

city of **suwanee, georgia**

budget document
fiscal year 2007

fiscal year 2007 *annual budget*

July 1, 2006 – June 30, 2007



city of **suwanee, georgia** annual budget

for the fiscal year
July 1,2006 - June 30, 2007

city council

Nick Masino	Mayor
Jeannine Rispin	Mayor Pro-Tem
Jace Brooks	Councilmember
Jimmy Burnette	Councilmember
Dan Foster	Councilmember
Alan Landers	Councilmember

city manager

Hardin Watkins

budget development team

Amie Sakmar	Financial Services Director
Kristi McCarley	Special Projects Manager
Tracy Hilliard	Administrative Assistant

table of contents

Executive Summary

Budget Message 1
Budget Guide 10
Budget Polices and Procedures 15
Budget Schedule 18
Capital Improvement Policy 19
Debt Management Policy 20
Investment Policy 24
City of Suwanee Organizational Chart 26
City of Suwanee Police Department Organizational Chart 27
Authorized Personnel 28
Budget Comparison by Fund 31
Governmental and Proprietary Fund Types Combining Statement 32
Governmental Fund Types Combining Statement 33
Capital Projects Combining Statements Project Based Budgets 34
Capital Projects Combining Statements Project Balances at May 1, 2006 36
Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances 38
General Fund Statement of Revenues, Expenditures and Changes in Fund Balance 39
Special Revenue Funds Statement of Revenues, Expenditures and Changes in Fund Balances 40
Debt Service Fund Statement of Revenues, Expenditures and Changes in Fund Balance 41
Proprietary Fund Statement of Revenues, Expenses and Changes in Fund Balance 42
Appropriations Resolution 43
Authorized Position Resolution 49

General Fund

Summary of Revenues and Other Financing Sources 53
Summary of Expenditures and Other Financing Uses 54
Expenditures by Service Group 55
Expenditures by Category 56
Revenue Definitions and Assumptions 57
General Government Expenditures 65
Judicial Expenditures 79
Public Safety Expenditures 83
Public Works Expenditures 99
Culture and Recreation Expenditures 107
Housing and Development Expenditures 111
Other Financing Uses 119

Special Revenue Funds

Suwanee Day 121
Cemetery 122
Confiscated Assets 123
Hotel/Motel Tax 124

Clicking on text in the Table of Contents will take you to that page.
To return to the Table of Contents, select the Back button.

Capital Project Funds
Special Purpose Local Option Sales Tax (SPLOST) 127
Paved Streets 130
Storm Drainage 131
URA Town Center 132
Open/Green Space 133
Town Center Fountain 137
Public Works Yard Expansion 138
Pedestrian Underpass 139
Town Center Facility Improvement 140

Debt Service Fund
Debt Service 141

Enterprise Fund
Water 143

Agency Fund
Municipal Court 145

Downtown Development Authority
Downtown Development Authority 147

Line Item
Revenues 149
Expenditures 152

Capital Improvement Program
Narrative Summary 181
Summary of Expenditures by Area 183
Project Detail 189

Supplemental Information
Statistical Information 207
Construction Last Ten Years 209
Assessed and Estimated Value of Taxable Property Last Ten Years 210
Property Tax Levies and Collections Last Ten Years 211
Principal Tax Payers 212
Computation of Legal Debt Margin 213
Short Term Work Program 214

Clicking on text in the Table of Contents will take you to that page.
To return to the Table of Contents, select the Back button.

This page intentionally left blank

executive summary

fiscal year 2006-2007

This section provides an overview of the budget and the city's financing. Included are the budget message; an outline of budget policies and procedures; organizational charts; budget comparison by fund; governmental and proprietary fund types combining statement; governmental fund types combining statement; the budget resoultion and authorized positions resolution.

To:	Mayor Masino & City Councilmembers
From:	Hardin Watkins, City Manager
CC:	Marty Allen, Mike Jones, James Miller, Elvira Rogers, Amie Sakmar, and Kristi McCarley
Date:	May 15, 2006
Re:	City Manager's Budget Message for FY 2006-2007

Attached please find a copy of the Fiscal Year 2006-2007 Budget Document. The major highlights for the upcoming year are listed below:

highlights

- **No proposed increases in any of the City's tax rates;**
- **The millage rate remains the same as last year: 5.77. The millage rate has remained the same or been reduced for each of the past four years;**
- **Substantial revenue growth ($1.22 million) is projected due to a growing tax digest and building permits being higher than in previous years due to continued economic growth, and implementation of a new red light camera program;**
- **The positive financial impact of the Gwinnett County SPLOST program provides funds for many of our major capital projects and reduces pressure on the City's annual general fund budget for the next three years;**
- **Our annual bond payment of $1.21 million for the open space initiative remains as one of the City's largest expenditures;**
- **Major expenditure areas to enable the City to provide better services include building a strong information technology infrastructure, funding a market-based pay adjustment for staff, and allocating funds for our major City initiatives.**

A new format for each function area has been included this year for the first time as a step towards improving the City budget document to include all four of the Government Finance Officers Association (GFOA) guidelines for an effective budget presentation. These guidelines are designed to assess how well a government's budget serves as a policy document, a financial plan, an operations guide, and a communications device. The reader will find new data for each function area that outlines performance measures, workload measures, and a brief summary of major budget changes. This should provide the reader with detailed information about the activities being carried out by City departments and give the City's management team useful performance measures to evaluate their effectiveness and efficiency.

executive summary

The overall digest is projected to increase by 11% and show continued steady growth. Approximately 479 parcels were added to the tax digest since last year to bring the total to 7,697. This represents an increase of 2, 259 parcels since 1999.

Budget Message

Prior to deducting the various exemptions, this increase represents overall digest growth (at 40% assessment) from $301 million to $665 million in the past six years. The City has added an average of 376 parcels per year to the digest in the last six years. By comparison, the City had 1,498 total parcels on the digest in 1991.

The City's building permited value has surpassed all previous benchmarks. In calendar year 2005, building permits issued represent $72.9 million in value for residential and $25.6 million in value for commercial. These construction projects are projected to account for approximately $202,000 in new property tax revenue. The County's ongoing value updates (reassessments) are expected to net approximately $185,000 in property taxes for the City. These two sources of digest growth are projected to increase City revenues by $387,000.

The **Gwinnett County Special Purpose Local Option Sales Tax (SPLOST) program will provide $1,732,000 in new revenue** over the next 12 months. The City will receive approximately this amount for each of the next three years until the cumulative total equals $6.6 million.

This is a separate fund with "new" revenue. If this were included as part of the City's general fund, the overall budget would total approximately $11,654,000 (an increase of 17.5%). This helps to demonstrate the value of SPLOST to the City and our ability to address important capital needs without placing more demands on the general fund and property taxes.

Bond payment for the City's bold open space initiative remains as one of the largest items in the FY 06-07 budget. $1.21 million will be required this year for the annual payment.

The City's open space program has resulted in the opening of four park facilities in the past two years and the acquisition of over 235 acres of land. Presently, Sims Lake Park is the next major initiative to get underway. The master plan was completed and adopted in 2006 and improvements are planned for 2007-2009. $2.6 million of bond proceeds is set aside for improvements to the City's next new park.

Major expenditures in this budget will allow the City to undertake **worthwhile projects in three major categories**.

The City will be able to deliver efficient and effective services through the implementation of major technological initiatives, ensure a competent and professional workforce is retained by reviewing market trends for compensation and updating compensation scales based on these trends, and provide capital planning that includes allocating current resources to fund major projects, such as building a new City Hall, purchasing land for the Public Works yard expansion, and improvements to the Suwanee Gateway District.

revenue highlights

The overall millage rate is proposed to remain the same as last year at 5.77 mills. The City has held the line or decreased the millage rate in each of the past four years.

The City's tax digest continues to be very healthy and strong. Growth in the Suwanee community is evident by the overall increases experienced each year to the tax digest. In the FY 06-07 budget, one mill is projected to generate $651,000 in property tax revenue. This is an increase of $21,000 per mill from the previous year's estimate and $143,000 and $168,000 increase compared to FY 04-05 and FY 03-04 respectively.

The digest is projected to increase by 11% based upon trend observation in the construction market over the past 18 months and the associated changes that will occur as a result of continued construction activity. Approximately 55.1% of this year's millage will be used for operations, 32.4% will go to repay the open space bonds, 7.3% will be utilized for current capital expenditures, and 5.2% will be used for capital needs related to the City's development of a new City Hall facility projected to open in December 2008.

The City has created a capital project fund to allocate current resources for the future City Hall facility. Approximately $189,000 was set aside for this effort last year and $196,500 is allocated this year. Roughly 5.2 % of the general fund millage is being set aside this year to fund the initial expenses, build reserves, and establish a placeholder for future payments to repay funds that the City anticipates borrowing for the new facility to be located at Suwanee Town Center. This amount is slightly higher than the amount allocated two years ago for repayment of the URA bonds.

This proposed budget requires no usage of budgeted fund balance. During the past five fiscal years, this has been used as a revenue source ranging from $90,000 to $479,600. Thankfully, we have not used any budgeted fund balance in the past eight fiscal years. Although use of this revenue source is acceptable and sound, avoidance of its use will strengthen our financial health, control operational growth to current funding resources, and may provide opportunities to accumulate additional resources in fund balance, if revenue projections are conservative.

The City's general fund balance of $5.3 million provides six months of operating expenditure coverage. GFOA guidelines recommend a range of 3 to 6 months of operating expense in this category. Due to sound financial planning and controlled quality growth, the City has been able to provide the appropriate reserves for continued financial stability.

The Georgia Taxpayer's Bill of Rights (SB 177) requires that the City report increased tax revenue that will be received as a result of increased property values. If property tax revenue increases due to reassessments, SB 177 requires that cities rollback taxes or hold public hearings and publish press releases to notify interested persons that taxes have been increased. The proposed millage rate of 5.77 will likely require the City to acknowledge an increase in property tax revenue due to reassessments.

Due to the digest increases mentioned above, property tax revenue is expected to increase 12.75%, or $572,845, with the millage rate remaining the same at 5.77 mills. The growing number of homes and commercial establishments allow us to project an increase slightly higher than last year's increase of 11.6% in this category.

Franchise fee payments from electric, natural gas, cable television, and telephone providers are expected to show an increase as a result of the overall growth in the area that includes both new homes and new businesses. Electric franchise fees show the largest projected increase, $58,135, or 11.82% over the current revised budget amount and $154,000 over last year's original budget amount. Gas, cable television, and telephone show modest increases that total about $21,000.

The City also expects a small increase in collections from business taxes. This category is expected to increase by $39,000 over last year's estimate.

Due to the large increase expected to continue in building permits, the fees collected in FY 06-07 will surpass previous year's estimates. A conservative estimate of $750,000 is projected for this category. This represents an increase of $300,000 over last year's adopted budget amount and a decrease of

approximately $245,000 from the current year's collections in this area. Current collections are $995,000 and expected to rise by June 30, 2006.

Residential developments such as Suwanee Station, Highland Station, Three Bridges, Village Grove, Stonecypher, and Park Point and commercial developments such as Point Satellite, Rooms To Go, Suwanee Station, Brogden Road Project, Three Bridges, Highland Station, and Suwanee Depot are planned and moving towards activity during FY 06-07. One word of caution to note is that this category is cyclical and may show a revenue decline in subsequent years. Future revenue projections will take this into account.

Alcoholic beverage excise taxes are expected to swell by $131,000, or 25%, due to overall growth in number of establishments and increased numbers of customers related to population growth. The mixed drink tax is projected to increase by $19,500, or 37.14%, for similar reasons.

Hotel/motel taxes show the largest increase ($31,150) for this category in the past four years. This is the best forecast since the travel pattern changes that occured as a result of events on September 11, 2001. The impact of the new hotels constructed outside the City in our immediate area also impacted our hotel tax revenue for several years. The outlook for the Suwanee hotels has improved; encouraging progress is being made by the Suwanee Sports Academy to produce events that generate room nights and the City's Suwanee Gateway Initiative is moving forward with its goals of revitalization of the entire hotel district.

The newest and most unique revenue category is the red light camera enforcement program. Revenue is projected in this category based on assumptions of activity at intersections that are not yet fully operational. If three intersections are functioning as expected, approximately $316,000 will be generated from persons who disobey the traffic signals. This category needs to be monitored carefully since it is a new function area for the City, that is not fully operational.

A couple of other revenue categories are showing moderate increases due to the general population growth in our area. Insurance premiums collected by the State of Georgia on the City's behalf are estimated to grow by $29,000, or 6.6%. Motor vehicle taxes should increase by $25,000, or 11.97%.

expenditure highlights

Suwanee is a vibrant and growing community with changing and expanding needs that build a demand for increased and enhanced services. Expenditures in FY 06-07 are projected to increase by 14% to $9,922,150 over the amended FY 05-06 budget. Seven major areas of emphasis emerged and were given priority in this year's allocation decisions.

Acquiring **technology improvements to deliver better services** is a key priority that allows the City to serve its mission more effectively and efficiently. $110,000 for a new police records management system and $39,000 for wireless access to Georgia's criminal information database (GCIC) for each police patrol vehicle are two major improvements that will improve and enhance our public safety service delivery. The information technology division and the finance department will also be provided funds for system upgrades and improvements that total over $103,000.

Improving the Suwanee Gateway District (I-85 Corridor) will receive over $168,000 for landscaping installation, improved contract grounds maintenance, a branding campaign, and other similar professional services.

In order to maintain the City's commitment to maintaining existing service levels, funds to ensure an **adequate and fairly compensated workforce** are allocated in this document. Full implementation of a market study of staff pay will cost $118,000. This will allow the City to fairly compensate its staff and will strengthen our retention efforts. A vital part of the City's performance-based pay plan includes a market evaluation every 2-3 years.

In addition to the market study, other funds are necessary for staffing needs. One new position is included; Patrol Lieutenant in the Police Department, and two existing positions have been reclassified to a higher pay grade (Police Captain - Patrol is upgraded to Deputy Police Chief and Human Resources Analyst is upgraded to Human Resources Manager). The Public Works and Inspections Department will see three staffing changes in FY 06-07, the addition of a part-time Building Inspector, the addition of another Seasonal Laborer, and the conversion of the Administrative Assistant position from part-time to full-time. The total cost of these changes equals $168,900.

Benefits costs, largely health insurance increases, require an additional $49,000 and new staff development programs will receive an allocation of $35,000.

Developing plans for the future of the City will require expenditures of $50,000 for the kick-off of the City's comprehensive plan process in the latter half of the year and $10,000 for consultant services to analyze the current mixed use zoning and housing affordability policies.

Promotion of DOWNTOWN SUWANEE will continue as a priority for the City in conjunction with the Suwanee Downtown Development Authority (DDA). Over $89,000 is allocated to fund the Downtown Suwanee Manager position and all expenses related to continued advocacy and promotion of the area to be christened as Downtown Suwanee. This year's commitment will supplement the $500,000 spent by the City in FY 04-05 to purchase the Pierce's Corner building for the DDA. The City will also roll over the unspent amounts of $68,000 for Main Street improvements and $10,000 for the Jackson Street Cemetery challenge grant program from the FY 05-06 Budget into funds to be used in Downtown Suwanee during the coming year. Some related organizational adjustments will be made along with this allocation in an effort to boost the overall effectiveness of this initiative.

The Public Works and Inspections Department will receive funding for a number of items that will **keep Suwanee clean and beautiful**. New vehicles and equipment will cost $67,000 and new banners will cost $14,000. Operational expenses to keep the new interactive fountain running during the year is estimated at $40,000 and funds to demolish or abate dilapidated structures and vehicles is expected to cost $14,000. Three new initiatives such as acquisition of land for an expanded public works yard, and purchasing attractive signs to better define City boundaries will require funding of approximately $223,500.

The final area of emphasis for FY 06-07 is professionally **managing stormwater and drainage needs**. A stormwater needs assessment and related consulting services for municipal separate storm sewer system (MS4) permit requirements are estimated to cost $42,000. Implementation of minor drainage projects (non-SPLOST) around the City requires an allocation of $10,000.

There are always many important budget requests that did not get funded due to lack of available resources. The most worthy, high profile items that were cut included: a Detective and Selective Enforcement Unit Officer for the Police Department, an emergency generator for the Crossroads Center, capital requests from the Downtown Development Authority, paving of the City Hall parking lot,

Budget Message

a pick-up truck for the Inspections Division, an inmate work crew from Gwinnett County Corrections, and funds to implement e-government initiatives in the Finance Department.

special revenue funds

These are established to account for specific revenue sources that are restricted to expenditures for specified purposes. These include Suwanee Day, Cemetery, Confiscated Assets (Police), and Hotel/Motel Tax. There are no new major concerns or issues with these funds for FY 06-07. The encouraging outlook of the hotel/motel tax fund is discussed briefly in the previous section.

Staff has proposed a balanced budget for ongoing hotel/motel expenditures such as advertising, communications, police patrol, and other related programs. Budgeted expenditures are very similar to last year's estimates. This area will get more attention as the Suwanee Gateway Initiative gets rolling in the coming year.

enterprise fund

In July 2003, the City received low cost financing from Georgia Environmental Facilities Authority to make major system improvements and enlarge the City's water system. This funding allowed the City to replace old infrastructure, address several existing problems, and provide the capacity for an additional 120 customers from the new Stonecypher Subdivision. Results of this initiative include improved water pressure, improved fire flows, increased storage capacity, and overall improved reliability. This project will be completed in 2006 and loan payments will begin in FY06-07.

The FY 06-07 budget maintains the current rate structure with no increases to the water rate. Due to the loan payment beginning before the entire new customer base can be added, the water system is being provided a subsidy of $36,400 from the general fund to make the loan payments. Once most of the additional 120 new customers have been added, the water system should once again become self-supporting and not need any funding support from the general fund. This fund is also allocating $43,000 per year for depreciation and amortization.

agency fund

The Municipal Court Fund was set up as an agency fund six years ago due to the unpredictable fluctuations in our payments to various trust funds required as percentages of our bonds and fines levied with tickets and citations. The non-trust amounts are transferred out to the general fund. Approximately 65-69% of each dollar collected is transferred to the general fund to offset municipal court operation expenses.

Municipal Court is bringing in approximately $119,200 per month. $82,200 per month is transferred to the general fund. $37,000 per month is paid out to the various trust funds. The City's indigent defense trust fund costs for FY 05-06 were approximately $81,000.

Based on staff analysis of recent trends in this area, both revenue and expenditures are estimated to increase by 2%, approximately $22,000 in the coming year. Any change in revenue has a correlating impact on expenditures due to the mandated trust fund payments. This fund has stabilized following the fluctuations in early 2003.

downtown development authority

The mission of the Downtown Development Authority (DDA) of the City of Suwanee is to revitalize, create, preserve and maintain the historic center of Suwanee so that it is a symbol of community pride, making it the heart of the City and a visible example of why Suwanee is a great place to live, work, play, invest, and do business. Daily administrative operations of the DDA have been moved to the general fund, function 7510, Downtown Suwanee. The City is not providing any additional funding to the DDA for FY 06-07. Instead, operational funds are being provided by the general fund.

capital project funds

These funds account for resources used for the acquisition or construction of major capital facilities for the City's governmental funds. Presently, there are nine of these funds. The City's Capital Improvement Program (included as a part of this document) will provide information for readers that want to learn more about future projects that are to be completed in the next five years.

The SPLOST Fund consists of thirteen separate projects at various stages of completion. The projects include: street resurfacing and improvements, traffic calming, storm drainage and system improvements, PlayTown Suwanee, pedestrian bridge, pedestrian improvements at Highway 23 and Town Center Park, Suwanee Creek Greenway – Trice Section, Town Center Park enhancements, police communications, alternative transportation, I-85 streetscape, Police Department expansion, and financing for Town Center Fountain and the Pedestrian Underpass.

The other Capital Project Funds that do not involve SPLOST Funds include the following: Paved Streets, Storm Drainage, URA Town Center, and Open/Green Space (15 separate projects), Public Works Yard Expansion and Town Center Facility Improvements.

The City has a large volume of capital projects to manage and oversee. To assist with the workload volume, the City has recently hired a program management firm, Heery International. Heery will advance these projects and provide professional services to get them moving along.

conclusion

The City of Suwanee is a busy place. The vibrant and progressive nature of our community leads to implementing bold initiatives, pushing the envelope, striving for greatness, and exceeding expectations. This budget document makes great strides moving the City forward towards the numerous goals outlined in our short-term work program, which has been included in the appendix.

The millage rate remains the same as it was last year, budgeted fund balance is not used as a revenue source, building permit revenue rises dramatically, promotion of the Suwanee Gateway District and Downtown Suwanee are established as priorities, employees will see some market-based pay adjustments that will aid in retention, and the City ventures into the new world of red light traffic camera enforcement. In order to fund the many new initiatives and priorities, the overall budget increases by 14%.

The City will be able to maintain existing service levels, make progress on major efforts to improve service delivery, and improve and beautify our facilities for safe and enjoyable use by our citizens. Team Suwanee strives to carry out the City Council's stated desire to be regional leaders and exceed expectations in our endeavors. We will build upon our track record of success and nineteen awards over the past couple of years to continue producing excellent results.

Budget Message

City staff will continue to work very hard to carry out the wishes of the Mayor, City Council, citizens, and stakeholders in Suwanee. There are many hard-working staff members that enable us to meet our lofty goals and allow us to be so successful. Our staff deserves the credit and praise that go along with our noteworthy accomplishments and continued success. I would personally like to thank each staff person for his or her contributions over the past year.

Amie Sakmar, Financial Services Director, is the leader of our budget and finance team and takes tremendous pride in producing an outstanding and meaningful budget document. Kristi McCarley, Special Projects Manager, and Tracy Hilliard, Administrative Assistant, have played key roles in refining and distilling this year's budget. Each of these staff members typifies the dedication and commitment to excellence that is a hallmark of Suwanee's staff team.

Mayor Masino and each of our five Councilmembers deserve recognition and credit for setting the tone and providing leadership to keep the City moving in the right direction. The commitment to community service and your desire to improve your community helps motivate City staff to continue striving for excellence. Thank you for your thoughtful input and guidance on the direction of the City as outlined in both the short-term work program and this document.

Please contact me if you have any questions or comments about this document.

Respectfully submitted,



Hardin Watkins
City Manager

This page intentionally left blank

Budget Guide

This budget document contains a wide variety of information about the services the City of Suwanee provides to the community. The purpose of this guide is to explain how the budget document is organized and to help the reader find the information that they may be looking for.

How is this document organized?
The City's budget is organized on the basis of funds. Each fund is considered a separate budgetary and accounting entity. Resources are allocated to, and accounted for, in individual funds based upon the purposes of the specified activities.

The budget document is divided into eleven main sections separated by tabs: Executive Summary, General Fund, Special Revenue Funds, Capital Project Funds, Debt Service Fund, Enterprise Fund, Agency Fund, Downtown Development Authority, Capital Improvement Program, Line Item Detail, and Supplemental Information. The content of each section is summarized below.

Executive Summary: This section relates to the entire City. It includes the transmittal letter, budgetary and financial policies, organizational charts, combined statements, and budget resolutions.

General Fund: The general fund is the primary operating fund that provides for basic government services, such as police protection, recreation and parks, planning and zoning, building inspections, code enforcement, economic and community development, special events, municipal court services, and road, sidewalk, and infrastructure maintenance. Each service area is organized by function categories. The beginning of each category is divided by a title page for easy reference.

Special Revenue Funds: Special revenue funds represent revenues that are legally restricted for specific purposes. The City maintains the following special revenue funds:

- Suwanee Day
- Cemetery
- Confiscated Assets
- Hotel/Motel Tax

A statement of service for each fund has been provided to help the reader understand the function of each special revenue fund.

Capital Project Funds: Capital project funds account for financial resources used for the acquisition or construction of major capital facilities for the City's governmental fund types.

All of the capital project budgets are presented on a project basis and are not broken out by fiscal period, since most of the projects are expected to expand more than one fiscal period. The City maintains the following capital project funds:

- SPLOST
- Paved Streets
- Storm Drainage
- URA Town Center
- Open/Green Space
- Town Center Fountain
- Public Works Yard Expansion
- Pedestrian Underpass
- Town Center Facility Improvements

A statement of service for each fund has been provided to help the reader understand the function of each capital project fund.

Debt Service Fund: The debt service fund accounts for the accumulation of resources for, and the payment of, the 2002 open/green space bond debt. Expenditures have been summarized to separately report principal and interest payments.

Enterprise Fund: The City maintains one enterprise fund, the water fund. This funds activities include all aspects of establishing, operating and maintaining equipment, and other work related to the water system. Costs are recovered through charges to water customers. Expenses have been summarized by functional categories: administration, supply, distribution, and debt service.

Agency Fund: The City maintains one agency fund, the municipal court fund. The municipal court fund accounts for the collection of various fines and forfeitures which are disbursed to other agencies. The net funds received are transferred to the general fund.

Downtown Development Authority (DDA): The Downtown Development Authority of Suwanee is a legally separate entity. The authority was included in the budget document for information purposes. The majority of the Downtown Development Authority funding in prior periods was provided by the City of Suwanee's general fund. Due to administrative challenges, a new function was created in the general fund to account for the administrative costs supporting the DDA.

Capital Improvemenmt Program: The Capital Improvement Program is a plan for capital expenditures to be incurred each year over a five year period. It provides the City Council and staff with a process of identifying and prioritizing capital projects.

Line Item Detail: This section serves as a reference for City of Suwanee department heads. It contains the general fund line item detail of revenues and expenditures.

Supplemental Information: This section includes tables showing a brief summary of the financial condition of the city. It also includes the 2006 adopted Short Term Work Program.

Budget Guide

Definitions

The budget document contains specialized and technical terminology that is unique to public finance and budgeting. The following definitions are provided to assist the reader in understanding these terms.

Account Number: A line item code defining an appropriation.

Accrual Accounting: The method of accounting under which revenues are recorded in the accounting period in which they are earned and expenses are recognized in the period in which they are incurred.

Ad Valorem Tax: A tax levied on the assessed value of real and personal property.

Appropriation: A specific amount of money authorized by City Council for the purpose of providing or acquiring goods and services.

Appropriation Resolution: The formal statement approved by the City Council which shows budgeted revenues and expenditures for the approaching fiscal year.

Assessed Property Value: The value set upon real estate or other property by the Gwinnett County Assessor and the State as a basis for levying taxes. The assessed value in the state of Georgia is 40 percent of the fair market value.

Authorized Position Resolution: The formal statement approved by the City Council that outlines the approved positions for the approaching fiscal year.

Balanced Budget: A budget in which planned funds available equal planned expenditures.

Bond: A certificate of debt issued by an entity guaranteeing payment of the original investment plus interest by a specified future date.

Budget: A financial plan for a specified period of time that matches all planned revenues and expenditures to planned services.

Budget Document: The official publication that outlines the financial plan as supported by City Council.

Capital Improvement Program: A five year planning guide for capital projects with estimated costs of at least $10,000 in any one of the fiscal years affected.

Capital Project Budget: A financial plan for construction of physical assets such as buildings, streets, and recreation facilities. The time period usually expands more than one fiscal year.

Debt Service: Interest and principal payments associated with the issuance of bonds.

Depreciation: The decrease in value of physical assets due to use and the passage of time.

Encumbrance: An amount of money committed for the payment of goods and services not yet received or paid for.

Enterprise Fund: A self-supporting fund designed to account for activities supported by user charges.

Excise Tax: A levy on a specific type of transaction at a rate specific to that transaction. Also known as a selective sales tax.

Expenditures: Costs of goods received or services rendered.

Fiscal Year: Any period of 12 consecutive months designated as the budget year. The City's fiscal year begins on July 1st and ends on June 30th.

Franchise Fee: A fee assessed on a business, usually a public utility, in return for the use of public property to provide their services to the citizens of the community.

Fund: A set of interrelated accounts to record revenues and expenditures associated with a specific purpose.

Fund Balance: The difference between a fund's assets and its liabilities. Portions of the fund balance may be reserved for various purposes.

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from the general fund. These bonds are backed by the full faith and credit of the issuing government.

Grant: A contribution by a government or other organization to support a particular project.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenue: Revenue received from another governmental entity for a specified purpose.

Legally Adopted Budget: The total of the budget of each city fund including budgeted transactions between funds.

Line Item Budget: A budget that lists each expenditure category separately along with the dollar amount budgeted for each specified category

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

Millage Rate: The ad valorem property tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.

Net Budget: The legally adopted budget less all interfund transactions. Interfund transactions representing transfers and interfund reimbursements are subtracted from the legally adopted budget amount to prevent being double counted from the perspective of the entire budget.

Objective: Serving as a goal; being the object of a course of action.

Performance Measures: A quantitative or qualitative measurement of activity.

Personal Property: Mobile property not attached permanently to real estate, including tangible property (such as furniture, equipment, inventory, and vehicles) and intangible property (such as stocks, taxable bonds, and cash).

Personal Services: A level of budgetary appropriations, which includes expenses for salaries, wages, and related employee benefits such as the City's share of retirement and insurance.

Policy: A set of guidelines used for making decisions.

Budget Guide

Projected: Estimation of revenues and expenditures based on past trends, current and expected economic conditions, and future financial forecasts.

Property Tax: A tax levied on the assessed value of real, public utility, and personal property.

Public Hearing: The portions of open meetings held to present evidence and provide information on both sides of an issue.

Real Property: Immobile property; examples are land, natural resources above and below the ground, and fixed improvements to the land.

Revenue: Income received from external sources such as taxes collected or fees received for performing a service.

Revenue Bond: Bond secured by the revenues of the specific operation being financed.

SPLOST Special Purpose Local Option Sales Tax: Tax levied at the rate of one percent which applies to the same items as the State sales tax, except that the special purpose local option sales tax also applies to sales of motor fuels and groceries.

Special Revenue Fund: A fund in which the revenues are designated for a specific purpose or activity.

Tax Rate: The amount of tax stated in terms of a unit of the tax base.

Transfers In/Out: Amount transferred from one fund to another to assist in financing the services of the recipient fund.

URA- Urban Redevelopment Agency: The Urban Redevelopment Agency of the City of Suwanee was established as a legally separate entity. The Agency provides a means to issue revenue bonds for development within the City.

User Charges: The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Workloads: A measure of the services provided.

Budget Policies and Procedures

The Annual Budget is a fiscal plan which presents the services to be provided to the community and the funds necessary to perform these services. Key steps in this process are described within.

Budget Preparation
The City of Suwanee operates under a fiscal year that begins on July 1 and ends June 30. The major steps in the process are outlined below with a detailed schedule on page 18.

1. Proposed Budget- A proposed budget shall be prepared by the City Manager with the participation of all the City's Department Directors within the provisions of the City Charter. The City will cover current expenditures with current revenues. The City will avoid budgetary procedures that cover current expenditures at the expense of meeting future years expenditures, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt.

    a. The budget shall include four basic segments for review and evaluation. These segments are:
        1. Revenues
        2. Personnel costs
        3. Operations and maintenance cost
        4. Capital and other (non-capital) project costs

    b. Departments develop performance and expenditure requests for the next fiscal year.

    c. During the months of March and April, the City Manager reviews all departmental operations and budget requests in order to propose a recommended balanced budget.

    d. At least 30 days prior to the fiscal year commencing July 1, the City Manager submits to Council a proposed operating budget for all operating funds. The operating budget includes recommended expenditures and the means for financing them.

    e. A series of workshops and public hearings are held before making any final changes to the City Manager's recommended budget.

    f. The annual budget is formally adopted by Council before July 1.

Expenditure Control
Once the annual budget has been adopted, expenditure control is maintained on the appropriation unit basis (group of accounts) with travel and capital expenditures maintained under full control. Throughout the year, all expenditures and revenues are monitored.

Budget Control
Georgia Law, O.C.G.A. §36-81-3 establishes the legal level of budgetary control at the department level. Within the overall budget limitations, authority is delegated to the City Manager. When acting on the authority delegated by the City Manager to the Financial Services Director, intra-departmental transfers of appropriation and revenue anticipation may be approved as deemed necessary. Under no circumstances, however, may the total budget of any department be increased or decreased without Council approval.

Reporting
Monthly financial reports will be prepared by the Financial Services Director to enable the Department Directors to manage their budgets and to enable the Financial Services Director to monitor and control the budget as authorized by the City Manager. Summary financial and budgetary reports will be presented to the City Council quarterly. Such reports will be in a format appropriate to enable the City Council to understand the overall budget and financial status.

Budget Policies and Procedures

Policy Guidelines
The overall goal of the City's Financial Plan is to establish and maintain effective management of the City's financial resources. The following section outlines the policies used to guide the preparation and management of the City's budget. This section consists of operating budget polices, capital expenditures' policies, revenue policies and financial accounting policies.

The development and preparation of the City's budget are guided by the following policies.

- All funds are required to balance. Anticipated revenue must equal the sum of budgeted expenditures. All funds should be included in the budget process along with work programs, objectives and strategies.
- The Capital Improvement Program requires coordination and planning in conjunction with the various operating fund budgets.
- The General Fund is based on long-range financial plans which include unallocated fund reserves. The goal is to keep the reserve at approximately the level of three to six months of operating expense. This reserve protects the City against catastrophic revenue losses and major emergency expenditures.

Revenue Policies
The City will maintain effective collections' systems and implement aggressive enforcement strategies in order to maximize revenues from available sources.

The City will maintain a broad revenue base; that is, a large number of widely diversified revenue sources that will be established and maintained in order to distribute the revenue burden equitably and protect the City from short-term fluctuations in any one revenue source.

The City will implement user fees in all areas where feasible and productive as well as seek to set fees at levels related to the costs of providing the services and to be consistent with what other jurisdictions/organizations are charging. Moreover, user fees will be reviewed annually as part of the budget process and will be adjusted as needed with Council approval in order to recoup costs or match market increases.

The projection of revenues will receive conservative treatment in order that actual revenues at the fund level will consistently equal or exceed budgeted revenues.

Financial Structure
The financial transactions of the City are budgeted and recorded in individual funds. A fund is an independent financial and accounting entity. It is a set of interrelated accounts used to record revenues and expenditures associated with a specific purpose. Funds have a balancing set of accounts and records, cash and other financial resources in conjunction with all related liabilities and residual equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations or restrictions. Funds are classified into three basic types: governmental, proprietary or fiduciary.

Governmental Funds
Governmental funds are used to account for all or most of the government's general activities, including the collection and disbursement of earmarked monies, the acquisition or construction of general fixed assets and the servicing of general long-term debt.

The following types of governmental funds are utilized by the City:

- The General Fund is the principal fund of the City of Suwanee and is used to account for all major activities of the government such as Police, Public Works and Planning.
- Special Revenue Funds are used to account for the proceeds of specific revenue sources legally restricted to expenditures of specific purpose. The Police Confiscation and Hotel/Motel Funds are examples of special revenue funds.
- Capital Project Funds are used to account for financial resources for the acquisition, renovation or construction of major capital facilities and improvements.

Proprietary Funds
Proprietary funds are used to account for activities similar to those found in the private sector. Enterprise funds account for activities that are usually self-sustaining, principally through user charges for services rendered. The City utilizes one proprietary fund, the Water Fund.

Fiduciary Funds
Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments or on behalf of other funds within the government. When these assets are held under the terms of a formal trust agreement either a pension trust fund, a nonexpendable trust fund or an expendable trust fund is used. Agency funds generally are used to account for assets that the government holds on behalf of others as their agent. Traditionally these funds have not been included in the Operating Budget because the receipt of revenue is uncertain. The City maintains one fiduciary fund, the Municipal Court fund.

Accounting Basis
The governmental funds are accounted for on the modified accrual basis of accounting. Under this basis, revenues are recognized when they are susceptible to accrual, when they become measurable and available. Likewise, expenditures are recorded as the liabilities are incurred, if measurable. However, principal and interest on general long-term debt are recorded as fund liabilities when due. Revenues susceptible to accrual are property taxes, licenses, interest revenues and charges for service. Fines are not susceptible to accrual generally since they are not measurable until received in cash. The City considers property taxes as available in the period for which they were levied if they are collected within 60 days after year-end.

The accrual basis of accounting is utilized by proprietary fund types, pension trust funds and non-expendable trust funds. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. Estimated uncollectible accounts receivable are reserved at year-end.

Budgetary Basis
All budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). The General, Special Revenue, and Capital Project funds are developed on a modified accrual basis. The Enterprise fund is developed on the accrual basis. All annual appropriations lapse at the fiscal year end. The basis for budgeting is consistent with the basis for accounting with the difference being encumbrances. Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for expenditures of resources are recorded to reserve that portion of the applicable appropriation are utilized in governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures because the commitments will be honored through subsequent years' budget appropriations.

MARCH	• All Operating Departments, following the City's Manager's Guidelines, prepare their Budget and Capital Improvement Request. • City Manager evaluates Budget Requests and Capital Improvement Requests. • City Manager prepares Budget.
MAY-JUNE	• City Manager presents Recommend Budget to City Council. • Council Work Sessions are held. • Public Hearings are conducted. • City Council adopts Annual Budget.

Budget Schedule

JANUARY 5 Proposed Budget Schedule Distributed to Department Heads

MARCH 6 Department Head Requests Due to City Manager

MARCH 20 Capital Improvements Budget Projections Due to City Manager

MARCH 31 Revenue Forecasts Complete

APRIL 7 City Manager to Complete Review of All Expenditure Requests

APRIL 18 First Draft Presented to City Council for Review (Regular April Council Meeting)

APRIL 20 Special Workshop: Budget Review @ 5:30 pm

MAY 4 Budget Review Work Session @ 5:30 pm (Regular May Workshop)

MAY 16 Presentation of Proposed Budget Document and Capital Improvement Plan to City Council (Regular May Council Meeting)

MAY 17 Budget Available for Public Review

JUNE 19 **1ST Public Hearing on Budget and CIP as a Called Council Meeting @ 5:30 pm (Before Regular June Workshop)**

JUNE 29 **2ND Public Hearing on Budget and CIP @ 6:30 pm**
Public Hearing on Occupational Taxes @ 6:30 pm
Scheduled Adoption of Budget @ 7:00 pm (Regular June Council Meeting)

JULY 1 Begin Fiscal Year 2006 - 2007

Capital Improvement Policy

A Capital Improvement Program (CIP) covering a five year period, will be developed, reviewed and updated annually. As resources are available, the most current year of the CIP will be incorporated into the current year operating budget.

To be considered in the CIP, a project must have an estimated cost of at least $10,000 in one of the fiscal years of the project. Projects may not be combined to meet the minimum standard unless they are dependent upon each other. Items that are operating expenses, such as maintenance agreements and personal computer software upgrades, will not be considered within the CIP.

The City will identify the estimated costs and potential funding sources for each capital project prior to inclusion in the CIP. The operating costs to maintain capital projects shall be considered prior to the decision to undertake the projects. Capital projects and capital asset purchases will receive a higher priority if they meet a majority of the following criteria:

- It is a mandatory project.
- It is a maintenance project based on approved replacement schedules.
- It will improve efficiency.
- It will provide a new service.
- It is mandated by policy.
- It has a broad extent of usage.
- It lengthens the expected useful life of a current asset.
- It has a positive effect on operating and maintenance costs.
- There are grant funds available.
- It will eliminate hazards and improve public safety.
- There are prior commitments.
- It replaces an asset lost to disaster or damage.

The CIP is presented annually to the City Council for approval. Any substantive change to the CIP after that must be resubmitted for approval by the City Council.

Debt Management Policy

I. PURPOSE

The City recognizes that the foundation of any well-managed debt program is a comprehensive debt policy. A debt policy sets forth the parameters for issuing debt and managing outstanding debt and provides guidance to decision makers regarding the timing and purposes for which debt may be issued, types and amounts of permissible debt, method of sale that may be used and the structural features that may be incorporated. The debt policy should recognize a binding commitment to full and timely repayment of all debt as a requirement for entry into the capital markets. Adherence to a debt policy helps to ensure that a government maintains a sound debt position and that credit quality is protected. Advantages of a debt policy are as follows:

- Enhances the quality of decisions by imposing order and discipline.
- Promotes consistency and continuity in decision making.
- Rationalizes the decision making process.
- Identifies objectives for staff to implement.
- Demonstrates a commitment to long-term financial planning objectives.
- Regarded favorably by the rating agencies in reviewing credit quality.

This policy is intended only to address the City's criteria with respect to the issuance of debt which is secured by the full faith and credit of the City. Polices with respect to the issuance of revenue backed debt and other debt instruments will be adopted by City Council as such financing vehicles become necessary or prudent to accomplish future capital funding needs. This General Obligation debt policy will be reviewed and amended as necessary no less than every third year after its initial adoption.

II. CREDITWORTHINESS OBJECTIVES

The City seeks to maintain the highest possible credit rating for all categories of short and long term General Obligation debt that can be achieved without compromising delivery of basic City services and achievement of adopted City policy objectives. The City recognizes that external economic, natural, or other events may from time to time affect the creditworthiness of its debt. The City is committed to full and complete financial disclosure, and to cooperating fully with rating agencies, institutional and individual investors, City departments, and the general public to share clear, comprehensible, and accurate financial information. The City is committed to meeting secondary disclosure requirements on a timely and comprehensive basis.

A. Financial Disclosure: Official statements accompanying debt issues, Annual Financial Reports, and continuous disclosure statements will meet (at a minimum), the standards articulated by the Government Accounting Standards Board (GASB), the National Federation of Municipal Analysts, the Securities and Exchange Commission (SEC), and Generally Accepted Accounting Principles (GAAP).

B. Capital Planning: To enhance creditworthiness and prudent financial management, the City is committed to systematic capital planning, intergovernmental cooperation and coordination, and long term financial planning. Evidence of this commitment to systematic capital planning will be demonstrated through adoption of a five year Capital Improvement Program (CIP) and adherence to the Short Term Work Program component of the City's Comprehensive Plan.

III. DEBT AFFORDABILITY MEASURES

A. Assumption of Additional Debt: The City shall not assume more tax supported general purpose debt than it retires each year without conducting an objective analysis as to the community's ability to assume and support additional debt service payments. The City acknowledges the importance of pay-as-you-go financing in meeting its capital funding requirements to date. The City reaffirms its commitment to pay-as-you-go financing and will consider the feasibility of this funding option prior to any issuance of long-term General Obligation debt. When appropriate, self-supporting debt (e.g., revenue bonds) shall be issued before general obligation bonds.

B. Affordability Targets: The City acknowledges the importance of establishing and adhering to standards of affordability when issuing long term general obligation indebtedness. These standards may include, but are not limited to outstanding direct and overlapping debt per capita, direct debt service payments as a percentage of current revenues and current expenditures, and undesignated general fund balance as a percent of annual revenues and expenditures. The City will conduct a review

of rating agency target ranges for these criteria no less than every third year after the initial adoption of this policy and will endeavor to maintain actual debt, value and other appropriate ratios which equal or surpass the current acceptable ranges and/or ratios associated with the City's then current ratings. The decision on whether or not to assume new debt shall be based on these costs and benefits, the current conditions of the municipal bond market, and the City's ability to afford new debt as determined by the aforementioned standards.

IV. PURPOSE AND USES OF DEBT

A. Asset Life: The City will consider long term financing for the acquisition, maintenance, replacement, or expansion of physical assets only if they have a useful life of at least five years. Debt will be used only to finance capital projects and equipment. City debt will not be issued for periods exceeding the useful life or average useful lives of the projects to be financed.

B. Use of Limited Tax General Obligation Debt: Before issuing limited tax general obligation bonds, the City will consider all other financing alternatives or funding sources, including non-debt financing. The City shall only use limited tax general obligation bonds:

- Under catastrophic or emergency conditions; or
- If the project to be financed will generate positive net revenues after debt service. Net revenues after debt service must not only be positive over the life of the bonds, but become positive on an annual basis within the first five years after completion of the project; or
- If the project will significantly reduce City operating costs; or
- If an equal or greater amount of non-City matching funds will be lost if the City limited tax general obligation funds are not applied in a timely manner; or
- If the project to be financed is less than $1,000,000; or
- If the project to be financed provides essential City services or would so advance core City policy objectives that its value overrides the value of obtaining voter approval.

V. DEBT STANDARDS AND STRUCTURE

A. Length of Debt: Debt will be structured for the shortest period consistent with a fair allocation of costs to current and future beneficiaries or users.

B. Debt Structure: Debt will be structured to achieve the lowest possible net cost to the City given market conditions, the urgency of the capital project, and the nature and type of security provided. Moreover, to the extent possible, the City will design the repayment of its overall debt so as to recapture rapidly its overall credit capacity for future use. The City shall strive to repay at least 20 percent of the principal amount of its general obligation debt within five years and at least 40 percent within ten years.

C. Backloading: The City will seek to structure debt with level principal and interest costs over the life of the debt. "Backloading" of costs will be considered only when natural disasters or extraordinary or unanticipated external factors make the short term cost of the debt prohibitive, when the benefits derived from the debt issuance can clearly be demonstrated to be greater in the future than in the present, when such structuring is beneficial to the City's overall amortization schedule, or when such structuring will allow debt service to more closely match project revenues during the early years of the project's operation.

Debt Management Policy

D. Variable Rate Debt: The City may choose to issue securities that pay a rate of interest that varies according to a formula that is pre-determined or results from a periodic remarketing of the securities, consistent with state law and covenants of pre-existing bonds, and depending on market conditions. The City will have no more than 15 percent of its outstanding general obligation bonds in variable rate form.

E. Second Lien Debt: The City shall issue second lien debt only if it is financially beneficial to the City or consistent with creditworthiness objectives.

F. Refunding: Periodic reviews of all outstanding debt will be conducted to determine refunding opportunities. Refunding will be considered, within federal tax law constraints, if and when there is a net economic benefit of the refunding or the refunding is essential in order to modernize covenants essential to operations and management.

In general, advance refunding for economic savings will be undertaken when a net present value savings of at least three percent of the refunding principal can be achieved. Current refunding that produces a net present value savings of less than three percent will be considered on a case-by-case basis. Refunding with negative savings will not be considered unless there is a compelling public policy objective.

G. Bond Anticipation Notes: Use of short term borrowing, such as bond anticipation and tax-exempt commercial paper, will be undertaken only if the transaction cost plus interest of the debt are less than the cost of internal financing, or available cash is insufficient to meet working capital requirements.

H. Credit Enhancements: Credit enhancements, letters of credit, bond insurance, etc., may be used, but only when net debt service on the bonds is reduced by more than the costs of the enhancement.

VI. DEBT ADMINISTRATION AND PROCESS

All short term and long term debt over $5,000 must be approved by City Council. Short term debt would include lease purchase agreements, installment purchases, and professional service agreements. All purchases should be in compliance with the City's purchasing policy.

A. Bond Sales: The City Manager shall produce appropriate ordinance(s) and, if needed, bond sale resolutions for consideration by the City Council. Before the sale of general obligation bonds the City Manager will submit a "Sources, Uses, and Payment" memo to the City Council identifying source and use of bond proceeds, funds for deposit of all bond proceeds, and funds for payment of debt service. No bonds or other forms of general obligation indebtedness shall be incurred by the City without approval of the "Sources, Uses, and Payments" memo by the City Council.

B. Bond Fund: All payment of general obligation debt service shall be from the Bond Interest and Redemption Fund. This Fund shall act as a clearing account for debt service and will not itself be used as a final source of debt payment. The Department of Finance shall make debt service payments out of the Bond Fund by transferring the amounts from the accounts specified in the "Sources, Uses, and Payments" memo.

C. Investment of Bond Proceeds: All general obligation and revenue bond proceeds shall be invested as part of the City's consolidated cash pool unless otherwise specified by the bond legislation or by the City Manager or the Financial Services Director. Investments will be consistent with those authorized by existing City and State law and by the City's investment policies.

D. Costs and Fees: All costs and fees related to issuance of bonds will be paid out of bond proceeds or by sources identified by the City Manager.

E. Call Provision: Call provisions for bond issues shall be made as short as possible consistent with the lowest interest costs to the City. When possible, all bonds shall be callable only at par.

F. Competitive Sale: In general, City debt will be issued through a competitive bidding process. Bids will be awarded on a true interest cost basis, providing other bidding requirements are satisfied.

G. Negotiated Sale: Negotiated sales of debt will be considered when the complexity of the issue requires specialized expertise, when a change of underwriter may result in losses, when the negotiated sale would result in substantial savings in time or money, or when market conditions or City credit are unusually volatile or uncertain.

H. Underwriters: For all competitive and negotiated sales, underwriters will be required to demonstrate sufficient capitalization and experience related to the debt issuance. The criteria used to select an underwriter in a competitive sale shall be the true interest cost. In a negotiated sale, the underwriter may be selected through a request for proposals (RFP). The criteria used to select an underwriter in a negotiated sale should include the following:

- Overall experience
- Market philosophy
- Capability
- Financial statement
- Public finance team and resources
- Breakdown of underwriter's discount

I. Financial Advisor: The City will retain an external independent financial advisor, to be selected for a term of up to four year, through a process administered by the City's Finance Department. The utilization of the financial advisor for particular bond sales will be at the discretion of the City Manger on a case-by-case basis and pursuant to the financial advisory services contract. The selection process for financial advisors will require comprehensive municipal debt experience, experience with diverse financial structuring requirements and pricing of municipal securities. Upon expiration of a four-year contract, the City has the option, after a full competitive process, of signing a new contract with the existing financial advisor. For each City bond sale the financial advisor will provide the City information on pricing and underwriting fees for comparable sales by other issuers.

J. Other Service Providers: The City Manager shall have the authority to periodically select other service providers (escrow agents, verification agents, trustees, arbitrage consultants, etc.) as necessary to meet legal requirements and minimize net City debt costs. These services can include debt restructuring services and security or escrow purchases. The City Manager may select firm(s) to provide such financial services related to debt without a RFP. A firm so selected must receive City Council approval before conducting any transaction or providing any service.

K. Arbitrage Compliance: The Department of Finance shall maintain a system of record keeping and reporting to meet the arbitrage rebate compliance requirement of the federal tax code.

Investment Policy

1. **Scope**
   This investment policy does not apply to the investment activities of the ICMA employee retirement funds and the employee retirement accounts. This policy does apply to all remaining funds for the City of Suwanee.

2. **Objectives**

   A. Safety of the principal is the foremost objective of the City of Suwanee. Those investing funds on the City's behalf must first ensure that capital losses are avoided by limiting credit and interest risk. Credit risk is the risk of loss due to the failure of the security issuer or backer. Interest risk is the risk that market value portfolios will fail due to an increase in general interest rates.
   B. Liquidity is the second objective of the investment portfolio. The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be anticipated.
   C. Return on Investment is the third objective of the investment portfolio. This objective is subordinate to safety and liquidity. After the first two objectives are met, the goal of the investment portfolio of the City of Suwanee shall be designed to attain a market-average rate of return.
   D. Maintaining the Public Trust is the fourth objective. City officials act as custodians of the public trust. In keeping with the public trust, the investment officials shall seek to avoid engaging in transactions which may jeopardize the public's faith in the abilities of those who govern the City of Suwanee.

3. **Delegation of Authority**
   The Financial Services Director is the designated investment officer of the City of Suwanee and is responsible for the investment decisions. In the absence of the investment officer, the City Manager shall perform the duties. The investment officer is responsible for writing, maintaining and establishing guidelines to be reviewed and approved by the City Council. The investment officer is responsible for the maintenance of other written administrative procedures consistent with this policy and the requisite compliance. City Council may create an investment committee to monitor the investment portfolio and the activities of the investment officer.

4. **Prudence**
   The standard of prudence to be used by investment officials shall be the prudent person. The prudent person standard states: Investments shall be made with judgment and care under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. Investment officers acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

5. **Standards and Procedures**
   All standards and procedures created by the investment officer must be reduced to writing when possible.

6. **Ethics and Conflicts of Interest**
   The investment officer shall read and familiarize himself/herself with section 2.14 of the City of Suwanee Charter. The investment officer shall manage the city's portfolio in a manner consistent with section 2.14 of the City of Suwanee Charter.

7. **Internal Controls**
   The investment officer shall establish and maintain a system of internal controls, which shall be documented in writing. The controls shall be designed to prevent and control losses of public funds arising from fraud, employee error, misrepresentation by third parties, or imprudent actions by employees and officers.

8. **Reporting**
   The investment officer shall create reporting procedures that must be approved by the City Council.

9. Authorized Investment Instruments

All investment activity is required to be in compliance with Chapter 83 of Title 36 of the Official Code of Georgia, which establishes guidelines for local government investment procedures.

The City of Suwanee may invest funds subject to its control and jurisdiction in the following:

A. Certificates of deposit issued by banks insured by the FDIC. Deposits in excess of the FDIC coverage must be collateralized by securities with a market value equal to at least 110% of the deposit. Only those securities described in Georgia Code 50-17-59 can be pledged as collateral;
B. Obligations issued by the United States government;
C. Obligations fully insured or guaranteed by the United States government or a United States government agency;
D. Obligations of any corporation of the United States government;
E. Obligations of the State of Georgia or of other States;
F. Obligations of other political subdivisions of the State of Georgia;
G. The local government investment pool created by Code Section 36-83-8.

Suwanee shall only use those investment instruments allowed by state law. Those instruments not listed above, but allowable by state law must be approved by the City Council. The City Attorney must also approve any investment instrument not listed above. Prime bankers acceptances and repurchase agreements must be approved by affirmative vote of the City Council.

10. Banks and Dealer Selection

The investment officer will create banking service procurement procedures. The officer will be required to maintain a list of eligible banks and dealers. The institutions should be appropriately capitalized. The officer will create procedures for determining the creditworthiness of banks. Preference will be given to banks located within the City of Suwanee to the extent possible. The preference should not jeopardize the investment policy objectives of safety, liquidity, and return on investment.

11. Diversification and Maturities

It is the policy of the City of Suwanee to diversify its investment portfolio. Investments held should be diversified to the extent practicable to control the risk of loss resulting from over-concentration of assets in a specific maturity, issuer, instrument, dealer, or bank. Diversification strategies will be established by the investment officer and periodically reviewed by the council. The average maturity date of securities may not exceed one year without City Council's approval. The investment officer shall diversify maturities and to the extent possible match those maturities to cash flows.

12. Safekeeping and Custody

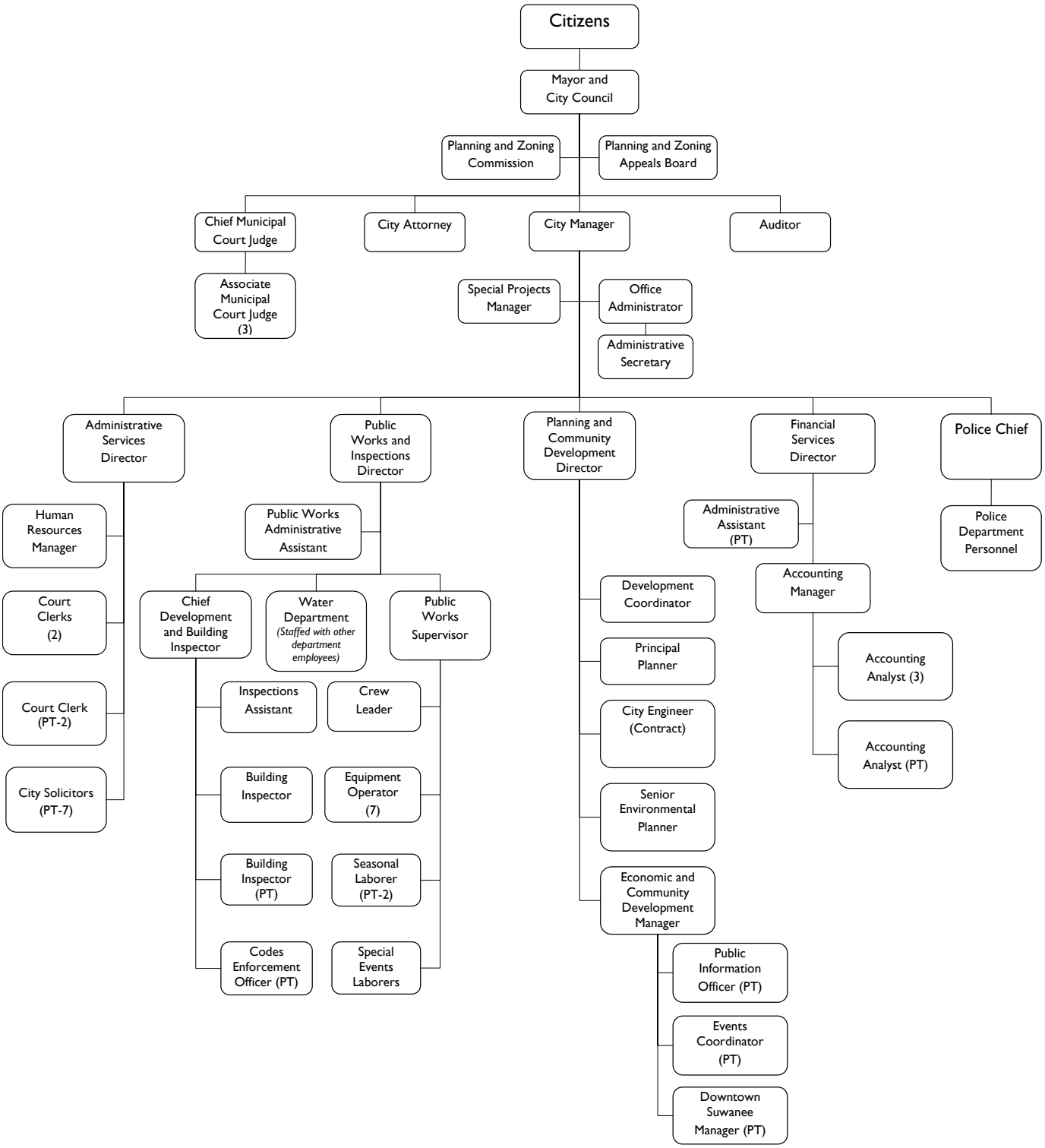
All securities shall be held by a third party custodian designated by the investment officer and approved by the council. The third party custodian shall be required to issue a safekeeping statement to the investment officer listing the specific instrument, rate, maturity, and other pertinent information. All securities transactions entered into by the City of Suwanee shall be conducted on a delivery-versus-payment basis. In other words, the security must be delivered before funds are released.

13. Performance Evaluation

The investment officer will seek to achieve or exceed a market rate of return on the City's portfolio. Given the safety and liquidity needs of the City, the basis used to determine whether market yields are being achieved shall be the one year Treasury Bill.

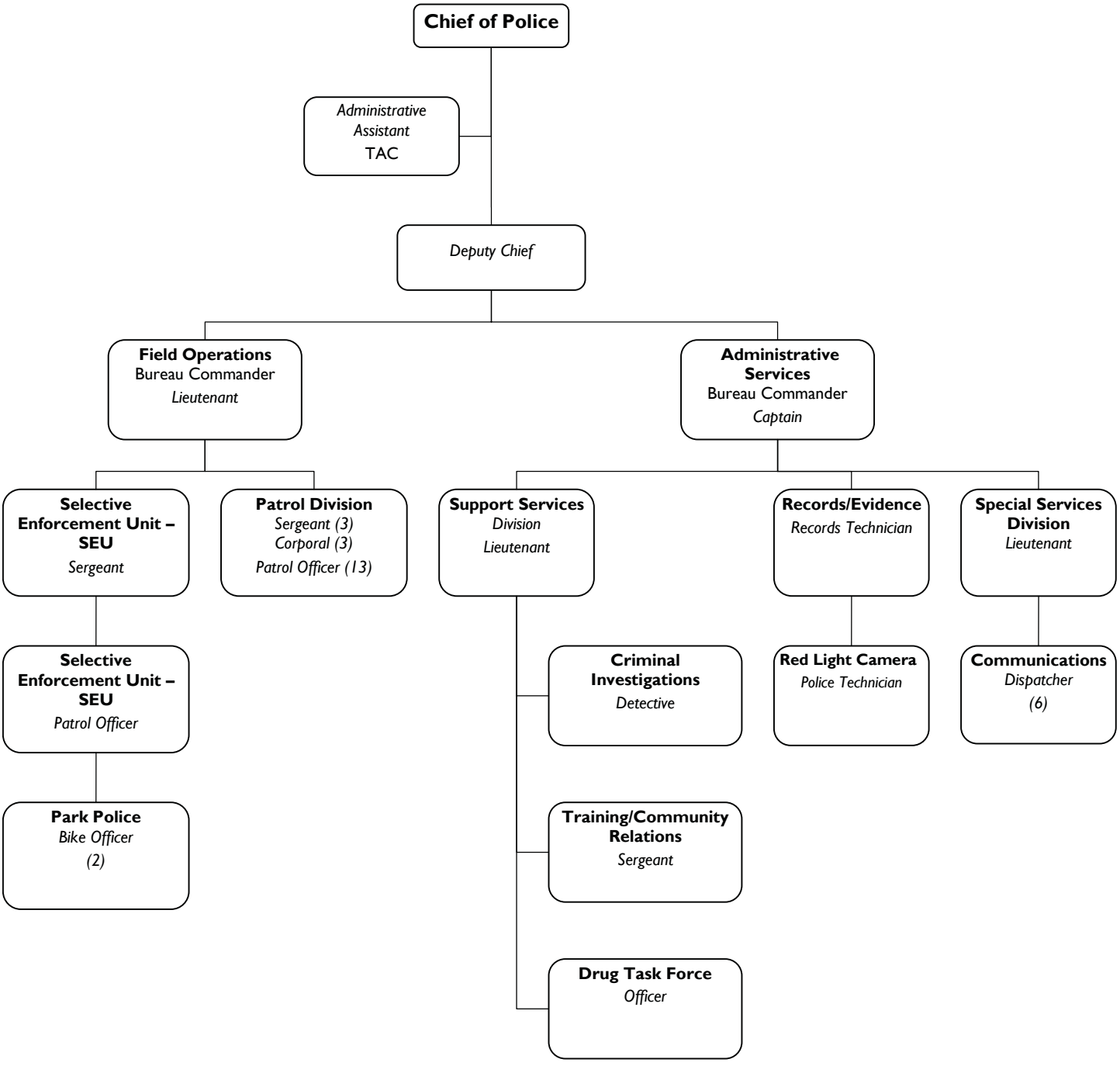
City of Suwanee Organizational Chart

Effective Date 7-1-2006



Effective Date 7-1-2006

City of Suwanee Police Department Organizational Chart



Authorizied Personnel

	Position Grade	FY 2005 Full Time	FY 2005 Part-Time	FY 2006 Full Time	FY 2006 Part-Time	FY 2007 Full Time	FY 2007 Part-Time
Chief Executive							
City Manager	Appointed	1		1		1	
Special Project Manager	35	1		1		1	
Office Administrator	29	1		1		1	
Administrative Secretary	25			1		1	
Total Chief Executive		3		4		4	
General Administration							
Administrative Services Director	38	1		1		1	
Human Resources Manager	35					1	
Human Resources Analyst	28	1		1			
Administrative Secretary	25	1					
Total General Administration		3		2		2	
Financial Administration							
Financial Services Director	40	1		1		1	
Accounting Manager	32	1		1		1	
Accounting Analyst	29	3	1	3	1	3	1
Administrative Assistant	29				1		1
Total Financial Administration		5	1	5	2	5	2
Public Information							
Public Information Officer	31		1		1		1
Judicial							
Chief Judge	Appointed		1		1		1
Associate Judge	Appointed		3		3		3
Lead City Solicitor	Appointed		1		1		1
City Solicitor	Appointed		4		3		3
Court Clerk	27	2	1	2	1	2	2
Police Technician	26			1		1	
Total Judicial		2	10	3	9	3	10

Authorizied Personnel

	Position Grade	FY 2005 Full Time	FY 2005 Part-Time	FY 2006 Full Time	FY 2006 Part-Time	FY 2007 Full Time	FY 2007 Part-Time
Police Administration							
Police Chief	41	1		1		1	
Police Captain	37	1		1		1	
Administrative Assistant	29	1		1		1	
Total Police Administration		3		3		3	
Criminal Investigation							
Police Lieutenant	34	1		1		1	
Police Detective	32	1		1		1	
Police Officer	29	1		1		1	
Total Criminal Investigation		3		3		3	
Patrol							
Deputy Chief	39					1	
Police Captain	37	1		1			
Patrol Lieutenant	34	1				1	
Police Sergeant	32	4		4		4	
Police Corporal	30	3		3		3	
Police Officer	29	14		14		14	
Total Patrol		23		22		23	
Records & Identification							
Records & Evidence Technician	28	1		1		1	
Dispatcher							
Police Lieutenant	34			1		1	
Communications Officer	26	6		6		6	
Total Dispatcher		6		7		7	
Public Relations							
Police Sergeant	32	1		1		1	
Park Police							
Police Officer	29	2		2		2	

Authorized Personnel

	Position	FY 2005		FY 2006		FY 2007	
	Grade	Full Time	Part-Time	Full Time	Part-Time	Full Time	Part-Time
Public Works Administration							
Public Works Supervisor	33	1		1		1	
Crew Leader	27	1		1		1	
Equipment Operator	26	6		7		7	
Administrative Assistant	29		1		1	1	
Seasonal Laborer	26		1		1		2
Special Events Laborer Pool	26				4		4
Total Public Works Administration		8	2	9	6	10	6
Protective Inspection Administration							
Public Works & Inspections Director	40	1		1		1	
Chief Development & Building Inspector	36	1		1		1	
Building Inspector	30	1		1		1	1
Inspections Assistant	27	1		1		1	
Total Protective Inspection Administration		4		4		4	1
Planning & Zoning							
Planning & Economic Development Director	39	1		1		1	
Principal Planner	35	1		1		1	
Senior Environmental Planner	35			1		1	
Development Coordinator	28	1		1		1	
Total Planning & Zoning		3		4		4	
Codes Enforcement							
Codes Enforcement Officer	29		1		1		1
Economic Development							
Economic & Community Development Manager	36	1		1		1	
Events Coordinator	29		1		1		1
Total Economic Development		1	1	1	1	1	1
Downtown Suwanee							
Downtown Suwanee Manager	35				1		1
Total		**68**	**16**	**70**	**21**	**72**	**23**

Budget Comparison by Fund

Fund	FY 2005 Budget	FY 2006 Budget	FY 2007 Budget	Amount of Change	% Change
General Fund	$ 8,756,113	$ 8,635,650	$ 9,922,150	$ 1,286,500	15%
Special Revenue Funds:					
Suwanee Day	61,780	61,000	74,250	13,250	22%
Cemetery	4,475	15,000	2,250	(12,750)	-85%
Confiscated Assets	7,750	16,000	17,500	1,500	9%
Hotel/Motel Tax	268,080	132,580	146,220	13,640	10%
Debt Service	2,830,140	2,078,667	1,216,610	(862,057)	-41%
Enterprise	507,760	116,885	121,330	4,445	4%
Agency	1,327,155	1,407,958	2,165,720	757,762	54%
Component Unit:					
Downtown Development Authority	420,251	75,112	0	(75,112)	-100%
Gross Total	14,183,504	12,538,852	13,666,030	1,127,178	9%
Less Interfund Transfers	(2,046,127)	(1,350,010)	(1,253,010)	97,000	-7%
Net Total Budget	$ 12,137,377	$ 11,188,842	$ 12,413,020	$ 1,224,178	11%

Governmental and Proprietary Fund Types Combining Statement

	Governmental	Proprietary	Total
Revenues			
General Property Taxes	$ 5,066,590		$ 5,066,590
Selective Sales and Use Taxes	1,087,570		1,087,570
Business Taxes	1,216,000		1,216,000
Penalty & Interest on Taxes	58,280		58,280
Licenses and Permits	183,350		183,350
Regulatory Fees	750,000		750,000
Charge for Services	85,910	$ 83,930	169,840
Fines and Forfeitures	1,425,420		1,425,420
Investment Income	94,950	500	95,450
Contributions and Donations	76,750		76,750
Miscellaneous Revenues	15,000	500	15,500
Total Revenues	10,059,820	84,930	10,144,750
Expenditures/Expenses and Other Uses:			
General Government	1,839,150		1,839,150
Judicial	418,570		418,570
Public Safety	3,510,540		3,510,540
Public Works	1,136,450	84,930	1,221,380
Culture and Recreation	303,400		303,400
Housing and Development	1,329,750		1,329,750
Debt Service	1,216,610	36,400	1,253,010
Total Expenditures/Expenses and Other Uses	9,754,470	121,330	9,875,800
Excess (deficiency) of revenues over (under) expenditures	305,350	(36,400)	268,950
Other Financing Sources (Uses)			
Proceeds from capital lease	102,550		102,550
Transfer in	1,216,610	36,400	1,253,010
Transfer out	(1,624,510)		(1,624,510)
Total other financing sources	(305,350)	36,400	(268,950)
Net change in fund balance	0	0	0
Fund Balances, beginning of year	5,997,568	1,971,440	7,969,008
Fund Balances, end of year	$ 5,997,568	$ 1,971,440	$ 7,969,008

Governmental Fund Types Combining Statement

	General	Suwanee Day	Cemetery	Confiscated Asset	Hotel/Motel Tax	Debt Service	Total Governmental Funds
Revenues							
General Property Taxes	$ 5,066,590						$ 5,066,590
Selective Sales and Use Taxes	943,350				$ 144,220		1,087,570
Business Taxes	1,216,000						1,216,000
Penalty & Interest on Taxes	58,280						58,280
Licenses and Permits	183,350						183,350
Regulatory Fees	750,000						750,000
Charge for Services	85,910						85,910
Fines and Forfeitures	1,408,420			$ 17,000			1,425,420
Investment Income	90,700	$ 500	$ 250	500	2,000	$ 1,000	94,950
Contributions and Donations	2,000	73,750	1,000				76,750
Miscellaneous Revenues	15,000						15,000
Total Revenues	9,819,600	74,250	1,250	17,500	146,220	1,000	10,059,820
Expenditures							
General Government	1,839,150						1,839,150
Judicial	418,570						418,570
Public Safety	3,493,040			17,500			3,510,540
Public Works	1,134,200		2,250				1,136,450
Culture and Recreation	229,150	74,250					303,400
Housing and Development	1,183,530				146,220		1,329,750
Debt Service						1,216,610	1,216,610
Total Expenditures	8,297,640	74,250	$ 2,250	17,500	146,220	1,216,610	9,754,470
Excess (deficiency) of revenues over (under) expenditures	1,521,960	0	(1,000)	0	0	(1,215,610)	305,350
Other Financing Sources (Uses)							
Proceeds from capital lease	102,550						102,550
Tranfers in			1,000			1,215,610	1,216,610
Transfers out	(1,624,510)						(1,624,510)
Total other financing sources	(1,521,960)	0	1,000	0	0	1,215,610	(305,350)
Net change in fund balance	0	0	0	0	0	0	0
Fund Balance, beginning of year	5,302,980	26,350	18,707	16,465	102,480	530,586	5,997,568
Fund Balance, end of year	$ 5,302,980	$ 26,350	$ 18,707	$ 16,465	$ 102,480	$ 530,586	$ 5,997,568

Capital Projects Combining Statements

	SPLOST	Paved Streets	Storm Drainage	URA Town Center
Revenues				
Intergovernmental Grants	$ 6,597,060	$ 21,000		$ 10,000
Investment Income	10,000	1,500	$ 1,000	17,000
Contributions and Donations				
Miscellaneous Revenues				5,000
Total Revenues	6,607,060	22,500	1,000	32,000
Expenditures				
Purchased Professional and Technical Services	2,351,325	163,000	25,000	106,471
Purchased Property Services				
Supplies	59,500	2,800	5,000	
Capital Outlay	3,928,897	6,385	59,455	1,495,000
Other Cost				
Debt Service				65,510
Total Expenditures	6,339,722	172,185	89,455	1,666,981
Excess (deficiency) of revenues over (under) expenditures	267,338	(149,685)	(88,455)	(1,634,981)
Other Financing Sources (Uses)				
Bond Proceeds				1,464,320
Sale of Land				2,208,051
Transfer In	267,500	149,685	88,455	128,010
Transfer Out	(534,838)			(2,165,400)
Total Other Financing Sources	(267,338)	149,685	88,455	1,634,981
Net change in fund balance	$ 0	$ 0	$ 0	$ 0

Open/Green Space	Town Center Fountain	Public Works Yard Expansion	Pedestrian Underpass	Town Center Facility Improvement	Total
$ 1,772,158	$ 50,000		$ 904,378		$ 9,354,596
900,000	2,500	$ 500	7,000	$ 50,000	989,500
56,015					56,015
4,703					9,703
2,732,876	52,500	500	911,378	50,000	10,409,814
1,190,148	33,500	15,500	83,500	2,082,254	6,050,698
71,579	500				72,079
123,057	1,000	25,000			216,357
18,411,110	597,338	335,000	1,153,972		25,987,157
7,909					7,909
146,533					212,043
19,950,336	632,338	375,500	1,237,472	2,082,254	32,546,243
(17,217,460)	(579,838)	(375,000)	(326,094)	(2,032,254)	(22,136,429)
17,778,248					19,242,568
					2,208,051
16,150	579,838	375,000	326,094	2,032,254	3,962,986
(576,938)					(3,277,176)
17,217,460	579,838	375,000	326,094	2,032,254	22,136,429
$ 0	$ 0	$ 0	$ 0	$ 0	$ 0

Capital Projects Combining Statements

	SPLOST	Paved Streets	Storm Drainage	URA Town Center
Revenues				
Intergovernmental Grants	$ 5,439,165	$ 1,825		
Investment Income	1,975	499	$ 59	$ 662
Total Revenues	5,441,140	2,324	59	662
Expenditures				
Purchased Professional and Technical Services	2,214,188	143,825	25,000	14,264
Purchased Property Services				
Supplies	59,500	2,724	5,000	
Capital Outlay	3,889,318	3,109	37,169	32,852
Debt Service				1
Total Expenditures	6,163,006	149,658	67,169	47,117
Excess (deficiency) of revenues over (under) expenditures	(721,866)	(147,334)	(67,110)	(46,455)
Other Financing Sources (Uses)				
Transfer in	267,500			
Transfer out	(534,838)			(3,002)
Total Other Financing Sources	(267,338)	0	0	(3,002)
Net change in fund balance	(989,204)	(147,334)	(67,110)	(49,457)
Fund Balance, beginning of year	989,204	147,334	67,110	49,457
Fund Balance, end of year	$ 0	$ 0	$ 0	$ 0

Project Balances as of May 1, 2006

Open/Green Space	Town Center Fountain	Public Works Yard Expansion	Pedestrian Underpass	Town Center Facility Improvement	Total
	$ 50,000		$ 904,378		$ 6,395,368
$ 10,949	(45)	$ 500	442	$ 9,590	24,631
10,949	49,955	500	904,820	9,590	6,419,999
373,731	14,700	15,500	20,375	2,068,375	4,889,958
110	500				610
16,001	1,000	25,000			109,225
2,978,645	494,019	335,000	1,153,972		8,924,084
2					3
3,368,489	510,219	375,500	1,174,347	2,068,375	13,923,880
(3,357,540)	(460,264)	(375,000)	(269,527)	(2,058,785)	(7,503,881)
	434,838	175,000	100,000	36,264	1,013,602
(267,500)					(805,340)
(267,500)	434,838	175,000	100,000	36,264	208,262
(3,625,040)	(25,426)	(200,000)	(169,527)	(2,022,521)	(7,295,619)
3,625,040	25,426	200,000	169,527	2,022,521	7,295,619
$ 0	$ 0	$ 0	$ 0	$ 0	$ 0

Statement of Revenues, Expenditures and Changes in Fund Balance — Governmental Funds

	FY 2005 Actual	FY 2006 Budget	FY 2006 as of 5/18/2006	FY 2007 Budget
Revenues				
General Property Taxes	$ 4,329,240	$ 4,493,745	$ 4,388,335	$ 5,066,590
Selective Sales and Use Taxes	1,097,131	885,180	879,017	1,087,570
Business Taxes	1,111,413	1,176,975	1,278,536	1,216,000
Penalty and Interest on Taxes	30,445	57,875	56,634	58,280
Licenses and Permits	213,456	176,050	171,938	183,350
Regulatory Fees	730,590	776,130	995,000	750,000
Intergovernmental Grants	140,742	0	1,442	0
Charge for Services	124,959	87,460	97,188	85,910
Fines and Forfeitures	980,134	972,885	839,104	1,425,420
Investment Income	99,370	72,000	104,392	94,950
Contributions and Donations	100,439	67,500	71,508	76,750
Miscellaneous Revenues	20,926	11,700	11,626	15,000
Total Revenues	8,978,845	8,777,500	8,894,720	10,059,820
Expenditures				
General Government	1,269,024	1,599,930	1,152,679	1,839,150
Judicial	236,048	351,770	240,026	418,570
Public Safety	2,728,564	3,262,460	2,524,637	3,510,540
Public Works	854,995	896,945	599,697	1,136,450
Culture and Recreation	213,017	280,200	189,206	303,400
Housing and Development	742,188	862,610	611,838	1,183,530
Tourism and Trade	184,247	132,580	79,603	146,220
Debt Service-Principal	1,584,830	335,000	335,000	350,000
Debt Service-Interest	938,871	891,840	891,840	865,610
Fiscal Agent's Fees	0	1,000	425	1,000
Total Expenditures	8,751,784	8,614,335	6,624,951	9,754,470
Excess (deficiency) of revenues over (under) expenditures	227,061	163,165	2,269,769	305,350
Other Financing Sources (Uses)				
Proceeds from capital lease	68,725	133,405	133,403	100,050
Sale of General Fixed Assets	4,420	0	0	2,500
Transfer in	1,351,689	0	0	0
Transfer out	(891,321)	(303,670)	(386,590)	(407,900)
Total Other Financing Sources	533,513	(170,265)	(253,187)	(305,350)
Net change in fund balance	760,574	(7,100)	2,016,582	0
Fund Balances, beginning of year	3,142,115	3,372,192	3,902,689	5,919,271
Fund Balances, end of year	$ 3,902,689	$ 3,365,092	$ 5,919,271	$ 5,919,271

General Fund — Statement of Revenues, Expenditures and Changes in Fund Balance

	FY 2005 Actual	FY 2006 Budget	FY 2006 as of 5/18/2006	FY 2007 Budget
Revenues				
General Property Taxes	$ 4,329,240	$ 4,493,745	$ 4,388,335	$ 5,066,590
Selective Sales and Use Taxes	943,569	761,700	772,706	943,350
Business Taxes	1,111,413	1,176,975	1,278,536	1,216,000
Penalty and Interest on Taxes	30,445	57,875	56,634	58,280
Licenses and Permits	213,456	176,050	171,938	183,350
Regulatory Fees	730,590	776,130	995,000	750,000
Intergovernmental Grants	140,742	0	1,442	0
Charge for Services	124,959	87,460	97,188	85,910
Fines and Forfeitures	972,494	956,885	822,802	1,408,420
Investment Income	88,621	67,000	95,507	90,700
Contributions and Donations	6,580	1,500	3,004	2,000
Miscellaneous Revenues	20,926	11,700	11,626	15,000
Total Revenues	8,713,035	8,567,020	8,694,718	9,819,600
Expenditures				
General Government	1,269,024	1,599,930	1,152,679	1,839,150
Judicial	236,048	351,770	240,026	418,570
Public Safety	2,728,540	3,245,960	2,512,352	3,493,040
Public Works	854,995	881,945	599,697	1,134,200
Culture and Recreation	143,011	219,200	125,977	229,150
Housing and Development	742,188	862,610	611,838	1,183,530
Total Expenditures	5,973,806	7,161,415	5,242,569	8,297,640
Excess (deficiency) of revenues over (under) expenditures	2,739,229	1,405,605	3,452,149	1,521,960
Other Financing Sources (Uses)				
Proceeds from capital lease	68,725	133,405	133,403	100,050
Sale of General Fixed Assets	4,420	0	0	2,500
Transfer in	51,799	0	0	0
Transfer out	(2,257,721)	(1,539,010)	(1,624,354)	(1,624,510)
Total Other Financing Sources	(2,132,777)	(1,405,605)	(1,490,951)	(1,521,960)
Net change in fund balance	606,452	0	1,961,198	0
Fund Balances, beginning of year	2,765,740	3,372,192	3,372,192	5,333,390
Fund Balances, end of year	$ 3,372,192	$ 3,372,192	$ 5,333,390	$ 5,333,390

Statement of Revenues, Expenditures and Changes in Fund Balance — Special Revenue

	FY 2005 Actual	FY 2006 Budget	FY 2006 as of 5/18/2006	FY 2007 Budget
Revenues				
Selective Sales and Use Taxes	$ 153,562	$ 123,480	$ 106,311	$ 144,220
Fines and Forfeitures	7,640	16,000	16,302	17,000
Investment Income	2,966	2,500	2,236	3,250
Contributions and Donations	93,859	66,000	68,504	74,750
Total Revenues	258,027	207,980	193,353	239,220
Expenditures				
Public Safety	24	16,500	12,285	17,500
Public Works	0	15,000	0	2,250
Culture and Recreation	70,006	61,000	63,229	74,250
Tourism and Trade	184,247	132,580	79,603	146,220
Total Expenditures	254,277	225,080	155,117	240,220
Excess (deficiency) of revenues over (under) expenditures	3,750	(17,100)	38,236	(1,000)
Other Financing Sources (Uses)				
Transfer in	4,290	10,000	9,264	1,000
Transfer out	(147,000)	0	0	0
Total Other Financing Sources	(142,710)	10,000	9,264	1,000
Net change in fund balance	(138,960)	(7,100)	47,500	0
Fund Balances, beginning of year	257,129	118,169	118,169	165,669
Fund Balances, end of year	$ 118,169	$ 111,069	$ 165,669	$ 165,669

Debt Service — Statement of Revenues, Expenditures and Changes in Fund Balance

	FY 2005 Actual	FY 2006 Budget	FY 2006 Projected	FY 2007 Budget
Revenues				
Investment Income	$ 7,783	$ 2,500	$ 6,649	$ 1,000
Total Revenues	7,783	2,500	6,649	1,000
Expenditures				
Debt Service-Principal	1,584,830	335,000	335,000	350,000
Debt Service-Interest	938,871	891,840	891,840	865,610
Fiscal Agent's Fees	0	1,000	425	1,000
Total Expenditures	2,523,701	1,227,840	1,227,265	1,216,610
Excess (deficiency) of revenues over (under) expenditures	(2,515,918)	(1,225,340)	(1,220,616)	(1,215,610)
Other Financing Sources (Uses)				
Transfer in	2,809,000	1,225,340	1,228,500	1,215,610
Total Other Financing Sources	2,809,000	1,225,340	1,228,500	1,215,610
Net change in fund balance	293,082	0	7,884	0
Fund Balances, beginning of year	119,246	412,328	412,328	420,212
Fund Balances, end of year	$ 412,328	$ 412,328	$ 420,212	$ 420,212

Statement of Revenues, Expenses and Changes in Net Assets — Proprietary Fund

	FY 2005 Actual	FY 2006 Budget	FY 2006 as of 5/18/2006	FY 2007 Budget
Revenues				
Water and Sewer Charges	$ 73,964	$ 92,485	$ 85,715	$ 84,430
Investment Income	437	500	482	500
Total Revenues	74,401	92,985	86,197	84,930
Expenses				
Salaries and Benefits	17,647	22,785	17,721	24,080
Contracted Services	11,538	11,700	5,844	4,850
Supplies	35,583	15,500	10,690	13,000
Depreciation	34,942	43,000	35,000	43,000
Principal Expense	0	16,590	0	16,590
Interest Expense	2,939	19,810	3,000	19,810
Total Expenses	102,649	129,385	72,255	121,330
Excess (deficiency) of revenues over (under) expenses	(28,248)	(36,400)	13,942	(36,400)
Other Financing Sources (Uses)				
Transfer in	0	36,400	36,400	36,400
Total Other Financing Sources	0	36,400	36,400	36,400
Net change	(28,248)	0	50,342	0
Total Net Assets, beginning of year	1,911,351	1,883,103	1,883,103	1,933,445
Total Net Assets, end of year	$ 1,883,103	$ 1,883,103	$ 1,933,445	$ 1,933,445

A RESOLUTION TO ADOPT THE FISCAL YEAR 2006-2007 BUDGET FOR EACH FUND OF THE CITY OF SUWANEE, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE ITEMS OF REVENUE ANTICIPATION, PROHIBITING EXPENDITURES/EXPENSES FROM EXCEEDING ACTUAL FUNDING AVAILABLE.

WHEREAS, the City Manager has presented a proposed fiscal year 2006-2007 Budget to the City Council of each of the various funds of the City; and

WHEREAS, the budget lists proposed expenditures/expenses for the fiscal year 2006-2007; and

WHEREAS, each of these budgets is a balanced budget, so that anticipated revenues for each fund equal proposed expenditures/expenses.

NOW, THEREFORE, BE IT RESOLVED THAT this budget, Attachment "A" attached hereto and by reference made a part of this resolution, shall be the City of Suwanee's budget for the fiscal year 2006-2007; and

BE IT FURTHER RESOLVED that this budget be and is hereby approved, and the revenues shown in the budget for each fund are adopted, and that the amounts shown in the budget for each fund as expenditures/expenses are hereby appropriated to the departments named in the fund; and

BE IT FURTHER RESOLVED that the expenditures/expenses shall not exceed the appropriations authorized by this budget or amendments thereto provided; and

BE IT FURTHER RESOLVED that this budget contains appropriations for Intergovernmental agreements, and that the City Council authorizes the City Manager to execute such agreements.

ADOPTED this 29th day of June 2006.

SUWANEE CITY COUNCIL,
A GEORGIA MUNICIPAL CORPORATION

Revenues and Other Sources		
General Property Taxes	$	5,066,590
Selective Sales and Use Taxes		943,350
Business Taxes		1,216,000
Penalty and Interest on Taxes		58,280
Licenses and Permits		183,350
Regulatory Fees		750,000
Charge for Services		85,910
Fines and Forfeitures		1,408,420
Investment Income		90,700
Contributions and Donations		2,000
Miscellaneous Revenues		15,000
Other Financing Sources		102,550
Total Revenues and Other Sources	$	9,922,150

Expenditures and Other Uses		
Governing Body	$	64,360
Legislative Committees		8,750
Chief Executive		387,580
General Administration		215,550
Financial Administration		482,690
Accounting		25,500
Law		63,100
Data Processing/MIS		253,690
General Government Buildings		258,850
Public Information		79,080
Municipal Court		298,430
Red Light Camera		120,140
Police Administration		279,410
Criminal Investigation		248,760
Patrol		2,002,180
Records and Identification		189,970

Expenditures and Other Uses (continued)		
Police Training	$	93,600
Special Detail Services		18,300
Police Stations and Buildings		124,770
Dispatcher		370,910
Public Relations		39,730
Other Park Police		125,410
Public Works Administration		924,710
Paved Streets		139,600
Storm Drainage		59,000
Street Lighting		5,500
PW Special Detail Services		5,390
Playgrounds		11,500
Special Facilities and Activities		111,970
Park Areas		105,680
Protective Inspection Administration		390,670
Planning and Zoning		451,490
Code Enforcement		44,600
Economic Development and Assistance		207,610
Downtown Suwanee		89,160
Other Financing Uses		1,624,510
Total Expenditures and Other Uses	$	9,922,150

Suwanee Day Fund

Revenues and Other Sources	
Investment Income	$ 500
Contributions and Donations	73,750
Total Revenues and Other Sources	$ 74,250
Expenditures and Other Uses	
Special Activities	$ 74,250
Total Expenditures and Other Uses	$ 74,250

Cemetery Fund

Revenues and Other Sources	
Investment Income	$ 250
Contributions and Donations	1,000
Other Financing Sources	1,000
Total Revenues and Other Sources	$ 2,250
Expenditures and Other Uses	
Cemetery	$ 2,250
Total Expenditures and Other Uses	$ 2,250

Confiscated Assets Fund

Revenues and Other Sources	
Fines and Forfeitures	$ 17,000
Investment Income	500
Total Revenues and Other Sources	$ 17,500
Expenditures and Other Uses	
Patrol	$ 17,500
Total Expenditures and Other Uses	$ 17,500

Hotel/Motel Tax Fund

Revenues and Other Sources	
Selective Sales and Use Taxes	$ 144,220
Investment Income	2,000
Total Revenues and Other Sources	$ 146,220
Expenditures and Other Uses	
Tourism	$ 146,220
Total Expenditures and Other Uses	$ 146,220

SPLOST Fund (Project Basis)

Revenues	$	6,874,560
Expenditures	$	6,874,560

Paved Streets Fund (Project Basis)

Revenues	$	172,185
Expenditures	$	172,185

Storm Drainage Fund (Project Basis)

Revenues	$	89,455
Expenditures	$	89,455

URA Town Center Fund (Project Basis)

Revenues	$	3,832,381
Expenditures	$	3,832,381

Open/Green Space Fund (Project Basis)

Revenues	$	20,527,274
Expenditures	$	20,527,274

Town Center Fountain Fund (Project Basis)

Revenues	$	632,338
Expenditures	$	632,338

Public Works Yard Expansion Fund (Project Basis)

Revenues	$	375,500
Expenditures	$	375,500

Pedestrian Underpass Fund (Project Basis)

Revenues	$	1,237,472
Expenditures	$	1,237,472

Town Center Facility Improvements (Project Basis)

Revenues	$	2,082,254
Expenditures	$	2,082,254

Debt Service Fund

Revenues and Other Sources	
Investment Income	$ 1,000
Other Financing Sources	1,215,610
Total Revenues and Other Sources	$ 1,216,610
Expenditures and Other Uses	
Debt Service	$ 1,216,610
Total Expenditures and Other Uses	$ 1,216,610

Water Fund

Revenues	
Charges for Services	$ 83,930
Investment Income	500
Miscellaneous Revenues	500
Other Financing Sources	36,400
Total Revenues	$ 121,330
Expenses	
Water Administration	$ 30,530
Supply	2,400
Distribution	48,000
Construction	4,000
Debt Service	36,400
Total Expenses	$ 121,330

Municipal Court Fund

Revenues and Other Sources	
Other Financing Sources	$ 2,165,720
Total Revenues and Other Sources	$ 2,165,720
Expenditures and Other Uses	
Municipal Court	$ 756,790
Other Financing Uses	1,408,930
Total Expenditures and Other Uses	$ 2,165,720

CITY OF SUWANEE, GEORGIA
AUTHORIZED POSITIONS RESOLUTION

A RESOLUTION TO AUTHORIZE STAFF POSITIONS AND PAY & CLASSIFICATION SYSTEM ASSIGNMENTS FOR FISCAL YEAR 2006-2007

WHEREAS, the City of Suwanee needs staff resources in order to adequately carry out the City's program of work during fiscal year 2006-2007; and

WHEREAS, the City of Suwanee will adopt a budget document submitted by the City Manager that defines the City's expenditures and revenues for fiscal year 2006-2007; and

WHEREAS, the City Manager has recommended various staff positions and pay & classification assignments and has discussed same at length with the City of Suwanee's elected officials in various workshops and meetings; and

WHEREAS, the City of Suwanee City Council prepared a vision statement that demands progressive and responsible government.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Suwanee, Georgia and it is hereby resolved by the same, that the following are the authorized staff positions and pay & classification system assignments for the City of Suwanee, Georgia:

	Salary Grade
Chief Executive	
City Manager	Appointed
Special Project Manager	35
Office Administrator	29
Administrative Secretary	25
General Administration	
Administrative Services Director	38
Human Resources Manager*	35
Financial Administration	
Financial Services Director	40
Accounting Manager	32
Accounting Analyst	29
Accounting Analyst	29
Accounting Analyst	29
Accounting Analyst	PT
Administrative Assistant	PT
Public Information	
Public Information Officer	PT
Judicial	
Chief Judge	Appointed
Associate Judge	Appointed
Associate Judge	Appointed
Associate Judge	Appointed
Lead City Solicitor	Appointed
City Solicitor	Appointed
City Solicitor	Appointed

Authorized Position Resolution

	Salary Grade
City Solicitor	Appointed
Court Clerk	27
Court Clerk	27
Court Clerk	PT
Court Clerk	PT
Police Technician	26
Police Administration	
Police Chief	41
Police Captain	37
Administrative Assistant	29
Criminal Investigation	
Police Lieutenant	34
Police Detective	32
Police Officer	29
Patrol	
Deputy Chief*	39
Patrol Lieutenant*	34
Police Sergeant	32
Police Sergeant	32
Police Sergeant	32
Police Sergeant	32
Police Corporal	30
Police Corporal	30
Police Corporal	30
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Records & Identification	
Records & Evidence Technician	28
Dispatcher	
Police Lieutenant	34
Communications Officer	26
Communications Officer	26

	Salary Grade
Communications Officer	26
Communications Officer	26
Communications Officer	26
Communications Officer	26
Public Relations	
Police Sergeant	32
Park Police	
Police Officer	29
Police Officer	29
Public Works Administration	
Public Works Supervisor	33
Crew Leader	27
Equipment Operator	26
Equipment Operator	26
Equipment Operator	26
Equipment Operator	26
Equipment Operator	26
Equipment Operator	26
Equipment Operator	26
Administrative Assistant	29
Seasonal Laborer*	PT
Seasonal Laborer	PT
Special Events Laborer Pool	PT
Protective Inspection Administration	
Public Works & Inspections Director	40
Chief Development & Building Inspector	36
Building Inspector	30
Building Inspector*	PT
Inspections Assistant	27
Planning & Zoning	
Planning & Economic Development Director	39
Principal Planner	35
Senior Environmental Planner	35
Development Coordinator	28
Codes Enforcement	
Codes Enforcement Officer	PT
Economic Development	
Economic & Community Development Manager	36
Events Coordinator	PT
Downtown Suwanee	
Downtown Suwanee Manager	PT

Authorized Position Resolution

PT is an abbreviation for Part-Time, hours and pay varies for these positions.
*New positions as of 7/01/2006.

These positions and assignments are further defined by the pay and classification plan adopted on May 12, 2004 based on a classification, compensation and benefits study performed by Slavin Management Consultants, Inc., the City of Suwanee Personnel Policy, and individual job descriptions. The compensation portion of the study was updated in Spring 2006. The City Manager has discretion granted by the City Council of Suwanee, Georgia, to make administrative interpretations regarding staff positions and the aforementioned documents. Adopted this 29th day of June 2006.

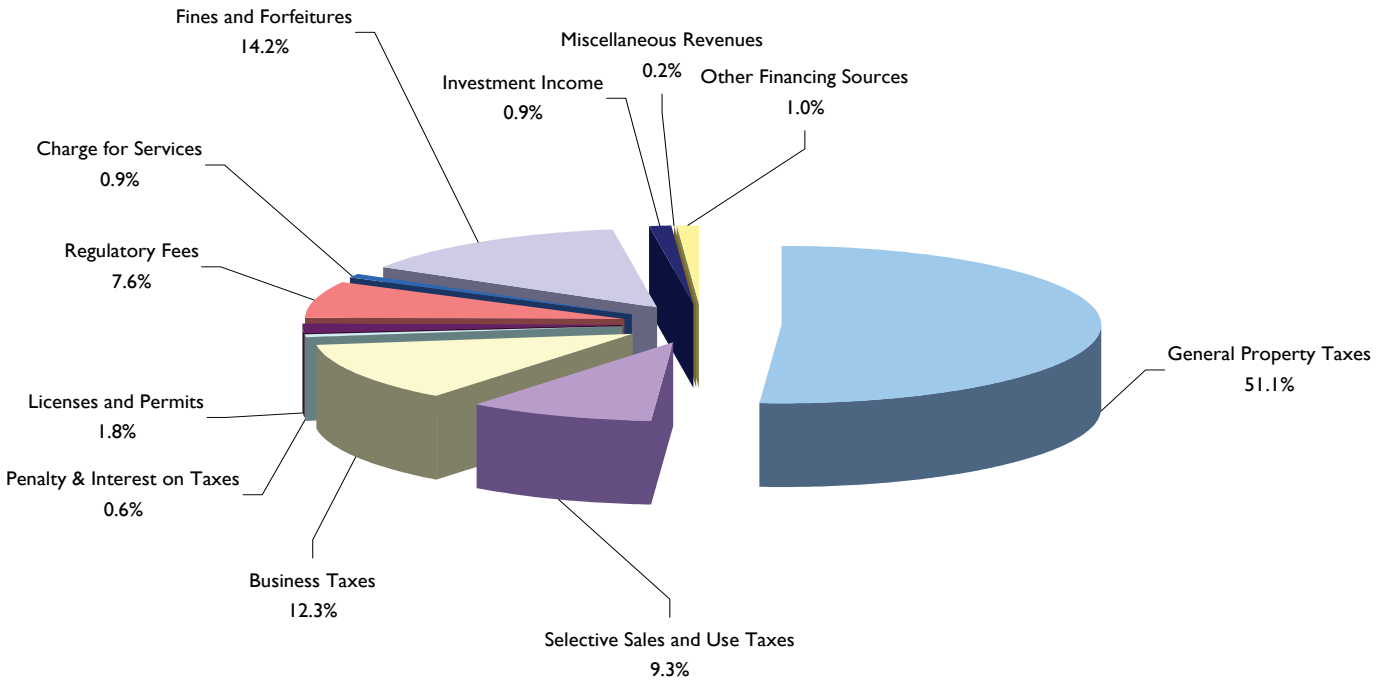
SUWANEE CITY COUNCIL,
A GEORGIA MUNICIPAL CORPORATION

general fund
fiscal year 2006-2007

The general fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in a different fund.

Summary of Revenues and Other Financing Sources — General Fund

Description		FY 2005 Actual	FY 2006 Budget	FY 2007 Budget	% Change
General Property Taxes	$	4,329,240$	4,493,745$	5,066,590$	13%
Selective Sales and Use Taxes		943,569	761,700	943,350	24%
Business Taxes		1,111,413	1,176,975	1,216,000	3%
Penalty and Interest on Taxes		30,445	57,875	58,280	1%
Licenses and Permits		213,456	176,050	183,350	4%
Regulatory Fees		730,590	776,130	750,000	-3%
Intergovernmental Grants		140,742	0	0	n/a
Charge for Services		124,959	87,460	85,910	-2%
Fines and Forfeitures		972,494	956,885	1,408,420	47%
Investment Income		88,621	67,000	90,700	35%
Contributions and Donations		6,580	1,500	2,000	33%
Miscellaneous Revenues		20,926	11,700	15,000	28%
Other Financing Sources		124,944	133,405	102,550	-23%
TOTAL REVENUES	$	8,837,979$	8,700,425$	9,922,150$	14%

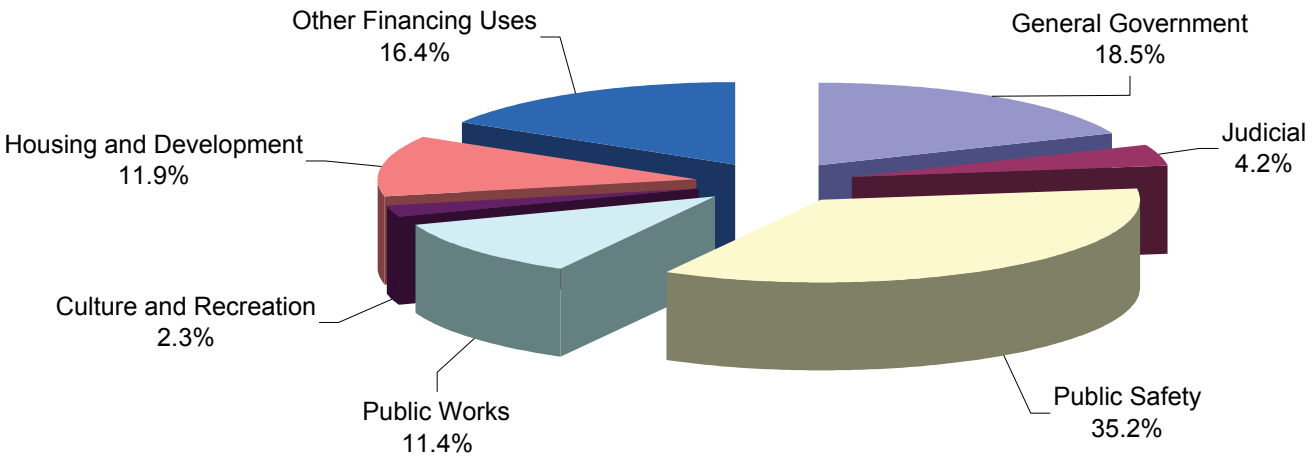


Summary of Expenditures and Other Financing Uses — General Fund

Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget	% Change
Governing Body	$ 58,168	$ 73,960	$ 64,360	-12.98%
Legislative Committees	2,162	8,750	8,750	0.00%
Chief Executive	237,984	357,090	387,580	8.54%
Elections	10	4,000	0	n/a
General Administration	189,271	211,320	215,550	2.00%
Financial Administration	342,931	442,825	482,690	9.00%
Accounting	23,595	25,500	25,500	0.00%
Law	44,167	63,100	63,100	0.00%
Data Processing/MIS	146,325	166,550	253,690	52.32%
General Government Buildings	166,693	178,330	258,850	45.15%
Public Information	57,718	68,505	79,080	15.44%
Municipal Court	236,048	351,770	298,430	-15.16%
Red Light Camera	0	0	120,140	n/a
Police Administration	242,794	296,610	279,410	-5.80%
Criminal Investigation	178,558	249,645	248,760	-0.35%
Patrol	1,659,993	1,806,825	2,002,180	10.81%
Records & Identification	66,476	110,390	189,970	72.09%
Police Training	61,808	87,920	93,600	6.46%
Special Detail Services	57,026	37,030	18,300	-50.58%
Police Stations & Buildings	103,250	115,910	124,770	7.64%
Dispatcher	230,985	379,420	370,910	-2.24%
Public Relations	38,567	38,450	39,730	3.33%
Other Park Police	89,083	123,760	125,410	1.33%
Public Works Administration	501,106	758,395	924,710	21.93%
Paved Streets	261,481	87,300	139,600	69.91%
Storm Drainage	20,125	20,000	59,000	195.00%
Street Lighting	62,554	4,500	5,500	22.22%
Traffic Engineering	6,540	0	0	n/a
PW Special Detail Services	3,189	11,750	5,390	-54.13%
Playgrounds	296	11,500	11,500	0.00%
Special Facilities & Activities	38,333	109,700	111,970	2.07%
Park Areas	91,283	98,000	105,680	7.84%
Park Lighting	13,099	0	0	n/a
Protective Inspection Administration	304,126	342,785	390,670	13.97%
Planning & Zoning	248,914	351,845	451,490	28.32%
Code Enforcement	17,620	22,600	44,600	97.35%
Economic Development & Assistance	171,528	145,380	207,610	42.81%
Downtown Suwanee	0	0	89,160	n/a
Other Financing Uses	2,257,721	1,539,010	1,624,510	5.56%
TOTAL EXPENDITURES	$ 8,231,527	$ 8,700,425	$ 9,922,150	14.04%

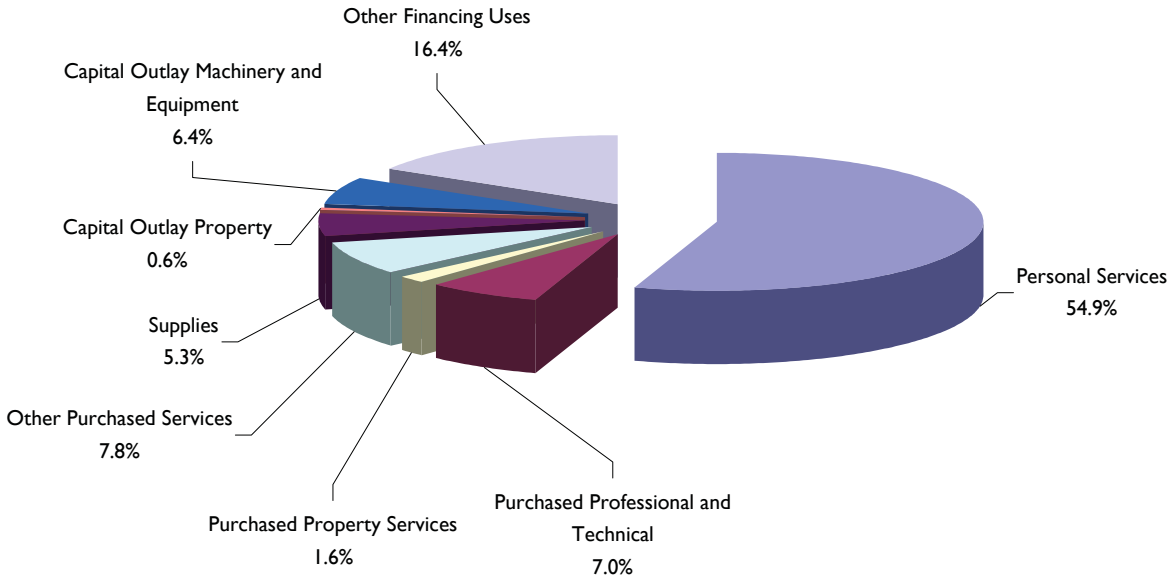
Expenditures by Service Group — General Fund

	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget	% of Total
General Government	$ 1,269,024	$ 1,599,930	$ 1,839,150	18.5%
Judicial	236,048	351,770	418,570	4.2%
Public Safety	2,728,540	3,245,960	3,493,040	35.2%
Public Works	854,995	881,945	1,134,200	11.4%
Culture and Recreation	143,011	219,200	229,150	2.3%
Housing and Development	742,188	862,610	1,183,530	11.9%
Other Financing Uses	2,257,721	1,539,010	1,624,510	16.4%
Total General Fund	$ 8,231,527	$ 8,700,425	$ 9,922,150	100.0%



Expenditures by Category — General Fund

		FY 2007 Budget	% of Total
Personal Services	$	5,443,640	54.9%
Purchased Professional & Technical		695,740	7.0%
Purchased Property Services		162,350	1.6%
Other Purchased Services		776,990	7.8%
Supplies		523,640	5.3%
Capital Outlay Property		56,500	0.6%
Capital Outlay Machinery & Equipment		638,780	6.4%
Other Financing Uses		1,624,510	16.4%
Total General Fund	$	9,922,150	100.0%



revenue definitions and assumptions

revenue definitions and assumptions

General Property Taxes
Selective Sales and Use Taxes
Business Taxes
Penalty and Interest on Taxes
Licenses and Permits
Regulatory Fees
Intergovernmental Grants
Charge for Services
Fines and Forfeitures
Investment Income
Miscellaneous Revenues
Other Financing Sources

General Property Taxes

Definition: General property taxes include taxes on Real and Personal Property, Motor Vehicle, Mobile Homes, Intangible Taxes, and Franchise Taxes.

Assumption: These taxes are projected based on estimated growth of the state approved tax digest at millage rates adopted by Council. Due to the growth trends in building permits, the overall digest is projected to increase by 11% in fiscal year 2007. Revenues for real and personal property taxes are calculated using the prior periods actual collections increased by the projected growth in the digest. All other revenues in this category are based are prior period collections with a modest 3.5% increase based on the natural growth of the tax base.

History and Projections:

Fiscal Year		*Revenues*	*% Change From Prior Year*	*Millage Rate*
1997 Actual	$	662,155	33.8%	2.5
1998 Actual		749,450	13.2%	2.5
1999 Actual		986,322	31.6%	2.5
2000 Actual		1,210,086	22.7%	2.5
2001 Actual		1,449,603	19.8%	2.5
2002 Actual		1,622,062	11.9%	2.5
2003 Actual *		3,462,019	113.4%	5.999
2004 Actual		3,765,058	8.8%	5.89
2005 Actual		4,392,240	16.7%	5.81
2006 Projected		4,609,367	4.9%	5.77
2007 Budgeted		5,066,590	9.9%	5.77

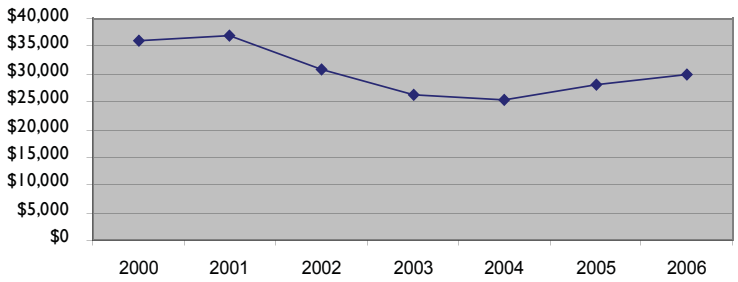
*In fiscal year 2003, the City's millage rate increased from 2.5 to 5.999.

Selective Sales and Use Taxes

Definition: Selective sales and use taxes are taxes levied on the sale, distribution, or consumption of selected goods and services. Included in this category are taxes charged for rooms or accommodations furnished by hotels; taxes imposed on the distribution of distilled, spirits, malt beverages, and wine; and taxes imposed on the sale of distilled spirits by the drink.

Assumption: The revenue projections for selective sales and use taxes are based on historical trends in conjunction with current economic indicators. To determine the projection for room accommodation taxes, a monthly average for the prior period is determined and a twelve-month projection of this average is used for the next fiscal period. Actual collections amounts are used with a small 1% increase to determine the projection for taxes on distribution of distilled spirits and the sale of distilled spirits by the drink.

Hotel Excise Tax Monthly Average



History and Projections:

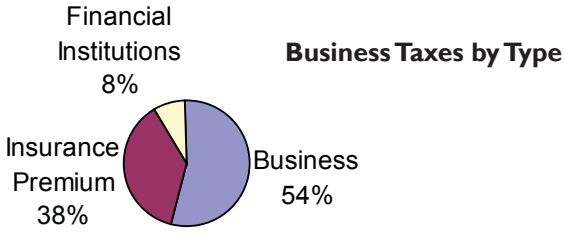
Fiscal Year		Revenues	% Change from Prior Year
2003 Actual	$	822,197	18.8%
2003 Actual		835,728	1.6%
2005 Actual		943,569	12.9%
2006 Projected		933,920	-1.0%
2007 Budgeted		943,350	1.0%

Note: 40% of the accommodation taxes from hotels are transferred to the Hotel/Motel tax fund as required by State law. Included in the General fund budget is the 60% of the total tax collected. The chart above represents the General fund 60% collections of accommodation taxes along with the projections on taxes collected on distribution of distilled spirits and the sale of distilled spirits by the drink.

Business Taxes

Definition: This category includes revenues realized from business and financial institutions occupational licenses and excise taxes on insurance premiums written by insurance companies conducting business within the city.

Assumption: Projections are based on historical trend analysis, economic indicators, and anticipated economic growth. Some of these fees are sensitive to economic conditions and have recently shown only a moderate increase.



History and Projections:

Fiscal Year		Revenues	% Change From Prior Year
1997 Actual	$	347,674	-34.2%
1998 Actual		412,722	18.7%
1999 Actual		478,816	16.0%
2000 Actual		495,390	3.5%
2001 Actual		529,461	6.9%
2001 Actual		828,868	56.5%
2003 Actual		957,768	15.5%
2004 Actual		997,542	4.2%
2005 Actual		1,111,413	11.4%
2006 Projected		1,174,753	5.7%
2007 Budgeted		1,216,000	3.5%

Penalty and Interest on Taxes

Definition: Penalties and interest on delinquent real and personal property taxes.

Assumption: Revenue projections for penalties and interest are based on anticipated delinquent tax collections as well as historical trends.

Property Tax Levies and Collections

*Year**		*Total Tax Levy*	*Current Tax Collections*	*Percent of Levy Collected*
1997	$	390,177	383,320	98.2%
1998		482,638	457,346	94.8%
1999		569,190	512,844	90.1%
2000		710,344	671,228	94.5%
2001		835,607	820,058	98.1%
2002		1,087,771	944,110	86.8%
2003		2,787,421	2,779,439	99.7%
2004		2,909,099	2,875,854	98.9%
2005		3,291,780	3,255,174	98.9%
2006 Projected		3,536,921	3,423,225	96.8%

*Year relates to the calendar year digest

Licenses and Permits

Definition: Licenses and permits fees include revenues realized from alcoholic privilege licenses; peddler license fees; fees for issuance of licenses to insurance companies that sell policies within the City; fees received from applications for zoning amendments, site plan review and special use and variances; and fees for sign permits.

Assumption: There has been no increase in the rate structure of these revenue sources. The revenue projections in this category are based on historical growth trends.

History and Projections:

Fiscal Year		*Revenues*	*% Change From Prior Year*
2000 Actual	$	165,573	1.8%
2001 Actual		186,707	12.8%
2002 Actual		147,104	-21.2%
2003 Actual		184,163	25.2%
2004 Actual		202,735	10.1%
2005 Actual		213,456	5.3%
2006 Projected		187,088	-12.4%
2007 Budgeted		183,350	-2.0%

Regulatory Fees

Definition: Regulatory fees consist of revenues realized from fees charged for building permits and inspections.

Assumption: Revenue projections are based on historical trends in conjunction with current economic indicators along with pertinent fee increases. Commercial and residential project units authorized by zoning are reviewed for projected units to be completed in the next fiscal period. In fiscal year 2007 we are predicting $255,190 in commercial permits and $494,810 in mixed use permits. The table below outlines major mixed use permits for fiscal year 2007.

Mixed Use Projects Permit Fees

Project	*Units Approved By Final Plat*	*Project Remaining Units*	*Units to be Permitted in FY 07*	*Projected FY 06 Permit Fee*
Suwanee Station	690	85	75	$ 58,610
Highland Station	105	105	85	69,190
Three Bridges Phase I	133	68	65	57,720
Village Grove	455	212	100	96,200
Stonecypher	58	12	6	4,660
Park Point	74	27	17	16,350
Three Bridges Phase II	40	40	30	26,640

History and Projections:

Fiscal Year		*Revenues*	*% Change From Prior Year*
2000 Actual	$	290,614	.1%
2001 Actual		632,284	117.6%
2002 Actual		330,706	-47.7%
2003 Actual		217,135	-34.3%
2004 Actual		224,814	3.5%
2005 Actual		730,590	225.0%
2006 Projected		900,000	23.2%
2007 Budgeted		750,000	-16.6%

Intergovernmental Grants

Definition: This category consists of Federal, State, and other local governments or agencies reimbursements or contributions for funding local and statewide programs.

Assumption: Revenue projections are based on contract awards and intergovernmental agreements. The majority of intergovernmental grants received by the City are for capital projects and are reported in the related capital project fund. In the fiscal year 2007 budget, no intergovernmental grants have been budgeted for the general fund.

Charge for Services

Definition: Charge for services consists of revenues realized from fees charged for services from various City departments. Some of these services include development plan reviews, sales of publications, accident reports, and fees charged for staff time or supplies provided during special events.

Assumption: Revenue projections are based on historical growth trends and signed special event contracts. Special event revenues received are offset by the cost of the services provided by the Police and Public Works Department and is not considered a revenue generating function.

History and Projections:

Fiscal Year		*Revenues*	*% Change From Prior Year*
2000 Actual	$	65,213	12.7%
2001 Actual		55,324	-15.2%
2002 Actual		48,905	-11.6%
2003 Actual		125,183	160.0%
2004 Actual		68,244	-45.5%
2005 Actual		124,959	83.1%
2006 Projected		84,358	-32.5%
2007 Budgeted		85,910	1.8%

Fines and Forfeitures

Definition: Revenues in this category consists of fines and charges imposed by the City's Municipal Court and the Red Light Camera program. Council sets some of these charges while others are mandated by the State and adopted by the Council.

Assumption: Projections are based on the rates set by Council and historical trends. There has been no increase in the rate structure of these revenue sources. The increase in projected growth for fiscal year 2007 is largely due to the new Red Light Camera program.

History and Projections:

Fiscal Year		*Revenues*	*% Change From Prior Year*
1997 Actual	$	249,091	-8.6%
1998 Actual		351,210	41.0%
1999 Actual		585,680	66.8%
2000 Actual		752,000	28.4%
2001 Actual		543,730	-27.7%
2002 Actual		821,387	51.1%
2003 Actual		772,931	-5.9%
2004 Actual		927,203	20.0%
2005 Actual		972,494	4.9%
2006 Projected		986,905	1.5%
2007 Budgeted		1,408,420	42.7%

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumption: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators. Current trends note a slight increase in investment income for the general fund. The decreases in prior periods are due to the City's policy of removing capital projects from the general fund and creating separate capital project funds. The individual funds idle cash are invested and the earnings are report in the individual fund thus decreasing the general fund idle cash reserves.

History and Projections:

Fiscal Year		*Revenues*	*% Change From Prior Year*
2001 Actual	$	33,857	-38.3%
2002 Actual		105,723	212.3%
2003 Actual *		57,050	-46.0%
2004 Actual		53,546	-6.1%
2005 Actual		88,621	65.5%
2006 Projected		85,000	-4.1%
2007 Budgeted		90,700	6.7 %

Miscellaneous Revenues

Definition: Revenues in this category consist of various one-time miscellaneous receipts. Examples would include insurance reimbursements, rebates, and rental income.

Assumption: Revenue projections are based on historical growth trends. Due to the uncertainty of some of these revenue sources, the 2007 budget projection is conservative.

History and Projections:

Fiscal Year		*Revenues*	*% Change From Prior Year*
2001 Actual	$	22,119	5.7%
2002 Actual		15,396	-30.4%
2003 Actual		25,210	63.7%
2004 Actual		15,140	-39.9%
2005 Actual		20,926	38.2%
2006 Projected		12,000	-42.7%
2007 Budgeted		15,000	25.0%

Other Financing Sources

Definition: Other financing sources include revenue realized from the sale of surplus property; proceed from short-term lease agreements; transfers between various funds; and the use of accumulated reserves for a balance budget.

Assumption: Revenue projections for short-term lease agreements are based on capital lease values approved in the current budget. Sale of surplus property is based on historical trends. Where as transfers in and the use of accumulated reserves are based on actual budgetary needs.

general government

general government

Governing Body
Legislative Committees
Chief Executive
General Administration
Financial Administration
Accounting
Law
Data Processing/MIS
General Government Buildings
Public Information

Governing Body — Function 1110

STATEMENT OF SERVICE

The City Council is the legislative governing authority of the City. It consists of a five member City Council and Mayor. The Mayor and all Councilmembers are elected at large, serving staggered four-year terms. The Council is responsible for enacting City ordinances, appropriating funds to conduct City business, and providing policy direction to the City Staff.

OBJECTIVES FOR FISCAL YEAR 2007

- Identify and implement strategies that relate to realizing the city's vision and mission.
- Protect and improve the quality of life for City residents by adopting policies that reflect the needs and desires of the majority of citizens living within the City.
- Facilitate implementation of the adopted short-term work program.
- To assist citizens in getting efficient resolutions to their concerns and inquiries regarding City services.

WORKLOAD MEASURES	2007 BUDGET
Council Meetings	12
Work Sessions	13
Ordinances Passed	15
Resolutions Adopted	15

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Mayor	Elected	1	1	1
Council Members	Elected	5	5	5
Total		6	6	6

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 26,482	$ 35,460	$ 27,560
Other Purchased Services	24,381	28,900	28,900
Supplies	7,305	9,600	7,900
Total	$ 58,168	$ 73,960	$ 64,360

Legislative Committees — Function 1120

STATEMENT OF SERVICE

Legislative committees consist of two boards, the Planning and Zoning Commission and the Planning and Zoning Appeals Board.

The Planning and Zoning Commission serves as a technical review committee for planning issues that are then passed along to City Council for action. The Planning and Zoning Commission:

- Hears all planning and zoning matters, including all rezoning and special use permit requests.
- Makes recommendations to City Council regarding rezoning and special use permit requests.
- Serves as an ad hoc committee that studies, researches, and presents recommendations to City Council on a variety of development issues, such as buffer, landscape, and tree requirements for developers; telecommunications tower regulations; and guidelines for extended stay hotels.

The Planning and Zoning Appeals Board considers and rules on all variance requests submitted to the City. A variance request is needed when someone desires to do something not ordinarily allowed by the City's zoning ordinances or when the City's zoning ordinances create a hardship.

OBJECTIVES FOR FISCAL YEAR 2007

- Review all rezoning cases and special use permit requests and make recommendations to the City Council.
- Review all submitted variance requests and make recommendations to the City Council.

WORKLOAD MEASURES	2006 ACTUAL	2007 BUDGET
Planning Commission meetings	10	12
Zoning Board of Appeals meetings	10	12

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Planning and Zoning Board	Appointed	5	5	5
Zoning Board of Appeals	Appointed	5	5	5
Total		10	10	10

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 1,837	$ 6,500	$ 6,500
Other Purchased Services	325	2,000	2,000
Supplies	0	250	250
Total	$ 2,162	$ 8,750	$ 8,750

Chief Executive — Function 1320

STATEMENT OF SERVICE

The City Manager's office is responsible for carrying out the City Council's policy decisions, for providing vision and leadership to the organization, and for overseeing the day-to-day operations. The City Manager is charged with preparing and submitting an annual budget and hiring and firing of all city staff.

The City Manager is responsible for:

- The direction, supervision, and review of departmental operations.
- Preparation of the annual operating and capital improvement budget.
- Responding to citizens concerns in a responsible and effective manner.
- Executing policies and directives.
- Ensuring that the affairs of the City are conducted in an effective and responsible manner to the benefit of City residents.

OBJECTIVES FOR FISCAL YEAR 2007

- Ensure that the City's major capital projects are moving forward in a reasonable manner.
- Initiate a plan of action for improving the I-85 corridor that utilizes the recently completed study by Bleakly Advisory Group.
- Achieve progress toward design and construction of a new City Hall facility at Town Center.
- Integrate and effectively manage the relationship between City staff and the new Downtown Suwanee Manager.
- Evaluate options, make recommendations, and implement programs for providing the appropriate level of maintenance in new City parks.
- Complete solid waste feasibility study to determine if a franchise approach is appropriate for Suwanee's residential garbage and commercial dumpster collection and disposal services.
- Manage implementation of a red light camera program to assist with enforcement of red light violators at key intersections.

WORKLOAD MEASURES	2007 BUDGET
Council Agenda Packages	24
Council Meetings	12
Council Work sessions	13
Department Head Meetings	20
Staff Meetings	18

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of Capital Projects progressing as scheduled	90%
Percent of Special Projects completed successfully	100%
Percent of requests for information responded to within 72 hours	100%

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
City Manager	Appointed	1	1	1
Special Project Manager	35	1	1	1
Office Administrator	29	1	1	1
Administrative Secretary	25	0	1	1
Total		3	4	4

Chief Executive — Function 1320

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 217,863	$ 306,240	$ 327,550
Puchased Professional and Technical	0	4,800	9,800
Purchased Property Services	0	3,400	0
Other Purchased Services	12,725	28,100	24,100
Supplies	7,396	8,350	19,630
Capital Outlay Machinery and Equipment	0	6,200	6,500
Total	$ 237,984	$ 357,090	$ 387,580

MAJOR BUDGET CHANGES

- Personal Services increased by 7% due to the implementation of a market compensation study.
- Car allowance for City Manager, $6,000.
- City Leadership Academy, $5,000.

General Administration — Function 1500

STATEMENT OF SERVICE

General Administration consists of the Human Resources division as well as the City Clerk.

- The mission of Human Resources is to provide quality services and support to department managers and employees regarding employment, training, employee relations, benefits, compensation, and safety.
- The mission of the City Clerk is to produce thorough and accurate documents from the proceedings of the Council meetings as well as maintain a comprehensive file of ordinances and resolutions adopted by Council.

OBJECTIVES FOR FISCAL YEAR 2007- Human Resources

- Provide assistance in filling open positions so that the open-to-fill ratio of non-professional positions is maintained at an average of 40 days, and the ratio for professional management positions is maintained at an average of 90 days.
- Study and provide recommendations for a market-competitive compensation study and provide recommendations on new and/or enhanced benefit programs.
- Determine supervisory and employee training and development needs, implement appropriate programs, and administer Tuition Reimbursement.
- Enhance employee involvement by providing recognition programs and assisting supervisors with employee relations and personnel issues.

WORKLOAD MEASURES-Human Resources	2006 ACTUAL	2007 BUDGET
Applications/resumes processed	472	500
Positions filled	14	20
Employee separations	13	15
Employee drug tests conducted	44	65
Employee training workshops conducted	18 hrs	8 hrs
Supervisory training conducted	2 hrs	5 hrs

PRODUCTIVITY MEASURES-Human Resources	2006 ACTUAL	2007 BUDGET
Average days to fill a position (exempt/non-exempt)	69/36	90/40
Turnover rate (excluding seasonal)	18%	18%
Employee relations issues resolved	100%	100%

OBJECTIVES FOR FISCAL YEAR 2007- City Clerk

- Maintain, in accordance with established standards, all documents necessary for the effective administration and operation of the City by insuring accurate recording, transcription, production and distribution of all meetings of the City Council.
- Provide election service in accordance with State election laws and the City Charter.
- Respond to Open Records Requests for City documents promptly in compliance with the Open Records Act.

PRODUCTIVITY MEASURES-City Clerk	2006 ACTUAL	2007 BUDGET
Percent of action minutes of Council meetings transcribed and distributed within three days	100%	100%
Percent of Minutes of Council meetings recorded and transcribed within two weeks	100%	100%
Percent of requests for information responded to within three days of receipt	100%	100%

General Administration — Function 1500

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Administrative Services Director	38	1	1	1
Human Resources Manager	35	0	0	1
Human Resources Analyst	28	1	1	0
Administrative Secretary	25	1	0	0
Total		3	2	2

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 141,034	$ 133,990	$ 144,920
Purchased Professional & Technical Services	11,263	15,000	21,000
Other Purchased Services	18,790	47,150	40,600
Supplies	14,694	14,380	8,230
Capital Outlay Machinery and Equipment	3,490	800	800
Total	$ 189,271	$ 211,320	$ 215,550

MAJOR BUDGET CHANGES

- Human Resources Analyst position reclassified to Human Resources Manager.
- Printing of City Ordinances, $9,000.

Financial Administration — Funtion 1511

STATEMENT OF SERVICE

The mission of Financial Administration is to provide superior customer and financial services with integrity for the enhancement of the City and the community.

Financial Administration is responsible for the accounting and financial reporting of all City operations and is entrusted with collecting, depositing, and investing all City funds. This includes the maintenance of all financial records, billing and collections, payroll, accounts payable, investments and cash management, and property tax collections. The Department is responsible for the following items:

- Coordination of the annual operating budget process for all City operations.
- Determination and recommendation of affordable debt levels.
- Issuance of general obligation and revenue bonds.
- Administration of debt.

All financial activities of the City are monitored by this department to ensure the financial integrity and the continued financial operations of the City. These services are provided to the City Council, City Manager, other departments, and additional users as needed.

OBJECTIVES FOR FISCAL YEAR 2007

- Train City personnel in procurement procedures, applicable laws, and MainStreet software.
- Distribute monthly financial reports by the 10th working day of the month.
- Complete monthly bank reconciliations by the 25th of each month.
- Continue staff professional and technical development.
- Ensure all tax statements are distributed in a timely manner.
- Obtain the Distinguished Budget Award from the Government Finance Officers Association's (GFOA) Distinguished Budget Award Program.
- Provide timely, efficient, and accurate processing of business license and alcohol applications and annual licenses renewals.
- Calculate and distribute payroll payments to City employees and ensure that payroll tax liabilities are paid in a timely manner.
- Maintain current inventory of fixed assets.

WORKLOAD MEASURES	2007 BUDGET
Purchase orders issued	240
Accounts payable checks issued	2,800
Payroll checks issued	2,000
Documents produced and published	3
Business licenses issued	3,200
Alcohol licenses issued	50

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of vendor invoices processed within 30 days	90%
Percent of monthly operations reports distributed within 7 working days	100%
Percent of monthly closings completed within 5 days	100%
Percent of property tax accounts collected	95%
Percent of tax penalties assessed	2%

Financial Administration — Function 1511

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Financial Services Director	40	1	1	1
Administrative Assistant	PT	0	1	1
Accounting Manager	32	1	1	1
Accounting Analyst	29	3	3	3
Accounting Analyst	PT	1	1	1
Total		6	7	7

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 294,402	$ 365,650	$ 415,140
Purchased Professional & Technical Services	5,350	10,000	9,000
Other Purchased Services	33,549	52,450	45,600
Supplies	9,630	12,100	10,100
Capital Outlay Machinery and Equipment	0	2,625	2,850
Total	$ 342,931	$ 442,825	$ 482,690

MAJOR BUDGET CHANGES

- Personal Services increased by 14% due to the implementation of a market compensation study.

Accounting — Function 1512

STATEMENT OF SERVICE

Accounting's mission is to ensure compliance with applicable accounting laws and procedures. The Accounting function is primarily responsible for the external audit of the City's financial records and preparation of the Comprehensive Annual Financial Report.

OBJECTIVES FOR FISCAL YEAR 2007

- Prepare the Comprehensive Annual Financial Report (CAFR) within 120 days of fiscal year end.
- Earn the GFOA Certificate of Achievement for Excellence in Financial Reporting for the City's CAFR.

PRODUCTIVITY MEASURES	2007 BUDGET
Annual audit fieldwork completed within state law guidelines.	10-15-2006
Publish financial information no later than 120 days after fiscal year end as required by State law.	12-31-2006

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Purchased Professional and Technical Services	$ 23,595	$ 25,500	$ 25,500

Law — Function 1530

STATEMENT OF SERVICE

The mission of the City Attorney is to provide timely and effective advice and professional representation to the City's officials. The City Attorney has the responsibility of responding to requests for advice and in answering lawsuits in a manner as to eliminate or minimize legal difficulties and damages before decisions are made which might create legal problems.

OBJECTIVES FOR FISCAL YEAR 2007

- Draft and review municipal ordinances and resolutions adopted by City Council.
- Draft and review all contracts, leases, and agreements between the City and other organizations and individuals.
- Competently represent the City in legal actions filed against it and monitor outside counsel.

WORKLOAD MEASURES	2007 BUDGET
Council Meetings attended	12
Work Sessions attended	10
Average monthly hours billed	2,500
Number of contracts, agreements, leases reviewed	10
Number of possible claims or threats of litigation reviewed	5

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Purchased Professional and Technical Services	$ 44,167	$ 63,100	$ 63,100

Data Processing — Function 1535

STATEMENT OF SERVICE

The mission of the Data Processing function is to provide efficient, innovative, and cost effective data communication services that will support and enhance the daily business operations of the City and enable staff to better serve the citizens of Suwanee, Georgia.

OBJECTIVES FOR FISCAL YEAR 2007

- Provide assistance in the selection of hardware and software applications.
- Maintain the Novell and Unix file servers to ensure minimum down time.
- Maintain data backup systems for data integrity.
- Maintain GroupWise email system.
- Improve system performance and availability.
- Complete projects in keeping with the agreed upon time and budget constraints.
- Maintain and upgrade existing applications as necessary.

WORKLOAD MEASURES	2007 BUDGET
Workstations supported - LAN	74
Email addresses under management	67
Business Application Sofware	7
Servers - under management LAN	10
Educational Seminars	2
Office Space Coverage Sq/Ft	14,673

PRODUCTIVITY MEASURES	2007 BUDGET
Enterprise Server Uptime	0.03 %
Average hours staff on site per month	50
Average number of hours spent on server maintenance	25
GCIC Down time (fault of city domain) measured in hours	2
Unplanned Service hours required on non-service time blocks	8
Unplanned Service hours required after 5pm	4
Percent of projects within budget($)	95%
Printer down time due to printer malfunction (measured in hours)	2

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Purchased Professional & Technical Services	$ 89,064	$ 93,800	$ 143,050
Purchased Property Services	21,843	11,750	10,000
Other Purchased Services	0	2,000	2,000
Supplies	2,480	2,000	2,000
Capital Outlay Machinery and Equipment	32,938	57,000	96,640
Total	$ 146,325	$ 166,550	$ 253,690

MAJOR BUDGET CHANGES

- Purchase additional licensesfor accounting software, $38,200.
- New IT projects, $46,810.

General Government Buildings — Function 1565

STATEMENT OF SERVICE

The mission of this function is to manage building operations and maintenance activities for the City's Governmental facilities so that employees and visitor's have a clean and comfortable environment. It is the responsibility of this function to maintain city facilities, including minor renovations as necessary.

SUMMARY OF EXPENDITURES BY CATEGORY

	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Purchased Property Services	$ 19,334	$ 30,200	$ 34,700
Other Purchased Services	113,400	113,530	134,000
Supplies	19,628	29,200	28,050
Capital Outlay Property	11,671	0	0
Capital Outlay Machinery and Equipment	2,660	3,200	62,100
Other Costs	0	2,200	0
Total	$ 166,693	$ 178,330	$ 258,850

MAJOR BUDGET CHANGES

- New copier lease, $5,500.
- Council meeting room converted to offices, $60,550.

Public Information — Function 1570

STATEMENT OF SERVICE

Suwanee's Public Information efforts serve to help create an informed and involved citizenry. Through these efforts, the City works to build a sense of community; make citizens and others aware of services, initiatives, and special events; and promote its image as a progressive community with a commitment to preserving the environment and parks as well as smart-growth strategies.

Responsibilities of the public information officer include:

- Creating a newsletter for citizens six times a year.
- Updating and maintaining the City of Suwanee website.
- Managing the City's media relations efforts.
- Creating brochures and other publications.
- Assisting with other writing-based promotional opportunities, such as ads, signs, award applications, correspondence, etc.

WORKLOAD MEASURES	2006 ACTUAL	2007 BUDGET
Number of newsletter editions published each year	6	6
Number of newsletters distributed	27,884	32,000
Number of press releases generated	41	24
Number of website updates	32	24
Number of list-serve notices	19	20

PRODUCTIVITY MEASURES	2007 BUDGET
Media inquiries responded to within 24 hours	95%
Citizen inquiries responded to within 48 hours	95%
Generated media placements	75

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Public Information Officer	PT	1	1	1

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 33,815	$ 38,205	$ 42,930
Other Purchased Services	23,097	29,200	35,050
Supplies	806	1,100	1,100
Total	$ 57,718	$ 68,505	$ 79,080

MAJOR BUDGET CHANGES

Increased circulation of newsletter due to residential growth, including the Smithtown Road annexation area, $5,850.

judicial

judicial

Municipal Court
Red Light Camera

Municipal Court — Function 2650

STATEMENT OF SERVICE

The mission of the Municipal Court is to provide those that we serve with high quality customer service that is effective, efficient, and delivered in a professional environment, while accomplishing the duties incumbent on it by the city charter and the laws of the State of Georgia, thereby maintaining the public's respect, confidence, and satisfaction. The Municipal Court is responsible for:

- Providing assistance during each session of the Court.
- Maintaining and preparing all of the Municipal dockets.
- Recording the disposition of each case.
- Receiving all court documents and defendant correspondence, as well as, balancing and closing of accounts.
- Preparing requisition for purchasing and refunding.
- Preparing monthly reports.

OBJECTIVES FOR FISCAL YEAR 2007

- Ensure that justice is administered in a fair and impartial manner.
- Monitor court procedures in order to observe ways to improve efficiency and effectiveness.
- Evaluate probation service provider performance and provide feedback on their service delivery.
- Provide appropriate level of training for all court personnel.
- Complete all state-mandated documentation and reporting to ensure compliance with all laws and regulations.

WORKLOAD MEASURES	2006 ACTUAL	2007 BUDGET
Cases processed	11,860	12,000
Jury trials	130	140
Non-jury trials	325	350
Jail arraignments	104	108
Warrants issued	510	520
Juvenile (under 17) cases referred to Gwinnett County	80	95

PRODUCTIVITY MEASURES	2006 ACTUAL	2007 BUDGET
Percent of cases disposed (monthly)	94.37%	94.92%
Percent of warrants issued (monthly)	4.25%	4.30%
Length of court docket (hours)	3.5 hours	4.0 hours

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Chief Judge	Appointed	1	1	1
Associate Judge	Appointed	3	3	3
Lead City Solicitor	Appointed	1	1	1
City Solicitor	Appointed	4	4	7
Court Clerk	27	2	2	2
Court Clerk	PT	1	2	1
Police Technician	26	0	1	0
Total		12	14	15

Municipal Court — Function 2650

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 198,945	$ 260,995	$ 246,680
Purchased Professional and Technical Services	6,007	11,000	12,500
Purchased Property Services	7,492	10,500	12,000
Other Purchased Services	9,897	19,100	16,050
Supplies	11,962	20,650	10,400
Capital Outlay Machinery and Equipment	1,745	29,525	800
Total	$ 236,048	$ 351,770	$ 298,430

MAJOR BUDGET CHANGES

- Red Light Camera moved out of Municipal Court and into its own function, 2651.

Red Light Cameras — Function 2651

STATEMENT OF SERVICE

The mission of this function is to reduce the number of serious accidents with injuries at identified intersections. The presence of cameras at these intersections should produce the following results:

- Deter drivers from running red lights thus decreasing the number of accidents with injuries.
- Cite drivers that do run the red lights thus deterring them in the future.
- Provide photographic evidence of accidents that do occur as the result of a red light violation.

OBJECTIVES FOR FISCAL YEAR 2007

- Place monitors at identified high accident intersections.
- Issue civil citations to drivers violating the red light.
- Provide due process through Municipal Court.

WORKLOAD MEASURES	2007 BUDGET
Number of images received from camera system	27,000
Number of citations issued	9,000
Number of citations contested in court	2,700

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of citations paid	85%
Percent of citations dismissed by judge	15%

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Police Technician	26	0	0	1
Court Clerk	PT	0	0	1
Total		0	0	2

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 0	$ 0	$ 91,740
Purchased Professional and Technical Services	0	0	1,000
Other Purchased Services	0	0	16,600
Supplies	0	0	10,800
Capital Outlay Machinery and Equipment	0	0	0
Total	$ 0	$ 0	$ 120,140

MAJOR BUDGET CHANGES

- New function, previously included in Municipal Court.

public safety

public safety

Police Administration
Criminal Investigation
Patrol
Records and Identification
Police Training
Special Detail Services
Police Station and Buildings
Dispatcher
Public Relations
Park Police

Police Administration — Function 3210

STATEMENT OF SERVICE

The mission of Police Administration is to consistently seek and find ways to promote, preserve and deliver quality security and safety services to our community.

Police Administration strives to promote a commitment to quality performance from all members of the department by providing the foundation upon which all operational decisions and organizational directives will be formed. Directives include rules, regulations, and standard operating policies, procedures, and practices.

The mission represents the commitment of the administration to the concepts of quality performance management. Members are expected to consistently work in a quality manner during the daily performance of those duties, job responsibilities, and work tasks associated with this mission. Quality manner means that performance outcomes comply with the performance standards established for this agency and for each member associated with this agency. Examples of performance standards include the oath of office, code of ethics, agency standards, operating procedures, general orders, and city wide policies. The Police Administration function:

- Plans, directs, and manages the Police Department including patrol services, investigations, communications, training, community policing, and public relations.
- Develops, implements, and enforces departmental rules, regulations, standard operating procedures, policies, philosophies, and programs.
- Monitors and ensures the scheduling and assigning of work, the instruction and training of employees, the work and performance of employees, as well as exercising disciplinary action when necessary.
- Provides technical knowledge and problem solving.
- Prepares the departmental operating budget for review and consideration by the City Manager, Mayor, and City Council; monitors and controls the expenditure of all departmental funds; reviews purchase orders and other financial forms requiring department head approval.
- Monitors the security and tracking of evidence, records, and tickets.
- Recruits, selects, and hires departmental employees.
- Develops and supervises the hiring process including testing, interviews, background investigations, and job offers.
- Prepares correspondence, reports, and other written documents; reviews and approves law enforcement forms, reports, evaluations, media releases, and other administrative paperwork and documentation.
- Directs the internal affairs function of investigating citizen complaints and employee grievances.

OBJECTIVES FOR FISCAL YEAR 2007

- Ensure that police services are handled in a professional and timely manner.
- Evaluate the PACT program and implement action plans to address expansion of the program.
- Manage implementation of the red light camera program from the police department perspective.
- Upgrade technological capabilities, ensuring that computer systems and equipment are functional and serve the department to their maximum potential, with an emphasis on movement toward wireless use of mobile computers.
- Review current processes and programs to evaluate efficiency of deployment of manpower in order to maintain the highest possible level of service delivery.

Police Administration — Function 3210

WORKLOAD MEASURES	2007 BUDGET
Council Meetings	12
Council Workshops	4
Police Supervisor Meetings	12
Citizen Police Academies held	2
Calls for Service	27,800
Traffic Accidents	1140
Part I Offenses	416
Traffic Citations	11,500
Community Relation Activity Contacts (meetings, classes, mentoring)	6,950
Incidents Reports Filed	3,100

PRODUCTIVITY MEASURES	2007 BUDGET
Average response time (Emergency)	3:15
Average response time (non-emergency)	5:30
Percent of referred criminal cases cleared	45%

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Police Chief	41	1	1	1
Police Captain	37	1	1	1
Administrative Assistant	29	1	1	1
Total		3	3	3

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 211,448	$ 258,935	$ 257,480
Purchased Professional and Technical Services	6,053	9,000	5,000
Purchased Property Services	8,905	11,470	800
Other Purchased Services	4,366	5,350	5,350
Supplies	4,456	5,300	5,650
Capital Outlay Machinery and Equipment	7,566	6,555	5,130
Total	$ 242,794	$ 296,610	$ 279,410

Criminal Investigation Division — Function 3221

STATEMENT OF SERVICE

The mission of the Criminal Investigation Division is the protection of persons, the apprehension of criminals, the recovery of property, and the prevention of crime. The mission is accomplished by the following objectives:

- Maximize the use of all available resources to solve crimes, apprehend suspects, as well as locate missing persons, and recover stolen property.
- Process crime scenes and collect and preserve evidence.

OBJECTIVES FOR FISCAL YEAR 2007

- Ensure that referred cases are followed up in a timely manner and the victim notified of the case status.
- Maintain a solvability rate of 40% or higher on assigned cases.
- Ensure that background investigations are done in a timely and efficient manner.
- Attend and complete specialized training in the areas of juvenile investigations and child abuse.
- Increase the evidence storage area.
- Perform Annual Performance Evaluations in a timely manner.

WORKLOAD MEASURES	2007 BUDGET
Monthly crime analysis reports	12
Monthly CID statistical report	12
Quarterly Evidence Inspections	4
Annual Evidence Audit	1
Annual Training Required	60 hours
Annual Interal Affairs Report	1
Annual Performance Evaluations	3
Background investigations	5
Training hours	300
Cases assigned	300

PRODUCTIVITY MEASURES	2007 BUDGET
Total Clearance Assigned Cases	50%
Total Clearance all Cases	40%
Percent of performance evaluations completed on time	100%
Percent of cases cleared by arrest	18.3%
Percent of cases exceptionally cleared	35%
Percent of cases unfounded	6.6%

Criminal Investigation Division — Function 3221

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Police Lieutenant	34	1	1	1
Police Detective	32	1	1	1
Police Officer	29	1	1	1
Total		3	3	3

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 162,771	$ 239,740	$ 237,190
Purchased Property Services	8,225	950	950
Other Purchased Services	2,762	3,895	4,020
Supplies	4,800	5,060	4,970
Capital Outlay Machinery and Equipment	0	0	1,630
Total	$ 178,558	$ 249,645	$ 248,760

Patrol Division — Function 3223

STATEMENT OF SERVICE

The mission of the Patrol Division is to provide the highest quality of Police services while maintaining and improving the quality of life for citizens, businesses, and the motoring public in a professional, courteous, and empathetic manner. This mission is accomplished by an array of functions and duties, including:

- Preventive patrols of neighborhoods and businesses.
- Interaction with the public to foster better community relations.
- Responding to calls for service.
- Compiling incident reports.
- Assisting persons in need.
- Providing assistance to investigative personnel.
- Taking enforcement action in matters related to the assignment.
- Investigation of offenses, crimes, traffic accidents, disturbances, and all other incidents that require police service.

OBJECTIVES FOR FISCAL YEAR 2007

- Ensure that police services are handled in a professional and timely manner.
- Limit the number of sustained complaints filed against officers.
- Limit the number of accidents and resulting injuries through enforcement and education.
- Equip patrol vehicles with mobile data terminals (MDT).
- Improve police response times to emergency and non-emergency calls.

WORKLOAD MEASURES	2007 BUDGET
Traffic analysis reports	12
Calls for service	27,800
Traffic accidents	1,140
Traffic related injuries	600
Traffic citations	11,500
Part I crimes	450
Citizen complaints against officers	0
Police vehicles equipped with MDT	10
PRIDE classes	6
PACT Meetings	65

PRODUCTIVITY MEASURES	2007 BUDGET
Average response time (emergency)	3:15
Average response time (non-emergency)	5:30

Patrol Division — Function 3223

AUTHORIZED POSITIONS

	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Deputy Chief	39	0	0	1
Police Captain	37	1	1	0
Police Lieutenant	34	1	0	1
Sergeant	32	4	4	4
Corporal	30	3	3	3
Police Officer	29	14	14	14
Total		23	22	23

SUMMARY OF EXPENDITURES BY CATEGORY

	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 1,377,958	$ 1,460,250	$ 1,588,410
Purchased Property Services	26,371	28,800	30,600
Other Purchased Services	2,751	3,100	10,900
Supplies	83,334	92,250	95,000
Capital Outlay Machinery and Equipment	169,579	222,425	277,270
Total	$ 1,659,993	$ 1,806,825	$ 2,002,180

MAJOR BUDGET CHANGES

- Patrol Captain position upgraded to Deputy Chief.
- Addition of a full-time Patrol Lieutenant, $87,634.
- GCIC wireless for police cars, $39,000.
- Three new police vehicles lease, $35,600.

Records and Identification — Function 3224

STATEMENT OF SERVICE

The mission of the Records Unit is to maintain accurate records of arrests, reported crimes, and traffic related incidents as well as ensure the security and integrity of these records in accordance with statutes, policies, and regulations.

OBJECTIVES FOR FISCAL YEAR 2007

- Ensure that accurate reports of incidents and accidents are maintained.
- Provide reports to the public, media, courts, and other interested parties in a timely manner.
- Ensure that all open records requests are responded to in accordance with State Law.
- Ensure the security and integrity of all records and reports maintained are within statutes, policies, and regulations.
- Act as liaison to the various courts in providing evidence and documentation.

WORKLOAD MEASURES	2007 BUDGET
Records filed and maintained	3,000
Accident reports entered	1,100
Fingerprinting requests handled	75
Open records requests completed	90
Other filing (criminal histories, serving permits, etc.) completed	700
Video copying requests fulfilled (DA, Soliciter)	60
Report requests fulfilled (DA, Soliciter)	100
Local background checks completed	300

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of accident reports entered within three business days	100%
Percent of open records requests fulfilled within three business days	100%

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Records & Evidence Technician	28	1	1	1

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 62,498	$ 105,470	$ 74,970
Purchased Property Services	3,942	4,620	5,000
Capital Outlay Machinery and Equipment	36	300	110,000
Total	$ 66,476	$ 110,390	$ 189,970

MAJOR BUDGET CHANGES

- New records management software, $110,000.

Police Training — Function 3240

STATEMENT OF SERVICE

The mission of Police Training is to protect the lives, rights, property, and dignity of all citizens and visitors of our city by providing all members of the police department with the best training possible. This mission is accomplished by ensuring that all members of the department receive the maximum benefit from training, providing them with the professional and personal development that will enhance their well-being, which in turn allows them to excel in their ability to serve the public. The goal of Police Training is to instill and foster a higher level of knowledge and confidence that will allow department members to meet the daily challenges associated with an ever changing and complex environment.

OBJECTIVES FOR FISCAL YEAR 2007

- Provide all members of the Suwanee Police Department with the best training possible.
- Ensure that all members of the department receive the maximum benefit from training.
- Provide all members with professional and personal development that will enable them to serve the community better.
- Foster a higher level of knowledge and confidence that will allow department members to meet the challenges of a changing and complex environment.
- Ensure that all required annual training is provided and documented to meet Georgia State Law and State Certification requirements.
- Ensure that attended training is submitted to Georgia Peace Officers Standards and Training (P.O.S.T.) for credit.
- Document and submit Roll-Call training to Georgia P.O.S.T. for credit.
- Provide Annual Firearms proficiency/qualification and quarterly firearms training.

WORKLOAD MEASURES	2007 BUDGET
Monthly training report	12
Annual training report	1
Monthly in-service training opportunities conducted	24
Number of times officers meet state proficiency qualifications	1
Quarterly firearms training opportunities conducted	4
Annual training hours	2,930

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of officers with Associates Degree or higher	52%
Percent of officers with Bachelors Degree or higher	41%
Percent of officers with Masters Degree or higher	11%
Percent of officers with intermediate certification or higher	44%
Percent of officers with advanced certification or higher	14%
Percent of officers with supervisory certification or higher	14%
Percent of officers with management certification or higher	11%
Percent of officers with executive certification or higher	3%

Police Training (continued) — Function 3240

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services*	$ 50,908	$ 73,495	$ 59,230
Other Purchased Services	8,642	10,370	30,370
Supplies	2,258	2,630	4,000
Capital Outlay Machinery and Equipment	0	1,425	0
Total	$ 61,808	$ 87,920	$ 93,600

*Note: One police Sergeant is assigned to Police Training 50% and to Public Relations 50%, function 3285.

Special Detail Services — Function 3250

STATEMENT OF SERVICE

Special Detail Services refers to Police Officers who work off-duty assignments at various events and businesses within the City. There are no regularly assigned staff but instead volunteers from other divisions fill this function. The mission of Special Detail Services is to promote a safe and secure environment in which our citizens can gather and enjoy the venues offered without fear of crime or unruly disruptions.

SUMMARY OF EXPENDITURES BY CATEGORY

	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 57,026	$ 37,030	$ 18,300

Police Station and Buildings — Function 3260

STATEMENT OF SERVICE

The mission of this function is to provide a quality work environment for the members of the police department with preventive maintenance and technologically forward planning for the future.

SUMMARY OF EXPENDITURES BY CATEGORY

	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Purchased Property Services	$ 12,924	$ 14,200	$ 12,200
Other Purchased Services	74,465	83,460	93,320
Supplies	15,861	18,250	19,250
Total	$ 103,250	$ 115,910	$ 124,770

Dispatcher — Function 3270

STATEMENT OF SERVICE

The mission of Communications is to foster a sense of security in the community and nurture public trust by serving as the vital link between the public and the police department. This mission is accomplished by:

- Commitment to practicing the highest standards of performance and ethics.
- Dedication to professional and technical progress.

OBJECTIVES FOR FISCAL YEAR 2007

- Answer all emergency and non-emergency phone calls made to Suwanee Police Communications.
- Dispatch all calls for service where police service is needed.
- Respond and serve all walk-in requests in a friendly and helpful manner.
- Enter data into the computer aided dispatch software with no more than a 3% error rate.
- Provide accident report copies to appropriate parties.
- Transfer incoming calls to the appropriate parties.

WORKLOAD MEASURES	2007 BUDGET
Calls for service dispatched	27,125
Phone calls received	103,390
Criminal history checks completed	700
Georgia Crime Information Center (GCIC) Entries	360
Computer Aided Dispatch (CAD) Entries	36,530
Dispatcher training hours	77

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of calls for service dispatched appropriately	98.5%
GCIC audit	Passed
CAD accuracy error rate	3% or less

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Police Lieutenant	34	0	1	1
Communications Officer	26	6	6	6
Total		6	7	7

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 214,465	$ 356,430	$ 342,910
Other Purchased Services	13,161	20,490	25,500
Supplies	3,359	2,500	2,500
Total	$ 230,985	$ 379,420	$ 370,910

Public Relations — Function 3285

STATEMENT OF SERVICE

The mission of Public Relations is to foster an atmosphere of mutual trust, cooperation, and respect with the public. This mission is accomplished in the following ways:

- Recognizing a shared responsibility between the police and the community.
- Encouraging a problem solving partnership.
- Improving communication with the community.
- Developing and maintaining a close association with merchants, business people, and commercial establishments within the City.
- Offering advice, recommendations, and training programs in crime prevention methods.

OBJECTIVES FOR FISCAL YEAR 2007

- Schedule, recruit and facilitate two Citizen's Police Academies.
- Maintain records for and facilitate the Police and Citizens Together (PACT) Program.
- Promote and document interaction with civic groups, neighborhood associations, and Suwanee Businesses.
- Organize and supervise the Explorer Unit. Suwanee Police Explorers is a career program under the umbrella of the Boy Scouts of America, where children between the ages of 14 and 20 years of age learn what a career in law enforcement would be like. It teaches children about integrity, honesty and civic duty.
- Attend special events and interact with those that attend them to promote a positive image of the department and an outlet to discuss the services provided by the department.

WORKLOAD MEASURES	2007 BUDGET
PACT Monthly summary report	12
Annual community relation report	1
Explorers meetings	24
Citizen Police Academies	2
Pride programs	4
Station tour for kids	16 tours / 207 participants
Citizen Academy	2 academies / 37 participants
Avoid Drug Violence and Negative Choices Early (ADVANCE) classes	125 contacts / 3427 participants
Explorer meetings	24 meetings / 201 participants
Safety meetings	6 meetings / 117 participants
Senior Citizens/Elderly Training	7 meetings / 270 contacts
Kid Print meetings	3 meetings / 105 participants
PACT meetings	63 meetings / 756 participants
Business/Resident Contacts	19/536 contacts
Special Events/Movies/Concerts	11/328 contacts
School visits	9/343 contacts
Community Relations and Child Safety Seat checks	104/97 contacts

Public Relations — Function 3285

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of Neighborhoods that are PACT neighborhoods	88%

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Police Sergeant	32	1	1	1

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services*	$ 27,031	$ 32,850	$ 34,630
Supplies	5,231	5,600	5,100
Capital Outlay Machinery and Equipment	6,305	0	0
Total	$ 38,567	$ 38,450	$ 39,730

*Note: One police Sergeant is assigned to Public Relations 50% and to Police Training 50%, function 3240.

Park Police — Function 3290

STATEMENT OF SERVICE

The mission of the Park Police is to create an environment that provides an atmosphere of safety for citizens while they enjoy the park and recreation areas in the city and help keep our children safe from drugs and violence through educational efforts. This mission is accomplished by:

- Dedication to the philosophical and operational concepts of Community Oriented Policing.
- Employing specialized patrols to ensure the security of the park system.
- Practicing progressive leadership combined with the latest in training and technology.
- Performing duties with a commitment to excellence, integrity, pride, respect, and courtesy.

OBJECTIVES FOR FISCAL YEAR 2007

- Ensure that police services are handled in a professional and timely manner.
- Develop a method of rotating officers through out the Park Police Unit.
- Provide ADVANCE training to fifth grade students.
- Provide regular and visible patrol of the Suwanee Creek Greenway and all City parks.
- Establish a presence at all City parks.

WORKLOAD MEASURES	2007 BUDGET
Number of officers assigned to unit	2
Fifth Grade ADVANCE classes taught	12
Calls for service	260
Citations Issued	25
Special Events	14
Number of parks patrolled regularly	6
Miles of trails patrolled regularly	4.5
Number of students taught	322

PRODUCTIVITY MEASURES	2007 BUDGET
Annual bike miles per officer	2,950
Annual Citizen Contacts in Parks per officer	336

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Police Officer	29	2	2	2

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 87,479	$ 119,440	$ 121,940
Purchased Property Services	641	1,120	1,120
Other Purchased Services	20	50	50
Supplies	897	3,150	2,300
Capital Outlay Machinery and Equipment	46	0	0
Total	$ 89,083	$ 123,760	$ 125,410

public works

public works

Public Works Administration
Paved Streets
Storm Drainage
Street Lighting
Special Detail Services

Public Works Administration — Function 4100

STATEMENT OF SERVICE

The mission of the Public Works Department is to provide a comfortable and attractive environment in and around the buildings and grounds owned by the City of Suwanee as well as a safe and functional infrastructure by ensuring that the infrastructure meets or exceeds state standards.

Activities to accomplish this mission include:

- Maintenance of twelve (12) parks within the city.
- Playground structure maintenance and repair.
- Traffic signage and street light maintenance.
- Water system supply and distribution maintenance.
- City vehicle and building maintenance.
- Maintenance of City street system.
- Litter control.

The department is also responsible for serving as the City's expert on construction, management, stormwater management, engineering and related technical fields.

OBJECTIVES FOR FISCAL YEAR 2007

- Respond to all work orders in a timely, effective manner.
- Extend the useful life of city property and infrastructure through effective preventive maintenance.
- Provide a safe and dependable water supply to the City of Suwanee water system customers.
- Beautify all city facilities.

WORKLOAD MEASURES	2006 ACTUAL	2007 BUDGET
Number of work orders completed	3699	3750
Number of times parks are mowed during the growing season	27	27
Number of work orders completed on playground equipment	53	53
Number of work orders completed for City buildings	60	60
Hours of litter pick-up services provided	516	522

PRODUCTIVITY MEASURES	2007 BUDGET
Percentage of work orders completed in 30 days	90%
Works orders completed per FTE	468.8

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Public Works Supervisor	33	1	1	1
Crew Leader	27	1	1	1
Equipment Operator	26	6	7	7
Public Works Administrative Assistant	29	PT	PT	1
Seasonal Laborer	PT	1	1	2
Special Event Labor Pool	PT	0	1	1
Total		10	12	13

Public Works Administration — Function 4100

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 368,525	$ 476,640	$ 575,030
Purchased Property Services	17,891	25,100	26,100
Other Purchased Services	50,025	36,340	44,840
Supplies	51,733	186,410	214,800
Capital Outlay Property	0	0	18,500
Capital Outlay Machinery and Equipment	1,981	28,490	45,440
Other Costs	10,951	5,415	0
Total	$ 501,106	$ 758,395	$ 924,710

MAJOR BUDGET CHANGES

- Additional part time sesonal laborer.
- Part time administrative assistant expanded to full time.
- New interactive fountain maintenance, $40,000.
- Professional Services for implementation of solid waste project, $10,440.
- Fence for Public Works yard, $18,500.
- New public works trailer, $5,800.
- Two zero turn mowers, $14,400.
- One hybrid pick up truck, $25,640.

Paved Streets — Function 4221

STATEMENT OF SERVICE

The Paved Streets Function of Public Works is responsible for the repair and maintenance of all streets within the city limits in a condition that provides a superior level of service and safety to the general public. This function assists with planning major renovations, roadway repair, and management of paving contracts.

OBJECTIVES FOR FISCAL YEAR 2007

- Resurface streets as pavement conditions warrant.
- Keep City right-of-way and medians landscaped and litter free.

WORKLOAD MEASURES	2006 ACTUAL	2007 BUDGET
Street repair work orders completed	20	21
Pothole repair work orders completed	5	6
Street overlay (sq. ft.)	11,855	17,000
Number of damaged or missing street signs replaced	18	19

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of potholes repaired within 30 days of receipt	65%
Percent of damaged or missing low-priority signs corrected within 10 workdays	90%

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Purchased Professional and Technical Services	$ 256,755	$ 83,300	$ 119,600
Supplies	1,820	0	16,000
Capital Outlay Property	2,906	4,000	4,000
Total	$ 261,481	$ 87,300	$ 139,600

MAJOR BUDGET CHANGES

- Design and install landscaping at the four exit ramps of the I-85 exit and new Gateway area, $75,000.
- Annual landscaping maintenance contract for the Gateway area, $29,000.

Storm Drainage — Function 4250

STATEMENT OF SERVICE

The Storm Drainage function of Public Works is responsible for the repair and maintenance of the storm drainage infrastructure and other related facilities located within the city limits in a condition that provides a superior level of service and safety to the general public.

OBJECTIVES FOR FISCAL YEAR 2007

- Develop a National Pollutant Discharge Elimination System (NPDES), Notice of Intent (NOI) and receive approval from the Georgia Environmental Protection Department (EPD).
- Acquire NPDES permit from Georgia EPD.
- Meet permit requirements contained in the NPDES permit.

WORKLOAD MEASURES	2007 BUDGET
Inspection of storm drainage system during or just after significant rainfall events	100%
Number of citizen's drainage complaints and requests for service	25
Annual NPDES report	1

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of complaints or requests responded to within 48 hours	98%

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Purchased Professional and Technical Services	$ 12,179	$ 5,000	$ 5,000
Other Purchased Services	0	5,000	42,000
Supplies	1,798	0	2,000
Capital Outlay Property	6,148	10,000	10,000
Total	$ 20,125	$ 20,000	$ 59,000

MAJOR BUDGET CHANGES

- MS4 Consultant, $22,000.
- Storm Water needs assessment, $20,000.

Street Lighting — Function 4260

STATEMENT OF SERVICE

The Street Lighting function was established to account for the maintenance and repair activities of street lighting, including the replacement of Suwanee street lamps.

OBJECTIVES FOR FISCAL YEAR 2007

Maintain well-lit, safe and attractive public areas for the Citizens of Suwanee.

WORKLOAD MEASURES	2007 BUDGET
Number of street lights maintained	620

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of responses to outages and/or repair within 48 hours	95%

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Supplies	$ 62,336	$ 0	$ 0
Capital Outlay Property	218	4,500	5,500
Total	$ 62,554	$ 4,500	$ 5,500

Special Detail Services — Function 4970

STATEMENT OF SERVICE

The Special Detail Services function of Public Works provides staff support for special events that take place within the city. There are no regular assigned staff but instead selected persons from public works fill this function.

OBJECTIVES FOR FISCAL YEAR 2007

To provide adequate staffing for special events in order to support a clean and safe environment for special events.

WORKLOAD MEASURES	2007 BUDGET
Number of special events requiring special detail services	20

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 3,189	$ 11,750	$ 5,390

This page intentionally left blank

culture and recreation

culture and recreation

Playgrounds
Special Facilities and Activities
Park Areas

Playgrounds — Function 6123

STATEMENT OF SERVICE

The mission of this function is to provide playground sites and equipment that are safe, accessible, and aesthetically pleasing to the community. In order to achieve this objective, playground equipment and ground sites are inspected and repairs are made regularly.

OBJECTIVES FOR FISCAL YEAR 2007

- Provide safe and attractive playgrounds for the community.
- Conduct weekly inspections of all playground equipment to ensure safety.

WORKLOAD MEASURES	2007 BUDGET
Percent of weekly inspections of all playground equipment	52%
Number of citizen concerns reported	50

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of investigations, repairs, or responses to citizen concerns within one day	95%

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Capital Outlay Property	$ 296	$ 11,500	$ 11,500

Special Facilities and Activities — Function 6190

STATEMENT OF SERVICE

Special facilities and activities focus on funding production costs of event-related activities for the City. Production costs generally include:

- Talent costs (cost of entertainment/performers)
- Sound/technical equipment costs
- Transportation costs
- Miscellaneous production costs (may include advertising, sponsor expenses, etc.)

WORKLOAD MEASURES	2007 BUDGET
Number of annual city-sponsored events	10
Number of annual non-city sponsored events	13
Suwanee Day Attendance	20,000
Suwanee Day Booths/Vendors	250/200
City event attendees (not including Suwanee Day)	20,000

PRODUCTIVITY MEASURES	2007 BUDGET
Percentage increase in sponsorship for Suwanee Day	5%
Percentage increase in sponsorship for all other events	5%

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Purchased Professional and Technical Services	$ 0	$ 300	$ 1,000
Other Purchased Services	34,392	105,700	105,470
Supplies	3,941	3,700	5,500
Total	$ 38,333	$ 109,700	$ 111,970

Park Areas — Function 6220

STATEMENT OF SERVICE

The purpose of this function is to manage a cost effective maintenance program for the City's parks in order to provide safe, clean, and well-maintained facilities that are ready for use by the citizens. The City currently owns 235 acres of greenspace and parks.

OBJECTIVES FOR FISCAL YEAR 2007

- To perform two major drainage renovations on the Trice section of the Suwanee Greenway.
- To provide maintenance services for all parks and the greenway.
- To manage maintenance contract for Town Center Park.

WORKLOAD MEASURES	2007 BUDGET
Acres of city-owned open space	235
Number of hours required to mow and trim park areas	500
Number of hours spent on greenway and trail maintenance	240

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of time Greenway not accessible due to drainage issues after rain events.	15%

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Purchased Professional and Technical Services	$ 35,495	$ 67,500	$ 64,500
Purchased Property Services	9,846	4,500	16,680
Supplies	40,924	19,000	17,500
Capital Outlay Property	5,018	7,000	7,000
Total	$ 91,283	$ 98,000	$ 105,680

MAJOR BUDGET CHANGES

- Repair estimates for new fountain at Town Center Park, $10,000.

housing and development

housing and development

Protective Inspection Administration
Planning and Zoning
Code Enforcement
Economic Development and Assistance
Downtown Suwanee

Protective Inspection Administration — Function 7200

STATEMENT OF SERVICE

The mission of the Building Inspection Department is to enforce the requirements as adopted by the City in order to safeguard the public health, safety, and general welfare of life and property.

OBJECTIVES FOR FISCAL YEAR 2007

- Respond to inspection requests within 24 hours of receipt.
- Be responsive to special requests of clients.

WORKLOAD MEASURES	2007 BUDGET
Number of building permits issued	850
Number of calls for inspections	13,000

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of building inspections performed within 24 hours	95%

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Public Works and Inspections Director	40	1	1	1
Chief Development and Building Inspector	36	1	1	1
Building Inspector	30	1	1	1
Building Inspector	PT	0	0	1
Inspections Assistant	27	1	1	1
Total		4	4	5

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 275,917	$ 292,140	$ 333,870
Purchased Professional and Technical Services	3,791	4,050	1,500
Purchased Property Services	7,889	3,200	3,200
Other Purchased Services	9,261	11,820	15,700
Supplies	7,268	15,150	12,900
Capital Outlay Machinery and Equipment	0	16,425	23,500
Total	$ 304,126	$ 342,785	$ 390,670

MAJOR BUDGET CHANGES

- New part time building inspector.
- Additional pick up truck, $22,000.

Planning and Zoning — Function 7400

STATEMENT OF SERVICE

Planning and Zoning activities are conducted by the Planning and Community Development Department. The Planning Division is responsible for managing current and long-range planning activities and overseeing development review activities. The Departments efforts include development and management of the City's 2020 Comprehensive Plan, 1998 Zoning Ordinance, the City's Development Regulations, Soil Erosion and Sedimentation Control Ordinance, Architectural Standards, Stream Buffer Protection Ordinance, Floodplain Management Ordinance, and other related development rules and standards. Some of the responsibilities of staff include the following:

- Reviewing and reporting on Rezoning, Special Use Permit and Variance requests.
- Reviewing construction plans.
- Providing guidance to citizens, developers, and property owners regarding zoning and development matters.

The Planning and Community Development Department is responsible for staffing various planning and related boards including the Planning and Zoning Commission and Zoning Appeals Board. Activities associated with these boards include providing background information, preparing agendas and minutes, providing analysis and recommendation, and providing educational opportunities.

WORKLOAD MEASURES	2006 ACTUAL	2007 BUDGET
Zoning certification letters	29	30
Rezoning cases processed	14	15
Special Use permits processed	2	5
Variances processed	13	15
Text Amendments processed	3	3
Development permit application processed	35	35
Business License Approvals	268	300
Master Plans managed/created	2	1
Annual Comprehensive Plan update	1	1
Public meetings attended by planning staff	35	35
Emails sent (Planning Director and City Planner)	2679	2750

PRODUCTIVITY MEASURES	2007 GOAL
Percent of Rezoning/Variance/Special Use cases that proceed without technical/administrative errors	100%
Percent of hearing minutes distributed by the next meeting	92%
Percent of agendas distributed a minimum of one week prior to meeting	92%
Percent of resolutions ready for Council signatures within one month of approval	92%

Planning and Zoning (continued) — Function 7400

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Planning and Economic Development Director	39	1	1	1
Principal Planner	35	1	1	1
Senior Environmental Planner	35	0	1	1
Development Coordinator	28	1	1	1
Total		3	4	4

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 199,706	$ 254,715	$ 304,810
Purchased Professional and Technical Services	36,862	65,000	120,000
Purchased Property Services	0	3,000	4,000
Other Purchased Services	8,067	16,280	16,480
Supplies	3,256	3,900	3,700
Capital Outlay Machinery and Equipment	1,023	8,950	2,500
Total	$ 248,914	$ 351,845	$ 451,490

MAJOR BUDGET CHANGES

- Comprehensive plan update, $50,000.
- Mixed use analysis and affordability study, $10,000.

Code Enforcement — Function 7450

STATEMENT OF SERVICE

The Code Enforcement Unit of the Inspections Department is dedicated to enhancing the quality of life for the citizens of the City of Suwanee by providing effective public service in the enforcement of building, zoning, and public nuisance ordinances. We are committed to working with both residences and businesses in a professional and effective manner.

OBJECTIVES FOR FISCAL YEAR 2007

- Enforcement of housing, sign, zoning, and environmental regulations.
- Continuing education of citizens and business owners about code enforcement regulations and issues.
- Response and resolution of citizen complaints and inquiries.
- Proactive removal of illegal signs on City's right of ways.
- Review of sign permit applications to ensure compliance with applicable city regulations.

WORKLOAD MEASURES	2007 BUDGET
Number of illegal sign and banner notifications	100
Number of property maintenance complaints	50
Number of Storm Water Management Audits	4

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of citizens concerns that are investigated and addressed within 48 hours	95%

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Code Enforcement Officer	PT	1	1	1

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 16,934	$ 19,550	$ 25,000
Other Purchased Services	480	900	14,900
Supplies	206	2,150	3,100
Capital Outlay Machinery and Equipment	0	0	1,600
Total	$ 17,620	$ 22,600	$ 44,600

MAJOR BUDGET CHANGES

- Demolition funds, $14,000.
- New laptop computer, $1,600.

Economic Development and Assistance — Function 7510

STATEMENT OF SERVICE

The Economic and Community Development division strives to create and implement innovative strategies and programs that result in ensuring a high quality of life for the citizens of Suwanee.

Specific responsibilities of Economic and Community Development include:

- Managing the tourism dollars for the City.
- Serving as the City's annexation coordinator.
- Overseeing all public relations and marketing efforts for the City.
- Managing all city economic development activities, including business retention and recruitment.
- Representing the City and maintaining relationships with outside organizations both locally and at a state level.

OBJECTIVES FOR FISCAL YEAR 2007

- Create procedures for tracking overall progress of Suwanee Gateway Initiative.
- Initiate branding campaign.
- Create tracking method for room nights generated through City-funded hotel advertising.

WORKLOAD MEASURES	2007 BUDGET
Individual meetings with I-85 Gateway stakeholders	20
Attend/participate in business association meetings	10
Attend/participate in regional/state government associations	10
Public presentations on I-85 Gateway Plan	6

PRODUCTIVITY MEASURES	2007 BUDGET
Percent of identified objectives completed	100%

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Economic and Community Development Manager	36	1	1	1
Events Coordinator	PT	1	1	1
Total		2	2	2

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 102,128	$ 114,665	$ 112,700
Purchased Professional and Technical Services	52,093	0	69,190
Purchased Property Services	1,632	2,600	2,600
Other Purchased Services	9,075	19,165	16,070
Supplies	6,600	7,250	6,450
Capital Outlay Machinery and Equipment	0	1,700	600
Total	$ 171,528	$ 145,380	$ 207,610

MAJOR BUDGET CHANGES

- I-85 Gateway branding campaign, $40,000.
- I-85 Gateway special projects, $9,190.
- Welcome to Suwanee sign project, $20,000.

Downtown Suwanee — Function 7520

STATEMENT OF SERVICE

The mission of Downtown Suwanee is to revitalize, create and historically preserve, and maintain Old Town Suwanee so that it is a symbol of community pride, making it the heart of the City and a visible example of why Suwanee is a great place to live, work, play, invest and do business.

OBJECTIVES FOR FISCAL YEAR 2007

- Identify and implement strategies that meet Old Town Master Plan goals.
- Implement portions of the City's short term work program that are consistant with the promotion of Downtown Suwanee.
- Manage implementation of Old Town Gateways Project CIP-CD4.
- Develop additional sources of funding and/or revenue for the DDA.
- Proceed with the redevelopment of Pierce's Corner.
- Develop conceptual plan for Russell Street corner development.
- Develop Main Street streetscaping design.

WORKLOAD MEASURES	2007 BUDGET
Monthly DDA meetings	12
Suwanee Crossroads Inc. meetings	4
Number of funding applications submitted	3
Number of regional meetings and trainings attended	10
Number of meetings with Old Town stakeholders	24

PRODUCTIVITY MEASURES	2007 BUDGET
Completion percentage of Pierce's Corner site redevelopment	50%
Major gateway project at Russell St. completed	100%
Building and business inventory completed	100%

AUTHORIZED POSITIONS	GRADE	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Downtown Suwanee Manager	36	0	1	1

Downtown Suwanee (continued) — Function 7520

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 0	$ 0	$ 48,760
Purchased Professional and Technical Services	0	0	25,000
Purchased Property Services	0	0	2,400
Other Purchased Services	0	0	7,120
Supplies	0	0	4,460
Capital Outlay Machinery and Equipment	0	0	1,420
Total	$ 0	$ 0	$ 89,160

MAJOR BUDGET CHANGES

- In order to improve efficiency, enhance communication and address concerns with operability between the city and the Downtown Development Authority (DDA), a new function was created in the general fund to record and budget all of the administrative cost associated with supporting the DDA.

other financing uses

other financing uses

Other Financing Uses — Function 9100

STATEMENT OF SERVICE

This function accounts for operation transfers from the general fund to other funds. Transfers are made to provide required matching funds for federal and state awards, to account for resources transferred to other funds or agencies where actual costs are recorded with funding assistance from the general fund, and to account for funds allocated to the debt service fund for the payment of the 2002 general obligation bonds.

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Operating Transfer Out-Capital	$ 324,321	$ 189,000	$ 371,500
Operating Transfer Out-Debt Service	1,509,110	1,228,500	1,215,610
Operating Transfer Out-DDA	420,000	75,110	0
Operating Transfer Out-Water and Sewer	0	36,400	36,400
Operating Transfer Out-Cemetery	4,290	10,000	1,000
Total	$ 2,257,721	$ 1,539,010	$ 1,624,510

special revenue funds

fiscal year 2006-2007

Special Revenue Funds account for the proceeds of specific revenue sources that are restricted legally to expenditures for specified purposes. The City maintains the following special revenue funds:

- Suwanee Day
- Cemetery
- Confiscated Assets
- Hotel/Motel Tax

Suwanee Day Fund 206

STATEMENT OF SERVICE

The purpose of the Suwanee Day Festival is to provide a high-quality family festival for the citizens of Suwanee. The festival is self-funded whereby it generates sponsorship dollars to offset the cost of the festival. In addition, the festival is organized by a volunteer group of citizens with a great deal of City guidance, support, and staffing.

REVENUE ASSUMPTIONS

Contributions and Donations

Definition: Contributions and donations include revenues received from sponsorships, booth rentals, and sales of tee shirts and hats for the annual Suwanee Day celebration.

Assumptions: Revenue projections are based on historical growth trends and estimates from the Suwanee Day Committee.

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

History and Projections:

Fiscal Year	Revenues	% Change from Prior Year
2000 Actual	$ 8,842	-54.2%
2001 Actual	11,303	27.8%
2002 Actual	29,758	163.3%
2003 Actual	48,298	62.3%
2004 Actual	40,447	-16.3%
2005 Actual	60,929	50.6%
2006 Projected	65,075	6.8%
2007 Budgeted	74,250	12.4%

SUMMARY OF REVENUES BY CATEGORY

	FY2005 ACTUAL	FY2006 BUDGET	FY2007 BUDGET
Investment Income	$ 44	$ 0	$ 500
Contributions	60,885	61,000	73,750
Total	$ 60,929	$ 61,000	$ 74,250

SUMMARY OF EXPENDITURES BY CATEGORY

	FY2005 ACTUAL	FY2006 BUDGET	FY2007 BUDGET
Purchased Property Services	$ 12,055	$ 12,500	$ 15,000
Other Purchased Services	31,951	32,000	35,000
Supplies	17,522	16,500	24,250
Total	$ 61,528	$ 61,000	$ 74,250

Cemetery Fund 208

STATEMENT OF SERVICE

This fund was created to receive donations and contributions for the Jackson Street Cemetery project. The City has created a dollar for dollar challenge grant, with a maximum contribution of $10,000, for volunteers collecting donations for this project.

REVENUE ASSUMPTIONS

Contributions and Donations

Definition: Contributions and donations include donations received by outside parties for the Jackson Street Cemetery Project.

Assumptions: Revenue projections are based on estimates received from the Cemetery Committee.

Other Financing Sources

Definition: Other Financing sources include the City's challenge grant contribution.

Assumptions: Revenue projections are based on the maximum amount provided by the challenge grant.

SUMMARY OF REVENUES BY CATEGORY

	FY2005 ACTUAL	FY2006 BUDGET	FY2007 BUDGET
Investment Income	$ 32	$ 0	$ 250
Contributions	3,974	5,000	1,000
Other Financing Sources	4,290	10,000	1,000
Total	$ 8,296	$ 15,000	$ 2,250

SUMMARY OF EXPENDITURES BY CATEGORY

	FY2005 ACTUAL	FY2006 BUDGET	FY2007 BUDGET
Purchased Professional and Technical	$ 0	$ 15,000	$ 2,250

Confiscated Assets 210

STATEMENT OF SERVICE

Georgia law allows police agencies to file for seizure of property related to illegal substance or activities arrest. These funds must be used to purchase police equipment. Suwanee also participates in the Gwinnett County Drug Task Force. Annually, this task force provides the participants a percentage of the amount of funds/property seized during the previous year. Currently, Suwanee has assigned one police officer to this task force.



drugs confiscated during a traffic stop

REVENUE ASSUMPTIONS

Fines and Forfeitures

Definition: Cash and property confiscations relating to illegal activities.

Assumptions: Revenue projections are based on the amount received annually from the Gwinnett County Drug Task Force.

Investment Income

Definition: Income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

SUMMARY OF REVENUES BY CATEGORY

	FY2005 ACTUAL	FY2006 BUDGET	FY2007 BUDGET
Fines and Forfeitures	$ 7,640	$ 16,000	$ 17,000
Investment Income	4,290	500	500
Total	$ 8,296	$ 16,500	$ 17,500

SUMMARY OF EXPENDITURES BY CATEGORY

	FY2005 ACTUAL	FY2006 BUDGET	FY2007 BUDGET
Other Costs	$ 24	$ 100	$ 100
Capital Outlay Machinery and Equipment	0	16,400	17,400
Total	$ 24	$ 16,500	$ 17,500

Hotel/Motel Tax Fund 275

STATEMENT OF SERVICE

This fund accounts for the 40% of the accommodation taxes collected from the 5% Hotel/Motel tax. These revenues are collected on a monthly basis from each hotel or motel in Suwanee. By state law, the City is required to spend 40% of the collections on programs and initiatives that promote tourism.

REVENUE ASSUMPTIONS

Selective Sales and Use Taxes

Definition: Selective sales and use taxes are taxes levied on the sale, distribution, or consumption of selected goods and services. Included in this category are taxes charged for rooms or accommodations furnished by hotels.

Assumptions: The revenue projections for selective sales and use taxes are based on historical trends in conjunction with current economic indicators. To determine the projection for room accommodation taxes, a monthly average for the prior period is determined and a twelve month projection of this average is used for the next fiscal period.

Investment Income

Definition: Income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other financing sources include the use of accumulated reserves for a balance budget.

Assumptions: The use of accumulated reserves is based on actual budgetary needs to balance the funds budget.



Hotel/Motel Tax Fund 275

History and Projections:

Fiscal Year		Revenues	% Change from Prior Year
2002 Actual	$	148,132	-17.5%
2003 Actual		123,474	-16.6%
2004 Actual		122,199	-1.0%
2005 Actual		153,561	25.7%
2006 Projected		144,220	-6.1%
2007 Budgeted		144,220	0.0%

SUMMARY OF REVENUES BY CATEGORY	FY2005 ACTUAL	FY2006 BUDGET	FY2007 BUDGET
Selective Sales and Use Taxes	$ 153,561	$ 123,480	$ 144,220
Investment Income	1,415	2,000	2,000
Other Financing Sources	0	7,100	0
Total	$ 154,976	$ 132,580	$ 146,220

SUMMARY OF EXPENDITURES BY CATEGORY	FY2005 ACTUAL	FY2006 BUDGET	FY2007 BUDGET
Personal Services	$ 18,954	$ 20,280	$ 19,380
Purchased Professional and Technical	68,575	0	14,540
Other Purchased Services	81,683	95,000	95,000
Supplies	2,215	4,200	4,200
Other Costs	12,820	13,100	13,100
Total	$ 184,247	$ 132,580	$ 146,220

This page intentionally left blank

capital project funds

fiscal year 2006-2007

Capital Project Funds account for financial resources to be used for the acquisition or construction of major capital facilities for the City's governmental funds. The City maintains the following capital project funds:

- SPLOST
- Paved Streets
- Storm Drainage
- URA Town Center
- Open/Green Space
- Town Center Fountain
- Public Works Yard Expansion
- Pedestrian Underpass
- Town Center Facility Improvements

Special Purpose Local Option Sales Tax - SPLOST 320

STATEMENT OF SERVICE

The special purpose local option sales tax fund accounts for the financial resources provided from a one-cent special local option sales tax approved by Gwinnett County voters in 2004.

REVENUE ASSUMPTIONS

Intergovernmental Grants

Definition: This category includes the distribution of the proceeds generated by the 2004 special purpose local option sales tax referendum. The City has entered into an intergovernmental agreement with Gwinnett County and has been allocated $6,597,060 to be paid out as collected from the County over the next three years.

Assumptions: Revenue projections for sales tax are sensitive to economic conditions. Due to this sensitivity, the City used 90% of the projected cash receipt estimate provided by Gwinnett County.

Investment Income

Definition: Investment income includes revenue from investment of fund equity

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other financing sources includes operating financial inflows from other funds.

Assumptions: Based on cost estimates, the Pedestrian Bridge project will need $267,500 in additional funding. These funds are being transferred from the 2002 Open/Green Space Fund.

SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Intergovernmental Grants	$ 6,597,060	$ 1,157,895	$ 5,439,165
Investment Income	10,000	8,025	1,975
Other Financing Sources	267,500	0	267,500
Total	$ 6,874,560	$ 1,165,920	$ 5,708,640

SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Street Resurfacing and Safety Improvements			
Purchased Professional and Technical Services	$ 1,423,500	$ 134,347	$ 1,289,153
Supplies	10,000	0	10,000
Capital Outlay Property	25,000	0	25,000
Total	$ 1,458,500	$ 134,347	$ 1,324,153

Special Purpose Local Option Sales Tax - SPLOST (continued) 320

SUMMARY OF EXPENDITURES BY CATEGORY (continued)	Budget	Total at 5-01-2006	Balance
Traffic Calming			
Purchased Professional and Technical Services	$ 58,500	$ 0	$ 58,500
Capital Outlay Property	195,000	0	195,000
Total	$ 253,500	$ 0	$ 253,500
Storm Drainage System Improvements			
Purchased Professional and Technical Services	$ 53,000	$ 340	$ 52,660
Capital Outlay Property	190,000	25,000	165,000
Total	$ 243,000	$ 25,340	$ 217,660
PlayTown Suwanee			
Purchased Professional and Technical Services	$ 59,500	$ 0	$ 59,500
Supplies	5,000	0	5,000
Capital Outlay Property	285,500	0	285,500
Total	$ 350,000	$ 0	$ 350,000
Pedestrian Bridge			
Purchased Professional and Technical Services	$ 91,825	$ 0	$ 91,825
Supplies	5,000	0	5,000
Capital Outlay Property	500,675	0	500,675
Total	$ 597,500	$ 0	$ 597,500
Pedestrian Improvements at Hwy 23 & TCP			
Purchased Professional and Technical Services	$ 75,000	$ 0	$ 75,000
Capital Outlay Property	263,000	0	263,000
Total	$ 338,000	$ 0	$ 338,000
Suwanee Creek Greenway-Trice Section			
Purchased Professional and Technical Services	$ 175,000	$ 0	$ 175,000
Supplies	5,000	0	5,000
Capital Outlay Property	380,000	0	380,000
Total	$ 560,000	$ 0	$ 560,000

Special Purpose Local Option Sales Tax - SPLOST (continued) 320

SUMMARY OF EXPENDITURES BY CATEGORY (continued)	Budget	Total at 5-01-2006	Balance
Town Center Park Enhancements			
Purchased Professional and Technical Services	$ 50,000	$ 2,450	$ 47,550
Supplies	2,500	0	2,500
Capital Outlay Property	62,662	14,579	48,083
Total	$ 115,162	$ 17,029	$ 98,133
Police Communications			
Purchased Professional and Technical Services	$ 45,000	$ 0	$ 45,000
Supplies	5,000	0	5,000
Capital Outlay Property	504,400	0	504,400
Total	$ 554,400	$ 0	$ 554,400
Alternative Transportation			
Purchased Professional and Technical Services	$ 100,000	$ 0	$ 100,000
Supplies	2,000	0	2,000
Capital Outlay Property	298,000	0	298,000
Total	$ 400,000	$ 0	$ 400,000
I-85 Streetscape			
Purchased Professional and Technical Services	$ 150,000	$ 0	$ 150,000
Supplies	10,000	0	10,000
Capital Outlay Property	809,660	0	809,660
Total	$ 969,660	$ 0	$ 969,660
Police Department Expansion			
Purchased Professional and Technical Services	$ 70,000	$ 0	$ 70,000
Supplies	5,000	0	5,000
Capital Outlay Property	425,000	0	425,000
Total	$ 500,000	$ 0	$ 500,000
Other Financing Uses - Transfers			
Other Financing Uses - Town Center Fountain	$ 434,838	$ 0	$ 434,838
Other Financing Uses - Pedestrian Underpass	100,000	0	100,000
Total	$ 534,838	$ 0	$ 534,838
Total Expenditures	**$ 6,874,560**	**$ 176,716**	**$ 6,697,844**

Paved Streets Fund 344

STATEMENT OF SERVICE

This fund accounts for the annual maintenance and repair of street surfaces, curbs, and gutters on streets paved with concrete, asphalt, or brick.

REVENUE ASSUMPTIONS

Intergovernmental Grants

Definition: Transfers or payments to a local government for specified purposes by another governmental unit.

Assumptions: Intergovernmental grants are budgeted based on current grant awards.

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other Financing Sources includes operating financial inflows from other funds.

Assumptions: Funds are transferred from the general fund to cover annual costs estimates for street repairs and maintenance.

SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Intergovernmental Grants	$ 21,000	$ 19,175	$ 1,825
Investment Income	1,500	1,001	499
Other Financing Sources	149,685	149,685	0
Total	$ 172,185	$ 169,861	$ 2,324

SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Purchased Professional and Technical Services	$ 163,000	$ 19,175	$ 143,825
Supplies	2,800	76	2,724
Capital Outlay Property	6,385	3,276	3,109
Total	$ 172,185	$ 22,527	$ 149,658

Storm Drainage Fund 345

STATEMENT OF SERVICE

This fund accounts for the annual maintenance and repair of storm drainage inlets and conveyance systems.

REVENUE ASSUMPTIONS

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other Financing Sources includes operating financial inflows from other funds.

Assumptions: Funds are transferred from the general fund to cover annual costs estimates for storm drainage repairs and street maintenance.

SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Investment Income	$ 1,000	$ 941	$ 59
Other Financing Sources	88,455	88,455	0
Total	$ 89,455	$ 89,396	$ 59

SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Purchased Professional and Technical Services	$ 25,000	$ 0	$ 25,000
Supplies	5,000	0	5,000
Capital Outlay Property	59,455	22,286	37,169
Total	$ 89,455	$ 22,286	$ 67,169

URA Town Center Fund 349

STATEMENT OF SERVICE

This fund accounts for resources made available through the Urban Redevelopment Agency (URA). In September 2002, the URA issued $1.4 million in revenue bonds to finance the costs of acquiring and improving land to be used for the Town Center project and the future City Facility.


aerial view of town center park

REVENUES AND ASSUMPTIONS

Intergovernmental Grants

Definition: Transfers or payments to a local government for specified purposes by another governmental unit.

Assumptions: Intergovernmental grants are budgeted based on current grant awards.

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other Financing Sources includes operating financial inflows from other funds, sale of land and other bond proceeds.

Assumptions: Revenue sources were determined based on the cost to purchase the land, provide infrastructure, and storm drainage for the property surrounding the Town Center Park.

SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Intergovernmental Grants	$ 10,000	$ 10,000	$ 0
Investment Income	17,000	16,338	662
Miscellaneous Revenue	5,000	5,000	0
Other Financing Sources	3,800,381	3,800,381	0
Total	$ 3,832,381	$ 3,831,719	$ 662

SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Purchased Professional & Technical Services	$ 106,471	$ 92,207	$ 14,264
Capital Outlay Property	1,495,000	1,462,148	32,852
Debt Service	65,510	65,509	1
Other Financing Uses	2,165,400	2,162,398	3,002
Total	$ 3,832,381	$ 3,782,262	$ 50,119

Open/Green Space Fund 350

STATEMENT OF SERVICE

This fund accounts for the financial resources provided from the 2002 General Obligaion Bond Issue. In March 2002, $17.7 million in general obligation bonds were issued to fund the purchase of land and green space.


sims lake property

REVENUES AND ASSUMPTIONS

Intergovernmental Grants

Definition: Transfers or payments to a local government for specified purposes by another governmental unit.

Assumptions: Intergovernmental grants are budgeted based on current grant awards.

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Contributions and Donations

Definition: Contributions and donations include revenues received from donations and sponsorships for the PlayTown Suwanee project.

Assumptions: Revenue projections were based on actual pledges.

Other Financing Sources

Definition: Other Financing Sources includes operating financial inflows from other funds, sale of land, and other bond proceeds.

Assumptions: Revenue sources were determined based on the 2001 bond referendum approved by the voters in November 2001.

SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Intergovernmental Grants - State	$ 25,000	$ 25,000	$ 0
Intergovernmental Grants - Local	1,747,158	1,747,158	0
Investment Income	900,000	889,051	10,949
Contributions and Donations	56,015	56,015	0
Miscellaneous Revenues	4,703	4,703	0
Other Financing Sources	17,794,398	17,794,398	0
Total	$ 20,527,274	$ 20,516,325	$ 10,949

Open/Green Space Fund (continued) 350

SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Parks			
Purchased Professional and Technical Services	$ 7,995	$ 7,995	$ 0
Capital Outlay Property	1,826,675	1,826,675	0
Total	$ 1,834,670	$ 1,834,670	$ 0
Suwanee Creek Park			
Purchased Professional and Technical Services	$ 100,131	$ 100,131	$ 0
Purchased Property Services	22,104	22,104	0
Capital Outlay Property	1,656,855	1,656,855	0
Total	$ 1,779,090	$ 1,779,090	$ 0
Town Center Park			
Purchased Professional and Technical Services	$ 350,425	$ 341,825	$ 8,600
Purchased Property Services	38,000	37,890	110
Supplies	4,317	4,316	1
Capital Outlay Property	5,533,926	5,511,558	22,368
Total	$ 5,926,668	$ 5,895,589	$ 31,079
Delay			
Purchased Professional and Technical Services	$ 22,700	$ 22,319	$ 381
Capital Outlay Property	1,846,818	1,842,817	4,001
Other Costs	22	22	0
Total	$ 1,869,540	$ 1,865,158	$ 4,382
Rivermoore			
Purchased Professional and Technical Services	$ 1,800	$ 1,800	$ 0
Capital Outlay Property	85,082	85,082	0
Total	$ 86,882	$ 86,882	$ 0
The Farm			
Purchased Professional and Technical Services	$ 7,145	$ 7,145	$ 0
Capital Outlay Property	240,529	240,529	0
Other Costs	834	834	0
Total	$ 248,508	$ 248,508	$ 0

Open/Green Space Fund (continued) 350

SUMMARY OF EXPENDITURES BY CATEGORY (continued)	Budget	Total at 5-01-2006	Balance
Hovendick			
Purchased Professional and Technical Services	$ 7,938	$ 7,938	$ 0
Capital Outlay Property	155,557	155,557	0
Other Costs	4,631	4,631	0
Total	$ 168,126	$ 168,126	$ 0
Hewell			
Purchased Professional and Technical Services	$ 240,004	$ 217,804	$ 22,200
Capital Outlay Property	3,812,863	3,706,444	106,419
Other Costs	2,422	2,422	0
Total	$ 4,055,289	$ 3,926,670	$ 128,619
Playtown Suwanee			
Purchased Professional and Technical Services	$ 103,660	$ 103,660	$ 0
Purchased Property Services	11,475	11,475	0
Supplies	102,740	102,740	0
Capital Outlay Property	406,948	406,948	0
Total	$ 624,823	$ 624,823	$ 0
Chattawah Land Trust			
Purchased Professional and Technical Services	$ 4,000	$ 4,000	$ 0
Smithtown Road			
Purchased Professional and Technical Services	$ 1,800	$ 1,800	$ 0
Smithtown Road Greenway Connector			
Purchased Professional and Technical Services	$ 24,000	$ 0	$ 24,000
Supplies	1,000	0	1,000
Capital Outlay Property	189,000	0	189,000
Total	$ 214,000	$ 0	$ 214,000

Open/Green Space Fund (continued) 350

SUMMARY OF EXPENDITURES BY CATEGORY (continued)	Budget	Total at 5-01-2006	Balance
Sims Lake Phase I & Storm Drainage			
Purchased Professional and Technical Services	$ 268,000	$ 0	$ 268,000
Supplies	10,000	0	10,000
Capital Outlay Property	2,327,000	0	2,327,000
Total	$ 2,605,000	$ 0	$ 2,605,000
Suwanee Creek Park Phase III			
Purchased Professional and Technical Services	$ 50,550	$ 0	$ 50,550
Supplies	5,000	0	5,000
Capital Outlay Property	329,857	0	329,857
Total	$ 385,407	$ 0	$ 385,407
Debt Service			
Issuance Cost	$ 146,533	$ 146,531	$ 2
Other Financing Uses - Transfers			
Other Financing Uses - Debt Service	$ 309,438	$ 309,438	$ 0
Other Financing Uses - SPLOST	267,500	0	267,500
Total	$ 576,938	$ 309,438	$ 267,500
Total Expenditures	$ 20,527,274	$ 16,891,285	$ 3,635,989

Town Center Fountain Fund 351

STATEMENT OF SERVICE

This fund was created to account for the interactive fountain to be built at Town Center Park. Funding for this fountain includes the funds raised by the Better Parks Campaign, SPLOST funds, and a construction assistance grant from Gwinnett County. The fountain is currently under construction and is scheduled for completion in late summer of 2006.

construction on interactive fountain



REVENUE ASSUMPTIONS

Intergovernmental Grants

Definition: Transfers or payments to a local government for specified purposes by another governmental unit.

Assumptions: Intergovernmental grants are budgeted based on current grant awards.

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other financing sources includes operating financial inflows from other funds.

Assumptions: Revenue sources were determined based on projected construction costs.

SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Intergovernmental Grants	$ 50,000	$ 0	$ 50,000
Investment Income	2,500	2,545	(45)
Other Financing Sources - Better Parks Campaign	145,000	145,000	0
Other Financing Sources - SPLOST	434,838	0	434,838
Total	$ 632,338	$ 147,545	$ 484,793

SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Purchased Professional and Technical Services	$ 33,500	$ 18,800	$ 14,700
Other Purchased Services	500	0	500
Supplies	1,000	0	1,000
Capital Outlay Property	597,338	103,319	494,019
Total	$ 632,338	$ 122,119	$ 510,219

Public Works Yard Expansion Fund 352

STATEMENT OF SERVICE

This capital project fund was created to provide funding for the acquisition of three parcels next to the current public works yard on Mary Lou Street. Purchasing these three parcels will allow for the expansion of the current yard.

REVENUE ASSUMPTIONS

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other financing sources includes operating financial inflows from the general fund.

Assumptions: Operating sources were based on the appraisals of the three parcels.

SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Investment Income	$ 500	$ 0	$ 500
Other Financing Sources - General Fund	375,000	200,000	175,000
Total	$ 375,500	$ 200,000	$ 175,500

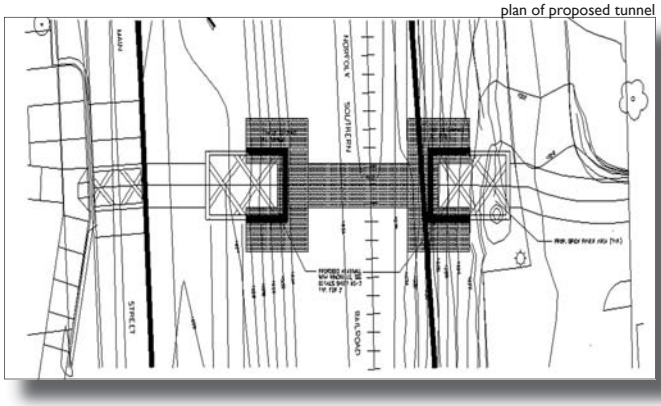
SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Purchased Professional and Technical Services	$ 15,500	$ 0	$ 15,500
Supplies	25,000	0	25,000
Capital Outlay Property	335,000	0	335,000
Total	$ 375,500	$ 0	$ 375,500

Pedestrian Underpass Fund 353

STATEMENT OF SERVICE

The pedestrian underpass project will provide the much needed connectivity between Town Center Park, the City's governmental facilities and Main Street. The funding for this project has been obtained by a Federal Livable Centers Initiative (LCI) grant.

plan of proposed tunnel



REVENUE ASSUMPTIONS

Intergovernmental Grants

Definition: Transfers or payments to a local government for specified purposes by another governmental unit.

Assumptions: Intergovernmental grants are budgeted based on current grant awards.

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other financing sources includes operating financial inflows from the general fund.

Assumptions: Operating resources are provided for the local match required by the federal grant.

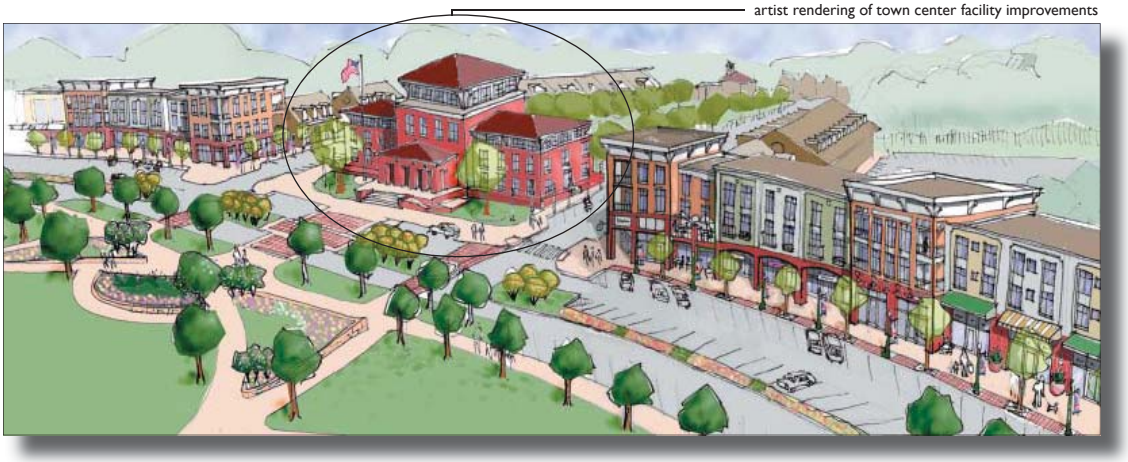
SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Intergovernmental Grants - Federal	$ 904,378	$ 0	$ 904,378
Investment Income	7,000	6,558	442
Other Financing Sources - General Fund	226,094	226,094	0
Other Financing Sources - SPLOST	100,000	0	100,000
Total	$ 1,237,472	$ 232,652	$ 1,004,820

SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Purchased Professional and Technical Services	$ 83,500	$ 63,125	$ 20,375
Capital Outlay Property	1,153,972	0	1,153,972
Total	$ 1,237,472	$ 63,125	$ 1,174,347

Town Center Facility Improvements Fund 354

STATEMENT OF SERVICE

This fund accounts for the long-term capital facility project at the Town Center URA property site. Current funding for this project has been provided by the funds raised from the three out of four parcels sold at the URA property site.



artist rendering of town center facility improvements

REVENUE ASSUMPTIONS

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other financing sources includes operating financial inflows from the URA Town Center Fund.

Assumptions: Operating resources are provided from the proceeds of the parcels sold on the URA property site.

SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Investment Income	$ 50,000	$ 40,410	$ 9,590
Other Financing Sources - URA Town Center	2,032,254	1,995,990	36,264
Total	$ 2,082,254	$ 2,036,400	$ 45,854

SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2006	Balance
Purchased Professional and Technical Services	$ 2,082,254	$ 13,879	$ 2,068,375

debt service fund

fiscal year 2006-2007

The Debt Service Fund accounts for the accumulation of resources for, and the payment of, general long term debt principal and interest.

Debt Service Fund 410

STATEMENT OF SERVICE

This fund accounts for the accumulation of resources for, and the payment of, the 2002 General Obligation Bonds.

REVENUE ASSUMPTIONS

General Property Taxes

Definition: Ad valorem taxes are levied at 40% of the assessed value on real and personal property at the millage rate adopted by the City Council.

Assumptions: The portion of the millage rate that is accessed for the current debt service payment is transferred to the debt service fund as required by bond convents.

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

SUMMARY OF REVENUES BY CATEGORY

	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Investment Income	$ 7,783	$ 2,500	$ 1,000
Other financing sources	2,809,000	1,225,340	1,215,610
Total	$ 2,816,783	$ 1,227,840	$ 1,216,610

SUMMARY OF EXPENDITURES BY CATEGORY

	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Debt Service Principal	$ 1,584,273	$ 335,000	$ 350,000
Debt Service Interest	939,428	891,840	865,610
Fiscal Agent's Fees	0	1,000	1,000
Total	$ 2,523,701	$ 1,277,840	$ 1,216,610

Debt Service Fund 410

GENERAL OBLIGATION BONDS

General obligation bonds are direct obligations and pledge the full faith and credit of the City. During the 2002 fiscal year, the City issued $17,695,000 in general obligation bonds to finance the costs of acquiring and improving land to be used for green space and passive recreational areas. The bonds, maturing in January 2032, have interest rates that range from 4.50% to 7.00%. The amount of general obligation bonds outstanding at June 30, 2006 is $16, 4050,000.

The debt service requirements to maturity on the general obligation bonds are as follows:

	Principal	Interest
2007	$ 350,000	$ 865,394
2008	360,000	840,756
2009	370,000	815,206
2010	390,000	788,606
2011-2015	2,195,000	3,560,188
2016-2020	2,735,000	2,948,406
2021-2025	3,475,000	2,166,278
2026-2030	4,430,000	1,153,713
2031-2032	2,100,000	111,562
Total	$ 16,405,000	$ 13,250,109

enterprise fund

fiscal year 2006-2007

Enterprise Funds are used to account for those operations that are financed and operated in a manner similar to private business, or where the City has decided that the determination of revenues earned, cost incurred and/or net income is necessary for management accountability.

Water Fund 505

STATEMENT OF SERVICE

The City of Suwanee owns and operates a water supply, treatment, and distribution system serving approximately 230 metered customers. The current average consumption of water from the City's water system is approximately 62,000 gallons per day. Water is supplied to the City's water system by a 700-foot well and stored in a 60,000 gallon tank owned by the City. Water drawn from the well requires treatment for fluoridation and chlorination. Suwanee's water system has approximately 5.5 miles of water mains, with primarily 6-inch and 8-inch lines.

The water fund accounts for the operations of the water system including all revenues applicable to the systems operations and all related expenses.

REVENUE ASSUMPTIONS

Charges for Services

Definition: Charges for services consists of revenues realized from fees charged for water services.

Assumptions: Revenue projections are based on historical consumption usage.

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other financing sources includes operating financial inflows from the general fund.

Assumptions: Operating resources are transferred from the General fund to repay the GEFA loan used to upgrade the water system.

SUMMARY OF REVENUES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Charges for Services	$ 73,393	$ 79,735	$ 83,930
Investment Income	437	500	500
Miscellaneous Revenues	571	250	500
Other Financing Sources	0	36,400	36,400
Total	$ 74,401	$ 116,885	$ 121,330

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Administration			
Personal Services	$ 17,646	$ 22,785	$ 24,080
Other Purchased Services	433	800	450
Supplies	5,927	6,500	6,000
Total	$ 24,006	$ 30,085	$ 30,530

Water Fund (continued) 505

	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Supply			
Purchased Professional Services	$ 900	$ 900	$ 900
Supplies	1,842	1,500	1,500
Total	$ 2,742	$ 2,400	$ 2,400
Distribution			
Purchase Property Services	$ 1,390	$ 1,500	$ 1,500
Supplies	4,863	3,500	3,500
Depreciation and Amortization	34,941	43,000	43,000
Total	$ 41,194	$ 48,000	$ 48,000
Construction GEFA			
Purchase Professional Services	$ 8,815	$ 0	$ 2,000
Supplies	8,072	0	2,000
Capital Outlay Property	14,877	0	0
Total	$ 31,764	$ 0	$ 4,000
Debt Service			
Debt Service Principal	$ 0	$ 16,590	$ 16,590
Debt Service Interest	2,939	19,810	19,810
Total	$ 2,939	$ 36,400	$ 36,400
Total Expenditures	$ 102,645	$ 116,885	$ 121,330

agency fund

fiscal year 2006-2007

Agency Funds are custodial in nature and do not present results of operations or have a measurement focus. These funds are used to account for assets that the City holds for others in an agency capacity.

Municipal Court Fund 745

STATEMENT OF SERVICE

The Municipal Court fund accounts for the collection of various fines and forfeitures (mostly traffic violations) which are disbursed to other parties.

REVENUE ASSUMPTIONS

Fines and Forfeitures

Definition: Revenues in this category consists of fines and charges imposed by the City's Municipal Court. Council sets some of these charges while others are mandated by the State and adopted by the Council.

Assumptions: Projections are based on the rates set by Council and historical trends. There has been no increase in the rate structure but the City has added a new red light camera program to be implemented over the next twelve months. The increase in fines is mainly due to this new program.

SUMMARY OF REVENUES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Fines and Forfeitures	$ 1,454,820	$ 1,505,958	$ 2,165,720

SUMMARY OF REVENUES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Purchased Professional and Technical	$ 33,950	$ 113,610	$ 328,890
Other Costs	448,376	402,148	427,900
Other Financing Uses-Transfers	972,494	990,200	1,408,930
Total	$ 1,454,820	$ 1,505,958	$ 2,165,720

This page intentionally left blank

downtown development authority

fiscal year 2006-2007

The Downtown Development Authority of Suwanee is a legally separate entity. The Authority's budget is approved by the City Council and has been included for informational purposes.

Downtown Development Authority

STATEMENT OF SERVICE

The mission of the Downtown Development Authority (DDA) of the City of Suwanee is to revitalize, create, and historically preserve, and maintain Old Town Suwanee so that it is a symbol of community pride, making it the heart of the City, and a visible example of why Suwanee is a great place to live, work, play, invest, and do business.

Daily administrative operations of the DDA have been moved to function 7510 Downtown Suwanee in the General Fund. The City is not providing any funding to the DDA for fiscal year 2007.

SUMMARY OF REVENUES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Investment Income	$ 52	$ 12	$ 0
Contributions	250	0	0
Other Financing Sources	420,000	75,100	0
Total	$ 420,302	$ 75,112	$ 0

SUMMARY OF REVENUES BY CATEGORY	FY 2005 ACTUAL	FY 2006 BUDGET	FY 2007 BUDGET
Personal Services	$ 0	$ 35,767	$ 0
Purchased Professional Services	0	24,000	0
Other Purchased Services	3,070	9,520	0
Supplies	635	4,400	0
Capital Outlay Machinery and Equipment	0	1,425	0
Capital Outlay Property	406,349	0	0
Total	$ 410,054	$ 75,112	$ 0

This page intentionally left blank

line item

fiscal year 2006-2007

This section serves as a reference for City of Suwanee Department Heads. It contains the General Fund line item detail of revenues and expenditures.

General Fund 100

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
General Property Taxes				
100-0000-311089	Real Property Current	$ 0	$ 2,916,100	$ 3,303,090
100-0000-311090	Real Property Prior	2,757,281	15,000	50,000
100-0000-311100	Real Property 2004	45,641	1,500	10,000
100-0000-311102	Real HTRG Credit	59,974	77,490	86,000
100-0000-311210	Real Property 2003	1,790	1,520	1,500
100-0000-311289	Personal Current	0	359,000	367,180
100-0000-311290	Personal Prior	437,919	3,260	5,000
100-0000-311300	Personal 2004	246	1,680	500
100-0000-311410	Personal 2003	1,475	180	500
100-0000-311600	Real Transfer Intangible	83,042	75,700	90,000
100-0000-311710	Franchise Tax Electric	379,821	491,865	550,000
100-0000-311730	Franchise Tax Gas	75,348	76,100	84,100
100-0000-311750	Franchise Tax Television	175,126	176,000	187,720
100-0000-311760	Franchise Tax Telephone	83,921	84,000	86,000
100-0000-311770	Franchise Tax Solid Waste	0	0	5,000
100-0000-318000	Other Taxes Motor Vehicle	227,656	214,350	240,000
	Total	4,329,240	4,493,745	5,066,590
Selective Sales and Use Taxes				
100-0000-314100	Hotel/Motel	230,343	185,200	216,350
100-0000-314200	Alcoholic Beverage Excise	646,093	524,000	655,000
100-0000-314300	Local Option Mixed Drink	67,133	52,500	72,000
	Total	943,569	761,700	943,350
Business Taxes				
100-0000-316100	Business & Occupational Taxes	619,850	645,000	650,000
100-0000-316200	Insurance Premium from State	406,163	436,975	466,000
100-0000-316300	Financial Institutions	85,400	95,000	100,000
	Total	1,111,413	1,176,975	1,216,000
Penalty & Interest on Taxes				
100-0000-319110	Real Estate Penalties & Interest	24,113	40,450	40,450
100-0000-319120	Personal Penalties & Interest	4,742	17,325	17,330
100-0000-319500	Fi Fa	1,590	100	500
	Total	30,445	57,875	58,280
Licenses and Permits				
100-0000-321100	Regulatory Fees Beer & Wines	42,200	43,000	46,000
100-0000-321130	Regulatory Fees Liquor	80,000	85,000	85,000
100-0000-321220	Regulatory Fees Insurance	16,932	17,250	17,250
100-0000-321290	Other Business License Peddler	400	300	300
100-0000-322210	Zoning & Land Use Development	59,464	20,000	26,000
100-0000-322230	Sign	14,460	10,500	8,800
	Total	$ 213,456	$ 176,050	$ 183,350

General Fund 100

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Regulatory Fees				
100-0000-322100	Building Structure-Buildings	$ 730,590	$ 776,130	$ 750,000
	Total	730,590	776,130	750,000
Intergovernmental Grants-Federal				
100-0000-331101	Federal Operating-Vest	644	0	0
	Total	644	0	0
Intergovernmental Grants-Local				
100-0000-337000	GW Co 2001 SPLOST Transportation	18,934	0	0
100-0000-337100	GW Co 2001 SPLOST Parks & Recreation	52,733	0	0
100-0000-337600	GW Co Storm Drainage	68,431	0	0
	Total	140,098	0	0
Charges for Services				
100-0000-341391	Development Plan Review	36,966	46,100	47,500
100-0000-341393	Planning Publications	77	500	500
100-0000-341400	Printing & Duplicating Services	458	550	500
100-0000-341930	Sale of Maps & Publications	60	200	200
100-0000-342100	Special Events-Police Service	59,448	10,000	7,500
100-0000-342102	Special Events-Application Fee	801	350	500
100-0000-342104	Special Events-Permit Fee	4,402	2,500	2,500
100-0000-342106	Special Events-Sanitation Fee	990	300	0
100-0000-342108	Special Events-Staff Fee	5,369	6,760	6,760
100-0000-342110	Special Events-Miscellaneous	210	4,690	5,000
100-0000-342120	Accident Reports	4,731	3,500	3,500
100-0000-342300	Dentions & Correction Service	243	250	0
100-0000-342900	Other Special Police Service	10,186	10,110	10,000
100-0000-343900	Streets and Public Improvement	118	250	250
100-0000-346900	Background Check Fee	900	1,400	1,200
	Total	124,959	87,460	85,910
Fines and Forfeitures				
100-0000-351170	Municipal Court	972,494	941,685	971,500
100-0000-351171	Municipal Red Light	0	15,200	436,920
	Total	972,494	956,885	1,408,420
Investment Income				
100-0000-361000	Interest Revenues	88,621	67,000	90,700
	Total	88,621	67,000	90,700
Contributions and Donations				
100-0000-371070	Contributions & Donations	6,580	1,500	2,000
	Total	$ 6,580	$ 1,500	$ 2,000

General Fund 100

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Miscellaneous Revenues				
100-0000-381000	Rents & Royalties	$ 2,112	$ 2,000	$ 2,000
100-0000-389000	Other Miscellaneous Revenues	18,814	9,700	13,000
	Total	20,926	11,700	15,000
Other Financing Sources				
100-0000-391200	Residual Equity Transfer In	51,799	0	0
100-0000-392000	Other Revenues-GMA Lease	68,725	133,405	100,050
100-0000-392100	Sale of General Fixed Assets	4,420	0	2,500
	Total	124,944	133,405	102,550
	TOTAL REVENUES	**$ 8,837,979**	**$ 8,700,425**	**$ 9,922,150**

Governing Body — Function 1110

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-1110-511100	Salaries & Wages Regular	$ 24,600	$ 24,600	$ 24,600
	Total	24,600	24,600	24,600
Personal Services-Employee Benefits				
100-1110-512200	Employee Benefits-SS	1,525	1,600	1,600
100-1110-512300	Employee Benefits-Mcare	357	360	360
100-1110-512400	Employee Benefits-Retirement	0	8,900	1,000
	Total	1,882	10,860	2,960
Other Purchased Services				
100-1110-523200	Other Purchase Srv-Communication	52	1,000	1,000
100-1110-523500	Other Purchase Srv-Travel	11,176	12,000	12,000
100-1110-523600	Other Purchase Srv-Dues & Fees	7,194	6,000	6,000
100-1110-523700	Other Purchase Srv-Education	5,084	9,000	9,000
100-1110-523810	Other Purchase Srv-Liability	875	900	900
	Total	24,381	28,900	28,900
Supplies				
100-1110-531100	Supplies-General Supplies	1,871	1,400	1,400
100-1110-531300	Supplies-Food	5,434	8,200	6,500
	Total	7,305	9,600	7,900
	Total Governing Body	**$ 58,168**	**$ 73,960**	**$ 64,360**

Legislative Committees — Function 1120

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-1120-511100	Salaries & Wages Regular	$ 1,706	$ 6,000	$ 6,000
	Total	1,706	6,000	6,000
Personal Services-Employee Benefits				
100-1120-512200	Employee Benefits-SS	106	400	400
100-1120-512300	Employee Benefits-Mcare	25	100	100
	Total	131	500	500
Other Purchased Services				
100-1120-523700	Other Purchase Srv-Education	325	2,000	2,000
	Total	325	2,000	2,000
Supplies				
100-1120-531100	Supplies-General Supplies	0	250	250
	Total	0	250	250
	Total Legislative Committees	**$ 2,162**	**$ 8,750**	**$ 8,750**

Chief Executive — Function 1320

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services				
100-1320-511100	Salaries & Wages Regular	$ 180,058	$ 224,930	$ 252,630
100-1320-511300	Salaries & Wages Overtime	662	3,000	3,000
	Total	180,720	227,930	255,630
Personal Services- Employee Benefits				
100-1320-512100	Employee Benefits-Group Health	12,950	15,500	24,950
100-1320-512200	Employee Benefits-SS	11,205	14,375	15,850
100-1320-512300	Employee Benefits-Mcare	2,621	3,360	3,710
100-1320-512400	Employee Benefits-Retirement	8,291	37,605	24,300
100-1320-512700	Employee Benefits-Workers Comp	724	830	910
100-1320-512910	Employee Benefits-EAP	114	240	200
100-1320-512920	Employee Benefits-Other Disability	1,238	6,400	2,000
	Total	37,143	78,310	71,920
Purchased Professional & Technical				
100-1320-521230	Purchase Contract Service-Request	0	4,800	4,800
100-1320-521240	Purchase Contract Srv-Leadership Suwanee	0	0	5,000
	Total	0	4,800	9,800
Purchased Property Services				
100-1320-522200	Purchase Property Srv-Repair	0	3,000	0
100-1320-522320	Purchase Property Srv-Rental	0	400	0
	Total	0	3,400	0
Other Purchased Services				
100-1320-523200	Other Purchase Srv-Communication	1,267	2,200	2,200
100-1320-523300	Other Purchase Srv-Advertising	10	100	100
100-1320-523400	Other Purchase Srv-Printing	0	450	450
100-1320-523500	Other Purchase Srv-Travel	4,913	6,900	6,900
100-1320-523600	Other Purchase Srv-Dues & Fees	3,994	5,000	5,000
100-1320-523700	Other Purchase Srv-Education	1,666	6,500	6,500
100-1320-523800	Other Purchase Srv-Licenses	0	50	50
100-1320-523810	Other Purchase Srv-Liability	875	900	900
100-1320-523850	Other Purchase Srv-Contract	0	6,000	2,000
	Total	12,725	28,100	24,100
Supplies				
100-1320-531100	Supplies-General Supplies	3,864	4,000	10,500
100-1320-531270	Supplies-Gasoline	494	500	500
100-1320-531300	Supplies-Food	2,781	3,400	2,400
100-1320-531400	Supplies-Promotional	0	0	2,500
100-1320-531500	Supplies-Customer Service	0	0	3,280
100-1320-531400	Supplies-Books & Periodicals	257	450	450
	Total	$ 7,396	$ 8,350	$ 19,630

Chief Executive (continued) — Function 1320

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Capital Outlay Machinery & Equipment				
100-1320-542200	Machinery & Equipment-Vehicle	$ 0	$ 0	$ 0
100-1320-542400	Machinery & Equipment-Computer	0	1,200	1,500
100-1320-542402	Machinery & Equipment-Software	0	5,000	5,000
	Total	0	6,200	6,500
	Total Chief Executive	**$ 237,984**	**$ 357,090**	**$ 387,580**

Elections — Function 1400

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Purchased Professional & Technical				
100-1400-521200	Purchase Contract Srv-Professional	$ 0	$ 1,000	$ 0
	Total	0	1,000	0
Other Purchased Services				
100-1400-523300	Other Purchase Srv-Advertising	10	200	0
100-1400-523400	Other Purchase Srv-Printing	0	2,000	0
	Total	10	2,200	0
Supplies				
100-1400-531100	Supplies-General Supplies	0	500	0
100-1400-31300	Supplies-Food	0	300	0
	Total	0	800	0
	Total Elections	**$ 10**	**$ 4,000**	**$ 0**

General Administration — Function 1500

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-1500-511100	Salaries & Wages Regular	$ 117,636	$ 105,200	$ 120,020
100-1500-511300	Salaries & Wages Overtime	82	1,500	0
	Total	117,718	106,700	120,020
Personal Services-Employee Benefits				
100-1500-512100	Employee Benefits-Group Health	8,064	8,400	8,430
100-1500-512200	Employee Benefits-SS	7,416	6,620	7,430
100-1500-512300	Employee Benefits-Mcare	1,734	1,550	1,740
100-1500-512400	Employee Benefits-Retirement	5,084	9,590	6,000
100-1500-512700	Employee Benefits-Workers Comp	273	325	300
100-1500-512910	Employee Benefits-EAP	67	120	100
100-1500-512920	Employee Benefits-Other Disability	678	685	900
	Total	23,316	27,290	24,900
Purchased Professional & Technical				
100-1500-521200	Purchase Contract Srv-Professional	11,263	15,000	21,000
	Total	11,263	15,000	21,000
Other Purchased Services				
100-1500-523200	Other Purchase Srv-Communication	1,094	1,000	1,000
100-1500-523300	Other Purchase Srv-Advertising	7,769	15,000	15,100
100-1500-523400	Other Purchase Srv-Printing	22	2,900	3,000
100-1500-523500	Other Purchase Srv-Travel	1,681	1,500	1,500
100-1500-523600	Other Purchase Srv-Dues & Fees	509	1,000	1,000
100-1500-523700	Other Purchase Srv-Education	1,316	6,000	6,000
100-1500-523710	Other Purchase Srv-Adult Education	0	5,000	10,000
100-1500-523850	Other Purchase Srv-Contract	6,399	14,750	3,000
	Total	18,790	47,150	40,600
Supplies				
100-1500-531100	Supplies-General Supplies	10,687	10,500	4,000
100-1500-531300	Supplies-Food	925	800	800
100-1500-531400	Supplies-Books & Periodicals	2,110	2,850	3,200
100-1500-531600	Supplies-Small Equipment	972	230	230
	Total	14,694	14,380	8,230
Capital Outlay Machinery & Equipment				
100-1500-542400	Machinery & Equipment-Computer	3,490	800	800
	Total	3,490	800	800
	Total General Administration	**$ 189,271**	**$ 211,320**	**$ 215,550**

Financial Administration — Function 1511

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-1511-511100	Salaries & Wages Regular	$ 227,801	$ 265,000	$ 303,360
100-1511-511300	Salaries & Wages Overtime	8,205	10,000	10,000
	Total	236,006	275,000	313,360
Personal Services-Employee Benefits				
100-1511-512100	Employee Benefits-Group Health	27,226	34,850	36,830
100-1511-512200	Employee Benefits-SS	14,646	17,275	19,430
100-1511-512300	Employee Benefits-Mcare	3,408	3,970	4,550
100-1511-512400	Employee Benefits-Retirement	10,741	31,870	36,400
100-1511-512500	Employee Benefits-Tuition Reimbursement	0	0	1,000
100-1511-512700	Employee Benefits-Workers Comp	743	765	820
100-1511-512910	Employee Benefits-EAP	160	320	350
100-1511-512920	Employee Benefits-Other Disability	1,472	1,600	2,400
	Total	58,396	90,650	101,780
Purchased Professional & Technical				
100-1511-521200	Purchase Contract Srv-Professional	5,350	10,000	9,000
	Total	5,350	10,000	9,000
Other Purchased Services				
100-1511-523200	Other Purchase Srv-Communication	2,128	12,500	12,500
100-1511-523300	Other Purchase Srv-Advertising	1,989	2,600	2,000
100-1511-523400	Other Purchase Srv-Printing	11,751	12,000	12,000
100-1511-523500	Other Purchase Srv-Travel	4,672	5,050	5,300
100-1511-523600	Other Purchase Srv-Dues & Fees	2,920	2,500	2,500
100-1511-523700	Other Purchase Srv-Education	5,117	5,150	5,150
100-1511-523800	Other Purchase Srv-Licenses	0	250	250
100-1511-523810	Other Purchase Srv-Liability	875	900	900
100-1511-523850	Other Purchase Srv-Contract	4,097	11,500	5,000
	Total	33,549	52,450	45,600
Supplies				
100-1511-531100	Supplies-General Supplies	6,220	8,000	6,500
100-1511-531300	Supplies-Food	255	600	600
100-1511-531400	Supplies-Books & Periodicals	139	1,000	500
100-1511-531600	Supplies-Small Equipment	3,016	2,500	2,500
	Total	9,630	12,100	10,100
Capital Outlay Machinery & Equipment				
100-1511-542400	Machinery & Equipment-Computer	0	2,625	2,850
	Total	0	2,625	2,850
	Total Financial Administration	**$ 342,931**	**$ 442,825**	**$ 482,690**

Accounting — Function 1512

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Purchased Professional & Technical				
100-1512-521200	Purchase Contract Srv-Professional	$ 23,595	$ 25,500	$ 25,500
	Total	23,595	25,500	25,500
	Total Accounting	**$ 23,595**	**$ 25,500**	**$ 25,500**

Law — Function 1530

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Purchased Professional & Technical				
100-1530-521200	Purchase Contract Srv-Professional	$ 44,167	$ 63,100	$ 63,100
	Total	44,167	63,100	63,100
	Total Law	**$ 44,167**	**$ 63,100**	**$ 63,100**

Data Processing — Function 1535

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Purchased Professional & Technical				
100-1535-521220	Purchase Contract Srv-Prof American	$ 73,440	$ 77,000	$ 80,850
100-1535-521230	Purchase Contract Service-MainStreet	15,624	16,800	24,000
100-1535-521234	Purchase Contract Service-users	0	0	38,200
	Total	89,064	93,800	163,850
Purchased Property Services				
100-1535-522200	Purchase Property Srv-Repair	21,843	11,750	10,000
	Total	21,843	11,750	10,000
Other Purchased Services				
100-1535-523850	Other Purchase Srv-Contract	0	2,000	2,000
	Total	0	2,000	2,000
Supplies				
100-1535-531100	Supplies-General Supplies	2,480	2,000	2,000
	Total	2,480	2,000	2,000
Capital Outlay Machinery & Equipment				
100-1535-542400	Machinery & Equipment-Computer	4,252	8,000	4,000
100-1535-542401	Machinery & Equipment-Server	15,376	6,500	11,750
100-1535-542402	Machinery & Equipment-Software	795	18,000	12,630
100-1535-542403	Machinery & Equipment- MainStreet	12,515	24,500	15,000
100-1535-542404	Machinery & Equipment-Thoroughbred	0	0	11,450
100-1535-542405	Machinery & Equipment-New Projects	0	0	41,810
	Total	32,938	57,000	96,640
	Total Data Processing	**$ 146,325**	**$ 166,550**	**$ 253,690**

General Government Buildings — Function 1565

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Purchased Property Services				
100-1565-522100	Purchase Property Srv-Cleaning	$ 2,968	$ 3,700	$ 3,900
100-1565-522110	Purchase Property Srv-Disposal	1,712	3,300	2,000
100-1565-522130	Purchase Property Srv-Custodial	5,790	7,700	7,700
100-1565-522200	Purchase Property Srv-Repair	7,407	14,400	15,000
100-1565-522310	Purchase Property Srv-Rental	1,457	600	600
100-1565-522320	Purchase Property Srv-Rental Copier	0	500	5,500
	Total	19,334	30,200	34,700
Other Purchased Services				
100-1565-523100	Other Purchase Srv-Insurance	77,155	73,780	88,750
100-1565-523200	Other Purchase Srv-Communication	35,200	39,750	39,750
100-1565-523220	Other Purchase Srv-Cemetery	1,045	0	5,500
	Total	113,400	113,530	134,000
Supplies				
100-1565-531100	Supplies-General Supplies	4,309	5,800	5,800
100-1565-531210	Supplies-Water & Sewer	1,146	1,900	1,900
100-1565-531220	Supplies-Natural Gas	3,634	6,000	4,500
100-1565-531230	Supplies-Electricity	8,247	11,000	10,850
100-1565-531600	Supplies-Small Equipment	2,292	4,500	5,000
	Total	19,628	29,200	28,050
Capital Outlay Machinery & Equipment				
100-1565-542300	Machinery & Equipment-Furniture	14,331	3,200	62,100
	Total	14,331	3,200	62,100
Other Costs				
100-1565-573000	Other Costs-Payments to Other	0	2,200	0
	Total	0	2,200	0
	Total General Government Buildings	**$ 166,693**	**$ 178,330**	**$ 258,850**

Public Information — Function 1570

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-1570-511100	Salaries & Wages Regular	$ 30,929	$ 33,720	$ 38,670
100-1570-511300	Salaries & Wages Overtime	305	1,500	1,000
	Total	31,234	35,220	39,670
Personal Services-Employee Benefits				
100-1570-512200	Employee Benefits-SS	1,937	2,200	2,460
100-1570-512300	Employee Benefits-Mcare	453	515	580
100-1570-512700	Employee Benefits-Workers Comp	191	270	220
	Total	2,581	2,985	3,260
Other Purchased Services				
100-1570-523200	Other Purchase Srv-Communication	99	200	200
100-1570-523210	Other Purchase Srv-Newsletter	6,747	8,100	9,000
100-1570-523400	Other Purchase Srv-Printing	169	500	500
100-1570-523410	Other Purchase Srv-Printing	13,474	17,800	22,750
100-1570-523500	Other Purchase Srv-Travel	886	1,000	1,200
100-1570-523600	Other Purchase Srv-Dues & Fees	375	300	300
100-1570-523700	Other Purchase Srv-Education	1,347	1,300	1,100
	Total	23,097	29,200	35,050
Supplies				
100-1570-531100	Supplies-General Supplies	503	600	600
100-1570-531400	Supplies-Books & Periodicals	303	500	500
	Total	806	1,100	1,100
	Total Public Information	**$ 57,718**	**$ 68,505**	**$ 79,080**

Municipal Court — Function 2650

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-2650-511100	Salaries & Wages Regular	$ 157,927	$ 202,250	$ 186,630
100-2650-511300	Salaries & Wages Overtime	10,083	11,000	10,500
	Total	168,010	213,250	197,130
Personal Services-Employee Benefits				
100-2650-512100	Employee Benefits-Group Health	12,947	19,925	23,270
100-2650-512200	Employee Benefits-SS	10,353	13,730	12,230
100-2650-512300	Employee Benefits-Mcare	2,446	3,210	2,870
100-2650-512400	Employee Benefits-Retirement	4,258	9,590	9,740
100-2650-512700	Employee Benefits-Workers Comp	340	510	400
100-2650-512910	Employee Benefits-EAP	64	180	150
100-2650-512920	Employee Benefits-Other Disability	527	600	890
	Total	30,935	47,745	49,550

Municipal Court (continued) — Function 2650

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Purchased Professional & Technical				
100-2650-521200	Purchase Contract Srv-Professional	$ 77	$ 500	$ 0
100-2650-521290	Purchase Contract Srv-Other	5,842	3,000	5,000
100-2650-521292	Purchase Contract Srv-Legal	88	7,500	7,500
	Total	6,007	11,000	12,500
Purchased Property Services				
100-2650-522130	Purchase Property Srv-Custodial	3,729	5,500	6,000
100-2650-522320	Purchase Property Srv-Rental	3,763	5,000	6,000
	Total	7,492	10,500	12,000
Other Purchased Services				
100-2650-523100	Other Purchase Srv-Insurance	4,982	5,800	5,800
100-2650-523200	Other Purchase Srv-Communication	560	3,000	400
100-2650-523400	Other Purchase Srv-Printing	0	2,000	2,000
100-2650-523500	Other Purchase Srv-Travel	961	2,000	2,000
100-2650-523600	Other Purchase Srv-Dues & Fees	50	300	350
100-2650-523700	Other Purchase Srv-Education	2,192	6,000	3,500
100-2650-523850	Other Purchase Srv-Contract	1,152	0	2,000
	Total	9,897	19,100	16,050
Supplies				
100-2650-531100	Supplies-General Supplies	4,522	5,000	4,000
100-2650-531210	Supplies-Water & Sewer	132	250	250
100-2650-531230	Supplies-Electricity	5,350	6,000	5,000
100-2650-531400	Supplies-Books & Periodicals	45	500	150
100-2650-531600	Supplies-Small Equipment	1,913	1,000	1,000
100-2650-531700	Supplies-Other Supplies	0	7,900	0
	Total	11,962	20,650	10,400
Capital Outlay Machinery & Equipment				
100-2650-542300	Machinery & Equipment-Furniture	0	3,500	0
100-2650-542400	Machinery & Equipment-Computer	1,745	6,025	800
100-2650-542401	Machinery & Equipment-Generator	0	0	0
100-2650-542402	Machinery & Equipment-Software	0	20,000	0
	Total	1,745	29,525	800
	Total Municipal Court	**$ 236,048**	**$ 351,770**	**$ 298,430**

Red Light Cameras — Function 2651

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-2651-511100	Salaries & Wages Regular	$ 0	$ 0	$ 70,160
100-2651-511300	Salaries & Wages Overtime	0	0	6,500
	Total	0	0	76,660
Personal Services-Employee Benefits				
100-2651-512100	Employee Benefits-Group Health	0	0	4,400
100-2651-512200	Employee Benefits-SS	0	0	4,760
100-2651-512300	Employee Benefits-Mcare	0	0	1,110
100-2651-512400	Employee Benefits-Retirement	0	0	3,910
100-2651-512700	Employee Benefits-Workers Comp	0	0	400
100-2651-512910	Employee Benefits-EAP	0	0	100
100-2651-512920	Employee Benefits-Other Disability	0	0	400
	Total	0	0	15,080
Purchased Professional & Technical				
100-2651-521200	Purchase Contract Srv-Professional	0	0	1,000
	Total	0	0	1,000
Other Purchased Services				
100-2651-523200	Other Purchase Srv-Communication	0	0	12,600
100-2651-523300	Other Purchase Srv-Advertising	0	0	500
100-2651-523400	Other Purchase Srv-Printing	0	0	1,000
100-2651-523500	Other Purchase Srv-Travel	0	0	1,000
100-2651-523600	Other Purchase Srv-Dues & Fees	0	0	500
100-2651-523900	Other Purchase Srv-Other	0	0	1,000
	Total	0	0	16,600
Supplies				
100-2650-531100	Supplies-General Supplies	0	0	7,600
100-2650-531230	Supplies-Electricity	0	0	3,200
	Total	0	0	10,800
	Total Red Light Cameras	**$ 0**	**$ 0**	**$ 120,140**

Police Administration — Function 3210

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-3210-511100	Salaries & Wages Regular	$ 165,158	$ 170,900	$ 186,400
100-3210-511300	Salaries & Wages Overtime	0	750	750
	Total	165,158	171,650	187,150
Personal Services-Employee Benefits				
100-3210-512100	Employee Benefits-Group Health	18,566	20,400	22,230
100-3210-512200	Employee Benefits-SS	10,224	10,900	11,610
100-3210-512300	Employee Benefits-Mcare	2,391	2,550	2,720
100-3210-512400	Employee Benefits-Retirement	7,683	45,025	24,960
100-3210-512700	Employee Benefits-Workers Comp	6,188	7,000	7,000
100-3210-512910	Employee Benefits-EAP	96	180	150
100-3210-512920	Employee Benefits-Other Disability	1,142	1,230	1,660
	Total	46,290	87,285	70,330
Purchased Professional & Technical				
100-3210-521200	Purchase Contract Srv-Professional	6,053	9,000	5,000
	Total	6,053	9,000	5,000
Purchased Property Services				
100-3210-522200	Purchase Property Srv-Repair	619	800	800
100-3210-522320	Purchase Property Srv-Rental	8,286	10,670	0
	Total	8,905	11,470	800
Other Purchased Services				
100-3210-523200	Other Purchase Srv-Communication	1,609	2,060	2,060
100-3210-523300	Other Purchase Srv-Advertising	686	0	0
100-3210-523400	Other Purchase Srv-Printing	58	200	100
100-3210-523500	Other Purchase Srv-Travel	771	1,200	1,200
100-3210-523600	Other Purchase Srv-Dues & Fees	1,242	1,490	1,690
100-3210-523900	Other Purchase Srv-Other	0	400	300
	Total	4,366	5,350	5,350
Supplies				
100-3210-531270	Supplies-Gasoline	2,335	3,000	3,300
100-3210-531300	Supplies-Food	808	800	800
100-3210-531400	Supplies-Books & Periodicals	180	200	250
100-3210-531600	Supplies-Small Equipment	607	600	600
100-3210-531700	Supplies-Other Supplies	526	700	700
	Total	4,456	5,300	5,650
Capital Outlay Machinery & Equipment				
100-3210-542400	Machinery & Equipment-Computer	3,500	1,425	0
100-3210-542500	Machinery & Equipment-Equipment	4,066	5,130	5,130
	Total	7,566	6,555	5,130
	Total Police Administration	**$ 242,794**	**$ 296,610**	**$ 279,410**

Criminal Investigation — Function 3221

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-3221-511100	Salaries & Wages Regular	$ 116,660	$ 152,600	$ 163,290
100-3221-511300	Salaries & Wages Overtime	4,317	11,800	7,500
	Total	120,977	164,400	170,790
Personal Services-Employee Benefits				
100-3221-512100	Employee Benefits-Group Health	18,868	28,200	26,250
100-3221-512200	Employee Benefits-SS	8,665	10,850	10,590
100-3221-512300	Employee Benefits-Mcare	2,027	2,550	2,480
100-3221-512400	Employee Benefits-Retirement	6,695	27,560	19,600
100-3221-512700	Employee Benefits-Workers Comp	4,715	5,000	5,400
100-3221-512910	Employee Benefits-EAP	72	180	150
100-3221-512920	Employee Benefits-Other Disability	752	1,000	1,930
	Total	41,794	75,340	66,400
Purchased Property Services				
100-3221-522210	Purchase Property Srv-Repair	1,069	950	950
100-3221-522320	Purchase Property Srv-Rental	7,156	0	0
	Total	8,225	950	950
Other Purchased Services				
100-3221-523200	Other Purchase Srv-Communication	1,436	1,640	1,660
100-3221-523500	Other Purchase Srv-Travel	336	700	800
100-3221-523600	Other Purchase Srv-Dues & Fees	55	125	130
100-3221-523900	Other Purchase Srv-Other	935	1,430	1,430
	Total	2,762	3,895	4,020
Supplies				
100-3221-531100	Supplies-General Supplies	378	380	0
100-3221-531270	Supplies-Gasoline	3,297	2,850	3,140
100-3221-531700	Supplies-Other Supplies	1,125	1,830	1,830
	Total	4,800	5,060	4,970
Capital Outlay Machinery & Equipment				
100-3221-542400	Machinery & Equipment-Computer	0	0	1,630
	Total	0	0	1,630
	Total Criminal Investigation	**$ 178,558**	**$ 249,645**	**$ 248,760**

Patrol — Function 3223

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-3223-511100	Salaries & Wages Regular	$ 994,734	$ 1,002,500	$ 1,091,300
100-3223-511300	Salaries & Wages Overtime	50,075	57,500	34,500
	Total	1,044,809	1,060,000	1,125,800
Personal Services-Employee Benefits				
100-3223-512100	Employee Benefits-Group Health	155,954	164,300	198,250
100-3223-512200	Employee Benefits-SS	66,899	64,200	69,800
100-3223-512300	Employee Benefits-Mcare	15,615	15,000	16,330
100-3223-512400	Employee Benefits-Retirement	46,583	112,925	120,890
100-3223-512700	Employee Benefits-Workers Comp	39,900	35,500	45,500
100-3223-512910	Employee Benefits-EAP	724	1,380	1,150
100-3223-512920	Employee Benefits-Other Disability	7,474	6,945	10,690
	Total	333,149	400,250	462,610
Purchased Property Services				
100-3223-522200	Purchase Property Srv-Repair	2,457	3,800	5,600
100-3223-522210	Purchase Property Srv-Repair	23,914	25,000	25,000
	Total	26,371	28,800	30,600
Other Purchased Services				
100-3223-523200	Other Purchase Srv-Communication	2,321	2,700	10,500
100-3223-523600	Other Purchase Srv-Dues & Fees	430	400	400
	Total	2,751	3,100	10,900
Supplies				
100-3223-531100	Supplies-General Supplies	9,483	8,750	9,000
100-3223-531270	Supplies-Gasoline	44,613	49,500	54,450
100-3223-531600	Supplies-Small Equipment	11,532	11,700	5,700
100-3223-531700	Supplies-Other Supplies	17,706	22,300	25,850
	Total	83,334	92,250	95,000
Capital Outlay Machinery & Equipment				
100-3223-542200	Machinery & Equipment-Vehicle	160,242	218,600	231,770
100-3223-542400	Machinery & Equipment-Computer	9,337	3,825	6,500
100-3223-542402	Machinery & Equipment-Software	0	0	39,000
	Total	169,579	222,425	277,270
	Total Patrol	**$ 1,659,993**	**$ 1,806,825**	**$ 2,002,180**

Records and Identification — Function 3224

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-3224-511100	Salaries & Wages Regular	$ 49,750	$ 71,330	$ 59,080
100-3224-511300	Salaries & Wages Overtime	50	2,500	1,500
	Total	49,800	73,830	60,580
Personal Services-Employee Benefits				
100-3224-512100	Employee Benefits-Group Health	6,092	11,540	4,350
100-3224-512200	Employee Benefits-SS	3,086	4,670	3,760
100-3224-512300	Employee Benefits-Mcare	722	1,080	880
100-3224-512400	Employee Benefits-Retirement	2,390	13,585	4,680
100-3224-512700	Employee Benefits-Workers Comp	109	240	240
100-3224-512910	Employee Benefits-EAP	38	120	50
100-3224-512920	Employee Benefits-Other Disability	261	405	430
	Total	12,698	31,640	14,390
Purchased Property Services				
100-3224-522200	Purchase Property Srv-Repair	3,942	4,620	5,000
	Total	3,942	4,620	5,000
Capital Outlay Machinery & Equipment				
100-3224-542400	Machinery & Equipment-Computer	36	300	0
100-3224-542402	Machinery & Equipment-Software	0	0	110,000
	Total	36	300	110,000
	Total Records & Identification	**$ 66,476**	**$ 110,390**	**$ 189,970**

Police Training — Function 3240

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-3240-511100	Salaries & Wages Regular	$ 25,834	$ 27,300	$ 28,460
100-3240-511300	Salaries & Wages Overtime	17	750	750
	Total	25,851	28,050	29,210
Personal Services-Employee Benefits				
100-3240-512100	Employee Benefits-Group Health	9,534	10,700	11,640
100-3240-512200	Employee Benefits-SS	1,603	1,750	1,810
100-3240-512300	Employee Benefits-Mcare	375	425	430
100-3240-512400	Employee Benefits-Retirement	1,216	15,880	3,320
100-3240-512500	Employee Benefits-Tuition Reimbursement	9,987	14,000	10,000
100-3240-512700	Employee Benefits-Workers Comp	1,990	2,270	2,270
100-3240-512910	Employee Benefits-EAP	32	60	50
100-3240-512920	Employee Benefits-Other Disability	320	360	500
	Total	25,057	45,445	30,020

Police Training (continued) — Function 3240

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Other Purchased Services				
100-3240-523500	Other Purchase Srv-Travel	$ 109	$ 250	$ 250
100-3240-523700	Other Purchase Srv-Education	8,533	10,120	10,120
100-3240-523800	Other Purchase Srv-Leadership Suwanee	0	0	20,000
	Total	8,642	10,370	30,370
Supplies				
100-3240-531400	Supplies-Books & Periodicals	0	130	150
100-3240-531700	Supplies-Other Supplies	2,258	2,500	3,850
	Total	2,258	2,630	4,000
Capital Outlay Machinery & Equipment				
100-3240-542400	Machinery & Equipment-Computer	0	1,425	0
	Total	0	1,425	0
	Total Police Training	**$ 61,808**	**$ 87,920**	**$ 93,600**

Special Detail Services — Function 3250

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-3250-511100	Salaries & Wages Regular	$ 56,918	$ 31,000	$ 17,000
	Total	56,918	31,000	17,000
Personal Services-Employee Benefits				
100-3250-512200	Employee Benefits-SS	53	2,170	1,050
100-3250-512300	Employee Benefits-Mcare	12	510	250
100-3250-512400	Employee Benefits-Retirement	43	3,350	0
	Total	108	6,030	1,300
	Total Special Detail Services	**$ 57,026**	**$ 37,030**	**$ 18,300**

Police Station Buildings — Function 3260

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Purchased Property Services				
100-3260-522100	Purchase Property Srv-Cleaning	$ 5,120	$ 6,000	$ 6,000
100-3260-522110	Purchase Property Srv-Disposal	1,712	4,000	2,000
100-3260-522200	Purchase Property Srv-Repair	6,092	4,200	4,200
	Total	12,924	14,200	12,200
Other Purchased Services				
100-3260-523100	Other Purchase Srv-Insurance	57,592	65,760	75,620
100-3260-523200	Other Purchase Srv-Communication	16,873	17,700	17,700
	Total	74,465	83,460	93,320
Supplies				
100-3260-531100	Supplies-General Supplies	2,178	3,100	3,100
100-3260-531210	Supplies-Water & Sewer	878	1,200	1,200
100-3260-531220	Supplies-Natural Gas	3,634	4,000	5,000
100-3260-531230	Supplies-Electricity	8,247	9,000	9,000
100-3260-531700	Supplies-Other Supplies	924	950	950
	Total	15,861	18,250	19,250
	Total Police Stations & Buildings	**$ 103,250**	**$ 115,910**	**$ 124,770**

Dispatcher — Function 3270

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-3270-511100	Salaries & Wages Regular	$ 167,693	$ 250,750	$ 246,080
100-3270-511300	Salaries & Wages Overtime	3,570	10,500	10,500
	Total	171,263	261,250	256,580
Personal Services-Employee Benefits				
100-3270-512100	Employee Benefits-Group Health	21,262	31,000	31,000
100-3270-512200	Employee Benefits-SS	10,618	16,200	15,910
100-3270-512300	Employee Benefits-Mcare	2,483	3,800	3,720
100-3270-512400	Employee Benefits-Retirement	6,934	40,310	30,430
100-3270-512700	Employee Benefits-Workers Comp	522	1,850	2,000
100-3270-512910	Employee Benefits-EAP	167	420	350
100-3270-512920	Employee Benefits-Other Disability	1,216	1,600	2,920
	Total	43,202	95,180	86,330
Other Purchased Services				
100-3270-523200	Other Purchase Srv-Communication	13,161	20,490	25,500
	Total	13,161	20,490	25,500
Supplies				
100-3270-531700	Supplies-Other Supplies	3,359	2,500	2,500
	Total	3,359	2,500	2,500
	Total Dispatcher	**$ 230,985**	**$ 379,420**	**$ 370,910**

Public Relations — Function 3285

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-3285-511100	Salaries & Wages Regular	$ 23,947	$ 27,300	$ 28,460
100-3285-511300	Salaries & Wages Overtime	17	750	750
	Total	23,964	28,050	29,210
Personal Services-Employee Benefits				
100-3285-512200	Employee Benefits-SS	1,576	1,700	1,820
100-3285-512300	Employee Benefits-Mcare	347	400	430
100-3285-512400	Employee Benefits-Retirement	1,144	2,700	3,170
	Total	3,067	4,800	5,420
Supplies				
100-3285-531100	Supplies-General Supplies	3,705	4,100	3,600
100-3285-531300	Supplies-Food	436	400	400
100-3285-531400	Supplies-Books & Periodicals	500	500	500
100-3285-531700	Supplies-Other Supplies	590	600	600
	Total	5,231	5,600	5,100
Capital Outlay Machinery & Equipment				
100-3285-542200	Machinery & Equip-Vehicle	6,305	0	0
	Total	6,305	0	0
	Total Public Relations	**$ 38,567**	**$ 38,450**	**$ 39,730**

Park Police — Function 3290

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-3290-511100	Salaries & Wages Regular	$ 64,446	$ 84,450	$ 87,980
100-3290-511300	Salaries & Wages Overtime	0	3,000	3,000
	Total	64,446	87,450	90,980
Personal Services-Employee Benefits				
100-3290-512100	Employee Benefits-Group Health	11,076	10,900	8,430
100-3290-512200	Employee Benefits-SS	4,145	5,500	5,650
100-3290-512300	Employee Benefits-Mcare	991	1,300	1,320
100-3290-512400	Employee Benefits-Retirement	3,266	9,570	10,560
100-3290-512700	Employee Benefits-Workers Comp	3,059	4,000	4,000
100-3290-512910	Employee Benefits-EAP	45	120	100
100-3290-512920	Employee Benefits-Other Disability	451	600	900
	Total	23,033	31,990	30,960

Park Police (continued) — Function 3290

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Purchased Property Services				
100-3290-522200	Purchase Property Srv-Repair	$ 265	$ 500	$ 500
100-3290-522210	Purchase Property Srv-Repair	376	620	620
	Total	641	1,120	1,120
Other Purchased Services				
100-3290-523600	Other Purchase Srv-Dues & Fees	20	50	50
	Total	20	50	50
Supplies				
100-3290-531270	Supplies-Gasoline	0	500	200
100-3290-531600	Supplies-Small Equipment	347	1,600	600
100-3290-531700	Supplies-Other Supplies	550	1,050	1,500
	Total	897	3,150	2,300
Capital Outlay Machinery & Equipment				
100-3290-542200	Machinery & Equipment-Vehicle	46	0	0
	Total	46	0	0
	Total Park Police	**$ 89,083**	**$ 123,760**	**$ 125,410**

Public Works Administration — Function 4100

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-4100-511100	Salaries & Wages Regular	$ 256,207	$ 318,360	$ 385,570
100-4100-511300	Salaries & Wages Overtime	21,343	24,360	21,000
	Total	277,550	342,720	406,570
Personal Services-Employee Benefits				
100-4100-512100	Employee Benefits-Group Health	40,203	52,580	70,000
100-4100-512200	Employee Benefits-SS	17,219	20,685	25,210
100-4100-512300	Employee Benefits-Mcare	4,015	4,840	5,900
100-4100-512400	Employee Benefits-Retirement	11,247	35,805	45,400
100-4100-512500	Employee Benefits-Tuition Reimbursement	569	2,000	3,900
100-4100-512700	Employee Benefits-Workers Comp	12,521	14,315	13,800
100-4100-512910	Employee Benefits-EAP	245	690	550
100-4100-512920	Employee Benefits-Other Disability	4,956	3,005	3,700
	Total	90,975	133,920	168,460
Purchased Property Services				
100-4100-522200	Purchase Property Srv-Repair	11,525	18,500	19,250
100-4100-522320	Purchase Property Srv-Rental	6,366	6,600	6,850
	Total	17,891	25,100	26,100

Public Works Administration (continued) — Function 4100

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Other Purchased Services				
100-4100-523200	Other Purchase Srv-Communication	$ 5,285	$ 6,975	$ 5,700
100-4100-523300	Other Purchase Srv-Advertising	1,670	1,000	1,500
100-4100-523500	Other Purchase Srv-Travel	1,373	1,250	1,600
100-4100-523600	Other Purchase Srv-Dues & Fees	1,757	1,800	1,500
100-4100-523700	Other Purchase Srv-Education	5,624	4,250	7,700
100-4100-523800	Other Purchase Srv-Licenses	531	500	550
100-4100-523850	Other Purchase Srv-Contract	32,635	18,215	13,500
100-4100-523851	Other Purchase Srv-Mosquito	0	500	500
100-4100-523860	Other Purchase Srv-Solid Waste Project	0	0	10,440
100-4100-523900	Other Purchase Srv-Other	1,150	1,850	1,850
	Total	50,025	36,340	44,840
Supplies				
100-4100-531100	Supplies-General Supplies	20,403	54,800	58,600
100-4100-531101	Supplies-Vehicle Preventative	4,251	0	0
100-4100-531210	Supplies-Water & Sewer	907	26,200	36,200
100-4100-531220	Supplies-Natural Gas	3,860	8,400	6,400
100-4100-531230	Supplies-Electricity	3,282	77,800	92,800
100-4100-531270	Supplies-Gasoline	8,773	9,600	10,500
100-4100-531400	Supplies-Books & Periodicals	1,493	1,000	1,000
100-4100-531600	Supplies-Small Equipment	8,764	8,610	9,300
	Total	51,733	186,410	214,800
Capital Outlay Property				
100-4100-541401	Property-Infrastructure	0	0	18,500
	Total	0	0	18,500
Capital Outlay Machinery & Equipment				
100-4100-542201	Machinery & Equipment- Truck	0	14,500	25,640
100-4100-542202	Machinery & Equip-Zero Turn	1,981	8,500	14,000
100-4100-542203	Machinery & Equip-Utility Vehicle	0	5,490	0
100-4100-542406	Machinery & Equip-Trailer	0	0	5,800
	Total	1,981	28,490	45,440
Other Costs				
100-4100-573100	Other Costs-Inmate Work Crew	8,037	5,415	0
100-4100-573200	Other Costs-Inmate Materials	2,914	0	0
	Total	10,951	5,415	0
	Total Public Works Administration	**$ 501,106**	**$ 758,395**	**$ 924,710**

Paved Streets — Function 4221

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Purchased Professional & Technical				
100-4221-521200	Purchase Contract Srv-Street Sweeping	$ 241,755	$ 7,300	$ 15,600
100-4221-521210	Purchase Contract Srv-Landscape Contract	0	15,000	75,000
100-4221-521220	Purchase Contract Srv-Landscape I85 Contract	0	0	21,000
100-4221-521230	Purchase Contract Srv-Landscape Design I85	0	0	8,000
100-4221-521300	Purchase Contract Srv-Patching	15,000	61,000	0
	Total	256,755	83,300	119,600
Supplies				
100-4221-531100	Supplies-General Supplies	1,820	0	2,000
100-4221-531110	Supplies-Banners	0	0	14,000
	Total	1,820	0	16,000
Capital Outlay Property				
100-4221-541200	Property-Site Improvements	2,906	4,000	4,000
	Total	2,906	4,000	4,000
	Total Paved Streets	**$ 261,481**	**$ 87,300**	**$ 139,600**

Storm Drainage — Function 4250

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Purchased Professional & Technical				
100-4250-521200	Purchase Contract Srv-Professional	$ 12,179	$ 5,000	$ 5,000
	Total	12,179	5,000	5,000
Other Purchased Services				
100-4250-523852	Other Purchase Srv-MS4 Admin	0	5,000	22,000
100-4250-523854	Other Purchase Srv-MS4 Needs Assessment	0	0	20,000
	Total	0	5,000	42,000
Supplies				
100-4250-531100	Supplies-General Supplies	1,798	0	2,000
	Total	1,798	0	2,000
Capital Outlay Property				
100-4250-541100	Property-Sites	4,652	0	0
100-4250-541200	Property-Site Improvements	1,496	10,000	10,000
	Total	6,148	10,000	10,000
	Total Storm Drainage	**$ 20,125**	**$ 20,000**	**$ 59,000**

Street Lighting — Function 4260

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Supplies				
100-4260-531230	Supplies-Electricity	$ 62,336	$ 0	$ 0
	Total	62,336	0	0
Capital Outlay Property				
100-4260-541400	Property-Infrastructure	218	4,500	5,500
	Total	218	4,500	5,500
	Total Street Lighting	**$ 62,554**	**$ 4,500**	**$ 5,500**

Traffic Engineering — Function 4270

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Supplies				
100-4270-521200	Purchase Contract Srv-Professional	$ 6,540	$ 0	$ 0
	Total	6,540	0	0
	Total Traffic Engineering	**$ 6,540**	**$ 0**	**$ 0**

Special Detail — Function 4970

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-4970-511100	Salaries & Wages Regular	$ 2,962	$ 10,000	$ 5,000
	Total	2,962	10,000	5,000
Personal Services-Employee Benefits				
100-4970-512200	Employee Benefits-SS	184	650	310
100-4970-512300	Employee Benefits-Mcare	43	150	80
100-4970-512400	Employee Benefits-Retirement	0	950	0
	Total	227	1,750	390
	Total Special Detail	**$ 3,189**	**$ 11,750**	**$ 5,390**

Playgrounds — Function 6123

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Capital Outlay Property				
100-6123-541200	Property-Site Improvements	$ 12	$ 9,000	$ 9,000
100-6123-541400	Property-Infrastructure	284	2,500	2,500
	Total	296	11,500	11,500
	Total Playgrounds	**$ 296**	**$ 11,500**	**$ 11,500**

Special Facilities and Activities — Function 6190

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Purchased Professional & Technical				
100-6190-521200	Purchase Contract Srv-Professional	$ 0	$ 300	$ 1,000
	Total	0	300	1,000
Other Purchased Services				
100-6190-523200	Other Purchase Srv-Communication	0	1,000	1,470
100-6190-523300	Other Purchase Srv-Advertising	122	1,000	1,000
100-6190-523400	Other Purchase Srv-Printing	495	1,000	1,500
100-6190-523860	Other Purchase Srv-Movie Night	0	9,500	10,000
100-6190-523870	Other Purchase Srv-Caboose	1,593	1,700	2,000
100-6190-523872	Other Purchase Srv-Oldies	14,179	4,700	0
100-6190-523873	Other Purchase Srv-Art in the Park	4,695	13,000	13,000
100-6190-523876	Other Purchase Srv-Comedy	7,240	8,500	0
100-6190-523878	Other Purchase Srv-Theater	0	4,000	0
100-6190-523880	Other Purchase Srv-Play Town	6,068	1,500	0
100-6190-523882	Other Purchase Srv-Large Pop	0	36,200	35,000
100-6190-523884	Other Purchase Srv-Star 94 Movie	0	1,000	0
100-6190-523886	Other Purchase Srv-Pep Rally	0	2,000	0
100-6190-523888	Other Purchase Srv-Small Pop	0	5,000	0
100-6190-523890	Other Purchase Srv-Other TC	0	10,000	37,000
100-6190-523892	Other Purchase Srv-Other Events	0	5,000	4,000
100-6190-523894	Other Purchase Srv-Market	0	600	500
	Total	34,392	105,700	105,470
Supplies				
100-6190-531100	Supplies-General Supplies	3,515	3,000	3,000
100-6190-531102	Supplies-Christmas Lighting	169	200	2,000
100-6190-531300	Supplies-Food	257	500	500
	Total	3,941	3,700	5,500
	Total Special Facilities and Activities	**$ 38,333**	**$ 109,700**	**$ 111,970**

Park Areas — Function 6220

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Purchased Professional & Technical				
100-6220-521200	Purchase Contract Srv-Professional	$ 35,495	$ 67,500	$ 64,500
	Total	35,495	67,500	64,500
Purchased Property Services				
100-6220-522200	Purchase Property Srv-Repair	9,846	4,500	6,680
100-6220-522210	Purchase Property Srv-Repair Fountain	0	0	10,000
	Total	9,846	4,500	16,680
Supplies				
100-6220-531100	Supplies-General Supplies	16,155	500	0
100-6220-531103	Supplies-Arbor Day	397	18,500	17,500
100-6220-531210	Supplies-Water & Sewer	19,455	0	0
100-6220-531600	Supplies-Small Equipment	4,917	0	0
	Total	40,924	19,000	17,500
Capital Outlay Property				
100-6220-541200	Property-Site Improvements	5,018	7,000	7,000
	Total	5,018	7,000	7,000
	Total Park Areas	**$ 91,283**	**$ 98,000**	**$ 105,680**

Park Lighting — Function 6260

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Supplies				
100-6260-531100	Supplies-General Supplies	$ 403	$ 0	$ 0
100-6260-531230	Supplies-Electricity	12,696	0	0
	Total	13,099	0	0
	Total Park Lighting	**$ 13,099**	**$ 0**	**$ 0**

Protective Inspection Administration — Function 7200

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-7200-511100	Salaries & Wages Regular	$ 207,622	$ 202,400	$ 247,230
100-7200-511300	Salaries & Wages Overtime	7,451	7,900	6,900
	Total	215,073	210,300	254,130
Personal Services-Employee Benefits				
100-7200-512100	Employee Benefits-Group Health	24,977	28,700	24,550
100-7200-512200	Employee Benefits-SS	13,350	12,980	15,760
100-7200-512300	Employee Benefits-Mcare	3,103	3,035	3,690
100-7200-512400	Employee Benefits-Retirement	8,636	26,675	24,230
100-7200-512500	Employee Benefits-Tuition Reimbursement	1,806	0	0
100-7200-512700	Employee Benefits-Workers Comp	7,625	8,810	8,810
100-7200-512910	Employee Benefits-EAP	120	240	250
100-7200-512920	Employee Benefits-Other Disability	1,227	1,400	2,450
	Total	60,844	81,840	79,740
Purchased Professional & Technical				
100-7200-521200	Purchase Contract Srv-Professional	3,791	4,050	1,500
	Total	3,791	4,050	1,500
Purchased Property Services				
100-7200-522200	Purchase Property Srv-Repair	2,240	2,200	2,200
100-7200-522320	Purchase Property Srv-Rental	5,649	1,000	1,000
	Total	7,889	3,200	3,200
Other Purchased Services				
100-7200-523200	Other Purchase Srv-Communication	3,499	4,000	3,200
100-7200-523400	Other Purchase Srv-Printing	1,917	2,500	3,500
100-7200-523500	Other Purchase Srv-Travel	200	1,250	2,500
100-7200-523600	Other Purchase Srv-Dues & Fees	1,287	1,250	1,500
100-7200-523700	Other Purchase Srv-Education	2,249	2,700	4,500
100-7200-523900	Other Purchase Srv-Other	109	120	500
	Total	9,261	11,820	15,700
Supplies				
100-7200-531100	Supplies-General Supplies	2,489	6,300	3,400
100-7200-531270	Supplies-Gasoline	3,764	5,000	5,500
100-7200-531400	Supplies-Books & Periodicals	785	3,500	3,000
100-7200-531600	Supplies-Small Equipment	230	350	1,000
	Total	7,268	15,150	12,900
Capital Outlay Machinery & Equipment				
100-7200-542200	Machinery & Equipment-Vehicle	0	14,000	22,000
100-7200-542400	Machinery & Equipment-Computer	0	2,425	1,500
	Total	0	16,425	23,500
	Total Protective Inspection	**$ 304,126**	**$ 342,785**	**$ 390,670**

Planning and Zoning — Function 7400

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-7400-511100	Salaries & Wages Regular	$ 159,607	$ 178,665	$ 229,310
100-7400-511300	Salaries & Wages Overtime	2,894	4,000	2,000
	Total	162,501	182,665	231,810
Personal Services-Employee Benefits				
100-7400-512100	Employee Benefits-Group Heal	15,371	25,000	34,600
100-7400-512200	Employee Benefits-SS	10,075	13,260	14,380
100-7400-512300	Employee Benefits-Mcare	2,356	3,180	3,370
100-7400-512400	Employee Benefits-Retirement	7,552	28,135	18,080
100-7400-512700	Employee Benefits-Workers Comp	774	885	870
100-7400-512910	Employee Benefits-EAP	96	240	200
100-7400-512920	Employee Benefits-Other Disability	981	1,350	2,000
	Total	37,205	72,050	73,550
Purchased Professional & Technical				
100-7400-521200	Purchase Contract Srv-Professional	36,862	65,000	110,000
100-7400-521210	Purchase Contract Srv-Mix Use /Affordability	0	0	10,000
	Total	36,862	65,000	120,000
Purchased Property Services				
100-7400-522200	Purchase Property Srv-Repair	0	3,000	4,000
	Total	0	3,000	4,000
Other Purchased Services				
100-7400-523200	Other Purchase Srv-Communication	2,672	3,980	3,980
100-7400-523300	Other Purchase Srv-Advertising	2,593	3,000	3,000
100-7400-523400	Other Purchase Srv-Printing	554	3,500	3,500
100-7400-523500	Other Purchase Srv-Travel	339	2,000	2,000
100-7400-523600	Other Purchase Srv-Dues & Fees	322	650	800
100-7400-523700	Other Purchase Srv-Education	1,587	3,150	3,200
	Total	8,067	16,280	16,480
Supplies				
100-7400-531100	Supplies-General Supplies	2,707	2,500	2,500
100-7400-531300	Supplies-Food	200	400	200
100-7400-531400	Supplies-Books & Periodicals	349	600	600
100-7400-531600	Supplies-Small Equipment	0	400	400
	Total	3,256	3,900	3,700
Capital Outlay Machinery & Equipment				
100-7400-542300	Machinery & Equipment-Furniture	450	3,950	0
100-7400-542400	Machinery & Equipment-Computer	573	5,000	2,500
	Total	1,023	8,950	2,500
	Total Planning and Zoning	**$ 248,914**	**$ 351,845**	**$ 451,490**

Code Enforcement — Function 7450

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-7450-511100	Salaries & Wages Regular	$ 15,105	$ 17,450	$ 22,520
	Total	15,105	17,450	22,520
Personal Services-Employee Benefits				
100-7450-512200	Employee Benefits-SS	937	1,090	1,400
100-7400-512300	Employee Benefits-Mcare	219	260	330
100-7450-512700	Employee Benefits-Workers Comp	673	750	750
	Total	1,829	2,100	2,480
Other Purchased Services				
100-7450-523200	Other Purchase Srv-Communication	480	900	900
100-7450-523900	Other Purchase Srv-Building Structure Removal	0	0	14,000
	Total	480	900	14,900
Supplies				
100-7450-531100	Supplies-General Supplies	105	500	1,500
100-7450-531600	Supplies-Small Equipment	101	1,650	1,600
	Total	206	2,150	3,100
Capital Outlay Machinery & Equipment				
100-7450-542400	Machinery & Equipment-Computer	0	0	1,600
	Total	0	0	1,600
	Total Code Enforcement	**$ 17,620**	**$ 22,600**	**$ 44,600**

Economic Development and Assistance — Function 7510

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-7510-511100	Salaries & Wages Regular	$ 82,931	$ 91,960	$ 91,970
100-7510-511300	Salaries & Wages Overtime	2,807	3,000	1,500
	Total	85,738	94,960	93,470
Personal Services-Employee Benefits				
100-7510-512100	Employee Benefits-Group Health	6,455	7,150	7,770
100-7510-512200	Employee Benefits-SS	5,316	5,900	5,800
100-7510-512300	Employee Benefits-Mcare	1,243	1,380	1,360
100-7510-512400	Employee Benefits-Retirement	2,560	4,165	3,060
100-7510-512700	Employee Benefits-Workers Comp	428	625	620
100-7510-512910	Employee Benefits-EAP	37	120	100
100-7510-512920	Employee Benefits-Other Disability	351	365	520
	Total	16,390	19,705	19,230
Purchased Professional & Technical				
100-7510-521200	Purchase Contract Srv-Professional	52,093	0	40,000
100-7510-521210	Purchase Contract Srv-Gateway Project	0	0	9,190
100-7510-521220	Purchase Contract Srv-Sign Project	0	0	20,000
	Total	52,093	0	69,190
Purchased Property Services				
100-7510-522130	Purchase Property Srv-Custodial	1,632	2,600	2,600
	Total	1,632	2,600	2,600
Other Purchased Services				
100-7510-523100	Other Purchase Srv-Insurance	2,135	2,465	2,470
100-7510-523200	Other Purchase Srv-Communication	415	3,500	2,500
100-7510-523300	Other Purchase Srv-Advertising	180	4,000	4,000
100-7510-523400	Other Purchase Srv-Printing	1,053	3,500	2,800
100-7510-523500	Other Purchase Srv-Travel	2,521	2,900	2,000
100-7510-523600	Other Purchase Srv-Dues & Fees	1,771	800	800
100-7510-523700	Other Purchase Srv-Education	1,000	2,000	1,500
	Total	9,075	19,165	16,070
Supplies				
100-7510-531100	Supplies-General Supplies	1,144	1,500	1,500
100-7510-531210	Supplies-Water & Sewer	56	300	300
100-7510-531230	Supplies-Electricity	2,293	2,800	2,000
100-7510-531300	Supplies-Food	3,107	2,500	2,500
100-7510-531400	Supplies-Books & Periodicals	0	150	150
	Total	6,600	7,250	6,450
Capital Outlay Machinery & Equipment				
100-7510-542400	Machinery & Equipment-Computer	0	1,700	600
	Total	0	1,700	600
	Total Economic Development and Assistance	**$ 171,528**	**$ 145,380**	**$ 207,610**

Downtown Suwanee — Function 7520

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Personal Services-Salaries				
100-7520-511100	Salaries & Wages Regular	$ 0	$ 0	$ 43,830
100-7520-511300	Salaries & Wages Overtime	0	0	1,000
	Total	0	0	44,830
Personal Services-Employee Benefits				
100-7520-512200	Employee Benefits-SS	0	0	2,780
100-7520-512300	Employee Benefits-Mcare	0	0	650
100-7520-512700	Employee Benefits-Workers Comp	0	0	500
	Total	0	0	3,930
Purchased Professional & Technical				
100-7520-521200	Purchase Contract Srv-Professional	0	0	25,000
	Total	0	0	25,000
Purchased Property Services				
100-7520-522130	Purchase Property Srv-Lawn Care	0	0	2,400
	Total	0	0	2,400
Other Purchased Services				
100-7520-523100	Other Purchase Srv-Insurance	0	0	620
100-7520-523200	Other Purchase Srv-Communication	0	0	1,000
100-7520-523300	Other Purchase Srv-Advertising	0	0	1,000
100-7520-523400	Other Purchase Srv-Printing	0	0	1,000
100-7520-523500	Other Purchase Srv-Travel	0	0	1,500
100-7520-523600	Other Purchase Srv-Dues & Fees	0	0	500
100-7520-523700	Other Purchase Srv-Education	0	0	1,500
	Total	0	0	7,120
Supplies				
100-7520-531100	Supplies-General Supplies	0	0	1,320
100-7520-531210	Supplies-Water & Sewer	0	0	240
100-7520-531230	Supplies-Electricity	0	0	1,800
100-7520-531300	Supplies-Food	0	0	800
100-7520-531400	Supplies-Books & Periodicals	0	0	300
	Total	0	0	4,460
Capital Outlay Machinery & Equipment				
100-7520-542400	Machinery & Equipment-Computer	0	0	1,420
	Total	0	0	1,420
	Total Downtown Suwanee	**$ 0**	**$ 0**	**$ 89,160**

Other Financing Uses — Function 9100

Account	Description	FY 2005 Actual	FY 2006 Budget	FY 2007 Budget
Other Financing Uses				
100-9100-611000	Operating Transfer Out- Debt	$ 1,509,110	$ 1,228,500	$ 1,215,610
100-9100-611010	Operating Transfer Out- DDA	420,000	75,110	0
100-9100-611020	Operating Transfer Out- TC Facility	154,840	189,000	196,500
100-9100-611030	Operating Transfer Out- Water	0	36,400	36,400
100-9100-611040	Operating Transfer Out-Cemetery	4,290	10,000	1,000
100-9100-611100	Operating Transfer Out-Capital Projects	169,481	0	175,000
	Total	2,257,721	1,539,010	1,624,510
	Total Other Financing Uses	**$ 2,257,721**	**$ 1,539,010**	**$ 1,624,510**
	TOTAL EXPENDITURES	**$ 8,231,527**	**$ 8,700,425**	**$ 9,922,150**

capital improvement program

2008-2012

The Capital Improvement Program outlines in detail the proposed projects by each department over the next five years. This section includes a summary of the proposed projects, the funding required and the proposed funding source.

The following is a summary of the projects proposed by each department, the funding required, and the proposed funding source.

community development

Roadway Signage Plan
The Short Term Work Program identifies a uniform city-wide signage plan as a worthy project. This would increase community identity. The $35,000 project would be funded through regular operating revenue.

Old Town Gateways
The Old Town Master Plan adopted by City Council identifies the need to create major and minor gateways as a means of creating a sense of place in Suwanee. These gateways help citizens and visitors to identify themselves as "being" in Suwanee.

All but two of the gateways will be addressed through other projects. This project includes the Main Street and Eva Kennedy Gateways and will be funded through regular operating revenue over two years.

facilities

City Hall Facility
The City has acquired property across from the current City Hall in the new Town Center Development. Three of the five parcels of land have been sold and the private, mixed-use development is underway. In the center of this development, a new City Hall Facility will be constructed. The Design of the building will be completed in 2006 with construction scheduled for 2007 and 2008. The funding source for this $7,000,000 project will be the proceeds from the land sale and loan funds.

Police Department Expansion
Once the new City Hall Facility has been built, the Police Department will expand and occupy all of the current City Hall building for their operation. The Police Department will make minor renovations to their current space in 2006 to add office and evidence storage space. The total cost for both projects is $500,000 and they will be funded from SPLOST.

Public Works Facility
A Programming Analysis was completed in 2005 to assess the space needs for each department. That study showed the need for a 3,000 square foot building for Public Works. The land for this building will be acquired in the current budget year. When the City takes out a loan to build the new City Hall, money will be included in that loan to pay for the construction of this facility. $500,000 has been earmarked for this project.

public safety

Communication System Upgrade
The Police Department proposes to transition their current portable radios to a digital radio that will be compatible with Gwinnett County's new analog radio system. Through the same conversion, the current consoles in the dispatch center need to be replaced with compatible equipment. This transition is currently scheduled for FY 2007/2008, but is dependant on Gwinnett County's equipment conversion. The Department also proposes transitioning to the use of mobile data terminals in Field Operations. These units provide officers access to check driver's license, tags, and other needed information directly from the field. $554,400 has been set aside in SPLOST funding for this project.

recreation

Sims Lake Property
The Sims Lake Property has been acquired as greenspace for future use as a passive park. The Master Plan was completed in early 2006 and implementation of the Master Plan will follow in years 2007 - 2009. $2,568,000 has been reserved in open space bond funds for the implementation of Phase I of the Master Plan.

PlayTown Suwanee
Phase I of PlayTown Suwanee was completed through a community-build effort in June of 2004. Two future phases are scheduled to add a creative play element to the park as well as a pavilion. A master plan will be completed and a pavilion constructed as the next phase in FY 2007/2008. The construction of the creative play area will be completed in 2010. $350,000 has been earmarked in SPLOST funds for both phases.

Suwanee Creek Greenway Rehabilitation
The original mile of trail, constructed in the 1990's, is in poor condition and is not as wide as the new Greenway extension. The City would like to improve the original section to be consistent with the overall Greenway. $550,000 has been set aside in SPLOST funding for this project.

Funds have also been set aside to add a Smithtown Road Connector to the Greenway System. This will allow easier access to the greenway for residents in the Smithtown Road area. This project has a budget of $214,000 set aside from open space bond proceeds.

Suwanee Creek Park Phase III
The Suwanee Creek Park Master Plan included multiple phases of construction. Phase I and II were completed in 2004. $385,407 has been earmarked in open space bond funds to complete additional phases in 2011/2012.

transportation

Traffic Calming
Traffic calming projects were identified in the Old Town Master Plan as structural measures installed as part of the roadway design to slow down traffic. These measures will have the effect of lowering the road's designated speed to a limit more pleasing to the communities located along the road. The two projects identified for completion are safety improvements of Eva Kennedy Road, including sidewalks, in 2007-2009 and Martin Farm Road in FY 2007/2008.

$40,000 is set aside in the current budget year for the planning and design of these traffic calming measures. The total project cost, $253,500, will be funded with SPLOST.

Alternative Transportation Plan Implementation
City Council has adopted a comprehensive Alternative Transportation Plan that outlines the priorities for construction of sidewalks and other alternate transportation options. City Council has asked that this plan be updated in 2006. $400,000 in SPLOST funds have been set aside over the next four years both for the plan update and an annual appropriation for construction. After SPLOST funds are expended, an amount will be designated from operating revenue each year to continue the program.

Street Resurfacing and Safety Improvements
The Public Works Department resurfaces various City streets each year. This would include curb and gutter repairs, pavement striping, and road preparatory adjustments such as manholes or water valves. The City determines which streets will be resurfaced each year by using the City's Road Maintenance Plan adopted by City Council. This study provides a priority listing of streets that need resurfacing. $1,458,500 has been earmarked in SPLOST funding to carry out these projects both in the current budget year and the next three years. After SPLOST funds are expended, an amount will be designated from operating revenue each year to continue the program.

water and stormwater

Storm Drainage
The Public Works Department has identified several areas for the storm drainage system to be improved over the next three years. $150,000 has been earmarked in SPLOST and open space dollars to fund these projects. They are:

- White Street/Lane Storm Drainage
- Sims Lake Storm Drainage
- Mill Creek Run Storm Drainage
- Martin Farm Subdivision Storm Drainage

Community Development — Summary of Expenditures by Area

	Planning Year				
	2007-08	2008-09	2009-10	2010-11	2011-12
Project Title					
Roadway Signage Plan		$35,000			
Old Town Gateways	$15,000	$10,000			
Total Expenditures	**$15,000**	**$45,000**			

	Planning Year				
	2007-08	2008-09	2009-10	2010-11	2011-12
Funding Sources					
General Fund	$15,000	$45,000			
SPLOST					
LCI Funds					
Total Funding Sources	**$15,000**	**$45,000**			

Summary of Expenditures by Area — Facilities

			Planning Year		
	2007-08	2008-09	2009-10	2010-11	2011-12
Project Title					
New City Hall Facility					
Police Dept. Expansion			$450,000		
Public Works Facility			$500,000		
Total Expenditures			**$950,000**		

			Planning Year		
	2007-08	2008-09	2009-10	2010-11	2011-12
Funding Sources					
General Fund					
Loan			$500,000		
Land Sale					
SPLOST			$450,000		
Total Funding Sources			**$950,000**		

		Planning Year			
	2007-08	2008-09	2009-10	2010-11	2011-12
Project Title					
Communication System Upgrade	$554,400				
Total Expenditures	**$554,400**				

		Planning Year			
	2007-08	2008-09	2009-10	2010-11	2011-12
Funding Sources					
SPLOST	$554,400				
Total Funding Sources	**$554,400**				

Summary of Expenditures by Area — Recreation

			Planning Year		
	2007-08	2008-09	2009-10	2010-11	2011-12
Project Title					
Sims Lake Property	$1,155,600	$1,412,400			
PlayTown Suwanee	$60,000		$290,000		
SC Greenway Rehab			$764,000		
Suwanee Creek Park Phase III					$385,407
Total Expenditures	**$1,215,600**	**$1,412,400**	**$1,054,000**		**$385,407**

			Planning Year		
	2007-08	2008-09	2009-10	2010-11	2011-12
Funding Sources					
General Fund					
SPLOST	$60,000		$840,000		
Bond Proceeds	$1,155,600	$1,412,400	$214,000		$385,407
Total Funding Sources	**$1,215,600**	**$1,412,400**	**$1,054,000**		**$385,407**

Transportation — Summary of Expenditures by Area

	Planning Year				
	2007-08	2008-09	2009-10	2010-11	2011-12
Project Title					
Traffic Calming	$154,250	$59,250			
Alternative Trans Plan	$185,000	$175,000	$120,000	$120,000	$120,000
Street Resurfacing	$341,775	$358,864	$132,361	$200,000	$200,000
Total Expenditures	**$681,025**	**$593,114**	**$252,361**	**$320,000**	**$320,000**

	Planning Year				
	2007-08	2008-09	2009-10	2010-11	2011-12
Funding Sources					
General Fund			$120,000	$320,000	$320,000
SPLOST	$681,025	$593,114	$132,361		
LCI Funds					
DDA					
Total Funding Sources	**$681,025**	**$593,114**	**$252,361**	**$320,000**	**$320,000**

Summary of Expenditures by Area — Water and Stormwater

			Planning Year		
	2007-08	2008-09	2009-10	2010-11	2011-12
Project Title					
White Street/Lane Storm Drainage	$75,000				
Sims Lake Storm Drainage		$50,000			
Mill Creek Run Storm Drainage		$10,000			
Martin Farm Storm Drainage	$15,000				
Total Expenditures	**$90,000**	**$60,000**			

			Planning Year		
	2007-08	2008-09	2009-10	2010-11	2011-12
Funding Sources					
SPLOST	$90,000	$23,000			
Bond Proceeds		$37,000			
Grant Funds					
Total Funding Sources	**$90,000**	**$60,000**			

Roadway Signage Plan

A roadway signage plan would create a uniform look to all City-related signage. This would aid in creating an "identity", making City facilities and gateways easily noticable and identifiable.

Requesting Division: Planning and Community Development

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design			$5,000				$5,000
Equipment							
Contingency							
Construction			$30,000				$30,000
Total			$35,000				$35,000

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue			$35,000				$35,000
SPLOST							
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total			$35,000				$35,000

Community Development — Project Number **CD4**

Old Town Gateways

The Old Town Master Plan outlines major and minor gateways to help define the Old Town area. The plan specifies the area where the gateways should be located. All but two areas will be addressed through other projects. This project includes the Main Street and Eva Kennedy gateways.

Requesting Division: Planning and Community Development

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design		$5,000					$5,000
Equipment							
Contingency							
Construction		$10,000	$10,000				$20,000
Total		$15,000	$10,000				$25,000

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue		$15,000	$10,000				$25,000
SPLOST							
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total		$15,000	$10,000				$25,000

Facilities Project Number **F1**

City Hall Facility

Constructing a new City Hall Facility is part of the Old Town Master Plan and the Town Center Master Plan. The Facility will be built adjacent to Town Center Park, in the center of the mixed-use development. The Planning Phase was completed in 2005, design will be completed in 2006 with construction scheduled for completion by the end of 2008.

Requesting Division: Administration

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design	$437,116	$145,885					$583,001
Equipment			$511,920				$511,920
Contingency		$582,540	$582,539				$1,165,079
Construction		$2,962,500	$1,777,500				$4,740,000
Total	$437,116	$3,690,925	$2,871,959				$7,000,000

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue							
SPLOST							
Bond Funds		$1,628,041	$2,871,959				$4,500,000
Land Sale	$437,116	$2,062,884					$2,500,000
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total	$437,116	$3,690,925	$2,871,959				$7,000,000

Facilities Project Number **F4**

Police Department Expansion

With construction of a new City Hall Facility in 2008, the non-Police staff will vacate the current City Hall building. With this move, the Police Department will expand to use the entire building for operations. The Police Department will make minor renovations in 2006 to create additional office space.

Requesting Division: Police

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design	$5,000			$25,000			$30,000
Equipment							
Contingency							
Construction	$45,000			$425,000			$470,000
Total	$50,000			$450,000			$500,000

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue							
SPLOST	$50,000			$450,000			$500,000
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total	$50,000			$450,000			$500,000

Public Works Facility

A Programming Analysis was completed in 2005 to assess the space needs for each department. That study showed the need for a 3,000 square foot building for Public Works. When the City takes out a loan to build the new City Hall, money will be included in that loan to pay for the construction of this facility.

Requesting Division: Public Works

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design				$40,000			$40,000
Equipment							
Contingency							
Construction				$460,000			$460,000
Total				$500,000			$500,000

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue							
SPLOST							
Bond Funds				$500,000			
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total				$500,000			

Public Safety Project Number **PS1**

Communication System Upgrade

This upgrade includes MDT's in the patrol cars, a transition to digital radios, and the dispatchers console upgrade.

Requesting Division: Police

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design							
Equipment		$504,000					$504,000
Contingency		$50,400					$50,400
Construction							
Total		$554,400					$554,400

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue							
SPLOST		$554,400					$554,400
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total		$554,400					$554,400

Sims Lake Property

The Sims Lake Property was one of the major greenspace purchases of the Open Space Initiative. The property was Master Planned in 2005/2006 and implementation of the Master Plan will occur in years 2007-2009. The property will be a passive recreation area.

Requesting Division: Public Works and Planning

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design							
Dam Construction							
Contingency			$256,800				
Construction		$1,155,600	$1,155,600				$2,311,200
Total		$1,155,600	$1,412,400				$2,568,000

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue							
SPLOST							
Bond Proceeds		$1,155,600	$1,412,400				$2,568,000
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total		$1,155,600	$1,412,400				$2,568,000

Recreation Project Number **R3**

Play Town Suwanee

Phase I of PlayTown Suwanee, a children's super playground, was completed in June 2004. Two future phases are scheduled to add a creative play area and a pavilion. In 2007, a master plan will be completed and the pavilion constructed. In 2009, construction of the creative play area will be completed.

Requesting Division: Administration

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design		$10,000					$10,000
Equipment							
Contingency							
Construction		$50,000		$290,000			$340,000
Total		$60,000		$290,000			$350,000

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue							
SPLOST		$60,000		$290,000			$350,000
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total		$60,000		$290,000			$350,000

Suwanee Creek Greenway Rehabilitation

The Suwanee Creek Greenway was extended in 2004. The original part of the greenway, Richard Trice Trail, is in poor condition and needs to be upgraded to the standards of the new extension. Funds have also been set aside to add a Smithtown Road Connector to the Greenway System. This project will be funded out of bond proceeds.

Requesting Division: Public Works

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design				$30,000			$30,000
Equipment							
Contingency							
Construction				$734,000			$734,000
Total				$764,000			$764,000

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue							
SPLOST				$550,000			$550,000
LCI Implementation Funds							
Open Space Bond Funds				$214,000			
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total				$764,000			$764,000

Recreation Project Number **R9**

Suwanee Creek Park Phase III

The Suwanee Creek Park Master Plan included multiple phases of construction. Phase I and II were completed in 2004. Phase III is scheduled for 2011/2012.

Requesting Division: Public Works

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design							
Equipment							
Contingency							
Construction						$385,407	
Total						$385,407	$385,407

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue							
SPLOST							
Bond Proceeds						$385,407	
Balance Forward							
Transfer/ Reallocation							
Total						$385,407	$385,407

Traffic Calming

This includes the design and construction of various traffic calming measures around Old Town to lower the road design speed. These projects include:

- Eva Kennedy Road Safety Improvements (including sidewalks) 07/08-8/09.
- Martin Farm Road (07/08)

Requesting Division: Planning and Public Works

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design	$40,000						$40,000
Equipment							
Contingency							
Construction		$154,250	$59,250				$213,500
Total	$40,000	$154,250	$59,250				$253,500

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue							
SPLOST	$40,000	$154,250	$59,250				$253,500
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total	$40,000	$154,250	$59,250				$253,500

Transportation Project Number **T9**

Alternative Transportation Plan Implementation

This is the continuation of the Annual Sidewalk Program. The City sets aside a certain dollar amount each year to add sidewalk projects in an effort to support transportation alternatives.

The Alternative Transportation Plan will be updated in 2006. Implementation of the plan, including sidewalks and other connectivity improvements, will occur over the following two years using SPLOST funds. Once these funds are expended, an amount will be set aside from operating revenue to continue the program.

Requesting Division: Planning and Community Development

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design	$40,000						$40,000
Equipment							
Contingency							
Construction		$185,000	$175,000	$120,000	$120,000	$120,000	$720,000
Total	$40,000	$185,000	$175,000	$120,000	$120,000	$120,000	$760,000

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue				$120,000	$120,000	$120,000	$360,000
SPLOST	$40,000	$185,000	$175,000				$400,000
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total	$40,000	$185,000	$175,000	$120,000	$120,000	$120,000	$760,000

Street Resurfacing and Safety Improvements

This is a continuation of the annual street resurfacing program, which includes implementation of the Road Maintenance Plan. The City sets aside a certain dollar amount each year to fund resurfacing and street safety projects. The next three years of projects will be funded with SPLOST funds. Once those funds are expended, an amount will be set aside from operating revenue to continue the program.

Requesting Division: Public Works

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design							
Equipment							
Contingency							
Construction	$625,500	$341,775	$358,864	$132,361	$200,000	$200,000	$1,858,500
Total	$625,500	$341,775	$358,864	$132,361	$200,000	$200,000	$1,858,500

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue					$200,000	$200,000	$400,000
SPLOST	$625,000	$341,775	$358,864	$132,361			$1,458,000
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total	$625,000	$341,775	$358,864	$132,361	$200,000	$200,000	$1,858,000

Water and Stormwater — Project Number **WS5**

White Street/Lane Storm Drainage

Improve the storm drainage system on White Street and White Lane.

Requesting Division: Public Works

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design							
Equipment							
Contingency							
Construction		$75,000					$75,000
Total		$75,000					$75,000

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue							
SPLOST		$75,000					$75,000
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total		$75,000					$75,000

Sims Lake Storm Drainage

Improve the storm drainage system on the Sims Lake Property. This project will be undertaken with the development of Sims Lake Park.

Requesting Division: Public Works

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design							
Equipment							
Contingency							
Construction			$50,000				$50,000
Total			$50,000				$50,000

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue							
SPLOST			$13,000				$13,000
LCI Implementation Funds							
Bond Proceeds			$37,000				$37,000
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total			$50,000				$50,000

Water and Stormwater — Project Number **WS8**

Mill Creek Run Storm Drainage

Improve the storm drainage system on Mill Creek Run.

Requesting Division: Public Works

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design							
Equipment							
Contingency							
Construction			$10,000				$10,000
Total			$10,000				$10,000

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue							
SPLOST			$10,000				$10,000
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total			$10,000				$10,000

Martin Farm Subdivision Storm Drainage

Improve the storm drainage system in Martin Farm Subdivision.

Requesting Division: Public Works

Project Costs	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Planning/Design							
Equipment							
Contingency							
Construction		$15,000					$15,000
Total		$15,000					$15,000

Funding Sources	Prior Years	2007/08	2008/09	2009/10	2010/11	2011/12	Total
Operating Revenue							
SPLOST		$15,000					$15,000
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total		$15,000					$15,000

This page intentionally left blank

supplemental information

fiscal year 2006-2007

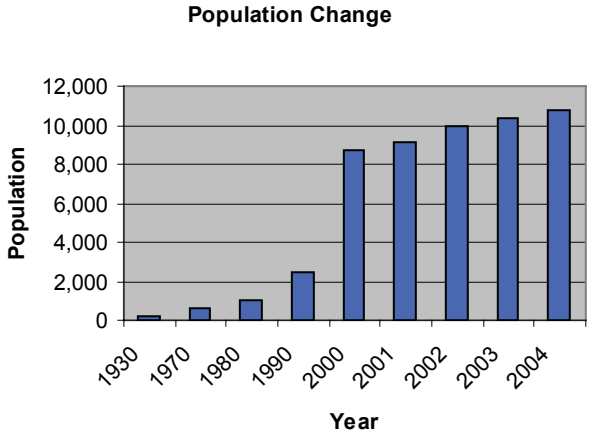
statistical information

The City of Suwanee was originally chartered on February 25, 1949.

Location:
Suwanee is located in the north central portion of the State of Georgia, approximately 30 miles northeast of the City of Atlanta. The City is located in the northwestern portion of Gwinnett County. Suwanee is part of the Atlanta Standard Metropolitan Statistical Area, as designated by the Bureau of the Census of the United States Department of Commerce.

Form of Government:
The governing authority of the City consists of a five-member City Council and Mayor. The Mayor and all Councilmembers are elected at large, serving staggered four-year terms. Suwanee operates under a council-manager form of government in which the City Council hires a professional manager to handle the day-to-day operations of City government.

Population:
Suwanee was the 5th fastest-growing City in Georgia and the fastest growing small City in metro Atlanta during the 1990s. Its population grew 262% from 1990-2000.



Population figures from previous years provide a good indicator of Suwanee's growth trends:

1930	214
1970	615
1980	1,026
1990	2,412
2000	8,725
2001*	9,100
2002*	9,979
2003*	10,318
2004*	10,800
2005*	11,478
2006*	13,953
2020 **	29,551

*Estimated population 2001 – 2005 Planning Department estimates from building permits.
** Estimated population for 2020 provided by the City's Comprehensive Master Plan.
Minority population for greater Suwanee area (2000): 15.5%

Area:
10.4 square miles

Altitude:
The City's elevation ranges from 900 to 1,200 feet above sea level, and the terrain is rolling.

Climate:

Average Temperature:
January – 41.0 Degrees Fahrenheit
July – 78.8 Degrees Fahrenheit
Average Mean Temperature: 61.3 Degrees Fahrenheit

Average Rainfall:
50.77 Inches Annually
Prevailing Winds: Northwest, Mean Speed – 9.1 MP

Humidity:
80-90% Mornings
50-60% Afternoons

Miles of Roads:
The City maintains approximately 44 miles of streets.

Number of Street Lights:
Approximately 620

Parks:
Number of Park Sites: 13
Total Acreage of Parks Open to the Public: 137
Total Acreage of Parks (including undeveloped): 233

Park Site	Acres	Publicly Accessible
Town Center Park	10	10
Suwanee Creek Park	85.41	85.41
Playtown Suwanee (Hardy DeLay Tract 1)	4	4
Hardy DeLay Tract 2	19.94	-
Martin Farm Park	15.4	15.4
Hovendick Tract	9.7	9.7
Moore Road Tract 1 (River Moore Tract)	1.88	-
Moore Road Tract 2 (River Club Tract)	4.5	-
Main Street Park	0.51	0.51
City Hall Park	0.5	0.5
Annandale Tract	12.3	12.3
The Farm Tract	6.9	-
Sims Lake Tract	62.1	-
Total	**233.14**	**137.92**

Water System:
The City of Suwanee owns and operates a water supply, treatment, and distribution system serving approximately 230 metered customers. The current average consumption of water from the City's water system is approximately 62,000 gallons per day. Water is supplied to the City's water system by a 700-foot well and stored in a 60,000 gallon tank owned by the City. Water drawn from the well requires treatment for fluoridation and chlorination. Suwanee's water system has approximately 5.5 miles of water mains, with primarily 6-inch and 8-inch lines.

construction last ten years

Construction[1]

Calendar	Residential		Total Construction	
Year	Units	Estimated Cost	Units	Estimated Cost
1996	217	$ 38,746,000	437	$ 50,943,600
1997	259	27,644,600	521	46,164,000
1998	215	36,365,000	533	47,895,400
1999	98	22,339,400	403	210,967,086
2000	164	45,786,000	459	117,823,400
2001	87	15,971,300	392	59,107,000
2002	82	15,179,070	319	37,033,743
2003	117	16,150,315	384	33,272,685
2004	310	54,164,261	553	74,953,048
2005	557	72,932,181	793	98,551,383

NOTES:

(1) Source - City of Suwanee Planning and Development Permit Summary

atlanta economic indicators

According to the 2005 Atlanta Business Chronicle, Book of List:

- Suwanee's zip code was ranked 18th by average household income. The 2005 average household income was $125,629 and the average home value was $318,510.
- Two of Suwanee's Industrial-to-Build suites were in the top ten based on total square footage. 7th Mitsubishi Electric & Electronics USA, Inc., total square footage 176,250. 8th Mary Kay Inc., total square footage 135,050.
- Out of the ten top office leasing deals based on square footage of the lease, Suwanee ranked 7th for Google Inc., square footage of the lease 80,000.

assessed and estimated value of taxable property[1]
last 10 years

	Real & Personal Property		Motor Vehicles		Total		
Calendar Year	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessment Ratio
1996	$ 148,612,020	$ 371,530,050	$ 10,161,530	$ 25,403,825	$ 158,773,550	$ 396,933,875	40%
1997	177,254,009	443,135,023	14,032,861	35,082,153	191,286,870	478,217,175	40%
1998	206,361,997	515,904,993	17,705,092	44,262,730	224,067,089	560,167,723	40%
1999[2]	300,843,710	752,109,275	17,705,092	44,262,730	318,548,802	796,372,005	40%
2000	343,791,152	859,477,880	22,449,155	56,122,888	366,240,307	915,600,768	40%
2001	415,304,489	1,038,261,223	28,292,690	70,731,725	443,597,179	1,108,992,948	40%
2002	452,705,802	1,131,764,505	34,262,410	85,656,025	486,968,212	1,217,420,530	40%
2003	502,632,580	1,256,581,450	37,014,660	92,536,650	539,647,240	1,349,118,100	40%
2004	551,629,260	1,379,073,150	37,110,630	92,776,575	588,739,890	1,471,849,725	40%
2005	592,052,554	1,480,131,385	36,509,110	91,272,775	628,561,664	1,571,404,160	40%

NOTES:

(1) Tax digest gross values before exemptions.

(2) The significant increase in property value from 1998 to 1999 is the result of a major reappraisal in 1999.

Source: Consolidated Digest Reports provided by Gwinnett County Tax Commissioner's Office

property tax levies and collections
last 10 years

Year	Total Tax Levy[1]	Current Tax Collections	Percent of Levy Collected	Delinquent Tax Collections	Total Tax Collections	Total Collections as Percent of Current Levy	Outstanding Delinquent Taxes	Outstanding Delinquent Taxes as Percent of Current Levy
1997	$ 390,177	$ 383,320	98%	$ 18,887	$ 402,207	103%	$ 21,344	5%
1998	482,638	457,346	95%	2,567	459,913	95%	56,255	12%
1999	569,190	512,844	90%	17,807	530,651	93%	33,321	6%
2000	710,344	671,228	94%	18,461	689,689	97%	59,824	8%
2001	835,607	820,058	98%	36,746	856,804	103%	33,552	4%
2002	1,087,771	944,110	87%	11,529	955,639	88%	95,688	9%
2003	2,787,421	2,779,439	100%	19,792	2,799,231	100%	94,681	3%
2004	2,909,099	2,875,854	99%	12,369	2,888,223	99%	162,072	6%
2005	3,291,780	3,255,174	99%	49,152	3,304,326	100%	132,843	4%
2006[2]	3,416,143	3,338,484	97.7%	22,715	3,361,199	98.4%	187,787	5.5%

NOTE:

(1) Relates to preceding calendar year digest.

(2) Projected for fiscal year 2006.

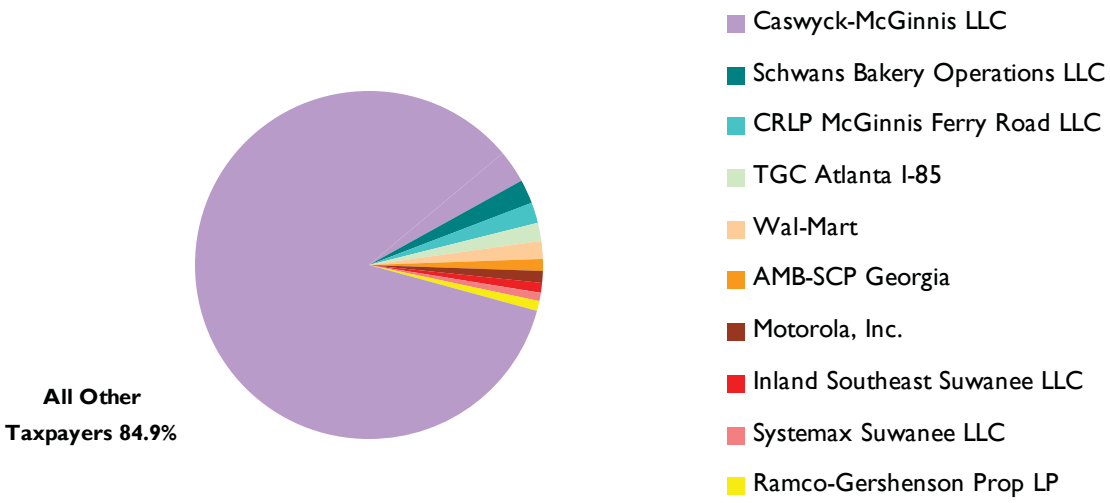
principal tax payers
june 30, 2006

Taxpayer	Type of Business	Assessed Valuation	Percentage of Assessed Valuation	Current Year Tax Levy	Percentage of Current Year's Tax Levy
Caswyck-McGinnis LLC	Apartments	$ 18,444,680	3%	$ 106,426	3%
Schwans Bakery Operations LLC	Bakery Products	12,979,611	2%	74,892	2%
CRLP McGinnis Ferry Road LLC	Apartments	11,343,880	2%	65,454	2%
TGC Atlanta I-85	Office/Warehouse	10,286,600	2%	59,354	2%
Wal-Mart	Retail	9,234,344	2%	53,282	2%
AMB-SCP Georgia	Office/Warehouse	6,918,960	1%	39,922	1%
Motorola, Inc.	Vacant Land	6,373,360	1%	36,774	1%
Inland Southeast Suwanee LLC	Retail	5,052,800	1%	29,155	1%
Systemax Suwanee LLC	Technology	4,518,800	1%	26,073	1%
Ramco-Gershenson Prop LP	Retail	4,517,200	1%	26,064	1%
All Other Taxpayers		502,382,319	85%	2,898,746	85%
Total		$ 592,052,554	100%	$ 3,416,143	100%

NOTE:

Assessed valuation for principal taxpayers includes real property, personal property, and utilities taxes and does not include intangible or motor vehicle taxes. Selection is based on the taxpayers with the largest assessed valuation.

Source: 2005 Tax Digest



computation of legal debt margin
june 30, 2006

Assessed Value of All Taxable Property	$	573,407,000
Debt Limit: 10% of Assessed Value		57,340,700
Less: Amount of Debt Applicable to Constitutional Debt Limit		16,327,672
Legal Debt Margin		41,013,028
Percent of Debt Limit Used		28%

NOTE:

Assessed value of all taxable property has been reduced to reflect bond tax exemptions in the amount of $15,342,290; therefore, this reflects the conservative net bond digest amount.

Short Term Work Program

The City of Suwanee is required by the State of Georgia to have an approved and adopted short term work program for implementation of the Comprehensive Plan. Short term work programs are the key implementation tools that reflect current, one to five year, goals and objectives of Council along with the activities and strategies to achieve them. Suwanee updates and formally adopts their short term work program annually.

Suwanee's short term work program has the following sections:

- Projects to be undertaken in economic development, capital projects, community facilities, housing, land use, transportation, plan updating, and future projects.
- Time frames for project implementation.
- The entity, department, or individual responsible for implementing the projects.
- Estimated costs and funding sources needed for project implementation.
- Identification of the success measure to determine if the project was successful.

The following pages include the adopted 2006 short term work program.

2006-2010 Short Term Work Program

Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2006	2007	2008	2009	2010				
ECONOMIC DEVELOPMENT									
Implement Strategies identified by I85 Business District Economic Development Plan	☐	☐	☐	☐	☐	City	TBD	Local County State	Identification and Completion of Projects
Implement Old Town Master Plan Projects	☐	☐	☐	☐	☐	City DDA	Varies	Local County State	Completion of Projects
Continue efforts to annex property in close proximity to the City Limits (Consistent with Adopted Plans)	☐	☐	☐	☐	☐	City	Staff Time	Local	Continued Implementation of Annexation List
Continue to work with Gwinnett County Chamber of Commerce to encourage industries to locate in the City	☐	☐	☐	☐	☐	City Chamber	$1000/Year plus Staff Time	Local	Meeting Attendance – 24 per year (12 Council, 12 Staff)
Continue to participate with local business development council and other business and civic associations	☐	☐	☐	☐	☐	City	Staff Time	Local	Participate in 15 Organizations
Promote the Main Street Program	☐	☐	☐	☐	☐	City DDA Citizens	Staff Time	Local	Awareness of Program throughout the Community
Continue to promote Old Town through special promotions, festivals and advertisements (newsletter, website) at Town Center Park and Main St. Park	☐	☐	☐	☐	☐	City	$40,000/Year plus Staff Time	Local	6 Newsletters per year 10 Events per year 500 Web Hits/month
Gather Assets in Old Town in Preparation for Future Opportunities	☐					DDA	Staff Time	Local	Creation of a List of Assets
Town Center Property Land Sale	☐					City	Staff Time plus related expenses	Local	Complete Land Sales of all Tracts
Reduce the Number of External Entry Hotel Rooms in the City	☐	☐	☐	☐	☐	City	Staff Time, plus costs TBD	Local, TBD	Reduce Rooms
Explore creating a Tax Allocation District for Suwanee Gateway	☐					City	Staff Time	Local	Determine Appropriateness and Feasibility of a TAD
Evaluate Heightened Landscaping Options for I85 Interchange	☐					City	Staff Time	Local	Determine Costs and Feasibility

2006-2010 Short Term Work Program

Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2006	2007	2008	2009	2010				
CAPITAL PROJECTS									
Sims Lake Tract Design and Construct Park Improvements (CIP-R1)	☐	☐				City, Private Contractor	$2,568,000	Local, Open Space Bond	Complete Construction
PlayTown Suwanee. Phase II (CIP-R3) - Creative Play Area				☐		City, Private Consultant and Contractor	$350,000	2005 SPLOST	Construct Park
Beautification Improvements to the "I-85 Area". (CIP-CD1) – Streetscape Local Roads. Design and Partial Construction		☐				City	$969,660	2005 SPLOST	Complete Design and Complete Partial Improvements
City Hall Facility at Town Center Site. (CIP-F1) - Planning, Design and Construction	☐	☐	☐			City, Private Contractor	$7,500,000 +/- (estimated)	Local Funds (Town Center Land Sale); Loan/Bond	Complete Planning ('05), Design ('06) and Construct Building ('07-'08)
Roadway Signage Plan. (CIP-CD2) Welcome to Suwanee Signs - Create and Implement			☐			City	$35,000	Local	Construct Signs
Resurface City Hall/Police Station Parking Lot. (CIP-F2)	☐					City, Private Contractor	$30,000	Local	Complete Work
Pedestrian Underpass. (CIP-T1) - Pedestrian Improvements Below Railroad and Related Improvements at Buford Highway (Phase I Planning and Design)	☐					City, Private Consultant	$80,000	Local Match, LCI Implementation Funds	Complete Design and Obtain Permits from Railroad
Pedestrian Underpass. (CIP-T1) - Pedestrian Improvements Below Railroad and Related Improvements at Buford Highway (Phase II Construction)	☐	☐				City, Private Contractor	$1,050,000 plus $100,0000 in enhancements	Local Match, LCI Implementation Funds; $100,000: 2005 SPLOST	Undertake and Complete Construction
Mary Lou Street Public Works Yard. (CIP-F3) - Land Acquisition	☐	☐				City	$150,000	Local	Acquire Land
Mary Lou Street Public Works Yard. (CIP-F3) - Expansion	☐	☐				City	$150,000	Loan/Bond	Undertake and Complete Expansion
Pedestrian Bridge Over Suwanee Creek. (CIP-R4) - Town Center Area to Suwanee Creek Greenway – (Phase I - Design)	☐					City, Private Design Consultant	$50,000	2005 SPLOST	Undertake and Complete Design;
Pedestrian Bridge Over Suwanee Creek. (CIP-R4) - Town Center Area to Suwanee Creek Greenway – (Phase II - Construction)	☐	☐				City; Private Construction Contractor	$547,500 ($280,000 SPLOST; $267,500 Bond)	2005 SPLOST; Open Space Bond	Undertake and Complete Construction

2006-2010 Short Term Work Program

Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2006	2007	2008	2009	2010				
Traffic Calming Design. (CIP-T2) -Design/ Engineer Various Sidewalk/ Traffic Calming Projects Around Old Town (Traffic Calming: Eva Kennedy Rd., Martin Farm Rd.	☐					City; Private Consultant	$40,000	2005 SPLOST	Obtain Designs
Construct Various Traffic Calming Projects Around Town:									
Safety Improvements to Eva Kennedy Road I (CIP-T2X). Traffic Calming, Improve Sidewalks, Road Improvements		☐	☐			City	$186,000	2005 SPLOST	Construct Project
Martin Farm Road Traffic Calming (CIP-T2X)		☐	☐			City	$27,500	2005 SPLOST	Construct Project
Pave Jackson Street	☐	☐	☐			City, Private Development	$495,787 (not city funded)	Private Development, Other	Construct Project
Old Town Gateways. (CIP-CD4) Main Street, Eva Kennedy Road		☐	☐	☐		City	$25,000	Local	Construct Project
Lansfaire Stormdrainage Project. (CIP-WS1)	☐	☐				City	$25,000	2005 SPLOST	Construct Project
Sharon Industrial Way Stormdrainage Project. (CIP-WS2)	☐					City	$25,000	2005 SPLOST	Construct Project
Cherokee Trail Stormdrainage Project. (CIP-WS3)		☐				City	$10,000	2005 SPLOST	Construct Project
Settles Bridge Road Stormdrainage Project. (CIP-WS4)		☐				City	$45,000	2005 SPLOST	Construct Project
White Street/White Lane Stormdrainage Project. (CIP-WS5)			☐			City	$75,000	2005 SPLOST	Construct Project
Sims Lake Property Stormdrainage Project. (CIP-WS7)	☐	☐				City	$50,000 ($13,000 SPLOST, $37,000 Bond)	2005 SPLOST; Open Space Bond	Construct Project
Mill Creek Run/Burnette Road Stormdrainage Project. (CIP-WS8)			☐			City	$10,000	2005 SPLOST	Construct Project
Martin Farm Subdivision Stormdrainage Project. (CIP-WS9)		☐				City	$15,000	2005 SPLOST	Construct Project
Pedestrian Improvements at Hwy. 23 & Hwy. 317. (CIP-T8) Signalization and Pedestrian Enhancements		☐	☐	☐		City	$338,000	2005 SPLOST	Construct Project
Suwanee Creek Greenway Rehabilitation. (CIP-R5) Drainage improvements and overall rehabilitation of Trice Trail, including trail access improvements from Smithtown Road		☐	☐	☐		City	$764,000	$550,000 -2005 SPLOST; $214,000 Open Space Bond	Construct Project
Interactive Fountain. (CIP-R6) Design and Construct Fountain at Town Center	☐					City	$631,838	Local & 2005 SPLOST	Construct Project
Town Center Park Enhancements. (CIP-R7) Lighting, Stage Improvements, etc.	☐	☐	☐			City	$115,162	2005 SPLOST	Construct Project

2006-2010 Short Term Work Program

Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2006	2007	2008	2009	2010				
Complete Rewrite of Alternative Transportation Master Plan (CIP-T9)	☐					City, Private Consultant	$50,000	2005 SPLOST	Construct Project
Undertake Pedestrian Connections as Identified by Alternative Transportation Master Plan (CIP-T9)		☐	☐	☐		City	$350,000	2005 SPLOST	Construct Project
Renovate City Hall. (CIP-F4) – Minor Renovations - Improve Police Efficiency	☐					City	$50,000	2005 SPLOST	Construct Project
Renovate City Hall. (CIP-F4) – Major Renovations - Prepare City Hall for use as Police Station				☐		City	$450,000	2005 SPLOST	Construct Project
Suwanee Creek Park Phases 3-5 (CIP-R9) Complete Additional Phases on Suwanee Creek Park					☐	City	$385,407	Open Space Bond	Construct Project
COMMUNITY FACILITIES – Municipal Operations									
Maintain High Levels of City Services	☐	☐	☐	☐	☐	City, Consultants, Contractors; Vendors; Etc.	Varies	Local;Varies	Continue to be Recognized as Regional Leaders
Implement Strategies Identified by Annexation Study	☐	☐	☐	☐	☐	Staff, Council	Staff Time	Local	New Property Annexed Into City
Explore Feasibility of a Residential Franchise System for Solid Waste Sanitation Services	☐					City; Citizen Task Force	Staff Time	Local	Prepare a Report and Consider a Proposal
Implement Commercial Franchise System for Solid Waste Sanitation Services	☐	☐				City;	Staff Time	Local	Have System Up and Running
Continue to Analyze Stormwater Funding Options including Stormwater Utility	☐					City	Staff Time	Local	Determine Appropriateness and Feasibility
Develop Stormwater Master Needs Analysis	☐					City, Private Contractor	TBD	Local	Adopt a Plan
Take over MS4 Permit Activities from Gwinnett County	☐					City, Consultant	TBD	Local	Revise Existing MS4 Permit
Develop and Implement Permanent Protection Policy for Open Space Acquisitions	☐					City	Staff Time	Local	Adopt a Policy
Explore Creation of a Local Historic District in Old Town	☐					DDA	Staff Time	Local	Determine Need
Continue to implement Litter Removal Program	☐	☐	☐	☐	☐	City	$30,000/year	Local	Participate in Program
Investigate ways to create public access to the Chattahoochee River	☐	☐	☐	☐	☐	City	Staff Time	Local	Determine Viability; Provide Access
Create a Mixed-Use Town Center Across from City Hall anchored by a Park/Town Square	☐	☐	☐	☐	☐	City, DDA, Private Sector	N/A	Local, Bond Proceeds, Loans, Other	Creation of an Active Town Center

2006-2010 Short Term Work Program

Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2006	2007	2008	2009	2010				
Hold Joint City Council/DDA/Planning Commission/Zoning Board of Appeals Meetings	☐	☐	☐	☐	☐	City Council, DDA, Planning Commission and Zoning Board of Appeals Members	Staff Time	Local	Hold Annual Meetings
Explore Online Bill Payment Options via Website	☐	☐				City	Unknown	Local	Decide on Bill Payment
Partner with Gwinnett County and Ga. DOT to identify and construct sidewalks and multi-use trails along major arterials	☐	☐	☐	☐	☐	City and County	N/A	Local; Gwinnett County	Construction of new facilities
Work with the Gwinnett Board of Education to encourage construction of schools within our community	☐	☐	☐	☐	☐	City; Board of Education	Staff Time	Local	New schools within Suwanee
Enhance Training and Knowledge of Boards & Commissions	☐	☐	☐	☐	☐	City; Board Members	$2500/year plus Staff Time	Local	Conduct Two Training Sessions Per Year; One for Legal issues and One for Planning Education; Continue Orientation
Continue City's Involvement as Special Events Coordinator	☐	☐	☐	☐	☐	City	Staff Time	Local	Special Events Continue to Meet City's High Expectations
Continue to Explore Opportunities to Expand Water System where Appropriate	☐	☐	☐	☐	☐	City	Varies with Project	Local; Water Fund	Expand When Appropriate
Direct DDA to Investigate Options for Caboose Location	☐					DDA, City	Staff Time	Local	Identify Location
Seek Awards from Local and National Organizations	☐	☐	☐	☐	☐	City	Staff Time	Local	Receive Positive Recognition
COMMUNITY FACILITIES – Public Safety									
Continue to implement and expand community oriented policing programs	☐	☐	☐	☐	☐	City, neighborhood groups	Staff time	Local	Citizen/Community Involvement & Participation
Continue Effective Police Patrol Activity for all City Parks	☐	☐	☐	☐	☐	City	$50,000 per officer/per year	Local	Meet Citizen/Council Needs. Public Safety Maintained.
Purchase Mobile Data Terminals for Police Department **(CIP-PS1)**	☐	☐	☐	☐	☐	City	$164,000	2005 SPLOST	Mobile Data Terminals in every Police Car
Evaluate current police radio communication system and identify new technology for system replacement when obsolete **(CIP-PS1)**	☐	☐				City	Evaluate: Staff Time, Implementation: $390,400 ($554,400 Total)	2005 SPLOST	Maintain Technologically Functional Radio System. Meet up-grade demands required by Gwinnett County.

2006-2010 Short Term Work Program

Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2006	2007	2008	2009	2010				
Continue effective and proactive traffic enforcement efforts/program- (Selective Enforcement Unit)	☐	☐	☐	☐	☐	City	Staff Time	Local	Traffic Arrests; Traffic Programs; Reported Accidents
Police Fleet Replacement	☐	☐	☐	☐	☐	City	2006 - $132,000 2007 - $132,000 2008 - $132,000 2009 - $132,000	Local	Predicting Required Replacement/Control of Maintenance Expenses
Implement Red Light Cameras	☐	☐				City	Staff Time	Local	Construct Cameras
Participate In Leadership Component of Citizens Police Academy	☐	☐	☐	☐	☐	City Staff & City Council	Staff Time	Local	Include a new Session within Citizens Police Academy
Undertake Education Efforts to Reduce Driver Speeding	☐	☐				City	Staff Time	Local	Complaints of Speeding in Residential Areas Reduced
HOUSING									
Identify housing that is not currently connected to sewer for modernization	☐	☐				City; Gwinnett County Dept. Public Utilities	Staff Time	Local	Complete a List
Review of the Zoning Ordinance and amend it to pre-empt problems with rapid growth and uncontrolled development	☐	☐	☐	☐	☐	City	Staff Time	Local	Ongoing, Adopt Amendments as needed
LAND USE									
Carefully monitor non-residential land use allocations	☐	☐	☐	☐	☐	City	Staff Time	Local	Undertake Annual Updates
Continue long and short-term annexation plan to eliminate confusion about city limits and reduce unincorporated pockets and islands	☐	☐	☐	☐	☐	City	Staff Time	Local	Review Yearly
Implement Comprehensive Plan Design Guidelines	☐	☐	☐	☐	☐	City	Staff Time	Local	Rezoned Projects Develop as Expected
Promote better cooperation with Gwinnett County and nearby cities regarding rezoning of properties near the City	☐	☐	☐	☐	☐	City, County, nearby municipalities	Staff Time	Local	Insure compliance with H.B. 489 requirements and provisions
Emphasize Community Aesthetics throughout the City	☐	☐	☐	☐	☐	City	Staff Time	Local	Include in local plans and studies
Promote the development of planned commercial centers rather than strip development	☐	☐	☐	☐	☐	City	Staff Time	Local	Distribute Comprehensive Plan
Implement Various Water-Related Requirements (NPDES, Soil & Erosion Control, N. Ga. Water Planning District)	☐	☐	☐	☐	☐	City	Unknown, Increased Staff Resources	Local	Maintain Up to Date Regulations

2006-2010 Short Term Work Program

Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2006	2007	2008	2009	2010				
Evaluate Neighborhood Impacts due to Smithtown Road Extension				☐		City	Staff Time	Local	Develop Plan Prior to Road Opening
TRANSPORTATION									
Coordinate with Gwinnett County on major road initiatives in the City	☐	☐	☐	☐	☐	City	Staff time	Local	City Has Adequate Road Network
Influence and Promote Construction of McGinnis Ferry Rd. Extension – Participate in Design Process	☐	☐				Gwinnett County; Georgia DOT; City	$25 Million	Gwinnett County; Ga. DOT	Construction of Road
Influence and Promote Construction of Smithtown Road Bridge	☐	☐	☐	☐	☐	City, Gwinnett County, Ga. DOT	Unknown	Gwinnett County; Ga. DOT	Construction of Road and Bridge
Coordinate with Gwinnett County on implementation of the County Transit System serving the City	☐	☐	☐	☐	☐	City	Staff Time	Local	Transit Line(s) Extends in Appropriate Locations in City
Maintain up-to-date Road Maintenance Plan	☐	☐	☐	☐	☐	City; Gwinnett County	Staff Time	Local; Gwinnett County; Ga. DOT	Local Roads are Maintained on Annual Basis
Promote Commuter Rail Station in Suwanee	☐	☐	☐	☐	☐	City; Georgia Passenger Rail Authority	N/A	Local; State of Georgia	Inclusion in State Work Plan
PLAN UPDATING									
Conduct Annual Review of Comprehensive Plan	☐	☐	☐	☐	☐	City	Staff Time	Local	Undertake Yearly Update
Update STWP Annually	☐	☐	☐	☐	☐	City	Staff Time	Local	Undertake Yearly Update
Prepare and adopt amendments to the Plan as appropriate and timely	☐	☐	☐	☐	☐	City	Staff Time	Local	Undertake Yearly Update
Complete Plan Update following DCA Requirements	☐	☐	☐			City, Consultant	Staff Time plus consultant fees	Local	Approval of Plan; Qualified Local Government Status
Conduct an Analysis of Mixed-Use Projects and Affordable Housing in Suwanee	☐					City, Consultant	Staff Time, plus consultant fees TBD	Local	Develop a Report

2006-2010 Short Term Work Program

FUTURE PROJECTS	Estimated Cost	Project Description
Streetscape Old Town (CIP-CD3) - Main Street, Russell Street. Russell Street Gateway	$570,000	Streetscape Project including trees, lights, paving, crosswalks, etc. along Main Street, Russell Street and gateways for said streets
Realign Main Street (Acquire "Metal Products Facility")	$2,250,00	Extend Main Street southward through Metal Products
Improve Martin Farm Road	$370,000	Widen and/or eliminate vertical alignment problems on Martin Farm Road
Improve White Street (Russell St. to White Ln)	$370,000	Pave and Improve White Street (Russell St. to White Ln)
Improve White Ln. (White St. to Buford Hwy)	$406,800	Pave and Improve White Ln. (White St. to Buford Hwy)
Extend sewer to residents in Old Town	$500,000	Extend sewer to residents in Old Town

city of suwanee
373 hwy 23
suwanee, georgia 30024

www.suwanee.com

fiscal year 2007

annual budget

