# CITY OF RICHMOND HILL

# 2020

## REVENUE/EXPENDITURE

## BUDGET

**GENERAL FUND**

**CONFISCATED ASSETS**

**FIRE DEPT FUND**

**HOTEL/MOTEL FUND**

**RH CITY CENTER**

**CVB FUND**

**SPLOST CAPITAL PROJECTS**

**SPLOST VII CAPITAL PROJECTS**

**T-SPLOST CAPTIAL PROJECTS**

**WATER/SEWER FUND**

**SOLID WASTE**

**STORM WATER**

# Adopted 2020 Operating Budget

| A/C No. | Desc. | G/A | FIRE FUND | HR | Finance | City Council | Mayor | Gov. Bldgs. | Spec. Proj. | Municipal Court | P/D | P & Z | Parks | Streets | Totals |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 511100 | Salaries | 260,000 | | 125,000 | 218,000 | 20,000 | 7,500 | | | 117,853 | 2,159,630 | 379,718 | 235,347 | | **3,523,048** |
| 511300 | Overtime | 2,000 | | | 500 | | | | | 7,000 | 100,000 | 500 | 3,922 | | **113,922** |
| 512100 | Gr. Ins. | 35,000 | | 11,700 | 42,000 | | | | | 25,000 | 375,000 | 69,000 | 56,000 | | **613,700** |
| 512200 | FICA | 35,000 | | 9,567 | 17,000 | 2,000 | 1,000 | | | 9,248 | 55,000 | 29,048 | 18,304 | | **176,167** |
| 512400 | Pension | 10,500 | | 5,480 | 17,000 | 7,500 | | | | 7,500 | 167,146 | 25,192 | 22,396 | | **262,714** |
| 512600 | Unemp. Ins. | | | | | | | | | | | | | | **0** |
| 512700 | Work. Comp | 2,500 | | 200 | 500 | | | | | 250 | 65,000 | 10,000 | 11,963 | | **90,413** |
| 512900 | Other Emp. | | | | | | | | | | | | | | **0** |
| 521200 | Prof. Ser. | 200,000 | | 20,000 | 35,000 | 7,000 | | 36,000 | 50,000 | 10,000 | 30,000 | 100,000 | 5,000 | 50,000 | **543,000** |
| 521210 | Civil Eng. | | | | | | | | | | | | | 25,000 | **25,000** |
| 521300 | Tech. Ser. | | | | | | | | | | 30,000 | | | | **30,000** |
| 522132 | Pest Control | | | | | | | | | | | | | | **0** |
| 522140 | Lawn Care | | | | | | | | | | | | 15,000 | | **15,000** |
| 522145 | Tree Removal | | | | | | | | | | | | 25,000 | | **25,000** |
| 522205 | Rep. & Maint. | 30,000 | | | 1,200 | 2,500 | | 35,000 | | | 25,000 | 12,250 | 35,000 | 150,000 | **290,950** |
| 523310 | Storage/Ren. | | | | | | | | | | | | | | **0** |
| 522320 | Rent Equip. | | | | 400 | | | | | | 10,200 | 500 | 6,000 | 70,000 | **87,100** |
| 523100 | Ins. Bonds | 40,000 | | | | | | | | | 102,000 | 18,375 | 18,000 | 25,000 | **203,375** |
| 523200 | Comm. | 30,000 | | 900 | | 5,000 | 500 | | | | 45,000 | 13,750 | 10,000 | | **105,150** |
| 523202 | Comp. Fees | | | | | | | | | | 85,000 | 6,000 | | | **91,000** |
| 523205 | Postage | 1,500 | | 240 | 1,000 | | | | | | 1,500 | 500 | 200 | | **4,940** |
| 523300 | Advertising | 15,000 | | 20,000 | | 2,500 | | | 7,500 | | 1,000 | 750 | 150 | | **46,900** |
| 523500 | Travel | 10,000 | | 2,200 | | 11,500 | 1,000 | | | | 4,500 | 7,000 | 100 | | **36,300** |
| 523600 | Dues & Fees | 12,000 | | 500 | 800 | 1,000 | 1,000 | | | 200 | 2,000 | 1,800 | 100 | 11000 | **30,400** |
| 523605 | Bank Web | 3,500 | | | | | | | | | | | | | **3,500** |
| 523700 | Training | 12,000 | | 2,000 | 2,000 | 7,500 | | | | 500 | 30,000 | 10,000 | 300 | | **64,300** |
| 523902 | Spec. Ops | | | | | | | | | | 31,000 | | | | **31,000** |
| 523905 | Contract | | | | | | | | | | | | | 975,000 | **975,000** |
| 531100 | Supplies | 21,500 | | 8,500 | 2,000 | 1,000 | 500 | | 15,000 | 10,000 | 27,000 | 12,000 | 22,500 | 1,000 | **121,000** |
| 531220 | Natural Gas | | | | | | | | | | | | | | **0** |
| 531230 | Electricity | 15,000 | | | | | | | | | 25,000 | 3,250 | 30,000 | 250,000 | **323,250** |
| 531240 | Bottled Gas | | | | | | | | | | | | | | **0** |
| 531270 | Gas/Oil | 4,000 | | | | | | | | | 100,000 | 6,500 | 10,000 | 5000 | **125,500** |
| 531300 | Food | 4,000 | | 2,500 | 500 | 12,500 | 500 | | 2,500 | | 1,500 | 1,200 | 500 | | **25,700** |
| 531400 | Pub./Per. | 250 | | 150 | | | | | | 100 | 400 | 3,500 | | | **4,400** |
| 531600 | Sm. Equip. | | | 100 | | | | | | | 50,000 | 500 | 2,500 | 25000 | **78,100** |
| 531701 | Uniforms | 750 | | 75 | 100 | | | | | | 20,000 | 1,500 | 7,000 | | **29,425** |
| 542100 | Machinery | | | | | | | | | | | | | | **0** |
| 541200 | Site Imp. | | | | | | | | | | | | | | **0** |
| 542200 | Vehicles | | | | | | | | | | | | | | **0** |
| 542300 | Furn. & Fix. | 2,500 | | 200 | | | | | | | 1,800 | 2,500 | | | **7,000** |
| 542400 | Computers | 2,000 | | 1,000 | 2,000 | | | | | | | 3,000 | | | **8,000** |
| 542500 | Equipment | 2,000 | | | | | | | | | 15,000 | | | | **17,000** |
| 571010 | Pris. Fees | | | | | | | | | | 30,000 | | | | **30,000** |
| 321200 | Tech. Fees | | | | | | | | | | 40,000 | | | | **40,000** |
| 321400 | Admin. Fees | | | | | | | | | | 12,000 | | | | **12,000** |
| 572000 | Inter. Gov | 150,000 | | | | | | | | | | | | | **150,000** |
| 8000 | Debt Service | | | | | | | | | | | | | 38,000 | **38,000** |
| 531405 | Safety Ed. | | | | | | | | | | | | | | **0** |
| 573999 | Contingency | 150,000 | | | | | | | | | | | | | **150,000** |
| 611270 | Oper/Transf | | 950,078 | | | | | | | | | | | | **950,078** |
| | | | | | | | | | | | | | | | |
| | | **1,051,000** | **950,078** | **210,312** | **340,000** | **80,000** | **12,000** | **71,000** | **75,000** | **187,651** | **3,641,676** | **718,333** | **535,282** | **1,625,000** | **9,497,332** |

## GENERAL ADMINISTRATION

| | | | |
|---|---|---|---|
| **T AXES** | 311100 | Property | 2,475,000.00 |
| | 311310 | Vehicle (Ad Valorem) | 22,000.00 |
| | 311320 | Mobile Home Tax | 0.00 |
| | 311340 | Intangible | 65,000.00 |
| | 311350 | Railroad Car Equipment | 0.00 |
| | 311600 | Real Estate Transfer | 6,000.00 |
| | 311700 | Franchise - Tower | 14,000.00 |
| | 311710 | Franchise - Electric | 640,000.00 |
| | 311730 | Franchise - Gas | 20,000.00 |
| | 311750 | Franchise - Television cable | 135,000.00 |
| | 311760 | Franchise - Telephone | 20,000.00 |
| | 313100 | Local Option Sales | 2,100,000.00 |
| | 313105 | Local Option TAVT | 525,000.00 |
| | 314200 | Alcoholic Beverage | 330,000.00 |
| | 316100 | Business & Occupation Tax | 425,000.00 |
| | 316200 | Gross Insurance Premium | 725,000.00 |
| **LICENSE-PERMITS** | 321100 | Alcoholic Beverage License | 32,000.00 |
| | 322220 | Building/Sign | 275,000.00 |
| | 322991 | Rezoning/Subdivision Fees | 1,000.00 |
| | 322992 | MISC./ B & Z | 75,000.00 |
| | 323910 | NPDES Land Disturbing Permits | 0.00 |
| | 323930 | Fire Dept Cost Recovery | 6,000.00 |
| | 323935 | User Fees | 0.00 |
| | 334310 | Grant - Funds | 140,000.00 |
| | 342105 | School Resource Officers | 102,107.00 |
| **FINES & FORFEITURES** | 351100 | Fines, Forfeitures, Etc. | 700,000.00 |
| | 351103 | Fines/Forfeitures - Admin Fee | 15,000.00 |
| | 351105 | Fines/Forfeitures - Technology Fee | 40,000.00 |
| **INVESTMENT INCOME** | 361100 | Interest on Income | 150,000.00 |
| | 381000 | Rental Income | 30,000.00 |
| **MISCELLANEOUS REVENUE** | 389001 | Misc. Income/Gen. Admin. | 5,000.00 |
| | 389003 | Misc./ Streets | 0.00 |
| | 389004 | Misc./ Police Dept. | 5,000.00 |
| | 389007 | Park Proceeds | 35,000.00 |
| | 389008 | Special Events | 20,000.00 |
| **OTHER FINANCING SOURCES** | 391275 | Transfer in Hotel/Motel Tax Fund | 364,225.00 |
| | | **TOTAL REVENUES:** | **9,497,332.00** |

**CONFISCATED ASSETS FUND:**

| | | |
|---|---|---|
| 210-0000-393510 | Confiscated Funds | 10,000.00 |
| | **TOTAL REVENUES:** | **10,000.00** |
| 210-3290-52-3900 | Expenses | 10,000.00 |
| | **TOTAL EXPENDITURES:** | **10,000.00** |

## FIRE DEPARTMENT

| | | |
|---|---|---|
| 270-0000-323935 | Fire Dept User Fees | 850,500.00 |
| 270-0000-334310 | Grant - Funds | 260,000.00 |
| 270-0000-391100 | Transfer In - GA | 950,078.00 |
| | **TOTAL REVENUES:** | **2,060,578.00** |

| | | |
|---|---|---|
| 270-3501-511100 | Regular Salaries/Wages | 1,194,452.00 |
| 270-3501-511300 | Overtime Pay | 1,000.00 |
| 270-3501-512100 | Group & Disability Insurance | 197,000.00 |
| 270-3501-512200 | Employer FICA Taxes | 91,376.00 |
| 270-3501-512400 | Retirement Fund | 93,000.00 |
| 270-3501-512700 | Workers' Compensation | 60,000.00 |
| 270-3501-521200 | Professional Services | 55,000.00 |
| 270-3501-521300 | Professional Technical Service | 12,000.00 |
| 270-3501-522205 | Repairs and Maintenance | 47,000.00 |
| 270-3501-522320 | Rental/Lease -Equip & Veh | 6,000.00 |
| 270-3501-523100 | Property & Liability Insurance | 28,000.00 |
| 270-3501-523200 | Communications | 18,000.00 |
| 270-3501-523300 | Advertising | 250.00 |
| 270-3501-523500 | Travel | 10,000.00 |
| 270-3501-523600 | Dues and Fees | 4,000.00 |
| 270-3501-523700 | Education and Training | 8,000.00 |
| 270-3501-531100 | General Supplies & Materials | 24,000.00 |
| 270-3501-531230 | Electricity | 22,000.00 |
| 270-3501-531240 | Propane/Bottled Gas | 500.00 |
| 270-3501-531270 | Gasoline/Oil Vehicles | 23,000.00 |
| 270-3501-531300 | Food | 2,000.00 |
| 270-3501-531400 | Publications/Books and Peri | 2,000.00 |
| 270-3501-531405 | Public Safety Education | 8,000.00 |
| 270-3501-531600 | Small Equipment | 47,000.00 |
| 270-3501-531701 | Uniforms | 34,000.00 |
| 270-3501-542300 | Furniture and Fixtures | 6,000.00 |
| 270-3501-542500 | Equipment | 67,000.00 |
| | **TOTAL EXPENDITURES:** | **2,060,578.00** |

## HOTEL/MOTEL TAX FUND:

| | | |
|---|---|---|
| 275-0000-314110 | Hotel/Motel | 850,000.00 |
| | **TOTAL REVENUES:** | **850,000.00** |

| | | |
|---|---|---|
| 275-9001-61-1100 | Operating transfers to General Fund | 364,225.00 |
| 275-9001-61-1280 | Operating transfer to RH City Center | 242,875.00 |
| 275-9001-61-1290 | Operating transfers to CVB | 242,900.00 |
| | **TOTAL EXPENDITURES:** | **850,000.00** |

**R. H. CITY CENTER FUND:**

| | | |
|---|---|---|
| 280-0000-391275 | Transfer in Hotel/Motel Tax Fund | 242,900.00 |
| | **TOTAL REVENUES:** | **242,900.00** |
| 280-1500-52-1200 | Professional Services | 120,000.00 |
| 280-1500-522205 | Repairs and Maintenance | 122,900.00 |
| | **TOTAL EXPENDITURES:** | **242,900.00** |

## CONVENTION & VISITORS BUREAU FUND:

| | | |
|---|---|---|
| 290-0000-314110 | Hotel/Motel | 242,875.00 |
| | **TOTAL REVENUES:** | **242,875.00** |
| 290-1500-511100 | Regular Salaries & Wages | 66,339.00 |
| 290-1500-512100 | Group & Disability Insurance | 475.00 |
| 290-1500-512200 | Employer FICA Taxes | 4,190.00 |
| 290-1500-512400 | Retirement Fund | 3,914.00 |
| 290-1500-512700 | Workers'compensation | 126.00 |
| 290-1500-521200 | Professional Services | 7,600.00 |
| 290-1500-522310 | Storage/Rental-land/buildings | 37,450.00 |
| 290-1500-523200 | Communications | 3,700.00 |
| 290-1500-523205 | Postage | 0.00 |
| 290-1500-523300 | Advertising | 74,406.00 |
| 290-1500-523310 | Marketing | 28,400.00 |
| 290-1500-523500 | Travel | 3,000.00 |
| 290-1500-523600 | Dues and Fees | 1,575.00 |
| 290-1500-523700 | Education and Training | 4,500.00 |
| 290-1500-531100 | General supplies and materials | 1,000.00 |
| 290-1500-531300 | Food | 2,200.00 |
| 290-1500-531600 | Small Equipment | 2,000.00 |
| 290-1500-542400 | Computers & Comp.Equipment | 2,000.00 |
| 290-1500-542500 | Equipment | 0.00 |
| | **TOTAL EXPENDITURES:** | **242,875.00** |

## SPLOST FUND VII

| | | |
|---|---|---|
| 310-0000-313200 | Special Local Option Sales Tax | 2,000,000.00 |
| 310-0000-313200 | Fund Balance | 2,000,000.00 |
| | **TOTAL REVENUES:** | **4,000,000.00** |

| | | |
|---|---|---|
| 310-8007-581200 | Debt Service | 900,000.00 |
| 310-9001-611315 | Transfer to - TSPLOST | 1,000,000.00 |
| 310-9010-521200 | Professional Services | 1,850,000.00 |
| 310-9030-521200 | Professional Services - Roads | 250,000.00 |
| | **TOTAL EXPENDITURES:** | **4,000,000.00** |

## T - SPLOST FUND

| | | |
|---|---|---|
| 315-0000-313200 | Special Local Option Sales Tax | 450,000.00 |
| 315-0000-391100 | Transfer in - GA | 350,000.00 |
| 315-0000-391310 | Transfer in - SPLOST VII | 1,000,000.00 |
| 315-0000-313200 | Fund Balance | 2,200,000.00 |
| | **TOTAL REVENUES:** | **4,000,000.00** |
| 315-1500-521200 | PROFESSIONAL SERVICES ROADS | 4,000,000.00 |
| | **TOTAL EXPENDITURES:** | **4,000,000.00** |

## WATER/SEWER FUND

| | | |
|---|---|---|
| 505-0000-34-1320 | Connection Fees | 1,400,000.00 |
| 505-0000-34-4200 | Water/Sewer Payments | 6,650,000.00 |
| 505-0000-34-4270 | Tap Fees | 150,000.00 |
| 505-0000-36-1100 | Interest on Income | 45,000.00 |
| 505-0000-389008 | Waste Water Dump Fees | 15,000.00 |
| 505-0000-38-9010 | Convenience Fees | 65,000.00 |
| 505-0000-38-9012 | Application Fees | 150,000.00 |
| | **TOTAL REVENUES:** | **8,475,000.00** |

| | | |
|---|---|---|
| 505-1500-51-1100 | Regular Salaries & Wages | 375,000.00 |
| 505-1500-51-1300 | Overtime Pay | 0.00 |
| 505-1500-51-2100 | Group & Disability Insurance | 38,000.00 |
| 505-1500-51-2200 | Employer FICA Taxes | 30,000.00 |
| 505-1500-51-2400 | Retirement Fund | 18,000.00 |
| 505-1500-512700 | Workers' Compensation | 1,000.00 |
| 505-1500-52-1200 | Professional Services | 400,000.00 |
| 505-1500-52-1300 | Technical Services | 2,000.00 |
| 505-1500-52-2205 | Repairs and Maintenance | 500,000.00 |
| 505-1500-52-2320 | Rental/lease-equipment & vehicles | 10,000.00 |
| 505-1500-52-3100 | Property & Liability Insurance | 32,000.00 |
| 505-1500-52-3200 | Communications | 8,000.00 |
| 505-1500-52-3205 | Postage | 24,000.00 |
| 505-1500-52-3300 | Advertising | 1,000.00 |
| 505-1500-52-3600 | Dues and Fees | 0.00 |
| 505-1500-52-3605 | Bank/Web Service Fees | 40,000.00 |
| 505-1500-52-3905 | Operations Contract | 2,500,000.00 |
| 505-1500-53-1100 | General supplies and materials | 25,000.00 |
| 505-1500-531230 | Electricity | 445,000.00 |
| 505-1500-53-1300 | Food | 1,000.00 |
| 505-1500-53-1600 | Small Equipment | 10,000.00 |
| 505-1500-531701 | Uniforms | 200.00 |
| 505-1500-541400 | CP - Infrastructure | 1,790,800.00 |
| 505-1500-54-2400 | Computers | 5,000.00 |
| 505-1500-542200 | Vehicles | 144,000.00 |
| 505-1500-54-2500 | Equipment | 75,000.00 |
| 505-1500-57-3999 | Miscellaneous | 0.00 |
| 505-1500-58-1100 | Bond Retirement | 0.00 |
| 505-8009-58-1300 | Debt Service - Principal | 1,550,000.00 |
| 505-8009-58-2300 | Debt Service - Interest | 450,000.00 |
| | **TOTAL EXPENDITURES:** | **8,475,000.00** |

## SOLID WASTE FUND

| | | |
|---|---|---|
| 545-000-344110 | Residential Garbage Svc | 950,000.00 |
| | **TOTAL REVENUES:** | **950,000.00** |
| 545-1500-523901 | Solid Waste Disposal | 950,000.00 |
| | **TOTAL EXPENDITURES:** | **950,000.00** |

## STORM WATER FUND

| | | |
|---|---|---|
| 545-000-344260 | Storm Water Fees | 575,000.00 |
| | **TOTAL REVENUES:** | **575,000.00** |

| | | |
|---|---|---|
| 545-1500-521200 | Professional Services | 125,000.00 |
| 545-1500-521210 | Civil Engineering Manangement | 82,800.00 |
| 545-1500-522320 | Rental/lease-equipment & vehicles | 100,000.00 |
| 545-1500-523905 | Operations Contract | 174,000.00 |
| 545-1500-53-1100 | General supplies and materials | 0.00 |
| 545-1500-53-1600 | Small Equipment | 5,000.00 |
| 545-1500-542500 | Equipment | 25,000.00 |
| 545-1500-581200 | Debt Service - Principal | 57,200.00 |
| 545-1500-582200 | Debt Service - Interest | 6,000.00 |
| | **TOTAL EXPENDITURES:** | **575,000.00** |