

OPERATING AND CAPITAL BUDGET

FISCAL YEAR ENDED JUNE 30, 2011

Prepared By:
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FAYETTE COUNTY, GEORGIA

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The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to Fayette County for its annual budget for the fiscal year beginning July 1, 2009.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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FAYETTE COUNTY GEORGIA
FY 2011 BUDGET CALENDAR

2010 DATE		RESPONSIBLE PARTY	BUDGET ACTIVITY TO OCCUR
Operating Budget			
Mar 15, 2010	Mon	Departments Finance Department	Budget packages distributed to departments.
Apr 2, 2010	Fri	Departments Finance Department	Budget submissions due from departments.
Apr 28-29, 2010	Wed-Thu	Departments Staff	Budget workshops as necessary between departments, County Administrator, and Finance.
May 5, 2010	Wed	Finance Department Commissioners	Deliver FY 2011 recommended budget to Board of Commissioners.
May 24, 2010	Mon	Commissioners Departments Staff	Conduct budget workshops of departments with the Board of Commissioners.
Jun 2, 2010	Wed	Finance Department Commissioners	Submit budget proposal to the BOC.
Jun 10, 2010	Thu	Commissioners Staff	Hold first Public Hearing on the FY 2011 budget.
Jun 24, 2010	Thu	Commissioners Staff	Hold second Public Hearing on the FY 2011 budget (Adopt the FY 2011 Budget).

Fayette County GEORGIA

Where Quality Is A Lifestyle

Fiscal Year 2011
Budget Message

June 24, 2010

The Honorable Jack R. Smith, Chairman
The Honorable Members of the Fayette County Board of Commissioners
The Citizens of Fayette County, Georgia

INTRODUCTION

It is our pleasure to present the fiscal year 2011 budget for Fayette County Georgia as adopted by the Board of Commissioners on June 24, 2010. The adopted budget covers the period beginning **July 1, 2010 and ending June 30, 2011**.

The budget includes **expenditures** of **$72,359,334** and **operating transfers** of **$950,701** for **total appropriations** of **$73,310,035**. This budget is representative of the County's long-standing tradition of providing historic levels of service to the citizens of Fayette County while maintaining fiscal and managerial conservatism. The Board of Commissioners and its staff continue to work diligently in identifying and allocating scarce resources during the current economic environment. The Board's prudent leadership and direction allows the organization to deliver services in a manner that most effectively, efficiently, and economically meets the dynamic needs of a growing Metropolitan Atlanta suburban community with a current estimated population of approximately 106,000.

Major components of the approved expenditures include **$58,958,301** for **operating Governmental Funds** activities, **$13,313,733** for **Enterprise Funds** activities, and **$87,300** for **Capital** projects.

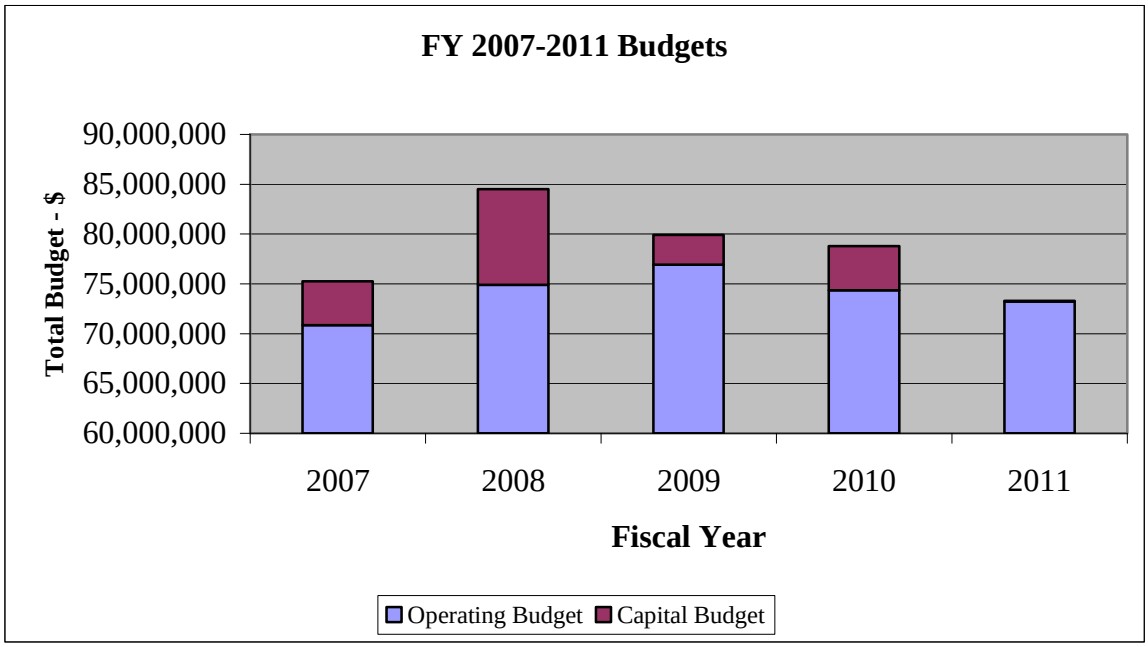
BUDGET IN BRIEF

The adopted **operating budget** for FY 2011 totals **$73,222,735**. This year's operating budget decreased by **$1.1 million** from the previous year's operating budget and represents a **1.5%** decrease from the FY 2010 budget. The FY 2011 adopted **capital budget** (not including Water

System projects) is **$4.4 million** less than the previous year. This represents a decrease of **98%**. The total adopted budget for FY 2011 is **$5.5 million** less than the previous year. This represents an overall decrease of **7.0%** from prior year expenditures. The FY 2011 total budget level is consistent with the County's principle of fiscal conservatism and is in line with current year declining revenue streams.

Fayette County - FY 2007 to 2011 Budgets

Fiscal Year	Operating Budget	% Change	Capital Budget	% Change	Total Budget	% Change
2007	70,869,280	10.1	4,380,887	(51.4)	75,250,167	2.6
2008	74,913,640	5.7	9,587,782	118.9	84,501,422	12.3
2009	76,932,870	2.7	2,979,755	(68.9)	79,912,625	(5.4)
2010	74,345,240	(3.4)	4,446,075	49.2	78,791,315	(1.4)
2011	73,222,735	(1.5)	87,300	(98.0)	73,310,035	(7.0)
Note: The Capital Budget does not include Water System projects.						



SIGNIFICANT ITEMS FOR CURRENT FY 2010 AND BUDGET FY 2011

1. **Bond Rating** – Fayette County's bond rating was upgraded by two credit rating agencies. Moody's Investors Service upgraded the County's general obligation bonds from Aa2 to Aa1 and the Water System revenue bonds from Aa3 to Aa2. In addition, Standard & Poor's upgraded the Water System revenue bonds from AA- to AA. The upgrades of the bond ratings have a favorable impact on the county taxpayers and water customers as the new ratings result in lower interest costs when existing bonds are refinanced or new bonds are issued.

2. **Lake McIntosh** – this is a Water System project for the construction of a dam and drinking water supply reservoir. Lake McIntosh, consisting of 650 acres is Fayette County's 4th reservoir and is a project necessary to ensure a long-term adequate water supply for county residents through 2040. The project is estimated to cost $16.5 million and be completed in FY 2012. Funding for this project will be derived from the proceeds of the 2009 Series revenue bonds.

3. **Millage Rates** –the millage rates for Maintenance & Operations (5.4 mills), Fire Services (1.991 mills), and Emergency Medical Services (0.548 mills) provided by Fayette County are unchanged for the third year in a row. Reductions in the County's tax digest due to lower assessments resulted in a loss of approximately $2M in property tax collections for fiscal year 2011 operations.

4. **Elimination of Vacant Positions** – in FY 2009 the County initiated various measures to favorably position the County to withstand a projected downturn in the economy. These measures included maintaining prior year staffing levels and elimination of non-essential vacant positions through attrition. The FY 2011 budget continues the application of these measures including the elimination through attrition of 8.5 full-time equivalent vacant positions. The elimination of these positions represents annual savings of approximately $0.4 million.

5. **Self-Insurance Employee Health Coverage** – the County faced with a 23% increase in premiums for the fully insured employee health plan in FY2011 determined that a change in plan structure was necessary. The Board of Commissioners approved a change from a fully insured plan to a self-insured plan with comparable insurance coverage. The change resulted in the elimination of the 23% projected increase in health care coverage expenditures.

6. **Capital Improvement Program (CIP) Plan** – the 5-year CIP plan was updated to reflect the current economic environment with a focus on the identification of critical projects and non-critical projects. This review process resulted in a decision in which a majority of projects were delayed by one year and eliminated some projects considered non-essential. Changes made to the CIP plan were designed to lessen the fiscal impact of major capital projects ensuring that the county maintains an adequate fund balance.

7. **Funding of Capital Projects –** five projects were approved for FY 2011 totaling $87,300. No FY 2011 revenues will be required to fund these projects. The projects will be funded with monies currently available in the Capital/CIP funds.

8. **Funding to Outside Agencies** – due to the economic downturn, county departments have complied in submittal of their budget requests consistent with established budget policy. This policy required operating (non-personnel) budgets to be kept at the same level, or lower, than in FY 2010. Funding for outside agencies followed the same guidelines. For FY 2011, funding for outside agencies is slightly lower by approximately 1.0%.

9. **Vehicles/Equipment** – as in FY 2010, no vehicles or heavy equipment have been included in the FY 2011 budget. Any requests for replacements that take place during the fiscal year are required to be presented to the Board of Commissioners for approval. Funding for the purchase of approved vehicles is appropriated from the Vehicle/Equipment Replacement Fund.

10. **Public Facilities 2001 Bond Series** – the principal payment of $1.49M due in FY2011 will be funded from the Criminal Justice Center project fund with plans to refinance the bond in 2011 for future savings.

BUDGET SUMMARY

OPERATING BUDGET FY 2011 TO FY 2010 COMPARISON - BY FUND			
FUND	**FY 2011**	**FY 2010**	**% CHANGE**
General Fund	$ 45,009,005	$ 46,502,613	(3.2)
Special Revenue Funds			
Law Library	$ 67,160	$ 107,077	(37.3)
Confiscated Property-State	72,800	59,700	21.9
Emergency Phone E-911	2,614,587	2,626,386	(0.4)
Jail Construction	480,495	480,495	-
Juvenile Supervision	28,800	28,800	-
Victims Assistance	137,782	182,851	(24.6)
Drug Abuse and Treatment	50,070	74,002	(32.3)
Fire Services Fund	7,415,651	7,555,321	(1.8)
Street Lights	291,655	282,000	3.4
EMS Fund	3,034,940	3,027,298	0.3
S.P.L.O.S.T. (Library)	-	240,000	(100.0)
Enterprise Funds			
Solid Waste	147,816	161,368	(8.4)
Water System	13,871,974	13,017,329	6.6
Total Operating Budget	**$ 73,222,735**	**$ 74,345,240**	**(1.5)**

CAPITAL BUDGET* FY 2011 - BY FUND	
FUND	**APPROVED FY 2011**
Capital Projects Fund	87,300
Total Capital Budget	**$ 87,300**
*Not including Water System projects.	

CONCLUSION

Economic conditions are expected to result in a continuation of reduced revenue streams consistent with the experience of the last two years. For the first time in memorable history, the County's tax digest declined as a result of reduced property reassessments. Other local governments facing similar situations are adjusting tax rates to compensate for the negative impact of declining property values and maintain prior year tax revenues. However, the Board of Commissioners have held firm in maintaining current service for the citizens of Fayette County without an increase in the County's property tax rate. With the decrease in the net taxable digest for FY 2011, the *average* Fayette County taxpayer will pay 8.8% less property tax as residents of unincorporated areas.

Developing a budget for fiscal year 2011 represents the third consecutive year in which the County has reduced operating expenditures as a principle means of balancing the budget. Developing a balanced budget under these economic conditions would not have been possible without the support and dedication of the Elected Officials and Department Directors. Their budgets requests were structured to ensure a commitment to maintaining the prior two years' 6.8% total reduction in overall expenditures. In addition, capital project requests were moved to a future period while the operating budget was further reduced by 1.5%. Elected Officials and County staff are committed to ensuring expenditures are maintained at levels equal to or less than anticipated revenues.

Once more, Fayette County's Board of Commissioners has proven their fiscal conservatism and commitment to provide superior customer service to the taxpayers of Fayette County without a tax increase. Through their actions this year and in prior years, Fayette County Government has met the challenges of the recession and continues to be positioned to lead the Metropolitan Atlanta Area in local government innovation, fiscal conservatism, and qualify of life for its citizens.

Respectfully,

Jack J. Krakeel
County Administrator

Mary S. Holland
Finance Director/CFO

SERVICES PROVIDED BY THE COUNTY

The County provides a full range of services to its citizens. These services include police and fire protection, emergency medical services, court systems, library services, the construction and maintenance of roadways and infrastructure, tax assessment and collection, planning and zoning, recreational activities and cultural events, and inherent administrative and support activities. The County provides the majority of these services since fiscal responsibility has been affixed at the local level by State statues. However, in keeping with the terms of their individual charters, the cities and towns within Fayette County have chosen to provide some of the above services to their citizens as part of their municipal government operations.

The County also operates a potable water distribution system and a solid waste management system. The Fayette County Water System was established in 1966 and serves over 27,000 customers in the unincorporated areas of the County and through the County-owned distribution systems of the City of Peachtree City and the Towns of Tyrone and Woolsey. The Water System also wholesales water to the City of Fayetteville and the Town of Brooks pursuant to wholesale water contracts, which expire in 2034 and 2026, respectively.

PROFILE OF THE COUNTY

History

Fayette County, established in 1821, is a "political subdivision" organized and existing under the Constitution and laws of the State of Georgia. Fayette County was the 49th county created in the state and was formed from parts of the Creek Indian Territory. The County and the City of Fayetteville, the county seat, were named for the Marquis De LaFayette, one of General George Washington's lieutenants in the Revolutionary War.

Demographics

Fayette County is bordered on the north by Fulton County with Atlanta as its county seat, on the east by Clayton County with Jonesboro as its county seat, on the south by Spalding County with Griffin as its county seat, and on the west by Coweta County with Newnan as its county seat. Incorporated communities located within the County include Fayetteville, which is the County seat; Brooks; Peachtree City; Tyrone and Woolsey.

Encompassing about 199 square miles (197 square miles of land area), it is one of the smaller counties in the State in area. It is located in the northwestern part of Georgia, situated about 15 miles south of the Atlanta city limits and is considered an integral part of the Metro Atlanta area.

From a long-range planning and services coordination standpoint, Fayette County is a member of the Atlanta Regional Commission.

In looking at its demographic statistics, Fayette County is considered for the most part to be a suburban community. About 53.4 percent of its residents live in incorporated cities and towns. Fayette is the Atlanta region's second least densely populated county, with 0.84 people living per acre of land. The average household size is 2.87 and nearly 94.1 percent of housing is defined as occupied.

Fayette County exhibits some excellent physical characteristics, in terms of climate and geography. Average rainfall for the immediate area is 48.61 inches per year, and average temperatures range from a high of 87 degrees in the summer to a low of 34 degrees in the winter, with a year round average temperature of 61.4 degrees. The area is decorated with dogwoods and azaleas blooming in the spring and a colorful change of leaves in the fall. The general terrain of the area is characteristic of the Piedmont region of Georgia, with hills with broad ridges, sloping uplands and relatively narrow valleys. Land elevations within the County range from a low of 720 to a high of 1,005 feet above sea level.

Transportation

Another important attribute of Fayette County is its location in relationship to major transportation modes, with ready access to several different methods of conveyance. The County is strategically located in proximity to three major interstate highway systems, I-75, I-285 and I-85. In addition, several principal arterial roadways, such as State Highways 54, 74, 85, 92, 279 and 314, pass directly through the County. Citizens also have fairly easy access to the public transportation systems, which serve the immediate Atlanta area. From terminals located in the southern part of Fulton County, travelers can take advantage of the trains and buses operated by the Metropolitan Atlanta Rapid Transit Authority (MARTA). For a very reasonable fare, MARTA offers residents the alternative of an easy, quick commute to Downtown Atlanta or to the various sports venues. And from the private sector, the Greyhound Bus Lines operates a local terminal in nearby Hapeville.

Hartsfield-Jackson Atlanta International Airport, the world's busiest passenger airport, is located only about 15 miles to the north and Falcon Field Airport which is located on the western fringes of the County serves as a local public airport for light aircraft including small jets.

Diverse Lifestyles

In spite of its relatively small size in terms of area, Fayette County offers its residents a diverse menu of lifestyles, amenities and opportunities.

Peachtree City, a planned community situated in the western part of the County, is widely known as a family-oriented locale. This City features three golf courses, two large lakes, 90 miles of golf cart paths, a 2,500 seat amphitheater, a state-of-the-art championship tennis center, an indoor swimming complex and numerous other recreational facilities. The majority of industry in the County is located in a nearby industrial park.

Fayetteville, the County seat, boasts of its Main Street Program aimed at recognizing the rich history of the City's downtown area and ensuring that much of the small town flavor and architectural designs of the past are maintained. With street names like Stonewall, Beauregard, Lee and Jeff Davis and buildings such as the Doc Holliday House, one can't help but feel surrounded by history. The Villages Amphitheater, located on Lafayette Avenue, offers a series of concerts throughout the year.

For those in search of a more pastoral environment, the Towns of Brooks and Woolsey, located in the southern portion of the County, generally require a minimum residential lot size of five-acres. In Fayette County, one can find a high-tech industrial complex and an airport located just a few minutes drive from cattle farms, woodlands full of deer and turkey, and a historic water mill.

GOVERNMENTAL STRUCTURE



The governing authority of Fayette County is a **Board of Commissioners** consisting of five elected members. The commissioners serve on a part-time basis and are elected to staggered terms of four years. While all five commissioners are elected at large, three must reside in different "districts" within the County. At their first meeting each calendar year, the Commission Chair and Vice-Chair are selected by the Board.

In their policy-making capacity, the Board of Commissioners is authorized to perform the following functions:

1) levy taxes;
2) direct and control all property of the County;
3) establish, alter or abolish roads and bridges;
4) fill vacancies in County offices unless others are empowered to do so;
5) examine, settle and allow claims against the County;
6) examine and audit the accounts of all officers having the care, management, keeping, collection or disbursement of money belonging to the County;
7) establish the costs of licenses; and
8) make such rules and regulations as necessary for the protection and preservation of health, safety, welfare and morals.

The Board of Commissioners appoints the County Administrator who serves as the County's Chief Administrative Officer. The County Administrator is responsible for the daily operations of all County functions in accordance with the policies of the Board of Commissioners.

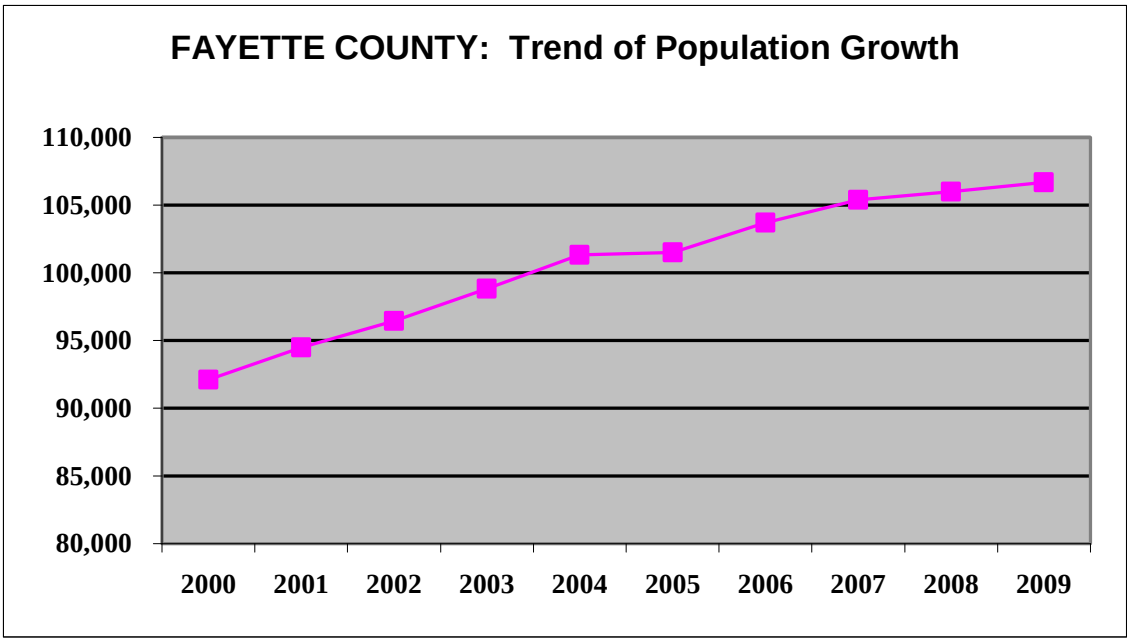
LOCAL ECONOMIC CONDITIONS AND OUTLOOK

Fayette County continues to benefit economically by being an integral part of one of the top growth areas in the United States. The Metropolitan Atlanta region represents one of the nation's primary transportation and distribution centers as well as being a major financial and consumer services leader. For those counties located on the south side of the Metro Area, Hartsfield-Jackson Atlanta International Airport is considered to be one of the more important economic engines. The total annual regional economic impact of the airport is more than $32 billion. Georgia's geographically central location for domestic distribution, excellent surface transportation system, telecommunications infrastructure and proximity to major consumer markets make the state an excellent base for air cargo operations.

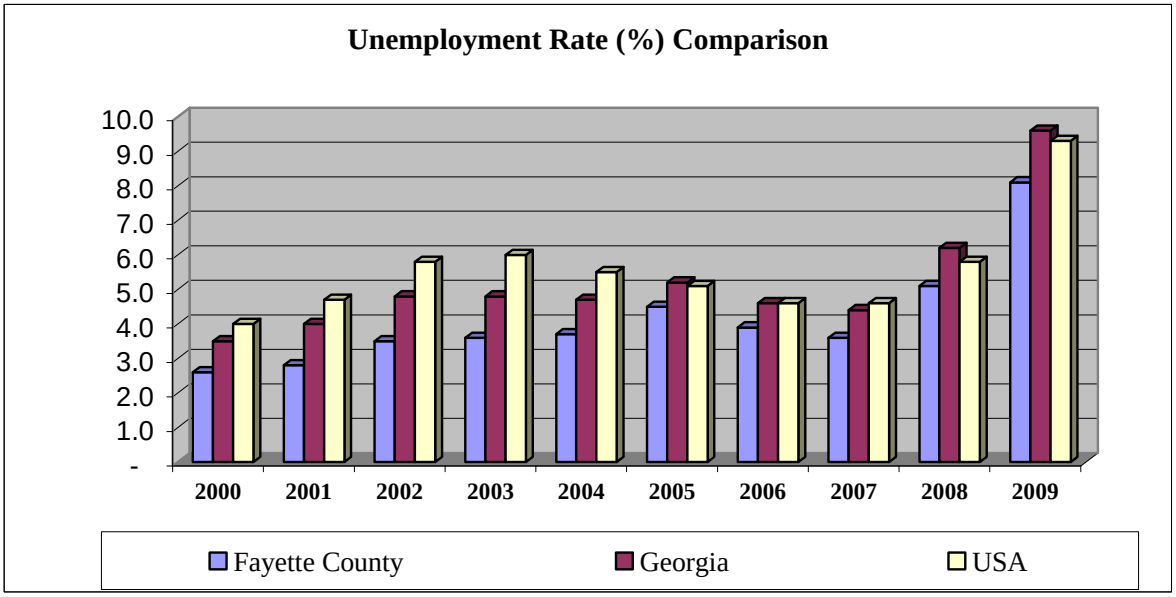
The quality and quantity of services provided by the County to its residents are second to none. The Fayette County Board of Education reported that all 29 schools met Georgia's Adequate Yearly Progress testing criteria and no school will have to offer parents the option of transferring students to other school. The "Adequate Yearly Progress Requirements" is part of the No Child Left Behind law that requires states to set goals based on student achievement data. Also in Fayette County, one will find one of the lowest crime rates in the Metro-Atlanta area, and an efficient County government with one of the lowest millage rates and service costs per capita in the State. Each of these quality-of-life factors combine to make Fayette County an extremely attractive place in which to reside.

More recently, the County has become well known, not only regionally, but nationally, as an ideal place in which to live and to work. Fayette County is considered by many to be the "crown jewel" of metropolitan Atlanta's many fine communities and it indeed offers a quality of life that equals or surpasses any metro area in the United States. The City of Peachtree City is an award winning "master plan" community. It has been named on the list of "10 Best Places to Live" by Money magazine and CNN/MONEY.

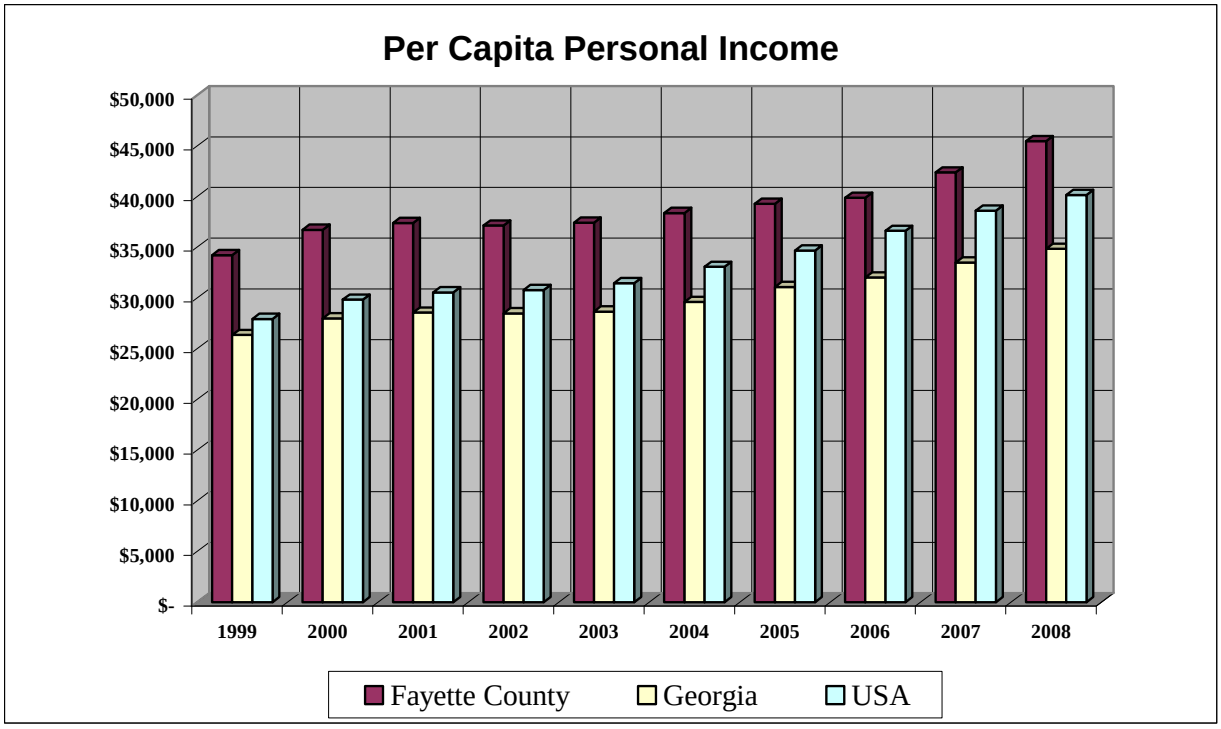
According to the 1980 census figures, Fayette County had 29,043 residents and was the forty-third most populous county in the State of Georgia. For 2009, the estimated population is in excess of 106,000. It is the twenty-first most populous county. Even though the population growth will not continue at the same unprecedented rate of the 1980's and 1990's, the Atlanta region will continue to be one of the fastest growing metropolitan areas in the Country.



In terms of productivity, Fayette County is extremely blessed to have a labor force that is well trained and has many marketable skills. More than 57 percent of our current residents age 18 to 65+ have attended some college, attained a 4-year college degree, or have post-graduate studies. The average SAT/ACT scores at local high schools are well above the state and national averages. Fayette's average SAT scores are 95 points above the state and 46 points over the national average. The superior quality of our workforce is reflected in our low unemployment rate. Fayette County's unemployment rate is consistently lower than both the state and national unemployment rates. The chart below shows unemployment trends for the last ten years.



The residents of Fayette County are among the most affluent in the country. More than half of its residents 18 and older have college education. The county has a low unemployment rate. Fayette County's work force is generally employed in the following areas: management, business, and finance; science, engineering, and computer science; sales; administrative support; healthcare; and other professional areas. These are typically high paying fields. Fayette County is among the counties with the highest Per Capita Personal Income at both the state level and the national level. The graph below compares the Per Capita Personal Income of the residents of Fayette County with those of Georgia and the rest of the nation for a period of ten years.



As the population and number of skilled workers have continued to grow over the years, the demographics are now such that businesses are being attracted to the area in increasing numbers. It is also important to note that the business climate in Fayette County is conducive to sustained quality growth. The Fayette County Development Authority has formed a partnership with six other adjacent counties-Metro South- for the specific purpose of promoting regional development.

Another very important attribute to the immediate area is that Atlanta's industrial diversity insulates the region against upheavals in a single market or decisions by a few major employers. Even with the increasing pre-eminence of the services sector of the economy, no single sector accounts for as much as 30 percent of the region's employment. Added benefits of recent growth include the availability of more high-quality products, services and talent. A critical mass of skilled workers in a variety of technical fields encourages innovations and entrepreneurship.

MAJOR INITIATIVES FOR FISCAL YEAR 2011 AND THE FUTURE



For the Year: In preparing the 2011 fiscal year budget, the County was faced with the challenges of determining the proper balance between service delivery to the taxpayers and maintaining financial stability during a period of economic downturn. The prolonged slow economy was taken into consideration in determining the future allocation of resources.

For the second year in a row, the Board of Commissioners approved to delay the start of the budget development process until late March 2010 to allow for the mid-year budget adjustments to be finalized, end-of-calendar year revenues to be received, and FY 2010 year-end figures to be more accurately projected. The next-year budget level would depend largely on current year revenue streams and current year expenditure levels. County departments were instructed to keep their FY 2011 budget requests at the same level, or lower than, their FY 2010 budgets.

Projected operating expenditures for FY 2011 decreased by $1.1 million or 1.5%. Capital and CIP projects appropriations decreased by $4.4 million and are to be funded with monies available in Capital Projects/CIP Projects fund balance. The total budget decreased by $5.5 million or 7.0%.

The parameters that guided the development of the FY 2011 budget will enable the achievement of these important goals:

- Maintaining a stable property tax rate that supports the maintenance and operations of the county,
- Funding the continued expansion of the Water System,
- Continuing the replacement of county vehicles and equipment,
- Improving the County's roadways,
- Enhancements in the Public Safety area,
- Projecting the funding needs of the Capital Improvements Program,
- Maintaining the fiscal ability to provide for service level increases in response to service demand,
- Optimizing the use of new technologies and training, and
- Minimizing the "cost of government" to the citizens while continuing to be responsive to their needs.

Unquestionably, the most important asset of Fayette County is its employees. The Human Resources Department periodically compares the employees' compensation and benefits package with those of surrounding markets. The implementation of the findings from these periodic salary comparisons helps guarantee that Fayette County can hire and retain qualified employees. In FY 2007, the University of Georgia's Carl Vinson Institute of Management completed a Compensation and Classification Study approved by the Board of Commissioners. Phase I of the

study was implemented in March 2008. Phase II was implemented at the start of FY 2009. Phase III, the last phase of the study was implemented at the start of FY 2010. Also, funds were again included in the budget to provide training and education opportunities for employees to keep current certifications, obtain certifications required by their job functions, and keep up with software changes.

As new residents continue to move into Fayette County, they bring with them an immediate impact on traffic flows. With each additional vehicle on the road, the potential for problems to develop increases as traffic counts begin to exceed existing road design capacities and intersections become overcrowded.



Fayette County, in cooperation with its' local communities and with regional and state agencies finalized a Comprehensive Transportation Plan in May 2003. The plan delineated necessary projects, strategies, and actions to be undertaken in the next 5, 10, 15, and 20 years. These projects would maintain Fayette's quality of life by improving safety, reducing congestion, increasing mobility options, and enhancing the county's business and community environments. The voters approved a Special Local Option Sales Tax (SPLOST) during the November 2004 general election which has provided funding for the County's portion of the work. Key to the success of the plan has been the cooperation with the county's local communities and with regional and state agencies. On December 13, 2007, the Board of Commissioners agreed to take advantage of Federal Surface Transportation Program (STP) funding available through the Atlanta Regional Commission (ARC). This program assists with 80% of the funding of a transportation plan while the county provides the remaining 20%. The process of updating and replacing the 2003 plan begun and on March 30, 2010, Fayette County presented an update to the on-going Comprehensive Transportation Plan. The new plan has five key tasks: public involvement, inventory of existing conditions, assessment and analysis, recommendations, and final documentation. A summary of recommended transportation projects was completed. The complete revised list is available on the Fayette County website.



The Fayette County Water System generates revenue from water sales, meter charges, and fees. The revenue is used to fund daily operations that ensure safe and adequate drinking water for county customers. The Water System serves more than 27,000 customers. It has a total production capacity of 20.525 million gallons per day (MGD). The system complies with the State of Georgia Watering Restriction Program.

The system currently has three raw water storage reservoirs. Lake Kedron is a 235-acre reservoir which stores approximately 1.0 billion gallons of water and will safely yield 3.5 MGD during drought conditions. Lake Peachtree is a 250-acre reservoir which will yield 0.5 MGD

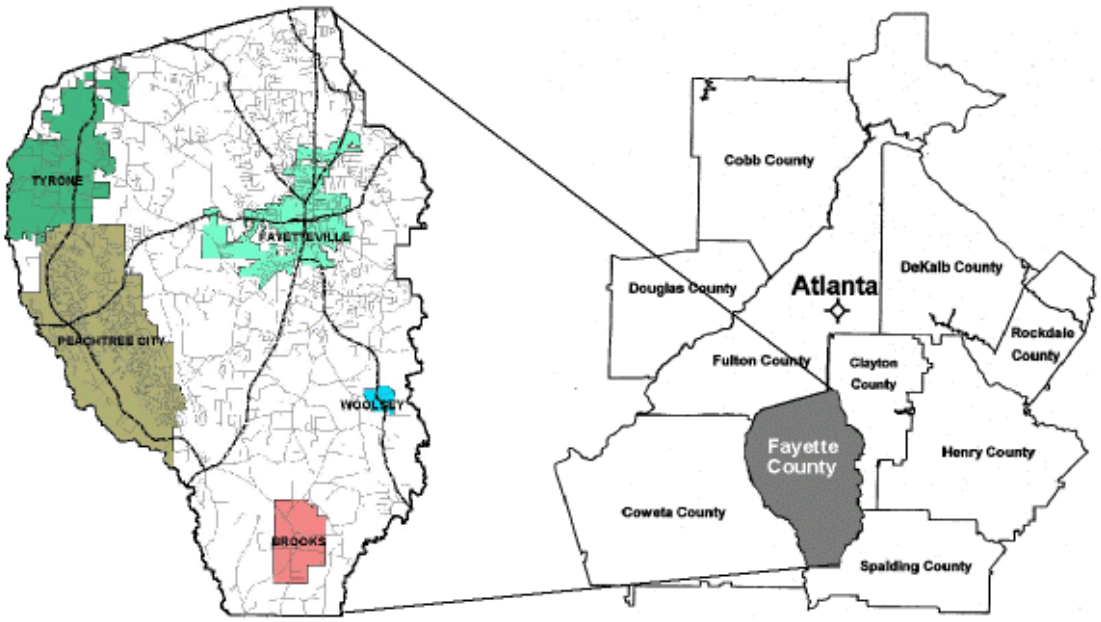
during drought conditions. Lake Horton, a 780-acre reservoir stores 3.5 billion gallons of water and will yield 16-18 million gallons per day during drought conditions. The Water System includes more than 606 miles of water lines. The water treatment plant located in Peachtree City has the capacity to produce 13.5 million gallons per day. A variety of chemical and biological tests are performed daily to insure compliance with State and Federal requirements for safe drinking water. The Water System currently has 16.25 million gallons of potable water storage.

A section 404 permit from the U.S. Army Corps of Engineers was acquired for Lake McIntosh for the construction of a dam and drinking water supply reservoir. This will be a 650-acre reservoir which will have a reliable yield of 10.4 MGD. The project started with the dam design, timber cutting, and an archeological site project. The FY 2011 budget includes $5.0 million in funding for the Lake McIntosh project.

The issuance of Water System Revenue Bonds series 2009 was approved in July 2009. These were used to refund all of the Water System Revenue Bonds series 1998, to prepay all outstanding GEFA loans, and to finance the completion of the Lake McIntosh project. The lower interest rate to be paid on the series 2009 bonds represents savings to Fayette County.

For the Future: It has been said that several of the factors which influence an individual's choice to reside in a particular place include the availability of services in the area, quality of life, and community identity or image. The County is taking a proactive stance in addressing each of these three considerations. Enhancing the existing quality of life, creating a positive image for the County and engendering pride in the Fayette community continue to be a large part of the strategic plan of the Board of Commissioners. The transition of Fayette County from its rural heritage into a dynamic suburbanizing community requires careful planning and implementation of a comprehensive strategy designed to maximize governmental resources. It is not an easy task, but even under this prolonged economic downturn, the Fayette County Government is strongly committed to finding the best possible solution to this perplexing challenge.

Fayette County, Georgia: Municipalities and Proximity to Metropolitan Atlanta Area



Fayette County spans 199 acres and has 5 incorporated municipalities within its boundaries. There is an estimated 106,000 people calling Fayette County home today. Atlanta, with its world of shopping, dining, cultural opportunities, and major league sports, is just 30 minutes away.

Municipalities

Fayetteville – Fayetteville is the county seat of Fayette County and was named for Marquis de Lafayette, one of General George Washington's commanders in the Revolutionary War. The City was incorporated on December 20, 1823. The original size of town was a half mile circle from the courthouse. The Southern Railroad came through in 1888 and was removed in 1928.

Peachtree City – Peachtree City was created in 1959 and includes the communities of Kedron, Aberdeen, Glenloch, Wilksmoor, and Braelinn. The city now features three golf courses, two lakes, an amphitheater, a tennis center, an indoor swimming complex, and 90 miles of pedestrian and golf-cart pathways connecting all parts of the city.

Brooks – The town of Brooks was first known as Haistentown after some of the original settlers. The community became known as Sharon Grove in the 1840's. When the railroad came through in 1871, Hillery Brooks gave the property for the train station that was known as Brooks Station. In December 1905, the town became known as Brooks.

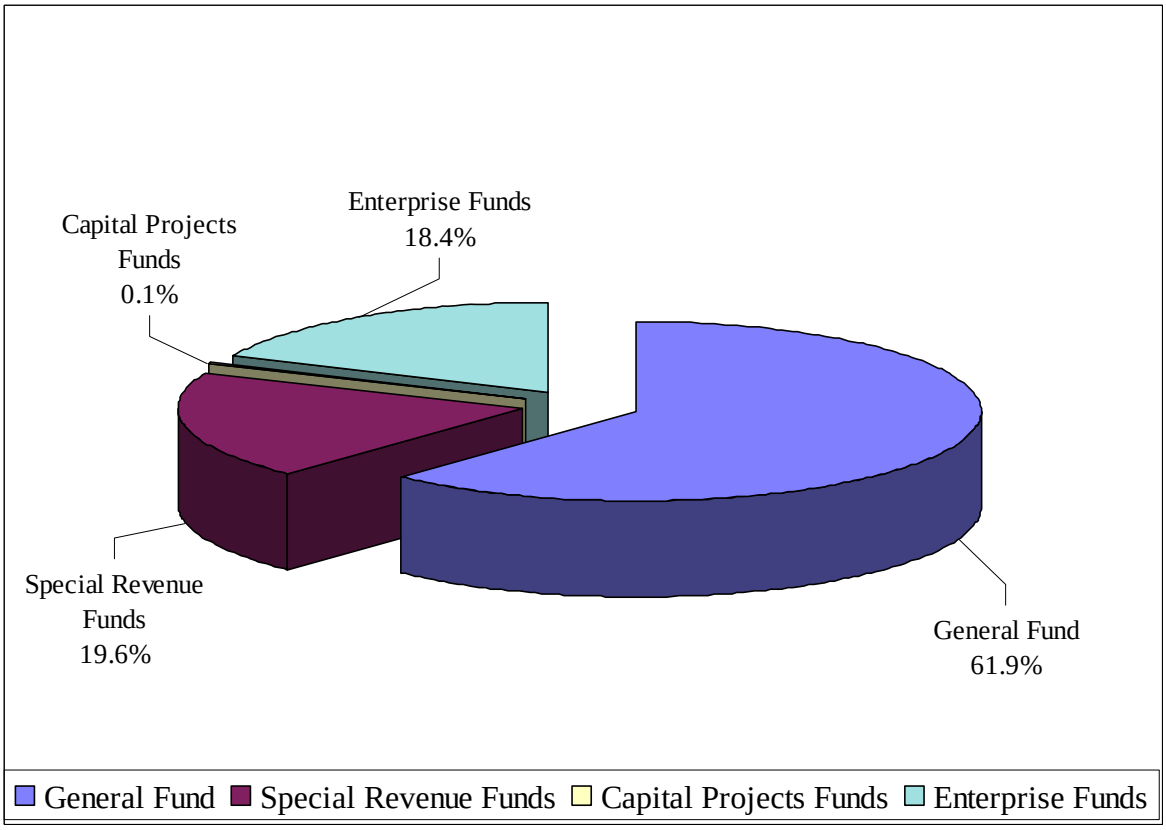
Woolsey – The Southern Railroad came through the area that became Woolsey in 1888. Woolsey was incorporated in 1893. It was named for Dr. I.G. Woolsey, who was the town's largest landowner. Dr. Woolsey was a Civil War surgeon and a minister.

Tyrone - Tyrone was settled by Irish farmers and the town first known as Hopewell. The town was incorporated in 1911 by railroad builders who were mainly Scotch and Irish. They named the town Tyrone because they thought the area reminded them of their home area around County Tyrone in Ireland. Tyrone got its first pave street in 1948.

FAYETTE COUNTY, GEORGIA
FY 2011 BUDGET
ALL BUDGETED FUNDS
TOTAL EXPENDITURES*

General Fund	$	44,783,316
Special Revenue Funds		14,174,985
Capital Projects Funds		87,300
Enterprise Funds		13,313,733
Total	**$**	**72,359,334**

*Does not include operating transfers of $950,701 for total appropriations of $73,310,035.

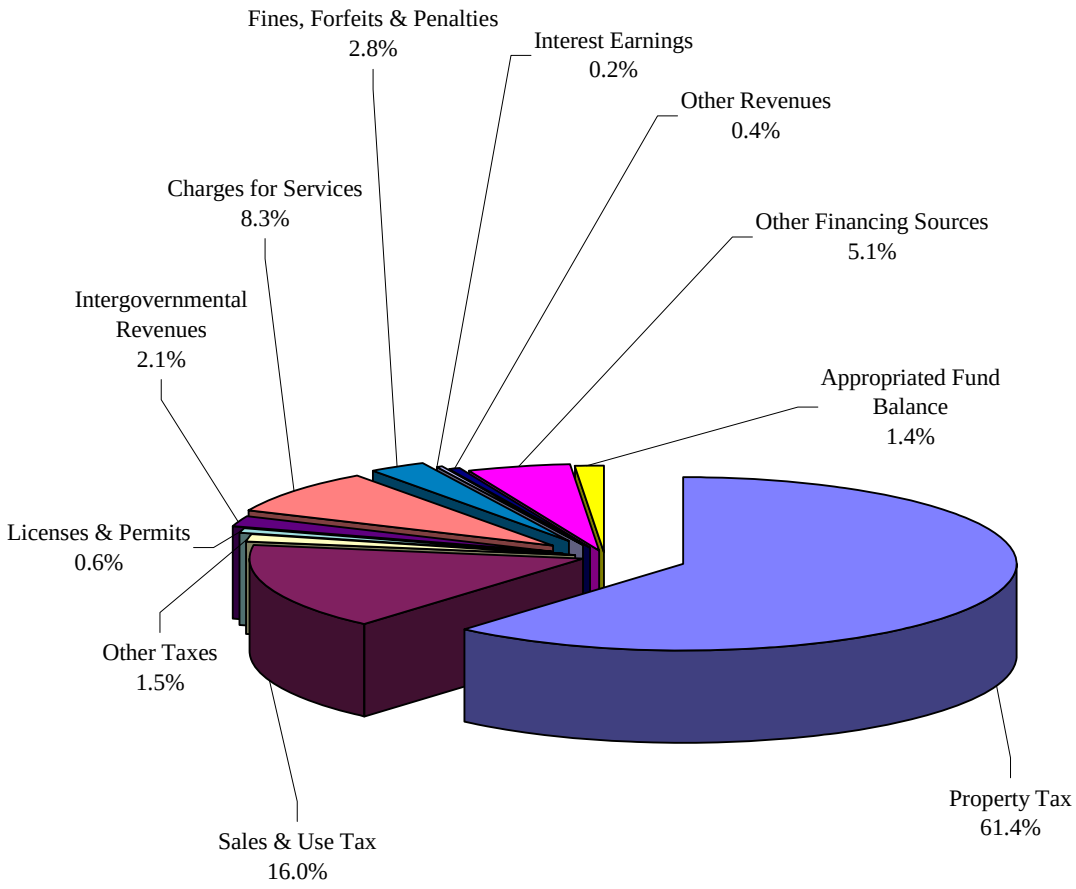


SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
OPERATING BUDGET - GOVERNMENTAL TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS

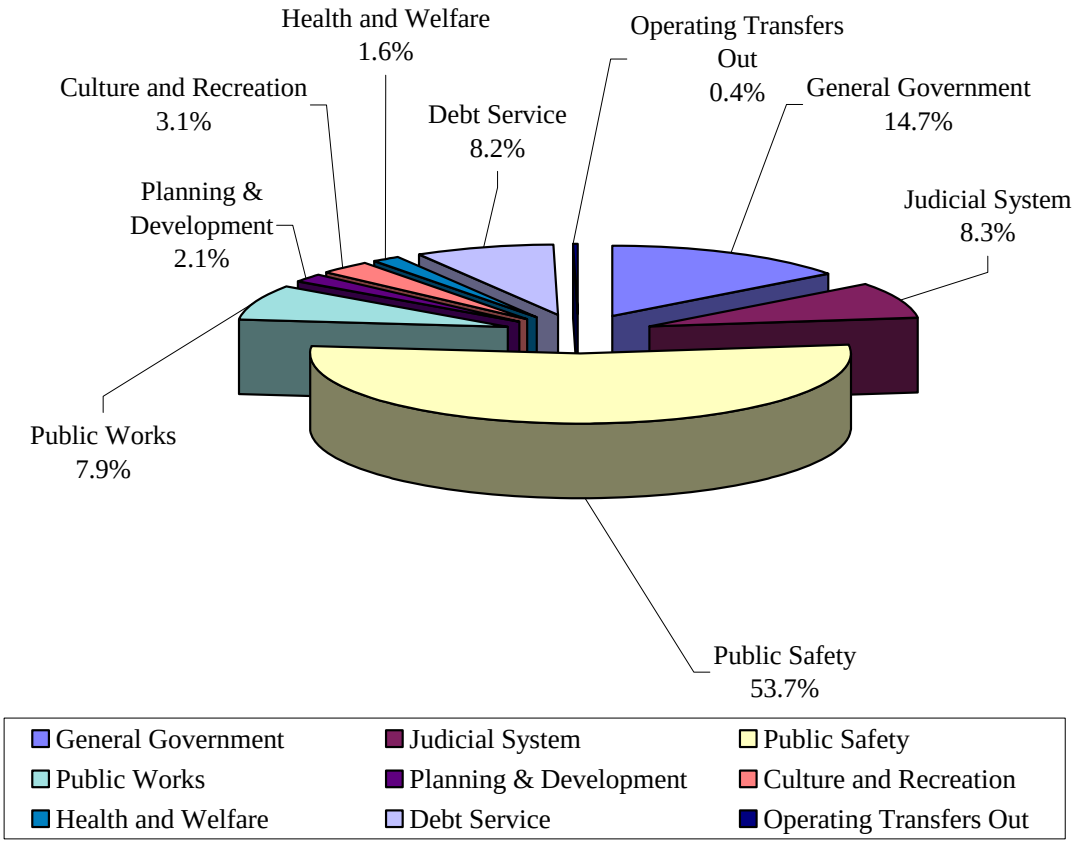
	GENERAL FUND			SPECIAL REVENUE FUNDS			TOTAL GOVERNMENTAL FUNDS		
BUDGETED FUNDS	FY 2009 ACTUAL	FY 2010 ACTUAL*	FY 2011 BUDGET	FY 2009 ACTUAL	FY 2010 ACTUAL*	FY 2011 BUDGET	FY 2009 ACTUAL	FY 2010 ACTUAL*	FY 2011 BUDGET
REVENUES									
Property Tax	$ 28,333,294	$ 29,414,662	$ 27,338,745	$ 9,293,831	$ 9,622,564	$ 9,036,400	$ 37,627,125	$ 39,037,226	$ 36,375,145
Sales & Use Tax	8,990,109	9,635,056	9,500,000	-	-	-	8,990,109	9,635,056	9,500,000
Other Taxes	1,041,225	1,126,104	908,500	-	-	-	1,041,225	1,126,104	908,500
Licenses & Permits	414,314	424,201	382,000	-	-	-	414,314	424,201	382,000
Intergovernmental Revenues	1,789,362	630,072	624,000	1,192,834	758,509	619,280	2,982,196	1,388,581	1,243,280
Charges for Services	1,657,680	1,681,412	1,525,250	3,476,615	3,534,287	3,405,000	5,134,295	5,215,699	4,930,250
Fines, Forfeits & Penalties	1,451,245	1,494,283	1,374,000	3,732,483	1,553,531	293,000	5,183,728	3,047,814	1,667,000
Interest Earnings	363,595	123,722	125,000	63,468	17,416	10,500	427,063	141,138	135,500
Other Revenues	351,308	313,239	210,000	575,882	180,905	37,500	927,190	494,144	247,500
Total Revenues	44,392,132	44,842,751	41,987,495	18,335,113	15,667,212	13,401,680	62,727,245	60,509,963	55,389,175
OTHER FINANCING SOURCES									
Sale of Gen Fixed Asset	32,627	54,095	-	26,871	7,695	-	59,498	61,790	-
Operating Transfers In	1,931,913	1,906,060	2,775,212	4,250,033	307,634	225,689	6,181,946	2,213,694	3,000,901
Total Revenues and Other Financing Sources	**$ 46,356,672**	**$ 46,802,906**	**$ 44,762,707**	**$ 22,612,017**	**$ 15,982,541**	**$ 13,627,369**	**$ 68,968,689**	**$ 62,785,447**	**$ 58,390,076**
EXPENDITURES									
General Government	$ 8,487,797	$ 8,037,302	$ 8,716,485	$ -	$ -	$ -	$ 8,487,797	$ 8,037,302	$ 8,716,485
Judicial System	4,719,497	4,818,668	4,801,294	115,512	81,628	95,960	4,835,009	4,900,296	4,897,254
Public Safety	18,269,180	18,214,161	18,203,606	16,082,790	14,820,957	13,603,517	34,351,970	33,035,118	31,807,123
Public Works	3,732,500	3,467,144	4,373,957	279,151	278,977	287,655	4,011,651	3,746,121	4,661,612
Planning & Development	1,405,259	1,258,655	1,270,294	-	-	-	1,405,259	1,258,655	1,270,294
Culture and Recreation	1,908,145	1,876,842	1,819,338	306,256	133,996	-	2,214,401	2,010,838	1,819,338
Health and Welfare	726,382	695,438	759,057	424,302	253,195	187,852	1,150,684	948,633	946,909
Debt Service	4,838,045	4,838,708	4,839,285	-	-	-	4,838,045	4,838,708	4,839,285
	44,086,805	43,206,918	44,783,316	17,208,011	15,568,753	14,174,984	61,294,816	58,775,671	58,958,300
OTHER FINANCING USES									
Loss on Disposition of Assets	-	-	-	-	-	-	-	-	-
Operating Transfers Out	988,058	494,674	225,689	27,000	3,297,590	18,955	1,015,058	3,792,264	244,644
Total Expenditures and Other Financing Uses	**$ 45,074,863**	**$ 43,701,592**	**$ 45,009,005**	**$ 17,235,011**	**$ 18,866,343**	**$ 14,193,939**	**$ 62,309,874**	**$ 62,567,935**	**$ 59,202,944**
Net Increase (Decrease) In Fund Balance	1,281,809	3,101,314	(246,298)	5,377,006	(2,883,802)	(566,570)	6,658,815	217,512	(812,868)
FUND BALANCE JULY 1	**$ 31,671,530**	**$ 32,953,339**	**$ 36,054,653**	**$ 6,685,155**	**$ 12,062,161**	**$ 9,178,359**	**$ 38,356,685**	**$ 45,015,500**	**$ 45,233,012**
FUND BALANCE JUNE 30	**$ 32,953,339**	**$ 36,054,653**	**$ 35,808,355**	**$ 12,062,161**	**$ 9,178,359**	**$ 8,611,789**	**$ 45,015,500**	**$ 45,233,012**	**$ 44,420,144**

*** Year-end projection.**

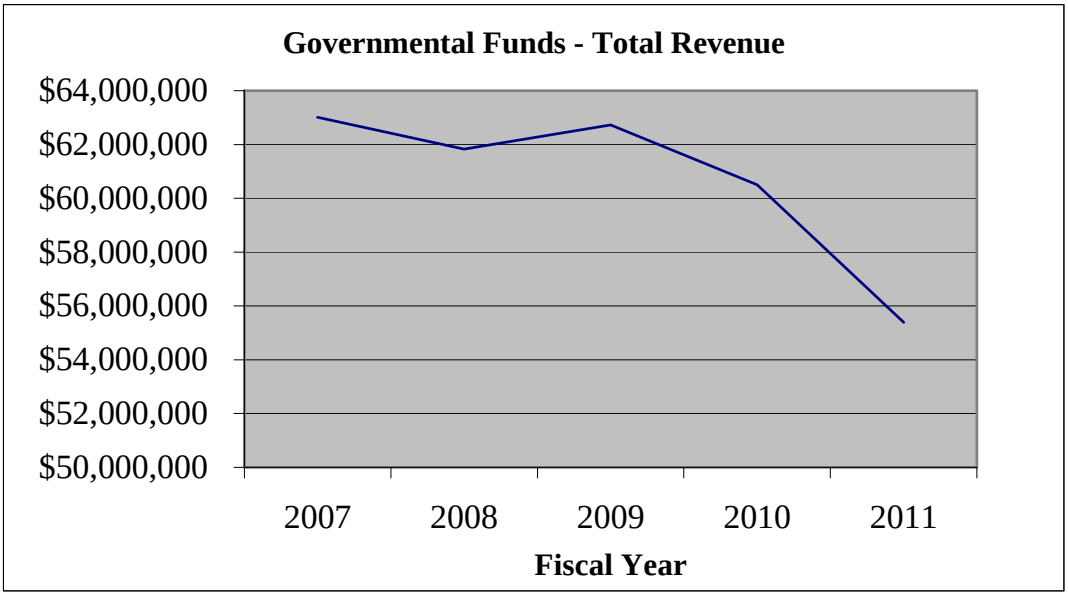
FAYETTE COUNTY, GEORGIA
FY 2011 BUDGET
OPERATING BUDGET - GOVERNMENTAL TYPE FUNDS
ESTIMATED REVENUE AND OTHER SOURCES

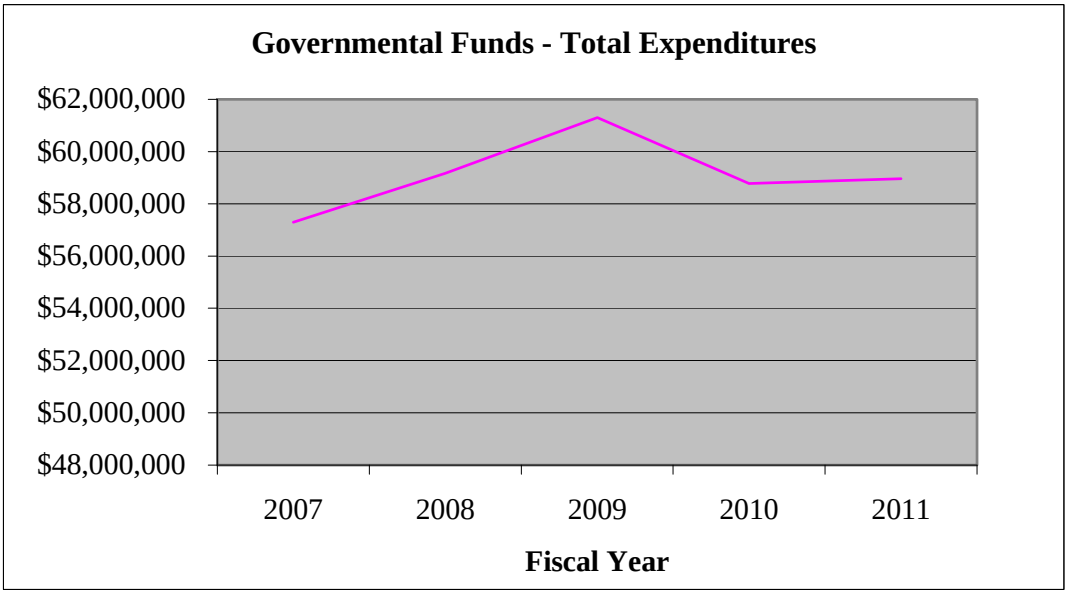


FAYETTE COUNTY, GEORGIA
FY 2011 BUDGET
OPERATING BUDGET - GOVERNMENTAL TYPE FUNDS
ESTIMATED EXPENDITURES AND OTHER USES

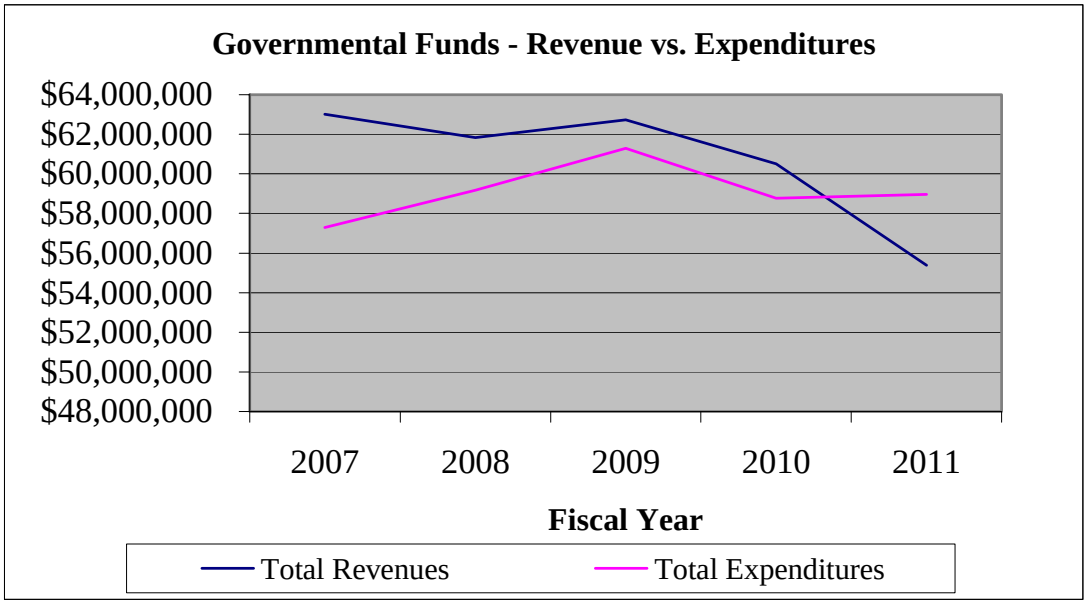


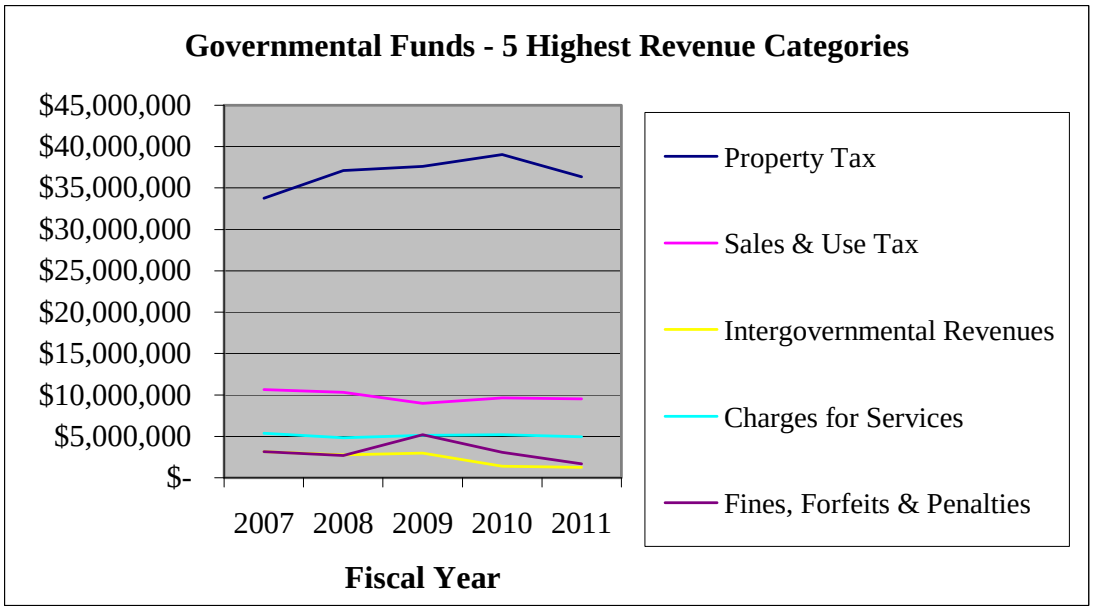
FAYETTE COUNTY, GEORGIA
GOVERNMENTAL TYPE FUNDS
FIVE YEAR TREND





FAYETTE COUNTY, GEORGIA
GOVERNMENTAL TYPE FUNDS
FIVE YEAR TREND





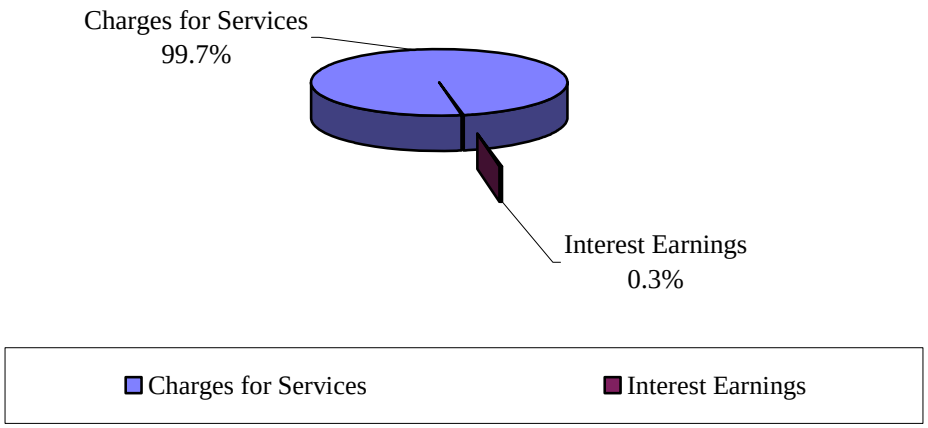
FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
OPERATING BUDGET - ENTERPRISE TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS

	SOLID WASTE FUND			WATER SYSTEM FUND			TOTAL ENTERPRISE FUNDS		
BUDGETED FUNDS	FY 2009 ACTUAL	FY 2010 ACTUAL*	FY 2011 BUDGET	FY 2009 ACTUAL	FY 2010 ACTUAL*	FY 2011 BUDGET	FY 2009 ACTUAL	FY 2010 ACTUAL*	FY 2011 BUDGET
REVENUES									
Property Tax	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales & Use Tax	-	-	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-	-	-	-	-
Charges for Services	109,122	120,709	98,262	12,526,948	13,502,601	14,335,624	12,636,070	13,623,310	14,433,886
Fines, Forfeits & Penalties	-	-	-	-	-	-	-	-	-
Interest Earnings	5,850	2,377	3,000	124,700	28,079	34,500	130,550	30,456	37,500
Other Revenues	-	-	-	-	-	-	-	-	-
Total Revenues	114,972	123,086	101,262	12,651,648	13,530,680	14,370,124	12,766,620	13,653,766	14,471,386
OTHER FINANCING SOURCES									
Sale of Gen Fixed Asset/Timber	-	1,380	-	53,605	2,327	-	53,605	3,707	-
Operating Transfers In	-	-	-	-	-	-	-	-	-
Total Revenues and Other Financing Sources	**$ 114,972**	**$ 124,466**	**$ 101,262**	**$ 12,705,253**	**$ 13,533,007**	**$ 14,370,124**	**$ 12,820,225**	**$ 13,657,473**	**$ 14,471,386**
EXPENDITURES									
Personal Services	$ 40,215	$ 39,254	$ 39,534	$ 3,317,616	$ 3,292,434	$ 3,292,320	$ 3,357,831	$ 3,331,688	$ 3,331,854
Operating Expenses	115,940	116,146	103,010	2,655,327	2,758,895	3,187,992	2,771,267	2,875,041	3,291,002
Capital Outlay	-	-	-	5,590	8,640	63,055	5,590	8,640	63,055
Debt Service	-	-	-	2,333,428	2,269,044	5,320,501	2,333,428	2,269,044	5,320,501
Other Costs	9,465	9,465	-	4,578,950	4,408,176	-	4,588,415	4,417,641	-
Interfund Charges	-	-	-	-	-	1,307,322	-	-	1,307,322
	165,620	164,865	142,544	12,890,911	12,737,189	13,171,190	13,056,531	12,902,054	13,313,734
OTHER FINANCING USES									
Loss on Disposition of Assets	-	-	-	-	-	-	-	-	-
Operating Transfers Out	-	5,272	5,272	627,976	700,785	700,785	627,976	706,057	706,057
Total Expenditures and Other Financing Uses	**$ 165,620**	**$ 170,137**	**$ 147,816**	**$ 13,518,887**	**$ 13,437,974**	**$ 13,871,975**	**$ 13,684,507**	**$ 13,608,111**	**$ 14,019,791**
Net Increase (Decrease) In Fund Balance	(50,648)	(45,671)	(46,554)	(813,634)	95,033	498,149	(864,282)	49,362	451,595
FUND BALANCE JULY 1	**$ 1,403,527**	**$ 1,352,879**	**$ 1,307,208**	**$ 77,731,442**	**$ 76,917,808**	**$ 77,012,841**	**$ 79,134,969**	**$ 78,270,687**	**$ 78,320,049**
FUND BALANCE JUNE 30	**$ 1,352,879**	**$ 1,307,208**	**$ 1,260,654**	**$ 76,917,808**	**$ 77,012,841**	**$ 77,510,990**	**$ 78,270,687**	**$ 78,320,049**	**$ 78,771,644**

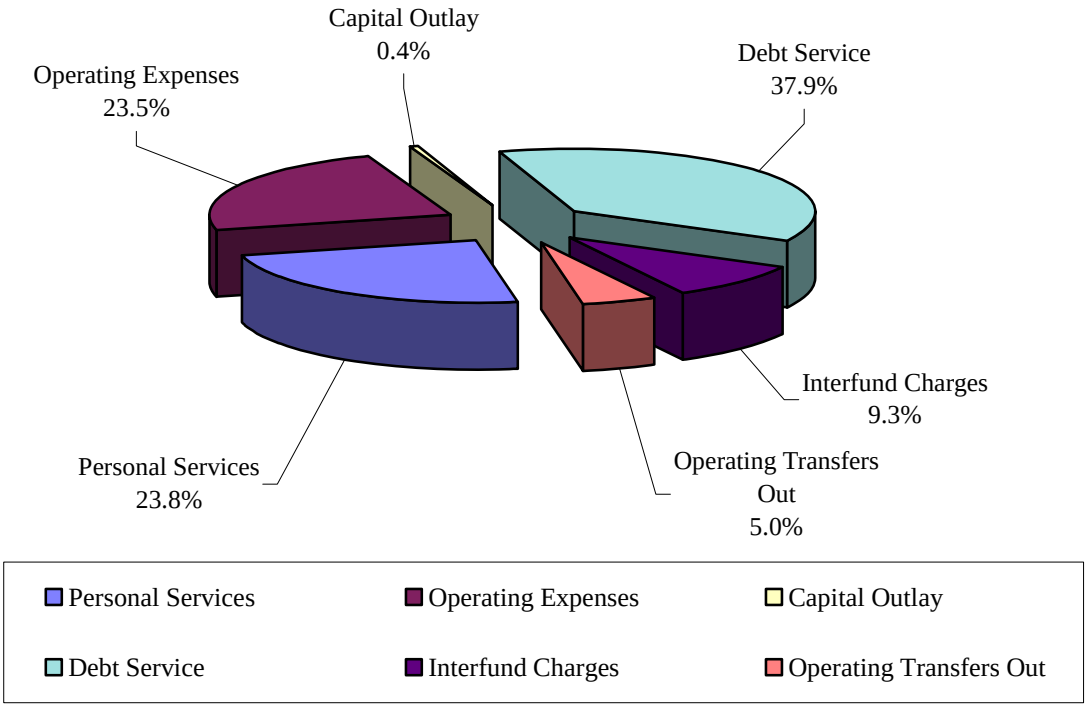
*** Year-end projection.**

FAYETTE COUNTY, GEORGIA
FY 2011 BUDGET
OPERATING BUDGET - ENTERPRISE TYPE FUNDS

ESTIMATED REVENUE AND OTHER SOURCES



ESTIMATED EXPENDITURES AND OTHER USES



FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
OPERATING BUDGET - INTERNAL SERVICE TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS

	VEHICLE/EQUIPMENT FUND		
BUDGETED FUNDS	FY 2009 ACTUAL	FY 2010 ACTUAL*	FY 2011 BUDGET
REVENUES			
Interest Earnings	$ 169,652	$ 423,709	$ -
Other Revenues	-	-	-
Total Revenues	169,652	423,709	-
OTHER FINANCING SOURCES			
Sale of Gen Fixed Asset/Timber	-	-	-
Operating Transfers In	8,699	386	-
Total Revenues and Other Financing Sources	**$ 178,351**	**$ 424,095**	**$ -**
EXPENDITURES			
Personal Services	$ -	$ -	$ -
Operating Expenses	-	-	-
Capital Outlay	675,571	676,654	-
Debt Service	28,994	262,355	-
Other Costs	917,879	912,639	-
	1,622,444	1,851,648	-
OTHER FINANCING USES			
Loss on Disposition of Assets	-	-	-
Operating Transfers Out	-	-	-
Total Expenditures and Other Financing Uses	**$ 1,622,444**	**$ 1,851,648**	**$ -**
Net Increase (Decrease) In Fund Balance	(1,444,093)	(1,427,553)	-
FUND BALANCE JULY 1	**$ 9,695,285**	**$ 8,251,192**	**$ 6,823,639**
FUND BALANCE JUNE 30	**$ 8,251,192**	**$ 6,823,639**	**$ 6,823,639**

*** Year-end projection.**

FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES, AND OTHER FINANCING SOURCES AND USES
ALL BUDGETED FUNDS
FISCAL YEAR ENDED JUNE 30, 2011

	TOTAL	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL/CIP PROJECTS FUNDS	WATER SYSTEM FUND	SOLID WASTE FUND
REVENUES						
Property Tax	$ 36,375,145	$ 27,338,745	$ 9,036,400	$ -	$ -	$ -
Sales & Use Tax	9,500,000	9,500,000	-	-	-	-
Other Taxes	908,500	908,500	-	-	-	-
License & Permits	382,000	382,000	-	-	-	-
Intergovernmental Revenues	1,243,280	624,000	619,280	-	-	-
Charges for Services	19,364,136	1,525,250	3,405,000	-	14,335,624	98,262
Fines, Forfeits & Penalities	1,667,000	1,374,000	293,000	-	-	-
Interest Earnings	173,000	125,000	10,500	-	34,500	3,000
Other Revenues	247,500	210,000	37,500	-	-	-
Total Revenues	**$ 69,860,561**	**$ 41,987,495**	**$ 13,401,680**	**$ -**	**$ 14,370,124**	**$ 101,262**
OTHER FINANCING SOURCES						
Sale of Gen Fixed Assets	-	-	-	-	-	-
Operating Transfers In	3,000,901	2,775,212	225,689	-	-	-
Appropriated Fund Balance	448,573	246,298	566,570	87,300	(498,149)	46,554
Total Revenues and Other Financing Sources	**$ 73,310,035**	**$ 45,009,005**	**$ 14,193,939**	**$ 87,300**	**$ 13,871,975**	**$ 147,816**
EXPENDITURES						
Personal Services	$ 43,911,909	$ 29,131,766	$ 11,448,289	$ -	$ 3,292,320	$ 39,534
Operating Expenses	15,424,092	9,459,711	2,670,379	3,000	3,187,992	103,010
Capital Outlay	290,185	100,764	42,066	84,300	63,055	-
Debt Service	10,159,786	4,839,285	-	-	5,320,501	-
Other Costs	1,266,040	1,251,790	14,250		-	-
Interfund Charges	1,307,322	-	-	-	1,307,322	-
Total Expenditures	**$ 72,359,334**	**$ 44,783,316**	**$ 14,174,984**	**$ 87,300**	**$ 13,171,190**	**$ 142,544**
OTHER FINANCING USES						
Loss on Disposition of Assets	-	-	-	-	-	-
Operating Transfers Out	950,701	225,689	18,955	-	700,785	5,272
Total Expenditures and Other Financing Uses	**$ 73,310,035**	**$ 45,009,005**	**$ 14,193,939**	**$ 87,300**	**$ 13,871,975**	**$ 147,816**

FAYETTE COUNTY, GEORGIA
BUDGET SUMMARY INFORMATION
BUDGETED APPROPRIATIONS
COMPARISON OF FY 2011 ADOPTED BUDGET WITH PRIOR YEAR'S BUDGET

The Operating Budget Summary Information contained on the following three pages compares the 2011 fiscal year budgeted appropriations with that of the 2010 fiscal year. The FY 2010 budget data is presented at two different points: as originally adopted and as it was adjusted during the year. As a means of providing additional detail to the preceding set of consolidated reports, this comparison of appropriations is provided at the function level for the General Fund. For an even more detailed breakdown of budget by departments, please refer to the Organization tab shown later in this document. This tab includes a section that presents data on individual cost centers (departments).

The two columns of information for FY 2010 demonstrate the dynamics of an annual operating budget. The first column is the original budget as it was adopted by the Board of Commissioners. This is the best estimate as to what it should cost to operate each of the various functions of the County during the fiscal year. The second column is the revised budget. It shows how the original estimated amounts were changed during the year to adjust for unanticipated revenues and/or expenditures, changes in funding levels or priorities, the elimination of current programs, or the initiation of new programs. The Revised Budget is shown after the fiscal year has been closed, but before being audited.

The % Comparison is the percentage of the FY 2011 budget amount when compared to the FY 2010 revised budget amount.

FAYETTE COUNTY, GEORGIA
BUDGET SUMMARY INFORMATION
COMPARISON OF FY 2011 BUDGET TO FY 2010 REVISED BUDGET

	FY 2010 Budget		FY 2011 Budget	%
	Adopted	Revised*	Adopted	Comparison
GENERAL FUND				
General Government				
Non-Departmental	$ 485,841	$ 463,091	$ 488,729	105.5
Commissioners	567,851	809,424	567,878	70.2
Administration	330,304	328,549	319,956	97.4
Elections	370,493	421,377	600,732	142.6
Finance	914,236	912,836	1,015,555	111.3
Purchasing	246,056	246,906	242,834	98.4
Law Department	212,750	207,750	193,277	93.0
Information Systems	762,510	774,510	645,755	83.4
Human Resources	491,058	489,120	418,321	85.5
Tax Commissioner	1,025,545	1,021,045	1,004,933	98.4
Tax Assessor	889,105	869,605	825,425	94.9
Building & Grounds Maintenance	1,729,808	1,760,288	1,629,814	92.6
Engineering Office	150,296	202,777	263,276	129.8
Contingency	1,000,000	743,391	500,000	67.3
Total General Government	**$ 9,175,853**	**$ 9,250,669**	**$ 8,716,485**	**94.2**
Judicial System				
Non-Departmental	274,963	239,463	223,956	93.5
Judges, Court Reporters	349,514	349,514	348,943	99.8
Clerk of Superior Court	1,236,431	1,231,431	1,196,750	97.2
District Attorney	331,160	331,160	330,867	99.9
Clerk of State Court	285,321	284,321	276,384	97.2
State Court Solicitor	503,042	520,967	492,289	94.5
State Court Judge	356,280	356,280	357,111	100.2
Magistrate Court	475,681	474,681	472,898	99.6
Probate Court	305,171	305,795	299,099	97.8
Juvenile Court	330,591	328,591	318,198	96.8
Public Defender	484,799	484,799	484,799	100.0
Total Judicial System	**$ 4,932,953**	**$ 4,907,002**	**$ 4,801,294**	**97.8**
Public Safety				
Non-Departmental	741,746	801,566	790,128	98.6
Marshal's Office	724,911	724,266	713,937	98.6
Sheriff's Office	16,018,089	16,086,989	15,853,215	98.5
County Coroner	67,560	67,560	70,000	103.6
Animal Control	371,908	374,508	313,509	83.7
Public Safety & EMA	459,708	457,408	462,817	101.2
Total Public Safety	**$ 18,383,922**	**$ 18,512,297**	**$ 18,203,606**	**98.3**

* Revised budget amounts - unaudited.

FAYETTE COUNTY, GEORGIA
BUDGET SUMMARY INFORMATION
COMPARISON OF FY 2011 BUDGET TO FY 2010 REVISED BUDGET

	FY 2010 Budget		FY 2011 Budget	%
	Adopted	Revised*	Adopted	Comparison
Public Works				
Public Works Administration	192,273	191,798	191,357	99.8
Road Department	3,850,621	2,941,224	3,345,288	113.7
Stormwater Management	326,376	324,376	322,444	n/a
Fleet Maintenance	518,938	518,938	514,868	99.2
Total Public Works	**$ 4,888,208**	**$ 3,976,336**	**$ 4,373,957**	**110.0**
Planning & Development				
County Extension	126,921	121,821	106,992	87.8
Georgia Forestry Commission	1,369	1,369	3,422	250.0
Permits and Inspections	442,993	441,993	435,965	98.6
Planning & Zoning	425,449	425,119	420,567	98.9
Development Authority	302,998	302,998	303,348	100.1
Total Planning and Development	**$ 1,299,730**	**$ 1,293,300**	**$ 1,270,294**	**98.2**
Culture and Recreation				
Recreation	1,193,758	1,213,627	1,090,848	89.9
Library	786,324	784,589	728,490	92.8
Total Culture and Recreation	**$ 1,980,082**	**$ 1,998,216**	**$ 1,819,338**	**91.0**
Health and Welfare				
Public Health	337,324	335,324	336,211	100.3
Fayette Counseling Center	127,939	127,939	127,939	100.0
Dept of Family & Children Services	40,128	40,128	40,128	100.0
Fayette Community Options	60,480	60,480	60,480	100.0
Senior Citizens Center	112,556	112,556	174,556	155.1
Youth Protection	19,743	19,743	19,743	100.0
Total Health and Welfare	**$ 698,170**	**$ 696,170**	**$ 759,057**	**109.0**
Debt Service				
Criminal Justice Center	3,845,935	3,845,935	3,845,524	100.0
E-911 821 Mhz Radio System	993,761	993,761	993,761	100.0
Total Debt Service	**$ 4,839,696**	**$ 4,839,696**	**$ 4,839,285**	**100.0**
Transfer to Emergency Phone E911	303,999	303,999	225,689	74.2
Transfer to Capital/CIP Projects	-	190,289	-	-
Transfer to Vehicles/Equipment	-	386	-	-
Total Transfer to Other Funds	**$ 303,999**	**$ 494,674**	**$ 225,689**	**45.6**
TOTAL GENERAL FUND	**$ 46,502,613**	**$ 45,968,360**	**$ 45,009,005**	**97.9**

* Revised budget amounts - unaudited.

FAYETTE COUNTY, GEORGIA
BUDGET SUMMARY INFORMATION
COMPARISON OF FY 2011 BUDGET TO FY 2010 REVISED BUDGET

	FY 2010 Budget		FY 2011 Budget	%
	Adopted	Revised*	Adopted	Comparison
SPECIAL REVENUE FUNDS				
Law Library	107,077	107,077	67,160	62.7
Confiscated Property-State	59,700	61,944	72,800	117.5
Emergency Phone E-911	2,626,386	2,618,091	2,599,632	99.3
Jail Construction	480,495	480,495	480,495	100.0
Juvenile Supervision	28,800	28,800	28,800	100.0
Victims Assistance	182,851	182,851	137,782	75.4
Drug Abuse and Treatment	74,002	74,002	50,070	67.7
Grants	-	403,088	-	-
Juvenile Offenders Grant Fund	-	4,666	-	-
Fire Services	7,555,321	7,485,523	7,415,650	99.1
Street Lights	278,000	278,000	287,655	103.5
Emergency Medical Services	3,027,298	3,067,807	3,034,940	98.9
S.P.L.O.S.T. - Library	240,000	1,259,768	-	-
Transfer to Other Funds				
Transfer to General Fund	4,000	18,955	18,955	100.0
Transfer to Grants	-	3,635	-	-
Transfer to Capital/CIP Projects	1,019,768	3,275,000	-	-
Total Transfer to Other Funds	**$ 1,023,768**	**$ 3,297,590**	**$ 18,955**	**0.6**
TOTAL SPECIAL REVENUE FUNDS	**$ 15,683,698**	**$ 19,349,702**	**$ 14,193,939**	**73.4**
CAPITAL/CIP FUNDS				
Capital Projects	16,200	16,200	87,300	538.9
Capital Improvement Program	4,429,875	4,429,875	-	-
TOTAL CAPITAL/CIP FUNDS	**$ 4,446,075**	**$ 4,446,075**	**$ 87,300**	**2.0**
ENTERPRISE FUNDS				
Solid Waste Fund	$ 156,096	$ 156,096	$ 142,544	91.3
Water System Fund	12,316,544	12,278,098	13,171,190	107.3
Transfer to Other Funds				
Transfer to General Fund	706,057	706,057	706,057	100.0
TOTAL ENTERPRISE FUNDS	**$ 13,178,697**	**$ 13,140,251**	**$ 14,019,791**	**106.7**
INTERNAL SERVICE FUNDS				
Vehicle/Equipment Fund	**$ -**	**$ 244,213**	**$ -**	**-**
TOTAL OF ALL BUDGETED FUNDS	**$ 79,811,083**	**$ 83,148,601**	**$ 73,310,035**	**88.2**

* Revised budget amounts - unaudited.

ANALYSIS OF MAJOR REVENUE SOURCES AND TRENDS

Strategies Utilized In Budgeting Revenues

As an unwritten but general guiding operating policy employed by Finance and Administrative staff, projected revenues for the ensuing fiscal year are estimated on the side of conservatism. The reason for this conservative approach to estimating cash inflows is to help ensure that the County avoids, if at all possible, any significant revenue shortfalls that might occur due to unanticipated fluctuations in the local or national economy, or an unexpected downturn in the rate of construction activity occurring in the immediate area. But should the economy remain strong in the short-term, it is further anticipated that these additional revenues that are generated will be programmed into the County's fund balance to be used for capital projects or projects in the Capital Improvement Program. As our principal operating revenue projection strategy for any given fiscal year, the County prepares its annual operating budget with the expectation that it will collect more revenues during the period than are actually budgeted.

As an integral first step in the FY 2011 revenue projection process, total revenue collections through the end of the 2010 fiscal year are estimated. As actual monthly activity is recorded, original estimated FY 2010 revenue numbers are updated throughout the budget preparation process. These most recent fiscal year estimates plus the actual revenue numbers for the previous two fiscal years are used to identify trends and collection patterns from the various sources.

This historical revenue information is then framed in the context of what budget staff believes will be the most probable local economic conditions over the next twelve to twenty-four months. Elasticity of revenue sources increases in user fees or charges, changes in service delivery and the anticipated impact of any new State or Federal legislation are also factored into the projections. The desired end result of this process is revenue estimates that one would reasonably expect to be met during the upcoming fiscal year given the information available at the time.

GENERAL FUND

The General Fund is the principal operating fund for the County and the revenues it uses to provide a number of services to our citizens are derived from a wide variety of sources. The tabular information shown on the next page indicates the relative composition of the major revenue sources. The accompanying pie chart clearly shows how dependent the County is on taxes as the major revenue source. Property Tax and Sales & Use Tax are the major revenue sources used to pay for the operations of the General Fund. This dependency has also been increasing. These two sources of revenue accounted for 67 percent of total revenues in 2005; 76 percent of total revenues in 2008; and for FY 2011, it is projected that these two sources of revenue will account for approximately 88 percent of General Fund total revenues. No other individual revenue sources are equal to at least five percent of total revenues.

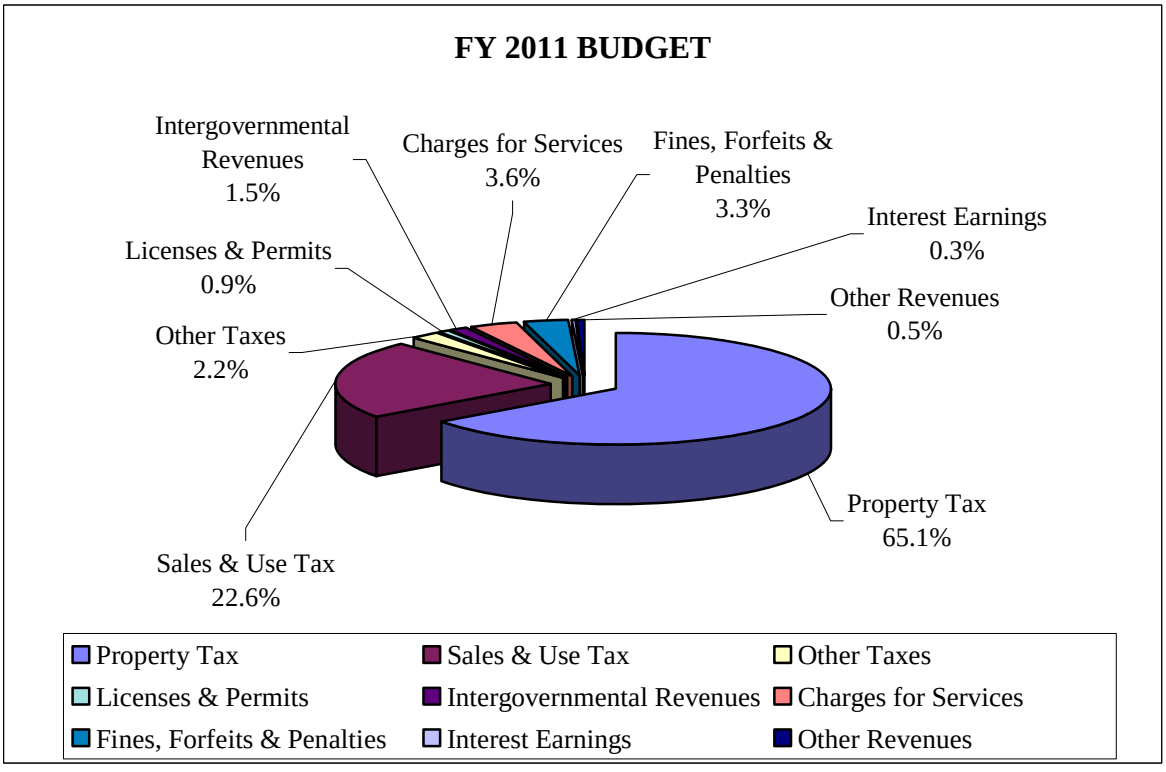
In comparison with FY 2010 actual amounts, it is projected that General Fund total revenue for the 2011 fiscal year will decrease by approximately 6.3%. Projections for all revenue sources have been estimated on the side of conservatism.

General Fund

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2009 ACTUAL	FY 2010 BUDGET	FY 2010 ACTUAL*	FY 2011 BUDGET
Property Tax	$ 28,333,294	$ 29,715,500	$ 29,414,662	$ 27,338,745
Sales & Use Tax	8,990,109	9,000,000	9,635,056	9,500,000
Other Taxes	1,041,225	864,550	1,126,104	908,500
Licenses & Permits	414,314	386,750	424,201	382,000
Intergovernmental Revenues	1,789,362	552,485	630,072	624,000
Charges for Services	1,657,680	1,625,295	1,681,412	1,525,250
Fines, Forfeits & Penalties	1,451,245	1,507,000	1,494,283	1,374,000
Interest Earnings	363,595	500,000	123,722	125,000
Other Revenues	351,308	232,300	313,239	210,000
Total Revenues	**$ 44,392,132**	**$ 44,383,880**	**$ 44,842,751**	**$ 41,987,495**

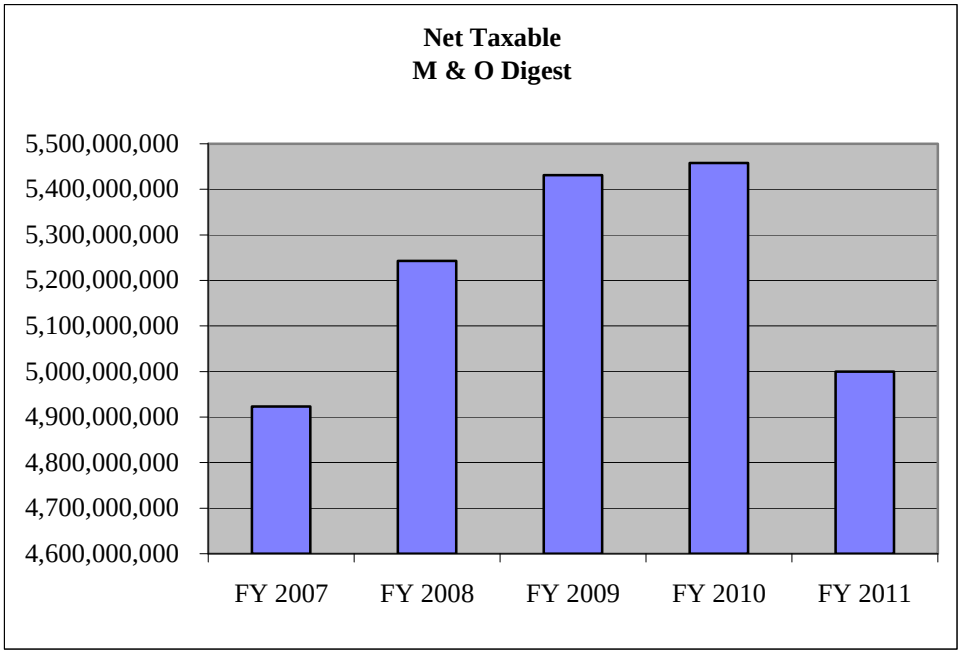
Percentage Contribution of Revenue Sources



Property Tax

Property Tax is the biggest source of revenue for Fayette County. For FY 2011, it is projected to represent approximately 65% of total revenue. The amount of property tax revenue generated is an arithmetic function of the millage rate and the net taxable digest. The chart and table below summarize some relevant property tax and millage rate data over the most recent five-year period, including the projection for the 2011 fiscal year (2010 tax year).

The net taxable digest had shown a steady growth from FY 2004 to FY 2008 (7.7% annual average). For FY 2009, the net taxable digest growth was only 3.6%. For FY 2010, the net taxable digest was flat when compared to FY 2009. For the first time in many years, the net tax digest is projected to decrease by 8.4% for FY 2011.

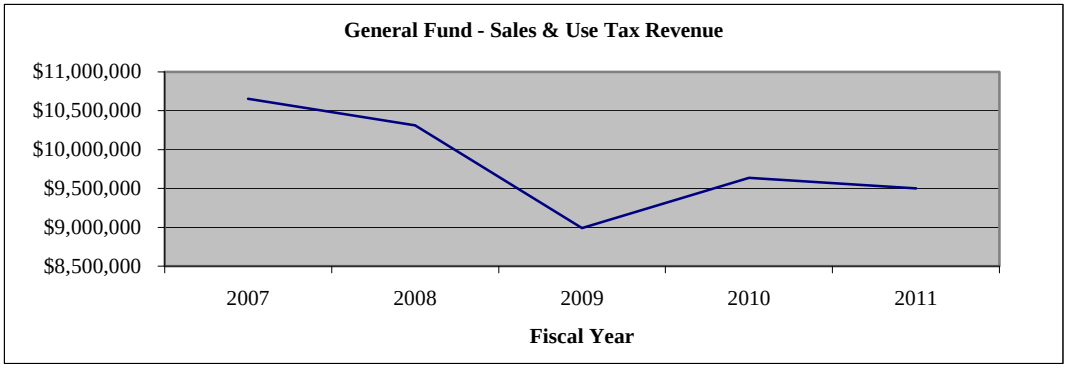


Digest Information	Fiscal Year	Net taxable M&O Digest	Digest Growth	Millage Rate	Change in Millage
2006 Tax Year (Actual)	FY 2007	4,923,405,587	8.7%	4.89	-5.8%
2007 Tax Year (Actual)	FY 2008	5,243,135,438	6.5%	5.43	11.1%
2008 Tax Year (Actual)	FY 2009	5,431,100,479	3.6%	5.40	-0.6%
2009 Tax Year (Actual)	FY 2010	5,457,605,221	0.5%	5.40	0.0%
2010 Tax Year (Projected)	FY 2011	4,999,419,677	-8.4%	5.40	0.0%

The M&O millage rate had steadily decreased from FY 2003 to FY 2007. It increased in FY 2008 by 11.1%. It decreased again in FY 2009 by 0.6% as a result of rollbacks on reassessments. It has remained at 5.4 mills ($5.4 per $1,000 of assessed value) for the last three years. Even though, there is no increase in the millage rate even with a decrease in the net taxable digest, enough funds should be generated to meet the obligations detailed in the FY 2011 budget.

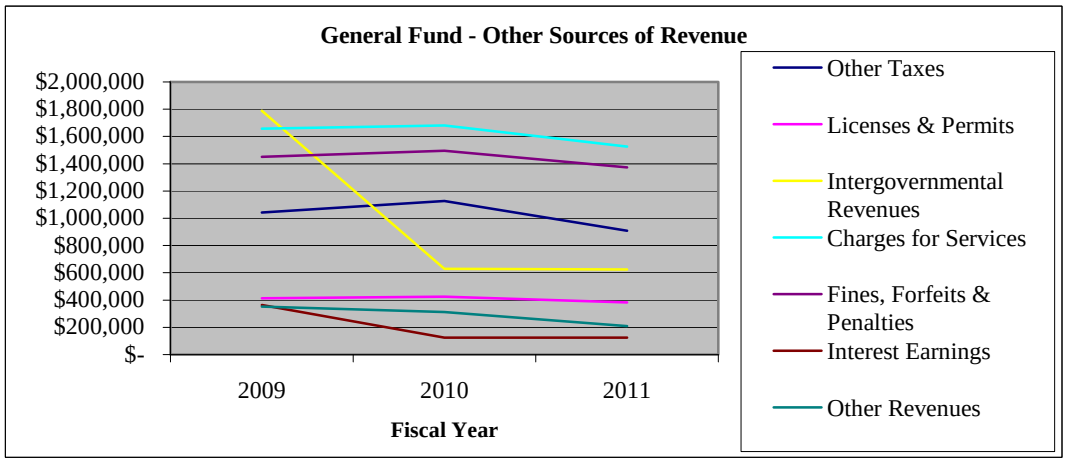
Sales and Use Tax

The Sales and Use Tax (also referred to as a one-percent Local Option Sales Tax or L.O.S.T.) represents approximately 23% of total budgeted revenue. In contrast to the property tax, one benefit of this revenue source is that the cash flow it generates is fairly consistent. On the downside, this revenue source is considered to be extremely elastic with collections being heavily dependent on the prevailing local economic conditions. After a low in FY 2009, FY 2010 actual revenue was higher than budgeted. For FY 2011, Sales and Use Tax revenue is projected to be slightly lower than FY 2010.



Other Sources of Revenue

Other sources of revenue are Other Taxes ($0.91 million), Licenses & Permits ($0.38 million), Intergovernmental Revenues ($0.62 million), Charges for Services ($1.5 million), Fines, Forfeits & Penalties ($1.4 million), Interest Earnings ($0.1 million), and Other Revenues ($0.2 million). The economic downturn has specially impacted Licenses & Permits and Interest Earnings.



Other Financing Sources

Other Financing Sources are transfers from other funds totaling $2.8 million. To balance the FY 2011 budget for the General Fund, $246 thousand has been appropriated from fund balance.

OTHER FUNDS

In addition to the General Fund, three other funds have historically provided significant revenue for County operations. These are the Fire Services - Special Revenue Fund, the Emergency 911 - Special Revenue Fund, and the Water System Fund. The Emergency Medical Services (EMS) fund, a special revenue fund, was created in FY 2008 to account exclusively for revenues and expenditures related to emergency medical services operations.

Fire Services Special Revenue Fund

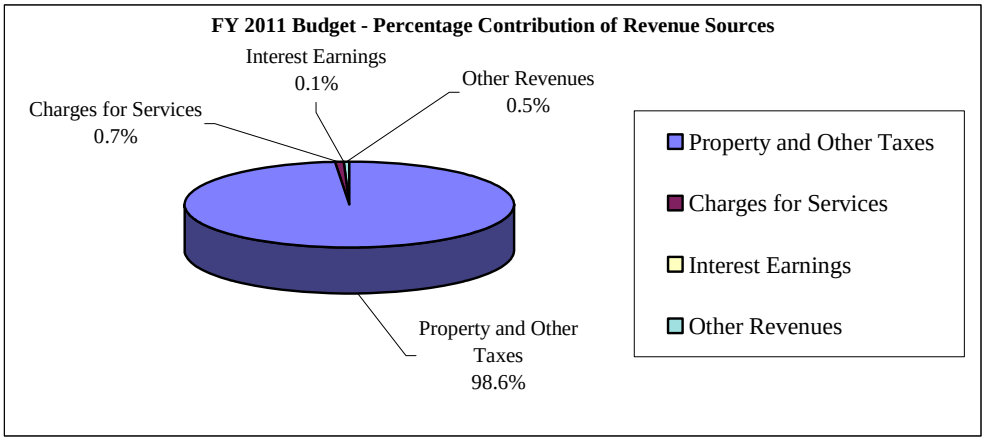
The Fire Services Special Revenue Fund provides funding for fire prevention and suppression activities for all areas of the County except for the cities of Fayetteville and Peachtree City, which have decided to maintain their own fire departments. To provide a funding mechanism that will ensure that only those individuals living in the area receiving these fire services pay for the services, a special tax district was created several years ago.

Approximately 98.6% of the total revenue for this fund is generated from the taxation of property. This clearly demonstrates the fund's dependence on property taxes to pay for the delivery of services. Thus, the revenue for this special revenue fund is considered very stable even in an economic downturn. Other sources of revenue for this fund are Intergovernmental Revenues, Charges for Services, Interest Earnings, and Other Revenues.

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2009 ACTUAL	FY 2010 BUDGET	FY 2010 ACTUAL*	FY 2011 BUDGET
Property and Other Taxes	$ 7,158,551	$ 7,461,300	$ 7,401,218	$ 6,958,400
Intergovernmental Revenues	243,743	-	-	-
Charges for Services	44,002	45,000	63,592	50,000
Interest Earnings	40,701	46,000	13,160	10,000
Other Revenues	41,106	37,500	37,248	37,500
Total Revenues	**$ 7,528,102**	**$ 7,589,800**	**$ 7,515,218**	**$ 7,055,900**

*Year-end projection.



Emergency 911 Special Revenue Fund

Georgia state law provides for a governmental entity to adopt up to a $1.50 monthly surcharge for E911 services for each telephone receiving service in the County. Also during FY 2002, collection was initiated for a similar type monthly charge of $1.00 on each cellular telephone. The proceeds from these surcharges can only be spent for the provision of 911 services within the jurisdiction.

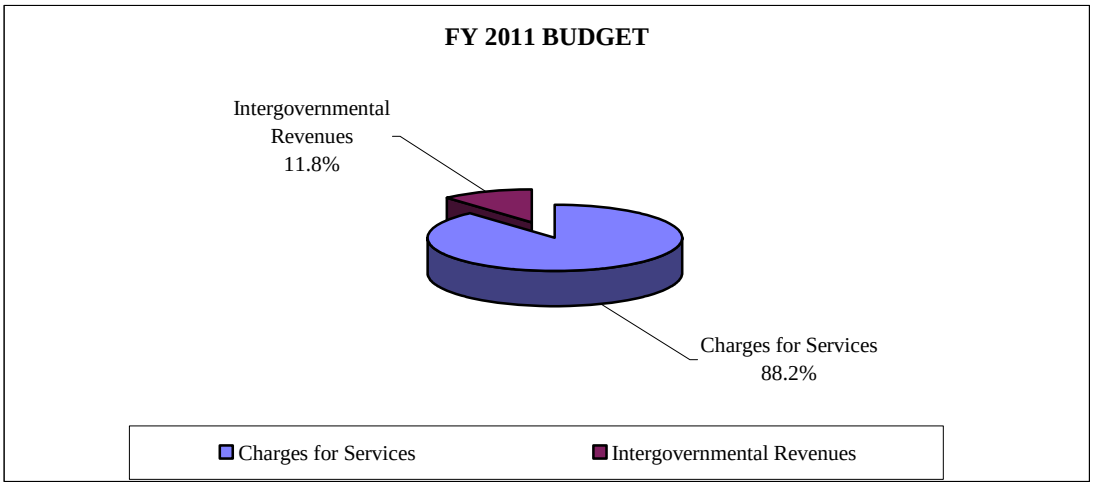
The County and cities also have an agreement to contribute on a pro rata basis (i.e., based on the estimated annual population) any funds necessary to cover shortfalls between the amounts generated from the surcharge and the operating budget. The money contributed by the cities is categorized as *Intergovernmental Revenues*. The contribution from Fayette County is included in *Other Financing Sources*. There was a one year relief from pro rata basis contribution to the fund in FY 2008. In FY 2009 the pro rata contribution was reinstated to cover estimated shortfalls in funding expenditures. For FY 2011, pro-rata contributions from the cities total $254,280 or 11.8% of total revenues.

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2009 ACTUAL	FY 2010 BUDGET	FY 2010 ACTUAL*	FY 2011 BUDGET
Charges for Services	$ 1,939,953	$ 1,895,000	$ 1,906,882	$ 1,900,000
Intergovernmental Revenues	429,324	340,195	340,195	254,280
Interest Earnings	1,783	-	67	-
Other Revenues	-	-	-	-
Total Revenues	**$ 2,371,060**	**$ 2,235,195**	**$ 2,247,144**	**$ 2,154,280**

*Year-end projection.

Percentage Contribution of Revenue Sources



Emergency Medical Services (EMS) Special Revenue Fund

On August 9, 2007, the Board of Commissioners approved a new Emergency Medical Services tax district. The special revenue tax district encompasses the entire county, with the exception of the City of Peachtree City. Peachtree City provides emergency medical services to its own citizens. A new EMS fund was created to account exclusively for activities (revenues and expenditures) related to emergency medical services. Before the new tax district was created, EMS activities were accounted for in the General Fund. In FY 2008, revenue for EMS ambulance charges and EMS ambulance cost recoveries that were initially budgeted in the General Fund were transferred to the new EMS fund. The FY 2008 budget was amended to account for proceeds generated by property taxes from the new tax district.

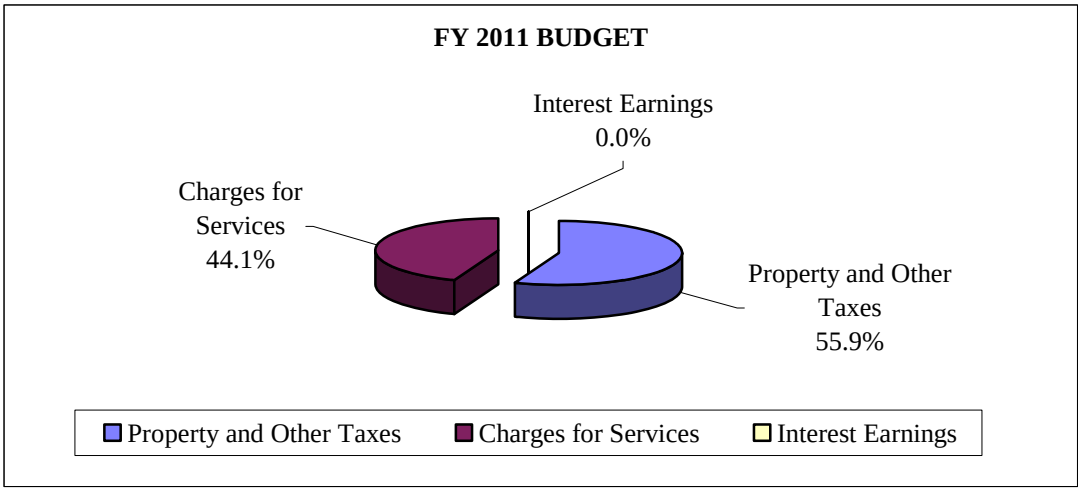
The main revenue sources for this fund are Property Taxes and Charges for Services. For the FY 2011 budget, Property Taxes represent 56% and Charges for Services represent 44% of total revenue. Total revenue is estimated to decrease by 7% from the FY 2010 actual amount due mainly to a projected 7.8% decrease in estimated revenue from charges for services.

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2009 ACTUAL	FY 2010 BUDGET	FY 2010 ACTUAL*	FY 2011 BUDGET
Property and Other Taxes	$ 1,921,091	$ 1,933,900	$ 1,924,311	$ 1,775,000
Intergovernmental Revenues	-	-	-	-
Charges for Services	1,424,464	1,300,000	1,491,427	1,400,000
Interest Earnings	879	800	357	500
Other Revenues	10,000	-	121	-
Total Revenues	**$ 3,356,435**	**$ 3,234,700**	**$ 3,416,216**	**$ 3,175,500**

*Year-end projection.

Percentage Contribution of Revenue Sources



Water System Fund

The primary mission of the Water System Fund is to serve as a funding mechanism for the provision of potable water to the residents of the County. To cover the costs of building reservoirs, treating raw water, and distributing the finished product through miles of pipe, service fees are charged. These charges are based on the size of a customer's water meter plus a volume charge applied to the monthly water consumption. In addition, connection fees varying by water meter size are charged to new customers connecting to the system.

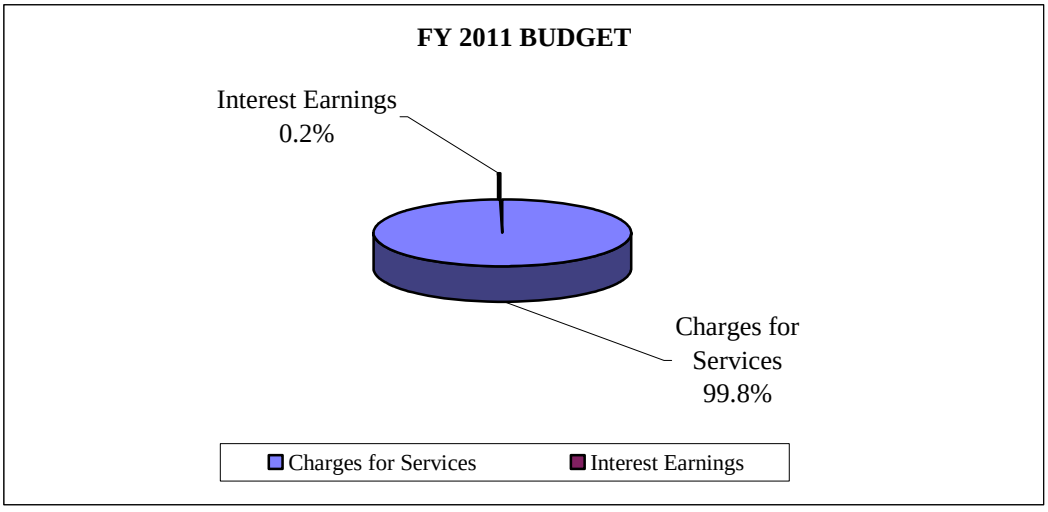
In March 2009, the County implemented a two-step rate increase for the system. The first step was a 10% rate increase that took effect in March 2009 and the second step was a 5% rate increase that took effect in January 2010. Prior to implementing this increase, the County had not adjusted its water service rate schedules since 1991.

The major revenue source for the Water System Fund is derived from Charges for Services. For FY 2011, it is estimated at 99.8% of total revenue. As a result of the rate increase, charges for services are expected to increase by 7.0% when compared to the FY 2010 actual amount.

Three Year Comparison of Principal Revenue Sources

REVENUE	FY 2009 ACTUAL	FY 2010 BUDGET	FY 2010 ACTUAL*	FY 2011 BUDGET
Charges for Services	$ 12,526,948	$ 13,405,282	$ 13,502,601	$ 14,335,624
Interest Earnings	124,700	175,000	28,079	34,500
Total Revenues	**$ 12,651,648**	**$ 13,580,282**	**$ 13,530,680**	**$ 14,370,124**
*Year-end projection.				

Percentage Contribution of Revenue Sources



ANALYSIS OF MAJOR REVENUE SOURCES AND TRENDS

All Funds

The table below provides a consolidated look at the revenue comparisons for all budgeted funds. For FY 2011, estimated total revenue is the lowest in the last five years.

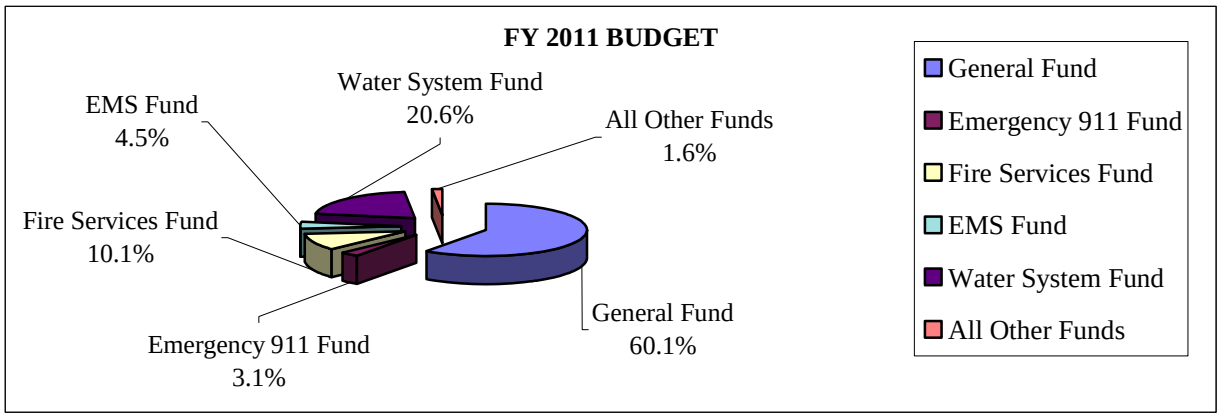
The General Fund, the Fire Services fund, and the EMS fund have been affected by a decrease in the net taxable digest that will result in lower Property Tax revenues. In the contrary, the Water System fund will increase its revenue as a result of the first water service rates increase since 1991. For FY 2011, revenues for the Emergency 911 fund will decrease mainly due to lower intergovernmental revenues.

Three Year Comparison of Funds Revenues

REVENUE	FY 2009 ACTUAL	FY 2010 BUDGET	FY 2010 ACTUAL*	FY 2011 BUDGET
General Fund	$ 44,392,132	$ 44,383,880	$ 44,842,751	$ 41,987,495
Emergency 911 Fund	2,371,060	2,235,195	2,247,144	2,154,280
Fire Services Fund	7,528,102	7,589,800	7,515,218	7,055,900
EMS Fund	3,356,435	3,234,700	3,416,216	3,175,500
Water System Fund	12,651,648	13,580,282	13,530,680	14,370,124
All Other Funds	5,364,140	1,220,000	3,035,429	1,117,262
Total Revenues	**$ 75,663,517**	**$ 72,243,857**	**$ 74,587,438**	**$ 69,860,561**

*Year-end projection.

Percentage Contribution of Funds Revenues



ANALYSIS OF FUND BALANCE OF EACH INDIVIDUAL FUND

Discussion of Fund Balance

The 2001 edition of Governmental Accounting, Auditing and Financial Reporting (GAAFR) published by the Government Finance Officers Association (GFOA) defines the term *fund balance* as "the difference between assets and liabilities reported in a governmental fund". In simple terms, the fund balance is the excess of current assets over current liabilities utilizing the flow of current financial resources measurement focus and the modified accrual basis of accounting. To express in layman's terms, it might best be described as funds or idle cash that can serve as a financial safety net in the event of a "rainy day" or unexpected expenditures, can be used to liquidate existing long-term liabilities, or can be utilized to pay for expenditures incurred in future periods.

The size of this balance in relationship to budgeted appropriations provides some insight into the level of current financial resources that are available to meet the financial obligations of future periods. By having sufficient cash reserves available, it ensures a great deal of flexibility in carrying out the County's annual expenditure plan as well as providing the fiscal capacity to meet most unanticipated needs. For these reasons, maintaining an adequate fund balance level is an important element in the long-range financial plan for Fayette County.

Of primary importance in funding the County's normal day-to-day operations, the fund balance is used to provide needed cash reserves prior to the collection of taxes. With the fiscal year beginning on the first day of July and the majority of property taxes not being collected until the middle of December, expenditures or cash outflows significantly exceed revenues or cash inflows over the first five months of the fiscal year. Having sufficient cash reserves prevents the County from having to do short-term borrowing to meet those financial obligations incurred early in the year. Also on the positive side, these funds generate additional interest income that in effect reduces the tax burden on the citizens.

And as a vital component in our pay-as-you-go Capital Improvements Program, the County frequently uses part of the fund balance to pay for large one-time capital non-operating expenditures, including capital projects, rather than incur long-term debt. One approach started in FY 2008 is to close projects that have been already completed or that are no longer necessary. Any available funds from these projects is transferred back to fund balance of the originating fund. These monies are then available to fund future projects.

Lastly, the fund balance provides a financial cushion that can be used to reduce the impact of a significant economic downturn or uninsured catastrophic loss. In situations such as these, the fund balance provides financial resources that can be used to replace lost revenues or fund unanticipated expenditures without having to raise taxes or incur new debt. In spite of the last decade where the economy has remained consistently strong, current economic conditions are in a weakened state. It is our belief that maintaining an adequate fund balance is important to the long-term financial stability of Fayette County insuring significant benefits to the taxpayers.

GENERAL FUND

The following table provides a comparison of the fund balance for the General Fund over a four-year period.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 31,671,529	$ 32,953,339	$ 36,054,653	$ 35,808,355

At the end of the 2010 fiscal year, it is determined that the estimated fund balance is $36.1 million. This level of cash reserves places Fayette County in the enviable position of having sufficient monies available to meet its cash flow shortfall during the early part of the fiscal cycle and still be able to pay for capital improvement projects without having to issue new debt. Adhering to policies of fiscal conservatism is part of the reason that the County's general obligation bond rating was upgraded in calendar year 2010 from Aa2 to Aa1 by Moody's Investors Service. The rating of Aa1 is the highest level within the "high quality" category.

But more importantly from a strategic standpoint of funding needed services, this size fund balance provides the County with budgetary flexibility. In the event of a significant economic downturn, these financial resources are available to cover or offset any unfavorable budget-to-actual revenue variances in the short term.

The following tabular information provides detail on the projected fund balance as of June 30, 2011. The Board of Commissioners has adopted as a fiscal policy that the County maintain a working capital or cash reserve equal to three months of budgeted expenditures. This reserve is projected to be $11,252,251 for FY 2011. The County also maintains a reserve equal to $2,000,000 for emergencies.

Fund Balance, June 30, 2010 - Estimated		$ 36,054,653
FY 2011 Budget		
Revenue	$ 41,987,495	
Expenditures	(44,783,316)	(2,795,821)
		33,258,832
Other Financing Sources	2,775,212	
Other Financing Uses	(225,689)	2,549,523
Fund Balance, June 30, 2011 - Projected		$ 35,808,355

Expenditures in FY 2011 are projected to decrease by $1.49 million from FY 2010 budget levels. Revenue is also projected lower by $1.55 million from FY 2010 budget amounts. Based on this projection, an estimated $246 thousand will be needed from fund balance to balance the FY 2011 budget. Again, the General Fund reserves will be able to absorb this projected budget overage and still maintain adequate reserves.

SPECIAL REVENUE FUNDS

Law Library

The main revenue source is Superior Court Fees. Expenditures are mainly incurred for data processing services and library books. Expenditures are projected to exceed revenues in FY 2011. Fund balance data for this special revenue fund is shown in the following tabular information.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 35,640	$ 18,492	$ 38,221	$ 26,061

State Confiscated Property

Fund balance information for the State Confiscated Property Special Revenue Fund is provided in the table below. As these funds are forfeited through the judicial court system, they are almost immediately put to work as part of the Sheriff's Office's efforts to combat crime and enhance their law enforcement effort within the county. It is projected that expenditures will greatly exceed revenues for this fund in FY 2011.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 132,228	$ 92,536	$ 78,009	$ 25,209

U. S. Customs Fund

This fund is the latest law enforcement confiscated monies account created and represents funds forfeited through the Department of Treasury. All revenues collected will be used to enhance the law enforcement efforts within the county. Due to the uncertainty of revenues this fund is not budgeted.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 97,652	$ 353,964	$ 1,260,353	$ 1,260,353

Federal Confiscated Property

This fund is not budgeted. The Federal Confiscated Property Special Revenue Fund follows the same general guidelines as the State Confiscated Property Fund. The monies received into this fund are from the Department of Justice with the main difference between the Federal and State fund being the relative size of the amount of funds that are taken. The war against drugs is often a hit-or-miss proposition resulting in a great variance of funds received from one year to the next.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 805,831	$ 1,954,655	$ 829,111	$ 829,111

Emergency Phone E-911

After increasing steadily until FY 2007, fund balance decreased sharply in FY 2008. This was due to a one year moratorium on pro rata contributions from the cities/County and the funding of $1.3 million for capital/CIP projects. Pro rata contributions were reinstated in FY 2009. With fund balance estimated at $1.1 million at the end of FY 2010, pro rata contributions needed from the cities/County have been projected lower for FY 2011.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 710,945	$ 991,291	$ 1,102,153	$ 867,535

Jail Construction Surcharge

This special revenue fund was originally established in FY 1993. The source of revenue is the 10% surcharge collected by the various courts on traffic and criminal fines. Expenditures in this fund are prisoner medical expenses and prisoners meals.

This fund will need to be addressed in FY 2011 due to the fact that in FY 2009 and FY 2010 expenditures have been much greater than revenues and fund balance has been sharply decreasing. Fund balance is projected to be zero by the end of FY 2011.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 257,525	$ 200,816	$ 31,575	$ -

Juvenile Supervision

The Juvenile Supervision Special Revenue Fund derives revenue from the collection of surcharges on Juvenile Court fines and fees. The main expenditure is the payment of supervisors for the juvenile delinquents while doing community work. For FY 2011, fund balance is projected to decrease slightly.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 71,261	$ 75,067	$ 84,327	$ 82,527

Victims Assistance

This program is funded by a 5% surcharge on all fines and grant monies designed to help the victims of misdemeanor crimes. Starting in FY 2004, fund balance started decreasing due to the addition of new programs and additional personnel expenditures. For FY 2010, the Board of Commissioners approved to transfer three of the four personnel funded from the Victims Assistance fund to the General Fund. For FY 2011, funding for the programs was reduced by the combined estimated FY 2010 and projected FY 2011 shortfall. This will allow revenue to fully cover expenditures.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 892	$ 1,993	$ 4,810	$ 32,028

Drug Abuse and Treatment

This special revenue fund accounts for the collection of the 50% surcharge on fines for drug related offenses that is used to fund drug education programs. For FY 2010, this fund included the Sheriff's Drug Awareness and Resistance Education (DARE) program, the Board of Education's Safe and Drug Free School program, and the Griffin Judicial System Drug Court.

For FY 2011, it was determined to decrease funding to programs that do not meet eligibility requirements for funding (per OCGA 15-21-101). Only two eligible programs are being funded in FY 2011.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 97,157	$ 87,183	$ 77,545	$ 80,475

Fire Services

Fund balance is projected to decrease by $360 thousand in FY 2011. Even though expenditures are lower than FY 2010 budget amounts, revenue will also decrease by approximately 7% from FY 2010 budget. This is due mainly to a lower net taxable digest that will generate lower Property Tax revenue. FY 2010 actual Property Tax revenue was lower than budgeted. FY 2011 Property Tax revenue has been projected 6% lower than FY 2010.

Estimated fund balance at the end of FY 2010 should be sufficient to maintain a working capital or reserve equal to three months of budgeted expenditures for FY 2011. This required reserve is projected to be $1.85 million.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 2,397,805	$ 6,130,842	$ 3,108,424	$ 2,748,673

Street Lights

Fayette County has a street light program whereby residents of subdivisions can voluntarily request to be part of a street light district. The Street Light Special Revenue Fund is purposed to be self-supporting. For several years, fund balance had been decreasing due to insufficient revenues to cover expenditures. In May 2009, the Board of Commissioners approved to increase the street light district rates. For the 2011 fiscal year, revenue is projected to be sufficient to cover all expenditures.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 7,733	$ 772	$ 26,257	$ 37,602

Emergency Medical Services (EMS)

Fund created for the new EMS tax district approved by the Board of Commissioners in FY 2008. This fund accounts exclusively for activities related to emergency medical services. Before FY 2008, revenue and expenditures related to EMS activities were included in the General Fund.

Fund balance has been increasing steadily since the fund was created. Even with lower projected Property Tax revenue for FY 2011 (7.7% decrease from FY 2010), revenues will be sufficient to cover expenditures.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 484,521	$ 855,308	$ 1,368,714	$ 1,509,274

Library - Special Purpose Local Option Sales Tax (SPLOST)

The fund balance represents the balance of the unspent proceeds generated by the Special Purpose Local Option Sales Tax plus the interest income that has been earned to date. The funds are restricted to the purchase of resource materials and equipment and enhancements to the library. All revenues originally approved have been already collected and the only influx of funds is interest income earned.

For FY 2010, a CIP project with an estimated cost of $1.02 million was approved for the expansion of the library building and for the purchase of additional furniture and equipment. Monies for the project will come from fund balance.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 1,574,368	$ 1,285,096	$ 1,153,393	$ 1,153,393

ENTERPRISE FUNDS

Water System

In March of 2009, the Board approved a two-step rate increase for the system. The first step took effect in March 2009 and the second step took effect in January 2010. This will generate necessary additional revenue to cover operating expenses and continue to improve water system infrastructure. For FY 2011, fund balance is projected to increase by approximately $0.498 million.

In May of 2010 the Fayette County Water System revenue bond rating was upgraded from Aa3 to Aa2 by Moody's Investor Services. This attests to the sound fiscal policy maintained by Fayette County.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 77,731,442	$ 76,917,807	$ 77,012,840	$ 77,510,990

Solid Waste

For the last three years expenditures have been consistently higher than revenue. Fund balance has been decreasing. At the end of FY 2011, fund balance is projected to still be strong at $1.26 million.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 1,403,527	$ 1,352,879	$ 1,307,208	$ 1,260,654

INTERNAL SERVICE FUND

Vehicle/Equipment Fund

This fund accounts for the acquisition of vehicles, heavy equipment, and other similar assets. The revenue source for this fund is interest income earned. Another source of funding are transfers from other funds.

	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
Fund Balance, June 30	$ 9,695,285	$ 8,251,192	$ 6,823,639	$ 6,823,639

OVERVIEW OF FUND BALANCES

The tabular information that is provided below is a consolidated overview of the fund balance information for all funds as of June 30. This table is useful to the reader in that it provides general trend information on the government as a whole. The data indicates that Fayette County has accumulated in the majority of its funds sufficient current financial resources to meet its immediate service needs. Going into the future, there is a small group of funds that will need to be closely monitored. For these, expenditures have been consistently exceeding revenues. The County will need to identify new funding sources and areas in which to attain operational efficiencies.

Fund Balances

As of June 30	FY 2008 ACTUAL	FY 2009 ACTUAL	FY 2010 ESTIMATED	FY 2011 PROJECTED
General Fund	$ 31,671,529	$ 32,953,339	$ 36,054,653	35,808,355
Special Revenue Funds:				
Law Library	35,640	18,492	38,221	26,061
Confiscated Property-State	132,228	92,536	78,009	25,209
U.S.Customs Fund	97,652	353,964	1,260,353	1,260,353
Confiscated Property-Federal	805,831	1,954,655	829,111	829,111
Emergency Phone E-911	710,945	991,291	1,102,153	867,535
Jail Construction	257,525	200,816	31,575	-
Juvenile Supervision	71,261	75,067	84,327	82,527
Victims Assistance	892	1,993	4,810	32,028
Drug Abuse and Treatment	97,157	87,183	77,545	80,475
Grants	7,097	9,647	10,838	10,838
Juvenile Offenders Grant Fund	4,500	4,500	4,629	4,629
Fire Services	2,397,805	6,130,842	3,108,424	2,748,673
Street Lights	7,733	772	26,257	37,602
Emergency Medical Services	484,521	855,308	1,368,714	1,509,274
SPLOST - Library	1,574,368	1,285,096	1,153,393	1,153,393
Total Special Revenue Funds	6,685,155	12,062,163	9,178,360	8,667,709
Enterprise Funds				
Solid Waste	1,403,527	1,352,879	1,307,208	1,260,654
Water System	77,731,442	76,917,807	77,012,840	77,510,990
Total Enterprise Funds	79,134,969	78,270,686	78,320,048	78,771,644
Internal Service Funds				
Vehicle/Equipment Fund	9,695,285	8,251,192	$ 6,823,639	6,823,639
Total All Funds	**$ 127,186,938**	**$ 131,537,379**	**$ 130,376,699**	**$ 130,071,346**

PLAN, POLICIES, AND PROCEDURES

I. Mission Statement

The Board of Commissioners has adopted the following mission statement:

The Mission of Fayette County Government is to provide critical services to protect and enhance the health, safety and welfare of its citizens in a manner that is efficient, fiscally and environmentally responsible, and which perpetuates a quality lifestyle for future generations.

The County departments will continue the development of departmental mission statements linked to the mission statement of the overall organization.

II. Strategic Goals and Objectives

In the form of a vision for Fayette County's operations in the future, the Board of Commissioners has espoused the broad-based goals of expanding services, making operations more efficient, recognizing and rewarding the efforts of our employees, reducing the tax burden on property owners, and maintaining our capital assets and infrastructure.

Each year, the Board of Commissioners, the County Administrator and other key staff members get together for a planning retreat. This annual meeting is held at various locations within the County to ensure that everyone who would like to has the opportunity to attend. At this public forum, the long-term goals and objectives of the Board of Commissioners are discussed and strategies for implementation are agreed upon. Critical issues that the county is facing are presented, alternative solutions are discussed, and recommendations on how to address these issues are made. The following strategic plan is a product of various annual retreats. The strategies represent the methods and philosophies that have been chosen for facing future growth and maintaining the highest standard of living.

III. The Plan

A. FINANCIAL STRENGTH THROUGH FISCAL CONSERVATISM

· Maximize the amount of interest income earned on idle cash balances through prudent investment practices.

· Identify opportunities where the amount of local taxes paid is supplanted by a reduction in taxes assessed by other units of government.

B. MAINTENANCE OF THE PHYSICAL PLANT AND INFRASTRUCTURE

Ensure the existence of an adequate physical plant and infrastructure to meet the County's future operating needs.

· Develop and adopt a five-year Capital Improvements Program to include future funding needs of the various projects.

· Follow required accounting and reporting procedures to be in compliance with the Governmental Accounting Standards Board (GASB) Statement Number 34.

· Update the transportation plan based on current needs and growth corridors.

Maintain a safe and serviceable fleet of vehicles that meets the operational needs of the various County Departments.

· Continue the Vehicle Replacement Program that was initially approved in 2003. The vehicle replacement procedures were updated to also include procedures for the replacement of other assets. The policy is to also include an approved color scheme for various types of vehicles. The revised policy was adopted on September 3, 2008.

· Incorporate the purchase of alternative fuel vehicles into the replacement schedule in order to meet current federal requirements.

C. EFFICIENCY THROUGH TECHNOLOGICAL IMPROVEMENTS

Utilize available technological advances to make operations as efficient as possible.

· Continue to replace computers and computer equipment as needed.

· Encourage training on the MUNIS system and other software applications to improve the efficiency of operations.

D. SATISFYING THE INTERNAL AND EXTERNAL CUSTOMERS

Ensure that the citizens' needs are being properly addressed.

· As part of the agenda for each Commission meeting, time will be designated for public comment on any subject.

· Abide by the Georgia Open Records Act. The act establishes procedures to follow when responding to open records requests.

Ensure that employee contact with the citizens is helpful and courteous.

· Provide classes to county employees on customer service.

· Make improvements to the telephone menu system that will reduce the amount of time it takes for customers to receive the necessary assistance.

E. MAXIMIZING OUR VALUABLE HUMAN RESOURCES

Recognize and reward employees for their efforts.

· Fund Class and Compensation Studies to update employee job descriptions, employee classifications, and pay grades.

· When possible, provide "cost-of-living allowance" adjustments to the pay plan to ensure that employees maintain their current buying power.

F. MANAGING AND PLANNING FOR GROWTH

Ensure that Fayette County has a voice in the direction that local government is taking.

· Commissioners will become more involved in the activities of the Association County Commissioners Georgia (ACCG).

· Commissioners will meet periodically with the governing bodies of the cities, towns, and school system to discuss related issues.

· Staff will track new State Legislation having an impact on County operations and offer input to our local legislative delegation.

Facilitate the financial planning for future fiscal years, project expenditure needs and expected results of operations over a longer period of time.

· Department Heads are to continue to prepare issue papers for the Board which identifies any future requirements, legislation or topics that are expected to have a significant impact on

the operations of the County.

· The Board will consider, review, and adopt a five-year Capital Improvements Plan.

· Staff will present a Capital Budget, which is intended to include the first year of the five-year Capital Improvements Plan.

FAYETTE COUNTY, GEORGIA
ADOPTED FISCAL POLICIES

STATEMENT OF INTENT

The following policy statements, as adopted by the Board of Commissioners, are intended to provide a broad framework as to how the various financial responsibilities associated with the operation of Fayette County are to be carried out. These policies provide general direction to staff, serve as a blueprint for financial operations, establish operational objectives, and promote continuity in fiscal decision making.

There are several distinct advantages to having fiscal policies for Fayette County in place. For one, they promote long-term financial stability for the County. For example, the budget and reserve fund policies encourage the level of fiscal responsibility needed to prepare the County for financial emergencies and abrupt adverse economic conditions. And the debt policies limit those scenarios where the County will pay for current services and projects with future revenues. Secondly, the adoption of long-range financial policies ameliorates some of the drawbacks of governmental accounting and budgeting which tends to focus only on short-term operations, generally one year. The Capital Budgeting Policies address the common pitfall of governments failing to provide for capital maintenance. Having a financial plan allows the Board of Commissioners to view their present approach to financial management from an overall, long-term vantage point. Current financial decisions are easier to make when long-term benchmarks are already established.

Lastly, these policies elevate the credibility of the governing body and promote public confidence in the financial decisions it makes. The policies call for complete disclosure of financial matters and provide a forum, the Comprehensive Annual Financial Report, to inform the citizens about the total financial condition of the County.

I. BUDGET POLICY

PURPOSE

One of the more important responsibilities of the Fayette County Board of Commissioners to its citizens is the faithful stewardship of public money. It is the Board's duty to ensure that this money is expended prudently.

The budget serves as the primary vehicle for directing resources to meet current and capital expenditures for the upcoming fiscal year and plan for anticipated outlays for the next five fiscal years.

POLICY

There shall be a consistent and uniform process for adopting and operating under an annual balanced budget for each fund and operating under a project-length balanced budget for each capital project fund of Fayette County government.

PROCEDURES

1. The Fayette County annual balanced budget will be divided into two major components: Capital and Capital Improvement Program (CIP) and Operating.
2. A formal budget calendar shall be developed and presented to the BOC for approval, then

disseminated to the County Administration, Department Heads, Constitutional Officers, the Judicial Circuit, and Outside Agencies. The budget calendar shall consist of dates for the distribution of budget materials, due dates for the submission of budget requests, dates for budget workshops with staff and the BOC, and dates for the public hearings on the proposed budget, to include the date of the adoption of the budget.

I. Capital Budget/Capital Improvement Program (CIP):

A. Fayette County will undertake capital projects for the construction and improvement of infrastructure and public facilities, and for the orderly replacement of existing assets to achieve the following goals:

1. Promote economic development;
2. Enhance the quality of life;
3. Improve the delivery of services; and
4. Preserve community and historical assets.

B. For budgeting purposes, a capital project is generally defined as the acquisition of any asset or construction project with an anticipated cost of $5,000 to $49,999 and an estimated useful life of three or more years.

C. For budgeting purposes, a CIP project is generally defined as a major capital project with an anticipated cost of at least $50,000 and an estimated useful life of more than three years.

D. Fayette County will develop a five-year Capital Improvements Program (CIP) plan for all CIP projects. The first year of the CIP plan will be part of the annual budget.

E. The CIP plan will be updated annually to direct the financing of and appropriations for new projects and updates to existing projects.

F. Fayette County will estimate the impact on operations of capital and CIP projects and will include these operating costs in future operating budgets.

G. Fayette County will utilize a fund named Capital Projects to account for capital projects.

H. Fayette County will utilize a fund named Capital Improvement Program to account for CIP projects.

I. Fayette County will utilize an internal service fund named Vehicle/Equipment Fund to account for the acquisition of vehicles and other motorized equipment.

J. Operating transfers from the various operating funds will be made annually, as needed to the Capital Projects fund, Capital Improvements Program fund, and the Vehicle/Equipment fund.

K. Fayette County will aggressively seek public and private grants, contracts and other outside sources of revenue to fund projects included in the Capital Improvements Program.

L. A project-length budget will be adopted for each capital project. The balances of appropriations for capital projects at year end is understood as being designated by management and re-appropriated in the following years until the project is completed.

II. Operating Budget:

A. Fayette County will finance all current expenditures with current revenues. The County will avoid budgetary procedures that fund current expenditures through the obligation of future resources. Fayette County will not use short-term borrowing to meet operating budget requirements.

B. The operating budget will provide for adequate maintenance of capital equipment and facilities, as well as for their orderly replacement.

C. All Governmental Funds under the control of the Board of Commissioners are subject to the annual budget process. Flexible or cash flow budgets will be prepared for Proprietary Funds (Enterprise and Internal Service) to establish fees and charges and to control expenses.

D. The annual operating budget must be balanced for all budgeted funds. Total anticipated revenues and other resources available must be at least equal to estimated expenditures for each fund.

E. All budgets will be adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). Pursuant to Governmental GAAP, revenues are budgeted when they become measurable and available. Likewise, expenditures are charged against the budget when they become measurable, a liability has been incurred, and the liability will be liquidated with current resources.

F. All unencumbered operating budget appropriations will lapse at year-end. Encumbered balances will be reserved on the year ending balance sheet and re-appropriated in the following fiscal period in accordance with Generally Accepted Accounting Principles.

G. Each operating fund budget will be adopted at the total fund level. In looking at compliance with State law, total expenditures for each fund may not exceed the total budget amount. Internal administrative procedures will be adopted to ensure that each individual department or cost center does not exceed their allotted appropriation amount.

H. Fayette County will strive to include an amount in the General Fund (i.e., a line item for contingencies) to cover unforeseen operating expenditures of an emergency type. The amount of the contingency reserve will be no more than 5% of the total operating budget.

I. Fayette County will integrate performance measurement and objectives, and productivity indicators within the budget.

J. The County will maintain a budgetary control system to ensure adherence to the budget and will prepare timely financial reports comparing actual revenues, and expenditures and encumbrances with budgeted amounts.

K. The operating budget shall be developed to control both the direct and indirect costs of programs and services whenever practical.

L. Fayette County shall comply with all State laws applicable to budget hearings, public notices, public inspections, and budget adoption.

M. Enterprise and Internal Service Funds budgets shall be self-supporting whenever possible. Excess revenues of Enterprise Funds shall not be transferred to other funds unless authorized in the Annual Budget.

3. The budget is divided into two major components: Capital and Capital Improvement Program (CIP) and Operating.

The Operating component of the budget is further divided into tracks: Track 1 - Staffing and Track 2 – Other Operating.
The budget is developed by levels: budget requests from the departments, budget recommendations from Staff, budget recommendations from the BOC, budget proposal, and final adjustments and approval of the budget by the BOC.

A budget calendar for the next fiscal year is developed and presented to the Board of Commissioners for approval.

A budget kickoff meeting is scheduled for the county departments, at which time the departments receive instructions on the budget process and all the budget forms necessary to complete their next year budget requests. Any new procedures are specifically clarified.

Letters are sent to the Judicial Circuit and the outside agencies to inform them of the start of the budget process and to provide them with the budget calendar.

Requests for funding are received from the Fayette County departments, the Judicial Circuit, and other outside agencies.

Capital and Capital Improvement Program (CIP):

The departments receive instructions and all budget forms necessary to complete their capital budgets, including forms necessary to provide updates to current capital and CIP projects. Classes are scheduled for staff members who are new to the process of next year budget entry.

Departments submit requests for new capital and CIP projects. Requests for projects detail funding sources and expenditures by line-item within the projects. The departments also provide updates on the status of capital projects and CIP projects from previous fiscal years.

New project numbers are created by the Finance Department. Budget line- items are assigned to each project. Projects are setup to be included in either the Capital Projects fund, the Capital Improvements Program fund, the Vehicle/Equipment fund, or any other special capital projects fund. The project numbers are then provided to the departments for them to do the budget entry.

By a predetermined deadline date, the departments submit all budget documentation on capital projects to the Finance Department. Budget entry for capital projects beyond this point is done only by the Finance Department. All requests of funding for capital projects are finalized.

The Finance Department prepares the capital budget reports to provide to the County Administrator. The County Administrator meets with the departments to discuss their new capital projects requests and updates on their current capital projects. The County Administrator makes recommendations and the capital budget is adjusted accordingly. The adjustments are finalized and the recommended capital budget is provided to the BOC. The departments are also provided with their recommended capital budgets.

The Board of Commissioners conducts budget workshops with the departments. New capital projects are discussed. The departments provide the BOC with updates of their current capital projects. The BOC makes recommendations. The capital budget is adjusted accordingly. The BOC recommended capital budget and CIP plan are finalized.

Operating Budget:

Track 1 – Staffing: budgeted salaries and benefits for current approved positions, current vacancies, and requests for new positions and promotions. The county departments are required to include detailed justification with their requests for new positions and promotions. The county departments are also responsible for providing a list of the budget contacts and the personnel who will be responsible for their budget entry.

The county departments are required to return all budget documentation by a deadline date. This is to allow sufficient time for the Finance Department and the Human Resources Department to complete the staffing budget process. Requests for positions with a new job title need to be submitted directly to Human Resources. These requests need to include a Job Content Questionnaire. Human Resources will establish the new job class and the corresponding pay grade for these new job titles.

The cost-of-living adjustment (COLA) is determined based on the CPI-W (Consumer Price Index for Urban Wage Earners and Clerical Workers) three month average of July-September of the preceding calendar year and provided by the HR Department. The COLA is factored into the current year salaries for all County approved positions. The COLA adjusted salaries will be the salaries used in the next fiscal year budget. If the BOC decides not to incorporate the COLA, the salaries will be reverted back to the current year salaries.

Increases in salary and supplements for constitutional officers that are mandated by law are determined by the HR department and factored in to determine the salaries to be used in the next year budget. The Human Resources Department also determines any changes to benefits premiums and payroll deductions to be effective for the next year budget.

Increases for COLA, salary increases for constitutional officers, new positions, promotions, and changes in premiums/deductions are entered into the payroll system. Salary and Benefits projections and personnel (FTE) counts are prepared for each department.

Staff (County Administrator, CFO, and the HR Director) meet to discuss the staffing projections and to make recommendations regarding the requests for new positions and promotions. As necessary, the County Administrator meets with the departments that requested new positions and promotions to inform them of the recommendations by Staff.

Staffing requests and recommendations are provided to the BOC. Budget workshops are held between the BOC and the departments to discuss staffing. The BOC makes recommendations on requests for new positions and promotions.

This is an important step in the budget process because the departments will base the remainder of their operating budget requests on their current year positions and the associated costs of new positions and promotions recommended by the BOC. Printouts of staffing budgets are provided to each of the departments.

Also during **Track 1** of the operating budget, the Finance Director/CFO prepares the estimated revenue projections for all funds except the Water System who prepares their own. The revenue projections are reviewed by the County Administrator and the CFO and later

presented to the BOC.

Track 2 – Other Operating:
The departments receive instructions and all the budget forms necessary to complete track 2 of the budget. The departments are provided data on actual expenditures for the previous two fiscal years, current year adjusted budget, and year-to-date actual expenditures by line-item to aid them in projecting their next year budget requirements.

Department Heads are instructed to be conservative in their budget projections. The departments enter their budgets in the system. Refresher classes are scheduled for staff members on the process of next year budget entry.

Funding requests from the Judicial Circuit and other outside agencies are received by the deadline date. These budgets are entered by the Finance Department.

At a predetermined deadline date, budget entry beyond this point is done only by the Finance Department. Any changes or adjustments from the departments need to be submitted directly to the Budget Officer and agreed on by the CFO.

All requests for operating funding are finalized. The Finance Department prepares the reports to provide to the County Administrator. The County Administrator meets with the departments to discuss their operating budget requests. The County Administrator makes recommendations and the operating budget is adjusted accordingly.

The recommendations are finalized and the recommended operating budget is provided to the BOC. The departments are also provided with their recommended operating budgets. The Board of Commissioners conducts budget workshops with the departments. The BOC makes recommendations.

The budget is adjusted according to the BOC recommendations to produce a balanced budget proposal. The proposed budget is advertised one week prior to the first public meeting. Two public meetings are conducted to allow the citizens an opportunity to speak with the Board regarding the budget proposal.

The Board of Commissioners takes official action to adopt the budget. The budget is adopted by resolution and it becomes effective with the start of the new fiscal year, July 1st.

For the FY 2011 budget process, the Board of Commissioners approved specific budget parameters. These parameters took into consideration current FY 2010 revenue levels that have been lower than expected. These parameters apply only to the FY 2011 budget. The parameters are listed below:

FY 2011 BUDGET PARAMETERS
Approved – 3/11/2010

Parameters:

1. The FY 2011 Budget should be developed taking into consideration current FY 2010 revenue levels that have been lower than expected.

2. Current FY 2010 Personnel levels should be maintained.
    a. Current FY 2010 vacant positions to be eliminated effective July 1, 2010.
    b. There should be no new positions (or position upgrades) requested for FY 2011.
    c. There should be no promotions requested for FY 2011.
    d. There should be no merit-based salary increases for FY 2011.
    e. There should be no COLA adjustments for FY 2011.

3. There should be no new Capital projects requested for FY 2011.

4. There should be no new CIP projects requested for FY 2011.

5. The current 5-year CIP Plan should be delayed one year.

6. There should be no new or replacement vehicles or equipment requested for FY 2011.

7. Departments should keep their operating (non-personnel) budget requests for FY 2011 at the same level, or lower, than their FY 2010 approved operating budgets.

8. The FY 2011 annual balanced budget development process will consist of only one element: Operating budget.

9. Any deviations from these parameters should be presented by the departments to the County Administrator during the budget workshops. Upon recommendation, the departments would need to provide the required budget documents for processing.

10. The FY 2011 Budget development process should take place between mid-March and the third week of May of 2010. This will allow for any mid-year budget adjustments to be finalized, end-of-calendar year revenues to be received, and FY 2010 year-end figures to be more accurately projected.

II. RESERVE FUND POLICY

PURPOSE
The county will maintain a sufficient working capital reserve in the general and enterprise funds to help offset economic downturns, provide sufficient working capital, and provide for sufficient cash flow for current financial needs. In addition, the county will maintain an emergency fund reserve in the general fund.

POLICY
There shall be a consistent and uniform process for maintaining working capital and emergency fund reserves for Fayette County.

PROCEDURES
The county will strive to maintain a general fund working reserve from the unreserved and undesignated fund balance equal to at least three months of the total general fund appropriations budget. Also, the county will accumulate sufficient cash reserves in the enterprise funds to equal three months of operating expenses. These reserves shall be created and maintained to provide the capacity to:

1. Offset significant economic downturns and the revision of any general government activity;
2. Provide sufficient working capital; and
3. Provide a sufficient cash flow for current financial needs at all times without short-term borrowing.

In addition to the working capital reserves, the county will also maintain a $2 million emergency fund reserve in the general fund. The emergency fund reserve will be used only upon approval of the Board of Commissioners.

Any unreserved, undesignated fund balances for governmental funds in excess of the working capital and emergency reserve should be used only for one-time capital non-operating expenditures as appropriated by the Board of Commissioners.

The county will also maintain reserves in compliance with all debt service requirements to maintain bond ratings and the marketability of bonds. The county will develop capital reserves to provide for normal replacement of existing capital plant and additional capital improvements financed on a pay-as-you-go basis.

III. INVESTMENT POLICY

PURPOSE
The purpose of this policy is to provide guidelines for the investment of funds that are not needed immediately to pay current obligations.

This policy will be used so that funds not needed for immediate cash will be invested in a way that (1) safeguards the principal, (2) provides the liquidity required to meet financial obligations

in a timely manner, and given these two goals, (3) provides the best return on investment.

POLICY
There shall be a consistent and uniform process for the investment of Fayette County funds not needed for immediate cash.

PROCEDURES
The first and foremost consideration in choosing investments is security. To reduce the risk of loss because of the failure of any financial institution, depository, broker, or dealer the county will 'pre-qualify' these entities prior to investing funds with them. Qualification will include, as appropriate, an audited financial statement demonstrating compliance with state and federal capital adequacy guidelines, proof of certification by a recognized association, proof of state registration, and evidence of adequate insurance coverage. The investment portfolio will be diversified in order to reduce the impact of potential loss from any one type of security or individual issuer. Risk of interest loss will be reduced by assuring that security maturity dates coincide with anticipated cash requirements, and by investing operating funds primarily in short-term securities.

The investments chosen will provide adequate liquidity to meet upcoming cash-flow requirements that may be reasonably anticipated. The investment portfolio will be structured so that investment securities mature concurrent with cash needs. In order to respond to unanticipated cash needs, investments will include securities with good resale markets, such as the local government investment pool.

While taking care to assure that security and liquidity needs are met, investments will be made in a way that can be expected to produce a reasonable return on investment. Meeting all three of these goals at once will mean that the majority of investments are in relatively low-risk securities, which will earn a fair return relative to the risk assumed. Investments will be diversified by maturity, issuer, and class of security in order to help meet these goals.

In compliance with Georgia Code Section 36-82-7, the county will invest bond issue proceeds only in the following:
1. The local government investment pool.
2. Bonds or other obligations of the State of Georgia, or any county municipal corporation, or other political subdivision of the state.
3. Bonds or other obligations of the United States, or subsidiary corporations which are fully guaranteed by the government.
4. Obligations of agencies of the United States government which are issued by the Federal Land Bank, the Federal Home Loan Bank, the Federal Intermediate Credit Bank, for the Central Bank for Cooperatives.
5. Bonds or other obligations issued by any public housing agency or municipal corporation in the United States, if they are fully secured as to the payment of both principal and interest under an annual contributions contract with the United States government.
6. Project notes issued by a public housing agency, urban renewal agency, or municipal corporation which are fully secured by agreement with the United States government.
7. Certificates of deposit of national or state banks located within the State of Georgia, and

which have deposits insured by the Federal Deposit Insurance Corporation.

8. Certificates of deposit of federal savings and loan associations, state savings and loan associations, or state building and loan associations located within the State of Georgia, and which have deposits insured by the Savings Association Insurance Fund of the Federal Deposit Insurance Corporation or the Georgia Credit Union Deposit Insurance Corporation.

9. Securities or other interests in any no-load, open-end management type investment company or investment trust registered under the Investment Company Act of 1940.

10. A common trust fund maintained by any bank or trust company, so long as:

(a) Their portfolio is limited to bonds or other obligations of the U.S. government or subsidiary corporations of the U.S. government, which are fully guaranteed by the government,

(b) The company takes delivery of collateral either directly or through an authorized custodian,

(c) The company is managed in such a way as to maintain its shares at a constant net asset value, and

(d) Securities in the company are purchased and redeemed only through the use of national or state banks having corporate trust powers and located within Georgia.

As authorized by Georgia Code 36-83-4, the county may invest any money within its control (other than bond issue proceeds) in any of the following, in order to achieve the goals of security, liquidity, and return on investment:

(a) The local government investment pool.
(b) Obligations of this or other states.
(c) Obligations issued by the United States government.
(d) Obligations fully insured or guaranteed by a U.S. government agency.
(e) Obligations of any corporation of the U.S. government.
(f) Prime bankers' acceptances.
(g) Repurchase agreements
(h) Obligations of other political subdivisions of the state.

The Finance Department will prepare a quarterly investment report to be submitted to the County Administrator and the Board of Commissioners. The report will include a list of individual securities held at the end of the quarter, average weighted yield-to-maturity on investments, maturity dates of investments, and the percent of the portfolio which each type of investment represents.

IV. DEBT MANAGEMENT POLICY

PURPOSE

The purpose of this policy is to provide guidelines for issuing debt for the county. This policy will be used as a framework to ensure the county will meet its obligations in a timely manner, for public policy development, and for managing the capital improvement program.

POLICY

There shall be a uniform and consistent process in debt issuance for Fayette County.

PROCEDURES

Fayette County's debt management policy is designed to be fiscally conservative enough to

safeguard the resources entrusted to it, yet flexible enough to use the most appropriate financing mechanisms as conditions and needs change.
In issuing, managing, and retiring debt, the county will abide by relevant provisions in the Georgia Constitution and codified law. As used in the state constitution, the term 'debt' means a fiscal liability not to be discharged by taxes levied within the year in which the liability is undertaken (Attorney General Opinion 75-19). Before incurring any bonded indebtedness, an analysis will be completed that shows anticipated annual tax collections will be sufficient to pay the principal and interest within 30 years.

To facilitate use of this policy in financial administration and management, it is divided into sections pertaining to: debt limit, debt structure, debt issuance, and debt management.

1. Debt Limit - Article IX of the state constitution sets legal limits on the maximum allowable amount of debt. In compliance, the county's total debt will not exceed 10% of the assessed value of all taxable property within the county.

Any proposed debt will be coordinated with the multi-year comprehensive plan and capital improvement program, and will reflect the priorities identified in the plans.

The county will use voter-approved general obligation debt to fund general purpose public improvements which cannot be financed from existing funding streams. Long-term debt will not be used to pay for on-going costs. Analysis of the feasibility of issuing debt for a capital project will consider ability to fund future operating, support, and maintenance costs.

A major consideration in issuing debt is affordability. To develop an indication of county residents' ability to absorb additional debt, the following ratios will be considered:

a. Current debt per capita for the county
b. Per-capita debt as a percent of per-capita income
c. Debt service as a percent of current general fund revenues
d. The ratio of debt to taxable property value

An analysis of revenue and expense trends will also be completed to provide an indication of the county's ability to repay the debt into the future.

2. Debt Structure - Debt will be financed for a period not to exceed the useful life of the capital improvements or other benefits derived, but in no event shall it exceed 30 years.

Debt will not be used when pay-as-you-go funding is available. If the direct users of a county service can be readily identified, consideration should be given to their paying for the services they receive through fees, assessments, or other appropriate charges.

Revenue bonds will be used to finance enterprise systems or other undertakings where appropriate. Since revenue-bond debt is paid out of revenue derived from the undertaking, and is not considered a debt of the county in state law, care will be taken to assure that anticipated revenues will meet principal and interest payments as they come due. In compliance with the state constitution, the county will not exercise the power of taxation for paying any part of the

principal or interest of revenue bonds, nor will it pay revenue bond obligations out of general revenues or with revenue sharing funds.

The county will operate in a fiscally conservative way that best preserves and safeguards it citizens' resources. Toward this objective, the favored type of debt instrument will normally use fixed rates of interest.

Debt with variable-rate interest payments should not be used unless it can be clearly documented that it will provide the best alternative for debt financing, taking care to consider the total cost of issuing, monitoring and managing this type of debt. If used, the county's variable-rate debt will not exceed 20% of total debt, unless benefit to the county's taxpayers is clearly documented.

The county will not use derivatives or other alternative financing for speculative purposes. Alternative financing products will be used only with approval of the Board of Commissioners, and only for appropriate objectives, such as debt savings due to market conditions, better management of assets and liabilities, reduced interest rate risk, or improved cash flow. Any consideration of using derivatives will include an analysis of all known or anticipated costs, and all risks such as basis risk, tax risk, counter-party risk, termination risk, liquidity renewal risk, remarketing risk, and credit risk. It should also include an analysis of the county's ability to perform adequate risk management over the life of the obligation. Inasmuch as variable rate debt will not be the prevalent form of financing, the need for alternative financing products like derivatives should be minimal.

In the event that an investment introduces the possibility of an arbitrage rebate liability, the Finance Department will monitor the investment closely. Outside expertise will be acquired to assist with the calculation and determination of rebates due to the Internal Revenue Service, inasmuch as the regulations and calculations are very complex, and any errors could result in significant settlement payments by the county.

Conduit debt involves certain limited-obligation revenue bonds, certificates of participation, or similar debt instruments issued by a county government specifically to provide capital financing for an independent third party, such as a development authority. This does not obligate the county financially. However, the county reserves the right to approve or disapprove a conduit debt issue based on the third-party borrower's creditworthiness, credit rating, or other circumstances that it may deem of significance. The county may also consider how the use of the proposed debt would fit into existing public policy and long-range plans.

3. Debt Issuance - Standard practice will be to sell bond issues through the competitive bid process. There may be times, however, when conditions indicate that a negotiated bid will be more favorable; for instance, if an issue is unusually small, unusually large, or contains complex or innovative features. An evaluation of the method of sale will be done for each bond issue, including an assessment of the different risks associated with each method. Thorough records will be kept that document the process to demonstrate that it was equitable and defensible.

If a negotiated bid is to be used for a bond issue, the competitive process will be used to select an underwriter, in order to ensure that multiple proposals are considered.

Outstanding debt will be reviewed on a routine basis. When there is a demonstrated economic or other benefit, the county should consider initiation of fixed-rate refunding or alternative financing products. In compliance with the Georgia Constitution, refunding debt (other than revenue bonds) will not extend the maturity date beyond the original debt being refunded, and will not increase the original interest rate, without voter approval.

4. Debt Management - The county will ensure that adequate internal controls exist to provide compliance with relevant federal, state or other laws, rules, regulations, and covenants associated with outstanding debt.

For revenue bonds supported by enterprise funds, an annual analysis will be completed to ensure fees, rates, or other enterprise revenue are sufficient to meet debt service requirements.

Note: For guidance on investment of bond proceeds, please see the Fayette County investment policy.

V. PURCHASING CARD POLICY

PURPOSE
The purpose of this policy is to provide guidelines by which Fayette County employees can participate in purchasing card program as an efficient and cost effective means to purchase job-related goods and services.

POLICY
This policy will apply to all employees participating in the purchasing card program and is intended to provide flexibility to make small dollar purchases as well as travel arrangements and seminar/conference reservations when needed. The purchasing card program is intended to reduce the use of petty cash and small dollar purchase orders. Goods requiring solicitation of bids should de directed to the Purchasing Department.

PROCEDURES
Purchasing cards will be issued to employees only by direction of their Department Head. Elected Officials may request cards for themselves. Each card will have set limits as agreed upon by the Department Head or Elected Official and Chief Financial Officer for the following with a not to exceed amount as indicated. Any exceptions to these limits must be approved by the County Administrator:

- Dollar limit per transaction * – not to exceed $500
- Number of transactions per day – not to exceed ten (10)
- Billing cycle dollar limit – not to exceed $5,000
- Annual credit limit – not to exceed $20,000

* Transactions for seminars and hotel stays covering multiple days may exceed $500.00.

Purchases shall not be split to stay within limits established. Splitting charges will be considered an abuse of the program which in addressed in the Violations section.

The purchasing card can be used for the following transactions only within limits of the department's budget:

- Emergency purchases
- Employee training / seminars & dues
- Medical supplies and pharmaceuticals
- Misc other supplies/services up to a maximum unit cost of $250, such as
    - Building supplies;
    - Cleaning supplies;
    - Parts for
        - Computers / printers repair
        - Vehicle repairs;
    - Safety supplies;
    - Shipping services;
- Office supplies;
- Travel related expenditures.

The purchasing card can NOT be used for:

- Cash advances
- Gifts
- Legal services
- Medical services
- Personal items
- Unbudgeted items

Responsibilities

The ***Department/Division Heads/Elected Officials*** are responsible for determining which employees will be issued a card, coordinating with Finance on establishing spending limits, approving and signing off on each billing statement for their department's purchasing card transactions and ensuring that funds are available in the department's budget. In addition, any suspected abuse should be reported to the CFO or the Assistant CFO/Controller immediately.

The ***Cardholder or Department Designee*** as appointed by the Department Head will be responsible for reconciling purchasing cards billing statements. The completed billing cycle reconciliation must be signed by both the cardholder or department designee and the department head, and submitted to the Finance Department by the scheduled due date. The reconciliation shall contain proper sales receipts equaling the total amount billed as authorization for payment of the statement balance. A proper sales receipt must contain an itemized list of items or services purchased rather than a credit card slip. Lack of such receipt will be considered an abuse of the program and is addressed in the Violations section. Each cardholder is responsible for buying only job-related goods or services, obtaining a detail receipt for each transaction, ensuring sales tax is not charged (exception – meals), completing a transaction log and submitting to Finance no later than the due date, and complying with all county purchasing policies and procedures. Failure to comply with these responsibilities will be considered a violation of the policy and is addressed in the Violations section.

The ***Finance Department Accounting Analysts*** will serve as purchasing card administrators for their assigned departments coordinating the issuance of cards, monitoring the receipt of the billing cycle reconciliations from the departments, verifying the account code assigned within the vendor's system is accurate, recording the accounting, and cancelling cards and maintaining card limits as necessary. Additional responsibilities include coordination with the Assistant CFO/Controller for annual publication of the scheduled due dates for completed transaction logs, timely payment of the balances due. Monthly audits to verify the monthly spending activity relative to the established guidelines, will be conducted on 10% of the number of cards utilized during that period, no less than two cards, (Example, 30 cards had activity during the month of July. Three cards will be selected for audit.) Additionally, the purchasing card administrators will coordinate with the Assistant CFO/Controller in maintaining the program policy and procedures, provide training as needed and handle other tasks as may be required by management.

Training

Training for the reconciliation of the purchasing cards billing statements utilizing the transaction log form will be provided by the Finance accounting analysts.

Violations

Failure to comply with policy will be considered a violation of the program with the following actions and/or employee disciplinary action as appropriate.

1st violation	verbal reminder
2nd violation	written warning and 30 day card suspension
3rd violation	removal from the purchasing card program

VI. REPLACEMENT OF VEHICLES, HEAVY EQUIPMENT, AND OTHER ASSETS

PURPOSE

Fayette County owns and uses vehicles, road-construction and other heavy equipment, tractors, trailers, and similar assets in conducting county business. This policy and procedures section is designed to produce the desired outcomes of:

- Predictability in establishing annual budgets for asset replacement.
- Predictability for the Departments in planning replacement and use of assets.
- Minimized wait times between identifying the need to replace an asset and receipt of the new asset.
- Conservation of tax dollars by achieving optimum useful life from each asset.
- Enabling employees to conduct county business by providing appropriate equipment.

POLICY

Vehicles, heavy equipment, tractors, and similar assets will be purchased, maintained, used, and retired in a manner that provides the best return on investment. The policy for replacement of these classes of assets is designed to accomplish this goal, while assuring that appropriate equipment is available to effectively conduct county business.

Note: Except as otherwise noted, this policy does not pertain to assets acquired with federal or

state seizure funds, property obtained through the Georgia Emergency Management Agency's 1033 Excess Property Program, or other non-county resources. Assets used by Water System and Solid Waste will be replaced with enterprise funds, but will follow the process set forth in this policy.

PROCEDURES

A. <u>Funding for Asset Replacement</u> - A sinking fund shall be established and maintained for the systematic, timely replacement of vehicles, road machinery, tractors, trailers, and similar assets. This will be a reserve account, with the fund balance carried forward each fiscal year.

As part of the annual budget process, the Finance Department will recommend an estimated amount to be added to the fund. Proposed amounts will be based on an annuity that will enable relatively consistent amounts to be added to the sinking fund each year.

The fund will consist of two amounts:

1) The annuity balance designated to replace vehicles and other assets, as approved by the Board of Commissioners during the annual budget process.

2) An amount to be used for unexpected or infrequent events, such as damaged or wrecked vehicles. This portion of the fund can be used to compensate departments for actual losses sustained, such as insurance deductibles or repairs that insurance has not covered, upon approval of the Board of Commissioners.

B. <u>Criteria for Replacement</u> - County departments should use assets until it is no longer advantageous to keep them, due to economic, obsolescence or other reasons. Guidelines as to expected useful life of assets have been established using age, mileage or both as criteria, as appropriate. The guidelines assume proper maintenance and repair of the assets.

Guidelines for replacement of vehicles are based on mileage and age, as follows:

1)	Emergency / pursuit sedans, trucks, & SUV's	100,000 miles or 5 years
2)	Other sedans and sport-utility vehicles	150,000 miles or 7 years
3)	Pickup trucks, vans	150,000 miles or 10 years
4)	Dump trucks	120,000 miles or 10 years
5)	Ambulances	250,000 miles or 10 years
6)	Fire apparatus (front-line service)	15 years
7)	Fire apparatus (reserve – after 15 years front-line)	5 years
8)	Brush units / BFP units	10 years
9)	Rescue Units	15 years

Guidelines for other assets covered under this policy are:

10)	Backhoes, bush hogs, compactors, drum rollers, hay blowers, loaders, rollers, sand & salt spreaders, tack distributors, track hoes, large tractors, and similar equipment	15 years
11)	Dozers, graders, pan scrapers, skid steer loaders, soil compactors, and similar equipment.	20 years

12) Trailers 15 years
13) Grounds equipment, mowers, tractors, attachments 7 years

Replacement guidelines for other assets that do not fit these descriptions will be established on a case-by-case basis as needed.

Assets included in Categories 1-11 above will be placed on consent agendas after consideration and approval by the Vehicle Replacement Committee, as described in Part E below. Assets included in Categories 12-13 will not need to go through the Vehicle Replacement Committee for replacement; instead, they can be replaced as approved in the budget development and approval process.

C. Maintenance and Care of Assets - The department head who is custodian for an asset will be responsible for maintaining it in good repair and working condition until it is replaced. Records should be kept by each department to document regular maintenance and reasonable care that preserve the utility of each asset.

The county's Fleet Maintenance operation is available for most maintenance and many types of repairs. The Sheriff's Department is invited to use this service, especially in instance when they will realize an economic or other benefit. Other departments and offices are to use Fleet Maintenance to repair, maintain and preserve their vehicles or heavy equipment.

D. Authorized vehicle colors - The color of a county vehicle helps citizens to quickly identify its official purpose. All newly acquired vehicles will be white, with the official logo of the acquiring department, with the following exceptions:

1) The Sheriff has authority to determine the color(s) of the vehicles used by the Sheriff's Office.
2) Vehicles used by the Marshal's Office will be black.
3) Fire and Emergency Medical Services vehicles will be red, or red with white.
4) The vehicle used by the Constable will be beige or a similar color.

Any other color exceptions must be approved by the County Administrator prior to acquisition of the vehicle. When a vehicle is transferred from one department to another, if it is not the authorized color for the receiving department, it must be painted the authorized color.

E. Replacement Planning - The Finance Department will coordinate development of an annual projection of assets that will meet the guideline criteria for the upcoming fiscal year. The Finance Department will prepare a spread sheet that identifies, based on available information within the asset inventory system, all of the assets that will meet replacement guidelines at the beginning of the upcoming fiscal year. The Finance Department will forward the draft document to other departments, who will update mileage or other data as needed, and return it to the Finance Department. The finished document will be used for planning and budget purposes, to increase the level of predictability in establishing annual contributions to the sinking fund, and to assist departments in planning for asset replacement.

Timeframes and deadlines for this document will be established by the Finance Department each

year in order to include the information in the overall budget development process.

F. <u>Replacement Process</u> - After an asset meets the guideline criteria for replacement, or when it is expected to do so in the upcoming quarter, the department to which the vehicle is assigned will be responsible for obtaining an inspection by Fleet Maintenance. The Director of Fleet Maintenance will determine if the asset can be economically repaired and returned to duty, or if it should be retired from its present use for safety, economic, or other concerns. If the asset can no longer be appropriately used in its present capacity, the Director of Fleet Maintenance will recommend whether the county should retire the asset, or use it in another capacity. The recommendation will consider the estimated remaining useful life, cost to maintain, anticipated downtime, or any other pertinent facts.

A standing Vehicle Replacement Committee shall consist of:

- the Finance Director or designee(s)
- the Fleet Maintenance Director
- the Chief Marshal
- a representative of the Sheriff's Department
- any other person(s) as decided by the County Administrator

The Committee shall be chaired by the Finance Director or designee. Its primary purpose will be to recommend replacement, re-assignment, or other disposition of vehicles, heavy equipment, tractors, trailers, and similar assets, as requested by department heads.

The Chair of the Vehicle Replacement Committee will schedule quarterly meetings to consider recommendations for asset replacement. Assets will be considered (1) which have met the criteria for replacement, or are anticipated to do so in the upcoming quarter and (2) which have been inspected by Fleet Maintenance prior to the meeting date. The Committee Chair will consider proposals from the Sheriff's Department, Fleet Maintenance, or others regarding the scheduling of meetings to take advantage of manufacturers' production or delivery schedules, urgency of replacing the vehicles, or other considerations.

The Fleet Maintenance Director will bring documentation to Committee meetings that will facilitate the process of developing recommendations for vehicle replacement. The documentation will include the results of the Fleet Maintenance inspection, plus any other observations or information that will be needed to make a good recommendation. Documentation should also note any attachments or components that can economically be removed from the old asset and reassigned to a new one.

The head of the department that owns the asset, or his / her designee, will be a participant in the called meeting, and will provide information as needed by the Committee. The department's representative will provide a list of proposed purchases to replace the asset(s), including any additional components, attachments, or other add-on equipment.
NOTE: The following distinctions are provided to clarify what types of items should be included in an asset replacement proposal, and what types of items should be a separate purchase decision. For this purpose, two categories of property are considered:

1) **Attachment** – tangible property that is usually actually attached to the "parent" asset (e.g. automobile or truck), and they function as one piece of equipment. In general, an attachment should:

a. Have the same person responsible for the parent asset and the attached item.
b. Be financially depreciated in the accounting records with the parent asset.
c. Plan to be disposed of with the parent asset or removed and transferred to a different parent asset later.

Examples of attachments would include decals, light bars, push bumpers, headlight flashers, or prisoner cages. Although some of these items are often used in more than one vehicle, it is not administratively or financially advantageous to tag, inventory, depreciate and track these items separately.

2) **Component** – tangible property that is related to, but not an integral part of, another asset. Generally, a component will:

a. Be able to function away from the parent asset, either as a stand-alone unit or with another parent.
b. Be financially depreciated (if applicable) separately from the parent asset.
c. Be inventoried and tracked separately from the parent asset.
d. Ordinarily be disposed of separately from the parent asset.

Examples of components include 800 MHz radios, digital video cameras, or shotguns.

The department head should request any attachment items along with a new "parent" asset. Component items will be part of a separate purchasing decision process and, in general, should be considered as part of the annual budget development process, apart from vehicle or other "parent" asset replacement.

After the Vehicle Replacement Committee has voted to recommend replacement of an asset, the Finance Department will prepare a consent agenda request for the Board of Commissioners' consideration. The request will include the proposed type and cost of the replacement vehicle or other asset, as well as any attachments or other proposed expenditures that are not part of the requesting department's existing Maintenance and Operating budget.

In order to assure that insurance, asset security, and overall accountability are maintained, acquisition or retirement of assets will be addressed by the Board of Commissioners through the consent agenda process as follows:

1. Acquisition of assets:

(a) The Board of Commissioners will give prior approval to the acquisition of any asset that falls within the scope of this policy, whether purchased with county funds, or with enterprise funds such as water system or solid waste disposal revenues.

(b) Assets that are available as a result of federal or state seizure or similar program may be acquired through the court process. To assure that assets are properly insured, registered and titled within timeframes allowed, the Finance Department will need to be notified within two

weeks of acquisition.

(c) For the reasons enumerated in (b) above, the Sheriff's Department will need to notify the Finance Department of assets purchased through use of resources derived from sources such as federal or state seizure programs (e.g. cash or trade-ins) within two weeks of acquisition. This will enable the Finance Department to assure that vehicles are properly insured, registered and titled within time frames allowed.

2. Disposal of assets:

(a) The Board of Commissioners will give prior approval to the disposal of any asset that falls within the scope of this policy, and which was purchased with county funds or enterprise funds.

(b) The Board of Commissioners must authorize the Finance Department to take necessary actions associated with the disposal of assets acquired through federal seizure, state seizure, or similar programs. This includes, but is not limited to, such steps as transfer of confidential license tags from an old vehicle to a new one, removing as asset from the county's inventory records, or properly recording financial transactions (e.g. monthly depreciation schedules). So that the county can properly execute these types of transactions, the Sheriff's Department agrees to notify the Finance Department of disposal of federal seizure, state seizure, or similar assets within two weeks of such disposal.

FAYETTE COUNTY, GEORGIA
ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

1. An independent audit in compliance with Generally Accepted Audit Standards will be performed annually by a qualified external auditor in accordance with Georgia Code Section 36-81-7 and Section 14 of Article II of the Fayette County Code.

2. Fayette County will prepare a Comprehensive Annual Financial Report (CAFR) in accordance with Generally Accepted Accounting Principles (GAAP) for governmental entities. The County will strive to prepare the Comprehensive Annual Financial Report to meet the standards of the GFOA Certificate of Achievement for Excellence in Financial Reporting Program.

3. Fayette County will establish and maintain a high degree of accounting practices. Accounting records and systems will conform to Generally Accepted Accounting Principles.

4. Fayette County will maintain accurate records of all assets to ensure a high degree of stewardship of public property.

5. Fayette County will develop an ongoing system of financial reporting to meet the needs of the Board of Commissioners, the County Administrator, Department Heads, and the general public. Reporting systems will monitor the costs of providing services wherever possible. The reporting systems will also promote budgetary control and comparative analysis.

6. Fayette County will follow a policy of full disclosure on its Financial Reports.

FAYETTE COUNTY, GEORGIA
BUDGET AMENDMENTS

Each year, an annual budget is formulated which represents the County's plan for expending its anticipated revenues during the upcoming fiscal period. When the budget is adopted at the end of June each year, it is at that point in time, management's best estimate as to the most efficient allocation of financial resources to meet the service needs of the community. Even then it is recognized that amounts originally adopted can be affected by the occurrence of unanticipated revenues and/or expenditures or the need to transfer appropriations among funds or among departments. Original appropriations are then amended by transferring funds. This will bring line-items within a new "revised" budget amount.

There are two classes of budget adjustments: amendments that need to be approved by the governing body and transfers that only need approval by the county management.

Budget amendments that need to be approved by the Board of Commissioners:

1. Changes in appropriations at the legal level of control, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments, shall require the approval of the Board of Commissioners.
2. Changes in appropriations of capital projects shall require the approval of the Board of Commissioners.
3. Any transfer of appropriations from/to salary, benefits and or contingency line-items shall require the approval of the Board of Commissioners.

Procedure for amendments – the requesting department will prepare a Consent Agenda Item to be presented to the Board of Commissioners for approval. After approval by the Board of Commissioners, the Finance Department will enter the budget amendment in the financial system.

Budget transfers that only need approval by county management:

1. Reassignment of resources among line-item expenditures (except salary, benefits, and contingency) within a department's approved budget requires only approval by the Department Head. This should be a reassignment of funds that does not change the department's total approved appropriations.

Procedure for transfers – the Finance Department will submit to the departments YTD Budget reports identifying line-item expenditures that are over budget. The Department Head will then submit to the Finance Department the line-item(s) from where the funds will be transferred to bring these within budget. The transfer(s) will be entered in the financial system by the Finance Department.

Budget amendments and transfers change original line-item appropriations. The net effect of increases and decreases is shown as an adjustment that results on a new "revised" budget amount.

FAYETTE COUNTY, GEORGIA
BASIS OF ACCOUNTING

The term *"basis of accounting"* refers to that point in time when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the particular measurement focus being applied.

The accounting policies utilized by the County are in conformity with generally accepted accounting principles (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The County uses funds to report its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

The basic unit of organization and operation within the County exists at the "fund" level. Consistent with this operational concept, the County's accounting system also employs the "fund" as the basic budgetary and accounting entity.

A fund is a separate accounting entity with a self-balancing set of accounts. Funds are further classified into distinct categories: governmental, proprietary, and fiduciary. Each category, in turn, is divided into separate "fund types".

Governments use the same accounting as private-sector businesses for proprietary funds and trust funds with the measurement focus of the operating statement on changes in economic resources (i.e., changes in total net assets). Such changes are recognized as soon as the underlying event or transaction has occurred, regardless of the timing of related cash flows (i.e., the accrual basis of accounting). Thus, proprietary and similar trust funds recognize revenues as soon as they are earned and expenses as soon as a liability is incurred, just like private-sector businesses.

However, governments account for governmental funds and expendable trust funds differently than businesses. The measurement focus is on changes in current financial, or expendable, resources to the extent that they normally are expected to impact near-term cash flows (i.e., the modified accrual basis of accounting). Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

FAYETTE COUNTY, GEORGIA
BUDGETED FUNDS

Governmental Funds

100 - General Fund

Special Revenue Funds
- 205 - Law Library Surcharge
- 210 - State Confiscated Property
- 215 - Emergency 911
- 216 - Jail Surcharge
- 217 - Juvenile Supervision Surcharge
- 218 - Victims Assistance Surcharge
- 219 - Drug Abuse & Treatment
- 270 - Fire Services
- 271 - Street Lights
- 272 - Emergency Medical Services
- 290 - SPLOST Library

Capital Projects Funds
- 342 - Early Warning Siren Construction
- 356 - Kenwood Park Construction
- 361 - Criminal Justice Center Construction
- 372 - Capital Projects
- 375 - Capital Improvement Program

Enterprise Funds

505 - Water System
540 - Solid Waste

Internal Service Funds

610 - Vehicle/Equipment

FAYETTE COUNTY, GEORGIA
FUND TYPES

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (i.e., special revenue funds). Governmental funds are accounted for using a current financial resources measurement focus. All governmental fund types use the modified accrual basis of accounting. Governmental funds include the ***General Fund***, ***Special Revenue Funds***, and ***Capital Projects Funds***.

1. ***General Fund*** is the County's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. Principal sources of revenue are property taxes, sales & use taxes, and charges for services. Primary expenditures are for public safety, general government, judicial system, and public works.

2. ***Special Revenue Funds*** account for resources legally restricted to expenditures for specified current operating purposes. The focus of Special Revenue Fund accounting is on sources and uses of "available spendable resources" rather than on costs of services. They are accounted for on a spending measurement focus using the modified accrual basis of accounting. The following are Special Revenue Funds are used by the County:

a) ***Emergency 911*** – to account for revenues generated by a telephone usage surcharge used to operate and maintain an emergency 911 telephone communications and dispatch center.

b) ***Emergency Medical Services*** – to account for emergency services provided within the EMS tax district. Financing is derived principally from a special tax levy against property owners.

c) ***Fire Services*** – to account for fire protection provided within the fire district. Financing is derived principally from a special tax levy against property owners.

d) Other Special Revenue Funds derive their revenue from fine surcharges that are broken down into various specific County functions including ***Juvenile Supervision***, ***Victims Assistance***, ***Drug Abuse and Treatment***, ***Law Library*** and ***Jail Construction***.

e) ***Law Enforcement Confiscated Monies (L.E.C.M.)*** – to account for monies confiscated under Federal and Georgia law by Fayette law enforcement officers related to controlled substance offenses. The Federal monies come from both the Department of Justice and Department of the Treasury. This money is restricted and must be used to enhance law enforcement efforts such as to defray the costs of complex investigations, to purchase equipment and to fund training for staff of the Sheriff's department.

f) ***Library – S.P.L.O.S.T.*** – to account for monies from a Special Purpose Local Option Sales Tax approved by voter referendum for a one percent sales tax to build the library building and purchase materials and equipment.to be used forprovide library service in Fayette County.

g) ***Street Lights*** – to account for revenues generated by user charges for maintaining street lights.

3. ***Capital Projects Funds*** – to account for the acquisition of fixed assets or construction of capital projects not being financed by proprietary fund types. These are discussed in detail in the Capital Budget section of this document.

Proprietary funds are used to account for activities similar to those found in the private sector. Proprietary funds use the accrual basis of accounting. There are two types of proprietary funds: ***enterprise funds*** and ***internal service funds***.

1. ***Enterprise Funds*** are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the government is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Fayette County uses the following Enterprise Funds:

a) ***Water System Fund*** – The County uses a Water System Enterprise Fund to account for the provision of water services to the residents of the County. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and debt service, and billing and collection.

b) ***Solid Waste*** – The Georgia Comprehensive Solid Waste Management Act requires the County to report to the Department of Community Affairs the total cost of providing solid waste management services and to disclose this information to the public. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, and landfill charges.

2. ***Internal Service Funds*** are used to account for operations that provide services to other departments or agencies of the County, or to other governments, on a cost-reimbursement basis. Fayette County uses the following Internal Service Funds:

a) ***Vehicle/Equipment Fund*** – used to account for the acquisition of vehicles, heavy equipment, and similar assets.

b) ***Worker's Compensation Self-Insurance*** – used to provide resources for payment of workers' compensation claims of County employees.

c) ***Dental/Vision Self-Insurance*** – used to provide resources for payment of employee dental/vision claims.

d) ***Medical Self- Insurance*** – used to provide resources for the payment of medical claims, the cost of the Employee Assistance Program (EAP), and the annual flu shots.

FAYETTE COUNTY, GEORGIA
CAPITAL BUDGET

Policies and Procedures

The **Capital Budget** is part of the Fayette County annual budget and serves as a guide for efficiently and effectively undertaking capital projects for the construction and improvement of infrastructure and public facilities, and for the orderly replacement of existing assets.

As part of the Capital Budget process, Fayette County prepares a **Capital Improvement Program (CIP) Plan**. The CIP plan is a five-year schedule of major capital projects. It includes the funds required for the completion of the projects, the sources for funding these projects, and the impact of these projects on future operating budgets. The Capital Improvement Program (CIP) was adopted to assist the county in complying with the Georgia Code. Georgia Code 36-81-3 (b) (2) states that:

> Each unit of local government shall adopt and operate under a **project-length balanced budget** for each capital projects fund in use by the government. The project-length balanced budget shall be adopted by ordinance or resolution in the year that the project initially begins and shall be administered in accordance with this article. The project-length balanced budget shall appropriate total expenditures for the duration of the capital project.

The first year of the Capital Improvement Program (CIP) is part of the Capital Budget. Once the Capital Budget is adopted, the approved appropriation for each capital project is retained, from fiscal year to fiscal year, until the appropriation is expended, the project is completed, or the Board of Commissioners amends the appropriation and approves to transfer the funding to another project(s) or to fund balance. Projects in the remaining four years of the five-year CIP plan are for planning purposes only and are authorized, but not budgeted, until included in an adopted Capital Budget. The five-year Capital Improvement Program (CIP) plan is revised annually to include new projects and revisions to existing projects.

The Capital Budget is part of the annual balanced budget that is adopted by the Board of Commissioners by resolution and becomes effective with the start of the new fiscal year on July 1st.

Capital Expenditures - definition

Capital expenditures are defined as ***outlays of at least $5,000 that result in the acquisition of, construction of, or addition to a capital asset.*** Capital assets include different types of property that are owned and used in the operations of the County. Capital expenditures are **assigned *unique project numbers*** and/or **accounted in a separate fund** to insure accurate reporting of funding and expenditures for each individual capital outlay.

Classification of Projects

Capital project – the acquisition of any asset or construction project with an anticipated cost of $5,000 to $49,999 and an estimated useful life of three years or more. Capital projects usually do not require multi-year funding. If a construction project, construction is usually completed during the fiscal year when it was approved.

CIP project – is a major capital project with an anticipated cost of at least $50,000 and a long estimated useful life. Projects that require multi-year funding are classified as CIP projects. If a construction project, its completion usually takes more than one year.

Funding of Capital/CIP Projects

Fayette County usually funds capital/CIP projects in three ways:

1) **Pay-as-you-go** philosophy that often results in transfers of monies from operating funds as needed on an annual basis
2) **use of debt** such as bonds, certificates of participation, or lease purchase agreements
3) **use of a specific source of revenue other than general revenues** such as grants impact fees, donations, or the Special Purpose Local Option Sales Tax (S.P.L.O.S.T.)

For the past few years, due to decreasing revenue streams as a result of the downturn in the economy, Fayette County has begun to fund new projects from capital and CIP fund balance or from monies made available from previously approved projects that have been already completed.

Funds

Fayette County utilizes separate funds to account for capital/CIP projects. These funds are multi-year funds were appropriations are approved for the length of each project. Operating transfers from the various operating funds are made annually, as needed, to these funds. The following are the funds that are used to account for capital/CIP projects:

Capital Projects Fund – used to account for approved **capital projects**. Each project is assigned a unique project number.

Capital Improvement Program – used to account for approved **CIP projects.** Each project is assigned a unique project number.

Other Funds – Water System capital/CIP projects are accounted for in the **Water System Fund**. The Water System Fund, an enterprise fund, generates its own revenues and funds its own projects. The **Vehicle/Equipment Fund**, an internal service fund, accounts for the acquisition of vehicles and certain types of equipment that are assigned a project number. The project number serves as a "cost center" to properly account for all expenditures incurred in acquiring and getting the vehicle or the piece of equipment ready for its intended use.

Financial Impact on the Operating Budget

The potential operating impact of capital projects is carefully considered during the Capital Budget process. Requests for capital and CIP projects from the departments should include the estimated impact that these projects will have, if any, on current and future operating budgets. The initial acquisition cost of the project plus any operating expenditures to be incurred over the lifetime of the facility or equipment are reviewed and taken into consideration during the process of budget recommendations, budget proposal, and final budget approval by the Board of Commissioners.

Capital projects that are intended for repairs and/or minor improvements of existing facilities or equipment usually do not carry significant operating impacts. Major capital and CIP projects that are intended for the construction of new facilities, major renovation projects, or the acquisition of expensive equipment, may require additional maintenance and operating expenses, the hiring of new personnel, or the issuance and repayment of debt.

The impact on operations (net of measurable savings) of approved capital and CIP projects was included by the county departments in their operating budget requests and the final FY 2011 approved operating budget.

Capital/CIP Projects for FY 2011

Virtual Servers (estimated cost - $17,700) – this project is for the purchase of the hardware (new blade) and the software necessary to implement new virtual application servers for the Kronos Upgrade, PGP Email Encryption System, and the Trend Micro Antivirus Servers.

Tivoli Storage Manager Server (estimated cost - $10,500) – this project is for a replacement server and software upgrade of the County's Tivoli Storage Manager (TSM) System. TSM is the system used to backup all of the data on the County's servers. The upgrade will allow replacing the aging hardware of the current TSM Server and running the latest version of the software.

Server 2008 Domain (estimated cost - $9,500) – this project is for the purchase of the required licenses to upgrade our client licenses to Windows Server 2008 licenses. This will allow installing Windows Server 2008 on all the new servers.

SQL Server (estimated cost - $19,600) – this project is for the purchase of a new SQL Data Server. This database is necessary for such projects as the KRONOS Upgrade, Probate Court's new Records Management System, and the Email Archiver System.

Roadside Grass Mowing Implement (estimated cost - $30,000) – for the purchase of a roadside grass mowing implement to be used on existing tractors.

Lake McIntosh Construction (estimated cost - $5,000,000) – the construction of the Lake McIntosh Dam and Drinking Water Supply Reservoir. Lake McIntosh is the only remaining reservoir site available. This project will insure a long term adequate water supply to Fayette County.

Capital/CIP projects for FY 2010 - Update

Fire Station #3 Reconstruction (approved for FY 2010, estimated cost $1,975,000)

The project consists of the acquisition of land and the construction of a 7,500 square feet modern facility (currently in the process of land acquisition). The project is being funded with monies transferred from a previously approved project that has been moved to a future year in the Capital Improvements Program Plan.

Fire Station #4 Construction (approved for FY 2010, estimated cost $1,300,000)

The construction of a new facility centrally located on Center Drive next to the Senior Citizen Center and the Justice Center in Fayetteville (currently in the process of land acquisition). The project is being funded with monies transferred from a previously approved project that has been moved to a future year in the Capital Improvements Program Plan.

Floodplain Mapping (originally approved in FY 2007, additional funding approved in FY 2009, additional funding included on the CIP Plan for FY 2012, estimated cost $630,000)

Fayette County is mandated by the State to adopt the Metropolitan North Georgia Water Planning District's model Floodplain Management Ordinance that requires the development of future condition floodplain. The project is currently on-going. Funding for this project comes from a combination of transfers from the General Fund and monies made available from projects that have been completed.

Library Expansion (approved for FY 2010, estimated cost $1,019,768)

The Library Expansion project will increase by 4,240 square feet the adult services collection area, increase by 1,760 square feet the multi-purpose meeting room, and allow for the acquisition of additional furniture and equipment. The project is on-going. Funding comes from monies still available from the SPLOST that was approved in 1992.

Snead Road Construction (funding approved FY 2007-2010, estimated cost $947,487)

This project was originally approved in FY 2007 to improve approximately 2.0 miles of dirt/gravel road of Snead Road between Chappell Road and Old Greenville Road. The project is currently on-going. Funding for this project comes mainly through transfers from the General Fund.

NOTE TO CAPITAL BUDGET TABLES/GRAPHS: The Water System includes its capital projects in their operating budget. The acquisition of vehicles, certain types of equipment, and the expenditures that are capitalized as part of these acquisitions are assigned project numbers and accounted for in the Vehicle/Equipment fund.

Capital Budget
Expenditures and Funding
FY 2009 – FY 2011

The Capital Budget includes the following: capital projects, CIP projects in the first year of the five-year CIP plan, projects for the acquisition of vehicles and certain types of equipment, and Water System projects included in their operating budget.

--Expenditures by Capital Fund--

Capital Fund	Approved FY 2009	Approved FY 2010	Approved FY 2011
Early Warning Siren Construction Fund	$ 71,800	$ -	$ -
Capital Projects Funds	146,062	16,200	87,300
Capital Improvement Program Fund	1,424,670	4,429,875	-
Water System Fund	2,080,000	8,000,000	5,000,000
Vehicle/Equipment Fund	1,337,223	-	-
Total Capital Budget	**$ 5,059,755**	**$ 12,446,075**	**$ 5,087,300**

--Funding by Source--

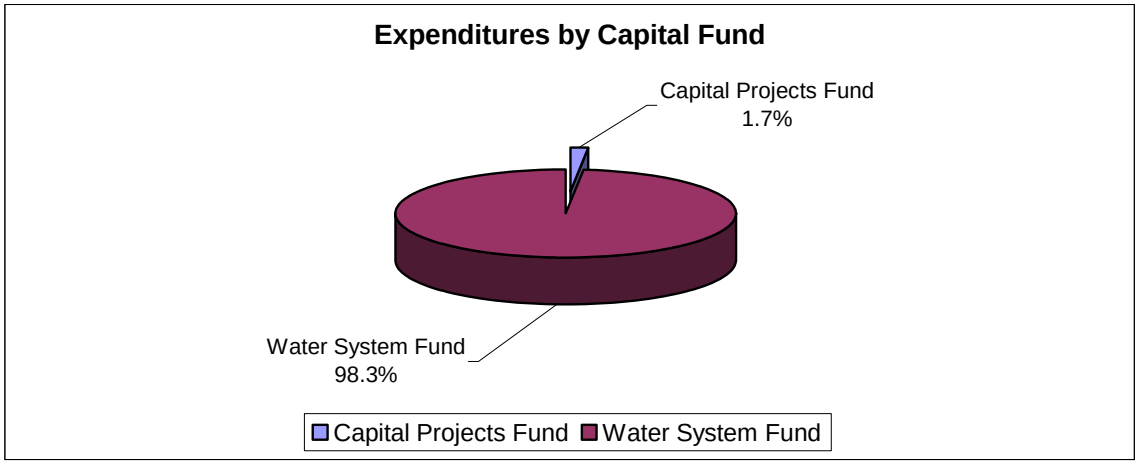
Funding Source	Approved FY 2009	Approved FY 2010	Approved FY 2011
General Fund	$ 1,627,486	$ -	$ -
Emergency 911 Fund	12,715	-	-
Fire Services Fund	2,331	-	-
SPLOST - Library Fund	-	1,019,768	-
Capital/CIP Projects Fund	-	3,426,307	87,300
Water System Fund	2,080,000	8,000,000	5,000,000
Vehicle/Equipment Fund	1,337,223	-	-
Total Capital Budget	**$ 5,059,755**	**$ 12,446,075**	**$ 5,087,300**

--Expenditures by Function--

Function	Approved FY 2009	Approved FY 2010	Approved FY 2011
General Government	$ 502,674	$ -	$ 87,300
Judicial	25,023	-	-
Public Safety	1,246,378	3,275,000	-
Public Works	870,680	151,307	-
Culture and Recreation	335,000	1,019,768	-
Water System	2,080,000	8,000,000	5,000,000
Total Capital Budget	**$ 5,059,755**	**$ 12,446,075**	**$ 5,087,300**

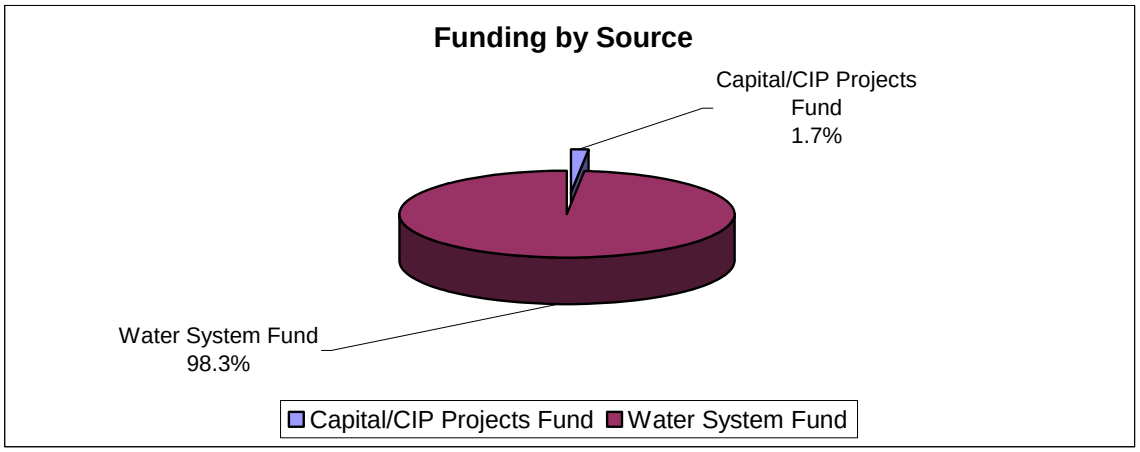
Capital Budget
Fiscal Year 2011
Expenditures by Capital Fund
Total - $ 5,087,300

Expenditures by Capital Fund		Amount	%
Capital Projects Fund	$	87,300	1.7
Water System Fund		5,000,000	98.3
Total Capital Budget	**$**	**5,087,300**	



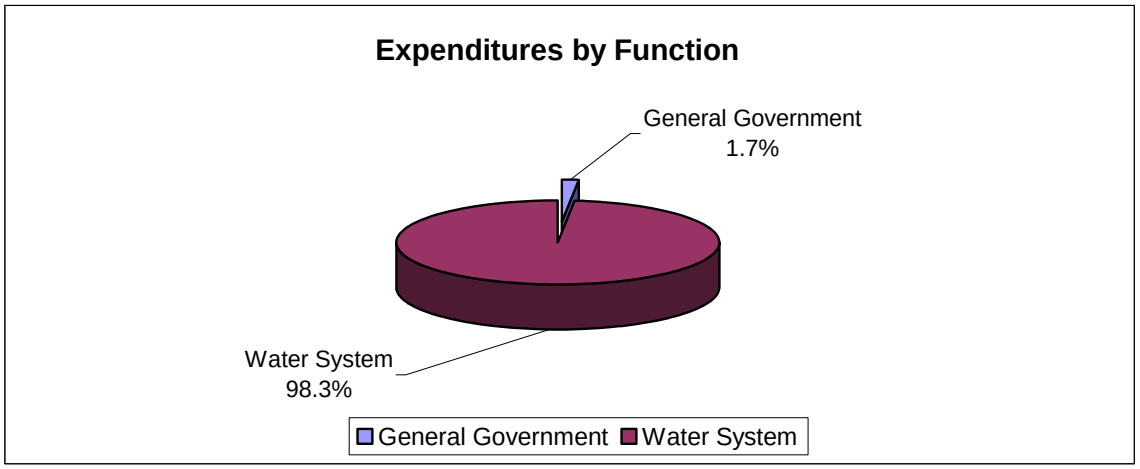
Capital Budget
Fiscal Year 2011
Funding by Source
Total - $ 5,087,300

Funding by Source		Amount	%
Capital/CIP Projects Fund		87,300	1.7
Water System Fund		5,000,000	98.3
Total Capital Budget	**$**	**5,087,300**	



Capital Budget
Fiscal Year 2011
Expenditures by Function
Total - $ 5,087,300

Expenditures by Function		Amount	%
General Government	$	87,300	1.7
Water System		5,000,000	98.3
Total Capital Budget	**$**	**5,087,300**	



Capital Budget
Fiscal Year 2011
Capital Projects – Projects by Function
Total - $ 5,087,300

Function: General Government

Department	Project #	Project Description	Amount
INFORMATION SYSTEMS	1535A	Virtual Servers	$ 17,700
	1535B	Fayette County Tivoli Storage Manager Server	10,500
	1535C	Server 2008 Domain	9,500
	1535D	SQL Server	19,600
		TOTAL GENERAL GOVERNMENT	**$ 57,300**

Function: Public Works

Department	Project #	Project Description	Amount
ROAD DEPARTMENT	1220A	Roadside Grass Mowing Implement	$ 30,000
		TOTAL PUBLIC WORKS	**$ 30,000**

Function: Water System

Department	Project #	Project Description	Amount
WATER SYSTEM	-	Lake McIntosh Construction	$ 5,000,000
		TOTAL WATER SYSTEM	**$ 5,000,000**

Capital Improvement Program
Fiscal Year 2011 – Fiscal Year 2015
Aggregate Project Summary

The Capital Improvement Program (CIP) plan includes a five-year schedule of major capital projects. It also includes future potential projects beyond the five-year period that are also being considered. Projects in FY 2011, the first year of the CIP plan, are included in the capital budget that is approved as part of the annual adopted budget. Projects in years FY 2012 to FY 2015 and future potential projects are for planning purposes.

Aggregate Project Cost Summary

Department	Total Project(s) Cost	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total FY 2011 - FY 2015	Future Potential Project(s)
Fire, EMS, and EMA	4,000,000	-	90,000	90,000	90,000	90,000	360,000	3,640,000
Information Systems	220,000	-	-	-	-	220,000	220,000	-
Recreation	12,383,000	-	1,991,500	3,201,500	2,395,000	2,395,000	9,983,000	2,400,000
Road Department	2,584,140	-	491,230	720,500	911,910	460,500	2,584,140	-
Sheriff's Field Operations	460,000	-	-	-	460,000	-	460,000	-
*Stormwater Management**	280,000	-	280,000	-	-	-	280,000	-
Water System	18,250,000	5,000,000	2,250,000	3,000,000	8,000,000	-	18,250,000	-
Totals:	$ 38,177,140	$ 5,000,000	$ 5,102,730	$ 7,012,000	$ 11,856,910	$ 3,165,500	$ 32,137,140	$ 6,040,000

Aggregate Project Funding Summary

Source of Funding	Total Projects	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total FY 2011 - FY 2015	Future Potential Project(s)
General Fund	$ 16,134,640	$ -	$ 2,492,730	$ 3,806,500	$ 3,429,910	$ 3,165,500	$ 12,894,640	$ 3,240,000
Fire Fund	2,050,000	-	-	-	-	-	-	2,050,000
EMS Fund	750,000	-	-	-	-	-	-	750,000
Vehicle/Equip Fund	992,500	-	360,000	205,500	427,000	-	992,500	-
Water System Fund	18,250,000	5,000,000	2,250,000	3,000,000	8,000,000	-	18,250,000	-
Total - All Funds	$ 38,177,140	$ 5,000,000	$ 5,102,730	$ 7,012,000	$ 11,856,910	$ 3,165,500	$ 32,137,140	$ 6,040,000

Fiscal Year 2011 – Fiscal Year 2015
Capital Improvement Program
Cost Summaries by Department

Fire Services, EMS, and Emergency Management Project Cost Summaries

Project Title	Project Number	Total Project Cost	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total FY 2011 - FY 2015	Future Potential Projects
Severe Weather Warning Sirens		$ 540,000	$ 90,000	$ 90,000	$ 90,000	$ 90,000	$ 90,000	$ 450,000	$ 90,000
delayed one year		***(540,000)***	***$ (90,000)***	***(90,000)***	***(90,000)***	***(90,000)***	***(90,000)***	***(450,000)***	***(90,000)***
		450,000	***$ -***	***90,000***	***90,000***	***90,000***	***90,000***	***360,000***	***90,000***
		450,000	-	90,000	90,000	90,000	90,000	360,000	90,000
Reconstruction-Fire Station #2		1,300,000	-	-	-	-	-	-	1,300,000
		-	-	-	-	-	-	-	-
		1,300,000	-	-	-	-	-	-	1,300,000
Construction of HQ/EOC*		2,250,000	-	-	-	-	-	-	2,250,000
		-	-	-	-	-	-	-	-
		2,250,000	-	-	-	-	-	-	2,250,000
Total:		$ 4,000,000	$ -	$ 90,000	$ 90,000	$ 90,000	$ 90,000	$ 360,000	$ 3,640,000

[1] EMS=EMS Fund, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, G=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

Notes: Changes to FY2010 CIP in italics and bold.

*The project for the construction of the HQ/EOC (originally proj. 8009) will be funded with monies from the Fire Fund, the EMS Fund, and the General Fund (1/3 each).

Information Systems Project Cost Summaries

Project Title	Project Number	Total Project Cost	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total FY 2011 - FY 2015	Future Potential Projects
Aerial Photography		$ 220,000	$ -	$ -	$ -	$ 220,000	$ -	$ 220,000	$ -
delayed one year		-				***(220,000)***	***220,000***	-	
Total:		$ 220,000	$ -	$ -	$ -	$ -	$ 220,000	$ 220,000	$ -

[1] A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, G=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

Notes: Changes to FY2010 CIP in italics and bold.

Recreation Project Cost Summaries

Project Title	Project Number	Total Project Cost	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total FY 2011 - FY 2015	Future Potential Projects
Kenwood Park Enhancements		9,100,000	1,400,000	1,400,000	2,100,000	2,100,000	2,100,000	9,100,000	-
delayed one year		***(9,100,000)***	***(1,400,000)***	***(1,400,000)***	***(2,100,000)***	***(2,100,000)***	***(2,100,000)***	***(9,100,000)***	-
		9,100,000	***-***	***1,400,000***	***1,400,000***	***2,100,000***	***2,100,000***	***7,000,000***	***2,100,000***
Total - Kenwood Park		9,100,000	-	1,400,000	1,400,000	2,100,000	2,100,000	7,000,000	2,100,000
Kiwanis Park Enhancements		718,000	241,500	251,500	75,000	75,000	75,000	718,000	-
minor project deleted		***(15,000)***	***(15,000)***					***(15,000)***	
delayed one year		***(703,000)***	***(226,500)***	***(251,500)***	***(75,000)***	***(75,000)***	***(75,000)***	***(703,000)***	
		703,000	***-***	***226,500***	***251,500***	***75,000***	***75,000***	***628,000***	***75,000***
Total - Kiwanis Park		703,000	-	226,500	251,500	75,000	75,000	628,000	75,000
McCurry Park Enhancements		1,430,000	365,000	400,000	220,000	220,000	225,000	1,430,000	-
delayed one year		***(1,430,000)***	***(365,000)***	***(400,000)***	***(220,000)***	***(220,000)***	***(225,000)***	***(1,430,000)***	-
		1,430,000	***-***	***365,000***	***400,000***	***220,000***	***220,000***	***1,205,000***	***225,000***
Total - McCurry Park		1,430,000	-	365,000	400,000	220,000	220,000	1,205,000	225,000
Land-SubArea 2 and Sub-Area 3		1,100,000	-	1,100,000		-	-	1,100,000	-
delayed one year		-	-	***(1,100,000)***	***1,100,000***	-	-	-	-
Total - Land-SubArea 2 and 3		1,100,000	-	-	1,100,000	-	-	1,100,000	-
Security System		50,000	-	50,000		-	-	50,000	-
delayed one year		-	-	(50,000)	50,000	-	-	-	-
Total - Security System		50,000	-	-	50,000	-	-	50,000	-
Total:		**$ 12,383,000**	**$ -**	**$ 1,991,500**	**$ 3,201,500**	**$ 2,395,000**	**$ 2,395,000**	**$ 9,983,000**	**$ 2,400,000**

[1] A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, G=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

Notes: Changes to FY2010 CIP in italics and bold.

Road Department Project Cost Summaries

Project Title	Project Number	Total Project Cost	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total FY 2011 - FY 2015	Future Potential Projects
EQUIPMENT									
Replace two (2) '95 Ford 5640 Tractors		$ 60,000	$ 60,000	$ -	$ -	$ -	$ -	$ 60,000	$ -
Delayed one year			***$ (60,000)***	***$ 60,000***					
Replace 1987 CAT 140 G Motorgrader		215,000	215,000					215,000	-
Delayed one year			***(215,000)***	***215,000***				-	
Replace 1994 Intersol-Rand Vibrator Roller		85,000	85,000					85,000	-
Delayed one year			***(85,000)***	***85,000***				-	
Replace 1989 SuperPac Drum Roller		125,000		125,000				125,000	-
Delayed one year				***(125,000)***	***125,000***				
Replace 1988 CAT 963 Track Loader		242,000			242,000			242,000	-
Delayed one year					***(242,000)***	***242,000***			
Replace 50-TON Lo-Boy Trailer		80,500		80,500				80,500	-
Delayed one year				***(80,500)***	***80,500***				
Replace 1995 CAT 938 Rubber Tire Loader		150,000			150,000			150,000	-
Delayed one year					***(150,000)***	***150,000***			
Replace 2001 John Deere 6405 Tractor		35,000			35,000			35,000	-
Delayed one year					***(35,000)***	***35,000***			
Sub-Total Equipment		**$ 992,500**	**$ -**	**$ 360,000**	**$ 205,500**	**$ 427,000**	**$ -**	**$ 992,500**	**$ -**
ROADS									
Buckeye Road - Engineering/ROW		60,000	-	60,000			-	60,000	-
Delayed one year				***(60,000)***	***60,000***				
Buckeye Road- Construction		74,310	-		74,310		-	74,310	-
Delayed one year		-	-	-	***(74,310)***	***74,310***	-	-	-
Total - Buckeye Road		134,310	-	-	60,000	74,310	-	134,310	-
Swanson Road- Engineering/ROW		171,000	-	-	171,000		-	171,000	-
Delayed one year					***(171,000)***	***171,000***			
Swanson Road- Construction		220,900				220,900		220,900	
Delayed one year		-	-	-	-	***(220,900)***	***220,900***	-	-
Total - Swanson Road		391,900	-	-	-	171,000	220,900	391,900	-
Kelly Road - Engineering/ROW		325,000	-	325,000			-	325,000	
Delayed one year				(325,000)	325,000				
Kelly Road - Construction		479,200			239,600	239,600		479,200	
Delayed one year					***(239,600)***	***239,600***			
Delayed one year		-	-	-	-	***(239,600)***	***239,600***	-	-
Total - Kelly Road		804,200	-	-	325,000	239,600	239,600	804,200	-
Trickum Creek Road - Construction		261,230	131,230	130,000	-	-	-	261,230	-
Delayed one year		-	***(131,230)***	***131,230***				-	
Delayed one year		-	-	***(130,000)***	***130,000***	-	-	-	-
Total - Trickum Creek Road*		261,230	-	131,230	130,000	-	-	261,230	-
Sub-Total Road Projects		**$ 1,591,640**	**$ -**	**$ 131,230**	**$ 515,000**	**484,910**	**460,500**	**$ 1,591,640**	**$ -**
Total:		**$ 2,584,140**	**$ -**	**$ 491,230**	**$ 720,500**	**$ 911,910**	**$ 460,500**	**$ 2,584,140**	**$ -**

[1] A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, G=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

Notes: Changes to FY2010 CIP in italics and bold.

***Trickum Creek Road Construction project cost:**

FY 2009	**$ 246,000**	**proj. 9220D**
FY 2012	**131,230**	
FY 2013	**130,000**	
Total	**$ 507,230**	

Sheriff's Field Operations Project Cost Summaries

Project Title/Number	Project Number	Total Project Cost	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total FY 2011 - FY 2015	Future Potential Projects
Firearms Training Facility		$ 460,000	$ -	$ -	$ 460,000	$ -	$ -	$ 460,000	$ -
delayed one year					***(460,000)***	***460,000***			
Total:		$ 460,000	$ -	$ -	$ -	$ 460,000	$ -	$ 460,000	$ -

[1] A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, G=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

Notes: Changes to FY2010 CIP in italics and bold.

Stormwater Management Project Cost Summaries*

Project Title	Project Number	Total Project Cost	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total FY 2011 - FY 2015	Future Potential Projects
Floodplain Mapping**		$ 280,000	$ 280,000					$ 280,000	$ -
Delayed one year		-	***(280,000)***	***280,000***				-	-
Total:		$ 280,000	$ -	$ 280,000	$ -	$ -	$ -	$ 280,000	$ -

[1] A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, G=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

Notes: Changes to FY2010 CIP in italics and bold.

***Stormwater Management: previously part of the Engineering Department.**

****Floodplain Mapping project cost:**	**$ 76,000**	**project P7011**
	274,000	**project 9575B**
	280,000	
	$ 630,000	

Water System Project Cost Summaries

Project Title	Project Number	Total Project Cost	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	Total FY 2011 - FY 2015	Future Potential Projects
Lake McIntosh Construction		$ 5,000,000	$ 5,000,000	$ -	$ -	$ -	$ -	$ 5,000,000	$ -
		-	-	-	-	-	-	-	-
		5,000,000	5,000,000	-	-	-	-	5,000,000	-
Horseman's Water Tank		2,000,000	1,000,000	1,000,000	-			2,000,000	-
delayed one year		***(2,000,000)***	***(1,000,000)***	***(1,000,000)***	-			***(2,000,000)***	
		2,000,000	-	***1,000,000***	***1,000,000***	-	-	***2,000,000***	-
		2,000,000	-	1,000,000	1,000,000	-	-	2,000,000	-
Porter Road Line Extension		2,000,000	-	2,000,000	-			2,000,000	-
delayed one year		-	-	***(2,000,000)***	***2,000,000***	-	-	-	-
		2,000,000	-	-	2,000,000	-	-	2,000,000	-
Porter Road Water Tank		2,000,000		-	2,000,000	-		2,000,000	-
delayed one year		-	-	-	***(2,000,000)***	***2,000,000***	-	-	-
		2,000,000	-	-	-	2,000,000	-	2,000,000	-
South Fayette Plant Expansion		6,000,000	-	-	6,000,000	-	-	6,000,000	-
delayed one year		-	-	-	***(6,000,000)***	***6,000,000***	-	-	-
		6,000,000	-	-	-	6,000,000	-	6,000,000	-
Highway 74 Pressure Improve		1,250,000	1,250,000			-	-	1,250,000	-
delayed one year		-	***(1,250,000)***	***1,250,000***		-	-	-	
		-	-	-	-	-	-	-	-
		1,250,000	-	1,250,000	-	-	-	1,250,000	-
Total:		$18,250,000	$ 5,000,000	$ 2,250,000	$ 3,000,000	$ 8,000,000	$ -	$18,250,000	$ -

[1] A=Appropriated Fund Balance, E=Enterprise Fund, F=Fire Fund, GE=GEFA Loans, G=General Fund, GOB=General Obligation Bonds, GR=Grants, IF=Impact Fees, LP=Lease-Purchase, PR=Road Projects, RB=Revenue Bonds, SPLOST=Special Purpose Local Option Sales Tax, V=Vehicle Replacement Fund; O=Other.

Notes: Changes to FY2010 CIP in italics and bold.

Capital Improvement Program Plan
Fiscal Year 2011 – Fiscal Year 2015
CIP Projects by Fiscal Year
Total - $38,177,140

Funding funds: General Fund (GF), Fire Services Fund (Fire), EMS Fund (EMS), SPLOST, Capital/CIP Funds (CAP), Vehicle/Equipment Fund (V), and Water System Fund (W).

Department	Project Title	Project Number	Funding Source	FY 2011
Water System	Lake McIntosh Construction		W	$ 5,000,000
		Total		**$ 5,000,000**

Department	Project Title	Project Number	Funding Source	FY 2012
Fire Services, EMS & EMA	Severe Weather Warning		GF	$ 90,000
Recreation Dept.	Kenwood Park Enhancements		GF	1,400,000
Recreation Dept.	Kiwanis Park Enhancements		GF	226,500
Recreation Dept.	McCurry Park Enhancements		GF	365,000
Road Dept.	Replace two "95 Ford 5640 Tractors		V	60,000
Road Dept.	Replace 1987 CAT 140 G Motorgrader		V	215,000
Road Dept.	Replace 1994 Ingersoll-Rand Vibrator Roller		V	85,000
Road Dept.	Trickum Creek Road - Construction		GF	131,230
Stormwater Management	Floodplain Mapping		GF	280,000
Water System	Highway 74 Pressure Improve		W	1,250,000
Water System	Horseman's Water Tank		W	1,000,000
		Total		**$ 5,102,730**

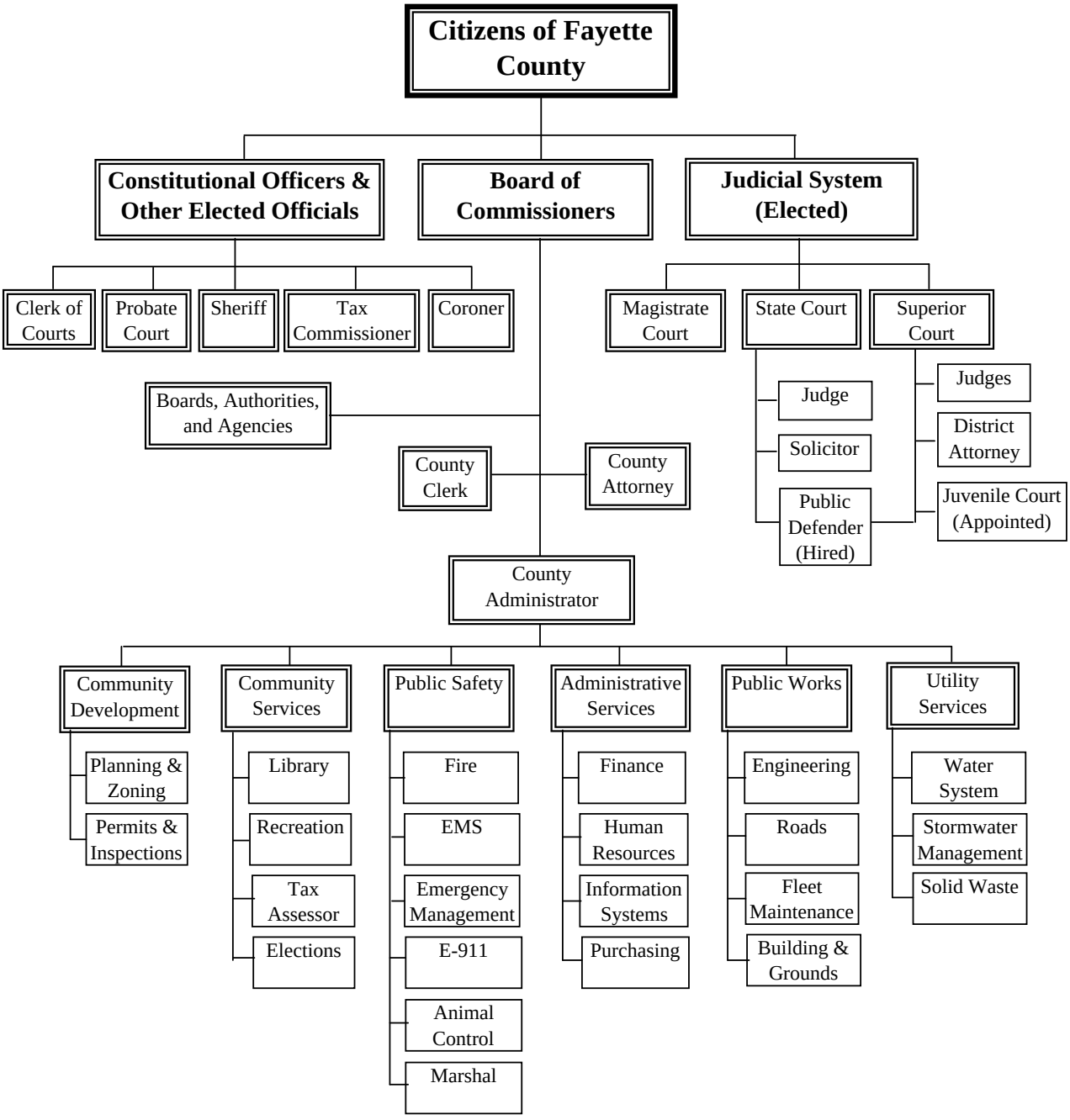
Department	Project Title	Project Number	Funding Source	FY 2013
Fire Services, EMS & EMA	Severe Weather Warning		GF	$ 90,000
Recreation Dept.	Kenwood Park Enhancements		GF	1,400,000
Recreation Dept.	Kiwanis Park Enhancements		GF	251,500
Recreation Dept.	Land-Sub Area 2 and Sub-Area 3		GF	1,100,000
Recreation Dept.	McCurry Park Enhancements		GF	400,000
Recreation Dept.	Security System		GF	50,000
Road Dept.	Buckeye Road - Construction		GF	60,000
Road Dept.	Kelly Road - Construction		GF	325,000
Road Dept.	Replace 50-TON Lo-Boy Trailer		V	80,500
Road Dept.	Replace 1989 SuperPac Drum Roller		V	125,000
Road Dept.	Trickum Creek Road - Construction		GF	130,000
Water System	Horseman's Water Tank		W	1,000,000
Water System	Porter Road Line Extension		W	$ 2,000,000
		Total		**$ 7,012,000**

Department	Project Title	Project Number	Funding Source	FY 2014
Fire Services, EMS & EMA	Severe Weather Warning		GF	$ 90,000
Recreation Dept.	Kenwood Park Enhancements		GF	2,100,000
Recreation Dept.	Kiwanis Park Enhancements		GF	75,000
Recreation Dept.	McCurry Park Enhancements		GF	220,000
Road Dept.	Buckeye Road - Construction		GF	74,310
Road Dept.	Replace 1988 CAT 963 Track Loader		V	242,000
Road Dept.	Replace 1995 CAT 938 Rubber Tire Loader		V	150,000
Road Dept.	Replace 2001 John Deere 6405 Tractor		V	35,000
Road Dept.	Kelly Road - Construction		GF	239,600
Road Dept.	Swanson Road - Construction		GF	171,000
Sheriff - Field Operations	Firearms Training Facility		GF	460,000
Water System	Porter Road Water Tank		W	2,000,000
Water System	South Fayette Plant Expansion		W	6,000,000
		Total		**$ 11,856,910**

Department	Project Title	Project Number	Funding Source	FY 2015
Fire Services, EMS & EMA	Severe Weather Warning		GF	$ 90,000
Information Systems	Aerial Photography		GF	220,000
Recreation Dept.	Kenwood Park Enhancements		GF	2,100,000
Recreation Dept.	Kiwanis Park Enhancements		GF	75,000
Recreation Dept.	McCurry Park Enhancements		GF	220,000
Road Dept.	Kelly Road - Construction		GF	239,600
Road Dept.	Swanson Road - Construction		GF	220,900
		Total		**$ 3,165,500**

Department	Project Title	Project Number	Funding Source	Future Projects
Fire Services, EMS & EMA	Construction of HQ/EOC		Fire / EMS/GF	$ 2,250,000
Fire Services, EMS & EMA	Reconstruction-Fire Station #2		Fire	1,300,000
Fire Services, EMS & EMA	Severe Weather Warning		GF	90,000
Recreation Dept.	Kenwood Park Enhancements		GF	2,100,000
Recreation Dept.	Kiwanis Park Enhancements		GF	75,000
Recreation Dept.	McCurry Park Enhancements		GF	225,000
		Total		**$ 6,040,000**

FAYETTE COUNTY, GEORGIA
ORGANIZATIONAL CHART



FAYETTE COUNTY, GEORGIA

Elected Officials

Board of Commissioners – 770.305.5200
Jack R. Smith, Chairman
Herbert E. Frady, Vice Chair
Robert Horgan
Eric Maxwell
Lee Hearn

Clerk of Courts – Sheila Studdard, 770.716.4290
Coroner – C.J. Mowell, 770.461.7641
District Attorney - Scott A. Ballard, 770.716.4250
Griffin Judicial Circuit Court – William T. Simmons, Administrator, 770.898.7623
Magistrate Court Judges – 770.716.4230
Charles R. Floyd, Chief
James White
Robert A. Ruppenthal
Joseph Tinsley

Probate Court Judge - Ann S. Jackson, 770.716.4220
Sheriff – Wayne Hannah, 770.461.6353
State Court Judge – Carla W. McMillian (appointed 8/11/2010), 770.716.4270
State Court Solicitor - Jamie Inagawa, 770.716.4260
Superior Court Judges – 770.716.4280
Chris Edwards
Tommy Hankinson
W. Fletcher Sams (appointed 8/11/2010)
Robert M. Crawford (appointed 8/11/2010)

Tax Commissioner – George Wingo, 770.461.3611

Judicially Appointed Officials

Juvenile Court Judges – 770.716.4210
Ben Miller, Jr.
Karen Calloway

Public Defender - Joe Saia, 770.716.4340

Fayette County Administration

County Administrator – Jack J. Krakeel, 770.305.5400
County Attorney – Scott Bennett, 770.305.5200
Executive Assistant, Board of Commissioners - Carol Chandler, 770.305.5101

Main County Number: 770.305.5400

Division Directors/Department Heads

Administrative Services Division
Finance – Mary Holland, 770.305.5413
Human Resources – Connie Boehnke, 770.305.5418
Information Systems – Russell Prince, 770.305.5406
Purchasing – Tim Jones, 770.305.5420

Community Development Division – Pete Frisina, Director, 770.305.5421
Permits & Inspections – Joe Scarborough, 770.305.5403
Planning & Zoning– Pete Frisina, 770.305.5421

Community Services Division
Elections – Tom Sawyer, 770.305.5408
Library – Chris Snell, 770.461.8841
Recreation – Anita Godbee, 770.716.4320
Tax Assessor – Joel Benton, 770.305.5402

Public Safety Division – Allen McCullough, Director, 770.305.5414
Emergency 911 – Cheryl Rogers, 770.461.4357
Animal Control – Fred Sisson, 770.631.7210
Fire & Emergency Services – Allen McCullough, 770.305.5414
Marshal – Edward Collins, 770.305.5417

Public Works Division – Phil Mallon, Director, 770.461.3142
Building & Grounds – Greg Ownby, 770.461.3342
Engineering – Phil Mallon, 770.461.3142
Fleet Maintenance – Bill Lackey, 770.461.3142
Road Department – Andy Adams, 770.461.3142

Utility Services Division - Tony Parrott, Director, 770.320.6016
Solid Waste & Recycling Transfer Station – 770.719.1183
Stormwater Management – Vanessa Birrell, 770.305.5410
Water System – Tony Parrott, 770.461.1146

Outside Agencies

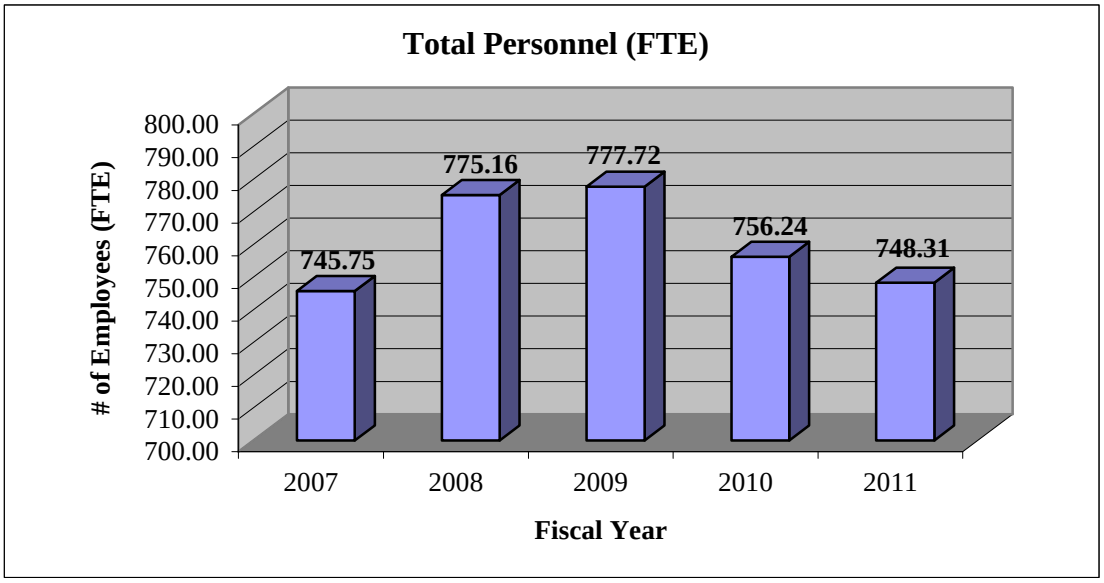
County Extension – Craig E. Gross, 770.305.5412
Development Authority – Brandt Herndon, 770.461.5253
Domestic Violence (Promise Place) – Vanessa Mottley, 770.460.1604
Family & Children's Services – Susan R. Boggs, 770.460.2555
Georgia Forestry Commission – Dan Gary, 478.751.3500
Fayette Community Options (McIntosh Trail) – H. Dean Roach, 770.358.8273
Fayette Counseling Center (McIntosh Trail) – Angela M. Lawyer-Akorli, 770.358.8275

Health Department: Physical Health – Merle Crowe, 770.305.5416
Environmental Health – Rick Fehr, 770.305.5415
Safe & Drug Free Schools - Karen Spangler, FCBOE, 770.460.3990
Senior Citizens Center – Debbie Britt, 770.461.0813
Youth Protection Home - Becky Davenport, 770.461.7020

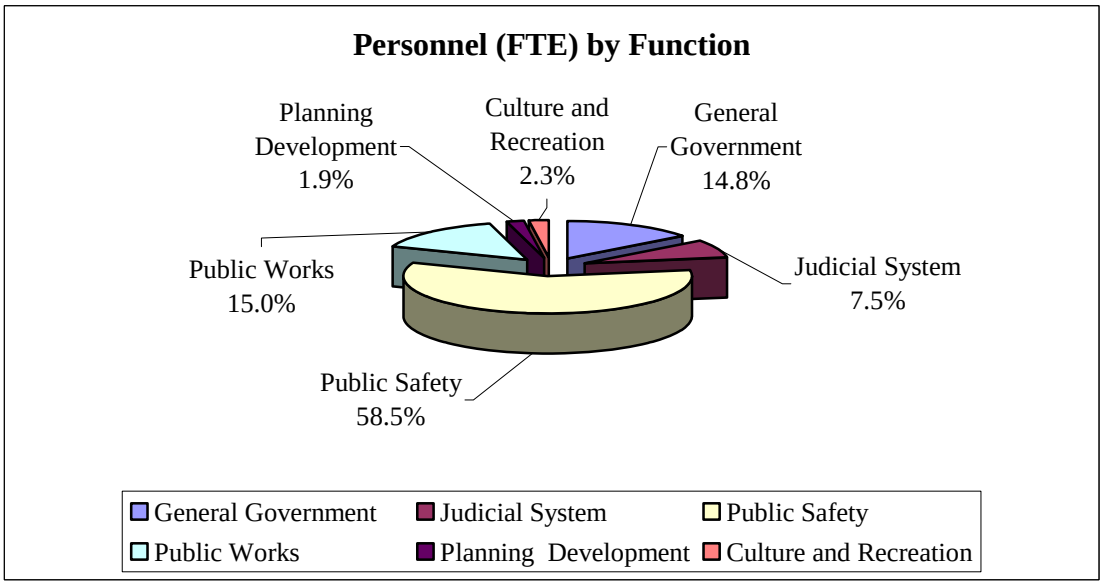
SUMMARY OF PERSONNEL: FULL-TIME EQUIVALENTS (FTE)

Function	FY 2007 BUDGET	FY 2008 BUDGET	FY 2009 BUDGET	FY 2010 BUDGET	FY 2011 BUDGET	FTE CHANGE
General Government						
Administration	3.000	2.000	2.000	2.000	2.000	-
Buildings and Grounds Maintenance	34.010	35.010	35.010	33.600	31.600	(2.000)
Commissioners	6.000	8.000	8.000	8.000	8.000	-
Elections	5.600	5.600	5.600	4.500	4.500	-
Engineering	6.000	7.000	7.000	2.000	4.000	2.000
Finance	14.000	14.000	14.000	13.000	14.000	1.000
Human Resources	6.000	6.000	6.000	6.000	5.000	(1.000)
Information Systems	7.000	9.000	9.000	9.000	8.000	(1.000)
Law Department	-	1.000	1.000	1.000	1.000	-
Purchasing	5.000	3.000	3.000	3.000	3.000	-
Tax Assessor	14.450	14.450	14.450	13.450	12.450	(1.000)
Tax Commissioner	18.500	19.000	19.000	17.500	17.500	-
Total General Government	**119.560**	**124.060**	**124.060**	**113.050**	**111.050**	**(2.000)**
Judicial System						
Clerk of State Court	4.625	4.625	5.000	5.000	5.000	-
Clerk of Superior Court	21.560	22.290	22.284	20.559	20.559	-
Juvenile Court	5.000	5.000	5.000	5.000	5.000	-
Magistrate Court	10.000	10.000	10.000	10.000	10.000	-
Probate Court	4.725	4.725	5.000	4.725	4.800	0.075
State Court Judge	3.000	3.000	3.000	3.000	3.000	-
State Court Solicitor	4.625	4.625	4.725	7.125	7.125	-
Victims Assistance	4.000	4.000	4.000	1.000	1.000	-
Total Judicial System	**57.535**	**58.265**	**59.009**	**56.409**	**56.484**	**0.075**
Public Safety						
Animal Control	5.500	6.225	6.500	6.500	5.500	(1.000)
County Coroner	3.000	3.000	3.000	3.000	3.000	-
Emergency 911	36.250	36.250	36.250	36.250	36.250	-
EMS	43.000	43.000	43.000	43.000	43.000	-
Fire Services	99.000	105.000	105.000	105.000	105.000	-
Marshal's Office	12.000	12.000	12.000	11.000	11.000	-
Public Safety & Emergency Management	3.000	4.000	4.000	4.000	4.000	-
Sheriff's Office - Administration	13.000	14.000	13.000	13.000	13.475	0.475
Sheriff's Office - CID	33.000	39.000	40.000	33.000	33.000	-
Sheriff's Office - Jail Operations	97.000	97.725	97.725	97.725	97.725	-
Sheriff's Office - Field Operations	61.000	63.000	63.000	86.000	86.000	-
Sheriff's Office - Traffic Control	14.000	16.000	16.000	-	-	-
Sheriff's Office - Total	**218.000**	**229.725**	**229.725**	**229.725**	**230.200**	**0.475**
Total Public Safety	**419.750**	**439.200**	**439.475**	**438.475**	**437.950**	**(0.525)**
Public Works						
Fleet Maintenance	8.000	8.725	9.000	9.000	9.000	-
Public Works Administration	2.000	2.000	2.000	2.000	2.000	-
Road Department	39.000	40.000	40.000	37.000	34.000	(3.000)
Solid Waste Management	1.000	1.000	1.000	1.000	1.000	-
Stormwater Management	-	-	-	5.000	5.000	-
Water System	62.000	62.000	63.000	62.000	61.000	(1.000)
Total Public Works	**112.000**	**113.725**	**115.000**	**116.000**	**112.000**	**(4.000)**
Planning Development						
County Extension	2.675	2.675	2.675	2.400	1.925	(0.475)
Permits and Inspections	11.000	12.000	12.000	7.000	7.000	-
Planning & Zoning Department	6.000	6.000	6.000	5.000	5.000	-
Total Planning Development	**19.675**	**20.675**	**20.675**	**14.400**	**13.925**	**(0.475)**
Culture and Recreation						
Recreation	6.000	7.000	7.000	6.000	6.000	-
Library	11.230	12.230	12.505	11.905	10.905	(1.000)
Total Culture and Recreation	**17.230**	**19.230**	**19.505**	**17.905**	**16.905**	**(1.000)**
Total Personnel	**745.750**	**775.155**	**777.724**	**756.239**	**748.314**	**(7.925)**

FAYETTE COUNTY, GEORGIA
TOTAL PERSONNEL (FTE) - APPROVED



FY 2011 BUDGET - PERSONNEL (FTE)
BY FUNCTION



FTE (Full-Time Equivalent) – Uniform basis used to measure approved positions. The number of positions is determined based on the total average weekly hours worked in relation to the total work hours in a full work week. Example: a position that works 20 hours per week is equivalent to 0.50 FTE (20 hours worked divided by 40 hours for a full work week).

FY 2011 BUDGET
PERSONNEL

The downturn in the economy has resulted in a reduction of revenue streams that started in FY 2009. For the FY 2010 budget, the Board of Commissioners instituted specific budget parameters directing County departments to maintain current personnel levels. For FY 2011, the Board of Commissioners again instructed County Departments to maintain current personnel levels. This included the following:

1. the elimination of current FY 2010 vacant positions effective July 1, 2010,
2. there should be no new positions (or position upgrades) requested for FY 2011,
3. there should be no promotions requested for FY 2011,
4. there should be no merit-based salary increases for FY 2011,
5. and, there should be no COLA adjustments for FY 2011.

Any deviations from these parameters needed to be initially presented to the County Administrator and eventually be approved by the Board of Commissioners.

A total of 8.5 full-time equivalent (FTE) vacant positions were eliminated for FY 2011. The elimination of these positions represents annual savings of approximately $400,000 in salary and benefits. A part-time position equivalent to 0.5 FTE was added to the Sheriff's Administration Division. Also, additional hours equivalent to 0.1 FTE were added to a part-time position in the Probate Court. As a result of the aforementioned, the total personnel count decreased by 7.9 full-time equivalent (FTE) or 1% for FY 2011.

Additionally there were positions that were transferred within departments. Two full-time positions were transferred from the Road Department (Public Works function) to the Engineering Department (General Government function). One position was transferred from the Information Services Department (General Government function) to the Finance Department (General Government function).

The following table summarizes the net effect of the changes in personnel levels by function:

FY 2011 BUDGET - POSITIONS (FTE)

FUNCTION	ADDED	ELIMINATED	TRANSFER	NET
GENERAL GOVERNMENT	-	4.00	2.00	(2.00)
JUDICIAL	0.08	-		0.08
PUBLIC SAFETY	0.48	1.00		(0.53)
PUBLIC WORKS	-	2.00	(2.00)	(4.00)
CULTURE & RECREATION	-	1.00		(1.00)
PLANNING & DEVELOPMENT	-	0.48		(0.48)
TOTAL	**0.55**	**8.48**	**-**	**(7.93)**

FUNCTION: GENERAL GOVERNMENT

Department

ADMINISTRATION	V - 9
BUILDINGS & GROUNDS MAINTENANCE	V - 11
COUNTY COMMISSION	V - 13
CONTINGENCY	V - 15
ELECTIONS	V - 16
ENGINEERING	V - 18
FINANCE	V - 19
HUMAN RESOURCES	V - 22
INFORMATION SYSTEMS	V - 24
LAW DEPARTMENT	V - 28
NON-DEPARTMENTAL	V - 29
PURCHASING	V - 30
TAX ASSESSOR	V - 32
TAX COMMISSIONER	V - 34

Department:	Administration	Cost Center:	10010320
Function:	General Government	Fund:	General

Mission Statement

Provide cost effective and efficient management of county government operations.

Major Department Functions

◊ Implement policies set by the Board of Commissioners and ensure organizational compliance.
◊ Maintain effective communication and working relationships with Constitutional Officers.
◊ Responsible for the development of the annual operating budget and capital budget program.
◊ Provide administrative oversight of the non-statutory departments.

Major FY 2011 Goals

◊ Implement Commissioners' annual planning initiatives.
◊ Continue the process of transitioning to an E-government environment.
◊ Ensure effective communication between all county departments.
◊ Research the feasibility of the development and implementation of performance measures throughout the organization.
◊ Monitor the impact of state and federal mandates on local level funding and program requirements.
◊ Initiate comprehensive review of information system and technology. Develop strategy plan for the improvement of technology information and programs.

Significant Expenditure and Staffing Changes

◊ No significant changes.

Department:	Administration	Cost Center:	10010320
Function:	General Government	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 275,856	$ 330,304	$ 293,640	$ 319,956
APPROPRIATIONS				
Personal Services	$ 199,275	$ 256,699	$ 239,210	$ 253,806
Operating	76,305	73,300	54,430	66,150
Capital Outlay	276	305	-	-
Total Appropriations	$ 275,856	$ 330,304	$ 293,640	$ 319,956

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	2.00	2.00	2.00	2.00

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate	FY 2011 Projected
County Work Force*	775.16	777.72	756.24	748.31
Meetings	40	33	34	34
General Fund Budget:				
Revenues	$ 49,577,565	$ 46,356,672	$ 46,802,906	$ 44,762,707
Expenditures	$ 48,277,022	$ 45,074,862	$ 43,701,592	$ 45,009,005
*Includes all Elected Officials (FTEs)				

PERFORMANCE MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate	FY 2011 Estimate
Citizen complaint response time. Goal: Within 8 hours.	100%	100%	100%	100%
Employee issue response time. Goal: Within 8 hours.	100%	100%	100%	100%
Inquiries resolved within 2 weeks. Goal: 100%.	98%	98%	98%	98%
Meet with department directors monthly to discuss issues of concern, policy changes, and maintain open lines of communication.			100%	100%
24 hour turnaround time on changes to website			100%	100%

Department:	Buildings and Grounds Maintenance	Cost Center:	10010565
Function:	General Government	Fund:	General

Mission Statement

The mission of the Buildings and Grounds Department is to maintain Fayette County assets in a manner that ensures the safety of county employees and the citizens of Fayette County.

Previous Year Highlights

Brooks Park

Completed work on concession stand, installed equipment in rest room, completed ADA ramp, placed new sod and hung wind screens on fields 1 and 5, and constructed a new batting cage.

Kiwanis Park

Rebuilt two scorekeeper booths and began work on three more, transformed two baseball fields into all grass infields, reworked and installed sod on large portions of two baseball fields, and installed new wind screens on field 8.

McCurry Park

Completed refurbishment of McCurry Track, installed new sod in goal boxes and other areas at McCurry Soccer, repaired infields on fields 3 and 5, upgraded new wind screens on various fields, and installed disk-golf concrete tee boxes.

Stonewall Avenue Complex

Remodeled offices with the Permits Department, remodeled WIC Office and Physical Health waiting room, consolidated gas meters with the goal of lowering utility charges, fabricated and installed gas line covers, and sealed top of computer equipment room for new A/C unit.

911 Call Center

Assisted with the remodeling and new construction at the center.

Major FY 2011 Goals

Departmental goals consist of continuing education and training for the Maintenance Department employees. We will continue to foster changes and improvements to County facilities with energy efficient operations.

Significant Expenditure and Staffing Changes

◊ Two full-time vacant positions were eliminated.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 1,695,703	$ 1,729,808	$ 1,641,241	$ 1,629,814
APPROPRIATIONS				
Personal Services	$ 1,489,414	$ 1,528,492	$ 1,436,615	$ 1,440,425
Operating	192,481	200,190	203,477	187,219
Capital Outlay	13,808	1,126	1,149	2,170
Total Appropriations	$ 1,695,703	$ 1,729,808	$ 1,641,241	$ 1,629,814

Department:	Buildings and Grounds Maintenance	Cost Center:	10010565
Function:	General Government	Fund:	General

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	35.01	35.01	33.60	31.60

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Number of work orders	1,139	1,753	2,140	2,150
Number of athletic fields	43	43	43	43
Total acreage including ball fields	753	925	925	925
Square footage paved parking lots	2,749,566	2,749,566	2,749,566	2,778,896
Square footage of buildings*	675,277	675,277	675,277	675,277
*Does not include Water System Area				

Department:	County Commission	Cost Center:	10010110
Function:	General Government	Fund:	General

Mission Statement

Our mission is to provide all who need our services with prompt and accurate information about Fayette County government's services in general and the actions, decisions, and activities of the board of County Commissioners in particular.

Major Department Functions

- ◊ Prepare the Board of Commissioners for open, public business meetings, through the use of a formal agenda.
- ◊ Ensure the public's awareness/notification of meetings of the Board of Commissioners, in accordance with Georgia's "Open Meetings Act".
- ◊ Provide the members of the board of Commissioners with information and research to assist them in making sound decisions.
- ◊ Provide the members of the Board of Commissioners with information and assistance with responding to, meeting with, or other interaction with the public and others.
- ◊ Create, disseminate and maintain complete and accurate records from meetings and activities of the Board of Commissioners.
- ◊ Comply with all deadlines and requirements of Georgia's "Open Records Act".
- ◊ Official custodian of all records, including but not limited to correspondence, contracts, agreements and other documents related to the decisions, actions and activities of the Board of Commissioners.
- ◊ Assist all Departments and Elected Officials with information in a timely manner, including but not limited to dissemination of information immediately following Board meetings.
- ◊ Assist members of the Board of Commissioners with issues and relationships with other governments and officials at every level.
- ◊ Assist members of the Board of Commissioners with training and educational opportunities and requirements and ensure appropriate training for the Department's staff.

Major FY 2011 Goals

- ◊ Begin the process of identifying and converting old files to the Content Manager System. Since these records are not generated by our computers, this will be an arduous task.
- ◊ Take information to the next level by providing some information via video streaming. Thus far, the dissemination of information to the public on the County's website has been via text or audio only.
- ◊ Begin the process of amending, updating, and republishing the County Code of Ordinances. This will require tremendous work by the County Attorney and user departments.
- ◊ Re-organize the department to better utilize talent, including reassignment of duties and responsibilities among staff members.

Department:	County Commission	Cost Center:	10010110
Function:	General Government	Fund:	General

Significant Expenditure and Staffing Changes

◊ In FY 2010, land was purchased with a cost of $240,573.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 587,491	$ 567,851	$ 807,211	$ 567,878
APPROPRIATIONS				
Personal Services	$ 394,439	$ 396,191	$ 398,339	$ 399,303
Operating	193,053	171,660	168,299	168,575
Capital Outlay	-	-	240,573	-
Total Appropriations	$ 587,491	$ 567,851	$ 807,211	$ 567,878

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	8.00	8.00	8.00	8.00

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Population	104,842	105,933	106,398	106,788
Commission Meetings	46	40	33	34

Department:	Contingency	Cost Center:	10010599
Function:	General Government	Fund:	General

Major Department Functions

◊ Provide a budgetary reserve or source of funding to meet unbudgeted and/or unanticipated expenditures that might arise during the fiscal year. Any transfers from/to the Contingency account require approval from the Board of Commissioners.

Major FY 2011 Goals

◊ Provide sufficient funding to cover all the unexpected and unanticipated expenditures that occur during the 2011 fiscal year.

Significant Expenditure and Staffing Changes

In FY 2010, due to the tight budget controls adopted, the Board of Commissioners approved to increase Contingency from the usual $500K to $1.0 million. In FY 2011, $500K has been appropriated. As part of the $500K, the Board approved to include $50,000 for the Development Authority for costs related to planning and obtaining obtaining options on future industrial and business park property.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ -	$ 1,000,000	$ -	$ 500,000
APPROPRIATIONS				
Contingency	$ -	$ 1,000,000	$ -	$ 500,000
Total Appropriations	$ -	$ 1,000,000	$ -	$ 500,000

Department:	Elections	Cost Center:	10010400
Function:	General Government	Fund:	General

Mission Statement

The Fayette County Board of Elections and Voter Registration commits to conducting fair and impartial federal, state and local elections and to register citizens to vote. We ensure the electoral process will be conducted professionally and consistently, by demonstrating neutrality and non-partisan decision-making based upon a thorough knowledge of and compliance with all election laws. We are dedicated to providing excellent customer service to candidates, media and voters by following and helping the public to follow current federal, state and local election laws.

Major Department Functions

- ◊ Register qualified Fayette County residents and maintain current voter registration records.
- ◊ Conduct general and run-off (local, state and national), primary, special and municipal elections.
- ◊ Provide information to the Georgia Secretary of State and U.S. Department of Justice.
- ◊ Enforce voter registration and election laws.
- ◊ Conduct Advance Voting in the Elections Office for one-week prior to each election and up to three. other locations in the County.
- ◊ Conduct Early Voting in person for 45 days prior to Federal and State elections and for 21 days prior to Municipal elections.
- ◊ Conduct Absentee Voting out of the Elections Office for 45 days prior to each election for civilians, military personnel, the elderly and disabled, and other county citizens.
- ◊ Process voter registration applications received from Department of Public Safety, public libraries, Department of Human Services sites, Armed Forces Recruiting facilities and through the mail.
- ◊ Maintain the accuracy and integrity of the Statewide voter registration database by keeping current with name and address changes, deaths and felony convictions.
- ◊ Prepare DRE - touch screen, Express Polls, and OptiScan units for use in conducting elections.
- ◊ Recruit and train 180 to 250 poll officers for each election.
- ◊ Conduct Deputy Registrar training.
- ◊ Assess and ensure polling place compliance with ADA and other disability laws.
- ◊ Act as Filing Officer for receiving Campaign Contribution and Financial Statement Disclosure reports.
- ◊ Participate in State-mandated election official certification program and continuing education programs.

Major FY 2011 Goals

Goal 1 : Conduct uncontested elections to be the best of our ability.
Goal 2: Recruit, train, and maintain quality poll officers to manage polling precincts.
Goal 3: Maintain public confidence by running the office in an efficient manner.
Goal 4: Implement the Election's connection to an imaging software system and begin the imaging of voter registration applications.
Goal 5: Continue to start Early Voting in State-wide elections 45 days before the scheduled Election days. We will conduct Advance Voting the week immediately preceding the Election days.

Department:	Elections	Cost Center:	10010400
Function:	General Government	Fund:	General

Significant Expenditure and Staffing Changes

◊ FY 2011 is another election intense year. Proposed personal services costs and operating costs have been increased due to additional elections to be held during the year.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Municipal Handling Fees (reimbursement from cities/towns)	$ -	$ 60,045	$ 85,260	$ -
General Fund Contribution	741,384	310,448	318,595	600,732
Total Funding Sources	$ 741,384	$ 370,493	$ 403,855	$ 600,732
APPROPRIATIONS				
Personal Services	$ 655,035	$ 322,796	$ 356,752	$ 537,109
Operating	72,580	40,036	47,103	62,848
Capital Outlay	13,769	7,661	-	775
Total Approriations	$ 741,384	$ 370,493	$ 403,855	$ 600,732

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	5.60	5.60	4.50	4.50

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate	FY 2011 Projected
Total Registered Voters (Active & Inactive)	74,246	75,448	76,980	78,000
Number of Precincts	40	40	40	40
Number of Elections Held (Including Municipal Elections)	4	4	4	4
Number of Votes	44,403	122,562	33,122	66,000
Applications Processed - TOTAL	12,644	12,575	6,781	9,425
New Registered Voters	4,631	3,567	2,656	3,200
Duplicate Applications	3,478	3,792	1,281	3,150
Transfers	2,264	2,575	1,437	1,550
Name/Address/Both Changes	2,271	2,641	1,407	1,525
Number of Absentee/Early/Advance Voting	8,266	80,877	7,165	12,000

Department:	Engineering	Cost Center:	10010575
Function:	General Government	Fund:	General

Mission Statement

The mission of the Engineering Department is to provide for a safe and efficient transportation system within Fayette County through planning, design, review, and construction oversight of transportation-related projects. This includes implementation of the County's current transportation SPLOST.

Major FY 2011 Goals and Objectives

◊ Review and update applicable articles of the County's Development Regulations.
◊ Aggresively implement SPLOST transportation projects, per the Transportation 2010 Work Plan
◊ Complete, for use in fall 2010, Phase I of the West Fayetteville Parkway.

Performance Measures and Workload Indicators

Implement SPLOST projects per the implementation schedule and budget.

Significant Expenditure and Staffing Changes

◊ Two full-time positions were transferred from the Road Department.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Disturbed Acre Fees*	$ 692	$ -	$ -	$ -
General Fund Contribution	354,530	150,296	217,931	263,275
Total Funding Sources	$ 355,222	$ 150,296	$ 217,931	$ 263,275
APPROPRIATIONS				
Personal Services	$ 338,240	$ 141,946	$ 213,849	$ 257,331
Operating	11,346	7,310	4,082	5,944
Capital Outlay	5,636	1,040	-	-
Total Appropriations	$ 355,222	$ 150,296	$ 217,931	$ 263,275

*Starting FY 2010, Disturbed Acre Fees revenue will be included in the new Stormwater Management Department.

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	7.00	7.00	2.00	4.00

Department:	Finance	Cost Center:	10010510
Function:	General Government	Fund:	General

Mission Statement

The mission of Finance is to provide a timely, accurate, relevant, and accessible financial data, services, analysis, and guidance to our customers and to promote confidence in these products as sound foundations for effective management of County resources.

Major Department Functions

◊ **Accounting:** record activity to general ledger for revenues collected, receivables billed, payables processed, and occupational tax certificates issued.

◊ **Annual Audit:** perform fiscal year end close of the accounting records conforming to Generally Accepted Accounting Principles (GAAP) and create work papers with supporting documentation for the annual audit.

◊ **Budget:** prepare balanced annual Operating and Capital budgets in accordance with management parameters and administer adopted budgets in accordance with the budgetary laws of the State of Georgia.

◊ **Financial Reporting:** prepare and submit monthly reports of financial results and the Comprehensive Annual Financial Report (CAFR), which clearly and accurately articulates the county's financial position.

◊ **Investments:** maintain bank reconciliations and meet disbursement obligations while maximizing interest earnings.

◊ **Payroll:** transmit direct deposits, report liabilities to apprpriate agency, and file W-2's, 1099's, and IRS returns.

◊ **Property Insurance:** secure adequate insurance coverage for county assets, maintain up to date asset listing including controls for tracking ownership, replacement schedules and financing.

◊ **Purchasing Card:** oversee the county's program and monitor activity for compliance with adopted policy.

◊ **Special Projects:** complete research and analysis to address questions raised by the Board of Commissioners and the general public.

Department:	Finance	Cost Center:	10010510
Function:	General Government	Fund:	General

Major FY 2011 Goals

◊ Conduct analysis of Vehicle Replacement Fund providing recommendation to the County Administrator for the funding of replacing County vehicles and heavy equipment.
◊ Submit cash flow schedules to the County's investment advisor for use in developing an investment strategy. Review current policy and provide recommendation for updates.
◊ Prepare for the annual independent audit on fiscal year ended June 30, 2010 and receive an unqualified opinion. Prepare the Comprehensive Annual Financial Report (CAFR) in accordance with accounting standards and submit to the GFOA and obtain the Certificate of Achievement for Excellence in Financial Reporting.
◊ Create a high quality budget document which articulates the County's revenue and expenditures adopted plan for fiscal year beginning July 1, 2010. Submit the budget document to GFOA and obtain the Distinguished Budget Presentation Award.
◊ Develop a balanced budget for fiscal year beginning July 1, 2011 providing recommendations for cost savings to make up potential continued decline in revenues.

Significant Expenditure and Staffing Changes

◊ One full-time position was transferred from the Information Systems Department.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 923,310	$ 914,236	$ 918,096	$ 1,015,555
APPROPRIATIONS				
Personal Services	$ 839,468	$ 835,029	$ 847,802	$ 930,159
Operating	76,931	74,847	65,198	80,366
Capital Outlay	6,911	4,360	5,096	5,030
Total Appropriations	$ 923,310	$ 914,236	$ 918,096	$ 1,015,555

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	14.00	14.00	13.00	14.00

Department:	Finance	Cost Center:	10010510
Function:	General Government	Fund:	General

Performance Measures

1. Meaningful and timely financial reports are issued to the Board of Commissioners and County staff.
2. County maintains current Bond Rating.
3. County receives an unqualified opinion on the annual audit.
4. County's CAFR is awarded the Certificate of Achievement for Excellence in Financial Reporting.
5. County is awarded the Distinguished Budget Presentation Award.
6. 100% of departments and funds stay within approved budget.
7. The County's investments earn a better return than in the previous year.
8. Staff develops a balanced budget for fiscal year beginning July 1, 2011 and receives approval from the Board of Commissioners.

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual
County Work Force	745.75	775.16	777.72	756.24
Accounts payable checks processed	9,085	8,667	8,061	7,691
Accounts payable invoices	17,468	15,753	14,647	14,241
ACH - Utility payments*	n/a	3,726	2,691	3,385
Budget Amendments/Transfers	355	238	167	328
New Occupational Tax Certificates**	n/a	2,185	1,898	1,922
G/L Journals	1,287	1,884	1,955	3,173
Travel requests processed**	n/a	206	151	23
Travel reservations**	n/a	293	73	53
P-Card Transactions***	n/a	976	989	2,016
Receipts****	5,569	2,714	2,504	3,813
WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Projected
General Fund Budget:				
Revenues	$ 52,000,860	$ 49,577,565	$ 46,356,672	$ 46,802,906
Expenditures	$ 50,313,119	$ 48,277,022	$ 45,074,862	$ 43,701,592

* There were no ACH utility payments prior to FY 2008.

** Statistics were not kept prior to FY 2008.

*** Revised P-Card program reinstated in FY 2008.

**** Starting in FY 2008, receipting of ambulance billings was contracted to an outside vendor.

Department:	Human Resources	Cost Center:	10010540
Function:	General Government	Fund:	General

Mission Statement

The mission of Human Resources is to provide timely, accurate, relevant, and easily accessible human resource data, services, analysis, and guidance to our customers and to promote confidence in these products as sound foundations for effective management of County Human Resources.

Major FY 2011 Goals

◊ Implement Online Open Enrollment - Employee Self Service
◊ Implement Workflow - MUNIS
◊ Implement Employee Self Insurance
◊ Maintain Employee Self Service - Munis Online.

FY 2011 Major Departmental Functions

◊ Provide administrative and technical assistance to employees in the areas of policy development and compliance; recruitment and selection; classification and compensation; employee development; employee relations, employee recognition and employee performance appraisal.
◊ Administer a comprehensive employee benefits program including health, dental and vision reimbursement plans, wellness, retirement, life insurance, workers' compensation, deferred compensation, deferred compensation and disability.
◊ Payroll administration.
◊ Maintain employee master files.

FY 2011 Significant Expenditure and Staffing Changes

◊ The new full-time position of Risk Manager that was approved in FY 2010 was eliminated for FY 2011. The position was still vacant.

Department:	Human Resources	Cost Center:	10010540
Function:	General Government	Fund:	General

FY 2011 Objectives

Goal	Performance Measurement	Condition	Degree
Online Open Enrollment	Accurate data entry and electronically updating Munis files	Data entry by employee, implemented by HR	July 1, 2010
Workflow - Munis	Transitioning HR related processes from paper to an electronic format such as personnel requisitions and employee evaluations	Implemented by Human Resources	March 1, 2011
Employee Self Insurance	Implement required changes to transition from a fully insured to a self insured program	Approved by BOC, implemented by Human Resources	July 1, 2010
Employee Self Serve - Munis Online	Continue to update pertinent employee information and applicant information	Administered through Human Resources	Ongoing

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 406,375	$ 491,058	$ 430,074	$ 418,320
APPROPRIATIONS				
Personal Services	$ 334,282	$ 413,386	$ 348,490	$ 347,610
Operating	71,897	77,672	78,864	70,710
Capital Outlay	197	-	2,720	-
Total Appropriations	$ 406,375	$ 491,058	$ 430,074	$ 418,320

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate	FY 2011 Projected
County Work Force (Including Elected Officials)	775.16	777.72	756.24	748.31
Personnel Requisitions	48	42	20	24
Job Applications	2,105	1,606	1,500	1,500
Classification Changes	56	80	60	60
Exit Interviews	44	41	40	40
Internal Training Programs	77	59	40	40
Dental/Orthodontic Reimbursement Claims	1,968	1,791	1,700	1,700
Vision Reimbursement Claims	386	389	400	400
Workers' Compensation Claims	166	109	100	100
*Includes Elected Officials (FTEs).				

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	6.00	6.00	6.00	5.00

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

Mission Statement

The Mission of Information Systems is to provide Strategic Vision, Leadership, and Enterprise solutions to County leaders and staff so they can meet their goals and deliver results to the public.

Major Department Functions

- ◊ Provide installation and support services for Desktop and Laptop Computers, Servers, and Peripherals such as Printers, Scanners, and Plotters.
- ◊ Install and provide support services for desktop software programs such as Microsoft Word, Excel, PowerPoint, Publisher, and other similar programs.
- ◊ Install and provide support services for various third party software applications such as CARS, OMS, Visa-craft, ICON, E-911 CAD system, and MUNIS.
- ◊ Establish and support the County's access to the State of Georgia Crime Information Center (GCIC).
- ◊ Provide Leadership Enhancements and Support Services for the development of the County's Geographic Information System (GIS).
- ◊ Provide installation and support services for the County's Networking Equipment including Routers, Switches, Firewalls, and VPN Devices.
- ◊ Provide support for the County's Cable Television equipment such as Cabling, Amplifiers, and Splitters.
- ◊ Provide installation and support of the County's Network infrastructure including WAN and LAN fiber optic and Copper cabling, Equipment racks, Patch panels, and Jacks.
- ◊ Maintain the County's Internet presence including maintenance and support of our Web-Server, E-mail Servers, Domain Name Server, and the Firewall and Security Devices.
- ◊ Provide routine Backup and Archival of the Countie's data in accordance with the County's Continuity of Operations Plan (COOP).
- ◊ Provide on-call support services for Public Safety Departments on a 7-day, 24 hour basis.
- ◊ Provide support for existing in-house developed computer programs.

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

Major FY 2011 Goals

◊ Continue to expand the County's GIS system by assisting with the development of new GIS layers such as an accurate Street Numbering layer.
◊ Expand the use of new technologies such as VMware Server Virtualization to create "Virtual Servers" to increase failover capabilities and maximize utilization of hardware resources.
◊ Move older physical servers with aging hardware over to the County's Blade Center and Virtual Server environment.
◊ Increase the capacity of the County's SAN (Storage Area Network) and expand it across multiple sites to physically disperse the County's data and provide redundancy and resiliency.
◊ Expand the County's Tivoli Storage Management System to provide increased cross-site replication of the County's data.
◊ Improve the conditions of the County's Network Telecommunication Rooms by providing increased cooling, monitoring, and security.
◊ Develop improved policies and procedures for the IS Department.

FY 2011 Significant Expenditure and Staffing Changes

◊ One full-time position was transferred to the Finance Department.
◊ Four capital projects were approved with a total estimated cost of $57,300.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 761,301	$ 762,510	$ 727,443	$ 645,755
APPROPRIATIONS				
Personal Services	$ 667,616	$ 668,436	$ 623,272	$ 554,529
Operating	77,420	87,894	75,997	87,734
Capital Outlay	16,265	6,180	28,174	3,492
Total Appropriations	$ 761,301	$ 762,510	$ 727,443	$ 645,755

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate
Hardware Work Orders / PCs[3]	421	339	199	209
Internet Work Orders	50[1]	40	72	76
Software Work Orders	322	431	231	243
Other Work Orders / General[3]	533	329	677	711
Phone, Security, Alarm Work Orders / Communications[3]	13[2]	61[2]	119	125
Alarm Systems[3]			27	28
Building Access[3]			20	21
E-Mail[3]			92	97
Network[3]			63	66
Peripherals[3]			133	140
User Adds, Changes & Deletions			143	150
TOTAL	**1,339**	**1,200**	**1,776**	**1,866**

[1] Internet work orders related to the County's web site are now forwarded to a third-party vendor. Only work orders related to Internet Access are included.

[2] Phone, security, and alarm work orders are handled by the Program Analyst who was move to the Purchasing Department in FY 2005. That position was moved back to the IS Department in FY 2008.

[3] The IS Department purchased new work order software and the categories were redefined.

PERFORMANCE MEASURES	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate
Goal: To increase the average number of work orders closed per day in all categories				
Total Work Orders	**1,339**	**1,200**	**1,776**	**1,866**
Hardware:				
Work Days (260 days less vacation and holidays)	240	240	240	240
Closed Work Orders	421	339	199	209
Average Closed Per Day	1.8	1.4	0.8	0.9
Percent of Total Work Orders	31.44%	28.25%	11.20%	11.20%
Software:				
Work Days	240	240	240	240
Closed Work Orders	322	431	231	243
Average Closed Per Day	1.3	1.8	1.0	1.0
Percent of Total Work Orders	24.05%	35.92%	13.01%	13.02%
Phones, Security Systems, Alarms:				
Work Days	240	240	240	240
Closed Work Orders	13	61	119	125
Average Closed Per Day	0.1	0.3	0.5	0.5
Percent of Total Work Orders	0.97%	5.08%	6.70%	6.70%
Internet:				
Work Days	240	240	240	240
Closed Work Orders	50	40	72	76
Average Closed Per Day	0.2	0.2	0.3	0.3
Percent of Total Work Orders	3.73%	3.33%	4.05%	4.07%

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

PERFORMANCE MEASURES - CONTINUED	FY 2006 Actual	FY 2007 Actual	FY 2008 Estimate	FY 2009 Estimate
Other				
Work Days	240	240	240	240
Closed Work Orders	533	329	677	711
Average Closed Per Day	2.2	1.4	2.8	3.0
Percent of Total Work Orders	39.81%	27.42%	38.12%	38.10%
Alarm Systems				
Work Days			240	240
Closed Work Orders			27	28
Average Closed Per Day			0.1	0.1
Percent of Total Work Orders			1.52%	1.50%
Building Access				
Work Days			240	240
Closed Work Orders			20	21
Average Closed Per Day			0.1	0.1
Percent of Total Work Orders			1.13%	1.13%
Email				
Work Days			240	240
Closed Work Orders			92	97
Average Closed Per Day			0.4	0.4
Percent of Total Work Orders			5.18%	5.20%
Network				
Work Days			240	240
Closed Work Orders			63	66
Average Closed Per Day			0.3	0.3
Percent of Total Work Orders			3.55%	3.54%
Peripherals				
Work Days			240	240
Closed Work Orders			133	140
Average Closed Per Day			0.6	0.6
Percent of Total Work Orders			7.49%	7.50%
User Adds, Changes, and Deletes				
Work Days			240	240
Closed Work Orders			143	150
Average Closed Per Day			0.6	0.6
Percent of Total Work Orders			8.05%	8.04%

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	9.00	9.00	9.00	8.00

Department:	Law Department	Cost Center:	10010530
Function:	General Government	Fund:	General

Mission Statement

During FY 2008, the Board of Commissioners approved hiring a Staff Attorney to handle legal matters for the County. A Law Department was created to account for payroll and other operating expenditures related to these legal services.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 223,332	$ 212,750	$ 160,837	$ 193,277
APPROPRIATIONS				
Personal Services	$ 148,316	$ 160,750	$ 151,924	$ 160,877
Operating	75,016	52,000	8,913	32,400
Capital Outlay	-	-	-	-
Total Appropriations	$ 223,332	$ 212,750	$ 160,837	$ 193,277

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	1.00	1.00	1.00	1.00

Department:	Non-Departmental	Cost Center:	10010090
Function:	General Government	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures not allocated to individual General Government departments.

Significant Expenditure Changes

◊ No significant expenditure changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 497,281	$ 485,841	$ 473,278	$ 488,729
APPROPRIATIONS				
Operating	$ 495,438	$ 485,841	$ 473,278	$ 488,729
Capital Outlay	1,843	-	-	-
Total Appropriations	$ 497,281	$ 485,841	$ 473,278	$ 488,729

Department:	Purchasing	Cost Center:	10010517
Function:	General Government	Fund:	General

Mission Statement

To purchase goods and services for county departments at the best available price and in a timely manner, and educate departments and keep them abreast of Purchasing policies and procedures.

Major Department Functions

◊ Ensure the most economic procurement of materials, equipment, supplies, and services.
◊ Prepare requests for proposals/bids for high volume or major purchases.
◊ Analyze bids and make recommendations to the Board of Commissioners for bid awards.
◊ Maintain an inventory of office supplies, i.e. copy and computer paper.
◊ Develop County-wide contracts to maximize savings.
◊ Assist deparments in the development of sealed bid and other specifications.
◊ Facilitate a public auction where surplus property is sold.
◊ Facilitate a public auction where surplus property is sold on-line at GovDeals.com..
◊ Maintain list of bidders and provide access to all governmental entities in the County.
◊ Produce printing on the digital duplicator.
◊ Conduct pre-bid/proposal conferences.
◊ Conduct public bid/proposal openings.
◊ Respond to numerous open records and status of sealed bids and proposals request.
◊ Ensure that sealed bids and proposals are advertised in the newspaper and on the Fayette County Website.

Major FY 2011 Goals

◊ To implement procedures for the new SAVE program.
◊ To develop more county-wide annual contracts.
◊ To increase the amount of intra and inter governmental participation with annual contracts and the county wide auction.
◊ To continue working to increase minority procurement participation.
◊ To educate departments in properly compiling specifications and entering requisitions.
◊ To increase the amount of vendors with Vendor Self Serve.

Significant Expenditure and Staffing Changes

◊ No significant expenditures or staffing changes planned for FY 2011.

Department:	Purchasing	Cost Center:	10010517
Function:	General Government	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 237,797	$ 246,056	$ 238,357	$ 242,834
APPROPRIATIONS				
Personal Services	$ 213,542	$ 211,397	$ 208,953	$ 208,656
Operating	24,255	34,659	29,404	32,435
Capital Outlay	-	-	-	1,743
Total Appropriations	$ 237,797	$ 246,056	$ 238,357	$ 242,834

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	3.00	3.00	3.00	3.00

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate	FY 2011 Projected
Purchase requisitions processed	1,873	1,452	1,270	1,270
Purchase Orders Issued	1,803	1,415	1,146	1,146
Bids issued	73	43	45	53
General Fund Budget:				
Expenditures	$ 48,277,022	$ 45,074,862	$ 43,701,592	$ 45,009,005

PERFORMANCE MEASURES

Goal 1: Process emergency requisitions the same day they are received in the Purchasing Department.

Goal 2: Process regular requisitions within three days of receiving good and complete specifications.

Goal 3: Mailing Invitation for Bids and RFP's within five days of receiving good and complete specifications.

Effectiveness Measures

To ensure the method of purchase that is chosen ensures the goods or services are delivered at the right place and in a timely manner.

Efficiency Measures

To ensure the correct and most expedient method of purchase is chosen, ie., state contract, emergency, open market, etc.

Productivity Measures

Ensure all staff is working with the departments to make sure purchasing policies and procedures are known and are being followed.

Department:	Tax Assessor	Cost Center:	10010550
Function:	General Government	Fund:	General

Mission Statement

The mission of the Fayette County Board of Assessors is to secure a just valuation for ad valorem tax purposes of all real and personal property, provide for uniform assessment of these properties and administer exemptions pursuant to Georgia law.

Major Department Functions

◊ Ensure that all taxable property within the County is returned and assessed for taxes at its fair market value and that each taxpayer shall pay only his proportionate share of taxes.
◊ Maintain all tax records and maps for the County including, but not limited to, the mapping, platting, cataloging, and indexing of all real and personal property in the County.

Major FY 2011 Goals & Objectives

◊ Discover, research, and assess all real property in Fayette County.
◊ Discover, research, and assess all tangible personal property in Fayette County including business furniture, fixtures, machinery, equipment and inventory, golf carts, boats, airplanes, heavy duty equipment and mobile homes.
◊ Administer Homestead Exemption, verifying qualifications and approving or disapproving exemptions based on Georgia stature.
◊ Administer Current Use Covenant assessments, verifying qualifications and approving or disapproving exemptions based on Georgia stature.
◊ Administer Freeport Exemption and Pollution Control Equipment Exemption, verifying qualifications and approving or disapproving exemptions based on Georgia stature.
◊ Send notices to all property owners and implement review/appeal process.
◊ Conduct individual assessment review for Value, Taxability, Uniformity and Denial of exemption, presenting a preponderance of evidence to the Board of Equalization and Superior Court.
◊ Continue working on the GIS base layers.

FY 2011 Significant Expenditure and Staffing Changes

◊ One vacant full-time position was eliminated.

Department:	Tax Assessor	Cost Center:	10010550
Function:	General Government	Fund:	General

Workload Indicators	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
◊ Deeds researched and entered	5,800	4,344	5,000	3,500
◊ PT 61 Forms researched and entered	5,800	4,344	5,000	3,500
◊ Real parcels mapped	1,200	900	400	200
◊ Real Estate parcels assessed	42,000	42,479	42,479	42,917
◊ Personal Property accounts assessed	5,000	4,300	4,019	5,396
◊ Mobile Homes Assessed	1,400	1,400	1,238	1,212
◊ Homestead Exemptions	27,000	27,851	28,500	28,523
◊ Current Use Assessments	450	427	505	524
◊ Freeport Exemptions	65	65	67	70
◊ Pollution Control Exemption	10	10	1	2
◊ Notices Mailed	45,000	37,268	32,667	31,904
◊ Appeals reviewed	700	437	358	1,422

Effectiveness Measures

Receive State Certification and acceptable ratio analysis of Tax Roll.

Efficiency Measure

Level of assessment of overall digest between 36.0 and 44.0

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 820,008	$ 889,105	$ 781,433	$ 825,425
APPROPRIATIONS				
Personal Services	$ 778,848	$ 746,568	$ 714,198	$ 685,860
Operating	38,430	142,537	66,713	139,565
Capital Outlay	2,731	-	522	-
Total Appropriations	$ 820,008	$ 889,105	$ 781,433	$ 825,425

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	14.45	14.45	13.45	12.45

Department:	Tax Commissioner	Cost Center:	10010545
Function:	General Government	Fund:	General

Major Department Functions

◊ Administer the ad valorem tax collection function for the County.
◊ Disburse tax collections to governing authorities of the state, county, school system and municipalities.

Major FY 2011 Goals

◊ Collect at a minimum 98 percent of the property taxes levied in the upcoming year.
◊ Continue the efforts to reduce the amount of delinquent property taxes outstanding.
◊ Implement on line payment system for auto registration and property tax.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Emission Testing Rebate	84,803	68,000	68,000	70,000
Postage Fees	21,652	21,000	20,652	21,000
Commissions on Tax Collections	314,539	300,000	287,894	285,000
Reinstatement Fees - Auto Insurance	17,785	18,000	15,120	15,000
General Fund Contribution	523,957	618,545	552,238	613,933
Total Funding Sources	$ 962,737	$ 1,025,545	$ 943,904	$ 1,004,933
APPROPRIATIONS				
Personal Services	$ 803,789	$ 850,244	$ 780,453	$ 834,383
Operating	155,530	164,301	159,575	160,550
Capital Outlay	3,418	11,000	3,876	10,000
Total Appropriations	$ 962,737	$ 1,025,545	$ 943,904	$ 1,004,933

Department:	Tax Commissioner	Cost Center:	10010545
Function:	General Government	Fund:	General

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	19.00	19.00	17.50	17.50

WORKLOAD INDICATORS	2006 Actual	2007 Actual	2008 Actual	2009 Actual
Number of tax bills	45,000	46,173	46,779	47,414
Number of tags sold	123,649	126,673	120,925	116,580
Percentage of tax bills collected	98.5%	98.7%	97.0%	97.3%
Taxes levied	$ 147,426,180	$ 155,095,514	$ 165,838,079	$ 157,090,181

FUNCTION: JUDICIAL

Department	Page
CLERK OF STATE COURT	V - 37
CLERK OF SUPERIOR COURT	V - 39
DISTRICT ATTORNEY	V - 42
JUDGES, COURT REPORTER	V - 44
JUVENILE COURT	V - 45
JUVENILE SUPERVISION	V - 48
LAW LIBRARY	V - 50
MAGISTRATE COURT	V - 51
NON-DEPARTMENTAL	V - 53
PROBATE COURT	V - 54
PUBLIC DEFENDER	V - 56
STATE COURT JUDGE	V - 57
STATE COURT SOLICITOR	V - 59

Department:	Clerk of State Court	Cost Center:	10020310
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Clerk of State Court is to be responsive, innovative and efficient when providing citizens a true and correct comprehensive permanent court record and other official court documents. In an expedient approach through the automation and computerization of indices and digitized legal documents and web application, the mission of the State Court Clerk's Office is to offer a more modern technological interaction with the community.

The Clerk's Office is commited to strengthen and uphold our participation in the Judicial Process by ensuring compliance with statutes and to facilitate interaction between the Jurors, Judges, Attorneys and other governmental agencies.

Major Department Functions

◊ Attend sessions of court ensuring compliance of all jury management and court records.
◊ Record and maintain a complete and accurate record of all court cases and proceedings.
◊ Civil Division: Ensure compliance of civil documents; assess and collect costs; issue summons and subpoenas; administer the Jury selection process.
◊ Criminal Division: To maintain criminal files; collect fines and forfeitures; prepare final disposition; electronically transmit to Georgia Crime Information Center and Department of Public Safety
◊ Traffic Division: Ensure filing of all traffic citations; ensure court forms are filed within mandates collect fines and forfeitures on citations; electronically transmit to Department of Public Safety; and ensure the filing of all ordinance cases.
◊ Administrative Division: To accurately and timely balance reports; make deposits and disperse monies. Ensure confidentiality of personnel records and payroll. Prepare budget and reconcile expenditures.

Major FY 2011 Goals

◊ To maintain a balanced budget.
◊ To support citizen needs by expanding services of the Clerk's Office to web based formats.
◊ To monitor legislation on efiling and prepare the Clerk's Office for the implementation of electronically filed documents.
◊ Operate and maintain high standards of service while expediting a high volume of civil, criminal, and traffic cases.
◊ Implement Criminal Judicial Data Exchange circuit-wide.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staffing changes.

Department:	Clerk of State Court	Cost Center:	10020310
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 244,551	$ 285,321	$ 269,302	$ 276,384
APPROPRIATIONS				
Personal Services	$ 220,051	$ 255,796	$ 240,288	$ 248,092
Operating	24,499	29,525	29,014	28,292
Capital Outlay	-	-	-	-
Total Appropriations	$ 244,551	$ 285,321	$ 269,302	$ 276,384

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	4.63	5.00	5.00	5.00

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Estimate
Civil Cases processed	1,564	1,544	1,536	1,550
Criminal Cases processed	2,188	2,112	2,129	2,140
Traffic Cases processed	4,770	4,565	4,497	5,020
Ordinances Cases processed	1,350	463	334	340
Revocation Cases processed	656	693	1,298	1,300
DPS Case Notices processed	461	526	487	500
Total Cases Filed	**10,989**	**9,903**	**10,281**	**10,850**
Total GCIC Transmissions	**2,633**	**3,472**	**3,556**	**3,580**
Total DPS Transmissions	**4,796**	**4,957**	**5,067**	**5,100**
Civil Proceedings	9,233	9,914	9,652	9,690
Criminal Proceedings	14,255	18,188	19,066	19,300
Traffic Proceedings	11,702	13,879	13,526	13,575
Ordinance Proceedings	1,350	1,815	1,318	1,330
Total Number of Proceedings	**36,540**	**43,796**	**43,562**	**43,895**
Civil Scanned Pages	29,625	34,877	30,800	31,875
Criminal Scanned Pages	25,316	32,033	34,471	34,485
Traffic Scanned Pages	17,711	23,244	23,235	23,260
Ordinance Scanned Pages	1,822	3,255	2,725	2,800
Total Number of Scanned Pages	**74,474**	**93,409**	**91,231**	**92,420**
Total Minute Book Pages Recorded	**7,630**	**6,084**	**5,345**	**6,000**
Total Final Minutes Pages	**82,104**	**99,493**	**96,576**	**98,240**
Calendars generated	**516**	**444**	**603**	**605**
Court days scheduled	**208**	**213**	**206**	**210**
Civil Hearings and Trials Schedules	444	519	544	600
Criminal Hearings and Trial Scheduled	3,261	3,188	6,655	6,700
Traffic Hearings and Trials Scheduled	5,119	4,986	4,745	4,760
Special Set Hearings	999	1,010	1,298	1,320
Ordinance Hearings and Trials Scheduled	698	681	581	600
Drug Screening Hearings	227	270	256	280
Alternative Language Hearings (started 07-01-08)	85	230	387	400
Total Scheduling	**10,833**	**10,884**	**14,466**	**14,660**

Department:	Clerk of Superior Court	Cost Center:	10020180
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Clerk of Superior Court is to effectively provide citizens a true and correct comprehensive permanent record of real property and other official court records in an expedient approach through the automation and computerization of indexes and scanned legal documents. The Clerk's office is committed to strengthen and uphold our participation in the Judicial Process by ensuring compliance with statutes and to facilitate interaction between the Jurors, Judges, Attorneys and other governmental agencies.

Major Department Functions

◊ Attend sessions of court ensuring compliance of all jury management and court records.
◊ Record and maintain a complete and accurate records of all court cases and proceedings.
◊ Civil Division: Ensure compliance of civil documents; assess, collect and disburse all fees; approve applications and issue notary public certificates; process adoptions; issue summons and subpoenas; administer the Jury selection process; and to file and transmit financing statements.
◊ Criminal Division: To maintain criminal files; collect fines and forfeitures; report felony convictions to the Secretary of State; prepare final dispositions; electronically transmit to Georgia Crime Information Center and Departmnet of Public Safety and disburse monies according to Georgia Statute.
◊ Real Estate Division: Preserve and index all deeds, mortgages, plats, liens and other real estate documents mandated by law that deals with property ownership and to transmit timely to the Clerk's Authority.
◊ Administrative Division: To accurately and timely balance reports; make deposits; and disburse monies. Ensure confidentiality of personnel records and payroll. Prepare budget and reconcile expenditures.

Major FY 2011 Goals

◊ To effectively manage the Clerk's Office on a reduced budget.
◊ To support citizen needs by expanding services of the Clerk's Office to web based formats.
◊ Implement an e-commerce solution to Real Estate.
◊ Implement e-filing in Real Estate.
◊ Implement Criminal Judicial Data Exchange circuit-wide.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staffing changes.

Department:	Clerk of Superior Court	Cost Center:	10020180
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Legal Recording Fees	$ 479,595	$ 433,000	$ 424,452	$ 415,000
Superior Court Fines	281,270	300,000	228,220	175,000
General Fund Contribution	437,192	503,431	556,999	606,750
Total Funding Sources	$ 1,198,057	$ 1,236,431	$ 1,209,671	$ 1,196,750

APPROPRIATIONS				
Personal Services	$ 953,994	$ 970,876	$ 942,526	$ 950,128
Operating	233,075	251,632	259,255	246,622
Capital Outlay	10,988	13,923	7,890	-
Total Appropriations	$ 1,198,057	$ 1,236,431	$ 1,209,671	$ 1,196,750

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	22.29	22.28	20.56	20.56

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Estimate
TOTAL CIVIL AND DOMESTIC ACTIONS	1,976	2,341	2,294	2,325
TOTAL NUMBER OF PROCEEDING ENTRIES	16,125	20,525	20,769	21,000
TOTAL NUMBER OF PAGES SCANNED	69,470	85,416	93,405	94,000
TOTAL CIVIL MINUTE BOOK PAGES RECORDED	2,557	3,622	2,297	2,320
TOTAL NUMBER OF ADOPTIONS FILED	34	48	38	40
Applications for Trade Names Processed	213	209	144	145
Notary Public Applications Processed	642	600	517	520
Military Discharges Processed	25	10	7	12
TOTAL APPLICATIONS PROCESSED	**880**	**819**	**668**	**677**
TOTAL APPLICATION PAGES RECORDED	1,522	1,442	1,336	1,359
TOTAL FINANCING STATEMENTS	1,604	1,312	1,373	1,425
TOTAL STATEMENT PAGES SCANNED	2,210	1,879	1,879	1,890
TOTAL REAL ESTATE INSTRUMENTS	25,717	18,449	18,800	18,500
TOTAL HOSPITAL LIENS (Separated from GED in 2004)	585	679	741	750
TOTAL GENERAL EXECUTION INSTRUMENTS	5,273	6,112	5,682	5,700
TOTAL REAL ESTATE PLATS	188	102	64	65
TOTAL REAL ESTATE PAGES SCANNED	145,567	103,094	111,162	115,000
TOTAL NUMBER OF GRANTORS INDEXED	52,860	41,841	43,530	43,700
TOTAL NUMBER OF GRANTEES INDEXED	49,818	39,726	42,662	43,000
TOTAL INTANGIBLE TAX FORMS PROCESSED	6,743	4,145	4,168	4,175
TOTAL TRANSER TAX FORMS	4,857	3,927	3,626	3,700

Department:	Clerk of Superior Court	Cost Center:	10020180
Function:	Judicial	Fund:	General

WORKLOAD INDICATORS - CONTINUED	2007 Actual	2008 Actual	2009 Actual	2010 Estimate
TOTAL NUMBER OF CRIMINAL CASES	738	872	887	900
TOTAL NUMBER OF PROCEEDING ENTRIES	6,769	9,743	9,883	10,000
TOTAL NUMBER OF PAGES SCANNED	13,117	18,706	18,873	20,000
TOTAL CRIMINAL MINUTE BOOK PAGES RECORDED	2,140	1,463	3,065	3,100
TOTAL NUMBER OF DRUG COURT HEARINGS	n/a	n/a	51	26
TOTAL NUMBER OF DRUG COURT CASES	n/a	n/a	10	20
GEORGIA CRIME INFORMATION TRANSMITTALS	1,496	2,298	1,945	1,950
GEORGIA DEPARTMENT OF MOTOR VEHICLES FORMS	197	145	187	190
SECRETARY OF STATE FELONY CONVICTIONS	293	357	n/a	n/a
NOTICES OF APPEAL FILED	30	33	27	30
TOTAL NUMBER OF CALENDARS GENERATED	209	254	215	220
TOTAL COURT DAYS SCHEDULED (FOUR JUDGES)	336	376	283	300
TOTAL CIVIL CASES FOR HEARINGS AND TRIALS	2,077	1,686	1,820	2,000
TOTAL CRIMINAL CASES FOR HEARINGS AND TRIALS	1,976	2,496	1,589	1,800
TOTAL SPECIAL SET CASES	119	137	143	150
TOTAL NUMBER OF JURORS SUMMONED	7,475	6,800	7,465	7,500

Department:	District Attorney	Cost Center:	10020200
Function:	Judicial	Fund:	General

Mission Statement

To successfully prosecute all those defendants brought to trial in a timely manner. To protect and assist victims of crime. To reduce the amount of time between the date of the offense and the date of the disposition of the case thereby reducing jail populations. To provide residents of each of the four counties we serve with the most efficient and effective legal services possible.

Major Department Functions

- ◊ Present to the Grand Jury all of the evidence against an individual accused of violating the criminal statutes of the State of Georgia for possible indictment.
- ◊ At the request of the Grand Jury, the District Attorney will draw up indictments or accusations and will prosecute all indictable offenses to the fullest extent of the law.
- ◊ The District Attorney's Office attends detention and probation hearings for the Juvenile Court, and preliminary and bond hearings in Magistrate Court, and contested traffic cases in Probate Court in those counties not having a State Court function.
- ◊ Administer required oaths to grand jurors, trial jurors, bailiffs, and other officers of the Court.
- ◊ Facilitate the Victim Assistance program which provides financial support and services to those individuals who find themselves victims of the crimes perpetrated against them.

Major FY 2011 Goals

- ◊ Successfully represent the State of Georgia and victims of crime in prosecutions in Superior Court and in Probate Court in those counties which do not have State Court.
- ◊ To handle all felony jury trials, as well as regular Friday Motion days including revocations and bond hearings, before the Superior Court.
- ◊ To represent the State of Georgia in all preliminary hearings in order to represent the victims in the early stages of the criminal process. This, in many instances, will shorten the time period between arrest of a defendant and the final disposition of a case by pleas or trial.
- ◊ To increase aid and services that can be given to victims of crime through grants received.

Significant Expenditure and Staffing Changes

- ◊ No significant expenditure changes.

Department:	District Attorney	Cost Center:	10020200
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 346,824	$ 331,160	$ 330,928	$ 330,867
APPROPRIATIONS				
DA Contract Services	$ 338,000	$ 324,480	$ 324,480	$ 324,480
Operating	8,824	6,680	6,448	6,387
Capital Outlay	-	-	-	-
Total Appropriations	$ 346,824	$ 331,160	$ 330,928	$ 330,867

WORKLOAD INDICATORS	2006 Actual	2007 Actual	2008 Actual	2009 Actual
SUPERIOR COURT:				
Cases Filed:				
Felony counts	934	802	950	1,246
Misdemeanor counts	511	597	675	877
Cases Disposed:				
Felony counts	861	940	1,050	1,105
Misdemeanor counts	463	719	643	556
Indictment/Accusations Files				
Juvenile Court Cases Handled	1,206	1,453	1,957	1,186

Department:	Judges, Court Reporter	Cost Center:	10020160
Function:	Judicial	Fund:	General

The Judges, Court Reporter cost center includes the Fayette County's allocation of the Griffin Judicial Circuit Superior Courts' expenditures and expenditures of the Fayette County's local Superior Court.

Major Department Functions

◊ Serve as the highest ranking local court, having jurisdiction over all criminal felony cases, major civil cases, and cases involving Fayette County.
◊ Court resolves cases involving child custody, criminal cases with and without a jury, and issues fines, and/or sentences upon conviction.
◊ Responsibilities include the determination of a defendant's competence to stand trial, the admissibility of a confession, and the legality of a written document.

Major FY 2011 Goals

◊ Maintain a low crime rate level by administering justice to criminals in a timely manner.
◊ Keep the cost of the court system to a minimum.

Significant Expenditure Changes

◊ No significant changes in expenditures.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 375,183	$ 349,514	$ 356,257	$ 348,943
APPROPRIATIONS				
Personal Services*	$ 10,515	$ 9,417	$ 8,446	$ 10,046
Circuit Court Contract Services	279,226	268,057	268,057	268,057
Operating	85,082	72,040	79,479	70,840
Capital Outlay	360	-	275	-
Total Appropriations	$ 375,183	$ 349,514	$ 356,257	$ 348,943

* Contracted personnel

WORKLOAD INDICATORS	2006 Actual	2007 Actual	2008 Actual	2009 Actual
Fayette County - Criminal and civil filings	2,200	2,285	2,854	3,018
Fayette County - % of total Circuit filings	30.7	28.2	31.5	31.1

Department:	Juvenile Court	Cost Center:	10020600
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Juvenile Court of Fayette County is as follows:

- ◊ To interpret and enforce existing statutes in a way that provides due process, fair treatment and justice to all persons appearing before this court.
- ◊ To provide or arrange for appropriate services for those persons appearing before the court.
- ◊ To create and maintain a feeling of respect for and in the court system on the part of the citizens that it serves to that they support and assist the court in its efforts.
- ◊ To maximize, to the extent possible, the development and job satisfaction of court employees so that the court is able to attract, secure and retain the commitment of the kinds and numbers of people necessary to accomplish the court's mission and goals.
- ◊ To create and maintain a feeling of confidence in and support for the court on the part of the other organizations with which it comes in contact, particularly those organizations that are a part of the total criminal justice system.
- ◊ To insure that the taxpayers of Fayette County receive the greatest benefits for the dollars expended for court services.

Major Department Functions

- ◊ To docket and set calendars for cases concerning allegations of deprivation, delinquency, unruly conduct and traffic offenses involving children within our jurisdiction. Parameters of mandated time frames will be the standard. Guidelines and operating procedures set by judges will be utilized on each individual case incorporating applicable Official Codes of Georgia Annotated.
- ◊ To liason with the State of Georgia's Department of Human Resources, i.e.: Department of Family and Children Services and Department of Juvenile Justice to insure that the mandates under which the court *must* operate are compatible with the policies of these two departments.
- ◊ To insure the rights of victims and offenders are protected under the law as well as court preparation, including scheduling of cases, investigation, conducting trials, preparation of court orders, collection of fees and fines, filing of documents and record retention.
- ◊ To seek treatment and rehabilitation of delinquent children.
- ◊ To seek reunification with parents and children who are separated by judicial intervention.
- ◊ To cooperate and work closely with the law enforcement agencies to insure citizens rights are protected as well as the rights of delinquents.

Department:	Juvenile Court	Cost Center:	10020600
Function:	Judicial	Fund:	General

Major FY 2011 Goals

◊ Maintain proactive initiative on office space and future needs of Juvenile Court.
◊ To initiate a study with DJJ on the viability of locating a detention facility in our county utilizing space in the old jail facility and further to study if including DJJ's offices would be viable option for anticipated build out of the Judicial Complex.
◊ To assign, train, and delineate duties for the staff to maximize efficiency.
◊ To continue to author with the input from the judges and other agencies a more complete operating procedures manual.
◊ Secure grants for programs appropriate to Juvenile Court for delinquency prevention and enhance training of personnel for application process for these awards.
◊ To continue to advocate use of advanced technology with JCATS, which will assist the courts in the tracking of delinquents within the circuit and state.
◊ To manage increasing caseload efficiently and continue to work with law enforcement agencies to enhance the rehabilitation of children and protect the citizens.
◊ To work with the Public Defender's Office to insure that the rights of citizens and juvenile offenders are protected under the new statutes governing appointment of counsel for any qualified clients involved in our Court.
◊ To assist and support the DART program for drug and alcohol rehabilitation of children.
◊ Investigate the viability of utilizing cameras in vehicles of teenage drivers to reduce recidivism of traffic offenders.
◊ Implement any changes enacted by census on this court.

Major FY 2011 Goals Accomplished

◊ Collaboration with DFACS and DJJ on expanding services of these State Departments in light of budget cuts at the state level and being cognizant of county budget parameters.
◊ Enhance development of the CASA program so that assistance via mentoring can be accomplished for families who have case plans with DFACS for reunification.
◊ Implement agreement with the Public Defenders office on expediting legal representations for our clients.

Significant Expenditure and Staffing Changes

◊ No significant expenditures or staffing changes.

Department:	Juvenile Court	Cost Center:	10020600
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Juvenile Court Fines / Fees	$ 47,653	$ 46,000	$ 54,746	$ 48,000
General Fund Contribution	276,051	284,591	267,128	270,198
Total Funding Sources	$ 323,704	$ 330,591	$ 321,874	$ 318,198
APPROPRIATIONS				
Personal Services	$ 277,627	$ 276,113	$ 276,819	$ 276,300
Operating	46,077	52,218	43,022	39,648
Capital Outlay	-	2,260	2,033	2,250
Total Appropriations	$ 323,704	$ 330,591	$ 321,874	$ 318,198

WORKLOAD INDICATORS	2008 Actual	2009 Actual	2010 Estimate	2011 Projected
New juvenile cases docketed/filed	1,961	1,379	1,400	1,425
Judges in Fayette Court (two needed ocassionally on same day)	205	159	165	170
EFFICIENCY MEASURES	2008 Actual	2009 Actual	2010 Estimate	2011 Projected
New juvenile cases docketed and closed	97.0%	96.0%	97.0%	97.0%
Mandated time frames met	99.0%	99.0%	99.0%	99.0%
Fines Collected	98.0%	98.0%	98.0%	98.0%
Restitution Collected	95.0%	95.0%	95.0%	95.0%
Supervision fees collected (unless waived by Judge)	98.0%	98.0%	98.0%	98.0%
EFFECTIVENESS MEASURES	2008 Actual	2009 Actual	2010 Estimate	2011 Projected
Juvenile Cases closed	1,850	1,335	1,380	1,390
Days calendared	205	159	165	170
Fines/Fees/Restitution disbursed to outside agencies	$ 14,275	$ 15,689	$ 16,000	$ 16,000
Orders written/filed	1,830	1,390	1,410	1,440
Supervision fees collected/disbursed to 217-20610	$ 64,762	$ 32,413	$ 33,000	$ 33,000
PRODUCTIVITY MEASURES	2008 Actual	2009 Actual	2010 Estimate	2011 Projected
New juvenile cases docketed/filed	1,961	1,379	1,400	1,425
Session in Court (2 Judges are needed occasionally on a single day)	205	159	165	170
Summons/subpoenas served	6,100	4,500	4,600	4,670
Public Safety Documents	873	650	625	630
Fines Collected (Traffic/DUI/Drugs/Etc.)	$ 68,026	$ 80,437	$ 81,000	$ 81,000
Restitution Collected	$ 35,544	$ 17,026	$ 20,000	$ 20,000
Other documents	3,801	3,460	3,500	3,800
Orders prepared	2,340	1,525	1,600	1,650

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	5.00	5.00	5.00	5.00

Department:	Juvenile Supervision	Cost Center:	21720610
Function:	Judicial	Fund:	Special Revenue

Mission Statement

The Mission of the Juvenile Court Supervision Services is as follows:

◊ To promote a safe and secure community, the Juvenile Court of Fayette County will utilize prevention and treatment services in collaboration with families and other organizations to encourage the physical emotional, psychological, educational, and moral well-being of children throughout the County to prevent and treat delinquency and unruly behavior.

◊ The prevention programs offered will be funded under the guidelines of the official Code of Georgia 15-11-71, the Juvenile Proceedings Codes and the parameters described therein.

◊ Further this court will diligently seek and implement grants offered for delinquency prevention and treatment through Federal funding as well as corporate partners.

Major Department Functions

◊ To allocate funding collected to provide supervision and rehabilitation services for those juveniles in the court system.

◊ To enhance the training of all court personnel, law enforcement, educators, and helping agencies to focus on the rehabilitation of juveniles through awareness of the problems of delinquent children and related issues.

◊ To present seminars to various agencies focusing on rehabilitation utilizing funding available through court imposed fees.

◊ Expand programs on delinquency utilizing court fees which are collected under 15-11-71 and are funded without tax dollars or expenditures from the operating budget of the Court.

Major FY 2011 Goals

◊ To seek new innovative programs focusing on rehabilitation through government grants and funding through collection of supervision fees under OCGA 15-11-71.

◊ To identify and enhance programs such as the MRT, Breaking the Chains, Vista and Tomorrow's Man court ordered to rehabilitate Fayette County delinquents and incorporate scholarship awards to children who meet financial hardship criteria for these programs.

◊ Allocate funds for teaching seminars to be given to appropriate local agencies with appropriate themes.

◊ Assist and support the DART program for drug and alcohol rehabilitation of children.

◊ Allocate funds for psychological evaluations under collected supervision fees with indigent guidelines to be used for qualification.

Significant Expenditure Changes

◊ There are no significant expenditures changes.

Department:	Juvenile Supervision	Cost Center:	21720610
Function:	Judicial	Fund:	Special Revenue

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Juvenile Fine Surcharge	$ 30,167	$ 25,000	$ 31,663	$ 27,000
Appropriated Fund Balance	(3,807)	3,800	(9,260)	1,800
Total Funding Sources	$ 26,360	$ 28,800	$ 22,403	$ 28,800
APPROPRIATIONS				
Professional/Technical Services	$ 22,235	$ 25,000	$ 22,403	$ 28,800
Other Operating	4,125	3,800	-	-
Capital Outlay	-	-	-	-
Total Appropriations	$ 26,360	$ 28,800	$ 22,403	$ 28,800

WORKLOAD INDICATORS	2008 Actual	2009 Actual	2010 Estimate	2011 Projected
Juveniles placed on probation/informal adjustment/abeyances/short term program	716	558	525	550
EFFICIENCY MEASURES	2008 Actual	2009 Actual	2010 Estimate	2011 Projected
Juveniles Referred to Program	88.0%	88.0%	88.0%	88.0%
Supervision Fees collected (unless waived by Judge)	98.0%	97.5%	98.0%	98.0%
EFFECTIVENESS MEASURES	2008 Actual	2009 Actual	2010 Estimate	2011 Projected
Work Sites	10	10	10	12
Recidivism rates	22.0%	22.0%	22.0%	22.0%
PRODUCTIVITY MEASURES	2008 Actual	2009 Actual	2010 Estimate	2011 Projected
Work performed at government and non-profit sites such as Kiwanis Field, Board of Education, Recreation fields, Churches by delinquents in community service. Number of offenders	649	576	700	725
Hours Worked in Program	2,620	2,400	2,200	2,400

Department:	Law Library	Cost Center:	20520750
Function:	Judicial	Fund:	Special Revenue

Mission Statement

The mission of the Law Library is to effectively provide citizens with access to the most current legislation through hardback legal texts and internet access services.

Major Department Functions

◊ Acquire and maintain materials for the County law library by utilizing monies collected from a surcharge on all cases.
◊ To provide Fayette County citizens an atmosphere that is conductive to legal research.

Major FY 2011 Goals

◊ Provide the Fayette County general public with the most current legislation. Access will be provided in hardback legal texts and up-to-the-minute on-line services.
◊ To improve efficiency with additional computers and printers to maximize access to on-line services for citizens.

Significant Expenditure Changes

◊ There are no significant expenditure changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Charges for Services	$ 68,196	$ 57,000	$ 72,386	$ 55,000
Investment Income	218	-	32	-
Appropriated Fund Balance	17,149	50,077	(19,729)	12,160
Total Funding Sources	$ 85,562	$ 107,077	$ 52,689	$ 67,160
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	85,562	107,077	52,689	67,160
Capital Outlay	-	-	-	-
Total Appropriations	$ 85,562	$ 107,077	$ 52,689	$ 67,160

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Estimate
Probate Court Cases	631	598	620	625
State and Superior Civil Cases	3,493	3,885	3,830	3,900
State and Superior Criminal/Traffic Cases	9,702	8,705	9,145	9,200
Juvenile Court Cases (effective 7/1/04)	501	372	378	400
Magistrate Court Cases (effective 7/1/07)	1,464	2,858	2,940	3,000

Department:	Magistrate Court	Cost Center:	10020400
Function:	Judicial	Fund:	General

Mission Statement

Our Court is set up to interpret and enforce existing laws in a manner that provides due process, equal treatment and justice for all parties appearing before the Court for both civil and criminal cases. Our goal is to provide the taxpayers of Fayette County with just, efficient and cost effective service. We will deliver this service in a courteous manner.

Major Department Functions

◊ Serve as a court of inquiry with the primary responsibility to determine the sufficiency of evidence.
◊ Conduct court for claims and garnishments up to jurisdictional limit, abandoned vehicles and dispossessories, including evictions with an unlimited amount.
◊ Process and prosecute misdemeanor deposit account fraud checks.
◊ Process all other misdemeanor and felony warrants, including bond hearings and preliminary hearings as Peachtree City and Fayetteville Municipal judges only conduct hearings that may be prosecuted exclusively in city court.
◊ Conduct misdemeanor deposit account fraud check court along with preliminary hearings on Tuesday, pre-issue warrant hearings on Wednesday and civil cases on Thursday due to time required to process and render decisions due to increased caseload. On occasion, Thursday civil court carries over to Friday. First appearance/bond hearings are conducted six days a week with the exception of Sunday.
◊ Liaison with County and State officials to ensure mandates, under which the court operates, are maintained.

Major FY 2011 Goals

◊ Operate a cost effective court and administrative office.
◊ Handle projected increase in workload as efficiently as possible.
◊ Enhance program for reporting and disbursement of fines and fees to appropriate agencies to include the Superior Court Clerks Authority, County and State.
◊ Perfect ongoing enhancements to the ICON Case Management software program to receive improved performance measure reports.

Significant Expenditure and Staffing Changes

◊ There are no significant changes.

Department:	Magistrate Court	Cost Center:	10020400
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Magistrate Court Fines/Fees	$ 148,381	$ 175,000	$ 182,339	$ 175,000
General Fund Contribution	320,549	300,681	291,224	297,898
Total Funding Sources	$ 468,931	$ 475,681	$ 473,563	$ 472,898
APPROPRIATIONS				
Personal Services	$ 443,815	$ 441,431	$ 441,138	$ 440,618
Operating	25,116	32,130	30,364	30,030
Capital Outlay	-	2,120	2,061	2,250
Total Appropriations	$ 468,931	$ 475,681	$ 473,563	$ 472,898

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	10.00	10.00	10.00	10.00

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate	FY 2011 Projected
Civil Cases processed	2,689	2,902	3,000	3,200
Claims filed/disposition	1,992	2,379	2,400	2,500
Dispossessories filed/disposition	2,637	2,380	2,400	2,500
Garnishments filed/disposition	517	478	500	500
Abandoned motor vehicles filed/disposition	362	414	400	450
Criminal Cases processed	1,300	1,452	1,600	1,800
Felony warrants	1,074	1,470	1,500	1,600
Misdemeanor warrants	1,077	1,081	1,100	1,200
Deposit account fraud warrants	86	112	150	200
TOTAL CASES FILED	**11,734**	**12,668**	**13,050**	**13,950**
Constable Service - Civil Papers (Sept. 2006 - present)	**2,859**	**2,962**	**3,000**	**3,100**
Constable Evictions	**269**	**294**	**350**	**400**
Number of civil proceedings	12,334	14,944	15,000	16,000
Number of criminal proceedings	4,137	6,214	6,500	6,800
TOTAL NUMBER OF PROCEEDINGS	**16,471**	**21,158**	**21,500**	**22,800**
Number of civil scanned pages	21,038	22,163	22,500	23,000
Number of criminal scanned pages	7,485	10,296	10,500	11,000
TOTAL NUMBER OF SCANNED PAGES	**28,523**	**32,459**	**33,000**	**34,000**
Court days scheduled	**492**	**492**	**492**	**492**
Calendars generated	**196**	**196**	**196**	**196**
Civil hearings and trials scheduled	960	1,100	1,200	1,300
Criminal hearings and trials scheduled				
First appearance hearings	1,708	2,999	3,000	3,200
Commitment/Preliminary hearings	277	287	350	400
Pre-issuance warrant hearings	135	148	200	250
Deposit account fraud hearings/trials	386	115	150	200
TOTAL SCHEDULING	**3,466**	**4,649**	**4,900**	**5,350**

Department:	Non-Departmental	Cost Center:	10020090
Function:	Judicial	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures not allocated to individual Judicial System departments.

Significant Expenditure Changes

◊ No significant expenditure changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 248,894	$ 274,963	$ 231,932	$ 223,956
APPROPRIATIONS				
Operating	$ 248,402	$ 273,463	$ 231,176	$ 223,956
Capital Outlay	492	1,500	756	-
Total Appropriations	$ 248,894	$ 274,963	$ 231,932	$ 223,956

Department:	Probate Court	Cost Center:	10020450
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Probate Court of Fayette County is to provide the best, most efficient, and legally responsible process of probate, guardianship, and all other matters falling under the probate jurisdiction; to serve the public cheerfully, and with courtesy and kindness.

Major Department Functions

◊ Decendent's estates, guardianships and conservatorships of minors and adults, issuance of marriage licenses, issuance of orders for involuntary evaluation due to mental illness, drug use or alcohol use, issuance of firearms carry permits, issuance of fireworks display permits, issuance of certificates of residence, issuance of birth and death certificates for GA Dept of Vital Records, acceptance of passport applications for US Dept of State and other miscellaneous duties as required by Georgia law.

Major FY 2011 Goals

◊ To provide thorough, competent, efficient service to the citizens of Fayette County.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Probate Court Fees	$ 206,989	$ 200,000	$ 188,882	$ 190,000
General Fund Contribution	127,463	105,172	97,922	109,100
Total Funding Sources	$ 334,452	$ 305,172	$ 286,804	$ 299,100
APPROPRIATIONS				
Personal Services	$ 315,246	$ 271,949	$ 261,330	$ 259,809
Operating	19,060	26,905	22,872	27,291
Capital Outlay	146	6,318	2,602	12,000
Total Appropriations	$ 334,452	$ 305,172	$ 286,804	$ 299,100

Department:	Probate Court	Cost Center:	10020450
Function:	Judicial	Fund:	General

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	4.73	5.00	4.73	4.80

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual
Marriage licenses	633	661	641	618
Firearms licenses	838	937	1,866	2,074
Passports	261	505	665	492
Administrations	63	112	136	69
Probates	239	270	234	205
Minor/Adult guardianships	112	137	152	218
Annual returns filed	111	203	198	204
Year's support petitions	45	37	33	48
Certificate of Residency	30	52	41	43
Safewills	24	34	25	28
Extradition	18	17	18	22
Order to Aprehend	11	12	11	19

Department:	Public Defender	Cost Center:	10020800
Function:	Judicial	Fund:	General

Major Department Functions

◊ The State of Georgia passed the Georgia Indigent Defense Act of 2003. The provision of this act were implemented beginning July 1, 2004 with the hiring of a Public Defender for each Judicial Circuit of Georgia. The office became fully operational on January 1, 2005.
◊ The contract with the Public Defenders Office and Fayette County is for handling Superior Court and Juvenile Court delinquency cases.
◊ The County additionally has contracted with this office to handle State Court and Juvenile Court deprivation cases.

Significant Expenditure Changes

◊ No significant expenditure changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Public Defender Application Fees	$ 550	$ 350	$ 550	$ 350
General Fund Contribution	504,366	484,449	484,248	484,449
Total Funding Sources	$ 504,916	$ 484,799	$ 484,798	$ 484,799
APPROPRIATIONS				
Circuit Wide Contract Service	$ 286,904	$ 275,428	$ 275,428	$ 275,428
Lower Court Contract Fees	217,796	209,084	209,084	209,084
Other Operating	216	287	286	287
Total Appropriations	$ 504,916	$ 484,799	$ 484,798	$ 484,799

WORKLOAD INDICATORS	2006 Actual	2007 Actual	2008 Actual	2009 Estimate
Fayette County cases handled by Public Defender Office	1,307	1,346	1,432	1,475

Department:	State Court Judge	Cost Center:	10020330
Function:	Judicial	Fund:	General

Mission Statement

The mission of the State Court of Fayette County is to:

◊ Uphold and defend the Constitution and laws of the State of Georgia and these United States, as well as the ordinances duly passed by the Fayette County Commission
◊ Treat with fairness and dignity all persons coming before the Court, no matter their station or circumstances in life;
◊ Administer justice uniformly and impartially, without prejudice or favor to any party;
◊ Provide an open forum for the redress of grievances, both public and private;
◊ Maintain the highest standards of judicial ethics and conduct;
◊ Efficiently and effectively dispose of all cases on the State Court's civil and criminal dockets in a timely manner and in accordance with the law.

Major Department Functions

◊ The State Court has jurisdiction, within the territorial limits of the county, over all criminal matters below the grade of felony, including misdemeanors, traffic violations, and county ordinance violations.
◊ The State Court has jurisdiction over all civil matters, without regard to the amount in controversy, concurrent with the Superior Courts, unless the Superior Courts have exclusive jurisdiction (i.e. disputes concerning title to land, divorce, child custody, etc.).
◊ The State Court also has jurisdiction over the review of decisions of other courts as provided by law.

Major FY 2011 Goals

◊ Significantly expedite the handling of civil cases in Fayette County by providing an alternative to Superior Court for filing these actions.
◊ Effectively administrate traffic violation cases.
◊ Improve the efficiency of the State Court Judge by having a law clerk do the research on a growing number of civil cases being filed in State Court.

Significant Expenditure and Staffing Changes

◊ There are no significant expenditure or staffing changes.

Department:	State Court Judge	Cost Center:	10020330
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
State Court Fees	$ 137,784	$ 125,000	$ 138,341	$ 125,000
State Court Fines	$ 936,652	$ 950,000	$ 990,473	$ 940,000
General Fund Contribution	(723,269)	(718,720)	(780,677)	(707,889)
Total Funding Sources	$ 351,167	$ 356,280	$ 348,137	$ 357,111
APPROPRIATIONS				
Personal Services	$ 293,270	$ 292,730	$ 293,086	$ 292,861
Operating	56,115	63,050	54,583	63,750
Capital Outlay	1,782	500	468	500
Total Appropriations	$ 351,167	$ 356,280	$ 348,137	$ 357,111

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	3.00	3.00	3.00	3.00

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Estimate
Civil Cases processed	1,564	1,544	1,536	1,550
Criminal Cases processed	2,188	2,112	2,129	2,140
Traffic Cases processed	4,770	4,565	4,497	5,020
Ordinances Cases processed	1,350	463	334	340
Revocation Cases processed	656	693	1,298	1,300
DPS Case Notices processed	461	526	487	500
Total Cases Filed	**10,989**	**9,903**	**10,281**	**10,850**

Department:	State Court Solicitor	Cost Center:	10020320
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Office of the Solicitor General of the State Court of Fayette County is to investigate, charge, and prosecute misdemeanor violations of Georgia Statues and County Ordinances that occur in Fayette County. The Solicitor General is charged with ensuring that all misdemeanor cases occurring in Fayette County are handled in a manner that guarantees an efficient and equitable administration of justice. The Solicitor General ensures that all persons involved in the criminal process are treated in a courteous and professional manner.

Major Department Functions

◊ The State Court Solicitor-General serves as the prosecutor in misdemeanor, traffic and ordinance cases in Fayette County State Court.
◊ The State Court Solicitor-General aids in ALS Hearings and attends motion hearings.
◊ The State Court Solicitor-General serves as the prosecutor in Magistrate Court.
◊ The State Court Solicitor-General aids Juvenile Court when requested.

Major FY 2011 Goals

◊ Ensure that all misdemeanor cases occurring in Fayette County are handled in a manner that administers justice efficiently and equitably.
◊ Efficiently handle traffic and ordinance cases.
◊ To make sure that all persons involved in the criminal process are treated in a courteous and professional manner.
◊ To continue our assistance in Magistrate Court and with ALS hearings.
◊ To inform County and municipal law enforcement agencies on changes in the law and to aid them with interpretation.
◊ To provide the citizens of Fayette County with information on crime prevention.
◊ Aid in Juvenile Court when requested.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staffing changes.

Department:	State Court Solicitor	Cost Center:	10020320
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 322,819	$ 503,042	$ 505,401	$ 492,289
APPROPRIATIONS				
Personal Services	$ 303,182	$ 474,090	$ 470,594	$ 467,379
Operating	18,038	28,952	34,132	24,910
Capital Outlay	1,600	-	675	-
Total Appropriations	$ 322,819	$ 503,042	$ 505,401	$ 492,289

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	4.63	4.73	7.13	7.13

PERFORMANCE MEASURES	2006 Actual	2007 Actual	2008 Actual	2009 Actual
State Court Criminal	**1,021**	**1,021**	**1,030**	**1,104**
State Court Traffic	**4,160**	**4,863**	**4,505**	**4,622**
State Court Ordinance	**462**	**475**	**450**	**434**
State Court - Pre-Accusation Pre-Trial Intervention	25	37	38	30
State Court Revocations, Special Set Pleas, PTI's & Drug Ct. (calendar)	1,515	1,602	1,746	1,549
State Court Bench Trials (calendar)	421	498	526	641
State Court Jury Trials (Calendar Count)	772	726	657	709
State Court Ordinance (1st Appearance, Arraignment, Bench Trials)	649	677	612	528
Arraignment (Calendar Count)	790	1,057	962	1,061
Arraignment (Traffic Calendar Count)	5,007	5,086	4,982	4,487
Alternative Language	N/A	146	231	373
Miscellaneous Hearings and Bench Warrants (Calendar Count)	220	263	123	261
ALS Hearings (Calendar Count)	276	177	186	149
Special Appointments	2	-	1	2
Phone Calls, Appointments, Walk-Ins (estimate for the year)	18,500	18,500	18,500	18,500
Magistrate Court Pre-Accusation PTI's	N/A	59	24	23
Magistrate Court First Appearance / calendar count	180	94	76	90
Magistrate Court Arraingment / calendar count	62	45	21	74
Magistrate Court Pre-Issuance / calendar count	25	22	-	12
Magistrate Court Revocations / calendar count	56	27	15	8
Magistrate Court Trials / calendar count	30	26	8	9
Magistrate Court Misc Hearings / calendar count	-	11	1	5

FUNCTION: PUBLIC SAFETY

Department	Page
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Department:	Animal Control	Cost Center:	10030910
Function:	Public Safety	Fund:	General

Mission Statement

Stands as a functional department of the Fayette County Public Safety Division. The department is authorized by the State of Georgia and the Fayette County Commissioners to uphold and enforce laws pertaining to animals. These include Animal Cruelty, leash laws, and the quarantine of bite cases (domestic and non-domestic). Animal Control is also available 24/7 for emergencies involving animal bites, rabies suspects and animals that are causing a threat to public safety.

Major Department Functions

◊ Provides Animal Control Officers that enforce local and State rules, laws and ordinances.
◊ Educates the citizens of the County with respect to responsible pet ownership and practices.
◊ Provides for the sheltering and care of stray animals and bite case quarantines.
◊ Provides for 24/7 response of animal related public safety emergencies.
◊ Monitors the community for disease outbreaks, providing appropriate quarantine and testing of animals when necessary.

Major FY 2011 Goals

◊ Continue to perform all aspects of the department's mission statement while creating new procedures and stream lining old procedures in an effort to make Animal Services operate more efficiently without any reduction of the current services it provides.
◊ Continue to make education materials available to Fayette County Citizens that address their animal (domestic & wild) issues.
◊ Seek educational materials that are available from pet food manufacturers at no cost.
◊ Continue to network with the Fayette County Humane Society and other animal rescue organizations in an effort to place more animals for adoption.

Significant Expenditure and Staffing Changes

◊ One full-time vacant position was eliminated.

Department:	Animal Control	Cost Center:	10030910
Function:	Public Safety	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Animal Control & Shelter Fees	$ 27,497	$ 25,000	$ 25,007	$ 25,000
Donations/Animal Shelter	5,969	6,000	17,019	12,000
General Fund Contribution	338,522	340,909	281,399	276,509
Total Funding Sources	$ 371,988	$ 371,909	$ 323,425	$ 313,509
APPROPRIATIONS				
Personal Services	$ 321,047	$ 319,377	$ 271,680	$ 265,239
Operating	50,548	52,532	51,745	48,270
Capital Outlay	393	-	-	-
Total Appropriations	$ 371,988	$ 371,909	$ 323,425	$ 313,509

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	6.23	6.50	6.50	5.50

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Animals adopted	880	690	552	508
Animals impounded	1,950	1,480	1,669	1,581
Animals euthanized	530	600	722	817
Animals reclaimed by owners	450	340	307	329
Responses (field investigations)	3,034	3,150	3,252	2,761

Department:	Confiscated Property - Federal	Cost Center:	21230390
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

◊ Funds received from federal forfeitures that by law are to be used for the enhancement of law enforcement. Due to the uncertainty of the collection of funds no budget is prepared.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Forfeiture Income	$ 3,156,921	$ -	$ 301,632	$ -
Interest Income	2,401		1,120	
Insurance Reimbursements	48,254		-	
Other/Miscellaneous	364,370		109,586	
Overtime Reimbursements	109,920		22,525	
Appropriated Fund Balance	(1,148,823)	-	1,125,544	-
Total Funding Sources	$ 2,533,043	$ -	$ 1,560,407	$ -
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	1,630,634	-	729,174	-
Capital Outlay	902,409	-	831,233	-
Total Appropriations	$ 2,533,043	$ -	$ 1,560,407	$ -

Department:	Confiscated Property - State	Cost Center:	21030390
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

◊ Funds received from state forfeitures that by law are to be used for the enhancement of law enforcement. The budget for this cost center is prepared by the Sheriff's Office.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Forfeiture Income	$ 1,051	$ 20,000	$ 18,120	$ 20,000
Interest Income	-	-	-	-
Appropriated Fund Balance	39,692	39,700	14,527	52,800
Total Funding Sources	$ 40,743	$ 59,700	$ 32,647	$ 72,800
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	28,016	32,800	30,431	45,900
Capital Outlay	12,727	26,900	2,216	26,900
Total Appropriations	$ 40,743	$ 59,700	$ 32,647	$ 72,800

Department:	Confiscated Property – U.S. Customs	Cost Center:	21130390
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

◊ Funds received from US Customs forfeitures that by law are to be used for the enhancement of law enforcement. Due to the uncertainty of the collection of funds no budget is prepared.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Forfeiture Income	$ 293,308	$ -	$ 938,333	$ -
Interest Income	502		388	
Other/Miscellaneous	2,232		-	
Appropriated Fund Balance	(256,313)	-	(906,389)	-
Total Funding Sources	$ 39,729	$ -	$ 32,332	$ -
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	8,089	-	32,332	-
Capital Outlay	31,641	-	-	-
Total Appropriations	$ 39,729	$ -	$ 32,332	$ -

Department:	Coroner	Cost Center:	10030700
Function:	Public Safety	Fund:	General

Major Department Functions

- ◊ The County Coroner investigates and establishes the cause of death for situations involving external violence, unattended death, contagious disease, sudden death or industrial accident.
- ◊ The County Coroner is responsible for issuing death certificates.
- ◊ The Coroner is compensated according to Option II of the Georgia Law section 45-16-27. Compensation is on a fee basis at a rate of $175 per case for non jury death investigations and $250 per case for jury death investigations.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 62,725	$ 67,560	$ 68,674	$ 70,000
APPROPRIATIONS				
Personal Services	$ 55,572	$ 59,024	$ 62,881	$ 62,363
Operating	7,153	8,536	5,793	7,637
Capital Outlay	-	-	-	-
Total Appropriations	$ 62,725	$ 67,560	$ 68,674	$ 70,000

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	3.00	3.00	3.00	3.00

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimated	FY 2011 Projected
Number of cases	153	162	172	171

Department:	Emergency Phone System Special Revenue	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Revenue

Mission Statement

The Fayette County E-911 Communications Center is the relay point for the dissemination of information to public safety field units from the general public and between public safety field units and agencies. The relay of this information is of vital importance in the protection of life and property The Fayette County E-911 Communications Center is committed to providing effective, efficient public safety communications to the agencies it serves. The Center promotes positive relations with each of the agencies it serves as well as continuing to educate the community about Enhanced 911.

Major FY 2011 Goals

◊ Reasearch and Implement new CAD
  Develop RFP for CAD Consultant
  Develop RFP for CAD Purchase
  Reconcile current CAD database

◊ Implement 9-1-1 "Core Curriculum"
  Develop Core Curriculum training modules
  Research, develop and implement a "Public Safety Radio Voice" program
  Prepare Advance Scenarios and Maintain In House training procedures for Shift Supervisors

◊ Complete annual update of the Fayette County E9-1-1 Standard Operating Procedures (SOPs) Rebanding).

◊ Implement the GCIC LEMS/JX portal
  TAC will complete mandatory training and develop internal training for Communications personnel
  Coordinate with Fayette County IS Dept to establish terminal connectivity

◊ Continue to certify Communications Officers in Emergency Medical Dispatch (EMD)
  Ensure new Communications Officers are certified
  Ensure current certified Communications Officers are recertified every two years

Significant Revenue, Expenditure and Staffing Changes

◊ For FY 2010, pro rata contributions from the cities and the county to cover a shortfall in revenues used to fund expenditures were $644,194. For FY 2011, pro-rata contributions are as follows:

City of Fayetteville	$ 68,316	(Intergovernmental Revenue)
City of Peachtree City	156,406	(Intergovernmental Revenue)
Town of Tyrone	29,558	(Intergovernmental Revenue)
Fayette County	225,689	(Other Financing Sources)
Total	$ 479,969	

Department:	Emergency Phone System Special Revenue	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Revenue

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Intergovernmental - Phone Surcharges	$ 429,324	$ 340,195	$ 340,195	$ 254,280
Charges for Services	1,939,953	1,895,000	1,906,882	1,900,000
Investment Income	1,783	-	67	-
Contributions & Donations	-	-	-	-
Other Financing Scs	384,363	303,999	303,999	225,689
Appropriated Fund Balance	(274,751)	87,192	(110,864)	234,618
Total Funding Sources	$ 2,480,672	$ 2,626,386	$ 2,440,279	$ 2,614,587
APPROPRIATIONS				
Personal Services	$ 1,623,025	$ 1,739,276	$ 1,584,299	$ 1,750,523
Operating	847,048	879,860	821,981	847,124
Capital Outlay	5,004	7,250	19,044	1,985
Operating Transfers Out	5,595	-	14,955	14,955
Total Appropriations	$ 2,480,672	$ 2,626,386	$ 2,440,279	$ 2,614,587

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	36.25	36.25	36.25	36.25

COMMUNITY

Workload Indicator	Effectiveness, Efficiency & Productivity Measure	Measurement/Results Resource
Fire / EMS Contacts	Ensure all Fire / EMS contacts are processed within the 55 seconds National Average requirement.	Published monthly report.
Law Enforcement Contacts	Ensure all Law Enforcement contacts are processed within the two minutes Communications Board Standard.	Published monthly report.
911 Contacts	Ensure all 911 contacts are processed within the two minutes Communications average.	Published monthly report.
"Open Records" Requests	Process all open records requests in compliance with Georgia Open Records Act (within the three day requirement).	Georgia Open Records Act (O.C.G.A. 50-18-70).
Fayette County "Community" education programs	Prepare and present Public Safety "Community Awareness" programs upon request.	Program / Classroom surveys.

Department:	Emergency Phone System Special Revenue	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Revenue

CAD (COMPUTER ACTIVATED DISPATCH) DATABASE MANAGEMENT

Workload Indicator	Effectiveness, Efficiency & Productivity Measure	Measurement/Results Resource
Develop RFP to engage CAD Consultant and develop RFP to purchase new CAD. Purchase CAD	Ensure new CAD meets the needs of the Communications Center personnel and coordinates with other users.	100% Integrity of database.
Maintain / Monitor CAD GEO files (street locates, hydrants, zone updates, etc.)	Process updates upon receipt to negate the need for CAD overrides due to inaccurate information.	100% Integrity of database.
Maintain / Monitor CAD Customer files (red flags, businesses, residential, emergency contacts, etc.)	Process updates upon receipt to ensure accurate information is available to "first responders".	100% Integrity of database.
Reports	Prepare and distribute daily, weekly, monthly canned and adhoc reports as required.	100% Integrity of database.

EQUIPMENT MAINTENANCE

Workload Indicator	Effectiveness, Efficiency & Productivity Measure	Measurement/Results Resource
Radio(s)	Program and/or update Fayette County radios upon request.	100% Integrity of database.
Quality Solutions Recording Equipment	Monitor recording equipment to achieve essential, uninterrupted service/access for the caller.	100% Integrity of database.
Towers	Constantly monitor, direct and oversee the maintenance and/or upgrades to the Fayette County network.	100% Integrity of database.
GCIC Connectivity	Immediate and quality connectivity to GCIC LEMS/JX portal.	100% Integrity of database.

Department:	Emergency Phone System Special Revenue	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Revenue

TRAINING

Workload Indicator	Effectiveness, Efficiency & Productivity Measure	Measurement/Results Resource
Implement Professional Pride "Core Curriculum" Communications Operator Training	Implement training to achieve and maintain "optimum" Operator performance.	Improved Customer Service and Reduced Employee Turnover.
Certifications for Operators, Sr. Operators, Supervisors, CAD Manager and Training Coordinator	"Core Curriculum" GCIC P.O.S.T. CPR/AED EMD	90 days - 120 days 90 days 6 months 6 months 12 months
Ongoing training and development for Operators, Sr. Operators, Supervisors, CAD Manager and Training Coordinator	Provide and/or develop training programs and performance development curriculums.	Operators will meet or exceed the required training hours per employee per calendar year.

REBANDING

Workload Indicator	Effectiveness, Efficiency & Productivity Measure	Measurement/Results Resource
Comply with Federal "Report and Order" mandate	Collaborate with Nextel and Motorola to successfully identify and transition radio equipment and radio frequencies within established timelines in compliance with FCC.	Maintain current inventory of existing radio equipment, maintain current inventory of existing radio frequencies, advice/educate Fayette County BOC and Legal and collaborate with established vendors to insure timely transition

BUDGET

Workload Indicator	Effectiveness, Efficiency & Productivity Measure	Measurement/Results Resource
Develop and monitor Annual Expense Budget	Meet Center call volume. Meet Center operations requirements Maintain approved budget parameters	MUNIS KRONOS
Research, document and apply for State and Federal Grant monies	Research, document and determine eligibility and position Fayette County for consideration of grant monies.	Finance - Accounts Receivable

Department:	Fire and Emergency Medical Services	Cost Center:	
Function:	Public Safety	Fund:	

Mission Statement

The Fayette County Department of Fire and Emergency Services is dedicated to the protection of Life, Property and the Environment through the delivery of Quality, Cost Effective and Professional Services to the citizens of Fayette County.
The department is composed of the Fire Services division and the Emergency Medical Services division.

Please refer to the departmental/division individual sheets.

Major Department Functions

- ◊ Directs the preparation, response, recovery and mitigation of events/situations which impact Fayette County related to security/protection of critical infrastructure, life property and the environment within-in time sensitive parameters through the services of Emergency Management/Homeland Security.
- ◊ Directs the delivery of emergency medical services to the unincorporated areas of Fayette County and the municipalities of Brooks, Fayetteville, Tyrone and Woolsey providing advanced life support utilizing first responder engine companies and emergency and critical care transport services utilizing licensed medical ambulances.
- ◊ Provides fire and life safety services to unincorporated areas of Fayette County and the municipalities of Brooks, Tyrone and Woolsey which includes fire suppression, extrication, rescue, hazardous materials response and special rescue and tactical services.
- ◊ Provides a comprehensive fire protection services through prevention/education, emergency response/scene operations, engineering and inspection/investigation programs provided through the Fire Prevention Bureau.
- ◊ Maintain a well-trained and physically fit team of emergency responders with appropriate certifications and knowledge, skills and abilities to meet service demands as a component of a comprehensive wellness program.

Major FY 2011 Goals

Health & Safety

- ◊ Continue turnout gear inspection program by 3rd party vendor.
- ◊ Face piece fit testing for each member.
- ◊ Hydrostatically test all SCBA cyl.
- ◊ Bench test each individual SCBA for correct flows and pressures.

Training

- ◊ Conduct 1 Apparatus Operator course with NPQ certification.
- ◊ Conduct 1 Aerial Operator course with NPQ certification.
- ◊ Explore regional training opportunities.

Emergency Response

- ◊ Develop methods to insure turnout times meet current departmental standards.
- ◊ Continues update of all station maps to reflect any changes in our response area.
- ◊ Track any problems noted during response and look for solutions to insure they do not reoccur.

Department:	Fire and Emergency Medical Services	Cost Center:	
Function:	Public Safety	Fund:	

Major FY 2011 Goals - Continued

Facilities

◊ Begin design of Station 3.
◊ Begin process for acquisition of building lot to replace Station 3.

Emergency Medical Services

◊ Explore new airway devices for field use.
◊ Continue to work with financial resources to stabilize billing and collections
◊ Explore state and federal grant opportunities for medical equipment.

Haz-Mat

◊ Fund the update of equipment for the multijurisdictional Hazardous Materials response team through the Local Emergency Response Plan.
◊ Conduct four (4) LEPC meetings with an emphasis on hazardous material locations and threat and risk planning.

Emergency Management

◊ Meet or exceed regulatory compliance with Georgia Emergency Management Agencies Preparedness Partnership Agreement.
◊ Develop and write the required Pre-Hazard Mitigation Plan and outline hazard mitigation projects and perform a threat and risk assessment.

Fire Prevention and Inspection

◊ Identify 2 way hydrants and request replacement by Water System.
◊ Identify target hazards or similar locations without hydrants for fire protection and request hydrant installations from budget monies.

Apparatus & Vehicles

◊ Conduct annual compliance testing of ground ladders and aerial ladders.
◊ Conduct annual compliance testing of fire apparatus pumps.

Public/Media Relations

◊ Continue to improve the county website for the Division of Public Safety.

Public Education

◊ Third grade fire safety.
◊ Clown program.
◊ Fire Extinguisher safety program.

Information Systems/Computers

◊ Provide departmental annual report.
◊ Provide municipal service delivery reports.

Reserve Unit

◊ Conduct monthly fire and EMS training programs.
◊ Conduct core competencies/skills maintenance for annual recertification.

Administration

◊ Conduct the officer promotional process for the position of Lieutenant.
◊ Conduct the promotional process for the position of Captain.

Department:	Fire and Emergency Medical Services	Cost Center:	
Function:	Public Safety	Fund:	

PERFORMANCE MEASURES - GOALS

Goal 1: Maintain an average engine company response time of 5 minutes or less and average medic unit response time of 8 minutes or less.

Goal 2: Maintain the ability to open and staff the Emergency Operations Center within 15 minutes during nornal business hours and within 30 minutes after business hours and weekends.

Goal 3: Expand the corporate memberhip of the Local Emergency Planning Committee (LEPC) and Reserve Council as well as expand educational preparedness in corporate business Homeland Security initiatives.

Goal 4: Maintain an average response of 7 or more reserve members in working residential/ commercial structure fires during the day hours and 12 or more reserve members during after hours and weekends.

Goal 5: Add an additional 10 members to Reserve Unit

Goal 6: Maintain educational recertification requirements for staff and reserve members to include:
(1) 240 hours annually of Fire education - Core Comp Check-Off
(2) 120 hours annually of EMS education.

Goal 7: Coordinate community educational programs including:
(1) Fire Safety Education with 800 participating annually
(2) CPR/First Aide Education with 250 participating annually
(3) Injury prevention/Safety Eduation with 500 participating annually
(4) Continue participating with the Safe Kids Program
(5) Establish 5 Public Access defibrillator sites
(6) Continued participation in "Ghost Out" Program with the Board of Education
(7) Establish community awareness initiative in Storm Ready Preparation and Homeland Security Preparation.

Goal 8: Monitor and maintain station turnout time at less than 1 minute

Goal 9: Develop a continuity of staff for all positions.

Goal 10: Maintain a Company Officer or Acting Officer in Charge at Company level - 90% of time.

Goal 11: Maintain a Paramedic level coverage at Company level - 90% of time.

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Emergency Medical Services	43.00	43.00	43.00	43.00
Fire Services	105.00	105.00	105.00	105.00
Total Personnel - Fire and EMS	148.00	148.00	148.00	148.00

Department:	Fire and Emergency Medical Services	Cost Center:	
Function:	Public Safety	Fund:	

WORKLOAD INDICATORS	2006 Actual	2007 Actual	2008 Actual	2009 Actual
FIRE TRAINING	22,842	35,335	27,669	24,980
INITIAL TRAINING FOR NEW HIRES	21,760	7,040	1,400	n/a
RESERVE MEMBERS COMMUNITY DUTY HOURS	1,842	1,413	1,279	1,095
FIRE LOSS DOLLAR ESTIMATES	$ 3,127,160	$ 3,933,900	$ 2,541,500	$ 2,744,170
INCIDENTS				
FALSE CALLS	379	406	416	400
FIRES	261	286	205	201
GOOD INTENT	386	470	488	484
RESCUE/MEDICAL	4,931	4,949	4,995	5,639
SERVICE CALLS	303	372	327	378
HAZARDOUS	158	229	182	182
TOTAL INCIDENTS	6,418	6,712	6,613	7,284
EMERGENCY MEDICAL TRAINING	13,000	15,630	17,743	17,038
TOTAL PATIENT CONTACTS	5,522	5,938	5,940	6,588
TOTAL NUMBER CALLS	4,931	4,949	4,995	5,639
NUMBER OF TRANSPORTS	3,591	3,435	3,502	4,118
NUMBER OF NON-TRANSPORTS	1,931	2,503	2,505	2,470
PATIENTS TREATED - % BREAKDOWN				
CARDIAC	10.54%	9.21%	9.25%	9.96%
MEDICAL	46.12%	50.24%	51.84%	54.37%
TRAUMA	32.91%	31.24%	31.88%	28.48%
OTHERS	10.54%	9.31%	7.03%	7.19%

PERFORMANCE MEASURES	2006 Actual	2007 Actual	2008 Actual	2009 Actual
AVERAGE RESPONSE TIME	5:20	5:14	5:18	5:21
AVERAGE AMBULANCE RESPONSE TIME	7:57	7:19	7:29	8:05
EMS-RELATED CALLS TO PATIENT/SCENE INTERVENTION	5:20	5:12	5:17	5:27

Department:	Emergency Medical Services	Cost Center:	27230600
Function:	Public Safety	Fund:	Special Revenue

Emergency Medical Services is a division of the Fire and Emergency Medical Services department. With the approval of a new Emergency Medical Services tax district on August 9, 2007, a new EMS fund was created to account exclusively for activities (revenues and expenditures) related to emergency medical services. Before the new EMS fund was created EMS activities were accounted for in the General Fund.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Taxes	$ 1,921,091	$ 1,933,900	$ 1,924,311	$ 1,775,000
Intergovernmental	-	-	-	-
Charges for Services	1,424,464	1,300,000	1,491,427	1,400,000
Investment Income	879	800	357	500
Other Revenues	10,000	-	121	-
Other Financing Sources	-	-	-	-
Appropriated Fund Balance	(359,663)	(207,402)	(513,407)	(140,560)
Total Funding Sources	$ 2,996,771	$ 3,027,298	$ 2,902,809	$ 3,034,940
APPROPRIATIONS				
Personal Services	$ 2,578,713	$ 2,568,994	$ 2,534,548	$ 2,640,507
Operating	406,164	412,808	367,527	392,532
Capital Outlay	11,894	500	734	1,901
Other Costs	-	44,996	-	-
Total Appropriations	$ 2,996,771	$ 3,027,298	$ 2,902,809	$ 3,034,940

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	43.00	43.00	43.00	43.00

Department:	Fire Services	Cost Center:	27030550
Function:	Public Safety	Fund:	Special Revenue

With the creation of the new EMS tax district, the functions of Fire Services, Emergency Medical Services, Public Safety, and Emergency Management were reorganized. The Fire Services function went from five cost centers to one cost center: 27030550 Fire Services.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Taxes	$ 7,158,551	$ 7,461,300	$ 7,401,218	$ 6,958,400
Intergovernmental	243,743	-	-	-
Charges for Services	44,002	45,000	63,592	50,000
Investment Income	40,701	46,000	13,160	10,000
Other Revenues	41,106	37,500	37,248	37,500
Other Financing Sources	-		7,695	-
Appropriated Fund Balance	(95,473)	(34,479)	3,022,418	359,750
Total Funding Sources	$ 7,432,630	$ 7,555,321	$ 10,545,331	$ 7,415,650
APPROPRIATIONS				
Personal Services	$ 6,954,003	$ 7,091,897	$ 6,863,765	$ 7,017,069
Operating	452,276	404,930	392,995	387,301
Capital Outlay	25,163	8,500	9,936	11,280
Contingency	-	49,994	-	-
Other Financing Use	1,188	-	3,278,635	-
Total Appropriations	$ 7,432,630	$ 7,555,321	$ 10,545,331	$ 7,415,650

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	105.00	105.00	105.00	105.00

Department:	Jail Construction Surcharge	Cost Center:	21630355
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

◊ Accumulate sufficient funds from a surcharge on fines and forfeitures collected by the cities and the County courts to provide funding to offset the cost of prisoners medical expenses not covered in the base contract and the cost of prisoners meals.

Significant Expenditure Changes

◊ There are no significant expenditure changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Fines & Forfeitures	$ 129,675	$ 137,000	$ 136,827	$ 133,000
Intergovernmental Revenue	377,497	366,000	267,163	260,000
Appropriated Fund Balance	56,710	(22,505)	169,241	87,495
Total Funding Sources	$ 563,882	$ 480,495	$ 573,231	$ 480,495
APPROPRIATIONS				
Prisoners Medical Expenses	$ 195,197	$ 100,000	$ 172,549	$ 100,000
Prisoners Meals	368,685	380,495	400,682	380,495
Total Appropriations	$ 563,882	$ 480,495	$ 573,231	$ 480,495

WORKLOAD INDICATORS	2006 Actual	2007 Actual	2008 Actual	2009 Actual
Inmates - Average daily population	228	246	261	256
Inmates - Average length of stay in days	15.67	17.50	17.50	17.17

Department:	Marshal's Office	Cost Center:	10030290
Function:	Public Safety	Fund:	General

Mission Statement

The mission of the Fayette County's Marshal's Office is to provide the highest level of professional law enforcement service to all the citizens of Fayette County.

Major Department Functions

A. Protection of Life and Property

To provide services that contribute to the preservation of life, the protection of property and the safety of the community

B. Prevention, Detention and Investigation of Criminal Activity

To prevent crime through aggressive patrol that limits the opportunity for a crime to occur, and through education of citizens that reduces the likelihood of them becoming victims. To provide a thorough, appropriate and efficient investigation of criminal activity and county code/ordinance violations.

C. Risk Management

To maintain the comprehensive risk management program adopted by the Board of Commissioners To provide a thorough, appropriate and efficient investigation of all workman compensation claims and citizen complaints against County employees. To prevent accidents by the enforcement and compliance of safety rules/regulations adopted by the County. To maintain, design, and implement training programs to fill the training needs of County employees to ensure a safe working environment.

D. Apprehension of Offenders

To provide for the expeditious, and prudent apprehension of suspected violators of the law, regardless of his status in the community, by thorough, appropriate, and efficient investigations.

E. Maintenance of Public Order

To maintain peace and public order. To assist during times of natural or technological occurrences or disasters.

F. Recovery of Property

To secure and maintain an inventory of all property, evidence, lost and recovered/stolen property being held by the Marshal's Office; thereby, ensuring that all property and evidence is available when needed.

G. Training of Deputies

To design and implement a training program to fill the training needs of deputies, and to promote a high rate of proficiency in the deputies of the Marshal's Office.To address career developmental goals of agency personnel.

H. Compliance with Ethical Standards

To ensure the integrity and adherence to professional standards of the Marshal's Office by processing and investigating all complaints against the Marshal's Office.

I. Traffic Control

To provide for the safe and effective flow of both vehicular and pedestrian traffic and the investigation of all county related traffic accidents.

Department:	Marshal's Office	Cost Center:	10030290
Function:	Public Safety	Fund:	General

Major Department Functions - continued

J. Community Service

To provide the resources necessary for assisting citizens under special non-criminal circumstances. The Marshal's Office management system will plan, staff, coordinate, and control resources in support of community oriented policing. Further, the Marshal's Office community relations/crime prevention objectives are shared by all personnel.

K. Marshal's Office Administration

To provide management, administration, and support required for the operation of the Marshal's Office.

L. Marshal's Office Evaluation

To develop a performance instrument to periodically evaluate the Marshal's Office overall performance in meeting its acknowledged goals and objectives.

Major FY 2011 Goals

- ◊ Continue to expand the "in service" training program for the Marshal's Office.
- ◊ Continue the process of getting another code enforcement officer through Level II accreditation with the Georgia Association of Code Enforcement.
- ◊ Continue to support and advise other Georgia code enforcement departments with training and expertise.
- ◊ Research additional equipment options for more efficient patrol techniques.
- ◊ Continue our successful Proactive Patrol Program.
- ◊ Re-research the security, enforcement and personnel requirements for Kenwood Park.
- ◊ Continue assisting the Georgia Department of Natural Resources with the enforcement of the State's hunting, boating, and fishing laws.
- ◊ Continue the cooperation with other public safety departments concerning Homeland Security and the requirements under the National Incident management System.
- ◊ Continue our increasing cooperation with the Fayette County Sheriff's Department.
- ◊ Send a Deputy Marshal to be certified as a Police Academy Instructor.

Significant Expenditure and Staffing Changes

- ◊ No significant expenditure or staff changes.

Department:	Marshal's Office	Cost Center:	10030290
Function:	Public Safety	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Reimbursement from Water System Fund	$ 128,786	$ 125,587	$ 125,587	$ 124,337
General Fund Contribution	598,056	599,324	582,047	589,600
Total Funding Sources	$ 726,842	$ 724,911	$ 707,634	$ 713,937
APPROPRIATIONS				
Personal Services	$ 658,601	$ 653,136	$ 643,645	$ 645,763
Operating	65,325	68,763	63,989	65,162
Capital Outlay	2,916	3,012	-	3,012
Total Appropriations	$ 726,842	$ 724,911	$ 707,634	$ 713,937

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	12.00	12.00	11.00	11.00

WORKLOAD INDICATORS	2006 Actual	FY 2007 Actual	2008 Actual	FY 2009 Actual
County Ordinance Violations	972	821	697	709
Sign Violations	1,056	1,856	2,690	2,380
Citations Logged/Served	588	534	571	475
Asset Protection	6,937	10,150	10,888	13,637
Accidents	82	88	46	62
Damage to property investigations	76	67	112	105
Bad check/theft investigations	123	164	117	112
Suspicious person/vehicle	367	242	215	204
Person injured investigation	96	78	53	67
Assist motorist/citizen	178	208	144	155
Traffic violations	179	17	95	84
Alarm calls	135	109	78	66
Parking Citations Issued - Lake Horton	180	78	66	44
Safety Training - number of employees trained	129	129	122	97

EFFECTIVENESS MEASURES	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual
1. Number of county ordinance cases investigated.	972	821	697	709
Percent of compliance.	100%	100%	100%	100%

Department:	Non-Departmental	Cost Center:	10030090
Function:	Public Safety	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures that are not allocated to individual Public Safety departments.

Significant Expenditure Changes

◊ No significant expenditure changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 799,523	$ 741,746	$ 862,225	$ 790,128
APPROPRIATIONS				
Operating	$ 799,523	$ 741,746	$ 802,405	$ 790,128
Capital Outlay	-	-	59,820	-
Total Appropriations	$ 799,523	$ 741,746	$ 862,225	$ 790,128

Department:	Public Safety & Emergency Management	Cost Center:	10030930
Function:	Public Safety	Fund:	General

Major Department Functions

With the creation of the new EMS tax district in FY 2008, there was a reorganization of the Public Safety function that resulted in merging the Public Safety Administration and the Emergency Management departments.
The new Public Safety & Emergency Management department's function is to provide administrative direction and coordination to the following departments: Animal Control, Emergency 911, Emergency Medical Services (EMS), Fire Services, and Marshal.

Major FY 2011 Goals

◊ To provide administrative direction oversight that will assure consistency in work practices, efficiencies and effectiveness in service delivery.
◊ Conduct weekly staff meetings with department heads to develop annual work and action plans.
◊ To fully meet the comprehensive mission of a consolidated, multi disciplined Public Safety system for Fayette County.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 456,062	$ 459,708	$ 462,979	$ 462,817
APPROPRIATIONS				
Personal Services	$ 405,938	$ 398,093	$ 408,679	$ 406,236
Operating	49,515	57,615	49,602	54,081
Capital Outlay	609	4,000	4,698	2,500
Total Appropriations	$ 456,062	$ 459,708	$ 462,979	$ 462,817

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	4.00	4.00	4.00	4.00

WORKLOAD INDICATORS	FY 2008	FY 2009	FY 2010	FY 2011
Number of Departments Supervised	5	5	5	5
Number of Personnel (FTE) Supervised	202.50	202.75	201.75	200.75

Department:	Sheriff's Office – All Divisions	Cost Center:	100303__
Function:	Public Safety	Fund:	General

Mission Statement

The Fayette County Sheriff's Office is a professional, full-service Law Enforcement agency dedicated to serving the needs of the citizens of Fayette County.

Until FY 2009, there were five divisions within the Fayette County Sheriff's Office: Administrative Services, Criminal Investigations, Field Operations, Technical Services (Jail), and Traffic & Training.

For FY 2010, the Sheriff's Office has been reorganized. The Traffic & Training division has been merged with the Field Operations division. There are now four divisions: Administrative Services, Criminal Investigations, Field Operations, and Jail.

BUDGET SUMMARY - ALL DIVISIONS	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
BOE Resource Officer	$ 132,000	$ 132,000	$ 132,000	$ 132,000
Overtime Reimbursements-Sheriff	54,443	-	61,166	-
Sherrif's Fees	225,501	200,000	235,981	215,000
General Fund Contribution	15,440,097	15,686,090	15,360,076	15,506,214
Total Funding Sources	$ 15,852,041	$ 16,018,090	$ 15,789,223	$ 15,853,214
APPROPRIATIONS				
Personal Services	$ 13,996,257	$ 14,033,120	$ 13,776,065	$ 13,835,555
Operating	1,830,769	1,929,885	1,940,888	1,979,109
Capital Outlay	25,015	55,085	72,270	38,550
Total Appropriations	$ 15,852,041	$ 16,018,090	$ 15,789,223	$ 15,853,214

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Administrative Services	14.00	13.00	13.00	13.48
Criminal Investigations	39.00	40.00	33.00	33.00
Field Operations	63.00	63.00	86.00	86.00
Technical Services	97.73	97.73	97.73	97.73
Traffic and Training	16.00	16.00	n/a	n/a
Total Personnel	229.73	229.73	229.73	230.20

Department:	Sheriff's Office – Administrative Services	Cost Center:	10030310
Function:	Public Safety	Fund:	General

Mission Statement

It is the mission of the Administrative Services Division of the Fayette County Sheriff's Office to provide the highest level of service to the Sheriff, the staff of the Office of the Sheriff, and the citizens of Fayette County. This Division will always conduct business in a professional and timely manner in order to meet the needs of the citizens of Fayette County and the legal obligations imposed by the State of Georgia and the United States Government.

Major FY 2011 Goals

◊ Continue to assist the citizens of Fayette County by providing them with the highest level of service.
◊ Endeavor to ascertain through research and training, how best to improve the assistance provided to the Sheriff and the other Divisions of the Sheriff's Office.
◊ Fully utilize updated software to accurately and efficiently provide Sheriff's Office staff, as well as other agencies, with reports, statistics and other pertinent information.
◊ Continue to provide to the citizens of Fayette County quality assistance with background checks for individuals, employers and various non-profit organizations within the County.
◊ Decisively meet the challenges of maintaining a balanced budget and assuring the citizens that their tax monies are being well spent.
◊ Professionally meet all legal obligations required of the Sheriff's Office as legislated by the State of Georgia and the United States Government.

Significant Expenditure and Staffing Changes

◊ One additional part-time position was approved.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
APPROPRIATIONS				
Personal Services	$ 911,095	$ 892,146	$ 879,484	$ 884,051
Operating	74,302	80,186	76,493	79,347
Capital Outlay	158	7,026	7,554	45
Total Appropriations	$ 985,556	$ 979,358	$ 963,531	$ 963,443

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	14.00	13.00	13.00	13.48

Department:	Sheriff's Office – Administrative Services	Cost Center:	10030310
Function:	Public Safety	Fund:	General

WORKLOAD INDICATORS	2008 Actual	2009 Actual	2010 Estimate	2011 Projected
Arrest/Bookings Reports	1,543	2,077	1,838	1,930
Incident Reports	2,448	2,722	2,479	2,602
Civil Papers/Returns	4,536	4,721	4,503	4,728
Criminal Histories	10,243	4,506	8,485	8,909
GCIC Entries	44,711	53,654	43,587	45,766
Employee Status Changes	1,464	1,061	2,230	2,342
Workers Compensation Cases	70	29	56	59
FMLA Benefits Processed	4	4	4	4
Applicants Processed	326	255	408	428
Applicants Tested	161	161	317	333

Department:	Sheriff's Office – Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

Mission Statement

It is the mission of the Criminal Investigations Division to serve all people within our jurisdiction with respect, fairness and compassion. We are committed to the protection of life and property. We will enforce county, state, and federal laws in a fair and impartial manner. We will strive to improve the quality of life in our county by seeking the truth, while protecting the individual rights of each of our citizens, and maintaining respect for human dignity. We will combat crime by conducting prompt and diligent investigations. We strive to use all technological resources combined with traditional investigative methods to solve crimes, arrest suspects and their accomplices, locate fugitives and missing persons as well as recovering stolen property.

Major Department Functions

◊ Provide intensive follow-up investigations to criminal cases, which are not resolved during the initial response to the call for service.
◊ To conduct detailed investigations into the flow of illegal drugs into Fayette County and to successfully prosecute the distributors, manufacturers and users of these drugs.
◊ To conduct the following investigations: Crimes Against the Person (Violent), Drug or Drug related Crimes, Property Crimes, White Collar Crimes, Internal Affairs, and the Identification and Recovery of Evidence.
◊ To serve Warrants for Arrest as well as execute Search and Seizure Warrants.
◊ To maintain the Sex Offender registry of Fayette County which entails updating the Offender Watch Website, posting the list in the Sheriff's Office, other main government buildings as well as providing the complete list to every school (both public and private) in Fayette County
◊ To support the activities of all other Divisions of the Sheriff's Office to provide the citizens of the county with instructions as to crime prevention and assisting in Neighborhood Watch programs
◊ To maintain complete thorough records of evidence both physical and photographic to be used in the prosecution of cases.
◊ Documenting and preparing case files and reports for the successful prosecution of pending cases.
◊ To provide the citizens of Fayette County and other Law Enforcement Agencies or Divisions with specialized support units such as the Crime Scene Unit, the Tactical Narcotics Team (TNT), Special Weapons and Tactics Unit (SWAT), Crisis Negotiations Unit, Internal Affairs Unit, Gang Activity investigations, Customs/Homeland Security investigations, fugitive investigations conducted by the Southeast Regional Fugitive Task Force, and in participation with the David Wilhelm Organized Crime Drug Enforcement Task Force (OCDETF) program

Major FY 2011 Goals and Objectives

◊ To combat crime using all the investigative resources available to maintain the quality of life enjoyed by the citizens of Fayette County.
◊ Through training and by working closely with other local, state and federal agencies to continue the proactive fight against illegal narcotics flowing into, being distributed to, being manufactured by and used by citizens of Fayette County.

Department:	Sheriff's Office – Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

Major FY 2011 Goals and Objectives - continued

◊ To thoroughly work investigations of crimes committed against Juveniles and crimes committed by Juveniles. Juvenile investigations will continue to be conducted with compassion and fairness for all parties involved.
◊ The Juvenile Investigators will continue to maintain the Sex Offender Registry and ensure that all Sex Offenders are compliant with the law.
◊ To ensure the final two Deputy Sheriff's within the Crime Scene Unit receive their certification as Crime Scene Investigators.
◊ The Crime Scene Unit will also continue with its goal to arm every parent of Fayette County with the tools and information needed to identify their child in case of an emergency.
◊ To receive the most up to date specialized training for investigations within the rapidly changing crimes committed through the Internet, of identity theft and financial fraud.
◊ To continue the acquisition of the best and most up to date data bases that provide investigators with the most accurate information available.
◊ To compile the most accurate and thorough inventory of items utilized by the Sheriff's Office. To establish a working schedule for coordinating the accounting of inventory between the Sheriff's Office and Fayette County.
◊ To provide the citizens of Fayette County with the highest level of community oriented law enforcement.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
APPROPRIATIONS				
Personal Services	$ 2,762,316	$ 2,410,364	$ 2,525,099	$ 2,455,366
Operating	280,230	236,001	228,765	226,005
Capital Outlay	-	790	1,592	-
Total Appropriations	$ 3,042,546	$ 2,647,155	$ 2,755,456	$ 2,681,371

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	39.00	40.00	33.00	33.00

Department:	Sheriff's Office – Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Estimate
Criminal Investigations				
General Investigations/Murder, Burglary, Theft & Fraud	1,387	1,249	1,250	1,250
Juvenile Investigations	110	177	265	300
Department of Family & Children Services - Referrals	367	182	272	300
Arrests	189	234	225	230
Consent Searches	153	61	136	150
Search Warrants Executed	21	22	75	140
Internal Affair Investigations	26	22	30	40
Crime Scene Unit				
Persons Fingerprinted (2 cards each)	1,761	2,644	2,773	2,908
Crime Scenes Processed -				
Accidents	21	24	32	50
Crimes Against Persons	70	62	80	120
Crimes Against Property	297	341	285	285
Miscellaneous Scenes	174	146	240	300
AFIS Runs	55	55	47	5
Sheriff's Tactical Narcotics Team				
Investigations - which include Search Warrants Executed, Drug				
Transactions and Vice Operations	139	121	160	212
Arrests	253	119	160	217
Weapons Seized	45	7	35	35
Public Drug Complaints Received	146	131	173	228
Drugs Seized by the Drug Suppression Task Force				
Marijuana, Cocaine, Methamphetamine and Heroin (lbs)	2,137	1,967	2,400	3,200
Various Pills (du)	210	191	14,400	200
Marijuana Plants	8,863	21	30	30
Methamphetamine Laboratories	-	-	-	-
Fugitive Investigations-Southeast Regional Fugitive Task Force				
Arrests - which includes execution of all felony arrest warrants	114	187	256	260
Customs/Homeland Security Investigations				
Investigations - which includes cases of National Security/				
terrorism, money laundering, and smuggling	240	62	82	100
Special Weapons and Tactics Team				
Call Outs	50	10	5	10
Aviation Unit				
Patrol/Training/Assisting Drug Task Force and other agencies/				
In progress calls (hours)	269.2	267.3	430.6	450.0

Department:	Sheriff's Office – Field Operations	Cost Center:	10030323
Function:	Public Safety	Fund:	General

Mission Statement

The mission of the Fayette County Sheriff's Office, Field Operations Division, is to provide the highest level of safety, service, and security for the people of Fayette County. We ensure that sense of safety, service, and security by embracing the tradition of law enforcement community involvement. Our commitment to the community is evidenced by our personnel being active in not only enforcement measures, but proactive on non-enforcement measures as well.

The Sheriff's Office was reorganized in FY 2009. As a result, the Traffic Control/Training Division was eliminated. For FY 2010, its functions were integrated to the Field Operations Division. Field Operations now consists of the following subordinate sections and units:

- Court Services section
- Traffic Enforcement section
- Uniform Patrol section
- Warrant Services section
- Youth Services section
- K-9 Unit

FY 2011 Goals and Objectives

◊ **Prevent Loss of Life, Injuries, and Property Damage** - to minimize the loss of life, personal injury, and property damage resulting from criminal activity and traffic crashes through proactive enforcement, education, and a comprehensive system of problem solving.

◊ **Fair and Impartial Enforcement of the Law** - to enforce the provisions of the Official Code of Georgia and other laws and ordinances to prevent and deter crime.

◊ **Maximize Service to the Public and Assistance to Allied Agencies** - to maximize service to the public in need of aid or information, and to assist other public agencies when appropriate.

◊ **Manage Traffic and Emergency Incidents** - to promote the safe and efficient movement of people and goods throughout Fayette County, and to minimize exposure of the public to unsafe conditions resulting from emergency incidents and highway impediments.

◊ **Protect Public and County Property** - to protect the public, their property, Fayette County employees, and Fayette County's infrastructure. To collaborate with municipal, county, state, and federal public safety agencies to protect Fayette County.

◊ **Improve Fiscal Efficiency** - continue to work toward improving monitoring and assessment of fiscal expenditures with additional emphasis on conservative spending.

◊ **Improve Divisional Efficiency** - to continuously look for ways to increase the efficiency and/or effectiveness of the Field Operations Division.

◊ **Improve Individual Efficiency** - to evaluate personnel and personnel schedules to obtain maximum utilization of our human resources to meet identified needs.

◊ **Maintain proactive posture and flexibility** - to evaluate operational strategies concerning our areas of responsibility to ensure that we maintain a proactive response posture and can confront the changing needs of our community.

◊ **Maintain and Expand Partnerships and Collaborative Efforts** - to evaluate and maintain partnerships and collaborative efforts that assist us in accomplishing our mission and addressing issues and concerns.

◊ **Conduct Judicial Security Review** - conduct a comprehensive review of the Fayette County Justice Center Security Plan and develop an implementation plan to address any deficiencies.

Department:	Sheriff's Office – Field Operations	Cost Center:	10030323
Function:	Public Safety	Fund:	General

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staff changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
APPROPRIATIONS				
Personal Services	$ 4,383,473	$ 5,812,044	$ 5,711,113	$ 5,675,368
Operating	314,197	515,459	528,733	563,892
Capital Outlay	4,928	22,049	34,847	16,280
Total Appropriations*	$ 4,702,597	$ 6,349,552	$ 6,274,693	$ 6,255,540

*Starting in FY 2010, the Traffic Control/Training Division has been integrated to Field Operations.

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel*	63.00	63.00	86.00	86.00

*Starting in FY 2010, the Traffic Control/Training Division has been integrated to Field Operations.

WORKLOAD INDICATORS*	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Calls for Service Volume per Zone				
Calls - Zone # 1	6,144	6,389	5,725	6,205
Calls - Zone # 2	5,987	6,592	5,817	6,804
Calls - Zone # 3	7,604	7,604	8,060	8,194
Calls - Zone # 4	7,435	7,949	6,943	6,943
Calls - Zone # 5	18,633	19,006	17,207	18,422
Calls - Outside Jurisdiction	1,657	1,839	2,127	2,604
Total Calls	**47,460**	**49,379**	**45,879**	**49,172**
Average Response Times (in minutes)	11:20	11:31	11:50	11:50
Uniform Traffic Citations issued	7,930	7,671	10,609	11,505
Motor Vehicle Collisions investigations	1,437	1,367	1,389	1,392

*Include indicators for both the Traffic Control/Training Division and the Field Operations Division.

Department:	Sheriff's Office – Jail Operations	Cost Center:	10030326
Function:	Public Safety	Fund:	General

Mission Statement

The mission of the Fayette County Jail is to safely and securely confine, in a manner, which recognizes recognizes individual dignity and rights, persons lawfully charged with a criminal offense, pending formal release from custody.

The Jail is operated under the direction of the Sheriff of Fayette County, in accordance with the collective best interest of the County's taxpayers. The Jail is a full-service detention facility that houses inmates arrested by any law enforcement agency in Fayette County. In addition to housing local inmates, the Jail accepts individuals wanted by other county and state law enforcement agencies.

The primary function of the Jail is to confine inmates for the communities of Fayette County, including both male and female, pretrial and sentenced inmates. The philosophy of the Jail is to ensure that inmates leave the facility no worse physically, emotionally, or psychologically than when they entered. Inmates will be housed in a humane, dignified and constitutional manner until promptly adjudicated or released. Inmates will not be subject to the infliction of punishment other than loss of freedom.

Supervision consistent with the applicable Georgia Sheriff's Association and the American Correctional Association standards will be provided. The Jail will maintain a high degree of staff professionalism through training and education.

Major FY 2011 Goals and Objectives

It is the intention of the Jail Division to provide a safe and secure jail facility/environment for both inmates, pre-trial and sentenced, and Jail staff. We currently have ninety-eight (98) approved staff positions, which include administrative staff, supervisors, line officers (Detention Officers and Deputy Sheriff's).

To that end, our goal is to maintain this facility to the highest degree with adequate staff requesting additional staff only when absolutely necessary, so as to lessen the impact on Fayette County taxpayers for each fiscal year.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staff changes.

Department:	Sheriff's Office – Jail Operations	Cost Center:	10030326
Function:	Public Safety	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
APPROPRIATIONS				
Personal Services	$ 4,900,074	$ 4,918,566	$ 4,660,369	$ 4,820,770
Operating	1,050,153	1,098,239	1,106,897	1,109,865
Capital Outlay	10,925	25,220	28,277	22,225
Total Appropriations	$ 5,961,152	$ 6,042,025	$ 5,795,543	$ 5,952,860

WORKLOAD INDICATORS	2006 Actual	2007 Actual	2008 Actual	2009 Actual
Inmates Admitted	5,322	5,165	4,987	5,451
Average Daily Inmate Population	228	246	261	256

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	97.73	97.73	97.73	97.73

Performance Measures

With the loss of fourteen (18) Detention Officers in calendar year 2010 (as of March 26, 2010), due to resignations, transfers & terminations, factored with vacation, sick leave and required departmental training, remaining staff have been forced to work numerous overtime hours.

An added burden on this situation is the fact that Georgia law requires Detention Officers attend and successfully complete the "Basic Jailor" course within six months of being hired. Each time a Detention Officer leaves employment, a new Detention Officer must be hired and this process starts all over.

These Basic Jailor courses are only offered periodically at the various Academies available to us, thus several officers must attend these courses at the same time. This creates staff shortages, temporarily, but due to the legal time constraint, there is no other option.

Department:	Sheriff's Office – Traffic Control/Training	Cost Center:	10030330
Function:	Public Safety	Fund:	General

Upon the reorganization of the Sheriff's Office in FY 2009, the Traffic Control/Training Division was eliminated. For FY 2010, its functions were integrated to the Field Operations Division.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
APPROPRIATIONS				
Personal Services	$ 1,039,299	$ -	$ -	$ -
Operating	111,888	-	-	-
Capital Outlay	9,004	-	-	-
Total Appropriations	$ 1,160,191	$ -	$ -	$ -

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	16.00	16.00	0.00	0.00

FUNCTION: PUBLIC WORKS

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Department:	Fleet Maintenance	Cost Center:	10040900
Function:	Public Works	Fund:	General

Mission Statement

The Fleet Maintenance Department is committed to meeting the technical and mechanical needs of the Departments who enhance the quality of life in Fayette County, by consistently providing high quality, timely and cost effective services that ensure a safe, dependable, and environmentally sound vehicle fleet.

Major Department Functions

◊ Provide cost effective services as needed for the repair and maintenance of the County's fleet of vehicles and equipment.
◊ Provide and maintain records for cost of maintenance and repairs as well as fuel usage for county vehicles and equipment.
◊ Prepare and/or assist in the preparation of specifications for bid documents and RFP's related to the purchase of vehicles and equipment.
◊ Provide and maintain inventory for automated fueling system at Public Works/Fleet Maintenance facility as well as Sheriff's Office.

Major FY 2011 Goals

◊ Continue to provide an aggressive preventive maintenance program for the County's fleet of vehicles and equipment.
◊ Provide cost effective vehicle maintenance and repair services for the Sheriff's Office.
◊ Continue call back procedures to notify departments/customers when maintenance/repairs are complete on vehicles/equipment.
◊ Continue processing invoices and monthly reports on a timelier fashion.
◊ Manage the County's Fleet in the most efficient and cost-effective manner.
◊ Strive to develop new methods and strategies that lower overall operating cost of the Fleet.
◊ Help to insure safe and proficient utilization of County vehicles and equipment.
◊ Continue specialized training on emergency vehicles.

Significant Expenditure and Staffing Changes

◊ There are no significant expenditure or staffing changes.

Department:	Fleet Maintenance	Cost Center:	10040900
Function:	Public Works	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Labor Charges Reimbursed	$ 5,928	$ 7,000	$ 7,170	$ 7,000
General Fund Contribution	498,014	511,938	501,417	507,868
Total Funding Sources	$ 503,942	$ 518,938	$ 508,587	$ 514,868
APPROPRIATIONS				
Personal Services	$ 471,328	$ 481,558	$ 475,214	$ 478,757
Operating	32,614	37,380	33,251	36,111
Capital Outlay	-	-	122	-
Total Appropriations	$ 503,942	$ 518,938	$ 508,587	$ 514,868

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Number of vehicles serviced	194	340	336	343
Other pieces of equipment serviced	148	147	148	148
Total vehicles and equipment serviced	342	487	484	491

EFFICIENCY MEASURES	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual
Fleet Operating Cost per Mile	$ 0.053	$ 0.113	$ 0.067	$ 0.075
Life Operating Cost per Mile	$ 0.067	$ 0.075	$ 0.074	$ 0.095

PRODUCTIVITY MEASURES	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Number of Work Orders Processed	2,058	2,615	2,992	2,775

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	8.73	9.00	9.00	9.00

Department:	Public Works Administration	Cost Center:	10040100
Function:	Public Works	Fund:	General

Mission Statement

The mission is to assist in the management, coordination and long-term planning and budgeting of the Public Works departments. These departments shall operate efficiently and in a manner that serves the existing and future needs of our citizens and other County departments

Major Department Functions

◊ The Division of Public Works is the umbrella organization that oversees the departments of Buildin and Grounds, Engineering, Fleet Maintenance and Roac
◊ Assist with implementation of the County's Transportation SPLOST program
◊ Represent Fayette County at the Atlanta Regional Commission's Transportation Coordinatin Committee to ensure that the County's transportation projects are included in the region

Major FY 2011 Goals and Objectives

◊ Complete the Comprehensive Transportation Plan for Fayette County.
◊ Work with the Engineering department to implement SPLOST transportation projects per the 2010 Work Plan.
◊ Coordinate Fayette County transportation projects with regional plans and funding opportunities.
◊ Continually review and modify Development Regulations, internal policies and Transportation Plans to meet existing and future needs of Fayette County

Significant Expenditure and Staffing Changes

◊ There are no significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 186,187	$ 192,273	$ 187,399	$ 191,357
APPROPRIATIONS				
Personal Services	$ 182,490	$ 182,959	$ 178,997	$ 183,023
Operating	3,697	7,759	7,396	8,184
Capital Outlay	-	1,555	1,006	150
Total Appropriations	$ 186,187	$ 192,273	$ 187,399	$ 191,357

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	2.00	2.00	2.00	2.00

WORKLOAD INDICATORS	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget*	FY 2011 Adopted
# of Public Works Division employees being supervised**	57.725	58	83.60	80.60

*For FY 2010, Building and Grounds was moved to the Public Works Division.
**These changes are "administrative" in nature and do not affect individual expenditure budgets.

Department:	Road Department	Cost Center:	10040220
Function:	Public Works	Fund:	General

Mission Statement

The mission of the Road Department is to construct and maintain a safe and efficient transportation network, and to do so in a manner with minimal impact to County residents and the environment. We strive to perform this work with cost-effective means and workmanship that exceeds expectation

Major Department Functions

Construction: construction of new roads, intersection improvements, and widening and paving of existing gravel roads.

Maintenance: resurfacing existing roads; patching potholes; road shoulder rehabilitation; right-of way grass cutting, liter pickup, and dead animal pickup; maintaining proper roadway drainage; smoothing and scraping gravel roads.

Other: posting, maintaining and replacing roadway signs; application of pavement markings

Major FY 2011 Goals and Objectives

◊ Complete the construction of Snead Road by October 2010.
◊ Cut grass at least 4 times on collector roads and 3 times on other roads.
◊ Resurface and/or pave ≈ 25 miles of roads.
◊ Crew Leaders should contribute more in the form of planning daily activitie
◊ Begin raising the education level of the department by requiring minimum education levels for certain staff positions; coordinate with Human Resources to provide classes on Microsoft Windov and MS Office applications (ex., Excel and Word) and basic internet search. Crew Leaders would b required to attend and other staff would be encouraged to attend
◊ Change the organizational structure of the department from horizontal to two major sections: Construction and Maintenance. Each section to be lead by a Crew Leader I
◊ The Assistant Director should be more involved in quality assurance
◊ Provide the necessary tools for the pothole patching crew to be able to correctly do the jo
◊ Implement the Transportation 2010 Work Plan
◊ Develop a plan and schedule for compliance with 2009 MUTCD requirements

Significant Expenditure and Staffing Changes

◊ For FY 2011, two full-time positions were transferred to the Engineering Department and one vacant full-time position was eliminated
◊ A capital project for the purchase of a roadside grass mowing implement was approved (cost: $30,000).

Department:	Road Department	Cost Center:	10040220
Function:	Public Works	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Roads and Bridges - State and Cities	$ 328,306	$ 320,485	$ 394,232	$ 357,000
Pipe Sales	-	-	625	-
General Fund Contribution	2,714,065	3,530,136	2,055,678	2,988,288
Total Funding Sources	$ 3,042,371	$ 3,850,621	$ 2,450,535	$ 3,345,288
APPROPRIATIONS				
Personal Services	$ 1,797,572	$ 1,790,633	$ 1,615,215	$ 1,664,150
Operating	1,233,264	2,052,288	825,348	1,673,138
Capital Outlay	11,535	7,700	9,972	8,000
Total Appropriations	$ 3,042,371	$ 3,850,621	$ 2,450,535	$ 3,345,288

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	40.00	40.00	37.00	34.00

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Resurfacing roads (miles)	26.50	26.20	25.00	25.00
Number of full mowing rounds	3.00	3.00	4.00	4.00

Effectiveness / Efficiency & Performance Measures

- *Number of road miles paved and man-hours per mile paved* - the goal is 25 miles of roads paved which will require approximately 22,400 man-hours to accomplish.
- *Number of road miles mowed and man-hours per mile* - the goal is to mow the County's collector 4 times and minor roads 3 times during the growing season. This will require approximately 5,600 man-hours to complete.

Department:	Solid Waste Management	Cost Center:	54040500
Function:	Public Works	Fund:	Solid Waste

Mission Statement

The Solid Waste Department provides County citizens with a reliable, cost-competitive, and environmentally compliant option for disposing and/or recycling residential solid waste and yard waste. This service is provided through an enterprise fund and thus operating costs are paid by fees collected at the County's Transfer Station.

Major FY 2011 Goals

◊ Assess environmental compliance measures needed to reduce costs associated with closure permit compliance operations.
◊ Maintain a safe, clean and environmentally-compliant Transfer Station.

Significant Expenditure and Staffing Changes

◊ There are no significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
User Fees and Charges	$ 109,122	$ 86,000	$ 120,708	$ 98,262
Interest	5,850	6,000	2,377	3,000
Misc Revenue	-		-	
Fund Balance Appropriation	50,648	69,368	47,052	46,554
Total Funding Sources	$ 165,620	$ 161,368	$ 170,137	$ 147,816
APPROPRIATIONS				
Personal Services	$ 40,215	$ 39,515	$ 39,254	$ 39,534
Operating	115,940	116,581	116,146	103,010
Capital Outlay	-	-	-	-
Depreciation & Amortization	9,465		9,465	
Operating Transfers Out	-	5,272	5,272	5,272
Total Appropriations	$ 165,620	$ 161,368	$ 170,137	$ 147,816

PERSONNEL - (FTE)	FY 2007 Budget	FY 2008 Budget	FY 2009 Budget	FY 2010 Adopted
Total Personnel	1.00	1.00	1.00	1.00

Department:	Solid Waste Management	Cost Center:	54040500
Function:	Public Works	Fund:	Solid Waste

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Solid Waste Tons received	41,760	39,203	38,309	36,853
Single Stream Recycling	n/a	230	-	-
Electronic Recycling	n/a	23,139	51,761	33,000
Commercial Yard Waste	209	188	966	918
Residential Yard Waste	12,325	14,065	12,458	8,347
Road Kill	48,000	48,000	48,000	34,907
Waste Management Payments	$ 96,602	$ 85,380	$ 109,122	$ 104,093

Solid Waste Performance Measure

- Continue to comply with Solid Waste Closure Permits

Department:	Stormwater Management	Cost Center:	10040320
Function:	Public Works	Fund:	General

Mission Statement

The Fayette County Stormwater Department is charged to protect public health and safety and the environment by providing fair and consistent implementation of the applicable County, State and Federal regulations. Stormwater Management strives to improve Fayette County through careful supervision of these concerns and analyzing the future impacts of current decisions.

Major FY 2011 Goals and Objectives

- ◊ **Stablish standard operating procedures** for field staff to assess stormwater maintenance within the County's right of way. Continue to implement procedures to monitor expense
- ◊ **Stormwater Feasibility Study** - Work with ISE to provide whatever information is necessary to complete the feasibility study and implementation of those requirement
- ◊ **Training and Education** - NPDES Permit Requirement
  - ○ E&SC Classes, level 1-A and Level 1-B Certification and Recertificatio
  - ○ IDDE Classes - Educational programs for Fayette County Employee
  - ○ Earth Day - Community Clean Up, Improvement, and Educatio
  - ○ Rivers Alive - Community Clean Up, Improvement, and Eduactio
- ◊ **Geographic Information System** - Continue enhancement of software by integrating existing data into GIS right of way. Monitor expenses to establish goals and future needs of the County
- ◊ **Annual NPDES Compliance** - Submittal of documentation of year-long compliance measures taken required by the NPDES Ms4 Permit
- ◊ **Electronic Archiving** - Continue digital archiving and digital submittal requirements to facilitate paper usage and storage and to speed document recovery

Significant Expenditure and Staffing Changes

- ◊ No significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget*	FY 2010 Actual*	FY 2011 Adopted
FUNDING SOURCES				
Disturbed Acre Fees	$ -	$ 400	$ 750	$ 750
General Fund Contribution	-	325,976	319,874	321,694
Total Funding Sources	$ -	$ 326,376	$ 320,624	$ 322,444
APPROPRIATIONS				
Personal Services	$ -	$ 300,365	$ 303,173	$ 301,940
Operating	-	22,374	11,684	16,342
Capital Outlay	-	3,637	5,767	4,162
Total Appropriations	$ -	$ 326,376	$ 320,624	$ 322,444

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel*	0.00	0.00	5.00	5.00

*New department for FY 2010. Previously, the Stormwater Management function was part of the Engineering Department.

Department:	Stormwater Management	Cost Center:	10040320
Function:	Public Works	Fund:	General

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Plan Review				
Initial Review / Resubmitta				
Preliminary Plats	12 / 15	6 / 12	0 / 0	0 / 0
Final Plats	28 / 88	14 / 58	3 / 26	1 / 20
Non-Residential Site Plans	25 / 82	21 / 38	9 / 39	0 / 28
Subdivision Construction Plans	15 / 37	5 / 8	3 / 2	0 / 0
Erosion Control Plans	196	65	24	25
Hydrology Studies	92	80	34	10
Rezoning Requests / Zoning Appeals	24	13	10	5
Annexation Requests	6	3	4	7
E&SC Permits	237	153	163	143
Certificates of Evaluation	134	78	20	24
Field Inspectors				
Customer Service Requests	391	217	209	293
E&SC Inspections	2,104	2,554	1,698	1,436
Notice of Violations	184	120	98	34
Stop Work Orders	29	48	63	17
Preconstruction meetings	33	19	10	13
Final Inspections	23	29	5	3
Effectiveness Measures				
Disturbed Area Approved	599	198	57	62
Linear Feet of New Road	51,024	39,355	-	-

Department:	Street Lights	Cost Center:	27140260
Function:	Public Works	Fund:	Special Revenue

Mission Statement

The mission of the Fayette County Street Light program is to illuminate the streets of participatin subdivisions in accordance with standards of the American National Standard Practice for Roadwa

Major FY 2011 Goals

A comprehensive audit was conducted of the street light charges from Georgia Power and Coweta EMC and reconciled to the information provided when the street light district was established. The Street Lig program plans to utilize this information to establish individual rates for subdivisions to address th disparity of benefits between subdivisions.

Significant Expenditure and Staffing Changes

◊ No significant expenditure changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Street Light Tax	$ 214,190	$ 285,000	$ 308,461	$ 303,000
Transfer from General Fund	60,000		-	
Miscellaneous Revenue			11,426	
Appropriated Fund Balance	6,961	(3,000)	(36,911)	(11,345)
Total Funding Sources	$ 281,151	$ 282,000	$ 282,976	$ 291,655
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	279,151	278,000	278,976	287,655
Capital Outlay	-	-	-	-
Other Financing Use	2,000	4,000	4,000	4,000
Total	$ 281,151	$ 282,000	$ 282,976	$ 291,655

Department:	Water System	Cost Center:	505
Function:	Public Works	Fund:	Water

Mission Statement

The mission statement of the Fayette County Water System is to provide excellent water service to Fayette County while providing superior customer service and protecting the environment.

Major Department Functions

◊ Provide potable water to citizens of the County.
◊ Plan for the construction and maintenance of raw water sources, treatment plants, storage facilities, and distribution lines to meet the needs for drinking water in the County.

Goals for the Water System - Adopted by the Board of Commissioners

◊ To provide safe and adequate water for drinking for the customers of the Water System.
◊ Design of a distribution system that will supply a residential fire flows at 1,000 gallons per minute (G.P.M.) with 20 pounds per square inch (psi) pressure.
◊ A total elevated storage capacity for an average day of water use.
◊ A total storage capacity for maximum day of water use. (Current storage is 16.25 MG)
◊ To complete the County Loop water line. (Completed)
◊ To design and build the South Fayette Water Treatment Plant for six million gallons per day (MGD) production. (Completed)
◊ To build Lake McIntosh, which is a 650 –acre reservoir, on Line Creek between Fayette and Coweta Counties. Lake McIntosh will have a reliable yield of 10.4 MGD. Broke ground on the project on January 20, 2010.

Major FY 2011 Goals

◊ Continue work on Lake McIntosh
◊ To fully use the billing system's capabilities
◊ Continue the Orion meter change out
◊ Start the paperwork necessary to expand the South Fayette Treatment Plant
◊ Work with the Department of Transportation on the Highway 74 South Phase II widening project
◊ Solve the problem with Total Organic Carbon (TOC) compliance

Significant Expenditure and Staffing Changes

◊ For FY 2011, one vacant full-time position was eliminated.

◊ The Capital Improvements Program (CIP) includes $5,000,000 in FY 2011 for the construction of Lake McIntosh.

◊ Debt Service increased due to the issuance of the Series 2009 Revenue Bonds. The bonds were issued for the purpose of refunding existing debt and financing additions, extensions, and improvement

Department:	Water System	Cost Center:	505
Function:	Public Works	Fund:	Water

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Charges for Services	$ 12,526,948	$ 13,405,282	$ 12,526,948	$ 13,405,282
Interest Erarnings	124,700	175,000	124,700	175,000
Other Financing Sources	53,605	-	53,605	-
Appropriated Fund Balance	813,635	(562,953)	732,720	291,693
Total Funding Sources	$ 13,518,888	$ 13,017,329	$ 13,437,973	$ 13,871,975
APPROPRIATIONS				
Personal Services	$ 3,317,616	$ 3,386,005	$ 3,292,434	$ 3,292,320
Operating Expenses	2,655,327	3,098,131	2,758,895	3,187,992
Capital Outlays	5,590	24,850	8,639	63,055
Depreciation/Amortization	4,591,749	-	4,408,176	-
Other Costs	(12,799)	-	-	-
Debt Service	2,333,428	4,519,558	2,269,044	5,320,501
Interfund Charges		1,288,000		1,307,322
Other Financing Uses	627,976	700,785	700,785	700,785
Total Appropriations	$ 13,518,888	$ 13,017,329	$ 13,437,973	$ 13,871,975

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate	FY 2011 Projected
Water production (Avg. in MGD)	7.9	7.8	8.0	8.2
Meter sales	325	143	120	84
Active services	26,841	27,345	27,465	27,234
Waster Loss (%)	6.4%	7.9%	5.9%	5.2%
Misread Meters (Calendar year)	2	2	2	2

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	62.00	63.00	62.00	61.00

FUNCTION: HEALTH & WELFARE

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DEPT OF FAMILY & CHILDREN	V - 109
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Department:	Dept of Family and Children (DFCS)	Cost Center:	10050112
Function:	Health and Welfare	Fund:	General

Major Department Functions

◊ The Department of Family and Children Services (DFCS) offers financial assistance and social services to protect children and strengthen families in the County.
◊ Their mission is to help individuals become as independent and productive as possible while enabling them to retain a sense of dignity and a decent quality of life by helping themselve

Major FY 2011 Goals

◊ Provide funding to assist the Department of Family and Children Services in supporting the Foster Care Program and operating the Emergency Assistance Program. Monies are also included to assist with some of the operating expenses of the organization.

Significant Expenditure and Staffing Changes

◊ No significant expenditures changes

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 41,800	$ 40,128	$ 40,128	$ 40,128
APPROPRIATIONS				
DFCS Services	$ 41,800	$ 40,128	$ 40,128	$ 40,128
Total Appropriations	$ 41,800	$ 40,128	$ 40,128	$ 40,128

WORKLOAD INDICATORS	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual
Food Stamp Cases - per month	1,043	1,051	1,149	1,204
Temporary Assistance for Needy Families (TANF) - per month	70	79	85	93
Medicaid Receipients	1,421	1,716	2,069	2,107
Children in Child Care	249	275	202	296
Abuse/Neglect Investigations	483	513	550	612
Foster Care Placements	49	55	59	67

Department:	Drug Abuse & Treatment	Cost Center:	21950610
Function:	Health & Welfare	Fund:	Special Revenue

Major functions

Collection of fines that are imposed as an additional penalty of 50 percent of the original fine f offenses that are related to certain activities regarding marijuana, controlled substances , an noncontrolled substances. Moneys collected in the County Drug Abuse and Treatment and Educatic fund shall be expended solely and exclusively for drug abuse treatment and education programs relati to controlled substances and marijuana; and to fund the expenses for salaries, equipment, service and supplies incurred in the implementation of the Drug Court divisio

Significant Expenditure and Staffing Change

For FY 2011, funding was decreased for programs that do not meet eligibility requirements for fundi (per OCGA 15-21-101). Funding for the Sheriff's Office DARE program was eliminated; funding for the FCBOE program was reduced; and funding for the Drug Court Division was increase Total funding under the Drug Abuse and Treatment programs decreased by 32% from FY 201 Going forward, this should allow revenue generated to be sufficient to cover fund expenditure

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Fine Surcharges	$ 55,049	$ 55,000	$ 63,481	$ 53,000
Appropriated Fund Balance	9,974	19,002	9,638	(2,930)
Total Funding Sources	$ 65,023	$ 74,002	$ 73,119	$ 50,070
APPROPRIATIONS				
Drug Abuse Resistance Education/Fayette County Sheriff's Office	$ 19,114	$ 21,885	$ 21,649	$ -
Safe and Drug Free Schools/FCBOE Programs	32,000	30,720	30,720	5,120
Drug Court	13,909	21,397	20,750	44,950
Total Appropriations	$ 65,023	$ 74,002	$ 73,119	$ 50,070

Department:	Fayette Community Options	Cost Center:	10050114
Function:	Health & Welfare	Fund:	General

Mission Statement

The mission of McIntosh Trail CSB (Fayette Community Options) is to offer individuals experiencing symptoms associated with mental illness, addictive disease and/or developmental disability the hope for optimal functioning by providing quality behavioral health services and support.

Major Functions

◊ Services include day programs, job placement and supported employment, specialized work program, case management, community involvement and skill building.
◊ Provide services to consumers with an IQ of 69 or below who were diagnosed with a developmental disability before the age of 18.

Major FY 2011 Goals

◊ To provide a full range of day support services and supported employment services to consumers of Fayette County which includes case management, work activities in the center, community employment, volunteering in the community and utilizing community resources.
◊ Increase community presence for severe and profound individuals from 6 to 9 hours per month.

Significant Expenditure Changes

◊ No significant expenditures changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 63,000	$ 60,480	$ 60,480	$ 60,480
APPROPRIATIONS				
Mental Health Services	$ 63,000	$ 60,480	$ 60,480	$ 60,480
Total Appropriations	$ 63,000	$ 60,480	$ 60,480	$ 60,480

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Average Census - Service Center	40	40	32	30
Number of hours consumers received services	32,133	26,630	23,022	38,532
Number of hours consumers worked in the community.	8,511	7,400	4,781	3,780
Amount of wages earned by consumers	$ 55,525	$ 54,099	$ 36,815	$ 29,642
Number of hours spent in non-work community settings - volunteering/utilizing community resources	3,402	1,760	2,648	2,648
Number of community work hours by a day support consumer	271	337	127	127

Department:	Fayette Counseling Center	Cost Center:	10050111
Function:	Health & Welfare	Fund:	General

Mission Statement

The Fayette Counseling Center is one of many sites operated by the McIntosh Trail Community Services Board in a seven-county area. Community Service Boards are legal entities whose mission is to provide public mental health, developmental disabilities, and addictive diseases (MH/DD/AD) services.

Major Department Functions

◊ Fayette Counseling Center provides crisis intervention, physician/nursing assessments, individual c group counseling, skill-building services, and treatment programs for adults with mental health and/o substance abuse problems.

Major FY 2011 Goals

◊ To provide a "safety net" of crisis and referral services to all citizens in need of mental health or addictive disease services. To prevent the utilization of more expensive criminal justice and hospital resources by intervening at the earliest point in a crisis.
◊ To provide a full array of on-site and off-site behavioral services needed by Fayette County citizens.
◊ To increase substance abuse specialty programming through increased marketing and advertising, which also generates revenues to help pay for indigent treatment.
◊ To meet the mandates of funding and regulatory entities, including Medicaid, Regional Board, JCAHO, State of Georgia Office of Regulatory Service, etc.

Significant Expenditure Changes

◊ No significant expenditures changes

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 133,270	$ 127,939	$ 127,939	$ 127,939
APPROPRIATIONS				
Mental Health Services	$ 133,270	$ 127,939	$ 127,939	$ 127,939
Total Appropriations	$ 133,270	$ 127,939	$ 127,939	$ 127,939

WORKLOAD INDICATORS	FY 2006 Actual	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual
Average Census - Counseling Center	301	389	483	491

Department:	Public Health	Cost Center:	10050110
Function:	Health & Welfare	Fund:	General

Major Department Functions

◊ Promote and encourage healthy behaviors by providing education and counseling.
◊ Physical Health provides preventative health care and educational services to the general public. These services include, but are not limited to, monitoring and treating communicable diseases, immunizations, family planning, cancer screening, physical assessments, administering the WIC program, chronic diseases such as diabetes and hypertension, child health, and refugee services. Since September 11, 2001, all staff members are on call 24/7/365 for response to any disaster, natural or man-made.
◊ Environmental Health monitors and ensures the health and safety of the general public. These services include, but are not limited to, monitoring water supplies, food services, on-site sewage disposal, tourist accommodations, injury prevention, care homes, and inspections of pools. Environmental Health also administers the program in Fayette County dealing with the West Nile Virus and staff members teach correct child seat installation in vehicles

Major FY 2011 Goals

◊ Increase client awareness and wellness through community outreach projects and partnerships with established community services.
◊ Promote health and well-being of families and children with service providers of Fayette County through Fayette FACTOR Collaborative.
◊ Promote Homeland Security and safety of all Fayette citizens by working with Emergency Services staff in planning response to any emergency, including Bioterroristic Events.

Significant Expenditure and Staffing Changes

◊ No significant expenditures changes

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 350,500	$ 337,324	$ 337,292	$ 336,211
APPROPRIATIONS				
Operating	$ 7,850	$ 8,380	$ 8,348	$ 7,267
Public Health Services	342,650	328,944	328,944	328,944
Total Appropriations	$ 350,500	$ 337,324	$ 337,292	$ 336,211

WORKLOAD INDICATORS	2004 Actual	2005 Actual	2006 Actual	2007 Actual
Physical Health - Patient encounters	33,673	37,441	40,918	42,827
Environmental Health - Client contacts*	13,318	11,651	14,181	12,670

*It only includes contacts with the department's Environmentalists. Client contacts with department Secretaries are not included.

Department:	Senior Citizens Services	Cost Center:	10050520
Function:	Health and Welfare	Fund:	General

Mission Statement

Fayette Senior Services, Inc., a non-profit organization, promotes the emotional, social and physical well-being of adults 50 and better. Programs are supported by a combination of federal, state, and local funding resources

Major Department Functions

◊ Assist senior citizens to remain independent as long as possible by providing a variety of services such as: Case Management, Information and Referal, Voucher and Community Transportation, Adult Day Services, Congregate and Home Delivered Meals, In-Home Services and Respite Care, and Kinship Caregivers Support.

Major FY 2011 Goals

◊ Continue to offer a variety of programs and services to meet the increasing and diverse needs of our county's senior population.

Significant Expenditure and Staffing Changes

◊ For FY 2011, funding was increased by $62,000. The increase was approved by the Board of Commissioners in response to a request for additional funding from Senior Citizens Services due to an estimated program shortfall attributed to increased demand for services and higher costs associat with providing these services

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 117,246	$ 105,631	$ 105,631	$ 174,556

APPROPRIATIONS				
Community Services	$ 117,246	$ 112,556	$ 109,856	$ 174,556
Operating Transfers	-	-	-	-
Total Appropriations	$ 117,246	$ 112,556	$ 109,856	$ 174,556

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Total Number of Meals Provided	48,498	45,277	47,130	51,843
Contracted County Meals	27,944	28,720	29,312	27,500
Percentage of Total Meals for Fayette County	56.5%	63.4%	62.2%	53.0%
Fayette County Contribution	$ 105,631	$ 110,000	$ 117,246	$ 112,556
Fayette County Participants	290	325	306	337

Department:	Victims Assistance	Cost Center:	21850553
Function:	Health & Welfare	Fund:	Special Revenue

Major Functions

The Victims Assistance program is divided into three separate components

State Court Solicitor - Victim Advocacy Program

◊ Aid victims of misdemeanor crimes.
◊ Provide crisis intervention and court accompaniment.
◊ Provide criminal justice information and notification of hearings and outcomes of hearings.
◊ Assist victims in obtaining services from other community agencies.

District Attorney Circuit Services - Victims Assistance Program

◊ Victims assistance services to residents of Fayette County.
◊ Funding is also received from VOCA/VAWA grants, and a contribution from the county government.

Fayette County Council on Domestic Violence (dba, Promise Place)

◊ Provide *comprehensive services* to victims of domestic violence and their children to empower them to make the best and safest choices in their abusive situations
◊ Provide *intervention services* including: crisis and individual counseling, a 24-hour crisis number, women's support groups, food pantry, legal advocacy, and the Promise Place, an emergency shelt program which provides safe refuge and case management services for women and their childre
◊ Provide *prevention services* including Teen Dating Violence Prevention for Fayette County high schools and awareness/educational presentations for Fayette County groups and residents

Major FY 2011 Goals

◊ Enhance services to child victims of domestic violence by providing therapeutic support groups and counseling.
◊ Develop plans so that families entering emergency shelter will leave the program to go to a violent free home, safe from further physical abuse.
◊ Enhance our legal advocacy services to improve response and to reduce the risk of violence to victims of domestic violence.
◊ Provide emergency shelter for domestic violence victims and their children in Fayette County.
◊ Improve coordinated community response through the Griffin Judicial Circuit Domestic Violence Task Force in conjunction with all appropriate authorities

Significant Expenditure and Staffing Changes

◊ For FY 2011, due to anticipated shortfalls in the Victims Assistance Fund, adjustments were made to each of the programs that are funded with Victims Assistance moneys. These reductions were based on the % of the funding that each program receives. This should allow the Victims Assistance Fund to be self supporting going forward.

Department:	Victims Assistance	Cost Center:	21850553
Function:	Judicial	Fund:	Special Revenue

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Victims Assistance - Intergovernmental Revenue	$ 110,215	$ 100,000	$ 119,420	$ 105,000
Victims Assistance - Fines & Forfeitures	66,312	83,000	63,474	60,000
Transfer from General Fund	183,853	-	-	-
Appropriated Fund Balance	(1,100)	(149)	(2,817)	(27,218)
Total Funding Sources	$ 359,279	$ 182,851	$ 180,077	$ 137,782
APPROPRIATIONS				
Personal Services	$ 219,293	$ 49,435	$ 49,692	$ 40,190
Operating	5,046	3,874	843	-
Capital Outlays	-	-	-	-
District Attorney/Victims Assistance Programs	114,940	110,342	110,342	83,342
Domestic Violence Services (Promise Place)	20,000	19,200	19,200	14,250
Total Appropriations	$ 359,279	$ 182,851	$ 180,077	$ 137,782

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel*	4.00	4.00	1.00	1.00

*Personnel assigned to the State Court Solicitor (Victims Advocacy Team).

WORKLOAD INDICATORS	2006 Actual	2007 Actual	2008 Actual	2009 Actual
State Court Solicitor - Victim Advocacy Team				
Victims Assisted - Criminal Cases Filed with Victims	520	590	612	738
Victims Assisted - Ordinance estimates	22	31	28	25
Victims Assisted - Traffic estimates	35	42	45	39
Victims Assisted - Magistrate Hearings estimates	150	135	120	97
Speaking Engagements and Victim Impact Panel, Protocol, etc.	26	26	27	26
Victim Non-Case Walk-Ins and Phone Consultations	8,750	8,800	8,800	8,720

WORKLOAD INDICATORS	2006 Actual	2007 Actual	2008 Actual	2009 Actual
Promise Place				
Number of individuals assisted	633	753	1,142	1,146
Number of Emergency Protective Orders	96	97	107	101
Number of Children Represented	813	821	614	617
Number of Participants in Support Groups	108	113	224	229
Number of children in support groups	-	-	74	71
Number of Students Dating Violence Classes	1,573	1,576	1,438	1,438
Number of Women Living in Transitional House	7	24	69	68
Number of Children Living in Transitional House	9	37	91	89
Number of Community Awareness Presentations	47	49	58	61
Number of Persons in Attendance	1,458	1,516	1,673	1,664
Total Number of Units of Service - Intervention Services	2,129	2,319	2,482	2,486
Total Number of Units of Service - Prevention Services	2,781	2,899	2,733	2,741

Department:	Youth Protection	Cost Center:	10050550
Function:	Health & Welfare	Fund:	General

Major Department Functions

◊ In the community-based Foster Care Program,*Grace for Children* , arrange placement of children ages birth through 21 into loving private foster care homes.
◊ At the *Friday-Johnson Home* , a residential group home located in Brooks, GA, offer protection and healing to school-age children through a homelike environment and comprehensive services.
◊ At *Gracie's Closet,* children living in foster care in south metro Atlanta shop for clothing, baby gear, books, and school supplies all at the low, low price of nothing.

Major FY 2011 Goals

◊ Provide a full range of residential services (including case management, structured and nurturing environment, individual plans of care, counseling, tutoring and activities) to residents of the Friday-Johnson Home in Brooks.
◊ In addition to the program offered at the Friday-Johnson Home, Fayette Youth Protection Homes will recruit, train, support, and manage a network of private foster care homes in Fayette County. With this new program, FYPH will be able to address the individual needs of Fayette County Children of all ages who have been the victims of abuse or neglect.

Significant Expenditure Changes

◊ No significant expenditures changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 20,566	$ 19,743	$ 19,743	$ 19,743
APPROPRIATIONS				
Community Services	$ 20,566	$ 19,743	$ 19,743	$ 19,743
Total Appropriations	$ 20,566	$ 19,743	$ 19,743	$ 19,743

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual
# of Children removed from their homes	83	28	11	17

FUNCTION: CULTURE & RECREATION

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Department:	Library	Cost Center:	10060500
Function:	Culture & Recreation	Fund:	General

Mission Statement

The Fayette County Public Library provides:

1. Current, high-interest materials and programs
2. Materials and programs for lifelong learning
3. Information- seeking skills training and assistance
4. Awareness of cultural diversity
5. Answers to Questions

Major Department Functions

◊ Provide access to over 120,000 volumes of books and other resource materials.
◊ Provide internet access service, reference, and circulation assistance to patrons.
◊ Provide on-site Educational Learning Lab which facilitates computer-assisted instruction for patrons.
◊ Provide access to Distance Learning Lab.

Major FY 2011 Goals

◊ Goal: Fayette County residents have opportunities to develop their personal interests.
Objectives: 1. Use of public access Internet computers will increase by 10% annually.
2. Participation in informational programs will increase by 10% each year.

◊ Goal: Fayette County residents have opportunities to participate in programs on current, high interest topics.
Objectives: 1. Participation i nprograms on current high interest topics will increase by 5% each year.

◊ Goal: Fayette County residents get along and respect each other's cultural background.
Objectives: 1. The number of nonfiction items about the cultures of the world will increase by 10%
2. Participation in programs about cultures represented in Fayette County will increase by 10%.

Significant Expenditure and Staffing Changes

◊ For FY 2011, one vacant full-time position was eliminated.

Department:	Library	Cost Center:	10060500
Function:	Culture & Recreation	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Library Fees	$ 7,194	$ 8,500	$ 10,140	$ 8,000
Library Fines	37,288	36,000	38,505	36,000
Donations	8,090	-	-	-
General Fund Contribution	729,967	741,824	720,154	684,490
Total Funding Sources	$ 782,539	$ 786,324	$ 768,799	$ 728,490
APPROPRIATIONS				
Personal Services	$ 564,547	$ 566,132	$ 547,708	$ 505,077
Technical Services - Flint River Regional Library Services	$ 77,720	$ 74,612	$ 74,612	$ 74,612
Operating	140,272	145,580	146,479	148,801
Capital Outlay	-	-	-	-
Total Appropriations	$ 782,539	$ 786,324	$ 768,799	$ 728,490

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual
Reference questions answered	97,451	97,745	125,000	137,234
Annual circulation of materials	340,011	321,981	662,169	508,795
Operating hours per week	66	66	66	66
Summer Reading Program Registration	1,650	1,936	1,304	1,079
Educational Learning Lab Participants	7,899	8,307	10,346	10,582
Distance Learning Center Participants	1,768	2,546	4,473	4,976
Adult Internet Computer Participants	34,972	70,342	77,413	104,302
Children's Computer Participants	5,200	7,345	7,805	6,000
Children's Program Participants	15,285	16,973	15,508	17,992
Library Holds Created	10,645	14,720	17,964	23,178
Adult Program Participants	17,948	19,756	19,012	20,115
People that visited the library	420,008	498,846	532,168	741,342
Patrons Registered at the Library	26,951	30,014	33,393	36,247

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	12.23	12.51	11.91	10.91

Department:	Library - SPLOST	Cost Center:	29060500
Function:	Culture & Recreation	Fund:	Special Revenue

Major Department Functions

◊ The Library - SPLOST fund was created as a 1% Special Purpose Local Option Sales Tax for the purpose of constructing the new library and purchasing equipment and additional library materials.
◊ The balance of the money remaining in this fund and the investment income derived from it must be spent for the benefit of the library.

Major FY 2011 Goals

◊ Complete the FY 2010 project to expand the Adult Services Collection area and the Multi-Purpose Meeting area within the approved appropriation.

Significant Expenditure Changes

◊ With the approval of a CIP project in FY 2010 for the expansion of the Library, most of the monies in the Library SPLOST fund will have been used.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Investment Income	$ 16,984	$ -	$ 2,293	$ -
Appropriated Fund Balance	289,272	240,000	131,703	-
Total Funding Sources	$ 306,256	$ 240,000	$ 133,996	$ -
APPROPRIATIONS				
Purchases	$ 175	$ -	$ -	$ -
Supplies	241,639	240,000	133,996	-
Capital Outlays	64,442	-	-	-
Total Appropriations	$ 306,256	$ 240,000	$ 133,996	$ -

Department:	Recreation	Cost Center:	10060110
Function:	Culture & Recreation	Fund:	General

Mission Statement

◊ To make visible and maintain quality park facilities and recreation programs that will meet the needs of our citizens regardless of age, sex, race, or national origin including people with disabilities.
◊ To make visible the Fayette County Parks and Recreation Department.
◊ To identify and utilize Human Resources, Physical Resources, and Professional Development Resources.
◊ To provide the department with staff and equipment in four divisions: Administration, Athletics, Programs and Therapeutics.

Major Department Functions

◊ Plan, program and develop quality and wholesome recreation programs and activities that promote healthy lifestyles, connect family and neighbors, encourage lifelong learning, and celebrate life.
◊ Assist local sport associations in carrying out their missions.
◊ Plan and direct the refurbishment of existing parks and the development of new parks.
◊ Collaborate recreation services through cities, the Board of Education and private organizations.

Major FY 2011 Goals

◊ Continue to make improvements to existing parks as financial resources are made available.
◊ Provide staff with educational opportunities and resources in order for them to grow professionally.
◊ Maintain 20% yearly net income on all Recreation sponsored programs.
◊ Continue to work as a team in order to maintain participation numbers in Recreation sponsored programs.
◊ Continue to collaborate with other departments, associations, and other for quality programming.
◊ Continue the disposal process of outdated records and equipment.

FY 2010 Significant Expenditures

◊ Completed renovation of Brooks Park Restroom and Concession Stand.
◊ Completed Brooks Park batting cage installation.
◊ Rebuilt five scorekeeper booths at Kiwanis Park.
◊ Transformed two baseball fields into all grass fields.
◊ Installed Disk Golf concrete tee pads.
◊ Continued upgrade of windscreen on four more fields.
◊ Other significant budgeted projects were placed on hold due to the economic environment.

Department:	Recreation	Cost Center:	10060110
Function:	Culture & Recreation	Fund:	General

Significant Expenditure and Staffing Changes

◊ Projected operating expenditures decreasing by approximately $100,000. Significant line-item decreases include: $12,300 savings in Janitorial Services, $20,284 savings in Lawn Care Services; $20,000 savings in Self-Sustaining Services; and $54,200 savings in Non-Self Sustaining Services.

◊ Funding for all Recreation Department projects in the Capital Improvements Program (CIP) 5-Year Plan were delayed by one year.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Recreation Fees	$ 167,313	$ 180,000	$ 192,141	$ 195,000
Donations	1,801	-	449	-
General Fund Contribution	955,426	1,013,758	915,452	895,848
Total Funding Sources	$ 1,124,539	$ 1,193,758	$ 1,108,042	$ 1,090,848
APPROPRIATIONS				
Personal Services	$ 374,700	$ 356,235	$ 354,292	$ 353,554
Operating	747,806	834,828	750,700	734,294
Capital Outlay	2,033	2,695	3,050	3,000
Total Appropriations	$ 1,124,539	$ 1,193,758	$ 1,108,042	$ 1,090,848

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	7.00	7.00	6.00	6.00

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Number of programs and classes offered	369	398	497	540
Number of adult athletic leagues offered	13	22	23	25
Reservations - Parks, Fields, and Indoor Facilities	214	211	212	213
Number of Background Checks Processed	736	961	722	725
Number of Coaches CPR/AED Certified	7	10	11	35
Number of coaches NYSCA Certified	29	9	-	-
Number of Association Meetings Attended	59	54	51	52

FUNCTION: PLANNING & DEVELOPMENT

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Department:	County Extension	Cost Center:	10070130
Function:	Planning and Development	Fund:	General

Mission Statement

The mission of the Fayette County Extension is to provide lifelong learning to the people and to respond to people's needs and interest in agriculture and natural resources, families, 4-H and youth through education and information, using unbiased, research-based education. Fayette County Extension links the resources of the University of Georgia, Fort Valley State University, Fayette County and United States Department of Agriculture to provide educational programs, information, and assistance to the citizens of Fayette County.

Major Department Functions:

The Fayette County Cooperative Extension, backed by the resources of Fayette County, the University of Georgia, Fort Valley State University and the Department of Agriculture provides educational programs, information, materials, and actual assistance to citizens of the County. Education and information is also provided to citizens by telephone consultation, site visits, newsletters, news articles, radio and collaboration with other community agencies. Publications, website and laboratory services are other delivery methods for safe - education and information to citizens. The basic goal of Fayette County Extension is to provide information that will contribute to learning for life, which in turn, helps citizens make informed decisions with unbiased, research-based information - this improving quality of life. We are also Fayette County's gateway to the University of Georgia and all the resources associated therein.

Major FY 2011 Goals

◊ Continue development and utilize an active and efficient Leadership System, made up of adults and youth that will help give direction and focus to future program efforts and ideas as well as increase our programming scope and outreach.
◊ Increase awareness of water quality and quantity through educational efforts, programs, newsletters and news articles on storm water management, water runoff, erosion, and efficient uses of water in the household and household landscape.
◊ Continue the organization and utilization of our Master Gardeners through educational programs and plant clinics allowing them to share their knowledge and passions to the people of the County.
◊ Increase the number of certified and active Master Gardeners by 12.
◊ Plan, coordinate and offer seasonal and timely programs on landscape management, garden utilization and horticulture education. These programs will reach over 500 people annually.
◊ Plan, advertise and offer two food safety programs designed to help teach clients the safe and recommended ways to harvest, process and can their garden produce.
◊ Increase certified and active volunteers in the youth programs by 10%.
◊ Increase youth participation in our 4-H Youth Development programs.
◊ Increase the number of educational newsletters and articles produced to help educate citizens.

Department:	County Extension	Cost Center:	10070130
Function:	Planning and Development	Fund:	General

Significant Expenditure and Staffing Changes

◊ For FY 2011, one vacant part-time position was eliminated.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 117,378	$ 126,921	$ 101,334	$ 106,991
APPROPRIATIONS				
Personal Services	$ 74,595	$ 74,922	$ 61,992	$ 60,092
Contract for Services/University of Georgia	33,302	38,786	29,241	35,794
Operating	8,619	11,813	8,372	11,105
Capital Outlay	862	1,400	1,729	-
Total Appropriations	$ 117,378	$ 126,921	$ 101,334	$ 106,991

PERSONNEL - (FTE)*	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	2.68	2.68	2.40	1.93

*Other Extension office positions are fully covered by a Contract executed between Fayette County and the University of Georgia Cooperative Extension Service. They are not included in the Fayette County FTE employee counts.

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Estimate	FY 2009 Actual	FY 2010 Estimate
Phone calls answered	13,821	13,151	14,692	14,700
Contacts programming efforts	110,486	111,486	111,994	112,106
Volunteer hours	9,809	9,359	9,784	9,963
4-H enrollment	2,491	2,389	1,378	1,635
Leadership Training participants		-	377	420
Publications distributed	108,627	109,562	109,201	108,950
Soil samples performed	601	455	609	705
Water samples	56	76	65	93
Forage samples	1	1	2	2
Microbiology samples	-	9	10	10
Plant Tissue samples	1	1	1	2
Well inspections	2	2	5	5
Pesticide Applicator licenses	12	10	18	15
Water Use Registrants #	-	55	160	n/a
Home site visits	313	350	378	385
P.A.R. Produce generated (lbs.)	-	6,417	28,205	31,205

Water Use Registarnts based from drought restrictions. Further registrants are based on future drought and drought restrictions.

Department:	Development Authority	Cost Center:	10070510
Function:	Planning and Development	Fund:	General

Mission Statement

The purpose of the Fayette County Development Authority is to assist in the diversification of the County's County's tax base and to create quality career opportunities for Fayette's citizens through the growth and retention of existing businesses and industry and the recruitment of new business and industry.

Major Department Functions

◊ Identify and recruit appropriate new businesses to locate their operations in Fayette County.
◊ Identify problems and growth opportunities within existing companies for retention and expansion.

Major FY 2011 Goals

◊ Identify land for Class A office buildings in order to recruit headquarters operations of Fortune 500 companies.
◊ Continue to successfully build relationships with private and public sector allies for the purposes of attracting positive attention to our community. These allies are active in recruiting major corporations, both domestic and internationally, to the state.
◊ In connection with the Chamber of Commerce and the business community, expand and improve our existing industry programs to better serve the needs and interest of the businesses already in our community.

Significant Expenditure Changes

◊ Additional funding requested for costs related to planning for and obtaining options on future industrial and business park (total of $50,000) is to be included as part of the Contingency (10010599-579000) amount approved for FY 2011.
The money was included as part of the General Fund Contingency account.

BUDGET SUMMARY	FY 2008 Actual	FY 2009 Budget	FY 2009 Actual	FY 2010 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 335,569	$ 302,998	$ 304,361	$ 303,348
APPROPRIATIONS				
Contract for Services	$ 323,552	$ 290,312	$ 290,312	$ 290,312
Utilities	12,017	12,686	14,049	13,036
Total Appropriations	$ 335,569	$ 302,998	$ 304,361	$ 303,348

Department:	GA Forestry Commission	Cost Center:	10070140
Function:	Planning & Development	Fund:	General

Major Department Functions

Funding provided to the Georgia Forestry Commission in order to participate in forest wildfire protection program. The payment is based on the amount of four cents (10¢) per acre of privately owned timberland in the county. The acreage shall be determined from the most recent U.S. Forest Service Survey for Georgia.

34,219 acres @ $0.10/per acre = $3,422 annually

Significant Expenditure Changes

◊ House Bill 1055 grants the Georgia Forestry Commission the authority to set the rate for the forestland assessment. Based on reductions in State Funds for fiscal year 2011, the assessment was adjusted from 4¢ to 10¢ per acre of privately held forest lands. -- HB 1055, effective 5/12/2010 --

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 2,516	$ 1,369	$ 1,369	$ 3,422
APPROPRIATIONS				
Forest Wildfire Protection	$ 2,516	$ 1,369	$ 1,369	$ 3,422
Total Appropriations	$ 2,516	$ 1,369	$ 1,369	$ 3,422

WORKLOAD INDICATORS	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Number of acres of privately owned forestland - Fayette County	62,892	62,892	34,219	34,219

Department:	Permits and Inspections	Cost Center:	10070210
Function:	Planning and Development	Fund:	General

Mission Statement

To deliver a service to the citizens of Fayette County that will verify structures are constructed in accordance with the construction codes and standards for the purposes of safeguarding the safety, health and general welfare of the public from hazards attributed to the built environment.

Major Department Functions

- ◊ **Permitting** - Includes the collection of fees, processing of requests for permits and inspections, and providing information to the public.
- ◊ **Plans examination** - Includes the review of plans and related construction documents for minimum code compliance prior to permit issuance.
- ◊ **Inspection** - Includes verification that structures are built in accordance with the approved plans, minimum construction codes and within the scope of the permit.

Major FY 2011 Goals and Objectives

All goals are to be completed by April 2012.

- ◊ Completion of Community Development Software implementation.
- ◊ Completion of Departmental Policies and Procedures Manual as applicable to EnerGov Software.
- ◊ Conversio of all Stop Work, Notice of Violation, and Disaster Assessment files to EnerGov.
- ◊ Completion of our departmental audit by the Insurance Services Office (ISO).
- ◊ Completion of additional informational handouts explaining newly adopted code requirements.
- ◊ Provide sufficient training and education for our inspectors to attain and maintain national standardized certification programs promulgated by the International Code Council. Certifications are valid for a three year period and re-certification is accomplished through continuing education.
- ◊ Completion of research and inventory of open permits - includes letter to current owner of property, calculation and collection of outstanding fees, scheduling of inspections, closing of permits, and issuance of C.O.'s.
- ◊ Completion of ongoing conversion of departmental hard copy files to difgital files for Records Management Program. This includes scanning of approximately 1,000 final plats and all other hard copy records associated with building permit files.

Significant Expenditure and Staffing Changes

- ◊ No significant expenditures changes.

Department:	Permits and Inspections	Cost Center:	10070210
Function:	Planning and Development	Fund:	General

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Building Permits	$ 206,828	$ 195,000	$ 210,440	$ 175,000
General Fund Contribution	316,621	247,994	222,877	260,965
Total Funding Sources	$ 523,449	$ 442,994	$ 433,317	$ 435,965
APPROPRIATIONS				
Personal Services	$ 491,157	$ 409,305	$ 409,283	$ 408,508
Operating	32,088	33,389	23,808	26,277
Capital Outlay	204	300	226	1,180
Total Appropriations	$ 523,449	$ 442,994	$ 433,317	$ 435,965

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	12.00	12.00	7.00	7.00

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Building permits issued	812	750	632	609
Inspections performed	10,548	7,519	5,914	4,486
Mobile home inspections	152	152	80	80
New commercial permits	13	15	5	8
New home starts	162	162	28	31
Home-moving permits	-	3	1	1
Stand alone electrical permits	99	100	92	101
Stand alone heat permits	80	100	103	95
Stand alone plumbing permits	88	100	88	92
Pool permits	99	95	41	50
Approved preliminary plats (number of lots)	175	5	-	-

Department:	Planning and Zoning	Cost Center:	10070411
Function:	Planning & Development	Fund:	General

Mission Statement

Planning Functions: To carry out the policies and visions of the Fayette County Comprehensive Plan to to ensure that we maintain and enhance the County's orderly growth, economic prosperity, environmental integrity, fiscal health and quality.
Zoning Functions: To promote the physical and economic development of Fayette County and foster the use and enjoyment of property within the unincorporated areas of the County in a manner consistent with the Comprehensive Plan, regulations and policies, and effective management practices.

Major Department Functions

◊ Prepare, review and maintain the Fayette County Comprehensive Plan, including data collection, mapping, analysis, and goal and policy formulation.
◊ Prepare, review and maintain plans for special study areas and/or topics. Participate in studies, committess, and surveys involved with County-wide and regional planning activities.
◊ Provide public education and information on planning issues, needs and long-range proposals through provisions of demographic information, brochures, annual reports and presentations to local neighborhood and civic groups.
◊ Serve as census coordinator and census depository for Fayette County.
◊ Serve as Solid Waste Management Plan coordinator for Fayette County.
◊ Serve as Impact Fee coordinator for Fayette County.
◊ Process applications for public hearing requests for rezonings, preliminary plats, variances, telecommunication towers, revised final subdivision plats, revised development plans, and new alcoholic beverages coordinate multi-departmental reviews (Technical Review Committee, Annexation Requests), receive comments from departments, and prepare staff reports with analysis and recommendation for public hearing requests.
◊ Administer and interpret the Zoning and Sign Ordinances, and sections of the Subdivision regulations, the Development regulations and the County code.
◊ Provide technical support to the Planning Commission, the Zoning Board of Appeals, and Board of Commissioners in development related matters.
◊ Review/approve nonresidential site plans, landscape plans, final subdivision plats, preliminary plats, and issue Conditional Use Approvals and Certificates of Zoning Compliance.
◊ Coordinate and monitor interdepartmental administrative review of nonresidential site plans, preliminary plats, and final subdivision plats.
◊ Perform administrative review/approval and issuance of permits for signs, temporary trailers, alcoholic beverage licenses, administrative variances and administrative rezonings.
◊ Perform administrative review and approval of residential building permits for compliance with zoning regulations.
◊ Perform batter board and final construction site inspections for compliance with approved site plans for non-residential development.

Department:	Planning and Zoning	Cost Center:	10070411
Function:	Planning & Development	Fund:	General

Major FY 2011 Goals

◊ Adopt Zoning Ordinance amendments and work toward putting the Zoning Ordinance in the County Code.
◊ Work with various County Departments to recommend amendments to the Subdivision Regulations, adopt amendments, and put Subdivision Regulations into the County Code.
◊ Continue the SR 54 Corridor Study in conjunction with the City of Fayetteville.
◊ Continue the replacement of the pages in official zoning maps.
◊ Start the digital archival process for zoning records.
◊ Update annually the Short-Term Work Program and Capital Improvement Element of the Fayette County Comprehensive Growth Management Plan for the imposition of Fire Services impact fees. This is a consolidated plan that includes Brooks, Tyrone and Woosley and requires a coordinated effort.

Significant Expenditure and Staffing Changes

◊ No significant expenditures or staffing changes.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
Planning and Zoning Fees	$ 9,426	$ 5,000	$ 7,571	$ 7,500
General Fund Contribution	417,987	420,449	410,704	413,067
Total Funding Sources	$ 427,413	$ 425,449	$ 418,275	$ 420,567
APPROPRIATIONS				
Personal Services	$ 413,915	$ 409,228	$ 406,572	$ 406,227
Operating	13,499	16,221	11,301	14,340
Capital Outlay	-	-	402	-
Total Appropriations	$ 427,413	$ 425,449	$ 418,275	$ 420,567

PERSONNEL - (FTE)	FY 2008 Budget	FY 2009 Budget	FY 2010 Budget	FY 2011 Adopted
Total Personnel	6.00	6.00	5.00	5.00

Department:	Planning and Zoning	Cost Center:	10070411
Function:	Planning & Development	Fund:	General

WORKLOAD INDICATORS - PLANNING & ZONING	FY 2008 Actual	FY 2009 Estimate	FY 2010 Estimate	FY 2011 Projected
Comprehensive Plan including Impact Fees & Solid Waste Plan amendments (hours)	1,000	890	600	500
Miscellaneous zoning studies & amendments (hours)	700	950	1,200	1,300
Assistance to municipalities (hours)	150	100	100	50
Assistance to citizens (hours)	150	100	150	200
Assistance to other County Departments (hours)	80	40	30	30
Number of Fayette County Comprehensive Plans sold or distributed	25	10	10	5
Number of Land Development Reports sold or distributed	50	50	50	50
Number of County road maps sold or distributed	90	90	90	90
Number of data sheets maintained	7	7	7	7
PC/BCC rezoning applications	14	5	5	5
ZBA variance applications	2	4	4	4
Preliminary Plats	7	1	1	1
Final Plats	22	7	10	10
Conditional Use Approvals	144	277	270	250
Site Plans	20	7	7	10
Tower Applications	-	-	4	8
Zoning compliance certificates	43	116	90	85
Residential Building Permits (new starts)	133	27	30	35
Foundation surveys	133	27	30	35
Sign Permits	57	42	40	30
Temporary trailer permits	7	4	4	4
Alcohol licenses	20	23	23	23

FUNCTION: DEBT SERVICE

Department	Page
CRIMINAL JUSTICE CENTER DEBT	V - 135
E911 821MHZ RADIO SYSTEM DEBT	V - 136

Department:	Criminal Justice Center	Cost Center:	10080191
Function:	Debt Service	Fund:	General

Major Department Functions

◊ Provide for the annual payment of the debt service on the revenue bonds issued by the Public Facilities Authority for the purpose of constructing the new Criminal Justice Center.

◊ Funding for FY 2011 Principal ($1,490,000) and Interest ($2,353,978) plus paying agent fees ($1,546), total $3,845,524 that will be funded from the General Fund.

For additional detail please refer to the Schedule of Debt in the Appendix.

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 3,844,283	$ 3,845,935	$ 3,844,947	$ 3,845,524
APPROPRIATIONS				
Principal Payments	$ 1,345,000	$ 1,415,000	$ 1,415,000	$ 1,490,000
Interest Payments	2,497,848	2,428,583	2,428,583	2,353,978
Paying Agent Fees	1,436	2,352	1,364	1,546
Total Appropriations	$ 3,844,283	$ 3,845,935	$ 3,844,947	$ 3,845,524

Department:	E911 821 MHZ Radio System Debt	Cost Center:	10080193
Function:	Debt Service	Fund:	General

Major Department Functions

◊ The County entered into an equipment lease-purchase agreement with Motorola, Inc. on December 27, 2002 for an 821 MHz radio system. The total purchase price was $7,760,000. Under the terms of the financing the County is required to make annual lease payments in the amount of $993,761 covering a ten-year term.

◊ The following is a schedule of the remaining payments under the agreement (as of 6/30/10):

FY	Principal	Interest	Total Debt
2011	864,247	129,514	993,761
2012	905,425	88,336	993,761
2013	948,566	45,195	993,761
Balance	$ 2,718,238	$ 263,045	$ 2,981,283

BUDGET SUMMARY	FY 2009 Actual	FY 2010 Budget	FY 2010 Actual	FY 2011 Adopted
FUNDING SOURCES				
General Fund Contribution	$ 993,762	$ 993,761	$ 993,761	$ 993,761
APPROPRIATIONS				
Principal Payments/Lease	$ 787,423	$ 824,941	$ 824,941	$ 864,247
Interest Payments/Lease	206,339	168,820	168,820	129,514
Total Appropriations	$ 993,762	$ 993,761	$ 993,761	$ 993,761

LEGAL DEBT MARGIN
GENERAL OBLIGATION DEBT
FOR THE FISCAL YEAR ENDED JUNE 30, 2011

Article 9, Section 5, Paragraph I of the Georgia Constitution establishes the maximum debt limits for counties and other political subdivisions of the State. Under the Constitution, certain types of debt issued by a political subdivision, including counties, cannot exceed an amount which is equal to 10 percent (10%) of the assessed value of all taxable property located within that particular entity.

As indicated by the calculation in the table below, the legal debt margin of Fayette County at the beginning of the 2011 fiscal year is $528,271,797. This is based on the latest tax digest (2010 calendar year).

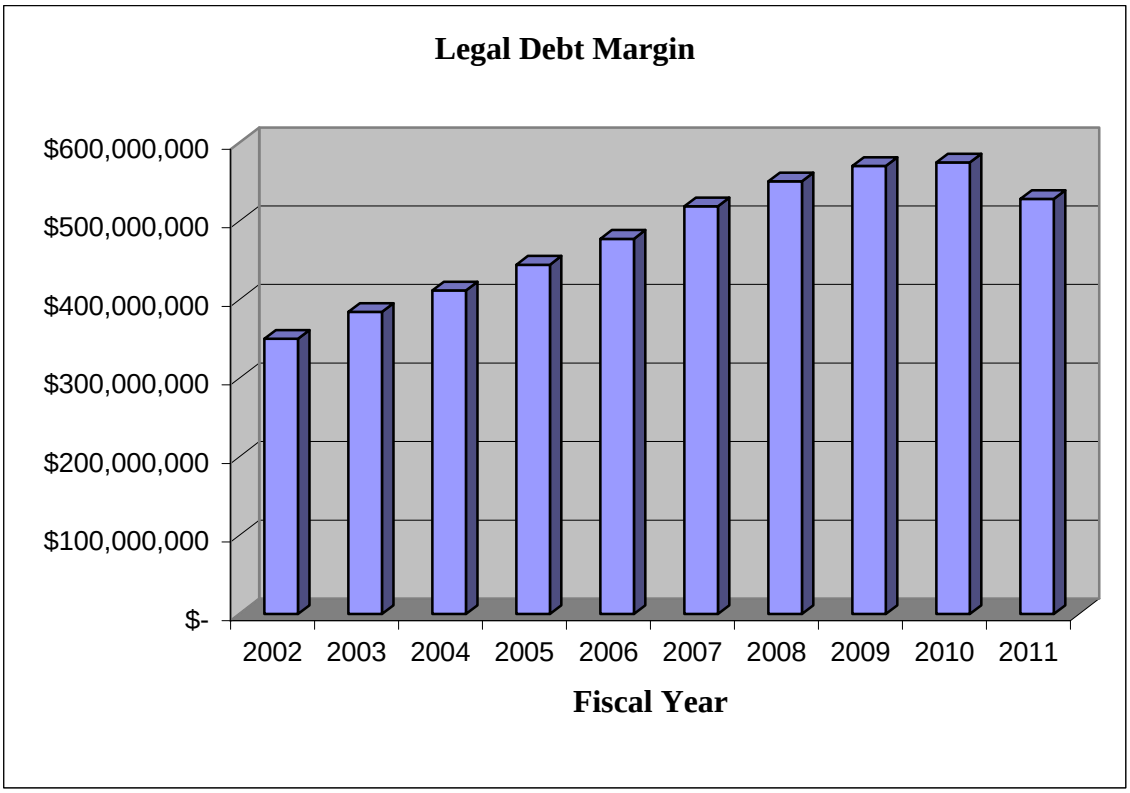
The legal debt margin amount is important in that it represents the net amount of external financing resources that is available to the County through the issuance of general obligation (G.O.) bonds. G.O. bonds are debt instruments issued in the name of the government and whose repayment is guaranteed through a pledge of the full faith and credit of the issuer. In layman's terms, when the majority of voters in a county approve a general obligation bond referendum, they are guaranteeing the purchaser of that bond that they will pay property taxes in an amount that is sufficient to redeem the bond upon maturity and pay the interest earned on the outstanding bonds.

TAX YEAR	ASSESSED VALUE	APPLICABLE PERCENTAGE	DEBT LIMIT	CURRENT G.O. DEBT	LEGAL DEBT MARGIN
2010	$5,282,717,969	10.00%	$528,271,797	$0	$528,271,797

The legal debt margin is calculated at any point in time by deducting the amount of the current outstanding G.O. debt from the statutory debt limit. The reason for performing this calculation is to determine the maximum amount of new debt that could be legally issued should the need arise. This means that Fayette County has no outstanding general obligation bond indebtedness and has the entire 100% percent of its legal debt capacity available. With the annual budgeted appropriations in the General Fund being approximately $45.0 million for FY 2011, there would appear to be more than sufficient debt capacity available to the County.

Fayette County and its component units also issue revenue bonds. As provided by law, the issuance of revenue bonds does not count against the legal debt margin.

STATEMENT OF LEGAL DEBT MARGIN LAST TEN FISCAL YEARS					
Fiscal Year	Assessed Property Values	Percentage	Debt Service Monies Debt Limit	Net Bonded Debt	Legal Debt Margin
2002	$ 3,503,049,483	10.00%	$ 350,304,948	-	$ 350,304,948
2003	$ 3,844,204,427	10.00%	$ 384,420,443	-	$ 384,420,443
2004	$ 4,118,425,304	10.00%	$ 411,842,530	-	$ 411,842,530
2005	$ 4,446,670,984	10.00%	$ 444,667,098	-	$ 444,667,098
2006	$ 4,776,347,705	10.00%	$ 477,634,771	-	$ 477,634,771
2007	$ 5,188,941,242	10.00%	$ 518,894,124	-	$ 518,894,124
2008	$ 5,506,961,516	10.00%	$ 550,696,152	-	$ 550,696,152
2009	$ 5,703,535,572	10.00%	$ 570,353,557	-	$ 570,353,557
2010	$ 5,747,653,235	10.00%	$ 574,765,324	-	$ 574,765,324
2011	$ 5,282,717,969	10.00%	$ 528,271,797	-	$ 528,271,797



SCHEDULE OF DEBT
AS OF JUNE 30, 2010

General Obligation Bonds – Fayette County could issue general obligation bonds to provide funds for the acquisition and construction of major general government capital facilities. General obligation (G.O.) bonds are direct obligations and thus represent a pledge of the full faith and credit of the government. Fayette County currently has no general obligation bonds outstanding.

Revenue Bonds - The County and its component units also issue bonds where the issuer pledges income derived from the acquired or constructed assets to pay debt service.

Fayette County Public Facilities Authority (a blended component unit) - In June of 2000, the Public Facilities Authority (PFA) issued $55.25 million of Series 2000 Revenue Bonds to construct a new Criminal Justice Center. In September of 2001, $50.44 million of Series 2001 Refunding Revenue Bonds were issued for the purpose of providing funds to pay or to be applied toward the cost of refunding by redemption and payment the Series 2000 bonds maturing on and after June 1, 2011. Concurrently, Fayette County entered into an intergovernmental agreement with the Public Facilities Authority to lease purchase the facility. This contractual arrangement calls for the County's semi-annual lease payments to be in an amount equal to the debt service payments on the revenue bonds. For financial reporting purposes, the Public Facilities Authority is considered to be a component unit of Fayette County and thus the debt is properly reported as being attributable to Fayette County government.

The Fayette County Public Facilities Authority currently outstanding revenue bonds can be described as follows:

$47,995,000 outstanding - **Series 2001**, **Criminal Justice Center Revenue Bonds**, due in annual installments of $1,490,000 to $3,660,000 through June 1, 2030; and interest from 3.0% to 5.0%.

At June 30, 2010, the Fayette County Public Facilities Authority was obligated to make combined payments of principal and interest on its outstanding revenue debt as follows:

Fiscal Year	Principal	Interest	Debt Service
2011	1,490,000	2,353,978	3,843,978
2012	1,550,000	2,291,398	3,841,398
2013-2018	10,900,000	12,146,850	23,046,850
2019-2024	14,545,000	8,501,750	23,046,750
2025-2030	19,510,000	3,552,500	23,062,500
Totals	**$ 47,995,000**	**$ 28,846,476**	**$ 76,841,476**

Fayette County Water System Enterprise Fund – The Water System issues revenue bonds with the purpose of refunding debt and to pay the costs of making additions, extensions, and improvements to the County's water system.

The Fayette County Water System's currently outstanding revenue bonds can be described as follows:

$2,900,000 outstanding – **Series 1996A**, due in annual installments of $25,000 to $920,000 through October 1, 2020; and an interest from 3.6% to 5.5%

$20,125,000 outstanding – **Series 2002**, due in installments of $50,000 to $2,250,000 through October 1, 2032; and an interest from 3.25% to 5.125%

$36,255,000 outstanding – **Series 2009**, due in installments of $1,115,000 to $4,415,000 through October 1, 2029; and an interest from 2.00% to 5.0%

At June 30, 2010, the Fayette County Water System Enterprise Fund was obligated to make combined payments of principal and interest on its outstanding revenue debt as follows:

Fiscal Year	Principal	Interest	Payments
2011	2,890,000	2,430,501	5,320,501
2012	3,110,000	2,330,539	5,440,539
2013-2019	24,925,000	12,705,260	37,630,260
2020-2026	20,770,000	4,528,666	25,298,666
2027-2033	6,275,000	793,950	7,068,950
Total	**$ 57,970,000**	**$ 22,788,916**	**$ 80,758,916**

Georgia Environmental Facilities Authority (GEFA) - The Georgia Environmental Facilities Authority is a state agency which offers low interest financing to other political subdivisions of the State of Georgia for their water and sewer capital needs.

As of June 30, 2010, the Water System Enterprise Fund has no GEFA loans outstanding. The seven existing loans were refunded in FY 2010 with proceeds from the Series 2009 revenue bonds.

SALARY RANGES FOR CLASSIFIED POSITIONS
Effective July 1, 2010

		Minimum Salary		Maximum Salary	
Grade	**Position**	**Annual**	**Hourly**	**Annual**	**Hourly**
805	Library Page	$ 23,794	$ 11.44	$ 36,205	$ 17.41
806	Custodian	$ 24,998	$ 12.02	$ 38,038	$ 18.29
807	Receptionist	$ 26,264	$ 12.63	$ 39,964	$ 19.21
808	Custodial Crewleader Grounds Maintenance Worker Road Maintenance Worker	$ 27,593	$ 13.27	$ 41,987	$ 20.19
809	Administrative Clerk Appraiser Aide Deputy Clerk I Elections Clerk Library Assistant I P 4-H PA Property Tax Clerk PT Animal Adoption Counselor PT Appraiser Aide PT Deputy Clerk I PT Elections Clerk PT Environmental/Horticulture PT Library Assistant PT Tag Clerk Records Clerk Senior Groundskeeper Tag Clerk Water Meter Reader	$ 28,990	$ 13.94	$ 44,112	$ 21.21
810	Administrative Secretary Animal Control Officer Appraisal Technician Billing Representative Customer Service Representative Deputy Clerk II Equipment Operator I Finance Clerk Human Resources Technician Landfill Operator Library Assistant II PT Administrative Secretary PT Animal Control Officer Risk Management Clerk Senior Tag Clerk Sign Technician Warrant Clerk Water Distribution Maintenance Worker Wetlands Caretaker	$ 30,458	$ 14.64	$ 46,346	$ 22.28

SALARY RANGES FOR CLASSIFIED POSITIONS
Effective July 1, 2010

		Minimum Salary		Maximum Salary	
Grade	**Position**	**Annual**	**Hourly**	**Annual**	**Hourly**
811	Communications Officer Lead Tag Clerk PT Communications Officer Senior Animal Control Officer Senior Water Meter Reader Water Plant Maintenance Worker	$ 32,000	$ 15.38	$ 48,692	$ 23.41
812	Accounting Technician Administrative Assistant Building Maintenance Technician Control Terminal Operator Delinquent Tax Officer Deputy Clerk III Detention Officer Elections Officer EMS Technician Equipment Operator II Field Service Representative Fuel Lube/Mechanic Grounds Crew Leader Housekeeping Supervisor Irrigation Technician Maintenance Technician Mechanic Permit Technician PT Control Terminal Operator PT Maintenance Technician Senior Billing Representative Senior Customer Service Representative Small Engine Mechanic Utility Locator Water Treatment Plant Operator III Zoning Technician	$ 33,620	$ 16.16	$ 51,157	$ 24.59
813	Senior Accounting Technician Constable Corporal - Non-Certified Equipment Operator III Lab Analyst Personal Property Appraiser I Real Property Appraiser I Senior Communications Officer Water Meter Reading Supervisor Water Treatment Plant Operator II	$ 35,322	$ 16.98	$ 53,747	$ 25.84
814	Administrative Specialist Building Maintenance Engineer	$ 37,110	$ 17.84	$ 56,468	$ 27.15

SALARY RANGES FOR CLASSIFIED POSITIONS
Effective July 1, 2010

Grade	Position	Minimum Salary		Maximum Salary	
		Annual	Hourly	Annual	Hourly
	Buyer	$ 37,110	$ 17.84	$ 56,468	$ 27.15
	Crew Leader I				
	Deputy County Clerk				
	Deputy Marshal				
	Deputy Sheriff				
	Engineering Technician				
	Fire Administrative Coordinator				
	Firefighter/EMT				
	Judicial Administrative Specialist				
	Office Manager - Permits/Inspections				
	Real Property Appraiser II				
	Senior Deputy Clerk				
	Terminal Agency Coordinator				
	Victim Advocate				
	Water Treatment Plant Operator I				
815	Appraisal GIS Technician	$ 38,989	$ 18.74	$ 59,326	$ 28.52
	Compliance Officer				
	Crew Leader II				
	Environmental Technician				
	Fire Apparatus Operator/EMT				
	Information Systems Technician				
	Real Property Appraiser III				
	Senior Water Treatment Plant Operator				
	Water Distribution Crew Leader				
816	Animal Control Supervisor	$ 40,963	$ 19.69	$ 62,330	$ 29.97
	Athletic Coordinator				
	Building Inspector I				
	Building Maintenance Supervisor				
	Communications Shift Supervisor				
	Construction Inspector				
	Contract Administrator				
	Corporal				
	Customer Service Supervisor				
	Deputy Marshal - Investigator				
	Executive Assistant				
	Firefighter/Paramedic				
	Grounds Maintenance Supervisor				
	Investigator				
	Investigator - Solicitor General				
	Library Associate				
	Payroll Specialist				
	Program Coordinator				
	Property Tax Supervisor				
	Senior Environmental Technician				
	Shop Supervisor				

SALARY RANGES FOR CLASSIFIED POSITIONS
Effective July 1, 2010

		Minimum Salary		Maximum Salary	
Grade	**Position**	**Annual**	**Hourly**	**Annual**	**Hourly**
	Tag Agent Supervisor Warrant Specialist Water Billing Operations Supervisor	$ 40,963	$ 19.69	$ 62,330	$ 29.97
817	Accounting Analyst Assistant Water Treatment Plant Manager Building Inspector II Business Systems Administrator CAD Manager Communications Training Officer Financial Analyst Network Administrator Therapeutic Program Coordinator	$ 43,036	$ 20.69	$ 65,485	$ 31.48
818	Assistant Building and Grounds Director Building Inspector III Deputy Marshal - Sergeant Human Resources Manager - Sheriff Laboratory Manager Personal Property Lead Appraiser Public Services Librarian Residential Lead Appraiser Right of Way Agent Sergeant Staff Sergeant - Logistics	$ 45,215	$ 21.74	$ 68,800	$ 33.08
819	Accounting Supervisor Administrative Manager Assistant Parks and Recreation Director Benefits Administrator Chief Deputy Clerk Clerk of Juvenile Court Clerk of Probate Court Elections Supervisor Fleet Maintenance Superintendent Human Resources Analyst Plans Examiner Road Superintendent Senior Building Inspector Systems Analyst Zoning Coordinator	$ 47,504	$ 22.84	$ 72,283	$ 34.75
820	Assistant Communications Director Budget Officer Deputy Marshal - Lieutenant Emergency Management Specialist/Lieutenant Fire Inspector/Investigator/Lieutenant Fire Lieutenant	$ 49,909	$ 23.99	$ 75,943	$ 36.51

SALARY RANGES FOR CLASSIFIED POSITIONS
Effective July 1, 2010

		Minimum Salary		Maximum Salary	
Grade	**Position**	**Annual**	**Hourly**	**Annual**	**Hourly**
	Fire Lieutenant - Training	$ 49,909	$ 23.99	$ 75,943	$ 36.51
	Lieutenant				
821	Animal Control Director	$ 55,090	$ 26.49	$ 83,826	$ 40.30
	Assistant Information Services Manager				
	Assistant Permits and Inspection Director				
	Assistant Solicitor General				
	Chief Deputy Clerk				
	Chief Pilot				
	Deputy Chief Appraiser				
	Deputy Director of Administration				
	Deputy Tax Commissioner				
	Executive Assistant to the Board of Commissioners				
	Risk Manager				
	Staff Attorney				
	Water Distribution Manager				
	Water Treatment Plant Manager				
	Zoning Administrator				
822	Building and Grounds Director	$ 60,809	$ 29.24	$ 92,529	$ 44.48
	Captain				
	Chief Deputy Marshal				
	Communications Director				
	Courts Administrator				
	Development Engineer				
	Emergency Management Coordinator/Captain				
	EMS Captain - Training				
	Environmental Engineer				
	Fire Captain				
	Fire Captain - Training				
	Fire Marshal				
	Transportation Engineer				
823	Assistant Chief Financial Officer/Controller	$ 67,122	$ 32.27	$ 102,134	$ 49.10
	Assistant Human Resources Director				
	Assistant Planning Director				
	Assistant Public Works Director				
	Assistant Water System Director				
	Battalion Commander				
	Information Services Manager				
	Major				
	Major - Director of Technical Services				
	Parks and Recreation Director				
	Permits and Inspection Director				
	Purchasing Director				
824	Chief Appraiser	$ 74,090	$ 35.62	$ 112,737	$ 54.20
	Deputy Director Emergency Services				

SALARY RANGES FOR CLASSIFIED POSITIONS
Effective July 1, 2010

		Minimum Salary		Maximum Salary	
Grade	**Position**	**Annual**	**Hourly**	**Annual**	**Hourly**
	Fire Chief Lieutenant Colonel	$ 74,090	$ 35.62	$ 112,737	$ 54.20
825	Chief Financial Officer Chief Information Officer Community Development Division Director Director of Public Safety Human Resources Director Public Works Director Water System Director	$ 81,782	$ 39.32	$ 124,441	$ 59.83

GLOSSARY OF BUDGETARY AND FINANCIAL TERMINOLOGY

Accounting System – The total set of records and procedures which are used to record, classify and report information on the financial statements and operations of an entity.

Accrual Basis of Accounting – The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

ADA – Americans with Disabilities Act.

Ad Valorem Property Taxes – Taxes levied on an assessed valuation (40% of market value) of real and personal property, based on a valuation as of January 1 and a millage rate set by the County Commission.

Appropriation – An authorization made by the Board of Commissioners which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

ARC – Atlanta Regional Commission

Board of Commissioners (BOC) – The governing authority of the County. It consists of five members that serve on a part-time basis and are elected to staggered terms of four years.

Budget – A financial plan for a specific period of time that matches all planned revenues and expenditures with various County services. Ex., operating budget

Budget Amendment – A legal procedure utilized by County staff to revise a budget appropriation. County administration staff has the authorization to adjust line item expenditures within a departmental budget but the County Commission must approve any increase in the total budget for a department.

CAFR – Comprehensive Annual Financial Report

Capital Budget – A component of the annual budget that serves as a guide for efficiently and effectively undertaking capital projects. The capital budget includes the Capital Improvement Program (CIP).

Capital Improvement Program (CIP) – A five-year plan of major capital projects. It includes the funds required for the completion of the projects and the sources for funding these projects.

Capital Project – A capital outlay for the acquisition of any asset or construction project with an anticipated cost of $5,000 to $49,999 and an estimated useful life of three or more years.

CIP Project – Is a major capital project with an anticipated cost of at least $50,000 and an estimated useful life of at least three years.

Capital Outlay – Includes expenditures that result in the acquisition of or addition to fixed assets that have an estimated useful life greater than one year.

COLA – Cost of Living Adjustment.

Contingency – A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

COOP – Continuity of Operations Plan

Cost Center – An operating unit within the County for which an annual budget is approved by the County Commission.

Debt Service Fund – A fund used to account for resources intended for the payment of principal, interest, and any service charges on long-term debt.

Department – A major administrative unit of the County with overall management responsibility for an operation or a group of related operations within a functional area.

Encumbrance – Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Enterprise Fund – A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

Expenditure – Decrease in net financial resources. Expenditures include current operating expenses requiring the present and future use of net current assets, debt service, capital outlays and intergovernmental grants, entitlement, and shared revenues.

Fiscal Year – The time period designated by the County signifying the beginning and ending period for recording financial transactions. Fayette County has specified July 1 to June 30 as its fiscal year.

Fiscal Policies – guidelines that provide a framework as to how the financial responsibilities associated to the operation of the County are to be carried out.

Fixed Asset – Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery and furniture.

Full-Time Equivalent (FTE) – Uniform basis used to measure approved positions. The number of positions is determined based on the total average weekly hours worked in relation to the total work hours in a full work week. Example: a position that works 20 hours per week is equivalent to 0.50 FTE (20 hours worked divided by 40 hours for a full work week).

Fund – A fiscal and accounting entity which is comprised of a self-balancing set of accounts which reflect all assets, liabilities, equity, revenue and expenditures (or expenses) necessary to disclose financial position and the results of operations. Funds are established as individual entities in order to segregate financial records for the purpose of legal compliance, different natures of the activities performed, measurement of different objectives, and to facilitate management control.
Fund Balance – Refers to the excess of current assets over current liabilities.

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GCIC – Georgia Crime Information Center

General Fund – It is the principal operating fund for the County.

General Obligation (G.O.) – Bonds sold to raise revenue for long-term capital financing needs. These bonds which pledge the full faith and credit of the County must be approved by voter referendum. The cost of financing is spread over the life of the improvement so that future users help to repay the cost of the improvement.

GFOA – Government Finance Officers Association

Governmental Fund – Used to account for all or most of a government's general activities. The measurement focus is on source and use of resources.

GIS – Geographic Information System

Infrastructure – Basic installations and facilities (e.g., roads, bridges) upon which the continuance and growth of a community depend.

Intergovernmental Revenue – Revenues received from other governmental entities in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Interest Income – Revenue earned for the use of idle monies.

Interfund Transfer – Contributions and operating transfers of cash made between the various funds of the County.

Internal Service Fund – A fund used to account for operations that provide services to other departments or agencies of the governmental unit on a cost-reimbursement basis.

Lease Purchase – A method of acquiring high cost equipment or property and spreading the payments over a specified period of time.

L.E.C.M. – Law Enforcement Confiscated Monies.

Legal Debt Margin – The net amount of external financing resources that is available to the County through the issuance of general obligation bonds. For Fayette County, it is limited to an amount equal to 10% of the assessed value of all taxable property located within the county, less any current general obligation bond debt.

Liability – Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line- Item Budget – A budget that lists each expenditure category separately along with the dollar amount budgeted for each specified category.

M&O – Maintenance and Operations

MARTA – Metropolitan Atlanta Rapid Transit Authority

Mill – A tax rate of one *mill* represents a tax liability of one dollar per $1,000 of assessed value.

Millage Rate – The ad valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.

Modified Accrual Basis – The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or other available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

O.C.G.A. – Official Code of Georgia Annotated.

Operating Budget – It is the *annual* budget pertaining to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, travel, fuel, and capital outlay.

Other Financing Sources – monies transferred-in from other funds.

Other Financing Uses – monies transferred-out to other funds.

Performance Measures – Specific quantitative and qualitative measures of work performed as an objective of the department or cost center.
Personal Per Capita Income – is the total income of all persons living in a community divided by the population of that community.

Property Tax – Revenue generated from the annual levy of taxes on property owners.

Revenue – The term designates an increase to a fund's assets which does not increase a liability, represent a repayment of an expenditure already made, represent a cancellation of certain liabilities or represent an increase in contributed capital.

Revenue Bond – a special type of bond distinguished by its guarantee of repayment solely from revenues generated by a specified revenue-generating entity associated with the purpose of the bonds.

RFP – Request for Proposal

Sales and Use Tax – A percentage tax imposed upon the sale or consumption of goods and/or services.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

S.P.L.O.S.T. – Special Local Option Sales Tax

YTD – Year to Date