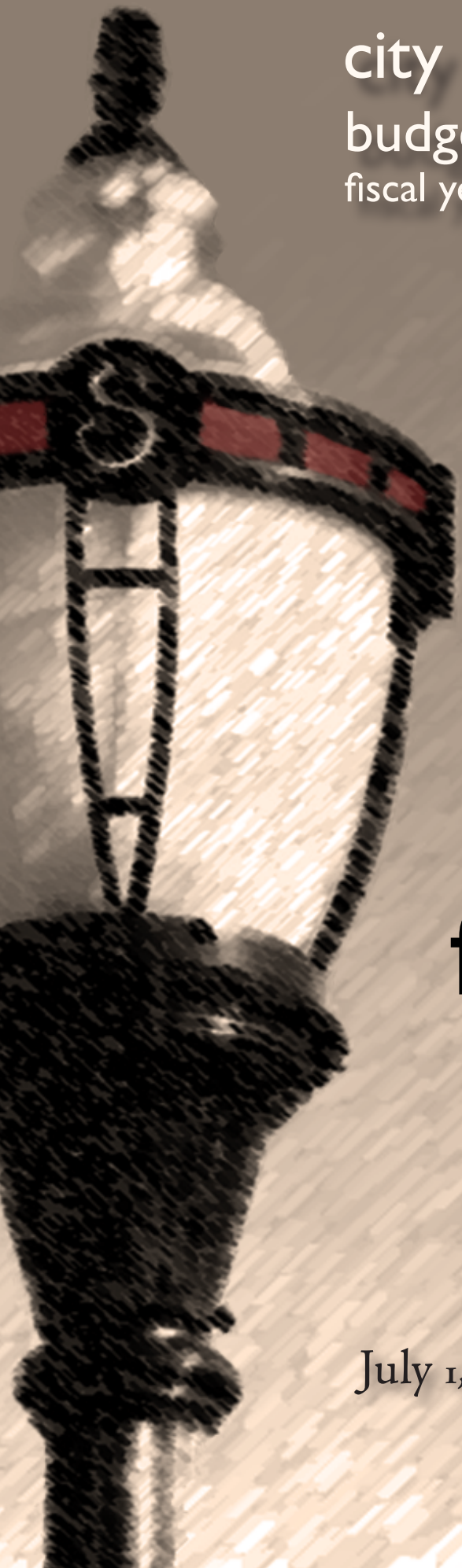


city of **suwanee, georgia**

budget document

fiscal year 2008

annual budget

fiscal year 2008

July 1, 2007 – June 30, 2008

city of **suwanee, georgia** annual budget

for the fiscal year
July 1, 2007 - June 30, 2008

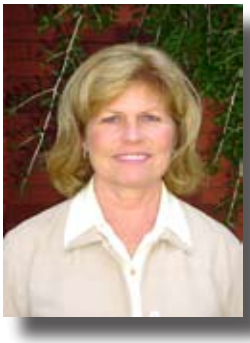
city council


Nick Masino
Mayor


Jimmy Burnette
Mayor Pro-Tem


Jace Brooks


Dan Foster


Jeannine Rispin

interim city manager

Kristi McCarley

budget development team

Amie Sakmar	Financial Services Director
Tracy Hilliard	Administrative Assistant

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GFOA Budget Award



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

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City of Suwanee

Georgia

For the Fiscal Year Beginning

July 1, 2006

President

Executive Director

executive summary

fiscal year 2007-2008

This section provides an overview of the budget and the city's financing. Included are the budget message; an outline of budget policies and procedures; organizational charts; budget comparison by fund; governmental and proprietary fund types combining statement; governmental fund types combining statement; the budget resolution and authorized positions resolution.

To:	Mayor Masino & City Councilmembers
From:	Kristi McCarley, Interim City Manager
CC:	Marty Allen, Mike Jones, James Miller, Elvira Rogers, and Amie Sakmar
Date:	May 22, 2007
Re:	City Manager's Budget Message for FY 2007-2008

Attached please find a copy of the Proposed Fiscal Year 2007-2008 Budget Document. The major highlights for the upcoming year are listed below:

highlights

a) **No proposed increases in any of the City's tax rates;**
b) **The millage rate remains the same as last year: 5.77. The millage rate has either remained the same or been reduced for each of the past five years;**
c) **Substantial revenue growth ($783,000) is projected due to a growing tax digest, continued economic boom in residential and commercial building permits, and the growth of new business in Suwanee;**
d) **The positive financial impact of the Gwinnett County SPLOST program has provided funds for many of the major capital projects and has reduced the pressure on the City's annual general fund budget. The current SPLOST program will continue for the next two years;**
e) **The annual bond payment of $1.67 million for the open space initiative and the new City Hall project, is one of the City's largest expenditures;**
f) **Major expenditure areas that will enable the City to provide better water and storm water services, funding initiatives in the Suwanee Gateway area, supporting the police departments' national accreditation effort and allocating funds for our major capital improvements.**

The Government Finance Officers Association (GFOA) establishes guidelines for an effective budget presentation which are designed to assess how well a government's budget serves as a policy document, a financial plan, an operations guide, and a communications device. Last year, new information was included in each function area so the reader could get a quick snapshot of the department's objectives, workload and productivity measures, and a summary of the budget changes for the year. The performance measures were included for the first time in the last budget cycle, giving each department the opportunity to now report on their actual measures and use those to set goals for the coming fiscal year. By doing this, the document becomes useful to the citizens in helping them to understand the purpose and functionality of each department and in turn, city government as a whole. It will also be a valuable internal resource to aid departments in fulfilling their daily activities. It should be noted that the budget document for Fiscal Year 2006-2007 was submitted for the first time last year to GFOA for consideration and was awarded the Distinguished Budget Presentation Award.

Budget Message

executive summary

The overall digest is projected to increase by 11% and show continued steady growth. Approximately 1,164 parcels were added to the tax digest in the past year bringing the total to 9,018. This represents an increase of 3,005 parcels since 2000.

Prior to deducting the various exemptions, this increase represents overall digest growth (at 40% assessment) from $349 million to $790 million in the past six years. The City has added an average of 501 parcels per year to the digest in the last six years. By comparison, the City had 1,498 total parcels on the digest in 1991.

The City's building permit value has continued to maintain a rapid growth pattern in both residential and commercial development. In calendar year 2006, building permits issued represented $56.5 million in value for residential and $229 million in value for commercial. These construction projects are projected to account for approximately $449,000 in new property tax revenue. The Countys' ongoing value updates (reassessments) are expected to net approximately $125,000 in property taxes for the City. These two sources of digest growth are projected to increase City revenues by $574,000.

The **Gwinnett County Special Purpose Local Option Sales Tax (SPLOST) program will provide $1,732,000 in new revenue** over the next 12 months. The City will receive approximately this amount for each of the next 2 years until the cumulative total equals $6.6 million. To date we have received $3.7 million from this program.

The SPLOST fund is a separate fund with "new" revenue. If this were included as part of the City's general fund, the overall budget would total approximately $12,820,790 (an increase of 15.6%). The value of SPLOST to the City and its ability to address important capital needs without placing more demands on the general fund and property taxes is apparent. Several SPLOST funded projects currently underway will make a bold statement for connectivity in this community. The pedestrian underpass project will provide a pedestrian connection from PlayTown Suwanee and the Library in Old Town to Town Center. This project is mostly funded by the Livable Cities Initiative but has some funding from SPLOST. Also underway is the construction of a pedestrian bridge that will connect Town Center Park to the Suwanee Creek Greenway. With striping and signalization improvements to the intersection of Buford Highway and Lawrenceville-Suwanee Road, also funded by SPLOST, pedestrians and cyclists will be able to easily navigate the City from Old Town, to Town Center, and to all points along the Greenway. SPLOST will allow the City to continue to make capital improvements throughout the entire community and improve the overall quality of life.

Bond payment for the City's bold open space initiative and the new City Hall project is one of the largest items in the FY 07-08 budget. $1.67 million will be required this year for annual debt service payments.

The City's open space program has resulted in the opening of four park facilities in the past three years and the acquisition of over 240 acres of land. Currently, Sims Lake Park is being designed for the construction of Phase I of the master plan. The plan was completed and adopted in 2006 and $2.6 million of bond proceeds is set aside to complete this phase of the park. The park is scheduled to be opened in 2008.

In 2002, the City approved an urban redevelopment plan, entitled "Old Town Suwanee Urban Redevelopment Plan", to redevelop the area of the City known as "Old Town Suwanee" as the focal point of the City's center. The Urban Redevelopment Plan anticipated that the City would purchase certain tracts of land in the Old Town Suwanee area and construct a new city park and city hall surrounded by mixed use development including commercial/retail space, office/professional uses, and residential units. All of these uses were designed to be functionally integrated, with the new City Hall as the centerpiece. In December 2006 the Urban Redevelopment Authority issued $6.6 million in revenue bonds for this project. The funding plan for the new City Hall includes the bond proceeds, general funds contributed by the City, and investment earnings.

Major expenditures in this budget will allow the City to undertake **worthwhile projects in four major areas**.

The City will focus on both water and storm water projects in the coming year. A study on the water system will be conducted to identify the needs of the system in the coming years. The storm water permitting process will be done completely independent of Gwinnett County for the first time. The Suwanee Gateway area continues to be a major focus and money has been designated to move forward with a Tax Allocation District, complete the branding campaign for that area, and invest in landscaping at the I-85 interchange. The Police Department will start work on attaining national accreditation. This is an intensive process to improve operations and become a more professional organization. Lastly, capital projects continue to be a significant part of the budget. Many funding sources are allocated to complete the new City Hall, purchase land for a Public Works yard expansion, complete phase 1 of Sims Lake Park, and improve pedestrian access and connectivity throughout the City.

revenue highlights

The overall millage rate is proposed to remain the same as last year at 5.77 mills. If this budget is adopted as proposed, the City will have held the line or decreased the millage rate in each of the past five years.

The City's tax digest continues to be very healthy and strong. Growth in Suwanee is evident by the overall increases experienced each year to the tax digest. In the FY 07-08 budget, one mill is projected to generate $824,000 in property tax revenue. This is an increase of $173,000 per mill from the previous year's estimate.

The digest is projected to increase by 11% based upon trend observation in the construction market over the past 18 months and the associated changes that will occur as a result of continued construction activity. Development is projected to account for approximately $449,104 of the City's new property tax revenue. The County's ongoing value updates (reassessments) are expected to net approximately $125,000 in property taxes for the City. These two sources of digest growth are projected to increase City revenues by $574,104.

Approximately 65.5% of this year's millage will be used for operations, 24.4% will go to repay the open space bonds, and 10.1% will be used to pay for the URA bonds that are being used for a new City Hall facility projected to open in December 2008.

At the end of last year, the City proceeded to secure bonds for design and construction of the new City Hall building. Due to changes made by the legislature in the redevelopment law, a short window of opportunity was open for the URA to pass a bond issue to borrow money for a City Hall facility within the URA district. Funds had been set aside in a capital project fund prior to the bonds in anticipation of a future annual loan payment. Starting this new fiscal year, approximately 10% of the general fund millage will be earmarked to make the loan payment on the City Hall bond.

At the same time the URA bonds were being issued, the opportunity arose to refinance the open space bonds that were secured in 2002. This process resulted in a 4.20% weighted average interest rate and an estimated savings of $1,019,146 on an aggregate basis and approximately $775,588 on a net present value over the life of the bonds.

This proposed budget requires no usage of budgeted fund balance. In previous years, fund balance has been used as a revenue source ranging from $90,000 to $1,000,000 for one time capital project contributions. However, in the past nine years, we have not used any budgeted fund balance. While use of this revenue source is acceptable and sound, avoidance of its use will strengthen our financial health, control operational growth to current funding resources, and may provide opportunities to accumulate additional resources in fund balance, if revenue projections are conservative.

Budget Message

The City's general fund balance of $4.3 million provides four and a half months of operating expenditure coverage. GFOA guidelines recommend a range of 3 to 6 months of operating expense in this category. Due to sound financial planning and controlled quality growth, the City has been able to provide the appropriate reserves for continued financial stability.

The Georgia Taxpayer's Bill of Rights (SB 177) requires that the City report increased tax revenue that will be received as a result of increased property values. If property tax revenue increases due to reassessments, SB 177 requires that cities rollback taxes or hold public hearings and publish press releases to notify interested persons that taxes have been increased. The proposed millage rate of 5.77 will likely require the City to acknowledge an increase in property tax revenue due to reassessments.

Due to the digest increases mentioned above, property tax revenue is expected to increase 12.75%, or $572,845, with the millage rate remaining the same at 5.77 mills. The growing number of homes and commercial establishments allow us to project an increase slightly higher than last year's increase of 11.6% in this category.

Franchise fee payments from electric, natural gas, cable television, and telephone providers are expected to show an increase as a result of the overall growth in the area that includes both new homes and new businesses. Electric franchise fees show the largest projected increase, $95,000, or 17.27% over last year's budget amount. Gas, cable television, and telephone show modest increases that total about $15,000.

The City also expects an increase in collections from business taxes. This category is expected to increase by $192,500 over last year's estimate. The majority of this increase is due to new commercial development projects completed during the past two years. Growth in commercial construction leads to growth in new businesses.

Due to the unusually large increases experienced in FY 05-06 and FY 06-07 in building permits, the fees collected in FY 07-08 will be projected lower than the previous year's estimates. A conservative estimate of $500,000 is projected for this category. This represents a decrease of $250,000 over last year's adopted budget amount and a decrease of approximately $311,729 from the current year's collections in this area. Based on our current economic trends, building permits will continue in a growth phase ranging from $350,000 to $500,000 over the next five years.

Residential developments such as Suwanee Station, Highland Station, Three Bridges, and commercial developments such as Point Satellite, Suwanee Station, Brogden Road Project, Three Bridges, and Highland Station will continue to develop during FY 07-08. We anticipate that this type and rate of growth will continue in the next five years. However, we expect a change from new development to infill development in the six to ten year time period. For the first time, the City has completed a 10- year financial projection, both for revenues and expenditures. This helps with long range planning and will serve as another useful tool as we set the vision for the future.

Alcoholic beverage excise taxes are expected to slow down compared with increases in previous years. The last couple of years, numerous new establishments have opened. Fewer new establishments are projected to open this year. Some increase is expected, around $40,000 more than last year's budget. The mixed drink tax is projected to increase by $10,000.

The hotel/motel taxes continue to show a steady increase since 2004. The outlook for the Suwanee hotels has improved; encouraging progress is being made by the Suwanee Sports Academy to produce events that generate room nights and the City's Suwanee Gateway Initiative is moving forward with its goals of revitalization of the entire hotel district. With new initiatives like the Gateway Branding Campaign, the Tax Allocation District, and the development of the Opus Project, this area has great potential for renewal which will have a positive impact on the hotels.

The newest and most unique revenue category is the red light camera enforcement program. This program has been running for a complete year, so revenue projections are more stable. It is anticipated that approximately $301,480 in revenue will be generated by these traffic violations. This category will continue to be monitored carefully since it is still a new function area for the City.

A couple of other revenue categories are showing moderate increases due to the general population growth in our area. Insurance premiums collected by the State of Georgia on the City's behalf are estimated to grow by $14,000, or 3.0%. Motor vehicle taxes should increase by $15,000, or 6.25%.

expenditure highlights

Suwanee is a vibrant and growing community with changing and expanding needs that build a demand for increased and enhanced services. Expenditures in FY 07-08 are projected to decrease by 2.6% to $11,088,790 over the amended FY 06-07 budget. This decrease from the prior period is due to a one time transfer of $1 million for the Public Works Yard Expansion and new City Hall project. In the proposed FY 07-08 budget, six major areas of emphasis emerged and were given priority in allocation decisions.

The current **water system** is growing with the addition of the Stonecypher Subdivision. Several issues emerged recently that warrant a comprehensive study of the water system. This will provide a full analysis of the current system and a plan for capital improvements in the coming years. **Stormwater** is also a major focus for this year. The City has to complete the full MS4 Permit this year as an individual entity rather than with Gwinnett County, as in the past. A consultant will have to be hired to assist with this process and $61,000 has been budgeted to complete all the requirements for this year.

Moving forward with a Tax Allocation District (TAD) is a key priority for improving the **Suwanee Gateway.** Legislation has been passed to allow the City to hold a referendum on this topic in November. $50,000 has been included in the budget for all the planning that goes into creating a TAD, including a redevelopment plan. A branding campaign is also underway for the Suwanee Gateway. This effort was started in the previous fiscal year and will continue into fiscal year 2008, with $24,000 budgeted to complete the campaign. Funding for landscaping of the four corners of the I-85 interchange has been provided by SPLOST. It is anticipated that this landscaping will be installed in the coming fiscal year. Once this landscaping is in place, the City will need to maintain this area. $70,000 has been budgeted for landscaping maintenance.

In an effort to support and improve the health of employees, the City is starting a **Wellness Program**. A committee of employees will research options and create the specifics of the program for implementation. Some aspect of the program will involve measures to track improved health in the employee population. By tracking data over time, the City has an opportunity to reduce health care costs and worker's compensation claims. Other positive side affects include improved morale and fewer number of sick days used. $45,000 has been budgeted to go into a Wellness Bank for implementation of the various activities within the program.

As the City continues to grow, additional funds are necessary to meet staffing needs. Two new positions are included within the Police Department: a Detective and an Accreditation Manager. The Finance Department will include a new Administrative Assistant position and the reclassification of a part-time Administrative Assistant position to a part-time Communication Specialist position. Three new positions are included in the Public Works and Inspections Department: two Equipment Operators and an Assistant to the Public Works Director. Changes to the Planning and Economic Development Department include: a new part-time Administrative Assistant position for the Economic and Community Development Division and the reclassification of the Economic and Community Development Manager to an Economic Development Division Director. The total cost of these changes is $390,361.

Budget Message

Developing Suwanee's future will continue to be a major focus in the new budget year. The Comprehensive Planning process will be in full swing. $50,000 has been set aside for this plan. A Task Force and Working Group are being established to encourage public participation in this important planning effort.

The Police Department will start the process in the coming year to become **Nationally Accredited**. The Department has been state accredited for seven years. The aforementioned position of Accreditation Manager is included in the budget to lead the department through the process of becoming nationally accredited. It will require coordination both within the Police Department and with other departments in the City. Professionalism is a core value of the Police Department and this effort will take them to the next level.

There are always many important budget requests that do not get funded due to lack of available resources. The most noteworthy high profile items that were cut included: a Selective Enforcement Unit Officer and a Dispatcher for the Police Department, expansion of the City Hall parking lot, an inmate work crew from Gwinnett County Corrections, and a utility vehicle for Public Works.

special revenue funds

These are established to account for specific revenue sources that are restricted to expenditures for specified purposes. These include Suwanee Day, Cemetery, Confiscated Assets (Police), and Hotel/Motel Tax. There are no new major concerns or issues with these funds for FY 07-08. The encouraging outlook of the hotel/motel tax fund is discussed briefly in the previous section.

Staff has proposed a balanced budget for ongoing hotel/motel expenditures such as advertising, communications, police patrol, and other related programs. Budgeted expenditures are very similar to last year's estimates. This area will get more attention as the Suwanee Gateway Initiative gets rolling in the coming year.

enterprise fund

In July 2003, the City received low cost financing from the Georgia Environmental Facilities Authority to make major system improvements and enlarge the City's water system. This funding allowed the City to replace old infrastructure, address several existing problems, and provide the capacity for an additional 120 customers from the new Stonecypher Subdivision. Results of this initiative include improved water pressure, improved fire flows, increased storage capacity, and overall improved reliability. This project was completed in 2005 and loan payments began in FY06-07.

The FY 07-08 budget maintains the current rate structure with no increases to the water rate. Because the loan obligation became effective before the entire Stonecyper customer base was added, the water system is being provided a subsidy of $36,400 from the general fund to make the loan payments. Once most of the additional 120 new customers have been added, the water system should once again become self-supporting and not need any funding support from the general fund.

An additional $34,200 has also been transferred from the general fund for the installation of a new water supply well beside the existing one on Stonecypher Road. Since the system improvements, completed in 2005, it has been found that the current well will not provide adequate flow and pressure as Stonecypher continues to build out. A study has been funded to complete a full analysis of the overall system and identify capital needs for future years.

agency fund

The City maintains one agency fund, the municipal court fund. The municipal court fund accounts for the collection of various fines and forfeitures which are disbursed to other agencies. The net funds received are transferred to the general fund.

Municipal Court brings approximately $159,650 per month. $104,500 of this is deposited as transfer to the general fund. $55,150 per month is paid out to the various trust funds. The City's Indigent defense trust fund costs for FY 06-07 were approximately $88,000. Based on staff analysis of recent trends in this area, both revenue and expenditures are estimated to decrease by 11% from prior year projections. Prior year projections included additional revenues being received from expansion of the red light program. After reviewing the current program for one year, the City decided not to expand this program.

downtown development authority

The mission of the City of Suwanee Downtown Development Authority (DDA) is to revitalize, create, historically preserve, and maintain the historic center of Suwanee so that it is a symbol of community pride, making it the heart of the City, and a visible example of why Suwanee is a great place to live, work, play, invest, and do business. Daily administrative operations of the DDA have been moved to the general fund, function 7510 Downtown Suwanee. The City is not providing any additional funding to the DDA for FY 07-08. Instead, operational funds will be increased by 4% over last year and will be provided by the general fund.

capital project funds

These funds account for resources used for the acquisition or construction of major capital facilities for the City's governmental funds. Presently, there are nine of these funds. The City's Capital Improvement Program (included as a part of this document) will provide information for readers interested in learning more about future projects that will be completed in the next five years.

The SPLOST fund consists of thirteen separate projects at various stages of completion. The projects include: street resurfacing and improvements, traffic calming, storm drainage system improvements, PlayTown Suwanee, pedestrian bridge, pedestrian improvements at Highway 23 and Town Center Park, Suwanee Creek Greenway – Trice Section, Town Center Park enhancements, police communications, alternative transportation, I-85 streetscape, Police Department expansion, and Suwanee Creek Park soft surface trails. Two additional projects receive a portion of their financing from SPLOST, the Town Center Fountain and the Pedestrian Underpass, but they are set up as separate capital project funds.

The other Capital Project Funds that do not involve SPLOST Funds include the following: Paved Streets, Storm Drainage, URA Town Center, Open/Green Space (15 separate projects), Public Works Yard Expansion and Town Center Facility Improvements.

The City has a large number of capital projects to manage and oversee. To assist with the workload volume, the City uses a program management firm, Heery International, to advance these projects and provide professional services to keep them moving along.

conclusion

The City of Suwanee is unique both as a government organization and a community. At the end of each year, the department heads take 2 days to meet together, evaluate where the City has been and strategize on where the City should go. This is in preparation of the City Council Retreat that takes place early in the calendar year. To have a City Council that is willing to take 3 days of their time to sit in a room and talk about every issue facing our community; to try and predict future challenges that we may face and then leave, having collectively set the direction for the next year, is indeed rare. The short-term work program is the result of that planning session and it sets the goals for the year. A copy of this document is included in the supplemental section. As we move into the budget season, these planning efforts have set the foundation to make decisions captured in the budget in terms of priorities and funding. The City does not take an arbitrary approach to providing services, but instead takes the time to plan with citizen involvement, and then implements the strategies identified in the plan. All this in an effort to improve quality of life.

Budget Message

From a financial perspective, the millage rate remains the same as it was last year, budgeted fund balance is not used as a revenue source, building permit revenue continues to rise, promotion of the Suwanee Gateway District and Downtown Suwanee are established as priorities, employees will see the creation of a wellness program to support and improve overall health, and many capital projects are funded for completion; all resulting in a better community.

The City will be able to maintain existing service levels, make progress on major efforts to improve service delivery, and improve and beautify our facilities for safe and enjoyable use by our citizens. The City Council sets the progressive vision and with staff works as a team to be regional leaders and exceed expectations in all the City's endeavors. We will build upon our track record of success and almost three dozen awards over the past several years to continue producing excellent results.

The City staff will continue to work very hard to carry out the wishes of the Mayor, City Council, citizens, and stakeholders in Suwanee. This is a time of change within our organization but the hard-working staff continues to push forward so that we remain successful. Our staff deserves the credit and praise that go along with our noteworthy accomplishments and continued success. I would personally like to thank each staff person for his or her contributions over the past year.

I would like to thank each person within the departments that spends the time and energy on formulating their budget request each year. This serves as the starting point of putting the budget together, so their effort is greatly appreciated. Amie Sakmar, Financial Services Director, leads us through the budget process each year and takes tremendous pride in producing an outstanding and meaningful budget document. Tracy Hilliard, Administrative Assistant, has played a key role in the layout and creation of the actual budget document. Both of these staff members typify the dedication and commitment to excellence that is a hallmark of Suwanee's staff team. I thank you both.

Mayor Masino and each of our four Councilmembers deserve recognition and credit for setting the tone and providing leadership to keep the City moving in the right direction. This commitment to community service and desire to improve your community helps motivate City staff to continue striving for excellence. Thanks for your thoughtful input and guidance on the direction of the City as outlined in both the short-term work program and this document.

Please contact me if you have any questions or comments about this document.

Respectfully submitted,



Kristi L. McCarley
Interim City Manager

Budget Guide

This budget document contains a wide variety of information about the services the City of Suwanee provides to the community. The purpose of this guide is to explain how the budget document is organized and to help the reader find the information that they may be looking for.

How is this document organized?
The City's budget is organized on the basis of funds. Each fund is considered a separate budgetary and accounting entity. Resources are allocated to, and accounted for, in individual funds based upon the purposes of the specified activities.

The budget document is divided into eleven main sections separated by tabs: Executive Summary, General Fund, Special Revenue Funds, Capital Project Funds, Debt Service Fund, Enterprise Fund, Agency Fund, Capital Improvement Program, Line Item Detail, and Supplemental Information. The content of each section is summarized below.

Executive Summary: This section relates to the entire City. It includes the transmittal letter, budgetary and financial policies, organizational charts, combined statements, and budget resolutions.

General Fund: The general fund is the primary operating fund that provides for basic government services, such as police protection, recreation and parks, planning and zoning, building inspections, code enforcement, economic and community development, special events, municipal court services, and road, sidewalk, and infrastructure maintenance. Each service area is organized by function categories. The beginning of each category is divided by a title page for easy reference.

Special Revenue Funds: Special revenue funds represent revenues that are legally restricted for specific purposes. The City maintains the following special revenue funds:

- Suwanee Day
- Cemetery
- Confiscated Assets
- Hotel/Motel Tax

A statement of service for each fund has been provided to help the reader understand the function of each special revenue fund.

Capital Project Funds: Capital project funds account for financial resources used for the acquisition or construction of major capital facilities for the City's governmental fund types.

All of the capital project budgets are presented on a project basis and are not broken out by fiscal period, since most of the projects are expected to expand more than one fiscal period. The City maintains the following capital project funds:

- SPLOST
- Paved Streets
- Storm Drainage
- URA Town Center
- Open/Green Space
- Town Center Fountain
- Public Works Yard Expansion
- Pedestrian Underpass
- Town Center Facility Improvements

A statement of service for each fund has been provided to help the reader understand the function of each capital project fund.

Budget Guide

Debt Service Fund: The debt service fund accounts for the accumulation of resources for, and the payment of, the refunded 2002 general obligation bonds for open green space and the 2006 Urban Redevelopment Authority revenue bonds for the construction of the New City Hall.

Enterprise Fund: The City maintains one enterprise fund, the water fund. This fund's activities include all aspects of establishing, operating and maintaining equipment, and other work related to the water system. Costs are recovered through charges to water customers. Expenses have been summarized by functional categories: administration, supply, distribution, and debt service.

Agency Fund: The City maintains one agency fund, the municipal court fund. The municipal court fund accounts for the collection of various fines and forfeitures which are disbursed to other agencies. The net funds received are transferred to the general fund.

Capital Improvement Program: The Capital Improvement Program is a plan for capital expenditures to be incurred each year over a five year period. It provides the City Council and staff with a process of identifying and prioritizing capital projects.

Line Item Detail: This section serves as a reference for City of Suwanee department heads. It contains the general fund line item detail of revenues and expenditures.

Supplemental Information: The section includes economic and demographic information, short term work program, Council vision, staff mission statement, and departmental goals.

Definitions

The budget document contains specialized and technical terminology that is unique to public finance and budgeting. The following definitions are provided to assist the reader in understanding these terms.

Account Number: A line item code defining an appropriation.

Accounting System: The total structure of records and procedures which record, classify, summarize and report information on the financial position and results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

Accrual Accounting: The method of accounting under which revenues are recorded in the accounting period in which they are earned and expenses are recognized in the period in which they are incurred.

Ad Valorem Tax: Commonly referred to as property taxes. These charges are levied on all real and certain personal property according to the property's assessed valuation and the tax rate.

Adopted Budget: Term used to describe revenues and expenditures for the upcoming year beginning July 1st as adopted by City Council.

Advanced Refunding: A transaction in which new debt is issued to provide monies to pay interest on old, outstanding debt as it becomes due; and to pay the principal on the old debt either as it matures or at an earlier call date.

Appraised Value: The market value of real and personal property located in the City as of January 1st each year, determined by Gwinnett County Tax Commissioner Office.

Appropriation: A specific amount of money authorized by City Council for the purpose of providing or acquiring goods and services.

Appropriation Resolution: The formal statement approved by the City Council which shows budgeted revenues and expenditures for the approaching fiscal year.

Assessed Property Value: The value set upon real estate or other property by the Gwinnett County Assessor and the State as a basis for levying taxes. The assessed value in the state of Georgia is 40 percent of the fair market value.

Assets: Property owned by a governmental unit which has monetary value.

Audit: The examination of documents, records, reports, systems of internal control, accounting and financial procedures.

Authorized Position Resolution: The formal statement approved by the City Council that outlines the approved positions for the approaching fiscal year.

Balance Sheet: A financial statement that discloses the assets, liabilities, reserves and balances of a fund as of a specific date.

Balanced Budget: A budget in which planned funds available equal planned expenditures.

Budget Guide

Bond: A certificate of debt issued by an entity guaranteeing payment of the original investment plus interest by a specified future date.

Bond Proceeds: The money paid to the issuer by the purchaser or underwriter of a new issue of municipal securities. These moneys are used to finance the project or purpose for which the securities were issued, and to pay certain costs of issuance as may be provided in the bond contract.

Bonded Indebtedness: That portion of indebtedness represented by outstanding bonds.

Budget: A financial plan for a specified period of time that matches all planned revenues and expenditures to planned services.

Budget Authority: Under certain circumstances, the City Council may adjust the budgeted appropriations for reasons unforeseen at the time of the adoption of the original budget. Such amendments are made by Council. The City Manager may make transfers of appropriations within a function.

Budget Calendar: The schedule of key dates or milestones, which the City departments follow in the preparation, adoption and administration of the budget.

Budget Document: The official publication that outlines the financial plan as supported by City Council.

Budget Message: A general discussion of the proposed budget as presented by the City Manager to City Council.

Business License Tax: This is a general tax of business for the privilege of conducting business within the city limits. Rates are set at each city's discretion but may not be discriminatory or confiscatory.

Capital Improvement Program: A five year planning guide for capital projects with estimated costs of at least $10,000 in any one of the fiscal years affected.

Capital Outlay: Expenditures which result in the acquisition of a fixed asset, such as equipment, vehicles, building improvements or major repairs.

Capital Project Budget: A financial plan for construction of physical assets such as buildings, streets, and recreation facilities. The time period usually expands more than one fiscal year.

Chart of Accounts: The classification system used by the City to organize the accounting for various funds.

City Council: The Mayor and six Council members collectively acting as the legislative and policymaking body of the City.

Comprehensive Annual Financial Report (CAFR): This report is published to provide the Council, representatives of financial institutions, our citizens and other interested persons, detailed information concerning the financial condition of the City government.

Contractual Services: The cost related to services performed for the City by individuals, businesses or utilities.

Debt: An obligation resulting from the borrowing of money or from the purchase of goods and services.

Debt Limit: The maximum amount of gross or net debt which is permitted by law.

Debt Service: Interest and principal payments associated with the issuance of bonds.

Debt Service Fund: A fund established to finance and account for the payment of interest and principal on all general obligation bonds, special assessments and revenue debt issued or serviced by another governmental entity.

Deficit: An excess of expenditures or expense over revenues and resources.

Delinquent Taxes: Taxes that remain unpaid on and after December 20th which a penalty for non-payment is attached.

Depreciation: The decrease in value of physical assets due to use and the passage of time.

Effectiveness: The degree to which a program or procedure is successful at achieving its goals and objectives.

Efficiency: The degree to which a program or procedure is successful at achieving its goals and objectives with the least use of resources.

Encumbrance: An amount of money committed for the payment of goods and services not yet received or paid for.

Ending Fund Balance: The excess of the fund's assets and estimated revenues for the period over its liabilities, reserves and appropriations for the period.

Enterprise Fund: A self-supporting fund designed to account for activities supported by user charges.

Equipment: Tangible property of a permanent nature which is useful in carrying on operations, such as machinery, tools, and furniture.

Estimated Revenue: The amount of projected revenue to be collected during a fiscal year.

Excise Tax: A levy on a specific type of transaction at a rate specific to that transaction. Also known as a selective sales tax.

Expenditures: Costs of goods received or services rendered.

Fiduciary Fund: A fund used to report and record assets held in trust or as in an agency capacity for others.

Financial Policies: Financial policies are used to enable the City to achieve a sound financial position. They are in writing and are periodically updated and endorsed.

Fiscal Year: Any period of 12 consecutive months designated as the budget year. The City's fiscal year begins on July 1st and ends on June 30th.

Fixed Assets: Assets of long-term character, which are intended to continue to be held or used, such as building, machinery and equipment.

Budget Guide

Franchise Fees: Fees paid to a municipality from a franchisee for the use of city streets and right-of-ways. Businesses required to pay franchise fees include utilities such as gas, electricity, cable television, and telephone.

Function: A group of related activities aimed at accomplishing a major service or regulatory program.

Fund: A set of interrelated accounts to record revenues and expenditures associated with a specific purpose.

Fund Balance: The difference between a fund's assets and its liabilities. Portions of the fund balance may be reserved for various purposes.

Fund Group: A group of funds which are similar in purpose and character.

General Fund: A fund used to account for all transactions of a governmental unit which are not accounted for in another fund.

General Obligation Bonds: Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from the general fund. These bonds are backed by the full faith and credit of the issuing government.

Goal: A statement of broad direction, purpose or intent based on the needs of the community.

Government Accounting Standards Board (GASB): A standard-setting body, associated with the Financial Accounting Foundation, which prescribes standard accounting practices for governmental units.

Governmental Fund: A fund used to account for mainly tax-supported activities.

Grant: A contribution by a government or other organization to support a particular project.

Infrastructure: Facilities on which the continuance and growth of a community depend, such as streets and roads, sewers, public buildings, and parks.

Interest Rate: The annual yield earned on an investment, expressed as a percentage.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenue: Revenue received from another governmental entity for a specified purpose.

Investments: Securities and real estate held for the production of income in the form of interest, dividends, or lease payments.

Lease Purchase: Method of financing used for the acquisition of improvements. Title to the property transfers to the City at the expiration of the lease terms.

Legally Adopted Budget: The total of the budget of each City fund including budgeted transactions between funds.

Levy: The total amount of taxes, special assessment or service charges imposed by a governmental unit.

Liabilities: Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

Licenses and Permits: Revenues in this category are charges designed to reimburse the City for costs of regulating the activities being licensed.

Line Item Budget: A budget that lists each expenditure category separately along with the dollar amount budgeted for each specified category.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

Maintenance: The upkeep of physical properties in condition for use or occupancy.

Millage Rate: The ad valorem property tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.

Modified Accrual Accounting: The basis of accounting under which expenditures are recorded as soon as they result in liabilities for benefits received and revenue is recorded when received. The extent of modification varies in practice, depending upon the accountant's judgment.

Net Assets: The difference between the City's total assets and total liabilities. Measuring net assets is one way to gauge the City's financial condition.

Net Bonded Debt: Gross bonded debt less any cash or other assets available and earmarked for its retirement.

Net Budget: The legally adopted budget less all interfund transactions. Interfund transactions representing transfers and interfund reimbursements are subtracted from the legally adopted budget amount to prevent being double counted from the perspective of the entire budget.

Object: As used in expenditure classification, this term applies to item purchased or the service obtained, such as personal services, purchased property services, other purchased services, supplies and capital outlay.

Objective: Serving as a goal; being the object of a course of action.

Ordinance: A formal legislative enactment by the governing board of a municipality.

Overlapping Debt: The proportionate share that residents, within the reporting government, must bear of the debts of other local governments located wholly or in part within the geographic boundaries of the reporting government.

Paying (Fiscal) Agent Fees: Fees paid to the financial institution that receives and disburses bond payments made on the City's debt obligations.

Performance Measures: Specific quantitative measures of work performed within a department.

Budget Guide

Personal Property: Mobile property not attached permanently to real estate, including tangible property (such as furniture, equipment, inventory, and vehicles) and intangible property (such as stocks, taxable bonds, and cash).

Personal Services: The costs associated with compensating employees for their labor. This includes salaries and fringe benefits.

Policy: A set of guidelines used for making decisions.

Productivity: A measure of the increase of service output of City programs compared to the per unit of resources input invested.

Projected: Estimation of revenues and expenditures based on past trends, current and expected economic conditions, and future financial forecasts.

Property Tax: A tax levied on the assessed value of real, public utility, and personal property.

Proprietary Fund: A fund to account for activities that focus on operating income and cash flows. Such activities are often business like whether internal or external in operations.

Public Hearing: The portions of open meetings held to present evidence and provide information on both sides of an issue.

Purchase Order: A document which authorizes the delivery of specified merchandise or the rendering of specific services.

Real Property: Immobile property; examples are land, natural resources above and below the ground, and fixed improvements to the land.

Refunding: The issuance of new debt whose proceeds are used to repay previously issued debt.

Reserve: An account used to record a portion of the fund balance as legally segregated for a specific use, usually at a future time.

Resolution: A special order of the City Council, which has a lower legal standing than an ordinance.

Revenues: Monies received or anticipated by a local government from both tax and non-tax sources during the fiscal year.

Revenue Appropriation: A designated portion of a fund allocated and appropriated in order to meet potential liabilities during a fiscal year.

Revenue Bond: Bond secured by the revenues of the specific operation being financed.

Service Level: Measurement of services provided by the City to the public.

SPLOST Special Purpose Local Option Sales Tax: Tax levied at the rate of one percent which applies to the same items as the State sales tax, except that the special purpose local option sales tax also applies to sales of motor fuels and groceries. The City's share of voter-approved Gwinnett County SPLOST funds allow the City to proceed with capital improvement projects, without placing additional pressure on operating budgets or tax rates.

Special Revenue Fund: A fund in which the revenues are designated for a specific purpose or activity.

Supplies: Expenditures or expenses for supplies that ordinarily are consumed within a fiscal year and which are not included in inventories.

Tax Rate: The amount of tax stated in terms of a unit of the tax base.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. The term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

Transfers In/Out: Amount transferred from one fund to another to assist in financing the services of the recipient fund.

Undesignated Fund Balance: Funds in excess of current needs and which the City Council has not specifically designated for any other purpose. The City maintains an undesignated general fund balance to help mitigate the effects of such unanticipated situations such as economic downturns, loss of revenues, additional costs imposed by other governmental entities or law suits, errors in financial forecasting, and natural disasters. It is the City's policy to maintain between three and six months of general fund budgeted expenditures in undesignated fund balance.

URA- Urban Redevelopment Agency: The Urban Redevelopment Agency of the City of Suwanee was established as a legally separate entity. The Agency provides a means to issue revenue bonds for development within the City.

User Charges: The payment of a fee for direct receipt of a public service by the party benefiting from the service.

Workloads: A measure of the services provided.

Acronyms

ADVANCE - Avoid Drug Violence and Negative Choices Early

CAD – Computer Aided Dispatch

CAFR – Comprehensive Annual Financial Report

CALEA – Commission on Accreditation for Law Enforcement Agencies

COPS – Community Oriented Policing Services

Data Processing/MIS – Management Information Systems

DDA – Downtown Development Authority

EPD – Environmental Protection Department

FTE – Full Time Equivalent

GCIC – Georgia Crime Information Center

GFOA – Government Finance Officers Association

GWMA – Gwinnett Municipal Association

ICMA – International City/County Management Association

IT - Information Technology

LAN – Local Area Network

LCI - Livable Centers Initiative

MDT – Mobile Data Terminals

MS4 - Municipal Separate Storm Sewer Systems

NOI – Notice Of Intent

NPDES – National Pollutant Discharge Elimination System

PACT – Police and Citizens Together

POST – Peace Officers Standards and Training

PRIDE – Parents Reducing Incidents of Driver Error

SPLOST - Special Purpose Local Option Sales Tax

TAD – Tax Allocation Districts

URA – Urban Redevelopment Authority

Budget Policies and Procedures

The Annual Budget is a fiscal plan which presents the services to be provided to the community and the funds necessary to perform these services. Key steps in this process are described within.

Budget Preparation
The City of Suwanee operates under a fiscal year that begins on July 1st and ends June 30th. The major steps in the process are outlined below with a detailed schedule on page 22.

1. Proposed Budget- A proposed budget shall be prepared by the City Manager with the participation of all the City's Department Directors within the provisions of the City Charter. The City will cover current expenditures with current revenues. The City will avoid budgetary procedures that cover current expenditures at the expense of meeting future years' expenditures, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt.

    a. The budget shall include four basic segments for review and evaluation. These segments are:
        1. Revenues
        2. Personnel costs
        3. Operations and maintenance cost
        4. Capital and other (non-capital) project costs

    b. Departments develop performance and expenditure requests for the next fiscal year.

    c. During the months of March and April, the City Manager reviews all departmental operations and budget requests in order to propose a recommended balanced budget.

    d. At least 30 days prior to the fiscal year commencing July 1st, the City Manager submits to Council a proposed operating budget for all operating funds. The operating budget includes recommended expenditures and the means for financing them.

    e. A series of workshops and public hearings are held before making any final changes to the City Manager's recommended budget.

    f. The annual budget is formally adopted by Council before July 1st.

Expenditure Control
Once the annual budget has been adopted, expenditure control is maintained on the appropriation unit basis (group of accounts) with travel and capital expenditures maintained under full control. Throughout the year, all expenditures and revenues are monitored.

Budget Control
Georgia Law, O.C.G.A. §36-81-3 establishes the legal level of budgetary control at the department level. Within the overall budget limitations, authority is delegated to the City Manager. When acting on the authority delegated by the City Manager to the Financial Services Director, intra-departmental transfers of appropriation and revenue anticipation may be approved as deemed necessary. Under no circumstances, however, may the total budget of any department be increased or decreased without Council approval.

Reporting
Monthly financial reports will be prepared by the Financial Services Director to enable the Department Directors to manage their budgets and to enable the Financial Services Director to monitor and control the budget as authorized by the City Manager. Summary financial and budgetary reports will be presented to the City Council quarterly. Such reports will be in a format appropriate to enable the City Council to understand the overall budget and financial status.

Budget Policies and Procedures

Policy Guidelines
The overall goal of the City's Financial Plan is to establish and maintain effective management of the City's financial resources. The following section outlines the policies used to guide the preparation and management of the City's budget. This section consists of operating budget polices, capital expenditures' policies, revenue policies and financial accounting policies.

The development and preparation of the City's budget are guided by the following policies:

- All funds are required to balance. Anticipated revenue must equal the sum of budgeted expenditures. All funds should be included in the budget process along with work programs, objectives and strategies.
- The Capital Improvement Program requires coordination and planning in conjunction with the various operating fund budgets.
- The General Fund is based on long-range financial plans which include unallocated fund reserves. The goal is to keep the reserve at approximately the level of three to six months of operating expense. This reserve protects the City against catastrophic revenue losses and major emergency expenditures.

Revenue Policies
The City will maintain effective collection systems and implement aggressive enforcement strategies in order to maximize revenues from available sources.

The City will maintain a broad revenue base; that is, a large number of widely diversified revenue sources that will be established and maintained in order to distribute the revenue burden equitably and protect the City from short-term fluctuations in any one revenue source.

The City will implement user fees in all areas where feasible and productive as well as seek to set fees at levels related to the costs of providing the services and to be consistent with what other jurisdictions/organizations are charging. Moreover, user fees will be reviewed annually as part of the budget process and will be adjusted as needed with Council approval in order to recoup costs or match market increases.

The projection of revenues will receive conservative treatment in order that actual revenues at the fund level will consistently equal or exceed budgeted revenues.

Financial Structure
The financial transactions of the City are budgeted and recorded in individual funds. A fund is an independent financial and accounting entity. It is a set of interrelated accounts used to record revenues and expenditures associated with a specific purpose. Funds have a balancing set of accounts and records, cash and other financial resources in conjunction with all related liabilities and residual equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations or restrictions. Funds are classified into three basic types: governmental, proprietary or fiduciary.

Governmental Funds
Governmental funds are used to account for all or most of the government's general activities, including the collection and disbursement of earmarked monies, the acquisition or construction of general fixed assets and the servicing of general long-term debt.

The following types of governmental funds are utilized by the City:

- The General Fund is the principal fund of the City of Suwanee and is used to account for all major activities of the government such as Police, Public Works and Planning.
- Special Revenue Funds are used to account for the proceeds of specific revenue sources legally restricted to expenditures of specific purpose. The Police Confiscation and Hotel/Motel Funds are examples of special revenue funds.
- Capital Project Funds are used to account for financial resources for the acquisition, renovation or construction of major capital facilities and improvements.

Proprietary Funds
Proprietary funds are used to account for activities similar to those found in the private sector. Enterprise funds account for activities that are usually self-sustaining, principally through user charges for services rendered. The City utilizes one proprietary fund, the Water Fund.

Fiduciary Funds
Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments or on behalf of other funds within the government. When these assets are held under the terms of a formal trust agreement either a pension trust fund, a nonexpendable trust fund or an expendable trust fund is used. Agency funds generally are used to account for assets that the government holds on behalf of others as their agent. Traditionally these funds have not been included in the Operating Budget because the receipt of revenue is uncertain. The City maintains one fiduciary fund, the Municipal Court fund.

Accounting Basis
The governmental funds are accounted for on the modified accrual basis of accounting. Under this basis, revenues are recognized when they are susceptible to accrual, when they become measurable and available. Likewise, expenditures are recorded as the liabilities are incurred, if measurable. However, principal and interest on general long-term debt are recorded as fund liabilities when due. Revenues susceptible to accrual are property taxes, licenses, interest revenues and charges for service. Fines are not susceptible to accrual generally since they are not measurable until received in cash. The City considers property taxes as available in the period for which they were levied if they are collected within 60 days after year-end.

The accrual basis of accounting is utilized by proprietary fund types, pension trust funds and non-expendable trust funds. Under this method, revenues are recorded when earned and expenses are recorded at the time the liabilities are incurred. Estimated uncollectible accounts receivable are reserved at year-end.

Budgetary Basis
All budgets are adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). The General, Special Revenue, and Capital Project funds are developed on a modified accrual basis. The Enterprise fund is developed on the accrual basis. All annual appropriations lapse at the fiscal year end. The basis for budgeting is consistent with the basis for accounting with the difference being encumbrances. Encumbrances represent commitments related to unperformed contracts for goods or services. Encumbrance accounting, under which purchase orders, contracts and other commitments for expenditures of resources are recorded to reserve that portion of the applicable appropriation, are utilized in governmental funds. Encumbrances outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures because the commitments will be honored through subsequent years' budget appropriations.

MARCH	• All Operating Departments, following the City Manager's Guidelines, prepare their Budget and Capital Improvement Request. • City Manager evaluates Budget Requests and Capital Improvement Requests. • City Manager prepares Budget.
MAY-JUNE	• City Manager presents Recommended Budget to City Council. • Council Work Sessions are held. • Public Hearings are conducted. • City Council adopts Annual Budget.

Budget Schedule

JANUARY 29 Proposed Budget Schedule Distributed to Department Heads

MARCH 5 Department Head Requests Due to City Manager

MARCH 19 Capital Improvements Budget Projections Due to City Manager

MARCH 30 Revenue Forecasts Complete

APRIL 4 Departmental Function Sheets (goals, objectives, measures) Due

APRIL 13 City Manager to Complete Review of All Expenditure Requests

APRIL 24 First Draft Presented to City Council for Review (Regular April Council Meeting)

APRIL 26 Special Workshop: Budget Review @ 5:30 pm

MAY 10 Budget Review Work Session @ 5:30 pm (Regular May Workshop)

MAY 22 Presentation of Proposed Budget Document and Capital Improvement Plan to City Council (Regular May Council Meeting)

MAY 23 Budget Available for Public Review

JUNE 14 **1ST Public Hearing on Budget and CIP as a Called Council Meeting @ 5:30 pm (Before Regular June Workshop)**

JUNE 28 **2ND Public Hearing on Budget and CIP @ 6:30 pm**
Public Hearing on Occupational Taxes @ 6:30 pm
Scheduled Adoption of Budget @ 7:00 pm (Regular June Council Meeting)

JULY 1 Begin Fiscal Year 2007 - 2008

Capital Improvement Policy

A Capital Improvement Program (CIP) covering a five year period, will be developed, reviewed and updated annually. As resources are available, the most current year of the CIP will be incorporated into the current year operating budget.

To be considered in the CIP, a project must have an estimated cost of at least $10,000 in one of the fiscal years of the project. Projects may not be combined to meet the minimum standard unless they are dependent upon each other. Items that are operating expenses, such as maintenance agreements and personal computer software upgrades, will not be considered within the CIP.

The City will identify the estimated costs and potential funding sources for each capital project prior to inclusion in the CIP. The operating costs to maintain capital projects shall be considered prior to the decision to undertake the projects. Capital projects and capital asset purchases will receive a higher priority if they meet a majority of the following criteria:

- It is a mandatory project.
- It is a maintenance project based on approved replacement schedules.
- It will improve efficiency.
- It will provide a new service.
- It is mandated by policy.
- It has a broad extent of usage.
- It lengthens the expected useful life of a current asset.
- It has a positive effect on operating and maintenance costs.
- There are grant funds available.
- It will eliminate hazards and improve public safety.
- There are prior commitments.
- It replaces an asset lost to disaster or damage.

The CIP is presented annually to the City Council for approval. Any substantive change to the CIP after that must be resubmitted for approval by the City Council.

Debt Management Policy

I. PURPOSE

The City recognizes that the foundation of any well-managed debt program is a comprehensive debt policy. A debt policy sets forth the parameters for issuing debt and managing outstanding debt and provides guidance to decision makers regarding the timing and purposes for which debt may be issued, types and amounts of permissible debt, method of sale that may be used and the structural features that may be incorporated. The debt policy should recognize a binding commitment to full and timely repayment of all debt as a requirement for entry into the capital markets. Adherence to a debt policy helps to ensure that a government maintains a sound debt position and that credit quality is protected. Advantages of a debt policy are as follows:

- Enhances the quality of decisions by imposing order and discipline.
- Promotes consistency and continuity in decision making.
- Rationalizes the decision making process.
- Identifies objectives for staff to implement.
- Demonstrates a commitment to long-term financial planning objectives.
- Regarded favorably by the rating agencies in reviewing credit quality.

This policy is intended only to address the City's criteria with respect to the issuance of debt which is secured by the full faith and credit of the City. Policies with respect to the issuance of revenue backed debt and other debt instruments will be adopted by City Council as such financing vehicles become necessary or prudent to accomplish future capital funding needs. This General Obligation debt policy will be reviewed and amended as necessary no less than every third year after its initial adoption.

II. CREDITWORTHINESS OBJECTIVES

The City seeks to maintain the highest possible credit rating for all categories of short and long term General Obligation debt that can be achieved without compromising delivery of basic City services and achievement of adopted City policy objectives. The City recognizes that external economic, natural, or other events may from time to time affect the creditworthiness of its debt. The City is committed to full and complete financial disclosure, and to cooperating fully with rating agencies, institutional and individual investors, City departments, and the general public to share clear, comprehensible, and accurate financial information. The City is committed to meeting secondary disclosure requirements on a timely and comprehensive basis.

A. Financial Disclosure: Official statements accompanying debt issues, Annual Financial Reports, and continuous disclosure statements will meet (at a minimum), the standards articulated by the Governmental Accounting Standards Board (GASB), the National Federation of Municipal Analysts, the Securities and Exchange Commission (SEC), and Generally Accepted Accounting Principles (GAAP).

B. Capital Planning: To enhance creditworthiness and prudent financial management, the City is committed to systematic capital planning, intergovernmental cooperation and coordination, and long term financial planning. Evidence of this commitment to systematic capital planning will be demonstrated through adoption of a five year Capital Improvement Program (CIP) and adherence to the Short Term Work Program component of the City's Comprehensive Plan.

III. DEBT AFFORDABILITY MEASURES

A. Assumption of Additional Debt: The City shall not assume more tax supported general purpose debt than it retires each year without conducting an objective analysis as to the community's ability to assume and support additional debt service payments. The City acknowledges the importance of pay-as-you-go financing in meeting its capital funding requirements to date. The City reaffirms its commitment to pay-as-you-go financing and will consider the feasibility of this funding option prior to any issuance of long-term General Obligation debt. When appropriate, self-supporting debt (e.g., revenue bonds) shall be issued before general obligation bonds.

B. Affordability Targets: The City acknowledges the importance of establishing and adhering to standards of affordability when issuing long term general obligation indebtedness. These standards may include, but are not limited to outstanding direct and overlapping debt per capita, direct debt service payments as a percentage of current revenues and current expenditures, and undesignated general fund balance as a percent of annual revenues and expenditures. The City will conduct a review

of rating agency target ranges for these criteria no less than every third year after the initial adoption of this policy and will endeavor to maintain actual debt, value and other appropriate ratios which equal or surpass the current acceptable ranges and/or ratios associated with the City's then current ratings. The decision on whether or not to assume new debt shall be based on these costs and benefits, the current conditions of the municipal bond market, and the City's ability to afford new debt as determined by the aforementioned standards.

IV. PURPOSE AND USES OF DEBT

A. Asset Life: The City will consider long term financing for the acquisition, maintenance, replacement, or expansion of physical assets only if they have a useful life of at least five years. Debt will be used only to finance capital projects and equipment. City debt will not be issued for periods exceeding the useful life or average useful lives of the projects to be financed.

B. Use of Limited Tax General Obligation Debt: Before issuing limited tax general obligation bonds, the City will consider all other financing alternatives or funding sources, including non-debt financing. The City shall only use limited tax general obligation bonds:

- Under catastrophic or emergency conditions; or
- If the project to be financed will generate positive net revenues after debt service. Net revenues after debt service must not only be positive over the life of the bonds, but become positive on an annual basis within the first five years after completion of the project; or
- If the project will significantly reduce City operating costs; or
- If an equal or greater amount of non-City matching funds will be lost if the City limited tax general obligation funds are not applied in a timely manner; or
- If the project to be financed is less than $1,000,000; or
- If the project to be financed provides essential City services or would so advance core City policy objectives that its value overrides the value of obtaining voter approval.

V. DEBT STANDARDS AND STRUCTURE

A. Length of Debt: Debt will be structured for the shortest period consistent with a fair allocation of costs to current and future beneficiaries or users.

B. Debt Structure: Debt will be structured to achieve the lowest possible net cost to the City given market conditions, the urgency of the capital project, and the nature and type of security provided. Moreover, to the extent possible, the City will design the repayment of its overall debt so as to recapture rapidly its overall credit capacity for future use. The City shall strive to repay at least 20 percent of the principal amount of its general obligation debt within five years and at least 40 percent within ten years.

C. Backloading: The City will seek to structure debt with level principal and interest costs over the life of the debt. "Backloading" of costs will be considered only when natural disasters or extraordinary or unanticipated external factors make the short term cost of the debt prohibitive, when the benefits derived from the debt issuance can clearly be demonstrated to be greater in the future than in the present, when such structuring is beneficial to the City's overall amortization schedule, or when such structuring will allow debt service to more closely match project revenues during the early years of the project's operation.

Debt Management Policy

D. Variable Rate Debt: The City may choose to issue securities that pay a rate of interest that varies according to a formula that is pre-determined or results from a periodic remarketing of the securities, consistent with state law and covenants of pre-existing bonds, and depending on market conditions. The City will have no more than 15 percent of its outstanding general obligation bonds in variable rate form.

E. Second Lien Debt: The City shall issue second lien debt only if it is financially beneficial to the City or consistent with creditworthiness objectives.

F. Refunding: Periodic reviews of all outstanding debt will be conducted to determine refunding opportunities. Refunding will be considered, within federal tax law constraints, if and when there is a net economic benefit of the refunding or the refunding is essential in order to modernize covenants essential to operations and management.

In general, advance refunding for economic savings will be undertaken when a net present value savings of at least three percent of the refunding principal can be achieved. Current refunding that produces a net present value savings of less than three percent will be considered on a case-by-case basis. Refunding with negative savings will not be considered unless there is a compelling public policy objective.

G. Bond Anticipation Notes: Use of short term borrowing, such as bond anticipation and tax-exempt commercial paper, will be undertaken only if the transaction cost plus interest of the debt are less than the cost of internal financing, or available cash is insufficient to meet working capital requirements.

H. Credit Enhancements: Credit enhancements, letters of credit, bond insurance, etc., may be used, but only when net debt service on the bonds is reduced by more than the costs of the enhancement.

VI. DEBT ADMINISTRATION AND PROCESS

All short term and long term debt over $5,000 must be approved by City Council. Short term debt would include lease purchase agreements, installment purchases, and professional service agreements. All purchases should be in compliance with the City's purchasing policy.

A. Bond Sales: The City Manager shall produce appropriate ordinance(s) and, if needed, bond sale resolutions for consideration by the City Council. Before the sale of general obligation bonds the City Manager will submit a "Sources, Uses, and Payments" memo to the City Council identifying source and use of bond proceeds, funds for deposit of all bond proceeds, and funds for payment of debt service. No bonds or other forms of general obligation indebtedness shall be incurred by the City without approval of the "Sources, Uses, and Payments" memo by the City Council.

B. Bond Fund: All payment of general obligation debt service shall be from the Bond Interest and Redemption Fund. This Fund shall act as a clearing account for debt service and will not itself be used as a final source of debt payment. The Department of Finance shall make debt service payments out of the Bond Fund by transferring the amounts from the accounts specified in the "Sources, Uses, and Payments" memo.

C. Investment of Bond Proceeds: All general obligation and revenue bond proceeds shall be invested as part of the City's consolidated cash pool unless otherwise specified by the bond legislation or by the City Manager or the Financial Services Director. Investments will be consistent with those authorized by existing City and State law and by the City's investment policies.

D. Costs and Fees: All costs and fees related to issuance of bonds will be paid out of bond proceeds or by sources identified by the City Manager.

E. Call Provision: Call provisions for bond issues shall be made as short as possible consistent with the lowest interest costs to the City. When possible, all bonds shall be callable only at par.

F. Competitive Sale: In general, City debt will be issued through a competitive bidding process. Bids will be awarded on a true interest cost basis, providing other bidding requirements are satisfied.

G. Negotiated Sale: Negotiated sales of debt will be considered when the complexity of the issue requires specialized expertise, when a change of underwriter may result in losses, when the negotiated sale would result in substantial savings in time or money, or when market conditions or City credit are unusually volatile or uncertain.

H. Underwriters: For all competitive and negotiated sales, underwriters will be required to demonstrate sufficient capitalization and experience related to the debt issuance. The criteria used to select an underwriter in a competitive sale shall be the true interest cost. In a negotiated sale, the underwriter may be selected through a request for proposals (RFP). The criteria used to select an underwriter in a negotiated sale should include the following:
   - Overall experience
   - Market philosophy
   - Capability
   - Financial statement
   - Public finance team and resources
   - Breakdown of underwriter's discount

I. Financial Advisor: The City will retain an external independent financial advisor, to be selected for a term of up to four years, through a process administered by the City's Finance Department. The utilization of the financial advisor for particular bond sales will be at the discretion of the City Manager on a case-by-case basis and pursuant to the financial advisory services contract. The selection process for financial advisors will require comprehensive municipal debt experience, experience with diverse financial structuring requirements and pricing of municipal securities. Upon expiration of a four-year contract, the City has the option, after a full competitive process, of signing a new contract with the existing financial advisor. For each City bond sale the financial advisor will provide the City information on pricing and underwriting fees for comparable sales by other issuers.

J. Other Service Providers: The City Manager shall have the authority to periodically select other service providers (escrow agents, verification agents, trustees, arbitrage consultants, etc.) as necessary to meet legal requirements and minimize net City debt costs. These services can include debt restructuring services and security or escrow purchases. The City Manager may select firm(s) to provide such financial services related to debt without an RFP. A firm so selected must receive City Council approval before conducting any transaction or providing any service.

K. Arbitrage Compliance: The Department of Finance shall maintain a system of record keeping and reporting to meet the arbitrage rebate compliance requirement of the federal tax code.

Investment Policy

1. **Scope**
   This investment policy does not apply to the investment activities of the ICMA employee retirement funds and the employee retirement accounts. This policy does apply to all remaining funds for the City of Suwanee.

2. **Objectives**

   A. Safety of the principal is the foremost objective of the City of Suwanee. Those investing funds on the City's behalf must first ensure that capital losses are avoided by limiting credit and interest risk. Credit risk is the risk of loss due to the failure of the security issuer or backer. Interest risk is the risk that market value portfolios will fail due to an increase in general interest rates.
   B. Liquidity is the second objective of the investment portfolio. The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be anticipated.
   C. Return on Investment is the third objective of the investment portfolio. This objective is subordinate to safety and liquidity. After the first two objectives are met, the goal of the investment portfolio of the City of Suwanee shall be designed to attain a market-average rate of return.
   D. Maintaining the Public Trust is the fourth objective. City officials act as custodians of the public trust. In keeping with the public trust, the investment officials shall seek to avoid engaging in transactions which may jeopardize the public's faith in the abilities of those who govern the City of Suwanee.

3. **Delegation of Authority**
   The Financial Services Director is the designated investment officer of the City of Suwanee and is responsible for the investment decisions. In the absence of the investment officer, the City Manager shall perform the duties. The investment officer is responsible for writing, maintaining and establishing guidelines to be reviewed and approved by the City Council. The investment officer is responsible for the maintenance of other written administrative procedures consistent with this policy and the requisite compliance. City Council may create an investment committee to monitor the investment portfolio and the activities of the investment officer.

4. **Prudence**
   The standard of prudence to be used by investment officials shall be the prudent person. The prudent person standard states: Investments shall be made with judgment and care under circumstances then prevailing which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. Investment officers acting in accordance with written procedures and exercising due diligence shall be relieved of personal responsibility for an individual security credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

5. **Standards and Procedures**
   All standards and procedures created by the investment officer must be reduced to writing when possible.

6. **Ethics and Conflicts of Interest**
   The investment officer shall read and familiarize himself/herself with section 2.14 of the City of Suwanee Charter. The investment officer shall manage the City's portfolio in a manner consistent with section 2.14 of the City of Suwanee Charter.

7. **Internal Controls**
   The investment officer shall establish and maintain a system of internal controls, which shall be documented in writing. The controls shall be designed to prevent and control losses of public funds arising from fraud, employee error, misrepresentation by third parties, or imprudent actions by employees and officers.

8. **Reporting**
   The investment officer shall create reporting procedures that must be approved by the City Council.

9. Authorized Investment Instruments

All investment activity is required to be in compliance with Chapter 83 of Title 36 of the Official Code of Georgia, which establishes guidelines for local government investment procedures.

The City of Suwanee may invest funds subject to its control and jurisdiction in the following:

A. Certificates of deposit issued by banks insured by the FDIC. Deposits in excess of the FDIC coverage must be collateralized by securities with a market value equal to at least 110% of the deposit. Only those securities described in Georgia Code 50-17-59 can be pledged as collateral;
B. Obligations issued by the United States government;
C. Obligations fully insured or guaranteed by the United States government or a United States government agency;
D. Obligations of any corporation of the United States government;
E. Obligations of the State of Georgia or of other States;
F. Obligations of other political subdivisions of the State of Georgia;
G. The local government investment pool created by Code Section 36-83-8.

Suwanee shall only use those investment instruments allowed by state law. Those instruments not listed above, but allowable by state law must be approved by the City Council. The City Attorney must also approve any investment instrument not listed above. Prime bankers acceptances and repurchase agreements must be approved by affirmative vote of the City Council.

10. Banks and Dealer Selection

The investment officer will create banking service procurement procedures. The officer will be required to maintain a list of eligible banks and dealers. The institutions should be appropriately capitalized. The officer will create procedures for determining the creditworthiness of banks. Preference will be given to banks located within the City of Suwanee to the extent possible. The preference should not jeopardize the investment policy objectives of safety, liquidity, and return on investment.

11. Diversification and Maturities

It is the policy of the City of Suwanee to diversify its investment portfolio. Investments held should be diversified to the extent practicable to control the risk of loss resulting from over-concentration of assets in a specific maturity, issuer, instrument, dealer, or bank. Diversification strategies will be established by the investment officer and periodically reviewed by the council. The average maturity date of securities may not exceed one year without City Council's approval. The investment officer shall diversify maturities and to the extent possible match those maturities to cash flows.

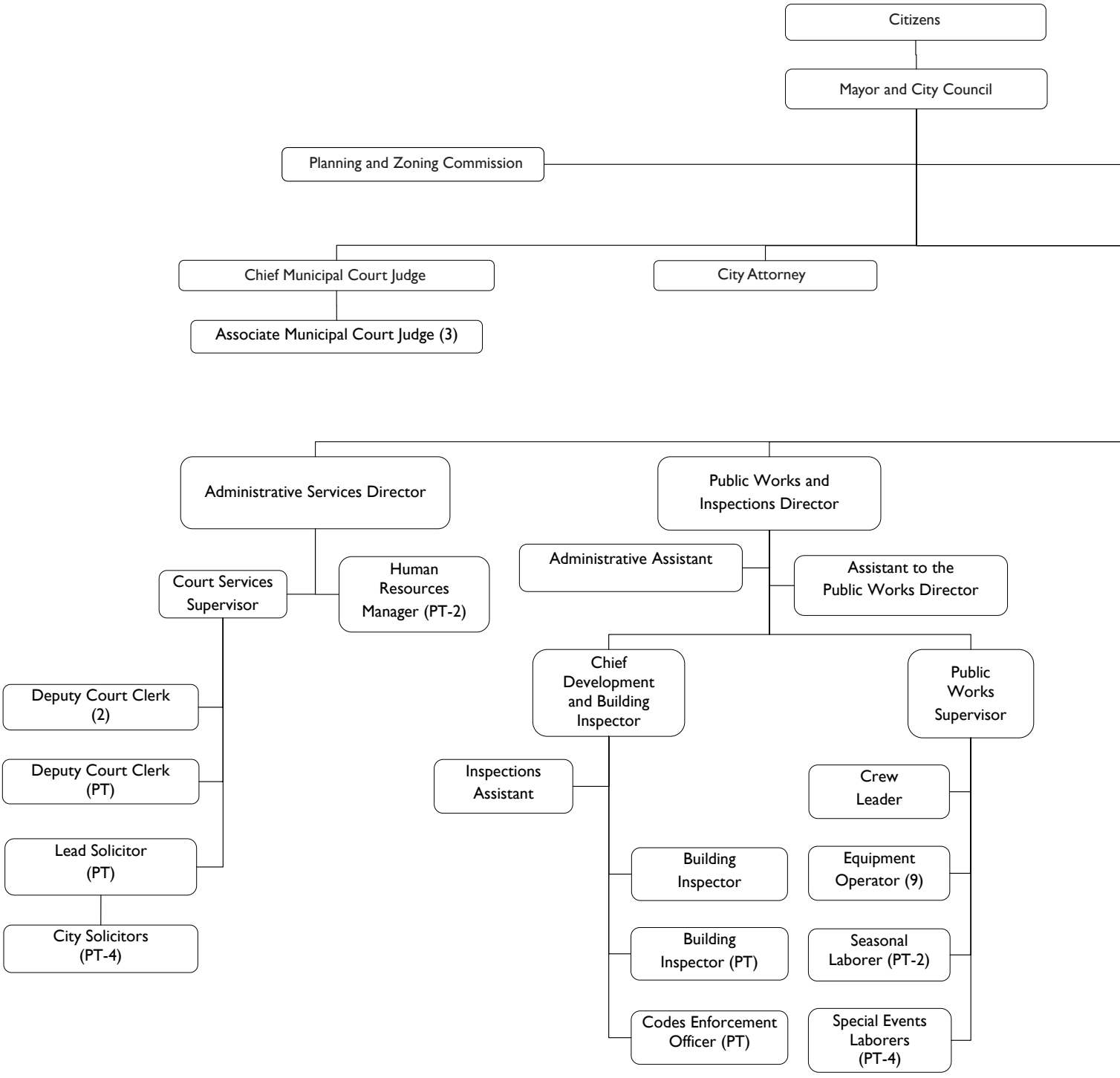
12. Safekeeping and Custody

All securities shall be held by a third party custodian designated by the investment officer and approved by the council. The third party custodian shall be required to issue a safekeeping statement to the investment officer listing the specific instrument, rate, maturity, and other pertinent information. All securities transactions entered into by the City of Suwanee shall be conducted on a delivery-versus-payment basis. In other words, the security must be delivered before funds are released.

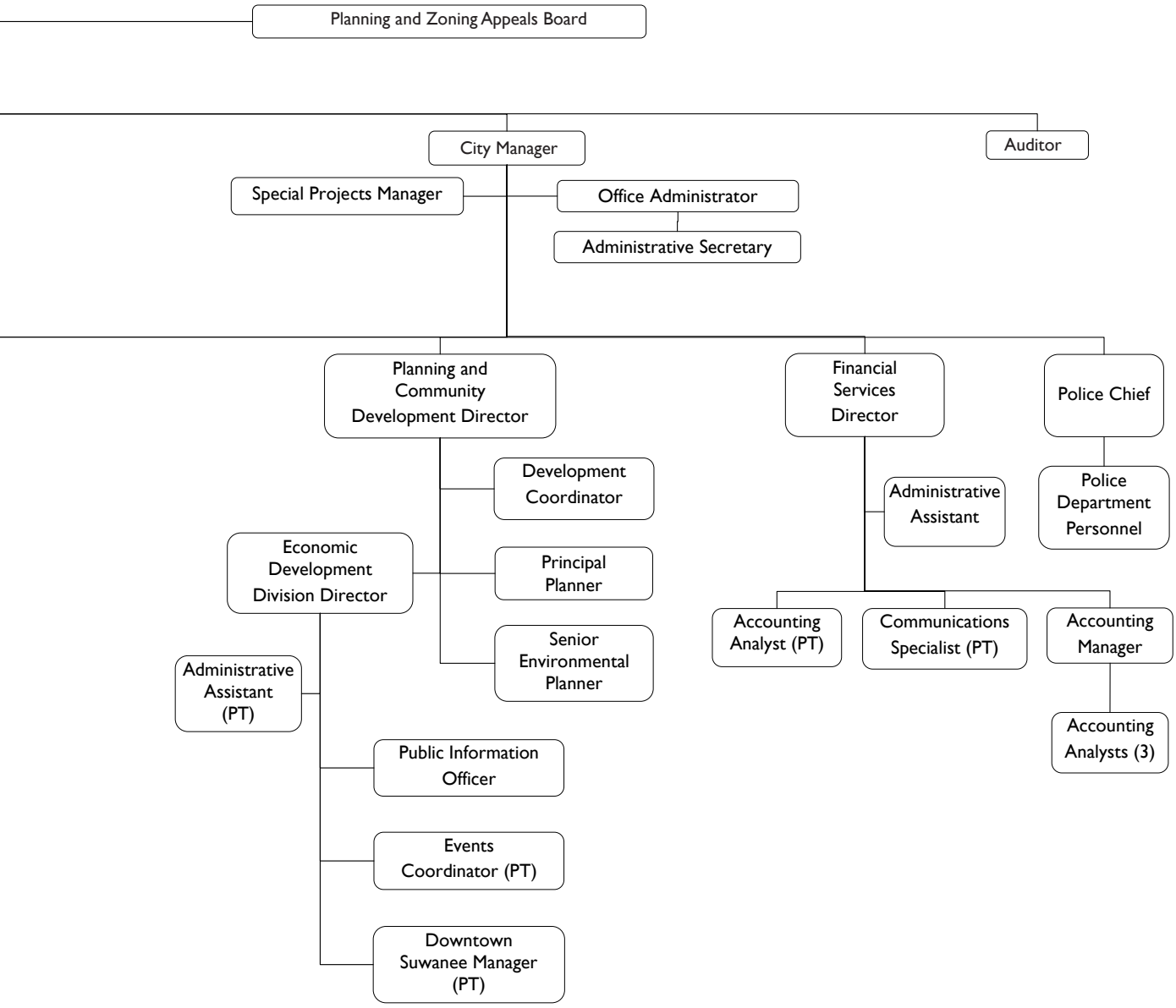
13. Performance Evaluation

The investment officer will seek to achieve or exceed a market rate of return on the City's portfolio. Given the safety and liquidity needs of the City, the basis used to determine whether market yields are being achieved shall be the one year Treasury Bill.

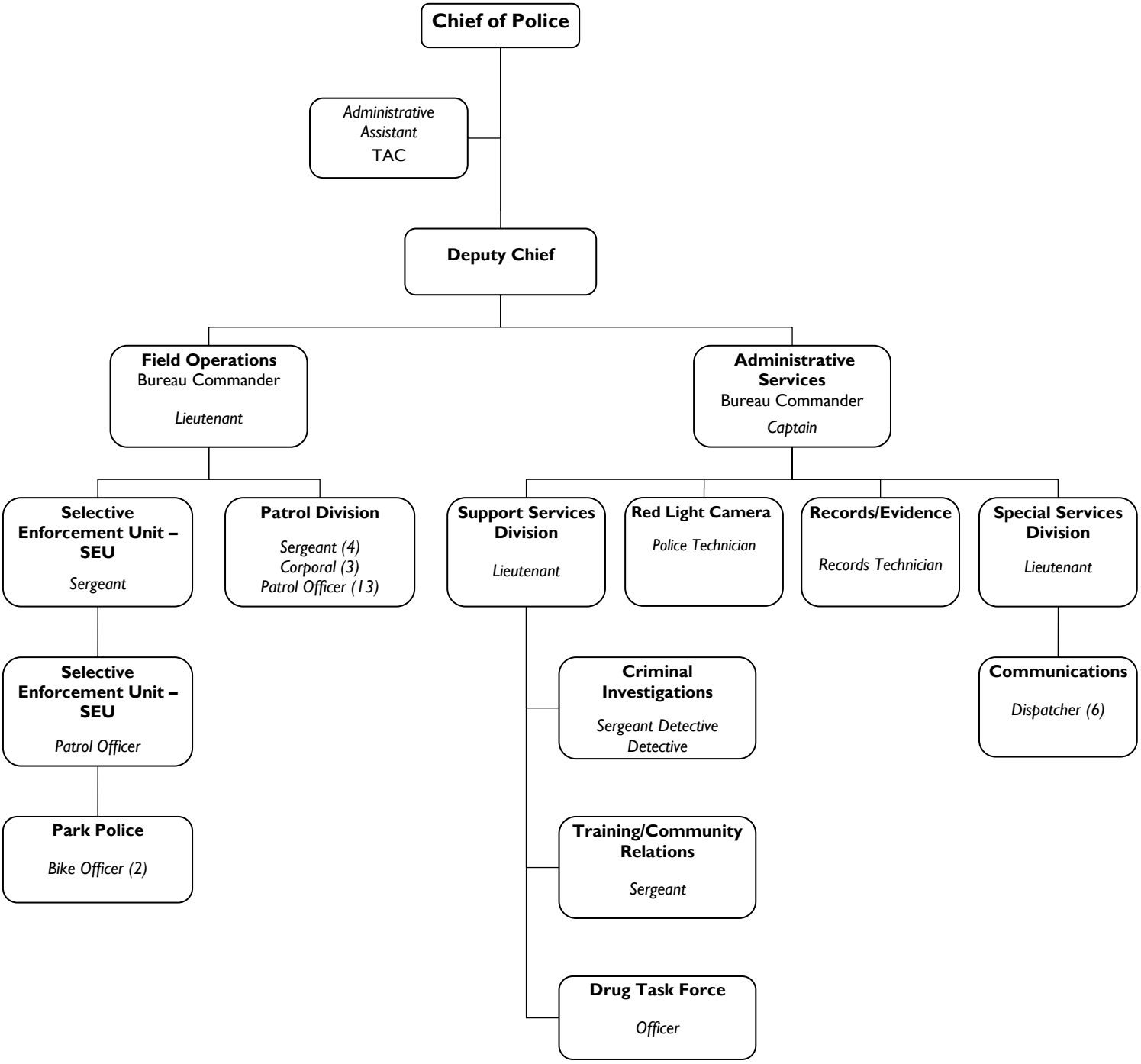
City of Suwanee Organizational Chart



Effective Date 7-1-2007



City of Suwanee Police Department Organizational Chart — Effective Date 7-1-2007



Authorizied Personnel

	Position Grade	FY 2006 Full Time	FY 2006 Part-Time	FY 2007 Full Time	FY 2007 Part-Time	FY 2008 Full Time	FY 2008 Part-Time
Chief Executive							
City Manager	Appointed	1		1		1	
Special Project Manager	35	1		1		1	
Office Administrator	29	1		1		1	
Administrative Secretary	25	1		1		1	
Total Chief Executive		4		4		4	
General Administration							
Administrative Services Director	38	1		1		1	
Human Resources Manager	35			1			2
Human Resources Analyst	28	1					
Administrative Secretary	25						
Total General Administration		2		2		1	2
Financial Administration							
Financial Services Director	40	1		1		1	
Accounting Manager	32	1		1		1	
Communications Specialist	31						1
Accounting Analyst	29	3	1	3	1	3	1
Administrative Assistant	29		1		1	1	
Total Financial Administration		5	2	5	2	6	2
Public Information							
Public Information Officer	32		1		1	1	
Judicial							
Chief Judge	Appointed		1		1		1
Associate Judge	Appointed		3		3		3
Lead City Solicitor	Appointed		1		1		1
City Solicitor	Appointed		3		3		4
Court Services Supervisor	29					1	
Court Clerk	27	2	1	2	2	2	1
Police Technician	26	1		1		1	
Total Judicial		3	9	3	10	4	10

Authorizied Personnel

	Position Grade	FY 2006 Full Time	FY 2006 Part-Time	FY 2007 Full Time	FY 2007 Part-Time	FY 2008 Full Time	FY 2008 Part-Time
Police Administration							
Police Chief	41	1		1		1	
Police Captain	37	1		1		1	
Administrative Assistant	29	1		1		1	
Total Police Administration		3		3		3	
Criminal Investigation							
Police Lieutenant	34	1		1		1	
Police Detective	32	1		1		1	
Police Officer	29	1		1		2	
Total Criminal Investigation		3		3		4	
Patrol							
Deputy Chief	39			1		1	
Police Captain	37	1					
Patrol Lieutenant	34			1		1	
Police Sergeant	32	4		4		5	
Police Corporal	30	3		3		3	
Police Officer	29	14		14		14	
Total Patrol		22		23		24	
Records & Identification							
Records & Evidence Technician	28	1		1		1	
Dispatcher							
Police Lieutenant	34	1		1		1	
Communications Officer	26	6		6		6	
Total Dispatcher		7		7		7	
Public Relations							
Police Sergeant	32	1		1		1	
Park Police							
Police Officer	29	2		2		2	

Authorized Personnel

	Position Grade	FY 2006 Full Time	FY 2006 Part-Time	FY 2007 Full Time	FY 2007 Part-Time	FY 2008 Full Time	FY 2008 Part-Time
Public Works Administration							
Assistant to the Public Works Director	36					1	
Public Works Supervisor	33	1		1		1	
Crew Leader	27	1		1		1	
Equipment Operator	26	7		7		9	
Administrative Assistant	29		1	1		1	
Seasonal Laborer	26		1		2		2
Special Events Laborer Pool	26		4		4		4
Total Public Works Administration		9	6	10	6	13	6
Protective Inspection Administration							
Public Works & Inspections Director	40	1		1		1	
Chief Development & Building Inspector	36	1		1		1	
Building Inspector	30	1		1	1	1	1
Inspections Assistant	27	1		1		1	
Total Protective Inspection Administration		4		4	1	4	1
Planning & Zoning							
Planning & Economic Development Director	39	1		1		1	
Principal Planner	35	1		1		1	
Senior Environmental Planner	35	1		1		1	
Development Coordinator	28	1		1		1	
Total Planning & Zoning		4		4		4	
Codes Enforcement							
Codes Enforcement Officer	29		1		1		1
Economic Development							
Economic Development Division Director	37					1	
Economic & Community Development Manager	36	1		1			
Events Coordinator	29		1		1		1
Administrative Assistant	29						1
Total Economic Development		1	1	1	1	1	2
Downtown Suwanee							
Downtown Suwanee Manager	35		1		1		1
Total		**71**	**21**	**73**	**23**	**80**	**25**

Budget Comparison by Fund

Fund	FY 2006 Budget	FY 2007 Budget	FY 2008 Budget	Amount of Change	% Change
General Fund	$ 8,900,425	$ 11,389,065	$ 11,088,790	$ (300,275)	-2.64%
Special Revenue Funds:					
Suwanee Day	81,610	74,250	75,000	750	1.01%
Cemetery	15,000	2,250	12,500	10,250	455.56%
Confiscated Assets	16,400	17,500	21,500	4,000	22.86%
Hotel/Motel Tax	125,480	146,220	167,700	21,480	14.69%
Debt Service *	1,227,840	1,216,610	1,675,500	458,890	37.72%
Enterprise	116,885	121,330	213,380	92,050	75.87%
Agency	1,407,958	2,165,720	1,915,800	(249,920)	-11.54%
Gross Total	11,891,598	15,132,945	15,170,170	37,025	0.02%
Less Interfund Transfers	(2,249,900)	(2,761,430)	(2,966,330)	(204,900)	7.42%
Net Total Budget	$ 9,641,698	$ 12,371,515	$ 12,203,840	$ (167,675)	-1.36%

* Note: Refunding transactions removed from the FY 2007 budget for comparison purposes.

Governmental and Proprietary Fund Types Combining Statement

	Governmental	Proprietary	Total
Revenues			
General Property Taxes	$ 6,217,730		$ 6,217,730
Selective Sales and Use Taxes	1,165,090		1,165,090
Business Taxes	1,442,500		1,442,500
Penalty and Interest on Taxes	61,450		61,450
Licenses and Permits	227,300		227,300
Regulatory Fees	500,000		500,000
Charge for Services	127,950	$ 90,000	217,950
Fines and Forfeitures	1,275,330		1,275,330
Investment Income	226,240	4,780	231,020
Contributions and Donations	77,500		77,500
Miscellaneous Revenues	8,000	5,000	13,000
Total Revenues	11,329,090	99,780	11,428,870
Expenditures/Expenses and Other Uses:			
General Government	1,985,010		1,985,010
Judicial	442,650		442,650
Public Safety	3,800,970		3,800,970
Public Works	1,319,330	133,980	1,453,310
Culture and Recreation	444,700		444,700
Housing and Development	1,560,830		1,560,830
Debt Service	1,675,500	36,400	1,711,900
Total Expenditures/Expenses and Other Uses	11,228,990	170,380	11,399,370
Excess (deficiency) of revenues over (under) expenditures	100,100	(70,600)	29,500
Other Financing Sources (Uses)			
Proceeds from capital lease	70,500		70,500
Transfer in	1,641,400	70,600	1,712,000
Transfer out	(1,812,000)		(1,812,000)
Total other financing sources	(100,100)	70,600	(29,500)
Net change in fund balance	-	-	-
Fund Balances, beginning of year	6,537,991	2,001,603	8,539,594
Fund Balances, end of year	$ 6,537,991	$ 2,001,603	$ 8,539,594

Governmental Fund Types Combining Statement

	General	Suwanee Day	Cemetery	Confiscated Asset	Hotel/Motel Tax	Debt Service	Total Governmental Funds
Revenues							
General Property Taxes	$ 6,217,730						$ 6,217,730
Selective Sales and Use Taxes	1,002,390				$ 162,700		1,165,090
Business Taxes	1,442,500						1,442,500
Penalty and Interest on Taxes	61,450						61,450
Licenses and Permits	227,300						227,300
Regulatory Fees	500,000						500,000
Charge for Services	127,950						127,950
Fines and Forfeitures	1,254,330			$ 21,000			1,275,330
Investment Income	174,640	$ 500	$ 500	500	5,000	$ 45,100	226,240
Contributions and Donations	2,000	74,500	1,000				77,500
Miscellaneous Revenues	8,000						8,000
Total Revenues	11,018,290	75,000	1,500	21,500	167,700	45,100	11,329,090
Expenditures							
General Government	1,985,010						1,985,010
Judicial	442,650						442,650
Public Safety	3,779,470			21,500			3,800,970
Public Works	1,306,830		12,500				1,319,330
Culture and Recreation	369,700	75,000					444,700
Housing and Development	1,393,130				167,700		1,560,830
Debt Service						1,675,500	1,675,500
Total Expenditures	9,276,790	75,000	12,500	21,500	167,700	1,675,500	11,228,990
Excess (deficiency) of revenues over (under) expenditures	1,741,500	-	(11,000)	-	-	(1,630,400)	100,100
Other Financing Sources (Uses)							
Proceeds from capital lease	70,500						70,500
Transfers in			11,000			1,630,400	1,641,400
Transfers out	(1,812,000)						(1,812,000)
Total other financing sources	(1,741,500)	-	11,000	-	-	1,630,400	(100,100)
Net change in fund balance	-	-	-	-	-	-	-
Fund Balance, beginning of year	5,314,406	21,186	23,028	115,063	155,384	908,924	6,537,991
Fund Balance, end of year	$ 5,314,406	$ 21,186	$ 23,028	$ 115,063	$ 155,384	$ 908,924	$ 6,537,991

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Capital Projects Combining Statements

	SPLOST	Paved Streets	Storm Drainage	URA Town Center
Revenues				
Intergovernmental Grants	$ 7,004,429			
Investment Income	80,500	$ 5,000	$ 1,000	$ 5,000
Contributions and Donations				
Miscellaneous Revenues				
Total Revenues	7,084,929	5,000	1,000	5,000
Expenditures				
Purchased Professional and Technical Services	2,341,325	50,000	25,000	
Purchased Property Services				
Supplies	49,500	5,000	2,000	
Capital Outlay	4,419,148	150,000	50,800	
Other Cost				
Debt Service				
Total Expenditures	6,809,973	205,000	77,800	-
Excess (deficiency) of revenues over (under) expenditures	274,956	(200,000)	(76,800)	5,000
Other Financing Sources (Uses)				
Bond Proceeds				
Sale of land				500,000
Transfer In	277,500	200,000	76,800	
Transfer Out	(552,456)			(505,000)
Total Other Financing Sources	(274,956)	200,000	76,800	(5,000)
Net change in fund balance	$ -	$ -	$ -	$ -

Open/Green Space	Town Center Fountain	Public Works Yard Expansion	Pedestrian Underpass	Town Center Facility Improvement	Total
$ 1,772,158	$ 50,000		$ 904,378		$ 9,730,965
947,037	2,000	$ 5,000	5,500	$ 100,000	1,151,037
56,015					56,015
4,703					4,703
2,779,913	52,000	5,000	909,878	100,000	10,942,720
1,190,148	23,800	65,000	108,500	1,098,986	4,902,759
71,579	500				72,079
125,032	1,000	75,000			257,532
18,456,172	606,538	740,000	1,145,090	8,524,870	34,092,618
7,909					7,909
146,533				55,000	201,533
19,997,373	631,838	880,000	1,253,590	9,678,856	39,534,430
(17,217,460)	(579,838)	(875,000)	(343,712)	(9,578,856)	(28,591,710)
17,778,248				6,587,866	24,366,114
					500,000
16,150	579,838	875,000	343,712	2,990,990	5,359,990
(576,938)					(1,634,394)
17,217,460	579,838	875,000	343,712	9,578,856	28,591,710
$ -	$ -	$ -	$ -	$ -	$ -

Capital Projects Combining Statements

	SPLOST	Paved Streets	Storm Drainage	URA Town Center
Revenues				
Intergovernmental Grants	$ 3,299,288			
Investment Income	6,791	$ 5,000	$ 1,000	$ 5,000
Total Revenues	3,306,079	5,000	1,000	5,000
Expenditures				
Purchased Professional and Technical Services	1,653,941	50,000	25,000	
Purchased Property Services				
Supplies	44,500	5,000	2,000	
Capital Outlay	4,252,633	150,000	50,800	
Debt Service				
Total Expenditures	5,951,074	205,000	77,800	-
Excess (deficiency) of revenues over (under) expenditures	(2,644,995)	(200,000)	(76,800)	5,000
Other Financing Sources (Uses)				
Sale of land				500,000
Transfer in	267,500	200,000	76,800	
Transfer out	(163,641)			(505,000)
Total Other Financing Sources	103,859	200,000	76,800	(5,000)
Net change in fund balance	(2,541,136)	-	-	-
Fund Balance, beginning of year	2,541,136	-	-	-
Fund Balance, end of year	$ -	$ -	$ -	$ -

Project Balances as of May 1, 2007

Open/Green Space	Town Center Fountain	Public Works Yard Expansion	Pedestrian Underpass	Town Center Facility Improvement	Total
	$ (883)		$ 858,468		$ 4,156,873
$ (90,676)	(1,147)	$ 1,591	(6,934)	$ (116,657)	(196,032)
(90,676)	(2,030)	1,591	851,534	(116,657)	3,960,841
353,502	5,000	60,703	25,842	816,778	2,990,766
110	500				610
16,001	1,000	75,000			143,501
2,954,108	1,234	740,000	1,145,090	8,524,870	17,818,735
2					2
3,323,723	7,734	875,703	1,170,932	9,341,648	20,953,614
(3,414,399)	(9,764)	(874,112)	(319,398)	(9,458,305)	(16,992,773)
					500,000
	46,022		117,618	500,000	1,207,940
(267,500)					(936,141)
(267,500)	46,022	-	117,618	500,000	771,799
(3,681,899)	36,258	(874,112)	(201,780)	(8,958,305)	(16,220,974)
3,681,899	(36,258)	874,112	201,780	8,958,305	16,220,974
$ -	$ -	$ -	$ -	$ -	$ -

Statement of Revenues, Expenditures and Changes in Fund Balance — Governmental Funds

	FY 2006 Actual	FY 2007 Budget	FY 2007 as of 5/15/2007	FY 2008 Budget
Revenues				
General Property Taxes	$ 4,484,234	$ 5,387,920	$ 5,528,510	$ 6,217,730
Selective Sales and Use Taxes	1,121,289	1,087,570	898,603	1,165,090
Business Taxes	1,325,263	1,216,000	1,414,723	1,442,500
Penalty and Interest on Taxes	34,002	58,280	52,525	61,450
Licenses and Permits	177,329	183,350	221,598	227,300
Regulatory Fees	1,117,709	790,300	804,249	500,000
Intergovernmental Grants	4,898	12,000	7,399	2,000
Charge for Services	121,907	177,695	208,084	127,950
Fines and Forfeitures	1,061,554	1,425,420	1,239,907	1,275,330
Investment Income	169,271	94,950	226,793	226,240
Contributions and Donations	107,766	97,873	61,784	77,500
Miscellaneous Revenues	18,397	15,000	10,868	6,000
Total Revenues	9,743,619	10,546,358	10,675,043	11,329,090
Expenditures				
General Government	1,425,714	1,929,780	1,448,884	1,985,010
Judicial	293,230	418,570	284,210	442,650
Public Safety	2,957,510	3,720,025	2,819,262	3,800,970
Public Works	727,045	1,164,750	739,831	1,389,570
Culture and Recreation	252,304	353,023	240,072	444,700
Housing and Development	745,038	1,192,030	818,404	1,322,890
Tourism and Trade	95,361	146,220	87,650	167,700
Debt Service-Principal	335,000	350,000	350,000	590,000
Debt Service-Interest	885,394	865,610	865,610	1,083,000
Fiscal Agent's Fees	425	2,575	2,575	2,500
Total Expenditures	7,717,021	10,142,583	7,656,498	11,228,990
Excess (deficiency) of revenues over (under) expenditures	2,026,598	403,775	3,018,545	100,100
Other Financing Sources (Uses)				
Proceeds from capital lease	133,403	100,050	90,494	70,500
Bond Proceeds	-	14,994,175	15,425,275	-
Transfer to Fiscal Agent Bond Refunding	-	(14,992,600)	(14,992,545)	-
Sale of General Fixed Assets	-	2,500	-	-
Transfer in	1,238,500	1,216,610	1,245,851	1,641,400
Transfer out	(1,850,090)	(2,724,510)	(2,653,750)	(1,812,000)
Total Other Financing Sources	(478,187)	(1,403,775)	(884,675)	(100,100)
Net change in fund balance	1,548,411	(1,000,000)	2,133,870	-
Fund Balances, beginning of year	4,012,142	5,560,553	5,560,553	7,694,423
Fund Balances, end of year	$ 5,560,553	$ 4,560,553	$ 7,694,423	$ 7,694,423

General Fund — Statement of Revenues, Expenditures and Changes in Fund Balance

	FY 2006 Actual	FY 2007 Budget	FY 2007 as of 5/15/2007	FY 2008 Budget
Revenues				
General Property Taxes	$ 4,484,234	$ 5,387,920	$ 5,528,510	$ 6,217,730
Selective Sales and Use Taxes	976,760	943,350	775,354	1,002,390
Business Taxes	1,325,263	1,216,000	1,414,723	1,442,500
Penalty and Interest on Taxes	34,002	58,280	52,525	61,450
Licenses and Permits	177,329	183,350	221,598	227,300
Regulatory Fees	1,117,709	790,300	804,249	500,000
Intergovernmental Grants	4,898	12,000	7,399	2,000
Charge for Services	121,907	177,695	208,084	127,950
Fines and Forfeitures	1,045,252	1,408,420	1,133,089	1,254,330
Investment Income	154,154	90,700	196,555	174,640
Contributions and Donations	3,004	3,500	1,500	2,000
Miscellaneous Revenues	18,397	15,000	10,868	6,000
Total Revenues	9,462,909	10,286,515	10,354,454	11,018,290
Expenditures				
General Government	1,425,714	1,929,780	1,448,884	1,985,010
Judicial	293,230	418,570	284,210	442,650
Public Safety	2,945,225	3,702,525	2,810,832	3,779,470
Public Works	727,045	1,162,500	739,831	1,377,070
Culture and Recreation	181,017	259,150	156,929	369,700
Housing and Development	745,038	1,192,030	818,404	1,322,890
Total Expenditures	6,317,269	8,664,555	6,259,090	9,276,790
Excess (deficiency) of revenues over (under) expenditures	3,145,640	1,621,960	4,095,364	1,741,500
Other Financing Sources (Uses)				
Proceeds from capital lease	133,403	100,050	90,494	70,500
Sale of General Fixed Assets	-	2,500	-	-
Transfer out	(1,840,090)	(2,724,510)	(2,653,750)	(1,812,000)
Total Other Financing Sources	(1,706,687)	(2,621,960)	(2,563,256)	(1,741,500)
Net change in fund balance	1,438,953	(1,000,000)	1,532,108	-
Fund Balances, beginning of year	3,372,190	4,811,143	4,811,143	6,343,251
Fund Balances, end of year	$ 4,811,143	$ 3,811,143	$ 6,343,251	$ 6,343,251

Statement of Revenues, Expenditures and Changes in Fund Balance — Special Revenue

	FY 2006 Actual	FY 2007 Budget	FY 2007 as of 5/15/2007	FY 2008 Budget
Revenues				
Selective Sales and Use Taxes	$ 144,529	$ 144,220	$ 123,249	$ 162,700
Fines and Forfeitures	16,302	17,000	106,818	21,000
Investment Income	3,266	3,250	5,078	6,500
Contributions and Donations	104,762	94,373	60,284	75,500
Total Revenues	268,859	258,843	295,429	265,700
Expenditures				
Public Safety	12,285	17,500	8,430	21,500
Public Works		2,250		12,500
Culture and Recreation	71,287	93,873	83,143	75,000
Tourism and Trade	95,361	146,220	87,650	167,700
Total Expenditures	178,933	259,843	179,223	276,700
Excess (deficiency) of revenues over (under) expenditures	89,926	(1,000)	116,206	(11,000)
Other Financing Sources (Uses)				
Transfer in	10,000	1,000	1,000	11,000
Transfer out	(10,000)	-	-	-
Total Other Financing Sources	-	1,000	1,000	11,000
Net change in fund balance	89,926	-	117,206	-
Fund Balances, beginning of year	208,093	298,019	298,019	415,225
Fund Balances, end of year	$ 298,019	$ 298,019	$ 415,225	$ 415,225

Debt Service — Statement of Revenues, Expenditures and Changes in Fund Balance

	FY 2006 Actual	FY 2007 Budget	FY 2007 as of 5/15/2007	FY 2008 Budget
Revenues				
Investment Income	$ 11,851	$ 1,000	$ 25,160	$ 45,100
Total Revenues	11,851	1,000	25,160	45,100
Expenditures				
Debt Service-Principal	335,000	350,000	350,000	590,000
Debt Service-Interest	885,394	865,610	865,610	1,083,000
Fiscal Agent's Fees	425	2,575	2,575	2,500
Total Expenditures	1,220,819	1,218,185	1,218,185	1,675,500
Excess (deficiency) of revenues over (under) expenditures	(1,208,968)	(1,217,185)	(1,193,025)	(1,630,400)
Other Financing Sources (Uses)				
Bond Proceeds	-	14,994,175	15,425,275	-
Transfer to Fiscal Agent Bond Refunding	-	(14,992,600)	(14,992,545)	-
Transfer in	1,228,500	1,215,610	1,244,851	1,630,400
Total Other Financing Sources	1,228,500	1,217,185	1,677,581	1,630,400
Net change in fund balance	19,532	-	484,556	-
Fund Balances, beginning of year	431,859	451,391	451,391	935,947
Fund Balances, end of year	$ 451,391	$ 451,391	$ 935,947	$ 935,947

Statement of Revenues, Expenses and Changes in Net Assets — Proprietary Fund

	FY 2006 Actual	FY 2007 Budget	FY 2007 as of 5/15/2007	FY 2008 Budget
Revenues				
Water and Sewer Charges	$ 103,714	$ 84,430	$ 79,610	$ 95,000
Investment Income	834	500	956	4,780
Total Revenues	104,548	84,930	80,566	99,780
Expenses				
Salaries and Benefits	20,137	24,080	16,527	22,820
Contracted Services	5,962	4,850	8,208	90,050
Supplies	21,244	13,000	11,364	21,110
Depreciation	33,367	43,000	43,000	43,000
Principal Expense	-	16,590	6,414	16,590
Interest Expense	10,932	19,810	7,808	19,810
Total Expenses	91,642	121,330	93,321	213,380
Excess (deficiency) of revenues over (under) expenses	12,906	(36,400)	(12,755)	(113,600)
Other Financing Sources (Uses)				
Transfer in	36,400	36,400	36,400	113,600
Total Other Financing Sources	36,400	36,400	36,400	113,600
Net change	49,306	-	23,645	-
Total Net Assets, beginning of year	1,934,975	1,883,103	1,883,103	1,906,748
Total Net Assets, end of year	$ 1,984,281	$ 1,883,103	$ 1,906,748	$ 1,906,748

APPROPRIATIONS RESOLUTION

A RESOLUTION TO ADOPT THE FISCAL YEAR 2007-2008 BUDGET FOR EACH FUND OF THE CITY OF SUWANEE, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE ITEMS OF REVENUE ANTICIPATIONS, PROHIBITING EXPENDITURES/EXPENSES FROM EXCEEDING ACTUAL FUNDING AVAILABLE.

WHEREAS, the Interim City Manager has presented a proposed fiscal year 2007-2008 Budget to the City Council of each of the various funds of the City; and

WHEREAS, the budget lists proposed expenditures/expenses for the fiscal year 2007-2008; and

WHEREAS, each of these budgets is a balanced budget, so that anticipated revenues for each fund equal proposed expenditures/expenses.

NOW, THEREFORE, BE IT RESOLVED THAT this budget, Attachment "A" attached hereto and by reference made a part of this resolution, shall be the City of Suwanee's budget for the fiscal year 2007-2008; and

BE IT FURTHER RESOLVED that this budget be and is hereby approved, and the revenues shown in the budget for each fund are adopted, and that the amounts shown in the budget for each fund as expenditures/expenses are hereby appropriated to the departments named in the fund; and

BE IT FURTHER RESOLVED that the expenditures/expenses shall not exceed the appropriations authorized by this budget or amendments thereto provided; and

BE IT FURTHER RESOLVED that this budget contains appropriations for Intergovernmental agreements, and that the City Council authorizes the Interim City Manager to execute such agreements.

ADOPTED this 28 th day of June 2007.

SUWANEE CITY COUNCIL,
A GEORGIA MUNICIPAL CORPORATION

Attachment A — General Fund

Revenues and Other Sources		
General Property Taxes	$	6,217,730
Selective Sales and Use Taxes		1,002,390
Business Taxes		1,442,500
Penalty & Interest on Taxes		61,450
Licenses and Permits		227,300
Regulatory Fees		500,000
Charge for Services		127,950
Fines and Forfeitures		1,254,330
Investment Income		174,640
Contributions and Donations		2,000
Miscellaneous Revenues		8,000
Other Financing Sources		70,500
Total Revenues and Other Sources	$	11,088,790
Expenditures and Other Uses		
Governing Body	$	96,300
Legislative Committees		8,750
Chief Executive		434,490
General Administration		221,100
Financial Administration		563,130
Accounting		27,500
Law		63,100
Data Processing/MIS		232,920
General Government Buildings		218,430
Public Information		119,290
Municipal Court		337,950
Red Light Camera		104,700
Police Administration		391,150
Criminal Investigation		342,360
Patrol		2,114,120
Records & Identification		93,160
Police Training		67,810
Special Detail Services		48,490
Police Stations & Buildings		143,620
Dispatcher		409,940
Public Relations		41,520

Expenditures and Other Uses (continued)		
Other Park Police	$	127,300
Public Works Administration		1,130,070
Paved Streets		166,730
Storm Drainage		63,000
Street Lighting		6,500
PW Special Detail Services		10,770
Playgrounds		11,500
Special Facilities & Activities		178,790
Park Areas		179,410
Protective Inspection Administration		432,050
Planning and Zoning		437,240
Code Enforcement		28,780
Economic Development & Assistance		331,980
Downtown Suwanee		92,840
Other Financing Uses		1,812,000
Total Expenditures and Other Uses	$	11,088,790

Attachment A — Special Revenue Funds

Suwanee Day Fund

Revenues and Other Sources	
Investment Income	$ 500
Contributions and Donations	74,500
Total Revenues and Other Sources	$ 75,000
Expenditures and Other Uses	
Special Activities	$ 75,000
Total Expenditures and Other Uses	$ 75,000

Cemetery Fund

Revenues and Other Sources	
Investment Income	$ 500
Contributions and Donations	1,000
Other Financing Sources	11,000
Total Revenues and Other Sources	$ 12,500
Expenditures and Other Uses	
Cemetery	$ 12,500
Total Expenditures and Other Uses	$ 12,500

Confiscated Assets Fund

Revenues and Other Sources	
Fines and Forfeitures	$ 21,000
Investment Income	500
Total Revenues and Other Sources	$ 21,500
Expenditures and Other Uses	
Patrol	$ 21,500
Total Expenditures and Other Uses	$ 21,500

Hotel/Motel Tax Fund

Revenues and Other Sources	
Selective Sales and Use Taxes	$ 162,700
Investment Income	5,000
Total Revenues and Other Sources	$ 167,700
Expenditures and Other Uses	
Tourism	$ 167,700
Total Expenditures and Other Uses	$ 167,700

Capital Project Funds

Attachment A

SPLOST Fund (Project Basis)		
Revenues	$	7,362,429
Expenditures	$	7,362,429
Paved Streets Fund (Project Basis)		
Revenues	$	205,000
Expenditures	$	205,000
Storm Drainage Fund (Project Basis)		
Revenues	$	77,800
Expenditures	$	77,800
URA Town Center Fund (Project Basis)		
Revenues	$	505,000
Expenditures	$	505,000
Open/Green Space Fund (Project Basis)		
Revenues	$	20,574,311
Expenditures	$	20,574,311
Town Center Fountain Fund (Project Basis)		
Revenues	$	631,838
Expenditures	$	631,838
Public Works Yard Expansion Fund (Project Basis)		
Revenues	$	880,000
Expenditures	$	880,000
Pedestrian Underpass Fund (Project Basis)		
Revenues	$	1,253,590
Expenditures	$	1,253,590
Town Center Facility Improvements (Project Basis)		
Revenues	$	9,678,856
Expenditures	$	9,678,856

Debt Service Fund

Revenues and Other Sources	
Investment Income	$ 45,100
Other Financing Sources	1,630,400
Total Revenues and Other Sources	$ 1,675,500
Expenditures and Other Uses	
Debt Service	$ 1,675,500
Total Expenditures and Other Uses	$ 1,675,500

Water Fund

Revenues	
Charges for Services	$ 90,000
Investment Income	4,780
Miscellaneous Revenues	5,000
Other Financing Sources	113,600
Total Revenues	$ 213,380
Expenses	
Water Administration	$ 29,270
Supply	44,600
Distribution	63,110
Construction	40,000
Debt Service	36,400
Total Expenses	$ 213,380

Municipal Court Fund

Revenues and Other Sources	
Fines and Forfeitures	$ 1,915,800
Total Revenues and Other Sources	$ 1,915,800
Expenditures and Other Uses	
Municipal Court	$ 661,470
Other Financing Uses	1,254,330
Total Expenditures and Other Uses	$ 1,915,800

CITY OF SUWANEE, GEORGIA
AUTHORIZED POSITIONS RESOLUTION

A RESOLUTION TO AUTHORIZE STAFF POSITIONS AND PAY & CLASSIFICATION SYSTEM ASSIGNMENTS FOR FISCAL YEAR 2007-2008

WHEREAS, the City of Suwanee needs staff resources in order to adequately carry out the City's program of work during fiscal year 2007-2008; and

WHEREAS, the City of Suwanee will adopt a budget document submitted by the Interim City Manager that defines the City's expenditures and revenues for fiscal year 2007-2008; and

WHEREAS, the Interim City Manager has recommended various staff positions and pay & classification assignments and has discussed same at length with the City of Suwanee's elected officials in various workshops and meetings; and

WHEREAS, the City of Suwanee City Council prepared a vision statement that demands progressive and responsible government.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Suwanee, Georgia and it is hereby resolved by the same, that the following are the authorized staff positions and pay & classification system assignments for the City of Suwanee, Georgia:

	Salary Grade
Chief Executive	
City Manager	Appointed
Special Project Manager	35
Office Administrator	29
Administrative Secretary	25
General Administration	
Administrative Services Director	38
Human Resources Manager (PT)	35
Human Resources Manager (PT)	35
Financial Administration	
Financial Services Director	40
Accounting Manager	32
Communications Specialist* (PT)	31
Accounting Analyst	29
Accounting Analyst	29
Accounting Analyst	29
Accounting Analyst	PT
Administrative Assistant*	29
Public Information	
Public Information Officer	32
Judicial	
Chief Judge	Appointed
Associate Judge	Appointed
Associate Judge	Appointed
Associate Judge	Appointed
Lead City Solicitor	Appointed
City Solicitor	Appointed
City Solicitor	Appointed
City Solicitor	Appointed
City Solicitor	Appointed

Authorized Position Resolution

	Salary Grade
Court Services Supervisor	29
Deputy Court Clerk	27
Deputy Court Clerk	27
Red Lights	
Deputy Court Clerk	PT
Police Technician	26
Police Administration	
Police Chief	41
Police Captain	37
Administrative Assistant	29
Criminal Investigation	
Police Lieutenant	34
Police Sergeant	32
Police Officer	29
Police Officer*	29
Patrol	
Deputy Chief	39
Patrol Lieutenant	34
Police Sergeant	32
Police Sergeant	32
Police Sergeant	32
Police Sergeant	32
Police Sergeant*	32
Police Corporal	30
Police Corporal	30
Police Corporal	30
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Police Officer	29
Records & Identification	
Records & Evidence Technician	28
Dispatcher	
Police Lieutenant	34
Communications Officer	26
Communications Officer	26
Communications Officer	26
Communications Officer	26
Communications Officer	26
Communications Officer	26

	Salary Grade
Public Relations	
Police Sergeant	32
Park Police	
Police Officer	29
Police Officer	29
Public Works Administration	
Assistant to the Public Works Director*	36
Public Works Supervisor	33
Crew Leader	27
Equipment Operator	26
Equipment Operator	26
Equipment Operator	26
Equipment Operator	26
Equipment Operator	26
Equipment Operator	26
Equipment Operator	26
Equipment Operator*	26
Equipment Operator*	26
Administrative Assistant	29
Seasonal Laborer	PT
Seasonal Laborer	PT
Special Events Laborer Pool	PT
Protective Inspection Administration	
Public Works & Inspections Director	40
Chief Development & Building Inspector	36
Building Inspector	30
Building Inspector	PT
Inspections Assistant	27
Planning & Zoning	
Planning & Economic Development Director	39
Principal Planner	35
Senior Environmental Planner	35
Development Coordinator	28
Codes Enforcement	
Codes Enforcement Officer	PT
Economic Development	
Economic Development Division Director	37
Events Coordinator	PT
Administrative Assistant* (PT)	29
Downtown Suwanee	
DDA Manager	PT

PT is an abbreviation for Part-Time, hours and pay varies for these positions.
*New positions as of 7/01/2007.

These positions and assignments are further defined by the pay and classification plan adopted on May 12, 2004 based on a classification, compensation and benefits study performed by Slavin Management Consultants, Inc., the City of Suwanee Personnel Policy, and individual job descriptions. The compensation portion of the study was updated in Spring 2006. The Interim City Manager has discretion granted by the City Council of Suwanee, Georgia, to make administrative interpretations regarding staff positions and the aforementioned documents.

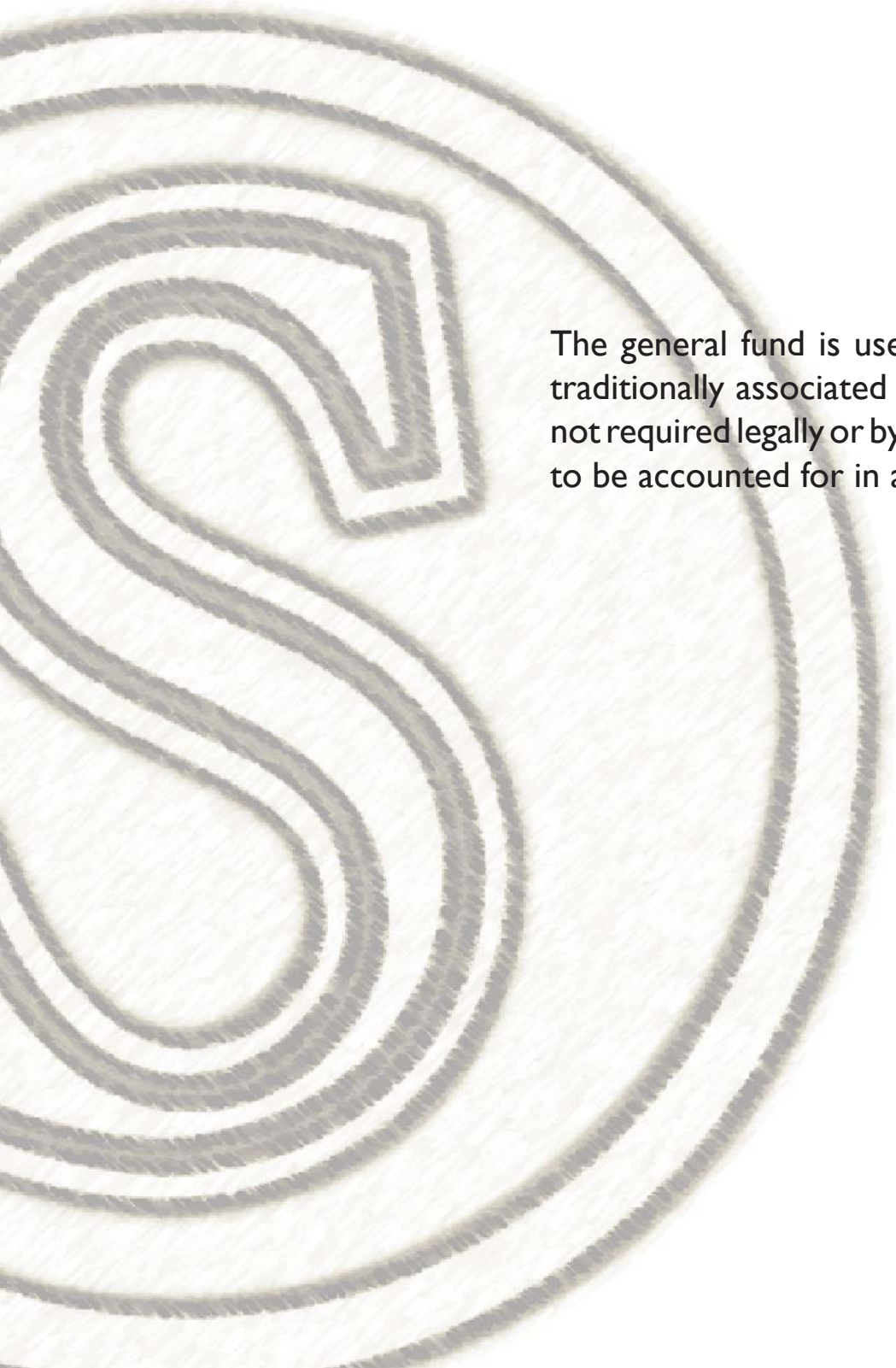
Schedule of Interfund Transfers

The composition of interfund transfers for the budget year ending June 30, 2008 is as follows:

Fund	Transfer In	Fund	Transfer Out	Amount
100	General Fund	745	Municipal Court	$ 1,254,330
208	Cemetery	100	General	11,000
320	SPLOST	350	Open/Green Space	267,500
344	Paved Streets	100	General	100,000
351	Town Center Fountain	320	SPLOST	46,022
353	Pedestrian Underpass	320	SPLOST	117,618
410	Debt Service	100	General	1,630,400
505	Water	100	General	70,600
				$ 3,497,470

general fund

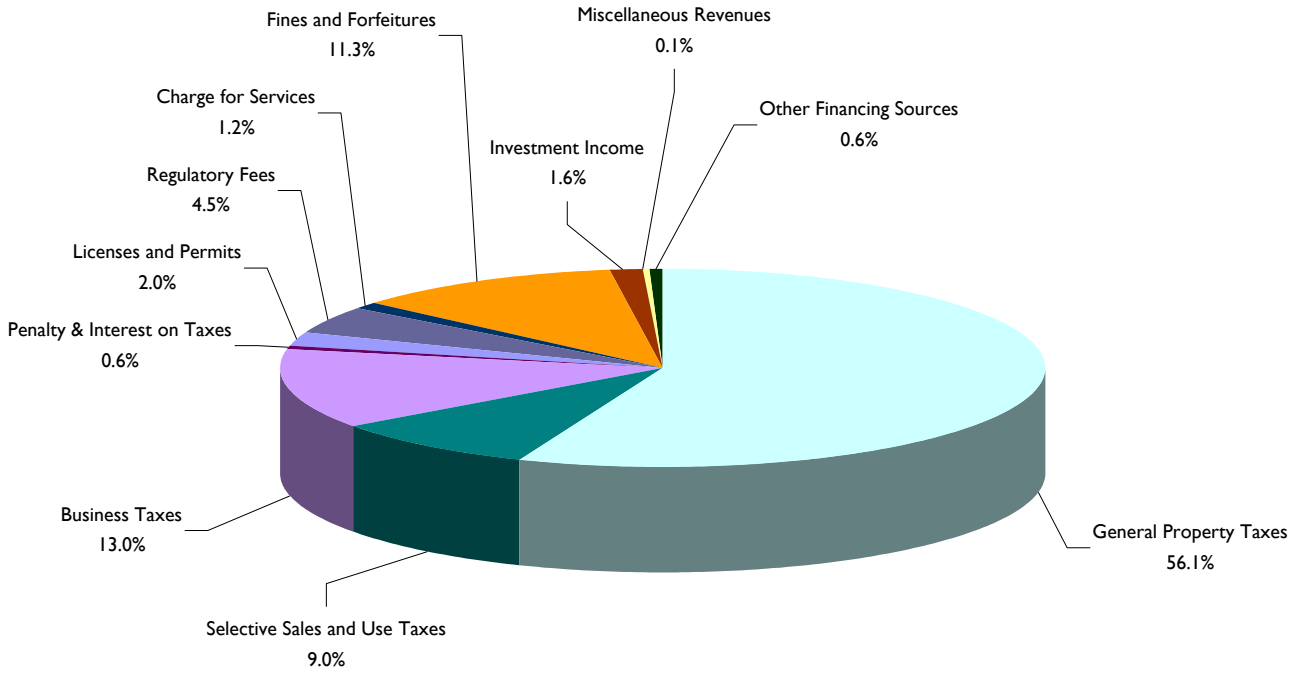
fiscal year 2007-2008



The general fund is used to account for resources traditionally associated with government, which are not required legally or by sound financial management to be accounted for in a different fund.

Summary of Revenues and Other Financing Sources — General Fund

Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget	% Change
General Property Taxes	$ 4,484,232	$ 5,387,920	$ 6,217,730	15%
Selective Sales and Use Taxes	976,761	943,350	1,002,390	6%
Business Taxes	1,325,263	1,216,000	1,442,500	19%
Penalty and Interest on Taxes	34,002	58,280	61,450	5%
Licenses and Permits	177,329	183,350	227,300	24%
Regulatory Fees	1,117,709	790,300	500,000	-37%
Intergovernmental Grants	4,898	12,000	2,000	-83%
Charge for Services	121,907	177,695	127,950	-28%
Fines and Forfeitures	1,045,252	1,408,420	1,254,330	-11%
Investment Income	154,154	90,700	174,640	93%
Contributions and Donations	3,004	3,500	2,000	-43%
Miscellaneous Revenues	18,397	15,000	6,000	-60%
Other Financing Sources	133,403	1,102,550	70,500	-94%
TOTAL REVENUES	$ 9,596,311	$ 11,389,065	$ 11,088,790	-3%

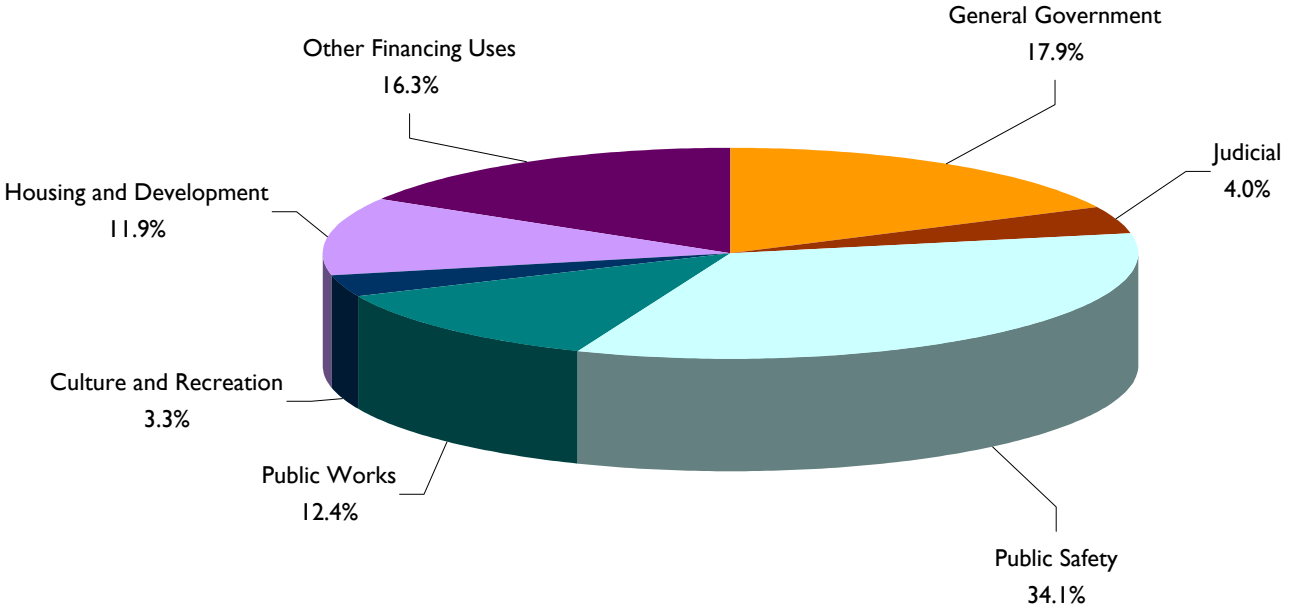


Summary of Expenditures and Other Financing Uses — General Fund

Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget	% Change
Governing Body	$ 63,198	$ 64,360	$ 96,300	49.63%
Legislative Committees	4,728	8,750	8,750	0.00%
Chief Executive	334,098	387,580	434,490	12.10%
General Administration	172,684	215,550	221,100	2.57%
Financial Administration	407,392	520,190	563,130	8.25%
Accounting	24,000	72,900	27,500	-62.28%
Law	43,485	63,100	63,100	0.00%
Data Processing/MIS	140,980	253,690	232,920	-8.19%
General Government Buildings	167,485	258,850	218,430	-15.62%
Public Information	67,587	84,810	119,290	40.66%
Municipal Court	293,228	298,430	337,950	13.24%
Red Light Camera	-	120,140	104,700	-12.85%
Police Administration	278,430	288,510	391,150	35.58%
Criminal Investigation	238,576	248,760	342,360	37.63%
Patrol	1,653,120	2,052,180	2,114,120	3.02%
Records & Identification	81,361	181,970	93,160	-48.80%
Police Training	70,488	93,600	67,810	-27.55%
Special Detail Services	11,483	162,185	48,490	-70.10%
Police Stations & Buildings	112,726	125,770	143,620	14.19%
Dispatcher	357,700	370,910	409,940	10.52%
Public Relations	32,398	53,230	41,520	-22.00%
Other Park Police	108,947	125,410	127,300	1.51%
Public Works Administration	711,060	953,010	1,130,070	18.58%
Paved Streets	1,220	139,600	166,730	19.43%
Storm Drainage	5,284	59,000	63,000	6.78%
Street Lighting	5,207	5,500	6,500	18.18%
PW Special Detail Services	4,276	5,390	10,770	99.81%
Playgrounds	5,676	11,500	11,500	0.00%
Special Facilities & Activities	83,890	136,970	178,790	30.53%
Park Areas	91,361	110,680	179,410	62.10%
Protective Inspection Administration	308,557	390,670	432,050	10.59%
Planning & Zoning	290,112	458,990	437,240	-4.74%
Code Enforcement	19,052	44,600	28,780	-35.47%
Economic Development & Assistance	127,321	208,610	331,980	59.14%
Downtown Suwanee	-	89,160	92,840	n/a
Other Financing Uses	1,840,090	2,724,510	1,812,000	-33.49%
TOTAL EXPENDITURES	$ 8,157,200	$ 11,389,065	$ 11,088,790	-2.64%

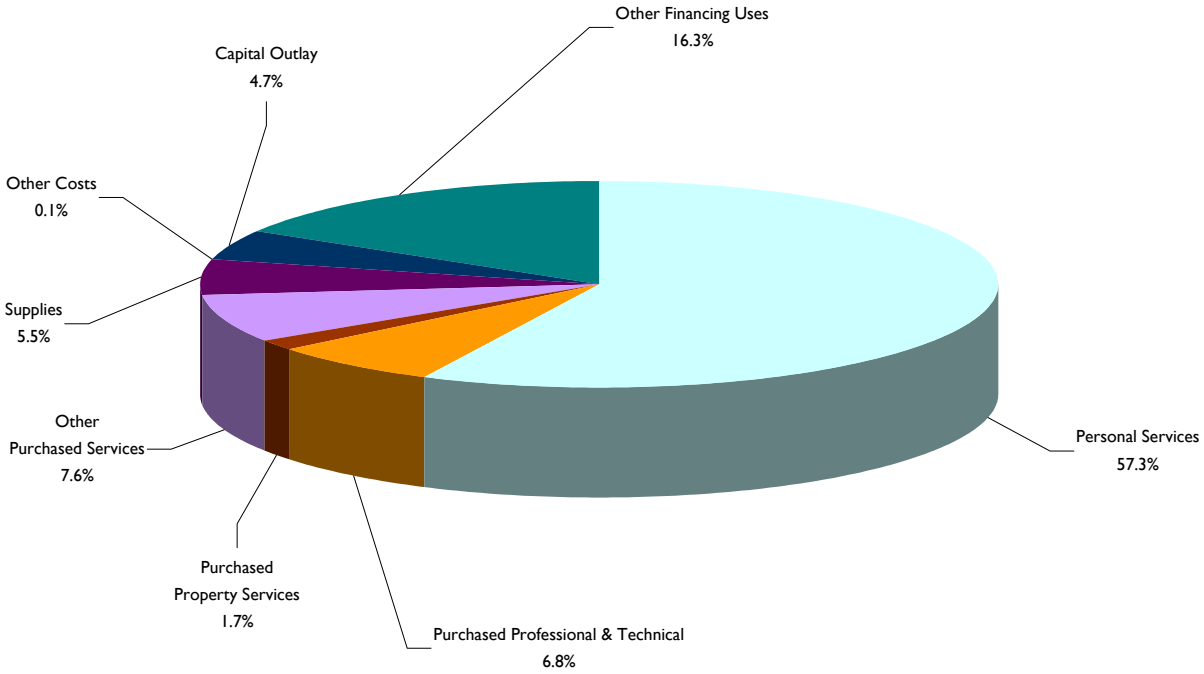
Expenditures by Service Group — General Fund

	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget	% of Total
General Government	$ 1,425,637	$ 1,929,780	$ 1,985,010	17.9%
Judicial	293,228	418,570	442,650	4.0%
Public Safety	2,945,229	3,702,525	3,779,470	34.1%
Public Works	727,047	1,162,500	1,377,070	12.4%
Culture and Recreation	180,927	259,150	369,700	3.3%
Housing and Development	745,042	1,192,030	1,322,890	11.9%
Other Financing Uses	1,840,090	2,724,510	1,812,000	16.3%
Total General Fund	$ 8,157,200	$ 11,389,065	$ 11,088,790	100.0%



Expenditures by Category — General Fund

Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget	% of Total
Personal Services	$ 4,510,672	$ 5,600,915	$ 6,348,620	57.3%
Purchased Professional & Technical	315,543	819,340	754,730	6.8%
Purchased Property Services	108,416	174,200	185,870	1.7%
Other Purchased Services	553,895	820,700	841,240	7.6%
Supplies	429,420	564,970	612,100	5.5%
Other Costs	-	-	10,000	0.1%
Capital Outlay	399,164	684,430	524,230	4.7%
Other Financing Uses	1,840,090	2,724,510	1,812,000	16.3%
Total General Fund	$ 8,157,200	$ 11,389,065	$ 11,088,790	100.0%



revenue definitions and assumptions

revenue definitions and assumptions

General Property Taxes
Selective Sales and Use Taxes
Business Taxes
Penalty and Interest on Taxes
Licenses and Permits
Regulatory Fees
Intergovernmental Grants
Charge for Services
Fines and Forfeitures
Investment Income
Miscellaneous Revenues
Other Financing Sources

General Property Taxes

Definition: General property taxes include taxes on Real and Personal Property, Motor Vehicle, Mobile Homes, Intangible Taxes, and Franchise Taxes.

Assumption: These taxes are projected based on estimated growth of the state approved tax digest at millage rates adopted by Council. Due to the growth trends in building permits, the overall digest is projected to increase by 11% in fiscal year 2008. Revenues for real and personal property taxes are calculated using the prior periods' actual collections increased by the projected growth in the digest. All other revenues in this category are based on prior period collections with a modest 4% increase based on the natural growth of the tax base.

History and Projections:

Fiscal Year		*Revenues*	*% Change From Prior Year*	*Millage Rate*
1998 Actual	$	749,450	13.2%	2.5
1999 Actual		986,322	31.6%	2.5
2000 Actual		1,210,086	22.7%	2.5
2001 Actual		1,449,603	19.8%	2.5
2002 Actual		1,622,062	11.9%	2.5
2003 Actual *		3,462,019	113.4%	5.999
2004 Actual		3,765,058	8.8%	5.89
2005 Actual		4,392,240	16.7%	5.81
2006 Actual		4,484,232	2.1%	5.77
2007 Projected		5,387,920	20.1%	5.77
2008 Projected		6,217,730	15.4%	5.77

*In fiscal year 2003, the City's millage rate increased from 2.5 to 5.999.

Real estate property taxes: As a separate verfication from trend analysis, we performed an analysis of construction permit values.

Methodology: We used 90% of total building permit construction values for calendar year 2006 less December 2006 plus December 2005. We also added 30% of the apartment construction values issued in December 2004. Due to changes in our permit fee structure, all of the apartment permits were issued in 2004 but are being constructed over a three year period.

	Residential	Commercial	Total
90% of Construction Value	$ 50,882,386	$ 155,312,454	$ 206,194,839
Less December 2006 Value	(160,000)	(30,058,838)	(30,218,838)
Plus December 2005 Value	6,638,833	5,166,322	11,805,155
Add 25% Apartments	6,804,526	-	6,804,526
Subtotal Construction Value	$ 64,165,745	$ 130,419,938	$ 194,585,682
Assessed Value @ 40%	$ 25,666,298	$ 52,167,975	$ 77,834,273
Millage Rate @ 5.77 mills	$ 148,095	$ 301,009	$ 449,104

Estimated Construction Value Added	$ 449,104
Value Update Estimate	125,000
Projected FY 2008 Real Estate Increase	$ 574,104

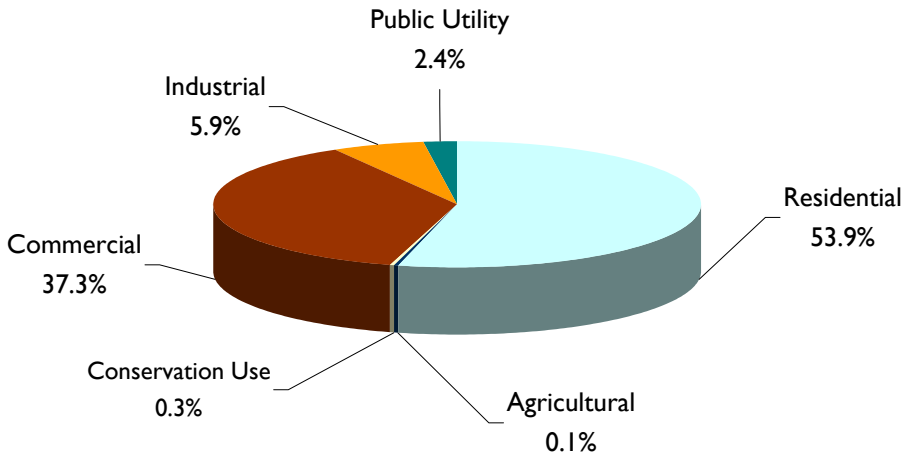
Summary of Trend Review of Real Estate Taxes Collected

Projected FY 2007 Collection	$ 4,184,569
Projected FY 2008	
Real Estate	$ 4,141,918
Personal Property	615,706
Total FY 2008 Projection	$ 4,757,624
Increase	$ 573,055

Real Property Assessed Values by Type

	2002	2003	2004	2005	2006
Residential	$ 223,210,290	$ 237,796,890	$ 259,299,530	$ 283,019,048	$ 357,127,056
Agricultural	942,120	1,062,640	905,000	905,000	725,520
Conservation Use	2,438,720	2,111,720	2,175,880	2,175,880	2,046,896
Commercial	116,710,250	144,503,450	152,783,190	180,979,992	247,265,220
Industrial	68,601,090	68,389,840	67,787,840	56,203,760	39,385,284
Public Utility	7,106,962	7,035,040	20,501,164	20,501,164	15,611,440
Total	$ 419,009,432	$ 460,899,580	$ 503,452,604	$ 543,784,844	$ 662,161,416

Real Property Assessed Values by Type



Selective Sales and Use Taxes

Definition: Selective sales and use taxes are taxes levied on the sale, distribution, or consumption of selected goods and services. Included in this category are taxes charged for rooms or accommodations furnished by hotels; taxes imposed on the distribution of distilled spirits, malt beverages, and wine; and taxes imposed on the sale of distilled spirits by the drink.

Assumption: The revenue projections for selective sales and use taxes are based on historical trends in conjunction with current economic indicators. To determine the projection for room accommodation taxes, a monthly 2 year rolling average for the prior period is determined and a twelve-month projection of this average is used for the next fiscal period. Actual collection amounts are used with a small 1% increase to determine the projection for taxes on distribution of distilled spirits and the sale of distilled spirits by the drink.



Fiscal Year	Monthly Two Year Average	% Change From Prior Year
1999	$ 28,567	n/a
2000	36,033	26%
2001	36,956	3%
2002	30,923	-16%
2003	26,349	-15%
2004	25,224	-4%
2005	27,956	11%
2006	30,120	8%
2007	32,489	8%

History and Projections:

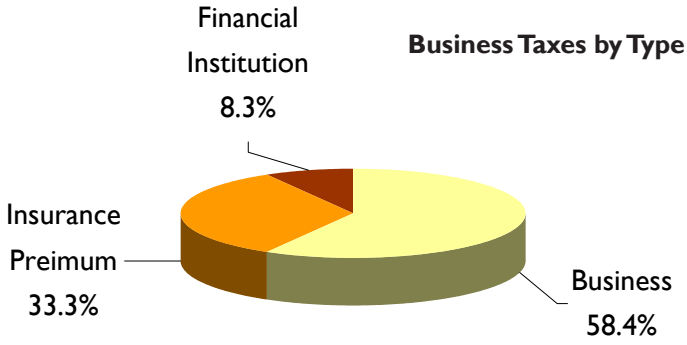
Fiscal Year	*Revenues*	*% Change from Prior Year*
2004 Actual	$ 835,728	1.6%
2005 Actual	943,569	12.9%
2006 Actual	976,761	3.5%
2007 Projected	990,500	1.4%
2008 Budgeted	1,002,390	1.2%

Note: 40% of the accommodation taxes from hotels are transferred to the Hotel/Motel tax fund as required by State law. Included in the General fund budget is the 60% of the total tax collected. The chart on the previous page represents the General fund 60% collections of accommodation taxes along with the projections on taxes collected on distribution of distilled spirits and the sale of distilled spirits by the drink.

Business Taxes

Definition: This category includes revenues realized from business and financial institutions' occupational licenses and excise taxes on insurance premiums written by insurance companies conducting business within the city.

Assumption: Projections are based on historical trend analysis, economic indicators, and anticipated economic growth. Some of these fees are sensitive to economic conditions and have recently shown only a moderate increase.



History and Projections:

Fiscal Year		*Revenues*	*% Change From Prior Year*
1998 Actual	$	412,722	18.7%
1999 Actual		478,816	16.0%
2000 Actual		495,390	3.5%
2001 Actual		529,461	6.9%
2002 Actual		828,868	56.5%
2003 Actual		957,768	15.5%
2004 Actual		997,542	4.2%
2005 Actual		1,111,413	11.4%
2006 Actual		1,325,263	19.2%
2007 Projected		1,385,000	4.5%
2008 Budgeted		1,442,500	4.2%

Penalty and Interest on Taxes

Definition: Penalties and interest on delinquent real and personal property taxes.

Assumption: Revenue projections for penalties and interest are based on anticipated delinquent tax collections as well as historical trends.

Property Tax Levies and Collections

Year	Total Tax Levy	Current Tax Collections	Percent of Levy Collected
1998	$ 482,638	$ 457,346	94.8%
1999	569,190	512,844	90.1%
2000	710,344	671,228	94.5%
2001	835,607	820,058	98.1%
2002	1,087,771	944,110	86.8%
2003	2,787,421	2,779,439	99.7%
2004	2,909,099	2,875,854	98.9%
2005	3,291,780	3,255,174	98.9%
2006	3,393,116	3,266,243	96.3%
2007 Projected	4,249,498	4,184,569	98.5%

Licenses and Permits

Definition: License and permit fees include revenues realized from alcoholic privilege licenses; peddler license fees; fees for issuance of licenses to insurance companies that sell policies within the City; fees received from applications for zoning amendments, site plan review and special use and variances; and fees for sign permits.

Assumption: There has been no increase in the rate structure of these revenue sources. The revenue projections in this category are based on historical growth trends using a two month rolling average. Some of the larger changes year to year are due to new businesses receiving two alcohol licenses during one fiscal period. Alcohol licenses are valid for one calendar year and are not pro-rated.

History and Projections:

Fiscal Year	Revenues	% Change From Prior Year
2001 Actual	$ 186,707	12.8%
2002 Actual	147,104	-21.2%
2003 Actual	184,163	25.2%
2004 Actual	202,735	10.1%
2005 Actual	213,456	5.3%
2006 Actual	177,329	-16.9%
2007 Projected	221,253	24.8%
2008 Budgeted	227,300	2.7%

Regulatory Fees

Definition: Regulatory fees consist of revenues realized from fees charged for building permits and inspections.

Assumption: Revenue projections are based on historical trends in conjunction with current economic indicators along with pertinent fee increases. Commercial and residential project units authorized by zoning are reviewed for projected units to be completed in the next fiscal period. In fiscal year 2008 we are predicting $280,610 in commercial permits and $213,365 in mixed use permits. The table below outlines major mixed use permits for fiscal year 2008.

Projected Regulatory Fee Activities by Project

Project	Units	Square Footage	Project Square Footage	Square Footage Value	Project Value	Permit Fee	Projected Fees
Residential Projects							
Suwanee Station	45	2,200	99,000	74	$ 7,326,000	0.005	$ 36,630
Highland Station	50	2,200	110,000	74	8,140,000	0.005	40,700
Three Bridges Phase I	80	2,400	192,000	74	14,208,000	0.005	71,040
Village Grove	30	2,600	78,000	74	5,772,000	0.005	28,860
Stonecypher	40	2,100	84,000	74	6,216,000	0.005	31,080
McGinnis Reserve	70	2,200	154,000	74	11,396,000	0.005	56,980
Moore Road	20	2,800	56,000	74	4,144,000	0.005	20,720
Commercial Projects							
Point Satellite			380,000	40	$ 15,200,000	0.005	$ 76,000
FATS			205,000	81	16,605,000	0.005	83,025
Suwanee Depot			20,000	81	1,620,000	0.005	8,100
Suwanee Station			22,000	54	1,188,000	0.005	5,940
Plaza at Suwanee Station			80,000	40	3,200,000	0.005	16,000
Three Bridges Retail			10,000	81	810,000	0.005	4,050
Old Peachtree Office Rental			40,000	81	3,240,000	0.005	16,200
Renaissance			10,000	81	810,000	0.005	4,050

History and Projections:

Fiscal Year	*Revenues*	*% Change From Prior Year*
2001 Actual	$ 632,284	117.6%
2002 Actual	330,706	-47.7%
2003 Actual	217,135	-34.3%
2004 Actual	224,814	3.5%
2005 Actual	730,590	225.0%
2006 Actual	1,117,709	53.0%
2007 Projected	800,000	-28.4%
2008 Budgeted	500,000	-37.5%

Suwanee has experienced significant increases in the number of residential units over the past three years, adding 852 units during this period. By comparison, the City added 199 housing units, respectively, during 2004 and 2003. Total construction permits are also following the upward residential trend. Based on our current projections, revenues will continue to be higher for four more years and then they will become stable averaging $250, 000 to $300,000 per year.

Intergovernmental Grants

Definition: This category consists of Federal, State, and other local governments' or agencies' reimbursements or contributions for funding local and statewide programs.

Assumption: Revenue projections are based on contract awards and intergovernmental agreements. The majority of intergovernmental grants received by the City are for capital projects and are reported in the related capital project fund. In the fiscal year 2008 budget, one federal justice grant has been budgeted for police vest replacement.

Charge for Services

Definition: Charge for services consists of revenues realized from fees charged for services from various City departments. Some of these services include development plan reviews, sales of publications, accident reports, and fees charged for staff time or supplies provided during special events.

Assumption: Revenue projections are based on historical growth trends and signed special event contracts. Special event revenues received are offset by the cost of the services provided by the Police and Public Works Department and is not considered a revenue generating function.

History and Projections:

Fiscal Year		*Revenues*	*% Change From Prior Year*
2001 Actual	$	55,324	-15.2%
2002 Actual		48,905	-11.6%
2003 Actual		125,183	160.0%
2004 Actual		68,244	-45.5%
2005 Actual		124,959	83.1%
2006 Actual		121,903	-2.4%
2007 Projected		200,000	64.1%
2008 Budgeted		127,950	36.0%

Fines and Forfeitures

Definition: Revenues in this category consist of fines and charges imposed by the City's Municipal Court and the Red Light Camera program. Council sets some of these charges while others are mandated by the State and adopted by the Council.

Assumption: Projections are based on the rates set by Council and historical trends. There has been no increase in the rate structure of these revenue sources. The increase in projected growth for fiscal year 2007 was due to the new Red Light Camera program.

History and Projections:

Fiscal Year		*Revenues*	*% Change From Prior Year*
1998 Actual	$	351,210	41.0%
1999 Actual		585,680	66.8%
2000 Actual		752,000	28.4%
2001 Actual		543,730	-27.7%
2002 Actual		821,387	51.1%
2003 Actual		772,931	-5.9%
2004 Actual		927,203	20.0%
2005 Actual		972,494	4.9%
2006 Actual		1,045,252	7.5%
2007 Projected		1,200,500	14.9%
2008 Budgeted		1,254,330	4.5%

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumption: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators. Current trends note a slight increase in investment income for the general fund. The decreases in prior periods are due to the City's policy of removing capital projects from the general fund and creating separate capital project funds. The individual funds' idle cash are invested and the earnings are reported in the individual fund, thus decreasing the general fund idle cash reserves.

History and Projections:

Fiscal Year		*Revenues*	*% Change From Prior Year*
2002 Actual	$	105,723	212.3%
2003 Actual		57,050	-46.0%
2004 Actual		53,546	-6.1%
2005 Actual		88,621	65.5%
2006 Actual		154,154	73.9%
2007 Projected		170,000	10.3 %
2008 Budgeted		174,640	2.7%

Miscellaneous Revenues

Definition: Revenues in this category consist of various one-time miscellaneous receipts. Examples would include insurance reimbursements, rebates, and rental income.

Assumption: Revenue projections are based on historical growth trends. Due to the uncertainty of some of these revenue sources, the 2008 budget projection is conservative.

History and Projections:

Fiscal Year		*Revenues*	*% Change From Prior Year*
2002 Actual	$	15,396	-30.4%
2003 Actual		25,210	63.7%
2004 Actual		15,140	-39.9%
2005 Actual		20,926	38.2%
2006 Actual		18,397	-12.1%
2007 Projected		6,500	-64.7%
2008 Budgeted		6,000	-7.7%

Other Financing Sources

Definition: Other financing sources include revenue realized from the sale of surplus property; proceeds from short-term lease agreements; transfers between various funds; and the use of accumulated reserves for a balanced budget.

Assumption: Revenue projections for short-term lease agreements are based on capital lease values approved in the current budget. Sale of surplus property is based on historical trends. Whereas transfers in and the use of accumulated reserves are based on actual budgetary needs.

general government

general government

Governing Body
Legislative Committees
Chief Executive
General Administration
Financial Administration
Accounting
Law
Data Processing/MIS
General Government Buildings
Public Information

Governing Body — Function 1110

STATEMENT OF SERVICE

The City Council is the legislative governing authority of the City. It consists of a five member City Council and Mayor. The Mayor and all Councilmembers are elected at large, serving staggered four-year terms. The Council is responsible for enacting City ordinances, appropriating funds to conduct City business, and providing policy direction to the City Staff.

OBJECTIVES FOR FISCAL YEAR 2008

- Identify and implement strategies that relate to realizing the City's vision and mission.
- Protect and improve the quality of life for City residents by adopting policies that reflect the needs and desires of the majority of citizens living within the City.
- Facilitate implementation of the adopted short-term work program.
- To assist citizens in getting efficient resolutions to their concerns and inquiries regarding City services.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Council Meetings	12	21	12
Work Sessions	13	13	12
Ordinances Passed	15	17	20
Resolutions Adopted	15	18	20

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Mayor	Elected	1	1	1
Council Members	Elected	5	5	5
Total		6	6	6

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 33,162	$ 27,560	$ 41,900
Other Purchased Services	21,791	28,900	45,900
Supplies	8,245	7,900	8,500
Total	$ 63,198	$ 64,360	$ 96,300

MAJOR BUDGET CHANGES

- Change in future Council Compensation, $13,350.
- City's contribution share for the Gwinnett Municipal Association (GWMA) Director, $17,500.

Legislative Committees — Function 1120

STATEMENT OF SERVICE

Legislative committees consist of two boards, the Planning and Zoning Commission and the Planning and Zoning Appeals Board.

The Planning and Zoning Commission serves as a technical review committee for planning issues that are then passed along to City Council for action. The Planning and Zoning Commission:

- Hears all planning and zoning matters, including all rezoning and special use permit requests.
- Makes recommendations to City Council regarding rezoning and special use permit requests.
- Serves as an ad hoc committee that studies, researches, and presents recommendations to City Council on a variety of development issues, such as buffer, landscape, and tree requirements for developers; telecommunications tower regulations; and guidelines for extended stay hotels.

The Planning and Zoning Appeals Board considers and rules on all variance requests submitted to the City. A variance request is needed when someone desires to do something not ordinarily allowed by the City's zoning ordinances or when the City's zoning ordinances create a hardship.

OBJECTIVES FOR FISCAL YEAR 2008

- Review all rezoning cases and special use permit requests and make recommendations to the City Council.
- Review all submitted variance requests and make recommendations to the City Council.

WORKLOAD MEASURES	2006 ACTUAL	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Planning Commission meetings	10	12	10	12
Zoning Board of Appeals meetings	10	12	7	12

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Planning and Zoning Board	Appointed	5	5	5
Zoning Board of Appeals	Appointed	5	5	5
Total		10	10	10

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 4,728	$ 6,500	$ 6,500
Other Purchased Services	-	2,000	2,000
Supplies	-	250	250
Total	$ 4,728	$ 8,750	$ 8,750

Chief Executive — Function 1320

STATEMENT OF SERVICE

The City Manager's office is responsible for carrying out the City Council's policy decisions, for providing vision and leadership to the organization, and for overseeing the day-to-day operations. The City Manager is charged with preparing and submitting an annual budget and hiring and firing of all city staff.

The City Manager is responsible for:

- The direction, supervision, and review of departmental operations.
- Preparation of the annual operating and capital improvement budget.
- Responding to citizens concerns in a responsible and effective manner.
- Executing policies and directives.
- Ensuring that the affairs of the City are conducted in an effective and responsible manner to the benefit of City residents.

OBJECTIVES FOR FISCAL YEAR 2008

- Ensure that the City's major capital projects are moving forward in a reasonable manner.
- Achieve progress on the Suwanee Gateway and fully utilize the study completed by Bleckly Advisory Group.
- Complete design of new City Hall facility and achieve progress toward construction.
- Monitor efforts of Downtown Development Authority and offer appropriate levels of support for their efforts to improve Downtown Suwanee.
- Complete design of Phase I of Sims Lake Park and achieve progress towards construction.
- Complete the 2030 Comprehensive Plan.
- Manage the City's participation in the International City/County Management Association (ICMA) Metro Atlanta Performance Measurement Consortium.
- Evaluate options, make recommendations, and implement programs for providing the appropriate level of maintenance in new City parks.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Council Agenda Packages	24	24	24
Council Meetings	12	21	12
Council Work sessions	13	13	12
Department Head Meetings	20	24	24
Staff Meetings	18	23	24

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of Capital Projects progressing as scheduled	90%	90%	95%
Percent of Special Projects completed successfully	100%	90%	95%
Percent of requests for information responded to within 72 hours	100%	100%	100%

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
City Manager	Appointed	1	1	1
Special Project Manager	35	1	1	1
Office Administrator	29	1	1	1
Administrative Secretary	25	1	1	1
Total		4	4	4

Chief Executive — Function 1320

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 287,750	$ 328,050	$ 360,460
Puchased Professional and Technical	3,740	4,900	4,800
Purchased Property Services	1,862	400	500
Other Purchased Services	26,018	24,100	36,900
Supplies	9,728	23,630	23,830
Capital Outlay Machinery and Equipment	5,000	6,500	8,000
Total	$ 334,098	$ 387,580	$ 434,490

MAJOR BUDGET CHANGES

- Consulting Services for City Manager search, $13,000.
- Two Summer Interns, $10,400.
- Contribution to new Wellness Program, $2,000.

General Administration — Function 1500

STATEMENT OF SERVICE

General Administration consists of the Human Resources division as well as the City Clerk.

- The mission of Human Resources is to provide quality services and support to department managers and employees regarding employment, training, employee relations, benefits, compensation, and safety.
- The mission of the City Clerk is to produce thorough and accurate documents from the proceedings of the Council meetings as well as maintain a comprehensive file of ordinances and resolutions adopted by Council.

OBJECTIVES FOR FISCAL YEAR 2008- Human Resources

- Provide assistance in filling open positions so that the open-to-fill ratio of non-professional positions is maintained at an average of 40 days, and the ratio for professional management positions is maintained at an average of 90 days.
- Study and provide recommendations for a market-competitive compensation study and provide recommendations on new and/or enhanced benefit programs.
- Determine supervisory and employee training and development needs, implement appropriate programs, and administer Tuition Reimbursement.
- Enhance employee involvement by providing recognition programs and assisting supervisors with employee relations and personnel issues.
- Study and provide recommendations for an employee wellness program.
- Work in conjunction with the Police Department to obtain national accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA).
- Evaluate performance evaluation tools.
- Review Employee Handbook.

WORKLOAD MEASURES-Human Resources	2006 ACTUAL	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Applications/resumes processed	472	500	866	1,000
Positions filled	14	20	28	25
Employee separations	13	15	19	20
Employee drug tests conducted	44	65	72	60
Employee training workshops conducted	18 hrs	8 hrs	62 hrs	64 hrs
Supervisory training conducted	2 hrs	5 hrs	2 hrs	10 hrs

PRODUCTIVITY MEASURES-Human Resources	2006 ACTUAL	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Average days to fill a position (exempt/non-exempt)	69/36	90/40	90/30	90/40
Turnover rate (excluding seasonal)	18%	18%	13%	11%
Employee relations issues resolved	100%	100%	100%	100%

OBJECTIVES FOR FISCAL YEAR 2008- City Clerk

- Maintain, in accordance with established standards, all documents necessary for the effective administration and operation of the City by insuring accurate recording, transcription, production and distribution of all meetings of the City Council.
- Provide election service in accordance with State election laws and the City Charter.
- Respond to Open Records Requests for City documents promptly in compliance with the Open Records Act.

General Administration — Function 1500

PRODUCTIVITY MEASURES-City Clerk	2006 ACTUAL	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of action minutes of Council meetings transcribed and distributed within three days	100%	100%	100%	100%
Percent of Minutes of Council meetings recorded and transcribed within two weeks	100%	100%	100%	100%
Percent of requests for information responded to within three days of receipt	100%	100%	100%	100%

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Administrative Services Director	38	1	1	1
Human Resources Manager	PT	0	0	2
Human Resources Manager	35	0	1	0
Human Resources Analyst	28	1	0	0
Total		2	2	3

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 126,119	$ 143,420	$ 151,900
Purchased Professional & Technical Services	4,201	21,000	10,000
Other Purchased Services	27,884	41,350	48,700
Supplies	14,480	8,630	10,000
Capital Outlay Machinery and Equipment	-	1,150	500
Total	$ 172,684	$ 215,550	$ 221,100

MAJOR BUDGET CHANGES

- The full-time Human Resource Manager has been changed to a job-share position split between two part-time Human Resource Managers.
- Contribution to new Wellness Program, $1,500.

Financial Administration — Funtion 1511

STATEMENT OF SERVICE

The mission of Financial Administration is to provide superior customer and financial services with integrity for the enhancement of the City and the community.

Financial Administration is responsible for the accounting and financial reporting of all City operations and is entrusted with collecting, depositing, and investing all City funds. This includes the maintenance of all financial records, billing and collections, payroll, accounts payable, investments and cash management, and property tax collections. The Department is responsible for the following items:

- Coordination of the annual operating budget process for all City operations.
- Determination and recommendation of affordable debt levels.
- Issuance of general obligation and revenue bonds.
- Administration of debt.

All financial activities of the City are monitored by this department to ensure the financial integrity and the continued financial operations of the City. These services are provided to the City Council, City Manager, other departments, and additional users as needed.

OBJECTIVES FOR FISCAL YEAR 2008

- Train City personnel in procurement procedures, applicable laws, and MainStreet software.
- Distribute monthly financial reports by the 10th working day of the month.
- Complete monthly bank reconciliations by the 25th of each month.
- Continue staff professional and technical development.
- Ensure all tax statements are distributed in a timely manner.
- Earn the Distinguished Budget Award from the Government Finance Officers Association's (GFOA) Distinguished Budget Award Program.
- Provide timely, efficient, and accurate processing of business license and alcohol applications and annual license renewals.
- Calculate and distribute payroll payments to City employees and ensure that payroll tax liabilities are paid in a timely manner.
- Maintain current inventory of fixed assets.
- Implement e-gov payment process.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Purchase orders issued	240	345	400
Accounts payable checks issued	2,800	2,175	2,300
Payroll checks issued	2,000	1,955	2,000
Documents produced and published	3	5	3
Business licenses issued	3,200	1,501	2,000
Alcohol licenses issued	50	56	60

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of vendor invoices processed within 30 days	90%	85%	90%
Percent of monthly operations reports distributed within 7 working days	100%	92%	90%
Percent of monthly closings completed within 5 days	100%	100%	100%
Percent of property tax accounts collected	95%	95%	95%
Percent of tax penalties assessed	2%	2%	2%

Financial Administration — Function 1511

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Financial Services Director	40	1	1	1
Administrative Assistant	29	PT	PT	1
Communications Specialist	PT	0	0	1
Accounting Manager	32	1	1	1
Accounting Analyst	29	3	3	3
Accounting Analyst	PT	1	1	1
Total		7	7	8

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 344,337	$ 391,130	$ 487,530
Purchased Professional & Technical Services	5,000	46,500	9,000
Other Purchased Services	45,908	64,210	51,600
Supplies	12,147	15,500	13,500
Capital Outlay Machinery and Equipment	-	2,850	1,500
Total	$ 407,392	$ 520,190	$ 563,130

MAJOR BUDGET CHANGES

- Part-time Administrative Assistant position expanded to full-time, $49,438.
- Addition of part-time Communications Specialist position.
- Contribution to new Wellness Program, $4,000.

Accounting — Function 1512

STATEMENT OF SERVICE

Accounting's mission is to ensure compliance with applicable accounting laws and procedures. The Accounting function is primarily responsible for the external audit of the City's financial records and preparation of the Comprehensive Annual Financial Report.

OBJECTIVES FOR FISCAL YEAR 2008

- Prepare the Comprehensive Annual Financial Report (CAFR) within 120 days of fiscal year end.
- Earn the GFOA Certificate of Achievement for Excellence in Financial Reporting for the City's CAFR.

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Annual audit fieldwork completed within state law guidelines.	10-15-2006	8-21-2006	10-15-2007
Publish financial information no later than 120 days after fiscal year end as required by State law.	12-31-2006	12-29-2006	12-31-2007

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Purchased Professional and Technical Services	$ 24,000	$ 72,900	$ 27,500

Law — Function 1530

STATEMENT OF SERVICE

The mission of the City Attorney is to provide timely and effective advice and professional representation to the City's officials. The City Attorney has the responsibility of responding to requests for advice and in answering lawsuits in a manner as to eliminate or minimize legal difficulties and damages before decisions are made which might create legal problems.

OBJECTIVES FOR FISCAL YEAR 2008

- Draft and review municipal ordinances and resolutions adopted by City Council.
- Draft and review all contracts, leases, and agreements between the City and other organizations and individuals.
- Competently represent the City in legal actions filed against it and monitor outside counsel.
- Introduce local legislation for proposed Tax Allocation Districts (TAD) in Suwanee. If local legislation passes, work with City on passage of local referendum and successful implementation of TAD.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Council Meetings attended	12	20	14
Work Sessions attended	10	10	10
Average monthly hours billed	25	20	30
Number of contracts, agreements, leases reviewed	10	11	12

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Purchased Professional and Technical Services	$ 43,485	$ 63,100	$ 63,100

Data Processing — Function 1535

STATEMENT OF SERVICE

The mission of the Data Processing function is to provide efficient, innovative, and cost effective data communication services that will support and enhance the daily business operations of the City and enable staff to better serve the citizens of Suwanee, Georgia.

OBJECTIVES FOR FISCAL YEAR 2008

- Provide assistance in the selection of hardware and software applications.
- Maintain Novell, Windows and Linux file servers to ensure maximum uptime of services.
- Maintain data backup systems for data integrity.
- Maintain GroupWise email system.
- Improve system performance and availability.
- Complete projects in keeping with the agreed upon time and budget constraints.
- Maintain and upgrade existing applications as necessary.
- Maintain data infrastructure in accordance with GCIC (Georgia Crime Information Center) Security Procedures

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Workstations supported - LAN	74	80	104
Email addresses under management	67	72	79
Business Application Software	7	18	20
Servers - under management LAN	10	13	14
Educational Seminars	2	2	4
Office Space Coverage/sq ft	14,673	14,673	14,673

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Enterprise Server Uptime	99.97 %	99.98%	99.98%
Average hours staff on site per month	50	63	130
Average number of hours spent on server maintenance	25	30	36
GCIC down time (fault of city domain) measured in hours	2	0	0
Unplanned Service hours required on non-service time blocks	8	17	9
Unplanned Service hours required after 5pm	4	1.3	1.0
Percent of projects within budget($)	95%	100%	100%
Printer down time due to printer malfunction (measured in hours)	2	0 hrs	0 hrs

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Purchased Professional & Technical Services	$ 88,212	$ 143,050	$ 129,880
Purchased Property Services	3,401	10,000	10,000
Other Purchased Services	1,793	2,000	2,000
Supplies	1,541	2,000	2,000
Capital Outlay Machinery and Equipment	46,033	96,640	89,040
Total	$ 140,980	$ 253,690	$ 232,920

MAJOR BUDGET CHANGES

- Egov project, $22,500.
- New IT Projects($20,360): $4,875 Workstation Image Manager, $5,000 New Builiding Project, $2,985 Backup Tape System, and $7,000 Web Transaction Testing.

General Government Buildings — Function 1565

STATEMENT OF SERVICE

The mission of this function is to manage building operations and maintenance activities for the City's Governmental facilities so that employees and visitors have a clean and comfortable environment. It is the responsibility of this function to maintain City facilities, including minor renovations as necessary.

SUMMARY OF EXPENDITURES BY CATEGORY

	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Purchased Property Services	$ 23,980	$ 34,700	$ 43,920
Other Purchased Services	114,352	134,000	141,810
Supplies	22,824	28,050	30,200
Capital Outlay Machinery and Equipment	6,329	62,100	2,500
Total	$ 167,485	$ 258,850	$ 218,430

Public Information — Function 1570

STATEMENT OF SERVICE

Suwanee's Public Information efforts serve to help create an informed and involved citizenry. Through these efforts, the City works to build a sense of community; make citizens and others aware of services, initiatives, and special events; and promote its image as a progressive community with a commitment to preserving the environment and parks as well as smart-growth strategies.

Responsibilities of the public information officer include:

- Creating a newsletter for citizens six times a year.
- Updating and maintaining the City of Suwanee website.
- Managing the City's media relations efforts.
- Creating brochures and other publications.
- Assisting with other writing-based promotional opportunities, such as ads, signs, award applications, correspondence, etc.

WORKLOAD MEASURES	2006 ACTUAL	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Number of newsletter editions published each year	6	6	6	6
Number of newsletters distributed	27,884	32,000	34,000	34,000
Number of press releases generated	41	24	75	50
Number of website updates	32	24	26	24
Number of list-serve notices	19	20	24	20

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Media inquiries responded to within 24 hours	95%	95%	95%
Citizen inquiries responded to within 48 hours	95%	95%	95%
Generated media placements	75	258	150

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Public Information Officer	32	PT	PT	1

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 35,638	$ 48,660	$ 78,840
Other Purchased Services	31,400	34,850	39,350
Supplies	549	1,300	1,100
Total	$ 67,587	$ 84,810	$ 119,290

MAJOR BUDGET CHANGES

- In April 2007 the Public Information Officer was changed to a full-time position.
- Contribution to new Wellness Program, $500.

judicial

judicial

Municipal Court
Red Light Camera

Municipal Court — Function 2650

STATEMENT OF SERVICE

The mission of the Municipal Court is to provide those that we serve with high quality customer service that is effective, efficient, and delivered in a professional environment, while accomplishing the duties incumbent on it by the City Charter and the laws of the State of Georgia, thereby maintaining the public's respect, confidence, and satisfaction. The Municipal Court is responsible for:

- Providing assistance during each session of the Court.
- Maintaining and preparing all of the Municipal dockets.
- Recording the disposition of each case.
- Receiving all court documents and defendant correspondence, as well as, balancing and closing of accounts.
- Preparing requisition for purchasing and refunding.
- Preparing monthly reports.

OBJECTIVES FOR FISCAL YEAR 2008

- Ensure that justice is administered in a fair and impartial manner.
- Monitor court procedures in order to observe ways to improve efficiency and effectiveness.
- Evaluate probation service provider performance and provide feedback on their service delivery.
- Provide appropriate level of training for all court personnel.
- Complete all state-mandated documentation and reporting to ensure compliance with all laws and regulations.

WORKLOAD MEASURES	2006 ACTUAL	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Cases processed	11,860	12,000	11,102	13,200
Jury trials	130	140	80	100
Non-jury trials	325	350	300	320
Jail arraignments	104	108	130	145
Warrants issued	510	520	347	370
Juvenile (under 17) cases referred to Gwinnett County	80	95	54	60

PRODUCTIVITY MEASURES	2006 ACTUAL	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of cases disposed (monthly)	94.37%	94.92%	89%	90%
Percent of warrants issued (monthly)	4.25%	4.30%	4.68%	4.70%
Length of court docket (hours)	3.5 hrs	4.0 hrs	4.0 hrs	4.5 hrs
Failure to appear	NA	0.78%	4.00%	5.3%

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Chief Judge	Appointed	1	1	1
Associate Judge	Appointed	3	3	3
Lead City Solicitor	Appointed	1	1	1
City Solicitor	Appointed	4	7	4
Court Services Supervisor	29	0	0	1
Deputy Court Clerk	27	2	2	2
Deputy Court Clerk	PT	2	1	0
Police Technician	26	1	0	0
Total		14	15	12

Municipal Court — Function 2650

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 224,014	$ 244,180	$ 278,700
Purchased Professional and Technical Services	7,025	12,500	10,000
Purchased Property Services	8,631	12,000	11,000
Other Purchased Services	12,082	16,550	17,850
Supplies	17,015	12,400	12,900
Capital Outlay Machinery and Equipment	24,461	800	7,500
Total	$ 293,228	$ 298,430	$ 337,950

MAJOR BUDGET CHANGES

- In April 2007, one Deputy Court Clerk was promoted to Court Services Supervisor.
- Municipal Court Server, $7,500.
- Contribution to new Wellness Program, $1,500.

Red Light Cameras — Function 2651

STATEMENT OF SERVICE

The mission of this function is to reduce the number of serious accidents with injuries at identified intersections. The presence of cameras at these intersections should produce the following results:

- Deter drivers from running red lights thus decreasing the number of accidents with injuries.
- Cite drivers that do run the red lights thus deterring them in the future.
- Provide photographic evidence of accidents that do occur as the result of a red light violation.

OBJECTIVES FOR FISCAL YEAR 2008

- Place monitors at identified high accident intersections.
- Issue civil citations to drivers violating the red light.
- Provide due process through Municipal Court.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Number of images received from camera system	27,000	10,825	11,691
Number of citations issued	9,000	10,014	10,815
Number of citations contested in Court	2,700	158	330

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of citations paid	85%	90%	91%
Percent of citations dismissed by judge	15%	2.94%	3%
Percent of citations uncollected	*	7.06%	6%

*newly collected data.

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Police Technician	26	0	1	1
Deputy Court Clerk	PT	0	1	1
Total		0	2	2

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ -	$ 91,740	$ 84,400
Purchased Professional and Technical Services	-	1,000	1,000
Other Purchased Services	-	16,600	9,000
Supplies	-	10,800	9,800
Capital Outlay	-	-	500
Total	$ -	$ 120,140	$ 104,700

MAJOR BUDGET CHANGES

- Function previously included in Municipal Court.
- Contribution to Wellness Program, $1,000.

public safety

public safety

Police Administration
Criminal Investigation
Patrol
Records and Identification
Police Training
Special Detail Services
Police Station and Buildings
Dispatcher
Public Relations
Park Police

Police Administration — Function 3210

STATEMENT OF SERVICE

The mission of Police Administration is to consistently seek and find ways to promote, preserve and deliver quality security and safety services to our community.

Police Administration strives to promote a commitment to quality performance from all members of the department by providing the foundation upon which all operational decisions and organizational directives will be formed. Directives include rules, regulations, and standard operating policies, procedures, and practices.

The mission represents the commitment of the administration to the concepts of quality performance management. Members are expected to consistently work in a quality manner during the daily performance of those duties, job responsibilities, and work tasks associated with this mission. Quality manner means that performance outcomes comply with the performance standards established for this agency and for each member associated with this agency. Examples of performance standards include the oath of office, code of ethics, agency standards, operating procedures, general orders, and City wide policies. The Police Administration function:

- Plans, directs, and manages the Police Department including patrol services, investigations, communications, training, community policing and public relations,
- Maintains standards to ensure statewide certification from the Georgia Association of Chiefs of Police every 3 years.
- Develops, implements, and enforces departmental rules, regulations, standard operating procedures, policies, philosophies, and programs.
- Monitors and ensures the scheduling and assigning of work, the instruction and training of employees, the work and performance of employees, as well as exercising disciplinary action when necessary.
- Provides technical knowledge and problem solving.
- Prepares the departmental operating budget for review and consideration by the City Manager, Mayor, and City Council; monitors and controls the expenditure of all departmental funds; reviews purchase orders and other financial forms requiring department head approval.
- Monitors the security and tracking of evidence, records, and tickets.
- Recruits, selects, and hires departmental employees.
- Develops and supervises the hiring process including testing, interviews, background investigations, and job offers.
- Prepares correspondence, reports, and other written documents; reviews and approves law enforcement forms, reports, evaluations, media releases, and other administrative paperwork and documentation.
- Directs the internal affairs function of investigating citizen complaints and employee grievances.
- Manages technical hardware and software.

OBJECTIVES FOR FISCAL YEAR 2008

- Ensure that police services are handled in a professional and timely manner.
- Evaluate the Police and Citizens Together (PACT) program and implement action plans to address expansion of the program.
- Manage implementation of the red light camera program from the police department perspective.
- Upgrade technological capabilities, ensuring that computer systems and equipment are functional and serve the department to their maximum potential, with an emphasis on movement toward wireless use of mobile computers.
- Review current processes and programs to evaluate efficiency of deployment of manpower in order to maintain the highest possible level of service delivery.
- Continue to meet statewide certification standards.
- Begin process to achieve national accreditation from the Commission on Accreditation for Law Enforcement Agencies Inc. (CALEA).

Police Administration — Function 3210

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Council Meetings	12	12	12
Council Workshops	4	4	4
Police Supervisor Meetings	12	11	12
Citizen Police Academies held	2	2	2
Calls for Service	27,800	25,076	25,100
Traffic Accidents	1,140	1,223	1,267
Part I Offenses	416	408	425
Traffic Citations	11,500	10,650	11,500
Community Relation Activity Contacts (meetings, classes, mentoring)	6,950	6,451	6,950
Incident Reports Filed	3,100	1,812	1,900

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Average response time (Emergency)	3:15	3:59	3:59
Average response time (non-emergency)	5:30	5:43	5:43
Percent of referred criminal cases cleared	45%	35.4%	35%
Maintain Georgia Certification Standards	100%	100%	100%

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Police Chief	41	1	1	1
Police Captain	37	1	1	1
Administrative Assistant	29	1	1	1
Total		3	3	3

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 246,256	$ 256,380	$ 348,720
Purchased Professional and Technical Services	15,995	14,100	10,000
Purchased Property Services	578	800	800
Other Purchased Services	3,489	5,750	17,210
Supplies	4,064	6,350	6,200
Capital Outlay Machinery and Equipment	8,048	5,130	8,220
Total	$ 278,430	$ 288,510	$ 391,150

MAJOR BUDGET CHANGES

- Contribution to new Wellness Program, $1,500.

Criminal Investigation Division — Function 3221

STATEMENT OF SERVICE

The mission of the Criminal Investigation Division is the protection of persons, the apprehension of criminals, the recovery of property, and the prevention of crime. The mission is accomplished by the following objectives:

- Maximize the use of all available resources to solve crimes, apprehend suspects, as well as locate missing persons, and recover stolen property.
- Process crime scenes and collect and preserve evidence.

OBJECTIVES FOR FISCAL YEAR 2008

- Ensure that referred cases are followed up in a timely manner and the victim notified of the case status.
- Maintain a solvability rate of 40% or higher on assigned cases.
- Ensure that background investigations are done in a timely and efficient manner.
- Attend and complete specialized training in the areas of juvenile investigations and child abuse.
- Increase the evidence storage area.
- Perform Annual Performance Evaluations in a timely manner.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Monthly crime analysis reports	12	12	12
Monthly CID statistical report	12	12	12
Quarterly Evidence Inspections	4	4	4
Annual Evidence Audit	1	1	1
Annual Training Required	60 hours	60 hours	60 hours
Annual Internal Affairs Report	1	1	1
Annual Performance Evaluations	3	3	3
Background investigations	5	13	5
Training hours	300	330	300
Cases assigned	300	320	300

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Total Clearance Assigned Cases	50%	52.5%	50%
Total Clearance all Cases	40%	35.4%	40%
Percent of performance evaluations completed on time	100%	33%	100%
Percent of cases cleared by arrest	18.3%	15%	18%
Percent of cases exceptionally cleared	35%	36%	35%
Percent of cases unfounded	6.6%	2%	6%

Criminal Investigation Division — Function 3221

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Police Lieutenant	34	1	1	1
Police Sergeant	32	1	1	1
Police Officer	29	1	1	2
Total		3	3	4

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 230,181	$ 237,190	$ 326,240
Purchased Property Services	667	950	1,430
Other Purchased Services	2,712	4,020	5,370
Supplies	5,016	4,970	6,940
Capital Outlay Machinery and Equipment	-	1,630	2,380
Total	$ 238,576	$ 248,760	$ 342,360

MAJOR BUDGET CHANGES

- Addition of a full-time Police Officer, $64,823.
- Contribution to new Wellness Program, $2,000.

Patrol Division — Function 3223

STATEMENT OF SERVICE

The mission of the Patrol Division is to provide the highest quality of Police services while maintaining and improving the quality of life for citizens, businesses, and the motoring public in a professional, courteous, and empathetic manner. This mission is accomplished by an array of functions and duties, including:

- Preventive patrols of neighborhoods and businesses.
- Interaction with the public to foster better community relations.
- Responding to calls for service.
- Compiling incident reports.
- Assisting persons in need.
- Providing assistance to investigative personnel.
- Taking enforcement action in matters related to the assignment.
- Investigation of offenses, crimes, traffic accidents, disturbances, and all other incidents that require police service.

OBJECTIVES FOR FISCAL YEAR 2008

- Ensure that police services are handled in a professional and timely manner.
- Limit the number of sustained complaints filed against officers.
- Limit the number of accidents and resulting injuries through enforcement and education.
- Equip patrol vehicles with mobile data terminals (MDT).
- Improve police response times to emergency and non-emergency calls.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Traffic analysis reports	12	12	12
Calls for service	27,800	22,816	25,100
Traffic accidents	1,140	1,223	1,267
Traffic related injuries	600	306	300
Traffic citations	11,500	10,650	11,500
Part I crimes	450	408	425
Citizen complaints against officers	0	10	5
Police vehicles equipped with MDT	10	0	10
PRIDE classes	6	5	5
PACT Meetings	65	62	72

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Average response time (emergency)	3:15	3:59	3:59
Average response time (non-emergency)	5:30	5:43	5:43

Patrol Division — Function 3223

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Deputy Chief	39	0	1	1
Police Captain	37	1	0	0
Police Lieutenant	34	0	1	1
Accreditation Manager	32	0	0	1
Sergeant	32	4	4	4
Corporal	30	3	3	3
Police Officer	29	14	14	14
Total		22	23	24

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 1,308,092	$ 1,648,410	$ 1,783,200
Purchased Property Services	29,592	30,600	30,600
Other Purchased Services	2,973	11,100	12,600
Supplies	78,861	96,000	102,590
Capital Outlay	233,602	266,070	185,130
Total	$ 1,653,120	$ 2,052,180	$ 2,114,120

MAJOR BUDGET CHANGES

- Addition of a full-time Police Sergeant, Accreditation Manager, $86,250.
- Contribution to new Wellness Program, $12,000.

Records and Identification — Function 3224

STATEMENT OF SERVICE

The mission of the Records Unit is to maintain accurate records of arrests, reported crimes, and traffic related incidents as well as ensure the security and integrity of these records in accordance with statutes, policies, and regulations.

OBJECTIVES FOR FISCAL YEAR 2008

- Ensure that accurate reports of incidents and accidents are maintained.
- Provide reports to the public, media, courts, and other interested parties in a timely manner.
- Ensure that all open records requests are responded to in accordance with State Law.
- Ensure the security and integrity of all records and reports maintained are within statutes, policies, and regulations.
- Act as liaison to the various courts in providing evidence and documentation.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Records filed and maintained	3,000	3,000	2,900
Accident reports entered	1,100	1,100	1,267
Fingerprinting requests handled	75	*	75
Open records requests completed	90	*	90
Other filing (criminal histories, serving permits, etc.) completed	700	700	1,300
Video copying requests fulfilled (DA, Solicitor)	60	*	60
Report requests fulfilled (DA, Solicitor)	100	*	100
Local background checks completed	300	*	250

*Not Captured - staff position vacant

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of accident reports entered within three business days	100%	99.75%	100%
Percent of open records requests fulfilled within three business days	100%	100%	100%

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Records & Evidence Technician	28	1	1	1

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 77,107	$ 66,970	$ 80,020
Purchased Property Services	4,254	5,000	-
Capital Outlay Machinery and Equipment	-	110,000	13,140
Total	$ 81,361	$ 181,970	$ 93,160

MAJOR BUDGET CHANGES

- Contribution to new Wellness Program, $500.

Police Training — Function 3240

STATEMENT OF SERVICE

The mission of Police Training is to protect the lives, rights, property, and dignity of all citizens and visitors of our City by providing all members of the police department with the best training possible. This mission is accomplished by ensuring that all members of the department receive the maximum benefit from training, providing them with the professional and personal development that will enhance their well-being, which in turn allows them to excel in their ability to serve the public. The goal of Police Training is to instill and foster a higher level of knowledge and confidence that will allow department members to meet the daily challenges associated with an ever changing and complex environment.

OBJECTIVES FOR FISCAL YEAR 2008

- Provide all members of the Suwanee Police Department with the best training possible.
- Ensure that all members of the department receive the maximum benefit from training.
- Provide all members with professional and personal development that will enable them to serve the community better.
- Foster a higher level of knowledge and confidence that will allow department members to meet the challenges of a changing and complex environment.
- Ensure that all required annual training is provided and documented to meet Georgia State Law and State Certification requirements.
- Ensure that attended training is submitted to Georgia Peace Officers Standards and Training (P.O.S.T.) for credit.
- Document and submit Roll-Call training to Georgia P.O.S.T. for credit.
- Provide Annual Firearms proficiency/qualification and quarterly firearms training.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Monthly training report	12	12	12
Annual training report	1	1	1
Monthly in-service training opportunities conducted	24	24	24
Number of times officers meet state proficiency qualifications	1	1	1
Quarterly firearms training opportunities conducted	4	3	4
Annual training hours	2,930	3,351	3,000

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of officers with Associates Degree or higher	52%	56.25%	60%
Percent of officers with Bachelors Degree or higher	41%	34.38%	42%
Percent of officers with Masters Degree or higher	11%	21.88%	15%
Percent of officers with intermediate certification or higher	44%	40.60%	44%
Percent of officers with advanced certification or higher	14%	12.50%	14%
Percent of officers with supervisory certification or higher	14%	15.60%	20%
Percent of officers with management certification or higher	11%	9.30%	11%
Percent of officers with executive certification or higher	3%	3.10%	3%

Police Training (continued) — Function 3240

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services*	$ 58,783	$ 59,230	$ 58,460
Purchased Professional Services	-	20,000	-
Other Purchased Services	8,911	10,370	5,250
Supplies	1,709	4,000	4,100
Capital Outlay Machinery and Equipment	1,085	-	-
Total	$ 70,488	$ 93,600	$ 67,810

*Note: One police Sergeant is assigned to Police Training 50% and to Public Relations 50%, function 3285.

MAJOR BUDGET CHANGES

- Contribution to new Wellness Program, $500.

Special Detail Services — Function 3250

STATEMENT OF SERVICE

Special Detail Services refers to Police Officers who work off-duty assignments at various events and businesses within the City. There are no regularly assigned staff but instead volunteers from other divisions fill this function. The mission of Special Detail Services is to promote a safe and secure environment in which our citizens can gather and enjoy the venues offered without fear of crime or unruly disruptions.

SUMMARY OF EXPENDITURES BY CATEGORY

	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 11,483	$ 162,185	$ 48,490

Police Station and Buildings — Function 3260

STATEMENT OF SERVICE

The mission of this function is to provide a quality work environment for the members of the police department with preventive maintenance and technologically forward planning for the future.

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Purchased Property Services	$ 8,600	$ 13,900	$ 13,200
Other Purchased Services	87,497	93,320	111,570
Supplies	16,629	18,550	18,850
Total	$ 112,726	$ 125,770	$ 143,620

Dispatcher — Function 3270

STATEMENT OF SERVICE

The mission of Communications is to foster a sense of security in the community and nurture public trust by serving as the vital link between the public and the police department. This mission is accomplished by:

- Commitment to practicing the highest standards of performance and ethics.
- Dedication to professional and technical progress.

OBJECTIVES FOR FISCAL YEAR 2008

- Answer all emergency and non-emergency phone calls made to Suwanee Police Communications.
- Dispatch all calls for service where police service is needed.
- Respond and serve all walk-in requests in a friendly and helpful manner.
- Enter data into the computer aided dispatch software with no more than a 3% error rate.
- Provide accident report copies to appropriate parties.
- Transfer incoming calls to the appropriate parties.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Calls for service dispatched	27,125	22,816	25,100
Phone calls received	103,390	88,600	95,500
Criminal history checks completed	700	1,600	1,700
Georgia Crime Information Center (GCIC) Entries	360	430	480
Computer Aided Dispatch (CAD) Entries	36,530	147,277	162,000
Dispatcher training hours	77	305	360

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of calls for service dispatched appropriately	98.5%	98.5%	99%
GCIC audit	Passed	Passed	Passed
CAD accuracy error rate	3% or less	3% or less	3% or less

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Police Lieutenant	34	1	1	1
Communications Officer	26	6	6	6
Total		7	7	7

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 333,699	$ 342,910	$ 381,520
Other Purchased Services	21,939	25,500	20,500
Supplies	2,062	2,500	3,500
Capital Outlay	-	-	4,420
Total	$ 357,700	$ 370,910	$ 409,940

MAJOR BUDGET CHANGES

- Contribution to new Wellness Program, $3,500.

Public Relations — Function 3285

STATEMENT OF SERVICE

The mission of Public Relations is to foster an atmosphere of mutual trust, cooperation, and respect with the public. This mission is accomplished in the following ways:

- Recognizing a shared responsibility between the police and the community.
- Encouraging a problem solving partnership.
- Improving communication with the community.
- Developing and maintaining a close association with merchants, business people, and commercial establishments within the City.
- Offering advice, recommendations, and training programs in crime prevention methods.

OBJECTIVES FOR FISCAL YEAR 2008

- Schedule, recruit and facilitate two Citizen's Police Academies.
- Maintain records for and facilitate the Police and Citizens Together (PACT) Program.
- Promote and document interaction with civic groups, neighborhood associations, and Suwanee Businesses.
- Organize and supervise the Explorer Unit. Suwanee Police Explorers is a career program under the umbrella of the Boy Scouts of America, where children between the ages of 14 and 20 years of age learn what a career in law enforcement would be like. It teaches children about integrity, honesty and civic duty.
- Attend special events and interact with those that attend them to promote a positive image of the department and an outlet to discuss the services provided by the department.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
PACT Monthly summary report	12	12	12
Annual community relation report	1	1	1
Explorers meetings	24	25	24
Citizen Police Academies	2	2	2
Pride programs	4	6	4
Station tour for kids	16 tours / 207 participants	10 /119	15 / 200
Citizen Academy	2 academies / 37 participants	2 / 36	2 / 36
Avoid Drug Violence and Negative Choices Early (ADVANCE) classes	125 contacts / 3427 participants	105 / 3113	*
Explorer meetings	24 meetings / 201 participants	25 / 246	25 / 192
Safety meetings	6 meetings / 117 participants	1 / 1	5 / 75
Senior Citizens/Elderly Training	7 meetings / 270 contacts	13 / 420	12 / 300
Kid Print meetings	3 meetings / 105 participants	3 / 110	4 / 200
PACT meetings	63 meetings / 756 participants	62 / 817	60 / 600
Business/Resident Contacts	19/536 contacts	74 / 695	20 / 500
Special Events/Movies/Concerts	11/328 contacts	11 / 302	10 / 300
School visits	9/343 contacts	3 / 140	5 / 140
Community Relations and Child Safety Seat checks	104/97 contacts	95	100 / 50

*Due to staffing levels, ADVANCE classes will no longer be taught. These classes are still available with Gwinnett County.

Public Relations — Function 3285

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of Neighborhoods that are PACT neighborhoods	88%	95.8%	96.2%

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Police Sergeant	32	1	1	1

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services*	$ 27,951	$ 34,430	$ 36,020
Supplies	4,447	18,800	5,500
Total	$ 32,398	$ 53,230	$ 41,520

*Note: One police Sergeant is assigned to Public Relations 50% and to Police Training 50%, function 3240.

MAJOR BUDGET CHANGES

- Contribution to new Wellness Program, $500.

Park Police — Function 3290

STATEMENT OF SERVICE

The mission of the Park Police is to create an environment that provides an atmosphere of safety for citizens while they enjoy the park and recreation areas in the city and help keep our children safe from drugs and violence through educational efforts. This mission is accomplished by:

- Dedication to the philosophical and operational concepts of Community Oriented Policing Services (COPS).
- Employing specialized patrols to ensure the security of the park system.
- Practicing progressive leadership combined with the latest in training and technology.
- Performing duties with a commitment to excellence, integrity, pride, respect, and courtesy.

OBJECTIVES FOR FISCAL YEAR 2008

- Ensure that police services are handled in a professional and timely manner.
- Develop a method of rotating officers throughout the Park Police Unit.
- Provide regular and visible patrol of the Suwanee Creek Greenway and all City parks.
- Establish a presence at all City parks.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Number of officers assigned to unit	2	2	2
Fifth Grade ADVANCE classes taught*	12	0	0
Calls for service	260	626	260
Citations Issued	25	39	25
Special Events	14	17	17
Number of parks patrolled regularly	6	6	6
Miles of trails patrolled regularly	4.5	4.5	4.5
Number of students taught	322	0	0

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Annual bike miles per officer	2,950	3,772	2,950
Annual Citizen Contacts in Parks per officer	336	1,357	1,000

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Police Officer	29	2	2	2

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 104,880	$ 120,240	$ 124,330
Purchased Property Services	1,119	1,120	620
Other Purchased Services	-	50	50
Supplies	2,948	4,000	2,300
Total	$ 108,947	$ 125,410	$ 127,300

*Due to staffing levels, ADVANCE (Avoid Drug Violence and Negative Choices Early) classes will no longer be taught. These classes are still available with Gwinnett County.

MAJOR BUDGET CHANGES

- Contribution to new Wellness Program, $1,000.

public works

public works

Public Works Administration
Paved Streets
Storm Drainage
Street Lighting
Special Detail Services

Public Works Administration — Function 4100

STATEMENT OF SERVICE

The mission of the Public Works Department is to provide a comfortable and attractive environment in and around the buildings and grounds owned by the City of Suwanee as well as a safe and functional infrastructure by ensuring that the infrastructure meets or exceeds state standards.

Activities to accomplish this mission include:

- Maintenance of twelve (12) parks within the City.
- Playground structure maintenance and repair.
- Traffic signage and street light maintenance.
- Water system supply and distribution maintenance.
- City vehicle and building maintenance.
- Maintenance of City street system.
- Litter control.

The department is also responsible for serving as the City's expert on construction, management, stormwater management, engineering and related technical fields.

OBJECTIVES FOR FISCAL YEAR 2008

- Respond to all work orders in a timely, effective manner.
- Extend the useful life of City property and infrastructure through effective preventive maintenance.
- Provide a safe and dependable water supply to the City of Suwanee water system customers.
- Beautify all City facilities.

WORKLOAD MEASURES	2006 ACTUAL	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Number of work orders completed	3,699	3,750	3,780	3,860
Number of times parks are mowed during the growing season	27	27	30	30
Number of work orders completed on playground equipment	53	53	55	57
Number of work orders completed for City buildings	60	60	308	310
Hours of litter pick-up services provided	516	522	538	580

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percentage of work orders completed in 30 days	90%	98%	97%
Works orders completed per FTE	468.8	445.0	429.0

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Assistant to Public Works and Inspections Director	36	0	0	1
Public Works Supervisor	33	1	1	1
Crew Leader	27	1	1	1
Equipment Operator	26	6	7	9
Public Works Administrative Assistant	29	PT	1	1
Seasonal Laborer	PT	1	2	2
Special Event Labor Pool	PT	1	1	1
Total		11	13	16

Public Works Administration — Function 4100

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 442,524	$ 567,030	$ 770,900
Purchased Property Services	22,002	27,100	30,700
Other Purchased Services	25,994	65,140	46,640
Supplies	192,157	229,800	241,100
Capital Outlay	28,383	63,940	40,730
Total	$ 711,060	$ 953,010	$ 1,130,070

MAJOR BUDGET CHANGES

- Addition of a full-time Assistant to the Public Works and Inspections Director, $71,589.
- Addition of two full-time equipment operators, $94,939.
- Purchase crew cab truck, $26,000.
- Contribution to new Wellness Program, $6,500.

Paved Streets — Function 4221

STATEMENT OF SERVICE

The Paved Streets Function of Public Works is responsible for the repair and maintenance of all streets within the city limits in a condition that provides a superior level of service and safety to the general public. This function assists with planning major renovations, roadway repair, and management of paving contracts.

OBJECTIVES FOR FISCAL YEAR 2008

- Resurface streets as pavement conditions warrant.
- Keep City right-of-way and medians landscaped and litter free.

WORKLOAD MEASURES	2006 ACTUAL	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Street repair work orders completed	20	21	15	18
Pothole repair work orders completed	5	6	35	14
Street overlay (lane mile)	1.73	2.41	1.16	5.12
Number of damaged or missing street signs replaced	18	19	30	25

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of potholes repaired within 30 days of receipt	65%	68%	70%
Percent of damaged or missing low-priority signs corrected within 10 workdays	90%	90%	90%

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Purchased Professional and Technical Services	$ -	$ 119,600	$ 90,550
Supplies	-	16,000	2,000
Capital Outlay	1,220	4,000	74,180
Total	$ 1,220	$ 139,600	$ 166,730

MAJOR BUDGET CHANGES

- Expansion and paving of City Hall parking lot, $74,180.

Storm Drainage — Function 4250

STATEMENT OF SERVICE

The Storm Drainage function of Public Works is responsible for the repair and maintenance of the storm drainage infrastructure and other related facilities located within the city limits in a condition that provides a superior level of service and safety to the general public.

OBJECTIVES FOR FISCAL YEAR 2008

- Develop a National Pollutant Discharge Elimination System (NPDES), Notice of Intent (NOI) and receive approval from the Georgia Environmental Protection Department (EPD).
- Acquire NPDES permit from Georgia EPD.
- Meet permit requirements contained in the NPDES permit.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Inspection of storm drainage system during or just after significant rainfall events	100%	81%	85%
Number of citizen's drainage complaints and requests for service	25	30	29
Annual NPDES report	1	1	1

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of complaints or requests responded to within 48 hours	98%	93%	95%

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Purchased Professional and Technical Services	$ -	$ 5,000	$ -
Other Purchased Services	5,284	42,000	61,000
Supplies	-	2,000	2,000
Capital Outlay	-	10,000	-
Total	$ 5,284	$ 59,000	$ 63,000

MAJOR BUDGET CHANGES

- MS4 permit requirements, $61,000.

Street Lighting — Function 4260

STATEMENT OF SERVICE

The Street Lighting function was established to account for the maintenance and repair activities of street lighting, including the replacement of Suwanee street lamps.

OBJECTIVES FOR FISCAL YEAR 2008

Maintain well-lit, safe and attractive public areas for the Citizens of Suwanee.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Number of street lights maintained	620	573	620

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of responses to outages and/or repairs within 48 hours	95%	93%	95%

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Capital Outlay	$ 5,207	$ 5,500	$ 6,500

Special Detail Services — Function 4970

STATEMENT OF SERVICE

The Special Detail Services function of Public Works provides staff support for special events that take place within the City.

OBJECTIVES FOR FISCAL YEAR 2008

To provide adequate staffing for special events in order to support a clean and safe environment for special events.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Number of special events requiring special detail services	20	25	30

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 4,276	$ 5,390	$ 10,770

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culture and recreation

culture and recreation

Playgrounds
Special Facilities and Activities
Park Areas

Playgrounds — Function 6123

STATEMENT OF SERVICE

The mission of this function is to provide playground sites and equipment that are safe, accessible, and aesthetically pleasing to the community. In order to achieve this objective, playground equipment and ground sites are inspected and repairs are made regularly.

OBJECTIVES FOR FISCAL YEAR 2008

- Provide safe and attractive playgrounds for the community.
- Conduct bi-weekly inspections of all playground equipment to ensure safety.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of bi-weekly inspections of all playground equipment	52%	100%	100%
Number of citizen concerns reported	50	2	5

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of investigations, repairs, or responses to citizen concerns within one day	95%	100%	100%

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Capital Outlay	$ 5,676	$ 11,500	$ 11,500

Special Facilities and Activities — Function 6190

STATEMENT OF SERVICE

Special facilities and activities focus on funding production costs of event-related activities for the City. Production costs generally include:

- Talent costs (cost of entertainment/performers)
- Sound/technical equipment costs
- Transportation costs
- Miscellaneous production costs (may include advertising, sponsor expenses, etc.)

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Number of annual City-sponsored and co-sponsored events	10	16	16
Number of annual non-City sponsored events	13	8	8
Suwanee Day Attendance	20,000	28,000	25,000
Suwanee Day Booths/Vendors	250/200	220/170	250/200
City event attendees (not including Suwanee Day)	20,000	38,000	30,000

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percentage increase in sponsorship for Suwanee Day	5%	0%	5%
Percentage increase in sponsorship for all other events	5%	0%	5%

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Purchased Professional and Technical Services	$ -	$ 26,000	$ 26,000
Other Purchased Services	78,653	106,470	103,470
Supplies	5,237	4,500	39,520
Capital Outlay	-	-	9,800
Total	$ 83,890	$ 136,970	$ 178,790

MAJOR BUDGET CHANGES

- Increase in overall number of events and attendees due to partnerships and co-sponsorships.
- Christmas lighting for Town Center Park and replacement lighting for Old Town, $36,020.
- SPLASH guards (life guards) for Town Center Fountain were added in fiscal year 2007, $25,000.

Park Areas — Function 6220

STATEMENT OF SERVICE

The purpose of this function is to manage a cost effective maintenance program for the City's parks in order to provide safe, clean, and well-maintained facilities that are ready for use by the citizens. The City currently owns 282 acres of greenspace and parks.

OBJECTIVES FOR FISCAL YEAR 2008

- To perform two major drainage renovations on the Trice section of the Suwanee Greenway.
- To provide maintenance services for all parks and the greenway.
- To manage maintenance contract for Town Center Park and the Suwanee Gateway Area.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Acres of city-owned parks and open space	235	282	290
Number of hours required to mow and trim park areas	500	650	650
Number of hours spent on greenway and trail maintenance	240	300	300

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of time Greenway not accessible due to drainage issues after rain events.	15%	11%	12%

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Purchased Professional and Technical Services	$ 65,513	$ 64,500	$ 109,900
Purchased Property Services	5,074	27,680	29,500
Supplies	11,595	11,500	17,500
Capital Outlay	9,179	7,000	22,510
Total	$ 91,361	$ 110,680	$ 179,410

MAJOR BUDGET CHANGES

- Improvements to City Hall Lawn, $15,510.

housing and development

housing and development

Protective Inspection Administration
Planning and Zoning
Code Enforcement
Economic Development and Assistance
Downtown Suwanee

Protective Inspection Administration — Function 7200

STATEMENT OF SERVICE

The mission of the Building Inspection Department is to enforce the requirements as adopted by the City in order to safeguard the public health, safety, and general welfare of life and property.

OBJECTIVES FOR FISCAL YEAR 2008

- Respond to inspection requests within 24 hours of receipt.
- Be responsive to special requests of clients.
- Respond to all new projects and reports as needed.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Number of building permits issued	850	686	470
Number of calls for inspections	13,000	13,181	10,000

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of building inspections performed within 24 hours	95%	96%	95%

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Public Works and Inspections Director	40	1	1	1
Chief Development and Building Inspector	36	1	1	1
Building Inspector	30	1	1	1
Building Inspector	PT	0	1	1
Inspections Assistant	27	1	1	1
Total		4	5	5

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 272,096	$ 331,090	$ 356,920
Purchased Professional and Technical Services	2,406	2,500	7,000
Purchased Property Services	1,416	3,200	3,500
Other Purchased Services	7,761	15,700	15,800
Supplies	9,034	14,680	15,150
Capital Outlay	15,844	23,500	33,680
Total	$ 308,557	$ 390,670	$ 432,050

MAJOR BUDGET CHANGES

- Purchase of a hybrid pickup truck, $26,000.
- Contribution to new Wellness Program, $2,500.

Planning and Zoning — Function 7400

STATEMENT OF SERVICE

Planning and Zoning activities are conducted by the Planning and Community Development Department. The Planning Division is responsible for managing current and long-range planning activities and overseeing development review activities. The Department's efforts include development and management of the City's 2020 Comprehensive Plan, 1998 Zoning Ordinance, the City's Development Regulations, Soil Erosion and Sedimentation Control Ordinance, Architectural Standards, Stream Buffer Protection Ordinance, Floodplain Management Ordinance, and other related development rules and standards. Some of the responsibilities of staff include the following:

- Reviewing and reporting on Rezoning, Special Use Permit and Variance requests.
- Reviewing construction plans.
- Providing guidance to citizens, developers, and property owners regarding zoning and development matters.

The Planning and Community Development Department is responsible for staffing various planning and related boards including the Planning and Zoning Commission and Zoning Appeals Board. Activities associated with these boards include providing background information, preparing agendas and minutes, providing analysis and recommendation, and providing educational opportunities.

WORKLOAD MEASURES	2006 ACTUAL	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Zoning certification letters	29	30	25	30
Rezoning cases processed	14	15	18	15
Special Use permits processed	2	5	4	5
Variances processed	13	15	16	15
Text Amendments processed	3	3	8	3
Development permit application processed	35	35	40	35
Business License Approvals	268	300	257	275
Master Plans managed/created	2	1	0	1
Annual Comprehensive Plan update	1	1	0*	0
Public meetings attended by planning staff**	35	35	41	41
Emails sent (Planning Director and City Planner)	2,679	2,750	3,540	3,500

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of Rezoning/Variance/Special Use cases that proceed without technical/ administrative errors	100%	100%	100%
Percent of hearing minutes distributed by the next meeting	92%	100%	92%
Percent of agendas distributed a minimum of one week prior to meeting	92%	92%	92%
Percent of resolutions ready for Council signatures within one month of approval	92%	92%	92%

* Major comprehensive plan update initiated.

** Include worksessions, city council, planning commission, zoning board of appeals.

Planning and Zoning (continued) — Function 7400

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Planning and Economic Development Director	39	1	1	1
Principal Planner	35	1	1	1
Senior Environmental Planner	35	1	1	1
Development Coordinator	28	1	1	1
Total		4	4	4

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 215,457	$ 304,810	$ 309,090
Purchased Professional and Technical Services	51,232	128,500	100,000
Purchased Property Services	-	2,150	4,000
Other Purchased Services	11,512	17,080	18,700
Supplies	2,814	3,950	3,950
Capital Outlay Machinery and Equipment	9,097	2,500	1,500
Total	$ 290,112	$ 458,990	$ 437,240

MAJOR BUDGET CHANGES

- Comprehensive plan update, Phase II, $50,000.
- Contribution to new Wellness Program, $2,000.

Code Enforcement — Function 7450

STATEMENT OF SERVICE

The Code Enforcement Unit of the Inspections Department is dedicated to enhancing the quality of life for the citizens of the City of Suwanee by providing effective public service in the enforcement of building, zoning, and public nuisance ordinances. We are committed to working with both residences and businesses in a professional and effective manner.

OBJECTIVES FOR FISCAL YEAR 2008

- Enforcement of housing, sign, zoning, and environmental regulations.
- Continuing education of citizens and business owners about code enforcement regulations and issues.
- Response and resolution of citizen complaints and inquiries.
- Proactive removal of illegal signs on City's right of ways.
- Review of sign permit applications to ensure compliance with applicable City regulations.
- Increase emphasis on code compliance in the Suwanee Gateway Area.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Number of illegal sign and banner notifications	100	110	155
Number of property maintenance complaints	50	55	50
Number of Storm Water Management Audits	4	4	4

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of citizens concerns that are investigated and addressed within 48 hours	95%	100%	96%

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Code Enforcement Officer	PT	1	1	1

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 18,276	$ 25,000	$ 24,280
Purchased Property Services	-	-	1,500
Other Purchased Services	478	14,900	900
Supplies	298	3,100	2,100
Capital Outlay	-	1,600	-
Total	$ 19,052	$ 44,600	$ 28,780

MAJOR BUDGET CHANGES

- Contribution to new Wellness Program, $500.

Economic Development and Assistance — Function 7510

STATEMENT OF SERVICE

The Economic and Community Development division strives to create and implement innovative strategies and programs that result in ensuring a high quality of life for the citizens of Suwanee.

Specific responsibilities of Economic and Community Development include:

- Managing the tourism dollars for the City.
- Serving as the City's annexation coordinator.
- Overseeing all public relations and marketing efforts for the City.
- Managing all City economic development activities, including business retention and recruitment.
- Representing the City and maintaining relationships with outside organizations both locally and at a state level.

OBJECTIVES FOR FISCAL YEAR 2008

- Track overall progress of Suwanee Gateway Initiative.
- Complete branding campaign for Suwanee Gateway Initiative.
- Create tracking method for room nights generated through City-funded hotel advertising.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Individual meetings with I-85 Gateway stakeholders	20	18	20
Attend/participate in business association meetings	10	24	10
Attend/participate in regional/state government associations	10	14	10
Public presentations on I-85 Gateway Plan	6	4	6

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Percent of identified objectives completed	100%	66%	100%

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Economic Development Division Director	37	0	0	1
Economic and Community Development Manager	36	1	1	0
Events Coordinator	PT	1	1	1
Administrative Assistant	PT	0	0	1
Total		2	2	3

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ 103,863	$ 111,650	$ 148,210
Purchased Professional and Technical Services	414	69,190	131,000
Purchased Property Services	1,560	2,600	2,600
Other Purchased Services	15,464	16,820	18,070
Supplies	6,020	7,750	21,100
Capital Outlay	-	600	1,000
Other Costs	-	-	10,000
Total	$ 127,321	$ 208,610	$ 331,980

Economic Development and Assistance — Function 7510

MAJOR BUDGET CHANGES

- Addition of a part-time Administrative Assistant, $20,952.
- Tax Allocation District (TAD) Implementation cost, $50,000.
- Sign Program, $57,000.
- I-85 branding campaign consultant, $24,000.
- Purchase of new banners, $14,500.
- Partnership Gwinnett, $10,000.
- Contribution to new Wellness Program, $1,500.

Downtown Suwanee — Function 7520

STATEMENT OF SERVICE

The mission of Downtown Suwanee is to revitalize, create and historically preserve, and maintain downtown Suwanee so that it is a symbol of community pride, the heart of the City, and a vibrant place to live, work, play, invest and do business.

OBJECTIVES FOR FISCAL YEAR 2008

- Identify and implement strategies that meet Old Town Master Plan goals.
- Implement portions of the City's short term work program that relate to downtown Suwanee.
- Develop additional sources of funding and/or revenue for the Downtown Development Authority (DDA).
- Proceed with the redevelopment of Pierce's Corner.
- Develop Main Street streetscaping design.

WORKLOAD MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Monthly DDA meetings	12	15	12
Other organizational meetings	4	1	12
Number of funding applications submitted	3	5	3
Number of regional meetings and trainings attended	10	20	10
Number of meetings with Old Town stakeholders	24	27	24

PRODUCTIVITY MEASURES	2007 BUDGET	2007 ACTUAL	2008 BUDGET
Completion percentage of Pierce's Corner site redevelopment	50%	0%*	50%
Conceptual design of Russell St./Bridge area completed	100%	100%	100%

** The City is working with a prospective developer to undertake a due diligence analysis and concept development. This plan is expected to be completed in the first quarter of FY2008.*

AUTHORIZED POSITIONS	GRADE	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Downtown Suwanee Manager	PT	0	1	1

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Personal Services	$ -	$ 46,760	$ 51,220
Purchased Professional and Technical Services	-	25,000	25,000
Purchased Property Services	-	2,000	2,000
Other Purchased Services	-	7,920	9,000
Supplies	-	6,060	5,620
Capital Outlay	-	1,420	-
Total	$ -	$ 89,160	$ 92,840

MAJOR BUDGET CHANGES

- All downtown activities were moved to the General Fund in fiscal year 2007.
- Contribution to new Wellness Program, $500.

other financing uses

other financing uses

Other Financing Uses — Function 9100

STATEMENT OF SERVICE

This function accounts for operation transfers from the general fund to other funds. Transfers are made to provide required matching funds for federal and state awards, to account for resources transferred to other funds or agencies where actual costs are recorded with funding assistance from the general fund, and to account for funds allocated to the debt service fund for the payment of the general obligation bonds and URA revenue bonds.

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Operating Transfer Out-Capital	$ 490,080	$ 1,371,500	$ 100,000
Operating Transfer Out-Debt Service	1,228,500	1,315,610	1,630,400
Operating Transfer Out-DDA	75,110	-	-
Operating Transfer Out-Water and Sewer	36,400	36,400	70,600
Operating Transfer Out-Cemetery	10,000	1,000	11,000
Total	$ 1,840,090	$ 2,724,510	$ 1,812,000

MAJOR BUDGET CHANGES

- In fiscal year 2007, we transferred $1 million to fully fund the new City Hall project and the Public Works Yard Expansion project. These were large, one time transfers.
- Increases to debt service payments are due to the new 2006 URA revenue bonds.

ten year projections

ten year projections

Ten Year Planning

Beginning in fiscal year 2008, the City is starting the process of projecting long term economic impacts to the general fund revenues and expenditures. The schedules and assumptions used will provide elected officials and staff members with data to help analyze the long term effects of current programs and the economic health of the City as we mature and stabilize. One of the purposes of projecting long term financial stability is to provide a roadmap to ensure the costs of implementing new capital projects, maintaining infrastructure needs, and operating costs are obtainable and realistic within the limitations of the anticipated economic resources.

assumptions

Revenues

The City of Suwanee is currently experiencing a boom in economic and development growth. It is predicted that this growth will continue over the next five years. Building permit fee revenue should remain in the $350,000 to $500,000 range, as in recent years. Property values will continue to rise along with the anticipated growth in our digest. During this growth phase we are predicting the digest will maintain a growth pattern of seven to ten percent each year. Based on these assumptions, we will rotate the spread over the five year period starting with the larger growth in period one and ending with the lower rates in period five.

In years six thru ten, we are predicting the growth pattern to stabilize and change from new development to infill. Revenue from building permit fees will be lower, ranging from $250,000 to $300,000. However, infill will help maintain a healthy digest by replacing lower construction value projects with higher value projects. Potential residential areas for infill include Suwanee Lake Estates and the area along Martin Farm Road. We are predicting that current home values of $100,000 will be replaced with higher values ranging from $350,000 to $400,000. Commercial and office infill is predicted to occur along Lawrenceville-Suwanee Road and Buford Highway.

Currently the City is in the process of updating its Comprehensive Plan to the year 2030. This is an intensive year long planning process that will help the City develop policy guidance that will significantly impact the direction and type of growth and development in the next five to ten years. As such, it should be noted that five to ten year projections made this year regarding growth and development may be significantly changed as a result of the updated Comprehensive Plan which is not likely to be completed until late 2008.

Other revenue source predictions include a continued five to three percent increase starting with five in year one and ending at three in year ten. All predictions have been based on no additional land annexations. If annexation occurs, predictions will change in future years.

Expenditures

Staffing predictions include the following additions; one administrative support individual to general government every two years, one municipal court staff individual every three years, one police position each year until year five and then one every other year from year six to ten, one public works employee each year until year five and then one every other year from year six to ten, one new park employee in year five and ten, and one new position every two years for housing and development. The additional staff noted above is for prediction purposes only. Staffing requests will continue to be monitored and evaluated annually.

Repairs and maintenance costs will follow our current funding levels for road and storm drainage repairs with $100,000 for roads and $50,000 for storm drainage. Sidewalk repairs and new sidewalk construction will continue with $100,000 annually. Based on the age of our new parks, $200,000 for park repairs have been budgeted in years three, six, and nine. These assumptions are based on the continuation and approval of current SPLOST funding.

Ten Year Planning

Current capital projects with operating impacts have been included in the year predicted to go on line. Based on anticipated trail expansions and other possible long term projects to be started in years six and continue to year ten, $100,000 in operating impacts have been added for these years to cover implementation costs, matching and operating impacts. Additions by year are cumulative and have been summarized below:

Year		Amount
1	$	207,322
2		257,322
3		272,322
4		277,322
5		277,322
6		327,322
7		477,322
8		577,322
9		677,322
10		777,322

Other operating costs including supplies, utilities, contracted services, benefits and annual salary increases have been predicted using an alternative three to five percent increase each year.

General Fund Ten Year Financial Plan

	FY 2008 Budget	Prediction Year 1 FY 2009	Prediction Year 2 FY 2010	Prediction Year 3 FY 2011
Revenues				
General Property Taxes	$ 6,217,730	$ 6,839,503	$ 7,455,058	$ 8,051,463
Selective Sales and Use Taxes	1,002,390	1,032,462	1,063,436	1,095,339
Business Taxes	1,442,500	1,514,625	1,590,356	1,661,922
Penalty and Interest on Taxes	61,450	63,294	65,192	67,148
Licenses and Permits	227,300	238,665	249,405	260,628
Regulatory Fees	500,000	500,000	350,000	500,000
Intergovernmental Grants	2,000	5,000	5,000	5,000
Charge for Services	127,950	134,348	140,393	146,711
Fines and Forfeitures	1,254,330	1,317,047	1,376,314	1,438,248
Investment Income	174,640	183,372	191,624	200,247
Contributions and Donations	2,000	5,000	5,000	5,000
Miscellaneous Revenues	6,000	10,000	10,000	10,000
Total Revenues	11,018,290	11,843,314	12,501,778	13,441,705
Expenditures				
General Government	1,985,010	2,143,410	2,229,147	2,397,313
Judicial	442,650	460,356	478,770	547,921
Public Safety	3,779,470	4,000,649	4,230,675	4,469,902
Public Works	1,377,070	1,482,153	1,591,439	1,705,096
Culture and Recreation	369,700	384,488	399,868	415,862
Housing and Development	1,322,890	1,375,806	1,509,838	1,570,231
Roads, Streets, and Sidewalks	-	250,000	250,000	250,000
Projected Park Repairs	-	-	-	200,000
Projected Operating Impacts	-	207,322	257,322	272,322
Total Expenditures	9,276,790	10,304,184	10,947,058	11,828,648
Excess (deficiency) of revenues over (under) expenditures	1,741,500	1,539,131	1,554,720	1,613,058
Other Financing Sources (Uses)				
Proceeds from capital lease	70,500	100,000	70,500	100,000
Transfer out	(1,812,000)	(1,629,611)	(1,626,996)	(1,624,553)
Total Other Financing Sources	(1,741,500)	(1,529,611)	(1,556,496)	(1,524,553)
Net change in fund balance	-	9,520	(1,776)	88,505
Fund Balances, beginning of year	6,343,251	6,343,251	6,352,771	6,350,994
Fund Balances, end of year	$ 6,343,251	$ 6,352,771	$ 6,350,994	$ 6,439,499

Prediction Year 4 FY 2012	Prediction Year 5 FY 2013	Prediction Year 6 FY 2014	Prediction Year 7 FY 2015	Prediction Year 8 FY 2016	Prediction Year 9 FY 2017	Prediction Year 10 FY 2018
$ 8,615,065	$ 9,218,120	$ 9,679,026	$ 10,114,582	$ 10,519,165	$ 10,939,932	$ 11,377,529
1,128,199	1,162,045	1,196,906	1,238,798	1,282,156	1,327,031	1,366,842
1,736,709	1,814,861	1,887,455	1,962,953	2,031,657	2,102,765	2,165,848
69,163	71,237	73,375	75,943	78,601	80,959	83,387
271,053	281,895	293,171	303,432	314,052	323,474	333,178
350,000	500,000	250,000	300,000	250,000	300,000	250,000
5,000	5,000	5,000	5,000	5,000	5,000	5,000
152,579	158,682	164,236	169,985	175,934	181,212	186,648
1,495,778	1,555,609	1,610,055	1,666,407	1,724,731	1,785,097	1,847,575
208,257	215,546	223,090	230,898	238,979	247,344	254,764
5,000	5,000	5,000	5,000	5,000	5,000	5,000
10,000	10,000	10,000	10,000	10,000	10,000	10,000
14,046,802	14,997,995	15,397,314	16,082,997	16,635,275	17,307,813	17,885,772
2,493,205	2,671,933	2,765,451	2,927,415	3,015,237	3,184,694	3,280,235
569,838	592,631	660,410	680,223	700,629	771,648	794,798
4,718,698	4,977,446	5,151,656	5,376,206	5,537,492	5,773,617	5,946,825
1,823,300	1,946,232	2,014,350	2,124,781	2,188,524	2,304,180	2,373,306
432,497	499,797	517,289	532,808	548,792	565,256	632,214
1,712,041	1,780,522	1,921,840	1,979,496	2,117,881	2,181,417	2,325,860
250,000	250,000	250,000	250,000	250,000	250,000	250,000
-	-	200,000	-	-	200,000	-
277,322	277,322	327,322	477,322	577,322	677,322	777,322
12,276,901	12,995,884	13,808,320	14,348,250	14,935,878	15,908,135	16,380,559
1,769,902	2,002,111	1,588,994	1,734,747	1,699,397	1,399,678	1,505,213
70,500	100,000	70,500	100,000	70,500	100,000	70,500
(1,610,428)	(1,601,896)	(1,592,103)	(1,589,959)	(1,587,246)	(1,588,228)	(1,587,903)
(1,539,928)	(1,501,896)	(1,521,603)	(1,489,959)	(1,516,746)	(1,488,228)	(1,517,403)
229,974	500,215	67,391	244,788	182,651	(88,550)	(12,190)
6,439,499	6,669,473	7,169,688	7,237,079	7,481,867	7,664,519	7,575,969
$ 6,669,473	$ 7,169,688	$ 7,237,079	$ 7,481,867	$ 7,664,519	$ 7,575,969	$ 7,563,779

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special revenue funds

fiscal year 2007-2008

Special Revenue Funds account for the proceeds of specific revenue sources that are restricted legally to expenditures for specified purposes. The City maintains the following special revenue funds:

- Suwanee Day
- Cemetery
- Confiscated Assets
- Hotel/Motel Tax

Suwanee Day Fund 206

STATEMENT OF SERVICE

The purpose of the Suwanee Day Festival is to provide a high-quality family festival for the citizens of Suwanee. The festival is self-funded whereby it generates sponsorship dollars to offset the cost of the festival. In addition, the festival is organized by a volunteer group of citizens with a great deal of City guidance, support, and staffing.

REVENUE ASSUMPTIONS

Contributions and Donations

Definition: Contributions and donations include revenues received from sponsorships, booth rentals, and sales of tee shirts and hats for the annual Suwanee Day celebration.

Assumptions: Revenue projections are based on historical growth trends and estimates from the Suwanee Day Committee.

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

History and Projections:

Fiscal Year	Revenues	% Change from Prior Year
2001 Actual	11,303	27.8%
2002 Actual	29,758	163.3%
2003 Actual	48,298	62.3%
2004 Actual	40,447	-16.3%
2005 Actual	60,929	50.6%
2006 Actual	80,333	31.8%
2007 Projected	70,000	-12.7%
2008 Budget	75,000	7.1%

SUMMARY OF REVENUES BY CATEGORY

	FY2006 ACTUAL	FY2007 BUDGET	FY2008 BUDGET
Investment Income	$ 729	$ 500	$ 500
Contributions	79,604	73,750	74,500
Total	$ 80,333	$ 74,250	$ 75,000

SUMMARY OF EXPENDITURES BY CATEGORY

	FY2006 ACTUAL	FY2007 BUDGET	FY2008 BUDGET
Purchased Property Services	$ 14,181	$ 15,000	$ 12,500
Other Purchased Services	35,382	35,000	36,000
Supplies	21,724	24,250	26,500
Operating Transfer Out	10,000	-	-
Total	$ 81,287	$ 74,250	$ 75,000

Cemetery Fund 208

STATEMENT OF SERVICE

This fund was created to receive donations and contributions for the Jackson Street Cemetery project. The City has created a dollar for dollar challenge grant, with a maximum contribution of $10,000, for volunteers collecting donations for this project.

REVENUE ASSUMPTIONS

Contributions and Donations

Definition: Contributions and donations include donations received by outside parties for the Jackson Street Cemetery Project.

Assumptions: Revenue projections are based on estimates received from the Cemetery Committee.

Other Financing Sources

Definition: Other Financing sources include the City's challenge grant contribution.

Assumptions: Revenue projections are based on the maximum amount provided by the challenge grant.

SUMMARY OF REVENUES BY CATEGORY

	FY2006 ACTUAL	FY2007 BUDGET	FY2008 BUDGET
Investment Income	$ -	$ 250	$ 500
Contributions	5,000	1,000	1,000
Other Financing Sources	10,000	1,000	11,000
Total	$ 15,000	$ 2,250	$ 12,500

SUMMARY OF EXPENDITURES BY CATEGORY

	FY2006 ACTUAL	FY2007 BUDGET	FY2008 BUDGET
Purchased Professional and Technical	$ 15,000	$ 2,250	$ 12,500

Confiscated Assets 210

drugs confiscated during a traffic stop



STATEMENT OF SERVICE

Georgia law allows police agencies to file for seizure of property related to illegal substance or activities arrest. These funds must be used to purchase police equipment. Suwanee also participates in the Gwinnett County Drug Task Force. Annually, this task force provides the participants a percentage of the amount of funds/property seized during the previous year. Currently, Suwanee has assigned one police officer to this task force.

REVENUE ASSUMPTIONS

Fines and Forfeitures

Definition: Cash and property confiscations relating to illegal activities.

Assumptions: Revenue projections are based on the amount received annually from the Gwinnett County Drug Task Force.

Investment Income

Definition: Income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

SUMMARY OF REVENUES BY CATEGORY

	FY2006 ACTUAL	FY2007 BUDGET	FY2008 BUDGET
Fines and Forfeitures	$ 16,000	$ 17,000	$ 21,000
Investment Income	500	500	500
Total	$ 16,500	$ 17,500	$ 21,500

SUMMARY OF EXPENDITURES BY CATEGORY

	FY2006 ACTUAL	FY2007 BUDGET	FY2008 BUDGET
Other Costs	$ 100	$ 100	$ 100
Capital Outlay Machinery and Equipment	16,400	17,400	21,400
Total	$ 16,500	$ 17,500	$ 21,500

Hotel/Motel Tax Fund 275

STATEMENT OF SERVICE

This fund accounts for the 40% of the accommodation taxes collected from the 5% Hotel/Motel tax. These revenues are collected on a monthly basis from each hotel or motel in Suwanee. By state law, the City is required to spend 40% of the collections on programs and initiatives that promote tourism.

REVENUE ASSUMPTIONS

Selective Sales and Use Taxes

Definition: Selective sales and use taxes are taxes levied on the sale, distribution, or consumption of selected goods and services. Included in this category are taxes charged for rooms or accommodations furnished by hotels.

Assumptions: The revenue projections for selective sales and use taxes are based on historical trends in conjunction with current economic indicators. To determine the projection for room accommodation taxes, a monthly average for the two year period is determined and a twelve month projection of this average is used for the next fiscal period.

Investment Income

Definition: Income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.



History and Projections:

Fiscal Year	Revenues Monthly Average	% Change From Prior Year
1999	28,567	n/a
2000	36,033	26%
2001	36,956	3%
2002	30,923	-16%
2003	26,349	-15%
2004	25,224	-4%
2005	27,956	11%
2006	30,120	8%
2007	32,489	8%
2008	31,304	-4%

Note: Two year monthly average was used to project FY 2008 revenues

SUMMARY OF REVENUES BY CATEGORY	FY2006 ACTUAL	FY2007 BUDGET	FY2008 BUDGET
Selective Sales and Use Taxes	$ 144,528	$ 144,220	$ 162,700
Investment Income	2,068	2,000	5,000
Total	$ 146,596	$ 146,220	$ 167,700

SUMMARY OF EXPENDITURES BY CATEGORY	FY2006 ACTUAL	FY2007 BUDGET	FY2008 BUDGET
Personal Services	$ 18,307	$ 19,380	$ 18,280
Purchased Professional and Technical	-	14,540	20,000
Other Purchased Services	64,021	95,000	112,420
Supplies	2,734	4,200	3,900
Other Costs	10,300	13,100	13,100
Total	$ 95,362	$ 146,220	$ 167,700

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capital project funds

fiscal year 2007-2008

Capital Project Funds account for financial resources to be used for the acquisition or construction of major capital facilities for the City's governmental funds. The City maintains the following capital project funds:

- SPLOST
- Paved Streets
- Storm Drainage
- URA Town Center
- Open/Green Space
- Town Center Fountain
- Public Works Yard Expansion
- Pedestrian Underpass
- Town Center Facility Improvements

Special Purpose Local Option Sales Tax - SPLOST 320

STATEMENT OF SERVICE

The special purpose local option sales tax fund accounts for the financial resources provided from a one-cent special local option sales tax approved by Gwinnett County voters in 2004. It also includes $357,369 in re-allocation of 2001 sales tax funds.

REVENUE ASSUMPTIONS

Intergovernmental Grants

Definition: This category includes the distribution of the proceeds generated by the 2004 special purpose local option sales tax referendum. The City has entered into an intergovernmental agreement with Gwinnett County and has been allocated $6,597,060 to be paid out as collected from the County over the next three years. In fiscal year 2007, the City also received an additional 357,369 in 2001 sales tax funds.

Assumptions: Revenue projections for sales tax are sensitive to economic conditions. Due to this sensitivity, the City used 90% of the projected cash receipt estimate provided by Gwinnett County.

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other financing sources includes operating financial inflows from other funds.

Assumptions: Based on cost estimates, the Pedestrian Bridge project will need $267,500 in additional funding. These funds are being transferred from the 2002 Open/Green Space Fund.

SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2007	Balance
Intergovernmental Grants-SPLOST	$ 6,954,429	$ 3,667,641	$ 3,286,788
Intergovernmental Grants-State	50,000	37,500	12,500
Investment Income	80,500	73,709	6,791
Other Financing Sources	277,500	10,000	267,500
Total	$ 7,362,429	$ 3,788,850	$ 3,573,579

SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2007	Balance
Street Resurfacing and Safety Improvements			
Purchased Professional and Technical Services	$ 1,438,500	$ 552,850	$ 885,650
Supplies	10,000	-	10,000
Capital Outlay Property	205,000	-	205,000
Total	$ 1,653,500	$ 552,850	$ 1,100,650

Special Purpose Local Option Sales Tax - SPLOST (continued) 320

SUMMARY OF EXPENDITURES BY CATEGORY (continued)	Budget	Total at 5-01-2007	Balance
Traffic Calming			
Purchased Professional and Technical Services	$ 58,500	$ -	$ 58,500
Capital Outlay Property	195,000	-	195,000
Total	253,500	-	253,500
Storm Drainage System Improvements			
Purchased Professional and Technical Services	53,000	4,387	48,613
Capital Outlay Property	190,000	40,232	149,768
Total	243,000	44,619	198,381
PlayTown Suwanee			
Purchased Professional and Technical Services	59,500	-	59,500
Supplies	5,000	-	5,000
Capital Outlay Property	285,500	-	285,500
Total	350,000	-	350,000
Pedestrian Bridge			
Purchased Professional and Technical Services	91,825	60,610	31,215
Supplies	5,000	-	5,000
Capital Outlay Property	731,175	-	731,175
Total	828,000	60,610	767,390
Pedestrian Improvements at Hwy 23 & TCP			
Purchased Professional and Technical Services	75,000	-	75,000
Capital Outlay Property	263,000	-	263,000
Total	338,000	-	338,000
Suwanee Creek Greenway-Trice Section			
Purchased Professional and Technical Services	175,000	-	175,000
Supplies	5,000	-	5,000
Capital Outlay Property	370,000	-	370,000
Total	550,000	-	550,000
Town Center Park Enhancements			
Purchased Professional and Technical Services	15,000	11,757	3,243
Supplies	2,500	-	2,500
Capital Outlay Property	107,662	92,058	15,604
Total	$ 125,162	$ 103,815	$ 21,347

Special Purpose Local Option Sales Tax - SPLOST 320

SUMMARY OF EXPENDITURES BY CATEGORY (continued)	Budget	Total at 5-01-2007	Balance
Police Communications			
Purchased Professional and Technical Services	$ 45,000	$ -	$ 45,000
Supplies	5,000	-	5,000
Capital Outlay Property	504,400	-	504,400
Total	554,400	-	554,400
Alternative Transportation			
Purchased Professional and Technical Services	100,000	36,200	63,800
Supplies	2,000	-	2,000
Capital Outlay Property	298,000	-	298,000
Total	400,000	36,200	363,800
I-85 Streetscape			
Purchased Professional and Technical Services	150,000	13,175	136,825
Supplies	10,000	-	10,000
Capital Outlay Property	809,660	-	809,660
Total	969,660	13,175	956,485
Police Department Expansion			
Purchased Professional and Technical Services	70,000	8,405	61,595
Supplies	5,000	-	5,000
Capital Outlay Property	425,000	34,225	390,775
Total	500,000	42,630	457,370
Suwanee Creek Park Soft Trails			
Purchased Professional and Technical Services	10,000	-	10,000
Capital Outlay Property	34,751	-	34,751
Total	44,751	-	44,751
Other Financing Uses - Transfers			
Other Financing Uses - Town Center Fountain	434,838	388,815	46,023
Other Financing Uses - Pedestrian Underpass	117,618	-	117,618
Total	552,456	388,815	163,641
Total Expenditures	**$ 7,362,429**	**$ 1,242,714**	**$ 6,119,715**

Special Purpose Local Option Sales Tax - SPLOST (continued)

OPERATIONAL IMPACT

Project	Comment
Street Resurfacing and Safety Improvements	This project provides the funding for the annual street resurfacing program. If this project is not continued with SPLOST funding, the general fund will need to contribute $250,000 annually to maintain existing street conditions.
Traffic Calming	This project is a street re-alignment safety improvement. It should have little to no impact on operating costs.
Storm Drainage System Improvements	This project provides the funding for the annual storm drainage program. If this project is not continued with SPLOST funding, the general fund will need to contribute $50,000 annually to maintain existing storm drainage system.
PlayTown Suwanee	Phase II and III of the PlayTown Suwanee improvements. These improvements consist of adding a pavilion and an interactive water play element to the playground. Operating impact will include additional staff and maintenance costs to maintain Phase II and III. Total annual operating impact $10,000.
Pedestrian Bridge	The Pedestrian Bridge project will provide connectivity from Town Center Park to our current greenway system. This bridge will consist of board walk and some metal materials. Annual operating costs should be minimal. Repair costs will increase as the board walk ages.
Pedestrian Improvements at Hwy 23 & TCP	The purpose of this project is to provide a safe crossing for pedestrians walking to Town Center Park and consists of signalization equipment and sidewalk improvements. This project should have little to no operational impact.
Suwanee Creek Greenway-Trice Section	This project will provide improvements to the Trice Section of the greenway. Currently this section of the greenway floods and requires manual labor to remove dirt from the walking sections. Hopefully this project will provide improvements to the drainage system and will reduce the required annual maintenance.
Town Center Park Enhancements	This project included finishing the stage waiting room for performers and electrical improvements to the stage lighting. Ongoing operating costs should be minimal, estimated at $5,000 a year.
Police Communications	The police are changing over their dispatch system from analog to digital. Once we purchase the new system, the annual support fees should be similar to the current fees.
Alternative Transportation	This project provides the funding for the annual sidewalk program and updating the alternative transportation plan. If this project is not continued with SPLOST funding, the general fund will need to contribute $100,000 annually to maintain and implement the alterative transportation plan.
I-85 Streetscape	The I-85 Streetscape project consists of improvements along the I-85 exit including improvements to the existing bridge structure. Annual operating impact will include $70,000 in professional services for maintenance.
Police Department Expansion	Once the New City Hall is completed, the Police Department will be expanding into the current City Hall. These improvements should have little to no operational impacts.
Suwanee Creek Park Soft Trails	This project will be adding soft trails to the Suwanee Creek Park. Based on the type of trails being added, annual maintenance costs should be around $5,000.

Paved Streets Fund 344

STATEMENT OF SERVICE

This fund accounts for the annual maintenance and repair of street surfaces, curbs, and gutters on streets paved with concrete, asphalt, or brick.

REVENUE ASSUMPTIONS

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other Financing Sources includes operating financial inflows from other funds and the use of accumulated reserves for a balanced budget.

Assumptions: Funds are transferred from the general fund to cover annual costs estimates for street repairs and maintenance. Accumulated reserves are also used based on actual budgetary needs to balance the funds budget.

SUMMARY OF REVENUES BY CATEGORY	FY 2008 Budget
Investment Income	$ 5,000
Other Financing Sources	200,000
Total	$ 205,000

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2008 Budget
Purchased Professional and Technical Services	$ 50,000
Supplies	5,000
Capital Outlay Property	150,000
Total	$ 205,000

OPERATIONAL IMPACT

Annual maintenance program, little to no operational impact expected. Funding provided by the general fund.

Storm Drainage Fund 345

STATEMENT OF SERVICE

This fund accounts for the annual maintenance and repair of storm drainage inlets and conveyance systems.

REVENUE ASSUMPTIONS

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other Financing Sources includes operating financial inflows from other funds and the use of accumulated reserves for a balanced budget.

Assumptions: Funds are transferred from the general fund to cover annual cost estimates for storm drainage repairs and street maintenance. Accumulated reserves are also used based on actual budgetary needs to balance the funds budget.

SUMMARY OF REVENUES BY CATEGORY	FY 2008 Budget
Investment Income	$ 1,000
Other Financing Sources	76,800
Total	$ 77,800

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2008 Budget
Purchased Professional and Technical Services	$ 25,000
Supplies	2,000
Capital Outlay Property	50,800
Total	$ 77,800

OPERATIONAL IMPACT

Annual maintenance program, little to no operational impact expected. Funding provided by the general fund.

URA Town Center Fund 349

STATEMENT OF SERVICE

This fund accounts for resources made available through the Urban Redevelopment Agency (URA). In September 2002, the URA issued $1.4 million in revenue bonds to finance the costs of acquiring and improving land to be used for the Town Center project and the future City Facility.



town center park

REVENUES AND ASSUMPTIONS

Investment Income	
Definition:	Investment income includes revenue from investment of fund equity.
Assumptions:	Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources	
Definition:	Other Financing Sources includes operating financial inflows from other funds, sale of land and other bond proceeds.
Assumptions:	Revenue sources were determined based on the cost to purchase the land, provide infrastructure, and storm drainage for the property surrounding the Town Center Park.

SUMMARY OF REVENUES BY CATEGORY	FY 2008 Budget
Investment Income	$ 5,000
Other Financing Sources	500,000
Total	$ 505,000

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2008 Budget
Other Financing Uses	$ 505,000

OPERATIONAL IMPACT

No operational impact expected. Proceeds from selling the final plot will be transferred to the Town Center Facility Improvements fund.

Open/Green Space Fund 350

STATEMENT OF SERVICE

This fund accounts for the financial resources provided from the 2002 General Obligation Bond Issue. In March 2002, $17.7 million in general obligation bonds were issued to fund the purchase of land and green space.

sims lake property



REVENUES AND ASSUMPTIONS

Intergovernmental Grants

Definition: Transfers or payments to a local government for specified purposes by another governmental unit.

Assumptions: Intergovernmental grants are budgeted based on current grant awards.

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Contributions and Donations

Definition: Contributions and donations include revenues received from donations and sponsorships for the PlayTown Suwanee project.

Assumptions: Revenue projections were based on actual pledges.

Other Financing Sources

Definition: Other Financing Sources includes operating financial inflows from other funds, sale of land, and other bond proceeds.

Assumptions: Revenue sources were determined based on the 2001 bond referendum approved by the voters in November 2001.

SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2007	Balance
Intergovernmental Grants - State	$ 25,000	$ 25,000	$ -
Intergovernmental Grants - Local	1,747,158	1,747,158	-
Investment Income	947,037	1,037,713	(90,676)
Contributions and Donations	56,015	56,015	-
Miscellaneous Revenues	4,703	4,703	-
Other Financing Sources	17,794,398	17,794,398	-
Total	$ 20,574,311	$ 20,664,987	$ (90,676)

Open/Green Space Fund 350

SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2007	Balance
Parks			
Purchased Professional and Technical Services	$ 7,995	$ 7,995	$ -
Capital Outlay Property	1,826,675	1,826,675	-
Total	1,834,670	1,834,670	-
Suwanee Creek Park			
Purchased Professional and Technical Services	100,131	100,131	-
Purchased Property Services	22,104	22,104	-
Capital Outlay Property	1,721,824	1,721,824	-
Total	1,844,059	1,844,059	-
Town Center Park			
Purchased Professional and Technical Services	350,425	344,794	5,631
Purchased Property Services	38,000	37,890	110
Supplies	4,317	4,316	1
Capital Outlay Property	5,533,926	5,511,558	22,368
Total	5,926,668	5,898,558	28,110
Delay			
Purchased Professional and Technical Services	22,700	22,319	381
Capital Outlay Property	1,846,818	1,842,817	4,001
Other Costs	22	22	-
Total	1,869,540	1,865,158	4,382
Rivermoore			
Purchased Professional and Technical Services	1,800	$ 1,800	$ -
Capital Outlay Property	85,082	85,082	-
Total	86,882	$ 86,882	$ -
The Farm			
Purchased Professional and Technical Services	7,145	7,145	-
Capital Outlay Property	240,529	240,529	-
Other Costs	834	834	-
Total	$ 248,508	$ 248,508	$ -

Open/Green Space Fund (continued) 350

SUMMARY OF EXPENDITURES BY CATEGORY (continued)	Budget	Total at 5-01-2007	Balance
Hovendick			
Purchased Professional and Technical Services	$ 7,938	$ 7,938	$ -
Capital Outlay Property	155,557	155,557	-
Other Costs	4,631	4,631	-
Total	168,126	168,126	-
Hewell			
Purchased Professional and Technical Services	240,004	227,584	12,420
Capital Outlay Property	3,812,863	3,711,074	101,789
Other Costs	2,422	2,422	0
Total	4,055,289	3,941,080	114,209
Playtown Suwanee			
Purchased Professional and Technical Services	103,660	103,660	-
Purchased Property Services	11,475	11,475	-
Supplies	104,715	104,715	-
Capital Outlay Property	406,948	406,948	-
Total	626,798	626,798	-
Chattawah Land Trust			
Purchased Professional and Technical Services	4,000	4,000	-
Smithtown Road			
Purchased Professional and Technical Services	1,800	1,800	-
Smithtown Road Greenway Connector			
Purchased Professional and Technical Services	24,000	-	24,000
Supplies	1,000	-	1,000
Capital Outlay Property	189,000	-	189,000
Total	$ 214,000	$ -	$ 214,000

Open/Green Space Fund 350

SUMMARY OF EXPENDITURES BY CATEGORY (continued)	Budget	Total at 5-01-2007	Balance
Sims Lake Phase I & Storm Drainage			
Purchased Professional and Technical Services	$ 268,000	$ 7,480	$ 260,520
Supplies	10,000	-	10,000
Capital Outlay Property	2,327,000	-	2,327,000
Total	2,605,000	7,480	2,597,520
Suwanee Creek Park Phase III			
Purchased Professional and Technical Services	50,550	-	50,550
Supplies	5,000	-	5,000
Capital Outlay Property	309,950	-	309,950
Total	365,500	-	365,500
Debt Service			
Issuance Cost	146,533	146,531	2
Other Financing Uses - Transfers			
Other Financing Uses - Debt Service	309,438	309,438	-
Other Financing Uses - SPLOST	267,500	-	267,500
Total	576,938	309,438	267,500
Total Expenditures	$ 20,574,311	$ 16,983,088	$ 3,591,223

OPERATIONAL IMPACT

Project	Comment
Hewell	The remaining balance for the Hewell project is for monitoring of the dam improvements. Additional improvements to this park are reported in the Sims Lake Phase I & Storm Drainage section. Operational costs will include annual inspection, additional insurance coverage for environmental and flood damage, total estimated annual costs $10,000.
Smithtown Road Greenway Connector	This project will improve the connection at Suwanee Elementary and the greenway system. These improvements include landscaping and adding parking spaces. Operating annual impacts will include maintenance of the trail head, estimated annual costs $5,000.
Sims Lake Phase I & Storm Drainage	These improvements will include a trail system around the lake and other outdoor activities. Currently this park is not open to the public and has little operational impact. Once this park is open, additional staff and equipment will be needed to operate and maintain this park site. Annual operational costs are estimated at $50,000.
Suwanee Creek Park Phase III	Phase III will continue the trail system in Suwanee Creek Park. Operational costs will include maintenance of the additional trail system. Annual operational costs are estimated at $5,000.

Town Center Fountain Fund 351

STATEMENT OF SERVICE

This fund was created to account for the interactive fountain construction at Town Center Park. Funding for this fountain includes the funds raised by the Better Parks Campaign, SPLOST funds, and a construction assistance grant from Gwinnett County. The fountain opened in July 2006 and is currently under a one year functionality review.

town center fountain at dusk



REVENUE ASSUMPTIONS

Intergovernmental Grants

Definition: Transfers or payments to a local government for specified purposes by another governmental unit.

Assumptions: Intergovernmental grants are budgeted based on current grant awards.

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other financing sources includes operating financial inflows from other funds.

Assumptions: Revenue sources were determined based on projected construction costs.

SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2007	Balance
Intergovernmental Grants	$ 50,000	$ 50,833	$ (833)
Investment Income	2,000	3,147	(1,147)
Other Financing Sources - Better Parks Campaign	145,000	145,000	-
Other Financing Sources - SPLOST	434,838	388,816	46,022
Total	$ 631,838	$ 587,796	$ 44,042

SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2007	Balance
Purchased Professional and Technical Services	$ 23,800	$ 18,800	$ 5,000
Other Purchased Services	500	-	500
Supplies	1,000	-	1,000
Capital Outlay Property	606,538	605,304	1,234
Total	$ 631,838	$ 624,104	$ 7,734

Town Center Fountain Fund 351

OPERATIONAL IMPACT

Category		Amount	Comment
Purchased Professional Services	$	26,000	SPLASH guards (life guards)
Purcahsed Property Services		10,000	Annual maintenance and repairs
Supplies		15,000	Purchasing water, chemicals and testing supplies
Total estimate	$	51,000	

Public Works Yard Expansion Fund 352

STATEMENT OF SERVICE

This capital project fund was created to provide funding for the acquisition of three parcels next to the current public works yard on Mary Lou Street. Purchasing these three parcels will allow for the expansion of the current yard.

REVENUE ASSUMPTIONS

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other financing sources includes operating financial inflows from the general fund.

Assumptions: Operating sources were based on the appraisals of the three parcels.

SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2007	Balance
Investment Income	$ 5,000	$ 3,409	$ 1,591
Other Financing Sources - General Fund	875,000	875,000	-
Total	$ 880,000	$ 878,409	$ 1,591

SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2007	Balance
Purchased Professional and Technical Services	$ 65,000	$ 4,297	$ 60,703
Supplies	75,000	-	75,000
Capital Outlay Property	740,000	-	740,000
Total	$ 880,000	$ 4,297	$ 875,703

OPERATIONAL IMPACT

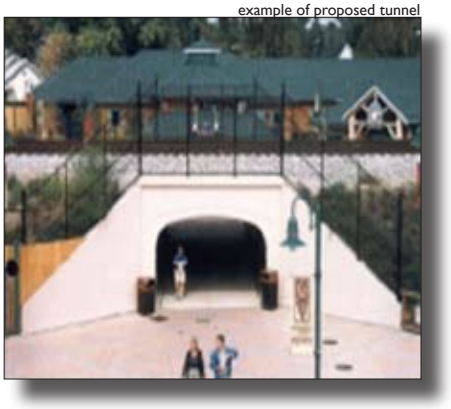
Expansion of the current work yard will include fencing, paving, and adding a maintenance work structure. Operating impacts will include utilities, landscaping, and fencing maintenance. Annual estimate impact $12,000.

Pedestrian Underpass Fund 353

STATEMENT OF SERVICE

The pedestrian underpass project will provide the much needed connectivity between Town Center Park, the City's governmental facilities and Main Street. The funding for this project has been obtained by a Federal Livable Centers Initiative (LCI) grant.

example of proposed tunnel



REVENUE ASSUMPTIONS

Intergovernmental Grants

Definition: Transfers or payments to a local government for specified purposes by another governmental unit.

Assumptions: Intergovernmental grants are budgeted based on current grant awards.

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other financing sources includes operating financial inflows from the general fund.

Assumptions: Operating resources are provided for the local match required by the federal grant.

SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2007	Balance
Intergovernmental Grants - Federal	$ 904,378	$ 45,910	$ 858,468
Investment Income	5,500	12,434	(6,934)
Other Financing Sources - General Fund	226,094	226,094	-
Other Financing Sources - SPLOST	117,618	-	117,618
Total	$ 1,253,590	$ 284,438	$ 969,152

SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2007	Balance
Purchased Professional and Technical Services	$ 108,500	$ 82,658	$ 25,842
Capital Outlay Property	1,145,090	-	1,145,090
Total	$ 1,253,590	$ 82,658	$ 1,170,932

Pedestrian Underpass Fund (continued) 353

OPERATIONAL IMPACT

Category		Amount	Comment
Purchased Property Services	$	2,500	Landscaping and fence maintenance
Supplies		500	Utilities
Total estimate	$	3,000	

Town Center Facility Improvements Fund 354

STATEMENT OF SERVICE

This fund accounts for the long-term capital facility project at the Town Center URA property site. Current funding for this project has been provided by the funds raised from the three out of four parcels sold at the URA property site and the 2006 URA Revenue bond proceeds.

architect drawing of town center facility improvements



REVENUE ASSUMPTIONS

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other financing sources includes operating financial inflows from the URA Town Center Fund, URA 2006 Revenue bonds and operating financial inflows from the General Fund.

Assumptions: Operating resources are provided from the proceeds of the parcels sold on the URA property site, URA 2006 Revenue bonds and operating financial inflows from the General Fund.

SUMMARY OF REVENUES BY CATEGORY	Budget	Total at 5-01-2007	Balance
Investment Income	$ 100,000	$ 216,657	$ (116,657)
Other Financing Sources - URA Bonds	6,587,866	6,587,867	(1)
Other Financing Sources - URA Town Center	2,459,000	1,959,000	500,000
Other Financing Sources - General Fund	531,990	531,990	-
Total	$ 9,678,856	$ 9,295,514	$ 383,342

SUMMARY OF EXPENDITURES BY CATEGORY	Budget	Total at 5-01-2007	Balance
Purchased Professional and Technical Services	$ 1,098,986	$ 282,208	$ 816,778
Property Site Improvements	7,832,830	-	7,832,830
Machinery and Equipment	692,040	-	692,040
Issuance Costs	55,000	55,000	-
Total	$ 9,678,856	$ 337,208	$ 9,341,648

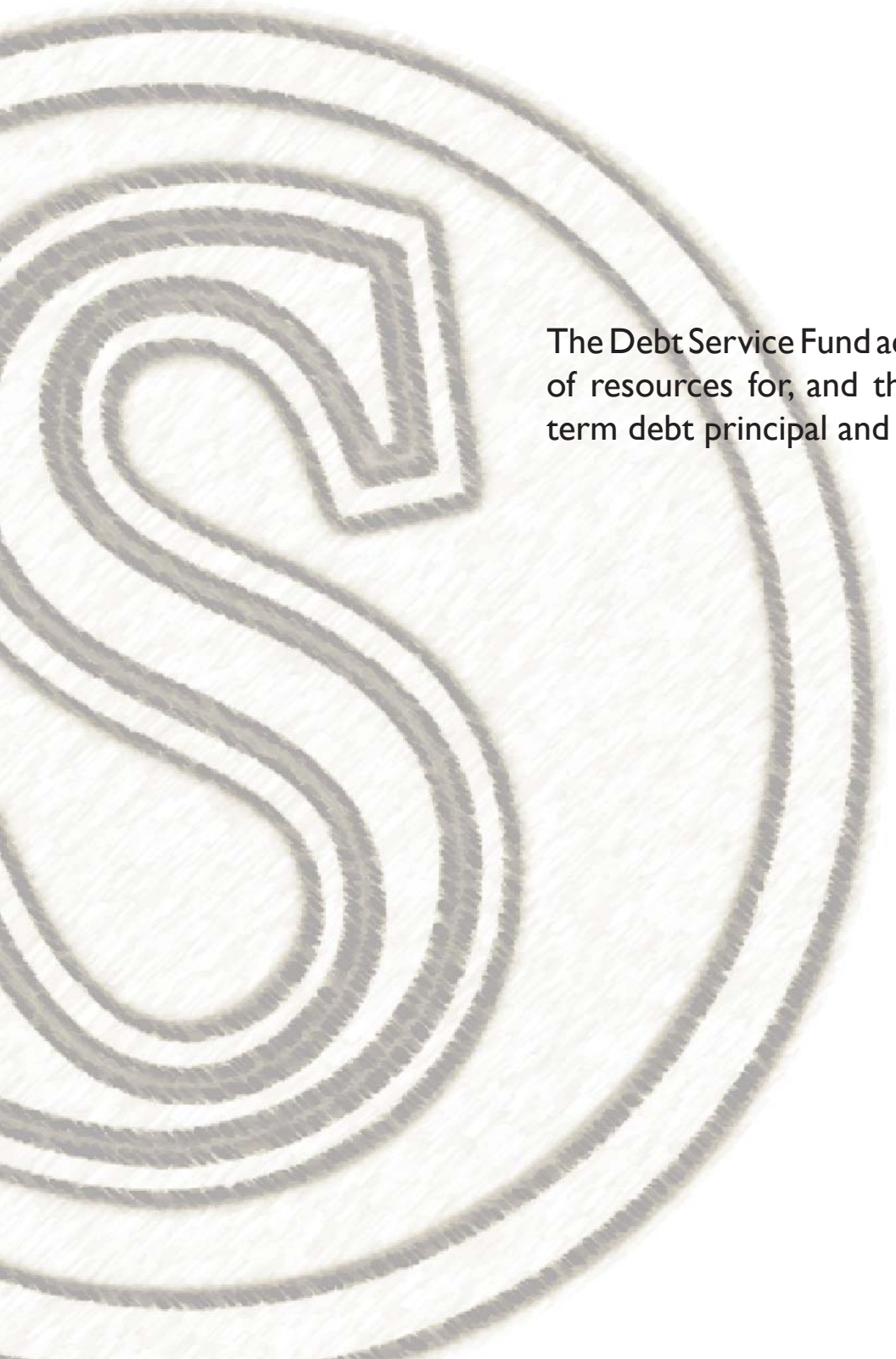
OPERATIONAL IMPACT

Category	Amount	Comment
Purchased Property Services	$ 33,880	Custodial services
Other Purchased Services	39,700	Insurance and communication
Supplies	115,742	Supplies and utilities
Total estimate	$ 189,322	

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debt service fund

fiscal year 2007-2008



The Debt Service Fund accounts for the accumulation of resources for, and the payment of, general long term debt principal and interest.

Debt Service Fund 410

STATEMENT OF SERVICE

This fund accounts for the accumulation of resources for, and the payment of, the refunded 2002 general obligation bonds for open green space and the 2006 Urban Redevelopment Authority revenue bonds for the construction of the New City Hall.

REVENUE ASSUMPTIONS

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Ad valorem taxes are levied at 40% of the assessed value on real and personal property at the millage rate adopted by the City Council.

Assumptions: The portion of the millage rate that is accessed for the current debt service payment is transferred to the debt service fund as required by bond convents.

SUMMARY OF REVENUES BY CATEGORY

	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Investment Income	$ 11,851	$ 1,000	$ 45,100
Other financing sources [1]	1,228,500	16,209,785	1,630,400
Total	$ 1,240,351	$ 16,210,785	$ 1,675,500

SUMMARY OF EXPENDITURES BY CATEGORY

	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Debt Service Principal	$ 335,000	$ 350,000	$ 590,000
Debt Service Interest	885,394	865,610	1,083,000
Fiscal Agent's Fees	425	2,575	2,500
Other Financing Uses [2]	-	14,992,600	-
Total	$ 1,220,819	$ 16,210,785	$ 1,675,500

[1] FY2007 Other Financing Sources includes the receipt of the refunding bond proceeds.

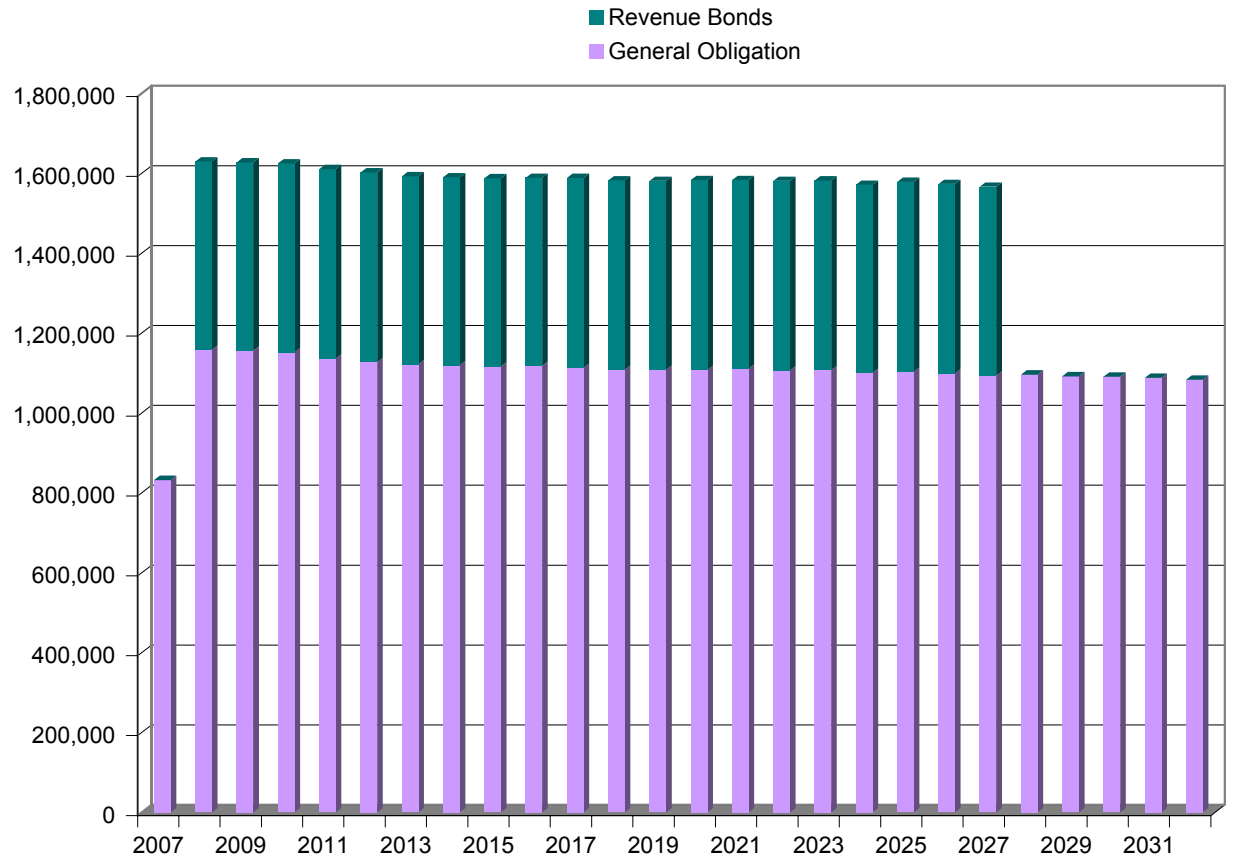
[2] FY2007 Other Financing Uses includes the transfer of the 2006 refunding bond proceeds to the bond trustee to refund the 2002 general obligation bonds.

SUMMARY OF CITY DEBT BY CATEGORY

Category of Debt	Amount Outstanding
General Obligation Bonds	$ 17,545,000
Revenue Bonds	6,620,000
Total	$ 24,165,000

Debt Service Fund 410

Year Ending 31-Dec	General Obligation Bonds Principal	General Obligation Bonds Interest	General Obligation Bonds Total Debt Service Requirements	Revenue Bonds Principal	Revenue Bonds Interest	Revenue Bonds Total Debt Service Requirements	Combined Total Debt Service Requirements
2007	$ 350,000	$ 481,763	$ 831,763	$ -	$ -	$ -	$ 831,763
2008	400,000	758,093	1,158,093	230,000	241,519	471,519	1,629,611
2009	425,000	730,524	1,155,524	240,000	231,473	471,473	1,626,996
2010	450,000	701,480	1,151,480	250,000	223,073	473,073	1,624,553
2011	465,000	671,105	1,136,105	260,000	214,323	474,323	1,610,428
2012	485,000	641,674	1,126,674	270,000	205,223	475,223	1,601,896
2013	505,000	616,330	1,121,330	275,000	195,773	470,773	1,592,103
2014	525,000	593,811	1,118,811	285,000	186,148	471,148	1,589,959
2015	545,000	571,074	1,116,074	295,000	176,173	471,173	1,587,246
2016	570,000	547,380	1,117,380	305,000	165,848	470,848	1,588,228
2017	590,000	522,730	1,112,730	320,000	155,173	475,173	1,587,903
2018	610,000	497,993	1,107,993	330,000	143,973	473,973	1,581,965
2019	635,000	473,093	1,108,093	340,000	132,423	472,423	1,580,515
2020	660,000	447,193	1,107,193	355,000	120,353	475,353	1,582,545
2021	690,000	420,193	1,110,193	365,000	107,573	472,573	1,582,765
2022	715,000	391,646	1,106,646	380,000	94,250	474,250	1,580,896
2023	745,000	361,533	1,106,533	395,000	80,190	475,190	1,581,723
2024	770,000	330,286	1,100,286	405,000	65,575	470,575	1,570,861
2025	805,000	297,802	1,102,802	425,000	50,388	475,388	1,578,189
2026	835,000	263,977	1,098,977	440,000	34,238	474,238	1,573,214
2027	865,000	228,374	1,093,374	455,000	17,518	472,518	1,565,891
2028	905,000	190,761	1,095,761	-	-	-	1,095,761
2029	940,000	151,555	1,091,555	-	-	-	1,091,555
2030	980,000	110,510	1,090,510	-	-	-	1,090,510
2031	1,020,000	67,510	1,087,510	-	-	-	1,087,510
2032	1,060,000	22,790	1,082,790	-	-	-	1,082,790
	$ 17,545,000	$ 11,091,176	$ 28,636,176	$ 6,620,000	$ 2,841,199	$ 9,461,199	$ 38,097,375



GENERAL OBLIGATION BONDS

2002 General Obligation Series

The outstanding balance of the 2002 General Obligation Bond is for the 2007 thru 2012 series that are redeemable after December 31, 2007. The remaining debt is considered defeased by the 2006 refunding series.

2006 Refunding Series, 2002 General Obligation

The General Obligation Refunding Bonds, Series 2006, were issued to advance refund a portion of the City's General Obligation Bonds, Series 2002, maturing January 2, 2013 through 2032, the aggregate principal amount of $14,110,000. After the effect of refunding and defeasance of the Refunding bonds, the City has an outstanding balance of $17,545,000 in aggregate principal amount of general obligation bonds. The weighted average interest rate of the Bonds is approximately 4.20%, and the weighted average interest rate of the Refunded Bonds is approximately 5.15%. The City has determined that refunding the Refunded Bonds will reduce the City's total debt service payments by approximately $1,019,146 on an aggregate basis and by approximately $775,588 on a net present value basis. Proceeds of the Bonds, after payment of issuance costs, was irrevocably deposited in escrow with The Bank of New York Trust Company, as escrow agent. The escrow obligations will bear interest and will be scheduled to mature at times sufficient to pay the principal and premium interest on the Refunded Bonds until January 1, 2012, the earliest date of redemption.

Debt Service Fund 410

Principal and Interest Requirements

Year Ending 31-Dec	Prior Bonds Principal	Prior Bonds Interest	Prior Bonds Total Debt Service Requirements	2006 Refunding Bond Series Principal	2006 Refunding Bond Series Interest	2006 Refunding Bond Series Total Debt Service Requirements	Combined Total Debt Service Requirements
2007	$ 350,000	$ 144,200	$ 494,200	$ -	$ 337,563	$ 337,563	$ 831,763
2008	360,000	119,350	479,350	40,000	638,743	678,743	1,158,093
2009	370,000	93,800	463,800	55,000	636,724	691,724	1,155,524
2010	390,000	67,200	457,200	60,000	634,280	694,280	1,151,480
2011	405,000	39,375	444,375	60,000	631,730	691,730	1,136,105
2012	420,000	12,600	432,600	65,000	629,074	694,074	1,126,674
2013	-	-	-	505,000	616,330	1,121,330	1,121,330
2014	-	-	-	525,000	593,811	1,118,811	1,118,811
2015	-	-	-	545,000	571,074	1,116,074	1,116,074
2016	-	-	-	570,000	547,380	1,117,380	1,117,380
2017	-	-	-	590,000	522,730	1,112,730	1,112,730
2018	-	-	-	610,000	497,993	1,107,993	1,107,993
2019	-	-	-	635,000	473,093	1,108,093	1,108,093
2020	-	-	-	660,000	447,193	1,107,193	1,107,193
2021	-	-	-	690,000	420,193	1,110,193	1,110,193
2022	-	-	-	715,000	391,646	1,106,646	1,106,646
2023	-	-	-	745,000	361,533	1,106,533	1,106,533
2024	-	-	-	770,000	330,286	1,100,286	1,100,286
2025	-	-	-	805,000	297,802	1,102,802	1,102,802
2026	-	-	-	835,000	263,977	1,098,977	1,098,977
2027	-	-	-	865,000	228,374	1,093,374	1,093,374
2028	-	-	-	905,000	190,761	1,095,761	1,095,761
2029	-	-	-	940,000	151,555	1,091,555	1,091,555
2030	-	-	-	980,000	110,510	1,090,510	1,090,510
2031	-	-	-	1,020,000	67,510	1,087,510	1,087,510
2032	-	-	-	1,060,000	22,790	1,082,790	1,082,790
	$ 2,295,000	$ 476,525	$ 2,771,525	$ 15,250,000	$ 10,614,651	$ 25,864,651	$ 28,636,176

Debt Service Fund 410

2006 REVENUE BONDS

In 2002, the City approved an urban redevelopment plan, entitled "Old Town Suwanee Urban Redevelopment Plan", to redevelop the area of the City known as "Old Town Suwanee" as the focal point of the City's center. The Urban Redevelopment Plan anticipated that the City would purchase certain tracts of land in the Old Town Suwanee area, and construct a new city park and city hall surrounded by mixed use development including commercial/retail space, office/professional uses, and residential units. All of these uses were designed to be functionally integrated, with the new city hall as the centerpiece.

The project consists of the acquisition, construction, and installation of a building to be used as the new city hall for the City. The city hall site consists of approximately 1.3 acres and is located directly across from Town Center Park. The Urban Redevelopment Agency and the City have developed a plan to finance the project which relies on the proceeds of the bonds, funds contributed by the City, and investment earnings.

	Revenue Bonds		
Year Ending 31-Dec	Principal	Interest	Total Debt Service Requirements
2008	$ 230,000	$ 241,519	$ 471,519
2009	240,000	231,473	471,473
2010	250,000	223,073	473,073
2011	260,000	214,323	474,323
2012	270,000	205,223	475,223
2013	275,000	195,773	470,773
2014	285,000	186,148	471,148
2015	295,000	176,173	471,173
2016	305,000	165,848	470,848
2017	320,000	155,173	475,173
2018	330,000	143,973	473,973
2019	340,000	132,423	472,423
2020	355,000	120,353	475,353
2021	365,000	107,573	472,573
2022	380,000	94,250	474,250
2023	395,000	80,190	475,190
2024	405,000	65,575	470,575
2025	425,000	50,388	475,388
2026	440,000	34,238	474,238
2027	455,000	17,518	472,518
	$ 6,620,000	$ 2,841,199	$ 9,461,199

Direct and Overlapping Debt

Jurisdiction	Gross Outstanding	Estimated Percentage Applicable	Estimated Share of Overlapping Debt
Direct Debt:			
City of Suwanee			
General Obligation Bonds	$ 17,545,000	100.00%	$ 17,545,000
Revenue Bonds	6,620,000	100.00%	6,620,000
Total Direct Debt	24,165,000		24,165,000
Overlapping Debt:			
Gwinnett County General Obligation Bonds	115,950,000	2.72%	3,153,840
Gwinnett County Board of Education	177,675,000	2.72%	4,832,760
Total Overlapping Debt	293,625,000		7,986,600
Total Direct and Overlapping Debt	$ 317,790,000		$ 32,151,600

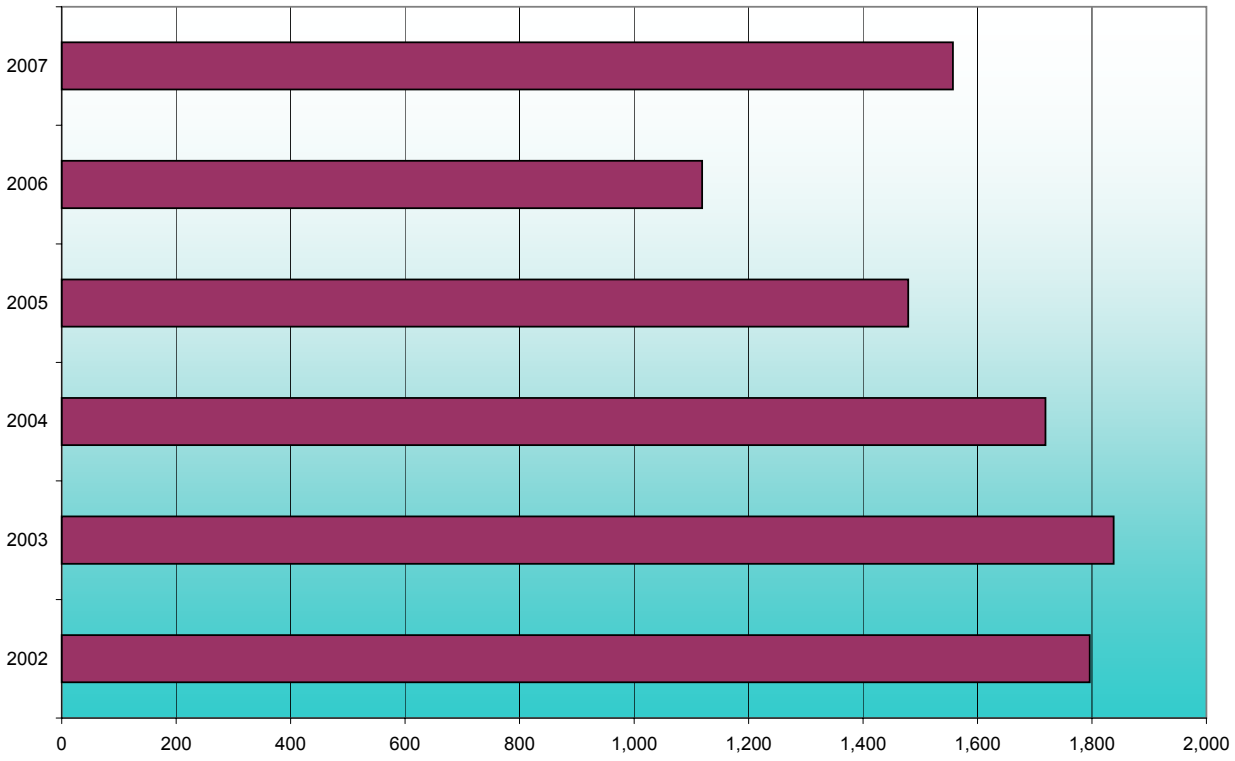
Ratio of Outstanding Debt by Type
Last Six Years

	Governmental Activities			Business-type Activities			
Fiscal Year	General Obligation Debt	Revenue Bonds	Capital Leases	Note Payable	Total	Percentage of Personal Income	Per Capita
2002	$ 17,695,000	$ -	$ 230,174	$ -	$ 17,925,174	5.97%	$ 1,796
2003	17,385,000	1,381,502	193,841	-	18,960,343	6.16%	1,838
2004	17,065,000	1,259,830	178,171	57,833	18,560,834	5.62%	1,719
2005	16,740,000	-	134,170	106,685	16,980,855	4.91%	1,479
2006	16,405,000	-	172,925	367,384	16,945,309	3.69%	1,119
2007	17,545,000	6,620,000	151,068	381,561	24,697,629	4.47%	1,557

Legal Debt Margin
Last Six Years

	Fiscal Year					
	2002	2003	2004	2005	2006	2007
Assessed value of all taxable property	$ 482,128,736	$ 499,929,472	$ 554,697,180	$ 626,594,654	$ 681,700,534	$ 773,189,140
Debt limit 10% of assessed value	48,212,874	49,992,947	55,469,718	62,659,465	68,170,053	77,318,914
Total debt applicable to limit	17,695,000	18,766,502	18,324,830	16,740,000	16,405,000	24,165,000
Legal debt margin	$ 30,517,874	$ 31,226,445	$ 37,144,888	$ 45,919,465	$ 51,765,053	$ 53,153,914
Total debt applicable to the limit as a percentage of debt limit	36.70%	37.54%	33.04%	26.72%	24.06%	31.25%

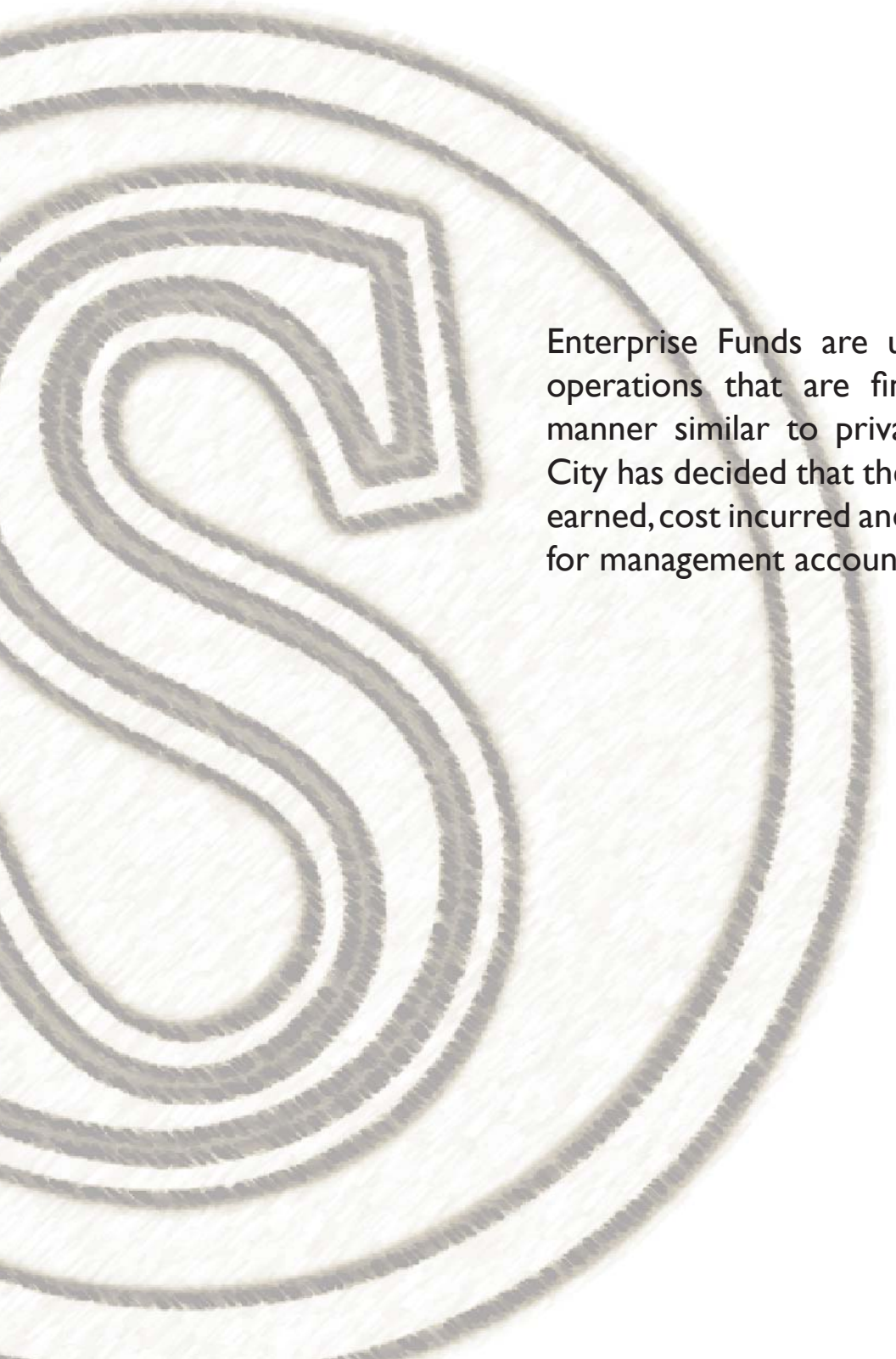
Debt Per Capita 2002-2007



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enterprise fund

fiscal year 2007-2008



Enterprise Funds are used to account for those operations that are financed and operated in a manner similar to private business, or where the City has decided that the determination of revenues earned, cost incurred and/or net income is necessary for management accountability.

Water Fund 505

STATEMENT OF SERVICE

The City of Suwanee owns and operates a water supply, treatment, and distribution system serving approximately 230 metered customers. The current average consumption of water from the City's water system is approximately 62,000 gallons per day. Water is supplied to the City's water system by a 700-foot well and stored in a 60,000 gallon tank owned by the City. Water drawn from the well requires treatment for fluoridation and chlorination. Suwanee's water system has approximately 5.5 miles of water mains, with primarily 6-inch and 8-inch lines.

The water fund accounts for the operations of the water system including all revenues applicable to the systems operations and all related expenses.

REVENUE ASSUMPTIONS

Charges for Services

Definition: Charges for services consists of revenues realized from fees charged for water services.

Assumptions: Revenue projections are based on historical consumption usage.

Investment Income

Definition: Investment income includes revenue from investment of fund equity.

Assumptions: Revenues are based on projected rates of return on invested funds in conjunction with current economic indicators.

Other Financing Sources

Definition: Other financing sources includes operating financial inflows from the general fund and the use of accumulated reserves for a balanced budget.

Assumptions: Operating resources are transferred from the General fund to repay the Georgia Environmental Facilities Authority (GEFA) loan used to upgrade the water system.

SUMMARY OF REVENUES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Charges for Services	$ 101,681	$ 83,930	$ 90,000
Investment Income	834	500	4,780
Miscellaneous Revenues	2,033	500	5,000
Other Financing Sources	36,400	36,400	113,600
Total	$ 140,948	$ 121,330	$ 213,380

SUMMARY OF EXPENDITURES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Administration			
Personal Services	$ 20,137	$ 24,080	$ 22,820
Other Purchased Services	74	450	450
Supplies	7,591	6,000	6,000
Total	$ 27,802	$ 30,530	$ 29,270

Water Fund 505

Supply	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Purchased Professional Services	$ 2,564	$ 900	$ 43,100
Supplies	1,277	1,500	1,500
Total	3,841	2,400	44,600
Distribution			
Purchase Property Services	1,927	1,500	6,500
Supplies	7,792	3,500	13,610
Depreciation and Amortization	33,367	43,000	43,000
Total	43,086	48,000	63,110
Construction			
Purchase Professional Services	1,397	2,000	-
Supplies	2,019	2,000	-
Capital Outlay Property	-	-	40,000
Total	3,416	4,000	40,000
Debt Service			
Debt Service Principal	-	16,590	16,590
Debt Service Interest	10,932	19,810	19,810
Total	10,932	36,400	36,400
Total Expenditures	$ 89,077	$ 121,330	$ 213,380

MAJOR BUDGET CHANGES

- Purchased Professional Services: $13,000 to a geologist to study existing problems with the water well, conduct a hydrologic assessment, provide recommendations, provide a level of job scope and specifications to ensure proper construction, provide oversight of construction activities with respect to geologist requirements, and assist in the permitting phase with GaEPD.
- Purchased Professional Services: $21,600 to a consulting firm to study our water system and recommend a Capital Improvement Plan, a water rate schedule, water system equipment and operational improvements and make other water system recommendations that become apparent during the study.
- Purchased Property Services-Repair: $6,000 for contractual repairs to the existing well pumping system to limit air entrainment problems and problems with ph level.
- Capital Outlay Property Infrastructure: $40,000 for installation of a new water supply well beside the existing one on Stone Cypher Road.

In November 2006 the City closed the construction loan with the Georgia Environmental Facilities Authority (GEFA). The principal amount of the loan was $390,143 and it accrues interest at a rate of 4.03%. This loan was obtained to purchase and install a 150,000-gallon water tank that has tripled the City's water storage capacity and has helped to maintain a consistent water pressure.

At July 1st, 2007, the outstanding loan balance was $381,562.

Fiscal Year	Principal	Interest	Total Debt Service Requirements
2008	$ 13,312	$ 15,133	$ 28,444
2009	13,858	14,586	28,444
2010	14,427	14,017	28,444
2011	15,019	13,425	28,444
2012	15,636	12,809	28,444
2013	16,278	12,167	28,444
2014	16,946	11,498	28,444
2015	17,642	10,803	28,444
2016	18,366	10,079	28,444
2017	19,120	9,325	28,444
2018	19,905	8,540	28,444
2019	20,722	7,723	28,444
2020	21,573	6,872	28,444
2021	22,458	5,986	28,444
2022	23,380	5,064	28,444
2023	24,340	4,104	28,444
2024	25,339	3,105	28,444
2025	26,380	2,065	28,444
2026	27,462	982	28,444
2027	9,400	79	9,479
	$ 381,562	$ 168,361	$ 549,923

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agency fund

fiscal year 2007-2008



Agency Funds are custodial in nature and do not present results of operations or have a measurement focus. These funds are used to account for assets that the City holds for others in an agency capacity.

Municipal Court Fund 745

STATEMENT OF SERVICE

The Municipal Court fund accounts for the collection of various fines and forfeitures (mostly traffic violations) which are disbursed to other parties.

REVENUE ASSUMPTIONS

Fines and Forfeitures

Definition: Revenues in this category consists of fines and charges imposed by the City's Municipal Court. Council sets some of these charges while others are mandated by the State and adopted by the Council.

Assumptions: Projections are based on the rates set by Council and historical trends. There has been no increase in the rate structure but the City added a new red light camera program in fiscal year 2007. The increase in fines is mainly due to this new program.

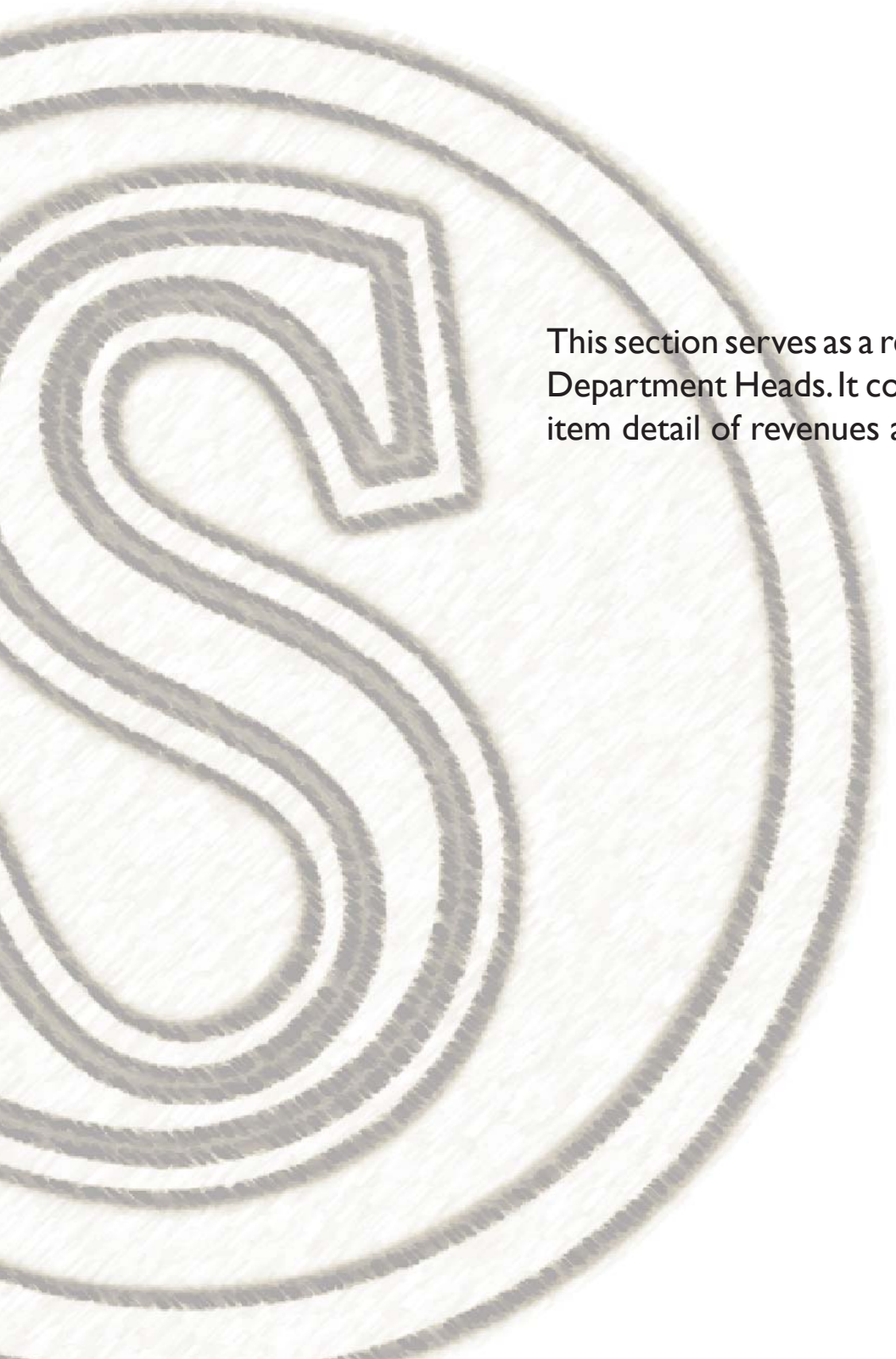
SUMMARY OF REVENUES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Fines and Forfeitures	$ 1,621,200	$ 2,165,720	$ 1,915,800

SUMMARY OF REVENUES BY CATEGORY	FY 2006 ACTUAL	FY 2007 BUDGET	FY 2008 BUDGET
Purchased Professional and Technical	$ 58,076	$ 328,890	$ 246,720
Other Costs	480,019	427,900	414,750
Other Financing Uses-Transfers	1,082,619	1,408,930	1,254,330
Total	$ 1,620,714	$ 2,165,720	$ 1,915,800

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line item

fiscal year 2007-2008



This section serves as a reference for City of Suwanee Department Heads. It contains the General Fund line item detail of revenues and expenditures.

General Fund 100

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
General Property Taxes				
100-0000-311089	Real Property Current	$ -	$ 3,388,820	$ 4,048,780
100-0000-311090	Real Property Prior	2,830,544	75,000	50,000
100-0000-311100	Real Property 2004	13,090	10,000	10,000
100-0000-311102	Real HTRG Credit	77,488	86,000	90,000
100-0000-311210	Real Property 2003	15,079	1,500	500
100-0000-311289	Personal Current	-	577,780	615,700
100-0000-311290	Personal Prior	358,211	5,000	5,000
100-0000-311300	Personal 2004	5,146	500	500
100-0000-311410	Personal 2003	2,835	500	250
100-0000-311600	Real Transfer Intangible	101,840	90,000	85,000
100-0000-311710	Franchise Tax Electric	491,863	550,000	645,000
100-0000-311730	Franchise Tax Gas	82,109	84,100	91,000
100-0000-311750	Franchise Tax Television	190,146	187,720	227,000
100-0000-311760	Franchise Tax Telephone	87,347	86,000	94,000
100-0000-311770	Franchise Tax Solid Waste	-	5,000	-
100-0000-318000	Other Taxes Motor Vehicle	228,534	240,000	255,000
	Total	4,484,232	5,387,920	6,217,730
Selective Sales and Use Taxes				
100-0000-314100	Hotel/Motel	216,793	216,350	225,390
100-0000-314200	Alcoholic Beverage Excise	684,223	655,000	695,000
100-0000-314300	Local Option Mixed Drink	75,745	72,000	82,000
	Total	976,761	943,350	1,002,390
Business Taxes				
100-0000-316100	Business & Occupational Taxes	776,018	650,000	842,500
100-0000-316200	Insurance Premium from State	436,978	466,000	480,000
100-0000-316300	Financial Institutions	112,267	100,000	120,000
	Total	1,325,263	1,216,000	1,442,500
Penalty & Interest on Taxes				
100-0000-319110	Real Estate Penalties & Interest	18,165	40,450	40,450
100-0000-319120	Personal Penalties & Interest	15,817	17,330	20,000
100-0000-319500	Fi Fa	20	500	1,000
	Total	34,002	58,280	61,450
Licenses and Permits				
100-0000-321100	Regulatory Fees Beer & Wines	43,000	46,000	53,000
100-0000-321130	Regulatory Fees Liquor	85,000	85,000	110,000
100-0000-321220	Regulatory Fees Insurance	16,545	17,250	17,000
100-0000-321290	Other Business License Peddler	100	300	300
100-0000-322210	Zoning & Land Use Development	22,682	26,000	30,500
100-0000-322230	Sign	10,002	8,800	16,500
	Total	$ 177,329	$ 183,350	$ 227,300

General Fund 100

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Regulatory Fees				
100-0000-322100	Building Structure-Buildings	$ 1,117,709	$ 790,300	$ 500,000
	Total	1,117,709	790,300	500,000
Intergovernmental Grants-Federal				
100-0000-331101	Federal Justice Grant	4,898	12,000	2,000
	Total	4,898	12,000	2,000
Charges for Services				
100-0000-341391	Development Plan Review	71,076	47,500	45,000
100-0000-341393	Planning Publications	71	500	500
100-0000-341400	Printing & Duplicating Services	549	500	500
100-0000-341930	Sale of Maps & Publications	40	200	200
100-0000-342100	Special Events-Police Service	9,861	99,285	50,000
100-0000-342102	Special Events-Application Fee	400	500	500
100-0000-342104	Special Events-Permit Fee	3,428	2,500	2,500
100-0000-342108	Special Events-Staff Fee	7,731	6,760	5,000
100-0000-342110	Special Events-Miscellaneous	8,142	5,000	5,000
100-0000-342120	Accident Reports	4,882	3,500	4,000
100-0000-342900	Other Special Police Service	13,579	10,000	12,000
100-0000-343900	Streets and Public Improvement	-	250	250
100-0000-346900	Background Check Fee	2,148	1,200	2,500
	Total	121,907	177,695	127,950
Fines and Forfeitures				
100-0000-351170	Municipal Court	957,806	971,500	952,850
100-0000-351171	Municipal Red Light	87,446	436,920	301,480
	Total	1,045,252	1,408,420	1,254,330
Investment Income				
100-0000-361000	Interest Revenues	154,154	90,700	174,640
	Total	154,154	90,700	174,640
Contributions and Donations				
100-0000-371070	Contributions & Donations	3,004	3,500	2,000
	Total	3,004	3,500	2,000
Miscellaneous Revenues				
100-0000-381000	Rents & Royalties	1,440	2,000	1,000
100-0000-389000	Other Miscellaneous Revenues	16,957	13,000	5,000
	Total	18,397	15,000	6,000
Other Financing Sources				
100-0000-392000	Other Revenues-GMA Lease	133,403	100,050	68,000
100-0000-392100	Sale of General Fixed Assets	-	2,500	2,500
100-0000-393000	Budgeted Fund Balance	-	1,000,000	-
	Total	133,403	1,102,550	70,500
	TOTAL REVENUES	**$ 9,596,311**	**$ 11,389,065**	**$ 11,088,790**

Governing Body — Function 1110

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-1110-511100	Salaries & Wages Regular	$ 24,600	$ 24,600	$ 37,950
	Total	24,600	24,600	37,950
Personal Services-Employee Benefits				
100-1110-512200	Employee Benefits-SS	1,525	1,600	2,400
100-1110-512300	Employee Benefits-Mcare	357	360	550
100-1110-512400	Employee Benefits-Retirement	6,680	1,000	1,000
	Total	8,562	2,960	3,950
Other Purchased Services				
100-1110-523200	Other Purchase Srv-Communication	82	1,000	500
100-1110-523500	Other Purchase Srv-Travel	9,637	12,000	12,000
100-1110-523600	Other Purchase Srv-Dues & Fees	7,972	6,000	23,500
100-1110-523700	Other Purchase Srv-Education	3,225	9,000	9,000
100-1110-523810	Other Purchase Srv-Liability	875	900	900
	Total	21,791	28,900	45,900
Supplies				
100-1110-531100	Supplies-General Supplies	1,477	1,400	2,000
100-1110-531300	Supplies-Food	6,768	6,500	6,500
	Total	8,245	7,900	8,500
	Total Governing Body	**$ 63,198**	**$ 64,360**	**$ 96,300**

Legislative Committees — Function 1120

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-1120-511100	Salaries & Wages Regular	$ 4,400	$ 6,000	$ 6,000
	Total	4,400	6,000	6,000
Personal Services-Employee Benefits				
100-1120-512200	Employee Benefits-SS	266	400	400
100-1120-512300	Employee Benefits-Mcare	62	100	100
	Total	328	500	500
Other Purchased Services				
100-1120-523700	Other Purchase Srv-Education	-	2,000	2,000
	Total	-	2,000	2,000
Supplies				
100-1120-531100	Supplies-General Supplies	-	250	250
	Total	-	250	250
	Total Legislative Committees	**$ 4,728**	**$ 8,750**	**$ 8,750**

Chief Executive — Function 1320

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-1320-511100	Salaries & Wages Regular	$ 217,034	$ 252,630	$ 283,520
100-1320-511300	Salaries & Wages Overtime	1,459	3,000	3,500
	Total	218,493	255,630	287,020
Personal Services- Employee Benefits				
100-1320-512100	Employee Benefits-Group Health	15,193	20,850	19,560
100-1320-512200	Employee Benefits-SS	13,222	15,850	17,830
100-1320-512300	Employee Benefits-Mcare	3,168	3,710	4,200
100-1320-512400	Employee Benefits-Retirement	31,767	24,300	26,400
100-1320-512700	Employee Benefits-Workers Comp	562	910	950
100-1320-512910	Employee Benefits-EAP	107	200	200
100-1320-512920	Employee Benefits-Other Disability	5,238	6,600	2,300
100-1320-512930	Employee Benefits-Wellness Program	-	-	2,000
	Total	69,257	72,420	73,440
Purchased Professional & Technical				
100-1320-521230	Purchase Contract Service-Agenda	3,740	4,800	4,800
100-1320-521240	Purchase Contract Srv-Leadership Suwanee	-	100	-
	Total	3,740	4,900	4,800
Purchased Property Services				
100-1320-522200	Purchase Property Srv-Repair	1,862	400	500
	Total	1,862	400	500
Other Purchased Services				
100-1320-523200	Other Purchase Srv-Communication	517	2,200	2,000
100-1320-523300	Other Purchase Srv-Advertising	-	100	100
100-1320-523400	Other Purchase Srv-Printing	-	450	450
100-1320-523500	Other Purchase Srv-Travel	3,918	6,900	6,900
100-1320-523600	Other Purchase Srv-Dues & Fees	7,682	5,000	5,000
100-1320-523700	Other Purchase Srv-Education	2,399	6,500	6,500
100-1320-523800	Other Purchase Srv-Licenses	-	50	50
100-1320-523810	Other Purchase Srv-Liability	875	900	900
100-1320-523850	Other Purchase Srv-Contract	10,627	2,000	15,000
	Total	26,018	24,100	36,900
Supplies				
100-1320-531100	Supplies-General Supplies	5,413	13,500	13,500
100-1320-531270	Supplies-Gasoline	598	500	600
100-1320-531300	Supplies-Food	3,422	3,400	3,500
100-1320-531400	Supplies-Promotional	295	2,500	2,500
100-1320-531500	Supplies-Customer Service	-	3,280	3,280
100-1320-531600	Supplies-Books & Periodicals	-	450	450
	Total	9,728	23,630	23,830
Capital Outlay Machinery & Equipment				
100-1320-542400	Machinery & Equipment-Computer	-	1,500	3,000
100-1320-542402	Machinery & Equipment-Software	5,000	5,000	5,000
	Total	5,000	6,500	8,000
	Total Chief Executive	**$ 334,098**	**$ 387,580**	**$ 434,490**

General Administration — Function 1500

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-1500-511100	Salaries & Wages Regular	$ 104,698	$ 120,020	$ 130,910
	Total	104,698	120,020	130,910
Personal Services-Employee Benefits				
100-1500-512100	Employee Benefits-Group Health	7,907	8,430	4,560
100-1500-512200	Employee Benefits-SS	6,545	7,430	8,120
100-1500-512300	Employee Benefits-Mcare	1,531	1,740	1,900
100-1500-512400	Employee Benefits-Retirement	4,572	4,500	3,760
100-1500-512700	Employee Benefits-Workers Comp	203	300	400
100-1500-512910	Employee Benefits-EAP	59	100	150
100-1500-512920	Employee Benefits-Other Disability	604	900	600
100-1500-512930	Employee Benefits-Wellness Program	-	-	1,500
	Total	21,421	23,400	20,990
Purchased Professional & Technical				
100-1500-521200	Purchase Contract Srv-Professional	4,201	21,000	10,000
	Total	4,201	21,000	10,000
Other Purchased Services				
100-1500-523200	Other Purchase Srv-Communication	878	1,000	700
100-1500-523300	Other Purchase Srv-Advertising	11,894	15,100	18,000
100-1500-523400	Other Purchase Srv-Printing	1,216	3,000	4,000
100-1500-523500	Other Purchase Srv-Travel	1,016	1,500	5,000
100-1500-523600	Other Purchase Srv-Dues & Fees	450	1,350	1,000
100-1500-523700	Other Purchase Srv-Education	7,477	6,400	6,000
100-1500-523710	Other Purchase Srv-Adult Education	-	10,000	10,000
100-1500-523850	Other Purchase Srv-Contract	4,953	3,000	4,000
	Total	27,884	41,350	48,700
Supplies				
100-1500-531100	Supplies-General Supplies	11,483	4,000	5,000
100-1500-531300	Supplies-Food	868	800	1,000
100-1500-531400	Supplies-Books & Periodicals	2,129	3,600	4,000
100-1500-531600	Supplies-Small Equipment	-	230	-
	Total	14,480	8,630	10,000
Capital Outlay Machinery & Equipment				
100-1500-542400	Machinery & Equipment-Computer	-	1,150	500
	Total	-	1,150	500
	Total General Administration	**$ 172,684**	**$ 215,550**	**$ 221,100**

Financial Administration — Function 1511

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-1511-511100	Salaries & Wages Regular	$ 252,329	$ 278,750	$ 346,790
100-1511-511300	Salaries & Wages Overtime	7,288	18,000	14,500
	Total	259,617	296,750	361,290
Personal Services-Employee Benefits				
100-1511-512100	Employee Benefits-Group Health	32,860	36,830	54,570
100-1511-512200	Employee Benefits-SS	16,100	19,430	21,600
100-1511-512300	Employee Benefits-Mcare	3,765	4,550	5,000
100-1511-512400	Employee Benefits-Retirement	30,042	29,000	35,850
100-1511-512500	Employee Benefits-Tuition Reimbursement	-	1,000	1,000
100-1511-512700	Employee Benefits-Workers Comp	485	820	820
100-1511-512910	Employee Benefits-EAP	148	350	400
100-1511-512920	Employee Benefits-Other Disability	1,320	2,400	3,000
100-1511-512930	Employee Benefits-Wellness Program	-	-	4,000
	Total	84,720	94,380	126,240
Purchased Professional & Technical				
100-1511-521200	Purchase Contract Srv-Professional	5,000	46,500	9,000
	Total	5,000	46,500	9,000
Other Purchased Services				
100-1511-523200	Other Purchase Srv-Communication	8,225	14,500	12,500
100-1511-523300	Other Purchase Srv-Advertising	1,217	2,000	2,000
100-1511-523400	Other Purchase Srv-Printing	12,431	12,000	12,500
100-1511-523500	Other Purchase Srv-Travel	3,325	5,300	5,300
100-1511-523600	Other Purchase Srv-Dues & Fees	2,819	4,110	3,000
100-1511-523700	Other Purchase Srv-Education	5,996	5,150	5,150
100-1511-523800	Other Purchase Srv-Licenses	50	250	250
100-1511-523810	Other Purchase Srv-Liability	875	900	900
100-1511-523850	Other Purchase Srv-Contract	10,970	20,000	10,000
	Total	45,908	64,210	51,600
Supplies				
100-1511-531100	Supplies-General Supplies	8,190	11,900	9,900
100-1511-531300	Supplies-Food	524	600	600
100-1511-531400	Supplies-Books & Periodicals	1,024	500	500
100-1511-531600	Supplies-Small Equipment	2,409	2,500	2,500
	Total	12,147	15,500	13,500
Capital Outlay Machinery & Equipment				
100-1511-542400	Machinery & Equipment-Computer	-	2,850	1,500
	Total	-	2,850	1,500
	Total Financial Administration	**$ 407,392**	**$ 520,190**	**$ 563,130**

Accounting — Function 1512

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Purchased Professional & Technical				
100-1512-521200	Purchase Contract Srv-Professional	$ 24,000	$ 72,900	$ 27,500
	Total	24,000	72,900	27,500
	Total Accounting	**$ 24,000**	**$ 72,900**	**$ 27,500**

Law — Function 1530

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Purchased Professional & Technical				
100-1530-521200	Purchase Contract Srv-Professional	$ 43,485	$ 63,100	$ 63,100
	Total	43,485	63,100	63,100
	Total Law	**$ 43,485**	**$ 63,100**	**$ 63,100**

Data Processing — Function 1535

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Purchased Professional & Technical				
100-1535-521220	Purchase Contract Srv-Prof American	$ 73,440	$ 80,850	$ 83,380
100-1535-521230	Purchase Contract Service-MainStreet	14,772	24,000	24,000
100-1535-521234	Purchase Contract Service-egov	-	38,200	22,500
	Total	88,212	143,050	129,880
Purchased Property Services				
100-1535-522200	Purchase Property Srv-Repair	3,401	10,000	10,000
	Total	3,401	10,000	10,000
Other Purchased Services				
100-1535-523850	Other Purchase Srv-Contract	1,793	2,000	2,000
	Total	1,793	2,000	2,000
Supplies				
100-1535-531100	Supplies-General Supplies	1,541	2,000	2,000
	Total	$ 1,541	$ 2,000	$ 2,000

Data Processing (continued) — Function 1535

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Capital Outlay Machinery & Equipment				
100-1535-542400	Machinery & Equipment-Computer	$ 5,217	$ 4,000	$ 4,000
100-1535-542401	Machinery & Equipment-Server	18,183	11,750	11,750
100-1535-542402	Machinery & Equipment-Software	12,787	12,630	21,480
100-1535-542403	Machinery & Equipment- MainStreet	9,846	15,000	20,000
100-1535-542404	Machinery & Equipment-Thoroughbred	-	11,450	11,450
100-1535-542405	Machinery & Equipment-New Projects	-	41,810	20,360
	Total	46,033	96,640	89,040
	Total Data Processing	**$ 140,980**	**$ 253,690**	**$ 232,920**

General Government Buildings — Function 1565

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Purchased Property Services				
100-1565-522100	Purchase Property Srv-Cleaning	$ 3,525	$ 3,900	$ 3,900
100-1565-522110	Purchase Property Srv-Disposal	543	2,000	650
100-1565-522130	Purchase Property Srv-Custodial	5,045	7,700	9,500
100-1565-522200	Purchase Property Srv-Repair	8,932	15,000	15,000
100-1565-522310	Purchase Property Srv-Rental	4,960	600	640
100-1565-522320	Purchase Property Srv-Rental Copier	975	5,500	14,230
	Total	23,980	34,700	43,920
Other Purchased Services				
100-1565-523100	Other Purchase Srv-Insurance	74,780	88,750	102,060
100-1565-523200	Other Purchase Srv-Communication	36,699	39,750	39,750
100-1565-523220	Other Purchase Srv-Payments to Others	2,873	5,500	-
	Total	114,352	134,000	141,810
Supplies				
100-1565-531100	Supplies-General Supplies	3,334	5,800	6,000
100-1565-531210	Supplies-Water & Sewer	723	1,900	1,900
100-1565-531220	Supplies-Natural Gas	4,539	4,500	5,300
100-1565-531230	Supplies-Electricity	9,515	10,850	12,000
100-1565-531600	Supplies-Small Equipment	4,713	5,000	5,000
	Total	22,824	28,050	30,200
Capital Outlay Machinery & Equipment				
100-1565-542300	Machinery & Equipment-Furniture	6,329	62,100	2,500
	Total	6,329	62,100	2,500
	Total General Government Buildings	**$ 167,485**	**$ 258,850**	**$ 218,430**

Public Information — Function 1570

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-1570-511100	Salaries & Wages Regular	$ 31,383	$ 40,020	$ 53,790
100-1570-511300	Salaries & Wages Overtime	1,624	2,000	-
	Total	33,007	42,020	53,790
Personal Services-Employee Benefits				
100-1570-512100	Employee Benefits-Group Health	-	3,000	13,170
100-1570-512200	Employee Benefits-SS	2,046	2,610	3,340
100-1570-512300	Employee Benefits-Mcare	479	620	780
100-1570-512400	Employee Benefits-Retirement	-	120	6,460
100-1570-512700	Employee Benefits-Workers Comp	106	220	350
100-1570-512910	Employee Benefits-EAP	-	20	50
100-1570-512920	Employee Benefits-Other Disability	-	50	400
100-1570-512930	Employee Benefits-Wellness Program	-	-	500
	Total	2,631	6,640	25,050
Other Purchased Services				
100-1570-523200	Other Purchase Srv-Communication	123	400	250
100-1570-523210	Other Purchase Srv-Newsletter	9,407	8,600	11,500
100-1570-523400	Other Purchase Srv-Printing	7	500	500
100-1570-523410	Other Purchase Srv-Printing	20,479	22,750	24,500
100-1570-523500	Other Purchase Srv-Travel	39	1,200	1,200
100-1570-523600	Other Purchase Srv-Dues & Fees	730	300	300
100-1570-523700	Other Purchase Srv-Education	615	1,100	1,100
	Total	31,400	34,850	39,350
Supplies				
100-1570-531100	Supplies-General Supplies	462	800	600
100-1570-531400	Supplies-Books & Periodicals	87	500	500
	Total	549	1,300	1,100
	Total Public Information	**$ 67,587**	**$ 84,810**	**$ 119,290**

Municipal Court — Function 2650

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-2650-511100	Salaries & Wages Regular	$ 171,944	$ 184,130	$ 202,200
100-2650-511300	Salaries & Wages Overtime	9,809	10,500	7,500
	Total	181,753	194,630	209,700
Personal Services-Employee Benefits				
100-2650-512100	Employee Benefits-Group Health	18,468	23,270	34,750
100-2650-512200	Employee Benefits-SS	11,269	12,230	13,050
100-2650-512300	Employee Benefits-Mcare	2,635	2,870	3,050
100-2650-512400	Employee Benefits-Retirement	9,145	9,740	14,600
100-2650-512700	Employee Benefits-Workers Comp	215	400	500
100-2650-512910	Employee Benefits-EAP	59	150	150
100-2650-512920	Employee Benefits-Other Disability	470	890	1,400
100-2650-512930	Employee Benefits-Wellness Program	-	-	1,500
	Total	42,261	49,550	69,000
Purchased Professional & Technical				
100-2650-521200	Purchase Contract Srv-Professional	161	-	-
100-2650-521290	Purchase Contract Srv-Other	3,276	5,000	5,000
100-2650-521292	Purchase Contract Srv-Legal	3,588	7,500	5,000
	Total	7,025	12,500	10,000
Purchased Property Services				
100-2650-522130	Purchase Property Srv-Custodial	3,915	6,000	6,000
100-2650-522320	Purchase Property Srv-Rental	4,716	6,000	5,000
	Total	8,631	12,000	11,000
Other Purchased Services				
100-2650-523100	Other Purchase Srv-Insurance	5,800	5,800	5,800
100-2650-523200	Other Purchase Srv-Communication	2,054	400	1,000
100-2650-523400	Other Purchase Srv-Printing	587	2,000	1,500
100-2650-523500	Other Purchase Srv-Travel	1,558	2,500	3,000
100-2650-523600	Other Purchase Srv-Dues & Fees	190	350	550
100-2650-523700	Other Purchase Srv-Education	1,893	3,500	4,000
100-2650-523850	Other Purchase Srv-Contract	-	2,000	2,000
	Total	12,082	16,550	17,850
Supplies				
100-2650-531100	Supplies-General Supplies	5,569	4,000	4,500
100-2650-531210	Supplies-Water & Sewer	127	250	250
100-2650-531230	Supplies-Electricity	5,645	7,000	7,000
100-2650-531400	Supplies-Books & Periodicals	46	150	150
100-2650-531600	Supplies-Small Equipment	5,628	1,000	1,000
	Total	17,015	12,400	12,900
Capital Outlay Machinery & Equipment				
100-2650-542400	Machinery & Equipment-Computer	24,461	800	7,500
	Total	24,461	800	7,500
	Total Municipal Court	**$ 293,228**	**$ 298,430**	**$ 337,950**

Red Light Cameras — Function 2651

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-2651-511100	Salaries & Wages Regular	$ -	$ 70,160	$ 68,250
100-2651-511300	Salaries & Wages Overtime	-	6,500	2,000
	Total	-	76,660	70,250
Personal Services-Employee Benefits				
100-2651-512100	Employee Benefits-Group Health	-	4,400	4,980
100-2651-512200	Employee Benefits-SS	-	4,760	4,360
100-2651-512300	Employee Benefits-Mcare	-	1,110	1,050
100-2651-512400	Employee Benefits-Retirement	-	3,910	1,710
100-2651-512700	Employee Benefits-Workers Comp	-	400	450
100-2651-512910	Employee Benefits-EAP	-	100	100
100-2651-512920	Employee Benefits-Other Disability	-	400	500
100-2651-512930	Employee Benefits-Wellness Program	-	-	1,000
	Total	-	15,080	14,150
Purchased Professional & Technical				
100-2651-521200	Purchase Contract Srv-Professional	-	1,000	1,000
	Total	-	1,000	1,000
Other Purchased Services				
100-2651-523200	Other Purchase Srv-Communication	-	12,600	5,000
100-2651-523300	Other Purchase Srv-Advertising	-	500	-
100-2651-523400	Other Purchase Srv-Printing	-	1,000	1,000
100-2651-523500	Other Purchase Srv-Travel	-	1,000	1,000
100-2651-523600	Other Purchase Srv-Dues & Fees	-	500	500
100-2651-523700	Other Purchase Srv-Education	-	-	500
100-2651-523900	Other Purchase Srv-Other	-	1,000	1,000
	Total	-	16,600	9,000
Supplies				
100-2651-531100	Supplies-General Supplies	-	7,600	7,800
100-2651-531230	Supplies-Electricity	-	3,200	2,000
	Total	-	10,800	9,800
Capital Outlay Machinery & Equipment				
100-2651-542400	Machinery & Equipment-Computer	-	-	500
	Total	-	-	500
	Total Red Light Cameras	**$ -**	**$ 120,140**	**$ 104,700**

Police Administration — Function 3210

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-3210-511100	Salaries & Wages Regular	$ 166,184	$ 186,400	$ 193,900
100-3210-511300	Salaries & Wages Overtime	-	750	1,500
	Total	166,184	187,150	195,400
Personal Services-Employee Benefits				
100-3210-512100	Employee Benefits-Group Health	18,999	21,130	21,720
100-3210-512200	Employee Benefits-SS	10,304	11,610	12,200
100-3210-512300	Employee Benefits-Mcare	2,410	2,720	2,850
100-3210-512400	Employee Benefits-Retirement	43,039	24,960	26,030
100-3210-512410	Employee Benefits-Retirement Funding	-	-	79,570
100-3210-512700	Employee Benefits-Workers Comp	4,253	7,000	7,500
100-3210-512910	Employee Benefits-EAP	89	150	150
100-3210-512920	Employee Benefits-Other Disability	978	1,660	1,800
100-3210-512930	Employee Benefits-Wellness Program	-	-	1,500
	Total	80,072	69,230	153,320
Purchased Professional & Technical				
100-3210-521200	Purchase Contract Srv-Professional	15,995	14,100	10,000
	Total	15,995	14,100	10,000
Purchased Property Services				
100-3210-522200	Purchase Property Srv-Repair	578	800	800
	Total	578	800	800
Other Purchased Services				
100-3210-523200	Other Purchase Srv-Communication	1,383	2,060	3,820
100-3210-523400	Other Purchase Srv-Printing	130	100	100
100-3210-523500	Other Purchase Srv-Travel	701	1,200	11,300
100-3210-523600	Other Purchase Srv-Dues & Fees	1,275	2,090	1,690
100-3210-523900	Other Purchase Srv-Other	-	300	300
	Total	3,489	5,750	17,210
Supplies				
100-3210-531270	Supplies-Gasoline	2,415	3,300	3,300
100-3210-531300	Supplies-Food	564	1,050	1,000
100-3210-531400	Supplies-Books & Periodicals	183	450	500
100-3210-531600	Supplies-Small Equipment	356	600	600
100-3210-531700	Supplies-Other Supplies	546	950	800
	Total	4,064	6,350	6,200
Capital Outlay Machinery & Equipment				
100-3210-542400	Machinery & Equipment-Computer	1,376	-	2,400
100-3210-542500	Machinery & Equipment-Equipment	6,672	5,130	5,820
	Total	8,048	5,130	8,220
	Total Police Administration	**$ 278,430**	**$ 288,510**	**$ 391,150**

Criminal Investigation — Function 3221

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-3221-511100	Salaries & Wages Regular	$ 147,090	$ 163,290	$ 223,900
100-3221-511300	Salaries & Wages Overtime	15,778	7,500	10,000
	Total	162,868	170,790	233,900
Personal Services-Employee Benefits				
100-3221-512100	Employee Benefits-Group Health	21,671	26,250	37,240
100-3221-512200	Employee Benefits-SS	10,718	10,590	14,500
100-3221-512300	Employee Benefits-Mcare	2,507	2,480	3,400
100-3221-512400	Employee Benefits-Retirement	26,969	19,600	26,900
100-3221-512700	Employee Benefits-Workers Comp	4,555	5,400	6,000
100-3221-512910	Employee Benefits-EAP	89	150	200
100-3221-512920	Employee Benefits-Other Disability	804	1,930	2,100
100-3221-512930	Employee Benefits-Wellness Program	-	-	2,000
	Total	67,313	66,400	92,340
Purchased Property Services				
100-3221-522210	Purchase Property Srv-Repair	667	950	1,430
	Total	667	950	1,430
Other Purchased Services				
100-3221-523200	Other Purchase Srv-Communication	1,344	1,660	2,410
100-3221-523500	Other Purchase Srv-Travel	542	800	1,400
100-3221-523600	Other Purchase Srv-Dues & Fees	60	130	130
100-3221-523900	Other Purchase Srv-Other	766	1,430	1,430
	Total	2,712	4,020	5,370
Supplies				
100-3221-531270	Supplies-Gasoline	3,512	3,140	4,710
100-3221-531700	Supplies-Other Supplies	1,504	1,830	2,230
	Total	5,016	4,970	6,940
Capital Outlay Machinery & Equipment				
100-3221-542400	Machinery & Equipment-Computer	-	1,630	2,380
	Total	-	1,630	2,380
	Total Criminal Investigation	**$ 238,576**	**$ 248,760**	**$ 342,360**

Patrol — Function 3223

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-3223-511100	Salaries & Wages Regular	$ 903,724	$ 1,085,300	$ 1,150,960
100-3223-511300	Salaries & Wages Overtime	52,822	60,500	46,000
	Total	956,546	1,145,800	1,196,960
Personal Services-Employee Benefits				
100-3223-512100	Employee Benefits-Group Health	145,899	198,250	253,630
100-3223-512200	Employee Benefits-SS	59,094	69,800	74,220
100-3223-512300	Employee Benefits-Mcare	13,821	16,330	17,390
100-3223-512400	Employee Benefits-Retirement	99,985	110,890	131,300
100-3223-512700	Employee Benefits-Workers Comp	25,671	95,500	85,000
100-3223-512910	Employee Benefits-EAP	600	1,150	1,200
100-3223-512920	Employee Benefits-Other Disability	6,476	10,690	11,500
100-3223-512930	Employee Benefits-Wellness Program	-	-	12,000
	Total	351,546	502,610	586,240
Purchased Property Services				
100-3223-522200	Purchase Property Srv-Repair	2,699	5,600	5,600
100-3223-522210	Purchase Property Srv-Repair	26,893	25,000	25,000
	Total	29,592	30,600	30,600
Other Purchased Services				
100-3223-523200	Other Purchase Srv-Communication	2,733	10,500	12,200
100-3223-523600	Other Purchase Srv-Dues & Fees	240	600	400
	Total	2,973	11,100	12,600
Supplies				
100-3223-531100	Supplies-General Supplies	8,981	9,000	9,270
100-3223-531270	Supplies-Gasoline	36,284	54,450	54,450
100-3223-531600	Supplies-Small Equipment	11,253	5,700	7,550
100-3223-531700	Supplies-Other Supplies	22,343	26,850	31,320
	Total	78,861	96,000	102,590
Capital Outlay Machinery & Equipment				
100-3223-542200	Machinery & Equipment-Vehicle	230,472	220,570	183,700
100-3223-542400	Machinery & Equipment-Computer	3,130	6,500	1,430
100-3223-542402	Machinery & Equipment-Software	-	39,000	-
	Total	233,602	266,070	185,130
	Total Patrol	**$ 1,653,120**	**$ 2,052,180**	**$ 2,114,120**

Records and Identification — Function 3224

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-3224-511100	Salaries & Wages Regular	$ 54,872	$ 46,080	$ 59,080
100-3224-511300	Salaries & Wages Overtime	241	1,500	1,500
	Total	55,113	47,580	60,580
Personal Services-Employee Benefits				
100-3224-512100	Employee Benefits-Group Health	6,898	9,350	8,770
100-3224-512200	Employee Benefits-SS	3,417	3,760	3,760
100-3224-512300	Employee Benefits-Mcare	799	880	880
100-3224-512400	Employee Benefits-Retirement	10,503	4,680	4,680
100-3224-512700	Employee Benefits-Workers Comp	71	240	300
100-3224-512910	Employee Benefits-EAP	30	50	50
100-3224-512920	Employee Benefits-Other Disability	276	430	500
100-3224-512930	Employee Benefits-Wellness Program	-	-	500
	Total	21,994	19,390	19,440
Purchased Property Services				
100-3224-522200	Purchase Property Srv-Repair	4,254	5,000	-
	Total	4,254	5,000	-
Capital Outlay Machinery & Equipment				
100-3224-542400	Machinery & Equipment-Computer	-	-	1,800
100-3224-542402	Machinery & Equipment-Software	-	110,000	11,340
	Total	-	110,000	13,140
	Total Records & Identification	**$ 81,361**	**$ 181,970**	**$ 93,160**

Police Training — Function 3240

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-3240-511100	Salaries & Wages Regular	$ 25,778	$ 28,460	$ 29,750
100-3240-511300	Salaries & Wages Overtime	-	750	750
	Total	25,778	29,210	30,500
Personal Services-Employee Benefits				
100-3240-512100	Employee Benefits-Group Health	8,459	11,640	8,410
100-3240-512200	Employee Benefits-SS	1,612	1,810	1,900
100-3240-512300	Employee Benefits-Mcare	377	430	450
100-3240-512400	Employee Benefits-Retirement	15,436	3,320	3,600
100-3240-512500	Employee Benefits-Tuition Reimbursement	5,412	10,000	10,000
100-3240-512700	Employee Benefits-Workers Comp	1,402	2,270	2,500
100-3240-512910	Employee Benefits-EAP	30	50	50
100-3240-512920	Employee Benefits-Other Disability	277	500	550
100-3240-512930	Employee Benefits-Wellness Program	-	-	500
	Total	$ 33,005	$ 30,020	$ 27,960

Police Training (continued) — Function 3240

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Other Purchased Services				
100-3240-523500	Other Purchase Srv-Travel	$ -	$ 250	$ 250
100-3240-523700	Other Purchase Srv-Education	8,911	10,120	5,000
100-3240-523800	Other Purchase Srv-Leadership	-	20,000	-
	Total	8,911	30,370	5,250
Supplies				
100-3240-531400	Supplies-Books & Periodicals	61	150	250
100-3240-531700	Supplies-Other Supplies	1,648	3,850	3,850
	Total	1,709	4,000	4,100
Capital Outlay Machinery & Equipment				
100-3240-542400	Machinery & Equipment-Computer	1,085	-	-
	Total	1,085	-	-
	Total Police Training	**$ 70,488**	**$ 93,600**	**$ 67,810**

Special Detail Services — Function 3250

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-3250-511100	Salaries & Wages Regular	$ 11,483	$ 160,885	$ 45,000
	Total	11,483	160,885	45,000
Personal Services-Employee Benefits				
100-3250-512200	Employee Benefits-SS	-	1,050	2,790
100-3250-512300	Employee Benefits-Mcare	-	250	700
	Total	-	1,300	3,490
	Total Special Detail Services	**$ 11,483**	**$ 162,185**	**$ 48,490**

Police Stations & Buildings — Function 3260

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Purchased Property Services				
100-3260-522100	Purchase Property Srv-Cleaning	$ 5,195	$ 5,000	$ 6,000
100-3260-522110	Purchase Property Srv-Disposal	543	1,900	3,000
100-3260-522200	Purchase Property Srv-Repair	2,862	7,000	4,200
	Total	8,600	13,900	13,200
Other Purchased Services				
100-3260-523100	Other Purchase Srv-Insurance	69,341	75,620	87,000
100-3260-523110	Other Purchase Srv-IT	-	-	6,270
100-3260-523200	Other Purchase Srv-Communication	18,156	17,700	18,300
	Total	87,497	93,320	111,570
Supplies				
100-3260-531100	Supplies-General Supplies	1,155	1,900	3,100
100-3260-531210	Supplies-Water & Sewer	659	1,200	1,200
100-3260-531220	Supplies-Natural Gas	4,539	5,000	5,000
100-3260-531230	Supplies-Electricity	9,417	9,000	9,000
100-3260-531700	Supplies-Other Supplies	859	1,450	550
	Total	16,629	18,550	18,850
	Total Police Stations & Buildings	**$ 112,726**	**$ 125,770**	**$ 143,620**

Dispatcher — Function 3270

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-3270-511100	Salaries & Wages Regular	$ 238,445	$ 236,080	$ 253,370
100-3270-511300	Salaries & Wages Overtime	4,125	6,500	3,500
	Total	242,570	242,580	256,870
Personal Services-Employee Benefits				
100-3270-512100	Employee Benefits-Group Health	33,217	45,000	65,600
100-3270-512200	Employee Benefits-SS	15,047	15,910	15,920
100-3270-512300	Employee Benefits-Mcare	3,519	3,720	3,730
100-3270-512400	Employee Benefits-Retirement	36,019	30,430	30,700
100-3270-512700	Employee Benefits-Workers Comp	1,704	2,000	2,000
100-3270-512910	Employee Benefits-EAP	200	350	350
100-3270-512920	Employee Benefits-Other Disability	1,423	2,920	2,850
100-3270-512930	Employee Benefits-Wellness Program	-	-	3,500
	Total	91,129	100,330	124,650
Other Purchased Services				
100-3270-523200	Other Purchase Srv-Communication	21,939	25,500	20,500
	Total	$ 21,939	$ 25,500	$ 20,500

Dispatcher (continued) — Function 3270

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Supplies				
100-3270-531700	Supplies-Other Supplies	$ 2,062	$ 2,500	$ 3,500
	Total	2,062	2,500	3,500
Capital Outlay Machinery & Equipment				
100-3270-542400	Machinery & Equipment-Computer	-	-	4,420
	Total	-	-	4,420
	Total Dispatcher	**$ 357,700**	**$ 370,910**	**$ 409,940**

Public Relations — Function 3285

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-3285-511100	Salaries & Wages Regular	$ 23,958	$ 28,260	$ 29,750
100-3285-511300	Salaries & Wages Overtime	-	750	750
	Total	23,958	29,010	30,500
Personal Services-Employee Benefits				
100-3285-512200	Employee Benefits-SS	1,484	1,820	1,900
100-3285-512300	Employee Benefits-Mcare	347	430	450
100-3285-512400	Employee Benefits-Retirement	2,162	3,170	3,170
	Total	3,993	5,420	5,520
Supplies				
100-3285-531100	Supplies-General Supplies	4,017	17,100	3,600
100-3285-531300	Supplies-Food	430	600	800
100-3285-531400	Supplies-Books & Periodicals	-	500	500
100-3285-531700	Supplies-Other Supplies	-	600	600
	Total	4,447	18,800	5,500
	Total Public Relations	**$ 32,398**	**$ 53,230**	**$ 41,520**

Park Police — Function 3290

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-3290-511100	Salaries & Wages Regular	$ 78,663	$ 83,980	$ 81,300
100-3290-511300	Salaries & Wages Overtime	-	2,000	3,000
	Total	78,663	85,980	84,300
Personal Services-Employee Benefits				
100-3290-512100	Employee Benefits-Group Health	7,878	13,430	17,730
100-3290-512200	Employee Benefits-SS	$ 5,055	$ 5,650	$ 5,250

Park Police (continued) — Function 3290

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
100-3290-512300	Employee Benefits-Mcare	$ 1,182	$ 1,320	$ 1,250
100-3290-512400	Employee Benefits-Retirement	9,286	9,060	9,800
100-3290-512700	Employee Benefits-Workers Comp	2,272	3,800	4,000
100-3290-512910	Employee Benefits-EAP	59	100	100
100-3290-512920	Employee Benefits-Other Disability	485	900	900
100-3290-512930	Employee Benefits-Wellness Program	-	-	1,000
	Total	26,217	34,260	40,030
Purchased Property Services				
100-3290-522200	Purchase Property Srv-Repair	506	500	-
100-3290-522210	Purchase Property Srv-Repair	613	620	620
	Total	1,119	1,120	620
Other Purchased Services				
100-3290-523600	Other Purchase Srv-Dues & Fees	-	50	50
	Total	-	50	50
Supplies				
100-3290-531270	Supplies-Gasoline	104	200	200
100-3290-531600	Supplies-Small Equipment	1,600	800	600
100-3290-531700	Supplies-Other Supplies	1,244	3,000	1,500
	Total	2,948	4,000	2,300
	Total Park Police	**$ 108,947**	**$ 125,410**	**$ 127,300**

Public Works Administration — Function 4100

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-4100-511100	Salaries & Wages Regular	$ 292,855	$ 374,570	$ 499,920
100-4100-511300	Salaries & Wages Overtime	27,975	37,000	31,000
	Total	320,830	411,570	530,920
Personal Services-Employee Benefits				
100-4100-512100	Employee Benefits-Group Health	46,525	62,000	109,510
100-4100-512200	Employee Benefits-SS	20,053	25,210	32,940
100-4100-512300	Employee Benefits-Mcare	4,690	5,900	7,690
100-4100-512400	Employee Benefits-Retirement	28,641	40,400	58,790
100-4100-512500	Employee Benefits-Tuition Reimbursement	653	3,900	3,900
100-4100-512700	Employee Benefits-Workers Comp	17,118	13,800	15,000
100-4100-512910	Employee Benefits-EAP	245	550	650
100-4100-512920	Employee Benefits-Other Disability	3,769	3,700	5,000
100-4100-512930	Employee Benefits-Wellness Program	-	-	6,500
	Total	$ 121,694	$ 155,460	$ 239,980

Public Works Administration (continued) — Function 4100

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Purchased Property Services				
100-4100-522200	Purchase Property Srv-Repair	$ 18,109	$ 19,250	$ 23,500
100-4100-522320	Purchase Property Srv-Rental	3,893	7,850	7,200
	Total	22,002	27,100	30,700
Other Purchased Services				
100-4100-523200	Other Purchase Srv-Communication	5,789	7,200	7,890
100-4100-523300	Other Purchase Srv-Advertising	12	1,500	370
100-4100-523500	Other Purchase Srv-Travel	1,845	1,600	2,340
100-4100-523600	Other Purchase Srv-Dues & Fees	1,242	2,000	1,500
100-4100-523700	Other Purchase Srv-Education	4,906	7,700	7,700
100-4100-523800	Other Purchase Srv-Licenses	370	550	550
100-4100-523850	Other Purchase Srv-Contract	11,302	13,500	13,500
100-4100-523851	Other Purchase Srv-Mosquito	-	500	500
100-4100-523860	Other Purchase Srv-Solid Waste Project	-	10,440	10,440
100-4100-523900	Other Purchase Srv-Other	24	1,850	1,850
	Total	25,490	46,840	46,640
Supplies				
100-4100-531100	Supplies-General Supplies	59,465	58,600	59,600
100-4100-531210	Supplies-Water & Sewer	19,960	51,200	53,000
100-4100-531220	Supplies-Natural Gas	8,965	6,400	6,400
100-4100-531230	Supplies-Electricity	87,912	92,800	99,800
100-4100-531270	Supplies-Gasoline	8,239	10,500	12,000
100-4100-531400	Supplies-Books & Periodicals	-	1,000	1,000
100-4100-531600	Supplies-Small Equipment	7,616	9,300	9,300
	Total	192,157	229,800	241,100
Capital Outlay Property				
100-4100-541401	Property-Infrastructure	-	18,500	-
	Total	-	18,500	-
Capital Outlay Machinery & Equipment				
100-4100-542201	Machinery & Equipment- Truck	14,483	25,640	26,000
100-4100-542202	Machinery & Equip-Zero Turn	8,410	14,000	7,000
100-4100-542203	Machinery & Equip-Utility Vehicle	5,490	5,800	-
100-4100-542401	Machinery & Equip-Computer	-	-	7,730
	Total	28,383	45,440	40,730
Other Costs				
100-4100-573100	Other Costs-Inmate Work Crew	504	18,300	-
	Total	504	18,300	-
	Total Public Works Administration	**$ 711,060**	**$ 953,010**	**$ 1,130,070**

Paved Streets — Function 4221

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Purchased Professional & Technical				
100-4221-521200	Purchase Contract Srv-Street Sweeping	$ -	$ 15,600	$ 20,550
100-4221-521210	Purchase Contract Srv-Landscape Contract	-	75,000	70,000
100-4221-521220	Purchase Contract Srv-Landscape 185 Contract	-	21,000	-
100-4221-521230	Purchase Contract Srv-Technical	-	8,000	-
	Total	-	119,600	90,550
Supplies				
100-4221-531100	Supplies-General Supplies	-	2,000	2,000
100-4221-531110	Supplies-Banners	-	14,000	-
	Total	-	16,000	2,000
Capital Outlay Property				
100-4221-541200	Property-Site Improvements	1,220	4,000	74,180
	Total	1,220	4,000	74,180
	Total Paved Streets	**$ 1,220**	**$ 139,600**	**$ 166,730**

Storm Drainage — Function 4250

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Purchased Professional & Technical				
100-4250-521200	Purchase Contract Srv-Professional	$ -	$ 5,000	$ -
	Total	-	5,000	-
Other Purchased Services				
100-4250-523852	Other Purchase Srv-MS4 Admin	5,284	22,000	61,000
100-4250-523854	Other Purchase Srv-MS4 Needs Assessment	-	20,000	-
	Total	5,284	42,000	61,000
Supplies				
100-4250-531100	Supplies-General Supplies	-	2,000	2,000
	Total	-	2,000	2,000
Capital Outlay Property				
100-4250-541200	Property-Site Improvements	-	10,000	-
	Total	-	10,000	-
	Total Storm Drainage	**$ 5,284**	**$ 59,000**	**$ 63,000**

Street Lighting — Function 4260

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Capital Outlay Property				
100-4260-541400	Property-Infrastructure	$ 5,207	$ 5,500	$ 6,500
	Total	5,207	5,500	6,500
	Total Street Lighting	**$ 5,207**	**$ 5,500**	**$ 6,500**

Special Detail — Function 4970

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-4970-511100	Salaries & Wages Regular	$ 3,972	$ 5,000	$ 10,000
	Total	3,972	5,000	10,000
Personal Services-Employee Benefits				
100-4970-512200	Employee Benefits-SS	246	310	620
100-4970-512300	Employee Benefits-Mcare	58	80	150
	Total	304	390	770
	Total PW Special Detail	**$ 4,276**	**$ 5,390**	**$ 10,770**

Playgrounds — Function 6123

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Capital Outlay Property				
100-6123-541200	Property-Site Improvements	$ 5,534	$ 9,000	$ 9,000
100-6123-541400	Property-Infrastructure	142	2,500	2,500
	Total	5,676	11,500	11,500
	Total Playgrounds	**$ 5,676**	**$ 11,500**	**$ 11,500**

Special Facilities and Activities — Function 6190

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Purchased Professional & Technical				
100-6190-521200	Purchase Contract Srv-Professional	$ -	$ 26,000	$ 26,000
	Total	-	26,000	26,000
Other Purchased Services				
100-6190-523200	Other Purchase Srv-Communication	36	1,470	1,470
100-6190-523300	Other Purchase Srv-Advertising	-	1,000	1,000
100-6190-523400	Other Purchase Srv-Printing	1,333	1,500	1,500
100-6190-523860	Other Purchase Srv-Movie Night	-	8,000	8,000
100-6190-523870	Other Purchase Srv-Caboose	1,744	5,000	3,000
100-6190-523873	Other Purchase Srv-Art in the Park	14,108	13,000	8,000
100-6190-523882	Other Purchase Srv-Large Pop	35,349	35,000	35,000
100-6190-523890	Other Purchase Srv-Other TC	25,273	37,000	39,000
100-6190-523892	Other Purchase Srv-Other Events	655	4,000	6,000
100-6190-523894	Other Purchase Srv-Market	155	500	500
	Total	78,653	106,470	103,470
Supplies				
100-6190-531100	Supplies-General Supplies	4,954	2,500	3,000
100-6190-531102	Supplies-Christmas Lighting	-	1,500	36,020
100-6190-531300	Supplies-Food	283	500	500
	Total	5,237	4,500	39,520
Capital Outlay				
100-6190-542210	Equipment-Trailers for Barricades	-	-	9,800
	Total	-	-	9,800
	Total Special Facilities & Activities	**$ 83,890**	**$ 136,970**	**$ 178,790**

Park Areas — Function 6220

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Purchased Professional & Technical				
100-6220-521200	Purchase Contract Srv-Professional	$ 65,513	$ 64,500	$ 109,900
	Total	65,513	64,500	109,900
Purchased Property Services				
100-6220-522200	Purchase Property Srv-Repair	4,465	17,680	29,500
100-6220-522210	Purchase Property Srv-Repair Fountain	609	10,000	-
	Total	5,074	27,680	29,500
Supplies				
100-6220-531100	Supplies-General Supplies	386	-	-
100-6220-531103	Supplies-Arbor Day	11,209	11,500	17,500
	Total	11,595	11,500	17,500
Capital Outlay Property				
100-6220-541200	Property-Site Improvements	9,179	7,000	22,510
	Total	9,179	7,000	22,510
	Total Park Areas	**$ 91,361**	**$ 110,680**	**$ 179,410**

Protective Inspection Administration — Function 7200

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-7200-511100	Salaries & Wages Regular	$ 197,063	$ 244,000	$ 254,780
100-7200-511300	Salaries & Wages Overtime	7,918	10,800	9,000
	Total	204,981	254,800	263,780
Personal Services-Employee Benefits				
100-7200-512100	Employee Benefits-Group Health	21,645	24,550	32,610
100-7200-512200	Employee Benefits-SS	12,759	15,760	16,710
100-7200-512300	Employee Benefits-Mcare	2,983	3,690	3,860
100-7200-512400	Employee Benefits-Retirement	22,693	21,230	25,360
100-7200-512500	Employee Benefits-Tuition Reimbursement	5,810	8,360	9,000
100-7200-512700	Employee Benefits-Workers Comp	119	250	300
100-7200-512910	Employee Benefits-EAP	1,106	2,450	2,800
100-7200-512920	Employee Benefits-Other Disability	-	-	2,500
	Total	67,115	76,290	93,140
Purchased Professional & Technical				
100-7200-521200	Purchase Contract Srv-Professional	2,406	2,500	7,000
	Total	2,406	2,500	7,000
Purchased Property Services				
100-7200-522200	Purchase Property Srv-Repair	1,416	3,100	3,500
100-7200-522320	Purchase Property Srv-Rental	-	100	-
	Total	$ 1,416	$ 3,200	$ 3,500

Protective Inspection Administration (continued) — Function 7200

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Other Purchased Services				
100-7200-523200	Other Purchase Srv-Communication	$ 2,634	$ 3,100	$ 3,300
100-7200-523400	Other Purchase Srv-Printing	1,360	3,500	3,500
100-7200-523500	Other Purchase Srv-Travel	247	2,500	2,500
100-7200-523600	Other Purchase Srv-Dues & Fees	905	1,600	2,000
100-7200-523700	Other Purchase Srv-Education	2,615	4,500	4,500
100-7200-523900	Other Purchase Srv-Other	-	500	-
	Total	7,761	15,700	15,800
Supplies				
100-7200-531100	Supplies-General Supplies	3,451	4,930	4,600
100-7200-531270	Supplies-Gasoline	2,692	5,500	6,050
100-7200-531400	Supplies-Books & Periodicals	2,891	3,000	3,500
100-7200-531600	Supplies-Small Equipment	-	1,250	1,000
	Total	9,034	14,680	15,150
Capital Outlay Machinery & Equipment				
100-7200-542200	Machinery & Equipment-Vehicle	13,475	22,000	26,000
100-7200-542400	Machinery & Equipment-Computer	2,369	1,500	7,680
	Total	15,844	23,500	33,680
	Total Protective Inspection	**$ 308,557**	**$ 390,670**	**$ 432,050**

Planning and Zoning — Function 7400

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-7400-511100	Salaries & Wages Regular	$ 170,471	$ 229,310	$ 227,510
100-7400-511300	Salaries & Wages Overtime	3,012	2,000	2,000
	Total	173,483	231,310	229,510
Personal Services-Employee Benefits				
100-7400-512100	Employee Benefits-Group Heal	17,323	34,600	39,330
100-7400-512200	Employee Benefits-SS	10,757	14,380	14,250
100-7400-512300	Employee Benefits-Mcare	2,516	3,370	3,400
100-7400-512400	Employee Benefits-Retirement	9,901	18,080	17,400
100-7400-512700	Employee Benefits-Workers Comp	519	870	1,000
100-7400-512910	Employee Benefits-EAP	89	200	200
100-7400-512920	Employee Benefits-Other Disability	869	2,000	2,000
100-7400-512930	Employee Benefits-Wellness Program	-	-	2,000
	Total	41,974	73,500	79,580
Purchased Professional & Technical				
100-7400-521200	Purchase Contract Srv-Professional	51,232	110,000	100,000
100-7400-521210	Purchase Contract Srv-Mix Use /Affordability	-	18,500	-
	Total	51,232	128,500	100,000
Purchased Property Services				
100-7400-522200	Purchase Property Srv-Repair	-	2,150	4,000
	Total	-	2,150	4,000
Other Purchased Services				
100-7400-523200	Other Purchase Srv-Communication	1,873	3,580	3,500
100-7400-523300	Other Purchase Srv-Advertising	3,185	3,000	3,000
100-7400-523400	Other Purchase Srv-Printing	2,743	3,500	5,000
100-7400-523500	Other Purchase Srv-Travel	842	2,600	3,000
100-7400-523600	Other Purchase Srv-Dues & Fees	777	1,000	1,000
100-7400-523700	Other Purchase Srv-Education	2,092	3,400	3,200
	Total	11,512	17,080	18,700
Supplies				
100-7400-531100	Supplies-General Supplies	2,032	2,500	2,500
100-7400-531300	Supplies-Food	321	200	200
100-7400-531400	Supplies-Books & Periodicals	461	850	750
100-7400-531600	Supplies-Small Equipment	-	400	500
	Total	2,814	3,950	3,950
Capital Outlay Machinery & Equipment				
100-7400-542300	Machinery & Equipment-Furniture	4,344	-	500
100-7400-542400	Machinery & Equipment-Computer	4,753	2,500	1,000
	Total	9,097	2,500	1,500
	Total Planning & Zoning	**$ 290,112**	**$ 458,990**	**$ 437,240**

Code Enforcement — Function 7450

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-7450-511100	Salaries & Wages Regular	$ 16,376	$ 22,520	$ 21,250
	Total	16,376	22,520	21,250
Personal Services-Employee Benefits				
100-7450-512200	Employee Benefits-SS	1,015	1,400	1,320
100-7400-512300	Employee Benefits-Mcare	237	330	310
100-7450-512700	Employee Benefits-Workers Comp	648	750	900
100-7450-512930	Employee Benefits-Wellness Program	-	-	500
	Total	1,900	2,480	3,030
Purchased Property Services				
100-7450-522200	Purchase Property Srv-Repair	-	-	1,500
	Total	-	-	1,500
Other Purchased Services				
100-7450-523200	Other Purchase Srv-Communication	478	900	900
100-7450-523900	Other Purchase Srv-Building Structure Removal	-	14,000	-
	Total	478	14,900	900
Supplies				
100-7450-531100	Supplies-General Supplies	210	1,500	1,500
100-7450-531600	Supplies-Small Equipment	88	1,600	600
	Total	298	3,100	2,100
Capital Outlay Machinery & Equipment				
100-7450-542400	Machinery & Equipment-Computer	-	1,600	-
	Total	-	1,600	-
	Total Code Enforcement	**$ 19,052**	**$ 44,600**	**$ 28,780**

Economic Development and Assistance — Function 7510

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-7510-511100	Salaries & Wages Regular	$ 85,055	$ 90,870	$ 120,630
100-7510-511300	Salaries & Wages Overtime	1,670	2,000	3,000
	Total	86,725	92,870	123,630
Personal Services-Employee Benefits				
100-7510-512100	Employee Benefits-Group Health	7,425	7,770	8,750
100-7510-512200	Employee Benefits-SS	5,377	5,800	7,680
100-7510-512300	Employee Benefits-Mcare	1,258	1,360	1,790
100-7510-512400	Employee Benefits-Retirement	2,463	2,610	3,310
100-7510-512700	Employee Benefits-Workers Comp	281	620	750
100-7510-512910	Employee Benefits-EAP	30	100	150
100-7510-512920	Employee Benefits-Other Disability	304	520	650
100-7510-512930	Employee Benefits-Wellness Program	-	-	1,500
	Total	17,138	18,780	24,580
Purchased Professional & Technical				
100-7510-521200	Purchase Contract Srv-Professional	414	40,000	24,000
100-7510-521210	Purchase Contract Srv-Gateway Project	-	9,190	50,000
100-7510-521220	Purchase Contract Srv-Sign Project	-	20,000	57,000
	Total	414	69,190	131,000
Purchased Property Services				
100-7510-522130	Purchase Property Srv-Custodial	1,560	2,600	2,600
	Total	1,560	2,600	2,600
Other Purchased Services				
100-7510-523100	Other Purchase Srv-Insurance	2,465	2,470	2,470
100-7510-523200	Other Purchase Srv-Communication	413	2,000	2,500
100-7510-523300	Other Purchase Srv-Advertising	340	4,000	4,000
100-7510-523400	Other Purchase Srv-Printing	5,646	2,800	2,800
100-7510-523500	Other Purchase Srv-Travel	3,594	2,000	3,000
100-7510-523600	Other Purchase Srv-Dues & Fees	875	1,050	800
100-7510-523700	Other Purchase Srv-Education	2,131	1,500	1,500
100-7510-523800	Other Purchase Srv-Payments	-	1,000	1,000
	Total	15,464	16,820	18,070
Supplies				
100-7510-531100	Supplies-General Supplies	1,042	1,500	1,500
100-7510-531110	Supplies-Banners	-	-	14,500
100-7510-531210	Supplies-Water & Sewer	55	300	300
100-7510-531230	Supplies-Electricity	2,330	3,000	2,000
100-7510-531300	Supplies-Food	2,593	2,500	2,500
100-7510-531400	Supplies-Books & Periodicals	-	450	300
	Total	6,020	7,750	21,100
Capital Outlay Machinery & Equipment				
100-7510-542400	Machinery & Equipment-Computer	-	600	1,000
	Total	-	600	1,000
Other Costs				
100-7510-573000	Other Costs-Payments to Others	-	-	10,000
	Total	-	-	10,000
	Total Economic Development and Assistance	**$ 127,321**	**$ 208,610**	**$ 331,980**

Downtown Suwanee — Function 7520

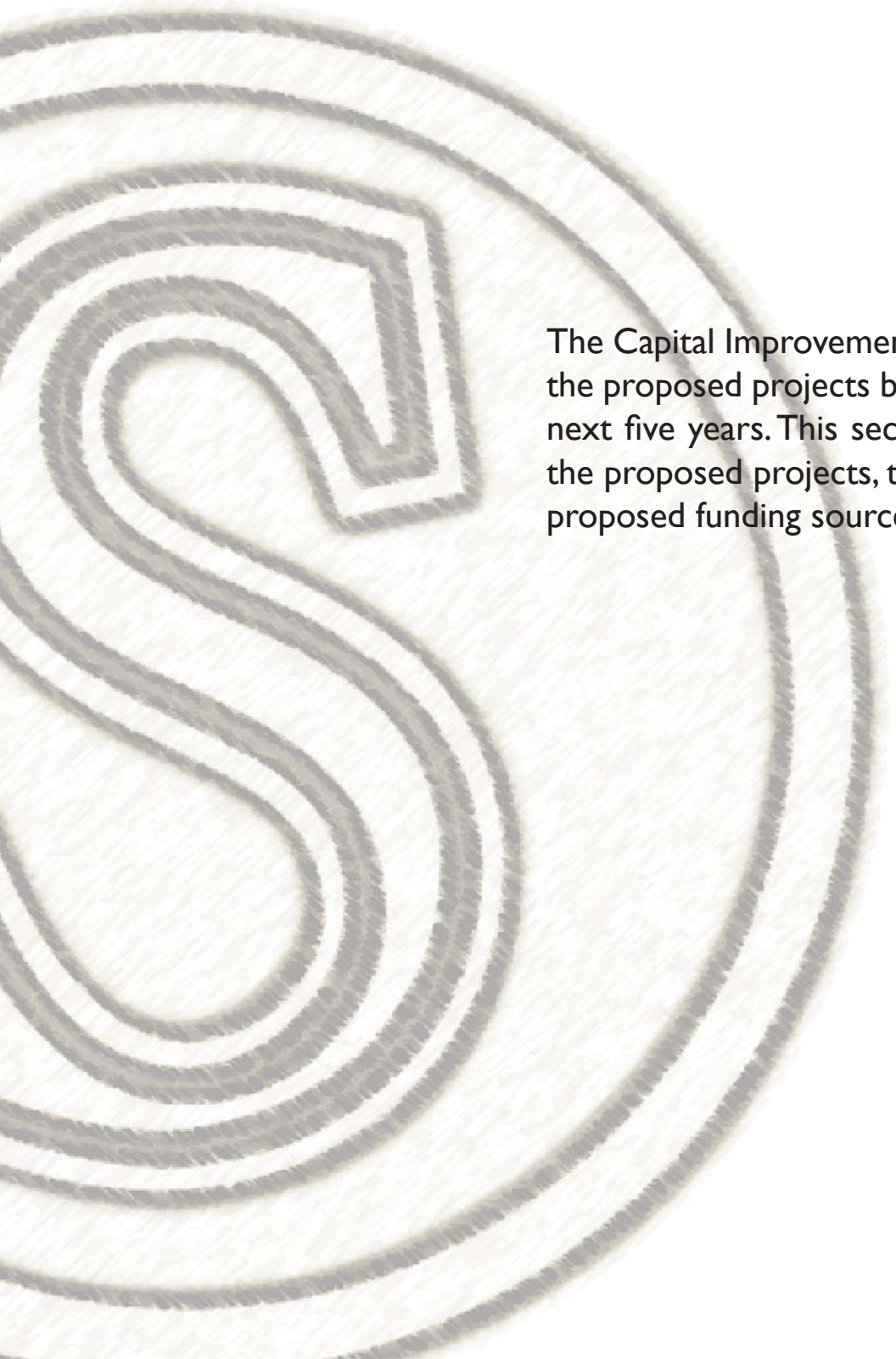
Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Personal Services-Salaries				
100-7520-511100	Salaries & Wages Regular	$ -	$ 41,830	$ 45,620
100-7520-511300	Salaries & Wages Overtime	-	1,000	1,000
	Total	-	42,830	46,620
Personal Services-Employee Benefits				
100-7520-512200	Employee Benefits-SS	-	2,780	2,850
100-7520-512300	Employee Benefits-Mcare	-	650	700
100-7520-512700	Employee Benefits-Workers Comp	-	500	550
100-7520-512930	Employee Benefits-Wellness Program	-	-	500
	Total	-	3,930	4,600
Purchased Professional & Technical				
100-7520-521200	Purchase Contract Srv-Professional	-	25,000	25,000
	Total	-	25,000	25,000
Purchased Property Services				
100-7520-522130	Purchase Property Srv-Lawn Care	-	2,000	2,000
	Total	-	2,000	2,000
Other Purchased Services				
100-7520-523100	Other Purchase Srv-Insurance	-	620	-
100-7520-523200	Other Purchase Srv-Communication	-	800	-
100-7520-523300	Other Purchase Srv-Advertising	-	1,000	2,500
100-7520-523400	Other Purchase Srv-Printing	-	1,000	1,000
100-7520-523500	Other Purchase Srv-Travel	-	2,500	3,000
100-7520-523600	Other Purchase Srv-Dues & Fees	-	500	500
100-7520-523700	Other Purchase Srv-Education	-	1,500	2,000
	Total	-	7,920	9,000
Supplies				
100-7520-531100	Supplies-General Supplies	-	1,320	1,320
100-7520-531210	Supplies-Water & Sewer	-	840	500
100-7520-531230	Supplies-Electricity	-	1,800	1,800
100-7520-531300	Supplies-Food	-	1,800	1,500
100-7520-531400	Supplies-Books & Periodicals	-	300	500
	Total	-	6,060	5,620
Capital Outlay Machinery & Equipment				
100-7520-542400	Machinery & Equipment-Computer	-	1,420	-
	Total	-	1,420	-
	Total Downtown Suwanee	**$ -**	**$ 89,160**	**$ 92,840**

Other Financing Uses — Function 9100

Account	Description	FY 2006 Actual	FY 2007 Budget	FY 2008 Budget
Other Financing Uses				
100-9100-611000	Operating Transfer Out- Debt (410)	$ 1,228,500	$ 1,315,610	$ 1,630,400
100-9100-611010	Operating Transfer Out- Paved St (344)	75,110	196,500	100,000
100-9100-611020	Operating Transfer Out- Water (505)	189,000	36,400	70,600
100-9100-611030	Operating Transfer Out-Cemetery (208)	347,480	1,000	11,000
100-9100-611040	Operating Transfer Out-PW Yard (352)	-	675,000	-
100-9100-611100	Operating Transfer Out-New City Hall (354)	-	500,000	-
	Total	1,840,090	2,724,510	1,812,000
	Total Other Financing Uses	**$ 1,840,090**	**$ 2,724,510**	**$ 1,812,000**
	TOTAL EXPENDITURES	**$ 8,157,200**	**$ 11,389,065**	**$ 11,088,790**

capital improvement program

2009-2013



The Capital Improvement Program outlines in detail the proposed projects by each department over the next five years. This section includes a summary of the proposed projects, the funding required and the proposed funding source.

Narrative Summary of Projects by Area

The following is a summary of the projects proposed by each department, the funding required, and the proposed funding source.

community development

Gateway Bridge Enhancements
One identified project that is currently underway is streetscape improvements to the Suwanee Gateway. Due to plans the Georgia Department of Transportation has made for the expansion of I-85 through the Gateway area, it was decided that a portion of the funds would be spent on streetscape improvements in the short term and the remaining funds would be set aside for enhancements to either the new McGinnis Ferry Bridge or the current bridge over I-85. $500,000 has been set aside for FY 2008/2009.

Old Town Gateways
The Old Town Master Plan adopted by City Council identifies the need to create major and minor gateways as a means of creating a sense of place in Suwanee. These gateways help citizens and visitors to identify themselves as "being" in Suwanee.

All but two of the gateways will be addressed through other projects. This project includes the Main Street and Eva Kennedy Gateways and will be funded through regular operating revenue over two years.

facilities

Police Department Expansion
Once the new City Hall Facility has been built, the Police Department will expand and occupy all of the current City Hall building for their operation. The Police Department made minor renovations to their current space in 2006 to add office and evidence storage space. Approximately $50,000 was spent in minor renovactions leaving $450,000 in SPLOST funds for the expansion.

recreation

PlayTown Suwanee
Phase I of PlayTown Suwanee was completed through a community-build effort in June of 2004. Two future phases are scheduled to add a creative play element to the park as well as a pavilion. A master plan will be completed and a pavilion constructed as the next phase in FY 2008/2009. The construction of the creative play area will be completed in 2010. $350,000 has been earmarked in SPLOST funds for both phases.

Suwanee Creek Greenway Rehabilitation
The original mile of trail (Richard Trice Trail), constructed in the 90's, is in poor condition and is not as wide as the new Greenway extension. The City would like to improve the original section to be consistent with the overall Greenway. $550,000 has been set aside in SPLOST funding for this project.

Funds have also been set aside to add a Smithtown Road Connector to the Greenway System. This will allow easier access to the Greenway for residents in the Smithtown Road area. This project has a budget of $214,000 set aside from open space bond proceeds.

Suwanee Creek Park Phase III
The Suwanee Creek Park Master Plan included multiple phases of construction. Phases I and II were completed in 2004. $365,500 has been earmarked in open space bond funds to complete additional phases in FY 2011/2012.

transportation

Alternative Transportation Plan Implementation
City Council has adopted a comprehensive Alternative Transportation Plan that outlines the priorities for construction of sidewalks and other alternate transportation options. City Council had asked this plan be updated in 2006/2007. $400,000 in SPLOST funds have been set aside over the next two years for construction. After SPLOST funds are expended, an amount will be designated from operating revenue each year to continue the program.

Street Resurfacing and Safety Improvements
The Public Works Department resurfaces various City streets each year. This would include curb and gutter repairs, pavement striping, and road preparatory adjustments such as manholes or water valves. The City determines which streets will be resurfaced each year by using the City's Road Maintenance Plan adopted by City Council. This study provides a priority listing of streets that need resurfacing. $1,458,500 has been earmarked in SPLOST funding to carry out these projects both in the current budget year and the next two years. After SPLOST funds are expended, an amount will be designated from operating revenue each year to continue the program.

water and stormwater

Storm Drainage
The Public Works Department has identified several areas for the storm drainage system to be improved over the next two years. $150,000 has been earmarked in SPLOST and most of the identified projects are to be completed in the current year. One last project remains in the CIP, to be completed in FY 2008/2009: Mill Creek Run Storm Drainage.

Community Development — Summary of Expenditures by Area

		Planning Year			
	2008-09	2009-10	2010-11	2011-12	2012-13
Project Title					
Gateway Bridge Enhancements	$500,000				
Old Town Gateways	$25,000				
Total Expenditures	**$525,000**	**$-**	**$-**	**$-**	**$-**

		Planning Year			
	2008-09	2009-10	2010-11	2011-12	2012-13
Funding Sources					
General Fund	$25,000				
SPLOST	$500,000				
LCI Funds					
Total Funding Sources	**$525,000**	**$-**	**$-**	**$-**	**$-**

Summary of Expenditures by Area — Facilities

		Planning Year			
	2008-09	2009-10	2010-11	2011-12	2012-13
Project Title					
Police Dept. Expansion		$457,370			
Total Expenditures	**$-**	**$457,370**	**$-**	**$-**	**$-**

		Planning Year			
	2008-09	2009-10	2010-11	2011-12	2012-13
Funding Sources					
General Fund					
Loan					
Land Sale					
SPLOST		$457,370			
Total Funding Sources	**$-**	**$457,370**	**$-**	**$-**	**$-**

Summary of Expenditures by Area — Recreation

	Planning Year				
	2008-09	2009-10	2010-11	2011-12	2012-13
Project Title					
PlayTown Suwanee	$60,000	$290,000			
SC Greenway Rehab		$764,000			
Suwanee Creek Park Phase III				$365,500	
Total Expenditures	**$60,000**	**$1,054,000**	**$-**	**$365,500**	**$-**

	Planning Year				
	2008-09	2009-10	2010-11	2011-12	2012-13
Funding Sources					
General Fund					
SPLOST	$60,000	$840,000			
Bond Proceeds		$214,000		$365,000	
Total Funding Sources	**$60,000**	**$1,054,000**	**$-**	**$365,000**	**$-**

Summary of Expenditures by Area — Transportation

	Planning Year				
	2008-09	2009-10	2010-11	2011-12	2012-13
Project Title					
Alternative Transportation Plan	$175,000	$120,000	$120,000	$120,000	
Street Resurfacing	$358,864	$132,361	$200,000	$200,000	
Total Expenditures	**$533,864**	**$252,361**	**$320,000**	**$320,000**	**$-**

	Planning Year				
	2008-09	2009-10	2010-11	2011-12	2012-13
Funding Sources					
General Fund		$120,000	$320,000	$320,000	
SPLOST	$533,864	$132,361			
LCI Funds					
DDA					
Total Funding Sources	**$533,864**	**$252,361**	**$320,000**	**$320,000**	**$-**

Summary of Expenditures by Area — Water and Stormwater

		Planning Year			
	2008-09	2009-10	2010-11	2011-12	2012-13
Project Title					
Mill Creek Run Storm Drainage	$45,000				
Total Expenditures	**$45,000**	**$-**	**$-**	**$-**	**$-**

		Planning Year			
	2008-09	2009-10	2010-11	2011-12	2012-13
Funding Sources					
SPLOST	$45,000				
Bond Proceeds					
Grant Funds					
Total Funding Sources	**$45,000**	**$-**	**$-**	**$-**	**$-**

Community Development — Project Number **CD1B**

Gateway Bridge Enhancements

To help enhance the I-85 Gateway area, $500,000 has been allocated for enhancements to either the proposed McGinnis Ferry Bridge or the current I-85 bridge. Enhancements to this area will help create the feel that "You are in Suwanee".

Requesting Division: Planning and Community Development

Project Costs	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Planning/Design		$50,000					$50,000
Equipment/Supplies							
Contingency							
Construction		$450,000					$450,000
Total	$-	$500,000	$-	$-	$-	$-	$500,000

Funding Sources	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Operating Revenue							
SPLOST		$500,000					$500,000
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total	$-	$500,000	$-	$-	$-	$-	$500,000

Old Town Gateways

The Old Town Master Plan outlines major and minor gateways to help define the Old Town area. The plan specifies the area where the gateways should be located. All but two areas will be addressed through other projects. This project includes the Main Street and Eva Kennedy gateways.

Requesting Division: Planning and Community Development

Project Costs	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Planning/Design		$5,000					$5,000
Equipment/Supplies							
Contingency							
Construction		$20,000					$20,000
Total	$-	$25,000	$-	$-	$-	$-	$25,000

Funding Sources	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Operating Revenue		$25,000					$25,000
SPLOST							
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total	$-	$25,000	$-	$-	$-	$-	$25,000

Facilities Project Number **F4**

Police Department Expansion

With construction of a new City Hall Facility in 2008, the non-Police staff will vacate the current City Hall building. With this move, the Police Department will expand to use the entire building for operations. The Police Department made minor renovations in 2006 to create additional office and evidence storage space.

Requesting Division: Police

Project Costs	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Planning/Design	$8,405		$61,595				$70,000
Equipment/Supplies			$5,000				$5,000
Contingency							
Construction	$34,225		$390,775				$425,000
Total	$42,630	$-	$457,370	$-	$-	$-	$500,000

Funding Sources	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Operating Revenue							
SPLOST	$42,630		$457,370				$500,000
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total	$42,630	$-	$457,370	$-	$-	$-	$500,000

Play Town Suwanee

Phase I of PlayTown Suwanee, a children's super playground, was completed in June 2004. Two future phases are scheduled to add a creative play area and a pavilion. In 2008, a master plan will be completed and the pavilion constructed. In 2009, construction of the creative play area will be completed.

Requesting Division: Administration

Project Costs	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Planning/Design		$10,000					$10,000
Equipment/Supplies							
Contingency							
Construction		$50,000	$290,000				$340,000
Total	$-	$60,000	$290,000	$-	$-	$-	$350,000

Funding Sources	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Operating Revenue							
SPLOST		$60,000	$290,000				$350,000
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total	$-	$60,000	$290,000	$-	$-	$-	$350,000

Recreation Project Number **R5**

Suwanee Creek Greenway Rehabilitation

The Suwanee Creek Greenway was extended in 2004. The original part of the greenway, Richard Trice Trail, is in poor condition and needs to be upgraded to the standards of the new extension. Funds have also been set aside to add a Smithtown Road Connector to the Greenway System. This project will be funded out of bond proceeds.

Requesting Division: Public Works

Project Costs	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Planning/Design			$30,000				$30,000
Equipment/Supplies							
Contingency							
Construction			$734,000				$734,000
Total	$-	$-	$764,000	$-	$-	$-	$764,000

Funding Sources	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Operating Revenue							
SPLOST			$550,000				$550,000
LCI Implementation Funds							
Open Space Bond Funds			$214,000				$214,000
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total	$-	$-	$764,000	$-	$-	$-	$764,000

Suwanee Creek Park Phase III

The Suwanee Creek Park Master Plan included multiple phases of construction. Phase I and II were completed in 2004. Phase III is scheduled for FY 2011/2012.

Requesting Division: Public Works

Project Costs	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Planning/Design					$50,550		$50,550
Equipment/Supplies					$5,000		$5,000
Contingency							
Construction					$309,950		$309,950
Total	$-	$-	$-	$-	$365,500	$-	$365,500

Funding Sources	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Operating Revenue							
SPLOST							
Bond Proceeds					$365,500		$365,500
Balance Forward							
Transfer/ Reallocation							
Total	$-	$-	$-	$-	$365,500	$-	$365,500

Transportation Project Number **T9**

Alternative Transportation Plan Implementation

This is the continuation of the Annual Sidewalk Program. The City sets aside a certain dollar amount each year to add sidewalk projects in an effort to support transportation alternatives.

The Alternative Transportation Plan was updated in early 2007. Implementation of the plan, including sidewalks and other connectivity improvements, will occur over the following two years using SPLOST funds. Once these funds are expended, an amount will be set aside from operating revenue to continue the program.

Requesting Division: Planning and Community Development

Project Costs	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Planning/Design	$40,000						$40,000
Equipment/Supplies							
Contingency							
Construction	$185,000	$175,000	$120,000	$120,000	$120,000		$720,000
Total	$225,000	$175,000	$120,000	$120,000	$120,000	$-	$760,000

Funding Sources	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Operating Revenue			$120,000	$120,000	$120,000		$360,000
SPLOST	$225,000	$175,000					$400,000
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total	$225,000	$175,000	$120,000	$120,000	$120,000	$-	$760,000

Street Resurfacing and Safety Improvements

This is a continuation of the annual street resurfacing program, which includes implementation of the Road Maintenance Plan. The City sets aside a certain dollar amount each year to fund resurfacing and street safety projects. The next two years of projects will be funded with SPLOST funds. Once those funds are expended, an amount will be set aside from operating revenue to continue the program.

Requesting Division: Public Works

Project Costs	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Planning/Design							
Equipment/Supplies							
Contingency							
Construction	$967,275	$358,864	$132,361	$200,000	$200,000		$1,858,500
Total	$967,275	$358,864	$132,361	$200,000	$200,000	$-	$1,858,500

Funding Sources	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Operating Revenue				$200,000	$200,000		$400,000
SPLOST	$967,275	$358,864	$132,361				$1,458,500
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total	$967,275	$358,864	$132,361	$200,000	$200,000	$-	$1,858,500

Water and Stormwater — Project Number **WS8**

Mill Creek Run Storm Drainage

Improve the storm drainage system on Mill Creek Run.

Requesting Division: Public Works

Project Costs	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Planning/Design							
Equipment/Supplies							
Contingency							
Construction		$45,000					$45,000
Total	$-	$45,000	$-	$-	$-	$-	$45,000

Funding Sources	Prior Years	2008/09	2009/10	2010/11	2011/12	2012/13	Total
Operating Revenue							
SPLOST		$45,000					$45,000
LCI Implementation Funds							
Hotel/Motel							
TE Funds							
Balance Forward							
Transfer/ Reallocation							
Total	$-	$45,000	$-	$-	$-	$-	$45,000

supplemental information

fiscal year 2007-2008



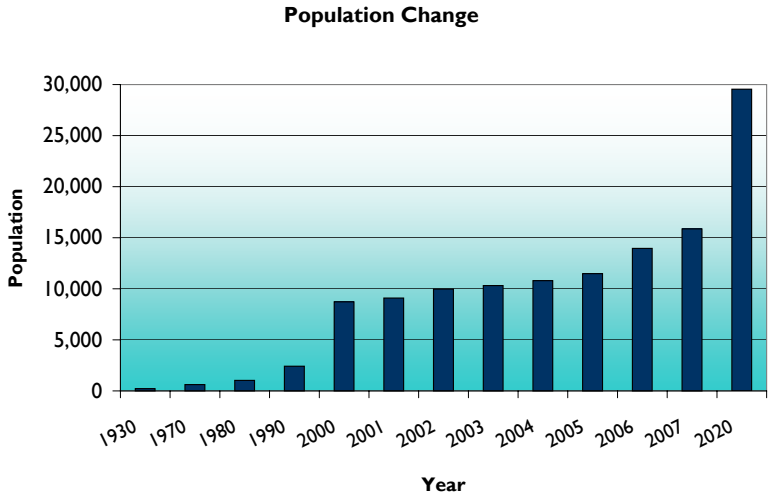
statistical information

The City of Suwanee was originally chartered on February 25, 1949.

Location:
Suwanee is located in the north central portion of the State of Georgia, approximately 30 miles northeast of the City of Atlanta. The City is located in the northwestern portion of Gwinnett County. Suwanee is part of the Atlanta Standard Metropolitan Statistical Area, as designated by the Bureau of the Census of the United States Department of Commerce.

Form of Government:
The governing authority of the City consists of a five-member City Council and Mayor. The Mayor and all Councilmembers are elected at large, serving staggered four-year terms. Suwanee operates under a council-manager form of government in which the City Council hires a professional manager to handle the day-to-day operations of City government.

Population:
Suwanee was the 5th fastest-growing City in Georgia and the fastest growing small City in metro Atlanta during the 1990s. Its population grew 262% from 1990-2000.



Population figures from previous years provide a good indicator of Suwanee's growth trends:

1930	214
1970	615
1980	1,026
1990	2,412
2000	8,725
2001*	9,100
2002*	9,979
2003*	10,318
2004*	10,800
2005*	11,478
2006*	13,953
2007	15,866
2020 **	29,551

*Estimated population 2001 – 2007 Planning Department estimates from building permits.
** Estimated population for 2020 provided by the City's Comprehensive Master Plan.
Minority population for greater Suwanee area (2000): 15.5%

Area:
10.4 square miles

Altitude:
The City's elevation ranges from 900 to 1,200 feet above sea level, and the terrain is rolling.

Climate:

Average Temperature:
January – 41.0 Degrees Fahrenheit
July – 78.8 Degrees Fahrenheit
Average Mean Temperature: 61.3 Degrees Fahrenheit

Average Rainfall:
50.77 Inches Annually
Prevailing Winds: Northwest, Mean Speed – 9.1 MPH

Humidity:
80-90% Mornings
50-60% Afternoons

Miles of Roads:
The City maintains approximately 44 miles of streets.

Number of Street Lights:
Approximately 620

Parks:
Number of Park Sites: 13
Total Acreage of Parks Open to the Public: 137
Total Acreage of Parks (including undeveloped): 233

Park Site	Acres	Publicly Accessible
Town Center Park	10	10
Suwanee Creek Park	85.41	85.41
Playtown Suwanee (Hardy DeLay Tract 1)	4	4
Hardy DeLay Tract 2	19.94	-
Martin Farm Park	15.4	15.4
Hovendick Tract	9.7	9.7
Moore Road Tract 1 (River Moore Tract)	1.88	-
Moore Road Tract 2 (River Club Tract)	4.5	-
Main Street Park	0.51	0.51
City Hall Park	0.5	0.5
Annandale Tract	12.3	12.3
The Farm Tract	6.9	-
Sims Lake Tract	62.1	-
Total	**233.14**	**137.82**

Water System:
The City of Suwanee owns and operates a water supply, treatment, and distribution system serving approximately 230 metered customers. The current average consumption of water from the City's water system is approximately 62,000 gallons per day. Water is supplied to the City's water system by a 700-foot well and stored in a 60,000 gallon tank owned by the City. Water drawn from the well requires treatment for fluoridation and chlorination. Suwanee's water system has approximately 5.5 miles of water mains, with primarily 6-inch and 8-inch lines.

construction last ten years

Construction[1]

Calendar	Residential		Total Construction	
Year	Units	Estimated Cost	Units	Estimated Cost
1997	259	$ 27,644,600	521	$ 46,164,000
1998	215	36,365,000	533	47,895,400
1999	98	22,339,400	403	210,967,086
2000	164	45,786,000	459	117,823,400
2001	87	15,971,300	392	59,107,000
2002	82	15,179,070	319	37,033,743
2003	117	16,150,315	384	33,272,685
2004	310	54,164,261	553	74,953,048
2005	557	72,932,181	793	98,551,383
2006	460	56,535,984	686	229,105,377[2]

NOTES:

(1) Source - City of Suwanee Planning and Development Permit Summary

(2) Increase in construction values due to the Hewlett Packard and e-delta com commercial expansion.

atlanta economic indicators

According to the 2006 Atlanta Business Chronicle, Book of List:

- Suwanee's zip code was ranked 12th by average household income. The 2006 average household income was $143,339, median age 33.9, and the average home value was $334,905.
- Office Condo Parks ranked by total square feet, The Gates at Laurel Springs in Suwanee ranked 4th, total square feet of 138,153.
- Two of Suwanee's Industrial Build-to-Suits were in the top ten based on total square footages. Ranked 8th General Corp total square footage 192,600. Ranked 9th Mitsubishi Electric & Electronics USA Inc., total square footage 176,250.
- Suwanee had two business parks listed in the Top 25 Business Parks, Shawnee Ridge ranked 7th and Horizon Business park ranked 10th. These rankings were based on rentable building area.
- Atlanta's Top 25 Employers based on number of full time employees, Gwinnett County Public School System based in Suwanee was ranked 2nd.

assessed and estimated value of taxable property[1]
last 10 years

	Real & Personal Property		Motor Vehicles		Total		
Calendar Year	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessed Value	Estimated Actual Value	Assessment Ratio
1997	$ 177,254,009	$ 443,135,023	$ 14,032,861	$ 35,082,153	$ 191,286,870	$ 478,217,175	40%
1998	206,361,997	515,904,993	17,705,092	44,262,730	224,067,089	560,167,723	40%
1999[2]	300,843,710	752,109,275	17,705,092	44,262,730	318,548,802	796,372,005	40%
2000	343,791,152	859,477,880	22,449,155	56,122,888	366,240,307	915,600,768	40%
2001	415,304,489	1,038,261,223	28,292,690	70,731,725	443,597,179	1,108,992,948	40%
2002	452,705,802	1,131,764,505	34,262,410	85,656,025	486,968,212	1,217,420,530	40%
2003	502,632,580	1,256,581,450	37,014,660	92,536,650	539,647,240	1,349,118,100	40%
2004	551,629,260	1,379,073,150	37,110,630	92,776,575	588,739,890	1,471,849,725	40%
2005	592,052,554	1,480,131,385	36,509,110	91,272,775	628,561,664	1,571,404,160	40%
2006	737,690,173	1,844,225,432	36,827,660	92,069,150	774,517,833	1,936,294,582	40%

NOTES:

(1) Tax digest gross values before exemptions.

(2) The significant increase in property value from 1998 to 1999 is the result of a major reappraisal in 1999.

Source: Consolidated Digest Reports provided by Gwinnett County Tax Commissioner's Office

property tax levies and collections
last 10 years

Year	Total Tax Levy[1]	Current Tax Collections	Percent of Levy Collected	Delinquent Tax Collections	Total Tax Collections	Total Collections as Percent of Current Levy	Outstanding Delinquent Taxes	Outstanding Delinquent Taxes as Percent of Current Levy
1997	$ 390,177	$ 383,320	98%	$ 18,887	$ 402,207	103%	$ 21,344	5%
1998	482,638	457,346	95%	2,567	459,913	95%	56,255	12%
1999	569,190	512,844	90%	17,807	530,651	93%	33,321	6%
2000	710,344	671,228	94%	18,461	689,689	97%	59,824	8%
2001	835,607	820,058	98%	36,746	856,804	103%	33,552	4%
2002	1,087,771	944,110	87%	11,529	955,639	88%	95,688	9%
2003	2,787,421	2,779,439	100%	19,792	2,799,231	100%	94,681	3%
2004	2,909,099	2,875,854	99%	12,369	2,888,223	99%	162,072	6%
2005	3,291,780	3,255,174	99%	49,152	3,304,326	100%	132,843	4%
2006	3,518,199	3,266,243	93%	36,150	3,302,393	94%	354,740	10%
2007[2]	4,249,498	4,091,477	96%	187,949	4,279,426	101%	391,849	9%

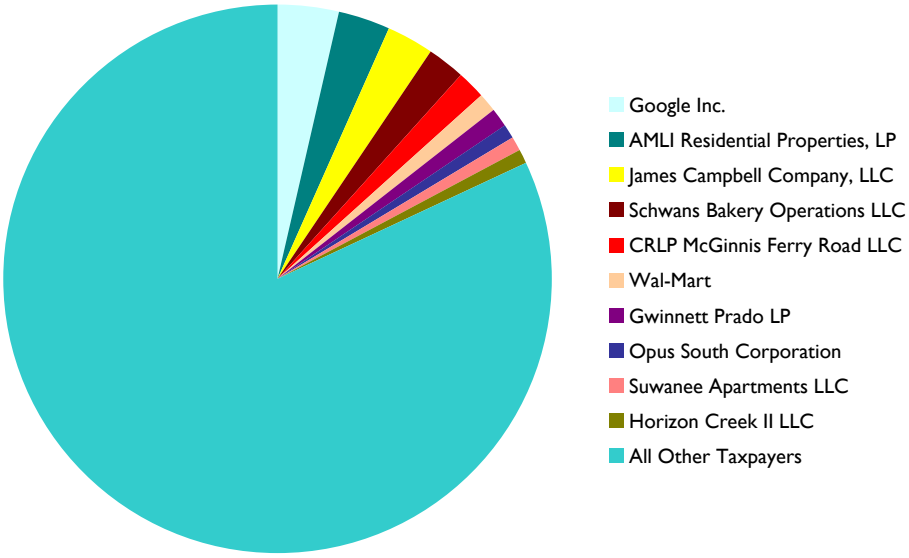
NOTE:

(1) Relates to preceding calendar year digest.

(2) Projected for fiscal year 2007.

principal tax payers
june 30, 2007

Taxpayer	Type of Business	Assessed Valuation	Percentage of Assessed Valuation	Current Year Tax Levy	Percentage of Current Year's Tax Levy
Google Inc.	Technology	$ 26,530,820	3.6%	$ 153,083	3.6%
AMLI Residential Properties, LP	Apartments	22,138,320	3.0%	127,738	3.0%
James Campbell Company, LLC	Office/Warehouse	21,131,170	2.9%	121,926	2.9%
Schwans Bakery Operations LLC	Bakery Products	16,726,620	2.3%	89,540	2.1%
CRLP McGinnis Ferry Road LLC	Apartments	11,343,880	1.5%	65,454	1.5%
Wal-Mart	Retail	8,832,100	1.2%	50,961	1.2%
Gwinnett Prado LP	Shopping Center and Vacant Land	7,222,990	1.0%	41,676	1.0%
Opus South Corporation	Vacant Land	6,670,800	0.9%	38,490	0.9%
Suwanee Apartments LLC	Apartments	6,261,640	0.8%	36,130	0.9%
Horizon Creek II LLC	Office/Warehouse and Vacant Land	6,233,220	0.8%	35,966	0.8%
All Other Taxpayers		604,598,613	82.0%	3,488,534	82.1%
	Total	$ 737,690,173	100.0%	$ 4,249,498	100.0%

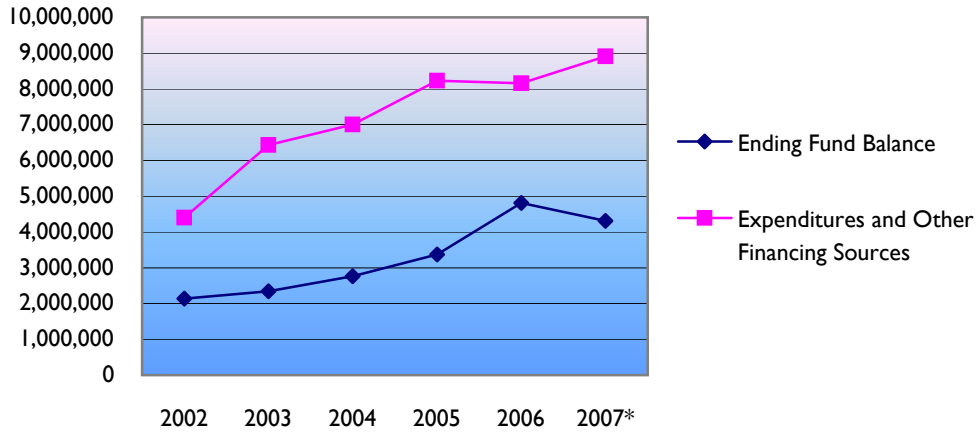


analysis of general fund balance

Fiscal Year	Ending Fund Balance	Expenditures and Other Financing Sources	Fund Balance as a Percentage	Number of Months of Fund Balance Reserves
2002	$ 2,135,102	$ 4,402,674	48.50%	5.82
2003	2,340,953	6,430,346	36.40%	4.37
2004	2,766,402	7,000,870	39.52%	4.74
2005	3,372,190	8,232,250	40.96%	4.92
2006	4,811,143	8,157,267	58.98%	7.08
2007*	4,314,406	8,912,840	48.41%	5.81

*Projected balance

City's fund balance policy strives to maintain between three and six months of current expenditures and other financing sources in fund balance.



big ticket items FY2008

During the budgeting forecast process, all Department Directors submit their performance and expenditure requests for the next fiscal year. Based on this information, the budget development team reviewed all departmental operations and budget requests in order to propose a recommended balanced budget to the Council.

The following is a summary of larger dollar requested items for Fiscal Year 2008 that were included, or removed due to budgetary restraints.

big ticket items included in the general fund budget

FUNCTION	DESCRIPTION	AMOUNT
1110	Change in Future Council Compensation	$13,350
1110	GWMA Director - City Contribution	$17,500
1320	Two Summer Interns	$10,400
1320	Agenda Software	$9,800
1320	Consulting Services for City Manager Search	$13,000
1500	Actuarial and Attorney Services for Pension Plan	$10,000
1500	Adult Education	$10,000
1511	Financial Services Administrative Assistant	$49,438
1512	Annual Audit Services	$27,500
1530	Annual Attorney Fees	$63,100
1535	Egov Project	$22,500
1535	IT-New Projects	$20,360
2650	Municipal Court server	$7,500
3210	Retirement Option Funding	$79,570
3221	Detective-Police Officer	$64,823
3223	Accreditation Manager-Sergeant	$86,250
3223	Two Police Vehicles Leased	$22,000
4100	Assistant to PW & Inspection Director	$71,589
4100	Two Equipment Operators	$94,939
4100	One Crew Cab Truck	$26,000
4100	One Zero Turn Mower	$7,000
4221	Street Sweeping	$20,550
4221	Landscape Maintenance I-85 Corners	$70,000
4221	Paving City Hall Parking Lot	$70,150
4221	Expanding City Hall Parking Lot- Adding Spaces	$4,030
4250	MS4 Permit Requirements	$61,000
6190	SPLASH Guards	$25,000
6190	Christmas Lighting	$36,020
6190	Trailer for Barricades	$9,800
6220	Improvements to City Hall Lawn	$15,510
7200	One Green Pick Up Truck	$26,000
7400	Phase II of the Comp Plan Update	$50,000

big ticket items included in the general fund budget (continued)

FUNCTION	DESCRIPTION	AMOUNT
7510	Part Time Economic Development Administrative Assistant (20 Hours)	$20,952
7510	TAD Implementation Cost	$50,000
7510	Sign Program	$57,000
7510	I-85 Branding Campaign Consultant Fy 2008	$24,000
7510	New Banners	$14,500
7510	Partnership Gwinnett	$10,000
7520	Downtown Suwanee Funding	$92,840
9100	GO Bond Payment	$1,200,760
9100	URA Revenue Bond Payment	$472,240
9100	Paved Street Capital Transfer	$100,000
9100	Water Fund Transfer	$70,600
9100	Cemetery Fund Transfer	$11,000
ALL	Wellness Program	$45,000
ALL	Health Insurance Increase	$85,000

big ticket items cut from departmental budget requests

FUNCTION	DESCRIPTION	AMOUNT
1535	Data Processing Map Scanning	$15,100
1535	Wireless GWFI Connection Grant	$24,000
2650	ITI Data Conversion of Old Data (Project Completed)	$7,000
3223	Patrol Officer	$63,400
3223	Lieutenant Reclassification to Captain	$3,000
3223	Two Police Vehicles Leased	$22,000
3223	Ten Thermal Printers (FY 2007 Budget)	$11,250
3270	Dispatcher	$49,230
4100	Public Works Contracted Services for Uniforms	$3,470
4100	Privacy Fence for Public Works Yard (Funded in 352)	$13,260
4100	Enclosed Utility Vehicle	$10,000
4100	Inmate Work Crew	$40,300
4221	Expanding City Hall Parking Lot	$34,370
6220	City Hall Lawn Improvements (CIP)	$58,540
6220	Park Barricades (FY 2007 Budget)	$15,200
7510	Economic Part Time Administrative Asst changed to 20 hours from 32	$10,670
7510	I-85 Branding Campaign Implementation (Funded in 275)	$20,000
7510	Sign Program	$38,000
ALL	Suwanee Leadership Academy	$25,000

Mission Statements

council's vision statement

We Will Lead the North Georgia Region by:

1. Promoting Sustainable and Balanced Growth;
   meaning:
   - *aesthetically pleasing*
   - *business/commerce*
   - *diverse population and housing choices*
   - *housing*
   - *growth*

2. Demanding (taking a Proactive approach) Natural Resource Preservation; and
   meaning:
   - *environmental features*
   - *greenspace*

3. Demanding Progressive and Responsible Government
   meaning:
   - *open*
   - *ethical*
   - *efficient*
   - *embracing change*

…While Building a Strong Sense of Community.

staff mission statement

S.E.E. Suwanee Exceeds Expectations
Our Team Will:

- Strive for protection, well-being, and safety for all,
- Ensure responsible financial management,
- Provide high standards of customer service,
- Demand high ethical standards,
- Foster ownership for all stakeholders,
- Uphold quality, efficient, and effective service standards, and
- Be accountable.

Departmental Goals — City Manager

ONGOING EFFORTS:

1. Serve City Council needs.
2. Communicate effectively with City Council.
3. Enable management team and department heads to be successful and accomplish their goals.
4. Monitor and encourage efforts to follow implementation strategy of comprehensive plan and short-term work program.
5. Ensure that City programs and systems are operating in a problem-free manner.
6. Ensure that bond proceeds are spent wisely, effectively, and efficiently.
7. Ensure that capital projects are well-managed, completed in a timely manner, and fiscally sound.
8. Ensure that all City parks are operating well – clean, safe, friendly, welcoming, and functional.
9. Monitor new town center development to ensure quality, effectiveness, and consistency with the City's vision.
10. Identify fiscal resources for implementation of under-funded programs.
11. Improve efficiency and effectiveness of all staff.
12. Support efforts to improve Downtown Suwanee, including Historic Main Street area.
13. Monitor and provide periodic reports on results of the red light camera program to assist with enforcement of red light violators at key intersections.
14. Continue working closely with neighboring jurisdictions on areas of common interest and nurturing healthy overall relationships.
15. Serve in leadership roles in professional organizations that will reflect positively upon the City of Suwanee and exemplify our regional leader initiative.
16. Emphasize and promote external communications and relationship-building.
17. Conduct MBWA (management by walking around).

MAJOR CITY PROJECTS

1. Ensure that the City's major capital projects are moving forward in a reasonable manner.
2. Continue progress on Suwanee Gateway area and fully utilize the study completed by Bleakly Advisory Group.
3. Complete design of New City Hall at Town Center and achieve progress towards construction commencement in early fall of 2007.
4. Complete 2030 Comprehensive Plan.
5. Monitor efforts of Downtown Development Authority and offer appropriate levels of support for their efforts to improve Downtown Suwanee. Provide guidance to Downtown Manager and ensure consistency with City priorities.
6. Coordinate ongoing efforts to develop a new town center and implement other recommendations from Old Town Master Plan.
7. Determine what improvements need to be made to final open space parcels and implement completion of improvements.
8. Promote Sims Lake Master Plan, begin design process for park facilities (using consultant), and carefully move forward with recommendations in plan to include initiating construction of Phase I of park improvements.
9. Support PACT, COPS, and PRIDE outreach programs in Police Department.
10. Complete sixth CAFR (Comprehensive Annual Financial Report) and submit for award for excellence in financial reporting.
11. Complete budget document and submit to GFOA for second award for outstanding budget presentation.
12. Manage relationship with life estate holders Hardy & Wally DeLay.
13. Complete design of pedestrian underpass near City Hall and complete construction.
14. Evaluate options, make recommendations, and implement programs for providing the appropriate level of maintenance in new City parks.
15. Evaluate options, make recommendations, and implement programs for providing the appropriate level of public safety and police patrol services in new City parks.
16. Ensure compliance with NPDES Phase I MS4 Permit and complete all necessary tasks to achieve goals of program.
17. Evaluate impact of various water-related environmental regulations and feasibility of stormwater utility district and recommend programs for implementation.

Departmental Goals — City Manager (continued)

18. Complete solid waste feasibility study and offer final recommendations to determine if a franchise approach is appropriate for Suwanee's residential garbage and commercial dumpster collection and disposal services. The steps include evaluating all options, informing our citizens and business owners through an involvement process, making wise choices about how to proceed and implementing the selected solution.

NEW INITIATIVES

1. Prepare outline of necessary steps and estimated implementation costs for appropriate e-commerce applications in financial operations.
2. Complete research on process and make initial steps towards certification of the Public Works Department by the American Public Works Association (APWA).
3. Select design firm for rehabilitation of Richard Trice Trail section of Suwanee Creek Greenway.
4. Complete research and make initial steps towards beginning the process towards achieving national accreditation of the Suwanee Police Department.
5. Provide assistance and leadership to Gwinnett Municipal Association on tax equity matters with Gwinnett County that may improve tax fairness for City of Suwanee and/or City residents.
6. Provide leadership and management of City's participation in the ICMA Metro Atlanta Consortium for Performance Measurement.
7. Complete analysis of the best use for building to be donated to the City at Suwanee Station.
8. Develop and implement an employee wellness program.

Departmental Goals — Administrative Services

ADMINISTRATIVE SERVICES

1. Continue to maintain a high level of customer service to the citizens of Suwanee and co-workers by providing or conducting training for all first line employees on a continuing basis, at least once a year.
2. Continue in all areas of responsibility in accordance with the City's vision and mission statement.

CITY CLERK

1. Complete Codification of Ordinances 1998 to Present.
2. Work with departments to investigate document imaging and digital recording avenues for records storage and minutes.
3. Continue training through University of Georgia toward Certified Municipal Clerk.
4. Serve on the City's Safety Committee and advise City Manager of progress, challenges and initiatives.

MUNICIPAL COURT

1. Continue to Exceed Expectations in customer service through providing customer service training for staff, open communication to allow staff input and providing funds for staff training.
2. Continue at four (4) arraignment sessions per month (first four Wednesdays of the month), trials once a month and red light camera the 4th Monday of the month.
3. Conduct and facilitate quarterly meetings of Judges, Solicitors and staff to discuss court operations.
4. Investigate and acquire a Red Light Camera Collections provider.

HUMAN RESOURCES

1. Continue to provide recruitment, selection and hiring assistance to City departments.
2. Evaluate current performance evaluation system and recommend improvements.
3. Investigate and implement a Wellness Program utilizing the services of the Benefits Broker, Garner and Glover.
4. Continue to provide new employee orientation to provide new hire employee's policies and other pertinent information regarding the City on their first day of reporting.
5. Provide supervisory training in the areas of performance documentation, progressive discipline, employee rights, City of Suwanee Personnel Policies, functions of a municipal government at least once per year.
6. Conduct customer service training for all first line employees on a continual basis (at least once per year).
7. Create, as needed, and maintain all records required by the Department of Labor to determine compliance with FLSA.
8. Continue supervisor and employee training in the following areas:
    a. Drug Free Workplace
    b. Performance Evaluation – at least twice a year
    c. Employee Policies
9. Implement training in the following areas:
    a. Diversity in the Workplace
    b. Harassment in the Workplace
10. Continue training through Georgia Local Government Personnel Association (GLGPA) towards Certified Human Resource Professional.
11. Continue to provide adult literacy for employees.
12. Provide hand-on assistance to the various departments in human resources related needs.

Departmental Goals — Financial Services

1. **To improve accountability and stewardship of City assets by requiring Departments to submit purchase orders for goods, non-service items, over $1,000.**

   OBJECTIVE:

   Improve compliance with Department's Budget on supplies and equipment purchases.

   ACTIVITIES:

   a. Review other cities and Gwinnett County's policies on purchasing and purchase orders.
   b. Develop policies and procedures for obtaining, approving, and recording purchase orders.
   c. Clarify approval and signature requirements for purchases requiring a signed agreement.
   d. Implement and design parameters for the purchase order module on MainStreet, accounting software.
   e. Work with IT consultant to install Mainstreet software on non-accounting staff member's computers.
   f. Select one department for testing and review results. Make changes to software parameters and procedures for problems that arise.
   g. Training department heads in the new procedures and software.
   h. Begin to implement purchase orders requirements.

   TIME FRAME:

   Our accounting software purchase order module allows for real time on line purchase orders that will allow department heads to review their current balance for a line item and also review charges/expenditures recorded. Estimated time frame to complete this project: June 2007

2. **Improve the Efficiency and Effectiveness of Accounting Staff Time.**

   OBJECTIVE:

   To implement accounting procedures and cross walks to allow for collection of payments via e-commerce and to provide timely and accurate billing information to customers.

   ACTIVITIES:

   a. Obtain an understanding of e-commerce and web site requirements.
   b. Visit governments that are currently involved in e-commerce and review their activities and partners.
   c. Discuss options for e-commerce with our current accounting provider and IT consultant.
   d. Outline a plan of necessary steps and estimated costs.

   TIME FRAME:

   Staff will draft an implementation plan and cost estimate for the fiscal year 2008 budget.

3. **Enhance employee health and wellbeing.** *(DUAL DEPARTMENT GOAL- HUMAN RESOURCES AND FINANCE)*

   OBJECTIVE:

   To establish and implement a documented wellness program to allow the City to enhance employee health while controlling rising health care costs.

   ACTIVITIES:

   a. Work as a team with Human Resources and our current insurance agent to research and plan a documented wellness program.
   b. Determine budget needs and provide Council with a program summary and cost estimates.
   c. Survey staff members for program interest and health needs.
   d. Establish a Suwanee Wellness Team from a group of interested employees.
   e. Expand the current health fair to help gather information.
   f. Implement wellness program.
   g. Review documented results with health insurance companies for cost containment and hopefully cost reductions that can be used to implement expanded employee health related wellness programs.

   TIME FRAME:

   This will be a long-term goal. The first three steps should be started before June 2007. If funded by Council, a beginning program could begin in fiscal year 2008.

4. **Develop and nurture future police leaders.**
(MULTI- DEPARTMENT GOAL- HUMAN RESOURCES, FINANCE AND POLICE)
OBJECTIVE:
To establish written procedures and guidelines for Columbus State Command College.
ACTIVITIES:
a. To work with Human Resources and the Police to determine eligibility requirements for candidates.
b. Review course materials to determine class selection and employer and employee cost responsibilities.
c. Prepare written documents of plan and develop forms.
TIME FRAME:
The team will draft procedures, develop forms and implement a plan by June 2008.

5. **Develop and nurture future team leaders.**
(MULTI- DEPARTMENT GOAL- HUMAN RESOURCES, FINANCE AND CHIEF EXECUTIVE OFFICE)
OBJECTIVE:
To establish a leadership academy for all City of Suwanee employees.
ACTIVITIES:
a. Determine program parameters and goals.
b. Determine eligibility requirements.
c. Design program and determine funding requirements.
d. Prepare written documents and program summary for approval.
TIME FRAME:
Program parameters, goals, and eligibility requirements should be established by December 2007. Strive for program and funding approval for the FY 2009 budget.

6. **Written operational procedures for all financial activities.**
OBJECTIVE:
Clear and concise daily operational manual for cross training of City staff.
ACTIVITIES:
a. Prepare detail outlines for operational steps for the following functions:
1. Accounts Payable
2. Payroll and Leave Management
3. Water billings, receipts and deposit collections
4. Issuing a Business License
5. Fixed Asset Management
6. Hotel/Motel
7. Alcohol
8. Franchise Agreements
9. Real Estate and Property Tax payment collection
b. Cross train finance staff.
TIME FRAME:
This will be a long-term goal. We have written informal guidelines but not one comprehensive policy. We need to maintain a constant staff to allow for appropriate training and the ability to accomplish more than just getting the daily tasks completed. Estimated time frame: June 2008

Departmental Goals — Financial Services (continued)

7. Efficient and Effective Cash Management over Bond Proceeds and SPLOST Funds.

OBJECTIVE:

To have appropriate funds available for land acquisitions and capital improvements.

ACTIVITIES:

a. Obtain an understanding on priority of land purchases and capital improvements involving bond and SPLOST projects.
b. Determine pull down schedules for cash flow needs.
c. Determine appropriate investment vehicles for idle funds.

TIME FRAME:

Staff will continue to review cash flow needs and adjust investments to allow for the necessary pull downs needed to complete land purchases and capital improvements.

8. To continue to receive the certificate of excellence in financial reporting from GFOA.

OBJECTIVE:

To have the City's financials in compliance with GASB.

ACTIVITIES:

a. Each year staff will continue to submit the City's CAFR to GFOA for the certification process.
b. Staff will attend training to ensure that new accounting pronouncements are correctly implemented and reported.
c. Staff will continue to review CAFR reports submitted to GFOA for the award program to ensure technology knowledge is maintained.

TIME FRAME:

Staff seeks to receive the award on all future CAFR reports.

9. To review and revise the City's budget practices to ensure that the City continues to receive the Distinguished Budget Presentation Award from the Government Finance Officers Association and to strive for special recognition for policy communication.

OBJECTIVE:

To develop a budget document that articulates priorities and issues for the next fiscal year.

ACTIVITIES:

a. Review GFOA's award criteria.
b. Review other City and county budget document.
c. Develop an implementation plan to phase in the required 26 criteria's.
d. Add long term operating and revenue projections section.
e. Continuously review and revise the budget document for ease of use and readability.
f. Help department heads complete ICMA performance measurements for metro Atlanta annually and include applicable measurements in budget document.

TIME FRAME:

This will be a long-term goal. Staff will strive to complete steps that with each future budget document focus on one or more of the required elements. Estimated time frame to achieve all 26 criteria, budget report FY 2011. Special recognition, budget report FY 2010.

10. Annual Review of Hotel/Motel and Liquor taxes reported.

OBJECTIVE:

To ensure proper revenue receipts are being submitted.

ACTIVITIES:

a. Obtain an understanding of how Hotel/Motel and Liquor by the drink audits are performed.
b. Establish written procedures for annual review.
c. Determine percentages to be reviewed each year.

TIME FRAME:

Written procedures completed by December 2008. First review internally performed by June 2009.

11. Improve internal and external customer communication.

OBJECTIVE:

To provide professional written communication including forms, manuals, applications and web information.

ACTIVITIES:

a. Review and redesign or create forms for all internal and external customers.
b. Review and create written communication for external customers for real estate, water billing, hotel/motel excise taxation, new business, and renewals of licenses.
c. Design a web-based renewal process for business license renewal. This system would allow current business to renewal their licenses on line and pay the appropriate fee.
d. Design a web-based monthly reporting form for liquor by the drink and whole sellers and annual renewal of alcohol licenses. This system would allow the user to complete the form, calculate the amount due, pay the amount due, and print out the new license.

TIME FRAME:

This will be a long term goal. Staff will select one function area each year and redesign all forms related to that section. Payroll will be reviewed and new forms created by June 2008. Web based forms parameters and funding requirements will be completed by December 2011.

Departmental Goals — Planning and Development

1. Successfully Undertake the Department's Daily Activities
    a. Manage Development Process
    b. Manage Rezoning/Variance/SUP Processes
    c. Handle Citizen Inquiries
    d. Manage Zoning Ordinance and Development Regulations
    e. Manage Suwanee Gateway initiative
    f. Manage City and non-City events best utilizing City resources
    g. Manage downtown and DDA initiatives
    h. Handle Citizen Inquiries
    i. Continue participation in various community and state-wide activities and organizations
    j. Create existing publications (including newsletter and website) and continue media relations efforts.

2. 2030 Comprehensive Plan Update
    a. Complete Task "A"
    b. Undertake and Complete Task "B" and Task "C".

3. Continue to implement/create Town Center across from City Hall
    a. Complete final land sales
    b. Manage site development.

4. Implement Suwanee Gateway Initiative
    a. Continue to implement and monitor TEE activities
    b. Complete branding/PR campaign and begin implementation
    c. Analyze use of hotel/motel funds as part of branding campaign
    d. Complete streetscape improvements
    e. Continue to pursue tax allocation districts (TAD's)
    f. Create steering/stakeholder committee
    g. Explore half-marathon/fitness event
    h. Monitor development opportunities
    i. Monitor Opus project development
    j. Monitor County and State DOT improvements (I-85 expansion, McGinnis Ferry Extension, etc.)

5. Implement I-85 Streetscape Project
    a. Finalize Design
    b. Select Contractor
    c. Monitor Construction.

6. Develop Pedestrian Bridge Over Suwanee Creek at Town Center Park
    a. Assist with Implementation.

7. Manage the Mixed-Use projects to insure a quality development
    a. Suwanee Station, Suwanee Junction, Suwanee Old Town, and Stonecypher Projects.

8. Continue working on Pedestrian Underpass across Railroad and Pedestrian Improvements on Buford Highway at Town Center Site
    a. Finalize Design
    b. Select Construction Firm
    c. Undertake Construction.

9. Undertake projects in Old Town area consistent with Master Plan

10. Improve Citys' Communications
    a. Create new brochures – parks/trail and community policing
    b. Update hotel marketing piece as part of the Suwanee Gateway public relations effort
    c. Update street banners
    d. Produce "quick" desktop-published brochures (and acquire needed training)
    e. Explore functionality and ways to enhance/update City website
    f. Seek creative opportunities in the PR and media relations areas
    g. Identify appropriate ways for City to communicate pandemic flu information to citizens.

11. Construct Soft-Surface Trails at Suwanee Creek Park
    a. Undertake Design
    b. Select Contractor
    c. Undertake Construction.

12. Enhance Training for appointed Board Members

13. Complete Livable Centers Initiative, LCI, Master Plan Update - Old Town Master Plan
    a. Develop Strategy
    b. Begin Process.

14. Develop partnerships to bring a wide variety of events to Suwanee
    a. Manage contacts with media resources for event possibilities
    b. Look for stable private events with possibilities to return annually.

15. Implement Annexation Study as directed by Council
    a. Determine Council's desires regarding future annexations;
    b. Determine plan of implementation;
    c. Inform relevant political leaders;
    d. Hold stakeholder information session(s);
    e. Complete annexation(s) as desired;

16. Continue to participate with local business development council and other business and civic associations

17. Special Event Activities - Develop partnerships to bring a wide variety of events to Suwanee
    a. Manage contacts with media resources for event possibilities
    b. Look for stable private events with possibilities to return annually
    c. Explore and implement opportunities to purchase equipment to reduce the costs of events in the long-term (barricades, tables/chairs, signage, etc.)

Departmental Goals — Planning and Development (continued)

d. Create "volunteer-appreciation event" in conjunction with the April mural unveiling and Georgia Music Hall of Fame event.

18. DDA Activities
    a. Russell St. Corridor – Undertake a study of the bridge area between the historic district and Town Center addressing key aspects such as land use, real estate acquisition, residential density, infrastructure, and design
    b. Update LCI Plan as required by ARC
    c. Continue to pursue redevelopment of Pierce's Corner property
    d. Implementation of Old Town Master Plan Projects – Evaluate the following: sewer extensions, signage (gateway, directory, wayfinding), sidewalks, and streetscaping

19. Main Street Committee Goals
    a. Organization
        i. Recruit committee members and develop strategies
    b. Economic Restructuring
        i. Conduct a building and business inventory
        ii. Market available commercial spaces in downtown Suwanee
        iii. Begin to develop an incentive program for business recruitment
        iv. Participate in discussions of affordable housing
    c. Design
        i. Install directory signs
        ii. Develop a façade improvement grant program
        iii. Participate in planning and design of streetscaping, sidewalks, landscaping of city-owned property, and signage systems
        iv. Develop strategies for historic preservation
    d. Promotion
        i. Plan for holiday decorations in downtown Suwanee
        ii. Develop a downtown web presence
        iii. Support downtown special events

General Goals

1. Manage efforts of the City of Suwanee and its consultant, Integrated Science and Engineering, Inc., in preparation of an approvable Stormwater Management Plan and an NPDES MS4 Permit application through GaEPD.

2. Direct, supervise and coordinate the operations of the Public Works and Inspections Department to ensure that their responsibilities and projects are performed in the most efficient, practical and cost effective manner.

3. Ensure compliance of the City's existing NPDES Phase I MS4 Permit and prepare the required annual report to GaEPD.

4. To maintain and improve lines of communication and continuity between Public Works and Inspections Department and other City Departments, Council, general public, Georgia Department of Transportation, GaEPD, developers, contractors, etc.

5. Ensure Public Works and Inspections Department staff maintains and operates Town Center Park so that all events are successful.

6. Continue to improve Customer Service.

7. Coordinate City of Suwanee efforts with Gwinnett County to develop a Comprehensive Solid Waste Management Plan. This plan is required by the Georgia Department of Community Affairs every 10 years.

8. Develop a recommended City Street Name Sign Policy for City maintained streets and privately maintained streets.

9. Public Works Director to acquire training and become proficient in ESRI ArcMap software to meet City needs.

10. Continue updating process of the Street Sign Map via ESRI ArcMap software.

11. Continue updating process of the Water System Map via ESRI ArcMap software.

12. Public Works and Inspections Director to take training and become State certified as a licensed water system operator.

13. Public Works Director to acquire new State mandated soil erosion and sedimentation control training and State certification.

14. Continue to study different methods of managing, or opportunities in managing the Stormwater program (NPDES) with other municipalities. Working with other municipalities on this program began during this past year, and other opportunities to work jointly may arise during the year.

15. Prepare annual Water Quality Report to citizens and GaEPD.

16. Prepare Traffic Safety Resolutions such as Speed Zones, No Parking, No Thru Trucks, etc. and maintain proper street signage to ensure safe travel on City streets.

Public Works

1. Implement the City's MS4 (NPDES) permit maintenance programs to ensure compliance with GaEPD permit requirements.

2. Continue managing maintenance contracts for Town Center Park grounds.

3. Manage contract labor force of the Big Splash Interactive Fountain users operations. Such labor force was Swim Atlanta during 2006.

Departmental Goals — Public Works and Inspections (continued)

4. Identify, replace and/or acquire additional maintenance equipment. Such items that are not identified as of yet, could be but not limited to mowers, trucks, weed eaters, ditching equipment, blowers, and other types of equipment.

5. Continue to implement temporary drainage projects on the Suwanee Greenway Trice section until the Greenway enhancement project is underway.

6. Continue and improve maintenance of highway medians.

7. Continue and improve maintenance of City rights-of-ways.

8. Continue and improve maintenance of existing parks, sidewalks, roads, and City facilities.

9. Work with the Police Department to develop a recommended City Vehicle Replacement Policy.

10. Develop a Public Works Employee of the year award program.

11. Continue to monitor and address service requests and work orders in a timely manner to provide good customer service.

12. Continue efforts to maximize efficiency and effectiveness of community service workers.

13. Work with Public Works staff to attain additional CDL license holders within the department.

Water System

1. Continue education programs for water system operators and increase the number of certified State water distribution/ operator license holders within the Public Works employees.

2. Continue to monitor the water system cross connection with Gwinnett County, our elevated water tank, and well capacity to provide a water source for City water customers.

3. Investigate equipment/operational options of the well to minimize the compressed air problem that is occurring during heavy water usage days and recommend funding in the proposed budget.

4. Continue to provide safe drinking water to the City of Suwanee water system customers.

5. Explore cost and installation of automated equipment to measure required levels of chemical constitutes for our water system.

6. Develop calling post system for water system customers to notify them of such instances as water main breaks, flushing, etc.

Inspections/Code Enforcement

1. Inspect and ensure compliance of Building Codes for all residential and commercial buildings being built within the City of Suwanee.

2. Continue to manage the increased number of building permits and associated inspections. Numbers dramatically increased during 2005 and sustained during 2006.

3. Continue training programs, certification, and/or recertification in plumbing, plan review, soil erosion and sedimentation control, commercial electrical & housing code, etc. for building inspectors. Some are re-certifications and some are additional certifications with the recent personnel changes that have occurred in the Inspections Division.

4. Re-inspect one-half of the City's roads to update road conditions in the pavement management system.

5. Implement the City's road maintenance contracts.

6. Implement the City's MS4 (NPDES) permit inspections programs.

7. Continue compliance and enforcement of the City's Sign Resolution and other Code Enforcement regulations.

8. Certifications, workshops, and training of recently hired part time Code Enforcement Officer.

9. Manage construction of new subdivision street grading, base, paving, curbing, drainage, and stormwater infrastructure.

10. Identify, replace and/or acquire additional equipment for Inspections Division. Such items that are not identified as of yet, could be but not limited to testing equipment, computers, desk, and other types of equipment.

11. Implement mosquito management program.

Construction & Design Management / Capital Improvement Program/ SPLOST

1. Manage 2007 SPLOST Street Resurfacing Program.

2. Manage design and construction of 2007 SPLOST program drainage improvement projects.

3. Manage completion of construction punch list of the Big Splash Interactive Fountain and close out the project.

4. Investigate construction options to minimize small stones being placed in Big Splash interactive fountain jets and investigate construction options to minimize problem with turf being wet and trampled around the edge of concrete of the fountain.

5. Assist in the management of the construction of the Railroad Underpass via our management consultant, Heery International, Inc.

6. Assist in the management of the construction of the Pedestrian Bridge project via our management consultant, Heery International, Inc.

7. Close out Town Center Park construction project.

8. Begin concept and design process of the Eva Kennedy Road & Martin Farm Road traffic calming projects.

9. Begin concept and design process of the Buford Highway and Suwanee Dam Road/Lawrenceville-Suwanee Road intersection pedestrian and traffic signal improvement project.

Departmental Goals — Police Department

1. Increase the level of professionalism and status of the police department.
    a. Enter into a contract with the Commission on Accreditation for Law Enforcement Agencies (CALEA) for national accreditation.
        i. Allot funding for initial contract filing, annual payments, attendance for CALEA conference, and various equipment needs necessary.
        ii. Create a ranking staff position within the department to serve as Accreditation Manager.
        iii. Obtain CALEA manuals and publications to assist in guidance and administration of program.

2. Continue to improve upon technology to increase efficiency across other department functions and the police department.
    a. Purchase a Live Scan type device to capture fingerprints in an electronic format for submission. This will improve the response time for criminal history returns for alcohol licenses, permits, citizen's requests, etc.
    b. Obtain laptops so that one can be issued to each officer.
    c. Obtain printers for the patrol vehicles to print out electronic citations in the field.

3. Begin the Communications Room's radio equipment upgrades.
    a. Phase in the radio consoles into the dispatch room using the existing SPLOST funds that are digital ready.
    b. Identify console and desk equipment that is ergonomically friendly to the different users.

4. Begin to expand staffing in the support functions of the department to prepare for future needs.
    a. Expand the Traffic Unit within Selective Enforcement Unit to address traffic issues.
    b. Expand the Detective Division to ensure follow up can be completed for cases in the city.
    c. Prepare to split the Training function and the Community Involvement function into two separate components.
    d. Build in a relief factor for the Communications Division.

5. Enhance the development of the volunteers from the Citizen Police Academy to provide a support function for special events to augment the police officers.
    a. Host a class for all Citizen Police Academy graduates.
    b. Train graduates in the areas of traffic direction and control.
    c. Train graduates in the other areas they may volunteer in such as Records.

GOAL: Reduce the liability to the City of Suwanee while enhancing the professionalism of the Police Department through State Certification process.

Performance Measure	Actual 2003	Objective 2004	Actual 2004	Objective 2005	Actual 2005	Objective 2006	Actual 2006	Objective 2007
% of complaints filed with a sustained disposition	9%	5%	9%	5%	0%	5%	0%	5%
% of Use of Force Reports Filed deemed excessive after review	N/A	N/A	0%	0%	0%	0%	0%	0%
% of Internal Affairs investigations with sustained disposition	0%	0%	0%	0%	50%	0%	0%	0%
% of certification files reviewed	75%	100%	100%	50%	50%	50%	75%	50%
% of policy manual reviewed	40%	100%	100%	25%	25%	25%	25%	50%

GOAL: Provide an environment that creates an atmosphere of safety while citizens enjoy the park and recreation areas in the city.

Performance Measure	Actual 2003	Objective 2004	Actual 2004	Objective 2005	Actual 2005	Objective 2006	Actual 2006	Objective 2007
% of patrol assigned to park police	0%	5%	8%	8%	8%	8%	8%	8%
# of officers cross trained on bike	N/A	N/A	5	7	8	9	15	15

GOAL: Enhance the effectiveness of the Selective Enforcement Unit.

Performance Measure	Actual 2003	Objective 2004	Actual 2004	Objective 2005	Actual 2005	Objective 2006	Actual 2006	Objective 2007
# traffic accidents in city	1085	<3% increase	1099 1.29% increase	<3% increase	1140 3.60% increase	<3% increase	1218 6.84% increase	<3%
% of accidents that result in injuries	22%	20%	26%	25%	24.21%	25%	18.39%	25%
% of officers assigned to traffic to address problem areas/issues	N/A	N/A	8%	12%	8%	12%	8%	8%

Departmental Goals — Police Department (continued)

GOAL: Increase the visibility of the Field Operations Bureau.

Performance Measure	Actual 2003	Objective 2004	Actual 2004	Objective 2005	Actual 2005	Objective 2006	Actual 2006	Objective 2007
% of patrol vehicles equipped with MDT's	0%	60%	0%	25%	0%	25%	0%	100%
Response time to calls for emergency service	3.19 minutes*	3 minutes	3.38*	3 minutes	3.42 minutes*	3 minutes	3.99 minutes*	3 minutes
Response time to calls for non-emergency service	5.42 minutes*	5 minutes	5.72*	5 minutes	5.65 minutes*	5 minutes	5.43 minutes*	5 minutes

**includes time to enter call into CAD*

GOAL: Maintain the level of effectiveness of the Detective Division.

Performance Measure	Actual 2003	Objective 2004	Actual 2004	Objective 2005	Actual 2005	Objective 2006	Actual 2006	Objective 2007
% of referred cases cleared by detective follow up	45%	45%	44.23%	45%	40%	45%	35%	45%

GOAL: Maintain the philosophy of community oriented policing (COPS) in the city.

Performance Measure	Actual 2003	Objective 2004	Actual 2004	Objective 2005	Actual 2005	Objective 2006	Actual 2006	Objective 2007
# car seat inspections	41	60	89	80	113	80	95	50
# of P.R.I.D.E. classes	1	4	3	4	4	4	6	4
# of Citizens Police Academy's instructed	N/A	N/A	1	2	2	2	2	2
% of neighborhoods receiving P.A.C.T. designation	N/A	N/A	72%	77%	95%	88%	88%	92%

Short Term Work Program

Short Term Work Program

The City of Suwanee is required by the State of Georgia to have an approved and adopted short term work program for implementation of the Comprehensive Plan. Short term work programs are the key implementation tools that reflect current, one to five years, goals and objectives of Council along with the activities and strategies to achieve them. Suwanee updates and formally adopts their short term work program annually.

Suwanee's short term work program has the following sections:

- Projects to be undertaken in economic development, capital projects, community facilities, housing, land use, transportation, plan updating, and future projects.
- Time frames for project implementation.
- The entity, department, or individual responsible for implementing the projects.
- Estimated costs and funding sources needed for project implementation.
- Identification of the success measure to determine if the project was successful.

The following pages include the adopted 2007 short term work program.

2007-2011 Short Term Work Program

Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2007	2008	2009	2010	2011				
ECONOMIC DEVELOPMENT									
Implement Strategies identified by I85 Business District Economic Development Plan	☐	☐	☐	☐	☐	City	TBD	Local County State	Identification and Completion of Projects
Create a Tax Allocation District for Suwanee Gateway	☐					City	Staff Time	Local	Complete Legislation, Hold Referendum
Create TAD Redevelopment Plan	☐					City	Staff Time, TBD	Local	Adopt Plan
Reduce the Number of External Entry Hotel Rooms in the City	☐	☐	☐	☐	☐	City	Staff Time, plus costs TBD	Local, TBD	Reduce Rooms
Implement Heightened Landscaping Options for I85 Interchange	☐					City	Staff Time	Local	Construct Improvements
Implement Old Town Master Plan Projects	☐	☐	☐	☐	☐	City DDA	Varies	Local County State	Completion of Projects
Update Old Town Master Plan		☐				City	Staff Time, TBD	Local	Update Plan by ARC Deadline
Promote the Main Street Program	☐	☐	☐	☐	☐	City DDA Citizens	Staff Time	Local	Awareness of Program throughout the Community
Continue to promote Old Town through special promotions, festivals and advertisements (newsletter, website) at Town Center Park and Main St. Park	☐	☐	☐	☐	☐	City	$40,000/ Year plus Staff Time	Local	6 Newsletters per year 10 Events per year 500 Web Hits/month
Gather Assets in Old Town in Preparation for Future Opportunities	☐					DDA	Staff Time	Local	Creation of a List of Assets
Explore Creation of a Local Historic District in Old Town	☐					DDA	Staff Time	Local	Determine Need
Town Center Property Land Sale	☐					City	Staff Time plus related expenses	Local	Complete Land Sales of all Tracts (All closings complete)
Continue efforts to annex property in close proximity to the City Limits (Consistent with Adopted Plans)	☐	☐	☐	☐	☐	City	Staff Time	Local	Continued Implementation of Annexation List
Continue to work with Gwinnett County Chamber of Commerce to encourage industries to locate in the City	☐	☐	☐	☐	☐	City Chamber	$1000/Year plus Staff Time	Local	Meeting Attendance – 24 per year (12 Council, 12 Staff)
Continue to participate with local business development council and other business and civic associations	☐	☐	☐	☐	☐	City	Staff Time	Local	Participate in 15 Organizations
Study Business Tax Incentive Options	☐					City	Staff Time	Local	Report back to Council

2007-2011 Short Term Work Program

Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2007	2008	2009	2010	2011				
CAPITAL PROJECTS									
Sims Lake Tract Design and Construct Park Improvements **CIP-R1**	☐					City, Private Contractors	$2,568,000	Local, Open Space Bond	Complete Construction
PlayTown Suwanee. Phase II CIP-R3 Creative Play Area		☐				City, Private Consultant and Contractor	$350,000	2005 SPLOST	Construct Park
Beautification Improvements to the "I-85 Area". CIP-CD1 – Streetscape Local Roads. Design and Partial Construction	☐					City	$369,660	2005 SPLOST	Complete Design and Complete Partial Improvements
Bridge Enhancement (or other improvement) in I-85 District	☐	☐	☐	☐	☐	City, Georgia and/or Gwinnett DOT	$600,000	2005 SPLOST	Construct Improvement
City Hall Facility at Town Center Site. CIP-F1 - Planning, Design and Construction	☐	☐				City, Private Contractor	$9,380,000 +/- (estimated)	Local Funds (Town Center Land Sale); Loan/ Bond	Complete Planning ('05), Design ('06) and Construct Building ('07-'08)
Roadway Signage Plan. CIP-CD2 Welcome to Suwanee Signs - Create and Implement		☐	☐			City	$35,000	Local	Construct Signs
Resurface City Hall/Police Station Parking Lot. **CIP-F2**	☐					City, Private Contractor	$30,000	Local	Complete Work
Pedestrian Underpass. CIP-T1 Pedestrian Improvements Below Railroad and Related Improvements at Buford Highway (Phase I Planning and Design)	☐					City, Private Consultant	$80,000	Local Match, LCI Implementation Funds	Complete Design and Obtain Permits from Railroad
Pedestrian Underpass. CIP-T1 Pedestrian Improvements Below Railroad and Related Improvements at Buford Highway (Phase II Construction)	☐	☐				City, Private Contractor	$1,050,000 plus $17,618 in enhance-ments	Local Match, LCI Implementation Funds; $100,000: 2005 SPLOST $117,618: 2001 SPLOST	Undertake and Complete Construction
Mary Lou Street Public Works Yard. CIP-F3 - Land Acquisition	☐					City	$380,500	Local	Acquire Land
Mary Lou Street Public Works Yard. CIP-F3 - Expansion/Building	☐	☐	☐			City	$500,000	Loan	Undertake and Complete Expansion
Pedestrian Bridge Over Suwanee Creek. CIP-R4 - Town Center Area to Suwanee Creek Greenway (Phase I - Design)	☐					City, Private Design Consultant	$50,000	2005 SPLOST	Undertake and Complete Design

2007-2011 Short Term Work Program

Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2007	2008	2009	2010	2011				
Pedestrian Bridge Over Suwanee Creek. CIP-R4 - Town Center Area to Suwanee Creek Greenway (Phase II - Construction)	☐					City; Private Construc-tion Contractor	$647,500	$100,000 2001 SPLOST; $280,000 2005 SPLOST; $267,500 Open Space Bond	Undertake and Complete Construction
Traffic Calming Design. CIP-T2 Design/Engineer Various Sidewalk/ Traffic Calming Projects Around Old Town (Traffic Calming: Eva Kennedy Rd., Martin Farm Rd.	☐					City; Private Consultant	$40,000	2005 SPLOST	Obtain Designs
Construct Various Traffic Calming Projects Around Town:									
Safety Improvements to Eva Kennedy Road I CIP-T2X Traffic Calming, Improve Sidewalks, Road Improvements	☐					City	$186,000	2005 SPLOST	Construct Project
Martin Farm Road Traffic Calming CIP-T2X	☐					City	$27,500	2005 SPLOST	Construct Project
Pave Jackson Street	☐	☐				City, Private Develop-ment	$495,787 (not city funded)	Private Development, Other	Construct Project
Old Town Gateways. CIP-CD4 Main Street, Eva Kennedy Road	☐	☐				City	$25,000	Local	Construct Project
Lansfaire Stormdrainage Project. **CIP-WS1**	☐					City	$70,000	2005 SPLOST	Construct Project
Sharon Industrial Way Stormdrainage Project. **CIP-WS2**	☐					City	$50,000	2005 SPLOST	Construct Project
Mill Creek Run/Burnette Road Stormdrainage Project. **CIP-WS8**		☐				City	$45,000	2005 SPLOST	Construct Project
Martin Farm Subdivision Stormdrainage Project. **CIP-WS9**	☐					City	$32,875	2005 SPLOST	Construct Project
Pedestrian Improvements at Hwy. 23 & Hwy. 317. CIP-T8 Signalization and Pedestrian Enhancements	☐	☐	☐			City	$338,000	2005 SPLOST	Construct Project
Suwanee Creek Greenway Rehabilitation. CIP-R5 Drainage improvements and overall rehabilitation of Trice Trail, including trail access improvements from Smithtown Road	☐	☐	☐			City	$764,000	$550,000 2005 SPLOST; $214,000 Open Space Bond	Construct Project
Interactive Fountain. CIP-R6 Design and Complete punch list items	☐					City	$631,838	Local & 2005 SPLOST	Construct Project
Complete Rewrite of Alternative Transportation Master Plan **CIP-T9**	☐					City, Private Consultant	$50,000	2005 SPLOST	Adopt Plan
Undertake Pedestrian Connections as Identified by Alternative Transportation Master Plan **CIP-T9**	☐	☐	☐			City	$350,000	2005 SPLOST	Construct Project
Renovate City Hall. CIP-F4 – Major Renovations - Prepare City Hall for use as Police Station			☐			City	$450,000	2005 SPLOST	Construct Project

2007-2011 Short Term Work Program

Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2007	2008	2009	2010	2011				
Suwanee Creek Park Phases 3-5 (CIP-R9) Complete Additional Phases on Suwanee Creek Park			☐			City	$365,400	Open Space Bond	Construct Project
Soft-Surface Trails at Suwanee Creek	☐					City	$44,751	2001 SPLOST	Construct Project
Rehabilitation Main Street - repair sewer failures	☐					City	$195,000	2001 SPLOST	Construct Project
COMMUNITY FACILITIES – Municipal Operations									
Maintain High Levels of City Services	☐	☐	☐	☐	☐	City, Consultants, Contractors;Vendors; Etc.	Varies	Local;Varies	Continue to be Recognized as Regional Leaders
Implement Strategies Identified by Annexation Study	☐	☐	☐	☐	☐	Staff, Council	Staff Time	Local	New Property Annexed Into City
Explore Feasibility of a Residential Franchise System for Solid Waste Sanitation Services		☐				City; Citizen Task Force	Staff Time	Local	Prepare a Report and Consider a Proposal
Implement Commercial Franchise System for Solid Waste Sanitation Services		☐				City;	Staff Time	Local	Have System Up and Running
Continue to Analyze Stormwater Funding Options including Stormwater Utility	☐	☐				City	Staff Time	Local	Determine Appropriateness and Feasibility
Develop Stormwater Master Needs Analysis	☐	☐				City, Private Contractor	TBD	Local	Adopt a Plan
Take over MS4 Permit Activities from Gwinnett County	☐	☐				City, Consultant	$73,000 per year	Local	Revise Existing MS4 Permit
Develop and Implement Permanent Protection Policy for Open Space Acquisitions	☐					City	Staff Time	Local	Adopt a Policy
Explore opportunities for outdoor classrooms at Sims Lake	☐					City, Consultant	TBD	Local	Construct Project
Develop comprehensive Solid Waste Management Plan	☐					City, Gwinnett County	Staff Time	Local	Adopt Plan
Continue to implement Litter Removal Program	☐	☐	☐	☐	☐	City	$30,000/ year	Local	Participate in Program
Investigate ways to create public access to the Chattahoochee River	☐	☐	☐	☐	☐	City	Staff Time	Local	Determine Viability; Provide Access
Create a Mixed-Use Town Center Across from City Hall anchored by a Park/Town Square	☐	☐	☐	☐	☐	City, DDA, Private Sector	N/A	Local, Bond Proceeds, Loans, Other	Creation of an Active Town Center

2007-2011 Short Term Work Program

Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2007	2008	2009	2010	2011				
Hold Joint City Council/DDA/Planning Commission/Zoning Board of Appeals Meetings	☐	☐	☐	☐	☐	City Council, DDA, Planning Commission and Zoning Board of Appeals Members	Staff Time	Local	Hold Annual Meetings
Explore Online Bill Payment Options via Website	☐					City	Unknown	Local	Decide on Bill Payment
Partner with Gwinnett County and Ga. DOT to identify and construct sidewalks and multi-use trails along major arterials	☐	☐	☐	☐	☐	City and County	N/A	Local; Gwinnett County	Construction of new facilities
Work with the Gwinnett Board of Education to encourage construction of schools within our community	☐	☐	☐	☐	☐	City; Board of Education	Staff Time	Local	New schools within Suwanee
Enhance Training and Knowledge of Boards & Commissions	☐	☐	☐	☐	☐	City; Board Members	$2500/year plus Staff Time	Local	Conduct Two Training Sessions Per Year; One for Legal issues and One for Planning Education; Continue Orientation
Continue City's Involvement as Special Events Coordinator	☐	☐	☐	☐	☐	City	Staff Time	Local	Special Events Continue to Meet City's High Expectations
Continue to Explore Opportunities to Expand Water System where Appropriate	☐	☐	☐	☐	☐	City	Varies with Project	Local; Water Fund	Expand When Appropriate
Direct DDA to Investigate Options for Caboose Location	☐					DDA, City	Staff Time	Local	Identify Location
Seek Awards from Local and National Organizations	☐	☐	☐	☐	☐	City	Staff Time	Local	Receive Positive Recognition
Develop a Suwanee Award Program for Exceptional Construction Efforts	☐					City	Staff Time	Local	Present Annual Awards
Reveiw and Evaluate Landscape Ordinance	☐					City	Staff Time	Local	Adopt Amendment
Review and evaluate PMUD regulations and policies	☐					City	Staff Time	Local	Adopt Amendment
Develop a Community Garden	☐					City, Open Space Citizen Advisory Committee	Staff Time, TBD	Local	Create a garden
Develop a traffic reduction education effort (publicize telecommuting, etc. on website/ newsletter/etc.)	☐					City	Staff time	Local	Improve local traffic

2007-2011 Short Term Work Program

Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2007	2008	2009	2010	2011				
Partner with Gwinnett Clean and Beautiful for median enhancemets	☐	☐	☐	☐	☐	City, Gwinnett Clean and Beautiful	Staff time	Local	Upgrade medians
Explore feasibility of acquiring water facility at I85 rest area	☐					City	Staff time	Local	Obtain an answer from Georgia DOT
Undertake a Water System Master Plan	☐	☐				City, Consultant	Staff time, TBD	Local	Develop a strategic plan
Study and Develop a property tax deferment policy/program	☐					City	Staff time	Local	Consider a policy
COMMUNITY FACILITIES – Public Safety									
Continue to implement and expand community oriented policing programs	☐	☐	☐	☐	☐	City, neighborhood groups	Staff time	Local	Citizen/Community Involvement & Participation
Continue Effective Police Patrol Activity for all City Parks	☐	☐	☐	☐	☐	City	$50,000 per officer/per year	Local	Meet Citizen/Council Needs. Public Safety Maintained.
Purchase Mobile Data Terminals for Police Department **(CIP-PS1)**	☐	☐	☐	☐	☐	City	$164,000	2005 SPLOST	Mobile Data Terminals in every Police Car
Evaluate current police radio communication system and identify new technology for system replacement when obsolete **(CIP-PS1)**	☐	☐				City	Evaluate: Staff Time, Implementation: $390,400 ($554,400 Total)	2005 SPLOST	Maintain Technologically Functional Radio System. Meet up-grade demands required by Gwinnett County.
Continue effective and proactive traffic enforcement efforts/program- (Selective Enforcement Unit)	☐	☐	☐	☐	☐	City	Staff Time	Local	Traffic Arrests; Traffic Programs; Reported Accidents
Police Fleet Replacement	☐	☐	☐	☐	☐	City	2006 - $132,000 2007 - $132,000 2008 - $132,000 2009 - $132,000	Local	Predicting Required Replacement/Control of Maintenance Expenses
Participate In Leadership Component of Citizens Police Academy	☐	☐	☐	☐	☐	City Staff & City Council	Staff Time	Local	Include a new Session within Citizens Police Academy
Undertake Education Efforts to Reduce Driver Speeding (Suwanee CARES)	☐	☐	☐	☐	☐	City	Staff Time	Local	Complaints of Speeding in Residential Areas Reduced
Pursue CALEA Accreditation	☐	☐	☐	☐	☐	City	Staff time, TBD	Local	Obtain and keep accreditation

2007-2011 Short Term Work Program

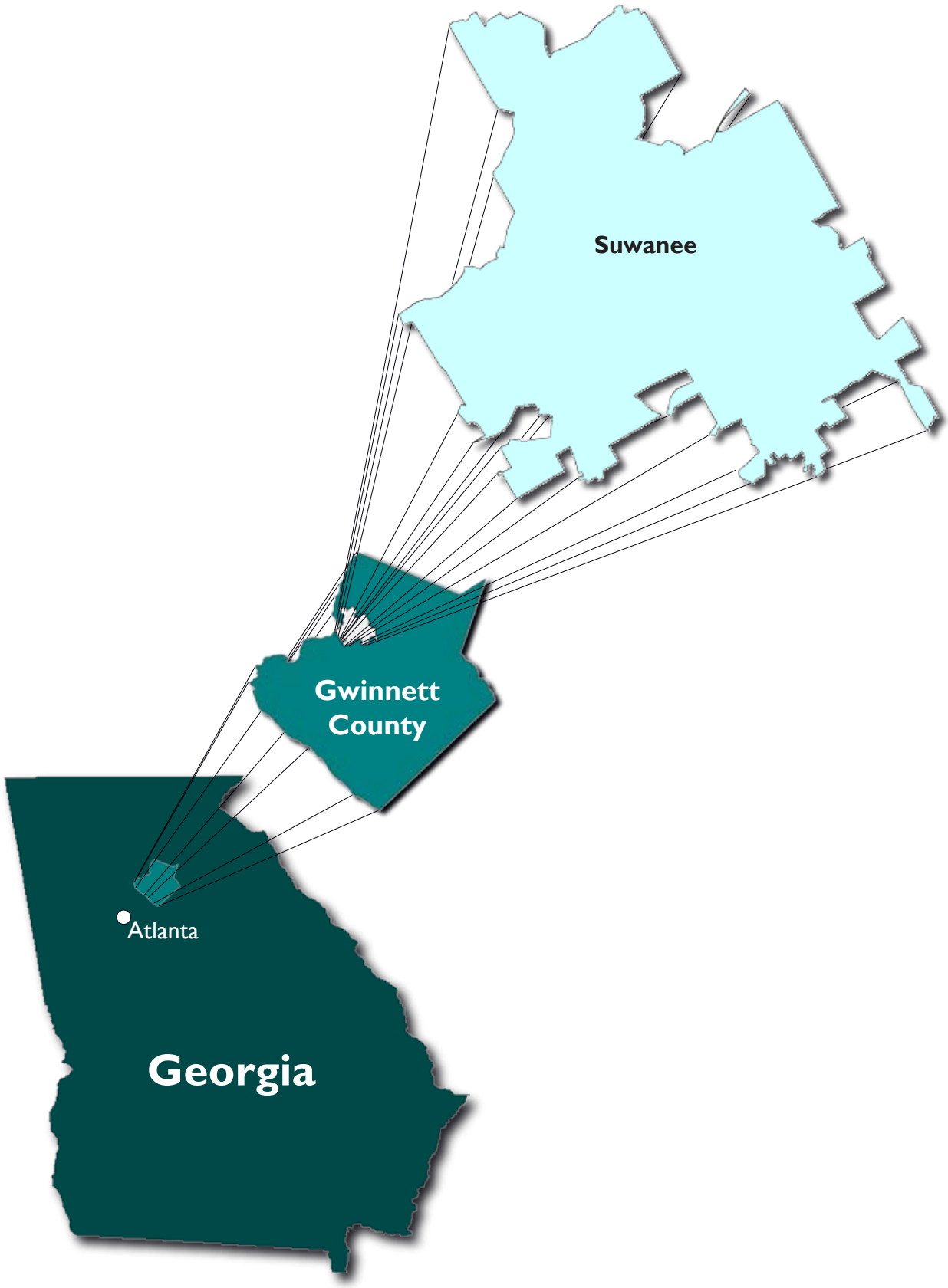
Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2007	2008	2009	2010	2011				
HOUSING									
Identify housing that is not currently connected to sewer for modernization	☐					City; Gwinnett County Dept. Public Utilities	Staff Time	Local	Complete a List
Review of the Zoning Ordinance and amend it to pre-empt problems with rapid growth and uncontrolled development	☐	☐	☐	☐	☐	City	Staff Time	Local	Ongoing, Adopt Amendments as needed
Continue to value housing affordability and housing choices when making zoning decisions	☐	☐	☐	☐	☐	City	Staff Time	Local	Variety of housing options exist in Suwanee
LAND USE									
Carefully monitor non-residential land use allocations	☐	☐	☐	☐	☐	City	Staff Time	Local	Undertake Annual Updates
Continue long and short-term annexation plan to eliminate confusion about city limits and reduce unincorporated pockets and islands	☐	☐	☐	☐	☐	City	Staff Time	Local	Review Yearly
Implement Comprehensive Plan Design Guidelines	☐	☐	☐	☐	☐	City	Staff Time	Local	Rezoned Projects Develop as Expected
Promote better cooperation with Gwinnett County and nearby cities regarding rezoning of properties near the City	☐	☐	☐	☐	☐	City, County, nearby municipalities	Staff Time	Local	Insure compliance with H.B. 489 requirements and provisions
Emphasize Community Aesthetics throughout the City	☐	☐	☐	☐	☐	City	Staff Time	Local	Include in local plans and studies
Promote the development of planned commercial centers rather than strip development	☐	☐	☐	☐	☐	City	Staff Time	Local	Distribute Comprehensive Plan
Implement Various Water-Related Requirements (NPDES, Soil & Erosion Control, N. Ga. Water Planning District)	☐	☐	☐	☐	☐	City	Unknown, Increased Staff Resources	Local	Maintain Up to Date Regulations
Evaluate Neighborhood Impacts due to Smithtown Road Extension		☐				City	Staff Time	Local	Develop Plan Prior to Road Opening
TRANSPORTATION									
Coordinate with Gwinnett County on major road initiatives in the City	☐	☐	☐	☐	☐	City	Staff time	Local	City Has Adequate Road Network
Influence and Promote Construction of McGinnis Ferry Rd. Extension – Participate in Design Process	☐	☐				Gwinnett County; Georgia DOT; City	$25 Million	Gwinnett County; Ga. DOT	Construction of Road

2007-2011 Short Term Work Program

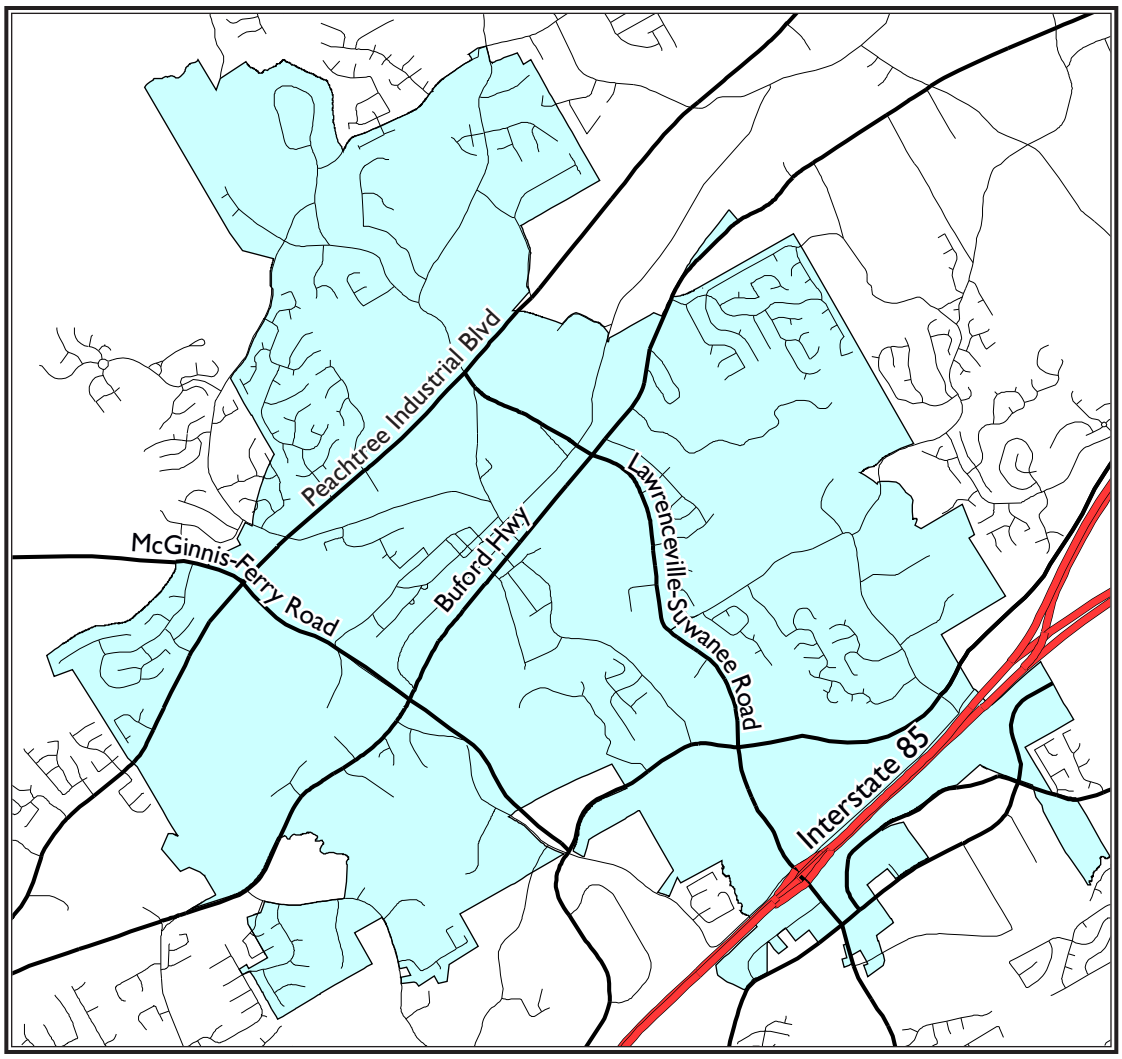
Project	Year of Implementation					Responsible Entity	Estimated Cost	Funding Source	Success Measure
	2007	2008	2009	2010	2011				
Influence and Promote Construction of Smithtown Road Bridge	☐	☐	☐	☐	☐	City, Gwinnett County, Ga. DOT	Unknown	Gwinnett County; Ga. DOT	Construction of Road and Bridge
Coordinate with Gwinnett County on implementation of the County Transit System serving the City	☐	☐	☐	☐	☐	City	Staff Time	Local	Transit Line(s) Extends in Appropriate Locations in City
Maintain up-to-date Road Maintenance Plan	☐	☐	☐	☐	☐	City; Gwinnett County	Staff Time	Local; Gwinnett County; Ga. DOT	Local Roads are Maintained on Annual Basis
Promote Commuter Rail Station in Suwanee	☐	☐	☐	☐	☐	City; Georgia Passenger Rail Authority	N/A	Local; State of Georgia	Inclusion in State Work Plan
Host a meeting with cities and community improvement districts located along the commuter rail corridor	☐					City, Other cities and CID's	Staff Time	Local	Hold a meeting
PLAN UPDATING									
Conduct Annual Review of Comprehensive Plan	☐	☐	☐	☐	☐	City	Staff Time	Local	Undertake Yearly Update
Update STWP Annually	☐	☐	☐	☐	☐	City	Staff Time	Local	Undertake Yearly Update
Prepare and adopt amendments to the Plan as appropriate and timely	☐	☐	☐	☐	☐	City	Staff Time	Local	Undertake Yearly Update
Complete Plan Update following DCA Requirements	☐	☐				City, Consultant	Staff Time plus consultant fees	Local	Approval of Plan; Qualified Local Government Status

2007-2011 Short Term Work Program

FUTURE PROJECTS	Estimated Cost	Project Description
Streetscape Old Town (CIP-CD3) - Main Street, Russell Street. Russell Street Gateway	$570,000	Streetscape Project including trees, lights, paving, crosswalks, etc. along Main Street, Russell Street and gateways for said streets
Realign Main Street (Acquire "Metal Products Facility")	$2,250,00	Extend Main Street southward through Metal Products
Improve Martin Farm Road	$370,000	Widen and/or eliminate vertical alignment problems on Martin Farm Road
Improve White Street (Russell St. to White Ln)	$370,000	Pave and Improve White Street (Russell St. to White Ln)
Improve White Ln. (White St. to Buford Hwy)	$406,800	Pave and Improve White Ln. (White St. to Buford Hwy)
Extend sewer to residents in Old Town	$500,000	Extend sewer to residents in Old Town
Cherokee Trail Stormdrainage Project. (CIP-WS3)	TBD	Construct drainage improvement project
Settles Bridge Road Stormdrainage Project. (CIP-WS4)	TBD	Construct drainage improvement project
White Street/White Lane Stormdrainage Project. (CIP-WS5)	TBD	Construct drainage improvement project
Martin Farm Road Park bathrooms	TBD	Build bathrooms
Future Park phases (Sims Lake Park, Suwanee Creek Park, Moore Road sites, DeLay Nature Park, "McGinnis/Hovendick" site & Buford Highway/Farm Site)	TBD	Implement future phases of parks
Suwanee Gate Way Projects (various)	TBD	Construct various public projects around Suwanee Gateway


Suwanee
Gwinnett County
Atlanta
Georgia

City of Suwanee, Georgia



city of suwanee
373 hwy 23
suwanee, georgia 30024

www.**suwanee**.com

fiscal year 2008

annual budget

