

Annual Budget - FY2020

July 1, 2019 - June 30, 2020

Adopted June 3, 2019

Mayor Jerry D. Roseberry

<u>Councilmembers</u>
Jeff Wearing - Sarah Davis
David Eady - George Holt
Mike Ready - Jim Windham

Matthew Pepper, City Manager
Connie Middlebrooks, City Clerk
Dave Harvey, Police Chief
Jody Reid, Supervisor of Public Works and Utilities

	Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru April	FY 2019 Estimate	FY2020 Recommend	Comments
GENERAL FUND - REVENUE					83.3%			
1	100-0000-311100-000	Real Property Tax-Current Yr.	95,908	95,000	106,519	95,000	110,000	Based on county growth
2	100-0000-311200-000	Property Tax - Prior Year	1,073	5,000	3,161	3,794	5,000	
3	100-0000-311310-000	Motor Vehicle Adv.	20,938	21,500	17,888	21,466	21,000	
4	100-0000-311315-000	Motor Vehicle TAVT	35,836	28,000	36,288	43,545	45,000	
5	100-0000-311340-000	Intangible Tax	3,629	4,900	2,203	2,644	3,000	
6	100-0000-311600-000	Real Estate Transfer	492	1,500	672	806	1,000	
7	100-0000-311710-000	Electric Franchise Tax	2,101	2,000	2,237	2,000	2,200	
8	100-0000-311730-000	Gas Franchise Tax	14,746	12,000	11,862	14,234	12,000	
9	100-0000-311750-000	TV Cable Franchise Tax	27,106	28,000	24,218	29,062	28,000	
10	100-0000-311760-000	Telephone Franchise Tax	4,440	6,800	0	6,800	4,500	
11	100-0000-313100-000	LOST Sales & Use Tax	355,635	340,000	328,570	340,000	360,000	Based on county-wide sales tax growth.
12	100-0000-316100-000	General Business License	11,605	12,000	11,320	12,000	11,500	
13	100-0000-316200-000	Insurance Premium Tax	141,828	141,000	152,453	152,453	161,000	One check per year, based on population.
14	100-0000-319000-000	Penalty/Interest on Del Taxes	741	1,200	1,038	1,246	1,300	
15	100-0000-322901-000	Misc. Income	97	1,000	2,965	3,558	1,500	
16	100-0000-323100-000	General Building Permits	0	0	34,865	41,838	15,000	Building inspections contract with Buerau Veritas
17	100-0000-335800-000	Intergovernmental Revenues	25,651	25,000	26,038	25,000	26,000	LMIG from GDOT
18	100-0000-341400-000	Printing/Duplicating Service	163	200	85	102	200	
19	100-0000-341910-000	Election Qualifying Fees	576	600	0	576	1,200	
20	100-0000-349100-000	Cemetery Fees	4,800	4,000	650	780	2,000	
21	100-0000-349300-000	Bad Check Fees	540	1,000	720	864	1,000	
22	100-0000-351000-000	Fines & Forfeitures	83,728	70,000	90,412	108,494	80,000	
23	100-0000-361000-000	Interest Revenues	29,283	6,500	52,767	63,320	30,000	
24	100-0000-381000-000	Rents and Royalties	550	1,500	89	1,500	1,500	
25	100-0000-381001-000	Lease Agreement Income	30,000	30,000	31,710	31,710	31,710	Whatcoat Building
26	100-0000-381002-000	Lease - Verizon	26,007	26,941	22,131	26,558	27,154	Water tower antenna - 2.5% annual increase.
27	100-0000-392300-000	Proceeds-Dispose of Assets	5	1,000	0	0	1,000	
		REVENUES TOTAL	$917,477	$866,641	$960,860	$1,029,348	$983,764	

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GENERAL FUND - EXPENDITURES								
CITY COUNCIL								
1	100.1100.511100.000	Regular Employees	32,400	34,800	25,000	30,000	34,800	
2	100.1100.512200.000	Social Security (FICA)	2,479	2,663	1,913	2,295	2,663	
3	100.1100.523100.000	Liability Insurance	11,171	12,000	12,000	12,000	12,000	annual bill in April.
4	100.1100.523600.000	Education & Training	2,688	3,000	1,871	2,246	6,000	Potentially 4 New Councilmembers
5	100.1400.511100.000	Reg Employees - Election	420	600	0	600	650	
		SUBTOTAL	$49,158	$53,063	$40,784	$47,141	$56,113	

	Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru April	FY 2019 Estimate	FY2020 Recommend	Comments
GENERAL GOVERNMENT								
1	100.1500.511100.000	Regular Employees	197,762	235,717	192,484	230,980	221,854	
2	100.1500.511300.000	Overtime	5,025	6,000	3,118	3,741	5,000	
3	100.1500.512100.000	Group Insurance	49,073	70,452	44,042	52,851	60,313	
4	100.1500.512200.000	Social Security (FICA)	15,700	18,415	14,713	17,655	17,354	
5	100.1500.512400.000	Retirement Plan Expense	30,969	31,979	26,493	31,791	13,348	
6	100.1500.512450.000	Retirement Cont. (DC) 401	3,817	7,332	4,429	5,314	9,715	
7	100.1500.512700.000	Workers' Comp Insurance	713	1,000	269	323	1,000	
8	100.1500.512900.000	Unemployment Payments	0	2,000	0	0	2,000	
9	100.1500.521200.000	Professional	79,642	110,000	68,142	81,770	110,000	City Attorney, CPA firm, audit services, Tax Assessor's Office.
10	100.1500.521200.001	Code Enforcement Services	0	5,000	2,315	2,778	5,000	Contract with Bureau Veritas.
11	100.1500.521200.002	Building Permit (BV)	0	0	2,466	2,959	11,250	Contract with Bureau Veritas for building inspection and permitting services.
12	100.1500.521202.000	Fire Services - Newton County	21,570	22,000	23,871	23,871	26,500	one bill per year.
13	100.1500.521300.000	Technical Purchased Service	40,504	40,700	37,250	40,700	42,500	
14	100.1500.522200.000	Repairs & Maintenance	25,210	30,000	19,308	23,169	40,000	Building repairs (e.g. - touch up painting, plumbing, etc.)
15	100.1500.522200.001	Whatcoat Building maintenance	0	5,000	225	270	5,000	
16	100.1500.522200.002	YH Welcome Center	0	100,000	0	0	30,000	Welcome Center operations costs.
17	100.1500.523100.000	Liability Insurance	12,029	10,000	0	10,000	11,000	annual bill in April.
18	100.1500.523200.000	Telephone - Postage	21,899	24,000	20,060	24,072	25,200	Includes monitoring costs for surveillance system at new city park.
19	100.1500.523200.001	Telephone System Upgrades	0	0	0	0	8,200	
20	100.1500.523300.000	Advertising & Promotions	5,824	7,000	5,393	6,471	7,000	
21	100.1500.523320.000	July 4th parade expenses	4,332	6,000	2,368	2,842	6,000	
22	100.1500.523600.000	Dues & Fees	8,624	9,000	5,602	6,723	9,000	
23	100.1500.523700.000	Education & Training	6,926	8,000	7,754	9,305	12,000	
24	100.1500.531100.000	Supplies & Materials	15,408	18,000	16,455	19,746	19,000	
25	100.1500.531200.000	Energy - Utilities	15,574	15,000	13,357	16,029	16,000	
26	100.1500.531600.000	Small Equipment Under $5,000	2,221	5,000	1,611	1,933	5,000	
27	100.1500.531600.001	Computer Upgrades	0	10,000	9,298	10,000	8,000	Upgrade the server at City Hall.
28	100.1500.531600.002	Security System Upgrade	0	0	0	0	7,000	Upgrade security system for City Hall (e.g. - upgrade current cameras, add new cameras, better monitoring system, etc.)
29	100.1500.531700.000	Other/Meetings & Events	3,719	5,000	2,233	2,679	7,000	Potentially New Mayor
30	100.1500.579000.000	Contingency - General	0	26,171	0	0	23,392	
31	100.1500.579010.000	Contingencies - cash over & short	130	200	0	0	200	
		SUBTOTAL	$566,669	$828,966	$523,254	$627,973	$764,826	

	Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru April	FY 2019 Estimate	FY2020 Recommend	Comments
COURT								
1	100.2500.521200.000	Contract - Judge	5,000	5,000	3,750	5,000	5,000	
2	100.2500.521210.000	Contract - Public Defender	500	500	500	600	500	
3	100.2500.521211.000	Contract - Solicitor	2,400	4,800	4,800	4,800	4,800	
4	100.2500.523700.000	Education - Clerk	225	1,550	791	950	3,000	
5	100.2500.523701.000	Education - Judge	722	1,200	1,123	1,200	1,200	
6	100.2500.523850.000	Contract - Translator	175	200	0	0	200	
		SUBTOTAL	$9,022	$13,250	$10,964	$12,550	$14,700	
POLICE DEPARTMENT								
7	100.3200.511000.000	Regular Employees	121,424	132,981	80,171	96,205	173,830	
8	100.3200.511300.000	Overtime	9,415	12,000	9,373	11,247	10,000	
9	100.3200.512100.000	Group Insurance	17,842	36,710	12,518	15,021	25,987	
10	100.3200.512200.000	Social Security (FICA)	10,012	11,091	6,850	8,220	14,063	
11	100.3200.512450.000	Retirement Cont. (DC) 401	4,568	6,830	3,017	3,621	10,430	
12	100.3200.512700.000	Workers' Comp Insurance	6,661	7,000	6,186	7,423	7,000	
13	100.3200.521300.000	Tech Purch Serv/Courtware	8,119	11,000	9,000	10,800	11,000	
14	100.3200.522200.000	Veh & Equip Repairs & Maint	12,312	9,000	8,998	9,000	10,000	
15	100.3200.523100.000	Liability Insurance	13,846	14,000	0	14,000	12,000	annual bill in April.
16	100.3200.523200.000	Telephone-Postage	6,736	5,500	6,545	7,854	5,500	
17	100.3200.523600.000	Dues & Fees	130	250	162	194	250	
18	100.3200.523700.000	Education & Training	1,723	2,000	1,240	1,488	2,000	
19	100.3200.523850.000	Subpoena fee	0	200	0	0	200	
20	100.3200.523900.000	Prisoner Housing & costs	11,730	12,000	8,715	10,458	12,000	Increased volume of inmates brought in by city police officers.
21	100.3200.531100.000	Supplies & Materials	2,898	5,500	3,551	4,261	5,500	
22	100.3200.531270.000	Gasoline	7,104	10,000	6,419	7,702	10,000	cost of fuel increased.
23	100.3200.531600.000	Small Equipment Under $5,000	8,061	5,000	2,386	5,000	5,000	
24	100.3200.531600.001	Computer Upgrades	0	5,000	3,647	5,000	0	
25	100.3200.531700.000	Uniforms	2,816	5,000	1,180	4,800	5,000	
26	100.3200.571000.000	Training funds - Payable	17,050	20,000	24,429	21,000	25,000	
27	100.3800.342500.000	E-911 Center	32,154	22,500	41,224	22,500	43,000	
		SUBTOTAL	$294,603	$333,562	$235,611	$265,796	$387,760	

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STREET DEPARTMENT								
1	100.4200.511100.000	Regular Employees-Street	54,275	30,755	26,513	31,816	50,780	allocating 33% of meter reader salary; 60% of groundskeeper salary (2); 20% of equip operator salary
2	100.4200.511300.000	Overtime	1,488	1,000	960	1,152	1,000	
3	100.4200.512100.000	Employee Insurance	9,797	5,219	4,657	5,589	15,494	
4	100.4200.512200.000	Social Security (FICA)	4,626	2,429	1,814	2,177	3,961	
5	100.4200.512400.000	Retirement Plan Expense	9,921	2,060	1,731	2,077	0	
6	100.4200.512450.000	Retirement Cont. (DC) 401	859	1,443	530	636	2,945	
7	100.4200.512700.000	Workers' Comp Insurance	4,865	5,400	2,941	3,530	3,500	
8	100.4200.521201.000	Professional - Engineering	1,958	3,000	2,331	2,797	3,000	
9	100.4200.522200.000	Veh & Equip Repairs & Maint	10,121	11,000	8,750	10,500	12,000	
10	100.4200.523700.000	Education & Training	120	500	240	287	500	
11	100.4200.523850.000	Contract Labor - Temporary Help	47,306	12,020	9,502	11,402	13,104	
12	100.4200.531100.000	Supplies & Materials	13,275	13,000	12,711	15,253	15,000	
13	100.4200.531270.000	Gasoline/Diesel	7,159	4,000	6,110	7,332	6,300	cost of fuel increased.
14	100.4200.531600.000	Small Equipment Under $5,000	400	1,500	0	0	1,500	
15	100.4200.531700.000	Uniforms	3,257	1,800	2,062	2,474	2,500	
16	100.4200.531800.000	Stormwater Management	7,000	5,500	5,500	5,500	7,000	KCNB contract for $2,000
17	100.4200.531901.000	City Tree Removal	26,700	30,000	12,900	15,480	30,000	Trees continue to decline
18	100.4200.532100.000	Sidewalks	0	3,000	0	0	3,000	
		SUBTOTAL	$203,125	$133,627	$99,251	$118,001	$171,584	

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PARKS AND RECREATION DEPARTMENT								
1	100.6200.511100.000	Regular Employees - Parks & Rec.	0	10,515	5,702	6,842	24,882	allocating 40% of groundskeeper salary (2)
2	100.6200.511300.000	Overtime	0	500	0	0	500	
3	100.6200.512100.000	Group Insurance	0	137	97	117	7,165	
4	100.6200.512200.000	Social Security (FICA)	0	843	436	523	1,942	
5	100.6200.512450.000	Retirement Cont. (DC) 401	0	616	227	272	1,493	
6	100.6200.512700.000	Workers' Comp Insurance	0	1,000	358	430	500	
7	100.6200.523850.000	Contract Labor - Temporary Help	0	5,300	2,720	3,264	5,300	
8	100.6200.521200.000	Professional (arborist)	450	700	600	720	700	
9	100.6200.522200.000	Veh & Equip Repairs & Maint	0	1,000	0	0	1,500	
10	100.6200.531100.000	Supplies & Materials	0	2,000	48	58	20,000	
11	100.6200.531200.000	Energy - Utilities	0	0	0	0	15,000	cost for park utilities - lighting, restrooms, sprinkler system, etc.
12	100.6200.531270.000	Gasoline/Diesel	0	1,400	776	932	1,800	cost of fuel increased.
13	100.6200.531700.000	Uniforms	0	650	500	600	1,000	
14	100.6200.531600.000	Small Equipment Under $5,000	0	500	0	0	1,000	
15	100.6200.531900.000	Tree Board (pruning, planting, Arbor Day, arborist)	8,342	9,000	6,729	8,075	9,000	
16	100.6200.531910.000	City Park and Trail Maintenance	0	10,000	2,350	2,820	35,000	
		SUBTOTAL	$8,792	$25,250	$20,544	$13,204	$126,781	
CEMETERY								
17	100.4900.522200.000	Cemetery Found. Maint. Suppl.	10,000	5,000	5,000	5,000	7,000	Foundation requesting $7,000.
18	100.4900.531900.000	Tree Removal	4,800	5,000	4,800	5,000	5,000	
		SUBTOTAL	$14,800	$10,000	$9,800	$10,000	$12,000	

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WATER & SEWER FUND - REVENUES								
1	505.0000.344210.000	Water Charges/Sales	507,618	510,000	424,480	509,377	510,000	
2	505.0000.344215.000	Water Tap Fees	5,902	10,000	13,173	15,000	10,000	
3	505.0000.344255.000	Sewer Charges/Sales	264,051	259,000	218,137	261,764	260,000	
4	505.0000.344256.000	Sewer Tap Fees	6,673	4,000	4,561	10,000	10,000	
5	505.0000.344280.000	Hydrant Meter	0	500	117	140	500	
		TOTAL REVENUES	$784,244	$783,500	$660,469	$796,281	$790,500	
WATER & SEWER FUND - EXPENDITURES								
6	505.4300.511100.000	Regular Employees	37,630	37,901	30,291	36,349	37,825	allocating 33% of meter reader/equip oper salary
7	505.4300.511300.000	Overtime	3,371	3,000	1,056	1,267	3,000	
8	505.4300.512100.000	Employee Insurance	8,956	12,572	10,719	12,863	11,957	
9	505.4300.512200.000	Social Security (FICA)	3,087	3,129	2,986	3,583	3,123	
10	505.4300.512450.000	Retirement Cont. (DC) 401	1,335	2,219	1,407	1,688	2,270	
11	505.4300.512700.000	Workers' Comp Insurance	1,681	2,500	2,205	2,647	3,000	
12	505.4300.521200.000	Legal & Professional	3,900	3,900	3,900	3,900	3,900	
13	505.4300.521300.000	Sewer Treatment Fees	122,975	120,000	94,912	113,894	122,000	
14	505.4300.522200.000	Veh & Equip Repairs & Maint	4,826	0	3,019	0	0	Split into four accounts below:
15	505.4300.522200.001	Service Contracts	15,041	16,000	15,281	18,337	16,000	Includes elevated tank and two lift stations.
16		Building Repairs		2,000	0	0	2,000	
17		Equipment Repair and Rental		1,500	0	0	1,500	
18		Vehicle Repairs		300	222	266	300	
19	505.4300.523100.000	Liability Insurance	1,833	1,500	0	2,000	1,600	annual bill in April.
20	505.4300.523200.000	Telephone-Postage	1,528	1,500	1,328	1,593	1,600	
21	505.4300.523600.000	Dues & Fees	1,161	1,300	2,070	2,484	1,300	Includes online bill pay fee.
22	505.4300.523700.000	Education & Training	3,797	2,500	1,323	1,588	3,000	Includes license fees
23	505.4300.523850.000	Contract Labor	8,525	25,000	6,325	7,590	20,000	
24	505.4300.531100.000	Materials & Supplies	19,469	22,000	18,913	22,695	22,000	
25	505.4300.531200.000	Energy - Utilities	2,374	1,900	2,168	2,602	2,500	
26	505.4300.531270.000	Gasoline/Diesel	3,712	4,400	3,334	4,001	4,500	cost of fuel increased.
27	505.4300.531510.000	Water for Resale	220,673	218,000	157,216	188,659	212,000	
28	505.4300.531600.000	Small Equipment Under $5,000	0	3,000	0	0	3,000	
29	505.4300.531700.000	Uniforms	3,050	2,500	2,760	3,312	3,000	
30	505.4300.561000.000	Depreciation Expense	180,607	180,607	150,508	186,000	215,520	
31	505.4300.574000.000	Bad Debt Expense	5,763	7,000	0	0	6,000	
32	505.4300.582000.000	GEFA Loan Interest Payback	342	20,000	948	1,137	20,000	
33	505.4300.579000.000	Contingency	0	7,272	0	0	7,605	
		TOTAL EXPENDITURES	$655,635	$703,500	$512,890	$618,455	$730,500	

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ELECTRIC FUND - REVENUES								
1	510.0000.344310.000	Electric Sales	2,466,074	2,414,826	2,054,785	2,465,741	2,508,672	ECG estimate.
2	510.0000.344311.000	Penalties After the 15th	94,680	105,000	76,143	91,372	95,000	
3	510.0000.344312.000	Service Charges	6,250	6,000	6,150	7,380	6,000	
4	510.0000.361000.000	Interest Revenue	0	150	0	0	150	
5	510.0000.361001.000	Municipal Competitive Trust	6,287	64,260	4,355	5,226	0	
6	510.0000.381000.000	Other Rebates-Off System Sales	60,281	5,000	1,740	63,000	60,000	
		TOTAL REVENUES	$2,633,572	$2,595,236	$2,143,173	$2,632,719	$2,669,822	
ELECTRIC FUND - EXPENDITURES								
7	510.4600.511110.000	Regular Employees	111,441	114,082	94,585	113,502	117,236	allocating 34% of meter reader/equip oper salary
8	510.4600.511300.000	Overtime	4,367	5,000	3,231	3,877	5,000	
9	510.4600.512100.000	Employee Insurance	16,314	22,606	19,000	22,800	33,543	
10	510.4600.512200.000	Social Security (FICA)	8,728	9,110	7,186	8,623	9,351	
11	510.4600.512400.000	Retirement Plan Expense	25,349	35,459	29,771	35,725	33,333	
12	510.4600.512450.000	Retirement Cont. (DC) 401	185	536	105	125	518	
13	510.4600.512700.000	Workers' Comp Insurance	1,388	2,000	1,160	1,392	2,000	
14	510.4600.521200.000	ECG Professional Services	68,200	60,000	51,190	59,595	62,000	ECG fees are shown separate from power costs.
15	510.4600.522200.000	Veh & Equip Repairs & Maint	8,601	7,200	6,372	7,646	7,200	
16	510.4600.522201.000	Power line Tree Trimming	21,922	35,000	23,015	27,618	35,000	
17	510.4600.523100.000	Liability Insurance	8,007	8,000	0	9,000	9,000	annual bill in April.
18	510.4600.523200.000	Telephone-Postage	7,675	8,000	8,007	9,609	8,000	
19	510.4600.523600.000	Dues & Fees	66	500	725	500	500	Fees for online bill paying.
20	510.4600.523700.000	Linemen Training	1,902	8,000	3,462	4,155	6,000	J. Benton's apprenticeship program and A. Ballard's groundman training.
21	510.4600.531100.000	Supplies & Materials	16,821	16,000	13,022	15,626	16,500	
22	510.4600.531200.000	Energy/Utilities	8,129	7,000	6,116	7,340	7,500	
23	510.4600.531270.000	Gasoline/Diesel	6,337	7,200	4,694	5,633	6,500	cost of fuel increased.
24	510.4600.531530.000	Electricity Purchased	1,421,969	1,455,316	1,151,782	1,382,138	1,419,242	ECG estimate.
25	510.4600.531600.000	Small Equipment Under $5,000	1,873	2,500	0	0	2,500	
26	510.4600.531700.000	Uniforms	5,205	4,200	4,839	5,806	5,000	
27	510.4600.541004.000	Street Lights	2,280	1,500	2,280	2,736	2,300	
28	510.4600.531600.000	Maintenance Facility Security System Upgrade	0	0	0	0	5,800	Upgrade security system for Maintenance Facility (e.g. - upgrade current cameras, add new cameras, improved monitoring system, etc.)
29	510.4600.561003.000	Depreciation	93,794	89,779	79,482	95,378	93,612	
30	510.4600.574000.000	Bad Debt Expense	22,239	25,500	7,720	9,264	22,500	
31	510.4600.579000.000	Contingency	0	6,488	0	0	9,686	
		TOTAL EXPENDITURES	$1,862,793	$1,930,976	$1,517,744	$1,828,089	$1,919,822	

	Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru April	FY 2019 Estimate	FY2020 Recommend	Comments
SANITATION FUND - REVENUES								
1	540.0000.344110.000	Refuse Collection Charges	148,589	169,050	141,180	169,416	169,050	
2	540.0000.344130.000	Sale of Recycled Materials	0	200	290	0	200	
		TOTAL REVENUES	$148,589	$169,250	$141,470	$169,416	$169,250	
SANITATION FUND - EXPENDITURES								
3	540.4300.511100.000	Regular Employee - Sanitation		24,384	14,580	17,495	20,313	allocating 80% of equipment operator salary
4	540.4300.511300.000	Overtime		500	0	0	500	
5	540.4300.512100.000	Group Insurance		7,595	800	960	7,165	
6	540.4300.512200.000	Social Security (FICA)		1,904	1,115	1,338	1,592	
7	540.4300.512400.000	Retirement Plan Expense		8,350	6,923	8,307	0	
8	540.4300.512450.000	Retirement Cont. (DC) 401		1,300	356	427	813	
9	540.4300.512700.000	Workers' Comp Insurance		3,250	358	430	500	
10	540.4300.522110.000	Disposal Services-Landfill Fees	7,084	8,000	6,740	8,088	8,000	
11	540.4300.522200.000	Vehicle & Equip Repairs & Maint		3,000	0	0	5,000	
12	540.4300.531100.000	Supplies & Materials		1,000	56	67	6,500	
13	540.4300.523580.000	Contract Labor		16,773	13,280	15,936	20,966	
14	540.4300.531270.000	Gasoline/Diesel		5,000	1,451	1,741	5,000	cost of fuel increased.
15	540.4300.531700.000	Uniforms		1,300	363	436	1,000	
16	540.4300.531600.000	Small Equipment Under $5,000		1,000	0	0	1,000	
17	540.4300.523100.000	Liability Insurance		3,000	0	0	3,000	
18	540.4300.522111.000	College Walk Dumpster Fees	6,650	6,700	4,988	5,985	6,700	
19	540.4300.523581.000	Contracted Garbage Pickup	67,633	82,850	67,659	81,190	82,000	
20	540.4300.523600.000	Dues & Fees	66	500	639	767	500	Fees for online bill paying.
21	540.4300.574000.000	Bad Debt Expense	4,224	800	581	698	4,300	
22	540.4300.579000.000	Contingency	0	2,154	0	0	4,401	
		TOTAL EXPENDITURES	$85,657	$179,359	$119,889	$143,867	$179,250	

Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru April	FY 2019 Estimate	FY2020 Recommend	Comments
	General Fund						
	Revenues	917,477	866,641	960,860	1,029,348	983,764	
100.0000.391505.000	Transfers from W&S		80,000			60,000	
100.0000.391510.000	Transfers from Electric		470,000			490,000	
100.0000.391540.000	Transfers from Sanitation		0			0	
	General Fund Revenues	917,477	1,416,641	960,860	1,029,348	1,533,764	
	Expenditures						
	City Council	49,158	53,063	40,784	47,141	56,113	
	General Government	566,669	828,966	523,254	627,973	764,826	
	Court	9,022	13,250	10,964	12,550	14,700	
	Police Department	294,603	333,562	235,611	265,796	387,760	
	Street Department	210,209	141,627	105,992	126,090	171,584	
	Parks and Recreation Department	0	0	0	0	126,781	
	Cemetery	14,800	10,000	9,800	10,000	12,000	
100.9000.611011.000	Transfers to Capital Fund		50,215			0	
	General Fund Expenditures	1,144,461	1,430,683	926,404	1,089,549	1,533,764	
	General Fund BALANCE	-226,984	-14,042	34,456	-60,201	0	
	Water & Sewer Fund						
	Revenues	784,244	783,500	660,469	796,281	790,500	
	Expenditures	655,635	703,500	512,890	618,455	730,500	
505.9000.611003.000	Transfers to G/F		80,000			60,000	
505.9000.611350.000	Transfers to Capital Fund		0			0	
	W & S Fund Expenditures	655,635	783,500	512,890	618,455	790,500	
	W & S Fund BALANCE	128,610	0	147,579	177,826	0	
	Electric Fund						
	Revenues	2,633,572	2,595,236	2,143,173	2,632,719	2,669,822	
	Expenditures	1,862,793	1,930,976	1,517,744	1,828,089	1,919,822	
510.9000.611002.000	Transfers to G/F		470,000			490,000	
510.9000.611350.000	Transfers to Capital Fund		120,000			250,000	
	Transfers to Sanitation		10,000			10,000	
510.9000.611351.000	Comp Trust transfer to Capital		64,260			0	
	Electric Fund Expenditures	1,862,793	2,595,236	1,517,744	1,828,089	2,669,822	
	Electric Fund BALANCE	770,778	0	625,429	804,629	0	

Acct Number	Description	FY2018 Actual	FY2019 Budget	Thru April	FY 2019 Estimate	FY2020 Recommend	Comments
	Sanitation Fund						
	Revenues	148,589	179,250	141,470	169,416	179,250	
	Expenditures	78,573	176,359	113,148	135,778	179,250	
540.9000.611001.000	Transfers to G/F		0			0	
	Transfers from Electric		10,000			10,000	
	Sanitation Fund Expenditures	78,573	176,359	113,148	135,778	179,250	
	Sanitation Fund BALANCE	70,016	2,891	28,321	33,638	0	
	ALL FUNDS TOTAL						
	Revenues	4,335,293	4,795,377	3,764,502	4,458,348	5,173,336	
	Expenditures	3,662,889	4,809,419	2,957,038	3,536,093	5,173,336	
	Balance	672,404	-14,042	807,464	922,255	0	



Capital Budget
FY2020 - FY2024

July 1, 2020 - June 30, 2024

Adopted June 3, 2019

Mayor Jerry D. Roseberry

<u>Councilmembers</u>
Jeff Wearing - Sarah Davis
David Eady - George Holt
Mike Ready - Jim Windham

Matthew Pepper, City Manager
Connie Middlebrooks, City Clerk
Dave Harvey, Police Chief
Jody Reid, Supervisor of Public Works and Utilities

OXFORD CAPITAL IMPROVEMENT PLAN 2020 - 2024 SCHEDULE

Part A

	PROJECT DESCRIPTION	Total Cost	FY2020	FY2021	FY2022	FY2023	FY2024	STWP '13	STWP '18
1	City Parks Design & Build - Asbury Street Park	175,000	175,000	0	0	0	0	29	12
2	E. Clark Street Development	450,000	450,000	0	0	0	0	23,25	23,26
3	Moore Street Sidewalk	222,000	222,000	0	0	0	0	38,42	11
4	Emory Street Sidewalk	700,000	700,000	0	0	0	0	18, 20, 21	5,15
5	Yarbrough House Renovation/Welcome Center	350,000	350,000	0	0	0	0		17
6	Whatcoat Street Improvements	300,000	300,000	0	0	0	0	24	9
7	Pedestrian Crossing - Midblock at Asbury Park	75,000	75,000	0	0	0	0	38,42	15,21
8	Welcome Sign - 6153 Emory Street	60,000	60,000	0	0	0	0		21
9	Survey Remainder of City ROW	10,000	10,000	0	0	0	0		6,7
10	City Master Plan Develop & Implement	500,000	100,000	100,000	100,000	100,000	100,000	23,25	10,17,23
11	Downtown Development Authority	150,000	30,000	30,000	30,000	30,000	30,000	23,25	10,17,23
12	Electric System Improvements	520,000	120,000	100,000	100,000	100,000	100,000		
13	Storm Drainage Plans & Improvements	100,000	20,000	20,000	20,000	20,000	20,000	35	
14	Street Repairs and Resurfacing	750,000	250,000	100,000	150,000	100,000	150,000		
15	Sidewalks	500,000	100,000	100,000	100,000	100,000	100,000	38,42	
16	Water Line Replacement - Queen Ann, W. Bonnell, Stone	190,000	190,000	0	0	0	0		
17	Water & Sewer Department - Backhoe Tractor	71,126	71,126	0	0	0	0		
18	Streets Department - Lawn Mower	12,000	12,000	0	0	0	0		
19	Streets & Parks and Recreation Departments - Utility Vehicle	14,500	14,500	0	0	0	0		
20	Replace Water Main - Clark, Oxford, Hull	950,000	0	950,000	0	0	0		
21	Replace Water Main on Perry Circle	42,000	0	42,000	0	0	0		
22	Replace Water Main on Keel Street, etc.	110,000	0	110,000	0	0	0		
23	Business Incubator	200,000	0	50,000	50,000	50,000	50,000	25	
24	Electric Vehicle Charging Stations	24,000	0	24,000	0	0	0		
25	Smart Meters for Electric and Water	600,000	0	600,000	0	0	0		
26	Interconnect Walking Trails	700,000	0	300,000	200,000	100,000	100,000	38,42	15
27	Pedestrian Street Lights on Emory Street	100,000	0	100,000	0	0	0		
28	Welcome Center/City Trail Transportation	12,000	0	12,000	0	0	0		17
29	Police Vehicles	105,000	0	35,000	35,000	35,000	0		
30	Public Works Vehicles & Equipment	115,000	0	28,000	50,000	15,000	22,000		
	TOTALS	**8,107,626**	**3,249,626**	**2,701,000**	**835,000**	**650,000**	**672,000**		

CAPITAL BUDGET FISCAL YEAR 2020

Part B

	Account Number	PROJECT DESCRIPTION	TOTAL COST FY2020	CITY FUNDS FY2020	2011 SPLOST	2017 SPLOST	LOAN	OTHER		STWP
1	350.6220.541100.001	City Parks Design & Build - Asbury Street Park	175,000	175,000	0	0	0	0	a	12
2	350.4200.541400.002	E. Clark Street Development	450,000	450,000	0	0	0	0		23,26
3	350.1500.522200.000	Moore Street Sidewalk	222,000	0	15,600	206,400	0	0		11
4	350.4224.541203.000	Emory Street Sidewalk	700,000	180,000	0	0	0	520,000	b	5,15
5	350.6000.541300.000	Yarbrough House Renovation/Welcome Center	350,000	350,000	0	0	0	0		17
6	350.0000.541401.510	Whatcoat Street Improvements	300,000	300,000	0	0	0	0		9
7	350.4224.541203.000	Pedestrian Crossing - Midblock at Asbury Park	75,000	75,000	0	0	0	0		15,21
8	350.6200.541200.000	Welcome Sign - 6153 Emory Street	60,000	60,000	0	0	0	0		21
9	350.4220.541204.000	Survey Remainder of City ROW	10,000	10,000	0	0	0	0		6,7
10	350.1500.541400.002	City Master Plan Develop & Implement	100,000	100,000	0	0	0	0		10,17,23
11	350.7550.612000.000	Downtown Development Authority	30,000	30,000	0	0	0	0		10,17,23
12	350.4600.541402.510	Electric System Improvements	120,000	120,000	0	0	0	0		
13	350.4250.541200.000	Storm Drainage Plans & Improvements	20,000	20,000	0	0	0	0		
14	350.4200.541400.001	Street Repairs and Resurfacing	250,000	130,000	0	75,000	0	45,000	c	
15	350.4200.541201.000	Sidewalk Repairs and Planning	100,000	100,000	0	0	0	0		
16	350.4300.541001.505	Water Line Replacement - Queen Ann, W. Bonnell, Stone	190,000	190,000	0	0	0	0		
17	350.4400.542100.000	Water & Sewer Department - Backhoe Tractor	71,126	71,126	0	0	0	0		
18	350.4200.542100.000	Streets Department - Lawn Mower	12,000	12,000	0	0	0	0		
19	350.6200.542100.000	Streets & Parks and Recreation Departments - Utility Vehicle	14,500	14,500	0	0	0	0		
		TOTALS	**3,249,626**	**2,387,626**	**15,600**	**281,400**	**0**	**565,000**		

Footnotes:

a This amount represents a contribution from Newton County.

b Funds from federal and state grants.

c Funds from the Local Maintenance Improvement Grant (LMIG) and Safety Action Program.

FY2020 Capital Budget Detail

Works in Progress

		Recommend	City Funds	Other Funds
1	**Asbury Street Park -** Design and build the park on Asbury Street.	175,000	175,000	0
2	**East Clark Street** - Complete redevelopment of East Clark Street including water, sewer, electric, street, sidewalk, and drainage. Sewer was funded with the GEFA loan as part of the Emory Sewer Project. Electric service will be underground and will have pedestrian sized street lamps. The project will include a minor landscape plan near the intersection of the new E. Clark Street and Emory Street (SR 81).	450,000	450,000	0
3	**Yarbrough House and Property Renovation -** Renovate the property (grounds and home) located at 107 W. Clark Street. The work will include updating the building's HVAC, water/sewer, and electric systems, exterior, etc. In addition, the city will create and implement a landscaping plan for the property. This will also include funds to be used to furnish the building with tables, chairs, etc., as necessary.	350,000	350,000	0
4	**Moore Street Sidewalk** - Construct a sidewalk on the southside of Moore Street from Longstreet Circle to Haygood Street, add a painted crosswalk at the intersection of Haygood and Moore Street, and extend the existing sidewalk located on the north side of Moore Street to Emory Street (SR 81).	222,000	206,400	15,600
5	**Emory Street Sidewalk** - Extend the sidewalk from I-20 along the west side of Emory Street north to Moore Street. Funded with state and federal funds along with the local share from the city.	700,000	180,000	520,000
6	**Welcome Sign (6153 Emory Street) -** Construct a free-standing, monument style welcome sign on the lot located at 6153 Emory Street. In addition, the project will include a landscaping plan for the lot.	60,000	60,000	0
7	**Survey remainder of city rights-of-way -** South and west of city and east of Emory Street. 54,148 right-of-way feet @ $1/ foot. Rate determined from the FY2017 project. This began in FY2018, and should be completed this fiscal year.	10,000	10,000	0

FY2020 Capital Budget Detail

Ongoing Support

		Recommend	City Funds	Other Funds
8	**City Master Plan Development and Implementation -** Encourage commercial and residential development in the city. Analysis of service delivery area and city services. Study our infrastructure for future development. Includes strategic property acquisition.	100,000	100,000	0
9	**Downtown Development Authority** - Intergovernmental agreement funding for new Downtown Development Authority.	30,000	30,000	0
10	**Electric System Improvements** - Each year we select a project to improve and maintain a reliable electric system. This year we will replace utility poles, wires, switches, and equipment on W. Richardson Street and Moore Street. We will also pay for pole inspections from this account.	120,000	120,000	0
11	**Storm Drainage plans and improvements** - For minor improvements to our storm drainage system and to help us meet the requirements of our state-mandated storm drainage plan.	20,000	20,000	0
12	**Street Repairs and Resurfacing** - This project is done annually with some funding from GDOT from the LMIG program. It requires a local funds match. We will overmatch in FY2020 to help catch up with our resurfacing projects. We will complete both LMIG projects for FY2019 and FY2020 in the same year. This will include the cemetery, Asbury Street from W. Watson to W. Richardson, and Stone Street. In addition, the city received a $20,000 grant from GDOT to re-stripe and add striping to several city streets.	250,000	130,000	120,000
13	**Sidewalk Repairs and Planning -** Make repairs to the existing sidewalk that runs along the westside of Emory Street (SR 81) from the city-owned greenspace north to Soule Street. Carry out engineering study to install a sidewalk on the westside of Emory Street from Soule Street north to the city limits.	100,000	100,000	0

FY2020 Capital Budget Detail

Scheduled for FY2020

		Recommend	City Funds	Other Funds
14	**Whatcoat Street Improvements -** Make streetscape improvements to Whatcoat Street including constructing a sidewalk on the southside of the street, installing pedestrian lighting similar to what is currently found on Pierce Street, and removing the existing concrete circle (the skating rink).	300,000	300,000	0
15	**Pedestrian Crossing** - Install a midblock crossing for pedestrian access to the new city park from the west side of Emory Street.	75,000	75,000	0
16	**Water Line Replacement** - Replace existing 6" water line on W Bonnell, Queen Ann, and Stone Streets with 8" water line. This will replace the remaining "transite" water pipe in our system.	190,000	190,000	0
17	**Water & Sewer Department - Backhoe Tractor** - The city will replace the backhoe tractor to make all repairs to the city's water and sewer system. Our current backhoe is 13 years old and the city purchased it used. Since the city has owned it, we have had issues with the front and rear hydraulic cylinders, the electric clutch, and engine.	71,126	71,126	0
18	**Streets Department - Lawn Mower -** The city will purchase a 60" rear discharge lawn mower to maintain the city's right-of-way and parks. The city will use the mower approximately 8 hours a day for 9 months out of the year. Our current mower has about 1,600 hours of documented use.	12,000	12,000	0
19	**Streets & Parks and Recreation Departments - Utility Vehicle -** The city will purchase a utility vehicle to maintain the city's walking trails and parks (i.e. - haul dirt, rock, and mulch). These amenities are not accessible by tractors or trucks.	14,500	14,500	0

FY2020 Capital Budget Detail

Scheduled for FY2021 and Later

		Recommend	City Funds	Other Funds
20	**Replace water main on Clark St, Oxford Rd, and Hull St.** - This section of the water system is about 40+ years old. It was installed with a very thin, low grade PVC pipe. In the past four years, we have repaired the water main seven times in different places. The city will apply for a Community Development Block Grant to fund the project.	950,000	350,000	600,000
21	**Water Main Replacement - Perry Circle -** Replace existing 6" water main on Perry Circle. This section of the water system is 40+ years old. It was installed with a very thin, low grade PVC pipe.	42,000	42,000	0
22	**Water Main Replacement -** Keel Street, Cat Paw Court, and Beakhead Court - Replace existing 6" water main on Perry Circle. This section of the water system is 40+ years old. It was installed with a very thin, low grade PVC pipe.	110,000	110,000	0
23	**Business Incubator** - construct or purchase a building to use to encourage small business development. Something similar is being done in Auburn, GA.	100,000	100,000	0
24	**Electric Vehicle Charging Stations** dual capacity 3 stations @ 8,000, installed	24,000	24,000	0
25	**Smart meters** for electric and water customers - NEED TO SELECT METHOD	600,000	600,000	600,000
26	**Interconnect walking trails** SELECT LOCATIONS	700,000	700,000	700,000
27	**Pedestrian Street Lights on Emory Street** - Install pedestrian street lights on the westside of Emory Street (SR 81).	100,000	100,000	0
28	**Welcome Center/City Trail Transportation -** The city will purchase an electric golf cart to provide tours of the city's trail system, and other areas of the city, to residents and visitors. The cart will seat 6-8 people, and will be housed on city property.	12,000	12,000	0
29	**Police Vehicles**	100,965	0	100,965
30	**Public Works vehicles and equipment**	217,000	217,000	0

FY2020 Capital Budget Detail

		Recommend	City Funds	Other Funds
	SPLOST Funding Summary			
	2011 SPLOST - overage - Moore Street Sidewalk	15,600		
	2017 SPLOST			
	Water & Sewer - Emory Street Project	500,000		
	Transportation	400,000		
	Transportation - street resurfacing in later years	100,000		
	Recreation - Asbury Street Park	400,000		
	Public Safety - vehicles in later years	100,965		
	2017 SPLOST subtotal	$1,500,965		

OXFORD CAPITAL IMPROVEMENT PLAN FY2019 Results

	Account Number	PROJECT DESCRIPTION	Total Funds	City Funds	Other	Spent Thru March	Estimate for FY 2019	Balance
1	350.6220.541100.001	City Parks Design & Build - Asbury Street Park	800,000	300,000	500,000	474,699	800,000	(500,000)
2	350.4200.541400.002	E. Clark Street Development - Utilities	250,000	250,000		2,641	10,000	240,000
3	350.1500.522200.000	Moore Street Sidewalk	190,000	175,000	15,000	8,060	20,000	155,000
4	350.4300.541400.540	GEFA Sewer Extension - Emory St.	992,000	0	677,312	677,447	1,011,902	(19,902)
5	350.1500.541400.002	City Master Plan Develop & Implement	100,000	100,000		16,573	30,000	70,000
6	350.7550.612000.000	Downtown Development Authority	30,000	30,000		34,625	45,000	(15,000)
7	350.4600.541402.510	Electric System Improvements	160,000	160,000		-	123,924	36,076
8	350.4250.541200.000	Storm Drainage Plans & Improvements	20,000	20,000		-	-	20,000
9	350.4200.541400.001	Street Repairs and Resurfacing	100,000	0	100,000	15,645	50,000	50,000
10	350.4224.541203.000	Pedestrian Bridge/Sidewalk	650,000	130,000	520,000	-	1,000	519,000
11	350.4200.541201.000	Sidewalks	100,000	100,000		15,179	30,000	70,000
12	350.4220.541204.000	Survey Remainder of City ROW	15,000	15,000		6,195	10,000	5,000
13	350.0000.541401.510	Pedestrian Crossing - Midblock at Asbury Park	0	23,340		23,340	23,340	-
14	350.4600.542200.000	Streets Department - Chipper Truck	84,000	84,000		79,044	79,044	4,956
15	350.6000.541300.000	Yarbrough House Renovation/Welcome Center	350,000	350,000		63,501	70,000	280,000
16	350.6000.542200.000	Welcome Center/City Trail Transportation	12,000	12,000		-	-	12,000
17	350.6000.541200.000	George Street Park Parking - Asbury Street	21,000		21,000	19,539	19,539	1,461
		TOTALS	**$2,634,000**	**$1,024,340**	**1,318,312**	**951,088**	**1,493,749**	**1,033,591**