BALDWIN COUNTY, GEORGIA
FISCAL YEAR 2013
BUDGET RESOLUTION

A RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR 2013 (JANUARY-DECEMBER) FOR EACH FUND OF BALDWIN COUNTY, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEMS OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES.

WHEREAS, a Proposed Budget for each of the various Funds of the County has been presented to the Board of Commissioners; and,

WHEREAS, appropriate advertised public hearings have been held on the FY 2013 Proposed Budget, as required by Federal, State and Local Laws and Regulations; and

WHEREAS, the Board of Commissioners has reviewed the Proposed Budget and has made certain amendments to Funding Sources and Appropriations; and

WHEREAS, the Board of Commissioners has received a request from the County administrative staff to make an appropriation to continue payments to Pitney Bowes for the leased mail system (model numbers SBJG and WPR5, meter model 1M00, serial number 4270873) with the Board of Commissioners having reviewed said request and finding that said request is not financially prudent and proper for the financial interest of the operation of the County Government, said budget request is hereby denied and the funding shall not be included in the fiscal year 2013 budget; and

WHEREAS, the Budget for each Fund includes Appropriations for Fiscal Year 2013, incorporates certain levies, assessments, fees and charges to finance these expenditures and lists the Anticipated Funding sources; and

WHEREAS, each of the Funds has a balanced budget, such that Anticipated Funding sources equal Proposed Expenditures; and

NOW, THEREFORE, BE IT RESOLVED that this Budget is hereby adopted specifying the Anticipated Funding Sources for each Fund and making appropriations for Proposed Expenditures to the Departments or Organizational Units named in each Fund.

BE IT FURTHER RESOLVED that Expenditures of any Fund shall not exceed the Appropriations authorized for each department as shown in the aggregate summary attached hereto and made a part of this Resolution and Amendments thereto or Actual Funding Sources, whichever is less.

BE IT FURTHER RESOLVED that the Budget shall be adjusted so as to adapt to changing governmental needs during the fiscal year as follows, such amendments shall be recognized as approved changes to this resolution in accordance with O.C.G.A. 36-81-3 (d) (1):

Any increase in Appropriations in any Fund for a Department, whether through a change in Anticipated Revenues in any Fund or through a transfer of Appropriations among Departments, shall require the approval of the Board of Commissioners with the following exceptions: in the case of insurance reimbursements for vehicle collisions and other equipment losses, the Finance Director and the County Manager are granted authority to allocate funds to the appropriate Department from insurance proceeds and/or from the Risk Management Fund for the replacement or repair of damaged equipment; in the case of donations for specified purposes, the Finance Director and the County Manager are granted authority to allocate funds to the appropriate Department and from contingency for leave payments that are unanticipated; in the case of end-of-fiscal year adjustments, the Finance Director and the County Manager are granted authority to transfer available appropriations among Departments and to make other adjustments as necessary to ensure that overall expenditures are in agreement with appropriations, as required by the Department of Audits. Reallocation of Appropriations in any Fund among the various accounts within a Department shall require only the approval of the Finance Director and the County Manager.

BE IT FURTHER RESOLVED that current leases for capital equipment as listed on the attached Schedule A may be continued. All those listed, or their equivalent, along with any equipment included in the operating or capital budget, may be executed by lease through leasing companies which shall be determined during the fiscal year, and the Chair may sign related leasing documents without further action by the board.

BE IT FURTHER RESOLVED that in accordance with GASB 54, it will be the County's policy to maintain an adequate General Fund unassigned fund balance to provide liquidity in the event of an economic downturn or natural disaster and the financial standard to maintain for the unassigned fund balance will be 10% of budgeted expenditures.

BE IT FURTHER RESOLVED that temporary tax anticipation notes shall be authorized as needed for general operating expenditures incurred during fiscal year 2013. Such notes shall not exceed $7,500,000 and shall have a maturity date of December 31st of the calendar year in which the notes are executed. Interest rate proposals shall be requested from full-service financial institutions, including all those located within Baldwin County. This amount is within the legal debt level of Baldwin County for temporary loans, which is 75% ($11.4 million) of the total amount of taxes collected in the previous year ($15.3 million).

Faye Smith

Faye Smith, Chairperson

Attest:

Cynthia K. Cunningham

Cynthia K. Cunningham, County Clerk

BALDWIN COUNTY, GEORGIA
PROPOSED BUDGET -
2013 January - December

BUDGET SUMMARY

FUND	REVENUES	APPROPRIATIONS
General Fund	18,458,700	18,458,700
Special Revenue Funds		
Drug Treatment Fund	30,000	30,000
E911 Fund	632,000	632,000
Law Library Fund	22,500	20,600
Drug Task Force Fund	224,000	224,000
Drug Education Fund	16,000	16,000
Drug Seizure Fund	12,000	12,000
Jail Inmate Fund	140,000	140,000
Power Point Training Fac. Fund	3,500	3,500
Solid Waste District Fund	1,700,000	1,700,000
Enterprise Funds		
Water and Sewer Fund	3,964,600	3,964,600

BALDWIN COUNTY, GEORGIA

PROPOSED BUDGET

2013 January - December

		2013 Jan - Dec	
GENERAL FUND			
Revenues:			
	Taxes	14,881,000	
	Licenses and Permits	81,000	
	Intergovernmental Revenue	413,400	
	Charges for Services	2,403,800	
	Fines and Forfeitures	617,500	
	Investment Income	2,000	
	Miscellaneous Revenues	60,000	
	Other Financing Sources -	0	
	Total Revenues - General Fund	**18,458,700**	
Expenditures:			
	General Government		
1110	Board of Commissioners	169,950	
1410	Voter Registration	125,105	
1420	Elections	55,400	
1510	Financial Management	881,000	
1545	Tax Commissioner	567,400	
1550	Tax Assessor	569,100	
1565	General Government Buildings and Plant	525,700	
1599	Other General Administration	290,000	3,183,655
	Judicial/Courts		
2151	Superior Court	201,000	
2181	Clerk of Superior Court	487,500	
2210	District Attorney	272,200	
2350	State Court Judge	75,000	
2360	Solicitor-General	329,900	
2410	Magistrate Court	222,400	
2451	Probate Court	280,100	
2610	Juvenile Court	47,650	
2810	Public Defender	176,800	2,092,550
	Public Safety		
3310	Law Enforcement Administration	3,574,100	
3326	Jail Operations	2,876,800	
3510	Fire Department Administration	1,253,750	
3571	Fire Stations - CSH	420,900	
3710	Coroner / Medical Examiner	56,800	
3910	Animal Control	129,600	
3920	Emergency Management	26,800	8,338,750

BALDWIN COUNTY, GEORGIA

PROPOSED BUDGET

2013 January - December

		2013	
	Public Works		
4210	Highways and Streets	1,693,800	
4910	Maintenance and Shop	80,000	1,773,800
	Health and Welfare		
5110	Health	287,500	
5441	Intergovernmental Welfare	25,000	
5453	Vendor Welfare Payments (Burial Services)	1,000	
5441	Senior Citizens Center	37,600	
5540	Transportation Services	78,700	429,800
	Culture & Recreation		
6110	Culture/Recreation Administration	738,000	
6135	Golf Course Operations	528,000	
6510	Library Administration	331,900	1,597,900
	Development		
7131	Agricultural Resources - County Extension	71,150	
7140	Forest Resources	11,725	
7220	Building Inspection	216,800	
7520	Economic Development	184,500	
7563	Airport	77,920	562,095
	Other Uses		
9120	Other Finances Uses	263,000	
9910	Contingency	217,150	480,150
	Total Appropriations - General Fund	**18,458,700**	**18,458,700**

Schedule A - Capital Equipment Leases/Purchases

Baldwin County Board of Commissioners
2013 January - December

Department		Description	Lease Type
1410	VOTER REGISTRATION	Copier	New/Continuation/Replacement
1510	FINANCIAL ADMIN	Copier	New/Continuation/Replacement
1545	TAX COMMISSIONER	Copier	New/Continuation/Replacement
1550	TAX ASSESSOR	Copier	New/Continuation/Replacement
1550	TAX ASSESSOR	Map Printer	New/Continuation/Replacement
1565	PUBLIC BUILDINGS	Building Environmental Systems	New/Continuation/Replacement
2181	CLERK OF SUP COURT	Copier	New/Continuation/Replacement
2181	CLERK OF SUP COURT	Copier	New/Continuation/Replacement
2181	CLERK OF SUP COURT	Copier	New/Continuation/Replacement
2360	SOLICITOR	Copier	New/Continuation/Replacement
2410	MAGISTRATE COURT	Copier	New/Continuation/Replacement
2451	PROBATE COURT	Copier	New/Continuation/Replacement
3310	SHERIFF DEPARTMENT	Copier	New/Continuation/Replacement
3326	JAIL OPERATIONS	Copier	New/Continuation/Replacement
3326	JAIL OPERATIONS	Copier	New/Continuation/Replacement
3510	FIRE DEPARTMENT	Copier	New/Continuation/Replacement
3576	FIRE FACILITIES	SUTPHEN SP70 Fire Truck	New/Continuation/Replacement
3810	E911 COMMUNICATIONS	Copier	New/Continuation/Replacement
3810	E911 COMMUNICATIONS	E911 Communication Bldg	New/Continuation/Replacement
3810	E911 COMMUNICATIONS	E911 Communication Equipment	New/Continuation/Replacement
4221	HIGHWAYS & STREETS	Gradall XL 4100	New/Continuation/Replacement
4221	HIGHWAYS & STREETS	Komatsu Wheel Loader	New/Continuation/Replacement
4221	HIGHWAYS & STREETS	Komatsu Excavator	New/Continuation/Replacement
4221	HIGHWAYS & STREETS	Motor Grader	New/Continuation/Replacement
4221	HIGHWAYS & STREETS	Soil Drum Compactor	New/Continuation/Replacement
4221	HIGHWAYS & STREETS	Sterling Tractor Truck LT9513	New/Continuation/Replacement
4221	HIGHWAYS & STREETS	Trail King Gooseneck Trailer	New/Continuation/Replacement
4410	WATER DEPARTMENT	420E Backhoe	New/Continuation/Replacement
4410	WATER DEPARTMENT	Copier	New/Continuation/Replacement
4410	WATER DEPARTMENT	SCADA System	New/Continuation/Replacement
4910	VEHICLE MAINTENANCE	Fuel management system	New/Continuation/Replacement
6110	RECREATION	Bunker & Field Rake/JD Progato	New/Continuation/Replacement
6110	RECREATION	Copier	New/Continuation/Replacement
6110	RECREATION	Turf Maintenance Equipment	New/Continuation/Replacement
6135	GOLF COURSE	Golf Cart Lease(50 Carts)	New/Continuation/Replacement
6135	GOLF COURSE	Irrigation System Upgrade	New/Continuation/Replacement
6135	GOLF COURSE	Turf Maintenance Equipment	New/Continuation/Replacement
7131	COUNTY EXTENSION	Copier	New/Continuation/Replacement
7220	CODE ENFORCEMENT	Copier	New/Continuation/Replacement