

Since 1821
THE CITY OF
Monroe

ADOPTED BUDGET
FY 2013

CITY OF MONROE, GEORGIA


Since 1821
THE CITY OF
Monroe

City of Monroe, Georgia

Proposed Annual Budget

For the Fiscal Year Ending

December 31, 2013

Prepared by the City of Monroe, Georgia

Finance Department


Since 1821
THE CITY OF
Monroe

Elected Officials

Gregory P. Thompson, Mayor

L. Wayne Adcock, Vice Mayor

Larry A. Bradley, Councilmember

Denise H. Dixon, Councilmember

C. Nathan Little, Councilmember

Lee P. Malcom, Councilmember

Nathan Purvis, Councilmember

James D. Richardson, Councilmember

Rita A. Scott, Councilmember

Appointed Officials

W. Matthew Chancey, Interim City Administrator

M. Knox Bell, Code/Protective Inspections

Brian K. Thompson, Electric & Telecommunications Director

Renee L. Prather, Finance Director

D. Stan Dial, Fire Chief

M. Keith Glass, Police Chief

H. Steve Worley, Public Works Director

Rodney W. Middlebrooks, Water & Gas Director

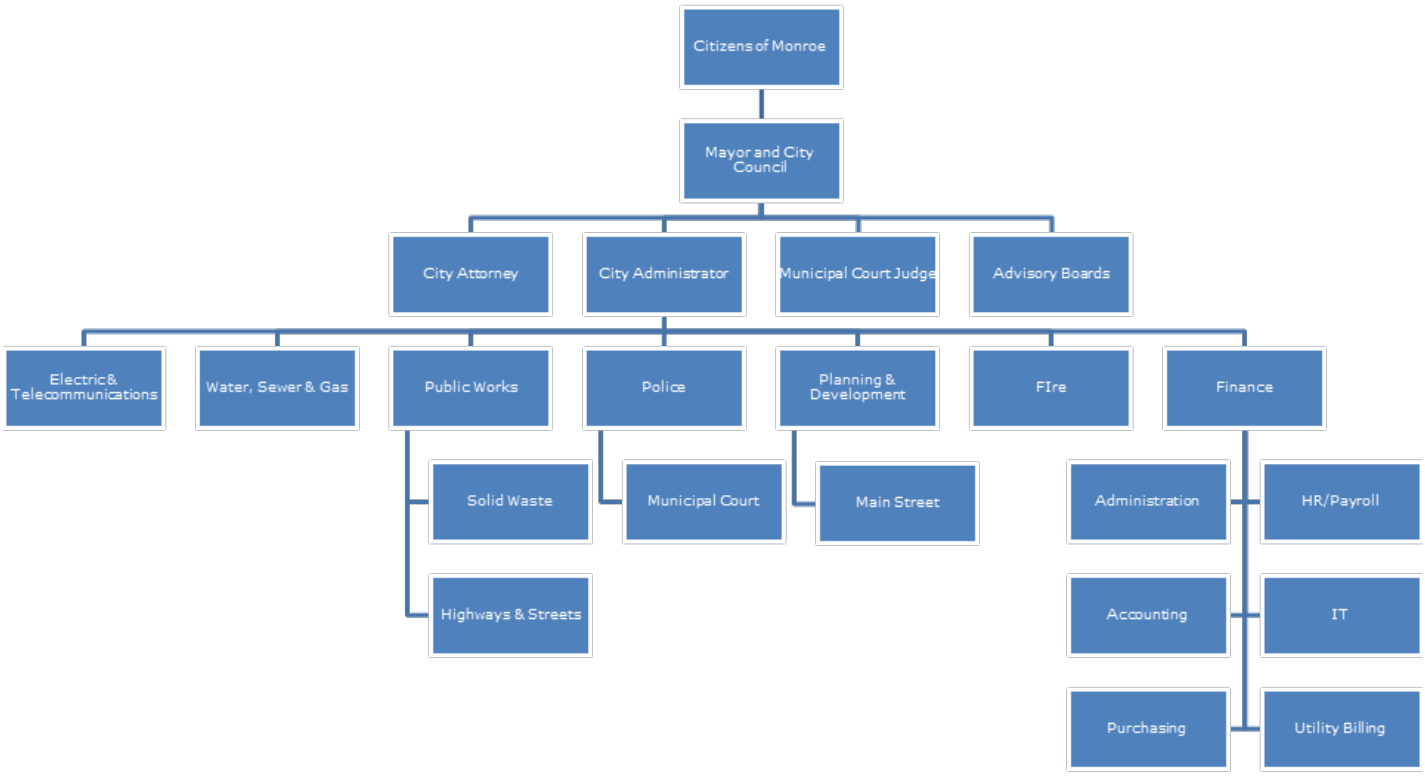

Citizens of Monroe
Mayor and City Council
City Attorney
City Administrator
Municipal Court Judge
Advisory Boards
Electric& Telecommunications
Water, Sewer & Gas
Public Works
Police
Planning & Development
FIre
Finance
Solid Waste
Municipal Court
Main Street
Highways & Streets
Administration
HR/Payroll
Accounting
IT
Purchasing
Utility Billing

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Since 1821
THE CITY OF
Monroe

INTRODUCTION


Since 1821
THE CITY OF
Monroe

Since 1821
THE CITY OF Monroe
Post Office Box 1249 • Monroe, Georgia 30655
Telephone 770-267-7536 • Fax 770-267-2319
Greg Thompson, Mayor
L. Wayne Adcock, Vice Mayor

November 19, 2012

To the Honorable Mayor,
Members of the City Council
Employees and Citizens of the City of Monroe, Georgia

In accordance with state and local ordinances, we are pleased to submit for your consideration and approval the Fiscal Year 2013 Operating Budget. This document is a statement of policy and planning which defines the level of services and activities for the upcoming year.

Budget Highlights

The combined recommended budget for FY 2013 is $51,284,529, an increase of $1,537,345. The primary reason for the increase is the inclusion of the SPLOST 2011 budget of $1,230,000 and a $187 thousand increase in cost of employee retirement and health insurance. A summary of the FY 2013 is as follows:

Revenues	General Fund	Special Revenue Funds	Debt Service Fund	Capital Projects Fund	Enterprise Funds
Taxes	5,818,836	25,000			
Other Revenues	1,650,658	30,000		1,230,000	39,860,007
Other Financing Sources	1,916,150				
Fund Balance					
Transfers In			753,878		
Total Revenues	**9,385,644**	**55,000**	**753,878**	**1,230,000**	**39,860,007**
Expenditures					
General Government	888,617	25,000			
Finance	457,038	-			
Protective Service	542,564	-			
Fire	1,465,174	-		400,000	
Highways & Streets	1,693,627	-		515,666	
Police	3,309,108	30,000		133,334	
Buildings & Grounds	225,638	-			
Combined Utility		-			34,692,507
Combined Utility		-			92,500
Solid Waste		-		181,000	5,075,000
Total Operations	**8,581,766**	**55,000**		**1,230,000**	**39,860,007**
Other Financing Uses	803,878				
Debt Service			753,878		
Total Expenditures	**9,385,644**	**55,000**	**753,878**	**1,230,000**	**39,860,007**

Below is a summary of service level changes by fund.

Fund	FY 2012	FY 2013	Difference	Percent Change
General Fund	$ 9,506,581	$ 9,385,644	$ (120,937)	-1.27%
Special Revenue Funds	55,000	55,000	-	-
Debt Service Fund	722,103	753,878	31,775	4.40%
Capital Projects Fund	-	1,230,000	1,230,000	-
Enterprise Funds	39,463,500	39,860,007	396,507	1.00%
Total	**$49,747,184**	**$51,284,529**	**$ 1,537,345**	**4.13%**

- **Personnel -** There are 7 vacancies citywide that are funded in this proposed budget, which will be filled as needed and as agreed upon in conjunction with the applicable department heads. In addition to these vacant positions there are 10 additional positions citywide that are unfunded. The city now has a total of 26 unfunded positions since 2006.

- **Succession Planning** – It is the goal of this budget to address retention and succession planning. The city spends a fair amount of money training and educating employees to perform their jobs in a manner which is complementary of the city. Positions in five of the seven city departments have been created to commence this process. It is the intention to fill these positions internally.

- **Benefits -** An increase to costs of employee retirement and health care benefits has been added to the FY 2013 budget.

- **Capital Projects –** The proposed FY 2013 Budget contains only capital projects with a dedicated funding source, such as grants, previously issued bond proceeds, GEFA debt and SPLOST which is included as a separate fund. By ordinance, the City has established a utility capital improvement reserve to fund large future capital projects. Included in the annual budget and financed from current revenues is $1.66 million of funding for this reserve.

- **Capital Assets/Expenditures –** Purchase of capital assets/expenditures are funded out of the current budget. The City has no significant nonrecurring capital expenditures for 2013.

- **Revenue –** General Fund revenue is showing a slight decrease due to a reduction in property tax digest values. Some of the reduction was offset by an increase in charges for services as an increase to employee health insurance payments.

Combined Utility revenue is showing a slight increase due primarily to an increase in telecommunication customer base, restructuring for digital CATV and an increase to CATV monthly rates.

Solid Waste Enterprise Fund revenue has increased and is helped with a modest rate increase of 3% as of January 1 of each year. This increase is needed to help offset the increases in landfill fees and other operating costs.

Goals and Priorities

The following are some of the major goals and priorities of the City:

- During FY 2012 the City started rehab of sewer lines to serve one of our lower income areas with funds from a Community Development Block Grant (CDBG FY09). The City was awarded additional funds (CDBG FY11) to continue with our sewer rehab project and we expect to start that project in FY2013.

- The City completed Phase I of the upgrade to our existing water treatment plant and is near the completion of Phase II. The financing for these improvements is being done with low interest loan funds from the Georgia Environmental Facilities Authority (GEFA). These improvements will ensure continuation of a quality water supply for our citizens and improve the operation of the City's water treatment plant. The City of Monroe, Walton County and Georgia DOT continue the engineering phase of the GA Highway 138 extension project. The "Charlotte Rowell Boulevard" project remains on schedule and the project is expected to go to bid in 2013. As part of this project water lines will be relocated, the bid opening is scheduled in November, 2013.

- Continue partnership with Walton County on the project for a truck by-pass around the historic downtown area. Engineering is underway and negotiations continue with GDOT for approval and eventually the construction of this much needed connector.

- The City's continuation of the Streetscape improvements downtown should begin in FY 2013. The City has received two Transportation Enhancement (TE) grant along with LCI funds to improve both sides of Broad Street with sidewalk, retaining walls, pavers, landscaping and lighting from Alcovy Street through the Walker Street intersection. This project will continue the improvements into the old "Monroe Mill" district.

- Monroe's Main Street Program and the Downtown Development Authority continue their efforts to promote the downtown district and attract tourism into the City. The Main Street Program sponsors multiple activities and events throughout the year, such as the Memories in Monroe Classic Car Show, Super Summer Kids Activity Fair, First Friday Concerts during the summer months, Fall Fest and Winter Fest. The Monroe Farmers Market just completed a successful first season showcasing local producers and growers giving citizens a variety of fresh, locally grown products. Together, the Main Street Program and DDA strive to create a thriving downtown environment centered on historical preservation, community involvement and economic development.

- The City's Finance Department received awards from the Government Finance Officers Association for the City's FY 2010 Comprehensive Annual Financial Report and the FY 2010 Popular Annual Financial Report. We have submitted our 2011 reports and in addition the Department plans to submit to GFOA the City's Annual Budget for review.

- The City will continue to promote and encourage economic and community development on both a local and regional platform. It is our intention to strengthen the ties with the Economic Development section of Electric Cities of Georgia as well as the Walton County Development Authority. Both of these organizations allow for Monroe to have a "seat at the table" for state-wide economic development.

Summary and Conclusion

I believe this FY 2013 budget represents a conservative fiscal plan for the upcoming year and provides a high level of services for our citizens as in prior years, despite the fiscal challenges presented by an economy in recession and reductions in taxable property values.

I would like to thank the Mayor and City Council for their continued direction and support. I also want to thank the Finance Department Staff and each Department Head for their work and dedication. I appreciate all the city staff responsible for implementation of this budget.

Respectfully submitted,



Matthew Chancey, Interim City Administrator

City of Monroe's Mission & Goals

Organizational Mission:

To provide top-quality services in a fiscally responsible manner while promoting high standards of living and quality of life.

Organizational Goals:

City Council – To provide sound leadership through diligent policy making while acting to preserve our resources in a fiscally responsible manner; to take the best interest of the city to heart by listening to constituents and staff and make policy decisions based off facts.

City Employees – To serve the public by creating a community- friendly atmosphere; to provide and preserve the highest quality municipal services while operating to accomplish objectives.

Communications - To educate our citizens and keep them informed on City programs and keep an open dialogue with management, staff and the community on a regular basis.

Economic Development - To ensure continued sustainability of the community; encourage existing businesses to improve and upgrade; recruitment and quality development of new businesses; encourage livable, walkable communities.

Fiscal Responsibility - To make reasonable financial decisions which have the best interest of the City and the community at the forefront; to allocate resources fairly to meet the needs of the community as a whole, while recognizing the needs of various segments within the community.

Public Safety - To assure the safety of our residents, our streets, and our community as a whole; to be prepared for disasters and provide for the protection of life and property in such event.

Public Infrastructure - To protect, preserve and improve the City's public infrastructure; to plan for future development and prevent system aging by applying proper maintenance techniques.

Mission & Goals Continued:

Quality of Life – To provide a culturally and aesthetically pleasing atmosphere and a high level of "community" experience by providing the necessary resources (i.e. activities, infrastructure and clean environment) for everyone to enjoy.

Transportation - To provide and maintain quality streets; to properly maintain traffic signs and signals; to provide for the alternative transportation needs of all segments of the community.

General Information

The City of Monroe in Brief

The City of Monroe, Georgia, incorporated November 30, 1821. The city is also proud of our nickname, "City of Governors", because of the seven Georgia governors the city has produced. Monroe was named after the fifth U.S. President, James Monroe. The City is located in the heart of Walton County.

The restored Walton County courthouse is the center of Monroe's Historic District. Also located in this district is the Davis Edwards House and the McDaniel-Tichenor House, home to former Georgia Governor Henry D. McDaniel. Both are listed on the National Registry.

The City is the county seat and the largest city in Walton County. Walton County is nestled in the Alcovy River basin between the urban sprawl of Atlanta and classic Athens, Monroe offers the best of both worlds. Our rich history draws visitors to Monroe; our small town atmosphere, engaging cultural life, and high tech capabilities entice them to stay. Monroe's colorful history is typified by ante-bellum homes, historic downtown, and venerable government buildings. Monroe's future is exemplified by intermingling these historic areas with planned residential growth and high-tech industries.

For years, many visitors have portrayed our city as the perfect place for visiting historic sites, shopping, dining, and strolling the tree lined streets of a beautiful downtown. Our convenient location makes visiting Downtown Monroe a great day trip or relaxing weekend destination. The City of Monroe offers many events and activities throughout the year, including festivals, concerts, and parades.

Also attracting both individual and corporate customers is the Monroe Utilities Department; Monroe's community-owned, full-service utility company providing Monroe and Walton County residents a wide range of services including; water, electricity, gas, sewer, cable TV, high-speed internet, and voice over internet phone service. Additionally, the Monroe Utilities Department provides a citywide broadband fiber optic system typically found only in larger metropolitan areas.

City Map

The City of Monroe is located in Walton County, Georgia

Population 13,234



Budget Adoption

The City of Monroe's budget process complies with State Law and local ordinance. The budget is adopted by resolution, a public hearing is advertised and held and the final budget is advertised.

The budget development is led by the City Administrator who according to local ordinance shall prepare and submit the annual operating budget and capital budget to the Mayor and Council. The following process represents many months and hours of work involving a wide range of individuals in order to complete the final budget document:

- The Finance Department distributes spreadsheets showing budget to actual figures to all departments of the City. Staff begins the budget process by reviewing the current year and preparing a preliminary department budget using budget constraints put forth by the administration.

- The Finance Department along with the City Administrator prepares revenue budget estimates. In addition to preparing the revenue budget, customer fees are also analyzed.

- The City Administrator reviews each department's proposed budget making any needed adjustments.

- Prior to January 1, the City Administrator submits to the Mayor and City Council a proposed operating budget for the fiscal year commencing on January 1. The operating budget includes proposed expenditures and the means for financing them. Council meets to discuss the proposed budget and makes adjustments as needed.

- The City Council holds a public hearing on the budget, giving notice thereof at least ten days in advance by publication in the local newspaper.

- The budget is then revised and adopted or amended by the City Council at a subsequent regular meeting in the year to which it applies and within forty-five days following January 1.

- The adopted budget may be revised during the year only by formal action of the City Council in a regular meeting and no increase shall be made without provision also being made for financing same, for anything above the legal level of budgetary control, which is the department level. However, transfers within a department may be made within any fund.

Budget Amendments

The City of Monroe's budget is a dynamic rather than static plan, which requires adjustments and formal budget amendments as circumstances change. Georgia law regulates how a budget may be amended. There are two types of amendments: budget transfers and appropriation changes.

The Finance Director and City Administrator are permitted to transfer appropriations within a department upon the request of a Department Head. These transfers do no change the total for a department. Transfers between departments and budget amendments require approval of the Mayor and City Council.

The appropriation resolution includes all the City's General Fund and Enterprise funds and the other Governmental funds listed in the table of contents. The City's fiscal year begins on January 1 and ends on December 31.

Budget Calendar

Date(s)	Activity/Task
September 4, 2012	Budget Instructions and forms are distributed to Department Heads
September, 2012	City Administrator prepares revenue budget estimates
September, 2012	City Administrator meets with departments to review project requests
September 28, 2012	Departments submit line item budget requests to City Administrator
October 8-15, 2012	Finance compiles budget requests, revenue estimates and personnel costs into a document for review
October 15-19, 2012	City Administrator reviews each department's proposed budget making any needed adjustments
November 10, 2012	Mayor and Council meet with City Administrator to discuss and review proposed budget making adjustments as needed
November 18, 2012	Notice to the public of availibility of the proposed budget and announcement of public hearing
November 19, 2012	The proposed budget is made available to the public
December 6, 2012	City Council holds a public hearing, giving notice thereof at least ten days in advance by publication in the official organ of the City of Monroe as established by State Law
December 11, 2012	The City Council approves proposed budget and following the public hearing adopts a final balanced budget by resolution within forty-five days following January 1
December 12, 2012	The final budget as adopted is published and distributed

Budget Resolution

A RESOLUTION ADOPTING THE 2013 BUDGET FOR THE CITY OF MONROE, GEORGIA; APPROPRIATING AMOUNTS AS SHOWN IN EACH BUDGET AS EXPENDITURES; ADOPTING THE REVENUE PROJECTIONS; AND PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS.

BE IT RESOLVED by the Mayor and City Council of the City of Monroe, Georgia as follows:

WHEREAS, for the purpose of financing the conduct of affairs of the **City of Monroe** during the fiscal year beginning January 1, 2013 and ending December 31, 2013, the Budget of the City's Revenues and Expenditures for such period, as prepared and submitted to the **City Council** by the City Administrator; and so approved by the **Mayor and City Council**.

WHEREAS, the amounts listed are the appropriations so authorized by the **Mayor and City Council** and are approved for the amounts and purpose indicated.

WHEREAS, the rates listed are so authorized by the **Mayor and City Council** and are approved for the amounts and purpose indicated.

WHEREAS, a budget amendment is considered any action of the **Mayor and City Council** to purchase items not included in original budgeted figures.

BE IT FURTHER RESOLVED that the expenditures shall not exceed the appropriations authorized by this budget and that the expenditures for the fiscal year shall not exceed funding available.

ADOPTED by the **Mayor and City Council** of the **City of Monroe** this 11th day of December 2012.

_____

Greg Thompson, Mayor
City of Monroe

Attest:

_____

Renee L. Prather, City Clerk

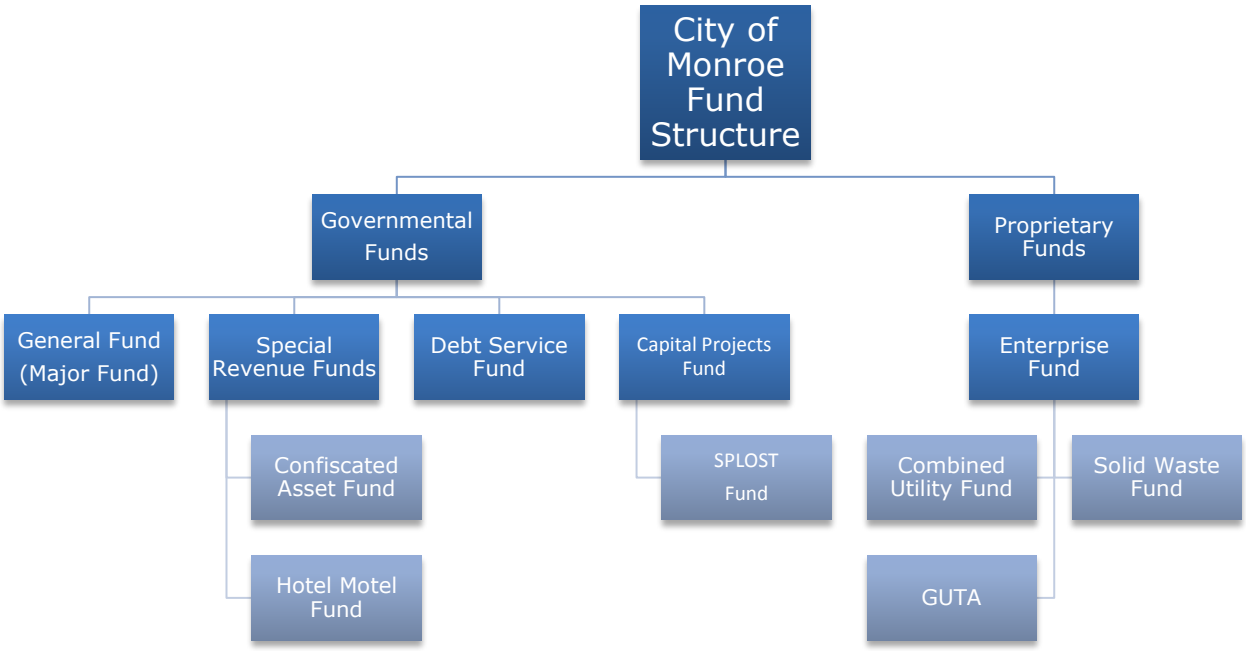
Fund Structure and Basis of Budgeting

The City's financial reporting system is organized on a fund basis consisting of two major types – governmental and proprietary. Each fund is a separate accounting entity with a self-balancing set of accounts. This is in accordance with generally accepted accounting principles (GAAP). The basis of accounting used for reporting is in accordance with GAAP. The basis for each of the funds is not necessarily the same as the basis used in preparing the budget.

The City of Monroe used the modified accrual basis for budgeting. However, the actual amounts for the governmental funds are shown on the modified accrual basis and the enterprise funds are full accrual basis with the exception that the depreciation expense is not budgeted, repayments on debts are budgeted as expenses and capital assets are budgeted as expenses in enterprise funds.

Budgets are prepared for each fund except the capital projects fund which adopts project-length budgets and is controlled at the project level with the exception of the SPLOST capital project budget which is included in this document.

The following is a discussion and illustration of the city's fund structure:



Fund Descriptions

The **General Fund** is the principal fund of the City; it supports services associated with the majority of basic governmental activities. The General Fund is used to account for all financial resources, unless they are required to be accounted for within another fund.

Special Revenue Funds are funds used to account for the proceeds of specific revenue resources that are legally restricted. These funds include: Confiscated Assets and Hotel Motel Tax Fund.

Capital Projects Funds are used to account for financial resources to be used for the acquisition or construction of major capital projects and are budgeted on a project-length basis. We have included the City's Special Local Option Sales Tax Fund (SPLOST) in this budget document.

Debt Service Funds are used to account for the accumulation of resources for and payment of the City's long-term debt principal and interest.

Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private businesses. These funds include the Combined Utilities Fund, the Solid Waste Fund and the Georgia Utility Training Academy (GUTA).

The Combined Utility Fund is the largest proprietary fund accounting for the operations of the Electric, Telecommunications, Water, Sewer and Gas systems of the City. The Solid Waste Fund accounts for all solid waste operations of the City. GUTA Fund provides training for city employees as well as other outside organizations.

USE OF FUNDS BY DEPARTMENTS									
Department	General Fund (Major)	Confiscated Assets	Hotel Motel Fund	Debt Service Fund	Capital Projects Fund	SPLOST Fund	Combined Utility Fund	Solid Waste Fund	GUTA Fund
General Government	✓		✓	✓	✓	✓			✓
Finance	✓				✓	✓	✓		✓
Protective Service	✓				✓	✓			✓
Fire	✓				✓	✓			✓
Public Works	✓				✓	✓		✓	✓
Police	✓	✓			✓	✓			✓
Buildings and Grounds	✓				✓	✓			✓
Electric and Telecommunications						✓	✓		✓
Water, Sewer and Gas						✓	✓		✓

CITYWIDE BUDGET SUMMARY - TRENDING
REVENUE, EXPENDITURES AND OTHER SOURCES AND USES SUMMARY

	2009 ACTUAL	2010 ACTUAL
REVENUE		
TAXES	$ 6,058,433	$ 6,123,771
LICENSES AND PERMITS	116,520	135,035
INTERGOVERNMENTAL	786,784	919,352
CHARGES FOR SERVICES	35,707,613	36,369,789
FINES AND FORFEITURES	504,943	500,790
INVESTMENT INCOME	87,965	73,322
CONTRIBUTIONS AND DONATIONS	2,580	126,380
MISCELLANEOUS	257,139	341,539
OTHER FINANCING SOURCES	2,712,313	3,183,110
FUND BALANCE	-	-
TOTAL REVENUE	**46,234,290**	**47,773,088**
EXPENDITURES		
PERSONAL SERVICES AND EMPLOYEE BENEFITS	13,887,223	13,984,074
PURCHASED/CONTRACTED SERVICES	5,316,096	5,685,706
SUPPLIES	17,266,382	18,179,768
CAPITAL OUTLAYS	161,202	91,613
OTHER COSTS	522,364	642,176
DEBT SERVICE	1,786,648	1,765,291
DEPRECIATION AND AMORTIZATION	2,899,761	2,855,325
OTHER FINANCING USES	2,096,303	2,860,090
TOTAL EXPENDITURES	**43,935,979**	**46,064,043**
EXCESS (DEFICIENCY) OF REVENUE AND OTHER SOURCES OVER EXPENITURES	**$ 2,298,311**	**$ 1,709,045**

2011 ACTUAL	2011 BUDGET	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 6,281,499	$ 5,973,000	$ 6,149,168	5,843,836	(305,332)	-4.97%
182,655	106,000	106,000	104,000	(2,000)	-1.89%
1,294,009	211,000	211,000	1,290,170	1,079,170	511.45%
37,010,528	37,681,848	39,681,750	40,469,007	787,257	1.98%
554,003	555,000	555,000	555,000	-	-
61,179	127,000	77,000	52,000	(25,000)	-32.47%
121,822	-	30,000	30,000	-	-
282,012	319,988	319,988	270,488	(49,500)	-15.47%
2,401,154	2,563,896	2,617,278	2,670,028	52,750	2.02%
-	-	-	-	-	-
48,188,861	**47,537,732**	**49,747,184**	**51,284,529**	**1,537,345**	**3.09%**
14,053,538	13,003,920	13,515,858	13,702,433	186,575	1.38%
5,260,628	5,624,537	5,846,707	5,684,619	(162,088)	-2.77%
19,251,017	19,901,548	21,041,694	21,639,047	597,353	2.84%
127,252	556,881	672,143	1,643,257	971,114	144.48%
564,015	678,464	587,600	561,563	(26,037)	-4.43%
1,744,629	3,394,798	3,384,511	3,329,218	(55,293)	-1.63%
2,988,363	62,058	124,218	76,214	(48,004)	-38.64%
2,390,995	4,315,526	4,574,453	4,648,178	73,725	1.61%
46,380,437	**47,537,732**	**49,747,184**	**51,284,529**	**1,537,345**	**3.09%**
$ 1,808,424	**$ -**	**$ -**	**$ -**	**$ -**	

CITYWIDE OPERATING BUDGET SUMMARY - CURRENT YEAR
ALL FUNDS

REVENUES	GENERAL	CONFISCATED ASSETS	HOTEL MOTEL
TAXES	$ 5,818,836	$ -	$ 25,000
LICENSES AND PERMITS	104,000	-	-
INTERGOVERNMENTAL	60,170	-	-
CHARGES FOR SERVICES	756,500	-	-
FINES AND FORFEITURES	525,000	30,000	-
INVESTMENT INCOME	2,000	-	-
CONTRIBUTIONS AND DONATIONS	30,000	-	-
MISCELLANEOUS	172,988	-	-
OTHER FINANCING SOURCES	1,916,150	-	-
FUND BALANCE	-	-	-
TOTAL REVENUES	**9,385,644**	**30,000**	**25,000**
EXPENDITURES			
PERSONAL SERVICES AND EMPLOYEE BENEFITS	6,655,416	-	-
PURCHASED/CONTRACTED SERVICES	789,850	15,000	-
SUPPLIES	954,900	15,000	-
CAPITAL OUTLAYS	-	-	-
OTHER COSTS	181,600	-	25,000
DEBT SERVICE	-	-	-
DEPRECIATION AND AMORTIZATION	-	-	-
OTHER FINANCING USES	803,878	-	-
TOTAL EXPENDITURES	**9,385,644**	**30,000**	**25,000**
TOTAL REVENUES OVER/UNDER EXPENDITURES	**$ -**	**$ -**	**$ -**
ESTIMATED FUND BALANCE/FUND EQUITY, BEGINNING OF YEAR	**$ 1,189,060**	**$ 21,615**	**$ 2,363**
USE OF CASH RESERVES	$ -	$ -	$ -
ESTIMATED FUND BALANCE/FUND EQUITY, END OF YEAR	**$ 1,189,060**	**$ 21,615**	**$ 2,363**

SPLOST	GO BOND DEBT SERVICE	COMBINED UTILITY	SOLID WASTE	GUTA	TOTAL REVENUES
$ -	$ -	$ -	$ -	$ -	$ 5,843,836
-	-	-	-	-	104,000
1,230,000	-	-	-	-	1,290,170
-	-	34,637,507	5,075,000	-	40,469,007
-	-	-	-	-	555,000
-	-	50,000	-	-	52,000
-	-	-	-	-	30,000
-	-	5,000	-	92,500	270,488
-	753,878	-	-	-	2,670,028
-	-	-	-	-	-
1,230,000	**753,878**	**34,692,507**	**5,075,000**	**92,500**	**51,284,529**
-	-	5,935,062	1,111,955	-	13,702,433
104,574	-	1,663,750	3,037,945	73,500	5,684,619
411,092	-	19,842,455	396,600	19,000	21,639,047
714,334	-	907,923	21,000	-	1,643,257
-	-	354,963	-	-	561,563
-	753,878	2,575,340	-	-	3,329,218
-	-	76,214	-	-	76,214
-	-	3,336,800	507,500	-	4,648,178
1,230,000	**753,878**	**34,692,507**	**5,075,000**	**92,500**	**51,284,529**
$ -	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
$ 3,309	**$ 396**	**$ 59,849,253**	**$ 868,997**	**$ 343,890**	**$ 62,278,883**
$ -	$ -	$ -	$ -	$ -	$ -
$ 3,309	**$ 396**	**$ 59,849,253**	**$ 868,997**	**$ 343,890**	**$ 62,278,883**


Since 1821
THE CITY OF
Monroe

Summary - City Wide Positions
Personnel All Funds - Full Time

Fund	Department/Function	FY 2010	FY 2011	FY 2012	FY 2013
General Fund	Administration	1	1	1	1
	Code	5	5	6	6
	Finance	5	5	5	5
	Fire	23	23	23	23
	Police	44	46	46	42
	Streets	25	24	24	23
	Building And Grounds	3	3	4	3
Total General Fund		**106**	**107**	**109**	**103**
Utility Fund	Billing	3	3	3	3
	Central Services	11	11	9	8
	Customer Service	14	14	14	14
	Electric	16	15	16	14
	Electric & Telecomm Administration	1	2	2	3
	Finance	4	4	4	4
	Natural Gas	8	8	8	8
	Sewage Collection	8	8	8	6
	Sewage Treatment Plant	7	7	7	7
	Telecomm	9	9	9	8
	Water & Gas Administration	1	1	1	2
	Water Distribution System	8	8	8	8
	Water Treatment Plant	4	4	4	4
Total Utility Fund		**94**	**94**	**93**	**89**
Solid Waste Fund	Administration	5	5	5	5
	Recyclables Collection	2	2	2	2
	Solid Waste Collection	12	12	12	12
	Solid Waste Disposal	2	2	2	2
Total Solid Waste Fund		**21**	**21**	**21**	**21**
Total All Positions		**221**	**222**	**223**	**213**

Debt Service

The table below presents the City of Monroe's long-term debt service budgeted figures for the fiscal year ending December 31, 2013.

	Balances 1/1/2013	Increases	Decreases	12/31/2013	Due In FY 2014
Governmental Activities:					
Bonds Payable					
GO Refunding Series 2006	$ 4,400,000	$ -	$ 20,000	$ 4,380,000	$ 585,000
GO Series 2000	505,000	-	505,000	-	-
Total Governmental Activites	**$ 4,905,000**	**$ -**	**$ 525,000**	**$ 4,380,000**	**$ 585,000**
Business Type Activities:					
Bonds Payable					
Series 2011	$ 1,972,200	$ -	$ 981,300	$ 990,900	$ 990,900
Series 2006	15,040,000	-	-	15,040,000	-
Series 2003	3,660,000	-	720,000	2,940,000	700,000
Series 2001	-	-	-	-	-
Notes Payable					
GEFA #2009-L05WS	2,327,133	-	-	2,327,133	-
Total Business Type Activities	**$ 22,999,333**	**$ -**	**$ 1,701,300**	**$ 21,298,033**	**$ 1,690,900**

The Constitution of the State of Georgia provides that the general obligation debt incurred by the City shall never exceed 10 percent of the assessed value of all taxable property within the City. In addition, under the Constitution of the State of Georgia, the City shall not incur any new debt without the assent of a majority of the qualified voters of the city voting in an election held for that purpose as provided by law.

As computed in the table below, the City could incur (with voter approval) approximately $29,127,697 in additional long-term general obligation bonds.

LEGAL DEBT MARGIN INFORMATION

	Fiscal Year 2012
Debt Limit	**$ 34,502,697**
Total net debt applicable to limit	**5,375,000**
Legal debt margin	**$ 29,127,697**
Total net debt applicable to the limit as a percentage of debt limit	**15.58%**

The following table shows the debt funding requirements remaining over the life of the debt based on current outstanding debt issues. Not included in the table below is $2,369,805 which is the debt service incurred to the Georgia Environmental Facilities Authority (GEFA) for construction of various water and sewer system projects. This loan is still in the draw down phase and the repayment terms will be determined upon completion of the projects and the final draw being made. Interest accrues at 3.89%.

Below is information concerning the funding requirements for the City of Monroe as of December 31, 2012.

Annual Maturity and Interest Requirements

	Bonds Payable		Notes Payable		
Year	Principal	Interest	Principal	Interest	Total
2013	$ 2,226,300	$ 1,101,941	$ -	$ -	$ 3,328,241
2014	2,275,900	1,038,148	-	-	3,314,048
2015	2,280,000	970,163	-	-	3,250,163
2016	2,415,000	861,913	-	-	3,276,913
2017	2,555,000	747,162	-	-	3,302,162
2018	2,485,000	633,262	-	-	3,118,262
2019	2,165,000	513,412	-	-	2,678,412
2020	1,355,000	413,912	-	-	1,768,912
2021	1,425,000	346,164	-	-	1,771,164
2022	1,495,000	274,912	-	-	1,769,912
2023	1,570,000	200,162	-	-	1,770,162
2024	1,630,000	137,362	-	-	1,767,362
2025	1,700,000	70,124	-	-	1,770,124
	$ 25,577,200	$ 7,308,637	$ -	$ -	$ 32,885,837

The City's bond ratings are further evidence of its financial strength. General obligation bonds are currently rated A by Standard & Poor's, and revenue bonds are currently rated A- by Standard & Poor's. Recently the Revenue bond rating was upgraded from BBB+ to A- and the GO bond rating affirmed as an A. Having solid financial policies, prudent financial management practices and strong fund balances and financial reserves are principle reasons for these investment grade bond ratings. These ratings translate directly into lower interest rates on the City's debt.


Since 1821
THE CITY OF
Monroe

GENERAL FUND

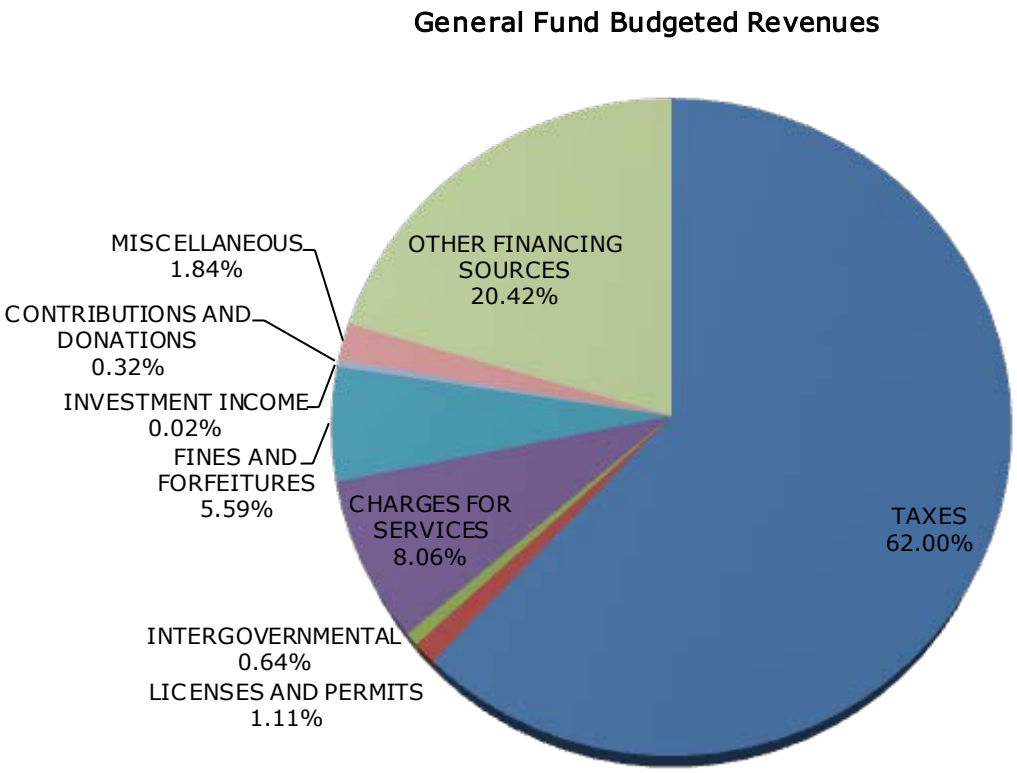
GENERAL FUND
REVENUE, EXPENDITURES AND OTHER SOURCES AND USES SUMMARY

	2009 ACTUAL	2010 ACTUAL
REVENUE		
TAXES	$ 6,029,749	$ 6,098,654
LICENSES AND PERMITS	116,520	135,035
INTERGOVERNMENTAL	305,434	334,015
CHARGES FOR SERVICES	436,788	450,056
FINES AND FORFEITURES	464,889	461,850
INVESTMENT INCOME	773	1,149
CONTRIBUTIONS AND DONATIONS	2,580	51,699
MISCELLANEOUS	255,589	295,645
OTHER FINANCING SOURCES	1,365,171	1,706,867
FUND BALANCE	-	-
TOTAL REVENUE	**8,977,493**	**9,534,970**
EXPENDITURES		
ADMINISTRATIVE	935,816	956,454
FINANCE	410,258	419,506
CODE	293,982	349,397
FIRE	1,477,037	1,490,198
HIGHWAYS AND STREETS	1,541,019	1,733,073
POLICE	3,500,707	3,717,039
BUILDINGS AND GROUNDS	239,741	320,459
OTHER FINANCING USES	738,840	754,251
TOTAL EXPENDITURES	**9,137,400**	**9,740,377**
EXCESS (DEFICIENCY) OF REVENUE AND OTHER SOURCES OVER EXPENITURES	**$ (159,907)**	**$ (205,407)**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 6,259,224	$ 6,124,168	$ 5,818,836	$ (305,332.00)	-4.99%
182,655	106,000	104,000	(2,000)	-1.89%
187,653	211,000	60,170	(150,830)	-71.48%
496,101	435,750	756,500	320,750	73.61%
509,174	525,000	525,000	-	-
106	2,000	2,000	-	-
7,841	30,000	30,000	-	-
221,529	177,488	172,988	(4,500)	-2.61%
1,692,529	1,895,175	1,916,150	20,975	2.46%
-	-	-	-	-
9,556,812	**9,506,581**	**9,385,644**	**(120,937)**	**-1.27%**
961,379	885,890	888,617	2,727	0.31%
413,199	453,203	457,038	3,835	0.85%
379,940	515,881	542,564	26,683	5.17%
1,463,207	1,413,842	1,465,174	51,332	3.63%
1,749,619	1,668,709	1,693,627	24,918	1.49%
3,797,605	3,538,278	3,309,108	(229,170)	-6.48%
280,760	258,675	225,638	(33,037)	-12.77%
708,625	772,103	803,878	31,775	4.12%
9,754,334	**9,506,581**	**9,385,644**	**(120,937)**	**-1.27%**
$ (197,522)	**$ -**	**$ -**	**$ -**	

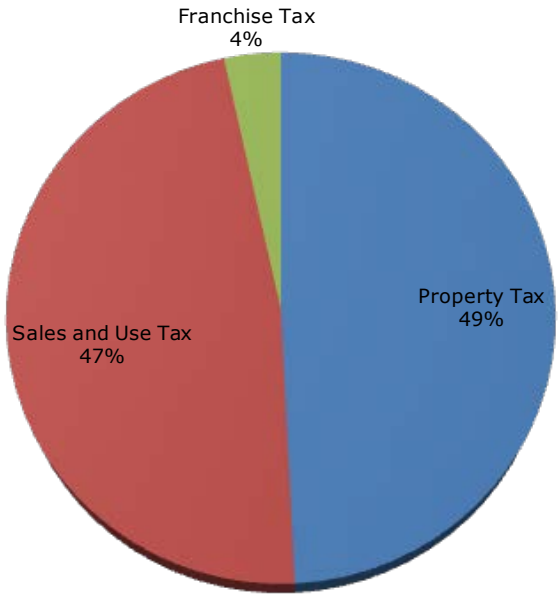
General Fund Revenues

The chart below shows sources with each percentage of the total of revenue for the General Fund.

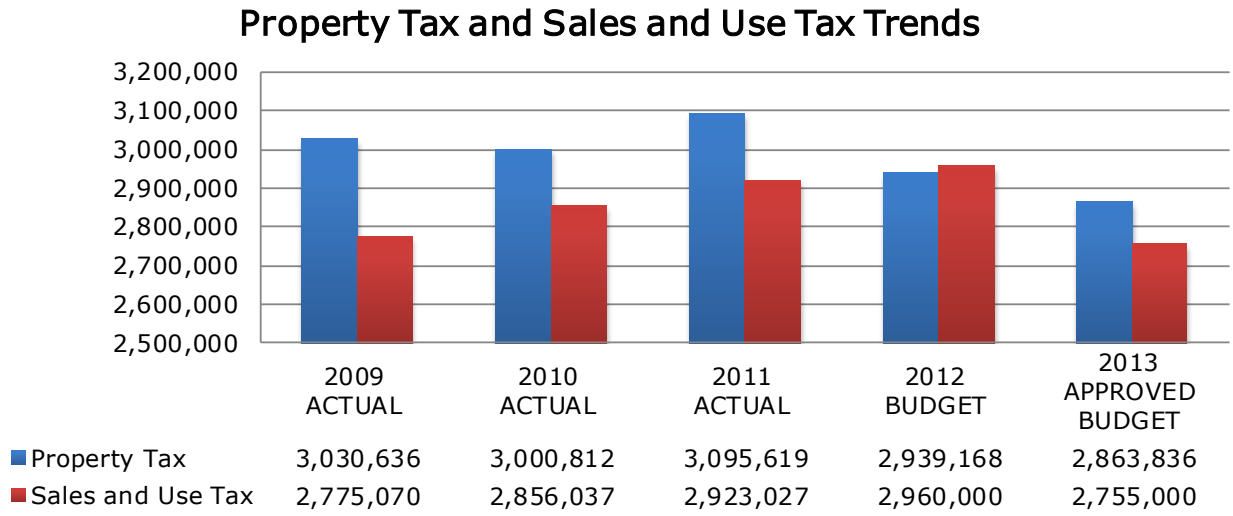


The City uses trend analysis to project revenues. Changes in the local economy and state mandates are taken into consideration when using this forecasting method.

Taxes. This category of revenue is made up of Property, Alcoholic Beverage, Occupation, Financial Institution, Franchise and Local Option Sales Tax (LOST). The General Fund is projected to receive over 62% of its total revenue from taxes in 2013 with a decrease from 2012 of $300,000. Property Tax is the City's largest revenue source followed close by Sales and Use Tax.



The chart below shows the trend in Property Tax and Sales and Use Tax with 3 years of actual collections and 2 years of budget.



Licenses and Permits. Revenues in this category include Alcoholic Beverage Permits, Building Permits, Insurance License and Regulatory Fees. The 2013 budget had a slight decrease of $5,000 from 2012.

Intergovernmental. These revenues are received from other governments such as the State of Georgia. They include grants, school resource officer and housing authority supplements and payment in lieu of taxes from the local housing authority. 2013 shows a decrease due to the end of the COPS Grant Program.

Charges for Services. Charges in this category are any fees or other billings from services. There is an increase in the line item for Employee Self Insurance Fees for 2013.

Fines and Forfeitures. These revenues are generated from Municipal Court Fines for violations of City ordinances. The 2013 budget has no increase over 2012.

Other Financing Sources. Transfers to the General Fund from other funds which include transfers of franchise fees of five (5) percent the from city's enterprise funds. A slight increase is budgeted over 2012 due to an increase in Telecommunication Revenue.


Since 1821
THE CITY OF
Monroe

GENERAL FUND
REVENUE DETAIL

REVENUES	2009 ACTUAL	2010 ACTUAL
TAXES		
AD VALOREM TAX - CURRENT YEAR	$ 2,372,338	$ 2,320,560
AD VALOREM TAX - PRIOR YEAR	233,794	282,025
AD VALOREM TAX PILOT	212,278	155,123
ALCOHOLIC BEVERAGE EXCISE TAX	303,170	298,218
BUSINESS &OCCUPATION TAX	81,800	79,725
FI FA INCOME & EXPENSE	-	-
FINANCIAL INSTITUTIONS TAX	45,895	42,447
FRANCHISE TAX ELECTRIC	224,043	241,805
INSURANCE PREMIUM TAX	632,440	614,059
INTANGIBLE TAX REVENUE	10,138	7,001
LOCAL OPTION MIXED DRINK	12,776	11,958
LOCAL OPTION SALES & USE TAX	1,688,851	1,802,629
MOBILE HOME TAX	6,738	6,850
MOTOR VEHICLE TAX	110,894	113,935
OTHER SELECTIVE TAX	-	325
PEN & INT ON DELINQUENT TAXES	43,687	71,232
PUBLIC UTILITY TAX	46,385	46,640
RAILROAD EQUIPMENT TAX	-	-
REAL ESTATE TRANSFER TAX	4,522	4,122
TOTAL TAXES	**6,029,749**	**6,098,654**
LICENSES AND PERMITS		
ALCOHOLIC BEVERAGE PERMITS	37,200	40,700
ANIMAL CONTROL INCOME	-	-
BUILDING PERMITS	45,032	58,672
CODE DEPARTMENT INCOME	-	-
DEVELOPMENT PERMITS	-	-
INSPECTION FEES	-	-
INSURANCE LICENSE	33,413	34,013
OTHER	-	-
REGULATORY FEES	875	1,650
TOTAL LICENSES AND PERMITS	**116,520**	**135,035**
INTERGOVERNMENTAL		
AGENCY GRANTS - EMDET	-	-
BOARD OF EDUCATION	83,944	127,175
COPS GRANT	5,800	104,703
DEA	-	6,850
DEPARTMENT OF JUSTICE	-	10,554
FEDERAL GRANTS	35,373	14,651
HOUSING AUTHORITY SUPPLEMENT	70,000	-
HTRG	166	-
PILOTHOUSING AUTHORITY	20,658	16,755
STATE GRANTS RECEIVED	89,493	53,327
WALTON COUNTY AIRPORT FUNDS	-	-

2011 ACTUAL	2011 BUDGET	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 2,408,240	$ 2,350,000	$ 2,300,000	$ 2,158,336	$ (141,664)	-6.16%
247,836	200,000	236,168	300,000	63,832	27.03%
204,830	75,000	175,000	175,000	-	-
300,882	325,000	325,000	300,000	(25,000)	-7.69%
78,900	80,000	80,000	80,000	-	-
-	-	-	-	-	-
53,743	40,000	55,000	55,000	-	-
240,578	225,000	225,000	200,000	(25,000)	-11.11%
620,730	600,000	600,000	600,000	-	-
9,095	10,000	10,000	5,000	(5,000)	-50.00%
12,436	15,000	15,000	15,000	-	-
1,847,241	1,800,000	1,875,000	1,700,000	(175,000)	-9.33%
5,517	8,000	8,000	8,000	-	-
124,808	120,000	120,000	120,000	-	-
367	-	-	-	-	-
59,207	50,000	50,000	50,000	-	-
42,838	45,000	45,000	50,000	5,000	11.11%
-	-	-	-	-	-
1,976	5,000	5,000	2,500	(2,500)	-50.00%
6,259,224	**5,948,000**	**6,124,168**	**5,818,836**	**-305,332**	**-4.99%**
40,800	40,000	40,000	35,000	(5,000)	-12.50%
-	-	-	-	-	-
108,692	40,000	40,000	40,000	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
31,388	25,000	25,000	25,000	-	-
-	-	-	-	-	-
1,775	1,000	1,000	4,000	3,000	300.00%
182,655	**106,000**	**106,000**	**104,000**	**(2,000)**	**-1.89%**
-	-	-	-	-	-
-	80,000	80,000	44,000	(36,000)	-45.00%
96,839	100,000	100,000	-	(100,000)	-100.00%
10,999	-	-	-	-	-
-	-	-	-	-	-
4,562	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
16,170	31,000	31,000	16,170	(14,830)	-47.84%
59,083	-	-	-	-	-
-	-	-	-	-	-

GENERAL FUND
REVENUE DETAIL

REVENUES	2009 ACTUAL	2010 ACTUAL
WALTON COUNTY BY-PASS FUNDS	-	-
WALTON COUNTY RECREATION FUND	-	-
TOTAL INTERGOVERNMENTAL	**305,434**	**334,015**
CHARGES FOR SERVICES		
BAD CHECK FEES	270	580
CEMETARY LOT SALES	11,200	14,800
CODE DEPT OTHER INCOME	4,052	1,815
EMPLOYEE SELF INS FEES	404,845	414,353
EVENTS	-	-
FIRE DEPARTMENT OTHER INCOME	10	10
MAINTENANCE DEPT OTHER INCOME	-	-
OTHER FEES	388	330
POLICE DEPARTMENT OTHER FEES	139	(235)
POLICE DEPARTMENT OTHER INCOME	15,884	18,403
SALE OF RECYCLED MATERIALS	-	-
SANITATION FEES	-	-
TRANSFER STATION FEES	-	-
TOTAL CHARGES FOR SERVICES	**436,788**	**450,056**
FINES AND FORFEITURES		
COMMUNITY SERVICE	69	120
MUNICIPAL COURT	464,820	461,730
TOTAL FINES AND FORFEITURES	**464,889**	**461,850**
INVESTMENT INCOME		
INTEREST REVENUES	773	1,149
TOTAL INVESTMENT INCOME	**773**	**1,149**
CONTRIBUTIONS AND DONATIONS		
FIRE DEPARTMENT	1,000	-
GENERAL CITY	-	45,807
MAIN STREET	-	-
POLICE DEPARTMENT	1,580	5,892
TOTAL CONTRIBUTIONS AND DONATIONS	**2,580**	**51,699**
MISCELLANEOUS		
AIRPORT INCOME	-	-
COMMUNITY CENTER FEES	11,350	12,813
CUSTOMER CONVENIENCE FEES	-	-
FUEL FEES	1,071	715
HANGER RENT	96,615	97,511
MISC. GRP INSURANCE RECEIPTS	11,520	27,137
OTHER	2,472	12,249
REIMB FOR DAMAGED PROPERTY	77,348	88,582
RENTAL - 227 S BROAD	52,238	52,238
TIE DOWN FEES	2,975	2,500

2011 ACTUAL	2011 BUDGET	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
-	-	-	-	-	-
-	-	-	-	-	-
187,653	**211,000**	**211,000**	**60,170**	**(150,830)**	**-71.48%**
210	250	250	-	(250)	-100.00%
13,600	10,000	10,000	20,000	10,000	100.00%
88	1,500	1,500	1,500	-	-
465,604	400,000	400,000	700,000	300,000	75.00%
-	-	9,000	20,000	11,000	122.22%
10	-	-	-	-	-
-	-	-	-	-	-
245	-	-	-	-	-
153	-	-	-	-	-
16,191	15,000	15,000	15,000	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
496,101	**426,750**	**435,750**	**756,500**	**320,750**	**73.61%**
-	-	-	-	-	-
509,174	525,000	525,000	525,000	-	-
509,174	**525,000**	**525,000**	**525,000**	**-**	**-**
106	2,000	2,000	2,000	-	-
106	**2,000**	**2,000**	**2,000**	**-**	**-**
1,341	-	-	-	-	-
2,500	-	-	-	-	-
-	-	30,000	30,000	-	-
4,000	-	-	-	-	-
7,841	**-**	**30,000**	**30,000**	**-**	**-**
-	-	-	-	-	-
9,900	15,000	15,000	10,000	(5,000)	-33.33%
-	-	-	-	-	-
246	750	750	750	-	-
93,671	100,000	100,000	100,000	-	-
14,351	5,000	5,000	5,000	-	-
19,023	1,500	1,500	2,000	500	33.33%
29,925	-	-	-	-	-
52,238	52,238	52,238	52,238	-	-
2,175	3,000	3,000	3,000	-	-

GENERAL FUND
REVENUE DETAIL

REVENUES	2009 ACTUAL	2010 ACTUAL
WORK COMP MISC RECEIPTS/REFUND	-	1,900
TOTAL MISCELLANEOUS	**255,589**	**295,645**
OTHER FINANCING SOURCES		
CAPITAL LEASES	-	-
GENERAL FIXED ASSETS	7,709	2,802
OPERATING TRANSFERS IN	-	-
OPERATING TRANSFERS IN UTILITY	1,342,462	1,318,317
TRAN IN - SW GRP INS REG FUND	3,000	103,731
TRAN IN - UT GRP INS REG FUND	12,000	25,000
TRANSFER IN - OTHER	-	-
TRANSFER IN - SOLID WASTE	-	257,017
TOTAL OTHER FINANCING SOURCES	**1,365,171**	**1,706,867**
FUND BALANCE		
FUND BALANCE	-	-
TOTAL FUND BALANCE	**-**	**-**
TOTAL EXPENDITURES	**$ 8,977,493**	**$ 9,534,970**

2011 ACTUAL	2011 BUDGET	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
-	-	-	-	-	-
221,529	**177,488**	**177,488**	**172,988**	**(4,500)**	**-2.54%**
-	-	-	-	-	-
10,159	-	-	-	-	-
-	-	-	-	-	-
1,424,967	1,528,130	1,644,925	1,662,400	17,475	1.06%
3,000	-	-	-	-	-
12,000	-	-	-	-	-
-	-	-	-	-	-
242,403	243,000	250,250	253,750	3,500	1.40%
1,692,529	**1,771,130**	**1,895,175**	**1,916,150**	**20,975**	**1.11%**
-	-	-	-	-	-
-	**-**	**-**	**-**	**-**	**-**
$ 9,556,812	**$ 9,167,368**	**$ 9,506,581**	**$ 9,385,644**	**$ (120,937)**	**-1.27%**

GENERAL FUND
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	$ 4,367,017	$ 4,351,980
PART - TIME/TEMPORARY SALARIES	1,248	11,615
SEASONAL SALARIES	47,186	31,901
VOLUNTEER SALARIES	-	-
OVERTIME SALARIES	236,328	204,249
OVERTIME - EMDET	-	-
OVERTIME - DEA	-	-
REIMB SALARIES - CDBG	-	-
REIMB SALARIES - SPLOST	(203,037)	(149,972)
GROUP INSURANCE	1,245,390	1,580,840
GROUP INSURANCE-COBRA	15,027	105,419
SOCIAL SECURITY	275,595	271,985
MEDICARE	64,911	64,109
GMEBS-RETIREMENT CONTRIBUTION	477,231	569,983
RETIREMENT CONTRIBUTION	11,235	11,925
UNEMPLOYMENT EXPENSE	1,065	6,852
WORKERS COMP INSURANCE	16,114	41,436
MEDICAL EXAMS	3,619	1,410
TRAVEL EXPENSE	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	6,558,929	7,103,732
PURCHASED/CONTRACTED SERVICES		
ADVERTISING	483	-
ATTORNEY FEES - OTHERS	-	-
ATTORNEY FEES-PRESTON & MALCOM	60,066	65,322
AUDIT SERVICES	23,925	28,000
CITY JUDGE	-	-
COBRA INSURANCE EXPENSES	-	-
COMMUNICATIONS	49,477	48,668
CONSTRUCTION SERVICES	-	-
CONSULTING - TECHNICAL	11,434	7,767
CONTRACT LABOR	45,832	56,660
DUES & SUBSCRIPTIONS	12,841	12,106
EQUIPMENT RENTAL	8,894	15,642
EQUIPMENT REP & MAINT-OUTSIDE	11,230	11,163
EVENTS	-	-
GENERAL LIABILITY INSURANCE	215,739	228,035
LANDSCAPE	-	-
MAINTENANCE CONTRACTS	41,161	36,981

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 4,353,552	$ 4,463,307	4,396,067	$ (67,240)	-1.51%
-	3,000	3,000	-	-
49,120	18,000	18,000	-	-
-	-	-	-	-
209,871	226,978	214,978	(12,000)	-5.29%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
(113,124)	-	-	-	-
1,485,721	896,800	963,200	66,400	7.40%
26,513	-	-	-	-
270,691	292,101	287,187	(4,914)	-1.68%
63,864	68,314	67,164	(1,150)	-1.68%
577,502	617,175	670,320	53,145	8.61%
11,500	13,500	13,500	-	-
2,640	5,000	5,000	-	-
121,125	15,000	15,000	-	-
1,402	7,300	1,000	(6,300)	-86.30%
-	1,000	1,000	-	-
7,060,377	6,627,475	6,655,416	27,941	0.42%
599	6,500	6,500	-	-
2,500	10,000	10,000	-	-
85,377	70,000	70,000	-	-
24,500	32,000	32,000	-	-
-	-	-	-	-
-	12,000	5,000	(7,000)	-58.33%
44,258	51,800	58,800	7,000	13.51%
-	-	-	-	-
9,802	20,500	13,000	(7,500)	-36.59%
49,243	75,250	60,800	(14,450)	-19.20%
7,369	18,050	15,550	(2,500)	-13.85%
18,690	10,000	15,000	5,000	50.00%
17,291	35,500	21,000	(14,500)	-40.85%
-	40,000	45,000	5,000	12.50%
234,002	233,600	217,500	(16,100)	-6.89%
722	500	1,000	500	100.00%
39,028	53,000	53,000	-	-

GENERAL FUND
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
PRINTING	-	346
PROFESSIONAL FEES	117,335	11,074
PUBLIC RELATIONS	2,397	2,560
REIMBURSED EQUIPMENT RENTAL	-	-
REIMBURSED IN-STOCK MATERIAL	-	-
SEMINARS & MEETINGS	-	-
SITE IMPROVEMENTS	14,273	-
TRAINING & EDUCATION	42,393	39,811
TRAINING DIST 1 MALCOM	1,800	1,615
TRAINING DIST 3 SMITH	485	1,235
TRAINING DIST 4 BRADLEY	725	1,787
TRAINING DIST 5 SCOTT	270	1,235
TRAINING DIST 6 ADCOCK	2,067	2,139
TRAINING DIST 7 LITTLE	1,350	1,230
TRAINING DIST 8 RICHARDSON	2,044	2,520
TRAINING MAYOR THOMPSON	1,200	2,974
TRANING DIST 2 DIXON	1,350	1,735
UNIFORM RENTAL	24,812	11,844
VEHICLE REP & MAINT-OUTSID	29,849	13,553
TOTAL PURCHASED/CONTRACTED SERVICES	723,432	606,002
SUPPLIES		
AIRPORT EXPENSE	24,688	24,493
AMMO/QUALIFICATION	4,420	3,566
AUTO PARTS	52,313	75,617
BLDG REP & MAINT - PLAYHOUSE	5,535	3,681
BUILDING REP & MAINT - INSIDE	26,188	21,495
CHEMICALS/PESTICIDES	260	154
CODIFICATION UPDATE	4,544	4,925
CONSTRUCTION MATERIALS	15,510	32,521
DAMAGE CLAIMS	13,847	19,048
DIST 1 EXPENSE - MALCOM	2,808	2,568
DIST 2 EXPENSE - DIXON	2,402	3,724
DIST 3 EXPENSE - SMITH	2,475	2,907
DIST 4 EXPENSE - BRADLEY	3,291	3,864
DIST 5 EXPENSE - SCOTT	2,381	3,585
DIST 6 EXPENSE - ADCOCK	1,969	3,616
DIST 7 EXPENSE - LITTLE	2,964	3,233
DIST 8 EXPENSE - RICHARDSON	2,694	4,528
DRAINAGE COSTS	2,897	11,799
ELECTION EXPENSE	11,617	299

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
410	5,500	5,500	-	-
2,378	24,500	18,000	(6,500)	-26.53%
890	16,100	13,600	(2,500)	-15.53%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
6,986	5,000	3,500	(1,500)	-30.00%
45,736	60,900	61,500	600	0.99%
215	3,000	2,000	(1,000)	-33.33%
513	3,000	2,000	(1,000)	-33.33%
2,220	3,000	2,000	(1,000)	-33.33%
1,212	3,000	2,000	(1,000)	-33.33%
1,150	3,000	2,000	(1,000)	-33.33%
819	3,000	2,000	(1,000)	-33.33%
720	3,000	2,000	(1,000)	-33.33%
2,287	4,000	2,000	(2,000)	-50.00%
1,150	3,000	2,000	(1,000)	-33.33%
14,839	17,900	15,500	(2,400)	-13.41%
14,880	30,100	30,100	-	-
629,786	856,700	789,850	(66,850)	-7.80%
13,893	15,000	15,000	-	-
7,800	7,000	7,000	-	-
85,638	57,500	59,500	2,000	3.48%
1,009	1,000	1,000	-	-
28,974	38,000	22,500	(15,500)	-40.79%
146	2,100	2,100	-	-
450	4,000	4,000	-	-
29,230	25,000	25,000	-	-
53,215	10,200	8,500	(1,700)	-16.67%
3,556	4,000	5,000	1,000	25.00%
2,406	4,000	5,000	1,000	25.00%
1,855	4,000	5,000	1,000	25.00%
4,543	4,000	5,000	1,000	25.00%
2,238	4,000	5,000	1,000	25.00%
4,306	4,000	5,000	1,000	25.00%
2,454	4,000	5,000	1,000	25.00%
3,098	4,000	5,000	1,000	25.00%
(216)	5,000	5,000	-	-
3,339	12,000	12,000	-	-

GENERAL FUND
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
EMPLOYEE RECOGNITION	11,139	10,279
ENVIRONMENTAL EXPENSE	-	-
EQUIPMENT < 5,000	11,395	5,519
EQUIPMENT PARTS	49,142	56,305
EQUIPMENT REP & MAINT - INSIDE	245	509
EXPENDIBLE FLUIDS	10,144	7,176
FIRE EQUIPMENT	11,780	13,136
FIRE PREVENTION MATERIALS	119	729
FIRE SUPPLIES	191	23
GAS/OIL/FUEL-OUTSIDE	151,557	198,257
GRANT - EQUIPMENT	34,142	21,821
HAND TOOLS	2,201	6,719
INDIGENT DEFENSE	5,691	11,651
INVESTIGATION SUPPLIES	19,793	25,555
ISSUED EQUIPMENT	29,154	24,723
JANITORIAL SUPPLIES	6,948	9,866
K-9 OPERATIONS	5,361	3,127
LANDSCAPING REP & MAINT INSIDE	891	138
MAYOR'S EXPENSE - THOMPSON	1,951	4,380
MISCELLANEOUS	7,703	3,757
MISCELLANEOUS FOR DONATIONS	2,440	5,392
OFFICE OPERATIONS	106,054	123,878
OTHER SUPPLIES	813	5,004
PARKS & GROUNDS REP & MAINT	9,258	11,133
PRISONER MEDICAL	3,636	14,650
PUBLIC RELATIONS	8,398	8,108
R/W REPAIRS & MAINT	3,523	3,974
SAFETY/MEDICAL SUPPLIES	6,812	8,971
SIDEWALK REPAIRS & MAINT	-	3,398
SIGNAGE & MATERIALS	6,509	8,968
SMALL EQUIPMENT <350	-	-
STREET LIGHTS	19,537	19,757
STREET REPAIRS & MAINT INSIDE	10,015	18,078
STREET SUPPLIES	521	6,046
TIRES	37,153	40,042
TRAFFIC LIGHTS	5,993	950
UNIFORM EXPENSE	34,649	26,689
VEHICLE REP & MAINT - INSIDE	-	833
WITNESS FEES	50	-
TOTAL SUPPLIES	797,711	935,164

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
8,803	6,000	6,000	-	-
-	600	600	-	-
22,802	15,000	10,000	(5,000)	-33.33%
52,052	49,800	57,500	7,700	15.46%
614	1,200	1,200	-	-
13,171	18,400	17,400	(1,000)	-5.43%
846	25,000	25,000	-	-
125	800	1,000	200	25.00%
71	2,000	2,000	-	-
259,329	201,950	225,700	23,750	11.76%
-	-	-	-	-
7,131	5,500	5,500	-	-
6,539	5,000	5,000	-	-
17,049	32,500	30,000	(2,500)	-7.69%
27,502	30,000	30,000	-	-
4,457	13,700	9,000	(4,700)	-34.31%
5,638	7,500	7,500	-	-
113	1,500	3,500	2,000	133.33%
4,555	3,000	5,000	2,000	66.67%
6,273	7,526	6,600	(926)	-12.30%
5,569	-	-	-	-
96,486	123,000	127,500	4,500	3.66%
73	1,000	1,500	500	50.00%
12,082	5,000	10,000	5,000	100.00%
12,061	25,000	15,000	(10,000)	-40.00%
9,946	9,500	10,000	500	5.26%
12,188	5,000	5,000	-	-
9,382	6,800	6,200	(600)	-8.82%
1,360	2,000	2,000	-	-
18,226	10,000	10,000	-	-
500	1,500	1,500	-	-
20,069	18,000	25,000	7,000	38.89%
5,898	5,000	5,000	-	-
12,555	10,000	10,000	-	-
43,755	37,300	38,800	1,500	4.02%
-	1,000	1,000	-	-
33,342	37,150	34,800	(2,350)	-6.33%
-	-	-	-	-
50	1,500	1,500	-	-
978,546	934,526	954,900	20,374	2.18%

GENERAL FUND
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
CAPITAL OUTLAYS		
BUILDINGS	15,378	-
EQUIPMENT	-	-
FURNITURE & FIXTURES	-	-
INFRASTRUCTURE	-	45,807
MACHINERY	-	-
SITE IMPROVEMENTS	2,635	-
SITES (LAND)	-	-
VEHICLES	143,189	45,806
TOTAL CAPITAL OUTLAYS	161,202	91,613
OTHER COSTS		
ART GUILD	2,299	996
BAD DEBTS	-	-
CHAMBER OF COMMERCE	-	-
DOWNTOWN DEVELOPMENT	-	-
GMA ASSESSMENT	-	-
PLANNING COMMISSION FEES	-	-
POLICE OFFICERS A&B FUND	23,128	22,146
SENIOR CITIZENS CENTER	5,600	5,600
UNCLE REMUS LIBRARY	126,259	220,873
TOTAL OTHER COSTS	157,286	249,615
OTHER FINANCING USES		
WORKERS COMP INSURANCE	-	-
TRAN OUT - CIP	-	-
TRANSFERS OUT - CDBG GRANT	-	-
TRANSFERS OUT - G.O. BOND	614,000	644,741
TRANSFERS OUT - GRP INSUR FIXED	-	-
TRANSFERS OUT - MATCHING GRAN	-	-
TRANSFERS OUT - OTHER FUNDS	124,840	109,510
TOTAL OTHER FINANCING USES	738,840	754,251
TOTAL EXPENDITURES	**$ 9,137,400**	**$ 9,740,377**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
-	-	-	-	-
-	-	-	-	-
-	7,000	-	(7,000)	-100.00%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
127,252	126,177	-	(126,177)	-100.00%
127,252	133,177	-	(133,177)	-100.00%
752	2,000	1,000	(1,000)	-50.00%
-	-	-	-	-
4,600	4,600	4,600	-	-
79,875	15,000	15,000	-	-
4,693	4,800	4,800	-	-
-	-	-	-	-
28,329	25,000	25,000	-	-
5,600	5,600	5,600	-	-
125,899	125,600	125,600	-	-
249,748	182,600	181,600	(1,000)	-0.55%
-	50,000	50,000	-	-
-	-	-	-	-
-	-	-	-	-
682,000	722,103	753,878	31,775	4.40%
-	-	-	-	-
-	-	-	-	-
26,625	-	-	-	-
708,625	772,103	803,878	31,775	4.12%
$ 9,754,334	**$ 9,506,581**	**$ 9,385,644**	**$ (120,937)**	**-1.27%**


Since 1821
THE CITY OF
Monroe

GENERAL FUND EXPENDITURES BY DEPARTMENT


Since 1821
THE CITY OF
Monroe

General Government

Overview

The General Government Department is responsible for directing the day to day activities of the City. This department is made up of the Mayor, City Council, and City Administrator. The City Administrator oversees all departments, staff and operations. The City Administrator also acts as the City's Personnel Director and is responsible for compliance of City policies and all other regulations.

Goals

- To ensure delivery of quality, cost effective services to the citizens of Monroe.
- To provide effective leadership and management to elected officials and city employees.
- Ensure successful implementation of Mayor and City Council goals and policies.

GENERAL GOVERNMENT
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
LEGISLATIVE		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	$ 48,000	$ 48,000
GROUP INSURANCE	84,168	104,625
SOCIAL SECURITY	2,606	2,597
MEDICARE	609	607
GMEBS-RETIREMENT CONTRIBUTION	33,490	38,973
WORKERS COMP INSURANCE	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	168,873	194,802
PURCHASED/CONTRACTED SERVICES		
TRAINING DIST 1 MALCOM	1,800	1,615
TRAINING DIST 3 SMITH	485	1,235
TRAINING DIST 4 BRADLEY	725	1,787
TRAINING DIST 5 SCOTT	270	1,235
TRAINING DIST 6 ADCOCK	2,067	2,139
TRAINING DIST 7 LITTLE	1,350	1,230
TRAINING DIST 8 RICHARDSON	2,044	2,520
TRANING DIST 2 DIXON	1,350	1,735
TOTAL PURCHASED/CONTRACTED SERVICES	10,091	13,496
SUPPLIES		
DIST 1 EXPENSE - MALCOM	2,808	2,568
DIST 2 EXPENSE - DIXON	2,402	3,724
DIST 3 EXPENSE - SMITH	2,475	2,907
DIST 4 EXPENSE - BRADLEY	3,291	3,864
DIST 5 EXPENSE - SCOTT	2,381	3,585
DIST 6 EXPENSE - ADCOCK	1,969	3,616
DIST 7 EXPENSE - LITTLE	2,964	3,233
DIST 8 EXPENSE - RICHARDSON	2,694	4,528
TOTAL SUPPLIES	20,984	28,025
TOTAL LEGISLATIVE	**199,948**	**236,323**
EXECUTIVE		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	142,585	142,580
PART - TIME/TEMPORARY SALARIES	-	-
OVERTIME SALARIES	-	-
GROUP INSURANCE	21,154	26,156
GROUP INSURANCE-COBRA	15,027	105,419
SOCIAL SECURITY	7,099	7,098
MEDICARE	2,064	2,061
GMEBS-RETIREMENT CONTRIBUTION	8,373	9,743
UNEMPLOYMENT EXPENSE	1,065	6,852
WORKERS COMP INSURANCE	-	-
MEDICAL EXAMS	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	197,367	299,909
PURCHASED/CONTRACTED SERVICES		
COMMUNICATIONS	920	913

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 48,000	$ 48,000	$ 48,000	$ -	-
99,154	60,800	68,800	8,000	13.16%
2,548	2,976	2,976	-	-
596	696	696	-	-
39,488	42,200	47,880	5,680	13.46%
-	-	-	-	-
189,786	154,672	168,352	13,680	8.84%
215	3,000	2,000	(1,000)	-33.33%
513	3,000	2,000	(1,000)	-33.33%
2,220	3,000	2,000	(1,000)	-33.33%
1,212	3,000	2,000	(1,000)	-33.33%
1,150	3,000	2,000	(1,000)	-33.33%
819	3,000	2,000	(1,000)	-33.33%
720	3,000	2,000	(1,000)	-33.33%
1,150	3,000	2,000	(1,000)	-33.33%
7,999	24,000	16,000	(8,000)	-33.33%
3,556	4,000	5,000	1,000	25.00%
2,406	4,000	5,000	1,000	25.00%
1,855	4,000	5,000	1,000	25.00%
4,543	4,000	5,000	1,000	25.00%
2,238	4,000	5,000	1,000	25.00%
4,306	4,000	5,000	1,000	25.00%
2,454	4,000	5,000	1,000	25.00%
3,098	4,000	5,000	1,000	25.00%
24,456	32,000	40,000	8,000	25.00%
222,241	**210,672**	**224,352**	**13,680**	**6.49%**
142,500	144,657	144,776	119	0.08%
-	-	-	-	-
-	-	-	-	-
24,789	15,200	17,200	2,000	13.16%
26,513	-	-	-	-
7,074	8,969	8,976	7	0.08%
2,058	2,098	2,099	1	0.05%
9,872	10,550	11,970	1,420	13.46%
2,640	5,000	5,000	-	-
-	-	-	-	-
-	-	-	-	-
215,446	186,474	190,021	3,547	1.90%
753	1,000	1,500	500	50.00%

GENERAL GOVERNMENT
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
CONSULTING - TECHNICAL	10,047	800
DUES & SUBSCRIPTIONS	7,812	7,424
GENERAL LIABILITY INSURANCE	103,428	107,675
MAINTENANCE CONTRACTS	7,954	7,235
PROFESSIONAL FEES	117,335	1,495
PUBLIC RELATIONS	2,397	2,560
TRAINING & EDUCATION	5,843	7,259
TRAINING MAYOR THOMPSON	1,200	2,974
VEHICLE REP & MAINT-OUTSID	-	111
TOTAL PURCHASED/CONTRACTED SERVICES	256,936	138,446
SUPPLIES		
AIRPORT EXPENSE	24,688	24,493
AUTO PARTS	1,027	1,271
BUILDING REP & MAINT - INSIDE	2,305	2,703
CHEMICALS/PESTICIDES	-	-
EMPLOYEE RECOGNITION	11,139	10,279
EXPENDIBLE FLUIDS	293	85
GAS/OIL/FUEL-OUTSIDE	459	547
JANITORIAL SUPPLIES	-	-
MAYOR'S EXPENSE - THOMPSON	1,951	4,380
MISCELLANEOUS	846	174
OFFICE OPERATIONS	9,911	9,887
TIRES	259	292
TOTAL SUPPLIES	52,878	54,111
CAPITAL OUTLAYS		
BUILDINGS	-	-
EQUIPMENT	-	-
MACHINERY	-	-
SITE IMPROVEMENTS	2,635	-
SITES (LAND)	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	2,635	-
TOTAL EXECUTIVE	**509,816**	**492,466**
ELECTIONS		
SUPPLIES		
ELECTION EXPENSE	11,617	299
TOTAL SUPPLIES	11,617	299
TOTAL ELECTIONS	**11,617**	**299**
LAW		
PURCHASED/CONTRACTED SERVICES		
ATTORNEY FEES - OTHERS	-	-
ATTORNEY FEES-PRESTON & MALCOM	60,066	65,322
TOTAL PURCHASED/CONTRACTED SERVICES	60,066	65,322
TOTAL LAW	**60,066**	**65,322**
AUDIT		
PURCHASED/CONTRACTED SERVICES		

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
8,757	7,500	5,000	(2,500)	-33.33%
1,907	10,000	5,000	(5,000)	-50.00%
109,416	110,000	110,000	-	-
6,964	8,000	8,000	-	-
2,378	10,000	5,000	(5,000)	-50.00%
890	7,500	5,000	(2,500)	-33.33%
5,783	7,000	7,000	-	-
2,287	4,000	2,000	(2,000)	-50.00%
-	1,500	1,500	-	-
139,135	166,500	150,000	(16,500)	-9.91%
13,893	15,000	15,000	-	-
607	1,000	1,000	-	-
4,214	3,000	3,000	-	-
-	-	-	-	-
8,803	6,000	6,000	-	-
146	-	-	-	-
695	1,000	1,000	-	-
26	-	-	-	-
4,555	3,000	5,000	2,000	66.67%
743	500	500	-	-
11,651	10,000	10,000	-	-
296	300	300	-	-
45,629	39,800	41,800	2,000	5.03%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
400,210	**392,774**	**381,821**	**(10,953)**	**-2.79%**
3,339	12,000	12,000	-	-
3,339	12,000	12,000	-	-
3,339	**12,000**	**12,000**	**-**	**-**
2,500	10,000	10,000	-	-
85,377	70,000	70,000	-	-
87,877	80,000	80,000	-	-
87,877	**80,000**	**80,000**	**-**	**-**

GENERAL GOVERNMENT
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
AUDIT SERVICES	23,925	28,000
TOTAL PURCHASED/CONTRACTED SERVICES	23,925	28,000
TOTAL AUDIT	**23,925**	**28,000**
ECONOMIC DEVELOPMENT		
OTHER COSTS		
DOWNTOWN DEVELOPMENT	-	-
TOTAL OTHER COSTS	-	-
TOTAL ECONOMIC DEVELOPMENT	**-**	**-**
GENERAL ADMINISTRATION FEES		
OTHER COSTS		
GMA ASSESSMENT	-	-
TOTAL OTHER COSTS	-	-
TOTAL GENERAL ADMINISTRATION FEES	**-**	**-**
LIBRARIES		
OTHER COSTS		
UNCLE REMUS LIBRARY	120,000	123,600
TOTAL OTHER COSTS	120,000	123,600
TOTAL LIBRARIES	**120,000**	**123,600**
PLANNING AND ZONING		
REGULAR SALARIES	4,500	4,500
SOCIAL SECURITY	279	279
MEDICARE	65	65
WORKERS COMP INSURANCE	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	4,844	4,844
OTHER COSTS		
PLANNING COMMISSION FEES	-	-
TOTAL OTHER COSTS	-	-
TOTAL PLANNING AND ZONING	**4,844**	**4,844**
COMMUNITY SERVICES		
OTHER COSTS		
CHAMBER OF COMMERCE	-	-
SENIOR CITIZENS CENTER	5,600	5,600
TOTAL OTHER COSTS	5,600	5,600
TOTAL COMMUNITY SERVICES	**5,600**	**5,600**
TOTAL EXPENDITURES	**$ 935,816**	**$ 956,454**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
24,500	32,000	32,000	-	-
24,500	32,000	32,000	-	-
24,500	**32,000**	**32,000**	**-**	**-**
79,875	15,000	15,000	-	-
79,875	15,000	15,000	-	-
79,875	**15,000**	**15,000**	**-**	**-**
4,693	4,800	4,800	-	-
4,693	4,800	4,800	-	-
4,693	**4,800**	**4,800**	**-**	**-**
123,600	123,600	123,600	-	-
123,600	123,600	123,600	-	-
123,600	**123,600**	**123,600**	**-**	**-**
4,500	4,500	4,500	-	-
279	279	279	-	-
65	65	65	-	-
-	-	-	-	-
4,844	4,844	4,844	-	-
-	-	-	-	-
-	-	-	-	-
4,844	**4,844**	**4,844**	**-**	**-**
4,600	4,600	4,600	-	-
5,600	5,600	5,600	-	-
10,200	10,200	10,200	-	-
10,200	**10,200**	**10,200**	**-**	**-**
$ 961,379	**$ 885,890**	**$ 888,617**	**$ 2,727**	**0.31%**


Since 1821
THE CITY OF
Monroe

Finance

Overview

The Finance Department has the responsibility of providing service and oversight of the various financial functions within the City. Primary functions include accounting, budgeting, accounts payable, payroll, billing and collecting receivables, financial reporting and purchasing. In addition, all utility administration, billing, collection, field services and information technology fall within those categories.

Goals/Accomplishments

- Successfully concluded a clean audit for FY 2011.
- Submitted FY 2011 Comprehensive Annual Financial Report (CAFR) for submittal to Government Finance Officers Association (GFOA) CAFR program.
- Submitted FY 2011 Popular Annual Financial Report (PAFR) for submittal to the GFOA PAFR program.
- Prepare and submit FY 2013 adopted budget to GFOA for the GFOA Distinguished Budget Award program.
- Implemented several IT improvements.
- Establish IT hardware replacement schedule for the Finance Department.

FINANCE
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
FINANCIAL ADMINISTRATION		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	$ 108,835	$ 111,739
PART - TIME/TEMPORARY SALARIES	-	-
OVERTIME SALARIES	1,678	822
GROUP INSURANCE	31,552	39,115
SOCIAL SECURITY	6,642	6,526
MEDICARE	1,553	1,583
GMEBS-RETIREMENT CONTRIBUTION	12,559	14,615
WORKERS COMP INSURANCE	-	-
MEDICAL EXAMS	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	162,819	174,400
PURCHASED/CONTRACTED SERVICES		
COBRA INSURANCE EXPENSES	-	-
COMMUNICATIONS	694	592
CONTRACT LABOR	-	-
DUES & SUBSCRIPTIONS	612	223
GENERAL LIABILITY INSURANCE	2,129	2,128
MAINTENANCE CONTRACTS	9,619	7,468
SEMINARS & MEETINGS	-	-
TRAINING & EDUCATION	4,243	3,981
UNIFORM RENTAL	-	-
VEHICLE REP & MAINT-OUTSID	13	-
TOTAL PURCHASED/CONTRACTED SERVICES	17,310	14,392
SUPPLIES		
AUTO PARTS	622	517
BUILDING REP & MAINT - INSIDE	-	-
EQUIPMENT REP & MAINT - INSIDE	-	-
GAS/OIL/FUEL-OUTSIDE	135	244
JANITORIAL SUPPLIES	-	-
MISCELLANEOUS	100	120
OFFICE OPERATIONS	25,374	22,159
SMALL EQUIPMENT <350	-	-
TIRES	-	-
UNIFORM EXPENSE	-	-
TOTAL SUPPLIES	26,231	23,040
CAPITAL OUTLAYS		
COMPUTERS	-	-
TOTAL CAPITAL OUTLAYS	-	-
TOTAL FINANCIAL ADMINISTRATION	**206,360**	**211,832**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 111,322	$ 109,315	$ 109,351	$ 36	0.03%
-	3,000	3,000	-	-
1,057	10,000	10,000	-	-
37,183	22,800	25,800	3,000	13.16%
6,729	7,584	7,586	2	0.03%
1,574	1,774	1,774	-	-
14,808	15,825	17,955	2,130	13.46%
-	-	-	-	-
80	400	-	(400)	-100.00%
172,753	170,698	175,466	4,768	2.79%
-	12,000	5,000	(7,000)	-58.33%
815	1,200	1,200	-	-
-	-	-	-	-
175	1,500	1,500	-	-
2,224	3,000	2,000	(1,000)	-33.33%
8,192	10,000	10,000	-	-
-	-	-	-	-
2,243	8,000	6,000	(2,000)	-25.00%
-	400	-	(400)	-100.00%
-	100	100	-	-
13,649	36,200	25,800	(10,400)	-28.73%
791	500	500	-	-
-	500	-	(500)	-100.00%
-	-	-	-	-
223	750	500	(250)	-33.33%
-	-	-	-	-
119	1,000	1,000	-	-
17,428	30,000	30,000	-	-
500	1,500	1,500	-	-
146	-	-	-	-
-	600	300	(300)	-50.00%
19,207	34,850	33,800	(1,050)	-3.01%
-	-	-	-	-
-	-	-	-	-
205,609	**241,748**	**235,066**	**(6,682)**	**-2.76%**

FINANCE
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
GENERAL ADMINISTRATION		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	143,192	140,641
OVERTIME SALARIES	1,026	485
GROUP INSURANCE	21,042	26,156
SOCIAL SECURITY	8,703	8,874
MEDICARE	2,036	2,018
GMEBS-RETIREMENT CONTRIBUTION	8,373	9,743
WORKERS COMP INSURANCE	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	184,372	187,917
TOTAL GENERAL ADMINISTRATION	**184,372**	**187,917**
CENTRAL SERVICES		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	-	-
PART - TIME/TEMPORARY SALARIES	-	-
OVERTIME SALARIES	-	-
GROUP INSURANCE	(11)	-
SOCIAL SECURITY	-	-
MEDICARE	-	-
GMEBS-RETIREMENT CONTRIBUTION	-	-
WORKERS COMP INSURANCE	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	(11)	-
SUPPLIES		
STREET LIGHTS	19,537	19,757
TOTAL SUPPLIES	19,537	19,757
TOTAL CENTRAL SERVICES	**19,526**	**19,757**
TOTAL EXPENDITURES	**$ 410,258**	**$ 419,506**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
141,658	143,498	143,588	90	0.06%
600	3,000	3,000	-	-
24,789	15,200	17,200	2,000	13.16%
8,592	9,083	9,088	5	0.06%
2,010	2,124	2,126	2	0.09%
9,872	10,550	11,970	1,420	13.46%
-	10,000	10,000	-	-
187,521	193,455	196,972	3,517	1.82%
187,521	**193,455**	**196,972**	**3,517**	**1.82%**
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
20,069	18,000	25,000	7,000	38.89%
20,069	18,000	25,000	7,000	38.89%
20,069	**18,000**	**25,000**	**7,000**	**38.89%**
$ 413,199	**$ 453,203**	**$ 457,038**	**$ 3,835**	**0.85%**


Since 1821
THE CITY OF
Monroe

Code

Overview

The Code Department is in charge of planning and development for Monroe. The Department is also responsible for building inspections, rezoning and variances and maintaining the future land use map. The department issues all building-related permits and the associated activities as they relate to the permits being issued. These activities include plan review for all new construction, remodels, additions, and miscellaneous projects. In addition, the Code staff issues business licenses for businesses located in Monroe and handles the abatement of nuisance buildings and properties. Staff also functions as secretary to both the Planning Commission and the Historic Preservation Commissions and maintains for public record the minutes and all other documents incidental to the procedures of these Commissions.

Goals/Accomplishments

- To provide economic development, downtown growth and revitalization using the most up to date planning tools available.
- To ensure the standards and codes as set forth by the City of Monroe for safety, health and public welfare are implemented and maintained by regulating and controlling the design, construction, quality of materials, use and occupancy, and location of all buildings and structures within Monroe.

CODE
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
MAIN STREET		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	$ -	$ -
PART - TIME/TEMPORARY SALARIES	-	-
OVERTIME SALARIES	-	-
GROUP INSURANCE	-	-
SOCIAL SECURITY	-	-
MEDICARE	-	-
GMEBS-RETIREMENT CONTRIBUTION	-	-
TRAVEL EXPENSE	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	-	-
PURCHASED/CONTRACTED SERVICES		
ADVERTISING	-	-
COMMUNICATIONS	-	-
CONTRACT LABOR	-	-
DUES & SUBSCRIPTIONS	-	-
EVENTS	-	-
MAINTENANCE CONTRACTS	-	-
PRINTING	-	-
PROFESSIONAL FEES	-	-
PUBLIC RELATIONS	-	-
TRAINING & EDUCATION	-	-
TOTAL PURCHASED/CONTRACTED SERVICES	-	-
SUPPLIES		
GRANT - EQUIPMENT	-	-
MISCELLANEOUS	-	-
OFFICE OPERATIONS	-	-
TOTAL SUPPLIES	-	-
TOTAL MAIN STREET	**0**	**0**
PROTECTIVE INSPECTION		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	186,473	188,662
PART - TIME/TEMPORARY SALARIES	-	-
OVERTIME SALARIES	956	1,072
GROUP INSURANCE	53,690	79,177
SOCIAL SECURITY	10,835	10,984
MEDICARE	2,534	2,569
GMEBS-RETIREMENT CONTRIBUTION	16,745	24,358
RETIREMENT CONTRIBUTION	-	-
WORKERS COMP INSURANCE	937	436
MEDICAL EXAMS	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	272,170	307,258
PURCHASED/CONTRACTED SERVICES		
COMMUNICATIONS	919	1,511
CONSULTING - TECHNICAL	76	4,050

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ -	$ 44,651	$ 44,651	$ -	-
-	-	-	-	-
-	-	-	-	-
-	7,600	8,600	1,000	13.16%
-	2,768	2,768	-	-
-	647	647	-	-
-	-	5,985	5,985	-
-	1,000	1,000	-	-
-	56,666	63,651	6,985	12.33%
-	6,000	6,000	-	-
-	850	1,500	650	76.47%
-	2,250	2,800	550	24.44%
-	1,000	1,000	-	-
-	40,000	45,000	5,000	12.50%
-	-	-	-	-
-	5,000	5,000	-	-
-	4,500	3,000	(1,500)	-33.33%
-	8,600	8,600	-	-
-	3,000	3,000	-	-
-	71,200	75,900	4,700	6.60%
-	-	-	-	-
-	576	150	(426)	-73.96%
-	2,000	2,500	500	25.00%
-	2,576	2,650	74	2.87%
0	**130,442**	**142,201**	**11,759**	**9.01%**
231,493	241,577	241,785	208	0.09%
-	-	-	-	-
4,782	4,000	4,000	-	-
70,869	38,000	43,000	5,000	13.16%
13,736	15,226	15,239	13	0.09%
3,213	3,561	3,564	3	0.08%
24,680	26,375	29,925	3,550	13.46%
-	-	-	-	-
986	-	-	-	-
80	-	-	-	-
349,839	328,739	337,513	8,774	2.67%
1,545	3,300	3,000	(300)	-9.09%
-	8,000	5,000	(3,000)	-37.50%

CODE
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
CONTRACT LABOR	-	-
DUES & SUBSCRIPTIONS	472	546
EQUIPMENT REP & MAINT-OUTSIDE	-	-
GENERAL LIABILITY INSURANCE	2,246	3,044
MAINTENANCE CONTRACTS	2,655	4,277
PROFESSIONAL FEES	-	9,579
TRAINING & EDUCATION	393	-
UNIFORM RENTAL	1,253	1,092
VEHICLE REP & MAINT-OUTSID	-	-
TOTAL PURCHASED/CONTRACTED SERVICES	8,014	24,099
SUPPLIES		
AUTO PARTS	837	1,532
BUILDING REP & MAINT - INSIDE	-	-
CODIFICATION UPDATE	4,544	4,925
DAMAGE CLAIMS	-	-
EXPENDIBLE FLUIDS	444	254
GAS/OIL/FUEL-OUTSIDE	2,237	2,568
JANITORIAL SUPPLIES	-	-
MISCELLANEOUS	80	80
OFFICE OPERATIONS	5,656	7,831
TIRES	-	850
UNIFORM EXPENSE	-	-
TOTAL SUPPLIES	13,798	18,040
CAPITAL OUTLAYS		
EQUIPMENT	-	-
FURNITURE & FIXTURES	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
TOTAL PROTECTIVE INSPECTION	**293,982**	**349,397**
TOTAL EXPENDITURES	**$ 293,982**	**$ 349,397**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
-	-	-	-	-
1,067	500	1,500	1,000	200.00%
-	-	-	-	-
3,305	4,000	2,500	(1,500)	-37.50%
6,623	1,000	10,000	9,000	900.00%
-	10,000	10,000	-	-
3,126	5,000	5,000	-	-
1,713	2,000	2,000	-	-
-	2,000	2,000	-	-
17,379	35,800	41,000	5,200	14.53%
1,790	2,000	2,000	-	-
-	-	-	-	-
450	4,000	4,000	-	-
-	-	-	-	-
146	400	400	-	-
3,547	4,200	4,200	-	-
-	-	-	-	-
100	250	250	-	-
6,566	8,500	10,000	1,500	17.65%
-	500	500	-	-
123	1,050	500	(550)	-52.38%
12,722	20,900	21,850	950	4.55%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
379,940	385,439	400,363	14,924	3.87%
$ 379,940	$ 515,881	$ 542,564	$ 26,683	5.17%


Since 1821
THE CITY OF
Monroe

Fire

Overview

The mission of the Monroe Fire Department is "To respond to all emergencies of our citizens in a safe manner, to protect their lives and property through fire prevention, public education, and to mitigate all emergencies and disasters."

The Fire Department provides fire prevention/fire life safety education, fire inspections, fire investigations, and fire suppression operations.

Goals

- Enhance life safety and property conservation through fire prevention and public education.
- Improve overall health of Fire Department employees.
- Insure the maximum amount of safety possible for all personnel engaged in emergency operations.
- Implement a city wide "Early Warning System".

Accomplishments

- Maintain current ISO Class 3 certification.
- Continue to stay abreast of new training and changes in the fire rescue service to provide the best possible service and to reduce the loss of life and property for the citizens and businesses of Monroe.
- Continue daily and weekly inspections of all fire apparatus and equipment by following a regularly scheduled maintenance program.

FIRE
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	$ 926,916	$ 905,547
VOLUNTEER SALARIES	-	-
OVERTIME SALARIES	32,036	10,286
GROUP INSURANCE	241,986	300,797
SOCIAL SECURITY	56,880	53,981
MEDICARE	13,303	12,625
GMEBS-RETIREMENT CONTRIBUTION	96,283	112,048
RETIREMENT CONTRIBUTION	3,735	3,645
WORKERS COMP INSURANCE	-	-
MEDICAL EXAMS	675	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	1,371,814	1,398,929
PURCHASED/CONTRACTED SERVICES		
COMMUNICATIONS	2,937	4,560
DUES & SUBSCRIPTIONS	1,252	605
EQUIPMENT REP & MAINT-OUTSIDE	7,713	3,858
GENERAL LIABILITY INSURANCE	11,783	11,894
MAINTENANCE CONTRACTS	6,430	4,047
TRAINING & EDUCATION	1,225	2,353
UNIFORM RENTAL	-	-
VEHICLE REP & MAINT-OUTSID	8	163
TOTAL PURCHASED/CONTRACTED SERVICES	31,348	27,480
SUPPLIES		
AUTO PARTS	3,298	4,420
BUILDING REP & MAINT - INSIDE	12,399	4,207
DAMAGE CLAIMS	16	-
EQUIPMENT PARTS	10,260	6,043
EQUIPMENT REP & MAINT - INSIDE	245	509
EXPENDIBLE FLUIDS	1,460	254
FIRE EQUIPMENT	11,780	13,136
FIRE PREVENTION MATERIALS	119	729
FIRE SUPPLIES	191	23
GAS/OIL/FUEL-OUTSIDE	9,002	11,255
HAND TOOLS	5	-
JANITORIAL SUPPLIES	2,357	2,660
MISCELLANEOUS	3,234	1,144
MISCELLANEOUS FOR DONATIONS	897	-
OFFICE OPERATIONS	4,074	13,545
SAFETY/MEDICAL SUPPLIES	1,452	1,292
TIRES	3,549	2,065
UNIFORM EXPENSE	9,537	2,507
TOTAL SUPPLIES	73,875	63,789
CAPITAL OUTLAYS		
BUILDINGS	-	-
COMPUTERS	-	-
FURNITURE & FIXTURES	-	-
MACHINERY	-	-

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 899,911	$ 886,176	$ 919,172	$ 32,996	3.72%
-	-	-	-	-
9,618	32,000	20,000	(12,000)	-37.50%
285,068	174,800	197,800	23,000	13.16%
53,121	56,927	58,229	1,302	2.29%
12,423	13,314	13,618	304	2.28%
113,527	121,325	137,655	16,330	13.46%
3,600	-	-	-	-
112	-	-	-	-
320	800	-	(800)	-100.00%
1,377,700	1,285,342	1,346,474	61,132	4.76%
3,242	5,000	3,000	(2,000)	-40.00%
112	800	800	-	-
2,148	7,500	5,000	(2,500)	-33.33%
12,607	14,000	8,000	(6,000)	-42.86%
4,913	6,000	6,000	-	-
1,289	2,500	2,500	-	-
-	-	-	-	-
-	1,000	1,000	-	-
24,311	36,800	26,300	(10,500)	-28.53%
2,306	1,500	1,500	-	-
7,893	4,000	4,000	-	-
-	1,200	-	(1,200)	-100.00%
11,868	8,000	8,000	-	-
614	1,200	1,200	-	-
1,119	5,000	4,000	(1,000)	-20.00%
846	25,000	25,000	-	-
125	800	1,000	200	25.00%
71	2,000	2,000	-	-
14,829	9,000	10,000	1,000	11.11%
12	500	500	-	-
1,875	3,200	2,000	(1,200)	-37.50%
1,479	2,000	2,000	-	-
1,341	-	-	-	-
5,309	7,000	20,000	13,000	185.71%
1,650	1,800	1,200	(600)	-33.33%
4,761	2,000	2,000	-	-
5,098	10,500	8,000	(2,500)	-23.81%
61,196	84,700	92,400	7,700	9.09%
-	-	-	-	-
-	-	-	-	-
-	7,000	-	(7,000)	-100.00%
-	-	-	-	-

FIRE
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
TOTAL EXPENDITURES	**$ 1,477,037**	**$ 1,490,198**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
-	-	-	-	-
-	7,000	-	(7,000)	-100.00%
$ 1,463,207	**$ 1,413,842**	**$ 1,465,174**	**$ 51,332**	**3.63%**


Since 1821
THE CITY OF
Monroe

Highways and Streets – Public Works

Overview

Mission Statement:

We work for you! Our mission is to improve the quality of life for citizens through responsive, efficient, and effective delivery of services to every aspect of the city limits and by reflecting a can-do attitude with our customers.

Vision Statement:

Our vision includes customer service, infrastructure, and employee involvement; by encouraging continuous development and implementation of strategies and actions that resolve issues and achieve objectives while improving daily operations.

Department Description:

The City of Monroe Public Works maintains the City's streets, stormwater systems, public facilities, traffic controls and signage, while also providing residential and commercial solid waste services, along with a top notch operated fleet service center for the protection of the public and improvement of the quality of life for our citizens.

Highlights and goals

1. We value striving to provide top quality, professional, effective and timely services to our residents and businesses.
2. We value respectful and constructive relationships with each other and our customers.
3. We value customer service and satisfaction in a job well done.
4. We value improving our image and maintaining the community's trust.
5. We value accountable employees who exhibit integrity, courtesy, dedication, respect and teamwork in all interactions with each other, the public and elected officials.

Department Programs and Objectives:

1. We value a safe work environment and safe work practices.
2. We value continuous learning from our experiences, subject matter, experts and professional organizations.

3. We value our employee's professional growth and promoting from within the organization.
4. We value the taxpayer, property owner, resident, community based organization, and volunteer as our partners in success.

Public Works Department Responsibilities:

- Trash collection, litter pickup, and recycling.
- Leaf pickup.
- Sidewalk repair and installation.
- Street paving, repair and maintenance.
- Stormwater system installation and maintenance.
- Traffic control.
- Street signs and markings.
- City building maintenance and repair.
- Community building rental.
- Right of way maintenance.
- Fleet maintenance and repair.
- Airport management.

Street & Stormwater Division

To provide safe and efficient roadways, walkways, and stormwater systems for the citizens of Monroe.

Roadway Maintenance and Improvements –

- Pavement Maintenance
- Sidewalk Maintenance
- Right of Way Maintenance

Stormwater System Maintenance and Improvements –

- Shoulder and Ditch Maintenance
- Curb and Gutter Repair
- Catch Basin Repair
- Catch Basin Reconstruction
- Stormwater Pipe Repair
- Culvert Maintenance
- Stormwater System Cleaning
- Construction of Streets and Drainage Infrastructure Projects
- Asphalt and Concrete Construction
- Heavy Equipment Grading and Construction

Fleet Management Division

Fleet management's goal is to provide turn-key vehicle and equipment services in order to attain a safe and effective fleet for the City of Monroe employees while providing a high level of customer service.

- Preventive Maintenance
- Fuel Service
- Corrective Maintenance
- Tire Replacement and Repair

HIGHWAYS AND STREETS
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	$ 940,918	$ 871,865
PART - TIME/TEMPORARY SALARIES	-	-
SEASONAL SALARIES	36,277	25,331
OVERTIME SALARIES	34,090	36,900
REIMB SALARIES - CDBG	-	-
REIMB SALARIES - SPLOST	(203,037)	(149,972)
GROUP INSURANCE	274,664	350,703
SOCIAL SECURITY	60,611	55,758
MEDICARE	14,229	13,139
GMEBS-RETIREMENT CONTRIBUTION	104,656	121,791
WORKERS COMP INSURANCE	9,473	12,528
MEDICAL EXAMS	115	62
TRAVEL EXPENSE	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	1,271,996	1,338,105
PURCHASED/CONTRACTED SERVICES		
ADVERTISING	483	-
COMMUNICATIONS	11,659	7,452
CONSTRUCTION SERVICES	-	-
CONSULTING - TECHNICAL	1,311	2,917
CONTRACT LABOR	-	-
DUES & SUBSCRIPTIONS	45	435
EQUIPMENT RENTAL	8,894	15,642
EQUIPMENT REP & MAINT-OUTSIDE	325	5,929
GENERAL LIABILITY INSURANCE	20,985	20,671
LANDSCAPE	-	-
MAINTENANCE CONTRACTS	3,290	4,196
PRINTING	-	346
REIMBURSED EQUIPMENT RENTAL	-	-
REIMBURSED IN-STOCK MATERIAL	-	-
SITE IMPROVEMENTS	14,273	-
TRAINING & EDUCATION	7,145	5,862
UNIFORM RENTAL	12,292	9,364
VEHICLE REP & MAINT-OUTSID	3,286	3,345
TOTAL PURCHASED/CONTRACTED SERVICES	83,988	76,159
SUPPLIES		
AUTO PARTS	9,504	24,267
BUILDING REP & MAINT - INSIDE	-	-
CHEMICALS/PESTICIDES	130	67
CONSTRUCTION MATERIALS	15,510	32,521
DAMAGE CLAIMS	592	437
DRAINAGE COSTS	2,897	11,799
ENVIRONMENTAL EXPENSE	-	-
EQUIPMENT < 5,000	11,395	5,519
EQUIPMENT PARTS	29,911	43,278
EXPENDIBLE FLUIDS	4,187	4,904
GAS/OIL/FUEL-OUTSIDE	52,030	64,264
HAND TOOLS	2,196	6,565

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 846,855	$ 921,288	$ 899,888	$ (21,400)	-2.32%
-	-	-	-	-
25,652	15,000	15,000	-	-
43,922	30,000	30,000	-	-
-	-	-	-	-
(113,124)	-	-	-	-
324,156	182,400	197,800	15,400	8.44%
54,281	59,910	58,583	(1,327)	-2.21%
12,847	14,011	13,701	(310)	-2.21%
118,457	126,600	137,655	11,055	8.73%
28,350	-	-	-	-
435	1,000	-	(1,000)	-100.00%
-	-	-	-	-
1,341,831	1,350,209	1,352,627	2,418	0.18%
599	500	500	-	-
7,058	7,000	7,000	-	-
-	-	-	-	-
1,045	3,000	3,000	-	-
-	-	-	-	-
35	500	500	-	-
18,690	10,000	15,000	5,000	50.00%
13,983	10,000	10,000	-	-
21,749	25,000	18,000	(7,000)	-28.00%
722	-	1,000	1,000	-
3,068	5,000	5,000	-	-
410	500	500	-	-
-	-	-	-	-
-	-	-	-	-
6,986	5,000	3,500	(1,500)	-30.00%
8,096	5,000	5,000	-	-
11,106	14,000	12,000	(2,000)	-14.29%
(854)	5,000	5,000	-	-
92,693	90,500	86,000	(4,500)	-4.97%
29,014	10,000	12,000	2,000	20.00%
-	-	-	-	-
73	2,000	2,000	-	-
29,230	25,000	25,000	-	-
4,825	1,000	1,000	-	-
(216)	5,000	5,000	-	-
-	500	500	-	-
22,020	15,000	10,000	(5,000)	-33.33%
36,807	35,000	45,000	10,000	28.57%
8,343	5,000	8,000	3,000	60.00%
89,557	60,000	75,000	15,000	25.00%
6,726	4,000	4,000	-	-

HIGHWAYS AND STREETS
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
JANITORIAL SUPPLIES	-	-
MISCELLANEOUS	2,058	1,179
OFFICE OPERATIONS	4,475	9,889
OTHER SUPPLIES	-	-
R/W REPAIRS & MAINT	3,523	3,974
SAFETY/MEDICAL SUPPLIES	4,851	6,834
SIDEWALK REPAIRS & MAINT	-	3,398
SIGNAGE & MATERIALS	6,509	8,968
STREET LIGHTS	-	-
STREET REPAIRS & MAINT INSIDE	10,015	18,078
STREET SUPPLIES	521	6,046
TIRES	18,348	17,928
TRAFFIC LIGHTS	5,993	950
UNIFORM EXPENSE	390	1,304
VEHICLE REP & MAINT - INSIDE	-	833
TOTAL SUPPLIES	185,035	273,002
CAPITAL OUTLAYS		
BUILDINGS	-	-
EQUIPMENT	-	-
INFRASTRUCTURE	-	45,807
MACHINERY	-	-
SITE IMPROVEMENTS	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	45,807
TOTAL EXPENDITURES	**$ 1,541,019**	**$ 1,733,073**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
-	-	-	-	-
2,130	2,500	2,500	-	-
7,882	7,000	7,000	-	-
-	-	-	-	-
12,188	5,000	5,000	-	-
6,401	4,500	4,500	-	-
1,360	2,000	2,000	-	-
18,178	10,000	10,000	-	-
-	-	-	-	-
5,898	5,000	5,000	-	-
12,555	10,000	10,000	-	-
20,313	18,000	20,000	2,000	11.11%
-	1,000	1,000	-	-
1,811	500	500	-	-
-	-	-	-	-
315,095	228,000	255,000	27,000	11.84%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
$ 1,749,619	**$ 1,668,709**	**$ 1,693,627**	**$ 24,918**	**1.49%**


Since 1821
THE CITY OF
Monroe

Police

Overview

The Police Department's mission is "To protect and to serve our community with the highest quality of law enforcement service by providing fair, firm and consistent public safety services in partnership with the community." The Monroe Police Department is a full service law enforcement agency, providing proactive enforcement and public safety services to our community. The department works to develop programs that will continue building strong relationships between the community and the department and strives toward complete public awareness of our department and public safety activities.

We operate in the following Divisions:

Office of Chief

- Executive Leadership
- Planning / Vision / Development
- Certification / Professional Standards

Law Enforcement Operations

- Uniform Patrol
- Criminal Investigations
- Chief's Response Team
- Field Investigation Team
- Evidence/Property/Crime Technician

Service and Support

- Day to Day Administrative Operation
- Open Records
- Municipal Court Operations
- Supply Operations
- Training

Goals/Accomplishments

- Continue to exceed the nation average in part 1 and part 2 crimes solved.
- Continue to develop service orientated employees through mentorship, citizen interaction and exceeding the state training requirements.
- Continue to provide professional public safety services to our community while managing our resources in a conservative and responsible manner that reflects our City's leadership visions, goals and responsiveness to our community.

POLICE
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
MUNICIPAL COURT		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	$ 60,449	$ 60,722
PART - TIME/TEMPORARY SALARIES	1,248	11,615
OVERTIME SALARIES	2,208	1,402
GROUP INSURANCE	21,042	23,041
SOCIAL SECURITY	3,844	4,554
MEDICARE	899	1,065
GMEBS-RETIREMENT CONTRIBUTION	4,186	4,872
RETIREMENT CONTRIBUTION	-	-
WORKERS COMP INSURANCE	83	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	93,959	107,271
PURCHASED/CONTRACTED SERVICES		
COMMUNICATIONS	607	453
CONTRACT LABOR	-	-
DUES & SUBSCRIPTIONS	57	30
GENERAL LIABILITY INSURANCE	335	300
TRAINING & EDUCATION	124	-
TOTAL PURCHASED/CONTRACTED SERVICES	1,123	783
SUPPLIES		
INDIGENT DEFENSE	5,691	11,651
OFFICE OPERATIONS	3,433	3,528
UNIFORM EXPENSE	334	408
WITNESS FEES	50	-
TOTAL SUPPLIES	9,508	15,587
OTHER COSTS		
BAD DEBTS	-	-
TOTAL OTHER COSTS	-	-
TOTAL MUNICIPAL COURT	**104,590**	**123,641**
POLICE		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	1,729,500	1,801,915
PART - TIME/TEMPORARY SALARIES	-	-
OVERTIME SALARIES	163,630	152,014
OVERTIME - EMDET	-	-
OVERTIME - DEA	-	-
REIMB SALARIES - CDBG	-	-
GROUP INSURANCE	464,540	591,836
SOCIAL SECURITY	112,731	116,199
MEDICARE	26,364	27,176
GMEBS-RETIREMENT CONTRIBUTION	180,007	219,225
RETIREMENT CONTRIBUTION	7,500	8,280
WORKERS COMP INSURANCE	5,621	28,472
MEDICAL EXAMS	2,829	1,348
TRAVEL EXPENSE	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	2,692,722	2,946,465
PURCHASED/CONTRACTED SERVICES		

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 59,235	$ 60,067	$ 60,067	$ -	-
-	-	-	-	-
749	2,000	2,000	-	-
21,292	7,600	8,600	1,000	13.16%
3,698	3,848	3,848	-	-
865	900	900	-	-
4,936	5,275	5,985	710	13.46%
-	-	-	-	-
-	-	-	-	-
90,775	79,690	81,400	1,710	2.15%
564	1,200	600	(600)	-50.00%
-	5,000	5,000	-	-
-	250	250	-	-
337	400	-	(400)	-100.00%
36	2,500	2,500	-	-
937	9,350	8,350	(1,000)	-10.70%
6,539	5,000	5,000	-	-
4,352	5,000	2,000	(3,000)	-60.00%
423	500	500	-	-
50	1,500	1,500	-	-
11,364	12,000	9,000	(3,000)	-25.00%
-	-	-	-	-
-	-	-	-	-
103,076	**101,040**	**98,750**	**(2,290)**	**-2.27%**
1,765,193	1,752,665	1,699,843	(52,822)	-3.01%
-	-	-	-	-
146,993	143,978	143,978	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
557,742	342,000	352,600	10,600	3.10%
112,913	117,592	114,317	(3,275)	-2.79%
26,407	27,501	26,735	(766)	-2.79%
222,118	237,375	245,385	8,010	3.37%
7,900	13,500	13,500	-	-
88,675	5,000	5,000	-	-
408	5,000	1,000	(4,000)	-80.00%
-	-	-	-	-
2,928,349	2,644,611	2,602,358	(42,253)	-1.60%

POLICE
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
COMMUNICATIONS	30,980	32,115
CONTRACT LABOR	13,362	14,514
DUES & SUBSCRIPTIONS	2,591	2,843
EQUIPMENT REP & MAINT-OUTSIDE	3,192	1,376
GENERAL LIABILITY INSURANCE	71,326	79,156
MAINTENANCE CONTRACTS	10,053	8,444
TRAINING & EDUCATION	23,406	20,232
VEHICLE REP & MAINT-OUTSID	26,542	9,934
TOTAL PURCHASED/CONTRACTED SERVICES	181,452	168,614
SUPPLIES		
AMMO/QUALIFICATION	4,420	3,566
AUTO PARTS	34,802	42,852
BUILDING REP & MAINT - INSIDE	11,484	14,598
DAMAGE CLAIMS	12,995	18,611
EQUIPMENT < 5,000	-	-
EQUIPMENT PARTS	5,684	4,511
EXPENDIBLE FLUIDS	2,847	1,467
GAS/OIL/FUEL-OUTSIDE	85,573	117,786
GRANT - EQUIPMENT	34,142	21,821
INVESTIGATION SUPPLIES	19,793	25,555
ISSUED EQUIPMENT	29,154	24,723
JANITORIAL SUPPLIES	3,238	6,513
K-9 OPERATIONS	5,361	3,127
MISCELLANEOUS	900	840
MISCELLANEOUS FOR DONATIONS	1,543	5,392
OFFICE OPERATIONS	52,843	56,054
PRISONER MEDICAL	3,636	14,650
PUBLIC RELATIONS	8,398	8,108
TIRES	14,425	17,723
UNIFORM EXPENSE	24,388	22,470
TOTAL SUPPLIES	355,626	410,367
CAPITAL OUTLAYS		
BUILDINGS	-	-
COMPUTERS	-	-
EQUIPMENT	-	-
VEHICLES	143,189	45,806
TOTAL CAPITAL OUTLAYS	143,189	45,806
OTHER COSTS		
POLICE OFFICERS A&B FUND	23,128	22,146
TOTAL OTHER COSTS	23,128	22,146
TOTAL POLICE	**3,396,117**	**3,593,398**
TOTAL EXPENDITURES	**$ 3,500,707**	**$ 3,717,039**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
29,434	30,750	40,000	9,250	30.08%
7,112	25,000	10,000	(15,000)	-60.00%
4,073	3,500	5,000	1,500	42.86%
1,160	15,000	5,000	(10,000)	-66.67%
80,807	75,000	75,000	-	-
8,817	20,000	10,000	(10,000)	-50.00%
24,703	27,400	30,000	2,600	9.49%
15,599	20,000	20,000	-	-
171,705	216,650	195,000	(21,650)	-9.99%
7,800	7,000	7,000	-	-
48,340	40,000	40,000	-	-
16,867	30,000	15,000	(15,000)	-50.00%
47,914	7,500	7,500	-	-
782	-	-	-	-
774	4,800	2,000	(2,800)	-58.33%
2,291	7,000	4,000	(3,000)	-42.86%
149,393	125,000	130,000	5,000	4.00%
-	-	-	-	-
17,049	32,500	30,000	(2,500)	-7.69%
27,502	30,000	30,000	-	-
1,985	7,500	5,000	(2,500)	-33.33%
5,638	7,500	7,500	-	-
1,422	-	-	-	-
4,228	-	-	-	-
42,400	52,000	45,000	(7,000)	-13.46%
12,061	25,000	15,000	(10,000)	-40.00%
9,946	9,500	10,000	500	5.26%
18,025	15,500	15,000	(500)	-3.23%
24,477	24,000	25,000	1,000	4.17%
438,894	424,800	388,000	(36,800)	-8.66%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
127,252	126,177	-	(126,177)	-100.00%
127,252	126,177	-	(126,177)	-100.00%
28,329	25,000	25,000	-	-
28,329	25,000	25,000	-	-
3,694,529	**3,437,238**	**3,210,358**	**(226,880)**	**-6.60%**
$ 3,797,605	**$ 3,538,278**	**$ 3,309,108**	**$ (229,170)**	**-6.48%**


Since 1821
THE CITY OF
Monroe

Buildings and Grounds

Overview

To maintain a customer focused division with attention to safety, cleanliness, comfort, image and functionality of city building and grounds through efficient and effective services delivered by a responsive staff, outside contractors, vendors and outstanding leadership. Personnel in this department are skilled in carpentry, plumbing, electrical, HVAC and grounds keeping services.

Goals/Accomplishments

Buildings and Grounds main goal is to provide a safe and pleasant environment in all city owned buildings. They are also responsible for the planning, coordination, renovation and maintenance for all city facilities.

BUILDINGS AND GROUNDS
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	$ 75,649	$ 75,809
PART - TIME/TEMPORARY SALARIES	-	-
SEASONAL SALARIES	10,909	6,570
OVERTIME SALARIES	704	1,268
GROUP INSURANCE	31,563	39,234
SOCIAL SECURITY	5,365	5,135
MEDICARE	1,255	1,201
GMEBS-RETIREMENT CONTRIBUTION	12,559	14,615
RETIREMENT CONTRIBUTION	-	-
WORKERS COMP INSURANCE	-	-
MEDICAL EXAMS	-	-
TRAVEL EXPENSE	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	138,004	143,832
PURCHASED/CONTRACTED SERVICES		
ADVERTISING	-	-
COMMUNICATIONS	761	1,072
CONSTRUCTION SERVICES	-	-
CONSULTING - TECHNICAL	-	-
CONTRACT LABOR	32,470	42,146
EQUIPMENT REP & MAINT-OUTSIDE	-	-
GENERAL LIABILITY INSURANCE	3,507	3,167
LANDSCAPE	-	-
MAINTENANCE CONTRACTS	1,160	1,314
PRINTING	-	-
SITE IMPROVEMENTS	-	-
TRAINING & EDUCATION	14	124
UNIFORM RENTAL	11,267	1,388
VEHICLE REP & MAINT-OUTSID	-	-
TOTAL PURCHASED/CONTRACTED SERVICES	49,179	49,211
SUPPLIES		
AUTO PARTS	2,223	758
BLDG REP & MAINT - PLAYHOUSE	5,535	3,681
BUILDING REP & MAINT - INSIDE	-	(13)
CHEMICALS/PESTICIDES	130	87
DAMAGE CLAIMS	244	-
ENVIRONMENTAL EXPENSE	-	-
EQUIPMENT PARTS	3,287	2,473
EQUIPMENT REP & MAINT - INSIDE	-	-
EXPENDIBLE FLUIDS	913	212
GAS/OIL/FUEL-OUTSIDE	2,121	1,593
HAND TOOLS	-	154
JANITORIAL SUPPLIES	1,353	693
LANDSCAPING REP & MAINT INSIDE	891	138
MISCELLANEOUS	485	220
OFFICE OPERATIONS	288	985
OTHER SUPPLIES	813	5,004
PARKS & GROUNDS REP & MAINT	9,258	11,133

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 102,885	$ 106,913	80,446	$ (26,467)	-24.76%
-	-	-	-	-
23,468	3,000	3,000	-	-
2,150	2,000	2,000	-	-
40,679	30,400	25,800	(4,600)	-15.13%
7,720	6,939	5,298	(1,641)	-23.65%
1,806	1,623	1,239	(384)	-23.66%
19,744	21,100	17,955	(3,145)	-14.91%
-	-	-	-	-
3,002	-	-	-	-
79	100	-	(100)	-100.00%
-	-	-	-	-
201,533	172,075	135,738	(36,337)	-21.12%
-	-	-	-	-
847	1,500	1,000	(500)	-33.33%
-	-	-	-	-
-	2,000	-	(2,000)	-100.00%
42,131	43,000	43,000	-	-
-	3,000	1,000	(2,000)	-66.67%
3,557	2,200	2,000	(200)	-9.09%
-	500	-	(500)	-100.00%
451	3,000	4,000	1,000	33.33%
-	-	-	-	-
-	-	-	-	-
460	500	500	-	-
2,020	1,500	1,500	-	-
135	500	500	-	-
49,601	57,700	53,500	(4,200)	-7.28%
2,790	2,500	2,500	-	-
1,009	1,000	1,000	-	-
-	500	500	-	-
73	100	100	-	-
476	500	-	(500)	-100.00%
-	100	100	-	-
2,603	2,000	2,500	500	25.00%
-	-	-	-	-
1,126	1,000	1,000	-	-
1,085	2,000	5,000	3,000	150.00%
393	1,000	1,000	-	-
571	3,000	2,000	(1,000)	-33.33%
113	1,500	3,500	2,000	133.33%
280	700	200	(500)	-71.43%
898	1,500	1,000	(500)	-33.33%
73	1,000	1,500	500	50.00%
12,082	5,000	10,000	5,000	100.00%

BUILDINGS AND GROUNDS
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
SAFETY/MEDICAL SUPPLIES	509	845
SIGNAGE & MATERIALS	-	-
TIRES	572	1,184
UNIFORM EXPENSE	-	-
VEHICLE REP & MAINT - INSIDE	-	-
TOTAL SUPPLIES	28,622	29,147
CAPITAL OUTLAYS		
BUILDINGS	15,378	-
EQUIPMENT	-	-
INFRASTRUCTURE	-	-
MACHINERY	-	-
SITE IMPROVEMENTS	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	15,378	-
OTHER COSTS		
ART GUILD	2,299	996
UNCLE REMUS LIBRARY	6,259	97,273
TOTAL OTHER COSTS	8,558	98,269
TOTAL EXPENDITURES	**$ 239,741**	**$ 320,459**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
1,331	500	500	-	-
48	-	-	-	-
214	1,000	1,000	-	-
1,410	-	-	-	-
-	-	-	-	-
26,575	24,900	33,400	8,500	34.14%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
752	2,000	1,000	(1,000)	-50.00%
2,299	2,000	2,000	-	-
3,051	4,000	3,000	(1,000)	-25.00%
$ 280,760	**$ 258,675**	**$ 225,638**	**$ (33,037)**	**-12.77%**

Positions By Department
General Fund

Department/Function	Position
Administration	City Administrator
Total Administration	
Code	Code Director
	Asst Code Officer
	City Marshal*
	City Planner
	Code Admin Asst
	Code Clerk
	Main Street Director
Total Code	
Finance	Finance Director
	Cashier
	Payroll/HR Tech
	Records Clerk
	Accounting Tech
Total Finance	
Fire	Chief
	Asst Chief
	Firefighter
	Firefighter/Emt
	Captain
	Lieutenant
	Engineer
	Receptionist
Total Fire	
Police	Police Chief
	CID/Patrol Asst
	City Marshal
	Court Clerk
	Patrolman
	Receptionist/Officer
	School Resource Officer
	Tac Clerk
	Captain
	Lieutenant
	Administrative Asst
	Sergeant
	Corporal/CID
	Officer/CID
	Officer/Evidence
	Clerk
	Asst Police Chief
Total Police	

FY 2010	FY 2011	FY 2012	FY 2013
1	1	1	1
1	**1**	**1**	**1**
1	1	1	1
1	1	1	1
-	-	-	-
1	1	1	1
1	1	1	1
1	1	1	1
-	-	1	1
5	**5**	**6**	**6**
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
5	**5**	**5**	**5**
1	1	1	1
-	-	-	1
9	10	10	9
3	2	2	2
3	3	3	3
3	3	3	3
3	3	3	3
1	1	1	1
23	**23**	**23**	**23**
1	1	1	1
1	1	-	-
1	1	1	1
1	1	1	1
20	20	14	12
-	1	-	-
2	2	1	1
1	1	1	1
3	3	3	2
1	5	3	2
1	1	1	1
9	9	10	9
3	-	6	6
-	-	2	2
-	-	1	1
-	-	1	1
-	-	-	1
44	**46**	**46**	**42**

Positions By Department
General Fund

Department/Function	Position
Streets	Director Of Public Wks
	Equipment Operator I
	Equipment Operator II
	Equipment Operator III
	Shop Foreman
	Street Foreman
	Sign Tech/Bldg Grounds Superintendant
	Equipment Opr II/Crew Leader
	Street Utility Worker/Mechanic
	Administrative Asst
Total Streets	
Building And Grounds	Bldg Maint / Eq Op I
	Bldg Maint Worker
	Bldg & Grounds Utility Worker
Total Building And Grounds	
Total General Fund Positions	

FY 2010	FY 2011	FY 2012	FY 2013
1	1	1	1
8	8	5	5
7	7	9	8
2	2	3	3
1	1	1	1
1	1	1	1
1	1	1	1
2	1	1	1
1	1	1	1
1	1	1	1
25	**24**	**24**	**23**
-	1	1	1
2	1	1	1
1	1	2	1
3	**3**	**4**	**3**
106	**107**	**109**	**103**

General Fund
Debt Service

	Balances 1/1/2013	Increases	Decreases	12/31/2013	Due In FY 2014
Governmental Activities:					
Bonds Payable					
GO Refunding Series 2006	$ 4,400,000	$ -	$ 20,000	$ 4,380,000	$ 585,000
GO Series 2000	505,000	-	505,000	-	-
Total Governmental Activites	**$ 4,905,000**	**$ -**	**$ 525,000**	**$ 4,380,000**	**$ 585,000**

General Fund
Capital Outlay

No capital expenditures budgeted in the General Fund for 2013.


Since 1821
THE CITY OF
Monroe

OTHER GOVERNMENTAL FUNDS


Since 1821
THE CITY OF
Monroe

Overview

Special Revenue Funds

Special Revenue funds are funds used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specified purposes. The City of Monroe utilized the following Special Revenue Funds:

Confiscated Assets Fund – This fund is used to account for the City's share of monies that have been forfeited through the court system that are restricted for law enforcement purposes.

Hotel/Motel Tax Fund – This fund is used to account for hotel/motel taxes collected that are restricted for promotion of trade and tourism in the City.

Debt Service Fund

A fund established to account for the accumulation of resources for, and payment of the City's long-term debt principal and interest.

Capital Projects Funds

A fund used to account for financial resources used for the acquisition or construction of major capital equipment or facilities other than those financed by proprietary funds.

SPLOST Fund – This fund is used to account for the special local sales tax collected and used for specific purposes. This tax must be approved by a majority of the qualified voters of Walton County. The 2007–2012 SPLOST has ended and the new SPLOST be in place years 2013-2018.

CONFISCATED ASSETS FUND
REVENUE, EXPENDITURES AND OTHER SOURCES AND USES SUMMARY

	2009 ACTUAL	2010 ACTUAL
REVENUE		
FINES AND FORFEITURES	$ 40,054	$ 38,940
INVESTMENT INCOME	31	60
OTHER FINANCING SOURCES	-	-
TOTAL REVENUE	**40,085**	**39,000**
EXPENDITURES		
POLICE	43,803	43,048
TOTAL EXPENDITURES	**43,803**	**43,048**
EXCESS (DEFICIENCY) OF REVENUE AND OTHER SOURCES OVER EXPENITURES	**$ (3,718)**	**$ (4,048)**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 44,829	$ 30,000	$ 30,000	$ -	-
5	-	-	-	-
-	-	-	-	-
44,834	**30,000**	**30,000**	**-**	-
41,082	30,000	30,000	-	-
41,082	**30,000**	**30,000**	**-**	-
$ 3,752	**$ -**	**$ -**	**$ -**	

CONFISCATED ASSET FUND
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
PURCHASED/CONTRACTED SERVICES		
ANTI-DRUG ADVERTISING	$ 4,283	$ 4,628
TRAINING & EDUCATION	540	1,158
TOTAL PURCHASED/CONTRACTED SERVICES	4,823	5,786
SUPPLIES		
ISSUED EQUIPMENT	23,271	25,751
MISCELLANEOUS	15,709	11,511
TOTAL SUPPLIES	38,980	37,262
CAPITAL OUTLAYS		
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
TOTAL EXPENDITURES	**$ 43,803**	**$ 43,048**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 3,616	$ -	$ -	$ -	-
-	15,000	15,000	-	-
3,616	15,000	15,000	-	-
14,793	15,000	15,000	-	-
22,673	-	-	-	-
37,466	15,000	15,000	-	-
-	-	-	-	-
-	-	-	-	-
$ 41,082	**$ 30,000**	**$ 30,000**	**$ -**	-

HOTEL MOTEL FUND
REVENUE, EXPENDITURES AND OTHER SOURCES AND USES SUMMARY

	2009 ACTUAL	2010 ACTUAL
REVENUE		
TAXES	$ 28,684	$ 25,117
OTHER FINANCING SOURCES	124,840	109,510
TOTAL REVENUE	**153,524**	**134,627**
EXPENDITURES		
ADMINISTRATIVE	150,802	136,600
RECREATION	4,550	-
TOTAL EXPENDITURES	**155,352**	**136,600**
EXCESS (DEFICIENCY) OF REVENUE AND OTHER SOURCES OVER EXPENITURES	**$ (1,828)**	**$ (1,973)**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 22,275	$ 25,000	$ 25,000	$ -	-
26,625	-	-	-	-
48,900	**25,000**	**25,000**	**-**	**-**
48,693	25,000	25,000	-	-
-	-	-	-	-
48,693	**25,000**	**25,000**	**-**	**-**
$ 207	**$ -**	**$ -**	**$ -**	

HOTEL MOTEL FUND
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
PURCHASED/CONTRACTED SERVICES		
PUBLICATION COSTS	$ -	$ -
TOTAL PURCHASED/CONTRACTED SERVICES	-	-
SUPPLIES		
HOLIDAY - JULY 4	-	-
TOURISM & TRADE	4,550	-
TOTAL SUPPLIES	4,550	-
OTHER COSTS		
ART GUILD	-	-
CHAMBER OF COMMERCE	5,302	5,302
CONVENTION VISITORS BUREAU	39,000	24,798
DOWNTOWN DEVELOPMENT	106,500	106,500
OTHER FINANCING USES		
TRANSFERS OUT - OTHER FUNDS	-	-
TOTAL OTHER FINANCING USES	-	-
TOTAL EXPENDITURES	**$ 155,352**	**$ 136,600**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ -	$ -	$ -	$ -	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
22,068	25,000	25,000	-	-
26,625	-	-	-	-
-	-	-	-	-
-	-	-	-	-
$ 48,693	**$ 25,000**	**$ 25,000**	**$ -**	**-**

GO DEBT SERVICE FUND
REVENUE, EXPENDITURES AND OTHER SOURCES AND USES SUMMARY

	2009 ACTUAL	2010 ACTUAL
REVENUE		
INVESTMENT INCOME	$ -	$ -
OTHER FINANCING SOURCES	614,000	644,741
TOTAL REVENUE	**614,000**	**644,741**
EXPENDITURES		
DEBT SERVICE	614,208	644,483
OTHER FINANCING USES	-	-
TOTAL EXPENDITURES	**614,208**	**644,483**
EXCESS (DEFICIENCY) OF REVENUE AND OTHER SOURCES OVER EXPENITURES	**$ (208)**	**$ 258**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ -	$ -	$ -	$ -	-
682,000	722,103	753,878	31,775	4.40%
682,000	**722,103**	**753,878**	**31,775**	**4.40%**
682,265	722,103	753,878	31,775	4.40%
-	-	-	-	-
682,265	**722,103**	**753,878**	**31,775**	**4.40%**
$ (265)	**$ -**	**$ -**	**$ -**	

GO DEBT SERVICE FUND
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
SUPPLIES		
MISCELLANEOUS	$ -	$ -
TOTAL SUPPLIES	-	-
DEBT SERVICE		
ADVANCE REFUNDING ESCROW	-	-
GO BOND PRINCIPAL	310,000	355,000
GO BOND-INTEREST	304,208	289,483
TOTAL DEBT SERVICE	614,208	644,483
OTHER FINANCING USES		
BOND PREPAYMENT PENALTIES	-	-
TOTAL OTHER FINANCING USES	-	-
TOTAL EXPENDITURES	**$ 614,208**	**$ 644,483**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ -	$ -	$ -	$ -	-
-	-	-	-	-
-	-	-	-	-
410,000	470,000	525,000	55,000	11.70%
272,265	252,103	228,878	(23,225)	-9.21%
682,265	722,103	753,878	31,775	4.40%
-	-	-	-	-
-	-	-	-	-
$ 682,265	**$ 722,103**	**$ 753,878**	**$ 31,775**	**4.40%**

SPECIAL LOCAL OPTION SALES TAX FUND (2013 - 2018)
REVENUE, EXPENDITURES AND OTHER SOURCES AND USES SUMMARY

	2009 ACTUAL	2010 ACTUAL
REVENUE		
TAXES	$ -	$ -
INTERGOVERNMENTAL	-	-
OTHER FINANCING SOURCES	-	-
TOTAL REVENUE	**-**	**-**
EXPENDITURES		
FIRE	-	-
HIGHWAYS AND STREETS	-	-
POLICE	-	-
SOLID WASTE	-	-
OTHER FINANCING USES	-	-
TOTAL EXPENDITURES	**-**	**-**
EXCESS (DEFICIENCY) OF REVENUE AND OTHER SOURCES OVER EXPENITURES	**$ -**	**$ -**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ -	$ -	$ 1,230,000	$ 1,230,000	-
-	-	-	-	-
-	-	-	-	-
-	**-**	**1,230,000**	**1,230,000**	**-**
-	-	400,000	400,000	-
-	-	515,666	515,666	-
-	-	181,000	181,000	-
-	-	133,334	133,334	-
-	-	-	-	-
-	**-**	**1,230,000**	**1,230,000**	**-**
$ -	**$ -**	**$ -**	**$ -**	

SPECIAL LOCAL OPTION SALES TAX FUND (2013 - 2018)
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
PURCHASED/CONTRACTED SERVICES		
CONSULTING - BY-PASS	$ -	$ -
CONSULTING - TECHNICAL	-	-
TOTAL PURCHASED/CONTRACTED SERVICES	-	-
SUPPLIES		
STREET REPAIRS & MAINT INSIDE	-	-
TOTAL SUPPLIES	-	-
CAPITAL OUTLAYS		
INFRASTRUCTURE	-	-
MACHINERY	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
OTHER COSTS		
WALTON COUNTY FOR DEBT SERVICE	-	-
TOTAL OTHER COSTS	-	-
OTHER FINANCING USES		
TRANSFERS OUT - OTHER FUNDS	-	-
TOTAL OTHER FINANCING USES	-	-
TOTAL EXPENDITURES	**$ -**	**$ -**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ -	$ -	$ -	$ -	-
-	-	104,574	104,574	-
-	-	104,574	104,574	-
-	-	411,092	411,092	-
-	-	411,092	411,092	-
-	-	-	-	-
-	-	-	-	-
-	-	714,334	714,334	-
-	-	714,334	714,334	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
$ -	**$ -**	**$ 1,230,000**	**$ -**	**-**

SPLOST Fund
Detail

Public Works - Transportation		
LCI - Engineering	$	23,080
TE - Engineering		81,494
Street Repairs & Maintenance		411,092
Total	**$**	**411,092**
Fire		
Pumper	$	400,000
Total	**$**	**400,000**
Police		
4 Patrol Vehicles	$	133,334
Total	**$**	**133,334**
Solid Waste		
Sweeper	$	70,000
Garbage Truck Replacement Body		55,500
Garbage Truck Replacement Body		55,500
Total	**$**	**181,000**
SPLOST Fund Total	**$**	**1,230,000**

SPLOST 2013
PROJECT BUDGET

Projected Revenue	8,610,000
Total	**8,610,000**

PROJECT	AMOUNT
LCI/Keck and Wood (2007 & 2013)	385,780
TE/Keck and Wood (2007 & 2013)	179,594
Fire Pumper (2)	900,000
Fire SUV Rescue (2)	50,000
Police Vehicles (18)	800,004
Solid Waste Sweeper	70,000
Solid Waste Garbage Truck Replacement	254,000
Solid Waste Garbage Truck Replace Body (3)	166,500
Engineering Other Street Projects	1,000,000
Reserve for Future Projects	250,000
Reserve for Paving Gap Year	679,000
Paving, Sidewalks, & Drainage Projects	3,875,122
Total	**8,610,000**

PROJECT	2013	2014	2015	2016	2017	2018
LCI/Keck and Wood (2007 & 2013)	23,080	3,100	287,760	71,840		
TE/Keck and Wood (2007 & 2013)	81,494	98,100				
Fire Pumper	400,000					500,000
Fire SUV (Rescue)		25,000			25,000	
Police Vehicles	133,334	133,334	133,334	133,334	133,334	133,334
Solid Waste Sweeper	70,000					
Solid Waste Garbage Truck Replacement		127,000				127,000
Solid Waste Garbage Truck Replace Body	55,500					
Solid Waste Garbage Truck Replace Body	55,500				55,500	
Engineering Other Street Projects		200,000	200,000	200,000	200,000	200,000
Reserve for Future Projects			100,000		100,000	50,000
Reserve for Paving		100,000		300,000	200,000	79,000
Paving, Sidewalks, & Drainage Projects	411,092	789,466	754,906	770,826	762,166	386,666
Total	**1,230,000**	**1,476,000**	**1,476,000**	**1,476,000**	**1,476,000**	**1,476,000**


Since 1821
THE CITY OF
Monroe

ENTERPRISE FUNDS


Since 1821
THE CITY OF
Monroe

COMBINED UTILITIES FUND

COMBINED UTILITIES FUND
REVENUE, EXPENDITURES AND OTHER SOURCES AND USES SUMMARY

	2009 ACTUAL	2010 ACTUAL
REVENUE		
INTERGOVERNMENTAL	$ 481,350	$ 585,337
CHARGES FOR SERVICES		
ELECTRIC	13,775,591	14,380,612
TELECOMM	3,465,797	3,737,886
WATER	4,376,549	3,866,877
SEWER	3,429,231	3,636,072
GAS	4,904,647	4,591,196
GENERAL CUSTOMER ACCOUNT FEES	629,669	570,544
INVESTMENT INCOME	87,158	72,107
CONTRIBUTIONS AND DONATIONS	-	65,681
MISCELLANEOUS	1,549	39,434
OTHER FINANCING SOURCES	603,361	320,219
TOTAL REVENUE	**31,754,902**	**31,865,965**
EXPENDITURES		
FINANCE AND ADMINISTRATION	16,165	8,469
ELECTRIC AND TELECOMMUNICATIONS	16,873,904	17,676,031
WATER, SEWER AND GAS	12,720,568	12,581,063
TOTAL EXPENDITURES	**29,610,637**	**30,265,563**
EXCESS (DEFICIENCY) OF REVENUE AND OTHER SOURCES OVER EXPENITURES	**$ 2,144,265**	**$ 1,600,402**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 1,106,356	$ -	$ -	$ -	-
15,302,941	17,992,000	17,839,302	(152,698)	38.43%
4,021,129	4,112,000	4,934,205	822,205	54.35%
3,947,931	4,057,000	4,039,000	(18,000)	-90.00%
3,521,019	3,700,000	3,675,000	(25,000)	-50.00%
4,285,228	4,380,000	4,150,000	(230,000)	-23.51%
588,117	-	-	-	-
61,068	75,000	50,000	(25,000)	-33.33%
111,556	-	-	-	-
41,373	5,000	5,000	-	-
-	-	-	-	-
32,986,718	**34,321,000**	**34,692,507**	**371,507**	**1.08%**
11,008	80,000	55,000	(25,000)	-31.25%
19,383,313	22,104,000	22,859,106	755,106	3.42%
11,618,628	12,137,000	11,778,401	(358,599)	-2.95%
31,012,949	**34,321,000**	**34,692,507**	**371,507**	**1.08%**
$ 1,973,769	**$ -**	**$ -**	**$ -**	

Revenues and Rates

Funding for the Combined Utilities Fund is provided primarily by user fees. The operating revenues provide funding for the operating and maintenance expenses of the utility, routine repairs and maintenance and debt service on all existing debt connected to utilities.

Five percent (5%) of the gross revenue received per month from the operation of the system is placed in a reserve fund that is kept separate from other funds. The money in this fund is used for expansion or major maintenance and repair of the system. Additionally, five percent (5%) of the gross revenue is paid to the General Fund of the City.

The City of Monroe combined utility provides electric, natural gas, sewer, cable, internet and phone services to customers primarily within the city limits. The City has an adequate supply of water, electric and gas to meet the needs of Monroe's expected demand for the next 15-20 years.

Electric System

The electric utility of the City is substantially confined to an area within or near the corporate City limits of Monroe and customers therein needing electric service must take such service from the City. An exception exists if it is a new customer and the load is expected to exceed 9MW. A new customer whose load exceeds 9 MW falls under the Georgia Customer Choice regulation. This regulation allows the customer to take bids and then contract for their electric service. Under this regulation, the City can likewise provide electric service to customers outside of, but strategically near their service territory. The City purchases nearly all of its electricity through the Municipal Electric Authority of Georgia, (MEAG). Planning for generating capacity and/or power purchases to serve the City's electric load is also provided by MEAG Power. This arrangement serves to reduce the risk of adding incremental generating capacity as well as the risk of losing a large customer to individual MEAG Power participants such as the City.

Natural Gas System

Natural gas service is provided within the corporate limits of the City as well as in some areas of Walton County. In 1987, the City, along with 62 other municipally-owned natural gas systems in the State of Georgia, began

purchasing gas from the Municipal Gas Authority of Georgia (MGAG). The City natural gas system consists primarily of two delivery stations and approximately 146 miles of natural gas distribution lines. The two delivery stations are connected to the Transcontinental Gas Pipe Line Corporation. Transcontinental Gas Pipe Line Corporation is the pipeline supplier to the City.

Water System

The City's raw water supply facilities originate with raw water intake from the Alcovy River at the River Intake Pump Station located immediately upstream of Georgia Highway 78. In addition to its raw water intake from the Alcovy River, the City owns the John T. Briscoe, Jr. Raw Water Reservoir ("the Briscoe Reservoir") which increases its total raw water supply capacity.

The City has the ability to pump raw water from either or both of its raw water sources to its water treatment plant. The water portion of the City system is under the jurisdiction of The Georgia Environmental Protection Division (the "Georgia EPD"). The Georgia EPD has approved a reliable raw water yield from the City's current raw water sources of 10 MGD (maximum daily withdrawal). The City has consistently met all requirements set forth by the Georgia EPD as to water quality.

The City's Water Treatment Plant (the "WTP") is located within the City's corporate limits. The WTP is a 10-MGD microfiltration system. The City currently operates and maintains over 235 miles of water lines in its distribution system varying in diameter up to 24 inches. Three water storage tanks, with a total storage volume of 1.5 million gallons, are located throughout the City's distribution system to help satisfy peak water demands and fire protection requirements.

Sewer System

The Jack's Creek Wastewater Treatment plant (WWTP) is a 3.4-MGD trickling filter plant that provides secondary treatment capable of handling peak flows of 9.5 MGD. The sewerage collection system primarily serves areas inside and adjacent to the corporate City limits. This collection system includes approximately 140 miles of sewer lines and 7 lift stations.

COMBINED UTILITIES FUND
REVENUE DETAIL

REVENUES	2009 ACTUAL	2010 ACTUAL
INTERGOVERNMENTAL		
STATE GRANTS REC'D CDBG07	$ 481,350	$ -
STATE GRANTS RECEIVED	-	585,337
LOCAL GRANTS REC'D	-	-
TOTAL INTERGOVERNMENTAL	**481,350**	**585,337**
CHARGES FOR SERVICES		
CATV / INT MISC REVENUES	212,473	231,339
CATV / INT OPERATING REVENUES	29,352	7,363
CATV / INTERNET REVENUES	3,223,972	2,357,270
ELECTRIC METERED SALES	12,837,934	13,335,971
ELECTRIC MISC REVENUES	223,492	298,219
ELECTRIC OPERATING REVENUES	451,370	341,446
ELECTRIC PLAN DESIGN FEES	-	-
GAS METERED SALES	4,712,844	4,372,071
GAS MISC REVENUES	1,086	350
GAS OPERATING REVENUES	26,995	10,975
GAS TAP FEES	6,800	2,450
INTERNET/DATA REVENUES	-	908,347
MEAG REBATE	262,795	404,976
MGAG REBATE	156,922	205,350
SEWAGE MISC REVENUES	162	-
SEWAGE OTHER OPER REVENUES	394,217	300,950
SEWAGE TREATMENT REVENUES	3,005,502	3,108,622
SEWERAGE TAP FEES	29,350	226,500
TELEPHONE REVENUES	-	233,567
UTIL GENERAL CUST ACCOUNT FEES	629,669	570,544
WATER METERED SALES	4,333,938	3,648,954
WATER MISC REVENUES	(274)	14,549
WATER OPERATING REVENUES	10,360	10,399
WATER TAP FEES	32,525	192,975
IBBS REBATE	-	-
TOTAL CHARGES FOR SERVICES	**30,581,484**	**30,783,187**
INVESTMENT INCOME		
INTEREST REVENUES - UTILITY	87,158	72,107
TOTAL INVESTMENT INCOME	**87,158**	**72,107**
CONTRIBUTIONS AND DONATIONS		
CONTRIBUTED CAP - ELECTRIC	-	65,681
CONTRIBUTED CAP - GAS	-	-
CONTRIBUTED CAP - OTHER UTILIT	-	-
CONTRIBUTED CAP - SEWAGE	-	-
CONTRIBUTED CAP - WATER	-	-
CONTRIBUTED CAPITAL - CATV	-	-
TOTAL CONTRIBUTIONS AND DONATIONS	**-**	**65,681**

2011 ACTUAL	2011 BUDGET	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 319,046	$ -	$ -	$ -	$ -	-
780,480	-	-	-	-	-
6,830	-	-	-	-	-
1,106,356	**-**	**-**	**-**	**-**	**-**
193,519	225,000	225,000	225,000	-	-
6,189	7,500	7,500	7,500	-	-
2,366,719	2,655,666	2,350,000	2,926,705	576,705	24.54%
14,588,270	15,350,840	17,342,000	17,069,302	(272,698)	-1.57%
164,041	400,000	150,000	120,000	(30,000)	-20.00%
310,485	300,000	250,000	350,000	100,000	40.00%
-	-	-	-	-	-
4,097,251	4,464,435	4,200,000	4,000,000	(200,000)	-4.76%
175	-	-	-	-	-
10,681	10,000	10,000	10,000	-	-
6,600	10,000	10,000	10,000	-	-
1,129,540	825,000	1,129,500	1,325,000	195,500	17.31%
240,145	250,000	250,000	300,000	50,000	20.00%
170,521	150,000	160,000	130,000	(30,000)	-18.75%
-	-	-	-	-	-
141,782	350,000	150,000	150,000	-	-
3,250,937	3,075,000	3,500,000	3,500,000	-	-
128,300	50,000	50,000	25,000	(25,000)	-50.00%
324,976	200,000	400,000	450,000	50,000	12.50%
588,117	-	-	-	-	-
3,847,193	3,991,657	3,977,000	3,977,000	-	-
749	20,000	20,000	2,000	(18,000)	-90.00%
7,601	10,000	10,000	10,000	-	-
92,388	50,000	50,000	50,000	-	-
186	-	-	-	-	-
31,666,365	**32,395,098**	**34,241,000**	**34,637,507**	**396,507**	**1.16%**
61,068	125,000	75,000	50,000	(25,000)	-33.33%
61,068	**125,000**	**75,000**	**50,000**	**(25,000)**	**-33.33%**
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
96,789	-	-	-	-	-
14,767	-	-	-	-	-
-	-	-	-	-	-
111,556	**-**	**-**	**-**	**-**	**-**

COMBINED UTILITIES FUND
REVENUE DETAIL

REVENUES	2009 ACTUAL	2010 ACTUAL
MISCELLANEOUS		
ADMIN ALLOC - OTHER REV CATV	110,669	116,925
ADMIN ALLOC - OTHER REV ELECT	229,059	197,234
ADMIN ALLOC - OTHER REV GAS	141,463	108,230
ADMIN ALLOC - OTHER REV SEWER	103,926	96,175
ADMIN ALLOC - OTHER REV WATER	134,540	124,058
ADMIN ALLOC - OTHER REVENUES	(719,656)	(642,622)
CUSTOMER CONVENIENCE FEES	-	-
OTHER - UTILITY	549	-
REIMB DAMAGED PROP - CATV	-	2,000
REIMB DAMAGED PROP - ELECT	-	5,860
REIMB DAMAGED PROP - GAS	-	31,295
REIMB DAMAGED PROP - OTHER	1,000	-
REIMB DAMAGED PROP - SEWAGE	-	-
REIMB DAMAGED PROP - WATER	-	75
REIMB FOR DAMAGED PROPERTY	-	204
TOTAL MISCELLANEOUS	**1,550**	**39,434**
OTHER FINANCING SOURCES		
SALE OF FIXED ASSETS - CATV	-	-
SALE OF FIXED ASSETS - ELECTRI	2,560	344,114
SALE OF FIXED ASSETS - GAS	600,800	-
SALE OF FIXED ASSETS - GENERAL	-	(233)
SALE OF FIXED ASSETS - SEWAGE	-	-
SALE OF FIXED ASSETS - WATER	-	(23,662)
TOTAL OTHER FINANCING SOURCES	**603,360**	**320,219**
TOTAL EXPENDITURES	**$ 31,754,902**	**$ 31,865,965**

2011 ACTUAL	2011 BUDGET	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
78,326	66,000	72,966	79,194	6,228	8.54%
309,169	260,513	292,050	309,660	17,610	6.03%
112,027	94,397	89,676	69,702	(19,974)	-22.27%
69,659	58,696	69,360	66,198	(3,162)	-4.56%
83,542	70,395	75,948	75,246	(702)	-0.92%
(652,723)	(550,000)	(600,000)	(600,000)	-	-
-	-	-	-	-	-
3,538	5,000	5,000	5,000	-	-
28,407	-	-	-	-	-
1,635	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
7,793	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
41,373	**5,000**	**5,000**	**5,000**	**-**	**-**
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
$ 32,986,718	**$ 32,525,098**	**$ 34,321,000**	**$ 34,692,507**	**$ 371,507**	**1.08%**

ELECTRIC RATES

RESIDENTIAL

	Summer (May - October)	Winter (November - April)
Base Charge	$10.00	$10.00
First 700 KWH	$ 0.09 per kWh	$ 0.09 per kWh
Over 700 KWH	$ 0.128 per kWh	$ 0.078 per kWh

*Plus Applicable Power Cost Adjustment and Applicable Sales Tax

Minimum Bill $10.00 plus Applicable Sales Tax

COMMERCIAL NON DEMAND

Applicable to non-residential service where average monthly energy consumption is less than 3,000 kilowatthours, based on the most recent 12 months' data in January each year.

	Summer (May - October)	Winter (November - April)
Base Charge	$16.00	$16.00
All kWh	$ 0.155 per kWh	$ 0.125 per kWh

*Plus Applicable Power Cost Adjustment and Applicable Sales Tax

Minimum Bill $16.00 plus Applicable Sales Tax

COMMERCIAL DEMAND

Applicable to all commercial or industrial electric service where the average monthly consumption is greater than or equal to 3,000 kilowatthours and the maximum monthly demand is less than 1,000 kilowatts.

Base Charge $35.00
Demand Charge .....$ 2.50 per kW

Energy Charges:
First 200 kWh per kW of Billing Demand:
- First 3,000 kWh .....$0.125 per kWh
- Next 7,000 kWh .....$0.117 per kWh
- Next 90,000 kWh .....$0.109 per kWh
- Next 100,000 kWh .....$0.101 per kWh

Next 200 kWh per kW of Billing Demand .....$0.053 per kWh
Over 400 kWh per kW of Billing Demand .....$0.047 per kWh

*Plus Applicable Power Cost Adjustment and Applicable Sales Tax

Minimum Bill $35.00 per meter plus $8.00 per kW of billing demand plus applicable Sales Tax

INDUSTRIAL

Applicable to all commercial or industrial electric service where maximum monthly demand exceeds 1,000 kilowatts.

Base Charge $100.00
Demand Charge .....$ 8.00 per kW

Energy Charges:
All consumption kWh not greater than 200 hours times the demand:....
First 200,000 kWh .....$ 0.07 per kWh
Over 200,000 kWh .....$ 0.06 per kWh

All consumption kWh in excess of 200 hours and not greater than 400 hours times the billing demand.....$ 0.048 per kWh
All consumption kWh in excess of 400 hours times the Demand .....$ 0.042 per kWh

*Plus Applicable Power Cost Adjustment and Applicable Sales Tax

Minimum Bill $100.00 per meter plus $8.00 per kW of billing demand plus applicable Sales Tax

CHURCH

Applicable to all buildings and facilities owned and solely used by religious institutions and led by licensed members of the clergy. Buildings and facilities used for weekday afternoon educational, preschool and/or recreational purposes may, at the sole option of the City of Monroe, be billed under the otherwise appropriate commercial rate schedule. At the option of high load factor religious institutional accounts, service under the commercial demand tariff may be selected in lieu of this tariff.

Base Charge $10.00
All kWh .....$ 0.088 per kW

*Plus Applicable Power Cost Adjustment and Applicable Sales Tax

Minimum Bill $10.00 plus Applicable Sales Tax

SECURITY LIGHTS

TYPE	RATE
100 Watt HPS	$10.00
150 Watt HPS	$10.00
150 Watt HPS (ornamental)	$12.00
175 Watt MV	$10.00
250 Watt HPS	$16.00
400 Watt HPS	$20.00
400 Watt MH	$32.00
1000 Watt MH	$45.00

Plus Applicable Sales Tax

- Add-ons: $3.00/month for New Pole
  $3.00/month for Underground

(*Light must be located within 50 feet of the transformer or meter base, with no exceptions.*)

**Power Cost Adjustment is the increase or decrease in rates charged to customers sufficient to recover the total electric utility costs, including but not limited to wholesale power cost, investment in future energy resources, costs of distribution system operation and maintenance, administrative costs attributable to utility operations, and transfers and allocation paid to the City.*

CABLE TELEVISION RATES

PROGRAMMING	MONTHLY FEES
Basic Cable	$15.50
Basic & Expanded Basic Cable	$48.00
Digital Cable Service	$62.95
Showtime	$13.95[1]
Cinemax	$13.95[1]
HBO	$13.95
STARZ Super Pak (Starz, Encore, WAM)	$13.95
Playboy	$14.95
[1] If purchased with HBO	$11.95

CATV INSTALLATION CHARGES

Un-wired Home	$55.00 includes one outlet - Each Additional $15.00*
Pre-wired Home	$35.00 includes one outlet - Each Additional $15.00*
Additional Outlet (same trip)	$15.00 per outlet*
Additional Outlet (different trip)	$25.00 for 1st outlet
	$15.00 for each additional outlet
Relocate Outlet	$25.00 for 1st outlet
	$15.00 for each additional outlet
Premium Channel Addition	$10.00 for one channel

Upgrade of Service Fee (basic to expanded basic) $10.00

Cable Reconnect-Office Fee $20.00

Trip Charge for customer-caused problems $35.00 plus materials

INTERNET SERVICE RATES

SERVICE & COST	Value ($21.95/mont	Standard ($34.95/month)	Max ($44.95/month)
DOWNLOAD/ UPLOAD SPEED	1 Mbps / 256 Kbps *(was 512 Kbps/12 Kbps)*	6 Mbps / 512 Kbps *(was 3 Mbps/384 Kbps)*	15 Mbps / 1 Mbps *(was 6 Mbps/512 Kbp*
INFORMATION	- unlimited Internet access via cable modem connection - up to 3 e-mail accounts ideal for occasional Intern usage (several times per week)	- unlimited Internet access via cable modem connection - up to 3 e-mail accoun ideal for regular Interne usage (several times daily)	- unlimited Internet access via cable modem connection - up to 3 e-mail accoun static IP address ideal f heavy Internet usage including businesses

A Start-Up Charge of $25.00 must be paid before installation.

PHONE RATES

RESIDENTIAL

Residential Phone	$29.95	
Phone/Internet	$57.95	
Phone/Cable	$57.95	
Phone/Internet/Cable	$99.95	
Residential FCC Fee	$4.48	per line
911 Fee	$1.50	per line
Residential Sales Tax	$2.10	per line

COMMERCIAL

Commercial Phone	$39.95	
Phone/Internet	$79.95	
Phone/Cable	$79.95	
Phone/Internet/Cable	$110.95	
Commercial FCC Fee	$9.07	per line
911 Fee	$1.50	per line
Commercial Sales Tax	$2.80	per line

Installation/Port Charges

One Time Port Charge	$24.00	
International Long Distance	Rates vary	per call
411 Information	$ 1.50	

WATER RATES

RESIDENTIAL & SMALL COMMERCIAL (up to 1" meter)

	IN-CITY	OUT-OF-CITY
Base Charge	$14.00 per month	$ 18.00 per month
1,000 - 3,000 Gallons	$ 1.95 per 1000 Gals.	$ 3.00 per 1000 Gals.
3,001 - 6,000 Gallons	$ 3.77 per 1000 Gals.	$ 5.84 per 1000 Gals.
6,001 - 10,000 Gallons	$ 3.81 per 1000 Gals.	$ 5.90 per 1000 Gals.
10,001 - 125,000 Gallons	$ 3.85 per 1000 Gals.	$ 5.97 per 1000 Gals.
All Over 125,000 Gallons	$ 3.90 per 1000 Gals.	$ 6.02 per 1000 Gals.
Minimum Bill	$14.00 per month	$ 18.00 per month

LARGE COMMERCIAL (larger than 1" meter)

	IN-CITY	OUT-OF-CITY
Base Charge	$35.00 per month	$50.00 per month
1,000 - 3,000 Gallons	$ 1.95 per 1000 Gals.	$ 3.00 per 1000 Gals.
3,001 - 6,000 Gallons	$ 3.77 per 1000 Gals.	$ 5.84 per 1000 Gals.
6,001 - 10,000 Gallons	$ 3.81 per 1000 Gals.	$ 5.90 per 1000 Gals.
10,001 - 125,000 Gallons	$ 3.85 per 1000 Gals.	$ 5.97 per 1000 Gals.
All Over 125,000 Gallons	$ 3.90 per 1000 Gals.	$ 6.02 per 1000 Gals.
Minimum Bill	$35.00 per month	$50.00 per month

INDUSTRIAL

	IN-CITY	OUT-OF-CITY
Base Charge	$150.00 per month	$225.00 per month
0 - 1,000,000 Gallons	$ 3.71 per 1000 Gals.	$ 5.72 per 1000 Gals.
1,000,001-2,500,000 Gals.	$ 3.77 per 1000 Gals.	$ 5.79 per 1000 Gals.
2,500,001 Gals. +	$ 3.84 per 1000 Gals.	$ 5.85 per 1000 Gals.
Minimum Bill	$150.00 per month	$225.00 per month

WATER METER TAP FEES

GALLONS PER MINUTE	SIZE	*RESIDENTIAL IN- CITY*	*RESIDENTIAL OUT-OF-CITY*	*COMMERCIAL IN-CITY*	*COMMERCIAL OUT-OF-CITY*
25	¾"	$ 1,750.00	$2,625.00	$ 2,250.00	$ 3,375.00
50	1"	$ 2,000.00	$3,000.00	$ 2,500.00	$ 3,750.00
90	1½"	$ 2,500.00	$3,750.00	$ 3,000.00	$ 4,500.00
130	2"	$ 3,000.00	$4,500.00	$ 3,500.00	$ 5,250.00
500	3"			$ 12,500.00	$ 18,750.00
500+	4"			$ 13,000.00	$ 19,500.00
500+	6"			$ 17,500.00	$ 26,250.00

WATER MAIN TAP FEES

SIZE	FEES
6" x 6"	$3,500.00
8" x 6"	$3,550.00
8" x 8"	$3,850.00
10" x 6"	$4,100.00
10" x 8"	$4,400.00
10" x 10"	$4,850.00

ADDITIONAL WATER METERS
(WITHOUT A SEPARATE TAP)

- A 5/8" x ¾ inch water meter must be installed immediately adjacent to his/her existing water meter and must be connected to the same service line which supplies the existing meter.
- Customer's water line that extends from the additional water meter must end outside of the occupancy's foundation and in no way connect to the occupancy's plumbing.
- The purpose of this additional water meter shall be for lawn irrigation and other related activities.
- The consumption of this additional water meter shall not be subject to a sewer charge.

INSTALLATION FEE FOR ADDITIONAL WATER METER: $200.00

- This Installation Fee only applies when the meter can be installed without a separate tap.
- If an additional tap is required, the standard tap fee shall apply.

NOTE: INSTALLATION FEE FOR ADDITIONAL 1" WATER METER: $350.00

TEMPORARY WATER METER PERMIT

- $350.00 Deposit required to use a Temporary Water Meter for water use from a Fire Hydrant at a designated location. Permit Application must be completed and deposit paid in advance of receiving water meter.

ADJUSTMENTS FOR WATER LEAKS

When a customer's water consumption exceeds his or her normal water usage because of a leak on the customer's premises, the City will adjust the amount of the customer's bill, provided that the following conditions are met:

- The leak was relatively un-preventable.
- The total adjustment will be limited to one-half of the water consumption above the customer's normal usage. Normal usage shall be determined by examining the customer's water history for the same month of the year for prior year's usage.
- All of the consumption above normal usage will be adjusted from the sewer charge.
- The City will adjust two consecutive months' bills during any twelve-month period.
- The City may require verification of the leak (i.e. a receipt from a plumber for the repair, etc.)

An adjustment will not be made if it is less than $5.00

SEWER RATES

RESIDENTIAL

	IN-CITY	*OUT-OF-CITY*
Base Charge	$14.00 per month	$18.00 per month
Volumetric Charge	$ 3.58 per 1000 gals of water used	$ 5.33 per 1000 gals of water used
Minimum Bill	$21.16 per month	$28.66 per month

COMMERCIAL / INDUSTRIAL

The monthly Sewer charge is 190% of the current water charge.

Minimum Bill $24.58 per month

WASTEWATER PUMP STATION MAINTENANCE FEE

	OUT-OF-CITY
Residential Customers served by a WW Pump Station Located OUTSIDE the City Limits	$5.00 per month

SEWER CAMERA FEES

$ 2.00 per foot
$ 100.00 Minimum Charge

WASTEWATER TAP FEES

BASED ON WATER METER SIZE				
WATER METER SIZE	RESIDENTIAL IN-CITY	RESIDENTIAL OUT-OF-CITY	COMMERCIAL IN-CITY	COMMERCIAL OUT-OF-CITY
¾" (BASE METER)	$3,000 [1, 2]	$6,000 [3,4]	$5,000 [5]	$10,000 [5]
1"			$6,000	$12,000
1½"			$7,500	$15,000
2"			$10,000	$20,000
3"			$20,000	$40,000
4"			$35,000	$70,000
6"			$50,000	$100,000

1 DEVELOPER/PROPERTY OWNER NOT LOCATED IN A SUBDIVISION PAYS $3000.00 ($2,000 SEWER MAIN TAP FEE PLUS THE $1,000 SEWER SERVICE TAP FEE)

2 DEVELOPER OF A SUBDIVISION PAYS SEWER MAIN TAP FEE OF $2,000 PER LOT & BUILDER IN A SUBDIVISION PAYS SEWER SERVICE TAP FEE OF $1,000 PER LOT

3 DEVELOPER/PROPERTY OWNER NOT LOCATED IN A SUBDIVISION PAYS $6000.00 ($4,000 SEWER MAIN TAP FEE PLUS THE $2,000 SEWER SERVICE TAP FEE)

4 DEVELOPER OF A SUBDIVISION PAYS SEWER MAIN TAP FEE OF $4,000 PER LOT & BUILDER IN A SUBDIVISION PAYS SEWER SERVICE TAP FEE OF $2,000 PER LOT

5 DEVELOPER/COMMERCIAL PROPERTY OWNER PAYS THE TOTAL BASE METER FEE PER LOT WITH THE REMAINING TAP FEE PER LOT FOR ANY TAP LARGER THAN THE ¾" BASE METER

SEPTIC DISCHARGE PRICING

Gallons (based on tank size)	Rate Per Discharge
275	$25.03
400	$36.40
500	$45.50
650	$59.15
700	$63.70
900	$81.90
1,500	$136.50
2,000	$182.00
2,200	$200.20
2,500	$227.50
2,700	$245.70
3,000	$273.00
3,300	$300.30
3,500	$318.50
4,000	$364.00
4,500	$409.50
5,000	$455.00
5,500	$500.50
6,000	$546.00
6,500	$591.50

NATURAL GAS RATES

	RESIDENTIAL	COMMERCIAL
Base Charge	$10.00	$15.00
Distribution Charge Per CCF	$ 0.375 per CCF	$ 0.375 per CCF

*Plus Applicable Gas Cost Adjustment and Applicable Sales Tax

	FIRM INDUSTRIAL	INTERRUPTIBLE INDUSTRIAL
Base Charge	$479.00 Minimum	$384.00 Minimum
Distribution Charge Per CCF	$ 0.225 per CCF	$ 0.225 per CCF

*Plus Applicable Gas Cost Adjustment and Applicable Sales Tax

NATURAL GAS TAP FEES

Residential	$400.00 plus installation charges
Commercial	$800.00 plus installation charges

(Plus installation charges of $1.75 per ft. over 100 ft.)

NATURAL GAS RECONNECTION FEE

$150.00 will be charged to reconnect a residential meter that a resident requests to be disconnected for the summer season.

*Gas *Cost Adjustment is the increase or decrease in rates charged to customers sufficient to recover the total gas utility costs, including but not limited to commodity costs, pipeline demand costs, pipeline fuel retention costs, applicable hedge costs, costs of distribution system operation and maintenance, administrative costs attributable to utility operations, and transfers and allocation paid to the City.*


Since 1821
THE CITY OF
Monroe

UTILITIES FUND EXPENDITURES BY DEPARTMENT


Since 1821
THE CITY OF
Monroe

Finance - Utility

Overview

The Finance Department of the Combined Utilities provides administrative and financial support for all departments of the utility as well as customer service for the citizens and users. Divisions in the Finance Department of the utilities are Administration, Billing and Central Service. The Administration division is customer service and cashier operations, Billing handles all utility billing and work orders and Central Service is responsible for meter reading.

Goals/Accomplishments

- To provide quality customer service, accurate billing and meter reading of all City of Monroe Utilities.

- To conduct billing audit of city wide utilities.

ADMINISTRATION AND FINANCE
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
FINANCIAL ADMINISTRATION		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	$ 255,457	$ 196,076
OVERTIME SALARIES	14,128	8,709
GROUP INSURANCE	60,060	45,606
SOCIAL SECURITY	15,735	12,316
MEDICARE	3,680	2,880
GMEBS-RETIREMENT CONTRIBUTION	20,931	19,487
UNEMPLOYMENT INSURANCE	-	-
WORKERS COMP INSURANCE	6,439	6,944
MEDICAL EXAMS	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	376,430	292,018
PURCHASED/CONTRACTED SERVICES		
ATTORNEY FEES - OTHERS	37,638	4,831
ATTORNEY FEES-PRESTON & MALCOM	34,091	25,050
AUDIT SERVICES	29,372	30,353
COMMUNICATION SERVICES	31,572	34,197
CONSULTING - TECHNICAL	-	-
DUES & SUBSCRIPTIONS	9,241	8,786
EQUIPMENT RENTS / LEASES	2,304	2,304
EQUIPMENT REP & MAINT-OUTSIDE	-	565
GENERAL LIABILITY INSURANCE	156,547	173,690
LAWN CARE & MAINTENANCE	6,296	5,734
MAINTENANCE CONTRACTS	52,046	46,925
MARKETING EXPENSES	-	-
OTHER CONTRACTUAL SERVICES	30,318	30,170
PUBLIC RELATIONS	-	-
R & M BUILDINGS - OUTSIDE	7,168	9,264
R & M SYSTEM - OUTSIDE	-	708
SECURITY SYSTEMS	539	1,174
TRAINING & EDUCATION	7,151	4,231
UTILITY PROTECTION CTR (DIG)	6,654	6,139
VEHICLE REP & MAINT-OUTSID	-	-
TOTAL PURCHASED/CONTRACTED SERVICES	410,937	384,121
SUPPLIES		
AUTO & TRUCK FUEL	23	-
BUILDING REP & MAINT - INSIDE	2,805	2,432
DAMAGE CLAIMS	2,302	651
EQUIPMENT < 5,000	-	-
EQUIPMENT REP & MAINT - INSIDE	-	-
MILEAGE REIMBURSEMENT	-	-
MISCELLANEOUS	3,825	2,075
OFFICE SUPPLIES & EXPENSES	65,435	50,111
POSTAGE	5,141	8,427
SMALL OPERATING SUPPLIES	-	161
SMALL TOOLS & MINOR EQUIPMENT	200	-

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 199,223	$ 198,640	202,386	$ 3,746	1.89%
5,098	5,000	5,000	-	-
59,157	30,400	34,400	4,000	13.16%
12,134	12,626	12,858	232	1.84%
2,838	2,953	3,007	54	1.83%
19,744	21,100	23,940	2,840	13.46%
-	-	-	-	-
10,459	15,000	15,000	-	-
60	-	-	-	-
308,713	285,719	296,591	10,872	3.81%
3,503	2,000	2,000	-	-
18,211	25,000	25,000	-	-
27,088	38,000	38,000	-	-
38,893	35,000	35,000	-	-
893	-	-	-	-
7,371	8,000	8,000	-	-
2,112	5,000	5,000	-	-
-	5,000	5,000	-	-
176,609	145,000	100,000	(45,000)	-31.03%
5,664	10,000	5,000	(5,000)	-50.00%
48,190	60,000	60,000	-	-
-	5,000	5,000	-	-
30,178	40,000	40,000	-	-
-	-	-	-	-
2,896	10,000	10,000	-	-
-	-	-	-	-
1,614	-	-	-	-
3,253	4,000	4,000	-	-
5,356	8,000	8,000	-	-
-	-	-	-	-
371,831	400,000	350,000	(50,000)	-12.50%
68	-	-	-	-
1,467	5,000	5,000	-	-
10,253	1,500	1,500	-	-
1,178	2,000	2,000	-	-
-	-	-	-	-
-	3,500	-	(3,500)	-100.00%
2,028	2,000	2,000	-	-
42,509	60,000	60,000	-	-
3,019	10,000	10,000	-	-
-	4,000	4,000	-	-
-	-	-	-	-

ADMINISTRATION AND FINANCE
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
UTIL COSTS FOR OTHER FUNDS	194,067	198,121
UTIL COSTS FOR UTIL FUND	61,060	71,128
UTILITY CASHIERS OVER/SHORT	-	295
TOTAL SUPPLIES	334,858	333,401
CAPITAL OUTLAYS		
BUILDINGS	-	-
MACHINERY & EQUIPMENT	-	-
TOTAL CAPITAL OUTLAYS	-	-
OTHER COSTS		
ADMIN ALLOC - ADMIN EXPENSES	(3,639,736)	(3,983,715)
UTILITY BAD DEBT EXPENSE	209,713	255,961
TOTAL OTHER COSTS	(3,430,023)	(3,727,754)
DEBT SERVICE		
INTEREST EXP - 2001 UTIL BOND	57,038	48,749
INTEREST EXP - 2006 REV BONDS	171,770	171,770
INTEREST-CUST DEPOSITS	701	4,084
OTHER INTEREST EXPENSE	-	-
REVENUE BOND PRINCIPAL 2001	-	-
TOTAL DEBT SERVICE	229,509	224,603
DEPRECIATION AND AMORTIZATION		
AMORT 2006 BOND DEF CHG (2001)	3,602	3,602
AMORT 2006 BOND DEFEASANCE	8,985	8,985
AMORT 2006 BOND ISSUE COSTS	5,984	5,984
AMORT 2006 BOND PREMIUM	(12,499)	(12,499)
AMORT 2011 BOND PREMIUM	-	-
AMORT DISCOUNT- 2001 UTIL BOND	1,409	1,208
AMORT EXP - 2001 UTILITY BONDS	2,583	2,213
DEPRECIATION EXPENSE	-	-
TOTAL DEPRECIATION AND AMORTIZATION	10,064	9,493
OTHER FINANCING USES		
TRAN OUT - INSURANCE	12,000	25,000
TRAN OUT - OTHER FUNDS	-	401,773
TOTAL OTHER FINANCING USES	12,000	426,773
TOTAL FINANCIAL ADMINISTRATION	**(2,056,225)**	**(2,057,345)**
UTILITY BILLING		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	87,889	145,326
SEASONAL SALARIES	-	-
OVERTIME SALARIES	9,283	5,706
GROUP INSURANCE	24,015	22,648
SOCIAL SECURITY	5,757	8,587
MEDICARE	1,385	2,008
GMEBS-RETIREMENT CONTRIBUTION	8,373	14,615
WORKERS COMP INSURANCE	-	-
MEDICAL EXAMS	45	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	136,747	198,890

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
197,960	225,000	250,000	25,000	11.11%
78,184	72,000	72,000	-	-
-	-	-	-	-
336,666	385,000	406,500	21,500	5.58%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
(3,643,072)	(3,516,263)	(3,603,785)	(87,522)	2.49%
265,574	300,000	300,000	-	-
(3,377,498)	(3,216,263)	(3,303,785)	(87,522)	2.72%
39,765	9,067	5,786	(3,281)	-36.19%
171,770	171,770	171,770	-	-
4,290	-	-	-	-
-	-	-	-	-
-	236,390	238,358	1,968	0.83%
215,825	417,227	415,914	(1,313)	-0.31%
3,602	3,602	3,602	-	-
8,985	8,985	8,985	-	-
5,984	5,984	5,984	-	-
(12,499)	(12,499)	(12,499)	-	-
817	10,346	2,037	(8,309)	-80.31%
1,043	752	1,550	798	106.12%
3,146	7,076	3,664	(3,412)	-48.22%
-	-	-	-	-
11,078	24,246	13,323	(10,923)	-45.05%
12,000	12,000	12,000	-	-
-	-	-	-	-
12,000	12,000	12,000	-	-
(2,121,385)	**(1,692,071)**	**(1,809,457)**	**(117,386)**	**6.94%**
140,295	135,541	136,587	1,046	0.77%
-	-	-	-	-
6,015	8,000	8,000	-	-
28,559	22,800	25,800	3,000	13.16%
8,485	8,900	8,964	64	0.72%
1,984	2,081	2,097	16	0.77%
14,808	15,825	17,955	2,130	13.46%
-	-	-	-	-
40	-	-	-	-
200,186	193,147	199,403	6,256	3.24%

ADMINISTRATION AND FINANCE
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
PURCHASED/CONTRACTED SERVICES		
COMMUNICATION SERVICES	424	535
CONSULTING - TECHNICAL	-	-
MAINTENANCE CONTRACTS	12,100	7,879
OTHER CONTRACTUAL SERVICES	-	-
TRAINING & EDUCATION	159	443
UTIL BILL PRINT SERVICES	32,742	29,182
TOTAL PURCHASED/CONTRACTED SERVICES	45,425	38,039
SUPPLIES		
EQUIPMENT < 5,000	-	-
EQUIPMENT REP & MAINT - INSIDE	-	-
MILEAGE REIMBURSEMENT	-	-
MISCELLANEOUS	44	60
OFFICE SUPPLIES & EXPENSES	2,434	9,087
POSTAGE	61,380	55,890
SMALL OPERATING SUPPLIES	-	-
SMALL TOOLS & MINOR EQUIPMENT	-	-
TOTAL SUPPLIES	63,858	65,037
CAPITAL OUTLAYS		
COMPUTERS	-	-
TOTAL CAPITAL OUTLAYS	-	-
DEPRECIATION AND AMORTIZATION		
DEPRECIATION EXPENSE	-	-
TOTAL DEPRECIATION AND AMORTIZATION	-	-
TOTAL UTILITY BILLING	**246,030**	**301,966**
UTILITY CUSTOMER SERVICE		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	533,750	530,511
SEASONAL SALARIES	-	-
OVERTIME SALARIES	23,616	15,079
GROUP INSURANCE	167,816	136,509
SOCIAL SECURITY	32,955	32,697
MEDICARE	7,669	7,647
GMEBS-RETIREMENT CONTRIBUTION	58,897	68,203
WORKERS COMP INSURANCE	-	1,765
MEDICAL EXAMS	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	824,703	792,411
PURCHASED/CONTRACTED SERVICES		
COMMUNICATION SERVICES	1,507	1,759
CONSULTING - TECHNICAL	-	-
DUES & SUBSCRIPTIONS	-	-
MAINTENANCE CONTRACTS	11,156	6,794
OTHER CONTRACTUAL SERVICES	21,349	28,835
TRAINING & EDUCATION	263	1,359
TOTAL PURCHASED/CONTRACTED SERVICES	34,275	38,747
SUPPLIES		

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
2,648	-	-	-	-
-	-	-	-	-
8,362	10,000	10,000	-	-
-	3,000	3,000	-	-
1,301	2,000	2,000	-	-
26,833	30,000	30,000	-	-
39,144	45,000	45,000	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
60	-	-	-	-
10,121	5,000	5,000	-	-
52,668	50,000	60,000	10,000	20.00%
-	-	-	-	-
-	-	-	-	-
62,849	55,000	65,000	10,000	18.18%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
302,179	**293,147**	**309,403**	**16,256**	**5.55%**
536,128	531,742	531,855	113	0.02%
-	-	-	-	-
14,848	18,000	18,000	-	-
175,432	106,400	120,400	14,000	13.16%
32,000	34,084	34,091	7	0.02%
7,484	7,971	7,973	2	0.03%
69,103	73,850	83,790	9,940	13.46%
-	-	-	-	-
277	-	-	-	-
835,272	772,047	796,109	24,062	3.12%
1,876	2,500	1,500	(1,000)	-40.00%
-	-	-	-	-
2	-	-	-	-
7,499	6,000	6,000	-	-
46,364	25,000	75,000	50,000	200.00%
66	3,000	3,000	-	-
55,807	36,500	85,500	49,000	134.25%

ADMINISTRATION AND FINANCE
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
EQUIPMENT < 5,000	-	-
EQUIPMENT REP & MAINT - INSIDE	14	-
MILEAGE REIMBURSEMENT	-	11
MISCELLANEOUS	305	280
OFFICE SUPPLIES & EXPENSES	8,036	17,773
POSTAGE	-	-
SMALL OPERATING SUPPLIES	-	63
SMALL TOOLS & MINOR EQUIPMENT	49	3
UTILITY CASHIERS OVER/SHORT	1,914	192
TOTAL SUPPLIES	10,318	18,322
CAPITAL OUTLAYS		
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
DEPRECIATION AND AMORTIZATION		
DEPRECIATION EXPENSE	-	-
TOTAL DEPRECIATION AND AMORTIZATION	-	-
TOTAL UTILITY CUSTOMER SERVICE	**869,296**	**849,480**
CENTRAL SERVICES		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	468,865	471,429
SEASONAL SALARIES	-	-
OVERTIME SALARIES	12,988	9,347
GROUP INSURANCE	151,440	122,376
SOCIAL SECURITY	29,390	28,785
MEDICARE	6,874	6,732
GMEBS-RETIREMENT CONTRIBUTION	50,235	53,588
WORKERS COMP INSURANCE	285	1,807
MEDICAL EXAMS	-	34
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	720,077	694,098
PURCHASED/CONTRACTED SERVICES		
COMMUNICATION SERVICES	9,231	8,717
CONSULTING - TECHNICAL	-	-
DUES & SUBSCRIPTIONS	898	455
EQUIPMENT RENTS / LEASES	-	-
EQUIPMENT REP & MAINT-OUTSIDE	-	-
MAINTENANCE CONTRACTS	6,219	5,295
OTHER CONTRACTUAL SERVICES	-	-
R & M BUILDINGS - OUTSIDE	-	598
TRAINING & EDUCATION	4,468	9,408
UNIFORM RENTAL	6,547	6,821
VEHICLE REP & MAINT-OUTSID	7,483	272
TOTAL PURCHASED/CONTRACTED SERVICES	34,846	31,566
SUPPLIES		
AUTO & TRUCK FUEL	12,484	14,602
BUILDING REP & MAINT - INSIDE	572	3,244
DAMAGE CLAIMS	-	-

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
280	2,500	2,500	-	-
14,083	15,000	15,000	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
553	500	500	-	-
14,916	18,000	18,000	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
905,995	**826,547**	**899,609**	**73,062**	**8.84%**
445,506	406,955	378,402	(28,553)	-7.02%
-	-	-	-	-
16,405	10,000	10,000	-	-
155,907	68,400	68,800	400	0.58%
27,798	25,851	24,081	(1,770)	-6.85%
6,500	6,046	5,632	(414)	-6.85%
54,296	47,475	47,880	405	0.85%
2,041	10,000	10,000	-	-
60	-	-	-	-
708,513	574,727	544,795	(29,932)	-5.21%
7,069	5,000	8,000	3,000	60.00%
-	-	-	-	-
931	1,000	1,000	-	-
-	-	-	-	-
17	500	500	-	-
5,507	5,000	5,000	-	-
-	-	-	-	-
386	-	-	-	-
3,928	6,000	6,000	-	-
8,667	6,400	-	(6,400)	-100.00%
493	2,500	2,500	-	-
26,998	26,400	23,000	(3,400)	-12.88%
21,661	15,000	22,000	7,000	46.67%
520	-	-	-	-
-	-	-	-	-

ADMINISTRATION AND FINANCE
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
EQUIPMENT < 5,000	-	-
EQUIPMENT REP & MAINT - INSIDE	703	1,330
MILEAGE REIMBURSEMENT	-	-
MISCELLANEOUS	576	220
OFFICE SUPPLIES & EXPENSES	8,878	9,496
POSTAGE	156	-
SMALL OPERATING SUPPLIES	1,123	3,923
SMALL TOOLS & MINOR EQUIPMENT	47	183
UTIL COSTS FOR UTIL FUND	-	-
VEHICLE REP & MAINT - INSIDE	6,616	4,535
UNIFORM EXPENSE	-	-
TOTAL SUPPLIES	31,155	37,533
CAPITAL OUTLAYS		
CONSTRUCTION IN PROGRESS	-	-
EQUIPMENT	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
DEPRECIATION AND AMORTIZATION		
DEPRECIATION EXPENSE	170,986	151,171
TOTAL DEPRECIATION AND AMORTIZATION	170,986	151,171
TOTAL CENTRAL SERVICES	**957,064**	**914,368**
TOTAL EXPENDITURES	**$ 16,165**	**$ 8,469**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
782	-	-	-	-
1,508	2,500	2,500	-	-
-	-	-	-	-
200	500	500	-	-
9,176	10,000	10,000	-	-
74	-	-	-	-
1,558	3,000	3,000	-	-
137	250	250	-	-
-	-	-	-	-
6,550	5,000	5,000	-	-
-	-	6,400	6,400	-
42,166	36,250	49,650	13,400	36.97%
-	-	-	-	-
-	15,000	-	(15,000)	-100.00%
-	-	38,000	38,000	-
-	15,000	38,000	23,000	153.33%
146,542	-	-	-	-
146,542	-	-	-	-
924,219	**652,377**	**655,445**	**3,068**	**0.47%**
$ 11,008	**$ 80,000**	**$ 55,000.00**	**$ (25,000)**	**-31.25%**

Electric and Telecommunications

Overview

The Electric and Telecomm Department is responsible for providing a safe and reliable source of power to residential, commercial and industrial customers while continually working to reduce energy and telecommunications costs. Their mission is to be "committed to provide exceptional service and reliable electricity and telecommunications at a competitive rate." The City provides power to its customers purchased from the Municipal Electric Authority of Georgia (MEAG).

Goals/Accomplishments

- To provide the residents and businesses of the City of Monroe with outstanding local service, environmental leadership, responsiveness and accessibility.
- To continue working to reduce energy and telecommunications costs and find more efficient and eco-friendly ways to provide its services.
- Replace and upgrade high series street lighting starting with the least energy efficient incandescent lamps.
- Obtain a 0% rejection rate on all wood utility poles.
- Increase electric system reliability throughout the city.
- Increase public awareness of electrical safety.
- Continue to strive for a "Zero-Loss" accident rate.
- Use our multi-homed and allocated public IP address space from the American Registry of Internet Numbers (ARIN) to BGP with current ISP and others
- Continue deploying GPON and RFoG phone service into new small business markets on existing fiber-optic infrastructure.
- Continue to lower band-width cost by leveraging multiple internet providers and large capacity customers.
- Create redundancy throughout the fiber-optic network.
- Increase our territory covered by our communications system.
- Develop a plan to replace all street lights with LED technology.
- Continue to stay on a six-year inspection schedule with Southeastern Wood Pole Inspectors (SWPI) for maintenance of the electric infrastructure.

- Deploy the Smart-Grid throughout the electric distribution system and re-conductor lines using Aluminum ACSR wire and Hastings Spacer Cable.
- Update public information portals by involving local schools, newspapers and electronic media.
- Continue safety training through ECG while utilizing GUTA for more hands-on training.
- Cross train employees and test hardware to reach a comfortable level of understanding before deployment.
- Place Cisco switches at strategic locations throughout the system to loop the fiber.
- Continue to find diverse partners to strategically market and deploy our network.

ELECTRIC AND TELECOMMUNICATIONS
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
GENERAL ADMINISTRATION		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	$ 92,962	$ 92,707
OVERTIME SALARIES	-	-
GROUP INSURANCE	12,008	9,751
SOCIAL SECURITY	5,612	6,015
MEDICARE	1,313	1,407
GMEBS-RETIREMENT CONTRIBUTION	4,186	4,872
WORKERS COMP INSURANCE	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	116,081	114,752
CAPITAL OUTLAYS		
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
TOTAL GENERAL ADMINISTRATION	**116,081**	**114,752**
CATV & INTERNET		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	358,160	393,623
SEASONAL SALARIES	-	-
OVERTIME SALARIES	39,478	52,220
UTIL LABOR & BENE TO CAP PROJ	-	-
GROUP INSURANCE	115,396	96,271
SOCIAL SECURITY	24,413	26,976
MEDICARE	5,709	6,309
GMEBS-RETIREMENT CONTRIBUTION	37,676	43,845
WORKERS COMP INSURANCE	6,091	12,912
MEDICAL EXAMS	-	88
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	586,923	632,244
PURCHASED/CONTRACTED SERVICES		
CATV VIDEO PRODUCTION EXPENSES	446	4,094
COMMUNICATION SERVICES	11,747	14,084
CONSULTING - TECHNICAL	28,262	27,000
DUES & SUBSCRIPTIONS	6,832	6,380
EQUIPMENT RENTS / LEASES	75	1,493
EQUIPMENT REP & MAINT-OUTSIDE	9,869	21,635
INTERNET COSTS	158,204	251,950
MAINTENANCE CONTRACTS	1,518	1,199
MARKETING EXPENSES	9,000	-
OTHER CONTRACTUAL SERVICES	179	-
POLE EQUIPMENT RENTS / LEASES	3,529	3,542
R & M BUILDINGS - OUTSIDE	-	25
R & M CATV STUDIO - OUTSIDE	49	1,964
R & M SYSTEM - OUTSIDE	24,267	30,165
TRAINING & EDUCATION	4,578	822
UNIFORM RENTAL	6,532	3,068
VEHICLE REP & MAINT-OUTSID	9,270	32,696

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 93,776	$ 120,851	183,731	$ 62,880	52.03%
-	-	-	-	-
12,531	15,200	25,800	10,600	69.74%
5,798	7,493	11,391	3,898	52.02%
1,616	1,752	2,664	912	52.05%
4,936	10,550	17,955	7,405	70.19%
-	-	-	-	-
118,657	155,846	241,541	85,695	54.99%
-	-	-	-	-
-	-	-	-	-
118,657	**155,846**	**241,541**	**85,695**	**54.99%**
405,058	404,836	371,875	(32,961)	-8.14%
-	-	-	-	-
40,394	30,000	30,000	-	-
-	-	-	-	-
121,811	68,400	68,800	400	0.58%
26,568	26,960	24,916	(2,044)	-7.58%
6,213	6,305	5,827	(478)	-7.58%
44,424	47,475	47,880	405	0.85%
323	-	-	-	-
30	600	-	(600)	-100.00%
644,821	584,576	549,298	(35,278)	-6.03%
-	-	-	-	-
12,115	10,000	10,000	-	-
28,793	30,000	30,000	-	-
6,344	12,500	12,000	(500)	-4.00%
6,594	2,500	2,500	-	-
12,463	10,000	10,000	-	-
283,075	275,125	175,000	(100,125)	-36.39%
1,317	4,000	4,000	-	-
562	7,500	7,500	-	-
3,040	2,000	-	(2,000)	-100.00%
4,005	18,000	18,000	-	-
503	4,500	4,500	-	-
-	-	-	-	-
5,319	10,000	30,000	20,000	200.00%
2,079	-	-	-	-
2,870	6,000	-	(6,000)	-100.00%
20,922	15,000	10,000	(5,000)	-33.33%

ELECTRIC AND TELECOMMUNICATIONS EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
TOTAL PURCHASED/CONTRACTED SERVICES	274,357	400,117
SUPPLIES		
AUTO & TRUCK FUEL	19,468	22,496
BUILDING REP & MAINT - INSIDE	3,771	6,606
COST OF SALES	1,795,769	1,893,311
COST OF SALES - CREDIT	-	(561,627)
COST OF SALES TELEPHONE	109,769	341,279
DAMAGE CLAIMS	2,417	4,529
EQUIPMENT < 5,000	74,123	60,994
EQUIPMENT REP & MAINT - INSIDE	1,997	7,368
MILEAGE REIMBURSEMENT	236	-
MISCELLANEOUS	3,337	3,905
OFFICE SUPPLIES & EXPENSES	4,941	11,152
POSTAGE	240	118
R & M CATV STUDIO - INSIDE	-	3,590
R & M SYS - INSIDE / SHIPPING	1,577	1,311
R & M SYSTEM - INSIDE	71,946	99,100
SMALL OPERATING SUPPLIES	43,620	37,365
SMALL TOOLS & MINOR EQUIPMENT	14,550	16,808
UTIL COSTS FOR UTIL FUND	60,445	51,703
VEHICLE REP & MAINT - INSIDE	3,012	7,149
UNIFORM EXPENSE	-	-
TOTAL SUPPLIES	2,211,218	2,007,157
CAPITAL OUTLAYS		
CONSTRUCTION IN PROGRESS	-	-
EQUIPMENT	-	-
INFRASTRUCTURE	-	-
MACHINERY	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
OTHER COSTS		
ADMIN ALLOC - ADMIN EXPENSES	559,719	724,837
TOTAL OTHER COSTS	559,719	724,837
DEPRECIATION AND AMORTIZATION		
DEPRECIATION EXPENSE	164,076	156,352
TOTAL DEPRECIATION AND AMORTIZATION	164,076	156,352
OTHER FINANCING USES		
TRANS OUT UTIL 5% TO GEN FUND	148,102	148,291
TRANS OUT UTILITY CIP	-	-
TOTAL OTHER FINANCING USES	148,102	148,291
TOTAL CATV & INTERNET	**3,944,395**	**4,068,998**
ELECTRIC		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	787,471	799,412
OVERTIME SALARIES	99,881	90,166
UTIL LABOR & BENE TO CAP PROJ	-	(264,010)

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
390,001	407,125	313,500	(93,625)	-23.00%
32,549	30,000	30,000	-	-
433	1,000	1,000	-	-
2,038,095	1,860,000	2,232,000	372,000	20.00%
-	-	-	-	-
441,717	225,000	500,000	275,000	122.22%
2,639	1,500	1,500	-	-
100,176	40,000	75,000	35,000	87.50%
2,905	5,000	5,000	-	-
-	257	250	(7)	-2.72%
6,838	3,500	3,500	-	-
15,564	5,000	5,000	-	-
83	250	-	(250)	-100.00%
55	-	-	-	-
9,002	-	-	-	-
118,802	30,000	50,000	20,000	66.67%
32,979	30,000	30,000	-	-
9,102	6,000	6,000	-	-
37,373	50,000	50,000	-	-
5,539	7,500	5,000	(2,500)	-33.33%
-	-	6,000	6,000	-
2,853,851	2,295,007	3,000,250	705,243	30.73%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
437,165	437,342	482,886	45,544	10.41%
437,165	437,342	482,886	45,544	10.41%
155,459	-	-	-	-
155,459	-	-	-	-
187,010	193,975	235,085	41,110	21.19%
-	193,975	235,085	41,110	21.19%
187,010	387,950	470,170	82,220	21.19%
4,668,307	**4,112,000**	**4,816,104**	**704,104**	**17.12%**
719,050	759,223	709,269	(49,954)	-6.58%
109,801	60,000	60,000	-	-
(279,595)	-	-	-	-

ELECTRIC AND TELECOMMUNICATIONS
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
GROUP INSURANCE	204,173	165,762
SOCIAL SECURITY	53,620	53,637
MEDICARE	12,540	12,544
GMEBS-RETIREMENT CONTRIBUTION	71,166	82,818
WORKERS COMP INSURANCE	20,085	2,178
MEDICAL EXAMS	120	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	1,249,056	942,507
PURCHASED/CONTRACTED SERVICES		
COMMUNICATION SERVICES	7,129	8,689
CONSULTING - TECHNICAL	395	395
DUES & SUBSCRIPTIONS	14,670	1,213
EQUIPMENT RENTS / LEASES	240	1,493
EQUIPMENT REP & MAINT-OUTSIDE	20,730	14,790
MAINTENANCE CONTRACTS	3,339	3,646
MARKETING EXPENSES	-	-
OTHER CONTRACTUAL SERVICES	110,976	171,315
POLE EQUIPMENT RENTS / LEASES	25,404	25,644
R & M SYSTEM - OUTSIDE	50,746	49,606
TRAINING & EDUCATION	11,802	7,270
UNIFORM RENTAL	22,984	8,925
VEHICLE REP & MAINT-OUTSID	15,100	15,496
TOTAL PURCHASED/CONTRACTED SERVICES	283,515	308,482
SUPPLIES		
AMR PROJECT EXPENSE	86,780	76,788
AUTO & TRUCK FUEL	19,736	22,776
COST OF SALES	9,946,726	10,831,263
COST OF SALES MCT CREDIT	(1,152,360)	(1,104,336)
DAMAGE CLAIMS	2,981	4,837
EQUIPMENT < 5,000	-	400
EQUIPMENT REP & MAINT - INSIDE	4,771	3,490
METERS	-	-
MILEAGE REIMBURSEMENT	20	-
MISCELLANEOUS	7,388	3,796
OFFICE SUPPLIES & EXPENSES	1,658	10,714
POSTAGE	132	152
R & M SYS - INSIDE / SHIPPING	53	-
R & M SYSTEM - INSIDE	251,952	171,239
SMALL OPERATING SUPPLIES	49,180	34,596
SMALL TOOLS & MINOR EQUIPMENT	17,210	21,008
UTIL COSTS FOR UTIL FUND	9,208	22,039
VEHICLE REP & MAINT - INSIDE	4,122	7,976
UNIFORM EXPENSE	-	-
TOTAL SUPPLIES	9,249,557	10,106,738
CAPITAL OUTLAYS		
BUILDINGS	-	-
CONSTRUCTION IN PROGRESS	-	-
EQUIPMENT	-	-

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
213,024	121,600	120,400	(1,200)	-0.99%
49,474	50,792	47,695	(3,097)	-6.10%
11,569	11,879	11,154	(725)	-6.10%
83,911	84,400	83,790	(610)	-0.72%
41	-	-	-	-
376	500	-	(500)	-100.00%
907,651	1,088,394	1,032,308	(56,086)	-5.15%
7,215	5,000	5,000	-	-
15,027	1,000	15,000	14,000	1400.00%
242	15,500	1,000	(14,500)	-93.55%
3,427	2,500	2,500	-	-
11,975	12,500	12,500	-	-
4,371	5,000	5,000	-	-
562	-	-	-	-
195,255	200,000	200,000	-	-
11,329	25,000	25,000	-	-
39,056	40,000	40,000	-	-
6,699	10,000	10,000	-	-
3,534	8,000	-	(8,000)	-100.00%
28,151	10,000	20,000	10,000	100.00%
326,843	334,500	336,000	1,500	0.45%
73,678	66,000	-	(66,000)	-100.00%
32,821	25,000	30,000	5,000	20.00%
11,555,680	12,584,698	12,650,274	65,576	0.52%
(1,337,280)	-	-	-	-
4,861	-	-	-	-
13,883	10,000	5,000	(5,000)	-50.00%
6,804	12,500	5,000	(7,500)	-60.00%
-	-	-	-	-
-	500	500	-	-
2,456	1,500	1,500	-	-
11,625	10,000	10,000	-	-
-	150	150	-	-
-	500	500	-	-
120,013	95,000	10,000	(85,000)	-89.47%
37,916	25,000	25,000	-	-
9,019	15,000	15,000	-	-
43,516	18,000	30,000	12,000	66.67%
7,096	10,000	7,000	(3,000)	-30.00%
-	-	3,000	3,000	-
10,582,088	12,873,848	12,792,924	(80,924)	-0.63%
-	-	-	-	-
-	-	-	-	-
-	54,731	-	(54,731)	-100.00%

ELECTRIC AND TELECOMMUNICATIONS EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
INFRASTRUCTURE	-	-
MACHINERY	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
OTHER COSTS		
ADMIN ALLOC - ADMIN EXPENSES	1,158,492	1,222,682
TOTAL OTHER COSTS	1,158,492	1,222,682
DEPRECIATION AND AMORTIZATION		
DEPRECIATION EXPENSE	267,937	285,949
TOTAL DEPRECIATION AND AMORTIZATION	267,937	285,949
OTHER FINANCING USES		
TRANS OUT UTIL 5% TO GEN FUND	604,871	625,923
TRANS OUT UTILITY CIP	-	-
TOTAL OTHER FINANCING USES	604,871	625,923
TOTAL ELECTRIC	**12,813,428**	**13,492,281**
TOTAL EXPENDITURES	**$ 16,873,904**	**$ 17,676,031**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
-	-	-	-	-
-	-	-	-	-
-	-	45,000	45,000	-
-	54,731	45,000	(9,731)	-17.78%
1,725,581	1,750,481	1,888,299	137,818	7.87%
1,725,581	1,750,481	1,888,299	137,818	7.87%
369,347	-	-	-	-
369,347	-	-	-	-
684,839	867,100	853,465	(13,635)	-1.57%
-	867,100	853,465	(13,635)	-1.57%
684,839	1,734,200	1,706,930	(27,270)	-1.57%
14,596,349	**17,836,154**	**17,801,461**	**(34,693)**	**-0.19%**
$ 19,383,313	**$ 22,104,000**	**$ 22,859,106**	**$ 755,106**	**3.42%**


Since 1821
THE CITY OF
Monroe

Water, Sewer and Gas

Overview

The Water, Sewer and Gas department is responsible for the management, repairs and operations of the systems. Their mission statement is "Committed to providing our customers with exceptional water, sewer and natural gas service at the best possible rates." The City of Monroe is responsible for providing a safe and reliable drinking water supply and collection and treatment of wastewater. The City also distributes gas to its customers purchased from the Municipal Gas Authority of Georgia (MGAG).

Goals/Accomplishments

- Ensure reliable distributions of drinking water to residents compliant with all Federal, State and Local requirements.
- To ensure adequate raw water resources to meet the City's future demands.
- Provide infrastructure in the most efficient and equitable manner in a sound, environmental manner.
- Ensure the reliable operation of the wastewater collection and transmission systems through the regular cleaning, inspecting and rehabilitation of system components.
- The water, wastewater, and natural gas division help conserve, protect or sustain the environmental resources in our communities and state through environmental stewardship.
- Maintain potable water quality within all regulatory parameters.
- Ensure consistent operational reliability of all water treatment, water storage facilities, distribution system, wastewater treatment, pumping stations, and collection system.
- Develop a replacement program for the city's deteriorating and aged utility mains.
- Provide and maintain adequate water and wastewater facilities to serve both existing and planned growth development.
- Maintain an annually updated capital improvement plan.
- Increase public awareness of natural gas safety and its green energy capabilities.

WATER, SEWER AND GAS
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
GENERAL ADMINISTRATION		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	$ 89,912	$ 91,439
OVERTIME SALARIES	-	-
GROUP INSURANCE	12,008	9,751
SOCIAL SECURITY	5,150	5,972
MEDICARE	1,204	1,397
GMEBS-RETIREMENT CONTRIBUTION	4,186	4,872
WORKERS COMP INSURANCE	292	289
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	112,752	113,720
TOTAL GENERAL ADMINISTRATION	**112,752**	**113,720**
WATER TREATMENT PLANT		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	206,022	162,634
OVERTIME SALARIES	44,924	23,372
GROUP INSURANCE	72,045	52,210
SOCIAL SECURITY	15,450	11,213
MEDICARE	3,613	2,622
GMEBS-RETIREMENT CONTRIBUTION	25,118	19,487
WORKERS COMP INSURANCE	36	-
MEDICAL EXAMS	60	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	367,268	271,538
PURCHASED/CONTRACTED SERVICES		
COMMUNICATION SERVICES	2,745	2,985
CONSULTING - TECHNICAL	-	-
DUES & SUBSCRIPTIONS	8,523	8,553
EQUIPMENT RENTS / LEASES	-	-
EQUIPMENT REP & MAINT-OUTSIDE	31,913	47,136
FEES	-	-
MAINTENANCE CONTRACTS	14,330	12,807
MARKETING EXPENSES	-	-
OTHER CONTRACTUAL SERVICES	21,000	-
POLE EQUIPMENT RENTS / LEASES	-	-
R & M BEAVER DAMS REMOV - OUTS	-	-
R & M BUILDINGS - OUTSIDE	12,054	62,965
R & M RESERVOIR - OUTSIDE	-	6,900
R & M SYSTEM - OUTSIDE	53,937	17,415
R & M WATER TANKS - OUTSIDE	45,378	45,378
TRAINING & EDUCATION	2,712	1,319
UNIFORM RENTAL	2,485	672
VEHICLE REP & MAINT-OUTSID	366	1,287
TOTAL PURCHASED/CONTRACTED SERVICES	195,443	207,417
SUPPLIES		
AUTO & TRUCK FUEL	9,278	10,735
BUILDING REP & MAINT - INSIDE	15,790	3,408
CHEMICALS/PESTICIDES	166,674	162,408
DAMAGE CLAIMS	-	-

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 94,080	$ 91,401	$ 153,979	$ 62,578	68.47%
-	-	-	-	-
12,531	7,600	17,200	9,600	126.32%
5,616	5,667	9,547	3,880	68.47%
1,314	1,325	2,233	908	68.53%
4,936	5,275	11,970	6,695	126.92%
-	-	-	-	-
118,477	111,268	194,929	83,661	75.19%
118,477	**111,268**	**194,929**	**83,661**	**75.19%**
163,883	168,656	123,622	(45,034)	-26.70%
29,400	15,000	15,000	-	-
68,191	30,400	25,800	(4,600)	-15.13%
11,766	11,387	8,595	(2,792)	-24.52%
2,752	2,663	2,010	(653)	-24.52%
19,744	21,100	17,955	(3,145)	-14.91%
1,417	-	-	-	-
5,640	250	-	(250)	-100.00%
302,793	249,456	192,982	(56,474)	-22.64%
1,989	3,000	3,000	-	-
250	10,000	2,500	(7,500)	-75.00%
10,268	16,000	10,000	(6,000)	-37.50%
-	5,000	1,500	(3,500)	-70.00%
45,134	50,000	25,000	(25,000)	-50.00%
-	-	-	-	-
7,563	25,000	25,000	-	-
-	1,500	1,500	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
8,262	15,000	10,000	(5,000)	-33.33%
20,799	20,000	5,000	(15,000)	-75.00%
25,318	15,000	25,000	10,000	66.67%
45,378	50,000	50,000	-	-
3,760	3,500	3,000	(500)	-14.29%
663	3,150	-	(3,150)	-100.00%
554	2,500	2,500	-	-
169,938	219,650	164,000	(55,650)	-25.34%
15,609	15,000	15,000	-	-
3,043	15,000	15,000	-	-
122,505	130,000	140,000	10,000	7.69%
-	1,000	1,000	-	-

WATER, SEWER AND GAS
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
EQUIPMENT < 5,000	3,065	-
EQUIPMENT REP & MAINT - INSIDE	7,636	3,299
MILEAGE REIMBURSEMENT	-	-
MISCELLANEOUS	2,843	4,056
OFFICE SUPPLIES & EXPENSES	5,995	2,135
POSTAGE	1,378	1,619
R & M BEAVER DAMS REMOVAL - IN	-	-
R & M RESERVOIR - INSIDE	1,235	-
R & M SYSTEM - INSIDE	51,679	22,242
R & M WATER TANKS - INSIDE	308	107
SMALL OPERATING SUPPLIES	13,691	7,122
SMALL TOOLS & MINOR EQUIPMENT	3,560	850
UTIL COSTS FOR UTIL FUND	374,408	242,154
VEHICLE REP & MAINT - INSIDE	1,006	803
UNIFORM EXPENSE	-	-
TOTAL SUPPLIES	658,546	460,938
CAPITAL OUTLAYS		
CONSTRUCTION IN PROGRESS	-	-
EQUIPMENT	-	-
INFRASTRUCTURE	-	-
TOTAL CAPITAL OUTLAYS	-	-
DEBT SERVICE		
CONTRA-INTEREST EXPENSE	(6,694)	(18,371)
INTEREST EXP-2009 GEFA	6,694	18,371
TOTAL DEBT SERVICE	-	-
DEPRECIATION AND AMORTIZATION		
AMORT EXP - 2009 GEFA	-	-
DEPRECIATION EXPENSE	-	-
TOTAL DEPRECIATION AND AMORTIZATION	-	-
TOTAL WATER TREATMENT PLANT	**1,221,257**	**939,893**
WATER DISTRIBUTION SYSTEM		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	286,967	284,214
OVERTIME SALARIES	37,759	45,242
UTIL LABOR & BENE TO CAP PROJ	-	(21,766)
GROUP INSURANCE	96,072	78,081
SOCIAL SECURITY	19,582	20,075
MEDICARE	4,580	4,685
GMEBS-RETIREMENT CONTRIBUTION	33,490	38,973
WORKERS COMP INSURANCE	981	876
MEDICAL EXAMS	141	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	479,572	450,380
PURCHASED/CONTRACTED SERVICES		
COMMUNICATION SERVICES	3,804	4,669
CONSULTING - TECHNICAL	750	2,000
DUES & SUBSCRIPTIONS	583	729
EQUIPMENT RENTS / LEASES	-	1,493

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
4,232	5,000	5,000	-	-
5,504	7,500	5,000	(2,500)	-33.33%
-	564	500	(64)	-11.35%
7,552	3,000	3,000	-	-
2,690	5,000	5,000	-	-
2,445	2,500	2,500	-	-
-	-	-	-	-
838	2,500	2,500	-	-
57,703	50,000	45,000	(5,000)	-10.00%
-	-	-	-	-
12,074	7,500	10,000	2,500	33.33%
2,966	5,000	2,500	(2,500)	-50.00%
255,306	250,000	250,000	-	-
218	2,500	2,500	-	-
-	-	3,200	3,200	-
492,685	502,064	507,700	5,636	1.12%
-	-	-	-	-
-	-	-	-	-
-	10,000	-	(10,000)	-100.00%
-	10,000	-	(10,000)	-100.00%
(35,807)	-	-	-	-
35,807	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
965,416	**981,170**	**864,682**	**(116,488)**	**-11.87%**
260,272	288,608	298,962	10,354	3.59%
45,397	24,000	24,000	-	-
(5,103)	-	-	-	-
100,247	60,800	68,800	8,000	13.16%
18,455	19,382	20,024	642	3.31%
4,315	4,533	4,683	150	3.31%
39,488	42,200	47,880	5,680	13.46%
192	-	-	-	-
130	-	-	-	-
463,393	439,523	464,349	24,826	5.65%
5,635	5,000	5,000	-	-
1,250	10,000	2,500	(7,500)	-75.00%
1,005	1,500	1,500	-	-
1,874	7,500	2,500	(5,000)	-66.67%

WATER, SEWER AND GAS EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
EQUIPMENT REP & MAINT-OUTSIDE	3,554	7,253
MAINTENANCE CONTRACTS	129	-
MARKETING EXPENSES	-	-
OTHER CONTRACTUAL SERVICES	-	-
R & M SYSTEM - OUTSIDE	19,417	10,164
TRAINING & EDUCATION	5,279	3,274
UNIFORM RENTAL	4,421	1,574
VEHICLE REP & MAINT-OUTSID	3,836	6,577
TOTAL PURCHASED/CONTRACTED SERVICES	41,773	37,733
SUPPLIES		
AMR PROJECT EXPENSE	-	-
AUTO & TRUCK FUEL	13,661	15,794
CHEMICALS/PESTICIDES	-	-
DAMAGE CLAIMS	16,261	13,308
EQUIPMENT < 5,000	-	400
EQUIPMENT REP & MAINT - INSIDE	773	1,392
METERS	-	-
MILEAGE REIMBURSEMENT	-	-
MISCELLANEOUS	3,345	2,885
OFFICE SUPPLIES & EXPENSES	1,695	4,028
POSTAGE	36	25
R & M SYS - INSIDE / SHIPPING	224	237
R & M SYSTEM - INSIDE	112,393	105,319
SMALL OPERATING SUPPLIES	18,683	19,230
SMALL TOOLS & MINOR EQUIPMENT	6,462	3,481
UTIL COSTS FOR UTIL FUND	-	-
VEHICLE REP & MAINT - INSIDE	719	3,311
UNIFORM EXPENSE	-	-
TOTAL SUPPLIES	174,252	169,410
CAPITAL OUTLAYS		
BUILDINGS	-	-
CONSTRUCTION IN PROGRESS	-	-
EQUIPMENT	-	-
INFRASTRUCTURE	-	-
MACHINERY	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
DEPRECIATION AND AMORTIZATION		
DEPRECIATION EXPENSE	-	-
TOTAL DEPRECIATION AND AMORTIZATION	-	-
TOTAL WATER DISTRIBUTION SYSTEM	**695,597**	**657,523**
WATER		
CAPITAL OUTLAYS		
CONSTRUCTION IN PROGRESS	-	-
EQUIPMENT	-	-
INFRASTRUCTURE	-	-
TOTAL CAPITAL OUTLAYS	-	-

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
2,237	7,500	5,000	(2,500)	-33.33%
118	500	500	-	-
562	1,000	1,000	-	-
-	-	-	-	-
29,412	15,000	15,000	-	-
3,191	3,500	5,000	1,500	42.86%
864	3,150	-	(3,150)	-100.00%
1,596	5,000	7,500	2,500	50.00%
47,744	59,650	45,500	(14,150)	-23.72%
875	-	-	-	-
22,950	20,000	20,000	-	-
-	1,000	1,000	-	-
4,992	2,500	1,000	(1,500)	-60.00%
70,915	5,000	5,000	-	-
1,238	7,500	2,500	(5,000)	-66.67%
-	-	-	-	-
20	500	500	-	-
1,369	3,000	3,000	-	-
4,126	4,500	5,000	500	11.11%
-	250	250	-	-
218	500	500	-	-
71,120	24,267	25,000	733	3.02%
20,944	20,000	20,000	-	-
10,316	5,000	5,000	-	-
-	-	-	-	-
2,622	3,000	3,000	-	-
-	-	4,000	4,000	-
211,705	97,017	95,750	(1,267)	-1.31%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
722,842	**596,190**	**605,599**	**9,409**	**1.58%**
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-

WATER, SEWER AND GAS
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
OTHER COSTS		
ADMIN ALLOC - ADMIN EXPENSES	680,449	769,056
TOTAL OTHER COSTS	680,449	769,056
DEBT SERVICE		
INTEREST EXP - 2001 UTIL BOND	159,137	136,011
INTEREST EXP - 2003 UTIL BOND	96,226	88,011
INTEREST EXP - 2006 REV BONDS	479,244	479,244
INTEREST ON GEFA	-	-
REVENUE BOND PRINCIPAL 2001	-	-
REVENUE BOND PRINCIPAL 2003	-	-
TOTAL DEBT SERVICE	734,607	703,266
DEPRECIATION AND AMORTIZATION		
AMORT 2006 BOND DEF CHG (2001)	10,050	10,050
AMORT 2006 BOND DEFEASANCE	25,068	25,068
AMORT 2006 BOND ISSUE COSTS	16,695	16,695
AMORT 2006 BOND PREMIUM	(34,873)	(34,873)
AMORT 2011 BOND PREMIUM	-	-
AMORT DEF CHGS - 2003 UTIL BON	3,773	3,773
AMORT DISCOUNT- 2001 UTIL BOND	3,932	3,369
AMORT EXP - 2001 UTILITY BONDS	7,206	6,175
AMORT EXP - 2003 UTILITY BONDS	9,475	8,674
AMORT OLD BOND EXP - 2003 U BO	-	-
AMORT PREMIUM - 2003 UTIL BOND	(823)	(753)
DEPRECIATION EXPENSE	1,302,000	1,299,285
TOTAL DEPRECIATION AND AMORTIZATION	1,342,503	1,337,463
OTHER FINANCING USES		
TRANS OUT UTIL 5% TO GEN FUND	208,513	175,606
TRANS OUT UTILITY CIP	-	-
TOTAL OTHER FINANCING USES	208,513	175,606
TOTAL WATER	**2,966,072**	**2,985,391**
SEWAGE		
CAPITAL OUTLAYS		
EQUIPMENT	-	-
INFRASTRUCTURE	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
OTHER COSTS		
ADMIN ALLOC - ADMIN EXPENSES	525,614	596,203
TOTAL OTHER COSTS	525,614	596,203
DEBT SERVICE		
DEBT PRINCIPAL SRLF	-	-
INTEREST EXP - 2001 UTIL BOND	18,645	15,935
INTEREST EXP - 2003 UTIL BOND	96,450	88,216
INTEREST EXP - 2006 REV BONDS	56,149	56,149
INTEREST ON CUSTOMER DEPOSITS	-	-
INTEREST ON SRLF	6,026	4,236
REVENUE BOND PRINCIPAL 2003	-	-

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
466,277	455,215	458,848	3,633	0.80%
466,277	455,215	458,848	3,633	0.80%
110,947	25,297	16,142	(9,155)	-36.19%
79,478	69,982	59,762	(10,220)	-14.60%
479,244	479,244	479,244	-	-
-	16,000	16,000	-	-
-	659,538	655,027	(4,511)	-0.68%
-	298,920	309,672	10,752	3.60%
669,669	1,548,981	1,535,847	(13,134)	-0.85%
10,050	10,050	10,050	-	-
25,068	25,068	25,068	-	-
16,695	16,695	16,695	-	-
(34,873)	(34,873)	(34,873)	-	-
2,281	28,867	5,683	(23,184)	-80.31%
3,773	3,773	3,773	-	-
2,910	2,099	4,325	2,226	106.05%
8,776	19,741	10,223	(9,518)	-48.21%
7,848	6,925	5,931	(994)	-14.35%
-	-	-	-	-
(681)	(601)	(515)	86	-14.31%
1,291,158	-	-	-	-
1,333,005	77,744	46,360	(31,384)	-40.37%
183,853	198,850	198,850	-	-
-	198,850	198,850	-	-
183,853	397,700	397,700	-	-
2,652,804	**2,479,640**	**2,438,755**	**(40,885)**	**-1.65%**
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
388,789	415,728	403,674	(12,054)	-2.90%
388,789	415,728	403,674	(12,054)	-2.90%
-	70,417	-	(70,417)	-100.00%
12,999	2,964	-	(2,964)	-100.00%
79,663	70,145	59,901	(10,244)	-14.60%
56,149	56,149	56,149	-	-
-	-	-	-	-
2,410	588	-	(588)	-100.00%
-	299,615	310,392	10,777	3.60%

WATER, SEWER AND GAS
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
REVENUE BOND PRINCIPAL 2006	-	-
REVENUE BOND PRINCIPAL 2001/2011	-	-
TOTAL DEBT SERVICE	177,270	164,536
DEPRECIATION AND AMORTIZATION		
AMORT 2006 BOND DEF CHG (2001)	1,177	1,177
AMORT 2006 BOND DEFEASANCE	2,937	2,937
AMORT 2006 BOND ISSUE COSTS	1,956	1,956
AMORT 2006 BOND PREMIUM	(4,086)	(4,086)
AMORT 2011 BOND PREMIUM	-	-
AMORT DEF CHGS - 2003 UTIL BON	3,781	3,781
AMORT DISCOUNT- 2001 UTIL BOND	461	395
AMORT EXP - 2001 UTILITY BONDS	844	723
AMORT EXP - 2003 UTILITY BONDS	9,497	8,694
AMORT OLD BOND EXP - 2003 U BO	-	-
AMORT PREMIUM - 2003 UTIL BOND	(825)	(755)
DEPRECIATION EXPENSE	685,131	707,372
TOTAL DEPRECIATION AND AMORTIZATION	700,873	722,194
OTHER FINANCING USES		
TRANS OUT UTIL 5% TO GEN FUND	149,040	153,059
TRANS OUT UTILITY CIP	-	-
TOTAL OTHER FINANCING USES	149,040	153,059
TOTAL SEWAGE	**1,552,797**	**1,635,992**
SEWAGE COLLECTION SYSTEM		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	284,019	284,146
OVERTIME SALARIES	32,318	35,234
UTIL LABOR & BENE TO CAP PROJ	(70,163)	(131,137)
REIMB SALARIES - CDBG	-	-
GROUP INSURANCE	96,061	78,005
SOCIAL SECURITY	18,510	18,830
MEDICARE	4,329	4,413
GMEBS-RETIREMENT CONTRIBUTION	33,490	38,973
WORKERS COMP INSURANCE	-	-
MEDICAL EXAMS	172	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	398,736	328,464
PURCHASED/CONTRACTED SERVICES		
COMMUNICATION SERVICES	4,841	5,516
CONSULTING - TECHNICAL	750	3,350
DUES & SUBSCRIPTIONS	331	147
EQUIPMENT RENTS / LEASES	-	35,637
EQUIPMENT REP & MAINT-OUTSIDE	10,302	9,578
MAINTENANCE CONTRACTS	116	-
MARKETING EXPENSES	-	-
OTHER CONTRACTUAL SERVICES	-	-
R & M SYSTEM - OUTSIDE	502	10,253
TRAINING & EDUCATION	7,256	3,691
UNIFORM RENTAL	4,187	1,861

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
-	-	-	-	-
-	77,272	77,915	643	0.83%
151,221	577,150	504,357	(72,793)	-12.61%
1,177	1,177	1,177	-	-
2,937	2,937	2,937	-	-
1,956	1,956	1,956	-	-
(4,086)	(4,086)	(4,086)	-	-
267	3,382	666	(2,716)	-80.31%
3,781	3,781	3,781	-	-
341	246	507	261	106.10%
1,028	2,313	1,198	(1,115)	-48.21%
7,866	7,866	5,945	(1,921)	-24.42%
-	-	-	-	-
(683)	(603)	(516)	87	-14.43%
777,657	-	-	-	-
792,241	18,969	13,565	(5,404)	-28.49%
160,558	175,000	175,000	-	-
-	175,000	175,000	-	-
160,558	350,000	350,000	-	-
1,492,809	**1,361,847**	**1,271,596**	**(90,251)**	**-6.63%**
288,475	282,607	216,208	(66,399)	-23.50%
37,607	24,000	24,000	-	-
-	-	-	-	-
(54,544)	-	-	-	-
100,247	60,800	51,600	(9,200)	-15.13%
18,940	19,010	14,893	(4,117)	-21.66%
4,430	4,446	3,483	(963)	-21.66%
39,488	42,200	35,910	(6,290)	-14.91%
2,103	-	-	-	-
65	250	-	(250)	-100.00%
436,811	433,313	346,094	(87,219)	-20.13%
5,619	4,500	4,500	-	-
1,000	-	-	-	-
1,183	750	750	-	-
6,988	7,500	40,000	32,500	433.33%
3,718	7,500	20,000	12,500	166.67%
118	1,500	1,500	-	-
562	1,000	1,000	-	-
-	-	-	-	-
6,680	15,000	10,000	(5,000)	-33.33%
3,079	5,000	5,000	-	-
758	3,150	-	(3,150)	-100.00%

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
VEHICLE REP & MAINT-OUTSID	4,769	6,734
TOTAL PURCHASED/CONTRACTED SERVICES	33,054	76,767
SUPPLIES		
AUTO & TRUCK FUEL	13,625	15,659
CHEMICALS/PESTICIDES	7,643	15,000
DAMAGE CLAIMS	24,500	33,354
EQUIPMENT < 5,000	770	400
EQUIPMENT REP & MAINT - INSIDE	11,617	7,324
MILEAGE REIMBURSEMENT	-	-
MISCELLANEOUS	3,386	3,533
OFFICE SUPPLIES & EXPENSES	853	4,973
POSTAGE	26	-
R & M SYS - INSIDE / SHIPPING	25	107
R & M SYSTEM - INSIDE	15,367	47,245
SMALL OPERATING SUPPLIES	14,853	11,824
SMALL TOOLS & MINOR EQUIPMENT	4,741	2,741
UTIL COSTS FOR UTIL FUND	-	-
VEHICLE REP & MAINT - INSIDE	2,922	6,169
UNIFORM EXPENSE	-	-
TOTAL SUPPLIES	100,328	148,329
CAPITAL OUTLAYS		
BUILDINGS	-	-
CONSTRUCTION IN PROGRESS	-	-
EQUIPMENT	-	-
INFRASTRUCTURE	-	-
SITES (LAND)	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
DEPRECIATION AND AMORTIZATION		
DEPRECIATION EXPENSE	-	-
TOTAL DEPRECIATION AND AMORTIZATION	-	-
TOTAL SEWAGE COLLECTION SYSTEM	**532,118**	**553,560**
SEWAGE TREATMENT PLANT		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	246,431	240,324
SEASONAL SALARIES	-	-
OVERTIME SALARIES	39,022	46,952
GROUP INSURANCE	72,056	61,651
SOCIAL SECURITY	17,459	17,425
MEDICARE	4,083	4,075
GMEBS-RETIREMENT CONTRIBUTION	25,118	34,101
WORKERS COMP INSURANCE	-	2,584
MEDICAL EXAMS	425	200
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	404,594	407,312
PURCHASED/CONTRACTED SERVICES		
COMMUNICATION SERVICES	473	810
CONSULTING - TECHNICAL	-	-

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
8,343	5,000	5,000	-	-
38,048	50,900	87,750	36,850	72.40%
23,010	20,000	20,000	-	-
3,879	10,000	10,000	-	-
15,889	5,000	5,000	-	-
13,498	15,000	5,000	(10,000)	-66.67%
7,586	7,500	5,000	(2,500)	-33.33%
-	500	500	-	-
1,951	5,000	5,000	-	-
4,890	4,500	3,000	(1,500)	-33.33%
-	250	250	-	-
-	250	-	(250)	-100.00%
11,170	75,000	30,000	(45,000)	-60.00%
17,388	15,000	15,000	-	-
6,405	5,000	5,000	-	-
-	-	-	-	-
5,968	7,000	5,000	(2,000)	-28.57%
-	-	3,200	3,200	-
111,634	170,000	111,950	(58,050)	-34.15%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	20,000	200,000	180,000	900.00%
-	-	-	-	-
-	-	-	-	-
-	20,000	200,000	180,000	900.00%
-	-	-	-	-
-	-	-	-	-
586,493	**674,213**	**745,794**	**71,581**	**10.62%**
223,345	306,873	381,015	74,142	24.16%
-	-	-	-	-
33,176	50,000	50,000	-	-
78,682	53,200	77,400	24,200	45.49%
15,364	22,126	26,723	4,597	20.78%
3,593	5,175	6,250	1,075	20.77%
34,552	36,925	53,865	16,940	45.88%
5,391	-	-	-	-
240	-	-	-	-
394,343	474,299	595,253	120,954	25.50%
451	1,500	1,500	-	-
-	10,000	110,000	100,000	1000.00%

WATER, SEWER AND GAS
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
DUES & SUBSCRIPTIONS	555	82
EQUIPMENT RENTS / LEASES	24,484	10,823
EQUIPMENT REP & MAINT-OUTSIDE	9,897	26,088
LANDFILL FEES	52,491	95,433
MAINTENANCE CONTRACTS	906	1,361
MARKETING EXPENSES	-	-
OTHER CONTRACTUAL SERVICES	21,000	20,000
R & M BUILDINGS - OUTSIDE	7,480	13,181
R & M SYSTEM - OUTSIDE	77,507	80,383
TRAINING & EDUCATION	5,317	5,553
UNIFORM RENTAL	2,892	1,121
VEHICLE REP & MAINT-OUTSID	5,510	4,050
TOTAL PURCHASED/CONTRACTED SERVICES	208,512	258,885
SUPPLIES		
AUTO & TRUCK FUEL	9,278	10,811
BUILDING REP & MAINT - INSIDE	16,663	10,092
CHEMICALS/PESTICIDES	228,487	237,668
DAMAGE CLAIMS	78	-
EQUIPMENT < 5,000	-	1,150
EQUIPMENT REP & MAINT - INSIDE	6,040	9,017
MILEAGE REIMBURSEMENT	-	-
MISCELLANEOUS	717	1,000
OFFICE SUPPLIES & EXPENSES	3,351	1,158
POSTAGE	67	872
R & M SYSTEM - INSIDE	28,241	51,061
SMALL OPERATING SUPPLIES	20,500	41,462
SMALL TOOLS & MINOR EQUIPMENT	1,933	6,880
UTIL COSTS FOR UTIL FUND	306,221	236,210
VEHICLE REP & MAINT - INSIDE	1,398	1,777
UNIFORM EXPENSE	-	-
TOTAL SUPPLIES	622,974	609,158
CAPITAL OUTLAYS		
CONSTRUCTION IN PROGRESS	-	-
EQUIPMENT	-	-
INFRASTRUCTURE	-	-
SITES (LAND)	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
DEPRECIATION AND AMORTIZATION		
DEPRECIATION EXPENSE	-	-
TOTAL DEPRECIATION AND AMORTIZATION	-	-
TOTAL SEWAGE TREATMENT PLANT	**1,236,080**	**1,275,355**
NATURAL GAS		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	305,575	294,528
OVERTIME SALARIES	15,862	19,311
UTIL LABOR & BENE TO CAP PROJ	-	(58,004)

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
893	750	750	-	-
4,922	-	-	-	-
19,113	40,000	25,000	(15,000)	-37.50%
28,218	-	-	-	-
1,349	250	250	-	-
-	-	-	-	-
-	-	-	-	-
(4,506)	5,000	5,000	-	-
101,957	50,000	50,000	-	-
3,650	3,500	3,500	-	-
682	2,700	-	(2,700)	-100.00%
1,865	4,000	4,000	-	-
158,594	117,700	200,000	82,300	69.92%
15,846	14,000	18,000	4,000	28.57%
1,798	10,000	20,000	10,000	100.00%
193,270	200,000	175,000	(25,000)	-12.50%
-	1,000	2,000	1,000	100.00%
130,708	5,000	5,000	-	-
14,778	20,000	20,000	-	-
-	500	500	-	-
143	2,500	2,500	-	-
1,235	5,000	2,500	(2,500)	-50.00%
341	250	1,000	750	300.00%
27,347	50,000	25,000	(25,000)	-50.00%
22,141	20,000	15,000	(5,000)	-25.00%
1,092	5,000	5,000	-	-
240,548	250,000	275,000	25,000	10.00%
2,653	2,500	2,500	-	-
-	-	2,800	2,800	-
651,900	585,750	571,800	(13,950)	-2.38%
-	-	-	-	-
-	50,000	-	(50,000)	-100.00%
-	324,923	144,923	(180,000)	-55.40%
-	-	-	-	-
-	-	80,000	80,000	-
-	374,923	224,923	(150,000)	-40.01%
-	-	-	-	-
-	-	-	-	-
1,204,837	**1,552,672**	**1,591,976**	**39,304**	**2.53%**
307,002	308,734	323,811	15,077	4.88%
21,387	15,000	15,000	-	-
(79,858)	-	-	-	-

WATER, SEWER AND GAS
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
GROUP INSURANCE	96,072	78,005
SOCIAL SECURITY	19,291	19,141
MEDICARE	4,512	4,477
GMEBS-RETIREMENT CONTRIBUTION	33,490	38,973
WORKERS COMP INSURANCE	341	35,077
MEDICAL EXAMS	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	475,143	431,508
PURCHASED/CONTRACTED SERVICES		
COMMUNICATION SERVICES	4,509	5,523
CONSULTING - TECHNICAL	3,600	2,400
DUES & SUBSCRIPTIONS	616	2,948
EQUIPMENT RENTS / LEASES	-	2,886
EQUIPMENT REP & MAINT-OUTSIDE	2,488	9,179
MAINTENANCE CONTRACTS	3,701	174
MARKETING EXPENSES	-	-
OTHER CONTRACTUAL SERVICES	57,041	21,772
R & M SYSTEM - OUTSIDE	53,327	65,398
TRAINING & EDUCATION	2,107	6,524
UNIFORM RENTAL	4,579	1,321
VEHICLE REP & MAINT-OUTSID	1,481	9,055
TOTAL PURCHASED/CONTRACTED SERVICES	133,449	127,180
SUPPLIES		
AMR PROJECT EXPENSE	11,591	-
AUTO & TRUCK FUEL	19,408	22,368
COST OF SALES	2,555,646	2,713,573
DAMAGE CLAIMS	-	1,813
EQUIPMENT < 5,000	-	2,174
EQUIPMENT REP & MAINT - INSIDE	656	13,778
METERS	-	-
MILEAGE REIMBURSEMENT	-	-
MISCELLANEOUS	3,886	10,231
OFFICE SUPPLIES & EXPENSES	415	4,141
POSTAGE	38	-
R & M SYS - INSIDE / SHIPPING	509	121
R & M SYSTEM - INSIDE	27,403	23,948
SMALL OPERATING SUPPLIES	16,780	13,739
SMALL TOOLS & MINOR EQUIPMENT	2,678	5,754
UTIL COSTS FOR UTIL FUND	3,513	5,515
VEHICLE REP & MAINT - INSIDE	793	6,093
UNIFORM EXPENSE	-	-
TOTAL SUPPLIES	2,643,316	2,823,248
CAPITAL OUTLAYS		
BUILDINGS	-	-
CONSTRUCTION IN PROGRESS	-	-
EQUIPMENT	-	-
INFRASTRUCTURE	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
100,247	60,800	68,800	8,000	13.16%
19,302	20,072	21,006	934	4.65%
4,514	4,694	4,913	219	4.67%
39,488	42,200	47,880	5,680	13.46%
2,067	-	-	-	-
80	-	-	-	-
414,229	451,500	481,410	29,910	6.62%
4,153	4,500	4,500	-	-
4,379	5,000	5,000	-	-
501	3,000	2,000	(1,000)	-33.33%
4,374	5,000	5,000	-	-
2,845	3,500	5,000	1,500	42.86%
118	7,000	5,000	(2,000)	-28.57%
562	5,000	5,000	-	-
22,824	45,000	25,000	(20,000)	-44.44%
37,534	40,000	40,000	-	-
12,449	10,000	12,000	2,000	20.00%
1,958	3,500	-	(3,500)	-100.00%
2,164	5,000	5,000	-	-
93,861	136,500	113,500	(23,000)	-16.85%
8,401	25,000	25,000	-	-
32,822	30,000	30,000	-	-
2,240,693	2,525,000	2,078,181	(446,819)	-17.70%
498	1,000	1,000	-	-
28,559	15,000	10,000	(5,000)	-33.33%
973	7,500	15,000	7,500	100.00%
-	-	-	-	-
-	1,000	500	(500)	-50.00%
4,902	3,000	3,000	-	-
4,177	4,000	4,000	-	-
44	250	250	-	-
384	500	500	-	-
41,057	32,632	32,000	(632)	-1.94%
10,877	7,500	7,500	-	-
6,281	5,000	5,000	-	-
2,738	6,000	4,000	(2,000)	-33.33%
2,537	3,500	3,500	-	-
-	-	3,500	3,500	-
2,384,943	2,666,882	2,222,931	(443,951)	-16.65%
-	-	-	-	-
-	-	-	-	-
-	-	100,000	100,000	-
-	45,312	150,000	104,688	231.04%
-	-	50,000	50,000	-
-	45,312	300,000	254,688	562.08%

WATER, SEWER AND GAS EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
OTHER COSTS		
ADMIN ALLOC - ADMIN EXPENSES	715,463	670,937
TOTAL OTHER COSTS	715,463	670,937
DEBT SERVICE		
INTEREST EXP - 2003 UTIL BOND	31,054	28,403
REVENUE BOND PRINCIPAL 2003	-	-
TOTAL DEBT SERVICE	31,054	28,403
DEPRECIATION AND AMORTIZATION		
AMORT DEF CHGS - 2003 UTIL BON	1,218	1,218
AMORT EXP - 2003 UTILITY BONDS	3,058	2,799
AMORT OLD BOND EXP - 2003 U BO	-	-
AMORT PREMIUM - 2003 UTIL BOND	(265)	(243)
DEPRECIATION EXPENSE	169,522	119,140
TOTAL DEPRECIATION AND AMORTIZATION	173,533	122,914
OTHER FINANCING USES		
TRANS OUT UTIL 5% TO GEN FUND	231,937	215,439
TRANS OUT UTILITY CIP	-	-
TOTAL OTHER FINANCING USES	231,937	215,439
TOTAL NATURAL GAS	**4,403,895**	**4,419,629**
TOTAL EXPENDITURES	**$ 12,720,568**	**$ 12,581,063**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
625,260	537,497	425,041	(112,456)	-20.92%
625,260	537,497	425,041	(112,456)	-20.92%
25,649	22,584	19,286	(3,298)	-14.60%
-	96,466	99,936	3,470	3.60%
25,649	119,050	119,222	172	0.14%
1,218	1,218	1,218	-	-
2,533	2,235	1,914	(321)	-14.36%
-	-	-	-	-
(220)	(194)	(166)	28	-14.43%
118,770	-	-	-	-
122,301	3,259	2,966	(293)	-8.99%
208,707	210,000	200,000	(10,000)	-4.76%
-	210,000	200,000	(10,000)	-4.76%
208,707	420,000	400,000	(20,000)	-4.76%
3,874,950	**4,380,000**	**4,065,070**	**(314,930)**	**-7.19%**
$ 11,618,628	**$ 12,137,000**	**$ 11,778,401**	**$ (358,599)**	**-2.95%**

Positions By Department
Utility Fund

Department/Function	Position
Finance	Accounting Division Manager
	Accountant
	Accounting Clerk
	Hr / Payroll Supervisor
Total Finance	
Billing	Utilities Billing Clerk
	Utilities System Admin
Total Billing	
Central Services	Central Division Manager
	Field Service Manager
	Field Service Tech
	Janitor
	System Tech/IT
	Warehouse Procurement
	Warehouse Stock Person
Total Central Services	
Customer Service	Administration Division Manager
	Cashier
	Customer Service
	Customer Service Tech
	Finance Staff Assistant
	Sr Customer Service Tech
	CSR/Office Manager
Total Customer Service	
Electric & Telecomm Administration	Director Electric & Telecom
	Elect Admin Asst
	Asst Director Electric & Telecom
Total Electric & Telecomm Administration	
Electric	Apprentice Lineman
	Construction Foreman
	Construction Worker
	Electric Division Foreman
	Journeyman Lineman
	Lead Lineman
	Lineman
	ROW Crew
	Utilities Locate Tech
	Equip Operator
Total Electric	
Telecomm	CATV & Telecom Tech
	CATV Division Foreman
	CATV Installer
	CATV Technician
	Headend Tech / Designer
	Comp Network-Internet Specialist
	Video Coordinator/Telecom Asst
Total Telecomm	

FY 2010	FY 2011	FY 2012	FY 2013
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
4	**4**	**4**	**4**
2	2	2	2
1	1	1	1
3	**3**	**3**	**3**
1	1	-	-
1	1	1	1
5	5	4	4
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	-
11	**11**	**9**	**8**
1	1	1	1
4	4	4	4
5	5	5	5
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
14	**14**	**14**	**14**
1	1	1	1
-	1	1	1
-	-	-	1
1	**2**	**2**	**3**
2	2	2	2
1	1	1	1
1	1	1	1
1	1	1	1
2	2	2	2
2	2	2	2
1	1	1	1
3	3	3	2
1	1	1	1
2	1	2	1
16	**15**	**16**	**14**
1	1	1	1
1	1	1	1
2	2	2	2
1	1	1	1
1	1	1	1
2	2	2	1
1	1	1	1
9	**9**	**9**	**8**

Positions By Department
Utility Fund

Department/Function	Position
Water & Gas Administration	Director Of Water, Sewer & Gas
	Asst Director Of Water, Sewer & Gas
Total Water & Gas Administration	
Water Distribution System	Water Serviceman
	Water Foreman
Total Water Distribution System	
Water Treatment Plant	Water Plant Apprentice
	WTP Operator I
	WTP Operator III
Total Water Treatment Plant	
Sewage Treatment Plant	Lab Analyst
	Pump/Lift Station Service
	WWTP Apprentice
	WWTP Operator III
Total Sewage Treatment Plant	
Sewage Collection	Utility Inspector
	Wastewater Serviceman
	Wastewater Service Foreman
Total Sewage Collection	
Natural Gas	Natural Gas Division Foreman
	Natural Gas Serviceman
Total Natural Gas	
Total Utility Fund	

FY 2010	FY 2011	FY 2012	FY 2013
1	1	1	1
-	-	-	1
1	**1**	**1**	**2**
7	7	7	7
1	1	1	1
8	**8**	**8**	**8**
1	1	1	1
1	1	1	2
2	2	2	1
4	**4**	**4**	**4**
2	2	2	2
1	1	1	1
2	2	3	3
2	2	1	1
7	**7**	**7**	**7**
1	1	1	1
6	6	6	4
1	1	1	1
8	**8**	**8**	**6**
1	1	1	1
7	7	7	7
8	**8**	**8**	**8**
94	**94**	**93**	**89**

Combined Utilities Fund
Debt Service

	Balances 1/1/2013	Increases	Decreases	12/31/2013	Due In FY 2014
Business Type Activities:					
Bonds Payable					
Series 2011	$ 1,972,200	$ -	$ 981,300	$ 990,900	$ 990,900
Series 2006	15,040,000	-	-	15,040,000	-
Series 2003	3,660,000	-	720,000	2,940,000	700,000
Series 2001	-	-	-	-	-
Notes Payable					
GEFA #2009-L05WS	2,327,133	-	-	2,327,133	-
Total Business Type Activities	**$ 22,999,333**	**$ -**	**$ 1,701,300**	**$ 21,298,033**	**$ 1,690,900**

Combined Utilities Fund
Capital Outlay

Finance - Central Services	
Vehicles	$ 38,000
Total	**$ 38,000**
Electric	
Vehicles	$ 45,000
Total	**$ 45,000**
Sewage Collection	
Rehab sewer mains - Hammond Drive/Spring Street Area	$ 200,000
Total	**$ 200,000**
Sewage Treatment Plant	
Rehab - Digester	$ 144,923
Service Body Vehicles	80,000
Total	**$ 224,923**
Natural Gas	
Infrastructure	$ 150,000
Vehicles	50,000
Equipment	100,000
Total	**$ 300,000**
Combined Utilities Fund Total	**$ 807,923**


Since 1821
THE CITY OF
Monroe

SOLID WASTE FUND

SOLID WASTE FUND
REVENUE, EXPENDITURES AND OTHER SOURCES AND USES SUMMARY

	2009 ACTUAL	2010 ACTUAL
REVENUE		
CHARGES FOR SERVICES	$ 4,689,341	$ 5,136,546
INVESTMENT INCOME	-	-
MISCELLANEOUS	-	-
TOTAL REVENUE	**4,689,341**	**5,136,546**
EXPENDITURES		
SOLID WASTE	4,301,790	4,749,736
DEPRECIATION AND AMORTIZATION	69,789	69,789
OTHER FINANCING USES	3,000	360,748
TOTAL EXPENDITURES	**4,374,579**	**5,180,273**
EXCESS (DEFICIENCY) OF REVENUE AND OTHER SOURCES OVER EXPENITURES	**$ 314,762**	**$ (43,727)**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 4,848,062	$ 5,005,000	$ 5,075,000	$ 70,000	1.40%
-	-	-	-	-
-	-	-	-	-
4,848,062	**5,005,000**	**5,075,000**	**70,000**	**1.40%**
4,496,144	4,504,500	4,567,500	63,000	1.40%
58,390	-	-	-	-
245,403	500,500	507,500	7,000	1.40%
4,799,937	**5,005,000**	**5,075,000**	**70,000**	**1.40%**
$ 48,125	**$ -**	**$ -**	**$ -**	

Revenues and Rates

The cost of providing residential and commercial solid waste service is financed and accounted for in the Solid Waste Fund. This fund is divided into the following functions: Administration, Recyclables Collection, Solid Waste Collection, and Solid Waste Disposal.

The primary source of revenue is collections from fees charged monthly for the collection of solid waste in addition to the fees collected from the operation of the Transfer Station. The city has contracts with vendors to "transfer" their solid waste which is then transported by a contractor to a landfill.

Commercial rates are based on the size of the container and the frequency of the pickup. Residential rates in 2012 were $19.26 monthly for residents in the City and $20.38 for residents located out of the City. Rates automatically increase by 3% annually on January 1st making the 2013 rates $19.84 for residential in city and $20.99 for residential out of city.

Solid Waste

Overview

The Solid Waste Department provides curbside household garbage pickup, commercial dumpster pickup, recycling and yard trimming pickup. The City also operates a transfer station where the City contracts with other solid waste providers for the transport of solid waste to the dump site.

Goals/Accomplishments

- To meet Federal and State guidelines and comply with environmental regulations.
- To preserve natural resources.
- To reduce waste and keep costs at a minimum.
- Encourage all citizens to be "waste conscious" and make a sincere effort to reduce the amount of waste generated, practice reduction and recycling whenever possible.

SOLID WASTE FUND
REVENUE DETAIL

REVENUES	2009 ACTUAL	2010 ACTUAL
CHARGES FOR SERVICES		
SALE OF RECYCLED MATERIALS	30,816	25,768
SANITATION FEES	1,506,197	1,561,587
TRANSFER STATION FEES	3,152,328	3,549,191
TOTAL CHARGES FOR SERVICES	**4,689,341**	**5,136,546**
INVESTMENT INCOME		
INTEREST REVENUES	-	-
TOTAL INVESTMENT INCOME	**-**	**-**
MISCELLANEOUS		
CUSTOMER CONVENIENCE FEES	-	-
TOTAL MISCELLANEOUS	**-**	**-**
TOTAL EXPENDITURES	**$ 4,689,341**	**$ 5,136,546**

2011 ACTUAL	2011 BUDGET	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
24,170	25,000	25,000	25,000	-	-
1,620,891	1,575,000	1,680,000	1,750,000	70,000	4.17%
3,203,001	3,260,000	3,300,000	3,300,000	-	-
4,848,062	**4,860,000**	**5,005,000**	**5,075,000**	**70,000**	**1.40%**
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
$ 4,848,062	**$ 4,860,000**	**$ 5,005,000**	**$ 5,075,000**	**$ 70,000**	**1.40%**

SOLID WASTE FUND
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
ADMINISTRATION		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	$ 147,336	$ 147,697
PART - TIME/TEMPORARY SALARIES	-	-
SEASONAL SALARIES	-	25,971
OVERTIME SALARIES	2,711	2,748
GROUP INSURANCE	35,845	52,795
SOCIAL SECURITY	9,208	10,640
MEDICARE	2,154	2,489
GMEBS-RETIREMENT CONTRIBUTION	16,745	19,487
WORKERS COMP INSURANCE	-	-
MEDICAL EXAMS	-	-
TRAVEL EXPENSE	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	213,999	261,827
PURCHASED/CONTRACTED SERVICES		
ADVERTISING	595	230
BFI - RECYCLING	-	-
COMMUNICATIONS	2,077	4,882
CONSULTING - TECHNICAL	-	-
DUES & SUBSCRIPTIONS	211	446
EQUIPMENT REP & MAINT-OUTSIDE	-	-
GENERAL LIABILITY INSURANCE	2,455	1,467
LANDFILL FEES	-	-
LANDSCAPE	-	-
MAINTENANCE CONTRACTS	4,826	4,751
PRINTING	5,213	5,295
SITE IMPROVEMENTS	-	-
TRAINING & EDUCATION	4,382	3,051
UNIFORM RENTAL	270	531
VEHICLE REP & MAINT-OUTSID	825	-
TOTAL PURCHASED/CONTRACTED SERVICES	20,854	20,653
SUPPLIES		
AUTO PARTS	460	859
BUILDING REP & MAINT - INSIDE	9,020	43,690
CHEMICALS/PESTICIDES	750	687
DAMAGE CLAIMS	10	-
EXPENDIBLE FLUIDS	176	714
GAS/OIL/FUEL-OUTSIDE	424	770
HAND TOOLS	517	8,606
JANITORIAL SUPPLIES	27,541	28,718
MISCELLANEOUS	794	162
OFFICE OPERATIONS	5,660	6,815
SAFETY/MEDICAL SUPPLIES	80	747
TIRES	-	380
UNIFORM EXPENSE	-	6
TOTAL SUPPLIES	45,432	92,154
CAPITAL OUTLAYS		

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
157,926	$ 143,437	143,437	$ -	-
-	-	-	-	-
20,891	18,750	18,750	-	-
4,409	2,000	2,000	-	-
30,234	30,400	34,400	4,000	13.16%
10,764	10,180	10,180	-	-
2,519	2,381	2,381	-	-
19,744	21,100	23,940	2,840	13.46%
-	-	-	-	-
40	100	-	(100)	-100.00%
-	-	-	-	-
246,527	228,348	235,088	6,740	2.95%
602	500	500	-	-
-	-	-	-	-
5,174	3,000	3,000	-	-
-	-	-	-	-
233	500	500	-	-
-	-	-	-	-
2,042	17,000	30,000	13,000	76.47%
-	-	-	-	-
-	-	-	-	-
8,125	10,000	10,000	-	-
5,074	5,000	5,000	-	-
-	-	-	-	-
5,744	3,500	3,500	-	-
-	500	500	-	-
175	100	100	-	-
27,169	40,100	53,100	13,000	32.42%
1,005	500	1,000	500	100.00%
101,099	25,000	25,000	-	-
623	500	500	-	-
563	200	200	-	-
177	200	200	-	-
1,673	2,500	4,000	1,500	60.00%
9,195	10,000	5,000	(5,000)	-50.00%
31,075	20,000	25,000	5,000	25.00%
410	500	500	-	-
2,736	4,000	4,000	-	-
436	100	500	400	400.00%
1,008	200	1,000	800	400.00%
942	750	2,000	1,250	166.67%
150,942	64,450	68,900	4,450	6.90%

SOLID WASTE FUND
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
BUILDINGS	-	-
EQUIPMENT	-	-
INFRASTRUCTURE	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
DEBT SERVICE		
CAPITAL LEASE INTEREST	-	-
LAND DEBT SERVICE-PW SHOP	-	-
TOTAL DEBT SERVICE	-	-
DEPRECIATION AND AMORTIZATION		
DEPRECIATION EXPENSE	69,789	69,789
TOTAL DEPRECIATION AND AMORTIZATION	69,789	69,789
TOTAL ADMINISTRATION	**350,074**	**444,423**
PUBLIC EDUCATION		
PURCHASED/CONTRACTED SERVICES		
BFI - RECYCLING	-	-
PRINTING	-	135
TRAINING & EDUCATION	-	-
TOTAL PURCHASED/CONTRACTED SERVICES	-	135
SUPPLIES		
RECYCLING	-	-
TOTAL SUPPLIES	-	-
TOTAL PUBLIC EDUCATION	**-**	**135**
RECYCLABLES COLLECTION		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	34,184	24,922
PART - TIME/TEMPORARY SALARIES	-	-
SEASONAL SALARIES	-	-
OVERTIME SALARIES	1,394	644
GROUP INSURANCE	13,098	24,815
SOCIAL SECURITY	2,047	1,534
MEDICARE	479	359
GMEBS-RETIREMENT CONTRIBUTION	4,186	4,872
WORKERS COMP INSURANCE	-	-
MEDICAL EXAMS	-	65
TRAVEL EXPENSE	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	55,388	57,211
PURCHASED/CONTRACTED SERVICES		
BFI - RECYCLING	-	-
COMMUNICATIONS	-	212
CONSULTING - TECHNICAL	-	-
CONTRACT LABOR	30,000	-
EQUIPMENT REP & MAINT-OUTSIDE	-	-
GENERAL LIABILITY INSURANCE	788	758
SITE IMPROVEMENTS	-	-
TRAINING & EDUCATION	5	-

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	19,000	21,000	2,000	10.53%
-	19,000	21,000	2,000	10.53%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
58,390	-	-	-	-
58,390	-	-	-	-
483,028	**351,898**	**378,088**	**26,190**	**7.44%**
-	-	-	-	-
-	500	500	-	-
-	-	500	500	-
-	500	1,000	500	100.00%
-	-	-	-	-
-	-	-	-	-
-	**500**	**1,000**	**500**	**100.00%**
32,436	33,444	33,444	-	-
-	-	-	-	-
-	-	-	-	-
181	1,000	1,000	-	-
11,579	7,600	8,600	1,000	13.16%
1,897	2,136	2,136	-	-
444	499	499	-	-
4,936	5,275	5,985	710	13.46%
154	-	-	-	-
-	100	-	(100)	-100.00%
-	-	-	-	-
51,627	50,054	51,664	1,610	3.22%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	30,000	30,000	-	-
1,640	1,000	1,000	-	-
877	1,500	1,500	-	-
-	-	-	-	-
-	-	-	-	-

SOLID WASTE FUND
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
UNIFORM RENTAL	644	506
VEHICLE REP & MAINT-OUTSID	-	-
TOTAL PURCHASED/CONTRACTED SERVICES	31,437	1,476
SUPPLIES		
CHEMICALS/PESTICIDES	-	-
DAMAGE CLAIMS	-	-
DUMPSTERS/CARTS	-	-
EQUIPMENT < 5,000	-	2,500
EQUIPMENT PARTS	5,551	6,647
EXPENDIBLE FLUIDS	1,154	753
GAS/OIL/FUEL-OUTSIDE	4,730	5,501
HAND TOOLS	-	-
JANITORIAL SUPPLIES	-	-
MISCELLANEOUS	20	20
RECYCLING	3,187	4,030
SAFETY/MEDICAL SUPPLIES	489	266
TIRES	932	989
UNIFORM EXPENSE	-	-
TOTAL SUPPLIES	16,063	20,706
CAPITAL OUTLAYS		
EQUIPMENT	-	-
INFRASTRUCTURE	-	-
MACHINERY	-	-
SITE IMPROVEMENTS	-	-
TOTAL CAPITAL OUTLAYS	-	-
DEBT SERVICE		
CAPITAL LEASE INTEREST	-	-
TOTAL DEBT SERVICE	-	-
TOTAL RECYCLABLES COLLECTION	**102,888**	**79,393**
SOLID WASTE COLLECTION		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	399,410	422,408
PART - TIME/TEMPORARY SALARIES	-	-
SEASONAL SALARIES	-	-
OVERTIME SALARIES	11,340	12,411
GROUP INSURANCE	111,671	170,002
SOCIAL SECURITY	24,459	24,761
MEDICARE	5,720	5,791
GMEBS-RETIREMENT CONTRIBUTION	50,235	58,460
WORKERS COMP INSURANCE	1,771	7,807
MEDICAL EXAMS	-	64
TRAVEL EXPENSE	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	604,606	701,704
PURCHASED/CONTRACTED SERVICES		
COMMUNICATIONS	-	-
CONSULTING - TECHNICAL	-	-
EQUIPMENT REP & MAINT-OUTSIDE	3,036	3,299

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
761	1,500	1,500	-	-
-	-	-	-	-
3,278	34,000	34,000	-	-
-	-	-	-	-
30	-	-	-	-
-	-	-	-	-
-	-	-	-	-
8,706	8,000	10,000	2,000	25.00%
492	500	500	-	-
7,874	15,000	15,000	-	-
-	-	-	-	-
-	-	-	-	-
20	-	-	-	-
4,636	3,000	5,000	2,000	66.67%
416	500	500	-	-
698	2,000	5,000	3,000	150.00%
-	-	-	-	-
22,872	29,000	36,000	7,000	24.14%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
77,777	**113,054**	**121,664**	**8,610**	**7.62%**
393,140	398,668	398,770	102	0.03%
-	-	-	-	-
4,458	-	-	-	-
16,847	10,000	10,000	-	-
94,723	91,200	103,200	12,000	13.16%
24,543	25,337	25,344	7	0.03%
5,740	5,926	5,927	1	0.02%
59,232	63,300	71,820	8,520	13.46%
19,793	-	-	-	-
219	100	-	(100)	-100.00%
-	-	-	-	-
618,695	594,531	615,061	20,530	3.45%
-	-	-	-	-
-	-	-	-	-
4,425	1,000	1,000	-	-

SOLID WASTE FUND
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
GENERAL LIABILITY INSURANCE	9,000	10,142
SITE IMPROVEMENTS	-	-
TRAINING & EDUCATION	51	-
UNIFORM RENTAL	6,499	7,480
VEHICLE REP & MAINT-OUTSID	-	-
TOTAL PURCHASED/CONTRACTED SERVICES	18,586	20,921
SUPPLIES		
AUTO PARTS	171	133
CHEMICALS/PESTICIDES	-	-
DAMAGE CLAIMS	2,124	11,103
DUMPSTERS/CARTS	31,803	53,075
EQUIPMENT < 5,000	-	4,500
EQUIPMENT PARTS	44,705	38,542
EXPENDIBLE FLUIDS	2,384	2,960
GAS/OIL/FUEL-OUTSIDE	32,964	35,488
HAND TOOLS	-	-
JANITORIAL SUPPLIES	-	-
MISCELLANEOUS	470	260
SAFETY/MEDICAL SUPPLIES	1,607	4,280
TIRES	11,429	12,194
UNIFORM EXPENSE	-	-
TOTAL SUPPLIES	127,657	162,535
CAPITAL OUTLAYS		
INFRASTRUCTURE	-	-
MACHINERY	-	-
SITE IMPROVEMENTS	-	-
VEHICLES	-	-
TOTAL CAPITAL OUTLAYS	-	-
DEBT SERVICE		
CAPITAL LEASE INTEREST	-	-
TOTAL DEBT SERVICE	-	-
TOTAL SOLID WASTE COLLECTION	**750,849**	**885,160**
SOLID WASTE DISPOSAL		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	65,118	61,648
PART - TIME/TEMPORARY SALARIES	-	-
SEASONAL SALARIES	-	-
OVERTIME SALARIES	8,685	5,831
GROUP INSURANCE	17,922	26,398
SOCIAL SECURITY	4,457	4,211
MEDICARE	1,042	985
GMEBS-RETIREMENT CONTRIBUTION	8,373	9,743
WORKERS COMP INSURANCE	14	168
MEDICAL EXAMS	90	-
TRAVEL EXPENSE	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	105,701	108,984
PURCHASED/CONTRACTED SERVICES		

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
9,298	12,000	12,000	-	-
-	-	-	-	-
-	-	-	-	-
7,497	8,000	8,000	-	-
-	500	5,000	4,500	900.00%
21,220	21,500	26,000	4,500	20.93%
1,538	200	500	300	150.00%
-	-	-	-	-
6,166	500	500	-	-
47,595	50,000	50,000	-	-
-	-	-	-	-
45,091	30,000	30,000	-	-
5,410	3,000	5,000	2,000	66.67%
46,364	50,000	60,000	10,000	20.00%
-	-	-	-	-
-	-	-	-	-
301	-	-	-	-
4,053	2,000	2,000	-	-
16,547	15,000	15,000	-	-
-	-	-	-	-
173,065	150,700	163,000	12,300	8.16%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
812,980	**766,731**	**804,061**	**37,330**	**4.87%**
57,876	63,445	64,181	736	1.16%
-	-	-	-	-
-	-	-	-	-
7,214	4,000	4,000	-	-
15,117	15,200	17,200	2,000	13.16%
3,916	4,182	4,227	45	1.08%
916	978	989	11	1.12%
9,872	10,550	11,970	1,420	13.46%
21,837	-	-	-	-
20	200	-	(200)	-100.00%
-	-	-	-	-
116,768	98,555	102,567	4,012	4.07%

SOLID WASTE FUND
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
BFI - RECYCLING	-	-
COMMUNICATIONS	-	-
CONSULTING - TECHNICAL	-	-
EQUIPMENT REP & MAINT-OUTSIDE	955	3,765
GENERAL LIABILITY INSURANCE	1,123	1,100
LANDFILL FEES	2,815,246	3,095,484
PRINTING	-	-
SITE IMPROVEMENTS	-	-
TRAINING & EDUCATION	9	-
UNIFORM RENTAL	1,309	1,534
TOTAL PURCHASED/CONTRACTED SERVICES	2,818,642	3,101,883
SUPPLIES		
AUTO PARTS	-	-
BUILDING REP & MAINT - INSIDE	-	-
CHEMICALS/PESTICIDES	-	-
DAMAGE CLAIMS	200	-
ENVIRONMENTAL EXPENSE	474	1,699
EQUIPMENT PARTS	44,786	25,187
EXPENDIBLE FLUIDS	1,120	1,570
GAS/OIL/FUEL-OUTSIDE	19,711	24,433
HAND TOOLS	-	-
JANITORIAL SUPPLIES	-	-
MISCELLANEOUS	40	40
RECYCLING	-	-
SAFETY/MEDICAL SUPPLIES	763	491
TIRES	35,272	31,398
UNIFORM EXPENSE	-	-
TOTAL SUPPLIES	102,366	84,818
CAPITAL OUTLAYS		
INFRASTRUCTURE	-	-
MACHINERY	-	-
SITE IMPROVEMENTS	-	-
TOTAL CAPITAL OUTLAYS	-	-
OTHER COSTS		
BAD DEBTS	4,562	-
TOTAL OTHER COSTS	4,562	-
DEBT SERVICE		
CAPITAL LEASE INTEREST	-	-
TOTAL DEBT SERVICE	-	-
TOTAL SOLID WASTE DISPOSAL	**3,031,271**	**3,295,685**
YARD TRIMMINGS COLLECTION		
PERSONAL SERVICES AND EMPLOYEE BENEFITS		
REGULAR SALARIES	67,750	41,605
PART - TIME/TEMPORARY SALARIES	-	-
SEASONAL SALARIES	-	-
OVERTIME SALARIES	1,582	44
GROUP INSURANCE	17,922	26,398

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
628	200	500	300	150.00%
2,307	2,000	2,000	-	-
2,825,945	2,934,782	2,913,345	(21,437)	-0.73%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
1,386	1,500	1,500	-	-
2,830,266	2,938,482	2,917,345	(21,137)	-0.72%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	2,000	2,000	-	-
26,898	20,000	20,000	-	-
1,856	1,000	1,000	-	-
29,542	30,000	32,000	2,000	6.67%
-	-	-	-	-
-	-	-	-	-
40	-	-	-	-
-	-	-	-	-
412	500	500	-	-
33,997	35,000	35,000	-	-
-	-	-	-	-
92,745	88,500	90,500	2,000	2.26%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
3,039,779	**3,125,537**	**3,110,412**	**(15,125)**	**-0.48%**
74,599	70,742	71,833	1,091	1.54%
-	-	-	-	-
-	-	-	-	-
848	1,000	1,000	-	-
15,117	15,200	17,200	2,000	13.16%

SOLID WASTE FUND
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
SOCIAL SECURITY	3,964	2,323
MEDICARE	927	543
GMEBS-RETIREMENT CONTRIBUTION	8,373	9,743
WORKERS COMP INSURANCE	-	118
MEDICAL EXAMS	-	-
TOTAL PERSONAL SERVICES AND EMPLOYEE BENEFITS	100,518	80,774
PURCHASED/CONTRACTED SERVICES		
CONTRACT LABOR	-	-
EQUIPMENT REP & MAINT-OUTSIDE	410	-
GENERAL LIABILITY INSURANCE	1,123	1,100
SITE IMPROVEMENTS	-	-
UNIFORM RENTAL	1,203	1,339
TOTAL PURCHASED/CONTRACTED SERVICES	2,736	2,439
SUPPLIES		
DAMAGE CLAIMS	14	31
EQUIPMENT PARTS	16,117	14,875
EXPENDIBLE FLUIDS	1,089	326
GAS/OIL/FUEL-OUTSIDE	12,157	15,685
HAND TOOLS	-	-
MISCELLANEOUS	20	20
SAFETY/MEDICAL SUPPLIES	552	321
TIRES	3,294	258
UNIFORM EXPENSE	-	-
TOTAL SUPPLIES	33,243	31,516
CAPITAL OUTLAYS		
MACHINERY	-	-
SITE IMPROVEMENTS	-	-
TOTAL CAPITAL OUTLAYS	-	-
TOTAL YARD TRIMMINGS COLLECTION	**136,497**	**114,729**
OTHER FINANCING USES		
OTHER FINANCING USES		
TRAN OUT - CIP	-	-
TRAN OUT - INSURANCE	3,000	3,000
TRANSFERS OUT - OTHER FUNDS	-	357,748
TOTAL OTHER FINANCING USES	3,000	360,748
TOTAL OTHER FINANCING USES	**3,000**	**360,748**
TOTAL EXPENDITURES	**$ 4,374,579**	**$ 5,180,273**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
4,254	4,448	4,516	68	1.53%
995	1,040	1,056	16	1.54%
9,872	10,550	11,970	1,420	13.46%
-	-	-	-	-
-	100	-	(100)	-100.00%
105,685	103,080	107,575	4,495	4.36%
-	-	-	-	-
2,173	3,000	3,000	-	-
2,295	2,500	2,500	-	-
-	-	-	-	-
994	1,000	1,000	-	-
5,462	6,500	6,500	-	-
-	-	-	-	-
7,743	8,000	8,000	-	-
1,182	1,200	1,200	-	-
20,508	25,000	26,000	1,000	4.00%
-	-	-	-	-
40	-	-	-	-
350	500	500	-	-
-	2,500	2,500	-	-
-	-	-	-	-
29,823	37,200	38,200	1,000	2.69%
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
140,970	**146,780**	**152,275**	**5,495**	**3.74%**
-	250,250	253,750	3,500	1.40%
3,000	-	-	-	-
242,403	250,250	253,750	3,500	1.40%
245,403	500,500	507,500	7,000	1.40%
245,403	**500,500**	**507,500**	**7,000**	**1.40%**
$ 4,799,937	**$ 5,005,000**	**$ 5,075,000**	**$ 70,000**	**1.40%**

Positions By Department
Solid Waste Fund

Department/Function	Position
Administration	Asst Director
	Mechanic
	Scale House Operator
	Receptionist
	Customer Service Specialist
Total Administration	
Recyclables Collection	Knuckleboom Driver
	Equipment Opr I / Recycling Driver
Total Recyclables Collection	
Solid Waste Collection	Commercial Driver
	Equipment Operator I
	Knuckleboom Driver
	Mechanic
	Residential Driver
	Solid Waste Foreman
	Sr Mechanic
	SW Utility Worker
Total Solid Waste Collection	
Solid Waste Disposal	Equipment Operator I
	Equipment Operator II
	Transfer Station Operator
Total Solid Waste Disposal	
Total Solid Waste Fund	

FY 2010	FY 2011	FY 2012	FY 2013
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
5	**5**	**5**	**5**
1	1	1	1
1	1	1	1
2	**2**	**2**	**2**
1	1	1	1
1	1	1	1
1	1	1	1
1	1	1	1
2	2	2	2
1	1	1	1
1	1	1	1
4	4	4	4
12	**12**	**12**	**12**
1	1	1	1
-	-	-	-
1	1	1	1
2	**2**	**2**	**2**
21	**21**	**21**	**21**


Since 1821
THE CITY OF
Monroe

GEORGIA UTILITY TRAINING ACADEMY

(GUTA)

GEORGIA UTILITY TRAINING ACADEMY FUND
REVENUE, EXPENDITURES AND OTHER SOURCES AND USES SUMMARY

	2009 ACTUAL	2010 ACTUAL
REVENUE		
INVESTMENT INCOME	$ -	$ -
CONTRIBUTIONS AND DONATIONS	-	9,000
MISCELLANEOUS	-	6,460
OTHER FINANCING SOURCES	-	401,773
TOTAL REVENUE	**-**	**417,233**
EXPENDITURES		
SPECIAL FACILITY	-	53,699
OTHER FINANCING USES	-	-
TOTAL EXPENDITURES	**-**	**53,699**
EXCESS (DEFICIENCY) OF REVENUE AND OTHER SOURCES OVER EXPENITURES	**$ -**	**$ 363,534**

Revenues

The only source of revenue is from user fees for the training sessions held at GUTA.

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ -	$ -	$ -	$ -	-
2,425	-	-	-	-
19,110	137,500	92,500	(45,000)	-32.73%
-	-	-	-	-
21,535	**137,500**	**92,500**	**(45,000)**	**-32.73%**
41,177	137,500	92,500	(45,000)	-32.73%
-	-	-	-	-
41,177	**137,500**	**92,500**	**(45,000)**	**-32.73%**
$ (19,642)	**$ -**	**$ -**	**$ -**	


Since 1821
THE CITY OF
Monroe

Georgia Utility Training Academy (GUTA)

Overview

The Georgia Utility Training Academy (GUTA) is a state of the art training facility set on 4 ½ acres, specializing in natural gas, water, wastewater, confined space, trenching & shoring, flagging and a fire school.

At GUTA, the focus is on providing cost-effective training for municipalities and utility contractors across the entire southeast. The training does not end in the classrooms and workshop of the 4,000 square foot building, it continues with a mock neighborhood for natural gas leak investigation, many different emergency response scenarios for live training, as well as several different hands on scenarios for water, wastewater and confined space entry.

The trainers of GUTA are certified professionals who have met and exceeded industry requirements. Each trainer possesses a comprehensive knowledge in his/her respective field.

GEORGIA UTILITY TRAINING ACADEMY FUND
EXPENDITURES

EXPENDITURES	2009 ACTUAL	2010 ACTUAL
PURCHASED/CONTRACTED SERVICES		
ADVERTISING	$ -	$ 1,040
COMMUNICATIONS	-	-
CONTRACT LABOR	-	650
COST OF TRAINING	-	3,849
EQUIPMENT REP & MAINT-OUTSIDE	-	2,179
EVENTS	-	75
GENERAL LIABILITY INSURANCE	-	147
LANDSCAPE	-	-
MAINTENANCE CONTRACTS	-	-
PRINTING	-	-
PROFESSIONAL FEES	-	416
PUBLIC RELATIONS	-	4,077
R & M BUILDINGS - OUTSIDE	-	4,924
TOTAL PURCHASED/CONTRACTED SERVICES	-	17,357
SUPPLIES		
BUILDING REP & MAINT - INSIDE	-	7,464
DEPRECIATION EXPENSE	-	-
EQUIPMENT < 5,000	-	1,000
JANITORIAL SUPPLIES	-	1,554
MISCELLANEOUS	-	386
OFFICE OPERATIONS	-	25,938
UTILITY COSTS	-	-
TOTAL SUPPLIES	-	36,342
OTHER FINANCING USES		
TRANSFERS OUT - OTHER FUNDS	-	-
TOTAL OTHER FINANCING USES	-	-
TOTAL EXPENDITURES	**$ -**	**$ 53,699**

2011 ACTUAL	2012 BUDGET	2013 REQUESTED BUDGET	DOLLAR VARIANCE	PERCENT CHANGE
$ 2,215	$ 8,000	8,000	$ -	-
-	3,500	2,000	(1,500)	-42.86%
-	7,500	5,000	(2,500)	-33.33%
14,542	30,000	30,000	-	-
-	7,500	1,000	(6,500)	-86.67%
239	15,000	10,000	(5,000)	-33.33%
-	-	-	-	-
-	3,500	3,500	-	-
-	-	-	-	-
-	7,500	5,000	(2,500)	-33.33%
921	2,500	2,500	-	-
1,808	10,000	5,000	(5,000)	-50.00%
1,297	5,000	1,500	(3,500)	-70.00%
21,022	100,000	73,500	(26,500)	-26.50%
4,661	7,500	5,000	(2,500)	-33.33%
8,076	-	-	-	-
-	2,500	2,500	-	-
527	5,000	2,500	(2,500)	-50.00%
-	7,500	1,000	(6,500)	-86.67%
3,575	15,000	5,000	(10,000)	-66.67%
3,316	-	3,000	3,000	-
20,155	37,500	19,000	(18,500)	-49.33%
-	-	-	-	-
-	-	-	-	-
$ 41,177	**$ 137,500**	**$ 92,500**	**$ (45,000)**	**-32.73%**


Since 1821
THE CITY OF
Monroe

APPENDIX


Since 1821
THE CITY OF
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STATISTICAL INFORMATION


Since 1821
THE CITY OF
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Statistical Information

DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN YEARS

Fiscal Year	Population (1)	Personal Income* (in thousands)	Per Capita Personal Income (2)*	Median Age (1)	Housing Units (1)	Unemployment Rate (3)	Wage & Salary Employment # of Jobs (2)*
2002	11,781	289,235	24,551	32	4,637	7.1	16,758
2003	11,905	298,625	25,084	32	4,637	8.4	17,654
2004	11,968	313,238	26,173	32	4,637	10.3	19,052
2005	12,405	344,226	27,749	32	4,637	5.7	19,969
2006	12,799	375,625	29,348	32	4,637	6.1	21,568
2007	13,187	399,672	30,308	32	4,637	6.3	22,318
2008	13,381	413,460	30,899	32	4,637	9.8	21,632
2009	13,534	418,837	30,947	32	4,637	14.4	20,104
2010	13,234	409,553	30,947	33	6,006	15.9	20,104
2011	**13,234**	**409,553**	**30,947**	**33**	**6,006**	**15.8**	**20,104**

(1) Source: U.S. Census Bureau - all numbers are estimates from the Census Bureau except for 2010.

(2) Source: Bureau of Economic Analysis

(3) Source: Georgia Department of Labor

* Data only available at the County level

Note: Beginning in 2005, City unemployment rates were calculated by the U.S. Department of Labor's Bureau of Labor Statistics (BLS) using a revised methodology. This methodology incorporates more current residency factors. Historical data could not be revised using the new method. Thus, estimates for city labor force data for 2005 and forward are not comparable to prior years. In some instances, there have been large changes in the unemployment rates from previous years.

OPERATING INDICATORS BY FUNCTION

Function	Indicator	2011
Police:		
	Number of dispatches	45,298
	Number of traffic citations issued	4,189
Fire:		
	Number of fire/EMS dispatches	1,736
Highways and streets:		
	Street resurfacing (lane miles)	2
Housing and development:		
	Value of new building construction (in 000's)	$ 2,535
	Number of permits issued	31
Utilities: Cable & Internet		
	Number of customers standard cable	4,978
	Number of customers digital cable	-
	Number of Internet customers	1,774
	Number of phone customers	424
Electric		
	Number of customers	5,978
	Average daily consumption (KWh)	406,702
Natural gas		
	Number of customers	3,720
	Average daily consumption (MCF)	941
Wastewater		
	Number of customers	6,550
	Average daily sewage treatment (MGD)	1.413
Water		
	Number of customers	8,665
	Average daily consumption (Kgallons)	1,658
Solid Waste Service:		
	Refuse collected (tons)	10,394
	Recyclables collected (tons)	265
	Number of residential customers	5,129
	Number of commercial customers	609
	Number of transfer station customers	19

Source: Various City Departments

CAPITAL ASSET STATISTICS BY FUNCTION

Function	Asset	2011
Police:		
	Stations	1
	Vehicles	40
Fire:		
	Stations	1
Highways and streets:		
	Streets (miles)	75
	Streetlights	1,134
	Traffic signals	3
Utilities: Cable & Internet		
	Cable (miles)	267
Electric		
	Lines (miles)	185
	Substations	3
Natural gas		
	Mains (miles)	113
Wastewater		
	Sanitary sewer (miles)	154
	Maximum daily treatment capacity (MGD)	3.4
Water		
	Mains (miles)	241
	Maximum daily treatment capacity (MGD)	10
	Treated water storage capacity (Mgallons)	1.5
	Reservoir (raw) storage capacity (Mgallons)	795
Solid Waste Service:		
	Collection trucks	11
	Recycling trucks	1
	Transfer stations	1

Source: Various City departments

Property Tax Millage Rates			
Fiscal Year	Operating Millage	Debt Service Millage	Total Millage
2002	5.905	1.639	7.544
2003	5.515	1.699	7.214
2004	5.604	1.589	7.193
2005	5.034	1.740	6.774
2006	4.870	1.878	6.748
2007	4.920	1.702	6.622
2008	5.189	1.412	6.601
2009	5.403	1.594	6.997
2010	5.512	1.728	7.240
2011	**5.565**	**2.047**	**7.612**

Source: Walton County Tax Assessors Office

Note: Assessed values are established by the County Assessors on January 1 of each year at 40% of the actual value.

Top Ten Taxpayers
(amounts expressed in thousands)

Taxpayer	Taxable Assessed Value
Wal-Mart Stores East LP	$ 28,208
Walton County Power LLC	24,778
MPC Generating LLC	20,767
Hitachi Automotive (Unisia)	8,345
E. Kenneth Murray	5,964
Monroe HMA	5,683
Wal-Mart Real Estate	5,060
Walton Ventures, Inc.	3,666
Home Depot USA, Inc.	3,664
Windstream Georgia (Alltel)	3,608

Source: City of Monroe Finance Department

Top Ten Employers

Employer	Employees
Wal-Mart Distribution Center	771
Walton County Government	565
Walton County Board of Education	464
Monroe HMA	289
Angel Food Ministries	264
Walmart Super Center	230
City of Monroe	224
Hitachi Automotive Systems (Unisia)	165
Elite Storage (Base Manufacturing)	146
State of Georgia	107

Source: City of Monroe Code Department

Statistical Information

TOP TEN ELECTRIC CUSTOMERS

Customer	2011 Usage in MWh	2011 Annual Revenue (in thousands)	2011 Rank	2011 Percentage of Total Revenues
Walton Co. Board of Commissioners	6,576	$ 662	1	4.54 %
Walton Co. Board of Education	5,996	640	2	4.39
Leggett & Platt	8,237	584	3	4.00
Monroe HMA	5,518	348	4	2.39
Walton Press	3,175	288	5	1.97
Base Manufacturing	2,515	242	6	1.66
George Walton Academy	2,167	220	7	1.51
Home Depot	2,182	177	8	1.21
Southern Family Markets	1,969	154	9	1.06
Quality Foods	1,805	139	10	0.95
Totals	40,140	3,454		23.68
All Others	113,545	11,134		76.32
Annual Totals	153,685	$ 14,588		100.00 %

Source: City of Monroe Utility Department

TOP TEN WATER CUSTOMERS

Customer	2011 Usage in Kgallons	2011 Annual Revenue (in thousands)	2011 Rank	2011 Percentage of Total Revenues
Walton Co. Board of Commissioners	21,794	$ 118	1	3.07 %
Monroe HMA	16,293	66	2	1.72
Walton Co. Board of Education	10,170	59	3	1.53
Wal-Mart Distribution Center	9,376	37	4	0.96
Doyle LLC	4,380	27	5	0.70
Park Place Nursing Home	2,822	18	6	0.47
Great Oaks	3,699	15	7	0.39
Base Manafacturing	3,098	13	8	0.34
George Walton Academy	2,264	12	9	0.31
Walton County Power LLC	2,722	11	10	0.29
Totals	76,618	376		9.78
All Others	528,382	3,471		90.22
Annual Totals	605,000	$ 3,847		100.00 %

Source: City of Monroe Utility Department

TOP TEN SEWER CUSTOMERS

Customer	2011 Usage in Kgallons	2011 Annual Revenue (in thousands)	2011 Rank	2011 Percentage of Total Revenues
Monroe HMA	16,290	$ 125	1	3.84 %
Walton Co. Board of Commissioners	9,931	89	2	2.74
Walton Co. Board of Education	6,407	69	3	2.12
Park Place Nursing Home	2,822	33	4	1.02
Base Mfg	3,098	24	5	0.74
Silgan PET, Inc.	1,484	18	6	0.55
George Walton Academy	1,823	17	7	0.52
Great Oaks	1,898	15	8	0.46
Applebees	1,855	14	9	0.43
Home Depot	1,376	12	10	0.37
Totals	46,984	416		12.79
All Others		2,835		87.21
Annual Totals		$ 3,251		100.00 %

Source: City of Monroe Utility Department

TOP TEN GAS CUSTOMERS

Customer	2011 Usage in MCF	2011 Annual Revenue (in thousands)	Rank	2011 Percentage of Total Revenues
Base Manufacturing	30,145	$ 290	1	7.08 %
A Warrior Roofing	19,278	178	2	4.34
Leggett & Platt	14,555	160	3	3.91
Monroe HMA	13,894	151	4	3.69
Walton Co. Board of Commissioners	9,589	110	5	2.68
Walton Co. Board of Education	8,599	97	6	2.37
George Walton Academy	4,304	49	7	1.20
Wal-Mart Store	4,273	47	8	1.15
Wal Mart Distribution	2,283	26	9	0.63
WASCO	2,229	25	10	0.61
Totals	109,149	1,133		27.66
All Others	234,637	2,964		72.34
Annual Totals	343,786	$ 4,097		100.00 %

Source: City of Monroe Utility Department

FINANCIAL POLICIES


Since 1821
THE CITY OF
Monroe

Financial Policies

The City of Monroe uses the following policies to assist with budget and fiscal management.

Budget Policy

The Budget shall be prepared in full compliance with the State's Uniform Chart of Accounts, and with Generally Accepted Accounting Principles (GAAP) for Governments as promulgated by the Government Accounting Standards Board.

All Budgets shall be adopted at the legal level of budgetary control, which is the fund/department level (i.e. expenditures/expenses may not exceed the total appropriation for any department within a fund without the City Council's approval).

When applicable, project length budgets are adopted for the Capital Projects Fund. All annual appropriations lapse at fiscal year-end. Georgia law requires the City to adopt a balanced budget annually. A balanced budget is one in which budgeted funding sources equal budgeted expenditures and fund balance may be used to balance the budget. The City's expenses may not exceed the amounts appropriated, except in the case of an emergency or a contingency which was not reasonable foreseeable.

Revenue Policy

The City will budget revenues conservatively so that the chance of a revenue shortage during the year is remote.

The City shall strive to maintain a diversified and stable revenue structure to shelter it from short-term fluctuations in any primary revenue source. When possible, the City shall have a diversified revenue mix in order to minimize the impact the effect of economic downturns.

The City will make every effort not to become too dependent on one source of revenue in order to minimize serious fluctuations in any year.

The City will consider market rates and rates of comparable cities in the region when changing tax rates, fees, and charges. The City will review annually all fees and charges to assure that they maintain their inflation-adjusted purchasing power.

All cash donations to any department or agency of the City must be

deposited with the Finance Director's Office. All purchases using such donations must be budgeted and will comply fully with the City's purchasing policies.

Cash Management and Investment Policy

All deposits must be fully collateralized as required by State law.

The City will aggressively pursue all revenues due, including past due utility bills, court tickets and fines, and property taxes, using whatever legal means are available.

The City will pay all obligations on or before the due date.

The City's cash management and investment policies are designed to emphasize safety of capital first, sufficient liquidity to meet obligations second, and the highest possible yield third. Those policies are outlined below:

The City will operate with the least number of bank accounts required by federal and state statutes and regulations and GAAP for governments. Consolidation of bank accounts makes investment decisions easier, and reduces staff time needed to reconcile monthly bank statements.

Accounting, Auditing and Financial Policy

The City will maintain its accounting records and issue its annual financial statements in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Government Accounting Standards Board.

The City shall have a qualified certified public accounting firm conduct an independent audit annually, as required by Georgia Law. Any deficiencies noted by the Auditors shall be corrected immediately by the Director of Finance.

Debt Policy

The City will attempt to fund capital improvements through net income of the utility systems, general revenues, and its portion of any SPLOST (Special Purpose Local Option Sales Tax) funds before resorting to long-term debt issuance. This will reduce the overall indebtedness and strengthen the City's creditworthiness.

The City will not issue notes or bonds to finance operating deficits. Adequate reserves will be maintained to assure this doesn't become necessary. No bond or note will be issued to purchase a fixed asset that has a shorter

useful life than the term of the debt instrument.

The City will issue general obligation bonds or capital outlay notes for necessary general government projects and either general obligation or revenue bonds for enterprise fund projects. The City may also use pooled capital lease funds from GMA and loans from the Georgia Environmental Facilities Authority (GEFA).

No debt will be issued which would increase the outstanding amount of debt above ten (10%) percent of the total assessed value of property within the City. The outstanding amount of debt in this calculation shall not include debt issued for improvements in the utility systems, because that debt will be repaid from charges for services, not from property taxes. These limitations are found in Article IX., Section V, Paragraph 1 and Article IX., Section VI, Paragraph 1 of the Georgia Constitution.

A firm source of revenue sufficient to make the anticipated debt service payments must be identified by the City Council before any capital outlay note, GEFA loan, GMA capital equipment lease, general obligation bond, or revenue bond is issued.

Further, good communication with bond-rating agencies will be maintained in full disclosure on every financial report as well as bond official statements will continue.


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GLOSSARY


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Glossary

Accounting System: The total structure of records and procedures that identify, record, classify, summarize and report information on the financial position and results of operations of a governmental unit or any of its funds.

Accrual Basis Accounting: A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when a good or service is used.

Activity: A specific unit of work or service performed.

Ad Valorem Tax: A tax levied on the assessed value of real property. This tax is also known as property tax.

Adopted Budget: The Budget as formally approved by the City Council.

Amended Budget: The Adopted Budget as formally adjusted by the City Council.

Appropriation Ordinance: The official enactment by the City Council establishing the legal authority for the City officials to encumber or obligate and expend dollar resources.

Appropriation: An authorization made by the City Council which permits officials to incur obligations against and to make expenditures for a stated purpose. Appropriations are usually made for fixed dollar amounts and are typically granted for a one (1) fiscal year period.

Assessed Value: The value at which property is taxed. The Assessed value in the state of Georgia is forty percent (40%) of the fair market value.

Assessment: The process of making the official valuation of property for taxation.

Assets: Property owned by the City which has book or appraised monetary value.

Audit: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls.

Authority: A government or public agency created to perform a single function of a restricted group of related activities. Usually such units are

financed from service charges, fees and tools, but in some instances they also have taxing powers. An authority may be completely independent of other governments or partially dependent upon other governments for its creation, its financing or the exercises of certain powers.

Balance Sheet: A statement purporting to present the financial position of an entity or fund by disclosing the value of its assets, liabilities, and equities as of a specified date.

Bond Discount: The excess of the face value of a bond over the price for which it is acquired or sold.

Bond Premium: The excess of the price at which a bond is acquired or sold over its face value.

Bond: A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specific rate.

Bonded Debt: The portion of indebtedness represented by outstanding bonds.

Budget Amendment: A budget amendment alters the total appropriation for a department or fund and requires approval by an ordinance passed by the Board of Commissioners.

Budget Calendar: The schedule of key dates or milestones which the City follows in the preparation, processing and adoption of the budget.

Budget Document: The official written statement prepared by the Budget office and supporting staff which presents the Proposed Budget to the City Council.

Budget Resolution: The official enactment by the City Council legally authorizing the Financial Director to obligate and spend resources.

Budget Transfer: Intradepartment Transfer: A transfer from one account in a division, to another within the same division that does not increase the departments' total budget. These transfers may be made upon the approval of the Finance Director.

Budget: A plan of financial operation embodying estimates of proposed expenditures for a given period and the proposed means of financing them.

Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

CAFR: Comprehensive Annual Financial Report which is an audited and printed copy of the City's financial statement at the end of a given fiscal year.

Capital Assets/Expenditures: Capital outlay of five thousand dollars ($5,000) or more that has a useful life in excess of one year.

Capital Improvement Program (CIP): A multi-year plan developed for capital improvements, which is updated annually. All improvements are to be made in accordance to this plan.

Capital Outlays: Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment.

Capital Projects Fund: A fund used to account for financial resources used for the acquisition or construction of major capital equipment or facilities.

Cash Basis: A basis of accounting under which transactions are recognized only when cash is received or disbursed.

CDBG: Community Development Block Grant.

Charter: The legal document in which the State of Georgia grants the City's authority.

Confiscated Assets Fund: This fund is used to account for the City's share of monies that have been forfeited through the court system that are restricted for law enforcement purposes.

Construction in Progress: The cost of construction work that has been started but not yet completed.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures.

Contractual Services: Are items of expenditure for services the City receives from an Inter-Department Transfer or from an outside company. Utilities, rent, and postage are examples of contractual services.

COPS: Federal grants awarded to support community policing programs and other law enforcement initiatives.

Debt Service Fund: A fund established to account for the accumulation of resources for, and payment of, general long-term debt principal and interest.

Debt Service: Expenditures for principal and interest payments on loans, notes, and bonds.

Debt: An obligation resulting from the borrowing of money or from the purchase of goods and services.

Deficit: 1.) The excess of an entity's or fund's liabilities over its assets (See Fund Balance). 2.) The excess of expenditures or expenses over revenues during a single accounting period.

Delinquent Taxes: Taxes remaining unpaid after the due date. Unpaid taxes continue to be delinquent until paid, abated, or converted into a lien on property.

Department: A major unit of organization in the City of Monroe comprised of subunits named divisions or cost centers and responsible for the provision of a specific package of services.

Depreciation: (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) The portion of the cost of a capital asset which is charged as an expense during a fiscal period.

Enterprise Funds: A fund established to account for operations that are financed and operated in a manner similar to private enterprise – where the intent of the governing body is to provide goods or services to the general public, charging user fees to recover financing costs. An example is the City of Monroe Combined Utility.

Expenditure: This term refers to the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. This term applies to governmental funds.

Expense: Outflows or other using up of assets or incurring of liabilities during a period from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or

central operations for example, depreciation. This term applies to Enterprise Funds.

Fiscal Year: A 12-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations.

Function: An accounting entity which is part of a fund. It is a compilation of all costs associated with a program or a department within a fund.

Fund Accounting: A method of accounting where resources are allocated to and accounted for in separate funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund Balance: Fund Balance is the difference between assets and liabilities of a governmental fund. Because assets may include non-cash items, fund balances may not represent liquid assets.

Fund Equity: The excess of assets over liabilities. A portion of the equity may be reserved or designated; the remainder is Fund Balance.

Fund: A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities, or balances and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FY: The abbreviation for Fiscal Year which the twelve (12) month period beginning on January 1st and ending on December 31st.

GAAP: Generally Accepted Accounting Principles as determined through common practice or as promulgated by the Governmental Accounting Standards Board, Financial Accounting Standards Board, or various other accounting standards setting bodies.

GEFA: Georgia Environmental Finance Authority (Formerly, Georgia Environmental Facilities Authority).

General Fund: A fund used to account for all transactions of a governmental unit that are not accounted for in another fund.

General Obligation Bonds: When the City pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

GFOA: Government Finance Officers Association is a support organization whose purpose is to enhance and promote the professional management of governments for the public benefit.

GO Debt Service Fund: A fund established to account for the accumulation of resources for, and payment of the City's long-term debt principal and interest.

Governmental Funds: This category of funds includes typical governmental activities and includes funds such as the General Fund, Special Revenue Fund, and the Debt Service Fund. These funds are set up to measure current expendable financial resources (only current assets and current liabilities) and uses the modified accrual basis of accounting.

Grant: A contribution of assets (usually cash) from one government unit or organization to another. Typically, these contributions are made to local governments from the state or federal governments to be used for specific purposes and require distinctive reporting.

GUTA: The Georgia Utility Training Academy (GUTA) is a training facility specializing in natural gas, water, wastewater, confined space, trenching & shoring, flagging and fire training.

Hotel/Motel Fund: This fund is used to account for hotel/motel taxes collected that are restricted for promotion of trade and tourism in the City.

Insurance Premium Tax: Tax paid by insurance companies for premiums collected inside the city.

Interfund Loan: A loan made by one fund to another to be repaid at a later date.

Intergovernmental Revenue: Revenue from other governments in the form of entitlements, grants, shared revenues or payments in lieu of taxes.

Investment: Securities held for the production of income in the form of interest and dividends.

L.O.S.T. (Local Option Sales Tax): Tax levied at the rate of one percent which applies to the same items as the State sales tax, except that the local option sales tax also applies to sales of motor fuels. In order to impose this tax, the qualifying entity must submit a copy of a resolution if more than one-half of the votes cast are in favor of the tax.

Lease-Purchase Agreements: Contractual agreements that are termed leases, but that in substance are purchase contracts.

Levy: To impose taxes, special assessments or service charges for the support of government activities.

Liabilities: Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

Line-Item: A detailed classification of an expense or expenditures classified within each Department.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

Major Fund: A governmental fund or enterprise fund reported as a separate column in the basic fund financial statements. The general fund is always a major fund. Otherwise, major funds are funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and a least 5 percent of the aggregate amount for all governmental and enterprise funds for the same item. Any other government or enterprise fund may be reported as a major fund if the government's officials believe that fund is particularly important to financial statement users.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and may be reclaimed.

Mill: One one-thousandth of a dollar of assessed value. A tax rate of one mill produces one dollar of taxes for each $1,000 of assessed property valuation.

Millage: Rate used in calculating taxes based upon the value of property, expressed in mills per dollar of property value.

Mission: The mission statements included in Department budget requests are designed to inform the reader of the department's essential functions or activities/responsibilities/tasks they are charged to accomplish, as well as, the major services they provide.

Modified Accrual Basis: Governmental funds use the modified accrual basis of accounting. Revenues are recognized in the period in which they become both available and measurable. Expenditures are recognized at the time a liability is incurred.

Nonoperating Expense: Proprietary fund expenses incurred in performance of activities not directly related to supplying the basic service by a governmental enterprise.

Nonoperating Income: Propriety fund income that is not derived from the basic operations of such enterprises.

Objective: An objective is a decision about the amount of progress to be made within a specified period of time. It states in measurable and quantitative terms the results to be achieved within a specified time and plans the incremental steps to achieve the goal.

Operating Costs: Operating cost are proprietary (Enterprise) fund expenses that directly relate to the fund's primary service activities. For example: salaries and wages, expendable supplies, and contractual services.

Operating Transfer: Legally authorized interfund transfers from a fund receiving revenue to the fund that makes expenditures.

Ordinance: A formal legislative enactment by the governing body of a City. It is not in conflict with any higher form of law, such as state statute or constitutional provision; it has the full force and effect of law within the boundaries of the municipality to which it applies.

PAFR: The Popular Annual Financial Report is a report containing extracted accounting information specifically designed to be readily accessible and easily understandable to the general public and other interested parties without a background in public finance.

Performance Measures: Specific quantitative productivity measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity.

Personal Property: Property that can be moved with relative ease, such as motor vehicles, boats, machinery, and inventoried goods.

Personal Services: Expenditures for the payment of salaries, wages and fringe benefits of employees.

Property Tax: Tax based on assessed value of a property, either real estate or personal. Tax liability falls on the owner of record as of the appraisal date.

Proprietary Funds: This category of funds often emulates the private sector and includes Enterprise Funds. These funds are set up to measure the flow of economic resources (all assets and liabilities) and use the accrual basis of accounting.

Rating: The credit worthiness of a City as evaluated by independent agencies, with AAA or Aaa being the highest.

Real Property: Land, buildings, permanent fixtures, and improvements.

Reserve: (1) An account used to earmark a portion of fund balance to indicate that it has been earmarked for a particular purpose; and (2) an account used to earmark a portion of fund equity as legally segregated for a future use.

Resources: Total dollars, people, materials and facilities available for use including estimated revenues, fund transfers, and beginning fund balances.

Retained Earnings: An equity account reflecting the accumulated earnings of an enterprise or internal service fund.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of an enterprise fund.

Revenue: Increases in the net current assets of a government fund type from other than expenditure refunds and residual equity transfers. Examples include property taxes, licenses and fees, and charges for services.

S.P.L.O.S.T. (Special Purpose Local Option Sales Tax): An additional 1 percent sales tax that may be imposed for a specific time period on the same items as the State sales tax. The tax may be levied with voter approval and must be used for specific capital projects or capital outlay.

Self-Insurance: The formal assumption or partial assumption of risks and the accounting of results. Specific accounts are set aside to fund the risks. Any losses which do occur are charged against those accounts or funds.

Special Revenue Fund: A fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditures for specified purposes.

Tax Anticipation Note (Tan): Borrowing by a local government against future anticipated tax revenue.

Tax Digest: The total assessed value of taxable property for a particular area.

Tax Levy: The total amount to be raised by general property taxes for operations and debt service purposes.

Tax: A compulsory charge levied by a governmental unit for the purpose of raising revenue. These revenues are used to pay for services or improvements provided for the general public benefit.

TE Grant: Transportation Enhancement Grant made available by the Georgia Department of Transportation (GDOT) to provide for sidewalks, street lighting and other improvements.

User Fees: Charges or fees established to recover part or all of the costs incurred in the provision of services by a government; based on the philosophy that the recipient of the benefit should pay for the services. Also called Charges for Service.


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