

Fayette COUNTY

"WHERE QUALITY IS A LIFESTYLE"

OPERATING AND CAPITAL BUDGET

FISCAL YEAR ENDED JUNE 30, 2016

Prepared By:
Steve Rapson, County Administrator
Mary S. Parrott, Finance Director/CFO
Sergio Acevedo, Budget Officer

FAYETTE COUNTY, GEORGIA

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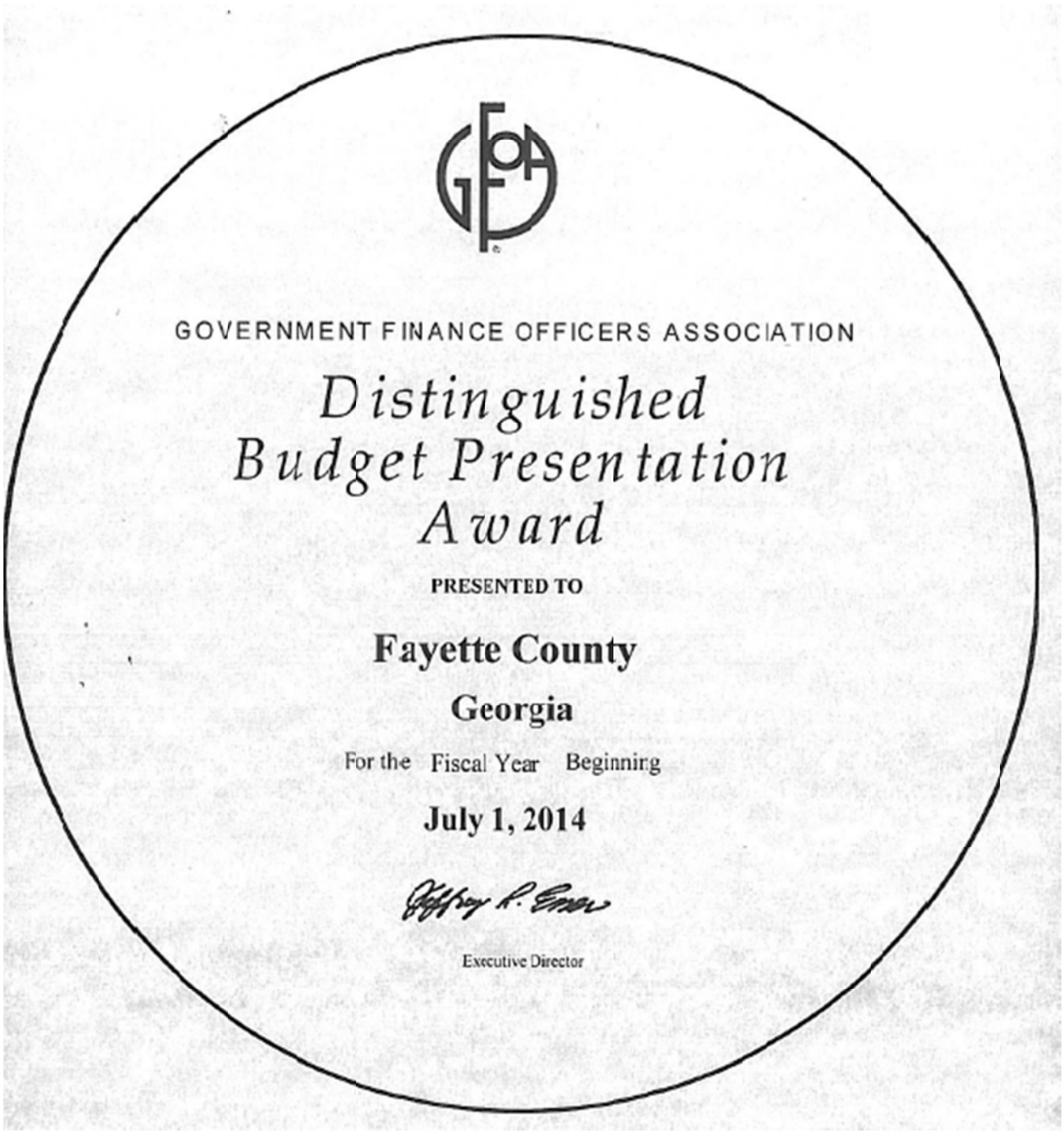
David Barlow

Steve Brown

Randy Ognio

Steve Rapson, County Administrator
Office of Administration
140 Stonewall Avenue, West
Suite 100
Fayetteville, GA 30214
Telephone: (770) 305-5400

Mary S. Parrott, Finance Director/CFO
Finance Department
140 Stonewall Avenue, West
Suite 101
Fayetteville, GA 30214
Telephone: (770) 305-5235



The Government Finance Officers Association of the United States and Canada (GFOA) presented an award of Distinguished Budget Presentation to Fayette County Georgia for its annual budget for the fiscal year beginning July 1, 2014.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communication device.

The award is valid for a period of one year only. We believe our current budget document continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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Fayette County
"Where Quality Is a Lifestyle"
140 Stonewall Avenue West, Ste 100
Fayetteville, Georgia 30214
Phone: 770-305-5200
www.fayettecountyga.gov

Fiscal Year 2016
Budget Message

June 25, 2015

The Honorable Charles Oddo, Chairman
The Honorable Members of the Fayette County Board of Commissioners
The Citizens of Fayette County, Georgia

INTRODUCTION

It is our pleasure to present the fiscal year 2016 budget for Fayette County Georgia as adopted by the Board of Commissioners on June 25, 2015. The adopted budget covers the period beginning **July 1, 2015 and ending June 30, 2016**.

The budget includes **expenditures** of **$90,254,441** and transfers consisting of **$3,833,054 Governmental Fund capital transfers**, **$1,930,000 Proprietary Fund capital transfers, $1,765,481 Capital/CIP Funds transfer,** and **$1,411,287 Governmental Fund operating transfers** for **total appropriations of $99,194,263.** This budget is representative of the County's long-standing tradition of providing historic levels of service to the citizens of Fayette County while maintaining fiscal and managerial conservatism. The Board of Commissioners and its staff continue to work diligently in identifying and allocating resources even during this period when the county and the nation are recovering from the slowdown of the economy during the recent recession. The Board's prudent leadership and direction allows the organization to deliver services in a manner that most effectively, efficiently, and economically meets the dynamic needs of a still growing Metropolitan Atlanta suburban community with a current estimated population of 110,700 as of April 1, 2015.

Major components of the approved expenditures include:

Budget Components	Expenditures
Operating Governmental Funds	$ 64,207,060
Operating Enterprise Funds	$ 15,568,728
Governmental Funds Capital/CIP Projects	$ 4,940,705
Enterprise Funds Projects	$ 3,695,264
Internal Service Funds	$ 1,842,684
Total Budget	$ 90,254,441

BUDGET IN BRIEF

The adopted **operating budget** for FY 2016 totals **$79,775,788**. This year's operating budget increased by **$2 million or 2.5%** from the previous year's operating budget. Even with the increase in the operating budget expenditures, the **net change from FY 2015 is a positive $2.1** million because **revenue is projected to also increase by approximately $4.1 million**.

Operating Budget				
	2016	2015	$ Diff.	% Change
Revenue	$ 83,881,958	$ 79,804,744	$ 4,077,214	5.1
Expenditures	79,775,788	77,811,490	1,964,298	2.5
Fund Balance	$ 4,106,170	$ 1,993,254	$ 2,112,916	106.0

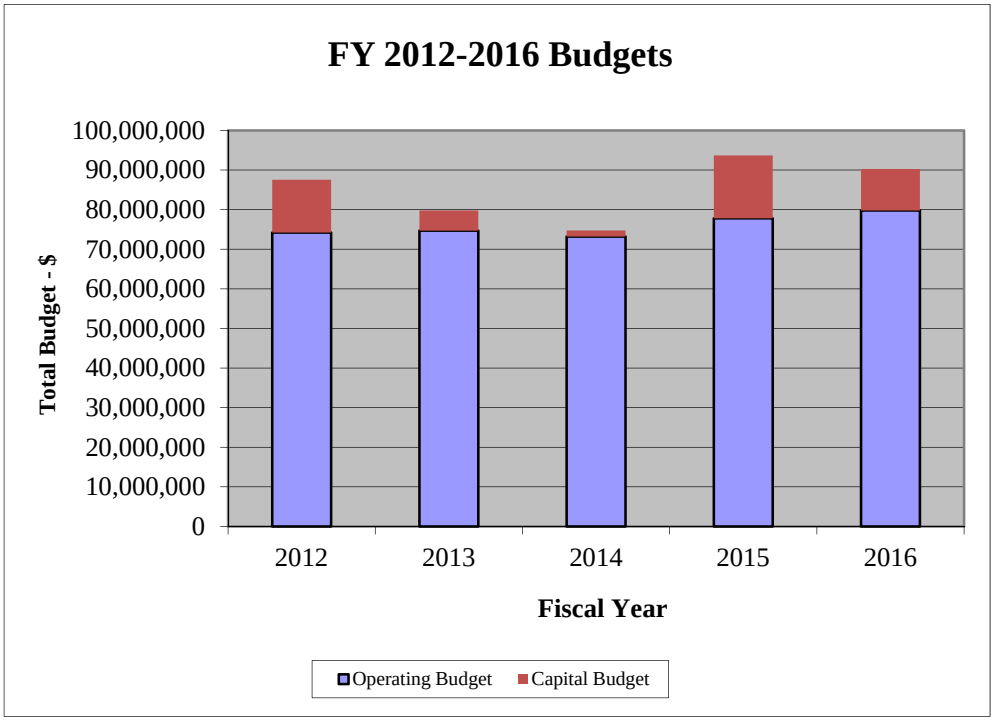
The FY 2016 adopted **capital projects budget** is **$5.4 million** less than the previous year. This represents a decrease of **33.9%**.

Capital Fund	Approved FY 2016	Approved FY 2015
Criminal Justice Center fund	$ -	$ 1,861,500
Capital Projects Fund	$ 19,750	$ 277,295
Capital Improvement Program Fund	$ 4,920,955	$ 3,697,535
Water System Fund	$ 3,695,264	$ 5,826,000
Stormwater Projects Fund	$ -	$ 2,912,014
Vehicle/Equipment Fund	$ 1,842,684	$ 1,288,117
Total Capital Budget	$ 10,478,653	$ 15,862,461

The total adopted budget for FY 2016 is **$3.4 million** less than the previous year. This represents an overall decrease of **3.7%** from the prior year's total budget

Fayette County Georgia - FY 2012 to 2016 Budgets

Fiscal Year	Operating Budget	% Change	Capital Budget	% Change	Total Budget	% Change
2012	74,188,938	1.3	13,329,776	162.0	87,518,714	11.8
2013	74,699,113	0.7	5,068,672	(62.0)	79,767,785	(8.9)
2014	73,189,591	(2.0)	1,531,521	(69.8)	74,721,112	(6.3)
2015	77,811,490	6.3	15,862,461	935.7	93,673,951	25.4
2016	79,775,788	2.5	10,478,653	(33.9)	90,254,441	(3.7)



More detail regarding changes in the Fayette County Georgia operating budget is included in the **Significant Items** section that follows.

SIGNIFICANT ITEMS FOR CURRENT FY 2015 AND BUDGET FY 2016

1. **Operating Budget (operating expenditures plus operating transfers out)** –as reflected in the chart above, the operating budget for Fayette County is projected to increase from $77.8 million in FY 2015 to $79.8 million in FY 2016. This projected increase of $2.0 million is accompanied by a projected increase of $4.1 million in revenues, $79.8 million in FY 2015 to a projected $83.9 million for FY 2016. The net effect of this would be a year to year positive change in fund balance of $2.1 million.

2. **Capital Projects and the Capital Improvement Program (CIP)** – the five year CIP plan was updated reflecting a focus on capital needs to support the Board of Commissioners commitment in providing outstanding customer service for the citizens of Fayette County. At the

end of FY 2015, the Board of Commissioners approved to close several existing projects and move the remaining funding from those projects to several Contingency accounts. As future projects are identified, funding in the Contingency accounts, plus any additional funding appropriated, could be used as a funding source. Capital projects for $19.7K and CIP projects for $4.92 million, for a total of $4.94 million were approved in the FY 2016 budget. Funding for these projects come from the Fund Balance Assigned CIP, $3.4 million; transfers from the Fire Fund and EMS fund, total $416K; revenue from federal grants, $168K; and funds in Projects Contingency, $0.94 million.

3. **Enterprise Funds Projects** – the FY 2016 Budget includes funding for Water System projects. A total of $3.7 million was approved: $1.4 million in Water System CIP projects and $2.3 million in Water System Bond projects. The FY 2016 Budget also includes a transfer of $500K from the Stormwater Management fund to the Stormwater CIP fund to create a reserve to be used for the funding of current and future projects.

4. **Replacement/New Vehicles and Heavy Equipment** - the FY 2016 Budget includes $1.8 million for the purchase of vehicles and equipment. The replacement of county vehicles and heavy equipment is based on the composition of the fleet needed to fulfill the long-term goals of Fayette County. As a means of maintaining the level of funding necessary to replace vehicles and equipment, annual contributions from the different funds are included in the annual budget. In FY 2016, transfers to the Vehicle & Equipment Fund totaling $970K are included for governmental fund. The Enterprise funds (Water System, Solid Waste, and Stormwater Management) budget for the acquisition of their vehicles and heavy equipment. In the FY 2016 Budget, the Water System included in their budget $153.8K for vehicles and $120K for heavy road equipment.

5. **2% One-Time Salary Payment** – the FY 2016 operating budget includes a 2% one-time salary payment to County employees. This is paid to the county employees for providing same level of services to county citizens with less employees based on achieving budget goals. In FY 2014 the county's personnel total decreased from 751 to 720. At 725 total employees, the FY 2016 personnel level is still lower than in FY 2014. The 2% one-time salary payment would be paid after December 31st and it is contingent upon the county meeting mid-year budget expectations. The total additional expenses added to the budget to pay for the 2% one-time salary payment is approximately $707K.

6. **Fayette County's Debt Rating** – in August 2014 Fayette County was notified by Standard and Poor's that the county's bond rating was raised from AA+ to AAA. The AAA rating is the highest rating assigned by the agency. Also, in February of 2015 Moody's Investors Service upgraded the county's debt rating from Aa1 to Aaa, its highest rating. As reported by Moody's: the expectation that county reserves will remain strong given management's demonstrated trend of conservative budgeting and stability of fund balance, is the contributing factor to the stable outlook. A higher bond rating translates into lower borrowing costs and savings to taxpayers.

7. **Emergency Operations Center** – in January of 2015 took place the grand opening of the new Emergency Operations Center. The center is adjacent to the Emergency 911 Center in Fayetteville. Construction of the 4,800 sq. ft. building got underway in early 2013 after Fayette County received a grant award of $950K from the Federal Emergency Management Agency.

With a total cost of $1.1 million, the center will accommodate all the emergency support efforts needed to respond to crisis events. The center is outfitted with state-of-the-art audio visual, communications, computer, and security equipment.

8. **Property Tax Millage Rate** – the 2015 county wide tax digest (total value of properties) is increasing by $366 million or 9.1% due to reassessments of existing real property. Keeping the General Fund Maintenance and Operations millage rate at the same rate as in 2014 would effectively raise property taxes. County staff, guided by directives from the Board of Commissioners, recommended a rollback (decrease) of the millage rate. The 2015 millage rate of 5.171 mills, later approved by the Board on August 27, 2015, is .431 mills or 7.69% lower than in 2014. This reflects the Board of Commissioners commitment to continue offering superior service to the citizens of Fayette County without an increase in property taxes.

Comparison of the FY 2016 and FY 2015 Operating Budgets

OPERATING BUDGET - SUMMARY FY 2016 TO FY 2015 COMPARISON - BY FUND				
Fund	**FY 2016**	**FY 2015**	**$ Diff.**	**% Change**
General Fund	48,551,083	46,242,642	2,308,441	5.0
Special Revenue Funds				
Law Library	60,000	62,160	(2,160)	(3.5)
Confiscated Property-State	-	17,900	(17,900)	(100.0)
Emergency Phone E-911	2,916,195	2,970,871	(54,676)	(1.8)
Jail Construction	391,000	310,000	81,000	26.1
Juvenile Supervision	19,278	24,908	(5,630)	(22.6)
Victims Assistance	139,500	129,395	10,105	7.8
Drug Abuse and Treatment	348,197	352,256	(4,059)	(1.2)
Fire Services Fund	8,467,242	8,219,346	247,896	3.0
Street Lights	330,000	325,000	5,000	1.5
EMS Fund	2,984,565	2,964,278	20,287	0.7
Enterprise Funds				
Solid Waste	158,358	168,534	(10,176)	(6.0)
Stormwater Management	100,000	46,986	53,014	112.8
Water System	15,310,370	15,977,214	(666,844)	(4.2)
Total Operating Budget	**$ 79,775,788**	**$ 77,811,490**	**$ 1,964,298**	**2.5**

CONCLUSION

For the third consecutive year, the Board of Commissioners continued their commitment of balanced budgeting and world class customer service for the Citizens of Fayette County without an increase in the General Fund property taxes. This year's budget calls for a rollback of the General Fund maintenance and operations millage rate resulting in a net savings of $1.4M for County residents. For FY 2016 the projected impact of the operating budget on the fund balance for the General Fund is an increase of $860K and for the Special Revenue Funds an increase of $1.2M. This year's budget continues the tradition of effective teamwork amongst the County's respective Elected Officials, Constitutional Officers, and Department Heads.

The adopted FY 2016 budget highlights include the use of assigned fund balance for capital projects to implement a number of capital improvements while maintaining a committed fund balance stabilization fund of $12.5M, an emergency fund balance of $2M, a $1.75M assigned loan for Stormwater Projects, an assigned fund balance for capital/CIP projects of $9.7M, leaving an unassigned fund balance of approximately $4.5M; provides adequate funding for healthcare costs while maintaining health insurance options and retirement plans benefits for its employees; and provides a one-time pay incentive of an additional 2% contingent on budget performance.

Elected Officials, Constitutional Officers, and County staff have worked to ensure expenditures are maintained at minimum levels. This task becomes more challenging each year given the non-funded mandates placed on Local Governments from Federal and State levels. The increase in property assessed values experienced this year provides optimism with anticipated new growth for the County's tax digest in the coming years.

In approving the FY 2016 Budget, the Fayette County's Board of Commissioners continues to stand strong for a fiscally conservative position as recognized by Standard and Poor's and Moody's with their highest rating. Through their continued actions, Fayette County Government continues to be positioned to lead the Metropolitan Atlanta Area in local government innovation, fiscal conservatism, and quality of life for its citizens.

Respectfully,

Steve Rapson
County Administrator

Mary S. Parrott
Chief Financial Officer

SERVICES PROVIDED BY THE COUNTY

The County provides a full range of services to its citizens. These services include police and fire protection, emergency medical services, court systems, library services, the construction and maintenance of roadways and infrastructure, tax assessment and collection, planning and zoning, recreational activities and cultural events, and inherent administrative and support activities. The County provides the majority of these services since fiscal responsibility has been affixed at the local level by State statues. However, in keeping with the terms of their individual charters, the cities and towns within Fayette County have chosen to provide some of the above services to their citizens as part of their municipal government operations.

The County also operates a potable water distribution system and a solid waste management system. The Fayette County Water System was established in 1965 and serves approximately 28,927 customers in the unincorporated areas of the County and through the County-owned distribution systems of the City of Peachtree City and the Towns of Tyrone, Woolsey and Fayetteville. The Water System also wholesales water to the City of Fayetteville (contract expires 2035) and by contractual agreement, the County operates the system owned by the Town of Brooks.

PROFILE OF THE COUNTY

History

Fayette County, established in 1821, is a "political subdivision" organized and existing under the Constitution and laws of the State of Georgia. Fayette County was the 49th county created in the state and was formed from parts of the Creek Indian Territory. The County and the City of Fayetteville, the county seat, were named for the Marquis De LaFayette, one of General George Washington's lieutenants in the Revolutionary War.

Demographics

Fayette County is bordered on the north by Fulton County with Atlanta as its county seat, on the east by Clayton County with Jonesboro as its county seat, on the south by Spalding County with Griffin as its county seat, and on the west by Coweta County with Newnan as its county seat. Incorporated communities located within the County include Fayetteville, which is the County seat; Brooks; Peachtree City; Tyrone and Woolsey.

Encompassing about 199 square miles (197 square miles of land area), it is one of the smaller counties in the State in area. It is located in the northwestern part of Georgia, situated about 15 miles south of the Atlanta city limits and is considered an integral part of the Metro Atlanta area.

From a long-range planning and services coordination standpoint, Fayette County is a member of the Atlanta Regional Commission.

In looking at its demographic statistics, Fayette County is considered for the most part to be a suburban community. About 54.3 percent of its residents live in incorporated cities and towns. Fayette is the Atlanta region's second least densely populated county, with 0.86 people living per acre of land. The average household size is 2.84 and nearly 93.6 percent of housing is defined as occupied.

Fayette County exhibits some excellent physical characteristics, in terms of climate and geography. Average rainfall for the immediate area is 46 inches per year, and average temperatures range from a high of 88 degrees in the summer to a low of 34 degrees in the winter, with a year round average temperature of 62 degrees. The area is decorated with dogwoods and azaleas blooming in the spring and a colorful change of leaves in the fall. The general terrain of the area is characteristic of the Piedmont region of Georgia, with hills with broad ridges, sloping uplands and relatively narrow valleys. Land elevations within the County range from a low of 720 feet to a high of 1,005 feet above sea level.

Transportation

Another important attribute of Fayette County is its location in relationship to major transportation modes, with ready access to several different methods of conveyance. The County is strategically located in proximity to three major interstate highway systems, I-75, I-285 and I-85. In addition, several principal arterial roadways, such as State Highways 54, 74, 85, 92, 279 and 314, pass directly through the County. Citizens also have fairly easy access to the public transportation systems, which serve the immediate Atlanta area. From terminals located in the southern part of Fulton County, travelers can take advantage of the trains and buses operated by the Metropolitan Atlanta Rapid Transit Authority (MARTA). For a very reasonable fare, MARTA offers residents the alternative of an easy, quick commute to Downtown Atlanta or to the various sports venues. And from the private sector, the Greyhound Bus Lines operates a local terminal in nearby Hapeville.

Hartsfield-Jackson Atlanta International Airport, the world's busiest passenger airport, is located only about 15 miles to the north and Falcon Field Airport which is located on the western fringes of the County serves as a local public airport for light aircraft including small jets.

Diverse Lifestyles

In spite of its relatively small size in terms of area, Fayette County offers its residents a diverse menu of lifestyles, amenities and opportunities.

Peachtree City, a planned community situated in the western part of the County, is widely known as a family-oriented locale. This City features three golf courses, two large lakes, 90 miles of golf cart paths, a 2,500 seat amphitheater, a state-of-the-art championship tennis center, an indoor swimming complex and numerous other recreational facilities. The majority of industry in the County is located in a nearby industrial park.

Fayetteville, the County seat, boasts of its Main Street Program aimed at recognizing the rich history of the City's downtown area and ensuring that much of the small town flavor and architectural designs of the past are maintained. With street names like Stonewall, Beauregard, Lee and Jeff Davis and buildings such as the Holliday-Dorsey-Fife House, one can't help but feel surrounded by history. The Southern Ground Amphitheater, located on Lafayette Avenue, offers a series of concerts throughout the year.

For those in search of a more pastoral environment, the Towns of Brooks and Woolsey, located in the southern portion of the County, generally require a minimum residential lot size of five-acres. In Fayette County, one can find a high-tech industrial complex and an airport located just a few minutes from cattle farms, woodlands full of deer and turkey, and a historic water mill.

GOVERNMENTAL STRUCTURE



The governing authority of Fayette County is a **Board of Commissioners** consisting of five elected members. The commissioners serve on a part-time basis and are elected to staggered terms of four years. The County is divided into five districts and each district is required to have one Commissioner on the Board of Commissioners who resides within that District. Registered voters are limited to voting only to fill the position of the Commissioners living in the same district in which the voters resides. At their first meeting each calendar year, the Commission Chair and Vice-Chair are selected by the Board.

In their policy-making capacity, the Board of Commissioners is authorized to perform the following functions:

1) levy taxes;
2) direct and control all property of the County;
3) establish, alter or abolish roads and bridges;
4) fill vacancies in County offices unless others are empowered to do so;
5) examine, settle and allow claims against the County;
6) examine and audit the accounts of all officers having the care, management, keeping, collection or disbursement of money belonging to the County;
7) establish the costs of licenses; and
8) make such rules and regulations as necessary for the protection and preservation of health, safety, welfare and morals.

The Board of Commissioners appoints the County Administrator who serves as the County's Chief Administrative Officer. The County Administrator is responsible for the daily operations of all County functions in accordance with the policies of the Board of Commissioners.

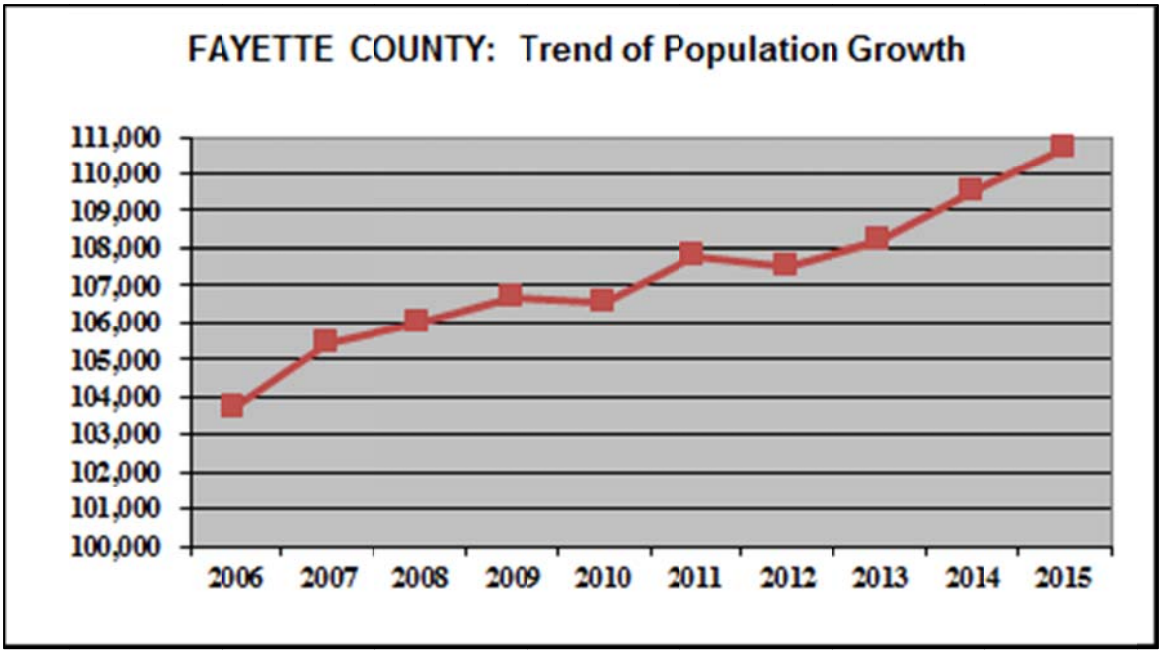
LOCAL ECONOMIC CONDITIONS AND OUTLOOK

Fayette County continues to benefit economically by being an integral part of one of the top growth areas in the United States. The Metropolitan Atlanta region represents one of the nation's primary transportation and distribution centers as well as being a major financial and consumer services leader. For those counties located on the south side of the Metro Area, Hartsfield-Jackson Atlanta International Airport is considered to be one of the more important economic engines. The total annual regional economic impact of the airport is more than $32.6 billion. Georgia's geographically central location for domestic distribution, excellent surface transportation system, telecommunications infrastructure and proximity to major consumer markets make the state an excellent base for air cargo operations.

The quality and quantity of services provided by the County to its residents are second to none. The Fayette County Board of Education reported that all 26 schools met Georgia's Adequate Yearly Progress testing criteria and no school will have to offer parents the option of transferring students to other school. The "Adequate Yearly Progress Requirements" is part of the No Child Left Behind law that requires states to set goals based on student achievement data. Also in Fayette County, one will find one of the lowest crime rates in the Metro-Atlanta area, and an efficient County government with one of the lowest millage rates and service costs per capita in the State. Each of these quality-of-life factors combine to make Fayette County an extremely attractive place in which to reside.

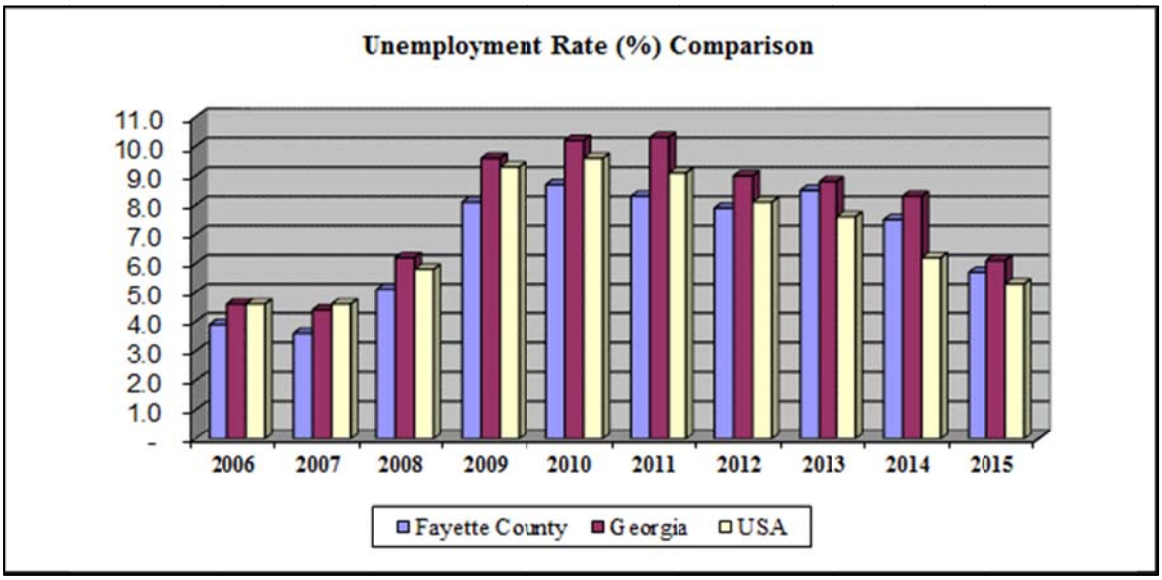
More recently, the County has become well known, not only regionally, but nationally, as an ideal place in which to live and to work. Fayette County is considered by many to be the "crown jewel" of metropolitan Atlanta's many fine communities and it indeed offers a quality of life that equals or surpasses any metro area in the United States. The City of Peachtree City is an award winning "master plan" community. It has been named on the list of "10 Best Places to Live" by Money magazine and CNN/MONEY.

According to the 1980 census figures, Fayette County had 29,043 residents and was the forty-third most populous county in the State of Georgia. For the 2010 census the population was estimated in 106,567. The Atlanta Regional Commission (ARC) estimates the population of Fayette County at approximately 110,700 as of April 1, 2015. Fayette County is the twenty-second most populous county in the State of Georgia. Even though the population growth will not continue at the same unprecedented rate of the 1980's and 1990's, the Atlanta region will continue to be one of the fastest growing metropolitan areas in the Country.

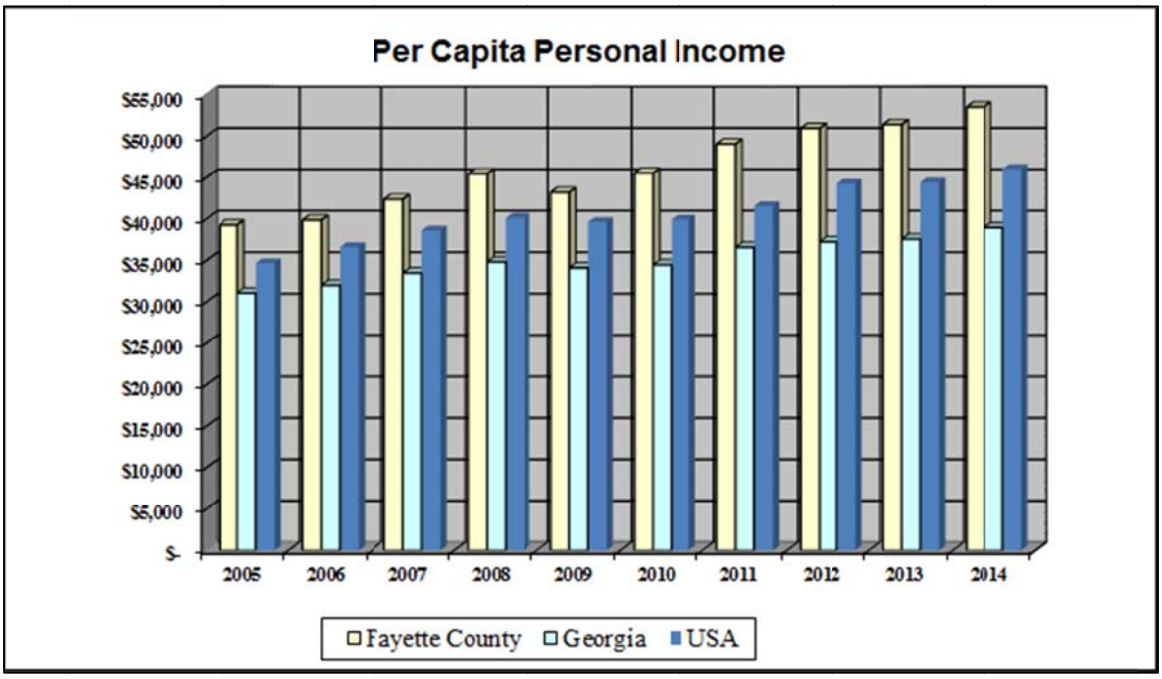


Fayette County schools are among the best in the nation. The average SAT/ACT scores at local high schools are above the state and national averages. Fayette's average SAT scores are the 4th highest in Georgia and in the top 6% in the nation. Fayette's average ACT scores are the 3rd highest in Georgia and nearly 2 points higher than the national average (22.9 to 21.0). Approximately 62.1 percent of our current residents age 18 to 65+ have attended some college, attained a 2-year or a 4-year college degree, or have post-graduate studies.

Fayette County is extremely blessed to have a labor force that is well trained and has many marketable skills. The superior quality of our workforce is reflected in our low unemployment rate. Fayette County's unemployment rate is consistently lower than both the state and national unemployment rates. The chart below shows unemployment trends for the last ten years.



Fayette County is among the most affluent in the country. Fayette County's work force is generally employed in the following areas: management, business, and finance; science, engineering, and computer science; sales; administrative support; service; and other professional areas. These are typically high paying fields. Fayette County is among the counties with the highest Per Capita Personal Income at both the state level and the national level. The graph below compares the Per Capita Personal Income of the residents of Fayette County with those of Georgia and the nation for a period of ten years.

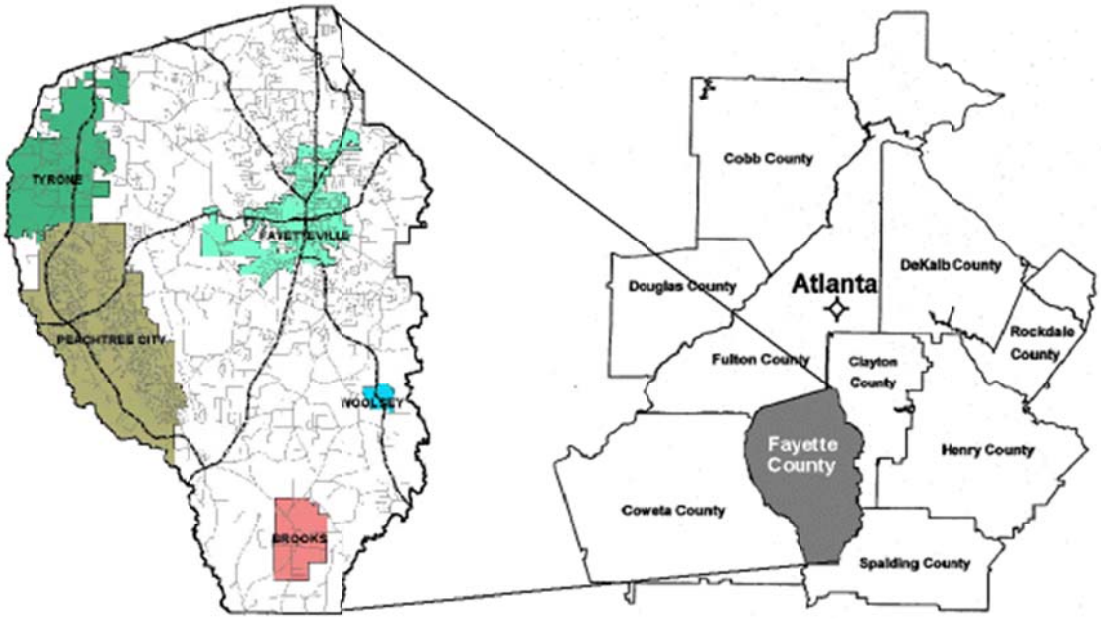


As the population and number of skilled workers have continued to grow over the years, the demographics are now such that businesses are being attracted to the area in increasing numbers. It is also important to note that the business climate in Fayette County is conducive to sustained quality growth. The Fayette County Development Authority is the lead economic development entity for Fayette County, Georgia. FCDA focuses on recruitment, retention and expansion of major industry and corporate office operations as well as workforce issues.

Lights, camera, action! The Pinewood Studios Group, UK, is a leading provider of studio and related services to the worldwide film and television industries. It opened a facility in Fayette County: Pinewood Atlanta Studios. This is a full service film and entertainment studio complex comprised of 11 sound stages on 700 acres in Fayetteville. This is a world-class studio purpose built for the production of film, television, music and video games. It is expected that this facility will eventually generate over 3,000 direct and indirect new jobs and will have an economic impact of over $300 million per year.

Also, Georgia Military College opened a new campus in Fayette County. It is located in Fayetteville, strategically located adjacent to Pinewood Atlanta Studios and directly behind Piedmont Fayette Hospital. It is GMC's newest campus and the only postsecondary educational facility in Fayetteville.

Fayette County, Georgia: Municipalities and Proximity to Metropolitan Atlanta Area



Fayette County spans 199 acres and has 5 incorporated municipalities within its boundaries. There are an estimated 110,700 people (per 2015 ARC estimates) calling Fayette County home today. Atlanta, with its world of shopping, dining, cultural opportunities, and major league sports, is just 30 minutes away.

Municipalities

Fayetteville – Fayetteville is the county seat of Fayette County and was named for Marquis de Lafayette, one of General George Washington's commanders in the Revolutionary War. The City was incorporated on December 20, 1823. The original size of town was a half mile circle from the courthouse. The Southern Railroad came through in 1888 and was removed in 1928. The population is estimated at 16,370 in 2013.

Peachtree City – Peachtree City was created in 1959 and includes the communities of Kedron, Aberdeen, Glenloch, Wilksmoor, and Braelinn. The city now features three golf courses, two lakes, an amphitheater, a tennis center, an indoor swimming complex, and 90 miles of pedestrian and golf-cart pathways connecting all parts of the city. The population is estimated at 35,063 in 2014.

Brooks – The town of Brooks was first known as Haistentown after some of the original settlers. The community became known as Sharon Grove in the 1840's. When the railroad came through in 1871, Hillery Brooks gave the property for the train station that was known as Brooks Station. In December 1905, the town became known as Brooks. The population is estimated at 533 in 2013.

Woolsey – The Southern Railroad came through the area that became Woolsey in 1888. Woolsey was incorporated in 1893. It was named for Dr. I.G. Woolsey, who was the town's largest landowner. Dr. Woolsey was a Civil War surgeon and a minister. The population is estimated at 160 in 2013.

Tyrone - Tyrone was settled by Irish farmers and the town first known as Hopewell. The town was incorporated in 1911 by railroad builders who were mainly Scotch and Irish. They named the town Tyrone because they thought the area reminded them of their home area around County Tyrone in Ireland. Tyrone got its first pave street in 1948. The population is estimated at 7,076 in 2013.

MAJOR INITIATIVES FOR FISCAL YEAR 2015, 2016, AND THE FUTURE



For the Year: In preparing the 2016 fiscal year budget, the County was faced with the challenges of determining the proper balance between service delivery to the taxpayers and maintaining financial stability during a period of recovery from an economic downturn. Also, it was determined that an emphasis would be placed on capital and CIP projects for the maintenance and improvements to county buildings and parks; replacement of computer equipment and acquisition of new software; maintenance, and improvements to the water system infrastructure.

The Board of Commissioners approved to start the budget development process in mid-March 2015 to allow for additional time to process departments' requests. Differences in departments' FY 2016 requests with current year FY 2015 budget amounts were identified and additional justification for these differences was requested. A Capital Improvement Program (CIP) Plan was developed and the funding of major capital projects for the next 5-years has been assigned for this purpose and reserved within fund balance.

FY 2016 Budget to FY 2015 Budget: Projected operating expenditures for FY 2016 increase by only $3.7 million or 4.6%. Capital and CIP projects expenditures decrease by $5.4 million or 33.9%. The total budget, expenditures and operating transfers, decrease by $1.7 million or 1.8%. Projected operating revenue and other sources for FY 2016 increase by $5.1 million or 6.4%. This represents a year-to-year increase to fund balance of $1.4 million.

The Board of Commissioners' directives that guided the development of the FY 2015 budget will enable the achievement of these important goals:

- Maintaining a stable property tax rate that supports the maintenance and operations of the county,
- Funding the continued expansion of the Water System,
- Improvements to the county's stormwater infrastructure,
- Continuing the replacement of county vehicles and equipment,
- Improving the County's roadways,
- Enhancements in the Public Safety area,
- Projecting the funding needs of the Capital Improvements Program,
- Maintaining the fiscal ability to provide for service level increases in response to service demand,
- Optimizing the use of new technologies and training, and
- Minimizing the "cost of government" to the citizens while continuing to be responsive to their needs.

Short-term issues and strategies to solve these issues: Issues faced by the county and strategies implemented to address these issues drive the annual budget process.

Issue: **Minimize the use of monies from General Fund for other than to cover fund operating expenditures for the fiscal year** – in the past, there have been shortages in other funds that have required transfers from the General Fund to cover these shortages. Also, transfers from the General Fund to fund capital/CIP projects.

Strategies:

1. A new Prisoners Meals Program implemented did not generate expected savings, so an overage in expenditures in FY 2015 was covered by Jail Surcharge fund balance. For the FY 2016 Budget, projected revenue from cities was increased based on FY 2015 collections and outstanding billing at the end of the year. This should be sufficient to cover fiscal year expenditures and not have to use funding transferred from the General Fund.

2. Continue utilizing money made available from current capital/CIP projects that are closed for the purpose of funding General Fund departments' projects. These monies, when approved by the Board as available to fund other projects, is transferred directly from the project or is placed in a General Fund projects contingency account and then transferred to the new project(s).

Issue: **Repairs and improvements needed to the infrastructure of the Water System** – a Capital Improvement Program (CIP) has been developed.

Strategies:

1. The Capital Improvement Program (CIP) plan will provide direction and guidance, will promote coordination of the projects, and will address both short-term needs and long-term requirements.

2. Specific projects have been categorized by priority (critical projects, high priority projects, medium priority projects, and other items). This prioritization will drive how the projects are scheduled in the CIP plan. Some projects are scheduled during the 5-year plan and other are pushed back to a future year.

3. Anticipated sources of funding have been identified (the Water System's Renewal and Extension Fund $6.2 million, the delay of the previously approved MIEX project ≈ $8.0 million, etc.).

4. Projects not categorized as critical or high priority will be reviewed periodically and completed as they become critical or high priority. Others that are not critical or high priority anymore, would be moved to a future year or eliminated from the long-term plan.

Issue: **Addressing Stormwater Infrastructure needs** – the Stormwater Utility repairs, replaces, and upgrades drainage systems under and adjacent to county roads. Revenue generated since the establishment of the utility in FY 2012 is not sufficient to fund operating expenditures and required stormwater projects.

Strategies:

1. No new projects were included in the FY 2016 budget for Stormwater. This will allow to concentrate on current projects before taking on new projects.

2. A $2.0 million loan from the General Fund was approved in FY 2015 to fund Stormwater projects. The Stormwater Utility to pay back the loan in annual installments of $250,000 for a period of eight years. The transfer of moneys will be done on an as-needed basis.

3. In FY 2016, $500K in excess revenue to be generated by the Stormwater Management fund is to be transferred to the Stormwater Projects fund. This money can be used as needed to fund projects.

4. In the long run, revenue generated by the Stormwater Utility should be sufficient to fund the majority of stormwater projects.

Issue: **The replacement of an aging fleet of vehicles and heavy equipment** – a schedule for the replacement of county vehicles and heavy equipment has been developed.

Strategies:

1. A systematic replacement of the county fleet has been developed taking into consideration new parameters for replacement (age of unit, miles driven, service hours, etc.).

2. Annual contributions from the different funds (General Fund, Fire Services Fund, and EMS Fund) to be made to the Vehicles and Equipment Fund to provide a periodic source of funding to replace the county fleet.

3. Vehicles and Equipment that is requested to be replaced will go through an inspection process by the Fleet Management Department to confirm that the unit needs to be replaced during the next budget year and cannot be delayed.

4. As the needs of the county change, the types of vehicles and equipment to be replaced will be aligned with these needs. Vehicles and equipment not needed will be sold or given in trade-in (whatever makes more sense financially) and the proceeds will be used to fund replacements.

Issue: **No property tax increase to citizens** – the FY 2016 Budget included a rollback of the General Fund maintenance and operations millage rate.

Strategies:

1. The Board of Commissioners approved a rollback of the General Fund maintenance and operations millage rate from 5.602 mills to 5.171 mills. Without the rollback, an increase in the county wide tax digest due to reassessments, would have effectively raise property taxes to county citizens.

Long Term Strategy

The expected **long term effects** of the strategies placed in action with the FY 2015 budget are the following:

1. Cutting costs as much as possible without affecting service levels to the citizens of Fayette County.

2. Fund current expenditures with current revenues to stop deficit budgeting and avoid the use of fund balance.

3. Fund capital and CIP projects utilizing funds available from previous years' projects that have been completed or that are deemed non-essential.

4. Reward, if possible, county employees that are expected to do more with less as personnel levels decrease.

5. By aligning expenditures with current revenue levels, as the economy improves and the tax base increases, Fayette County will start building up cash reserves.

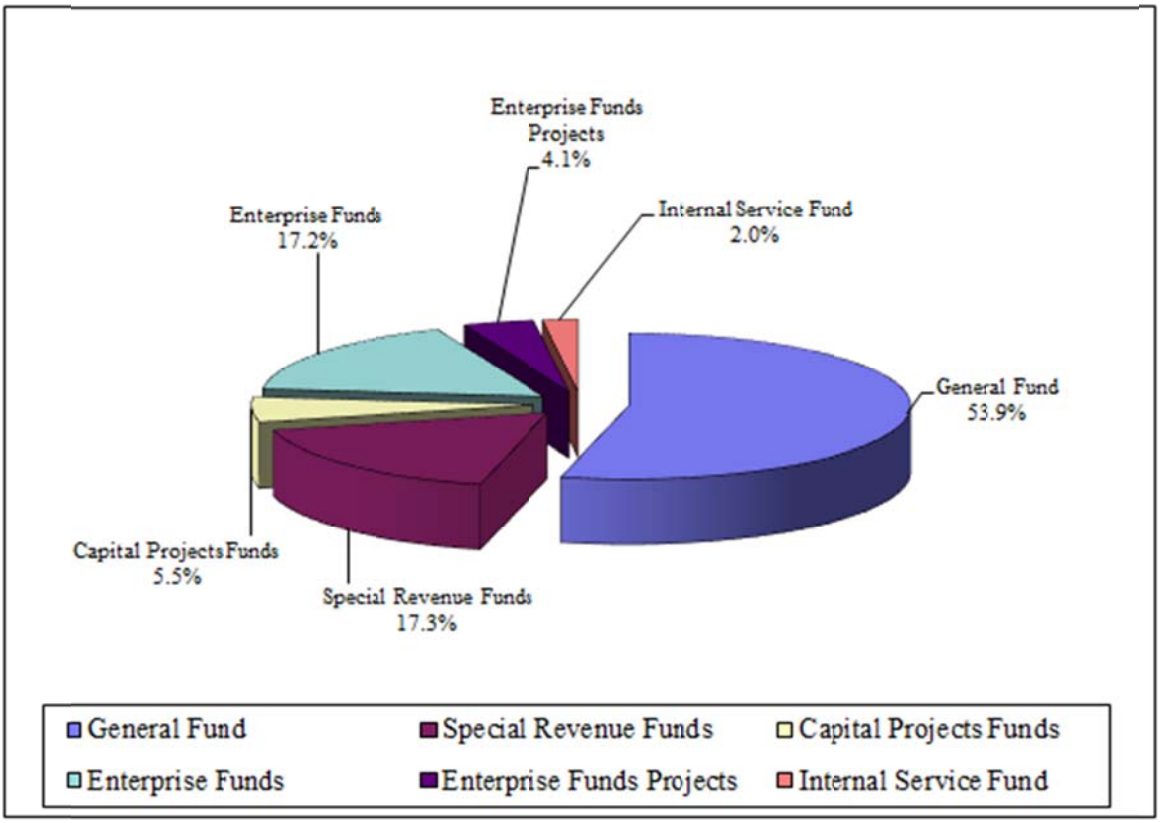
6. Continue negotiations between Fayette County and the cities of Fayetteville, Peachtree City, and Tyrone towards more equitable agreements regarding jail inmate expenses.

7. Continue negotiations with the City of Fayetteville regarding potential consolidations that would cut the costs of providing services to the citizens.

FAYETTE COUNTY, GEORGIA
FY 2016 BUDGET
ALL BUDGETED FUNDS
TOTAL EXPENDITURES*

General Fund	$	48,551,083
Special Revenue Funds		15,655,977
Capital Projects Funds		4,940,705
Enterprise Funds		15,568,728
Enterprise Funds Projects		3,695,264
Internal Service Funds		1,842,684
Total	**$**	**90,254,441**

*Does not include transfers to other funds of $8,939,822 for total appropriations of $99,194,263.

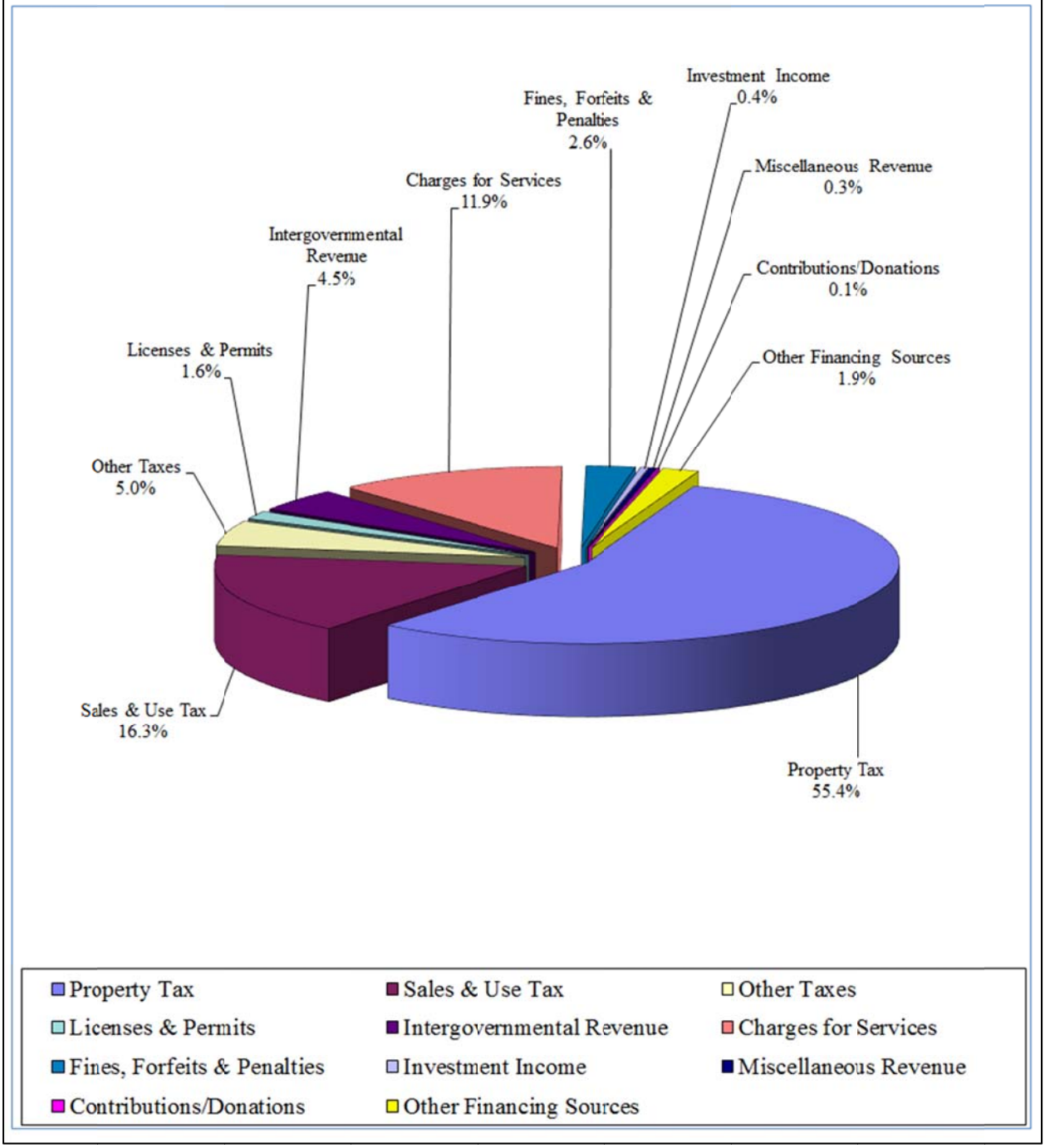


FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
OPERATING GOVERNMENTAL TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS

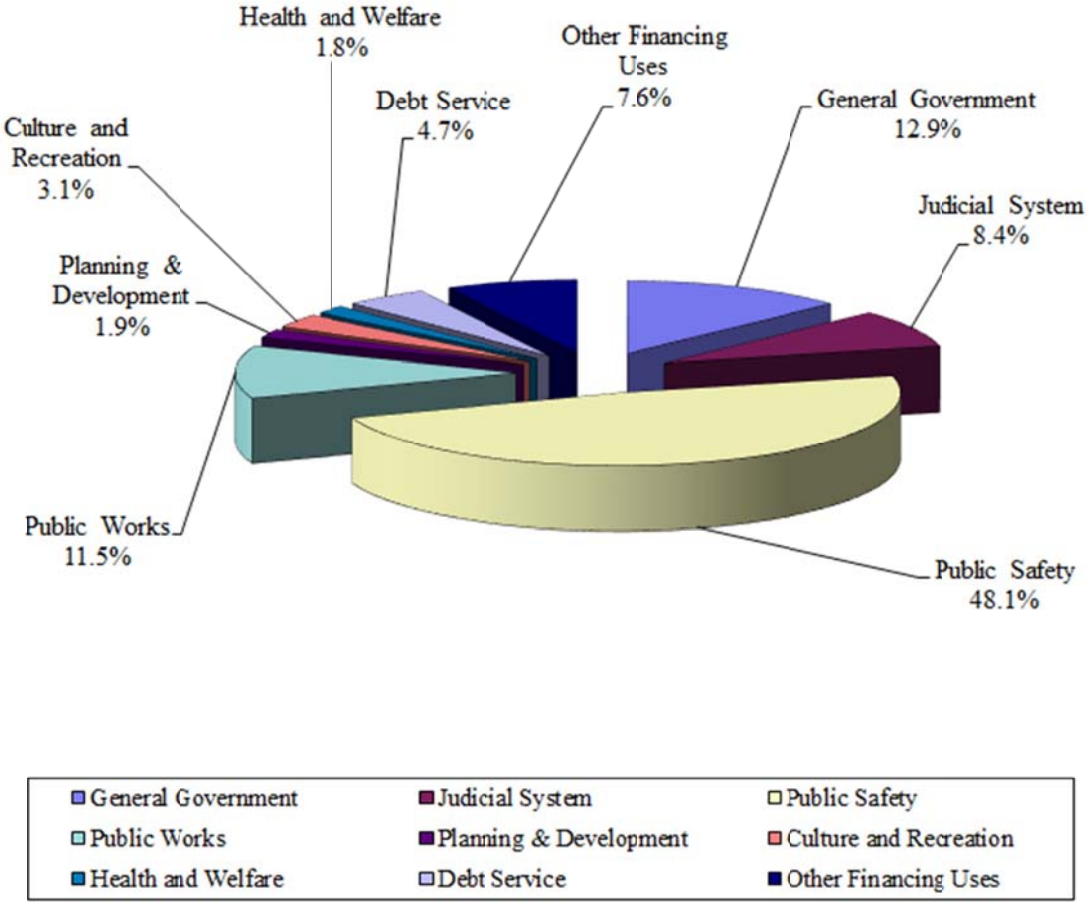
	GENERAL FUND			SPECIAL REVENUE FUNDS			TOTAL GOVERNMENTAL FUNDS		
BUDGETED FUNDS	FY 2014 ACTUAL	FY 2015 ACTUAL*	FY 2016 BUDGET	FY 2014 ACTUAL	FY 2015 ACTUAL*	FY 2016 BUDGET	FY 2014 ACTUAL	FY 2015 ACTUAL*	FY 2016 BUDGET
REVENUES									
Property Tax	$ 27,224,257	$ 27,898,227	$ 28,288,000	$ 8,297,824	$ 8,547,645	$ 9,235,600	$ 35,522,081	$ 36,445,872	$ 37,523,600
Sales & Use Tax	9,936,256	10,435,200	11,000,000	-	-	-	9,936,256	10,435,200	11,000,000
Other Taxes	933,549	925,603	1,027,300	2,295,173	2,408,215	2,374,200	3,228,722	3,333,818	3,401,500
Licenses & Permits	1,056,793	1,020,181	1,084,800	-	-	-	1,056,793	1,020,181	1,084,800
Intergovernmental Revenue	1,004,755	1,261,196	2,523,171	477,995	503,333	543,800	1,482,750	1,764,529	3,066,971
Charges for Services	2,899,509	2,858,161	3,541,579	4,600,435	4,684,811	4,503,000	7,499,944	7,542,972	8,044,579
Fines, Forfeits & Penalties	1,286,615	1,534,425	1,382,000	806,049	965,366	369,500	2,092,664	2,499,791	1,751,500
Investment Income	226,415	225,344	275,000	13,046	14,595	10,250	239,461	239,939	285,250
Miscellaneous Revenue	193,290	202,939	179,400	54,488	58,003	43,000	247,778	260,942	222,400
Contributions/Donations	27,348	9,671	81,588	81,163	3,038	250	108,511	12,709	81,838
Total Revenues	44,788,786	46,370,947	49,382,838	16,626,173	17,185,006	17,079,600	61,414,960	63,555,953	66,462,438
OTHER FINANCING SOURCES									
Sale of Gen Fixed Asset	6,319	25,640	-	-	1,332,760	-	6,319	1,358,400	-
Transfers from other funds	18,838	258,065	1,124,326	94,000	281,927	142,791	112,838	539,992	1,267,117
Total Revenues and Other Financing Sources	$ 44,813,943	$ 46,654,652	$ 50,507,164	$ 16,720,173	$ 18,799,693	$ 17,222,391	$ 61,534,117	$ 65,454,345	$ 67,729,555
EXPENDITURES									
General Government	$ 7,906,315	$ 8,474,227	$ 8,975,726	$ -	$ -	$ -	$ 7,906,315	$ 8,474,227	$ 8,975,726
Judicial System	4,836,795	4,896,274	5,729,805	96,843	78,322	79,278	4,933,638	4,974,596	5,809,083
Public Safety	17,700,164	18,441,771	18,670,769	15,005,033	14,719,707	14,759,002	32,705,197	33,161,478	33,429,771
Public Works	4,015,677	5,142,751	7,653,138	303,258	307,632	330,000	4,318,935	5,450,383	7,983,138
Planning & Development	1,196,085	1,072,343	1,329,552	-	-	-	1,196,085	1,072,343	1,329,552
Culture and Recreation	1,991,118	2,078,287	2,137,082	-	-	-	1,991,118	2,078,287	2,137,082
Health and Welfare	822,880	820,891	791,294	453,658	453,004	487,697	1,276,538	1,273,895	1,278,991
Debt Service	2,832,406	3,263,656	3,263,717	-	-	-	2,832,406	3,263,656	3,263,717
	41,301,440	44,190,200	48,551,083	15,858,792	15,558,665	15,655,977	57,160,232	59,748,865	64,207,060
OTHER FINANCING USES									
Transfers to other funds	191,000	4,361,587	4,513,403	387,225	1,056,513	730,938	578,225	5,418,100	5,244,341
Total Expenditures and Other Financing Uses	$ 41,492,440	$ 48,551,787	$ 53,064,486	$ 16,246,017	$ 16,615,178	$ 16,386,915	$ 57,738,457	$ 65,166,965	$ 69,451,401
Net Increase (Decrease) In Fund Balance	3,321,503	(1,897,135)	(2,557,322)	474,156	2,184,515	835,476	3,795,659	287,380	(1,721,846)
FUND BALANCE JULY 1	$ 29,171,932	$ 32,493,436	$ 30,596,300	$ 5,629,296	$ 6,103,452	$ 8,287,967	$ 34,801,228	$ 38,596,888	$ 38,884,267
FUND BALANCE JUNE 30	$ 32,493,436	$ 30,596,300	$ 28,038,978	$ 6,103,452	$ 8,287,967	$ 9,123,443	$ 38,596,888	$ 38,884,267	$ 37,162,421

*Year-To-Date - Unaudited

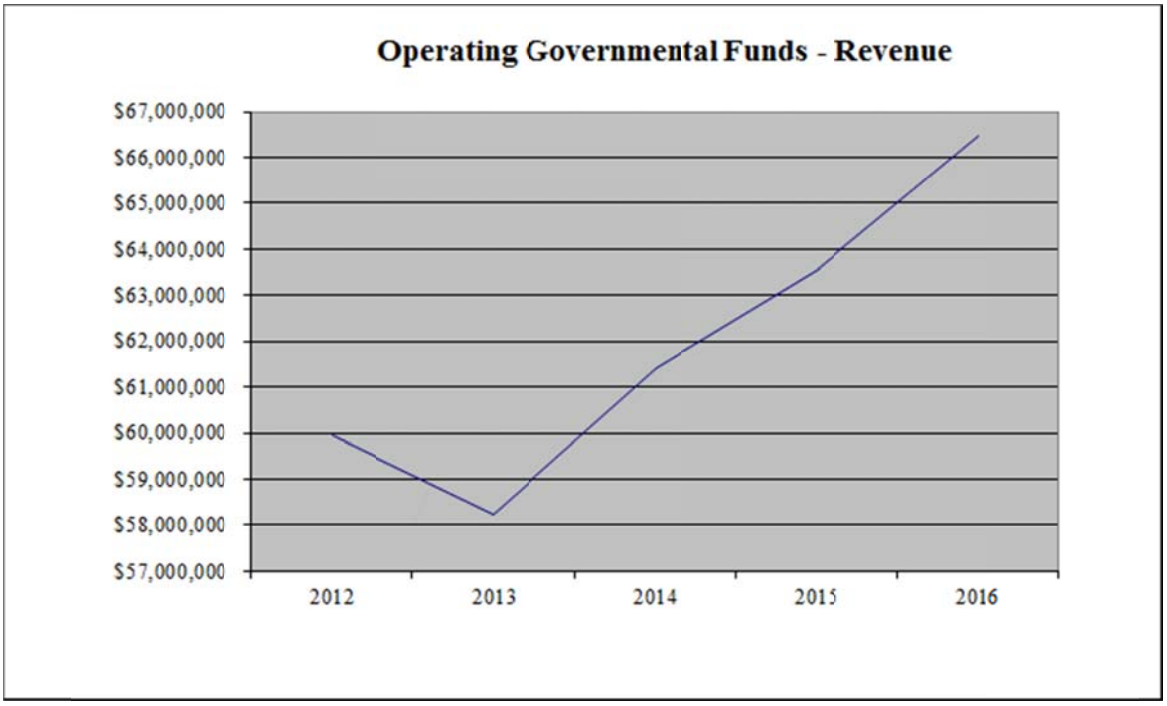
FAYETTE COUNTY, GEORGIA
FY 2016 BUDGET
OPERATING GOVERNMENTAL TYPE FUNDS
ESTIMATED REVENUE AND OTHER SOURCES

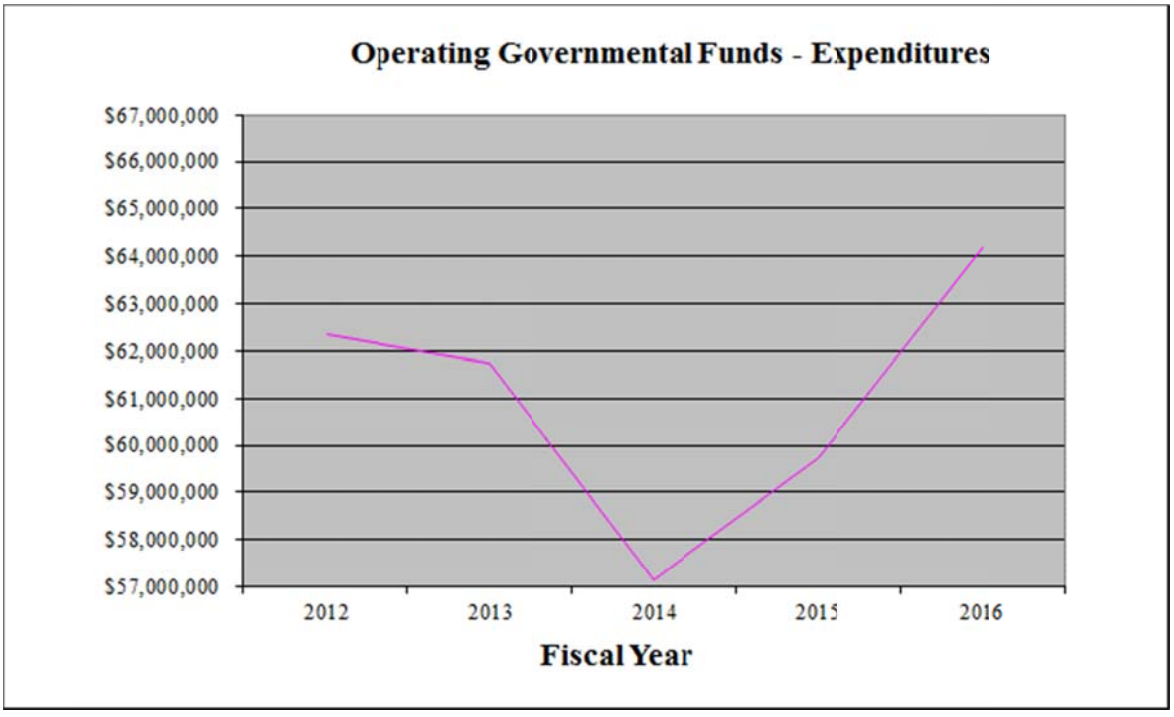


FAYETTE COUNTY, GEORGIA
FY 2016 BUDGET
OPERATING GOVERNMENTAL TYPE FUNDS
ESTIMATED EXPENDITURES AND OTHER USES

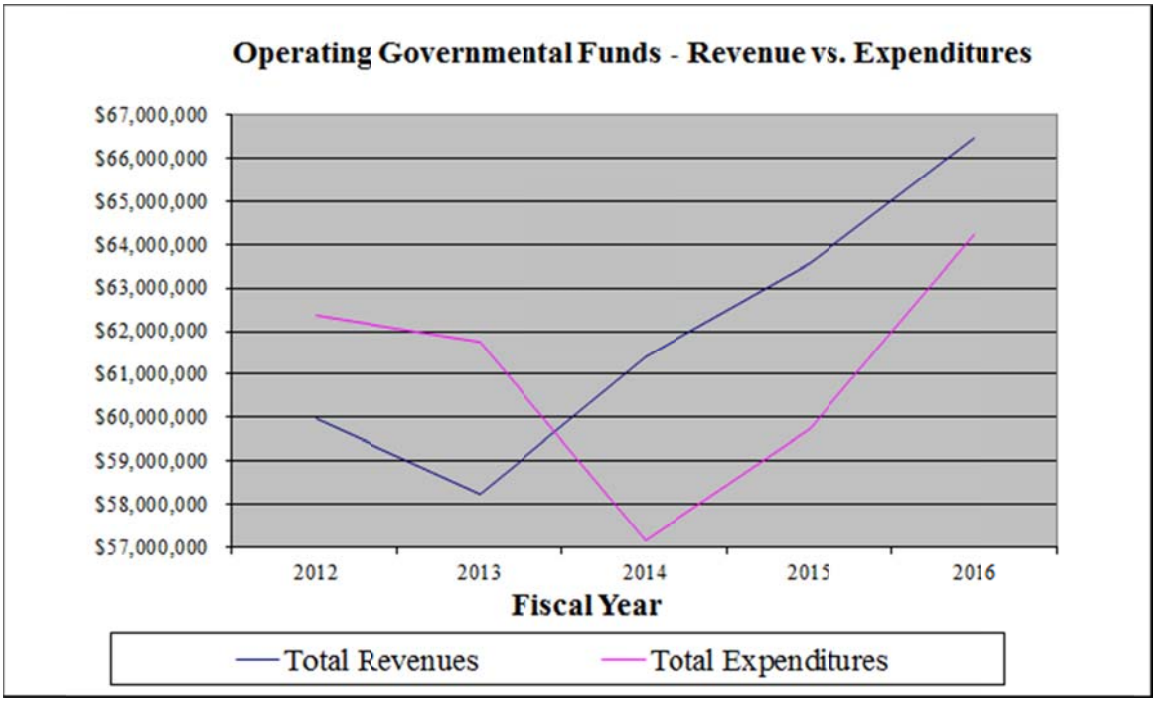


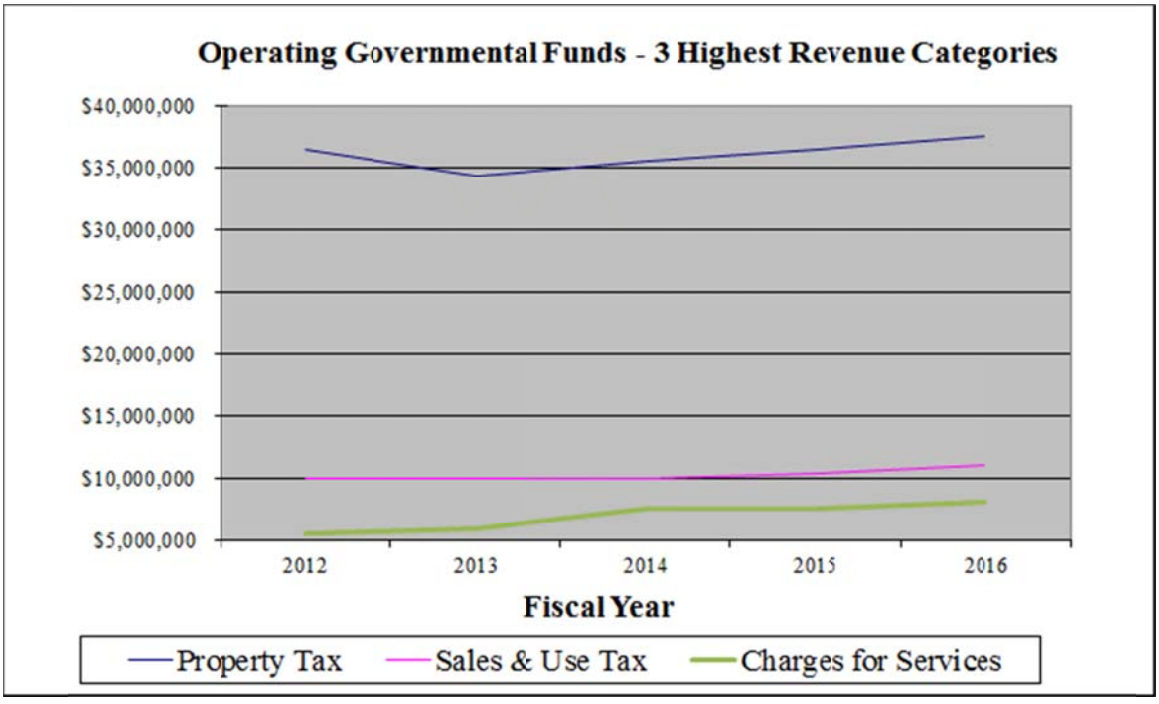
FAYETTE COUNTY, GEORGIA
GOVERNMENTAL TYPE FUNDS
FIVE YEAR TREND





FAYETTE COUNTY, GEORGIA
GOVERNMENTAL TYPE FUNDS
FIVE YEAR TREND





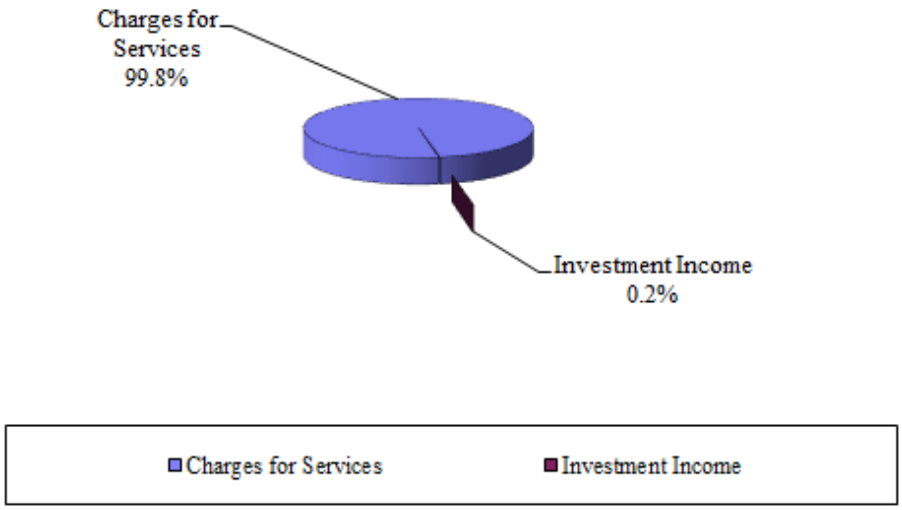
FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES AND CHANGES IN FUND NET POSITION
OPERATING ENTERPRISE TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS

	SOLID WASTE FUND			STORMWATER MGT FUND			WATER SYSTEM FUND			TOTAL ENTERPRISE FUNDS		
BUDGETED FUNDS	FY 2014 ACTUAL	FY 2015 ACTUAL*	FY 2016 BUDGET	FY 2014 ACTUAL	FY 2015 ACTUAL*	FY 2016 BUDGET	FY 2014 ACTUAL	FY 2015 ACTUAL*	FY 2016 BUDGET	FY 2014 ACTUAL	FY 2015 ACTUAL*	FY 2016 BUDGET
REVENUES												
Property Tax	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Sales & Use Tax	-	-	-	-	-	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	80,878	66,733	79,000	759,663	607,427	600,000	13,675,297	15,461,468	16,702,390	14,515,838	16,135,628	17,381,390
Fines, Forfeits & Penalties	-	-	-	-	-	-	-	-	-	-	-	-
Investment Income	133	134	150	-	-	-	10,356	13,417	37,980	10,489	13,551	38,130
Miscellaneous Revenue	15,911	-	-	1,180	-	-	-	2,461	-	17,091	2,461	-
Contributions/Donations	-	-	-	-	-	-	776,054	(39,523)	-	776,054	(39,523)	-
Total Revenues	96,922	66,867	79,150	760,843	607,427	600,000	14,461,707	15,437,823	16,740,370	15,319,472	16,112,117	17,419,520
OTHER FINANCING SOURCES												
Sale of Gen Fixed Asset/Timber	-	-	-	-	-	-	8,521	-	-	8,521	-	-
Transfers from other funds	296,501	-	-	-	-	-	-	-	-	296,501	-	-
Total Revenues and Other Financing Sources	$ 393,423	$ 66,867	$ 79,150	$ 760,843	$ 607,427	$ 600,000	$ 14,470,228	$ 15,437,823	$ 16,740,370	$ 15,624,494	$ 16,112,117	$ 17,419,520
EXPENDITURES												
Personal Services	$ 40,631	$ 40,643	$ 44,073	$ -	$ -	$ -	$ 3,422,189	$ 3,670,769	$ 3,848,344	$ 3,462,820	$ 3,711,412	$ 3,892,417
Operating Expenses	282,581	203,811	106,546	89,659	28,999	83,604	2,844,660	3,890,227	3,822,585	3,216,900	4,123,037	4,012,735
Capital Outlays	-	70,746	-	-	-	-	40,592	50,759	673,978	40,592	121,505	673,978
Interfund Charges	8,676	7,647	6,994	-	9,486	16,396	567,862	535,061	1,403,892	576,538	552,194	1,427,282
Depreciation & Amortization	16,336	16,487	-	-	-	-	5,257,278	5,150,164	-	5,273,614	5,166,651	-
Other Costs	-	-	745	16,387	21,460	-	28,839	31,935	58,746	45,226	53,395	59,491
Debt Service	-	-	-	-	-	-	2,292,642	2,187,984	5,502,825	2,292,642	2,187,984	5,502,825
	348,224	339,334	158,358	106,046	59,945	100,000	14,454,062	15,516,899	15,310,370	14,908,332	15,916,178	15,568,728
OTHER FINANCING USES												
Transfers to other funds	-	-	-	-	614,819	500,000	-	-	1,430,000	-	614,819	1,930,000
Total Expenditures and Other Financing Uses	$ 348,224	$ 339,334	$ 158,358	$ 106,046	$ 674,764	$ 600,000	$ 14,454,062	$ 15,516,899	$ 16,740,370	$ 14,908,332	$ 16,530,997	$ 17,498,728
Net Increase (Decrease) In Fund Balance	45,199	(272,467)	(79,208)	654,797	(67,337)	-	16,166	(79,076)	-	716,162	(418,880)	(79,208)
TOTAL NET ASSETS JULY 1	$ 944,591	$ 989,790	$ 717,323	$ 59,987	$ 714,784	$ 647,446	$ 78,467,478	$ 78,483,644	$ 78,404,568	$ 79,472,055	$ 80,188,217	$ 79,769,337
TOTAL NET ASSETS JUNE 30	$ 989,790	$ 717,323	$ 638,115	$ 714,784	$ 647,446	$ 647,446	$ 78,483,644	$ 78,404,568	$ 78,404,568	$ 80,188,217	$ 79,769,337	$ 79,690,129

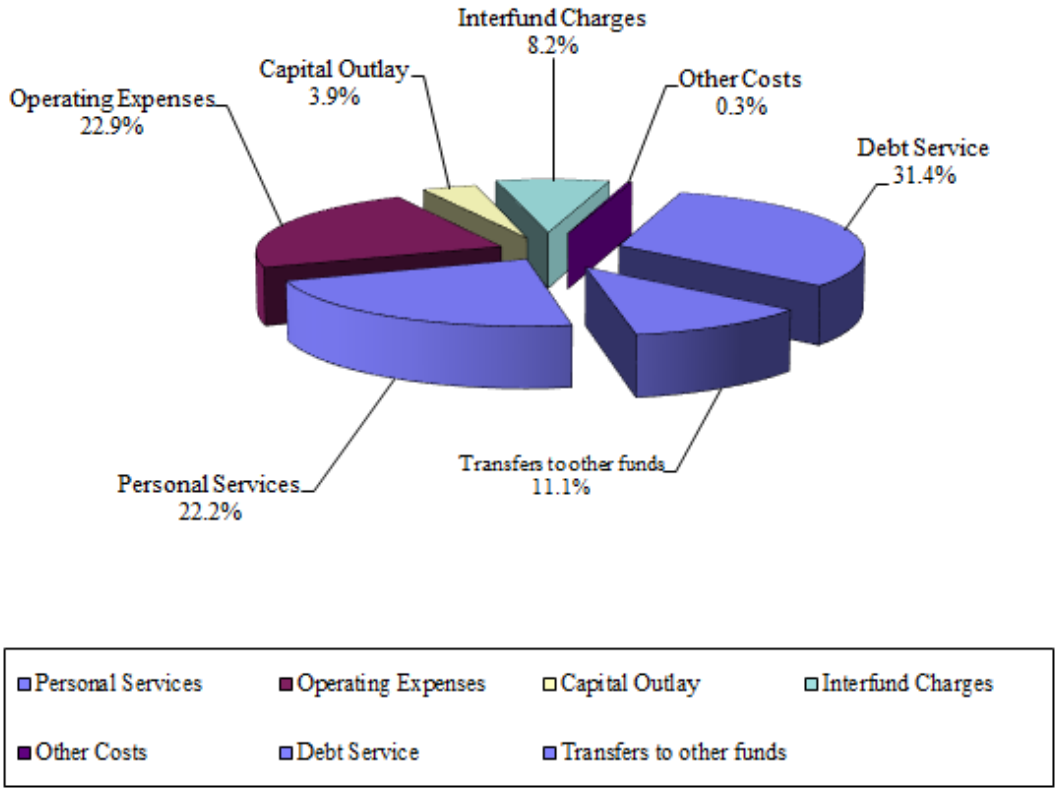
*Year-To-Date - Unaudited

FAYETTE COUNTY, GEORGIA
FY 2016 BUDGET
OPERATING ENTERPRISE TYPE FUNDS

ESTIMATED REVENUE AND OTHER SOURCES



ESTIMATED EXPENDITURES AND OTHER USES



FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES
INTERNAL SERVICE TYPE FUNDS
COMPARISON OF THREE MOST RECENT FISCAL YEARS

	VEHICLE/EQUIPMENT FUND		
BUDGETED FUNDS	FY 2014 ACTUAL	FY 2015 ACTUAL*	FY 2016 BUDGET
REVENUES			
Investment Income	$ 177,329	$ 47,111	$ -
Contributions/Donations	38,695	$ 40,444	
Miscellaneous Revenue	-	67,500	-
Total Revenues	216,025	155,056	-
OTHER FINANCING SOURCES			
Sale of Gen Fixed Assets	22,014	(3,570)	-
Transfers from other funds	557,359	901,627	970,000
Total Revenues and Other Financing Sources	**$ 795,398**	**$ 1,053,112**	**$ 970,000**
EXPENDITURES			
Personal Services	$ -	$ -	$ -
Operating Expenses	-	-	-
Capital Outlay	236,009	1,047,827	1,842,684
Depreciation & Amortization	733,811	680,604	-
Other Costs	46,414	-	-
Debt Service	4,865	2,475	-
Contra Capital Outlay	(236,009)	(1,047,827)	-
	785,089	683,079	1,842,684
OTHER FINANCING USES			
Transfers to other funds	-	-	-
Total Expenditures and Other Financing Uses	**$ 785,089**	**$ 683,079**	**$ 1,842,684**
Net Increase (Decrease) In Fund Balance	10,309	370,033	(872,684)
TOTAL NET ASSETS JULY 1	**$ 7,093,637**	**$ 7,103,945**	**$ 7,473,979**
TOTAL NET ASSETS JUNE 30	**$ 7,103,945**	**$ 7,473,979**	**$ 6,601,295**

*Year-To-Date - Unaudited

FAYETTE COUNTY, GEORGIA
SUMMARY OF REVENUES, EXPENDITURES, AND OTHER FINANCING SOURCES AND USES
ALL BUDGETED FUNDS
FISCAL YEAR ENDED JUNE 30, 2016

	TOTAL	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL/CIP PROJECTS FUNDS	WATER SYSTEM FUND	STORMWATER MGT FUND	SOLID WASTE FUND	ENTERPRISE PROJECTS FUNDS	INTERNAL SERVICE FUNDS
REVENUES									
Property Tax	$ 37,523,600	$ 28,288,000	$ 9,235,600	$ -	$ -	$ -	$ -	$ -	$ -
Sales & Use Tax	11,000,000	11,000,000	-	-	-	-	-	-	-
Other Taxes	3,401,500	1,027,300	2,374,200	-	-	-	-	-	-
License & Permits	1,084,800	1,084,800	-	-	-	-	-	-	-
Intergovernmental Revenues	3,234,971	2,523,171	543,800	168,000	-	-	-	-	-
Charges for Services	25,425,969	3,541,579	4,503,000	-	16,702,390	600,000	79,000	-	-
Fines, Forfeits & Penalities	1,751,500	1,382,000	369,500	-	-	-	-	-	-
Investment Income	323,380	275,000	10,250	-	37,980	-	150	-	-
Miscellaneous Revenue	222,400	179,400	43,000	-	-	-	-	-	-
Contributions/Donations	81,838	81,588	250	-	-	-	-	-	-
Total Revenues	**$ 84,049,958**	**$ 49,382,838**	**$ 17,079,600**	**$ 168,000**	**$ 16,740,370**	**$ 600,000**	**$ 79,150**	**$ -**	**$ -**
OTHER FINANCING SOURCES									
Sale of Gen Fixed Assets	-	-	-	-	-	-	-	-	-
Transfers from other funds	8,939,822	1,124,326	142,791	4,772,705	-	-	-	1,930,000	970,000
Appropriated Fund Balance	-	-	-	-	-	-	-	-	-
Total Revenues and Other Financing Sources	**$ 92,989,780**	**$ 50,507,164**	**$ 17,222,391**	**$ 4,940,705**	**$ 16,740,370**	**$ 600,000**	**$ 79,150**	**$ 1,930,000**	**$ 970,000**
EXPENDITURES									
Personal Services	$ 45,700,477	$ 30,018,842	$ 11,789,218	$ -	$ 3,848,344	$ -	$ 44,073	$ -	$ -
Operating Expenses	21,622,592	14,352,345	3,027,762	229,750	3,822,585	83,604	106,546	-	-
Capital Outlay	11,096,116	133,476	39,759	4,710,955	673,978	-	-	3,695,264	1,842,684
Debt Service	8,766,542	3,263,717	-	-	5,502,825	-	-	-	-
Other Costs	1,047,634	782,703	205,440	-	58,746	-	745	-	-
Interfund Charges	2,021,080	-	593,798	-	1,403,892	16,396	6,994	-	-
Total Expenditures	**$ 90,254,441**	**$ 48,551,083**	**$ 15,655,977**	**$ 4,940,705**	**$ 15,310,370**	**$ 100,000**	**$ 158,358**	**$ 3,695,264**	**$ 1,842,684**
OTHER FINANCING USES									
Transfers to other funds	8,939,822	4,513,403	730,938	1,765,481	1,430,000	500,000	-	-	-
Total Expenditures and Other Financing Uses	**$ 99,194,263**	**$ 53,064,486**	**$ 16,386,915**	**$ 6,706,186**	**$ 16,740,370**	**$ 600,000**	**$ 158,358**	**$ 3,695,264**	**$ 1,842,684**

FAYETTE COUNTY, GEORGIA
BUDGET SUMMARY INFORMATION
BUDGETED APPROPRIATIONS
COMPARISON OF FY 2016 ADOPTED BUDGET WITH PRIOR YEAR'S BUDGET

The Budget Summary Information contained on the following three pages compares the 2016 fiscal year budgeted appropriations with that of the 2015 fiscal year. The FY 2015 budget data is presented at two different points: as originally adopted and as it was adjusted during the year. As a means of providing additional detail to the preceding set of consolidated reports, this comparison of appropriations is provided at the function level for the General Fund. For an even more detailed breakdown of budget by departments, please refer to the Organization tab shown later in this document. This tab includes a section that presents data on individual cost centers (departments).

The two columns of information for FY 2015 demonstrate the dynamics of an annual budget. The first column is the original budget as it was adopted by the Board of Commissioners, effective July 1st. This is the best estimate as to what it should cost to operate each of the various functions of the County during the fiscal year. The second column is the revised budget. It shows how the original estimated amounts have been changed during the year to adjust for unanticipated revenues and/or expenditures, changes in funding levels or priorities, the elimination of current programs, or the initiation of new programs. The Revised Budget is shown just before the fiscal year is closed. Shortly, the fiscal year will be closed and audited.

The % Comparison is the percentage of the FY 2016 budget amount when compared to the FY 2015 revised budget amount.

FAYETTE COUNTY, GEORGIA
EXPENDITURES AND OTHER FINANCING USES
COMPARISON OF FY 2016 BUDGET TO FY 2015 REVISED BUDGET

	FY 2015 Budget		FY 2016 Budget	%
	Adopted	Revised*	Adopted	Comparison
GENERAL FUND				
General Government				
Non-Departmental	$ 916,619	$ 947,285	$ 471,588	49.8
Commissioners	537,945	473,741	491,181	103.7
Administration	345,066	351,066	341,726	97.3
Elections	540,173	535,991	674,584	125.9
Finance	1,102,431	1,051,958	1,157,488	110.0
Purchasing	198,490	198,520	201,961	101.7
Law Department	305,000	305,000	255,600	83.8
Information Systems	887,092	884,633	1,043,258	117.9
Human Resources	393,388	398,538	414,401	104.0
Tax Commissioner	1,078,479	1,065,980	1,080,285	101.3
Tax Assessor	850,998	890,353	957,846	107.6
Building & Grounds Maintenance	1,584,835	1,691,746	1,576,543	93.2
Engineering Office	258,727	178,607	239,836	134.3
Contingency	-	-	69,429	n/a
Total General Government	**$ 8,999,243**	**$ 8,973,418**	**$ 8,975,726**	**100.0**
Judicial System				
Non-Departmental	225,278	227,978	232,335	101.9
Griffin Judicial Circuit	-	-	804,048	n/a
Judges, Court Reporters	284,663	302,563	83,140	27.5
Clerk of Superior Court	1,271,004	1,292,068	1,322,311	102.3
District Attorney	330,140	330,140	341,522	103.4
Clerk of State Court	287,655	287,655	282,501	98.2
State Court Solicitor	598,895	593,307	597,525	100.7
State Court Judge	350,693	351,277	356,852	101.6
Magistrate Court	415,833	410,781	434,264	105.7
Probate Court	352,541	353,866	360,147	101.8
Juvenile Court	261,529	377,767	430,186	113.9
Public Defender	484,803	484,803	484,974	100.0
Total Judicial System	**$ 4,863,034**	**$ 5,012,205**	**$ 5,729,805**	**114.3**
Public Safety				
Non-Departmental	1,078,394	1,089,982	939,813	86.2
Sheriff's Office	16,883,990	16,835,199	16,937,148	100.6
County Coroner	85,166	95,346	92,213	96.7
Animal Control	346,121	389,712	359,781	92.3
Emergency Management	332,340	332,340	341,814	102.9
Total Public Safety	**$ 18,726,011**	**$ 18,742,579**	**$ 18,670,769**	**99.6**

* Revised budget amounts - Unaudited

FAYETTE COUNTY, GEORGIA
EXPENDITURES AND OTHER FINANCING USES
COMPARISON OF FY 2016 BUDGET TO FY 2015 REVISED BUDGET

		FY 2015 Budget		FY 2016 Budget	%
		Adopted	Revised*	Adopted	Comparison
Public Works					
Public Works Administration		210,419	210,419	144,919	68.9
Road Department		4,976,864	4,404,079	6,432,795	146.1
Environmental Management		399,285	395,104	476,225	120.5
Fleet Maintenance		561,976	707,909	599,199	84.6
Total Public Works		**$ 6,148,544**	**$ 5,717,511**	**$ 7,653,138**	**133.9**
Planning & Development					
County Extension		130,950	130,950	134,320	102.6
Georgia Forestry Commission		3,336	3,336	3,336	100.0
Permits and Inspections		696,850	557,944	573,199	102.7
Planning & Zoning		227,603	227,603	286,381	125.8
Code Enforcement Section		99,059	99,059	95,164	96.1
Development Authority		112,136	113,120	237,152	209.6
Total Planning and Development		**$ 1,269,934**	**$ 1,132,012**	**$ 1,329,552**	**117.5**
Culture and Recreation					
Recreation		1,140,742	1,161,816	1,109,431	95.5
Library		1,007,768	1,013,524	1,027,651	101.4
Total Culture and Recreation		**$ 2,148,510**	**$ 2,175,340**	**$ 2,137,082**	**98.2**
Health and Welfare					
Public Health		335,770	335,770	283,020	84.3
Fayette Counseling Center		125,380	125,380	125,380	100.0
Dept of Family & Children Services		39,325	39,325	39,325	100.0
Fayette Community Options		59,270	59,270	59,270	100.0
Fayette County Family Connection		45,000	45,000	45,000	100.0
Senior Citizens Center		199,556	199,556	219,556	110.0
Youth Protection		19,348	19,348	19,743	102.0
Total Health and Welfare		**$ 823,649**	**$ 823,649**	**$ 791,294**	**96.1**
Debt Service					
Criminal Justice Center		3,263,717	3,263,717	3,263,717	100.0
E-911 821 Mhz Radio System		-	-	-	n/a
Total Debt Service		**$ 3,263,717**	**$ 3,263,717**	**$ 3,263,717**	**100.0**
101	Transfer to Griffin Judicial Circuit	-	-	298,496	n/a
215	Transfer to Emergency Phone E911	-	31,166	25,667	82.4
270	Transfer to Fire Services	-	146,858	83,943	57.2
272	Transfer to Emergency Medical Services	-	45,935	33,181	72.2
361	Transfer to Criminal Justice Center	360,408	360,408	-	n/a
372/375	Transfer to Capital/CIP Projects	3,267,220	3,247,220	3,417,116	105.2
509	Transfer to Stormwater Projects	2,000,000	-	-	n/a
610	Transfer to Vehicles & Equipment	530,000	530,000	655,000	n/a
Total Transfer to Other Funds		**$ 6,157,628**	**$ 4,361,587**	**$ 4,513,403**	**103.5**
TOTAL GENERAL FUND		**$ 52,400,270**	**$ 50,202,018**	**$ 53,064,486**	**105.7**

* Revised budget amounts - Unaudited

FAYETTE COUNTY, GEORGIA
EXPENDITURES AND OTHER FINANCING USES
COMPARISON OF FY 2016 BUDGET TO FY 2015 REVISED BUDGET

	FY 2015 Budget		FY 2016 Budget	%
	Adopted	Revised*	Adopted	Comparison
SPECIAL REVENUE FUNDS				
Law Library	62,160	62,160	60,000	96.5
Confiscated Property-State	17,900	28,060	-	-
U.S. Customs	-	241,939	-	-
Confiscated Property-Federal	-	253,621	-	-
Emergency Phone E-911	2,970,871	2,994,714	2,916,195	97.4
Jail Construction	310,000	394,322	391,000	99.2
Juvenile Supervision	24,908	24,908	19,278	77.4
Victims Assistance	129,395	129,395	139,500	107.8
Drug Abuse and Treatment	352,256	355,044	348,197	98.1
Juvenile Offenders Grant	-	141	-	n/a
Fire Services	8,219,346	8,424,194	8,467,242	100.5
Street Lights	325,000	325,000	330,000	101.5
Emergency Medical Services	2,964,278	2,964,278	2,984,565	100.7
Transfer to Other Funds				
Transfer to General Fund	-	-	-	n/a
Transfer to Capital/CIP Projects	607,610	691,372	415,938	60.2
Transfer to Vehicle/Equipment	365,000	365,000	315,000	86.3
Total Transfer to Other Funds	**$ 972,610**	**$ 1,056,372**	**$ 730,938**	**69.2**
TOTAL SPECIAL REVENUE FUNDS	**$ 16,348,724**	**$ 17,254,148**	**$ 16,386,915**	**95.0**
CAPITAL/CIP FUNDS				
Capital/Capital Improvement Program	5,836,330	5,456,580	4,940,705	90.5
Transfers to Other Funds	-	5,161,017	1,765,481	34.2
TOTAL CAPITAL/CIP FUNDS	**$ 5,836,330**	**$ 10,617,597**	**$ 6,706,186**	**63.2**
ENTERPRISE FUNDS				
Solid Waste Fund	$ 168,534	$ 384,135	$ 158,358	41.2
Stormwater Management Fund	46,986	46,986	100,000	212.8
Water System Fund	15,977,214	15,456,695	15,310,370	99.1
Transfer to Other Funds				
Transfer to General Fund	250,000	-	-	n/a
Transfer to Water System CIP	-	-	1,430,000	n/a
Transfer to Stormwater CIP	614,819	614,819	500,000	81.3
TOTAL ENTERPRISE FUNDS	**$ 17,057,553**	**$ 16,502,635**	**$ 17,498,728**	**106.0**
ENTERPRISE FUNDS PROJECTS	**$ 8,738,014**	**$ 8,918,570**	**$ 3,695,264**	**41.4**
INTERNAL SERVICE FUNDS				
Vehicle/Equipment Fund	**$ 1,288,117**	**$ 1,314,744**	**$ 1,842,684**	**140.2**
TOTAL OF ALL BUDGETED FUNDS	**$ 101,669,008**	**$ 104,809,712**	**$ 99,194,263**	**94.6**

* Revised budget amounts - Unaudited

ANALYSIS OF MAJOR REVENUE SOURCES AND TRENDS

Strategies Utilized In Budgeting Revenues

As an unwritten but general guiding operating policy employed by Finance and Administrative staff, projected revenues for the ensuing fiscal year are estimated on the side of conservatism. The reason for this conservative approach to estimating cash inflows is to help ensure that the County avoids, if at all possible, any significant revenue shortfalls that might occur due to unanticipated fluctuations in the local or national economy, or an unexpected downturn in the rate of construction activity occurring in the immediate area. But should the economy remain strong in the short-term, it is further anticipated that these additional revenues that are generated will be programmed into the County's fund balance to be used for capital projects or projects in the Capital Improvement Program. As our principal operating revenue projection strategy for any given fiscal year, the County prepares its annual operating budget with the expectation that it will collect more revenues during the period than are actually budgeted.

As an integral first step in the FY 2016 revenue projection process, total revenue collections through the 2015 fiscal year are estimated. As actual monthly activity is recorded, original estimated FY 2015 revenue numbers are updated throughout the budget preparation process. These most recent fiscal year estimates plus the actual revenue numbers for the previous two fiscal years are used to identify trends and collection patterns from the various sources.

This historical revenue information is then framed in the context of what budget staff believes will be the most probable local economic conditions over the next twelve to twenty-four months. Elasticity of revenue sources, increasing user fees or charges, changes in service delivery, and the anticipated impact of any new State or Federal legislation are also factored into the projections. The desired end result of this process is revenue estimates that one would reasonably expect to be met during the upcoming fiscal year given the information available at the time.

GENERAL FUND

The General Fund is the principal operating fund for the County and the revenues it uses to provide a number of services to our citizens are derived from a variety of sources. The tabular information shown on the next page indicates the relative composition of the major revenue sources. The accompanying pie chart clearly shows how dependent the County is on taxes as the major revenue source. Property Tax and Sales & Use Tax are the major revenue sources used to pay for the operations of the General Fund. For FY 2016, it is projected that these two sources of revenue will account for approximately 80.0 percent of General Fund total revenues. Of the other individual revenue sources, only Charges for Services and Intergovernmental Revenues are projected to be at least five percent of total revenues.

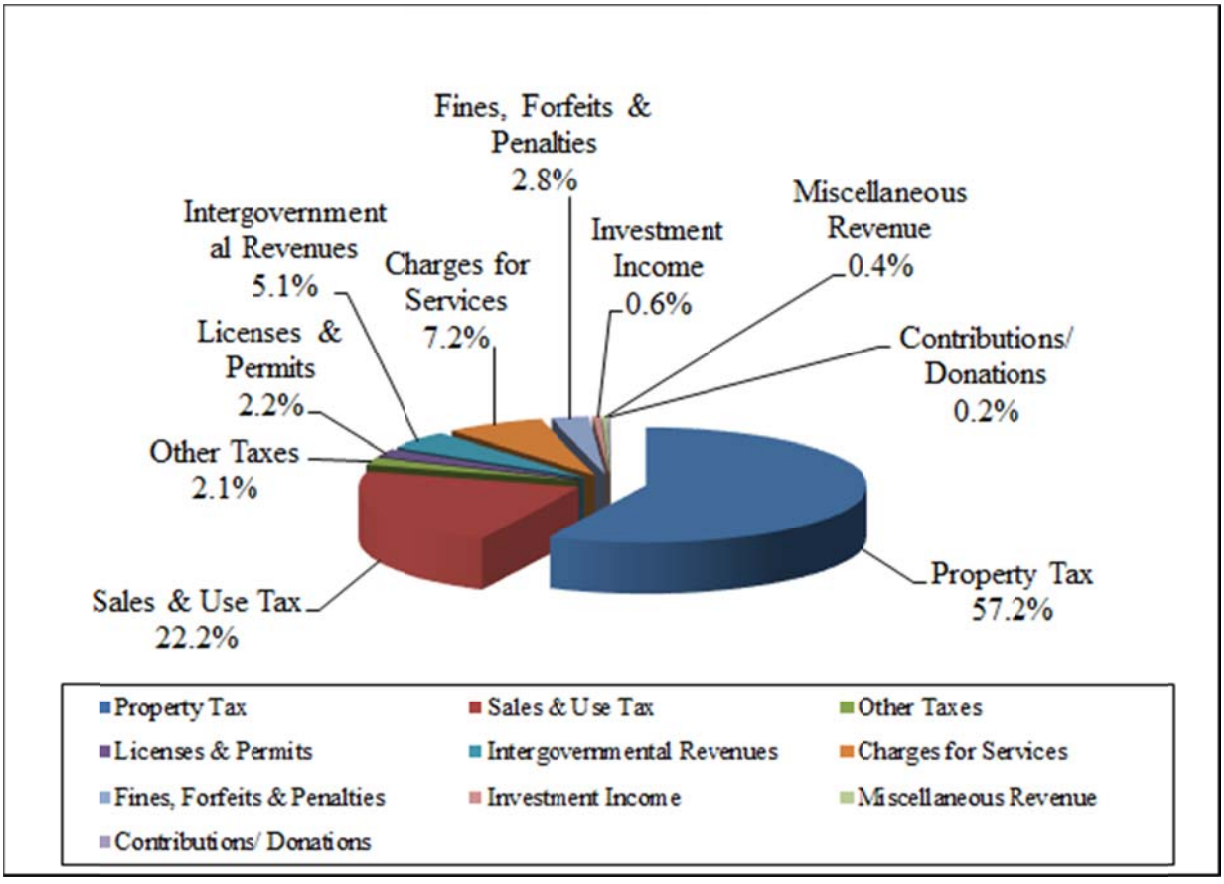
In comparison with FY 2015 actual amounts, it is projected that General Fund total revenue for the 2016 fiscal year will increase by approximately $3.0 million or 6.5 %. The bulk of this increase is in Intergovernmental Revenues (grants and federal reimbursements) and Charges for Services (revenue for Griffin Judicial Circuit). Projections for all revenue sources have been estimated on the side of conservatism or according to existing contractual agreements.

General Fund

Three Year Comparison of Revenue Sources

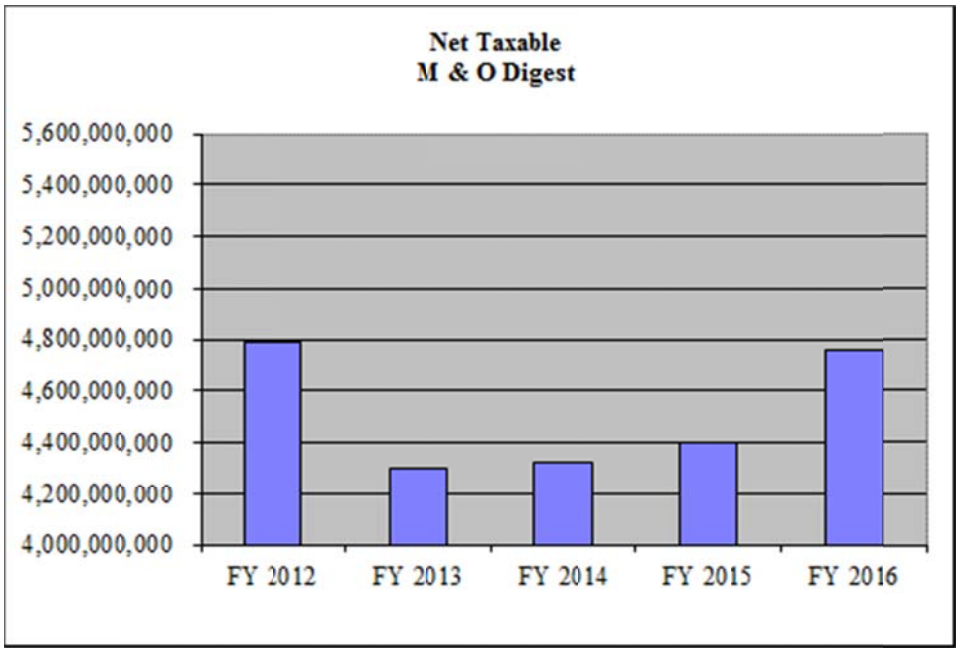
REVENUE	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL*	FY 2016 BUDGET
Property Tax	$ 27,224,257	$ 27,849,250	$ 27,898,227	$ 28,288,000
Sales & Use Tax	9,936,256	10,500,000	10,435,200	11,000,000
Other Taxes	933,549	1,058,100	925,603	1,027,300
Licenses & Permits	1,056,793	1,382,500	1,020,181	1,084,800
Intergovernmental Revenues	1,004,755	1,587,527	1,261,196	2,523,171
Charges for Services	2,899,509	2,970,842	2,858,161	3,541,579
Fines, Forfeits & Penalties	1,286,615	1,362,000	1,534,425	1,382,000
Investment Income	226,415	150,000	225,344	275,000
Miscellaneous Revenue	193,290	190,900	202,939	179,400
Contributions/Donations	27,348	2,000	9,671	81,588
Total Revenues	**$ 44,788,786**	**$ 47,053,119**	**$ 46,370,947**	**$ 49,382,838**
*Year-To-Date - Unaudited				

Percentage Contribution of Revenue Sources
FY 2016 Budget

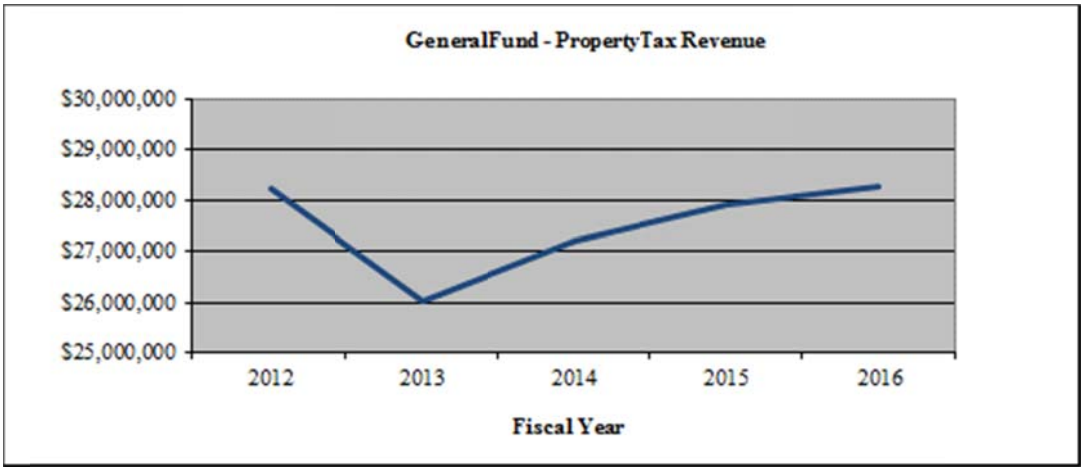


Property Tax

The amount of property tax revenue generated is an arithmetic function of the millage rate and the net taxable digest. The charts and table below summarize some relevant net taxable digest, millage rate, and property tax revenue data over the most recent five-year period. Property Tax is the biggest source of revenue for Fayette County. For FY 2016, it is projected to represent approximately 57.2 % of total revenue for the General Fund. The FY 2016 projected property tax revenue is based on a recommended rollback of the County's M&O millage rate that offsets and increase in the tax digest due to reassessments of property values.

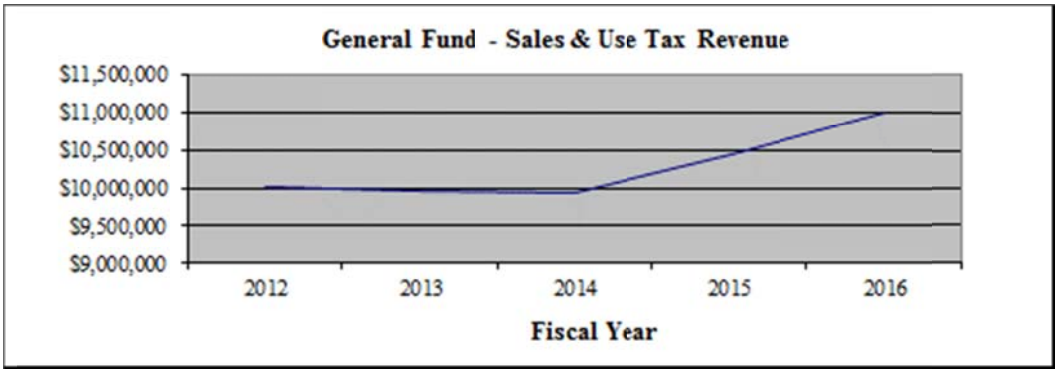


Digest Information	Fiscal Year	Net taxable M&O Digest	Digest Growth	Millage Rate	Change in Millage
2011 Tax Year (Actual)	FY 2012	4,789,562,720	-4.2%	5.645	4.5%
2012 Tax Year (Actual)	FY 2013	4,301,271,416	-10.2%	5.645	0.0%
2013 Tax Year (Actual)	FY 2014	4,321,910,486	0.5%	5.714	1.2%
2014 Tax Year (Actual)	FY 2015	4,396,642,279	1.7%	5.602	-2.0%
2015 Tax Year (Projected)	FY 2016	4,760,174,199	8.3%	5.171	-7.7%



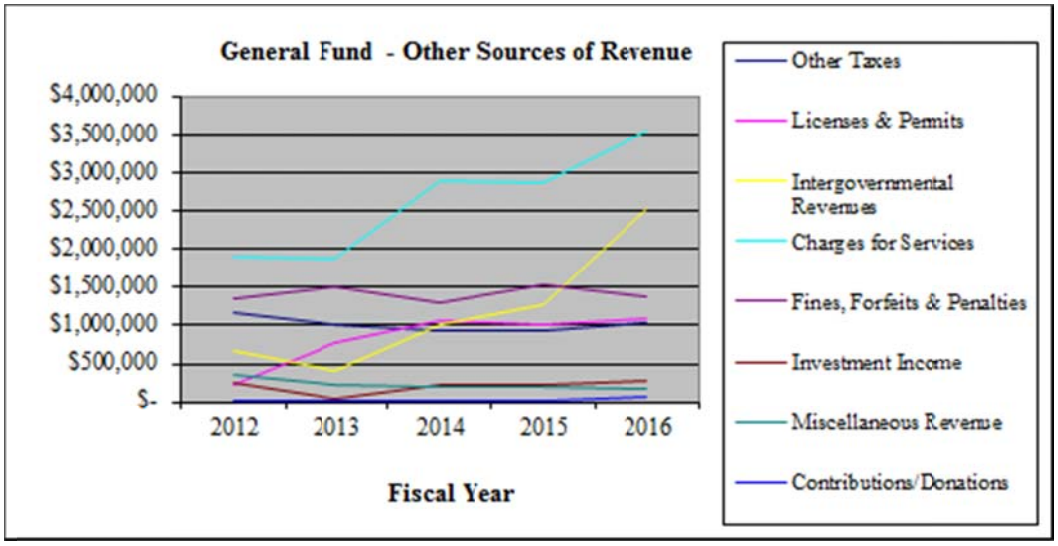
Sales and Use Tax

The Sales and Use Tax (also referred to as a one-percent Local Option Sales Tax or L.O.S.T.) represents approximately 22.2% of total budgeted revenue. In contrast to the property tax, one benefit of this revenue source is that the cash flow it generates is fairly consistent. In FY 2015, Sales and Use Tax revenue increased to pre economic downturn levels. FY 2016, is projected to follow the same trend of increasing revenues.



Other Sources of Revenue

In FY 2016, other significant sources of revenue are Other Taxes ($1.0 million), Licenses & Permits ($1.1 million), Charges for Services ($3.5 million), Fines, Forfeits & Penalties ($1.4 million), Investment Income ($0.3 million), Miscellaneous Revenues ($0.2 million), and Intergovernmental Revenue ($2.5 million).



Other Financing Sources are transfers from other funds. Transfers from capital funds total $0.8 million and transfers from operating funds total $0.3 million, for total transfers of $1.1 million.

OTHER FUNDS

In addition to the General Fund, four other funds have historically provided significant revenue for County operations. These are the Fire Services - Special Revenue Fund, Emergency 911 - Special Revenue Fund, the Emergency Medical Services (EMS) – Special Revenue Fund, and the Water System – Enterprise Fund.

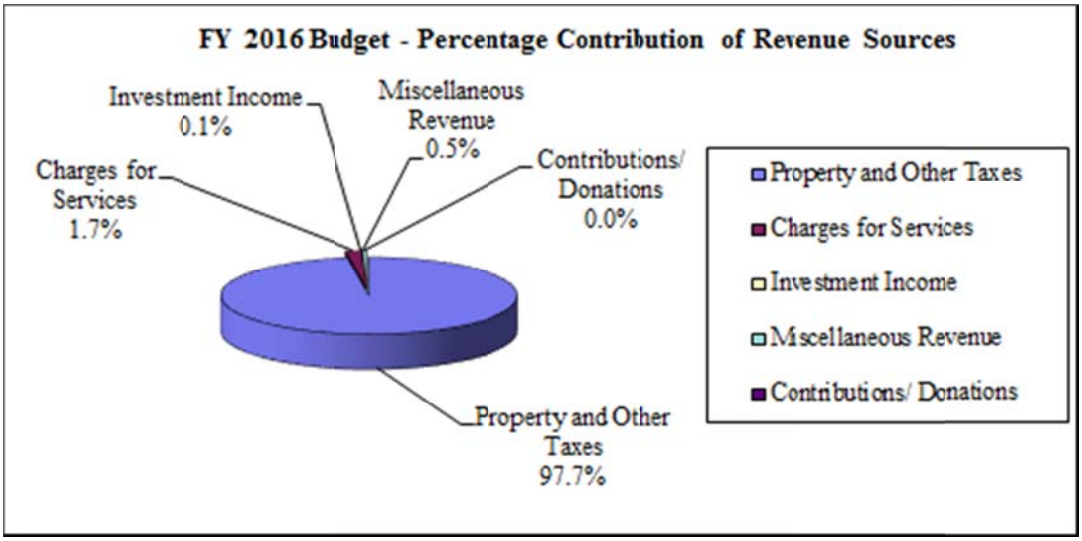
Fire Services - Special Revenue Fund

The Fire Services Special Revenue Fund provides funding for fire prevention and suppression activities for all areas of the County except for the cities of Fayetteville and Peachtree City, which maintain their own fire departments. To provide a funding mechanism that will ensure that only those individuals living in the area receiving these fire services pay for the services, a special tax district was created several years ago.

For FY 2016, approximately 97.7% of the total revenue for this fund is projected to be generated from the taxation of property. This clearly demonstrates the fund's dependence on property taxes to pay for the delivery of services. Another significant source of revenue for this fund is Charges for Services (fire impact/inspection fees). Other sources of revenue represent approximately 0.6% of total revenue.

Three Year Comparison of Revenue Sources

REVENUE	2014 ACTUAL	2015 BUDGET	2015 ACTUAL*	2016 BUDGET
Property and Other Taxes	$ 8,187,950	$ 8,262,350	$ 8,469,255	$ 8,949,000
Charges for Services	188,067	193,000	199,446	155,000
Investment Income	12,534	10,000	13,921	10,000
Miscellaneous Revenue	54,488	54,000	42,524	43,000
Contributions/ Donations	3,569	1,550	250	250
Total Revenues	**$ 8,446,608**	**$ 8,520,900**	**$ 8,725,396**	**$ 9,157,250**
*Year-To-Date - Unaudited				



Emergency 911 - Special Revenue Fund

The special E-911Tax District was created in August 25, 2011 to provide E-911 communication services to all citizens of Fayette County. The tax district is projected to generate approximately 30.1% of total revenue.

Charges for Services (approximately 69.9% of total revenue) - state law provides for a governmental entity to adopt up to a $1.50 monthly surcharge for E911 services for each telephone receiving service in the County. Also, there is a monthly surcharge of $1.50 on each cellular telephone. By law, the proceeds from these surcharges can only be spent for the provision of 911 services within the jurisdiction.

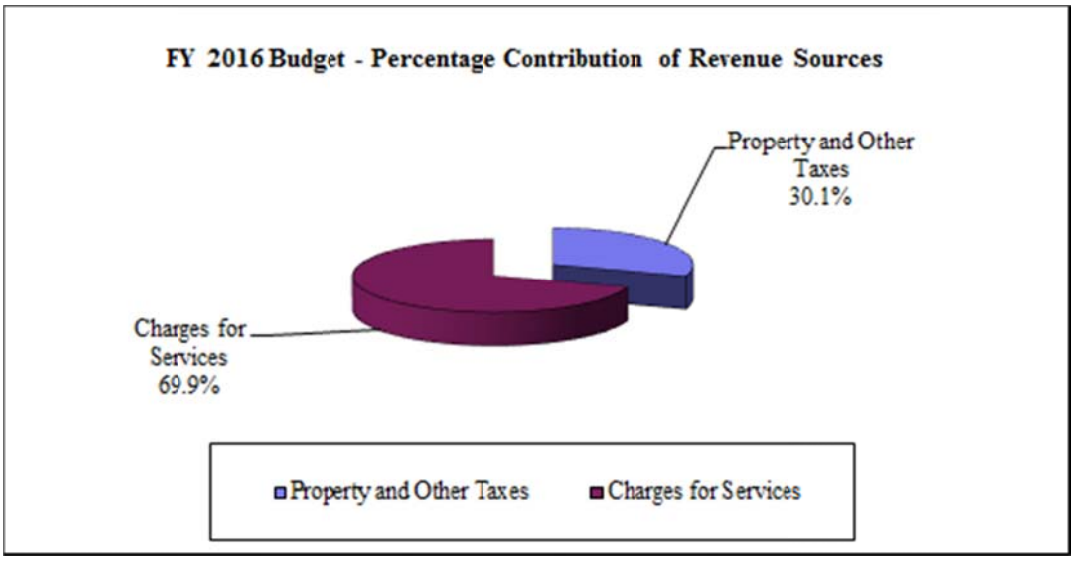
Intergovernmental Revenues – FY 2013 was the last year that the County and the cities made pro rata contributions to E-911. After the E-911 tax district was created the contributions were to pay for the debt service of the E-911 Radio System. The last payment on the lease of the radio system was made in December of 2012 in FY 2013.

Three Year Comparison of Revenue Sources

REVENUE	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL*	FY 2016 BUDGET
Property and Other Taxes	$ 891,761	$ 919,200	$ 923,628	$ 991,800
Charges for Services	2,474,037	2,400,000	2,497,675	2,300,000
Intergovernmental Revenues	-	-	-	-
Investment Income	-	-	-	-
Contributions/Donations	77,594	-	-	-
Total Revenues	**$ 3,443,392**	**$ 3,319,200**	**$ 3,421,303**	**$ 3,291,800**

*Year-To-Date - Unaudited

Percentage Contribution of Revenue Sources



Emergency Medical Services (EMS) - Special Revenue Fund

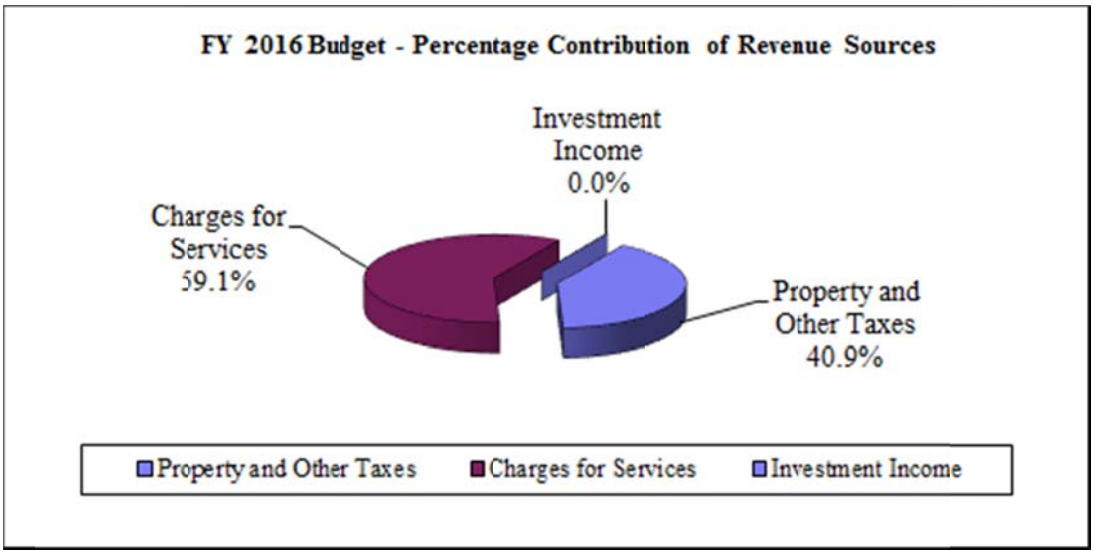
The special revenue tax district encompasses the entire county, with the exception of the City of Peachtree City. Peachtree City provides emergency medical services to its citizens. The EMS fund accounts exclusively for activities (revenues and expenditures) related to emergency medical services. Before the new tax district was created, EMS activities were accounted for in the General Fund.

The two revenue sources for the EMS fund are Property Taxes (40.9% of total revenue) and Charges for Services (59.1% of total revenue).

Three Year Comparison of Revenue Sources

REVENUE	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL*	FY 2016 BUDGET
Property and Other Taxes	$ 1,186,032	$ 1,238,200	$ 1,228,500	$ 1,339,000
Charges for Services	1,805,386	1,855,000	1,864,309	1,933,000
Investment Income	360	250	405	250
Miscellaneous Revenue	-	-	-	-
Total Revenues	**$ 2,991,778**	**$ 3,093,450**	**$ 3,093,214**	**$ 3,272,250**
*Year-To-Date - Unaudited				

Percentage Contribution of Revenue Sources



Water System Fund

The primary mission of the Water System Fund is to serve as a funding mechanism for the provision of potable water to the residents of the County. To cover the costs of building reservoirs, treating raw water, and distributing the finished product through miles of pipe, service fees are charged. These charges are based on the size of a customer's water meter plus a volume charge applied to the monthly water consumption. In addition, connection fees are charged to new customers connecting to the system.

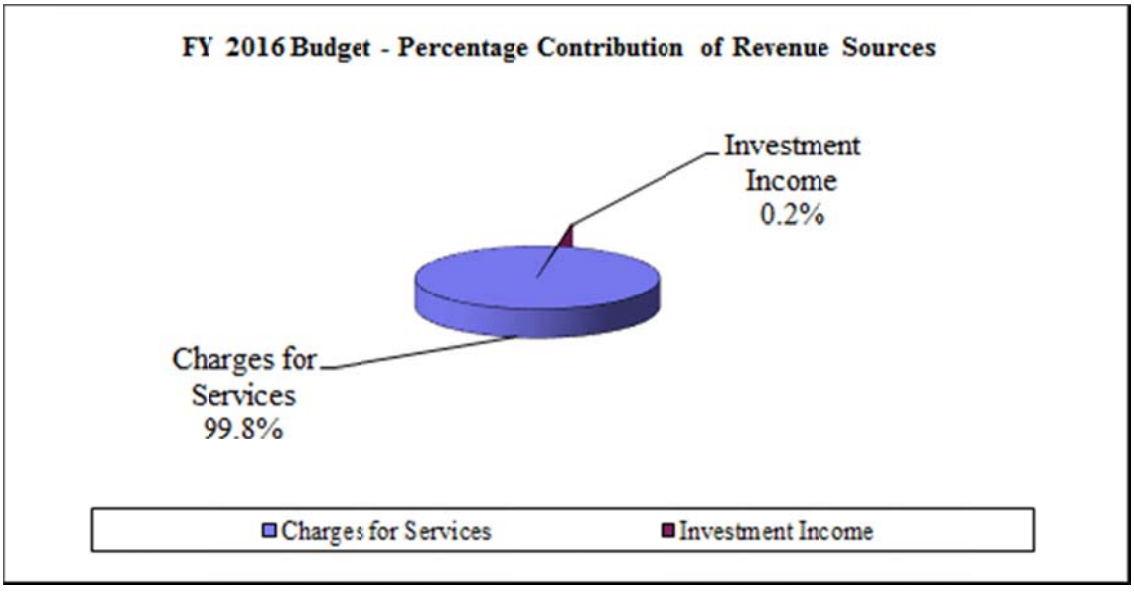
In March 2009, the County implemented a two-step rate increase for the system. The first step was a 10% rate increase that took effect in March 2009 and the second step was a 5% rate increase that took effect in January 2010. Prior to implementing this increase, the County had not adjusted its water service rate schedules since 1991.

The major revenue source for the Water System Fund is derived from Charges for Services. For FY 2016, it is estimated at 99.8% of total revenue. Charges for Services are projected to increase 8% when compared to FY 2015 actual.

Three Year Comparison of Revenue Sources

REVENUE	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL*	FY 2016 BUDGET
Charges for Services	$ 13,675,297	$ 15,496,309	$ 15,461,468	$ 16,702,390
Investment Income	10,356	36,000	13,417	37,980
Contributed Capital	776,054	444,905	(39,523)	-
Miscellaneous Revenue	-	-	2,461	-
Total Revenues	**$ 14,461,706**	**$ 15,977,214**	**$ 15,437,823**	**$ 16,740,370**
*Year-To-Date - Unaudited				

Percentage Contribution of Revenue Sources



ANALYSIS OF MAJOR REVENUE SOURCES AND TRENDS

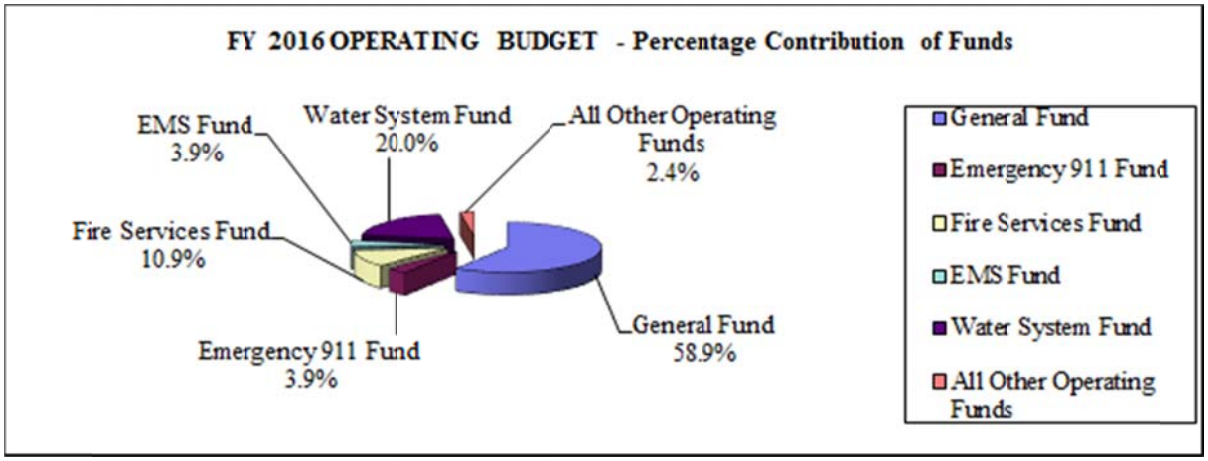
All Funds

The table below provides a consolidated look at the revenue comparisons for all funds that are budgeted.

Three Year Comparison of Funds Revenues

REVENUE	FY 2014 ACTUAL	FY 2015 BUDGET	FY 2015 ACTUAL*	FY 2016 BUDGET
General Fund	$ 44,788,786	$ 47,053,119	$ 46,370,947	$ 49,382,838
Emergency 911 Fund	3,443,392	3,319,200	3,421,303	3,291,800
Fire Services Fund	8,446,608	8,520,900	8,725,396	9,157,250
EMS Fund	2,991,778	3,093,450	3,093,214	3,272,250
Water System Fund	14,461,706	15,977,214	15,437,823	16,740,370
All Other Operating Funds	2,602,160	1,840,861	2,619,388	2,037,450
Total Revenues	**$ 76,734,431**	**$ 79,804,744**	**$ 79,668,071**	**$ 83,881,958**
*Year-To-Date - Unaudited				

Percentage Contribution of Funds Revenues



ANALYSIS OF FUND BALANCE

Discussion of Fund Balance

The 2001 edition of Governmental Accounting, Auditing and Financial Reporting (GAAFR) published by the Government Finance Officers Association (GFOA) defines the term *fund balance* as "the difference between assets and liabilities reported in a governmental fund". In simple terms, the fund balance is the excess of current assets over current liabilities utilizing the flow of current financial resources measurement focus and the modified accrual basis of accounting. To express in layman's terms, it might best be described as funds or idle cash that can serve as a financial safety net in the event of a "rainy day" or unexpected expenditures, can be used to liquidate existing long-term liabilities, or can be utilized to pay for expenditures incurred in future periods.

The size of this balance in relationship to budgeted appropriations provides some insight into the level of current financial resources that are available to meet the financial obligations of future periods. By having sufficient cash reserves available, it ensures a great deal of flexibility in carrying out the County's annual expenditure plan as well as providing the fiscal capacity to meet most unanticipated needs. For these reasons, maintaining an adequate fund balance level is an important element in the long-range financial plan for Fayette County.

Of primary importance in funding the County's normal day-to-day operations, the fund balance is used to provide needed cash reserves prior to the collection of taxes. With the fiscal year beginning on the first day of July and the majority of property taxes not being collected until the middle of December, expenditures or cash outflows significantly exceed revenues or cash inflows over the first five months of the fiscal year. Having sufficient cash reserves prevents the County from having to do short-term borrowing to meet those financial obligations incurred early in the year. Also on the positive side, these funds generate additional interest income that in effect reduces the tax burden on the citizens.

And as a vital component in our pay-as-you-go Capital Improvements Program, the County frequently uses part of the fund balance to pay for large one-time capital non-operating expenditures, including capital projects, rather than incur long-term debt. One approach started in FY 2008 is to close projects that have been already completed or that are no longer necessary. Any available funds from these projects are transferred back to the fund balance of the originating fund. These monies then become available to fund future projects.

The fund balance provides a financial cushion that can be used to reduce the impact of a significant economic downturn or uninsured catastrophic loss. In situations such as these, the fund balance provides financial resources that can be used to replace lost revenues or fund unanticipated expenditures without having to raise taxes or incur new debt.

100 - GENERAL FUND

The following table provides a comparison of the fund balance for the General Fund over a four-year period.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
General Fund	29,171,932	32,493,436	30,596,300	28,038,978

The original budget in FY 2015 projected a decrease of $5.1 million or 15.7 % in fund balance due mainly to the projected use of approximately $6.2 million in reserves to fund capital and CIP projects and the acquisition of vehicles and equipment. At the end of the 2015 fiscal year, it is determined that the decrease in fund balance is only $1.9 million or 5.8%. Fund balance from FY 2015 operations is $3.2 million higher than projected in the FY 2015 budget.

For FY 2016, the projected fund balance for the General Fund is approximately $28.0 million, a decrease of $2.6 million or 8.4%. Operating revenue and operating expenditures are projected to net zero, but funding for capital and CIP projects should use approximately $2.6 million of fund reserves.

With a tax digest that is expected to keep increasing, Fayette County should be able to fund operating expenditures with operating revenues. Any use of fund balance reserves would be exclusively to fund capital and CIP projects that would then be capitalized.

The following tabular information provides detail on the projected fund balance as of June 30, 2016. The Board of Commissioners has adopted as a fiscal policy that the County maintain a portion of fund balance as *reserves*. These reserves include fund balance non-spendable, working capital equal to three months of annual budgeted expenditures, a reserve for emergencies ($2.0 million), a reserve for capital projects, and a reserve for projects in the 5-Year CIP plan that are funded by the General Fund.

Fund Balance, June 30, 2015 - Estimated		$ 30,596,300
FY 2016 Budget		
Revenue	$ 49,382,838	
Expenditures	48,551,083	831,755
		31,428,055
Other Financing Sources	1,124,326	
Other Financing Uses	4,513,403	(3,389,077)
Fund Balance, June 30, 2016- Projected		$ 28,038,978

SPECIAL REVENUE FUNDS

205 - Law Library

The source of revenue is Superior Court Fees. Expenditures are mainly incurred for Data Processing Services and Subscriptions, Books & Magazines. Revenue and expenditures are budgeted at the same level in FY 2016, thus projecting fund balance to stay the same. Fund balance data for this special revenue fund is shown in the following tabular information.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Law Library	48,399	21,035	20,654	20,654

210 - State Confiscated Property

Fund balance information for the State Confiscated Property Special Revenue Fund is provided in the table below. As these funds are forfeited through the judicial court system, they are almost immediately put to work as part of the Sheriff's Office's efforts to combat crime and enhance their law enforcement effort within the county. After several years of including this fund in the annual budget, it is not included in the FY 2016 original budget due to the uncertainty of revenue and expenditures. At year end, final budget adjustments are approved that equal the actual amounts for both revenues and expenditures.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Confiscated Property-State	24,108	39,588	58,134	58,134

211 - U. S. Customs Fund

This fund represents monies forfeited through the Department of Treasury. Revenue collected is used to enhance the law enforcement efforts within the county. Due to the uncertainty of revenues this fund is not included in the original budget. At year end, final budget adjustments are approved that equal the actual amounts for both revenues and expenditures.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
U.S.Customs Fund	217,627	117,536	1,294,134	1,294,134

212 - Federal Confiscated Property

This fund is not included in the original budget. The Federal Confiscated Property Special Revenue Fund follows the same general guidelines as the State Confiscated Property Fund. The monies received into this fund are from the Department of Justice with the main difference between the Federal and State fund being the relative size of the amount of funds that are taken. The war against drugs is often a hit-or-

miss proposition resulting in a great variance of funds received from one year to the next. At year end, final budget adjustments are approved that equal the actual amounts for both revenues and expenditures.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Confiscated Property-Federal	509,123	269,293	400,082	400,082

215 - Emergency Phone E-911

The main sources of funding are Charges for Services on surcharges of landline and wireless telephone services and property taxes. For FY 2016, revenue is projected to be higher than expenditures by approximately $401 K, this should result in an increase in fund balance of 30%.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Emergency Phone E-911	283,017	978,672	1,313,598	1,714,870

216 - Jail Surcharge

The main source of revenue is the 10% surcharge collected by the various courts on traffic and criminal fines. From FY 2012 to FY 2014 a transfer from the General Fund was needed to cover fund expenditures. At the end of FY 2015, expenditures are higher than revenue by $83 K due to higher than projected expenditures for prisoners' meals. This increase is due to a higher than expected average daily population of prisoners. The Fayette County State Court Judge implemented during FY 2015 a new program for persons to serve their sentences during the weekends, thus driving up the average daily population of prisoners. This has been taken into account in the FY 2016 budget. The FY 2016 budget projects revenue and expenditures at the same level, thus resulting in no change to projected fund balance and no projected need for a transfer from the General Fund to cover expenditures.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Jail Surcharge	750	90,294	7,604	7,604

217 - Juvenile Supervision

The Juvenile Supervision Special Revenue Fund derives revenue from the collection of surcharges on Juvenile Court fines and fees. The main expenditure is the payment of supervisors for the juvenile delinquents while doing community work. For FY 2016, fund balance is expected to decrease as expenditures are projected to be higher than revenue by approximately $4.3 K.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Juvenile Supervision	101,079	103,021	102,826	98,548

218 - Victims Assistance

This program is funded by a 5% surcharge on all fines and grant monies designed to help the victims of misdemeanor crimes. This fund pays for the expenditures of the District Attorney's Victims Assistance program and the Promise Place. For FY 2016, fund balance to remain flat as revenue and expenditures are projected at the same level.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Victims Assistance	351	4,932	23,587	23,587

219 - Drug Abuse and Treatment

This special revenue fund accounts for the collection of fines and the 50% surcharge on fines on drug related offenses that is used to fund the Griffin Judicial District Drug Court. Starting in FY 2013, the drug treatment program started receiving a grant from the Accountability Court Funding Committee to fund the expansion of services to the district. In FY 2016, the grant awarded is for $221.8 K. This level of revenue is projected to allow an already healthy fund balance to remain unchanged in FY 2015.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Drug Abuse and Treatment	209,424	232,748	368,007	442,610

221 - Grants

Previously, this fund was included in the original budget mainly to record grant revenue and expenditures for multi-year projects. The Grants fund is not used anymore because since the end of FY 2014 revenue from grants and expenditures funded with grants money is directly charged to the respective project in the Capital and CIP multi-year funds. A decision will eventually be made to close this fund and transfer out any residual funds.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Grants	251,338	12,009	12,027	12,027

227 - Juvenile Offenders Grant Fund

The Juvenile Offenders Grant Fund is not budgeted because of the uncertainty of the expenditures to be incurred to enhance the juvenile court services. There has been hardly anything charged to this fund since FY 2013.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Juvenile Offenders Grant Fund	141	141	-	-

270 - Fire Services

In FY 2015, fund balance increased approximately $328 K or 13.1%. Revenue and Other Funding Sources increased $477 K, due mainly to transfers-in from other funds and higher than expected revenue from Insurance Premium Tax. For FY 2016, again fund balance is projected to increase approximately 9.9%. Property taxes revenue is projected higher due to an increase in the tax digest.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Fire Services	2,219,275	2,508,392	2,836,136	3,113,903

271 - Street Lights

Fayette County has a street light program whereby residents of subdivisions can voluntarily request to be part of a street light district. The Street Light Special Revenue Fund is purposed to be self-supporting. In FY 2015 fund balance increases by the amount that revenue exceeded expenditures. In FY 2016, revenue and expenditures are budgeted at the same level, thus no projected change in fund balance.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Street Lights	74,945	98,942	125,787	125,787

272 - Emergency Medical Services (EMS)

After fund balance decreased in FY 2014 due to revenue falling short from projected amount, the FY 2015 budget included the transfer of five positions from the Emergency Medical Services fund to the Fire Services fund. This would potentially save the fund approximately $362 K in salaries and benefits and allow fund balance to stay flat. This action ultimately allowed for a modest increase in fund balance. In FY 2016, fund balance is projected to experience a modest increase.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Emergency Medical Services	1,689,718	1,626,848	1,711,626	1,797,738

290-Library - Special Purpose Local Option Sales Tax (SPLOST)

The Library SPLOST fund was closed at the end of FY 2013. Remaining funds at the beginning of FY 2013 were used to pay for improvements to the library building, the purchase of books and materials, and the acquisition of equipment.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
SPLOST - Library	-	-	-	-

ENTERPRISE FUNDS
(Total Net assets)

505 -Water System

The Water System generates sufficient revenue to cover annual operating expenses and to continue the improvement of the water system infrastructure. Per the existing bond resolution, in FY 2016 any projected excess revenue over expenses is budgeted in a Renewal & Extensions expense account. This is the reason why the projected fund balance for FY 2016 is the same as the estimated ending fund balance in FY 2015.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Water System	78,467,478	78,483,644	78,404,568	78,404,568

508 - Stormwater Management

This new enterprise fund is created as a result of the establishment during FY 2012 of a Stormwater Utility to be funded by user fees. Previously Stormwater Management activities were accounted for in the General Fund. For FY 2015, even though revenue exceeds expenses, fund balance decreases approximately 9.4% due to transfers-out to fund Stormwater projects. For FY 2016, revenue and expenses are budgeted at the same level, thus fund balance is flat.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Stormwater Management	59,987	714,784	647,446	647,446

540- Solid Waste

During the last several years, expenses have been consistently higher than revenue decreasing fund balance (total net assets). Fund balance is still at a healthy level, but attention needs to payed to this trend because it can't be sustained without fund balance being exhausted.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Solid Waste	944,591	989,790	717,323	638,115

INTERNAL SERVICE FUND
(Total Net assets)

Vehicle/Equipment Fund

This fund accounts for the acquisition of vehicles, heavy equipment, and other similar assets. An annual replacement schedule is prepared to identify the annual amounts that each fund should contribute to the Vehicle and Equipment fund for the timely replacement of the county fleet of vehicles and equipment. Even though in FY 2016, fund balance (net assets) is projected to decrease, at year-end there will be a credit to expenses equal to the cost of the vehicles and equipment acquired that is capitalized during the year. This is expected to have fund balance (net assets) increasing as in previous years.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
Vehicle/Equipment Fund	7,093,637	7,103,945	7,473,979	6,601,295

OVERVIEW OF FUND BALANCES

The tabular information that is provided below is a consolidated overview of the *Fund Balance information for all Governmental funds* and *Total Net Assets for Enterprise and Internal Service funds* as of June 30 of the fiscal year. This table is useful to the reader in that it provides general trend information on the County as a whole. The data indicates that Fayette County has accumulated in the majority of its funds sufficient current financial resources to meet its immediate service needs. Going into the future, there is a small group of funds that need to be closely monitored.

As of June 30	FY 2013 ACTUAL	FY 2014 ACTUAL	FY 2015 ESTIMATED	FY 2016 PROJECTED
General Fund	29,171,932	32,493,436	30,596,300	28,038,978
Special Revenue Funds:				
Law Library	48,399	21,035	20,654	20,654
Confiscated Property-State	24,108	39,588	58,134	58,134
U.S.Customs Fund	217,627	117,536	1,294,134	1,294,134
Confiscated Property-Federal	509,123	269,293	400,082	400,082
Emergency Phone E-911	283,017	978,672	1,313,598	1,714,870
Jail Surcharge	750	90,294	7,604	7,604
Juvenile Supervision	101,079	103,021	102,826	98,548
Victims Assistance	351	4,932	23,587	23,587
Drug Abuse and Treatment	209,424	232,748	368,007	442,610
Grants	251,338	12,009	12,027	12,027
Juvenile Offenders Grant Fund	141	141	-	-
Fire Services	2,219,275	2,508,392	2,836,136	3,113,903
Street Lights	74,945	98,942	125,787	125,787
Emergency Medical Services	1,689,718	1,626,848	1,711,626	1,797,738
SPLOST - Library	-	-	-	-
Total Special Revenue Funds	5,629,295	6,103,451	8,274,202	9,109,678
Enterprise Funds				
Solid Waste	944,591	989,790	717,323	638,115
Stormwater Management	59,987	714,784	647,446	647,446
Water System	78,467,478	78,483,644	78,404,568	78,404,568
Total Enterprise Funds	79,472,056	80,188,218	79,769,337	79,690,129
Internal Service Funds				
Vehicle/Equipment Fund	7,093,637	7,103,945	7,473,979	6,601,295
Total All Funds*	**$ 121,366,920**	**$ 125,889,050**	**$ 126,113,818**	**$ 123,440,080**

***Except Governmental Funds Capital/CIP and Enterprise Funds Capital/CIP.**

PLAN, POLICIES, AND PROCEDURES

I. Mission Statement

The Board of Commissioners has adopted the following mission statement:

The Mission of Fayette County Government is to provide critical services to protect and enhance the health, safety and welfare of its citizens in a manner that is efficient, fiscally and environmentally responsible, and which perpetuates a quality lifestyle for future generations.

The County departments will continue the development of departmental mission statements linked to the mission statement of the overall organization.

II. Strategic Goals and Objectives

In the form of a vision for Fayette County's operations in the future, the Board of Commissioners has espoused the broad-based goals of expanding services, making operations more efficient, recognizing and rewarding the efforts of our employees, reducing the tax burden on property owners, and maintaining our capital assets and infrastructure.

Each year, the Board of Commissioners, the County Administrator and other key staff members get together for a planning retreat. This annual meeting is held at various locations within the County to ensure that everyone who would like to has the opportunity to attend. At this public forum, the long-term goals and objectives of the Board of Commissioners are discussed and strategies for implementation are agreed upon. Critical issues that the county is facing are presented, alternative solutions are discussed, and recommendations on how to address these issues are made. The following strategic plan is a product of various annual retreats. The strategies represent the methods and philosophies that have been chosen for facing future growth and maintaining the highest standard of living.

III. The Plan

A. FINANCIAL STRENGTH THROUGH FISCAL CONSERVATISM

· Maximize the amount of interest income earned on idle cash balances through prudent investment practices.

· Identify opportunities where the amount of local taxes paid is supplanted by a reduction in taxes assessed by other units of government.

· Identify and apply for grant revenue opportunities that require no match or a minimum match from county resources. In turn, these savings could be used to fund additional programs.

B. MAINTENANCE OF THE PHYSICAL PLANT AND INFRASTRUCTURE

Ensure the existence of an adequate physical plant and infrastructure to meet the County's future operating needs.

· Develop and adopt a five-year Capital Improvements Program or CIP Plan to include future funding needs to build, maintain, and improve facilities and infrastructure.

· Follow required accounting and reporting procedures to be in compliance with the

Governmental Accounting Standards Board (GASB) Statement Number 34.

· Update the transportation plan based on current needs and growth corridors.

Maintain a safe and serviceable fleet of vehicles that meets the operational needs of the various County Departments.

· Continue the Vehicle Replacement Program that was initially approved in 2003. The vehicle replacement procedures were updated to also include procedures for the replacement of other assets.

· Incorporate the purchase of alternative fuel vehicles into the replacement schedule in order to meet current federal requirements.

C. EFFICIENCY THROUGH TECHNOLOGICAL IMPROVEMENTS

Utilize available technological advances to make operations as efficient as possible.

· Continue to replace computers and computer equipment as needed.

· Encourage training on the MUNIS system and other software applications to improve the efficiency of operations.

D. SATISFYING THE INTERNAL AND EXTERNAL CUSTOMERS

Ensure that the citizens' needs are being properly addressed.

· As part of the agenda for each Commission meeting, time will be designated for public comment.

· Abide by the Georgia Open Records Act. The act establishes procedures to follow when responding to open records requests.

· Ensure that employee contact with the citizens is helpful and courteous.

· Provide classes to county employees on customer service.

· Make improvements to the telephone menu system that will reduce the amount of time it takes for customers to receive the necessary assistance.

E. MAXIMIZING OUR VALUABLE HUMAN RESOURCES

Recognize and reward employees for their efforts.

· Fund Class and Compensation Studies to update employee job descriptions, employee classifications, and pay grades.

· When possible, provide "cost-of-living allowance" or COLA adjustments to the pay plan to ensure that employees maintain their current buying power.

F. MANAGING AND PLANNING FOR GROWTH

Ensure that Fayette County has a voice in the direction that local government is taking.

· Commissioners will become more involved in the activities of the Association County Commissioners Georgia (ACCG).

· Commissioners will meet periodically with the governing bodies of the cities, towns, and school system to discuss related issues.

· Staff will track new State Legislation having an impact on County operations and offer input to our local legislative delegation.

· Facilitate the financial planning for future fiscal years, project expenditure needs and expected results of operations over a longer period of time.

· Staff will present to the Board for adoption a five-year Capital Improvements Program or CIP 5-Year Plan.

· Department Heads are to continue to prepare issue papers for the Board which identifies any future requirements, legislation or topics that are expected to have a significant impact on the operations of the County.

FAYETTE COUNTY, GEORGIA
ADOPTED FISCAL POLICIES

STATEMENT OF INTENT

The following policy statements, as adopted by the Board of Commissioners, are intended to provide a broad framework as to how the various financial responsibilities associated with the operation of Fayette County are to be carried out. These policies provide general direction to staff, serve as a blueprint for financial operations, establish operational objectives, and promote continuity in fiscal decision making.

There are several distinct advantages to having fiscal policies for Fayette County in place. For one, they promote long-term financial stability for the County. For example, the budget and reserve fund policies encourage the level of fiscal responsibility needed to prepare the County for financial emergencies and abrupt adverse economic conditions. And the debt policies limit those scenarios where the County will pay for current services and projects with future revenues. Secondly, the adoption of long-range financial policies ameliorates some of the drawbacks of governmental accounting and budgeting which tends to focus only on short-term operations, generally one year. The Capital Budgeting Policies address the common pitfall of governments failing to provide for capital maintenance. Having a financial plan allows the Board of Commissioners to view their present approach to financial management from an overall, long-term vantage point. Current financial decisions are easier to make when long-term benchmarks are already established.

Lastly, these policies elevate the credibility of the governing body and promote public confidence in the financial decisions it makes. The policies call for complete disclosure of financial matters and provide a forum, the Comprehensive Annual Financial Report, to inform the citizens about the total financial condition of the County.

I. BUDGET POLICY

PURPOSE

One of the more important responsibilities of the Fayette County Board of Commissioners to its citizens is the faithful stewardship of public money. It is the Board's duty to ensure that this money is expended prudently.

The budget serves as the primary vehicle for directing resources to meet current and capital expenditures for the upcoming fiscal year and plan for anticipated outlays for the next five fiscal years.

POLICY

There shall be a consistent and uniform process for adopting and operating under an annual balanced budget for each fund and operating under a project-length balanced budget for each capital project fund of Fayette County government.

PROCEDURES

1. The Fayette County annual balanced budget will be divided into two major components: Capital and Capital Improvement Program (CIP) and Operating.
2. A formal budget calendar shall be developed and presented to the BOC for approval, then

disseminated to the County Administration, Department Heads, Constitutional Officers, the Judicial Circuit, and Outside Agencies. The budget calendar shall consist of dates for the distribution of budget materials, due dates for the submission of budget requests, dates for budget workshops with staff and the BOC, and dates for the public hearings on the proposed budget, to include the date of the adoption of the budget.

I. Capital Budget/Capital Improvement Program (CIP):

A. Fayette County will undertake capital projects for the construction and improvement of infrastructure and public facilities, and for the orderly replacement of existing assets to achieve the following goals:

1. Promote economic development;
2. Enhance the quality of life;
3. Improve the delivery of services; and
4. Preserve community and historical assets.

B. For budgeting purposes, a capital project is generally defined as the acquisition of any asset or construction project with an anticipated cost of $5,000 to $49,999 and an estimated useful life of three or more years.

C. For budgeting purposes, a CIP project is generally defined as a major capital project with an anticipated cost of at least $50,000 and an estimated useful life of more than three years.

D. Fayette County will develop a five-year Capital Improvements Program (CIP) plan for all CIP projects. The first year of the CIP plan will be part of the annual budget.

E. The CIP plan will be updated annually to direct the financing of and appropriations for new projects and updates to existing projects.

F. Fayette County will estimate the impact on operations of capital and CIP projects and will include these operating costs in future operating budgets.

G. Fayette County will utilize a fund named Capital Projects to account for capital projects.

H. Fayette County will utilize a fund named Capital Improvement Program to account for CIP projects.

I. Fayette County will utilize an internal service fund named Vehicle/Equipment Fund to account for the acquisition of vehicles and other motorized equipment.

J. Operating transfers from the various operating funds will be made annually, as needed to the Capital Projects fund, Capital Improvements Program fund, and the Vehicle/Equipment fund.

K. Fayette County will aggressively seek public and private grants, contracts and other outside sources of revenue to fund projects included in the Capital Improvements Program.

L. A project-length budget will be adopted for each capital project. The balances of appropriations for capital projects at year end is understood as being designated by management and re-appropriated in the following years until the project is completed.

II. Operating Budget:

A. Fayette County will finance all current expenditures with current revenues. The County will avoid budgetary procedures that fund current expenditures through the obligation of future resources. Fayette County will not use short-term borrowing to meet operating budget requirements.

B. The operating budget will provide for adequate maintenance of capital equipment and facilities, as well as for their orderly replacement.

C. All Governmental Funds under the control of the Board of Commissioners are subject to the annual budget process. Flexible or cash flow budgets will be prepared for Proprietary Funds (Enterprise and Internal Service) to establish fees and charges and to control expenses.

D. The annual operating budget must be balanced for all budgeted funds. Total anticipated revenues and other resources available must be at least equal to estimated expenditures for each fund.

E. All budgets will be adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP). Pursuant to Governmental GAAP, revenues are budgeted when they become measurable and available. Likewise, expenditures are charged against the budget when they become measurable, a liability has been incurred, and the liability will be liquidated with current resources.

F. All unencumbered operating budget appropriations will lapse at year-end. Encumbered balances will be reserved on the year ending balance sheet and re-appropriated in the following fiscal period in accordance with Generally Accepted Accounting Principles.

G. Each operating fund budget will be adopted at the total fund level. In looking at compliance with State law, total expenditures for each fund may not exceed the total budget amount. Internal administrative procedures will be adopted to ensure that each individual department or cost center does not exceed their allotted appropriation amount.

H. Fayette County will strive to include an amount in the General Fund (i.e., a line item for contingencies) to cover unforeseen operating expenditures of an emergency type. The amount of the contingency reserve will be no more than 5% of the total operating budget.

I. Fayette County will integrate performance measurement and objectives, and productivity indicators within the budget.

J. The County will maintain a budgetary control system to ensure adherence to the budget and will prepare timely financial reports comparing actual revenues, and expenditures and encumbrances with budgeted amounts.

K. The operating budget shall be developed to control both the direct and indirect costs of programs and services whenever practical.

L. Fayette County shall comply with all State laws applicable to budget hearings, public notices, public inspections, and budget adoption.

M. Enterprise and Internal Service Funds budgets shall be self-supporting whenever possible. Excess revenues of Enterprise Funds shall not be transferred to other funds unless authorized in the Annual Budget.

3. The budget is divided into two major components: Capital and Capital Improvement Program (CIP) and Operating.

The Operating component of the budget is further divided into tracks: Track 1 - Staffing and Track 2 – Other Operating.
The budget is developed by levels: budget requests from the departments, budget recommendations from Staff, budget recommendations from the BOC, budget proposal, and final adjustments and approval of the budget by the BOC.

A budget calendar for the next fiscal year is developed and presented to the Board of Commissioners for approval.

A budget kickoff meeting is scheduled for the county departments, at which time the departments receive instructions on the budget process and all the budget forms necessary to complete their next year budget requests. Any new procedures are specifically clarified.

Letters are sent to the Judicial Circuit and the outside agencies to inform them of the start of the budget process and to provide them with the budget calendar.

Requests for funding are received from the Fayette County departments, the Judicial Circuit, and other outside agencies.

Capital and Capital Improvement Program (CIP):

The departments receive instructions and all budget forms necessary to complete their capital budgets, including forms necessary to provide updates to current capital and CIP projects. Classes are scheduled for staff members who are new to the process of next year budget entry.

Departments submit requests for new capital and CIP projects. Requests for projects detail funding sources and expenditures by line-item within the projects. The departments also provide updates on the status of capital projects and CIP projects from previous fiscal years.

New project numbers are created by the Finance Department. Budget line- items are assigned to each project. Projects are setup to be included in either the Capital Projects fund, the Capital Improvements Program fund, the Vehicle/Equipment fund, or any other special capital projects fund. The project numbers are then provided to the departments for them to do the budget entry.

By a predetermined deadline date, the departments submit all budget documentation on capital projects to the Finance Department. Budget entry for capital projects beyond this point is done only by the Finance Department. All requests of funding for capital projects are finalized.

The Finance Department prepares the capital budget reports to provide to the County Administrator. The County Administrator meets with the departments to discuss their new capital projects requests and updates on their current capital projects. The County Administrator makes recommendations and the capital budget is adjusted accordingly. The adjustments are finalized and the recommended capital budget is provided to the BOC. The departments are also provided with their recommended capital budgets.

The Board of Commissioners conducts budget workshops with the departments. New capital projects are discussed. The departments provide the BOC with updates of their current capital projects. The BOC makes recommendations. The capital budget is adjusted accordingly. The BOC recommended capital budget and CIP plan are finalized.

Operating Budget:

Track 1 – Staffing: budgeted salaries and benefits for current approved positions, current vacancies, and requests for new positions and promotions. The county departments are required to include detailed justification with their requests for new positions and promotions. The county departments are also responsible for providing a list of the budget contacts and the personnel who will be responsible for their budget entry.

The county departments are required to return all budget documentation by a deadline date. This is to allow sufficient time for the Finance Department and the Human Resources Department to complete the staffing budget process. Requests for positions with a new job title need to be submitted directly to Human Resources. These requests need to include a Job Content Questionnaire. Human Resources will establish the new job class and the corresponding pay grade for these new job titles.

The cost-of-living adjustment (COLA) is determined based on the CPI-W (Consumer Price Index for Urban Wage Earners and Clerical Workers) three month average of July-September of the preceding calendar year and provided by the HR Department. The COLA is factored into the current year salaries for all County approved positions. The COLA adjusted salaries will be the salaries used in the next fiscal year budget. If the BOC decides not to incorporate the COLA, the salaries will be reverted back to the current year salaries.

Increases in salary and supplements for constitutional officers that are mandated by law are determined by the HR department and factored in to determine the salaries to be used in the next year budget. The Human Resources Department also determines any changes to benefits premiums and payroll deductions to be effective for the next year budget.

Increases for COLA, salary increases for constitutional officers, new positions, promotions, and changes in premiums/deductions are entered into the payroll system. Salary and Benefits projections and personnel (FTE) counts are prepared for each department.

Staff (County Administrator, Finance, and Human Resources) meet to discuss the staffing projections and to make recommendations regarding the requests for new positions and promotions. As necessary, the County Administrator meets with the departments that requested new positions and promotions to inform them of the recommendations by Staff.

Staffing requests and recommendations are provided to the BOC. Budget workshops are held between the BOC and the departments to discuss staffing. The BOC makes recommendations on requests for new positions and promotions.

This is an important step in the budget process because the departments will base the remainder of their operating budget requests on their current year positions and the associated costs of new positions and promotions recommended by the BOC. Printouts of staffing budgets are provided to each of the departments.

Also during **Track 1** of the operating budget, the Assistant Director/Controller prepares the estimated revenue projections for all funds except the Water System who prepares their own. The revenue projections are reviewed by the County Administrator and the CFO and later

presented to the BOC.

Track 2 – Other Operating:
The departments receive instructions and all the budget forms necessary to complete track 2 of the budget. The departments are provided data on actual expenditures for the previous two fiscal years, current year adjusted budget, and year-to-date actual expenditures by line-item to aid them in projecting their next year budget requirements.

Department Heads are instructed to be conservative in their budget projections. The departments enter their budgets in the system. Refresher classes are scheduled for staff members on the process of next year budget entry.

Funding requests from the Judicial Circuit and other outside agencies are received by the deadline date. These budgets are entered by the Finance Department.

At a predetermined deadline date, budget entry beyond this point is done only by the Finance Department. Any changes or adjustments from the departments need to be submitted directly to the Budget Officer and agreed on by the CFO.

All requests for operating funding are finalized. The Finance Department prepares the reports to provide to the County Administrator. The County Administrator meets with the departments to discuss their operating budget requests. The County Administrator makes recommendations and the operating budget is adjusted accordingly.

The recommendations are finalized and the recommended operating budget is provided to the BOC. The departments are also provided with their recommended operating budgets. The Board of Commissioners conducts budget workshops with the departments. The BOC makes recommendations.

The budget is adjusted according to the BOC recommendations to produce a balanced budget proposal. The proposed budget is advertised one week prior to the first public meeting. Two public meetings are conducted to allow the citizens an opportunity to speak with the Board regarding the budget proposal.

The Board of Commissioners takes official action to adopt the budget. The budget is adopted by resolution and it becomes effective with the start of the new fiscal year, July 1st.

The Board of Commissioners establishes specific directives that provide guidance to the County Administration and set the parameters that the budget process and the budget proposal should follow. For the FY 2016 Budget, the directives from the Board of Commissioners are the following:

- No Deficit Budgeting (no use of unassigned fund balance)
- Continued Commitment to Outstanding Customer Service
- No Property Tax Increase while maintaining Superior Service Delivery
- Provide County Employees with a 2.0% one-time payment incentive contingent upon meeting budget expectations
- Maintain Employee Benefits strengthening Medical Reserves
  - Medical/Dental/Vision Health Insurance / Funding Stop Loss, Large Claims
  - Defined Contribution matched up to 2.5%
  - Define Benefit funded at 1.3% vs the 0.1% recommended
- Continue Internship Program

FY 2016 Budget Calendar

2015 DATE		RESPONSIBLE PARTY	BUDGET ACTIVITY TO OCCUR
March 17, 2015	Tue	Finance / Departments Outside Agencies	Provide County Departments/Outside Agencies budget forms, budget calendar, budget entry instructions, and current Capital/CIP projects.
March 27, 2015	Fri	Departments Finance	Submission of requests for Capital/CIP projects and Vehicles/Equipment.
April 1, 2015	Wed	Finance	Open budget projection to allow next year budget entry.
April 1, 2015	Wed	Finance	Next Year Budget Entry Training - New personnel.
April 3, 2015	Fri	All	Board of Commissioners Retreat
April 3, 2015	Fri	Outside Agencies Finance	Budget submissions due from Outside Agencies.
April 10, 2015	Fri	Departments Finance	Budget submissions due from County Departments.
April 11, 2015	Sat	Human Resources Finance	Human Resources - Post Salary/Benefits projection to budget projection.
April 24, 2015	Fri	Finance County Administrator	Submit budget requests to the County Administrator.
May 4-22, 2015	Mon-Fri	Departments Administrator/Finance	Budget workshops AS NECESSARY between Departments, County Administrator, and Finance.
May 28, 2015	Thu	Administrator/ Finance Commissioners	Provide the FY 2016 proposed budget binders and presentation of the FY 2016 proposed budget to the Board of Commissioners
May 30, 2015	Sat	Local newspaper	Publish announcement of the FY 2016 proposed budget and public hearings on the proposed budget - Fayette County News/Today in Peachtree City.
Jun 11, 2015	Thu	Commissioners Staff	Hold first Public Hearing on the FY 2016 budget.
Jun 25, 2015	Thu	Commissioners Staff	Hold second Public Hearing on the FY 2016 budget (Adopt the FY 2016 Budget).

II. RESERVE FUND POLICY

PURPOSE
The county will maintain a sufficient working capital reserve in the general, fire, EMS, and E911 funds to help offset economic downturns, provide sufficient working capital, and provide for sufficient cash flow for current financial needs. In addition, the county will maintain an emergency fund reserve in the general fund.

POLICY
There shall be a consistent and uniform process for maintaining working capital and emergency fund reserves for Fayette County.

PROCEDURES
The county will maintain a working reserve equal to at least three months of the fund appropriations budget for the general, fire, EMS, and E911 funds. This amount will be maintained as stabilization funds in the committed fund classification, except for E911 which will be maintained within the restricted fund classification. These reserves shall be created and maintained to provide the capacity to:

1. Offset significant economic downturn and the revision of any general government activity;
2. Provide sufficient working capital; and
3. Provide a sufficient cash flow for current financial needs at all times without short-term borrowing.

To be able to use funds that are committed for stabilization, the Board of Commissioners must take formal action to release funds. This type of action will only be taken when failure to take such action would result in a negative position for the unassigned fund balance.

In addition to the working capital reserves, the county will also maintain a $2 million emergency funding in the assigned fund classification. The emergency funding will only be used for a declared state of natural disaster. The funds will not be released without formal action of the Board of Commissioners.

The county will also maintain reserves in compliance with all debt service requirements to maintain bond ratings and the marketability of bonds. The county will develop capital reserves to provide for normal replacement of existing capital plant and additional capital improvements financed on a pay-as-you-go basis.

III. INVESTMENT POLICY

PURPOSE
The purpose of this policy is to provide guidelines for the investment of funds that are not needed immediately to pay current obligations.

This policy will be used so that funds not needed for immediate cash will be invested in a way

that (1) safeguards the principal, (2) provides the liquidity required to meet financial obligations in a timely manner, and given these two goals, (3) provides the best return on investment.

POLICY
There shall be a consistent and uniform process for the investment of Fayette County funds not needed for immediate cash.

PROCEDURES
The first and foremost consideration in choosing investments is security. To reduce the risk of loss because of the failure of any financial institution, depository, broker, or dealer the county will 'pre-qualify' these entities prior to investing funds with them. Qualification will include, as appropriate, an audited financial statement demonstrating compliance with state and federal capital adequacy guidelines, proof of certification by a recognized association, proof of state registration, and evidence of adequate insurance coverage. The investment portfolio will be diversified in order to reduce the impact of potential loss from any one type of security or individual issuer. Risk of interest loss will be reduced by assuring that security maturity dates coincide with anticipated cash requirements, and by investing operating funds primarily in short-term securities.

The investments chosen will provide adequate liquidity to meet upcoming cash-flow requirements that may be reasonably anticipated. The investment portfolio will be structured so that investment securities mature concurrent with cash needs. In order to respond to unanticipated cash needs, investments will include securities with good resale markets, such as the local government investment pool.

While taking care to assure that security and liquidity needs are met, investments will be made in a way that can be expected to produce a reasonable return on investment. Meeting all three of these goals at once will mean that the majority of investments are in relatively low-risk securities, which will earn a fair return relative to the risk assumed. Investments will be diversified by maturity, issuer, and class of security in order to help meet these goals.

In compliance with Georgia Code Section 36-82-7, the county will invest bond issue proceeds only in the following:
1. The local government investment pool.
2. Bonds or other obligations of the State of Georgia, or any county municipal corporation, or other political subdivision of the state.
3. Bonds or other obligations of the United States, or subsidiary corporations which are fully guaranteed by the government.
4. Obligations of agencies of the United States government which are issued by the Federal Land Bank, the Federal Home Loan Bank, the Federal Intermediate Credit Bank, for the Central Bank for Cooperatives.
5. Bonds or other obligations issued by any public housing agency or municipal corporation in the United States, if they are fully secured as to the payment of both principal and interest under an annual contributions contract with the United States government.
6. Project notes issued by a public housing agency, urban renewal agency, or municipal corporation which are fully secured by agreement with the United States government.

7. Certificates of deposit of national or state banks located within the State of Georgia, and which have deposits insured by the Federal Deposit Insurance Corporation.
8. Certificates of deposit of federal savings and loan associations, state savings and loan associations, or state building and loan associations located within the State of Georgia, and which have deposits insured by the Savings Association Insurance Fund of the Federal Deposit Insurance Corporation or the Georgia Credit Union Deposit Insurance Corporation.
9. Securities or other interests in any no-load, open-end management type investment company or investment trust registered under the Investment Company Act of 1940.
10. A common trust fund maintained by any bank or trust company, so long as:

(a) Their portfolio is limited to bonds or other obligations of the U.S. government or subsidiary corporations of the U.S. government, which are fully guaranteed by the government,

(b) The company takes delivery of collateral either directly or through an authorized custodian,

(c) The company is managed in such a way as to maintain its shares at a constant net asset value, and

(d) Securities in the company are purchased and redeemed only through the use of national or state banks having corporate trust powers and located within Georgia.

As authorized by Georgia Code 36-83-4, the county may invest any money within its control (other than bond issue proceeds) in any of the following, in order to achieve the goals of security, liquidity, and return on investment:

(a) The local government investment pool.
(b) Obligations of this or other states.
(c) Obligations issued by the United States government.
(d) Obligations fully insured or guaranteed by a U.S. government agency.
(e) Obligations of any corporation of the U.S. government.
(f) Prime bankers' acceptances.
(g) Repurchase agreements
(h) Obligations of other political subdivisions of the state.

The Finance Department will prepare a quarterly investment report to be submitted to the County Administrator and the Board of Commissioners. The report will include a list of individual securities held at the end of the quarter, average weighted yield-to-maturity on investments, maturity dates of investments, and the percent of the portfolio which each type of investment represents.

IV. DEBT MANAGEMENT POLICY

PURPOSE

The purpose of this policy is to provide guidelines for issuing debt for the county. This policy will be used as a framework to ensure the county will meet its obligations in a timely manner, for public policy development, and for managing the capital improvement program.

POLICY

There shall be a uniform and consistent process in debt issuance for Fayette County.

PROCEDURES

Fayette County's debt management policy is designed to be fiscally conservative enough to safeguard the resources entrusted to it, yet flexible enough to use the most appropriate financing mechanisms as conditions and needs change.

In issuing, managing, and retiring debt, the county will abide by relevant provisions in the Georgia Constitution and codified law. As used in the state constitution, the term 'debt' means a fiscal liability not to be discharged by taxes levied within the year in which the liability is undertaken (Attorney General Opinion 75-19). Before incurring any bonded indebtedness, an analysis will be completed that shows anticipated annual tax collections will be sufficient to pay the principal and interest within 30 years.

To facilitate use of this policy in financial administration and management, it is divided into sections pertaining to: debt limit, debt structure, debt issuance, and debt management.

1. Debt Limit - Article IX of the state constitution sets legal limits on the maximum allowable amount of debt. In compliance, the county's total debt will not exceed 10% of the assessed value of all taxable property within the county.

Any proposed debt will be coordinated with the multi-year comprehensive plan and capital improvement program, and will reflect the priorities identified in the plans.

The county will use voter-approved general obligation debt to fund general purpose public improvements which cannot be financed from existing funding streams. Long-term debt will not be used to pay for on-going costs. Analysis of the feasibility of issuing debt for a capital project will consider ability to fund future operating, support, and maintenance costs.

A major consideration in issuing debt is affordability. To develop an indication of county residents' ability to absorb additional debt, the following ratios will be considered:

a. Current debt per capita for the county
b. Per-capita debt as a percent of per-capita income
c. Debt service as a percent of current general fund revenues
d. The ratio of debt to taxable property value

An analysis of revenue and expense trends will also be completed to provide an indication of the county's ability to repay the debt into the future.

2. Debt Structure - Debt will be financed for a period not to exceed the useful life of the capital improvements or other benefits derived, but in no event shall it exceed 30 years.

Debt will not be used when pay-as-you-go funding is available. If the direct users of a county service can be readily identified, consideration should be given to their paying for the services they receive through fees, assessments, or other appropriate charges.

Revenue bonds will be used to finance enterprise systems or other undertakings where appropriate. Since revenue-bond debt is paid out of revenue derived from the undertaking, and is not considered a debt of the county in state law, care will be taken to assure that anticipated revenues will meet principal and interest payments as they come due. In compliance with the

state constitution, the county will not exercise the power of taxation for paying any part of the principal or interest of revenue bonds, nor will it pay revenue bond obligations out of general revenues or with revenue sharing funds.

The county will operate in a fiscally conservative way that best preserves and safeguards it citizens' resources. Toward this objective, the favored type of debt instrument will normally use fixed rates of interest.

Debt with variable-rate interest payments should not be used unless it can be clearly documented that it will provide the best alternative for debt financing, taking care to consider the total cost of issuing, monitoring and managing this type of debt. If used, the county's variable-rate debt will not exceed 20% of total debt, unless benefit to the county's taxpayers is clearly documented.

The county will not use derivatives or other alternative financing for speculative purposes. Alternative financing products will be used only with approval of the Board of Commissioners, and only for appropriate objectives, such as debt savings due to market conditions, better management of assets and liabilities, reduced interest rate risk, or improved cash flow. Any consideration of using derivatives will include an analysis of all known or anticipated costs, and all risks such as basis risk, tax risk, counter-party risk, termination risk, liquidity renewal risk, remarketing risk, and credit risk. It should also include an analysis of the county's ability to perform adequate risk management over the life of the obligation. Inasmuch as variable rate debt will not be the prevalent form of financing, the need for alternative financing products like derivatives should be minimal.

In the event that an investment introduces the possibility of an arbitrage rebate liability, the Finance Department will monitor the investment closely. Outside expertise will be acquired to assist with the calculation and determination of rebates due to the Internal Revenue Service, inasmuch as the regulations and calculations are very complex, and any errors could result in significant settlement payments by the county.

Conduit debt involves certain limited-obligation revenue bonds, certificates of participation, or similar debt instruments issued by a county government specifically to provide capital financing for an independent third party, such as a development authority. This does not obligate the county financially. However, the county reserves the right to approve or disapprove a conduit debt issue based on the third-party borrower's creditworthiness, credit rating, or other circumstances that it may deem of significance. The county may also consider how the use of the proposed debt would fit into existing public policy and long-range plans.

3. Debt Issuance - Standard practice will be to sell bond issues through the competitive bid process. There may be times, however, when conditions indicate that a negotiated bid will be more favorable; for instance, if an issue is unusually small, unusually large, or contains complex or innovative features. An evaluation of the method of sale will be done for each bond issue, including an assessment of the different risks associated with each method. Thorough records will be kept that document the process to demonstrate that it was equitable and defensible.

If a negotiated bid is to be used for a bond issue, the competitive process will be used to select an

underwriter, in order to ensure that multiple proposals are considered.
Outstanding debt will be reviewed on a routine basis. When there is a demonstrated economic or other benefit, the county should consider initiation of fixed-rate refunding or alternative financing products. In compliance with the Georgia Constitution, refunding debt (other than revenue bonds) will not extend the maturity date beyond the original debt being refunded, and will not increase the original interest rate, without voter approval.

4. Debt Management - The county will ensure that adequate internal controls exist to provide compliance with relevant federal, state or other laws, rules, regulations, and covenants associated with outstanding debt.

For revenue bonds supported by enterprise funds, an annual analysis will be completed to ensure fees, rates, or other enterprise revenue are sufficient to meet debt service requirements.

Note: For guidance on investment of bond proceeds, please see the Fayette County investment policy.

V. PURCHASING CARD POLICY

PURPOSE

The purpose of this policy is to provide guidelines by which Fayette County employees can participate in a purchasing card program as an efficient and cost effective means to purchase job-related goods and services.

POLICY

This policy will apply to all employees participating in the purchasing card program and is intended to provide flexibility to make small dollar purchases as well as travel arrangements and seminar/conference reservations when needed. The purchasing card program is intended to reduce the use of petty cash and small dollar purchase orders. Goods requiring solicitation of bids should be directed to the Purchasing Department.

Note: The policy and procedures herein do not apply to the Sheriff's Office when using confiscated funds for such purchases.

PROCEDURES

A. Issuance of P-Cards

Purchasing cards shall be issued to employees only by the direction of their Department Head. Elected Officials and the County Administrator may request cards for themselves.
P-Cards shall be surrendered and accounts closed upon termination of employment with the

County for any reason.

B. Transaction Limits

The following limits shall apply in regards to purchases made with County P-Cards:

1. Dollar limit per transaction - $500
2. Billing cycle dollar limit - $5,000

Transactions for travel such as hotel stays covering multiple days which exceed $500 must be approved by the Department Head prior to travel.

Other transactions not meeting the limits outlined within this policy must be approved by the County Administrator prior to purchase.

C. Purchases

Under no circumstances is a purchasing card program participant permitted to use the P-Card for personal purchases. All P-Card transactions shall be related to official County business.

Purchases shall not be split to stay within the limits established.

Allowable purchases include, but are not limited to, employee travel and training, seminars, professional membership dues, building supplies, cleaning supplies, vehicle or computer parts, safety supplies, shipping/postage, office supplies and emergency purchases.

Prohibited purchases include, but are not limited to, alcoholic beverages, cash advances, gifts, gift cards, legal services, medical services, computer hardware and software, personal items and unbudgeted items. In the case of non-travel meals, expenses should be limited to the following events:

1. A meeting hosted by the County Administrator or the Board of Commissioners.
2. A meeting required by law or authorized by a department director which is anticipated to last more than four (4) hours and which, is scheduled through normal meal times.
3. A business meal with someone other than another County official or employee in order to discuss a specific item of county business. Receipts are required for such meals and should detail the nature of the meeting and the number of attendees.

D. Roles and Responsibilities

1. ***P-Card Program Administrator*** will serve as the liaison with the Bank handling the County's program by coordinating the issuance of cards, maintaining card limits, cancelling cards as necessary and ensuring balances due are paid in a timely manner. The Program Administrator will also monitor the timely receipt from departments of the transaction logs, record each transaction within the accounting system, publish the annual

due date schedule for completed transaction logs, assist in maintaining the program policy and procedures, provide training as needed, any preform any other task related to the P-Card program as assigned by the CFO.

2. ***P-Card Holder or Department Designee*** as assigned by the Department Head will be responsible for securing account numbers, expiration dates, and security codes for all purchasing cards assigned to self or to the Department, ensuring only job-related goods or services allowed under the P-Card program are purchased and the purchasing card bi-weekly billing statement is reconciled. The reconciliation will be considered complete when a completed transaction log is submitted to Finance by the scheduled due date with an itemized receipt or invoice for each transaction attached confirming state sales tax has not been charged (exception-meals). The transaction log must be signed by the cardholder or department designee and the Department Head.

3. ***Department Heads/Elected Officials*** are responsible for determining which employees will be issued a purchasing card, notifying Finance when such employee terminates employment with the County, approving and signing each billing statement transaction log for their department's purchases and verifying funds are available in the department's budget. In addition, any suspected abuse should be reported to the CFO immediately.

E. Audit

The Finance Department Accounting Analysts will review their departments' P-Card transaction logs and verify the receipts submitted did not charge sales taxes (exception-meals), the amounts charged reconcile to the billing statement and the accounting codes assigned are accurate.

The CFO or their designee will conduct a bi-weekly audit to verify the spending activity relative to the established guidelines and compliance with the P-Card policy. The audit will be no less than ten percent (10%) of the number of cards with activity but no less than two (2) cards. The selection process will be based on a random selection process using RANDOM.ORG.

The County Administrator, CFO and assigned financial analyst will conduct spot audits of all transactions that warrant a further review or explanation.

F. Violations

Failure to comply with the P-Card policy will be considered a violation of the program with the follow actions and / or disciplinary action as appropriate.

1st Violation 30 day P-card suspension
2nd Violation Removal from the P-card program

VI. REPLACEMENT OF VEHICLES, HEAVY EQUIPMENT, AND OTHER ASSETS

PURPOSE

Fayette County owns and uses vehicles, road-construction and other heavy equipment, tractors, trailers, and similar assets in conducting county business. This policy and procedures section is designed to produce the desired outcomes of:

- Predictability in establishing annual budgets for asset replacement.
- Predictability for the Departments in planning replacement and use of assets.
- Minimized wait times between identifying the need to replace an asset and receipt of the new asset.
- Conservation of tax dollars by achieving optimum useful life from each asset.
- Enabling employees to conduct county business by providing appropriate equipment.

POLICY

Vehicles, heavy equipment, tractors, and similar assets will be purchased, maintained, used, and retired in a manner that provides the best return on investment. The policy for replacement of these classes of assets is designed to accomplish this goal, while assuring that appropriate equipment is available to effectively conduct county business.

Note: Except as otherwise noted, this policy does not pertain to assets acquired with federal or state seizure funds, property obtained through the Georgia Emergency Management Agency's 1033 Excess Property Program, or other non-county resources. Assets used by Water System and Solid Waste will be replaced with enterprise funds, but will follow the process set forth in this policy.

PROCEDURES

A. <u>Funding for Asset Replacement</u> - A sinking fund shall be established and maintained for the systematic, timely replacement of vehicles, road machinery, tractors, trailers, and similar assets. This will be a reserve account, with the fund balance carried forward each fiscal year.

As part of the annual budget process, the Finance Department will recommend an estimated amount to be added to the fund. Proposed amounts will be based on an annuity that will enable relatively consistent amounts to be added to the sinking fund each year.

The fund will consist of two amounts:

1) The annuity balance designated to replace vehicles and other assets, as approved by the Board of Commissioners during the annual budget process.

2) An amount to be used for unexpected or infrequent events, such as damaged or wrecked vehicles. This portion of the fund can be used to compensate departments for actual losses sustained, such as insurance deductibles or repairs that insurance has not covered, upon approval of the Board of Commissioners.

B. <u>Criteria for Replacement</u> - County departments should use assets until it is no longer advantageous to keep them, due to economic, obsolescence or other reasons. Guidelines as to expected useful life of assets have been established using age, mileage or both as criteria, as appropriate. The guidelines assume proper maintenance and repair of the assets.

Guidelines for replacement of vehicles are based on mileage and age, as follows:

1)	Emergency / pursuit sedans, trucks, & SUV's	100,000 miles or 5 years
2)	Other sedans and sport-utility vehicles	150,000 miles or 7 years
3)	Pickup trucks, vans	150,000 miles or 10 years
4)	Dump trucks	120,000 miles or 10 years
5)	Ambulances	250,000 miles or 10 years
6)	Fire apparatus (front-line service)	15 years
7)	Fire apparatus (reserve – after 15 years front-line)	5 years
8)	Brush units / BFP units	10 years
9)	Rescue Units	15 years

Guidelines for other assets covered under this policy are:

10)	Backhoes, bush hogs, compactors, drum rollers, hay blowers, loaders, rollers, sand & salt spreaders, tack distributors, track hoes, large tractors, and similar equipment	15 years
11)	Dozers, graders, pan scrapers, skid steer loaders, soil compactors, and similar equipment.	20 years
12)	Trailers	15 years
13)	Grounds equipment, mowers, tractors, attachments	7 years

Replacement guidelines for other assets that do not fit these descriptions will be established on a case-by-case basis as needed.

Assets included in Categories 1-11 above will be placed on consent agendas after consideration and approval by the Vehicle Replacement Committee, as described in Part E below. Assets included in Categories 12-13 will not need to go through the Vehicle Replacement Committee for replacement; instead, they can be replaced as approved in the budget development and approval process.

C. <u>Maintenance and Care of Assets</u> - The department head who is custodian for an asset will be responsible for maintaining it in good repair and working condition until it is replaced. Records should be kept by each department to document regular maintenance and reasonable care that preserve the utility of each asset.

The county's Fleet Maintenance operation is available for most maintenance and many types of repairs. The Sheriff's Department is invited to use this service, especially in instance when they will realize an economic or other benefit. Other departments and offices are to use Fleet Maintenance to repair, maintain and preserve their vehicles or heavy equipment.

D. <u>Authorized vehicle colors</u> - The color of a county vehicle helps citizens to quickly identify its official purpose. All newly acquired vehicles will be white, with the official logo of the acquiring department, with the following exceptions:

1) The Sheriff has authority to determine the color(s) of the vehicles used by the Sheriff's Office.

2) Vehicles used by the Marshal's Office will be black.
3) Fire and Emergency Medical Services vehicles will be red, or red with white.
4) The vehicle used by the Constable will be beige or a similar color.

Any other color exceptions must be approved by the County Administrator prior to acquisition of the vehicle. When a vehicle is transferred from one department to another, if it is not the authorized color for the receiving department, it must be painted the authorized color.

E. Replacement Planning - The Finance Department will coordinate development of an annual projection of assets that will meet the guideline criteria for the upcoming fiscal year. The Finance Department will prepare a spread sheet that identifies, based on available information within the asset inventory system, all of the assets that will meet replacement guidelines at the beginning of the upcoming fiscal year. The Finance Department will forward the draft document to other departments, who will update mileage or other data as needed, and return it to the Finance Department. The finished document will be used for planning and budget purposes, to increase the level of predictability in establishing annual contributions to the sinking fund, and to assist departments in planning for asset replacement.

Timeframes and deadlines for this document will be established by the Finance Department each year in order to include the information in the overall budget development process.

F. Replacement Process - After an asset meets the guideline criteria for replacement, or when it is expected to do so in the upcoming quarter, the department to which the vehicle is assigned will be responsible for obtaining an inspection by Fleet Maintenance. The Director of Fleet Maintenance will determine if the asset can be economically repaired and returned to duty, or if it should be retired from its present use for safety, economic, or other concerns. If the asset can no longer be appropriately used in its present capacity, the Director of Fleet Maintenance will recommend whether the county should retire the asset, or use it in another capacity. The recommendation will consider the estimated remaining useful life, cost to maintain, anticipated downtime, or any other pertinent facts.

A standing Vehicle Replacement Committee shall consist of:

- the Finance Director or designee(s)
- the Fleet Maintenance Director
- the Chief Marshal
- a representative of the Sheriff's Department
- any other person(s) as decided by the County Administrator

The Committee shall be chaired by the Finance Director or designee. Its primary purpose will be to recommend replacement, re-assignment, or other disposition of vehicles, heavy equipment, tractors, trailers, and similar assets, as requested by department heads.

The Chair of the Vehicle Replacement Committee will schedule quarterly meetings to consider recommendations for asset replacement. Assets will be considered (1) which have met the criteria for replacement, or are anticipated to do so in the upcoming quarter and (2) which have been inspected by Fleet Maintenance prior to the meeting date. The Committee Chair will

consider proposals from the Sheriff's Department, Fleet Maintenance, or others regarding the scheduling of meetings to take advantage of manufacturers' production or delivery schedules, urgency of replacing the vehicles, or other considerations.

The Fleet Maintenance Director will bring documentation to Committee meetings that will facilitate the process of developing recommendations for vehicle replacement. The documentation will include the results of the Fleet Maintenance inspection, plus any other observations or information that will be needed to make a good recommendation. Documentation should also note any attachments or components that can economically be removed from the old asset and reassigned to a new one.
The head of the department that owns the asset, or his / her designee, will be a participant in the called meeting, and will provide information as needed by the Committee. The department's representative will provide a list of proposed purchases to replace the asset(s), including any additional components, attachments, or other add-on equipment.
NOTE: The following distinctions are provided to clarify what types of items should be included in an asset replacement proposal, and what types of items should be a separate purchase decision. For this purpose, two categories of property are considered:

1) **Attachment** – tangible property that is usually actually attached to the "parent" asset (e.g. automobile or truck), and they function as one piece of equipment. In general, an attachment should:

a. Have the same person responsible for the parent asset and the attached item.
b. Be financially depreciated in the accounting records with the parent asset.
c. Plan to be disposed of with the parent asset or removed and transferred to a different parent asset later.

Examples of attachments would include decals, light bars, push bumpers, headlight flashers, or prisoner cages. Although some of these items are often used in more than one vehicle, it is not administratively or financially advantageous to tag, inventory, depreciate and track these items separately.

2) **Component** – tangible property that is related to, but not an integral part of, another asset. Generally, a component will:

a. Be able to function away from the parent asset, either as a stand-alone unit or with another parent.
b. Be financially depreciated (if applicable) separately from the parent asset.
c. Be inventoried and tracked separately from the parent asset.
d. Ordinarily be disposed of separately from the parent asset.

Examples of components include 800 MHz radios, digital video cameras, or shotguns.

The department head should request any attachment items along with a new "parent" asset. Component items will be part of a separate purchasing decision process and, in general, should be considered as part of the annual budget development process, apart from vehicle or other "parent" asset replacement.

After the Vehicle Replacement Committee has voted to recommend replacement of an asset, the Finance Department will prepare a consent agenda request for the Board of Commissioners' consideration. The request will include the proposed type and cost of the replacement vehicle or other asset, as well as any attachments or other proposed expenditures that are not part of the requesting department's existing Maintenance and Operating budget.

In order to assure that insurance, asset security, and overall accountability are maintained, acquisition or retirement of assets will be addressed by the Board of Commissioners through the consent agenda process as follows:

1. Acquisition of assets:

(a) The Board of Commissioners will give prior approval to the acquisition of any asset that falls within the scope of this policy, whether purchased with county funds, or with enterprise funds such as water system or solid waste disposal revenues.

(b) Assets that are available as a result of federal or state seizure or similar program may be acquired through the court process. To assure that assets are properly insured, registered and titled within timeframes allowed, the Finance Department will need to be notified within two weeks of acquisition.

(c) For the reasons enumerated in (b) above, the Sheriff's Department will need to notify the Finance Department of assets purchased through use of resources derived from sources such as federal or state seizure programs (e.g. cash or trade-ins) within two weeks of acquisition. This will enable the Finance Department to assure that vehicles are properly insured, registered and titled within time frames allowed.

2. Disposal of assets:

(a) The Board of Commissioners will give prior approval to the disposal of any asset that falls within the scope of this policy, and which was purchased with county funds or enterprise funds.

(b) The Board of Commissioners must authorize the Finance Department to take necessary actions associated with the disposal of assets acquired through federal seizure, state seizure, or similar programs. This includes, but is not limited to, such steps as transfer of confidential license tags from an old vehicle to a new one, removing as asset from the county's inventory records, or properly recording financial transactions (e.g. monthly depreciation schedules). So that the county can properly execute these types of transactions, the Sheriff's Department agrees to notify the Finance Department of disposal of federal seizure, state seizure, or similar assets within two weeks of such disposal.

FAYETTE COUNTY, GEORGIA
ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

1. An independent audit in compliance with Generally Accepted Audit Standards will be performed annually by a qualified external auditor in accordance with Georgia Code Section 36-81-7 and Section 14 of Article II of the Fayette County Code.

2. Fayette County will prepare a Comprehensive Annual Financial Report (CAFR) in accordance with Generally Accepted Accounting Principles (GAAP) for governmental entities. The County will strive to prepare the Comprehensive Annual Financial Report to meet the standards of the GFOA Certificate of Achievement for Excellence in Financial Reporting Program.

3. Fayette County will establish and maintain a high degree of accounting practices. Accounting records and systems will conform to Generally Accepted Accounting Principles.

4. Fayette County will maintain accurate records of all assets to ensure a high degree of stewardship of public property.

5. Fayette County will develop an ongoing system of financial reporting to meet the needs of the Board of Commissioners, the County Administrator, Department Heads, and the general public. Reporting systems will monitor the costs of providing services wherever possible. The reporting systems will also promote budgetary control and comparative analysis.

6. Fayette County will follow a policy of full disclosure on its Financial Reports.

FAYETTE COUNTY, GEORGIA
MEASUREMENT BASIS

Basis of Accounting - used in the Comprehensive Annual Financial Report (CAFR)

The term "***basis of accounting***" refers to that point in time when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the particular measurement focus being applied.

Governmental Funds are used to account for the County's general government activities. Governmental funds use the **modified accrual basis of accounting**. Revenues are recognized when susceptible to accrual (i.e. when they are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period. Expenditures are recorded when the related liability is incurred.

Proprietary Funds use the **accrual basis of accounting**. Revenues are recorded when earned and expenses are recorded when the related liability is incurred. Proprietary funds distinguish operating revenues and expenses from non-operating items.

Fiduciary Funds account for assets held by the County in a **trustee capacity** or **as an agent** on behalf of others. These funds are custodial in nature and do not present results of operations or have a measurement focus.

Basis of Budgeting

Governmental Funds use the **modified accrual basis of accounting**. Revenues are recognized when susceptible to accrual (i.e. when they are "measurable and available").

Proprietary Funds use the **cash basis of accounting**. Revenues are recorded when received and expenses are recorded when paid. There is no distinction between operating and non-operating items.

Fiduciary Funds are not included in the budget.

Basis of Accounting and Basis of Budgeting – Differences

1. All funds are included in the CAFR. Not all funds are included in the budget. Budgets are not prepared for fiduciary funds and internal service funds, except for the Vehicle/Equipment fund.
2. Depreciation and amortization expense for proprietary funds are included in the CAFR. These are not included in the budget.
3. Enterprise funds use the accrual basis of accounting in the CAFR and use the cash basis in the budget.
4. The results of operations of component units are included in the CAFR. These are not included in the budget.

FAYETTE COUNTY, GEORGIA
BUDGET AMENDMENTS

Each year, an annual budget is formulated which represents the County's plan for expending its anticipated revenues during the upcoming fiscal period. When the budget is adopted at the end of June each year, it is at that point in time, management's best estimate as to the most efficient allocation of financial resources to meet the service needs of the community. Even then it is recognized that amounts originally adopted can be affected by the occurrence of unanticipated revenues and/or expenditures or the need to transfer appropriations among funds or among departments. Original appropriations are then amended by transferring funds. This will bring line-items within a new "Revised" budget amount.

There are two classes of budget adjustments: ***amendments*** that need to be approved by the Board of Commissioners and ***transfers*** between line-items that only need approval by county management.

Budget Amendments need to be approved by the Board of Commissioners:

1. Changes in appropriations at the legal level of control (department level), whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments, shall require the approval of the Board of Commissioners.
2. Changes in appropriations of capital projects shall require the approval of the Board of Commissioners.
3. Any transfer of appropriations from/to salary, benefits and or contingency line-items (if used) shall require the approval of the Board of Commissioners.

> Procedure for amendments – the requesting department will prepare a Consent Agenda Item to be presented to the Board of Commissioners for approval. After approval by the Board of Commissioners, the Finance Department will enter the budget amendment in the financial system.

Budget transfers need only approval by county management:

1. Reassignment of resources among line-item expenditures (except salary, benefits, and contingency) within a department's approved budget requires only approval by the Department Head. This should be a reassignment of funds that does not change the department's total approved appropriations.

> Procedure for transfers – the Finance Department submits to the departments YTD Budget reports identifying line-item expenditures that are over budget. The Department Head then submits a *Request to Transfer Funds* form to the Finance Department listing the line-item(s) from where the funds will be transferred to bring these line-items within budget. The transfer(s) are entered in the financial system by the Finance Department.

Budget amendments and transfers change original line-item appropriations. The net effect of increases and decreases is shown as an adjustment that results on a new "Revised" budget amount.

FAYETTE COUNTY, GEORGIA
BUDGETED FUNDS
(as of 6/30/2015)

Governmental Funds

100 - General Fund

Special Revenue Funds
- 205 - Law Library Surcharge
- 215 - Emergency 911
- 216 - Jail Surcharge
- 217 - Juvenile Supervision Surcharge
- 218 - Victims Assistance Surcharge
- 219 - Drug Abuse & Treatment
- 270 - Fire Services
- 271 - Street Lights
- 272 - Emergency Medical Services

Capital Projects Funds
- 361 - Criminal Justice Center Construction
- 372 - Capital Projects
- 375 - Capital Improvement Program

Enterprise Funds

505 - Water System
508 – Stormwater Management
509 – Stormwater Projects
540 - Solid Waste

Internal Service Funds

610 - Vehicle/Equipment

FAYETTE COUNTY, GEORGIA
FUND TYPES

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (i.e., special revenue funds). Governmental funds are accounted for using a current financial resources measurement focus. All governmental fund types use the modified accrual basis of accounting. Governmental funds include the ***General Fund***, ***Special Revenue Funds***, and ***Capital Projects Funds***.

1. ***General Fund*** is the County's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. Principal sources of revenue are property taxes, sales & use taxes, and charges for services. Primary expenditures are for public safety, general government, judicial system, and public works.

2. ***Special Revenue Funds*** account for resources legally restricted to expenditures for specified current operating purposes. The focus of Special Revenue Fund accounting is on sources and uses of "available spendable resources" rather than on costs of services. They are accounted for on a spending measurement focus using the modified accrual basis of accounting. The following are Special Revenue Funds are used by the County:

a) ***Emergency 911*** – to account for revenues generated by a telephone usage surcharge used to operate and maintain an emergency 911 telephone communications and dispatch center.

b) ***Emergency Medical Services*** – to account for emergency services provided within the EMS tax district. Financing is derived principally from a special tax levy against property owners.

c) ***Fire Services*** – to account for fire protection provided within the fire district. Financing is derived principally from a special tax levy against property owners.

d) Other Special Revenue Funds derive their revenue from fine surcharges that are broken down into various specific County functions including ***Juvenile Supervision***, ***Victims Assistance***, ***Drug Abuse and Treatment***, ***Law Library*** and ***Jail Surcharge***.

e) ***Law Enforcement Confiscated Monies (L.E.C.M.)*** – to account for monies confiscated under Federal and Georgia law by Fayette law enforcement officers related to controlled substance offenses. The Federal monies come from both the Department of Justice and Department of the Treasury. This money is restricted and must be used to enhance law enforcement efforts such as to defray the costs of complex investigations, to purchase equipment and to fund training for staff of the Sheriff's department.

f) ***Street Lights*** – to account for revenues generated by user charges for maintaining street lights.

3. ***Capital Projects Funds*** – to account for the acquisition of fixed assets or construction of capital projects not being financed by proprietary fund types. These are discussed in detail in the Capital Budget section of this document.

Proprietary funds are used to account for activities similar to those found in the private sector.

Proprietary funds use the accrual basis of accounting. There are two types of proprietary funds: ***enterprise funds*** and ***internal service funds***.

1. ***Enterprise Funds*** are used to account for operations that are financed and operated in a manner similar to private business enterprises – where the intent of the government is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Fayette County uses the following Enterprise Funds:

a) ***Water System Fund*** – The County uses a Water System Enterprise Fund to account for the provision of water services to the residents of the County. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, financing and debt service, and billing and collection.

b) ***Solid Waste*** – The Georgia Comprehensive Solid Waste Management Act requires the County to report to the Department of Community Affairs the total cost of providing solid waste management services and to disclose this information to the public. All activities necessary to provide such services are accounted for in this fund, including, but not limited to, administration, operations, maintenance, and landfill charges.

c) ***Stormwater Management*** – a new fund implemented in January 2012 to account for expenditures incurred in the compliance with environmental regulations and the performance of effective operation, maintenance, and replacement of drainage systems in the unincorporated county; and revenues derived from fees charged to users based on the amount of impervious surface of a property.

d) ***Stormwater Projects*** – a new fund to account for projects managed by the Stormwater Management department.

2. ***Internal Service Funds*** are used to account for operations that provide services to other departments or agencies of the County, or to other governments, on a cost-reimbursement basis. Fayette County uses the following Internal Service Funds:

a) ***Vehicle/Equipment Fund*** – used to account for the acquisition of vehicles, heavy equipment, and similar assets.

b) ***Worker's Compensation Self-Insurance*** – used to provide resources for payment of workers' compensation claims of County employees.

c) ***Dental/Vision Self-Insurance*** – used to provide resources for payment of employee dental/vision claims.

d) ***Medical Self- Insurance*** – used to provide resources for the payment of medical claims, the cost of the Employee Assistance Program (EAP), and the annual flu shots.

Fiduciary funds are used to account for assets held by the County in a trustee capacity or as an agent on behalf of others. These funds are custodial in nature and do not present results of operations or have a measurement focus. These funds are accounted for using the accrual basis of accounting. The County holds funds on a trustee capacity or as an agent for the following: Tax Commissioner; Sheriff's Office; and the Superior, State, Magistrate, Juvenile, and Probate courts.

Budgeted - Fund Types, Funds, Functional Areas, and Departments

Fund Type	Fund	Function	Department
Governmental Fund	100 - General Fund	General Government	ADMINISTRATION
			BUILDINGS & GROUNDS MAINT
			COMMISSIONERS
			CONTINGENCY
			ELECTIONS
			ENGINEERING OFFICE
			FINANCE
			HUMAN RESOURCES
			INFORMATION SYSTEMS
			LAW DEPARTMENT
			NON-DEPARTMENTAL
			PURCHASING
			TAX ASSESSOR
			TAX COMMISSIONER
Governmental Fund	100 - General Fund	Judicial System	CLERK OF STATE COURT
			CLERK OF SUPERIOR COURT
			DISTRICT ATTORNEY
			GRIFFIN JUDICIAL CIRCUIT - JUVENILE
			GRIFFIN JUDICIAL CIRCUIT - SUPERIOR
			JUDGES, COURT REPORTER
			JUVENILE COURT
			MAGISTRATE COURT
			NON-DEPARTMENTAL
			PROBATE COURT
			PUBLIC DEFENDER
			STATE COURT JUDGE
			STATE COURT SOLICITOR
Governmental Fund	100 - General Fund	Public Safety	ANIMAL CONTROL
			COUNTY CORONER
			CRIMINAL INVESTIGATION
			EMERGENCY MANAGEMENT
			FIELD OPERATIONS
			JAIL OPERATIONS
			NON-DEPARTMENTAL
			SHERIFF SUPPORT SERVICES
Governmental Fund	100 - General Fund	Public Works	ENVIRONMENTAL MANAGEMENT
			FLEET MAINTENANCE
			PUBLIC WORKS ADMINISTRATION
			ROAD DEPARTMENT
Governmental Fund	100 - General Fund	Health and Welfare	DEPT OF FAMILY & CHILDREN
			FAYETTE COMMUNITY OPTIONS
			FAYETTE COUNSELING CENTER
			FAYETTE COUNTY FAMILY CONNECT
			PUBLIC HEALTH
			SENIOR CITIZENS CENTER
			YOUTH PROTECTION (BLOOM)
Governmental Fund	100 - General Fund	Culture & Recreation	LIBRARIES
			RECREATION
Governmental Fund	100 - General Fund	Planning & Development	CODE ENFORCEMENT SECTION
			COUNTY EXTENSION
			DEVELOPMENT AUTHORITY
			GA FORESTRY COMMISSION
			PERMITS & INSPECTIONS
			PLANNING & ZONING
Governmental Fund	100 - General Fund	Debt Service	CRIMINAL JUSTICE CENTER DEBT

Budgeted - Fund Types, Funds, Functional Areas, and Departments

Fund Type	Fund	Function	Department
Governmental Fund	100 - General Fund	Other Financing Uses	TRANSFER TO OTHER FUNDS
Governmental Fund	205 - Law Library	Judicial System	LAW LIBRARY
	210 - Confiscated Property - State	Public Safety	CONFISCATED PROPERTY
	215 - Emergency 911	Public Safety	EMERGENCY 911
	216 - Jail Construction Surcharge	Public Safety	JAIL SURCHARGE
	217 - Juvenile Supervision	Judicial System	JUVENILE SUPERVISION
	218 - Victims' Assistance	Health and Welfare	VICTIM'S ASSISTANCE
	219 - Drug Abuse & Treatment	Health and Welfare	DRUG ABUSE & TREATMENT
	270 - Fire Services	Public Safety	FIRE SERVICES
		Other Financing Uses	TRANSFER TO OTHER FUNDS
	271 - Street Lights	Public Works	STREET LIGHTS
	272 - Emergency Medical Services	Public Safety	EMERGENCY MEDICAL SERVICES
		Other Financing Uses	TRANSFER TO OTHER FUNDS
Capital Fund	372 - Capital Projects	Various functions	VARIOUS DEPARTMENTS
	375 - Capital Improvement Program	Various functions	VARIOUS DEPARTMENTS
Enterprise Fund	505 - Water System	Water System	ADMINISTRATIVE - DEBT/FA
			CUSTOMER SERVICE
			DISTRIBUTION
			WATER ADMIN
			WATER BILLING
			WATER CROSSTOWN
			WATER LABORATORY
			WATER MAINTENANCE
			WATER MARSHAL
			WP SO FAYETTE
Enterprise Fund	508 - Stormwater Management	Stormwater Management	STORMWATER MANAGEMENT
		Other Financing Uses	TRANSFER TO OTHER FUNDS
Enterprise Funds Projects	509 - Stormwater Projects	Stormwater Management	STORMWATER PROJECTS
Enterprise Fund	540 - Solid Waste Fund	Solid Waste Management	SOLID WASTE & RECYCLING
Internal Service Fund	610 - Vehicle/Equipment	Various functions	VARIOUS DEPARTMENTS

FAYETTE COUNTY, GEORGIA
CAPITAL BUDGET

Policies and Procedures

The **Capital Budget** is part of the Fayette County annual budget and serves as a guide for efficiently and effectively undertaking capital projects for the construction and improvement of infrastructure and public facilities, and for the orderly replacement of existing assets.

As part of the Capital Budget process, Fayette County prepares a **Capital Improvement Program (CIP) Plan**. The CIP plan is a five-year schedule of major capital projects. It includes the funds required for the completion of the projects and the sources for funding these projects. The Capital Improvement Program (CIP) was adopted to assist the county in complying with the Georgia Code. Georgia Code 36-81-3 (b) (2) states that:

> Each unit of local government shall adopt and operate under a **project-length balanced budget** for each capital projects fund in use by the government. The project-length balanced budget shall be adopted by ordinance or resolution in the year that the project initially begins and shall be administered in accordance with this article. The project-length balanced budget shall appropriate total expenditures for the duration of the capital project.

The first year of the Capital Improvement Program (CIP) is part of the Capital Budget. Once the Capital Budget is adopted, the approved appropriation for each capital project is retained, from fiscal year to fiscal year, until the appropriation is expended, the project is completed, or the Board of Commissioners amends the appropriation and approves to transfer the funding to another project(s) or to fund balance. Projects in the remaining four years of the five-year CIP plan are for planning purposes only and are authorized, but not budgeted, until included in an adopted Capital Budget. The five-year Capital Improvement Program (CIP) plan is revised annually to include new projects and revisions to existing projects.

The Capital Budget is part of the annual balanced budget that is adopted by the Board of Commissioners by resolution and becomes effective with the start of the new fiscal year on July 1st.

Capital Expenditures - definition

Capital expenditures are defined as ***outlays of at least $5,000 that result in the acquisition of, construction of, or addition to a capital asset.*** Capital assets include different types of property that are owned and used in the operations of the County. Capital expenditures are **assigned *unique project numbers*** and/or **accounted in a separate fund** to insure accurate reporting of funding and expenditures for each individual capital outlay.

Classification of Projects

Capital project – the acquisition of any asset or construction project with an anticipated cost of $5,000 to $49,999 and an estimated useful life of three years or more. Capital projects usually do not require multi-year funding. If a construction project, construction is usually completed during the fiscal year when it was approved.

CIP project – is a major capital project with an anticipated cost of at least $50,000 and a long estimated useful life. Projects that require multi-year funding are classified as CIP projects. If a construction project, its completion usually takes more than one year.

Funding of Capital/CIP Projects

Fayette County usually funds capital/CIP projects in the following ways:

1) **Pay-as-you-go** philosophy that often results in transfers of monies from operating funds as needed on an annual basis;
2) **use of debt** such as bonds, certificates of participation, or lease purchase agreements;
3) **use of a specific source of revenue other than general revenues** such as grants, impact fees, donations, or the Special Purpose Local Option Sales Tax (S.P.L.O.S.T.);
4) ***capital projects and CIP projects residual funding*** from previously approved projects that have been already completed or from current projects that can be delayed to a future year. The funding in these projects can then be transferred to fund future projects;
5) with moneys within the CIP fund that have been designated as ***Contingency*** funding for projects.

Funds

Fayette County utilizes separate funds to account for capital/CIP projects. These funds are multi-year funds were appropriations are approved for the length of each project. Operating transfers from the various operating funds are made annually, as needed, to these funds. The following are the funds that are used to account for capital/CIP projects:

Capital Projects Fund – used to account for approved **capital projects**. Each project is assigned a unique project number.

Capital Improvement Program – used to account for approved **CIP projects.** Each project is assigned a unique project number.

Other Capital Projects funds – these funds are also multi-year funds used to account for expenditures incurred for a specific purpose: **Kenwood Park Construction** fund and **Criminal Justice Center Construction** fund.

Other Funds – Water System projects are accounted for in the **Water System CIP f**und and Solid Waste projects are accounted for in the **Solid Waste Fund**. Stormwater Management

projects are accounted for in the **Stormwater Projects** fund. The Water System, Solid Waste, and Stormwater Management are enterprise funds that generate their own revenues and fund their own projects. The **Vehicle/Equipment Fund**, an internal service fund, accounts for the acquisition of vehicles and certain types of equipment that are assigned a project number. The project number serves as a "cost center" to properly account for all expenditures incurred in acquiring and getting the vehicle or the piece of equipment ready for its intended use.

Financial Impact on the Operating Budget

The potential operating impact of capital projects is carefully considered during the Capital Budget process. Requests for capital and CIP projects from the departments should include the estimated impact that these projects will have, if any, on current and future operating budgets. The initial acquisition cost of the project plus any operating expenditures to be incurred over the lifetime of the facility or equipment are reviewed and taken into consideration during the process of budget recommendations, budget proposal, and final budget approval by the Board of Commissioners.

Capital projects that are intended for repairs and/or minor improvements of existing facilities or equipment usually do not carry significant operating impacts. Major capital and CIP projects that are intended for the construction of new facilities, major renovation projects, or the acquisition of expensive equipment, may require additional maintenance and operating expenses, the hiring of new personnel, or the issuance and repayment of debt.

The impact on operations (net of measurable savings) of approved capital and CIP projects was included by the county departments in their operating budget requests and the final FY 2016 approved operating budget (see also table Impact of FY 2016-2020 CIP projects on Operating Budgets at the end of this section).

Major Capital/CIP/Vehicles/Equipment Projects Approved in the FY 2016 Budget

The projects that fall under the **General Government** function, **fifteen projects, total of $1,674,902**.

1. **Building and Grounds Department**, **eleven projects**, **$1,094,404**. These are projects for phase one of a Sheriff Training Facility, maintenance and renovation of county buildings, LED lighting project for the library parking lot, construction of a pole barn for the Maintenance Shop, landscape upgrades for the Old Courthouse, and the replacement of vehicles.
2. **Information Systems Department, four projects, $580,498**. These are projects for aerial photography, replacement of copier machines, computer equipment modernization and digitalization, and revitalization and conversion of the telephone system.

The projects that fall under the **Public Safety** function, **twenty projects, total of $2,358,172**.

1. Emergency Management Department, **three projects, $178,767**. These are projects for hardware for the weather warning siren system, replacement of one vehicle, and replacement of mobile and portable radios.

2. **Emergency Medical Services Department, three projects, $119,754**. These are projects to acquire stretchers and ambulance cots, a mechanical CPR device, and replacement of mobile and portable radios.

3. **Fire Services Department, seven projects, $395,550.** These are projects for the addition of an above ground fuel tank for station # 3, Air Evac exhaust removal systems for stations #1 and #5, replacement of fire hoses, replacement of fire boots, replacement of two vehicles, and replacement of mobile and portable radios.

4. **Sheriff's Office, seven projects, $1,664,101**. These are projects for the replacement of all portable and mobile radios throughout the Sheriff's Office, the replacement of kitchen appliances, replacement of eighteen vehicles, and the purchase of a key storage and monitoring system for the Jail.

The projects that fall under the **Public Works** function, **fourteen projects, total of $1,447,069**.

1. **Environmental Management**, **one project**, **$18,719**. Replacement of one vehicle.
2. **Fleet Maintenance**, **one project**, **$24,480**. Replacement of one vehicle.
3. **Public Works Administration**, **one project**, **$23,441**. Replacement of one vehicle.
4. **Road Department, eleven projects, $1,380,429.** These are projects for the replacement of vehicles and heavy equipment, a multi-use path, asphalt repair and overlay, replacement of radios and a control station, and a master plan path and transportation studies.

The projects that fall under the **Culture and Recreation** function, **twenty projects**, **total of $1,284,527**.

These are **Recreation Department** projects for the replacement of entrance signs at the parks, a security camera system, solar waste compactors, Kenwood park phase II construction, refurbishment of the lighting at athletic fields, maintenance of athletic fields and structures, and replacement of a 15-passenger van.

One project falls under the **Planning and Development** function, **total of $18,719**. This project is for the replacement of a pickup truck.

The projects that fall under the **Water System**, **eleven projects**, **total of $3,695,264**. The major projects include waterline extensions, North Waterline Enhancement, SCADA upgrade, Brooks Distribution System, Sludge Removal System Controls, Lake Peachtree Raw Waterline improvement, and the replacement of filters throughout the system.

Note: The acquisition of vehicles and heavy equipment is included in the operating budget of the Water System, since the Water System pays for these with operating revenue. The following acquisitions are included in the FY 2016 budget of the Water System:

Vehicles (5)	$153,768
Road & Construction Equipment (2)	120,000
Total	$273,768

Capital Budget
Expenditures and Funding
FY 2014 – FY 2016

The Capital Budget includes the following: Capital projects, CIP projects in the first year of the five-year CIP plan, projects for the acquisition of vehicles and certain types of equipment, Water System projects, Solid Waste projects, and Stormwater Management projects.

--Expenditures by Capital Fund--

Capital Fund	Approved FY 2014	Approved FY 2015	Approved FY 2016
Criminal Justice Center Fund	$ -	$ 1,861,500	$ -
Capital Projects Funds	223,225	277,295	19,750
Capital Improvement Program Fund	1,174,600	3,697,535	4,920,955
Water System Fund	-	5,826,000	3,695,264
Stormwater Projects Fund	-	2,912,014	-
Vehicle/Equipment Fund	133,696	1,288,117	1,842,684
Total Capital Budget	**$ 1,531,521**	**$ 15,862,461**	**$ 10,478,653**

--Funding by Source--

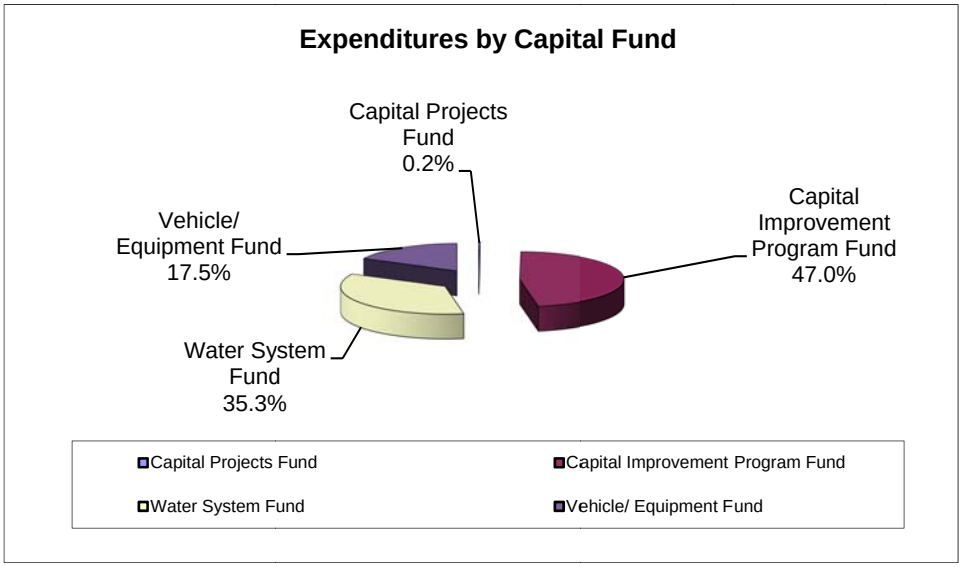
Funding Source	Approved FY 2014	Approved FY 2015	Approved FY 2016
General Fund	$ 97,000	$ 5,627,628	$ 3,417,116
Emergency 911 Fund	-	455,185	-
Fire Services Fund	37,225	142,225	296,184
Emergency Medical Services	-	10,200	119,754
Grants	91,200	100,000	168,000
Capital/CIP Projects Fund	1,172,400	1,798,287	939,651
Water System Fund - CIP	-	150,000	1,430,000
Water System Fund - Bond Proceeds		5,676,000	2,265,264
Stormwater Management Fund	-	614,819	-
Vehicle/Equipment Fund	133,696	1,288,117	1,842,684
Total Capital Budget	**$ 1,531,521**	**$ 15,862,461**	**$ 10,478,653**

--Expenditures by Function—

Function	Approved FY 2014	Approved FY 2015	Approved FY 2016
General Government	$ 272,000	$ 1,696,765	$ 1,674,902
Judicial	-	-	-
Public Safety	186,921	3,188,367	2,358,172
Public Works	934,600	1,188,224	1,447,069
Culture and Recreation	86,000	1,032,739	1,284,527
Planning & Development	52,000	18,352	18,719
Water System	-	5,826,000	3,695,264
Stormwater Management	-	2,912,014	-
Total Capital Budget	**$ 1,531,521**	**$ 15,862,461**	**$ 10,478,653**

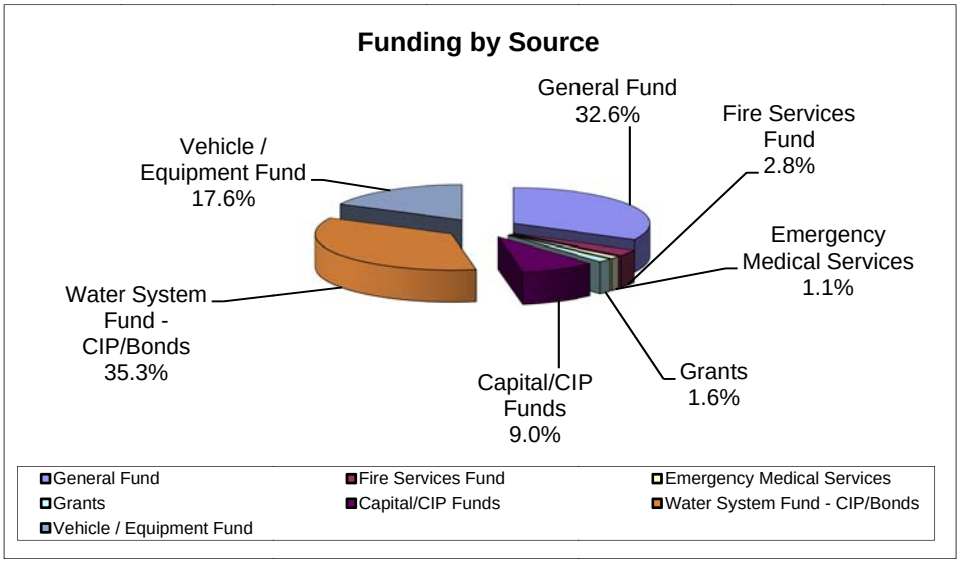
Capital Budget
Fiscal Year 2016
Expenditures by Capital Fund
Total - $10,478,653

Expenditures by Capital Fund	Amount	%
Capital Projects Fund	19,750	0.2
Capital Improvement Program Fund	4,920,955	47.0
Water System Fund	3,695,264	35.3
Vehicle/ Equipment Fund	1,842,684	17.5
Total Capital Budget	**$ 10,478,653**	



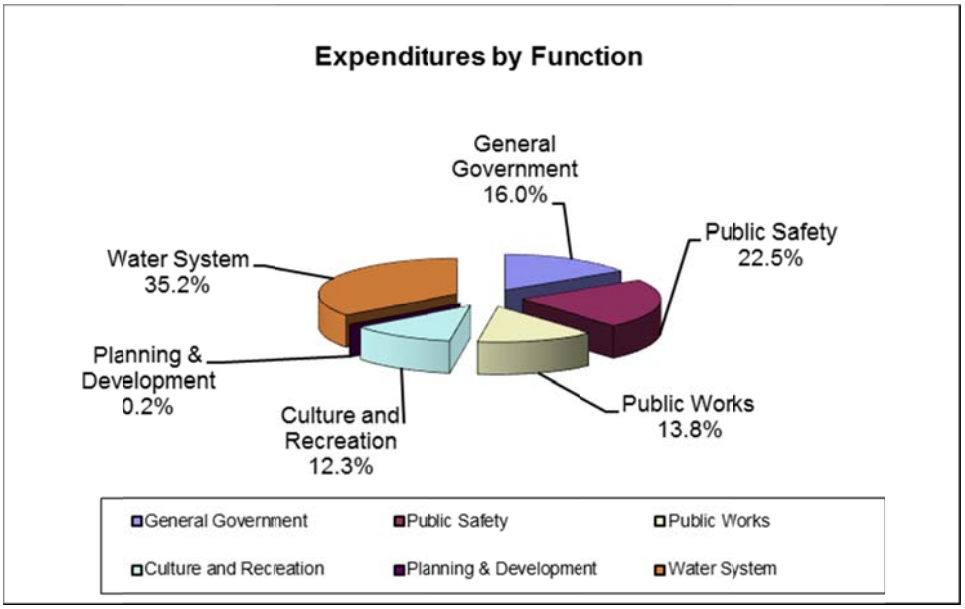
Capital Budget
Fiscal Year 2016
Funding by Source
Total - $ 10,478,653

Funding by Source	Amount	%
General Fund	$ 3,417,116	32.6
Fire Services Fund	296,184	2.8
Emergency Medical Services	119,754	1.1
Grants	168,000	1.6
Capital/CIP Funds	939,651	9.0
Water System Fund - CIP/Bonds	3,695,264	35.3
Vehicle / Equipment Fund	1,842,684	17.6
Total Capital Budget	**$ 10,478,653**	



Capital Budget
Fiscal Year 2016
Expenditures by Function
Total - $ 10,478,653

Expenditures by Function	Amount	%
General Government	$ 1,674,902	16.0
Public Safety	2,358,172	22.5
Public Works	1,447,069	13.8
Culture and Recreation	1,284,527	12.3
Planning & Development	18,719	0.2
Water System	3,695,264	35.2
Total Capital Budget	**$ 10,478,653**	



Capital Budget
Fiscal Year 2016
Projects by Function
Total - $10,478,653

Function: General Government

Department	Project #	Project Title	Amount
Building & Grounds	5565A	Old Courthouse - Landscape Upgrades	$ 19,500
	5565D	Countywide - Public Art	25,000
	5565H	Links Master Plan Phase I	625,000
	6565A	B&G Vehicle Replacements (3)	77,232
	6565B	Stonewall Admin Bldg Refurbishment	189,200
	6565C	Led Lighting Project	75,000
	6565D	Pole Barn Maintenance Shop	13,200
	6565E	B & G - Radio Replacements	23,772
	6565F	Animal Control - Renovation Proj	15,000
	6565G	Tax Assessor Office Remodel	16,500
	6565H	Public Wrks Admin-Renovation Proj	15,000
		Total	**1,094,404**
Information Systems	5535A	Aerial Photography	30,000
	5535L	Equipment refresh, Modernization & Digitalization	348,000
	6535A	Copy Machines	40,498
	6535B	Phone System Revitalization & Conversion	162,000
		Total	**580,498**
		Total General Government	**$ 1,674,902**

Function: Public Safety

Department	Project #	Project Title	Amount
Emergency Management	5930A	Hardware weather warning siren system - 4 final units**	$ 145,392
	6930A	Emer Mgt - Vehicle Replacement	23,441
	6930B	Ema-Radio Replacements	9,934
		Total	**178,767**
EMS	6272A	Stretchers (2)/Ambulance Cot	19,588
	6272C	EMS - Mechanical Cpr Device	16,000
	6272D	EMS-Radio Replacements	84,166
		Total	**119,754**

Fire Services	6270A	Fire-Brush Truck-Squad/Mini Pumper	99,366
	6270B	Fire Stn #3-Above Ground Fuel Tank	20,000
	6270C	Fire Stn #5-Air Evac Exhaust Rmvl	27,000
	6270D	Fire Hose	26,000
	6270E	Station #1-Air Evac Exhast Rmvl	27,000
	6270F	Firefighting Protective Clothing	8,750
	6270G	Fire-Radio Replacements	187,434
		Total	**395,550**
Sheriff's Office	6310B	Sheriff - Radio Replacements (141)	314,900
	6310C	Sheriff-Radio Replacements (245)	352,943
	6326B	Jail-Kitchen Appliance Replacement	25,900
	6326C	Akeytrak Key Storage&Monitoring Sys	15,638
	6310A	Sheriff Admin-Vehicle Replacement	53,040
	6323A	Sheriff Fld Ops-Vehicle Rplmnt (16)	848,640
	6326A	Sheriffs Jail-Vehicle Replacement	53,040
		Total	**1,664,101**
		Total Public Safety	**$ 2,358,172**

Function: Public Works

Department	Project #	Project Title	Amount
Environmental Management	6320A	Env Mgt - Vehicle Replacement	**$ 18,719**
Fleet Maintenance	6900A	Fleet Maint - Vehicle Replacement	**24,480**
Public Works Administration	6100A	Public Works - Vehicle Replacement	**23,441**
Road Department	6220A	Road Dept/Vehicle Replacements (2)	118,122
	6220B	Road Dept-Roller, Super Pac	113,577
	6220C	Road Dept - Brush Chipper, Vermeer	52,020
	6220D	Road Dept - Tractor W/Rotary Mower	126,127
	6220E	Road Dept-Mini Hydraulic Excavator	125,000
	6220F	Road Dept-Zero Turn Mowers	20,800
	6220G	Starrs Mill School Multi-Use Path	295,000
	6220H	River Park-Asphalt Repair/Overlay	272,420
	6220I	Road Dept-Radio Replacements	47,363
	6220J	Road Department - Path Study	90,000
	6220K	Road Dept-Transportation Study	120,000
		Total	**1,380,429**
		Total Public Works	**$ 1,447,069**

Function: Culture and Recreation

Department	Project #	Project Title		Amount
Recreation	5110D	All Parks - Entrance sign replacement	$	55,000
	5110E	All Parks - Security camera system		49,000
	5110F	All Parks - Solar waste compactors		16,000
	5110I	Kenwood Park - Phase II Construction**		345,607
	5110J	Kiwanis Park - Athletic field #9 lighting refurbishment**		75,000
	6110A	Recreation - Vehicle Replacement		46,920
	6110C	Mccurry-Football/Soccer Light Refur		225,000
	6110D	Painting Park Building & Structures		11,000
	6110E	Mccurry-Soccer/Football Turfplane		42,000
	6110F	Mccurry-Recrowning Soccer #6		75,000
	6110G	Baseball/Softball Dugout Refurbish		26,000
	6110I	Kiwanis Park - Activities House		25,000
	6110J	Kiwanis Park - Fencing		49,000
	6110K	Kiwanis Park - Recrowning		49,000
	6110L	Mccurry Park - Fencing		25,000
	6110M	Brooks Park - Field #5 Fencing		45,000
	6110N	All Parks - New Restroom Stalls		25,000
	6110O	Safety Nettng Replacement		40,000
	6110Q	All Parks-Windscreen Replacement		40,000
	6110R	All Parks-Yellow Fence Top Rplcmnt		20,000
		Total		**1,284,527**
		Total Culture & Recreation	**$**	**1,284,527**

Function: Planning and Development

Department	Project #	Project Title		Amount
Permits & Inspections	6210A	P&I Vehicle Replacement	$	18,719
		Total Planning & Development	**$**	**18,719**

Function: Water System

Department	Project #	Project Title	Amount
Water System-CIP/Bonds	TBD	Water System Filter Projects	$ 2,265,264
	TBD	Waterline Extensions	350,000
	TBD	North Waterline Enhancement Project	200,000
	TBD	SCADA Upgrade	220,000
	TBD	Brooks Distribution System	100,000
	TBD	Sludge Removal System Controls	200,000
	TBD	Lake Peachtree Raw Waterline	120,000
	TBD	McDonough Road Water System Renovation Project	100,000
	TBD	Raw Water Flow Meters	80,000
	TBD	Crosstown WTP Renovation Project	35,000
	TBD	LED McDonough Road Project	25,000
			3,695,264
		Total Water System	**$ 3,695,264**

Capital Improvement Program (CIP) Plan
Fiscal Year 2016 – Fiscal Year 2020
Projects Funding Summary

The Capital Improvement Program (CIP) plan includes a five-year schedule of major capital projects. It also includes future potential projects beyond the five-year period that are also being considered. Projects in FY 2016, the first year of the CIP plan, are included in the capital budget that is approved as part of the annual adopted budget. Projects in years FY 2017 to FY 2020 and future projects are for planning purposes.

Funding Sources

Funding Sources	Total 5 Year CIP Plan	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Future
Assigned General Fund Balance - CIP projects	$ 9,663,990	$ 3,397,366	$ 2,297,672	$ 1,713,952	$ 1,515,000	$ 740,000	$ 1,085,000
Assigned General Fund Balance - Capital projects	19,750	19,750	-	-	-	-	-
Project Contingency Funding	939,651	939,651	-	-	-	-	-
Restricted E911 Fund Balance - Special programs	1,500,000	-	-	-	750,000	750,000	13,500,000
Restricted Fire Fund Balance - Special programs	1,639,750	296,184	385,433	251,433	706,700	-	3,900,000
Restricted EMS Fund Balance - Special programs	288,088	119,754	84,167	84,167	-	-	-
Federal Grants	1,003,200	168,000	635,040	200,160	-	-	-
Water System - CIP	5,940,000	1,430,000	1,120,000	1,870,000	870,000	650,000	10,350,000
Water System Bond Proceeds	2,265,264	2,265,264	-	-	-	-	-
Total - CIP	**$23,259,693**	**$ 8,635,969**	**$ 4,522,312**	**$ 4,119,712**	**$ 3,841,700**	**$ 2,140,000**	**$28,835,000**

Capital Improvement Program (CIP) Plan
Fiscal Year 2016 – Fiscal Year 2020
Projects Cost Summaries by Department

Dept	Project Description	Project #	Total 5 Year CIP Plan	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Future
Bldg & Grounds	Links Master Plan Phase I	Project	**1,350,000**	625,000	725,000	-	-	-	-
Bldg & Grounds	Countywide - Public Art	Project	**25,000**	25,000	-	-	-	-	-
Bldg & Grounds	Stonewall Admin Bldg Refurbishment project	6565B	**189,200**	189,200	-	-	-	-	-
Bldg & Grounds	LED Lighting Project	6565C	**75,000**	75,000	-	-	-	-	-
Bldg & Grounds	Pole Barn Maintenance Shop	6565D	**13,200**	13,200	-	-	-	-	-
Bldg & Grounds	Old Courthouse - Landscape Upgrades	Project	**19,500**	19,500	-	-	-	-	-
Bldg & Grounds	Radio Replacements	6565E	**71,316**	23,772	23,772	23,772	-	-	-
Bldg & Grounds	Animal Control - Renovation Project	6565F	**15,000**	15,000	-	-	-	-	-
Bldg & Grounds	Public Works Admin - Renovation Project	6565H	**15,000**	15,000	-	-	-	-	-
Bldg & Grounds	Tax Assessor Office Remodel	6565G	**16,500**	16,500	-	-	-	-	-
	Total - Bldg & Grounds		**$ 1,789,716**	**$ 1,017,172**	**$ 748,772**	**$ 23,772**	**$ -**	**$ -**	**$ -**

Dept	Project Description	Project #	Total 5 Year CIP Plan	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Future
EMA	Hardware weather warning siren system - 4 final units	Project	**145,392**	145,392	-	-	-	-	45,000
EMA	Radio Replacements	6930B	**29,800**	9,934	9,933	9,933	-	-	-
	Total - EMA		**$ 175,192**	**$ 155,326**	**$ 9,933**	**$ 9,933**	**$ -**	**$ -**	**$ 45,000**

Dept	Project Description		Total 5 Year CIP Plan	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Future
Info systems	Aerial Photography	Project	**150,000**	30,000	30,000	30,000	30,000	30,000	30,000
Info systems	Implementation of Xerography Technology Upgrade	6535A	**40,498**	40,498	-	-	-	-	-
Info systems	Equipment refresh, Modernization & Digitalization	Project	**1,740,000**	348,000	348,000	348,000	348,000	348,000	-
Info systems	Phone System Revitalization & Conversion	6535B	**810,000**	162,000	162,000	162,000	162,000	162,000	-
	Total - Info Systems		**$ 2,740,498**	**$ 580,498**	**$ 540,000**	**$ 540,000**	**$ 540,000**	**$ 540,000**	**$ 30,000**

Capital Improvement Program (CIP) Plan
Fiscal Year 2016 – Fiscal Year 2020
Projects Cost Summaries by Department

Dept	Project Description		Total 5 Year CIP Plan	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Future
Recreation	All Parks - Entrance sign replacement	Project	**55,000**	55,000	-	-	-	-	-
Recreation	All Parks - Solar waste compactors	Project	**16,000**	16,000	-	-	-	-	-
Recreation	All Parks - Security camera system	Project	**49,000**	49,000	-	-	-	-	-
Recreation	Kenwood Park - Phase II Construction	5110I	**345,607**	345,607	-	-	-	-	500,000
Recreation	Kiwanis Park - Athletic field #9 lighting refurbishment	5110J	**275,000**	75,000	-	100,000	100,000	-	-
Recreation	McCurry Park - Soccer field lighting refurbishment		**500,000**	-	125,000	125,000	125,000	125,000	125,000
Recreation	McCurry Park - Football/Soccer field lighting refurbishment	6110C	**225,000**	225,000	-	-	-	-	-
Recreation	McCurry Park - Multi-purpose fields light installation		**300,000**	-	-	150,000	150,000	-	-
Recreation	McCurry Park - Re-crowning of soccer field		**-**	-	-	-	-	-	75,000
Recreation	Multi-purpose trails		**100,000**	-	-	-	100,000	-	-
Recreation	Land acquisition		**500,000**	-	-	-	500,000	-	-
Recreation	Painting Park Building & Structures	6110D	**11,000**	11,000	-	-	-	-	-
Recreation	McCurry Park Socccer Field #4&7 Football Field #1	6110E	**42,000**	42,000	-	-	-	-	-
Recreation	McCurry Park - Recrowning Soccer Field #6	6110F	**150,000**	75,000	-	-	-	75,000	90,000
Recreation	Kiwanis Park - Baseball/Softball Dugout Refurbishment	6110G	**26,000**	26,000	-	-	-	-	-
Recreation	Kiwanis Park - Activities House Flooring	6110I	**25,000**	25,000	-	-	-	-	-
Recreation	Kiwanis Park - Fencing Refurbishment	6110J	**49,000**	49,000	-	-	-	-	-
Recreation	Kiwanis Park - Recrowning Field #4 Refurbishment	6110K	**49,000**	49,000	-	-	-	-	-
Recreation	McCurry Park - Fencing Field #2 Refurbishment	6110L	**25,000**	25,000	-	-	-	-	-
Recreation	Brooks Park - Field #5 Fencing	6110M	**45,000**	45,000	-	-	-	-	-
Recreation	All Parks - New Restroom Stalls	6110N	**25,000**	25,000	-	-	-	-	120,000
Recreation	Kiwanis/McCurry Park - Safety Netting Replacement	6110O	**40,000**	40,000	-	-	-	-	-
Recreation	All Parks - Baseball & Softball Windscreen Replacement	6110Q	**40,000**	40,000	-	-	-	-	-
Recreation	Multi-purpose Trails		**-**	-	-	-	-	-	100,000
Recreation	All Parks - Yellow Fence Top Replacement	6110R	**20,000**	20,000	-	-	-	-	-
	Total - Recreation		**$ 2,912,607**	**$ 1,237,607**	**$ 125,000**	**$ 375,000**	**$ 975,000**	**$ 200,000**	**$ 1,010,000**

Capital Improvement Program (CIP) Plan
Fiscal Year 2016 – Fiscal Year 2020
Projects Cost Summaries by Department

Dept	Project Description		Total 5 Year CIP Plan	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Future
Road	Redwine Starrs Mill Multi-Use Path	Project	**667,200**	-	467,040	200,160	-	-	-
Road	Redwine Starrs Mill Multi-Use Path	Project	**166,800**	-	116,760	50,040	-	-	-
Road	Starrs Mill School Multi-Use Path	6220G	**295,000**	295,000		-	-	-	-
Road	River Park - Asphalt Repair/Overlay	6220H	**272,420**	272,420		-	-	-	-
Road	Radio Replacements	6220I	**142,091**	47,363	47,364	47,364	-	-	-
Road	Pedestrian, Bicycle & Golf Cart Path Study	6220J	**180,000**	90,000	90,000	-	-	-	-
Road	Trans. Study - Tyrone/Palmetto, Sandy Creek & Kenwood	6220K	**240,000**	120,000	120,000	-	-	-	-
	Total - Road		**$ 1,963,511**	**$ 824,783**	**$ 841,164**	**$ 297,564**	**$ -**	**$ -**	**$ -**

Dept	Project Description		Total 5 Year CIP Plan	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Future
Sheriff-Jail	Kitchen Appliance Replacement four (4) Convection Oven	6326B	**25,900**	25,900	-	-	-	-	-
Sheriff-Jail	Akeytrak Jail key storage and monitoring system	6326C	**15,638**	15,638	-	-	-	-	-
Sheriff	Radio Replacements (141 Dual Band Mobile)	6310B	**944,700**	314,900	314,900	314,900	-	-	-
Sheriff	Radio Replacements (245 Portable)	6310C	**1,058,829**	352,943	352,943	352,943	-	-	-
	Total - Sheriff		**$ 2,045,067**	**$ 709,381**	**$ 667,843**	**$ 667,843**	**$ -**	**$ -**	**$ -**

Dept	Project Description		Total 5 Year CIP Plan	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Future
E911	Trunked Public Safety Radio System		**1,500,000**	-	-	-	750,000	750,000	13,500,000
	Total - E911 System		**$ 1,500,000**	**$ -**	**$ -**	**$ -**	**$ 750,000**	**$ 750,000**	**$13,500,000**

Capital Improvement Program (CIP) Plan
Fiscal Year 2016 – Fiscal Year 2020
Projects Cost Summaries by Department

Dept	Project Description		Total 5 Year CIP Plan	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Future
Fire	Reconstruction of Fire Station #2		-	-	-	-	-	-	2,000,000
Fire	SCBA - Breathing Apparatus		**968,700**	-	198,000	64,000	706,700	-	-
Fire	Station #4 - New Fire Station		-	-	-	-	-	-	1,900,000
Fire	Station #3 Aboveground Fuel Tank	6270B	**20,000**	20,000	-	-	-	-	-
Fire	Station #5 Air Evac Exhaust Removal System/Prox Card	6270C	**27,000**	27,000	-	-	-	-	-
Fire	Fire Hose	6270D	**26,000**	26,000	-	-	-	-	-
Fire	Station #1 Air Evac Exhaust Removal System/Prox Card	6270E	**27,000**	27,000	-	-	-	-	-
Fire	Firefighting Protective Clothing (Boots)	6270F	**8,750**	8,750	-	-	-	-	-
Fire	Radio Replacements	6270G	**562,300**	187,434	187,433	187,433	-	-	-
	Total - Fire		**$ 1,639,750**	**$ 296,184**	**$ 385,433**	**$ 251,433**	**$ 706,700**	**$ -**	**$ 3,900,000**

Dept	Project Description		Total 5 Year CIP Plan	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Future
EMS	Stretchers (2) / Ambulance cot	6272A	**19,588**	19,588	-	-	-	-	-
EMS	Mechancial CPR Device (Lucus Device)	6272C	**16,000**	16,000	-	-	-	-	-
EMS	Radio Replacements	6272D	**252,500**	84,166	84,167	84,167	-	-	-
	Total - EMS		**$ 288,088**	**$ 119,754**	**$ 84,167**	**$ 84,167**	**$ -**	**$ -**	**$ -**

Capital Improvement Program (CIP) Plan
Fiscal Year 2016 – Fiscal Year 2020
Projects Cost Summaries by Department

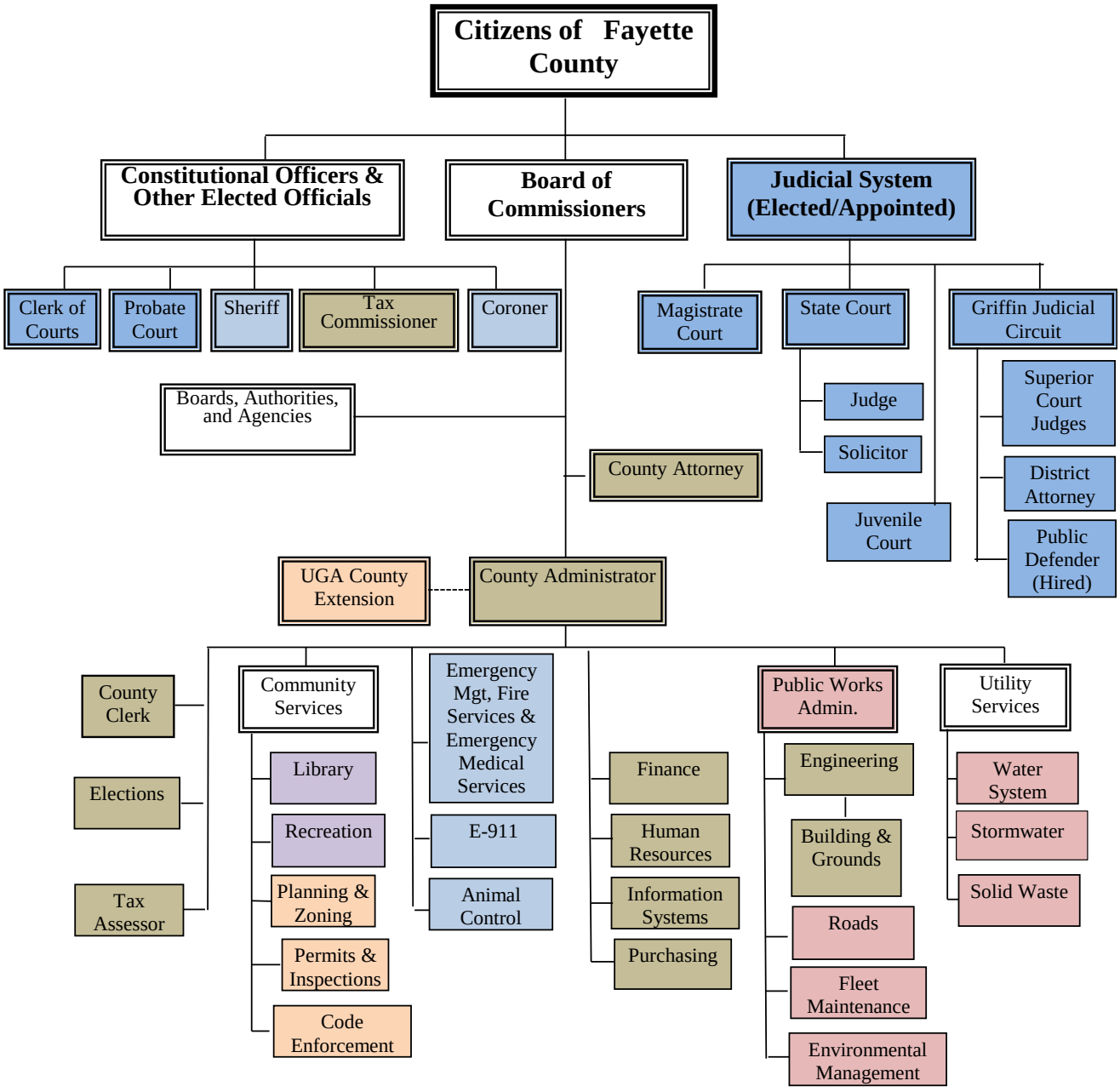
Dept	Project Description		Total 5 Year CIP Plan	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Future
Water System	Horseman's Water Tank		-						2,000,000
Water System	Porter Road Line Extension		-						2,000,000
Water System	Porter Road Water Tank		-						2,000,000
Water System	Waterline Extensions		**1,750,000**	350,000	350,000	350,000	350,000	350,000	350,000
Water System	Highway 74 Pressure Improvement		**1,250,000**		250,000	1,000,000			-
Water System	North Waterline Enhancement Project		**1,000,000**	200,000	200,000	200,000	200,000	200,000	2,000,000
Water System	SCADA Upgrade		**880,000**	220,000	220,000	220,000	220,000		
Water System	Brooks Distribution System		**500,000**	100,000	100,000	100,000	100,000	100,000	2,000,000
Water System	Sludge Removal System Controls		**200,000**	200,000					-
Water System	Lake Peachtree Raw Waterline		**120,000**	120,000					-
Water System	McDonough Road Water System Renovation Project		**100,000**	100,000					-
Water System	Raw Water Flow Meters		**80,000**	80,000					
Water System	Crosstown WTP Renovation Project		**35,000**	35,000					-
Water System	LED McDonough Road Project		**25,000**	25,000					-
Water System	Water System Filter Projects		**2,265,264**	2,265,264					-
	Total - Water System		**$ 8,205,264**	**$ 3,695,264**	**$ 1,120,000**	**$ 1,870,000**	**$ 870,000**	**$ 650,000**	**$10,350,000**

	Total 5 Year CIP Plan	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	Future
TOTAL - GOVERNMENTAL FUNDS CIP	**$15,054,429**	**$ 4,940,705**	**$ 3,402,312**	**$ 2,249,712**	**$ 2,971,700**	**$ 1,490,000**	**$18,485,000**
TOTAL - ENTERPRISE FUNDS CIP	**$ 8,205,264**	**$ 3,695,264**	**$ 1,120,000**	**$ 1,870,000**	**$ 870,000**	**$ 650,000**	**$10,350,000**
TOTAL - CIP	**$23,259,693**	**$ 8,635,969**	**$ 4,522,312**	**$ 4,119,712**	**$ 3,841,700**	**$ 2,140,000**	**$28,835,000**

Impact of FY 2016-2020 Capital Improvement Program (CIP) projects on Operating Budgets

Function	Nature of Projects		Operating Budget - FY 2016	2017	2018	2019	2020
General Government	Refurbishment/renovation of buildings, landscape upgrades, county building remodel, aerial photography, equipment refresh and modernization, phone system conversion, Link Master Plan	Estimated projects cost	1,597,670	1,288,772	563,772	540,000	540,000
		Effect on Oper. Budget	10,000	10,000	30,000	35,000	40,000
		Expense category	utilities/ depreciation/ other	utilities/ depreciation/ other	utilities/ depreciation/ other	utilities/ depreciation/ other	utilities/ depreciation/ other
Public Safety	Weather sirens hardware replacement, radio replacements, jail key storage and monitoring system, E911 radio system, breathing apparatus, air evac exhaust removal system	Estimated projects cost	1,280,645	1,147,376	1,013,376	1,456,700	750,000
		Effect on Oper. Budget	10,000	10,000	15,000	15,000	15,000
		Expense category	depreciation	personnel/ utilities/ depreciation/ other	personnel/ utilities/ depreciation/ other	personnel/ utilities/ depreciation/ other	personnel/ utilities/ depreciation/ other
Public Works	Multi-use path construction, radio replacements, golf cart study/design,	Estimated projects cost	824,783	841,164	297,564	-	-
		Effect on Oper. Budget	5,000	5,000	10,000	10,000	15,000
		Expense category	maintenance/ depreciation	maintenance/ depreciation	maintenance/ depreciation	maintenance/ depreciation	maintenance/ depreciation
Culture & Recreation	Parks improvements and maintenance, land acquisition, refurbishment of parks buildings, fencing, multi-purpose trails,	Estimated projects cost	1,237,607	125,000	375,000	975,000	200,000
		Effect on Oper. Budget	10,000	10,000	10,000	15,000	15,000
		Expense category	maintenance/ depreciation	maintenance/ depreciation	maintenance/ depreciation	maintenance/ depreciation	maintenance/ depreciation
Water System	Waterline extensions, Hwy 74 pressure improvement, SCADA upgrade, distribution system, system renovation projects, water flow meters	Estimated projects cost	3,695,264	1,120,000	1,870,000	870,000	650,000
		Effect on Oper. Budget	20,000	25,000	30,000	35,000	40,000
		Expense category	debt service/ utilities/ maintenance	debt service/ utilities/ maintenance	debt service/ utilities/ maintenance	debt service/ utilities/ maintenance	debt service/ utilities/ maintenance
		Total Estimated projects cost	$ 8,635,969	$ 4,522,312	$ 4,119,712	$ 3,841,700	$ 2,140,000
		Total effect on operating budget	$ 55,000	$ 60,000	$ 95,000	$ 110,000	$ 125,000

FAYETTE COUNTY, GEORGIA
ORGANIZATIONAL CHART



Fayette County functions:

General Government	Public Works	Planning & Development
Judicial	Health & Welfare	
Public Safety	Culture & Recreation	

FAYETTE COUNTY, GEORGIA

Elected Officials

Board of Commissioners – 770.305.5200
Charles Oddo, Chairman
Pota Coston, Vice Chair
David Barlow
Steve Brown
Randy Ognio

Clerk of Courts – Sheila Studdard, 770.716.4290
Coroner – C.J. Mowell, 770.461.7641
District Attorney - Scott A. Ballard, 770.716.4250

Magistrate Court Judges – 770.716.4230
Robert A. Ruppenthal, Chief
James White
Lloyd Black
Kathy Valencia-Brown

Probate Court Judge - Ann S. Jackson, 770.716.4220
Sheriff – Barry H. Babb, 770.461.6353
State Court Judge – Jason B. Thompson, 770.716.4270
State Court Solicitor - Jamie Inagawa, 770.716.4260
Superior Court Judges – 770.716.4280
Chris Edwards, Chief
Tommy Hankinson
W. Fletcher Sams
Robert M. Crawford

Tax Commissioner – George Wingo, 770.461.3611

Judicially Appointed Officials

Griffin Judicial Circuit Court – William T. Simmons, Administrator, 770.898.7623
Juvenile Court Judges – 770.716.4210
Ben Miller, Jr.
Karen Calloway
Public Defender – W. Allen Adams, 770.716.4340

Fayette County Administration

County Administrator – Steve Rapson, 770.305.5400
County Attorney – Dennis Davenport, 770.305.5200
County Clerk – Floyd Jones, 770.305.5200

Main County Number: 770.305.5400

Division Directors/Department Heads

Elections – Tom Sawyer, 770.305.5408
Finance – Mary Parrott, 770.305.5413
Human Resources – Lewis Patterson, 770.305.5418
Information Systems – Phil Frieder, 770.305.5406
Purchasing – Ted Burgess, 770.305.5420
Tax Assessor – Joel Benton, 770.305.5402

Community Services Division – Pete Frisina, Director, 770.305.5421
Code Enforcement – 770-305-5417
L**ibrary** – Chris Snell, 770.305.5426
Permits & Inspections – Joe Scarborough, 770.305.5403
Planning & Zoning– Pete Frisina, 770.305.5421
Recreation – Anita Godbee, 770.716.4320

Fire & Emergency Services – David Scarbrough, Fire Chief, 770.305.5414
Emergency 911 – Bernard J. Brown, 770.320.6051
Animal Control – Rani Rathburn, 770.631.7210

Public Works Division – Phil Mallon, Director, 770.461.3142
Building & Grounds – Carlos Christian, 770.461.3342
Engineering – Phil Mallon, 770.320.6010
Environmental Management – Vanessa Birrell, 770.305.5410
Fleet Maintenance – Bill Lackey, 770.461.3142
Road Department – Steve Hoffman, 770. 461.3142

Utility Services Division – Lee Pope, Director, 770.461.1146
Solid Waste & Recycling Transfer Station – Vanessa Birrell, 770.305.5410
Stormwater Management - Vanessa Birrell, 770.305.5410
Water System – Lee Pope, 770.461.1146

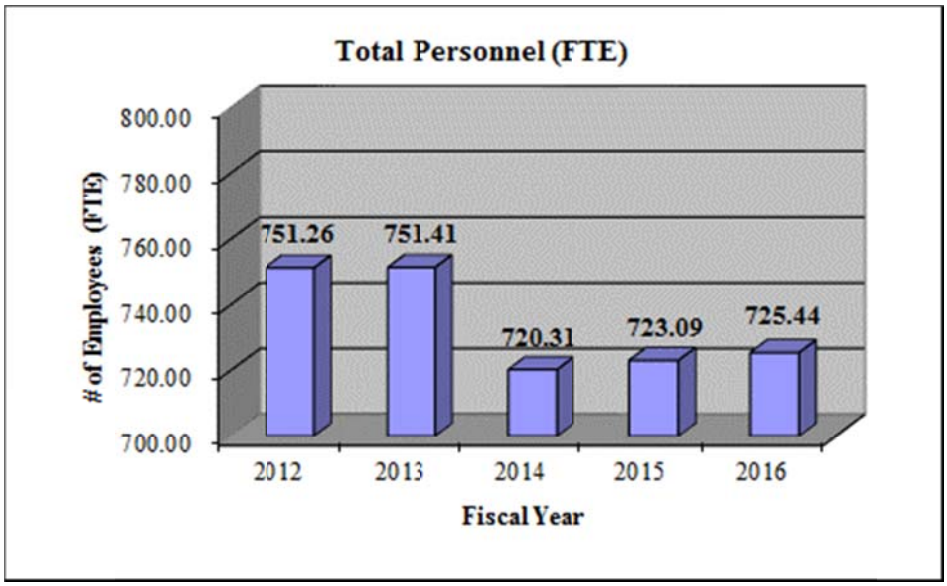
Outside Agencies
County Extension –770.305.5412
Development Authority – Alan Durham, 770.461.5253
Domestic Violence (Promise Place) – Vanessa Wilkins, 770.461.3839
Family & Children's Services – Susan R. Boggs, 770.460.2555
Georgia Forestry Commission – 478.751.3500
Fayette Community Options (McIntosh Trail) – Wendell Jordan, 770.358.8273
Fayette Counseling Center (McIntosh Trail) – Wendell Jordan, 770.358.8266
Health Department: Physical Health – Glenda Bryant, 770.305.5243
Environmental Health – Robert Kurbes, 770.305.5415
Senior Citizens Center – Nancy Meaders, 770.461.0813
Bloom, formerly Youth Protection Home - Becky Davenport, 770.461.7020

SUMMARY OF PERSONNEL - FULL-TIME EQUIVALENTS (FTE)

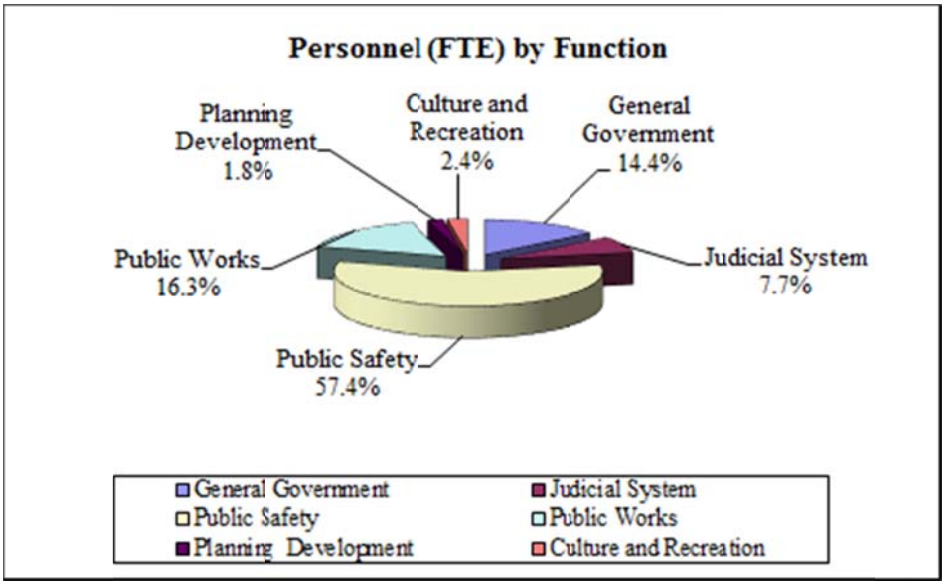
Function	FY 2012 BUDGET	FY 2013 BUDGET	FY 2014 BUDGET	FY 2015 BUDGET	FY 2016 BUDGET	Diff.
General Government						
Administration	2.000	2.000	2.000	2.000	2.000	-
Buildings and Grounds Maint	31.600	31.600	28.600	26.600	26.600	-
Commissioners	8.000	8.000	6.000	6.000	6.000	-
Elections	4.500	4.500	4.500	4.500	4.500	-
Engineering	4.000	4.000	4.000	6.000	3.000	(3.000)
Finance	14.000	14.000	14.000	14.000	13.850	(0.150)
Human Resources	5.000	5.000	4.000	4.500	5.000	0.500
Information Systems	9.000	9.000	8.000	10.000	10.000	-
Law Department	1.000	1.000	-	-	-	-
Purchasing	3.000	3.000	3.000	3.000	3.000	-
Tax Assessor	12.450	12.450	12.450	12.450	13.450	1.000
Tax Commissioner	17.500	17.500	17.000	17.000	17.000	-
Total General Government	**112.050**	**112.050**	**103.550**	**106.050**	**104.400**	**(1.650)**
Judicial System						
Clerk of State Court	5.000	5.000	5.000	5.000	5.000	-
Clerk of Superior Court	21.284	21.434	20.434	20.434	20.434	-
Juvenile Court	5.000	5.000	4.000	4.000	4.000	-
Magistrate Court	10.000	10.000	9.000	9.000	9.000	-
Probate Court	6.000	6.000	6.000	6.000	6.000	-
State Court Judge	3.000	3.000	3.000	3.000	3.000	-
State Court Solicitor	7.125	7.125	8.125	8.400	8.400	-
Victims Assistance	1.000	1.000	-	-	-	-
Total Judicial System	**58.409**	**58.559**	**55.559**	**55.834**	**55.834**	**-**
Public Safety						
Animal Control	5.500	5.500	5.500	5.500	5.500	-
County Coroner	3.000	3.000	3.000	3.000	3.000	-
Emergency 911	36.250	36.250	36.250	36.250	35.250	(1.000)
EMS	43.000	43.000	43.000	37.000	37.000	-
Fire Services	105.000	105.000	99.000	105.000	105.000	-
Marshal's Office	11.000	11.000	-	-	-	-
Emergency Management	4.000	4.000	3.000	3.000	3.000	-
Sheriff's Office - Administration	13.475	26.200	25.600	26.600	25.600	(1.000)
Sheriff's Office - CID	33.000	39.000	37.000	32.000	33.000	1.000
Sheriff's Office - Field Operations	86.000	76.000	76.000	76.000	76.000	-
Sheriff's Office - Jail Operations	97.725	89.000	89.000	93.000	93.000	-
Sheriff's Office - Total	**230.200**	**230.200**	**227.600**	**227.600**	**227.600**	**-**
Total Public Safety	**437.950**	**437.950**	**417.350**	**417.350**	**416.350**	**(1.000)**
Public Works						
Environmental Management	-	-	5.000	5.000	7.000	2.000
Fleet Maintenance	9.000	9.000	9.000	9.000	9.000	-
Public Works Administration	2.000	2.000	2.000	2.000	1.000	(1.000)
Road Department	34.000	34.000	32.000	32.000	34.000	2.000
Solid Waste Management	1.000	1.000	1.000	1.000	1.000	-
Stormwater Management	5.000	5.000	-	-	-	-
Water System	61.000	61.000	65.000	63.000	66.000	3.000
Total Public Works	**112.000**	**112.000**	**114.000**	**112.000**	**118.000**	**6.000**
Planning Development						
County Extension	0.950	0.950	0.950	0.950	0.950	-
Permits and Inspections	7.000	7.000	7.000	9.000	7.000	(2.000)
Planning & Zoning Department	5.000	5.000	2.000	2.000	3.000	1.000
Code Enforcement Section	-	-	2.000	2.000	2.000	-
Total Planning Development	**12.950**	**12.950**	**11.950**	**13.950**	**12.950**	**(1.000)**
Culture and Recreation						
Recreation	6.000	6.000	6.000	6.000	6.000	-
Library	11.905	11.905	11.905	11.905	11.905	-
Total Culture and Recreation	**17.905**	**17.905**	**17.905**	**17.905**	**17.905**	**-**
Total Personnel	**751.264**	**751.414**	**720.314**	**723.089**	**725.439**	**2.350**

1 FTE = 40 hours per week

FAYETTE COUNTY, GEORGIA
TOTAL PERSONNEL (FTE) - APPROVED



FY 2016 BUDGET - PERSONNEL (FTE)
BY FUNCTION



FTE (Full-Time Equivalent) – Uniform basis used to measure approved positions. The number of positions is determined based on the total average weekly hours worked in relation to the total work hours in a full work week. Example: a position that works 20 hours per week is equivalent to 0.50 FTE (20 hours worked divided by 40 hours for a full work week).

FAYETTE COUNTY, GEORGIA
PERSONNEL

FY 2016 BUDGET - POSITIONS (FTE)

FUNCTION	ADDED	ELIMINATED	TRANSFER	NET CHANGE
GENERAL GOVERNMENT	3.350	3.000	(2.000)	(1.650)
JUDICIAL	-	-	-	-
PUBLIC SAFETY	-	1.000	-	(1.000)
PUBLIC WORKS*	5.000	1.000	2.000	6.000
HEALTH & WELFARE	-		-	-
CULTURE & RECREATION	-	-	-	-
PLANNING & DEVELOPMENT	1.000	2.000	-	(1.000)
TOTAL	**9.350**	**7.000**	-	**2.350**

*Includes the Water System.

Positions Added

For FY 2016, **9.35 (FTE) positions were added**; one full-time position was approved in the Engineering department for Special Projects; one part-time Tech and one seasonal Clerk added in Finance; a part-time employee was converted to full-time in Human Resources; a Property Appraiser added in Permits; one Stormwater Tech and one Environmental Engineer added in Environmental Management; a Sr. Billing Rep, a Distribution Crew Leader, and a Distribution Worker added in the Water System; and a Zoning Coordinator added in Planning & Zoning.

Positions Eliminated

A total of **7.0 (FTE) positions were eliminated**: two SPLOST positions eliminated in Engineering; one Grant Analyst position eliminated in Finance; due to reorganization one Communications position eliminated in E911; one Administrative Secretary position eliminated in Public Works; and two Permits Inspector positions were eliminated in Permits & Inspections.

Positions Transferred

Two positions that work on SPLOST projects were transferred from the Engineering Department to the Roads Department.

Matrix linking departments with Fayette County Goals and Objectives

Departments	Protection of citizens	Protection of County property	Efficient\ cost effective operations	Citizens quality of life	Citizens Health/ Welfare	Reward efforts of employees	Maintain assets and Infrastructure	Fiscal responsibility	Environmental Responsibility
Administration			x			x		x	
Animal Control	x				x				
Building & Grounds		x					x		x
Code Enforcement	x			x					
County Commission				x					
County Extension				x	x				x
Dept. Family & Children Services*	x				x				
Drug Abuse & Treatment	x				x				
Emergency 911	x				x				
Engineering							x		
Environmental Management							x		x
Community Options/Counseling Ctr*					x				
Finance			x					x	
Fire and Emergency Services	x			x	x				
Fleet Maintenance			x				x		x
Human Resources			x			x			
Information Systems		x	x				x		
Judicial System	x			x					
Library			x	x					
Public/Environmental Health*					x				x
Public Works Administration			x				x		x
Purchasing			x					x	
Recreation				x	x		x		
Road Department							x		
Senior Citizen Services*				x	x				
Sheriff's Office	x				x				
Solid Waste Management				x					x
Tax Assessor								x	
Tax Commissioner								x	
Victims Assistance	x				x				

Matrix linking departments with Fayette County Goals and Objectives

Departments	Protection of citizens	Protection of County property	Efficient\ cost effective operations	Citizens quality of life	Citizens Health/ Welfare	Reward efforts of employees	Maintain assets and Infrastructure	Fiscal responsibility	Environmental Responsibility
Water System			x	x			x		x
Youth Protection*	x				x				

*Outside Agency that provides services to the citizens of Fayette County and that is partially funded by Fayette County.

Department:	Administration	Cost Center:	10010320
Function:	General Government	Fund:	General

Mission Statement

The County Administrator is appointed by the Board of Commissioners and is responsible for seeing that the decisions of the Board are administered and successfully carried out throughout the organization on a day-to-day basis. The Administrator has direct responsibility over all county government departments other than those headed by one of the County's elected Constitutional Officers.

Major Department Functions

◊ Implement policies set by the Board of Commissioners and ensure organizational compliance.
◊ Maintain effective communication and working relationships with Constitutional Officers.
◊ Responsible for the development of the annual operating budget and capital budget program.

Major Goals

◊ Implement Commissioners' annual planning initiatives.
◊ Continue the process of transitioning to an E-government environment.
◊ Research the feasibility of the development and implementation of performance measures throughout the organization.

Significant Expenditure and Staffing Changes

◊ No significant changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 303,502	$ 318,416	$ 310,850	$ 315,976
Operating	29,501	26,650	32,258	25,750
Capital Outlay	-	-	-	-
Total Appropriations	$ 333,003	$ 345,066	$ 343,108	$ 341,726

Department:	Administration	Cost Center:	10010320
Function:	General Government	Fund:	General

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	2.000	2.000	2.000	2.000

WORKLOAD INDICATORS	FY 2011	FY 2012	FY 2013	FY 2014
County Work Force	748.239	751.264	751.414	720.314
Meetings	34	35	36	35
General Fund Operating Budget:				
Revenues	$ 45,873,455	$ 42,700,799	$ 42,358,812	$ 44,274,023
Expenditures	$ 44,408,108	$ 49,246,782	$ 47,332,456	$ 43,983,938

PERFORMANCE MEASURES	FY 2011 Actual	FY 2012 Actual	FY 2013 Estimated	FY 2014 Projected
Citizen complaint response time. Goal: Within 8 hours.	100%	100%	100%	100%
Employee issue response time. Goal: Within 8 hours.	100%	100%	100%	100%
Inquiries resolved within 2 weeks. Goal: 100%.	98%	99%	100%	100%
Meet with department directors weekly to discuss issues of concern, policy changes, and maintain open lines of communication.	100%	100%	100%	100%
24 hour turnaround time on changes to website	100%	100%	100%	100%

Department:	Buildings and Grounds Maintenance	Cost Center:	10010565
Function:	General Government	Fund:	General

Mission Statement

The mission of the Buildings and Grounds Department is to create a better work environment by keeping all County facilities in a condition that is acceptable, safe, and appealing to County employees, County residents and visitors. It is our job to ensure that county buildings and parks are compliant with all local and state regulations and to keep them in a condition that is acceptable to both employees and the general public.

Major Department Functions

Building & Grounds Maintenance provides support to all departments within the County Government. It is the responsibility of the department to insure that the working environment of employees and County assets are maintained functional and in safe condition.

Major Goals

Long range goals consist of the development of training programs that are directly related to the department functions, including computer training for key employees to maximize tracking of projects and their related costs. Long range goals will be ongoing, with visible results measure in project reporting.

Short range goals for the department consist of assigned projects for various county departments. The internal projects are assigned a time frame for each task necessary to complete the project including cost estimates and expense tracking.

Other goals include the on going beautification and maintenance of our County Buildings and Grounds. Scheduling of each task will insure completion. The satisfaction of involved sports associations and Fayette citizens will be the ultimate tracking of successful goals.

Significant Expenditure and Staffing Changes

◊ No significant changes

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 1,236,651	$ 1,404,580	$ 1,412,603	$ 1,396,642
Operating	160,186	171,876	183,297	171,813
Capital Outlay	7,224	8,379	5,684	8,088
Total Appropriations	$ 1,404,061	$ 1,584,835	$ 1,601,583	$ 1,576,543

Department:	Buildings and Grounds Maintenance	Cost Center:	10010565
Function:	General Government	Fund:	General

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	31.600	28.600	26.600	26.600

WORKLOAD INDICATORS	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate
Number of work orders	2,397	2,088	2,105	2,200
Square footage of buildings	690,808	690,808	690,808	700,000
# of Building Maintenance Techs	10	8	8	8
Maintenance of buildings - sq. feet per Maintenance Tech	69,080	86,351	86,351	87,500
Total acreage (including ball fields)	590	590	590	590
# of Grounds Maintenance Techs	14	12	12	12
Maintenance of grounds - acres per Maintenance Tech	42	49	49	49

Department:	County Commission	Cost Center:	10010110
Function:	General Government	Fund:	General

Mission Statement

Our mission is to provide all who need our services with prompt and accurate information about Fayette County government's services in general and the actions, decisions, and activities of the board of County Commissioners in particular.

Major Functions

- ◊ Prepare the Board of Commissioners for open, public business meetings, through the use of a formal agenda.
- ◊ Ensure the public's awareness/notification of meetings of the Board of Commissioners, in accordance with Georgia's "Open Meetings Act".
- ◊ Provide the members of the board of Commissioners with information and research to assist them in making sound decisions.
- ◊ Provide the members of the Board of Commissioners with information and assistance with responding to, meeting with, or other interaction with the public and others.
- ◊ Create, disseminate and maintain complete and accurate records from meetings and activities of the Board of Commissioners.
- ◊ Comply with all deadlines and requirements of Georgia's "Open Records Act".
- ◊ Official custodian of all records, including but not limited to correspondence, contracts, agreements and other documents related to the decisions, actions and activities of the Board of Commissioners.
- ◊ Assist all Departments and Elected Officials with information in a timely manner, including but not limited to dissemination of information immediately following Board meetings.
- ◊ Assist members of the Board of Commissioners with issues and relationships with other governments and officials at every level.
- ◊ Assist members of the Board of Commissioners with training and educational opportunities and requirements and ensure appropriate training for the Department's staff.

Major Goals

- ◊ Discontinue deficit budgeting by keeping current expenses in line with current revenues.
- ◊ Enhance the services provided to the citizens of Fayette County.
- ◊ Continue the process of amending, updating, and republishing the County Code of Ordinances.

Significant Expenditure and Staffing Changes

- ◊ No significant changes

Department:	County Commission	Cost Center:	10010110
Function:	General Government	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 231,457	$ 237,788	$ 242,072	$ 239,555
Operating	188,981	290,757	205,037	251,226
Capital Outlay	-	9,400	6,776	400
Total Appropriations	$ 420,438	$ 537,945	$ 453,885	$ 491,181

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	8.000	6.000	6.000	6.000

WORKLOAD INDICATORS	2012	2013	2014	2015
Population	107,524	108,200	109,500	110,700
Commission Meetings	35	36	37	36

Department:	Contingency	Cost Center:	10010599
Function:	General Government	Fund:	General

Major Department Functions

◊ Cost center that includes moneys approved by the Board for unforseen ocurrences.

Significant Expenditure and Staffing Changes

◊ No Contingency was included prior to the FY 2016 budget

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Contingency	$ -	$ -	$ -	$ 69,429
Total Appropriations	$ -	$ -	$ -	$ 69,429

Department:	Elections	Cost Center:	10010400
Function:	General Government	Fund:	General

Mission Statement

The Fayette County Board of Elections and Voter Registration commits to conducting fair and impartial federal, state and local elections and to register citizens to vote. We ensure the electoral process will be conducted professionally and consistently, by demonstrating neutrality and non-partisan decision-making based upon a thorough knowledge of and compliance with all election laws. We are dedicated to providing excellent customer service to candidates, media and voters by following and helping the public to follow current federal, state and local election laws.

Major Department Functions

- ◊ Register qualified Fayette County residents and maintain current voter registration records.
- ◊ Conduct general and run-off (local, state and national), primary, special and municipal elections.
- ◊ Provide information to the Georgia Secretary of State.
- ◊ Enforce voter registration and election laws.
- ◊ Conduct Early/Advance Voting in the Elections Office for one-week prior to each election and up to two additional satellite locations beginning 21 days prior to each election.
- ◊ Conduct Absentee Voting out of the Elections Office for 45 days prior to each election for civilians, military personnel, the elderly and disabled, and other county citizens. Applications for ballots can be received up to 180 days prior to each election.
- ◊ Process voter registration applications received from Department of Public Safety, public libraries, Department of Human Services sites, Armed Forces Recruiting facilities and through the mail.
- ◊ Maintain the accuracy and integrity of the Statewide voter registration database by keeping current with name and address changes, deaths and felony convictions.
- ◊ Prepare DRE Touchscreen, Express Polls, and OptiScan units for use in conducting elections.
- ◊ Recruit and train 250 to 450 poll officers for each election.
- ◊ Conduct Deputy Registrar training.
- ◊ Assess and ensure polling place are in compliance with ADA and other disability laws.
- ◊ Act as Qualifying Officer for Fayette County under the Georgia Government Transparency & Campaign Finance Commission.
- ◊ Participate in State-mandated election official certification program and continuing education programs.

Major Goals

Goal 1 : Conduct uncontested elections to be the best of our ability.
Goal 2: Maintain public confidence by running the office in an efficient manner.
Goal 3: Recruit, train, and maintain quality poll officers to manage polling precincts.

Department:	Elections	Cost Center:	10010400
Function:	General Government	Fund:	General

Significant Expenditure and Staffing Changes

◊ Due to 2016 being a heavy election year, part time election clerks and poll workers have been added.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 429,698	$ 433,479	$ 401,645	$ 586,417
Operating	90,927	98,794	57,899	83,967
Capital Outlay	-	7,900	4,000	4,200
Total Appropriations	$ 520,625	$ 540,173	$ 463,544	$ 674,584

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	4.500	4.500	4.500	4.500

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Total Registered Voters (Active & Inactive)	74,246	75,448	76,980	78,000
Number of Precincts	40	40	40	40
Number of Elections Held (Including Municipal Elections)	4	4	4	4
Number of Votes	44,403	122,562	33,122	66,000
Applications Processed - TOTAL	12,644	12,575	6,781	9,425
New Registered Voters	4,631	3,567	2,656	3,200
Duplicate Applications	3,478	3,792	1,281	3,150
Transfers	2,264	2,575	1,437	1,550
Name/Address/Both Changes	2,271	2,641	1,407	1,525
Number of Absentee/Early/Advance Voting	8,266	80,877	7,165	12,000

Department:	Engineering	Cost Center:	10010575
Function:	General Government	Fund:	General

Mission Statement

The mission of the Engineering Department is to provide for a safe and efficient transportation system within Fayette County through planning, design, review, and construction oversight of transportation-related projects. This includes implementation of the county's transportation SPLOST.

Major Department Functions

The Engineering Department 1) interprets and enforces articles within the County's Development Regulations; 2) provides in-house design, permitting and construction oversight services; 3) acquires and maintains documentation of right-of-way; 4) implements the County's Transportation Special Purpose Local Option Sales Tax (SPLOST) program.

Major Goals and Objectives

- ◊ Complete intersection of Veterans Parkway and SR 92.
- ◊ Initiate construction for McIntosh Road Bridge replacement.
- ◊ Continue implementation of SPLOST transportation projects, per the 2003 Comprehensive Transportation Plan.
- ◊ Provide design, permitting, and right-of-way procurement services for the Stormwater Utility.

Performance Measures and Workload Indicators

- ◊ Implement SPLOST projects per the implementation schedule.
- ◊ Track SPLOST expenditures on monthly basis against projections.
- ◊ Review site plans and plats for new developments within 2-weeks of receipt.

Significant Expenditure and Staffing Changes

- ◊ Elimination of 2 SPLOST positions, Transfer 2 SPLOST posistions to Roads, Add one Special Projects Coodinator

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 215,820	$ 251,338	$ 172,560	$ 234,217
Operating	5,039	7,389	3,147	5,619
Capital Outlay	-	-	-	-
Total Appropriations	$ 220,859	$ 258,727	$ 175,707	$ 239,836

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	4.000	4.000	6.000	3.000

Department:	Finance	Cost Center:	10010510
Function:	General Government	Fund:	General

Mission Statement

The mission of the Finance Department is to provide timely, accurate, relevant, and accessible financial data, services, analysis, and guidance to our customers and to promote confidence in these products as sound foundations for effective management of County resources.

Major Department Functions

◊ **Accounting:** record activity to general ledger for revenues collected, receivables billed, payables processed, and occupational tax certificates issued.

◊ **Annual Audit:** perform fiscal year end close of the accounting records conforming to Generally Accepted Accounting Principles (GAAP) and create work papers with supporting documentation for the annual audit.

◊ **Budget:** prepare balanced annual Operating and Capital budgets in accordance with management parameters and administer adopted budgets in accordance with the budgetary laws of the State of Georgia.

◊ **Financial Reporting:** prepare and submit monthly reports of financial results and the Comprehensive Annual Financial Report (CAFR), which clearly and accurately articulates the county's financial position.

◊ **Investments:** maintain bank reconciliations and meet disbursement obligations while maximizing interest earnings.

◊ **Payroll:** transmit direct deposits, report liabilities to appropriate agency, and file W-2's, 1099's, and IRS returns.

◊ **Purchasing Card:** oversee the county's program and monitor activity for compliance with adopted policy.

◊ **Special Projects:** complete research and analysis to address questions raised by the Board of Commissioners and the general public.

Major Goals

◊ Develop a capital asset policy for Board approval to improve reliability and utilization of the fixed asset system

◊ Expedite and streamline the annual financial audit process.

◊ Reconcile both major projects funds, capital projects fund and the CIP fund, to be able to determine which projects are actually active and which projects should be closed.

Significant Expenditure and Staffing Changes

◊ Elimination of Grants Analyst position, Add part time acct tech griffing judicial circuit (.5) and a seasonal clerk OTC's (.35)

Department:	Finance	Cost Center:	10010510
Function:	General Government	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 919,588	$ 958,016	$ 864,091	$ 964,134
Operating	124,012	144,415	133,448	192,604
Capital Outlay	544	-	1,538	750
Total Appropriations	$ 1,044,144	$ 1,102,431	$ 999,076	$ 1,157,488

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	14.000	14.000	14.000	13.850

WORKLOAD MEASURES	FY 2012	FY 2013	FY 2014	FY 2015
County Work Force (full-time equivalent)	751.264	751.414	720.314	720.314
Accounts payable checks processed	8,201	7,489	8,048	8,097
Accounts payable invoices	13,937	13,138	14,483	14,919
ACH - Utility payments	3,818	3,847	3,811	3,823
Budget Amendments/Transfers	306	112	209	74
New Occupational Tax Certificates	1,796	1,802	1,889	1,793
G/L Journals	3,634	3,517	3,446	3,193
Travel requests processed	94	92	129	55
Travel reservations	17	23	3	13
P-Card Transactions	2,573	2,644	2,934	3,643
Receipts	4,192	5,398	6,418	7,755

RESULTS MEASURES	FY 2012	FY 2013	FY 2014	FY 2015
Bond Credit rating:				
Standard & Poors	AA+	AA+	AA+	AAA
Moody's	Aa1 positive	Aa1 positive	Aa1 positive	Aaa
M&O Millage Rate	5.65	5.65	5.71	5.71
Distinguished Budget Presentation Award received	Yes	Yes	Yes	Yes
Financial Reporting Achievement Award (CAFR) received	Yes	Yes	Yes	Yes

Department:	Human Resources	Cost Center:	10010540
Function:	General Government	Fund:	General

Mission Statement

The mission of Human Resources is to provide timely, accurate, relevant, and easily accessible human resource data, services, analysis, and guidance to our customers and to promote confidence in these products as sound foundations for effective management of County Human Resources.

Major Departmental Functions

- ◊ Provide administrative and technical assistance to employees in the areas of policy development and compliance; recruitment and selection; classification and compensation; employee development; employee relations, employee recognition and employee performance appraisal.
- ◊ Administer a comprehensive employee benefits program including health, dental and vision reimbursement plans, wellness, retirement, life insurance, workers' compensation, deferred compensation, deferred compensation and disability.
- ◊ Payroll administration.
- ◊ Maintain employee master files.

Goal	Performance Measurement	Condition	Degree
Maintain Employee Self Service – Online Enrollment, Employee Utilization	Continue to update pertinent employee and applicant information, continue to promote employee comfort level with system utilization	Data entry by employee, implemented by HR	Ongoing
Implement Munis Workflow	Utilize Munis Workflow for personnel requistions	Implemented by Human Resources	Ongoing
Utilize TCM	Use with Munis Workflow implementation to begin converting file storage from paper to electronic media	Implemented by Human Resources	Ongoing
Implement Kronos clock in at Fire Stations	Fire Services timekeeping will migrate from Firepoint to Kronos	Supported by HR	Ongoing

Department:	Human Resources	Cost Center:	10010540
Function:	General Government	Fund:	General

Significant Expenditure and Staffing Changes

◊ One part time position has been converted to a full time position

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 276,239	$ 306,370	$ 297,315	$ 321,191
Operating	57,644	87,018	83,196	93,210
Capital Outlay	150	-	-	-
Total Appropriations	$ 334,033	$ 393,388	$ 380,512	$ 414,401

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	5.000	4.000	4.500	5.000

WORKLOAD MEASURES	FY 2013	FY 2014	FY 2015	FY 2016
County Work Force - Full-time Equivalent (FTE) count	751.414	720.314	723.089	765.000
Personnel Requisitions	59	48	50	85
Job Applications	1,231	991	1,100	1,550
Classification Changes	94	103	90	160
Exit Interviews	53	54	60	75
Internal Training Programs	45	50	45	55
Dental/Ortho Reimbursement Claims *	1,735	N/A*	N/A*	N/A*
Vision Reimbursement Claims	393	303	350	420
Workers Comp Claims	67	78	70	80
* Dental now fully insured, no longer handled in-house				

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

Mission Statement

The Mission of Information Systems is to provide Enterprise Technology solutions to County leaders and staff so they can meet their goals and deliver effective and efficient services to the public.

Major Department Functions

The **Information Systems Department** is responsible for providing installation, service, and support of County technology systems. By keeping County systems available and staff operational, departments can efficiently provide services to the citizens of Fayette County. The scope of support offered by the IS Department includes, but is not limited to, the following areas:

Desktop Support – The IS Department installs and maintains all County desktop computers, laptops, printers, and other peripherals. This also includes support of desktop software such as Microsoft Office and other third party desktop applications.

Server Support – We install and support all County servers including all file and application servers. This includes support of individual physical servers as well as the County's IBM Blade Centers and Storage Area Network (SAN) equipment used in the County's VMware virtual server architecture.

Application Support – The IS Department performs various levels of installation and support services for the County's third-party applications and their vendors. Some of the larger applications are: MUNIS – Finance, Purchasing, HR, and Water System Utility Billing; TCM – Tyler Content Manager; SPILLMAN RMS – Sheriff's Office and Jail Records Management SPILLMAN CAD - 911's Computer Aided Dispatch system; iasWORLD – Tax Assessor's Appraisal & Tax Software; ESRI GIS Systems – The county's GIS mapping software used throughout the county; ENERGOV – Permits & Inspections Permitting and Plan Review; MANATRON – Tax Commissioner's Property Tax Software; COTT – Superior Court Clerk's Real Estate Software; ICON – Superior Court Clerk's Civil & Criminal Case Management; and CJT – Probate Court's Software system.

Networking – The department installs and maintains the hardware and software that makes up the "County Network". This includes all Local Area Network (LAN) equipment used to interconnect all computers and peripherals within a building; and all Wide Area Network (WAN) equipment, fiber optic cabling, and data circuits that connect the County buildings together.

Security – The IS Department establishes and maintains security and access rights to the County's computers, servers, networks, and applications. The department also protects the county computers from viruses, spyware, and spam while also managing various physical security systems such as the County's Proxy Card systems.

Technology Research & Development - While service and support are key responsibilities of the IS Department, research and testing of the latest technology trends is necessary to assure that the County is taking full advantage of advancements in technology.

Major Goals

1. To accomplish the objectives set forth in the third year of the County's Strategic Technology Plan and to continue achieving our other mission related goals and objectives.
2. To create improved IS Department policies and procedures to protect the County and its employees from legal issues and to provide an effective and efficient working environment.
3. To continue researching the use of new technologies to improve our service delivery.

Department:	Information Systems	Cost Center:	10010535
Function:	General Government	Fund:	General

Significant Expenditure and Staffing Changes

◊ Operating expenditures increase include additional cost of Microsoft Agreement for Office 365

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 548,266	$ 740,728	$ 665,666	$ 767,228
Operating	102,255	137,364	126,059	256,330
Capital Outlay	7,365	9,000	3,334	19,700
Total Appropriations	$ 657,886	$ 887,092	$ 795,059	$ 1,043,258

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	9.000	8.000	10.000	10.000

WORKLOAD/PERFORMANCE MEASURES	FY 2006	FY 2007	FY 2008	FY 2009
Total Work Orders	**1,339**	**1,200**	**1,776**	**1,866**
Hardware:				
Work Days (260 days less vacation and holidays)	240	240	240	240
Closed Work Orders	421	339	199	209
Average Closed Per Day	1.8	1.4	0.8	0.9
Percent of Total Work Orders	31.44%	28.25%	11.20%	11.20%
Software:				
Work Days	240	240	240	240
Closed Work Orders	322	431	231	243
Average Closed Per Day	1.3	1.8	1.0	1.0
Percent of Total Work Orders	24.05%	35.92%	13.01%	13.02%
Phones, Security Systems, Alarms:				
Work Days	240	240	240	240
Closed Work Orders	13	61	119	125
Average Closed Per Day	0.1	0.3	0.5	0.5
Percent of Total Work Orders	0.97%	5.08%	6.70%	6.70%
Internet:				
Work Days	240	240	240	240
Closed Work Orders	50	40	72	76
Average Closed Per Day	0.2	0.2	0.3	0.3
Percent of Total Work Orders	3.73%	3.33%	4.05%	4.07%

Department:	Law Department	Cost Center:	10010530
Function:	General Government	Fund:	General

Mission Statement

The Law Department is a cost center that accounts for legal services provided by the County Attorney and for expenditures arising from litigation.

Significant Expenditure and Staffing Changes

◊ No significant expenditures changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	
Operating	328,947	305,000	240,457	255,600
Capital Outlay	-	-	-	-
Total Appropriations	$ 328,947	$ 305,000	$ 240,457	$ 255,600

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	1.000	0.000	0.000	0.000

Department:	Non-Departmental	Cost Center:	10010090
Function:	General Government	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures not allocated to individual General Government departments.

Significant Expenditure Changes

◊ No need to include reserve for Medical Stabilization in FY2016.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 126,400	$ 450,000	$ 450,000	$ -
Operating	$ 472,324	$ 466,619	$ 492,588	$ 471,588
Capital Outlay	-	-	4,953	-
Total Appropriations	$ 598,724	$ 916,619	$ 947,541	$ 471,588

Department:	Purchasing	Cost Center:	10010517
Function:	General Government	Fund:	General

Mission Statement

To partner with county departments, vendors, and stakeholders in order to acquire the most appropriate goods and services at the best price.

Major Department Functions

◊ Procure materials, supplies, and services on the open market for purchases within the authority assigned to the Director of Purchasing.

◊ Procure materials, supplies, and services through the competitive sealed bid or sealed proposal process for transactions in which prior approval rests with the Board of Commissioners.

◊ Enable equal access by vendors to county business through maintenance of a bidders' list, adequate advertising of bid or proposal opportunities, and transparent processes.

◊ Provide financial savings through development of contracts for goods or services used by multiple departments, in cases which benefit the county.

◊ Dispose of surplus county property through public auction, internet, or other approved methods.

Major Goals

◊ Implement capturing of commodity codes with requisitions to facilitate data and trend analysis.

◊ Revise and update policy and procedures for disposal of unserviceable property.

◊ Implement new or modified requirements for contracts and purchases, in conformance with Senate Bill 160.

Significant Expenditure and Staffing Changes

◊ No significant expenditure and staffing changes.

Department:	Purchasing	Cost Center:	10010517
Function:	General Government	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 171,371	$ 176,456	$ 176,748	$ 174,041
Operating	20,380	21,184	21,768	27,920
Capital Outlay	10,748	850	-	-
Total Appropriations	$ 202,499	$ 198,490	$ 198,516	$ 201,961

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	3.000	3.000	3.000	3.000

WORKLOAD MEASURES	FY 2012	FY 2013	FY 2014	FY 2015
Purchase Orders Issued	1,202	1,030	720	750
Invitations for bids released	36	31	12	38
Request for proposals released	10	14	9	8
Items/lots of surplus sold	140	85	65	40

RESULTS MEASURES	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2015 Estimate
Avg. # of days to process sealed bids	88.0	86.0	76.0	73.0
Avg. # of days to process request for proposals	125.0	88.0	75.0	134.0
Amount of revenue from sale of surplus	$ 259,053.00	$62,778.00	$55,400.00	$37,500.00
Internal customer service rating	4.33	4.53	TBD	TBD

Department:	Tax Assessor	Cost Center:	10010550
Function:	General Government	Fund:	General

Mission Statement

Secure a just valuation for ad valorem tax purposes of all real and personal property, provide for uniform assessment of these properties and administer exemptions pursuant to Georgia law.

Major Department Functions

- ◊ Ensure that all taxable property within the County is returned and assessed for taxes at its fair market value and that each taxpayer shall pay only his proportionate share of taxes.
- ◊ Maintain all tax records and maps for the County including, but not limited to, the mapping, platting, cataloging, and indexing of all real and personal property in the County.

Major Goals & Objectives

- ◊ Discover, research, and assess all real property in Fayette County.
- ◊ Discover, research, and assess all tangible personal property in Fayette County including business furniture, fixtures, machinery, equipment and inventory, golf carts, boats, airplanes, heavy duty equipment and mobile homes.
- ◊ Administer Homestead Exemption, verifying qualifications and approving or disapproving exemptions based on Georgia statute.
- ◊ Administer Current Use Covenant assessments, verifying qualifications and approving or disapproving exemptions based on Georgia statute.
- ◊ Administer Freeport Exemption and Pollution Control Equipment Exemption, verifying qualifications and approving or disapproving exemptions based on Georgia statute.
- ◊ Send notices to all property owners and implement review/appeal process.
- ◊ Conduct individual assessment review for Value, Taxability, Uniformity and Denial of exemption, presenting a preponderance of evidence to the Board of Equalization and Superior Court.
- ◊ Continue working on the GIS base layers.

Significant Expenditure and Staffing Changes

- ◊ One additonal Property Appraiser will be added.
- ◊ Additional cost for software update included in FY2016

Department:	Tax Assessor	Cost Center:	10010550
Function:	General Government	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 707,441	$ 741,472	$ 736,800	$ 787,496
Operating	92,575	109,526	95,027	$ 170,350
Capital Outlay	-	-	-	-
Total Appropriations	$ 800,016	$ 850,998	$ 831,827	$ 957,846

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	12.450	12.450	12.450	13.450

WORKLOAD MEASURES	FY 2012	FY 2013	FY 2014	FY 2015
◊ Deeds & PT-61 (Real Estate Transfer Declaration)				
forms researched and entered in database	4,000	3,600	4,000	4,000
◊ Real Estate Parcels mapped	50	50	50	300
◊ Real Estate Parcels assessed	42,134	42,185	42,200	42,500
◊ Personal Property Accounts assessed	5,275	5,400	5,420	5,600
◊ Mobile Homes assessed	1,150	1,180	1,200	1,150
◊ Homestead Exemptions reviewed & placed on digest	29,700	29,367	29,800	29,800
◊ Current Use Assessments reviewed & placed on digest	575	583	580	590
◊ Freeport Exemptions reviewed & assessed	85	81	85	90
◊ Pollution Control Exemptions reviewed & assessed	1	1	1	1
◊ Assessment Notices generated & mailed for Real Estate Parcels	42,300	41,696	42,000	43,000
◊ Assessment Notices generated & mailed for Personal				
Property Accoun	820	700	825	825

RESULTS MEASURES	FY 2012	FY 2013	FY 2014	FY 2015
◊ % of Real Estate parcels inspected	2,000	2,020	2,100	2,000
◊ # of appeals as a % of taxable real estate parcels	5.50%	4.00%	4.00%	4.00%
◊ # of appeals as a % of taxable personal property accounts	1.00%	1.00%	1.00%	1.00%
◊ Net reduction in tax base due to appeals as a % of Total	10.00%	3.00%	2.00%	2.00%
Market Value Appealed				

Department:	Tax Commissioner	Cost Center:	10010545
Function:	General Government	Fund:	General

Major Department Functions

◊ Administer the ad valorem tax collection function for the County.
◊ Disburse tax collections to governing authorities of the state, county, school system and municipalities.

Major Goals

◊ Collect at a minimum 98 percent of the property taxes levied in the upcoming year.
◊ Continue the efforts to reduce the amount of delinquent property taxes outstanding.
◊ Implement on line payment system for auto registration and property tax.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 868,029	$ 890,049	$ 877,087	$ 893,015
Operating	173,053	185,430	166,325	184,270
Capital Outlay	-	3,000	-	3,000
Total Appropriations	$ 1,041,083	$ 1,078,479	$ 1,043,412	$ 1,080,285

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	17.500	17.000	17.000	17.000

WORKLOAD INDICATORS	2012	2013	2014	2015
Number of tax bills	47,584	47,587	47,719	43,074
Number of tags sold	102,576	103,047	94,880	109,054
Percentage of tax bills collected	98.0%	97.0%	95.0%	99.3%
Taxes levied	$ 142,411,383	$ 144,049,313	$ 144,652,347	$ 161,770,304

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Total Appropriations	$ 7,906,314	$ 8,999,243	$ 8,474,227	$ 8,906,297

Department:	Clerk of State Court	Cost Center:	10020310
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Clerk of State Court is to be responsive, innovative and efficient when providing citizens a true and correct comprehensive permanent court record and other official court documents. In an expedient approach through the automation and computerization of indices and digitized legal documents and web application, the mission of the State Court Clerk's Office is to offer a more modern technological interaction with the community.
The Clerk's Office is committed to strengthen and uphold our participation in the Judicial Process by ensuring compliance with statutes and to facilitate interaction between the Jurors, Judges, Attorneys and other governmental agencies.

Major Department Functions

◊ Attend sessions of court ensuring compliance of all jury management and court records.
◊ Record and maintain a complete and accurate record of all court cases and proceedings.
◊ Civil Division: Ensure compliance of civil documents; assess and collect costs; issue summons and subpoenas; administer the Jury selection process.
◊ Criminal Division: To maintain criminal files; collect fines and forfeitures; prepare final disposition; electronically transmit to Georgia Crime Information Center and Department of Public Safety.
◊ Traffic Division: Ensure filing of all traffic citations; ensure court forms are filed within mandates; collect fines and forfeitures on citations; electronically transmit to Department of Public Safety; and ensure the filing of all ordinance cases.
◊ Administrative Division: To accurately and timely balance reports; make deposits and disperse monies. Ensure confidentiality of personnel records and payroll. Prepare budget and reconcile expenditures.

Major Goals

◊ To effectively manage the Clerk's Office on a reduced budget for the benefit of all County Departments.
◊ Work together with Sheriff for a successful data exchange of Traffic data.
◊ Implement Criminal Judicial Data Exchange beyond the arrest warrant phase.
◊ Implement Data Exchange for criminal fine and fee collection and disbursement.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staffing changes.

Department:	Clerk of State Court	Cost Center:	10020310
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 249,377	$ 261,856	$ 255,744	$ 256,102
Operating	26,022	25,799	26,467	26,399
Capital Outlay	-	-	-	-
Total Appropriations	$ 275,399	$ 287,655	$ 282,211	$ 282,501

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	5.000	5.000	5.000	5.000

WORKLOAD INDICATORS	2012	2013	2014	2015 Projection
Civil Cases processed	558	607	760	800
Criminal Cases processed	2,796	1,494	3,257	3,500
Traffic Cases processed	3,616	4,536	3,512	3,600
Ordinances Cases processed	428	377	427	450
Revocation Cases processed	1,171	681	629	650
DPS Case Notices processed	309	306	440	450
Total Cases Filed	**8,878**	**8,001**	**9,025**	**9,450**
Total GCIC Transmissions	**2,968**	**3,119**	**3,235**	**3,300**
Total DPS Transmissions	**4,023**	**3,299**	**3,324**	**3,300**
Number of Civil Proceedings	4,845	4,757	7,977	8,000
Number of Criminal Proceedings	23,639	23,505	35,259	36,000
Number of Traffic Proceedings	9,366	9,757	11,212	11,500
Number of Ordinance Proceedings	1,923	1,504	1,567	1,570
Total Number of Proceedings	**39,773**	**39,523**	**56,015**	**56,025**
Number of Civil Scanned Pages	21,794	20,890	36,801	36,900
Number of Criminal Scanned Pages	40,186	41,745	63,666	63,700
Number of Traffic Scanned Pages	16,829	18,725	21,578	21,700
Number of Ordinance Scanned Pages	2,437	1,859	1,869	1,875
Total Number of Scanned Pages	**81,246**	**83,219**	**123,914**	**123,925**
Total Minute Book Pages Recorded	**3,205**	**2,812**	**4,221**	**4,225**
Total Final Minutes Pages	**84,451**	**86,031**	**128,135**	**128,150**
Book Numbers	352-355	356-362	358-365	
Court days scheduled	**194**	**182**	**174**	**175**
Calendars generated	**547**	**515**	**511**	**515**
Civil Hearings and Trials Scheduled	783	400*	394	400
Criminal Hearings and Trials Scheduled	11,264	9,831	10,297	10,300
Traffic Hearings and Trials Scheduled	4,221	5,306	11,604	11,650
Special Set and Revocation Hearings	1,171	955	1,754	1,800
Ordinance Hearings and Trials Scheduled	635	525	586	600
Drug Screening Hearings	215	189	279	300
Alternative Language Hearings (started 07-01-08)	137	155	232	250
Total Scheduling	**18,426**	**16,961**	**25,146**	**25,300**

Department:	Clerk of Superior Court	Cost Center:	10020180
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Clerk of Superior Court is to effectively provide citizens a true and correct comprehensive permanent record of real property and other official court records in an expedient approach through the automation and computerization of indexes and digitized legal documents. The Clerk's office is committed to strengthen and uphold our participation in the Judicial Process by ensuring compliance with statutes and to facilitate interaction between the Jurors, Judges, Attorneys and other governmental agencies.

Major Department Functions

◊ Attend sessions of court ensuring compliance of all jury management and court records.
◊ Record and maintain a complete and accurate record of all court cases and proceedings.
◊ Civil Division: Ensure compliance of civil documents; assess, collect and disburse all fees; approve applications and issue notary public certificates; process adoptions; issue summons and subpoenas; administer the Jury selection process and to file and transmit financing statements.
◊ Criminal Division: To maintain criminal files; collect fines and forfeitures; report felony convictions to the Secretary of State; prepare final disposition; Electronically transmit to Georgia Crime Information Center and Department of Public Safety and disburse monies according to Georgia Statute.
◊ Real Estate Division: Preserve and index all deed, mortgages, plats, liens and other real estate documents mandated by law that deals with property ownership and to transmit timely to the Clerk's Authority.
◊ Administrative Division: To accurately and timely balance reports; make deposits and disburse monies. Ensure confidentiality of personnel records and payroll. Prepare budget and reconcile expenditures.

Major Goals

◊ To effectively manage the Clerk's Office on a reduced budget for the benefit of all County Departments.
◊ To complete implementation of e-filing in Real Estate with Statewide portal.
◊ Implement Criminal Judicial Data Exchange beyond the arrest warrant phase.
◊ To work in conjunction with Sheriff's office to develop a dashboard that shares inmate data over several databases.
◊ Begin initial phase of Efiling of Civil documents for Superior Court

Significant Expenditure and Staffing Changes

◊ No significant expenditures and staffing changes.

Department:	Clerk of Superior Court	Cost Center:	10020180
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 984,830	$ 1,072,789	$ 1,046,293	$ 1,082,573
Operating	181,292	198,215	211,489	239,738
Capital Outlay	-	-	2,075	-
Total Appropriations	$ 1,166,122	$ 1,271,004	$ 1,259,857	$ 1,322,311

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	21.434	20.434	20.434	20.434

WORKLOAD INDICATORS	2012	2013	2014	2015 Estimate
TOTAL CIVIL AND DOMESTIC ACTIONS FILED	1,342	1,387	1,433	1,450
TOTAL NUMBER OF PROCEEDING ENTRIES	17,884	16,533	24,424	24,500
TOTAL NUMBER OF PAGES SCANNED	76,157	72,808	103,208	103,250
TOTAL CIVIL MINUTE BOOK PAGES RECORDED	6,421	6,600	4,361	5,000
TOTAL NUMBER OF ADOPTIONS FILED	42	36	36	40
Applications for Trade Names Processed	91	116	116	130
Notary Public Applications Processed	534	523	496	500
Military Discharges Processed	-	5	3	5
TOTAL APPLICATIONS PROCESSED	625	644	615	625
TOTAL APPLICATION PAGES RECORDED	1,250	1,288	1,723	1,750
TOTAL FINANCING STATEMENTS	2,055	2,275	3,008	3,010
TOTAL STATEMENT PAGES SCANNED	2,707	2,810		
TOTAL REAL ESTATE INSTRUMENTS	19,942	21,214	15,525	15,500
TOTAL HOSPITAL LIENS (separated from GED in 2004)	813	567	1,105	1,125
TOTAL GENERAL EXECUTION INSTRUMENTS	5,971	5,788	4,895	4,900
TOTAL REAL ESTATE PLATS	37	47	55	60
TOTAL REAL ESTATE PAGES SCANNED	124,598	131,407	85,613	85,650
TOTAL NUMBER OF GRANTORS INDEXED	47,108	48,574	27,712	27,750
TOTAL NUMBER OF GRANTEES INDEXED	45,930	44,631	26,758	26,800
TOTAL INTANGIBLE TAX FORMS PROCESSED	4,186	4,340	2,883	2,900
TOTAL TRANSER TAX FORMS	4,206	4,568	4,217	4,250

TOTAL NUMBER OF CRIMINAL CASES FILED	578	446	906	925
TOTAL NUMBER OF PROCEEDING ENTRIES	10,488	8,851	16,753	16,800
TOTAL NUMBER OF PAGES SCANNED	29,322	21,965	36,001	36,025
TOTAL CRIMINAL MINUTE BOOK PAGES RECORDED	772	1,057	1,330	1,350
WORKLOAD INDICATORS - CONTINUED	2012	2013	2014	2015 Estimate
TOTAL NUMBER OF DRUG COURT HEARINGS	23	14	13	13
TOTAL NUMBER OF DRUG COURT CASES	8	10	8	10

Department:	Clerk of Superior Court	Cost Center:	10020180
Function:	Judicial	Fund:	General

GEORGIA CRIME INFORMATION TRANSMITTALS	2,546	2,459	2,393	2,400
GEORGIA DEPT OF MOTOR VEHICLE SERVICE FORMS	184	203	220	225
NOTICES OF APPEAL FILED	32	23	33	35
TOTAL NUMBER OF CALENDARS GENERATED	246	306	231	235
TOTAL COURT DAYS SCHEDULED (FOUR JUDGES)	325	307	398	400
TOTAL CIVIL CASES FOR HEARINGS AND TRIALS	1,532	2,272	2,107	1,550
TOTAL CRIMINAL CASES FOR HEARINGS AND TRIALS	1,811	1,709	3,026	3,025
TOTAL SPECIAL SET CASES	162	116	141	150
TOTAL NUMBER OF JURORS SUMMONED	9,740	5,326	5,809	5,825

TOTAL NUMBER OF BOE CASES FILED	452	232	262	265
TOTAL NUMBER OF BOE CASES PROCESSED	453	232	262	265
TOTAL SCANNED PROCEEDINGS	2,144	1,454	1,939	1,950
TOTAL SCANNED PAGES	3,061	1,967	2,583	2,600
TOTAL NUMBER OF BOE CALENDARS	19	18	21	25
TOATL NUMBER OF BOE HEARINGS	229	255	348	350

Department:	District Attorney	Cost Center:	10020200
Function:	Judicial	Fund:	General

Mission Statement / Duties / Major Functions

The duties of the District Attorney are established by legislative action and are outlined in the Official Code of Georgia (O.C.G.A.) section 15-18-6. The District Attorney is required to attend all sessions of the Superior courts within the Griffin Judicial Circuit. The circuit is composed of Fayette County, Pike County, Spalding County, and Upson County.

The District Attorney's office represents the State of Georgia and victims of crime in prosecutions in Superior Court and in Probate Court in those counties which do not have State Court.

The County funds the portion of the circuit-wide expenses that are attributable to Fayette County.

Significant Expenditure Changes

◊ No significant expenditure changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
DA Contract Services	$ 324,480	$ 324,480	$ 321,055	$ 335,781
Operating	5,680	5,660	5,936	5,741
Capital Outlay	-	-	-	-
Total Appropriations	$ 330,160	$ 330,140	$ 326,992	$ 341,522

WORKLOAD INDICATORS	2011	2012	2013	2014
SUPERIOR COURT:				
Cases Filed:				
Felony counts	1,067	1,419	648	756
Misdemeanor counts	365	580	153	32
Cases Disposed:				
Felony counts	1,367	1,410	724	427
Misdemeanor counts	462	548	114	11
Indictment/Accusations Filed	510	578	431	446
Juvenile Court Cases Handled	659	1,040	1,239	630

Department:	Judges, Court Reporter	Cost Center:	10020160
Function:	Judicial	Fund:	General

Major Function

The Judges, Court Reporter cost center accounts for the following:

1. Fayette County's allocation of the Griffin Judicial Circuit Superior and Juvenile Courts expenditures. The Griffin Judicial Circuit counties are Fayette, Pike, Spalding, and Upson.
2. Expenditures of the Fayette County's local Superior Court.

Major Goals

◊ Maintain a low crime rate level by administering justice to criminals in a timely manner.
◊ Keep the cost of the court system to a minimum.

Significant Expenditure Changes

◊ All expenditures related to the Griffin Judicial Circuit were moved to a separate cost center. In FY 2016, Fayette County takes over the accounting of the judicial circuit.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services*	$ 11,809	$ -	$ -	$ -
Griffin Judicial Circuit Superior Court - Contract Services	218,010	168,330	168,330	-
Griffin Judicial Circuit Juvenile Court - Contract Services	43,586	51,143	51,143	-
Operating	65,074	65,190	82,586	83,140
Capital Outlay	174	-	446	-
Total Appropriations	$ 338,653	$ 284,663	$ 302,505	$ 83,140

* Contracted personnel (Bailiffs) moved to Sheriff's Office Field Operations Division.

WORKLOAD INDICATORS	2010	2011	2012	2013
Fayette County - Criminal and civil filings	2,612	3,491	3,502	3,256
Fayette County - % of total Circuit filings	28.9	31.8	33.6	28.5

Department:	Griffin Judicial Circuit	Cost Center:	1012150/10120600
Function:	Judicial	Fund:	General

Major Function

In FY 2016, Fayette County takes over the accounting of the Griffin Circuit for both the Superior and Juvenile courts operations. A cost center, separate from the expenditures of the Judges Court Reporter, is created.

Significant Expenditure Changes

Previously, these were accounted for in the Judges, Court Reporter cost center. Fayette County funded their share of the total circuit expenditures.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Griffin Judicial Circuit Superior Court - Contract Services	-	-	-	620,375
Griffin Judicial Circuit Juvenile Court - Contract Services	-	-	-	183,673
Operating	-	-	-	-
Capital Outlay	-	-	-	-
Total Appropriations	$ -	$ -	$ -	$ 804,048

Department:	Juvenile Court	Cost Center:	10020600
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Juvenile Court of Fayette County is as follows:

◊ To interpret and enforce existing statutes in a way that provides due process, fair treatment and justice to all persons appearing before this court.
◊ To provide or arrange for appropriate services for those persons appearing before the court.
◊ To create and maintain a feeling of respect for and in the court system on the part of the citizens that it serves to that they support and assist the court in its efforts.
◊ To maximize, to the extent possible, the development and job satisfaction of court employees so that the court is able to attract, secure and retain the commitment of the kinds and numbers of people necessary to accomplish the court's mission and goals.
◊ To create and maintain a feeling of confidence in and support for the court on the part of the other organizations with which it comes in contact, particularly those organizations that are a part of the total criminal justice system.
◊ To insure that the taxpayers of Fayette County receive the greatest benefits for the dollars expended for court services.

Major Department Functions

◊ To docket and set calendars for cases concerning allegations of deprivation, delinquency, unruly conduct and traffic offenses involving children within our jurisdiction. Parameters of mandated time frames will be the standard. Guidelines and operating procedures set by judges will be utilized on each individual case incorporating applicable Official Codes of Georgia Annotated.
◊ To liason with the State of Georgia's Department of Human Resources, i.e.: Department of Family and Children Services and Department of Juvenile Justice to insure that the mandates under which the court *must* operate are compatible with the policies of these two departments.
◊ To insure the rights of victims and offenders are protected under the law as well as court preparation, including scheduling of cases, investigation, conducting trials, preparation of court orders, collection of fees and fines, filing of documents and record retention.
◊ To seek treatment and rehabilitation of delinquent children.
◊ To seek reunification with parents and children who are separated by judicial intervention.
◊ To cooperate and work closely with the law enforcement agencies to insure citizens rights are protected as well as the rights of delinquents.

Major Goals

◊ Maintain proactive initiative on office space and future needs of the Juvenile Court.
◊ To assign, train, and delineate duties for the staff to maximize efficiency.
◊ Secure grants for programs appropriate to Juvenile Court for delinquency prevention and enhance training of personnel for applications process for these awards.
◊ To manage increasing caseload efficiently and continue with working with law enforcement agencies to enhance the rehabilitations of children and protect the citizens.

Department:	Juvenile Court	Cost Center:	10020600
Function:	Judicial	Fund:	General

Significant Expenditure and Staffing Changes

◊ Operating expenditures in FY 2016 increase in the Technical Services line-item for additional rehabilitation services contracted. These are expected to be offset by a grant that has been applied for.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 201,698	$ 207,029	$ 207,358	$ 207,204
Operating	93,816	54,500	135,368	222,982
Capital Outlay	-	-	-	-
Total Appropriations	$ 295,514	$ 261,529	$ 342,726	$ 430,186

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	5.000	4.000	4.000	4.000

WORKLOAD INDICATORS	2012	2013	2014	2015 Estimate
New juvenile cases docketed/filed	1,105	1,012	1,100	1,100
Judges in Fayette Court (two needed ocassionally on same day)	128	128	129	128
EFFECTIVENESS MEASURES	2012	2013	2014	2015 Estimate
Juvenile Cases closed	1,142	933	1,106	1,100
Days calendared	128	128	129	128
Fines/Fees/Restitution disbursed to outside agencies	$ 39,347	$35,944.79	$28,285.00	$ 30,000
Supervision fees collected/disbursed to 217-20610	$ 21,915	$17,811.50	$16,137.00	$ 18,000
PRODUCTIVITY MEASURES	2012	2013	2014	2015 Estimate
New juvenile cases docketed/filed	1,105	1,012	1,100	1,100
Session in Court (2 Judges are needed occasionally on a single day)	128	128	129	128
Summons/subpoenas served	2,510	1,861	2,100	2,000
Fines Collected (Traffic/DUI/Drugs/Etc.)	$ 80,228	$71,530.64	-	-
Restitution Collected	$ 14,982	$12,676.68	-	-

Department:	Juvenile Supervision	Cost Center:	21720610
Function:	Judicial	Fund:	Special Revenue

Mission Statement

The Mission of the Juvenile Court Supervision Services is as follows:
◊ To promote a safe and secure community, the Juvenile Court of Fayette County will utilize prevention and treatment services in collaboration with families and other organizations to encourage the physical emotional, psychological, educational, and moral well-being of children throughout the County to prevent and treat delinquency and unruly behavior.
◊ The prevention programs offered will be funded under the guidelines of the official Code of Georgia 15-11-71, the Juvenile Proceedings Codes and the parameters described therein.
◊ Further this court will diligently seek and implement grants offered for delinquency prevention and treatment through Federal funding as well as corporate partners.

Major Department Functions

◊ To allocate funding collected to provide supervision and rehabilitation services for those juveniles in the court system.
◊ To enhance the training of all court personnel, law enforcement, educators, and helping agencies to focus on the rehabilitation of juveniles through awareness of the problems of delinquent children and related issues.
◊ To present seminars to various agencies focusing on rehabilitation utilizing funding available through court imposed fees.
◊ Expand programs on delinquency utilizing court fees which are collected under 15-11-71 and are funded without tax dollars or expenditures from the operating budget of the Court.

Major Goals

◊ To seek new innovative programs focusing on rehabilitation through government grants and funding through collection of supervision fees under OCGA 15-11-71.
◊ To identify and enhance programs such as the MRT, Breaking the Chains, Vista and Tomorrow's Man court ordered to rehabilitate Fayette County delinquents and incorporate scholarship awards to children who meet financial hardship criteria for these programs.
◊ Allocate funds for teaching seminars to be given to appropriate local agencies with appropriate themes.
◊ Assist and support the DART program for drug and alcohol rehabilitation of children.
◊ Allocate funds for psychological evaluations under collected supervision fees with indigent guidelines to be used for qualification.

Significant Expenditure Changes

◊ There are no significant expenditure or staffing changes.

Department:	Juvenile Supervision	Cost Center:	21720610
Function:	Judicial	Fund:	Special Revenue

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 7,372	$ 16,148	$ 13,030	$ 12,918
Technical Services	4,028	4,500	1,810	3,500
Other Operating	2,026	4,260	3,521	2,860
Capital Outlay	-	-	-	-
Total Appropriations	$ 13,426	$ 24,908	$ 18,361	$ 19,278

WORKLOAD INDICATORS	2012 Actual	2013 Actual	2014 Actual	2015 Estimated
Juveniles placed on probation/informal adjustment/abeyances/short term program	267	211	186	200
EFFECTIVENESS MEASURES	2012 Actual	2013 Actual	2014 Actual	2015 Estimate
Work Sites	9	9	9	9
Recidivism rates	22.0%	22.0%	22.0%	22.0%
PRODUCTIVITY MEASURES	2012 Actual	2013 Actual	2014 Actual	2015 Estimate
Hours Worked in Program	1,683	943	1,014	1,000

Department:	Law Library	Cost Center:	20520750
Function:	Judicial	Fund:	Special Revenue

Mission Statement

The mission of the Law Library is to effectively provide citizens with access to the most current legislation through hardback legal texts and internet access services.

Major Department Functions

◊ Acquire and maintain materials for the County law library by utilizing monies collected from a surcharge on all cases.
◊ To provide Fayette County citizens an atmosphere that is conductive to legal research.

Major Goals

◊ Provide the Fayette County general public with the most current legislation. Access will be provided in hardback legal texts and up-to-the-minute on-line services.
◊ To improve efficiency with additional computers and printers to maximize access to on-line services for citizens.

Significant Expenditure Changes

◊ There are no significant expenditure changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	83,417	62,160	61,880	60,000
Capital Outlay	-	-	-	-
Total Appropriations	$ 83,417	$ 62,160	$ 61,880	$ 60,000

Department:	Magistrate Court	Cost Center:	10020400
Function:	Judicial	Fund:	General

Mission Statement

The Mission of the Fayette County Magistrate Court is to provide an impartial forum to deliver timely, neutral and just resolutions of cases through uniform and coherent application of the US Constitution and laws of the State of Georgia. The Clerk's office is committed to strengthen and uphold our participation in the Judicial Process by ensuring compliance with statutes and to facilitate interaction between the Public, Judges, Attorneys and other governmental agencies.

Major Department Functions

Judge Functions:

◊ Preside over all sessions of court ensuring compliance Georgia Law and Court Rules.
◊ To Listen to testimony and determine the presence of Probable Cause.
◊ To issue and sign arrest warrants.
◊ To issue and sign Temporary Protective Orders.

Administrative Functions by Clerk:

◊ Record and maintain a complete and accurate record of all court cases and Proceedings.
◊ Civil Division: Ensure compliance of civil documents; assess and collect costs; issue summons and subpoenas
◊ Criminal Division: To maintain criminal files; collect fines and forfeitures; prepare final disposition; electronically transmit to Georgia Crime Information Center
◊ Administrative Division: To accurately and timely balance reports; make deposits and disburse monies. Ensure confidentiality of personnel records and payroll. Prepare budget and reconcile expenditures.

Major Goals

◊ To operate the Court and manage the Clerk's Office on a reduced Budget.
◊ To implement Esignatures protocol for EWarrants.
◊ Perfect ongoing enhancements to the ICON Case Management software program.
◊ Provide standard forms for all users of the Magistrate Court

Significant Expenditure and Staffing Changes

◊ There are no significant expenditures or staffing changes.

Department:	Magistrate Court	Cost Center:	10020400
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 392,325	$ 389,013	$ 385,791	$ 406,220
Operating	29,458	26,720	24,961	27,944
Capital Outlay	-	100	860	100
Total Appropriations	$ 421,783	$ 415,833	$ 411,613	$ 434,264

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	10.000	9.000	9.000	9.000

WORKLOAD INDICATORS	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimate
Civil Cases processed	3,401	3,741	3,800	3,850
Claims filed/disposition	3,381	3,212	3,250	3,300
Criminal Cases processed	1,378	1,269	1,300	1,350
Felony warrants	3,385	1,223	1,250	1,223
Misdemeanor warrants	1,180	1,131	1,180	1,300
Bad Check Hearing	30	26	30	40
TOTAL CASES FILED	**12,755**	**10,602**	**10,810**	**11,063**

Number of civil proceedings	17,479	19,149	19,500	20,000
Number of criminal proceedings	4,569	3,984	4,000	4,100
TOTAL NUMBER OF PROCEEDINGS	**22,048**	**23,133**	**23,500**	**24,100**
Number of civil scanned pages	36,096	40,247	42,000	42,500
Number of criminal scanned pages	11,607	9,548	10,000	10,100
TOTAL NUMBER OF SCANNED PAGES	**47,703**	**49,795**	**52,000**	**52,600**
Calendars generated	**56**	**51**	**54**	**60**
Civil hearings and trials scheduled	1,458	1,639	1,675	1,750
Criminal hearings and trials scheduled				
Bond Hearings	4,833	2,731	2,800	2850
Preliminary hearings	487	416	450	500
Pre-issuance warrant hearings	113	107	110	120
TOTAL SCHEDULING	**6,891**	**4,893**	**5,035**	**5,220**

Department:	Non-Departmental	Cost Center:	10020090
Function:	Judicial	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures not allocated to individual Judicial System departments.

Significant Expenditure Changes

◊ No significant expenditures changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Operating	$ 254,126	$ 225,278	$ 227,972	$ 232,335
Capital Outlay	-	-	-	-
Total Appropriations	$ 254,126	$ 225,278	$ 227,972	$ 232,335

Department:	Probate Court	Cost Center:	10020450
Function:	Judicial	Fund:	General

Mission Statement

To provide Probate Court services to the public as mandated by Georgia law and the Georgia Constitution.

Major Department Functions

◊ Decendent's estates, guardianships and conservatorships of minors and adults, issuance of marriage licenses, issuance of orders for involuntary evaluation due to mental illness, drug use or alcohol use, issuance of weapons carry licenses, issuance of fireworks display permits, issuance of certificates of residence, issuance of birth and death certificates for GA Dept. of Vital Records, acceptance of passport application for US Dept of State and other miscellaneous duties as required by Georgia Law.

Major Goals

◊ To provide thorough, competent, efficient service to the citizens of Fayette County.

Significant Expenditure and Staffing Changes

◊ No significant expenditures or staffing changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 316,408	$ 326,889	$ 330,867	$ 331,097
Operating	21,283	23,502	20,618	28,750
Capital Outlay	1,551	2,150	-	300
Total Appropriations	$ 339,241	$ 352,541	$ 351,485	$ 360,147

Department:	Probate Court	Cost Center:	10020450
Function:	Judicial	Fund:	General

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	6.000	.	6.000	6.000

WORKLOAD INDICATORS	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual
No Administration Necessary	8	7	2	8
Citations	3	6	3	2
Miscellaneous	131	329	468	261
Mental Health	12	22	15	25
Total Dockets	869	1,044	1,104	894
Inventories	87	146	122	83
Marriage licenses	906	623	664	611
Firearms licenses	1,834	1,475	1,987	3,037
Letter of Administration	45	59	46	51
Will Probate	309	262	220	271
Minor/Adult Guardianships	225	166	167	145
Year's support petitions	45	46	51	42
Petitions	4	1	10	6

Department:	Public Defender	Cost Center:	10020800
Function:	Judicial	Fund:	General

Major Department Functions

◊ The State of Georgia passed the Georgia Indigent Defense Act of 2003. The provision of this act were implemented beginning July 1, 2004 with the hiring of a Public Defender for each Judicial Circuit of Georgia. The office became fully operational on January 1, 2005. It serves the following counties: Fayette, Spalding, Pike and Upson.

◊ The contract with the Public Defenders Office and Fayette County is for handling Superior Court and Juvenile Delinquency cases.

◊ The County additionally has contracted with this office to handle State Court, Juvenile Deprivations and Magistrate Court.

Significant Expenditure Changes

◊ No significant expenditures changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Circuit Wide Contract Service	$ 302,937	$ 302,937	$ 302,937	$ 293,937
Lower Court Contract Fees	181,575	181,575	181,575	190,575
Other Operating	288	291	291	462
Total Appropriations	$ 484,800	$ 484,803	$ 484,803	$ 484,974

WORKLOAD INDICATORS	2012	2013	2014	2015
Public Defender - Fayette County % allocation of Circuit's budget				
Superior Court's allocation	27.8%	27.8%	27.8%	27.7%
Lower Courts allocation	55.6%	55.6%	55.6%	57.8%

Department:	State Court Judge	Cost Center:	10020330
Function:	Judicial	Fund:	General

Mission Statement

The mission of the State Court of Fayette County is to:

- ◊ Uphold and defend the Constitution and laws of the State of Georgia and these United States, as well as the ordinances duly passed by the Fayette County Commission;
- ◊ Treat with fairness and dignity all persons coming before the Court, no matter their station or circumstances in life;
- ◊ Administer justice uniformly and impartially, without prejudice or favor to any party;
- ◊ Provide an open forum for the redress of grievances, both public and private;
- ◊ Maintain the highest standards of judicial ethics and conduct;
- ◊ Efficiently and effectively dispose of all cases on the State Court's civil and criminal dockets in a timely manner and in accordance with the law.

Major Department Functions

- ◊ The State Court has jurisdiction, within the territorial limits of the county, over all criminal matters below the grade of felony, including misdemeanors, traffic violations, and county ordinance violations.
- ◊ The State Court has jurisdiction over all civil matters, without regard to the amount in controversy, concurrent with the Superior Courts, unless the Superior Courts have exclusive jurisdiction (i.e. disputes concerning title to land, divorce, child custody, etc.).
- ◊ The State Court also has jurisdiction over the review of decisions of other courts as provided by law.

Major Goals

- ◊ Significantly expedite the handling of civil cases in Fayette County by providing an alternative to Superior Court for filing these actions.
- ◊ Effectively administrate traffic violation cases, which is anticipated to increase due to the adoption of an electronic citation program by the Sheriff's Department.
- ◊ Improve the efficiency of the State Court through the use of technology, (i.e. calendaring and docketing, electronic communication with the publice)

Department:	State Court Judge	Cost Center:	10020330
Function:	Judicial	Fund:	General

Significant Expenditure and Staffing Changes

◊ No significant expenditures or staffing changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 282,875	$ 291,053	$ 293,829	$ 297,212
Operating	53,537	59,640	47,545	59,640
Capital Outlay	-	-	-	-
Total Appropriations	$ 336,411	$ 350,693	$ 341,375	$ 356,852

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	3.00	3.00	3.00	3.00

WORKLOAD INDICATORS	2011 Actual	2012 Actual	2013 Actual	2014 Projection
Civil Cases processed	984	558	607	625
Criminal Cases processed	2,456	2,796	1,494	1,500
Traffic Cases processed	3,258	3,616	4,536	5,000
Ordinances Cases processed	330	428	377	400
Revocation Cases processed	866	1,171	681	700
DPS Case Notices processed	414	309	306	325
Total Cases Filed	**8,308**	**8,878**	**8,001**	**8,550**

Department:	State Court Solicitor	Cost Center:	10020320
Function:	Judicial	Fund:	General

Mission Statement

The mission of the Office of the Solicitor General of the State Court of Fayette County is to investigate, charge, and prosecute misdemeanor violations of Georgia Statues and County Ordinances that occur in Fayette County. The Solicitor General is charged with ensuring that all misdemeanor cases occurring in Fayette County are handled in a manner that guarantees an efficient and equitable administration of justice. The Solicitor General ensures that all persons involved in the criminal process are treated in a courteous and professional manner.

Major Department Functions

◊ The State Court Solicitor-General serves as the prosecutor in misdemeanor, traffic and ordinance cases in Fayette County State Court.
◊ The State Court Solicitor-General aids in ALS Hearings and attends motion hearings.
◊ The State Court Solicitor-General serves as the prosecutor in Magistrate Court.
◊ The State Court Solicitor-General aids Juvenile Court when requested.

Major Goals

◊ Ensure that all misdemeanor cases occurring in Fayette County are handled in a manner that administers justice efficiently and equitably.
◊ Efficiently handle traffic and ordinance cases.
◊ To make sure that all persons involved in the criminal process are treated in a courteous and professional manner.
◊ To continue our assistance in Magistrate Court and with ALS hearings.
◊ To inform County and municipal law enforcement agencies on changes in the law and to aid them with interpretation.
◊ To provide the citizens of Fayette County with information on crime prevention.
◊ Aid in Juvenile Court when requested.

Significant Expenditure and Staffing Changes

◊ No significant changes

Department:	State Court Solicitor	Cost Center:	10020320
Function:	Judicial	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 575,442	$ 570,246	$ 548,078	$ 568,086
Operating	19,145	28,649	16,659	29,389
Capital Outlay	-	-	-	50
Total Appropriations	$ 594,586	$ 598,895	$ 564,737	$ 597,525

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	7.125	8.125	8.400	8.400

PERFORMANCE MEASURES	2011 Actual	2012 Actual	2013 Actual	2014 Actual
State Court Criminal	**1,067**	**1,007**	**1,095**	**1,222**
State Court Traffic	**3,233**	**3,873**	**3,376**	**3,782**
State Court Ordinance	**458**	**487**	**377**	**427**
State Court - Pre-Accusation Pre-Trial Intervention	42	68	101	116
State Court Revocations, Special Set Pleas, PTI's & Drug Ct. (calendar)	1,856	1,952	1,659	1,683
State Court Bench Trials (calendar)	435	343	329	537
State Court Jury Trials (Calendar Count)	1,069	1,082	1,031	1,611
State Court Ordinance (1st Appearance, Arraignment, Bench Trials)	623	703	555	550
Arraignment (Calendar Count)	1,089	1,108	1,068	1,196
Arraignment (Traffic Calendar Count)	3,369	4,209	3,637	4,065
Alternative Language	98	143	150	206
Miscellaneous Hearings and Bench Warrants (Calendar Count)	277	260	255	294
ALS Hearings (Calendar Count)	180	190	200	200
Juvenile Court (Calendar Count)	-	-	-	-
Special Appointments	-	-	-	1
Phone Calls, Appointments, Walk-Ins (estimate for the year)	18,500	18,500		19,000
Magistrate Court Pre-Accusation PTI's	6	7	8	6
Magistrate Court First Appearance / calendar count	20	15	14	8
Magistrate Court Arraignment / calendar count	18	3	7	5
Magistrate Court Pre-Issuance / calendar count	10	10	7	8
Magistrate Court Preliminary / calendar count	-	-	-	-
Magistrate Court Revocations / calendar count	6	7	-	-
Magistrate Court Trials / calendar count	-	4	1	-
Magistrate Court Misc. Hearings / calendar count	8	12	15	15
Victim Witness (21850553)				
Victim Assisted - Criminal Case with victims (CY13 377 cases w/450 victims	460	386	450	400
Victim Assisted - Ordinance estimates	49	40	37	33
Victim Assisted - Traffic estimates	35	35	30	27
Victim Assisted - Magistrate estimates Hearings (Bond, Warrants, Prelssuance	75	50	27	23
Speaking Engagements and Victim Impact Panel, Protoco, PD Training, DVT	26	25	25	25
Victim Non-case walk-ins and phone consultations, emails	8580	8840	8870	9000

Department:	Animal Control	Cost Center:	10030910
Function:	Public Safety	Fund:	General

Mission Statement

Stands as a functional department of the Fayette County Public Safety Division. The department is charged by the State of Georgia and the Fayette County Commissioners to uphold and enforce laws pertaining to animals, including but not limited to: Animal Cruelty, Local Ordinances, and Zoning Codes. Such services are dedicated to promote healthy relationships between the citizens of Fayette County, companion animals and wildlife.

Major Department Functions

◊ Enforce local and State animal control rules, laws and ordinances.
◊ Educate the citizens of the County with respect to responsible pet ownership and practices.
◊ Provide for the sheltering and care of homeless animals.
◊ Creates opportunities for pet adoption through shelter care and management, as well as cooperative relations with the Fayette County Humane Society and other animal rescue organizations.
◊ Provides for the humane destruction of animals when no other alternatives are available.
◊ Monitor the community for disease outbreaks, providing appropriate quarantine and testing of animals when indicated.

Major Goals

◊ Continue cooperation with the Fayette County Humane Society in joint efforts to educate the public by creating educational programs that encourage spaying and neutering of pets and Humane care.

◊ Continue to offer information and resources to our citizens addressing their growing concerns about human-wildlife and pet-wildlife conflicts. Fayette County has joined with other Animal Control agencies in our District 4 to discuss Rabies prophylaxis, Vectors of Rabies species in Georgia and the need need for continuity in reporting to public health animal bite statistics in an effort to improve public awareness.

◊ Install new automatic water dispensers in the kennels. The old ones are beyond repair and sometimes waste water. New dispensers to be funded with earmarked donation from private citizen.

Significant Expenditure and Staffing Changes

◊ No significant expenditure or staffing changes.

Department:	Animal Control	Cost Center:	10030910
Function:	Public Safety	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 285,732	$ 294,068	$ 307,580	$ 289,949
Operating	51,176	52,053	47,253	69,232
Capital Outlay	-	-	-	600
Total Appropriations	$ 336,908	$ 346,121	$ 354,834	$ 359,781

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	5.50	5.50	5.50	5.50

WORKLOAD MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual
Animals impounded	2,235	2,528	2,415	2,632
Complaint calls received	2,605	2,989	2,792	3,215
Stray animals calls received	1,520	1,755	1,638	1,883
Vicious or biting animals calls received	19	30	32	29
Animals quarantined or tested	118	158	142	153
RESULTS MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual
Complaint calls resolved	2,605	2,989	2,792	3,215
Animals brought to shelter	1,520	1,755	1,638	1,638
Rabies tests	19	30	32	29
Animals quarantined for 10 days	99	128	110	124
Animals handled	2,235	2,528	2,415	2,632
Animals adopted	646	643	525	605
Revenue collected for adoptions and reclaim fees	$ 35,975	$ 44,413	$ 27,984	$ 36,124

Department:	Confiscated Property - Federal	Cost Center:	21230390
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

◊ Funds received from federal forfeitures that by law are to be used for the enhancement of law enforcement. Due to the uncertainty of the collection of funds no original budget is prepared. At year-end budget adjustments are prepared and approved by the BOC to comply with Georgia law and present a balanced budget for this fund.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	396,467	-	272,020	-
Capital Outlay	115,763	-	(18,410)	-
Total Appropriations	$ 512,230	$ -	$ 253,610	$ -

Department:	Confiscated Property - State	Cost Center:	21030390
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

◊ Funds received from state forfeitures that by law are to be used for the enhancement of law enforcement. The budget for this cost center is prepared by the Sheriff's Office.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	16,615	16,900	28,060	-
Capital Outlay	-	1,000	-	-
Total Appropriations	$ 16,615	$ 17,900	$ 28,060	$ -

Department:	Confiscated Property – U.S. Customs	Cost Center:	21130390
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

◊ Funds received from US Customs forfeitures that by law are to be used for the enhancement of law enforcement. Due to the uncertainty of the collection of funds no original budget is prepared. At year-end budget adjustments are prepared and approved by the BOC to comply with Georgia law and present a balanced budget for this fund.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	305,808	-	142,037	-
Capital Outlay	2,521		99,897	-
Total Appropriations	$ 308,329	$ -	$ 241,934	$ -

Department:	Coroner	Cost Center:	10030700
Function:	Public Safety	Fund:	General

Major Department Functions

- ◊ The County Coroner investigates and establishes the cause of death for situations involving external violence, unattended death, contagious disease, sudden death or industrial accident.
- ◊ The County Coroner is responsible for issuing death certificates.
- ◊ The Coroner is compensated according to Option II of the Georgia Law section 45-16-27. Compensation is on a fee basis at a rate of $175 per case for non jury death investigations and $250 per case for jury death investigations.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 80,998	$ 76,911	$ 84,331	$ 83,331
Operating	10,121	8,255	11,014	8,882
Capital Outlay	-	-	-	-
Total Appropriations	$ 91,119	$ 85,166	$ 95,345	$ 92,213

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	3.00	3.00	3.00	3.00

WORKLOAD INDICATORS	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimated	FY 2015 Projected
Number of cases	202	206	222	200

Department:	Emergency Phone System Special Revenue	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Revenue

Mission Statement

The Fayette County E-911 Communications Center is the relay point for the dissemination of information to public safety field units from the general public and between public safety field units and agencies. The relay of this information is of vital importance in the protection of life and property. The Fayette County E-911 Communications Center is committed to providing effective, efficient public safety communications to the agencies it serves. The Center promotes positive relations with each of the agencies it serves as well as continuing to educate the community about Enhanced 911.

Major Department Functions

◊ Promote the public health, safety and welfare by relay of emergency and non-emergency information between Public Safety agencies and the communities they serve.
◊ Provide continuous radio, telephone and teletype communication of both an emergency and routine nature for all the Public Safety agencies in Fayette county, 24 hours a day, seven days a week.
◊ Protect and maintain the confidential nature of the work conducted in the Communications center.
◊ Achieve compliance with mandated certifications.

Major Goals

◊ Purchase, install and train E-9-1-1 personnel in new Computer Aided Dispatch (AED).

◊ Complete 800 MHz Rebanding process.

◊ Research, develop and implement mentoring program for 9-1-1 Center personnel.

Significant Revenue, Expenditure and Staffing Changes

◊ One communictions officer position was eliminated.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 1,653,018	$ 1,892,233	$ 1,569,930	$ 1,762,806
Operating	968,067	953,306	971,941	976,190
Capital Outlay	2,750	15,158	26,056	24,406
Debt Services	-	-	-	-
Interfund Charges	123,902	110,174	110,174	122,744
Other Financing Use	-	-	-	-
Total Appropriations	$ 2,747,737	$ 2,970,871	$ 2,678,101	$ 2,886,146

Department:	Emergency Phone System Special Revenue	Cost Center:	21530800
Function:	Public Safety	Fund:	Special Revenue

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	36.25	36.25	36.25	35.25

WORKLOAD MEASURES	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual
Law Enforcement dispatches	45,288	47,479	46,520	48,504
Law Enforcement pullovers	36,254	32,556	40,382	46,025
911 calls answered	50,282	51,278	52,641	54,999
Administrative calls answered	87,714	107,004	87,860	83,923
Fire calls answered/dispatched	3,195	2,962	2,827	3,399
EMS calls answered/dispatched	10,797	11,345	11,250	11,598

RESULTS MEASURES	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual
Avg response time (minutes) - Law Enforcement				
Fayette County - Marshal's Office	2:18	2:11	0:56	1:10
Fayette County - Sheriff's Office	1:56	1:53	1:28	0:58
Fayetteville Police Dept	1:42	1:33	1:13	1:08
Peachtree City Police Dept	1:52	1:45	1:14	0:57
Tyrone Police Dept	1:42	1:37	1:33	1:37
Benchmark	2:00	2:00	2:00	2:00
Avg response time (minutes) - Fire/EMS				
Fayette County - Fire/EMS	0:50	0:52	0:56	1:02
Fayetteville - Fire	0:53	0:53	0:59	1:04
Peachtree City - Fire/EMS	0:51	0:49	1:06	1:02
Benchmark	1:00	1:00	1:00	1:00

Department:	Emergency Management, EMS, Fire Services	Cost Center:	
Function:	Public Safety	Fund:	

Mission Statement

The Fayette County Department of Fire and Emergency Services is dedicated to the protection of Life, Property and the Environment through the delivery of Quality, Cost Effective and Professional Services to the citizens of Fayette County.
The department is composed of Emergency Management, Emergency Medical Services and Fire Services.

Major Department Functions

- ◊ **Fire Prevention and Life Safety**: responsible for fire engineering, inspections, education, and investigations.
- ◊ **Fire and EMS Administration:** responsible for all aspects of department human resources, budget administration, Fire & EMS training, and oversight of the emergency medical program.
- ◊ **Emergency Management Agency:** serves as the point of contact with the state EMA officials (GEMA) to coordinate response and recovery for the county and municipalities.
- ◊ **Fire and EMS Logistics:** responsible for coordinating all vehicle service, repairs, and maintenance.

Major Goals

- ◊ Completion of construction of Fire Station # 3 and the Emergency Operations Center.
- ◊ Generate a plan to present for a waterline extension program.
- ◊ Update of master Plan outlining the future needs of the department.
- ◊ Continuity of operations - explore options to prepare replacement personnel for ten (10) key personnel positions from Command and Headquarters that will be eligible to retire within the next 5-years.

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Emergency Management	4.000	3.000	3.000	3.000
Emergency Medical Services	43.000	43.000	37.000	37.000
Fire Services	105.000	99.000	105.000	105.000
Total Personnel - Fire and EMS	152.000	145.000	145.000	145.000

WORKLOAD MEASURES	2011 Actual	2012 Actual	2013 Actual	2014 Actual
Fires	250	205	168	226
Service calls	600	614	501	677
Good intent calls	525	535	567	614
Inspections	1,850	1,249	1,117	1,190
Pre-plans completed	1,650	1,937	1,248	1,309
Hydrants serviced	4,100	4,066	4,065	4,117
Investigations	47	20	10	32
Safety programs	157	129	105	104
Rescue/medical incidents	5,800	6,264	6,258	6,311
Fire loss	$3,500,000	$1,398,085	$1,180,526	$3,045,350

Department:	Emergency Management, EMS, Fire Services	Cost Center:	
Function:	Public Safety	Fund:	

RESULTS MEASURES	2011 Actual	2012 Actual	2013 Actual	2014 Actual
Avg response time - Fire units	5:25	5:20	4:57	5:16
NFPA standard	6:00	6:00	6:00	6:00
Avg response time - Ambulance	8:00	8:10	5:59	5:55
NFPA standard	9:20	9:20	9:20	9:20
EMS transport customers' satisfaction rate	90%	n/a	n/a	n/a
Cardiac survival rate - Fayette County	40%	21%	28%	18%
Cardiac survival rate - National	17%	11%	8%	11%

Department:	Emergency Management	Cost Center:	10030930
Function:	Public Safety	Fund:	General

Major Department Functions

Under the umbrella of Fire and Emergency Services and funded in the General Fund.

Significant Expenditure and Staffing Changes

◊ No significant changes

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 270,490	$ 280,947	$ 259,574	$ 282,213
Operating	41,592	51,393	56,810	58,851
Capital Outlay	351	-	-	750
Total Appropriations	$ 312,433	$ 332,340	$ 316,384	$ 341,814

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	4.000	3.000	3.000	3.000

Department:	Emergency Medical Services	Cost Center:	27230600
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

Under the umbrella of Fire and Emergency Services and funded in the Emergency Medical Services Special Revenue Fund.

Significant Expenditure and Staffing Changes

◊ No significant changes

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 2,522,164	$ 2,395,454	$ 2,331,743	$ 2,399,621
Operating	403,087	429,986	461,076	420,065
Capital Outlay	3,794	9,870	7,385	8,406
Interfund Charges	125,603	128,968	128,968	118,897
Operating Transfers Out	-	125,200	125,200	234,754
Contingency				37,576
Total Appropriations	$ 3,054,648	$ 3,089,478	$ 3,054,372	$ 3,219,319

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	43.00	43.00	37.00	37.00

Department:	Fire Services	Cost Center:	27030550
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

Under the umbrella of Fire and Emergency Services and funded in the Fire Services Special Revenue Fund.

Significant Expenditure and Staffing Changes

◊ No significant changes

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 6,906,198	$ 7,404,519	$ 7,250,648	$ 7,473,806
Operating	540,965	485,055	615,542	522,361
Capital Outlay	6,612	13,037	11,583	6,947
Interfund Charges	316,491	316,735	316,735	346,313
Contingency	-	-	-	117,815
Other Financing Use	387,225	392,225	475,987	496,184
Total Appropriations	$ 8,157,491	$ 8,611,571	$ 8,670,495	$ 8,963,426

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	105.00	99.00	105.00	105.00

Department:	Jail Surcharge	Cost Center:	21630355
Function:	Public Safety	Fund:	Special Revenue

Major Department Functions

◊ Accumulate sufficient funds from a surcharge on fines and forfeitures collected by the cities and the County courts to provide funding to offset the cost of prisoners meals.

Significant Expenditure Changes

◊ No significant changes

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Prisoners Medical Expenses	$ -	$ -	$ -	$ -
Prisoners Meals	356,106	310,000	394,322	391,000
Total Appropriations	$ 356,106	$ 310,000	$ 394,322	$ 391,000

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Actual
Inmates - Average daily population	246	261	255	295
Inmates - Average length of stay in days	17.50	17.50	17.17	21.17

Department:	Marshal's Office	Cost Center:	10030290
Function:	Public Safety	Fund:	General

Mission Statement

The Marshal's Office was eliminated in the FY 2014 budget.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	-	-	-	-
Capital Outlay	-	-	-	-
Total Appropriations	$ -	$ -	$ -	$ -

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	0.00	0.00	-	0.00

Department:	Non-Departmental	Cost Center:	10030090
Function:	Public Safety	Fund:	General

Major Department Functions

This is a cost center used to account for expenditures that are not allocated to individual Public Safety departments.

Significant Expenditure Changes

◊ Insurance Bond Services down $31,000 due to negotiated rate decrease; Claims Expense projected down down $45,000 per FY 2015 actual amount; water and power utilities projected down per FY 2015 actual annualized amounts.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 1,320	$ -	$ -	$ -
Operating	1,010,127	1,078,394	1,065,984	939,813
Capital Outlay	-	-	-	-
Total Appropriations	$ 1,011,447	$ 1,078,394	$ 1,065,984	$ 939,813

Department:	Sheriff's Office – All Divisions	Cost Center:	100303
Function:	Public Safety	Fund:	General

Mission Statement

The Fayette County Sheriff's Office is a professional, full-service Law Enforcement agency dedicated to serving the needs of the citizens of Fayette County.

The Sheriff's Office is composed of the following divisions: Support Services, Criminal Investigations, Field Operations, and Jail Operations.

BUDGET SUMMARY - ALL DIVISIONS	FY 2013 Actual	FY 2014 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 13,593,983	$ 14,548,327	$ 14,224,746	$ 14,483,439
Operating	2,308,490	2,250,248	2,338,181	2,389,892
Capital Outlay	45,784	85,415	46,297	63,817
Total Appropriations	$ 15,948,256	$ 16,883,990	$ 16,609,224	$ 16,937,148

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Adopted	FY 2016 Adopted
Support Services	26.200	25.600	26.600	25.600
Criminal Investigations	39.000	37.000	32.000	33.000
Field Operations	76.000	76.000	76.000	76.000
Technical Services	89.000	89.000	93.000	93.000
Total Personnel	230.200	227.600	227.600	227.600

Department:	Sheriff's Office – Support Services	Cost Center:	10030310
Function:	Public Safety	Fund:	General

Mission Statement

It is the mission of the Support Services Division of the Fayette County Sheriff's Office to provide the highest level of service to the Sheriff, the staff of the Office of the Sheriff, and the citizens of Fayette County. This Division will always conduct business in a professional and timely manner in order to meet the needs of the citizens of Fayette County and the legal obligations imposed by the State of Georgia and the United States Government.

Major Goals

◊ Assist the citizens of Fayette County by providing them with the highest level of service.
◊ Ascertain through research and training, how to best improve the assistance provided to the Sheriff and the other Divisions of the Sheriff's Office.
◊ Fully utilize updated software to accurately and efficiently provide Sheriff's Office staff, as well as other agencies, with reports, statistics and other pertinent information.
◊ Continue to provide to the citizens of Fayette County quality assistance with background checks for individuals, employers and various non-profit organizations within the County.
◊ Decisively meet the challenges of maintaining a balanced budget and assuring the citizens that their tax monies are being well spent.
◊ Professionally meet all legal obligations required of the Sheriff's Office as legislated by the State of Georgia and the United States Government.

Significant Expenditure and Staffing Changes

◊ Personnel decreased by one full-time employee.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 1,752,109	$ 1,846,381	$ 1,812,010	$ 1,778,241
Operating	136,800	152,360	167,472	290,213
Capital Outlay	-	4,554	545	8,094
Total Appropriations	$ 1,888,909	$ 2,003,295	$ 1,980,027	$ 2,076,548

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	26.200	25.600	26.600	25.600

Department:	Sheriff's Office – Support Services	Cost Center:	10030310
Function:	Public Safety	Fund:	General

WORKLOAD INDICATORS - SUPPORT SERVICES	2011 Actual	2012 Actual	2013 Actual	2014 ESTIMATE
Accident Reports Processed	1,327	1,292	1,392	1,428
Traffic Citations Processed	3,746	4,997	5,340	6,665
Traffic Warnings Processed	2,357	2,658	2,306	4,253
Incident Reports	2,725	3,103	3,422	4,203
Civil Papers/Returns processed	3,116	3,185	2,276	2,469
Criminal Histories Processed	5,822	6,472	7,063	7,791
GCIC Entries	66,555	66,732	68,188	71,842
Employee Status Changes Processed	689	759	775	765
Workers Compensation Cases Processed	34	16	35	18
FMLA Benefits Processed	3	-	2	3
Applicants Processed	475	488	327	321
Applicants Tested	75	89	127	163

Department:	Sheriff's Office – Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

Mission Statement

It is the mission of the Criminal Investigations Division to serve all people within our jurisdiction with respect, fairness and compassion. We are committed to the protection of life and property. We will enforce county, state, and federal laws in a fair and impartial manner. We will strive to improve the quality of life in our county by seeking the truth, while protecting the individual rights of each of our citizens, and maintaining respect for human dignity. We will combat crime by conducting prompt and diligent investigations. We strive to use all technological resources combined with traditional investigative methods to solve crimes, arrest suspects and their accomplices, locate fugitives and missing persons as well as recovering stolen property.

Major Department Functions

◊ Provide intensive follow-up investigations to criminal cases, which are not resolved during the initial response to the call for service.

◊ Provide extra support to the Field Operations Division when necessary for perimeter containment.

◊ To conduct detailed investigations into the flow of illegal drugs into Fayette County and to successfully prosecute the distributors, manufacturers and users of these drugs.

◊ To conduct the following investigations: Crimes Against the Person (Violent), Drug or Drug related Crimes, Property Crimes, White Collar Crimes, Internal Affairs, and the Identification and Recovery of Evidence.

◊ To serve Warrants for Arrest as well as execute Search and Seizure Warrants.

◊ To maintain the Sex Offender registry of Fayette County which entails updating the Offender Watch Website, posting the list in the Sheriff's Office, other main government buildings as well as providing the complete list to every school (both public and private) in Fayette County.

◊ To support the activities of all other Divisions of the Sheriff's Office to provide the citizens of the county with instructions as to crime prevention and assisting in Neighborhood Watch programs.

◊ To maintain complete thorough records of evidence both physical and photographic to be used in the prosecution of cases.

◊ To provide the citizens of Fayette County and other Law Enforcement Agencies or Divisions with specialized support units such as the Crime Scene Unit, the Tactical Narcotics Team (TNT), Special Weapons and Tactics Unit (SWAT), Crisis Negotiations Unit, Internal Affairs Unit, Aviation Unit, Customs/Homeland Security investigations, fugitive investigations conducted by the Southeast Regional Fugitive Task Force, and in participation with the David Wilhelm Organized Crime Drug Enforcement Task Force (OCDETF) program and the newly formed Atlanta Tactical Diversion Task Force (ATDTF).

Department:	Sheriff's Office – Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

Major Goals

- ◊ To maintain the current low crime rate enjoyed by the Citizens of Fayette County.
- ◊ Through training and by working closely with other local, state and federal agencies to continue the proactive fight against illegal narcotics flowing into, being distributed to, being manufactured by and used by citizens of Fayette County.
- ◊ To thoroughly work investigations of crimes committed against Juveniles and crimes committed by Juveniles. Juvenile investigations will continue to be conducted with compassion and fairness for all parties involved.
- ◊ The Juvenile Investigators will continue to maintain the Sex Offender Registry and ensure that all Sex Offenders are compliant with the law.
- ◊ Update the Automated Fingerprinting Information System (AFIS) to conduct criminal history checks through both, the Georgia Bureau of Investigations (GBI) and the FBI databases.
- ◊ The Crime Scene Unit will also continue with its goal to arm every parent of Fayette County with the tools and information needed to identify their child in case of an emergency.
- ◊ To receive the most up to date specialized training for investigations within the rapidly changing crimes committed through the Internet, of identity theft and financial fraud.
- ◊ To continue the acquisition of the best and most up to date data bases that provide investigators with the most accurate information available.
- ◊ To compile the most accurate and thorough inventory of items utilized by the Sheriff's Office. To establish a working schedule for coordinating the accounting of inventory between the Sheriff's Office and Fayette County.
- ◊ To provide the citizens of Fayette County with the highest level of community oriented law enforcement.
- ◊ To continue the use of computer based programs such as Nixle and Offender Watch.

Significant Expenditure and Staffing Changes

- ◊ One additonal full time position was added

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 2,348,910	$ 2,510,819	$ 2,460,391	$ 2,396,734
Operating	222,495	228,683	204,567	219,811
Capital Outlay	-	26,000	-	18,450
Total Appropriations	$ 2,571,405	$ 2,765,502	$ 2,664,958	$ 2,634,995

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	39.000	37.000	32.000	33.000

Department:	Sheriff's Office – Criminal Investigations	Cost Center:	10030321
Function:	Public Safety	Fund:	General

WORKLOAD INDICATORS	2011 Actual	2012 Actual	2013 Actual	2014 Estimate
Criminal Investigations				
General Investigations/Murder, Burglary, Theft & Fraud	1,043	1,110	1,219	1,193
Juvenile Investigations	49	75	57	83
Department of Family & Children Services - Referrals	423	425	495	611
Arrests	183	174	165	112
Consent Searches	155	129	95	90
Search Warrants Executed	89	115	122	81
Internal Affair Investigations	80	76	72	69
Open Records Requests processed	60	75	-	-
Raffle permits	12	15	27	28
Crime Scene Unit				
Persons Fingerprinted	2,282	2,643	3,675	2,862
Crime Scenes Processed -				
Accidents	34	33	24	37
Crimes against persons	65	79	83	92
Crimes against property	245	206	238	248
Miscellaneous scenes	3	10	3	-
AFIS runs	51	39	29	14
GCIC validations	927	876	584	601
Evidence Handling and Testing				
Items processed in-house	302	411	365	287
Marijuana tested	265	199	318	627
Items processed into evidence	1,142	1,097	1,097	1,324
Items transferred to GBI Crime Laboratory	265	319	319	225
Items of evidence destroyed	2,037	2,350	2,350	2,352
Assisting other Agencies	73	118	118	25
Tactical Narcotics Team				
Investigations - which include Search Warrants Executed, Drug				
Transactions and Vice Operations	139	199	150	93
Arrests	159	198	162	99
Weapons Seized	15	132	23	7
Public Drug Complaints Received	148	122	112	84
Narcotics Seized				
Marijuana, Cocaine, Methamphetamine and Heroin (lbs)	787	9,393	1,874	21
Various Pills (du)	882	688	464	966
Marijuana Plants	143	16	6	-
Methamphetamine Laboratories	-	-	-	-
Fugitive Investigations				
Arrests - which includes execution of all felony arrest warrants	228	213	213	225
Customs/Homeland Security Investigations (ICE)				
Investigations - which includes cases of National Security/				
terrorism, money laundering, and smuggling	64	96	55	61
Aviation Unit				
Patrol/Training/Assisting Drug Task Force and other agencies/				
In progress calls (hours)	340.8	210.0	113.0	-
SWAT Team				.
Call Outs	13	5	8	7
Specialized training hours	344	336	248	314
Crisis Negotiations Unit				
Call Outs	1	1	3	2
Specialized training hours	72	92	72	26

Department:	Sheriff's Office – Field Operations	Cost Center:	10030323
Function:	Public Safety	Fund:	General

Mission Statement

The mission of the Fayette County Sheriff's Office, Field Operations Division, is to provide the highest level of safety, service, and security for the people of Fayette County. We ensure that sense of safety, service, and security by embracing the tradition of law enforcement community involvement. Our commitment to the community is evidenced by our personnel being active in not only enforcement measures, but proactive on non-enforcement measures as well.

Major Goals and Objectives

- ◊ **Prevent Loss of Life, Injuries, and Property Damage** - to minimize the loss of life, personal injury, and property damage resulting from criminal activity and traffic crashes through proactive enforcement, education, and a comprehensive system of problem solving.
- ◊ **Fair and Impartial Enforcement of the Law** - to enforce the provisions of the Official Code of Georgia and other laws and ordinances to prevent and deter crime.
- ◊ **Maximize Service to the Public and Assistance to Allied Agencies** - to maximize service to the public in need of aid or information, and to assist other public agencies when appropriate.
- ◊ **Manage Traffic and Emergency Incidents** - to promote the safe and efficient movement of people and goods throughout Fayette County, and to minimize exposure of the public to unsafe conditions resulting from emergency incidents and highway impediments.
- ◊ **Protect Public and County Property** - to protect the public, their property, Fayette County employees, and Fayette County's infrastructure. To collaborate with municipal, county, state, and federal public safety agencies to protect Fayette County.
- ◊ **Improve Fiscal Efficiency** - continue to work toward improving monitoring and assessment of fiscal expenditures with additional emphasis on conservative spending.
- ◊ **Improve Divisional Efficiency** - to continuously look for ways to increase the efficiency and/or effectiveness of the Field Operations Division.
- ◊ **Improve Individual Efficiency** - to evaluate personnel and personnel schedules to obtain maximum utilization of our human resources to meet identified needs.
- ◊ **Maintain proactive posture and flexibility** - to evaluate operational strategies concerning our areas of responsibility to ensure that we maintain a proactive response posture and can confront the changing needs of our community.
- ◊ **Maintain and Expand Partnerships and Collaborative Efforts** - to evaluate and maintain partnerships and collaborative efforts that assist us in accomplishing our mission and addressing issues and concerns.
- ◊ **Conduct Judicial Security Review** - conduct a comprehensive review of the Fayette County Justice Center Security Plan and develop an implementation plan to address any deficiencies.

Significant Expenditure and Staffing Changes

- ◊ The replacement of eleven vehicles was approved - $343,419.

Department:	Sheriff's Office – Field Operations	Cost Center:	10030323
Function:	Public Safety	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 4,922,619	$ 5,148,946	$ 4,992,832	$ 5,184,698
Operating	643,127	611,130	612,496	$ 651,996
Capital Outlay	5,078	35,188	36,315	$ 12,000
Total Appropriations	$ 5,570,824	$ 5,795,264	$ 5,641,643	$ 5,848,694

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	76.000	76.000	76.000	76.000

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Estimate
Calls for Service Volume per Zone				
Calls - Zone # 1	6,144	6,389	5,725	6,205
Calls - Zone # 2	5,987	6,592	5,817	6,804
Calls - Zone # 3	7,604	7,604	8,060	8,194
Calls - Zone # 4	7,435	7,949	6,943	6,943
Calls - Zone # 5	18,633	19,006	17,207	18,422
Calls - Outside Jurisdiction	1,657	1,839	2,127	2,604
Total Calls	**47,460**	**49,379**	**45,879**	**49,172**
Average Response Times (in minutes)	11:20	11:31	11:50	11:50
Uniform Traffic Citations issued	7,930	7,671	10,609	11,505
Motor Vehicle Collisions investigations	1,437	1,367	1,389	1,392

Department:	Sheriff's Office – Jail Operations	Cost Center:	10030326
Function:	Public Safety	Fund:	General

Mission Statement

The mission of the Fayette County Jail is to safely and securely confine, in a manner, which recognizes recognizes individual dignity and rights, persons lawfully charged with a criminal offense, pending formal release from custody.

The Jail is operated under the direction of the Sheriff of Fayette County, in accordance with the collective best interest of the County's taxpayers. The Jail is a full-service detention facility that houses inmates arrested by any law enforcement agency in Fayette County. In addition to housing local inmates, the Jail accepts individuals wanted by other county and state law enforcement agencies.

The primary function of the Jail is to confine inmates for the communities of Fayette County, including both male and female, pretrial and sentenced inmates. The philosophy of the Jail is to ensure that inmates leave the facility no worse physically, emotionally, or psychologically than when they entered. Inmates will be housed in a humane, dignified and constitutional manner until promptly adjudicated or released. Inmates will not be subject to the infliction of punishment other than loss of freedom.

Supervision consistent with the applicable Georgia Sheriff's Association and the American Correctional Association standards will be provided. The Jail will maintain a high degree of staff professionalism through training and education.

Major Goals and Objectives

It is the intention of the Jail Division to provide a safe and secure jail facility/environment for both inmates, pre-trial and sentenced, and Jail staff. We currently have ninety-eight (98) approved staff positions, which include administrative staff, supervisors, line officers (Detention Officers and Deputy Sheriff's).

To that end, our goal is to maintain this facility to the highest degree with adequate staff requesting additional staff only when absolutely necessary, so as to lessen the impact on Fayette County taxpayers for each fiscal year.

Significant Expenditure and Staffing Changes

◊ One CIP project approved in FY 2015 - $1,861,500.

Department:	Sheriff's Office – Jail Operations	Cost Center:	10030326
Function:	Public Safety	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 4,570,345	$ 5,042,181	$ 4,959,512	$ 5,123,766
Operating	1,306,068	1,258,075	1,353,646	$ 1,227,872
Capital Outlay	40,706	19,673	9,437	$ 25,273
Total Appropriations	$ 5,917,119	$ 6,319,929	$ 6,322,596	$ 6,376,911

WORKLOAD INDICATORS	2011 Actual	2012 Actual	2013 Actual	2014 Actual
Inmates Admitted	4,633	4,597	5,008	5,657
Average Daily Inmate Population	292	272	259	285
Inmates - Average length of stay in days	23.41	27.49	19.08	16.44

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	89.000	89.000	93.000	93.000

Department:	Fleet Maintenance	Cost Center:	10040900
Function:	Public Works	Fund:	General

Mission Statement

The mission of the Fleet Maintenance Department is to ensure that the County's fleet of equipment, vehicles, and small engines are maintained in a safe and dependable working condition using a preventive maintenance program, environmentally-sustainable practices and cost-efficient operations.

Major Department Functions

◊ Provide preventive maintenance and repair services for County vehicles and equipment.
◊ Maintain inventory for fueling facilities at public Works and the Sheriffs Office.
◊ Ensure that the County is in compliance with applicable regulations as related to Fleet operations.

Major Goals and Objectives

◊ Continue to provide training opportunities for Fleet maintenance personnel.
◊ Continue call back procedures to notify departments/customers when maintenance/repairs are complete on vehicles/equiptment.
◊ In conjunction with processing invoices and monthly reports in a timely maner, continue monitoring inventory control measures to ensure parts are properly accounted for on each vehicle and /or equipment repair.
◊ Manage the County's Fleet of vehicles and equipment in an efficient and cost-effective manner by providing an aggressive preventive maintenance program.
◊ Strive to develop new methods and strategies that lower overall operating cost of the Fleet.
◊ Through recent appointment to the position of County Wide Safety Director, ensure safe and proficient utilization of County Vehicles and Equipment.
◊ Continue scheduling road service calls with fuel truck in a manner that reduces fuel consumption.
◊ Continue utilization of the GovDeals web site for disposal of unserviceable assets.
◊ Reduce vehicle/equipment downtime through annual bid contracts for the procurement of certain items, parts and inventory that would otherwise require competitive bidding.

Significant Expenditure and Staffing Changes

◊ There are no significant changes

Department:	Fleet Maintenance	Cost Center:	10040900
Function:	Public Works	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 485,597	$ 511,266	$ 562,017	$ 541,603
Operating	35,945	50,710	39,589	$ 46,172
Capital Outlay	6,575	-	399	11,424
Total Appropriations	$ 528,117	$ 561,976	$ 602,005	$ 599,199

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	9.00	9.00	9.00	9.00

WORKLOAD MEASURES	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual
Number of vehicles serviced	336	343	348	348
Other pieces of equipment serviced	148	148	150	150
Total vehicles and equipment serviced	484	491	498	498

RESULTS MEASURES	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual
Fleet Operating Cost per Mile	$ 0.105	$ 0.079	$ 0.097	$ 0.104
Life Operating Cost per Mile	$ 0.105	$ 0.098	$ 0.098	$ 0.098

PRODUCTIVITY MEASURES	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual	FY 2012 Estimate
Number of Work Orders Processed	2,992	3,123	3,361	2,142

Department:	Public Works Administration	Cost Center:	10040100
Function:	Public Works	Fund:	General

Mission Statement

The mission of Public Works is to assist in the management, coordination and long-term planning and budgeting of the Road, Fleet Maintenance, and Engineering departments. These Departments shall operate efficiently and in a manner than serves the existing and future needs of our citizens and other County Departments.

Major Department Functions

◊ Serve as liaison between County Administration and the other departments within Public Works.
◊ Provide local and regional transportation planning.
◊ Represent Fayette County at the Atlanta Regional Commission and Georgia Department of Transportation.
◊ Solicit federal funding for select transportation projects.
◊ Coordinate operations of Engineering and Road departments with other organizations and county departments.

Major Goals and Objectives

◊ Implement transpiration projects in accordance with the Comprehensive Transportation Plan for Fayette County.
◊ Work with the Engineering Department to implement SPLOST transportation projects.
◊ Represent Fayette County at the Atlanta Regional Commission and coordinate transportation projects with regional plans and funding opportunities, particularly with the limited update to PLAN 2040.
◊ Work in cooperation with Fayette County's Stormwater Utility to implement field projects.

Significant Expenditure and Staffing Changes

◊ One administrative secretary position was eliminated

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 167,736	$ 188,555	$ 170,824	$ 128,578
Operating	13,702	17,164	8,781	$ 15,041
Capital Outlay	-	4,700	551	$ 1,300
Total Appropriations	$ 181,437	$ 210,419	$ 180,157	$ 144,919

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	2.000	2.000	2.000	1.000

WORKLOAD INDICATORS	FY 2012 Budget	FY 2013 Budget	FY 2014 Budget	FY 2015 Adopted
# of Public Works Division employees being supervised*	47.000	47.000	45.000	47.000

*Administrative function of Road, Engineering, and Fleet Maintenance departments.

Department:	Road Department	Cost Center:	10040220
Function:	Public Works	Fund:	General

Mission Statement

The mission of the Road Department is to construct and maintain a safe and efficient transportation network, and to do so in a manner with minimal impact to County residents and the environment. We strive to perform this work with cost-effective means and workmanship that exceeds expectations.

Major Department Functions

Construction: construction of new roads, intersection improvements, and widening and paving of existing gravel roads.

Maintenance: resurfacing existing roads; patching potholes; road shoulder rehabilitation; right-of way grass cutting, liter pickup, and dead animal pickup; maintaining proper roadway drainage; smoothing and scraping gravel roads.

Traffic Control Devices: installation and maintenance of traffic controls signs, pavement markings, and traffic signals.

Major Goals and Objectives

◊ Resurface 25 miles of County roads.

◊ Mow vegetation within County right-of-way at least three times per calendar year.

◊ Complete work orders as received from public and Stormwater Utility.

◊ Continue programs of dust control on gravel roads.

◊ Repair/maintain bridges per inspection report from the Georgia Department of Transportation

◊ Continue support of SPLOST transportation projects.

Significant Expenditure and Staffing Changes

◊ Two (2) positions were transferred in from Engineering.
◊ In FY2016 an additonal 1,523,500 was included for ARC TIP Project

Department:	Road Department	Cost Center:	10040220
Function:	Public Works	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 1,607,171	$ 1,648,065	$ 1,772,617	$ 1,724,904
Operating	1,352,571	3,319,599	2,210,197	$ 4,695,496
Capital Outlay	7,603	9,200	9,664	$ 12,395
Total Appropriations	$ 2,967,346	$ 4,976,864	$ 3,992,478	$ 6,432,795

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	34.000	32.000	32.000	34.000

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Estimate
Resurfacing roads (miles)	26.20	25.00	25.00	25.00
Number of full mowing rounds	3.00	4.00	4.00	4.00

Effectiveness / Efficiency & Performance Measures

- Maintain paving budget on a dollar/mile basis and compare to private-sector rates.
- Track linear miles of right-of-way mowed against schedule and budget.
- Provide written response to 100 percent of Work Orders, complete 90 percent of Work Orders within promised completion date.

Department:	Solid Waste Management	Cost Center:	54040500
Function:	Public Works	Fund:	Solid Waste

Mission Statement

The Solid Waste Department provides County citizens with a reliable, cost-competitive, and environmentally compliant option for disposing and/or recycling residential solid waste and yard waste. This service is provided through an enterprise fund and thus operating costs are paid by fees collected at the County's Transfer Station.

Major Goals

◊ Install environmental compliance measures implemented to reduce methane exceedances noted in EPDs Notice of Violation.
◊ Permit new inert landfill.
◊ Maintain a safe, clean and environmentally-compliant Transfer Station.

Significant Expenditure and Staffing Changes

◊ FY 2015 expenditures are projected to decrease approximately $27,400 mainly the following line-items: Transfers Out ($8,600), Gravel and Sand $10,000, and Ground Supplies $9,900. FY2016 has no planned projects

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 40,631	$ 44,516	$ 40,643	$ 44,073
Operating	282,582	116,371	203,811	$ 106,546
Capital Outlay	-	-	70,746	-
Depreciation & Amortization	16,336	-	16,487	-
Interfund Charges	8,676	7,647	7,647	6,994
Operating Transfers Out	-	-	-	-
Total Appropriations	$ 348,225	$ 168,534	$ 339,334	$ 157,613

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	1.00	1.00	1.00	1.00

WORKLOAD INDICATORS	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimate
Solid Waste Tons received	40,644	42,653	30,341	30,300
Commercial Yard Waste	1,005	650	-	-
Residential Yard Waste	10,757	9,892	10,722	8,042
Waste Management Payments	$ 132,301	$ 115,337	$ 80,878	$ 66,255
IMS Payments	NA	$ 1,248	$ -	$ -

Department:	Environmental Management	Cost Center:	10040320
Function:	Public Works	Fund:	General

Mission Statement

The Fayette County Environmental Management Department is charged to protect public health and safety and the environment by providing fair and consistent implementation of the applicable County, State and Federal regulations. Environmental Management strives to improve Fayette County through careful supervision of these concerns and analyzing the future impacts of current decisions.

Major Goals and Objectives

- ◊ **Inventory at least 1/3 of the stormwater structures within unicorporated Fayette County.**
- ◊ **Utilize inventory assessment and stormwater utility collections to create long range plans for infrastructure repair.**
- ◊ **Training and Education** - NPDES & MNGWPD Permit Requirements
  - ○ E&SC Classes, level 1-A and Level 1-B Certification and Recertification.
  - ○ IDDE Classes - Educational programs for Fayette County Employees.
  - ○ Earth Day - Community Clean Up, Improvement, and Education.
  - ○ Rivers Alive - Community Clean Up, Improvement, and Education.
- ◊ **Geographic Information System** - Continue enhancement of software by integrating existing data into the GIS program for improved analysis of the current state of Fayette County's stormwater.
- ◊ **Annual Environmental Permitting Compliance** - Environmental Management submits documentation of year-long compliance measures taken required by the NPDES Ms4 Permit. These measures include implementation of a new BMP for septic tank maintenance, continued IDDE and Stormwater Infrastructure inspections.
- ◊ **Electronic Archiving** - Continue digital archiving for nonresidential development and digital submittal requirements to remediate paper usage and storage and to speed document recovery.

Significant Expenditure and Staffing Changes

- ◊ Add two additional full time positions for Stormwater Tech and Environmental Management Engineer

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 319,967	$ 329,986	$ 328,131	$ 440,323
Operating	15,657	69,299	26,232	35,902
Capital Outlay	3,153	-	13,749	-
Deprec & Amort			-	
Total Appropriations	$ 338,777	$ 399,285	$ 368,112	$ 476,225

Department:	Environmental Management	Cost Center:	10040320
Function:	Public Works	Fund:	General

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	0.00	5.00	5.00	7.00

WORKLOAD INDICATORS*	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimate
Plan Review				
Initial Review / Resubmittal				
Preliminary Plats	2 / 4	1 / 3	1/0	1/4
Final Plats	1 / 12	1 / 17	17/34	10/21
Non-Residential Site Plans	4 / 11	9 / 13	11/8	6/5
Subdivision Construction Plans	0 / 0	2 / 3	2/5	3/7
Erosion Control Plans	8	19	22	21
Hydrology Studies	3	11	10	11
Rezoning Requests / Zoning Appeals	8	9	19	12
Annexation Requests	0	5	1	4
Land Disturbance Permits	73	179	189	174
Stormwater Inspections	35	26	38	23
Field Inspectors				
Customer Service Requests	167	302	351	199
E&SC Inspections	581	729	1648	1661
Notice of Violations	4	37	42	82
Stop Work Orders	6	45	40	29
Preconstruction meetings	2	4	4	9
Final Inspections	2	4	6	3
Effectiveness Measures*				
Disturbed Area Approved	9.0	177.1	74.2	92.4
Linear Feet of New Road	0	2477	1596	4315

*Include indicators and measures for both Environmental Management in the General Fund and Stormwater in the 508 Stormwater utility fund.

Department:	Stormwater Management	Cost Center:	50840320
Function:	Public Works	Fund:	Stormwater

Mission Statement

The Fayette County Stormwater Utility is an enterprise fund. Staff is charged with equitably assessing fees and allocating the revenues to repair, replace, and upgrade drainage systems.

Significant Expenditure and Staffing Changes

◊ In FY2016 the transfers to other funds decreased by $114,819

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	89,659	37,500	28,999	83,604
Capital Outlay			-	-
Deprec & Amort	-		-	
Interfund Charges		9,486	9,486	16,396
Other Costs	16,387		21,460	
Other Financing Uses		864,819	614,819	500,000
Total Appropriations	$ 106,046	$ 911,805	$ 674,764	$ 600,000

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel*	5.00	0.00	0.00	0.00

*Personnel in the Stormwater Management department in fund 508 were transferred to the Environmental Management department in the General Fund.

WORKLOAD INDICATORS	2012 Identified / Completed	2013 Identified / Completed	2014 Identified / Completed	2015 Identified / Completed
Category I - Flooding & Safety	4 / 1	5 / 0	5/0	5/3
Category II, Tier I - Infrastructure Preservation - Immediate	NA	16 / 0	16/0	16/0
Category II, Tier II - Infrastructure Preservation - Soon	NA	34 / 0	34/0	34/0
Category III - Infrastructure Preservation less than $20,000	NA	125 / 0	125/0	125 / 0
General Work Orders	55 / 40	102 / 62	93/15	55/2

Department:	Street Lights	Cost Center:	27140260
Function:	Public Works	Fund:	Special Revenue

Mission Statement

The mission of the Fayette County Street Light program is to illuminate the streets of participating subdivisions in accordance with standards of the American National Standard for Roadway Lighting.

Major Goals

Review existing program and revise as needed to prevent any funding requirements from the General Fund. Conduct a cost benefit analysis moving toward a 20% administration fee, prepayment of first year's fee, and a $100 application/change fee.

Significant Expenditure and Staffing Changes

◊ Development has caused an increase in street light districts. Four new developments have been added and more are anticipated.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	$ -
Operating	298,108	319,229	301,860	$ 324,156
Capital Outlay	-	-	-	-
Interfund Charges	5,150	5,771	5,771	5,844
Other Financing Use	-	-	-	-
Total	$ 303,258	$ 325,000	$ 307,631	$ 330,000

Department:	Water System	Cost Center:	505
Function:	Public Works	Fund:	Water

Mission Statement

Our mission is to reliably provide cost-effective customer-focused services in a manner that protects public health and safety. We will provide high quality drinking water services that exceed all regulatory requirements in a way that protects the quality of life as our water resources flow through Fayette County.

Major Goals

◊ Upgrade many antiquated processes to allow more flexibility to the operators in the treatment process.
◊ Completion of all critical and high priority items on the recently developed CIP
◊ Implement a GIS position to begin scanning and populating the 10,000 drawings into current owned GIS software using GIS equipment and computers.
◊ Comprehensive evaluation of the distribution system to identify valves and locations where lines must be rehabilitated.
◊ Safety equipment that meets requirements for safe chemical handling.
◊ Up to date vehicles that are reliable, safe, and meet current needs.
◊ SCADA evaluation.
◊ Completion of Lake Peachtree dredging.
◊ Dam erosion improvements at Lake Horton.

Significant Expenditure and Staffing Changes

◊ Three additonal positions were added for FY2016.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 3,422,189	$ 3,736,665	$ 3,670,769	$ 3,848,344
Operating Expenses	2,844,659	3,490,187	3,890,227	$ 3,822,585
Capital Outlays	40,592	342,279	50,759	$ 673,978
Depreciation/Amortization	5,257,278	-	5,150,164	-
Other Costs	28,839	-	31,935	58,746
Debt Service	2,292,642	5,585,138	2,187,984	$ 5,502,825
Interfund Charges	567,862	2,378,040	535,061	1,403,892
Other Financing Uses	-	44,905	-	$ 1,430,000
Total Appropriations	$ 14,454,061	$ 15,577,214	$ 15,516,899	$ 16,740,370

Department:	Water System	Cost Center:	505
Function:	Public Works	Fund:	Water

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	61.000	65.000	63.000	66.000

WORKLOAD INDICATORS	FY 2012 Actual	FY 2013 Actual	FY 2014 Estimate	FY 2015 Projected
Water production (Avg. in MGD)	8.4	8.4	8.4	7.4
Meter sales	121	296	310	330
Active services	27,881	28,002	28,102	28,152
Non-revenue water - water loss (%)	9.0%	4.5%	3.0%	11.0%
Misread Meters (Calendar year)	4	4	3	2

Department:	Dept of Family and Children (DFCS)	Cost Center:	10050112
Function:	Health and Welfare	Fund:	General

Major Functions

Outside agency partially funded by Fayette County.

◊ The Department of Family and Children Services (DFCS) offers financial assistance and social services to protect children and strengthen families in the County.
◊ Their mission is to help individuals become as independent and productive as possible while enabling them to retain a sense of dignity and a decent quality of life by helping themselves.

Significant Expenditure Changes

◊ No significant expenditures changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
DFCS Services	$ 39,325	$ 39,325	$ 39,325	$ 39,325
Total Appropriations	$ 39,325	$ 39,325	$ 39,325	$ 39,325

WORKLOAD INDICATORS	FY 2007 Actual	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual
Food Stamp Cases - per month	1,149	1,204	1,630	2,227
Temporary Assistance for Needy Families (TANF) - per month	85	93	144	202
Medicaid Recipients - annual	2,069	2,107	2,637	2,906
Children in Child Care - per month	202	296	299	391
Abuse/Neglect Investigations	711	172	140	660
Foster Care Placements	59	64	37	33

Department:	Drug Abuse & Treatment	Cost Center:	21950610
Function:	Health & Welfare	Fund:	Special Revenue

Major functions

Outside agency partially funded by Fayette County.

Collection of fines that are imposed as an additional penalty of 50 percent of the original fine for offenses that are related to certain activities regarding marijuana, controlled substances , and noncontrolled substances. Moneys collected in the County Drug Abuse and Treatment and Education fund shall be expended solely and exclusively for drug abuse treatment and education programs relating to controlled substances and marijuana; and to fund the expenses for salaries, equipment, services, and supplies incurred in the implementation of the Drug Court division.

Significant Expenditure Changes

◊ There were no significant changes

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Drug Court	$ 324,263	$ 352,256	$ 323,609	$ 348,197
Total Appropriations	$ 324,263	$ 352,256	$ 323,609	$ 348,197

Department:	Fayette Community Options	Cost Center:	10050114
Function:	Health & Welfare	Fund:	General

Mission Statement

Outside agency partially funded by Fayette County.

The mission of McIntosh Trail CSB (Fayette Community Options) is to offer individuals experiencing symptoms associated with mental illness, addictive disease and/or developmental disability the hope for optimal functioning by providing quality behavioral health services and support.

Major Functions

◊ Services include day programs, job placement and supported employment, case management, community involvement and skill building.
◊ Provide services to consumers with an IQ of 69 or below who were diagnosed with a developmental disability before the age of 18.

Major Goals

◊ To increase the number of individuals served from 22 to 31 individuals under the Community Access Group Service.
◊ To increase the visibility in the community of the individuals served by providing active support and direct assistance.
◊ Increase participation of individuals served in social skills and recreational and leisure activities by promoting volunteer services and utilizing community resources.

Significant Expenditure Changes

◊ No significant expenditures changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Mental Health Services	$ 59,270	$ 59,270	$ 59,270	$ 59,270
Total Appropriations	$ 59,270	$ 59,270	$ 59,270	$ 59,270

WORKLOAD INDICATORS	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimate
Average Census - Service Center	30	24	22	26
Number of hours consumers received services	25,659	19,882	17,088	20,440
Number of hours consumers worked in the community.	2,163	3,063	1,912	1,692
Amount of wages earned by consumers	$ 57,836	$ 31,090	$ 18,281	$ 1,588
Number of hours spent in non-work community settings - volunteering/utilizing community resources	2,648	1,822	4,554	4,680
Number of community work hours by a day support consumer	378	352	759	56

Department:	Fayette Counseling Center	Cost Center:	10050111
Function:	Health & Welfare	Fund:	General

Mission Statement

Outside agency partially funded by Fayette County.

The Fayette Counseling Center is one of many sites operated by the McIntosh Trail Community Services Board in a seven-county area. Community Service Boards are legal entities whose mission is to provide public mental health, developmental disabilities, and addictive diseases (MH/DD/AD) services.

Major Functions

◊ Fayette Counseling Center provides biopsychosocial assessments, psychiatric evaluations and medication monitoring, nursing assessments, individual therapy, family therapy/training or group therapy/training, crisis intervention, and community support services.

Significant Expenditure Changes

◊ No significant expenditures changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Mental Health Services	$ 125,380	$ 125,380	$ 125,380	$ 125,380
Total Appropriations	$ 125,380	$ 125,380	$ 125,380	$ 125,380

WORKLOAD INDICATORS	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimate
Average Census - Counseling Center	729	898	898	646

Department:	Public Health	Cost Center:	10050110
Function:	Health & Welfare	Fund:	General

Major Functions

Outside agency partially funded by Fayette County.

District 4 Public Health promotes wellness and protects the health and wellbeing of all people who live, work, and play in Butts, Carroll, Coweta, Fayette, Heard, Henry, Lamar, Meriwether, Pike, Spalding, Troup and Upson Counties of Georgia.Promote and encourage healthy behaviors by providing education and counseling. Public Health is divided into two branches:

1. Physical Health provides preventative health care and educational services to the general public. These services include, but are not limited to, monitoring and treating communicable diseases, immunizations, family planning, cancer screening, physical assessments, administering the WIC program, chronic diseases such as diabetes and hypertension, child health, and refugee services.

2. Environmental Health monitors and ensures the health and safety of the general public. These services include, but are not limited to, monitoring water supplies, food services, on-site sewage disposal, tourist accommodations, injury prevention, care homes, and inspections of pools. Environmental Health also administers the program in Fayette County dealing with the West Nile Virus and staff members teach correct child seat installation in vehicles.

Significant Expenditure Changes

◊ The FY2016 budget includes the decrease of $52,000 due to the fact that they can use existing unrestricted fund balance.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Operating	$ 7,267	$ 6,826	$ 6,826	$ 8,020
Public Health Services	328,944	328,944	328,944	275,000
Total Appropriations	$ 336,211	$ 335,770	$ 335,770	$ 283,020

WORKLOAD INDICATORS	2007 Actual	2008 Actual	2009 Actual	2010 Actual
Physical Health - Patient encounters	33,673	37,441	40,918	42,827
Environmental Health - Client contacts*	13,318	11,651	14,181	12,670

*It only includes contacts with the department's Environmentalists. Client contacts with department Secretaries are not included.

Department:	Senior Citizens Services	Cost Center:	10050520
Function:	Health and Welfare	Fund:	General

Major Functions

Outside agency partially funded by Fayette County.

◊ Assist senior citizens to remain independent as long as possible by providing a variety of services such as: Case Management, Information and Referal, Voucher and Community Transportation, Adult Day Services, Congregate and Home Delivered Meals, In-Home Services and Respite Care, and Kinship Caregivers Support.

Significant Expenditure Changes

◊ The FY2016 budget includes an additonal $22,758 to cover a shortfall that was in FY2015.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Senior Citizens Services	$ 174,556	$ 174,556	$ 174,556	$ 194,556
Operating Expenses	$ 23,790	$ 25,000	$ 22,242	$ 25,000
Total Appropriations	$ 198,346	$ 199,556	$ 196,798	$ 219,556

WORKLOAD INDICATORS	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Projected
Total Number of Meals Provided	47,130	45,305	42,241	46,430
Contracted County Meals	29,312	27,500	5,511	6,431
Percentage of Total Meals for Fayette County	62.2%	53.0%	13.0%	13.9%
Fayette County Contribution	$ 117,246	$ 112,556	$ 125,157	$ 125,157
Fayette County Participants	306	261	261	357

Department:	Victims Assistance	Cost Center:	21850553
Function:	Health & Welfare	Fund:	Special Revenue

Major Functions

Outside agency partially funded by Fayette County.

The Victims Assistance program is divided into two separate components:

District Attorney Circuit Services - Victims Assistance Program

◊ Victims assistance services to residents of Fayette County.
◊ Funding is also received from VOCA/VAWA grants, and a contribution from the county government.

Fayette County Council on Domestic Violence (dba, Promise Place)

◊ Provide *comprehensive services* to victims of domestic violence and their children to empower them to make the best and safest choices in their abusive situations.
◊ Provide *intervention services* including: crisis and individual counseling, a 24-hour crisis number, women's support groups, food pantry, legal advocacy, and the Promise Place, an emergency shelter program which provides safe refuge and case management services for women and their children.
◊ Provide *prevention services* including Teen Dating Violence Prevention for Fayette County high schools and awareness/educational presentations for Fayette County groups and residents.

Major Goals

◊ To reduce the amount of time netween the date of the offense and the date of the disposition.
◊ To better serve Fayette County victims through education, intervention, case status updates, and general assistance with available programs.
◊ Actively support law enforcement personnel in their response to domestic violence calls through awareness programs and purchase of needed investigatory equipment.

Significant Expenditures and Staffing Changes

◊ No significant expenditure change.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ -	$ -	$ -	-
Operating	-	-	-	$ -
District Attorney/Victims Assistance Program	110,195	110,195	110,195	119,500
Domestic Violence Services (Promise Place)	19,200	19,200	19,200	20,000
Total Appropriations	$ 129,395	$ 129,395	$ 129,395	$ 139,500

Department:	Victims Assistance	Cost Center:	21850553
Function:	Health & Welfare	Fund:	Special Revenue

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel*	1.000	0.000	0.000	0.000

*Victims Advocate moved to the General Fund State Court Solicitor budget.

WORKLOAD INDICATORS	2010 Actual	2011 Actual	2012 Actual	2013 Actual
Promise Place				
Number of individuals assisted	1,146	864	540	612
Number of Emergency Protective Orders	101	201	134	99
Number of Children Represented	617	74	45	91
Number of support groups	70	71	98	96
Number of Participants in Support Groups	229	415	323	384
Number of crisis hotline calls	n/a	3,821	5,301	2,096
Number of Students Dating Violence Classes	1,438	1,440	1,510	1,896
Number of Women housed in Emergency shelter	68	104	100	88
Number of children housed in Emergency shelter	89	291	91	102
Number of Community Awareness Presentations	61	71	105	49
Number of Persons in Attendance	1,664	2,486	3,421	1,173
Total Number of Units of Service - Intervention Services	2,486	4,832	3,743	2,898
Total Number of Units of Service - Prevention Services	2,741	3,926	3,926	3,069

Department:	Youth Protection	Cost Center:	10050550
Function:	Health & Welfare	Fund:	General

Major Functions

Outside agency partially funded by Fayette County.

◊ Now called Bloom (formerly Fayette Youth Protection Homes).
◊ In the community-based Foster Care Program we arrange placement of children ages birth through 21 into loving private foster care homes.
◊ At the *Friday-Johnson Home* , a residential group home located in Brooks, GA, offer protection and healing to school-age children through a homelike environment and comprehensive services.
◊ At *The Bloom Closet,* children living in foster care in south metro Atlanta shop for clothing, baby gear, books, and school supplies all at the low, low price of nothing.

Significant Expenditure Changes

◊ No significant expenditures changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Youth Protection Services	$ 19,348	$ 19,348	$ 19,348	$ 19,743
Total Appropriations	$ 19,348	$ 19,348	$ 19,348	$ 19,743

WORKLOAD INDICATORS	FY 2008 Actual	FY 2009 Actual	FY 2010 Actual	FY 2011 Actual
# of Children removed from their homes	83	28	11	17

Department:	Library	Cost Center:	10060500
Function:	Culture & Recreation	Fund:	General

Mission Statement

The Fayette County Public Library provides:

1. Current, high-interest materials and programs
2. Materials and programs for lifelong learning
3. Information-seeking skills training and assistance
4. Awareness of cultural diversity
5. Answers to questions

Major Department Functions

◊ Provide access to over 119,000 volumes of books and other resource materials.
◊ Provide internet access service, reference, and circulation assistance to patrons.
◊ Provide on-site Educational Learning Lab which facilitates computer-assisted instruction for patrons.
◊ Provide access to Distance Learning Lab.

Major Goals

◊ Goal: Fayette County residents have opportunities to develop their personal interests.
Objectives: 1. Use of public access Internet computers will increase by 10% annually.
2. Participation in informational programs will increase by 10% each year.
◊ Goal: Fayette County residents have opportunities to participate in programs on current, high interest topics.
Objectives: 1. Participation i nprograms on current high interest topics will increase by 5% each year.
◊ Goal: Fayette County residents get along and respect each other's cultural background.
Objectives: 1. The number of nonfiction items about the cultures of the world will increase by 10%
2. Participation in programs about cultures represented in Fayette County will increase by 10%.

Significant Expenditure and Staffing Changes

◊ No significant expenditures or staffing changes.

Department:	Library	Cost Center:	10060500
Function:	Culture & Recreation	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 626,508	$ 644,590	$ 645,147	$ 660,406
Technical Services - Flint River Regional Library Services	$ 74,612	$ 74,612	$ 74,612	$ 74,612
Operating	266,819	283,419	$ 292,857	$ 288,531
Capital Outlay	3,128	5,147	-	$ 4,102
Total Appropriations	$ 971,067	$ 1,007,768	$ 1,012,616	$ 1,027,651

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	11.905	11.905	11.905	11.905

WORKLOAD MEASURES	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual
Registered library card holders	36,247	37,231	38,790	43,195
People visiting	741,342	844,500	94,302	110,056
Interlibrary loans	22,664	23,667	25,106	NA
Programs held per month	158	71	75	125
Annual public service hours	3,415	3,348	3,356	3,342
Size of the collection	124,051	126,876	127,765	119,702

RESULTS MEASURES	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual
People using internet	58,432	62,452	66,223	86,456
Items circulated	654,205	643,217	678,453	453,108
Preschool programs attendees	11,321	14,928	15,634	19,170
People completing Life Long Learning courses	15,371	15,848	16,238	16,543
Turnover rate of the collection	5	5	5	5
Blended Heritage events:				
Events held	2	1	2	3
Attendees	546	613	743	938

Department:	Library - SPLOST	Cost Center:	29060500
Function:	Culture & Recreation	Fund:	Special Revenue

Major Department Functions

◊ The Library - SPLOST fund was created as a 1% Special Purpose Local Option Sales Tax for the purpose of constructing the new library and purchasing equipment and additional library materials.
◊ The balance of the money remaining in this fund and the investment income derived from it had to be spent for the benefit of the library.

Significant Expenditure Changes

◊ The last activity in this fund was in FY 2013 to fund project 3500A. After funding this project fund balance went to zero.

BUDGET SUMMARY	FY 2013 Actual	FY 2014 Budget	FY 2014 Actual	FY 2015 Adopted
APPROPRIATIONS				
Operating	$ -	$ -	$ -	$ -
Capital Outlays	-	-	-	-
Total Appropriations	$ -	$ -	$ -	$ -

Department:	Recreation	Cost Center:	10060110
Function:	Culture & Recreation	Fund:	General

Mission Statement

◊ To make visible and maintain quality park facilities and recreation programs that will meet the needs of our citizens regardless of age, sex, race, or national origin including people with disabilities.
◊ To make visible the Fayette County Parks and Recreation Department.
◊ To identify and utilize Human Resources, Physical Resources, and Professional Development Resources.
◊ To provide the department with staff and equipment in four divisions: Administration, Athletics, Programs and Therapeutics.

Major Department Functions

◊ Improve the quality of life for all the citizenry of Fayette County with diverse social, economical, cultural, educational and recreating needs by implementing and maintaining safe year round programs, classes, special events and facility usage.
◊ Provide quality, well maintained facilities for the citizens of Fayette County in an attractive, safe, clean and accessible condition.
◊ Assist local sport associations in carrying out their missions.
◊ Collaborate recreation services through cities, the Board of Education and private organizations.

Major Goals

◊ Continue to make improvements to existing parks as financial resources are made available.
◊ Maintain 20% yearly net income on all Recreation sponsored programs.
◊ Upgrade park signage.
◊ Implement new picnic facility reservation fees.

FY 2014 Significant Expenditures

◊ Began refurbishment of islands at Kenwood Park.
◊ Installed new barrier netting at Kiwanis Park Field #6.
◊ Installed swings at McCurry Park.
◊ Began erosion control work around softball field #7.
◊ Renovated two softball fields due to ground depressions.
◊ Installed new barrier netting at McCurry Park Soccer field #7 and field #23..
◊ Installed solar waste compactors at some of the park sites.

Department:	Recreation	Cost Center:	10060110
Function:	Culture & Recreation	Fund:	General

Significant Expenditure and Staffing Changes

◊ There are no significant changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 351,215	$ 363,207	$ 357,277	$ 362,298
Operating	668,623	777,535	682,594	747,133
Capital Outlay	214	-	25,800	-
Total Appropriations	$ 1,020,052	$ 1,140,742	$ 1,065,671	$ 1,109,431

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	6.00	6.00	6.00	6.00

WORKLOAD INDICATORS	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Estimate
Number of programs and classes offered	619	609	581	600
Number of adult athletic leagues offered	26	28	22	25
Reservations - Parks, Fields, and Indoor Facilities	363	292	291	300
Number of Background Checks Processed	1,103	1,037	1,028	1,000
Number of Coaches CPR/AED Certified	21	4	-	-
Number of Association Meetings Attended	66	63	62	65
Number of Volunteer Hours Contributed to Maintaining Parks	824	472	527	500

Department:	County Extension	Cost Center:	10070130
Function:	Planning and Development	Fund:	General

Mission Statement

The mission of the Fayette County Cooperative Extension office is to extend lifelong learning to the people of Fayette County through unbiased, research-based education in agriculture, the environment, communities, youth, and families. We respond to people's needs and interests through outreach programs including siminars, workshops, demonstrations, and youth development. Fayette County Extension is a collaboration between the University of Georgia, Fayette County, and the United States Department of Agriculture for providing educational programs, information, and assistance to the citizens of Fayette County.

Major Department Functions:

The Fayette County Cooperative Extension, backed by the resources of Fayette County, the University of Georgia, Fort Valley State University and the Department of Agriculture provides educational programs, information, materials, and actual assistance to citizens of the County. Education and information is also provided to citizens by telephone consultation, site visits, newsletters, news articles, radio and collaboration with other community agencies. Publications, website and laboratory services are other delivery methods for safe - education and information to citizens. The basic goal of Fayette County Extension is to provide information that will contribute to learning for life, which in turn, helps citizens make informed decisions with unbiased, research-based information - this improving quality of life. We are also Fayette County's gateway to the knowledge and resources offered by the University of Georgia.

Major Goals

◊ Develop an active and efficient Agricultural Leadership System, made up of adults ,community leaders, and Master Gardener Extension Volunteers to aid in direction and focus for future program efforts and ideas to increase our programming scope and outreach.
◊ Increase awareness of the Cooperative Extension office and the mission to the University of Georgia by serving the county through outreach via educational programs for sustainability.
◊ Continue the organization and utilization of our Master Gardeners through educational programs and plant clinics allowing them to share their knowledge and passions to the people of the County.
◊ Increase our presence in schools to assist in promoting science-based learning.
◊ Plan, coordinate and offer seasonal and timely programs on landscape management, garden utilization, water and soil conservation, and horticulture education to meet the growing demands.
◊ Develop a 4-H Advisory Board consisting of youth, community leaders, parents, and interested citizens to promote positive youth development in the most effective way.
◊ Increase certified and active volunteers in the youth programs by 10%.
◊ Increase youth participation in our 4-H Youth Development programs.
◊ Increase the number of educational newsletters and articles produced to help educate citizens.

Department:	County Extension	Cost Center:	10070130
Function:	Planning and Development	Fund:	General

Significant Expenditure and Staffing Changes

◊ There are no significant expenditure or staffing changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 14,619	$ 30,828	$ 23,173	$ 30,234
Contract for Services/University of Georgia	85,031	89,925	82,445	92,572
Operating	8,270	10,197	9,662	11,514
Capital Outlay	-	-	-	-
Total Appropriations	$ 107,920	$ 130,950	$ 115,280	$ 134,320

PERSONNEL - (FTE)*	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	0.950	0.950	0.950	0.950

*Other Extension office positions are fully covered by a Contract executed between Fayette County and the University of Georgia Cooperative Extension Service. They are not included in the Fayette County FTE employee counts.

WORKLOAD INDICATORS	FY 2013 Actual	FY 2014 Actual	FY 2015 Actual	FY 2016 Estimate
Phone calls answered	1,791	1,800	2,000	1,800
Contacts programming efforts	13,595	14,000	10,000	14,000
Volunteer hours	4,838	5,000	4,800	5,000
4-H enrollment	708	991	967	1,080
Leadership Training participants	-	-	-	-
Publications distributed*	18,830	18,116	20,000	20,000
Soil samples performed	602	603	605	650
Water samples	62	33	50	55
Forage samples	-	-	-	-
Microbiology samples	34	25	30	33
Plant Tissue samples	-	1	1	1
Well inspections	-	-	-	-
Pesticide Applicator licenses	6	6	3	5
Water Use Registrants #	NA	NA	NA	NA
Home site visits	65	32	45	50
P.A.R. Produce generated (lbs.)@	40,011	40,000	40,011	40,000

*Reduction in publications is due to the increase amount of clients utilizing the web based applications to receive information.

Water Use Registarnts based from drought restrictions. Further registrants are based on future drought and drought restrictions.

@Numbers include produce from Plant A Row in Fayette County as well as produce gleaned from other farms and distributed by the Master Gardener program.

Department:	Development Authority	Cost Center:	10070510
Function:	Planning and Development	Fund:	General

Mission Statement

Outside agency partially funded by Fayette County.

The Fayette County Development Authority (FCDA) was established by resolution of the Fayette County Board of Commissioners on April 10, 1986 to "develop and promote trade, commerce, industry and employment opportunities" for Fayette County.

Major Department Functions

The Fayette County Development Authority (FCDA) is the lead economic development entity for Fayette County, Georgia. FCDA focuses on recruitment, retention and expansion of major industry and corporate office operations as well as workforce issues, primarily in the cities of Fayetteville, Peachtree City and Tyrone.

Significant Expenditure Changes

◊ FY2016 includes $125,000 that was not included in FY 2015 budget because the residual fund balance was to be used

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Contract for Services	$ 225,000	$ 100,000	$ 100,000	$ 225,000
Utilities	10,867	12,136	13,118	12,152
Total Appropriations	$ 235,867	$ 112,136	$ 113,118	$ 237,152

Department:	GA Forestry Commission	Cost Center:	10070140
Function:	Planning & Development	Fund:	General

Major Department Functions

Outside agency

Funding provided to the Georgia Forestry Commission in order to participate in forest wildfire protection program. The payment is based on the amount of four cents (10¢) per acre of privately owned timberland in the county. The acreage shall be determined from the most recent U.S. Forest Service Survey for Georgia.

33,357 acres @ $0.10/per acre = $3,336 annually

Significant Expenditure Changes

◊ There are no significant expediture or staffing changes.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Forest Wildfire Protection	$ 3,336	$ 3,336	$ 3,336	$ 3,336
Total Appropriations	$ 3,336	$ 3,336	$ 3,336	$ 3,336

WORKLOAD INDICATORS	FY 2012 Budget	FY 2013 Adopted	FY 2014 Budget	FY 2015 Adopted
Number of acres of privately owned forestland - Fayette County	34,219	34,219	33,357	33,357

Department:	Permits and Inspections	Cost Center:	10070210
Function:	Planning and Development	Fund:	General

Mission Statement

To deliver a service to the citizens of Fayette County that will verify structures are constructed in accordance with the construction codes and standards for the purposes of safeguarding the safety, health and general welfare of the public from hazards attributed to the built environment.

Major Department Functions

- ◊ **Permitting** - Includes the collection of fees, processing of requests for permits and inspections, and providing information to the public.
- ◊ **Plans examination** - Includes the review of plans and related construction documents for minimum code compliance prior to permit issuance.
- ◊ **Inspection** - Includes verification that structures are built in accordance with the approved plans, minimum construction codes and within the scope of the permit.
- ◊ **Enforcement** - Insure health, safety and welfare of citizens by enforcement of all adopted codes and ordinances.
- ◊ **Addressing** - Assingning new addresses and maintaining existing property addressing systems with support/coordination with Postal Service, Public Utility, Commercial delivery systems and Public Safety.

Major Goals

- ◊ Provide sufficient training and education for our inspectors to attain and maintain national standardized certification programs promulgated by the International Code Council. Certifications are valid for a three year period and re-certification is accomplished through continuing education.
- ◊ Provide sufficient training and education for our inspectors to attain additional Certifications which will provide increased efficiency in scheduling inspections as well as providing a better distribution of our daily workload.
- ◊ Continue working towards improving our Department's ISO Rating through additional Inspector Certifications.
- ◊ Increase departmental efficiency through the acquisition of additional EnerGov modules and in-the-field technology for our Inspectors.
- ◊ Lessen the time-frame involved with permit application submittal, permit issuance inspection requests, inspection results, and fee payments through on-line permitting.
- ◊ Improve our current ISO Rating (4), which has lost one point due to staffing issues since our 2010 audit.

Significant Expenditure and Staffing Changes

- ◊ Two permit inspectors were eliminated.
- ◊ FY2016 includes $32,000 for demolition of condemned structures and $4,000 for software maintenance.

Department:	Permits and Inspections	Cost Center:	10070210
Function:	Planning and Development	Fund:	General

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 453,724	$ 608,633	$ 467,078	$ 468,532
Operating	73,848	86,977	62,479	102,167
Capital Outlay	-	1,240	419	2,500
Total Appropriations	$ 527,572	$ 696,850	$ 529,977	$ 573,199

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	7.00	7.00	9.00	7.00

WORKLOAD MEASURES	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual
Permitting				
Building permits issued	777	710	865	980
Amount of revenue collected	$ 230,535	$ 406,908	$ 985,641	$ 1,020,312
Inspections processed	6,656	5,866	9,747	10,979
Permits closed & C.O. issued	300	294	526	349
Plan Examination				
Residential & commercial plan cases completed	491	536	901	859
Pre and post site inspections completed	151	145	231	160
Revisions reviewed	132	119	189	165
Inspections				
# of Inspectors	6	3	3	3
Scheduled inspections performed	6,656	5,866	9,747	10,979
Courtesy inspections performed	101	145	235	228
% on-time inspections performed	100	100	89	90
Enforcement				
Complaints received	55	42	112	83
Site verifications	244	197	313	180
Notices of violations & stop orders issued	135	54	33	64
Disaster assessments performed	32	15	13	19
Court appearances	22	18	10	14

RESULTS MEASURES	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual
% of days that "next day" tickets are completed on time	100%	100%	89%	90%
% of days that inspection ticket results are entered same day	99.90%	99.95%	99.95%	100.00%
ISO rating for building & code enforcement:				
Fayette County residential	3	3	4	4
Fayette County commercial	3	3	4	4
% in GA with better rating	0.0%			
% in GA with equal rating	3.8%	1.7%		
% in GA with lesser rating	96.2%	98.3%		
% code violations resolved via voluntary compliance	84.0%	87.0%	90.0%	92.0%

Department:	Planning and Zoning	Cost Center:	10070411
Function:	Planning & Development	Fund:	General

Mission Statement

Planning Functions: To carry out the policies and visions of the Fayette County Comprehensive Plan to to ensure that we maintain and enhance the County's orderly growth, economic prosperity, environmental integrity, fiscal health and quality.
Zoning Functions: To promote the physical and economic development of Fayette County and foster the use and enjoyment of property within the unincorporated areas of the County in a manner consistent with the Comprehensive Plan, regulations and policies, and effective management practices.

Major Department Functions

◊ Prepare, review and maintain the Fayette County Comprehensive Plan, including data collection, mapping, analysis, and goal and policy formulation.
◊ Prepare, review and maintain plans for special study areas and/or topics. Participate in studies, committess, and surveys involved with County-wide and regional planning activities.
◊ Provide public education and information on planning issues, needs and long-range proposals through provisions of demographic information, brochures, annual reports and presentations to local neighborhood and civic groups.
◊ Serve as census coordinator and census depository for Fayette County.
◊ Serve as Solid Waste Management Plan coordinator for Fayette County.
◊ Serve as Impact Fee coordinator for Fayette County.
◊ Process applications for public hearing requests for rezonings, preliminary plats, variances, telecommunication towers, revised final subdivision plats, revised development plans, and new alcoholic beverages coordinate multi-departmental reviews (Technical Review Committee, Annexation Requests), receive comments from departments, and prepare staff reports with analysis and recommendation for public hearing requests.
◊ Administer and interpret the Zoning and Sign Ordinances, and sections of the Subdivision regulations, the Development regulations and the County code.
◊ Provide technical support to the Planning Commission, the Zoning Board of Appeals, and Board of Commissioners in development related matters.
◊ Review/approve nonresidential site plans, landscape plans, final subdivision plats, preliminary plats, and issue Conditional Use Approvals and Certificates of Zoning Compliance.
◊ Coordinate and monitor interdepartmental administrative review of nonresidential site plans, preliminary plats, and final subdivision plats.
◊ Perform administrative review/approval and issuance of permits for signs, temporary trailers, alcoholic beverage licenses, administrative variances and administrative rezonings.
◊ Perform administrative review and approval of residential building permits for compliance with zoning regulations.
◊ Perform batter board and final construction site inspections for compliance with approved site plans for non-residential development.

Department:	Planning and Zoning	Cost Center:	10070411
Function:	Planning & Development	Fund:	General

Major Goals

◊ Continue with Zoning Ordinance amendments as needed.
◊ Work with various County Departments to recommend amendments to the Development Regulations.
◊ Continue with Comprehensive Plan and Zoning Ordinance amendments for SR 74 South and the SR 74, SR 85, and Padgett Road Intersection with direction from the Board of Commissioners.
◊ Continue the joint land use study in the area of SR 54 (Hospital Area and Pinewood), Veterans Parkway, Sandy Creek Road and Tyrone Road in conjunction with the city of Fayetteville and address in the Comprehensive Plan.
◊ Continue the replacement of the pages in official zoning maps.
◊ Update annually the Short-Term Work Program and Capital Improvement Element of the Fayette County Comprehensive Growth Management Plan for the imposition of Fire Service impact fees. This is a consolidated plan that includes Brooks, Tyrone and Woosley and requires a coordinated effort.

Significant Expenditure and Staffing Changes

◊ One additonal zoning coordinator position will be added.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 211,136	$ 215,751	$ 211,722	$ 274,231
Operating	8,875	11,852	8,967	12,150
Capital Outlay	-	-	-	-
Total Appropriations	$ 220,011	$ 227,603	$ 220,689	$ 286,381

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	5.00	2.00	2.00	3.00

WORKLOAD MEASURES	FY 2013 Actual	FY 2014 Estimate	FY 2015 Estimate	FY 2016 Projected
Rezoning petitions	5	5	12	15
Site plans	13	11	12	12
Preliminary plats	2	0	4	3
Final Plats	3	11	15	20
Number of variances (ZBA)	7	13	10	10
Businesses (non-home occupations) per occupation tax records	93	112	115	125
Home occupations per occupation tax records	211	228	230	240

RESULTS MEASURES	FY 2013 Actual	FY 2014 Estimate	FY 2015 Estimate	FY 2016 Projected
Available residential building lots (platted)	1550	1450	1400	1200
Acres zoned for nonresidential use	1550	1850	1900	1900
Acres under conservation esement for permanent protection	500	500	515	550

Department:	Code Enforcement	Cost Center:	10070483
Function:	Planning & Development	Fund:	General

Mission Statement

The Fayette County Code Enforcement Officers are responsible for enforcing county codes and ordinances adopted by the Fayette County Board of Commissioners.

Major Department Functions:

◊ The primary duties are to preserve the quality of life, health and welfare of all Fayette County citizens.
◊ Code Enforcement Officers handle all code violation complaints, alcohol licensing, and Specific Occupation Permits.

Significant Expenditure and Staffing Changes

◊ New General Fund department in FY 2014. No significant changes in FY 2015.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Personal Services	$ 89,747	$ 91,589	$ 76,942	$ 84,614
Operating	6,975	7,470	7,059	10,550
Capital Outlay	4,658	-	5,942	-
Total Appropriations	$ 101,380	$ 99,059	$ 89,943	$ 95,164

PERSONNEL - (FTE)	FY 2013 Budget	FY 2014 Budget	FY 2015 Budget	FY 2016 Adopted
Total Personnel	0.000	2.000	2.000	2.000

Department:	Criminal Justice Center	Cost Center:	10080191
Function:	Debt Service	Fund:	General

Major Department Functions

◊ Provide for the annual payment of the debt service on the revenue bonds issued by the Public Facilities Authority for the purpose of constructing the Criminal Justice Center.

Significant Expenditure Changes

◊ In April of 2011, the Series 2011 revenue bonds were issued for the purpose of refunding all of the Series 2001 revenue bonds.
◊ The first principal payment on the Series 2011 revenue bonds will be in June 2012.
◊ The refunding of the Series 2001 revenue bonds saved the County $1.2 million in interest payments in FY 2011.
◊ The refunding of the Series 2001 revenue bonds saved the County $1.0 million in principal and interest payments in FY 2012.

For additional detail please refer to the Schedule of Debt in the Appendix.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Principal Payments	$ 1,220,000	$ 1,710,000	$ 1,710,000	$ 1,785,000
Interest Payments	1,611,056	1,552,306	1,552,306	$ 1,477,306
Paying Agent Fees	1,350	1,411	1,350	$ 1,411
Total Appropriations	$ 2,832,406	$ 3,263,717	$ 3,263,656	$ 3,263,717

Department:	E911 821 MHZ Radio System Debt	Cost Center:	21580193
Function:	Debt Service	Fund:	Special Revenue

Major Department Functions

◊ The County entered into an equipment lease-purchase agreement with Motorola, Inc. on December 27, 2002 for an 821 MHz radio system. The total purchase price was $7,760,000. Under the terms of the financing the County is required to make annual lease payments in the amount of $993,761 covering a ten-year term.

◊ With the creation of the E911 tax district during FY 2012, the payment of the radio system was transferred to the E911 fund (fund 215), effective on 1/1/12.

◊ The last payment of principal and interest on the lease was made on December 28, 2012, $993,762.

BUDGET SUMMARY	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual	FY 2016 Adopted
APPROPRIATIONS				
Principal Payments/Lease	$ -		$ -	$ -
Interest Payments/Lease	-		-	-
Total Appropriations	$ -	$ -	$ -	$ -

LEGAL DEBT MARGIN
GENERAL OBLIGATION DEBT
FOR THE FISCAL YEAR ENDED JUNE 30, 2016

Article 9, Section 5, Paragraph I of the Georgia Constitution establishes the maximum debt limits for counties and other political subdivisions of the State. Under the Constitution, certain types of debt issued by a political subdivision, including counties, cannot exceed an amount which is equal to 10 percent (10%) of the assessed value of all taxable property located within that particular entity.

As indicated by the calculation in the table below, the legal debt margin of Fayette County at the beginning of the 2016 fiscal year is $505,532,200. This is based on the latest tax digest (2015 calendar year).

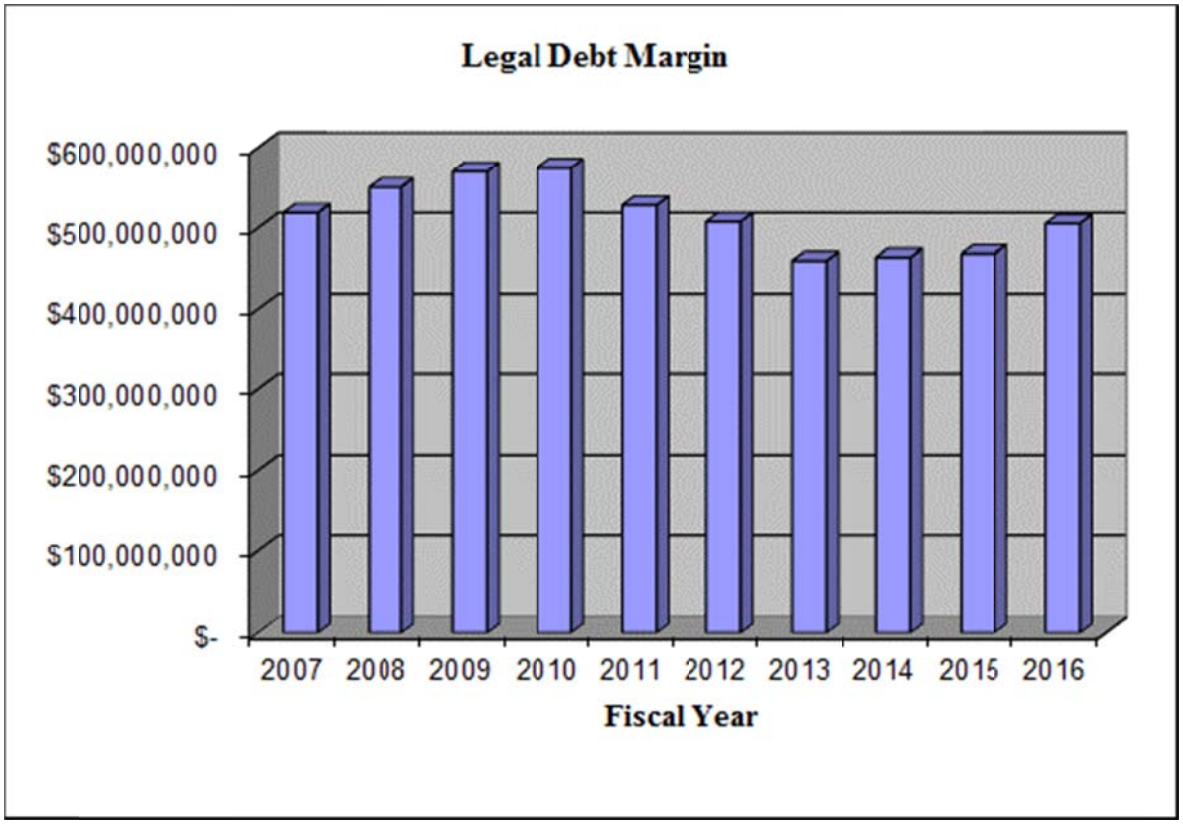
The legal debt margin amount is important in that it represents the net amount of external financing resources that is available to the County through the issuance of general obligation (G.O.) bonds. G.O. bonds are debt instruments issued in the name of the government and whose repayment is guaranteed through a pledge of the full faith and credit of the issuer. In layman's terms, when the majority of voters in a county approve a general obligation bond referendum, they are guaranteeing the purchaser of that bond that they will pay property taxes in an amount that is sufficient to redeem the bond upon maturity and pay the interest earned on the outstanding bonds.

TAX YEAR	ASSESSED VALUE	APPLICABLE PERCENTAGE	DEBT LIMIT	CURRENT G.O. DEBT	LEGAL DEBT MARGIN
2015	$5,055,322,002	10.00%	$505,532,200	$0	$505,532,200

The legal debt margin is calculated at any point in time by deducting the amount of the current outstanding G.O. debt from the statutory debt limit. The reason for performing this calculation is to determine the maximum amount of new debt that could be legally issued should the need arise. This means that Fayette County has no outstanding general obligation bond indebtedness and has the entire 100% percent of its legal debt capacity available. With the annual budgeted appropriations in the General Fund being approximately $53 million for FY 2016, there would appear to be more than sufficient debt capacity available to the County.

Fayette County and its component units also issue revenue bonds. As provided by law, the issuance of revenue bonds does not count against the legal debt margin.

STATEMENT OF LEGAL DEBT MARGIN LAST TEN FISCAL YEARS					
Fiscal Year	Assessed Property Values	Percentage	Debt Service Monies Debt Limit	Net Bonded Debt	Legal Debt Margin
2007	$ 5,188,941,242	10.00%	$ 518,894,124	-	$ 518,894,124
2008	$ 5,506,961,516	10.00%	$ 550,696,152	-	$ 550,696,152
2009	$ 5,703,535,572	10.00%	$ 570,353,557	-	$ 570,353,557
2010	$ 5,747,653,235	10.00%	$ 574,765,324	-	$ 574,765,324
2011	$ 5,282,717,969	10.00%	$ 528,271,797	-	$ 528,271,797
2012	$ 5,078,256,754	10.00%	$ 507,825,675	-	$ 507,825,675
2013	$ 4,596,584,583	10.00%	$ 459,658,458	-	$ 459,658,458
2014	$ 4,639,269,353	10.00%	$ 463,926,935	-	$ 463,926,935
2015	$ 4,683,124,421	10.00%	$ 468,312,442	-	$ 468,312,442
2016	$ 5,055,322,002	10.00%	$ 505,532,200	-	$ 505,532,200



LONG-TERM DEBT
AS OF JUNE 30, 2015

General Obligation Bonds – Fayette County could issue general obligation bonds to provide funds for the acquisition and construction of major general government capital facilities. General obligation (G.O.) bonds are direct obligations and thus represent a pledge of the full faith and credit of the government. Fayette County currently has no general obligation bonds outstanding.

Revenue Bonds - The County and its component units also issue bonds where the issuer pledges income derived from the acquired or constructed assets to pay debt service.

Fayette County Public Facilities Authority (a blended component unit) – In April of 2011, the Public Facilities Authority (PFA) issued $40.3 million of Series 2011 Revenue Bonds (along with $8.0 million in cash) for the purpose of refunding all of the Series 2001 Refunding Revenue Bonds. The Series 2001 Revenue Bonds had been issued for the purpose of providing funds to pay or to be applied toward the cost of refunding by redemption and payment the Series 2000 Bonds that had been issued for the construction of the Criminal Justice Center. The Series 2011 Bonds are special limited obligations of the issuer (PFA) payable solely from installment payments of purchase price to be made by the County to the issuer pursuant to the agreement. The County's obligation is to make installment payments to the issuer sufficient to enable the issuer to pay the principal of, premium if any, and interest on the Series 2011 Bonds. Interest on the Series 2011 Bonds is payable semiannually on December 1 and June 1. For financial reporting purposes, the Public Facilities Authority is considered to be a component unit of Fayette County and thus the debt is properly reported as being attributable to Fayette County government.

The Fayette County Public Facilities Authority currently outstanding revenue bonds can be described as follows:

$35,260,000 outstanding - Series 2011 Refunding Revenue Bonds, Criminal Justice Center Project; due in annual installments of $1,785,000 to $3,115,000 through June 1, 2030; and interest from 2.0% to 5.0%.

At June 30, 2015, the Fayette County Public Facilities Authority was obligated to make combined payments of principal and interest on its outstanding revenue debt as follows:

Fiscal Year	Principal	Interest	Debt Service
2016	1,785,000	1,477,306	3,262,306
2017	1,835,000	1,423,756	3,258,756
2018	1,890,000	1,368,706	3,258,706
2019-2022	8,270,000	4,767,825	13,037,825
2023-2026	9,835,000	3,203,663	13,038,663
2027-2030	11,645,000	1,396,806	13,041,806
Totals	**$ 35,260,000**	**$ 13,638,063**	**$ 48,898,063**

Fayette County Water System Enterprise Fund – The Water System issues revenue bonds with the purpose of refunding debt and to pay the costs of making additions, extensions, and improvements to the County's water system.

The Fayette County Water System's currently outstanding revenue bonds can be described as follows:

$190,000 outstanding – **Series 1996A**, due in annual installments of $25,000 to $35,000 through October 1, 2020; and an interest from 3.6% to 5.5%

$27,770,000 outstanding – **Series 2009**, due in installments of $1,115,000 to $4,415,000 through October 1, 2029; and an interest from 2.00% to 5.0%

$8,070,000 outstanding – **Series 2012A**, due in installments of $50,000 to $3,660,000 through October 1, 2025; and an interest from 3.00% to 5.0%

$12,495,000 outstanding – **Series 2012B**, due in installments of $45,000 to $2,015,000 through October 1, 2025; and an interest from 3.00% to 5.0%

At June 30, 2015, the Fayette County Water System Enterprise Fund was obligated to make combined payments of principal and interest on its outstanding revenue debt as follows:

Fiscal Year	Principal	Interest	Total Debt Service
2016	3,405,000	2,094,625	5,499,625
2017	3,505,000	1,965,088	5,470,088
2018	3,675,000	1,817,825	5,492,825
2019-2022	15,990,000	5,522,913	21,512,913
2023-2026	17,230,000	2,335,447	19,565,447
2027-2030	4,720,000	446,603	5,166,603
Total	**$ 48,525,000**	**$ 14,182,500**	**$ 62,707,500**

Georgia Environmental Facilities Authority (GEFA) - The Georgia Environmental Facilities Authority is a state agency which offers low interest financing to other political subdivisions of the State of Georgia for their water and sewer capital needs.

As of June 30, 2014, the Water System Enterprise Fund has no GEFA loans outstanding. The previous seven loans were refunded in FY 2010 with proceeds from the Series 2009 revenue bonds.

LEASES
AS OF JUNE 30, 2015

Leases – Fayette County entered into an equipment lease-purchase agreement with Motorola, Inc. on December 27, 2002 for an 841 MHz radio system with six satellites and one prime site. The total purchase price was $7,760,000. Under the terms of the financing the County was required to make annual lease payments in the amount of $993,761 covering a ten-year lease term. The first payment was due on January 1, 2004 and the last payment was due on January 1, 2013.

As of June 30, 2015, there are no lease agreements outstanding.

GLOSSARY OF BUDGETARY AND FINANCIAL TERMINOLOGY

Accounting System - The total set of records and procedures which are used to record, classify and report information on the financial statements and operations of an entity.

Accrual Basis of Accounting - The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at that time) and expenditures are recorded when goods and services are received (whether or not cash disbursements are made at that time).

ADA – Americans with Disabilities Act.

Ad Valorem Property Taxes - Taxes levied on an assessed valuation (40% of market value) of real and personal property, based on a valuation as of January 1 and a millage rate set by the County Commission.

Appropriation - An authorization made by the Board of Commissioners which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one year period.

ARC – Atlanta Regional Commission

Board of Commissioners - The governing authority of the County. It consists of five members that serve on a part-time basis and are elected to staggered terms of four years.

Bond – a debt investment in which an investor loans money to an entity (corporate or governmental) that borrows the funds for a defined period of time at a fixed interest rate.

Budget - A financial plan for a specific period of time that matches all planned revenues and expenditures with various County services.

Budget Amendment - A legal procedure utilized by County staff to revise a budget appropriation. County administration staff has the authorization to adjust line item expenditures within a departmental budget but the County Commission must approve any increase in the total budget for a department.

CAFR – Comprehensive Annual Financial Report

Capital Budget - A component of the annual budget that serves as a guide for efficiently and effectively undertaking capital projects. The capital budget includes the Capital Improvement Program (CIP).

Capital Improvement Program (CIP) - A five-year plan of major capital projects. It includes the funds required for the completion of the projects and the sources for funding these projects.

Capital Project - A capital outlay for the acquisition of any asset or construction project with an

anticipated cost of $5,000 to $49,999 and an estimated useful life of three or more years.

Cash basis – the basis of accounting under which revenue is recognized when received and expenditures are recognized when paid.

CIP Project - Is a major capital project with an anticipated cost of at least $50,000 and an estimated useful life of at least three years.

Capital Outlay - Includes expenditures that result in the acquisition of or addition to fixed assets that have an estimated useful life greater than one year.

COLA – Cost of Living Adjustment.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for.

COOP - Continuity of Operations Plan.

Cost Center - An operating unit within the County for which an annual budget is approved by the County Commission.

Debt Service Fund - A fund used to account for resources intended for the payment of principal, interest, and any service charges on long-term debt.

Department - A major administrative unit of the County with overall management responsibility for an operation or a group of related operations within a functional area.

Encumbrance - Obligations in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set up.

Enterprise Fund - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

Expenditure - Decrease in net financial resources. Expenditures include current operating expenses requiring the present and future use of net current assets, debt service, capital outlays and intergovernmental grants, entitlement, and shared revenues.

Fiscal Year - The time period designated by the County signifying the beginning and ending period for recording financial transactions. Fayette County has specified July 1 to June 30 as its fiscal year.

Fiscal Policies – guidelines that provide a framework as to how the financial responsibilities associated to the operation of the County are to be carried out.

Fixed Asset - Assets of long-term character which are intended to continue to be held or used, such as land, buildings, machinery and furniture.

Full-Time Equivalent (FTE) - Uniform basis used to measure approved positions. The number of positions is determined based on the total average weekly hours worked in relation to the total work hours in a full work week. Example: a position that works 20 hours per week is equivalent to 0.50 FTE (20 hours worked divided by 40 hours for a full work week).

Fund - A fiscal and accounting entity which is comprised of a self-balancing set of accounts which reflect all assets, liabilities, equity, revenue and expenditures (or expenses) necessary to disclose financial position and the results of operations. Funds are established as individual entities in order to segregate financial records for the purpose of legal compliance, different natures of the activities performed, measurement of different objectives, and to facilitate management control.

Fund Balance - Refers to the excess of current assets over current liabilities.

GAAP – Generally Accepted Accounting Principles

GASB – Governmental Accounting Standards Board

GCIC – Georgia Crime Information Center

General Fund - It is the principal operating fund for the County.

General Obligation (G.O.) Bonds - Bonds sold to raise revenue for long-term capital financing needs. These bonds which pledge the full faith and credit of the County must be approved by voter referendum. The cost of financing is spread over the life of the improvement so that future users help to repay the cost of the improvement.

GFOA – Government Finance Officers Association

Governmental Fund - Used to account for all or most of a government's general activities. The measurement focus is on source and use of resources.

Infrastructure - Basic installations and facilities (e.g., roads, bridges) upon which the continuance and growth of a community depend.

Intergovernmental Revenue - Revenues received from other governmental entities in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

Interest Income - Revenue earned for the use of idle monies.

Interfund Transfer - Contributions and operating transfers of cash made between the various funds of the County.

Internal Service Fund - A fund used to account for operations that provide services to other departments or agencies of the governmental unit on a cost-reimbursement basis.

Lease Purchase - A method of acquiring high cost equipment or property and spreading the payments over a specified period of time.

L.E.C.M. – Law Enforcement Confiscated Monies.

Legal Debt Margin - The net amount of external financing resources that is available to the County through the issuance of general obligation bonds. For Fayette County, it is limited to an amount equal to 10% of the assessed value of all taxable property located within the county, less any current general obligation bond debt.

Liability - Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded at some future date. This term does not include encumbrances.

Line- Item Budget - A budget that lists each expenditure category separately along with the dollar amount budgeted for each specified category.

M&O – Maintenance and Operations

MARTA – Metropolitan Atlanta Rapid Transit Authority

Mill – A tax rate of one *mill* represents a tax liability of one dollar per $1,000 of assessed value.

Millage Rate – The ad valorem tax rate expressed in terms of the levy per thousand dollars of taxable assessed value.

Modified Accrual Basis – The basis of accounting under which expenditures other than accrued interest on general long-term debt are recorded at the time liabilities are incurred and revenues are recorded when received in cash except for material and/or other available revenues which should be accrued to reflect properly the taxes levied and revenue earned.

O.C.G.A. – Official Code of Georgia Annotated.

Moody's - a credit rating agency which performs international financial research and analysis on commercial and government entities.

Operating Budget - The portion of the budget pertaining to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, travel, fuel, and capital outlay.

Other Financing Sources – monies transferred-in from other funds.

Other Financing Uses – monies transferred-out to other funds.

Performance Measures - Specific quantitative and qualitative measures of work performed as an objective of the department or cost center.

Personal Per Capita Income – is the total income of all persons living in a community divided by the population of that community.

Property Tax - Revenue generated from the annual levy of taxes on property owners.

Revenue - The term designates an increase to a fund's assets which does not increase a liability, represent a repayment of an expenditure already made, represent a cancellation of certain liabilities or represent an increase in contributed capital.

Revenue Bond – a special type of bond distinguished by its guarantee of repayment solely from revenues generated by a specified revenue-generating entity associated with the purpose of the bonds.

RFP – Request for Proposal

Sales and Use Tax - A percentage tax imposed upon the sale or consumption of goods and/or services.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes.

S.P.L.O.S.T. – Special Local Option Sales Tax

Standard & Poor's – as a credit-rating agency (CRA), the company issues credit ratings for the debt of public and private corporations.

YTD – Year to Date