PORT WENTWORTH • GEORGIA
STAND UP FOR AMERICA CITY
ESTABLISHED 1957

FISCAL YEAR 2025

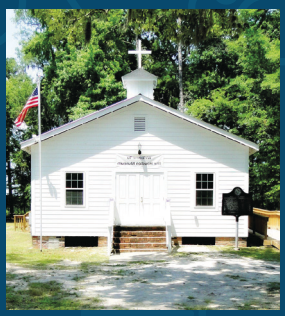
OPERATING BUDGET












----------Page Left Intentionally Blank----------

TABLE OF CONTENTS

	PAGE NO.
1. Budget Message	5
• City Manager's Message	6
• Organizational Chart	10
2. Elected Officials	11
3. Summary of Property Tax Levy	21
• Millage Rate Certification	23
• Tax Digest and 5 Year History	27
4. Major Fund Budget Summary	29
• Budget Summary	31
• Revenues	35
• Expenditures	41
5. General Fund Budget	47
• Legislative	53
• Administrative	59
• Technology	67
• Court	73
• Police	75
• Fire	83
• EMA	89
• Public Work	93
• Leisure Services	99
• Development Services	105
• Economic Development	111
6. Hotel Motel Fund Budget	117
• Hotel Motel Tax	118
7. Enterprise Fund Budget	119
• Sewer	121
• Wastewater Treatment	125
• Water	129
• Solid Waste	133
8. Fee Schedule	137
9. Glossary of Terms	173

----------Page Left Intentionally Blank----------

FY 25

BUDGET MESSAGE

CITY OF PORT WENTWORTH
Georgia
7224 GA Highway 21 | Port Wentworth, Georgia 31407
Phone (912) 964-4379 | Fax (912) 966-7429
www.cityofportwentworth.com

ELECTED OFFICIALS

MAYOR
Gary Norton

COUNCIL MEMBERS
Gabrielle Nelson, Mayor Pro-Tem
Thomas Barbee, At-Large P1
ArtLise Alston-Cone, At-Large P2
Mark Stephens, District 2
Rufus Bright, District 3
Shawn Randerwala, District 4

CITY MANAGER
Steve Davis

June 10, 2024

Dear Mayor and Members of the Port Wentworth City Council,

I respectfully submit to you the Proposed Budget for the Fiscal Year 2025 Budget and Proposed Five Year Capital Improvement Plan for FY 2025 – FY 2029 for your review and adoption.

These documents highlight the advancement of city council priorities and basic requirements of department heads and community stakeholders to provide quality services. The proposed budget serves as a strategic communications tool for the city of Port Wentworth's financial vision. The budget articulates our plan for operational efficiencies, sound fiscal stewardship, meaningful engagement, and continues to provide for the growth of the city.

The budget provides for the development of the new city recreational facility, promotes responsible economic development, upgrades the critical city infrastructure, and reinvesting in the downtown water and sewer system.

The city is proposing a 6 percent increase in the workforce to accommodate unprecedented growth in the region and city. The budget provides a disciplined approach to balancing the city's finances, protects resources and invests in our community to improve the quality of life for every resident.

In conclusion, the budget is balanced and maintains a healthy funds reserve level while complying with the various financial requirements that challenge the city during the period of growth.

Therefore, I present the proposed FY 2025 Budget for your consideration and adoption.

Steve Davis, MPA CPM
City Manager

Economy, Financial Focus, Accountability and Budget Objectives

When structuring the budget document, the Administration's goal is to produce a document that provides sufficient policy and financial information to give an accurate description of the City's financial health and stability.

ECONOMY AND FINANCIAL OUTLOOK

The financial health of the city during 2024 is strong and projected to improve in 2025 based on the following economic indicators:

- Residential construction continues to grow with more than 4,000 new homes planned for construction. During FY 24 319 new single-family homes, a 7.29 % increase from the previous year, were completed.
- Medium household income is $79,315 and median age of 34.3 years.
- 83.5 percent of households are young families with a median income of $91,700 and a median age of 32.3 years.
- Commercial construction continues to grow with 8 million square feet planned to be completed within the next two years. During FY 24 35 new commercial properties, a 3.39 % increase from the previous year, were completed.
- Industrial construction continues to grow. During FY 24 30 new industrial properties, a 17.14 % increase from the previous year, were completed.
- The city population as of 2023 exceeds 14,468 and is projected to reach 20,000 by 2030.
- The city property digest is now $954 million, an increase of 16.92 percent in one year and 93.94 % over the past five years. The increase in construction growth is reflected in the digest with residential values up 11.33 %, commercial value up 11.76 % and industrial value up 32.85 %.
- Regional travel has exceeded pre-pandemic levels and is reflected in a robust Hotel-Motel city sales revenue and new construction.
- Sales tax revenue continues to increase, while other regions are reporting declines in economic indicators and their economy.
- The city had $37 million in General and Enterprise reserve funds at the end of 2023 and is committed to spending $21 million on developing a new recreational park and economic development sports and entertainment complex.

In January 2024, State economist warned that the state may be heading toward a recession and that spending, and tax revenue might be declining. It is a question with no clear answer, as certain aspects of the economy, such as low unemployment, appear very strong, while concerns regarding inflation continue to impact growth and economic stability. The national outlook calls for a mild and short-term recession during 2024 and 2025. The inflation rate in 2022 peaked at 9.1%, the highest level since 1981.

These challenges have been felt by the City with surging prices for services and supplies. The regional inflation rate has averaged 3.2 percent for the past 12 months.

Economy, Financial Focus, Accountability and Budget Objectives

The FY25 Budget projected the effects of inflation on materials and wages. While the current inflation rate looks to be declining, the City has experienced price increases of between 20-30% for goods and services in the past year. This has caused a considerable strain on the dollars available for core services. This budget provides for an increase of 3.5 percent for personnel and core operating expenditures.

Finally, the increase in local property taxes generated by new construction is welcome, however, that increase is a fraction of the cost infrastructure for water, sewer, fire and police services. The city has also benefited from increases in sales tax likely attributable to both growth and inflationary pressures, since consumers are required to spend more money on current goods and services. The FY25 sales tax revenue budget is projected at a slower growth rate since consumer behavior is expected to normalize as they buy fewer goods and services, due to inflation and higher interest rates.

FINANCIAL FOCUS

Possible Recession. Continue to monitor city finances within the context of volatile markets and fluctuating revenues such as the rising costs of commodities, economic contractions within our key industries and the fiscal impact on local city revenues (Local Option Sales Tax, Special Local Option Sales Tax, Hotel Motel Sales Tax and Business Taxes). City staff will need to monitor regional economic conditions and their impact on our government operations.

Adherence to Financial Policies. The City's financial security requires that we adhere to strict budget and purchasing policies that are the basis of sound financial management. We must ensure the City is able to maintain core city services.

Budget Development.

The FY25 budget is structurally balanced and supports the City's sound fiscal and operational policies. The budget provides $81.5 million for all funds, with the City's general fund totaling $51.4 million. The annual budget represents the culmination of hours of analysis and hundreds of recommendations on how best to respond to the needs of the community in accordance with the limited resources available, established policies and sound administrative practices.

The annual budget also builds upon prior budgets, staff objectives, departmental business plans and citizen feedback. Throughout the entire budget process, City Administration has been committed to:

- A fiscally balanced budget with no use of one-time revenues to fund ongoing city operations
- A budget based on providing basic core City services that meet the needs of the community
- Financial transparency
- Funding capital projects to maintain and improve the quality of live for residents

Economy, Financial Focus, Accountability and Budget Objectives

ACCOUNTABILITY

Fiscal accountability is achieved through development and adoption of the annual budget and long-range financial plan. This action authorizes the allocation of resources and establishes direction for programs and services for the coming year and for the five-year planning period. The City conducts an annual audit at the conclusion of each fiscal year. Records for every fund are audited by an independent audit firm that tests and reviews supporting evidence and financial statements.

The City has received the GFOA award for excellence for financial reporting each year for the past 21 years. The purpose of the award is to encourage local governments to go beyond the minimum requirements of generally accepted accounting principles and to prepare an annual comprehensive financial report that provides true transparency and full disclosure.

BUDGET OBJECTIVES:

The City's main objective is to provide a balanced budget that ensures financial health and stability of the City while preserving current service levels for its citizens.

- **Economic Outlook.** The City's elastic tax base has performed better than anticipated in recent fiscal years. We anticipate this trend to continue into FY25; however, the City is monitoring the potential of a recession as inflation and interest rates continue to adjust at the start of fiscal year 2025.

- **Current Reserves.** The City plans to spend reserves for capital improvement projects and still maintain an adequate fund balance per our financial policies projected to retain $16 million in General and Enterprise Funds. FY25 General Fund reserve spending is projected to be $4 million and Enterprise reserve spending is projected to be $9 million with most of the costs attributed to parks, economic development, grants management and expansion of City Hall.

- **Hotel Motel Sales Tax.** Effective July 1, 2024, the state legislature increased the City's sales tax rate to 8 percent. The additional revenue will be used to offset General Fund and Capital fund expenses.

City of Port Wentworth



FY 25

ELECTED OFFICIALS

Elected Officials

Overview

Mayor and Council. The City of Port Wentworth is a Georgia municipal corporation with an elected Mayor and six elected Council Members. Council Members are elected for Districts 1, 2, 3 and 4; the Mayor and two Council Members are elected at-large; and the Council elects a Mayor Pro-Tem. The Mayor and Council shall meet at 7 p.m. on the third Thursday of each month. For dates and times of special meetings, workshops and/or public hearings, contact City Hall at 912.964.4379.

City of Port Wentworth Elected Officials



Gary Norton, Mayor
912.856.0114 - Business Cell
912.964.4379 - Office
gnorton@portwentworthga.gov

Gary Norton was born and raised in Port Wentworth where he played football and baseball from the age of 6 to 18. At the age of 21 he coached the last Colt League in the history of Port Wentworth at the request of Lewis Mobley, whose son played on the team. He graduated from Groves High School in 1975 furthering his education in management through the International Management Council. In 1981, Gary married Donna Alford-Norton from Pooler. They have a daughter, a son, and five grandchildren. Mr. Norton raised his two children in Port Wentworth where he volunteered on the Recreation Department for 6 years. He coached his daughter's softball teams for 7 years leading the 16 & Under girls' team to the CAA Championship. He also coached his son's baseball, football and basketball teams for 2 years.

Mr. Norton is employed at International Paper in Port Wentworth where he has earned "Safety Champion" status while serving on the Mill Wide Safety Team. He was ordained a Deacon at North Salem Baptist Church in 1990 where he functioned on the Board of Deacons for 6 years, as well as volunteered as a RA Director and on the Youth Recreation Committee. Mr. Norton also served as PTO President at Chapel-In-The-Gardens PCA School in Garden City, Georgia where his children attended. In 2009, Gary was elected to the Port Wentworth City Council and served until 2011 where he was successful in rezoning property on Highway 21 from Grange Road to Cargo Group from industrial to light industrial.

Elected Officials



Gabrielle Nelson, Council Member
Mayor Pro Tem
District 1
912.461.0635 - Business Cell
912.964.4379 - Office
gnelson@portwentworthga.g

A lifelong Chatham County resident, Mayor Pro Tem Gabrielle Nelson was born in Savannah and raised by her grandparents who ensured she had a well-rounded upbringing. She credits them for providing her with outstanding moral skills and the ability to handle all situations with sensibility and tact. Her grandparents raised her to be a sensible woman who always listens with her ears in addition to her heart. Understandably so, she is an advocate of children's interest in addition to improving the lives of all she encounters and is always seeking options for youth to progress within the community.

When she wasn't in school or church, she was pulling weeds in her grandparents beautiful southside corner lot home. She was truly a preacher's kid and had a deeper appreciation for life than her peers. She was educated in the SCCPSS as well as the former Armstrong Atlantic State University. Dreams of early home ownership sparked her passion for helping others on their financial literacy journeys. Her mission is to bring compassionate and sensible decision making to Port Wentworth that will allow our city to thrive economically and enhance overall community safety and enjoyment.

Prior to being elected, Mayor Pro Tem Nelson served on the Port Wentworth Planning and Zoning Commission, providing her with a profound understanding of our ever-changing economy and the way cities and counties should efficiently plan for and create growth. As a Councilwoman she interacts with citizens, fellow elected officials, and other dignitaries County, State and nationwide to create or enhance policy, ensure that local ordinances and state laws are adhered to and works tirelessly to improve communications between all adjoining parties. She has worked relentlessly since being elected to bring better quality of life to all her citizens including opening a technology center, breaking ground on a state-of-the-art sports complex that includes the Savannah Ghost Pirates training facility and initiating a partnership with Chatham County government and Habitat for Humanity of the Coastal Empire to create new housing options for the City of Port Wentworth. Nelson also initiated the city becoming a certified city of ethics and city of civility through the Georgia Municipal Association. This heart at City Hall also hosts multiple family-oriented events throughout the year that she has branded as *Heart Festivals*. She influences cohesiveness and compassion throughout the city's leadership. Among her accomplishments, she is a Georgia Forward & Georgia Municipal Association *2023*

Elected Officials

Gabrielle Nelson (Continued)

"Young Gamechanger" graduate, a Georgia Municipal Association *Robert E. Knox, Jr. Municipal Leadership Institute 2023 graduate*, and has earned both GMA's *Certificate of Recognition & Certificate of Achievement*. She is also a member of the 2024 class of the prestigious Leadership Savannah. She is not only a member but serves as the vice chair of the National League of Cities Small Cities Council. She also volunteers with several organizations throughout the community, serves on various boards and strives to inject heart into everything she is a part of!

In addition to her work as a local elected official Mayor Pro Tem Nelson is also a devoted Chatham County Government employee with 15 years of service. Because of her proven leadership skills and abilities, she has been able to matriculate upward through County Government structure working in positions with increasingly significant responsibilities. She is currently the Computer Support Manager for the County's IT department. In that role she manages the IT Helpdesk and procurement division and provides substantial administrative and financial input throughout the year concerning the departmental budget. She understands financial risks and possesses the ability to plan and project appropriately and works to protect County's investments. Nelson truly embodies the multiplier effect and is passionate about helping others meet their goals. Her professional background that includes legal, technical, administrative, and budgetary functions as well as an in depth understanding of government practices, have provided her the ability to not only create, but carry out detailed initiatives in a wide array of areas and has directly impacted her progress within the city.

This mother of three is a proven communicator with a service grounded heart and mind who understands it all starts at home! Her children Marissa, Sire and Maverick are what drive her daily! She is an active and dedicated mother who believes in showing them the way, even bringing them along to meetings and allowing them to ask questions of the body. Mayor Pro Tem Nelson even makes time to coach her children's little league sports teams right here in the city and looks forward to each game!

Elected Officials



Mark Stephens, Council Member
District 2
912.675.4151 - Business Cell
912.964.4379 - Office
mstephens@portwentworthga.gov

Mark Stephens, SSCP is a member of the International Information System Security Certification Consortium (aka (ISC)^2) and holds degrees in both Criminal Justice and Information Security and Assurance from Atlanta Metropolitan College & Kennesaw State University respectively. He is responsible for helping to secure data and the networks of a multibillion-dollar Global Aerospace Company by performing multiple roles within Information Security. Mark currently holds several Information Technology certifications and, in the past, has held technical certifications from organizations such as Cisco Systems, Palo Alto Networks and Microsoft. Mr. Stephens moved to Port Wentworth in 2013 and enjoys traveling, discovering great music, researching Information Security and technical issues & spending time with his family.



Rufus Bright | Council Member,
District 3
912.461.0636 - Business Cell
912.964.4379 - Office
rbright@portwentworthga.gov

Rufus W. Bright, Jr. is the son of the late Rufus W. Bright, Sr. and Frances Bright Johnson. Bright, Jr. was educated in the Chatham County Public School System and as a youth, attended Robert W. Gadsden, Cuyler Junior High and graduated from Hershel V. Jenkins High School in 1975.

Rufus Bright, Jr. went on to serve in the United States Air Force and is a Military Veteran of the Vietnam Era. He attended Wayne State University in Detroit, Michigan where he graduated with a Bachelor of Science Degree in Criminal Justice and an Associate Degree in Education. Mr. Bright, Jr. also attended one year of law school, but later transferred to Midwestern Christian Institute in Mount Clemens, Michigan.

Mr. Bright has obtained several certificates, to include Bible School Teacher (June 19, 2008), Advanced Bible School Teacher (June 5, 2016), an Associate of Christian Education Certificate (June 5, 2010), a Bachelor of Religious Education Certificate (June 4, 2011) and his official Ordination Certificate (June 4, 2011) that gained him the title of Minister.

Elected Officials



Shawn Randerwala | Council Member, District 4
912.401.1944 - Business Cell
912.964.4379 - Office
sranderwala@portwentworthga.gov

Shawn Randerwala was elected as a Council Member in November 2023 and is serving her first time as an elected official representing the 4th Council District of City of Port Wentworth.

Mr. Randerwala is a proud graduate of Burke County High School and Georgia Southern University, where he honed his skills and passion for entrepreneurship. Hailing all the way from Zambia, he has called Port Wentworth home for the past 14 years, residing in the Rice Hope community with his wife and son.

He has a diverse portfolio of small businesses under his belt, including charming hotels, delectable restaurants and trendy retail stores. He is constantly fueled by the thrill of creating unique experiences for his customers. He is serves on two non-profit organizations, Go Dharmic and SEGA charity. He has truly striven to make a difference beyond the realm of business.

Elected Officials



Thomas Barbee, Council Member
At Large – P1
912.856.0398 - Business Cell
912.964.4379 - Office
tbarbee@portwentworthga.gov

Thomas Barbee is currently serving his third term as Councilman for the City of Port Wentworth. Mr. Barbee twice held the title record for the most electoral votes in the history of Port Wentworth (2015 & 2019 broke his own record). Serving people and the community is Councilman Barbee's motto.

He is a very familiar and friendly face to many residents of Port Wentworth. Born in Tennessee and raised in Indiana, he joined the United States Air Force in 1984 and retired in 2005 after 21 years of honorable service. His work at the Pentagon along with decades of service ingrained a strong belief in accountability. Mr. Barbee moved to Port Wentworth in August 2011 and fell in love with the pulse of the community.

In 2014, he accepted the appointment for Community Watch Chairmen of Rice Creek, working tirelessly alongside other leaders to create safer neighborhoods. He could see the potential for growth and opportunity and wanted to be a part of that growth. Mr. Barbee was elected in November 2015 with the most electoral votes in the history of Port Wentworth. He holds several college degrees, including a Bachelor of Science in Information Systems Management and two Associate degrees: Criminal Justice and Information Systems Technology from the Community College of the Air Force.

Mr. Barbee leads by example, always in help mode. For Mr. Barbee, there is no greater reward in public service than knowing that he helped to make a difference in his community!

Elected Officials



Artlise Alson-Cone, | Council Member, At Large – P2
912. - Business Cell
912.964.4379 - Office
aalstoncone@portwentworthga.gov

Artlise Alson-Cone was elected as a Council Member in November 2023 and is serving her first time as an elected official representing the 2nd at large district of the City of Port Wentworth.

Ms. Alson-Cone graduated from Herscel V. Jenkins High School in Chatham County and studied at Bennett College and graduating college from Nova Southeastern University.

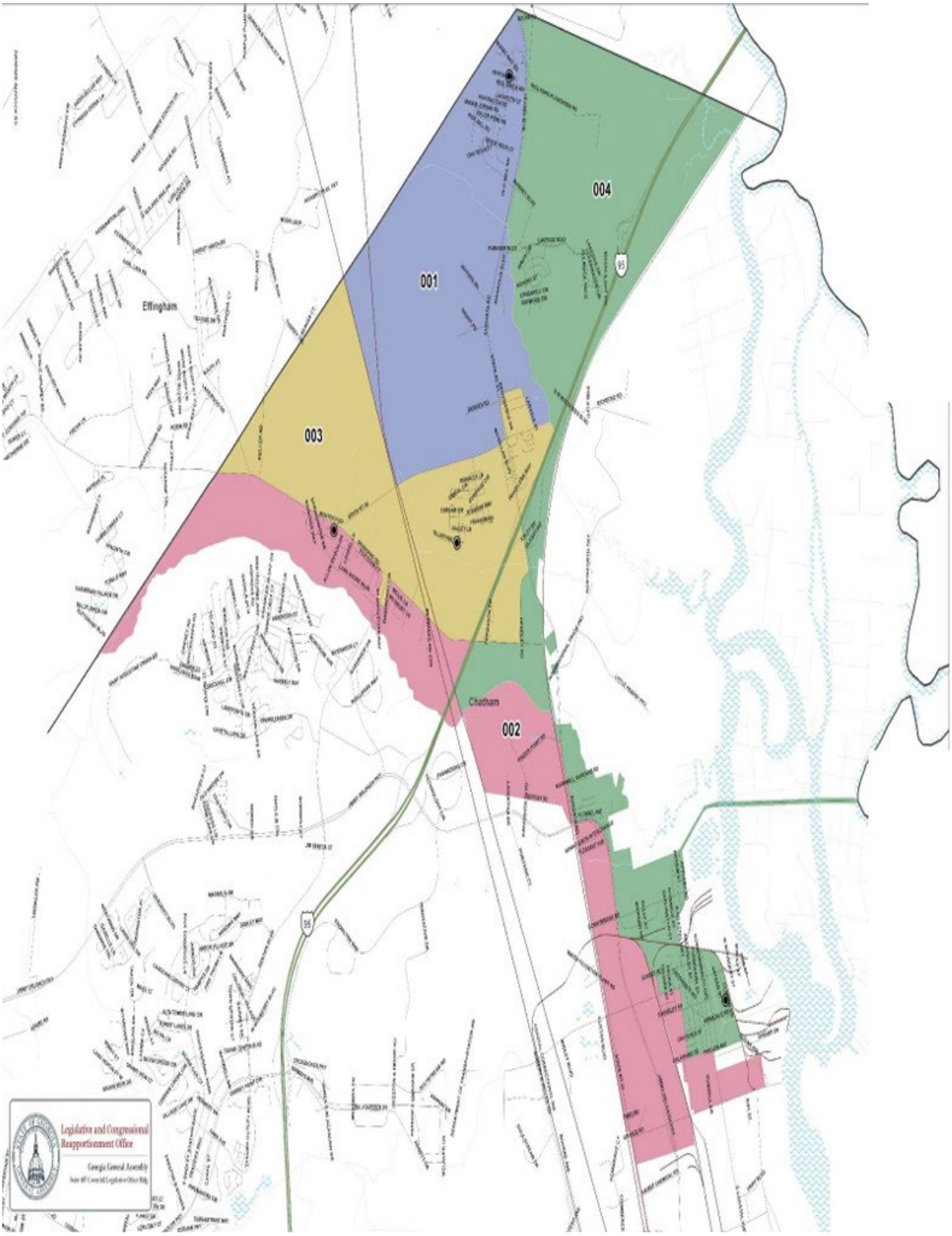
Determined to make a difference, Ms. Alston-Cone has dedicated the last 27 years to serving students, teachers, and leaders by leading educational transformations from the classroom to the boardroom, utilizing data to effectively and efficiently lead organizations, empowering parents and community engagement, implementing innovative strategies to enhance teaching and learning, as well as inspiring the change we want to see. Her unique approach to problem solving has led to ArtLise being one of the most consulted educational leaders in our state.

Ms. Alston-Cone has lived in Port Wentworth for 17 years and currently works as an educator. Her goal is to provide a quality of life for Port Wentworth residents through smart development by improving infrastructure, especially the traffic situation, increasing resources for the down and uptown areas and fostering partnerships for the city.

Here's what Ms. Alston-Cone had to say following her swearing-in:

“I am excited for this opportunity and look forward to hearing from the citizens of Port Wentworth about what they feel the community needs,” said Alston-Cone.

City Map and Elected Districts



----------Page Left Intentionally Blank----------

FY 25

SUMMARY OF PROPERTY TAX LEVY

----------Page Left Intentionally Blank----------

FY 25

MILLAGE RATE CERTIFICATION

PT-38 (Rev 01/24)
City Millage Rate Certification

CITY AND INDEPENDENT SCHOOL MILLAGE RATE CERTIFICATION FOR TAX YEAR 2024

http://www.dor.ga.gov

Complete this form once the levy is determined, report this information in Column 1. E-mail a copy to local.government.services@dor.ga.gov and distribute a copy to your County Tax Commissioner and Clerk of Court. This form also provides the Local Government Services Division with the millage rates for the distribution of Railroad Equipment Tax and Alternative Ad Valorem Tax. Form must be remitted even if levy is zero.

Georgia Department of Revenue
Local Government Services Division
4125 Welcome All Road
Atlanta, Georgia 30349
Phone: (404) 724-7003

CITY NAME	ADDRESS			CITY, STATE, ZIP
City of Port Wentworth	7224 GA Highway 21			Port Wentworth, Georgia 31407
FEI #	**CITY CLERK**	**PHONE NO.**	**FAX**	**EMAIL**
58-6010560	Zahnay E. Smoak	(912) 964-4379	(912) 966-7429	zsmoak@portwentworthga.gov
OFFICE DAYS / HOURS	**ARE TAXES BILLED AND COLLECTED BY THE ( ) CITY OR ( ) COUNTY TAX COMMISSIONER? LIST VENDOR, CONTACT PERSON AND PHONE NO.**			
M-F, 8:30 am- 5:00 pm				

List below the amount & qualifications for each LOCAL homestead exemption granted by the City and Independent School System.

CITY		INDEPENDENT SCHOOL	
Exemption Amount	Qualifications	Exemption Amount	Qualifications
40,000	Resients must own and live in home		

If City and School assessment is other than 40%, enter percentage millage is based on _____%. List below the millage rate in terms of mills.
EXAMPLE: 7 mills (or .007) is shown as 7.000. PLEASE SHOW MILLAGE FOR EACH TAXING JURISDICTION EVEN IF THERE IS NO LEVY.

CITY DISTRICTS	DISTRICT NO.	COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5
List Special Districts if different from City District below such as CID's, BID's, or DA's	List District Numbers	Gross Millage for Maintenance & Operations	**Less Rollback for Local Option Sales Tax	Net Millage for Maintenance & Operation Purposes (Column 1 less Column 2)	Bond Millage (If Applicable)	Total Millage Column 3 + Column 4
City Millage Rate		9.098	3.882	5.216		5.216
Independent School System						0.000
Special Districts						0.000

**Local Option Sales Tax Proceeds must be shown as a mill rate rollback if applicable to Independent School.

Name of County(s) in which your city is located:	Chatham		

I hereby certify that the rates listed above are the official rates for the Districts indicated for Tax Year 2024

_____ Date

_____ Mayor or City Clerk

COMPUTATION OF MILLAGE RATE ROLLBACK AND PERCENTAGE INCREASE IN PROPERTY TAXES FOR YEAR 2024

COUNTY	Chatham	TAXING JURISDICTION	Port Wentworth

INFORMATION FOR THE SHADED PORTIONS OF THIS SECTION MUST BE ENTERED

This information will be the actual values and millage rates certified to the Department of Revenue for the applicable tax years.

DESCRIPTION	2023 DIGEST	REASSESSMENT OF EXISTING REAL PROP	OTHER CHANGES TO TAXABLE DIGEST	2024 DIGEST
REAL	711,856,678	68,249,447	74,205,840	854,311,965
PERSONAL	102,568,871		-4,844,810	97,724,061
MOTOR VEHICLES	2,061,280		-107,090	1,954,190
MOBILE HOMES	242,804		-34,044	208,760
TIMBER -100%	48,014		-48,014	0
HEAVY DUTY EQUIP	2,956		13,996	16,952
GROSS DIGEST	816,780,603	68,249,447	69,185,878	954,215,928
EXEMPTIONS	100,625,265	11,781,191	-2,609,020	109,797,436
NET DIGEST	716,155,338	56,468,256	71,794,898	844,418,492
FLPA Reimbursement Value	-		0	-
Adjusted NET DIGEST	716,155,338	56,468,256	71,794,898	844,418,492
	(PYD)	(RVA)	(NAG)	(CYD)
2023 MILLAGE RATE >>>	4.160	**2024 PROPOSED MILLAGE RATE >>>**		5.216

THIS SECTION WILL CALCULATE AUTOMATICALLY UPON ENTRY OF INFORMATION ABOVE

DESCRIPTION	ABBREVIATION	AMOUNT	FORMULA
2023 Net Digest	PYD	716,155,338	
Net Value Added-Reassessment of Existing Real Property	RVA	56,468,256	
Other Net Changes to Taxable Digest	NAG	71,794,898	
2024 Net Digest	CYD	844,418,492	(PYD+RVA+NAG)
2023 Millage Rate	PYM	4.160	
Millage Equivalent of Reassessed Value Added	ME	0.278	(RVA/CYD) * PYM
Rollback Millage Rate for 2024	RR	3.882	PYM - ME

COMPUTATION OF PERCENTAGE INCREASE IN PROPERTY TAXES

If the 2024 Proposed Millage Rate for this Taxing Jurisdiction exceeds the Rollback Millage Rate computed above, this section will automatically calculate the amount of increase in property taxes that is part of the notice required in O.C.G.A. Section 48-5-32.1(c) (2)	**Rollback Millage Rate**	3.882
	2024 Millage Rate	5.216
	Percentage Increase	34.36%

CERTIFICATIONS

I hereby certify that the amount indicated above is an accurate accounting of the total net assessed value added by the reassessment of existing real property for the tax year for which this rollback millage rate is being computed.

_____ _____

Chairman, Board of Tax Assessors Date

I hereby certify that the values shown above are an accurate representation of the digest values and exemption amounts for the applicable tax years.

_____ _____

Tax Collector or Tax Commissioner Date

I hereby certify that the above is a true and correct computation of the rollback millage rate in accordance with O.C.G.A. Section 48-5-32.1 for the taxing jurisdiction for tax year 2024 and that the final millage rate set by the authority of this taxing jurisdiction for tax year 2024 is _____

CHECK THE APPROPRIATE PARAGRAPH BELOW THAT APPLIES TO THIS TAXING JURISDICTION

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2024 exceeds the rollback rate, I further certify that the required advertisements, notices, and public hearings have been conducted in accordance with O.C.G.A. Sections 48-5-32 and 48-5-32.1 as evidenced by the attached copies of the published five year history and current digest advertisement, the "Notice of Intent to Increase Taxes" showing the times and places when and where the required public hearings were held, and a copy of the press release provided to the local media.

____ If the final millage rate set by the authority of the taxing jurisdiction for tax year 2024 does not exceed the rollback rate, I further certify that the required five year history and current digest advertisement has been published in accordance with O.C.G.A. Section 48-5-32 as evidenced by the attached copy of such advertised report.

_____ _____ _____

Signature of Responsible Party Title Date

----------Page Left Intentionally Blank----------

FY 25

TAX DIGEST AND 5 YEAR HISTORY

NOTICE OF PROPERTY TAX INCREASE

The City of Port Wentworth has tentatively adopted a millage rate which will require an increase in property taxes by 34.36% percent. All concerned citizens are invited to the public hearing on this tax increase to be held at the City Hall, located at 7224 GA Highway 21, Port Wentworth, GA 31407 on Monday, June 10, 2024, at 9 am (hearing 1). Time and place of additional public hearing on this tax increase at the City Hall, located at 7224 GA Highway 21, Port Wentworth, GA 31407 on Thursday, June 13, 2024, at 7 pm (hearing 2). Time and place of additional public hearing on this tax increase at the City Hall, located at 7224 GA Highway 21, Port Wentworth, GA 31407 on Thursday, June 20, 2024, at 7 pm (hearing 3). This tentative increase will result in a millage rate of 5.216 mills, an increase of 1.056 mills. Without this tentative tax increase, the millage rate will be no more than 4.16 mills. The proposed tax increase for a home with a fair market value of $ 200,000 is approximately $ 84.48 and the proposed tax increase for nonhomestead property with a fair market value of $220,000 is approximately $ 92.93.

CURRENT 2024 TAX DIGEST AND 5 YEAR HISTORY OF LEVY

	2019	2020	2021	2022	2023	2024
Real & Personal	488,698,006	526,533,766	540,375,932	775,420,869	814,425,549	952,036,025
Motor Vehicles	3,075,650	3,397,540	2,523,690	2,185,140	2,061,280	1,954,190
Mobile Homes	225,360	199,444	205,524	230,564	242,804	208,790
Timber - 100%	-	61,062	24,738	48,014	48,014	-
Heavy Duty Equipment	6,108	12,052	42,530	27,523	2,956	16,952
Gross Digest	492,005,124	530,203,864	543,172,414	777,912,110	816,780,603	954,215,957
Less M& O Exemptions	48,487,444	55,596,483	55,868,287	76,750,248	100,625,265	109,797,436
Net M & O Digest	443,517,680	474,607,381	487,304,127	701,161,862	716,155,338	844,418,521
Adjusted Net M&O Digest	$443,517,680	$474,607,381	$487,304,127	$701,161,862	$716,155,338	$844,418,521
Gross M&O Millage	8.910	8.450	8.541	7.733	8.281	9.098
Less Rollback (LOST)	4.750	4.290	4.381	3.573	4.121	3.882
Net M&O Millage	4.160	4.160	4.160	4.160	4.160	5.216
Total Taxes Levied	1,845,034	1,974,367	2,027,185	2,916,833	2,979,206	4,404,487
Net Taxes $ Increase	35,489	129,333	52,818	889,648	62,373	1,425,281
Net Taxes % Increase	1.96%	7.01%	2.68%	43.89%	2.14%	47.84%

FY 25

MAJOR FUND BUDGET SUMMARY

----------Page Left Intentionally Blank----------

FY 25

BUDGET SUMMARY

----------Page Left Intentionally Blank----------

City Service Statistics

The City of Port Wentworth is planning to appropriate $17.7 million in General Fund for operations, $9.7 million in Enterprise Funds, $1.7 million in Hotel Motel Funds in support of the General Fund and $54.4 million in capital funds to provide the community with exceptional services and amenities. Data below is a summary from the FY 24 fiscal year for which information is available.



6

Parks, Recreation Facilities hosting 13 Sports programs serving 900 residents



4,180

Water customers Commercial and Residential



3,939

Solid Waste customers Commercial and Residential



561

Business Licenses issued annually



24,628

Calls for Police Service



2,276

Fire Emergency responses



65

Miles of road maintained



655

Building Permits issued and 7,094 Building Inspections completed



13,166

Chatham area Transit Rides since March 2024



16.07

Square Miles of Land Area, including 7,703 Land Parcels



14,468

Population as of July 2023



2.6

Billion gallons of Water Consumption billed

BUDGET SUMMARY

	GENERAL FUND 100	HOTEL MOTEL TAX FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
REVENUE BY SOURCE					
TAXES	12,566,787	-	-	-	12,566,787
LICENSES AND PERMITS	1,183,200	-	-	-	1,183,200
INTERGOVERNMENTAL	1,706,088	2,133,333	3,716,885	-	7,556,306
CHARGES FOR SERVICES	2,125,659	-	-	9,927,461	12,053,120
FINES AND FORFEITURES	1,545,000	-	-	-	1,545,000
INVESTMENT INCOME	432,865	-	-	650,000	1,082,865
MISCELLANEOUS REVENUE	372,500	-	-	205,000	577,500
OTHER FINANCING SOURCES	2,400,000	-	-	-	2,400,000
OTHER REVENUES	29,039,452	-	4,287,124	9,250,000	42,576,576
TOTAL	**51,371,551**	**2,133,333**	**8,004,009**	**20,032,461**	**81,541,354**

`

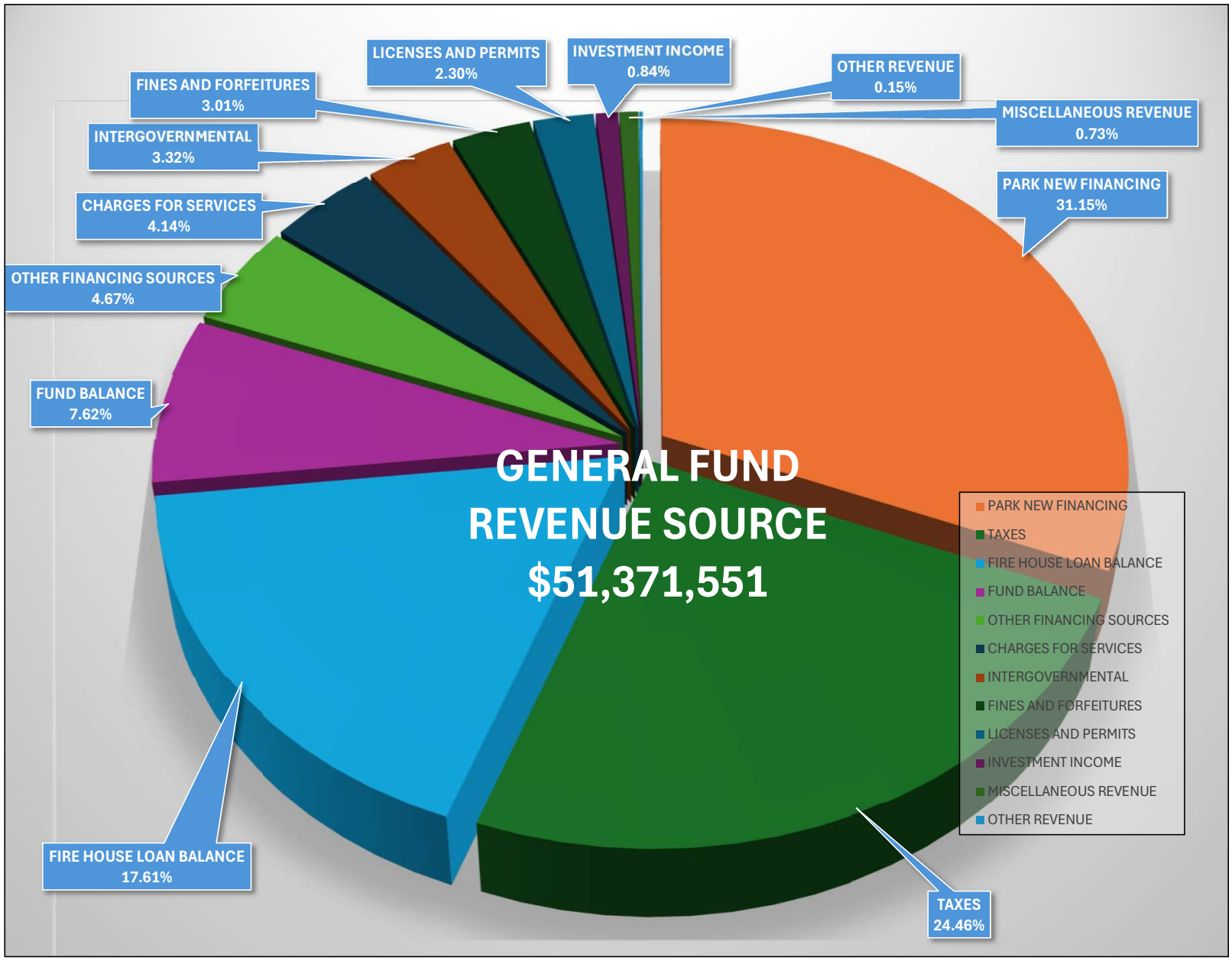
SUMMARY OF APPLIED REVENUE					
OPERATING	17,663,395	1,733,333	-	9,656,435	29,053,163
CAPITAL	32,511,067	400,000	8,004,009	10,100,000	51,015,076
DEBT SERVICE	1,197,089	-	-	276,026	1,473,115
TOTAL	**51,371,551**	**2,133,333**	**8,004,009**	**20,032,461**	**81,541,354**

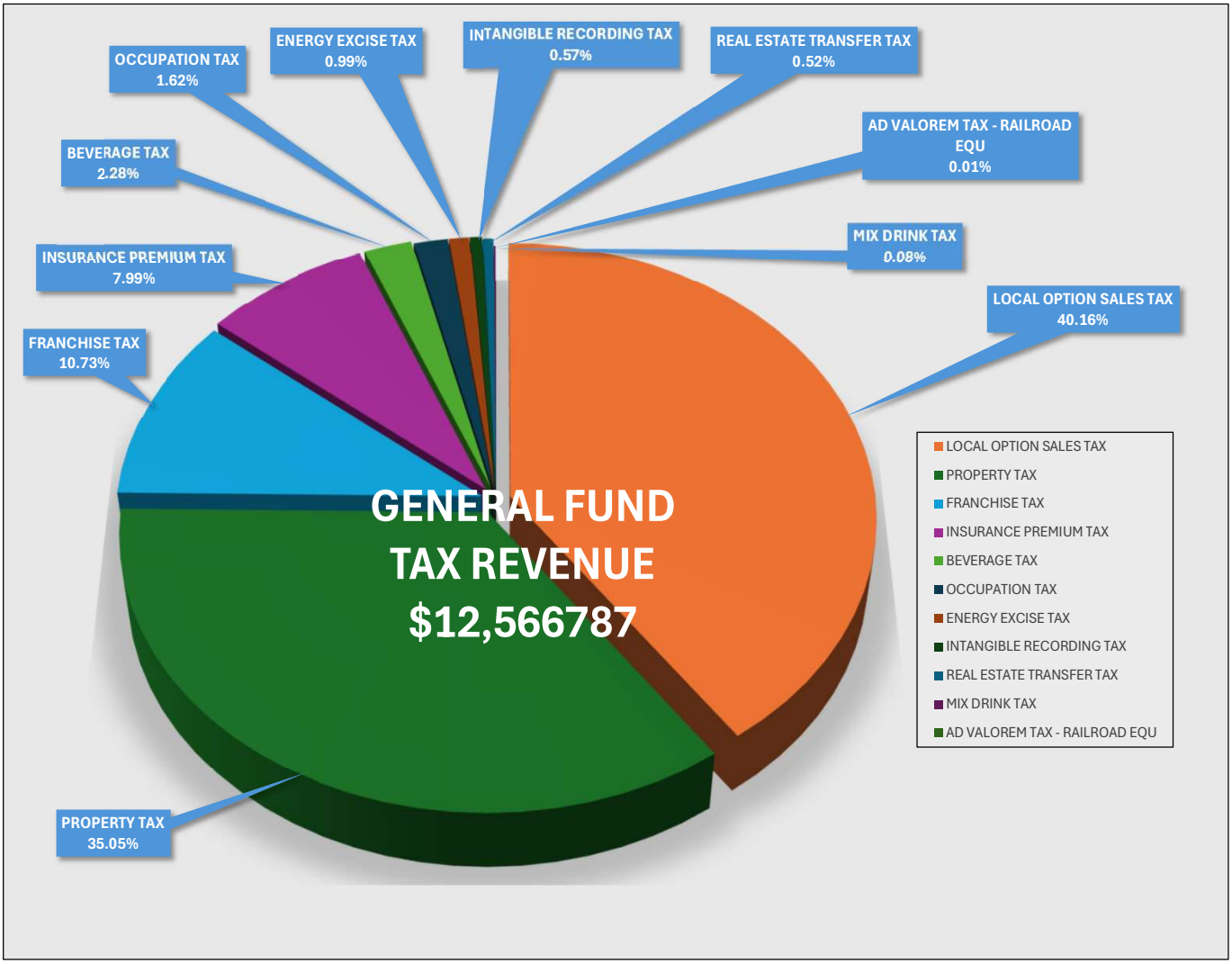
EXPENSE BY CATEGORY					
PERSONNEL AND BENEFITS	11,144,781	-	-	1,982,730	13,127,511
PURCHASED CONTRACTED SERVICES	4,103,792	-	-	4,551,833	8,655,625
MATERIALS AND SUPPLIES	2,414,822	-	-	3,121,872	5,536,694
INTERGOVERNMENTAL	-	1,733,333	-	-	1,733,333
CAPITAL	32,511,067	400,000	8,004,009	10,100,000	51,015,076
DEBT SERVICE	1,197,089	-	-	276,026	1,473,115
TOTAL	**51,371,551**	**2,133,333**	**8,004,009**	**20,032,461**	**81,541,354**

SUMMARY OF EXPENSES					
OPERATING	17,663,395	1,733,333	-	9,656,435	29,053,163
CAPITAL	32,511,067	400,000	8,004,009	10,100,000	51,015,076
DEBT SERVICE	1,197,089	-	-	276,026	1,473,115
TOTAL	**51,371,551**	**2,133,333**	**8,004,009**	**20,032,461**	**81,541,354**

FY 25

REVENUES


LICENSES AND PERMITS
2.30%
INVESTMENT INCOME
0.84%
OTHER REVENUE
0.15%
FINES AND FORFEITURES
3.01%
MISCELLANEOUS REVENUE
0.73%
INTERGOVERNMENTAL
3.32%
PARK NEW FINANCING
31.15%
CHARGES FOR SERVICES
4.14%
OTHER FINANCING SOURCES
4.67%
FUND BALANCE
7.62%
GENERAL FUND
REVENUE SOURCE
$51,371,551
FIRE HOUSE LOAN BALANCE
17.61%
TAXES
24.46%
PARK NEW FINANCING
TAXES
FIRE HOUSE LOAN BALANCE
FUND BALANCE
OTHER FINANCING SOURCES
CHARGES FOR SERVICES
INTERGOVERNMENTAL
FINES AND FORFEITURES
LICENSES AND PERMITS
INVESTMENT INCOME
MISCELLANEOUS REVENUE
OTHER REVENUE


OCCUPATION TAX
1.62%
ENERGY EXCISE TAX
0.99%
INTANGIBLE RECORDING TAX
0.57%
REAL ESTATE TRANSFER TAX
0.52%
AD VALOREM TAX - RAILROAD EQU
0.01%
BEVERAGE TAX
2.28%
MIX DRINK TAX
0.08%
INSURANCE PREMIUM TAX
7.99%
LOCAL OPTION SALES TAX
40.16%
FRANCHISE TAX
10.73%
GENERAL FUND
TAX REVENUE
$12,566787
PROPERTY TAX
35.05%
LOCAL OPTION SALES TAX
PROPERTY TAX
FRANCHISE TAX
INSURANCE PREMIUM TAX
BEVERAGE TAX
OCCUPATION TAX
ENERGY EXCISE TAX
INTANGIBLE RECORDING TAX
REAL ESTATE TRANSFER TAX
MIX DRINK TAX
AD VALOREM TAX - RAILROAD EQU

REVENUE DETAIL

	GENERAL FUND 100	HOTEL MOTEL TAX FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
TAXES					
PROPERTY TAX	4,404,487	-	-	-	4,404,487
INTANGIBLE RECORDING TAX	72,000	-	-	-	72,000
AD VALOREM TAX - RAILROAD EQU	1,100	-	-	-	1,100
REAL ESTATE TRANSFER TAX	65,000	-	-	-	65,000
FRANCHISE TAX	1,348,000	-	-	-	1,348,000
LOCAL OPTION SALES TAX	5,047,000	-	-	-	5,047,000
ENERGY EXCISE TAX	125,000	-	-	-	125,000
BEVERAGE TAX	286,000	-	-	-	286,000
MIX DRINK TAX (LIGUOR BY THE DRINK)	10,450	-	-	-	10,450
OCCUPATION TAX	203,500	-	-	-	203,500
INSURANCE PREMIUM TAX	1,004,250	-	-	-	1,004,250
TOTAL TAXES	**12,566,787**	**-**	**-**	**-**	**12,566,787**
LICENSES AND PERMITS					
ALCOHOLIC BEVERAGE LICENSE	91,500	-	-	-	91,500
BUILDING PERMITS	1,069,200	-	-	-	1,069,200
BUILDING INSPECTION FEES	22,500	-	-	-	22,500
TOTAL LICENSES AND PERMITS	**1,183,200**	**-**	**-**	**-**	**1,183,200**
INTERGOVERNMENTAL					
GRANTS	1,683,088	-	-	-	1,683,088
CHATHAM-SAVANNAH DRUG TASK FORCE	23,000	-	-	-	23,000
HOTEL MOTEL SALES TAX	-	2,133,333	-	-	2,133,333
SPECIAL LOCAL OPTION SALES TAX (SPLOST)	-	-	3,716,885	-	3,716,885
TOTAL INTERGOVERNMENTAL	**1,706,088**	**2,133,333**	**3,716,885**	**-**	**7,556,306**
CHARGES FOR SERVICES					
BUILDING PLAN REVIEW FEE	442,400	-	-	-	442,400
SITE PLAN REVIEW	7,400	-	-	-	7,400
SUBDIVISION REVIEW	60,000	-	-	-	60,000
ZONING FEES	38,000	-	-	-	38,000
ENGINEERING FEE REIMBURSEMENT	113,000	-	-	-	113,000
FIRE PROTECTION FEES	1,319,359	-	-	-	1,319,359
FIRE COST RECOVERY FEES	1,500	-	-	-	1,500
AID TO CONSTRUCTION WATER	-	-	-	200,000	200,000
AID TO CONSTRUCTION SEWER	-	-	-	1,814,751	1,814,751
CONTAINER YARD SERVICE FEE	-	-	-	15,000	15,000
LANDFILL HOST FEE	-	-	-	176,000	176,000

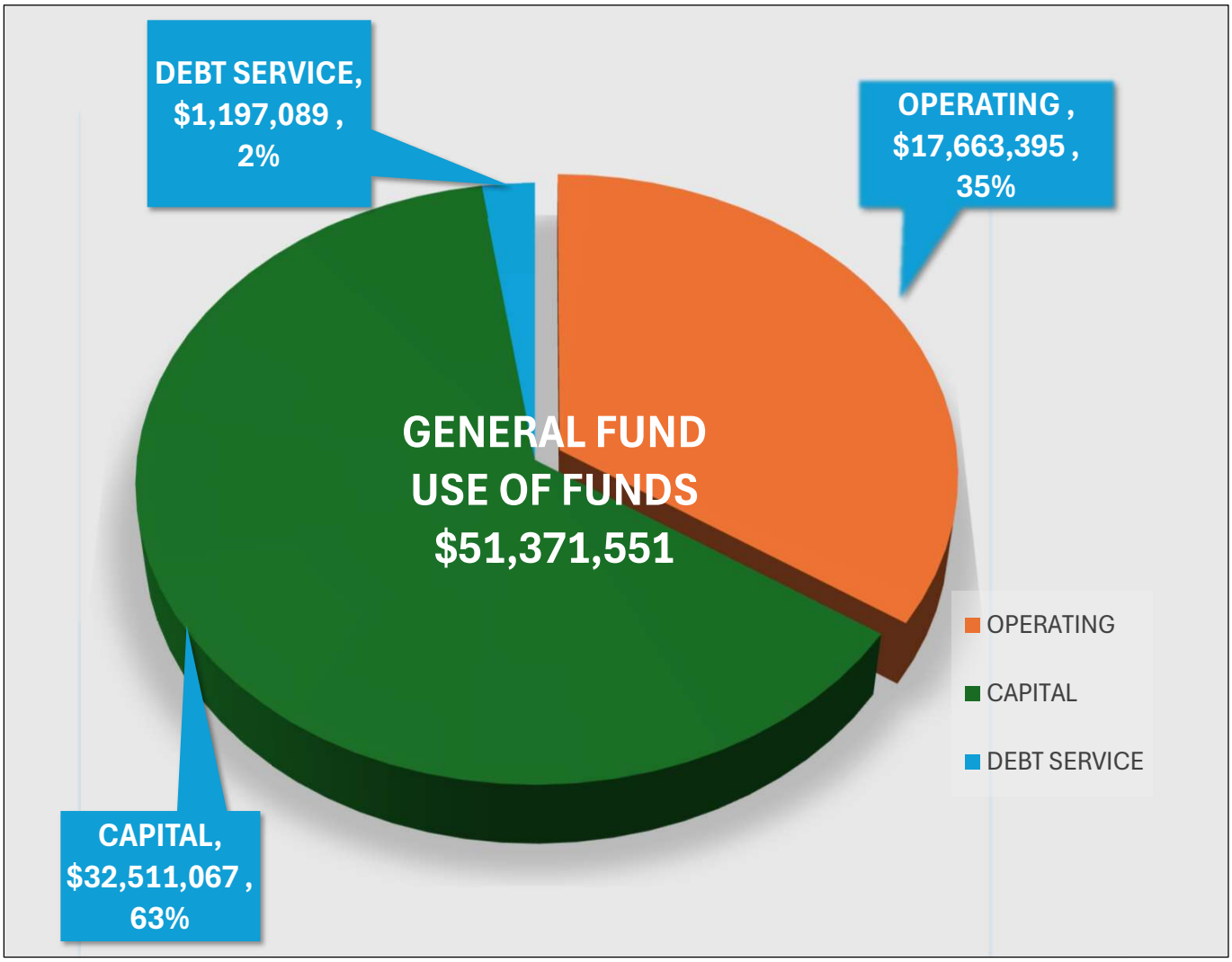
REVENUE DETAIL

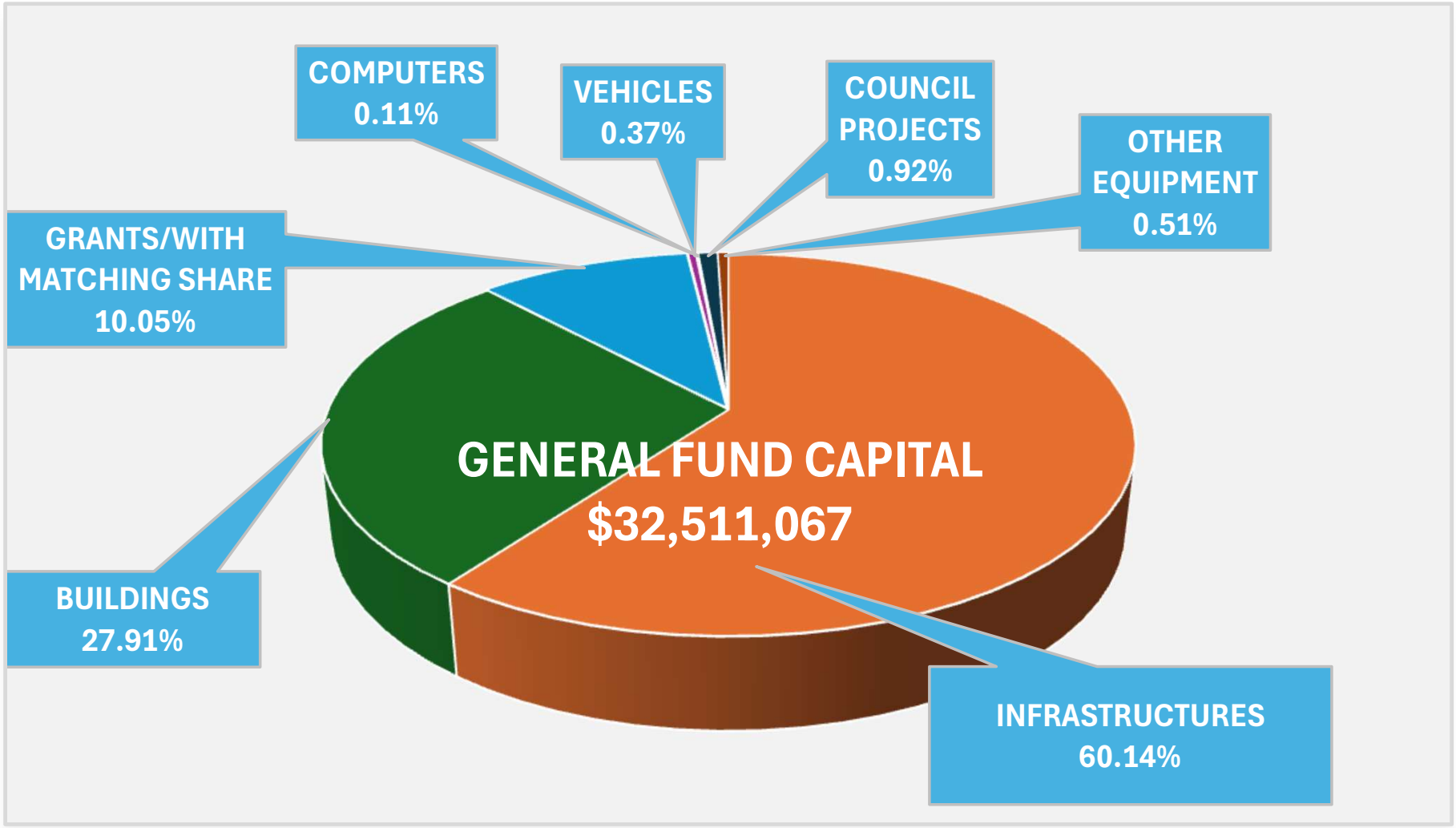
	GENERAL FUND 100	HOTEL MOTEL TAX FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
CHARGES FOR SERVICES (CONTINUED)					
WATER BILLING CHARGES	-	-	-	2,454,107	2,454,107
SEWER BILLING	-	-	-	2,895,419	2,895,419
SOLID WASTE DISPOSAL BILLING	-	-	-	1,723,684	1,723,684
NEW WATER SERVICE FEE	-	-	-	115,000	115,000
NEW CONTAINER SERVICE FEE	-	-	-	40,000	40,000
WATER METER EQUIPMENT FEES	-	-	-	387,500	387,500
SEWER CONNECTION FEES	-	-	-	20,000	20,000
CUT OFF FEES BILLING	-	-	-	25,000	25,000
LATE PMT PENALTIES	22,000	-	-	61,000	83,000
RECREATION FEES	122,000	-	-	-	122,000
TOTAL CHARGES FOR SERVICES	**2,125,659**	**-**	**-**	**9,927,461**	**12,053,120**
FINES AND FORFEITURES					
COURT FINES & FORFEITURES	1,200,000	-	-	-	1,200,000
COURT TECH FEES	300,000	-	-	-	300,000
POLICE MISCELLANEOUS FINES	45,000	-	-	-	45,000
TOTAL FINES AND FOREFEITURES	**1,545,000**	**-**	**-**	**-**	**1,545,000**
INVESTMENT INCOME					
INTEREST INCOME	432,865	-	-	650,000	1,082,865
TOTAL INVESTMENT INCOME	**432,865**	**-**	**-**	**650,000**	**1,082,865**
MISCELLANEOUS REVENUE					
RENTAL - PUBLIC PROPERTIES	5,000	-	-	-	5,000
INSURANCE REIMBURSEMENTS	15,000	-	-	-	15,000
OTHER MISCELLANEOUS REVENUE	315,000	-	-	105,000	420,000
TELECOMMUNICATION LEASE	-	-	-	100,000	100,000
STAND UP FOR AMERICA DAY	25,000	-	-	-	25,000
OVER/SHORT CASH RECEIPTS	500	-	-	-	500
ECONOMIC DEVELOPMENT	12,000	-	-	-	12,000
TOTAL MISCELLANEOUS REVENUE	**372,500**	**-**	**-**	**205,000**	**577,500**
OTHER FINANCING SOURCES					
OPERATING TRANSFERS IN - HOTEL/MOTEL	1,200,000	-	-	-	1,200,000
GA POWER GRANT	1,200,000	-	-	-	1,200,000
TOTAL OTHER FINANCING SOURCES	**2,400,000**	**-**	**-**	**-**	**2,400,000**
OTHER REVENUES					
TRANSFER IN - FUND BALANCE	12,964,452	-	4,287,124	9,250,000	26,501,576
SALE OF FIXED ASSETS	75,000	-	-	-	75,000
PARK DEVELOPMENT LOAN/BONDS	16,000,000	-	-	-	16,000,000
TOTAL OTHER REVENUES	**29,039,452**	**-**	**4,287,124**	**9,250,000**	**42,576,576**
TOTAL	**51,371,551**	**2,133,333**	**8,004,009**	**20,032,461**	**81,541,354**

----------Page Left Intentionally Blank----------

FY 25

EXPENDITURES


DEBT SERVICE, $1,197,089 , 2%
OPERATING , $17,663,395 , 35%
GENERAL FUND USE OF FUNDS $51,371,551
CAPITAL, $32,511,067 , 63%
OPERATING
CAPITAL
DEBT SERVICE


COMPUTERS
0.11%
VEHICLES
0.37%
COUNCIL
PROJECTS
0.92%
OTHER
EQUIPMENT
0.51%
GRANTS/WITH
MATCHING SHARE
10.05%
GENERAL FUND CAPITAL
$32,511,067
BUILDINGS
27.91%
INFRASTRUCTURES
60.14%

EXPENDITURE DETAIL

	GENERAL FUND 100	HOTEL MOTEL TAX FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
PERSONNEL SVCS & EMPL BENEFITS					
SALARIES - REGULAR	7,826,362	-	-	1,423,351	9,249,713
OVERTIME	409,500	-	-	12,000	421,500
UNEMPLOYMENT BENEFIT	39,132	-	-	7,116	46,248
INSURANCE - GROUP	1,666,578	-	-	289,241	1,955,819
P/R TAXES	598,717	-	-	108,886	707,603
RETIREMENT - GMEBS	293,900	-	-	52,694	346,594
DEFINED CONTRIBUTION	9,800	-	-	29,400	39,200
TUITION REIMBURSEMENTS	73,750	-	-	18,750	92,500
WORKMENS COMP INS	164,432	-	-	29,905	194,337
LONG & SHORT TERM DISA	62,610	-	-	11,387	73,997
TOTAL PERSONNEL SVCS & EMPL BEN	**11,144,781**	**-**	**-**	**1,982,730**	**13,127,511**
PURCHASED/CONTRACTED SVC					
ELECTIONS	10,000	-	-	-	10,000
TAX COLLECTION	4,750	-	-	14,250	19,000
WELLNESS SERVICES	15,000	-	-	-	15,000
MEDICAL SCREENING	18,000	-	-	-	18,000
ACCOUNTING / AUDIT FEE	25,000	-	-	75,000	100,000
PROFESSIONAL SERVICES	759,400	-	-	375,000	1,134,400
METER READING SERVICES	-	-	-	200,000	200,000
COURT EXPENSES	185,000	-	-	-	185,000
GAME OFFICIALS	17,800	-	-	-	17,800
VEHICLE REPAIRS & MAIN	278,500	-	-	-	278,500
BUILDING MAINTENANCE	149,000	-	-	15,000	164,000
EQUIPMENT REPAIRS & MA	59,000	-	-	345,000	404,000
STREET REPAIRS AND MAINT	80,000	-	-	-	80,000
MAINTENANCE AGREEMENTS	663,478	-	-	30,000	693,478
RENTAL OF EQUIP & VEHI	42,300	-	-	-	42,300
RENTAL OF OFFICE SPACE	104,500	-	-	102,750	207,250
INSURANCE - GENERAL	607,044	-	-	25,254	632,298
COMMUNICATIONS	73,500	-	-	-	73,500
ADVERTISING	46,950	-	-	7,500	54,450
MUNICIPAL CODES	8,000	-	-	9,000	17,000
PRINTING	14,500	-	-	4,500	19,000
TRAVEL	186,680	-	-	15,000	201,680
DUES & SUBSCRIPTIONS	100,075	-	-	18,750	118,825
EDUCATION & TRAINING	107,315	-	-	11,250	118,565
CONTRACT LABOR	14,500	-	-	-	14,500
TREE SERVICES	30,000	-	-	-	30,000
CONTRACT SERVICES	433,500	-	-	3,303,579	3,737,079
STAND UP FOR AMERICA DAY	50,000	-	-	-	50,000
INAUGURATION	10,000	-	-	-	10,000
DUMP FEES	10,000	-	-	-	10,000
TOTAL PURCHASED/CONTRACTED SVC	**4,103,792**	**-**	**-**	**4,551,833**	**8,655,625**

EXPENDITURE DETAIL

	GENERAL FUND 100	HOTEL MOTEL TAX FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
MATERIALS & SUPPLIES					
OFFICE SUPPLIES	127,000	-	-	30,000	157,000
SUPPLIES	183,420	-	-	15,000	198,420
K-9 UNIT	4,500	-	-	-	4,500
CRIMINAL INVESTIGATION	150,000	-	-	-	150,000
TOOLS	107,793	-	-	-	107,793
STREET PAVING MATERIAL	10,000	-	-	-	10,000
STREET SIGNS/POSTS	65,000	-	-	-	65,000
AEROBICS & WEIGHT ROOM	3,000	-	-	-	3,000
FOOTBALL	8,690	-	-	-	8,690
LEISURE PROGRAMS	17,050	-	-	-	17,050
BASEBALL/SOFTBALL	10,000	-	-	-	10,000
BASKETBALL	7,900	-	-	-	7,900
SOCCER	9,700	-	-	-	9,700
CHEERLEADING	4,600	-	-	-	4,600
SENIOR CITIZENS	25,000	-	-	-	25,000
CONCESSIONS	9,200	-	-	-	9,200
SUMMER CAMPS	5,000	-	-	-	5,000
POSTAGE	13,100	-	-	15,000	28,100
TUMBLING	17,000	-	-	-	17,000
SENIOR CITIZENS SUPPLIES	5,000	-	-	-	5,000
DANCE	1,200	-	-	-	1,200
IT IMPROVEMENTS ENH TEC	150,000	-	-	-	150,000
NATURAL GAS	25,000	-	-	9,000	34,000
ELECTRICITY	313,000	-	-	595,000	908,000
GAS & OIL	306,500	-	-	24,000	330,500
ENTERTAINMENT	51,000	-	-	22,500	73,500
SAVANNAH WATER PURCHASE	-	-	-	1,500,000	1,500,000
UNIFORMS	232,400	-	-	15,000	247,400
MISCELLANEOUS	237,100	-	-	225,000	462,100
CONTINGENCY FUNDS	315,669	-	-	671,372	987,041
TOTAL MATERIALS & SUPPLIES	**2,414,822**	**-**	**-**	**3,121,872**	**5,536,694**
INTERGOVERNMENT					
TOURISM	-	577,706	-	-	577,706
TRADE AND CONVENTION	-	355,627	-	-	355,627
CITY OF PORTWENTWORTH	-	800,000	-	-	800,000
TOTAL INTERGOVERNMENT	**-**	**1,733,333**	**-**	**-**	**1,733,333**

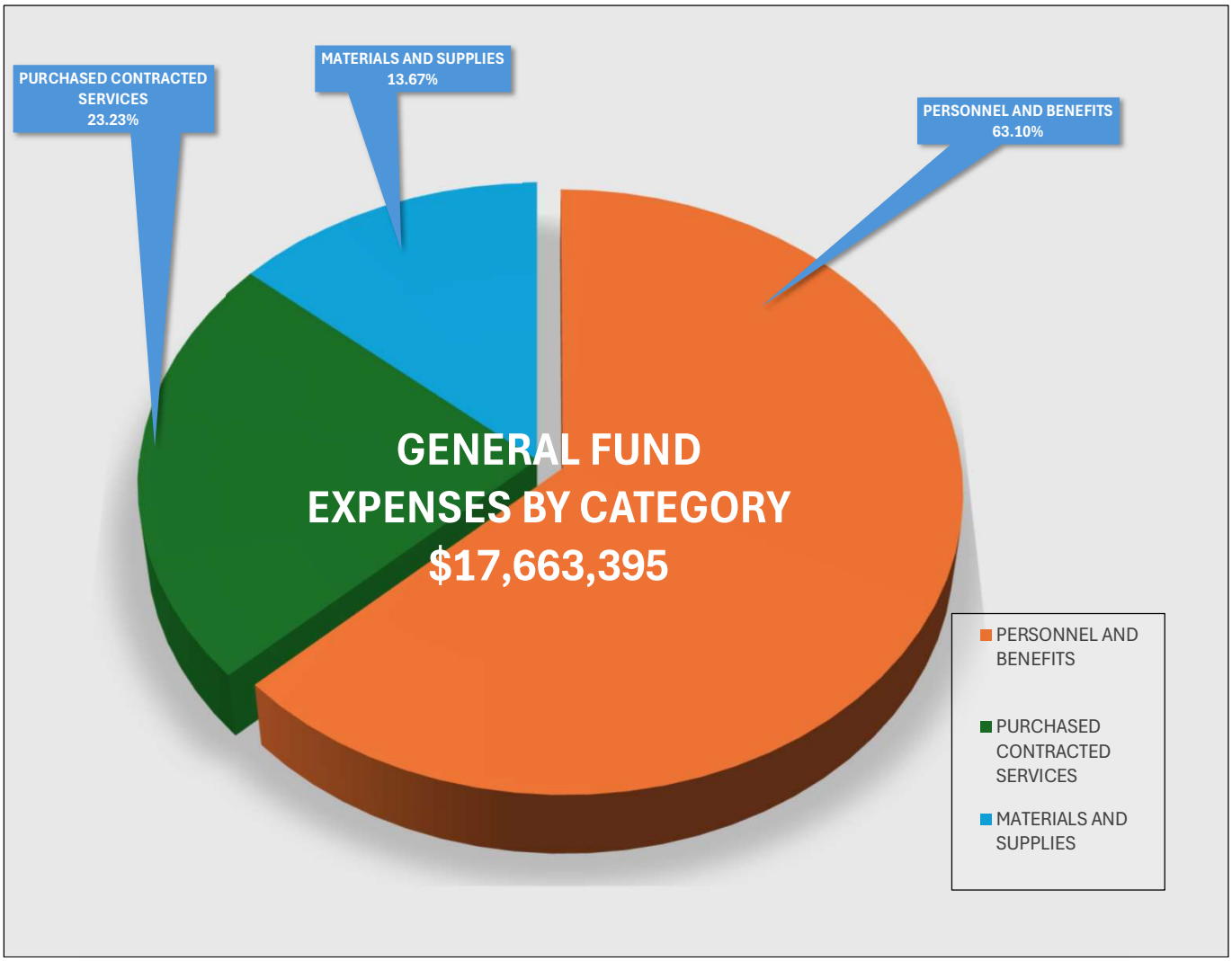
EXPENDITURE DETAIL

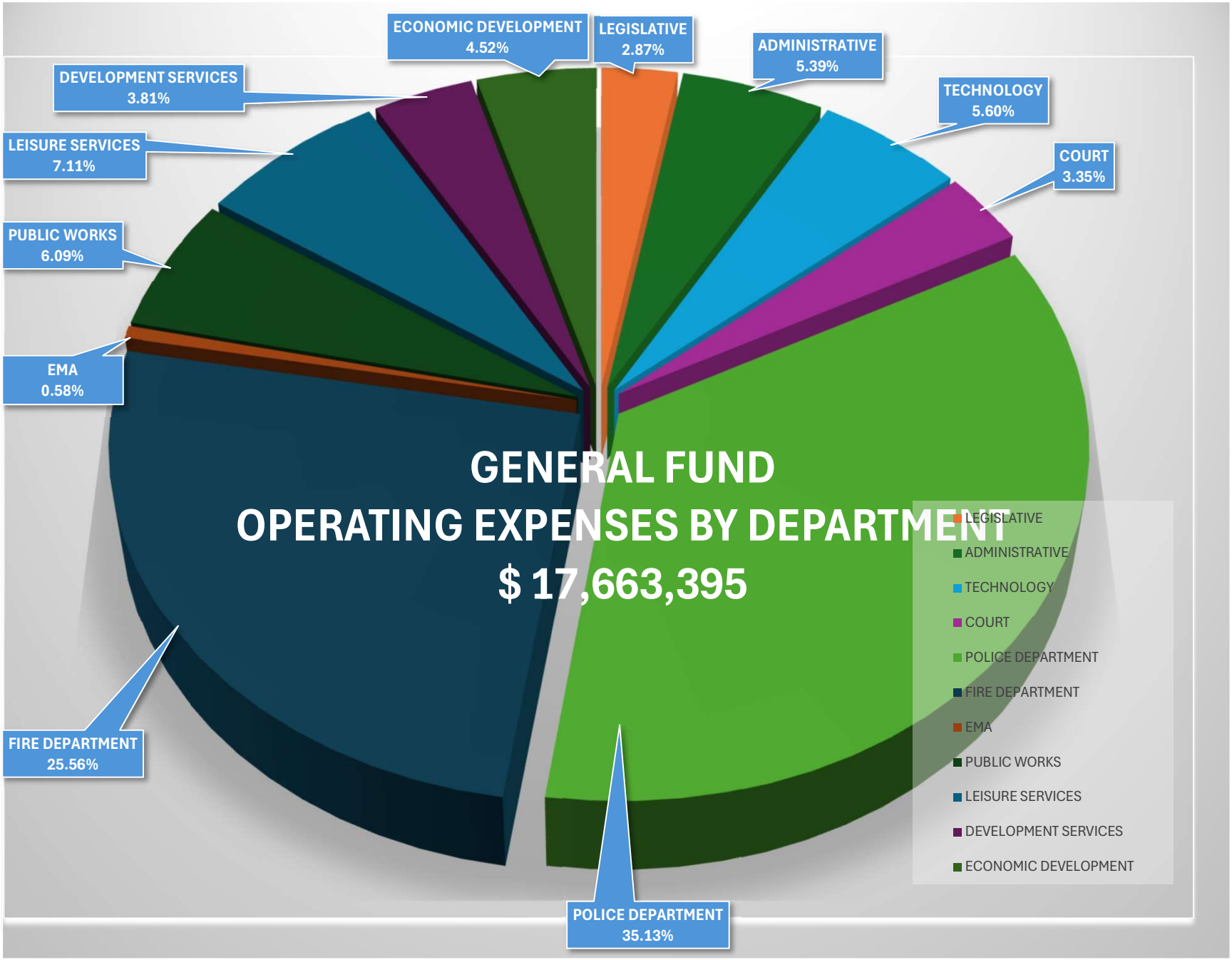
	GENERAL FUND 100	HOTEL MOTEL TAX FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
CAPITAL					
INFRASTRUCTURES	19,551,123	-	7,596,509	10,000,000	37,147,632
BUILDINGS	9,073,695	-	-	-	9,073,695
GRANTS/WITH MATCHING SHARE	3,267,209	-	-	-	3,267,209
VEHICLES	120,000	-	300,000	-	420,000
COMPUTERS	35,000	-	-	-	35,000
COUNCIL PROJECTS	298,000	-	-	-	298,000
OTHER EQUIPMENT	166,040	400,000	107,500	100,000	773,540
TOTAL CAPITAL	**32,511,067**	**400,000**	**8,004,009**	**10,100,000**	**51,015,076**
DEBT SERVICE					
CAPITAL PRINCIPAL - TRUCK/TRUIST	115,877	-	-	-	115,877
CAPITAL INTEREST - TRUCK/TRUIST	12,122	-	-	-	12,122
CAPITAL PRINCIPAL - FIRE HOUSE/MOBILE C2/TRUIST	352,119	-	-	-	352,119
CAPITAL INTEREST - FIRE HOUSE/MOBILE C2/TRUIST	433,640	-	-	-	433,640
CAPITAL PRINCIPAL - CITY HALL/CHASE	253,485	-	-	-	253,485
CAPITAL INTEREST - CITY HALL/CHASE	29,846	-	-	-	29,846
CAPITAL PRINCIPAL - WWTP/WATER TANK/USDA/GEFA	-	-	-	155,599	155,599
CAPITAL INTEREST - WWTP/WATER TANK/USDA/GEFA	-	-	-	120,427	120,427
TOTAL DEBT SERVICE	**1,197,089**	**-**	**-**	**276,026**	**1,473,115**
TOTAL	**51,371,551**	**2,133,333**	**8,004,009**	**20,032,461**	**81,541,354**

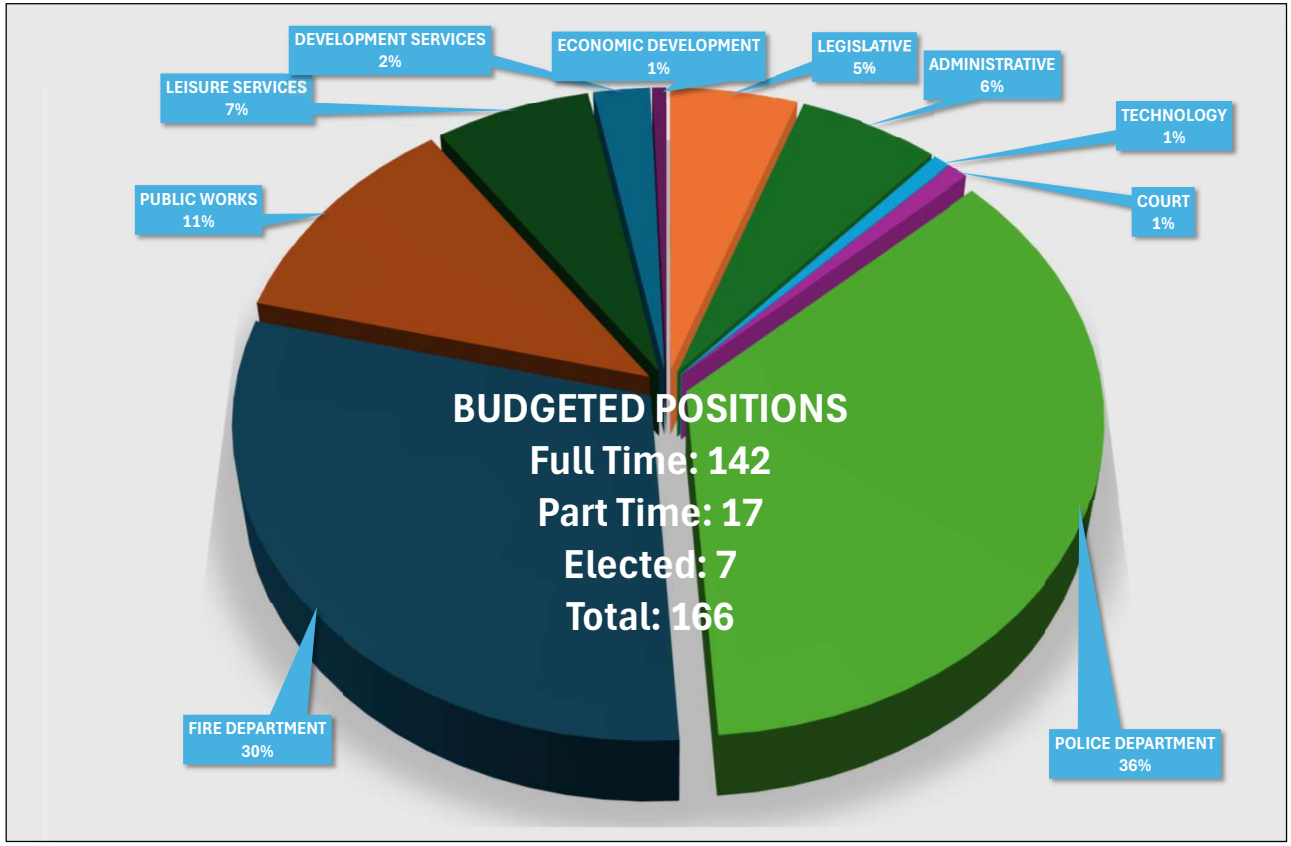
EXPENDITURE SUMMARY	GENERAL FUND 100	HOTEL MOTEL TAX FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
OPERATING	17,663,395	1,733,333	-	9,656,435	29,053,163
CAPITAL	32,511,067	400,000	8,004,009	10,100,000	51,015,076
DEBT SERVICE	1,197,089	-	-	276,026	1,473,115
TOTAL	**51,371,551**	**2,133,333**	**8,004,009**	**20,032,461**	**81,541,354**

FY 25

GENERAL FUND BUDGET


PURCHASED CONTRACTED SERVICES
23.23%
MATERIALS AND SUPPLIES
13.67%
PERSONNEL AND BENEFITS
63.10%
GENERAL FUND
EXPENSES BY CATEGORY
$17,663,395
PERSONNEL AND BENEFITS
PURCHASED CONTRACTED SERVICES
MATERIALS AND SUPPLIES


ECONOMIC DEVELOPMENT
4.52%
LEGISLATIVE
2.87%
ADMINISTRATIVE
5.39%
DEVELOPMENT SERVICES
3.81%
TECHNOLOGY
5.60%
LEISURE SERVICES
7.11%
COURT
3.35%
PUBLIC WORKS
6.09%
EMA
0.58%
GENERAL FUND
OPERATING EXPENSES BY DEPARTMENT
$ 17,663,395
FIRE DEPARTMENT
25.56%
POLICE DEPARTMENT
35.13%
LEGISLATIVE
ADMINISTRATIVE
TECHNOLOGY
COURT
POLICE DEPARTMENT
FIRE DEPARTMENT
EMA
PUBLIC WORKS
LEISURE SERVICES
DEVELOPMENT SERVICES
ECONOMIC DEVELOPMENT



DEPARTMENT	FT	PT	TOTAL	
LEGISLATIVE	2.00	7.00	9.00	
ADMINISTRATION	10.00	0.00	10.00	
TECHNOLOGY	1.25	0.00	1.25	
COURT	1.50	0.00	1.50	
POLICE	51.50	8.00	59.50	61.00
FIRE	45.75	4.00	49.75	
PUBLIC WORKS	19.00	0.00	19.00	
LEISURE SERVICES	6.00	5.00	11.00	
DEVELOPMENT SERVICES	4.00	0.00	4.00	
ECONOMIC DEVELOPMENT	1.00	0.00	1.00	
	142.00	**24.00**	**166.00**	

BUDGET SUMMARY

	GENERAL FUND 100	HOTEL MOTEL TAX FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
OPERATING EXPENSE BY DEPARTMENT					
LEGISLATIVE	506,242	-	-	-	506,242
ADMINISTRATIVE	952,608		-	-	952,608
TECHNOLOGY	989,312	-	-	-	989,312
COURT	591,556	-	-	-	591,556
POLICE	6,204,876	-	-	-	6,204,876
FIRE	4,514,019	-	-	-	4,514,019
EMA	102,000	-	-	-	102,000
PUBLIC WORKS	1,075,392	-	-	-	1,075,392
LEISURE SERVICES	1,256,119	-	-	-	1,256,119
DEVELOPMENT SERVICES	673,684	-	-	-	673,684
ECONOMIC DEVELOPMENT	797,587	1,733,333	-	-	2,530,920
SEWER	-	-	-	1,953,828	1,953,828
WASTE WATER TREATMENT PLANT	-	-	-	2,301,328	2,301,328
WATER	-	-	-	3,563,827	3,563,827
SOLID WASTE	-	-	-	1,837,452	1,837,452
TOTAL	**17,663,395**	**1,733,333**	**-**	**9,656,435**	**29,053,163**

----------Page Left Intentionally Blank----------

FY 25

LEGISTATIVE

BUDGET

Legislative

Department Overview

The City Council is the municipal governing body in Port Wentworth, consisting of seven citizens elected to serve the public. The Council consists of a Mayor, and six City Council members, two at large and four by district, elected to serve in staggard four-year terms. The Mayor, a member of the Council, is the presiding officer and only votes to break a tie.

The City of Port Wentworth was incorporated in 1957 and operates under the council-manager form of government. The City Manager is the Chief Executive Officer (CEO) responsible for the day-to-day operations of the city. The City Council sets city policy, enacts ordinances as required by law, and authorizes all public service programs to maintain an orderly, healthy, and safe environment for the City of Port Wentworth community. The Council appoints members to the various advisory boards, commissions, and committees, adopts the annual budget and sets the millage rate on an annual basis. The City Council also appoints and removes the City Manager, City Clerk and City Attorney.

Additional information regarding the City Council may be obtained by contacting the City Clerk.

Clerk

Department Overview

The City Clerk, one of the three positions appointed by the City Council, reports to the Mayor and the City Council and is responsible for the permanent, official records of the City. The City Clerk's Office attends all meetings of the City Council and its committees and records official actions, acts as the records custodian, and responds to requests for information and research assistance to staff and the public on all aspects of City and Council actions.

Key programs in the City Clerk's Office are included below:

- **City Council Support**: The City Clerk attends all meetings of the Council and its committees and records official actions and recommendations, prepares, and publishes City ordinances/resolutions, meets General Statute requirements on notifications requiring Council action (hearings, advertisements, letters, etc.), assists with agenda preparation, and other duties that may be assigned by Council.

- **Records Creation and Management:** The City Clerk is the legal custodian of all documents and ensures that all Council actions are recorded properly in an impartial and independent manner. In addition to taking minutes, maintains the Records Retention and Disposition Schedule.

- **Customer Service and Research:** In addition to providing support to the Council and City Manager, the Clerk's Office encounters and provides services to individuals from the community daily. Acting as the historian of the City, completes research for staff, Council, residents, and others to determine past actions and present procedures/policies.

Mission Statement

The City Clerk's Office is committed to serving as the custodian of democracy, facilitating transparent governance, preserving vital records, and providing accessible, equitable, and efficient services to empower and connect our diverse community.

Vision Statement

To be the trusted cornerstone of civic engagement, transparency, and accessibility, fostering a vibrant and inclusive community for all.

Clerk

2023-2024 Accomplishments

- The City Clerk's Office implemented a new Public Records Request portal GovQA. The Police, Fire, and Development Services Departments also joined in the process. This implementation will help the City of Port Wentworth begin to build trust through digital services while creating a customer originated portal where public records requests are seamless and robust.
- Implemented new Agenda and Minute software to help improve the functionality and user experience for the different departments who utilize this tool.
- Planned and executed the City's first ever Black History Month Program and Juneteenth Celebration. Organized Stand Up for America Day after the event was paused due to Covid.
- Attended numerous training sessions and conferences to keep up with emerging trends and ever-changing laws, as well as to have the opportunity to network with other clerks from all over the State.

2024-2025 Goals and Objectives

- Bring record keeping up to date with standard practices by digitizing all files within the department.
- Innovate City Clerk's Office to aid departments in helping to establish best practices for records management and document flow.
- Establish transparency of City Records by way of highly searchable database available online through the GovQA portal and FAQ on City's website.

		100-GENERAL FUND DEPARTMENT NAME: LEGISLATIVE DEPARTMENT NUMBER: 1100	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
		PERSONNEL SVCS & EMPL BENEFITS				
100	5 511101	SALARIES - REGULAR	16,400	58,802	159,963	233,834
100	5 511300	OVERTIME	-	-	-	2,500
100	5 512001	UNEMPLOYMENT BENEFIT	-	-	-	1,169
100	5 512101	INSURANCE - GROUP	5,203	5,500	12,758	27,547
100	5 512201	P/R TAXES	3,221	7,455	12,244	17,888
100	5 512400	RETIREMENT - GMEBS	2,100	2,323	3,411	4,848
100	5 512500	TUITION REIMBURSEMENTS	-	-	-	5,000
100	5 512700	WORKMENS COMP INS	-	-	514	4,913
100	5 512902	LONG & SHORT TERM DISA	-	-	-	1,871
		TOTAL PERSONNEL SVCS & EMPL BEN	**26,924**	**74,080**	**188,890**	**299,570**
		PURCHASED/CONTRACTED SVC				
100	5 521101	ELECTIONS	-	-	8,000	10,000
100	5 521204	PROFESSIONAL SERVICES	544	-	-	-
100	5 523100	INSURANCE - GENERAL	48,196	62,623	26,950	33,673
100	5 523200	COMMUNICATIONS	4,459	152	-	-
100	5 523401	PRINTING	600	-	1,100	1,500
100	5 523501	TRAVEL	24,662	32,313	40,000	45,000
100	5 523502	HOTEL	-	-	2,000	-
100	5 523601	DUES & SUBSCRIPTIONS	2,722	-	3,250	5,000
100	5 523702	EDUCATION & TRAINING	815	635	5,000	7,500
100	5 523902	STAND UP FOR AMERICA DAY	-	-		50,000
100	5 523904	INAUGURATION	9,083	-	6,500	10,000
		TOTAL PURCHASED/CONTRACTED SVC	**91,081**	**95,723**	**92,800**	**162,673**
		MATERIALS & SUPPLIES				
100	5 531101	OFFICE SUPPLIES	431	47	750	1,000
100	5 531301	ENTERTAINMENT	20,470	-	21,500	25,000
100	5 531510	SAVANNAH WATER PURCHASE	-	-	-	-
100	5 531701	UNIFORMS	484	-	2,000	3,000
100	5 531702	MISCELLANEOUS	10,976	1,739	13,000	15,000
100	5 531703	CONTINGENCY FUNDS	-	-	-	-
		TOTAL MATERIALS & SUPPLIES	**32,361**	**1,786**	**37,250**	**44,000**
		TOTAL	**150,366**	**171,589**	**318,940**	**506,243**

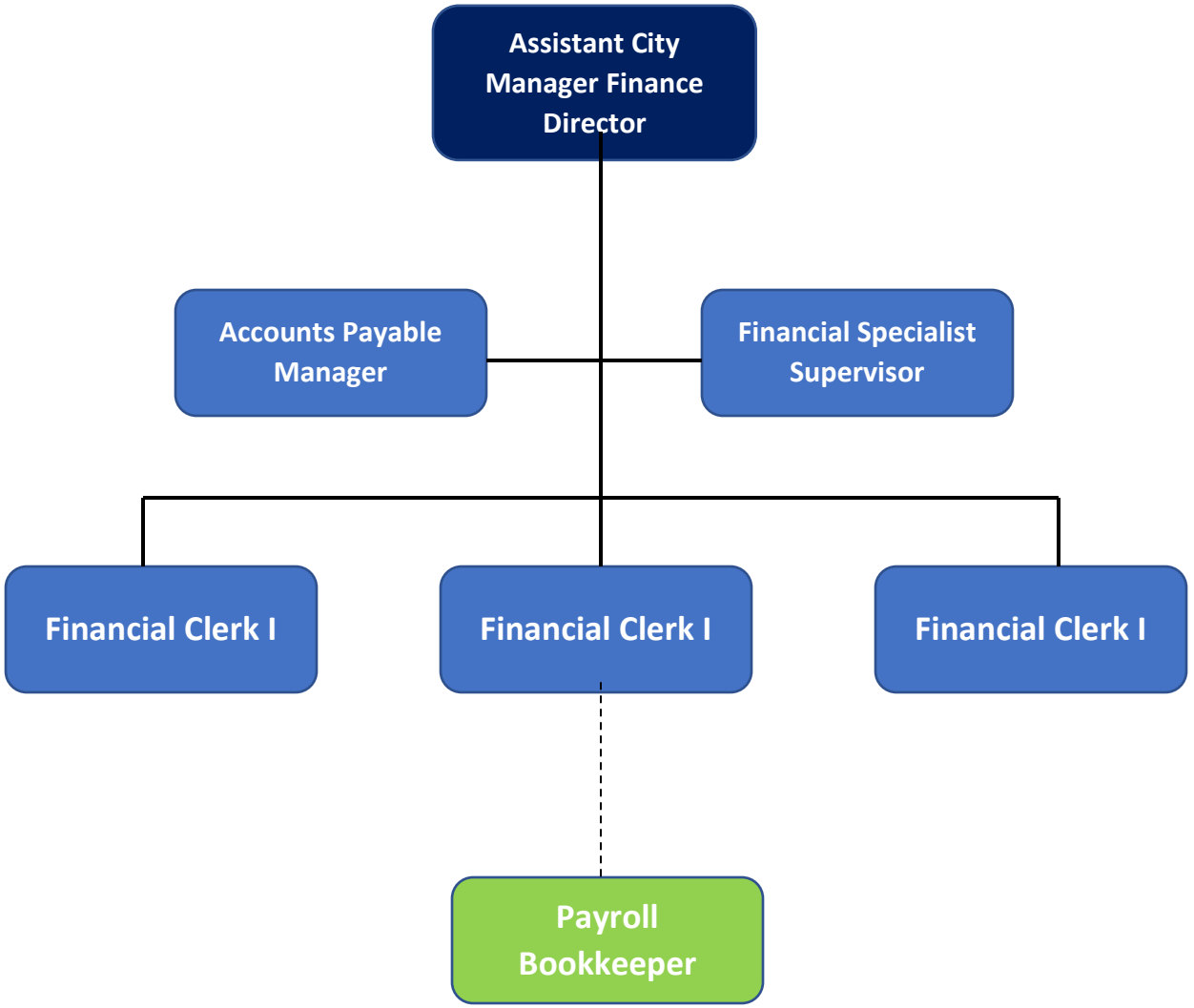
----------Page Left Intentionally Blank----------

FY 25

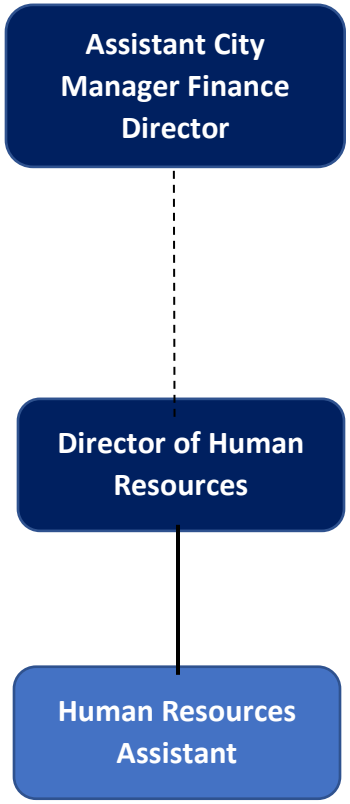
ADMINSTRATIVE

BUDGET

Department of Finance



Department of Human Resources



Administration

Department Overview

The Administration Department is compromised of the City Manager and two Assistant City Managers and the subordinate staff working within Finance and Human Resources. The Department is headed by the City Manager, who is the CEO for the City.

The Department is responsible to ensure compliance with all prescribed rules and regulations as mandated by Georgia State, Local Laws, Generally Accepted Governments Accounting Standards, applicable Federal Statues, and the City Council.

The Department provides guidance and control over all financial transactions, review and approval of all contracts, issues, Debt, Grants and Budgets of the City. In addition, the Department will issue periodic financial reports in an objective and unbiased manner including cash management, investments, billing, accounts receivable and revenue accounting, proper accounting of purchase orders, vendor approval and management, vendor invoice claims processing and payments, processing, and administration of employee payroll.

The most important priority of the Administrative Department is to ensure a balanced budget and to provide for the long-term fiscal accountability and financial stability of the City.

Mission Statement

The mission of Port Wentworth Administration Department is to oversee all governmental operations in a fair and equitable manner that benefits the city residents and staff. The city is committed to providing cost effective and state of the art services to improve or enhance the quality of life for the city residents and the business community.

Vision Statement

The City Administration and staff are committed to Port Wentworth's economic, environmental and social priorities. The strategic vision and planning process focus on influencing the future rather than simply adapting to it by aligning organizational resources to bridge the gap between present conditions and the envisioned future. The Administration presents a balanced budget for the year under consideration in addition to a five-year capital plan to address future growth and our strategic objective.

2023-2024 Accomplishments

- Completed the FY 23 Audit on time, clean with no findings.
- Rolled out a new online integrated Human Resource Employment Application System, advertising now on 16 web-based platforms.
- Hired a new part time Bookkeeper to process Payroll.
- Hired a new Full-Time Human Resources Assistant.
- Consolidated all operating banking operations to Truist Bank.
- Generated $2 million in interest earned during 11 of the 12 months of FY 24.

Administration

- Implemented new Merchant Services Provider for Parks and Recreation.
- Providing Credit Card operations at Parks concession stands.
- Secured $2.8 grant funds from infrastructure to equipment.
- Expanded Internet to Mobley Park.
- Negotiated legislation to increase Hotel/Motel Tax to 8% in alignment with region.
- Rolled out CAT Bus Transportation Service to reduce traffic congestion.
- Negotiated intergovernmental agreement to open Chatham County Tag Office at City Hall to provide better service to the community.
- Approved Habitat for Humanity housing project to provide affordable housing in Old Downtown.
- Designated Debbie Johnson Government Center at the City Hall.
- Created Economic Development Department to promote economic development.
- Created Development Authority to provide economic incentives for new businesses.
- Created Public Works Department to maintain public buildings and infrastructure.
- Created New Parking Ordinance to address neighborhood parking congestion.
- Negotiated Savannah Water Agreement to provide resources for new development.

2024-2025 Goals

- New Mobile City Website Application to improve payment management and services user friendly.
- Working to secure the Cities First Bond Rating to reduce the cost of borrowing.
- Implement a road beautification plan for the interchange of I-95 and State Rt 21.
- Develop a community Trail Network Plan for residents.
- Prepare Engineering for Wastewater Treatment Plant Upgrade to support expansion of the community.
- Implement new health care insurance provider to reduce the cost of health care.
- Update Human Resource Manual for employees
- City Hall Office and storage expansion to consolidate offices, provide efficiencies in delivering public services and reduce the cost of renting office and storage space.
- Increase Grant funding for public works and city infrastructure.
- Increase Employee Training and Retention.
- Complete new city Park construction.
- Complete new Fire House Headquarters construction.
- Complete new economic development partnership project to expand entertainment, sporting and cultural events.

		100-GENERAL FUND DEPARTMENT NAME: ADMINISTRATIVE DEPARTMENT NUMBER: 1500	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
		PERSONNEL SVCS & EMPL BENEFITS				
100	5 511101	SALARIES - REGULAR	145,929	318,286	455,358	223,213
100	5 511300	OVERTIME	11,641	7,792	11,600	12,000
100	5 512001	UNEMPLOYMENT BENEFIT	-	-	8,719	1,116
100	5 512101	INSURANCE - GROUP	18,106	100,711	81,223	30,990
100	5 512201	P/R TAXES	26,570	51,174	33,351	17,076
100	5 512400	RETIREMENT - GMEBS	11,508	9,241	26,157	5,445
100	5 512401	DEFINED CONTRIBUTION	6,541	23,815	30,220	7,625
100	5 512500	TUITION REIMBURSEMENTS	12,096	15,914	29,000	6,250
100	5 512700	WORKMENS COMP INS	1,312	16,112	10,019	4,690
100	5 512902	LONG & SHORT TERM DISA	4,416	-	4,360	1,786
		TOTAL PERSONNEL SVCS & EMPL BEN	**238,119**	**543,045**	**690,007**	**310,190**
		PURCHASED/CONTRACTED SVC				
100	5 521102	TAX COLLECTION	22,632	23,496	17,500	4,750
100	5 521200	WELLNESS SERVICES	366	5,930	6,500	1,000
100	5 521201	MEDICAL SCREENING	1,656	120	1,000	1,000
100	5 521202	ACCOUNTING / AUDIT FEE	126,766	40,199	100,000	25,000
100	5 521204	PROFESSIONAL SERVICES	262,817	535,011	231,500	125,000
100	5 522201	VEHICLE REPAIRS & MAINTENANCE	201	-	-	2,000
100	5 522202	BUILDING MAINTENANCE	9,550	5,874	3,750	5,000
100	5 522203	EQUIPMENT REPAIRS & MAINTENANCE	679	1,000	500	1,000
100	5 522204	STREET REPAIRS AND MAINTENANCE	-	-	-	-
100	5 522208	MAINTENANCE AGREEMENTS	39,593	12,242	8,000	10,000
100	5 522320	RENTAL OF EQUIPMENT & VEHICLES	1,971	95,109	14,500	13,000
100	5 522321	RENTAL OF OFFICE SPACE	-	-	62,400	34,250
100	5 523100	INSURANCE - GENERAL	12,585	10,467	10,450	8,418
100	5 523200	COMMUNICATIONS	17,035	2,092	-	-
100	5 523301	ADVERTISING	3,733	1,483	1,250	2,500
100	5 523400	MUNICIPAL CODES	4,129	-	-	3,000
100	5 523401	PRINTING	431	4,389	5,000	1,500
100	5 523501	TRAVEL	1,431	9,301	7,500	5,000
100	5 523502	HOTEL	4,760	3,569	9,500	-
100	5 523601	DUES & SUBSCRIPTIONS	45,740	40,515	22,500	6,250
100	5 523702	EDUCATION & TRAINING	7,011	12,302	16,250	3,750

		100-GENERAL FUND DEPARTMENT NAME: ADMINISTRATIVE DEPARTMENT NUMBER: 1500	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
100	5 523850	CONTRACT LABOR	4,611	600	1,500	-
100	5 523852	CONTRACT SERVICES	11,768	11,667	3,000	1,500
100	5 523902	STAND UP FOR AMERICA DAY	13,490	96,893	50,000	-
		TOTAL PURCHASED/CONTRACTED SVC	**592,955**	**912,259**	**572,600**	**253,918**
		MATERIALS & SUPPLIES				
100	5 531101	OFFICE SUPPLIES	11,874	16,402	17,500	10,000
100	5 531102	SUPPLIES	5,973	7,845	3,000	5,000
100	5 531121	POSTAGE	9,276	9,105	4,500	5,000
100	5 531220	NATURAL GAS	174	1,317	1,750	2,500
100	5 531230	ELECTRICITY	67,711	82,077	56,500	45,000
100	5 531270	GAS & OIL	1,600	6,328	7,750	8,000
100	5 531301	ENTERTAINMENT	8,214	1,525	5,000	8,000
100	5 531701	UNIFORMS	7,061	3,828	3,750	5,000
100	5 531702	MISCELLANEOUS	8,049	121,109	90,000	150,000
100	5 531703	CONTINGENCY FUNDS	29,369	84,198	130,000	150,000
		TOTAL MATERIALS & SUPPLIES	**149,301**	**333,734**	**319,750**	**388,500**
		TOTAL	**980,375**	**1,789,038**	**1,582,357**	**952,608**

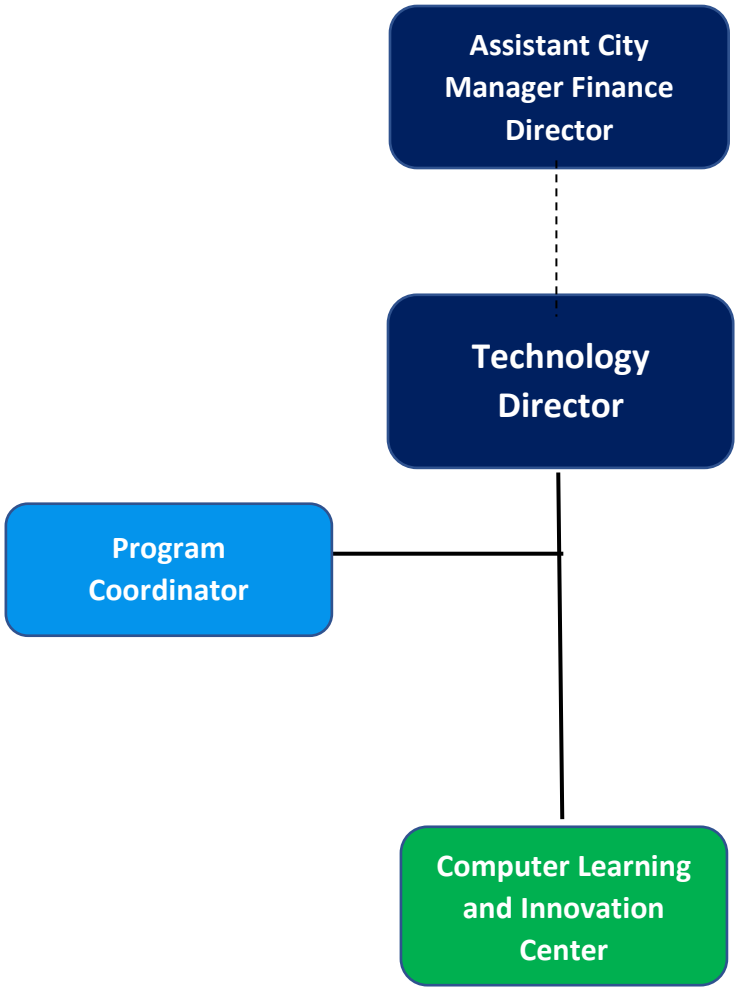
----------Page Left Intentionally Blank----------

FY 25

TECHNOLOGY

BUDGET

Department of Technology



Technology

Department Overview

The Department of Technology was formed within the City of Port Wentworth on July 1, 2022, with the goal of consolidating IT services in City Hall, adding accountability standards to each department for technology. This formation and consolation will serve the citizens of Port Wentworth as we continuously adapt to the fast-paced changing technology updates to remain relevant and efficient. The Department of Technology consists of two employees and is responsible for the recently opened Computer Learning and Innovation Center (CLIC), where classes vital to the community, at no cost to the public, teach our citizens, for example, how to use a personal computer to introduction to video game design, with additional offerings in development as we grow. CLIC is excited to be partnered with Live Oak Public Library, which allows us to offer basic services for all digital needs.

Mission Statement

The mission of the Department of Technology is to maintain and secure the city's digital assets, including databases, software, and computing equipment, as well as provide technical support to all departments within the city. While also encompassing world class technical resources to help residents, young and old, gain access to the technology and skill they need to succeed in this expanding digital world.

Vision Statement

It is the vision of the Port Wentworth Deliver the right IT services to the right departments and citizens from the right providers. To promote a 'customer' service approach to support. Create a common, robust infrastructure across the City of Port Wentworth. Enable rapid, seamless execution of IT services. Develop intentional design through IT governance. Build a diverse, collaborative team of IT experts.

2023-2024 Accomplishments

- Redesign City Website.
- Redesign City Network.
- Upgraded Bandwidth from 1Gbps to 10Gbps.
- Installed cloud-based cameras throughout the city.
- Connected Leisure Services shop via fiber.
- Obtained new .gov domain and transitioned city website.
- Completed fiber extension to Anchor Park.
- Completed fiber extension to Annex.

Technology

- Consolidated all social media accounts.
- Transitioned from Verizon to FirstNet.
- Output processor setup for City Hall.
- Reconfigured Utility Billing Setup.
- Installed new CC machines throughout city buildings.
- Deployed Microsoft Defender O365.
- Completed city fiber ring, privatizing city network 100%.
- Transferred city domain from 3rd party back to the city.
- Enabled DKIM and DMARC on our domain for security.
- Placed Timelapse cameras at Anchor Park.
- Completed CAD911 transition within the FD and PD.
- Resolved MOP, IVR issues within Tyler Software.
- Completed reprogramming of all FD radios.
- Completed installation of new in-car and body worn cameras for PD.
- Completed installation of Cradle points in all PD vehicles.
- Installed new iPad devices in all first out FD apparatus.
- Upgraded public works infrastructure.
- Investigated and mitigated upload speed bandwidth issues.
- Implemented encrypted emails for COPW network.
- Completed city domain and pd domain upgrades (added storage).
- Implemented Civic Plus to replace IQM2 Clerk software.
- Implemented Civic Rec to replace Tyler Parks and Rec.
- Completed internet extension to Mobley Park.

2024-2025 Goals and Objectives

- Phase in new radio upgrade for FD to align with County platform.
- Replace all council iPads with new cellular versions.
- Outfit new EOC located at new FD.
- Outfit new Training Center for PD.
- Outfit and relocate workstations and equipment in new/expanded City Hall.
- Upgrade A/V within council chambers.
- Add IP cameras to Mobley Park.
- Upgrade PA and Video system at PW Gymnasium.

Technology

- Upgrade PA and Sound system at Mobley Park.
- Add PA and Video system to Senior Center.
- Provide accountability for PW vehicles.
- Consolidate City domain and PD domain for manageability.
- Deploy 2FA for all network accounts.
- Upgrade server software to 2022 version.
- Implement Microsoft Entra across network.
- Finalize fiber to business agreement with Seimitsu.
- Deploy COPW Mobile App for iOS and Android.
- Transition Development Dept Software to new vendor.
- Buildout A/V system for new Amphitheater.
- Buildout Wi-Fi System at Anchor Park.
- Implement quarterly security training for all staff.

		100-GENERAL FUND DEPARTMENT NAME: TECHNOLOGY DEPARTMENT NUMBER: 1600	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
		PERSONNEL SVCS & EMPL BENEFITS				
100	5 511101	SALARIES - REGULAR	-	37,403	71,401	177,023
100	5 511300	OVERTIME	-	-	3,436	2,500
100	5 512001	UNEMPLOYMENT BENEFIT	-	-	1,409	885
100	5 512101	INSURANCE - GROUP	-	506	35,920	27,547
100	5 512201	P/R TAXES	-	6,171	5,388	13,542
100	5 512400	RETIREMENT - GMEBS	-	-	4,226	4,848
100	5 512500	TUITION REIMBURSEMENTS	-	-	-	5,000
100	5 512700	WORKMENS COMP INS	-	-	176	3,719
100	5 512902	LONG & SHORT TERM DISA	-	-	720	1,416
		TOTAL PERSONNEL SVCS & EMPL BEN	**-**	**44,080**	**122,676**	**236,480**
		PURCHASED/CONTRACTED SVC				
100	5 521201	MEDICAL SCREENING	-	40	500	-
100	5 521204	PROFESSIONAL SERVICES	-	12,348	20,647	18,100
100	5 522201	VEHICLE REPAIRS & MAINTENANCE	-	-	5,400	7,500
100	5 522202	BUILDING MAINTENANCE	-	804	2,000	2,500
100	5 522203	EQUIPMENT REPAIRS & MAINTENANCE	-	3,328	5,000	5,000
100	5 522208	MAINTENANCE AGREEMENTS	-	223,288	289,295	506,255
100	5 523100	INSURANCE - GENERAL	-	-	4,450	4,677
100	5 523200	COMMUNICATIONS	-	108,721	124,692	73,500
100	5 523501	TRAVEL	-	22	2,500	6,000
100	5 523502	HOTEL	-	1,518	2,500	-
100	5 523601	DUES & SUBSCRIPTIONS	-	15,671	28,329	63,200
100	5 523702	EDUCATION & TRAINING	-	-	153	11,400
		TOTAL PURCHASED/CONTRACTED SVC	**-**	**365,740**	**485,466**	**698,132**
		MATERIALS & SUPPLIES				
100	5 531101	OFFICE SUPPLIES	-	4,807	11,945	3,000
100	5 531102	SUPPLIES	-	44,395	35,500	35,000
100	5 531270	GAS & OIL	-	-	3,000	3,000
100	5 531301	ENTERTAINMENT	-	513	1,000	1,000
100	5 531701	UNIFORMS	-	461	2,700	2,700
100	5 531702	MISCELLANEOUS	-	-	12,000	10,000
		TOTAL MATERIALS & SUPPLIES	**-**	**50,176**	**66,145**	**54,700**
		TOTAL	**-**	**459,996**	**674,287**	**989,312**

FY 25

COURT

BUDGET

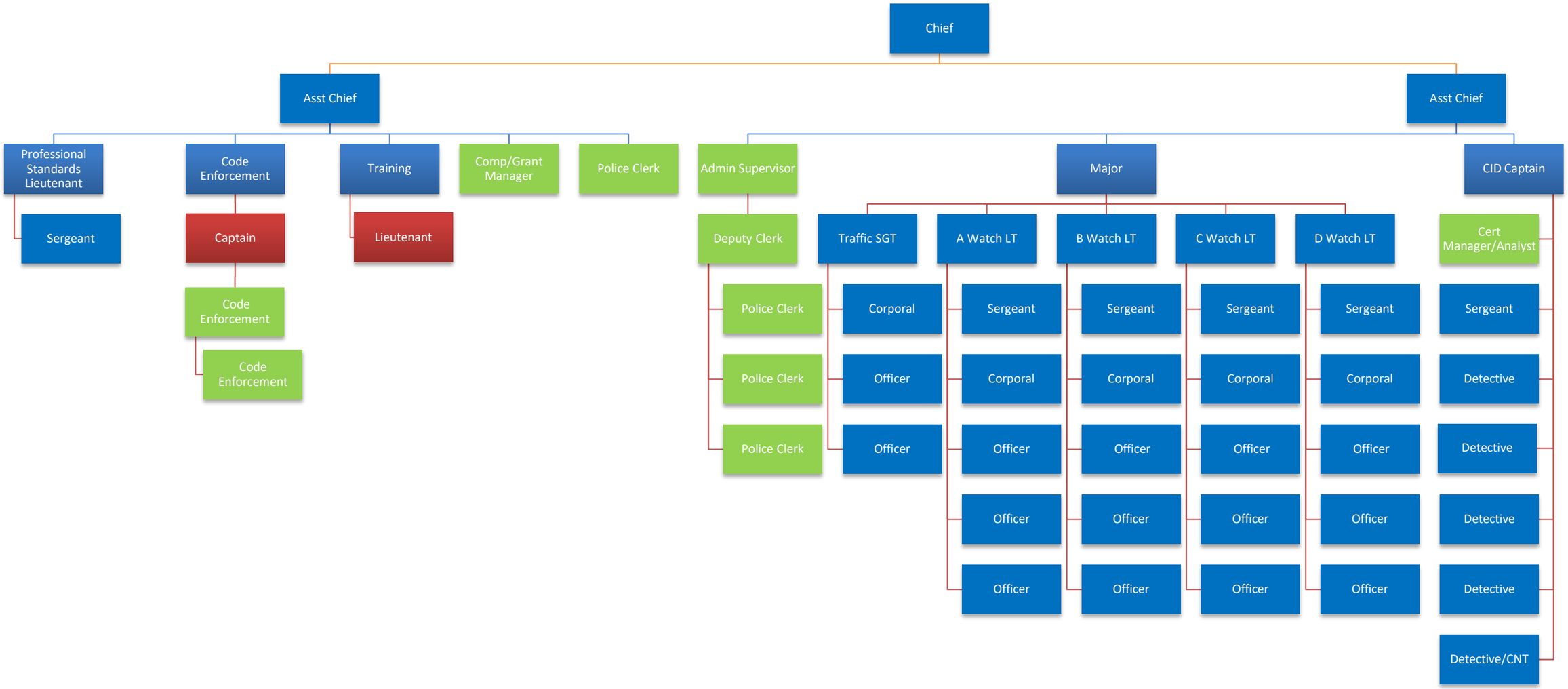
	100-GENERAL FUND DEPARTMENT NAME: COURT DEPARTMENT NUMBER: 2650	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
	PERSONNEL SVCS & EMPL BENEFITS				
100 5 511101	SALARIES - REGULAR	41,271	60,231	103,003	168,074
100 5 511300	OVERTIME	1,067	528	3,000	2,500
100 5 512001	UNEMPLOYMENT BENEFIT	-	-	2,049	840
100 5 512101	INSURANCE - GROUP	17,908	23,972	30,800	20,660
100 5 512201	P/R TAXES	6,433	7,366	7,837	12,858
100 5 512400	RETIREMENT - GMEBS	6,868	7,571	6,147	3,636
100 5 512700	WORKMENS COMP INS	275	2,266	2,629	3,531
100 5 512902	LONG & SHORT TERM DISA	1,202	100	1,024	1,345
	TOTAL PERSONNEL SVCS & EMPL BEN	**75,024**	**102,034**	**156,489**	**213,444**
	PURCHASED/CONTRACTED SVC				
100 5 521201	MEDICAL SCREENING	290	-	-	-
100 5 521204	PROFESSIONAL SERVICES	69,280	64,196	65,000	150,000
100 5 521302	COURT EXPENSES	-	-	185,000	185,000
100 5 522202	BUILDING MAINTENANCE	1,155	750	10,000	5,000
100 5 522208	MAINTENANCE AGREEMENTS	50,448	4,273	5,000	5,000
100 5 522320	RENTAL OF EQUIPMENT & VEHICLES	-	-	5,000	-
100 5 523100	INSURANCE - GENERAL	554	2,464	6,675	5,612
100 5 523200	COMMUNICATIONS	390	-	-	-
100 5 523301	ADVERTISING	-	-	1,000	1,000
100 5 523501	TRAVEL	395	114	5,000	9,000
100 5 523502	HOTEL	1,261	-	4,000	-
100 5 523601	DUES & SUBSCRIPTIONS	210	271	1,500	1,500
100 5 523702	EDUCATION & TRAINING	650	625	5,000	5,000
	TOTAL PURCHASED/CONTRACTED SVC	**124,633**	**72,693**	**293,175**	**367,112**
	MATERIALS & SUPPLIES				
100 5 531101	OFFICE SUPPLIES	2,237	1,185	2,000	2,000
100 5 531102	SUPPLIES	1,749	145	4,000	4,000
100 5 531121	POSTAGE	-	58	1,500	1,500
100 5 531701	UNIFORMS	900	-	1,000	2,000
100 5 531702	MISCELLANEOUS	-	-	1,500	1,500
	TOTAL MATERIALS & SUPPLIES	**4,886**	**1,388**	**10,000**	**11,000**
	TOTAL	**204,543**	**176,115**	**459,664**	**591,556**

FY 25

POLICE

BUDGET

POLICE DEPARTMENT



SWORN: 43 CIVILIANS: 10

Police

Department Overview

The City of Port Wentworth Police Department is committed to delivering quality professional services to this this community which is guided by the best ethical and leally sound policy and procedures. Managing performance in a way that holds employees accountable for outcomes can play a critical role in shaping the community's sense of safety and well-being. The Police Department is vested in the community's interest and shares in its commitment to address the quality-of-life concerns and is committed to working collaboratively with a wide array of community agencies, stakeholders, partners, and other resources to achieve the planned mission.

The Port Wentworth Police Department will continue to strive to implement new initiatives to enhance the level of public service we deliver to the community. We will continue to work towards building trust and enhancing the department's legitimacy by fair and impartial delivery of police services and enforcement of the laws. We will increase our level of professionalism through training and education to deliver a quality service to the citizens of Port Wentworth.

Mission Statement

The Port Wentworth Police Department (PWPD) is dedicated to maintaining a safe and secure community with the highest quality of life by providing professional, ethical and responsible public safety services in partnership with the community. PWPD is comprised of a diverse group of professionals who are committed to working with the community to make the City of Port Wentworth a safe and desirable place to live, work, and visit. Our mission is to partner with the community to solve problems, enforce the law, and improve public safety in a manner that is fair, impartial, transparent, and consistent. Our vision of working with a collaboration of community, police, and other stakeholders, together to solve community and neighborhood problems, we can establish a safer community for all.

Vision Statement

The City of Port Wentworth can rely on a Police Department that is invested in the community, shares in its commitment to address the quality of life and is committed to delivering quality services to the community. Having a clear sense of the strategic direction, overall mission, and core values of the organization. Playing an active role in shaping the community's sense of safety and well-being. Working collaboratively with a wide array of community agencies, service providers, and other interested parties in working towards matters of mutual interest. Building trust and enhancing the department's legitimacy in the eyes of the public by fair and impartial delivery of police services and enforcement of the laws. Serving as an integral, indispensable facet in solving community problems. Managing performance in a way that holds employees accountable for outcomes while ensuring the well-being of the officers.

Police

2023-2024 Accomplishments

- Started the State Accreditation Process. Certification status represents a significant professional achievement for a law enforcement agency. Certification acknowledges the implementation of policies and procedures conceptually sound and operationally effective. Certification is the vehicle for modern, progressive law enforcement CEOs to move their agency forward into the 21st century.
- Implementation of promotional assessment center for all ranks within the police department.
- Implemented a Community Engagement holiday program titled; 'Shop with a Cop'.
- Our Criminal Investigations Unit completed several advanced crime scene and investigation classes last year.
- Completed Advanced Photography as well as Evidence Presentation.
- Completed Homicide School.
- Ensured that we are on track to obtain the appropriate software to reduce city liability for extra-duty/off duty employment.
- The implementation of an Awards committee for the Police Department.
- The implementation of a staff advisory committee to address employees' concerns and needs. This helps with recruitment and retention.
- The implementation of an accident review board for all staff members who are involved in vehicle crashes. To reduce and help address the city's liability.
- Began the Open Records Software called Gov QA.
- Recipient of the Clearance Rate Excellence Award. The Clearance Rate Excellence Award recognizes the top 10% of courts in each class of court that demonstrate exceptional performance in maintaining clearance rates.
- Creation of civilian code enforcement positions.
- The implementation of a New Field Training Officer Program on Virtual Academy.
- Established new partnerships and relationships with Savannah Tech Police Academy, Kennesaw state university, Hunter Army Airfield, and Ft. Stewart, for the purpose of Actively recruiting at these locations.
- Implementation of new Internal Affairs Reviews to include new secure software IA Pro.

2024-2025 Goals and Objectives

- **Code Enforcement**: **Goal** The Port Wentworth Police Departments set specific goals for code enforcement to ensure compliance with local laws and regulations, contributing to public safety, community well-being, and the overall quality of life Here is a description of the Port Wentworth Police Department Objectives for Code Enforcement:
    - **Objectives:** Ensure residents and businesses comply with local ordinances and regulations

- Ensure proper maintenance of properties to prevent blight. Port Wentworth Police Department will focus on enforcing codes related to property upkeep, including lawn.
- Educate the public about parking regulations and their importance. Port Wentworth Police Department engages in public outreach to inform residents and visitors about parking.

- **Certification: Goal** To achieve Initial Certification
  - **Objectives:** Assist the consultant with State certification to maintain and update all related files to ensure the Departments success in our upcoming initial certification. To continue going to the GPAC meetings for training. Continue to learn the software for accreditation. Power DMS
- **Community Outreach: Goal** The Port Wentworth Police Departments sel various objectives for community outreach to strengthen relationships with the public, enhance public safety, and foster a sense of collaboration. Here is a description of the Port Wentworth Police Department Objectives for community outreach:
  - **Objectives:** Building Trust: Establishing trust between law enforcement officers and community members is crucial. Police departments aim to create positive interactions and open lines of communication to foster trust. Community Engagement: Actively engaging with the community helps police departments understand local concerns and needs. Education and Awareness: Police departments seek to educate the community about crime prevention, safety measures, and local laws. Conflict Resolution: Working to prevent and resolve conflicts within the community is a key goal.
- **Training: Goal** Training for Agency Personnel
  - **Objectives**: To design and implement a training program to fill the training needs of Police Department Personnel. To promote a high rate of Proficiency in the officers of the Port Wentworth Police Department. To address career development goals of agency personnel.
- **CID Property and Evidence: Goal** Complete '100% accountability of all evidence and property by completing various audits throughout the year. This will ensure all goals are met and followed.
  - **Objectives:** Purge evidence and property in accordance with OCGA. Complete audits of evidence and property throughout the year to ensure compliance with policy and procedure.
- **CID Goal** All assigned and open CID cases will have a status updated every three weeks so that they remain open.
  - **Objectives:** A CID Supervisor will conduct a weekly review of all open cases once a week with each detective. Detectives will be allowed to work on case closures

and updates on their on-call weekend to meet their goals. Detectives will be allowed to sometimes work an alternative schedule that will help them with case work.

- **Administrative**: **Goals** implement a parking citation software that handles the new City Ordinance Chapter 13 Article ll.
  - **Objectives** – Have all software implemented.
- **Tactical Response Unit: Goal** Have all team members attend a training class specifically for the TRU team.
  - **Objectives:** identify classes that each team member can attend and discuss budget cost. Have all team members signed up for training. Ensure all team members can complete the specific training.
- **Traffic K9 Goals**: Training and utilization within the department; Staffing and Training of Unit to a 3-person unit
  - **Objectives:** Conduct quarterly training with Patrol with both Traffic and K9 as a refresher for topics of interest or areas of weakness. Members will attend SETEN Meetings - lf a class is given, and information gathered, return, and share that information with patrol.
- **Patrol Goals** Provide an environment that fosters a positive relationship between the community and the patrol division. Provide safe and secure neighborhoods and street environments for citizens and visitors to the city.
  - **Objectives:** Continue to have staff attend all city sponsored events Encourage staff to attend community events while on duty Provide opportunity and time for community relations. Reduce the number of violent crimes by continuing to be a proactive patrol division within all neighborhoods and roadways within the city. Reduce motor vehicle accidents by continued enforcement of State and Local Laws.

		100-GENERAL FUND DEPARTMENT NAME: POLICE DEPARTMENT NUMBER: 3200	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
		PERSONNEL SVCS & EMPL BENEFITS				
100	5 511101	SALARIES - REGULAR	1,196,217	1,684,031	2,877,236	3,583,231
100	5 511300	OVERTIME	104,875	126,470	140,000	110,000
100	5 512001	UNEMPLOYMENT BENEFIT	-	-	32,088	17,916
100	5 512101	INSURANCE - GROUP	579,040	798,127	817,000	709,329
100	5 512201	P/R TAXES	188,548	226,726	230,486	274,117
100	5 512400	RETIREMENT - GMEBS	141,698	151,123	199,163	124,836
100	5 512500	TUITION REIMBURSEMENTS	-	-	-	20,000
100	5 512700	WORKMENS COMP INS	109,698	104,950	77,411	75,284
100	5 512902	LONG & SHORT TERM DISA	28,558	2,343	31,044	28,666
		TOTAL PERSONNEL SVCS & EMPL BEN	**2,348,634**	**3,093,770**	**4,404,428**	**4,943,379**
		PURCHASED/CONTRACTED SVC				
100	5 521200	WELLNESS SERVICES	1,772	-	7,000	7,000
100	5 521201	MEDICAL SCREENING	8,064	1,772	7,000	7,000
100	5 521204	PROFESSIONAL SERVICES	30,783	37,290	35,000	50,000
100	5 522201	VEHICLE REPAIRS & MAINTENANCE	79,549	113,717	115,204	100,000
100	5 522202	BUILDING MAINTENANCE	21,465	31,503	39,000	33,000
100	5 522203	EQUIPMENT REPAIRS & MAINTENANCE	12,009	13,493	20,000	15,000
100	5 522208	MAINTENANCE AGREEMENTS	75,080	8,454	3,700	-
100	5 522320	RENTAL OF EQUIPMENT & VEHICLES	-	844	-	-
100	5 522321	RENTAL OF OFFICE SPACE	-	-	-	2,000
100	5 523100	INSURANCE - GENERAL	250,145	245,091	235,049	230,097
100	5 523200	COMMUNICATIONS	71,309	5,722	208,035	-
100	5 523301	ADVERTISING	-	-	500	2,000
100	5 523501	TRAVEL	8,280	11,357	25,000	40,000
100	5 523502	HOTEL	12,190	18,793	26,000	-
100	5 523601	DUES & SUBSCRIPTIONS	4,907	4,808	12,475	10,000
100	5 523702	EDUCATION & TRAINING	17,250	15,766	53,000	25,000
100	5 523850	CONTRACT LABOR	20,262	-	50,000	-
		TOTAL PURCHASED/CONTRACTED SVC	**613,065**	**508,610**	**836,963**	**521,097**

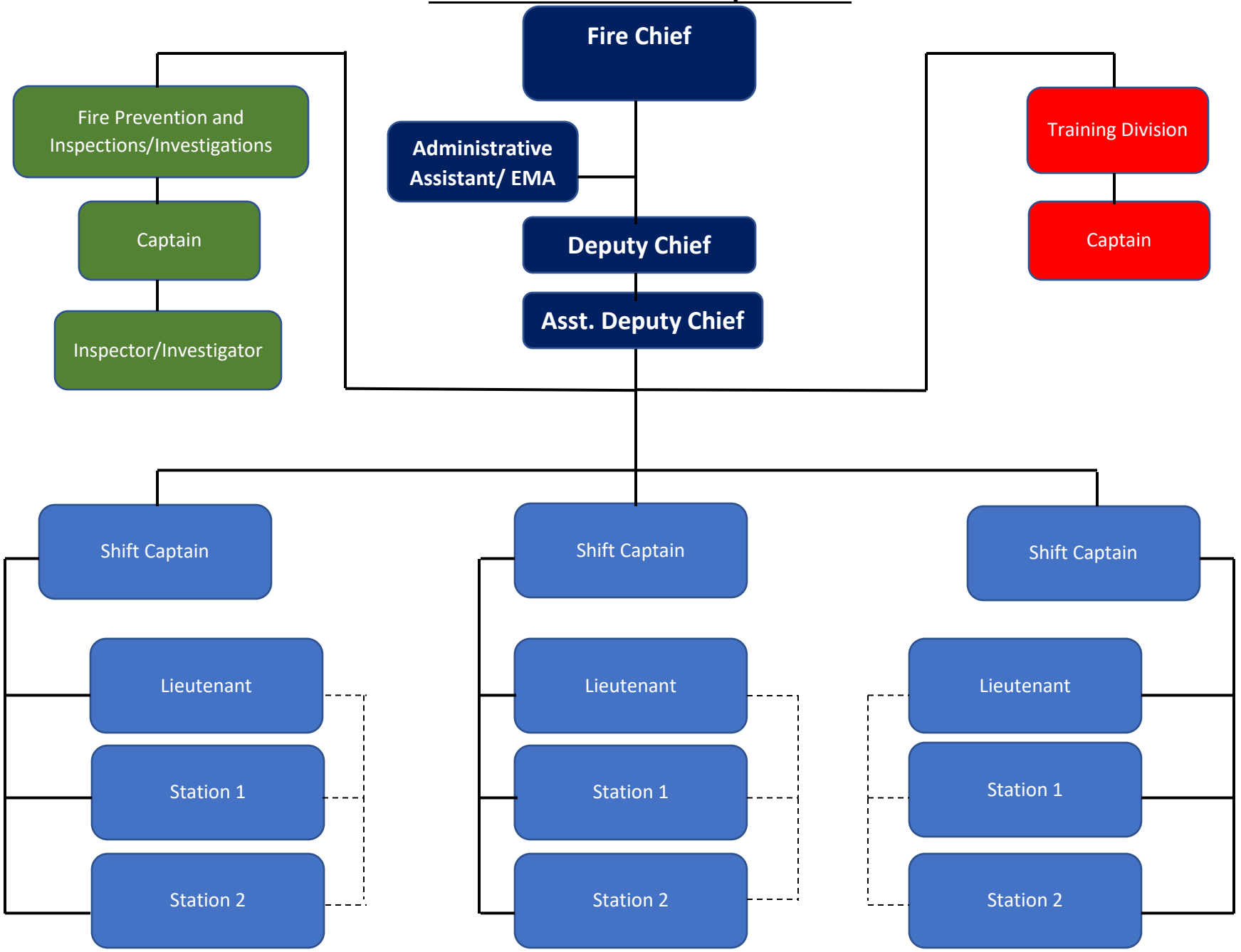
		100-GENERAL FUND DEPARTMENT NAME: POLICE DEPARTMENT NUMBER: 3200	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
		MATERIALS & SUPPLIES				
100	5 531101	OFFICE SUPPLIES	25,692	12,584	90,000	70,000
100	5 531102	SUPPLIES	97,801	66,594	72,100	25,000
100	5 531103	K-9 UNIT	1,082	955	3,000	4,500
100	5 531104	CRIMINAL INVESTIGATION	14,473	21,792	45,000	150,000
100	5 531121	POSTAGE	420	1,124	2,900	2,900
100	5 531125	IT IMPROVEMENTS ENH TEC	91,250	35,375	300,000	150,000
100	5 531126	PUBLIC SAFETY SCHOOL ZONE FINES	17,464	-	-	-
100	5 531220	NATURAL GAS	6,560	2,518	4,500	6,500
100	5 531230	ELECTRICITY	11,158	11,991	25,000	39,000
100	5 531270	GAS & OIL	169,611	184,321	195,000	187,500
100	5 531301	ENTERTAINMENT	1,994	1,234	2,500	5,000
100	5 531701	UNIFORMS	52,591	61,775	75,000	50,000
100	5 531702	MISCELLANEOUS	12,770	8,580	25,000	25,000
100	5 531703	CONTINGENCY FUNDS	-	-	-	25,000
		TOTAL MATERIALS & SUPPLIES	**502,866**	**408,843**	**840,000**	**740,400**
		TOTAL	**3,464,565**	**4,011,223**	**6,081,391**	**6,204,876**

FY 25

FIRE

BUDGET

Port Wentworth Fire Department



Fire

Department Overview

The City's dedicated firefighters and emergency responders are committed to ensuring the safety and well-being of our community. Through our rigorous training and expertise, we stand ready to protect lives, property, and the environment. Our department is equipped with state-of-the-art resources and training to swiftly respond to emergencies, from fires and medical incidents to natural disasters. Through prevention, education, and proactive community engagement, we strive to minimize risks, promote fire safety, and provide compassionate care in times of crisis. Together, we are working tirelessly to safeguard our residents and preserve our community.

Mission Statement

The Port Wentworth Fire Department's mission is to serve the community of Port Wentworth by protecting lives, property, and environment through the provision of professional fire, rescue, and emergency medical services.

Vision Statement

It is the vision of the Port Wentworth Fire Department to be a high-performance emergency response and mitigation system that meets the current and future needs of the citizens of the City of Port Wentworth in response to all emergency situations: accidental, natural, and manmade.

2023-2024 Accomplishments

- Responded to 2,276 calls.
- Conducted 150 life safety inspections and serviced 412 Fire Hydrants.
- Entered and began an automatic aid agreement with Garden City Fire.
- Began the Fire Prevention, inspection, and enforcement (F.P.I.E.) Division.
- Successfully conducted two recruitment classes which produced 8 full-time state certified firefighters for the department.
- Engine 402 was put into service to respond to calls.
- Hosted a "Battle of the Badges" blood drive in partnership with the American Red Cross with over 19 donors.
- Promoted 6 sergeants to Lieutenants, 3 Lieutenants to Captains, and added a Deputy Chief and Assistant Deputy Chief to the department structure.
- Graduated two Georgia State Certified Emergency Managers.
- Trained with the Savannah International Airport in all aspects of aircraft fire suppression.

Fire

2024-2025 Goals and Objectives

- Prepare to hire and train new staff to occupy Fire Headquarters.
- Outfit and Configure new Fire Engine.
- Hire and train all vacant positions.
- Utilize quick response vehicles to reduce wear and tear on heavy duty equipment.
- Place Polaris brush/utility unit in service.

		100-GENERAL FUND DEPARTMENT NAME: FIRE DEPARTMENT NUMBER: 3500	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
		PERSONNEL SVCS & EMPL BENEFITS				
100	5 511101	SALARIES - REGULAR	1,156,355	1,747,994	1,887,715	2,360,867
100	5 511300	OVERTIME	138,134	191,164	262,855	265,000
100	5 512001	UNEMPLOYMENT BENEFIT	-	-	39,733	11,804
100	5 512101	INSURANCE - GROUP	332,347	496,412	539,441	619,802
100	5 512201	P/R TAXES	96,177	144,683	151,980	180,606
100	5 512400	RETIREMENT - GMEBS	62,169	68,454	119,200	109,080
100	5 512500	TUITION REIMBURSEMENTS	-	-	-	20,000
100	5 512700	WORKMENS COMP INS	30,457	46,408	52,657	49,602
100	5 512902	LONG & SHORT TERM DISA	12,005	1,290	19,867	18,887
		TOTAL PERSONNEL SVCS & EMPL BEN	**1,827,644**	**2,696,405**	**3,073,448**	**3,635,648**
		PURCHASED/CONTRACTED SVC				
100	5 521200	WELLNESS SERVICES	1,852	-	5,000	5,000
100	5 521201	MEDICAL SCREENING	7,368	5,310	10,000	10,000
100	5 521204	PROFESSIONAL SERVICES	5,232	1,501	10,000	10,000
100	5 522201	VEHICLE REPAIRS & MAINTENANCE	71,702	93,242	110,000	100,000
100	5 522202	BUILDING MAINTENANCE	26,947	45,473	175,672	40,000
100	5 522203	EQUIPMENT REPAIRS & MAINTENANCE	24,911	23,718	39,100	15,000
100	5 522208	MAINTENANCE AGREEMENTS	33,647	5,177	56,500	79,928
100	5 522320	RENTAL OF EQUIPMENT & VEHICLES	-	-	-	2,500
100	5 522321	RENTAL OF OFFICE SPACE	1,036	362	2,500	-
100	5 523100	INSURANCE - GENERAL	41,479	33,200	168,500	186,135
100	5 523200	COMMUNICATIONS	11,239	227	-	-
100	5 523301	ADVERTISING	2,100	258	5,000	5,000
100	5 523501	TRAVEL	955	4,875	15,000	30,000
100	5 523502	HOTEL	366	2,044	12,000	-
100	5 523601	DUES & SUBSCRIPTIONS	-	-	1,000	3,000
100	5 523702	EDUCATION & TRAINING	15,690	17,306	27,000	33,515
		TOTAL PURCHASED/CONTRACTED SVC	**244,524**	**232,693**	**637,272**	**520,078**

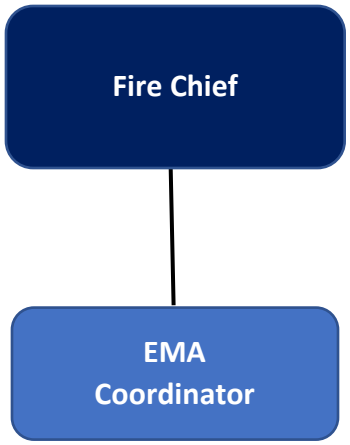
		100-GENERAL FUND DEPARTMENT NAME: FIRE DEPARTMENT NUMBER: 3500	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
		MATERIALS & SUPPLIES				
100	5 531101	OFFICE SUPPLIES	7,195	7,393	8,000	8,000
100	5 531102	SUPPLIES	37,290	59,272	62,839	20,000
100	5 531107	TOOLS	-	-	-	71,793
100	5 531121	POSTAGE	79	201	1,000	1,000
100	5 531122	TUMBLING	-	-	-	-
100	5 531220	NATURAL GAS	4,732	7,272	7,500	7,500
100	5 531230	ELECTRICITY	18,638	23,948	31,000	24,000
100	5 531270	GAS & OIL	32,536	54,999	55,000	60,000
100	5 531301	ENTERTAINMENT	1,660	2,553	3,000	6,000
100	5 531701	UNIFORMS	108,360	89,075	178,200	154,000
100	5 531702	MISCELLANEOUS	1,508	2,182	6,000	6,000
		TOTAL MATERIALS & SUPPLIES	**211,998**	**246,895**	**352,539**	**358,293**
		TOTAL	**2,284,166**	**3,175,993**	**4,063,259**	**4,514,019**

FY 25

EMA

BUDGET

Department of Emergency Management



EMA

Department Overview

The city's dedicated Emergency Management Agency is committed to ensuring the safety and well being of our community. Through rigorous training and expertise, we stand ready to protect lives, property, and the environment. This department is equipped with a state-of-the-art mobile respondence command post and trains to swiftly respond to emergencies, from fires and medical incidents to natural disasters. Through prevention, education, and proactive community engagement, we strive to minimize risks, promote fire safety, and provide compassionate care in times of crisis. Together, we are working tirelessly to safeguard our residents and preserve our community.

Mission Statement

The mission of the Port Wentworth Emergency Management Division is to approach all hazards, be it natural or manmade, with a comprehensive emergency plan that focuses on life safety, preservation of property, and incident stabilization to protect and serve the community.

Vision Statement

It is the vision of the Port Wentworth EMA is a high-performance emergency response unit that meets the current and future needs of the citizens of the City of Port Wentworth in response to all emergency situations: accidental, natural, and manmade in a cost effect and responsible manner.

2023-2024 Accomplishments

- Conducted joint and mutual aid response training scenarios in preparation for emergency disasters.
- Cross trained with the Savannah International Airport to respond to aircraft disaster operation.
- Improve operational readiness of mobile equipment, always maintaining 100 percent readiness 24/7.

2024-2025 Goals and Objectives

- Prepare for all possible emergency responses, residential, commercial fires, land and water rescue, multiple vehicle and aircraft incident situations.
- Cross train Fire and EMA personnel on equipment and operations.
- Attain all required State and Federal EMS certifications to improve planning and training responses.

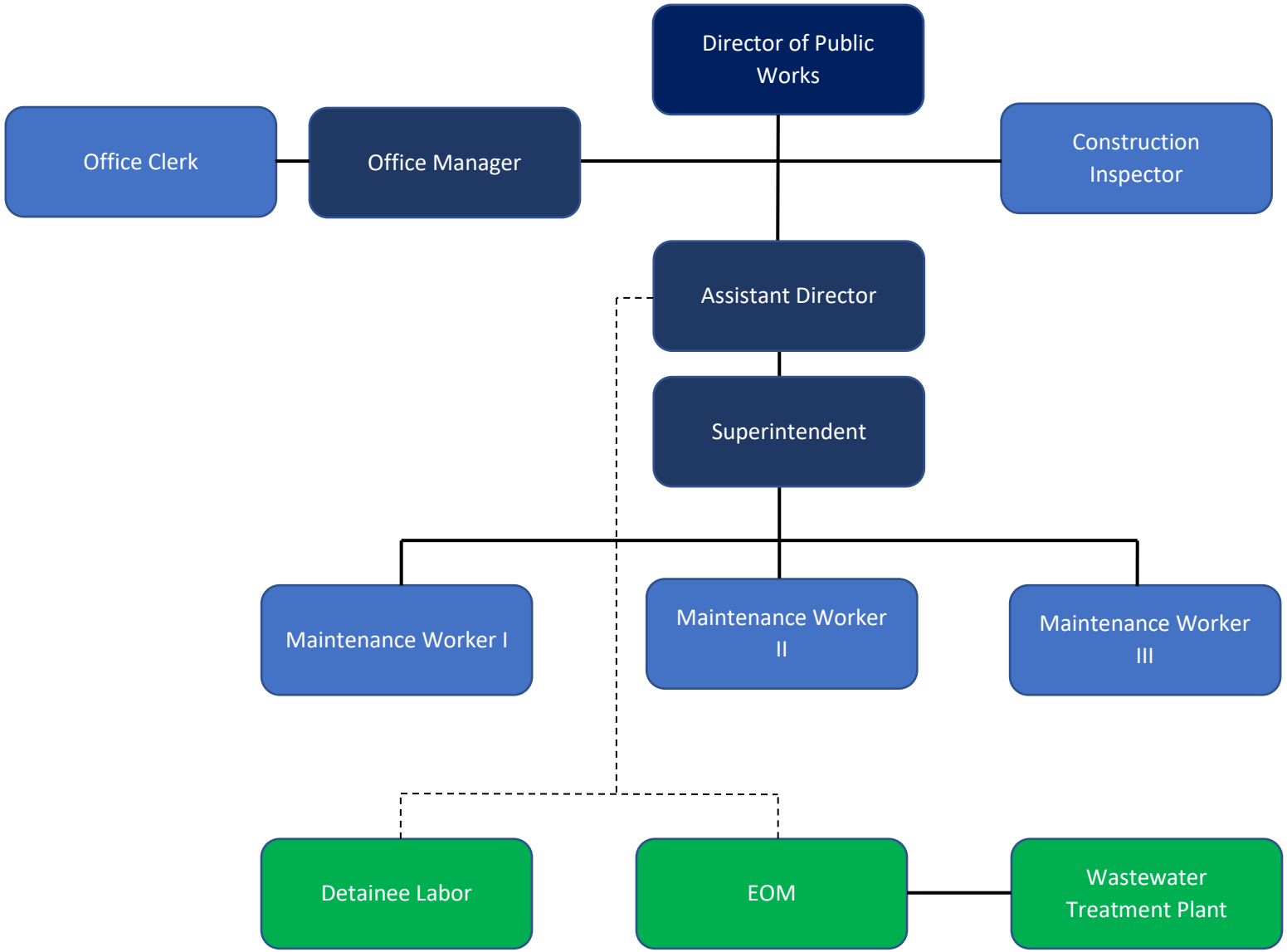
	100-GENERAL FUND DEPARTMENT NAME: EMERGENCY MANAGEMENT AGENCY DEPARTMENT NUMBER: 3920	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
	PURCHASED/CONTRACTED SVC				
100 5 521204	PROFESSIONAL SERVICES	3,468	3,500	15,000	15,000
100 5 522201	VEHICLE REPAIRS & MAINTENANCE	10,091	8,700	11,500	20,000
100 5 522203	EQUIPMENT REPAIRS & MAINTENANCE	8,325	1,400	10,000	-
100 5 522208	MAINTENANCE AGREEMENTS	-	-	-	15,000
100 5 522320	RENTAL OF EQUIPMENT & VEHICLES	-	336	11,000	11,000
100 5 523200	COMMUNICATIONS	8,258	481	-	-
100 5 523501	TRAVEL	1,001	1,492	5,000	3,000
100 5 523502	HOTEL	2,251	2,094	5,000	-
100 5 523702	EDUCATION & TRAINING	4,272	3,368	5,000	-
	TOTAL PURCHASED/CONTRACTED SVC	**37,666**	**21,371**	**62,500**	**64,000**
	MATERIALS & SUPPLIES				
100 5 531102	SUPPLIES	32,527	26,543	32,000	32,000
100 5 531270	GAS & OIL	-	235	3,000	3,000
100 5 531702	MISCELLANEOUS	158	550	3,000	3,000
	TOTAL MATERIALS & SUPPLIES	**32,685**	**27,328**	**38,000**	**38,000**
	TOTAL	**70,351**	**48,699**	**100,500**	**102,000**

FY 25

PUBLIC WORKS

BUDGET

Public Works



Public Works

Department Overview

The City of Port Wentworth's Public Works department is responsible for a wide range of tasks that are essential to the basic functions of the running of the city. We are responsible for maintaining the city's infrastructure, including roads, sidewalks, parks, and public buildings. This includes repairing potholes, fixing broken streetlights, and ensuring that buildings are safe. Additionally, we manage the city's water and sewage systems, ensuring that citizens have access to clean water and that waste is properly disposed of. Additionally, the public works department also plays a key role in emergency response, working closely with other city departments to ensure that roads are cleared, and emergency services can access affected areas. Overall, the public works department is an essential part of any city, working tirelessly to keep our city running smoothly.

Mission Statement

The mission of the Department of Public Works is to provide top quality services through a very responsive and responsible team committed to high ethical standards, personal and systematic accountability, and effective maintenance of the City infrastructure for the residents, businesses, and visitors with high-quality, while continuing to find innovative ways to improve the delivery of services: To provide executive and administrative support and oversight to the Water, Wastewater and Waste Management; perform maintenance of parks, streets, drainage, and sewer collection system and provide our residents with the best quality, responsive, and dependable service on a daily basis. Commitment to our mission enhances the quality of life and promotes economic prosperity.

Vision Statement

It is the vision of the Port Wentworth Public Works Department to maintain the core city infrastructure to meet the current and future needs of the citizens of the City of Port Wentworth in the most cost-effective manner possible.

2023-2024 Accomplishments

- Providing roadway and easement maintenance, such as cutting grass and litter removal.
- Water and Sewer 811 Locates have been completed on time.
- The Wastewater Treatment Plant is back in compliance with EDP regulations.
- Instituted in-house light maintenance of the vehicles and small equipment.
- The water tower on Appleby Road has been placed back in service.
- Well # 1 placed back in service in the 4th quarter after three inactive years.

- The water meter re-reads are now completed within 2 days, allowing the billing department to complete the billing cycle on time.
- Better management of the taxpayer's money.
- The hiring of entry level employees. Public Works currently has 16 employees.
    - 4 administrative employees: Director, Asst. Director, Office Manager, and Clerk
    - 1 Construction Inspector
    - 1 Superintendent
    - 10 Maintenances Workers with different levels of experience.
- We are in the process of cleaning up the Public Works installation to make it look more professional.

2024-2025 Goals and Objectives

- Preventive maintenance on all infrastructures: Parks, Buildings, Roads, Drainage, Wells, Water Towers, Water Distribution System, Gravity Sewer System, Force Main System, Lift stations, and Wastewater Treatment Plan.
- Hire qualified personnel: 5 employees minimum for this FY25
- Update outdated equipment that is vital to carry out infrastructure repairs.
- Drainage Master Plan Improvements
    - Implement the Storm Water Master Plan which will allow the City to proactively plan and prepare for current and future extreme rainfall events.
- Continue to work closely with EPD to ensure compliance.
- Satisfactorily complete all capital projects for the 2025 fiscal year
    - Force Main
    - Road projects
    - Rehabilitation of the gravity sewer system to eliminate or decrease I&I in the gravity sewer system.

		100-GENERAL FUND DEPARTMENT NAME: PUBLIC WORKS DEPARTMENT NUMBER: 4200	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
		PERSONNEL SVCS & EMPL BENEFITS				
100	5 511101	SALARIES - REGULAR	-	117,042	231,283	251,237
100	5 511300	OVERTIME	-	3,148	5,500	3,000
100	5 512001	UNEMPLOYMENT BENEFIT	-	-	5,017	1,256
100	5 512101	INSURANCE - GROUP	-	25,195	112,083	65,424
100	5 512201	P/R TAXES	2,570	14,687	21,670	19,220
100	5 512400	RETIREMENT - GMEBS	-	-	8,051	12,120
100	5 512500	TUITION REIMBURSEMENTS	-	-	-	5,000
100	5 512700	WORKMENS COMP INS	-	3,721	3,324	5,278
100	5 512902	LONG & SHORT TERM DISA	-	35	2,509	2,010
		TOTAL PERSONNEL SVCS & EMPL BEN	**2,570**	**163,828**	**389,437**	**364,545**
		PURCHASED/CONTRACTED SVC				
100	5 521200	WELLNESS SERVICES	714	-	-	-
100	5 521201	MEDICAL SCREENING	4,052	415	-	1,000
100	5 521204	PROFESSIONAL SERVICES	33,365	24,814	62,500	50,000
100	5 522201	VEHICLE REPAIRS & MAINTENANCE	113	6,081	25,000	24,000
100	5 522202	BUILDING MAINTENANCE	115	11,130	7,500	10,000
100	5 522203	EQUIPMENT REPAIRS & MAINTENANCE	-	25,248	17,500	10,000
100	5 522204	STREET REPAIRS AND MAINTENANCE	13,973	13,850	86,500	80,000
100	5 522208	MAINTENANCE AGREEMENTS	4,099	161	1,100	3,000
100	5 522320	RENTAL OF EQUIPMENT & VEHICLES	-	-	1,750	5,000
100	5 523100	INSURANCE - GENERAL	22,291	12,285	11,838	74,828
100	5 523200	COMMUNICATIONS	400	-	-	-
100	5 523301	ADVERTISING	-	-	650	650
100	5 523401	PRINTING	34	178	1,400	1,500
100	5 523501	TRAVEL	207	888	2,875	6,000
100	5 523502	HOTEL	582	1,971	3,750	-
100	5 523601	DUES & SUBSCRIPTIONS	218	6,002	2,500	2,500
100	5 523702	EDUCATION & TRAINING	820	2,592	4,500	2,000
100	5 523850	CONTRACT LABOR	-	-	12,500	12,500
100	5 523851	TREE SERVICES	30,750	5,075	15,000	30,000
100	5 523852	CONTRACT SERVICES	-	118,806	51,113	12,000
100	5 523902	STAND UP FOR AMERICA DAY	5,524	154	-	-
100	5 523909	DUMP FEES	-	-	-	10,000
		TOTAL PURCHASED/CONTRACTED SVC	**117,257**	**229,650**	**307,976**	**334,978**

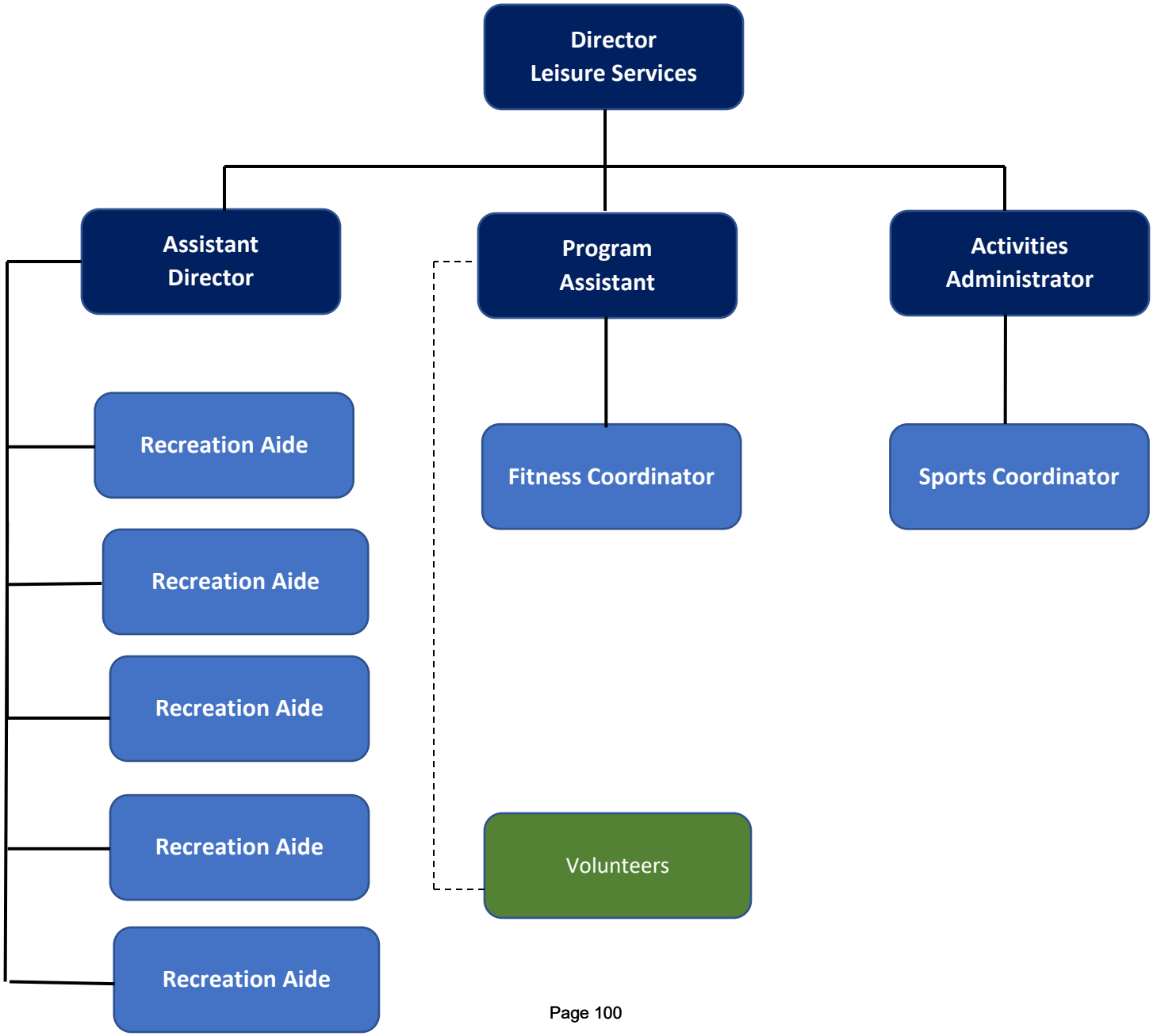
		100-GENERAL FUND DEPARTMENT NAME: PUBLIC WORKS DEPARTMENT NUMBER: 4200	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
		MATERIALS & SUPPLIES				
100	5 531101	OFFICE SUPPLIES	1,017	15,000	2,750	2,000
100	5 531102	SUPPLIES	2,123	3,000	10,000	10,000
100	5 531107	TOOLS	636	10,280	13,500	25,000
100	5 531108	STREET PAVING MATERIAL	599	-	10,000	10,000
100	5 531109	STREET SIGNS/POSTS	-	578	5,000	25,000
100	5 531121	POSTAGE	16	91	300	200
100	5 531220	NATURAL GAS	714	1,393	2,250	2,500
100	5 531230	ELECTRICITY	104,216	130,006	101,250	150,000
100	5 531270	GAS & OIL	1,835	21,335	40,000	25,000
100	5 531301	ENTERTAINMENT	-	818	2,700	2,500
100	5 531701	UNIFORMS	530	2,808	8,400	8,000
100	5 531702	MISCELLANEOUS	-	-	-	5,000
100	5 531703	CONTINGENCY FUNDS	-	3,526	5,300	110,669
		TOTAL MATERIALS & SUPPLIES	**111,686**	**188,835**	**201,450**	**375,869**
		TOTAL	**231,513**	**582,313**	**898,863**	**1,075,392**

FY 25

LEISURE SERVICES

BUDGET

Department of Leisure Services



Leisure Services

Department Overview

We visualize a diverse, energetic, and safe Port Wentworth community where residents are healthy and successful. We will partner with volunteers to enhance the quality of life of families and individuals residing in the City of Port Wentworth.

Mission Statement

To preserve and improve the physical, social, and economic health of the City of Port Wentworth neighborhoods, support neighborhood self-reliance and enhance the quality of life for the residents through community-based programs, events, neighborhood-oriented services, and public/private cooperation.

Vision Statement

We visualize a diverse, energetic, and safe Port Wentworth community where residents are healthy and successful. We will partner with volunteers to enhance the quality of life of families and individuals residing in the City of Port Wentworth.

2023-2024 Accomplishments

- Hosted groundbreaking for new sports complex.
- Had new floor installed, painted inside and out and re-modeled bathrooms at our community house.
- Added a new concession stand and restrooms at the festival site. (Painted Pavilion and adding new light fixtures).
- Added a new pavilion/canopy, picnic tables and painted buildings at Mobley Park.
- Have taken over the Lions club Park and Sunny Dixon ball field. Recently Painted club house and have volunteer group called five stars helping with remodeling baseball diamond and press box/dugouts.
- Transitioning to new payment portal and implementing all our information to our new program that will launch May 29th live.
- Added new Activities coordinator and sports coordinator positions.
- Gymnastics Class have doubled in size, and our Travel gymnastics team has 20kids competing. We had one gymnast place first at regionals so First in the state of Georgia.
- Largest turn out for our Annual Tree lights event “Whoville Theme” and our Fall Festival.
- We started an Adult Soccer League.

Leisure Services

2024-2025 Goals and Objectives

- Re-model the outdoor basketball court at Festival site, add a new court and add the basketball court to Della Steel Park.
- Have all Leisure Services areas with credit card readers.
- New youth/adult/senior programs, color/glow run.
- Remodel Mobley Park football, baseball fields and update bathrooms, press box and concessions stand.
- Bring a Mrs. Port Wentworth pageant to Port Wentworth.
- Have more military and school bands participated in Stand up For America Day Parade.
- Possibly Add Christmas Parade to go with our annual Tree Lighting… 2024 Theme is “Polar Express”.
- Add more holiday lights and banners throughout the city for holidays and events.
- Boost our concession stand sales at all four concessions stands (Mobley Park, Gym, Festival Site and Lion Club house).

	100-GENERAL FUND DEPARTMENT NAME: LEISURE SERVICES DEPARTMENT NUMBER: 6100	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
	PERSONNEL SVCS & EMPL BENEFITS				
100 5 511101	SALARIES - REGULAR	100,611	205,197	394,945	488,757
100 5 511300	OVERTIME	5,694	8,634	8,200	10,000
100 5 512001	UNEMPLOYMENT BENEFIT	-	-	10,055	2,444
100 5 512101	INSURANCE - GROUP	42,908	72,666	78,640	82,640
100 5 512201	P/R TAXES	17,130	25,778	30,979	37,390
100 5 512400	RETIREMENT - GMEBS	11,365	11,598	30,164	14,544
100 5 512500	TUITION REIMBURSEMENTS	-	-	-	5,000
100 5 512700	WORKMENS COMP INS	4,569	11,116	7,538	10,269
100 5 512902	LONG & SHORT TERM DISA	2,382	236	5,027	3,910
	TOTAL PERSONNEL SVCS & EMPL BEN	**184,659**	**335,225**	**565,548**	**654,954**
	PURCHASED/CONTRACTED SVC				
100 5 521200	WELLNESS SERVICES	216	-	2,100	-
100 5 521201	MEDICAL SCREENING	580	220	1,480	1,000
100 5 521204	PROFESSIONAL SERVICES	19,135	16,905	41,000	42,300
100 5 521303	GAME OFFICIALS	7,070	7,950	11,700	17,800
100 5 522201	VEHICLE REPAIRS & MAINTENANCE	5,842	11,884	14,500	23,000
100 5 522202	BUILDING MAINTENANCE	36,159	30,514	50,600	50,000
100 5 522203	EQUIPMENT REPAIRS & MAINTENANCE	7,715	6,495	16,000	13,000
100 5 522208	MAINTENANCE AGREEMENTS	31,190	26,978	18,945	34,295
100 5 522320	RENTAL OF EQUIPMENT & VEHICLES	5,672	2,926	6,800	8,800
100 5 523100	INSURANCE - GENERAL	15,449	16,068	10,000	41,156
100 5 523200	COMMUNICATIONS	7,714	104	-	-
100 5 523301	ADVERTISING	7,942	9,049	11,800	11,800
100 5 523401	PRINTING	3,106	4,362	8,000	8,000
100 5 523501	TRAVEL	1,121	1,633	6,450	15,680
100 5 523502	HOTEL	1,078	3,997	9,130	-
100 5 523601	DUES & SUBSCRIPTIONS	3,754	4,282	5,822	3,125
100 5 523702	EDUCATION & TRAINING	3,657	1,357	7,195	7,650
100 5 523850	CONTRACT LABOR	-	-	2,000	2,000
	TOTAL PURCHASED/CONTRACTED SVC	**157,400**	**144,724**	**223,522**	**279,606**

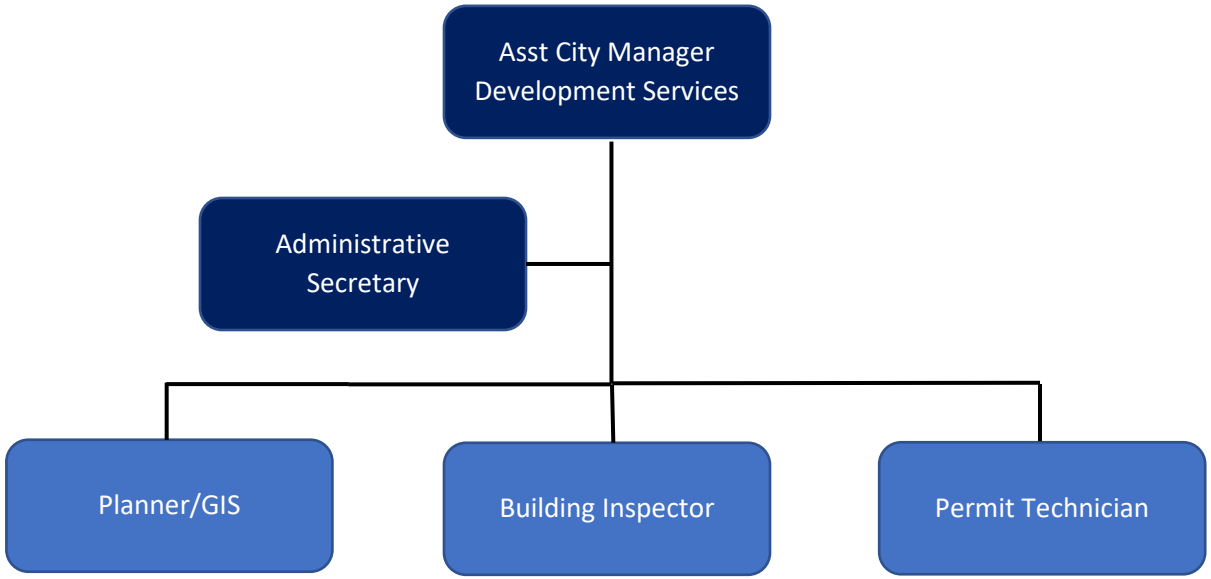
		100-GENERAL FUND DEPARTMENT NAME: LEISURE SERVICES DEPARTMENT NUMBER: 6100	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
		MATERIALS & SUPPLIES				
100	5 531101	OFFICE SUPPLIES	8,715	4,553	17,050	17,500
100	5 531102	SUPPLIES	28,233	24,741	30,000	44,920
100	5 531107	TOOLS	8,209	3,593	10,500	11,000
100	5 531109	STREET SIGNS/POSTS	-	-	-	40,000
100	5 531111	AEROBICS & WEIGHT ROOM	-	-	2,000	3,000
100	5 531112	FOOTBALL	2,609	6,375	10,000	8,690
100	5 531113	LEISURE PROGRAMS	18,550	15,225	15,000	17,050
100	5 531114	BASEBALL/SOFTBALL	4,593	4,490	5,000	10,000
100	5 531115	BASKETBALL	4,972	3,169	5,000	7,900
100	5 531116	SOCCER	7,004	6,293	10,000	9,700
100	5 531117	CHEERLEADING	441	1,230	4,000	4,600
100	5 531118	SENIOR CITIZENS	25,888	26,491	25,000	25,000
100	5 531119	CONCESSIONS	2,105	2,608	6,000	9,200
100	5 531120	SUMMER CAMPS	2,512	1,591	5,000	5,000
100	5 531121	POSTAGE	593	157	1,500	1,500
100	5 531122	TUMBLING	6,838	11,201	17,000	17,000
100	5 531123	SENIOR CITIZENS SUPPLIES	5,906	3,187	8,000	5,000
100	5 531124	DANCE	311	390	3,000	1,200
100	5 531126	WESTLING	492	-	1,000	-
100	5 531220	NATURAL GAS	4,644	4,898	4,500	5,000
100	5 531230	ELECTRICITY	31,925	38,705	50,000	50,000
100	5 531270	GAS & OIL	10,282	12,526	15,000	15,000
100	5 531301	ENTERTAINMENT	-	500	4,000	4,000
100	5 531701	UNIFORMS	2,768	4,086	5,700	5,700
100	5 531702	MISCELLANEOUS	3,323	1,691	3,525	3,600
		TOTAL MATERIALS & SUPPLIES	**180,913**	**177,700**	**257,775**	**321,560**
		TOTAL	**522,972**	**657,649**	**1,046,845**	**1,256,119**

FY 25

DEVELOPMENT SERVICES

BUDGET

Development Services



Development Services

Department Overview

The City of Port Wentworth's Development Services Department is committed to creating a thriving and sustainable community for all citizens. We work collaboratively with various stakeholders to foster smart growth, enhance quality of life, and ensure equitable access to opportunities. With a focus on land use planning a balance exists between preserving the City's character and accommodating development. We actively engage with citizens, value transparency and seek public participation to shape a better future for our city.

Mission Statement

The Development Services Department is committed to protecting the public health, safety and general welfare of the citizens and visitors of the City of Port Wentworth by enforcing local and State law and all required International Building Codes. Development Services continues to plan comprehensively for the orderly growth and harmonious development of the City. Land use planning and building code review and permitting are all components of the City's program in support of this mission.

Vision Statement

We visualize a diverse, energetic, and safe Port Wentworth community where residents are healthy and successful. We will partner with volunteers to enhance the quality of life of families and individuals residing in the City of Port Wentworth.

2023-2024 Accomplishments

- Implemented the new zoning ordinance.
- Hired the first dedicated City Planner.
- Devised and Implemented a new fee schedule.
- Streamlined Department processes and procedures.
- Assisted with Completing a downtown visioning plan.
- Worked with Habitat for Humanity on the affordable housing component downtown.
- Assisted with Project Management for New Fire Station/Park facilities.
- Completed 7094 inspections from July 1, 2023, through April 2024.

Development Services

- Permits issued from July 1, 2023, to April 2024: 505.
- Development Applications processed from July 1, 2023, to April 2024: 74.

2024-2025 Goals and Objectives

- Begin work on the Comprehensive Plan.
- Continue to increase digitization of records.
- Improve technology and permitting software.
- Continue to Provide staff training and certification.
- Continue to provide training opportunities to Planning Commission/Board of Zoning Appeals.
- Improve our Geographic Information Systems mapping software.
- Monitor land use and economic development trends to keep the City. informed of opportunities to better position itself for the future and provide guidance as needed.

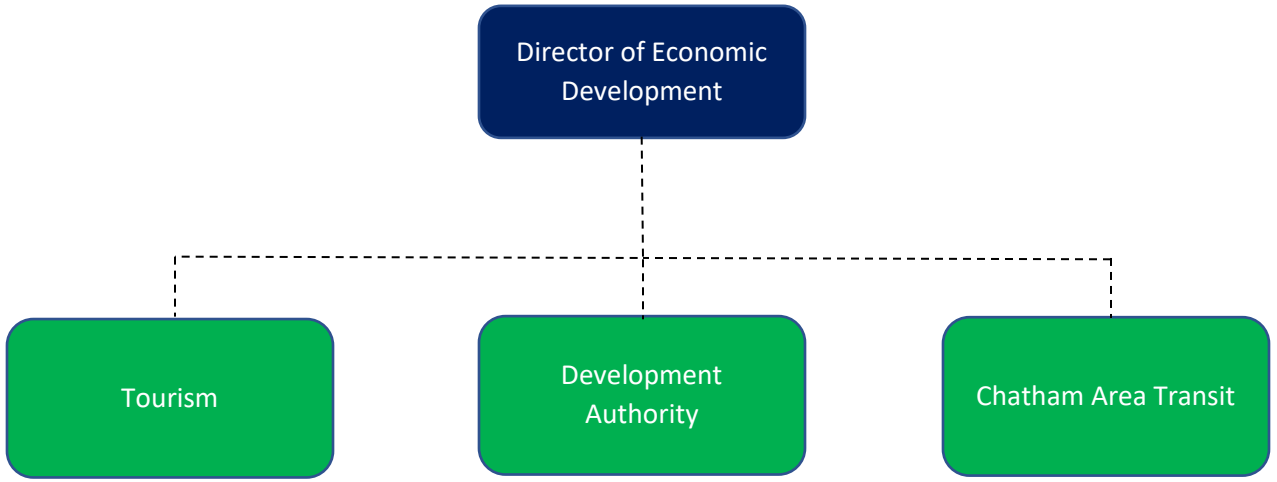
	100-GENERAL FUND DEPARTMENT NAME: DEVELOPMENT SERVICES DEPARTMENT NUMBER: 7200	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
	PERSONNEL SVCS & EMPL BENEFITS				
100 5 511101	SALARIES - REGULAR	104,315	138,320	214,374	234,185
100 5 511300	OVERTIME	1,007	1,077	1,000	1,000
100 5 512001	UNEMPLOYMENT BENEFIT	-	-	5,951	1,171
100 5 512101	INSURANCE - GROUP	64,185	106,028	90,679	68,867
100 5 512201	P/R TAXES	14,803	17,180	22,764	17,915
100 5 512400	RETIREMENT - GMEBS	12,343	12,987	17,854	12,120
100 5 512401	DEFINED CONTRIBUTION	-	-	-	2,175
100 5 512500	TUITION REIMBURSEMENTS	-	-	-	5,000
100 5 512700	WORKMENS COMP INS	5,498	7,497	7,027	4,920
100 5 512902	LONG & SHORT TERM DISA	3,021	288	2,976	1,874
	TOTAL PERSONNEL SVCS & EMPL BEN	**205,172**	**283,377**	**362,625**	**349,227**
	PURCHASED/CONTRACTED SVC				
100 5 521200	WELLNESS SERVICES	376	-	1,000	-
100 5 521201	MEDICAL SCREENING	290	90	500	-
100 5 521204	PROFESSIONAL SERVICES	132,018	229,493	200,000	150,000
100 5 522201	VEHICLE REPAIRS & MAINTENANCE	1,189	1,536	2,500	2,000
100 5 522202	BUILDING MAINTENANCE	2,203	1,319	3,000	3,500
100 5 522203	EQUIPMENT REPAIRS & MAINTENANCE	-	-	5,000	-
100 5 522208	MAINTENANCE AGREEMENTS	11,358	4,422	10,700	10,000
100 5 522320	RENTAL OF EQUIPMENT & VEHICLES	1,609	1,888	2,000	2,000
100 5 522321	RENTAL OF OFFICE SPACE	40,051	60,262	65,000	68,250
100 5 523100	INSURANCE - GENERAL	11,614	8,811	17,800	18,707
100 5 523200	COMMUNICATIONS	5,896	167	-	-
100 5 523301	ADVERTISING	355	1,524	4,200	4,000
100 5 523400	MUNICIPAL CODES	141	601	5,000	5,000
100 5 523401	PRINTING	924	1,050	1,500	2,000
100 5 523501	TRAVEL	655	1,281	2,500	10,000
100 5 523502	HOTEL	2,093	1,153	3,500	-
100 5 523601	DUES & SUBSCRIPTIONS	4,322	209	1,000	2,000
100 5 523702	EDUCATION & TRAINING	5,053	3,734	6,000	6,000
	TOTAL PURCHASED/CONTRACTED SVC	**220,147**	**317,540**	**331,200**	**283,457**

	100-GENERAL FUND DEPARTMENT NAME: DEVELOPMENT SERVICES DEPARTMENT NUMBER: 7200	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
	MATERIALS & SUPPLIES				
100 5 531101	OFFICE SUPPLIES	7,536	7,049	12,100	12,000
100 5 531102	SUPPLIES	5,486	3,508	7,500	7,500
100 5 531121	POSTAGE	-	296	1,000	1,000
100 5 531220	NATURAL GAS	175	445	500	500
100 5 531230	ELECTRICITY	4,967	6,874	8,500	5,000
100 5 531270	GAS & OIL	3,317	4,355	8,000	5,000
100 5 531701	UNIFORMS	906	979	2,000	2,000
100 5 531702	MISCELLANEOUS	827	1,552	58,250	3,000
100 5 531703	CONTINGENCY FUNDS	-	-	-	5,000
	TOTAL MATERIALS & SUPPLIES	**23,214**	**25,058**	**97,850**	**41,000**
	TOTAL	**448,533**	**625,975**	**791,675**	**673,684**

FY 25

ECONOMIC DEVELOPMENT BUDGET

Department of Economic Development



Economic Development

Department Overview

The City's Department of Economic Development plays a critical role in achieving the core values of our economic development mission statement. The role contains many moving parts, to include, business recruitment, retention and expansion; Developing a strong workforce that addresses the current and future needs of our economy; Coordinating with various city departments to ensure the holistic view of economic development is maintained; Providing economic incentive options to potential investors and coordinating development efforts as the point of contact for the City; Maintaining current critical relationships already established and developing and maintaining relationships in the public and private sector. Overall, the City of Port Wentworth's economic development department plays a vital role in fostering economic growth, creating jobs, and improving the quality of life for residents by attracting and retaining businesses, promoting workforce development, and supporting small businesses.

Mission Statement

Utilizing viable economic growth and innovative policies, the City of Port Wentworth is committed to creating a robust business environment that fosters job creation, attracting well-planned and strategic investments, all while working to enhance the quality of life for our citizens. We welcome and support diverse industries, promote entrepreneurship and innovation, and provide access to resources and opportunities that allow our current and future businesses the opportunities to succeed in our thriving and expanding community. generations.

Vision Statement

Our vision is to build a community and business environment that continues to support economic prosperity and enhance our City for the future. Combine traditional (attracting large companies to relocate) and innovative approaches (community based economic development) that holistically foster economic development and improve the City of Port Wentworth' competitive advantage. This includes implementing over a one-year period prior to Policy launch the necessary processes and governance structure needed to support the five-year policy execution timeline. The Policy aligns resources and coordinates efforts, is transparent and has measures for accountability. Its rights past wrongs and plans for future generations. Areas of focus include Economic Vitality, Community Sustainability, Smart Growth and Development, and Responsive Governance.

Economic Development

2023-2024 Accomplishments

- Continued relationship with the Savannah Ghost Pirates after successful engagement for PW.
- Established the city-wide Development Authority.
- Created a City Economic Development Advisory Board.
- Created a successful "Front Porch Friday" Concert Series.
- Establish new public and private relationships that benefit the City (Ga. Ports, Savannah Chamber, Tourism Leadership Council, Savannah Ghost Pirates, etc.).
- Began the discussion of a Community Improvement District along SR-21 with a Phase 1& 2 CID Study completed.
- Completing a downtown visioning plan.
- Worked with Habitat for Humanity on the affordable housing component downtown.
- Initiated a vision plan for the Houlihan Boat Landing.
- Created a city-wide and City Council focused newsletter.
- Created (in Phase 2) City marketing book to be placed in businesses and hotels city-wide.
- Assisted in passage of the hotel-motel tax increase from 6% to 8%.
- Initiated a city-wide messaging system for Departments to utilize.

2024-2025 Goals and Objectives

- Complete the Downtown Vision Plan with a realistic developer and plan to initiate.
- Complete the Streetscape of Highway 21
- Complete the Master Trail Study
- Bring home a Chick Fil-A and one steakhouse
- See completion of a veteran's monument
- Full-time Podcast/Video Series on the City
- Announce a Healthcare partner by December

	100-GENERAL FUND DEPARTMENT NAME: ECONOMIC DEVELOPMENT DEPARTMENT NUMBER: 7500	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	RECOMMENDED FY 25
	PERSONNEL SVCS & EMPL BENEFITS				
100 5 511101	SALARIES - REGULAR	-	-	71,246	105,940
100 5 511300	OVERTIME	-	-	-	1,000
100 5 512001	UNEMPLOYMENT BENEFIT	-	-	1,728	530
100 5 512101	INSURANCE - GROUP	-	-	10,020	13,773
100 5 512201	P/R TAXES	-	-	6,604	8,104
100 5 512401	DEFINED CONTRIBUTION	-	-	7,183	2,424
100 5 512500	TUITION REIMBURSEMENTS	-	-	-	2,500
100 5 512700	WORKMENS COMP INS	-	-	783	2,226
100 5 512902	LONG & SHORT TERM DISA	-	-	863	848
	TOTAL PERSONNEL SVCS & EMPL BEN	**-**	**-**	**98,427**	**137,345**
	PURCHASED/CONTRACTED SVC				
100 5 521204	PROFESSIONAL SERVICES	-	-	35,000	149,000
100 5 523100	INSURANCE - GENERAL	-	-	4,450	3,741
100 5 523301	ADVERTISING	-	-	25,000	20,000
100 5 523501	TRAVEL	-	-	7,500	17,000
100 5 523502	HOTEL	-	-	7,500	-
100 5 523601	DUES & SUBSCRIPTIONS	-	-	2,500	3,500
100 5 523702	EDUCATION & TRAINING	-	-	5,000	5,500
100 5 523852	CONTRACT SERVICES	-	-	35,000	420,000
	TOTAL PURCHASED/CONTRACTED SVC	**-**	**-**	**121,950**	**618,741**
	MATERIALS & SUPPLIES				
100 5 531101	OFFICE SUPPLIES	-	-	4,500	1,500
100 5 531702	MISCELLANEOUS	-	-	50,000	15,000
100 5 531703	CONTINGENCY FUNDS	-	-	50,000	25,000
	TOTAL MATERIALS & SUPPLIES	**-**	**-**	**104,500**	**41,500**
	TOTAL	**-**	**-**	**324,877**	**797,586**

----------Page Left Intentionally Blank----------

FY 25

HOTEL MOTEL FUND

BUDGET

275-HOTEL MOTEL FUND

DEPARTMENT NAME: HOTEL-MOTEL DEPARTMENT NUMBER: 7500	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	PROPOSED FY 25
REVENUE				
HOTEL MOTEL SALES TAX	1,303,270	1,316,984	1,600,000	2,133,333
TOTAL REVNUE	1,303,270	1,316,984	1,600,000	2,133,333

	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	PROPOSED FY 25
EXPENDITURES				
TOURISM	626,958	210,181	528,000	704,000
TRADE AND CONVENTION CENTER	217,124	195,062	272,000	362,667
CITY GENERAL FUND TRANSFER	651,766	585,537	800,000	666,667
CITY CAPITAL FUND TRANSFER	-	-	-	400,000
TOTAL EXPENDITURES	1,495,848	990,780	1,600,000	2,133,334

FY 25

ENTERPRISE FUND

BUDGET

SUMMARY OF EXPENSES

COMPARISON OF ENTERPREISE FUND DEPARTMENT BUDGETS FY 22 THRU FY 25

NO	OPERATING DEPARTMENT	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	TOTAL PROPOSED FY 25
4330	SEWER	1,117,783	923,228	1,377,138	1,953,828
4335	WASTE WATER TREATMENT PLANT	759,317	1,473,046	1,727,685	2,301,328
4400	WATER	2,205,538	2,419,458	3,214,683	3,563,827
4500	SOLID WASTE	1,247,481	1,488,335	2,223,946	1,837,451
	TOTAL	**5,330,119**	**6,304,067**	**8,543,452**	**9,656,434**

NO	OPERATING AND CAPITAL DEPARTMENT	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	TOTAL PROPOSED FY 25
4330	SEWER	1,625,569	1,510,742	1,377,138	4,488,828
4335	WASTE WATER TREATMENT PLANT	1,256,350	1,974,437	1,890,089	4,976,960
4400	WATER	2,524,010	2,737,841	3,845,077	8,729,221
4500	SOLID WASTE	1,247,481	1,488,335	2,223,946	1,837,451
	TOTAL	**6,653,410**	**7,711,355**	**9,336,250**	**20,032,460**

CLASSIFICATION OF ENTERPRISE FUND BUDGET BY DEPARTMENT

NO	DEPARTMENT	OPERATING FY 25	CAPITAL FY 25	DEBT SERVICE FY 25	TOTAL PROPOSED FY 25
4330	SEWER	1,953,828	2,535,000	-	4,488,828
4335	WASTE WATER TREATMENT PLANT	2,301,328	2,530,000	145,632	4,976,960
4400	WATER	3,563,827	5,035,000	130,394	8,729,221
4500	SOLID WASTE	1,837,451	-	-	1,837,451
	TOTAL	**9,656,434**	**10,100,000**	**276,026**	**20,032,460**

FY 25

SEWER

BUDGET

		505-ENTERPRISE FUND DEPARTMENT NAME: SEWER DEPARTMENT NUMBER: 4330	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	PROPOSED FY 25
		PERSONNEL SVCS & EMPL BENEFITS				
505	5 511101	SALARIES - REGULAR	22,284	136,567	163,958	474,450
505	5 511300	OVERTIME	314	579	3,900	4,000
505	5 512001	UNEMPLOYMENT BENEFIT	-	1,500	5,249	2,372
505	5 512101	INSURANCE - GROUP	12,380	25,300	78,523	96,414
505	5 512201	P/R TAXES	1,659	3,028	20,075	36,295
505	5 512400	RETIREMENT - GMEBS	-	4,986	23,302	17,565
505	5 512401	DEFINED CONTRIBUTION	-	-	-	9,800
505	5 512500	TUITION REIMBURSEMENTS	-	-	-	6,250
505	5 512700	WORKMENS COMP INS	183	106	2,913	9,968
505	5 512902	LONG & SHORT TERM DISA	292	400	2,624	3,796
		TOTAL PERSONNEL SVCS & EMPL BEN	**37,112**	**172,466**	**300,544**	**660,910**
		PURCHASED/CONTRACTED SVC				
505	5 521102	TAX COLLECTION	-	-	4,125	4,750
505	5 521200	WELLNESS SERVICES	-	-	1,625	-
505	5 521201	MEDICAL SCREENING	-	-	2,250	-
505	5 521202	ACCOUNTING / AUDIT FEE	-	-	12,500	25,000
505	5 521204	PROFESSIONAL SERVICES	178,960	197,744	123,500	125,000
505	5 521300	METER READING SERVICES	32,062	-	-	-
505	5 522201	VEHICLE REPAIRS & MAINTENANCE	-	44	8,750	-
505	5 522202	BUILDING MAINTENANCE	-	-	12,250	5,000
505	5 522203	EQUIPMENT REPAIRS & MAINTENANCE	32,319	70,270	88,250	135,000
505	5 522208	MAINTENANCE AGREEMENTS	13,304	136	23,650	10,000
505	5 522320	RENTAL OF EQUIPMENT & VEHICLES	167	-	5,438	-
505	5 522321	RENTAL OF OFFICE SPACE	-	-	15,600	34,250
505	5 523100	INSURANCE - GENERAL	17,618	17,125	8,947	8,418
505	5 523200	COMMUNICATIONS	4,689	347	-	-
505	5 523301	ADVERTISING	-	-	1,475	2,500
505	5 523400	MUNICIPAL CODES	-	-	-	3,000
505	5 523401	PRINTING	-	6,897	18,725	1,500
505	5 523501	TRAVEL	-	-	1,844	5,000
505	5 523502	HOTEL	-	-	2,313	-
505	5 523601	DUES & SUBSCRIPTIONS	4,118	4,425	11,750	6,250
505	5 523702	EDUCATION & TRAINING	-	-	9,438	3,750
505	5 523850	CONTRACT LABOR	9,320	-	3,500	-
505	5 523852	CONTRACT SERVICES	641,676	314,002	502,100	410,000
		TOTAL PURCHASED/CONTRACTED SVC	**934,233**	**610,990**	**858,030**	**779,418**

		505-ENTERPRISE FUND				
		DEPARTMENT NAME: SEWER	**ACTUAL**	**ACTUAL**	**ADOPTED**	**PROPOSED**
		DEPARTMENT NUMBER: 4330	**FY 22**	**FY 23**	**FY 24**	**FY 25**
		MATERIALS & SUPPLIES				
505	5 531101	OFFICE SUPPLIES	10	2	15,063	10,000
505	5 531102	SUPPLIES	2,455	15,067	10,875	5,000
505	5 531107	TOOLS	-	885	5,875	-
505	5 531121	POSTAGE	7,125	1,645	4,775	5,000
505	5 531220	NATURAL GAS	2,454	2,786	1,750	3,000
505	5 531230	ELECTRICITY	134,123	117,842	156,188	245,000
505	5 531270	GAS & OIL	-	-	13,438	8,000
505	5 531301	ENTERTAINMENT	-	-	1,338	7,500
505	5 531701	UNIFORMS	-	195	4,662	5,000
505	5 531702	MISCELLANEOUS	271	-	4,600	75,000
505	5 531703	CONTINGENCY FUNDS	-	1,350	-	150,000
		TOTAL MATERIALS & SUPPLIES	**146,438**	**139,772**	**218,564**	**513,500**
		TOTAL	**1,117,783**	**923,228**	**1,377,138**	**1,953,828**

----------Page Left Intentionally Blank----------

FY 25

WASTEWATER TREATMENT BUDGET

	505-ENTERPRISE FUND DEPARTMENT NAME: WASTE WATER TREATMENT PLANT DEPARTMENT NUMBER: 4335	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	PROPOSED FY 25
	PERSONNEL SVCS & EMPL BENEFITS				
505 5 511101	SALARIES - REGULAR	-	4,281	151,928	474,450
505 5 511300	OVERTIME	-	4	2,900	4,000
505 5 512001	UNEMPLOYMENT BENEFIT	-	-	-	2,372
505 5 512101	INSURANCE - GROUP	-	-	42,330	96,414
505 5 512201	P/R TAXES	-	328	12,143	36,295
505 5 512400	RETIREMENT - GMEBS	-	-	9,524	17,565
505 5 512401	DEFINED CONTRIBUTION	-	-	-	9,800
505 5 512500	TUITION REIMBURSEMENTS	-	-	-	6,250
505 5 512700	WORKMENS COMP INS	-	-	10,640	9,968
505 5 512902	LONG & SHORT TERM DISA	-	-	1,587	3,796
	TOTAL PERSONNEL SVCS & EMPL BEN	**-**	**4,613**	**231,052**	**660,910**
	PURCHASED/CONTRACTED SVC				
505 5 521101	ELECTIONS	-	-	5,125	-
505 5 521102	TAX COLLECTION	-	-	-	4,750
505 5 521200	WELLNESS SERVICES	-	-	1,625	-
505 5 521201	MEDICAL SCREENING	-	-	250	-
505 5 521202	ACCOUNTING / AUDIT FEE	-	-	7,500	25,000
505 5 521204	PROFESSIONAL SERVICES	-	169,920	68,500	125,000
505 5 522201	VEHICLE REPAIRS & MAINTENANCE	-	-	8,750	-
505 5 522202	BUILDING MAINTENANCE	-	-	22,250	5,000
505 5 522203	EQUIPMENT REPAIRS & MAINTENANCE	99,758	349,652	128,250	150,000
505 5 522204	STREET REPAIRS AND MAINTENANCE	-	5,955	-	-
505 5 522208	MAINTENANCE AGREEMENTS	14,114	272	43,650	10,000
505 5 522320	RENTAL OF EQUIPMENT & VEHICLES	-	-	35,438	-
505 5 522321	RENTAL OF OFFICE SPACE	-	-	15,600	34,250
505 5 523100	INSURANCE - GENERAL	34,016	36,306	41,946	8,418
505 5 523200	COMMUNICATIONS	97	33	-	-
505 5 523301	ADVERTISING	-	-	475	2,500
505 5 523400	MUNICIPAL CODES	-	-		3,000
505 5 523401	PRINTING	-	-	725	1,500
505 5 523501	TRAVEL	-	-	1,844	5,000
505 5 523502	HOTEL	-	-	2,313	-
505 5 523601	DUES & SUBSCRIPTIONS	-	-	11,250	6,250
505 5 523702	EDUCATION & TRAINING	-	-	3,438	3,750
505 5 523850	CONTRACT LABOR	-	-	3,500	-
505 5 523852	CONTRACT SERVICES	490,872	782,683	750,201	787,500
	TOTAL PURCHASED/CONTRACTED SVC	**638,857**	**1,344,821**	**1,152,630**	**1,171,918**

	505-ENTERPRISE FUND DEPARTMENT NAME: WASTE WATER TREATMENT PLANT DEPARTMENT NUMBER: 4335	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	PROPOSED FY 25
	MATERIALS & SUPPLIES				
505 5 531101	OFFICE SUPPLIES	-	-	7,563	10,000
505 5 531102	SUPPLIES	5,623	4,398	1,875	5,000
505 5 531107	TOOLS	-	-	162,314	-
505 5 531121	POSTAGE	-	-	4,775	5,000
505 5 531220	NATURAL GAS	-	-	750	3,000
505 5 531230	ELECTRICITY	114,837	112,178	146,188	200,000
505 5 531270	GAS & OIL	-	-	5,438	8,000
505 5 531301	ENTERTAINMENT	-	-	-	7,500
505 5 531701	UNIFORMS	-	-	2,500	5,000
505 5 531702	MISCELLANEOUS	-	7,036	12,600	75,000
505 5 531703	CONTINGENCY FUNDS	-	-	-	150,000
	TOTAL MATERIALS & SUPPLIES	**120,460**	**123,612**	**344,003**	**468,500**
	TOTAL	**759,317**	**1,473,046**	**1,727,685**	**2,301,328**

----------Page Left Intentionally Blank----------

FY 25

WATER

BUDGET

		505-ENTERPRISE FUND				
		DEPARTMENT NAME: WATER	**ACTUAL**	**ACTUAL**	**ADOPTED**	**PROPOSED**
		DEPARTMENT NUMBER: 4400	**FY 22**	**FY 23**	**FY 24**	**FY 25**
		PERSONNEL SVCS & EMPL BENEFITS				
505	5 511101	SALARIES - REGULAR	20,930	37,888	221,958	474,450
505	5 511300	OVERTIME	262	504	3,900	4,000
505	5 512001	UNEMPLOYMENT BENEFIT	-	350	5,249	2,372
505	5 512101	INSURANCE - GROUP	16,531	33,150	78,523	96,414
505	5 512201	P/R TAXES	1,342	3,028	20,077	36,295
505	5 512400	RETIREMENT - GMEBS	-	4,961	23,302	17,565
505	5 512401	DEFINED CONTRIBUTION	-	-	-	9,800
505	5 512500	TUITION REIMBURSEMENTS	-	-	-	6,250
505	5 512700	WORKMENS COMP INS	183	150	2,913	9,968
505	5 512902	LONG & SHORT TERM DISA	379	400	2,623	3,795
		TOTAL PERSONNEL SVCS & EMPL BEN	**39,627**	**80,431**	**358,545**	**660,909**
		PURCHASED/CONTRACTED SVC				
505	5 521102	TAX COLLECTION	-	-	1,875	4,750
505	5 521200	WELLNESS SERVICES	-	-	7,500	
505	5 521202	ACCOUNTING / AUDIT FEE	-	-	-	25,000
505	5 521204	PROFESSIONAL SERVICES	41,544	44,802	116,625	125,000
505	5 521300	METER READING SERVICES	168,799	205,580	200,000	200,000
505	5 522201	VEHICLE REPAIRS & MAINTENANCE	-	-	8,750	
505	5 522202	BUILDING MAINTENANCE	-	-	12,250	5,000
505	5 522203	EQUIPMENT REPAIRS & MAINTENANCE	114,897	62,610	38,250	40,000
505	5 522204	STREET REPAIRS AND MAINTENANCE	-	6,700	-	
505	5 522208	MAINTENANCE AGREEMENTS	3,574	45	33,650	10,000
505	5 522210	WATER TANK REPAIR	14,646	-	15,000	20,000
505	5 522320	RENTAL OF EQUIPMENT & VEHICLES	-	-	15,438	
505	5 522321	RENTAL OF OFFICE SPACE	-	-	15,600	34,250
505	5 523100	INSURANCE - GENERAL	13,579	13,399	16,947	8,418
505	5 523301	ADVERTISING	-	-	1,475	2,500
505	5 523400	MUNICIPAL CODES	-	-	-	3,000
505	5 523401	PRINTING	-	19,540	13,725	1,500
505	5 523501	TRAVEL	-	-	1,844	5,000
505	5 523502	HOTEL	-	-	2,313	
505	5 523601	DUES & SUBSCRIPTIONS	335	500	11,250	6,250
505	5 523702	EDUCATION & TRAINING	-	-	8,438	3,750
505	5 523850	CONTRACT LABOR	-	-	3,500	
505	5 523852	CONTRACT SERVICES	639,592	210,307	201,100	390,000
505	5 523902	STAND UP FOR AMERICA DAY	-	-	-	
		TOTAL PURCHASED/CONTRACTED SVC	**996,966**	**563,483**	**725,530**	**884,418**

	505-ENTERPRISE FUND DEPARTMENT NAME: WATER DEPARTMENT NUMBER: 4400	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	PROPOSED FY 25
	MATERIALS & SUPPLIES				
505 5 531101	OFFICE SUPPLIES	603	3	20,063	10,000
505 5 531102	SUPPLIES	2,014	703	6,875	5,000
505 5 531103	K-9 UNIT	-	-	6,875	
505 5 531121	POSTAGE	7,120	1,643	12,575	5,000
505 5 531220	NATURAL GAS	1,227	1,393	750	3,000
505 5 531230	ELECTRICITY		106,954	101,188	150,000
505 5 531270	GAS & OIL	-	-	5,938	8,000
505 5 531301	ENTERTAINMENT	-	-	1,338	7,500
505 5 531510	SAVANNAH WATER PURCHASE	1,155,034	1,613,523	1,500,000	1,500,000
505 5 531701	UNIFORMS	-	-	3,662	5,000
505 5 531702	MISCELLANEOUS	2,947	23,325	22,594	75,000
505 5 531703	CONTINGENCY FUNDS	-	28,000	448,750	250,000
	TOTAL MATERIALS & SUPPLIES	**1,168,945**	**1,775,544**	**2,130,608**	**2,018,500**
	TOTAL	**2,205,538**	**2,419,458**	**3,214,683**	**3,563,827**

----------Page Left Intentionally Blank----------

FY 25

SOLID WASTE

BUDGET

	505-ENTERPRISE FUND DEPARTMENT NAME: SOLID WASTE DEPARTMENT NUMBER: 4500	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	PROPOSED FY 25
	PERSONNEL SVCS & EMPL BENEFITS				
505 5 511101	SALARIES - REGULAR	-	4,281	155,974	-
505 5 511300	OVERTIME	-	4	2,900	-
505 5 512001	UNEMPLOYMENT BENEFIT	-	-	3,175	-
505 5 512101	INSURANCE - GROUP	-	-	39,155	-
505 5 512201	P/R TAXES	-	328	12,143	-
505 5 512400	RETIREMENT - GMEBS	-	-	9,524	-
505 5 512401	DEFINED CONTRIBUTION	-	-	3,805	-
505 5 512500	TUITION REIMBURSEMENTS	-	-	3,750	-
505 5 512700	WORKMENS COMP INS	-	-	1,539	-
505 5 512902	LONG & SHORT TERM DISA	-	-	1,587	-
	TOTAL PERSONNEL SVCS & EMPL BEN	**-**	**4,613**	**233,552**	**-**
	PURCHASED/CONTRACTED SVC				
505 5 521102	TAX COLLECTION	-	-	8,125	-
505 5 521200	WELLNESS SERVICES	-	-	1,875	-
505 5 521202	ACCOUNTING / AUDIT FEE	-	-	7,500	-
505 5 521204	PROFESSIONAL SERVICES	6,665	470	81,340	-
505 5 522201	VEHICLE REPAIRS & MAINTENANCE	-	-	3,750	-
505 5 522202	BUILDING MAINTENANCE	-	-	2,250	-
505 5 522203	EQUIPMENT REPAIRS & MAINTENANCE	-	-	3,250	-
505 5 522204	STREET REPAIRS AND MAINTENANCE	-	-	21,875	-
505 5 522208	MAINTENANCE AGREEMENTS	4,099	91	1,775	-
505 5 522321	RENTAL OF OFFICE SPACE	-	-	15,600	-
505 5 523100	INSURANCE - GENERAL	3,903	4,015	1,947	-
505 5 523301	ADVERTISING	-	-	475	-
505 5 523401	PRINTING	-	7,347	8,725	-
505 5 523501	TRAVEL	-	-	844	-
505 5 523502	HOTEL	-	-	813	-
505 5 523601	DUES & SUBSCRIPTIONS	-	-	6,250	-
505 5 523702	EDUCATION & TRAINING	-	-	1,939	-
505 5 523850	CONTRACT LABOR	-	-	3,500	-
505 5 523851	TREE SERVICES	-	-	1,000	-
505 5 523852	CONTRACT SERVICES	1,222,984	1,466,932	1,730,250	1,716,079
505 5 523902	STAND UP FOR AMERICA DAY	-	-	12,500	-
	TOTAL PURCHASED/CONTRACTED SVC	**1,237,651**	**1,478,855**	**1,915,583**	**1,716,079**

	505-ENTERPRISE FUND DEPARTMENT NAME: SOLID WASTE DEPARTMENT NUMBER: 4500	ACTUAL FY 22	ACTUAL FY 23	ADOPTED FY 24	PROPOSED FY 25
	MATERIALS & SUPPLIES				
505 5 531101	OFFICE SUPPLIES	10	3	7,563	-
505 5 531102	SUPPLIES	-	-	1,875	-
505 5 531107	TOOLS	-	-	1,875	-
505 5 531108	STREET PAVING MATERIAL	-	-	2,500	-
505 5 531109	STREET SIGNS/POSTS	-	-	1,250	-
505 5 531121	POSTAGE	7,120	1,654	1,025	-
505 5 531220	NATURAL GAS	1,227	1,393	-	-
505 5 531230	ELECTRICITY	1,473	1,817	20,688	-
505 5 531270	GAS & OIL	-	-	3,438	-
505 5 531301	ENTERTAINMENT	-	-	1,338	-
505 5 531701	UNIFORMS	-	-	1,162	-
505 5 531702	MISCELLANEOUS	-	-	12,600	-
505 5 531703	CONTINGENCY FUNDS	-	-	19,497	121,372
	TOTAL MATERIALS & SUPPLIES	**9,830**	**4,867**	**74,811**	**121,372**
	TOTAL	**1,247,481**	**1,488,335**	**2,223,946**	**1,837,451**

----------Page Left Intentionally Blank----------

FY 25

FEE SCHEDULE

FY2024 Utility Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/01/2024

UTILITY INITIAL SERVICE FEE

Utility Fees (non-refundable)		
Type of Service	**Type of Applicant**	**Fee**
Water/Sewer	Residential	$100.00
Water/ Sewer	Commercial	Please see Commercial packet
Fire Hydrant	Commercial	$3,000.00
Sanitation	Residential	$100.00
Sanitation	Commercial	Please see Commercial packet

WATER RATES

Water Rates				
Description	**Base Rate**	**0-500 cu ft. per 100 cu ft.**	**501- 1,000 cu ft. per 100 cu ft.**	**1,001 and above, per cu ft.**
Residential	14.00	1.83	2.19	2.58
Mobile Homes/ Apartments	14.00	1.83	2.19	2.58
Restaurants	90.00	3.05	3.34	3.83
Hotels/Motels (Per Room)	5.00	3.05	3.34	3.83
Warehousing	112.00	3.05	3.34	3.83
Other Commercial	40.00	3.05	3.34	3.83
Residential Out of City	25.00	2.29	3.00	3.53
Mobile Homes/ Apartments Out of City (Per Room)	25.00	2.29	3.00	3.53

FY2024 Utility Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/01/2024

Continued Water Rates				
Hotels/Motels Out of City (Per Room)	9.00	3.81	3.88	4.35
Warehousing Out of City	120.00	3.81	3.88	4.35
Other Commercial Out of City	60.00	3.81	3.88	4.35
Water – Irrigation Commercial	35.00	3.19	3.49	4.00

SEWER RATES

Sewer Rates		
Sewer Rate	**Base Rate**	**Consumption Rate**
Residential (10-unit cap)	14.00	4.01
Mobile Home/Apartment	14.00	4.01
Restaurants	90.00	4.19
Hotel/Motels (Per Room)	5.00	4.19
Warehousing	112.00	4.21
Other Commercial	40.00	4.19
Residential Out of City	25.00	5.77
Mobile Homes/Apt Out of City	25.00	5.77
Hotels/Motels Out of City	9.00	6.71
Warehousing Out of City	120.00	6.71
Other Commercial Out of City	60.00	6.71
Water- Irrigation Commercial	35.00	2.74
Benton & Highland	14.00	4.79

1 cubic foot = 7.48 Gallons Residential Base Rate = $47.40 Billed in 100 cubic feet.

FY2024 Utility Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/01/2024

SANITATION RATES – Monthly

Sanitation Rates		
Description	**Serviced**	**Rate**
Residential Carts	1x a Week	25.37
Commercial Carts	1x a Week	55.19
Residential X- Trash	1x a Week	12.68
Residential X- Recycle	1x a Week	7.20
Dumpster 4- Yard	1x a Week	87.23
Dumpster 4- Yard	2x a Week	171.93
Dumpster 4- Yard	3x a Week	251.04
Dumpster 4- Yard	5x a Week	409.27
Dumpster 6- Yard	1x a Week	134.81
Dumpster 6- Yard	2x a Week	251.04
Dumpster 6- Yard	3x a Week	369.73
Dumpster 6- Yard	5x a Week	676.26
Dumpster 8- Yard	1x a Week	171.29
Dumpster 8- Yard	2x a Week	330.14
Dumpster 8- Yard	3x a Week	498.30
Dumpster 8- Yard	4x a Week	658.06
Dumpster 8- Yard	5x a Week	814.80
Dumpster 8 – Yard	6x a Week	1007.11
Commercial Recycle	1x a Week	119.31
Commercial Recycle	2x a Week	238.65
Commercial Recycle	3x a Week	357.97

FY2024 Utility Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/01/2024

COMMERCIAL PACKET

Commercial Sanitation Initial Fee & Monthly Rates			
Description	**Serviced**	**Fee**	**Rate**
Commercial Carts (96 Gal)	1x a Week	110.37	55.19
Trash Compactor	1x a Week	$2,150.00	$1,050 Monthly Rent $ 350/Haul
Dumpster 4- Yard	1x a Week	174.46	87.23
Dumpster 4- Yard	2x a Week	343.85	171.93
Dumpster 4- Yard	3x a Week	502.09	251.04
Dumpster 4- Yard	5x a Week	818.53	409.27
Dumpster 6- Yard	1x a Week	269.62	134.81
Dumpster 6- Yard	2x a Week	502.09	251.04
Dumpster 6- Yard	3x a Week	739.47	369.73
Dumpster 6- Yard	5x a Week	1352.52	676.26
Dumpster 8- Yard	1x a Week	342.58	171.29
Dumpster 8- Yard	2x a Week	660.27	330.14
Dumpster 8- Yard	3x a Week	996.61	498.30
Dumpster 8- Yard	4x a Week	1,316.12	658.06
Dumpster 8- Yard	5x a Week	1,629.60	814.80
Dumpster 8 – Yard	6x a Week	2,014.22	1,007.11
Commercial Recycle 8 - Yd	1x a Week	238.63	119.31
Commercial Recycle 8 - Yd	2x a Week	477.31	238.65
Commercial Recycle 8 - Yd	3x a Week	715.94	357.97

FY2024 Utility Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/01/2024

COMMERICAL - Water Initial Service Fee

Description	Rate – determined by City Ordinance
Warehousing	Based on Square footage of building
Apartments	Based on number of apartments 1- Bedroom 2- Bedroom 3- Bedroom
Barber Shop & Beauty Parlor	Based on number of chairs
Car Wash	Based on square footage
Gas Station (full service)	Based on number of pumps
Grocery Store	Based on Square footage
Hotel- Motel	Based on number of rooms
Laundry Self Service	Based on number of machines
Office	Based on square footage
Restaurants	Based on number of seats
The fee is calculated by the City Clerk at the time the application is submitted.	

FY2024 Utility Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/01/2024

MISCELLANEOUS Utility Fees

Description	Rate	Fee
Late Fees	% of Balance	10%
Returned Check Fee	Flat	$50.00
Disconnection Fee	Flat	$75.00
Meter Check Fee	Flat	$50.00

Fees Relating to Theft/damages of Services.

Description	Rate	Fee
Meter Tampering Fee	Citation Fines	Up to $1000.00
Stolen Meter Fee	Flat	$1,000.00
Meter Cost**	Flat	$200.00
MXU Cost**	Flat	$210.00
Meter Box**	Flat	$470.00
Water Meter Cable**	Flat	$75.00

** These costs are determined by the vendor and are subject to change

**Minor Cable Replacement $50.00 Administrative Fee

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/15/2024

ALCOHOL BEVERAGE LICENSE FEES

Description	Rate	Fee
Distilled Spirits consumption on premises within the Central Business District	Annual	$1,591.31
Distilled Spirits consumption on premises outside the Central Business District	Annual	$4,243.50
Distilled Spirits – Wholesale	Annual	$2,121.75
Distilled Spirits – Manufacturer	Annual	$4,243.50
Distilled Spirits by the package Retail	Annual	$5,304.38
Wine Package Retail	Annual	$530.44
Wine consumption on premises	Annual	$318.26
Wine – Wholesale	Annual	$265.22
Wine – Manufacturer	Annual	$265.22
Wine – Importer	Annual	$212.18
Malt Beverage Package Retail	Annual	$530.44
Malt Beverage consumption on premises	Annual	$530.44
Malt Beverage – Wholesale	Annual	$ 265.22
Malt Beverage – Manufacturer	Annual	$795.66
Advertisement Fee	Initial Fee	**Varies (contact clerk)**
Returned Check	Each	$50.00
Administrative Fee	Flat	$50.00

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/15/2024

OCCUPATIONAL TAXES

Number of Employees	Rate Calendar Year 2023 Paid Before January 31,2023 *$50.00 Administrative Fee included*	Rate Calendar Year 2023 paid After January 31,2023 *20% penalty included*
1	$196.85	$236.22
2	$241.54	$289.85
3	$286.05	$343.26
4	$339.19	$407.03
5	$348.28	$417.93
6	$393.31	$471.97
7	$420.25	$504.30
8	$430.82	$516.98
9	$447.10	$536.52
10 to 99	$447.10 +45.47 per employee in excess of 9	$536.52 +45.47per employee in excess of 9
100 to 499	$4,543.38 +35.77 per employee in excess of 99	$5,452.06 +35.77 per employee in excess of 99
500 and over	$18,855.70 +28.78 per employee in excess of 499	$22,626.84 +28.78 per employee in excess of 499
Unrestricted	Insurance Company (Flat)	$75.00

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/15/2024

SPECIAL EVENT FEES

Description	Rate	Fee
Permit Filing Fee	Flat	$25.00
Beverage Caterers - Beer & Wine	Flat	$30.00
Beverage Caterers – Distilled Spirits	Flat	$50.00
Temporary for Special Event with sales	Each	$50.00 per day up to $2000.00 Max
Temporary for Special Event without sales	Each	$50.00 per day up to $2000.00 Max
*Certification of Liability must be provided along with application.		

FILM PRODUCTION FEES

Description	Rate	Fee
Film Permit – Professional	Flat	$25.00
Film Permit - Student	Flat	$0.00
*Professional Productions Registration Form must be complete with the Savannah Regional Film Commission		

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/15/2024

LEISURE SERVICES

FACILITY RENTAL FEES			
Description	**Current Resident**	**Non-Resident**	**Deposit**
Community House	$150.00 Full Day	N/A	$50.00
P.B. Edwards, JR. Gym	$65.00 per hour	$85.00	$50.00(resident)/$100.00 (non-resident)
	$500.00 Full Day	$680.00 Full Day	$50.00(resident)/$100.00 (non-resident)
Houston Church	$150.00 Full Day	$250.00 Full Day	$50.00
Lewis Mobley Park	$60.00per hour includes lights (2-hr minimum)	$85.00 per hour (2-hr minimum)	$50.00(resident)/$100.00 (non-resident)
	$950.00 Full Day	$1,100.00 Full Day	$200.00
	$1,850.00 Weekend	$2,200.00 Weekend	$200.00
	$100.00 Concessions Full Day	$150.00 Concessions Full Day	$200.00
Lions Ball Park / Sonny Dixon Field	$65.00 per hour (2- hr minimum)	$85.00 per hour (2- hr minimum)	$50.00
	$500.00 Full Day	$650.00 Full Day	$250.00
	$100.00 Full Day Concessions	$150.00 Full Day Concessions	$250.00
	$75.00 Club house only (2-hr minimum)	$95.00 per hour (2-hr minimum)	$250.00
	$100.00 per hour to rent Park & Club	$175.00 per hour to rent Park & Club	$250.00
	$1,100.00 Weekend Tournament Rental	$1,500.00Weekend Tournament Rental	$250.00
HEALTH WELLNESS & RECREATION SESSIONS			
Yoga, Fitness, Aerobics & Zumba etc.	Prices determined by Director	Prices determined by Director	N/A

Continued next page

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/15/2024

CURRENT SPORTS AND LEISURE PROGRAMS			
Basketball, Baseball, Softball, T-Ball Football, Cheerleading, Volleyball, Soccer	$65.00 per season	$85.00 per season	N/A

INDIVIDUAL AND DUAL SPORTS & ACTIVITIES			
Gymnastics, Dance and Camps	Prices determined by Director	Prices determined by Director	Prices determined by Director
Summer Clinics and Camps	Prices determined by Director	Prices determined by Director	Prices determined by Director

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/15/2024

DEVELOPMENT SERVICES

DEVELOPMENT SERVICES		
Description		**Rate**
Administrative Fee		$82.50
Re-inspection Fee – Building Inspector	First Second Third	$55.00 $82.50 $110.00
Re-Inspection Fee – Fire Marshal		$55.00
Permits not completed by original applicant	Per inspection	$55.00
CDM		$110.00
Expired Permit Re-approval		$110.00
Development Fees		
Master Plan Review	(Major Subdivision)	$330.00
Preliminary Plan	(Major Subdivision) Plus, per lot	$550.00 $55.00
Preliminary Plan	(Minor Subdivision)	$440.00
Final Plat	(Major or Minor Subdivision) per page per lot	$440.00 $11.00 $55.00
Site Plan	Revision to PUD Specific Development	$1100.00
Site Plan	Revision to PUD General/Concept	$330.00
Zoning Map Amendment	Plus, per acre	$550.00 $55.00
Text Amendment		$330.00
Copy of Zoning Ordinance		$110.00
Copy of Zoning Ordinance Map	Per Page	$110.00
Engineering Fees	Varies by Bill	
BUILDING PERMIT FEES (Vertical Construction) Permit fees		
Project Valuation $1.00 - $200,000		$11 per thousand
Project Valuation $200,001 - $500,000	First 200,000	$2,200.00 Plus $9.90 for each additional thousand

Continued next page

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/15/2024

Project Valuation $500,001 and up	First 500,000	$5,170.00 Plus $3.85 for each additional thousand
Plan Check Fee		One half of building fee
Residential pools	(Single-family)	$110.00
Multifamily or public pools		$220.00
Docks	Single Family	$110.00
Docks	Multifamily and Commercial	$192.50
Permanent Sign	Per square foot	$7.70 per square foot or 200 minimum
Billboard Sign		$1,650.00
Temporary Sign		$220.00
Sign Electrical Fee		$110.00
Moving of building or structures		$330.00
Demolition of building or structures	Less than 400 square feet	$110.00
Demolition of building or structures	Greater than 400 square feet	$220.00
Well installation	Shallow well less than 44 ft	$110.00
Well installation	Deep Well	$110.00
Landfills, mining, ponds		$220.00
Fence		$110.00
Driveway Pipe Application	Plus, per square foot for pipe	$55.00 $27.50
Electrical		$110.00
Plumbing		$110.00
Mechanical		$110.00
New Underground tank installation per tank inspection	Per tank inspection	$55.00
Leak detection system installation, per inspection	Per inspection	$55.00
New integral piping system installation,	Per inspection	$55.00
Zoning Verification Letter		$110.00
Permit Contractor Change		$82.50
Stop work order fee		$550.00

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/15/2024

Continued Building Permit Fees		
Work with no permit fee		$550.00
Extend permit for (6) six months fee		$275.00
Occupancy Change Permit		$330.00
Fire Marshal Review	All Projects	$275.00
Occupy Building without a Certification of Occupancy fee		$550.00
¾ inch water meters from public works	Each	$852.50
Zoning Board of Appeals Application		$330.00
Public Hearing schedule change request		$275.00
TAP FEES		
Hotel, Motels, Inns	Initial Connection Expansion	$7,425.00
Office, retail shops, commercial, and industrial		
Three-fourths inch by five-eighths inch meter		$495.00
One-inch meter		$618.20
Two-inch meter		$825.00
Three-inch meter		$2,062.00
Four-inch meter		$4,125.00
Six-inch meter		$7,755.00
Eight-inch meter		$9,570.00
FIRE PROTECTION TAP – Any residential, commercial, institutional/industrial structure		
Three-inch meter		$2,062.50

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/15/2024

Continued Fire Protection Tap		
Four-inch meter		$4,125.00
Six-inch meter		$7,755.00
Eight-inch meter		$9,570.00
Locate, initial open trench and final		$85.50
Omni Marker		$13.75
AID TO CONSTRUCTION		
City of Port Wentworth	Per ERU	$4,774.69
Georgia Highway 21 / Crossgate	Per ERU	$6,841.84
I-95 and Highway 21	Per ERU	$8,157.44
Rice Hope Service District	Per ERU	$8,196.67
Lake Shore	Per ERU	$5,347.58

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/15/2024

FIRE PROTECTION FEE

FACILITY RENTAL FEES			
Description	**Inside City**	**Outside City**	
Rate Per Square Foot	$ 0.029650	$ 0.045403	

*Minimum Inside City Limits $120.00 per business

*Minimum Outside City Limits $300.00 per business

*Cap $75,000 per business

LIFE AND SAFETY INSPECTIONS		
Description	**Rate**	**Fee**
Inspection	Annual	$100.00
Apartment and Hotel Room Inspections	TBD	$100.00
Single Family Home Inspections	TBD	$100.00
Apartment Transition Inspection	TBD	$50.00
FIRE OPERATION FEES		
Description	**Rate**	**Fee**
Vehicle Fires	TBD	$750.00
Commercial Vehicle Fires	TBD	$1,500.00
Accidents/Vehicle Clean Up	TBD	$750.00

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 07/15/2024

TECHNOLOGY DEPARTMENT

CLIC – CONFERENCE SPACE		
Description		**Rate**
CLIC – Conference Room 2600 sq ft. Up to 32 guests 16 computers (2) 4k Projector w/Screens Wireless Internet Coffee Bar Available (must supply coffee)	Public Government Entities Full Day	$150.00 (3-hr minimum) $100.00 $600.00 + 75.00 per hour (afterhours)
Cleaning Fee	Full Day Booking Only	$280.00

----------Page Left Intentionally Blank----------

FY2024 Utility Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

UTILITY INITIAL SERVICE FEE

Utility Fees (non-refundable)		
Type of Service	**Type of Applicant**	**Fee**
Water/Sewer	Residential	$100.00
Water/ Sewer	Commercial	Please see Commercial packet
Fire Hydrant	Commercial	$3,000.00
Sanitation	Residential	$100.00
Sanitation	Commercial	Please see Commercial packet

WATER RATES

Water Rates				
Description	**Base Rate**	**0-500 cu ft. per 100 cu ft.**	**501- 1,000 cu ft. per 100 cu ft.**	**1,001 and above, per cu ft.**
Residential	14.00	1.89	2.27	2.67
Mobile Homes/ Apartments	14.00	1.89	2.27	2.67
Restaurants	90.00	3.16	3.46	3.96
Hotels/Motels (Per Room)	5.00	3.16	3.46	3.96
Warehousing	112.00	3.16	3.46	3.96
Other Commercial	40.00	3.16	3.46	3.96
Residential Out of City	25.00	2.37	3.11	3.65
Mobile Homes/ Apartments Out of City (Per Room)	25.00	2.37	3.11	3.65

FY2024 Utility Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

Continued Water Rates				
Hotels/Motels Out of City (Per Room)	9.00	3.94	4.02	4.50
Warehousing Out of City	120.00	3.94	4.02	4.50
Other Commercial Out of City	60.00	3.94	4.02	4.50
Water – Irrigation Commercial	35.00	3.30	3.61	4.14

SEWER RATES

Sewer Rates		
Sewer Rate	**Base Rate**	**Consumption Rate**
Residential (10-unit cap)	14.00	4.15
Mobile Home/Apartment	14.00	4.15
Restaurants	90.00	4.34
Hotel/Motels (Per Room)	5.00	4.34
Warehousing	112.00	4.36
Other Commercial	40.00	4.34
Residential Out of City	25.00	5.97
Mobile Homes/Apt Out of City	25.00	6.94
Hotels/Motels Out of City	9.00	6.94
Warehousing Out of City	120.00	6.94
Other Commercial Out of City	60.00	6.94
Water- Irrigation Commercial	35.00	2.84
Benton & Highland	14.00	4.96

1 cubic foot = 7.48 Gallons Residential Base Rate = $47.40 Billed in 100 cubic feet.

FY2024 Utility Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

SANITATION RATES – Monthly

Sanitation Rates		
Description	**Serviced**	**Rate**
Residential Carts	1x a Week	26.26
Commercial Carts	1x a Week	57.12
Residential X- Trash	1x a Week	13.12
Residential X- Recycle	1x a Week	7.45
Dumpster 4- Yard	1x a Week	90.28
Dumpster 4- Yard	2x a Week	177.95
Dumpster 4- Yard	3x a Week	259.83
Dumpster 4- Yard	5x a Week	423.59
Dumpster 6- Yard	1x a Week	139.53
Dumpster 6- Yard	2x a Week	259.83
Dumpster 6- Yard	3x a Week	382.67
Dumpster 6- Yard	5x a Week	699.93
Dumpster 8- Yard	1x a Week	177.29
Dumpster 8- Yard	2x a Week	341.69
Dumpster 8- Yard	3x a Week	515.74
Dumpster 8- Yard	4x a Week	681.09
Dumpster 8- Yard	5x a Week	843.32
Dumpster 8 – Yard	6x a Week	1042.36
Commercial Recycle	1x a Week	123.49
Commercial Recycle	2x a Week	247.00
Commercial Recycle	3x a Week	370.50

FY2024 Utility Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

COMMERCIAL PACKET

Commercial Sanitation Initial Fee & Monthly Rates			
Description	**Serviced**	**Fee**	**Rate**
Commercial Carts (96 Gal)	1x a Week	110.37	57.12
Trash Compactor	1x a Week	$2,150.00	$1,086.75 Monthly Rent $ 362.25/Haul
Dumpster 4- Yard	1x a Week	174.46	90.28
Dumpster 4- Yard	2x a Week	343.85	177.95
Dumpster 4- Yard	3x a Week	502.09	259.83
Dumpster 4- Yard	5x a Week	818.53	423.59
Dumpster 6- Yard	1x a Week	269.62	139.53
Dumpster 6- Yard	2x a Week	502.09	259.83
Dumpster 6- Yard	3x a Week	739.47	382.67
Dumpster 6- Yard	5x a Week	1352.52	699.93
Dumpster 8- Yard	1x a Week	342.58	177.29
Dumpster 8- Yard	2x a Week	660.27	341.69
Dumpster 8- Yard	3x a Week	996.61	515.74
Dumpster 8- Yard	4x a Week	1,316.12	681.09
Dumpster 8- Yard	5x a Week	1,629.60	843.32
Dumpster 8 – Yard	6x a Week	2,014.22	1,042.32
Commercial Recycle 8 - Yd	1x a Week	238.63	123.49
Commercial Recycle 8 - Yd	2x a Week	477.31	247.00
Commercial Recycle 8 - Yd	3x a Week	715.94	370.50

FY2024 Utility Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

COMMERICAL - Water Initial Service Fee

Description	Rate – determined by City Ordinance
Warehousing	Based on Square footage of building
Apartments	Based on number of apartments 1- Bedroom 2- Bedroom 3- Bedroom
Barber Shop & Beauty Parlor	Based on number of chairs
Car Wash	Based on square footage
Gas Station (full service)	Based on number of pumps
Grocery Store	Based on Square footage
Hotel- Motel	Based on number of rooms
Laundry Self Service	Based on number of machines
Office	Based on square footage
Restaurants	Based on number of seats
The fee is calculated by the City Clerk at the time the application is submitted.	

FY2024 Utility Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

MISCELLANEOUS Utility Fees

Description	Rate	Fee
Late Fees	% of Balance	10%
Returned Check Fee	Flat	$50.00
Disconnection Fee	Flat	$75.00
Meter Check Fee	Flat	$50.00

Fees Relating to Theft/damages of Services.

Description	Rate	Fee
Meter Tampering Fee	Citation Fines	Up to $1000.00
Stolen Meter Fee	Flat	$1,000.00
Meter Cost**	Flat	$150.00
MXU Cost**	Flat	$160.00
Meter Box**	Flat	$420.00
Water Meter Cable**	Flat	$21.00
Administrative Fee for Replacement*	Flat	$200.00

** These costs are determined by the vendor and are subject to change

*Minor Cable Replacement $50.00 Administrative Fee

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

ALCOHOL BEVERAGE LICENSE FEES

Description	Rate	Fee
Distilled Spirits consumption on premises within the Central Business District	Annual	$1,591.31
Distilled Spirits consumption on premises outside the Central Business District	Annual	$4,243.50
Distilled Spirits – Wholesale	Annual	$2,121.75
Distilled Spirits – Manufacturer	Annual	$4,243.50
Distilled Spirits by the package Retail	Annual	$5,304.38
Wine Package Retail	Annual	$530.44
Wine consumption on premises	Annual	$318.26
Wine – Wholesale	Annual	$265.22
Wine – Manufacturer	Annual	$265.22
Wine – Importer	Annual	$212.18
Malt Beverage Package Retail	Annual	$530.44
Malt Beverage consumption on premises	Annual	$530.44
Malt Beverage – Wholesale	Annual	$ 265.22
Malt Beverage – Manufacturer	Annual	$795.66
Advertisement Fee	Initial Fee	**Varies (contact clerk)**
Returned Check	Each	$50.00
Administrative Fee	Flat	$50.00

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

OCCUPATIONAL TAXES

Number of Employees	Rate Calendar Year 2023 Paid Before January 31,2023 *$50.00 Administrative Fee included*	Rate Calendar Year 2023 paid After January 31,2023 *20% penalty included*
1	$196.85	$236.22
2	$241.54	$289.85
3	$286.05	$343.26
4	$339.19	$407.03
5	$348.28	$417.93
6	$393.31	$471.97
7	$420.25	$504.30
8	$430.82	$516.98
9	$447.10	$536.52
10 to 99	$447.10 +45.47 per employee in excess of 9	$536.52 +45.47per employee in excess of 9
100 to 499	$4,543.38 +35.77 per employee in excess of 99	$5,452.06 +35.77 per employee in excess of 99
500 and over	$18,855.70 +28.78 per employee in excess of 499	$22,626.84 +28.78 per employee in excess of 499
Unrestricted	Insurance Company (Flat)	$75.00

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

SPECIAL EVENT FEES

Description	Rate	Fee
Permit Filing Fee	Flat	$25.00
Beverage Caterers - Beer & Wine	Flat	$30.00
Beverage Caterers – Distilled Spirits	Flat	$50.00
Temporary for Special Event with sales	Each	$50.00 per day up to $2000.00 Max
Temporary for Special Event without sales	Each	$50.00 per day up to $2000.00 Max
*Certification of Liability must be provided along with application.		

FILM PRODUCTION FEES

Description	Rate	Fee
Film Permit – Professional	Flat	$25.00
Film Permit - Student	Flat	$0.00
*Professional Productions Registration Form must be complete with the Savannah Regional Film Commission		

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

LEISURE SERVICES

FACILITY RENTAL FEES			
Description	**Current Resident**	**Non-Resident**	**Deposit**
Community House	$155.25 Full Day	N/A	$51.75
P.B. Edwards, JR. Gym	$67.28 per hour	$87.98	$51.75(resident)/$103.50 (non-resident)
	$517.50 Full Day	$703.80 Full Day	$51.75(resident)/$103.50 (non-resident)
Houston Church	$155.25 Full Day	$258.75 Full Day	$51.75
Lewis Mobley Park	$62.10 per hour includes lights (2-hr minimum)	$87.98 per hour (2-hr minimum)	$51.75(resident)/$103.50 (non-resident)
	$983.25 Full Day	$1,138.50 Full Day	$207.00
	$1,914.75 Weekend	$2,277.00 Weekend	$207.00
	$103.50 Concessions Full Day	$155.25 Concessions Full Day	$207.00
Lions Ball Park / Sonny Dixon Field	$67.28 per hour (2- hr minimum)	$87.98 per hour (2- hr minimum)	$51.75
	$517.50 Full Day	$672.75 Full Day	$258.75
	$103.50 Full Day Concessions	$155.25 Full Day Concessions	$258.75
	$77.63 club house only (2-hr minimum)	$98.32 per hour (2-hr minimum)	$258.75
	$103.50 per hour to rent Park & Club	$181.13 per hour to rent Park & Club	$258.75
	$1,138.50 Weekend Tournament Rental	$1,552.50 Weekend Tournament Rental	$258.75
HEALTH WELLNESS & RECREATION SESSIONS			
Yoga, Fitness, Aerobics & Zumba etc.	Prices determined by Director	Prices determined by Director	N/A

Continued next page

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

CURRENT SPORTS AND LEISURE PROGRAMS			
Basketball, Baseball, Softball, T-Ball Football, Cheerleading, Volleyball, Soccer	$67.28 per season	$87.98 per season	N/A

INDIVIDUAL AND DUAL SPORTS & ACTIVITIES			
Gymnastics, Dance and Camps	Prices determined by Director	Prices determined by Director	Prices determined by Director
Summer Clinics and Camps	Prices determined by Director	Prices determined by Director	Prices determined by Director

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

DEVELOPMENT SERVICES

DEVELOPMENT SERVICES		
Description		**Rate**
Administrative Fee		$82.50
Re-inspection Fee – Building Inspector	First Second Third	$55.00 $82.50 $110.00
Re-Inspection Fee – Fire Marshal		$55.00
Permits not completed by original applicant	Per inspection	$55.00
CDM		$110.00
Expired Permit Re-approval		$110.00
Development Fees		
Master Plan Review	(Major Subdivision)	$330.00
Preliminary Plan	(Major Subdivision) Plus, per lot	$550.00 $55.00
Preliminary Plan	(Minor Subdivision)	$440.00
Final Plat	(Major or Minor Subdivision) per page per lot	$440.00 $11.00 $55.00
Site Plan	Revision to PUD Specific Development	$1100.00
Site Plan	Revision to PUD General/Concept	$330.00
Zoning Map Amendment	Plus, per acre	$550.00 $55.00
Text Amendment		$330.00
Copy of Zoning Ordinance		$110.00
Copy of Zoning Ordinance Map	Per Page	$110.00
Engineering Fees	Varies by Bill	
BUILDING PERMIT FEES (Vertical Construction) Permit fees		
Project Valuation $1.00 - $200,000		$11 per thousand
Project Valuation $200,001 - $500,000	First 200,000	$2,200.00 Plus $9.90 for each additional thousand

Continued next page

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

Project Valuation $500,001 and up	First 500,000	$5,170.00 Plus $3.85 for each additional thousand
Plan Check Fee		One half of building fee
Residential pools	(Single-family)	$110.00
Multifamily or public pools		$220.00
Docks	Single Family	$110.00
Docks	Multifamily and Commercial	$192.50
Permanent Sign	Per square foot	$7.70 per square foot or 200 minimum
Billboard Sign		$1,650.00
Temporary Sign		$220.00
Sign Electrical Fee		$110.00
Moving of building or structures		$330.00
Demolition of building or structures	Less than 400 square feet	$110.00
Demolition of building or structures	Greater than 400 square feet	$220.00
Well installation	Shallow well less than 44 ft	$110.00
Well installation	Deep Well	$110.00
Landfills, mining, ponds		$220.00
Fence		$110.00
Driveway Pipe Application	Plus, per square foot for pipe	$55.00 $27.50
Electrical		$110.00
Plumbing		$110.00
Mechanical		$110.00
New Underground tank installation per tank inspection	Per tank inspection	$55.00
Leak detection system installation, per inspection	Per inspection	$55.00
New integral piping system installation,	Per inspection	$55.00
Zoning Verification Letter		$110.00
Permit Contractor Change		$82.50
Stop work order fee		$550.00

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

Continued Building Permit Fees		
Work with no permit fee		$550.00
Extend permit for (6) six months fee		$275.00
Occupancy Change Permit		$330.00
Fire Marshal Review	All Projects	$275.00
Occupy Building without a Certification of Occupancy fee		$550.00
¾ inch water meters from public works	Each	$852.50
Zoning Board of Appeals Application		$330.00
Public Hearing schedule change request		$275.00
TAP FEES		
Hotel, Motels, Inns	Initial Connection Expansion	$7,425.00
Office, retail shops, commercial, and industrial		
Three-fourths inch by five-eighths inch meter		$495.00
One-inch meter		$618.20
Two-inch meter		$825.00
Three-inch meter		$2,062.00
Four-inch meter		$4,125.00
Six-inch meter		$7,755.00
Eight-inch meter		$9,570.00
FIRE PROTECTION TAP – Any residential, commercial, institutional/industrial structure		
Three-inch meter		$2,062.50

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

Continued Fire Protection Tap		
Four-inch meter		$4,125.00
Six-inch meter		$7,755.00
Eight-inch meter		$9,570.00
Locate, initial open trench and final		$85.50
Omni Marker		$13.75
AID TO CONSTRUCTION		
City of Port Wentworth	Per ERU	$4,774.69
Georgia Highway 21 / Crossgate	Per ERU	$6,841.84
I-95 and Highway 21	Per ERU	$8,157.44
Rice Hope Service District	Per ERU	$8,196.67
Lake Shore	Per ERU	$5,347.58

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

FIRE PROTECTION FEE

FACILITY RENTAL FEES			
Description	**Inside City**	**Outside City**	
Rate Per Square Foot	$ 0.029650	$ 0.045403	

*Minimum Inside City Limits $120.00 per business

*Minimum Outside City Limits $300.00 per business

*Cap $75,000 per business

LIFE AND SAFETY INSPECTIONS		
Description	**Rate**	**Fee**
Inspection	Annual	$100.00
Apartment and Hotel Room Inspections	TBD	$100.00
Single Family Home Inspections	TBD	$100.00
Apartment Transition Inspection	TBD	$50.00
FIRE OPERATION FEES		
Description	**Rate**	**Fee**
Vehicle Fires	TBD	$750.00
Commercial Vehicle Fires	TBD	$1,500.00
Accidents/Vehicle Clean Up	TBD	$750.00

FY2024 Fee Schedule

Adopted by the City Council on 06/20/2024
Effective 01/15/2025

TECHNOLOGY DEPARTMENT

CLIC – CONFERENCE SPACE		
Description		**Rate**
CLIC – Conference Room 2600 sq ft. Up to 32 guests 16 computers (2) 4k Projector w/Screens Wireless Internet Coffee Bar Available (must supply coffee)	Public Government Entities Full Day	$150.00 (3-hr minimum) $100.00 $600.00 + 75.00 per hour (afterhours)
Cleaning Fee	Full Day Booking Only	$280.00

GLOSSARY OF TERMS

The following definitions of terms are presented to facilitate understanding of the narrative discussions and illustrations included in this text and the terminology generally employed in governmental budgeting, accounting, auditing, and financial reporting.

A.C.C.G. – Association of County Commissioners of Georgia.

ACCOUNTING PERIOD – The period at the end of which and for which financial statements are prepared.

ACCOUNTING PROCEDURES – All processes which discover, record, classify, and summarize financial information to produce financial reports and to provide internal control.

ACCOUNTING SYSTEM – The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

ACCRUAL BASIS OF ACCOUNTING – The basis of accounting, under which transactions are recognized when they occur, regardless of the timing of related cash flows.

ACCRUED EXPENSES – Expenses incurred and recorded but not due for payment until a later date.

ACTIVITY – A specific and distinguishable line of work performed by one or more organizational components of a government for the purpose of accomplishing a function for which the government is responsible. For example, "food inspection" is an activity performed in the discharge of the "health" function.

ADA – American Disabilities Act

ADOPTED (APPROVED) BUDGET – The funds appropriated by the legislative body at the beginning of the year.

AD VALOREM TAX – (Latin for according to value) a tax levied on the assessed value of real or tangible personal property. It is also known as “Property Tax.”

AGENCY FUND – A fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, and/or other funds.

ALLOCATE – To divide a lump-sum appropriation into parts which are designated for expenditures by specific organization units and/or for specific purposes, activities, or objects.

ALLOTMENT – Part of an appropriation which may be encumbered or expended during an allotment period.

AMORTIZATION – The systematic allocation of the discount, premium, or issue costs of a bond to expense over the life of the bond. It is also the systematic allocation of an intangible asset to expense over a certain period.

APPRAISE – To make an estimate of value, particularly of the value of property. If the property is valued for purposes of taxation, the less-inclusive term "assess" is substituted for this term.

APPROPRIATION – A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes.

ASSESS – To value property officially for the purpose of taxation.

ASSESSED VALUATION – A stated percentage of the fair market value.

ASSESSED VALUE – The value at which property is taxed. The assessed value in the State of Georgia is 40% of the fair market value.

ASSETS – Resources owned or held by governments which have monetary value.

AUDIT – A methodical examination of utilization of resources. It concludes in a written report of its finding. An audit is a test of management's accounting system to determine the extent to which internal accounting controls are both available and being used.

AUTHORITY – A government or public agency created to perform a single function or a restricted group of related activities. Usually, such units are financed from service charges, fees, and tolls, but in some instances, they also have taxing powers.

BALANCE SHEET – The basic financial statement which discloses the assets, liabilities, and equities of an entity at a specified date in conformity with GAAP.

BALANCED BUDGET – A budget is balanced when the sum of estimated revenues and appropriated fund balances are equal to appropriations.

BASE BUDGET – Ongoing expense for personnel, contractual services, supplies, and the replacement of equipment required to maintain service levels previously authorized by the elected officials.

BOND – A written promise to pay a specified sum of money, called the face value or principal amount, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures.

BUDGET – A comprehensive financial plan of operations for a given period which displays the estimated expenditures to provide services or to accomplish a purpose during that period together with the estimated sources of revenue (income) to finance those expenditures. Most local governments have two types of budgets – the "Operating Budget" and the "Capital Improvement Budget."

BUDGET AMENDMENT – the mechanism used to revise the operating budget of state or local government to reflect changes that occur throughout the fiscal year. Once the operating budget is completed, it can only be changed by Budget Amendment.

BUDGET CALENDAR – The schedule of key dates which the local government follows in the preparation, adoption, and administration of the budget.

BUDGET DOCUMENT – The official written statement used by the budget-making authority to present a comprehensive financial program to the appropriating body.

BUDGET MESSAGE – A general discussion of the budget presented in writing as a part of or supplement to the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the County Administrator.

BUDGET RESOLUTION – The official enactment by the legislative body legally authorizing local government officials to obligate and expend resources.

BUDGET STRUCTURE – The way the budget is organized; often determined by the size, the form of government and the number of services provided.

BUDGET TRANSFER – A transfer of appropriations or revenues between two or more accounts within the same fund. The budged fund total is not changed.

BUDGETARY CONTROL – The control or management of a government or enterprise in accordance with approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

CAPITAL BUDGET – A spending plan for the acquisition of capital assets, such as roads, buildings, water and sewer infrastructure, land, and equipment.

CAPITAL EQUIPMENT – Equipment with a value of more than $1,000 and an expected life of more than one year, such as automobiles, computers, and furniture.

CAPITAL IMPROVEMENT – Physical assets, constructed or purchased, that have a minimum useful life of more than one year and minimum cost of $25,000. Capital improvements typically involve physical assets, such as buildings, streets, water and sewage systems, and recreation facilities.

CAPITAL GRANTS – Grants which are restricted by the grantor for the acquisition and/or construction of fixed assets.

CAPITAL OUTLAYS – Expenditures which result in the acquisition of or addition to fixed assets. Within the departmental operating budget these types of expenditures would be over $5,000. Within the Capital Improvement Program these types of expenditures would have a minimum threshold of $25,000.

CAPITAL PROJECTS FUND – A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds, Special Assessment Funds, and Trust Funds).

CASH – An asset account reflecting currency, coin, checks, postal and express money orders, and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

CASH BASIS OF ACCOUNTING – A basis of accounting under which transactions are recognized only when cash changes hands.

CGRDC – Coastal Georgia Regional Development Commission

(CIP) CAPITAL IMPROVEMENT PROGRAM – A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise.

CLASSIFIED POSITIONS – Positions subject to the position classification plan which assigns positions to a specific class based on an analysis of the tasks, duties, and responsibilities of the position along with the required qualifications, knowledge, and skills, and carry the same salary range.

CMSA – Consolidated Metropolitan Statistical Area; a geographic entity defined by the federal Office of Management and Budget for use by federal statistical agencies. An area becomes a CMSA if it meets the requirements to qualify as a metropolitan statistical area, has a population of 1,000,000 or more, if component parts are recognized as primary MSA, and local opinion favors the designation.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) – the official annual report of a government. It includes five Combined Statements – Overview (the "liftable" General Purpose Financial Statements) and basic financial statements for each individual fund and account group prepared in conformity with (GAAP) and organized into a financial reporting pyramid. The Governmental Accounting Standards Board (GASB) changed the name of the Comprehensive Annual Financial Report (CAFR) to the Annual Comprehensive Financial Report (ACFR) on October 19, 2021.

CONTINGENCY – A reserve of funds which are set aside to cover emergencies or unforeseen events that occur during the fiscal year, such as, new federal or state mandates, shortfalls in revenue, and unanticipated expenditures.

COUNTY/CITY – A political subdivision of the State which is empowered to levy and collect taxes and provide services to citizens within its boundaries.

COUNTY TAX RATE – Rate applied to the value of the property to determine the amount of taxes owed on it.

C.R.C. – Coastal Regional Commission.

DCA – Department of Community Affairs

DEBT – An obligation resulting from the borrowing of money or from the purchase of goods and services. The debts of governments include bonds, time warrants, notes, and floating debt.

DEBT LIMIT – The maximum amount of gross or net debt which is legally permitted.

DEFICIT – (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period.

DEPARTMENT – An organizational unit responsible for carrying out a major governmental function, such as, Sheriff Department, Public Works, Elections, Voter Registration, Tax Commissioner, and Tax Assessor.

DEPRECIATION – Expiration in the service life of fixed assets, other than wasting assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence.

DIGEST GROWTH – Increase in the assessed value of taxable property in the County.

E911 – Emergency Telephone System

ENCUMBRANCE – The commitment of appropriate funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure. It may be in the form of a purchase order, purchase requisition, or a contract for goods and services.

ENTERPRISE FUND – A fund established to account for operations (a) that are financed and operated in a manner like private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the public on a continuing basis be financed or recovered primarily through user charges.

EXEMPTION – A reduction to the assessed value of property. The most common exemption is the $40,000 homestead exemption allowed if the owner uses the property as the principal residence.

EXCISE TAXES – Also known as selective sales taxes. There are three basic types; benefit-based excise tax attempts to recover the cost of providing a service to those who use it, such as hotel/motel tax, privilege taxes such as business/occupation taxes, and sumptuary tax, such as the alcohol (sin) taxes.

EXPENDITURES – Decreases in net financial resources. Expenditures include current operating expenses which require the current or future use of net current assets, debt service, and capital outlays used in funds that are accounted for on the modified accrual basis of accounting. (Governmental funds)

EXPENSES – Decreases in net total assets. Expenses represent the total cost of operations during a period regardless of the timing of related expenditures used in funds that are accounted for on the accrual basis of accounting. (Proprietary funds)

FAIR MARKET VALUE – What the property would bring if it were sold on the open market at the usual value.

FISCAL YEAR – Any period of 12 consecutive months to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

FIXED ASSETS – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FIXTURES – Attachments to buildings which are not intended to be removed and which cannot be removed without damage to the buildings.

FULL-TIME EQUIVALENT (F.T.E.) – The number of approved positions equated to full-time basis (e.g., two half-time positions equal one full-time equivalent position).

FUNCTION – A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. For example, public health is a function.

FUND – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific

activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE – The difference between revenues and expenditures.

GAAP – General Accepted Accounting Principals

GASB – The Governmental Accounting Standards Board is an independent organization that establishes and improves standards of accounting and financial reporting for U.S. state and local governments.

GENERAL FUND – A fund containing revenues, such as property taxes, not designated by law for a special purpose. The fund used to account for all financial resources except those required to be accounted for in another fund.

GENERAL OBLIGATION BONDS – Bonds for the payment of which the full faith and credit of the issuing government are pledged.

GENERAL REVENUE – The revenues of a government other than those derived from and retained in an enterprise.

GOAL – A long-range desirable result attained by achieving objectives designed to implement a strategy.

GOVERNMENTAL ACCOUNTING – The composite activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of governments.

GOVERNMENTAL FUNDS – Funds generally are used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds, and permanent funds.

GRANT – A contribution of assets (usually cash) from one government unit or organization to another. Typically, these contributions are made to local governments from the state or federal governments to be used for specific purposes and required distinctive reporting.

HOMESTEAD EXEMPTION – A reduction in real property valuations for people living on their land.

IDC – Indirect Cost; an expense that is not directly connected to a specific operation or function but is incurred in support of that operation or function.

IMPROVEMENTS – Buildings, other structures, and other attachments or annexations to land which are intended to remain so attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers.

INTERNAL AUDIT – An independent appraisal activity within an organization for the review of operations as a service to management. It is a managerial control which functions by measuring and evaluating the effectiveness of other controls.

INTERNAL SERVICE FUND – A fund used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, or to other governments, on a cost-reimbursement basis.

INVENTORY OF SUPPLIES – An asset account which reflects the cost of supplies on hand for use in operations.

LEASE-PURCHASE AGREEMENTS – Contractual agreements which are termed "leases," but which in substance amount to purchase contracts for equipment and machinery.

LEGAL DEBT MARGIN – The net amount of external financing resources that is available to the jurisdiction through the issuance of General Obligation bonds. In Georgia, the constitutional debt limit for GO bonds for counties is 10 percent of the assessed value of taxable property.

LEVY – To impose taxes, special assessments, or service charges for the support of County activities.

LIABILITIES – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date.

(LOST) LOCAL OPTION SALES TAX – A voter approved % of sales tax collected from retailers within a County.

MANDATE – Any responsibility, action, or procedure that is imposed by one sphere of government on another through constitutional, legislative, administrative, executive, or judicial action as a direct order or that is required as a condition of aid.

MAJOR FUND – Any fund whose revenues or expenditures, excluding other financing sources and uses, constitute more than 10 percent of the revenues or expenditures of the appropriated budget.

MILLAGE RATE – Rate applied to taxable value to determine property taxes. The ad valorem tax rate expressed in the amount levied per thousand dollars of the taxable assessed value of property. One mill is 1/10th of a penny, and is equal to one dollar per thousand.

MISSION – Describes what the organization does, who it does it for, and how it does it.

MODIFIED ACCRUAL BASIS OF ACCOUNTING – Basis of accounting used in conjunction with the current financial resources measurement focus that modifies the accrual basis of

accounting in two important ways (1) revenues are not recognized until they are measurable and available, and (2) expenditures are recognized in the period in which governments in general normally liquidate the related liability rather than when that liability is first incurred (if earlier).

MUNICIPALITY – A local government having governmental, corporate, and proprietary powers to enable it to conduct municipal government, perform municipal functions, and render municipal services.

M&O – Maintenance and Operations

MPC – Metropolitan Planning Commission

MSA – Metropolitan Statistical Area; a geographic entity defined by the federal Office of Management and Budget for use by federal statistical agencies, based on the concept of a core area with a large population nucleus, plus adjacent communities having a high degree of economic and social integration with that core.

MWBE – Minority/Women Business Enterprise

NET ASSETS – An account reflecting the accumulated earnings of an Enterprise or Internal Service Fund.

NON-CLASSIFIED POSITIONS – Positions not subject to the position classification plan.

NON MAJOR FUND – A fund that does not meet the criteria for a major fund as defined.

(OPEB) OTHER POST EMPLOYMENT BENEFITS – Benefits provided to retired employees other than their pensions (i.e. health, life, and dental insurance).

OBJECTIVE – Something to be accomplished expressed in specific, well-defined and measurable terms, and achieved within a specific time frame.

OPERATING BUDGET – Plans for current expenditures and the proposed means of financing them. The annual operating budget (the biennial operating budget) is the primary means by which most of the financing, acquisition, spending, and service delivery activities of a government are controlled. Where not required by law the annual operating budgets are essential to sound financial management and should be adopted by every government.

ORDINANCE – A formal legislative enactment by the governing board of the County. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the local government to which it applies.

PAY-AS-YOU-GO BASIS – A term used to describe the financial policy of a government which finances all of its capital outlays from current revenues rather than by borrowing.

PERFORMANCE MEASURES – Specific quantitative and qualitative measures of work performed.

PROPERTY TAXES – Tax based on assessed value of a property, either real estate or personal. Tax liability falls on the owner of record as of the appraisal date.

PROPRIETARY FUND – A fund which operates similarly to the private sector and focuses on the measurement of net income.

RESERVE – (1) An account used to earmark a portion of fund balance to indicate that it is not appropriate for expenditure; and (2) an account used to earmark a portion of fund equity as legally segregated for a specific future use.

RESOLUTION – A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.

RESTRICTED ASSETS – Monies or other resources, the use of which is restricted by legal or contractual requirements.

RETAINED EARNINGS – A fund equity account which reflects accumulated net earnings (or losses) of a proprietary fund. As in the case of fund balance, retained earnings may include certain reservations of fund equity.

REVENUE BONDS – Bonds whose principal and interest are payable exclusively from specific projects or special assessments, rather than from general revenues.

REVENUES – Sources of income received during a fiscal year, operating transfers from other funds, and other financing sources such as the proceeds derived from the sale of fixed assets.

ROLLBACK RATE – A tax rate calculated to offset growth in the tax digest due to reassessment of property. It is equal to the previous year's millage rate minus the millage equivalent of the total net assessed value added by reassessments. The intent is to keep the tax bill to the property owner level from year to year.

SPECIAL ASSESSMENT – A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

SPECIAL DISTRICT – An independent unit of local government organized to perform a single governmental function or a restricted number of related functions. Special districts usually have the power to incur debt and levy taxes.

SPECIAL REVENUE FUND – A fund used to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, or for major capital projects) that are legally restricted to expenditure for specified purposes.

(SPLOST) SPECIAL PURPOSE LOCAL OPTIONS SALES TAX – An optional sales tax of one cent per dollar approved by local referendum. Proceeds are used for capital projects and debt retirement. The referendum authorizes collection for a specific period.

(STD) SPECIAL TAX DISTRICT – A defined area within the county where special services are rendered and the costs of the special services are paid from revenues collected from Real and Personal Tax and service charges imposed within that area.

STATUTE – A law enacted by a duly organized and constituted legislative body.

(TANs) TAX ANTICIPATION NOTES – Note (sometimes called warrants) issued in anticipation of collection of taxes. Usually retire able only from tax collections and frequently only from the proceeds of the tax levy whose collection they anticipate.

TAX DIGEST – A listing of the total taxable value (i.e. fair market value) of all property, real and personal, in the County.

TAX RATE – The amount of tax stated in terms of a unit of the tax base; for example, 25 mill per dollar of assessed valuation of taxable property.

TAX RETURN – Form used to report taxable income and property.

TAXES – Compulsory charges levied by a government for the purpose of financing services.

TRANSFER IN/OUT – Amounts transferred from one fund to another to assist in financing the services of the recipient fund.

TRUST FUND – A fund used to account for assets held by the County in a trustee capacity or as an agent for individuals, such as the pension fund.

UNINCORPORATED AREA – That portion of the County which is not within the boundaries of any municipality.

PORT WENTWORTH • GEORGIA
STAND UP FOR AMERICA CITY
ESTABLISHED 1957

FISCAL YEARS 2025-2029

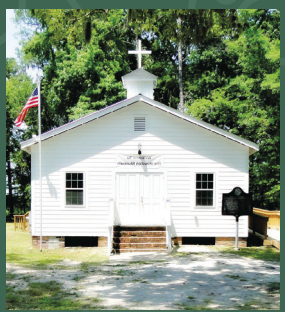
CAPITAL BUDGET












----------Page Left Intentionally Blank----------

TABLE OF CONTENTS

	Page No.
1. Budget Message	5
• City Manager's Message	6
• Capital Budget Charts	7
2. Capital Budget	10
• Project List	11
• Five Year Plan	11
• Source of Capital and Department Allocation	12
3. General Fund Capital Project Forms	17
4. Hotel Motel Fund Capital Project Proposal Forms	39
5. SPLOST Fund Capital Project Proposal Forms	41
6. Enterprise Fund Capital Project Proposal Forms	52
7. Debt Service Budget	59

----------Page Left Intentionally Blank----------

FY 25

BUDGET MESSAGE

CITY OF PORT WENTWORTH
Georgia
7224 GA Highway 21 | Port Wentworth, Georgia 31407
Phone (912) 964-4379 | Fax (912) 966-7429
www.cityofportwentworth.com

May 21, 2024

ELECTED OFFICIALS

MAYOR
Gary Norton

COUNCIL MEMBERS
Gabrielle Nelson, Mayor Pro-Tem
Thomas Barbee, At-Large P1
ArtLise Alston-Cone, At-Large P2
Mark Stephens, District 2
Rufus Bright, District 3
Shawn Randerwala, District 4

CITY MANAGER
Steve Davis

Dear Mayor and Members of the Port Wentworth City Council,

Enclosed please find the FY 2025 – 2029 Tentative Capital Plan for the City of Port Wentworth. The FY 2025 Capital Budget within the five-year plan proposes critical projects required to meet public safety, environmental and recreational needs. It also funds economic development projects with long term revenue enhancements.

The budget includes new revenue, borrowing and use of reserve funds totaling $51.0 million. There are a total of 37 projects across the four major fund groups to include:

- $21.8 million for new park construction
- $ 9.05 million for the new fire house construction
- $ 9.0 million in Economic Development
- $ 2.5 million in Force Main construction
- $ 2.4 million in Downtown Sewer/Water Rehabilitation
- $ 2.07 million in Federal and State Grants
- $ 1.27 million in Public Safety Equipment
- $ 1.09 million in Public Works
- $ .98 million in City Hall expansion and improvements
- $ .85 million in Wastewater Treatment improvements

The Capital Plan also serves my strategic goal to provide a state-of-the-art public park and recreational venue for residents, improve fire protection, revitalize Down Town sewer and water infrastructure, reduce the use of leased office space and consolidating the location of city departments into one location, continue the modernization of the public safety fleet and reducing high-cost of vehicle maintenance and enhance economic opportunity within the city.

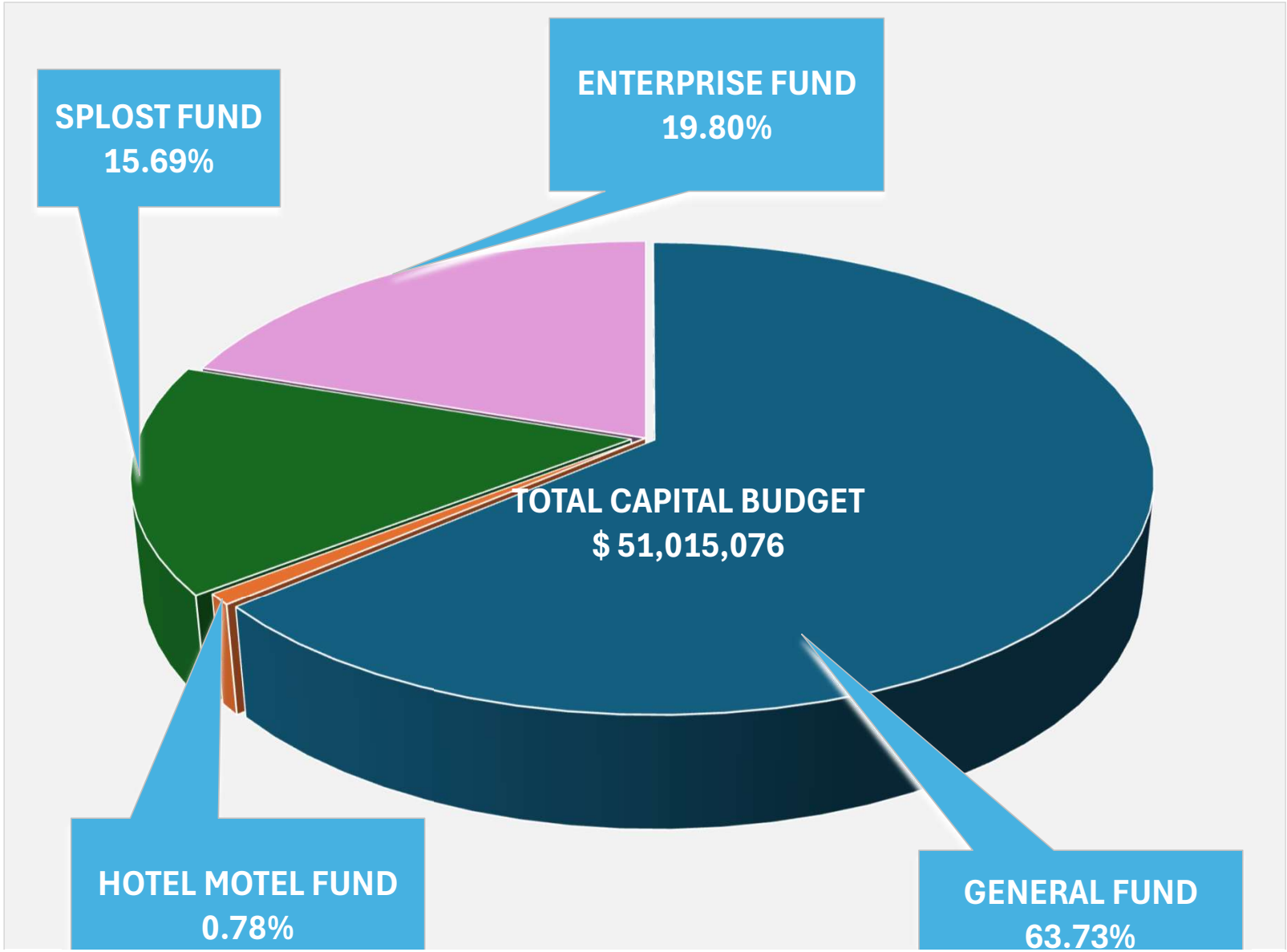
Detailed descriptions and justifications for each project are included in the budget. In addition, there is a five-year projection covering the four major fund groups within our budget, General Fund, Hotel Motel Fund, SPLOST Fund and Enterprise Fund.

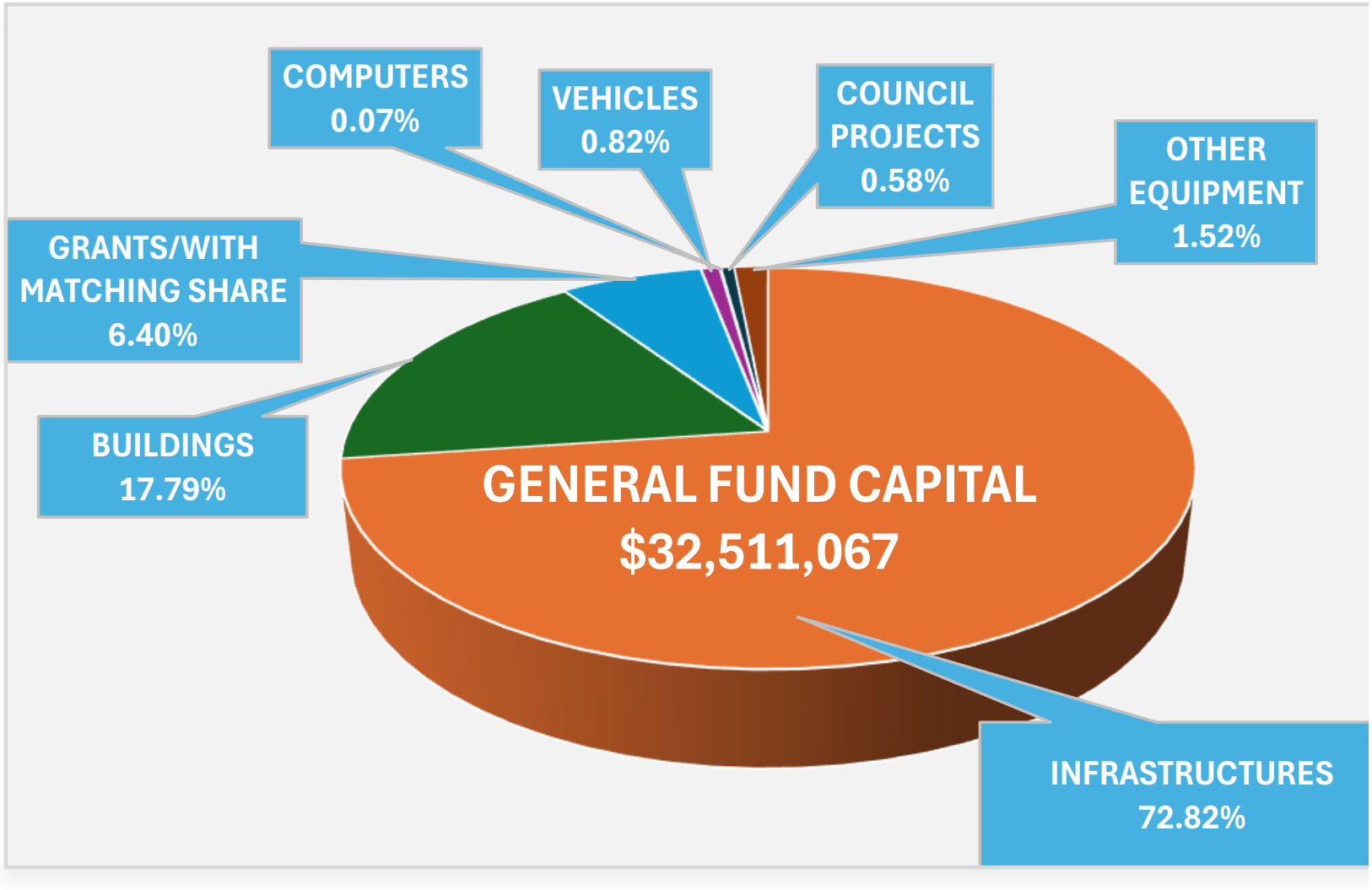
Thank you for your continuing support in planning the City's FY 2025 – FY 2029 Capital Plan.

Sincerely,

Steve Davis, MPS CPM
City Manager

CAPITAL BUDGET FY 2025




COMPUTERS
0.07%
VEHICLES
0.82%
COUNCIL
PROJECTS
0.58%
OTHER
EQUIPMENT
1.52%
GRANTS/WITH
MATCHING SHARE
6.40%
BUILDINGS
17.79%
GENERAL FUND CAPITAL
$32,511,067
INFRASTRUCTURES
72.82%

----------Page Left Intentionally Blank----------

FY 25

CAPITAL BUDGET

CAPITAL BUDGET FY 2025

FIVE YEAR PROJECTION

	PROJECT#	FUNDING SOURCE	DEPARTMENT	FUND	GL CODE	SPECIFIC PROJECTS	FY 25	FY 26	FY 27	FY 28	FY 29	TOTAL
1	25-0050	General Funds	Administration	100	5-1500-541001	City Hall Infrastructure	200,000	-	-	-	-	200,000
2	25-0051	General Funds	Administration	100	5-1500-542500	Equipment	34,036	-	-	-	-	34,036
3	25-0052	General Funds	Technology	100	5-1600-541001	Infrastructure	19,487	-	-	-	-	19,487
4	25-0053	General Funds	Technology	100	5-1600-542400	Computers	35,000	20,000	20,000	20,000	20,000	115,000
5	25-0054	General Funds	Technology	100	5-1600-542500	Other Equipment	127,004	-	-	-	-	127,004
6	25-0055	General Funds	Court	100	5-2650-542500	Equipment	5,000	5,000	5,000	5,000	5,000	25,000
7	25-0056	General Funds	Fire	100	5-3500-541001	Infrastructure	9,048,695	-	-	-	-	9,048,695
8	25-0057	General Funds	Fire	100	5-3500-542200	Vehicles	120,000	550,000	130,000	130,000	600,000	1,530,000
9	25-0058	General Funds	Public Works	100	5-4200-541001	Infrastructure	173,000	175,000	175,000	175,000	175,000	873,000
10	25-0059	General Funds	Public Works	100	5-4200-541001	Buildings	25,000	50,000	50,000	50,000	50,000	225,000
11	25-0060	General Funds/Grant	Public Works	100	5-4200-541001	Infrastructure	327,782	140,000	147,000	154,350	162,068	931,200
12	25-0061	General Funds/Grant	Public Works	100	5-4200-541001	Infrastructure	423,171	-	-	-	-	423,171
13	25-0062	General Funds/Grant	Public Works	100	5-4200-541001	Infrastructure	476,875	-	-	-	-	476,875
14	25-0063	General Funds/Grant	Public Works	100	5-4200-541001	Infrastructure	1,200,000	-	-	-	-	1,200,000
15	25-0064	General Funds/SUFA Donations	Public Works	100	5-4200-541001	Infrastructure	19,285	20,000	20,000	20,000	20,715	100,000
16	25-0065	General Funds/Grant	Public Works	100	5-4200-542500	Equipment	820,096	-	-	-	-	820,096
17	25-0066	General Funds	Leisure Services	100	5-6100-541001	Infrastructure	125,000	130,000	130,000	130,000	130,000	645,000
18	25-0067	General Funds	Leisure Services	100	5-6100-541001	Infrastructure	16,000,000	-	-	-	-	16,000,000
19	25-0068	General Funds	Leisure Services	100	5-6100-541001	Infrastructure	1,320,404	1,320,404	1,386,424	1,455,745	1,528,533	7,011,510
20	25-0069	General Funds	Economic Development	100	5-7500-541001	Infrastructure	2,011,232	-	-	-	-	2,011,232
						Total 100 Funds	32,511,067	2,410,404	2,063,424	2,140,095	2,691,315	41,816,306
						Park Eng/Construction						
21	25-0070	Hotel Motel Tax	Leisure Services	275	5-6100-541001	I-95/GA 21 Beautification	400,000	410,000	420,250	430,756	441,525	2,102,531
						Total 275 Funds	400,000	410,000	420,250	430,756	441,525	2,102,531
22	25-0071	SPLOST VII	Police	320	5-3200-542200	Vehicles	300,000	554,830	568,701	582,918	597,491	2,603,941
23	25-0072	SPLOST VII	Police	320	5-3200-542500	Flock Cameras	107,500	107,500	107,500	107,500	107,500	537,500
24	25-0073	SPLOST VII	Public Works	320	5-4200-541001	Road Infrastructure	275,000	1,103,883	1,131,481	1,159,768	1,188,762	4,858,893
25	25-0074	SPLOST VII	Public Works	320	5-4200-541001	Road Infrastructure	400,000	-	-	-	-	400,000
26	25-0075	SPLOST VII	Public Works	320	5-4200-541001	Habitat For Humanity Lift Station	400,000	-	-	-	-	400,000
27	25-0076	SPLOST VII	Public Works	320	5-4200-541001	Down Town Sewer Rehabilation	2,390,350	551,942	565,740	579,884	594,381	4,682,297
28	25-0077	SPLOST VII	Public Works	320	5-4200-542200	Heavy Equipment	175,000	-	-	-	-	175,000
29	25-0078	SPLOST VII	Public Works	320	5-4200-542200	Vehicles	235,000	-	-	-	-	235,000
30	25-0079	SPLOST VII	Leisure Services	320	5-6100-541001	Park Engineering/Construction	1,732,391	1,471,845	1,508,641	1,546,357	1,585,016	7,844,249
31	25-0080	SPLOST VII	Economic Development	320	5-7500-541001	Development Authority Eng/Construction	1,988,768	-	-	-	-	1,988,768
						Total 320 Funds	8,004,009	3,790,000	3,882,063	3,976,427	4,073,150	23,725,648
32	25-0081	Enterprise Fund	Administration	505	5-1500-541001	City Hall Infrastructure	750,000	-	-	-	-	750,000
33	25-0082	Enterprise Fund	Public Works	505	5-4200-541001	Force Main Construction	2,500,000	2,500,000	-	-	-	5,000,000
34	25-0083	Enterprise Fund	Waste Water Treatment Plant	505	5-4335-541001	Infrastructure	750,000	-	2,750,000	2,750,000	3,000,000	9,250,000
35	25-0084	Enterprise Fund	Water	505	5-4400-541001	Other Capital Projects	100,000	100,000	125,000	125,000	150,000	600,000
36	25-0085	Enterprise Fund	Leisure Services	505	5-6100-541001	Anchor Park Construction	1,000,000	-	-	-	-	1,000,000
37	25-0086	Enterprise Fund	Development Authority	505	5-7500-541001	Development Authority Facilities Construction	5,000,000	-	-	-	-	5,000,000
						Total 505 Funds	10,100,000	2,600,000	2,875,000	2,875,000	3,150,000	21,600,000
						Total All Funds	51,015,076	9,210,404	9,240,737	9,422,278	10,355,990	89,244,485

CAPITAL BUDGET FY 2025

	PROJECT#	FUNDING SOURCE	DEPARTMENT	FUND	GL CODE	SPECIFIC PROJECTS	SOURCE OF FUNDING: GENERAL FUND 100	HOTEL MOTEL FUND 275	SPLOST VII FUND 320	WATER FUND 505	TOTAL
1	25-0050	General Funds	Administration	100	5-1500-541001	City Hall Infrastructure	200,000	-	-	-	200,000
2	25-0051	General Funds	Administration	100	5-1500-542500	Equipment	34,036	-	-	-	34,036
3	25-0052	General Funds	Technology	100	5-1600-541001	Infrastructure	19,487	-	-	-	19,487
4	25-0053	General Funds	Technology	100	5-1600-542400	Computers	35,000	-	-	-	35,000
5	25-0054	General Funds	Technology	100	5-1600-542500	Other Equipment	127,004	-	-	-	127,004
6	25-0055	General Funds	Court	100	5-2650-542500	Equipment	5,000	-	-	-	5,000
7	25-0056	General Funds	Fire	100	5-3500-541001	Infrastructure	9,048,695	-	-	-	9,048,695
8	25-0057	General Funds	Fire	100	5-3500-542200	Vehicles	120,000	-	-	-	120,000
9	25-0058	General Funds	Public Works	100	5-4200-541001	Infrastructure	173,000	-	-	-	173,000
10	25-0059	General Funds	Public Works	100	5-4200-541001	Buildings	25,000	-	-	-	25,000
11	25-0060	General Funds/Grant	Public Works	100	5-4200-541001	Infrastructure	327,782	-	-	-	327,782
12	25-0061	General Funds/Grant	Public Works	100	5-4200-541001	Infrastructure	423,171	-	-	-	423,171
13	25-0062	General Funds/Grant	Public Works	100	5-4200-541001	Infrastructure	476,875	-	-	-	476,875
14	25-0063	General Funds/Grant	Public Works	100	5-4200-541001	Infrastructure	1,200,000	-	-	-	1,200,000
15	25-0064	General Funds/SUFA Donations	Public Works	100	5-4200-541001	Infrastructure	19,285	-	-	-	19,285
16	25-0065	General Funds/Grant	Public Works	100	5-4200-542500	Equipment	820,096	-	-	-	820,096
17	25-0066	General Funds	Leisure Services	100	5-6100-541001	Infrastructure	125,000	-	-	-	125,000
18	25-0067	General Funds	Leisure Services	100	5-6100-541001	Infrastructure	16,000,000	-	-	-	16,000,000
19	25-0068	General Funds	Leisure Services	100	5-6100-541001	Infrastructure	1,320,404	-	-	-	1,320,404
20	25-0069	General Funds	Economic Development	100	5-7500-541001	Infrastructure	2,011,232	-	-	-	2,011,232
						Total 100 Funds	32,511,067	-	-	-	32,511,067
21	25-0070	Hotel Motel Tax	Leisure Services	275	5-6100-541001	Park Eng/Construction I-95/GA 21 Beautification	-	400,000	-	-	400,000
						Total 275 Funds	-	400,000	-	-	400,000
22	25-0071	SPLOST VII	Police	320	5-3200-542200	Vehicles	-	-	300,000	-	300,000
23	25-0072	SPLOST VII	Police	320	5-3200-542500	Flock Cameras	-	-	107,500	-	107,500
24	25-0073	SPLOST VII	Public Works	320	5-4200-541001	Road Infrastructure	-	-	275,000	-	275,000
25	25-0074	SPLOST VII	Public Works	320	5-4200-541001	Road Infrastructure	-	-	400,000	-	400,000
26	25-0075	SPLOST VII	Public Works	320	5-4200-541001	Habitat For Humanity Lift Station	-	-	400,000	-	400,000
27	25-0076	SPLOST VII	Public Works	320	5-4200-541001	Down Town Sewer Rehabilation	-	-	2,390,350	-	2,390,350
28	25-0077	SPLOST VII	Public Works	320	5-4200-542200	Heavy Equipment		-	175,000	-	175,000
29	25-0078	SPLOST VII	Public Works	320	5-4200-542200	Vehicles	-	-	235,000	-	235,000
30	25-0079	SPLOST VII	Leisure Services	320	5-6100-541001	Park Engineering/Construction	-	-	1,732,391	-	1,732,391
31	25-0080	SPLOST VII	Economic Development	320	5-7500-541001	Development Authority Eng/Construction	-	-	1,988,768	-	1,988,768
						Total 320 Funds	-	-	8,004,009	-	8,004,009
32	25-0081	Enterprise Fund	Administration	505	5-1500-541001	City Hall Infrastructure	-	-	-	750,000	750,000
33	25-0082	Enterprise Fund	Public Works	505	5-4200-541001	Force Main Construction	-	-	-	2,500,000	2,500,000
34	25-0083	Enterprise Fund	Waste Water Treatment Plant	505	5-4335-541001	Infrastructure	-	-	-	750,000	750,000
35	25-0084	Enterprise Fund	Water	505	5-4400-541001	Other Capital Projects	-	-	-	100,000	100,000
36	25-0085	Enterprise Fund	Leisure Services	505	5-6100-541001	Anchor Park Construction	-	-	-	1,000,000	1,000,000
37	25-0086	Enterprise Fund	Development Authority	505	5-7500-541001	Development Authority Facilities Construction	-	-	-	5,000,000	5,000,000
						Total 505 Funds	-	-	-	10,100,000	10,100,000
						Total All Funds	32,511,067	400,000	8,004,009	10,100,000	51,015,076

CAPITAL BUDGET FY 2025

	DEPARTMENT/PROJECT ALLOCATION										
SOURCE OF THE CAPITAL	1500	1600	2650	3200	3500	3500	4200	6100	7500	4330 4335 4400	TOTAL
1 GENERAL FUND (NEW REV) CAPITAL PROJECTS											
Vehicles	-	-	-	-	120,000		-	-	-	-	120,000
Council Projects	-	-	-	-	-	-	173,000	125,000	-	-	298,000
Computers	-	181,491	-	-	-	-	-	-	-	-	181,491
Equipment	34,036	-	5,000	-	-	-	-	-	-	-	39,036
Buildings	-	-	-	-	-	-	25,000	-	-	-	25,000
TOTAL	**34,036**	**181,491**	**5,000**	**-**	**120,000**	**-**	**198,000**	**125,000**	**-**	**-**	**663,527**
2 GENERAL FUND (FB) CAPITAL PROJECTS											
Anchor Park Construction	-	-	-	-	-	-	-	1,320,404	-	-	1,320,404
City Hall Expansion	200,000	-	-	-	-	-	-	-	-	-	200,000
Development Authority Facilities Construction	-	-	-	-	-	-	-	-	2,011,232	-	2,011,232
GDOT/LMIG/LRA Road Construction/Match	-	-	-	-	-	-	39,000	-	-	-	39,000
GEMA/FEMA Generator Grant	-	-	-	-	-	-	164,019	-	-	-	164,019
GEMA/FEMA Stormwater Master Plan Grant/Matc	-	-	-	-	-	-	119,500	-	-	-	119,500
GEMA/FEMA Bonny Bridget Green Space/Match	-	-	-	-	-	-	42,317	-	-	-	42,317
Veterans War Memorial	-	-	-	-	-	-	19,285	-	-	-	19,285
TOTAL	**200,000**	**-**	**-**	**-**	**-**	**-**	**384,121**	**1,320,404**	**2,011,232**	**-**	**3,915,757**
3 GENERAL FUND LOAN/BOND PROJECTS											
Anchor Park Construction	-	-	-	-	-	-	-	16,000,000	-	-	16,000,000
Fire House Construction	-	-	-	-	9,048,695	-	-	-	-	-	9,048,695
TOTAL	**-**	**-**	**-**	**-**	**9,048,695**	**-**	**-**	**16,000,000**	**-**	**-**	**25,048,695**
4 GENERAL FUND CAPITAL GRANT PROJECTS											
GDOT/LMIG/LRA Road Construction Grant	-	-	-	-	-	-	288,782	-	-	-	288,782
GEMA/FEMA Bonny Bridget Green Space	-	-	-	-	-	-	380,854	-	-	-	380,854
GEMA/FEMA Stormwater Master Plan Grant	-	-	-	-	-	-	357,375	-	-	-	357,375
GEMA/FEMA Generator Grant	-	-	-	-	-	-	656,077	-	-	-	656,077
Georiga Power Contruction Grant	-	-	-	-	-	-	-	1,200,000	-	-	1,200,000
TOTAL	**-**	**-**	**-**	**-**	**-**	**-**	**1,683,088**	**1,200,000**	**-**	**-**	**2,883,088**
							2,067,209				
5 HOTEL MOTEL CAPITAL PROJECTS											
Anchor Park Construction	-	-	-	-	-	-	-	200,000	-	-	200,000
Tourism (Beautification I-95/GA 21)	-	-	-	-	-	-	-	200,000	-	-	200,000
TOTAL	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**400,000**	**-**	**-**	**400,000**

CAPITAL BUDGET FY 2025

	DEPARTMENT/PROJECT ALLOCATION										
SOURCE OF THE CAPITAL	1500	1600	2650	3200	3500	3500	4200	6100	7500	4330 4335 4400	TOTAL
6 ENTERPRISE CAPITAL (FB) PROJECTS											
Anchor Park Construction	-	-	-	-	-	-	-	1,000,000	-	-	1,000,000
City Hall Expansion	750,000	-	-	-	-	-	-	-	-	-	750,000
Development Authority Facilities Construction	-	-	-	-	-	-	-	-	5,000,000	-	5,000,000
Force Main Construction	-	-	-	-	-	-	2,500,000	-	-	-	2,500,000
TOTAL	**750,000**	**-**	**-**	**-**	**-**	**-**	**2,500,000**	**1,000,000**	**5,000,000**	**-**	**9,250,000**
7 ENTERPRISE CAPITAL (NEW REVENUE) PROJECTS											
Infrastructure	-	-	-	-	-	-	-	-	-	750,000	750,000
Other Capital Projects	-	-	-	-	-	-	-	-	-	100,000	100,000
TOTAL	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**850,000**	**850,000**
8 SPLOST CAPITAL PROJECTS											
Anchor Park Construction	-	-	-	-	-	-	-	1,732,391	-	-	1,732,391
Development Authority Facilities	-	-	-	-	-	-	-	-	1,988,768	-	1,988,768
Down Town Sewer Rehabilation	-	-	-	-	-	-	2,390,350	-	-	-	2,390,350
Public Safety Equipment	-	-	-	407,500	-	-	-	-	-	-	407,500
Public Works Construction	-	-	-	-	-	-	1,075,000	-	-	-	1,075,000
Public Works Equipment	-	-	-	-	-	-	410,000	-	-	-	410,000
TOTAL	**-**	**-**	**-**	**407,500**	**-**	**-**	**3,875,350**	**1,732,391**	**1,988,768**	**-**	**8,004,009**
TOTAL CAPITAL BUDGET	**984,036**	**181,491**	**5,000**	**407,500**	**9,168,695**	**-**	**8,640,559**	**21,777,795**	**9,000,000**	**850,000**	**51,015,076**

CAPITAL BUDGET FY 2025

	DEPARTMENT/PROJECT ALLOCATION										
SOURCE OF THE CAPITAL	**1500**	**1600**	**2650**	**3200**	**3500**	**3500**	**4200**	**6100**	**7500**	**4330 4335 4400**	**TOTAL**
SUMMARY OF CAPITAL BUDGET											
GENERAL FUND (NEW REV) CAPITAL PROJECTS	34,036	181,491	5,000	-	120,000	-	198,000	125,000	-	-	663,527
GENERAL FUND (FB) CAPITAL PROJECTS	200,000	-	-	-	-	-	384,121	1,320,404	2,011,232	-	3,915,757
GENERAL FUND LOAN/BOND PROJECTS	-	-	-	-	9,048,695	-	-	16,000,000	-	-	25,048,695
GENERAL FUND CAPITAL GRANT PROJECTS	-	-	-	-	-	-	1,683,088	1,200,000	-	-	2,883,088
TOTAL GENERAL FUND CAPITAL	**234,036**	**181,491**	**5,000**	**-**	**9,168,695**	**-**	**2,265,209**	**18,645,404**	**2,011,232**	**-**	**32,511,067**
HOTEL MOTEL FUND	-	-	-	-	-	-	-	400,000	-	-	400,000
TOTAL HOTEL MOTEL FUND CAPITAL	**-**	**-**	**-**	**-**	**-**	**-**	**-**	**400,000**	**-**	**-**	**400,000**
ENTERPRISE CAPITAL (FB) PROJECTS	750,000	-	-	-	-	-	2,500,000	1,000,000	5,000,000	-	9,250,000
ENTERPRISE CAPITAL (NEW REVENUE) PROJECTS	-	-	-	-	-	-	-	-	-	850,000	850,000
TOTAL ENTERPRISE FUND CAPITAL	**750,000**	**-**	**-**	**-**	**-**	**-**	**2,500,000**	**1,000,000**	**5,000,000**	**850,000**	**10,100,000**
SPLOST CAPITAL PROJECTS	-	-	-	407,500	-	-	3,875,350	1,732,391	1,988,768	-	8,004,009
TOTAL SPLOST FUND CAPITAL	**-**	**-**	**-**	**407,500**	**-**	**-**	**3,875,350**	**1,732,391**	**1,988,768**	**-**	**8,004,009**
TOTAL CAPITAL BUDGET	**984,036**	**181,491**	**5,000**	**407,500**	**9,168,695**	**-**	**8,640,559**	**21,777,795**	**9,000,000**	**850,000**	**51,015,076**

----------Page Left Intentionally Blank----------

FY 25

GENERAL FUND

Capital Project Budget

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Administration Department				
CAPITAL PROJECT TITLE	City Hall Construction			**PROJECT NUMBER**	25-0050
PROJECT LOCATION	City Hall				
CITY DISTRICT(S)	District 3	**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$200,000.00	**$**	**$ 200,000.00**	**$ 200,000.00**		
SOURCE(S) OF FUNDING	General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	100-5-1500-541001		

PROJECT DESCRIPTION

Expansion of City Hall engineering and construction

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	X	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
X	**Efficiency**		**Environmental Impact**

The city will expand the current city hall, providing additional office space for the City Manager, Finance, Human Resources, Technology and Development Services. There will be a reduction in lease space costs total expansion costs will be recovered within 4 years of the termination of the leases.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Administration Department				
CAPITAL PROJECT TITLE	Council Chamber Update			**PROJECT NUMBER**	25-0051
PROJECT LOCATION	City Hall				
CITY DISTRICT(S)	District 3	**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$34,036.00	**$**	**$34,036.00**	**$34,036.00**		
SOURCE(S) OF FUNDING	General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	100-5-1500-542500		

PROJECT DESCRIPTION

Reconfigure the City Council Chamber Public Diaz to change the orientation of supporting staff seating to include City Manager, City Attorney and City Clerk, repositioning seating to face the City Council.

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**	The reconfiguration of support staff seating will align with the role of the public meeting format, whereas the city council will face the public and support staff will face the city council.
	Regulatory Compliance	X	**Community Benefit**	
	Revenue Enhancement		**Constituent Services**	
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**	
X	**Efficiency**		**Environmental Impact**	

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Technology Department				
CAPITAL PROJECT TITLE	Council Chamber Update			**PROJECT NUMBER**	25-0052
PROJECT LOCATION	City Hall				
CITY DISTRICT(S)	District 3	**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$19,487.00	**$**	**$ 19,487.00**	**$ 19,487.00**		
SOURCE(S) OF FUNDING	General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	100-5-1600-541001		

PROJECT DESCRIPTION

Adding Audio-Visual equipment to council chambers

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	X	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
X	**Efficiency**		**Environmental Impact**

The enhancement of the Audio-Visual equipment will provide state-of-the-art equipment improvements to communications and transparency for all public meetings and hearings both in the Chamber and online streaming.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Technology Department			
CAPITAL PROJECT TITLE	Computers		**PROJECT NUMBER**	25-0053
PROJECT LOCATION	Technology Department			
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$35,000.00	**$**	**$ 35,000.00**	**$ 35,000.00**	
SOURCE(S) OF FUNDING General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		100-5-1600-542400	

PROJECT DESCRIPTION

Computer and software replacement for various departments

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance		**Community Benefit**
	Revenue Enhancement		**Constituent Services**
x	**Cost Savings or Avoidance**		**Grant Support/ Reimbursed**
	Efficiency		**Environmental Impact**

To provide additional desktop and laptop computers, printers, scanners, monitors, keyboards and peripherals for new employees in the Public Works, Development Services and City Hall. This also includes new software licensing requirements as required. The equipment will improve the employees ability to function and provide public services.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Technology Department			
CAPITAL PROJECT TITLE	Various Equipment for Departments	**PROJECT NUMBER**	25-0054	
PROJECT LOCATION	Technology Department			
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$127,004.00	**$**	**$ 127,004.00**	**$127,004.00**	
SOURCE(S) OF FUNDING General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		100-5-1600-542500	

PROJECT DESCRIPTION

Audio/Visual upgrades for Leisure Services Gymnasium
Audio/Visual upgrades for Leisure Services Senior Center
Audio upgrades for Mobley Park
Radio equipment for Fire Department
iPad replacement for City Council

PROJECT JUSTIFICATION

x	**Public Safety**		**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
x	**Cost Savings or Avoidance**		**Grant Support/ Reimbursed**
x	**Efficiency**		**Environmental Impact**

To provide updated desktop, laptop and iPad equipment, printers, scanners, monitors, keyboards, peripherals and software for new and existing employees in the Leisure Services, Fire Department and City Council. Also provides enhanced connectivity to parks for Wi-Fi. The equipment will improve the employees and city council's ability to function and provide public services.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Court Department				
CAPITAL PROJECT TITLE	Equipment			**PROJECT NUMBER**	25-0055
PROJECT LOCATION	Municipal Court				
CITY DISTRICT(S)	District 4	**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$5,000.00	**$**	**$ 5,000.00**	**$ 5,000.00**		
SOURCE(S) OF FUNDING	General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	100-5-2650-542500		

PROJECT DESCRIPTION

Metal Detector

PROJECT JUSTIFICATION

x	**Public Safety**		**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
x	**Cost Savings or Avoidance**		**Grant Support/ Reimbursed**
	Efficiency		**Environmental Impact**

This project is to provide a second metal detector for the City Court House. The equipment is to provide redundancy backup and upgrade to a state-of-the art metal detector to improve the flow of traffic into the court.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Fire Department			
CAPITAL PROJECT TITLE	Fire house Loan Const.		**PROJECT NUMBER**	25-0056
PROJECT LOCATION	Fire Station Headquarters			
CITY DISTRICT(S)	District 3	**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$9,048,695.00	**$**	**$ 9,048,695.00**	**$ 9,048,695.00**	
SOURCE(S) OF FUNDING General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		100-5-3500-541001	

PROJECT DESCRIPTION

Engineering and Construction of the New Fire House and Headquarters for the Port Wentworth Fire Department.

PROJECT JUSTIFICATION

x	**Public Safety**	x	**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
x	**Cost Savings or Avoidance**		**Grant Support/ Reimbursed**
x	**Efficiency**	x	**Environmental Impact**

Construction loan and bid executed FY24 in the amount of $9.3 million. This budget represents the unpaid portion of the new fire house construction project to include engineering and the construction project is expected to be completed in FY 25. No additional financing is required.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Fire Department				
CAPITAL PROJECT TITLE	Vehicles			**PROJECT NUMBER**	25-0057
PROJECT LOCATION	Fire Department				
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$120,000.00	**$**	**$120,000.00**	**$120,000.00**		
SOURCE(S) OF FUNDING General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		100-5-3500-542200		

PROJECT DESCRIPTION

Outfitting New Fire Department Pumper, Purchase of New Tools for the New Fire House and Purchase Pickup Truck.

- Outfitting New Pumper $ 40,000
- Purchase of New Tools $ 26,000
- Purchase of New Pickup $ 54,000
  Total $120,000

PROJECT JUSTIFICATION

x	**Public Safety**		**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
x	**Cost Savings or Avoidance**		**Grant Support/ Reimbursed**
x	**Efficiency**		**Environmental Impact**

Provide additional funds to outfit hoses for the new Fire Pumper, in addition to providing new tools, mounts and miscellaneous items. The department will prioritize repurposing existing equipment from the legacy pumper. The new pick-up truck will support the training operations and be assigned to the training Captain. The legacy pumper, #42 will be auctioned in FY 25 and those funds will be set aside to offset the future purchase of a Tower Truck planned for FY26-27, acknowledging a 24-month order/build requirement of the manufacturer.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Public Works Department				
CAPITAL PROJECT TITLE	Council Projects			**PROJECT NUMBER**	25-0058
PROJECT LOCATION	Public Works				
CITY DISTRICT(S)	District 3	**ASSOCIATED DISTRICTS:**	District 4		
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$173,000.00	**$**	**$173,000.00**	**$173,000.00**		
SOURCE(S) OF FUNDING	General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	100-5-4200-541001		

PROJECT DESCRIPTION

Sidewalk Const. Newport Subdivision - $25,000.00
Pavilion Parking Lot Const. - $13,000.00
Houston House Parking Const. - $13,000.00
Dogwood Cir Repaving - $56,000.00
Parkside Blvd Repaving - $47,000.00
Jimmy DeLoach Pkwy Repaving - $19,000.00

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**	These are requested projects by the City Council to repair and improve sidewalk continuation, road repairs and new parking lots for city property.
	Regulatory Compliance	x	**Community Benefit**	
	Revenue Enhancement	x	**Constituent Services**	
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**	
x	**Efficiency**	x	**Environmental Impact**	

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Public Works Department				
CAPITAL PROJECT TITLE	Public Works Shop Enhancements			**PROJECT NUMBER**	25-0059
PROJECT LOCATION	Public Works				
CITY DISTRICT(S)	District 4	**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$25,000.00	**$**	**$25,000.00**	**$25,000.00**		
SOURCE(S) OF FUNDING	General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	100-5-4200-541001		

PROJECT DESCRIPTION

Roof replacement for Public Works Shop

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance		**Community Benefit**
	Revenue Enhancement		**Constituent Services**
x	**Cost Savings or Avoidance**		**Grant Support/ Reimbursed**
x	**Efficiency**		**Environmental Impact**

The current metal roof is the original roof, more than 25 years old, which is leaking and damaging shop inventory and equipment. Will be replacing the roof with a new metal roof has a life expectancy of 40 years.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Public Works Department				
CAPITAL PROJECT TITLE	GDOT/LMIG/LRA Const Grant		**PROJECT NUMBER**	25-0060	
PROJECT LOCATION	Public Works				
CITY DISTRICT(S)	District 4	**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$327,782.00	**$**	**$327,782.00**	**$327,782.00**		
SOURCE(S) OF FUNDING	General Fund – Grant	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	100-5-4200-541400		

PROJECT DESCRIPTION

Various Road repaving

$158,782.00 – LRA no Match
$130,000.00 – LMIG Match Required
$39,000.00 – LMIG General Fund Match

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
x	**Cost Savings or Avoidance**	x	**Grant Support/ Reimbursed**
x	**Efficiency**	x	**Environmental Impact**

These are annual grants awarded by GDOT to assist the city in maintaining road infrastructure. The funds are allocated based on population and city road millage; all formula driven. The city is planning to repair, improve Godley Road.

OPERATING BUDGET IMPACT

	No Impact
	Revenue Enhancement

Matching Share requirement for LMIG Grant, provided using fund balance, 30 percent match, requires $39,000

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Public Works Department				
CAPITAL PROJECT TITLE	GEMA/FEMA Bonney bridge Green		**PROJECT NUMBER**	25-0061	
PROJECT LOCATION	Public Works				
CITY DISTRICT(S)	District 4	**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST $423,171	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
	$	**$423,171**	**$423,171**		
SOURCE(S) OF FUNDING	General Fund – Grant	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	100-5-4200-541001		

PROJECT DESCRIPTION

Bonney Bridge Road Green Space – Purchase of three homes and return them to open space. Funding includes property evaluation, purchase of the homes, hazard mitigation, demolition and removal of debris.

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
x	**Cost Savings or Avoidance**	x	**Grant Support/ Reimbursed**
x	**Efficiency**	x	**Environmental Impact**

This is a FEMA Grant award to purchase three lots on Bonny Bridge Road that have been subjected to flood damage. The Grant is intended to purchase and demolish the three structures and return the property to city owned green space. The property will remain public undeveloped land.

OPERATING BUDGET IMPACT

	No Impact
	Revenue Enhancement

This grant requires an 11.11 % match or $42,317 of fund balance cash.

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT		Public Works Department			
CAPITAL PROJECT TITLE		GEMA/FEMA Stormwater Master		**PROJECT NUMBER**	25-0062
PROJECT LOCATION		Public Works			
CITY DISTRICT(S)			**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE		07/01/2024			
EXPECTED COMPLETION DATE		06/30/2025			
PROJECT COST $476,875.00		**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
		$	**$476,875.00**	**$476,875.00**	
SOURCE(S) OF FUNDING	General Fund – Grant	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		100-5-4200-541001	

PROJECT DESCRIPTION

Stormwater Master Plan Grant

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
x	**Cost Savings or Avoidance**	x	**Grant Support/ Reimbursed**
x	**Efficiency**	x	**Environmental Impact**

The city applied for and was awarded a FEMA Grant to assist in the development of city-wide stormwater master plan. This plan will identify flood zones and areas that require infrastructure improvements to mitigate future flood issues.

OPERATING BUDGET IMPACT

	No Impact
	Revenue Enhancement

The grant requires a 33.44 percent or $119,500 local share match, planned used of fund balance.

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT		Public Works Department			
CAPITAL PROJECT TITLE		Georgia Power Const Grant		**PROJECT NUMBER**	25-0063
PROJECT LOCATION		Public Works			
CITY DISTRICT(S)			**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE		07/01/2024			
EXPECTED COMPLETION DATE		06/30/2025			
PROJECT COST		**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$1,200,000.00		**$**	**$1,200,000.00**	**$1,200,000.00**	
SOURCE(S) OF FUNDING	General Fund – Grant	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		100-5-4200-541001	

PROJECT DESCRIPTION

Georgia Power Construction Grant

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
x	**Cost Savings or Avoidance**	x	**Grant Support/ Reimbursed**
x	**Efficiency**	x	**Environmental Impact**

This is an infrastructure grant award funded and constructed by Georgia Power to provide gas and related power infrastructure for the new Anchor Park, Fire Station and Sports Complex off Route 30. There is no cost to the city other than providing the cost related to usage of natural gas. The new infrastructure will be added as a city asset list upon completion and maintenance provided by Georgia Power.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Public Works Department				
CAPITAL PROJECT TITLE	Veterans Memorial Construction			**PROJECT NUMBER**	25-0064
PROJECT LOCATION	Public Works				
CITY DISTRICT(S)	District 3	**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$19,285.00	**$**	**$19,285.00**	**$19,285.00**		
SOURCE(S) OF FUNDING	General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	100-5-4200-541001		

PROJECT DESCRIPTION

Veterans Memorial Engineering and Construction Project.

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	X	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency		**Environmental Impact**

These funds represent donations collected during the Stand Up For America annual recognition day, These funds we be used to engineer a new Veteran Memorial at a site to be determined by the City Council.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT		Public Works Department			
CAPITAL PROJECT TITLE		GEMA/FEMA Generator Grant		**PROJECT NUMBER**	25-0065
PROJECT LOCATION		Public Works			
CITY DISTRICT(S)			**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE		07/01/2024			
EXPECTED COMPLETION DATE		06/30/2025			
PROJECT COST		**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$820,096		**$**	**$820,096.00**	**$820,096.00**	
SOURCE(S) OF FUNDING	General Fund – Grant	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		100-5-4200-542500	

PROJECT DESCRIPTION

GEMA/FEMA Grant to purchase emergency generators to support continuation of city operations during and after significant power outage related to adverse weather conditions or other such emergency conditions.

PROJECT JUSTIFICATION

x	**Public Safety**		**Shovel Ready**	The city applied for a GEMA/FEMA Grant to purchase permanently installed emergency generators for city buildings and portable generators to support emergency operations. The grant requires a local share match of 25 percent or $164,019. General Fund, Fund Balance has been designated to cover the matching share.
	Regulatory Compliance	x	**Community Benefit**	
	Revenue Enhancement		**Constituent Services**	
x	**Cost Savings or Avoidance**	x	**Grant Support/ Reimbursed**	
x	**Efficiency**		**Environmental Impact**	

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Leisure Services Department			
CAPITAL PROJECT TITLE	Council Projects		**PROJECT NUMBER**	25-0066
PROJECT LOCATION	Leisure Services			
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$125,000.00	**$**	**$125,000.00**	**$125,000.00**	
SOURCE(S) OF FUNDING General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		100-5-6100-541001	

PROJECT DESCRIPTION

Resurface Festival Site Basketball Court - $50,000.00
New Basketball Court at Della Steele Park - $75,000.00

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	X	**Community Benefit**
	Revenue Enhancement	X	**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency		**Environmental Impact**

The Festival basketball court sites have not been resurfaced since the initial installation. The court is used by the public on a regular basis. The Della Steel Park is a new court and reflects a need by the public due to new community growth. This project was requested by the city council for funding in FY 25 and identified as a park priority.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Leisure Services Department				
CAPITAL PROJECT TITLE	Anchor Park Loan Construction			**PROJECT NUMBER**	25-0067
PROJECT LOCATION	Leisure Services				
CITY DISTRICT(S)	District 3	**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$16,000,000.00	**$**	**$16,000,000.00**	**$16,000,000.00**		
SOURCE(S) OF FUNDING	General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	100-5-6100-541001		

PROJECT DESCRIPTION

Engineering and Construction of the New Anchor Park

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	X	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency		**Environmental Impact**

The Anchor Park project is projected to cost during Phase I, approximately $20 million. This project is to authorize the borrowing of $16 million or 80 percent of the total project cost. The balance of the cost will be budgeted within the General Fund ($1.3 million), SPLOST Fund ($1.7 million) and Enterprise Fund ($1 million) Capital Budgets. Cost includes Engineering and Construction. The park will feature a variety of athletic fields and venues to include, football, soccer, baseball, basketball, tennis, pickleball, splash pad and walking paths.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Leisure Services Department				
CAPITAL PROJECT TITLE	Anchor Park Construction			**PROJECT NUMBER**	25-0068
PROJECT LOCATION	Leisure Services				
CITY DISTRICT(S)	District 3	**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$1,320,404.00	**$**	**$1,320,404.00**	**$1,320,404.00**		
SOURCE(S) OF FUNDING	General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	100-5-6100-541001		

PROJECT DESCRIPTION

Engineering and Construction of the New Anchor Park

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	X	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency		**Environmental Impact**

The Anchor Park project is projected to cost during Phase I, approximately $20 million. This project is to authorize the use of $1.3 million of General Funds or 6.5 percent of the total project cost. The balance of the cost will be budgeted within the General Funds Fund Balance of ($1.3 million), SPLOST Fund ($1.7 million) and Enterprise Fund Reserve of ($1 million) Capital Budgets. Cost includes Engineering and Construction. The park will feature a variety of athletic fields and venues to include, football, soccer, baseball, basketball, tennis, pickleball, splash pad and walking paths.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Economic Development Department			
CAPITAL PROJECT TITLE	Development Authority		**PROJECT NUMBER**	25-0069
PROJECT LOCATION				
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$2,011,232.00	**$**	**$2,011,232.00**	**$2,011,232.00**	
SOURCE(S) OF FUNDING General Fund	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		100-5-7500-541001	

PROJECT DESCRIPTION

To Support Economic Development within the Sports and Amphitheater Complex.

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	X	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency		**Environmental Impact**

The Sports and Amphitheater Complex is projected to be a $45 million investment. The city is committing $9 million, which is comprised of Fund Balance and Reserve Funds. This project is providing ($2.0 million) or 22.3% to Engineering and Construction of the new Ghost Pirates Hockey Training Facility and the 5,200 seat Amphitheater. Additional funds provided by SPLOST Funds ($1.99 million) or 22.1% for Public Works Infrastructure and Enterprise Funds of ($5 million) or 55.6% for Construction. The new facilities are the property of the Development Authority for the benefit of the City.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

----------Page Left Intentionally Blank----------

FY 25

HOTEL MOTEL FUND

Capital Project Budget

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Leisure Services Department			
CAPITAL PROJECT TITLE	Promotion of Tourism		**PROJECT NUMBER**	25-0070
PROJECT LOCATION				
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$ 400,000.00	$	**$ 400,000.00**	$ 400,000.00	
SOURCE(S) OF FUNDING Hotel/Motel Tax	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		275-5-6100-541001	

PROJECT DESCRIPTION

$ 200,000 For I-95/Route 21 Beautification
$ 200,000 For Anchor Park Projects (Signage/Advertising)

Funds to promote City Tourism

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	X	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency		**Environmental Impact**

The Hotel Motel Capital Improvement Funds are designated to enhance the Intersection of I-95 and Route 21 and provide advertising signage within the new Anchor Park. Both uses of funds are within the scope of the State Guidance to promote Tourism within the City of Port Wentworth.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25

SPLOST FUND

Capital Project Budget

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Police Department				
CAPITAL PROJECT TITLE	Vehicles			**PROJECT NUMBER**	25-0071
PROJECT LOCATION	Police Department				
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$300,000.00	**$**	**$300,000.00**	**$300,000.00**		
SOURCE(S) OF FUNDING	SPLOST VII	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	320-5-3200-542200		

PROJECT DESCRIPTION

Public Safety Police Vehicles

PROJECT JUSTIFICATION

x	**Public Safety**		**Shovel Ready**
	Regulatory Compliance		**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency		**Environmental Impact**

The Police Department requires funding to replace legacy vehicles that have excessive millage and require higher than normal maintenance cost. All vehicles replaced will be auctioned, removed from inventory and the proceeds returned to the General Fund for future Capital Vehicle Replacements within the Police Department.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Police Department			
CAPITAL PROJECT TITLE	Flock Cameras		**PROJECT NUMBER**	25-0072
PROJECT LOCATION	Police Department			
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**	City Wide	
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$107,500.00	**$**	**$107,500.00**	**$107,500.00**	
SOURCE(S) OF FUNDING SPLOST VII	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		320-5-3200-542500	

PROJECT DESCRIPTION

Enhanced Evidence Collection and Detection System (Flock Cameras)

PROJECT JUSTIFICATION

x	**Public Safety**		**Shovel Ready**
	Regulatory Compliance		**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency		**Environmental Impact**

The Police Department is required to collect reliable evidence in there effort to solve and reduce crime within the city. The Flock system provides automated license plate recognition (ALPR), video surveillance and gunfire locator systems. The system is used to aid in investigations and reduce the incidents of crime. This project covers the cost of cameras for one year and the city has engaged the company with a three year contract.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Public Works Department			
CAPITAL PROJECT TITLE	Road Infrastructure Godley Road – Phase I		**PROJECT NUMBER**	25-0073
PROJECT LOCATION	Public Works Department			
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$275,000.00	**$**	**$275,000.00**	**$275,000.00**	
SOURCE(S) OF FUNDING SPLOST VII	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		320-5-4200-541001	

PROJECT DESCRIPTION

Road Infrastructure Godley Road.

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	X	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency	X	**Environmental Impact**

This is Phase I of the Godley Road widening and drainage improvement. The road is estimated to be ½ mile from Expansion Blvd to Dead End Road. Phase I will include Engineering cost and partial construction.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Public Works Department			
CAPITAL PROJECT TITLE	Road Infrastructure Godley Road Phase II		**PROJECT NUMBER**	25-0074
PROJECT LOCATION	Public Works Department			
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$400,000.00	**$**	**$400,000.00**	**$400,000.00**	
SOURCE(S) OF FUNDING SPLOST VII	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		320-5-4200-541001	

PROJECT DESCRIPTION

Road Infrastructure Godley Road.

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**	This is Phase II of the Godley Road widening and drainage improvement. The road is estimated to be ½ mile from Expansion Blvd to Dead End Road. Phase I will include balance of construction costs.
	Regulatory Compliance	X	**Community Benefit**	
	Revenue Enhancement		**Constituent Services**	
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**	
	Efficiency	X	**Environmental Impact**	

OPERATING BUDGET IMPACT

X	**No Impact**	
	Revenue Enhancement	

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Public Works Department				
CAPITAL PROJECT TITLE	Habitat for Humanity Lift Station		**PROJECT NUMBER**	25-0075	
PROJECT LOCATION	Public Works Department				
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$400,000.00	**$**	**$400,000.00**	**$400,000.00**		
SOURCE(S) OF FUNDING SPLOST VII	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		320-5-4200-541001		

PROJECT DESCRIPTION

Lift Station Construction – Habitat for Humanity Project

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	X	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency	X	**Environmental Impact**

The City has agreed to support the new housing construction projects, building of estimated 80 houses on County Land. There is an existing Sewer Treatment Lift Station that requires upgrade and improvements to support the additional new housing requirements.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Public Works Department				
CAPITAL PROJECT TITLE	Downtown Sewer Rehabilitation		**PROJECT NUMBER**	25-0076	
PROJECT LOCATION	Public Works Department				
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$2,390,350.00	**$**	**$2,390,350.00**	**$2,390,350.00**		
SOURCE(S) OF FUNDING	SPLOST VII	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	320-5-4200-541001		

PROJECT DESCRIPTION

Downtown Sewer Rehabilitation Project

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	X	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency	X	**Environmental Impact**

The City has an Infiltration and Inflow (I&I) issue with the current downtown sewer system. Ground water is entering the sewer system through drainage points, and this is reducing the city's treatment capacity. This project will replace or repair existing infrastructure to mitigate this reduction in capacity. It will also extend the life of the Lift Station and structural pipes.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT		Public Works Department			
CAPITAL PROJECT TITLE		Heavy Equipment Purchase		**PROJECT NUMBER**	25-0077
PROJECT LOCATION		Public Works Department			
CITY DISTRICT(S)			**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE		07/01/2024			
EXPECTED COMPLETION DATE		06/30/2025			
PROJECT COST		**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$175,000.00		**$**	**$175,000.00**	**$175,000.00**	
SOURCE(S) OF FUNDING	SPLOST VII	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		320-5-4200-542200	

PROJECT DESCRIPTION

Heavy Equipment Purchase

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
x	**Efficiency**		**Environmental Impact**

The City will purchase a mini excavator to allow the Public Works Department to access tight spaces to conduct water and sewer repairs. It will also be utilized to dredge and clean ditches.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Public Works Department				
CAPITAL PROJECT TITLE	Vehicles			**PROJECT NUMBER**	25-0078
PROJECT LOCATION	Public Works Department				
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$235,000.00	**$**	**$235,000.00**	**$235,000.00**		
SOURCE(S) OF FUNDING	SPLOST VII	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	320-5-4200-542200		

PROJECT DESCRIPTION

Vehicle Purchase of two pick up trucks and one SUV

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
x	**Cost Savings or Avoidance**		**Grant Support/ Reimbursed**
x	**Efficiency**		**Environmental Impact**

Public Works is replacing three vehicles that have been removed from service in FY 24 and sold at auction. The three vehicles were averaged more than ten (10) years old and over 200,00 miles, contributing to high cost of annual maintenance.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Leisure Services Department			
CAPITAL PROJECT TITLE	Anchor Park Construction		**PROJECT NUMBER**	25-0079
PROJECT LOCATION	Leisure Services Department			
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$1,732,391.00	**$**	**$1,732,391.00**	**$1,732,391.00**	
SOURCE(S) OF FUNDING SPLOST VII	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		320-5-6100-541001	

PROJECT DESCRIPTION

Engineering and Construction of the New Anchor Park

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
x	**Cost Savings or Avoidance**		**Grant Support/ Reimbursed**
x	**Efficiency**		**Environmental Impact**

The Anchor Park project is projected to cost during Phase I, approximately $20 million. This project is to authorize the use of $1.7 million of SPLOST Fund or 8.5 percent of the total project cost. The balance of the cost will be budgeted within the General Funds Fund Balance of ($1.3 million) or 6.5% General Fund Loan of ($16 million) or 80% and Enterprise Fund Reserve of ($1 million) or 5% Capital Budgets. Cost includes Engineering and Construction. The park will feature a variety of athletic fields and venues to include, football, soccer, baseball, basketball, tennis, pickleball, splash pad and walking paths.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Economic Development Department			
CAPITAL PROJECT TITLE	Develop Authority Facility Const	**PROJECT NUMBER**	25-0080	
PROJECT LOCATION	Economic Development Department			
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$1,988,768.00	**$**	**$1,988,768.00**	**$1,988,768.00**	
SOURCE(S) OF FUNDING SPLOST VII	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		320-5-7500-541001	

PROJECT DESCRIPTION

To Support Economic Development within the Sports and Amphitheater Complex.

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	X	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency		**Environmental Impact**

The Sports and Amphitheater Complex is projected to be a $45 million investment. The city is committing $9 million, which is comprised of Fund Balance and Reserve Funds. This project is providing $1.98 million or 22.1 to Engineering and Construction of the new Ghost Pirates Hockey Training Facility and the 5,200 seat Amphitheater. Additional funds provided by SPLOST Funds ($1.99 million) or 22.1% for Public Works Infrastructure and General Fund Funds of $2 million or 22.3% for Construction and Enterprise Funds of $5 million or 55.6%. The new facilities are the property of the Development Authority for the benefit of the City.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25

ENTERPRISE FUND

Capital Project Budget

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT		Administration Department			
CAPITAL PROJECT TITLE		City Hall Construction		**PROJECT NUMBER**	25-0081
PROJECT LOCATION		Administration Department			
CITY DISTRICT(S)			**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE		07/01/2024			
EXPECTED COMPLETION DATE		06/30/2025			
PROJECT COST		**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$750,000.00		**$**	**$750,000.00**	**$750,000.00**	
SOURCE(S) OF FUNDING	Enterprise Funds	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		505-5-1500-541001	

PROJECT DESCRIPTION

Expansion of City Hall engineering and construction

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
x	**Efficiency**		**Environmental Impact**

The city will expand the current city hall, providing additional office space for the City Manager, Finance, Human Resources, Technology and Development Services. There will be a reduction in lease space costs total expansion costs will be recovered within 4 years after the termination of the leases.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Public Works Department			
CAPITAL PROJECT TITLE	Force Main Construction		**PROJECT NUMBER**	25-0082
PROJECT LOCATION	Public Works Department			
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$2,500,000.00	**$**	**$2,500,000.00**	**$2,500,000.00**	
SOURCE(S) OF FUNDING Enterprise Funds	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		505-5-4200-541001	

PROJECT DESCRIPTION

Force Main Construction

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	X	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency		**Environmental Impact**

The work to be done consists of furnishing all materials (excluding the 12-inch force main PVC C900 (DR18, Class 235) pipe), equipment and labor for the construction of: Construction of approximately 11,780 L.F. of 12-inch force main, 2,260 L.F. of 12-inch fusible PVC by slip-line, 2,990 L.F. of 12-inch fusible PVC by directional bore, 685 L.F. of 12-inch ductile iron force main, 1,761 L.F. of 16-inch fusible PVC casing by directional bore, 390 L.F. of 16-inch steel casing by jack and bore, 13 combination vacuum and air release valve manholes with appurtenances and storm water monitoring.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Public Works Department			
CAPITAL PROJECT TITLE	Infrastructure Upgrade WWTP	**PROJECT NUMBER**	25-0083	
PROJECT LOCATION	Public Works Department			
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$750,000.00	**$**	**$750,000.00**	**$750,000.00**	
SOURCE(S) OF FUNDING Enterprise Funds	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		505-5-4335-541001	

PROJECT DESCRIPTION

Infrastructure Upgrades for Waste Water Treatment Plant (WWTP).

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
x	**Cost Savings or Avoidance**		**Grant Support/ Reimbursed**
x	**Efficiency**		**Environmental Impact**

Engineering and design costs related to upgrading the wastewater treatment plant. The plant is approaching 50 percent of capacity, the plant is rated to process 2 million gallons of water per day. It is estimated that the plant will need to be expanded to support the construction of the new residential and commercial/industrial construction planned within the next 3 to 5 years.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Public Works Department				
CAPITAL PROJECT TITLE	WWTP various repairs			**PROJECT NUMBER**	25-0084
PROJECT LOCATION	Public Works Department				
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**			
ANTICIPATED START DATE	07/01/2024				
EXPECTED COMPLETION DATE	06/30/2025				
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**		
$100,000.00	**$**	**$100,000.00**	**$100,000.00**		
SOURCE(S) OF FUNDING	Enterprise Funds	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**	505-5-4400-541001		

PROJECT DESCRIPTION

Waste Water Treatment Plant Equipment Repairs

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
x	**Cost Savings or Avoidance**		**Grant Support/ Reimbursed**
x	**Efficiency**		**Environmental Impact**

The city is planning to repair or replace WWTP critical equipment parts during the fiscal year that are unforeseen. These funds are designated in the event of a major unprojected repair/replacement of critical parts, that prevents a public health matter.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Leisure Services Department			
CAPITAL PROJECT TITLE	Anchor Park Construction		**PROJECT NUMBER**	25-0085
PROJECT LOCATION	Leisure Services Department			
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$1,000,000.00	**$**	**$1,000,000.00**	**$1,000,000.00**	
SOURCE(S) OF FUNDING Enterprise Funds	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		505-5-6100-541001	

PROJECT DESCRIPTION

Engineering and Construction of the New Anchor Park

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	X	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency		**Environmental Impact**

The Anchor Park project is projected to cost during Phase I, approximately $20 million. This project is to authorize the use of $1 million of Enterprise Funds or 5% of the total project cost. The balance of the cost will be budgeted within the General Funds Fund Balance of ($1.3 million) or 6.5% General Fund Loan of ($16 million) or 80% and SPLOST Fund Reserve of ($1.7 million) or 8.5% Capital Budgets. Cost includes Engineering and Construction. The park will feature a variety of athletic fields and venues to include, football, soccer, baseball, basketball, tennis, pickleball, splash pad and walking paths.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25 NEW CAPITAL PROJECT PROPOSAL FORM

DEPARTMENT	Economic Development Department			
CAPITAL PROJECT TITLE	Economic Development Facility Const		**PROJECT NUMBER**	25-0086
PROJECT LOCATION	Economic Development Department			
CITY DISTRICT(S)		**ASSOCIATED DISTRICTS:**		
ANTICIPATED START DATE	07/01/2024			
EXPECTED COMPLETION DATE	06/30/2025			
PROJECT COST	**CARRYOVER FY24**	**NEW FY25**	**FY25 BUDGET**	
$5,000,000.00	**$**	**$5,000,000.00**	**$5,000,000.00**	
SOURCE(S) OF FUNDING Enterprise Funds	**GENERAL LEDGER CODE (FUND/DEPARTMENT/EXPENSE)**		505-5-7500-541001	

PROJECT DESCRIPTION

To Support Economic Development within the Sports and Amphitheater Complex.

PROJECT JUSTIFICATION

	Public Safety		**Shovel Ready**
	Regulatory Compliance	x	**Community Benefit**
	Revenue Enhancement		**Constituent Services**
	Cost Savings or Avoidance		**Grant Support/ Reimbursed**
	Efficiency		**Environmental Impact**

The Sports and Amphitheater Complex is projected to be a $45 million investment. The city is committing $9 million, which is comprised of Fund Balance and Reserve Funds. This project is providing $5 million or 55.6% to Engineering and Construction of the new Ghost Pirates Hockey Training Facility and the 5,200 seat Amphitheater. Additional funds provided by SPLOST Funds ($1.99 million) or 22.1% for Public Works Infrastructure and General Fund Funds of $2 million) or 22.3% for Construction. The new facilities are the property of the Development Authority for the benefit of the City.

OPERATING BUDGET IMPACT

X	**No Impact**
	Revenue Enhancement

FY 25

DEBT SERVICE

Budget

DEBT SERVICE BUDGET

		GENERAL FUND 100	HOTEL MOTEL TAX FUND 275	SPLOST FUND 320	ENTERPRISE FUND 505	TOTAL
	DEBT SERVICE					
581200	CAPITAL PRINCIPAL - TRUCK/TRUIST	115,877	-	-	-	115,877
582200	CAPITAL INTEREST - TRUCK/TRUIST	12,122	-	-	-	12,122
581202	CAPITAL PRINCIPAL - FIRE HOUSE/MOBILE C2/TRUIST	352,119	-	-	-	352,119
582202	CAPITAL INTEREST - FIRE HOUSE/MOBILE C2/TRUIST	433,640	-	-	-	433,640
581400	CAPITAL PRINCIPAL - CITY HALL/CHASE	253,485	-	-	-	253,485
582400	CAPITAL INTEREST - CITY HALL/CHASE	29,846	-	-	-	29,846
581302	CAPITAL PRINCIPAL - WWTP/WATER TANK/USDA/GEFA	-	-	-	155,599	155,599
581302	CAPITAL INTEREST - WWTP/WATER TANK/USDA/GEFA	-	-	-	120,427	120,427
	TOTAL	**1,197,089**	**-**	**-**	**276,026**	**1,473,115**

		DEPARTMENT/PROJECT ALLOCATION							
		FUND 100			FUND 505				
	SUMMARY OF DEBT SERVICE BUDGET	**1500**	**3500**	**3920**	**4335**	**4400**	**TOTAL**	**Payments**	**Period**
1	WASTE WATER TREATMENT	-	-	-	145,632	-	145,632	12,136	MONTHLY
2	WATER TANK	-	-	-	-	130,394	130,394	10,866	MONTHLY
3	FIRE DEPARTMENT TRUCK	-	127,999	-	-	-	127,999	32,000	QUARTERLY
4	EMA MOBILE COMMAND POST	-	-	66,932	-	-	66,932	16,733	QUARTERLY
5	CITY HALL	283,331	-	-	-	-	283,331	23,611	MONTHLY
6	FIRE DEPARTMENT NEW FACILITY	-	718,827	-	-	-	718,827	59,902	MONTHLY
	TOTAL	**283,331**	**846,826**	**66,932**	**145,632**	**130,394**	**1,473,115**		

DEBT SERVICE BUDGET

LOAN DATA

1 ASSET: WASTE WATER TREATMENT PLANT
LENDER: USDA
TERM: 10 YEARS FROM 6/18/2012
INTEREST RATE: 2.75 %
BORROWED: $ 3,527,716
PAID: $12,136 MONTHLY

2 ASSET: WATER TANK
LENDER: GEORGIA ENVIRONMENTAL FINANCE AUTHORITY
TERM: 20 YEARS FROM 8/1/2016
INTEREST RATE: 3.03 %
BORROWED: $1,953,990
PAID: $ 10,866 MONTHLY

3 ASSET: FIRE TRUCK
LENDER: TRUIST BANK
TERM: 10 YEARS FROM 8/17/2017
INTEREST RATE: 2.48 %
BORROWED: $ 1,103,085
PAID: $32,000 QUARTERLY

4 ASSET: EMA MOBILE COMMAND VEHICLE
LENDER: TRUIST BANK
TERM: 10 YEARS FROM 12/5/2018
INTEREST RATE: 3.60 %
BORROWED: $ 560,000
PAID: $16,733 QUARTERLY

5 ASSET: CITY HALL
LENDER: JP MORGAN BANK
TERM: 10 YEARS FROM 5/10/2019
INTEREST RATE: 2.5 %
BORROWED: $2,500,000
PAID: $ 23,611 MONTHLY

6 ASSET: FIRE HOUSE NUMBER 3
LENDER: TRUIST BANK
TERM: 20 YEARS FROM 10/16/2023
INTEREST RATE: 4.64 %
BORROWED: $ 9,300,000
PAID: $ 59,902 MONTHLY