COWETA COUNTY
FINANCE

EXECUTIVE SUMMARY OF RECOMMENDED 2011 BUDGET

At the various tabs in this notebook are summaries of the many funds that the County maintains. There are numerous funds that are separate from the General Fund because of requirements of law or accounting principles. In some cases, such funds require appropriation from the General Fund.

The proposed General Fund Budget is a balanced budget. There is no millage rate increase scheduled in FY 2011. The millage rate was reduced by the State of Georgia required rollbacks. The Fire District millage rate remains the same, and the Fire Bond District millage rate actually decreased due to the required Debt Service schedule. The Board of Commissioners chose not to increase the millage rate beyond the State rollback rate, in light of current economic conditions.

General Fund Revenue is budgeted at $59,454,800 for FY 2011. This is an increase of 0.56% over the previous year's budget or essentially flat year over year, as some of the increase is in restricted general fund revenues not available for general county operations. Some of the major highlights include a reduction of 0.35% in Property Taxes – Real & Personal, and a 10.31% reduction in Property Taxes- Auto. The reduction in Real & Personal is primarily the result of property revaluations and the latter is a result of legislation concerning valuation of Trucks and SUV's. However, due to economic conditions, revenue from late payments increases Property Taxes – Penalties and Interest by 42%, or $300,000 over the prior year's budget. This increased the total budgeted revenue for the category for Property taxes 0.45% when compared to the prior year's budget. Local Option Sales tax is budgeted at $13,765,000, or approximately 3% lower than the prior year's budget due to overall economic conditions and recent trends. Other revenue categories worth noting are a nearly 20% increase in Recreation Fee revenue, and an over 8% increase in Fines, Forfeitures, and Fees revenue year over year.

General Fund Expenditure is budgeted at $59,454,800 for FY 2011. The County has again taken an aggressive approach to the FY 2011 expenditures budget. Priority was given to maintaining current operations and minimum increases in staffing to help meet demands caused by growth and mandates. The proposed budget does not include a COLA increase but does include step provisions for employees. Additionally, 17 vacant positions were eliminated resulting in $780,000 in cost savings. Healthcare costs have been increasing steadily over the past two years. Management recognizes this challenge, and has been regularly meeting with representatives of the Insurance Administrator, Providers, and Other relevant parties to address this with a comprehensive solution to lower our future costs. The FY 2011 budget includes an increase of nearly $868,000 in healthcare expenditures, of which, $595,000 are related to the General Fund. Road Construction budgeted for FY 2010 was $5,000,000 as amended in the General Fund, however, of this amount $3,200,000 will carry-over into FY 2011 as Fund Balance until the projects are completed. The FY 2011 Road Construction budget was reduced to $2,500,000. Transfers out to Other Funds increased by nearly $3,000,000 in FY 2011. The main reason for this was due the Library Fund being accounted for as separate fund. The appropriation to the Library Fund from the General Fund is $1,971,582. The remainder of transfers out are approximately $546,000 to the Solid Waste Authority Fund, $43,000 to the Airport Authority Fund, and $244,000 to the Development Authority Fund. Of the approximately $1,000,000 Capital Expenditures Fund budget for FY 2011, $274,000 in Capital Fund Balance will be used to help fund the total budgeted amount. With respect to the Fire Fund, budgeted expenditures exceed budgeted revenues by $1,449,263, however, sufficient fund balance exists to accommodate this expenditure level. As a result of the additional personnel required to staff the new Fire Station 9, and additional equipment purchased as a result of the Fire Bonds, and maximum allowable millage rate of 2.5% for the Fire Fund District, Fire Fund Balance will need to be used to balance the budget. At some point in the future, perhaps in 2 years, additional funding sources will be needed to support this fund.

There are several items that may need further discussion if the Board wishes:

1. Personnel:

Many departments made personnel requests as shown at Tab 2. During the budget process, most requests were not supported due to revenue constraints. In addition, staff with Department Head cooperation, cut 17 previously vacant positions. Staff only supported the following requests:

- The Road Department requested an upgrade of a Traffic Control Officer Position to Road Sign Maintenance Foreman, this request was satisfied in the current fiscal year.
- The GIS Department requested Part-time GIS analyst to be made Full-time. This request was satisfied in the current year.
- Probate Court requested 2 part-time Clerk/Licensing/Customer Service positions. Staff supports 1 part-time clerk.
- Magistrate Court requested to convert a vacant part time position to full time. Staff supports this request
- The Public Defenders' office requested a Full time Admin Assistant. Staff does not support this request however staff does support $15,600 for part time help.
- The Library System requested a step increase for vacant positions currently being advertised. This request was satisfied in FY 2010. The Library Board of Trustees requested a Grade reclassification for the Library Director. Staff supports this request
- Environmental Management requested a Grade reclassification for a Drainage Crew Operator. Staff supports this request.
- A detailed listing of specific requests is shown at Tab 2.

2. Capital expenditure requests are shown at Tab 3. SPLOST is reported at Tab 10.

- Funding for the most pressing equipment needs is recommended. The most significant capital expenditures supported by staff are the purchase of an ambulance, the purchase of several vehicles requested by the Sheriff's department, necessary IT infrastructure upgrades and computer replacement, and funding for the engineering portion of Brown's Mill. It is recommended that capital be funded from current year revenues, with $274,000 being funded from the FY 2010 Capital Fund Balance.
- SPLOST projects supported by staff include Phase II of the Extension Office, several projects within the Recreation Department, equipment purchase/replacement, station renovation, and mobile units with CAD system for the Fire Department.

3. The Road Department originally requested $35.6 million for road construction/reconstruction. Staff originally recommended $4 million. However due to budget constraints, only $2.5 million is supported at this time. Staff proposes that any increase in fund balance resulting from FY10 operations be designated for road construction/reconstruction. As previously mentioned, an estimated $3,200,000 in General Fund Road Construction projects will carry-over into FY 2011 due to their completion dates.

4. The Airport Authority requested funding of $42998 to cover operating expenses and $4360 for capital expenditures. Staff supports this request.

5. GA Forestry requested an increase in appropriation to $17,176. Staff supports this request.

6. The following appropriations were requested: Health Department - $197,500; CAFI - $13,500; DFACS - $148,000; Pathways - $33,000; and the Probation Office - $1,200. Staff supports funding at the level requested.

7. FY 2010 was a busy year for Capital Expenditures funded by the Fire Bond Proceeds. Fire Station # 9 was completed, and Headquarters Station # 1 is well underway with expected completion date in FY 2011. All major apparatus was ordered and delivered in FY 2010 including 4 Pumper Engines and 3 Platform Trucks. All of these expenditures were delivered under budget. There will be enough funds remaining from savings to relocate Station # 6 to a more suitable location in that area. We anticipate the Communications System bond expenditures to start in early to mid FY 2011, after all contracts with the vendors and the Western Area Regional Radio System are in place. We anticipate also receiving a grant to help offset some of this expense. Management believes we are on track to avoid most, if not all, potential arbitrage issues.

In summary, this is a balanced budget recommendation. This budget recommends no COLA and minimal personnel adjustments. Additionally, this includes only necessary Capital Expenditures to maintain operational effectiveness or replace non-repairable equipment. Management believes this to be fiscally conservative budget.

The Public Hearing is to be held on September 9, 2010 at 6:00pm.

Coweta County, Ga
Approved Budget

FY11 Budget Summary
General Fund

Revenues:	
Property Taxes	28,501,500
Taxes - Sales/Use	19,174,000
Licenses & Permits	1,729,000
Intergovernmental	130,000
Fines & Forfeitures	4,367,800
Restricted	370,000
Charges for Services	4,397,000
Recreation	351,250
Rent	163,250
Miscellaneous	151,000
Investment Income	125,000
Transfers In	120,000
Total Revenues	**59,579,800**

Expenditures:

			Total Adjusted Request
200	Road Dept		3,587,622
203	Heavy Equipment		461,900
204	Auto Shop		98,590
205	Equipment Exp		99,000
206	Road Construction		3,505,300
213	Community Lighting		163,500
201	CI		2,763,696
202	Prisoners		695,800
208	Work Release		607,104
210	Animal Control		563,537
400	Commissioners		202,234
401	Finance		802,581
402	Admin		687,866
403	GIS		158,966
404	Dev & Eng		935,029
405	Bus Lic		171,029
410	Tax Assessors		1,376,851
415	Probate Court		531,956
420	Tax Commissioner		1,040,941
425	Clerk of Superior Ct		1,148,770
430	Building Dept		1,125,196
435	Personnel		220,436
440	Information Office		130,062
455	Registrar		157,128
460	Extension Office		169,192
480	Coroner		74,225

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485	EMA		78,733
495	Ambulance		598,300
496	Elections		296,793
497	Stormwater - PWC		280,826
498	Stormwater - D&E		220,961
499	Stormwater - Ext		4,750
500	Sheriff		10,832,000
502	Jail		5,509,076
503	SRO		662,446
505	Sup Ct - Lee		59,748
506	Sup Ct - Kirby		10,980
509	Clerk of State Ct		520,185
510	State Ct Sr Judge - Cranford		238,353
517	State Ct Judge - Seay van Patton		197,616
511	Solicitor		822,137
512	Adult Probation		487,582
513	Comm Svc		2,500
514	State Ct Tech Fees		65,000
515	Juvenile		596,959
516	Supp Juv		60,000
518	Pretrial Diversion		25,000
520	Magistrate		751,400
530	Indigent Defense - Superior Ct		387,292
532	Public Defender - State Ct		98,200
535	Courts		571,200
555	VW - DA		157,470
557	VW - Solicitor		40,000
575	Drug Abuse Treatment		70,000
590	Appropriations		-
		CAFI	13,500
		GA Forestry	17,176
		Three Rivers	87,704
		DFACS	148,000
		Rolling Hills	600
		District Attny	529,363
		Health Dept	197,500
		Mental Health	33,000
		Probation Office	1,200
610	Public Buildings		1,476,763
	614	Admin Bldg	137,800
	615	Historic Cthouse	27,600
	616	28 E Washington	7,300
	617	State Patrol (old)	700
	618	51A Perry St.	5,800
	619	Jackson St.	25,000
	620	51B Perry St.	5,600
	625	Olive Street	14,750
	626	Carpentar Shop	7,445
	627	Haralson Precinct	450
	628	Justice Center	591,200
	672	Dev & Eng	8,800
	677	State Patrol (new)	3,350
630	Insurance		1,322,900
635	Planning		791,100
637	Code Enforcement		136,254

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645	General County		2,293,394
646	County Attny		275,000
649	IT		1,028,258
680	Record Retention		79,665
739	Pine Road		410,298
725	Recreation		970,999
	674	Expo Center	19,750
	726	Richard Allen Dr Pool	18,720
	727	Grantville Rec	9,450
	728	Senoia Rec	24,500
	729	Rec Bldg	153,000
	730	Moreland	2,600
	731	Western Rec	1,750
	732	Whitlock Park	117,500
	733	Andrew Bailey	25,240
	734	CJ Smith	400
	735	Hosp Rd Senior	19,340
	736	Panther Creek	11,800
	737	Senoia Ctr	6,400
	738	Art House	10,750
	740	Welcome Comm Ctr	11,650
	741	Arnco Sargent	12,000
	742	Hunter	128,950
	744	Wood Clay Ctr	49,700
	749	Central Rec Fields	13,800
	750	Riverside Park	4,300
950	Debt Service (Admin Bldg renov lease)		344,313
900	Transfer to Others		2,821,400

Total Expenditures	**59,579,800**
Change in Fd Balance	**0**

Fund Balance:

Capital Expenditures	**1,069,324**

FY11 Budget Summary
Fire Fund

	Revenues:	
	Property Taxes	8,647,400
	Taxes - Sales/Use	30,000
	Miscellaneous	1,500
	Investment Income	200,000
	Total Revenues	8,878,900
	Expenditures:	
700	Fire Dept	9,743,163
701	Fire Dept - Part time	625,000
	Total Expenditures	10,368,163
	Change in Fd Balance	(1,489,263)
	Property Taxes - Bonds	1,285,000
950	Debt Service FY2011 Int	(798,383)
950	Debt Service FY2011 Princ	(465,000)
		21,617

FY11 Budget Summary
Hotel/Motel Fund

	Revenues:	
	Taxes - Sales/Use	200,000
	Total Revenues	200,000
	Expenditures:	
608	Hotel/Motel	80,000
	Transfers Out*	120,000
	Total Expenditures	200,000
	Change in Fd Balance	-

* ***Transfers Out line represents 60% of Hotel Motel sales tax which is allocated to the General Fund. DCA requires that all Hotel Motel sales tax be initially recorded in the special revenue fund then transferred to the General Fund.***

FY11 Budget Summary
Library Fund

	Revenues:		
	Intergovernmental	220,000	
	Charges for Services	96,500	*
	County Appropriation	1,988,182	
	Total Revenues	2,304,682	
	Expenditures:		
		Total	
489	Library Administration	1,809,092	
490	Powell Library	88,350	
491	Central Library	143,950	
492	Library State Grant	220,000	
493	Grantville Library	19,290	
494	Senoia Library	24,000	**
	Total Expenditures	2,304,682	
	Change in Fd Balance	-	

* *$56,500 in fine/fee revenue included in the budget.*

** *Includes rent of current facility.*

Note *$135,000 transferred from General Fund in FY10 for Powell Library roof. Of the $135,000, $127,000 remains in the Library System fund balance and will be used toward the $266,000 roof budget in FY11.*

FY11 Budget Summary
E911 Fund

	Revenues:	
	Charges for Services	2,216,850
	Total Revenues	2,216,850
	Expenditures:	
486	E911	2,216,850
	Total Expenditures	2,216,850
	Change in Fd Balance	-

FY11 Budget Summary
Solid Waste Fund

	Revenues:	
	Charges for Services	655,000
	County Appropriation	546,128
	Total Revenues	1,201,128
	Expenditures:	
209	Compactor Program	543,203
215	Transfer Station	392,274
217	Landfill	134,247
640	Solid Waste Mgt	82,404
743	Landfill	49,000
	Total Expenditures	1,201,128
	Change in Fd Balance	-

FY11 Budget Summary
Airport Authority Fund

	Revenues:	
	Rent/Sales	1,061,488
	County Appropriation	42,998
	Total Revenues	1,104,486
	Expenditures:	
604	Airport	1,104,486
	Total Expenditures	1,104,486
	Change in Fd Balance	-

FY11 Budget Summary
Development Authority Fund

	Revenues:	
	County Appropriation	244,092
	Total Revenues	244,092
	Expenditures:	
870	Development Auth	244,092
	Total Expenditures	244,092
	Change in Fd Balance	-