House.
- The increases in Grounds Repair & Maintenance is related to planned landscaping improvments at City Hall.

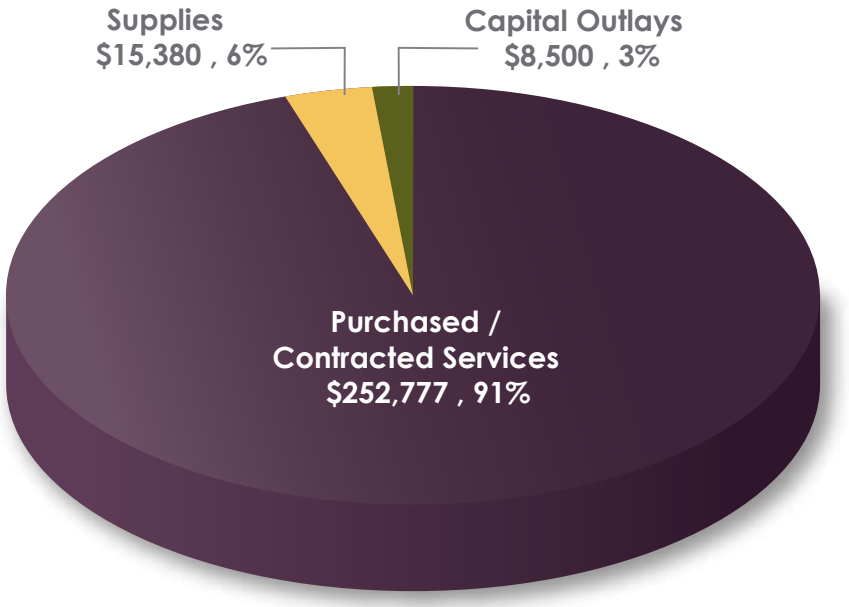
Passive Parks/Greenspace

The Passive Parks/Greenspace Department was established in FY 2020 to separate costs associated with active park facilities from those of passive park facilities. Under the supervision of the Public Works Director, Public Works Staff oversee the maintenance and care of the City's passive parks and greenspaces. These properties include all land acquired through the voter approved Greenspace Bond, Mayfield Farm Park (shared property with City of Alpharetta), and other City owned properties such as Birmingham Par

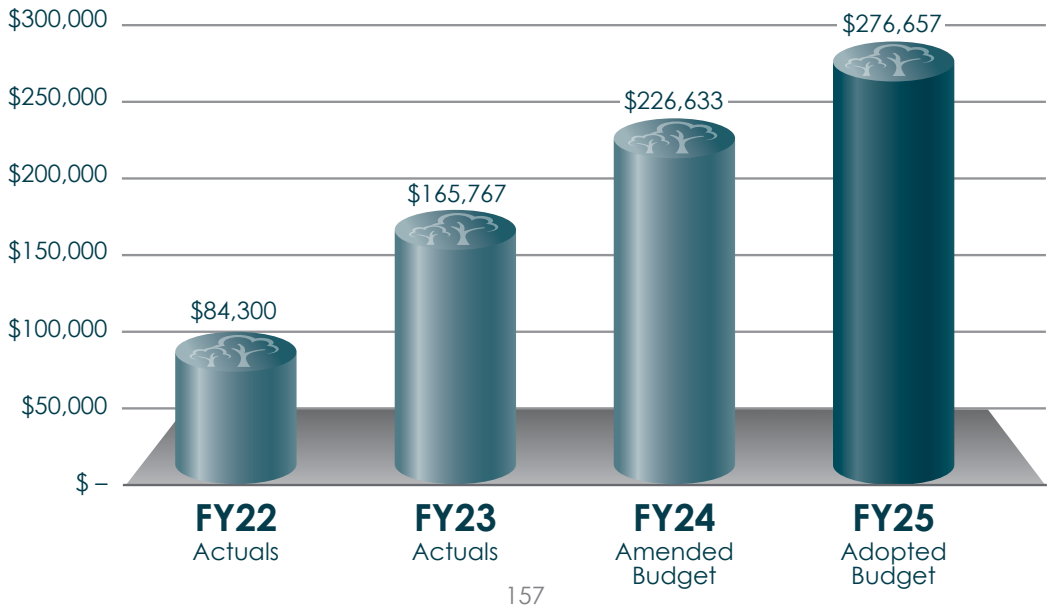
FY25 Expenditures by Fund:

General Fund	$276,657
Capital Projects Fund	$2,079,064
Greenspace Bond Fund	$135,000

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Passive Parks/Greenspace Department Key Performance Indicators											
Scorecard	Strategic Priority/ Strategic Goal	Department Goal	KPIs	Measure Type	FY 2022 Target	FY 2022 Actual	FY 2023 Target	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
	Public Land and Resources / Passive Parks and Greenspaces	Maintain a uniform appearance of landscaping through programmed maintenance activities	Passive park property mowing (acres)	Output	300	322	300	305	300	337	300
		Enhance existing passive parks to promote and preserve Milton's natural beauty for the enjoyment of all residents	Total trails open and available to the public in passive park properties (miles)	Effectiveness	4.5	8.2	8.7	8.7	9.2	9.2	10.2

Citizen/Stakeholder Focus

Internal Process Improvement Focus

Financial Sustainability Focus

Organizational Capacity/Learning and Growth Focus

REFERENCE KEY

On target/Above target	
Within 10% of target/At risk of not meeting target	
Did not meet goal/At risk of not meeting goal	
No data available	



Passive Parks/Greenspace General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 910	$ -	$ 13,900	$ -	$ (13,900)	(100.0)
Lawn Care	26,567	41,928	78,724	100,740	22,016	28.0
Facility Repair & Maintenance	350	165	1,050	2,050	1,000	95.2
Grounds Repair & Maintenance	50,544	118,011	102,637	149,987	47,350	46.1
Maintenance Contracts	668	668	692	-	(692)	(100.0)
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 79,038**	**$ 160,771**	**$ 197,003**	**$ 252,777**	**$ 55,774**	**28.3**
SUPPLIES						
General Supplies	$ 507	$ 2,148	$ 17,334	$ 12,500	$ (4,834)	(27.9)
Utilities	1,825	1,619	4,866	2,880	(1,986)	(40.8)
TOTAL SUPPLIES	**$ 2,332**	**$ 3,768**	**$ 22,200**	**$ 15,380**	**$ (6,820)**	**(30.7)**
CAPITAL OUTLAYS						
Machinery & Equipment	$ 2,929	$ 1,228	$ 7,430	$ 8,500	$ 1,070	14.4
TOTAL CAPITAL OUTLAYS	**$ 2,929**	**$ 1,228**	**$ 7,430**	**$ 8,500**	**$ 1,070**	**14.4**
TOTAL PASSIVE PARKS/GREENSPACE	**$ 84,300**	**$ 165,767**	**$ 226,633**	**$ 276,657**	**$ 50,024**	**22.1**

- **Please see the seven-year Capital Improvement Plan for large-scale improvements planned for passive park sites.**

Notable Variances Explained

- Increases in Lawn Care are associated with the release of funds for activity categorized as Grounds Repair & Maintenance in FY 2024.
- The increase in Grounds Repair & Maintenance is being driven by one-time expenses associated with tree removal and the house demolition scheduled to occur in FY25 at Lakhapani Preserve.



PARKS & RECREATION (ACTIVE)

The Milton Parks & Recreation Department is unwavering in its d edication to delivering exceptional parks, trails, state-of-the-art faciliti es, and a diverse array of both traditional and unconventional recreational progr ams tailored exclusively for the betterment and enjoyment of our valued resi dents. Our pursuit is to foster and champion healthy lifestyles, contribut ing to the excellent quality of life within the Milton community.



Core Processes and Outputs

- Facility and park landscaping & Maintenance
- Athletics
- Community Outreach and Events
- Outdoor Recreation Opportunities
- Recreational Programming & Classes
- Rental program for events, celebrations and gatherings

2025 Initiatives

- Increase the number of recreational financial aid recipients
- Expand the impact of events, by growing existing events and creation of new ones.
- Complete planning and begin construction for the next active park to support athletics
- Increase the community-wide reach of the department, to showcase the benefits of Parks and Recreation services
- Create processes to streamline park maintenance processes
- Leverage available outside funding to support departmental goals

Parks & Recreation (Active) Department Key Performance Indicators											
Scorecard	Strategic Priority/ Strategic Goal	Department Goal	KPIs	Measure Type	FY 2022 Target	FY 2022 Actual	FY 2023 Target	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
	Public Land and Resources/ Active Parks and Recreation	Develop and maintain active park spaces and facilities where all Milton residents can enjoy recreational opportunities	Total park/greenspace acreage that is publicly accessible	Impact	New Measure in FY 2023			408	450	434	434
			Maintain a satisfactory close rate on work orders at or above 90%	Effectiveness	New Measure in FY 2024				90%	92%	90%
			Volunteer group park beautification projects completed	Impact	New Measure in FY 2023			0	0	19	21
			Scouts supported through park improvement volunteer projects	Impact	New Measure in FY 2023			4	6	6	5
			Participant satisfaction rating of youth athletic programming	Impact	80%	84%	80%	84%	80%	85%	80%
			Participant satisfaction rating of youth non-athletics programming	Impact	80%	96%	80%	88%	80%	92%	80%
			Participant satisfaction rating of adult recreation programming	Impact	80%	88%	80%	93%	80%	89%	80%
			Baseball field utilization rates for active seasons (fall/spring)	Efficiency	70%	85%	70%	79%	70%	80%	80%
			Rectangular field utilization rates for active seasons (fall/spring)	Efficiency	70%	52%*	70%	72%	70%	73%	70%
			Cost recovery rate for recreation programming (%)	Impact	New Measure in FY 2024				50%	49%	50%
			Number of summer pool pass family membership sales	Demand/ Impact	325	385	375	356	375	369	375
			Number of summer pool pass senior membership sales	Demand/ Impact	25	47 passes	40	46 passes	50	54	50
			Participant satisfaction rating of summer day camps (CJS and MCPP Camp)	Impact	80%	CJS = 100%	80%	CJS = 100%	80%	94%	80%
			Number of Financial Aid Recipients	Demand/ Impact	New Measure in FY 202		5	3	5	4	5
			Number of community-based events	Impact	New Measure in FY 2022	12	12	14	15	18	19
			Estimated participation within the community-based events	Impact	New Measure in FY 2023			8,500	10,000	16,640	17,000
			Number of public art projects or displays located in public spaces & parks	Impact	New Measure in FY 2023			7	8	7	8
	Public Land and Resources/ Passive Parks and Greenspaces	Enhance existing passive parks to promote and preserve Milton's natural beauty for the enjoyment of all residents	Miles of open trails designated for equestrian use	Impact	New Measure in FY 2023			6	6	6	6
			Miles of identified, marked and publicly open trails in Milton parks/greenspace	Impact	New Measure in FY 2023			12	14	16.2	18
			Number of available outdoor recreation programs	Demand/ Impact	New Measure in FY 2023			1	3	7	9
			% of parks with trails that have interactive maps	Effectiveness/ Impact	New Measure in FY 2023			5	7	5	5
	Public Land and Resources/ Active Parks and Recreation	Develop and maintain active park spaces and facilities where all Milton residents can enjoy recreational opportunities	Total number of adopted parks trails, through the Adopt a Trail Program	Effectiveness	New Measure in FY 2024				10	15	15
			Quantity of facility rentals	Demand	200	233	230	232	250	323	300
			Revenues from facility rentals	Effectiveness	$23,000	$22,618	$23,000	$42,120	$45,000	$54,210	$50,000

Citizen/Stakeholder Focus

Financial Sustainability Focus

Internal Process Improvement Focus

Organizational Capacity/Learning and Growth Focus

REFERENCE KEY

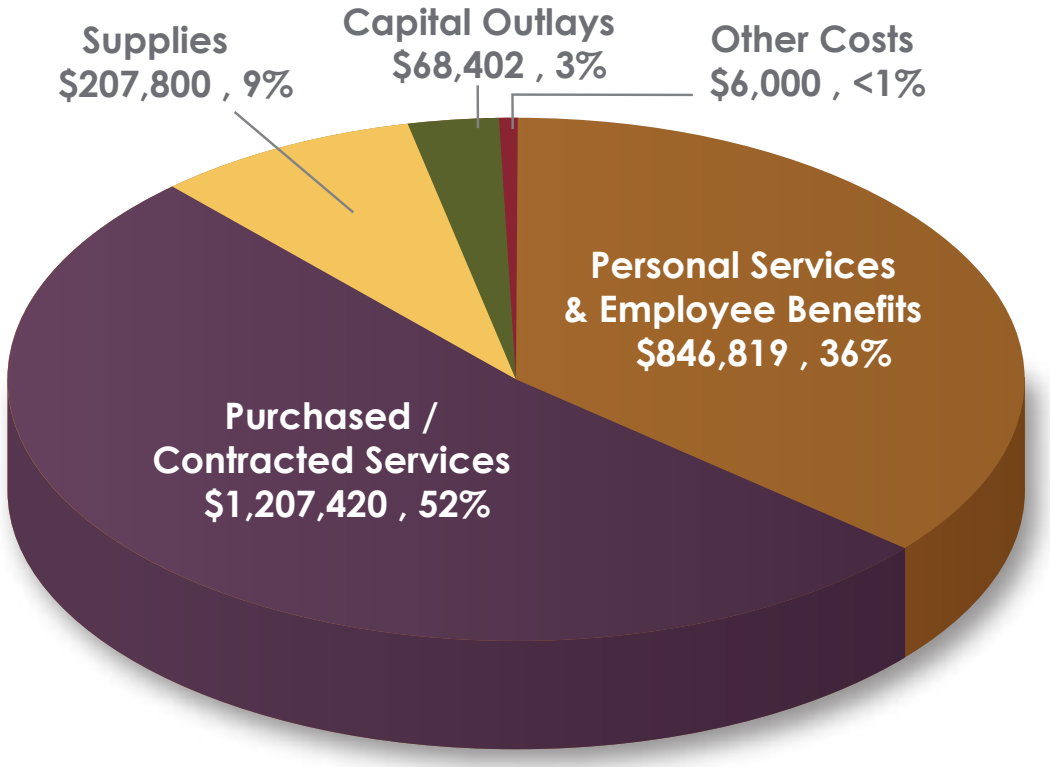
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Parks & Recreation (Active)

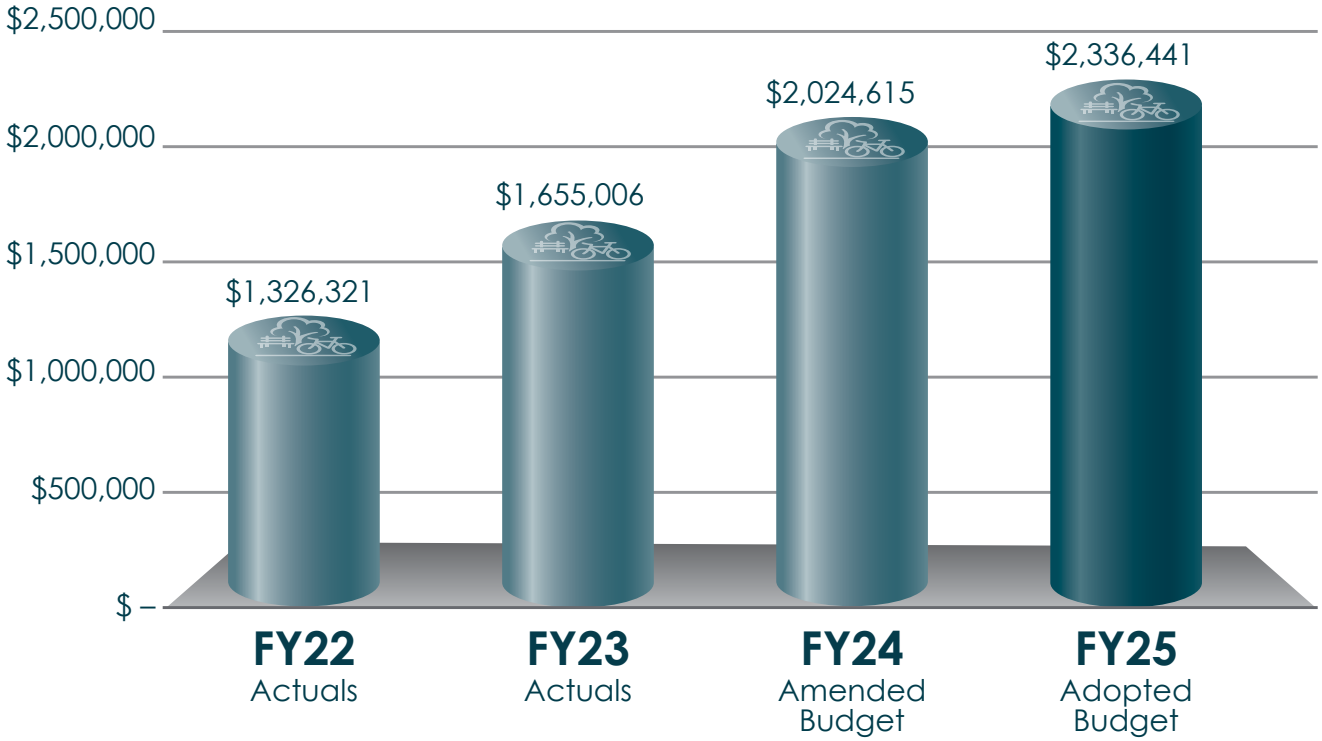
FY25 Expenditures by Fund:

General Fund	$2,336,441
M&O Initiatives	$75,831
Special Events Fund	$203,297
Capital Projects Fund	$6,720,000
Impact Fees Fund	$669,000
Capital Initiatives	$123,000

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Parks & Recreation (Active) General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 283,551	$ 469,109	$ 629,980	$ 667,685	$ 37,705	6.0
Employee Benefits	88,183	126,306	173,542	179,134	5,592	3.2
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 371,734**	**$ 595,416**	**$ 803,522**	**$ 846,819**	**$ 43,297**	**5.4**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 90,702	$ 5,761	$ 12,610	$ 20,675	$ 8,065	64.0
Cleaning Services	30,178	46,737	61,028	63,658	2,630	4.3
Lawn Care	397,274	391,500	402,440	432,330	29,890	7.4
Facility Repair & Maintenance	34,989	93,593	141,300	212,080	70,780	50.1
Rental Land & Buildings	97,099	140,242	114,625	172,110	57,485	50.2
Rental Equipment & Vehicles	10,290	14,652	27,100	25,500	(1,600)	(5.9)
Communications	18,474	27,945	9,990	17,712	7,722	77.3
Postage	28	-	100	150	50	50.0
Advertising	862	1,050	1,420	3,150	1,730	121.8
Printing	1,622	3,475	4,100	16,300	12,200	297.6
Travel	450	3,295	4,125	3,900	(225)	(5.5)
Dues & Fees	4,936	9,424	11,400	18,500	7,100	62.3
Education & Training	688	516	2,700	6,695	3,995	148.0
Contract Labor	55,480	50,709	81,605	72,000	(9,605)	(11.8)
Maintenance Contracts	12,160	12,852	13,907	13,440	(467)	(3.4)
Other Purchased Services	10,835	5,475	5,450	5,000	(450)	(8.3)
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 823,798**	**$ 882,903**	**$ 989,066**	**$ 1,207,420**	**$ 218,354**	**22.1**
SUPPLIES						
General Supplies	$ 23,398	$ 50,038	$ 61,771	$ 92,800	$ 31,029	50.2
Utilities	75,294	78,566	96,460	98,100	1,640	1.7
Gasoline/Diesel	1,039	1,637	1,620	2,000	380	23.5
Food & Meals	1,434	7,005	10,700	11,400	700	6.5
Uniforms	-	1,813	2,050	3,500	1,450	70.7
TOTAL SUPPLIES	**$ 101,165**	**$ 139,059**	**$ 172,601**	**$ 207,800**	**$ 35,199**	**20.4**
CAPITAL OUTLAYS						
Furniture & Fixtures	$ 2,907	$ 8,184	$ 7,300	$ 9,000	$ 1,700	23.3
Machinery & Equipment	26,718	28,833	48,126	59,402	11,276	23.4
TOTAL CAPITAL OUTLAYS	**$ 29,625**	**$ 37,017**	**$ 55,426**	**$ 68,402**	**$ 12,976**	**23.4**
OTHER COSTS						
Payments to Others	$ -	$ 612	$ 4,000	$ 6,000	$ 2,000	50.0
TOTAL OTHER COSTS	**$ -**	**$ 612**	**$ 4,000**	**$ 6,000**	**$ 2,000**	**50.0**
TOTAL PARKS & RECREATION (ACTIVE)	**$ 1,326,321**	**$ 1,655,006**	**$ 2,024,615**	**$ 2,336,441**	**$ 311,826**	**15.4**

- **Please see the seven-year Capital Improvement Plan for large-scale improvements planned for active park sites.**

Notable Variances Explained

- The increase in Salaries & Wages is a result of the requested 5% market adjustment to salaries placeholder that will be allocated based on the compensation and classification study that is underway as well as adjustments to the seasonal summer positions in the department.
- The increase in Facility Repair & Maintenance is primarily being driven by improvements at Legacy Park including bathroom renovations and fencing repairs or replacement where needed.
- Increases in the Rental Land & Buildings category is associated with the release of funding in FY 2024 for other unforeseen expenditures and the increase in program participation associated with additional rentals.
- Increases in General Supplies is associated with baseball field improvements including sand, infield mix/conditioner, and field chalk/paint.
- The increase in Machinery & Equipment is related to periodic purchases scheduled for FY 2025 including new backstop padding and lacrosse goals.

COMMUNITY DEVELOPMENT

Our Mission

Milton's Community Development Department is dedicated to providing citizens with high-quality developments and the preservation of natural resources while protecting Milton's special rural character in accordance with the City's 2040 Comprehensive Plan—exceptional service and support to citizens and businesses is central to that mission.

Director of Special Projects

Community Development Director

The following report directly to the Community Development Director

- Economic Engagement Manager
- Principal Planner
- Zoning Manager
- Senior Planner
- Zoning Technician
- Planner II (2)
- Land Development Manager
  - City Arborist
  - Development Engineer
  - Site Development Inspector Manager
  - Site Development Inspector
- Economic Engagement Manager
  - Plans Examiner
  - Building Inspector
  - Permit Technician (2)
- Economic Engagement Manager
  - Code Enforcement Officer

Core Processes and Outputs

Building

- Conduct Plan reviews and oversight for submitted building plans.
- Oversee the permitting process to ensure accuracy and consistency.
- Conduct building inspections for all residential and commercial permits.
- Process Certificates of Occupancy and Completion where applicable.

Code Enforcement

- Enforce the municipal codes of the City in order to protect the health, safety, and welfare of the community.
- Work with citizens to achieve compliance through efficiency and fair practices.
- Conduct investigations when required.

Economic Development

- Serves as the City's primary liaison with members of Milton's business, development, and real estate community, forging mutually beneficial partnerships to support and nurture success.
- Plans, oversees, and executes Crabapple Fest, the City's signature fall festival, which brings in 35,000 attendees annually to Milton's downtown, along with other special workshops and events that further the City's economic goals.
- Assumes a leading role in the development and implementation of branding, placemaking, and other marketing efforts to strengthen the City of Milton's position to receive economic investment.
- Crafts and implements innovative marketing, outreach, and other social campaigns and strategies, such as the Milton Marketing video, that are effective and consistent with Milton's brand.
- Attracts investments, supports entrepreneurship and innovation, and fosters a favorable business environment.

Land Development

- Process and evaluate final plats, minor plats, land development plans (LDPs) for compliance with local, state and federal regulations related to development.
- Inspect development and construction (building) projects for compliance with local, state, and federal regulations related to development.
- Review building permits for compliance with local, state, and federal regulations related to development.
- Collect and track bonds associated with ongoing developments.
- Process tree removal permits and enforce the Tree Canopy Ordinance.

Planning and Zoning

- Oversee the following zoning requests: petitions for rezonings, use permits, and zoning modifications; primary variances, administrative variances and text amendments to the zoning ordinance.
- Oversee the following design related ordinances: final building reviews and demolition permits.
- Review land development applications, final plats, minor plats, preliminary plats, and building permits for zoning compliance.
- Reviews Occupational Tax Applications for compliance of zoning.
- Coordinates the Planning Commission, Board of Zoning Appeals, and Design Review Board.
- Oversee the Comprehensive Plan every ten years and update every five years.
- Oversee Comprehensive Plan projects as well as other special projects when needed.

FY 2025 Initiatives

- Develop a Small Area Master Plan for the Arnold Mill Corridor.
- Implement commercial real-estate software to provide tools to fill vacancies and explore new business opportunities.
- Create a blueprint for the Deerfield Corridor to identify potential investment opportunities and buildout to improve quality of life and economic viability in the district

Community Development
Key Performance Indicators

Scorecard	Strategic Priority/ Strategic Goal	Department Goal	KPIs	Measure Type	FY 2022 Target	FY 2022 Actual	FY 2023 Target	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
	Sustainability and Resiliency / Smart Land Planning /Public Land and Resources Also supports Comprehensive Plan 2040: Land Use, Placemaking and Branding Environmental Sustainability / Equestrian, Farm Lifestyle / Enhance Commercial Nodes / Culture in Public Spaces / Greenspaces STWP: LU.1-LU.13/PB.1-PB.8	Develop the City according to the community's adopted plans: including the built environment as well as conserved land	Percent of Comp Plan 2040 short term work program land use projects completed on schedule*	Efficiency	-	23%	20%	29%	20%	27%	25%
			Acres of land developed as large lots/Total acres of land developed	Outcome	-	434	450	458	480	460	475
			Number of acres identified as conservation use per Fulton County digest	Outcome	2,130	2,157	2,077	2,077	2,129	1,826	1,800
			Number of acres identified as agricultural per Fulton County digest	Outcome	-	708	641	641	635	635	635
	Sustainability and Resiliency/ Diverse, Engaged, Healthy Workforce	Further develop staff expertise/knowledge to reduce the use of outside consultants	Percentage of projects completed 100% by in-house staff	Efficiency	85%	23%	25%	86%	90%	36%	45%
	Sustainability and Resiliency / Smart Land Planning / Public Land and Resources Environmental Sustainability / Equestrian, Farm Lifestyle / Enhance Commercial Nodes / Culture in Public Spaces / Greenspaces	Regularly update the Impact Fee Methodology to optimize funding usage and allocation across qualifying projects	Percentage of available Impact Fees encumbered	Effectiveness	100%	100%	100%	100%	100%	100%	100%
			Plan list updated to include new Capital Improvement Plan projects	Efficiency	Yes	Yes	Yes	Yes	Yes	Yes	Yes
			Capital Improvement Element Methodology update completed	Efficiency	Yes	In Progress	Yes	In Progress	Yes	Yes	Yes
	Sustainability and Resiliency/ Safe and Secure Community / Diverse, Engaged, Healthy Workforce	Adhere to industry best practices for efficient and effective operations and customer service	Cross-training lunch and learns held	Effectiveness	4	-	4	7	4	0	3
			Direct training (classroom, in-person, field experience, online)	Effectiveness	-	5	10	203	57	576	550
			Percent of workflows with statistical tracking in CityView	Effectiveness	Once this process is complete, the department will be able to begin tracking timeliness of permit issuance and create efficiencies where needed						
			Number of building permits issued - total	Output	1,799	2,023	2,000	1,334	1,200	1,458	1,400
			Number of sign permits issued	Output	71	66	50	83	60	82	60
			Number of certificates of occupancy issued	Output	273	203	200	175	150	119	130
			Number of land disturbance permits reviewed	Output	19	63	25	35	30	38	30
			Number of plats reviewed	Output	5	5	5	39	30	35	30
			Percentage of building inspections conducted within 48 hours	Effectiveness	-	-	-	99%	100%	100%	100%
			Number of pre-construction inspections conducted	Output	-	540	500	649	625	484	550
			Number of erosion control inspections conducted	Output	-	160	130	218	245	5,298	5,500
			Number of Design Review Board applications review	Output	-	38	20	42	25	57	30
			Number of Variance applications review	Output	-	31	20	20	20	21	20
			Number of sign sweeps completed (increase 3% YOY)	Output	25	36	37	36	37	44	50
			Number of written violation notices issued	Output	168	165	150	239	200	552	200
			Number of stop work orders issued	Output	-	89	70	45	50	15	10
			Number of code enforcement inspections conducted	Output	756	1,094	800	1,151	1,100	1,380	1,500
			Number of citations issued	Output	11	12	10	16	10	6	12
	Sustainability and Resiliency Also supports Comprehensive Plan 2040: Economic Development, Placemaking and Branding Long-term financial sustainability STWP: ED.2-ED.6, PB.1-PB-5	Create a business environment that is welcoming, supportive, and attractive to new and existing business	Touchpoints with business owners, community partners, and stakeholders (increase 10% YOY)	Effectiveness	-	110	120	110	120	132	145
	Sustainability and Resiliency Also supports Comprehensive Plan 2040: Economic Development, Placemaking and Branding Long-term financial sustainability STWP: ED.2-ED.6, PB.1-PB-5	Strengthen relationships as a liaison between community members, key partners, business owners, and developers	Social media and other promotions to support local businesses, Milton programming	Output	-	15	-	15	Goal is to change metric in FY24	15	15

 Citizen/Stakeholder Focus

 Financial Sustainability Focus

 Internal Process Improvement Focus

 Organizational Capacity/Learning and Growth Focus

REFERENCE KEY

On target/Above target	
Within 10% of target/At risk of not meeting target	
Did not meet goal/At risk of not meeting goal	
No data available	

Community Development Key Performance Indicators											
Scorecard	Strategic Priority/ Strategic Goal	Department Goal	KPIs	Measure Type	FY 2022 Target	FY 2022 Actual	FY 2023 Target	FY 2023 Actual	FY 2024 Target	FY 2024 Actual	FY 2025 Target
	Sustainability and Resiliency Also supports Comprehensive Plan 2040: Economic Development, Placemaking and Branding Long-term financial sustainability STWP: ED.2-ED.6, PB.1-PB-5	Work to establish a branding and marketing plan that supports the city's overall placemaking strategy	Facilitate opportunities for Milton businesses to connect with citizens and customers	Output	-	7	-	7	4	10	12
	Sustainability and Resiliency/ Diverse, Engaged, Healthy Workforce	Ensure staff is up to date on current trends and best practices in economic engagement	Professional development/networking (2 professional development courses or 4 networking events)	Effectiveness	-	6/21	4/8	7/21	4/8	3/25	4/10

Citizen/Stakeholder Focus

Internal Process Improvement Focus

Financial Sustainability Focus

Organizational Capacity/Learning and Growth Focus

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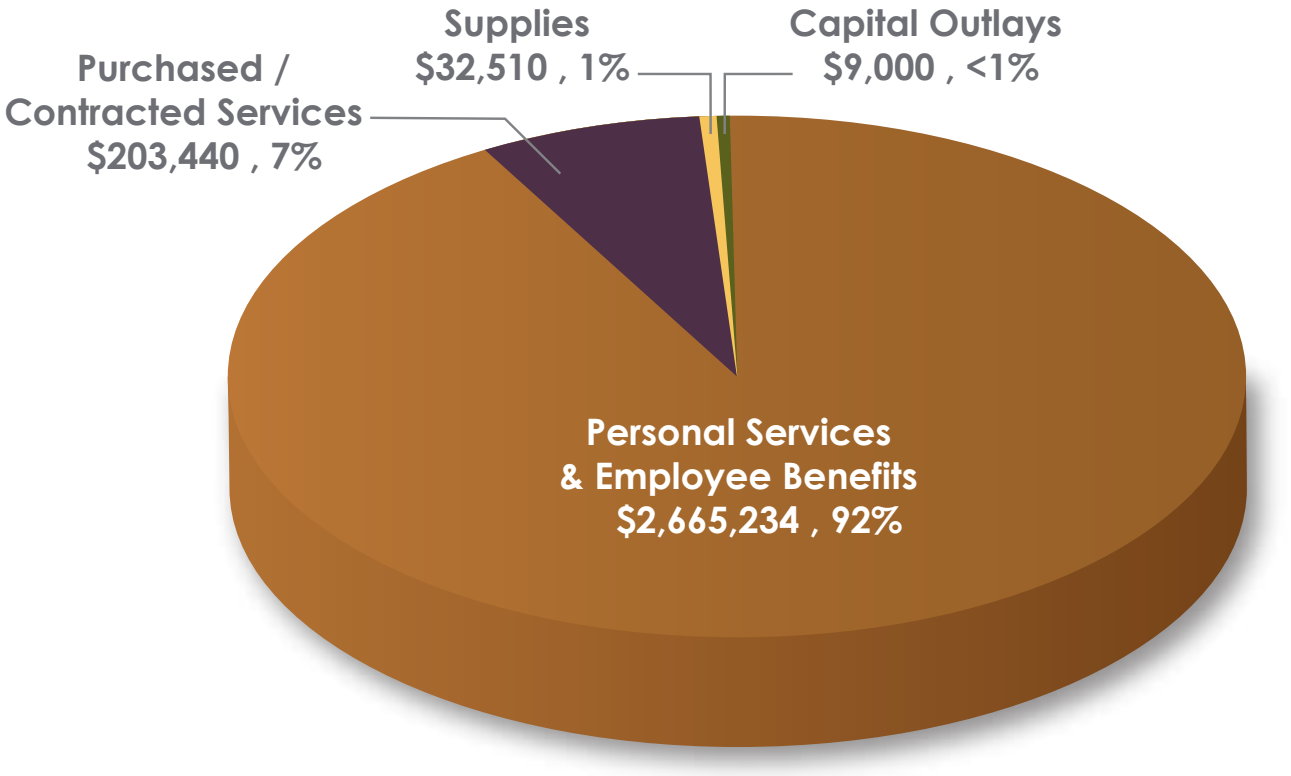
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Community Development

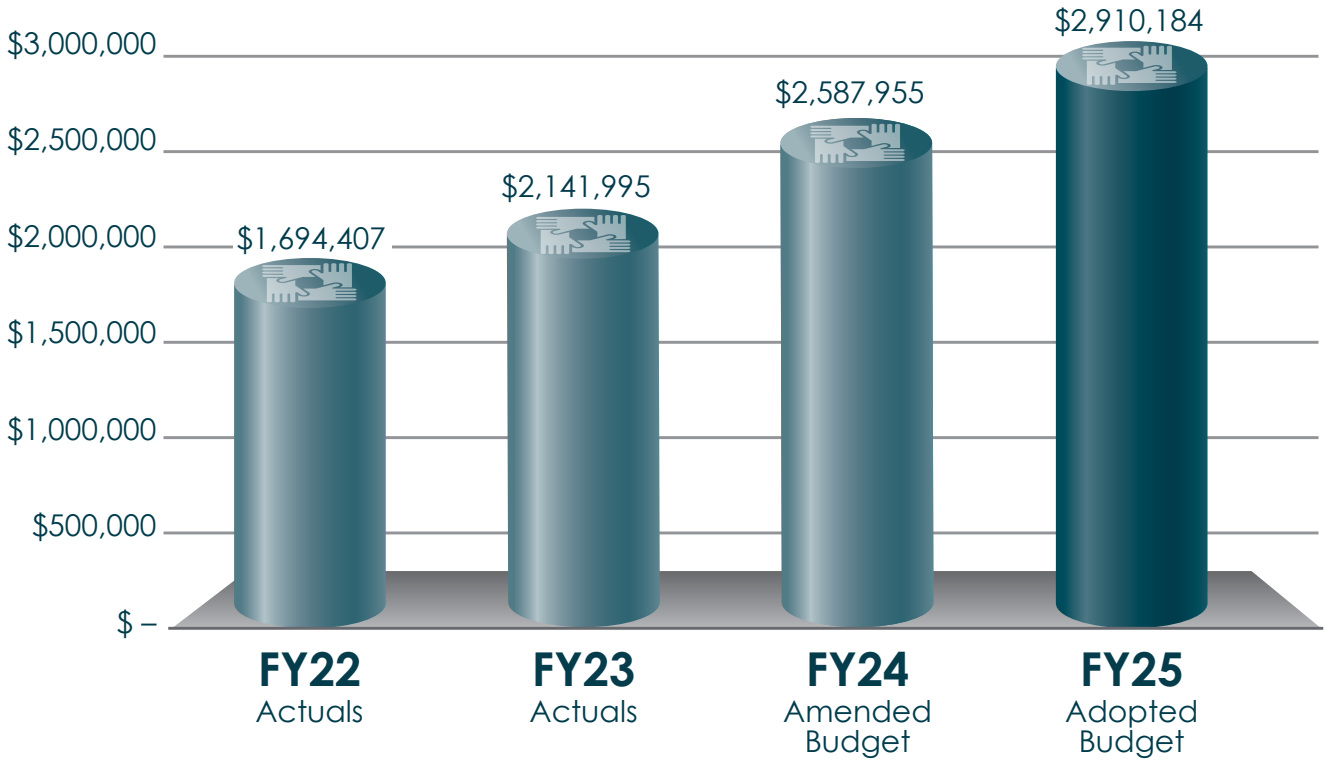
FY25 Expenditures by Fund:

General Fund	$2,910,184
Capital Projects Fund	$133,222

FY25 General Fund Expenditures By Category



Year-Over-Year History of General Fund Expenditures



Community Development General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ 1,148,292	$ 1,431,194	$ 1,699,231	$ 1,966,539	$ 267,308	15.7
Employee Benefits	416,898	512,643	643,126	698,695	55,569	8.6
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 1,565,190**	**$ 1,943,837**	**$ 2,342,357**	**$ 2,665,234**	**$ 322,877**	**13.8**
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 39,898	$ 66,779	$ 43,155	$ 51,727	$ 8,572	19.9
Vehicle Repair & Maintenance	6,189	2,469	5,250	8,600	3,350	63.8
Communications	9,005	10,775	10,710	11,628	918	8.6
Postage	63	12	525	300	(225)	(42.9)
Travel	403	4,070	9,878	11,500	1,622	16.4
Dues & Fees	4,472	18,891	20,937	20,865	(72)	(0.3)
Education & Training	6,437	8,293	24,141	15,935	(8,206)	(34.0)
Maintenance Contracts	38,800	42,588	76,983	67,535	(9,448)	(12.3)
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 112,026**	**$ 162,523**	**$ 209,067**	**$ 203,440**	**$ (5,627)**	**(2.7)**
SUPPLIES						
General Supplies	$ 1,879	$ 2,974	$ 8,103	$ 17,350	$ 9,247	114.1
Gasoline/Diesel	8,113	6,601	10,375	7,000	(3,375)	(32.5)
Food & Meals	1,080	3,172	2,365	2,360	(5)	(0.2)
Books & Periodicals	118	257	1,575	1,800	225	14.3
Uniforms	3,729	2,979	3,938	4,000	62	1.6
TOTAL SUPPLIES	**$ 14,919**	**$ 15,983**	**$ 26,356**	**$ 32,510**	**$ 6,154**	**23.3**
CAPITAL OUTLAYS						
Furniture & Fixtures	$ 817	$ -	$ -	$ -	$ -	-
Machinery & Equipment	1,454	19,652	10,175	9,000	(1,175)	(11.5)
TOTAL CAPITAL OUTLAYS	**$ 2,272**	**$ 19,652**	**$ 10,175**	**$ 9,000**	**$ (1,175)**	**(11.5)**
TOTAL COMMUNITY DEVELOPMENT	**$ 1,694,407**	**$ 2,141,995**	**$ 2,587,955**	**$ 2,910,184**	**$ 322,229**	**12.5**

Notable Variances Explained

- The variance in Salaries & Wages and Employee Benefits reflects the requested 5% market adjust to salaries placeholder that will be allocated based on the compensation and classification study that is underway as well as a full year of salary and benefits related expenses for the Director of Special Projects position that was approved in FY 2024 and a release of funding related to vacancies in FY 2024 (the FY25 budget anticipates a fully staffed department for the entire year and adjustments are based on actuals to-date not prior year budgeted amounts).



Other Administrative Departments

General Administration

Accounts for costs that are not easily tied to any one department. Some examples are office supplies, ink and toner, and postage.

General Administration General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ -	$ 11,506	$ -	$ -	$ -	-
Postage	7,558	8,500	8,500	8,585	85	1.0
Dues & Fees	1,754	1,713	1,460	2,000	540	37.0
Maintenance Contracts	2,379	5,174	7,894	7,859	(35)	(0.4)
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 11,691**	**$ 26,973**	**$ 17,854**	**$ 18,444**	**$ 590**	**3.3**
General Supplies	$ 33,931	$ 48,629	$ 37,450	$ 27,914	$ (9,537)	(25.5)
Food & Meals	86	-	-	-	-	-
TOTAL SUPPLIES	**$ 34,017**	**$ 48,629**	**$ 37,450**	**$ 27,914**	**$ (9,537)**	**(25.5)**
CAPITAL OUTLAYS						
Machinery & Equipment	$ -	$ -	$ 11,000	$ -	$ (11,000)	(100.0)
TOTAL CAPITAL OUTLAYS	**$ -**	**$ -**	**$ 11,000**	**$ -**	**$ (11,000)**	**(100.0)**
TOTAL GENERAL ADMINISTRATION	**$ 45,708**	**$ 75,601**	**$ 66,304**	**$ 46,358**	**$ (19,946)**	**(30.1)**

Notable Variances Explained

- The decrease in General Supplies is related to the decision to transition to a managed print services model that staff is researching (corresponding increases to Machinery & Equipment will be seen in the Information Services department). This timeline for this project was deferred for a period while IS staff addressed other priority projects.
- The decrease in Machinery & Equipment is related to the one-time expenses associated with the purchase of a folder/inserter machine and will not recur in FY 2025.

Legal

Accounts for the costs associated with the City's third-party legal team.

Legal General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PURCHASED/CONTRACTED SERVICES						
Professional Fees	$ 417,092	$ 555,840	$ 715,000	$ 550,000	$ (165,000)	(23.1)
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 417,092**	**$ 555,840**	**$ 715,000**	**$ 550,000**	**$ (165,000)**	**(23.1)**
TOTAL LEGAL	**$ 417,092**	**$ 555,840**	**$ 715,000**	**$ 550,000**	**$ (165,000)**	**(23.1)**

Notable Variances Explained

- The decrease recognized is related to the higher than anticipated costs associated with legal expenses in FY 2024.

Risk Management

Accounts for the costs associated with providing general liability insurance for the City and its staff.

Risk Management General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PURCHASED/CONTRACTED SERVICES						
Insurance	$ 306,617	$ 343,596	$ 356,154	$ 410,300	$ 54,146	15.2
TOTAL PURCHASED/CONTRACTED SERVICES	**$ 306,617**	**$ 343,596**	**$ 356,154**	**$ 410,300**	**$ 54,146**	**15.2**
OTHER COSTS						
Payment To Others	$ 950	$ -	$ 3,000	$ -	$ (3,000)	(100.0)
TOTAL OTHER COSTS	**$ 950**	**$ -**	**$ 3,000**	**$ -**	**$ (3,000)**	**(100.0)**
TOTAL RISK MANAGEMENT	**$ 307,567**	**$ 343,596**	**$ 359,154**	**$ 410,300**	**$ 51,146**	**14.2**

• After accounting for the anticipated annual increase in premiums, as well as added coverage expected in FY 2025, the City projects a 15% increase overall in Risk Management from FY 2024 to FY 2025.

Other Costs/Financing Uses

Accounts for contingencies and interfund transfers out to other funds.

Other Costs/Financing Uses General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
OTHER COSTS						
Contingencies / Unallocated	$ -	$ -	$ -	$ 371,256	$ 371,256	-
TOTAL OTHER COSTS	**$ -**	**$ -**	**$ -**	**$ 371,256**	**$ 371,256**	**-**
OTHER FINANCING USES						
Interfund Transfers Out						
To Capital Projects Fund	$ 21,852,185	$ 12,840,456	$ 13,874,954	$ 7,677,455	$ (6,197,499)	(44.7)
To Capital Grant Fund	-	6,000	-	-	-	-
To Revenue Bond Fund	1,650,526	1,649,025	1,650,400	1,649,525	(875)	(0.1)
To Special Events Fund	49,824	-	-	46,882	46,882	-
To Confiscated Assets Fund	-	180,000	-	-	-	-
To Impact Fees Fund	-	-	323,718	-	(323,718)	(100.0)
TOTAL OTHER FINANCING USES	**$ 23,552,535**	**$ 14,675,481**	**$ 15,849,072**	**$ 9,373,862**	**$ (6,475,210)**	**(40.9)**
TOTAL OTHER COSTS/FINANCING USES	**$ 23,552,535**	**$ 14,675,481**	**$ 15,849,072**	**$ 9,745,118**	**$ (6,103,954)**	**(38.5)**

Notable Variances Explained

• The decrease in the transfer out to the Capital Projects Fund is being driven by reduced requests for operating funding in FY 2024 as fund balance beyond the City's required reserves was transferred to the Capital Projects Fund in FY 2023.

Elections

Accounts for the costs associated with the City's municipal elections.

Elections General Fund Expenditures

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
PERSONAL SERVICES & EMPLOYEE BENEFITS						
Salaries & Wages	$ -	$ 7,215	$ 36,495	$ 2,400	$ (34,095)	(93.4)
Employee Benefits	-	13	2,235	125	(2,110)	(94.4)
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ -**	**$ 7,228**	**$ 38,730**	**$ 2,525**	**$ (36,205)**	**(93.5)**
PURCHASED/CONTRACTED SERVICES						
Advertising	-	1,215	485	1,575	1,090	224.7
TOTAL PURCHASED/CONTRACTED SERVICES	**$ -**	**$ 17,983**	**$ 16,639**	**$ 1,575**	**$ (15,064)**	**(90.5)**
SUPPLIES						
General Supplies	$ -	$ 428	$ 7,968	$ 906	$ (7,062)	(88.6)
TOTAL SUPPLIES	**$ -**	**$ 428**	**$ 10,014**	**$ 906**	**$ (9,108)**	**(90.9)**
TOTAL CITY MANAGER	**$ -**	**$ 29,359**	**$ 67,291**	**$ 5,006**	**$ (62,285)**	**(92.6)**

Notable Variances Explained

• The Elections department was established in FY 2023 when the Mayor and Council approved a resolution allowing the City to run its own municipal elections. Initial start-up costs for professional fees and equipment were one-time expenses in FY 2023 that will not recur. In FY 2024 the City incurred the majority of the poll worker/manager expenses during the first city-run election in November 2023. FY 2025 is an off cycle year and only minor expenses related to preparation for the November 2025 election will be incurred.

Maintenance & Operating (M & O) Initiatives Summary

Initiative	FY 2025 Proposed	FY 2026 Impact	FY 2027 Impact	FY 2028 Impact	FY 2029 Impact
CITY CLERK					
Records Clerk (PT)	$ 39,075	$ 40,726	$ 42,559	$ 44,474	$ 46,475
TOTAL CITY CLERK	**$ 39,075**	**$ 40,726**	**$ 42,559**	**$ 44,474**	**$ 46,475**
FINANCE					
Finance Analyst (PT to FT)	$ 57,066	$ 59,634	$ 62,318	$ 65,122	$ 68,052
Payroll and Benefits Analyst (FT)	108,000	112,860	117,939	123,246	128,792
TOTAL FINANCE	**$ 165,066**	**$ 172,494**	**$ 180,256**	**$ 188,368**	**$ 196,844**
INFORMATION SERVICES					
Applications Administrator (FT)	$ 117,750	$ 123,049	$ 128,586	$ 134,372	$ 140,419
GIS Manager (FT)	(65,457)	(65,621)	(65,708)	(65,714)	(65,631)
TOTAL INFORMATION SERVICES	**$ 52,293**	**$ 57,428**	**$ 62,878**	**$ 68,658**	**$ 74,788**
POLICE					
Special Investigations Detective (Task Force) (1 FTE)	$ 113,546	$ 99,720	$ 104,706	$ 109,941	$ 115,438
TOTAL POLICE	**$ 113,546**	**$ 99,720**	**$ 104,706**	**$ 109,941**	**$ 115,438**
FIRE					
Station 45 Staffing (11 FTEs)	$ 536,440	$ 1,191,722	$ 1,245,350	$ 1,301,390	$ 1,359,953
Firefighter Shift Balancing/Relief Factor (1 FTE)	108,328	93,544	97,753	102,152	106,749
TOTAL FIRE	**$ 644,768**	**$ 1,602,557**	**$ 1,676,847**	**$ 1,754,421**	**$ 1,835,421**
PARKS & RECREATION (ACTIVE)					
Outreach & Events Coordinator (PT)	$ 39,650	$ 41,434	$ 43,299	$ 45,247	$ 47,283
Parks Manager (FT)	36,181	131,389	137,302	143,481	149,937
TOTAL PARKS & RECREATION (ACTIVE)	**$ 75,831**	**$ 172,824**	**$ 180,601**	**$ 188,728**	**$ 197,221**
M & O INITIATIVES TOTAL	**$ 1,090,578**	**$ 2,145,748**	**$ 2,247,846**	**$ 2,354,590**	**$ 2,466,187**

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

City Clerk

Part-time Records Clerk

Supportive of which strategy from the Strategic Plan (required field)	
Strategic Priority:	**Sustainability and Resiliency**
Strategic Action Item/Goal:	**Diverse, Engaged, Healthy Workforce**

Brief Description of New Program/Service or Improvement of Existing Service Level:

The Freedom of Information Act (FOIA) provides the public the right to request access to records from a government agency. The City Clerk's department is responsible for facilitating all general open records (ORR) request received by the public in accordance with the Georgia Open Records Act. The Clerk's department has experienced a significant increase in volume of ORR received over the last year and additionally, these request are increasing in complexity which increases production time (i.e. document retrieval, compilation, redaction, etc.) In order to handle the increase in volume of ORR"s and conduct the Clerk's departments day to day operations more dedicated manpower is required. A part-time records clerk is being requested to fulfill this immediate need.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Additional staff will process ORR's through the JustFOIA modual, which is equipped with metrics that track the full life cycle of a request, volume received, etc. This additional stall will also provide relief to the City Clerk to allow more dedicated focus to Clerk related responsibilities and promote a better work/life balance.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

As an in-house part-time position, there will be recurring hourly payroll.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	32,500
Benefits	2,275
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	650
Dues & Fees	150
Education & Training	500
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	3,000
Other Equipment	-
	-
	-
	-
	-
TOTAL	**39,075**
Salary/Benefits	34,775
Maintenance & Operating	4,300

Impact on Future Operating Budgets	FY 2026	FY 2027	FY 2028	FY 2029
Increases Operating Costs	40,726	42,559	44,474	46,475
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	40,726	42,559	44,474	46,475

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Finance

Finance Analyst (PT to FT)

Supportive of which strategy from the Strategic Plan (required field)	
Strategic Priority:	**Sustainability and Resiliency**
Strategic Action Item/Goal:	**Diverse, Engaged, Healthy Workforce**

Brief Description of New Program/Service or Improvement of Existing Service Level:

The reason for the increased position from AP Specialist part-time to Finance Analyst full-time is to provide proper coverage of the position's duties and responsibilities while allowing redundancy of other key positions in the department. Currently, the workload in accounts payable has increased exponentially, with the number of invoices increasing over 17% for the past two years. This in turn creates more paperwork to enter, process and scan at a part-time position that is already being utilized at its limit. This increased position will allow adequate time for accurate data into the system, fewer mistakes during the year and audit season, and additional time to support other areas in the department that need attention.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Effectiveness and efficiency will be significantly improved by this increased position. As we embark on a new ERP system for the department which includes better workflow and document management within the system, I feel this will set the department up for faster response to both our internal and external customers without the support of other areas in the department. Currently, this position is supported by the purchasing department which also is approaching maximum capacity. This position transition to full-time could also allow for time to support the purchasing department interchangeably and less stress on an already short-handed area.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

increase to salary and benefits line and any annual training pertaining to this position. No additional equipment would be needed.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	28,563
Benefits	28,203
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	300
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**57,066**
Salary/Benefits	56,766
Maintenance & Operating	300

Impact on Future Operating Budgets	FY 2026	FY 2027	FY 2028	FY 2029
Increases Operating Costs	59,634	62,318	65,122	68,052
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	59,634	62,318	65,122	68,052

Notes: This request takes into consideration funding for the current part time position.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Finance

Payroll and Benefits Analyst (FT)

Supportive of which strategy from the Strategic Plan (required field)	
Strategic Priority:	**Sustainability and Resiliency**
Strategic Action Item/Goal:	**Diverse, Engaged, Healthy Workforce**

Brief Description of New Program/Service or Improvement of Existing Service Level:

The reason for this position is to have a dedicated person on timesheets, payroll, and benefits. Currently, the tasks required to complete a timely payroll are divided among other staff members in conjunction with their daily tasks. Having this dedicated position perform payroll/benefits tasks will reduce errors, the processing of benefits changes, and employee communication between several people and will provide significant time for checks and balances. This dedicated position will focus on payroll daily, thereby allowing others time to make corrections and check the payroll process in sections.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Effectiveness and efficiency will be significantly improved with this new position. As we grow the demands of time and attendance and payroll will grow. This position will serve as the primary point of contact and processing of payroll and benefits.
Having a dedicated person for payroll and benefits will allow the following:
Timely entry of payroll changes (checks and balances can occur daily with improved communications to the approvers for edits or clarification).
Daily monitoring of the benefit entries and employee payroll deductions.
More time will be given to proofing and reviewing payroll prior to submission.
Other staff can lend their attention to other assigned duties in their individual roles.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

There is an increase to the salary and benefits line, computer equipment and any annual training pertaining to this position.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	70,000
Benefits	35,000
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	500
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	2,500
Other Equipment	-
	-
	-
	-
	-
TOTAL	**108,000**
Salary/Benefits	105,000
Maintenance & Operating	3,000

Impact on Future Operating Budgets	FY 2026	FY 2027	FY 2028	FY 2029
Increases Operating Costs	112,860	117,939	123,246	128,792
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	112,860	117,939	123,246	128,792

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Information Services

Applications Administrator (FT)

Supportive of which strategy from the Strategic Plan (required field)	
Strategic Priority:	**Sustainability and Resiliency**
Strategic Action Item/Goal:	**Effective Information Technology**

Brief Description of New Program/Service or Improvement of Existing Service Level:

The Information Services department is requesting a new staff position for a Applications Administrator.

This position is going to keep enterprise applications running smoothly and operating properly. The Applications Administrator will troubleshoot issues, fix bugs and maintain applications with regular updates. They will also create new applications or redesign existing programs to meet a particular business need. Documentation is an important part of the job, and this position will write up usage reports and catalog problems encountered with all enterprise applications.

The Applications Administrator will cover issues and get suggestions about improvements for applications, get feedback from users, collaborate with others in the IT department and study system reports. This position will also help implement new applications within the City by providing users with guides or training on how to use specific technologies, features or software programs. They will also be responsible Project Management of new software implementations.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Improvements in end user training and new application adoption.
Improved Application Support ticket resolution and response SLA compliance.
% of application related projects completed on time
% of application support ticket completed within SLA limits

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

The base salary for this position is 78,500 for year 1 of the position. The position will not be replacing any of the currently contract IT position with the IS department's manage service provider.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	78,500
Benefits	39,250
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**117,750**
Salary/Benefits	117,750
Maintenance & Operating	-

Impact on Future Operating Budgets	FY 2026	FY 2027	FY 2028	FY 2029
Increases Operating Costs	123,049	128,586	134,372	140,419
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	123,049	128,586	134,372	140,419

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Information Services

GIS Manager (FT)

Supportive of which strategy from the Strategic Plan (required field)	
Strategic Priority:	**Sustainability and Resiliency**
Strategic Action Item/Goal:	**Effective Information Technology**

Brief Description of New Program/Service or Improvement of Existing Service Level:

The Information Services department is requesting to bring the currently contract GIS Manager position in-house. Bringing this position in-house will help ensure that a critical Information staff position is not impacted by potential contractor issues or changes.

This position will manage the Geographic Information System (GIS) Division of the Information Technology Services Department. The City's GIS is a highly integrated complex enterprise system based on the ESRI platform, which is used as a basis for operations in many City departments. The GIS Manager will be responsible for the overall vision, design, management, and leadership of the City's enterprise GIS program, including the management of the City's GIS technology, services, and geospatial data. Performs technology infrastructure integration design and services administration between GIS and other City business systems such as work management, permitting, document management and financials. The GIS Manager will provide the City with comprehensive planning and system architecture design of GIS database and application systems for all GIS integrated business functions of the city.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

Increase in satisfaction with IS GIS performance
Improved resolution time on GIS requests
Improved project management on GIS project
Higher GIS ticket completion rate- new target 99% resolution and response within new defined SLAs (current consultant does not have SLAs in place for GIS).

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

The total estimated salary for the position in year 1 will be a base of 80,000, which will replace the current $171,465 that the City is currently paying for a contract GIS Analyst 1. IS department will still contract a 1/2 time GIS Analyst position to replace the existing 1/2 GIS Manager position that is currently contracted.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	80,000
Benefits	40,000
Professional Fees	-
Repairs & Maintenance	-
Communications	-
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	(185,457)
General Supplies	-
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	-
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	-
	-
	-
	-
	-
TOTAL	**(65,457)**
Salary/Benefits	120,000
Maintenance & Operating	(185,457)

Impact on Future Operating Budgets	FY 2025	FY 2026	FY 2027	FY 2028
Increases Operating Costs	125,400	131,043	136,940	143,102
Decreases Operating Costs	(191,021)	(196,751)	(202,654)	(208,733)
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	(65,621)	(65,708)	(65,714)	(65,631)

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

Special Investigations Detective (Task Force) Position

Supportive of which strategy from the Strategic Plan (required field)	
Strategic Priority:	**Sustainability and Resiliency**
Strategic Action Item/Goal:	**Safe and Secure Community**

Brief Description of New Program/Service or Improvement of Existing Service Level:

This initiative is for the addition of one (1) Detective to the Police Department's Criminal Investigations Section. This detective would serve a vital role in a special investigations area assigned to a regional task force. This detective will specialize in the investigations of high-priority cases to include burglaries, robberies, narcotic complaints, and more. This detective would be tasked with assisting in all high priority cases to increase resources and manpower through the mutual agreement with the Johns Creek and Forsyth Regional Task Force.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

This program would be measured by clearance rates involving our high priority cases. We will also measure success through the effectiveness of complaint processing of quality-of-life issues reported by our citizens.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

Salary and Benefits listed below.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	63,314
Benefits	31,657
Professional Fees	775
Repairs & Maintenance	-
Communications	8,000
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	4,250
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	2,250
Machinery	-
Vehicles	65,000
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	3,300
Other Equipment	
	-
	-
	-
	-
TOTAL	**178,546**
Salary/Benefits	94,971
Maintenance & Operating	83,575

Impact on Future Operating Budgets	FY 2026	FY 2027	FY 2028	FY 2029
Increases Operating Costs	99,720	104,706	109,941	115,438
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	99,720	104,706	109,941	115,438

Notes:
Future operating budgets contain salary and benefits with a 5% increase each year. Salary is based on hiring a 5-year officer which is based on previous hiring averages.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

Station 45 Staffing

Supportive of which strategy from the Strategic Plan (required field)	
Strategic Priority:	**Sustainability and Resiliency**
Strategic Action Item/Goal:	**Critical Event Preparedness**

Brief Description of New Program/Service or Improvement of Existing Service Level:

This initiative will provide the remainder of the staffing for Station 45 (one position was filled mid-year per Council approval). The soonest this facility would be open is the Summer of 2025. However, with onboarding, a potential academy for uncertified, etc., the department anticipates the possibility of conducting the hiring at midyear FY25 so the crew is ready to go once the station opens. This initiative is tied into providing more timely service to the center area of the city currently experiencing longer response times to EMS and fire calls. This initiative involves the hiring of 11 additional firefighters and all of the necessary equipment.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

This initiative is tied in with the department's ISO rating and the accreditation process. We routinely analyze response data, which drove the need for this station to begin with. NFPA response standards and Milton-specific analytics will be used to ensure proper apparatus placement once this facility is in place.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

This is a personnel initiative so it will have the salary and benefits costs associated with that as well as periodic replacement of uniforms and turnout gear and other individually issued items that have an expiration date. Firefighters are figured at the 5 years' experience rate and FAOs and Captains at the bottom of that salary range. It also assumes that a significant percentage of the personnel will be either an AEMT (3) or Medic (6).

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	190,658
Benefits	94,443
Professional Fees	3,638
Repairs & Maintenance	-
Communications	-
Advertising	
Printing	500
Travel	-
Dues & Fees	5,077
Education & Training	1,100
Contract Labor	-
Maintenance Contract	-
General Supplies	46,200
Utilities	-
Gasoline/Diesel	-
Food/Meals	1,000
Uniforms	190,636
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	3,188
	-
	-
	-
	-
TOTAL	**536,440**
Salary/Benefits	285,101
Maintenance & Operating	251,339

Impact on Future Operating Budgets	FY 2026	FY 2027	FY 2028	FY 2029
Increases Operating Costs	1,191,722	1,245,350	1,301,390	1,359,953
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	1,191,722	1,245,350	1,301,390	1,359,953

Notes:
Contemplates hiring staff in July 2025.

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Fire

Firefighter Shift Balancing/Relief Factor (1 FTE)

Supportive of which strategy from the Strategic Plan (required field)	
Strategic Priority:	**Sustainability and Resiliency**
Strategic Action Item/Goal:	**Critical Event Preparedness**

Brief Description of New Program/Service or Improvement of Existing Service Level:

This initiative will provide one additional firefighter to balance out the shifts. Milton firefighters work in three rotating shifts to provide adequate coverage, with a minimum shift daily complement of 15. Mandatory training (including 48 hours of advanced-training leave), vacation/sick, FMLA, light duty, and general turnover cause regular absences that are covered by the staffing above that 15 minimum (or overtime when necessary). Two shifts have 19 assigned personnel and one shift only has 18 (it was originally allocated this way with one shift short causing regular issues). This initiative will bring all three shifts into alignment by hiring one additional firefighter and includes all of the necessary equipment.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

This initiative is tied in with the department's ISO rating and the accreditation process. We routinely analyze response data and base personnel on this, NFPA response standards and Milton-specific analytics to ensure proper staffing.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

This is a personnel initiative so it will have the salary and benefits costs associated with that as well as periodic replacement of uniforms and turnout gear and other individually issued items that have an expiration date. Firefighters are figured at the 5 years' experience rate. It also assumes the firefighter will be a paramedic.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	59,677
Benefits	29,839
Professional Fees	331
Repairs & Maintenance	-
Communications	
Advertising	
Printing	100
Travel	-
Dues & Fees	462
Education & Training	100
Contract Labor	-
Maintenance Contract	-
General Supplies	100
Utilities	-
Gasoline/Diesel	-
Food/Meals	100
Uniforms	17,328
Machinery	-
Vehicles	-
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	-
Other Equipment	292
	-
	-
	-
	-
TOTAL	**108,328**
Salary/Benefits	89,516
Maintenance & Operating	18,813

Impact on Future Operating Budgets	FY 2026	FY 2027	FY 2028	FY 2029
Increases Operating Costs	93,544	97,753	102,152	106,749
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	93,544	97,753	102,152	106,749

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Parks & Recreation (Active)

Outreach & Events Coordinator (PT)

Supportive of which strategy from the Strategic Plan (required field)	
Strategic Priority:	**Public Land and Resources**
Strategic Action Item/Goal:	**Active Parks and Recreation**

Brief Description of New Program/Service or Improvement of Existing Service Level:

The Community Outreach and Events department has seen a significant growth in the past fourteen months. With attendance records being shattered at every event and new events for our community being added, there is a need to expand our public footprint to create both new and elevated experiences for our community. This part time position would work closely with the Community Outreach Manager to plan and coordinate events. He/she would oversee the development of new event series as well as aide in outreach initiatives in schools, community groups, and internal employee events.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

1. Number of events
2. Quality of events
3. Number of outreach initiatives
4. Number of attendees at events
5. Number of vendors and community partnerships at events

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

Pay increased YoY would apply. Increased cost for new events for the community.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	28,600
Benefits	5,000
Professional Fees	
Repairs & Maintenance	
Communications	600
Advertising	
Printing	500
Travel	1,000
Dues & Fees	500
Education & Training	1,000
Contract Labor	
Maintenance Contract	
General Supplies	
Utilities	
Gasoline/Diesel	
Food/Meals	
Uniforms	200
Machinery	
Vehicles	
Furniture/Fixtures	
Computer Software	
Computer Hardware	2,250
Other Equipment	
TOTAL	**39,650**
Salary/Benefits	33,600
Maintenance & Operating	6,050

Impact on Future Operating Budgets	FY 2026	FY 2027	FY 2028	FY 2029
Increases Operating Costs	41,434	43,299	45,247	47,283
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	41,434	43,299	45,247	47,283

Notes:

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Parks & Recreation (Active)

Parks Manager (FT)

Supportive of which strategy from the Strategic Plan (required field)	
Strategic Priority:	**Public Land and Resources**
Strategic Action Item/Goal:	**Active Parks and Recreation**

Brief Description of New Program/Service or Improvement of Existing Service Level:

This position was initially contemplated in the FY26 budget, in the 5 year forecast. In recent years, the number of parks servicing and providing quality recreational experiences has expanded. This increase in programmed park space (active and/or passive) has created more oversight and management of the space. Currently, the Parks & Recreation Director has served as the expert and direct oversight/decision maker within Parks.

On the horizon, there are several impactful additions to the parks inventory that will drive more staff involvement and resources. The construction of the newest active park is slated to begin in FY25, and having this role in place during that project will prove valuable for this role. It is expected that the Greenprint will be completed and additional Greenspaces will be opened, creating more management of those lands as well.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

This role would be tasked with creating new measures, specifically related to parks maintenance, to show the level of service at our parks are maintained. The parks-wide maintenance plan will be refined and new SOPs will be created that can be tracked for on-time and accurate completion of critical park tasks.

We currently have surveys that show resident satisfaction for restrooms and programs that take place at the parks. These surveys will be expanded upon to show the impact of the new role, along with ways for staff to continue to provide great facilities for our residents to utilize.

This new role will be tasked with infrastructure upgrades that staff can track, showing the positive impact of the new role. Project/maintenance efficiency metrics will also be created.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

The incorporation of the Parks Manager will have an ongoing increase in salary year-over-year, and vehicle replacement every 5-7 years (depending on mileage and vehicle condition).

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	19,881
Benefits	10,000
Professional Fees	
Repairs & Maintenance	
Communications	600
Advertising	
Printing	
Travel	500
Dues & Fees	400
Education & Training	750
Contract Labor	
Maintenance Contract	
General Supplies	
Utilities	
Gasoline/Diesel	1,500
Food/Meals	
Uniforms	300
Machinery	
Vehicles	45,000
Furniture/Fixtures	
Computer Software	
Computer Hardware	2,250
Other Equipment	
TOTAL	**81,181**
Salary/Benefits	29,881
Maintenance & Operating	51,300

Impact on Future Operating Budgets	FY 2026	FY 2027	FY 2028	FY 2029
Increases Operating Costs	131,389	137,302	143,481	149,937
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	131,389	137,302	143,481	149,937

Notes:

Five-Year Operating Projections FY25-FY29

Milton's Strategic Plan places a high priority on the City government's long-term financial sustainability. In fact, Goal #1 under Strategic Priority #1 states this early and clearly: "Ensure Milton's long-term Financial Sustainability". Milton's newly implemented balanced scorecard for performance management places emphasis on financial sustainability as one of the four perspectives of focus for all strategic priorities (please see p. 34 for additional information on the City's Performance Measurement program.)

One of the outcome measures under the long-term financial sustainability goal is to develop a five-year financial plan. While Milton has always gone beyond legal requirements with its long-term capital improvement plan, the operating forecasts submitted as part of the annual "Budget Book" released publicly historically had been for one year at a time. Internally, meanwhile, staff kept a multi-year operating forecast for planning purposes. FY 2022 was the first year this five-year plan was fully developed and included in Milton's Budget Book. This year, the City is again is incorporating a five-year plan as part of its process including revenue and expenditure assumptions and a comparison to the prior year's published projections.

Together with the seven-year Capital Improvement Plan (CIP), the five-year operating projections provide Milton's City Council – as well as citizens and other stakeholders – a clear understanding of anticipated revenues and expenditures under the current economic conditions, community circumstances, and guidance provided by Council for project timelines that have operating impacts.

Leading up to the creation of this year's five-year operating projections and seven-year capital improvement plan, staff engaged the Council in four additional budget input and feedback meetings which built upon the eight input/feedback sessions held last summer. Topics covered this year included an overview of the CIP with a focus on the pay-as-you-go program and new capital initiatives, a more in-depth overview of the new active athletic complex, the potential financial impact of work needed at the McConnell-Chadwick House if the donation of this property were to be accepted by Council, and the current state of the Mayfield Farm Park property that is shared with the City of Alpharetta. Additionally, discussions covered the five-year operating forecast, including projected revenue collections, operating expenses through FY 2029, and new operating initiatives for FY 2025.

These conversations informed the final draft of both the operating and capital planning forecasts and provided additional opportunity for Council, Board/Committee, Citizen, and stakeholder feedback.

REVENUE ASSUMPTIONS AND UPDATED FORECASTS/PROJECTIONS EXPLAINED

City staff analyzed trends based on historic actuals and current year projections to forecast operating revenues for four years beyond the FY 2025 proposed revenues outlined in the "Revenue Detail" section and further explained in the "Major Revenues - 10-year History" section of this Budget Book.

In addition, consideration was given to how pending activity, trends, and anticipations related to commercial and residential development in Milton may impact property taxes, occupational taxes, related permitting, and licensing.

Property tax revenue anticipations have been updated based on the preliminary 2024 tax digest figures provided by Fulton County and Council's decision to maintain the maintenance & operating millage rate at 4.389 mills for tax year 2024. (Revenues for the 2024 tax year will be recognized in FY 2025.) Digest growth projections were calculated using a four-year average of

changes recognized from tax years 2020-2024, and staff used the adopted millage rate of 4.389 as a starting point for forecasting purposes. Finally, projected growth in other revenue streams was taken into consideration to make the final projection for FY26-FY29. Property tax revenues and millage rates will be reviewed annually. Changes to the forecast will be made based on actual digest figures, the final Council adopted millage rate, and anticipations of other major revenue streams each year.

Milton participated in local option sales tax distribution negotiations with Fulton County and the other municipalities within Fulton County in the Fall of 2022. The agreed-upon distributions that came out of these conversations have been reflected in this updated five-year forecast. This five-year forecast also includes adjustments based on collection trends, which have come in higher than anticipated for the past few years.

Other revenue categories that have been appreciably adjusted throughout this five-year forecast to reflect recent collection trends include title ad valorem tax, intangible tax, local option sales tax, alcohol beverage excise tax, business & occupation tax, insurance premium tax, building permits, court fines & forfeitures, and interest earnings.

Title ad valorem tax – This revenue source has been adjusted in FY 2025 based on recent collections and includes a projected 1% growth annually into FY 2029, as annual collections have shown an inconsistent growth pattern in recent years with a forecasted minimal decline in FY 2024. The forecast will be adjusted when a more consistent trend emerges for this revenue source.

Intangible tax – The City has recognized a period of increased revenue collections related to intangible taxes from FY 2020-FY 2021 which dropped significantly in FY 2022 and FY 2023. As such, the forecast for FY 2025 and the additional four-year projections show this revenue source staying relatively flat, with an anticipated 1% growth annually through FY 2029. This forecast will be updated accordingly when a more permanent pattern can be discerned.

Local option sales tax – Projections for this revenue source have been adjusted based on recent growth in collections and include a growth rate of 4% in FY 2026 and then a conservative 3% annually based on pre-pandemic trends. This revenue source will be adjusted accordingly if consumer spending trends show a substantial change.

Alcohol beverage excise tax – Milton has recognized increases in this revenue stream over the past few years and anticipates similar growth based on the number of alcohol beverage licenses issued coupled with pricing trends in this industry. A 4% growth trend has been forecasted for FY26-FY29 and will be adjusted should either of these trends change.

Business & occupation tax – This revenue source has seen inconsistent growth ranging from 3% to 21% over the past eight years. An anomaly during this time period occurred in FY 2021 when revenues had a slight decline of 2%. With the Deerfield Implementation Plan's focus on driving economic growth and development in the Deerfield/Hwy 9 area, this revenue source has been forecasted to have continued growth through the five-year plan, including a 3% increase for all years except FY28, which has a 5% increase projected based on anticipations for the Deerfield/Hwy 9 area.

Insurance premium tax – This revenue source has been growing, as have insurance premium costs across the state, for some time. Based on recent collections, staff has projected a 5% growth trend annually and will update this forecast if a significant change is observed in the FY 2025 actuals received.

Building permits – Community Development staff have reviewed permit revenue trends, current open projects, and potential future development to update the five-year revenue forecast figures. FY 2025 anticipations have been adjusted down according to recent revenue collections in this area. There are also significant changes to the projections in FY 2026 and FY 2027 based on the information gathered by staff including the potential impact of the Deerfield Implementation Plan, a dynamic, purposeful guide to ensuring this area is an inviting, thriving, vibrant, and uniquely Milton destination for residents and visitors alike for many years to come.

Court fines & forfeitures – Revenues in this category have increased since the court has been fully back on schedule following COVIS procedures. A forecasted 1% growth has been included in the plan as our Police department continues to focus efforts on safety throughout Milton through its dedicated traffic unit.

Interest earnings – Consideration of recent interest rate decreases, paired with the forecast for investment of available idle funds, have resulted in a significant change in expectations for this revenue source across the five-year forecast. Milton's pay-as-you-go method of funding capital projects has yielded a higher than anticipated amount of idle funds as some projects have not yet reached the construction phase or have been paused due to current circumstances regarding pending litigation and/or project timeline re-prioritization. Until those phases are underway and paused projects resume a new timeline, staff will continue to invest these idle funds with the resulting expectation for investment income to be more consistent over the initial four years and then increase in year five of this multi-year forecast. Should these idle funds be required to be spent sooner than anticipated, an adjustment to the multi-year forecast will be made.

Staff continue to monitor revenue trends periodically throughout the year and adjustments to this five-year plan will be published to the public in the budget book annually.

EXPENDITURE ASSUMPTIONS AND UPDATED FORECASTS/PROJECTIONS EXPLAINED

The City of Milton's largest operating expenditure category in FY 2025 is personal services and employee benefits, which account for approximately 53% of all General Fund budgeted expenditures, including other financing sources. A recent market analysis has shown significant growth in wages for public sector employees across North Fulton and surrounding areas. Milton's compensation philosophy is to maintain a competitive pay structure to recruit and retain an effective and efficient workforce. With this in mind, along with a Council request to consider a program focused on incentivizing optimum performance, staff continues to utilize the newly adopted performance management system in FY 2025.

The new performance management program has two components: systematic/researched annual market adjustments to salaries and merit incentives based on employee performance throughout the given year. This new program also ties back to Strategic Priority #1, Goal #6: Diverse, Engaged, Healthy Workforce, of which part of objective #4 is to attract and retain a first-rate workforce.

Market adjustments to salaries in even fiscal years will be based on the U.S. Bureau of Labor Statistics Employment Cost Index (ECI) state and local government wages and salaries figures that are reported in March. Odd fiscal year market adjustments will be based on a comprehensive wage study comparing Milton to nearby jurisdictions. Salaries & Wages for FY 2025 include a requested 3.85% market adjustment across the board as well as some individual adjustments based on the market analysis completed as a part of a comprehensive compensation and classification study conducted by Evergreen Solutions, LLC. The City used an average 4.5% placeholder in this five-year forecast through FY 2029 to reflect current market trends. However, the City recognizes this forecast does not guarantee such an annual increase. This figure will be adjusted each year based on the outlined program and with Council approval.

Employee benefits comprise 27% of the Personal Services & Employee Benefits category in FY 2025 and have a 4.5% annual multiplier built into the five-year plan (up from 4% in the previous year's multi-year forecast based updated rate forecasts). This figure will also be updated annually based on insurance negotiations and claim experience. In FY 2025, staff is continuing research related to a new retiree health benefit with a placeholder of $200,000 annually. Additional information is being gathered from an actuary to present final plan cost projections to Council for consideration.

This five-year forecast includes all operating impact projections listed in the new operating and capital initiatives sections of this budget book, as well as those from the seven-year capital improvement plan. Of these projections, there are staffing costs, including salaries and benefits for the new West Side Fire Station (Station 45), which has been moved to the last quarter of FY 2025 based on the anticipated construction timeline (this may be adjusted further based on project

prioritization that may be impacted by current circumstances which was discussed earlier). Staffing will be for twelve (12) additional employees: three (3) Captains, three (3) Fire Apparatus Operators, and six (6) Firefighters including paramedic and advanced EMT certification incentive pay throughout the ranks as well as associated employee benefits. The associated maintenance, utility, and equipment costs for the opening of this facility have also been incorporated into this five-year plan beginning in FY 2025.

The timeline for bringing a new active athletic complex online has been updated to FY 2026. Parks and Recreation has included changes to the estimated staffing and operating costs that were scheduled to begin in FY 2026. These figures include a shift in the staffing requests to one Parks Manager to be hired three months prior to the opening of the park. Forecasts will be adjusted based on Council approval of the final design/scope of the project and a final timeline to be determined based on overall project prioritization.

New requests for FY 2025 that were not anticipated in the previous five-year forecast that were based on increases in workload include:

- A part-time Records Clerk in the City Clerk department.
- The reclassification of a part-time Accounts Payable Clerk to a full-time Finance Analyst and the addition of a full-time Payroll and Benefits Analyst in Finance.
- A full-time Applications Administrator and an in-house GIS Manager in the Information Services department. The latter will result in an overall cost savings from the current third-party contracted solution.

Additionally, the Police department has requested one full-time Special Investigations Detective to serve on a regional task force which will be a force multiplier for the department while Parks & Recreation (Active) has requested a part-time Outreach & Events Coordinator to support enhancements to current events as well as the request to add additional community events to the City's calendar. Both requests are new in FY25 and were not outlined in last year's forecast.

Other notable changes from the FY24-FY28 projections include adjustments to the operating transfer out to the Capital Projects Fund based on project phasing and scope updates to the seven-year Capital Improvement Plan approved by Council during the newly implemented input and feedback sessions. Additionally, medical insurance forecasts for the 2025 benefit year are slightly higher than initially anticipated in last year's forecast, which will compound through the multi-year forecast. In FY24, Council approved the addition of a temporary Director of Special Projects in Community Development as part of the execution of the Deerfield Implementation Plan and anticipated expenses are included in this updated five-year operating forecast.

Finance, Human Resources and Information Services have included updated expenditure forecasts based on new ERP/budgeting, HRIS, and other software platforms in each respective department. An update to legal fees has been included in this projection to account for increased costs continuing longer than originally anticipated. The Police department has included costs associated with a change to the in-car and body-worn camera maintenance agreements that were approved in FY24, as well as an updated agreement for tasers and the City's share of the North Fulton Regional Radio System Authority, which will also impact the Fire department's budget. Public Works has included one-time costs to demo a house on the Lakhapani Preserve property on Lackey Road, and increased costs to address program participation growth in basketball have also been addressed in this update.

Additional changes from FY24 that may impact the five-year budget can be found in each department's General Fund Expenditures under the 'Notable Variances Explained' section.

Milton's budget forecast is conservative based on requirements in the City's Code of Ordinances. Historically, revenues have exceeded appropriations, and expenditures have come in under budget, which ensures compliance with the required reserve policy set forth in the Code. The City's policies also clearly guide the ability of when and how these funds may be utilized. Historically, Milton has adhered to a sound fiscal practice of funding its capital pay-as-you-go program with any annual fund balance that exceeds the required reserves of 25% of the subsequent year's revenues and has plans to continue to do so in the future.

General Fund Continuing Operations Five-Year Projections

	FY 2025 Adopted Budget	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	FY 2029 Projected
REVENUES					
Taxes					
Property Taxes	$ 21,335,099	$ 22,036,100	$ 22,788,250	$ 23,570,125	$ 24,381,835
Sales & Use Taxes	15,194,841	15,802,611	16,281,702	16,775,367	17,284,052
Business & Other Taxes	5,373,932	5,612,325	5,861,912	6,148,882	6,423,268
Licenses & Permits	1,473,875	1,788,107	1,799,991	1,603,706	1,576,778
Intergovernmental Revenues	5,000	5,000	5,000	5,000	5,000
Charges for Services	676,942	685,096	702,640	675,011	680,358
Fines & Forfeitures	787,500	790,000	797,900	805,879	813,938
Investment Income	2,085,240	2,034,557	2,033,779	2,082,914	2,381,750
Contributions & Donations	-	-	-	-	-
Miscellaneous Revenue	260,953	270,324	275,651	280,955	284,866
subtotal	$ 47,193,382	$ 49,024,119	$ 50,546,825	$ 51,947,840	$ 53,831,844
Other Financing Sources					
Proceeds From Sale Of Assets	$ 50,000	$ 100,000	$ 100,000	$ 50,000	$ 50,000
Interfund Transfers In	45,500	-	-	30,000	-
subtotal	$ 95,500	$ 100,000	$ 100,000	$ 80,000	$ 50,000
TOTAL REVENUES	**$ 47,288,882**	**$ 49,124,119**	**$ 50,646,825**	**$ 52,027,840**	**$ 53,881,844**
EXPENDITURES (by Department)					
Mayor & Council	$ 214,633	$ 215,029	$ 215,437	$ 215,857	$ 216,290
City Clerk	203,557	251,393	262,028	273,138	284,718
City Manager	998,129	1,064,243	1,087,890	1,157,855	1,182,541
Elections	5,006	42,901	4,773	45,035	4,825
General Administration	46,358	47,151	47,967	48,805	49,118
Finance	1,049,745	1,254,799	1,303,199	1,363,228	1,413,639
Legal	550,000	566,500	583,495	601,000	619,030
Information Services	2,091,978	2,111,701	2,070,035	2,130,137	2,207,118
Human Resources	663,238	604,046	635,654	655,980	676,576
Risk Management	410,300	455,433	478,205	502,115	527,221
General Government Buildings	359,800	313,929	319,528	341,690	351,941
Communications	554,158	542,308	564,943	589,410	613,738
Municipal Court	561,339	573,997	598,415	628,974	650,374
Police	8,481,761	8,792,913	9,153,963	9,526,734	9,920,784
Fire	10,831,948	12,641,397	13,195,884	13,745,800	14,392,109
Public Works	3,489,753	3,653,681	3,786,978	3,975,917	4,122,343
Parks & Recreation (Active)	2,336,441	2,850,260	3,088,237	3,259,249	3,290,256
Passive Parks/Greenspace	276,657	247,051	256,457	267,440	277,400
Community Development	2,910,184	2,810,353	2,932,916	3,085,052	3,218,956
Contingency	371,256	390,391	405,860	424,134	440,190
M&O Initiatives	1,090,578	-	-	-	-
subtotal	$ 37,496,819	$ 39,429,475	$ 40,991,864	$ 42,837,549	$ 44,459,166
Other Financing Uses					
Interfund Transfers Out	$ 9,373,862	$ 9,317,682	$ 9,313,168	$ 8,724,467	$ 9,014,721
subtotal	$ 9,373,862	$ 9,317,682	$ 9,313,168	$ 8,724,467	$ 9,014,721
TOTAL EXPENDITURES	**$ 46,870,681**	**$ 48,747,157**	**$ 50,305,032**	**$ 51,562,016**	**$ 53,473,887**
Total Revenues Over/(Under) Expenditures	$ 418,201	$ 376,962	$ 341,793	$ 465,824	$ 407,957
Beginning Fund Balance	11,884,700	12,302,900	12,679,862	13,021,655	13,487,479
ENDING FUND BALANCE	**$ 12,302,900**	**$ 12,679,862**	**$ 13,021,655**	**$ 13,487,479**	**$ 13,895,437**

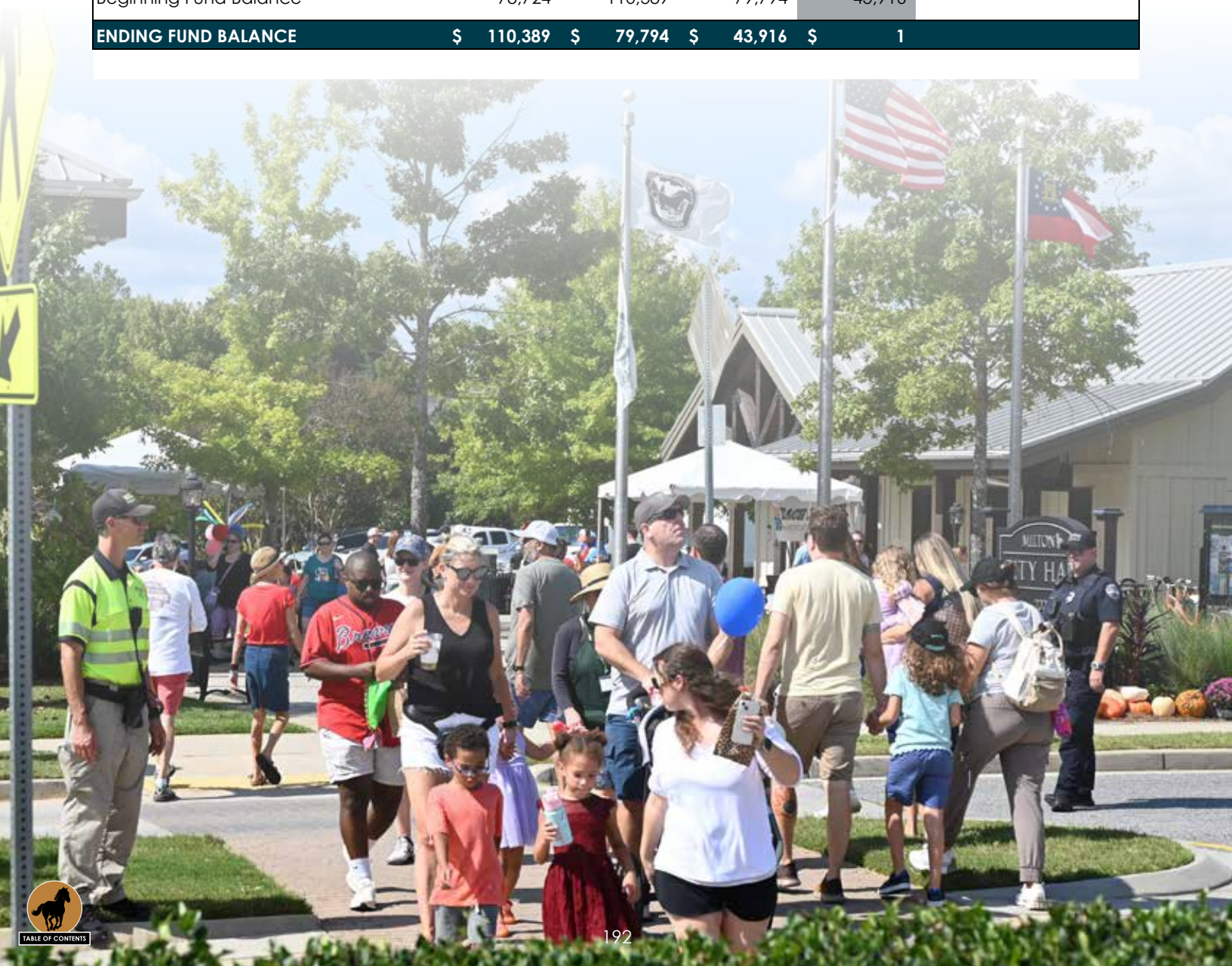
General Fund Expenditures by Category - Continuing Operations Five-Year Projections

	FY 2025 Adopted Budget	FY 2026 Projected	FY 2027 Projected	FY 2028 Projected	FY 2029 Projected
PERSONAL SERVICES & EMPLOYEE BENEFITS					
Salaries & Wages	$ 18,361,049	$ 18,529,010	$ 19,323,685	$ 20,217,722	$ 21,086,680
Employee Benefits	6,721,161	8,540,400	8,909,255	9,297,799	9,697,427
TOTAL PERSONAL SERVICES & EMPLOYEE BENEFITS	**$ 25,082,210**	**$ 27,069,410**	**$ 28,232,940**	**$ 29,515,520**	**$ 30,784,108**
MAINTENANCE & OPERATIONS					
Professional Services	$ 1,698,362	$ 1,728,935	$ 1,776,633	$ 1,884,701	$ 1,855,438
Property Services	2,224,274	2,346,048	2,589,206	2,674,162	3,141,834
Other Purchased Services	4,975,880	5,278,623	5,471,696	5,640,682	5,500,476
Supplies	1,067,862	763,610	746,322	786,330	808,849
Utilities	794,756	846,802	874,599	905,491	934,523
Fuel	243,393	249,444	257,520	265,476	274,970
Capital Outlay	1,029,625	745,411	625,288	729,254	706,978
Other Costs	9,200	10,700	11,700	11,700	11,700
TOTAL MAINTENANCE & OPERATIONS	**$ 12,043,353**	**$ 11,969,573**	**$ 12,352,964**	**$ 12,897,796**	**$ 13,234,768**
OTHER COSTS					
Contingency	$ 371,256	$ 390,491	$ 405,960	$ 424,234	$ 440,290
TOTAL OTHER COSTS	**$ 371,256**	**$ 390,491**	**$ 405,960**	**$ 424,234**	**$ 440,290**
OTHER FINANCING USES					
Interfund Transfers Out					
To Capital Projects Fund	$ 7,677,455	$ 7,564,601	$ 7,553,374	$ 6,945,774	$ 7,230,243
To Revenue Bond Fund	1,649,525	1,651,276	1,650,526	1,652,151	1,651,026
To Special Events Fund	46,882	101,805	109,268	126,542	133,452
TOTAL OTHER FINANCING USES	**$ 9,373,862**	**$ 9,317,682**	**$ 9,313,168**	**$ 8,724,467**	**$ 9,014,721**
TOTAL EXPENDITURES	**$ 46,870,681**	**$ 48,747,157**	**$ 50,305,032**	**$ 51,562,016**	**$ 53,473,887**

Special Revenue Funds

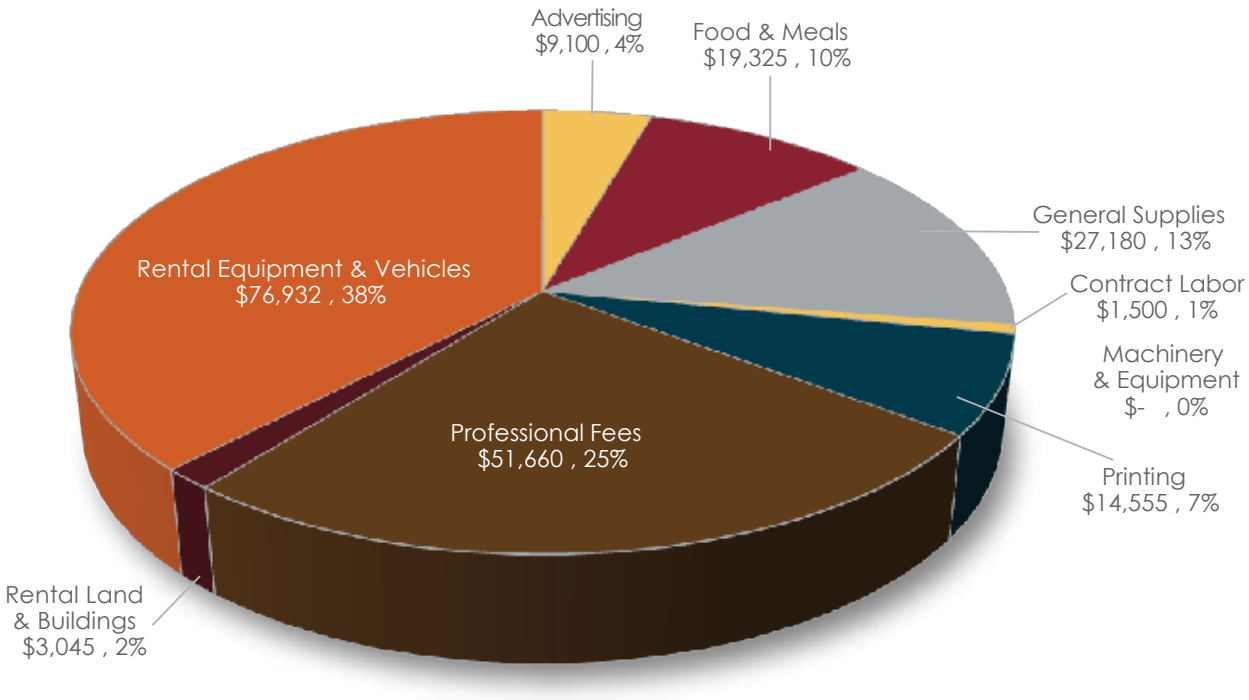
Special Events Fund Budget Summary

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
REVENUES						
Charges for Services	$ 24,395	$ 19,215	$ 40,777	$ 35,000	$ (5,777)	(14.2)
Investment Income	9	8	-	-	-	-
Contributions & Donations	4,253	8,000	21,888	10,000	(11,888)	(54.3)
Miscellaneous Revenue	625	2,500	2,500	2,500	-	-
subtotal	$ 29,283	$ 29,723	$ 65,165	$ 47,500	$ (17,665)	(27.1)
Other Financing Sources						
Interfund Transfers In	$ 105,671	$ 64,648	$ 62,000	$ 111,882	49,882	80.5
subtotal	$ 105,671	$ 64,648	$ 62,000	$ 111,882	$ 49,882	80.5
TOTAL REVENUES	**$ 134,953**	**$ 94,371**	**$ 127,165**	**$ 159,382**	**$ 32,217**	**25.3**
EXPENDITURES (by Department)						
Parks & Recreation (Active)	$ 103,288	$ 124,967	$ 163,043	$ 203,297	$ 40,254	24.7
TOTAL EXPENDITURES	**$ 103,288**	**$ 124,967**	**$ 163,043**	**$ 203,297**	**$ 40,254**	**24.7**
Total Revenues Over/(Under) Expenditures	$ 31,665	$ (30,596)	$ (35,878)	$ (43,915)		
Beginning Fund Balance	78,724	110,389	79,794	43,916		
ENDING FUND BALANCE	**$ 110,389**	**$ 79,794**	**$ 43,916**	**$ 1**		

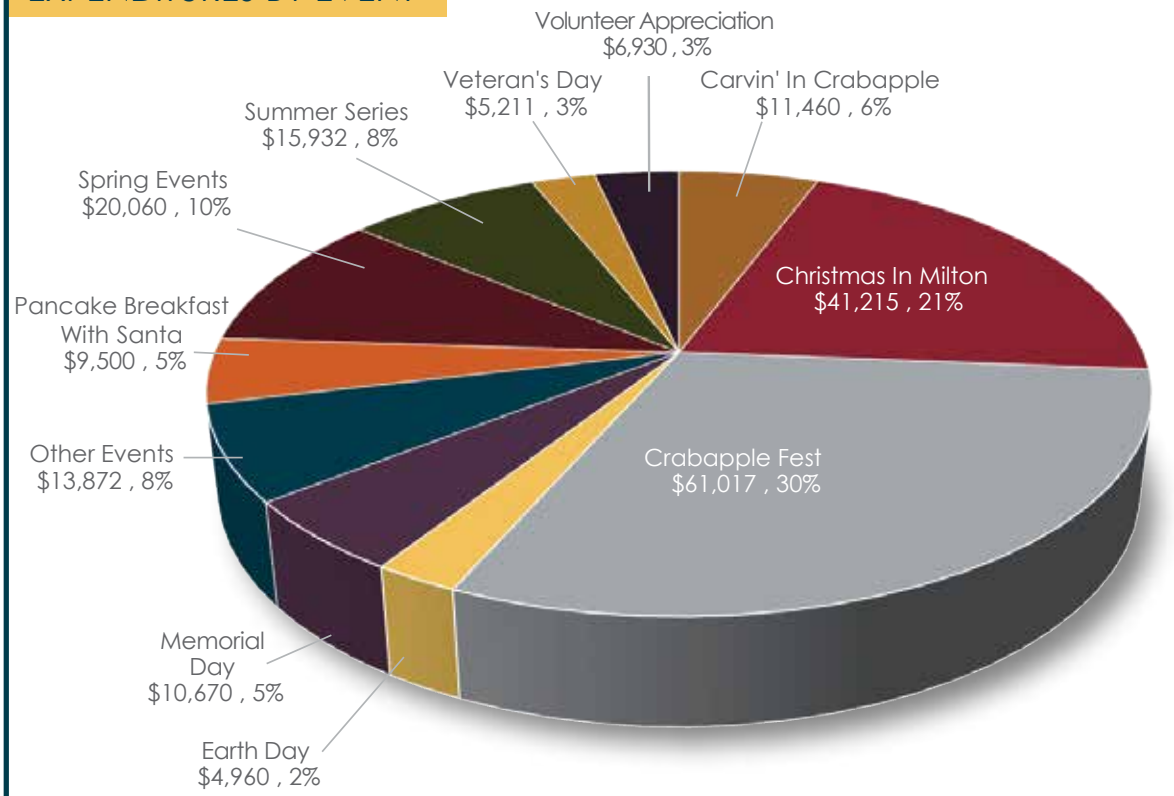


Special Events

EXPENDITURES BY CATEGORY



EXPENDITURES BY EVENT



Special Events Fund Expenditures By Event

	FY 2022 Actuals	FY 2022 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
ARTISAN FARMER'S MARKET						
Professional Fees	$ 270	$ 180	$ 120	$ 120	$ -	-
Advertising	948	760	1,150	1,150	-	-
Printing	416	466	768	900	132	17.2
General Supplies	-	-	292	300	8	2.7
TOTAL ARTISAN FARMER'S MARKET	**$ 1,634**	**$ 1,406**	**$ 2,330**	**$ 2,470**	**$ 140**	**6.0**
CRABAPPLE FEST						
Professional Fees	$ 20,634	$ 15,660	$ 22,000	$ 23,100	$ 1,100	5.0
Rental Land & Buildings	84	1,055	1,500	1,550	50	3.3
Rental Equipment & Vehicles	30,471	33,616	25,000	27,442	2,442	9.8
Advertising	20	2,005	2,000	2,100	100	5.0
Printing	1,668	651	2,500	2,625	125	5.0
General Supplies	3,354	4,666	2,850	3,000	150	5.3
Food & Meals	1,271	1,035	1,000	1,200	200	20.0
TOTAL CRABAPPLE FEST	**$ 57,502**	**$ 58,687**	**$ 56,850**	**$ 61,017**	**$ 4,167**	**7.3**
CARVIN' IN CRABAPPLE						
Professional Fees	$ 530	$ 600	$ 1,245	$ 2,650	$ 1,405	112.9
Rental Land & Buildings	-	-	60	60	-	-
Rental Equipment & Vehicles	-	-	999	3,500	2,501	250.4
Advertising	350	350	400	400	-	-
Printing	-	585	920	920	-	-
General Supplies	937	1,257	1,181	2,180	999	84.6
Food & Meals	782	1,112	1,500	1,750	250	16.7
Machinery & Equipment	-	-	-	-	-	-
TOTAL CARVIN' IN CRABAPPLE	**$ 2,599**	**$ 3,905**	**$ 6,305**	**$ 11,460**	**$ 5,155**	**81.8**
VETERAN'S DAY						
Professional Fees	$ 120	$ 120	$ -	$ 500	$ 500	-
Rental Equipment & Vehicles	290	345	880	1,200	320	36.4
Advertising	1,157	625	750	750	-	-
Printing	-	-	820	736	(84)	(10.2)
General Supplies	25	206	292	300	8	2.7
Food & Meals	979	1,014	1,125	1,725	600	53.3
TOTAL VETERAN'S DAY	**$ 2,571**	**$ 2,310**	**$ 3,867**	**$ 5,211**	**$ 1,344**	**34.8**
CHRISTMAS IN MILTON						
Professional Fees	$ 1,550	$ 3,315	$ 4,492	$ 6,600	$ 2,108	46.9
Rental Land & Buildings	-	-	75	75	-	-
Rental Equipment & Vehicles	12,290	12,342	19,594	26,540	6,946	35.4
Advertising	406	350	400	400	-	-
Printing	480	441	217	1,100	883	406.9
General Supplies	1,095	1,774	2,437	3,500	1,063	43.6
Food & Meals	2,610	1,508	2,665	3,000	335	12.6
TOTAL CHRISTMAS IN MILTON	**$ 18,431**	**$ 19,730**	**$ 29,880**	**$ 41,215**	**$ 11,335**	**37.9**
PANCAKE BREAKFAST WITH SANTA						
Professional Fees	$ 570	$ 825	$ 895	$ 2,800	$ 1,905	212.8
Rental Equipment & Vehicles	1,430	2,194	1,815	2,000	185	10.2
Advertising	350	350	400	400	-	-
Printing	622	441	135	800	665	492.6
General Supplies	632	555	1,175	500	(675)	(57.4)
Food & Meals	1,785	2,126	2,500	3,000	500	20.0
TOTAL PANCAKE BREAKFAST WITH SANTA	**$ 5,389**	**$ 6,491**	**$ 6,920**	**$ 9,500**	**$ 2,580**	**37.3**
MAYOR'S RUN						
Professional Fees	$ -	$ 800	$ 180	$ -	$ (180)	(100.0)

Special Events Fund Expenditures By Event

	FY 2022 Actuals	FY 2022 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
Rental Equipment & Vehicles	-	-	750	-	(750)	(100.0)
Advertising	-	350	400	-	(400)	(100.0)
Printing	-	564	1,400	-	(1,400)	(100.0)
Contract Labor	-	4,599	-	-	-	-
General Supplies	-	-	300	-	(300)	(100.0)
Food & Meals	-	-	450	-	(450)	(100.0)
TOTAL MAYOR'S RUN	**$ -**	**$ 6,313**	**$ 3,480**	**$ -**	**$ (3,480)**	**(100.0)**
EARTH DAY						
Professional Fees	$ 1,610	$ 1,060	$ 2,020	$ 2,500	$ 480	23.8
Advertising	-	-	400	400	-	-
Printing	644	577	760	760	-	-
General Supplies	109	636	500	1,000	500	100.0
Food & Meals	541	661	300	300	-	-
TOTAL EARTH DAY	**$ 2,904**	**$ 2,934**	**$ 3,980**	**$ 4,960**	**$ 980**	**24.6**
SPRING EVENTS						
Professional Fees	$ -	$ 550	$ 3,390	$ 4,110	$ 720	21.2
Rental Land & Buildings	-	548	-	300	300	-
Rental Equipment & Vehicles	-	-	500	2,050	1,550	310.0
Advertising	-	350	800	800	-	-
Printing	-	336	1,400	2,500	1,100	78.6
Contract Labor	-	-	-	1,500	1,500	-
General Supplies	3,080	3,775	6,700	7,700	1,000	14.9
Food & Meals	706	-	850	1,100	250	29.4
TOTAL SPRING EVENTS	**$ 3,786**	**$ 5,559**	**$ 13,640**	**$ 20,060**	**$ 6,420**	**47.1**
MEMORIAL DAY						
Professional Fees	$ 610	$ 1,605	$ 2,240	$ 1,500	$ (740)	(33.0)
Rental Land & Buildings	-	-	725	1,000	275	37.9
Rental Equipment & Vehicles	-	4,540	4,750	5,500	750	15.8
Advertising	1,050	700	831	750	(81)	(9.7)
Printing	-	393	1,120	1,120	-	-
General Supplies	48	253	669	400	(269)	(40.2)
Food & Meals	618	168	400	400	-	-
TOTAL MEMORIAL DAY	**$ 2,326**	**$ 7,659**	**$ 10,735**	**$ 10,670**	**$ (65)**	**(0.6)**
SUMMER SERIES						
Professional Fees	$ 570	$ 2,230	$ 2,900	$ 4,000	$ 1,100	37.9
Rental Land & Buildings	-	-	-	60	60	-
Rental Equipment & Vehicles	310	2,295	2,050	3,600	1,550	75.6
Advertising	710	418	800	800	-	-
Printing	-	984	2,160	1,472	(688)	(31.9)
Contract Labor	1,245	-	-	-	-	-
General Supplies	620	1,207	3,300	3,500	200	6.1
Food & Meals	1,599	1,721	2,900	2,500	(400)	(13.8)
TOTAL SUMMER SERIES	**$ 5,054**	**$ 8,856**	**$ 14,110**	**$ 15,932**	**$ 1,822**	**12.9**
VOLUNTEER APPRECIATION						
Professional Fees	$ 390	$ 60	$ 180	$ 180	$ -	-
Rental Equipment & Vehicles	-	-	657	900	243	37.0
Advertising	350	-	-	350	350	-
Printing	-	-	280	350	70	25.0
General Supplies	-	-	1,733	2,800	1,067	61.6
Food & Meals	-	-	2,100	2,350	250	11.9
TOTAL VOLUNTEER APPRECIATION	**$ 740**	**$ 60**	**$ 4,950**	**$ 6,930**	**$ 1,980**	**40.0**

Special Events Fund Expenditures By Event

	FY 2022 Actuals	FY 2022 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
OTHER EVENTS						
Professional Fees	$ -	$ 720	$ 2,532	$ 3,600	$ 1,068	42.2
Rental Equipment & Vehicles	-	-	-	4,200	4,200	-
Advertising	-	-	744	800	56	7.5
Printing	302	-	920	1,272	352	38.3
General Supplies	50	337	1,200	2,000	800	66.7
Food & Meals	-	-	600	2,000	1,400	233.3
TOTAL OTHER EVENTS	**$ 352**	**$ 1,057**	**$ 5,996**	**$ 13,872**	**$ 7,876**	**131.4**
TOTAL EXPENDITURES	**$ 103,288**	**$ 124,967**	**$ 163,043**	**$ 203,297**	**$ 40,254**	**24.7**



Opioid Settlement Fund Budget Summary

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
REVENUES						
Fines & Forfeitures	$ -	$ 23,538	$ 24,758	$ 25,000	$ 242	1.0
Investment Income	-	-	-	-	-	-
TOTAL REVENUES	**$ -**	**$ 23,538**	**$ 24,758**	**$ 25,000**	**$ 242**	**1.0**
EXPENDITURES (by Department)						
Fire	$ -	$ 8,774	$ 39,522	$ 25,000	$ (14,522)	(36.7)
TOTAL EXPENDITURES	**$ -**	**$ 8,774**	**$ 39,522**	**$ 25,000**	**$ (14,522)**	**(36.7)**
Total Revenues Over/(Under) Expenditures	$ -	$ 14,764	$ (14,764)	$ -		
Beginning Fund Balance	-	-	14,764	-		
ENDING FUND BALANCE	**$ -**	**$ 14,764**	**$ -**	**$ -**		



Confiscated Assets Fund Budget Summary

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
REVENUES						
Investment Income - Federal	$ 8	$ 8	$ -	$ -	$ -	-
Investment Income - State	-	-	-	-	-	-
subtotal	$ 8	$ 8	$ -	$ -	$ -	-
TOTAL REVENUES	**$ 8**	**$ 8**	**$ -**	**$ -**	**$ -**	**-**
EXPENDITURES (by Department)						
Police - Federal	$ 7,537	$ 22,625	$ 12,300	$ -	$ (12,300)	(100.0)
Poilce - State	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 7,537**	**$ 22,625**	**$ 12,300**	**$ -**	**$ (12,300)**	**(100.0)**
Total Revenues Over/(Under) Expenditures	$ (7,529)	$ (22,617)	$ (12,300)	$ -		
Beginning Fund Balance	87,014	79,485	56,867	44,567		
ENDING FUND BALANCE	**$ 79,485**	**$ 56,867**	**$ 44,567**	**$ 44,567**		



E-911 Fund Budget Summary

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
REVENUES						
Charges for Services	$ 1,045,001	$ 1,006,101	$ 1,050,000	$ 1,050,000	$ -	-
TOTAL REVENUES	**$ 1,045,001**	**$ 1,006,101**	**$ 1,050,000**	**$ 1,050,000**	**$ -**	**-**
EXPENDITURES (by Department)						
Police	$ 1,045,001	$ 1,006,101	$ 1,050,000	$ 1,050,000	$ -	-
TOTAL EXPENDITURES	**$ 1,045,001**	**$ 1,006,101**	**$ 1,050,000**	**$ 1,050,000**	**$ -**	**-**
Total Revenues Over/(Under) Expenditures	$ -	$ -	$ -	$ -		
Beginning Fund Balance	-	-	-	-		
ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**		



Operating Grant Fund Budget Summary

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
REVENUES						
Intergovernmental Revenues	$ 160,988	$ 51,143	$ -	$ -	$ -	-
Investment Income	3	5	-	-	-	-
TOTAL REVENUES	**$ 160,991**	**$ 51,148**	**$ -**	**$ -**	**$ -**	**-**
EXPENDITURES (by Department)						
Police	$ 66,461	$ 11,400	$ -	$ -	$ -	-
Interfund Transfers Out						
General Fund	-	103,479	1,639	-	(1,639)	(100.0)
TOTAL EXPENDITURES	**$ 66,461**	**$ 114,879**	**$ 1,639**	**$ -**	**$ (1,639)**	**(100.0)**
Total Revenues Over/(Under) Expenditures	$ 94,530	$ (63,731)	$ (1,639)	$ -		
Beginning Fund Balance	(29,160)	65,370	1,639	0		
ENDING FUND BALANCE	**$ 65,370**	**$ 1,639**	**$ 0**	**$ 0**		

American Rescue Plan (ARP) Act Fund

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
REVENUES						
Intergovernmental Revenues	$ 10,952,003	$ 1,526,013	$ 223,602	$ 1,610,314	$ 1,386,712	620.2
Investment Income	34,888	163,745	200,000	50,000	(150,000)	(75.0)
TOTAL REVENUES	**$ 10,986,891**	**$ 1,689,758**	**$ 423,602**	**$ 1,660,314**	**$ 1,236,712**	**292.0**
EXPENDITURES (by Department)						
City Clerk	$ 1,367	$ -	$ -	$ -	$ -	-
City Manager	1,810	-	-	-	-	-
Finance	5,871	-	-	-	-	-
Communications	646	-	-	-	-	-
Municipal Court	1,683	-	-	-	-	-
Police	220,210	-	-	-	-	-
Fire	356,151	-	-	-	-	-
Public Works	6,732	-	-	-	-	-
Parks & Recreation (Active)	3,742	-	-	-	-	-
Community Development	15,998	-	-	-	-	-
Interfund Transfers Out						
General Fund	10,053,427	1,015,969	406,809	50,000	(356,809)	(87.7)
Capital Projects Fund	284,365	510,044	215,602	1,610,314	1,394,712	646.9
TOTAL EXPENDITURES	**$ 10,952,003**	**$ 1,526,013**	**$ 622,411**	**$ 1,660,314**	**$ 1,037,903**	**166.8**
Total Revenues Over/(Under) Expenditures	$ 34,889	$ 163,745	$ (198,809)	$ -		
Beginning Fund Balance	176	35,064	198,809	0		
ENDING FUND BALANCE	**$ 35,064**	**$ 198,809**	**$ 0**	**$ 0**		

Hotel/Motel Tax Fund Budget Summary

	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget	$ Variance	% Variance
REVENUES						
Sales & Use Taxes	$ 55,847	$ 64,648	$ 62,000	$ 67,000	$ 5,000	8.1
TOTAL REVENUES	**$ 55,847**	**$ 64,648**	**$ 62,000**	**$ 67,000**	**$ 5,000**	**8.1**
EXPENDITURES						
Interfund Transfers Out						
Special Events Fund	$ 55,847	$ 64,648	$ 62,000	$ 67,000	$ 5,000	8.1
TOTAL EXPENDITURES	**$ 55,847**	**$ 64,648**	**$ 62,000**	**$ 67,000**	**$ 5,000**	**8.1**
Total Revenues Over/(Under) Expenditures	$ -	$ -	$ -	$ -		
Beginning Fund Balance	-	-	-	-		
ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**		

Note: The FY 2024 Amended Budget reflects amendments pending approval of Mayor and Council.

Capital Projects Funds

Seven-Year Capital Improvement Plan FY25-FY31

Every year, Milton staff update the City's seven-year Capital Improvement Plan (CIP) to assist in the planning, acquisition, and financing of capital projects. City Code only requires a five-year plan, but staff have felt that a seven-year plan provides a better understanding of upcoming requests in order to forecast required revenues from the General Fund to fund pay-as-you-go projects identified in the CIP.

Milton defines a major capital project – which are required to be budgeted in one of the six capital projects funds – as an expenditure that has an expected useful life of more than three years, costs $50,000 or more, or improves/adds onto an existing capital asset. Such projects include building/infrastructure construction, park improvements, streetscapes, computer systems, land acquisitions, and heavy-duty trucks.

During the annual budgeting process, City staff reviews existing projects and makes updates according to the most current information and cost projections available. In preparation for FY 2025, staff added four additional budget input and feedback sessions that built upon the eight sessions held with Council and related boards/Committees last year. Based on feedback received, certain project phasing timelines and scopes have been adjusted in this seven-year CIP.

After updates to existing projects are submitted, staff are able to make requests for new capital initiatives. Each new initiative requires a project sheet outlining the overall project description, the estimated project cost, the anticipated funding sources (which tie back to the individual capital projects funds in which the project will be accounted for), the timing of the budgetary requests over the seven-year plan, as well as estimated future impacts on the operating budget (if they exist). These forecasts take into account potential revenue sources such as facility rentals and program fees generated from the approval of such a project, along with the future expenditure expectations that may include staffing, maintenance, other capital outlays, etc.

As with the maintenance and operating initiative requests, all capital initiative requests must tie back to Milton's existing Strategic Plan and be supported by Council and community-approved plans outlined in the City Planning Process.

CAPITAL PROJECTS FUNDS SEVEN-YEAR PROJECTIONS

CAPITAL PROJECTS FUND							
	FY 2025 Adopted Budget	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Revenues	$ 14,297,769	$7,674,601	$7,663,374	$7,055,774	$7,340,243	$7,291,207	$7,298,073
Expenditures	$ 14,297,769	$7,674,601	$7,663,374	$7,055,774	$7,340,243	$7,291,207	$7,298,073
Total Revenues Over/(Under) Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -	$ -	$ -
ENDING FUND BALANCE	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

The primary Capital Projects Fund is used to account for capital expenditures made by the City on long-term projects that are not required to be accounted for in a separate fund. Milton has historically funded the majority of its capital projects employing a pay-as-you-go strategy; therefore, the main revenue source for this fund is an interfund transfer in from the General Fund. The seven-year forecast continues this strategy of utilizing pay-as-you-go funding to implement the adopted Parks & Recreation master plan, the City's trail plan, vehicle/apparatus replacements, pavement management, and other public works infrastructure maintenance projects.

In addition to the interfund transfer in from the General Fund, the Capital Projects Fund has three other revenue sources for the seven-year period. Infrastructure maintenance fees make up about 1% of the anticipated revenues for this fund throughout the seven-year period. Infrastructure maintenance fees are charged to solid waste haulers at a rate of 5% of the company's gross receipts and are anticipated to bring in approximately $110,000 that will go towards the City's pavement management program annually. In FY 2025, the City also anticipates a one-time transfer in from the ARPA Fund in the amount of $1.6 million which will be used for qualifying stormwater improvement projects and $4.9 million from the sale of property which will help fund the build out of the new active athletic complex on Deerfield Parkway.

GREENSPACE BOND FUND							
	FY 2025 Adopted Budget	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Revenues	$ 1,848,875	$1,692,369	$1,712,931	$1,712,932	$1,710,131	$1,711,281	$1,712,881
Expenditures	$ 1,849,681	$1,715,181	$1,712,931	$1,712,931	$1,710,131	$1,711,281	$1,712,881
Total Revenues Over/(Under) Expenditures	$ (806)	$ (22,812)	$ (0)	$ 1	$ (0)	$ (0)	$ (0)
Beginning Fund Balance	$ 23,618	$ 22,812	$ (0)	$ (0)	$ 0	$ 0	$ (0)
ENDING FUND BALANCE	**$ 22,812**	**$ (0)**	**$ (0)**	**$ 0**	**$ 0**	**$ (0)**	**$ (0)**

The Greenspace Bond Fund accounts for bond proceeds as well as the debt service due on the bond.

The Greenspace Bond Fund is used to account for the proceeds of the General Obligation Bonds, Series 2017, issued by the City, related capital projects, and the debt service due on the bonds. In November 2016, voters resoundingly approved a referendum to issue $25 million in bonds to fund the acquisition of greenspace. The repayment of the debt incurred is funded through a separate millage rate outside the M & O millage rate.

FY 2025 – FY 2031 includes debt service for both principal and interest according to the debt service table which can be found on p. 301 as well as an annual fiscal agent fee in the amount of $1,306. The millage rate to collect tax revenues to make these payments in FY 2025 is 0.356 mills (down from 0.364 in FY 2024). The millage rate to make payments due in each subsequent fiscal year will be assessed annually based on final digest figures and Council approval.

Expenditures related to land acquisition occur once the Mayor and Council members approve a purchase, a move that follows research and recommendations made by the Milton Greenspace Advisory Committee (MGAC). To-date, greenspace bond funds have been utilized to set aside over 406 acres of land for passive use, with no development.

TSPLOST FUND							
	FY 2025 Adopted Budget	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Revenues	$ 12,274,000	$9,751,480	$9,732,510	$ 150,000	$ -	$ -	$ -
Expenditures	$ 12,904,160	$9,751,480	$9,732,510	$ 150,000	$ -	$ -	$ -
Total Revenues Over/(Under) Expenditures	$ (630,160)	$ -	$ (0)	$ -	$ -	$ -	$ -
Beginning Fund Balance	$ 630,160	$ 0	$ 0	$ 0	$ 0	$ 0	$ 0
ENDING FUND BALANCE	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 0**	**$ 0**

The TSPLOST Fund is used to account for the proceeds of the transportation local option sales tax and the various improvement projects outlined in the program. Both TSPLOST initiatives – which were approved by voters in the November 2016 and November 2021 elections – include a dedicated project list. The TSPLOST Fund is budgeted to bring in approximately $8.9 million in revenues in FY 2025 excluding operating transfers in. These funds will go towards infrastructure projects including and program management including: a project inspector, a roadside multi-use path on Dinsmore Road, bridge maintenance, a trail connection to the Big Creek

Greenway, and road paving throughout the city. There is also consideration for $2.4 million in FY 2025 related to TAP funds to support the trail connection to the Big Creek Greenway project and $1 million in anticipated interest earnings.

The Comprehensive Transportation Plan (CTP) has been adopted and will guide in decision-making with regards to the remaining TSPLOST II collections through the remainder of the forecast period. Funding for projects not yet underway will be earmarked to the Program Management - Infrastructure account. Once Council has provided guidance on projects, staff will allocate the funding accordingly and provide budgetary updates at each budget amendment hearing

CAPITAL GRANT FUND	FY 2025 Adopted Budget	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Revenues	$ 440,000	$ 440,000	$ 440,000	$ 440,000	$ 440,000	$ 440,000	$ 440,000
Expenditures	$ 440,000	$ 440,000	$ 440,000	$ 440,000	$ 440,000	$ 440,000	$ 440,000
Total Revenues Over/(Under) Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Beginning Fund Balance	$ 893	$ 893	$ 893	$ 893	$ 893	$ 893	$ 893
ENDING FUND BALANCE	**$ 893**	**$ 893**	**$ 893**	**$ 893**	**$ 893**	**$ 893**	**$ 893**

The Capital Grant Fund was set up to account for capital grant revenue and expenditures made by the City. The FY 2025 – FY 2031 budgets contemplate $440,000 annually related to the Local Maintenance and Improvement Grant (LMIG) which will go towards funding the pavement maintenance program in each year.

IMPACT FEES FUND	FY 2025 Adopted Budget	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Revenues	$ 972,500	$1,060,000	$1,060,000	$1,060,000	$1,060,000	$1,060,000	$1,060,000
Expenditures	$ 972,500	$1,060,000	$1,060,000	$1,060,000	$1,060,000	$1,060,000	$1,060,000
Total Revenues Over/(Under) Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Beginning Fund Balance	$ (0)	$ (0)	$ (0)	$ (0)	$ (0)	$ (0)	$ (0)
ENDING FUND BALANCE	**$ (0)**	**$ (0)**	**$ (0)**	**$ (0)**	**$ (0)**	**$ (0)**	**$ (0)**

In October 2015, Milton began collecting impact fees on new development projects to offset costs associated with providing City services to these new developments and their residents and businesses. This fund accounts for impact fees restricted for the acquisition or construction of specific capital projects outlined in the City's Capital Improvements Element (CIE). Increased revenue forecasts and related spending anticipations are based on the recently adopted methodology update which included a revised fee schedule that will be effective in January 2025.

REVENUE BOND FUND	FY 2025 Adopted Budget	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Revenues	$ 1,695,400	$1,651,276	$1,650,526	$1,652,151	$1,651,026	$1,647,151	$1,651,726
Expenditures	$ 1,695,400	$1,651,276	$1,650,526	$1,652,151	$1,651,026	$1,647,151	$1,651,726
Total Revenues Over/(Under) Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Beginning Fund Balance	$ 12,688	$ 12,688	$ 12,688	$ 12,688	$ 12,688	$ 12,688	$ 12,688
ENDING FUND BALANCE	**$ 12,688**	**$ 12,688**	**$ 12,688**	**$ 12,688**	**$ 12,688**	**$ 12,688**	**$ 12,688**

The Revenue Bond Fund accounts for bond proceeds as well as the debt service due on the bond.

The Revenue Bond Fund has been set up to account for proceeds and expenditures related to the issuance of revenue bonds. Its purpose is to fund projects faster than is possible under the pay-as-you-go strategy utilized by the City and the related debt service on the bonds. As all authorized projects are now complete, revenues and corresponding expenditures in this fund are associated with the det service due annually for the 2019 series bonds. The debt service table which shows the remaining balance due through 2037 can be found on p. 302.

CAPITAL IMPROVEMENT PLAN							
	FY 2025 Adopted Budget	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
CIP ENDING FUND BALANCE	$ 36,394	$ 13,581	$ 13,581	$ 13,581	$ 13,581	$ 13,581	$ 13,581

All Capital Projects Funds are budgeted on a project-length basis. Unspent capital project appropriations and corresponding revenue anticipations as of the end of each fiscal year will carry forward to the subsequent year's budget through budgeted fund balance.

OPERATING IMPACTS

Capital Improvement Plan
Forecasted Operating Impact By Category

	FY 2025 Impacts	FY 2026 Impacts	FY 2027 Impacts	FY 2028 Impacts	FY 2029 Impacts	FY 2030 Impacts	FY 2031 Impacts
REVENUES							
Charges for Services	$ -	$ 10,000	$ 17,200	$ 17,200	$ 17,200	$ 17,200	$ 17,200
Miscellaneous Revenue	-	20,000	27,000	27,000	27,000	27,000	27,000
TOTAL REVENUES	**$ -**	**$ 30,000**	**$ 44,200**	**$ 44,200**	**$ 44,200**	**$ 44,200**	**$ 44,200**
EXPENDITURES							
Personnel	$ 1,614,688	$ 1,695,422	$ 1,780,193	$ 1,869,204	$ 1,962,663	$ 2,060,795	$ 2,163,836
Maintenance	499,929	509,555	527,091	543,238	550,934	574,953	592,723
Other	170,182	-	-	-	-	-	-
TOTAL EXPENDITURES	**$ 2,284,799**	**$ 2,204,977**	**$ 2,307,285**	**$ 2,412,441**	**$ 2,513,597**	**$ 2,635,748**	**$ 2,756,559**

Capital Improvement Plan
FY2025-FY2031 Forecasted Operating Impact By Department/Project

DEPARTMENT	PROJECT	FY25-FY31 Operating Impact FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
FINANCE								
	Software Upgrades	$ 58,000	$ 60,900	$ 63,945	$ 67,142	$ 70,499	$ 74,024	$ 77,726
TOTAL FINANCE		**$ 58,000**	**$ 60,900**	**$ 63,945**	**$ 67,142**	**$ 70,499**	**$ 74,024**	**$ 77,726**
INFORMATION SERVICES								
	Server and Storage Hardware Refresh	$ 6,000	$ 6,000	$ 6,000	$ 6,000	$ 6,000	$ 6,000	$ 6,000
TOTAL INFORMATION SERVICES		**$ 6,000**	**$ 6,000**	**$ 6,000**	**$ 6,000**	**$ 6,000**	**$ 6,000**	**$ 6,000**
POLICE								
	Vehicle Replacement Reserve	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000	$ 3,000
	Software Upgrades	136,569	140,666	144,886	149,233	153,710	158,321	163,071
TOTAL POLICE		**$ 139,569**	**$ 143,666**	**$ 147,886**	**$ 152,233**	**$ 156,710**	**$ 161,321**	**$ 166,071**
FIRE								
	Apparatus/Vehicle Replacement	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000
	West Side Fire Station (Station 45)	1,362,694	1,251,938	1,314,328	1,379,833	1,448,606	1,520,811	1,596,620
TOTAL FIRE		**$ 1,367,694**	**$ 1,256,938**	**$ 1,319,328**	**$ 1,384,833**	**$ 1,453,606**	**$ 1,525,811**	**$ 1,601,620**
PUBLIC WORKS								
	Gravel Roads Maintenance	$ 73,050	$ 76,703	$ 80,538	$ 84,565	$ 88,793	$ 93,232	$ 97,894
	Public Works Yard Improvements	15,960	16,439	16,932	17,440	17,963	18,502	19,057
	Vehicle Replacement Reserve	500	500	500	500	500	500	500
	Connected School Beacons	5,000	5,000	5,000	5,000	5,000	5,000	5,000
	Trail Connection to Big Creek Greenway	16,000	16,480	16,974	17,484	18,008	18,548	19,105
	Hopewell @ Bethany MIL-001	5,000	5,150	5,305	5,464	5,628	5,796	5,970
	Freemanville @ Birmingham MIL-004	5,000	5,150	5,305	5,464	5,628	5,796	5,970
TOTAL PUBLIC WORKS		**$ 120,510**	**$ 125,421**	**$ 130,553**	**$ 135,915**	**$ 141,519**	**$ 147,376**	**$ 153,496**
PARKS & RECREATION (ACTIVE)								
	Vehicle Replacement Reserve	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500
	Milton City Park and Preserve Facility Imp	14,000	14,420	14,853	15,298	15,757	16,230	16,717
	New Active Athletic Complex	495,000	515,850	537,626	560,370	584,126	608,942	634,869
TOTAL PARKS & RECREATION (ACTIVE)		**$ 509,500**	**$ 530,770**	**$ 552,979**	**$ 576,168**	**$ 600,383**	**$ 625,672**	**$ 652,086**
COMMUNITY DEVELOPMENT								
	Code Enforcement Software	$ 5,000	$ 5,200	$ 5,408	$ 5,624	$ 5,849	$ 6,083	$ 6,327
	Vehicle Replacement Reserve	500	500	500	500	500	500	500
TOTAL COMMUNITY DEVELOPMENT		**$ 5,500**	**$ 5,700**	**$ 5,908**	**$ 6,124**	**$ 6,349**	**$ 6,583**	**$ 6,827**
TOTAL CIP OPERATING IMPACTS		**$ 2,206,773**	**$ 2,129,395**	**$ 2,226,598**	**$ 2,328,416**	**$ 2,435,067**	**$ 2,546,787**	**$ 2,663,825**

Note: All forecasted operating impacts listed here have been incorporated into the City's five-year operating projections. Please see the new capital initiatives section for corresponding forecasted operating impacts for those requests.

OPERATING IMPACT REVENUE ASSUMPTIONS

Revenue increases of approximately $10,000 have been forecasted for program fees related to anticipated growth in art, dance, fitness, and summer camp programming associated with the opening of a new athletic park in FY 2026. There are also increased revenues of approximately $20,000 projected based on the completion of new rectangular and diamond fields at the new athletic complex that are also now anticipated to be completed in FY 2026.

Additional revenues in the amount of $14,200 have been forecasted based on potential program growth with the completion of additional work at the Milton City Park and Preserve active acres beginning in FY 2027.

Completed projects that are no longer in the CIP which have an impact on operating revenues have been incorporated into the five-year operating projections.

At this time, there are no significant anticipations of added revenue sources based on the existing CIP plan. As concept plans for additional phases of certain projects are adopted this will be taken into consideration and updated accordingly.

OPERATING IMPACT EXPENDITURE ASSUMPTIONS

Staff are required to identify material operating impacts for any potential capital project. Within the CIP project sheets, each future impact section is broken down by personnel, maintenance, and "other." The "other" category includes potential additional capital outlays that may be necessary, but are not part of the initial project such as equipment, computers, etc. Staff are also asked to give a brief summary of the forecasted impact on the individual project sheet as well. (Staffing expenses have been updated to reflect recent market adjustments to salaries and impacts to related employee benefits.) Some projects may not have any future operating impacts listed if one of the following applies:

- There is no impact, or the impact is not found to be material enough to alter the existing escalators built into the five-year operating projections.
- Repairs and maintenance related to the project are budgeted in the Capital Projects Fund (i.e. gravel roads, pavement management, stormwater repairs, bridge repairs, sidewalk repairs, etc.)
- A concept plan has yet to be adopted and therefore operating impacts cannot be determined at this time. Once a plan is adopted by Council staff will update the associated projected operating impacts associated with the plan. This is the current case for the majority of the proposed TSPLOST projects as well as the site improvements for some of the City's active and passive parks.
- The facility is not anticipated to be open/in operation within the forecast period and therefore operating impacts will not be taken into account within this budget cycle (e.g. indoor community center).

Multi-department/vehicle replacement reserve – Each department has a fleet management plan and has provided estimated annual costs for repairs and maintenance on new purchases. With vehicles under warranty this estimate is minimal and anticipated costs associated with repairs after the warranty period have been taken into consideration in the overall vehicle repair and maintenance budget within each department based on current fleet age, condition, and anticipated turnover.

Finance/software upgrades – The operating impacts forecasted for this project have been updated based on the approved contract with Tyler Technologies and represent the net difference between the existing annual maintenance fees and the updated fees associated with the new ERP.

Information Services/hardware refresh and lifecycle replacements – Forecasted operating impacts include estimated warranty costs for coverage purchased with the product as well as aftermarket coverage plans that may be needed from time-to-time. Some plans are included in the product cost and are not itemized separately.

Police/software upgrades – The department's partnership with the City of Alpharetta on CAD and RMS software has resulted in the need for an upgrade to a new system. The annual operating costs reflect the quoted annual maintenance fees approved by Council in the final amendment of FY 2023 and include a 3% escalator annually based on that initial documentation. This project is still underway as of the creation of this updated seven-year plan.

Fire/West Side Fire Station (Station 45) – Forecasted operating costs include staffing as well as anticipated equipment and maintenance costs. Staffing estimates are for twelve (12) FTEs including: three (3) Captains, three (3) Fire Apparatus Operators, and six (6) Firefighters including paramedic and advanced EMT certification incentive pay throughout the ranks as well as associated employee benefits. FY 2025 includes one-time equipment costs in the amount of $170,182 which were originally anticipated to be accounted for in FY 2024. Staffing projections include a 5% annual increase and maintenance costs reflect a 3% annual increase. Maintenance figures will be updated once a final concept plan has been adopted by Council and a construction timeline has been approved.

Public Works/gravel roads maintenance – The City has three seasonal Equipment Operators staffed to maintain the 13 miles of gravel roads throughout Milton. This impact forecast is based on those staffing costs as all other associated costs are booked to the Capital Projects Fund account.

Public Works/PW yard improvements – Maintenance costs include the recurring expenses needed for building facility operation. These items are cleaning, grounds repair, communications, pest control, gas, electricity, etc.

Public Works/connected school beacons – This estimate has been forecasted as part of the anticipated annual data expenses associated with the new beacon system. Figures will be updated upon selection of a vendor through the City's procurement process.

Public Works/trail connection to Big Creek Greenway – Upon completion of a trail connection, additional maintenance needs are anticipated at approximately $5,000/mile to include trimming, edging, vegetation control, blowing, trash service, etc.

Public Works/intersection improvements at Hopewell/Bethany and Freemanville/Birmingham – The projected operating impact has been calculated for roundabout landscaping maintenance and includes a 3% escalator annually based on current contractual estimates.

Parks & Recreation (Active)/Milton City Park and Preserve facility improvements – Cleaning and maintenance forecasts have been accounted for based on current building layout projections. These expenses are anticipated to be offset by revenue forecasts which are based on planned programming in the new community center and facility rental fees that have been approved by Council. Concept A of this facility improvement plan is complete, and the building is in operation, but there are additional phases of the project which are still under consideration and may impact these forecasts.

Parks & Recreation (Active)/new active athletic park complex – Forecasted expenses are based on the annual cost to maintain such a facility including landscaping, grounds maintenance, facility upkeep, staffing, operations, utilities, etc. Revenue forecasts of approximately $30,000 are based on potential programming and field rentals. Once a concept plan has been adopted by Council these estimates will be updated.

Community Development/Code Enforcement software – This projected impact represents estimated annual maintenance and/or subscription fees. Depending on the software that is selected, these estimates are subject to change and will be updated accordingly.

As projects are brought online staff will monitor estimated operating impacts and make adjustments as needed. Each of these estimates have been incorporated into the City's five-year operating projections and taken into account for long-range decision making ensuring there is funding available to staff, operate and/or maintain each asset.

Capital Projects Funds Budget Summaries

CAPITAL PROJECTS FUND	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget
Revenues	$ 22,704,288	$ 14,145,483	$ 14,393,884	$ 14,297,769
Expenditures	$ 4,572,663	$ 10,863,046	$ 53,867,827	$ 14,297,769
Total Revenues Over/(Under) Expenditures	$ 18,131,624	$ 3,282,437	$ (39,473,943)	$ -
Beginning Fund Balance	$ 18,059,882	$ 36,191,506	$ 39,473,943	$ (0)
ENDING FUND BALANCE	**$ 36,191,506**	**$ 39,473,943**	**$ (0)**	**$ (0)**

GREENSPACE BOND FUND	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget
Revenues	$ 1,667,320	$ 1,947,791	$ 1,961,525	$ 1,848,875
Expenditures	$ 1,712,681	$ 1,711,034	$ 7,321,254	$ 1,849,681
Total Revenues Over/(Under) Expenditures	$ (45,361)	$ 236,758	$ (5,359,729)	$ (806)
Beginning Fund Balance	$ 5,191,952	$ 5,146,590	$ 5,383,348	$ 23,618
ENDING FUND BALANCE	**$ 5,146,590**	**$ 5,383,348**	**$ 23,618**	**$ 22,812**

The Greenspace Bond Fund accounts for bond proceeds as well as the debt service due on the bond.

TSPLOST FUND	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget
Revenues	$ 8,544,393	$ 10,467,839	$ 15,653,537	$ 12,274,000
Expenditures	$ 3,218,496	$ 4,409,109	$ 46,952,076	$ 12,904,160
Total Revenues Over/(Under) Expenditures	$ 5,325,897	$ 6,058,731	$ (31,298,539)	$ (630,160)
Beginning Fund Balance	$ 20,544,071	$ 25,869,968	$ 31,928,699	$ 630,160
ENDING FUND BALANCE	**$ 25,869,968**	**$ 31,928,699**	**$ 630,160**	**$ 0**

Capital Projects Funds Budget Summaries

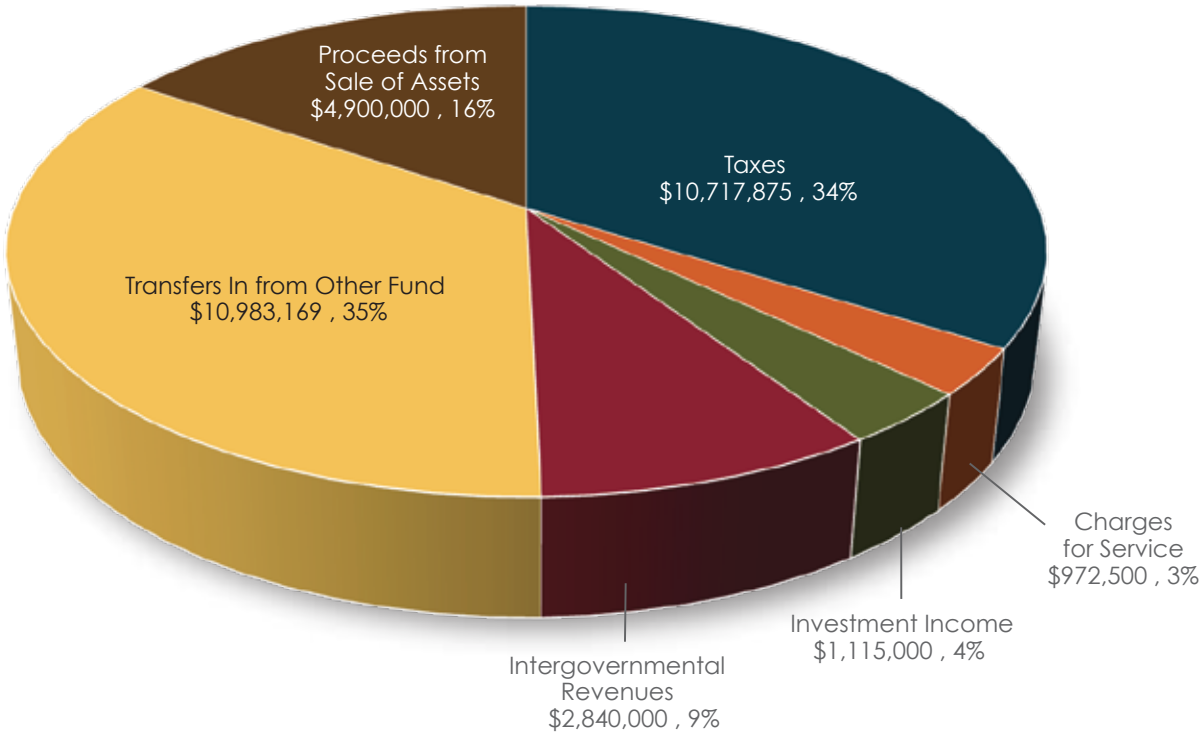
CAPITAL GRANT FUND	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget
Revenues	$ 917,844	$ 660,158	$ 3,646,680	$ 440,000
Expenditures	$ 300,893	$ 645,877	$ 4,056,517	$ 440,000
Total Revenues Over/(Under) Expenditures	$ 616,951	$ 14,280	$ (409,837)	$ -
Beginning Fund Balance	$ (220,502)	$ 396,449	$ 410,730	$ 893
ENDING FUND BALANCE	**$ 396,449**	**$ 410,730**	**$ 893**	**$ 893**

IMPACT FEES FUND	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget
Revenues	$ 971,450	$ 830,163	$ 1,079,718	$ 972,500
Expenditures	$ 3,154,541	$ 1,979,480	$ 1,595,046	$ 972,500
Total Revenues Over/(Under) Expenditures	$ (2,183,091)	$ (1,149,317)	$ (515,328)	$ -
Beginning Fund Balance	$ 3,847,736	$ 1,664,645	$ 515,328	$ (0)
ENDING FUND BALANCE	**$ 1,664,645**	**$ 515,328**	**$ (0)**	**$ (0)**

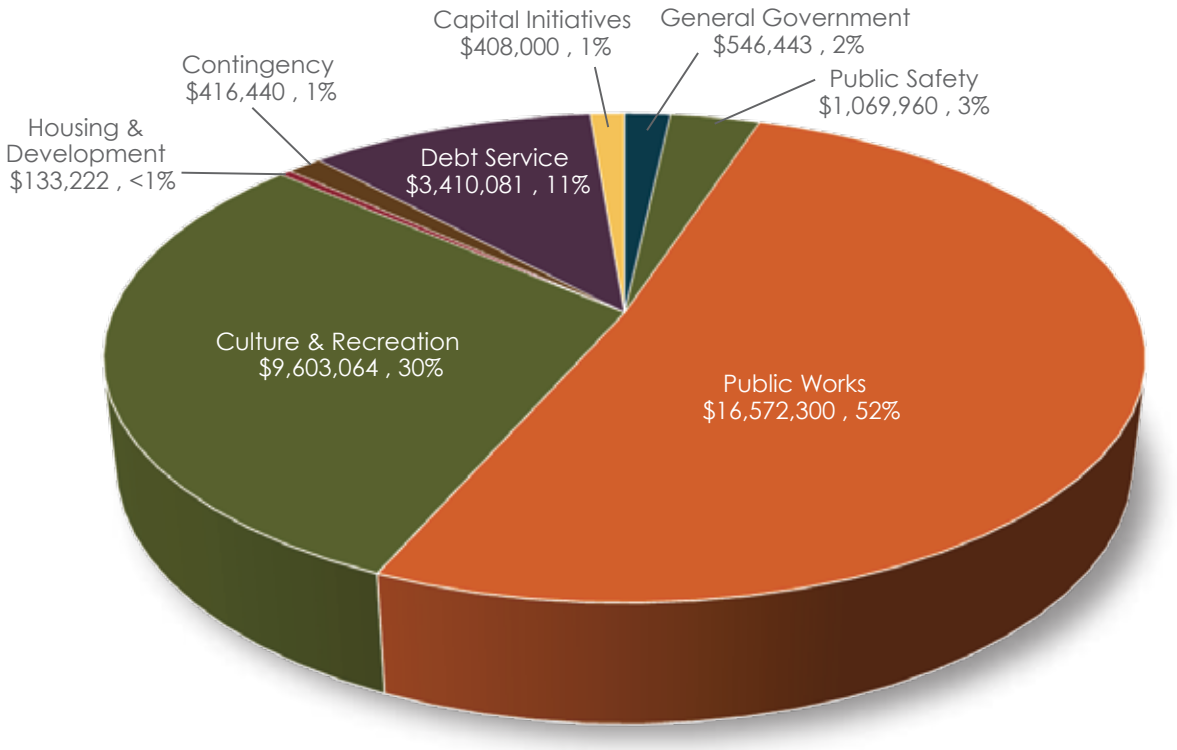
REVENUE BOND FUND	FY 2022 Actuals	FY 2023 Actuals	FY 2024 Amended Budget	FY 2025 Adopted Budget
Revenues	$ 1,673,041	$ 1,741,058	$ 1,650,400	$ 1,695,400
Expenditures	$ 2,631,385	$ 4,442,264	$ 1,650,400	$ 1,695,400
Total Revenues Over/(Under) Expenditures	$ (958,343)	$ (2,701,207)	$ -	$ -
Beginning Fund Balance	$ 3,672,238	$ 2,713,895	$ 12,688	$ 12,688
ENDING FUND BALANCE	**$ 2,713,895**	**$ 12,688**	**$ 12,688**	**$ 12,688**

The Revenue Bond Fund accounts for bond proceeds as well as the debt service due on the bond.

CIP REVENUES BY SOURCE



CIP EXPENDITURES BY FUNCTION



Capital Improvement Plan
FY2025-FY2031 Funding Requests By Department/Project
All Funding Sources

* The available balance includes all encumbrances to-date.

DEPARTMENT	PROJECT	Estimated Project Cost	Previously Allocated (All Sources)	Available Balance (All Sources)*	FY25-FY31 Requests By Funding Source				
					FY25-FY31 Operating Transfers	FY25-FY31 TSPLOST Funding	FY25-FY31 Impact Fees	FY25-FY31 Other Funding Sources	Unfunded Amount / (Over)
FINANCE									
	Software Upgrades	$ 320,650	$ 163,640	$ -	$ 157,010	$ -	$ -	$ -	$ -
TOTAL FINANCE		**$ 320,650**	**$ 163,640**	**$ -**	**$ 157,010**	**$ -**	**$ -**	**$ -**	**$ -**
INFORMATION SERVICES									
	Server and Storage Hardware Refresh	$ -	$ 741,113	$ 127,338	$ 374,519	$ -	$ -	$ -	$ -
	Citywide Network Hardware Refresh	-	203,883	90,094	565,096	-	-	-	-
	PC LifeCycle Replacements (Public Safety)	-	165,787	131,767	489,066	-	-	-	-
	PC LifeCycle Replacements (Non Public Safety)	-	145,313	94,874	397,406	-	-	-	-
TOTAL INFORMATION SERVICES		**$ -**	**$ 1,256,097**	**$ 444,073**	**$ 1,826,087**	**$ -**	**$ -**	**$ -**	**$ -**
GENERAL GOVERNMENT BUILDINGS									
	Public Safety Complex Gate	$ 99,200	$ 99,200	$ 99,200	$ -	$ -	$ -	$ -	$ -
	Generators	91,818	91,818	35,306	-	-	-	-	-
TOTAL GENERAL GOVERNMENT BUILDINGS		**$ 191,018**	**$ 191,018**	**$ 134,506**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
POLICE									
	Vehicle Replacement Reserve	$ -	$ 2,953,604	$ 52,057	$ 2,047,220	$ -	$ -	$ -	$ -
	Software Upgrades	258,927	258,927	258,927	-	-	-	-	-
TOTAL POLICE		**$ 258,927**	**$ 3,212,531**	**$ 310,984**	**$ 2,047,220**	**$ -**	**$ -**	**$ -**	**$ -**
FIRE									
	Apparatus/Vehicle Replacement	$ -	$ 7,889,495	$ 1,736,493	$ 3,500,000	$ -	$ 1,050,000	$ -	$ -
	Advanced Life Support	-	496,706	137,035	875,000	-	-	-	-
	Fire Station 45	7,077,916	6,940,916	6,225,895	-	-	137,000	-	-
TOTAL FIRE		**$ 7,077,916**	**$ 15,327,116**	**$ 8,099,422**	**$ 4,375,000**	**$ -**	**$ 1,187,000**	**$ -**	**$ -**
PUBLIC WORKS									
	Gravel Roads Maintenance	$ -	$ 2,026,296	$ 962,978	$ 2,329,200	$ -	$ -	$ -	$ -
	Repair Major Stormwater Structures	-	2,736,795	1,074,576	1,925,000	-	-	-	-
	Pavement Management	-	26,650,881	158,875	16,940,000	-	-	3,850,000	-
	Public Works Yard Improvements	1,108,156	858,156	227,101	250,000	-	-	-	(0)
	Traffic Calming	-	1,733,948	1,377,856	-	-	-	-	-
	Bridge Replacement Program	-	2,347,809	866,454	1,200,000	-	-	-	-
	Sidewalk & Trail Construction & Repair	-	2,162,718	889,085	700,000	-	-	-	-
	Slope Landscaping at Thomas Byrd House	100,000	100,000	45,928	-	-	-	-	-
	Crabapple SE Connector	2,000,000	150,000	130,005	-	-	991,000	-	859,000
	Vehicle Replacement Reserve	-	580,097	169,066	170,000	-	-	-	-
	Connected School Beacons	20,000	20,000	20,000	-			-	-
	Trail Connection to Big Creek Greenway	9,584,000	7,184,000	5,698,542	-	-	-	2,400,000	-
	SR140 @ Green MIL-009	1,060,000	1,060,000	784,730	-	-	-	-	-
	Hopewell @ Bethany MIL-001	4,260,370	4,260,370	0	-	-	-	-	-
	Freemanville @ Birmingham MIL-004	1,990,000	1,990,000	13,135	-	-	-	-	-
	Birmingham Middle Bridge MIL-012	2,803,458	2,803,458	2,592,751	-	-	-	-	-
	Morris Road Widening MIL-031	13,254,595	13,254,595	8,134,340	-	-	-	-	-
	Freemanville @ Redd MIL-010	1,042,582	915,062	588,944	-	127,520	-	-	(0)
	Bethany @ Providence MIL-002	2,200,000	2,200,000	1,908,790	-	-	-	-	-
	Mayfield Road Sidewalks	1,003,128	1,003,128	-	-	-	-	-	-
	Bethany Bend Pedestrian Crossing TS2-2210	318,310	318,310	170,040	-	-	-	-	-
	SR 372 Rapid Rectangular Flashing Beacons TS2-2310	220,450	220,450	200,000	-	-	-	-	-
	Cox Road Intersection Improvement TS2-2311	6,200,000	6,200,000	5,581,288	-	-	-	-	-
	Webb at Cogburn TS2-2312	800,000	800,000	742,340	-	-	-	-	-

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Capital Improvement Plan
FY2025-FY2031 Funding Requests By Department/Project
All Funding Sources

* The available balance includes all encumbrances to-date.

DEPARTMENT	PROJECT	Estimated Project Cost	Previously Allocated (All Sources)	Available Balance (All Sources)*	FY25-FY31 Requests By Funding Source: FY25-FY31 Operating Transfers	FY25-FY31 TSPLOST Funding	FY25-FY31 Impact Fees	FY25-FY31 Other Funding Sources	Unfunded Amount / (Over)
	Milton Comprehensive Transportation Plan TS2-2313	280,000	280,000	14,970	-	-	-	-	-
	Bridge Maintenance TS2-2314	1,153,500	1,153,500	491,013	-	-	-	-	-
	Guardrail Improvements TS2-2315	1,050,000	1,050,000	957,419	-	-	-	-	-
	Bethany Bend Mini Roundabout TS2-2316	1,049,850	1,049,850	77,675	-	-	-	-	-
	Deerfield Area Sidewalks TS2-2317	542,154	542,154	26,432	-	-	-	-	-
	Crabapple Pedestrian Enhancements TS2-2318	1,029,000	1,029,000	380,382	-	-	-	-	-
	TSPLOST II Paving TS2-2319	5,360,000	2,360,000	300,051	-	3,000,000	-	-	-
	Dinsmore Connection TS2-2320	300,000	300,000	271,503	-	-	-	-	-
	SR 372 Area Sidewalks TS2-2321	550,000	365,846	26,432	-	184,154	-	-	-
	SR 372/Crabapple Rd at Green Rd TS2-2410	240,000	40,000	8,850	-	200,000	-	-	-
	Westbrook Bridge TS2-2411	171,500	171,500	136,600	-	-	-	-	-
	GDOT Bridge Projects TS2-2412	250,000	250,000	-	-	-	-	-	-
	Transportation Technology Upgrades TS2-2413	284,463	284,463	1	-	-	-	-	-
	TSPLOST II Program Management	-	6,892,278	6,892,278	-	26,626,476	-	-	-
TOTAL PUBLIC WORKS		**$ 60,225,514**	**$ 97,344,662**	**$ 41,920,429**	**$ 23,514,200**	**$ 30,138,150**	**$ 991,000**	**$ 6,250,000**	**$ 859,000**
PARKS & RECREATION (ACTIVE)									
	Park Land Acquisition	$ -	$ 17,039,205	$ 9,851,555	$ -	$ -	$ 3,509,000	$ -	$ -
	Vehicle Replacement Reserve	-	102,121	42,999	105,000	-	-	-	-
	Turf Field Replacements	-	1,220,000	1,220,000	1,910,000	-	-	-	-
	Providence Park	6,595,297	1,258,908	4,770	2,700,000	-	-	-	2,636,390
	Bell Memorial Park New Turf Field	2,000,000	-	-	1,350,000	-	650,000	-	-
	Legacy Park Parking Lot Upgrades	1,750,000	497,889	497,889	602,111	-	650,000	-	(0)
	Milton City Park and Preserve Facility Imp	3,727,993	2,795,000	1,149,390	932,993	-	-	-	-
	New Active Athletic Complex	20,000,000	15,100,000	15,100,000	-	-	-	4,900,000	-
	Indoor Community Center	13,000,000	-	-	6,700,000	-	-	-	6,300,000
	Cameras	150,000	75,000	75,000	75,000	-	-	-	-
TOTAL PARKS & RECREATION (ACTIVE)		**$ 47,223,290**	**$ 38,088,123**	**$ 27,941,603**	**$ 14,375,104**	**$ -**	**$ 4,809,000**	**$ 4,900,000**	**$ 8,936,389**
PASSIVE PARKS/GREENSPACE									
	Land Conservation	$ -	$ 26,760,821	$ 5,590,576	$ -	$ -	$ -	$ 135,000	$ -
	Site Improvements	-	137,301	30,000	-	-	-	-	-
	Birmingham Park	1,500,000	876,100	730,001	623,900	-	-	-	-
	Mayfield Farm Park	90,000	90,000	90,000	-	-	-	-	-
	Mayfield Road Stormwater Facility	-	80,637	80,637	-	-	-	-	-
	Milton City Park and Preserve Passive Imp	6,120,000	3,644,474	297,574	865,212	-	-	1,610,314	-
	Lackey Road	28,300	28,300	20,000	-	-	-	-	-
TOTAL PASSIVE PARKS/GREENSPACE		**$ 7,738,300**	**$ 31,617,633**	**$ 6,838,788**	**$ 1,489,112**	**$ -**	**$ -**	**$ 1,745,314**	**$ -**
COMMUNITY DEVELOPMENT									
	Tree Recompense	$ -	$ 380,462	$ 35,834	$ -	$ -	$ -	$ -	$ -
	Gateway/Wayfinding Signage & Historic Markers	-	615,185	368,970	250,000	-	-	-	-
	Arnold Mill Small Area Plan	125,000	125,000	-	-	-			
	Winward & Hwy 9 LCI Update	60,000	60,000	60,000	-	-			
	Code Enforcement Software	100,000	100,000	100,000	-	-	-	-	-
	Deerfield Implementation Plan	300,000	300,000	300,000	-	-	-	-	-
	Impact Fees CIE/Methodology Updates	-	127,449	41,851	-	-	150,000	-	-
	Vehicle Replacement Reserve	-	273,344	5,930	232,554	-	-	-	-
TOTAL COMMUNITY DEVELOPMENT		**$ 585,000**	**$ 1,981,440**	**$ 912,585**	**$ 482,554**	**$ -**	**$ 150,000**	**$ -**	**$ -**
TOTAL CAPITAL IMPROVEMENT PLAN		**$ 123,620,615**	**$ 189,182,260**	**$ 86,602,390**	**$ 48,266,287**	**$ 30,138,150**	**$ 7,137,000**	**$ 12,895,314**	**$ 9,795,389**

Capital Improvement Plan
FY2025-FY2031 Funding Requests By Department/Project
Operating Transfers (Pay-As-You-Go) Funding

DEPARTMENT	PROJECT	Available Balance (All Sources)*	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
FINANCE									
	Software Upgrades	$ -	$ 157,010	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL FINANCE		**$ -**	**$ 157,010**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
INFORMATION SERVICES									
	Server and Storage Hardware Refresh	$ 127,338	$ 109,200	$ 40,000	$ 41,600	$ 43,264	$ 44,995	$ 46,794	$ 48,666
	Citywide Network Hardware Refresh	90,094	94,053	98,293	76,303	75,714	76,304	76,911	67,518
	PC LifeCycle Replacements (Public Safety)	131,767	93,739	59,756	62,009	64,349	67,565	70,159	71,489
	PC LifeCycle Replacements (Non Public Safety)	94,874	62,441	51,801	53,001	54,681	57,775	57,984	59,723
TOTAL INFORMATION SERVICES		**$ 444,073**	**$ 359,433**	**$ 249,850**	**$ 232,913**	**$ 238,008**	**$ 246,639**	**$ 251,848**	**$ 247,396**
POLICE									
	Vehicle Replacement Reserve	$ 258,927	$ 292,460	$ 292,460	$ 292,460	$ 292,460	$ 292,460	$ 292,460	$ 292,460
TOTAL POLICE		**$ 258,927**	**$ 292,460**	**$ 292,460**	**$ 292,460**	**$ 292,460**	**$ 292,460**	**$ 292,460**	**$ 292,460**
FIRE									
	Apparatus/Vehicle Replacement	$ 1,736,493	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000
	Advanced Life Support	137,035	125,000	125,000	125,000	125,000	125,000	125,000	125,000
TOTAL FIRE		**$ 1,873,527**	**$ 625,000**	**$ 625,000**	**$ 625,000**	**$ 625,000**	**$ 625,000**	**$ 625,000**	**$ 625,000**
PUBLIC WORKS									
	Gravel Roads Maintenance	$ 962,978	$ 302,140	$ 311,808	$ 321,786	$ 332,084	$ 342,710	$ 353,677	$ 364,995
	Repair Major Stormwater Structures	1,074,576	275,000	275,000	275,000	275,000	275,000	275,000	275,000
	Pavement Management	158,875	2,020,000	2,020,000	2,020,000	2,720,000	2,720,000	2,720,000	2,720,000
	Public Works Yard Improvement	227,101	250,000	-	-	-	-	-	-
	Bridget Replacement Program	866,454	-	-	-	300,000	300,000	300,000	300,000
	Sidewalk & Trail Construction & Repair	889,085	100,000	100,000	100,000	100,000	100,000	100,000	100,000
	Vehicle Replacement Reserve	169,066	50,000	20,000	20,000	20,000	20,000	20,000	20,000
TOTAL PUBLIC WORKS		**$ 4,348,134**	**$ 2,997,140**	**$ 2,726,808**	**$ 2,736,786**	**$ 3,747,084**	**$ 3,757,710**	**$ 3,768,677**	**$ 3,779,995**
PARKS & RECREATION (ACTIVE)									
	Vehicle Replacement Reserve	$ 42,999	15,000	15,000	15,000	15,000	15,000	15,000	15,000
	Turf Field Replacements	1,220,000	-	-	630,000	320,000	320,000	320,000	320,000
	Providence Park	4,770	-	450,000	450,000	450,000	450,000	450,000	450,000
	Bell Memorial Park New Turf Field	-	510,000	510,000	330,000	-	-	-	-
	Legacy Park Parking Lot Upgrades	497,889	470,000	132,111	-	-	-	-	-
	Milton City Park and PreserveFacility Imp	1,149,390	350,000	300,000	282,993	-	-	-	-
	Indoor Community Center	-	400,000	1,000,000	1,000,000	1,000,000	1,100,000	1,100,000	1,100,000
	Cameras	75,000	75,000	-	-	-	-	-	-
TOTAL PARKS & RECREATION (ACTIVE)		**$ 2,990,048**	**$ 1,820,000**	**$ 2,407,111**	**$ 2,707,993**	**$ 1,785,000**	**$ 1,885,000**	**$ 1,885,000**	**$ 1,885,000**
PASSIVE PARKS/GREENSPACE									
	Birmingham Park	$ 730,001	$ 268,750	$ 355,150	$ -	$ -	$ -	$ -	$ -
	Milton City Park and Preserve Passive Park Impr	297,574	200,000	200,000	200,000	200,000	65,212	-	-
TOTAL PASSIVE PARKS/GREENSPACE		**$ 1,027,575**	**$ 468,750**	**$ 555,150**	**$ 200,000**	**$ 200,000**	**$ 65,212**	**$ -**	**$ -**
COMMUNITY DEVELOPMENT									
	Gateway/Wayfinding Signage & Historic Markers	$ 368,970	$ 100,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000	$ 25,000
	Vehicle Replacement Reserve	5,930	33,222	33,222	33,222	33,222	33,222	33,222	33,222
TOTAL COMMUNITY DEVELOPMENT		**$ 374,900**	**$ 133,222**	**$ 58,222**	**$ 58,222**	**$ 58,222**	**$ 58,222**	**$ 58,222**	**$ 58,222**
TOTAL CAPITAL IMPROVEMENT PLAN		**$ 11,317,184**	**$ 6,853,015**	**$ 6,914,601**	**$ 6,853,374**	**$ 6,945,774**	**$ 6,930,243**	**$ 6,881,207**	**$ 6,888,073**

* The available balance includes all encumbrances to-date.

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CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Financial Software Upgrades	**Estimated Project Cost:**	$320,650
		Estimated Completion:	2024-2025

DEPARTMENT: Finance **Account #:** 300-1510-542401000

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Long-term Financial Stability **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Upgrade to City ERP system to allow for improved performance, paperless transactions and workflow approvals. This system should integrate with the City's current approved document management system or provide the same or better document management system that works with the new ERP system.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	320,650
Total Project Cost:	**320,650**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	650

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	162,990

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	163,640	157,010	-	-	-	-	-	-	320,650	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
ARPA Funding	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**163,640**	**157,010**	**-**	**-**	**-**	**-**	**-**	**-**	**320,650**	**-**

IMPACT ON OPERATING BUDGET:	A new ERP system will increase the annual maintenance budget for software by approximately $58,000.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	120,000
		Other	-
		Revenues	-
		Total:	**120,000**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Server and Storage Hardware Refresh	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Information Services

Account #: 300-1535-542402000

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Effective Information Technology

Recurring/Non-Recurring: Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project is the lifecycle replacement for the City's on-premise server and storage systems at City Hall and the Public Safety Complex.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
	Cap Proj
Expended Through FY 24	613,775

BUDGET ROLLOVER FROM PRIOR YEAR:	
	Cap Proj
Rollover at FYE 24	127,338

AVAILABLE BALANCE:	
Rollover less current encumbrances at FYE 24	Cap Proj 127,338

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	741,113	109,200	40,000	41,600	43,264	44,995	46,794	48,666	1,115,632	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**741,113**	**109,200**	**40,000**	**41,600**	**43,264**	**44,995**	**46,794**	**48,666**	**1,115,632**	**-**

IMPACT ON OPERATING BUDGET:	This includes 3 year warranties, City will have to add years 4-6 after initial 3 year term. Expected cost is 6,000 per year.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	6,000
		Other	-
		Revenues	-
		Total:	**6,000**

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Citywide Network Hardware Refresh	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Information Services **Account #:** 300-1535-542402001

STRATEGIC PRIORITY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Effective Information Technology **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

Upgrade of the network hardware within the City of Milton. Locations will included are:
1. Fire Station 41- $10,000 (FY 2023-24) single year spend (cycle for funding starts over in 2030)
2. Fire Station 43- $20,000 (FY 2023-24) single year spend (cycle for funding starts over in 2030)
3. City Hall- $90,000 (FY 2024) single year spend (cycle for funding starts over in 2030)
4. Public Safety Complex- $178,000 (27-28) or 32,500/year over 4 years
5. Fire Station 42- $22,320 (2030) 3,200/year over 5 years
6. Fire Station 45 (new construction)- $15,000 single year (unknown start date)

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	113,789

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	90,094

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	90,094

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	203,883	94,053	98,293	76,303	75,714	76,304	76,911	67,518	768,979	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-		-	-	-	-	-	-	-	
Funding Source Total:	**203,883**	**94,053**	**98,293**	**76,303**	**75,714**	**75,714**	**76,911**	**67,518**	**768,979**	**-**

IMPACT ON OPERATING BUDGET: None. Annual Smartnet renewals will either stay the same or decrease.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	PC LifeCycle Replacements (Public Safety)	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Information Services **Account #:** 300-1535-542402002

STRATEGIC PRIORITY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Long-term Financial Stability **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

The request is for the standard replacement of Public Safety departments (Fire and Police) tablets and laptops. This includes all current Public Safety units and does not include estimates for new employees. Below are the define replacement cycles for laptops, desktops, and tablets based Information Services defined PC LIfeCycle Policy.

1. Laptops (Non-Public Safety)= 3 Years
2. Desktops (Non-Public Safety/Public Safety)= 4 Years
3. Laptops (Public Safety)= 4 Years
4. Tablets (Non-Public Safety)= 3 Years
5. Tablets (Public Safety)= 4 Years

Based on user specific requirements some computers/tablets may be upgraded earlier depending on needs of the users. **Note: The police department was initially going to replace tablets/laptops on a 5 year cycle with the vehicles, but there are concerns with the cost of extended warranties and limited support by the 5 year. The estimated cost does not include new docks or mounts for vehicles, which could be included in the cost of the new vehicles as long as mounts match the tablet/laptops IS purchases.**

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	28,207

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	137,581

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	131,767

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	165,787	93,739	59,756	62,009	64,349	67,565	70,159	71,489	654,853	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-								-	
Funding Source Total:	**165,787**	**93,739**	**59,756**	**62,009**	**64,349**	**67,565**	**70,159**	**71,489**	**654,853**	**-**

IMPACT ON OPERATING BUDGET:

Warranties are bundled in hardware cost, but for 4 units there will need to be funds budgeted in operating to cover an extra year since those units were purchased in FY 2023 and we will extend them out to 2028 1 year past the planned replacement cycle. That will allow IS to put all Fire units on the same replacement cycle which decreases management complexity.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	5,400
Other	-
Revenues	-
Total:	**5,400**

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	PC LifeCycle Replacements (Non Public Safety)	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Information Services **Account #:** 300-1535-542402003

STRATEGIC PRIORITY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Long-term Financial Stability **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The request is for the standard replacement of laptops and desktops for all departments. This includes all current Public Safety non-ruggedized units and does not include estimates for new employees. Below are the define replacement cycles for laptops, desktops, and tablets based Information Services defined PC LIfeCycle Policy. 1. Laptops (Non-Public Safety)= 3 Years 2. Desktops (Non-Public Safety/Public Safety)= 4 Years 3. Laptops (Public Safety)= 4 Years 4. Tablets (Non-Public Safety)= 3 Years 5. Tablets (Public Safety)= 4 Years Based on user specific requirements some computers/tablets may be upgraded earlier depending on needs of the users. **Note: The cost giving does not include the replacement of monitor, which IT will budget for separately in operating. The cost of **

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	50,439

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	94,874

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	94,874

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	145,313	62,441	51,801	53,001	54,681	57,775	57,984	59,723	542,719	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-								-	
Funding Source Total:	**145,313**	**62,441**	**51,801**	**53,001**	**54,681**	**57,775**	**57,984**	**59,723**	**542,719**	**-**

IMPACT ON OPERATING BUDGET:	3 year warranty cost is paid on initial purchase. IT may purchase an extended warranty for critical desktop computers as needed.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Public Safety Complex Gate	**Estimated Project Cost:**	$99,200
		Estimated Completion:	Dec-23

DEPARTMENT: General Govt Building **Account #:** 300-1565-541300100

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Safe and Secure Community **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This is the final phase to securing the employee parking lot at the Public Safety Complex. The fence was installed earlier in the year and this final installation is for the automatice controlled access gate to the parking lot.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	99,200
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**99,200**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	99,200

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	99,200

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	99,200	-	-	-	-	-	-	-	99,200	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**99,200**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**99,200**	**-**

IMPACT ON OPERATING BUDGET:	There will be minimial maintenance costs for repairs and maintenance.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Public Safety Complex Gate

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Generators	**Estimated Project Cost:**	$92,000
		Estimated Completion:	2023

DEPARTMENT: Public Works **Account #:** 300-1565-542500000

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Facility Operations **Recurring/Non-Recurring:** Non-recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Natural gas powered generator as limited back up power for City Hall in the event of a large scale power outage. Estimate includes the cost of the generator and electrical work for connectivity and landscaping around generator unit. Project also includes portable gas powered generator for the Public Works building for emergency backup of that facility with electrical work for connectivity.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	82,000
Other	9,818
Total Project Cost:	**91,818**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	56,512

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	35,306

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	35,306

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	91,818	-	-	-	-	-	-	-	91,818	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**91,818**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**91,818**	**-**

IMPACT ON OPERATING BUDGET:	Annual maintenance will be minimal.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Generator

PROJECT NAME:	Vehicle Replacement Reserve (Police)	Estimated Project Cost: N/A Estimated Completion: N/A

DEPARTMENT: Police **Account #:** 300-3210-542202000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Engage in Proactive Planning **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This will cover costs of replacement vehicles in the Police Department.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	2,882,556

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	71,048

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	52,057

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Funding	Unfunded Amount
Operating Budget	2,846,006	292,460	292,460	292,460	292,460	292,460	292,460	292,460	4,893,226	
Debt Financing	-	-	-	-	-	-	-	-	-	
HIDTA	3,750	-	-	-	-	-	-	-	3,750	
Insurance Proceeds	103,848	-	-	-	-	-	-	-	103,848	
Funding Source Total:	**2,953,604**	**292,460**	**292,460**	**292,460**	**292,460**	**292,460**	**292,460**	**292,460**	**5,000,824**	**-**

IMPACT ON OPERATING BUDGET:	The impact will involve general vehicle maintenance, insurance, and fuel.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	3,000
Other	-
Revenues	-
Total:	**3,000**



Police Vehicle

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Software Upgrades	**Estimated Project Cost:**	$258,927
		Estimated Completion:	2023

DEPARTMENT: Police **Account #:** 300-3210-542401000

STRATEGIC PRIORITY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Safe and Secure Community **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The City of Milton and the City of Alpharetta have utilized multi-agency capabilities of both CAD and RMS since 2010. The City of Alpharetta is upgrading and migrating to a new CAD and RMS vendor and the City of Milton would like to continue in this partnership. The City will purchase the needed software and training from the City of Alpharetta already awarded under the competitive bid process approved by Alpharetta's City Council.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	258,927
Total Project Cost:	**258,927**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 24	258,927

AVAILABLE BALANCE:	
Rollover less current encumbrances at FYE 24	Cap Proj 258,927

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	258,927						-	-	258,927	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**258,927**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**258,927**	**-**

IMPACT ON OPERATING BUDGET:	Annual Licensing and Support: Year 1 - $132,591 Year 2 - $136,569 Year 3 - $140,666 Year 4 - $144,886 Year 5 - $149,233

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	132,591
Other	-
Revenues	-
Total:	**132,591**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Fire Station 45	**Estimated Project Cost:**	$7,077,916
		Estimated Completion:	Oct-24

DEPARTMENT: Fire **Account #:**

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Engage in Proactive Planning **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	With GIS mapping clearly showing the area of Highway 372 and the New Providence Rd outside the 1 1/2 and 2 1/2 road miles from Fire Stations 41 and 43 required by ISO. Community Development is showing this area as having 405 new residents in 2014. With a new City Hall building down the street, a new fire station will be needed in this area. The City has acquired approximately two acres of land in this area. Strategically positioned, fire crews will have easy access in all directions due to the round about. Future residents in this area of the City will benefit from improved response times and an improved ISO rating City-wide. Public Works has expressed interest in utilizing an area behind this proposed fire station to store materials used during snow and ice events due to it's central location in the City.

ESTIMATED PROJECT COST:	
Planning & Design	300,000
Construction	6,442,916
Land Acquisition	-
Fleet Acquisition	-
Other	335,000
Total Project Cost:	**7,077,916**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Impact Fees
Expended Through FY 24	245,105	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Impact Fees
Rollover at FYE 24	6,634,895	60,916

AVAILABLE BALANCE:	Cap Proj	Impact Fees
Rollover less current encumbrances at FYE 24	6,225,895	60,916

		Planned Funding Requests								
FUNDING SOURCE(S):	**Previously Allocated**	**FY 2025**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total Funding**	**Unfunded Amount**
Operating Budget	6,880,000	-	-	-	-	-	-	-	6,880,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Impact Fees	60,916	137,000	-	-	-	-	-	-	197,916	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**6,940,916**	**137,000**	**-**	**-**	**-**	**-**	**-**	**-**	**7,077,916**	**-**

IMPACT ON OPERATING BUDGET:	When the fire station construction is completed, there will be additional staffing of 12 firefighters needed for operations. There will also be annual maintenance and utility costs.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	1,182,512
		Maintenance	10,000
		Other	170,182
		Revenues	-
		Total:	**1,362,694**



Intersection of Birmingham Hwy/Providence Rd/New Providence Rd

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Apparatus/Vehicle Replacement Reserve (Fire)	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Fire

Account #: 300-3510-542202000
350-3510-542202000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Engage in Proactive Planning

Recurring/Non-Recurring: Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	We have completed the planned replacement of the three front line engines and purchased a quint instead of a previously planned engine to minimize staffing costs. We still maintain high-mileage quint and engine in our fleet as reserve apparatus. This update of the fire vehicle CIP is based on a fresh analysis of station planning, equipment needs, and eventual replacement of other vehicles in our fleet over the next 11 years. This anticipates a 1,000,000 balance to begin with and anticipates a purchase of an additional quint for Station 45 in FY24/25 as well as the full replacement of the current fleet in FY310 through FY32. If all assumptions hold true and the current inflation rate of 5.8% holds constant over the life of this current (FY24) iteration of the plan, funding at 500,000 per year will prevent negative balances in this captial line.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Impact Fees	ARPA Funds
Expended Through FY 24	5,687,822	-	424,629

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Impact Fees	ARPA Funds
Rollover at FYE 24	1,777,044	-	-

AVAILABLE BALANCE:			
Rollover less current encumbrances at FYE 24	Cap Proj 1,736,493	Impact Fees -	ARPA Funds -

		Planned Funding Requests								
FUNDING SOURCE(S):	**Previously Allocated**	**FY 2025**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total Funding**	**Unfunded Amount**
Operating Budget	7,464,866	500,000	500,000	500,000	500,000	500,000	500,000	500,000	10,964,866	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees (Apparatus Only)	-	-	175,000	175,000	175,000	175,000	175,000	175,000	1,050,000	
ARPA Funding	424,629	-	-	-	-	-	-	-	424,629	
Funding Source Total:	**7,889,495**	**500,000**	**675,000**	**675,000**	**675,000**	**675,000**	**675,000**	**675,000**	**12,439,495**	**-**

IMPACT ON OPERATING BUDGET:	Preventative maintenance and annual pump testing are budgeted in the M&O budget, no addition cost is expected.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Other	-
		Revenues	-
		Total:	**5,000**



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Advanced Life Support	**Estimated Project Cost:**	$786,999
		Estimated Completion:	N/A

DEPARTMENT: Fire **Account #:** 300-3510-542507100

STRATEGIC PLAN STRATEGY:

STRATEGIC ACTION ITEM: **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Each of the frontline Milton Fire apparatus offer advanced life support services. This requires an additional capital item of a defibrillator which is used by paramedics to address heart rhythm issues and other diagnostic services. We currently have seven of those items in our department. They currently cost approximately 30,000 each and assuming a 5% increase year after year. In order to keep up with the lifesaving technology and provide the best service possible, we are planning to replace these items on a routine basis. This fund will allow us to save up for them rather than develop one-time initiatives. The current CIP request for FY25 includes the anticipated onetime purchase of an additional unit for Station 45 as well as a full replacement of 8 units in FY28. (There are also ALS supporting supplies beyond the defibrillator unit itself that will be assumed in this capital line that integrate with the defibrillator.) The cost for these units has increased from 35,000 to 55,000 since 2022, so the projection has been increased. This project has been updated to reflect the cost change, additional apparatus, and the other captial items in the ALS program.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	359,671

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	137,035

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	137,035

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	496,706	125,000	125,000	125,000	125,000	125,000	125,000	125,000	1,371,706	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**496,706**	**125,000**	**125,000**	**125,000**	**125,000**	**125,000**	**125,000**	**125,000**	**1,371,706**	**-**

IMPACT ON OPERATING BUDGET:	These items are equipped with modems for wireless connectivity that carries an annual contract as well as callibration and repair requirements.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Gravel Roads Maintenance	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-522203000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds would be used to provide supplemental grading and maintenance activities for the 13 miles of gravel roads.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
	Cap Proj
Expended Through FY 24	1,049,846

BUDGET ROLLOVER FROM PRIOR YEAR:	
	Cap Proj
Rollover at FYE 24	976,450

AVAILABLE BALANCE:	
Rollover less current	Cap Proj
encumbrances at FYE 24	962,978

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	2,026,296	302,140	311,808	321,786	332,084	342,710	353,677	364,995	4,355,496	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**2,026,296**	**302,140**	**311,808**	**321,786**	**332,084**	**342,710**	**353,677**	**364,995**	**4,355,496**	**-**

IMPACT ON OPERATING BUDGET:	Three seasonal equipment operators.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	73,050
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**73,050**



PROJECT NAME:	Repair Major Stormwater Structures (as needed)	Estimated Project Cost:	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-522250000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds will include the scoping, design and construction of repairs associated with the City's stormwater infrastructure. It is anticipated that as the stormwater system is inspected and inventoried under the requirements of the NPDES stormwater permit that deficiencies in the system will be identified.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	ARPA Funds
Expended Through FY 24	1,378,172	254,944

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	ARPA Funds
Rollover at FYE 24	1,103,679	-

AVAILABLE BALANCE:	Cap Proj	ARPA Funds
Rollover less current encumbrances at FYE 24	1,074,576	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Funding	Unfunded Amount
Operating Budget	2,481,851	275,000	275,000	275,000	275,000	275,000	275,000	275,000	4,406,851	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
ARPA Funding	254,944	-	-	-	-	-	-	-	254,944	
Funding Source Total:	**2,736,795**	**275,000**	**275,000**	**275,000**	**275,000**	**275,000**	**275,000**	**275,000**	**4,661,795**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Stormwater Repair

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Pavement Management	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works

Account #: 300-4101-522260000
340-4101-522260000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services

Recurring/Non-Recurring: Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

These funds are used for the annual pavement management contract with IMS Infrastructure Management Services, resurfacing/reconstruction program, pavement rejuvenation, and to provide deep patching and edge of roadway repair for those sections of roads which have been prioritized through the pavement management program. The 5 year plan is based on prioritized City-wide evaluation of City streets and the Pavement Condition Index (PCI) rating for each road. There is anticipated LMIG funding from GDOT to supplement costs. TSPLOST II will also provide funding for this program to supplement increases in paving and full depth reconstruction costs, to increase residential roadway repaving, and to reduce local funds required (please see the project sheet for TS2-2319 Pavement Management for more details). The budget is set based on 5 year plan to maintain a City-wide PCI of 70. Annual roadway pavement markings is part of this account (moved from M&O) and will address roadways that are repaved as well as other immediate striping needs each fiscal year.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Cap Grant
Expended Through FY 24	20,395,197	3,271,528

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Cap Grant
Rollover at FYE 24	1,488,864	1,495,292

AVAILABLE BALANCE:	Cap Proj	Cap Grant
Rollover less current encumbrances at FYE 24	3,429	155,446

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	21,036,146	2,020,000	2,020,000	2,020,000	2,720,000	2,720,000	2,720,000	2,720,000	37,976,146	
Other Funding		-	-	-	-	-	-	-	-	
Grant Funding (LMIG)	4,766,820	440,000	440,000	440,000	440,000	440,000	440,000	440,000	7,846,820	
Capital Revenues	847,915	110,000	110,000	110,000	110,000	110,000	110,000	110,000	1,617,915	
Funding Source Total:	**26,650,881**	**2,570,000**	**2,570,000**	**2,570,000**	**3,270,000**	**3,270,000**	**3,270,000**	**3,270,000**	**47,440,881**	**-**

IMPACT ON OPERATING BUDGET:

No impact on the operating budget anticipated as all paving expenses are booked to the capital accounts listed above.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



Repaving

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Public Works Yard Improvements	**Estimated Project Cost:**	$1,108,156
		Estimated Completion:	2025

DEPARTMENT: Public Works **Account #:** 300-4101-541200001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Continuing efforts to improve the Public Works Facility behind Fire Station #43 adjacent to the Birmingham Park. Next phases are construction of a pole barn in the public works yard and a proposed 900' water 8" main line extension serving multiple departments. The pole barn will cover the rock/salt material bins to reduce the effect of weathering, extend material life and allow material to be readily available when needed. The proposed waterline extension serves multiple purposes and costs will be shared between Fire, Birmingham Park, and Public Works. Fire Station property at 750 Hickory Flat Road has long needed a waterline and hydrant near the northeast corner of the station curtilage. We have explored this possibility throughout Milton's existence due to need for firefighter training and safety. Our primary training ground at 43 does not have water access except on Hickory Flat Road and laying of 5 inch supply line blocks both the roadway and the parking lots/gas pumps, making water supply possible, but highly impractical. From a safety perspective, we have already had one building burn to the ground in the park area--water supply was an issue on this fire--and as facilities are expanded, including a future restroom for Birmingham Park and the Public Works maintenance building, the need for better access to water has only grown. The addition of a waterline and a hydrant at the back of the station parking lot would be a significant improvement in both the training and safety arenas for fire. Extending this to the Public Works building will provide substantially improved water flow and quality for this building. The water service line extended into Birmingham Park use area will provide a hydrant at the end of the line, better sourse for drinking water, be more reliable and flexible for the future restroom for Birmingham Park visitors.

ESTIMATED PROJECT COST:	
Planning & Design	10,000
Construction	240,000
Land Acquisition	-
Construction - Water	250,000
Other	608,156
Total Project Cost:	**1,108,156**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	631,055

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	227,101

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	227,101

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	858,156	250,000	-	-	-	-	-	-	1,108,156	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees (Fire)	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**858,156**	**250,000**	**-**	**-**	**-**	**-**	**-**	**-**	**1,108,156**	**-**

IMPACT ON OPERATING BUDGET:	Maintenance costs include the recurring expenses needed for building facility operation. These items are cleaning, grounds repair, communications, pest control, gas, electricity, etc.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	15,960
		Other	-
		Revenues	-
		Total:	**15,960**



PROJECT NAME:	Traffic Calming	Estimated Project Cost: N/A Estimated Completion: N/A

DEPARTMENT: Public Works

Account #: 300-4101-541400400
335-4101-541400400
340-4101-541400400

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services

Recurring/Non-Recurring: Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The City's traffic calming program previously provided funds for potential use on qualified projects on subdivision streets. The City of Milton Code of Ordinances was updated in February 2023 to remove the 50% cost sharing on the part of the City for the installation of basic traffic calming devices on local residential streets. The traffic calming project and account provides funding to address recommendations from the Local Road Safety Plan and also includes lower Hopewell Road traffic calming project.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Cap Grant	TSPLOST
Expended Through FY 24	194,691	116,000	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Cap Grant	TSPLOST
Rollover at FYE 24	1,423,256	-	-

AVAILABLE BALANCE:	Cap Proj	Cap Grant	TSPLOST
Rollover less current encumbrances at FYE 24	1,377,856	-	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031		
Operating Budget	1,607,919	-	-	-	-	-	-	-	1,607,919	
TSPLOST Funding	-	-	-	-	-	-	-	-	-	
Grant Funding	116,000	-	-	-	-	-	-	-	116,000	
Other-Traffic Calming Revenues	10,029	-	-	-	-	-	-	-	10,029	
Funding Source Total:	**1,733,948**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**1,733,948**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



Traffic Calming Islands

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Bridge Replacement Program	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works

Account #: 300-4101-541401200
350-4101-541401200

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services

Recurring/Non-Recurring: Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds will be used for design and construction services related to the bridge replacement and improvement program. Bridges will be repaired and maintained in accordance with the recommendations provided in the GDOT inspection reports provided every two years and City inspections. TSPLOST II will also provide funding for this program to support a citywide review, prioritization and implementation of priority B repairs identified by GDOT inspections. Priority guardrail improvements at bridges will be funded through TSPLOST II as part of this program.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Impact Fees
Expended Through FY 24	1,481,356	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Impact Fees
Rollover at FYE 24	866,454	-

AVAILABLE BALANCE:	Cap Proj	Impact Fees
Rollover less current encumbrances at FYE 24	866,454	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	2,347,809	-	-	-	300,000	300,000	300,000	300,000	3,547,809	
TSPLOST Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**2,347,809**	**-**	**-**	**-**	**300,000**	**300,000**	**300,000**	**300,000**	**3,547,809**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

PROJECT NAME:	Sidewalk & Trail Construction and Repair	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works

Account #: 300-4101-541301300
340-4101-541301300

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services

Recurring/Non-Recurring: Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	City-wide sidewalk, trail and curb & gutter construction and repairs.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Cap Grant
Expended Through FY 24	1,239,077	32,619

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Cap Grant
Rollover at FYE 24	891,022	-

AVAILABLE BALANCE:		
Rollover less current encumbrances at FYE 24	Cap Proj	Cap Grant
	889,085	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	2,017,382	100,000	100,000	100,000	100,000	100,000	100,000	100,000	2,717,382	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding-CDBG	32,619	-	-	-	-	-	-	-	32,619	
Other-Sidewalk Replacement Fund	112,717	-	-	-	-	-	-	-	112,717	
Funding Source Total:	**2,162,718**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**100,000**	**2,862,718**	**-**

IMPACT ON OPERATING BUDGET:	Impact is neutral as any costs to edge/mow around the new sidewalks/trails will be offset by a decrease in overall right of way mowing expenses.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Sidewalk Repair and New Installation

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Slope Landscaping at Thomas Byrd House	**Estimated Project Cost:**	$100,000
		Estimated Completion:	2025

DEPARTMENT: General Govt Building **Account #:** 300-4101-541401701

STRATEGIC PRIORITY: Public Land and Resources

STRATEGIC ACTION ITEM: Culture in Public Spaces **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Extend rubble wall and re-grade slope to accommodate landscape growth. Plant slope with appropriate landscape materials. Incorporate public art where applicable. FY23 installed phase 1 wall and plantings. Future phase will improve signage and entry based on recommendations from branding and wayfinding study.

ESTIMATED PROJECT COST:	
Planning & Design	15,000
Construction	85,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**100,000**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	54,072

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	45,928

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	45,928

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	100,000	-	-	-	-	-	-	-	100,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**100,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**100,000**	**-**

IMPACT ON OPERATING BUDGET:	Future mowing and maintenance	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Crabapple SE Connector	**Estimated Project Cost:**	$2,000,000
		Estimated Completion:	2030

DEPARTMENT: Public Works **Account #:** 300-4101-541401704

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project is for new location road(s) and possible intersection improvements that will connect Broadwell Rd (at any point or at any of the existing streets including Marstrow Dr, Dorsland Way, Dunbrody Dr, or McCaus Ln) to Mid Broadwell Rd to Mayfield Rd and/or from Broadwell Rd to Charlotte Dr. A conceptual plan and cost was developed for a connection from Dunbrody Dr to Charlotte Dr. The District at Mayfield Plan includes additional possible connections. Based on further traffic analysis and feasibility, these connections could be part of future southeast Crabapple improvements coordinated with future developments. Future funding sources could include impact fees, TSPLOST, and/or improvements provided by developments.

ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	1,700,000
Land Acquisition	150,000
Fleet Acquisition	-
Other	-
Total Project Cost:	**2,000,000**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Impact Fees
Expended Through FY 24	19,995	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Impact Fees
Rollover at FYE 24	130,005	-

AVAILABLE BALANCE:	Cap Proj	Impact Fees
Rollover less current encumbrances at FYE 24	130,005	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	150,000	-	-	-	-	-	-	-	150,000	
Impact Fees	-	121,000	145,000	145,000	145,000	145,000	145,000	145,000	991,000	
TSPLOST Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**150,000**	**121,000**	**145,000**	**145,000**	**145,000**	**145,000**	**145,000**	**145,000**	**1,141,000**	**859,000**

IMPACT ON OPERATING BUDGET:	Operating impact to be determined upon final design approval.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



Broadwell Rd to Charlotte Dr Connection Option

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Vehicle Replacement Reserve (Public Works)	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 300-4101-542201000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds provide for standard replacement of Public Works vehicles.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	411,031

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	169,066

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	169,066

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	569,872	50,000	20,000	20,000	20,000	20,000	20,000	20,000	739,872	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other - Insurance Proceeds	10,225	-	-	-	-	-	-	-	10,225	
Funding Source Total:	**580,097**	**50,000**	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**	**750,097**	**-**

IMPACT ON OPERATING BUDGET:	The impact will involve general vehicle maintenance, insurance, and fuel.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	500
		Other	-
		Revenues	-
		Total:	**500**

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Connected School Beacons	**Estimated Project Cost:**	$20,000
		Estimated Completion:	2025

DEPARTMENT: Public Works

Account #: 300-4101-542500000
335-4101-541440000

STRATEGIC PRIORITY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

There are 20 school flasher beacons throughout the City with various hardware and software systems. This project would provide connected school beacons to improve reliability, reduce maintenance costs, and increase safety. A connected system would reduce downtime and improve response times by knowing the location and status of each unit. Through this system the City would receive access to key performance indicators to analyze each school beacons' performance and create reports. Once beacons are connected, they use the on-board cellular modem to transmit and receive data. This connection also allows for over-the-air adjustment and updates when flashing times need to be modified. This type of connected system also has possible integration with connected vehicles and driving apps.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	20,000
Total Project Cost:	**20,000**

ACTUAL EXPENDITURES TO DATE:	
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
Rollover at FYE 24	20,000

AVAILABLE BALANCE:	
Rollover less current encumbrances at FYE 24	Cap Proj 20,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	20,000	-	-	-	-	-	-	-	20,000	
TSPLOST II M&S - Cst	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**20,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**20,000**	**-**

IMPACT ON OPERATING BUDGET:

There are various lengths service periods depending on the vendor selected for this project. The service could be part of the overall initial cost or could be separated into a yearly data expense for the term of the services.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	5,000
Other	-
Revenues	-
Total:	**5,000**



Connected School Beacons

PROJECT NAME:	Trail Connection to Big Creek Greenway	Estimated Project Cost:	$9,584,000
		Estimated Completion:	2026

DEPARTMENT: Public Works

Account #: 335-4101-541420000
340-4101-541400007

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

The City of Milton has completed a local Comprehensive Transportation Plan, North Fulton Comprehensive Transportation Plan, and Livable Centers Initiative that all looked at multi-use connections in areas of the City and regional connections. Milton's Multi-use Trail Connection to the Big Creek Greenway is a project that creates multi-use connections in the Windward Parkway Activity Center and surrounding areas between regional thoroughfare networks, schools, parks, senior centers, retail, MARTA bus routes, and greenways. Given the potential scope of this project, both short and long term connections to the Big Creek Greenway will be evaluated. The project identified to move forward with federal funds for all phases is a multi-use trail beginning at the intersection of Bethany Bend and Cogburn Road and continuing south on Cogburn to Webb and then east on Webb to tie into the Morris Road widening project.

ESTIMATED PROJECT COST:	
Planning & Design	750,000
Construction	3,000,000
Land Acquisition	5,654,000
Fleet Acquisition	-
Other	180,000
Total Project Cost:	**9,584,000**

ACTUAL EXPENDITURES TO DATE:	Cap Grant	TSPLOST
Expended Through FY 24	969,654	354,757

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Grant	TSPLOST
Rollover at FYE 24	4,028,864	1,830,725

AVAILABLE BALANCE:	Cap Grant	TSPLOST
Rollover less current encumbrances at FYE 24	3,867,817	1,830,725

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031		
Operating Budget	500,318	-	-	-	-	-	-	-	500,318	
TSPLOST Funding	1,530,482	-	-	-	-	-	-	-	1,530,482	
Grant Funding	4,923,200	2,400,000	-	-	-	-	-	-	7,323,200	
Alpharetta, NFCID & GDOT TAP	230,000	-	-	-	-	-	-	-	230,000	
Funding Source Total:	**7,184,000**	**2,400,000**	**-**	**-**	**-**	**-**	**-**	**-**	**9,584,000**	**-**

IMPACT ON OPERATING BUDGET:

Upon completion of a trail connection, additional maintenance needs are anticipated at approx. $5,000/mile to include trimming, edging, vegetation control, blowing, trash service etc.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	16,000
Other	-
Revenues	-
Total:	**16,000**



Greenway Connection

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	SR140 @ Green MIL-009	**Estimated Project Cost:**	$1,060,000
		Estimated Completion:	2025

DEPARTMENT: Public Works **Account #:** 335-4101-541400002

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project will consider a new traffic signal for SR 140/Arnold Mill Road at Green Road is in response to identification of the project in the 2016 City of Milton Comprehensive Transportation Plan, the 2016 Fulton County TSPLOST initiative project list, and the 2018 North Fulton Comprehensive Transportation Plan. Other improvement alternatives may be considered in coordination with GDOT. The project also includes extending a multiuse path on the south side of Green Rd and east side of SR 140 from Waterhaven Ln to the Kroger driveway.

ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	860,000
Land Acquisition	-
Fleet Acquisition	-
Other	50,000
Total Project Cost:	**1,060,000**

ACTUAL EXPENDITURES TO DATE:	TSPLOST
Expended Through FY 24	135,113

BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOST
Rollover at FYE 24	924,887

AVAILABLE BALANCE:	TSPLOST
Rollover less current encumbrances at FYE 24	784,730

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST Funding	1,060,000	-	-	-	-	-	-	-	1,060,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**1,060,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**1,060,000**	**-**

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



PROJECT NAME:	Hopewell @ Bethany MIL-001	**Estimated Project Cost:**	$4,260,370
		Estimated Completion:	2023

DEPARTMENT: Public Works **Account #:** 335-4101-541400004

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Operational improvements that will address the intersections of Hopewell Road with Bethany Bend, Bethany Oaks Pointe, and Bethany Way. Includes roundabout at Hopewell Road and Bethany Bend, exit lane from Bethany Oaks Pointe to Bethany Bend, and turn lanes at Hopewell Road and Bethany Way.

ESTIMATED PROJECT COST:	
Planning & Design	250,000
Construction	3,360,370
Land Acquisition	650,000
Fleet Acquisition	-
Other	-
Total Project Cost:	**4,260,370**

ACTUAL EXPENDITURES TO DATE:	TSPLOST
Expended Through FY 24	4,234,013

BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOST
Rollover at FYE 24	26,357

AVAILABLE BALANCE:	
Rollover less current encumbrances at FYE 24	TSPLOST 0

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST Funding	4,260,370	-	-	-	-	-	-	-	4,260,370	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**4,260,370**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**4,260,370**	**-**

IMPACT ON OPERATING BUDGET:	Operating impact will include roundabout landscaping maintenance.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Other	-
		Revenues	-
		Total:	**5,000**



Project Location

PROJECT NAME:	Freemanville @ B'Ham MIL-004	**Estimated Project Cost:**	$1,990,000
		Estimated Completion:	2024

DEPARTMENT: Public Works **Account #:** 335-4101-541400005

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Operational improvements of a roundabout that will address the all way stop controlled intersection.

ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	1,666,000
Land Acquisition	100,000
Fleet Acquisition	-
Other	74,000
Total Project Cost:	**1,990,000**

ACTUAL EXPENDITURES TO DATE:	
	TSPLOST
Expended Through FY 24	1,158,550

BUDGET ROLLOVER FROM PRIOR YEAR:	
	TSPLOST
Rollover at FYE 24	831,450

AVAILABLE BALANCE:	
Rollover less current encumbrances at FYE 24	TSPLOST 13,135

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST Funding	1,990,000	-	-	-	-	-	-	-	1,990,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**1,990,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**1,990,000**	**-**

		Estimated Annual Impact:	
IMPACT ON OPERATING BUDGET:	Operating impact will include roundabout landscaping maintenance.	**Expenditures**	
		Personnel	-
		Maintenance	5,000
		Other	-
		Revenues	-
		Total:	**5,000**



Roundabout Concept Alternative

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Birmingham Middle Bridge MIL-012	**Estimated Project Cost:**	$2,803,458
		Estimated Completion:	2025

DEPARTMENT: Public Works **Account #:** 335-4101-541400009

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The concept recommendation for improvement is replacing the existing bridge with a triple 10'x10' box culvert and raising the existing road up to six feet at the deepest section to prevent flooding of the roadway for the major storm events. The raising of Birmingham Road will necessitate raising Manor Trace due to the proximity to the intersection.

ESTIMATED PROJECT COST:	
Planning & Design	100,000
Construction	2,103,458
Land Acquisition	600,000
Fleet Acquisition	-
Other	-
Total Project Cost:	**2,803,458**

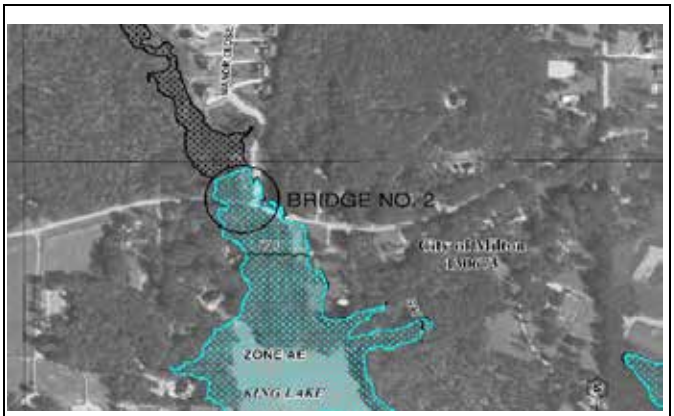
ACTUAL EXPENDITURES TO DATE:	
	TSPLOST
Expended Through FY 24	206,284

BUDGET ROLLOVER FROM PRIOR YEAR:	
	TSPLOST
Rollover at FYE 24	2,597,174

AVAILABLE BALANCE:	
Rollover less current	TSPLOST
encumbrances at FYE 24	2,592,751

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST Funding	2,803,458	-	-	-	-	-	-	-	2,803,458	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**2,803,458**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**2,803,458**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



FIRM Map of Bridge Location

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CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Morris Road Widening MIL-031	**Estimated Project Cost:**	$13,254,595
		Estimated Completion:	2026

DEPARTMENT: Public Works **Account #:** 335-4101-541400010

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The overall project is for a proposed widening of Morris Road from Webb Road to Bethany Bend tying into McGinnis Ferry Road widening at Bethany Bend. The cross section is proposed as a 4 lane divided roadway with landscaped median/turn lanes and multiuse trail on the north side, including intersection improvements at Webb Road.

ESTIMATED PROJECT COST:	
Planning & Design	670,000
Construction	6,330,000
Land Acquisition	3,500,000
Utilities Relocation	1,000,000
Other/Contingency	1,754,595
Total Project Cost:	**13,254,595**

ACTUAL EXPENDITURES TO DATE:	TSPLOST	Impact Fees
Expended Through FY 24	4,229,517	-

BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOST	Impact Fees
Rollover at FYE 24	8,288,361	736,717

AVAILABLE BALANCE:	TSPLOST	Impact Fees
Rollover less current encumbrances at FYE 24	8,134,340	736,717

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST Funding	12,517,878	-	-	-	-	-	-	-	12,517,878	
Debt Financing	-	-	-	-	-	-	-	-	-	
Impact Fees	736,717	-	-	-	-	-	-	-	736,717	
Operating Budget	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**13,254,595**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**13,254,595**	**-**

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Concept Layout

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Freemanville @ Redd MIL-010	**Estimated Project Cost:**	$1,042,582
		Estimated Completion:	2025

DEPARTMENT: Public Works **Account #:** 335-4101-541400011

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Operational improvements at the intersection and may include turn lanes, traffic signal or roundabout.

ESTIMATED PROJECT COST:	
Planning & Design	200,000
Construction	642,582
Land Acquisition	200,000
Fleet Acquisition	-
Other	-
Total Project Cost:	**1,042,582**

ACTUAL EXPENDITURES TO DATE:	
	TSPLOST
Expended Through FY 24	219,064

BUDGET ROLLOVER FROM PRIOR YEAR:	
	TSPLOST
Rollover at FYE 24	695,998

AVAILABLE BALANCE:	
Rollover less current	TSPLOST
encumbrances at FYE 24	588,944

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST Funding	915,062	127,520	-	-	-	-	-	-	1,042,582	
Operating Funding	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**915,062**	**127,520**	**-**	**-**	**-**	**-**	**-**	**-**	**1,042,582**	**-**

IMPACT ON OPERATING BUDGET:	Concept development has not been finalized. Operating impact to be determined upon final design approval.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Project Location

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Bethany @ Providence MIL-002	**Estimated Project Cost:**	$2,200,000
		Estimated Completion:	2025

DEPARTMENT: Public Works **Account #:** 335-4101-541400012

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	A roundabout will provide operational improvements at the intersection

ESTIMATED PROJECT COST:	
Planning & Design	200,000
Construction	1,800,000
Land Acquisition	200,000
Fleet Acquisition	-
Other	
Total Project Cost:	**2,200,000**

ACTUAL EXPENDITURES TO DATE:	
	TSPLOST
Expended Through FY 24	251,252

BUDGET ROLLOVER FROM PRIOR YEAR:	
	TSPLOST
Rollover at FYE 24	1,948,748

AVAILABLE BALANCE:	
Rollover less current	TSPLOST
encumbrances at FYE 24	1,908,790

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST Funding	2,200,000	-	-	-	-	-	-	-	2,200,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**2,200,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**2,200,000**	**-**

IMPACT ON OPERATING BUDGET:	Operating impact to be determined upon final design approval.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Project Location

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PROJECT NAME:	Mayfield Road Sidewalks	Estimated Project Cost:	$1,003,128
		Estimated Completion:	2023

DEPARTMENT: Public Works **Account #:** 335-4101-541401301

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

A priority sidewalk project in the Crabapple area as identified in the 2020 Trail Prioritization Plan is connecting the Lakeside Park to Freemanville Road. This project is for a sidewalk/multiuse path along the Lakeside Park frontage and extending on the north side of Mayfield Road to the intersection with Freemanville Road. The existing sidewalk on the south side of Mayfield Road will remain as the accessible route beginning at the roundabout on Mayfield Road and Heritage Walk/Charlotte Drive and allow a multiuse trail on the north side of the road. The project includes a mid-block crossing protected by a Rapid Rectangular Flashing Beacon (RRFB) that will be used for bikes, pedestrians, and possibly PTVs to cross Mayfield Road approximately 125 feet East of the Lakeside Park entrance. The project also includes repaving Mayfield Road and adding bicycle signage and pavement markings for on-road cyclists.

ESTIMATED PROJECT COST:	
Planning & Design	100,000
Construction	803,128
Land Acquisition	100,000
Fleet Acquisition	-
Other	-
Total Project Cost:	**1,003,128**

ACTUAL EXPENDITURES TO DATE:	TSPLOST
Expended Through FY 24	849,059

BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOST
Rollover at FYE 24	154,069

AVAILABLE BALANCE:	TSPLOST
Rollover less current encumbrances at FYE 24	-

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Funding	Unfunded Amount
TSPLOST Funding	1,003,128	-	-	-	-	-	-	-	1,003,128	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**1,003,128**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**1,003,128**	**-**

IMPACT ON OPERATING BUDGET: Devices to be solar powered so no power costs, minimal maintenance of equipment and infrastructure to be covered in existing public works maintenance accounts

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



Project Location

PROJECT NAME:	Bethany Bend Pedestrian Crossing TS2-2210	**Estimated Project Cost:**	$318,310
		Estimated Completion:	2024

DEPARTMENT: Public Works

Account #: 335-4101-521220000 TS2-2210
335-4101-541420000 TS2-2210

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

The construction of a new midblock pedestrian crossing on Bethany Bend at Serenade Court was identified in the Milton Community Trail Prioritization Plan as a Tier 1 project in the Deerfield area. Adopted in 2020, the purpose of the plan was to guide the implementation of trail, sidepath and sidewalk projects throughout the City of Milton over the next ten years and beyond. This project is also for a priority Bethany Character Area sidewalk connection that will provide an alternate route from Deerfield Parkway to Bethany Bend at Hwy 9 with minimal impacts during the GDOT widening project. The concept for the project is to install a new Rapid Rectangular Flashing Beacon (RRFB) with a new striped crosswalk across Bethany Bend, a raised island in the existing gore area, and approximately 100 feet of new 5-foot sidewalk on the north side of Bethany Bend to connect to the existing sidewalk.

ESTIMATED PROJECT COST:	
Planning & Design	20,000
Construction	288,310
Land Acquisition	10,000
Fleet Acquisition	-
Other	-
Total Project Cost:	**318,310**

ACTUAL EXPENDITURES TO DATE:	
	TSPLOST
Expended Through FY 24	118,606

BUDGET ROLLOVER FROM PRIOR YEAR:	
	TSPLOST
Rollover at FYE 24	199,704

AVAILABLE BALANCE:	
Rollover less current	TSPLOST
encumbrances at FYE 24	170,040

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST II PB - Prof	5,907	-	-	-	-	-	-	-	5,907	
TSPLOST II PB - Cst	312,403	-	-	-	-	-	-	-	312,403	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**318,310**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**318,310**	**-**

IMPACT ON OPERATING BUDGET: Concept development has not been finalized. Operating impact to be determined upon final design approval.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



Project Location

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	SR 372 Rapid Rectangular Flashing Beacons TS2-2310	**Estimated Project Cost:**	$220,450
		Estimated Completion:	2024

DEPARTMENT: Public Works

Account #: 335-4101-5212200000 TS2-2310
335-4101-5414200000 TS2-2310

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

Rapid Rectangular Flashing Beacons (RRFB) are a common safety device used to enhance pedestrian crosswalks at roundabouts, especially in high pedestrian areas or if the roundabout has multi-lane approaches or exits.

Staff is seeking Georgia Department of Transportation (GDOT) funding to purchase RRFB's for the City to install at the two roundabouts at SR 372 and Heritage Walk. The approximate total cost of these devices is $200,000. In order to receive GDOT funding and approval, a traffic engineering (TE) study must be completed and approved by the state.

RRFB's were identified as an effective countermeasure in the City's Local Road Safety Plan (LRSP) and is recognized by the federal government (FHWA) as a best practice.

ESTIMATED PROJECT COST:	
Planning & Design	20,450
Construction	200,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**220,450**

ACTUAL EXPENDITURES TO DATE:	
	TSPLOST
Expended Through FY 24	12,395

BUDGET ROLLOVER FROM PRIOR YEAR:	
	TSPLOST
Rollover at FYE 24	208,055

AVAILABLE BALANCE:	
Rollover less current	TSPLOST
encumbrances at FYE 24	200,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST II PB - Prof	20,450	-	-	-	-	-	-	-	20,450	
TSPLOST II PB - Cst	200,000	-	-	-	-	-	-	-	200,000	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**220,450**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**220,450**	**-**

IMPACT ON OPERATING BUDGET:	Devices to be solar powered so no power costs, minimal maintenance of equipment to be covered in existing public works maintenance accounts	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



RFFBs

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PROJECT NAME:	Cox Road Intersection Improvement TS2-2311	Estimated Project Cost:	$6,200,000
		Estimated Completion:	2026

DEPARTMENT: Public Works

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure

Account #:
335-4101-521210000 TS2-2311
335-4101-541110000 TS2-2311
335-4101-541410000 TS2-2311

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

This project includes evaluation and further implementation of intersection and operational improvements along Cox Road. The intersections of Cox Road at King Road and Cox Road at Etris Road/Ebenezer Road will include the City of Roswell with funding agreements for improvements. The intersection of Cox Road at SR 140/Arnold Mill Road will include working with and possible funding by Georgia Department of Transportation. The intersection of Cox Road at the City of Milton Cox Road Athletic Complex will involve coordination between City Public Works and Parks and Recreation Departments and the Parks and Recreation Advisory Board.

ESTIMATED PROJECT COST:	
Planning & Design	700,000
Construction	4,500,000
Land Acquisition	1,000,000
Fleet Acquisition	-
Other	
Total Project Cost:	**6,200,000**

ACTUAL EXPENDITURES TO DATE:	TSPLOST	IGA Funds
Expended Through FY 24	233,265	-

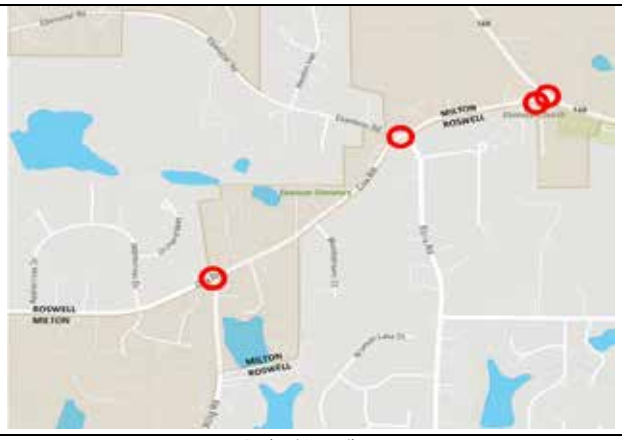
BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOST	IGA Funds
Rollover at FYE 24	4,966,735	1,000,000

AVAILABLE BALANCE:	TSPLOST	IGA Funds
Rollover less current encumbrances at FYE 24	4,581,288	1,000,000

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031		
TSPLOST II O&S - Prof	700,000	-	-	-	-	-	-	-	700,000	
TSPLOST II O&S - ROW	1,000,000	-	-	-	-	-	-	-	1,000,000	
TSPLOST II O&S - Cst	3,500,000	-	-	-	-	-	-	-	3,500,000	
IGA Funding (Roswell)	1,000,000	-	-	-	-	-	-	-	1,000,000	
Funding Source Total:	**6,200,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**6,200,000**	**-**

IMPACT ON OPERATING BUDGET: Operating impact to be determined upon final design approval.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



Project Location

PROJECT NAME:	Webb at Cogburn TS2-2312	Estimated Project Cost:	$600,000
		Estimated Completion:	2025

DEPARTMENT: Public Works

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure

Account #: 335-4101-521210000 TS2-2312
335-4101-541110000 TS2-2312
335-4101-541410000 TS2-2312

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

Intersection improvements at Cogburn Road and Webb Road was identified as a level II operational improvement project in the 2016 Milton Comprehensive Transportation Plan. The purpose of the project is to reduce congestion and improve safety at the intersection of Cogburn Road and Webb Road. A new left turn will be added to the westbound Webb Road approach. The eastbound approach will also be modified to line up the through lanes. There will also be a traffic signal modification required. The intent is for this construction to be complete before the Big Creek Greenway Connection trail project begins.

ESTIMATED PROJECT COST:	
Planning & Design	50,000
Construction	700,000
Land Acquisition	50,000
Fleet Acquisition	-
Other	
Total Project Cost:	**800,000**

ACTUAL EXPENDITURES TO DATE:	TSPLOST
Expended Through FY 24	44,777

BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOST
Rollover at FYE 24	755,223

AVAILABLE BALANCE:	TSPLOST
Rollover less current encumbrances at FYE 24	742,340

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Funding	Unfunded Amount
TSPLOST II O&S - Prof	50,000	-	-	-	-	-	-	-	50,000	
TSPLOST II O&S - ROW	50,000	-	-	-	-	-	-	-	50,000	
TSPLOST II O&S - Cst	700,000	-	-	-	-	-	-	-	700,000	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**800,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**800,000**	**-**

IMPACT ON OPERATING BUDGET: Concept development has not been finalized. Operating impact to be determined upon final design approval.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



Project Location and Concept

PROJECT NAME:	Milton Comprehensive Transportation Plan TS2-2313	**Estimated Project Cost:**	$280,000
		Estimated Completion:	2024

DEPARTMENT: Public Works **Account #:** 335-4101-521260000

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The first Milton Comprehensive Transportation Plan (CTP) was adopted in 2009. There was an update to the CTP in 2016 that contributed to the project list development for the 2016 Transportation Special Purpose Local Option Sales Tax (TSPLOST). The Milton CTP is a local plan, updated approximately every five years, that inventories existing conditions, analyzes current and future needs, and develops project recommendations to respond to these needs. This 2023 planning effort will utilize many of the recent planning documents including the Local Road Safety Plan, Comprehensive Plan, and Community Trail Prioritization Plan to address projects and policies. The CTP will also inform the specific projects for categories that are funded with TSPLOST II. The CTP outcomes will include determination of stakeholder's satisfaction with transportation, evaluation of bicycle accommodations for a safety initiative, measurement of effectiveness of intersections, and maintaining reliability.

ESTIMATED PROJECT COST:	
Planning & Design	280,000
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**280,000**

ACTUAL EXPENDITURES TO DATE:	
	TSPLOST
Expended Through FY 24	265,030

BUDGET ROLLOVER FROM PRIOR YEAR:	
	TSPLOST
Rollover at FYE 24	14,970

AVAILABLE BALANCE:	
Rollover less current encumbrances at FYE 24	TSPLOST 14,970

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST II PM - Prof	280,000	-	-	-	-	-	-	-	280,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**280,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**280,000**	**-**

IMPACT ON OPERATING BUDGET:		**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



2023 CTP

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Bridge Maintenance TS2-2314	**Estimated Project Cost:**	$1,153,500
		Estimated Completion:	N/A

DEPARTMENT: Public Works

Account #: 335-4101-521230000 TS2-2314
335-4101-541430000 TS2-2314

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The City of Milton is in receipt of a Bridge Inspection Report from Georgia Department of Transportation (GDOT) detailing the capital maintenance needs for 24 City-owned bridge structures that meet criteria to be inspected by GDOT. The City requested to have a consultant assess 16 of these structures and prioritize repairs to maximize efficiency of funds. Bridge Maintenance Plans would be prepared based on priority as directed by the City. The scope of work in this project includes site visits to 16 structures, a bridge assessment report on identified structures, prioritization of implementing repairs, maintenance plans for selected structures, and support during bid for repairs. The design and construction of this capital project will be funded as a TSPLOST II Bridge Project.

ESTIMATED PROJECT COST:	
Planning & Design	53,500
Construction	1,100,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**1,153,500**

ACTUAL EXPENDITURES TO DATE:	TSPLOST
Expended Through FY 24	550,582

BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOST
Rollover at FYE 24	602,918

AVAILABLE BALANCE:	TSPLOST
Rollover less current encumbrances at FYE 24	491,013

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST II BR - Prof	53,500	-	-	-	-	-	-	-	53,500	
TSPLOST II BR - Cst	1,100,000	-	-	-	-	-	-	-	1,100,000	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**1,153,500**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**1,153,500**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Bridge Inspection

PROJECT NAME:	Guardrail Improvements TS2-2315	**Estimated Project Cost:**	$1,050,000
		Estimated Completion:	N/A

DEPARTMENT: Public Works

Account #: 335-4101-521240000
335-4101-541440000

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

The City-adopted Local Road Safety Plan recommended considering upgrading guardrail at bridges and culverts as engineering countermeasure RSC-10 for the emphasis area of roadway and shoulder conditions. This project includes an overall inventory and specific location improvements.

In order to develop priorities for guardrail repair and replacement on approximately 182 miles of city-owned streets, an inventory was created of all guardrail in GIS that is used to track asset details. The inventory is a combination of information obtained through Google Streetview and field investigation that determined type of guardrail, height, end terminals, distance from the roadway, and adjacent topography. The inventory includes a categorized recommendation list based on urgency and risk to the public, as well as a cost estimate for the work.

Following the development of the inventory and recommendations, guardrail improvements will be made through this project.

ESTIMATED PROJECT COST:	
Planning & Design	150,000
Construction	900,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**1,050,000**

ACTUAL EXPENDITURES TO DATE:	
	TSPLOST
Expended Through FY 24	47,513

BUDGET ROLLOVER FROM PRIOR YEAR:	
	TSPLOST
Rollover at FYE 24	1,002,487

AVAILABLE BALANCE:	
Rollover less current	TSPLOST
encumbrances at FYE 24	957,419

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST II M&S - Prof	150,000	-	-	-	-	-	-	-	150,000	
TSPLOST II M&S - Cst	900,000	-	-	-	-	-	-	-	900,000	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**1,050,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**1,050,000**	**-**

IMPACT ON OPERATING BUDGET: No additional impact anticipated.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



Guardrail Repair

PROJECT NAME:	Bethany Bend Mini Roundabout TS2-2316	**Estimated Project Cost:**	$1,049,850
		Estimated Completion:	2024

DEPARTMENT: Public Works

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure

Account #: 335-4101-521210000 TS2-2316
335-4101-541410000 TS2-2316
335-4101-541440000 TS2-2316

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

As part of the Local Road Safety Plan recommendations and continuing efforts to slow drivers down, Public Works is proposing a mini roundabout project. This type of improvement has been successful in reducing speeds and improving safety for pedestrians. Bethany Bend between SR 9 and Morris Road is a corridor that could be impacted during and after 3 major transportation projects: the SR 9 widening, the McGinnis Ferry interchange, and the Morris Road widening. The Bethany Creek subdivision is in the section of Bethany Bend near SR 9. This subdivision is in a unique situation having homeowners on both sides of Bethany Bend, with the public amenities on the Northern side. The Bethany Creek HOA Board approached Public Works asking whether there was a way to slow vehicles down and provide a safe pedestrian crossing.

This project is for a mini roundabout which will accomplish the goals above while also being compatible with Georgia DOT's SR 9 widening project that is currently scheduled for letting in December 2023. From the Strategic Plan and Comprehensive Plan, the proposed project also aligns with the following:
•Prioritize Bethany character area (Hwy 9) sidewalk connections in coordination with GDOT Project, and identify quick win opportunities,
•Consider innovations to reduce the actual speed of traffic to get drivers to stay within the posted speed limits,
•Consider "smart" features to improve transportation infrastructure and safety in Milton, and
•Consider the use of Smart features to improve pedestrian safety within defined urban areas, around parks and other priority walking areas.

The mini roundabout will be located at the intersection of Bethany Bend and South Bethany Creek Drive/North Bethany Creek Drive and will have an approximate diameter of 80 feet and fit within the existing asphalt and curb lines.

ESTIMATED PROJECT COST:	
Planning & Design	100,000
Construction	949,850
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**1,049,850**

ACTUAL EXPENDITURES TO DATE:	
	TSPLOST
Expended Through FY 24	686,443

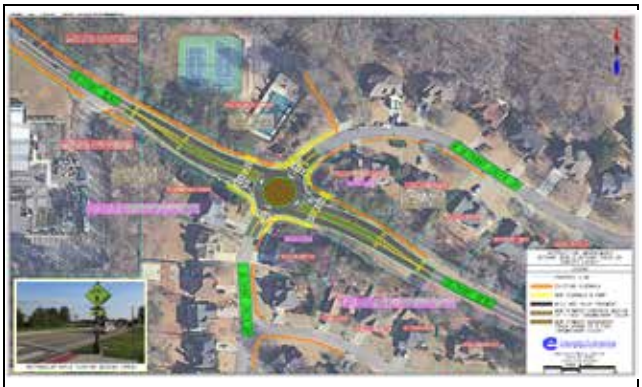
BUDGET ROLLOVER FROM PRIOR YEAR:	
	TSPLOST
Rollover at FYE 24	363,407

AVAILABLE BALANCE:	
Rollover less current	TSPLOST
encumbrances at FYE 24	77,675

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Funding	Unfunded Amount
TSPLOST II O&S - Prof	100,000	-	-	-	-	-	-	-	100,000	
TSPLOST II O&S - Cst	700,000	-	-	-	-	-	-	-	700,000	
TSPLOST II M&S - Cst	249,850	-	-	-	-	-	-	-	249,850	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**1,049,850**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**1,049,850**	**-**

IMPACT ON OPERATING BUDGET: No additional impact anticipated.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



Concept Layout for Improvements

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Deerfield Area Sidewalks TS2-2317	**Estimated Project Cost:**	$542,154
		Estimated Completion:	2024

DEPARTMENT: Public Works **Account #:** 335-4101-541420000 TS2-2317

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	A project was identified that connects several sidewalk gaps in the Deerfield area based on working with the Milton Trails Advisory Committee and in consultation with the Deerfield area as identified in the 2020 Trail Prioritization Plan. The project will be construction of new sidewalk segments to close open spaces between sidewalk sections. The location of these connections are Webb Road, Deerfield Parkway, and Hopewell Road.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	542,154
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**542,154**

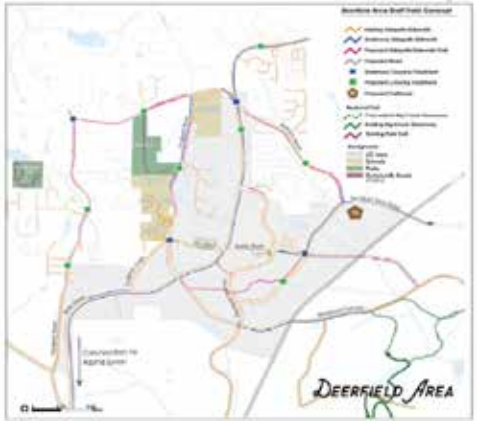
ACTUAL EXPENDITURES TO DATE:	TSPLOST
Expended Through FY 24	374,262

BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOST
Rollover at FYE 24	167,892

AVAILABLE BALANCE:	TSPLOST
Rollover less current encumbrances at FYE 24	26,432

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031		
TSPLOST II PB - Cst	542,154	-	-	-	-	-	-	-	542,154	
Operating Funding	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**542,154**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**542,154**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Community Trail Prioritization Plan

PROJECT NAME:	Crabapple Pedestrian Enhancements	Estimated Project Cost:	$1,029,000
		Estimated Completion:	2026

DEPARTMENT: Public Works

Account #: 300-4101-541401708
335-4101-5414200000 TS2-2318

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Create a safer commute for pedestrians

Recurring/Non-Recurring: Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	To provide enhanced pedestrian mobility within the Crabapple area. Crosswalks on Heritage Walk is phase 1. Upgrades to the streetscape of Crabapple Road (SR372) could include protected mid-block crossings, refuge islands, travel lane reductions, curb cut closures, bike lanes, personal transportation vehicle (PTV) accommodations and speed limit reductions where possible. TSPLOST funding will be used for the protected pedestrain mid-block crossing and refuge island component of the project.

ESTIMATED PROJECT COST:	
Planning & Design	189,200
Construction	439,800
Land Acquisition	-
Fleet Acquisition	-
Other	400,000
Total Project Cost:	**1,029,000**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	TSPLOST
Expended Through FY 24	245,505	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	TSPLOST
Rollover at FYE 24	383,495	400,000

AVAILABLE BALANCE:	Cap Proj	TSPLOST
Rollover less current encumbrances at FYE 24	377,767	2,615

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031		
Operating Budget	629,000	-	-	-	-	-	-	-	629,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
TSPLOST II PB - Cst	400,000	-	-	-	-	-	-	-	400,000	
Funding Source Total:	**1,029,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**1,029,000**	**-**

IMPACT ON OPERATING BUDGET:	Operating impact to be determined upon final design approval.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Crabapple Pedestrian Enhancements

PROJECT NAME:	TSPLOST II Paving TS2-2319	**Estimated Project Cost:**	$5,360,000
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 335-4101-541440000 TS2-2319

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:
These funds are used for TSPLOST identified roadways in the annual pavement management program for resurfacing/ reconstruction. TSPLOST II funding for selected segments will supplement the overall program due to increases in paving and full depth reconstruction costs, to increase residential roadway repaving, and to reduce local funds required. The budget is set based on 5 year plan to maintain a City-wide PCI of 70.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	5,360,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**5,360,000**

ACTUAL EXPENDITURES TO DATE:	TSPLOST
Expended Through FY 24	1,788,484

BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOST
Rollover at FYE 24	571,516

AVAILABLE BALANCE:	TSPLOST
Rollover less current encumbrances at FYE 24	300,051

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST II M&S - Prof	-	-	-	-	-	-	-	-	-	
TSPLOST II M&S - Cst	2,360,000	1,000,000	1,000,000	1,000,000	-	-	-	-	5,360,000	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**2,360,000**	**1,000,000**	**1,000,000**	**1,000,000**	**-**	**-**	**-**	**-**	**5,360,000**	**-**

IMPACT ON OPERATING BUDGET: No additional impact anticipated.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



Road Paving

PROJECT NAME:	Dinsmore Connection TS2-2320	**Estimated Project Cost:**	$300,000
		Estimated Completion:	2025

DEPARTMENT: Public Works

Account #: 335-4101-521220000 TS2-2320
335-4101-541420000 TS2-2320

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project scope consists of connecting passive park improvements within the Milton City Park and Preserve by providing a roadside multi-use path serving both transportation and recreational purposes. This project reflects priorities detailed in the community-driven, Council-approved Park Master Plan of the area. The Dinsmore Connection will be 0.25-miles of a 10-ft wide multi-use concrete/paved sidewalk adjacent to Dinsmore Road. This will connect to a new trail on the east side of the park with an existing trail on the west side of the park completing an approximate 2.5-mile trail around the project site. This will also provide a transportation component to expand in the future to connect neighborhoods to both the active and passive sides of the park.

ESTIMATED PROJECT COST:	
Planning & Design	40,000
Construction	260,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**300,000**

ACTUAL EXPENDITURES TO DATE:	
	TSPLOST
Expended Through FY 24	26,502

BUDGET ROLLOVER FROM PRIOR YEAR:	
	TSPLOST
Rollover at FYE 24	273,498

AVAILABLE BALANCE:	
Rollover less current	TSPLOST
encumbrances at FYE 24	271,503

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST II PB - Prof	40,000	-	-	-	-	-	-	-	40,000	
TSPLOST II PB - Cst	260,000	-	-	-	-	-	-	-	260,000	
Operating Funding	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**300,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**300,000**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Phase 3 - Dinsmore Sidepath Connection

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	SR 372 Area Sidewalks TS2-2321	**Estimated Project Cost:**	$550,000
		Estimated Completion:	2025

DEPARTMENT: Public Works

Account #: 335-4101-521220000 TS2-2321
335-4101-541420000 TS2-2321

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	A project was identified that connects several sidewalk gaps in the SR 372/Crabapple Road area based on working with the Milton Trails Advisory Committee and in consultation with the Crabapple area as identified in the 2020 Trail Prioritization Plan. The project will be construction of new multi-use path/sidewalk segments to close open spaces between sidewalk sections. The location of these connections are along SR 372/Crabapple Road and Green Road.

ESTIMATED PROJECT COST:	
Planning & Design	50,000
Construction	500,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**550,000**

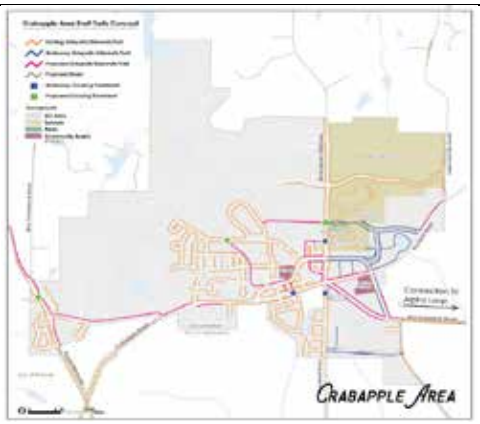
ACTUAL EXPENDITURES TO DATE:	
	TSPLOST
Expended Through FY 24	25,128

BUDGET ROLLOVER FROM PRIOR YEAR:	
	TSPLOST
Rollover at FYE 24	340,718

AVAILABLE BALANCE:	
Rollover less current encumbrances at FYE 24	TSPLOST 318,046

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST II PB - Prof	47,800	-	-	-	-	-	-	-	47,800	
TSPLOST II PB - Cst	318,046	184,154	-	-	-	-	-	-	502,200	
Operating Funding	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**365,846**	**184,154**	**-**	**-**	**-**	**-**	**-**	**-**	**550,000**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Community Trail Prioritization Plan

PROJECT NAME:	SR 372/Crabapple Rd at Green Rd TS2-2410	**Estimated Project Cost:**	$240,000
		Estimated Completion:	2026

DEPARTMENT: Public Works

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure

Account #: 335-4101-521210000 TS2-2410
335-4101-541110000 TS2-2410
335-4101-541410000 TS2-2410

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:
This project is for a new traffic signal at SR 372/Crabapple Road at Green Road. This intersection has gone through several modifications since 2019. Public Works staff has been coordinating with Georgia Department of Transportation (GDOT) District 7 to determine what the state would allow in response to the existing congestion and safety issues. District 7 supports a new traffic signal. Staff is also pursuing state funding assistance for a potential roundabout at this location.

ESTIMATED PROJECT COST:	
Planning & Design	40,000
Construction	200,000
Land Acquisition	-
Fleet Acquisition	-
Other	
Total Project Cost:	**240,000**

ACTUAL EXPENDITURES TO DATE:	TSPLOST
Expended Through FY 24	28,920

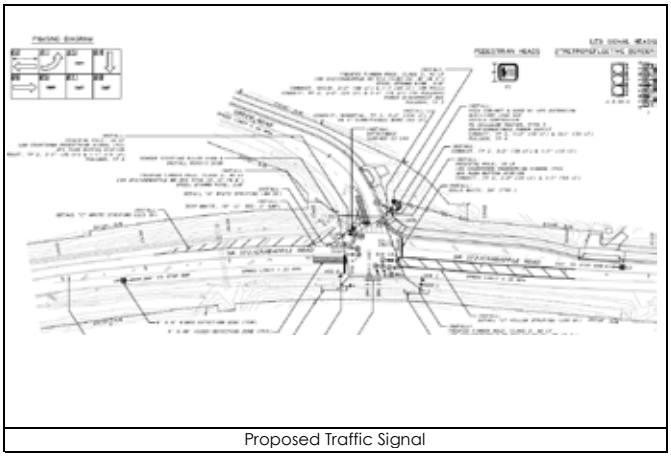
BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOST
Rollover at FYE 24	11,080

AVAILABLE BALANCE:	TSPLOST
Rollover less current encumbrances at FYE 24	8,850

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST II O&S - Prof	40,000	-	-	-	-	-	-	-	40,000	
TSPLOST II O&S - ROW	-	-	-	-	-	-	-	-	-	
TSPLOST II O&S - Cst	-	200,000	-	-	-	-	-	-	200,000	
Grant Funding	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**40,000**	**200,000**	**-**	**-**	**-**	**-**	**-**	**-**	**240,000**	**-**

IMPACT ON OPERATING BUDGET: Operating impact to be determined upon final design approval.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



Proposed Traffic Signal

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Westbrook Bridge TS2-2411	**Estimated Project Cost:**	$171,500
		Estimated Completion:	N/A

DEPARTMENT: Public Works

Account #: 335-4101-521230000
335-4101-541430000

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The Georgia Department of Transportation (GDOT) preforms inspections of the City's bridges every two (2) years and the existing bridge #121-5008-0 on Westbrook Road, located over a tributary of Chicken Creek, was identified as needing replacement. Additionally, the City retained a consultant to conduct bridge assessments of several bridges within the City limits to include bridges on Westbrook Road. Based on the GDOT inspection and the City's assessment, staff is considering options for replacing this bridge with either a new bridge or a culvert system. Westbrook Road is an unpaved road between Hopewell Road and Mountain Road. The existing bridge over the road was constructed in 1956 and is at the end of its service life. The bridge is made of concrete deck and steel beam. The bridge is 30 ft long by 18.2 ft wide (gutter to gutter). The design year Average Daily Traffic (ADT) is 50 vehicles per day. The infrastructure needs to be replaced/rehabilitated, and the completed project should have a life cycle beyond 75 years with regular maintenance. The new bridge should be sized appropriately to accommodate increased flow due to current and future growth trends in the area if possible.

ESTIMATED PROJECT COST:	
Planning & Design	171,500
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**171,500**

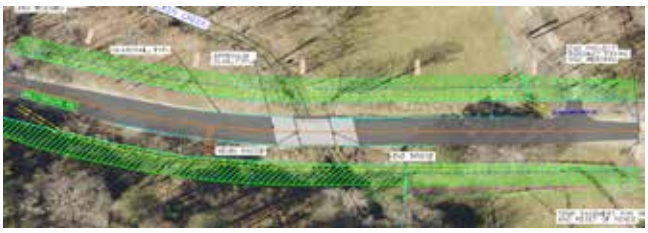
ACTUAL EXPENDITURES TO DATE:	
	TSPLOST
Expended Through FY 24	34,900

BUDGET ROLLOVER FROM PRIOR YEAR:	
	TSPLOST
Rollover at FYE 24	136,600

AVAILABLE BALANCE:	
Rollover less current	TSPLOST
encumbrances at FYE 24	136,600

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST II BR - Prof	171,500	-	-	-	-	-	-	-	171,500	
TSPLOST II BR - Cst	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**171,500**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**171,500**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Bridge Concept

PROJECT NAME:	GDOT Bridge Projects TS2-2412	Estimated Project Cost:	$250,000
		Estimated Completion:	N/A

DEPARTMENT: Public Works

Account #: 335-4101-521230000 TS2-2412
335-4101-541430000 TS2-2412

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Georgia Department of Transportation (GDOT) is committed to helping Local Governments reduce the number of posted and closed bridges throughout the state by means of different local bridge replacement programs. The City of Milton has a financial obligation to contribute toward the right of way phase of the projects. The City may also contribute through betterment agreements or addressing aesthetics after GDOT construction is complete.

ESTIMATED PROJECT COST:	
Planning & Design	250,000
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**250,000**

ACTUAL EXPENDITURES TO DATE:	TSPLOST
Expended Through FY 24	250,000

BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOST
Rollover at FYE 24	-

AVAILABLE BALANCE:	
Rollover less current encumbrances at FYE 24	TSPLOST -

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests							Total Funding	Unfunded Amount
		FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031		
TSPLOST II BR - Prof	250,000	-	-	-	-	-	-	-	250,000	
TSPLOST II BR - Cst	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**250,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**250,000**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	Estimated Annual Impact:	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Transportation Technology Upgrades TS2-2413	**Estimated Project Cost:**	$284,463
		Estimated Completion:	N/A

DEPARTMENT: Public Works **Account #:** 335-4101-542510000 TS2-2413

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The purchase of various equipment and technology upgrades to improve travel throughout Milton in a calm safe and efficeint manner for all users. FY24 inclues the purchase of signal pre-emption technolgoy upgrades for all signals in the city.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	284,463
Total Project Cost:	**284,463**

ACTUAL EXPENDITURES TO DATE:	
	TSPLOST
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
	TSPLOST
Rollover at FYE 24	284,463

AVAILABLE BALANCE:	
Rollover less current	TSPLOST
encumbrances at FYE 24	1

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
TSPLOST II OS - Equip	284,463	-	-	-	-	-	-	-	284,463	
TSPLOST II OS - Cst	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**284,463**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**284,463**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



PROJECT NAME:	TSPLOST Program Management	Estimated Project Cost:	$0
		Estimated Completion:	N/A

DEPARTMENT: Public Works

Account #: 335-4101-521260000
335-4101-541460000

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure

Recurring/Non-Recurring: Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

The City currently outsources large project inspections and other TSPLOST project tasks. In FY21, a City infrastructure inspector position was added within the public works department to replace some of the outsourced inspection services such as the paving program (typically $50k/year), stormwater inspections ($25k/year), and assisting with various public works projects including supporting other department projects (around $100k/year). The number of projects managed by the public works department is growing and includes adding capital projects for other departments. The most recent outsourced TSPLOST project cost over $350k for outsourced construction inspections on a $3M construction project. This initiative is proposed to utilize internal resources as much as possible with less dependance on outside services for inspections during construction and other project tasks. There still may be need for bidding certain services and inspections based on the complexity and duration of a project but an internal staff TSPLOST project inspector will allow greater flexibility, level of service, and less than half the costs.

Additionally, funding for projects not yet underway will be earmarked to the Program Management - Infrastructure account. Once the Comprehensive Transportation Plan is complete and Council has provided guidance on projects, staff will allocate the funding accordingly and provide budgetary updates at each budget amendment hearing.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	TSPLOST
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	TSPLOST
Rollover at FYE 24	6,892,278

AVAILABLE BALANCE:	TSPLOST
Rollover less current encumbrances at FYE 24	6,892,278

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Funding	Unfunded Amount
TSPLOST II PM - Prof	119,149	123,915	128,872	134,026	139,387	-	-	-	645,349	
TSPLOST II PM - Infra	6,773,129	8,868,571	8,622,608	8,598,484	10,613	-	-	-	32,873,405	
Impact Fees	-	-	-	-	-	-	-	-	-	
Operating Funding	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**6,892,278**	**8,992,486**	**8,751,480**	**8,732,510**	**150,000**	**-**	**-**	**-**	**33,518,754**	**-**

IMPACT ON OPERATING BUDGET:

For FY24-FY28, the salary and benefits for this position are proposed to utilize TSPLOST I and II funding as the inspections will be focused on TSPLOST funded projects. Should a TSPLOST III not occur after FY27 to fund this position, the public works department structure will be evaluated and any impacts on operating budget discussed at that time.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



TSPLOST Funded Program Management

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Sites/Park Land Acquisition	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Parks & Recreation

Account #: 300-6110-541101000
350-6110-541101000

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Increase our capacity for active, passive and linear parks.

Recurring/Non-Recurring: Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This money will be used to address opportunities to acquire active park land. 45+ acres of land has been purchased for active park sites. Future requests to focus on increased pocket and neighborhood parks acquired throughout the community & in generally less-served areas.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Impact Fees
Expended Through FY 24	3,957,659	3,201,981

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Impact Fees
Rollover at FYE 24	9,213,020	666,546

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Impact Fees
Rollover less current encumbrances at FYE 24	9,185,010	666,546

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	13,170,678	-	-	-	-	-	-	-	13,170,678	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	3,868,527	669,000	40,000	40,000	690,000	690,000	690,000	690,000	7,377,527	
Funding Source Total:	**17,039,205**	**669,000**	**40,000**	**40,000**	**690,000**	**690,000**	**690,000**	**690,000**	**20,548,205**	**-**

IMPACT ON OPERATING BUDGET:	The operating impact will depend on the type of land purchased and the end-use of the land.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

PROJECT NAME:	Vehicle Replacement Reserve (Parks & Recreation)	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Parks & Recreation (Active) **Account #:** 300-6110-542201000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds provide for standard replacement of vehicles for Parks & Recreation. This accounts for the increased number of P&R fleet vehicles.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
	Cap Proj
Expended Through FY 24	59,122

BUDGET ROLLOVER FROM PRIOR YEAR:	
	Cap Proj
Rollover at FYE 24	42,999

AVAILABLE BALANCE:	
Rollover less current	Cap Proj
encumbrances at FYE 24	42,999

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	102,121	15,000	15,000	15,000	15,000	15,000	15,000	15,000	207,121	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**102,121**	**15,000**	**15,000**	**15,000**	**15,000**	**15,000**	**15,000**	**15,000**	**207,121**	**-**

IMPACT ON OPERATING BUDGET:	The impact will involve general vehicle maintenace, insurance, and fuel.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	500
		Other	-
		Revenues	-
		Total:	**500**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Turf Field Replacements	**Estimated Project Cost:**	$0
		Estimated Completion:	Recurring

DEPARTMENT: Parks & Recreation (Active) **Account #:** 300-6110-541200001

STRATEGIC PLAN STRATEGY: Public Land and Resources

STRATEGIC ACTION ITEM: Active Parks and Recreation **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

These funds will be used to implement capital improvements to the artificial turf fields at our athletic facilities. The two artificial turf fields at Bell Memorial Park were constructed in 2015. The two large Legacy Park turf fields were constructed in 2022. The average lifespan of the carpet with the usage that occurs at our parks (playing surface) is 8-12 years. These funds will be utilized to replace the carpet and infill.

Approx 205,000sf of field to turf

Long-term impact: Minimal change to operating budget. $200,000 each subsiquent year for replacing carpet every 10-12 years.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
	Cap Proj
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
	Cap Proj
Rollover at FYE 24	1,220,000

AVAILABLE BALANCE:	
Rollover less current	Cap Proj
encumbrances at FYE 24	1,220,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	1,220,000	-	-	630,000	320,000	320,000	320,000	320,000	3,130,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other Funding	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**1,220,000**	**-**	**-**	**630,000**	**320,000**	**320,000**	**320,000**	**320,000**	**3,130,000**	**-**

IMPACT ON OPERATING BUDGET: Annual change in maintenance for the listed improvement is minimal.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



Bell Memorial Park Fields 1 & 2

PROJECT NAME:	Site Improvements/Providence Park	Estimated Project Cost:	$6,595,297
		Estimated Completion:	Beyond 2030

DEPARTMENT: Parks & Recreation (Active)

Account #: 300-6110-541200003
340-6110-541200001
340-6110-541300100

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

Providence Park occupies 42 acres of land off Providence Rd. It has been closed to the public since 2004 to cleanup toxic waste found in the soil. Fulton County completed the remediation of the waste spill in 2015 and turned the park over to the City of Milton. During the years the park was closed, it fell into disrepair. The park was opened in fall 2016 for passive use. A master plan was completed in 2018. Included in this 2 phased plan was the addtion of restroom facilities, ADA accessible trails, a boardwalk, two building features for recreational use, a fishing pier, a playground, camping areas and the draining of water out of the rock quarry. In FY2022/2023, trail, restroom and the fishing pier projects were completed. Grant funds were acquired for the ADA trails, restrooms and fishing pier.
In April 2023, PRAB and Council provided feedback to staff which ultimately removed two components from the long-term phasing of the park. Those two components were an all-inclusive playground and the dedicated camping areas.

"Phase 1": COMPLETED: Demo of structure, partial trail system improvement, restroom, lake overlook
"Phase 1": NOT COMPLETED: stream aligment/dam repair, 13,000sf inclusive playground, updated fencing around quarry, wetland improvements, parking lot update/resurface
"Phase 2": expanded parking area, 900sf open air quarry overlook, performance green, 6500sf nature center/lawn area, dredging of the lake, .12 mile wetland boardwalk, camping area (only with supervision).

Phase 1 remaining: $2,000,000
Phase 2 estimated cost: $4,000,000

Ongoing maintenance:
Open air quarry overlook: $4,000 annually (utilities, repairs, cleaning)
6,500sf Nature Center: $75,000 annually (utilities, cleaning, landscaping, communicaitons, repairs, porter services, etc)
*Optional staffing to be additional $70,000 + relocation of full-time staff member
Performance Green: $20,000 annually for landscaping, irrigation and grounds repairs

ESTIMATED PROJECT COST:	
Planning & Design	100,000
Construction	6,491,097
Land Acquisition	4,200
Fleet Acquisition	-
Other	-
Total Project Cost:	**6,595,297**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Grant Fund
Expended Through FY 24	119,127	1,135,011

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Grant Fund
Rollover at FYE 24	-	4,770

AVAILABLE BALANCE:	Cap Proj	Grant Fund
Rollover less current encumbrances at FYE 24	-	4,770

FUNDING SOURCE(S):	Previously Allocated	Planned Funding Requests FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	Total Funding	Unfunded Amount
Operating Budget (Capital Projects Fund)	119,127	-	450,000	450,000	450,000	450,000	450,000	450,000	2,819,127	
Operating Budget (Capital Grant Fund)*	739,780	-	-	-	-	-	-	-	739,780	
Grant Funding*	400,000	-	-	-	-	-	-	-	400,000	
Impact Fees**	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**1,258,908**	**-**	**450,000**	**450,000**	**450,000**	**450,000**	**450,000**	**450,000**	**3,958,908**	**2,636,390**

*The Capital Grant Fund includes funding for the following projects: bathroom renovation/lake pier/trail construction.
**Impact Fees will be used toward trail construction costs beyond the approved grant funding.

IMPACT ON OPERATING BUDGET: Final operating costs and cleaning costs will be determined upon concept/design approval.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	-
Other	-
Revenues	-
Total:	**-**



Providence Park

PROJECT NAME:	Bell Memorial Park New Turf Field	**Estimated Project Cost:**	$2,000,000
		Estimated Completion:	2026

DEPARTMENT: Parks & Recreation (Active) **Account #:** 300-6110-541401500

STRATEGIC PLAN STRATEGY: Public Land and Resources

STRATEGIC ACTION ITEM: Active Parks and Recreation **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Converting the remainder of the natural grass fields would be beneficial for playability and utility of our baseball program. Rainouts & cancelations would reduce, while making our recreation program more attractive to prosepective baseball families. The higher quality baseball programs are moving to turf for these reasons. Staff estimates the turfing of the baseball fields at $2,000,000. Approx 205,000sf of field to turf Long-term impact: Minimal change to operating budget. Approximately $200,000 each subsiquent year will be set aside for replacing the carpet every 10-12 years (this will be held in the turf field replacement account).

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	2,000,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**2,000,000**

ACTUAL EXPENDITURES TO DATE:	
	Cap Proj
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
	Cap Proj
Rollover at FYE 24	-

AVAILABLE BALANCE:	
Rollover less current	Cap Proj
encumbrances at FYE 24	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	-	510,000	510,000	330,000	-	-	-	-	1,350,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	-	650,000	-	-	-	-	650,000	
Other Funding	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**510,000**	**510,000**	**980,000**	**-**	**-**	**-**	**-**	**2,000,000**	**-**

IMPACT ON OPERATING BUDGET:	Annual change in maintenance for the listed improvement is minimal.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Bell Memorial Park Fields 1 & 2

PROJECT NAME:	Legacy Park Parking Lot Upgrades	**Estimated Project Cost:**	$1,750,000
		Estimated Completion:	2024

DEPARTMENT: Parks & Recreation (Active)

Account #: 300-6110-541200004
350-6110-541200004

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Increase our capacity for active, passive and linear parks.

Recurring/Non-Recurring: Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

These funds will be used to address the deteriorating parking lot at Legacy Park. Currently, the parking lot has a few dedicated handicap spots and open space without consistently marked parking spaces. The lot's surface consists of an asphalt driveway that transitions into mostly asphalt millings.

This improvement project will achieve two main goals:

1. Transform the parking lot to accommodate more vehicles by expanding its footprint.
2. Re-pave the lot for better functionality and aesthetics.

The scope of work includes tree removal, grading, stormwater, paving and septic improvements for the maintenance building. Estimated cost for engineering, design, and construction: $1,750,000 (as calculated by Public Works)
Long term impact- reduced septic repairs

ESTIMATED PROJECT COST:	
Planning & Design	100,000
Construction	1,650,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**1,750,000**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Impact Fees
Expended Through FY 24	-	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Impact Fees
Rollover at FYE 24	497,889	-

AVAILABLE BALANCE:		
Rollover less current	Cap Proj	Impact Fees
encumbrances at FYE 24	497,889	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	497,889	470,000	132,111	-	-	-	-	-	1,100,000	
Other Funding	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	-	-	650,000	-	-	-	-	-	650,000	
Funding Source Total:	**497,889**	**470,000**	**782,111**	**-**	**-**	**-**	**-**	**-**	**1,750,000**	**(0)**

IMPACT ON OPERATING BUDGET: There will be some minimal cost savings to repairs and maintenance from replacing the septic system at the maintenance building.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	(1,500)
Other	-
Revenues	-
Total:	**(1,500)**



Cox Road Facility

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Milton City Park and Preserve Facility Improvements (Active)	**Estimated Project Cost:**	$3,727,993
		Estimated Completion:	Beyond 2026

DEPARTMENT: Parks & Recreation (Active) **Account #:** 300-6110-541300102

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Increase our capacity for active, passive and linear parks **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

The Former Milton Country Club Master Plan was adopted August 19, 2019. For the active acres, the master plan called for the renovation of the clubhouse to support active, indoor recreation programming. As part of this renovation, the existing cart barn to the east of the building along with other structures are to be removed. Throughout the phasing, the plan suggests for additional parking, tennis courts, pool improvements, sand volleyball courts and a covered addition onto the back side of the clubhouse.
In April 2023, PRAB and Council provided guidance to staff re-prioritizing the long-term funding for projects. During this discussion, several components of the Park Master Plan were removed. The park components removed include the fireplace, sand volleyball courts, 100% inclusive playground and the expanded event lawn. The bioswale located to the south of the building was also deemed unnecessary, as long as it's not truly needed to collect water runoff.

Staff to be applying for LWCF Grant funding through DNR to fund the majority of Concept "B". The estimated cost for this project is $1.4 million, with $500,000 in support from the grant.

Concept "A" - Renovation of the building (COMPLETE)
Concept "B" - *Reconfiguration of the building* , 2 additional tennis courts, tennis viewing deck, event lawn, sand volleyball courts, "inclusive" playground, bioswale to catch water, parking lot improvements
Concept "C" - Outdoor fireplace, larger back patio, additions to viewing deck, waterslide for pool, improved "event lawn" and enhanced landscaping

Cost Estimate: Concept B - $1.8-$2.0 million
Cost Estimate: Concept C - $900,000

Long-term impact: Resurfacing tennis courts every 5-7 years- budget $8,000 per year, stain viewing deck every 5 years (minimal)
Operating: landscape improvement upkeep ($5000 per year)
Operating: Pool slide maintenance and staffing ($18,000 per year)
Operating: LED light conversion, decreased annual costs ($1,000-$2,000 per year)

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	3,672,993
Land Acquisition	-
Fleet Acquisition	-
Other	55,000
Total Project Cost:	**3,727,993**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	Grant Fund
Expended Through FY 24	1,144,017	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	Grant Fund
Rollover at FYE 24	1,150,983	500,000

AVAILABLE BALANCE:		
Rollover less current	Cap Proj	Grant Fund
encumbrances at FYE 24	1,149,390	500,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	2,295,000	350,000	300,000	282,993	-	-	-	-	3,227,993	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	500,000	-	-	-	-	-	-	-	500,000	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**2,795,000**	**350,000**	**300,000**	**282,993**	**-**	**-**	**-**	**-**	**3,727,993**	**-**

IMPACT ON OPERATING BUDGET:

Cleaning and maintenance forecasts have been accounted for based on current building layout projections. Revenue forecasts are based on planned programming in the new clubhouse and facility rental fees will be assessed if approved by Council.

Estimated Annual Impact:	
Expenditures	
Personnel	-
Maintenance	14,000
Other	-
Revenues	(14,200)
Total:	**(200)**

Land Conservation	New Active Athletic Complex	**Estimated Project Cost:**	$20,000,000
		Estimated Completion:	2025

DEPARTMENT: Parks & Recreation (Active) **Account #:** 300-6110-541200005

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The next step in the development of our Parks facilities is the development of another athletic park, with similar amenities to Bell Memorial Park. The increased population and program popularity has coorelated to an increase in our recreation programming. The current needs of the community include 4 baseball fields, another 2 rectangular fields as outlined in the 2027 comprehensive master plan. This park would feature artificial turf fields for both the multi-purpose fields and the baseball/softball fields. Recommended in this park (oustide of operational needs such as storage and maintenance spaces) would be the inclusion of other parks amenities, such as but not limited to playground, concessions, picnic areas, trails and outdoor recreation space.

ESTIMATED PROJECT COST:	
Planning & Design	1,000,000
Construction	18,530,000
Land Acquisition	-
Fleet Acquisition	-
Other	470,000
Total Project Cost:	**20,000,000**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	15,100,000

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	15,100,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	5,100,000	-	-	-	-	-	-	-	5,100,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Sale of Assets	-	4,900,000	-	-	-	-	-	-	4,900,000	
Other (ARPA Funds)	10,000,000	-	-	-	-	-	-	-	10,000,000	
Funding Source Total:	**15,100,000**	**4,900,000**	**-**	**-**	**-**	**-**	**-**	**-**	**20,000,000**	**-**

IMPACT ON OPERATING BUDGET:	Forecasted expenses are based on the annual cost to maintain such a facility including landscaping, grounds maintenance, facility upkeep, staffing, operations, utilities, etc. Revenue forecasts are based on potential programming and field rentals. Staff has requested that the Parks Manager be hired in the 4th quarter of FY 2025 and has no anticiaption for additional staffing at this time.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	275,000
		Other	50,000
		Revenues	(30,000)
		Total:	**295,000**



Concept Plan for Deerfield Pkwy Active Park

CAPITAL IMPROVEMENT PLAN

Land Conservation	Indoor Community Center	**Estimated Project Cost:**	$13,000,000
		Estimated Completion:	2031

DEPARTMENT: Parks & Recreation (Active) **Account #:** [Finance will create account #]

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Build an Indoor Community Center **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The City has expanded the inventory of outdoor fields and playspaces. The next step in the development of our Parks facilities is the development of an indoor community center. This could be used for basketball, exercise classes, summer camps, art classes, dance classes, active senior activities and adult activities. The comprehensive master plan found an immediate need for an addtional 60,216 square feet of indoor recreation center space. The plan recommends a multi-generational community center that would provide programming for all age ranges from youth to active seniors (active seniors being a gap in our programming). Next steps would be planning, design then construction. Costs can be reduced if it is built on land already owned by the City of Milton.

ESTIMATED PROJECT COST:	
Planning & Design	525,000
Construction	12,475,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**13,000,000**

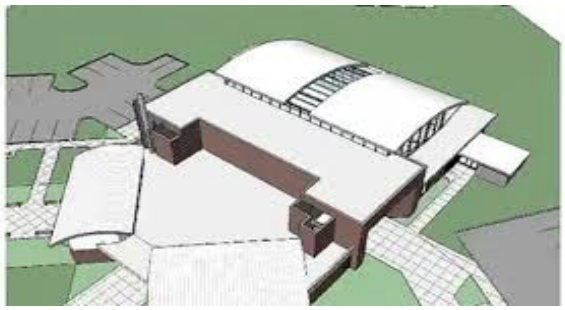
ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	-

AVAILABLE BALANCE:	
Rollover less current encumbrances at FYE 24	Cap Proj -

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	-	400,000	1,000,000	1,000,000	1,000,000	1,100,000	1,100,000	1,100,000	6,700,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**400,000**	**1,000,000**	**1,000,000**	**1,000,000**	**1,100,000**	**1,100,000**	**1,100,000**	**6,700,000**	**6,300,000**

IMPACT ON OPERATING BUDGET:	This will result in an ongoing cost of the maintenance of the facility as well as the operation of the facility. Actual impact will be determined once building design is complete.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	240,000
		Maintenance	259,000
		Other	-
		Revenues	-
		Total:	**499,000**



Rendering of a Community Center

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CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Physical Security Upgrades-Parks/Facilities	**Estimated Project Cost:**	$150,000
		Estimated Completion:	2025

DEPARTMENT: Parks & Recreation (Active) **Account #:** [Finance will create account #]

STRATEGIC PRIORITY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Effective Information Technology **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This project will be to implement a cloud based access control and video surveillance system at all City facilities and parks. The first phase of the project will be focused on some of the City Parks starting with Birmingham, Lackey, and Bell Parks. The system will be completely cloud based with no on-premise management servers or storage. Estimated number of cameras is 7 cameras, with some needing cellular routers for connectivity, polls, and solar powered units.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	150,000
Total Project Cost:	**150,000**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	75,000

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	75,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	75,000	75,000	-	-	-	-	-	-	150,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-		-	-	-	-	-	-	-	
Funding Source Total:	**75,000**	**75,000**	**-**	**-**	**-**	**-**	**-**	**-**	**150,000**	**-**

IMPACT ON OPERATING BUDGET:		**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	2,000
		Other	-
		Revenues	-
		Total:	**2,000**



Cloud Based Access Control and Video Surveillance System

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Land Conservation	**Estimated Project Cost:**	N/A
		Estimated Completion:	2030

DEPARTMENT: Passive Parks/Greenspace **Account #:** 310-6210-541100001

STRATEGIC PLAN STRATEGY: Protect and Preserve Open Space

STRATEGIC ACTION ITEM: Open Space Preservation **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Since a $25 million greenspace bond was approved by our citizens in November 2017, the City and the Milton Greenspace Advisory Committee (MGAC) are now working on the creation of a viable conservation plan. All bond funds used to purchase greenspace will be accounted for in this conservation account within the Passive Parks/Greenspace Department.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
	G.O. Bond Fd
Expended Through FY 24	21,159,656

BUDGET ROLLOVER FROM PRIOR YEAR:	
	G.O. Bond Fd
Rollover at FYE 24	5,601,166

AVAILABLE BALANCE:	
Rollover less current	G.O. Bond Fd
encumbrances at FYE 24	5,590,576

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Other Revenue	71,150	-	-	-	-	-	-	-	71,150	
GO Bond	25,376,842	-	-	-	-	-	-	-	25,376,842	
Interest Earnings	1,312,829	135,000	-	-	-	-	-	-	1,447,829	
Funding Source Total:	**26,760,821**	**135,000**	**-**	**-**	**-**	**-**	**-**	**-**	**26,895,821**	**-**

IMPACT ON OPERATING BUDGET:	The cost of maintenance (mowing, litter pickup, etc) for each parcel purchased will have an impact on the operating fund.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Milton Landscape

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CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Site Improvements/Passive Parks	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Passive Parks/Greenspace **Account #:** 300-6210-541200000

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Increase our capacity for active, passive and linear parks. **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Funding will accrue in this account for the purposes of improving Milton's passive parks/greenspace. As project proposals/plans are approved by Mayor and Council the funds will be allocated to the line item for that specific park. In FY22, funding was used for gravel equestrian accessible parking area, site and fencing repairs to improve conditions for opening the Freemanville Road at Birmingham Road (Belmont Farms) greenspace. In FY23, $30,000 was allocated for Liberty Grove/Blue Valley Pocket Park landscaping.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	107,301

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	30,000

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	30,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	137,301	-	-	-	-	-	-	-	137,301	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**137,301**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**137,301**	**-**

IMPACT ON OPERATING BUDGET:	TBD once the implementation for the approved plans have been determined.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Site Improvements/Birmingham Park	**Estimated Project Cost:**	$1,500,000
		Estimated Completion:	Beyond 2026

DEPARTMENT: Passive Parks/Greenspace **Account #:** 300-6210-541200003

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This 200+ acre site is on the north end of the City behind Fire Station 43 (750 Hickory Flat Rd). It is currently an undeveloped, passive park that is open to the public for activities like hiking, horseback riding, dog walking, etc. Improvements and improvement phases for the Park are proposed in the Community Trail Prioritization Plan 2020. Additional priority improvements have been identified by the Milton Equestrian Committee.

ESTIMATED PROJECT COST:	
Planning & Design	250,000
Construction	1,250,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**1,500,000**

ACTUAL EXPENDITURES TO DATE:	
	Cap Proj
Expended Through FY 24	146,099

BUDGET ROLLOVER FROM PRIOR YEAR:	
	Cap Proj
Rollover at FYE 24	730,001

AVAILABLE BALANCE:	
Rollover less current encumbrances at FYE 24	Cap Proj 730,001

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	876,100	268,750	355,150	-	-	-	-	-	1,500,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**876,100**	**268,750**	**355,150**	**-**	**-**	**-**	**-**	**-**	**1,500,000**	**-**

IMPACT ON OPERATING BUDGET:	Operating impact will be determined upon final concept/design approval.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Birmingham Park

PROJECT NAME:	Site Improvements/Mayfield Farm Park	**Estimated Project Cost:**	$90,000
		Estimated Completion:	TBD

DEPARTMENT: Passive Parks/Greenspace **Account #:** 300-6210-541200004

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Explore partnerships and relationships to meet the needs of the community. **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Planning initiatives for Mayfield Farm Park in cooperation with the City of Alpharetta. The demolition and site cleanup phase is planned for 2023. This includes creating a safe and blank slate for future possible agricultural and environmental uses in conjunction with the City of Alpharetta.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	90,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**90,000**

ACTUAL EXPENDITURES TO DATE:	
	Cap Proj
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
	Cap Proj
Rollover at FYE 24	90,000

AVAILABLE BALANCE:	
Rollover less current	Cap Proj
encumbrances at FYE 24	90,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	90,000	-	-	-	-	-	-	-	90,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**90,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**90,000**	**-**

IMPACT ON OPERATING BUDGET:	The operating costs for this park will be determined once final concept/design have been approved.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Property Frontage

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Facility Repair & maintenance/Mayfield Road Stormwater Facility	**Estimated Project Cost:**	$0
		Estimated Completion:	N/A

DEPARTMENT: Passive Parks/Greenspace **Account #:** 300-6210-522220010

STRATEGIC PLAN STRATEGY:

STRATEGIC ACTION ITEM: **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds were collected as part of the development agreement for the Lakeside Park property on Mayfield Road. They have been set aside to be spent on major repairs to the stormwater structure when required.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
	Cap Proj
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
	Cap Proj
Rollover at FYE 24	80,637

AVAILABLE BALANCE:	
Rollover less current	Cap Proj
encumbrances at FYE 24	80,637

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	-	-	-	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Capital Revenues	80,637	-	-	-	-	-	-	-	80,637	
Funding Source Total:	**80,637**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**80,637**	**-**

IMPACT ON OPERATING BUDGET:		**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Site Improvements/Milton City Park and Preserve	**Estimated Project Cost:**	$6,120,000
		Estimated Completion:	Beyond 2026

DEPARTMENT: Passive Parks/Greenspace **Account #:** 300-6210-541200001

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Increase our capacity for active, passive and linear parks. **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The Former Milton Country Club Master Plan was adopted August 19, 2019. The funding outlined in this project represents the anticipated costs associated with carrying out phases 1 (A, B, C, D), 2, 3, and hydrology improvements of the approved master plan.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	6,120,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**6,120,000**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	ARPA Funds	Grant Fund
Expended Through FY 24	977,425	253,686	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	ARPA Funds	Grant Fund
Rollover at FYE 24	387,824	-	2,025,539

AVAILABLE BALANCE:	Cap Proj	ARPA Funds	Grant Fund
Rollover less current encumbrances at FYE 24	297,574	-	2,025,539

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget (Capital Projects Fund)	1,365,249	200,000	200,000	200,000	200,000	65,212	-	-	2,230,461	
Operating Budget (Capital Grant Fund)*	525,539	-	-	-	-	-	-	-	525,539	
Grant Funding	1,500,000	-	-	-	-	-	-	-	1,500,000	
ARPA Funding	253,686	1,610,314	-	-	-	-	-	-	1,864,000	
Funding Source Total:	**3,644,474**	**1,810,314**	**200,000**	**200,000**	**200,000**	**65,212**	**-**	**-**	**6,120,000**	**-**

IMPACT ON OPERATING BUDGET:	TBD once the implementation for the approved plan has been determined.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Site Improvements/Lackey Road	**Estimated Project Cost:**	$28,300
		Estimated Completion:	2024

DEPARTMENT: Passive Parks/Greenspace **Account #:** 300-6210-541200001

STRATEGIC PLAN STRATEGY: Park & Recreation Enrichment

STRATEGIC ACTION ITEM: Increase our capacity for active, passive and linear parks. **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The Lackey Road property dam with outfall structure was inspected and a maintenance plan was developed. Overall, the dam is in moderate condition and requires some repairs in order to bring it into fully functional condition. The first phase includes minor improvements to the principal spillway and trash rack. A future phase could include extensive maintenance repairs and modifications to the dam.

ESTIMATED PROJECT COST:	
Planning & Design	15,000
Construction	13,300
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**28,300**

ACTUAL EXPENDITURES TO DATE:	Cap Proj	ARPA Funds
Expended Through FY 24	-	8,300

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj	ARPA Funds
Rollover at FYE 24	20,000	-

AVAILABLE BALANCE:	Cap Proj	ARPA Funds
Rollover less current encumbrances at FYE 24	20,000	-

		Planned Funding Requests								
FUNDING SOURCE(S):	**Previously Allocated**	**FY 2025**	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**	**Total Funding**	**Unfunded Amount**
Operating Budget	20,000	-	-	-	-	-	-	-	20,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
ARPA Funding	8,300	-	-	-	-	-	-	-	8,300	
Funding Source Total:	**28,300**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**28,300**	**-**

IMPACT ON OPERATING BUDGET:	Additional impact will be determined upon completion of the inspection.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Lackey Road Property

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CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Tree Recompense Fund	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Community Development **Account #:** 300-7410-541200001

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	To provide for an on-call contract for the purchase of trees, including installation and maintenance costs to service such trees. Said trees to be located within public spaces. These funds are generated from tree recompense fees paid by developers.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
	Cap Proj
Expended Through FY 24	344,628

BUDGET ROLLOVER FROM PRIOR YEAR:	
	Cap Proj
Rollover at FYE 24	35,834

AVAILABLE BALANCE:	
Rollover less current	Cap Proj
encumbrances at FYE 24	35,834

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	-	-	-	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Tree Recompense Fees	380,462	-	-	-	-	-	-	-	380,462	
Funding Source Total:	**380,462**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**380,462**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Gateway/Wayfinding Signage and Historic Markers	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Community Development **Account #:** 300-7410-521200007

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	This is a continuation of the wayfinding signage program. It includes planning and construction of signage for the Deerfield area. Additionally, it includes "welcome" signage at the entrances to the City; and, addional historic markers for the City. FY25 - Requesting additional funds for consulting work related to a signage master plan as the project gets underway.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	246,215

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	368,970

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	368,970

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	615,185	100,000	25,000	25,000	25,000	25,000	25,000	25,000	865,185	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding - GDOT	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**615,185**	**100,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**25,000**	**865,185**	**-**

IMPACT ON OPERATING BUDGET:	Annual maintenance is minimal.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Gateway Signage

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Arnold Mill Small Area Plan	**Estimated Project Cost:**	$125,000
		Estimated Completion:	2024

DEPARTMENT: Community Development **Account #:** 300-7410-521201001

STRATEGIC PRIORITY: Smart Land Planning

STRATEGIC ACTION ITEM: Enhance Commercial Nodes **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Milton's 2030 Comprehensive Plan identifies Arnold Mill as a Character Area designated for future master planning. The plan recommends policies that preserves the area's rural character, avoids commercial development, dense townhomes and apartment, and guides new development to one or two small nodes with a design-oriented zoning overlay, reserving the rest of the corridor for rural, agricultural, and low-density residential use. The recent 2040 Comprehensive Plan conveys the same vision to protect the existing low density, rural residential housing in Arnold Mill. The 2040 Comp Plan also promotes policies where development designs, landscaping, lighting, signage, and scale add value to our community. In order to support this policy, the Comp Plan 2040 identifies a strategy to update the Master Plan 2014 and create more specific detailed design guidelines for Arnold Mill Road (SR140). The funding for this capital project will go toward the hiring of a consultant to create a small area plan which reflects the Master Plan 2014 and its Character area narrative *Comp Plan LU.1 and Strategic Plan SR.1b.3

ESTIMATED PROJECT COST:	
Planning & Design	125,000
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**125,000**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	18,446

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	106,554

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	125,000	-	-	-	-	-	-	-	125,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**125,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**125,000**	**-**

IMPACT ON OPERATING BUDGET:	No future impact known at this time.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Windward & Hwy 9 Livable Centers Initiative (LCI) Update	**Estimated Project Cost:**	$60,000
		Estimated Completion:	2024

DEPARTMENT: Community Development **Account #:** 300-7410-521201003

STRATEGIC PRIORITY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Calm, Efficient Transportation Infrastructure **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The Comprehensive Plan Advisory Committee and the public articulated a desire to proactively focus on the Deerfield Character Area using the RKG study as a road map. This STWP ED.3d/Strategic Plan SR.1b.5d). Community Development proposed two initiatives necessary for the implementation of this plan. The first one is the beautification of Hwy 9 which is an ongoing assessment of businesses' signage and property maintenance; and the second initiative is updating the Livable Centers Initiative Plan--the focus of this Capital Request. The first Highway 9/GA 400 Area LCI Plan was adopted in 2012 and an update is needed to promote greater livability, mobility, development alternatives and transportation investments in existing corridors. The new LCI Plan calls for enhancing and strengthening the area's character with emphasis on enhanced walkability, connectivity, landscaping, architectural character, and mixed-use developments that promote a live-work-play community concept. Community Development Department seeks funding to hire consultant with expertise on on integrated planning of transportation and land use and prepare the LCI Plan Update *Comp Plan ED.3d and Strategic Plan SR.1b.5d

ESTIMATED PROJECT COST:	
Planning & Design	60,000
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**60,000**

ACTUAL EXPENDITURES TO DATE:	
	Cap Proj
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	
	Cap Proj
Rollover at FYE 24	60,000

AVAILABLE BALANCE:	
Rollover less current	Cap Proj
encumbrances at FYE 24	60,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	60,000	-	-	-	-	-	-	-	60,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**60,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**60,000**	**-**

IMPACT ON OPERATING BUDGET:	No future impact known at this time.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Code Enforcement Software	**Estimated Project Cost:**	$100,000
		Estimated Completion:	2024

DEPARTMENT: Community Development **Account #:** 300-7410-542401000

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Effective Information Technology **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	Code enforcement staff play an integral role in the community and deserve high-quality software that assists them in enforcing the city ordinance. The funding for this capital request will go toward the purchase of a new code enforcement software—a software solution that is intuitive, modernized, and efficient. This software streamlines the process by giving a comprehensive way to track violations, maintain records, scheduling inspections, generating and issuing notices. In addition, this software has a mobile functionality that enables staff to retrieve case information, enter inspection information, and take and upload photos from the field. Lastly, this software must have the ability for citizens to submit complaints online and view status updates. With all these features integrated in one software technology, staff can operate with greater efficiency and increase the overall effectiveness of administering code enforcement in Milton.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	100,000
Total Project Cost:	**100,000**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	100,000

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	100,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	100,000	-	-	-	-	-	-	-	100,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**100,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**100,000**	**-**

IMPACT ON OPERATING BUDGET:	Software requires annual maintenance or subscription fee, thus, each year the department will pay fee each fiscal year.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	5,000
		Other	-
		Revenues	-
		Total:	**5,000**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Deerfield Implementation Plan	**Estimated Project Cost:**	$300,000
		Estimated Completion:	2025

DEPARTMENT: Community Development **Account #:** 300-7410-521200000

STRATEGIC PLAN STRATEGY: Smart Land Planning

STRATEGIC ACTION ITEM: Enhance Commercial Nodes **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The City is conducting an Implementation Plan for the Deerfield and Bethany character areas within the City. Deerfield is expected to become the economic engine for the city and is within the City's Urban Growth Boundary. This plan will integrate prior adopted plans for all disciplines and to expand on the visualization of the landscape and architectural styles and uses. This will include buildout and massing visualization , urban design, transportation and mobility for both vehicular and pedestrian circulation, parks, green space and civic spaces to create a unique district identity. Public engagement and presentations to city boards and commissions is expected to be at the core of the process. The project is scheduled with 3 phases and will take approx. 12 months to complete.

ESTIMATED PROJECT COST:	
Planning & Design	300,000
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**300,000**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	300,000

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	300,000

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	300,000	-	-	-	-	-	-	-	300,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-		-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**300,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**300,000**	**-**

IMPACT ON OPERATING BUDGET:	Once the plan is complete staff should have a better forecast of the potential revenue impacts.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Impact Fee CIE/Methodology Updates/Impact Fee Administration	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Community Development **Account #:** 350-7410-521200000

STRATEGIC PLAN STRATEGY: Strategic, Efficient & Engaged Government

STRATEGIC ACTION ITEM: Streamline Processes **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The original Impact Fee Ordinance and methodology were adopted in 2015. The 2012 Parks and Rec Plan and Trails Plan were the basis for the original ordinance. These plans have been updated, and others have been adopted as well. Therefore, the updated plans and their projects need to be reflected in a updated Impact Fee Ordinance and methodology plan. In addition, the ordinance will update the proration of population, housing, employment, and traffic generation forecasts for the City to the target year 2040. It will provide an amended Capital Improvements Element and prepare of a revised schedule of impact fees. Annual updates to the CIE will also be funded from this account. Funding may also be utilized for any impact fee related administrative costs such as employee salaries, consultant review, etc.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
	Impact Fees
Expended Through FY 24	78,293

BUDGET ROLLOVER FROM PRIOR YEAR:	
	Impact Fees
Rollover at FYE 24	49,156

AVAILABLE BALANCE:	
Rollover less current encumbrances at FYE 24	Impact Fees 41,851

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	-	-	-	-	-	-	-	-	-	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Impact Fees	127,449	-	30,000	30,000	-	30,000	30,000	30,000	277,449	
Funding Source Total:	**127,449**	**-**	**30,000**	**30,000**	**-**	**30,000**	**30,000**	**30,000**	**277,449**	**-**

IMPACT ON OPERATING BUDGET:	No additional impact anticipated.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**

CAPITAL IMPROVEMENT PLAN

PROJECT NAME:	Vehicle Replacement Reserve (Community Development)	**Estimated Project Cost:**	N/A
		Estimated Completion:	N/A

DEPARTMENT: Community Development **Account #:** 300-7410-542201000

STRATEGIC PLAN STRATEGY: Provide Responsible and Responsive Government

STRATEGIC ACTION ITEM: Provide Quality Services **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	These funds provide for standard replacement of vehicles for Community Development.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	-
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**-**

ACTUAL EXPENDITURES TO DATE:	
	Cap Proj
Expended Through FY 24	267,414

BUDGET ROLLOVER FROM PRIOR YEAR:	
	Cap Proj
Rollover at FYE 24	5,930

AVAILABLE BALANCE:	
Rollover less current	Cap Proj
encumbrances at FYE 24	5,930

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	273,344	33,222	33,222	33,222	33,222	33,222	33,222	33,222	505,898	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**273,344**	**33,222**	**33,222**	**33,222**	**33,222**	**33,222**	**33,222**	**33,222**	**505,898**	**-**

IMPACT ON OPERATING BUDGET:	The impact will involve general vehicle maintenace, insurance, and fuel.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	500
		Other	-
		Revenues	-
		Total:	**500**

TSPLOST II Funding by Category/Project

Category funding request breakdown by project:	FY24 Amended Budget	FY25 Proposed Budget	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
TSPLOST II/Professional Services-Program Mgmt:	**265,845**	**123,915**	**128,872**	**134,026**	**139,387**	**-**	**-**	**-**
TS2-2313 Comprehensive Transportation Plan	146,696	-	-	-	-	-	-	-
Project Inspector	119,149	123,915	128,872	134,026	139,387	-	-	-
TSPLOST II/Professional Services-Operations & Safety:	**707,103**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TS2-2311 Cox Road Intersection Imp	558,830	-	-	-	-	-	-	-
TS2-2312 Webb at Cogburn	50,000	-	-	-	-	-	-	-
TS2-2316 Bethany Bend Mini Roundabout	58,273	-	-	-	-	-	-	-
TS2-2410 SR372 @ Green Road	40,000							
TSPLOST II/Professional Services-Bike/Pedestrian:	**96,750**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TS2-2210 Bethany Bend Pedestrian Crossing	-	-	-	-	-	-	-	-
TS2-2310 SR 372 Rectangular Rapid-Flashing Beacons	8,950	-	-	-	-	-	-	-
TS2-2320 MCPP Dinsmore Connector	40,000	-	-	-	-	-	-	-
TS2-2321 SR372 Sidewalk Gap Project	47,800							
TSPLOST II/Professional Services-Bridges:	**437,600**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TS2-2314 Bridge Maintenance	16,100	-	-	-	-	-	-	-
TS2-2412 GDOT Bridges	250,000							
TS2-2411 Bridge/Culvert Replace Westbrook Road	171,500							
TSPLOST II/Professional Services-Maint & Safety:	**106,120**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TS2-2315 Guardrail Improvements	106,120	-	-	-	-	-	-	-
TSPLOST II/Sites/ROW-Operations & Safety:	**1,050,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TS2-2311 Cox Road Intersection Imp	1,000,000	-	-	-	-	-	-	-
TS2-2312 Webb at Cogburn	50,000	-	-	-	-	-	-	-
TSPLOST II/Infrastructure-Program Mgmt:	**6,773,129**	**8,868,571**	**8,622,608**	**8,598,484**	**10,613**	**-**	**-**	**-**
Infrastructure (funds to be allocated across projects as approved by Council)	6,773,129	8,868,571	8,622,608	8,598,484	10,613	-	-	-
TSPLOST II/Infrastructure-Operations & Safety:	**5,618,616**	**200,000**	**-**	**-**	**-**	**-**	**-**	**-**
TS2-2311 Cox Road Intersection Imp	4,250,000	-	-	-	-	-	-	-
TS2-2312 Webb at Cogburn	668,616	-	-	-	-	-	-	-
TS2-2316 Bethany Bend Mini Roundabout	700,000	-	-	-	-	-	-	-
TS2-2410 SR372 @ Green Road	-	200,000	-	-	-	-	-	-
TSPLOST II/Infrastructure-Bike/Pedestrian:	**1,953,754**	**184,154**	**-**	**-**	**-**	**-**	**-**	**-**
TS2-2310 SR 372 Rectangular Rapid-Flashing Beacons	200,000	-	-	-	-	-	-	-
TS2-2317 Deerfield Area Sidewalks	463,305	-	-	-	-	-	-	-
TS2-2318 Crabapple Streetscape	400,000	-	-	-	-	-	-	-
TS2-2210 Bethany Bend Pedestrian Crossing	312,403	-	-	-	-	-	-	-
TS2-2320 MCPP Dinsmore Connector	260,000	-	-	-	-	-	-	-
TS2-2321 SR372 Sidewalk Gap Project	318,046	184,154	-	-	-	-	-	-
TSPLOST II/Infrastructure-Bridges:	**1,100,000**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TS2-2314 Bridge Maintenance	1,100,000	-	-	-	-	-	-	-
TSPLOST II/Infrastructure-Maint & Safety	**3,509,850**	**1,000,000**	**1,000,000**	**1,000,000**	**-**	**-**	**-**	**-**
TS2-2319 Pavement Management	2,360,000	1,000,000	1,000,000	1,000,000	-	-	-	-
TS2-2315 Guardrail Improvements	900,000	-	-	-	-	-	-	-
TS2-2316 Bethany Bend Mini Roundabout	249,850	-	-	-	-	-	-	-
TSPLOST II/Other Equipment-Operations & Safety:	**284,463**	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TS2-2413 Traffic Signal	284,463	-	-	-	-	-	-	-
Category/Project Total:	**21,903,229**	**10,376,640**	**9,751,480**	**9,732,510**	**150,000**	**-**	**-**	**-**

Capital Initiatives Summary

Initiative	Capital Projects Fund		Operating Impact			
	FY 2025 Proposed	FY 2026-FY 2031	FY 2026	FY 2027	FY 2028	FY 2029
GENERAL GOVERNMENT BUILDINGS						
McConnell Chadwick House Restoration/Preservation	$ 220,000	$ 200,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
TOTAL GENERAL GOVERNMENT BUILDINGS	**$ 220,000**	**$ 200,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**	**$ 10,000**
POLICE						
Special Investigations Detective (Task Force) Vehicle	$ 65,000	$ -	$ 3,000	$ 3,000	$ 3,000	$ 3,000
Basement Buildout	-	300,000	-	2,000	2,080	2,163
TOTAL POLICE	**$ 65,000**	**$ 300,000**	**$ 3,000**	**$ 5,000**	**$ 5,080**	**$ 5,163**
PARKS & RECREATION (ACTIVE)						
Bethwell Community Center Renovations	$ 78,000	$ -	$ -	$ -	$ -	$ -
Parks Manager (FT) Vehicle	45,000	-	500	500	500	500
TOTAL PARKS & RECREATION (ACTIVE)	**$ 123,000**	**$ -**	**$ 500**	**$ 500**	**$ 500**	**$ 500**
TOTAL CAPITAL INITIATIVES	**$ 408,000**	**$ 500,000**	**$ 13,500**	**$ 15,500**	**$ 15,580**	**$ 15,663**



CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	McConnell Chadwick House	**Estimated Project Cost:**	$220,000
		Estimated Completion:	2030

DEPARTMENT: General Govt Building **Account #:** [Finance will create account #]

STRATEGIC PRIORITY: Public Land and Resources

STRATEGIC ACTION ITEM: Culture in Public Spaces **Recurring/Non-Recurring:** Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The McConnell-Chadwick Homestead has been identified by the City of Milton with a historic marker. The house was established around the early 1830s and has significant historical and architectural value to the community. The property is proposed to be donated to the City. The goal of the donation is in hopes to keep the house standing and give the place the importance it deserves in cooperation with the Milton Historical Society. The preservation and restoration of this important landmark offer an excellent opportunity to preserve the stories and histories of the Cherokee Indians and the McConnell-Chadwick families. This project will provide funding for immediate repairs needed to the exterior of the structure for preservation efforts by the City.

ESTIMATED PROJECT COST:	
Planning & Design	20,000
Construction	200,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**220,000**

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	-	220,000	-	-	-	200,000	-	-	420,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**220,000**	**-**	**-**	**-**	**200,000**	**-**	**-**	**420,000**	**-**

IMPACT ON OPERATING BUDGET:	Mowing, basic exterior preservation	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	10,000
		Other	-
		Revenues	-
		Total:	**10,000**



McConnell-Chadwick House

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Police

Special Investigations Detective (Task Force) Position

Supportive of which strategy from the Strategic Plan (required field)	
Strategic Priority:	**Sustainability and Resiliency**
Strategic Action Item/Goal:	**Safe and Secure Community**

Brief Description of New Program/Service or Improvement of Existing Service Level:

This initiative is for the addition of one (1) Detective to the Police Department's Criminal Investigations Section. This detective would serve a vital role in a special investigations area assigned to a regional task force. This detective will specialize in the investigations of high-priority cases to include burglaries, robberies, narcotic complaints, and more. This detective would be tasked with assisting in all high priority cases to increase resources and manpower through the mutual agreement with the Johns Creek and Forsyth Regional Task Force.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

This program would be measured by clearance rates involving our high priority cases. We will also measure success through the effectiveness of complaint processing of quality-of-life issues reported by our citizens.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

Salary and Benefits listed below.

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	BUDGET REQUEST
Salary	63,314
Benefits	31,657
Professional Fees	775
Repairs & Maintenance	-
Communications	8,000
Advertising	-
Printing	-
Travel	-
Dues & Fees	-
Education & Training	-
Contract Labor	-
Maintenance Contract	-
General Supplies	4,250
Utilities	-
Gasoline/Diesel	-
Food/Meals	-
Uniforms	2,250
Machinery	-
Vehicles	65,000
Furniture/Fixtures	-
Computer Software	-
Computer Hardware	3,300
Other Equipment	
	-
	-
	-
	-
TOTAL	**178,546**
Salary/Benefits	94,971
Maintenance & Operating	83,575

Impact on Future Operating Budgets	FY 2026	FY 2027	FY 2028	FY 2029
Increases Operating Costs	99,720	104,706	109,941	115,438
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	99,720	104,706	109,941	115,438

Notes:
Future operating budgets contain salary and benefits with a 5% increase each year. Salary is based on hiring a 5-year officer which is based on previous hiring averages.

CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Police Basement Buildout	**Estimated Project Cost:**	$300,000
		Estimated Completion:	2026

DEPARTMENT: Police **Account #:**

STRATEGIC PLAN STRATEGY: Sustainability and Resiliency

STRATEGIC ACTION ITEM: Safe and Secure Community **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:

The Police Department located at the PSC was first occupied in the year 2020. The department has grown 20% since the PD moved in and much of that growth occurred in areas that require office space. The building was constructed with a 25% expected growth space. The current floor plan is approaching maximum capacity with only 2 vacant cubicles left in the building. We have also added additional workspace over the past 4 years to alleviate overcrowding. To plan for future growth and to free up current overcrowding, the PD is requesting the implementation of a financial plan to fund the finishing of the approximate 2,600 sq/ft of allocated growth space in the PD basement.

The initial plans for the basement would include three areas. Area 1 would be office and cubicle space. This would allow for the relocation of a PD unit to free up the overcrowding that has started on the main floor. Area 2 would be secured storage. Currently, case files are being held in the fingerprint room, general storage area, and quartermaster area. The PD is required to maintain physical records for up to 100 years and this area would provide dedicated storage that is not in high-trafficked areas. Area 3 would be for a dedicated workout space. Every fire station has a gym, but they are not accessible to PD during overnight hours. This would provide a dedicated area for police employees to work out at all hours.

ESTIMATED PROJECT COST:	
Planning & Design	-
Construction	300,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**300,000**

ACTUAL EXPENDITURES TO DATE:	Cap Proj
Expended Through FY 24	-

BUDGET ROLLOVER FROM PRIOR YEAR:	Cap Proj
Rollover at FYE 24	-

AVAILABLE BALANCE:	Cap Proj
Rollover less current encumbrances at FYE 24	-

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	-	-	150,000	150,000	-	-	-	-	300,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
HIDTA	-	-	-	-	-	-	-	-	-	
Insurance Proceeds	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**150,000**	**150,000**	**150,000**	**-**	**-**	**-**	**-**	**300,000**	**-**

IMPACT ON OPERATING BUDGET:	Increased power and cleaning fees are expected.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	2,000
		Other	-
		Revenues	-
		Total:	**2,000**



Police Vehicle

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CAPITAL INITIATIVE REQUEST FORM

PROJECT NAME:	Bethwell Community Center Renovations	**Estimated Project Cost:**	$78,000
		Estimated Completion:	2025

DEPARTMENT: Parks & Recreation (Active) **Account #:** [Finance will create account #]

STRATEGIC PRIORITY: Public Land and Resources

STRATEGIC ACTION ITEM: Active Parks and Recreation **Recurring/Non-Recurring:** Non-Recurring

PROJECT DESCRIPTION and/or JUSTIFICATION:	The Bethwell Community Center serves as a recreational and social facility for our residents. With a history of providing space for gatherings, meetings, and recreational activities, the center plays a significant role in providing smiles on faces. However, over time, the space's look and feel have become outdated, detracting from its appeal. The proposed renovation project aims to revitalize the Bethwell Community Center, transforming it into a modern, inviting, and multifunctional space that will better meet the needs of our residents and recreation programs. By updating key elements such as paint, flooring, kitchen facilities, lighting and bathrooms, we seek to enhance the aesthetic appeal, functionality, and overall user experience of the center.

ESTIMATED PROJECT COST:	
Planning & Design	8,000
Construction	70,000
Land Acquisition	-
Fleet Acquisition	-
Other	-
Total Project Cost:	**78,000**

FUNDING SOURCE(S):	**Previously Allocated**	**Planned Funding Requests**							**Total Funding**	**Unfunded Amount**
		FY 2025	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**		
Operating Budget	-	78,000	-	-	-	-	-	-	78,000	
Debt Financing	-	-	-	-	-	-	-	-	-	
Grant Funding	-	-	-	-	-	-	-	-	-	
Other	-	-	-	-	-	-	-	-	-	
Funding Source Total:	**-**	**78,000**	**-**	**-**	**-**	**-**	**-**	**-**	**78,000**	**-**

IMPACT ON OPERATING BUDGET:	This renovation should provide little impact on the ongoing operating budget. No changes are proposed to impactful elements such as the HVAC or windows.	**Estimated Annual Impact:**	
		Expenditures	
		Personnel	-
		Maintenance	-
		Other	-
		Revenues	-
		Total:	**-**



Interior Picture of Bethwell Community Center

CITY OF MILTON

MAINTENANCE & OPERATING INITIATIVE REQUEST FORM

Parks & Recreation (Active)

Parks Manager (FT)

Supportive of which strategy from the Strategic Plan (required field)	
Strategic Priority:	**Public Land and Resources**
Strategic Action Item/Goal:	**Active Parks and Recreation**

Brief Description of New Program/Service or Improvement of Existing Service Level:

This position was initially contemplated in the FY26 budget, in the 5 year forecast. In recent years, the number of parks servicing and providing quality recreational experiences has expanded. This increase in programmed park space (active and/or passive) has created more oversight and management of the space. Currently, the Parks & Recreation Director has served as the expert and direct oversight/decision maker within Parks.

On the horizon, there are several impactful additions to the parks inventory that will drive more staff involvement and resources. The construction of the newest active park is slated to begin in FY25, and having this role in place during that project will prove valuable for this role. It is expected that the Greenprint will be completed and additional Greenspaces will be opened, creating more management of those lands as well.

What measurement will be used to gauge the performance of this new service/program or what current performance measure will be improved through the implementation of this initiative? (this can be a current performance measurement or the addition of a new measurement).

This role would be tasked with creating new measures, specifically related to parks maintenance, to show the level of service at our parks are maintained. The parks-wide maintenance plan will be refined and new SOPs will be created that can be tracked for on-time and accurate completion of critical park tasks.

We currently have surveys that show resident satisfaction for restrooms and programs that take place at the parks. These surveys will be expanded upon to show the impact of the new role, along with ways for staff to continue to provide great facilities for our residents to utilize.

This new role will be tasked with infrastructure upgrades that staff can track, showing the positive impact of the new role. Project/maintenance efficiency metrics will also be created.

Explain any fiscal impact this initiative will have on future budgets and provide actual future year costs below. (example: utilities, maintenance contract costs).

The incorporation of the Parks Manager will have an ongoing increase in salary year-over-year, and vehicle replacement every 5-7 years (depending on mileage and vehicle condition).

Enter Funding Request by Account in the Area Below:

ACCOUNT DESCRIPTION	**BUDGET REQUEST**
Salary	19,881
Benefits	10,000
Professional Fees	
Repairs & Maintenance	
Communications	600
Advertising	
Printing	
Travel	500
Dues & Fees	400
Education & Training	750
Contract Labor	
Maintenance Contract	
General Supplies	
Utilities	
Gasoline/Diesel	1,500
Food/Meals	
Uniforms	300
Machinery	
Vehicles	45,000
Furniture/Fixtures	
Computer Software	
Computer Hardware	2,250
Other Equipment	
TOTAL	**81,181**
Salary/Benefits	29,881
Maintenance & Operating	51,300

Impact on Future Operating Budgets	**FY 2026**	**FY 2027**	**FY 2028**	**FY 2029**
Increases Operating Costs	131,389	137,302	143,481	149,937
Decreases Operating Costs	-	-	-	-
Additional Revenues	-	-	-	-
Other	-	-	-	-
Total Operating Impact	131,389	137,302	143,481	149,937

Notes:



Debt

Debt Issuance and Management

As mentioned earlier, the City's main priorities with regard to issuing debt are:

- Maintaining a sound financial position. This means that long-term tax-exempt debt will only be utilized to provide resources to finance needed capital improvements. Simultaneously, the City will accumulate adequate resources to repay the debt.
- To maintain and improve the City's credit rating through strong financial administration.
- Complying with all applicable federal and state laws, rules and regulations related to the issuance of debt.

The City acknowledges that failure to meet the demands of growth may inhibit its continued economic viability, but also realizes that excess outstanding debt may have detrimental effects on the ability of the City to meet its continuing operational needs. Issuing debt commits the City's revenues several years into the future, and may limit its flexibility to respond to changing service priorities, revenue inflows, or cost structures. Adherence to the Debt Management Policy helps ensure that the City issues and manages its debt prudently in order to maintain a sound financial position and protect its credit rating.

Credit ratings are the rating agencies' assessment of the City's ability and willingness to repay debt on a timely basis. Credit ratings are an important indicator in the credit markets and can influence interest rates a borrower must pay. Each of the rating agencies believes that debt management is a positive factor in evaluating issuers and assigning credit ratings.

Milton's adherence to federal and state laws, rules and regulations as well as its strong financial policies and procedures made it possible to obtain a triple A rating, the highest credit quality given by the rating agencies, on its first attempt to secure a credit rating. With virtually no credit history due to the pay-as-you-go nature of purchases in the past, the City received a triple-A rating from Standard & Poor's (AAA) and Moody's (Aaa) in 2017. We were successful in retaining these rating as the City issued revenue bond series, 2019 in October 2019.

The City recognizes that there are advantages and disadvantages to both the pay-as-you-go method of financing purchases and to issuing debt. Milton staff weighs out these factors each year during the update to the seven-year Capital Improvement Plan. The matrix below outlines some of the main advantages and disadvantages taken into consideration during the planning process:

	PAY-AS-YOU-GO	DEBT FINANCING
Advantages	Future funds are not tied up in servicing debt payments	Infrastructure is delivered when it is needed
	Interest savings can be put towards other projects	Spreads costs over the useful life of the asset
	Greater budget transparency	Increases capacity to invest
	Avoid the risk of default	Allocates costs to citizens who receive the related benefits
Disadvantages	Long wait time for new infrastructure	Potentially high borrowing rate/interest costs
	Large projects may exhaust the entire budget for capital projects	Debt payments limit future budget flexibility
	Inflation risk	Generations forced to service debt requirements
	Allocates costs of project to citizens that may not benefit	Additional tax levy may be required to repay debt

General Obligation Debt

Under Georgia financing laws, the City's outstanding general obligation debt shall not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying the general obligation bonds. Calculation of the legal debt limit based on audited data contained in the Fiscal Year 2023 Annual Comprehensive Finacial Report (ACFR):

Assessed Value:	$3,867,970,899
10% of Assessed value (Legal Debt Limit):	$386,797,090
Milton Debt Applicable to Debt Limit:	$19,010,000
Legal Debt Margin:	$367,787,090

Milton's current net debt applicable to the debt limit is 4.91%, leaving significant room for growth if the voters choose to approve future general obligation bonds. There are no projects currently identified in the seven-year Capital Improvement Plan as potentially being funded by debt. Should Council propose utilizing general obligation bonds to bring projects on line faster than projected, the City would ensure to remain well below the legal debt margin. The Georgia Constitution (Article 9, Section 5, Paragraph 1) states that only debt approved by the majority of qualified voters voting in an election held for that purpose is subject to the debt limit calculation. Therefore, the City's other long-term debt related to revenue bonds and capital leases are excluded from the debt limit calculation.

Milton's current G.O. bond debt was issued in 2017. Milton voter's resoundingly approved the referendum authorizing $25 M for greenspace acquisition. Debt service payments on the City's G.O. bond debt are funded by a separate bond millage rate outlined in the table above.

Although there is considerable room for additional debt under State law, Milton's traditional pay-as-you-go program has been the preferred method of funding projects as part of our conservative budgeting philosophy. G.O. bond debt is funded through a separately levied millage rate, and Council takes that into consideration when assessing the total millage rate levy - including M&O and bond - during the millage rate adoption process each summer.

Fiscal Year	Bond Millage Rate
2018	0.321
2019	0.671
2020	0.588
2021	0.538
2022	0.487
2023	0.452
2024	0.364
2025	0.356

General Obligation Bond Debt Service

Fiscal Year	Principal	Interest
2025	1,090,000	623,375
2026	1,145,000	568,875
2027	1,200,000	511,625
2028	1,260,000	451,625
2029	1,295,000	413,825
2030	1,335,000	374,975
2031	1,390,000	321,575
2032	1,430,000	279,875
2033	1,475,000	236,975
2034	1,520,000	192,725
2035	1,565,000	147,125
2036	1,610,000	100,175
2037	1,660,000	51,875
	$17,975,000	**$4,274,625**

Revenue Bond Debt

Revenue bond debt finances projects secured by a specified revenue source faster than is possible utilizing a pay-as-you-go financing strategy. Milton's current revenue bond debt is funded by general operating revenues collected in the General Fund and transferred to the Revenue Bond Fund through an operating transfer.

This funding strategy results in fewer operating dollars to be spent on other initiatives as required debt service payments must be taken into consideration before other discretionary funding. That means in each given fiscal year the amount shown in the Revenue Bond Debt Service table must be set aside in the first stage of funding allocations before continuing operations and new initiatives may be taken into consideration.

In 2014, Milton issued revenue bond series 2014 in the amount of $9.6 M for the renovation and expansion of Bell Memorial Park. The remaining debt on this issuance was refunded (refinanced) in 2019. This refunding will save taxpayers approximately $443,059 over 11 years.

Debt issued as part of bond series 2019 funded the construction of the Public Safety Complex on Highway 9 (completed August 2020), the reconstruction of Fire Station #42 on Thompson Road (completed August 2023), and installation of an alerting system for the fire department.

The seven-year Capital Improvement Plan does not currently contemplate any additional revenue bond funded projects.

Revenue Bond Debt Service

Fiscal Year	Principal	Interest
2025	940,000	707,719
2026	990,000	659,469
2027	1,040,000	608,719
2028	1,095,000	555,344
2029	1,150,000	499,219
2030	1,205,000	440,344
2031	1,265,000	384,919
2032	1,315,000	333,319
2033	1,355,000	292,622
2034	1,385,000	262,644
2035	1,420,000	225,763
2036	1,465,000	182,488
2037	1,505,000	141,700
2038	1,545,000	103,575
2039	1,585,000	63,459
2040	1,625,000	21,328
	$20,885,000	**$5,482,628**

GLOSSARY/ ACRONYMS

Glossary

A

Abatement – A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Accounting System – The total structure of records and procedures that identify record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, account groups, and organizational components.

Accrual Basis of Accounting – A method of accounting where revenues are recorded when they are earned and expenditures are recorded when goods or services are received.

Accrued Interest – The amount of interest that has accumulated on the debt since the date of the last interest payment, and on the sale of a bond, the amount accrued up to but not including the date of delivery (settlement date). (See Interest)

Ad Valorem Tax – A tax based on the assessed value of an item, such as real or personal property. (See Tax)

Amortization – The gradual repayment of an obligation over time and in accordance with a predetermined payment schedule.

Appropriation – A legal authorization from the community's legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Arbitrage – As applied to municipal debt, the investment of tax-exempt bonds or note proceeds in higher yielding, taxable securities. Section 103 of the Internal Revenue Service (IRS) Code restricts this practice and requires (beyond certain limits) that earnings be rebated (paid) to the IRS.

Assessed Valuation – The value placed on the property for tax purposes. The assessed value of property in Milton is 40% of the fair market value.

Audit – An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool in evaluating the fiscal performance of a community.

Audit Report – Prepared by an independent auditor, an audit report includes: (a) a statement of the scope of the audit; (b) explanatory comments as to application of auditing procedures; (c) findings and opinions. It is almost always accompanied by a management letter which contains supplementary comments and recommendations.

B

Balance Sheet – A statement that discloses the assets, liabilities, reserves and equities of a fund or governmental unit at a specified date.

Balanced Budget – Total anticipated revenues plus that portion of the fund balance in excess of required reserves that is designated as a funding source shall equal the total estimated expenditures for each fund.

Basis of Accounting – Timing of recognition for financial reporting purposes.

Basis of Budgeting – Method used to determine when revenues and expenditures are recognized for budgeting purposes.

Bond – A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year. (See Note)

Bond Issue – Generally, the sale of a certain number of bonds at one time by a governmental unit.

Bond Rating (Municipal) – A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA/Aaa is the highest rating and C1 is a very low rating.

Budget – A plan for allocating resources to support particular services, purposes and functions over a specified period of time. (See Performance Budget, Program Budget)

Budget Amendment – A revision of the adopted budget that, when approved, replaces the original provision and increases or decreases the budget appropriation.

C

Capital Assets – All real and tangible property used in the operation of government, which is not easily converted into cash, and has an initial useful live extending beyond a single financial reporting period. Capital assets include land and land improvements; infrastructure such as roads, bridges, water and sewer lines; easements; buildings and building improvements; vehicles, machinery and equipment. Communities typically define capital assets in terms of a minimum useful life and a minimum initial cost. (See Fixed Assets)

Capital Budget – An appropriation or spending plan that uses borrowing or direct outlay for capital or fixed asset improvements. Among other information, a capital budget should identify the method of financing each recommended expenditure, i.e., tax levy or rates, and identify those items that were not recommended. (See Capital Assets, Fixed Assets, Capital Improvement Plan)

Capital Improvement Plan (CIP) – A comprehensive long-term capital budget, updated annually, of the capital projects for the city. (See Capital Budget)

Capital Outlay – An expenditure for the acquisition of, or addition to, a fixed asset.

Capital Projects Fund – Fund type used to account for financial resources that are restricted, committed or assigned to expenditure for capital outlays.

Cash Management – The process of monitoring the ebb and flow of money in an out of municipal accounts to ensure cash availability to pay bills and to facilitate decisions on the need for short- term borrowing and investment of idle cash.

Certificate of Deposit (CD) – A bank deposit evidenced by a negotiable or non-negotiable instrument, which provides on its face that the amount of such deposit plus a specified interest payable to a bearer or to any specified person on a certain specified date, at the expiration of a certain specified time, or upon notice in writing.

Chart of Accounts – A listing of all accounts utilized to record transactions on the general ledger. Milton utilizes the Uniform Chart of Accounts (UCOA) as mandated by the Georgia Department of Community Affairs (DCA). (See General Ledger)

Charter – Manual that establishes the government structure and defines boundaries, specific powers, functions, essential procedures, and legal control. In Georgia, a charter is created through a legislative act of the Georgia General Assembly.

Comprehensive Plan – A community-driven, long-term vision and living document that outlines how those who live, work, and play in a municipality want it to develop over a 20-year period. In Georgia, comprehensive planning is required under the Georgia Planning Act to help shape future growth.

Consumer Price Index – The statistical measure of changes, if any, in the overall price level of consumer goods and services. The index is often called the "cost-of-living index."

Contingency – Funds set aside for unforeseen future needs and budgeted in a "non-departmental" account. Contingency funds can be transferred to a department budget according to the city's budgetary policies.

Cost-Benefit Analysis – A decision-making tool that allows a comparison of options based on the level of benefit derived and the cost to achieve the benefit from different alternatives. Credit Risk: Risk that an issuer or other counterparty to an investment will not fulfill its obligations.

D

Debt – An obligation resulting rom the borrowing of money or from the purchase of goods and services.

Debt Burden – The amount of debt carried by an issuer usually expressed as a measure of value (i.e., debt as a percentage of assessed value, debt per capita, etc.). Sometimes debt burden refers to debt service costs as a percentage of the total annual budget. (see Debt)

Debt Service – The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Department – A major administrative division of the city with indicated overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation – The portion of the cost of a fixed asset charged as an expense during a particular period. The cost of a fixed asset is prorated over the estimated useful life of the asset.

E

Encumbrance – A reservation of funds to cover obligations arising from purchase orders, contracts, or salary commitments that are chargeable to, but not yet paid from, a specific appropriation account.

Expenditure (Expense) – An outlay of money made by municipalities to provide the programs and services within their approved budget.

F

Fair Market Value – An estimate of the market value of the property. In Milton, a property's fair market value is determined by the Fulton County Board of Assessors.

Fiduciary Funds – Repository of money held by a municipality in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and other funds. These include pension (and other employee benefit) trust funds, investment trust funds, private- purpose trust funds, and agency funds.

Fiscal Year – The twelve-month period designated by the city council signifying the beginning and ending period for recording financial transactions. Milton's fiscal year runs October 1 through September 30.

Fixed Assets – Long-lived, assets such as buildings, equipment and land obtained or controlled as a result of past transactions or circumstances.

Fixed Costs – Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Franchise Fee – Routine charges to utility companies for the privilege of operating within municipal boundaries, generally in lieu of licenses or permits that would otherwise be required.

Full Faith and Credit – A pledge of the general taxing powers for the payment of governmental obligations. Bonds carrying such pledges are usually referred to as general obligation or full faith and credit bonds.

Function – Group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible.

Fund – An accounting entity with a self-balancing set of accounts that are segregated for the purpose of carrying on identified activities or attaining certain objectives in accordance with specific regulations, restrictions, or limitations.

Fund Accounting – Organizing financial records into multiple, segregated locations for money. A fund is a distinct entity within the municipal government in which financial resources and activity (assets, liabilities, fund balances, revenues, and expenditures) are accounted for independently in accordance with specific regulations, restrictions or limitations. Examples of funds include the general fund and enterprise funds. Communities whose accounting records are organized according to the Uniform Municipal Accounting System (UMAS) use multiple funds.

Fund Balance – Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources and deferred inflows of resources).

G

General Fund – The fund used to account for most financial resources and activities governed by the normal appropriation process and not required to be accounted for in a separate fund by law.

General Ledger – The main accounting record of an organization.

General Obligation Bonds – Bonds issued by a municipality for purposes allowed by statute that are backed by the full faith and credit of its taxing authority.

Generally Accepted Accounting Principles (GAAP) – Conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

Goal – A desired result that supports the organization's mission and is achievable and measurable.

Governing Body – A board, committee, commission, or other executive or policymaking body of a municipality or school district.

Governmental Accounting Standards Board (GASB) – Ultimate authoritative accounting and financial reporting standard-setting body for state and local governments.

Governmental Funds – Funds generally used to account for tax-supported activities. There are five types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

I

Impact Fee – A one-time payment assessed to property developers to pay for infrastructure improvements and service needs that must be built, or provided to, a new property.

Indirect Cost – Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Interest – Compensation paid or to be paid for the use of money, including amounts payable at periodic intervals or discounted at the time a loan is made. In the case of municipal bonds, interest payments accrue on a day-to-day basis, but are paid every six months.

Interest Rate – The interest payable, expressed as a percentage of the principal available for use during a specified period of time. It is always expressed in annual terms.

Interest Rate Risk – Risk that changes in interest rates will adversely affect the fair value of an investment.

Interfund Transfers – Flows of assets (such as cash or goods) between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

Investments – Securities and real estate held for the production of income in the form of interest, dividends, rentals or lease payments. The term does not include fixed assets used in governmental operations.

L

Legal Level of Budgetary Control – Level at which a government's management may not reallocate resources without approval from the legislative body.

Levy – To impose taxes, special assessments or service charges for the support of government activities.

Line Item Budget – A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid – Revenue allocated by the state or counties to municipalities and school districts.

Local Road Safety Plan – A plan that provides a framework for identifying, analyzing, and prioritizing roadway safety improvements on local roads.

Long-term Debt – Debt with a maturity date of more than one year after the date of issuance.

M

Maturity Date – The date that the principal of a bond becomes due and payable in full.

Millage Rate/Tax Rate – The amount of property tax stated in terms of a unit of the municipal tax base; for example, $1 per $1,000 of assessed valuation of taxable real and personal property.

Modified Accrual Basis of Accounting – Basis of accounting where revenues are recorded when they become measurable and available and expenditures are recorded in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).

Municipal(s) – (As used in the bond trade) "Municipal" refers to any state or subordinate governmental unit. "Municipals" (i.e., municipal bonds) include not only the bonds of all political subdivisions, such as cities, towns, school districts, special districts, counties but also bonds of the state and agencies of the state.

N

Note – A short-term loan, typically with a maturity date of a year or less.

O

Objects of Expenditures – A classification of expenditures that is used for coding any department disbursement, such as "personal services," "expenses," or "capital outlay."

Objectives – Unambiguous, measurable statements of performance intentions expressed to achieve a goal. (See Goal)

Operating Budget – A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Ordinance – A formal piece of legislation enacted by the governing body of a municipality.

Overlapping Debt – A community's proportionate share of the debt incurred by an overlapping government entity, such as a regional school district, regional transit authority, etc.

P

Performance Budget – A budget that stresses output both in terms of economy and efficiency.

Performance Measure – Specific quantitative calculations of work, resources, or productivity that reflect whether or not an objective is being met. May include input, output, and outcome measures. (See Objectives, Strategies)

Personal Property – Property that can be moved with relative ease such as boats, machinery and inventoried goods.

Principal – The face amount of a bond, exclusive of accrued interest.

Placemaking – A collaborative process by which a government and its stakeholders can shape the public realm in order to maximize shared values by strengthening the connection between people and the places they share.

Property Taxes – Tax based on the assessed value of a property, either real or personal. Tax liability falls on the owner of record as of the appraisal date.

Public Hearing – A specifically designated time, place and opportunity for citizens, community groups, businesses, and other stakeholders to address the legislative body on a particular issue. It allows interested parties to express their opinions and the legislative body and/or staff to hear their concerns and advice.

Purchased Services – The cost of services that are provided by a vendor.

R

Refunding of Debt – Transaction where one bond issue is redeemed and replaced by a new bond issue under conditions generally more favorable to the issuer.

Resolution – A statement of policy, or an order, by the governing body that a specific action be taken.

Revaluation – The assessors of each County are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information.

Revenue Bond – A bond payable from and secured solely by specific revenues and thereby not a full faith and credit obligation.

Right-of-Way – The property required for the public use of roads, sidewalks, and utilities.

S

Short-term Debt – Debt with a maturity date of less than one year after the date of issuance.

Short Term Work Program – A listing of specific tasks that the community plans to undertake during the next five-year period.

Special Revenue Fund – Governmental fund type used to account for the proceeds of specific revenue sources that are restricted or committed to expenditure for specific purposes other than debt service or capital projects and exclusive of resources held in trust for individuals, private organizations or other governments.

Strategies – (See Objectives)

T

Tax – A charge usually of money imposed by authority on persons or property for public purposes.

Trust Fund – In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by the community's legislative body. Both principal and interest may be used if the trust is established as an expendable trust. For nonexpendable trust funds, only interest (not principal) may be expended as directed.

W

Working Capital – A dollar amount reserved in the (general fund) fund balance that is available for unforeseen emergencies, to handle shortfalls caused by revenue declines and to provide cash liquidity during periods of low cash flow.

Acronyms

A

AAVT – Alternative Ad Valorem Tax
ADA – Americans with Disabilities Act
AED – Automated External Defibrillator
AFG – Assistance to Firefighters Grants
ACFR – Comprehensive Annual Financial Report
ARC – Atlanta Regional Commission

B

BZA – Board of Zoning Appeals

C

CAD – Computer-Aided Dispatch
CD – Community Development
CDBG – Community Development Block Grant
CGA – Citizen's Government Academy
CID – Criminal Investigations Division
CIE – Capital Improvements Element
CIT – Crisis Intervention Team
CIP – Capital Improvement Plan
CPAC – Comprehensive Plan Advisory Committee
CPI – Consumer Price Index
CUVA – Conservation Use Valuation Assessment

D

DEI – Diversity, Equity, and Inclusion
DRB – Design Review Board

E

EM – Emergency Management
EMS – Emergency Medical Services
EMT – Emergency Medical Technician
EPD – Environmental Protection Division

F

FAO – Fire Apparatus Operator
FD – Fire Department
FEMA – Federal Emergency Management Agency
FMCC – Former Milton Country Club
FT – Full Time
FTA – Failure to Appear
FTE – Full Time Equivalent

G

GAAP – Generally Accepted Accounting Principles
GASB – Governmental Accounting Standards Board
GDOT – Georgia Department of Transportation
GFOA – Government Finance Officers Association
GGB – General Government Buildings
GIS – Geographic Information Systems
GMAG – Georgia Mutual Aid Group
GNFCC – Greater North Fulton Chamber of Commerce
GO/G.O. – General Obligation

H

HR – Human Resources
HRIS – Human Resource Information System
HSEEP – Homeland Security Exercise and Evaluation Program

I

IGA – Intergovernmental Agreement
IS – Information Services
ISO – Insurance Services Office
IT – Information Technology
ITB – Invitation to Bid

L

LCI – Livable Centers Initiative
LOST – Local Option Sales Tax
LRSP – Local Road Safety Plan

M

M & O – Maintenance & Operating
MDA – Muscular Dystrophy Association
MEC – Milton Equestrian Committee
MGAC – Milton Greenspace Advisory Committee
MOU – Memorandum of Understanding
MS4 – Municipal Separate Storm Sewer System

N

NCS – National Citizen Survey
NFPA – National Fire Protection Association
NIMS – National Incident Management System
NPDES – National Pollutant Discharge Elimination System
NSAA – National State Auditors Association

P

P & I – Principal & Interest
PAFR – Popular Annual Financial Report
PCI – Pavement Condition Index
PD – Police Department
PRAB – Parks and Recreation Advisory Board
PS – Public Safety
PT – Part Time
PW – Public Works

R

RFP – Request for Proposal
RMS – Record Management Systems

S

SAFER – Staffing for Adequate Fire and Emergency Response
SASD – Support and Administrative Services Division
SCBA – Self-Contained Breathing Apparatus
SLA – Service-Level Agreement
STWP – Short Term Work Program

T

TAVT – Title Ad Valorem Tax
TSPLOST – Transportation Special Local Option Sales Tax

U

UPD – Uniform Patrol Division

V

VOIP – Voice Over Internet Protocol