

OPERATING AND CAPITAL BUDGET

FISCAL YEAR ENDED JUNE 30, 2010

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FAYETTE COUNTY, GEORGIA

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The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to Fayette County for its annual budget for the fiscal year beginning July 1, 2008.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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Fayette County GEORGIA

Where Quality Is A Lifestyle

Fiscal Year 2010
Budget Message

June 26, 2009

The Honorable Jack R. Smith, Chairman
The Honorable Members of the Fayette County Board of Commissioners
The Citizens of Fayette County, Georgia

INTRODUCTION

It is our pleasure to present the fiscal year 2010 budget for Fayette County Georgia as adopted by the Board of Commissioners on June 25, 2009. The adopted budget covers the period beginning **July 1, 2009 and ending June 30, 2010**.

The budget includes **expenditures** of **$77,777,259** and **operating transfers** of **$1,014,056** for **total appropriations** of **$78,791,315**. This budget is representative of the County's long-standing tradition of providing high levels of service to the citizens of Fayette County while maintaining fiscal and managerial conservatism. The Board of Commissioners and its staff continue to work diligently in identifying and allocating scarce resources during the current difficult economic environment. The Board's prudent leadership and direction allows us to deliver services in a manner that most effectively, efficiently, and economically meets the dynamic needs of a growing Metropolitan Atlanta suburban community with a current estimated population of approximately 106,000.

Major components of the approved expenditures include **$60,858,544** for **operating Governmental Funds** activities, **$12,472,640** for **Enterprise Funds** activities, and **$4,446,075** for **Capital/CIP** projects.

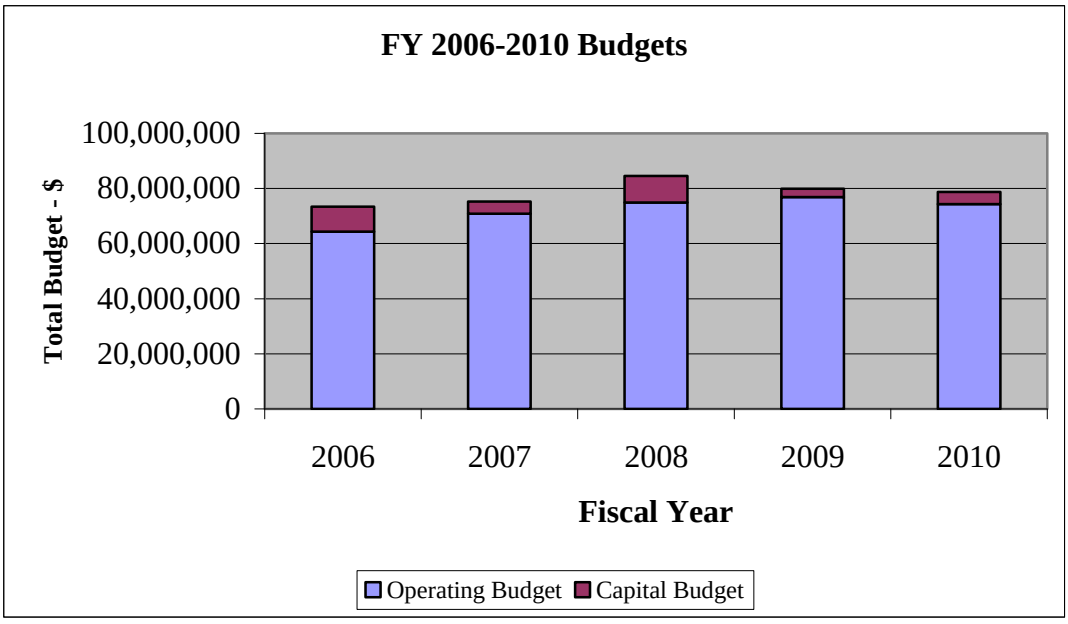
BUDGET IN BRIEF

The adopted **operating budget** for FY 2010 totals **$74,345,240**. This year's operating budget decreased by **$2.6 million** from the previous year's operating budget and represents a **3.4%** decrease from the FY 2009 budget. The FY 2010 adopted **capital budget** (not including Water System projects) is **$1.5 million** more than the previous year. This represents an increase of **49.2%**. Not withstanding the increased capital budget, the total adopted budget for FY 2010 is

$1.1 million less than the previous year. This represents an overall decrease of **1.4%** from prior year expenditures. The FY 2010 total budget level is consistent with the County's principle of fiscal conservatism and is in line with current year declining revenue streams.

Fayette County - FY 2006 to 2010 Budgets

Fiscal Year	Operating Budget	% Change	Capital Budget*	% Change	Total Budget	% Change
2006	64,341,631	0.5	9,006,533	87.3	73,348,164	6.5
2007	70,869,280	10.1	4,380,887	(51.4)	75,250,167	2.6
2008	74,913,640	5.7	9,587,782	118.9	84,501,422	12.3
2009	76,932,870	2.7	2,979,755	(68.9)	79,912,625	(5.4)
2010	74,345,240	(3.4)	4,446,075	49.2	78,791,315	(1.4)
* Does not include Water System projects.						



SIGNIFICANT ITEMS FOR CURRENT FY 2009 AND BUDGET FY 2010

1. **Classification and Compensation Study** – the implementation of the study conducted by the Carl Vinson Institute of Management of the University of Georgia in 2007 was completed. The study placed Fayette County employees in the appropriate classification and pay scale for their position. Phase III, the last year of modifications to the compensation plan being implemented at the start of the 2010 fiscal year, has a cost of approximately $628K.

2. **Funding of Capital/CIP Projects –** six projects approved for FY 2010 total $4.4 million. No FY 2010 revenues will be required to fund these projects. The replacement of two fire stations will be funded with the reallocation of funds previously earmarked for a project originally approved in FY 2008 to construct a Fire/EMS Headquarters and Emergency Operations Center.

This project has been moved to a future year. The project for the expansion of the Fayette County Library will be funded with monies currently available in the Library SPLOST fund. The remaining three projects related to the Road Department will be funded with monies currently available in the Capital/CIP funds.

3. **Victims Assistance Fund Overage** – the Victims Assistance fund balance has decreased from $450K at the start FY 2004 to a negative balance in FY 2008. A transfer of $87K from the General Fund was needed in FY 2008 to cover the negative balance. Another transfer of approximately $182K is estimated for a shortage in FY 2009. For FY 2010, the Board of Commissioners approved to transfer three of the four positions paid from the Victims Assistance fund to the General Fund under the State Court Solicitor's budget. With one position remaining in the Victims Assistance fund and an increase of $15K in budgeted revenue, the Victims Assistance fund is projected to be self-sustaining.

4. **Defined Benefit Retirement Plan** – changes to the employee retirement plan and to the deferred compensation plan have been included in the FY 2010 budget. These changes represent savings of approximately $380K to Fayette County.

5. **Vehicles/Equipment** – no vehicles or heavy equipment have been included in the FY 2010 budget. Any requests for replacements will need to be presented to the Board of Commissioners for approval. Funding for the purchase of such vehicles would be appropriated from the Vehicle/Equipment Fund.

6. **Elimination of Vacant Positions** – the FY 2010 budget included the elimination of 23.5 full-time equivalent vacant positions which had been frozen for the last two years. Elimination of these positions represents annual savings of approximately $1.0 million.

7. **Capital Improvement Program (CIP) Plan** – the 5-year CIP plan was updated to reflect the current economic environment with a focus on the identification of critical projects and non-critical projects. This review process resulted in a decision in which a majority of projects were delayed by one year and also eliminated some projects considered non-essential. Changes made to the CIP plan were designed to lessen the fiscal impact of major capital projects ensuring that the county maintains an adequate fund balance.

8. **Funding to Outside Agencies** – due to the current economic downturn, county departments took an aggressive approach in submitting their budget requests for FY 2010. For non-personnel expenditures, this aggressive approach resulted in a 4.8% reduction from the FY 2009 approved budget. Funding for outside agencies was also decreased by 4.0% to be consistent with county departments.

9. **Contingency** – the annual approved budget includes funds that are set aside for discretionary use by the Board of Commissioners during the fiscal year. These funds are set aside to cover unforeseen and/or unbudgeted operating and capital expenditures. With the implementation of significant budget controls over the course of the last two fiscal years, the amount for contingencies has been increased from $500K to $1.0 million. Transfers from/to the Contingency account require approval from the Board of Commissioners.

BUDGET SUMMARY

OPERATING BUDGET FY 2010 TO FY 2009 COMPARISON - BY FUND			
FUND	**FY 2010**	**FY 2009**	**% CHANGE**
General Fund	$ 46,502,613	$ 48,567,898	(4.3)
Special Revenue Funds			
Law Library	$ 107,077	$ 107,077	-
Confiscated Property-State	59,700	75,600	(21.0)
Emergency Phone E-911	2,626,386	2,645,716	(0.7)
Jail Construction	480,495	500,000	(3.9)
Juvenile Supervision	28,800	29,000	(0.7)
Victims Assistance	182,851	367,645	(50.3)
Drug Abuse and Treatment	74,002	54,265	36.4
Fire Services Fund	7,555,321	7,467,251	1.2
Street Lights	282,000	225,000	25.3
EMS Fund	3,027,298	3,106,541	(2.6)
S.P.L.O.S.T. (Library)	240,000	265,693	(9.7)
Enterprise Funds			
Solid Waste	161,368	194,934	(17.2)
Water System	13,017,329	13,326,250	(2.3)
Total Operating Budget	**$ 74,345,240**	**$ 76,932,870**	**(3.4)**

CAPITAL BUDGET* FY 2010 - BY FUND	
FUND	**APPROVED FY 2010**
Capital Projects Fund	16,200
Capital Improvement Program Fund	4,429,875
Total Capital Budget	**$ 4,446,075**
*Not including Water System projects.	

CONCLUSION

With the continued downturn in economic conditions and the resulting reduction of revenue streams, balancing the budget for fiscal year 2010 presented a new type of challenge for Fayette County. The Board of Commissioners held firm to maintaining a superior level of service for the citizens of Fayette County without an increase in the County's property tax rates. The Board's direction and dedication to ensure their commitment to the citizens of Fayette County provided clear policy direction and guidance to staff throughout the budget process.

Developing a balanced budget under these economic conditions would not have been possible without the support and dedication of the Elected Officials and Department Directors. Their budgets requests were carefully structured to produce a reduction in overall expenditures in addition to the prior year's 5.4% reduction. Capital project requests were held to critical needs only with other projects moved out to the future. Elected Officials and County staff are committed to ensuring expenditures are maintained within the adopted budget during this fiscal year.

Once again, Fayette County's Board of Commissioners has proven their fiscal conservatism and commitment to maintain a healthy fund balance. Through their actions this year and in prior years, Fayette County Government is prepared to meet the challenges of the slowed economy. Organizationally, Fayette County continues to be positioned to lead the Metropolitan Atlanta Area in local government innovation, fiscal conservatism, and qualify of life for its citizens.

Respectfully,

Jack J. Krakeel
County Administrator

Mary S. Holland
Finance Director/CFO

SERVICES PROVIDED BY THE COUNTY

The County provides a full range of services to its citizens. These services include police and fire protection, emergency medical services, court systems, library services, the construction and maintenance of roadways and infrastructure, tax assessment and collection, planning and zoning, recreational activities and cultural events, and inherent administrative and support activities. The County provides the majority of these services since fiscal responsibility has been affixed at the local level by State statues. However, in keeping with the terms of their individual charters, the cities and towns within Fayette County have chosen to provide some of the above services to their citizens as part of their municipal government operations.

The County also operates a potable water distribution system and a solid waste management system. The Fayette County Water System was established in 1966 and serves over 27,000 customers in the unincorporated areas of the County and through the County-owned distribution systems of the City of Peachtree City and the Towns of Tyrone and Woolsey. The Water System also wholesales water to the City of Fayetteville and the Town of Brooks pursuant to wholesale water contracts, which expire in 2034 and 2026, respectively.

PROFILE OF THE COUNTY

History

Fayette County, established in 1821, is a "political subdivision" organized and existing under the Constitution and laws of the State of Georgia. Fayette County was the 49th county created in the state and was formed from parts of the Creek Indian Territory. The County and the City of Fayetteville, the county seat, were named for the Marquis De LaFayette, one of General George Washington's lieutenants in the Revolutionary War.

Demographics

Fayette County is bordered on the north by Fulton County with Atlanta as its county seat, on the east by Clayton County with Jonesboro as its county seat, on the south by Spalding County with Griffin as its county seat, and on the west by Coweta County with Newnan as its county seat. Incorporated communities located within the County include Fayetteville, which is the County seat; Brooks; Peachtree City; Tyrone and Woolsey.

Encompassing about 199 square miles (197 square miles of land area), it is one of the smaller counties in the State in area. It is located in the northwestern part of Georgia, situated about 15 miles south of the Atlanta city limits and is considered an integral part of the Metro Atlanta area.

From a long-range planning and services coordination standpoint, Fayette County is a member of the Atlanta Regional Commission.

In looking at its demographic statistics, Fayette County is considered for the most part to be a suburban community. About 53 percent of its residents live in incorporated cities and towns. Fayette is the Atlanta region's second least densely populated county, with 0.84 people living per acre of land. The average household size is 2.74 and nearly 93.9 percent of housing is defined as occupied.

Fayette County exhibits some excellent physical characteristics, in terms of climate and geography. Average rainfall for the immediate area is 48.61 inches per year, and average temperatures range from a high of 87 degrees in the summer to a low of 34 degrees in the winter, with a year round average temperature of 61.4 degrees. The area is decorated with dogwoods and azaleas blooming in the spring and a colorful change of leaves in the fall. The general terrain of the area is characteristic of the Piedmont region of Georgia, with hills with broad ridges, sloping uplands and relatively narrow valleys. Land elevations within the County range from a low of 720 to a high of 1,005 feet above sea level.

Transportation

Another important attribute of Fayette County is its location in relationship to major transportation modes, with ready access to several different methods of conveyance. The County is strategically located in proximity to three major interstate highway systems, I-75, I-285 and I-85. In addition, several principal arterial roadways, such as State Highways 54, 74, 85, 92, 279 and 314, pass directly through the County. Citizens also have fairly easy access to the public transportation systems, which serve the immediate Atlanta area. From terminals located in the southern part of Fulton County, travelers can take advantage of the trains and buses operated by the Metropolitan Atlanta Rapid Transit Authority (MARTA). For a very reasonable fare, MARTA offers residents the alternative of an easy, quick commute to Downtown Atlanta or to the various sports venues. And from the private sector, the Greyhound Bus Lines operates a local terminal in nearby Hapeville.

Hartsfield-Jackson Atlanta International Airport, the world's busiest passenger airport, is located only about 15 miles to the north and Falcon Field Airport which is located on the western fringes of the County serves as a local public airport for light aircraft including small jets.

Diverse Lifestyles

In spite of its relatively small size in terms of area, Fayette County offers its residents a diverse menu of lifestyles, amenities and opportunities.

Peachtree City, a planned community situated in the western part of the County, is widely known as a family-oriented locale. This City features three golf courses, two large lakes, 90 miles of golf cart paths, a 2,500 seat amphitheater, a state-of-the-art championship tennis center, an indoor swimming complex and numerous other recreational facilities. The majority of industry in the County is located in a nearby industrial park.

Fayetteville, the County seat, boasts of its Main Street Program aimed at recognizing the rich history of the City's downtown area and ensuring that much of the small town flavor and architectural designs of the past are maintained. With street names like Stonewall, Beauregard, Lee and Jeff Davis and buildings such as the Doc Holliday House, one can't help but feel surrounded by history. The Villages Amphitheater, located on Lafayette Avenue, offers a series of concerts throughout the year.

For those in search of a more pastoral environment, the Towns of Brooks and Woolsey, located in the southern portion of the County, generally require a minimum residential lot size of five-acres. In Fayette County, one can find a high-tech industrial complex and an airport located just a few minutes drive from cattle farms, woodlands full of deer and turkey, and a historic water mill.

GOVERNMENTAL STRUCTURE



The governing authority of Fayette County is a **Board of Commissioners** consisting of five elected members. The commissioners serve on a part-time basis and are elected to staggered terms of four years. While all five commissioners are elected at large, three must reside in different "districts" within the County. At their first meeting each calendar year, the Commission Chair and Vice-Chair are selected by the Board.

In their policy-making capacity, the Board of Commissioners is authorized to perform the following functions:

1) levy taxes;
2) direct and control all property of the County;
3) establish, alter or abolish roads and bridges;
4) fill vacancies in County offices unless others are empowered to do so;
5) examine, settle and allow claims against the County;
6) examine and audit the accounts of all officers having the care, management, keeping, collection or disbursement of money belonging to the County;
7) establish the costs of licenses; and
8) make such rules and regulations as necessary for the protection and preservation of health, safety, welfare and morals.

The Board of Commissioners appoints the County Administrator who serves as the County's Chief Administrative Officer. The County Administrator is responsible for the daily operations of all County functions in accordance with the policies of the Board of Commissioners.

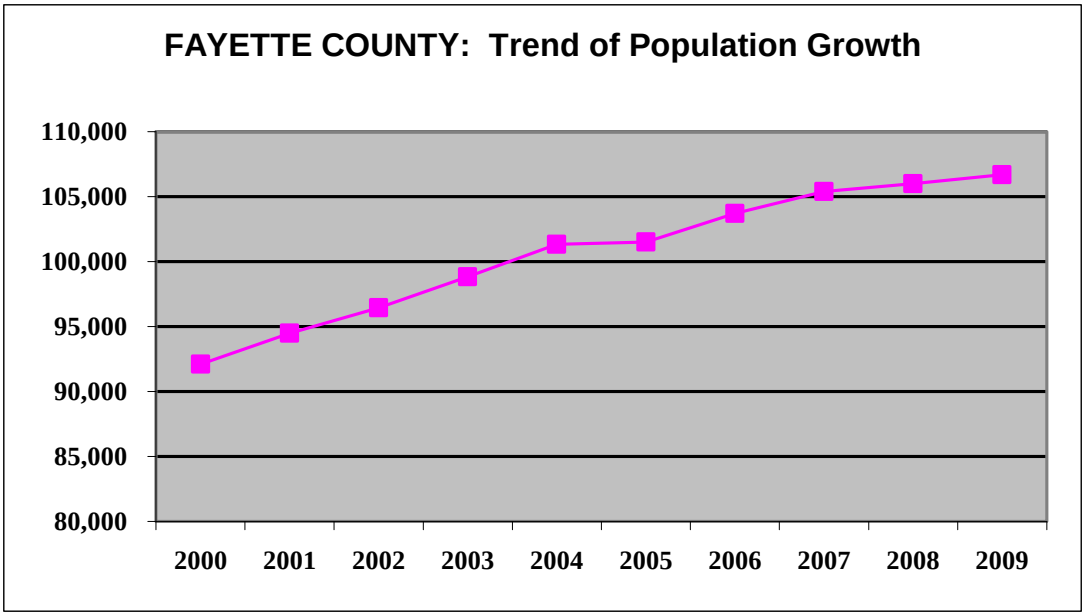
LOCAL ECONOMIC CONDITIONS AND OUTLOOK

Fayette County continues to benefit economically by being an integral part of one of the top growth areas in the United States. The Metropolitan Atlanta region represents one of the nation's primary transportation and distribution centers as well as being a major financial and consumer services leader. For those counties located on the south side of the Metro Area, Hartsfield-Jackson Atlanta International Airport is considered to be one of the more important economic engines. The total annual regional economic impact of the airport is more than $24 billion. Georgia's geographically central location for domestic distribution, excellent surface transportation system, telecommunications infrastructure and proximity to major consumer markets make the state an excellent base for air cargo operations.

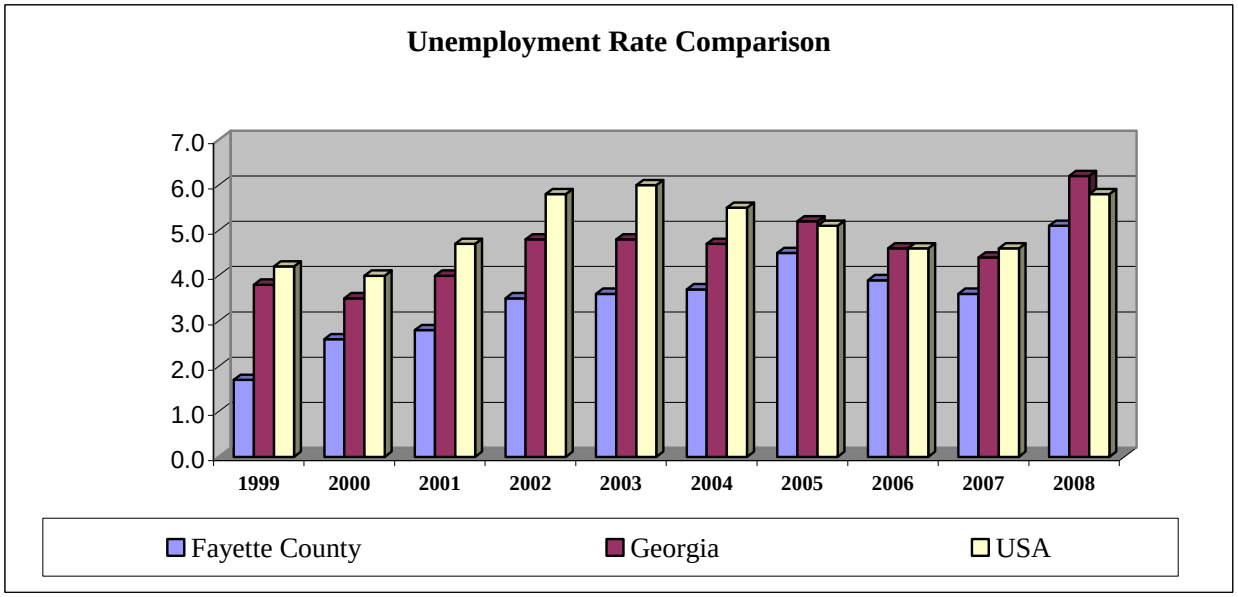
The quality and quantity of services provided by the County to its residents are second to none. The Fayette County Board of Education reported that all 30 schools met Georgia's Adequate Yearly Progress testing criteria and no school will have to offer parents the option of transferring students to other school. The "Adequate Yearly Progress Requirements" is part of the No Child Left Behind law that requires states to set goals based on student achievement data. Also in Fayette County, one will find one of the lowest crime rates in the Metro-Atlanta area, and an efficient County government with one of the lowest millage rates and service costs per capita in the State. Each of these quality-of-life factors combine to make Fayette County an extremely attractive place in which to reside.

More recently, the County has become well known, not only regionally, but nationally, as an ideal place in which to live and to work. Fayette County is considered by many to be the "crown jewel" of metropolitan Atlanta's many fine communities and it indeed offers a quality of life that equals or surpasses any metro area in the United States. The City of Peachtree City is an award winning "master plan" community. It has been named on the list of "10 Best Places to Live" by Money magazine and CNN/MONEY.

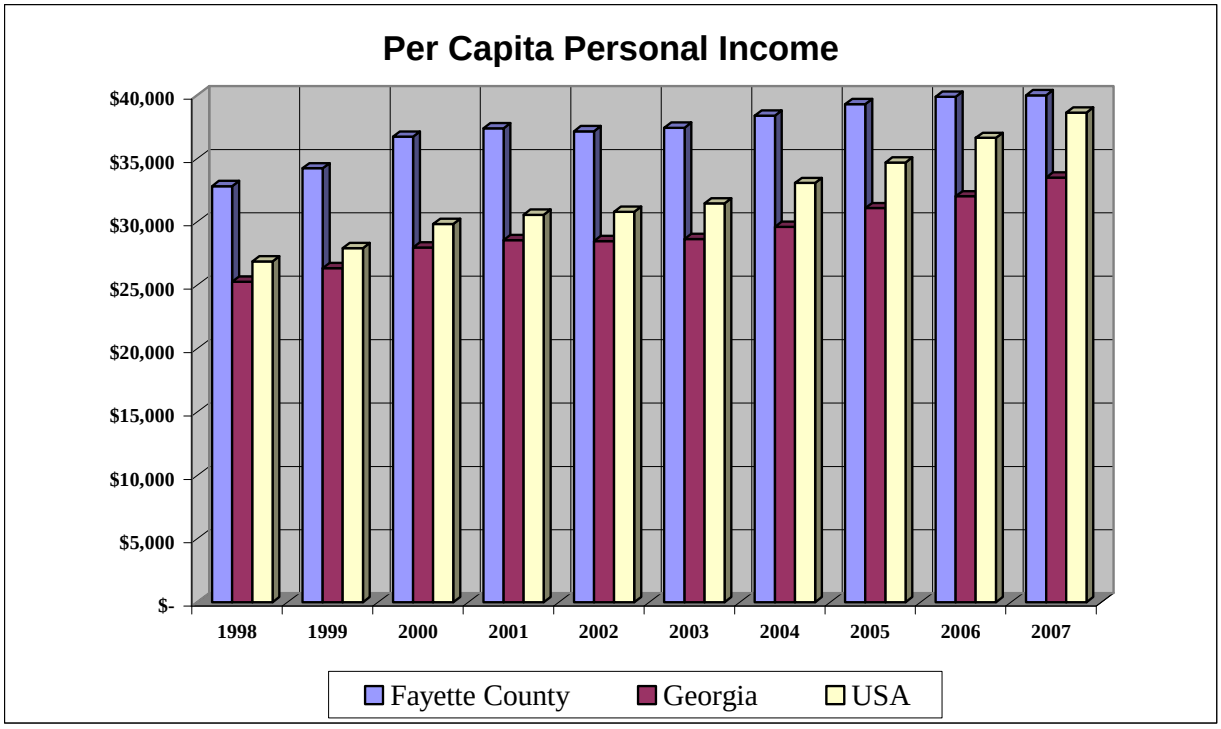
According to the 1980 census figures, Fayette County had 29,043 residents and was the forty-third most populous county in the State of Georgia. For 2008, the estimated population is in excess of 106,000. It is the twenty-first most populous county. Even though the population growth will not continue at the same unprecedented rate of the 1980's and 1990's, the Atlanta region will continue to be one of the fastest growing metropolitan areas in the Country.



In terms of productivity, Fayette County is extremely blessed to have a labor force that is well trained and has many marketable skills. More than 57 percent of our current residents age 18 to 65+ have attended some college, attained a 4-year college degree, or have post-graduate studies. The average SAT/ACT scores at local high schools are well above the state and national averages. SAT scores in Fayette County ranked seventh in the state and third among the fourteen metro Atlanta school districts. The superior quality of our workforce is reflected in our low unemployment rate. Fayette County's unemployment rate is consistently lower than both the state and national unemployment rates. The chart below shows unemployment trends for the last ten years.



The residents of Fayette County are among the most affluent in the country. More than half of its residents 18 and older have college education. The county has a low unemployment rate. Fayette County's work force is generally employed in the following areas: management, business, and finance; science, engineering, and computer science; sales; administrative support; healthcare; and other professional areas. These are typically high paying fields. Fayette County is among the counties with the highest Per Capita Personal Income at both the state level and the national level. The graph below compares the Per Capita Personal Income of the residents of Fayette County with those of Georgia and the rest of the nation for a period of ten years.



As the population and number of skilled workers have continued to grow over the years, the demographics are now such that businesses are being attracted to the area in increasing numbers. It is also important to note that the business climate in Fayette County is conducive to sustained quality growth. The Fayette County Development Authority has formed a partnership with six other adjacent counties-Metro South- for the specific purpose of promoting regional development.

Another very important attribute to the immediate area is that Atlanta's industrial diversity insulates the region against upheavals in a single market or decisions by a few major employers. Even with the increasing pre-eminence of the services sector of the economy, no single sector accounts for as much as 30 percent of the region's employment. Added benefits of recent growth include the availability of more high-quality products, services and talent. A critical mass of skilled workers in a variety of technical fields encourages innovations and entrepreneurship.

MAJOR INITIATIVES FOR FISCAL YEAR 2010 AND THE FUTURE



For the Year: In preparing the 2010 fiscal year budget, the County was faced with the challenges of determining the proper balance between service delivery to the taxpayers and maintaining financial stability during a period of economic downturn. The slowing economy was taken into consideration in determining the future allocation of resources.

The Board of Commissioners approved to delay the start of the budget development process until late March 2009 to allow for the mid-year budget adjustments to be finalized, end-of-calendar year revenues to be received, and FY 2009 year-end figures to be more accurately projected. The next-year budget level would depend largely on current year revenue streams and current year expenditure levels. County departments were instructed to keep their FY 2010 budget requests at the same level, or lower than, their FY 2009 budgets.

Operating expenditures for FY 2010 decreased by $2.6 million or 3.4%. Capital/CIP appropriations increased by $1.5 million, but are to be funded with monies available from previously approved projects or from available fund balance. The total budget decreased by $1.1 million or 1.4%.

The parameters that guided the development of the FY 2010 budget will enable the achievement of these important goals:

- Maintaining a stable property tax rate that supports the maintenance and operations of the county,
- Funding the continued expansion of the Water System,
- Continuing the replacement of county vehicles and equipment,
- Improving the County's roadways,
- Enhancements in the Public Safety area,
- Projecting the funding needs of the Capital Improvements Program,
- Maintaining the fiscal ability to provide for service level increases in response to service demand,
- Optimizing the use of new technologies and training, and
- Minimizing the "cost of government" to the citizens while continuing to be responsive to their needs.

Unquestionably, the most important asset of Fayette County is its employees. The Human Resources Department periodically compares the employees' compensation and benefits package with those of surrounding markets. The implementation of the findings from these periodic salary comparisons helps guarantee that Fayette County can hire and retain qualified employees. In FY 2007, the University of Georgia's Carl Vinson Institute of Management completed a Compensation and Classification Study approved by the Board of Commissioners. Phase I of the

study was implemented in March 2008. Phase II was implemented at the start of FY 2009. Phase III, the last phase of the study, is to be implemented with the start of FY 2010. Also, funds were again included in the budget to provide training and education opportunities for employees to keep current certifications, obtain certifications required by their job functions, and keep up with software changes.

As new residents continue to move into Fayette County, they bring with them an immediate impact on traffic flows. With each additional vehicle on the road, the potential for problems to develop increases as traffic counts begin to exceed existing road design capacities and intersections become overcrowded.



Fayette County, in cooperation with its' local communities and with regional and state agencies finalized a Comprehensive Transportation Plan in May 2003. The plan delineated necessary projects, strategies, and actions to be undertaken in the next 5, 10, 15, and 20 years. These projects would maintain Fayette's quality of life by improving safety, reducing congestion, increasing mobility options, and enhancing the county's business and community environments. The voters approved a Special Local Option Sales Tax (SPLOST) during the November 2004 general election which has provided funding for the County's portion of the work. Key to the success of the plan has been the cooperation with the county's local communities and with regional and state agencies. On December 13, 2007, the Board of Commissioners agreed to take advantage of Federal Surface Transportation Program (STP) funding available through the Atlanta Regional Commission (ARC). This program assists with 80% of the funding of a transportation plan while the county provides the remaining 20%. The process of updating and replacing the 2003 plan has already begun. The new plan has five key tasks: public involvement, inventory of existing conditions, assessment and analysis, recommendations, and final documentation.



The Fayette County Water System generates revenue from water sales, meter charges, and fees. The revenue is used to fund daily operations that ensure safe and adequate drinking water for county customers. The Water System serves more than 27,000 customers. It has a total production capacity of 20.53 million gallons per day (MGD). The system complies with the State of Georgia Watering Restriction Program.

The system currently has three raw water storage reservoirs. Lake Kedron is a 235-acre reservoir which stores approximately 1.0 billion gallons of water and will safely yield 4.0 MGD during drought conditions. Lake Peachtree is a 250-acre reservoir which will yield 0.5 MGD during drought conditions. Lake Horton, a 783-acre reservoir stores 3.5 billion gallons of water and will yield 18 million gallons per day during drought conditions.

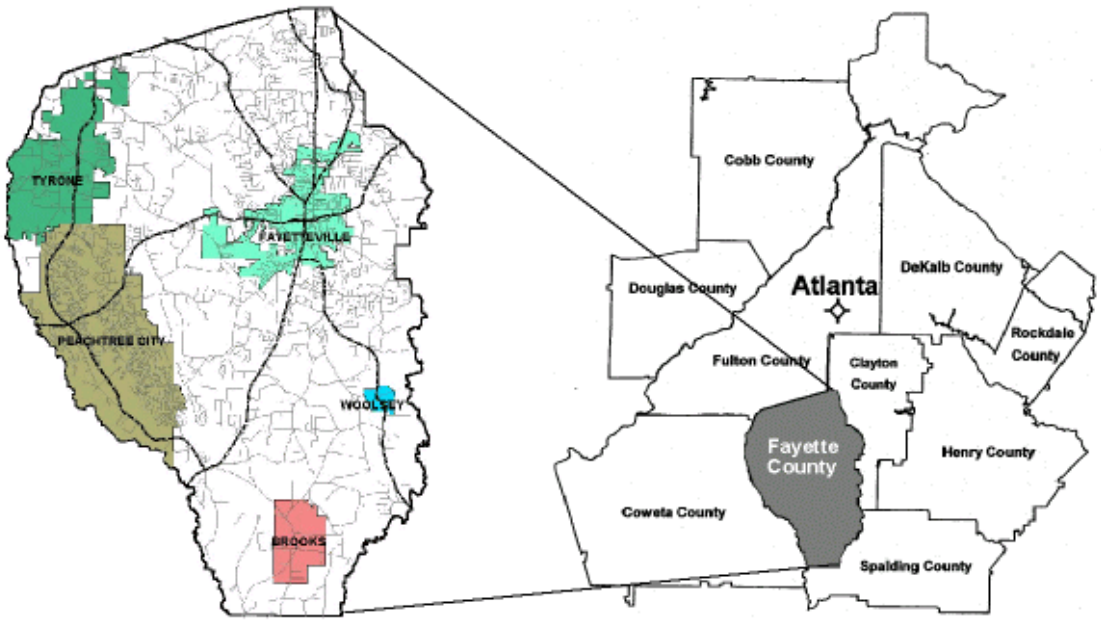
The Water System includes more than 608 miles of water lines. The water treatment plant located in Peachtree City has the capacity to produce 13.5 million gallons per day. A variety of chemical and biological tests are performed daily to insure compliance with State and Federal requirements for safe drinking water. The Water System currently has 16.25 million gallons of potable water storage.

A section 404 permit from the U.S. Army Corps of Engineers was acquired for Lake McIntosh for the construction of a dam and drinking water supply reservoir. This will be a 650-acre reservoir which will have a reliable yield of 10.4 MGD. The project started with the dam design, timber cutting, and an archeological site project. The FY 2009 budget included $2.026 million in funding for the Lake McIntosh project. The Capital Improvement Program plan includes $13 million between FY 2010 and FY 2011 for the completion of the Lake McIntosh project.

The issuance of Water System Revenue Bonds series 2009 was approved in July 2009. These will be used to refund all of the Water System Revenue Bonds series 1998, to prepay all outstanding GEFA loans, and to finance the completion of the Lake McIntosh project. The lower interest rate to be paid on the series 2009 bonds represents savings to Fayette County.

For the Future: It has been said that several of the factors which influence an individual's choice to reside in a particular place include the availability of services in the area, quality of life, and community identity or image. The County is taking a proactive stance in addressing each of these three considerations. Enhancing the existing quality of life, creating a positive image for the County and engendering pride in the Fayette community continue to be a large part of the strategic plan of the Board of Commissioners. The transition of Fayette County from its rural heritage into a dynamic suburbanizing community requires careful planning and implementation of a comprehensive strategy designed to maximize governmental resources. It is not an easy task, but the Fayette County Government is strongly committed to finding the best possible solution to this perplexing challenge.

Fayette County, Georgia: Municipalities and Proximity to Metropolitan Atlanta Area



Fayette County spans 199 acres and has 5 incorporated municipalities within its boundaries. There is an estimated 106,000 people calling Fayette County home today. Atlanta, with its world of shopping, dining, cultural opportunities, and major league sports, is just 30 minutes away.

Municipalities

Fayetteville – Fayetteville is the county seat of Fayette County and was named for Marquis de Lafayette, one of General George Washington's commanders in the Revolutionary War. The City was incorporated on December 20, 1823. The original size of town was a half mile circle from the courthouse. The Southern Railroad came through in 1888 and was removed in 1928.

Peachtree City – Peachtree City was created in 1959 and includes the communities of Kedron, Aberdeen, Glenloch, Wilksmoor, and Braelinn. The city now features three golf courses, two lakes, an amphitheater, a tennis center, an indoor swimming complex, and 90 miles of pedestrian and golf-cart pathways connecting all parts of the city.

Brooks – The town of Brooks was first known as Haistentown after some of the original settlers. The community became known as Sharon Grove in the 1840's. When the railroad came through in 1871, Hillery Brooks gave the property for the train station that was known as Brooks Station. In December 1905, the town became known as Brooks.

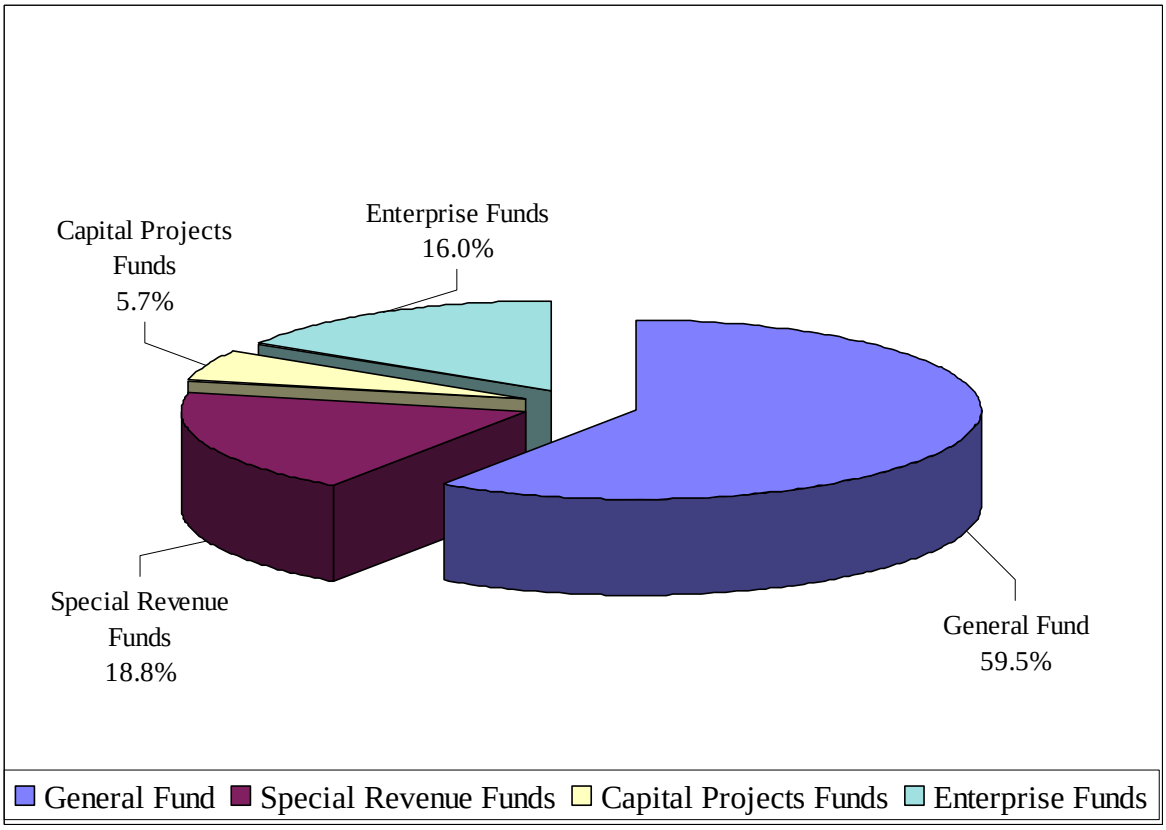
Woolsey – The Southern Railroad came through the area that became Woolsey in 1888. Woolsey was incorporated in 1893. It was named for Dr. I.G. Woolsey, who was the town's largest landowner. Dr. Woolsey was a Civil War surgeon and a minister.

Tyrone - Tyrone was settled by Irish farmers and the town first known as Hopewell. The town was incorporated in 1911 by railroad builders who were mainly Scotch and Irish. They named the town Tyrone because they thought the area reminded them of their home area around County Tyrone in Ireland. Tyrone got its first pave street in 1948.

FAYETTE COUNTY, GEORGIA
FY 2010 BUDGET
ALL BUDGETED FUNDS
TOTAL EXPENDITURES*

General Fund	$	46,198,614
Special Revenue Funds		14,659,930
Capital Projects Funds		4,446,075
Enterprise Funds		12,472,640
Total	**$**	**77,777,259**

*Does not include operating transfers of $1,014,056 for total appropriations of $78,791,315.



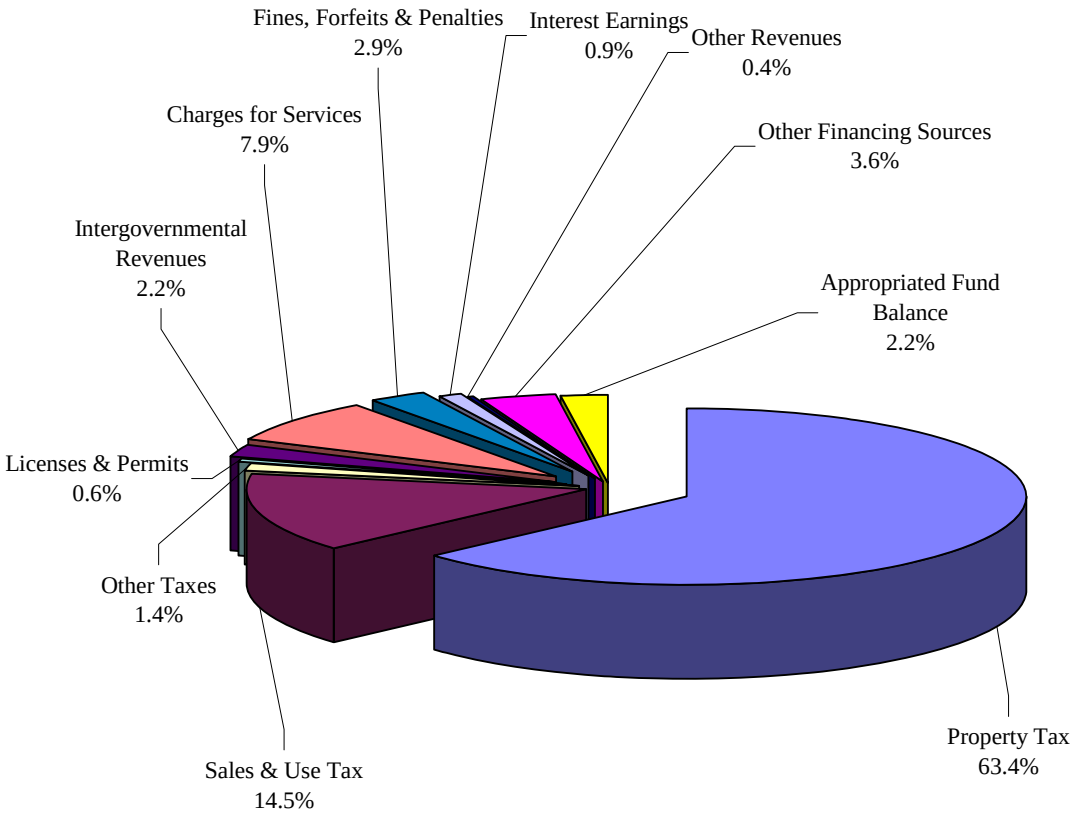
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
OPERATING BUDGET - GOVERNMENTAL TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS

	GENERAL FUND			SPECIAL REVENUE FUNDS			TOTAL GOVERNMENTAL FUNDS		
BUDGETED FUNDS	FY 2008 ACTUAL	FY 2009 ACTUAL*	FY 2010 BUDGET	FY 2008 ACTUAL	FY 2009 ACTUAL*	FY 2010 BUDGET	FY 2008 ACTUAL	FY 2009 ACTUAL*	FY 2010 BUDGET
REVENUES									
Property Tax	$ 27,889,022	$ 28,337,304	$ 29,715,500	$ 9,242,244	$ 9,293,831	$ 9,680,200	$ 37,131,266	$ 37,631,135	$ 39,395,700
Sales & Use Tax	10,313,833	8,990,109	9,000,000	-	-	-	10,313,833	8,990,109	9,000,000
Other Taxes	960,291	1,037,216	864,550	-	-	-	960,291	1,037,216	864,550
Licenses & Permits	698,374	414,314	386,750	-	-	-	698,374	414,314	386,750
Intergovernmental Revenues	2,016,637	1,789,362	552,485	754,265	1,192,834	806,195	2,770,903	2,982,196	1,358,680
Charges for Services	1,726,869	1,657,680	1,625,295	3,084,470	3,476,615	3,297,000	4,811,339	5,134,296	4,922,295
Fines, Forfeits & Penalties	1,541,516	1,451,245	1,507,000	1,149,628	3,732,483	320,000	2,691,143	5,183,728	1,827,000
Interest Earnings	1,475,847	363,595	500,000	235,036	63,468	46,800	1,710,884	427,063	546,800
Other Revenues	366,974	351,309	232,300	371,667	575,882	37,500	738,641	927,191	269,800
Total Revenues	46,989,363	44,392,132	44,383,880	14,837,310	18,335,113	14,187,695	61,826,674	62,727,246	58,571,575
OTHER FINANCING SOURCES									
Sale of Gen Fixed Asset	126,023	32,627	-	6,598	26,871	-	132,621	59,498	-
Operating Transfers In	2,462,179	1,931,913	1,933,057	141,306	4,250,033	303,999	2,603,485	6,181,946	2,237,056
Total Revenues and Other Financing Sources	**$ 49,577,565**	**$ 46,356,672**	**$ 46,316,937**	**$ 14,985,214**	**$ 22,612,018**	**$ 14,491,694**	**$ 64,562,779**	**$ 68,968,690**	**$ 60,808,631**
EXPENDITURES									
General Government	$ 8,165,597	$ 8,487,797	$ 9,175,853	$ -	$ -	$ -	$ 8,165,597	$ 8,487,797	$ 9,175,853
Judicial System	4,666,322	4,719,497	4,932,954	120,498	115,512	135,877	4,786,820	4,835,009	5,068,831
Public Safety	17,682,520	18,269,180	18,383,922	14,391,817	16,082,790	13,749,200	32,074,337	34,351,970	32,133,122
Public Works	4,390,480	3,732,500	4,888,208	267,159	279,151	278,000	4,657,639	4,011,651	5,166,208
Planning & Development	1,429,689	1,406,325	1,299,730	-	-	-	1,429,689	1,406,325	1,299,730
Culture and Recreation	1,912,701	1,907,079	1,980,082	171,098	306,256	240,000	2,083,799	2,213,334	2,220,082
Health and Welfare	719,934	726,382	698,170	407,793	424,302	256,853	1,127,727	1,150,684	955,023
Debt Service	4,837,989	4,838,045	4,839,696	-	-	-	4,837,989	4,838,045	4,839,696
	43,805,231	44,086,804	46,198,615	15,358,364	17,208,011	14,659,930	59,163,596	61,294,815	60,858,545
OTHER FINANCING USES									
Loss on Disposition of Assets	-	-	-	-	-	-	-	-	-
Operating Transfers Out	4,453,664	988,058	303,999	4,938,979	32,595	1,023,768	9,392,643	1,020,653	1,327,767
Total Expenditures and Other Financing Uses	**$ 48,258,895**	**$ 45,074,862**	**$ 46,502,614**	**$ 20,297,343**	**$ 17,240,606**	**$ 15,683,698**	**$ 68,556,238**	**$ 62,315,468**	**$ 62,186,312**
Net Increase (Decrease) In Fund Balance	1,318,670	1,281,810	(185,677)	(5,312,129)	5,371,412	(1,192,004)	(3,993,459)	6,653,222	(1,377,681)
FUND BALANCE JULY 1	**$ 31,127,435**	**$ 31,671,528**	**$ 32,953,339**	**$ 11,997,284**	**$ 6,685,155**	**$ 12,056,566**	**$ 43,124,719**	**$ 39,131,260**	**$ 45,784,482**
FUND BALANCE JUNE 30**	**$ 31,671,528**	**$ 32,953,339**	**$ 32,767,662**	**$ 6,685,155**	**$ 12,056,566**	**$ 10,864,562**	**$ 39,131,260**	**$ 45,784,482**	**$ 44,406,801**

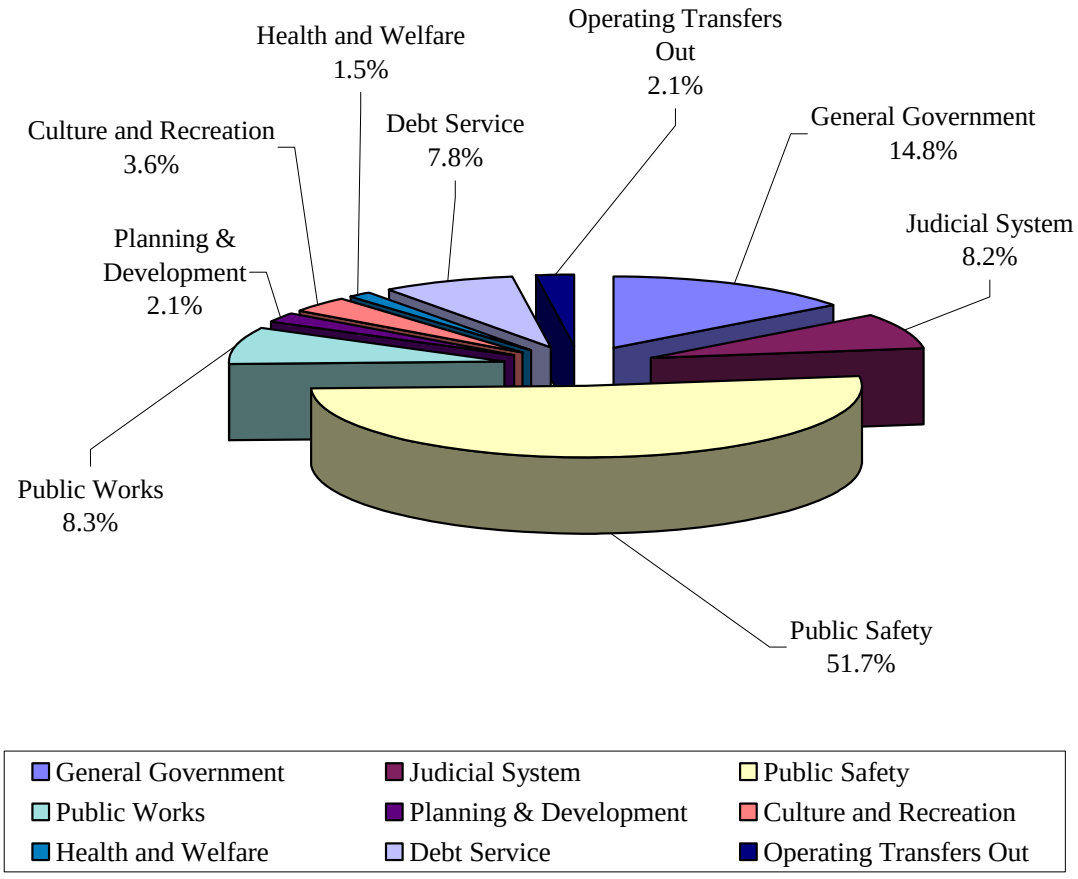
*** ACTUAL: Unaudited.**

**** During FY 2008, a new Emergency Medical Services tax district was approved and a new Special Revenue Fund (EMS fund) was created. EMS activities were previously accounted for in the General Fund. $774,577 in receivables was moved from the General Fund to the EMS Fund. Fund balances for the General Fund (-774,577) and the EMS fund (+774,577) were adjusted accordingly.**

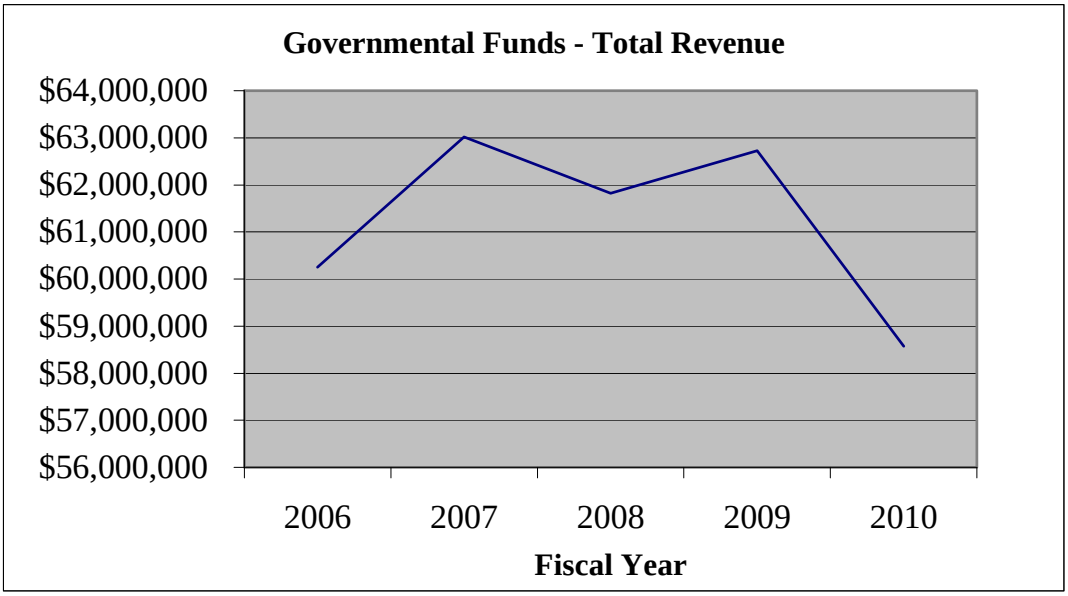
FAYETTE COUNTY, GEORGIA
FY 2010 BUDGET
OPERATING BUDGET - GOVERNMENTAL TYPE FUNDS
ESTIMATED REVENUE AND OTHER SOURCES

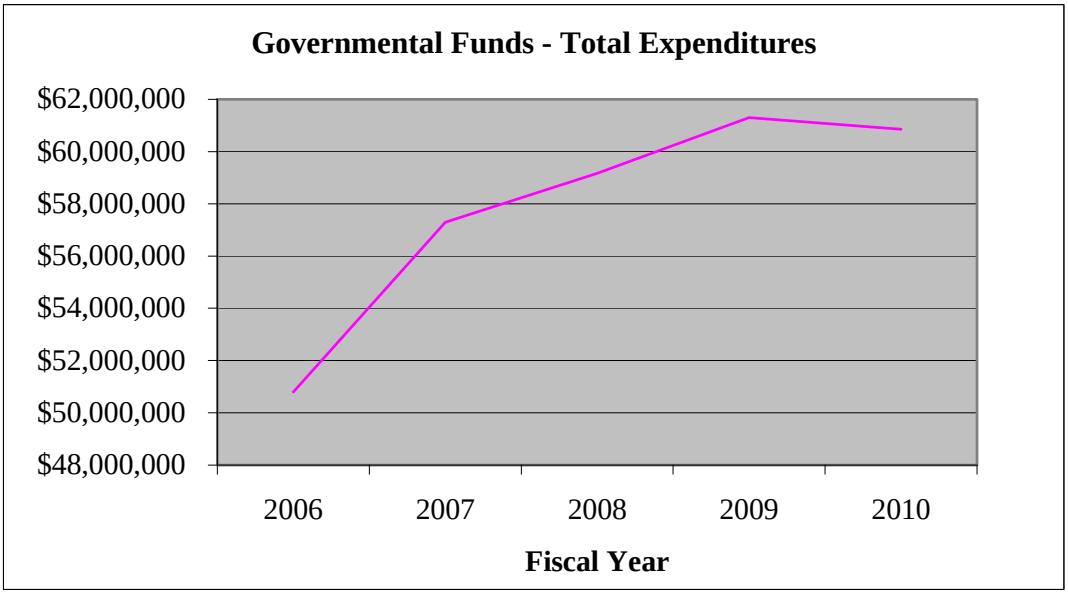


FAYETTE COUNTY, GEORGIA
FY 2010 BUDGET
OPERATING BUDGET - GOVERNMENTAL TYPE FUNDS
ESTIMATED EXPENDITURES AND OTHER USES

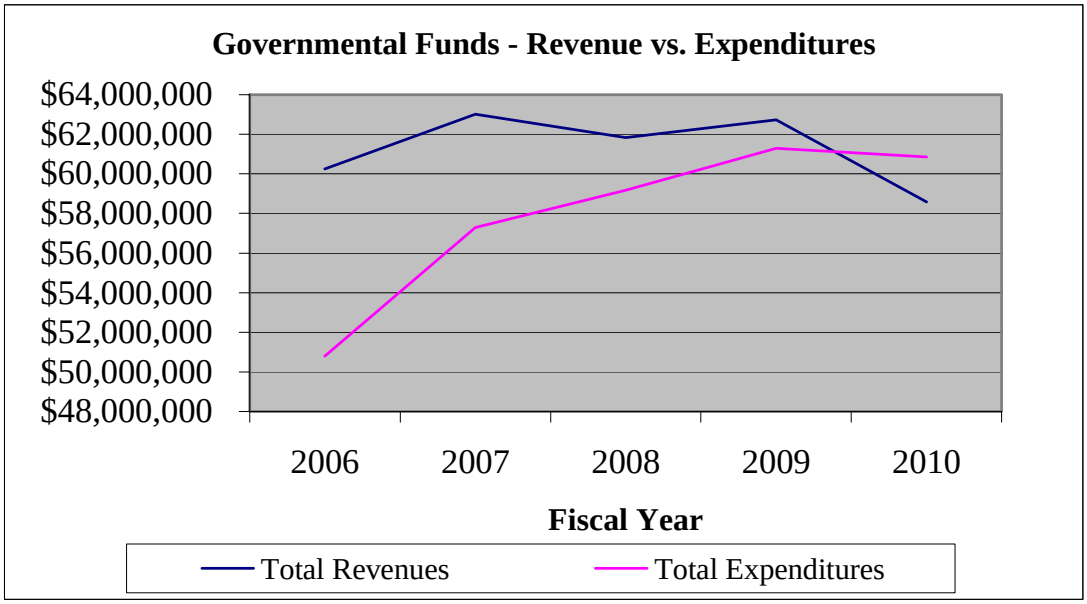


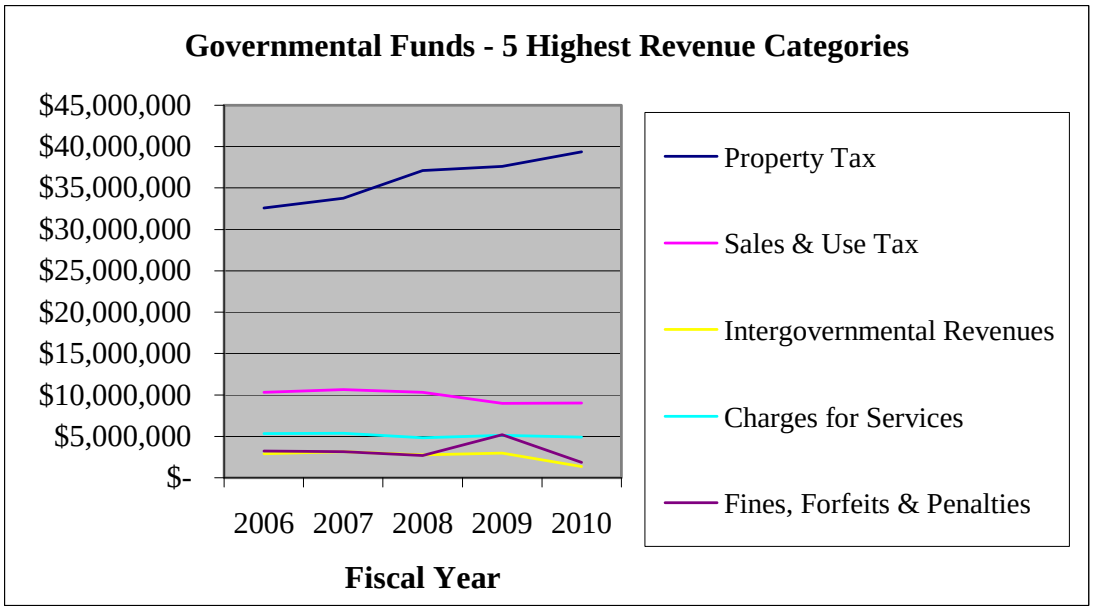
FAYETTE COUNTY, GEORGIA
GOVERNMENTAL TYPE FUNDS
FIVE YEAR TREND





FAYETTE COUNTY, GEORGIA
GOVERNMENTAL TYPE FUNDS
FIVE YEAR TREND





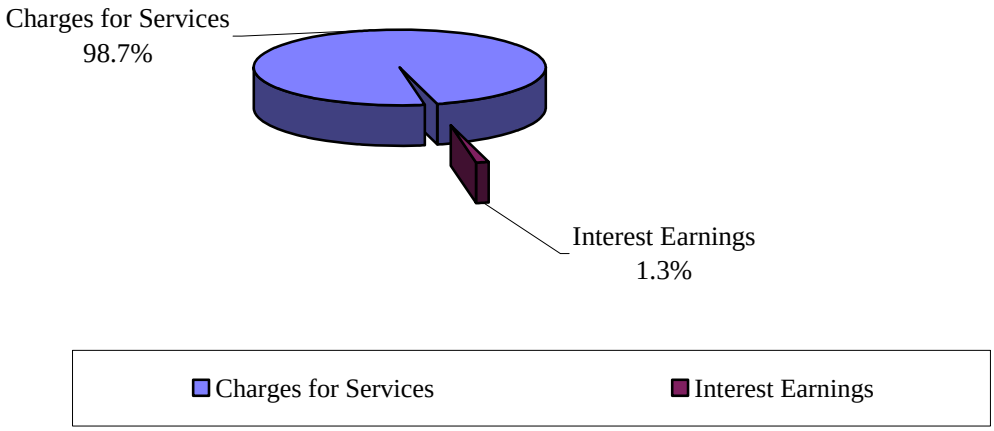
FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
OPERATING BUDGET - ENTERPRISE TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS

	SOLID WASTE FUND			WATER SYSTEM FUND			TOTAL ENTERPRISE FUNDS		
BUDGETED FUNDS	FY 2008 ACTUAL	FY 2009 ACTUAL*	FY 2010 BUDGET	FY 2008 ACTUAL	FY 2009 ACTUAL*	FY 2010 BUDGET	FY 2008 ACTUAL	FY 2009 ACTUAL*	FY 2010 BUDGET
REVENUES									
Property Tax	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales & Use Tax	-	-	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-	-	-	-	-
Charges for Services	85,380	109,122	86,000	12,345,490	12,526,948	13,405,282	12,430,870	12,636,070	13,491,282
Fines, Forfeits & Penalties	-	-	-	-	-	-	-	-	-
Interest Earnings	28,817	5,850	6,000	543,666	124,700	175,000	572,483	130,549	181,000
Other Revenues	-	-	-	-	-	-	-	-	-
Total Revenues	114,197	114,972	92,000	12,889,156	12,651,648	13,580,282	13,003,353	12,766,620	13,672,282
OTHER FINANCING SOURCES									
Sale of Gen Fixed Asset/Timber	1,421	-	-	55,771	53,605	-	57,192	53,605	-
Operating Transfers In	-	-	-	-	-	-	-	-	-
Total Revenues and Other Financing Sources	**$ 115,618**	**$ 114,972**	**$ 92,000**	**$ 12,944,927**	**$ 12,705,253**	**$ 13,580,282**	**$ 13,060,545**	**$ 12,820,225**	**$ 13,672,282**
EXPENDITURES									
Personal Services	$ 38,763	$ 40,198	$ 39,515	$ 3,125,514	$ 3,317,372	$ 3,386,005	$ 3,164,276	$ 3,357,570	$ 3,425,520
Operating Expenses	109,627	115,940	116,581	2,580,425	2,655,327	3,098,131	2,690,052	2,771,267	3,214,712
Capital Outlay	316	-	-	23,185	5,590	24,850	23,501	5,590	24,850
Debt Service	-	-	-	2,336,176	2,333,428	4,519,558	2,336,176	2,333,428	4,519,558
Other Costs	11,983	9,465	-	4,570,002	4,578,951	-	4,581,985	4,588,415	-
Interfund Charges	-	-	-	-	-	1,288,000	-	-	1,288,000
	160,688	165,602	156,096	12,635,302	12,890,668	12,316,544	12,795,990	13,056,270	12,472,640
OTHER FINANCING USES									
Loss on Disposition of Assets	-	-	-	-	-	-	-	-	-
Operating Transfers Out	-	-	5,272	596,940	627,976	700,785	596,940	627,976	706,057
Total Expenditures and Other Financing Uses	**$ 160,688**	**$ 165,602**	**$ 161,368**	**$ 13,232,242**	**$ 13,518,644**	**$ 13,017,329**	**$ 13,392,930**	**$ 13,684,246**	**$ 13,178,697**
Net Increase (Decrease) In Fund Balance	(45,070)	(50,630)	(69,368)	(287,315)	(813,391)	562,953	(332,385)	(864,021)	493,585
FUND BALANCE JULY 1	**$ 1,448,597**	**$ 1,403,527**	**$ 1,352,897**	**$ 75,626,961**	**$ 76,634,525**	**$ 76,918,051**	**$ 77,075,558**	**$ 78,038,052**	**$ 78,270,948**
FUND BALANCE JUNE 30	**$ 1,403,527**	**$ 1,352,897**	**$ 1,283,529**	**$ 76,634,525**	**$ 76,918,051**	**$ 77,481,004**	**$ 78,038,052**	**$ 78,270,948**	**$ 78,764,533**

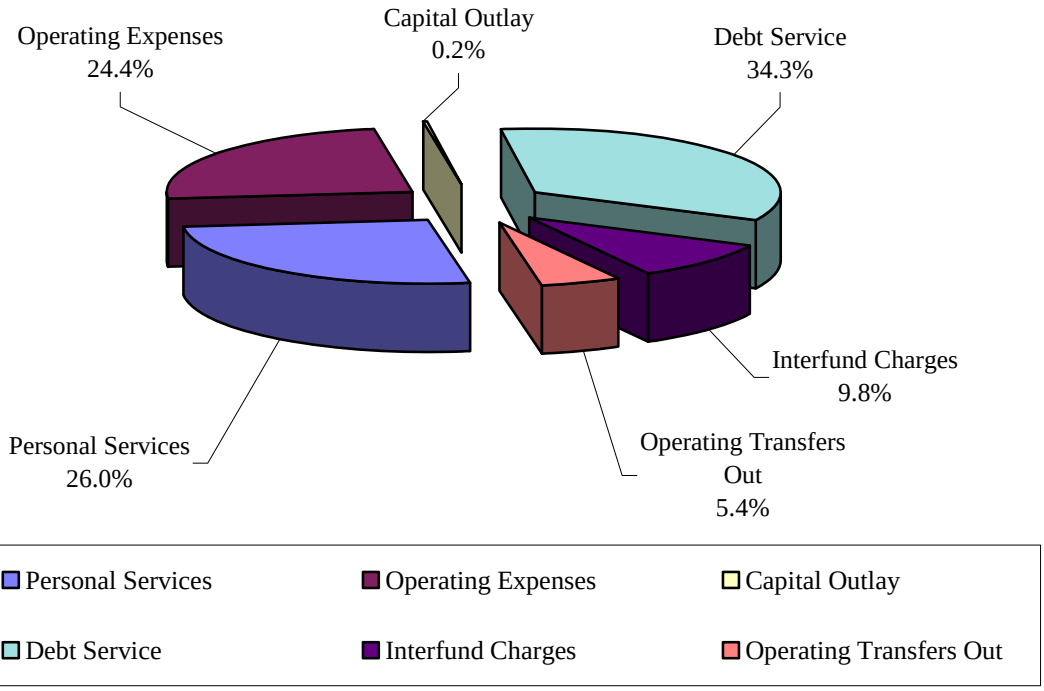
***ACTUAL: Unaudited.**

FAYETTE COUNTY, GEORGIA
FY 2010 BUDGET
OPERATING BUDGET - ENTERPRISE TYPE FUNDS

ESTIMATED REVENUE AND OTHER SOURCES



ESTIMATED EXPENDITURES AND OTHER USES



FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
OPERATING BUDGET - INTERNAL SERVICE TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS

	VEHICLE/EQUIPMENT FUND		
BUDGETED FUNDS	FY 2008 ACTUAL	FY 2009 ACTUAL*	FY 2010 BUDGET
REVENUES			
Interest Earnings	$ 357,505	$ 169,652	$ -
Other Revenues	-	-	-
Total Revenues	357,505	169,652	-
OTHER FINANCING SOURCES			
Sale of Gen Fixed Asset/Timber	-	-	-
Operating Transfers In	11,068	8,699	-
Total Revenues and Other Financing Sources	**$ 368,573**	**$ 178,351**	**$ -**
EXPENDITURES			
Personal Services	$ -	$ -	$ -
Operating Expenses	-	-	-
Capital Outlay	1,068,642	675,571	-
Debt Service	179,744	28,994	-
Other Costs	949,885	917,879	-
	2,198,271	1,622,444	-
OTHER FINANCING USES			
Loss on Disposition of Assets	-	-	-
Operating Transfers Out	-	-	-
Total Expenditures and Other Financing Uses	**$ 2,198,271**	**$ 1,622,444**	**$ -**
Net Increase (Decrease) In Fund Balance	(1,829,698)	(1,444,093)	-
FUND BALANCE JULY 1	**$ 10,011,768**	**$ 9,121,345**	**$ 8,251,192**
FUND BALANCE JUNE 30	**$ 9,121,345**	**$ 8,251,192**	**$ 8,251,192**

***ACTUAL: Unaudited.**

FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES, AND OTHER FINANCING SOURCES AND USES
ALL BUDGETED FUNDS
FISCAL YEAR ENDED JUNE 30, 2010

	TOTAL	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL/CIP PROJECTS FUNDS	WATER SYSTEM FUND	SOLID WASTE FUND
REVENUES						
Property Tax	$ 39,395,700	$ 29,715,500	$ 9,680,200	$ -	$ -	$ -
Sales & Use Tax	9,000,000	9,000,000	-	-	-	-
Other Taxes	864,550	864,550	-	-	-	-
License & Permits	386,750	386,750	-	-	-	-
Intergovernmental Revenues	1,358,680	552,485	806,195	-	-	-
Charges for Services	18,413,577	1,625,295	3,297,000	-	13,405,282	86,000
Fines, Forfeits & Penalities	1,827,000	1,507,000	320,000	-	-	-
Interest Earnings	727,800	500,000	46,800	-	175,000	6,000
Other Revenues	269,800	232,300	37,500	-	-	-
Total Revenues	**$ 72,243,857**	**$ 44,383,880**	**$ 14,187,695**	**$ -**	**$ 13,580,282**	**$ 92,000**
OTHER FINANCING SOURCES						
Sale of Gen Fixed Assets	-	-	-	-	-	-
Operating Transfers In	3,256,824	1,933,057	303,999	1,019,768	-	-
Appropriated Fund Balance	4,310,402	185,676	1,192,004	3,426,307	(562,953)	69,368
Total Revenues and Other Financing Sources	**$ 79,811,083**	**$ 46,502,613**	**$ 15,683,698**	**$ 4,446,075**	**$ 13,017,329**	**$ 161,368**
EXPENDITURES						
Personal Services	$ 44,433,545	$ 29,558,423	$ 11,449,602	$ -	$ 3,386,005	$ 39,515
Operating Expenses	18,334,046	11,662,819	3,167,178	289,337	3,098,131	116,581
Capital Outlay	4,362,414	137,676	43,150	4,156,738	24,850	-
Debt Service	9,359,254	4,839,696	-	-	4,519,558	-
Interfund Charges	1,288,000	-	-	-	1,288,000	-
Total Expenditures	**$ 77,777,259**	**$ 46,198,614**	**$ 14,659,930**	**$ 4,446,075**	**$ 12,316,544**	**$ 156,096**
OTHER FINANCING USES						
Loss on Disposition of Assets	-	-	-	-	-	-
Operating Transfers Out	2,033,824	303,999	1,023,768	-	700,785	5,272
Total Expenditures and Other Financing Uses	**$ 79,811,083**	**$ 46,502,613**	**$ 15,683,698**	**$ 4,446,075**	**$ 13,017,329**	**$ 161,368**

FAYETTE COUNTY, GEORGIA
BUDGET SUMMARY INFORMATION
BUDGETED APPROPRIATIONS
COMPARISON OF FY 2010 ADOPTED BUDGET WITH PRIOR YEAR'S BUDGET

The Operating Budget Summary Information contained on the following three pages compares the 2010 fiscal year budgeted appropriations with that of the 2009 fiscal year. The FY 2009 budget data is presented at two different points: as originally adopted and as it was adjusted during the year. As a means of providing additional detail to the preceding set of consolidated reports, this comparison of appropriations is provided at the function level for the General Fund. For an even more detailed breakdown of budget by departments, please refer to the Organization tab shown later in this document. This tab includes a section that presents data on individual cost centers (departments).

The two columns of information for FY 2009 demonstrate the dynamics of an annual operating budget. The first column is the original budget as it was adopted by the Board of Commissioners. This is the best estimate as to what it should cost to operate each of the various functions of the County during the fiscal year. The second column is the revised budget. It shows how the original estimated amounts were changed during the year to adjust for unanticipated revenues and/or expenditures, changes in funding levels or priorities, the elimination of current programs, or the initiation of new programs. The Revised Budget is shown after the fiscal year has been closed, but before being audited.

The % Comparison is the percentage of the FY 2010 budget amount when compared to the FY 2009 revised budget amount.

FAYETTE COUNTY, GEORGIA
BUDGET SUMMARY INFORMATION
COMPARISON OF FY 2010 BUDGET TO FY 2009 REVISED BUDGET

	FY 2009 Budget		FY 2010 Budget	%
	Adopted	Revised*	Adopted	Comparison
GENERAL FUND				
General Government				
Non-Departmental	$ 530,540	$ 497,287	$ 485,841	97.7
Commissioners	588,635	587,503	567,851	96.7
Administration	294,376	289,099	330,304	114.3
Elections	567,022	741,622	370,493	50.0
Finance	962,726	940,476	914,236	97.2
Purchasing	246,187	241,249	246,056	102.0
Law Department	206,618	223,340	212,750	95.3
Information Systems	776,394	765,313	762,510	99.6
Human Resources	521,108	477,866	491,058	102.8
Tax Commissioner	1,073,355	1,061,355	1,025,545	96.6
Tax Assessor	890,822	878,016	889,105	101.3
Building & Grounds Maintenance	1,839,370	1,830,399	1,729,808	94.5
Engineering Office	442,730	438,590	150,296	34.3
Contingency	500,000	1,506,312	1,000,000	66.4
Total General Government	**$ 9,439,883**	**$ 10,478,427**	**$ 9,175,853**	**87.6**
Judicial System				
Non-Departmental	276,630	264,130	274,963	104.1
Judges, Court Reporters	365,024	375,190	349,514	93.2
Clerk of Superior Court	1,326,450	1,298,222	1,236,431	95.2
District Attorney	345,644	346,824	331,160	95.5
Clerk of State Court	247,598	247,770	285,321	115.2
State Court Solicitor	353,641	352,141	503,042	142.9
State Court Judge	373,018	363,874	356,280	97.9
Magistrate Court	477,880	478,019	475,681	99.5
Probate Court	361,928	361,442	305,171	84.4
Juvenile Court	325,708	326,124	330,591	101.4
Public Defender	504,952	504,952	484,799	96.0
Total Judicial System	**$ 4,958,473**	**$ 4,918,688**	**$ 4,932,953**	**100.3**
Public Safety				
Non-Departmental	747,728	801,981	741,746	92.5
Marshal's Office	806,829	802,529	724,911	90.3
Sheriff's Office	16,352,994	16,320,960	16,018,089	98.1
County Coroner	70,750	68,503	67,560	98.6
Animal Control	380,454	375,679	371,908	99.0
Public Safety & EMA	497,669	489,189	459,708	94.0
Total Public Safety	**$ 18,856,424**	**$ 18,858,841**	**$ 18,383,922**	**97.5**

* Revised budget amounts - unaudited.

FAYETTE COUNTY, GEORGIA
BUDGET SUMMARY INFORMATION
COMPARISON OF FY 2010 BUDGET TO FY 2009 REVISED BUDGET

	FY 2009 Budget		FY 2010 Budget	%
	Adopted	Revised*	Adopted	Comparison
Public Works				
Public Works Administration	184,351	186,194	192,273	103.3
Road Department	4,878,711	3,679,944	3,850,621	104.6
Stormwater Management	-	-	326,376	n/a
Fleet Maintenance	519,499	519,499	518,938	99.9
Total Public Works	**$ 5,582,561**	**$ 4,385,637**	**$ 4,888,208**	**111.5**
Planning & Development				
County Extension	135,612	119,122	126,921	106.5
Georgia Forestry Commission	2,516	2,516	1,369	54.4
Permits and Inspections	763,728	753,677	442,993	58.8
Planning & Zoning	480,991	475,321	425,449	89.5
Development Authority	315,094	336,238	302,998	90.1
Total Planning and Development	**$ 1,697,941**	**$ 1,686,874**	**$ 1,299,730**	**77.0**
Culture and Recreation				
Recreation	1,253,950	1,254,345	1,193,758	95.2
Library	828,808	829,069	786,324	94.8
Total Culture and Recreation	**$ 2,082,758**	**$ 2,083,414**	**$ 1,980,082**	**95.0**
Health and Welfare				
Public Health	350,775	350,500	337,324	96.2
Fayette Counseling Center	133,270	133,270	127,939	96.0
Dept of Family & Children Services	41,800	41,800	40,128	96.0
Fayette Community Options	63,000	63,000	60,480	96.0
Senior Citizens Center	117,246	117,246	112,556	96.0
Youth Protection	20,566	20,566	19,743	96.0
Total Health and Welfare	**$ 726,657**	**$ 726,382**	**$ 698,170**	**96.1**
Debt Service				
Criminal Justice Center	3,845,077	3,845,077	3,845,935	100.0
E-911 821 Mhz Radio System	993,761	993,762	993,761	100.0
Total Debt Service	**$ 4,838,838**	**$ 4,838,839**	**$ 4,839,696**	**100.0**
Transfer to Emergency Phone E911	384,363	384,363	303,999	79.1
Transfer to Victims Assistance	-	183,853	-	-
Transfer to Street Lights	-	60,000	-	-
Transfer to Early Warning Sirens	71,800	71,800	-	-
Transfer to Capital/CIP Projects	1,555,686	1,835,029	-	-
Transfer to Vehicles/Equipment	-	8,699	-	-
Total Transfer to Other Funds	**$ 2,011,849**	**$ 2,543,744**	**$ 303,999**	**12.0**
TOTAL GENERAL FUND	**$ 50,195,384**	**$ 50,520,846**	**$ 46,502,613**	**92.0**

* Revised budget amounts - unaudited.

FAYETTE COUNTY, GEORGIA
BUDGET SUMMARY INFORMATION
COMPARISON OF FY 2010 BUDGET TO FY 2009 REVISED BUDGET

	FY 2009 Budget		FY 2010 Budget	%
	Adopted	Revised*	Adopted	Comparison
SPECIAL REVENUE FUNDS				
Law Library	107,077	107,077	107,077	100.0
Confiscated Property-State	75,600	75,600	59,700	79.0
Confiscated Property-Federal	-	2,533,062	-	-
U.S. Customs	-	39,734	-	-
Emergency Phone E-911	2,645,716	2,650,325	2,626,386	99.1
Jail Construction	500,000	565,197	480,495	85.0
Juvenile Supervision	29,000	29,000	28,800	99.3
Victims Assistance	367,645	367,645	182,851	49.7
Drug Abuse and Treatment	54,265	76,554	74,002	96.7
Juvenile Offenders Grant Fund	-	3,590	-	-
Fire Services	7,467,251	7,495,500	7,555,321	100.8
Street Lights	223,000	279,672	278,000	99.4
Emergency Medical Services	3,106,541	3,119,541	3,027,298	97.0
S.P.L.O.S.T. - Library	265,693	315,564	240,000	76.1
Transfer to Other Funds				
Transfer to General Fund	2,000	2,000	4,000	200.0
Transfer to Capital/CIP Projects	15,046	21,829	1,019,768	4,671.6
Total Transfer to Other Funds	**$ 17,046**	**$ 23,829**	**$ 1,023,768**	**4,296.3**
TOTAL SPECIAL REVENUE FUNDS	**$ 14,858,834**	**$ 17,681,890**	**$ 15,683,698**	**88.7**
CAPITAL/CIP FUNDS				
Early Warning Sirens	71,800	71,800	-	-
Capital Projects	146,062	146,062	16,200	11.1
Capital Improvement Program	1,424,670	1,424,670	4,429,875	310.9
TOTAL CAPITAL/CIP FUNDS	**$ 1,642,532**	**$ 1,642,532**	**$ 4,446,075**	**270.7**
ENTERPRISE FUNDS				
Solid Waste Fund	$ 194,934	$ 194,934	$ 156,096	80.1
Water System Fund	12,698,274	12,741,074	12,316,544	96.7
Transfer to Other Funds				
Transfer to General Fund	627,976	627,976	706,057	112.4
TOTAL ENTERPRISE FUNDS	**$ 13,521,184**	**$ 13,563,984**	**$ 13,178,697**	**97.2**
INTERNAL SERVICE FUNDS				
Vehicle/Equipment Fund	**$ 1,337,223**	**$ 1,392,594**	**$ -**	**-**
TOTAL OF ALL BUDGETED FUNDS	**$ 81,555,157**	**$ 84,801,846**	**$ 79,811,083**	**94.1**

* Revised budget amounts - unaudited.

ANALYSIS OF MAJOR REVENUE SOURCES AND TRENDS

Strategies Utilized In Budgeting Revenues

As an unwritten but general guiding operating policy employed by Finance and Administrative staff, projected revenues for the ensuing fiscal year are estimated on the side of conservatism. The reason for this conservative approach to estimating cash inflows is to help ensure that the County avoids, if at all possible, any significant revenue shortfalls that might occur due to unanticipated fluctuations in the local or national economy, or an unexpected downturn in the rate of construction activity occurring in the immediate area. But should the economy remain strong in the short-term, it is further anticipated that these additional revenues that are generated will be programmed into the County's fund balance to be used for capital projects or projects in the Capital Improvement Program. As our principal operating revenue projection strategy for any given fiscal year, the County prepares its annual operating budget with the expectation that it will collect more revenues during the period than are actually budgeted.

As an integral first step in the FY 2010 revenue projection process, total revenue collections through the end of the 2009 fiscal year are estimated. As actual monthly activity is recorded, original estimated FY 2009 revenue numbers are refreshed throughout the budget preparation process. These most recent fiscal year estimates plus the actual revenue numbers for the previous two fiscal years are used to identify trends and collection patterns from the various sources.

This historical revenue information is then framed in the context of what budget staff believes will be the most probable local economic conditions over the next twelve to twenty-four months. Elasticity of revenue sources increases in user fees or charges, changes in service delivery and the anticipated impact of any new State or Federal legislation are also factored into the projections. The desired end result of this process is revenue estimates that one would reasonably expect to be met during the upcoming fiscal year given the information available at the time.

GENERAL FUND

The General Fund is the principal operating fund for the County and the revenues it uses to provide a number of services to our citizens are derived from a wide variety of sources. The tabular information shown on the next page indicates the relative composition of the major revenue sources. The accompanying pie chart clearly shows how dependent the County is on taxes as the major revenue source to pay for the operations of the General Fund. Approximately 87 percent of the General Fund revenues for FY 2010 will be derived from only two sources: Property Taxes and Sales and Use Tax. No other revenue sources are equal to at least five percent of total revenues.

In comparison with previous fiscal year actual amounts, it is anticipated that General Fund revenue for the 2010 fiscal year will be at the same level. Property Taxes are projected to increase by 4.9%. Sales and Use Tax revenue is projected to increase slightly by 0.1%.

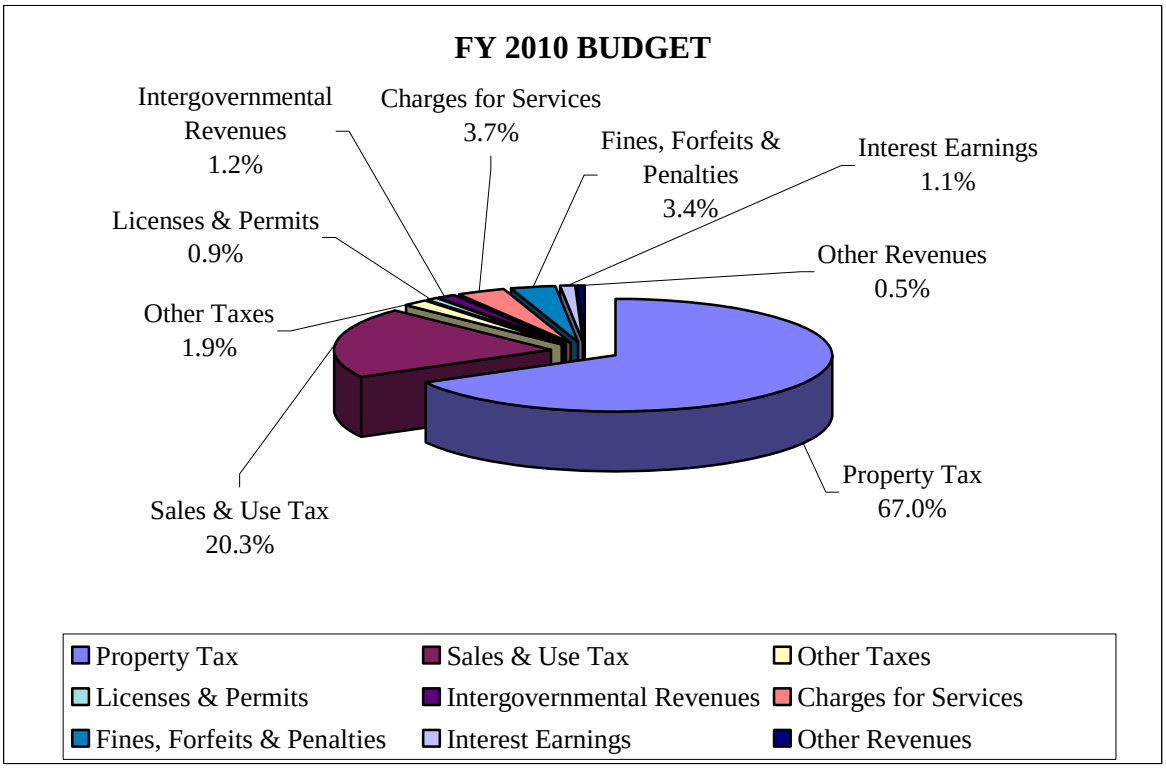
General Fund

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2009 ACTUAL*	FY 2010 BUDGET
Property Tax	$ 27,889,022	$ 28,939,000	$ 28,337,304	$ 29,715,500
Sales & Use Tax	10,313,833	10,000,000	8,990,109	9,000,000
Other Taxes	960,291	885,000	1,037,216	864,550
Licenses & Permits	698,374	686,500	414,314	386,750
Intergovernmental Revenues	2,016,637	1,974,608	1,789,362	552,485
Charges for Services	1,726,869	1,695,750	1,657,680	1,625,295
Fines, Forfeits & Penalties	1,541,516	1,528,000	1,451,245	1,507,000
Interest Earnings	1,475,847	1,500,000	363,595	500,000
Other Revenues	366,974	192,150	351,309	232,300
Total Revenues	**$ 46,989,363**	**$ 47,401,008**	**$ 44,392,132**	**$ 44,383,880**

**FY 2009 Actual: Unaudited.*

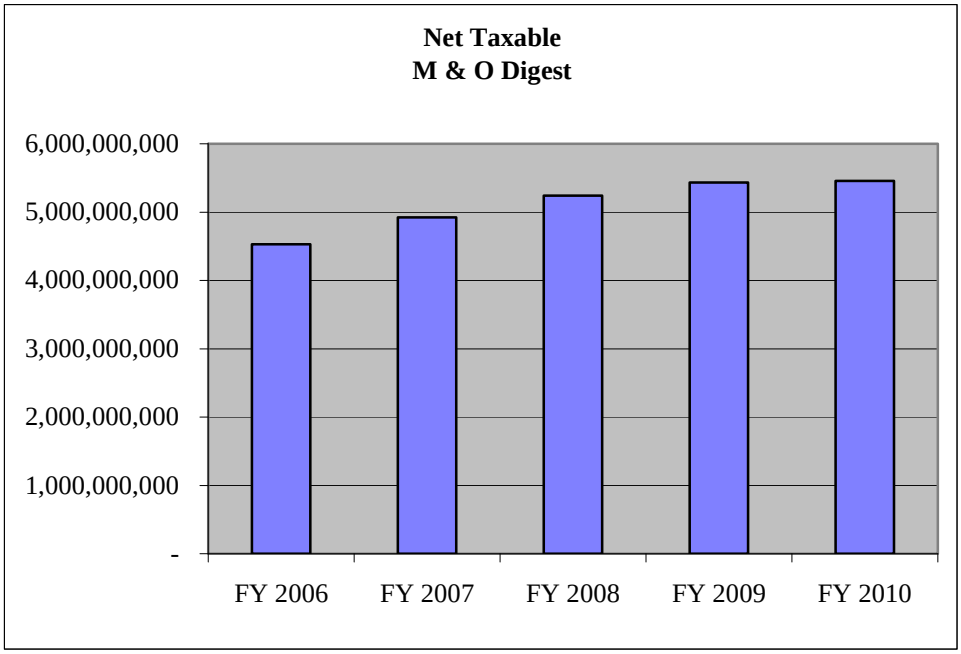
Percentage Contribution of Revenue Sources



Property Tax

Property Tax is the biggest source of revenue for Fayette County. The dependence on Property Tax revenue increases each year; from 53% of total General Fund revenues in FY 2007 to an estimate of 67% of total revenues in FY 2010.

The amount of property tax revenue generated is an arithmetic function of the millage rate and the net tax digest. The chart and table below summarize some relevant property tax data over the most recent five-year period, including the projection for the 2010 fiscal year (2009 tax year). The net taxable digest had shown growth every year, but the 3.6% growth for the 2008 tax year (FY 2009) was the lowest of the preceding five-year period. It was actually, less than half of the average percentage growth for the period. For FY 2010 (2009 tax year), there was no growth of the net taxable digest. The percentage difference from the previous year is only 0.5%.

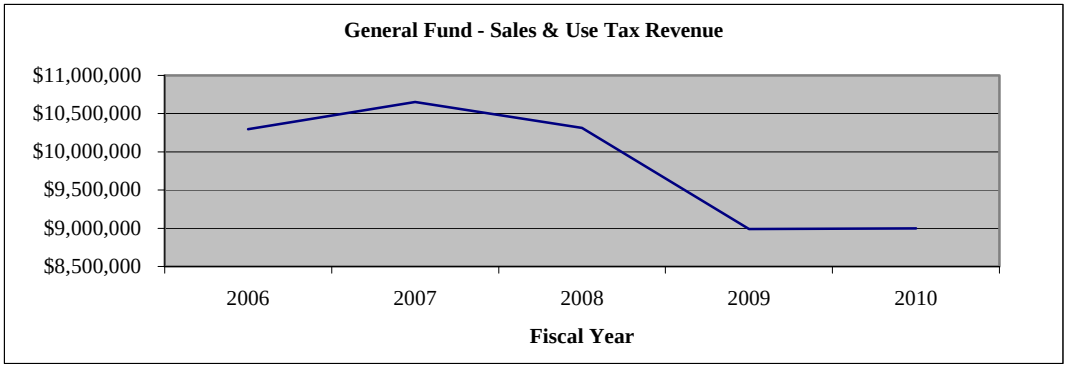


Digest Information	Fiscal Year	Net taxable M&O Digest	Digest Growth	Millage Rate	Change in Millage
2005 Tax Year (Actual)	FY 2006	4,529,134,296	7.6%	5.81	-5.8%
2006 Tax Year (Actual)	FY 2007	4,923,405,587	8.7%	5.36	-7.7%
2007 Tax Year (Actual)	FY 2008	5,243,135,438	6.5%	5.43	1.4%
2008 Tax Year (Actual)	FY 2009	5,431,100,479	3.6%	5.40	-0.6%
2009 Tax Year (Projected)	FY 2010	5,457,605,221	0.5%	5.40	0.0%

The M&O millage rate had steadily decreased through FY 2007 (2006 tax year). After increasing for FY 2008, it decreased again in FY 2009 by 0.6% as a result of rollbacks on reassessments. For FY 2010 (2009 tax year), there will be no change on the millage rate. This should generate enough funds to meet the obligations detailed in the FY 2010 budget.

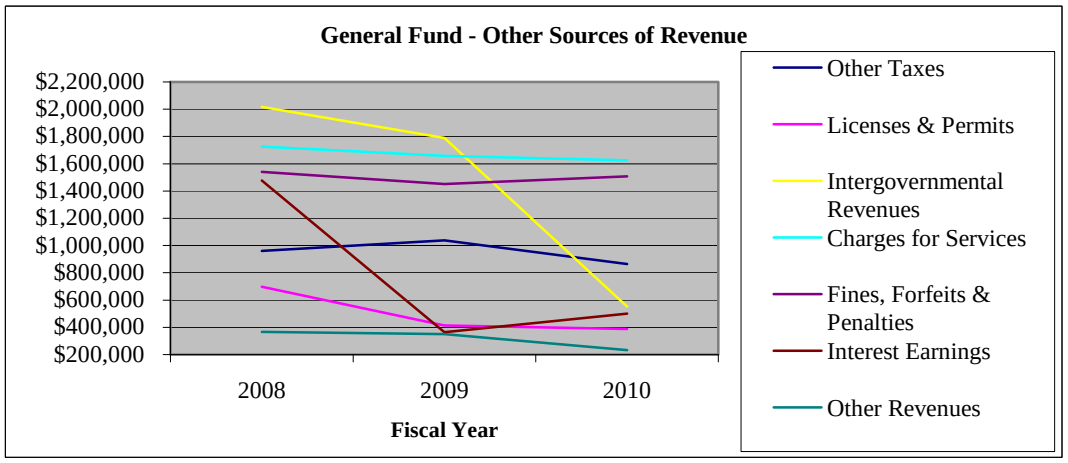
Sales and Use Tax

The Sales and Use Tax (also referred to as a one-percent Local Option Sales Tax or L.O.S.T.) represents approximately 20.3% of total budgeted revenue. In contrast to the property tax, one benefit of this revenue source is that the cash flow it generates is fairly consistent over the entire twelve months of the year. On the downside, this revenue source is considered to be extremely elastic with collections being heavily dependent on the prevailing local economic conditions. The current economic downturn has weaken sales and use tax collections. Actual Sales and Use Tax decreased in FY 2009. FY 2010 is projected to remain at the same level as FY 2009.



Other Sources of Revenue

Other sources of revenue are Other Taxes ($0.9 million), Licenses & Permits ($0.4 million), Intergovernmental Revenues ($0.6 million), Charges for Services ($1.6 million), Fines, Forfeits & Penalties ($1.5 million), Interest Earnings ($0.5 million), and Other Revenues ($0.2 million). The economic downturn has specially impacted Licenses & Permits and Interest Earnings.



Other Financing Sources

Other Financing Sources are transfers from other funds totaling $1.9 million. To balance the FY 2010 budget for the General Fund, $186 thousand has been appropriated from fund balance.

OTHER FUNDS

In addition to the General Fund, three other funds have historically provided significant revenue for County operations. These are the Fire Services - Special Revenue Fund, the Emergency 911 - Special Revenue Fund, and the Water System Fund. The Emergency Medical Services (EMS) fund, a special revenue fund, was created in FY 2008 to account exclusively for revenues and expenditures related to emergency medical services operations.

Fire Services Special Revenue Fund

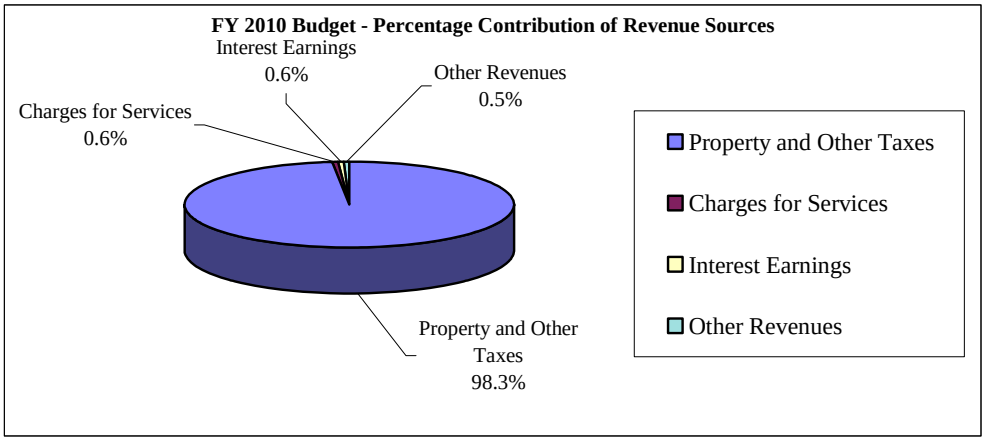
The Fire Services Special Revenue Fund provides funding for fire prevention and suppression activities for all areas of the County except for the cities of Fayetteville and Peachtree City, which have decided to maintain their own fire departments. To provide a funding mechanism that will ensure that only those individuals living in the area receiving these fire services pay for the services, a special tax district was created several years ago.

Approximately 98% of the total revenues for this fund are generated from the taxation of property. This clearly demonstrates the fund's dependence on property taxes to pay for the delivery of services. Thus, the revenue for this special revenue fund is considered very stable even in an economic downturn. Other sources of revenue for this fund are Intergovernmental Revenues, Charges for Services, Interest Earnings, and Other Revenues.

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2009 ACTUAL*	FY 2010 BUDGET
Property and Other Taxes	$ 7,268,344	$ 7,283,100	$ 7,158,551	$ 7,461,300
Intergovernmental Revenues	241,449	245,000	243,743	-
Charges for Services	174,027	200,000	44,002	45,000
Interest Earnings	155,084	180,000	40,701	46,000
Other Revenues	44,765	44,000	41,106	37,500
Total Revenues	**$ 7,883,669**	**$ 7,952,100**	**$ 7,528,102**	**$ 7,589,800**

*FY 2009 Actual: Unaudited.



Emergency 911 Special Revenue Fund

Georgia state law provides for a governmental entity to adopt up to a $1.50 monthly surcharge for E911 services for each telephone receiving service in the County. Also during FY 2002, collection was initiated for a similar type monthly charge of $1.00 on each cellular telephone. The proceeds from these surcharges can only be spent for the provision of 911 services within the jurisdiction.

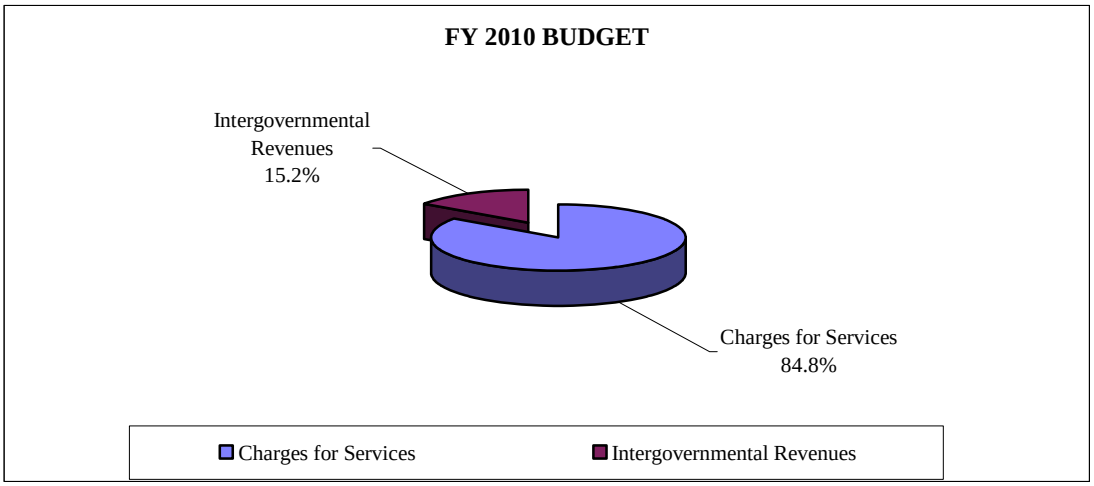
The County and cities also have an agreement to contribute on a pro rata basis (i.e., based on the estimated annual population) any funds necessary to cover shortfalls between the amounts generated from the surcharge and the operating budget. The money contributed by the cities is categorized as *Intergovernmental Revenues*. The contribution from Fayette County is included in *Other Financing Sources*. There was a one year relief from pro rata basis contribution to the fund in FY 2008. In FY 2009 the pro rata contribution was reinstated to cover estimated shortfalls in funding expenditures. For FY 2010, pro-rata contributions from the cities total $340,195 or 15.2% of total revenues.

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2009 ACTUAL*	FY 2010 BUDGET
Charges for Services	$ 1,899,129	$ 1,856,975	$ 1,939,953	$ 1,895,000
Intergovernmental Revenues	-	429,324	429,324	340,195
Interest Earnings	21,958	25,000	1,783	-
Other Revenues	100,499	-	-	-
Total Revenues	**$ 2,021,586**	**$ 2,311,299**	**$ 2,371,060**	**$ 2,235,195**

*FY 2009 Actual: Unaudited.

Percentage Contribution of Revenue Sources



Emergency Medical Services (EMS) Special Revenue Fund

On August 9, 2007, the Board of Commissioners approved a new Emergency Medical Services tax district. The special revenue tax district encompasses the entire county, with the exception of the City of Peachtree City. Peachtree City provides emergency medical services to its own citizens. A new EMS fund was created to account exclusively for activities (revenues and expenditures) related to emergency medical services. Before the new tax district was created, EMS activities were accounted for in the General Fund. In FY 2008, revenue for EMS ambulance charges and EMS ambulance cost recoveries that were initially budgeted in the General Fund were transferred to the new EMS fund. The FY 2008 budget was amended to account for proceeds generated by property taxes from the new tax district.

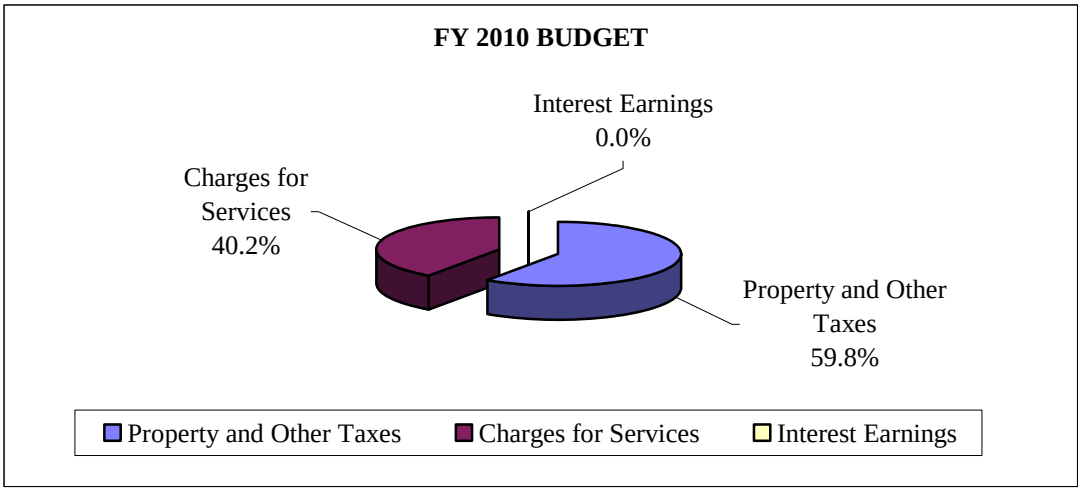
The main revenue sources for this fund are Property Taxes and Charges for Services. For the FY 2010 budget, Property Taxes represent 59.8% and Charges for Services represent 40.2% of total revenues. Total revenue is estimated to decrease by 3.6% from the FY 2009 actual amount, due mainly to a projected 8.7% decrease in estimated revenue from charges for services.

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2009 ACTUAL*	FY 2010 BUDGET
Property and Other Taxes	$ 1,770,468	$ 1,913,300	$ 1,921,091	$ 1,933,900
Intergovernmental Revenues	4,905	-	-	-
Charges for Services	939,366	1,600,000	1,424,464	1,300,000
Interest Earnings	1,247	1,500	879	800
Other Revenues	-	-	10,000	-
Total Revenues	**$ 2,715,986**	**$ 3,514,800**	**$ 3,356,435**	**$ 3,234,700**

*FY 2009 Actual: Unaudited.

Percentage Contribution of Revenue Sources



Water System Fund

The primary mission of the Water System Fund is to serve as a funding mechanism for the provision of potable water to the residents of the County. To cover the costs of building reservoirs, treating raw water, and distributing the finished product through miles of pipe, service fees are charged. These charges are based on the size of a customer's water meter plus a volume charge applied to the monthly water consumption. In addition, connection fees varying by water meter size are charged to new customers connecting to the system.

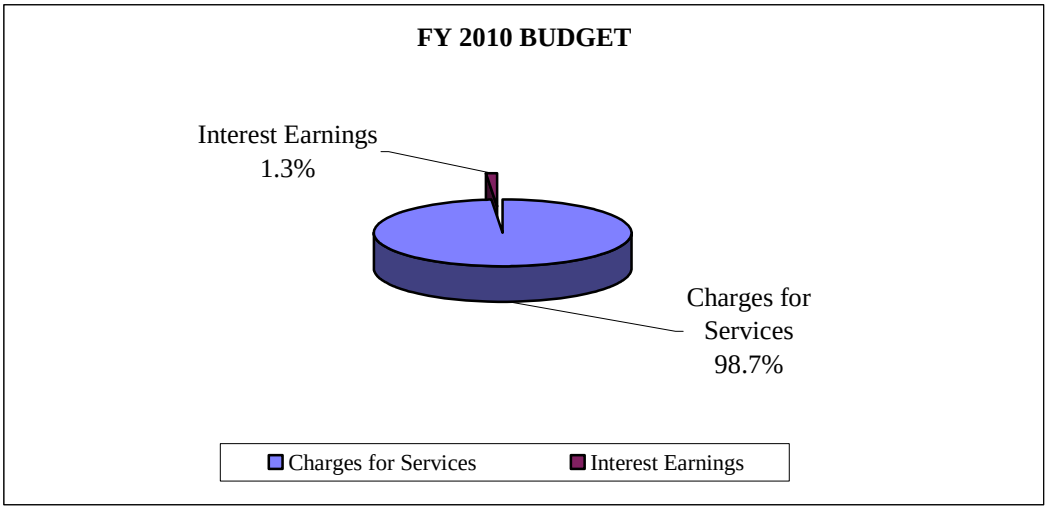
In March 2009, the County implemented a two-step rate increase for the system. The first step was a 10% rate increase that took effect in March 2009 and the second step is a 5% rate increase that will take effect in January 2010. Prior to implementing this increase, the County had not adjusted its water service rate schedules since 1991.

The major revenue source for the Water System Fund is derived from Charges for Services. For FY 2010, it is estimated as 98.7% of total revenue. As a result of the rate increase, charges for services are expected to increase by 7.0% when compared to the FY 2009 actual amount.

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2009 ACTUAL*	FY 2010 BUDGET
Charges for Services	$ 12,345,490	$ 12,833,364	$ 12,526,948	$ 13,405,282
Interest Earnings	543,666	492,886	124,700	175,000
Total Revenues	**$ 12,889,156**	**$ 13,326,250**	**$ 12,651,648**	**$ 13,580,282**
*FY 2009 Actual: Unaudited.				

Percentage Contribution of Revenue Sources



ANALYSIS OF MAJOR REVENUE SOURCES AND TRENDS

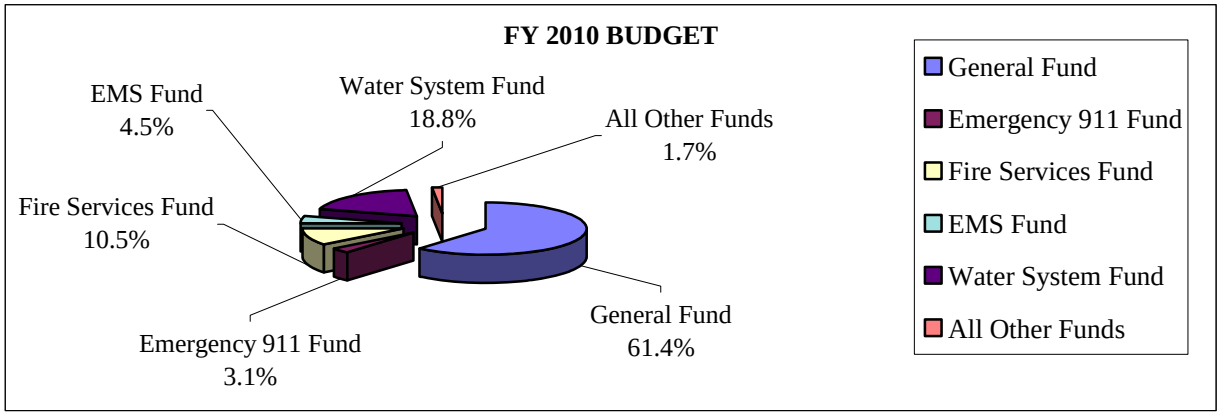
All Funds

The table below provides a consolidated look at the revenue comparisons for all budgeted funds. For FY 2010, estimated total revenue is the lowest in the last five years. This conservative projection is a result of the economic downturn that has impacted Fayette County's revenue streams.

Three Year Comparison of Funds Revenues

REVENUE	FY 2008 ACTUAL	FY 2009 BUDGET	FY 2009 ACTUAL*	FY 2010 BUDGET
General Fund	$ 46,989,363	$ 47,401,008	$ 44,392,132	$ 44,383,880
Emergency 911 Fund	2,021,586	2,311,299	2,371,060	2,235,195
Fire Services Fund	7,883,669	7,952,100	7,528,102	7,589,800
EMS Fund	2,715,986	3,514,800	3,356,435	3,234,700
Water System Fund	12,889,156	13,326,250	12,651,648	13,580,282
All Other Funds	2,687,772	1,190,000	5,364,140	1,220,000
Total Revenues	**$ 75,187,532**	**$ 75,695,457**	**$ 75,663,517**	**$ 72,243,857**
*FY 2009 Actual: Unaudited.				

Percentage Contribution of Funds Revenues



ANALYSIS OF FUND BALANCE OF EACH INDIVIDUAL FUND

Discussion of Fund Balance

The 2001 edition of Governmental Accounting, Auditing and Financial Reporting (GAAFR) published by the Government Finance Officers Association (GFOA) defines the term *fund balance* as "the difference between assets and liabilities reported in a governmental fund". In simple terms, the fund balance is the excess of current assets over current liabilities utilizing the flow of current financial resources measurement focus and the modified accrual basis of accounting. To express in layman's terms, it might best be described as funds or idle cash that can serve as a financial safety net in the event of a "rainy day" or unexpected expenditures, can be used to liquidate existing long-term liabilities, or can be utilized to pay for expenditures incurred in future periods.

The size of this balance in relationship to budgeted appropriations provides some insight into the level of current financial resources that are available to meet the financial obligations of future periods. By having sufficient cash reserves available, it ensures a great deal of flexibility in carrying out the County's annual expenditure plan as well as providing the fiscal capacity to meet most unanticipated needs. For these reasons, maintaining an adequate fund balance level is an important element in the long-range financial plan for Fayette County.

Of primary importance in funding the County's normal day-to-day operations, the fund balance is used to provide needed cash reserves prior to the collection of taxes. With the fiscal year beginning on the first day of July and the majority of property taxes not being collected until the middle of December, expenditures or cash outflows significantly exceed revenues or cash inflows over the first five months of the fiscal year. Having sufficient cash reserves prevents the County from having to do short-term borrowing to meet those financial obligations incurred early in the year. Also on the positive side, these funds generate additional interest income that in effect reduces the tax burden on the citizens.

And as a vital component in our pay-as-you-go Capital Improvements Program, the County frequently uses part of the fund balance to pay for large one-time capital non-operating expenditures, including capital projects, rather than incur long-term debt. One approach started in FY 2008 is to close projects that have been already completed or that are no longer necessary. Any available funds from these projects is transferred back to fund balance of the originating fund. These monies are then available to fund future projects.

Lastly, the fund balance provides a financial cushion that can be used to reduce the impact of a significant economic downturn or uninsured catastrophic loss. In situations such as these, the fund balance provides financial resources that can be used to replace lost revenues or fund unanticipated expenditures without having to raise taxes or incur new debt. In spite of the last decade where the economy has remained consistently strong, current economic conditions are in a weakened state. It is our belief that maintaining an adequate fund balance is important to the long-term financial stability of Fayette County insuring significant benefits to the taxpayers.

GENERAL FUND

The following table provides a comparison of the fund balance for the General Fund over a four-year period.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	$ 31,127,435	$ 31,671,529	$ 32,953,339	$ 32,767,663

At the end of the 2009 fiscal year, it is determined that the estimated fund balance is $32.9 million. This level of cash reserves places Fayette County in the enviable position of having sufficient monies available to meet its cash flow shortfall during the early part of the fiscal cycle and still be able to pay for capital improvement projects without having to issue new debt. Adhering to policies of fiscal conservatism is part of the reason that the County's general obligation bond rating was upgraded in calendar year 2003 from AA- to AA by the bond rating service.

But more importantly from a strategic standpoint of funding needed services, this size fund balance provides the County with budgetary flexibility. In the event of a significant economic downturn, these financial resources are available to cover or offset any unfavorable budget-to-actual revenue variances in the short term.

The following tabular information provides detail on the projected fund balance as of June 30, 2010. The Board of Commissioners has adopted as a fiscal policy that the County maintain a working capital or cash reserve equal to three months of budgeted expenditures. This reserve is projected to be $11,625,654 for FY 2010. The County also maintains a reserve equal to $2,000,000 for emergencies.

Fund Balance, June 30, 2009 - Unaudited		$ 32,953,339
FY 2010 Budget		
Revenue	$ 44,383,880	
Expenditures	(46,198,615)	(1,814,735)
		31,138,604
Other Financing Sources	1,933,057	
Other Financing Uses	(303,999)	1,629,058
Fund Balance, June 30, 2010 - Projected		$ 32,767,662

Fund balance is projected to decrease for the first time in many years. Over the years, revenues have been greater than expenditures. Even though revenues are projected to be at the same level as in FY 2009, expenditures will be higher. An estimated $186 thousand from fund balance will be needed to balance the FY 2010 budget for the General Fund.

SPECIAL REVENUE FUNDS

Law Library

The main revenue source is Superior Court Fees. Expenditures are mainly incurred for data processing services and library books. Expenditures have been exceeding revenues. It is projected that fund balance will be zero by the end of the 2010 fiscal year. Fund balance data for this special revenue fund is shown in the following tabular information.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	53,073	35,640	18,492	-

State Confiscated Property

Fund balance information for the State Confiscated Property Special Revenue Fund is provided in the table below. As these funds are forfeited through the judicial court system, they are almost immediately put to work as part of the Sheriff's Office's efforts to combat crime and enhance their law enforcement effort within the county. It is projected that expenditures will greatly exceed revenues for this fund in FY 2010.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	71,489	132,228	92,536	52,836

U. S. Customs Fund

This fund is the latest law enforcement confiscated monies account created and represents funds forfeited through the Department of Treasury. All revenues collected will be used to enhance the law enforcement efforts within the county. Due to the uncertainty of revenues this fund is not budgeted.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 ESTIMATED	FY 2010 PROJECTED
Fund Balance, June 30	278,396	97,652	353,964	353,964

Federal Confiscated Property

This fund is not budgeted. The Federal Confiscated Property Special Revenue Fund follows the same general guidelines as the State Confiscated Property Fund. The monies received into this fund are from the Department of Justice with the main difference between the Federal and State fund being the relative size of the amount of funds that are taken. The war against drugs is often a hit-or-miss proposition resulting in a great variance of funds received from one year to the next.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	1,444,782	805,831	1,954,655	1,937,217

Emergency Phone E-911

After increasing steadily until FY 2007, fund balance decreased sharply in FY 2008. This was due to a one year moratorium on pro rata contributions from the cities/County and the funding of $1.3 million for capital/CIP projects. Pro rata contributions were reinstated in FY 2009. For FY 2010, fund balance is projected to decrease approximately 9%.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	2,523,411	710,945	985,696	898,504

Jail Construction Surcharge

This special revenue fund was originally established in FY 1993. The source of revenue is the 10% surcharge collected by the various courts on traffic and criminal fines. Expenditures in this fund are prisoner medical expenses and prisoners meals.

During FY 2009, expenditures increased by 17% while revenues decreased slightly. Fund Balance is estimated to decrease by approximately $57,000. For FY 2010, revenue is projected to remain at the same level while expenditures are projected to decrease.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	250,914	257,525	200,816	223,321

Juvenile Supervision

The Juvenile Supervision Special Revenue Fund derives revenue from the collection of surcharges on Juvenile Court fines and fees. The main expenditure is the payment of supervisors for the juvenile delinquents while doing community work. For FY 2010, fund balance is projected to decrease slightly.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	71,607	71,261	75,067	71,267

Victims Assistance

This program is funded by a 5% surcharge on all fines and grant monies designed to help the victims of misdemeanor crimes. Starting in FY 2004, fund balance started decreasing due to the addition of new programs being funded from this fund and additional personnel expenditures. In FY 2008 a transfer of $87,000 from the General Fund was necessary. In FY 2009, a transfer of $183,000 will be also needed to cover an estimated shortage. To solve this recurring problem the Board of Commissioners approved to transfer three of the four personnel funded from the Victims Assistance fund to the General Fund. Salaries, benefits, and other ancillary expenditures were included in the State Court Solicitor's FY 2010 budget.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	147,455	892	1,993	2,142

Drug Abuse and Treatment

This special revenue fund accounts for the collection of the 50% surcharge on fines for drug related offenses that is used to fund drug education programs. The Sheriff's Drug Awareness and Resistance Education (DARE) program and the Board of Education's Safe and Drug Free School program are funded with these monies. In FY 2009, the Board of Commissioners approved to also supplement the Griffin Judicial System Drug Court from this fund.

Fund balance is estimated to decrease in FY 2009. For FY 2010, expenditures will again be greater than revenues. Fund balance is projected to decrease by $19,000.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	79,509	97,157	87,183	68,181

Fire Services

In FY 2008, the fund balance decreased for the first time in years. This was due to the funding of $3.7 million in various capital and CIP projects. FY 2010 projected revenues are slightly greater than expenditures. Fund balance should increase.

CIP projects totaling $3.3 million for the construction/reconstruction of two fire stations were approved in FY 2010. These projects will be funded with monies made available from a project approved in FY 2008 that has been delayed until the 2015 fiscal year. The current FY 2008 project has been closed and monies have been transferred to fund balance in FY 2009.

Estimated fund balance at the end of FY 2009 should be sufficient to maintain a working capital or reserve equal to three months of budgeted expenditures. This required reserve is projected to be $1.9 million.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	5,337,839	2,397,805	6,130,842	6,165,321

Street Lights

Fayette County has a street light program whereby residents of subdivisions can voluntarily request to be part of a street light district. The Street Light Special Revenue Fund is purposed to be self-supporting. For several years, fund balance has been decreasing due to insufficient revenues to cover expenditures. In FY 2009, a transfer from the General Fund of $60,000 was needed to cover an overage in fund balance. In May 2009, the Board of Commissioners approved to increase the street light district rates. For the 2010 fiscal year, revenue is projected to be sufficient to cover all expenditures.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	37,700	7,733	772	3,772

Emergency Medical Services (EMS)

Fund created for the new EMS tax district approved by the Board of Commissioners in FY 2008. This fund accounts exclusively for activities related to emergency medical services. Before FY 2008, revenue and expenditures related to EMS activities were included in the General Fund.

Besides the net effect of FY 2008 revenues and expenditures, fund balance also included receivables ($774,577) that were originally included in the General Fund. Fund balance has increased for FY 2009. For FY 2010, fund balance should increase again as revenues are projected to be greater than expenditures.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	-	484,521	855,308	1,062,710

Library - Special Purpose Local Option Sales Tax (SPLOST)

The fund balance represents the balance of the unspent proceeds generated by the Special Purpose Local Option Sales Tax plus the interest income that has been earned to date. The funds are restricted to the purchase of resource materials and equipment and enhancements to the library. All revenues originally approved have been already collected and the only influx of funds is interest income earned.

For FY 2010, a CIP project with an estimated cost of $1.02 million has been approved for the expansion of the library building and for the purchase of additional furniture and equipment. Monies for the project will come from fund balance.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	1,694,013	1,574,368	1,285,096	25,328

ENTERPRISE FUNDS

Water System

For years, the Water System has maintained charges for services at levels that exceed operating expenses. Revenue from charges for services had been increasing every year. In FY 2008, revenue generated was not sufficient to cover incurred expenses. Again in FY 2009, revenue is not sufficient to cover expenses.

In March of 2009, the Board approved a two-step rate increase for the system. The first step took effect in March 2009 and the second step to take effect in January 2010. This will generate necessary additional revenue to cover expenses and continue to improve water system infrastructure. For FY 2010, fund balance is projected to increase by approximately $0.56 million.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	75,626,961	76,634,525	76,918,051	77,481,004

Solid Waste

The Board approved during FY 2005 to allow the County to collect leaf and limb fees for both commercial as well as residential yard waste. Fund balance grew as revenues were much higher than operating expenses. In FY 2008, revenue was lower than in FY 2007. The cost of operations kept increasing. For the first time, fund balance decreased. For FY 2009, estimated revenue will be again lower than operating expenses. For FY 2010, fund balance is projected to decrease by $69,000. Fund balance will remain strong at a projected $1.3 million.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	1,448,597	1,403,527	1,352,897	1,283,529

INTERNAL SERVICE FUND

Vehicle/Equipment Fund

This fund accounts for the acquisition of vehicles, heavy equipment, and other similar assets. The revenue source for this fund is interest income earned. Another source of funding are transfers from other funds.

	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
Fund Balance, June 30	10,011,768	9,121,345	8,251,192	8,251,192

OVERVIEW OF FUND BALANCES – BUDGETED FUNDS

The tabular information that is provided below is a consolidated overview of the fund balance information for all funds as of June 30. This table is useful to the reader in that it provides general trend information on the government as a whole. The data indicates that Fayette County has accumulated in the majority of its funds sufficient current financial resources to meet its immediate service needs. Going into the future, there is a small group of funds that will need to be closely monitored. For these, expenditures have been consistently exceeding revenues. The County will need to identify new funding sources and areas in which to attain operational efficiencies.

Fund Balances

As of June 30	FY 2007 ACTUAL	FY 2008 ACTUAL	FY 2009 UNAUDITED	FY 2010 PROJECTED
General Fund	$ 31,127,435	$ 31,671,529	$ 32,953,339	32,767,663
Special Revenue Funds:				
Law Library	53,073	35,640	18,492	-
Confiscated Property-State	71,489	132,228	92,536	52,836
U.S.Customs Fund	278,396	97,652	353,964	353,964
Confiscated Property-Federal	1,444,782	805,831	1,954,655	1,937,217
Emergency Phone E-911	2,523,411	710,945	985,696	898,504
Jail Construction	250,914	257,525	200,816	223,321
Juvenile Supervision	71,607	71,261	75,067	71,267
Victims Assistance	147,455	892	1,993	2,142
Drug Abuse and Treatment	79,509	97,157	87,183	68,181
Fire Services	5,337,839	2,397,805	6,130,842	6,165,321
Street Lights	37,700	7,733	772	3,772
Emergency Medical Services*	-	484,521	855,308	1,062,710
SPLOST - Library	1,694,013	1,574,368	1,285,096	25,328
Total Special Revenue Funds	11,997,284	6,685,155	12,056,568	10,864,564
Enterprise Funds				
Solid Waste	1,448,597	1,403,527	1,352,897	1,283,529
Water System	75,626,961	76,634,525	76,918,051	77,481,004
Total Enterprise Funds	77,075,558	78,038,052	78,270,948	78,764,533
Internal Service Funds				
Vehicle/Equipment Fund	10,011,768	9,121,345	8,251,192	8,251,192
Total All Funds	**$ 130,212,045**	**$ 125,516,081**	**$ 131,532,047**	**$ 130,647,952**

PLAN, POLICIES, AND PROCEDURES

I. Mission Statement

The Board of Commissioners has adopted the following mission statement:

The Mission of Fayette County Government is to provide critical services to protect and enhance the health, safety and welfare of its citizens in a manner that is efficient, fiscally and environmentally responsible, and which perpetuates a quality lifestyle for future generations.

The County departments will continue the development of departmental mission statements linked to the mission statement of the overall organization.

II. Strategic Goals and Objectives

In the form of a vision for Fayette County's operations in the future, the Board of Commissioners has espoused the broad-based goals of expanding services, making operations more efficient, recognizing and rewarding the efforts of our employees, reducing the tax burden on property owners, and maintaining our capital assets and infrastructure.

Each year, the Board of Commissioners, the County Administrator and other key staff members get together for a planning retreat. This annual meeting is held at various locations within the County to ensure that everyone who would like to has the opportunity to attend. At this public forum, the long-term goals and objectives of the Board of Commissioners are discussed and strategies for implementation are agreed upon. Critical issues that the county is facing are presented, alternative solutions are discussed, and recommendations on how to address these issues are made. The following strategic plan is a product of various annual retreats. The strategies represent the methods and philosophies that have been chosen for facing future growth and maintaining the highest standard of living.

III. The Plan

A. FINANCIAL STRENGTH THROUGH FISCAL CONSERVATISM

· Maximize the amount of interest income earned on idle cash balances through prudent investment practices.

· Identify opportunities where the amount of local taxes paid is supplanted by a reduction in taxes assessed by other units of government.

B. MAINTENANCE OF THE PHYSICAL PLANT AND INFRASTRUCTURE

Ensure the existence of an adequate physical plant and infrastructure to meet the County's future operating needs.

· Develop and adopt a five-year Capital Improvements Program to include future funding needs of the various projects.

· Follow required accounting and reporting procedures to be in compliance with the Governmental Accounting Standards Board (GASB) Statement Number 34.

· Update the transportation plan based on current needs and growth corridors.

Maintain a safe and serviceable fleet of vehicles that meets the operational needs of the various County Departments.

· Continue the Vehicle Replacement Program that was initially approved in 2003. The vehicle replacement procedures were updated to also include procedures for the replacement of other assets. The policy is to also include an approved color scheme for various types of vehicles. The revised policy was adopted on September 3, 2008.

· Incorporate the purchase of alternative fuel vehicles into the replacement schedule in order to meet current federal requirements.

C. EFFICIENCY THROUGH TECHNOLOGICAL IMPROVEMENTS

Utilize available technological advances to make operations as efficient as possible.

· Continue to replace computers and computer equipment as needed.

· Encourage training on the MUNIS system and other software applications to improve the efficiency of operations.

D. SATISFYING THE INTERNAL AND EXTERNAL CUSTOMERS

Ensure that the citizens' needs are being properly addressed.

· As part of the agenda for each Commission meeting, time will be designated for public comment on any subject.

· Abide by the Georgia Open Records Act. The act establishes procedures to follow when responding to open records requests.

Ensure that employee contact with the citizens is helpful and courteous.

· Provide classes to county employees on customer service.

· Make improvements to the telephone menu system that will reduce the amount of time it takes for customers to receive the necessary assistance.

E. MAXIMIZING OUR VALUABLE HUMAN RESOURCES

Recognize and reward employees for their efforts.

· Fund Class and Compensation Studies to update employee job descriptions, employee classifications, and pay grades.

· When possible, provide "cost-of-living allowance" adjustments to the pay plan to ensure that employees maintain their current buying power.

F. MANAGING AND PLANNING FOR GROWTH

Ensure that Fayette County has a voice in the direction that local government is taking.

· Commissioners will become more involved in the activities of the Association County Commissioners Georgia (ACCG).

· Commissioners will meet periodically with the governing bodies of the cities, towns, and school system to discuss related issues.

· Staff will track new State Legislation having an impact on County operations and offer input to our local legislative delegation.

Facilitate the financial planning for future fiscal years, project expenditure needs and expected results of operations over a longer period of time.

· Department Heads are to continue to prepare issue papers for the Board which identifies any future requirements, legislation or topics that are expected to have a significant impact on

the operations of the County.

· The Board will consider, review, and adopt a five-year Capital Improvements Plan.

· Staff will present a Capital Budget, which is intended to include the first year of the five-year Capital Improvements Plan.

FAYETTE COUNTY, GEORGIA
ADOPTED FISCAL POLICIES

STATEMENT OF INTENT

The following policy statements, as adopted by the Board of Commissioners, are intended to provide a broad framework as to how the various financial responsibilities associated with the operation of Fayette County are to be carried out. These policies provide general direction to staff, serve as a blueprint for financial operations, establish operational objectives, and promote continuity in fiscal decision making.

There are several distinct advantages to having fiscal policies for Fayette County in place. For one, they promote long-term financial stability for the County. For example, the budget and reserve fund policies encourage the level of fiscal responsibility needed to prepare the County for financial emergencies and abrupt adverse economic conditions. And the debt policies limit those scenarios where the County will pay for current services and projects with future revenues. Secondly, the adoption of long-range financial policies ameliorates some of the drawbacks of governmental accounting and budgeting which tends to focus only on short-term operations, generally one year. The Capital Budgeting Policies address the common pitfall of governments failing to provide for capital maintenance. Having a financial plan allows the Board of Commissioners to view their present approach to financial management from an overall, long-term vantage point. Current financial decisions are easier to make when long-term benchmarks are already established.

Lastly, these policies elevate the credibility of the governing body and promote public confidence in the financial decisions it makes. The policies call for complete disclosure of financial matters and provide a forum, the Comprehensive Annual Financial Report, to inform the citizens about the total financial condition of the County.

I. BUDGET POLICY

PURPOSE

One of the more important responsibilities of the Fayette County Board of Commissioners to its citizens is the faithful stewardship of public money. It is the Board's duty to ensure that this money is expended prudently.

The budget serves as the primary vehicle for directing resources to meet current and capital expenditures for the upcoming fiscal year and plan for anticipated outlays for the next five fiscal years.

POLICY

There shall be a consistent and uniform process for adopting and operating under an annual balanced budget for each fund and operating under a project-length balanced budget for each capital project fund of Fayette County government.

PROCEDURES

1. The Fayette County annual balanced budget will be divided into two major components: Capital and Capital Improvement Program (CIP) and Operating.
2. A formal budget calendar shall be developed and presented to the BOC for approval, then

disseminated to the County Administration, Department Heads, Constitutional Officers, the Judicial Circuit, and Outside Agencies. The budget calendar shall consist of dates for the distribution of budget materials, due dates for the submission of budget requests, dates for budget workshops with staff and the BOC, and dates for the public hearings on the proposed budget, to include the date of the adoption of the budget.

I. Capital Budget/Capital Improvement Program (CIP):

A. Fayette County will undertake capital projects for the construction and improvement of infrastructure and public facilities, and for the orderly replacement of existing assets to achieve the following goals:

1. Promote economic development;
2. Enhance the quality of life;
3. Improve the delivery of services; and
4. Preserve community and historical assets.

B. For budgeting purposes, a capital project is generally defined as the acquisition of any asset or construction project with an anticipated cost of $5,000 to $49,999 and an estimated useful life of three or more years.

C. For budgeting purposes, a CIP project is generally defined as a major capital project with an anticipated cost of at least $50,000 and an estimated useful life of more than three years.

D. Fayette County will develop a five-year Capital Improvements Program (CIP) plan for all CIP projects. The first year of the CIP plan will be part of the annual budget.

E. The CIP plan will be updated annually to direct the financing of and appropriations for new projects and updates to existing projects.

F. Fayette County will estimate the impact on operations of capital and CIP projects and will include these operating costs in future operating budgets.

G. Fayette County will utilize a fund named Capital Projects to account for capital projects.

H. Fayette County will utilize a fund named Capital Improvement Program to account for CIP projects.

I. Fayette County will utilize an internal service fund named Vehicle/Equipment Fund to account for the acquisition of vehicles and other motorized equipment.

J. Operating transfers from the various operating funds will be made annually, as needed to the Capital Projects fund, Capital Improvements Program fund, and the Vehicle/Equipment fund.

K. Fayette County will aggressively seek public and private grants, contracts and other outside sources of revenue to fund projects included in the Capital Improvements Program.

L. A project-length budget will be adopted for each capital project. The balances of appropriations for capital projects at year end is understood as being designated by management and re-appropriated in the following years until the project is completed.

II. Operating Budget:

A. Fayette County will finance all current expenditures with current revenues. The County will avoid budgetary procedures that fund current expenditures through the obligation of future resources. Fayette County will not use short-term borrowing to meet operating budget requirements.

B. The operating budget will provide for adequate maintenance of capital equipment and facilities, as well as for their orderly replacement.

C. All Governmental Funds under the control of the Board of Commissioners are subject to the annual budget process. Flexible or cash flow budgets will be prepared for Proprietary Funds (Enterprise and Internal Service) to establish fees and charges and to control expenses.

D. The annual operating budget must be balanced for all budgeted funds. Total anticipated revenues and other resources available must be at least equal to estimated expenditures for each fund.

E. All budgets will be adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). Pursuant to Governmental GAAP, revenues are budgeted when they become measurable and available. Likewise, expenditures are charged against the budget when they become measurable, a liability has been incurred, and the liability will be liquidated with current resources.

F. All unencumbered operating budget appropriations will lapse at year-end. Encumbered balances will be reserved on the year ending balance sheet and re-appropriated in the following fiscal period in accordance with Generally Accepted Accounting Principles.

G. Each operating fund budget will be adopted at the total fund level. In looking at compliance with State law, total expenditures for each fund may not exceed the total budget amount. Internal administrative procedures will be adopted to ensure that each individual department or cost center does not exceed their allotted appropriation amount.

H. Fayette County will strive to include an amount in the General Fund (i.e., a line item for contingencies) to cover unforeseen operating expenditures of an emergency type. The amount of the contingency reserve will be no more than 5% of the total operating budget.

I. Fayette County will integrate performance measurement and objectives, and productivity indicators within the budget.

J. The County will maintain a budgetary control system to ensure adherence to the budget and will prepare timely financial reports comparing actual revenues, and expenditures and encumbrances with budgeted amounts.

K. The operating budget shall be developed to control both the direct and indirect costs of programs and services whenever practical.

L. Fayette County shall comply with all State laws applicable to budget hearings, public notices, public inspections, and budget adoption.

M. Enterprise and Internal Service Funds budgets shall be self-supporting whenever possible. Excess revenues of Enterprise Funds shall not be transferred to other funds unless authorized in the Annual Budget.

3. The budget is divided into two major components: Capital and Capital Improvement Program (CIP) and Operating.

The Operating component of the budget is further divided into tracks: Track 1 - Staffing and Track 2 – Other Operating.
The budget is developed by levels: budget requests from the departments, budget recommendations from Staff, budget recommendations from the BOC, budget proposal, and final adjustments and approval of the budget by the BOC.

A budget calendar for the next fiscal year is developed and presented to the Board of Commissioners for approval.

A budget kickoff meeting is scheduled for the county departments, at which time the departments receive instructions on the budget process and all the budget forms necessary to complete their next year budget requests. Any new procedures are specifically clarified.

Letters are sent to the Judicial Circuit and the outside agencies to inform them of the start of the budget process and to provide them with the budget calendar.

Requests for funding are received from the Fayette County departments, the Judicial Circuit, and other outside agencies.

Capital and Capital Improvement Program (CIP):

The departments receive instructions and all budget forms necessary to complete their capital budgets, including forms necessary to provide updates to current capital and CIP projects. Classes are scheduled for staff members who are new to the process of next year budget entry.

Departments submit requests for new capital and CIP projects. Requests for projects detail funding sources and expenditures by line-item within the projects. The departments also provide updates on the status of capital projects and CIP projects from previous fiscal years.

New project numbers are created by the Finance Department. Budget line- items are assigned to each project. Projects are setup to be included in either the Capital Projects fund, the Capital Improvements Program fund, the Vehicle/Equipment fund, or any other special capital projects fund. The project numbers are then provided to the departments for them to do the budget entry.

By a predetermined deadline date, the departments submit all budget documentation on capital projects to the Finance Department. Budget entry for capital projects beyond this point is done only by the Finance Department. All requests of funding for capital projects are finalized.

The Finance Department prepares the capital budget reports to provide to the County Administrator. The County Administrator meets with the departments to discuss their new capital projects requests and updates on their current capital projects. The County Administrator makes recommendations and the capital budget is adjusted accordingly. The adjustments are finalized and the recommended capital budget is provided to the BOC. The departments are also provided with their recommended capital budgets.

The Board of Commissioners conducts budget workshops with the departments. New capital projects are discussed. The departments provide the BOC with updates of their current capital projects. The BOC makes recommendations. The capital budget is adjusted accordingly. The BOC recommended capital budget and CIP plan are finalized.

Operating Budget:

Track 1 – Staffing: budgeted salaries and benefits for current approved positions, current vacancies, and requests for new positions and promotions. The county departments are required to include detailed justification with their requests for new positions and promotions. The county departments are also responsible for providing a list of the budget contacts and the personnel who will be responsible for their budget entry.

The county departments are required to return all budget documentation by a deadline date. This is to allow sufficient time for the Finance Department and the Human Resources Department to complete the staffing budget process. Requests for positions with a new job title need to be submitted directly to Human Resources. These requests need to include a Job Content Questionnaire. Human Resources will establish the new job class and the corresponding pay grade for these new job titles.

The cost-of-living adjustment (COLA) is determined based on the CPI-W (Consumer Price Index for Urban Wage Earners and Clerical Workers) three month average of July-September of the preceding calendar year and provided by the HR Department. The COLA is factored into the current year salaries for all County approved positions. The COLA adjusted salaries will be the salaries used in the next fiscal year budget. If the BOC decides not to incorporate the COLA, the salaries will be reverted back to the current year salaries.

Increases in salary and supplements for constitutional officers that are mandated by law are determined by the HR department and factored in to determine the salaries to be used in the next year budget. The Human Resources Department also determines any changes to benefits premiums and payroll deductions to be effective for the next year budget.

Increases for COLA, salary increases for constitutional officers, new positions, promotions, and changes in premiums/deductions are entered into the payroll system. Salary and Benefits projections and personnel (FTE) counts are prepared for each department.

Staff (County Administrator, CFO, and the HR Director) meet to discuss the staffing projections and to make recommendations regarding the requests for new positions and promotions. As necessary, the County Administrator meets with the departments that requested new positions and promotions to inform them of the recommendations by Staff.

Staffing requests and recommendations are provided to the BOC. Budget workshops are held between the BOC and the departments to discuss staffing. The BOC makes recommendations on requests for new positions and promotions.

This is an important step in the budget process because the departments will base the remainder of their operating budget requests on their current year positions and the associated costs of new positions and promotions recommended by the BOC. Printouts of staffing budgets are provided to each of the departments.

Also during **Track 1** of the operating budget, the Finance Director/CFO prepares the estimated revenue projections for all funds except the Water System who prepares their own. The revenue projections are reviewed by the County Administrator and the CFO and later

presented to the BOC.

Track 2 – Other Operating:
The departments receive instructions and all the budget forms necessary to complete track 2 of the budget. The departments are provided data on actual expenditures for the previous two fiscal years, current year adjusted budget, and year-to-date actual expenditures by line-item to aid them in projecting their next year budget requirements.

Department Heads are instructed to be conservative in their budget projections. The departments enter their budgets in the system. Refresher classes are scheduled for staff members on the process of next year budget entry.

Funding requests from the Judicial Circuit and other outside agencies are received by the deadline date. These budgets are entered by the Finance Department.

At a predetermined deadline date, budget entry beyond this point is done only by the Finance Department. Any changes or adjustments from the departments need to be submitted directly to the Budget Officer and agreed on by the CFO.

All requests for operating funding are finalized. The Finance Department prepares the reports to provide to the County Administrator. The County Administrator meets with the departments to discuss their operating budget requests. The County Administrator makes recommendations and the operating budget is adjusted accordingly.

The recommendations are finalized and the recommended operating budget is provided to the BOC. The departments are also provided with their recommended operating budgets. The Board of Commissioners conducts budget workshops with the departments. The BOC makes recommendations.

The budget is adjusted according to the BOC recommendations to produce a balanced budget proposal. The proposed budget is advertised one week prior to the first public meeting. Two public meetings are conducted to allow the citizens an opportunity to speak with the Board regarding the budget proposal.

The Board of Commissioners takes official action to adopt the budget. The budget is adopted by resolution and it becomes effective with the start of the new fiscal year, July 1st.

For the FY 2010 budget process, the Board of Commissioners approved specific budget parameters. These parameters took into consideration current FY 2009 revenue levels that have been lower than expected. These parameters apply only to the FY 2010 budget. The parameters are listed below:

FY 2010 BUDGET PARAMETERS
As adopted by the BOC February 4, 2009

Parameters:

1. The FY 2010 Budget should be developed taking into consideration current FY 2009 revenue levels that have been lower than expected.

2. Current FY 2009 Personnel levels should be maintained.
    a. Current FY 2009 vacant positions should be eliminated for FY 2010.
    b. There should be no new positions (or position upgrades) requested for FY 2010.
    c. There should be no promotions requested for FY 2010.
    d. There should be no merit-based salary increases for FY 2010.
    e. There should be no COLA adjustments for FY 2010.

3. There should be no new Capital projects requested for FY 2010.

4. There should be no new CIP projects requested for FY 2010.

5. The current 5-year CIP Plan should be delayed one year.

6. There should be no new or replacement vehicles or equipment requested for FY 2010.

7. Departments should keep their operating (non-personnel) budget requests for FY 2010 at the same level, or lower, than their FY 2009 approved operating budgets.

8. The FY 2010 annual balanced budget development process will consist of only one element: Operating budget.

9. Any deviations from these parameters should be presented by the departments to the County Administrator during the budget workshops. Upon recommendation, the departments would need to provide the required budget documents for processing.

10. The FY 2010 Budget development process should take place between the third week of March and the third week of May of 2009. This will allow for any mid-year budget adjustments to be finalized, end-of-calendar year revenues to be received, and FY 2009 year-end figures to be more accurately projected.

II. RESERVE FUND POLICY

PURPOSE
The county will maintain a sufficient working capital reserve in the general and enterprise funds to help offset economic downturns, provide sufficient working capital, and provide for sufficient cash flow for current financial needs. In addition, the county will maintain an emergency fund

reserve in the general fund.

POLICY
There shall be a consistent and uniform process for maintaining working capital and emergency fund reserves for Fayette County.

PROCEDURES
The county will strive to maintain a general fund working reserve from the unreserved and undesignated fund balance equal to at least three months of the total general fund appropriations budget. Also, the county will accumulate sufficient cash reserves in the enterprise funds to equal three months of operating expenses. These reserves shall be created and maintained to provide the capacity to:

1. Offset significant economic downturns and the revision of any general government activity;
2. Provide sufficient working capital; and
3. Provide a sufficient cash flow for current financial needs at all times without short-term borrowing.

In addition to the working capital reserves, the county will also maintain a $2 million emergency fund reserve in the general fund. The emergency fund reserve will be used only upon approval of the Board of Commissioners.

Any unreserved, undesignated fund balances for governmental funds in excess of the working capital and emergency reserve should be used only for one-time capital non-operating expenditures as appropriated by the Board of Commissioners.

The county will also maintain reserves in compliance with all debt service requirements to maintain bond ratings and the marketability of bonds. The county will develop capital reserves to provide for normal replacement of existing capital plant and additional capital improvements financed on a pay-as-you-go basis.

III. INVESTMENT POLICY

PURPOSE
The purpose of this policy is to provide guidelines for the investment of funds that are not needed immediately to pay current obligations.

This policy will be used so that funds not needed for immediate cash will be invested in a way that (1) safeguards the principal, (2) provides the liquidity required to meet financial obligations in a timely manner, and given these two goals, (3) provides the best return on investment.

POLICY
There shall be a consistent and uniform process for the investment of Fayette County funds not needed for immediate cash.

PROCEDURES

The first and foremost consideration in choosing investments is security. To reduce the risk of loss because of the failure of any financial institution, depository, broker, or dealer the county will 'pre-qualify' these entities prior to investing funds with them. Qualification will include, as appropriate, an audited financial statement demonstrating compliance with state and federal capital adequacy guidelines, proof of certification by a recognized association, proof of state registration, and evidence of adequate insurance coverage. The investment portfolio will be diversified in order to reduce the impact of potential loss from any one type of security or individual issuer. Risk of interest loss will be reduced by assuring that security maturity dates coincide with anticipated cash requirements, and by investing operating funds primarily in short-term securities.

The investments chosen will provide adequate liquidity to meet upcoming cash-flow requirements that may be reasonably anticipated. The investment portfolio will be structured so that investment securities mature concurrent with cash needs. In order to respond to unanticipated cash needs, investments will include securities with good resale markets, such as the local government investment pool.

While taking care to assure that security and liquidity needs are met, investments will be made in a way that can be expected to produce a reasonable return on investment. Meeting all three of these goals at once will mean that the majority of investments are in relatively low-risk securities, which will earn a fair return relative to the risk assumed. Investments will be diversified by maturity, issuer, and class of security in order to help meet these goals.

In compliance with Georgia Code Section 36-82-7, the county will invest bond issue proceeds only in the following:

1. The local government investment pool.
2. Bonds or other obligations of the State of Georgia, or any county municipal corporation, or other political subdivision of the state.
3. Bonds or other obligations of the United States, or subsidiary corporations which are fully guaranteed by the government.
4. Obligations of agencies of the United States government which are issued by the Federal Land Bank, the Federal Home Loan Bank, the Federal Intermediate Credit Bank, for the Central Bank for Cooperatives.
5. Bonds or other obligations issued by any public housing agency or municipal corporation in the United States, if they are fully secured as to the payment of both principal and interest under an annual contributions contract with the United States government.
6. Project notes issued by a public housing agency, urban renewal agency, or municipal corporation which are fully secured by agreement with the United States government.
7. Certificates of deposit of national or state banks located within the State of Georgia, and which have deposits insured by the Federal Deposit Insurance Corporation.
8. Certificates of deposit of federal savings and loan associations, state savings and loan associations, or state building and loan associations located within the State of Georgia, and which have deposits insured by the Savings Association Insurance Fund of the Federal Deposit Insurance Corporation or the Georgia Credit Union Deposit Insurance Corporation.
9. Securities or other interests in any no-load, open-end management type investment

company or investment trust registered under the Investment Company Act of 1940.

10. A common trust fund maintained by any bank or trust company, so long as:

(a) Their portfolio is limited to bonds or other obligations of the U.S. government or subsidiary corporations of the U.S. government, which are fully guaranteed by the government,

(b) The company takes delivery of collateral either directly or through an authorized custodian,

(c) The company is managed in such a way as to maintain its shares at a constant net asset value, and

(d) Securities in the company are purchased and redeemed only through the use of national or state banks having corporate trust powers and located within Georgia.

As authorized by Georgia Code 36-83-4, the county may invest any money within its control (other than bond issue proceeds) in any of the following, in order to achieve the goals of security, liquidity, and return on investment:

(a) The local government investment pool.
(b) Obligations of this or other states.
(c) Obligations issued by the United States government.
(d) Obligations fully insured or guaranteed by a U.S. government agency.
(e) Obligations of any corporation of the U.S. government.
(f) Prime bankers' acceptances.
(g) Repurchase agreements
(h) Obligations of other political subdivisions of the state.

The Finance Department will prepare a quarterly investment report to be submitted to the County Administrator and the Board of Commissioners. The report will include a list of individual securities held at the end of the quarter, average weighted yield-to-maturity on investments, maturity dates of investments, and the percent of the portfolio which each type of investment represents.

IV. DEBT MANAGEMENT POLICY

PURPOSE

The purpose of this policy is to provide guidelines for issuing debt for the county. This policy will be used as a framework to ensure the county will meet its obligations in a timely manner, for public policy development, and for managing the capital improvement program.

POLICY

There shall be a uniform and consistent process in debt issuance for Fayette County.

PROCEDURES

Fayette County's debt management policy is designed to be fiscally conservative enough to safeguard the resources entrusted to it, yet flexible enough to use the most appropriate financing mechanisms as conditions and needs change.

In issuing, managing, and retiring debt, the county will abide by relevant provisions in the Georgia Constitution and codified law. As used in the state constitution, the term 'debt' means a fiscal liability not to be discharged by taxes levied within the year in which the liability is undertaken (Attorney General Opinion 75-19). Before incurring any bonded indebtedness, an

analysis will be completed that shows anticipated annual tax collections will be sufficient to pay the principal and interest within 30 years.

To facilitate use of this policy in financial administration and management, it is divided into sections pertaining to: debt limit, debt structure, debt issuance, and debt management.

1. Debt Limit - Article IX of the state constitution sets legal limits on the maximum allowable amount of debt. In compliance, the county's total debt will not exceed 10% of the assessed value of all taxable property within the county.

Any proposed debt will be coordinated with the multi-year comprehensive plan and capital improvement program, and will reflect the priorities identified in the plans.

The county will use voter-approved general obligation debt to fund general purpose public improvements which cannot be financed from existing funding streams. Long-term debt will not be used to pay for on-going costs. Analysis of the feasibility of issuing debt for a capital project will consider ability to fund future operating, support, and maintenance costs.

A major consideration in issuing debt is affordability. To develop an indication of county residents' ability to absorb additional debt, the following ratios will be considered:

a. Current debt per capita for the county
b. Per-capita debt as a percent of per-capita income
c. Debt service as a percent of current general fund revenues
d. The ratio of debt to taxable property value

An analysis of revenue and expense trends will also be completed to provide an indication of the county's ability to repay the debt into the future.

2. Debt Structure - Debt will be financed for a period not to exceed the useful life of the capital improvements or other benefits derived, but in no event shall it exceed 30 years.

Debt will not be used when pay-as-you-go funding is available. If the direct users of a county service can be readily identified, consideration should be given to their paying for the services they receive through fees, assessments, or other appropriate charges.

Revenue bonds will be used to finance enterprise systems or other undertakings where appropriate. Since revenue-bond debt is paid out of revenue derived from the undertaking, and is not considered a debt of the county in state law, care will be taken to assure that anticipated revenues will meet principal and interest payments as they come due. In compliance with the state constitution, the county will not exercise the power of taxation for paying any part of the principal or interest of revenue bonds, nor will it pay revenue bond obligations out of general revenues or with revenue sharing funds.

The county will operate in a fiscally conservative way that best preserves and safeguards it citizens' resources. Toward this objective, the favored type of debt instrument will normally use fixed rates of interest.

Debt with variable-rate interest payments should not be used unless it can be clearly documented that it will provide the best alternative for debt financing, taking care to consider the total cost of issuing, monitoring and managing this type of debt. If used, the county's variable-rate debt will not exceed 20% of total debt, unless benefit to the county's taxpayers is clearly documented.

The county will not use derivatives or other alternative financing for speculative purposes. Alternative financing products will be used only with approval of the Board of Commissioners, and only for appropriate objectives, such as debt savings due to market conditions, better management of assets and liabilities, reduced interest rate risk, or improved cash flow. Any consideration of using derivatives will include an analysis of all known or anticipated costs, and all risks such as basis risk, tax risk, counter-party risk, termination risk, liquidity renewal risk, remarketing risk, and credit risk. It should also include an analysis of the county's ability to perform adequate risk management over the life of the obligation. Inasmuch as variable rate debt will not be the prevalent form of financing, the need for alternative financing products like derivatives should be minimal.

In the event that an investment introduces the possibility of an arbitrage rebate liability, the Finance Department will monitor the investment closely. Outside expertise will be acquired to assist with the calculation and determination of rebates due to the Internal Revenue Service, inasmuch as the regulations and calculations are very complex, and any errors could result in significant settlement payments by the county.

Conduit debt involves certain limited-obligation revenue bonds, certificates of participation, or similar debt instruments issued by a county government specifically to provide capital financing for an independent third party, such as a development authority. This does not obligate the county financially. However, the county reserves the right to approve or disapprove a conduit debt issue based on the third-party borrower's creditworthiness, credit rating, or other circumstances that it may deem of significance. The county may also consider how the use of the proposed debt would fit into existing public policy and long-range plans.

3. Debt Issuance - Standard practice will be to sell bond issues through the competitive bid process. There may be times, however, when conditions indicate that a negotiated bid will be more favorable; for instance, if an issue is unusually small, unusually large, or contains complex or innovative features. An evaluation of the method of sale will be done for each bond issue, including an assessment of the different risks associated with each method. Thorough records will be kept that document the process to demonstrate that it was equitable and defensible.

If a negotiated bid is to be used for a bond issue, the competitive process will be used to select an underwriter, in order to ensure that multiple proposals are considered.
Outstanding debt will be reviewed on a routine basis. When there is a demonstrated economic or other benefit, the county should consider initiation of fixed-rate refunding or alternative financing products. In compliance with the Georgia Constitution, refunding debt (other than revenue bonds) will not extend the maturity date beyond the original debt being refunded, and will not increase the original interest rate, without voter approval.

4. Debt Management - The county will ensure that adequate internal controls exist to provide compliance with relevant federal, state or other laws, rules, regulations, and covenants associated with outstanding debt.

For revenue bonds supported by enterprise funds, an annual analysis will be completed to ensure fees, rates, or other enterprise revenue are sufficient to meet debt service requirements.

Note: For guidance on investment of bond proceeds, please see the Fayette County investment policy.

V. PURCHASING CARD POLICY

PURPOSE
The purpose of this policy is to provide guidelines by which Fayette County employees can participate in purchasing card program as an efficient and cost effective means to purchase job-related goods and services.

POLICY
This policy will apply to all employees participating in the purchasing card program and is intended to provide flexibility to make small dollar purchases as well as travel arrangements and seminar/conference reservations when needed. The purchasing card program is intended to reduce the use of petty cash and small dollar purchase orders. Goods requiring solicitation of bids should de directed to the Purchasing Department.

PROCEDURES
Purchasing cards will be issued to employees only by direction of their Department Head. Elected Officials may request cards for themselves. Each card will have set limits as agreed upon by the Department Head or Elected Official and Chief Financial Officer for the following with a not to exceed amount as indicated. Any exceptions to these limits must be approved by the County Administrator:

- Dollar limit per transaction * – not to exceed $500
- Number of transactions per day – not to exceed ten (10)
- Billing cycle dollar limit – not to exceed $5,000
- Annual credit limit – not to exceed $20,000

* Transactions for seminars and hotel stays covering multiple days may exceed $500.00.

Purchases shall not be split to stay within limits established. Splitting charges will be considered an abuse of the program which in addressed in the Violations section.
The purchasing card can be used for the following transactions only within limits of the department's budget:

- Emergency purchases
- Employee training / seminars & dues
- Medical supplies and pharmaceuticals
- Misc other supplies/services up to a maximum unit cost of $250, such as

    - Building supplies;
    - Cleaning supplies;
    - Parts for
        - Computers / printers repair
        - Vehicle repairs;
    - Safety supplies;
    - Shipping services;
- Office supplies;
- Travel related expenditures.

The purchasing card can NOT be used for:

- Cash advances
- Gifts
- Legal services
- Medical services
- Personal items
- Unbudgeted items

Responsibilities

The ***Department/Division Heads/Elected Officials*** are responsible for determining which employees will be issued a card, coordinating with Finance on establishing spending limits, approving and signing off on each billing statement for their department's purchasing card transactions and ensuring that funds are available in the department's budget. In addition, any suspected abuse should be reported to the CFO or the Assistant CFO/Controller immediately.

The ***Cardholder or Department Designee*** as appointed by the Department Head will be responsible for reconciling purchasing cards billing statements. The completed billing cycle reconciliation must be signed by both the cardholder or department designee and the department head, and submitted to the Finance Department by the scheduled due date. The reconciliation shall contain proper sales receipts equaling the total amount billed as authorization for payment of the statement balance. A proper sales receipt must contain an itemized list of items or services purchased rather than a credit card slip. Lack of such receipt will be considered an abuse of the program and is addressed in the Violations section. Each cardholder is responsible for buying only job-related goods or services, obtaining a detail receipt for each transaction, ensuring sales tax is not charged (exception – meals), completing a transaction log and submitting to Finance no later than the due date, and complying with all county purchasing policies and procedures. Failure to comply with these responsibilities will be considered a violation of the policy and is addressed in the Violations section.
The ***Finance Department Accounting Analysts*** will serve as purchasing card administrators for their assigned departments coordinating the issuance of cards, monitoring the receipt of the billing cycle reconciliations from the departments, verifying the account code assigned within the vendor's system is accurate, recording the accounting, and cancelling cards and maintaining card limits as necessary. Additional responsibilities include coordination with the Assistant CFO/Controller for annual publication of the scheduled due dates for completed transaction logs, timely payment of the

balances due. Monthly audits to verify the monthly spending activity relative to the established guidelines, will be conducted on 10% of the number of cards utilized during that period, no less than two cards, (Example, 30 cards had activity during the month of July. Three cards will be selected for audit.) Additionally, the purchasing card administrators will coordinate with the Assistant CFO/Controller in maintaining the program policy and procedures, provide training as needed and handle other tasks as may be required by management.

Training

Training for the reconciliation of the purchasing cards billing statements utilizing the transaction log form will be provided by the Finance accounting analysts.

Violations

Failure to comply with policy will be considered a violation of the program with the following actions and/or employee disciplinary action as appropriate.

1st violation	verbal reminder
2nd violation	written warning and 30 day card suspension
3rd violation	removal from the purchasing card program

VI. REPLACEMENT OF VEHICLES, HEAVY EQUIPMENT, AND OTHER ASSETS

PURPOSE

Fayette County owns and uses vehicles, road-construction and other heavy equipment, tractors, trailers, and similar assets in conducting county business. This policy and procedures section is designed to produce the desired outcomes of:

- Predictability in establishing annual budgets for asset replacement.
- Predictability for the Departments in planning replacement and use of assets.
- Minimized wait times between identifying the need to replace an asset and receipt of the new asset.
- Conservation of tax dollars by achieving optimum useful life from each asset.
- Enabling employees to conduct county business by providing appropriate equipment.

POLICY

Vehicles, heavy equipment, tractors, and similar assets will be purchased, maintained, used, and retired in a manner that provides the best return on investment. The policy for replacement of these classes of assets is designed to accomplish this goal, while assuring that appropriate equipment is available to effectively conduct county business.

Note: Except as otherwise noted, this policy does not pertain to assets acquired with federal or state seizure funds, property obtained through the Georgia Emergency Management Agency's 1033 Excess Property Program, or other non-county resources. Assets used by Water System and Solid Waste will be replaced with enterprise funds, but will follow the process set forth in this policy.

PROCEDURES

A. <u>Funding for Asset Replacement</u> - A sinking fund shall be established and maintained for the systematic, timely replacement of vehicles, road machinery, tractors, trailers, and similar assets. This will be a reserve account, with the fund balance carried forward each fiscal year.

As part of the annual budget process, the Finance Department will recommend an estimated amount to be added to the fund. Proposed amounts will be based on an annuity that will enable relatively consistent amounts to be added to the sinking fund each year.

The fund will consist of two amounts:

1) The annuity balance designated to replace vehicles and other assets, as approved by the Board of Commissioners during the annual budget process.

2) An amount to be used for unexpected or infrequent events, such as damaged or wrecked vehicles. This portion of the fund can be used to compensate departments for actual losses sustained, such as insurance deductibles or repairs that insurance has not covered, upon approval of the Board of Commissioners.

B. <u>Criteria for Replacement</u> - County departments should use assets until it is no longer advantageous to keep them, due to economic, obsolescence or other reasons. Guidelines as to expected useful life of assets have been established using age, mileage or both as criteria, as appropriate. The guidelines assume proper maintenance and repair of the assets.

Guidelines for replacement of vehicles are based on mileage and age, as follows:

1)	Emergency / pursuit sedans, trucks, & SUV's	100,000 miles or 5 years
2)	Other sedans and sport-utility vehicles	150,000 miles or 7 years
3)	Pickup trucks, vans	150,000 miles or 10 years
4)	Dump trucks	120,000 miles or 10 years
5)	Ambulances	250,000 miles or 10 years
6)	Fire apparatus (front-line service)	15 years
7)	Fire apparatus (reserve – after 15 years front-line)	5 years
8)	Brush units / BFP units	10 years
9)	Rescue Units	15 years

Guidelines for other assets covered under this policy are:

10)	Backhoes, bush hogs, compactors, drum rollers, hay blowers, loaders, rollers, sand & salt spreaders, tack distributors, track hoes, large tractors, and similar equipment	15 years
11)	Dozers, graders, pan scrapers, skid steer loaders, soil compactors, and similar equipment.	20 years
12)	Trailers	15 years
13)	Grounds equipment, mowers, tractors, attachments	7 years

Replacement guidelines for other assets that do not fit these descriptions will be established on a case-by-case basis as needed.

Assets included in Categories 1-11 above will be placed on consent agendas after consideration and approval by the Vehicle Replacement Committee, as described in Part E below. Assets included in Categories 12-13 will not need to go through the Vehicle Replacement Committee for replacement; instead, they can be replaced as approved in the budget development and approval process.

C. Maintenance and Care of Assets - The department head who is custodian for an asset will be responsible for maintaining it in good repair and working condition until it is replaced. Records should be kept by each department to document regular maintenance and reasonable care that preserve the utility of each asset.

The county's Fleet Maintenance operation is available for most maintenance and many types of repairs. The Sheriff's Department is invited to use this service, especially in instance when they will realize an economic or other benefit. Other departments and offices are to use Fleet Maintenance to repair, maintain and preserve their vehicles or heavy equipment.

D. Authorized vehicle colors - The color of a county vehicle helps citizens to quickly identify its official purpose. All newly acquired vehicles will be white, with the official logo of the acquiring department, with the following exceptions:

1) The Sheriff has authority to determine the color(s) of the vehicles used by the Sheriff's Office.
2) Vehicles used by the Marshal's Office will be black.
3) Fire and Emergency Medical Services vehicles will be red, or red with white.
4) The vehicle used by the Constable will be beige or a similar color.

Any other color exceptions must be approved by the County Administrator prior to acquisition of the vehicle. When a vehicle is transferred from one department to another, if it is not the authorized color for the receiving department, it must be painted the authorized color.

E. Replacement Planning - The Finance Department will coordinate development of an annual projection of assets that will meet the guideline criteria for the upcoming fiscal year. The Finance Department will prepare a spread sheet that identifies, based on available information within the asset inventory system, all of the assets that will meet replacement guidelines at the beginning of the upcoming fiscal year. The Finance Department will forward the draft document to other departments, who will update mileage or other data as needed, and return it to the Finance Department. The finished document will be used for planning and budget purposes, to increase the level of predictability in establishing annual contributions to the sinking fund, and to assist departments in planning for asset replacement.

Timeframes and deadlines for this document will be established by the Finance Department each year in order to include the information in the overall budget development process.

F. Replacement Process - After an asset meets the guideline criteria for replacement, or when it is expected to do so in the upcoming quarter, the department to which the vehicle is assigned will be responsible for obtaining an inspection by Fleet Maintenance. The Director of Fleet Maintenance will determine if the asset can be economically repaired and returned to duty,

or if it should be retired from its present use for safety, economic, or other concerns. If the asset can no longer be appropriately used in its present capacity, the Director of Fleet Maintenance will recommend whether the county should retire the asset, or use it in another capacity. The recommendation will consider the estimated remaining useful life, cost to maintain, anticipated downtime, or any other pertinent facts.

A standing Vehicle Replacement Committee shall consist of:

- the Finance Director or designee(s)
- the Fleet Maintenance Director
- the Chief Marshal
- a representative of the Sheriff's Department
- any other person(s) as decided by the County Administrator

The Committee shall be chaired by the Finance Director or designee. Its primary purpose will be to recommend replacement, re-assignment, or other disposition of vehicles, heavy equipment, tractors, trailers, and similar assets, as requested by department heads.

The Chair of the Vehicle Replacement Committee will schedule quarterly meetings to consider recommendations for asset replacement. Assets will be considered (1) which have met the criteria for replacement, or are anticipated to do so in the upcoming quarter and (2) which have been inspected by Fleet Maintenance prior to the meeting date. The Committee Chair will consider proposals from the Sheriff's Department, Fleet Maintenance, or others regarding the scheduling of meetings to take advantage of manufacturers' production or delivery schedules, urgency of replacing the vehicles, or other considerations.

The Fleet Maintenance Director will bring documentation to Committee meetings that will facilitate the process of developing recommendations for vehicle replacement. The documentation will include the results of the Fleet Maintenance inspection, plus any other observations or information that will be needed to make a good recommendation. Documentation should also note any attachments or components that can economically be removed from the old asset and reassigned to a new one.

The head of the department that owns the asset, or his / her designee, will be a participant in the called meeting, and will provide information as needed by the Committee. The department's representative will provide a list of proposed purchases to replace the asset(s), including any additional components, attachments, or other add-on equipment.
NOTE: The following distinctions are provided to clarify what types of items should be included in an asset replacement proposal, and what types of items should be a separate purchase decision. For this purpose, two categories of property are considered:

1) **Attachment** – tangible property that is usually actually attached to the "parent" asset (e.g. automobile or truck), and they function as one piece of equipment. In general, an attachment should:

a. Have the same person responsible for the parent asset and the attached item.
b. Be financially depreciated in the accounting records with the parent asset.
c. Plan to be disposed of with the parent asset or removed and transferred to a

different parent asset later.

Examples of attachments would include decals, light bars, push bumpers, headlight flashers, or prisoner cages. Although some of these items are often used in more than one vehicle, it is not administratively or financially advantageous to tag, inventory, depreciate and track these items separately.

2) **Component** – tangible property that is related to, but not an integral part of, another asset. Generally, a component will:

a. Be able to function away from the parent asset, either as a stand-alone unit or with another parent.

b. Be financially depreciated (if applicable) separately from the parent asset.

c. Be inventoried and tracked separately from the parent asset.

d. Ordinarily be disposed of separately from the parent asset.

Examples of components include 800 MHz radios, digital video cameras, or shotguns.

The department head should request any attachment items along with a new "parent" asset. Component items will be part of a separate purchasing decision process and, in general, should be considered as part of the annual budget development process, apart from vehicle or other "parent" asset replacement.

After the Vehicle Replacement Committee has voted to recommend replacement of an asset, the Finance Department will prepare a consent agenda request for the Board of Commissioners' consideration. The request will include the proposed type and cost of the replacement vehicle or other asset, as well as any attachments or other proposed expenditures that are not part of the requesting department's existing Maintenance and Operating budget.

In order to assure that insurance, asset security, and overall accountability are maintained, acquisition or retirement of assets will be addressed by the Board of Commissioners through the consent agenda process as follows:

1. Acquisition of assets:

(a) The Board of Commissioners will give prior approval to the acquisition of any asset that falls within the scope of this policy, whether purchased with county funds, or with enterprise funds such as water system or solid waste disposal revenues.

(b) Assets that are available as a result of federal or state seizure or similar program may be acquired through the court process. To assure that assets are properly insured, registered and titled within timeframes allowed, the Finance Department will need to be notified within two weeks of acquisition.

(c) For the reasons enumerated in (b) above, the Sheriff's Department will need to notify the Finance Department of assets purchased through use of resources derived from sources such as federal or state seizure programs (e.g. cash or trade-ins) within two weeks of acquisition. This will enable the Finance Department to assure that vehicles are properly insured, registered and

titled within time frames allowed.

2. Disposal of assets:

(a) The Board of Commissioners will give prior approval to the disposal of any asset that falls within the scope of this policy, and which was purchased with county funds or enterprise funds.

(b) The Board of Commissioners must authorize the Finance Department to take necessary actions associated with the disposal of assets acquired through federal seizure, state seizure, or similar programs. This includes, but is not limited to, such steps as transfer of confidential license tags from an old vehicle to a new one, removing as asset from the county's inventory records, or properly recording financial transactions (e.g. monthly depreciation schedules). So that the county can properly execute these types of transactions, the Sheriff's Department agrees to notify the Finance Department of disposal of federal seizure, state seizure, or similar assets within two weeks of such disposal.

FAYETTE COUNTY, GEORGIA
ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

1. An independent audit in compliance with Generally Accepted Audit Standards will be performed annually by a qualified external auditor in accordance with Georgia Code Section 36-81-7 and Section 14 of Article II of the Fayette County Code.

2. Fayette County will prepare a Comprehensive Annual Financial Report (CAFR) in accordance with Generally Accepted Accounting Principles (GAAP) for governmental entities. The County will strive to prepare the Comprehensive Annual Financial Report to meet the standards of the GFOA Certificate of Achievement for Excellence in Financial Reporting Program.

3. Fayette County will establish and maintain a high degree of accounting practices. Accounting records and systems will conform to Generally Accepted Accounting Principles.

4. Fayette County will maintain accurate records of all assets to ensure a high degree of stewardship of public property.

5. Fayette County will develop an ongoing system of financial reporting to meet the needs of the Board of Commissioners, the County Administrator, Department Heads, and the general public. Reporting systems will monitor the costs of providing services wherever possible. The reporting systems will also promote budgetary control and comparative analysis.

6. Fayette County will follow a policy of full disclosure on its Financial Reports.

FAYETTE COUNTY, GEORGIA
BUDGET AMENDMENTS

Each year, an annual budget is formulated which represents the County's plan for expending its anticipated revenues during the upcoming fiscal period. When the budget is adopted at the end of June each year, it is at that point in time, management's best estimate as to the most efficient allocation of financial resources to meet the service needs of the community. Even then it is recognized that amounts originally adopted can be affected by the occurrence of unanticipated revenues and/or expenditures or the need to transfer appropriations among funds or among departments. Original appropriations are then amended by transferring funds. This will bring line-items within a new "revised" budget amount.

There are two classes of budget adjustments: amendments that need to be approved by the governing body and transfers that only need approval by the county management.

Budget amendments that need to be approved by the Board of Commissioners:

1. Changes in appropriations at the legal level of control, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments, shall require the approval of the Board of Commissioners.
2. Changes in appropriations of capital projects shall require the approval of the Board of Commissioners.
3. Any transfer of appropriations from/to salary, benefits and or contingency line-items shall require the approval of the Board of Commissioners.

Procedure for amendments – the requesting department will prepare a Consent Agenda Item to be presented to the Board of Commissioners for approval. After approval by the Board of Commissioners, the Finance Department will enter the budget amendment in the financial system.

Budget transfers that only need approval by county management:

1. Reassignment of resources among line-item expenditures (except salary, benefits, and contingency) within a department's approved budget requires only approval by the Department Head. This should be a reassignment of funds that does not change the department's total approved appropriations.

Procedure for transfers – the Finance Department will submit to the departments YTD Budget reports identifying line-item expenditures that are over budget. The Department Head will then submit to the Finance Department the line-item(s) from where the funds will be transferred to bring these within budget. The transfer(s) will be entered in the financial system by the Finance Department.

Budget amendments and transfers change original line-item appropriations. The net effect of increases and decreases is shown as an adjustment that results on a new "revised" budget amount.

FAYETTE COUNTY, GEORGIA
FY 2010 BUDGET CALENDAR

2009 DATE		RESPONSIBLE PARTY	BUDGET ACTIVITY TO OCCUR
Mar 23, 2009	Mon	Departments Finance Department	Budget packages distributed to departments.
Apr 10, 2009	Fri	Departments Finance Department	Budget submissions due from departments.
Apr 28-29, 2009	Tue-Wed	Departments Staff	Budget workshops as necessary between departments and Staff (County Administrator and Finance).
May 6, 2009	Wed	Finance Department Commissioners	Deliver FY 2010 recommended budget to Board of Commissioners.
May 19, 2009	Tue	Commissioners Departments Staff	Conduct budget workshops of departments with the Board of Commissioners
Jun 3, 2009	Wed	Finance Department Commissioners	Submit budget proposal to the BOC.
Jun 11, 2009	Thu	Commissioners Staff	Hold first Public Hearing on the FY 2010 budget.
Jun 25, 2009	Thu	Commissioners Staff	Hold second Public Hearing on the FY 2010 budget (Adopt the FY 2010 Budget).

FAYETTE COUNTY, GEORGIA
BASIS OF ACCOUNTING

The term *"basis of accounting"* refers to that point in time when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the particular measurement focus being applied.

The accounting policies utilized by the County are in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The County uses funds to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

The basic unit of organization and operation within the County exists at the "fund" level. Consistent with this operational concept, the County's accounting system also employs the "fund" as the basic budgetary and accounting entity.

A fund is a separate accounting entity with a self-balancing set of accounts. Funds are further classified into distinct categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types".

Governments use the same accounting as private-sector businesses for proprietary funds and trust funds with the measurement focus of the operating statement on changes in economic resources (i.e., changes in total net assets). Such changes are recognized as soon as the underlying event or transaction has occurred, regardless of the timing of related cash flows (i.e., the accrual basis of accounting). Thus, proprietary and similar trust funds recognize revenues as soon as they are earned and expenses as soon as a liability is incurred, just like private-sector businesses.

However, governments account for governmental funds and expendable trust funds differently than businesses. The measurement focus is on changes in current financial, or expendable, resources to the extent that they normally are expected to impact near-term cash flows (i.e., the modified accrual basis of accounting). Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

FAYETTE COUNTY, GEORGIA
BUDGETED FUNDS

Governmental Funds

100 - General Fund

Special Revenue Funds
- 205 - Law Library Surcharge
- 210 - State Confiscated Property
- 215 - Emergency 911
- 216 - Jail Surcharge
- 217 - Juvenile Supervision Surcharge
- 218 - Victims Assistance Surcharge
- 219 - Drug Abuse & Treatment
- 270 - Fire Services
- 271 - Street Lights
- 272 - Emergency Medical Services
- 290 - SPLOST Library

Capital Projects Funds
- 342 - Early Warning Siren Construction
- 356 - Kenwood Park Construction
- 361 - Criminal Justice Center Construction
- 372 - Capital Projects
- 375 - Capital Improvement Program

Enterprise Funds

505 - Water System
540 - Solid Waste

Internal Service Funds

610 - Vehicle/Equipment

FAYETTE COUNTY, GEORGIA
FUND TYPES

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (i.e., special revenue funds). Governmental funds are accounted for using a current financial resources measurement focus. All governmental fund types use the modified accrual basis of accounting. Governmental funds include the ***General Fund***, ***Special Revenue Funds***, and ***Capital Projects Funds***.

1. ***General Fund*** is the County's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. Principal sources of revenue are property taxes, sales & use taxes, and charges for services. Primary expenditures are for public safety, general government, judicial system, and public works.

2. ***Special Revenue Funds*** account for resources legally restricted to expenditures for specified current operating purposes. The focus of Special Revenue Fund accounting is on sources and uses of "available spendable resources" rather than on costs of services. They are accounted for on a spending measurement focus using the modified accrual basis of accounting. The following are Special Revenue Funds are used by the County:

a) ***Emergency 911*** – to account for revenues generated by a telephone usage surcharge used to operate and maintain an emergency 911 telephone communications and dispatch center.

b) ***Emergency Medical Services*** – to account for emergency services provided within the EMS tax district. Financing is derived principally from a special tax levy against property owners.

c) ***Fire Services*** – to account for fire protection provided within the fire district. Financing is derived principally from a special tax levy against property owners.

d) Other Special Revenue Funds derive their revenue from fine surcharges that are broken down into various specific County functions including ***Juvenile Supervision***, ***Victims Assistance***, ***Drug Abuse and Treatment***, ***Law Library*** and ***Jail Construction***.

e) ***Law Enforcement Confiscated Monies (L.E.C.M.)*** – to account for monies confiscated under Federal and Georgia law by Fayette law enforcement officers related to controlled substance offenses. The Federal monies come from both the Department of Justice and Department of the Treasury. This money is restricted and must be used to enhance law enforcement efforts such as to defray the costs of complex investigations, to purchase equipment and to fund training for staff of the Sheriff's department.

f) ***Library–S.P.L.O.S.T.*** – Special Purpose Local Option Sales Tax approved by voter referendum for a 1% sales tax to build the library building and purchase materials.

g) ***Street Lights*** – to account for revenues generated by rates imposed to residents of subdivisions that voluntarily request to be part of a street light district.

3. ***Capital Projects Funds*** – to account for the acquisition of fixed assets or construction of capital projects not being financed by proprietary fund types. These are discussed in detail in

the Capital Budget section of this document.

Proprietary funds are used to account for activities similar to those found in the private sector. Proprietary funds use the accrual basis of accounting. There are two types of proprietary funds: ***enterprise funds*** and ***internal service funds***.

1. ***Enterprise Funds*** are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the government is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Fayette County uses the following Enterprise Funds:

a) ***Water System Fund*** – The County uses a Water System Enterprise Fund to account for the provision of water services to the residents of the County. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and debt service, and billing and collection.

b) ***Solid Waste*** – The Georgia Comprehensive Solid Waste Management Act requires the County to report to the Department of Community Affairs the total cost of providing solid waste management services and to disclose this information to the public. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, and landfill charges.

2. ***Internal Service Funds*** are used to account for operations that provide services to other departments or agencies of the County, or to other governments, on a cost-reimbursement basis. Fayette County uses the following Internal Service Funds:

a) ***Vehicle/Equipment Fund*** – used to account for the acquisition of vehicles, heavy equipment, and similar assets.

b) ***Worker's Compensation Self-Insurance*** – used to provide resources for payment of workers' compensation claims of County employees.

c) ***Dental/Vision Self-Insurance*** – used to provide resources for payment of employee dental/vision claims.

d) ***Medical Self- Insurance*** – used to provide resources for the payment of medical claims, the cost of the Employee Assistance Program (EAP), and the annual flu shots.

FAYETTE COUNTY, GEORGIA
CAPITAL BUDGET

Policies and Procedures

The **Capital Budget** is part of the Fayette County annual budget and serves as a guide for efficiently and effectively undertaking capital projects for the construction and improvement of infrastructure and public facilities, and for the orderly replacement of existing assets.

As part of the Capital Budget process, Fayette County prepares a **Capital Improvement Program (CIP) Plan**. The CIP plan is a five-year schedule of major capital projects. It includes the funds required for the completion of the projects, the sources for funding these projects, and the impact of these projects on future operating budgets. The Capital Improvement Program (CIP) was adopted to assist the county in complying with the Georgia Code. Georgia Code 36-81-3 (b) (2) states that:

> Each unit of local government shall adopt and operate under a **project-length balanced budget** for each capital projects fund in use by the government. The project-length balanced budget shall be adopted by ordinance or resolution in the year that the project initially begins and shall be administered in accordance with this article. The project-length balanced budget shall appropriate total expenditures for the duration of the capital project.

The first year of the Capital Improvement Program (CIP) is part of the Capital Budget. Once the Capital Budget is adopted, the approved appropriation for each capital project is retained, from fiscal year to fiscal year, until the appropriation is expended, the project is completed, or the Board of Commissioners amends the appropriation and approves to transfer the funding to another project(s) or to fund balance. Projects in the remaining four years of the five-year CIP plan are for planning purposes only and are authorized, but not budgeted, until included in an adopted Capital Budget. The five-year Capital Improvement Program (CIP) plan is revised annually to include new projects and revisions to existing projects.

The Capital Budget is part of the annual balanced budget that is adopted by the Board of Commissioners by resolution and becomes effective with the start of the new fiscal year on July 1st.

Capital Expenditures - definition

Capital expenditures are defined as ***outlays of at least $5,000 that result in the acquisition of, construction of, or addition to a capital asset.*** Capital assets include different types of property that are owned and used in the operations of the County. Capital expenditures are **assigned *unique project numbers*** and/or **accounted in a separate fund** to insure accurate reporting of funding and expenditures for each individual capital outlay.

Classification of Projects

Capital project – the acquisition of any asset or construction project with an anticipated cost of $5,000 to $49,999 and an estimated useful life of three years or more. Capital projects usually do not require multi-year funding. If a construction project, construction is usually completed during the fiscal year when it was approved.

CIP project – is a major capital project with an anticipated cost of at least $50,000 and a long estimated useful life. Projects that require multi-year funding are classified as CIP projects. If a construction project, its completion usually takes more than one year.

Funding of Capital/CIP Projects

Fayette County usually funds capital/CIP projects in three ways:

1) **Pay-as-you-go** philosophy that often results in transfers of monies from operating funds as needed on an annual basis
2) **use of debt** such as bonds, certificates of participation, or lease purchase agreements
3) **use of a specific source of revenue other than general revenues** such as grants impact fees, donations, or the Special Purpose Local Option Sales Tax (S.P.L.O.S.T.),

Fayette County has also begun to fund new projects from capital/CIP fund balance or from monies made available from previously approved projects that have been already completed or that are no longer necessary.

Funds

Fayette County utilizes separate funds to account for capital/CIP projects. These funds are multi-year funds were appropriations are approved for the length of each project. Operating transfers from the various operating funds are made annually, as needed, to these funds. The following are the funds used to account for the capital projects included in the FY 2010 Capital Budget:

Capital Projects Fund – used to account for approved **capital projects**. Each project is assigned a unique project number.

Capital Improvement Program – used to account for approved **CIP projects.** Each project is assigned a unique project number.

Other Funds – Water System capital/CIP projects are accounted for in the **Water System Fund**. The Water System Fund, an enterprise fund, generates its own revenues and funds its own projects. The **Vehicle/Equipment Fund**, an internal service fund, accounts for the acquisition of vehicles and certain types of equipment that are assigned a project number. The project number serves as a "cost center" to properly account for all expenditures incurred in acquiring and getting the vehicle or the piece of equipment ready for its intended use.

Financial Impact on the Operating Budget

The potential operating impact of capital projects is carefully considered during the Capital Budget process. Requests for capital and CIP projects from the departments should include the estimated impact that these projects will have, if any, on current and future operating budgets. The initial acquisition cost of the project plus any operating expenditures to be incurred over the lifetime of the facility or equipment are reviewed and taken into consideration during the process of budget recommendations, budget proposal, and final budget approval by the Board of Commissioners.

Capital projects that are intended for repairs and/or minor improvements of existing facilities or equipment usually do not carry significant operating impacts. Major capital and CIP projects that are intended for the construction of new facilities, major renovation projects, or the acquisition of expensive equipment, may require additional maintenance and operating expenses, the hiring of new personnel, or the issuance and repayment of debt.

The impact on operations (net of measurable savings) of approved capital and CIP projects was included by the county departments in their operating budget requests and the final FY 2010 approved operating budget.

Major Capital/CIP projects

Fire Station #3 Reconstruction (approved for FY 2010, estimated cost $1,975,000)

The current Fire Station #3 that is located on Senoia Road in Tyrone was built in 1978. It is a small facility that was originally intended as a volunteer station. It has a history of septic problems due to the current volume of personnel. In 2008, the septic system failed.

The project will consist of the acquisition of land and the construction of a 7,500 square feet modern facility. The new facility will be able to accommodate ten personnel. The bay space will be designed for three drive-through bays with adequate exhaust removal to maintain a safe working and living environment.

It is estimated that this project will be completed in December, 2010. The project will be funded with monies transferred from the Fire/EMS Headquarters and EOC project that was originally approved in FY 2008, but that has been moved to a future year in the Capital Improvements Program Plan.

Fire Station #4 Construction (approved for FY 2010, estimated cost $1,300,000)

The current Fire Station #4 is located on Johnson Avenue in Fayetteville. The addition of the second ambulance to this facility has outstripped its capability to support traditional functions from this facility due to the lack of adequate space. The Rescue Squad that responds to vehicle accidents where there is a need for extrication had to be relocated to Fire Station #10 on Seay Road.

The new facility will be centrally located on Center Drive next to the Senior Citizen Center and the Justice Center in Fayetteville. It will be capable of supporting two ambulances, the Rescue Squad, the Manpower Squad, and a Shift Commander; a total of twelve personnel.

It is estimated that this project will be completed in December, 2010. The project will also be funded with monies transferred from the Fire/EMS Headquarters and EOC project that

was originally approved in FY 2008, but that has been moved to a future year in the Capital Improvements Program Plan.

Floodplain Mapping (originally approved in FY 2007, additional funding approved in FY 2009, additional funding included on the CIP Plan for FY 2011, estimated cost $630,000)

Fayette County is mandated by the State to adopt the Metropolitan North Georgia Water Planning District's model Floodplain Management Ordinance that requires the development of future condition floodplain. Mapping of future condition floodplain requires an elevation model, cross-sections of water courses at key locations, existing and future land use data, and hydrologic and hydraulic modeling. Because of the specialized equipment and expertise needed to perform the work it is neither practical nor cost effective and helpful to perform the work in-house. A consulting firm will be contracted to do the work.

The work is expected to take twenty-four months and needs to be completed by the end of calendar year 2013. Funding for this project comes from a combination of transfers from the General Fund and monies made available from projects that have been completed or are no longer necessary.

Library Expansion (approved for FY 2010, estimated cost $1,019,768)

The Fayette County Library opened its current facility located on Heritage Park Way in Fayetteville in 1997. Funding for land acquisition, construction of the building, and acquisition of equipment, books, and materials; came from a 1% Special Purpose Local Option Tax that was approved by the county citizens in 1992 and a matching State Library construction grant. Due to the growth of the community in the past ten years, more space is needed to accommodate the current patron base and the current volume of materials.

The Library Expansion project will increase by 4,240 square feet the adult services collection area, increase by 1,760 square feet the multi-purpose meeting room, and allow for the acquisition of additional furniture and equipment.

The project is estimated to be completed by the end of calendar year 2009 with minimal disruption of current library operations. Funding comes from monies still available from the SPLOST that was approved in 1992.

Snead Road Construction (funding approved FY 2007-2010, estimated cost $947,487)

This project was originally approved in FY 2007 to improve approximately 2.0 miles of dirt/gravel road of Snead Road between Chappell Road and Old Greenville Road.

The project is currently under construction. Funding for this project comes mainly through transfers from the General Fund.

NOTE TO CAPITAL BUDGET TABLES/GRAPHS: The Water System includes its capital projects in their operating budget. The acquisition of vehicles, certain types of equipment, and the expenditures that are capitalized as part of these acquisitions are assigned project numbers and accounted for in the Vehicle/Equipment fund.

Capital Budget
Expenditures and Funding
FY 2008 – FY 2010

The Capital Budget includes the following: capital projects, CIP projects in the first year of the five-year CIP plan, projects for the acquisition of vehicles and certain types of equipment, and Water System projects included in their operating budget.

--Expenditures by Capital Fund--

Capital Fund	Approved FY 2008	Approved FY 2009	Approved FY 2010
Early Warning Siren Construction Fund	$ 90,000	$ 71,800	$ -
Kenwood Park Construction	861,200	-	-
Capital Projects Funds	969,341	146,062	16,200
Capital Improvement Program Fund			4,429,875
Water System Fund	816,000	2,080,000	8,000,000
Vehicle/Equipment Fund	833,294	1,337,223	-
Total Capital Budget	**$ 3,569,835**	**$ 3,635,085**	**$ 12,446,075**

--Funding by Source--

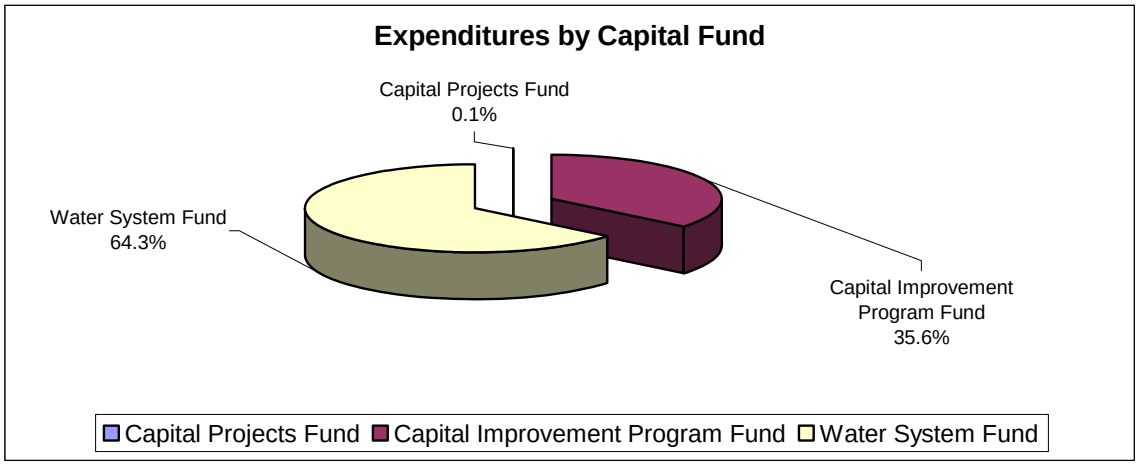
Funding Source	Approved FY 2008	Approved FY 2009	Approved FY 2010
General Fund	$ 3,816,509	$ 1,627,486	$ -
Emergency 911 Fund	1,282,779	12,715	-
Fire Services Fund	3,655,200	2,331	-
SPLOST - Library Fund	-	-	1,019,768
Capital/CIP Projects Fund	-	-	3,426,307
Water System Fund	816,000	2,080,000	8,000,000
Vehicle/Equipment Fund	833,294	1,337,223	-
Total Capital Budget	**$ 10,403,782**	**$ 5,059,755**	**$ 12,446,075**

--Expenditures by Function--

Function	Approved FY 2008	Approved FY 2009	Approved FY 2010
General Government	$ 938,321	$ 502,674	$ -
Judicial	24,550	25,023	-
Public Safety	5,862,311	1,246,378	3,275,000
Public Works	1,050,100	870,680	151,307
Culture and Recreation	1,612,500	335,000	1,019,768
Planning & Development	100,000	-	-
Water System	816,000	2,080,000	8,000,000
Total Capital Budget	**$ 10,403,782**	**$ 5,059,755**	**$ 12,446,075**

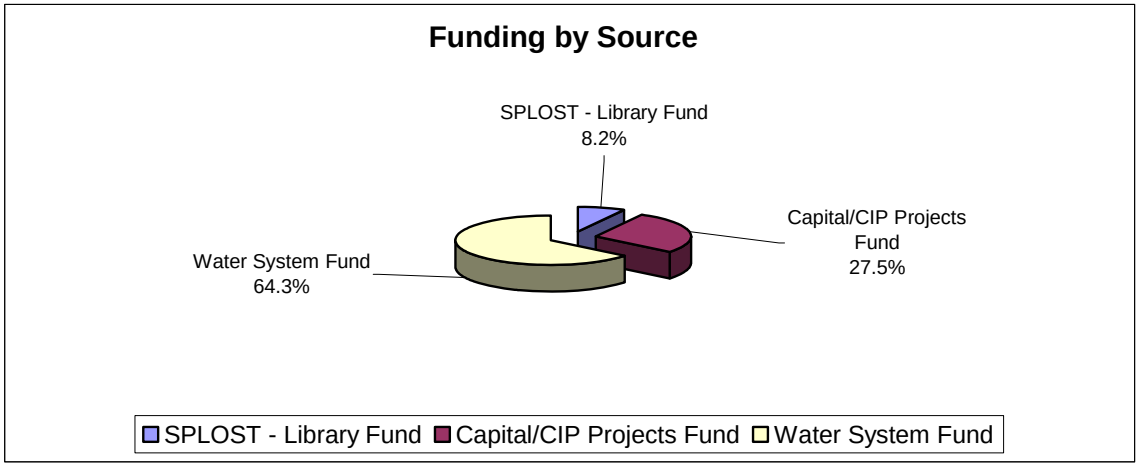
Capital Budget
Fiscal Year 2010
Expenditures by Capital Fund
Total - $ 12,446,075

Expenditures by Capital Fund		Amount	%
Capital Projects Fund	$	16,200	0.1
Capital Improvement Program Fund		4,429,875	35.6
Water System Fund		8,000,000	64.3
Total Capital Budget	**$**	**12,446,075**	



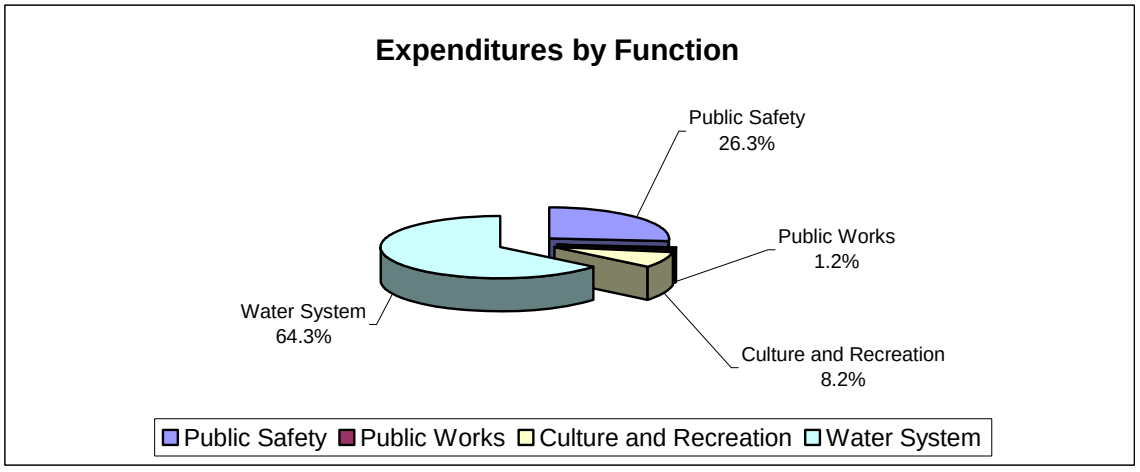
Capital Budget
Fiscal Year 2010
Funding by Source
Total - $ 12,446,075

Funding by Source		Amount	%
SPLOST - Library Fund	$	1,019,768	8.2
Capital/CIP Projects Fund		3,426,307	27.5
Water System Fund		8,000,000	64.3
Total Capital Budget	**$**	**12,446,075**	



Capital Budget
Fiscal Year 2010
Expenditures by Function
Total - $ 12,446,075

Expenditures by Function		Amount	%
Public Safety	$	3,275,000	26.3
Public Works		151,307	1.2
Culture and Recreation		1,019,768	8.2
Water System		8,000,000	64.3
Total Capital Budget	**$**	**12,446,075**	



Capital Budget
Fiscal Year 2010
Capital Projects – Projects by Function
Total - $ 12,446,075

Function: Public Safety

Department	Project #	Project Description	Amount
FIRE SERVICES	0550A	Reconstruction of Fire Station # 3	$ 1,975,000
	0550B	Construction of Fire Station # 4	1,300,000
		TOTAL	**$ 3,275,000**
		TOTAL PUBLIC SAFETY	**$ 3,275,000**

Function: Public Works

Department	Project #	Project Description	Amount
ROAD DEPARTMENT	0220A	ARC Transportation Plan	$ 16,200
	0220B	Dust Control Program	54,000
	0220C	Snead Road Construction	81,107
		TOTAL PUBLIC WORKS	**$ 151,307**

Function: Culture and Recreation

Department	Project #	Project Description	Amount
SPLOST - LIBRARY	0500A	Library Expansion	$ 1,019,768
		TOTAL CULTURE & RECREATION	**$ 1,019,768**

Function: Water System

Department	Project #	Project Description	Amount
WATER SYSTEM	-	Lake McIntosh Construction	$ 8,000,000
		TOTAL CULTURE & RECREATION	**$ 8,000,000**

Capital Improvement Program
Fiscal Year 2010 – Fiscal Year 2014
Aggregate Project Summary

The Capital Improvement Program (CIP) plan includes a five-year schedule of major capital projects. It also includes future potential projects beyond the five-year period that are also being considered. Projects in FY 2010, the first year of the CIP plan, are included in the capital budget that is approved as part of the annual adopted budget. Projects in years FY 2011 to FY 2014 and future potential projects are for planning purposes.

Aggregate Project Cost Summary

Department	Total Project(s) Cost	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Total FY 2010 - FY 2014	Future Potential Project(s)
Emergency 911	-	-	-	-	-	-	-	-
Engineering	280,000	-	280,000	-	-	-	280,000	-
Fire, EMS, and EMA	7,275,000	3,275,000	90,000	90,000	90,000	90,000	3,635,000	3,640,000
Library - SPLOST	1,019,768	1,019,768	-	-	-	-	1,019,768	-
Information Systems	220,000	-	-	-	-	220,000	220,000	-
Recreation	12,383,000	-	1,991,500	3,201,500	2,395,000	2,395,000	9,983,000	2,400,000
Road Depart	2,735,447	151,307	491,230	720,500	911,910	460,500	2,735,447	-
Sheriff's Field Operations	460,000	-	-	-	460,000	-	460,000	-
Water System	26,250,000	8,000,000	7,250,000	3,000,000	8,000,000	-	26,250,000	-
Totals:	$ 50,623,215	$ 12,446,075	$ 10,102,730	$ 7,012,000	$ 11,856,910	$ 3,165,500	$ 44,583,215	$ 6,040,000

Aggregate Project Funding Summary

Funding Source	Total Projects	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Total FY 2010 - FY 2014	Future Potential Project(s)
General Fund	$ 16,134,640	$ -	$ 2,492,730	$ 3,806,500	$ 3,429,910	$ 3,165,500	$ 12,894,640	$ 3,240,000
Fire Fund	2,050,000	-	-	-	-	-	-	2,050,000
EMS Fund	750,000	-	-	-	-	-	-	750,000
Library-SPLOST Fund	1,019,768	1,019,768	-	-	-	-	1,019,768	-
Capital Projects Fund	16,200	16,200	-	-	-	-	16,200	-
CIP Fund	3,410,107	3,410,107	-	-	-	-	3,410,107	-
Vehicle/Equip Fund	992,500	-	360,000	205,500	427,000	-	992,500	-
Water System Fund	26,250,000	8,000,000	7,250,000	3,000,000	8,000,000	-	26,250,000	-
Total - All Funds	$ 50,623,215	$ 12,446,075	$ 10,102,730	$ 7,012,000	$ 11,856,910	$ 3,165,500	$ 44,583,215	$ 6,040,000

Fiscal Year 2010 – Fiscal Year 2014
Capital Improvement Program
Cost Summaries by Department

E-911 Project Cost Summaries

Project Title	Project Number	Total Project Cost	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	TOTAL FY 2010 - FY 2014	Future Potential Projects
911 Telephone System		$ 410,000	$ 410,000	$ -	$ -	$ -	$ -	$ 410,000	$ -
request for funding retired		***(410,000)***	***(410,000)***	-	-	-	-	***(410,000)***	-
Total:		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Notes: Changes to FY09 CIP in italics and bold.

Engineering Project Cost Summaries

Project Title	Project Number	Total Project Cost*	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Total FY 2010 - FY 2014	Future Potential Projects
Floodplain Mapping*		$ 280,000	$ 280,000					$ 280,000	$ -
Delayed one year		-	***(280,000)***	***280,000***	-	-	-	-	-
Total:		$ 280,000	$ -	$ 280,000	$ -	$ -	$ -	$ 280,000	$ -

Notes: Changes to FY2009 CIP in italics and bold.

***Floodplain Mapping project cost:**			
	FY 2007	**$ 76,000**	**project P7011**
	FY 2009	**274,000**	**project 9575B**
	FY 2011	**280,000**	
	Total project cost	**$ 630,000**	

Fire Services, EMS, and Emergency Management Project Cost Summaries

Project Title	Project Number	Total Project Cost	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Total FY 2010 - FY 2014	Future Potential Projects
Severe Weather Warning Sirens		$ 540,000	$ 90,000	$ 90,000	$ 90,000	$ 90,000	$ 90,000	$ 450,000	$ 90,000
delayed one year		***(540,000)***	***$ (90,000)***	***$ (90,000)***	***$ (90,000)***	***$ (90,000)***	***$ (90,000)***	***(450,000)***	***$ (90,000)***
		450,000	***$ -***	***$ 90,000***	***$ 90,000***	***$ 90,000***	***$ 90,000***	***360,000***	***$ 90,000***
		450,000	-	90,000	90,000	90,000	90,000	360,000	90,000
Reconstruction-Fire Station #3*		1,350,000	-	-	-	-	1,350,000	1,350,000	-
moved from FY 2014			***1,350,000***				***(1,350,000)***		
additional cost of land		***625,000***	***625,000***	-	-	-	-	***625,000***	-
	0550A	1,975,000	1,975,000	-	-	-	-	1,975,000	-
Reconstruction-Fire Station #2		1,300,000	-	-	-	-	1,300,000	1,300,000	-
request to move from FY 2014		-	-	-	-	***1,300,000***	***(1,300,000)***	-	-
recommended for future years		-	-	-	-	***(1,300,000)***	-	***(1,300,000)***	***1,300,000***
		1,300,000	-	-	-	-	-	-	1,300,000
Construction of Fire Station #12		1,300,000	-	-	-	-	1,300,000	1,300,000	-
moved to Fire Station #4		***(1,300,000)***	-	-	-	-	***(1,300,000)***	***(1,300,000)***	-
		-	-	-	-	-	-	-	-
Construction of Fire Station #4*									
moved from Fire Station # 12	0550B	***1,300,000***	***1,300,000***	-	-	-	-	***1,300,000***	-
Construction of HQ/EOC*		***2,250,000***	-	***2,250,000***	-	-	-	***2,250,000***	-
recommended for future years		-	-	***(2,250,000)***	-	-	-	***(2,250,000)***	***2,250,000***
		2,250,000	-	-	-	-	-	-	2,250,000
Total:		$ 7,275,000	$ 3,275,000	$ 90,000	$ 90,000	$ 90,000	$ 90,000	$ 3,635,000	$ 3,640,000

Notes: Changes to FY2009 CIP in italics and bold.

*The Fire Station #3 and Fire Station # 4 projects would be funded from available funds from project 8009. Project 8009 originally approved in FY 2008 would be closed and monies transferred to the Fire Fund balance.

Project 8009 monies to be transferred to the Fire Fund balance	$ 3,597,000
Less: Estimated cost of Fire Station #3 and Fire Station #4	3,275,000
Monies from project 8009 to fund balance	$ 322,000

**The FY 2011 project for the construction of the HQ/EOC (originally proj. 8009) will be funded with monies from the Fire Fund, the EMS Fund, and the General Fund (1/3 each).

Information Systems Project Cost Summaries

Project Title	Project Number	Total Project Cost	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Total FY 2010 - FY 2014	Future Potential Projects
Aerial Photography		$ 220,000	$ -	$ -	$ -	$ 220,000	$ -	$ 220,000	$ -
delayed one year		-	-	-	-	***(220,000)***	***220,000***	-	-
Total:		$ 220,000	$ -	$ -	$ -	$ -	$ 220,000	$ 220,000	$ -

Notes: Changes to FY2009 CIP in italics and bold.

Library - SPLOST Project Cost Summaries

Project Title	Project Number	Total Project Cost	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Total FY 2010 - FY 2014	Future Potential Projects
Library-Expansion*	0500A	$ 1,019,768	$ 1,019,768	$ -	$ -	$ -	$ -	$ 1,019,768	$ -
		-	-	-	-	-	-	-	-
Total:		$ 1,019,768	$ 1,019,768	$ -	$ -	$ -	$ -	$ 1,019,768	$ -

Notes: Changes to FY2009 CIP in italics and bold.

Recreation Project Cost Summaries

Project Title	Project Number	Total Project Cost	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Total FY 2010 - FY 2014	Future Potential Projects
Brooks Park Enhancements		$ 188,000	$ 70,000	$ 68,000	50,000	-	-	$ 188,000	$ -
funding request retired		***(188,000)***	***(70,000)***	***(68,000)***	***(50,000)***	-	-	***(188,000)***	-
Total - Brooks Park		-	-	-	-	-	-	-	
Kenwood Park Enhancements		9,100,000	1,400,000	1,400,000	2,100,000	2,100,000	2,100,000	9,100,000	-
delayed one year		***(9,100,000)***	***(1,400,000)***	***(1,400,000)***	***(2,100,000)***	***(2,100,000)***	***(2,100,000)***	***(9,100,000)***	-
		9,100,000	-	***1,400,000***	***1,400,000***	***2,100,000***	***2,100,000***	***7,000,000***	***2,100,000***
Total - Kenwood Park		9,100,000	-	1,400,000	1,400,000	2,100,000	2,100,000	7,000,000	2,100,000
Kiwanis Park Enhancements		718,000	241,500	251,500	75,000	75,000	75,000	718,000	-
minor project deleted		***(15,000)***	***(15,000)***					***(15,000)***	
delayed one year		***(703,000)***	***(226,500)***	***(251,500)***	***(75,000)***	***(75,000)***	***(75,000)***	***(703,000)***	
		703,000	-	***226,500***	***251,500***	***75,000***	***75,000***	***628,000***	***75,000***
Total - Kiwanis Park		703,000	-	226,500	251,500	75,000	75,000	628,000	75,000
McCurry Park Enhancements		1,430,000	365,000	400,000	220,000	220,000	225,000	1,430,000	-
delayed one year		***(1,430,000)***	***(365,000)***	***(400,000)***	***(220,000)***	***(220,000)***	***(225,000)***	***(1,430,000)***	-
		1,430,000	-	***365,000***	***400,000***	***220,000***	***220,000***	***1,205,000***	***225,000***
Total - McCurry Park		1,430,000	-	365,000	400,000	220,000	220,000	1,205,000	225,000
Land-SubArea 2 and Sub-Area 3		1,100,000	-	1,100,000		-	-	1,100,000	-
delayed one year		-	-	***(1,100,000)***	***1,100,000***	-	-	-	-
Total - Land-SubArea 2 and 3		1,100,000	-	-	1,100,000	-	-	1,100,000	-
Multi-Use Facility		6,150,000	150,000	2,000,000	2,000,000	-	2,000,000	6,150,000	-
delayed one year		***(6,150,000)***	***(150,000)***	***(2,000,000)***	***(2,000,000)***		***(2,000,000)***	(6,150,000)	-
		6,150,000	-	***150,000***	***2,000,000***	***2,000,000***	-	***4,150,000***	***2,000,000***
recommended removing funding		***(6,150,000)***	-	***(150,000)***	***(2,000,000)***	***(2,000,000)***	-	***(4,150,000)***	***(2,000,000)***
Total - Multi-Use Facility*		-	-	-	-	-	-	-	-
Security System		50,000	-	50,000		-	-	50,000	-
delayed one year		-	-	(50,000)	50,000	-	-	-	-
Total - Security System		50,000	-	-	50,000	-	-	50,000	-
Total:		**$ 12,383,000**	**$ -**	**$ 1,991,500**	**$ 3,201,500**	**$ 2,395,000**	**$ 2,395,000**	**$ 9,983,000**	**$ 2,400,000**

Notes: Changes to FY2009 CIP in italics and bold.

Road Department Project Cost Summaries

Project Title	Project Number	Total Project Cost	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Total FY 2010 - FY 2014	Future Potential Projects
EQUIPMENT									
Replace two (2) '95 Ford 5640 Tractors		$ 60,000	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000	$ -
Delayed one year			***$ (60,000)***	***$ 60,000***					
Replace 1987 CAT 140 G Motorgrader		215,000	215,000					215,000	-
Delayed one year			***(215,000)***	***215,000***				-	
Replace 1994 Intersol-Rand Vibrator Roller		85,000	85,000					85,000	-
Delayed one year			***(85,000)***	***85,000***				-	
Replace 1989 SuperPac Drum Roller		125,000		125,000				125,000	-
Delayed one year				***(125,000)***	***125,000***				
Replace 1988 CAT 963 Track Loader		242,000			242,000			242,000	-
Delayed one year					***(242,000)***	***242,000***			
Replace 50-TON Lo-Boy Trailer		80,500		80,500				80,500	-
Delayed one year				***(80,500)***	***80,500***				
Replace 1995 CAT 938 Rubber Tire Loader		150,000			150,000			150,000	-
Delayed one year					***(150,000)***	***150,000***			
Replace 2001 John Deere 6405 Tractor		35,000			35,000			35,000	-
Delayed one year					***(35,000)***	***35,000***			
Sub-Total Equipment		**$ 992,500**	**$ -**	**$ 360,000**	**$ 205,500**	**$ 427,000**	**$ -**	**$ 992,500**	**$ -**
OTHER									
ARC Transportation Planning Program*	0220A	16,200	16,200					16,200	
GRAVEL ROAD MAINTENANCE									
Dust Control Program (CaCl Application)**	0220B	54,000	54,000					54,000	
Sub-Total Other Projects		**$ 70,200**	**$ 70,200**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 70,200**	**$ -**
ROADS									
Snead Road - Construction***	0220C	81,107	81,107	-	-	-		81,107	-
Buckeye Road - Engineering/ROW		60,000	-	60,000			-	60,000	-
Delayed one year				***(60,000)***	***60,000***				
Buckeye Road- Construction		74,310	-		74,310		-	74,310	-
Delayed one year		-	-	-	***(74,310)***	***74,310***	-	-	-
Total - Buckeye Road		134,310	-	-	60,000	74,310	-	134,310	-
Swanson Road- Engineering/ROW		171,000	-	-	171,000		-	171,000	-
Delayed one year					***(171,000)***	***171,000***			
Swanson Road- Construction		220,900				220,900		220,900	
Delayed one year		-	-	-	-	***(220,900)***	***220,900***	-	-
Total - Swanson Road		391,900	-	-	-	171,000	220,900	391,900	-
Kelly Road - Engineering/ROW		325,000	-	325,000			-	325,000	
Delayed one year				(325,000)	325,000				
Kelly Road - Construction		479,200			239,600	239,600		479,200	
Delayed one year					***(239,600)***	***239,600***			
Delayed one year		-	-	-	-	***(239,600)***	***239,600***	-	-
Total - Kelly Road		804,200	-	-	325,000	239,600	239,600	804,200	-
Trickum Creek Road - Construction		261,230	131,230	130,000	-	-	-	261,230	-
Delayed one year		-	***(131,230)***	***131,230***				-	
Delayed one year		-	-	***(130,000)***	***130,000***	-	-	-	-
Total - Trickum Creek Road****		261,230	-	131,230	130,000	-	-	261,230	-
Mask Road - Engineer/ROW		235,000	235,000	-	-	-	-	235,000	-
Mask Road - Construction		538,000		250,000	288,000	-		538,000	-
Project possibly dropped		***(773,000)***	***(235,000)***	***(250,000)***	***(288,000)***	-	-	***(773,000)***	-
Total - Mask Road		-	-	-	-	-	-	-	-
Sub-Total Road Projects		**$ 1,672,747**	**$ 81,107**	**$ 131,230**	**$ 515,000**	**484,910**	**460,500**	**$ 1,672,747**	**$ -**
Total:		**$ 2,735,447**	**$ 151,307**	**$ 491,230**	**$ 720,500**	**$ 911,910**	**$ 460,500**	**$ 2,735,447**	**$ -**

Notes: Changes to FY09 CIP in italics and bold.

***ARC Transportation Planning Program**	**FY 2008**	**$ 22,000**		****Dust Control Program (CaCl applicati**	**FY 2009**	**$ 54,000**	**proj. 9220A**
	FY 2009	**24,300**	**proj. 9220F**		**FY 2010**	**54,000**	**proj. 0220B**
	FY 2010	**16,200**	**proj. 0220A**			**$ 108,000**	
	Total	**$ 62,500**					
***** Snead Road Construction project cost:**	**FY 2007**	**$ 200,000**	**proj. P7020**	******Trickum Creek Road Construction project cost:**			
	FY 2008	**325,000**	**proj. 8011**		**FY 2009**	**$ 246,000**	**proj. 9220D**
	FY 2009	**341,380**	**proj. 9220E**		**FY 2011**	**131,230**	
	FY 2010	**81,107**	**proj. 0220C**		**FY 2012**	**130,000**	
	Total	**$ 947,487**			**Total**	**$ 507,230**	

Sheriff's Field Operations Project Cost Summaries

Project Title/Number	Project Number	Total Project Cost	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Total FY 2010 - FY 2014	Future Potential Projects
Firearms Training Facility		$ 460,000	$ -	$ -	$ 460,000	$ -	$ -	$ 460,000	$ -
delayed one year		-	-	-	***(460,000)***	***460,000***	-	-	-
Total:		$ 460,000	$ -	$ -	$ -	$ 460,000	$ -	$ 460,000	$ -

Notes: Changes to FY2009 CIP in italics and bold.

Water System Project Cost Summaries

Project Title	Project Number	Total Project Cost	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Total FY 2010 - FY 2014	Future Potential Projects
Lake McIntosh Permit/Const.		$ 5,400,000	$ 2,400,000	$ 3,000,000	$ -	$ -	$ -	$ 5,400,000	$ -
additional costs		***7,600,000***	***5,600,000***	***2,000,000***	-	-	-	***7,600,000***	-
		13,000,000	8,000,000	5,000,000	-	-	-	13,000,000	-
Horseman's Water Tank		2,000,000	1,000,000	1,000,000	-			2,000,000	-
delayed one year		***(2,000,000)***	***(1,000,000)***	***(1,000,000)***	-			***(2,000,000)***	
		2,000,000	-	***1,000,000***	***1,000,000***	-	-	***2,000,000***	-
		2,000,000	-	1,000,000	1,000,000	-	-	2,000,000	-
Porter Road Line Extension		2,000,000	-	2,000,000	-			2,000,000	-
delayed one year		-	-	***(2,000,000)***	***2,000,000***	-	-	-	-
		2,000,000	-	-	2,000,000	-	-	2,000,000	-
Porter Road Water Tank		2,000,000		-	2,000,000	-		2,000,000	-
delayed one year		-	-	-	***(2,000,000)***	***2,000,000***	-	-	-
		2,000,000	-	-	-	2,000,000	-	2,000,000	-
South Fayette Plant Expansion		6,000,000	-	-	6,000,000	-	-	6,000,000	-
delayed one year		-	-	-	***(6,000,000)***	***6,000,000***	-	-	-
		6,000,000	-	-	-	6,000,000	-	6,000,000	-
Highway 74 Pressure Improve		1,250,000	1,250,000			-	-	1,250,000	-
delayed one year		-	***(1,250,000)***	***1,250,000***		-	-	-	
		-	-	-	-	-	-	-	-
		1,250,000	-	1,250,000	-	-	-	1,250,000	-
Total:		$26,250,000	$ 8,000,000	$ 7,250,000	$ 3,000,000	$ 8,000,000	$ -	$26,250,000	$ -

Notes: Changes to FY2009 CIP in italics and bold.

Capital Improvement Program Plan
Fiscal Year 2010 – Fiscal Year 2014
CIP Projects by Fiscal Year
Total - $50,623,215

Funding funds: General Fund (GF), Fire Services Fund (Fire), EMS Fund (EMS), SPLOST, Capital/CIP Funds (CAP), Vehicle/Equipment Fund (V), and Water System Fund (W).

Department	Project Title	Project Number	Funding Source	FY 2010
Fire Services, EMS & EMA	Construction of Fire Station #4	0550B	CAP	$ 1,300,000
Fire Services, EMS & EMA	Reconstruction-Fire Station #3	0550A	CAP	1,975,000
Library - SPLOST	Library Expansion	0500A	SPLOST	1,019,768
Road Dept.	ARC Transportation Planning Program	0220A	CAP	16,200
Road Dept.	Dust Control Program (CaCl Application)	0220B	CAP	54,000
Road Dept.	Snead Road Construction	0220C	CAP	81,107
Water System	Lake McIntosh Construction	--	W	8,000,000
		Total		**$ 12,446,075**

Department	Project Title	Project Number	Funding Source	FY 2011
Engineering	Floodplain Mapping		GF	$ 280,000
Fire Services, EMS & EMA	Severe Weather Warning		GF	90,000
Recreation Dept.	Kenwood Park Enhancements		GF	1,400,000
Recreation Dept.	Kiwanis Park Enhancements		GF	226,500
Recreation Dept.	McCurry Park Enhancements		GF	365,000
Road Dept.	Replace 1987 CAT 140 G Motorgrader		V	215,000
Road Dept.	Replace 1994 Intersol-Rand Vibrator Roller		V	85,000
Road Dept.	Replace two (2) '95 Ford 5640 Tractors		V	60,000
Road Dept.	Trickum Creek Road - Construction		GF	131,230
Water System	Highway 74 Pressure Improve		W	1,250,000
Water System	Horseman's Water Tank		W	1,000,000
Water System	Lake McIntosh Construction		W	5,000,000
		Total		**$ 10,102,730**

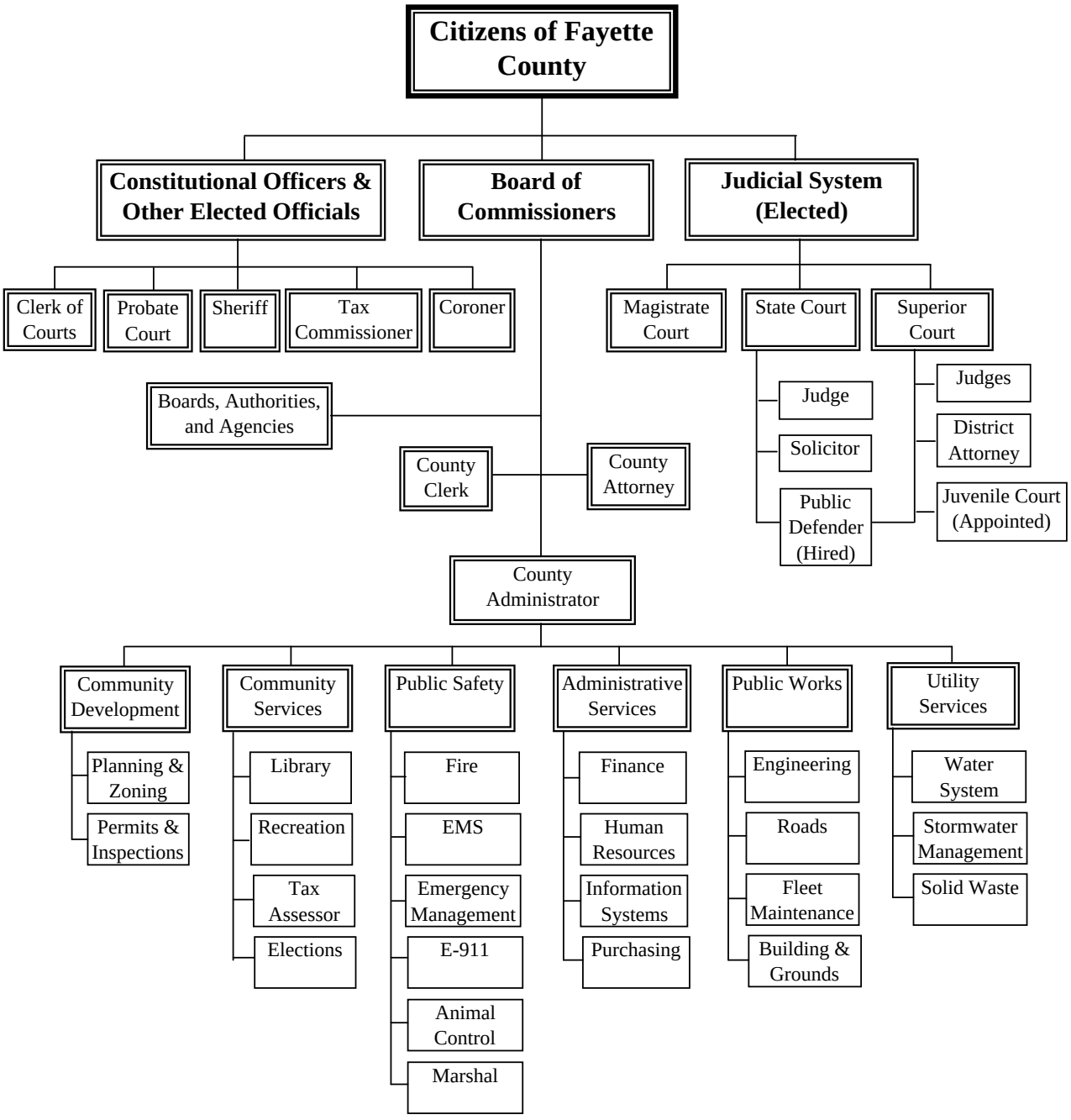
Department	Project Title	Project Number	Funding Source	FY 2012
Water System	Porter Road Line Extension		W	$ 2,000,000
Recreation Dept.	Kenwood Park Enhancements		GF	1,400,000
Recreation Dept.	Land-Sub Area 2 and Sub-Area 3		GF	1,100,000
Water System	Horseman's Water Tank		W	1,000,000
Recreation Dept.	McCurry Park Enhancements		GF	400,000
Road Dept.	Kelly Road - Construction		GF	325,000
Recreation Dept.	Kiwanis Park Enhancements		GF	251,500
Road Dept.	Trickum Creek Road - Construction		GF	130,000
Road Dept.	Replace 1989 SuperPac Drum Roller		V	125,000
Fire Services, EMS & EMA	Severe Weather Warning		GF	90,000
Road Dept.	Replace 50-TON Lo-Boy Trailer		V	80,500
Road Dept.	Buckeye Road - Construction		GF	60,000
Recreation Dept.	Security System		GF	50,000
		Total		**$ 7,012,000**

Department	Project Title	Project Number	Funding Source	FY 2013
Fire Services, EMS & EMA	Severe Weather Warning		GF	$ 90,000
Recreation Dept.	Kenwood Park Enhancements		GF	2,100,000
Recreation Dept.	Kiwanis Park Enhancements		GF	75,000
Recreation Dept.	McCurry Park Enhancements		GF	220,000
Road Dept.	Buckeye Road - Construction		GF	74,310
Road Dept.	Kelly Road - Construction		GF	239,600
Road Dept.	Replace 1988 CAT 963 Track Loader		V	242,000
Road Dept.	Replace 1995 CAT 938 Rubber Tire Loader		V	150,000
Road Dept.	Replace 2001 John Deere 6405 Tractor		V	35,000
Road Dept.	Swanson Road - Construction		GF	171,000
Sheriff - Field Operations	Firearms Training Facility		GF	460,000
Water System	Porter Road Water Tank		W	2,000,000
Water System	South Fayette Plant Expansion		W	6,000,000
		Total		**$ 11,856,910**

Department	Project Title	Project Number	Funding Source	FY 2014
Fire Services, EMS & EMA	Severe Weather Warning		GF	$ 90,000
Information Systems	Aerial Photography		GF	220,000
Recreation Dept.	Kenwood Park Enhancements		GF	2,100,000
Recreation Dept.	Kiwanis Park Enhancements		GF	75,000
Recreation Dept.	McCurry Park Enhancements		GF	220,000
Road Dept.	Kelly Road - Construction		GF	239,600
Road Dept.	Swanson Road - Construction		GF	220,900
		Total		**$ 3,165,500**

Department	Project Title	Project Number	Funding Source	Future Projects
Fire Services, EMS & EMA	Construction of HQ/EOC		Fire / EMS/GF	$ 2,250,000
Fire Services, EMS & EMA	Reconstruction-Fire Station #2		Fire	1,300,000
Fire Services, EMS & EMA	Severe Weather Warning		GF	90,000
Recreation Dept.	Kenwood Park Enhancements		GF	2,100,000
Recreation Dept.	Kiwanis Park Enhancements		GF	75,000
Recreation Dept.	McCurry Park Enhancements		GF	225,000
		Total		**$ 6,040,000**

FAYETTE COUNTY, GEORGIA
ORGANIZATIONAL CHART



FAYETTE COUNTY, GEORGIA

Elected Officials

Board of Commissioners – 770.305.5200
Jack R. Smith, Chairman
Herbert E. Frady, Vice Chair
Robert Hogan
Eric Maxwell
Lee Hearn

Clerk of Courts – Sheila Studdard, 770.716.4290
Coroner – C.J. Mowell, 770.461.7641
District Attorney - Scott A. Ballard, 770.716.4250
Griffin Judicial Circuit Court – William T. Simmons, 770.898.7623
Magistrate Court Judges – 770.716.4230
Charles R. Floyd, Chief
James White
Robert A. Ruppenthal
Joseph Tinsley

Probate Court Judge - Ann S. Jackson, 770.716.4220
Sheriff – Wayne Hannah, 770.461.6353
State Court Judge – Fletcher Sams, 770.716.4270
State Court Solicitor - Jamie Inagawa, 770.716.4260
Superior Court Judges – 770.716.4282
Paschal English, Chief
Johnnie Caldwell
Chris Edwards
Tommy Hankinson

Tax Commissioner – George Wingo, 770.461.3611

Judicially Appointed Officials

Juvenile Court Judges – 770.716.4210
Ben Miller, Jr.
Karen Calloway

Public Defender - Joe Saia, 770.716.4340

Fayette County Administration

County Administrator – Jack J. Krakeel, 770.305.5400
County Attorney – Scott Bennett, 770.305.5200
Executive Assistant, Board of Commissioners - Carol Chandler, 770.305.5101

Main County Number: 770.305.5400

Division Directors/Department Heads

Administrative Services Division
Finance – Mary Holland, 770.305.5413
Human Resources – Connie Boehnke, 770.305.5418
Information Systems – Russell Prince, 770.305.5406
Purchasing – Tim Jones, 770.305.5420

Community Development Division – Pete Frisina, Director, 770.305.5421
Permits & Inspections – Joe Scarborough, 770.305.5403
Planning & Zoning– Pete Frisina, 770.305.5421

Community Services Division
Elections – Tom Sawyer, 770.305.5408
Library – Chris Snell, 770.461.8841
Recreation – Anita Godbee, 770.716.4320
Tax Assessor – Joel Benton, 770.305.5402

Public Safety Division – Allen McCullough, Director, 770.305.5414
Emergency 911 – Cheryl Rogers, 770.461.4357
Animal Control – Fred Sisson, 770.631.7210
Fire & Emergency Services – Allen McCullough, 770.305.5414
Marshal – Edward Collins, 770.305.5417

Public Works Division – Phil Mallon, Director, 770.461.3142
Building & Grounds – Greg Ownby, 770.461.3342
Engineering – Phil Mallon, 770.461.3142
Fleet Maintenance – Bill Lackey, 770.461.3142
Road Department – Andy Adams, 770.461.3142

Utility Services Division - Tony Parrott, Director, 770.320.6016
Solid Waste & Recycling Transfer Station – 770.719.1183
Stormwater Management – 770.305.5410
Water System – Tony Parrott, 770.461.1146

Outside Agencies

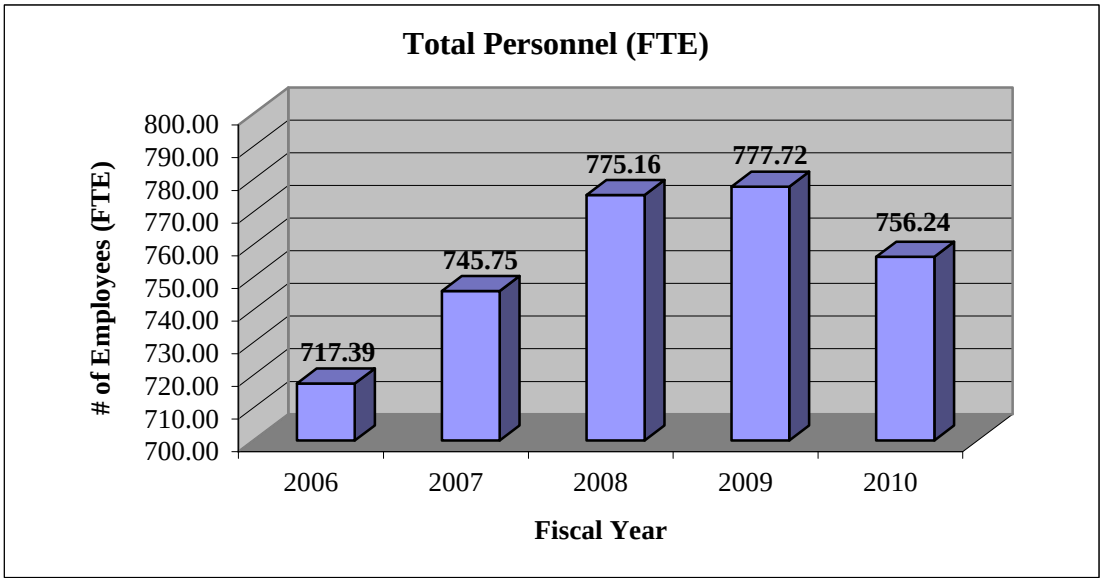
County Extension – Craig E. Gross, 770.305.5412
Development Authority - Matt Forshee, 770.461.5253
Domestic Violence (Promise Place) - Sonja Strickland, 770.460.1604
Drug Abuse Treatment & Education - Karen Spangler, FCBOE, 770.460.3990
Family & Children's Services – Susan R. Boggs, 770.460.2555
Georgia Forestry Commission – Dan Gary, 478.751.3500
Fayette Community Options (McIntosh Trail) – H. Dean Roach, 770.358.8273

Fayette Counseling Center (McIntosh Trail) – Angela M. Lawyer-Akorli, 770.358.8275
Health Department: Physical Health – Merle Crowe, 770.305.5416
Environmental Health – Rick Fehr, 770.305.5415
Senior Citizens Center – Debbie Britt, 770.461.0813
Youth Protection Home - Becky Davenport, 770.461.7020

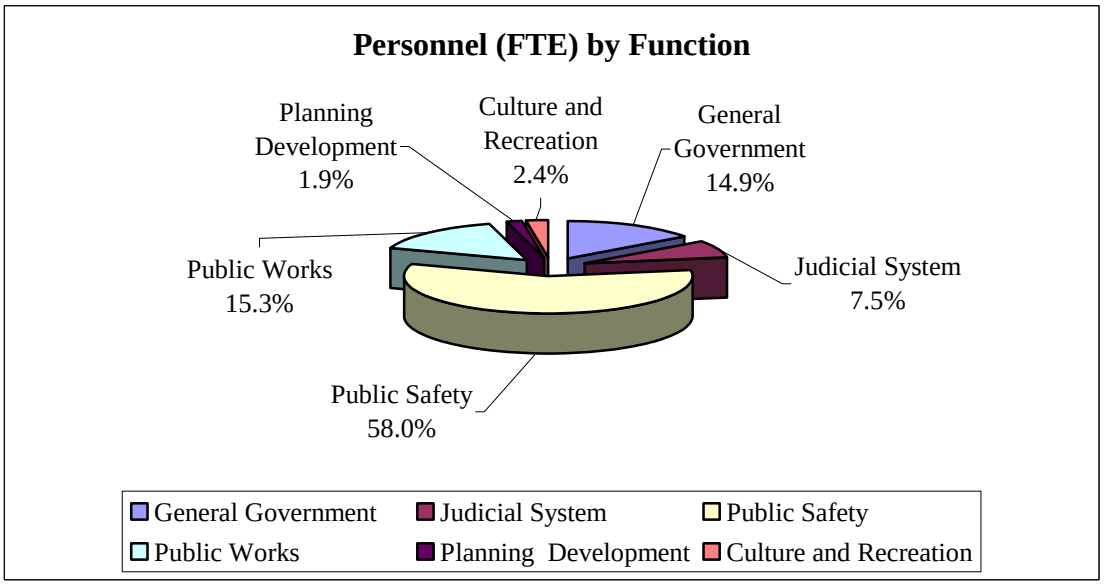
SUMMARY OF PERSONNEL - FULL-TIME EQUIVALENTS (FTE)

Function	FY 2006 BUDGET	FY 2007 BUDGET	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 BUDGET	FTE CHANGE
General Government						
Administration	3.00	3.00	2.00	2.00	2.000	-
Buildings and Grounds Maintenance	34.01	34.01	35.01	35.01	33.600	(1.410)
Commissioners	6.00	6.00	8.00	8.00	8.000	-
Elections	4.60	5.60	5.60	5.60	4.500	(1.100)
Engineering	6.00	6.00	7.00	7.00	2.000	(5.000)
Finance	11.73	14.00	14.00	14.00	13.000	(1.000)
Human Resources	6.00	6.00	6.00	6.00	6.000	-
Information Systems	5.00	7.00	9.00	9.00	9.000	-
Law Department	-	-	1.00	1.00	1.000	-
Purchasing	5.00	5.00	3.00	3.00	3.000	-
Tax Assessor	14.25	14.45	14.45	14.45	13.450	(1.000)
Tax Commissioner	18.50	18.50	19.00	19.00	17.500	(1.500)
Total General Government	**114.09**	**119.56**	**124.06**	**124.06**	**113.050**	**(11.010)**
Judicial System						
Clerk of State Court	4.50	4.63	4.63	5.00	5.000	-
Clerk of Superior Court	20.56	21.56	22.29	22.28	20.559	(1.725)
Juvenile Court	4.00	5.00	5.00	5.00	5.000	-
Magistrate Court	10.00	10.00	10.00	10.00	10.000	-
Probate Court	4.00	4.73	4.73	5.00	4.725	(0.275)
State Court Judge	3.00	3.00	3.00	3.00	3.000	-
State Court Solicitor	4.63	4.63	4.63	4.73	7.125	2.400
Victims Assistance	3.00	4.00	4.00	4.00	1.000	(3.000)
Total Judicial System	**53.69**	**57.54**	**58.27**	**59.01**	**56.409**	**(2.600)**
Public Safety						
Animal Control	5.50	5.50	6.23	6.50	6.500	-
County Coroner	3.00	3.00	3.00	3.00	3.000	-
Emergency 911	30.25	36.25	36.25	36.25	36.250	-
EMS	39.00	43.00	43.00	43.00	42.000	(1.000)
Fire Services	97.00	99.00	105.00	105.00	106.000	1.000
Marshal's Office	10.00	12.00	12.00	12.00	11.000	(1.000)
Public Safety & Emergency Management	2.00	3.00	4.00	4.00	4.000	-
Sheriff's Office - Administration	12.00	13.00	14.00	13.00	13.000	-
Sheriff's Office - CID	35.00	33.00	39.00	40.00	33.000	(7.000)
Sheriff's Office - Jail Operations	95.00	97.00	97.73	97.73	97.725	-
Sheriff's Office - Field Operations	60.00	61.00	63.00	63.00	86.000	23.000
Sheriff's Office - Traffic Control	14.00	14.00	16.00	16.00	-	(16.000)
Sheriff's Office - Total	**216.00**	**218.00**	**229.73**	**229.73**	**229.725**	**-**
Total Public Safety	**402.75**	**419.75**	**439.20**	**439.48**	**438.475**	**(1.000)**
Public Works						
Fleet Maintenance	4.00	8.00	8.73	9.00	9.000	-
Public Works Administration	2.00	2.00	2.00	2.00	2.000	-
Road Department	41.00	39.00	40.00	40.00	37.000	(3.000)
Solid Waste Management	1.00	1.00	1.00	1.00	1.000	-
Stormwater Management		-	-	-	5.000	5.000
Water System	62.00	62.00	62.00	63.00	62.000	(1.000)
Total Public Works	**110.00**	**112.00**	**113.73**	**115.00**	**116.000**	**1.000**
Planning & Development						
County Extension	2.68	2.68	2.68	2.68	2.400	(0.275)
Permits and Inspections	11.00	11.00	12.00	12.00	7.000	(5.000)
Planning & Zoning Department	6.00	6.00	6.00	6.00	5.000	(1.000)
Total Planning Development	**19.68**	**19.68**	**20.68**	**20.68**	**14.400**	**(6.275)**
Culture and Recreation						
Recreation	6.00	6.00	7.00	7.00	6.000	(1.000)
Library	11.18	11.23	12.23	12.51	11.905	(0.600)
Total Culture and Recreation	**17.18**	**17.23**	**19.23**	**19.51**	**17.905**	**(1.600)**
Total Personnel	**717.38**	**745.75**	**775.16**	**777.72**	**756.239**	**(21.485)**

FAYETTE COUNTY, GEORGIA
TOTAL PERSONNEL (FTE) - APPROVED



FY 2010 BUDGET - PERSONNEL (FTE)
BY FUNCTION



FTE (Full-Time Equivalent) – Uniform basis used to measure approved positions. The number of positions is determined based on the total average weekly hours worked in relation to the total work hours in a full work week. Example: a position that works 20 hours per week is equivalent to 0.50 FTE (20 hours worked divided by 40 hours for a full work week).

FY 2010 BUDGET
PERSONNEL

Due to the continued downturn in the economy and the resulting reduction of revenue streams, the Board of Commissioners instituted specific budget parameters for FY 2010. One of the parameters directed County departments to maintain current FY 2009 personnel levels. This included the elimination of current vacant positions, no new positions requested for FY 2010, and no promotions requested for FY 2010. Any deviations from these parameters would need to be presented initially to the County Administrator and eventually approved by the Board of Commissioners.

A total of 23.5 full-time equivalent (FTE) vacant positions were eliminated for FY 2010. The elimination of these positions represents annual savings of approximately $1.0 million in salary and benefits. During FY 2009, one full-time position was added in the Engineering department. Upon recommendation from Staff, the Board of Commissioners approved the creation of the position of Risk Manager in the Human Resources department. The Board also approved the promotion of two full-time employees in the Emergency 911 department.

As a result of the aforementioned, the total personnel count decreased by 2.8% or 21.5 full-time equivalent (FTE) for FY 2010. The following table summarizes the net effect of the changes in personnel levels by function:

FY 2010 BUDGET - POSITIONS (FTE)

FUNCTION	ADDED	ELIMINATED	NET
GENERAL GOVERNMENT	2.00	9.01	(7.01)
JUDICIAL	-	2.60	(2.60)
PUBLIC SAFETY	-	1.00	(1.00)
PUBLIC WORKS	-	3.00	(3.00)
CULTURE & RECREATION	-	1.60	(1.60)
PLANNING & DEVELOPMENT	-	6.28	(6.28)
TOTAL	**2.00**	**23.49**	**(21.49)**

OTHER

The Stormwater Department was created in FY 2010. Five employees were transferred from the Engineering department to the newly created department. Three positions assigned to Victims Assistance were transferred to the State Court Solicitor's office. The Sheriff's Office was reorganized. One division, Traffic Control, was eliminated. Its functions were merged into the Field Operations division. A total of twenty-three (FTE) positions were reassigned throughout the divisions.

FUNCTION: GENERAL GOVERNMENT

Department

ADMINISTRATION	V - 9
BUILDINGS & GROUNDS MAINTENANCE	V - 11
COUNTY COMMISSION	V - 13
CONTINGENCY	V - 15
ELECTIONS	V - 16
ENGINEERING	V - 18
FINANCE	V - 19
HUMAN RESOURCES	V - 22
INFORMATION SYSTEMS	V - 24
LAW DEPARTMENT	V - 28
NON-DEPARTMENTAL	V - 29
PURCHASING	V - 30
TAX ASSESSOR	V - 32
TAX COMMISSIONER	V - 34

Department:	Administration	Cost Center:	10010320
Function:	General Government	Fund:	General

Mission Statement

Provide cost effective and efficient management of county government operations.

Major Department Functions

◊ Implement policies set by the Board of Commissioners and ensure organizational compliance.
◊ Maintain effective communication and working relationships with Constitutional Officers.
◊ Responsible for the development of the annual operating budget and capital budget program.
◊ Provide administrative oversight of the non-statutory departments.

Major FY 2010 Goals

◊ Implement Commissioners' annual planning initiatives.
◊ Continue the process of transitioning to an E-government environment.
◊ Ensure effective communication between all county departments.
◊ Research the feasibility of the development and implementation of performance measures throughout the organization.
◊ Monitor the impact of state and federal mandates on local level funding and program requirements.
◊ Initiate comprehensive review of information system and technology. Develop strategy plan for the improvement of technology information and programs.

Significant Expenditure and Staffing Changes

◊ No significant changes.

Department:	Administration	Cost Center:	10010320
Function:	General Government	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 314,241	$ 294,376	$ 275,856	$ 330,304
APPROPRIATIONS				
Personal Services	$ 239,100	$ 225,937	$ 199,275	$ 256,699
Operating	74,155	68,189	76,305	73,300
Capital Outlay	986	250	276	305
Total Appropriations	$ 314,241	$ 294,376	$ 275,856	$ 330,304

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	3.00	2.00	2.00	2.00

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate	FY 2010 Projected
County Work Force*	745.77	775.19	777.49	756.24
Study Sessions, hearings, meetings	44	46	46	47
General Fund Budget:				
Revenues	$ 52,000,860	$ 49,577,565	$ 46,356,672	$ 46,316,937
Expenditures	$ 50,313,119	$ 48,277,022	$ 45,074,862	$ 46,502,614
*Includes all Elected Officials (FTEs)				

PERFORMANCE MEASURES	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate	FY 2010 Estimate
Citizen complaint response time. Goal: Within 8 hours.	100%	100%	100%	100%
Employee issue response time. Goal: Within 8 hours.	100%	100%	100%	100%
Inquiries resolved within 2 weeks. Goal: 100%.	98%	98%	98%	98%
Meet with department directors monthly to discuss issues of concern, policy changes, and maintain open lines of communication.			100%	100%
24 hour turnaround time on changes to website			100%	100%

Department:	Buildings and Grounds Maintenance	Cost Center:	10010565
Function:	General Government	Fund:	General

Mission Statement

The mission of the Buildings and Grounds Department is to maintain the county facilities, recreation areas and ball parks, in a safe and professional manner. We use the most economical and efficient means to accomplish the job. We strive to provide our county employees a safe environment and preserve the integrity of our county assets.

Major FY 2010 Goals

Departmental goals consist of continuing education training for maintenance, ground and administrative staff. Provide a well kept, up to date grounds and facilities. We will continue to foster change and improve our out-put so we will be more efficient. We will continue to partner with each department and will strive to insure we work as one entity. We will see results through the feedback we receive from our citizens, employees and associations.

Significant Expenditure and Staffing Changes

◊ One full-time vacant position and one part-time vacant position were eliminated.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 1,697,104	$ 1,839,370	$ 1,695,703	$ 1,729,808
APPROPRIATIONS				
Personal Services	$ 1,439,804	$ 1,588,389	$ 1,489,414	$ 1,528,492
Operating	231,084	235,964	192,481	200,190
Capital Outlay	26,215	15,017	13,808	1,126
Total Appropriations	$ 1,697,104	$ 1,839,370	$ 1,695,703	$ 1,729,808

Department:	Buildings and Grounds Maintenance	Cost Center:	10010565
Function:	General Government	Fund:	General

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	34.01	35.01	35.01	33.60

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Number of work orders	1,007	1,139	1,753	2,140
Number of athletic fields	40	43	43	43
Total acreage including ball fields	580	753	925	925
Square footage paved parking lots	2,703,377	2,749,566	2,749,566	2,749,566
Square footage of buildings*	1,405,230	1,406,130	1,428,764	1,428,764
*Does not include Water System Area				

Department:	County Commission	Cost Center:	10010110
Function:	General Government	Fund:	General

Mission Statement

Our mission is to provide all who need our services with prompt and accurate information about Fayette County government's services in general and the actions, decisions, and activities of the board of County Commissioners in particular.

Major Department Functions

- ◊ Prepare the Board of Commissioners for open, public business meetings, through the use of a formal agenda.
- ◊ Ensure the public's awareness/notification of meetings of the Board of Commissioners, in accordance with Georgia's "Open Meetings Act".
- ◊ Provide the members of the board of Commissioners with information and research to assist them in making sound decisions.
- ◊ Provide the members of the Board of Commissioners with information and assistance with responding to, meeting with, or other interaction with the public and others.
- ◊ Create, disseminate and maintain complete and accurate records from meetings of the Board of Commissioners.
- ◊ Comply with all deadlines and requirements of Georgia's "Open Records Act".
- ◊ Retain all records, including but not limited to correspondence, contracts, agreements and other documents related to the decisions, actions and activities of the Board of Commissioners.
- ◊ Assist all Departments and Elected Officials with information in a timely manner, including but not limited to dissemination of information immediately following Board meetings.
- ◊ Assist members of the Board of Commissioners with issues and relationships with other governments and officials at every level.
- ◊ Assist members of the Board of Commissioners with training and educational opportunities and requirements and ensure appropriate training for the Department's staff.

Major FY 2010 Goals

- ◊ Now that Content Manager software has been installed, begin to use the software going forward and begin the process of identifying and converting old files to the system. This will be a major work.
- ◊ Accommodate the directives of the Board of Commissioners in the establishment of a Communications Task Force, which will include members of the public and key staff.
- ◊ Expand on the major improvements of the past year regarding the quality and quantity of information provided by the Commissioners' Office to the public via the County's Website.

Department:	County Commission	Cost Center:	10010110
Function:	General Government	Fund:	General

Significant Expenditure and Staffing Changes

◊ No significant changes.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 602,777	$ 588,635	$ 587,491	$ 567,851
APPROPRIATIONS				
Personal Services	$ 372,692	$ 393,638	$ 394,439	$ 396,191
Operating	216,272	194,997	193,053	171,660
Capital Outlay	13,813	-	-	-
Total Appropriations	$ 602,777	$ 588,635	$ 587,491	$ 567,851

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	6.00	8.00	8.00	8.00

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate
Population	100,000	101,500	103,700	106,000
Commission Meetings/Workshops	37	43	34	35

Department:	Contingency	Cost Center:	10010599
Function:	General Government	Fund:	General

Major Department Functions

◊ Provide a budgetary reserve or source of funding to meet unbudgeted and/or unanticipated expenditures that might arise during the fiscal year. Any transfers from/to the Contingency account require approval from the Board of Commissioners.

Major FY 2010 Goals

◊ Provide sufficient funding to cover all the unexpected and unanticipated expenditures that occur during the 2010 fiscal year.

Significant Expenditure and Staffing Changes

Due to tight budget controls, the Board of Commissioners approved to increase the amount for Contingency from $500K in FY 2009 to $1.0 million in FY 2010. As part of the $1.0 million, the Board approved to include $50,000 for the Development Authority for costs related to planning for and obtaining options on future industrial and business park property.

Department:	Elections	Cost Center:	10010400
Function:	General Government	Fund:	General

Mission Statement

The Fayette County Board of Elections and Voter Registration commits to conducting fair and impartial federal, state and local elections and to register citizens to vote. We ensure the electoral process will be conducted professionally and consistently, by demonstrating neutrality and non-partisan decision-making based upon a thorough knowledge of and compliance with all election laws. We are dedicated to providing excellent customer service to candidates, media and voters by following and helping the public to follow current federal, state and local election laws.

Major Department Functions

- ◊ Register qualified Fayette County residents and maintain current voter registration records.
- ◊ Conduct general and run-off (local, state and national), primary, special and municipal elections.
- ◊ Provide information to the Georgia Secretary of State and U.S. Department of Justice.
- ◊ Enforce voter registration and election laws.
- ◊ Conduct Advance Voting in the Elections Office for one-week prior to each election and up to three. other locations in the County.
- ◊ Conduct Early Voting in person for 45 days prior to Federal and State elections and for 21 days prior to Municipal elections.
- ◊ Conduct Absentee Voting in the Elections Office for 45 days prior to each election for civilians, military personnel, the elderly and disabled, and other county citizens.
- ◊ Process voter registration applications received from Department of Public Safety, public libraries, Department of Human Services sites, Armed Forces Recruiting facilities and through the mail.
- ◊ Maintain the accuracy and integrity of the Statewide voter registration database by keeping current with name and address changes, deaths and felony convictions.
- ◊ Prepare DRE - touch screen, Express Polls, and OptiScan units for use in conducting elections.
- ◊ Recruit and train 250 to 450 poll officers for each election.
- ◊ Conduct Deputy Registrar training.
- ◊ Assess and ensure polling place compliance with ADA and other disability laws.
- ◊ Act as Filing Officer for receiving Campaign Contribution and Financial Statement Disclosure reports.
- ◊ Participate in State-mandated election official certification program and continuing education programs.

Major FY 2010 Goals

Goal 1 : Conduct uncontested elections to be the best of our ability.
Goal 2: Recruit, train, and maintain quality poll officers to manage polling precincts.
Goal 3: Maintain public confidence by running the office in an efficient manner.
Goal 4: Implement the Election's connection to the County's Content Management system and begin the imaging of voter registration applications.
Goal 5: Continue to work with designated agencies who conduct voter registration under the National Voter Registration Act of 1993 (NVRA).
Goal 6: Continue to implement the “Help American Vote Act” with new provisions for Military and Overseas voters.

Department:	Elections	Cost Center:	10010400
Function:	General Government	Fund:	General

Significant Expenditure and Staffing Changes

◊ FY 2009 was an election intense year. The original budget for personal services was increased due to additional expenditures incurred during the year.
◊ For FY 2010, 1.1 full-time equivalent positions have been eliminated.
◊ For FY 2010, expenditures incurred in the municipal elections will be reimbursed by the cities/towns.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Municipal Handling Fees (reimbursement from cities/towns)	$ -	$ -	$ -	$ 60,045
General Fund Contribution	437,640	567,022	741,384	310,448
Total Funding Sources	$ 437,640	$ 567,022	$ 741,384	$ 370,493
APPROPRIATIONS				
Personal Services	$ 358,075	$ 447,455	$ 655,035	$ 322,796
Operating	72,125	104,471	72,580	40,036
Capital Outlay	7,441	15,096	13,769	7,661
Total Approriations	$ 437,640	$ 567,022	$ 741,384	$ 370,493

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	5.60	5.60	5.60	4.50

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate
Total Registered Voters (Active & Inactive)	69,351	70,845	74,246	77,307
Number of Precincts	37*	37*	37*	37*
Number of Elections Held (Including Municipal Elections)	5	4	7	4
Applications Processed - TOTAL	10,681	11,707	11,493	15,922
New Registered Voters	3,749	4,369	4,250	4,900
Duplicate Applications	2,511	2,533	3,191	3,550
Transfers	1,835	2,370	2,084	3,272
Name/Address/Both Changes	2,586	2,435	1,968	4,200
Number of Absentee/Early/Advance Voting	2,044	10,583	8,266	60,888

* 37th Precinct is for Early/Advance voting in the Elections Office. FY 2007, the 37th precint began to include Advance voting in other locations.

Department:	Engineering	Cost Center:	10010575
Function:	General Government	Fund:	General

Mission Statement

The mission of the Engineering Department is to provide for a safe and efficient transportation system within Fayette County through planning, design, review, and construction oversight of transportation-related projects. This includes implementation of the County's current transportation SPLOST.

Major FY 2010 Goals and Objectives

- ◊ Review and update applicable articles of the County's Development Regulations.
- ◊ Aggresively implement SPLOST transportation projects.
- ◊ Complete, for use in fall 2009, Phase I of the West Fayetteville Parkway.
- ◊ Develop standards/policies for transportation projects, including environmental assessments, public involvement/education, and right of way acquisition.

Performance Measures and Workload Indicators

Implement SPLOST projects per the implementation schedule and budget.

Significant Expenditure and Staffing Changes

- ◊ Additional funding for a project to complete the Floodplain Mapping of the county was delayed until FY 2011. The total cost of the project is estimated in $630,000. The amount previously approved is $350,000, with $280,000 delayed until FY 2011.
- ◊ For FY 2010, the Engineering Department has been reorganized. The stormwater management function was moved to the newly created department of Stormwater Management.
- ◊ As a result, two full-time vacant positions were eliminated, five full-time positions were transferred to the newly created department of Stormwater Management, a new full-time position was approved during FY 2009, and a full-time position was transferred from the Road Department.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Disturbed Acre Fees*	$ 4,711	$ 5,000	$ 692	$ -
General Fund Contribution	317,102	437,730	354,531	150,296
Total Funding Sources	$ 321,813	$ 442,730	$ 355,222	$ 150,296
APPROPRIATIONS				
Personal Services	$ 298,668	$ 416,675	$ 338,240	$ 141,946
Operating	18,151	20,042	11,346	7,310
Capital Outlay	4,995	6,013	5,636	1,040
Total Appropriations	$ 321,813	$ 442,730	$ 355,222	$ 150,296

*For FY 2010, Disturbed Acre Fees revenue will be included in the new Stormwater Management Department.

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	6.00	7.00	7.00	2.00

Department:	Finance	Cost Center:	10010510
Function:	General Government	Fund:	General

Mission Statement

The mission of Finance is to provide a timely, accurate, relevant, and accessible financial data, services, analysis, and guidance to our customers and to promote confidence in these products as sound foundations for effective management of County resources.

Major Department Functions

- ◊ Offer superior customer service by providing information in a clearly understood, concise and professional manner to Fayette County taxpayers in the areas of accounting, annual and capital budget, financial results, occupational tax, project accounting including SPLOST and operational data inquiries.
- ◊ Collect occupational tax revenues according to the relevant ordinance of the County.
- ◊ Produce account receivable invoices for jail occupancy, road work and other miscellaneous contractual charges. Maintain accurate records by monitoring monies collected, making deposits, and recording to the general ledger on a daily basis.
- ◊ Timely issue account payable checks insuring only those amounts due are paid with all appropriate discounts taken. Meet time sensitive deadlines to ensure timely and accurate payroll processing for direct deposit, monthly, quarterly and annual reporting and transmission of liabilities to the appropriate agency and preparation of employees W-2s and contractors 1099s.
- ◊ Maintain current asset listing for the purpose of safeguarding the County assets, providing information for insurance coverage and the annual audit.
- ◊ Oversee the county's purchasing card program following the adopted policy and procedures, coordinate the issuance and cancellation of cards, changes to card dollar and transaction limits, monitor the program's activity for compliance with established guidelines, conduct a monthly audit of card use to ensure proper accounting treatment for the charges incurred.
- ◊ Accurately maintain administrative, financial and budgetary controls over county vehicles, including tracking ownership, replacement and financing. Obtain ownership records, tags and titles; prepare lease-pool draws and schedule of replacements as needed in the capital budget.
- ◊ Perform treasury related functions including a cash forecast to maximize use of the County’s funds in meeting cash disbursement obligations. Maintain up to date bank reconciliations on all accounts. Coordinate with outside investment advisor by monitoring and analyzing investment activity to ensure fiscal responsibility and superior bond rating.
- ◊ Apply accurate and timely accounting treatment for County services and activities. Review financial reports and analyze fund balances on a regular basis to ensure that financial statements are accurate, complete, reliable, and conform to generally accepted governmental accounting principles. Maintain organized and up to date work papers, schedules, procedure manuals, and files for the purpose of quick retrieval, reference, and support of the annual audit.
- ◊ Secure insurance coverage for County property when placed in service, facilitate annual renewals, and prepare request for proposal (RFP) for property and casualty services as needed. Serve on the Insurance Committee, recommend and present items to the Board of Commissioners.
- ◊ Timely prepare balanced annual operating and capital budgets for each of the County's budgeted funds in conformance with statutory laws, criteria established by the Governmental Accounting Standards Board (GASB) and the Government Finance Officers' Association (GFOA). Budgets developed should follow established management parameters, and adhere to policies, procedures, and generally accepted accounting principles (GAAP).

Department:	Finance	Cost Center:	10010510
Function:	General Government	Fund:	General

Major Department Functions - Continued

◊ Assist departments in the development of annual departmental budgets by conducting recurrent training. Monitor all department budgets and effectively communicate on a regular basis any concerns to departments and management. Administer budgets throughout the year in accordance with the budgetary laws of the State of Georgia.
◊ Prepare and submit monthly reports for management and the Board of Commissioners relating to performance of financial activities including results of operations and statement of financial position.
◊ Prepare for a successful and timely fiscal year audit and production of the Comprehensive Annual Financial Report (CAFR) in accordance with accounting standards. Prepare a high quality annual report, which articulates the County's actual revenues and expenditures for the fiscal year. Submit the CAFR to the GFOA to obtain the Certificate of Achievement for Excellence in Financial Reporting.
◊ Complete special projects requiring research and analysis that may be both general and detail-oriented, as requested from the public, Commissioners, staff and Department and Division Heads. Tasks include collecting raw data from appropriate sources, analyzing data, drawing conclusions, and preparing timely reports in a logical and understandable format.

Major FY 2010 Goals

◊ Prepare separate financial statements, pro-forma reports and other various schedules of Fayette County Water System activity and submit to rating agencies and Bond Counsel for successful offering of Water Revenue Bonds, Series 2009. Coordinate with Bond Counsel, Audit Firm, Engineer, Underwriter, and the Bank of New York for issuance of the Bonds. Determine and record related accounting treatment in compliance with GAAP.
◊ Conduct analysis of Vehicle Replacement Fund providing recommendation to the County Administrator for the funding of replacing County vehicles and heavy equipment.
◊ Submit cash flow schedules to the County's investment advisor for use in developing an investment strategy. Review current policy and provide recommendation for updates.
◊ Develop and distribute a request for proposals related to the annual audit of financial statements.
◊ Prepare for the annual independent audit on fiscal year ended June 30, 2009 and receive an unqualified opinion. Prepare the Comprehensive Annual Financial Report (CAFR) in accordance with accounting standards and submit to the GFOA and obtain the Certificate of Achievement for Excellence in Financial Reporting.
◊ Create a high quality budget document which articulates the County's revenue and expenditures adopted plan for fiscal year beginning July 1, 2009. Submit the budget document to GFOA and obtain the Distinguished Budget Presentation Award.
◊ Develop a balanced budget for fiscal year beginning July 1, 2010 providing recommendations for cost savings to make up potential continued decline in revenues.

Significant Expenditure and Staffing Changes

◊ One vacant full-time position was eliminated during FY 2009.

Department:	Finance	Cost Center:	10010510
Function:	General Government	Fund:	General

Performance Measures

1. Meaningful and timely financial reports are issued to the Board of Commissioners and County staff.
2. County maintains current Bond Rating and issues Water System Revenue Bonds, Series 2009.
3. County receives an unqualified opinion on the annual audit.
4. County's CAFR is awarded the Certificate of Achievement for Excellence in Financial Reporting.
5. County is awarded the Distinguished Budget Presentation Award.
6. 100% of departments and funds stay within approved budget.
7. The County's investments earn a better return than in the previous year.
8. Staff develops a balanced budget for fiscal year beginning July 1, 2010 and receives approval from the Board of Commissioners.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 848,556	$ 962,726	$ 923,310	$ 914,236
APPROPRIATIONS				
Personal Services	$ 771,387	$ 872,181	$ 839,468	$ 835,029
Operating	69,835	82,985	76,931	74,847
Capital Outlay	7,334	7,560	6,911	4,360
Total Appropriations	$ 848,556	$ 962,726	$ 923,310	$ 914,236

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate
County Work Force	717.39	745.75	775.16	777.72
Accounts payable checks processed	6,904	9,085	8,667	8,061
Accounts payable invoices	13,768	17,468	15,753	14,647
ACH - Utility payments*	n/a	n/a	3,726	2,691
Budget Amendments/Transfers	332	355	238	167
New Occupational Tax Certificates**	n/a	n/a	2,185	1,898
G/L Journals	2,443	1,287	1,884	1,955
P-Card Transactions***	4,675	n/a	976	989
Receipts****	5,999	5,569	2,714	2,504
General Fund Budget:				
Revenues	$ 48,688,483	$ 52,000,860	$ 49,577,565	$ 46,356,672
Expenditures	$ 47,812,146	$ 50,313,119	$ 48,277,022	$ 45,074,862

* There were no ACH utility payments prior to FY 2008.
** Statistics were not kept prior to FY 2008.
*** Revised P-Card program reinstated in FY 2008.
**** Starting in FY 2008, receipting of ambulance billings was contracted to an outside vendor.

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	14.00	14.00	14.00	13.00

Department:	Human Resources	Cost Center:	10010540
Function:	General Government	Fund:	General

Mission Statement

The mission of Human Resources is to provide timely, accurate, relevant, and easily accessible human resource data, services, analysis, and guidance to our customers and to promote confidence in these products as sound foundations for effective management of County Human Resources.

Major FY 2010 Goals

◊ Implement Phase III of the University of Georgia Compensation and Classification Study.
◊ Implement the Defined Benefit Retirement Plan.
◊ Implement the Defined Contribution/Deferred Compensation vendor and plan changes.
◊ Implement Performance Appraisal System.
◊ Maintain Employee Self Service - Munis Online.

FY 2010 Major Departmental Functions

◊ Provide administrative and technical assistance to employees in the areas of policy development and compliance; recruitment and selection; classification and compensation; employee development; employee relations, employee recognition and employee performance appraisal.
◊ Administer a comprehensive employee benefits program including health, dental and vision reimbursement plans, wellness, retirement, life insurance, workers' compensation, deferred compensation, deferred compensation and disability.
◊ Payroll administration.
◊ Maintain employee master files.

FY 2010 Significant Expenditure and Staffing Changes

◊ One full-time vacant position was eliminated. A new full-time position of Risk Manager was created an assigned to the Human Resources department.

Department:	Human Resources	Cost Center:	10010540
Function:	General Government	Fund:	General

FY 2010 Objectives

Goal	Performance Measurement	Condition	Degree
Compensation – Classification Study	Implement Phase III of the UGA Compensation and Classification Study	Conducted by University of Georgia; approved by BOC; implemented by Human Resources	July 1, 2009
Retirement	Transition from defined contribution plan to defined benefit retirement plan	Approved by BOC; implemented by Human Resources	July 1, 2009
Retirement	Implement vendor and plan changes	Approved by BOC, implemented by Human Resources	July 1, 2009
Performance Appraisal	Implement enhanced Performance Appraisal system	Revised with assistance from University of Georgia; implemented by Human Resources	October, 2009
Employee Self Serve - Munis Online	Continue to update pertinent employee information and applicant information	Administered through Human Resources	Ongoing

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 463,029	$ 521,108	$ 406,375	$ 491,058
APPROPRIATIONS				
Personal Services	$ 361,926	$ 405,808	$ 334,282	$ 413,386
Operating	93,432	111,755	71,897	77,672
Capital Outlay	7,670	3,545	197	-
Total Appropriations	$ 463,029	$ 521,108	$ 406,375	$ 491,058

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate	FY 2010 Projected
County Work Force (Including Elected Officials)	745.75	775.16	777.72	756.24
Personnel Requisitions	112	48	20	20
Job Applications	3,790	2,105	1,200	1,000
Classification Changes	81	56	30	20
Exit Interviews	61	44	20	20
Internal Training Programs	107	77	30	30
Dental/Orthodontic Reimbursement Claims	1,870	1,968	1,700	1,700
Vision Reimbursement Claims	391	386	400	400
Workers' Compensation Claims	108	166	90	100
*Includes Elected Officials (FTEs).				

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	6.00	6.00	6.00	6.00

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

Mission Statement

The Mission of Information Systems is to provide strategic vision, leadership, and enterprise solutions to County leaders and staff so they can meet their goals and deliver results to the public.

Major Department Functions

- ◊ Provide installation and support services for desktop and laptop computers, servers, and peripherals such as printers, scanners, and plotters.
- ◊ Install and provide support services for desktop software programs such as Microsoft Word, Excel, PowerPoint, Publisher, and other similar programs.
- ◊ Install and provide support services for various third party software applications such as CARS, OMS, Visa-craft, ICON, E-911 CAD system, and MUNIS.
- ◊ Establish and support the County's access to the State of Georgia Crime Information Center (GCIC).
- ◊ Provide leadership enhancements and support services for the development of the County's Geographic Information System (GIS).
- ◊ Provide installation and support services for the County's Networking Equipment including routers, switches, firewalls, and VPN devices.
- ◊ Provide support for the County's Cable Television equipment such as cabling, amplifiers, and splitters.
- ◊ Provide installation and support of the County's Network infrastructure including WAN and LAN fiber optic and copper cabling, equipment racks, patch panels, and jacks.
- ◊ Maintain the County's Internet presence including maintenance and support of the Web-Server, E-mail Servers, Domain Name Server, and the Firewall and security devices.
- ◊ Provide routine backup and archival of data in accordance with the County's Continuity of Operations Plan (COOP).
- ◊ Provide on-call support services for Public Safety Departments on a 7-day, 24 hour basis.
- ◊ Provide support for existing in-house developed computer programs.

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

Major FY 2010 Goals

◊ Install and configure a County-wide Email Archival system and establish an Email Retention Policy.
◊ Expand Wireless Network Access to the County's network infrastructure using the latest encryption, authentication, and accounting methods.
◊ Continue to expand the County's GIS system by assisting with the development of new GIS layers such as an accurate Street Numbering layer.
◊ Utilize new technologies such as VMware Server Virtualization to create "Virtual Servers" that can be moved and copied on the fly.
◊ Expand the County's SAN (Storage Area Network) across multiple sites to physically disperse the County's data and provide redundancy and resiliency.
◊ Expand the County's Tivoli Storage Management System to provide increased cross-site replication of the County's data.
◊ Improve the conditions of the County's Network Telecommunication Rooms by providing increased cooling, monitoring, and security.
◊ Develop improved policies and procedures for the IS Department.
◊ Phase out the County's legacy MIC computer.

FY 2010 Significant Expenditure and Staffing Changes

◊ There are no significant expenditures or staffing changes.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 738,237	$ 776,394	$ 761,301	$ 762,510
APPROPRIATIONS				
Personal Services	$ 633,301	$ 665,338	$ 667,616	$ 668,436
Operating	86,542	91,766	77,420	87,894
Capital Outlay	18,394	19,290	16,265	6,180
Total Appropriations	$ 738,237	$ 776,394	$ 761,301	$ 762,510

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate
Hardware Work Orders / PCs[3]	421	339	199	209
Internet Work Orders	50[1]	40	72	76
Software Work Orders	322	431	231	243
Other Work Orders / General[3]	533	329	677	711
Phone, Security, Alarm Work Orders / Communications[3]	13[2]	61[2]	119	125
Alarm Systems[3]			27	28
Building Access[3]			20	21
E-Mail[3]			92	97
Network[3]			63	66
Peripherals[3]			133	140
User Adds, Changes & Deletions			143	150
TOTAL	**1,339**	**1,200**	**1,776**	**1,866**

[1] Internet work orders related to the County's web site are now forwarded to a third-party vendor. Only work orders related to Internet Access are included.

[2] Phone, security, and alarm work orders are handled by the Program Analyst who was move to the Purchasing Department in FY 2005. That position was moved back to the IS Department in FY 2008.

[3] The IS Department purchased new work order software and the categories were redefined.

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate
Goal: To increase the average number of work orders closed per day in all categories				
Total Work Orders	**1,339**	**1,200**	**1,776**	**1,866**
Hardware:				
Work Days (260 days less vacation and holidays)	240	240	240	240
Closed Work Orders	421	339	199	209
Average Closed Per Day	1.8	1.4	0.8	0.9
Percent of Total Work Orders	31.44%	28.25%	11.20%	11.20%
Software:				
Work Days	240	240	240	240
Closed Work Orders	322	431	231	243
Average Closed Per Day	1.3	1.8	1.0	1.0
Percent of Total Work Orders	24.05%	35.92%	13.01%	13.02%
Phones, Security Systems, Alarms:				
Work Days	240	240	240	240
Closed Work Orders	13	61	119	125
Average Closed Per Day	0.1	0.3	0.5	0.5
Percent of Total Work Orders	0.97%	5.08%	6.70%	6.70%
Internet:				
Work Days	240	240	240	240
Closed Work Orders	50	40	72	76
Average Closed Per Day	0.2	0.2	0.3	0.3
Percent of Total Work Orders	3.73%	3.33%	4.05%	4.07%

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

PERFORMANCE MEASURES - CONTINUED	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate
Other				
Work Days	240	240	240	240
Closed Work Orders	533	329	677	711
Average Closed Per Day	2.2	1.4	2.8	3.0
Percent of Total Work Orders	39.81%	27.42%	38.12%	38.10%
Alarm Systems				
Work Days			240	240
Closed Work Orders			27	28
Average Closed Per Day			0.1	0.1
Percent of Total Work Orders			1.52%	1.50%
Building Access				
Work Days			240	240
Closed Work Orders			20	21
Average Closed Per Day			0.1	0.1
Percent of Total Work Orders			1.13%	1.13%
Email				
Work Days			240	240
Closed Work Orders			92	97
Average Closed Per Day			0.4	0.4
Percent of Total Work Orders			5.18%	5.20%
Network				
Work Days			240	240
Closed Work Orders			63	66
Average Closed Per Day			0.3	0.3
Percent of Total Work Orders			3.55%	3.54%
Peripherals				
Work Days			240	240
Closed Work Orders			133	140
Average Closed Per Day			0.6	0.6
Percent of Total Work Orders			7.49%	7.50%
User Adds, Changes, and Deletes				
Work Days			240	240
Closed Work Orders			143	150
Average Closed Per Day			0.6	0.6
Percent of Total Work Orders			8.05%	8.04%

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	7.00	9.00	9.00	9.00

Department:	Law Department	Cost Center:	10010530
Function:	General Government	Fund:	General

Mission Statement

During FY 2008, the Board of Commissioners approved hiring a Staff Attorney to handle legal matters for the County. A Law Department was created to account for payroll and other operating expenditures related to these legal services.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 120,026	$ 206,618	$ 223,332	$ 212,750
APPROPRIATIONS				
Personal Services	$ 88,522	$ 136,318	$ 148,316	$ 160,750
Operating	31,504	69,800	75,016	52,000
Capital Outlay	-	500	-	-
Total Appropriations	$ 120,026	$ 206,618	$ 223,332	$ 212,750

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	0.00	1.00	1.00	1.00

WORKLOAD INDICATORS
Department was created during FY 2008 and workload indicators are still not available.

Department:	Non-Departmental	Cost Center:	10010090
Function:	General Government	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures not allocated to individual General Government departments.

Significant Expenditure Changes

◊ No significant expenditure changes.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 553,034	$ 530,540	$ 497,281	$ 485,841
APPROPRIATIONS				
Operating	$ 553,034	$ 530,540	$ 495,438	$ 485,841
Capital Outlay	-	-	1,843	-
Total Appropriations	$ 553,034	$ 530,540	$ 497,281	$ 485,841

Department:	Purchasing	Cost Center:	10010517
Function:	General Government	Fund:	General

Mission Statement

To purchase goods and services for county departments at the best available price and in a timely manner, and educate departments and keep them abreast of Purchasing policies and procedures.

Major Department Functions

◊ Ensure the most economic procurement of materials, equipment, supplies, and services.
◊ Prepare requests for proposals/bids for high volume or major purchases.
◊ Analyze bids and make recommendations to the Board of Commissioners for bid awards.
◊ Maintain an inventory of office supplies, i.e. copy and computer paper.
◊ Develop County-wide contracts to maximize savings.
◊ Assist deparments in the development of sealed bid and other specifications.
◊ Facilitate a public auction where surplus property is sold.
◊ Facilitate a public auction where surplus property is sold on-line at GovDeals.com..
◊ Maintain list of bidders and provide access to all governmental entities in the County.
◊ Produce printing on the digital duplicator.
◊ Conduct pre-bid conferences.
◊ Conduct public bid openings.

Major FY 2010 Goals

◊ To develop more county-wide annual contracts.
◊ To increase the amount of intra and inter governmental participation with annual contracts and the county wide auction.
◊ To continue working to increase minority procurement participation.
◊ To educate departments in properly compiling specifications and entering requisitions.
◊ To be completely functional with Vendor Self Serve.

Significant Expenditure and Staffing Changes

◊ No significant expenditures or staffing changes planned for FY 2010.

Department:	Purchasing	Cost Center:	10010517
Function:	General Government	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 235,130	$ 246,187	$ 237,797	$ 246,056
APPROPRIATIONS				
Personal Services	$ 210,478	$ 212,079	$ 213,542	$ 211,397
Operating	21,418	32,258	24,255	34,659
Capital Outlay	3,234	1,850	-	-
Total Appropriations	$ 235,130	$ 246,187	$ 237,797	$ 246,056

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	5.00	3.00	3.00	3.00

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate	FY 2010 Projected
Purchase requisitions processed	1,327	1,873	1,975	1,975
Purchase Orders Issued	1,275	1,803	1,950	1,950
Bids issued	72	73	55	68
General Fund Budget:				
Expenditures	$ 50,313,119	$ 48,277,022	$ 46,638,684	$ 46,502,614

PERFORMANCE MEASURES

Goal 1: Process emergency requisitions the same day they are received in the Purchasing Department.

Goal 2: Process regular requisitions within three days of receiving good and complete specifications.

Goal 3: Mailing Invitation for Bids and RFP's within five days of receiving good and complete specifications.

Effectiveness Measures

To ensure the method of purchase that is chosen ensures the goods or services are delivered at the right place and in a timely manner.

Efficiency Measures

To ensure the correct and most expedient method of purchase is chosen, ie., state contract, emergency, open market, etc.

Productivity Measures

Ensure all staff is working with the departments to make sure purchasing policies and procedures are known and are being followed.

Department:	Tax Assessor	Cost Center:	10010550
Function:	General Government	Fund:	General

Mission Statement

The mission of the Fayette County Board of Assessors is to secure a just valuation for ad valorem tax purposes of all real and personal property, provide for uniform assessment of these properties and administer exemptions pursuant to Georgia law.

Major Department Functions

◊ Ensure that all taxable property within the County is returned and assessed for taxes at its fair market value and that each taxpayer shall pay only his proportionate share of taxes.
◊ Maintain all tax records and maps for the County including, but not limited to, the mapping, platting, cataloging, and indexing of all real and personal property in the County.

Major FY 2010 Goals & Objectives

◊ Discover, research, and assess all real property in Fayette County.
◊ Discover, research, and assess all tangible personal property in Fayette County including business furniture, fixtures, machinery, equipment and inventory, golf carts, boats, airplanes, heavy duty equipment and mobile homes.
◊ Administer Homestead Exemption, verifying qualifications and approving or disapproving exemptions based on Georgia stature.
◊ Administer Current Use Covenant assessments, verifying qualifications and approving or disapproving exemptions based on Georgia stature.
◊ Administer Freeport Exemption and Pollution Control Equipment Exemption, verifying qualifications and approving or disapproving exemptions based on Georgia stature.
◊ Send notices to all property owners and implement review/appeal process.
◊ Conduct individual assessment review for Value, Taxability, Uniformity and Denial of exemption, presenting a preponderance of evidence to the Board of Equalization and Superior Court.
◊ Continue working on the GIS base layers.

FY 2010 Significant Expenditure and Staffing Changes

◊ One vacant full-time position was eliminated.
◊ First year of software maintenance contract for CAMA system - $29,220.
◊ Outsource of printing and mailing of Assessment Notices and Personal Property Returns - $27,000

Department:	Tax Assessor	Cost Center:	10010550
Function:	General Government	Fund:	General

Workload Indicators	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate
◊ Deeds researched and entered	6,000	5,800	4,344	5,000
◊ PT 61 Forms researched and entered	5,000	5,800	4,344	5,000
◊ Real parcels mapped	1,200	1,200	900	400
◊ Real Estate parcels assessed	39,500	42,000	42,479	42,479
◊ Personal Property accounts assessed	8,500	5,000	4,300	4,019
◊ Mobile Homes Assessed	1,400	1,400	1,400	1,238
◊ Homestead Exemptions	26,000	27,000	27,851	28,500
◊ Current Use Assessments	300	450	427	505
◊ Freeport Exemptions	65	65	65	67
◊ Pollution Control Exemption	10	10	10	1
◊ Notices Mailed	45,000	45,000	37,268	32,667
◊ Appeals reviewed	700	700	437	358

Effectiveness Measures

Receive State Certification and acceptable ratio analysis of Tax Roll.

Efficiency Measure

Level of assessment of overall digest between 36.0 and 44.0

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 796,851	$ 890,822	$ 820,008	$ 889,105
APPROPRIATIONS				
Personal Services	$ 720,741	$ 802,851	$ 778,848	$ 746,568
Operating	53,572	81,411	38,430	142,537
Capital Outlay	22,538	6,560	2,731	-
Total Appropriations	$ 796,851	$ 890,822	$ 820,008	$ 889,105

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	14.45	14.45	14.45	13.45

Department:	Tax Commissioner	Cost Center:	10010545
Function:	General Government	Fund:	General

Major Department Functions

◊ Administer the ad valorem tax collection function for the County.
◊ Disburse tax collections to governing authorities of the state, county, school system and municipalities.

Major FY 2010 Goals

◊ Collect at a minimum 98 percent of the property taxes levied in the upcoming year.
◊ Continue the efforts to reduce the amount of delinquent property taxes outstanding.
◊ Implement on line payment system for auto registration and property tax.

Significant Expenditure and Staffing Changes

◊ One vacant full-time position and one vacant part-time position were eliminated.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Emission Testing Rebate	66,856	64,000	84,803	68,000
Postage Fees	23,346	21,000	21,652	21,000
Commissions on Tax Collections	371,075	400,000	314,539	300,000
Reinstatement Fees - Auto Insurance	20,550	20,000	17,785	18,000
General Fund Contribution	555,330	568,355	523,957	618,545
Total Funding Sources	$ 1,037,157	$ 1,073,355	$ 962,737	$ 1,025,545
APPROPRIATIONS				
Personal Services	$ 846,907	$ 887,073	$ 803,789	$ 850,244
Operating	168,784	172,282	155,530	164,301
Capital Outlay	21,466	14,000	3,418	11,000
Total Appropriations	$ 1,037,157	$ 1,073,355	$ 962,737	$ 1,025,545

Department:	Tax Commissioner	Cost Center:	10010545
Function:	General Government	Fund:	General

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	18.50	19.00	19.00	17.50

WORKLOAD INDICATORS	2004 Actual	2005 Actual	2006 Actual	2007 Actual
Number of tax bills	48,200	44,500	45,000	46,173
Number of tags sold	125,981	121,366	123,649	126,673
Percentage of tax bills collected	98.5%	98.5%	98.5%	98.7%
Taxes levied	$ 130,936,006	$ 137,414,325	$ 147,426,180	$ 172,719,205

FUNCTION: JUDICIAL

Department	Page
CLERK OF STATE COURT	V - 37
CLERK OF SUPERIOR COURT	V - 39
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Department:	Clerk of State Court	Cost Center:	10020310
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Clerk of State Court is to effectively provide citizens a true and correct comprehensive permanent record of real property and other official court records in an expedient approach through the automation and computerization of indexes and scanned legal documents. The Clerk's Office is commited to strengthen and uphold our participation in the Judicial Process by ensuring compliance with statutes and to facilitate interaction between the Jurors, Judges, Attorneys and other governmental agencies.

Major Department Functions

- ◊ Attend sessions of court ensuring compliance of all jury management and court records.
- ◊ Record and maintain a complete and accurate record of all court cases and proceedings.
- ◊ Civil Division: Ensure compliance of civil documents; assess and collect costs; issue summons and subpoenas; administer the Jury selection process.
- ◊ Criminal Division: To maintain criminal files; collect fines and forfeitures; prepare final disposition; electronically transmit to Georgia Crime Information Center and Department of Public Safety.
- ◊ Traffic Division: Ensure filing of all traffic citations; ensure court forms are filed within mandates; collect fines and forfeitures on citations; electronically transmit to Department of Public Safety; and ensure the filing of all ordinance cases.
- ◊ Administrative Division: To accurately and timely balance reports; make deposits and disperse monies. Ensure confidentiality of personnel records and payroll. Prepare budget and reconcile expenditures.

Major FY 2010 Goals

- ◊ To effectively manage the Clerk's Office on a reduced budget.
- ◊ To support citizen needs by expanding services of the Clerk's Office to web based formats.
- ◊ To monitor legislation on efiling and prepare the Clerk's Office for the implementation of electronically filed documents.
- ◊ Operate and maintain high standards of service while expediting a high volume of civil, criminal, and traffic cases.

Significant Expenditure and Staffing Changes

- ◊ No significant expenditure or staffing changes.

Department:	Clerk of State Court	Cost Center:	10020310
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 205,340	$ 247,598	$ 244,551	$ 285,321
APPROPRIATIONS				
Personal Services	$ 175,653	$ 217,188	$ 220,051	$ 255,796
Operating	29,013	30,410	24,499	29,525
Capital Outlay	673	-	-	-
Total Appropriations	$ 205,340	$ 247,598	$ 244,551	$ 285,321

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	4.63	4.63	5.00	5.00

WORKLOAD INDICATORS	2006 Actual	2007 Actual	2008 Actual	2009 Estimate
Civil Cases processed	1,118	1,564	1,544	1,550
Criminal Cases processed	2,153	2,188	2,112	2,125
Traffic Cases processed	4,187	4,770	4,565	4,600
Ordinances Cases processed	462	1,350	463	475
Revocation Cases processed	693	656	693	700
DPS Case Notices processed	430	461	526	550
Total Cases Filed	**9,043**	**10,989**	**9,903**	**10,000**
Total GCIC Transmissions	**1,821**	**2,633**	**3,472**	**3,500**
Total DPS Transmissions	**1,190**	**4,796**	**4,957**	**4,875**
Civil Proceedings	6,693	9,233	9,914	9,950
Criminal Proceedings	13,898	14,255	18,188	18,500
Traffic Proceedings	10,088	11,702	13,879	13,900
Ordinance Proceedings	1,248	1,350	1,815	1,825
Total Number of Proceedings	**31,927**	**36,540**	**43,796**	**44,175**
Civil Scanned Pages	23,229	29,625	34,877	34,950
Criminal Scanned Pages	25,226	25,316	32,033	32,050
Traffic Scanned Pages	15,734	17,711	23,244	23,275
Ordinance Scanned Pages	2,053	1,822	3,255	3,275
Total Number of Scanned Pages	**66,242**	**74,474**	**93,409**	**93,550**
Total Minute Book Pages Recorded	**5,526**	**7,630**	**6,084**	**6,950**
Total Final Minutes Pages	**71,768**	**82,104**	**99,493**	**100,500**
Calendars generated	**481**	**516**	**444**	**445**
Court days scheduled	**204**	**208**	**213**	**215**
Civil Hearings and Trials Schedules	398	444	519	525
Criminal Hearings and Trial Scheduled	2,853	3,261	3,188	3,200
Traffic Hearings and Trials Scheduled	4,848	5,119	4,986	5,000
Special Set Hearings	928	999	1,010	1,050
Ordinance Hearings and Trials Scheduled	636	698	681	700
Drug Screening Hearings	251	227	270	300
Alternative Language Hearings (started 07-01-08)	n/a	85	230	250
Total Scheduling	**9,914**	**10,833**	**10,884**	**11,025**

Department:	Clerk of Superior Court	Cost Center:	10020180
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Clerk of Superior Court is to effectively provide citizens a true and correct comprehensive permanent record of real property and other official court records in an expedient approach through the automation and computerization of indexes and scanned legal documents. The Clerk's office is committed to strengthen and uphold our participation in the Judicial Process by ensuring compliance with statues and to facilitate interaction between the Jurors, Judges, Attorneys and other governmental agencies.

Major Department Functions

- ◊ Attend sessions of court ensuring compliance of all jury management and court records.
- ◊ Record and maintain a complete and accurate records of all court cases and proceedings.
- ◊ Civil Division: Ensure compliance of civil documents; assess and collect costs, issue notary public certificates, process adoptions; issue summons and subpoenas, administer the Jury Selection process, and to file and transmit financing statements.
- ◊ Criminal Division: To maintain criminal case files; collect fines and forfeitures; report felony convictions to the Secretary of State; prepare final dispositions; electronically transmit to Georgia Crime Information Center and Departmnet of Public Safety.
- ◊ Real Estate Division: Preserve and index all deeds, mortgages, plats, liens and other real estate documents mandated by law that deals with property ownership and to transmit timely to the Clerk's Authority.
- ◊ Administrative Division: To accurately and timely balance reports; make deposits; and disperse monies. Ensure confidentiality of personnel records and payroll. Prepare budget and reconcile expenditures.

Major FY 2010 Goals

- ◊ To effectively manage the Clerk's Office on a reduced budget.
- ◊ To support citizen needs by expanding services of the Clerk's Office to web based formats.
- ◊ To monitor legislation on efiling and prepare the Clerk's Office for the implementation of electronically filed documents.
- ◊ Continue the preservation of records by microfilming historical court files.

Significant Expenditure and Staffing Changes

- ◊ For FY 2009, the Jury Script Services account was transferred to the Clerk of Superior Court department from the Judges, Court Reporter department. The FY 2010 budget for this account is $112,000.
- ◊ For FY 2010, one vacant full-time position and one vacant part-time position were eliminated.

Department:	Clerk of Superior Court	Cost Center:	10020180
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Legal Recording Fees	$ 499,874	$ 500,000	$ 479,595	$ 433,000
Superior Court Fines	247,273	255,000	281,270	300,000
General Fund Contribution	328,200	571,450	437,192	503,431
Total Funding Sources	$ 1,075,347	$ 1,326,450	$ 1,198,057	$ 1,236,431

APPROPRIATIONS				
Personal Services	$ 891,194	$ 1,046,753	$ 953,994	$ 970,876
Operating	173,418	272,797	233,075	251,632
Capital Outlay	10,735	6,900	10,988	13,923
Total Appropriations	$ 1,075,347	$ 1,326,450	$ 1,198,057	$ 1,236,431

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	21.56	22.28	22.28	20.56

WORKLOAD INDICATORS	2006 Actual	2007 Actual	2008 Actual	2009 Estimate
TOTAL CIVIL AND DOMESTIC ACTIONS	1,825	1,976	2,341	2,400
TOTAL NUMBER OF PROCEEDING ENTRIES	15,749	16,125	20,525	22,000
TOTAL NUMBER OF PAGES SCANNED	57,261	69,470	85,416	90,000
TOTAL CIVIL MINUTE BOOK PAGES RECORDED	3,955	2,557	3,622	3,700
TOTAL NUMBER OF ADOPTIONS FILED	42	34	48	
Applications for Trade Names Processed	199	213	209	210
Notary Public Applications Processed	683	642	600	600
Military Discharges Processed	15	25	10	15
TOTAL APPLICATIONS PROCESSED	**897**	**880**	**819**	**825**
TOTAL APPLICATION PAGES RECORDED	1,617	1,522	1,442	
TOTAL FINANCING STATEMENTS	1,442	1,604	1,312	1,400
TOTAL STATEMENT PAGES SCANNED	2,092	2,210	1,879	1,900
TOTAL REAL ESTATE INSTRUMENTS	30,379	25,717	18,449	18,000
TOTAL HOSPITAL LIENS (Separated from GED in 2004)	465	585	679	700
TOTAL GENERAL EXECUTION INSTRUMENTS	5,304	5,273	6,112	6,125
TOTAL REAL ESTATE PLATS	206	188	102	100
TOTAL REAL ESTATE PAGES SCANNED	176,052	145,567	103,094	24,925
TOTAL NUMBER OF GRANTORS INDEXED	59,164	52,860	41,841	42,000
TOTAL NUMBER OF GRANTEES INDEXED	57,874	49,818	39,726	40,000
TOTAL INTANGIBLE TAX FORMS PROCESSED	8,648	6,743	4,145	4,150
TOTAL TRANSER TAX FORMS	6,052	4,857	3,927	4,000

Department:	Clerk of Superior Court	Cost Center:	10020180
Function:	Judicial	Fund:	General

WORKLOAD INDICATORS - CONTINUED	2006 Actual	2007 Actual	2008 Actual	2009 Estimate
TOTAL NUMBER OF CRIMINAL CASES	847	738	872	890
TOTAL NUMBER OF PROCEEDING ENTRIES	8,405	6,769	9,743	9,900
TOTAL NUMBER OF PAGES SCANNED	16,207	13,117	18,706	20,000
TOTAL CRIMINAL MINUTE BOOK PAGES RECORDED	3,254	2,140	1,463	1,500
GEORGIA CRIME INFORMATION TRANSMITTALS	1,323	1,496	2,298	2,300
GEORGIA DEPARTMENT OF MOTOR VEHICLES FORMS	441	197	145	150
SECRETARY OF STATE FELONY CONVICTIONS	352	293	357	360
NOTICES OF APPEAL FILED	33	30	33	30
TOTAL NUMBER OF CALENDARS GENERATED	259	209	254	250
TOTAL COURT DAYS SCHEDULED (FOUR JUDGES)	336	336	376	275
TOTAL CIVIL CASES FOR HEARINGS AND TRIALS	1,432	2,077	1,686	1,800
TOTAL CRIMINAL CASES FOR HEARINGS AND TRIALS	2,401	1,976	2,496	2,500
TOTAL SPECIAL SET CASES	708	119	137	140
TOTAL NUMBER OF JURORS SUMMONED	6,500	7,475	6,800	6,950

Department:	District Attorney	Cost Center:	10020200
Function:	Judicial	Fund:	General

Mission Statement

To successfully prosecute all those defendants brought to trial in a timely manner. To protect and assist victims of crime. To reduce the amount of time between the date of the offense and the date of the disposition of the case thereby reducing jail populations. To provide residents of each of the four counties we serve with the most efficient and effective legal services possible.

Major Department Functions

- ◊ Present to the Grand Jury all of the evidence against an individual accused of violating the criminal statutes of the State of Georgia for possible indictment.
- ◊ At the request of the Grand Jury, the District Attorney will draw up indictments or accusations and will prosecute all indictable offenses to the fullest extent of the law.
- ◊ The District Attorney's Office attends detention and probation hearings for the Juvenile Court, and preliminary and bond hearings in Magistrate Court, and contested traffic cases in Probate Court in those counties not having a State Court function.
- ◊ Administer required oaths to grand jurors, trial jurors, bailiffs, and other officers of the Court.
- ◊ Facilitate the Victim Assistance program which provides financial support and services to those individuals who find themselves victims of the crimes perpetrated against them.

Major FY 2010 Goals

- ◊ Successfully represent the State of Georgia and victims of crime in prosecutions in Superior Court and in Probate Court in those counties which do not have State Court.
- ◊ To handle all felony jury trials, as well as regular Friday Motion days including revocations and bond hearings, before the Superior Court.
- ◊ To represent the State of Georgia in all preliminary hearings in order to represent the victims in the early stages of the criminal process. This, in many instances, will shorten the time period between arrest of a defendant and the final disposition of a case by pleas or trial.
- ◊ To increase aid and services that can be given to victims of crime through grants received.

Significant Expenditure and Staffing Changes

- ◊ Due to the current economic downturn and in line with the reduction in the budget of Fayette County departments, the FY 2010 funding for DA Contract Services was reduced by 4%.

Department:	District Attorney	Cost Center:	10020200
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 331,945	$ 345,644	$ 346,824	$ 331,160
APPROPRIATIONS				
DA Contract Services	$ 325,000	$ 338,000	$ 338,000	$ 324,480
Operating	6,945	7,644	8,824	6,680
Capital Outlay	-	-	-	-
Total Appropriations	$ 331,945	$ 345,644	$ 346,824	$ 331,160

WORKLOAD INDICATORS	2005 Actual	2006 Actual	2007 Actual	2008 Actual
SUPERIOR COURT:				
Cases Filed:				
Felony counts	808	934	802	950
Misdemeanor counts	504	511	597	675
Cases Disposed:				
Felony counts	905	861	940	1,050
Misdemeanor counts	467	463	719	643
Indictment/Accusations Files				
Juvenile Court Cases Handled	N/A	1,206	1,453	1,957

Department:	Judges, Court Reporter	Cost Center:	10020160
Function:	Judicial	Fund:	General

Major Department Functions

◊ Serve as the highest ranking local court, having jurisdiction over all criminal felony cases, major civil cases, and cases involving Fayette County.
◊ Court resolves cases involving child custody, criminal cases with and without a jury, and issues fines, and/or sentences upon conviction.
◊ Responsibilities include the determination of a defendant's competence to stand trial, the admissibility of a confession, and the legality of a written document.

Major FY 2010 Goals

◊ Maintain a low crime rate level by administering justice to criminals in a timely manner.
◊ Keep the cost of the court system to a minimum.

Significant Expenditure Changes

◊ In FY 2009, the Jury Script Services account was transferred from the Judges, Court Reporter to the Clerk of Superior Court department. The FY 2009 budget for this account was $112,000.
◊ Due to the current economic downturn and in line with the reduction in the budget of Fayette County departments, the FY 2010 funding for Circuit Court Contract Services was reduced by 4%.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 505,482	$ 365,024	$ 375,183	$ 349,514
APPROPRIATIONS				
Personal Services*	$ 9,679	$ 11,938	$ 10,515	$ 9,417
Circuit Court Contract Services	295,916	279,226	279,226	268,057
Operating	199,770	73,860	85,082	72,040
Capital Outlay	117	-	360	-
Total Appropriations	$ 505,482	$ 365,024	$ 375,183	$ 349,514

* Contracted personnel

WORKLOAD INDICATORS	2005 Actual	2006 Actual	2007 Actual	2008 Actual
Criminal and civil filings - Fayette County	2,100	2,200	2,285	2,854

Department:	Juvenile Court	Cost Center:	10020600
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Juvenile Court of Fayette County is as follows:

- ◊ To interpret and enforce existing statues in a way that provides due process, fair treatment and justice to all persons appearing before this court.
- ◊ To provide or arrange for appropriate services for those persons appearing before the court.
- ◊ To create and maintain a feeling of respect for and in the court system on the part of the citizens that it serves to that they support and assist the court in its efforts.
- ◊ To maximize, to the extent possible, the development and job satisfaction of court employees so that the court is able to attract, secure and retain the commitment of the kinds and numbers of people necessary to accomplish the court's mission and goals.
- ◊ To create and maintain a feeling of confidence in and support for the court on the part of the other organizations with which it comes in contact, particularly those organizations that are a part of the total criminal justice system.
- ◊ To insure that the taxpayers of Fayette County receive the greatest benefits for the dollars expended for court services.

Major Department Functions

- ◊ To docket and set calendars for cases concerning allegations of deprivation, delinquency, unruly conduct and traffic offenses involving children within our jurisdiction. Parameters of mandated time frames will be the standard. Guidelines and operating procedures set by judges will be utilized on each individual case incorporating applicable O.C.G.A..
- ◊ To liason with the State of Georgia's Department of Human Resources, i.e.: Department of Family and Children Services and Department of Juvenile Justice to insure that the mandates under which the court *must* operate are compatible with the policies of these two departments.
- ◊ To insure the rights of victims and offenders are protected under the law as well as court preparation, including scheduling of cases, investigation, conducting trials, preparation of court orders, collection of fees and fines, filing of documents and record retention.
- ◊ To seek treatment and rehabilitation of delinquent children.
- ◊ To seek reunification with parents and children who are separated by judicial intervention.
- ◊ To cooperate and work closely with the law enforcement agencies to insure citizens rights are protected as well as the rights of delinquents.

Department:	Juvenile Court	Cost Center:	10020600
Function:	Judicial	Fund:	General

Major FY 2010 Goals

◊ Maintain proactive initiative on office space and future needs of Juvenile Court.
◊ To initiate a study with DJJ on the viability of locating a detention facility in our county utilizing space in the old jail facility and further to study if including DJJ's offices would be viable option for anticipated build out of the Judicial Complex.
◊ To assign, train, and delineate duties for the staff to maximize efficiency.
◊ To continue to author with the input from the judges and other agencies a more complete operating procedures manual.
◊ Secure grants for programs appropriate to Juvenile Court for delinquency prevention and enhance training of personnel for application process for these awards.
◊ To continue to advocate use of advanced technology with JCATS, which will assist the courts in the tracking of delinquents within the circuit and state.
◊ To manage increasing caseload efficiently and continue to work with law enforcement agencies to enhance the rehabilitation of children and protect the citizens.
◊ To work with the Public Defender's Office to insure that the rights of citizens and juvenile offenders are protected under the new statutes governing appointment of counsel for any qualified clients involved in our Court.
◊ To assist and support the DART program for drug and alcohol rehabilitation of children.
◊ Investigate the viability of utilizing cameras in vehicles of teenage drivers to reduce recidivism of traffic offenders.

Major FY 2009 Goals Accomplished

◊ The Fayette County Juvenile Court is continuing the transfer of all traffic citations via the internet and has received a letter commending the Court as an outstanding county in the State of Georgia for this endeavor by the Department of Motor Vehicle Safety.
◊ Enhance development of the CASA program so that assistance via mentoring can be accomplished for families who have case plans with DFACS for reunification.
◊ Implement agreement with the Public Defenders office on expediting legal representations for our clients.

Significant Expenditure and Staffing Changes

◊ No significant expenditures or staffing changes.

Department:	Juvenile Court	Cost Center:	10020600
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Juvenile Court Fines / Fees	$ 51,435	$ 60,000	$ 47,653	$ 46,000
General Fund Contribution	273,047	265,708	276,051	284,591
Total Funding Sources	$ 324,483	$ 325,708	$ 323,704	$ 330,591
APPROPRIATIONS				
Personal Services	$ 260,233	$ 274,181	$ 277,627	$ 276,113
Operating	56,995	51,527	46,077	52,218
Capital Outlay	7,255	-	-	2,260
Total Appropriations	$ 324,483	$ 325,708	$ 323,704	$ 330,591

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Estimate	2010 Projected
New juvenile cases docketed/filed	1,916	1,961	2,000	2,100
Judges in Fayette Court (two needed ocassionally on same day)	163	205	210	215
EFFICIENCY MEASURES	2007 Actual	2008 Actual	2009 Estimate	2010 Projected
New juvenile cases docketed and closed	97.0%	96.0%	97.0%	97.0%
Mandated time frames met	99.0%	99.0%	99.0%	99.0%
Fines Collected	98.0%	98.0%	98.0%	98.0%
Restitution Collected	95.0%	95.0%	95.0%	95.0%
Supervision fees collected (unless waived by Judge)	98.0%	98.0%	98.0%	98.0%
EFFECTIVENESS MEASURES	2007 Actual	2008 Actual	2009 Estimate	2010 Projected
Juvenile Cases closed	1,843	1,850	1,925	1,930
Days calendared	169	170	180	190
Fines/Fees/Restitution Disbursed	$ 131,173	$ 159,239	$ 160,000	$ 165,000
Orders written/filed	1,823	1,830	1,850	1,900
Supervision fees collected/disbursed to 217-20610	$ 54,510	$ 64,762	$ 70,000	$ 72,000
PRODUCTIVITY MEASURES	2007 Actual	2008 Actual	2009 Estimate	2010 Projected
New juvenile cases docketed/filed	1,916	1,961	2,000	2,100
Session in Court (2 Judges are needed occasionally on a single day)	169	170	180	190
Summons/subpoenas served	6,201	6,100	6,200	6,300
Public Safety Documents	825	873	850	860
Fines Collected (Traffic/DUI/Drugs/Etc.)	$ 115,729	$ 68,026	$ 70,000	$ 75,000
Restitution Collected	$ 18,780	$ 35,544	$ 30,000	$ 32,000
Other documents	3,781	3,801	3,900	4,000
Orders prepared	2,231	2,340	2,400	2,500

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	5.00	5.00	5.00	5.00

Department:	Juvenile Supervision	Cost Center:	21720610
Function:	Judicial	Fund:	Special Revenue

Mission Statement

The Mission of the Juvenile Court Supervision Services is as follows:

◊ To promote a safe and secure community, the Juvenile Court of Fayette County will utilize prevention and treatment services in collaboration with families and other organizations to encourage the physical emotional, psychological, educational, and moral well-being of children throughout the County to prevent and treat delinquency and unruly behavior.

◊ The prevention programs offered will be funded under the guidelines of the official Code of Georgia 15-11-71, the Juvenile Proceedings Codes and the parameters described therein.

◊ Further this court will diligently seek and implement grants offered for delinquency prevention and treatment through Federal funding as well as corporate partners.

Major Department Functions

◊ To allocate funding collected to provide supervision and rehabilitation services for those juveniles in the court system.

◊ To enhance the training of all court personnel, law enforcement, educators, and helping agencies to focus on the rehabilitation of juveniles through awareness of the problems of delinquent children and related issues.

◊ To present seminars to various agencies focusing on rehabilitation utilizing funding available through court imposed fees.

◊ Expand programs on delinquency utilizing court fees which are collected under 15-11-71 and are funded without tax dollars or expenditures from the operating budget of the Court.

Major FY 2010 Goals

◊ To seek new innovative programs focusing on rehabilitation through government grants and funding through collection of supervision fees under OCGA 15-11-71.

◊ To identify and enhance programs such as the MRT, Breaking the Chains, Vista and Tomorrow's Man court ordered to rehabilitate Fayette County delinquents and incorporate scholarship awards to children who meet financial hardship criteria for these programs.

◊ Allocate funds for teaching seminars to be given to appropriate local agencies with appropriate themes.

◊ Assist and support the DART program for drug and alcohol rehabilitation of children.

◊ Allocate funds for psychological evaluations under collected supervision fees with indigent guidelines to be used for qualification.

Significant Expenditure Changes

◊ There are no significant expenditures changes.

Department:	Juvenile Supervision	Cost Center:	21720610
Function:	Judicial	Fund:	Special Revenue

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Juvenile Fine Surcharge	$ 26,395	$ 25,000	$ 30,167	$ 25,000
Appropriated Fund Balance	(1,894)	4,000	(3,807)	3,800
Total Funding Sources	$ 24,501	$ 29,000	$ 26,360	$ 28,800
APPROPRIATIONS				
Professional/Technical Services	$ 24,340	$ 25,000	$ 22,235	$ 25,000
Other Operating	161	3,500	4,125	3,800
Capital Outlay	-	500	-	-
Total Appropriations	$ 24,501	$ 29,000	$ 26,360	$ 28,800

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Estimate	2010 Projected
Juveniles placed on probation/informal adjustment/abeyances/short term program	838	716	870	890
EFFICIENCY MEASURES	2007 Actual	2008 Actual	2009 Estimate	2010 Projected
Juveniles Referred to Program	88.0%	88.0%	88.0%	88.0%
Supervision Fees collected (Unless Waived by Judge)	98.0%	97.5%	98.0%	98.0%
EFFECTIVENESS MEASURES	2007 Actual	2008 Actual	2009 Estimate	2010 Projected
Work Sites	10	10	10	12
Recidivism rates	22.0%	22.0%	22.0%	22.0%
PRODUCTIVITY MEASURES	2007 Actual	2008 Actual	2009 Estimate	2010 Projected
Work performed at government and non-profit sites such as Kiwanis Field, Board of Education, Recreation fields, Churches by delinquents in community service. Number of offenders	650	649	700	725
Hours Worked in Program	2,093	2,620	2,200	2,400

Department:	Law Library	Cost Center:	20520750
Function:	Judicial	Fund:	Special Revenue

Mission Statement

The mission of the Law Library is to effectively provide citizens with access to the most current legislation through hardback legal texts and internet access services.

Major Department Functions

◊ Acquire and maintain materials for the County law library by utilizing monies collected from a surcharge on all cases.
◊ To provide Fayette County citizens an atmosphere that is conductive to legal research.

Major FY 2010 Goals

◊ Provide the Fayette County general public with the most current legislation. Access will be provided in hardback legal texts and up-to-the-minute on-line services.
◊ To improve efficiency with additional computers and printers to maximize access to on-line services for citizens.

Significant Expenditure Changes

◊ There are no significant expenditure changes.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Charges for Services	$ 71,948	$ 57,000	$ 68,196	$ 57,000
Investment Income	1,077	-	218	-
Appropriated Fund Balance	17,433	50,077	17,149	50,077
Total Funding Sources	$ 90,457	$ 107,077	$ 85,562	$ 107,077
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	90,457	107,077	85,562	107,077
Capital Outlay	-	-	-	-
Total Appropriations	$ 90,457	$ 107,077	$ 85,562	$ 107,077

WORKLOAD INDICATORS	2006 Actual	2007 Actual	2008 Actual	2009 Estimate
Probate Court Cases	693	631	598	600
State and Superior Civil Cases	2,943	3,493	3,885	3,900
State and Superior Criminal/Traffic Cases	8,342	9,702	8,705	8,800
Juvenile Court Cases (effective 7/1/04)	526	501	372	400
Magistrate Court Cases (effective 7/1/07)	N/A	1,464	2,858	2,900

Department:	Magistrate Court	Cost Center:	10020400
Function:	Judicial	Fund:	General

Mission Statement

Our Court is set up to interpret and enforce existing laws in a manner that provides due process, equal treatment and justice for all parties appearing before the Court for both civil and criminal cases. Our goal is to provide the taxpayers of Fayette County with just, efficient and cost effective service. We will deliver this service in a courteous manner.

Major Department Functions

◊ Serve as a court of inquiry with the primary responsibility to determine the sufficiency of evidence.
◊ Conduct court for claims and garnishments up to jurisdictional limit of $15,000, abandoned vehicles and dispossessories, including evictions with an unlimited amount.
◊ Process and prosecute misdemeanor bad check cases.
◊ Process all other misdemeanor and felony warrants, including bond hearings and preliminary hearings as Peachtree City and Fayetteville Municipal judges only conduct hearings that may be prosecuted exclusively in city court.
◊ Conduct misdemeanor bad check court along with preliminary hearings on Tuesday, pre-issue warrant hearings on Wednesday and civil cases on Thursday due to time required to process and render decisions due to increased caseload. On occasion, Thursday civil court carries over to Friday. First appearance/bond hearings are conducted six days a week with the exception of Sunday.
◊ Liaison with County and State officials to ensure mandates, under which the court operates, are maintained

Major FY 2010 Goals

◊ Operate a cost effective court and administrative office.
◊ Handle projected increase in workload as efficiently as possible.
◊ Enhance program for reporting and disbursement of fines and fees to appropriate agencies to appropriate agencies to include the Superior Court Clerks Authority, County and State.
◊ Perfect ongoing enhancements to the ICON Case Management software program to receive improved performance measure reports.
◊ Have old case records totally transferred to ICON and discontinue use of MIC system.

Significant Expenditure and Staffing Changes

◊ There are no significant changes.

Department:	Magistrate Court	Cost Center:	10020400
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Magistrate Court Fines/Fees	$ 180,273	$ 175,000	$ 148,381	$ 175,000
General Fund Contribution	270,461	302,880	320,549	300,681
Total Funding Sources	$ 450,734	$ 477,880	$ 468,931	$ 475,681
APPROPRIATIONS				
Personal Services	$ 421,403	$ 443,140	$ 443,815	$ 441,431
Operating	27,006	34,740	25,116	32,130
Capital Outlay	2,326	-	-	2,120
Total Appropriations	$ 450,734	$ 477,880	$ 468,931	$ 475,681

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	10.00	10.00	10.00	10.00

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate	FY 2010 Projected
Civil Cases processed	2,734	2,689	2,900	3,000
Claims filed/disposition	1,802	1,992	2,200	2,200
Dispossessories filed/disposition	1,857	2,637	2,800	3,000
Garnishments filed/disposition	455	517	350	375
Abandoned motor vehicles filed/disposition	356	362	400	400
Criminal Cases processed	1,239	1,300	1,400	1,800
Felony warrants	1,217	1,074	1,200	1,300
Misdemeanor warrants	1,148	1,077	1,700	1,500
Deposit account fraud warrants	204	86	250	200
TOTAL CASES FILED	**11,012**	**11,734**	**13,200**	**13,775**
Constable Service - Civil Papers (Sept. 2006 - present)	**2,764**	**2,859**	**3,000**	**3,000**
Constable Evictions	**260**	**269**	**300**	**400**
Number of civil proceedings	11,578	12,334	13,000	13,500
Number of criminal proceedings	4,655	4,137	4,500	5,000
TOTAL NUMBER OF PROCEEDINGS	**16,233**	**16,471**	**17,500**	**18,500**
Number of civil scanned pages	19,137	21,038	22,000	22,500
Number of criminal scanned pages	7,493	7,485	8,000	8,500
TOTAL NUMBER OF SCANNED PAGES	**26,630**	**28,523**	**30,000**	**31,000**
Court days scheduled	**492**	**492**	**492**	**492**
Calendars generated	**177**	**196**	**196**	**196**
Civil hearings and trials scheduled	929	960	1,100	1,200
Criminal hearings and trials scheduled				
First appearance hearings	2,592	1,708	2,400	2,500
Commitment/Preliminary hearings	240	277	300	350
Pre-issuance warrant hearings	185	135	200	250
Deposit account fraud hearings/trials	285	386	250	300
TOTAL SCHEDULING	**4,231**	**3,466**	**4,250**	**4,600**

Department:	Non-Departmental	Cost Center:	10020090
Function:	Judicial	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures not allocated to individual Judicial System departments.

Significant Expenditure Changes

◊ No significant expenditure changes.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 268,994	$ 276,630	$ 248,894	$ 274,963
APPROPRIATIONS				
Operating	$ 268,687	$ 276,630	$ 248,402	$ 273,463
Capital Outlay	307	-	492	1,500
Total Appropriations	$ 268,994	$ 276,630	$ 248,894	$ 274,963

Department:	Probate Court	Cost Center:	10020450
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Probate Court of Fayette County is to provide the best, most efficient, and legally responsible process of probate, guardianship, and all other matters falling under the probate jurisdiction; to serve the public cheerfully, and with courtesy and kindness.

Major Department Functions

◊ Ensure that estates and guardianships are administered in accordance with the law.
◊ Issue marriage licenses, firearm permits and certificates of residence, birth and death certificates, and passports.

Major FY 2010 Goals

◊ Maintain the existing high quality performance and service to the public.
◊ To ensure our customers have easy access to public records through the computer.
◊ To handle the increase in workload as efficiently as possible.

Significant Expenditure and Staffing Changes

◊ For FY 2010, one vacant part-time position was eliminated.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Probate Court Fees	$ 149,582	$ 150,000	$ 206,989	$ 200,000
General Fund Contribution	194,999	211,928	127,463	105,172
Total Funding Sources	$ 344,580	$ 361,928	$ 334,452	$ 305,172
APPROPRIATIONS				
Personal Services	$ 324,198	$ 340,818	$ 315,246	$ 271,949
Operating	16,653	20,760	19,060	26,905
Capital Outlay	3,729	350	146	6,318
Total Appropriations	$ 344,580	$ 361,928	$ 334,452	$ 305,172

Department:	Probate Court	Cost Center:	10020450
Function:	Judicial	Fund:	General

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	4.73	4.73	5.00	4.73

WORKLOAD INDICATORS	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual
Marriage licenses	710	633	661	641
Firearms licenses	986	838	937	1,866
Passports	277	261	505	665
Administrations	42	63	112	136
Probates	196	239	270	234
Minor guardianships	73	112	137	152
Incapacitated adults	46	22	27	18
Annual returns filed	185	111	203	198
Year's support petitions	27	45	37	33
Certificate of Residency	26	30	52	41
Safewills	22	24	34	25
Extradition	9	18	17	18
Order to Aprehend	20	11	12	11

Department:	Public Defender	Cost Center:	10020800
Function:	Judicial	Fund:	General

Major Department Functions

◊ The State of Georgia has passed the Public Defender Act of 2003. The provision of this act were implemented beginning July 1, 2004 with the hiring of a Public Defender for each Judicial Circuit of Georgia. The office became fully operational on January 1, 2005.
◊ The contract with the Public Defenders Office and Fayette County is for handling Superior Court and Juvenile Court delinquency cases.
◊ The County additionally has contracted with this office to handle State Court and Juvenile Court deprivation cases.

Significant Expenditure Changes

◊ Due to the current economic downturn and in line with the reduction in the budget of Fayette County departments, the FY 2010 funding for the Circuit Wide Contract and the Lower Court Contract were reduced by 4%.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Public Defender Application Fees	$ 250	$ 1,000	$ 550	$ 350
General Fund Contribution	489,750	503,952	504,366	484,449
Total Funding Sources	$ 490,000	$ 504,952	$ 504,916	$ 484,799
APPROPRIATIONS				
Circuit Wide Contract Service	$ 278,548	$ 286,904	$ 286,904	$ 275,428
Lower Court Contract Fees	211,452	217,796	217,796	209,084
Other Operating	-	252	216	287
Total Appropriations	$ 490,000	$ 504,952	$ 504,916	$ 484,799

WORKLOAD INDICATORS	FY 2005 Actual*	2006 Actual	2007 Actual	2008 Actual
Fayette County cases handled by Public Defender Office	880	1,307	1,346	1,432

* The Public Defender's Office became fully operational on January 1, 2005.

Department:	State Court Judge	Cost Center:	10020330
Function:	Judicial	Fund:	General

Mission Statement

The mission of the State Court of Fayette County is to:

◊ Uphold and defend the Constitution and laws of the State of Georgia and these United States, as well as the ordinances duly passed by the Fayette County Commission;
◊ Treat with fairness and dignity all persons coming before the Court, no matter their station or circumstances in life;
◊ Administer justice uniformly and impartially, without prejudice or favor to any party;
◊ Provide an open forum for the redress of grievances, both public and private;
◊ Maintain the highest standards of judicial ethics and conduct;
◊ Efficiently and effectively dispose of all cases on the State Court's civil and criminal dockets in a timely manner and in accordance with the law.

Major Department Functions

◊ The State Court Judge presides over the forum for the litigation of disputes arising between citizens of this State in civil actions, regardless of their nature, concurrent with the Superior Courts.
◊ The State Court Judge adjudicates all misdemeanor cases concurrent with the Superior Court.
◊ The State Court Judge presides over all traffic violation cases.

Major FY 2010 Goals

◊ Significantly expedite the handling of civil cases in Fayette County by providing an alternative to Superior Court for filing these actions.
◊ Effectively administrate traffic violation cases.
◊ Improve the efficiency of the State Court Judge by having a law clerk do the research on a growing number of civil cases being filed in State Court.

Significant Expenditure and Staffing Changes

◊ There are no significant expenditure or staffing changes.

Department:	State Court Judge	Cost Center:	10020330
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
State Court Fees	$ 127,082	$ 125,000	$ 137,784	$ 125,000
State Court Fines	$ 1,027,697	$ 1,005,000	$ 936,652	$ 950,000
General Fund Contribution	(808,040)	(756,982)	(723,269)	(718,720)
Total Funding Sources	$ 346,738	$ 373,018	$ 351,167	$ 356,280
APPROPRIATIONS				
Personal Services	$ 283,580	$ 294,343	$ 293,270	$ 292,730
Operating	62,213	77,375	56,115	63,050
Capital Outlay	945	1,300	1,782	500
Total Appropriations	$ 346,738	$ 373,018	$ 351,167	$ 356,280

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	3.00	3.00	3.00	3.00

WORKLOAD INDICATORS	2005 Actual	2006 Actual	2007 Actual	2008 Actual
Civil Cases handled	968	1,120	1,528	1,700
Traffic Cases handled	4,703	5,007	4,863	5,200
Misdemeanor Cases handled	998	1,021	1,021	1,200
Ordinances	714	649	475	520
Revocations/Plea/Drug Court/PTI/Bench warrants	1,469	1,760	1,902	2,300
Alternative Language	N/A	N/A	146	192

Department:	State Court Solicitor	Cost Center:	10020320
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Office of the Solicitor General of the State Court of Fayette County is to investigate, charge, and prosecute misdemeanor violations of Georgia Statues and County Ordinances that occur in Fayette County. The Solicitor General is charged with ensuring that all misdemeanor cases occurring in Fayette County are handled in a manner that guarantees an efficient and equitable administration of justice. The Solicitor General ensures that all persons involved in the criminal process are treated in a courteous and professional manner.

Major Department Functions

◊ The State Court Solicitor-General serves as the prosecutor in misdemeanor, traffic and ordinance cases in Fayette County State Court.
◊ The State Court Solicitor-General aids in ALS Hearings and attends motion hearings.
◊ The State Court Solicitor-General serves as the prosecutor in Magistrate Court.
◊ The State Court Solicitor-General aids Juvenile Court when requested.

Major FY 2010 Goals

◊ Ensure that all misdemeanor cases occurring in Fayette County are handled in a manner that administers justice efficiently and equitably.
◊ Efficiently handle traffic and ordinance cases.
◊ To make sure that all persons involved in the criminal process are treated in a courteous and professional manner.
◊ To continue our assistance in Magistrate Court and with ALS hearings.
◊ To inform County and municipal law enforcement agencies on changes in the law and to aid them with interpretation.
◊ To provide the citizens of Fayette County with information on crime prevention.
◊ Aid in Juvenile Court when requested.

Significant Expenditure and Staffing Changes

◊ For FY 2010, a vacant part-time position was eliminated.
◊ For FY 2010, three full-time positions assigned to the State Court Solicitor's Victims Assistance program that were paid from the Victims Assistance fund have been moved to the General Fund in the State Court Solicitor's budget. This was approved to correct the overage that the Victims Assistance fund has experienced in the last two years and will allow the fund to be self-sustaining going forward. A total of approximately $177K in salaries, benefits, and ancillary expenditures was transferred.

Department:	State Court Solicitor	Cost Center:	10020320
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 322,678	$ 353,641	$ 322,819	$ 503,042
APPROPRIATIONS				
Personal Services	$ 303,535	$ 322,337	$ 303,182	$ 474,090
Operating	18,049	29,594	18,038	28,952
Capital Outlay	1,094	1,710	1,600	-
Total Appropriations	$ 322,678	$ 353,641	$ 322,819	$ 503,042

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	4.63	4.63	4.73	7.13

PERFORMANCE MEASURES	2005 Actual	2006 Actual	2007 Actual	2008 Actual
State Court Criminal	**993**	**1,021**	**1,021**	**1,030**
State Court Traffic	**4,518**	**4,160**	**4,863**	**4,505**
State Court Ordinance	**532**	**462**	**475**	**450**
State Court - Pre-Accusation Pre-Trial Intervention	N/A	25	37	38
State Court Revocations, Special Set Pleas, PTI's & Drug Ct. (calendar)	1,469	1,515	1,602	1,746
State Court Bench Trials (calendar)	371	421	498	526
State Court Jury Trials (Calendar Count)	829	772	726	657
State Court Ordinance (1st Appearance, Arraignment, Bench Trials)	714	649	677	612
Arraignment (Calendar Count)	869	790	1,057	962
Arraignment (Traffic Calendar Count)	4,703	5,007	5,086	4,982
Alternative Language	N/A	N/A	146	231
Miscellaneous Hearings and Bench Warrants (Calendar Count)	252	220	263	123
ALS Hearings (Calendar Count)	312	276	177	186
Juvenile Court (Calendar Count)	3	-	-	-
Special Appointments	9	2	-	1
Phone Calls, Appointments, Walk-Ins (estimate for the year)	18,000	18,500	18,500	18,500
Magistrate Court Pre-Accusation PTI's	N/A	N/A	59	24
Magistrate Court First Appearance / calendar count	316	180	94	76
Magistrate Court Arraingment / calendar count	97	62	45	21
Magistrate Court Pre-Issuance / calendar count	16	25	22	-
Magistrate Court Preliminary / calendar count	-	-	-	-
Magistrate Court Revocations / calendar count	120	56	27	15
Magistrate Court Trials / calendar count	49	30	26	8
Magistrate Court Misc Hearings / calendar count	2	-	11	1

FUNCTION: PUBLIC SAFETY

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Department:	Animal Control	Cost Center:	10030910
Function:	Public Safety	Fund:	General

Mission Statement

Stands as a functional department of the Fayette County Public Safety Division. The Department is charged by the State of Georgia and Fayette County Commissioners to uphold and enforce laws pertaining to animals including but not limited to: Animal Cruelty, Local Ordinances, and Zoning Codes. Such services are dedicated to promote healthy relationships between the citizens of Fayette County, companion animals, and wildlife.

Major Department Functions

◊ Provides Animal Control Officers that enforce local and State rules, laws and ordinances.
◊ Educates the citizens of the County with respect to responsible pet ownership and practices.
◊ Provides for the sheltering and care of stray animals and bite case quarantines.
◊ Provides for 24/7 response of animal related public safety emergencies.
◊ Monitors the community for disease outbreaks, providing appropriate quarantine and testing of animals when necessary.

Major FY 2010 Goals

◊ Continue partnership with Department of Agriculture in establishing standards and pioneering new solution to approach animal emergencies and sheltering during disasters.
◊ Continue to study animal bite statistics in effort to improve educational programs and bite reporting system to hopefully reduce occurrence and optimize handling.
◊ Finalize purchase of new Animal Control Van Conversion.
◊ Study new caging solutions for Cat room and explore possible fundraising options.
◊ Continue to provide the media with positive stories surrounding Animal Shelter success and staff. These will include special events, tours, rescues and other happenings at the shelter.
◊ Monitor and provide an anniversary report of both new Fee Schedule and Microchipping program established in mid-2008.

Significant Expenditure and Staffing Changes

◊ There are no significant expenditure or staffing changes.

Department:	Animal Control	Cost Center:	10030910
Function:	Public Safety	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Animal Control & Shelter Fees	$ 19,455	$ 18,000	$ 27,497	$ 25,000
Donations/Animal Shelter	3,477	3,000	5,969	6,000
General Fund Contribution	306,499	359,454	338,522	340,909
Total Funding Sources	$ 329,431	$ 380,454	$ 371,988	$ 371,909
APPROPRIATIONS				
Personal Services	$ 280,423	$ 327,509	$ 321,047	$ 319,377
Operating	48,538	52,945	50,548	52,532
Capital Outlay	470	-	393	-
Total Appropriations	$ 329,431	$ 380,454	$ 371,988	$ 371,909

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	5.50	6.23	6.50	6.50

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate
Animals adopted	837	880	690	666
Animals impounded	1,843	1,950	1,480	1,663
Animals euthanized	512	530	600	722
Animals reclaimed by owners	414	450	340	307
Responses	2,950	3,034	3,150	2,918

Department:	Confiscated Property - Federal	Cost Center:	21230390
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

◊ Funds received from federal forfeitures that by law are to be used for the enhancement of law enforcement. Due to the uncertainty of the collection of funds no budget is prepared.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Forfeiture Income	$ 744,874	$ -	$ 3,156,921	$ -
Interest Income	$ 3,607		$ 2,401	
Insurance Reimbursements	$ 7,743		$ 48,255	
Other/Miscellaneous	$ 152,459		$ 364,370	
Overtime Reimbursements	$ 66,202		$ 109,920	
Appropriated Fund Balance	188,902	-	(1,148,824)	-
Total Funding Sources	$ 1,163,787	$ -	$ 2,533,043	$ -
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	608,333	-	1,630,634	-
Capital Outlay	555,454	-	902,409	-
Total Appropriations	$ 1,163,787	$ -	$ 2,533,043	$ -

Department:	Confiscated Property - State	Cost Center:	21030390
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

◊ Funds received from state forfeitures that by law are to be used for the enhancement of law enforcement. The budget for this cost center is prepared by the Sheriff's Office.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Forfeiture Income	$ 101,225	$ 20,000	$ 1,051	$ 20,000
Interest Income	-	-	-	-
Appropriated Fund Balance	(60,738)	55,600	39,692	39,700
Total Funding Sources	$ 40,486	$ 75,600	$ 40,743	$ 59,700
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	39,128	49,700	28,016	32,800
Capital Outlay	1,358	25,900	12,727	26,900
Total Appropriations	$ 40,486	$ 75,600	$ 40,743	$ 59,700

Department:	Confiscated Property – U.S. Customs	Cost Center:	21130390
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

◊ Funds received from US Customs forfeitures that by law are to be used for the enhancement of law enforcement. Due to the uncertainty of the collection of funds no budget is prepared.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Forfeiture Income	$ 4,695	$ -	$ 293,308	$ -
Interest Income	$ 610		$ 502	
Other/Miscellaneous			$ 2,232	
Appropriated Fund Balance	41,015	-	(256,312)	-
Total Funding Sources	$ 46,320	$ -	$ 39,729	$ -
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	1,408	-	8,089	-
Capital Outlay	44,912	-	31,641	-
Total Appropriations	$ 46,320	$ -	$ 39,729	$ -

Department:	Coroner	Cost Center:	10030700
Function:	Public Safety	Fund:	General

Major Department Functions

◊ The County Coroner investigates and establishes the cause of death for situations involving external violence, unattended death, contagious disease, sudden death or industrial accident.
◊ The County Coroner is responsible for issuing death certificates.
◊ The Coroner is compensated according to Option II of the Georgia Law section 45-16-27. Compensation is on a fee basis at a rate of $175 per case for non jury death investigations and $250 per case for jury death investigations.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 67,015	$ 70,750	$ 62,725	$ 67,560
APPROPRIATIONS				
Personal Services	$ 59,747	$ 61,403	$ 55,572	$ 59,024
Operating	7,268	9,347	7,153	8,536
Capital Outlay	-	-	-	-
Total Appropriations	$ 67,015	$ 70,750	$ 62,725	$ 67,560

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	3.00	3.00	3.00	3.00

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Projected
Number of cases	162	173	153	157

Department:	Emergency Phone System Special Revenue	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Revenue

Mission Statement

The Fayette County E-911 Communications Center is the relay point for the dissemination of information to public safety field units from the general public and between public safety field units and agencies. The relay of this information is of vital importance in the protection of life and property The Fayette County E-911 Communications Center is committed to providing effective, efficient public safety communications to the agencies it serves. The Center promotes positive relations with each of the agencies it serves as well as continuing to educate the community about Enhanced 911.

Major FY 2010 Goals

- ◊ Update Street Index (Rolodex) Guide, Business Listings and Key Holder Information.
- ◊ Document GCIC Criminal History Documentation.
- ◊ Update 911 Practitioners Guide.
- ◊ Create and implement In-House Training Program - Advance Scenarios.
- ◊ Update Red Flag Information.
- ◊ Develop a process to track any time a radio is touched by a Fayette County employee (post Rebanding).
- ◊ Create an E 9-1-1 Central File Space (post expansion).
- ◊ Research, Develop and Implement a Basic Communications Skills Training Program for EMTs.
- ◊ Implement and maintain a Quality Assurance Program.
- ◊ Implement an "Employee of the Month" Program.
- ◊ Continue researching the purchase and implementation of a new Computer Aided Dispatch (CAD). Workshops, etc. to provide and/or develop training programs and performance development curriculums.
- ◊ Develop and implement training program for ARES ham radio operators to assist in the radio room during critical incidents as non-emergency responders within three months.

Significant Revenue, Expenditure and Staffing Changes

◊ For FY 2010, pro rata contributions from the cities and the county to cover a shortfall in revenues used to fund expenditures are as follows:

City of Fayetteville	$ 90,643	(Intergovernmental Revenue)
City of Peachtree City	209,946	(Intergovernmental Revenue)
Town of Tyrone	39,606	(Intergovernmental Revenue)
Fayette County	303,999	(Other Financing Sources)
Total	$ 644,194	

◊ The promotion of two Senior Operators to Shift Supervisors was approved.

Department:	Emergency Phone System Special Revenue	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Revenue

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Intergovernmental - Phone Surcharges	$ -	$ 429,324	$ 429,324	$ 340,195
Charges for Services	1,899,129	1,856,975	1,939,953	1,895,000
Investment Income	21,958	25,000	1,783	-
Contributions & Donations	100,499	-	-	-
Other Financing Scs	12,715	384,363	384,363	303,999
Appropriated Fund Balance	1,724,476	(37,231)	(274,751)	87,192
Total Funding Sources	$ 3,758,776	$ 2,658,431	$ 2,480,672	$ 2,626,386
APPROPRIATIONS				
Personal Services	$ 1,626,333	$ 1,786,755	$ 1,623,025	$ 1,739,276
Operating	819,339	848,386	847,048	879,860
Capital Outlay	30,325	10,575	5,004	7,250
Operating Transfers Out	1,282,779	12,715	5,595	-
Total Appropriations	$ 3,758,776	$ 2,658,431	$ 2,480,672	$ 2,626,386

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	36.25	36.25	36.25	36.25

Effectiveness Measures

Measure: Percentage of Fire/EMS calls process under one minute

Current Status: The average response time for Fire/EMS calls according to the 2003 and 2004 Annual Reports is under one minute.
Percentage of calls less than one minute - 24%

Benchmark: National Average 55 seconds.

Background/ Strategies: The Communications Board established an average one minute operator response time as a Center goal. The operators have scaled the verbal dispatch to give as much information in as short a period of time as possible. Also the CAD entry format was modified to allow for a faster dispatch time.

Measure: Percentage of new hires that successfully complete the initial training process.

Current Status: 50%

Benchmark: 100 percent

Background/ Strategies: Old Training format was strictly on the job training. The new format provides classroom and computer training as well as more input from the trainee to indicate concerns before they become real problems. Training program expanded to cover more information.

Department:	Emergency Phone System Special Revenue	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Revenue

Efficiency Measures

Measure: Number of calls for Fire/EMS service calls dispatched in under one minute

Current Status: Law Enforcement calls for service average in the area of two minutes according to the 2003 and 2004 Annual Reports. Number under one minute this year; 2,553.

Benchmark: National average 55 seconds.

Background/ Strategies: The Communications Board established an average one minute oprator response time as a Center goal. The operators have scaled the verbal dispatch to give as much information in as short a period of time as possible. Also the CAD entry format was modified to allow for a faster dispatch time.

Measure: Number of calls for law enforcement dispatched in under two minutes.

Current Status: Law Enforcment calls for service average in the area of two minutes according to the 2003 and 2004 Annual reports. Number of calls under two minutes this year; 2,851

Benchmark: Communications Board two minute response requirement.

Background/ Strategies: The Communication Board established an average two minute operator response time as a Center goal. The operators have scaled the verbal dispatch to give as much information in as short a period of time as possible. Also the CAD entry format was modified for a faster dispatch time.

Measure: Number of computer aided dispatch overrides due to inaccurate location information.

Current Status: Operators have 90% accuracy rate.

Benchmark: 100% accuracy

Background/Strategies: Sending fire or law enforcement to the wrong location can be disastrous. The loss of minutes can mean a life. CAD entries will be tracked for accuracy into the system to ensure the property and accurate dispatch of calls for service.

Productivity Measures

Measure: Average talk time on a 911 telephone call should be under two minutes.

Current Status: Center averages 1.45 minute talk time per call.

Benchmark: Two minute talk time per call on all 911 calls.

Background/Strategies: Two minutes is an average telephone time. All emergency calls should be processed in less than an average time; as time is of the essence in an emergency.

Department:	Emergency Phone System Special Revenue	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Revenue

Measure: Number of employees successfully certified in Georgia Crime Information System.

Current Status: Operators are currently recertifying on new GCIC materials.

Benchmark: All operators certified within six months of employment.

Background/ Strategies: GCIC requires all operators to be certified on the system within six months of employment. The extensive workbook and test system along with manpower needs in the radio room make this a difficult task. The need is to make it part of the new in house training program.

Measure: Number of employees successfully certified as Basic Communications Officers.

Current Status: Operators are currently sent to Georgia Pulic Safety Training Center to receive this certification as required by law. Currently three operators are waiting to go to class - all are still within the six month time frame.

Benchmark: All operators certified within six months of employment.

Background/Strategies: State law requires all operators be certified within six months of employment. The manpower needs in the radio room and limited number of classes often make this a difficult task. A new procedure will have them apply for class as soon as they are hired. This will give them opportunity to get into class in the required number of months.

Department:	Fire and Emergency Medical Services	Cost Center:	
Function:	Public Safety	Fund:	

Mission Statement

The Fayette County Department of Fire and Emergency Services is dedicated to the protection of Life, Property and the Environment through the delivery of Quality, Cost Effective and Professional Services to the citizens of Fayette County.
The department is composed of the Fire Services division and the Emergency Medical Services division.

Please refer to the departmental/division individual sheets.

Major Department Functions

- ◊ Directs the preparation, response, recovery and mitigation of events/situations which impact Fayette County related to security/protection of critical infrastructure, life property and the environment within-in time sensitive parameters through the services of Emergency Management/Homeland Security.
- ◊ Directs the delivery of emergency medical services to the unincorporated areas of Fayette County and the municipalities of Brooks, Fayetteville, Tyrone and Woolsey providing advanced life support utilizing first responder engine companies and emergency and critical care transport services utilizing licensed medical ambulances.
- ◊ Provides fire and life safety services to unincorporated areas of Fayette County and the municipalities of Brooks, Tyrone and Woolsey which includes fire suppression, extrication, rescue, hazardous materials response and special rescue and tactical services.
- ◊ Provides a comprehensive fire protection services through prevention/education, emergency response/scene operations, engineering and inspection/investigation programs provided through the Fire Prevention Bureau.
- ◊ Maintain a well-trained and physically fit team of emergency responders with appropriate certifications and knowledge, skills and abilities to meet service demands as a component of a comprehensive wellness program.

Major FY 2010 Goals

Health & Safety

- ◊ Continue turnout gear inspection program.
- ◊ Update SCBA Face piece fit testing for each member.
- ◊ Bench test each individual SCBA for correct flows and pressures.

Training

- ◊ Conduct 1 Apparatus Operator course with NPQ certification.
- ◊ Conduct 1 Aerial Operator course with NPQ certification.
- ◊ Conduct 2 Physical Agility tests per year for prospective candidates.

Emergency Response

- ◊ Develop methods to insure turnout times meet current departmental standards.
- ◊ Continues update of all station maps to reflect any changes in our response area.
- ◊ Track any problems noted during response and look for solutions to insure they do not reoccur.

Department:	Fire and Emergency Medical Services	Cost Center:	
Function:	Public Safety	Fund:	

Major FY 2010 Goals - Continued

Facilities

◊ Begin design of Station 4.

◊ Begin process for acquisition of building lot to replace Station 3.

Emergency Medical Services

◊ Continue to provide focused educational programs for EMS personnel unable to pass the National Registry Examination at their present level.

◊ Continue phased replacement of Medtronic monitors with new Phillips medical equipment to gain the advantages of lower contershock threshold levels.

◊ Update station library with new EMT and Paramedic text materials.

Haz-Mat

◊ Fund the update of equipment for the multijurisdictional Hazardous Materials response team through the Local Emergency Response Plan.

◊ Conduct four (4) LEPC meetings with an emphasis on hazardous material locations and threat and risk planning.

Emergency Management

◊ Meet or exceed regulatory compliance with Georgia Emergency Management Agencies Preparedness Partnership Agreement.

◊ Develop and write the required Pre-Hazard Mitigation Plan and outline hazard mitigation projects and perform a threat and risk assessment.

Fire Prevention and Inspection

◊ Identify 2 way hydrants and request replacement by Water System.

◊ Identify target hazards or similar locations without hydrants for fire protection and request hydrant installations from budget monies.

Apparatus & Vehicles

◊ Conduct annual compliance testing of ground ladders and aerial ladders.

◊ Conduct annual compliance testing of fire apparatus pumps.

Public/Media Relations

◊ Continue to improve the county website for the Division of Public Safety.

Public Education

◊ Third grade fire safety.

◊ Fire Prevention Week.

Information Systems/Computers

◊ Provide departmental annual report.

◊ Provide municipal service delivery reports.

Reserve Unit

◊ Conduct monthly fire and EMS training programs.

◊ Conduct core competencies/skills maintenance for annual recertification.

Administration

◊ Conduct the officer promotional process for the position of Lieutenant.

◊ Conduct the promotional process for the position of Captain.

◊ Complete the reformatting of all promotional prerequisites and requirements.

Department:	Fire and Emergency Medical Services	Cost Center:	
Function:	Public Safety	Fund:	

PERFORMANCE MEASURES - GOALS

Goal 1: Maintain an average engine company response time of 5 minutes or less and average medic unit response time of 8 minutes or less.

Goal 2: Maintain the ability to open and staff the Emergency Operations Center within 15 minutes during nornal business hours and within 30 minutes after business hours and weekends.

Goal 3: Expand the corporate memberhip of the Local Emergency Planning Committee (LEPC) and Reserve Council as well as expand educational preparedness in corporate business Homeland Security initiaties.

Goal 4: Maintain an average response of 7 or more reserve members in working residential/commercial structure fires during the day hours and 12 or more reserve members during after hours and weekends.

Goal 5: Maintain recertification requirement of all current reserve unit members.

Goal 6: Add an additional 10 members to Reserve Unit

Goal 7: Maintain educational recertification requirements for 124 staff and 38 reserve members to include:
(1) 240 hours annually of Fire education - Core Comp Check-Off
(2) 120 hours annually of EMS education.

Goal 8: Coordinate community educational programs including:
(1) Fire Safety Education with 800 participating annually
(2) CPR/First Aide Education with 250 participating annually
(3) Injury prevention/Safety Eduation with 500 participating annually
(4) Continue participating with the Safe Kids Program
(5) Establish 5 Public Access defibrillator sites
(6) Continued participation in "Ghost Out" Program with the Board of Education
(7) Establish community awareness initiative in Storm Ready Preparation and Homeland Security Preparation.

Goal 9: Monitor and maintain station turnout time at less than 1 minute

WORKLOAD INDICATORS	2005 Actual	2006 Actual	2007 Actual	2008 Actual
FIRE TRAINING	25,781	22,842	35,335	27,669
INITIAL TRAINING FOR NEW HIRES	n/a	21,760	7,040	1,400
RESERVE MEMBERS COMMUNITY DUTY HOURS	2,016	1,842	1,413	1,279
FIRE LOSS DOLLAR ESTIMATES	n/a	$ 3,127,160	$ 3,933,900	$ 2,541,500
INCIDENTS				
FALSE CALLS	445	379	406	416
FIRES	268	261	286	205
GOOD INTENT	339	386	470	488
RESCUE/MEDICAL	4,511	4,931	4,949	4,995
SERVICE CALLS	291	303	372	327
HAZARDOUS	276	158	229	182
TOTAL INCIDENTS	6,130	6,418	6,712	6,613
EMERGENCY MEDICAL TRAINING	13,881	13,000	15,630	17,743
TOTAL PATIENT CONTACTS	5,681	5,522	5,938	5,940
TOTAL NUMBER CALLS	4,511	4,931	4,949	4,995
NUMBER OF TRANSPORTS	3,317	3,591	3,435	3,502
NUMBER OF NON-TRANSPORTS	2,364	1,931	2,503	2,505
PATIENTS TREATED - % BREAKDOWN				
CARDIAC	10.01%	10.54%	9.21%	9.25%
MEDICAL	44.97%	46.12%	50.24%	51.84%
TRAUMA	33.90%	32.91%	31.24%	31.88%
OTHERS	11.12%	10.54%	9.31%	7.03%

Department:	Fire and Emergency Medical Services	Cost Center:	
Function:	Public Safety	Fund:	

PERFORMANCE MEASURES	2005 Actual	2006 Actual	2007 Actual	2008 Actual
AVERAGE RESPONSE TIME	5:19	5:20	5:14	5:18
AVERAGE AMBULANCE RESPONSE TIME	8:52	7:57	7:19	7:29
EMS-RELATED CALLS TO PATIENT/SCENE INTERVENTION	5:17	5:20	5:12	5:17

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Emergency Medical Services	43.00	43.00	43.00	42.00
Fire Services	99.00	105.00	105.00	106.00
Total Personnel - Fire and EMS	142.00	148.00	148.00	148.00

Department:	Emergency Medical Services	Cost Center:	27230600
Function:	Public Safety	Fund:	Special Revenue

Emergency Medical Services is a division of the Fire and Emergency Medical Services department. With the approval of a new Emergency Medical Services tax district on August 9, 2007, a new EMS fund was created to account exclusively for activities (revenues and expenditures) related to emergency medical services. Before the new EMS fund was created EMS activities were accounted for in the General Fund.

Significant Expenditure and Staffing Changes

◊ For FY 2010, one full-time position was transferred to the Fire Services division.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Taxes	$ 1,770,468	$ 1,913,300	$ 1,808,424	$ 1,913,300
Intergovernmental	4,905	-	4,905	-
Charges for Services	939,366	1,600,000	1,250,116	1,600,000
Investment Income	1,247	1,500	1,247	1,500
Other Financing Sources	3,299		3,299	
Appropriated Fund Balance	290,056	(408,259)	(71,219)	(487,502)
Total Funding Sources	$ 290,056	$ (408,259)	$ (71,219)	$ (487,502)
APPROPRIATIONS				
Personal Services	$ 2,558,976	$ 2,662,932	$ 2,578,713	$ 2,568,994
Operating	435,919	435,483	406,164	412,808
Capital Outlay	14,445	8,126	11,894	500
Other Costs				44,996
Total Appropriations	$ 3,009,340	$ 3,106,541	$ 2,996,771	$ 3,027,298

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	43.00	43.00	43.00	42.00

Department:	Fire Services	Cost Center:	27030550
Function:	Public Safety	Fund:	Special Revenue

With the creation of the new EMS tax district, the functions of Fire Services, Emergency Medical Services, Public Safety, and Emergency Management were reorganized. The Fire Services function went from five cost centers to one cost center: 27030550 Fire Services.

Significant Expenditure and Staffing Changes

◊ For FY 2010, one full-time position was transferred from the Emergency Medical Services division.

◊ For FY 2010, two CIP projects totaling $ 3,275,000 were approved. One project is for the construction of Fire Station #4 ($1.3 million) and the other project for the reconstruction of Fire Station #3 ($1.975 million).

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Taxes	$ 7,268,344	$ 7,283,100	$ 7,158,551	$ 7,461,300
Intergovernmental	241,449	245,000	243,743	-
Charges for Services	174,027	200,000	44,002	45,000
Investment Income	155,084	180,000	40,701	46,000
Misc. Revenue	44,765	44,000	41,106	37,500
Other Financing Sources	5,630		3,637,565	
Appropriated Fund Balance	2,940,034	(482,518)	(3,733,038)	(34,479)
Total Funding Sources	$ 10,829,333	$ 7,469,582	$ 7,432,630	$ 7,555,321
APPROPRIATIONS				
Personal Services	$ 6,672,369	$ 7,020,175	$ 6,954,003	$ 7,091,897
Operating	452,779	389,514	452,276	404,930
Capital Outlay	48,986	27,562	25,163	8,500
Contingency	-	30,000	-	49,994
Other Financing Use	3,655,200	2,331	1,188	-
Total Appropriations	$ 10,829,333	$ 7,469,582	$ 7,432,630	$ 7,555,321

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	99.00	105.00	105.00	106.00

Department:	Jail Construction Surcharge	Cost Center:	21630355
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

◊ Accumulate sufficient funds from a surcharge on fines and forfeitures collected by the cities and the County courts to provide funding to offset the cost of prisoners medical expenses not covered in the base contract and the cost of prisoners meals.

Significant Expenditure Changes

◊ There are no significant expenditure changes.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Fines & Forfeitures	$ 134,370	$ 139,000	$ 129,675	$ 137,000
Intergovernmental Revenue	404,790	308,000	377,497	366,000
Appropriated Fund Balance	(57,408)	53,000	56,710	(22,505)
Total Funding Sources	$ 481,752	$ 500,000	$ 563,882	$ 480,495
APPROPRIATIONS				
Prisoners Medical Expenses	$ 125,000	$ 130,000	$ 195,197	$ 100,000
Prisoners Meals	356,752	370,000	368,685	380,495
Total Appropriations	$ 481,752	$ 500,000	$ 563,882	$ 480,495

WORKLOAD INDICATORS	2005 Actual	2006 Actual	2007 Actual	2008 Actual
Average daily inmate population	210	228	246	261

Department:	Marshal's Office	Cost Center:	10030290
Function:	Public Safety	Fund:	General

Mission Statement

The mission of the Fayette County's Marshal's Office is to provide the highest level of professional law enforcement service to all the citizens of Fayette County.

Major Department Functions

A. Protection of Life and Property

To provide services that contribute to the preservation of life, the protection of property and the safety of the community

B. Prevention, Detention and Investigation of Criminal Activity

To prevent crime through aggressive patrol that limits the opportunity for a crime to occur, and through education of citizens that reduces the likelihood of them becoming victims. To provide a thorough, appropriate and efficient investigation of criminal activity and county code/ordinance violations.

C. Risk Management

To maintain the comprehensive risk management program adopted by the Board of Commissioners To provide a thorough, appropriate and efficient investigation of all workman compensation claims and citizen complaints against County employees. To prevent accidents by the enforcement and compliance of safety rules/regulations adopted by the County. To maintain, design, and implement training programs to fill the training needs of County employees to ensure a safe working environment.

D. Apprehension of Offenders

To provide for the expeditious, and prudent apprehension of suspected violators of the law, regardless of his status in the community, by thorough, appropriate, and efficient investigations.

E. Maintenance of Public Order

To maintain peace and public order. To assist during times of natural or technological occurrences or disasters.

F. Recovery of Property

To secure and maintain an inventory of all property, evidence, lost and recovered/stolen property being held by the Marshal's Office; thereby, ensuring that all property and evidence is available when needed.

G. Training of Deputies

To design and implement a training program to fill the training needs of deputies, and to promote a high rate of proficiency in the deputies of the Marshal's Office.To address career developmental goals of agency personnel.

H. Compliance with Ethical Standards

To ensure the integrity and adherence to professional standards of the Marshal's Office by processing and investigating all complaints against the Marshal's Office.

I. Traffic Control

To provide for the safe and effective flow of both vehicular and pedestrian traffic and the investigation of all county related traffic accidents.

Department:	Marshal's Office	Cost Center:	10030290
Function:	Public Safety	Fund:	General

Major Department Functions - continued

J. Community Service

To provide the resources necessary for assisting citizens under special non-criminal circumstances. The Marshal's Office management system will plan, staff, coordinate, and control resources in support of community oriented policing. Further, the Marshal's Office community relations/crime prevention objectives are shared by all personnel.

K. Marshal's Office Administration

To provide management, administration, and support required for the operation of the Marshal's Office.

L. Marshal's Office Evaluation

To develop a performance instrument to periodically evaluate the Marshal's Office overall performance in meeting its acknowledged goals and objectives.

Major FY 2010 Goals

- ◊ Continue to expand the "in service" training program for the Marshal's Office.
- ◊ Continue the process of getting another code enforcement officer through Level II accreditation with the Georgia Association of Code Enforcement.
- ◊ Continue to support and advise other Georgia code enforcement departments with training and expertise.
- ◊ Research additional equipment options for more efficient patrol techniques.
- ◊ Continue our successful Proactive Patrol Program.
- ◊ Re-research the security, enforcement and personnel requirements for Kenwood Park.
- ◊ Continue assisting the Georgia Department of Natural Resources with the enforcement of the State's hunting, boating, and fishing laws.
- ◊ Continue the cooperation with other public safety departments concerning Homeland Security and the requirements under the National Incident management System.
- ◊ Continue our increasing cooperation with the Fayette County Sheriff's Department.
- ◊ Send a Deputy Marshal to be certified as a Firearms Instructor.

Significant Expenditure and Staffing Changes

- ◊ One vacant full-time position was eliminated.

Department:	Marshal's Office	Cost Center:	10030290
Function:	Public Safety	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Reimbursement from Water System Fund	$ 113,580	$ 128,786	$ 128,786	$ 125,587
General Fund Contribution	638,538	678,043	598,056	599,324
Total Funding Sources	$ 752,118	$ 806,829	$ 726,842	$ 724,911
APPROPRIATIONS				
Personal Services	$ 665,148	$ 710,311	$ 658,601	$ 653,136
Operating	81,072	91,608	65,325	68,763
Capital Outlay	5,897	4,910	2,916	3,012
Total Appropriations	$ 752,118	$ 806,829	$ 726,842	$ 724,911

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	12.00	12.00	12.00	11.00

WORKLOAD INDICATORS	FY 2004 Actual	FY 2005 Actual	2006 Actual	FY 2007 Actual
County Ordinance Violations	860	1,752	972	821
Sign Violations	1,474	3,725	1,056	1,856
Citations Logged/Served	511	566	588	534
Asset Protection	7,896	7,169	6,937	10,150
Accidents	55	69	82	88
Damage to property investigations	92	101	76	67
Bad check/theft investigations	96	180	123	164
Suspicious person/vehicle	263	502	367	242
Person injured investigation	75	61	96	78
Assist motorist/citizen	130	196	178	208
Traffic violations	89	89	179	17
Alarm calls	43	82	135	109

EFFECTIVENESS MEASURES	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual
1. Number of county ordinance cases investigated.	2,334	1,752	972	821
Percent of compliance.	100%	100%	100%	100%
2. Number of bad check cases investigated.	96	155	123	77
Percent cleared.	100%	100%	100%	100%
3. Number of Illegal Sign Investigations	5,414	3,725	1,056	1,856
4. Number of Parking Citations Issued (Lake Horton)	n/a	161	180	78
5. Safety Training - Number of Employees Trained	119	201	129	129

EFFICIENCY MEASURES	FY 2004 Actual	FY 2005 Actual	2006 Actual	FY 2007 Actual
1. Number of reports written.	1,964	2,157	582	359
Minutes per item.	0.75	0.75	0.75	0.75
2. Average # of County ordinance complaints investigated by deputy.	532	250	138	92
3. Average number of calls for service provided by each deputy.	2,198	2,133	1,826	2,093
4. Hours spent per public safety presentation made.	42	50	32	72
5. Average number of citations served per month.	42	47	49	44

Department:	Non-Departmental	Cost Center:	10030090
Function:	Public Safety	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures that are not allocated to individual Public Safety departments.

Significant Expenditure Changes

◊ No significant expenditure changes.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 703,855	$ 747,728	$ 799,523	$ 741,746
APPROPRIATIONS				
Operating	$ 703,855	$ 747,728	$ 799,523	$ 741,746
Capital Outlay	-	-	-	-
Total Appropriations	$ 703,855	$ 747,728	$ 799,523	$ 741,746

Department:	Public Safety & Emergency Management	Cost Center:	10030930
Function:	Public Safety	Fund:	General

Major Department Functions

With the creation of the new EMS tax district in FY 2008, there was a reorganization of the Public Safety function that resulted in merging the Public Safety Administration and the Emergency Management departments.
The new Public Safety & Emergency Management department's function is to provide administrative direction and coordination to the following departments: Animal Control, Emergency 911, Emergency Medical Services (EMS), Fire Services, and Marshal.

Major FY 2010 Goals

◊ To provide administrative direction oversight that will assure consistency in work practices, efficiencies and effectiveness in service delivery.
◊ Conduct weekly staff meetings with department heads to develop annual work and action plans.
◊ To fully meet the comprehensive mission of a consolidated, multi disciplined Public Safety system for Fayette County.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 444,438	$ 497,669	$ 456,062	$ 459,708
APPROPRIATIONS				
Personal Services	$ 390,478	$ 435,319	$ 405,938	$ 398,093
Operating	52,456	61,748	49,515	57,615
Capital Outlay	1,504	602	609	4,000
Total Appropriations	$ 444,438	$ 497,669	$ 456,062	$ 459,708

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel*	n/a	4.00	4.00	4.00

WORKLOAD INDICATORS	FY 2007	FY 2008	FY 2009	FY 2010
Number of Departments Supervised*	n/a	5	5	5
Number of Personnel (FTE) Supervised	n/a	202.50	202.75	201.75

*In FY 2007, the Public Safety Administration and the Emergency Management departments had not been merged.

Department:	Sheriff's Office – All Divisions	Cost Center:	100303__
Function:	Public Safety	Fund:	General

Mission Statement

The Fayette County Sheriff's Office is a professional, full-service Law Enforcement agency dedicated to serving the needs of the citizens of Fayette County.

Until FY 2009, there were five divisions within the Fayette County Sheriff's Office: Administrative Services, Criminal Investigations, Field Operations, Technical Services (Jail), and Traffic & Training.

For FY 2010, the Sheriff's Office has been reorganized. The Traffic & Training division has been merged with the Field Operations division. There are now four divisions: Administrative Services, Criminal Investigations, Field Operations, and Jail.

The Sheriff's Office has maintained the same total number of employees but there have been personnel reassigned within the divisions.

BUDGET SUMMARY - ALL DIVISIONS	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
BOE Resource Officer	$ 132,000	$ 132,000	$ 132,000	$ 132,000
Overtime Reimbursements-Sheriff	72,640	-	54,443	-
Sherrif's Fees	186,791	190,000	225,501	200,000
General Fund Contribution	14,994,232	16,030,994	15,440,097	15,686,090
Total Funding Sources	$ 15,385,663	$ 16,352,994	$ 15,852,041	$ 16,018,090
APPROPRIATIONS				
Personal Services	$ 13,307,895	$ 14,230,563	$ 13,996,257	$ 14,033,120
Operating	2,019,113	2,078,545	1,830,769	1,929,885
Capital Outlay	58,656	43,886	25,015	55,085
Total Appropriations	$ 15,385,663	$ 16,352,994	$ 15,852,041	$ 16,018,090

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted*
Administrative Services	13.00	14.00	13.00	13.00
Criminal Investigations	33.00	39.00	40.00	33.00
Field Operations	61.00	63.00	63.00	86.00
Technical Services	97.00	97.73	97.73	97.73
Traffic and Training	14.00	16.00	16.00	n/a
Total Personnel	218.00	229.73	229.73	229.73

Department:	Sheriff's Office – Administrative Services	Cost Center:	10030310
Function:	Public Safety	Fund:	General

Mission Statement

It is the mission of the Administrative Services Division of the Fayette County Sheriff's Office to provide the highest level of service to the Sheriff, the staff of the Office of the Sheriff, and the citizens of Fayette County. This Division will always conduct business in a professional and timely manner in order to meet the needs of the citizens of Fayette County and the legal obligations imposed by the State of Georgia and the United States Government.

Major FY 2010 Goals

◊ To continue to assist the citizens of Fayette County with the high level of service that we now provide.
◊ Endeavor to ascertain through research and training, how best to improve the assistance provided to the Sheriff and the other Divisions of the Sheriff's Office.
◊ To fully utilize updated software to accurately and efficiently provide Sheriff's Office staff, as well as other agencies, with reports, statistics and other pertinent information.
◊ To continue to provide to the citizens of Fayette County quality assistance with background checks for individuals, employers and various non-profit organizations within the County.
◊ To continue providing the highest level of service possible to the citizens of Fayette County and to decisively meet the challenges of maintaining a balanced budget and assuring the citizens that their tax monies are being well spent.
◊ To professionally meet all legal obligations required of the Sheriff's Office as legislated by the State of Georgia and the United States Government.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
APPROPRIATIONS				
Personal Services	$ 968,766	$ 899,940	$ 911,095	$ 892,146
Operating	91,141	90,172	74,302	80,186
Capital Outlay	9,110	-	158	7,026
Total Appropriations	$ 1,069,016	$ 990,112	$ 985,556	$ 979,358

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	13.00	14.00	13.00	13.00

Department:	Sheriff's Office – Administrative Services	Cost Center:	10030310
Function:	Public Safety	Fund:	General

WORKLOAD INDICATORS	2007 Actual	2008 Estimate	2009 Estimated	2010 Projected
Arrest/Bookings Reports	1,460	1,543	2,476	2,624
Incident Reports	2,382	2,448	2,272	2,555
Civil Papers/Returns	4,074	4,536	5,352	5,833
Criminal Histories	10,448	10,243	9,083	9,925
GCIC Entries	39,115	44,711	38,504	40,777
Employee Status Changes	978	1,464	1,037	1,160
Workers Compensation Cases	42	70	24	45
FMLA Benefits Processed	39	4	4	4
Applicants Processed	439	326	200	322
Applicants Tested	218	161	124	168

Efficiency, Effectiveness and Productivity

The efficiency level of the Administrative Services Division is partially reflected on the Workload Indicators & Performance Measurements Form. Although this data reflects many areas covered by this staff, it is not indicative of the entire Division's daily workload. These are only the numbers we are able to quantify and that we are able to track statistically.

We have recently seen a downward trend in the number of pre-employment background histories for citizens. We recognize that the economy has had an impact on these requests. We are still striving to provide criminal histories, furnish information and respond to other requests by the public in real time. Our response time for service has greatly improved, but we continue to strive to meet the goals we have set for ourselves.

Our archived records and reports are not available on the computer. Therefore, when a request comes in for older reports, someone must manually search for the records. This oftentimes causes other personnel to cover for the researcher, and ultimately workloads are negatively impacted.

We make every effort to provide the County Administrative Personnel with services and information they request in a timely manner. However, this does again impact our efficiency within this Division when staff has to focus on specific County projects and postpone their assigned duties.

The Administrative Services Division is responsible for all aspects of Human Resources for the Sheriff's Office. This includes, but is not limited to, maintaining personnel records on all employees; furnishing all paperwork and other pertinent information to County HR; conducting the hiring process for the Sheriff's Office including all testing, background investigations and correspondence; assisting personnel with all HR related issues. This division is responsible for setting up, maintaining and submitting accurate payroll data to the County on all Sheriff's Office personnel on a bi-weekly basis.

Through research of laws, rules and regulations, this Division is responsible for drafting new policy and/or updates to the current policy for review by the Sheriff. Our policy and procedures manual is updated and idstributed by this Division.

As stated above, we are not able to furnish statistics on every aspect of our Division. However, the numbers do reflect a tremendous output for the limited staff. Our goal is to provide the most efficient service to every citizen of the county, every Division in the Sheriff's Office, and every department of the County Government.

Department:	Sheriff's Office – Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

Mission Statement

It is the mission of the Criminal Investigations Division to serve all people within our jurisdiction with respect, fairness and compassion. We are committed to the protection of life and property. We will enforce county, state, and federal laws in a fair and impartial manner. We will strive to improve the quality of life in our county by seeking the truth, while protecting the individual rights of each of our citizens, and maintaining respect for human dignity. We will combat crime by conducting prompt and diligent investigations. We strive to use all technological resources combined with traditional investigative methods to solve crimes, arrest suspects and their accomplices, locate fugitives and missing persons as well as recovering stolen property.

Major Department Functions

- ◊ Provide intensive follow-up investigations to criminal cases, which are not resolved during the initial response to the call for service.
- ◊ To conduct detailed investigations into the flow of illegal drugs into Fayette County and to successfully prosecute the distributors, manufacturers and users of these drugs.
- ◊ To conduct the following investigations: Crimes Against the Person (Violent), Drug or Drug related Crimes, Property Crimes, White Collar Crimes, Internal Affairs, Background investigations of bonding agencies, Identification /Evidence Recovery.
- ◊ To serve Warrants for Arrest as well as execute Search and Seizure Warrants.
- ◊ To maintain the Sex Offender registry of Fayette County which includes posting the list in the Sheriff's Office, other main government buildings as well as providing the complete list to every school (both public and private) in Fayette County.
- ◊ To support the activities of all other Divisions of the Sheriff's Office to provide the citizens of the county with instructions as to crime prevention and assisting in Neighborhood Watch programs.
- ◊ To maintain complete thorough records of evidence both physical and photographic to be used in the prosecution of cases.
- ◊ Documenting and preparing case files and reports for the successful prosecution of pending cases.
- ◊ To provide the citizens of Fayette County and other Law Enforcement Agencies or Divisions with specialized support units such as the Crime Scene Unit, the Tactical Narcotics Team (TNT), Special Weapons and Tactics Unit (SWAT), Crisis Negotiations Unit, Internal Affairs Unit, Gang Activity investigations, fugitive investigations conducted by the Southeastern Regional Fugitive Task Force, and in participation with the David Wilhelm Organized Crime Drug Enforcement Task Force (OCDETF) program.

Major FY 2010 Goals and Objectives

- ◊ To maintain the current low crime rate enjoyed by the citizens of Fayette County by conducting thorough criminal investigations.
- ◊ Through training and by working closely with other local, state and federal agencies to continue the proactive fight against illegal narcotics flowing into, being distributed to, being manufactured by and used by citizens of Fayette County.

Department:	Sheriff's Office – Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

Major FY 2010 Goals and Objectives - continued

◊ To thoroughly work investigations of crimes committed against Juveniles and crimes committed by Juveniles. Juvenile investigations will continue to be conducted with compassion and fairness for all parties involved.

◊ To ensure all personnel assigned within the Crime Scene Unit receive proper and current training to become highly skilled Crime Scene Investigators.

◊ To receive the most up to date specialized training for investigations within the rapidly changing crimes committed through the Internet, of identity theft and financial fraud.

◊ With the implementation of the EZ Child ID System, it is the goal of the Sheriff's Office to arm every parent of Fayette County with the tools and information needed to identify their child in the case of an emergency. This program is in its infancy and it is the goal to have it fully operational within the fiscal year.

◊ To compile the most accurate and thorough inventory of items utilized by the Sheriff's Office. To establish a more uniform procedure for accounting for inventory between the Sheriff's Office and Fayette County.

◊ To provide the citizens of Fayette County with the highest level of community oriented law enforcement.

Significant Expenditure and Staffing Changes

◊ The Sheriff's Office has been reorganized. Personnel has been transferred within the divisions. For FY 2010, the Criminal Investigations division has seven less full-time positions.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
APPROPRIATIONS				
Personal Services	$ 2,826,412	$ 2,982,654	$ 2,762,316	$ 2,410,364
Operating	306,688	312,139	280,230	236,001
Capital Outlay	-	-	-	790
Total Appropriations	$ 3,133,100	$ 3,294,793	$ 3,042,546	$ 2,647,155

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	33.00	39.00	40.00	33.00

Department:	Sheriff's Office – Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Estimated	2010 Projected
Criminal Investigations				
General Investigations/Murder, Burglary, Theft & Fraud	1,387	1,249	952	1,228
Juvenile Investigations	n/a	177	177	177
Department of Family & Children Services - Referrals	367	182	272	362
Arrests	189	234	266	325
Consent Searches	153	61	100	150
Search Warrants Executed	21	22	30	45
Internal Affair Investigations	26	22	30	40
Background Investigations - for bonding agencies	n/a	26	30	35
Crime Scene Unit				
Persons Fingerprinted (2 cards each)	1,761	2,644	4,012	5,376
Crime Scenes Processed -				
Accidents	21	24	28	35
Crimes Against Persons	70	62	76	81
Crimes Against Property	297	341	192	193
Miscellaneous Scenes	174	146	240	240
AFIS Runs	55	55	28	28
Sheriff's Tactical Narcotics Team				
Investigations - which include Search Warrants Executed, Drug				
Transactions and Vice Operations	139	121	216	227
Arrests	253	119	200	272
Weapons Seized	45	7	32	50
Public Drug Complaints Received	146	131	212	233
Drugs Seized by the Drug Suppression Task Force				
Marijuana, Cocaine, Methamphetamine and Heroin (lbs)	2,137	1,967	-	-
Various Pills (du)	210	191	-	-
Marijuana Plants	8,863	21	-	-
Methamphetamine Laboratories	-	-	-	-
Fugitive Investigations-Southeast Regional Fugitive Task Force				
Arrests - which includes execution of all felony arrest warrants	114	187	256	351
Customs/Homeland Security Investigations				
Investigations - which includes cases of National Security/				
terrorism, money laundering, and smuggling	n/a	62	82	109
Special Weapons and Tactics Team				
Call Outs	50	10	10	10
Aviation Unit				
Patrol/Training/Assisting Drug Task Force and other agencies/				
In progress calls (hours)	269.2	267.3	366.2	501.7

Department:	Sheriff's Office – Field Operations	Cost Center:	10030323
Function:	Public Safety	Fund:	General

Mission Statement

The mission of the Fayette County Sheriff's Office, Field Operations Division, is to provide the highest level of safety, service, and security for the people of Fayette County. We ensure that sense of safety, service, and security by embracing the tradition of law enforcement officers being involved in the community in order to be concerned about the community.

The Field Operations Division has been restructured. The division now consists of the following subordinate sections and units:

- Court Services section
- Traffic Enforcement section
- Uniform Patrol section
- Warrant Services section
- Youth Services section
- K-9 Unit

FY 2010 Goals and Objectives

◊ **Prevent Loss of Life, Injuries, and Property Damage** - to minimize the loss of life, personal injury, and property damage resulting from criminal activity and traffic crashes through proactive enforcement, education, and a comprehensive system of problem solving.

◊ **Fair and Impartial Enforcement of the Law** - to enforce the provisions of the Official Code of Georgia and other laws and ordinances to prevent and deter crime.

◊ **Maximize Service to the Public and Assistance to Allied Agencies** - to maximize service to the public in need of aid or information, and to assist other public agencies when appropriate.

◊ **Manage Traffic and Emergency Incidents** - to promote the safe and efficient movement of people and goods throughout Fayette County, and to minimize exposure of the public to unsafe conditions resulting from emergency incidents and highway impediments.

◊ **Protect Public and County Property** - to protect the public, their property, Fayette County employees, and Fayette County's infrastructure. To collaborate with municipal, county, state, and federal public safety agencies to protect Fayette County.

◊ **Improve Divisional Efficiency** - to continuously look for ways to increase the efficiency and/or effectiveness of the Field Operations Division.

◊ **Improve Individual Efficiency** - to evaluate personnel and personnel schedules to obtain maximum utilization of our human resources to meet identified needs.

◊ **Maintain proactive posture and flexibility** - to evaluate operational strategies concerning our areas of responsibility to ensure that we maintain a proactive response posture and can confront the changing needs of our community.

◊ **Maintain and Expand Partnerships and Collaborative Efforts** - to evaluate and maintain partnerships and collaborative efforts that assist us in accomplishing our mission and addressing issues and concerns.

Department:	Sheriff's Office – Field Operations	Cost Center:	10030323
Function:	Public Safety	Fund:	General

Significant Expenditure and Staffing Changes

◊ The Sheriff's Office has been reorganized. Personnel has been transferred within the divisions. The Traffic Control division has been eliminated. Its functions have been moved to the Field Operations division. For FY 2010, the re-constituted Field Operations division has twenty-three additional full-time positions.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted*
APPROPRIATIONS				
Personal Services	$ 3,906,063	$ 4,198,154	$ 4,383,473	$ 5,812,044
Operating	444,112	423,570	314,197	515,459
Capital Outlay	9,021	5,000	4,928	22,049
Total Appropriations	$ 4,359,196	$ 4,626,724	$ 4,702,597	$ 6,349,552

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	61.00	63.00	63.00	86.00

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate
Calls - Zone # 1	5,914	6,144	6,389	5,725
Calls - Zone # 2	5,384	5,987	6,592	5,817
Calls - Zone # 3	7,709	7,604	7,604	8,060
Calls - Zone # 4	6,939	7,435	7,949	6,943
Calls - Zone # 5	18,313	18,633	19,006	17,207
Calls - Outside Jurisdiction	1,468	1,657	1,839	2,127
Total Calls	**45,727**	**47,460**	**49,379**	**45,879**
Officer Initiated Calls	20,820	22,079	23,403	23,403
Average Response Times (in minutes)	11:14	11:20	11:31	11:50

Department:	Sheriff's Office – Jail Operations	Cost Center:	10030326
Function:	Public Safety	Fund:	General

Mission Statement

The mission of the Fayette County Jail is to safely and securely confine, in a manner, which recognizes recognizes individual dignity and rights, persons lawfully charged with a criminal offense, pending formal release from custody.

The Jail is operated under the direction of the Sheriff of Fayette County, in accordance with the collective best interest of the County's taxpayers. The Jail is a full-service detention facility that houses inmates arrested by any law enforcement agency in Fayette County. In addition to housing local inmates, the Jail accepts individuals wanted by other county and state law enforcement agencies.

The primary function of the Jail is to confine inmates for the communities of Fayette County, including both male and female, pretrial and sentenced inmates. The philosophy of the Jail is to ensure that inmates leave the facility no worse physically, emotionally, or psychologically than when they entered. Inmates will be housed in a humane, dignified and constitutional manner until promptly adjudicated or released. Inmates will not be subject to the infliction of punishment other than loss of freedom.

Supervision consistent with the applicable Georgia Sheriff's Association and the American Correctional Association standards will be provided. The Jail will maintain a high degree of staff professionalism through training and education.

Major FY 2010 Goals and Objectives

It is the intention of the Jail Division to provide a safe and secure jail facility/environment for both inmates, pre-trial and sentenced, and Jail staff. We currently have ninety-eight (98) approved staff positions, which include administrative staff, supervisors, line officers (Detention Officers and Deputy Sheriff's).

To that end, our goal is to maintain this facility to the highest degree with adequate staff requesting additional staff only when absolutely necessary, so as to lessen the impact on Fayette County taxpayers for each fiscal year.

Significant Expenditure and Staffing Changes

◊ No significant expenditures or staff changes.

Department:	Sheriff's Office – Jail Operations	Cost Center:	10030326
Function:	Public Safety	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
APPROPRIATIONS				
Personal Services	$ 4,539,225	$ 4,989,165	$ 4,900,074	$ 4,918,566
Operating	1,048,635	1,100,197	1,050,153	1,098,239
Capital Outlay	19,855	29,815	10,925	25,220
Total Appropriations	$ 5,607,714	$ 6,119,177	$ 5,961,152	$ 6,042,025

WORKLOAD INDICATORS	2005 Actual	2006 Actual	2007 Actual	2008 Actual
Inmates Admitted	4,820	5,013	5,165	4,987
Average Daily Inmate Population	210	228	246	261

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	97.00	97.73	97.73	97.73

Performance Measures

With the loss of fourteen (14) Detention Officers in calendar year 2009 (as of March 25, 2009), due to resignations, transfers & terminations, factored with vacation, sick leave and required departmental training, remaining staff have been forced to work numerous overtime hours.

An added burden on this situation is the fact that Georgia law requires Detention Officers attend and successfully complete the "Basic Jailor" course within six months of being hired. Each time a Detention Officer leaves employment, a new Detention Officer must be hired and this process starts all over.

These Basic Jailor courses are only offered periodically at the various Academies available to us, thus several officers must attend these courses at the same time. This creates staff shortages, temporarily, but due to the legal time constraint, there is no other option.

Department:	Sheriff's Office – Traffic Control/Training	Cost Center:	10030330
Function:	Public Safety	Fund:	General

For FY 2010

Upon the reorganization of the Sheriff's Office in FY 2009, the Traffic Control/Training Division has been eliminated. Its functions have been integrated to the Field Operations Division.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
APPROPRIATIONS				
Personal Services	$ 1,067,429	$ 1,160,650	$ 1,039,299	$ -
Operating	128,538	152,467	111,888	-
Capital Outlay	20,670	9,071	9,004	-
Total Appropriations	$ 1,216,637	$ 1,322,188	$ 1,160,191	$ -

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	14.00	16.00	16.00	-

FUNCTION: PUBLIC WORKS

Department	Page
FLEET MAINTENANCE	V - 96
PUBLIC WORKS ADMINISTRATION	V - 98
ROAD DEPARTMENT	V - 99
SOLID WASTE MANAGEMENT	V - 101
STORMWATER MANAGEMENT	V - 103
STREET LIGHTS	V - 105
WATER SYSTEM	V - 106

Department:	Fleet Maintenance	Cost Center:	10040900
Function:	Public Works	Fund:	General

Mission Statement

The Fleet Maintenance Department is committed to meeting the technical and mechanical needs of the Departments who enhance the quality of life in Fayette County, by consistently providing high quality, timely and cost effective services that ensure a safe, dependable, and environmentally sound vehicle fleet.

Major Department Functions

◊ Perform repairs and routine maintenance on the County's vehicles and equipment.
◊ Assist departments in preparing specifications for the replacement of vehicles and equipment.
◊ Provide fueling station for County and City of Fayetteville vehicles.
◊ Oversee the maintenance and repairs on all stationary back up generators at County buildings.
◊ Ensure that the County is in compliance with underground fuel storage tank regulations, as well as clean fuel fleet requirements.

Major FY 2010 Goals

◊ Continue to provide an aggressive preventive maintenance program for the County's fleet of vehicles and equipment.
◊ Provide cost effective vehicle maintenance and repair services for the Sheriff's Office.
◊ Initiate call back procedures to notify departments/customers when maintenance/repairs are complete on vehicles/equipment.
◊ Process invoices and monthly reports on a timelier fashion.
◊ Manage the County's Fleet in the most efficient and cost-effective manner.
◊ Strive to develop new methods and strategies that lower overall operating cost of the Fleet.
◊ Help to insure safe and proficient utilization of County vehicles and equipment.
◊ Continue specialized training on emergency vehicles.

Significant Expenditure and Staffing Changes

◊ There are no significant expenditure or staffing changes.

Department:	Fleet Maintenance	Cost Center:	10040900
Function:	Public Works	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Labor Charges Reimbursed	$ 8,001	$ 8,000	$ 5,928	$ 7,000
General Fund Contribution	443,091	511,499	498,014	511,938
Total Funding Sources	$ 451,092	$ 519,499	$ 503,942	$ 518,938
APPROPRIATIONS				
Personal Services	$ 412,243	$ 481,024	$ 471,328	$ 481,558
Operating	35,120	38,475	32,614	37,380
Capital Outlay	3,729	-	-	-
Total Appropriations	$ 451,092	$ 519,499	$ 503,942	$ 518,938

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actaul	FY 2008 Actual	FY 2009 Estimate
Number of vehicles serviced	198	194	340	336
Other pieces of equipment serviced	123	148	147	148
Total vehicles and equipment serviced	321	342	487	484
Fleet Operating Cost per Mile	$ 0.053	$ 0.113	$ 0.067	$ 0.067
Life Operating Cost per Mile	$ 0.067	$ 0.075	$ 0.074	$ 0.074
Number of Work Orders Processed	1,499	2,058	2,615	2,900

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	8.00	8.73	9.00	9.00

Department:	Public Works Administration	Cost Center:	10040100
Function:	Public Works	Fund:	General

Mission Statement

The mission of Public Works Division is to assist in the management, coordination and long-term planning and budgeting of the departments of Road, Fleet, Building and Grounds, and Engineering. These departments shall operate efficiently and in a manner that serves the existing and future neec of our citizens and other County departments

Major FY 2010 Goals and Objectives

◊ Complete the Comprehensive Transportation Plan for Fayette County, with goal of completion in fall of 2009.
◊ Work with the Engineering department to implement SPLOST transportation projects more aggressively.
◊ Revise documentation procedures and performance measures for the Road Department.
◊ Continually review and modify Development Regulations, internal policies and Transportation Plans to meet existing and future needs of Fayette County

Significant Expenditure and Staffing Changes

◊ There are no significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 191,445	$ 184,351	$ 186,187	$ 192,273
APPROPRIATIONS				
Personal Services	$ 187,620	$ 180,998	$ 182,490	$ 182,959
Operating	3,825	3,353	3,697	7,759
Capital Outlay	-	-	-	1,555
Total Appropriations	$ 191,445	$ 184,351	$ 186,187	$ 192,273

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	2.00	2.00	2.00	2.00

WORKLOAD INDICATORS	FY 2007 Budget	FY 2008 Budget*	FY 2009 Budget	FY 2010 Adopted**
# of Public Works Division employees being supervised***	47.00	56.73	57.00	81.60

* For FY 2008, the following departments were added to the division: Engineering, Solid Waste, and Street Lights.
** For FY 2010, Solid Waste and Street Lights were moved to the Utility Services Division. The Building and Grounds department was added to the Public Works Division.
*** These changes are "administrative" in nature and do not affect individual expenditure budgets.

Department:	Road Department	Cost Center:	10040220
Function:	Public Works	Fund:	General

Mission Statement

The mission of the Road Department is to construct and maintain a safe and efficient transportation network, and to do so in a manner with minimal impact to County residents and the environment. We strive to perform this work with cost-effective means and workmanship that exceeds expectation

Major FY 2010 Goals and Objectives

Goals of the Road Department for Fiscal Year 2010

- ◊ Complete Phase I of the West Fayetteville Parkway.
- ◊ Complete grading and paving of Snead Road.
- ◊ Work with Engineering and Planning & Zoning to develop a Roadway Safety and Maintenance Program. This program will establish minimum maintenance standards, provide uniform evaluation criteria f streets and right-of-way, build a road database, and track operation and maintenance activitie
- ◊ Implement inventory and tracking system for all Road Department asset
- ◊ Complete site improvements for the Public Works' facility, including material staging, parking, fencing, and stormwater
- ◊ Respond to citizens requests within one business day of notification.
- ◊ Resurface city/town streets in accordance with Intergovernmental Agreement
- ◊ Resurface and/or pave ≈ 25 miles of roads
- ◊ Work with the new Stormwater Department to prioritize and repair aging or damaged stormwat infrastructure.
- ◊ Complete four rounds of ROW mowing across the County

Significant Expenditure and Staffing Changes

- ◊ For FY 2010, two vacant full-time positions were eliminated and one full-time position was transferred to the Engineering Department
- ◊ The following capital/CIP projects totaling $151,307 were approved in FY 2010: Dust Control Program ($54,000), Snead Road Construction ($81,107), and ARC Transportation Plan ($16,200).

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Roads and Bridges - State and Cities	$ 578,040	$ 546,608	$ 328,306	$ 320,485
Pipe Sales	2,421	2,500	-	-
General Fund Contribution	3,167,483	4,329,603	2,714,065	3,530,136
Total Funding Sources	$ 3,747,944	$ 4,878,711	$ 3,042,371	$ 3,850,621
APPROPRIATIONS				
Personal Services	$ 1,726,992	$ 1,992,555	$ 1,797,572	$ 1,790,633
Operating	2,008,828	2,884,471	1,233,264	2,052,288
Capital Outlay	12,124	1,685	11,535	7,700
Total Appropriations	$ 3,747,944	$ 4,878,711	$ 3,042,371	$ 3,850,621

Department:	Road Department	Cost Center:	10040220
Function:	Public Works	Fund:	General

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	39.00	40.00	40.00	37.00

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate
Resurfacing roads (miles)	38.90	26.50	26.20	25.00
Number of full mowing rounds	3.00	3.00	3.00	4.00

Effectiveness / Efficiency & Performance Measures

- *Number of road miles paved and man-hours per mile paved (qualitative)* - 25 miles with Fayette County Road crews. Takes approximately 22,400 man hours to accomplish.
- *Number of road miles mowed and man-hours per mile mowed (qualitative)* - Complete 4 full mowing rounds (approximately 2,000 miles) this mowing season (weather dependent). Takes approximately 5,600 man hours to accomplish.
- *Roadway Safety and Maintenance Program Evaluation Criteria (qualitative)* - This program is under development. Performance measures have not yet been established.
- *Stormwater Operations and Maintenance (O&M)* - Complete stormwater-related work orders in timely manner as received from the Stormwater Department..

Department:	Solid Waste Management	Cost Center:	54040500
Function:	Public Works	Fund:	Solid Waste

Mission Statement

The mission of the Solid Waste Department is to provide County citizens with a reliable, cost-competitive, and environmentally compliant option for disposing and/or recycling residential solid waste and yard waste. This service is provided through an enterprise fund and thus operating costs are paid by fees collected at the County's Transfer Station.

Major FY 2010 Goals and Objectives

◊ Complete rate study for yard waste.
◊ Grind mulch semi-annually.
◊ Perform feasibility study on options for collecting and disposing or recycling batteries, used oils, paints, tires, glass and other waste streams not accepted by the Transfer Station
◊ Closing incinerator operations and transfer disposal of carcasses to Waste Management.

Significant Expenditure and Staffing Changes

◊ There are no significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
User Fees and Charges	$ 85,380	$ 81,000	$ 109,122	$ 86,000
Interest	28,817	35,000	5,850	6,000
Misc Revenue	1,421		-	
Fund Balance Appropriation	45,070	78,934	50,630	69,368
Total Funding Sources	$ 160,688	$ 194,934	$ 165,602	$ 161,368
APPROPRIATIONS				
Personal Services	$ 38,763	$ 40,343	$ 40,198	$ 39,515
Operating	109,627	154,591	115,940	116,581
Capital Outlay	316	-	-	-
Depreciation & Amortization	11,983		9,465	
Operating Transfers Out	-	-	-	5,272
Total Appropriations	$ 160,688	$ 194,934	$ 165,602	$ 161,368

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	1.00	1.00	1.00	1.00

Department:	Solid Waste Management	Cost Center:	54040500
Function:	Public Works	Fund:	Solid Waste

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate
Solid Waste Tons received	45,836	41,760	39,203	39,430
Single Stream Recycling	n/a	n/a	230	460
Electronic Recycling	n/a	n/a	23,139	61,671
Commercial Yard Waste	1,221	209	188	550
Residential Yard Waste	14,986	12,325	14,065	11,485
Road Kill	48,000	48,000	48,000	48,000
Waste Management Payments	$ 121,413	$ 96,602	$ 85,380	$ 90,747

Solid Waste Performance Measures

- Fayette County passed it's annual EPD inspection

Department:	Stormwater Management	Cost Center:	10040320
Function:	Public Works	Fund:	General

Mission Statement

The Fayette County Stormwater Department is charged to protect public health and safety and the environment by providing fair and consistent implementation of the applicable regulations. Stormwater Management strives to improve Fayette County through careful supervision of these concerns and analyzing the future impacts of current decisions.

Major FY 2010 Goals and Objectives

- ◊ Review and revision of the County's Development Regulations to transfer responsibility from the County Engineer to the new Stormwater Management Departmen
- ◊ Continue to reduce paper/file storage within the Department. Require and utilize electronic data archiving through scanning and new submittal requirements
- ◊ Continue development and documentation of minimum standards for County oversight and inspection of infrastructure construction. Ensure field personnel have resources and training to perform wor
- ◊ Establish standard operating procedures for field work to correct the problems within the County's right of way. Monitor expenses to establish goals and future needs of the County
- ◊ Utilize new positions and supporting staff to achieve 100 percent implementation of all NPDES and Metropolitan North Georgia Water Planning District requirements

Significant Expenditure and Staffing Changes

- ◊ This is a new department for FY 2010. Five full-time positions that were previously assigned to the Engineering Department were transferred to the new Stormwater Management Department.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted*
FUNDING SOURCES				
Disturbed Acre Fees	$ -	$ -	$ -	$ 400
General Fund Contribution	-	-	-	325,976
Total Funding Sources	$ -	$ -	$ -	$ 326,376
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ 300,365
Operating	-	-	-	22,374
Capital Outlay	-	-	-	3,637
Total Appropriations	$ -	$ -	$ -	$ 326,376

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted*
Total Personnel	0.00	0.00	0.00	5.00

*New department for FY 2010.

Department:	Stormwater Management	Cost Center:	10040320
Function:	Public Works	Fund:	General

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate
Plan Review				
Initial Review / Resubmitta				
Preliminary Plats	28 / 39	12 / 15	6 / 12	0 / 0
Final Plats	16 / 42	28 / 88	14 / 58	3 / 21
Non-Residential Site Plans	20 / 76	25 / 82	21 / 38	6 / 34
Subdivision Construction Plans	14 / 21	15 / 37	5 / 8	3 / 2
Erosion Control Plans	226	196	65	21
Hydrology Studies	66	92	80	35
Rezoning Requests / Zoning Appeals	43	24	13	7
Annexation Requests	2	6	3	5
Foundation Surveys	71	246	133	35
E&SC Permits	324	237	153	28
Certificates of Evaluation	191	134	78	18
Field Inspectors				
Customer Service Requests	474	391	217	287
E&SC Inspections	1,507	2,104	2,554	1,714
Notice of Violations	303	184	120	100
Stop Work Orders	41	29	48	64
Preconstruction meetings	17	33	19	12
Final Inspections	71	23	29	5
Effectiveness Measures				
Disturbed Area Approved	516	599	198	50
Linear Feet of New Road	11,626	51,024	39,355	3,059

Department:	Street Lights	Cost Center:	27140260
Function:	Public Works	Fund:	Special Revenue

Mission Statement

The mission of the Fayette County Street Light program is to illuminate the streets of participatin subdivisions in accordance with standards of the American National Standard Practice for Roadwa Lighting. To participate in the program residents of subdivisions request to be part of a street light distric Property owners within a street light district are billed annually on their County Tax Bill. There are tw power companies serving Fayette County. The Street Light program should be self-supporting. The Cod of Ordinances of Fayette County requires that the rates charged for a street light district shall be sufficient to cover the expenses and costs associated with the district.

Major FY 2010 Goals

◊ During FY 2009, a study of the rates charged for street light districts was completed. Since FY 2006, the rates charged have not been enough to cover expenditures associated to the street districts. In Ma of 2009, the Board of Commissioners approved to adjust the rates for approved street light districts.

Significant Expenditure and Staffing Changes

◊ No significant expenditure changes.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Street Light Tax	$ 203,432	$ 223,000	$ 214,190	$ 285,000
Transfer from General Fund	34,760		60,000	
Appropriated Fund Balance	29,967	2,000	6,961	(3,000)
Total Funding Sources	$ 268,159	$ 225,000	$ 281,151	$ 282,000
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	267,159	223,000	279,151	278,000
Capital Outlay	-	-	-	-
Other Financing Use	1,000	2,000	2,000	4,000
Total	$ 268,159	$ 225,000	$ 281,151	$ 282,000

Department:	Water System	Cost Center:	505
Function:	Public Works	Fund:	Water

Mission Statement

The mission statement of the Fayette County Water System is to provide excellent water service to Fayette County while providing superior customer service and protecting the environment.

Major Department Functions

◊ Provide potable water to citizens of the County.
◊ Plan for the construction and maintenance of raw water sources, treatment plants, storage facilities, and distribution lines to meet the needs for drinking water in the County.

Goals for the Water System - Adopted by the Board of Commissioners

◊ To provide safe and adequate water for drinking for the customers of the Water System.
◊ Design of a distribution system that will supply a residential fire flows at 1,000 gallons per minute (G.P.M.) with 20 pounds per square inch (psi) pressure.
◊ A total elevated storage capacity for an average day of water use. (Additional sites were purchased)
◊ A total storage capacity for maximum day of water use. (Current storage is 16.25 MG)
◊ To complete the County Loop water line. (Completed)
◊ To design and build the South Fayette Water Treatment Plant for six million gallons per day (MGD) production. (Completed)
◊ To build Lake McIntosh, which is a 650 –acre reservoir, on Line Creek between Fayette and Coweta Counties. Lake McIntosh will have a reliable yield of 10.4 MGD. The 404 permit was approved on June 28, 2007.

Major FY 2010 Goals

◊ In March of 2009, the Board of Commissioners approved a two-step rate increase for the Water System. This is the first rate adjustment since 1991. The first step took effect in March 2009. The second step will take effect in January 2010. The County is also working on the issuance of new revenue bonds. A portion of the new revenue bonds would be used to refund revenue bonds (series 1998) and prepay seven GEFA loans. The average interest rate of the new revenue bonds will be lower reducing the County's total debt payments. A combination of Water System revenues, proceeds from the revenue bonds, and other sources will be used to finance the costs of making improvements to the County's Water System.

Significant Expenditure and Staffing Changes

◊ For FY 2010, one vacant full-time position was eliminated.

◊ The Capital Improvements Program (CIP) includes $8,000,000 in FY 2010 for the construction of Lake McIntosh.

Department:	Water System	Cost Center:	505
Function:	Public Works	Fund:	Water

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Charges for Services	$ 12,345,490	$ 12,833,364	$ 12,526,948	$ 13,405,282
Interest Erarnings	543,666	492,886	124,700	175,000
Other Financing Sources	55,771	-	53,605	-
Appropriated Fund Balance	325,478	-	813,391	(562,953)
Total Funding Sources	$ 13,270,404	$ 13,326,250	$ 13,518,644	$ 13,017,329
APPROPRIATIONS				
Personal Services	$ 3,125,514	$ 3,475,458	$ 3,317,372	$ 3,386,005
Operating Expenses	2,599,418	2,758,751	2,655,327	3,098,131
Capital Outlays	42,355	167,350	5,590	24,850
Depreciation/Amortization	4,570,002	-	4,591,749	-
Other Costs	-	-	(12,799)	-
Debt Service	2,336,176	4,598,029	2,333,428	4,519,558
Interfund Charges		1,698,686		1,288,000
Other Financing Uses	596,940	627,976	627,976	700,785
Total Appropriations	$ 13,270,404	$ 13,326,250	$ 13,518,644	$ 13,017,329

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate
Water production (Avg. in MGD)	9.0	9.8	8.5	8.2
Meter sales	888	470	325	410
Active services	26,935	27,234	27,010	27,152
Waster Loss (%)	13.1%	7.8%	6.4%	5.2%
Misread Meters (Calendar year)	-	-	2	2

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	62.00	62.00	63.00	62.00

FUNCTION: HEALTH & WELFARE

Department	Page
DEPT OF FAMILY & CHILDREN	V - 109
DRUG ABUSE & TREATMENT	V - 110
FAYETTE COMMUNITY OPTIONS	V - 111
FAYETTE COUNSELING CENTER	V - 112
PUBLIC HEALTH	V - 113
SENIOR CITIZENS SERVICES	V - 114
VICTIMS ASSISTANCE	V - 115
YOUTH PROTECTION	V - 117

Department:	Dept of Family and Children (DFCS)	Cost Center:	10050112
Function:	Health and Welfare	Fund:	General

Major Department Functions

◊ The Department of Family and Children Services (DFCS) offers financial assistance and social services to protect children and strengthen families in the County.
◊ Their mission is to help individuals become as independent and productive as possible while enabling them to retain a sense of dignity and a decent quality of life by helping themselve

Major FY 2010 Goals

◊ Provide funding to assist the Department of Family and Children Services in supporting the Foster Care Program and operating the Emergency Assistance Program. Monies are also included to assist with some of the operating expenses of the organization.

Significant Expenditure and Staffing Change

◊ Due to the current economic downturn and in line with the reduction in the budget of Fayette Coun departments, the FY 2010 funding was reduced by 4%

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 41,800	$ 41,800	$ 41,800	$ 40,128
APPROPRIATIONS				
DFCS Services	$ 41,800	$ 41,800	$ 41,800	$ 40,128
Total Appropriations	$ 41,800	$ 41,800	$ 41,800	$ 40,128

WORKLOAD INDICATORS	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual
Food Stamp Cases - per month	1,043	1,051	1,149	1,204
Temporary Assistance for Needy Families (TANF) - per month	70	79	85	93
Medicaid Receipients	1,421	1,716	2,069	2,107
Children in Child Care	249	275	202	296
Abuse/Neglect Investigations	483	513	550	612
Foster Care Placements	49	55	59	67

Department:	Drug Abuse & Treatment	Cost Center:	21950610
Function:	Health & Welfare	Fund:	Special Revenue

Major functions

Drug Abuse & Treatment is divided into three separate components: the Drug Abuse Resistance Education Program that is administered by the Field Operations division of the Fayette County Sheriff Office, the Safe and Drug Free Schools and Communities Program that is administered by the Fayette County Board of Education, and the Felony Drug Court under the Griffin Judicial Circuit.. Funding for the Felony Drug Court was approved during FY 2009

The major functions of these programs are the following

- ◊ To educate the public concerning the dangers of drug abuse
- ◊ To fund social and educational programs related to the treatment of drug abuse

Significant Expenditure and Staffing Changes

◊ Due to the current economic downturn and in line with the reduction in the budget of Fayette Coun departments, the FY 2010 funding for the Safe and Drug Free Schools and the Felony Drug Cou was reduced by 4%.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Fine Surcharges	$ 70,121	$ 70,000	$ 55,049	$ 55,000
Appropriated Fund Balance	(17,648)	6,554	9,974	19,002
Total Funding Sources	$ 52,473	$ 76,554	$ 65,023	$ 74,002
APPROPRIATIONS				
Drug Abuse Resistance Education/Fayette County Sheriff's Office	$ 20,473	$ 22,265	$ 19,114	$ 21,885
Safe and Drug Free Schools and Community Program/FCBOE	32,000	32,000	32,000	30,720
Drug Court	-	22,289	13,909	21,397
Total Appropriations	$ 52,473	$ 76,554	$ 65,023	$ 74,002

Department:	Fayette Community Options	Cost Center:	10050114
Function:	Health & Welfare	Fund:	General

Mission Statement

The mission of McIntosh Trail CSB (Fayette Community Options) is to offer health, hope, and healing by providing quality behavioral health services and community presence, participation and supports.

Major Functions

◊ Services include day programs, job placement and supported employment, specialized work program, case management, community involvement and skill building.
◊ Provide services to consumers with an IQ of 69 or below who were diagnosed with a developmental disability before the age of 18.

Major FY 2010 Goals

◊ To provide a full range of day support services and supported employment services to consumers of Fayette County which includes case management, work activities in the center, community employment, volunteering in the community and utilizing community resources.

Significant Expenditure Changes

◊ Due to the current economic downturn and in line with the reduction in the budget of Fayette County departments, the FY 2010 funding was reduced by 4%.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 63,000	$ 63,000	$ 63,000	$ 60,480
APPROPRIATIONS				
Mental Health Services	$ 63,000	$ 63,000	$ 63,000	$ 60,480
Total Appropriations	$ 63,000	$ 63,000	$ 63,000	$ 60,480

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate
Average Census - Service Center	40	40	40	32
Number of hours consumers received services	31,780	32,133	26,630	23,022
Number of hours consumers worked in the community.	8,208	8,511	7,400	4,781
Amount of wages earned by consumers	$ 49,905	$ 55,525	$ 54,099	$ 36,815
Number of hours spent in non-work community settings - volunteering/utilizing community resources	1,950	3,402	1,760	2,648
Number of community work hours by a day support consumer	57	271	337	127

Department:	Fayette Counseling Center	Cost Center:	10050111
Function:	Health & Welfare	Fund:	General

Mission Statement

The Fayette Counseling Center is one of many sites operated by the McIntosh Trail Community Services Board in a seven-county area. Community Service Boards are legal entities whose mission is to provide public mental health, developmental disabilities, and addictive diseases (MH/DD/AD) services.

Major Department Functions

◊ Fayette Counseling Center provides crisis intervention, physician/nursing assessments, individual or group counseling, skill-building services, and treatment programs for adults with mental health and/or substance abuse problems.

Major FY 2010 Goals

◊ To provide a "safety net" of crisis and referral services to all citizens in need of mental health or addictive disease services. To prevent the utilization of more expensive criminal justice and hospital resources by intervening at the earliest point in a crisis.
◊ To provide a full array of on-site and off-site behavioral services needed by Fayette County citizens.
◊ To increase substance abuse specialty programming through increased marketing and advertising, which also generates revenues to help pay for indigent treatment.
◊ To meet the mandates of funding and regulatory entities, including Medicaid, Regional Board, JCAHO, State of Georgia Office of Regulatory Service, etc.

Significant Expenditure Changes

◊ Due to the current economic downturn and in line with the reduction in the budget of Fayette County departments, the FY 2010 funding was reduced by 4%.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 133,270	$ 133,270	$ 133,270	$ 127,939
APPROPRIATIONS				
Mental Health Services	$ 133,270	$ 133,270	$ 133,270	$ 127,939
Total Appropriations	$ 133,270	$ 133,270	$ 133,270	$ 127,939

WORKLOAD INDICATORS	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual
Average Census - Counseling Center	274	301	389	483

Department:	Public Health	Cost Center:	10050110
Function:	Health & Welfare	Fund:	General

Major Department Functions

◊ Promote and encourage healthy behaviors by providing education and counseling.
◊ Physical Health provides preventative health care and educational services to the general public. These services include, but are not limited to, monitoring and treating communicable diseases, immunizations, family planning, cancer screening, physical assessments, administering the WIC program, chronic diseases such as diabetes and hypertension, child health, and refugee services. Since September 11, 2001, all staff members are on call 24/7/365 for response to any disaster, natural or man-made.
◊ Environmental Health monitors and ensures the health and safety of the general public. These services include, but are not limited to, monitoring water supplies, food services, on-site sewage disposal, tourist accommodations, injury prevention, care homes, and inspections of pools. Environmental Health also administers the program in Fayette County dealing with the West Nile Virus and staff members teach correct child seat installation in vehicles

Major FY 2010 Goals

◊ Increase client awareness and wellness through community outreach projects and partnerships with established community services.
◊ Promote health and well-being of families and children with service providers of Fayette County through Fayette FACTOR Collaborative.
◊ Promote Homeland Security and safety of all Fayette citizens by working with Emergency Services staff in planning response to any emergency, including Bioterroristic Events.

Significant Expenditure and Staffing Changes

◊ Due to the current economic downturn and in line with the reduction in the budget of Fayette Coun departments, the FY 2010 funding for Public Health Services was reduced by 4%

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 351,298	$ 350,775	$ 350,500	$ 337,324
APPROPRIATIONS				
Operating	$ 11,298	$ 8,125	$ 7,850	$ 8,380
Public Health Services	340,000	342,650	342,650	328,944
Total Appropriations	$ 351,298	$ 350,775	$ 350,500	$ 337,324

WORKLOAD INDICATORS	2004 Actual	2005 Actual	2006 Actual	2007 Actual
Physical Health - Patient encounters	33,673	37,441	40,918	42,827
Environmental Health - Client contacts*	13,318	11,651	14,181	12,670

*It only includes contacts with the department's Environmentalists. Client contacts with department Secretaries are not included.

Department:	Senior Citizens Services	Cost Center:	10050520
Function:	Health and Welfare	Fund:	General

Mission Statement

Fayette Senior Services, Inc., a non-profit organization, promotes the emotional, social and physic well-being of adults 50 and better. Programs are supported by a combination of federal, state, an local funding resources.

Major Department Functions

◊ Assist senior citizens to remain independent as long as possible by providing a variety of servic such as: Case Management, Information and Referal, Voucher and Community Transportation Adult Day Services, Congregate and Home Delivered Meals, In-Home Services and Respite Care and Kinship Caregivers Support.

Major FY 2010 Goals

◊ Continue to offer a variety of programs and services to meet the increasing and diverse needs of ou county's senior population.

Significant Expenditure and Staffing Changes

◊ Due to the current economic downturn and in line with the reduction in the budget of Fayette Coun departments, the FY 2010 funding was reduced by 4%

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 110,000	$ 105,631	$ 105,631	$ 112,556

APPROPRIATIONS				
Community Services	$ 110,000	$ 117,246	$ 117,246	$ 112,556
Operating Transfers	-	-	-	-
Total Appropriations	$ 110,000	$ 117,246	$ 117,246	$ 112,556

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate	FY 2010 Projected
Total Number of Meals Provided	48,498	45,277	47,130	51,843
Contracted County Meals	27,944	28,720	29,312	27,500
Percentage of Total Meals for Fayette County	56.5%	63.4%	62.2%	53.0%
Fayette County Contribution	$ 105,631	$ 110,000	$ 117,246	$ 112,556
Fayette County Participants	290	325	306	337

Department:	Victims Assistance	Cost Center:	21850553
Function:	Health & Welfare	Fund:	Special Revenue

Major Functions

The Victims Assistance program is divided into three separate components

State Court Solicitor - Victim Advocacy Program

◊ Aid victims of misdemeanor crimes.
◊ Provide crisis intervention and court accompaniment.
◊ Provide criminal justice information and notification of hearings and outcomes of hearings.
◊ Assist victims in obtaining services from other community agencies.

District Attorney Circuit Services - Victims Assistance Program

◊ Victims assistance services to residents of Fayette County.
◊ Funding is also received from VOCA/VAWA grants, and a contribution from the county government.

Fayette County Council on Domestic Violence (dba, Promise Place)

◊ Provide comprehensive services to victims of domestic violence and their children to empower them to make the best and safest choices in their abusive situations
◊ Provide crisis and individual counseling, a 24-hour crisis number, women's support groups, food pantry, legal advocacy, an emergency shelter program, and a Teen Dating Violence Progra in Fayette County high schools
◊ Funding is also received from grants, businesses, organizations, and city and county governments.

Major FY 2010 Goals

◊ Enhance services to child victims of domestic violence by providing therapeutic support groups and counseling.
◊ Develop plans so that families entering emergency shelter will leave the program to go to a violent free home, safe from further physical abuse.
◊ Enhance our legal advocacy services to improve response and to reduce the risk of violence to victims of domestic violence.
◊ Provide emergency shelter for domestic violence victims and their children in Fayette County.
◊ Improve coordinated community response through the Griffin Judicial Circuit Domestic Violence Task Force in conjunction with all appropriate authorities

Significant Expenditure and Staffing Changes

◊ For FY 2010, three full-time positions assigned to the State Court Solicitor's Victims Assistance program that were paid from the Victims Assistance fund have been moved to the General Fund in the State Court Solicitor's budget. This was approved to correct the overage that the Victims Assistance fund ha experienced in the last two years and will allow the fund to be self-sustaining going forwar
◊ Due to the current economic downturn and in line with the reduction in the budget of Fayette County departments, the FY 2010 funding for the District Attorney and Promise Place was reduced by 4%.

Department:	Victims Assistance	Cost Center:	21850553
Function:	Judicial	Fund:	Special Revenue

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Victims Assistance - Intergovernmental Revenue	$ 97,081	$ 97,000	$ 110,215	$ 100,000
Victims Assistance - Fines & Forfeitures	67,948	75,000	66,312	83,000
Transfer from General Fund	87,000	-	183,853	-
Appropriated Fund Balance	103,290	195,645	(1,100)	(149)
Total Funding Sources	$ 355,319	$ 367,645	$ 359,279	$ 182,851
APPROPRIATIONS				
Personal Services	$ 218,791	$ 224,873	$ 219,293	$ 49,435
Operating	2,149	7,832	5,046	3,874
Capital Outlays	658	-	-	-
District Attorney/Victims Assistance Programs	113,721	114,940	114,940	110,342
Domestic Violence Services (Promise Place)	20,000	20,000	20,000	19,200
Total Appropriations	$ 355,319	$ 367,645	$ 359,279	$ 182,851

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel*	4.00	4.00	4.00	1.00

*Personnel assigned to the State Court Solicitor (Victims Advocacy Team).

WORKLOAD INDICATORS	2005 Actual	2006 Actual	2007 Actual	2008 Actual
State Court Solicitor - Victim Advocacy Team				
Victims Assisted - Criminal Cases Filed with Victims	586	520	590	612
Victims Assisted - Ordinance estimates	20	22	31	28
Victims Assisted - Traffic estimates	35	35	42	45
Victims Assisted - Magistrate Hearings estimates	120	150	135	120
Speaking Engagements and Victim Impact Panel, Protocol, etc.	24	26	26	27
Victim Non-Case Walk-Ins and Phone Consultations	8,500	8,750	8,800	8,800

WORKLOAD INDICATORS	2005 Actual	2006 Actual	2007 Actual	2008 Actual
Promise Place				
Number of individuals assisted	531	633	753	1,142
Number of Emergency Protective Orders	112	96	97	107
Number of Children Represented	619	813	821	614
Number of Participants in Support Groups	78	108	113	224
Number of children in support groups	-	-	-	74
Number of Students Dating Violence Classes	1,658	1,573	1,576	1,438
Number of Women Living in Transitional House	8	7	24	69
Number of Children Living in Transitional House	13	9	37	91
Number of Community Awareness Presentations	31	47	49	58
Number of Persons in Attendance	1,001	1,458	1,516	1,673
Total Number of Units of Service - Intervention Services	1,917	2,129	2,319	2,482
Total Number of Units of Service - Prevention Services	2,659	2,781	2,899	2,733

Department:	Youth Protection	Cost Center:	10050550
Function:	Health & Welfare	Fund:	General

Major Department Functions

◊ Provide residential care for school age children who are victims of abuse, neglect, or deprivation.

Major FY 2010 Goals

◊ Provide a full range of residential services (including case management, structured and nurturing environment, individual plans of care, counseling, tutoring and activities) to residents of the Friday - Johnson Home in Brooks.

◊ In addition to the program offered at the Friday-Johnson Home, Fayette Youth Protection Homes will recruit, train, support, and manage a network of private foster care homes in Fayette County. With this new program, FYPH will be able to address the individual needs of Fayette County Children of all ages who have been the victims of abuse or neglect.

Significant Expenditure Changes

◊ Due to the current economic downturn and in line with the reduction in the budget of Fayette County departments, the FY 2010 funding was reduced by 4%.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 20,566	$ 20,566	$ 20,566	$ 19,743
APPROPRIATIONS				
Community Services	$ 20,566	$ 20,566	$ 20,566	$ 19,743
Total Appropriations	$ 20,566	$ 20,566	$ 20,566	$ 19,743

WORKLOAD INDICATORS	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual
Days Fayette County children in residence	2,618	1,174	1,131	1,028

FUNCTION: CULTURE & RECREATION

Department	Page
LIBRARY	V - 119
LIBRARY - SPLOST	V - 121
RECREATION	V - 122

Department:	Library	Cost Center:	10060500
Function:	Culture & Recreation	Fund:	General

Mission Statement

The Fayette County Public Library provides:

1. Current, high-interest materials and programs
2. Materials and programs for lifelong learning
3. Information- seeking skills training and assistance
4. Awareness of cultural diversity
5. Answers to Questions

Major Department Functions

◊ Provide access to over 120,000 volumes of books and other resource materials.
◊ Provide internet access service, reference, and circulation assistance to patrons.
◊ Provide on-site Educational Learning Lab which facilitates computer-assisted instruction for patrons.
◊ Provide access to Distance Learning Lab.

Major FY 2010 Goals

◊ Goal: Fayette County residents have opportunities to develop their personal interests.
Objectives: 1. Use of public access Internet computers will increase by 10% annually.
2. Participation in informational programs will increase by 10% each year.
◊ Goal: Fayette County residents have opportunities to participate in programs on current, high interest topics.
Objectives: 1. Participation i nprograms on current high interest topics will increase by 5% each year.
◊ Goal: Fayette County residents get along and respect each other's cultural background.
Objectives: 1. The number of nonfiction items about the cultures of the world will increase by 10%
2. Participation in programs about cultures represented in Fayette County will increase by 10%.

Significant Expenditure and Staffing Changes

◊ For FY 2010, one vacant part-time position was eliminated.
◊ Due to the current economic downturn and in line with the reduction in the budget of Fayette County departments, the FY 2010 funding for Flint River Regional Library services was reduced by 4%.

Department:	Library	Cost Center:	10060500
Function:	Culture & Recreation	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Library Fees	$ 8,099	$ 7,000	$ 7,194	$ 8,500
Library Fines	34,837	33,000	37,288	36,000
Donations	3,775	-	8,090	-
General Fund Contribution	721,191	788,808	729,967	741,824
Total Funding Sources	$ 767,902	$ 828,808	$ 782,539	$ 786,324
APPROPRIATIONS				
Personal Services	$ 536,744	$ 599,837	$ 564,547	$ 566,132
Technical Services - Flint River Regional Library Services	$ 77,720	$ 77,721	$ 77,720	$ 74,612
Operating	153,213	150,700	140,272	145,580
Capital Outlay	225	550	-	-
Total Appropriations	$ 767,902	$ 828,808	$ 782,539	$ 786,324

WORKLOAD INDICATORS	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual
Reference questions answered	95,000	97,000	97,451	97,745
Annual circulation of materials	311,964	336,168	340,011	321,981
Operating hours per week	66	66	66	66
Summer Reading Program Registration	1,672	1,868	1,650	1,936
Educational Learning Lab Participants	7,474	7,623	7,899	8,307
Distance Learning Center Participants	897	1,056	1,768	2,546
Adult Internet Computer Participants	28,052	30,176	34,972	70,342
Children's Computer Participants	3,310	4,563	5,200	7,345
Children's Program Participants	10,982	13,790	15,285	16,973
Library Holds Created	8,574	9,767	10,645	14,720
Adult Program Participants	4,237	6,543	17,948	19,756
Library Items Discharged	251,760	279,111	351,756	376,543
People that visited the library	269,062	336,168	420,008	498,846
Patrons Registered at the Library	24,567	27,617	26,951	30,014

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	11.23	12.23	12.51	11.91

Department:	Library - SPLOST	Cost Center:	29060500
Function:	Culture & Recreation	Fund:	Special Revenue

Major Department Functions

◊ The Library - SPLOST fund was created as a 1% Special Purpose Local Option Sales Tax for the purpose of constructing the new library and purchasing equipment and additional library materials.
◊ The balance of the money remaining in this fund and the investment income derived from it must be spent for the benefit of the library.

Major FY 2010 Goals

◊ Acquire additional materials for the library in accordance with the Special Purpose Local Option Sales Tax referendum that was passed.
◊ Complete a project to expand by a total of 6,000 square feet the Adult Services Collection area and the Multi-Purpose Meeting area, and for the acquisition of additional furniture and equipment.

Significant Expenditure Changes

◊ A CIP project has been approved for the expansion of the Library - $1,019,768.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Investment Income	$ 51,452	$ 60,000	$ 16,984	$ -
Appropriated Fund Balance	119,645	205,693	289,272	240,000
Total Funding Sources	$ 171,098	$ 265,693	$ 306,256	$ 240,000
APPROPRIATIONS				
Purchases	$ 140	$ -	$ 175	$ -
Supplies	141,771	240,000	241,639	240,000
Capital Outlays	29,187	25,693	64,442	-
Total Appropriations	$ 171,098	$ 265,693	$ 306,256	$ 240,000

Department:	Recreation	Cost Center:	10060110
Function:	Culture & Recreation	Fund:	General

Mission Statement

◊ To make visible and maintain quality park facilities and recreation programs that will meet the needs of our citizens regardless of age, sex, race, or national origin including people with disabilities.
◊ To make visible the Fayette County Parks and Recreation Department.
◊ To identify and utilize Human Resources, Physical Resources, and Professional Development Resources.
◊ To provide the department with staff and equipment in four divisions: Administration, Athletics, Programs and Therapeutics.

Major Department Functions

◊ Plan, program and develop quality and wholesome recreation programs and activities that promote healthy lifestyles, connect family and neighbors, encourage lifelong learning, and celebrate life.
◊ Assist local sport associations in carrying out their missions.
◊ Plan and direct the refurbishment of existing parks and the development of new parks.
◊ Collaborate recreation services through cities, the Board of Education and private organizations.

Major FY 2010 Goals

◊ Continue to make improvements to existing parks as financial resources are made available.
◊ Provide staff with educational opportunities and resources in order for them to grow professionally.
◊ Maintain 20% yearly net income on all Recreation sponsored programs.
◊ Maintain participation numbers in Recreation sponsored programs.
◊ Obtain at least one funding source to purchase needed Recreation equipment.

FY 2010 Significant Expenditures

◊ Completed renovation of Brooks Park Restroom and Concession Stand.
◊ Completed Brooks Park batting cage installation.
◊ Completed ADA ramp for Brooks Park fields 1 and 2.
◊ Completed construction of Kiwanis Park restroom facility.
◊ Tapped into the City of Fayetteville sewer line on Redwine Road.
◊ Completed retaining wall at McCurry Park softball/football.
◊ Completed refurbishment of track at McCurry Park.
◊ Other significant budgeted projects were placed on hold due to the economic environment.

Department:	Recreation	Cost Center:	10060110
Function:	Culture & Recreation	Fund:	General

Significant Expenditure and Staffing Changes

◊ For FY 2010, one vacant full-time position was eliminated.
◊ Funding for five projects in the Capital Improvements Program (CIP) Plan was delayed until FY 2011.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Recreation Fees	$ 179,523	$ 160,000	$ 167,313	$ 180,000
Donations	7,780	-	1,801	-
General Fund Contribution	957,496	1,093,950	955,426	1,013,758
Total Funding Sources	$ 1,144,799	$ 1,253,950	$ 1,124,539	$ 1,193,758
APPROPRIATIONS				
Personal Services	$ 360,327	$ 413,461	$ 374,700	$ 356,235
Operating	775,122	837,464	747,806	834,828
Capital Outlay	9,350	3,025	2,033	2,695
Total Appropriations	$ 1,144,799	$ 1,253,950	$ 1,124,539	$ 1,193,758

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	6.00	7.00	7.00	6.00

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate
Number of programs and classes offered	327	369	398	420
Number of adult athletic leagues offered	19	13	22	27
Reservations - Parks, Fields, and Indoor Facilities	158	214	211	215
Number of Background Checks Processed	471	736	961	1,000
Number of Coaches CPR/AED Certified	26	7	10	10
Number of coaches NYSCA Certified	395	29	9	10
Number of Association Meetings Attended	57	59	54	55

FUNCTION: PLANNING & DEVELOPMENT

Department	Page
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DEVELOPMENT AUTHORITY	V - 127
GA FORESTRY COMMISSION	V - 128
PERMITS AND INSPECTIONS	V - 129
PLANNING AND ZONING	V - 131

Department:	County Extension	Cost Center:	10070130
Function:	Planning and Development	Fund:	General

Mission Statement

The mission of the Fayette County Extension is to provide lifelong learning to the people and to respond to people's needs and interest in agriculture and natural resources, families, 4-H and youth through education and information, using unbiased, research-based education. Fayette County Extension links the resources of the University of Georgia, Fort Valley State University, Fayette County and the United States Department of Agriculture to provide educational programs, information, and assistance to the citizens of Fayette County.

Major Department Functions:

The Fayette County Cooperative Extension, backed by the resources of Fayette County, the University of Georgia, Fort Valley State University and the Department of Agriculture provides educational programs, information, materials, and actual assistance to citizens of the County. Education and information is also provided to citizens by telephone consultation, site visits, newsletters, news articles, radio and collaboration with other community agencies. Publications, website and laboratory services are other delivery methods for safe - education and information to citizens. The basic goal of Fayette County Extension is to provide information that will contribute to learning for life, which in turn, helps citizens make informed decisions with unbiased, research-based information - this improving quality of life. We are also Fayette County's gateway to the University of Georgia and all the resources associated therein.

Major FY 2010 Goals

◊ Develop an active and efficient Leadership System, made up of adults and youth, that will help give direction and focus to future program efforts and ideas as well as increase our programming scope and outreach.
◊ Increase awareness of water quality and quantity through educational efforts, programs, newsletters and news articles on storm water management, water runoff, erosion, and efficient uses of water in the household and household landscape.
◊ Complete the design and concept for the Old Courthouse's new landscape. The landscape will be an educational showpiece that will offer numerous opportunities and suggestions on efficient and effective landscape design, water management and cooperative educational efforts.
◊ Increase the number of certified and active Master Gardeners by 12.
◊ Plan, coordinate and offer seasonal and timely programs on landscape management, garden utilization and horticulture education. These programs will reach over 500 people annually.
◊ Increase youth participation in our 4-H Youth Development programs.
◊ Increase the number of educational newsletters and articles produced to help educate citizens on timely topics, programs and opportunities in the county, area and state.

Department:	County Extension	Cost Center:	10070130
Function:	Planning and Development	Fund:	General

Significant Expenditure and Staffing Changes

◊ For FY 2010, one vacant part-time position was eliminated.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 116,679	$ 135,612	$ 117,378	$ 126,921
APPROPRIATIONS				
Personal Services	$ 63,240	$ 63,791	$ 74,595	$ 74,922
Contract for Services/University of Georgia	38,379	56,661	33,302	38,786
Operating	13,286	14,210	8,619	11,813
Capital Outlay	1,775	950	862	1,400
Total Appropriations	$ 116,679	$ 135,612	$ 117,378	$ 126,921

PERSONNEL - (FTE)*	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	2.68	2.68	2.68	2.40

*Other Extension office positions are fully covered by a Contract executed between Fayette County and the University of Georgia Cooperative Extension Service. They are not included in the Fayette County FTE employee counts.

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate	FY 2008 Projected
Phone calls answered	13,821	13,151	13,824	13,900
Contacts programming efforts	110,486	111,486	111,782	112,106
Volunteer hours	9,809	9,359	9,875	9,963
4-H enrollment	2,491	2,389	1,998	2,346
Leadership Training participants			377	420
Publications distributed*	108,627	109,562	109,201	108,950
Soil samples performed	601	455	690	705
Water samples	56	76	83	93
Forage samples	1	1	2	2
Microbiology samples	-	9	11	10
Plant Tissue samples	1	1	2	2
Well inspections	2	2	8	5
Pesticide Applicator licenses	12	10	20	15
Water Use Registrants #		55	160	#
Home site visits	313	350	378	385
P.A.R. Produce generated (lbs.)		6,417	28,205	31,205

* Reduction in publications is due to the increase amount of clients utilizing web based applications to receive information.

Water Use Registarnts based from drought restrictions. Further registrants are based on future drought and drought restrictions.

Department:	Development Authority	Cost Center:	10070510
Function:	Planning and Development	Fund:	General

Mission Statement

The purpose of the Fayette County Development Authority is to assist in the diversification of the County's County's tax base and to create quality career opportunities for Fayette's citizens through the growth and retention of existing businesses and industry and the recruitment of new business and industry.

Major Department Functions

◊ Identify and recruit appropriate new businesses to locate their operations in Fayette County.
◊ Identify problems and growth opportunities within existing companies for retention and expansion.

Major FY 2010 Goals

◊ Identify land for Class A office buildings in order to recruit headquarters operations of Fortune 500 companies.
◊ Continue to successfully build relationships with private and public sector allies for the purposes of attracting positive attention to our community. These allies are active in recruiting major corporations, both domestic and internationally, to the state.
◊ In connection with the Chamber of Commerce and the business community, expand and improve our existing industry programs to better serve the needs and interest of the businesses already in our community.

Significant Expenditure Changes

◊ Additional funding requested for costs related to planning for and obtaining options on future industrial and business park (total of $50,000) is to be included as part of the Contingency (10010599-579000) amount approved for FY 2010.
The money was included as part of the General Fund Contingency account.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 313,262	$ 315,094	$ 335,569	$ 302,998
APPROPRIATIONS				
Contract for Services	$ 300,382	$ 302,408	$ 323,552	$ 290,312
Utilities	12,880	12,686	12,017	12,686
Total Appropriations	$ 313,262	$ 315,094	$ 335,569	$ 302,998

Department:	GA Forestry Commission	Cost Center:	10070140
Function:	Planning & Development	Fund:	General

Major Department Functions

Funding provided to the Georgia Forestry Commission in order to participate in forest wildfire protection program. The payment is based on the amount of four cents (4¢) per acre of privately owned timberland in the county. The acreage shall be determined from the most recent U.S. Forest Service Survey for Georgia.

34,219 acres @ $0.04/per acre = $1,369 annually

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 2,516	$ 2,516	$ 2,516	$ 1,369
APPROPRIATIONS				
Forest Wildfire Protection	$ 2,516	$ 2,516	$ 2,516	$ 1,369
Total Appropriations	$ 2,516	$ 2,516	$ 2,516	$ 1,369

WORKLOAD INDICATORS	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget
Number of acres of privately owned forestland - Fayette County	62,892	62,892	62,892	34,219

Department:	Permits and Inspections	Cost Center:	10070210
Function:	Planning and Development	Fund:	General

Mission Statement

To deliver a service to the citizens of Fayette County that will verify structures are constructed in accordance with the construction codes and standards for the purposes of safeguarding the safety, health and general welfare of the public from hazards attributed to the built environment.

Major Department Functions

◊ Permitting - Includes the collection of fees, processing of requests for permits and inspections, and providing information to the public.
◊ Plans examination - Includes the review of plans and related construction documents for minimum code compliance prior to permit issuance.
◊ Inspection - Includes verification that structures are built in accordance with the approved plans, minimum construction codes and within the scope of the permit.

Major FY 2010 Goals and Objectives

All goals are to be completed by April 2010.
◊ Implement Community Development Software.
◊ Research all open permits (structure, stand-alone, swimming pools), send letters to current property owners notifying them of permit status, recall fees due, and remaining inspections required before a C.O. can be issued. This will be pursued until all outstanding open permits are finalized.
◊ Establish procedures for the implementation of the Neighborhood Stabilization Program.
◊ Completion of analysis concerning Tyrone Building Department and feasibility of Fayette County Permits and Inspections Department assuming their permitting/inspections duties.
◊ Completion of additional informational handouts explaining newly adopted code requirements.
◊ Provide sufficient training and education for our inspectors to attain and maintain national standardized certification programs promulgated by the International Code Council. Certifications are valid for a three year period and re-certification is accomplished through continuing education.
◊ Revision of department policy and procedure manual consistent with new technologies implemented, new codes, and new programs.

Significant Expenditure and Staffing Changes

◊ For FY 2010, five vacant full-time positions were eliminated. This represents savings of approximately $275,000 in salary and benefits.

Department:	Permits and Inspections	Cost Center:	10070210
Function:	Planning and Development	Fund:	General

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Building Permits	$ 434,316	$ 425,000	$ 206,828	$ 195,000
General Fund Contribution	110,112	338,728	316,621	247,994
Total Funding Sources	$ 544,428	$ 763,728	$ 523,449	$ 442,994
APPROPRIATIONS				
Personal Services	$ 482,658	$ 700,125	$ 491,157	$ 409,305
Operating	51,096	62,754	32,088	33,389
Capital Outlay	10,674	849	204	300
Total Appropriations	$ 544,428	$ 763,728	$ 523,449	$ 442,994

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	11.00	12.00	12.00	7.00

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate
Inspections performed	12,493	10,548	7,519	6,464

Department:	Planning and Zoning	Cost Center:	10070411
Function:	Planning & Development	Fund:	General

Mission Statement

Planning Functions: To carry out the policies and visions of the Fayette County Comprehensive Plan to to ensure that we maintain and enhance the County's orderly growth, economic prosperity, environmental integrity, fiscal health and quality.
Zoning Functions: To promote the physical and economic development of Fayette County and foster the use and enjoyment of property within the unincorporated areas of the County in a manner consistent with the Comprehensive Plan, regulations and policies, and effective management practices.

Major Department Functions

◊ Prepare, review and maintain the Fayette County Comprehensive Plan, including data collection, mapping, analysis, and goal and policy formulation.
◊ Prepare, review and maintain plans for special study areas and/or topics. Participate in studies, committess, and surveys involved with County-wide and regional planning activities.
◊ Provide public education and information on planning issues, needs and long-range proposals through provisions of demographic information, brochures, annual reports and presentations to local neighborhood and civic groups.
◊ Serve as census coordinator and census depository for Fayette County.
◊ Serve as Solid Waste Management Plan coordinator for Fayette County.
◊ Serve as Impact Fee coordinator for Fayette County.
◊ Process applications for public hearing requests for rezoning, preliminary plats, variances, telecommunication towers, revised final subdivision plats, revised development plans, and new alcoholic beverages coordinate multi-departmental reviews (Technical Review Committee, Annexation Requests), receive comments from departments, and prepare staff reports with analysis and recommendation for public hearing requests.
◊ Administer and interpret the Zoning and Sign Ordinances, and sections of the Subdivision regulations, the Development regulations and the County code.
◊ Provide technical support to the Planning Commission, the Zoning Board of Appeals, and Board of Commissioners in development related matters.
◊ Review/approve nonresidential site plans, landscape plans, final subdivision plats, preliminary plats, and issue Conditional Use Approvals and Certificates of Zoning Compliance.
◊ Coordinate and monitor interdepartmental administrative review of nonresidential site plans, preliminary plats, and final subdivision plats.
◊ Perform administrative review/approval and issuance of permits for signs, temporary trailers, alcoholic beverage licenses, administrative variances and administrative rezonings.
◊ Perform administrative review and approval of residential building permits for compliance with zoning regulations.
◊ Perform batter board and final construction site inspections for compliance with approved site plans for non-residential development.

Department:	Planning and Zoning	Cost Center:	10070411
Function:	Planning & Development	Fund:	General

Major FY 2010 Goals

◊ Adopt the SR 74 Corridor Study Comprehensive Plan and Zoning Regulation recommendations.
◊ Continue the SR 54 Corridor Study in conjunction with the City of Fayetteville.
◊ Continue the replacement of the pages in official zoning maps.
◊ Update annually the Short-Term Work Program and Capital Improvement Element of the Fayette County Comprehensive Growth Management Plan for the imposition of Fire Services impact fees. This is a consolidated plan that includes Brooks, Tyrone and Woosley and requires a coordinated effort.
◊ Comprehensive review of the Zoning Ordinance and Sign Ordinance.

Significant Expenditure and Staffing Changes

◊ For FY 2010, one vacant full-time position was eliminated.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
Planning and Zoning Fees	$ 50,136	$ 45,000	$ 9,426	$ 5,000
General Fund Contribution	402,667	435,991	417,987	420,449
Total Funding Sources	$ 452,803	$ 480,991	$ 427,413	$ 425,449
APPROPRIATIONS				
Personal Services	$ 429,319	$ 456,441	$ 413,915	$ 409,228
Operating	22,871	22,950	13,499	16,221
Capital Outlay	613	1,600	-	-
Total Appropriations	$ 452,803	$ 480,991	$ 427,413	$ 425,449

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	6.00	6.00	6.00	5.00

Department:	Planning and Zoning	Cost Center:	10070411
Function:	Planning & Development	Fund:	General

WORKLOAD INDICATORS - PLANNING & ZONING	FY 2007 Actual	FY 2008 Actual	FY 2009 Estimate	FY 2010 Projected
Comprehensive Plan including Impact Fees & Solid Waste Plan amendments (hours)	1,000	1,000	890	600
Miscellaneous zoning studies & amendments (hours)	600	700	950	1,200
Assistance to municipalities (hours)	250	150	100	100
Assistance to citizens (hours)	150	150	100	150
Assistance to other County Departments (hours)	80	80	40	30
Number of Fayette County Comprehensive Plans sold or distributed	20	25	10	10
Number of Land Development Reports sold or distributed	50	50	50	50
Number of County road maps sold or distributed	90	90	90	90
Number of data sheets maintained	7	7	7	7
PC/BCC rezoning applications	18	14	6	8
ZBA variance applications	3	2	2	2
Preliminary Plats	10	7	3	3
Final Plats	34	22	10	10
Conditional Use Approvals	12	144	350	300
Site Plans	21	20	20	18
Tower Applications	-	-	1	1
Zoning compliance certificates	24	43	125	100
Residential Building Permits (new starts)	186	133	25	15
Foundation surveys	192	133	25	15
Sign Permits	77	57	50	50
Temporary trailer permits	4	7	15	10
Alcohol licenses	21	20	22	22

FUNCTION: DEBT SERVICE

Department	Page
CRIMINAL JUSTICE CENTER DEBT	V - 135
E911 821MHZ RADIO SYSTEM DEBT	V - 136

Department:	Criminal Justice Center	Cost Center:	10080191
Function:	Debt Service	Fund:	General

Major Department Functions

◊ Provide for the annual payment of the debt service on the revenue bonds issued by the Public Facilities Authority for the purpose of constructing the new Criminal Justice Center.

◊ Funding for FY 2010 Principal ($1,415,000) and Interest ($2,428,583) plus paying agent fees ($2,352), total $3,845,935 that will be funded from the General Fund.

For additional detail please refer to the Schedule of Debt in the Appendix.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 3,844,227	$ 3,845,077	$ 3,844,283	$ 3,845,935
APPROPRIATIONS				
Principal Payments	$ 1,280,000	$ 1,345,000	$ 1,345,000	$ 1,415,000
Interest Payments	2,562,681	2,497,852	2,497,848	2,428,583
Paying Agent Fees	1,546	2,225	1,436	2,352
Total Appropriations	$ 3,844,227	$ 3,845,077	$ 3,844,283	$ 3,845,935

Department:	E911 821 MHZ Radio System Debt	Cost Center:	10080193
Function:	Debt Service	Fund:	General

Major Department Functions

◊ The County entered into an equipment lease-purchase agreement with Motorola, Inc. on December 27, 2002 for an 821 MHz radio system. The total purchase price was $7,760,000. Under the terms of the financing the County is required to make annual lease payments in the amount of $993,761 covering a ten-year term.

◊ The following is a schedule of the remaining payments under the agreement:

FY	Principal	Interest	Total Debt
2010	824,941	168,820	993,761
2011	864,247	129,514	993,761
2012	905,425	88,336	993,761
2013	948,566	45,195	993,761
Balance	$ 3,543,179	$ 431,865	$ 3,975,044

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 993,762	$ 993,761	$ 993,762	$ 993,761
APPROPRIATIONS				
Principal Payments/Lease	$ 751,612	$ 787,423	$ 787,423	$ 824,941
Interest Payments/Lease	242,150	206,338	206,339	168,820
Total Appropriations	$ 993,762	$ 993,761	$ 993,762	$ 993,761

LEGAL DEBT MARGIN
GENERAL OBLIGATION DEBT
FOR THE FISCAL YEAR ENDED JUNE 30, 2010

Article 9, Section 5, Paragraph I of the Georgia Constitution establishes the maximum debt limits for counties and other political subdivisions of the State. Under the Constitution, certain types of debt issued by a political subdivision, including counties, cannot exceed an amount which is equal to 10 percent (10%) of the assessed value of all taxable property located within that particular entity.

As indicated by the calculation in the table below, the legal debt margin of Fayette County at the beginning of the 2010 fiscal year is $574,765,323. This is based on the latest tax digest (2009 calendar year).

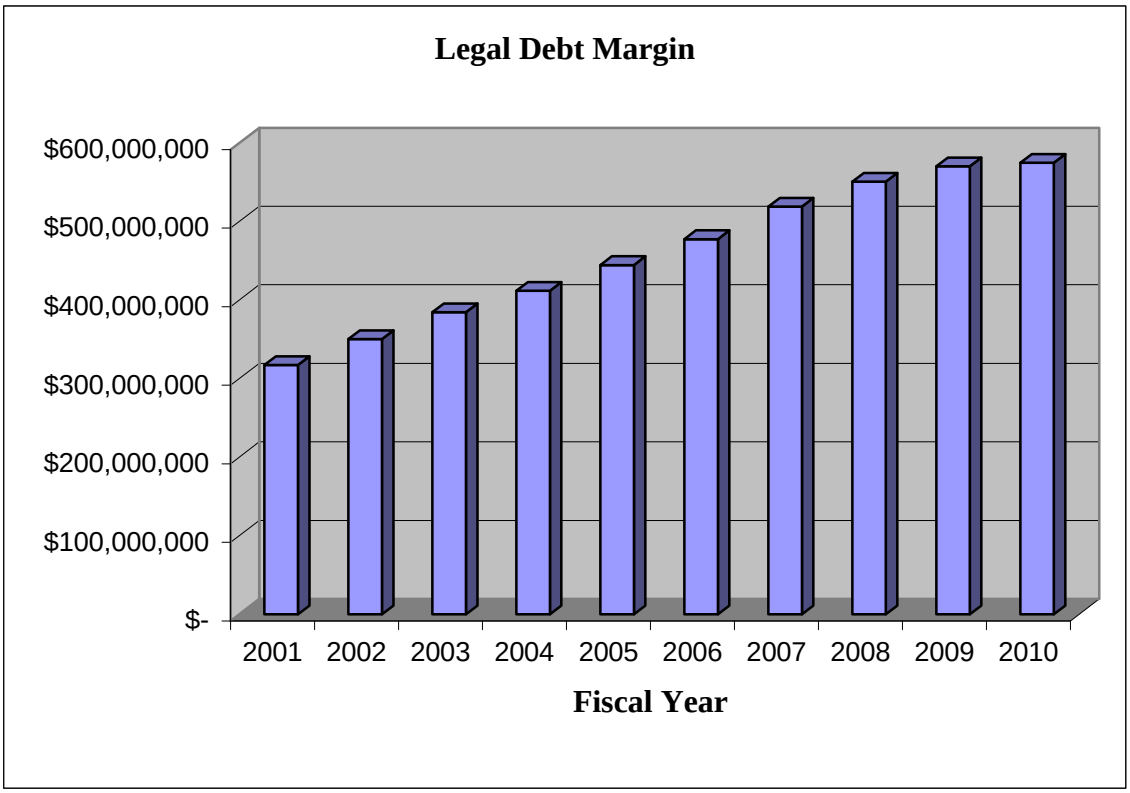
The legal debt margin amount is important in that it represents the net amount of external financing resources that is available to the County through the issuance of general obligation (G.O.) bonds. G.O. bonds are debt instruments issued in the name of the government and whose repayment is guaranteed through a pledge of the full faith and credit of the issuer. In layman's terms, when the majority of voters in a county approve a general obligation bond referendum, they are guaranteeing the purchaser of that bond that they will pay property taxes in an amount that is sufficient to redeem the bond upon maturity and pay the interest earned on the outstanding bonds.

TAX YEAR	ASSESSED VALUE	APPLICABLE PERCENTAGE	DEBT LIMIT	CURRENT G.O. DEBT	LEGAL DEBT MARGIN
2009	$5,747,653,235	10.00%	$574,765,323	$0	$574,765,323

The legal debt margin is calculated at any point in time by deducting the amount of the current outstanding G.O. debt from the statutory debt limit. The reason for performing this calculation is to determine the maximum amount of new debt that could be legally issued should the need arise. This means that Fayette County has no outstanding general obligation bond indebtedness and has the entire 100% percent of its legal debt capacity available. With the annual budgeted appropriations in the General Fund being approximately $46.5 million for FY 2010, there would appear to be more than sufficient debt capacity available to the County.

Fayette County and its component units also issue revenue bonds. As provided by law, the issuance of revenue bonds does not count against the legal debt margin.

STATEMENT OF LEGAL DEBT MARGIN LAST TEN FISCAL YEARS					
Fiscal Year	**Assessed Property Values**	**Percentage**	**Debt Service Monies Debt Limit**	**Net Bonded Debt**	**Legal Debt Margin**
2001	$ 3,172,197,561	10.00%	$ 317,219,756	-	$ 317,219,756
2002	$ 3,503,049,483	10.00%	$ 350,304,948	-	$ 350,304,948
2003	$ 3,844,204,427	10.00%	$ 384,420,443	-	$ 384,420,443
2004	$ 4,118,425,304	10.00%	$ 411,842,530	-	$ 411,842,530
2005	$ 4,446,670,984	10.00%	$ 444,667,098	-	$ 444,667,098
2006	$ 4,776,347,705	10.00%	$ 477,634,771	-	$ 477,634,771
2007	$ 5,188,941,242	10.00%	$ 518,894,124	-	$ 518,894,124
2008	$ 5,506,961,516	10.00%	$ 550,696,152	-	$ 550,696,152
2009	$ 5,703,535,572	10.00%	$ 570,353,557	-	$ 570,353,557
2010	$ 5,747,653,235	10.00%	$ 574,765,324	-	$ 574,765,324



SCHEDULE OF DEBT
AS OF JUNE 30, 2009

General Obligation Bonds - Periodically, the County issues general obligation bonds to provide funds for the acquisition and construction of major general government capital facilities. General obligation (G.O.) bonds are direct obligations and thus represent a pledge of the full faith and credit of the government. Fayette County currently has no general obligation bonds outstanding.

Revenue Bonds - The County and its component units also issue bonds where the issuer pledges income derived from the acquired or constructed assets to pay debt service.

Fayette County Public Facilities Authority (a blended component unit) - In June of 2000, the Public Facilities Authority (PFA) issued $55.25 million of Series 2000 Revenue Bonds to construct a new Criminal Justice Center. In September of 2001, $50.44 million of Series 2001 Refunding Revenue Bonds were issued for the purpose of providing funds to pay or to be applied toward the cost of refunding by redemption and payment the Series 2000 bonds maturing on and after June 1, 2011. Concurrently, Fayette County entered into an intergovernmental agreement with the Public Facilities Authority to lease purchase the facility. This contractual arrangement calls for the County's semi-annual lease payments to be in an amount equal to the debt service payments on the revenue bonds. For financial reporting purposes, the Public Facilities Authority is considered to be a component unit of Fayette County and thus the debt is properly reported as being attributable to Fayette County government.

The Fayette County Public Facilities Authority currently outstanding revenue bonds can be described as follows:

$1,185,000 outstanding - **Series 2000**, **Criminal Justice Center Revenue Bonds**, due in annual installments of $1,015,000 to $1,185,000 through June 1, 2010; and an interest from 5.0% to 5.5%,

$48,225,000 outstanding - **Series 2001**, **Criminal Justice Center Revenue Bonds**, due in annual installments of $205,000 to $3,660,000 through June 1, 2030; and interest from 3.0% to 5.0%.

At June 30, 2009, the Fayette County Public Facilities Authority was obligated to make combined payments of principal and interest on its outstanding revenue debt as follows:

Fiscal Year	Principal	Interest	Debt Service
2010	1,415,000	2,428,583	3,843,583
2011	1,490,000	2,353,978	3,843,978
2012	1,550,000	2,291,398	3,841,398
2013-2018	10,900,000	12,146,850	23,046,850
2019-2024	14,545,000	8,501,750	23,046,750
2025-2030	19,510,000	3,552,500	23,062,500
Totals	**$ 49,410,000**	**$ 31,275,059**	**$ 80,685,059**

Fayette County Water System Enterprise Fund – The Water System issued revenue bonds for the construction of capital assets. The revenue bonds which are currently outstanding are the following:

$2,900,000 outstanding – **Series 1996A**, due in annual installments of $25,000 to $920,000 through October 1, 2020; and an interest from 3.6% to 5.5%,

$14,735,000 outstanding – **Series 1998**, due in annual installments of $130,000 to $3,325,000 through October 1, 2028; and an interest from 3.7% to 5.0%,

$20,125,000 outstanding – **Series 2002**, due in installments of $50,000 to $2,250,000 through October 1, 2032; and an interest from 3.25% to 5.125%

At June 30, 2009, the Fayette County Water System Enterprise Fund was obligated to make combined payments of principal and interest on its outstanding revenue debt as follows:

Fiscal Year	Principal	Interest	Debt Service
2010	1,810,000	1,831,114	3,641,114
2011	1,890,000	1,744,949	3,634,949
2012	1,980,000	1,652,639	3,632,639
2013-2019	16,815,000	8,515,536	25,330,536
2020-2026	13,235,000	2,206,069	15,441,069
2027-2033	2,030,000	383,722	2,413,722
Totals	**$ 37,760,000**	**$ 16,334,028**	**$ 54,094,028**

Georgia Environmental Facilities Authority (GEFA) - The Georgia Environmental Facilities Authority is a state agency which offers low interest financing to other political subdivisions of the State of Georgia for their water and sewer capital needs.

The Water System Enterprise Fund has seven GEFA loans outstanding used for various water system construction projects:

$278,084 represents the principal balance remaining on the original loan amount of $797,000 for the construction of **Phase 1 of the Water Line Looping Project**. This August 1994 loan was made by GEFA for a period of twenty years and is payable in quarterly installments of $15,109 beginning November 1, 1994. The interest rate is 4.8% over the life of the loan. The current principal portion of the loan is $47,943. The debt is serviced through the Water System Enterprise Fund.

$479,712 represents the principal balance remaining on the original loan amount of $1,434,000 for the construction of **Phase 2 of the Water Line Looping Project**. This February 1995 loan was made by GEFA for a period of twenty years and is payable in quarterly installments of $26,948 beginning March 1, 1996. The interest rate is 5.12% over the life of the loan. The current principal portion of the loan is $84,842. The debt is serviced through the Water System Enterprise Fund.

$949,247 represents the principal balance remaining on the original loan amount of $2,087,000 for the construction of **Phase 3 of the Water Line Looping Project**. $321,290 of the original loan amount was not needed for the project and was returned to the Georgia Loan Fund. This September 1996 loan was made by GEFA for a period of twenty years and is payable in

quarterly installments of $35,515 beginning November 1, 1997. The interest rate is 5.16% over the life of the loan. The current principal portion of the loan is $94,897. The debt is serviced through the Water System Enterprise Fund.

$1,271,911 represents the principal balance remaining on the original loan amount of $2,000,000 for the construction of **Phase 4 of the Water Line Looping Project**. This September 1999 loan was made by GEFA for a period of twenty years and is payable in quarterly installments of $40,027 beginning November 1, 1999. The interest rate is 5.1% over the life of the loan. The current principal portion of the loan is $97,077. The debt is serviced through the Water System Enterprise Fund.

$520,891 represents the principal balance remaining on the original loan amount of $1,450,000 for the construction of **Phase 5 of the Water Line Looping Project**. $209,766 of the original loan amount was not needed for the project and was returned to the Georgia Loan Fund. This May 1995 loan was made by GEFA for a period of twenty years and is payable in quarterly installments of $21,978 beginning October 1, 1996. The interest rate is 5.6% over the life of the loan. The current principal portion of the loan is $59,986. The debt is serviced through the Water System Enterprise Fund.

$1,505,762 represents the principal balance remaining on the original loan amount of $2,000,000 for the construction of **South Fayette Water Treatment Plant**. This December 2000 loan was made by GEFA for a period of twenty years and is payable in quarterly installments of $41,037 beginning May 1, 2002. The interest rate is 5.4% over the life of the loan. The current principal portion of the loan is $84,530. The debt is serviced through the Water System Enterprise Fund.

$1,643,144 represents the principal balance remaining on the original loan amount of $2,000,000 for the construction of a 2 million gallon **elevated water tank at Highway 85/Ellis Road**. This May 2003 loan was made by GEFA for a period of twenty years and is payable in quarterly installments of $38,997 beginning May 1, 2004. The interest rate is 4.79% over the life of the loan. The current principal portion of the loan is $78,680. The debt is serviced through the Water System Enterprise Fund.

At June 30, 2009, the Water System Enterprise Fund was obligated to make payments of principal and interest on its outstanding Georgia Environmental Facilities Authority (GEFA) loans as follows:

Fiscal Year	Principal	Interest	Debt Service
2010	547,955	330,489	878,444
2011	576,690	301,754	878,444
2012	606,936	271,508	878,444
2013-2016	2,436,661	769,699	3,206,360
2017-2020	1,675,632	324,319	1,999,951
2021-2024	804,877	67,336	872,213
Totals	**$ 6,648,751**	**$ 2,065,105**	**$ 8,713,856**

SALARY RANGES FOR CLASSIFIED POSITIONS
Effective July 1, 2009

		Minimum Salary		Maximum Salary	
Grade	**Position**	**Annual**	**Hourly**	**Annual**	**Hourly**
805	Library Page	$ 23,794	$ 11.44	$ 36,205	$ 17.41
806	Custodian	$ 24,998	$ 12.02	$ 38,038	$ 18.29
807	Receptionist	$ 26,264	$ 12.63	$ 39,964	$ 19.21
808	Custodial Crewleader Grounds Maintenance Worker Road Maintenance Worker	$ 27,593	$ 13.27	$ 41,987	$ 20.19
809	Administrative Clerk Appraiser Aide Deputy Clerk I Elections Clerk Library Assistant I P 4-H PA Property Tax Clerk PT Adoption Counselor PT Appraiser Aide PT Deputy Clerk I PT Elections Clerk PT Environmental/Horticulture PT Library Assistant PT Tag Clerk Records Clerk Senior Groundskeeper Tag Clerk Water Meter Reader	$ 28,990	$ 13.94	$ 44,112	$ 21.21
810	Administrative Secretary Animal Control Officer Appraisal Technician Billing Representative Customer Service Representative Deputy Clerk II Equipment Operator I Finance Clerk Human Resources Technician Landfill Operator Library Assistant II PT Administrative Secretary PT Animal Control Officer Risk Management Clerk Senior Tag Clerk Sign Technician Warrant Clerk Water Distribution Maintenance Worker Wetlands Caretaker	$ 30,458	$ 14.64	$ 46,346	$ 22.28

SALARY RANGES FOR CLASSIFIED POSITIONS
Effective July 1, 2009

		Minimum Salary		Maximum Salary	
Grade	**Position**	**Annual**	**Hourly**	**Annual**	**Hourly**
811	Communications Officer Lead Tag Clerk PT Communications Officer Senior Animal Control Officer Senior Water Meter Reader Water Plant Maintenance Worker	$ 32,000	$ 15.38	$ 48,692	$ 23.41
812	Accounting Technician Administrative Assistant Building Maintenance Technician Control Terminal Operator Delinquent Tax Officer Deputy Clerk III Detention Officer Elections Officer EMS Technician Equipment Operator II Field Service Representative Fuel Lube/Mechanic Grounds Crew Leader Housekeeping Supervisor Irrigation Technician Maintenance Technician Mechanic Permit Technician PT Control Terminal Operator PT Maintenance Technician Senior Billing Representative Senior Customer Service Representative Small Engine Mechanic Utility Locator Water Treatment Plant Operator III Zoning Technician	$ 33,620	$ 16.16	$ 51,157	$ 24.59
813	Senior Accounting Technician Constable Corporal - Non-Certified Equipment Operator III Lab Analyst Personal Property Appraiser I Real Property Appraiser I Senior Communications Officer Water Meter Reading Supervisor Water Treatment Plant Operator II	$ 35,322	$ 16.98	$ 53,747	$ 25.84
814	Administrative Specialist Building Maintenance Engineer	$ 37,110	$ 17.84	$ 56,468	$ 27.15

SALARY RANGES FOR CLASSIFIED POSITIONS
Effective July 1, 2009

Grade	Position	Minimum Salary		Maximum Salary	
		Annual	Hourly	Annual	Hourly
	Buyer	$ 37,110	$ 17.84	$ 56,468	$ 27.15
	Crew Leader I				
	Deputy County Clerk				
	Deputy Marshal				
	Deputy Sheriff				
	Engineering Technician				
	Fire Administrative Coordinator				
	Firefighter/EMT				
	Judicial Administrative Specialist				
	Office Manager - Permits/Inspections				
	Real Property Appraiser II				
	Senior Deputy Clerk				
	Terminal Agency Coordinator				
	Victim Advocate				
	Water Treatment Plant Operator I				
815	Appraisal GIS Technician	$ 38,989	$ 18.74	$ 59,326	$ 28.52
	Compliance Officer				
	Crew Leader II				
	Environmental Technician				
	Fire Apparatus Operator/EMT				
	Information Systems Technician				
	Real Property Appraiser III				
	Senior Water Treatment Plant Operator				
	Water Distribution Crew Leader				
816	Animal Control Supervisor	$ 40,963	$ 19.69	$ 62,330	$ 29.97
	Athletic Coordinator				
	Building Inspector I				
	Building Maintenance Supervisor				
	Communications Shift Supervisor				
	Construction Inspector				
	Contract Administrator				
	Corporal				
	Customer Service Supervisor				
	Deputy Marshal - Investigator				
	Executive Assistant				
	Firefighter/Paramedic				
	Grounds Maintenance Supervisor				
	Investigator				
	Investigator - Solicitor General				
	Library Associate				
	Payroll Specialist				
	Program Coordinator				
	Property Tax Supervisor				
	Senior Environmental Technician				
	Shop Supervisor				

SALARY RANGES FOR CLASSIFIED POSITIONS
Effective July 1, 2009

		Minimum Salary		Maximum Salary	
Grade	Position	Annual	Hourly	Annual	Hourly
	Tag Agent Supervisor Warrant Specialist Water Billing Operations Supervisor	$ 40,963	$ 19.69	$ 62,330	$ 29.97
817	Accounting Analyst Assistant Water Treatment Plant Manager Building Inspector II Business Systems Administrator CAD Manager Communications Training Officer Financial Analyst Network Administrator Therapeutic Program Coordinator	$ 43,036	$ 20.69	$ 65,485	$ 31.48
818	Assistant Building and Grounds Director Building Inspector III Deputy Marshal - Sergeant Human Resources Manager - Sheriff Laboratory Manager Personal Property Lead Appraiser Public Services Librarian Residential Lead Appraiser Sergeant Staff Sergeant - Logistics	$ 45,215	$ 21.74	$ 68,800	$ 33.08
819	Accounting Supervisor Administrative Manager Assistant Parks and Recreation Director Benefits Administrator Chief Deputy Clerk Clerk of Juvenile Court Clerk of Probate Court Elections Supervisor Fleet Maintenance Superintendent Human Resources Analyst Plans Examiner Road Superintendent Senior Building Inspector Systems Analyst Zoning Coordinator	$ 47,504	$ 22.84	$ 72,283	$ 34.75
820	Assistant Communications Director Budget Officer Deputy Marshal - Lieutenant Emergency Management Specialist/Lieutenant Fire Inspector/Investigator/Lieutenant Fire Lieutenant Fire Lieutenant - Training	$ 49,909	$ 23.99	$ 75,943	$ 36.51

SALARY RANGES FOR CLASSIFIED POSITIONS
Effective July 1, 2009

		Minimum Salary		Maximum Salary	
Grade	**Position**	**Annual**	**Hourly**	**Annual**	**Hourly**
	Lieutenant	$ 49,909	$ 23.99	$ 75,943	$ 36.51
821	Animal Control Director Assistant Information Services Manager Assistant Permits and Inspection Director Assistant Solicitor General Chief Deputy Clerk Chief Pilot Deputy Chief Appraiser Deputy Director of Administration Deputy Tax Commissioner Executive Assistant to the Board of Commissioners Risk Manager Staff Attorney Water Distribution Manager Water Treatment Plant Manager Zoning Administrator	$ 55,090	$ 26.49	$ 83,826	$ 40.30
822	Building and Grounds Director Captain Chief Deputy Marshal Communications Director Courts Administrator Development Engineer Emergency Management Coordinator/Captain EMS Captain - Training Environmental Engineer Fire Captain Fire Captain - Training Fire Marshal Transportation Engineer	$ 60,809	$ 29.24	$ 92,529	$ 44.48
823	Assistant Chief Financial Officer/Controller Assistant Human Resources Director Assistant Planning Director Assistant Public Works Director Assistant Water System Director Battalion Commander Information Services Manager Major Major - Director of Technical Services Parks and Recreation Director Permits and Inspection Director Purchasing Director	$ 67,122	$ 32.27	$ 102,134	$ 49.10
824	Chief Appraiser Deputy Director Emergency Services Fire Chief	$ 74,090	$ 35.62	$ 112,737	$ 54.20

SALARY RANGES FOR CLASSIFIED POSITIONS
Effective July 1, 2009

		Minimum Salary		Maximum Salary	
Grade	**Position**	**Annual**	**Hourly**	**Annual**	**Hourly**
	Lieutenant Colonel	$ 74,090	$ 35.62	$ 112,737	$ 54.20
825	Chief Financial Officer Chief Information Officer Community Development Division Director Director of Public Safety Human Resources Director Public Works Director Water System Director	$ 81,782	$ 39.32	$ 124,441	$ 59.83

GLOSSARY OF BUDGETARY AND FINANCIAL TERMINOLOGY

Accounting System - The total set of records and procedures which are used to record, classify and report information on the financial statements and operations of an entity.

Accrual Basis of Accounting - The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

Ad Valorem Property Taxes - Taxes levied on an assessed valuation (40% of market value) of real and personal property, based on a valuation as of January 1 and a millage rate set by the County Commission.

Appropriation - An authorization made by the Board of Commissioners which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

Board of Commissioners - The governing authority of the County. It consists of five members that serve on a part-time basis and are elected to staggered terms of four years.

Budget - A financial plan for a specific period of time that matches all planned revenues and expenditures with various County services.

Budget Amendment - A legal procedure utilized by County staff to revise a budget appropriation. County administration staff has the authorization to adjust line item expenditures within a departmental budget but the County Commission must approve any increase in the total budget for a department.

Capital Budget - A component of the annual budget that serves as a guide for efficiently and effectively undertaking capital projects. The capital budget includes the Capital Improvement Program (CIP).

Capital Improvement Program (CIP) - A five-year plan of major capital projects. It includes the funds required for the completion of the projects and the sources for funding these projects.

Capital Project - A capital outlay for the acquisition of any asset or construction project with an anticipated cost of $5,000 to $49,999 and an estimated useful life of three or more years.

CIP Project - Is a major capital project with an anticipated cost of at least $50,000 and an estimated useful life of at least three years.

Capital Outlay - Includes expenditures that result in the acquisition of or addition to fixed assets that have an estimated useful life greater than one year.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

Cost Center - An operating unit within the County for which an annual budget is approved by the County Commission.

Debt Service Fund - A fund used to account for resources intended for the payment of principal, interest, and any service charges on long-term debt.

Department - A major administrative unit of the County with overall management responsibility for an operation or a group of related operations within a functional area.

Encumbrance - Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

Expenditure - Decrease in net financial resources. Expenditures include current operating expenses requiring the present and future use of net current assets, debt service, capital outlays and intergovernmental grants, entitlement, and shared revenues.

Fiscal Year - The time period designated by the County signifying the beginning and ending period for recording financial transactions. Fayette County has specified July 1 to June 30 as its fiscal year.

Fiscal Policies – guidelines that provide a framework as to how the financial responsibilities associated to the operation of the County are to be carried out.

Fixed Asset - Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery and furniture.

Full-Time Equivalent (FTE) - Uniform basis used to measure approved positions. The number of positions is determined based on the total average weekly hours worked in relation to the total work hours in a full work week. Example: a position that works 20 hours per week is equivalent to 0.50 FTE (20 hours worked divided by 40 hours for a full work week).

Fund - A fiscal and accounting entity which is comprised of a self-balancing set of accounts which reflect all assets, liabilities, equity, revenue and expenditures (or expenses) necessary to disclose financial position and the results of operations. Funds are established as individual entities in order to segregate financial records for the purpose of legal compliance, different natures of the activities performed, measurement of different objectives, and to facilitate management control.

Fund Balance - Refers to the excess of current assets over current liabilities.

General Fund - It is the principal operating fund for the County.

General Obligation (G.O.) - Bonds sold to raise revenue for long-term capital financing needs. These bonds which pledge the full faith and credit of the County must be approved by voter referendum. The cost of financing is spread over the life of the improvement so that future users help to repay the cost of the improvement.

Governmental Fund - Used to account for all or most of a government's general activities. The measurement focus is on source and use of resources.

Infrastructure - Basic installations and facilities (e.g., roads, bridges) upon which the continuance and growth of a community depend.

Intergovernmental Revenue - Revenues received from other governmental entities in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Interest Income - Revenue earned for the use of idle monies.

Interfund Transfer - Contributions and operating transfers of cash made between the various funds of the County.

Internal Service Fund - A fund used to account for operations that provide services to other departments or agencies of the governmental unit on a cost-reimbursement basis.

Lease Purchase - A method of acquiring high cost equipment or property and spreading the payments over a specified period of time.

Legal Debt Margin - The net amount of external financing resources that is available to the County through the issuance of general obligation bonds. For Fayette County, it is limited to an amount equal to 10% of the assessed value of all taxable property located within the county, less any current general obligation bond debt.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line- Item Budget - A budget that lists each expenditure category separately along with the dollar amount budgeted for each specified category.

Millage Rate - The ad valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.

Modified Accrual Basis - The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues

are recorded when received in cash except for material and/or other available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

Operating Budget - The portion of the budget pertaining to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, travel, fuel, and capital outlay.

Other Financing Sources – monies transferred-in from other funds.

Other Financing Uses – monies transferred-out to other funds.

Performance Measures - Specific quantitative and qualitative measures of work performed as an objective of the department or cost center.

Personal Per Capita Income – is the total income of all persons living in a community divided by the population of that community.

Property Tax - Revenue generated from the annual levy of taxes on property owners.

Revenue - The term designates an increase to a fund's assets which does not increase a liability, represent a repayment of an expenditure already made, represent a cancellation of certain liabilities or represent an increase in contributed capital.

Revenue Bond – a special type of bond distinguished by its guarantee of repayment solely from revenues generated by a specified revenue-generating entity associated with the purpose of the bonds.

Sales and Use Tax - A percentage tax imposed upon the sale or consumption of goods and/or services.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.