

FY2012 BUDGET





CITY OF TIFTON, GEORGIA

FOR FISCAL YEAR ENDING

JUNE 30, 2012

The City of Tifton, Georgia

FY2012 Proposed BUDGET

ADMINISTRATION

MICHAEL VOLLMER, CITY MANAGER

BUDGET PREPARATION AND PRESENTATION

GLENDA JACKSON, FINANCE ADMINISTRATOR

CARMINA TURNER, FINANCE DIRECTOR

SPECIAL ACKNOWLEDGEMENT

BUDGET COMMITTEE MEMBERS:

J.G. "JAMIE" CATER, JR., MAYOR
DAVE HETZEL, COUNCILMAN
JOHNNY TERREL, COUNCILMAN
CARLA COOPER, HUMAN RESOURCES DIRECTOR

AND

DEPARTMENT HEADS

TIFTON Georgia
The Friendly City

CITY COUNCIL



Seated from left to right

Marianna Keesee, District 1

J.G. "Jamie" Cater, Jr., Mayor

Dr. W. Joe Lewis, Vice Mayor, District 4

Standing from left to right

Dave Hetzel, District 2

Johnny Terrell, Jr., District 3

TIFTON Georgia
The Friendly City

204 North Ridge
Post Office Box 229
Tifton, Georgia
31793

http://www.tifton.net

ELECTED OFFICIALS:

J. G. "JAMIE" CATER, JR.
MAYOR

W. JOE LEWIS
VICE-MAYOR
DISTRICT 4

MARIANNA KEESEE
DISTRICT 1

DAVE HETZEL
DISTRICT 2

JOHNNY TERRELL, JR.
DISTRICT 3



Message from Mayor J. G. "Jamie" Cater, Jr.

FY2011-FY2012 Budget

I am pleased to announce to Tifton's Citizens and all Employees of the City of Tifton that your City Council has completed the FY2012 Budget. As your Mayor, I want to first thank Mike Vollmer, all Staff and Department Heads for their due diligence in once again crunching numbers to meet a less than normal economic situation. The Department Heads and Staff have done more with less over the past three years and each of them have made us all proud. As I have stated recently, the sales tax and business license numbers have increased from this time last year; a clear indication we are "inching" forward in returning to a better but different future economy.

To my colleagues on the City Council, I have been pleased at how all five of us work so well together; reviewing the data, sharing vital input and ideas and making hard calls in this tough economy.

Thanks again to our City employees; they have set the bar at a level that reflects our exemplary performance to the Citizens of Tifton. I encourage our Citizens to trust and appreciate the services they receive, as many communities are not as fortunate as Tifton.

I am excited to announce that the City of Tifton's new Employee's Safety Program is aggressively working to protect employees and the public, and speaking of the public, we have understood the Citizens need for a City Code

Enforcement team and have made room for one in this year's budget. In addition to our fine Police Department, we have also asked Chief Smith to develop a special four officer Crime Suppression Unit. If the criminal commits a crime in Tifton, they will be caught and they will do the time! All communities are having increased epidemic crime committed; enough is enough, we won't allow it in Tifton.

May God continue to Bless our Country, State and Community.

Sincerely,

J. G. "Jamie" Cater, Jr.
Mayor of Tifton

Telephone: 229-382-6231 * Fax: 229-386-9694 * e-mail: cityhall@tifton.net

TIFTON Georgia
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130 East 1st Street
Post Office Box 229
Tifton, Georgia
31793

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MAYOR

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DISTRICT 4

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JOHNNY TERRELL, JR.
DISTRICT 3



Message from Michael Vollmer, City Manager

FY2011-FY2012 Budget

Dear Fellow Tifton Citizens:

The last few years have been the most fiscally challenging years any of us have witnessed for our families, businesses, and yes, the City of Tifton government. We have seen a record number of homes foreclosed upon, businesses that have had to close their doors, and our unemployment rate at an unsustainable high level. Through these past four years, those of us who have the privilege of working for the citizens of our community have attempted to keep the service levels of all of our departments at the highest possible level despite significant reductions in funding for all of our City departments.

During these past four years, we have made major efforts to structurally change many of our operations. One time budget fixes would only delay the inevitable fact that we are in a time period which mandates that for businesses and governments to be successful, fundamental changes in business practices are mandatory. Our philosophy has been and continues to be that we must focus on those core services which all of us depend on, such as public safety and the health and welfare of our community. Although certain programs and initiatives were funded in past years that served our community well, difficult decisions had to be made as to how best the limited tax money invested in our City government should be spent.

In an effort to carry out the mandate of focusing on the core and important issues of Tifton City government, major changes will be undertaken in the coming months pertaining to a number of departments and how those departments deliver services to residents both inside the corporate limits of Tifton and those residents living outside the City of Tifton. In past years, Animal Control, 911 Services, Mosquito Control, Emergency Management and Code Enforcement were all operated jointly between Tift County and Tifton. These joint departments were funded by both governments and both governments had operational authority over these departments. In an effort to make these departments more effective, the City of Tifton and Tift County governments reached an agreement whereby these

departments serve county wide functions and will now be operated and funded solely by Tift County. This agreement will end two governments attempting to manage departments and will, at the same time, allow the City of Tifton to focus on our core missions, which include public safety and the health of our community.

In the upcoming budget which will take effect July 1st of this year, a major public safety initiative will be undertaken. A common theme in our community which is echoed in every community in our nation is the threat of crime. It is a real threat that we intend to address in the City of Tifton. The Tifton Police Department will create a special Crime Suppression Unit which will be assigned to various areas of the City. This specially trained unit, consisting of four experienced officers, will aggressively work in all areas of our City and will especially focus on those areas which are experiencing an increase in crime. Our Police Department is working with our Judges and the District Attorney to ensure that repeat offenders are identified and sentenced appropriately.

Another major initiative will be to attack those blighted areas and homes throughout our community. With the City of Tifton in July taking charge of Code Enforcement within our corporate limits, we will establish a City Code Enforcement office composed of four staff members. Just like the crime suppression unit, we hope to aggressively clean up blighted areas of our community and enforce our building codes. In tandem with this effort, our Municipal Court Judge will set aside court time to adjudicate those code enforcement cases brought forward by our new Code Enforcement office.

Another important public safety issue pertains to our Fire Department. Included in the upcoming budget is the construction of a new fire station on Carpenter Road, where a good amount of population growth has occurred. This new fire station will not only improve our response times to fires, but should help all of with our future home insurance rates. In addition to the new Westside Fire Station on Carpenter Road, the budget calls for a Training Officer for the Department in order to ensure that our fire fighters receive valuable training and ensure that they have access to the latest fire fighting technology.

As is very evident in the upcoming budget, the City of Tifton is zeroing in on the public safety of all of our citizens. The overall health and welfare of any community is highly dependent on how its citizens feel about their security and safety. It is our hope that with this major long term public safety initiative, all of our citizens in Tifton can live a safe and productive life.

With best wishes, I am

Very truly yours,

Mike Vollmer
City Manager

Telephone: 229-382-6231 * Fax: 229-386-9694 * e-mail: cityhall@tifton.net

FY 2012 BUDGET OVERVIEW

The FY2012 overall proposed budget of the City of Tifton presents revenue estimates of $34,714,802 and a spending proposal of $33,807,132 in municipal operating and capital programs and represents a decrease of approximately 8% from the prior fiscal year. The Budget includes the General Fund, Grant Fund, Tourism and Economic Development Fund, Water and Sewer Fund, Gas Fund, Solid Waste Collection & Disposal Fund, the Special Purpose Local Option Sales Tax Fund.

Considerable efforts were made to accommodate the demands of each department in order for them to effectively deliver their services to the city residents.

The table following shows the summary of the Citywide FY2012 Budget by Fund.

CITY OF TIFTON
FISCAL YEAR 2012
JULY 1, 2011 - JUNE 30, 2012

	AUDITED BUDGET FY 2010	REVISED BUDGET FY 2011	REQUESTED BUDGET FY 2012	PROPOSED BUDGET FY 2012
	REVENUES			
GENERAL & SPECIAL FUNDS:				
GENERAL FUND	$ 17,720,550	$ 10,937,119	$ 11,282,986	$ 11,531,168
HOTEL-MOTEL FUND	$ 1,083,805	$ 721,712	$ 728,500	$ 728,500
MULTIPLE GRANT FUND	$ 378,141	$ 46,642	$ 192,431	$ 192,431
GRANT FUND	$ 2,157	$ 830	$ 10	$ 10
SPLOST FUNDS	$ 3,596,452	$ 7,067,348	$ 4,871,087	$ 4,871,087
General & Special Funds Subtotal:	**$ 22,781,105**	**$ 18,773,651**	**$ 17,075,014**	**$ 17,323,196**
ENTERPRISE FUNDS:				
WATER FUND	$ 6,007,395	$ 4,996,310	$ 4,263,106	$ 4,268,573
SEWER FUND	$ 6,108,436	$ 3,754,427	$ 3,544,202	$ 3,544,202
GAS FUND	$ 4,516,137	$ 4,779,727	$ 3,756,361	$ 3,756,361
SWCD FUND	$ 4,350,549	$ 5,824,018	$ 5,822,470	$ 5,822,470
Enterprise Funds Subtotal:	**$ 20,982,517**	**$ 19,354,482**	**$ 17,386,139**	**$ 17,391,606**
TOTAL REVENUES	**$ 43,763,622**	**$ 38,128,133**	**$ 34,461,153**	**$ 34,714,802**
	EXPENDITURES			
GENERAL & SPECIAL FUNDS:				
GENERAL FUND	$ 17,579,109	$ 11,021,477	$ 11,597,090	$ 11,531,168
HOTEL-MOTEL FUND	$ 1,265,652	$ 721,712	$ 728,500	$ 728,500
MULTIPLE GRANT FUND	$ 378,141	$ 46,642	$ 192,431	$ 192,431
GRANT FUND	$ -	$ -	$ -	$ -
SPLOST FUNDS	$ 9,186,672	$ 6,512,919	$ 4,038,939	$ 4,038,939
General & Special Funds Subtotal:	**$ 28,409,574**	**$ 18,302,750**	**$ 16,556,960**	**$ 16,491,038**
ENTERPRISE FUNDS:				
WATER FUND	$ 3,261,321	$ 4,996,310	$ 4,107,357	$ 4,268,573
SEWER FUND	$ 3,659,619	$ 3,754,427	$ 3,545,610	$ 3,544,202
GAS FUND	$ 8,742,238	$ 4,779,727	$ 3,756,870	$ 3,756,361
SWCD FUND	$ 4,043,142	$ 5,824,018	$ 5,759,666	$ 5,746,958
Enterprise Funds Subtotal:	**$ 19,706,320**	**$ 19,354,482**	**$ 17,169,503**	**$ 17,316,094**
TOTAL EXPENDITURE	**$ 48,115,894**	**$ 37,657,232**	**$ 33,726,463**	**$ 33,807,132**
SERVICE FUND	**5,945,744**	**2,075,548**	**2,362,755**	**2,094,784**

Service Fund Budget of $2,094,784 is allocated to all departments.

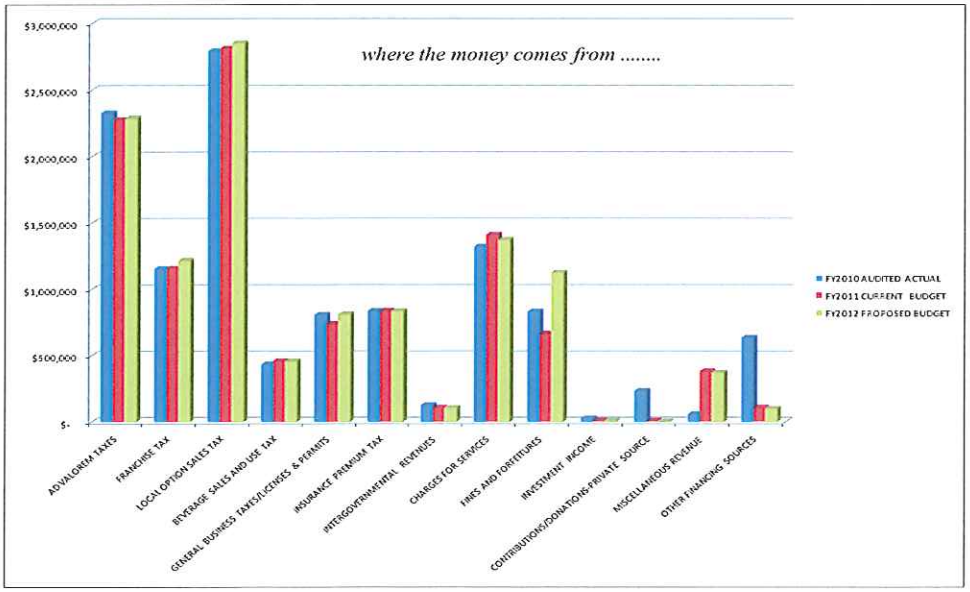
The General Fund

The General Fund Proposed Budget of $11,531,168 is the primary operating fund where the majority of the tax revenues are spent. The main components of the City General Fund taxes is the Local Option Sales Tax (LOST) at $2,850,000 and the and local property taxes at $2,285,146. These two sources of revenue alone account for 44.5% of the total General Fund revenues.

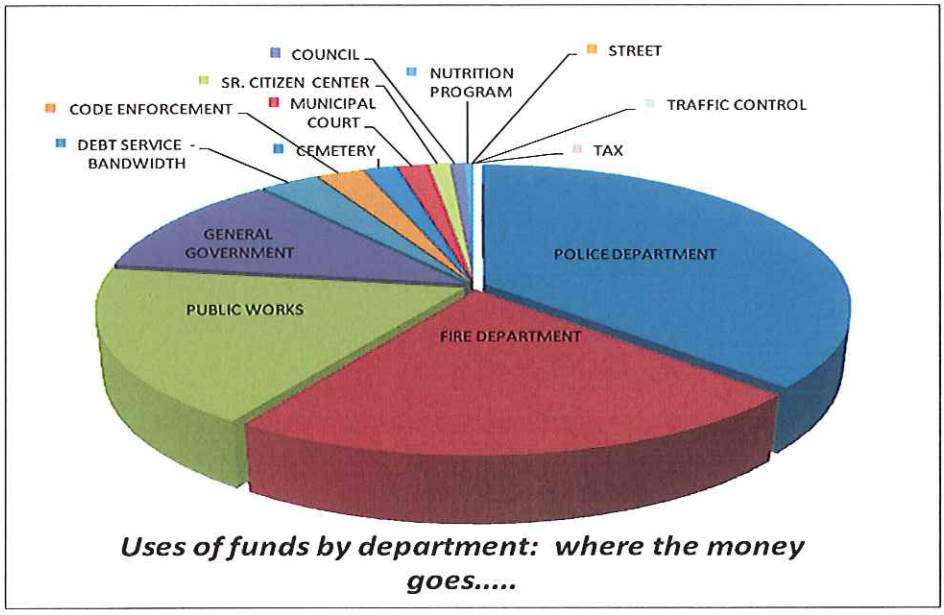
The General Fund, which is the major general operating fund of the City, is used to account for all financial sources traditionally associated with governmental functions. Expenditures for capital and operations increased by $594 thousand in fiscal year 2012 due in large part, to a major public safety initiative, which, the Police Department will create a special Crime Suppression Unit that will aggressively work in areas experiencing increased crime.

CITY OF TIFTON
FY2012 GENERAL FUND BUDGET
SUMMARY OF FUNDS AND APPROPRIATIONS

	FY2010 AUDITED ACTUAL	FY2011 CURRENT BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011	% CHANGE FROM FY2011 BUDGET	% OF GENERAL FUND REVENUE
SOURCES OF REVENUES						
AD VALOREM TAXES	$ 2,323,275	$ 2,275,180	$ 2,285,146	$ 9,966	0.44%	19.82%
FRANCHISE TAX	1,153,500	1,155,000	1,215,000	60,000	5.19%	10.54%
LOCAL OPTION SALES TAX	2,789,424	2,813,058	2,850,000	36,942	1.31%	24.72%
BEVERAGE SALES AND USE TAX	431,468	454,500	454,500	0	0.00%	3.94%
GENERAL BUSINESS TAXES/LICENSES & PERMITS	807,092	736,305	809,422	73,117	9.93%	7.02%
INSURANCE PREMIUM TAX	834,973	835,000	835,000	0	0.00%	7.24%
INTERGOVERNMENTAL REVENUES	125,134	104,000	104,000	0	0.00%	0.90%
CHARGES FOR SERVICES	1,320,929	1,409,250	1,371,899	(37,351)	-2.65%	11.90%
FINES AND FORFEITURES	830,864	660,799	1,125,200	464,401	70.28%	9.76%
INVESTMENT INCOME	26,111	8,000	8,000	0	0.00%	0.07%
CONTRIBUTIONS/DONATIONS-PRIVATE SOURCE	231,916	4,700	4,000	(700)	-14.89%	0.03%
MISCELLANEOUS REVENUE	57,238	376,327	370,000	(6,327)	-1.68%	3.21%
OTHER FINANCING SOURCES	633,460	105,000	99,001	(5,999)	-5.71%	0.86%
TOTAL GENERAL FUND REVENUE	$ 11,565,384	$ 10,937,119	$ 11,531,168	$ 594,049	5.43%	100.00%



Uses of General Fund revenues by department.....



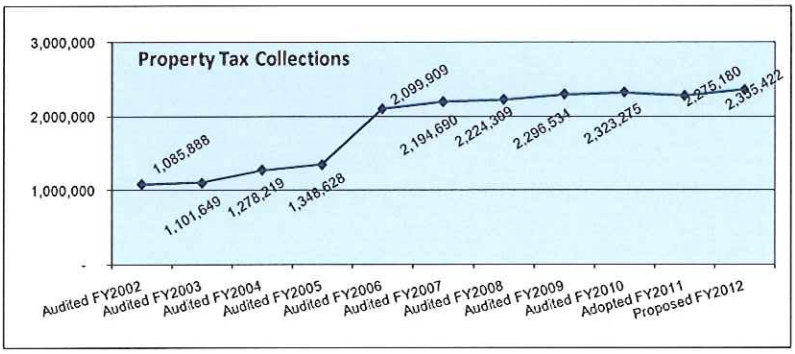
Uses of funds by department: where the money goes.....

Uses of General Fund revenue by object category.....

USES OF REVENUES BY CATEGORY						
PERSONNEL SERVICES	6,915,455	$ 6,515,984	$ 7,492,437	$ 976,453	14.99%	64.98%
OPERATING EXPENSE	4,019,368	3,984,578	3,368,289	(616,289)	-15.47%	29.21%
SMALL EQUIPMENT	0	37,189	44,057	6,868	18.47%	0.38%
CAPITAL OUTLAY	25,675	41,500	156,400	114,900	276.87%	1.36%
DEBT SERVICE	225,207	442,226	469,985	27,759	6.28%	4.08%
TOTAL EXPENDITURES	$ 11,185,705	$ 11,021,477	$ 11,531,168	$ 509,691	4.62%	100.00%
BALANCE OF THE FUND	$ 379,679	$ (84,358)	$ -			

Property Taxes

The City's property digests for calendar years 2006 through 2010 are outlined on the following table and shows the historical tax digest, millage rate and the total ad valorem taxes levied over that time period. Property taxes are one of the major sources of revenue for the General Fund and provide $2,285,146 or approximately 19.82% of the General Fund revenue. As shown below, the property tax has remained stable since 2006. The largest increase shown in 2006 was the result of the tax millage increase of 2.55 mills. The graph below illustrates property tax for the years 2002 to proposed 2012.

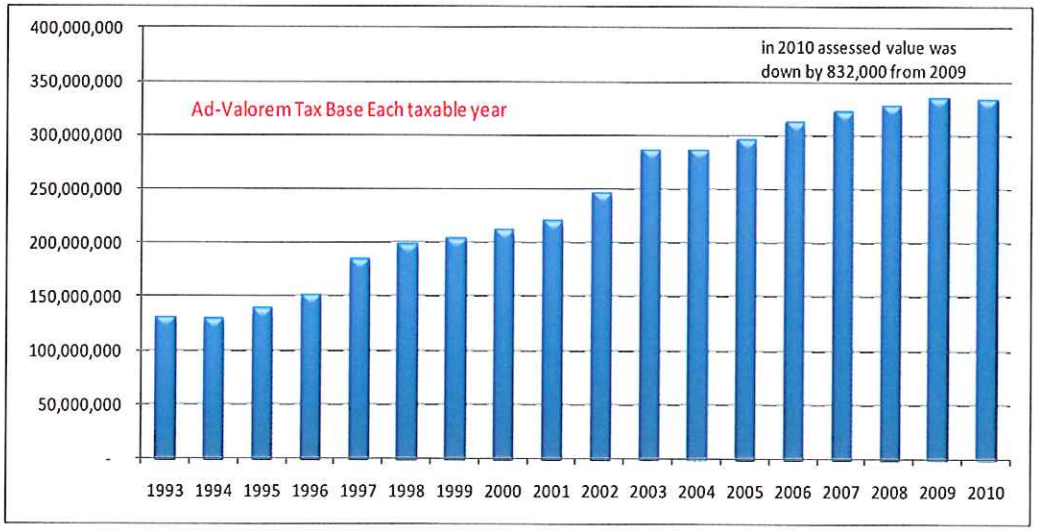


Property Tax Digest Trend

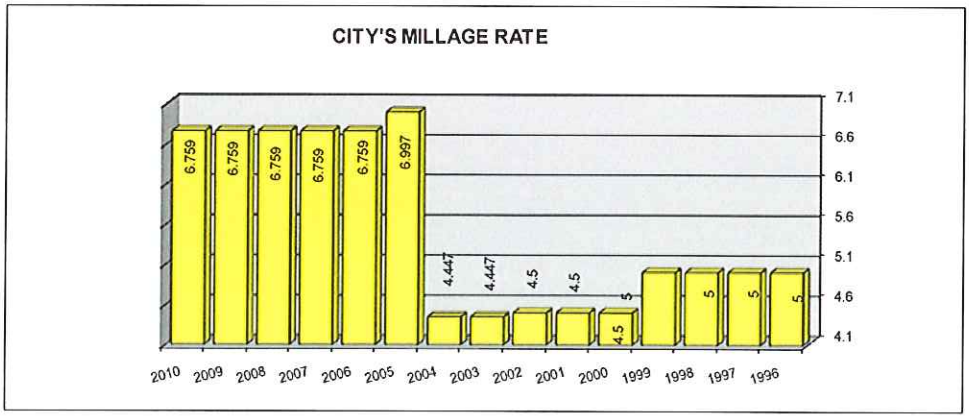
The Property tax digest of the City for the calendar years 2006 through 2010 are outlined on the following table. Values for real property represent all real estate less exempt property in the City and personal property includes motor vehicles, bank shares, inventories, aircrafts, pleasure boats, industrial machineries, fixtures and equipment, farm machinery and equipment, livestock, mobile homes and public utilities.

CURRENT 2010 TAX DIGEST AND 5 YEAR HISTORY OF LEVY

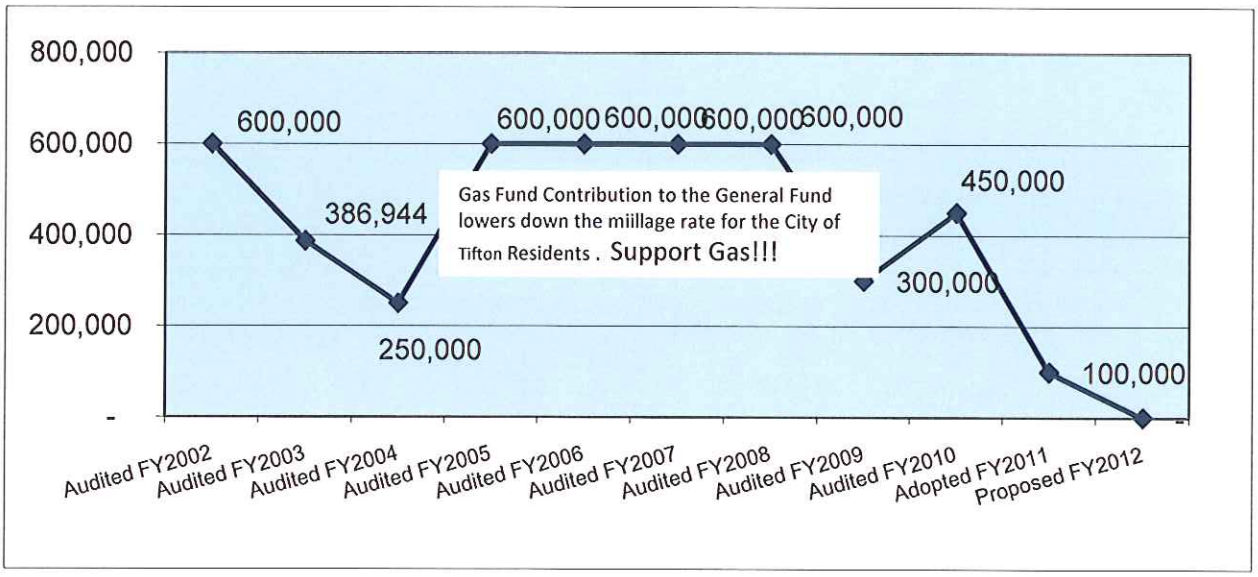
CITY	2006	2007	2008	2009	2010
Real & Personal & Public Utility	313,001,279	322,136,925	327,723,382	334,794,881	333,963,004
Motor Vehicles	28,632,190	31,869,220	32,759,550	33,927,480	29,176,570
Mobile Homes	1,857,181	1,788,937	1,788,249	1,970,124	1,628,131
Timber - 100%	13,156	0	0	0	0
Heavy Duty Equipment	40,733	37,208	3,983	0	10,827
Gross Digest	343,544,539	355,832,290	362,275,164	370,692,485	364,778,532
Less M & O Exemptions	30,804,203	34,784,471	33,939,859	32,698,296	32,319,217
Net M & O Digest	312,740,336	321,047,819	328,335,305	337,994,189	332,459,315
Gross M&O Millage	15.159	16.205	15.821	15.524	14.667
Less Rollbacks	8.400	9.446	9.062	8.765	7.908
Net M&O Millage	6.759	6.759	6.759	6.759	6.759
Total City Taxes Levied	$2,113,812	$2,169,962	$2,219,218	$2,284,503	$2,247,093
Net Taxes $ Increase	$26,922	$56,150	$49,256	$65,284	-$37,410
Net Taxes % Increase(Decrease)	1.29%	2.66%	2.27%	2.94%	-1.64%



The table below shows the millage rate history of the City of Tifton. In 2006, the Council voted to reduce the millage rate due to re-assessment and growth in the City of Tifton.

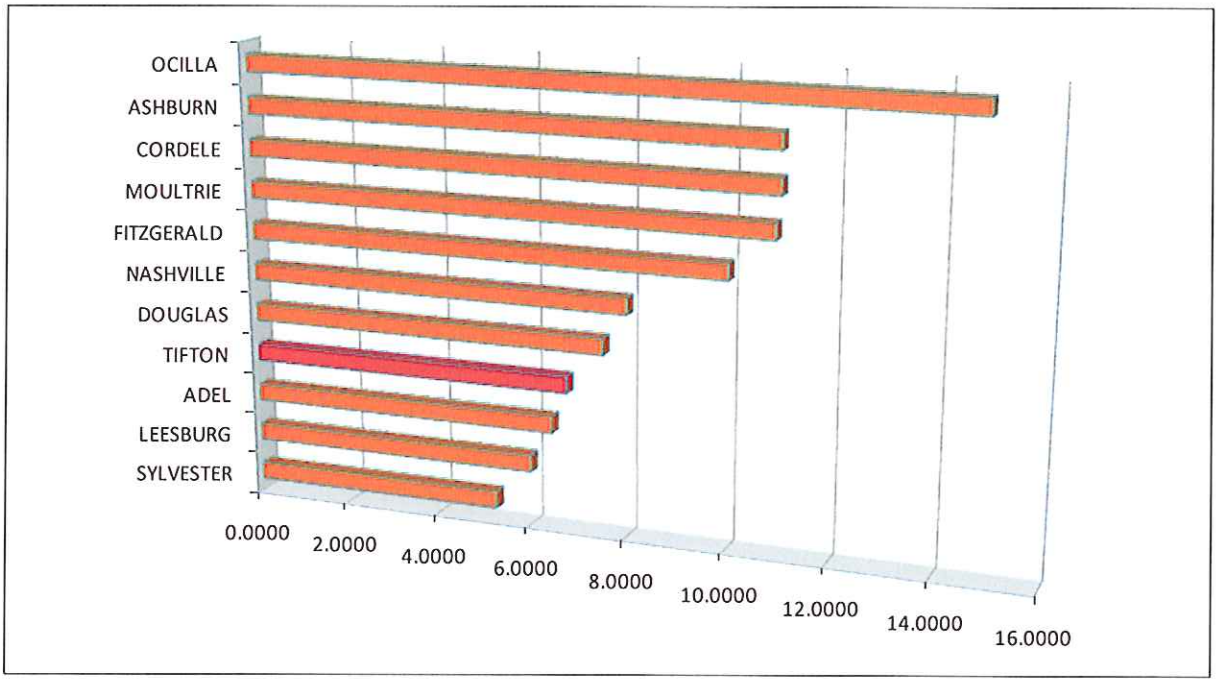


On the other hand, maximizing other funding sources such as the $600 thousand contribution of the Gas Fund to the General Fund helps lower the property tax millage rate of the City residents. City residents who patronize the City's services benefit themselves in return. In FY2012, the Gas fund is no longer contributing to the General Fund.



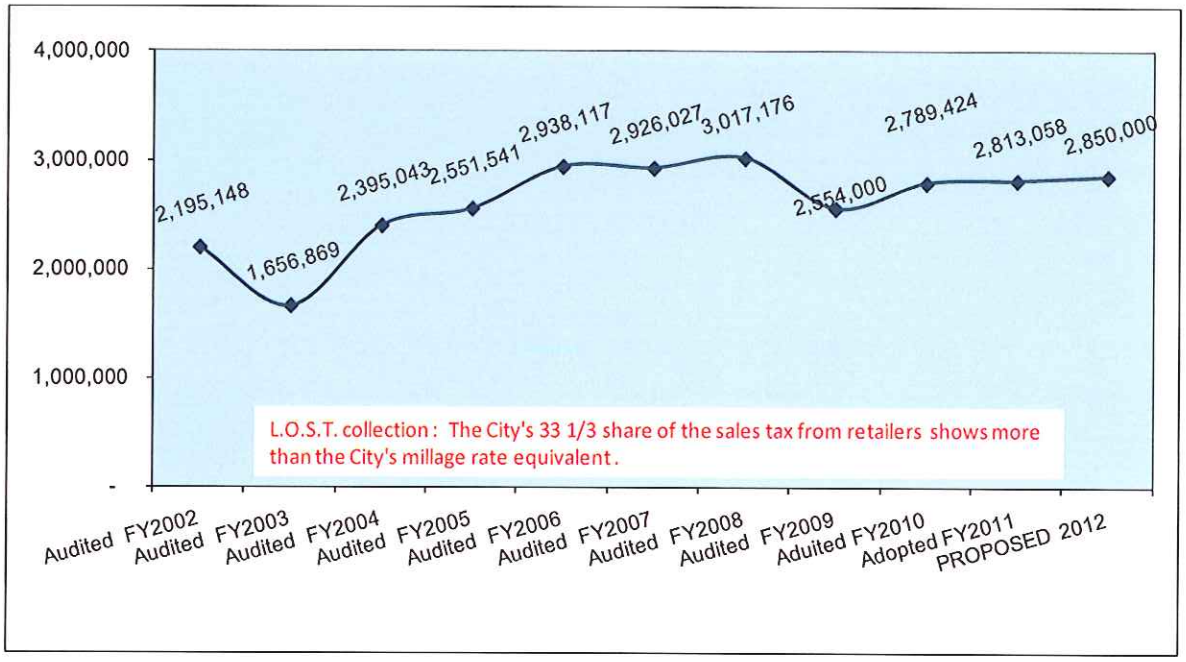
How the City ranks in a tax rate comparison?

Compared to neighboring cities, Tifton still had a lower millage rate in 2010.



Sales Tax

Sales Tax is the largest revenue source of the General Fund. It provides $2,850,000 or approximately 24.72% of the General Fund Revenue, which is a slight increase from the FY2011 budget. Sales tax is projected based on economic indicators, and the tax collected is 1% of the State sales taxes. The State then distributes it in accordance with the local government agreement, which in this case, the City get 33 1/3% of the collection, and the County gets 66 2/3% of the 1% tax. The table below illustrates sales tax revenue for the fiscal years FY2002 through FY2012.



FY2012 BUDGET SUMMARIES

Following are the some of the most significant challenges faced in preparing the FY2012 City Budget.

- The City of Tifton and Tift County have reached an agreement whereby Animal Control, 911 Services, Mosquito Control, Emergency Management, and Code Enforcement departments which serve county side functions will now be operated and funded solely by Tift County.
- Starting this fiscal year, the City will establish a City Code Enforcement Department which will enforce building codes and aggressively clean up blighted areas of the community within the city limits.
- The FY2012 budget includes the same 6.759 mills in property tax. The current City mill rate is still one of the lowest millage rates in surrounding cities and other similar size cities in Georgia.
- SPLOST V was passed and approved by the votes of the City citizens in April 2011.
- FY2012 contribution to the unfunded liability for the Retirement System of $1,023,621 is $255,905.
- Funding for increases in allocation for the City's retirement Fund to accommodate total annual payments to existing and additional retirees increased from 20% to 24.13%.
- Provides for a cost of living raise of 2% for employees effective January 1, 2012.
- Second year on payment of loan for Tele Bond indebtedness for the first 5 years, $350,000.

- Construction of Westside Fire Station.
- Funding for an additional 8 budgeted positions for a total budgeted workforce of 273 employees:
    - Four (4) new police officers, Two (2) Code enforcements, One (1) Custodian for Senior Center, and One (1) for Traffic.
- Budgeting for contingencies. To hedge against any unanticipated costs during the FY2012 budget, a contingency reserve was budgeted in the General Fund, Water Fund, Gas Fund and Sewer Fund.

GENERAL FUND:

1. Revenue:
    - 7th year of no millage rate increase; rate will remain at 6.759 mills.
    - Increase in penalties for late payment of taxes $9,966.
    - Increase in Franchise Taxes due to increase in electric rates $60,000.
    - Increase in Business Permits, Sales and Business Tax revenue due to additional retail businesses and restaurants $110,059.
    - Decrease in Fire Protection contribution from Tift County due to a specified agreed amount, $56,941.
    - Elimination of Gas Fund contribution $100,000.
    - Moved the I-75 Maintenance payment from Tift County to the Hotel-Motel Fund where the expenses are reflected $7,500.
    - Include a contribution from the Hotel-Motel Fund to help in the payment of the Bandwidth loan $94,001.
2. Council:
    - Additional appropriation for Travel for the Mayor.
3. General Government:
    - Provision of Contingency Fund from $86,129 to $300,000 to accumulate reserves.
    - Eliminate funding for city-county departments services $916,540.
    - Include an increase in appropriation for landfill charges for community clean-up $50,000.
    - Include an appropriation for Tax Commissioner's charges paid to Tift County (2.5% of tax digest) $50,518.
    - Include an appropriation for City Government Week $1,500.00.
    - Include an appropriation for Deductible Insurance coverage for claims $10,000
    - Eliminate funding for Outside Agencies $7,896.
    - Include the remaining CityNet's GMA debt for this year, $26,533.
    - Include Election Expense moved from Management department $5,500.
    - Increase in Street and Traffic light bills $14,501.

4. Municipal Court:
    - Include a position upgrade for the Municipal Court Clerk position.
    - Increase in Health Insurance due to additional coverage of employees $10,686.

5. Police Department:
    - Include funding for 4 vacant positions for patrol/drug squad.
    - Include change in the police officers hours from 2,080 per year to 2,184 per year.
    - Include payment of contract for Chief of Police thru October 2011 $25,296.

- Increase in debt service due to purchase of 4 police cars in FY2011 and another 4 in FY2012 $53,401.
- Include purchase of 4 cars for Drug Interdiction/Traffic Team $156,400.

6. Fire Department:
   - Include funding for Fire Captain - Training as required by ISO standards.
   - Include Small Equipment purchases of firefighting gear and air bottles $15,250.
   - Include furniture and appliances for Chula and Westside Fire Stations $8,000.
   - Construction of Westside Fire Station.
7. Public Works (Public Works Admin., Street, Traffic Control, Parks):
   - Merge Street, Traffic Control and Parks departments into the Public Works department.
   - Include payment for Unemployment claims for separated employee $4,400.
   - Increase in Worker's Compensation rate $56,519.
   - Decrease in debt due to pay-off of GMA debt $42,257.
   - Decrease in Street Maintenance due to passing of SPLOST V $67,390.
   - Includes 33.33% of Assistant City Manager's expenses.
8. Cemetery:
   - Set up new 501c3 department for Cemetery which will eventually be self supporting.
   - Begin to charge perpetual care of $150 with each plot sold.
   - Funding of Parks & Cemetery Supervisor will be split equally between the Cemetery Department and the Public Works Dept.
   - Decrease in debt due to pay-off of GMA debt $2,100.
9. Senior Center and Nutrition:
   - Recommend increase in refundable deposit from $50 to $300.
   - Recommend to charge a minimal membership fee.
   - Change Building Service Worker position to full-time.
10. Code Enforcement:
    - New initiative as part of the enhanced public safety, the City will have its own code enforcement.

SERVICE FUND:

1. Management:
   - Move 33.33% of Assistant City Manager's expenses to Public Works Department and 66.67% to Utilities/Customer Service Department.
   - Move the expenses of Chuck's position of Building Maintenance to the Building Maintenance Department.
   - Move Election Expense to the General Government Department $5,500.
   - Move hosting of City of Tifton website to MIS Department $3,000.
2. Finance:
   - Re-alignment of all positions and job responsibilities; thus a reduction of employee budgeted positions down to six (6).
   - Reflect a contracting services for a retiree for four months $17,182.
   - Decrease in operating cost to reflect moving all costs associated with the building to the Building Maintenance Department $132,724.
   - Move monthly charges from Gerald Herring & Company payment for use of computer and backups for billing to Customer Service Department $7,000.
   - Move Bank Charges for utility credit card payments to Customer Service Department $8,000. Credit cards charges are for utility bill payments.

- Increase in Training for GEMS for training of CAFR and Asset Management $1,000.

3. MIS:
    - Increase in Depreciation charges for additional servers and equipment that was in the last two years, $82,518.
    - Decrease in Software Data Maintenance and Supplies $15,170.
    - New appropriation for a copier lease $3,700.
    - Decrease in Small Equipment $7,000.
4. HR:
    - Include 50% of Bert's total expenses as Safety Manager/Code Enforcement Director.
    - Decrease Professional Services - Worksmart $4,159.
    - New appropriation for Safety Awards $1,500.
    - Establish an education incentive for employees pursuing higher education, i.e. Associates, Bachelors and Masters degrees.
5. Building Maintenance:
    - Rename Harrison Walker Complex Department to Building Maintenance Department.
    - Include Chuck's salary, benefits, and expenses from Management Department.
    - Chuck will oversee the building maintenance and custodial services for all City buildings.
    - Include all costs associated with the City Hall building.
    - Include costs of custodians' salaries and benefits $50,375.
6. Shop:
    - Decrease in Health Insurance due to change in employees covered $3,143.
    - Increase in Unemployment Compensation due to claims from prior terminated employee $6,080.
    - Provision for funds to purchase a tire balancer $3,000.

HOTEL-MOTEL FUND:

- Include Professional Services for GMA to audit half of the hotels and motels for compliance and training $10,000. The other half will be included in the FY2014 budget.
- Discontinue funding to outside agencies (Arts Connection, and Railroad Museum) $3,830.
- Maintain funding appropriation for DDA and Chamber of Commerce.
- Increase appropriation for Tift Theatre of $5,000 by utilizing DDA reserve.
- Include Operating Transfer to the General Fund to help pay off the First Community Bank loan $94,001 which is an increase of $8,650 over FY2011.
- Evaluate the possibility of incorporating Main Street and Tift Theatre into the City's Department Budget.

SPLOST FUND IV:

- Funding for Water meter projects.
- Funding for I and I equipment for TRWTC upgrade.
- Funding for Time & Attendance, Software Upgrades.
- Put all other projects on hold until the major on-going projects are finished.

SPLOST III:

- Funding for the remaining street & sidewalk paving.
- Funding for Westside fire station.

WATER FUND:

- Combining of Customer Service Department into Utilities Department as one "Utilities Department".
- Improvements to the system by continuation of Water meter change-out and installations.
- Move 2 employees moving from Sewer.
- Brookfield Elevated Tank Division is a new division to break out the expense from the Operating Department.
- Purchase of Small Equipment: Wacker Packer, Steam Pressure Sterilizer, Stainless Steel Adjustable Table $13,984.
- Purchase of equipment: dump truck, Mini Excavator and 6 in Centrifugal Pump $168,000.
- Review the possibility of printing bills by a third party rather than in-house.

SEWER FUND:

- Provision of contingency fund of $100,896 for future capital improvements.
- TRWTC farm site improvements.
- Decrease Maintenance & Repair – TRWTC System based on actual account history $110,970.
- Small Equipment purchases $14,150.
- Increase in Maintenance & Repair at most lift stations.
- Review the possibility of outsourcing the operating management of Sewer.

GAS FUND:

- Includes 1 employee moving from Sewer Fund.
- Provision for Contingency Fund $156,048.
- Decrease in Revenue, Cost of Gas Sales, and Sales Tax due to closing of Queen Carpet.
- Elimination of the General Fund Contribution.

SOLID WASTE COLLECTION AND DISPOSAL FUND:

- Provision for purchase of rear loader, garbage containers, front loader and backhoe (5-year buyback program) from capital equipment reserves.
- Increase County collection rates for Curbside Collection.
- Implement Curbside/Yard Debris pick-up to only every other week effective December 1, 2011.
- Auto Mechanic position not funded.
- Adjust the rates of the Dumpster Department to reduce losses.
- Increase in Engineering Fees for Landfill Department due to vertical expansion of landfill.
- Reorganize Keep Tift Beautiful.
- Close Northside and Whiddon Mill collection sites. Keep open the Inert Landfill, South Central and Recycling Plant. Let everybody pay utilizing the Inert Landfill.

ATTACHMENT "A"

CITY OF TIFTON
FISCAL YEAR 2012
JULY 1, 2011 - JUNE 30, 2012

	AUDITED BUDGET FY 2010	REVISED BUDGET FY 2011	REQUESTED BUDGET FY 2012	PROPOSED BUDGET FY 2012
	REVENUES			
GENERAL & SPECIAL FUNDS:				
GENERAL FUND	$ 17,720,550	$ 10,937,119	$ 11,282,986	$ 11,531,168
HOTEL-MOTEL FUND	$ 1,083,805	$ 721,712	$ 728,500	$ 728,500
MULTIPLE GRANT FUND	$ 378,141	$ 46,642	$ 192,431	$ 192,431
GRANT FUND	$ 2,157	$ 830	$ 10	$ 10
SPLOST FUNDS	$ 3,596,452	$ 7,067,348	$ 4,871,087	$ 4,871,087
General & Special Funds Subtotal:	**$ 22,781,105**	**$ 18,773,651**	**$ 17,075,014**	**$ 17,323,196**
ENTERPRISE FUNDS:				
WATER FUND	$ 6,007,395	$ 4,996,310	$ 4,263,106	$ 4,268,573
SEWER FUND	$ 6,108,436	$ 3,754,427	$ 3,544,202	$ 3,544,202
GAS FUND	$ 4,516,137	$ 4,779,727	$ 3,756,361	$ 3,756,361
SWCD FUND	$ 4,350,549	$ 5,824,018	$ 5,822,470	$ 5,822,470
Enterprise Funds Subtotal:	**$ 20,982,517**	**$ 19,354,482**	**$ 17,386,139**	**$ 17,391,606**
TOTAL REVENUES	**$ 43,763,622**	**$ 38,128,133**	**$ 34,461,153**	**$ 34,714,802**
	EXPENDITURES			
GENERAL & SPECIAL FUNDS:				
GENERAL FUND	$ 17,579,109	$ 11,021,477	$ 11,597,090	$ 11,531,168
HOTEL-MOTEL FUND	$ 1,265,652	$ 721,712	$ 728,500	$ 728,500
MULTIPLE GRANT FUND	$ 378,141	$ 46,642	$ 192,431	$ 192,431
GRANT FUND	$ -	$ -	$ -	$ -
SPLOST FUNDS	$ 9,186,672	$ 6,512,919	$ 4,038,939	$ 4,038,939
General & Special Funds Subtotal:	**$ 28,409,574**	**$ 18,302,750**	**$ 16,556,960**	**$ 16,491,038**
ENTERPRISE FUNDS:				
WATER FUND	$ 3,261,321	$ 4,996,310	$ 4,107,357	$ 4,268,573
SEWER FUND	$ 3,659,619	$ 3,754,427	$ 3,545,610	$ 3,544,202
GAS FUND	$ 8,742,238	$ 4,779,727	$ 3,756,870	$ 3,756,361
SWCD FUND	$ 4,043,142	$ 5,824,018	$ 5,759,666	$ 5,746,958
Enterprise Funds Subtotal:	**$ 19,706,320**	**$ 19,354,482**	**$ 17,169,503**	**$ 17,316,094**
TOTAL EXPENDITURE	**$ 48,115,894**	**$ 37,657,232**	**$ 33,726,463**	**$ 33,807,132**
SERVICE FUND	**5,945,744**	**2,075,548**	**2,362,755**	**2,094,784**

Service Fund Budget of $2,094,784 is allocated to all departments.

FY2012 BUDGETED
MASTER MANNING CHART

General Fund	Pay Grade	Full Time Equivalent Units FY2010 Adopted	FY2011 Adopted	FY2012 Proposed
Councilman				
Mayor		1	1	1
Councilman		4	4	4
Subtotal		**5**	**5**	**5**
Tax & Business Services				
Tax & Business Services Administrator	**15**	1	0	0
Senior Tax Clerk	**11**	1	0	0
Subtotal		**2**	**0**	**0**
Municipal Court				
Judge		0.5	0.5	0.5
Court Administrator	16	1	1	1
Court Clerk	10	2	1	1
Subtotal		**3.5**	**2.5**	**2.5**
Police				
Chief of Police	24	1	1	1
Major - Field Operations	22	1	1	1
Major - Support Service	22	1	1	1
Police Captain	21	2	2	2
Police Lieutenant	19	6	5	6
Police Sergeant	17	5	5	5
Police Officer	15	29	31	34
Police Officer Trainee	14	1	1	1
Police Records Clerk	9	7	7	7
Administrative Assistant	12	2	2	2
Building Service Worker	6	0	0	0
Parking Enforcement Officer	8	0	0.5	0.5
Subtotal		**55**	**56.5**	**60.5**
Fire				
Fire Chief	24	1	1	1
Fire Administrator	16	1	1	1
Fire Captain	21	3	3	3
Fire Captain - Training	21	1	0	1
Fire Inspector	16	1	1	1
Fire Lieutenant	19	9	9	9
Fire Vehicle Technician	15	1	1	1
Firefighter Engineer I	17	3	3	3
Firefighter I	15	10	10	4
Firefighter II	16	8	8	14
Subtotal		**38**	**37**	**38**
Public Works				
Public Works Director	24	1	1	0

FY2012 BUDGETED
MASTER MANNING CHART

		Full Time Equivalent Units		
	Pay Grade	FY2010 Adopted	FY2011 Adopted	FY2012 Proposed
Assistant City Manager		0	0	0.33
Public Works Administrator	16	1	1	1
Administrative Secretary	10	1	1	1
Subtotal		**3**	**3**	**2.33**
Street Department				
Block Mason	12	1	1	1
Concrete Finisher	12	2	2	2
Heavy Equipment Operator	12	3	2	2
Light Equipment Operator	9	6	6	6
Medium Equipment Operator	10	5	5	4
Senior Heavy Equipment Operator	14	2	2	2
Street Superintendent	20	0	1	1
Street Supervisor	16	1	0	0
Street Worker	8	2	1	3
Subtotal		**22**	**20**	**21**
Traffic Control				
Senior Traffic Control Tech	11	1	1	1
Traffic Engineer Supervisor	15	0	0	0
Traffic Control Tech		0	0	1
Traffic Engineering Superintendent	18	1	1	1
Subtotal		**2**	**2**	**3**
Senior Citizens Center				
Senior Center Director	18	1	1	1
Building Service Worker	6	0.5	0.5	1
Subtotal		**1.5**	**1.5**	**2**
Nutrition Program				
Senior Center Assistant	10	1	1	1
Subtotal		**1**	**1**	**1**
Parks (Previously Parks & Cem)				
Parks & Cemetery Superintendent	16	1	1	0
Parks & Cemetery Supervisor	14	0.5	0.5	0.5
Medium Equipment Operator	10	1	1	1
Parks Caretaker I	8	2	2	2
Parks Caretaker II	9	1	1	1
Subtotal		**5.5**	**5.5**	**4.5**
Cemetery (New 501c3)				
Parks & Cemetery Superintendent	16	0	0	0
Parks & Cemetery Supervisor	14	0.5	0.5	0.5
Medium Equipment Operator	10	0	0	0
Parks Caretaker I	8	2	2	2
Parks Caretaker II	9	1	1	1
Subtotal		**3.5**	**3.5**	**3.5**

FY2012 BUDGETED
MASTER MANNING CHART

		Full Time Equivalent Units		
	Pay Grade	FY2010 Adopted	FY2011 Adopted	FY2012 Proposed
Code Enforcement				
Admin Secretary		0	0	1
Code Enforcement Officer		0	0	2
Safety Manag3er/Code Enf Director		0	0	0.5
Subtotal		**0**	**0**	**3.5**
Total General Fund		**142**	**137.5**	**146.83**
Water Fund				
Water				
Administrative Assistant	12	1	1	2
Administrative Clerk	9	0.5	0.5	0
Crew Supv Wtr & Swr Instatllation	16	1	1	1
Crew Supervisor	16	1	1	1
Crew Supv - Sewer Maintenance	16	1	1	1
Cross Connection Inspector	16	1	1	1
Heavy Equipment Operator	12	2	2	1
Meter Reader	10	4	4	4
Meter Reader Supervisor	14	1	1	1
Meter Repair Technician	11	2	2	2
Summer Help	1	0	0.5	0
Utilities Aministrator		0	1	0
Utilities Coordinator		0	1	0
Utility Line Locator	12	0	1	0
Utilities Manager		0	0	1
W/WW Operator Trainee		0	0	1
W/WW Maint Superintendent	19	1	1	1
W/WW Maintenance Worker	9	6.5	6.5	7.5
Subtotal		**22**	**25.5**	**24.5**
Utilities Department				
Cashier	9	1	1	0
Senior Cashier	10	1	1	0
Senior Customer Service Cashier		0	0	1
Customer Service Clerk	10	3	2	2
Senior Customer Service Clerk	11	1	1	1
Customer Service Director	20	1	1	1
Utility Line Locator		0	0	1
Utilities Director	24	1	1	0
Assistant City Manager		0	0	0.67
Engineer in Training	20	1	1	1
Utilities Line Locator		1	0	0
Building Service Worker	6	0.5	0.5	0
Administrative Clerk		0	0	0.5
Billing Clerk	10	1	0	0
Billing Accounts Coordinator		0	1	1

FY2012 BUDGETED
MASTER MANNING CHART

		Full Time Equivalent Units		
	Pay Grade	FY2010 Adopted	FY2011 Adopted	FY2012 Proposed
Billing Administrator	14	1	1	1
Inventory Clerk		0	1	1
Subtotal		**12.5**	**11.5**	**11.17**
Total Water Fund		**34.5**	**37**	**35.67**
Sewer Fund				
Sewer				
Administrative Clerk	9	0.5	0.5	1
Administrative Secretary	10	1	1	0
Heavy Equipment Operator	12	1	1	0
Laboratory Analyst	12	2	2	2
Summer Help	1	0.5	0.5	0
Televising Inspection Tech	12	0	0	0
Utilities Maint. Supervisor	16	1	1	1
Utilities Maintenance Tech	12	3	3	2
W/WW Farm Supervisor		0	0	1
W/WW Superintendent	21	1	0	0
W/WW Supervisor	16	1	1	1
W/WW Maintenance Worker	9	1	1	0
W/WW Operator Cert 3	12	5	7	6
W/WW Operator Cert 2	13	1	2	3
W/WW Operator Trainee	9	7	4	4
Total Sewer Fund		**25**	**24**	**21**
Gas Fund				
Gas				
Administrative Assistant		0	0	1
Gas Equipment Operator	12	1	1	1
Gas System Superintendent	20	1	1	1
Gas System Supervisor	15	1	1	1
Gas System Trainer		0	0	0.5
Gas System Worker II	11	1	1	1
Gas System Worker - Welder	14	2	2	2
Summer Help	1	0	0	0
Utilities Adminstrator	16	1	0	0
Utilities Coordinator	13	1	0	0
Total Gas Fund		**8**	**6**	**7.5**
SWCD Fund				
Sanitation Admin				
Solid Waste Director	24	1	1	1
Administrative Secretary	10	1	1	1
Subtotal		**2**	**2**	**2**

FY2012 BUDGETED
MASTER MANNING CHART

		Full Time Equivalent Units		
	Pay Grade	FY2010 Adopted	FY2011 Adopted	FY2012 Proposed
Curbside Collection				
Auto Mechanic	12	0	0	0
Crew Leader	13	2	2	2
Heavy Equipment Operator	12	1	1	0
Refuse Collector	8	2	2	2
Refuse Truck Driver	10	9	9	10
Sanitation Superintendent	18	1	1	1
Subtotal		**15**	**15**	**15**
Dumpster Department				
Refuse Truck Driver	10	2	2	3
Sanaitation Supervisor	15	1	1	0
Subtotal		**3**	**3**	**3**
Landfill				
Billing & Accts Coordinator	13	1	1	1
Heavy Equipment Operator	12	2	2	2
Landfill Service Worker		0	1	1
Lanfill Superintendent	20	1	1	1
Scale Operator	9	2	1	1
Landfill Supervisor	16	1	1	1
Subtotal		7	7	7
Landfill Roll-Off				
Roll-Off Container Driver	11	2	2	2
Subtotal		**2**	**2**	**2**
Recycling Collection				
Light Equipment Operator	9	3	2	2
Recycling Plant Worker		0	0	1
Subtotal		**3**	**2**	**3**
Recycling Plant				
Recycling Plant Worker	8	0	0	0
Recycling Plant Worker II	9	1	1	1
Recycling Superintendent	20	1	1	0
Recycling Supervisor	15	1	1	1
Subtotal		**3**	**3**	**2**
Total Sanitation Fund		**35**	**34**	**34**
Service Fund				
Management				
City Manager		1	1	1
City Clerk/Special Projects Coordinator	21	1	1	1
Building Maintenance		0	1	0

FY2012 BUDGETED
MASTER MANNING CHART

		Full Time Equivalent Units		
	Pay Grade	FY2010 Adopted	FY2011 Adopted	FY2012 Proposed
Administrative Clerk		0	0	1
Assistant City Manager	25	1	0	0
Executive Assistant to City Manager	16	1	1	1
Subtotal		**4**	**4**	**4**
Finance				
Finance Director	24	1	1	1
Accounting Manager		0	0	1
Accounting Services Administrator	19	1	1	0
Budget Analyst		0	0	1
Financial Services Administrator	19	1	1	0
Purchasing Services Administrator	15	1	1	0
Staff Accountant/Payroll Coordinator		0	0	1
Accounting Technician	15	1	1	0
Accounting Clerk	12	2	2	1
Accounts Payable Clerk	10	1	1	1
Administrative Clerk	9	0.5	0	0
Building Service Worker	6	1.5	0.5	0
Subtotal		**10**	**8.5**	**6**
Mgmt Information Systems				
General Manager / Citynet	24	0	0	0
IT Manager / Citynet	22	1	0	0
IT Support Tech		0	1	1
IT Administrator		0	1	0
Systems Administrator	19	1	0	1
Subtotal		**2**	**2**	**2**
Human Resources				
Human Resources Director	23	1	1	1
Human Resources Administrator		0	1	1
Safety Manager/Code Enforcement Dir		0	0	0.5
Human Resources Assistant	12	1	0	0
Student Worker	1	1	0	0
Subtotal		**3**	**2**	**2.5**
Survey & Mapping				
Sr. Engineering Technician	18	1	0	0
Administrative Secretary	10	1	0	0
Subtotal		**2**	**0**	**0**
Inventory				
Inventory Assistant	10	1	0	0
Inventory Clerk	9	1	0	0
Inventory Service Administrator	15	1	0	0
Subtotal		**3**	**0**	**0**
Building Maintenance				

FY2012 BUDGETED
MASTER MANNING CHART

		Full Time Equivalent Units		
	Pay Grade	FY2010 Adopted	FY2011 Adopted	FY2012 Proposed
Building Maintenance		0	0	1
Building Service Worker	6	0.5	0.5	2
Subtotal		**0.5**	**0.5**	**3**
Shop				
Administrative Secretary	10	1	1	1
Auto Mechanic	12	2	2	3
Auto Mechanic Apprentice		0	1	1
Diesel Mechanic		0	1	
Fleet Manager	19	1	0	1
Heavy Equipment Mechanic	13	1	1	1
Master Mechanic	14	1	0	0
Shop Superintendent		0	1	0
Subtotal		**6**	**7**	**7**
Total Service Fund		**30.5**	**24**	**24.5**
Hotel- Motel Fund				
Main Street/Tift Theatre				
Administrative Clerk	9	0.5	0	0.5
Administrative Secretary		0.5		
Main Street Promotions Coordinator	10	0	0	0.5
Building Service Worker	6	0.5	0.5	0.5
Main Street Director	21	1	1	1
Theatre Manager	16	1	1	1
Total Hotel- Motel Fund		**3.5**	**2.5**	**3.5**
Total City of Tifton		**278.50**	**265.00**	**273.00**

TIFTON Georgia

The Friendly City

(100) GENERAL FUND

The General Fund is the major operating fund of the City. It accounts for all financial resources and expenditures that are not accounted for in other funds. The General Fund finances most of the regular day-to-day operations.

The FY2012 Budget for the fund is $11,531,168, an increase of $594,049 from FY2011 Revised budget.

The General Fund consists of departments such as City Council, General Government, Municipal Court, Police, Fire, Public Works, Street, Traffic, Senior Citizens Center, Nutrition Program, Park & Cemetery, and the newly engaged Code Enforcement.

The General Fund depends on revenues generated from such sources as property taxes, sales taxes, business licenses and permits, insurance taxes, and other revenue to cover its operating costs.

Starting in this year's fiscal year budget, the City will engaged its own Code enforcement and will not share with the County for the cost of services for EMA, E-911, Mosquito Control, and Animal Control.

CITY OF TIFTON
FY2012 GENERAL FUND BUDGET
SUMMARY OF FUNDS AND APPROPRIATIONS

	FY2010 AUDITED ACTUAL	FY2011 CURRENT BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011	% CHANGE FROM FY2011 BUDGET	% OF GENERAL FUND REVENUE
SOURCES OF REVENUES						
AD VALOREM TAXES	$ 2,323,275	$ 2,275,180	$ 2,285,146	$ 9,966	0.44%	19.82%
FRANCHISE TAX	1,153,500	1,155,000	1,215,000	60,000	5.19%	10.54%
LOCAL OPTION SALES TAX	2,789,424	2,813,058	2,850,000	36,942	1.31%	24.72%
BEVERAGE SALES AND USE TAX	431,468	454,500	454,500	0	0.00%	3.94%
GENERAL BUSINESS TAXES/LICENSES & PERMITS	807,092	736,305	809,422	73,117	9.93%	7.02%
INSURANCE PREMIUM TAX	834,973	835,000	835,000	0	0.00%	7.24%
INTERGOVERNMENTAL REVENUES	125,134	104,000	104,000	0	0.00%	0.90%
CHARGES FOR SERVICES	1,320,929	1,409,250	1,371,899	(37,351)	-2.65%	11.90%
FINES AND FORFEITURES	830,864	660,799	1,125,200	464,401	70.28%	9.76%
INVESTMENT INCOME	26,111	8,000	8,000	0	0.00%	0.07%
CONTRIBUTIONS/DONATIONS-PRIVATE SOURCE	231,916	4,700	4,000	(700)	-14.89%	0.03%
MISCELLANEOUS REVENUE	57,238	376,327	370,000	(6,327)	-1.68%	3.21%
OTHER FINANCING SOURCES	633,460	105,000	99,001	(5,999)	-5.71%	0.86%
TOTAL GENERAL FUND REVENUE	**$ 11,565,384**	**$ 10,937,119**	**$ 11,531,168**	**$ 594,049**	5.43%	100.00%
USES OF REVENUE BY DEPARTMENT						
COUNCIL	$ 74,735	$ 76,345	$ 80,036	3,691	4.83%	0.69%
GENERAL GOVERNMENT	1,968,352	1,918,186	1,345,267	(572,919)	-29.87%	11.67%
TAX	130,040	119,752	0	(119,752)	-100.00%	0.00%
MUNICIPAL COURT	194,948	150,036	186,126	36,090	24.05%	1.61%
POLICE DEPARTMENT	3,723,560	3,430,487	4,247,655	817,168	23.82%	36.84%
FIRE DEPARTMENT	2,527,539	2,530,499	2,587,499	57,000	2.25%	22.44%
PUBLIC WORKS	203,658	204,691	2,081,389	1,876,698	916.84%	18.05%
STREET	1,441,441	1,364,995	0	(1,364,995)	-100.00%	0.00%
TRAFFIC CONTROL	235,985	229,246	0	(229,246)	-100.00%	0.00%
SR. CITIZEN CENTER	118,320	106,920	120,408	13,488	12.62%	1.04%
NUTRITION PROGRAM	53,913	49,831	59,940	10,109	20.29%	0.52%
CEMETERY & PARK	513,214	490,489	0	(490,489)	-100.00%	0.00%
CEMETERY	0	0	198,359	198,359	#DIV/0!	1.72%
CODE ENFORCEMENT	0	0	274,489	274,489	#DIV/0!	2.38%
DEBT SERVICE-BANDWIDTH	0	350,000	350,000	0	0.00%	3.04%
TOTAL USES OF REVENUE	**$ 11,185,705**	**$ 11,021,477**	**$ 11,531,168**	**$ 509,691**	4.62%	100%
USES OF REVENUES BY CATEGORY						
PERSONNEL SERVICES	6,915,455	$ 6,515,984	$ 7,492,437	$ 976,453	14.99%	64.98%
OPERATING EXPENSE	4,019,368	3,984,578	3,368,289	(616,289)	-15.47%	29.21%
SMALL EQUIPMENT	0	37,189	44,057	6,868	18.47%	0.38%
CAPITAL OUTLAY	25,675	41,500	156,400	114,900	276.87%	1.36%
DEBT SERVICE	225,207	442,226	469,985	27,759	6.28%	4.08%
TOTAL EXPENDITURES	**$ 11,185,705**	**$ 11,021,477**	**$ 11,531,168**	**$ 509,691**	**4.62%**	100.00%
BALANCE OF THE FUND	**$ 379,679**	**$ (84,358)**	**$ -**			

FY2011 DEPARTMENT FINANCIAL SUMMARY
(100) GENERAL FUND REVENUE

PROGRAM/FUND SOURCES:	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
AD VALOREM TAXES	$ 2,275,180	$ 2,285,146	$ 2,285,768	$ 10,588
FRANCHISE TAX	1,155,000	1,215,000	1,215,000	60,000
LOCAL OPTION SALES TAX	2,813,058	2,850,000	2,850,000	36,942
BEVERAGE SALES AND USE TAX	454,500	454,500	454,500	0
GENERAL BUSINESS TAXES	585,105	658,000	657,300	72,195
INSURANCE PREMIUM TAX	835,000	830,000	835,000	0
LICENSES AND PERMITS	151,200	148,800	151,500	300
INTERGOVERNMENTAL REVENUES	104,000	104,000	104,000	0
CHARGES FOR SERVICES	1,349,250	1,378,840	1,311,899	(37,351)
CEMETERY LOTS SALE	60,000	60,000	60,000	0
FINES AND FORFEITURES	660,799	825,200	1,125,200	464,401
INVESTMENT INCOME	8,000	8,000	8,000	0
CONTRIBUTIONS/DONATIONS-PRIVATE SOURCE	4,700	5,000	4,000	(700)
RENT INCOME-SENIOR CENTER	6,545	5,000	6,000	(545)
MISCELLANEOUS REVENUE	369,782	364,000	364,000	(5,782)
OTHER FINANCING SOURCES	105,000	91,500	99,001	(5,999)
TOTAL REVENUES	**$ 10,937,119**	**$ 11,282,986**	**$ 11,531,168**	**$ 594,049**

DEPARTMENT DESCRIPTION:

This department is administered by Finance. The General Fund is the major fund of the City of Tifton. The department accounts for all financial resources generated from such sources as property taxes, sales taxes, business licenses & permits, insurance taxes, and other inter-governmental sources.

RECOMMENDED CHANGES:

1	THERE IS NO MILLAGE RATE INCREASE. This is the 7th year maintaining the millage rate of 6.759 mills	
2	Reflect an increase in Franchise Taxes due to increase in electric rates.	$ 60,000
3	Increase in Business permits, Sales and Business tax revenue due to additional retail businesses and restaurant establishments.	120,059
4	Reflect a decrease in the Fire protection contribution of Tift county due to a specified agreed amount.	(56,941)
5	Reflect an increase in citations due to strict implementation of traffic regulations and ordinances.	464,401
6	Reflect a reduction and elimination of the Gas Fund contribution	(100,000)
7	Moved the I-75 maintenance payment of Tift County to Hotel-Motel where expenses are incurred.	(7,500)
8	Reflect a contribution from Hotel-Motel fund to help in the payment of the Bandwidth loan	94,001
9	Other increases in revenue: a combination of minimal increases in various revenues	20,029
	TOTAL CHANGE	**$ 594,049**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(100.1110) COUNCIL DEPARTMENT

DEPARTMENT BUDGET SUMMARY:	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PERSONNEL AND BENEFITS	$ 48,829	$ 52,350	$ 51,685	$ 2,856
OPERATIONS	27,516	28,651	28,351	835
SMALL EQUIPMENT	0	0	0	0
DEBT SERVICE	0	0	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 76,345**	**$ 81,001**	**$ 80,036**	**$ 3,691**
FUNDING APPROPRIATIONS:				
GENERAL FUND	76,345	81,001	80,036	3,691
TOTAL FUNDS	**$ 76,345**	**$ 81,001**	**$ 80,036**	**$ 3,691**
APPROVED & BUDGETED POSITIONS:	**5**	**5**	**5**	**5**
MAYOR	1	1	1	0
VICE-MAYOR	1	1	1	0
COUNCILMAN	3	3	3	0
MOTOR VEHICLES	**0**	**0**	**0**	**0**

DEPARTMENT DESCRIPTION:

This department comprised of the Mayor and four(4) members of Council who perform their responsibilities as elected officials of the City of Tifton. City council members meet with citizen groups, residents, and business leaders to hear concerns and resolve problems.

RECOMMENDED CHANGES:

1	To provide appropriation for changes in the retirement system allocated to all departments	$ 2,833
2	Reflect an adjustment in liability and worker's comp insurance due to increase in rate	558
3	To provide additional appropriation for Travel for the Mayor and Council members	300
	TOTAL CHANGE	**$ 3,691**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(100.1500) GENERAL GOVERNMENT DEPARTMENT

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ -	$ -	$ -	$ -
OPERATIONS	539,657	696,068	658,588	118,931
JOINT CITY-COUNTY DEPARTMENTS				
911 TELEPHONE OVERRUN	404,380	0	0	(404,380)
PRISONERS PER DIEM	220,431	0	220,431	0
ANIMAL CONTROL	141,157	0	0	(141,157)
EMERGENCY MANAGEMENT AUTHORITY	90,114	0	0	(90,114)
CODE ENFORCEMENT	246,556	0	0	(246,556)
MOSQUITO CONTROL	34,333	0	0	(34,333)
OUTSIDE AGENCIES				
PUBLIC LIBRARY	138,715	138,715	138,715	0
LITERACY VOLUNTEERS OF AMERICA	4,896	0	0	(4,896)
AMERICAN RED CROSS	3,000	0	0	(3,000)
CONTINGENCY FUND	86,129	200,000	300,000	213,871
DEBT SERVICE	8,818	27,533	27,533	18,715
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 1,918,186**	**$ 1,062,316**	**$ 1,345,267**	**$ (572,919)**
FUNDING APPROPRIATIONS:				
GENERAL FUND	1,918,186	1,062,316	1,345,267	(572,919)
TOTAL APPROPRIATED GENERAL FUNDS	**$ 1,918,186**	**$ 1,062,316**	**$ 1,345,267**	**$ (572,919)**
APPROVED & BUDGETED POSITIONS:	0	0	0	0
MOTOR VEHICLES	0	0	0	0

DEPARTMENT DESCRIPTION:

This department is administered by Finance. The purpose of this appropriation is for the general purpose expenditures not accounted for in other General Fund departments such as the utility bills for the City's street lights and parks, landfill charges for the cleanliness of the City. Also, the department pays for the inter-governmental services, contributions to the Library and Chamber of Commerce.

RECOMMENDED CHANGE:

1	Reflect an appropriation of Contingency Fund	$ 213,871
2	Eliminate funding for city-county departments' services	(916,540)

FY2012 DEPARTMENT FINANCIAL SUMMARY
(100.1500) GENERAL GOVERNMENT DEPARTMENT

3	Reflect an appropriation for landfill charges for community clean-up.	50,000
4	Reflect an appropriation for Tax commissioners' charges paid to the County (2.5% of the tax digest)	50,518
5	Reflect an appropriation for City Government Week	1,500
6	Reflect an appropriation for Deductible Insurance coverage for claims	10,000
7	Eliminate funding for Outside agencies	(7,896)
8	Reflect an increase in debt service for purchase of equipment that went with the sale of CityNet.	18,715
9	Cumulative net change of various accounts	6,913
	TOTAL CHANGE	**$ (572,919)**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(100.2650) MUNICIPAL COURT DEPARTMENT

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ 97,673	$ 142,673	$ 131,087	$ 33,414
OPERATIONS	52,363	58,743	55,039	2,676
SMALL EQUIPMENT	0	0	0	0
DEBT SERVICE	0	0	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 150,036**	**$ 201,416**	**$ 186,126**	**$ 36,090**
FUNDING APPROPRIATIONS:				
GENERAL FUND	150,036	201,416	186,126	36,090
TOTAL FUNDS	**$ 150,036**	**$ 201,416**	**$ 186,126**	**$ 36,090**
APPROVED & BUDGETED POSITIONS:	**2.5**	**2.5**	**2.5**	**0.0**
FULL-TIME EMPLOYEES	2	2	2	0
JUDGE PART-TIME	0.5	0.5	0.5	0.0
MOTOR VEHICLES	**0**	**0**	**0**	**0**

DEPARTMENT DESCRIPTION:

This department serves as the judicial arm of the municipal government. The Court hears cases involving violations of state law, municipal city ordinance codes, probation violations, probation revocations and environmental violations. The Court utilizes a private probation company.

RECOMMENDED CHANGES:

1	Increase in appropriation to reflect an adjustment in the Employee's Retirement System.	$ 10,487
2	Reflect an appropriation for, position upgrade for the Municipal Court Clerk and the 2% market adjustment and associated payroll costs effective January 2012.	12,041
3	Reflect an increase in additional coverage of employee's health insurance	10,686
4	Other increases: liability insurance & bank charges for credit cards.	2,058
5	Reflect an increase in the Service fund allocation due to an increase in the budget and elimination of the Tax Department	818
TOTAL CHANGE		**$ 36,090**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(100.3223) POLICE DEPARTMENT

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ 2,845,327	$ 3,252,175	$ 3,401,245	$ 555,918
OPERATIONS	585,160	719,977	636,609	51,449
SMALL EQUIPMENT	0	0	0	0
DEBT SERVICE	0	53,401	53,401	53,401
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	156,400	156,400	156,400
TOTAL BUDGET	**$ 3,430,487**	**$ 4,181,953**	**$ 4,247,655**	**$ 817,168**
FUNDING APPROPRIATIONS:				
GENERAL FUNDS	2,490,854	3,100,353	2,576,055	85,201
FINANCING SOURCES	0	156,400	156,400	156,400
FINES AND FORFEITURES	939,633	925,200	1,515,200	575,567
TOTAL FUNDS	**$ 3,430,487**	**$ 4,181,953**	**$ 4,247,655**	**$ 817,168**
APPROVED & BUDGETED POSITIONS:	**56.5**	**60.5**	**60.5**	**4**
CHIEF OF POLICE	1	1	1	0
SWORN OFFICERS	46	50	50	4
ADMINISTRATIVE - FULLTIME	9	9	9	0
ADMINISTRATIVE - PART-TIME	0.5	0.5	0.5	0
MOTOR VEHICLES	**55**	**59**	**59**	**4**

DEPARTMENT DESCRIPTION:

The Tifton Police Department is responsible for the safety of all citizens and the investigation of all reported criminal activity within the City limits of Tifton. The department answers calls for service, enforces traffic laws, investigates accidents, checks and protects property, handles all felony and misdemeanor cases, and performs crime scenes processing.

RECOMMENDED CHANGES:

1	Reflect an appropriation due to adjustment in the Employee's Retirement System, of which, $68,4442 is the portion of the unfunded liability	$ 225,160
2	Reflect an appropriation for, a 2% market adjustment and associated payroll costs effective January 2012 & funding four (4) vacant positions for patrol/drug squad, and changing the work hours from **2080 to 2184** for patrol officers	301,501
3	Reflect an adjustment in Worker's Compensation premium	18,777
4	Reflect contract payment for Chief of Police thru October 2011	25,296

FY2012 DEPARTMENT FINANCIAL SUMMARY
(100.3223) POLICE DEPARTMENT

		FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
5	Other increases for liability insurance, auto/heavy equipment insurance & gasoline due to increase in rates.				18,851
6	Reflect funding for debt payment of principal and interest for four (4) police cars purchased in FY2011, and another four in FY2012.				53,401
7	Reflect an increase in Service fund due to increase in the budget				17,782
8	Purchase of 4 cars for Drug Interdiction/traffic team				156,400
9	Hold requested purchase of four(4) police cars and in-car cameras				YES
	TOTAL CHANGE				$ 817,168

FY2012 DEPARTMENT FINANCIAL SUMMARY
(100.3500) FIRE DEPARTMENT

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ 1,902,691	$ 2,082,289	$ 2,060,261	$ 157,570
OPERATIONS	571,474	587,100	512,404	(59,070)
SMALL EQUIPMENT	14,834	32,000	14,834	0
DEBT SERVICE	0	0	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	41,500	13,000	0	(41,500)
TOTAL BUDGET	**$ 2,530,499**	**$ 2,714,389**	**$ 2,587,499**	**$ 57,000**
FUNDING APPROPRIATIONS:				
GENERAL FUND	$ 1,265,250	$ 1,357,195	$ 1,379,190	$ 113,941
INTER-DEPARTMENTAL REVENUES	1,265,250	1,357,195	1,208,309	(56,941)
TOTAL FUNDS	**$ 2,530,499**	**$ 2,714,389**	**$ 2,587,499**	**$ 57,000**
APPROVED & BUDGETED POSITIONS:	**37**	**38**	**38**	**1**
FIRE CHIEF	1	1	1	0
FIREFIGHTER FULL-TIME	35	35	35	0
FIREFIGHTER TRAINING OFFICER	0	1	1	1
ADMINISTRATIVE FULL-TIME	1	1	1	0
MOTOR VEHICLES/EQUIPMENT	**49**	**49**	**49**	**0**

DEPARTMENT DESCRIPTION:

This department exist to help protect people's lives and properties, in respect for all people: that people are its most important asset. It's responsibilities are defined in the City Charter and State Statutes.

RECOMMENDED CHANGES:

1	Reflect an appropriation due to an adjustment in the Employee's retirement system	$ 126,670
2	Reflect funding for Fire Captain-Training as required by ISO standards, an appropriation for 2% market adjustment and associated payroll costs effective January 2012, and reduction in overtime	39,105
3	Reflect an adjustment for Worker's Compensation due to rate adjustment and reduction in overtime	(4,205)
4	Reduce funds for repairs and maintenance for building and equipment, supplies, capital outlay and other operating cost	(59,070)
5	Decrease due to no Capital Outlay items being purchased	(41,500)
6	Utilize SPLOST in the re-programming of radios, thus reducing funding.	(4,000)
	TOTAL CHANGE	**$ 57,000**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(100.4100) PUBLIC WORKS DEPARTMENT

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ 1,248,464	$ 1,363,622	$ 1,373,898	$ 125,434
OPERATIONS	729,692	939,849	643,358	(86,334)
SMALL EQUIPMENT	21,016	25,082	25,082	4,066
DEBT SERVICE	81,308	39,051	39,051	(42,257)
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 2,080,480**	**$ 2,367,604**	**$ 2,081,389**	**$ 909**
FUNDING APPROPRIATIONS:				
GENERAL FUND	2,080,480	2,367,604	2,081,389	909
TOTAL FUNDS	**$ 2,080,480**	**$ 2,367,604**	**$ 2,081,389**	**$ 909**
APPROVED & BUDGETED POSITIONS:	**30.5**	**30.83**	**30.83**	**0.33**
PUBLIC WORKS - ADMIN	3	2.33	2.33	(0.67)
STREET	20	21	21	1
TRAFFIC	2	3	3	1
PARK	5.5	4.5	4.5	(1)
MOTOR VEHICLES	**37**	**37**	**37**	**0**

DEPARTMENT DESCRIPTION:

This department is responsible for the administration of Street, Traffic, Park & Cemetery, & Harrison-Walker Complex. This department maintains quality street, alleys, ditches, canals, and storm drainage. Constructs, repairs, and maintains curt & gutters, sidewalks. Provides services for community special events, demolitions and clean-ups. This department oversees and maintains all traffic signals, street signs, painting and stripping of roads inside the City limits.

RECOMMENDED CHANGES:

1	Reflect an adjustment in the personal cost allocating the cost to other departments due to shared responsibilities. This reduction amount is net of 2% merit increase and associated payroll cost effective January 2012.	$ 18,199
2	Increase to reflect claims for unemployment cost for separated employee.	4,400
3	Reflect an increase in the Worker's comp due to increase in rates	56,519
4	Reflect an adjustment in the employees retirement system	46,316
5	Reflect a reduction in the debt due to pay-off of old debt.	(42,257)
6	Reflect a decrease in the Street maintenance due to passing of SPLOST V	(67,390)

FY2012 DEPARTMENT FINANCIAL SUMMARY
(100.4100) PUBLIC WORKS DEPARTMENT

		FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
7	Other operating net decreases: combination of gasoline & maintenance and repairs				(14,878)
8	Reflect a decrease in operation due to combining PW Admin, Street, Traffic & Parks Departments				YES
	TOTAL CHANGE				**$ 909**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(100.5520) SENIOR CITIZENS CENTER DEPARTMENT

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ 74,168	$ 75,563	$ 84,577	$ 10,409
OPERATIONS	32,752	38,640	35,831	3,079
SMALL EQUIPMENT	0	0	0	0
DEBT SERVICE	0	0	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 106,920**	**$ 114,203**	**$ 120,408**	**$ 13,488**
FUNDING APPROPRIATIONS:				
GENERAL FUND	100,375	108,103	113,308	12,933
CHARGES FOR SERVICES/DONATIONS	6,545	6,100	7,100	555
TOTAL FUNDS	**$ 106,920**	**$ 114,203**	**$ 120,408**	**$ 13,488**
APPROVED & BUDGETED POSITIONS:	1.5	2	2	0.5
DIRECTOR	1	1	1	0
CUSTODIAN FULL-TIME	0.5	1	1	0.5
MOTOR VEHICLES	0	0	0	0.0

DEPARTMENT DESCRIPTION:

This department caters for the social and recreational events for the Senior citizens of Tifton and Tift County residents. The facility is also available for event rentals, birthdays and wedding receptions.

RECOMMENDED CHANGES:

1	Reflect an appropriation to re-classify the Custodians position to a Full-time benefitted employee & to reflect a 2% market adjustment and associated payroll costs effective January 2012	$ 3,284
2	Reflect an appropriation due to an adjustment in the Employee's retirement system	7,125
3	Other increases: for repairs and maintenance of the building, janitorial supplies, electricity bills, liability insurance	3,079
4	Recommend increase in refundable deposit from $50.00 to $300.00	YES
5	Recommend to charge minimal membership fee	YES
	TOTAL CHANGE	**$ 13,488**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(100.5521) NUTRITION PROGRAM DEPARTMENT

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ 32,965	$ 37,367	$ 36,974	$ 4,009
OPERATIONS	16,866	24,046	22,966	6,100
SMALL EQUIPMENT	0	0	0	0
DEBT SERVICE	0	0	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 49,831**	**$ 61,413**	**$ 59,940**	**$ 10,109**
FUNDING APPROPRIATIONS:				
GENERAL FUND	17,831	28,413	26,940	9,109
INTERGOVERNMENTAL REVENUE-SWGA ON AGING	32,000	33,000	33,000	1,000
TOTAL FUNDS	**$ 49,831**	**$ 61,413**	**$ 59,940**	**$ 10,109**
APPROVED & BUDGETED POSITIONS:	**1**	**1**	**1**	**0**
FULL-TIME	1	1	1	0
MOTOR VEHICLES	**1**	**1**	**1**	**0**

DEPARTMENT DESCRIPTION:

This Nutrition program provides nutritional meals to qualified senior citizens of Tifton/Tift County.

RECOMMENDED CHANGES:

1	Reflect additional funding for salaries and associated cost to hire the current employee from the temp agency	$ 4,009
2	Reflect an increase in the liability and equipment insurance due to increase in rates , and increase in electric bills.	6,100
	TOTAL CHANGE	**$ 10,109**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(100.4850) CEMETERY FUND

DEPARTMENT BUDGET SUMMARY:	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PERSONNEL AND BENEFITS	$ 165,478	$ 171,765	$ 152,566	$ (12,912)
OPERATIONS	40,027	46,498	41,652	1,625
SMALL EQUIPMENT	1,339	4,141	4,141	2,802
DEBT SERVICE	2,100	0	0	(2,100)
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 208,944**	**$ 222,404**	**$ 198,359**	**$ (10,585)**
FUNDING APPROPRIATIONS:				
GENERAL FUND	148,944	162,404	138,359	(10,585)
SALE OF CEMETERY LOTS	60,000	60,000	60,000	0
TOTAL FUNDS	**$ 208,944**	**$ 222,404**	**$ 198,359**	**$ (10,585)**
APPROVED & BUDGETED POSITIONS:	3.5	3.5	3.5	0
SUPERVISOR	0.5	0.5	0.5	0
PARKS CARETAKER	3	3	3	0
MOTOR VEHICLES	2	2	2	0

DEPARTMENT DESCRIPTION:

This department maintains the Oakridge cemetery along with Landscaping. It will eventually be self supporting. The proposal this fiscal year is to charge a perpetual care cost with each plot sold. Plot inventory as of March is 2,468, with a life of 16 years based on an average 150 sold lots per year.

RECOMMENDED CHANGES:

1	Reflect an adjustment in the personal cost allocating the cost to other departments due to shared responsibilities. This reduction amount is net of 2% merit increase and associated payroll cost effective January 2012.	$ (12,912)
2	Reflect a reduction in the Service Fund allocation due to a decrease in the budget.	(1,961)
3	Reflect a decrease in the debt payments due to loans paid off.	($2,100)
4	Reflect an increase in the Small Equipment for lawn mower buy-back program	2,802
5	Other increases: legal, maintenance & repair	3,586
2	Reflect a reduction in the overall budget due to movement of cost of operating Parks apart from Cemetery	YES
3	Increase rated in burial plots and establish the Cemetery as 501c3 department and initiate a perpetual care charge of $150.00 per plot	YES
	TOTAL CHANGE	**$ (10,585)**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(100.7450) CODE ENFORCEMENT DEPARTMENT

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ -	$ 161,336	$ 200,144	$ 200,144
OPERATIONS	0	79,055	74,345	74,345
SMALL EQUIPMENT	0	0	0	0
DEBT SERVICE	0	0	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ -**	**$ 240,391**	**$ 274,489**	**$ 274,489**
FUNDING APPROPRIATIONS:				
GENERAL FUND	0	240,391	274,489	274,489
TOTAL FUNDS	**$ -**	**$ 240,391**	**$ 274,489**	**$ 274,489**
APPROVED & BUDGETED POSITIONS:	**0**	**4**	**4**	**4**
DIRECTOR	0	1	1	1
CODE ENFORCEMENT OFFICER	0	2	2	2
ADMINISTRATIVE FULL-TIME	0	1	1	1
MOTOR VEHICLES	**0**	**2**	**3**	**0**

DEPARTMENT DESCRIPTION:

The Department will handle all Ordinance Violations and Building Inspections within the City Limits.

RECOMMENDED CHANGES:

1 This is the first year for this department

FY2012 DEPARTMENT FINANCIAL SUMMARY
(100.8001) DEBT SERVICE DEPARTMENT

DEPARTMENT BUDGET SUMMARY:	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PERSONNEL AND BENEFITS	$ -	$ -	$ -	$ -
OPERATIONS	0	0	0	0
SMALL EQUIPMENT	0	0	0	0
DEBT SERVICE-BANDWIDTH CONNECT				
PRINCIPAL	34,881	35,329	35,329	448
INTEREST	315,119	314,671	314,671	(448)
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ -**
FUNDING APPROPRIATIONS:				
CONTRIBUTION FROM OTHER FUNDS	350,000	350,000	35,000	350,000
TOTAL FUNDS	**$ 350,000**	**$ 350,000**	**$ 35,000**	**$ 350,000**
APRPOVED & BUDGETED POSITIONS:	0	0	0	0
MOTOR VEHICLES	0	0	0	0

DEPARTMENT DESCRIPTION:

This department is administered by Finance. The purpose of this appropriation is to account for the retirement of previously incurred general obligation debt for Telecommunication Services. Re-payment of this loan was approved in the latest SPLOST V referendum in 2012.

RECOMMENDED CHANGES:

1 No change. The same amount of payment from last year.

FIRST COMMUNITY BANK
LOAN AMOUNT TO REPAY CITYNET BOND
ASSUMPTION 1: PAY BASED ON ORIGINAL SCHEDULE

YEARS 1-5 @ 5.15%

		ANNUAL PAYMENT	INTEREST 5.15%	PRINCIPAL	BALANCE	checking: interest calculation 365 days /360 1.013888889	(366 days / 360) 1.016667
					$ 6,060,000		
2010	1	$ 350,000	$ 316,425	$ 33,575	$ 6,026,425	$ 316,425	
2011	2	$ 350,000	$ 314,671	$ 35,329	$ 5,991,096	$ 314,671	
2012	3	$ 350,000	$ 313,684	$ 36,316	$ 5,954,780	$ 313,684	
2013	4	$ 350,000	$ 310,930	$ 39,070	$ 5,915,710	$ 310,930	
2014	5	$ 350,000	$ 308,890	$ 41,110	$ 5,874,601	$ 308,890	
		$ 1,750,000	**$ 1,564,601**	**$ 185,399**			

YEARS 6-10 @ 5.35% BALLOON -$5,842,351

		ANNUAL PAYMENT	INTEREST 5.35%	PRINCIPAL	BALANCE	(365 days / 360) 1.013888889	(366 days / 360) 1.016667
2015	6	$ 579,277	$ 318,656	$ 260,621	$ 5,613,980	$ 318,656	
2016	7	$ 579,277	$ 305,354	$ 273,923	$ 5,340,057	$ 305,354	
2017	8	$ 579,277	$ 289,661	$ 289,616	$ 5,050,441	$ 289,661	
2018	9	$ 579,277	$ 273,951	$ 305,326	$ 4,745,115	$ 273,951	
2019	10	$ 579,277	$ 257,390	$ 321,887	$ 4,423,228	$ 257,390	
		$ 2,896,385	**$ 1,445,012**	**$ 1,451,373**			

YEARS 11-15 @ 5.50% BALLOON -$4,381,223

		ANNUAL PAYMENT	INTEREST 5.50%	PRINCIPAL	BALANCE	365 DAYS/360 1.013888889	(366 days / 360) 1.016667
2020	11	$ 583,522	$ 247,332	$ 336,190	$ 4,087,038	$ 247,332	
2021	12	$ 583,522	$ 227,909	$ 355,613	$ 3,731,425	$ 227,909	
2022	13	$ 583,522	$ 208,079	$ 375,443	$ 3,355,982	$ 208,079	
2023	14	$ 583,522	$ 187,143	$ 396,379	$ 2,959,602	$ 187,143	
2024	15	$ 583,522	$ 165,039	$ 418,483	$ 2,541,120	$ 165,491	
		$ 2,917,610	**$ 1,035,502**	**$ 1,882,108**		$ 1,035,954	

YEARS 16-20 @ 5.75% BALLOON -$2,486,460

		ANNUAL PAYMENT	INTEREST 5.75%	PRINCIPAL	BALANCE	(365 days / 360) 1.013889	(366 days / 360) 1.0166667
2025	11	$ 587,580	$ 148,144	$ 439,436	$ 2,101,684	$ 148,144	
2026	12	$ 587,580	$ 122,525	$ 465,055	$ 1,636,629	$ 122,525	
2027	13	$ 587,580	$ 95,413	$ 492,167	$ 1,144,462	$ 95,675	
2028	14	$ 587,580	$ 66,903	$ 520,677	$ 623,786	$ 66,903	
2029	15	$ 586,991	$ 36,366	$ 550,623	$ 73,163	$ 36,366	
		$ 2,937,311	**$ 469,351**	**$ 2,467,958**			
OVERALL TOTAL		**$ 10,501,306**	**$ 4,514,466**	**$ 5,986,837**			

TIFTON Georgia
The Friendly City

(275) TOURISM & ECONOMIC DEVELOPMENT FUND

This section includes the financial expenditures for the Tourism & Economic Development Fund which accounts for total spending budget appropriation of $728,500.

The Tifton Tift County Tourism organization receives 40% of each month's actual Hotel/Motel tax revenue. The funds are used to promote tourism and growth in Tifton.

In addition to the 40% contribution to Tourism board, the City pays for the request from the outside entities, which are directly promoting tourism and economic development for the City, such Chamber of Commerce and Downtown Development Authority.

It also pays for the 10-year loan obtained for I-75 high-mast lights, improvements to the Tifton-Tift county Airport and construction of the new Boo Drive along the newly constructed Hilton Garden Inn.

FY2012 DEPARTMENT FINANCIAL SUMMARY
HOTEL-MOTEL AND ECONOMIC DEVELOPMENT FUND

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PROGRAM/FUND SOURCES:				
HOTEL-MOTEL TAX	$ 720,212	$ 720,000	$ 720,000	$ (212)
INTEREST INCOME	1,500	1,000	1,000	(500)
EQUITY TRANSFER IN	0	0	0	0
INTERGOVERNMENTAL CHARGES-I-75 MAINT REIMB	0	7,500	7,500	7,500
PROCEEDS FROM LONG-TERM DEBT	0	0	0	0
TOTAL REVENUES	**$ 721,712**	**$ 728,500**	**$ 728,500**	**$ 6,788**
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	0	0	0	0
OPERATIONS	72,740	84,794	74,794	2,054
CONTRIBUTIONS TO OUTSIDE AGENCIES:				
MAIN STREET/TIFT THEATHRE CONTRIBUTION	109,975	109,975	109,975	0
TIFTON - TIFT COUNTY TOURISM BOARD	288,085	288,000	288,000	(85)
ARTS CONNECTION	3,146	0	0	(3,146)
AIRPORT AUTHORITY	0	0	0	0
CHAMBER OF COMMERCE	20,000	10,000	20,000	0
GA AGRIRAMA DEVELOPMENT AUTHORITY	0	0	0	0
RAILROAD MUSEUM	684	0	0	(684)
DEBT SERVICE				
FY 09 BK LOAN - BOO DRIVE	49,228	49,228	49,228	(1)
FY 05 BK LOAN - AIRPORT & I-75 HIGH MAST LIGHTS	92,502	92,502	92,502	0
TRANSFER TO THE GENERAL FUND	85,351	94,001	94,001	8,650
TOTAL EXPENSES	**$ 721,712**	**$ 728,500**	**$ 728,500**	**$ 6,788**
BALANCE OF THE FUND	$ -	$ -	$ -	$ -
POSITIONS	**3.5**	**3.5**	**3.5**	**0**
ECONOMIC DEVELOPMENT DIRECTOR	1	1	1	0
THEATRE MANAGER	1	1	1	0
ADMINISTRATIVE PART-TIME	1	1	1	0
BUILDING SERVICE WORKER PART-TIME	0.5	0.5	0.5	0
MOTOR VEHICLES & EQUIPMENT	**0**	**0**	**0**	**0**

FUND/DEPARTMENT DESCRIPTION:

This department is administered by Finance. The department provides an accounting for the transactions involving the appropriations for the 5% levy of the Hotel-Motel Tax in accordance with the law. To help ensure compliance of the law, the City had to adopt an ordinance providing for the tax.

RECOMMENDED CHANGES:

REVENUE:

1	Revenues reflect an increase in the revenue which was accounted for in the General Fund, and reduction in interest income due to lower earnings rate.	$ 6,788

EXPENSE:

1	Reflect an appropriation to engage GMA's services related to Hotel-Motel Tax for compliance and field services including training. Funding is only for half of the hotel establishments, the other half will be funded in FY2014.	10,000
2	Discontinue funding for Outside agencies	(5,330)
3	Reflect an increase in the appropriation for permanent transfer to the General fund to help pay for the General Obligation note.	8,650
4	Other decreases: removal/demolition cost, historic preservation	(6,532)
5	Maintain funding appropriation for DDA and Chamber of Commerce.	YES
6	Increase appropriation for Tift Theatre of $5,000 by utilizing DDA reserve.	YES
7	Incorporate Main Street & Tift Theatre into the City's Department Budget	YES
		$ 6,788
	TOTAL CHANGE	$ -

TIFTON Georgia

The Friendly City

(250 & 340) GRANT FUND

The Grant Funds accounts for monies received from federal or state government or from entities to be spent specifically for certain purposes as required by the inter-governmental contract. The matching requirements of the grants are funded either from the tax dollars or user fees.

FY2012 DEPARTMENT FINANCIAL SUMMARY
(250) MULTIPLE GRANT FUND

		FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PROGRAM/FUND SOURCES:					
G0008	EPA - BROWNSFIELD HORIZON MILLS	$ -	$ -	$ -	$ -
GA021	USDA REBG 41S SEWER EXPANSION	0	0	0	0
G1833	GEMA - DISASTER #0374	0	0	0	0
GA07A	DCA - 2009 HANDS ON GA CHALL GRANT	0	0	0	0
GA07B	DCA - 2008 HANDS ON GA CHALL GRANT	0	0	0	0
G0074	2008 DOJ EDWARD BYRNE MEM JUST AST	12,183	0	0	(12,183)
GA293	2009 COPS HIRING RECOVERY PROG GRANT	0	63,765	63,765	63,765
G0543	2007 DOJ EDWARD BYRNE MEM JUST AST	5,438	0	0	(5,438)
G0607	2008 DOJ EDWARD BYRNE MEM SAFETY	29,021	0	0	(29,021)
G1265	2009 DOJ EDWARD BYRNE MEM JUST AST	0	10,138	10,138	10,138
G1662	2010 DOJ EDWARD BYRNE MEM JUST AST	0	35,532	35,532	35,532
G0911	2009 DOJ EDWARD BYRNE GRANT W/E-911	0	82,996	82,996	82,996
GRM09	LGRMS - 2009 GMA SAFETY&LIAB MGMT GRANT	0	0	0	0
GKG10	DCA - 2010 KEEP GA BEAUTIFUL GRANT	0	0	0	0
G0931	2009 URBAN & COMM FORESTRY GRANT	0	0	0	0
G2952	CHIP - 2007 REVENUE DRAWS	0	0	0	0
G6029	CHIP - 2009 REVENUE DRAWS	0	0	0	0
G0806	2010 DOE/GEFA EECBG FOR DDA	0	0	0	0
TOTAL REVENUES		**$ 46,642**	**$ 192,431**	**$ 192,431**	**$ 145,789**
DEPARTMENT BUDGET SUMMARY:					
G0008	EPA - BROWNSFIELD HORIZON MILLS	$ -	$ -	$ -	$ -
GA021	USDA REBG 41S SEWER EXPANSION	0	0	0	0
G1833	GEMA - DISASTER #0374	0	0	0	0
GA07A	DCA - 2009 HANDS ON GA CHALL GRANT	0	0	0	0
GA07B	DCA - 2008 HANDS ON GA CHALL GRANT	0	0	0	0
G0074	2008 DOJ EDWARD BYRNE MEM JUST AST	12,183	0	0	(12,183)
GA293	2009 COPS HIRING RECOVERY PROG GRANT	0	63,765	63,765	63,765
G0543	2007 DOJ EDWARD BYRNE MEM JUST AST	5,438	0	0	(5,438)
G0607	2008 DOJ EDWARD BYRNE MEM SAFETY	29,021	0	0	(29,021)
G1265	2009 DOJ EDWARD BYRNE MEM JUST AST	0	10,138	10,138	10,138
G1662	2010 DOJ EDWARD BYRNE MEM JUST AST	0	35,532	35,532	35,532
G0911	2009 DOJ EDWARD BYRNE GRANT W/E-911	0	82,996	82,996	82,996
GRM09	LGRMS - 2009 GMA SAFETY&LIAB MGMT GRANT	0	0	0	0
GKG10	DCA - 2010 KEEP GA BEAUTIFUL GRANT	0	0	0	0
G0931	2009 URBAN & COMM FORESTRY GRANT	0	0	0	0
G2952	CHIP - 2007 REVENUE DRAWS	0	0	0	0
G6029	CHIP - 2009 REVENUE DRAWS	0	0	0	0
G0806	2010 DOE/GEFA EECBG FOR DDA	0	0	0	0
TOTAL EXPENDITURES		**$ 46,642**	**$ 192,431**	**$ 192,431**	**$ 145,789**
BALANCE OF THE FUND		**$ -**	**$ -**	**$ -**	**$ -**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(340) GRANT FUND

		FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PROGRAM/FUND SOURCES:					
G2922	DCA - CDBG - RDF GAP	$ -	$ -	$ -	$ -
G3086	DOT - BROOKVALE PHASE 1	0	0	0	0
G5074	DCA - CDBG - PETERSON - REVENUE DRAW	0	0	0	0
	INVESTMENT INCOME	830	10	10	820
	TOTAL REVENUES	**$ 830**	**$ 10**	**$ 10**	**$ 820**
DEPARTMENT BUDGET SUMMARY:					
G2922	C/OUTLAY - INFRASTR - CDBG RDF GAP	$ -	$ -	$ -	$ -
G3086	C/OUTLAY - INFRASTR - CDBG BROOKV PH1	0	0	0	0
G5074	C/OUTLAY - INFRASTR - CDBG PETERSON MAT	0	0	0	0
	TOTAL EXPENDITURES	**$ -**	**$ -**	**$ -**	**$ -**
BALANCE OF THE FUND		**$ 830**	**$ 10**	**$ 10**	**$ 820**

TIFTON Georgia

The Friendly City

(320) SPLOST FUND

The SPLOST (Special Purpose Local Option Sales Tax) Funds accounts for expenditures from the 1% sales tax, for projects voted by the citizens such as capital projects for water, street and sewer, infrastructure improvements and re-payment of GEFA loan for water, MIS upgrades.

Included in this budget are program expenditures for SPLOST III and SPLOST IV amounting to 4,038,939, which is $2.5 million less than FY2011 budget.

FY2012 DEPARTMENT FINANCIAL SUMMARY
SPLOST III - 2001 REFERENDUM

	REFERENDUM AMOUNT 2002-2007	ACTUAL INCEPTION TO DATE 4/30/2011	FY2011 CURRENT BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PROGRAM/FUND SOURCES:					
REVENUES	$ 8,740,000	$ 8,306,814	$ -	$ -	$ -
INTEREST INCOME		293,836	1,000	500	(500)
BALANCE FORWARD	0		628,101	580,377	(47,724)
TOTAL REVENUES	**$ 8,740,000**	**$ 8,600,651**	**$ 629,101**	**$ 580,877**	**$ (48,224)**
PROJECT EXPENDITURES:					
MUNICIPAL COURT/VISITORS CENTER	$ 3,321,000	$ 3,555,260	$ -	$ -	$ -
PUBLIC PARKING	679,000	537,327			
WESTSIDE FIRE STATION	650,000	180	432,637	460,000	27,363
THREE FIRE ENGINES	500,000	690,195	0	0	0
SEWER IMPROVEMENTS	1,000,000	701,400	57,489	0	(57,489)
WATER IMPROVEMENTS	1,000,000	1,150,535	0	0	0
STREET IMPROVEMENTS	1,000,000	715,677	138,975	120,877	(18,098)
STORM DRAINAGE PLAN	590,000	670,599	0	0	0
TOTAL EXPENDITURES	**$ 8,740,000**	**$ 8,021,173**	**$ 629,101**	**$ 580,877**	**$ (48,224)**
BALANCE OF THE FUND	**$ -**	**$ 579,478**	**$ 0**	**$ -**	**$ (0)**

FY2012 DEPARTMENT FINANCIAL SUMMARY
SPLOST IV - CITY ONLY - 2006 REFERENDUM

	REFERENDUM AMOUNT 2007-2012	ACTUAL INCEPTION TO DATE 4/13/2011	FY2011 CURRENT BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PROGRAM/FUND SOURCES:					
REVENUES	$ 8,184,000	$ 4,698,229	$ 1,367,267	$ 1,051,510	$ (315,757)
INTEREST INCOME		60,946	6,905	200	(6,705)
BALANCE FORWARD					0
TOTAL REVENUES	**$ 8,184,000**	**$ 4,759,175**	**$ 1,374,172**	**$ 1,051,710**	**$ (322,462)**
PROJECT EXPENDITURES:					
POLICE PROJECTS	$ 414,000	$ 308,229	$ -	$ -	$ -
PARK & CEMETERY PROJECTS	200,000	0	22,000	0	(22,000)
STREET PROJECTS	2,670,000	2,191,673	157,145	157,145	0
DRAINAGE PROJECTS	2,500,000	1,354,309	460,042	437,625	(22,417)
WAREHOUSE COMPLEX PROJECTS	650,000	287,004		105,721	105,721
SENIOR CENTER PROJECTS	750,000	34,829	100,000	0	(100,000)
CITY HALL RENOVATIONS	1,000,000	172,897	100,000	10,000	(90,000)
TOTAL EXPENDITURES	**$ 8,184,000**	**$ 4,348,941**	**$ 839,187**	**$ 710,491**	**$ (128,696)**
BALANCE OF THE FUND	**$ -**	**$ 410,234**	**$ 534,985**	**$ 341,219**	**$ (193,766)**

FY2011 DEPARTMENT FINANCIAL SUMMARY
SPLOST IV - JOINT PROJECTS - 2006 REFERENDUM

	REFERENDUM AMOUNT 2007-2012	ACTUAL INCEPTION TO DATE 4/13/2011	FY2011 ADOPTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PROGRAM/FUND SOURCES:					
REVENUES	$ 17,641,000	$ 9,932,171	$ 2,173,600	$ 2,438,000	$ 264,400
INTEREST INCOME		130,929	19,444	500	(18,944)
BALANCE FORWARD			2,871,031	800,000	(2,071,031)
TOTAL REVENUES	**$ 17,641,000**	**$ 10,063,100**	**$ 5,064,075**	**$ 3,238,500**	**$ (1,825,575)**
PROGRAM EXPENDITURES:					
FIRE PROJECTS	$ 2,660,000	$ 654,874	$ 700,000	$ -	$ (700,000)
WATER PROJECTS	5,200,000	3,368,066	2,571,031	1,700,000	(871,031)
SEWER PROJECTS	6,831,000	6,213,923	1,540,000	887,571	(652,429)
SANITATION PROJECTS	650,000	582,775	0	0	0
RECYCLING PROJECTS	450,000	241,991	0	0	0
MIS-GIS PROJECTS	1,850,000	937,438	233,600	160,000	(73,600)
TOTAL EXPENDITURES	**$ 17,641,000**	**$ 11,999,067**	**$ 5,044,631**	**$ 2,747,571**	**$ (2,297,060)**
BALANCE OF THE FUND	**$ -**		**$ 19,444**	**$ 490,929**	**$ 471,485**

TIFTON Georgia
The Friendly City

(505) WATER FUND

The Water Fund is an enterprise fund and is expected to generate $4,268,573 in revenue mostly through user fees.

The Water Fund is responsible for delivering safe and pleasant drinking water to the citizens of Tifton. This division is also responsible for the maintenance of all water mains and the installation of new water meters.

The Water Fund consists of the departments for Admin-Operating, Utilities Department, and the ten (10) Water Plants countywide.

FY2012 DEPARTMENT FINANCIAL SUMMARY
(505) WATER FUND

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PROGRAM/FUND SOURCES:				
CHARGES FOR SERVICES	$ 4,533,999	$ 4,082,806	$ 4,088,273	$ (445,726)
INVESTMENT INCOME	28,991	6,000	6,000	(22,991)
MISCELLANEOUS REVENUE	320	1,300	1,300	980
OTHER FINANCING SOURCES	433,000	173,000	173,000	(260,000)
TOTAL REVENUES	**$ 4,996,310**	**$ 4,263,106**	**$ 4,268,573**	**$ (727,737)**
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS				
UTILITIES DEPARTMENT	$ 533,984	$ 530,962	$ 587,134	$ 53,150
OPERATING DEPARTMENT	1,143,140	1,194,702	1,179,859	36,719
OPERATIONS				
UTILITIES DEPARTMENT	95,153	106,873	106,873	11,720
OPERATING DEPARTMENT	1,813,345	1,225,216	1,240,277	(573,068)
WELLS	1,206,217	820,165	820,165	(386,052)
SMALL EQUIPMENT				
UTILITIES DEPARTMENT	0	0	0	0
OPERATING DEPARTMENT	3,000	13,984	13,984	10,984
WELLS	0	0	0	0
DEBT SERVICE	33,471	47,455	47,455	13,984
CAPITAL OUTLAY FUNDED BY OPERATIONS				
UTILITIES DEPARTMENT	0	0	0	0
OPERATING DEPARTMENT	168,000	168,000	168,000	0
WELLS	0	0	0	0
CONTINGENCY FUND				
OPERATING DEPARTMENT	0	0	104,826	104,826
TOTAL EXPENSES	**$ 4,996,310**	**$ 4,107,357**	**$ 4,268,573**	**$ (727,737)**
BALANCE OF THE FUND	**$ -**	**$ 155,749**	**$ -**	**$ -**
APPROVED & BUDGETED POSITIONS:	**37.0**	**35.67**	**35.67**	**(1.33)**
WATER OPERATING FULL-TIME	24	24	24	0
WATER OPERATING PART-TIME	1	0.5	0.5	(0.5)
WATER SUMMER HELP	0.5	0	0	(0.5)
UTILITIES FULL-TIME	11	10	10	(1)
UTILITIES PART TIME	0.5	1.17	1.17	0.67
MOTOR VEHICLES	**21**	**21**	**21**	**0**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(505) WATER FUND

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011

DEPARTMENT DESCRIPTION:

This division ensures that safe and pleasant drinking water is delivered to everyone's tap. Also, adequate amounts of water and pressure must be available during times of emergency, such as a fire. This division also contains the Utilities Department which is responsible for the enlistment of new customer accounts for all City of Tifton utilities. In addition, this department administers transfer and discontinuation of services for all utilities of the City. Also, the Utilities Department provides billing and collection services to all of the City's enterprise funds. The department's major goal is to provide quality service to all of the customers of the City's various utilities.

RECOMMENDED CHANGES:

REVENUE:

1	Reflect a decrease in interest income based on decline in interest rates	$	(22,991)
2	Decrease in funds needed from the reserve to balance the FY2012 budget		(428,000)
3	Reflect a decrease in water sales - outside city due mainly to the closing of Queen Carpet		(397,244)
4	Decrease in water meters - inside due to meters being changed out to the new meter system		(46,200)
5	Increase in late penalty fee based on actual account history		14,900
6	Reflect loan proceeds for capital outlay items that will be financed		168,000
7	Other decreases: water extensions, water lab analysis		(16,202)
		$	(727,737)

UTILITIES DEPARTMENT:

1	Increase in appropriation due to retirement's unfunded liability	$	37,162
2	Increase in unemployment compensation to pay prior employees		13,660
3	Reflect an appropriation for a 2% market adjustment and associated payroll costs effective January 2012 and elimination of a part time employee and a full time employee		4,228
4	Increase in overtime hours for locator on-call pay		3,500
5	Increase in software & data maintenance due to MS Govern maintenance contract		14,775
6	New line item due to bank charges being moved from Finance Dept. in Service Fund		8,000
7	Other increases/decreases: electrical, bandwidth /internet connectivity		(16,455)
8	Combine the Customer Service and Utilities Departments into the Utilities Department		YES
9	Review outsourcing of the billing		YES
		$	64,870

OPERATING DEPARTMENT:

1	Increase in retirement appropriation due to retirement's unfunded liability	$	58,003

FY2012 DEPARTMENT FINANCIAL SUMMARY
(505) WATER FUND

		FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
2	Reflect an appropriation for 2% market adjustment and associated payroll costs effective January 2012, moving 2 employees from Sewer, and addition of coverage for employees' health insurance				(21,284)
3	Eliminate System Maint Improvements because of so many ongoing projects that need to be finished				(620,000)
4	Reflect an increase in liability and auto/heavy equipment insurance due to increase in rate				5,182
5	Reflect a decrease in maintenance & repair accounts based on actual account history				(21,190)
6	Reflect a decrease in meter replacement due to new meters being installed for all customers				(6,500)
7	Increase in capital replacement - distribution system				56,824
8	Increase in supplies - small equipment to purchase wacker packer, steam pressure sterilizer, & stainless steel adjustable table				10,984
9	Reflect interest payment to GMA Leasepool for FY2012 items to be financed				13,984
10	Reflect an appropriation for Contingency for unexpected expenses				104,826
11	Other increases/decreases: postage, landfill charges, gasoline				12,616
					$ (406,555)
	WELLS:				
1	Bass Plant - Decrease due to maintenance & repair equipment because of improvements				$ (409,552)
2	Industrial Plant - Increase due to maintenance & repair equipment and system				36,700
3	Harrison Plant - Decrease in chemicals and electrical expense				(16,000)
4	Hurst Well - Increase in electrical expense				2,500
5	Forest Lakes Plant - Decrease in electrical expense				(700)
6	Jordan Road Plant - Increase in maintenance & repair system				1,000
7	Roy Tucker Plant - Decrease in chemicals				(3,000)
8	Carpenter/Westover - Decrease in chemicals				(1,000)
9	County Well 82 W - Decrease in electrical expense				(4,000)
10	Brookfield Elevated Tank - Break out department expense from Water Operating department				8,000
					$ (386,052)
	TOTAL CHANGE				$ -

TIFTON Georgia
The Friendly City

(506) SEWER FUND

The Sewer Fund is an enterprise fund and is expected to generate $3,544,202 in revenue mostly through user fees. The FY2012 budget decreased by 6% from FY2011 Revised Budget.

The Sewer Fund is responsible for the treatment of the City's wastewater and disposal of sewage sludge in accordance with Environmental Protection Division's guidelines. This division is also responsible for the maintenance of all water mains and the installation of new taps and sewer extensions.

The Sewer Fund consists of the Operating, Lift Stations, and Financial department.

FY2012 DEPARTMENT FINANCIAL SUMMARY
(506)SEWER FUND

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PROGRAM/FUND SOURCES:				
CHARGES FOR SERVICES	$ 3,696,327	$ 3,526,002	$ 3,526,002	$ (170,325)
INVESTMENT INCOME	50,000	10,000	10,000	(40,000)
MISCELLANEOUS REVENUE	7,100	7,200	7,200	100
OTHER FINANCING SOURCES	1,000	1,000	1,000	0
TOTAL REVENUES	**$ 3,754,427**	**$ 3,544,202**	**$ 3,544,202**	**$ (210,225)**
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ 1,005,422	$ 981,604	$ 941,562	$ (63,860)
OPERATIONS	1,811,778	1,630,477	1,662,118	(149,660)
OPERATIONS - LIFT STATIONS	334,100	400,600	400,600	66,500
SMALL EQUIPMENT	15,500	14,150	14,150	(1,350)
DEBT SERVICE	528,792	468,679	468,679	(60,113)
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
CONTINGENCY FUND	58,835	50,100	57,093	(1,742)
TOTAL EXPENSES	**$ 3,754,427**	**$ 3,545,610**	**$ 3,544,202**	**$ (210,225)**
BALANCE OF THE FUND	**$ -**	**$ (1,408)**	**$ -**	**$ -**
APPROVED & BUDGETED POSITIONS:	**24**	**21**	**21**	**(3)**
OPERATING FULL-TIME	23	18	18	(5)
OPERATING PART-TIME	0.5	0	0	(1)
OPERATING SUMMER HELP	0.5	0	0	(1)
OPERATING TEMPORARY	0	3.0	3.0	3
MOTOR VEHICLES	**21**	**21**	**21**	**0**

DEPARTMENT DESCRIPTION:

This division operates and maintains the City of Tifton's Wastewater Treatment Plant and the associated lift stations. The sole purpose of the operation is to properly treat the water, remove and properly dispose of any pollutants before discharging into the environment and to prevent untreated spills of this water.

FY2012 DEPARTMENT FINANCIAL SUMMARY
(506)SEWER FUND

		FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
RECOMMENDED CHANGES:					
	REVENUE:				
1	Reflect a decrease in interest income based on decline in interest rates				$ (40,000)
2	Reflect a decrease in sewer sales - outside city due mainly to the closing of Queen Carpet				(166,805)
3	Other decreases: late penalty fees, sewer taps inside				(3,420)
					$ (210,225)
	OPERATING DEPARTMENT:				
1	Increase in retirement appropriation due to retirement's unfunded liability				$ 26,792
2	Reflect an appropriation for 2% market adjustment and associated payroll costs effective January 2012 and movement of 1 employee into the Gas Fund & 2 Employees into the Water Fund				(90,652)
3	Not funding W/WW Superintendent				
4	Decrease in system maintenance improvements based on actual account history				(110,970)
5	Decrease in liability and worker's compensation insurance due to increase in rates				(6,934)
6	Decrease in electrical expense based on improvements at TRWTC				(22,270)
7	Other decreases: postage, supplies				(12,578)
8	Review the possibility of outsourcing the operating management of Sewer				YES
					$ (216,612)
	LIFT STATIONS:				
1	Decrease in maintenance & repair Southside, Gum Creek, and Westside lift stations				$ (55,000)
2	Increase in maintenance & repair at all other lift stations				121,500
					$ 66,500
	FINANCIAL DEPARTMENT:				
1	Decrease in debt expense mainly due to the FY2010 GMA principal and interest because a less expensive tractor was purchased and not financed				$ (60,113)
	TOTAL CHANGE				$ -

TIFTON Georgia
The Friendly City

(515) GAS FUND

The Gas Fund is an enterprise fund and is expected to generate $3,756,361 in revenue mostly through user fees. The FY2012 is showing a 21% decrease from FY2011 Budget.

The Gas Fund is responsible for operating and maintaining the City's Natural Gas System and delivering the natural gas to all customers. This division meets all requirements of the Georgia Public Service Commission.

The Gas Fund consists of the Operating and Financial departments.

FY2012 DEPARTMENT FINANCIAL SUMMARY
(515) GAS FUND

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PROGRAM/FUND SOURCES:				
CHARGES FOR SERVICES	$ 4,566,827	$ 3,580,961	$ 3,580,961	$ (985,866)
INVESTMENT INCOME	24,000	7,000	7,000	(17,000)
MISCELLANEOUS REVENUE	187,400	168,400	168,400	(19,000)
OTHER FINANCING SOURCES	1,500	0	0	(1,500)
TOTAL REVENUES	**$ 4,779,727**	**$ 3,756,361**	**$ 3,756,361**	**$ (1,023,366)**
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ 306,091	$ 375,095	$ 370,800	$ 64,709
OPERATIONS	4,291,834	3,147,277	3,223,201	(1,068,633)
SMALL EQUIPMENT	4,000	4,000	4,000	0
DEBT SERVICE	1,502	2,312	2,312	810
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
CONTINGENCY FUND	176,300	228,186	156,048	(20,252)
TOTAL EXPENSES	**$ 4,779,727**	**$ 3,756,870**	**$ 3,756,361**	**$ (1,023,366)**
BALANCE OF THE FUND	**$ -**	**$ (509)**	**$ -**	**$ -**
APPROVED & BUDGETED POSITIONS:	**6**	**7.5**	**7.5**	**1.5**
FULL-TIME	6	7	7	1
PART-TIME	0	0.5	0.5	0.5
MOTOR VEHICLES	**15**	**15**	**15**	**0**

DEPARTMENT DESCRIPTION:

This division operates and maintains the City of Tifton's Natural Gas System by delivering natural gas to all current and future customers. The Gas Fund keeps safety as the top priority and meets all requirements as required by the Georgia Public Service Commission.

RECOMMENDED CHANGES:

REVENUE:

1 Reflect a decrease in gas sales and gas revenue sales tax due mainly to the closing of Queen Carpet $ (981,787)

FY2012 DEPARTMENT FINANCIAL SUMMARY
(515) GAS FUND

		FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
2	Reflect a decrease in other income based on actual account history				(19,000)
3	Reflect a decrease in interest income based on decline in interest rates				(17,000)
4	Other decreases: late penalty fee and sale of capital assets				(5,579)
					$ (1,023,366)
	EXPENSE:				
1	Increase in retirement appropriation due to retirement's unfunded liability				$ 24,734
2	Reflect an appropriation for 2% market adjustment and associated payroll costs and movement of of 1 employee from the Sewer Fund				39,975
3	Increase in system maintenance improvements due to expansion to Fender Peanut				15,000
4	Increase in system maintenance peak shaving to replace relief/emergency shut off valves which have to be replaced every 5 years				17,800
5	Decrease in cost of gas sales - regular and sales tax due to closing of Queen Carpet				(1,047,704)
6	Decrease in contingency fund				(20,252)
7	Decrease and elimination of operating transfer to the General fund				(100,000)
8	Increase in debt due to payment of principal and interest because of the financing of 2 vehicles in FY2011 budget				11,810
9	Other increases: legal, engineering fees, training, supplies				35,271
10	Increase of 1 employee is due to Dana moving from Sewer to Gas				
					$ (1,023,366)
	TOTAL CHANGE				$ -

TIFTON Georgia
The Friendly City

(544) SWCD FUND

The SWCD Fund is an enterprise fund and is expected to generate $5,746,958 in revenue mostly through user fees. The FY2012 Budget decreased by 1% from FY2011 Revised Budget.

The SWCD Fund is responsible for collecting and properly disposing of solid waste and recyclables generated by both residential and commercial customers. This division serves approximately 8,815 residential customers and collects 760 tons of garbage per month from commercial establishments.

The current Tifton-Tift County Landfill tipping fees are $38.50 per ton (garbage), $15 per ton (inert), and $55 (special waste). The current residential fees are $19.00 per month for city residential dwelling and $12.52 per month for county residential dwelling. Collection sites are available for free county-wide.

CITY OF TIFTON
FY2012 SWCD FUND BUDGET
SUMMARY OF FUNDS AND APPROPRIATIONS

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	%CHANGE FROM FY2011 BUDGET	% OF SWCD FUND REVENUE
SOURCES OF REVENUES					
CHARGES FOR SERVICES	$ 5,193,550	$ 5,170,050	$ 5,170,050	-0.45%	89%
INVESTMENT INCOME	60,000	60,000	60,000	0.00%	1%
MISCELLANEOUS REVENUE	420	420	420	0.00%	0%
OTHER FINANCING SOURCES	570,048	592,000	592,000	3.85%	10%
TOTAL SWCD FUND REVENUES	**$ 5,824,018**	**$ 5,822,470**	**$ 5,822,470**	**0.52%**	**100%**
USES OF REVENUES BY DEPARTMENT					
ADMINISTRATION	$ 354,321	$ 361,248	$ 359,886	2%	6%
CURBSIDE	1,714,286	1,950,251	1,953,151	14%	34%
DUMPSTER	1,041,725	1,217,547	1,224,984	18%	21%
LANDFILL	2,194,129	1,767,383	1,749,793	-20%	30%
LANDFILL ROLL-OFF	180,137	177,915	174,875	-3%	3%
RECYCLING COLLECTION	158,364	166,568	166,413	5%	3%
RECYCLING PLANT	181,056	118,754	117,856	-35%	2%
TOTAL USES OF REVENUES	**$ 5,824,018**	**$ 5,759,666**	**$ 5,746,958**	**5%**	**6%**
BALANCE OF THE FUND	**$ -**	**$ 62,804**	**$ 75,512**	**(0)**	**1**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(544.4510) SWCD FUND - ADMINISTRATION DEPARTMENT

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PROGRAM/FUND SOURCES:				
CHARGES FOR SERVICES	$ 5,193,550	$ 5,170,050	$ 5,170,050	$ (23,500)
INVESTMENT INCOME	60,000	60,000	60,000	0
MISCELLANEOUS REVENUE	420	420	420	0
OTHER FINANCING SOURCES	570,048	592,000	592,000	21,952
TOTAL REVENUES	**$ 5,824,018**	**$ 5,822,470**	**$ 5,822,470**	**$ (1,548)**
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ 109,759	$ 116,477	$ 115,115	$ 5,356
OPERATIONS	244,562	244,771	244,771	209
SMALL EQUIPMENT	0	0	0	0
DEBT SERVICE	0	0	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 354,321**	**$ 361,248**	**$ 359,886**	**$ 5,565**
FUNDING APPROPRIATIONS:				
CHARGES FOR SERVICES	354,321	361,248	359,886	5,565
TOTAL FUNDS	**$ 354,321**	**$ 361,248**	**$ 359,886**	**$ 5,565**
APPROVED & BUDGETED POSITIONS:	**2**	**2**	**2**	**0**
DIRECTOR	1	1	1	0
ADMINISTRATIVE	1	1	1	0
MOTOR VEHICLES	**1**	**1**	**1**	**0**

DEPARTMENT DESCRIPTION:

This department of the Solid Waste Collection & Disposal Fund oversees all of the other departments within the SWCD Fund.

RECOMMENDED CHANGES:

REVENUE:

1	Increase in equity reserve to balance the FY2012 budget	$ 20,752
2	Increase in recycled materials due to increase in prices	32,000

FY2012 DEPARTMENT FINANCIAL SUMMARY
(544.4510) SWCD FUND - ADMINISTRATION DEPARTMENT

		FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
3	Increase in solid waste management fees to reflect FY2011 trend				12,000
4	Decrease in dumpster service fees to reflect FY2011 trend				(15,000)
5	Decrease in inert landfill revenue to reflect FY2011 trend				(30,000)
6	Decrease in landfill fee - roll-off container pulls to reflect FY2011 trend				(25,000)
7	Other increases: landfill fees for tires & metal, sale of capital assets				3,700
	TOTAL CHANGE				$ (1,548)
	ADMINISTRATION DEPARTMENT:				
1	Increase in retirement appropriation due to retirement's unfunded liability				$ 6,070
2	Reflect an appropriation for 2% market adjustment and associated payroll costs effective January 2012				853
3	Reflect an adjustment in Worker's Compensation premium				(1,567)
4	Other increases/decreases: legal, professional services - cba, postage				209
	TOTAL CHANGE				$ 5,565

FY2012 DEPARTMENT FINANCIAL SUMMARY
(544.4520-4521) SWCD - SANITATION DEPARTMENT

DEPARTMENT BUDGET SUMMARY:	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PERSONNEL AND BENEFITS	$ 754,715	$ 752,395	$ 745,276	$ (9,439)
OPERATIONS	1,967,296	2,155,403	2,172,859	205,563
SMALL EQUIPMENT	4,000	0	0	(4,000)
DEBT SERVICE	0	0	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	30,000	260,000	260,000	230,000
TOTAL BUDGET	**$ 2,756,011**	**$ 3,167,798**	**$ 3,178,135**	**$ 422,124**
FUNDING APPROPRIATIONS:				
CHARGES FOR SERVICES	2,726,011	2,907,798	2,918,135	192,124
FUND BALANCE-RESERVED FOR EQUIPMENT	30,000	260,000	260,000	230,000
TOTAL FUNDS	**$ 2,756,011**	**$ 3,167,798**	**$ 3,178,135**	**$ 422,124**
APPROVED & BUDGETED POSITIONS:	**18**	**18**	**18**	**0**
CURBSIDE FULL-TIME	15	14	14	(1)
CURBSIDE TEMPORARY	0	1	1	1
DUMPSTER FULL-TIME	3	3	3	0
MOTOR VEHICLES	**41**	**41**	**41**	**0**

DEPARTMENT DESCRIPTION:

The Sanitation Department provides once a week curbside collection of residential garbage and yard trash inside the City of Tifton and once a week curbside collection of residential garbage in the unincorporated areas of Tift County. The department provides regularly scheduled commercial dumpster service both inside and outside the City. Solid waste is delivered to the Tifton-Tift County Landfill and the Inert Landfill.

RECOMMENDED CHANGES:

CURBSIDE COLLECTION:

1	Increase in appropriation due to adjustment in employee's retirement system.	$ 30,914
2	Reflects an appropriation for 2% market adjustment and associated payroll costs effective January 2012	3,908
3	Auto Mechanic position is not funded	
4	Reflect an adjustment in Worker's Compensation premium	(23,624)
5	Increase in liability and auto/heavy equipment insurance due to increase in rate	5,881
6	Increase in capital outlay - equipment to purchase a rear loader	230,000
7	Other decreases: prisoner medical, subtitle D landfill charges, supplies - small equipment	(8,214)

FY2012 DEPARTMENT FINANCIAL SUMMARY
(544.4520-4521) SWCD - SANITATION DEPARTMENT

		FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
8	Increase County Collection rates				YES
9	Implement Curbside/Yard Debris pick-up to only every other week effective December 1				YES
10	Utilizing capital reserve of $260,000 to purchase a rear loader and garbage containers				YES
					$ 238,865
	DUMPSTER DEPARTMENT:				
1	Increase in appropriation due to adjustment in employee's retirement system.				$ 2,148
2	Reflect an appropriation for 2% market adjustment and associated payroll costs effective January 2012 and reduction in cost due to sanitation supervisor being replaced with a refuse truck driver commercial				(16,473)
3	Reflect an adjustment in Worker's Compensation premium				(6,312)
4	Increase in capital outlay - equipment to purchase a front loader				230,000
5	Other decreases: subtitle D landfill charges, supplies - small equipment				(26,104)
6	Adjust the rates to reduce losses				YES
7	Utilize capital reserves of $230,000 to purchase a front loader				YES
					$ 183,259
	TOTAL CHANGE				**$ 422,124**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(544.4530-4531) SWCD FUND - LANDFILL DEPARTMENT

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ 386,430	$ 397,116	$ 389,808	$ 3,378
OPERATIONS	1,387,836	1,448,182	1,434,860	47,024
SMALL EQUIPMENT	0	0	0	0
DEBT SERVICE	0	0	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	600,000	100,000	100,000	(500,000)
TOTAL BUDGET	**$ 2,374,266**	**$ 1,945,298**	**$ 1,924,668**	**$ (449,598)**
FUNDING APPROPRIATIONS:				
CHARGES FOR SERVICES	1,774,266	1,845,298	1,824,668	50,402
FUND BALANCE-RESERVED FOR EQUIPMENT	600,000	100,000	100,000	(500,000)
TOTAL FUNDS	**$ 2,374,266**	**$ 1,945,298**	**$ 1,924,668**	**$ (449,598)**
APPROVED & BUDGETED POSITIONS:	**9**	**9**	**9**	**0**
LANDFILL FULL-TIME	7	6	6	(1)
LANDFILL TEMPORARY	0	1	1	1
LANDFILL ROLL-OFF FULL-TIME	2	2	2	0
MOTOR VEHICLES	**7**	**7**	**7**	**0**

DEPARTMENT DESCRIPTION:

The Landfill Department provides for the disposal of municipal solid waste (MSW) in a state-of-the-art facility complying with all local, state, and federal regulations for all of Tift County. The department provides an inert landfill facility where wood waste is processed into mulch and given away to the citizens at no charge. Also, concrete, asphalt, and similar materials are processed into crusher run to be used by the City and County road maintenance departments. The landfill provides for the collection of waste produced by industrial and large commercial waste generators through a roll-off container service operated countywide.

RECOMMENDED CHANGES:

LANDFILL:

1	Increase in appropriation due to adjustment in employee's retirement system	$ 12,386
2	Reflect an appropriation for 2% market adjustment and associated payroll costs effective January 2012.	3,825
3	Reflect an adjustment in Worker's Compensation premium	(8,446)
4	Increase in liability and auto/heavy equipment insurance due to increase in rates	2,127
5	Decrease in health insurance due to change in choice of coverage by employees	(4,755)

FY2012 DEPARTMENT FINANCIAL SUMMARY
(544.4530-4531) SWCD FUND - LANDFILL DEPARTMENT

		FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
6	Increase in overtime hours due to scale & equipment operators needed on Saturdays at both landfills				8,000
7	Increase in engineering fees due to vertical expansion of landfill				80,000
8	Decrease in capital outlay - equipment due to difference in cost of compactor bought in FY2011 and backhoe budgeted for FY2012				(500,000)
9	Other decreases: gasoline, state superfund, capital replacement accounts				(37,473)
					$ (444,336)
	LANDFILL ROLL-OFF:				
1	Increase in appropriation due to adjustment in employee's retirement system				$ 2,647
2	Reflect an appropriation for 2% market adjustment and associated payroll costs effective January 2012. Also, reflects hourly rate decrease in department due to a long time employee leaving and being replaced by a new employee at a lower starting pay.				(3,591)
3	Reflect an adjustment in Worker's Compensation premium				(3,106)
4	Increase in liability and auto/heavy equipment insurance due to increase in rates				1,770
5	Decrease in health insurance due to change in choice of coverage by employees				(3,582)
6	Increase in oil and grease due to anticipated price increase				600
7	Utilizing capital reserve of $100,000 to purchase backhoe				YES
					$ (5,262)
	TOTAL CHANGE				**$ (449,598)**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(544-4540-4550) SWCD FUND - RECYCLING DEPARTMENT

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ 213,765	$ 164,591	$ 163,538	$ (50,227)
OPERATIONS	125,655	120,731	120,731	(4,924)
SMALL EQUIPMENT	0	0	0	0
DEBT SERVICE	0	0	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 339,420**	**$ 285,322**	**$ 284,269**	**$ (55,151)**
FUNDING APPROPRIATIONS:				
CHARGES FOR SERVICES	170,200	202,200	202,200	32,000
REVENUE FROM OTHER SWCD DEPTS	169,220	83,122	82,069	(87,151)
TOTAL FUNDS	**$ 339,420**	**$ 285,322**	**$ 284,269**	**$ (55,151)**
APPROVED & BUDGETED POSITIONS:	**5**	**5**	**5**	**0**
RECYCLING COLLECTION FULL-TIME	2	1	1	(1)
RECYCLING COLLECTION TEMPORARY	0	2	2	2
RECYCLING PLANT FULL-TIME	3	2	2	(1)
MOTOR VEHICLES	**44**	**44**	**44**	**0**

DEPARTMENT DESCRIPTION:

The Recycling Department provides for collection of residential recyclables at manned drop-off sites strategically located around Tifton and Tift County. The department processes and markets all materials collected to offset the cost of operations. In addition, this department is responsible for coordinating the efforts of volunteer organizations to enhance the environment and educating the public about the benefits of recycling and environmental beautification.

RECOMMENDED CHANGES:

RECYCLING COLLECTION:

1	Reflects an appropriation for a 2% market adjustment and associated payroll costs effective January 2012. Also, FY2011 there were only 2 full time employees. For FY2012, there is 1 permanent full time City employee and 2 temporary employees budgeted.	$ 14,371
2	Reflects appropriation due to an adjustment in employee's retirement system	
3	Decrease in maintenance and repair parts and labor for vehicles and equipment	(6,500)
4	Other increases: water/gas utility expense, auto/heavy equipment insurance	178
5	Re-organize Keep Tift Beautiful	YES

FY2012 DEPARTMENT FINANCIAL SUMMARY
(544-4540-4550) SWCD FUND - RECYCLING DEPARTMENT

		FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
6	Close Northside and Whiddon Mill collection sites. Keep open the Inert Landfill, South Central and Recycling Plant locations. Let everyone pay utilizing the Inert landfill				YES
					$ 8,049
	RECYCLING PLANT:				
1	Reflects appropriation for a 2% market adjustment and associated payroll costs effective January 2012. Also, reflects recycling superintendent moving to human resources department, and the position not being filled.				$ (64,598)
2	Reflects appropriation due to an adjustment in employee's retirement system				
3	Decrease in maintenance and repair parts and labor for vehicles and equipment				(1,000)
4	Other increases: maintenance & repair - building, gasoline				2,398
					$ (63,200)
	TOTAL CHANGE				**$ (55,151)**

TIFTON Georgia
The Friendly City

(600) SERVICE FUND

The Service Fund, also known as "indirect cost allocation of services", is a fund to account for the financing of goods or services provided to the other departments or funds of the City. The estimated costs of operating this division are charged to the separate departments and funds during the year and allocated at year-end. Service included in each fund's budget.

The FY2012 Service Fund consists of departments such as Management, Finance, MIS/IT, Human Resources, Harrison-Walker Complex.

Utilities, and Customer Services Department, are departments that serves the administration, billing and customer services for enterprise funds, are moved to the Water fund, the cost of which is allocated between Water, Sewer, Gas and Solid Waste.

FY2012 DEPARTMENT FINANCIAL SUMMARY
(600.1320) MANAGEMENT DEPARTMENT

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ 427,689	$ 408,720	$ 279,778	$ (147,911)
OPERATIONS	49,408	67,083	40,379	(9,029)
SMALL EQUIPMENT	0	0	0	0
DEBT SERVICE	0	0	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 477,097**	**$ 475,803**	**$ 320,157**	**$ (156,940)**
FUNDING APPROPRIATIONS:				
CONTRIBUTIONS FROM OTHER FUNDS	477,097	475,803	320,157	(156,940)
TOTAL FUNDS	**$ 477,097**	**$ 475,803**	**$ 320,157**	**$ (156,940)**
APPROVED & BUDGETED POSITIONS	**4**	**4**	**4**	**0**
CITY MANAGER	1	1	1	0
FULL-TIME	3	2	2	(1)
TEMPORARY	0	1	1	1
MOTOR VEHICLES	**1**	**1**	**1**	**0**

DEPARTMENT DESCRIPTION:

This department is responsible for making recommendations to Council concerning policies and programs and developing methods to ensure the efficient operations of the City's services.

RECOMMENDED CHANGE:

1	Reduce funds for personal services due to transfer of Building Maintenance position to Building Maintenance Department to oversee custodial services and TRANSFER of Asst. City manager's salaries & associated costs to Utilities/PW. It also reflects an appropriation for a 2% market adjustment effective January 2012.	$ (120,611)
2	Reflect an appropriation due to adjustment in the employee's Retirement System	(27,300)
3	Increase in appropriation for cost of the copier lease, liability insurance and other operating cost	5,712
4	Reduce appropriation for operating cost due to transfer of Building Maintenance position to the Building Maintenance Department and cost of the ACM's to Utilities/PW	(11,741)
5	Move the cost of internet/webhosting to MIS to centralize all technology cost in MIS	(3,000)
6	Move ACM's cost to Utilities and PW and Building Maintenance position to Building Maintenance Department.	YES
	TOTAL CHANGE	**$ (156,940)**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(600.1511) FINANCE DEPARTMENT

	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
DEPARTMENT BUDGET SUMMARY:				
PERSONNEL AND BENEFITS	$ 463,260	$ 385,792	$ 374,555	$ (88,705)
OPERATIONS	213,731	225,928	96,189	(117,542)
SMALL EQUIPMENT	0	0	0	0
DEBT SERVICE	0	0	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 676,991**	**$ 611,720**	**$ 470,744**	**$ (206,247)**
FUNDING APPROPRIATIONS:				
CONTRIBUTION FROM OTHER FUNDS	676,991	611,720	470,744	(206,247)
TOTAL FUNDS	**$ 676,991**	**$ 611,720**	**$ 470,744**	**$ (206,247)**
APPROVED & BUDGETED POSITIONS:	**9**	**6**	**6**	**(3)**
ACCOUNTING/BUDGET STAFF	8	6	6	(2.0)
CUSTODIAN	0.5	0	0	(0.5)
MOTOR VEHICLES	**0**	**0**	**0**	**0**

DEPARTMENT DESCRIPTION:

This department coordinates the preparation of the City's Comprehensive Annual Financial Report, issues interim financial reports, administers the disbursement of City funds in accordance with the adopted fiscal policies and internal control procedures, administers payroll, administers the City's investment portfolio in accordance with the adopted policies, plans and administers the City's banking services contract, and assists the City Manager in preparation of the annual fiscal budget. The Finance Department is responsible for the Hotel-Motel Tax since Tax department was abolished. The department has two divisions: Accounting/Budgeting and Bookkeeping/Payroll.

RECOMMENDED CHANGES:

1	Reflect an appropriation for 2% market adjustment and associated payroll costs effective January 2012 and the cost of eliminating three full-time accounting employees and re-alignment of positions and job responsibilities.	$ (88,705)
2	Increase to reflect the contracting services for 4 months.	17,182
3	Reflect an adjustment in the building & equipment maintenance and janitorial supplies to transfer the responsibilities and charges to the Building Maintenance Department under the supervision of the Building Maintenance position.	(132,724)
5	Reflect a decrease in the copier charges, the cost is split with HR department	(3,000)
6	Reflect an increase in Training for GEMS training	1,000
	TOTAL CHANGE	**$ (206,247)**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(600.1535) MIS DEPARTMENT

DEPARMENT BUDGET SUMMARY:	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PERSONNEL AND BENEFITS	$ 84,676	$ 105,215	$ 104,182	$ 19,506
OPERATIONS	147,024	243,368	220,586	73,562
SMALL EQUIPMENT	7,000	15,000	0	(7,000)
DEBT SERVICE	0	0	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 238,700**	**$ 363,583**	**$ 324,768**	**$ 86,068**
FUNDING APPROPRIATION:				
CONTRIBUTIONS FROM OTHER FUNDS	238,700	363,583	324,768	86,068
TOTAL FUNDS	**$ 238,700**	**$ 363,583**	**$ 324,768**	**$ 86,068**
APPROVED & BUDGETED POSITIONS:	**2**	**2**	**2**	**0**
FULL-TIME	2	2	2	0
MOTOR VEHICLES	**2**	**2**	**2**	**0**

DEPARTMENT DESCRIPTION:

This department provides support for all computer systems, software & network devices and computerized equipment. The MIS department also maintains and configures the City's phone system and overall network.

RECOMMENDED CHANGES:

1	Reflect an appropriation for 2% market adjustment and associated payroll costs effective January 2012.	$ 2,249
2	Reflect an increase in Personal services due to adjustment in the employee's retirement system	17,257
3	Reflect an adjustment in the depreciation charges for additional servers and equipment.	82,518
4	Reflect an adjustment in the Software Data Maintenance & Supplies	(15,170)
5	New appropriation for a copier lease. This was paid for in Finance.	3,700
6	Reduction in small equipment supplies	(7,000)
7	Other Increases: Bandwidth/Internet Connectivity & misc operating cost	2,514
	TOTAL CHANGE	**$ 86,068**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(600.1540) HUMAN RESOURCE DEPARTMENT

DEPARTMENT BUDGET SUMMARY:	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PERSONNEL AND BENEFITS	$ 126,944	$ 222,439	$ 182,764	$ 55,820
OPERATIONS	95,078	107,304	95,965	887
SMALL EQUIPMENT	0	1,200	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 222,022**	**$ 330,943**	**$ 278,729**	**$ 56,707**
FUNDING APPROPRIATIONS:				
CONTRIBUTION FROM OTHER FUNDS	222,022	330,943	278,729	56,707
TOTAL FUNDS	**$ 222,022**	**$ 330,943**	**$ 278,729**	**$ 56,707**
APPROVED & BUDGETED POSITIONS:	**2**	**2.5**	**2.5**	**0.5**
HUMAN RESOURCES DIRECTOR	1	1	1	0
SAFETY MGR/CODE ENF DIRECTOR	0	0.5	0.5	0.5
ADMINISTRATIVE	1	1	1	0
MOTOR VEHICLES	**0**	**1**	**1**	**1**

DEPARTMENT DESCRIPTION:

This department provides resources and recruits candidates for jobs, determines appropriate compensation levels, strives to provide competitive benefits, communicates basic employment expectations, and seeks to insure equitable treatment and appropriate working conditions for all employees and candidates for employment. Also, this department is responsible for educating and enforcing the safety policies of the City of Tifton.

RECOMMENDED CHANGES:

1	Increase in retirement appropriation due to changes in the employee's retirement system	$ 11,448
2	Reflect an appropriation for a 2% market adjustment and associated payroll costs effective January 2012. Also, reflects 50% of the new position of Safety Manager/Code Enforcement Director.	31,924
3	Reflect an adjustment in Worker's Compensation premium	1,785
4	Reflects an increase in health insurance due to insurance for new position	6,626
5	Decrease in Professional Services - Worksmart	(4,159)
6	Other increases: legal, cdl random test, gasoline, supplies	7,583
7	Reflect an appropriation for Safety Awards	1,500
8	Establish an education incentive for employees pursuing higher education, i.e. associates, bachelors & masters degree.	YES
	TOTAL CHANGE	$ 56,707

FY2012 DEPARTMENT FINANCIAL SUMMARY
(600.4903)BUILDING MAINTENANCE DEPARTMENT

DEPARTMENT BUDGET SUMMARY:	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PERSONNEL AND BENEFITS	$ 24,829	$ 99,472	$ 122,695	$ 97,866
OPERATIONS	98,161	100,020	210,025	111,864
SMALL EQUIPMENT	0	0	0	0
DEBT SERVICE	0	0	0	0
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 122,990**	**$ 199,492**	**$ 332,720**	**$ 209,730**
FUNDING APPROPRIATIONS:				
CONTRIBUTION FROM OTHER FUNDS	122,390	198,792	332,720	**209,730**
TOTAL FUNDS	**$ 122,390**	**$ 198,792**	**$ 332,720**	**$ 209,730**
APPROVED & BUDGETED POSITIONS:	**1**	**3**	**3**	**2**
BUILDING MAINTENANCE	0	1	1	1
BUILDING SERVICE WORKER PART-TIME	1	2	2	1
MOTOR VEHICLES	**0**	**0**	**1**	**1**

DEPARTMENT DESCRIPTION:

This department provides quality office space for all of Public Works and Sanitation. Also, the department provides sheltering and warehousing for City departments as needed. The department is responsible for overseeing the custodial services of the City and maintaining the City buildings.

RECOMMENDED CHANGES:

1	Increase in appropriation due to adjustment in the employee's retirement system and the transfer of Building Maintenance position from the Management Budget.	$ 13,988
2	Reflects an appropriation for a 2% market adjustment and associated payroll costs effective January 2012 and for the transferred position from Management and three part-time custodians	$ 80,263
3	Reflects an adjustment in Worker's Compensation premium for the transferred position	$ 3,615
4	Other increases mainly due to new position: gasoline, oil & grease, maintenance & repair vehicle/equipment parts and labor	$ 19,850
5	Increase due to operating cost for maintenance of City Hall	$ 92,014
6	Will oversee the building maintenance and custodial services for all City Buildings.	YES
	TOTAL CHANGE	**$ 209,730**

FY2012 DEPARTMENT FINANCIAL SUMMARY
(600.4910) SHOP DEPARTMENT

DEPARTMENT BUDGET SUMMARY:	FY2011 CURRENT BUDGET	FY2012 REQUESTED BUDGET	FY2012 PROPOSED BUDGET	FY2012 CHANGE FROM FY2011
PERSONNEL AND BENEFITS	$ 279,030	$ 319,081	$ 314,476	$ 35,446
OPERATIONS	58,264	57,814	50,188	(8,076)
SMALL EQUIPMENT	0	3,000	3,000	3,000
DEBT SERVICE	1,054	0	0	(1,054)
CAPITAL OUTLAY FUNDED BY OPERATIONS	0	0	0	0
TOTAL BUDGET	**$ 338,348**	**$ 379,895**	**$ 367,664**	**$ 29,316**
FUNDING APPROPRIATIONS:				
SHOP CHARGES FOR SERVICES	338,348	380,949	367,664	29,316
CONTRIBUTION FROM OTHER FUND	0	0	0	0
TOTAL FUNDS	**$ 338,348**	**$ 380,949**	**$ 367,664**	**$ 29,316**
APPROVED & BUDGETED POSITIONS:	**7**	**7**	**7**	**0**
FLEET MANAGER	1	1	1	0
ADMINISTRATIVE	1	1	1	0
MECHANIC FULL-TIME	5	3	3	(2)
MECHANIC TEMPORARY	0	2	2	2
MOTOR VEHICLES	**7**	**7**	**7**	**0**

DEPARTMENT DESCRIPTION:

The vehicle maintenance shop services and performs regular maintenance on more than 548 vehicles/equipment as requested to maintain the units in operational condition.

RECOMMENDED CHANGES:

1	Increase in appropriation due to adjustment in the Employee's retirement system	$ 24,940
2	Reflect an appropriation for 2% market adjustment and associated payroll costs effective January 2012. Also, reflects increase in fleet manager's rate of pay.	9,806
3	Reflect an adjustment in Worker's Compensation premium	(1,337)
4	Decrease in health insurance due to change in employees covered	(3,143)
5	Increase in unemployment compensation due to claims from prior employee terminated	6,080
6	Reflect an increase in liability and auto/heavy equipment insurance due to increase in rate	2,600
7	Increase in supplies - small equipment due to purchase of tire balancer	3,000
8	Other decreases: capital replacement - equipment, FY2010 equipment not purchased, ETC.	(12,630)
	TOTAL CHANGE	**$ 29,316**