

Operating and Capital Budget

Fiscal Year 2020



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HABERSHAM COUNTY
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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Habersham County

Georgia

For the Fiscal Year Beginning

July 1, 2018

Christopher P. Morrill

Executive Director

BOARD OF COMMISSIONERS



Chairman Stacy Hall
District 1



Vice-Chairwoman Natalie Crawford
District 4



Dustin Mealor
District 2



Jimmy Tench
District 3



Ed Nichols
District 5

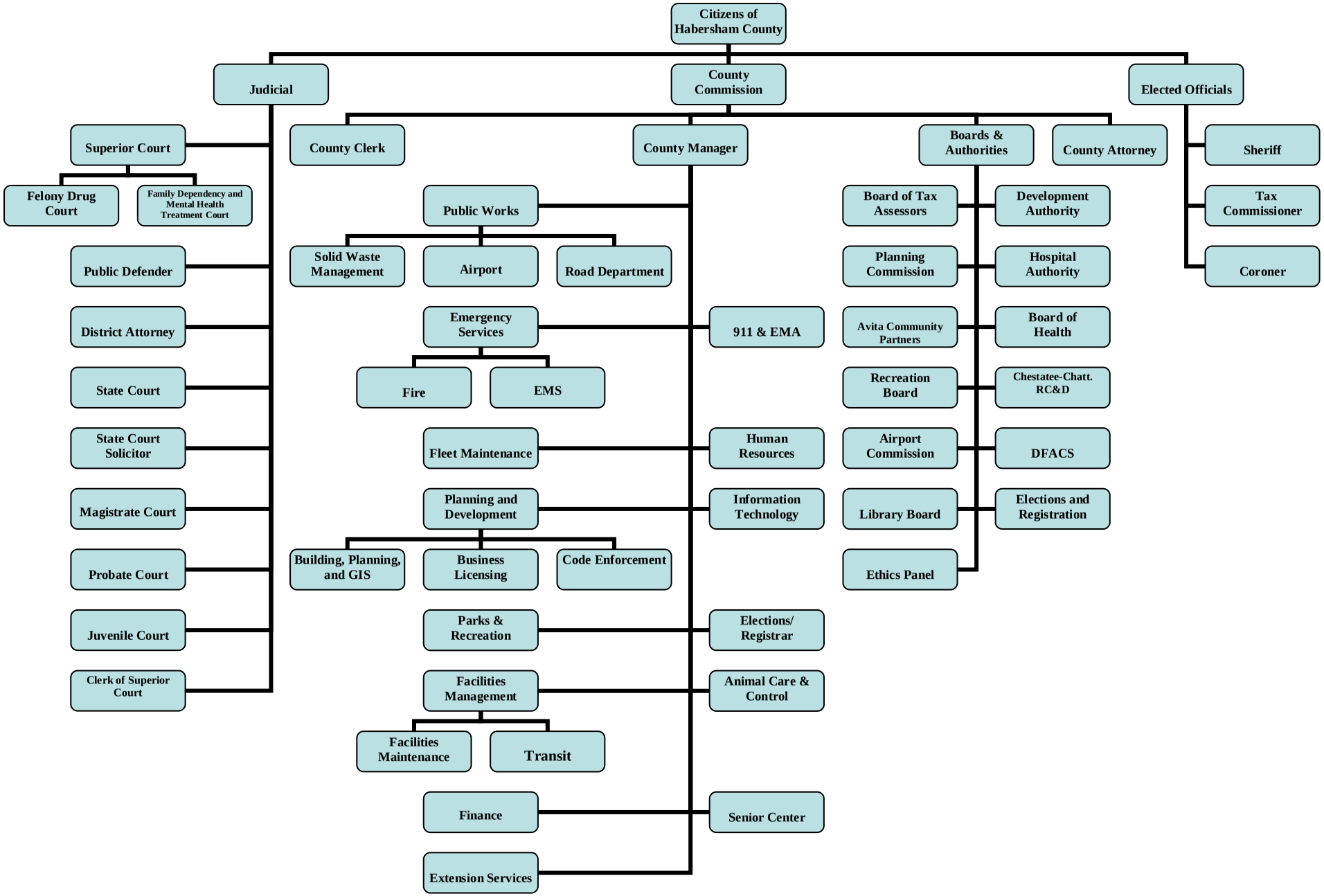
ELECTED OFFICIALS

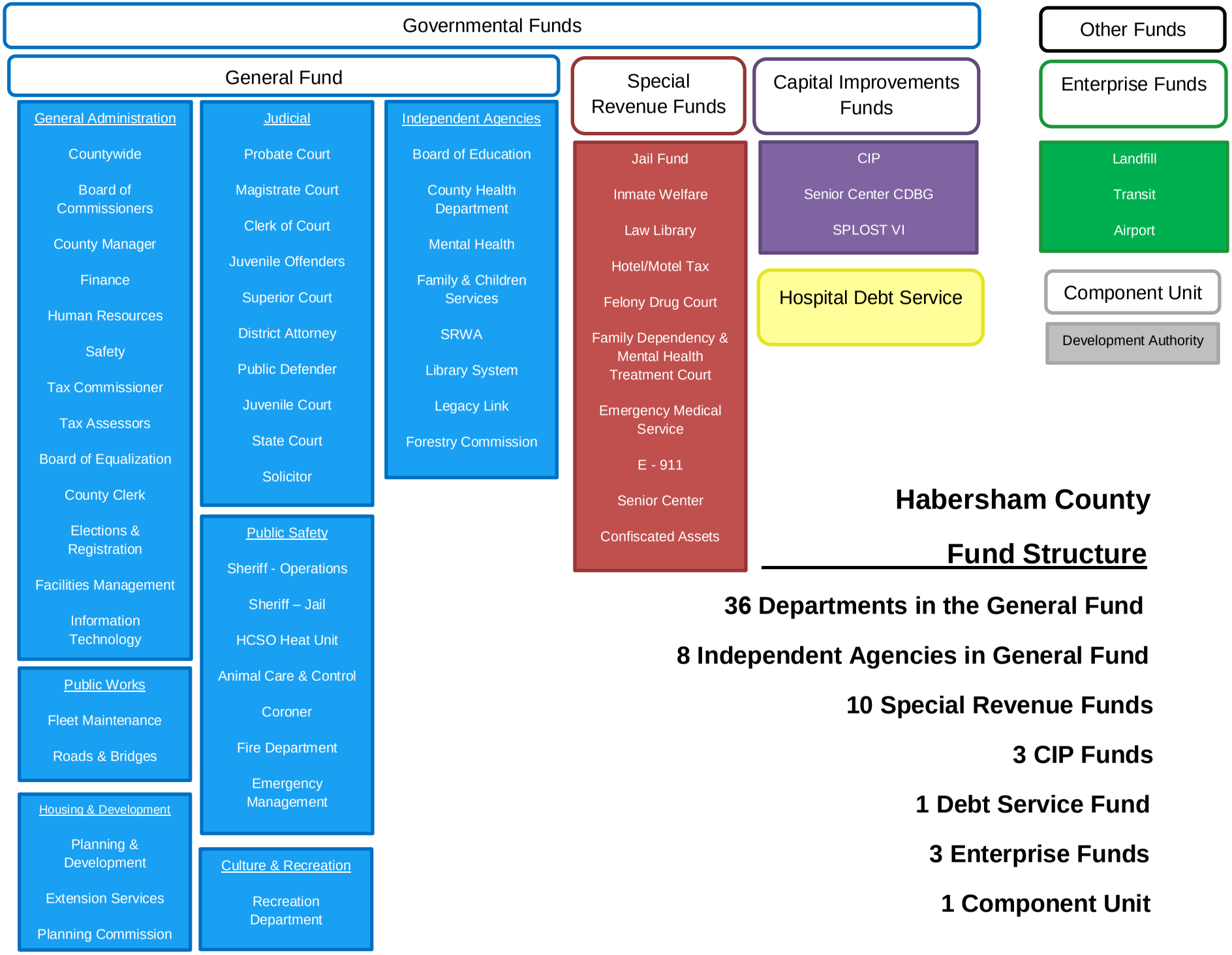
Russell W. Smith	Chief Judge, Superior Court	June Black-Warren	Tax Commissioner
Chan Caudell	Judge, Superior Court	Kasey C. McEntire	Coroner
David Wall	Clerk of Superior Court	Joey Terrell	Sheriff
M. Steven Campbell	Chief Judge, State Court	Pamela F. Wooley	Probate Judge
George Christian	District Attorney	Gerald Johnson	Chief Magistrate
William Oliver	Solicitor General		

COUNTY ADMINISTRATION

Phillip Sutton	County Manager	Lynn Smith	E-911 & Emergency Management Director
Donald Hunt	County Attorney	Chad Black	Emergency Services Director
Lindsay Underwood	County Clerk	Madi Nix	Animal Care & Control Director
Heidi Hook	Finance Director	Beth Pelaccio	Accountability Courts Director
Vinitha Robinson	Human Resources Director	Nichole Carswell	Juvenile Court Judge
Tracy Williamson	Information Technology Director	Laurel Ellison	Chief Registrar & Elections Supervisor
Mike Beecham	Planning and Development Director	Joan Church	Chief Tax Appraiser
Derick Canupp	Public Works Director	Kurt Cooper	Parks & Recreation Director
Mike Bramlett	Facilities Management Director	Kathy Holcomb	Senior Center Director
Steve Seabolt	Fleet Maintenance Director	Steven Patrick	County Extension Coordinator

Habersham County Organizational Chart





Habersham County

Fund Structure

36 Departments in the General Fund

8 Independent Agencies in General Fund

10 Special Revenue Funds

3 CIP Funds

1 Debt Service Fund

3 Enterprise Funds

1 Component Unit

Chairman's Message – FY2020

Dear Fellow Commissioners, Elected Officials, County Employees, and Citizens of Habersham County:

The initial stages of the FY2020 Budget process began in late 2018 with departments submitting position and capital improvement project request worksheets for the County Manager to review. From those initial stages, to the submittal of operating budget documentation, through approximately ten meetings with the Board of Commissioners, and numerous additional staff-level meetings to discuss the FY2020 budget, the process has had many challenges. We have done our due diligence to ensure that the budget has been considered at-length, with your best interests in mind, while being conscientious of our funding options.

During this process, there were several reoccurring topics which became a priority for the Commission to consider. The following is a brief description of how the FY2020 budget addresses those topics.

1. The Need for a New Jail:

   The current jail was built in the mid-1990's with a capacity of 130 inmates. The jail was poorly constructed and not designed for future expansion. The average daily inmate population is 195, meaning the Sheriff routinely outsources 30-50 inmates daily at a significant cost, and creating risks while transporting inmates. Full capacity of the jail caused jail expenditures for prisoner boarding to exceed budgeted expenditures in FY2019, with the County spending approximately $387,478.22 to outsource inmates as of May 31, 2019. Additionally, there are approximately 70 non-compliance issues with the current jail as defined by the American Correctional Association Standards for Adult Correctional Facilities and by the Georgia Standards for Adult Pretrial Detention Facilities.

   The FY2020 Budget and 2019 Millage Rate do not reflect construction for the New Jail due to a proposed bond referendum on the November election ballot. This means that the citizens of Habersham County will decide if they want to pay additional property tax to cover the debt service on a jail bond. If the bond referendum fails, the Commission will need to consider other funding options for construction of a new jail, which may affect future budget years.

2. An Increase in Emergency Service Calls:

   The Habersham County Emergency Services Department responded to approximately 11,591 calls, not including total patient contacts, as of May 31, 2019. The slight increase in the Emergency Services millage rate for 2019 will fund the addition of 6 EMT's/Paramedics. The additional positions will allow the County to increase the number of staffed full-time ambulances from 4 to 5 to help meet this growth in demand for service. The slight increase in the General Fund millage rate will also allow for the grant match portion for 6 additional firefighters in the Emergency Services Department.

Chairman's Message – FY2020

3. The Need for Additional Personnel, Increases in Pay Rates, and Decreases in Turnover Rates:

   There were 26 position requests submitted with the FY2020 budget. There is a continuous need for market comparable salaries in several departments due to high turnover rates. The FY2020 budget consists of a $1 per hour pay increase for full time E911 dispatchers. The E911 department had a turnover rate of 50% in FY2019 and had a severe shortage in the number of trained employees throughout the year. Therefore, the Board of Commissioners felt it was crucial to provide those employees with an increase in pay in an effort to retain trained personnel. Additionally, county employees in other departments will see a continuation of the Employee Merit Increase Program for FY2020. Additional position requests included in the General Fund portion of the FY2020 budget include two new Sheriff's Deputies and a full-time investigator for three-quarters of the year in the Public Defender's office.

Please note this is not a complete list of every issue we face during our budget process annually. Each year presents a new set of challenges that we must overcome to provide the best level of service to our citizenry while maintaining a balanced budget. The slight increase of 1.27% in the millage rate is helping fund some critical needs in key departments and services while keeping the overall millage rate, adjusted for LOST, in the bottom 10th percentile in the state of Georgia. I urge everyone reading this to look at the budget carefully to get a comprehensive look into this important aspect of your County government.

In closing, I want for each County elected official, department director, and employee to know how much I appreciate their hard work every day. I want for our citizens to know that we do our best each day to make our County a great place to live, work, and raise a family. I encourage you to attend public meetings, visit our website, and get involved in what is going on in your County. Thank you.

Sincerely,

S. Hall

Stacy Hall, Chairman and District 1 County Commissioner
Habersham County Board of Commissioners



HABERSHAM COUNTY
GEORGIA | Est. 1818

Office of County Commissioners
130 Jacob's Way, Suite 301, Clarkesville, GA 30523
706-839-0200 Fax: 706-839-0209
www.habershamga.com

Transmittal Letter

The Honorable Chairman and Members of the Habersham County Board of Commissioners:

In accordance with state and local regulations, it is with great pleasure that I present to you the Fiscal Year (FY) 2020 Annual Budget. A substantial amount of time and consideration goes into the budget process each year as there are a variety of factors that influence every budget, and FY2020 was no exception. The Habersham County Budget contains a General Fund (which supports 36 departments), three Enterprise Funds, ten Special Revenue Funds, two Capital Improvement Funds, a Hospital Debt Service Fund, and one Component Unit. The budget process includes a very thorough examination of departmental needs and requires that expenditures reflect those needs and reasonable explanations are given as to how revenue is used to provide the most effective and efficient services to our citizens. Habersham County remains committed to protecting the integrity of the county in all fiscal and budgetary matters.

The FY2020 budget process began in December 2018 with the collection of position and capital requests from Department Directors and Elected Officials. In January 2019 Commissioners reviewed and discussed those requests at the Commissions Winter Workshop. Following that, in early February the operating budget worksheets were distributed to Department Directors and Elected Officials, then operating budget requests were summarized and presented to the Commissioners, County Manager, and Finance Department staff during budget meetings held on March 26th and 27th for Department Directors reporting to the County Manager, and on April 1st and 2nd for Elected Officials, Board-Appointed Department Heads, and Independent Agencies. Several additional meetings were held in May 2019 where the budget was examined and further refined, then citizen input was welcomed during three (3) public meetings held in June. The FY2020 budget was approved on June 26, 2019.

Many challenges that arose during preparation of the FY2020 budget were expected, as they have been challenges in prior years. Requests for 26 additional positions and market-comparable salaries are a concern as numerous departments continue to face high-turnover rates due to below market wages. Excess spending throughout FY2019 for overtime within Public Safety departments remained a concern for FY2020. Full capacity of the jail in FY2019 continued, as in FY2018, causing jail expenditures for prisoner boarding to be fully expended. Likewise, additional expenditures related to jail operations will exceed original funds budgeted as FY2019 ends. The FY2020 budget for all funds is $36,071,321 and $23,659,787 for the General Fund.

The total General Fund balance as of June 30, 2018 was $5,687,891 vs. $5,248,767 in FY2017, an increase of $439,124. The Unrestricted Fund balance is $5,179,863 vs. $4,757,363, an increase of $422,500. The Unassigned Fund balance was $3,986,931. The Unrestricted Fund balance represents 25.7% of the FY2018 Original Budget, which exceeds the Habersham County Fund Balance Policy minimum of 17%. The Unrestricted Fund balance includes $623,924 which has been assigned to future Employee Health Benefit payments. Also,

$569,008 was assigned to the FY19 Original Budget and $499,143 to the FY20 Approved Budget. As in the past, a Prior Year Fund balance has been budgeted for non-recurring CIP expenditures. The Unrestricted Fund balance serves as a useful measure of a government's net resources available for spending at the end of a fiscal year.

While the FY2020 Budget continues to present challenges in providing both critical and desired services within Habersham County, there are many accomplishments throughout the County that call for celebration.

FY2019 Accomplishments:

Administration Building: Construction of the new Administration Building began in October 2017 and was completed in March 2019. The new Administration Building is a 26,130 square foot building that allowed for the consolidation of several offices formerly housed in leased office space or inefficient and expensive-to-maintain older county buildings. The most exciting aspect of this project is that it offers residences and businesses a "one stop" campus to handle most of their interaction with Habersham County government.

The following offices were moved into the new Administration Building from four separate locations into the one facility: Commission Office, County Manager, County Clerk, Finance, Human Resources, Information Technology, Public Works, Planning and Development, Tax Commissioner (Tag Office), Tax Assessors, Elections and Registration, and Health Department Environmental Services.

Combining these offices into one location benefits the Habersham County Community as follows:

1) Co-location of departments to improve ease of communication and operation efficiency for County employees and citizens.

2) Proximity to other County departments such as Parks and Recreation, Road Department, Fleet Maintenance, and Animal Care and Control.

3) Accommodations for future space needs to ensure the flexibility and expandability of office space for future needs and growth.

Fire ISO Rating Improvement: As of July 1, 2019, all residents within 5 miles of a fire station will receive a class 5 rating due to the Fire Department's successful completion of its water supply shuttle service rating. The county water shuttle rating reduces the former 5/9 ISO rating for areas without an adequate water supply to a 5 overall, so residents who are not on public water have the same ISO rating as residents and businesses who are on public water. This will be a major savings in property insurance rates for residents that were previously in the ISO 9 category. The new ISO rating will reduce property insurance for a $200,000 home from $2,750 to $1,214, a savings of $1,548.

Airport Industrial Park: Grading in the 120-acre Airport Industrial Park was completed by excavating dirt for the Airport Taxiway Project, saving more than $1million for this project. Nine (9) sites are now available for buildings ranging from 30,000 sq. ft. up to 150,000 sq. ft. and water and sewer was available to all sites in January 2019. Steel Cell has begun construction of a new 40,000 sq. ft. building on Pad 2. Foothills Land Design is developing a site plan for

development of the Reed Property portion of the Industrial Park. We are preparing our Georgia Ready for Accelerated Development (GRAD) certification application to submit to the State of Georgia. GRAD Certification will recognize Habersham County as an approved Industrial Park by the State Department of Economic Development.

Airport: The Habersham County Airport is now profitable. The taxiway extension project is underway to match the full length of the 5,500-foot runway. Most Airport projects are grant funded 90% Federal FAA funds; 5%, GDOT; and 5% local funds (SPLOST). The New Airport Terminal, with a jet parking area, was completed in December 2018. A new fuel center was completed in Spring 2019. The County purchased the Runway Fish House property with approximately 6.5 acres for future expansion of the airport. AirLife Georgia Emergency Helicopter Services and the U.S. Forestry Service signed contracts in early 2019 for use of Airport facilities.

Senior Wellness Center: The new Senior Wellness Center was completed on May 17, 2019 and a Grand Opening was held on June 17, 2019. This project doubled the capacity of our Senior Center, particularly increasing space for exercise classes where participation has increased in the last year. The Senior Center's number of registered participants has risen by nearly 100%, which creates the need for more space for congregate meals and other programs. The new Senior Wellness Center was funded primarily by a $750,000 CDBG Grant.

Roads & Bridges: Roadway Resurfacing projects for 2019 consisted of milling, patching, leveling, and resurfacing a total of 11.83 miles of County roads. The GDOT LMIG Grant was $697,874 and the total project value was $1,464,166. The City of Cornelia and Town of Mt. Airy requested Habersham include Keller Rd., J. Warren Rd., and Chase Rd. into our project list. The three (3) city roads combined represent 1.51 miles of roads.

Sheriff's Office/Jail/HEAT: The Sheriff's Office has continued their four-year plan to replace in-car camera systems in conjunction with the annual vehicle replacement plan of two vehicles purchased from SPLOST VI, and two vehicles purchased from the CIP Fund. Three used vehicles will be purchased for Investigations.

E-911 & Emergency Management: Habersham County's E911/Emergency Management Agency Department Director Lynn Smith was named the 2019 Director of the Year for Emergency Management Agency by the Emergency Management Association of Georgia.

Recreation Department: In April of 2019, the 2nd annual Habersham County Swing into Spring Golf Tournament was held with 72 participants. The tournament proceeds cover the cost of 31 scholarships for children participating in County Parks and Recreation programs such as basketball, football, cheerleading, volleyball, and gymnastics. The State Parks Association recognized Habersham County's "Swing into Spring Scholarship Golf Tournament" with the Special Event of the Year award. Mr. Anthony Rabern, coach of the Rapids Youth Swim Club, received the award for State Volunteer of the Year. The Parks and Recreation Department registered 1,030 youth athletic participants. More than 50% of costs are recovered from user fees. A new security camera system was installed, and renovations were made to the lower field soccer restrooms.

Habersham County Landfill: The Landfill remained profitable in 2019.

Millage Rate: The Habersham County Board of Commissioners approved the FY2020 General Fund Budget of $23,403,844 which will result in a necessary increase in the millage rate of 0.1466 mils, (an increase of 1.27%) at a cost of $179,152 to help fund the FY2020 budget. Therefore, the 2020 millage rate is 11.689 vs. the FY2019 millage rate of 11.543. The average household valued at $135,000 will see a $7.62 per year increase to support the County's General Fund millage rate. Additionally, the Hospital Bond millage rate has decreased by 0.065 mils; while the Emergency Medical Services millage rate has increased by 0.226 mils to staff an additional ambulance to handle a significant increase in emergency service calls.

Manager's Goals for FY2020

Goal #1: Professional Service Delivery: Ensure that County services are delivered in a professional and courteous manner and enhance the efficiency and effectiveness of services provided to the citizens of Habersham County.

Goal #2: Reduce Turnover: Ensure that a high level of professional service is provided. Improve wage and benefit structures to attract and retain trained, professional staff, and reduce turnover rates in County departments.

Goal #3: Innovative Budget Reporting: Develop and present a budget that is innovative in funding and delivery of County services.

Goal #4: Jail Bond Referendum: Prepare educational materials, resolutions, and documents needed to support the Jail Bond Referendum. Preliminary design, cost estimates, and potential financing options are under review.

Goal #5: Airport Construction Project: Complete construction of Phase III and IV of the Airport Taxiway projects. Build new T-Hangars and raise lease rates on current hangars to comparable market rates.

Goal #6: Economic Development: Habersham County's commitment to the Economic Development Council and economic development efforts county wide continue to be a high priority.

Goal #7: Equipment Investment and Building Maintenance: Find innovative funding options for new capital equipment. Building maintenance will continue to be a budgeting challenge in future years.

Goal #8: Supervisor Training: Implement a new supervisor training program managed by the Human Resources Department.

FY2020 Approved Budget Overview/Highlights:

As mandated by State Law, the FY2020 approved Annual Budget represents a balanced budget for the General Fund, and all Special Revenue Funds. Total appropriations from each fund do not exceed estimated fund balances, reserves, and revenues for each of the county's respective funds.

Wages and Turnover: A strategic goal of the FY2020 budget is to become more competitive in wage provisions to slow down the rate of turnover. Habersham County invests significantly in recruiting and training law enforcement and emergency services personnel. Budget increases in public safety wages improve the County's ability to attract and retain public safety personnel, and to provide better protection to the County in the areas of law enforcement, jail, emergency services, public works, and E911 communications. Continuation of the performance pay system adjustments will help us be more competitive with surrounding counties and cities.

New Jail: Growth of the jail inmate population has created a significant strain on the Sheriff's Department budget; the inmate population has grown 40% in the past fifteen months. This causes the County to house 30 to 50 inmates per day out of county at other jails, which increases housing, transportation, food, and medical costs for inmates.

Court System: In a continuing effort to provide the most appropriate placement for offenders and reduce the number of incarcerations, Superior Court has continued to expand the grant funded Accountability Courts which now include: Juvenile – Family Court, Drug & Addiction Court, and Mental Health Court.

Emergency Services Department: During FY2019 the Ambulance Service call volume increased significantly and has resulted in the need to increase the number of fulltime staffed ambulances from 4 to 5 to meet the demand for service. The Emergency Services millage rate increase will fund an additional 6 EMTs/Paramedics to allow the County to add an ambulance. The General Fund millage will provide the 25% grant match for 6 firefighters.

Census 2020: We will be working with the municipalities, school system, and various community representatives to form a Census 2020 Complete Count Committee with the goal of working towards ensuring the County can capture a complete count of all Habersham County residents for the 2020 Census. A correct and complete count is vital to Habersham County as it directly impacts how state and federal legislative districts are determined; how federal funds are distributed; how future transportation, housing, and utilities needs are planned for; and how eligibility for rehabilitation programs is determined, among other things.

The FY2020 budget process was a group effort encompassing each department and elected officials' input. It illustrates our desire to work together to accomplish what is believed to be in the best interest of the citizens of Habersham County, as we continuously strive to be good stewards of our citizens' tax dollars. Each year, new and different challenges are overcome illustrating the strength of our County's hard work. I would like to thank everyone who participated in this process.

Please feel free to contact me at any time if questions arise, or if I may be of assistance.

Sincerely,

Phil Sutton

Phil Sutton
Habersham County Manager

Enclosures



HABERSHAM COUNTY

GEORGIA | Est. 1818

A RESOLUTION ADOPTING THE FISCAL YEAR 2019-2020 ANNUAL BUDGET; APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES; ADOPTING THE REVENUE PROJECTIONS; PROHIBITING EXPENDITURES/EXPENSES FROM EXCEEDING ACTUAL FUNDING AVAILABLE

WHEREAS, the County Manager has presented a proposed fiscal year 2019-2020 Budget to the Board of Commissioners for each of the various funds of the County; and,

WHEREAS, the budget is comprised of expenditures/expenses for the fiscal year 2019-2020; and,

WHEREAS, each fund listed in the budget is balanced, so that anticipated revenues equal proposed expenditures/expenses.

NOW, THEREFORE, BE IT RESOLVED THAT this Budget, attached hereto and by reference made a part hereof of this resolution, shall be the County of Habersham's annual budget for the fiscal year 2019-2020; and,

BE IT FURTHER RESOLVED that this budget is hereby approved, and the several items of revenues shown in the budget for each fund in the amounts shown anticipated are adopted, and that the several amounts shown in the budget for each fund as proposed expenditures/expenses are hereby appropriated to the departments/agencies/functions named in the fund; and,

BE IT FURTHER RESOLVED that the expenditures/expenses shall not exceed the proposed fund expenditures authorized by this budget or amendments thereto; and, that expenditures/expenses for the fiscal year shall not exceed the revenues available.

ADOPTED this 26th day of June, 2019.

S. Hall

Stacy Hall, Chairman

Lindsay D. Underwood

Attest: Lindsay Underwood, County Clerk

BUDGET PROCESS

OVERVIEW

Prior to July 1st of each fiscal year, the Board of Commissioners adopts an annual budget for all governmental fund types except for Capital Projects Funds. Capital Projects Funds are budgeted by the Board of Commissioners when capital projects are approved. The operating budget includes proposed expenditures and the means of financing them. The budget shall be balanced for each budgeted fund. Total anticipated revenues plus appropriated fund balance shall equal total estimated expenditures for each fund.

A Budget Committee consisting of the Board of Commissioners, the County Manager, and the Finance Director prepare the proposed budget. Each County Department submits their requested budget to this committee for consideration. Public hearings are held to discuss the proposed budget and obtain input from the citizens of Habersham County. These hearings are publicized at least one week before the hearings. The budget document is made available for public inspection during this period. The final proposed budget is presented at an open Board of Commissioners meeting for final approval.

Governmental budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP) at the legal level of budgetary control; which is the department. Governmental funds recognize revenues and expenditures under the modified accrual basis of budgeting. Enterprise funds operate on an accrual basis of accounting in accordance with GAAP; however, within this budget document the enterprise funds' capital outlays and debt service payments are presented as operating expenses. Additionally, the Habersham County budget document does not include all component units that are included in the Comprehensive Annual Financial Report (CAFR). The Habersham County CAFR includes both the Habersham Health Department and Habersham County Development Authority component units; however, only the Habersham Development Authority is presented within the budget.

Expenditures may not exceed the appropriations within a fund. Budgets, as reported in the financial statements, are as originally passed by ordinance and subsequently amended. Habersham County policies establish that budgets to actuals for each fund and department are reported monthly to the Board of Commissioners. During the year, several supplementary appropriations are made as needed. Any changes in total departmental expenditures/expenses, personnel benefits, or capital purchases of $20,000 or more must be approved by the Board of Commissioners. The results are increases and decreases to the appropriations within the funds. All annual appropriations lapse at year end. The County does not use the encumbrance system of accounting.

BUDGET SCHEDULE

November	Distribute capital budget and personnel request documents to Department Directors.
December	Department Directors submit personnel and capital projects request.
January	Board of Commissioners establishes budget goals.
February	Department Directors submit operating budget requests.
March	County Manager and Board of Commissioners meet with Department Directors and Elected Officials to review budget requests.
April	County Manager submits requested budget to Commissioners for review.
May	County Manager submits recommended budget to Commission for review.
June	Commissioners adopt budget for fiscal year and establish the property tax millage rate.
July	Budget for the next fiscal year begins on July 1.

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FINANCIAL POLICIES AND PRACTICES

OVERVIEW

Habersham County provides a full range of services, which includes health and welfare, public safety, parks and recreation programs, public works, etc. The County has developed several policies in order to provide these services in a financially responsible and transparent manner.

BUDGET PRACTICES AND POLICIES

- The Board of Commissioners adopts an annual budget for all governmental fund types, with the exclusion of Capital Project Funds, prior to July of each year. Capital Project Funds are budgeted by the Commissioners after capital projects are approved.

- The annual budget process is overseen by a Budget Committee, which consists of the Commissioners, County Manager, Finance Director, and other Department Directors. After a draft proposed budget is prepared, public hearings are held for citizen input and the proposed budget is made available for public viewing on the County website. The budget is approved in an open public meeting.

- Once the budget is adopted, any changes in total departmental expenses, personnel, benefits, or capital purchases, must be approved by the Board of Commissioners.

- Each fund listed in the budget is balanced so that anticipated revenues equal proposed expenses.

- The County consists of the following major funds:
  GOVERNMENTAL FUNDS:
  - General Fund
  - Hospital Debt Service Fund
  - SPLOST VI Funds
  - Capital Improvements Fund
  - Special Revenues Fund

  ENTERPRISE FUNDS:
  - Landfill Fund
  - Transit Fund
  - Airport Fund

  COMPONENT UNIT:
  - Industrial Development Authority

PURCHASING POLICIES AND PROCEDURES

The Habersham County Purchasing Policies and Procedures were adopted in 2008 and revisions were approved in 2015 and 2017.

- The purpose of the Purchasing Policies and Procedures is:
  - To consider the best interests of Habersham County in all transactions;
  - To purchase without prejudice, seeking to obtain the maximum value for each dollar expenditure with maximum quality standards; and
  - To subscribe to and work for honesty and truth in buying

- Purchases Require: approved budgetary funds, check requisition or purchase order, appropriate documentation (W-9, E-Verify, signed invoice, or written quotes when applicable), and supervisory approval when applicable.

- Check requests and purchase orders are not required for routine expenses (i.e. bills, rent payments, etc.)

- Department Directors are responsible for the control of material usage, allocation of supply quantities, physical security for materials, and proper disposition of surplus items.

- Each Purchase or Service that is estimated to cost over $20,000 requires formal advertising, sealed bids, and shall be awarded by the Board of Commissioners (there are exceptions).

- Purchasing Card Users must have a signed purchasing cardholder agreement on file. Receipts are required for all card transactions except for, on the rare occasion, when a receipt is lost. On those occasions, a lost receipt form must be submitted. P-Card Users (or Department Administrator) must submit all documentation to the Finance Department by the 21st of each month. P-cards will be audited and reviewed by the Finance Department.

- Every person employed by the County is responsible for the control of supplies, materials, and equipment that are provided in order to accomplish their activities.

DEBT MANAGEMENT POLICY

The Debt Management Policy was adopted by the Habersham County Board of Commissioners in 2008 and was revised in 2018.

- The County will project debt requirements on a five year basis to examine the long range implications and effects of debt issuance.
- The County will not fund current operations or normal maintenance with proceeds from long term financing.
- In an effort to conserve debt capacity, the County shall borrow only when necessary and utilize "pay-as-you-go" financing to the extent possible.
- The County's debt capacity shall be maintained within the following:
    - Net debt per capita under $900
    - Net debt as a percentage of estimated market value of taxable property not to exceed 3%
    - Ratio of debt service expenses as a percentage of expenditures not to exceed 10%
    - Debt per capita as a percentage of income per capita should not exceed 5%
- In general, the County will adhere to the following debt guidelines:
    - Keep the average maturity of General Obligation Bonds at or below fifteen years
    - The County will confine long term borrowing to capital improvements and projects that have useful lives of ten to twenty years, these improvements should not be financed through current revenue or fund equity
    - The County will follow a policy of full disclosure in its Annual Financial Report

FUND BALANCE POLICIES

The Fund Balance Policy was adopted by the Habersham County Board of Commissioners in 2005 and was revised in 2018.

- Committed Fund Balance: The Board of Commissioners has authority to set aside funds for a specific purpose, any funds set aside as a Committed Fund Balance requires the passage of a resolution. The passage of the resolution must take place prior to the end of the applicable fiscal year. If the actual amount of the commitment is not available by the end of the fiscal year, the resolution must state the process to calculate the actual amount as soon as information is available. Commitments may be changed or lifted only by the Commissioners if they take the same formal action that imposed the constraint originally.

FURTHER CLARIFICATION ON COMMITTED FUND BALANCES:

- Rainy Day/ Stabilization Plan: Or, maintaining a financial stabilization fund to meet unexpected revenue shortfalls or financial emergencies. The fund balance target for the General Fund shall not be less than 17% of regular general fund operating revenues or regular general fund operating expenditures. Additionally, any proposed appropriation that would result in the balance of the fund falling below the minimum fund balance ratio must be accompanied by a restoration plan that brings the fund to the minimum within 3 years.
- Assigned Fund Balance: Assigned Fund Balance consists of amounts that are intended to be used by the County for a specific purpose. Intent can only be expressed by the Commissioners or their designee. Assigned Fund Balance differs from Committed Fund Balance in that assignments do not require a resolution, but instead require a majority vote of the Board of Commissioners. However, the County Finance Director has been authorized by the Board to assign fund balance in the following situations:
    - If upon passage of a budget resolution, any fund balance is used to balance a future budget
    - If any unspent funds for an ongoing capital project remain at fiscal year-end, these funds will automatically be recorded as Assigned Fund Balance until the project is complete
    - If any residual fund balance exists in a Special Revenue Fund, they will be automatically recorded as Assigned.
- Unassigned Fund Balance: Unassigned Fund Balance is the amount of funds in the General Fund which are not classified as either non-spendable, restricted, committed, or assigned. The Unassigned Fund Balance represents resources available for immediate appropriation by the Commissioners, and no use of these funds is permitted without approval by the Board of Commissioners. The County will make every effort to use Unassigned Funds for the following purposes, listed in order of priority:
    - To maintain the Rainy Day Fund at the prescribed level
    - To address unexpected revenue short-falls or expenditures encountered in the current fiscal year
    - To fund non-recurring capital expenditures. Unassigned Fund Balance will not be used to fund recurring expenditures or to compensate for structural budget deficits.
- Order of Fund Balance Use: When multiple categories of fund balance are available for expenditure, the County will start with the most restricted category and spend those funds before moving to the next category with available funds. For example: if a project

is funded by bond proceeds and assigned fund balance, the County would be required to use the bond proceeds first to pay expenditures since the use of bond proceeds is more restrictive than use of assigned fund balance.

- Reports to the Governing Body: The Finance Director shall present, at least on an annual basis, a report detailing the amounts of spendable fund balance available. This report may be integrated into the Annual Financial Report, Interim Financial Reports, or as stand-alone reports.

- Special Revenue Funds: The Finance Director shall be charged with maintaining a listing of all Special Revenue Funds reported by the County. This listing shall include the purpose of the fund and the significant restricted or committed revenue streams that are the basis for establishing the fund.

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REVENUE SOURCES

OVERVIEW
Habersham County is funded through a variety of different revenue sources, which are spent on funding government operations, services, and/or enterprise operations. The total Government-wide budget for FY2020 is $36,071,321, a 9% decrease from the FY2019 original budget. The significant decrease reflects the construction of the Administration Building within the CIP Fund which took place in FY2019. Additionally, the total General Fund budget for FY20 is $23,659,787 a 4% increase from the FY19 budget. The primary sources of revenues described below are listed from the largest revenue source to the smallest revenue source within the General Fund.

PROPERTY TAXES
Property taxes make up the largest portion of the General Fund of Habersham County. Each year, the Board of Tax Assessors appraises property at fair market value and compiles the annual tax digest. Property Taxes are budgeted at $13,863,760 for the FY20 General Fund. Habersham County also levies a Hospital Bond and Hospital Services property tax.

INSURANCE PREMIUM TAXES
Insurance Premium taxes are used to fund unincorporated fire protection, unincorporated animal control, and other unincorporated expenses for Habersham County. For FY19 the amount of insurance premium tax collected was $1,930,444. The amount budgeted for FY20 is $2,100,000. Annual insurance premium tax revenue is used in strict accordance with O.C.G.A. 33-8-8.3.

INTERGOVERNMENTAL REVENUES
Intergovernmental revenues are classified as any revenue obtained from another governmental entity. Intergovernmental revenues may include grants, fees owed to the County through intergovernmental agreements or contracted services, etc. Intergovernmental revenues are more difficult to calculate and predict since grants are not consistent, and contracts have the potential to change. For FY20 $1,467,521 has been budgeted for Intergovernmental Revenues.

MOTOR VEHICLE TAX
Motor Vehicle Tax revenues includes Motor Vehicle Title Ad Valorem Tax and Vehicle Ad Valorem Tax. Motor Vehicle Tax is budgeted at $1,259,708 for FY20, which is a decrease of 3% from the FY19 original budget. Vehicle Ad Valorem Tax has been decreasing since FY13. Whereas, Motor Vehicle Title Ad Valorem has been increasing since FY13.

FINES, FEES & FORFEITURES
Fines, fees, and forfeitures are funds obtained through the judicial system of Habersham County. This revenue category is budgeted at $1,082,193 for the FY20 General Fund budget, which is an increase of 7% from the FY19 original budget. There are multiple Special Revenue Funds which are also funded through Fines, Fees & Forfeitures.

FIVE YEAR CONSOLIDATED FINANCIAL SCHEDULE

Governmental Funds

General Fund	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	$4,922,348	$5,244,186	$5,248,767	$5,687,891	$5,118,883
Excess (deficiency) of revenues over (under) expenditures	321,838	4,581	439,124	(569,008)	(499,143)
Fund Balances June 30	$5,244,186	$5,248,767	$5,687,891	$5,118,883	$4,619,740

Special Revenue Funds

Jail Fund	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	$17,991	$73,889	$5,512	$16,290	$11,290
Excess (deficiency) of revenues over (under) expenditures	55,898	(68,377)	10,778	(5,000)	-
Fund Balances June 30	$73,889	$5,512	$16,290	$11,290	$11,290

Inmate Welfare	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	$12,012	$10,878	$16,551	$26,081	$26,081
Excess (deficiency) of revenues over (under) expenditures	(1,134)	5,673	9,530	-	-
Fund Balances June 30	$10,878	$16,551	$26,081	$26,081	$26,081

Law Library	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	$188,032	$199,448	$203,959	$218,531	$208,831
Excess (deficiency) of revenues over (under) expenditures	11,416	4,511	14,572	9,700	17,200
Fund Balances June 30	$199,448	$203,959	$218,531	$228,231	$245,431

Hotel/Motel Tax	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	-	-	-	-	-
Excess (deficiency) of revenues over (under) expenditures	-	-	-	-	-
Fund Balances June 30	-	-	-	-	-

D.A.T.E./Felony Drug Court	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	$40,601	$52,138	$32,742	$84,309	$84,309
Excess (deficiency) of revenues over (under) expenditures	11,537	(19,396)	51,568	-	20,284
Fund Balances June 30	$52,138	$32,742	$84,309	$84,309	$64,025

Family Dep. & Mental Health Treatment Court	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	-	-	$8,868	$3,818	$3,818
Excess (deficiency) of revenues over (under) expenditures	-	8,868	(5,050)	-	-
Fund Balances June 30	-	$8,868	$3,818	$3,818	$3,818

E-911	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	$234,866	$238,530	$306,446	$459,808	$459,808
Excess (deficiency) of revenues over (under) expenditures	13,664	57,916	153,362	-	(143,117)
Fund Balances June 30	$248,530	$306,446	$459,808	$459,808	$316,691

Emergency Medical Services	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	-	-	-	$(39,090)	$6,281
Excess (deficiency) of revenues over (under) expenditures	-	-	(39,090	45,371	-
Fund Balances June 30	-	-	$(39,090)	$6,281	$6,281

Senior Center	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	-	97,572	$3,194	$16,995	$16,995
Excess (deficiency) of revenues over (under) expenditures	97,572	(94,378)	13,801	-	-
Fund Balances June 30	$97,572	$3,194	$16,995	$16,995	$16,995

Confiscated Assets	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	-	$5,519	$11,392	$11,387	$11,387
Excess (deficiency) of revenues over (under) expenditures	5,519	5,873	(5)	-	-
Fund Balances June 30	$5,519	$11,392	$11,387	$11,387	$11,387

Capital Improvement Fund

Capital Improvements Fund	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	$39,748	$39,748	$ -	$4,683,622	$(724,643)
Excess (deficiency) of revenues over (under) expenditures	-	(39,748)	4,683,622	(5,408,265)	-
Fund Balances June 30	$39,748	$ -	4,683,622	$(724,643)	$(724,643)

Senior Center CDBG	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	-	-	-	$3	$3
Excess (deficiency) of revenues over (under) expenditures	-	-	3	-	-
Fund Balances June 30	-	-	$3	$3	$3

Debt Service Fund

Hospital Debt Service	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	$1,631,225	$2,775,372	$2,448,791	$1,689,370	$1,519,388
Excess (deficiency) of revenues over (under) expenditures	1,144,147	(326,580)	(759,421)	(169,982)	(199,992)
Fund Balances June 30	$2,775,372	$2,448,791	$1,689,370	$1,519,388	$1,319,396

FINANCIAL SCHEDULE
ALL FUNDS HISTORY - continued

Enterprise Funds

Landfill	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Net Position July 1	$2,193,152	$1,97,791	$2,226,881	$2,362,278	$2,266,932
Change in Net Position	(195,360)	229,090	135,397	(95,346)	167,942
Net Position June 30	$1,997,791	$12,226,881	$2,362,278	$2,266,932	$2,434,874

Transit	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Net Position July 1	$1,019	$29,169	$63,738	$33,851	$33,851
Change in Net Position	28,150	34,570	(29,887)	-	-
Net Position June 30	$29,169	$63,738	$33,851	$33,851	$33,851

Airport	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Net Position July 1	-	$19,686	$19,835,057	$24,379,773	$24,407,553
Change in Net Position	19,686	19,815,371	4,544,716	27,780	(33,593)
Net Position June 30	$19,686	$19,835,057	$24,379,773	$24,407,553	$24,373,960

Component Unit

Industrial Development Authority	Actual FY16	Actual FY17	Actual FY18	Original FY19 Budget	Original FY20 Budget
Fund Balances July 1	$249,550	$233,817	$192,578	$601,252	$601,252
Excess (deficiency) of revenues over (under) expenditures	(15,733)	(41,239)	408,674	-	75,240
Fund Balances June 30	$233,817	$192,578	$601,252	$601,252	$676,492

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Debt Summary

By Project and Fund

	Admin. Bldg.	Hospital	Hospital	E-911 Equipment	Gradall	Landfill D6TXL Dozer	Landfill 826K Compactor
Fund	**General Fund**	**Hospital Debt Service Fund**	**Hospital Debt Service Fund**	**E-911 Special Revenue Fund**	**SPLOST VI Capital Project Fund**	**Landfill Fund**	**Landfill Fund**
Financing Type	*Lease Purchase*	*Bonds*	*LOC*	*Lease Purchase*	*Lease Purchase*	*Lease Purchase*	*Lease Purchase*
FY 2020	316,412	2,371,769	278,616	47,072	66,345	203,609	131,558
FY 2021	393,812	2,373,769	208,962	47,072	66,345		131,558
FY 2022	389,562	2,371,269		47,072	66,345		369,284
FY 2023	389,387	2,371,769		47,072			
FY 2024	389,062	2,370,019		19,613			
FY 2025	387,663	2,371,019					
FY 2026	390,063	2,369,519					
FY 2027	393,088	2,370,519					
FY 2028	390,813	2,373,631					
FY 2029	387,850	2,374,881					
FY 2030	389,588	2,373,131					
FY 2031	390,388	2,373,381					
FY 2032	390,788	2,369,081					
FY 2033	390,788	2,373,150					
FY 2034	390,388	2,368,400					
FY 2035	389,588	2,372,400					
FY 2036	388,388	2,371,450					
FY 2037	386,788	2,372,200					
FY 2038	389,688	2,369,200					
FY 2039	387,088	2,372,200					
FY 2040	388,988	2,372,200					
FY 2041	386,681	2,369,200					
FY 2042	390,225	2,373,200					
FY 2043	388,363	2,368,800					
FY 2044	386,175	2,371,200					
Total	**$9,661,616**	**$59,287,356**	**$487,579**	**$207,902**	**$199,035**	**$203,609**	**$632,400**

AUTHORIZED POSITIONS
ALL DEPARTMENTS

The table below represents the number of authorized positions for current departments beginning fiscal year 2016 through fiscal year 2020. More detailed information on the addition or removal of positions for specific departments can be found on the Department Budget Overview later in this budget document.

Department	Dept. Number	Actual FY16 FT/PT	Actual FY17 FT/PT	Actual FY18 FT/PT	Budget FY19 FT/PT	Budget FY20 FT/PT
General Fund						
Board of Commissioners	120	0/5	0/5	0/5	0/5	0/5
County Manager	121	2/0	2/0	2/0	2/0	2/0
Finance	122	4/0	4/0	4/0	4/0	4/0
Human Resources	123	2/1	2/1	2/1	3/0	3/0
Tax Commissioner	125	7/0	7/0	7/0	7/0	6/2
Tax Assessors	126	9/5	9/5	9/5	9/5	9/5
County Clerk	130	2/0	1/0	1/0	1/0	1/0
Engineer	131	1/0	-	-	-	-
Economic Development	134	1/0	-	-	-	-
Elections/Registration	145	2/0	2/0	2/0	2/0	2/0
Facilities Management	155	10/0	10/0	10/0	11/0	11/0
Information Technology	160	2/0	2/0	2/0	3/0	3/0
Fleet Maintenance	460	6/0	6/0	6/0	6/0	6/0
Roads and Bridges	475	24/0	24/0	25/0	26/0	26/0
Probate Court	230	3/0	3/0	3/0	3/0	3/1
Magistrate Court	231	3/1	2/0	2/0	2/0	2/0
Clerk of Court	235	14/0	14/0	14/0	14/0	14/0
Superior Court	265	2/3	2/4	2/4	2/4	2/4
District Attorney	266	0/3	0/3	0/3	2/1	2/1
Public Defender	267	1/0	1/0	1/0	1/0	1/0
Juvenile Court	268	1/3	1/3	2/0	2/0	2/0
State Court	270	1/1	1/1	1/1	1/1	1/1
Solicitor	271	1/1	1/1	1/1	1/1	1/1
Code Enforcement	321	1/0	0	-	-	-
Sheriff-Operations	340	44/9	44/9	45/9	47/9	49/9
Sheriff-Jail	341	36/2	38/0	38/0	39/0	39/0
Sheriff-HEAT Unit	342	1/0	1/0	1/0	1/0	1/0
Animal Control	374	3/4	3/4	4/4	6/3	6/3
Coroner	382	1/0	1/0	1/0	1/1	1/1
Fire Department	384	21/17	24/17	24/17	28/17	28/17
Parks and Recreation	696	4/42	5/41	5/41	5/41	5/41
Extension Service	750	0/1	0/1	0/1	0/1	0/1
Planning and Development	794	4/0	7/0	7/0	7/0	7/0
Special Revenue Fund						
Felony Drug Court	218	1/1	2/0	2/0	2/0	3/0
Mental Health Treatment Court	225	-	-	-	-	0/1
Family Dep. Treatment Court	252	-	0/1	2/0	2/0	1/1
Emergency Medical Services	395	-	-	-	30/17	39/17
E-911	390	20/14	20/14	20/14	22/14	22/14
Senior Center	585	-	5/1	5/1	5/2	5/3
Enterprise Fund						
Landfill	480	7/3	7/3	7/3	8/3	8/3
Transit	754	1/1	1/2	1/2	1/2	1/2
Total		242/117	252/116	258/112	306/127	316/133



HABERSHAM COUNTY

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Government-wide

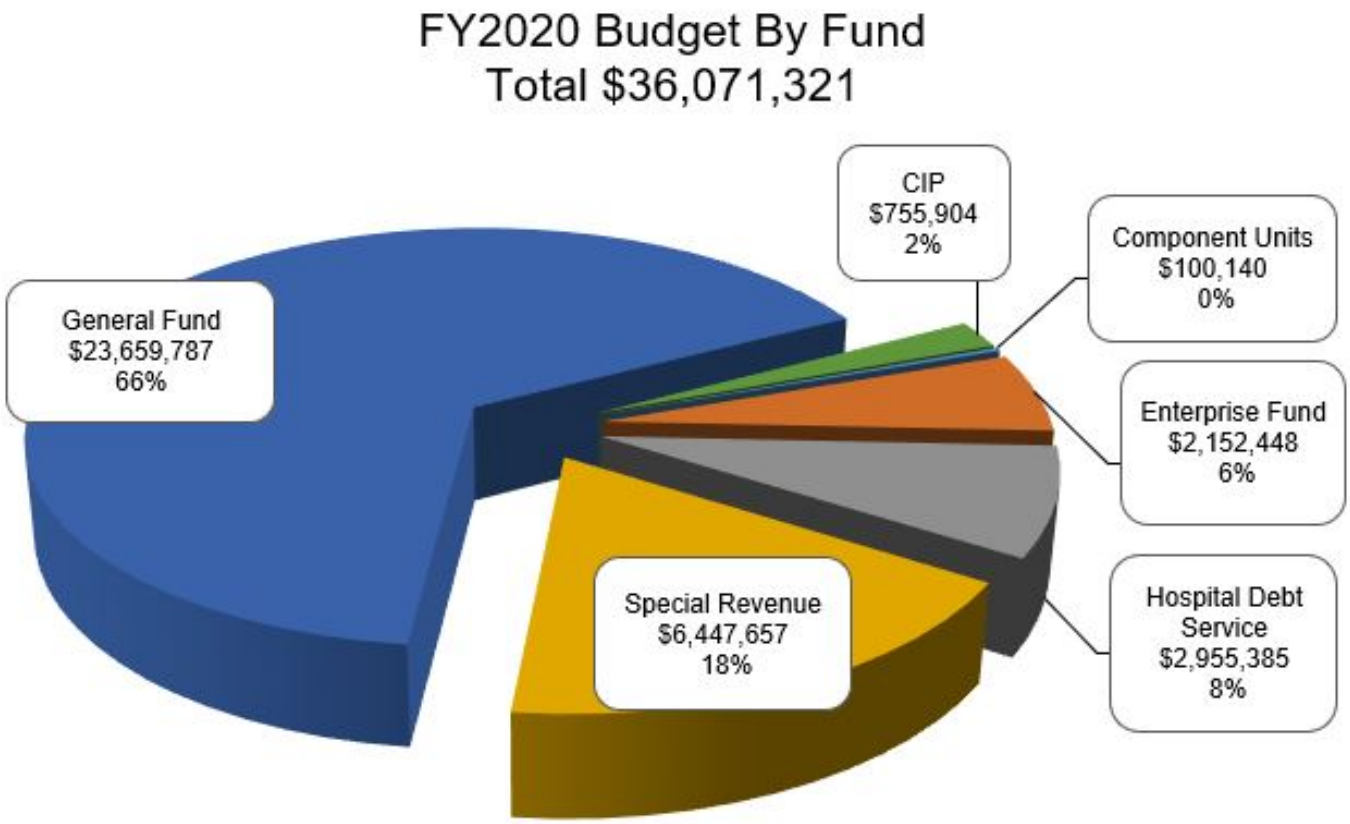


FY2020 Annual Budget
Summary of Government-wide
Combining All Fund Revenue, Expenditures & Other Sources (Uses)

	General Fund	Special Revenue	Hospital Bond	CIP Fund	Enterprise Fund	Component Units	Total
Revenues							
Property Taxes	$ 13,863,760	$ 912,408	$ 1,490,003	$ -	$ -	$ -	$ 16,266,171
Motor Vehicle Tax	1,259,708	-	-	-	-	-	1,259,708
Mobile Home Tax	104,134	-	-	-	-	-	104,134
Timber Tax	1,103	-	-	-	-	-	1,103
Cost, Penalties, And Interest	85,000	-	-	-	-	-	85,000
Intangible Tax	215,000	7,984	-	-	-	-	222,984
Real Estate Transfer Tax	65,000	1,276	-	-	-	-	66,276
Franchise Tax	76,747	-	-	-	-	-	76,747
Insurance Premium Tax	2,100,000	-	-	-	-	-	2,100,000
Alcohol Excise Tax	479,350	-	-	-	-	-	479,350
Occupational Tax	135,175	-	-	-	-	-	135,175
Other	9,180	-	-	-	-	-	9,180
Building Permits	145,000	-	-	-	-	-	145,000
Other Permits	13,800	-	-	-	-	-	13,800
Fines, Fees & Forfeitures	1,082,193	312,652	-	-	-	-	1,394,845
Fire Protection	8,000	-	-	-	-	-	8,000
Sheriff Services	50,000	-	-	-	-	-	50,000
Prisoner Board	-	-	-	-	-	-	-
Recreation Fees & Services	567,000	-	-	-	-	-	567,000
Collection Commissions	590,000	-	-	-	-	-	590,000
Other Charges For Services	295,900	3,016,000	-	-	1,854,000	-	5,165,900
Intergovernmental	1,467,521	1,147,391	-	-	158,776	-	2,773,688
Interest	20,000	500	-	-	19,050	140	39,690
Contributions	32,000	8,800	-	-	-	-	40,800
Forfeitures	-	-	-	-	-	-	-
Rental Income	68,073	-	-	-	63,600	-	131,673
Miscellaneous	3,000	93,420	-	-	400	-	96,820
Total Revenues	**22,736,644**	**5,500,431**	**1,490,003**	**-**	**2,095,826**	**140**	**31,823,044**
Expenditures							
General Government	7,203,785	36,000	2,655,385	510,707	-	-	10,405,877
Judicial	3,120,286	1,025,539	-	-	-	-	4,145,825
Public Safety	9,515,166	4,654,593	-	173,725	-	-	14,343,484
Recreation & Culture	1,316,479	-	-	71,472	-	-	1,387,951
Housing & Development	622,767	-	-	-	-	24,900	647,667
Health & Welfare	327,538	581,333	-	-	-	-	908,871
Enterprise	-	-	-	-	1,984,506	-	1,984,506
Total Expenditures	**22,106,021**	**6,297,465**	**2,655,385**	**755,904**	**1,984,506**	**24,900**	**33,824,181**

FY2020 Annual Budget
Summary of Government-wide
Combining All Fund Revenue, Expenditures & Other Sources (Uses)

	General Fund	Special Revenue	Hospital Bond	CIP Fund	Enterprise Fund	Component Units	Total
Other Sources & (Uses)							
Transfer In (Out) - Jail Fund	70,000	(70,000)	-	-	-	-	-
Transfer In (Out) - Hotel/Motel	54,000	(54,000)	-	-	-	-	-
Transfer In (Out) - Felony Drug	-	(8,992)	-	-	-	-	(8,992)
Transfer In (Out) - FDTC	-	8,992	-	-	-	-	8,992
Transfer In (Out) - E911 Fund	(591,888)	591,888	-	-	-	-	-
Transfer In (Out) - Transit Fund	(23,029)	-	-	-	23,029	-	-
Transfer In (Out) - Senior Center	(182,945)	182,945	-	-	-	-	-
Transfer In (Out) - Hospital Debt	300,000	-	(300,000)	-	-	-	-
Transfer In (Out) - CIP Fund	(755,904)	-	-	755,904	-	-	-
Transfer In (Out) - SPLOST VI	-	-	1,265,390	-	-		1,265,390
Appropriated Fund Balance	499,143	146,201	199,992	-	(134,349)	(75,240)	635,747
Sale of Assets	-	-	-	-	-	100,000	100,000
Total Other Sources & (Uses)	**(630,623)**	**797,034**	**1,165,382**	**755,904**	**(111,320)**	**24,760**	**2,001,137**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**





HABERSHAM COUNTY

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General Fund

The general operating fund of Habersham County is used to account for all financial resources except for those required to be accounted for in another fund.

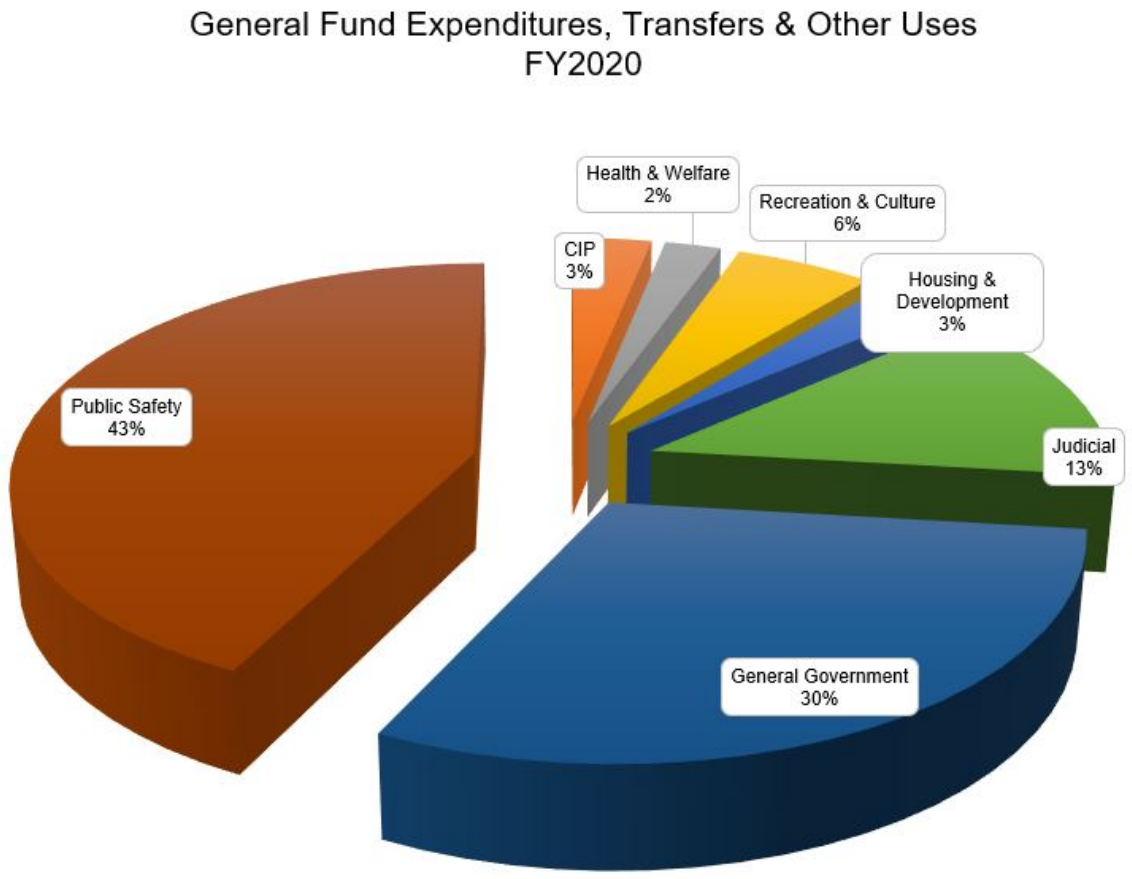


FY2020 Annual Budget
Governmental Funds - General Fund Revenue, Expenditures & Other Sources (Uses)

	Actual FY16	Actual FY17	Acutal FY18	Original Budget FY19	Approved Budget FY20	% of Change
Revenues						
Taxes						
Property Taxes	$ 11,012,673	$ 11,091,709	$ 11,855,850	$ 13,301,671	$ 13,863,760	
Motor Vehicle Tax	1,261,839	1,221,713	1,165,166	1,301,306	1,259,708	
Mobile Home Tax	116,749	104,275	112,443	103,443	104,134	
Timber Tax	2,388	1,661	3,131	3,415	1,103	
Cost, Penalties, And Interest	86,366	72,715	65,588	85,000	85,000	
Intangible Tax	188,271	206,927	195,453	200,000	215,000	
Real Estate Transfer Tax	61,410	59,156	69,826	50,000	65,000	
Franchise Tax	88,440	79,941	78,484	77,172	76,747	
Insurance Premium Tax	1,613,190	1,716,692	1,838,518	1,930,444	2,100,000	
Alcohol Excise Tax	499,288	403,767	489,161	442,466	479,350	
Occupational Tax	116,763	109,757	130,386	112,725	135,175	
Other	11,113	15,079	6,662	9,180	9,180	
Total Taxes	**15,058,490**	**15,083,391**	**16,010,668**	**17,616,822**	**18,394,157**	**4.4%**
Building Permits	125,736	120,012	136,053	130,000	145,000	
Other Permits	6,942	7,243	15,089	9,000	13,800	
Fines, Fees & Forfeitures	1,125,521	1,047,690	1,105,210	1,012,543	1,082,193	
Fire Protection	-	-	-	-	8,000	
Sheriff Services	41,277	38,306	48,757	50,000	50,000	
Prisoner Board	20,986	21,900	20,460	10,000	-	
Recreation Fees & Services	481,777	559,727	507,800	567,500	567,000	
Collection Commissions	545,294	578,832	630,794	590,000	590,000	
Other Charges For Services	177,913	203,491	380,013	290,200	295,900	
Intergovernmental	1,111,044	1,306,312	1,760,775	1,498,192	1,467,521	
Interest	105,007	(5,080)	31,091	5,000	20,000	
Contributions	9,860	76,306	34,305	18,500	32,000	
Rental Income	69,247	82,559	61,601	133,147	68,073	
Miscellaneous	215,116	49,062	85,990	12,831	3,000	
Total Revenues	**19,094,210**	**19,169,752**	**20,828,606**	**21,943,735**	**22,736,644**	**3.6%**
Operating Expenditures						
General Government	5,822,641	5,545,468	6,465,474	6,920,932	7,203,785	
Judicial	2,612,707	2,690,287	2,920,624	3,106,067	3,120,286	
Public Safety	7,766,953	7,963,785	8,487,818	8,955,217	9,515,166	
Recreation & Culture	1,118,853	1,220,974	1,238,940	1,239,378	1,316,479	
Housing & Development	604,712	590,633	593,358	627,725	622,767	
Health & Welfare	269,710	274,874	306,960	333,038	327,538	
Total Operating Expenditures	**18,195,575**	**18,286,020**	**20,013,174**	**21,182,357**	**22,106,021**	**4.4%**

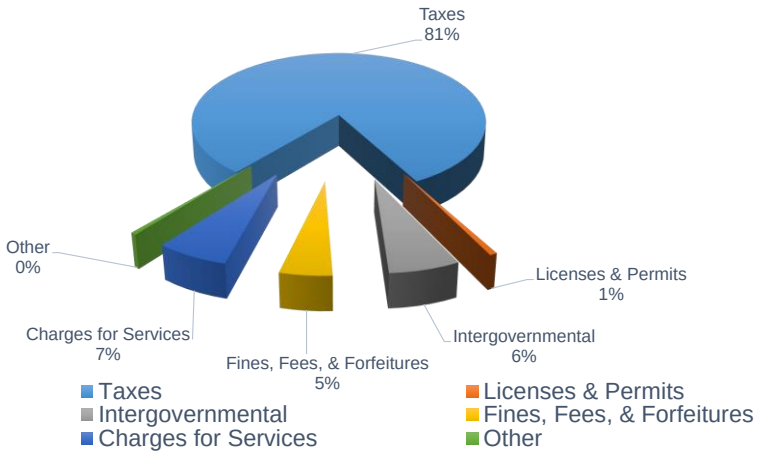
FY2020 Annual Budget
Governmental Funds - General Fund Revenue, Expenditures & Other Sources (Uses)

	Actual FY16	Actual FY17	Acutal FY18	Original Budget FY19	Approved Budget FY20	% of Change
Other Sources & (Uses)						
Transfer Out - CIP Fund	(378,546)	(483,950)	(379,314)	(776,370)	(755,904)	
Transfer Out - E911 Fund	(467,488)	(506,337)	(522,327)	(674,721)	(591,888)	
Transfer Out - Transit Fund	(14,613)	(21,808)	-	-	(23,029)	
Transfer Out - Mountain NCIS	-	(5,788)	-	-	-	
Transfer Out - Senior Center	(89,654)	(22,401)	(102,153)	(192,295)	(182,945)	
Transfer Out - SPLOST V	-	(40,536)	-	-	-	
Transfer Out - Dev Authority			(652,388)	-	-	
Transfer Out - FDTC	(4,771)	-	-	-	-	
Transfer In - Hotel/Motel	38,045	40,070	43,803	39,000	54,000	
Transfer In - Hospital Bond Tax	-	-	500,000	200,000	300,000	
Transfer In - Jail Fund	-	133,000	78,000	60,000	70,000	-
Transfer In - DATE Fund	60,637	-	-	-	-	
Transfer In - Sheriff	-	6,000	5,683	6,000	-	
Hospital Auth Loc Proceeds	-	-	-	-	-	
Appropriated Fund Balance	-	-	-	569,008	499,143	
Fund Bal for Future Debt Service	-	-	-	-	-	
Sale of Assets	279,593	22,599	652,388	8,000	-	
Total Other Sources & (Uses)	**(576,796)**	**(879,151)**	**(376,308)**	**(761,378)**	**(630,623)**	**17.2%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ 321,838**	**$ 4,581**	**$ 439,124**	**$ -**	**$ -**	



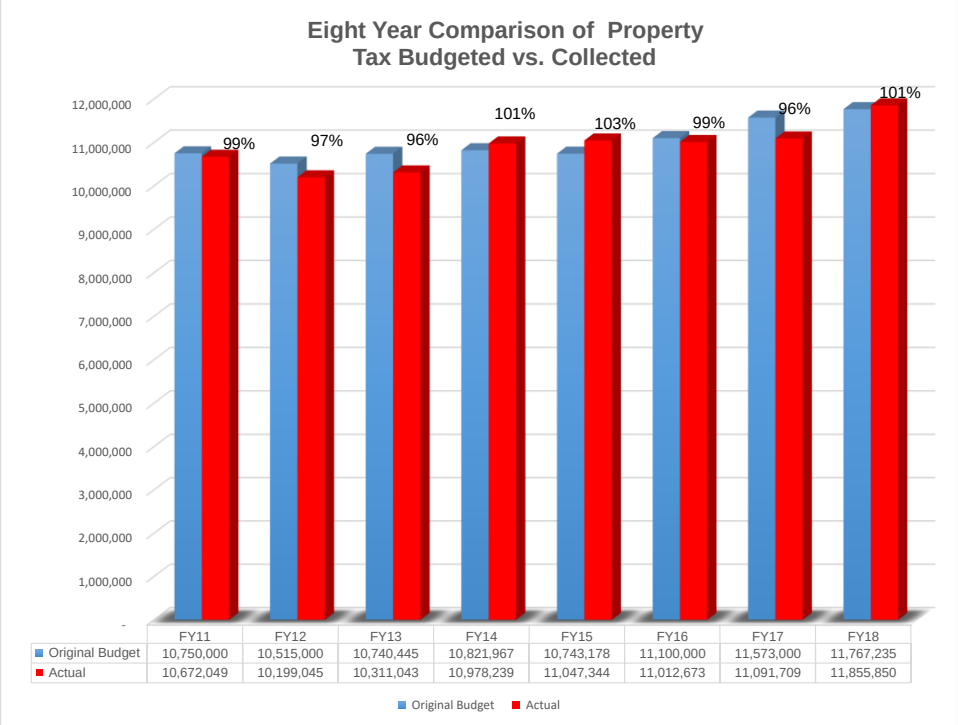
Revenues

The primary sources of revenue in the General Fund are Real Estate Taxes, Motor Vehicle Taxes and Insurance Premium Taxes. The total tax revenue is 80% of the County's total budgeted revenue.



Taxes

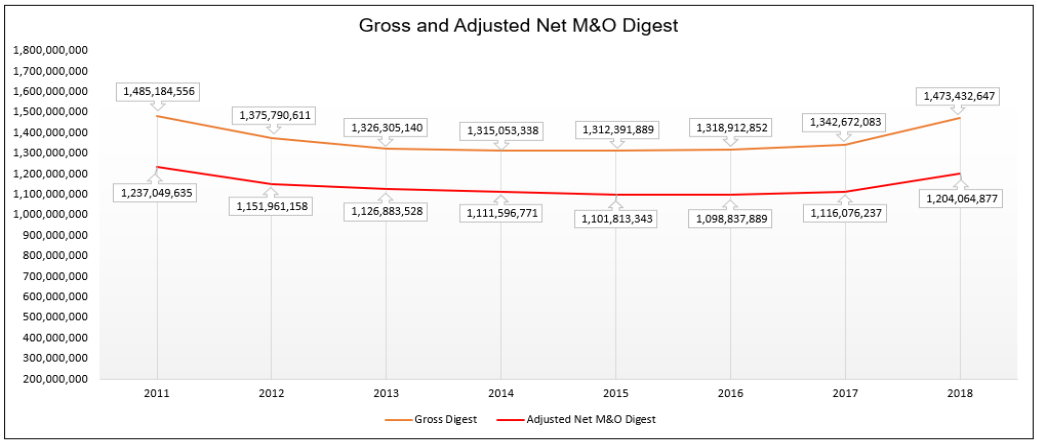
The majority of taxes collected are General Property taxes. Below is a graph that depicts the budgeted General Property tax vs. actual collected for the last eight fiscal years.



	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18
Original Budget	10,750,000	10,515,000	10,740,445	10,821,967	10,743,178	11,100,000	11,573,000	11,767,235
Actual	10,672,049	10,199,045	10,311,043	10,978,239	11,047,344	11,012,673	11,091,709	11,855,850

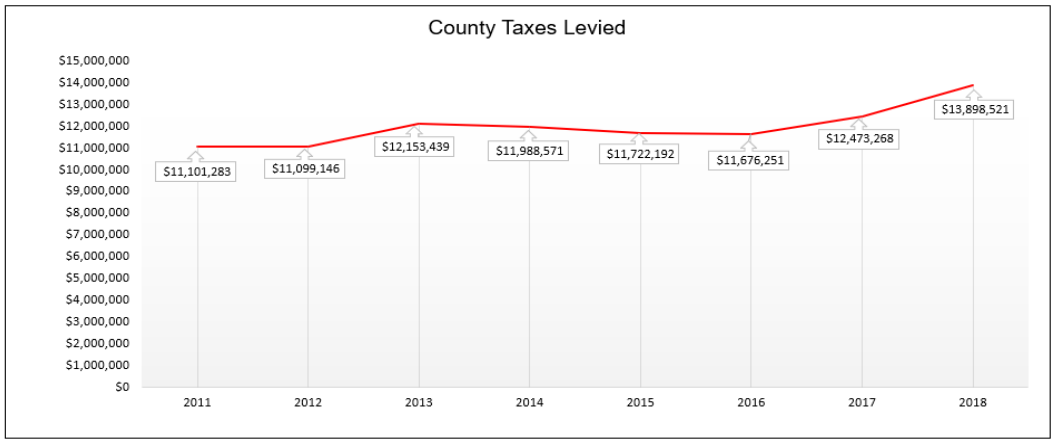
Gross and Adjusted Net M&O

The Board of Commissioners levies taxes based upon the Adjusted Net M&O, which is the Gross M&O assessed 40% Value less exemptions. Below is an eight year history of the Gross and Adjusted Net M&O Digest.



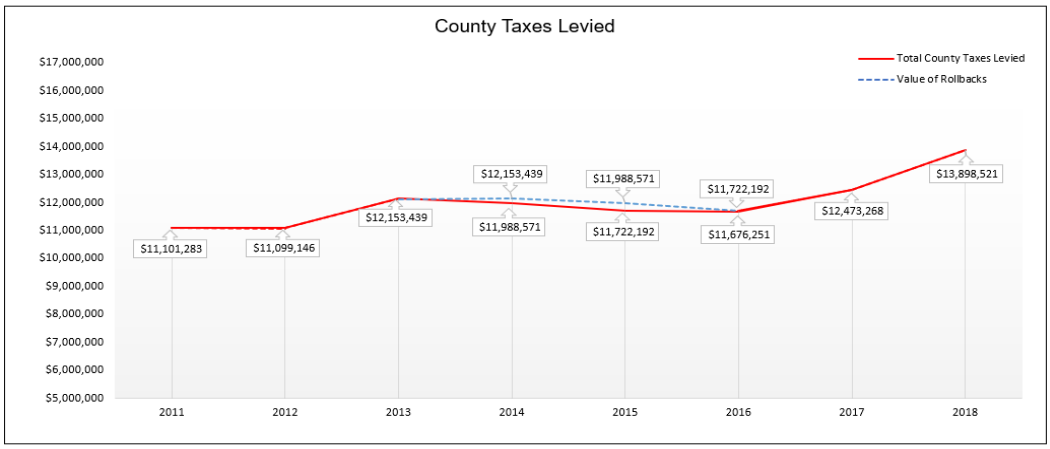
County Taxes Levied

The Board of Commissioners approves a millage rate each year, which in turn produces a Total County Taxes Levied as advertised on the Tax Digest and 5 Year History of Levy. Below is an eight year history of the County Taxes Levied.



County Taxes Levied with Value of Rollbacks

The Board of Commissioners is required to compute a "rollback" millage rate, which is the previous year's millage rate minus the millage equivalent of the total net assesed value added by reassessments of existing real property. During 2014, 2015, and 2016 the Board of Commissioners accepted the rollback rate and reduced the County Taxes Levied. Below is an eight year history of County Taxes Levied with the Value of Rollbacks for 2014 through 2016.





HABERSHAM COUNTY

GEORGIA | Est. 1818

FY2020 Annual Budget
Governmental Funds - General Fund
Expenditure Summary

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
General Administration						
Countywide						
Salaries & Benefits	$ 50,602	$ 54,224	$ 63,500	$ 64,300	$ 74,000	
Operating	997,428	758,114	920,118	966,653	1,101,560	
Total Countywide	**$ 1,048,029**	**$ 812,339**	**$ 983,618**	**$ 1,030,953**	**$ 1,175,560**	**14%**
Commissioners						
Salaries & Benefits	$ 82,705	$ 79,599	$ 95,401	$ 95,493	$ 93,495	
Operating	85,944	81,947	125,637	120,000	118,000	
Total Commissioners	**$ 168,649**	**$ 161,545**	**$ 221,038**	**$ 215,493**	**$ 211,495**	**-2%**
County Manager						
Salaries & Benefits	$ 167,059	$ 183,758	$ 192,746	$ 199,532	$ 203,314	
Operating	9,543	10,261	9,634	10,400	10,700	
Total County Manager	**$ 176,602**	**$ 194,019**	**$ 202,380**	**$ 209,932**	**$ 214,014**	**2%**
Finance						
Salaries & Benefits	$ 234,076	$ 234,249	$ 257,748	$ 270,966	$ 277,466	
Operating	9,727	7,287	9,671	9,920	9,920	
Total Finance	**$ 243,803**	**$ 241,536**	**$ 267,420**	**$ 280,886**	**$ 287,386**	**2%**
Human Resources						
Salaries & Benefits	$ 128,147	$ 111,076	$ 150,307	$ 173,808	$ 183,028	
Operating	5,852	41,922	20,448	22,000	21,720	
Total Human Resources	**$ 133,999**	**$ 152,997**	**$ 170,755**	**$ 195,808**	**$ 204,748**	**5%**
Tax Commissioner						
Salaries & Benefits	$ 302,762	$ 280,569	$ 326,432	$ 332,260	$ 330,721	
Operating	62,753	62,654	58,608	62,060	70,560	
Total Tax Commissioner	**$ 365,516**	**$ 343,223**	**$ 385,040**	**$ 394,320**	**$ 401,281**	**2%**
Tax Assessors						
Salaries & Benefits	$ 439,763	$ 425,340	$ 464,087	$ 487,683	$ 516,732	
Operating	77,955	75,452	73,842	78,773	78,700	
Total Tax Assessors	**$ 517,718**	**$ 500,792**	**$ 537,929**	**$ 566,456**	**$ 595,432**	**5%**

FY2020 Annual Budget
Governmental Funds - General Fund
Expenditure Summary

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
General Administration - Continued						
Board of Equalization						
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	
Operating	3,248	1,624	1,903	4,350	3,350	
Total Board of Equalization	**$ 3,248**	**$ 1,624**	**$ 1,903**	**$ 4,350**	**$ 3,350**	**-23%**
County Clerk						
Salaries & Benefits	$ 51,957	$ 58,309	$ 62,872	$ 71,450	$ 68,487	
Operating	8,495	799	3,710	5,205	4,220	
Total County Clerk	**$ 60,452**	**$ 59,108**	**$ 66,582**	**$ 76,655**	**$ 72,707**	**-5%**
Elections & Registration						
Salaries & Benefits	$ 90,291	$ 89,447	$ 98,631	$ 103,355	$ 107,207	
Operating	69,194	44,295	40,477	48,350	64,350	
Total Elections & Registration	**$ 159,485**	**$ 133,742**	**$ 139,108**	**$ 151,705**	**$ 171,557**	**13%**
Facilities Management						
Salaries & Benefits	$ 371,959	$ 370,968	$ 414,660	$ 453,144	$ 465,551	
Operating	450,305	436,177	449,409	421,102	420,386	
Total Facilities Management	**$ 822,264**	**$ 807,145**	**$ 864,069**	**$ 874,246**	**$ 885,937**	**1%**
Information Technology						
Salaries & Benefits	$ 113,654	$ 130,261	$ 145,895	$ 200,870	$ 205,934	
Operating	121,358	122,413	120,772	169,839	183,114	
Total Information Technology	**$ 235,012**	**$ 252,675**	**$ 266,667**	**$ 370,709**	**$ 389,048**	**5%**
Fleet Services						
Salaries & Benefits	$ 237,488	$ 254,030	$ 264,189	$ 287,584	$ 283,122	
Operating	138,081	151,381	321,457	307,960	309,660	
Total Fleet Services	**$ 375,569**	**$ 405,410**	**$ 585,647**	**$ 595,544**	**$ 592,782**	**0%**
Roads & Bridges						
Salaries & Benefits	$ 866,234	$ 815,212	$ 1,062,157	$ 1,035,907	$ 1,053,274	
Operating	297,202	313,938	345,259	344,452	409,500	
Capital	6,255	19,263	-	-	-	
Total Roads & Bridges	**$ 1,163,436**	**$ 1,148,413**	**$ 1,407,416**	**$ 1,380,359**	**$ 1,462,774**	**6%**

FY2020 Annual Budget
Governmental Funds - General Fund
Expenditure Summary

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
General Administration - Continued						
Safety						
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	
Operating	201	-	430	1,900	1,000	
Total Safety	**$ 201**	**$ -**	**$ 430**	**$ 1,900**	**$ 1,000**	**-47%**
Contingency						
Salaries & Benefits	$ -	$ -	$ -	$ 29,211	$ 23,714	
Operating	-	-	-	209,905	150,000	
Total Contingency	**$ -**	**$ -**	**$ -**	**$ 239,116**	**$ 173,714**	**-27%**
Independent Agencies	**$ 348,658**	**$ 330,901**	**$ 365,473**	**$ 332,500**	**$ 361,000**	**9%**
Total General Administration	**$ 5,822,641**	**$ 5,545,468**	**$ 6,465,474**	**$ 6,920,932**	**$ 7,203,785**	**4%**
Judicial						
Probate Court						
Salaries & Benefits	$ 149,899	$ 165,233	$ 181,437	$ 184,623	$ 199,497	
Operating	29,341	14,615	15,094	15,910	16,310	
Total Probate Court	**$ 179,241**	**$ 179,848**	**$ 196,531**	**$ 200,533**	**$ 215,807**	**8%**
Magistrate Court						
Salaries & Benefits	$ 145,075	$ 143,721	$ 158,968	$ 162,802	$ 160,793	
Operating	6,411	8,017	6,334	14,850	14,450	
Total Magistrate Court	**$ 151,486**	**$ 151,738**	**$ 165,302**	**$ 177,652**	**$ 175,243**	**-1%**
Clerk of Court						
Salaries & Benefits	$ 556,213	$ 544,477	$ 604,062	$ 638,234	$ 645,142	
Operating	71,581	75,873	56,087	77,700	72,200	
Capital	-	-	-	-	-	
Total Clerk of Court	**$ 627,794**	**$ 620,351**	**$ 660,150**	**$ 715,934**	**$ 717,342**	**0%**
Juvenile Offenders						
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	
Operating	5,050	3,150	1,500	8,000	8,000	
Total Juvenile Offenders	**$ 5,050**	**$ 3,150**	**$ 1,500**	**$ 8,000**	**$ 8,000**	**0%**

FY2020 Annual Budget
Governmental Funds - General Fund
Expenditure Summary

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Judicial - Continued						
Superior Court						
Salaries & Benefits	$ 151,976	$ 153,229	$ 154,793	$ 164,502	$ 156,667	
Operating	89,194	75,419	90,250	90,300	95,180	
Total Superior Court	**$ 241,170**	**$ 228,648**	**$ 245,043**	**$ 254,802**	**$ 251,847**	**-1%**
District Attorney						
Salaries & Benefits	$ 54,004	$ 22,891	$ 13,527	$ 122,358	$ 64,799	
Operating	174,157	184,780	277,266	323,540	325,301	
Total District Attorney	**$ 228,161**	**$ 207,671**	**$ 290,793**	**$ 445,898**	**$ 390,100**	**-13%**
Public Defender						
Salaries & Benefits	$ 54,943	$ 52,097	$ 54,756	$ 56,754	$ 55,113	
Operating	412,958	544,403	550,066	553,061	623,263	
Total Public Defender	**$ 467,902**	**$ 596,500**	**$ 604,822**	**$ 609,815**	**$ 678,376**	**11%**
Juvenile Court						
Salaries & Benefits	$ 205,894	$ 202,361	$ 217,528	$ 162,365	$ 168,526	
Operating	85,001	93,923	117,032	102,719	88,830	
Total Juvenile Court	**$ 290,895**	**$ 296,285**	**$ 334,560**	**$ 265,084**	**$ 257,356**	**-3%**
State Court						
Salaries & Benefits	$ 171,353	$ 162,502	$ 174,595	$ 173,836	$ 170,550	
Operating	92,539	91,046	91,072	97,680	99,680	
Total State Court	**$ 263,892**	**$ 253,549**	**$ 265,667**	**$ 271,516**	**$ 270,230**	**0%**
Solicitor						
Salaries & Benefits	$ 147,616	$ 143,047	$ 146,757	$ 148,283	$ 147,435	
Operating	9,500	9,500	9,500	8,550	8,550	
Total Solicitor	**$ 157,116**	**$ 152,547**	**$ 156,257**	**$ 156,833**	**$ 155,985**	**-1%**
Total Judicial	**$ 2,612,707**	**$ 2,690,287**	**$ 2,920,624**	**$ 3,106,067**	**$ 3,120,286**	**0%**
Public Safety						
Sheriff						
Salaries & Benefits	$ 2,485,884	$ 2,526,222	$ 2,671,315	$ 3,050,711	$ 3,178,223	
Operating	616,473	743,469	694,040	592,990	652,693	
Total Sheriff	**$ 3,102,357**	**$ 3,269,691**	**$ 3,365,355**	**$ 3,643,701**	**$ 3,830,916**	**5%**

FY2020 Annual Budget
Governmental Funds - General Fund
Expenditure Summary

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Public Safety - Continued						
Jail						
Salaries & Benefits	$ 1,536,212	$ 1,607,892	$ 1,624,840	$ 1,749,445	$ 1,977,618	
Operating	748,492	837,888	1,278,387	1,024,640	1,022,603	
Total Jail	**$ 2,284,704**	**$ 2,445,780**	**$ 2,903,227**	**$ 2,774,085**	**$ 3,000,221**	**8%**
Heat Unit						
Salaries & Benefits	$ 60,517	$ 52,798	$ 57,752	$ 58,551	$ 58,055	
Operating	17,047	11,749	68,265	34,900	38,700	
Total Heat Unit	**$ 77,563**	**$ 64,547**	**$ 126,016**	**$ 93,451**	**$ 96,755**	**4%**
Animal Control						
Salaries & Benefits	$ 161,949	$ 205,883	$ 232,918	$ 283,817	$ 275,413	
Operating	100,244	134,002	158,026	151,225	155,475	
Capital	-	9,999	26,894	-	-	
Total Animal Control	**$ 262,194**	**$ 349,885**	**$ 417,837**	**$ 435,042**	**$ 430,888**	**-1%**
Coroner						
Salaries & Benefits	$ 9,892	$ 9,429	$ 10,921	$ 12,182	$ 13,485	
Operating	13,742	15,151	9,137	15,550	14,650	
Total Coroner	**$ 23,634**	**$ 24,581**	**$ 20,058**	**$ 27,732**	**$ 28,135**	**1%**
Fire Department						
Salaries & Benefits	$ 1,046,000	$ 1,115,441	$ 1,269,177	$ 1,555,514	$ 1,718,264	
Operating	170,238	190,779	236,412	223,360	236,408	
Total Fire Department	**$ 1,216,237**	**$ 1,306,221**	**$ 1,505,589**	**$ 1,778,874**	**$ 1,954,672**	**10%**
Emergency Management						
Salaries & Benefits	$ 39,469	$ 75,474	$ 92,405	$ 91,357	$ 98,379	
Operating	80,191	21,682	193,560	110,975	75,200	
Capital	-	22,856	131,350	-	-	
Total Emergency Management	**$ 119,661**	**$ 120,012**	**$ 285,965**	**$ 202,332**	**$ 173,579**	**-14%**
Emergency Medical Service						
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	
Operating	680,603	383,070	(136,229)	-	-	
Total Emergency Medical Service	**$ 680,603**	**$ 383,070**	**$ (136,229)**	**$ -**	**$ -**	**0%**
Total Public Safety	**$ 7,766,953**	**$ 7,963,785**	**$ 8,487,818**	**$ 8,955,217**	**$ 9,515,166**	**6%**

FY2020 Annual Budget
Governmental Funds - General Fund
Expenditure Summary

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Recreation & Culture						
Recreation Department						
Salaries & Benefits	$ 406,848	$ 456,186	$ 468,974	$ 469,377	$ 501,874	
Operating	442,839	481,325	472,070	458,880	497,780	
Total Recreation Department	**$ 849,687**	**$ 937,511**	**$ 941,044**	**$ 928,257**	**$ 999,654**	**8%**
Independent Agencies	**$ 269,166**	**$ 283,463**	**$ 297,896**	**$ 311,121**	**$ 316,825**	**2%**
Total Recreation & Culture	**$ 1,118,853**	**$ 1,220,974**	**$ 1,238,940**	**$ 1,239,378**	**$ 1,316,479**	**6%**
Housing & Development						
Planning & Development						
Salaries & Benefits	$ 405,993	$ 429,595	$ 423,927	$ 446,126	$ 438,946	
Operating	86,999	39,330	45,703	50,180	50,241	
Total Planning & Development	**$ 492,992**	**$ 468,924**	**$ 469,630**	**$ 496,306**	**$ 489,187**	**-1%**
Planning Commission						
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	
Operating	4,214	3,948	3,757	5,500	5,200	
Total Planning Commission	**$ 4,214**	**$ 3,948**	**$ 3,757**	**$ 5,500**	**$ 5,200**	**-5%**
Extension Services						
Salaries & Benefits	$ 22,726	$ 24,892	$ 26,362	$ 26,395	$ 27,495	
Operating	76,448	80,036	80,777	86,124	88,225	
Total Extension Services	**$ 99,174**	**$ 104,928**	**$ 107,139**	**$ 112,519**	**$ 115,720**	**3%**
Independent Agencies	**$ 8,332**	**$ 12,832**	**$ 12,832**	**$ 13,400**	**$ 12,660**	**-6%**
Total Housing & Development	**$ 604,712**	**$ 590,633**	**$ 593,358**	**$ 627,725**	**$ 622,767**	**-1%**
Health & Welfare						
Independent Agencies	**$ 269,710**	**$ 274,874**	**$ 306,960**	**$ 333,038**	**$ 327,538**	**-2%**
Total General Fund	**$ 18,195,575**	**$ 18,286,020**	**$ 20,013,174**	**$ 21,182,357**	**$ 22,106,021**	**4%**



HABERSHAM COUNTY

GEORGIA | Est. 1818

GENERAL ADMINISTRATION

Department Budget Overview

COUNTYWIDE

The countywide portion of the budget provides an overview of funds that cannot be designated to a particular department, and cover expenses applicable to all county departments. Funds in the countywide portion of the budget cover expenses such as liability insurance, legal services, audit services, telephone and printer charges, etc.

Budget Highlights:

FY2020 budget reflects an increase in Payroll Employee Appreciation of $9,000, an increase in FICA Withholding of $700, an increase in Legal Services of $13,000, a decrease in Telephone Countywide of $2,000, an increase in Liability Insurance of $38,207, a decrease in Contracted Services of $1,500, a decrease in Internet of $1,000, a decrease in Wellness Program of $3,000, and an increase in Printer Charges of $13,000.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$47,013	$47,117	$48,662	$49,000	$58,000
Benefits	3,589	7,108	14,837	15,300	16,000
Operating Expenditures	883,489	720,134	713,614	649,340	706,047
Debt Service	113,939	37,980	206,504	317,313	395,513
Total Expenditures	$1,048,029	$812,339	$983,618	$1,030,953	$1,175,560

FY2020 Annual Budget
Governmental Funds - General Administration
Countywide - 110

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Employee Apprecation	$ 47,013	$ 47,117	$ 48,662	$ 49,000	$ 58,000	
Total Salaries	**47,013**	**47,117**	**48,662**	**49,000**	**58,000**	**18%**
Benefits						
FICA Contributions	3,589	3,844	3,799	3,800	4,500	
Other Employee Benefits	-	3,264	11,038	11,500	11,500	
Total Benefits	**3,589**	**7,108**	**14,837**	**15,300**	**16,000**	**5%**
Total Personal Services	**50,602**	**54,224**	**63,500**	**64,300**	**74,000**	**15%**
Operating Expenditures						
Legal Services	286,149	108,362	139,898	112,000	125,000	
Telephone	(2,236)	39,684	37,941	42,000	40,000	
Advertising	13,500	13,500	13,500	13,500	13,500	
Liability Insurance	293,635	264,834	299,065	275,000	313,207	
Postage	7,951	5,180	(1,651)	-	-	
Audit Services	79,350	79,400	74,400	74,400	74,400	
Conference & Training	-	-	-	-	-	
Contracted Services	8,991	88,484	16,439	7,440	5,940	
Internet	-	14,819	13,853	15,000	14,000	
EAP	-	1,379	1,563	1,500	1,500	
Wellness Program	2,245	2,023	1,012	3,000	-	
Drug Testing	5,213	-	-	-	-	
Pre-Employment Physicals	4,533	-	-	-	-	
Printer Charges	173,631	96,701	110,699	98,000	111,000	
Other Expenses	10,526	5,769	6,896	7,500	7,500	
Debt Service	113,939	37,980	206,504	317,313	395,513	
Total Operating Expenditures	**997,428**	**758,114**	**920,118**	**966,653**	**1,101,560**	**14%**
Total Expenditures	**$ 1,048,029**	**$ 812,339**	**$ 983,618**	**$ 1,030,953**	**$ 1,175,560**	**14%**

GENERAL ADMINISTRATION

Department Budget Overview

BOARD OF COMMISSIONERS

Habersham County's governing authority is the Board of Commissioners. The Board of Commissioners enacts resolutions and ordinances, levies taxation, plans for future needs, and ensures necessary services are provided to county residents, among many other responsibilities that affect the lives of Habersham County citizens daily.

FY20 Goal #1: Plan funding options for construction of new Habersham County Jail to meet future capacity needs. Investigate options for centrally located E911/EMS headquarters.

FY20 Goal #2: Prepare for SPLOST 2021 referendum in 2020 and improve public information initiatives.

Budget Highlights:

FY2020 budget reflects a decrease in Training/Conferences of $1,000, a decrease in Supplies, Books & Periodicals of $500, and a decrease in Meetings with Meals of $500.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$58,421	$59,720	$61,060	$62,185	$58,756
Benefits	24,284	19,878	34,341	33,308	34,739
Operating Expenditures	85,944	81,947	125,637	120,000	118,000
Total Expenditures	$168,649	$161,545	$221,038	$215,493	$211,495

FY19 Completed Goals

FY19 Goal #1: Implement FY2019 employee merit pay increases and Phase III of the Compensation and Classification adjustments, while continuing to properly fund all current services.

FY19 Goal #2: Ensue timely completion of existing construction/development projects including the Senior Center multi-activity wellness facility, Administration Building, Airport Terminal Building, Phases III and IV of the Airport Taxiway Project, and grading of the Airport Industrial Park.

FY2020 Annual Budget
Governmental Funds - General Administration
Commissioners - 120

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 58,421	$ 59,720	$ 61,060	$ 62,185	$ 58,756	
Total Salaries	**58,421**	**59,720**	**61,060**	**62,185**	**58,756**	**-6%**
Benefits						
Group Insurance	14,970	11,172	24,492	24,186	25,062	
Social Security (FICA)	4,924	5,024	4,714	5,216	4,954	
Retirement Contribution	4,100	3,150	2,666	2,996	2,303	
Workers' Compensation	160	236	1,875	315	1,569	
Vision Insurance	29	63	130	130	195	
Dental Insurance	102	233	465	465	656	
Total Benefits	**24,284**	**19,878**	**34,341**	**33,308**	**34,739**	**4%**
Total Personal Services	**82,705**	**79,599**	**95,401**	**95,493**	**93,495**	**-2%**
Operating Expenditures						
Advertising	5,810	5,146	12,049	5,500	5,500	
Travel Expense	12,112	9,538	9,230	9,000	9,000	
Postage	4,236	3,608	4,612	3,500	3,500	
Conference & Training	7,280	10,431	4,155	13,000	12,000	
Dues	40,902	40,741	40,950	41,000	41,000	
Contracted Services	2,883	1,641	36,000	35,000	35,000	
Supplies	10,283	8,918	8,605	9,000	8,500	
Meetings With Meals	2,438	1,924	2,972	4,000	3,500	
Small Equipment Under $5,000	-	-	1,315	-	-	
Special Events	-	-	5,748	-	-	
Total Operating Expenditures	**85,944**	**81,947**	**125,637**	**120,000**	**118,000**	**-2%**
Total Expenditures	**$ 168,649**	**$ 161,545**	**$ 221,038**	**$ 215,493**	**$ 211,495**	**-2%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Part Time	5	5	5	5	5

GENERAL ADMINISTRATION

Department Budget Overview

COUNTY MANAGER

The Habersham County Manager is the chief administrative officer of the county and head of the administrative branch of county government. The manager is responsible to the Board of Commissioners for all county administrative affairs including hiring, discharging, and suspending county officers or employees who fall under the Board's jurisdiction; supervising all county officers and department heads appointed by the Board; ensuring all ordinances, resolutions, regulations and policies are executed and enforced; exercising control over all departments under the Board's jurisdiction; attending all Board meetings; and administering the construction and maintenance of all buildings, roads and bridges under the jurisdiction of Habersham County. The County Manager is also the budget officer and chief purchasing agent for Habersham County and is responsible for submitting an annual budget for consideration and adoption by the Board; ensuring the Board is fully advised as to the financial condition and needs of the County; establishing policies and procedures for the procurement of all required supplies and materials; and executing all purchase orders and contracts for sums less than $20,000.

Goal #1: Obtain Commission approval for the SPLOST 2021 project list by May 2020. Prepare revenue estimates and cost estimates for each proposed SPLOST project. Prioritize projects to be included in the next SPLOST program.

Goal #2: Increase staffing in Emergency Services to better respond to the public demand and increasing call volume. Increase our ability to respond to fire scenes, traffic accidents, and medical emergencies. Continue to reduce turnover, particularly in public safety departments. Address these staffing and turnover issues in the FY2020 Budget.

Budget Highlights:

FY2020 budget reflects a decrease in Travel Expenses of $200, and an increase in Gas/Oil of $500.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$127,931	$137,061	$145,640	$157,777	$157,737
Benefits	39,128	46,696	47,106	41,755	45,577
Operating Expenditures	9,543	10,261	9,634	10,400	10,700
Total Expenditures	$176,602	$194,019	$202,380	$209,932	$214,014

FY19 Completed Goals

FY19 Goal #1: Complete construction projects currently underway including; Administrative Building, Senior Wellness Center, Airport Terminal, Airport Taxiway, and Industrial Park Development.

FY19 Goal #2: Complete Service Delivery Strategy and Comprehensive Land Use Plan by the Department of Community Affairs deadline.

FY2020 Annual Budget
Governmental Funds - General Administration
County Manager - 121

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 127,840	$ 137,061	$ 145,640	$ 157,777	$ 157,737	
Overtime	91	-	-	-	-	
Total Salaries	**127,931**	**137,061**	**145,640**	**157,777**	**157,737**	**0%**
Benefits						
Group Insurance	10,859	7,965	9,929	11,317	12,020	
Social Security (FICA)	10,173	10,490	11,143	11,442	12,079	
Retirement Contribution	17,282	26,962	24,762	17,644	20,148	
Workers' Compensation	313	713	774	757	763	
Vision Insurance	111	120	109	130	130	
Dental Insurance	390	445	389	465	437	
Total Benefits	**39,128**	**46,696**	**47,106**	**41,755**	**45,577**	**9%**
Total Personal Services	**167,059**	**183,758**	**192,746**	**199,532**	**203,314**	**2%**
Operating Expenditures						
Telephone	812	1,205	1,200	1,200	1,200	
Travel Expense	1,562	1,964	1,729	2,200	2,000	
Parts/Repair/Maint	751	76	-	-	-	
Vehicle Parts/Repair/Maint	-	-	136	600	600	
Conference & Training	1,438	2,125	2,745	2,000	2,000	
Dues	901	1,869	1,153	1,200	1,200	
Gas/Oil	1,160	1,513	1,518	1,200	1,700	
Tires/Tubes	-	704	-	700	700	
Supplies	2,313	316	722	1,000	1,000	
Meetings With Meals	604	490	432	300	300	
Total Operating Expenditures	**9,543**	**10,261**	**9,634**	**10,400**	**10,700**	**3%**
Total Expenditures	**$ 176,602**	**$ 194,019**	**$ 202,380**	**$ 209,932**	**$ 214,014**	**2%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	2	2	2	2	2

GENERAL ADMINISTRATION

Department Budget Overview

FINANCE DEPARTMENT

The Finance Department advises the County Commission and all County Departments on fiscal and budgetary matters, including procurement of goods and services. The Finance Department is responsible for the following: accounting for all financial transactions, disbursement of funds, facilitating budget development and implementation, monitoring revenues and expenditures, periodic/annual reporting and projection of County finances, facilitating the annual audit, managing the county treasury, and conducting fixed asset inventory.

Goal #1: Create an internal records management system for all retained hard copy financial records in accordance with Habersham County records retention policies & procedures.

Goal #2: Engage in monthly cross-training opportunities within the Finance Department. To strengthen proficiency and capacity to complete necessary functions, while focusing on preserving departmental knowledge.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$177,344	$182,943	$197,217	$210,532	$215,478
Benefits	56,732	51,305	60,531	60,434	61,988
Operating Expenditures	9,727	7,287	9,671	9,920	9,920
Total Expenditures	$243,803	$241,536	$267,420	$280,886	$287,386

FY19 Completed Goals

FY19 Goal #1: Obtain CVIOG Financial Officer Level 1 Certification for 50% of the department.

FY2020 Annual Budget
Governmental Funds - General Administration
Finance Department - 122

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 175,544	$ 180,116	$ 197,217	$ 210,532	$ 215,478	
Part Time Salaries	1,754	2,828	-	-	-	
Overtime	46	-	-	-	-	
Total Salaries	**177,344**	**182,943**	**197,217**	**210,532**	**215,478**	**2%**
Benefits						
Group Insurance	32,104	23,474	33,414	32,095	33,242	
Social Security (FICA)	13,569	13,289	14,373	15,268	16,500	
Retirement Contribution	9,525	12,427	10,372	10,871	10,069	
Workers' Compensation	431	935	1,183	1,010	1,043	
Vision Insurance	244	252	260	260	260	
Dental Insurance	858	928	929	930	874	
Total Benefits	**56,732**	**51,305**	**60,531**	**60,434**	**61,988**	**3%**
Total Personal Services	**234,076**	**234,249**	**257,748**	**270,966**	**277,466**	**2%**
Operating Expenditures						
Telephone	28	-	-	-	-	
Advertising	1,246	-	-	-	-	
Travel Expense	1,967	1,151	2,283	2,500	2,500	
Conference & Training	1,380	1,916	1,628	2,750	2,750	
Dues	685	100	405	405	405	
Contracted Services	-	-	765	765	765	
Supplies	4,421	4,120	3,935	3,500	3,500	
Small Equipment Under $5,000	-	-	655	-	-	
Total Operating Expenditures	**9,727**	**7,287**	**9,671**	**9,920**	**9,920**	**0%**
Total Expenditures	**$ 243,803**	**$ 241,536**	**$ 267,420**	**$ 280,886**	**$ 287,386**	**2%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	4	4	4	4	4

GENERAL ADMINISTRATION

Department Budget Overview

HUMAN RESOURCES

The Habersham County Human Resources Department is responsible for the successful recruitment, compensation, development and retention of a highly qualified workforce. The Human Resources Director manages the day to day activities of the Human Resources Department and advises the County Manager, Department Directors, Managers & Supervisors on all personnel matters. The Human Resources Department leads efforts in recruitment, pre-screening and applicant referrals; organizes and conducts onboarding activities; implements compensation and performance-based merit pay increases; and coordinates training and development programs. The Human Resources Department is also responsible for benefits and workers' compensation case management, safety and wellness program supervision, administration of DOT Drug & Alcohol Testing programs, and payroll administration. The Human Resources Department also manages the Human Resources Management Systems including all personnel records.

Goal #1: Ensure over 50% of all new hires attend New Employee Orientation.

Goal #2: Ensure over 50% of all employees attend one annual training course.

Budget Highlights:

FY2020 budget reflects an increase in Postage of $120, an increase in Drug Testing of $500, a decrease in Pre-Employment Physicals of $1,500, an increase in ACA Act of $350, an increase in Supplies, Books & Periodicals of $100, and an increase in Small Equipment Under $5,000 of $150.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$98,025	$91,934	$119,019	$134,799	$142,102
Benefits	30,122	19,141	31,288	39,009	40,926
Operating Expenditures	5,852	41,922	20,448	22,000	21,720
Total Expenditures	$133,999	$152,997	$170,755	$195,808	$204,748

FY2020 Annual Budget
Governmental Funds - General Administration
Human Resources - 123

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY19	% of Change
Salaries						
Regular Salaries	$ 90,100	$ 84,378	$ 103,584	$ 134,799	$ 142,102	
Part Time Salaries	7,912	7,544	15,414	-	-	
Overtime	13	13	21	-	-	
Total Salaries	**98,025**	**91,934**	**119,019**	**134,799**	**142,102**	**5%**
Benefits						
Group Insurance	18,129	6,106	16,715	22,297	22,581	
Social Security (FICA)	7,490	7,021	8,876	9,776	10,905	
Retirement Contribution	3,650	5,223	4,437	5,391	5,921	
Workers' Compensation	275	365	667	652	669	
Vision Insurance	128	91	130	195	195	
Dental Insurance	450	335	465	698	655	
Total Benefits	**30,122**	**19,141**	**31,288**	**39,009**	**40,926**	**5%**
Total Personal Services	**128,147**	**111,076**	**150,307**	**173,808**	**183,028**	**5%**
Operating Expenditures						
Telephone	355	739	720	720	720	
Advertising	354	2,558	1,150	1,000	1,000	
Travel Expense	156	572	840	1,000	1,000	
Postage	27	-	200	380	500	
Conference & Training	1,332	1,657	425	3,500	3,500	
Dues	50	175	225	600	600	
Contracted Services	-	15,455	-	-	-	
Drug Testing	-	6,434	5,924	4,000	4,500	
Pre-Employment Physicals	253	5,551	7,574	6,000	4,500	
ACA Act	1,631	7,660	1,806	1,750	2,100	
Supplies	1,544	969	1,585	2,400	2,500	
Meetings With Meals	-	-	-	500	500	
Small Equipment under $5,000	150	150	-	150	300	
Total Operating Expenditures	**5,852**	**41,922**	**20,448**	**22,000**	**21,720**	**-1%**
Total Expenditures	**$ 133,999**	**$ 152,997**	**$ 170,755**	**$ 195,808**	**$ 204,748**	**5%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	2	2	2	3	3
Part Time	1	1	1	-	-

GENERAL ADMINISTRATION

Department Budget Overview

SAFETY

The Safety Program is designed to ensure employees work safely in all aspects of their jobs. The Safety and Wellbeing Committee was formed to educate the workforce on preventing work related injuries and illnesses. The Safety Program initiatives are designed to help the County implement proactive measures to ensure the safety and health of County employees, protection of property, and compliance with the safety discount program. The Safety and Wellbeing Committee also promotes healthy lifestyles for employees through education, training, and wellness events.

Goal #1: Coordinate quarterly Safety and Wellbeing Committee meetings.

Goal #2: Implement initiatives to become eligible for the 7.5% discount on our Workers' Compensation premiums.

Budget Highlights:

FY2020 budget reflects a decrease in Safety of $900.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$ -	$ -	$ -	$ -	$ -
Benefits	-	-	-	-	-
Operating Expenditures	201	-	430	1,900	1,000
Total Expenditures	$201	$ -	$430	$1,900	$1,000

FY2020 Annual Budget
Governmental Funds - General Administration
Safety - 154

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Operating Expenditures						
Travel Expense	$ 71	$ -	$ 112	$ 100	$ 100	
Supplies	130	-	218	1,800	900	
Special Events	-	-	100	-	-	
Total Operating Expenditures	**201**	**-**	**430**	**1,900**	**1,000**	**-47%**
Total Expenditures	**$ 201**	**$ -**	**$ 430**	**$ 1,900**	**$ 1,000**	**-47%**

GENERAL ADMINISTRATION

Department Budget Overview

TAX COMMISSIONER

The Habersham County Tax Commissioner, an office established by the Georgia Constitution and elected for four-year terms, serves as agent of the State Revenue Commissioner for the registration of motor vehicles; and performing all functions related to billing, collecting, disbursing and accounting for ad valorem taxes collected in the county on behalf of the State of Georgia, the Habersham County Board of Commissioners, and the Habersham County Board of Education.

Budget Highlights:

FY2020 budget reflects an increase in Travel Expenses of $1,300, an increase in Postage of $4,000, an increase in Dues of $200, an increase in Contracted Services of $2,000, and an increase in Supplies, Books & Periodicals of $1,000.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$231,765	$225,962	$252,277	$261,596	$265,048
Benefits	70,997	54,607	74,155	70,664	65,673
Operating Expenditures	62,753	62,654	58,608	62,060	70,560
Total Expenditures	$365,516	$343,223	$385,040	$394,320	$401,281

FY2020 Annual Budget
Governmental Funds - General Administration
Tax Commissioner - 125

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 231,765	$ 225,789	$ 250,319	$ 261,596	$ 239,173	
Part Time Salaries	-	-	1,958	-	25,875	
Overtime	-	172	-	-	-	
Total Salaries	**231,765**	**225,962**	**252,277**	**261,596**	**265,048**	**1%**
Benefits						
Group Insurance	35,161	22,495	36,031	34,928	31,059	
Retirement Contribution	12,872	12,116	14,487	13,388	11,618	
Social Security (FICA)	18,206	17,289	19,347	19,286	20,290	
Workers' Compensation	3,252	1,163	2,523	1,276	1,289	
Vision Insurance	333	329	386	390	325	
Dental Insurance	1,173	1,216	1,381	1,396	1,092	
Total Benefits	**70,997**	**54,607**	**74,155**	**70,664**	**65,673**	**-7%**
Total Personal Services	**302,762**	**280,569**	**326,432**	**332,260**	**330,721**	**0%**
Operating Expenditures						
Telephone	360	360	360	360	360	
Advertising	-	30	-	-	-	
Travel Expense	989	732	1,351	1,200	2,500	
Postage	21,052	18,601	20,957	22,000	26,000	
Conference & Training	917	769	1,494	2,500	2,500	
Dues	1,362	1,392	994	1,000	1,200	
Contracted Services	30,152	33,358	29,486	31,500	33,500	
Supplies	7,922	7,412	3,967	3,500	4,500	
Total Operating Expenditures	**62,753**	**62,654**	**58,608**	**62,060**	**70,560**	**14%**
Total Expenditures	**$ 365,516**	**$ 343,223**	**$ 385,040**	**$ 394,320**	**$ 401,281**	**2%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	7	7	7	7	6
Part Time	-	-	-	-	2

GENERAL ADMINISTRATION

Department Budget Overview

TAX ASSESSORS

The Tax Assessors' office operates under a five-member Board of Tax Assessors comprised of local taxpayers appointed for three-year terms by the Board of County Commissioners. The primary responsibility of the Tax Assessors Office is to appraise property at fair market value as of January 1 of each year and to compile the annual tax digest. The appraisal staff is required to adhere to the Appraisal Procedures Manual established by the Georgia Department of Revenue. The staff is responsible for tracking ownership changes, parcel boundaries, zoning, use, building and property characteristics, tax exemptions, trends in sales prices, constructions costs, rent rates, incomes, expenses and personal property assets in order to appraise property values each year.

Goal #1: Provide a current digest reflecting changes in prior year and appraise property at 40% of fair market value insuring that the ratio study does not fall below 38%. The Tax Assessors office strives to complete this by May 15th.

Goal #2: Ensure all appraisers receive necessary training to obtain a higher certification level if the appraiser desires.

Budget Highlights:

FY2020 budget reflects a decrease in Travel of $1,000, a decrease in Vehicle Parts/Repair/Maintenance of $800, a decrease in Contracted Services of $ 769, a decrease in Supplies, Books & Periodicals of $4, and an increase in Small Equipment under $5,000 of $2,500.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$317,308	$331,760	$353,300	$376,083	$391,247
Benefits	122,455	93,580	110,787	111,600	125,485
Operating Expenditures	77,955	75,452	73,842	78,773	78,700
Total Expenditures	$517,718	$500,792	$537,929	$566,456	$595,432

FY19 Completed Goals

FY19 Goal #1: Ensure a re-appraisal of the tax digest is completed.

FY2020 Annual Budget
Governmental Funds - General Administration
Tax Assessors - 126

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 304,881	$ 317,915	$ 340,805	$ 361,333	$ 378,929	
Part Time Salaries	12,427	13,845	12,495	14,750	12,318	
Total Salaries	**317,308**	**331,760**	**353,300**	**376,083**	**391,247**	**4%**
Benefits						
Group Insurance	76,337	43,798	63,002	60,511	72,217	
Retirement Contribution	15,754	18,684	15,703	17,148	15,202	
Social Security (FICA)	23,370	23,922	25,543	27,199	30,077	
Workers' Compensation	4,740	4,901	4,160	4,362	5,437	
Vision Insurance	499	486	520	520	585	
Dental Insurance	1,754	1,790	1,858	1,860	1,967	
Total Benefits	**122,455**	**93,580**	**110,787**	**111,600**	**125,485**	**12%**
Total Personal Services	**439,763**	**425,340**	**464,087**	**487,683**	**516,732**	**6%**
Operating Expenditures						
Advertising	183	-	-	-	-	
Travel	13	3,375	3,525	5,000	4,000	
Parts/Repair/Maint	2,451	1,184	-	-	-	
Vehicle Parts/Repair/Maint	-	-	121	1,800	1,000	
Postage	1,530	1,393	1,367	900	900	
Conference & Training	4,995	2,085	2,410	2,900	2,900	
Dues	280	320	360	400	400	
Contracted Services	64,571	62,406	62,540	62,269	61,500	
Lease Payment	433	468	83	-	-	
Gas/Oil	989	883	1,054	1,500	1,500	
Tires/Tubes	-	489	-	500	500	
Supplies	2,512	1,655	2,382	3,004	3,000	
Small Equipment under $5,000	-	1,193	-	500	3,000	
Total Operating Expenditures	**77,955**	**75,452**	**73,842**	**78,773**	**78,700**	**0%**
Total Expenditures	**$ 517,718**	**$ 500,792**	**$ 537,929**	**$ 566,456**	**$ 595,432**	**5%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	9	9	9	9	9
Part Time	5	5	5	5	5

GENERAL ADMINISTRATION

Department Budget Overview

BOARD OF EQUALIZATION

The Board of Equalization is a special jury that hears appeals of property values and denials of homestead and other tax exemptions.

Budget Highlights:

FY2020 budget reflects a decrease in Travel Expenses of $350, a decrease in Per Diem of $350, and a decrease in Postage of $300.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$ -	$ -	$ -	$ -	$ -
Benefits	-	-	-	-	-
Operating Expenditures	3,248	1,624	1,903	4,350	3,350
Total Expenditures	$3,248	$1,624	$1,903	$4,350	$3,350

FY2020 Annual Budget
Governmental Funds - General Administration
Board of Equalization - 127

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Operating Expenditures						
Advertising	$ -	$ -	$ -	$ 100	$ 100	
Travel Expense	693	574	658	1,100	750	
Per Diem	2,053	960	1,045	2,000	1,650	
Postage	182	89	5	500	200	
Conference & Training	100	-	195	350	350	
Supplies	221	-	-	300	300	
Total Operating Expenditures	**3,248**	**1,624**	**1,903**	**4,350**	**3,350**	**-23%**
Total Expenditures	**$ 3,248**	**$ 1,624**	**$ 1,903**	**$ 4,350**	**$ 3,350**	**-23%**

GENERAL ADMINISTRATION

Department Budget Overview

COUNTY CLERK

The County Clerk provides administrative support and day-to-day assistance to the Board of County Commissioners and is responsible for keeping records and minutes of the Board of Commissioners. Additionally, the Clerk coordinates administrative issues with, and provides assistance to, other County Department Directors. The County Clerk is the designated Habersham County Open Records Officer for the Board of Commissioners and maintains the County Code of Ordinances. The County Clerk is appointed/reappointed yearly at the Board of Commissioners January meeting.

FY20 Goal #1: Begin implementing new records inventory and management program.

FY20 Goal #2: Complete Georgia Clerks Education Institute (GCEI) Certificate Program for County Clerks.

Budget Highlights:

FY2020 budget reflects a decrease in Travel Expenses of $500, a decrease in Training/Conferences of $500, and an increase in Dues of $15.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$39,965	$47,563	$50,016	$53,866	$55,128
Benefits	11,992	10,746	12,855	17,584	13,359
Operating Expenditures	8,495	799	3,710	5,205	4,220
Total Expenditures	$60,452	$59,108	$66,582	$76,655	$72,707

FY19 Completed Goals

FY19 Goal #1: Create a more effective and efficient records inventory system and records management program.

FY19 Goal #2: Ensure that County Policies and Ordinances are consistent and up-to-date with current practices.

FY2020 Annual Budget
Governmental Funds - General Administration
County Clerk - 130

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 39,965	$ 47,563	$ 50,016	$ 53,866	$ 55,128	
Total Salaries	**39,965**	**47,563**	**50,016**	**53,866**	**55,128**	**2%**
Benefits						
Group Insurance	6,919	4,288	5,807	10,299	5,970	
Retirement Contribution	1,446	2,324	2,628	2,823	2,617	
Social Security (FICA)	3,202	3,602	3,818	3,906	4,222	
Workers' Compensation	103	223	305	258	267	
Vision Insurance	71	66	65	65	65	
Dental Insurance	250	243	232	233	218	
Total Benefits	**11,992**	**10,746**	**12,855**	**17,584**	**13,359**	**-24%**
Total Personal Services	**51,957**	**58,309**	**62,872**	**71,450**	**68,487**	**-4%**
Operating Expenditures						
Travel Expense	695	141	1,499	2,000	1,500	
Postage	6	-	2	-	-	
Conference & Training	1,204	415	2,110	3,000	2,500	
Dues	25	20	50	55	70	
Contracted Services	6,168	-	-	-	-	
Supplies	396	223	50	150	150	
Total Operating Expenditures	**8,495**	**799**	**3,710**	**5,205**	**4,220**	**-19%**
Total Expenditures	**$ 60,452**	**$ 59,108**	**$ 66,582**	**$ 76,655**	**$ 72,707**	**-5%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	1	1	1	1	1

GENERAL ADMINISTRATION

Department Budget Overview

ELECTIONS & REGISTRATION

The Elections and Registration Department operates under a five-member Board of Elections and Registration comprised of local taxpayers appointed for four-year terms. The Board of Commissioners appoints one member at large, the Republican Party appoints 2 representatives, and the Democratic Party appoints 2 representatives every four years. The Elections Supervisor is responsible for overseeing the department as well as serving as an ex-officio member of the Board. This department is responsible for conducting fair and impartial elections and registering residents to vote. Elections and Registration are conducted in accordance with the Georgia Election Code, U.S. Justice Department Regulations, State Election Board Rules, and Federal and Local Laws. Additionally, the department establishes boundaries for voting precincts; secures facilities to serve as polling locations; recruits, selects, hires, trains, and assigns personnel to serve as poll officials; conducts qualifications for candidates; develops ballots for elections; acquires, maintains, prepares, and delivers equipment used to conduct elections; publicizes notices as required by law; and maintains elections records.

Goal #1: Hire a Part-time employee by the 2020 Presidential Preference Primary.

Goal #2: Increase poll-worker rates by the 2020 Presidential Preference Primary.

Budget Highlights:

FY2020 budget reflects an increase in Poll Workers of $15,000, an increase in Overtime of $2,000, an increase in Per Diem of $1,000, an increase in Contracted Services of $1,500, a decrease in Lease Payments of $5,500, an increase in Supplies, Books & Periodicals of $2,500, and an increase in Small Equipment Under $5,000 of $1,500.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$67,619	$71,075	$76,598	$81,372	$84,338
Benefits	22,672	18,372	22,033	21,983	22,869
Operating Expenditures	69,194	44,295	40,477	48,350	64,350
Total Expenditures	$159,485	$133,742	$139,108	$151,705	$171,557

FY2020 Annual Budget
Governmental Funds - General Administration
Elections & Registration - 145

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 65,371	$ 70,012	$ 75,746	$ 80,372	$ 81,338	
Overtime	2,248	1,063	852	1,000	3,000	
Total Salaries	**67,619**	**71,075**	**76,598**	**81,372**	**84,338**	**4%**
Benefits						
Group Insurance	12,914	8,238	11,647	11,182	11,867	
Retirement Contribution	3,690	3,853	3,561	3,991	3,568	
Social Security (FICA)	5,303	5,347	5,770	5,829	6,459	
Workers' Compensation	165	341	460	386	408	
Vision Insurance	133	127	130	465	130	
Dental Insurance	467	467	464	130	437	
Total Benefits	**22,672**	**18,372**	**22,033**	**21,983**	**22,869**	**4%**
Total Personal Services	**90,291**	**89,447**	**98,631**	**103,355**	**107,207**	**4%**
Operating Expenditures						
Poll Workers	28,662	17,626	13,598	20,000	35,000	
Advertising	8,927	4,619	6,304	5,000	5,000	
Travel Expense	1,890	993	960	750	750	
Per Diem	1,760	1,210	1,540	1,500	2,500	
Postage	8,254	4,334	3,579	5,000	5,000	
Conference & Training	863	800	420	2,000	2,000	
Dues	45	-	65	100	100	
Contracted Services	-	-	-	-	1,500	
Lease Payment	900	900	5,205	5,500	-	
Supplies	10,393	9,609	7,806	7,500	10,000	
Small Equipment Under $5,000	7,500	4,203	1,000	1,000	2,500	
Total Operating Expenditures	**69,194**	**44,295**	**40,477**	**48,350**	**64,350**	**33%**
Total Expenditures	**$ 159,485**	**$ 133,742**	**$ 139,108**	**$ 151,705**	**$ 171,557**	**13%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	2	2	2	2	2

GENERAL ADMINISTRATION

Department Budget Overview

FACILITIES MANAGEMENT

The Facilities Management Department provides the highest quality, most effective, and efficient maintenance service to all Habersham County owned and operated buildings. Services include general, electrical, plumbing, and HVAC maintenance. The Facilities Management Department is also responsible for the efficient management of custodial work, grounds keeping, maintaining county swimming pools, and sports fields owned by Habersham County Government.

Goal #1: Facilities Management maintains County owned facilities in a manner that will protect the health, safety, and welfare of workers and the public.

Goal #2: Strive to make County facilities inviting, attractive, and energy efficient for the tax payers and general public. Expand facilities as needed to continue quality services for Habersham County.

Budget Highlights:

FY2020 budget reflects an increase in Overtime of $301, a decrease in Telephone of $286, a decrease in Advertising of $100, an increase in Vehicle Parts/Repair/Maintenance of $1,000, an increase in Non-Vehicle Parts/Repair/Maintenance of $10,000, an increase in Contracted Services of $1,588, a decrease in Rent EMC Annex of $30,615, a decrease in Waste Disposal of $132, a decrease in Uniform Allowance of $321, an increase in Utilities of $12,000, an increase in Gas/Oil of $1,700, an increase in Supplies of $4,000, and an increase in Small Equipment Under $5,000 of $450.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$254,855	$274,971	$297,242	$332,414	$338,774
Benefits	177,104	95,997	117,417	120,730	126,777
Operating Expenditures	450,305	436,177	449,409	421,102	420,386
Total Expenditures	**$822,264**	$807,145	$864,069	$874,246	$885,937

FY19 Completed Goals

FY19 Goal #1: To develop a more effective maintenance request and tracking system to aid in scheduling and decreasing departmental costs.

FY19 Goal #2: Provide responsive, cost-effective, and high quality services in operation, maintenance, and repair to County Facilities.

FY2020 Annual Budget
Governmental Funds - General Administration
Facilities Management - 155

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 254,685	$ 270,755	$ 295,541	$ 324,065	$ 330,124	
Part Time Salaries	-	4,216	-	-	-	
Overtime	169	-	1,701	8,349	8,650	
Total Salaries	**254,855**	**274,971**	**297,242**	**332,414**	**338,774**	**2%**
Benefits						
Group Insurance	74,796	49,763	71,294	71,014	73,250	
Retirement Contribution	10,831	13,769	11,759	13,945	12,583	
Social Security (FICA)	18,932	19,722	21,269	23,502	25,941	
Workers' Compensation	10,064	10,083	10,409	9,443	12,275	
Vision Insurance	550	568	588	618	548	
Dental Insurance	1,931	2,092	2,099	2,208	2,180	
Total Benefits	**117,104**	**95,997**	**117,417**	**120,730**	**126,777**	**5%**
Total Personal Services	**371,959**	**370,968**	**414,660**	**453,144**	**465,551**	**3%**
Operating Expenditures						
Telephone	2,886	1,958	2,353	2,820	2,534	
Advertising	427	-	220	200	100	
Parts/Repair/Maint	57,465	57,345	-	-	-	
Equipment Rental	-	-	-	200	200	
Vehicle Parts/Repair/Maint	-	-	2,270	1,500	2,500	
Non Vehicle Parts/Repair/Maint	-	-	64,748	67,662	77,662	
Contracted Services	102,467	91,849	96,642	98,360	99,948	
Rent HEMC Annex	61,466	56,361	51,329	30,615	-	
Waste Disposal	7,208	7,746	6,206	4,032	3,900	
Uniforms	3,637	4,115	4,426	3,271	2,950	
Utilities	185,191	189,069	193,919	181,392	193,392	
Gas/Oil	5,916	6,054	6,559	6,500	8,200	
Tires/Tubes	2,351	1,463	892	1,000	1,000	
Supplies	21,142	20,038	18,719	22,000	26,000	
Small Equipment Under $5,000	152	179	1,127	1,550	2,000	
Total Operating Expenditures	**450,305**	**436,177**	**449,409**	**421,102**	**420,386**	**0%**
Total Expenditures	**$ 822,264**	**$ 807,145**	**$ 864,069**	**$ 874,246**	**$ 885,937**	**1%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	10	10	10	11	11

GENERAL ADMINISTRATION

Department Budget Overview

INFORMATION TECHNOLOGY

The Information Technology (IT) Department provides the backbone for the services that county departments offer to the public, state and federal government agencies, and to each other. The department's core objectives include providing the most current hardware, software, and telecommunications available, as well as support in maintaining, troubleshooting, and utilizing the technology. Additionally, the department creates long-range plans for expansion and improvement of the network and works with other offices in implementing future services mandated by local, state, or federal law.

Goal #1: Replace aging phone system and expand its capabilities. Our ShoreTel hardware is no longer supported by ShoreTel, and the software is out of date. The system is currently close to its maximum capability now and needs to be expanded. This upgrade will be completed prior to June 2020.

Goal #2: Continue to upgrade aging equipment and software. Microsoft will stop supporting Windows 7 completely in 2020, requiring us to replace computers and/or upgrade operating systems. We will also need to start preparing for the Microsoft Office suite end of life which will be in October 2020.

Budget Highlights:

FY2020 budget reflects an increase in Vehicle Parts/Repair/Maintenance of $500, an increase in Contracted Services of $15,232, a decrease in Financial Software of $1,696, an increase in Gas/Oil of $1,150, and a decrease in Small Equipment Under $5,000 of $1,910.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$87,365	$103,644	$114,586	$159,568	$162,789
Benefits	26,289	26,617	31,309	41,302	43,145
Operating Expenditures	121,358	122,413	120,772	169,839	183,114
Total Expenditures	$235,012	$252,675	$266,667	$370,709	$389,048

FY19 Completed Goals

Goal #1: Protect the integrity of the County's information and IT assets by strengthening our cybersecurity posture.

Update: Habersham County IT contracted with KnowBe4 for a cybersecurity awareness training program that includes simulated phishing tests. Results showed a decrease in the failure rate from 60% on the first test to 3.1% on the most recent test.

Goal #2: Replace aging hardware and software to make the computing environment and network more efficient.

Update: Habersham County IT replaced three aging servers that housed much of the county's data. An additional server was purchased for the Detention Center. The Sheriff's Office implemented an in-car video project. Numerous desktop and laptop computers were replaced during FY19, with plans to continue replacements in the future.

FY2020 Annual Budget
Governmental Funds - General Administration
Information Technology - 160

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 86,910	$ 103,644	$ 114,525	$ 159,568	$ 162,789	
Overtime	455	-	61	-	-	
Total Salaries	**87,365**	**103,644**	**114,586**	**159,568**	**162,789**	**2%**
Benefits						
Group Insurance	13,309	11,847	16,755	22,336	22,642	
Retirement Contribution	5,428	6,169	5,010	5,707	6,399	
Social Security (FICA)	6,808	7,511	8,260	11,572	12,466	
Workers' Compensation	216	497	689	794	788	
Vision Insurance	104	127	130	195	195	
Dental Insurance	425	467	464	698	655	
Total Benefits	**26,289**	**26,617**	**31,309**	**41,302**	**43,145**	**4%**
Total Personal Services	**113,654**	**130,261**	**145,895**	**200,870**	**205,934**	**3%**
Operating Expenditures						
Telephone	897	723	720	1,177	1,176	
Advertising	293	-	-	-	-	
Travel Expense	31	1,183	2,278	2,100	2,100	
Parts/Repair/Maint	3,841	3,769	-	-	-	
Vehicle Parts/Repair/Maint	-	-	20	1,000	1,500	
Conference & Training	848	-	775	1,000	1,000	
Dues/Subscriptions	-	499	200	450	450	
Non Vehicle Parts/Repair/Maint	-	-	3,080	5,000	5,000	
Contracted Services	39,510	75,426	72,532	93,177	108,409	
Financial Software	48,681	26,875	26,806	30,285	28,589	
Gas/Oil	256	24	25	350	1,500	
Supplies	65	93	52	300	300	
Small Equipment Under $5,000	26,934	13,822	14,284	35,000	33,090	
Total Operating Expenditures	**121,358**	**122,413**	**120,772**	**169,839**	**183,114**	**8%**
Total Expenditures	**$ 235,012**	**$ 252,675**	**$ 266,667**	**$ 370,709**	**$ 389,048**	**5%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	2	2	2	3	3

PUBLIC WORKS

Department Budget Overview

FLEET MAINTENANCE

The Fleet Maintenance Department is responsible for assisting with the procurement and maintenance of all County vehicles and equipment. Along with ensuring that County vehicle procurement is both affordable and functional, they are responsible for the auction of inactive and unusable vehicles and equipment. This department ensures that fuel service is available and affordable, repairs vehicles and equipment damaged in accidents, ensures vehicles and equipment are up to date on servicing, and maintains an inventory list of all County owned vehicles and equipment.

Goal #1: Assist the County Manager and Department Directors in purchasing new and used fleet equipment for the County.

Goal #2: Look for other ways to get all the life out of county equipment to better serve the County Fleet.

Budget Highlight:

FY2020 budget reflects an increase in Non-Vehicle Parts/Repair/Maintenance of $1,500, an increase in Contracted Services of $100, an increase in Waste Disposal of $1,100, and a decrease in Tires/Tubes of $1,000.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$182,043	$201,957	$213,481	$234,315	$230,177
Benefits	55,445	52,072	50,708	53,269	52,945
Operating Expenditures	138,081	151,381	321,457	307,960	309,660
Total Expenditures	$375,569	$405,410	$585,647	$595,544	$592,782

FY19 Completed Goals

FY19 Goal #1: Continually re-evaluate departments' fleet needs and keep fleet up-to-date and functioning without purchasing new vehicles.

FY19 Goal #2: Continually refurbish used equipment such as ambulances and fire trucks to save money.

FY2020 Annual Budget
Governmental Funds - Public Works
Fleet Maintenance - 460

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 176,467	$ 197,973	$ 208,969	$ 229,815	$ 225,677	
Overtime	5,576	3,985	4,513	4,500	4,500	
Total Salaries	**182,043**	**201,957**	**213,481**	**234,315**	**230,177**	**-2%**
Benefits						
Group Insurance	24,621	18,958	19,289	20,240	21,246	
Retirement Contribution	9,845	11,266	9,776	10,913	9,641	
Social Security (FICA)	14,159	15,047	16,187	17,010	17,627	
Workers' Compensation	5,964	5,680	4,656	4,214	3,581	
Vision Insurance	203	239	175	195	195	
Dental Insurance	653	882	625	697	655	
Total Benefits	**55,445**	**52,072**	**50,708**	**53,269**	**52,945**	**-1%**
Total Personal Services	**237,488**	**254,030**	**264,189**	**287,584**	**283,122**	**-2%**
Operating Expenditures						
Telephone	366	361	360	360	360	
Advertising	279	387	-	-	-	
Travel Expense	-	248	108	700	700	
Parts/Repair/Maint	18,853	15,944	-	-	-	
Vehicle Parts/Repair/Maint	-	-	85,804	83,000	83,000	
Conference & Training	300	-	-	900	900	
Non Vehicle Parts/Repair/Maint	-	-	1,268	-	1,500	
Contracted Services	2,213	2,179	2,858	2,800	2,900	
Waste Disposal	-	-	-	-	1,100	
Uniforms	2,939	3,331	3,037	3,700	3,700	
Utilities	10,722	12,089	12,166	10,000	10,000	
Gas/Oil	3,371	3,259	3,532	5,000	5,000	
Tires/Tubes	786	1,481	-	2,500	1,500	
Supplies	1,266	1,198	1,493	2,000	2,000	
Small Equipment Under $5,000	7,203	8,403	8,187	12,000	12,000	
Gas Station	89,784	102,500	202,644	185,000	185,000	
Total Operating Expenditures	**138,081**	**151,381**	**321,457**	**307,960**	**309,660**	**1%**
Total Expenditures	**$ 375,569**	**$ 405,410**	**$ 585,647**	**$ 595,544**	**$ 592,782**	**0%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	6	6	6	6	6

PUBLIC WORKS

Department Budget Overview

ROADS & BRIDGES

The Roads and Bridges Department oversees the maintenance and safety of County roads and bridges. Each year, the County participates in the LMIG program through which roads that require the most immediate attention are re-paved. During inclement weather situations the Road Department works to ensure that County roads and bridges are clear of debris and safe to travel. Additionally, the Road Department maintains the right-of-way of County roads and receives and responds to road service requests.

Goal #1: Complete full evaluation of entire road system in Habersham County by the end of FY2020.

Goal #2: Improve R/W management by introducing an herbicide treatment. Results being we should see less tractor breakdowns, provide a higher level of service, and improved safety for the traveling public. Spraying would begin in July 2019.

Budget Highlights:

FY2020 budget reflects an increase in Advertising of $800, an increase in Vehicle Parts/Repair/Maintenance of $35,000, an increase in Training/Conferences of $1,000, an increase in Contracted Services/Labor of $20,400, a decrease in Waste Disposal of $1,152, an increase in Gas/Oil of $11,000, and a decrease in Tires/Tubes of $2,000.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$589,800	$588,566	$766,306	$807,609	$791,301
Benefits	276,435	226,647	295,852	228,298	261,973
Operating Expenditures	297,202	333,201	345,259	344,452	409,500
Total Expenditures	$1,163,436	$1,148,413	$1,407,417	$1,380,359	$1,462,774

FY19 Completed Goals

FY19 Goal #1: Add additional roads to the Speed Ordinance so the Sheriff's Office can run radar on more roads.

FY19 Goal #2: Implement new recordkeeping practices along with updated work order system, to make the department more efficient and manageable.

FY2020 Annual Budget
Governmental Funds - Public Works
Roads & Bridges - 475

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 562,163	$ 572,136	$ 731,493	$ 777,609	$ 761,301	
Part Time Salaries	-	-	464	-	-	
Overtime	27,636	16,430	34,348	30,000	30,000	
Total Salaries	**589,800**	**588,566**	**766,306**	**807,609**	**791,301**	**-2%**
Benefits						
Group Insurance	126,319	75,874	133,605	75,969	110,173	
Retirement Contribution	46,099	49,835	44,806	47,480	40,050	
Social Security (FICA)	43,990	41,552	55,020	57,087	60,400	
Workers' Compensation	55,715	55,340	57,292	40,788	45,120	
Vision Insurance	1,008	923	1,191	1,625	1,479	
Dental Insurance	3,304	3,123	3,938	5,349	4,751	
Total Benefits	**276,435**	**226,647**	**295,852**	**228,298**	**261,973**	**15%**
Total Personal Services	**866,234**	**815,212**	**1,062,157**	**1,035,907**	**1,053,274**	**2%**
Operating Expenditures						
Telephone	2,316	3,797	3,995	5,000	5,000	
Advertising	237	130	20	200	1,000	
Travel Expense	-	435	199	500	500	
Paving Maint	1,185	-	-	10,000	10,000	
Parts/Repair/Maint	65,349	99,910	-	-	-	
Vehicle Parts/Repair/Maint	-	-	106,463	70,000	105,000	
Postage	215	-	103	50	50	
Conference & Training	1,338	240	1,422	4,000	5,000	
Non Vehicle Parts/Repair/Maint	-	-	1,155	1,500	1,500	
Contracted Services	87,240	83,175	83,997	97,200	117,600	
Waste Disposal	-	-	728	1,152	-	
Uniforms	8,223	8,867	9,953	11,350	11,350	
Materials	9,057	14,659	9,959	20,000	20,000	
Utilities	14,875	14,663	14,320	14,000	14,000	
Gas/Oil	64,100	58,469	73,136	70,000	81,000	
Tires/Tubes	19,762	15,697	21,749	22,000	20,000	
Supplies	8,702	6,924	10,012	9,500	9,500	
Small Equipment Under $5,000	2,616	2,764	4,209	3,000	3,000	
Signage Equipment & Maint	5,730	4,207	3,839	5,000	5,000	
LMIG Projects	6,255	19,263	-	-	-	
Total Operating Expenditures	**297,202**	**333,201**	**345,259**	**344,452**	**409,500**	**19%**
Total Expenditures	**$ 1,163,436**	**$ 1,148,413**	**$ 1,407,416**	**$ 1,380,359**	**$ 1,462,774**	**6%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	24	24	25	26	26

JUDICIAL SYSTEM

Department Budget Overview

PROBATE COURT

The Probate Court issues marriage licenses, firearm licenses, and administers estates and guardianships. In addition, the Probate Court oversees the processing of wills, birth certificates, and other legal documents. Habersham County Probate Court is dedicated to providing efficient, fair, and quality customer service to Habersham County citizens.

Goal #1: Send out reminder letters for concealed weapons permits that are coming up for renewal.

Goal #2: Send out reminder letters for guardianships/conservatorships that are coming up on due date and getting a program that will better keep up with due dates for all returns.

Budget Highlights:

FY2020 budget reflects an increase in Travel Expense of $300, an increase in Postage of $1,000, and a decrease in Contracted Services of $900.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$118,647	$130,732	$136,087	$140,068	$157,470
Benefits	31,253	34,500	45,349	44,555	42,027
Operating Expenditures	29,341	14,615	15,094	15,910	16,310
Total Expenditures	$179,241	$178,848	$196,531	$200,533	$215,807

FY2020 Annual Budget
Governmental Funds - Judicial System
Probate Court - 230

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 118,363	$ 130,732	$ 136,087	$ 140,068	$ 141,616	
Part Time Salaries	-	-	-	-	15,854	
Overtime	284	-	-	-	-	
Total Salaries	**118,647**	**130,732**	**136,087**	**140,068**	**157,470**	**12%**
Benefits						
Group Insurance	16,411	19,450	27,522	26,443	22,571	
Retirement Contribution	5,044	4,295	6,370	6,684	5,784	
Social Security (FICA)	8,686	9,217	9,741	9,881	12,055	
Workers' Compensation	272	648	825	654	766	
Vision Insurance	186	190	195	195	195	
Dental Insurance	655	699	697	698	656	
Total Benefits	**31,253**	**34,500**	**45,349**	**44,555**	**42,027**	**-6%**
Total Personal Services	**149,899**	**165,233**	**181,437**	**184,623**	**199,497**	**8%**
Operating Expenditures						
Advertising	2,563	-	-	-	-	
Travel Expense	1,449	2,120	1,983	1,700	2,000	
Court Appointed Attorney	675	800	399	1,000	1,000	
Postage	1,712	1,809	2,037	2,000	3,000	
Conference & Training	2,781	610	500	1,000	1,000	
Dues	300	300	710	610	610	
Contracted Services	12,675	3,378	3,168	4,250	3,350	
Supplies	7,186	5,598	6,297	5,350	5,350	
Total Operating Expenditures	**29,341**	**14,615**	**15,094**	**15,910**	**16,310**	**3%**
Total Expenditures	**$ 179,241**	**$ 179,848**	**$ 196,531**	**$ 200,533**	**$ 215,807**	**8%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	3	3	3	3	3
Part Time	-	-	-	-	1

JUDICIAL SYSTEM

Department Budget Overview

MAGISTRATE COURT

The Habersham County Magistrate Court, which is often referred to as the People's Court, was created by the 1983 Constitution of Georgia to replace the Justice of the Peace and Small Claim County Courts throughout the 159 Counties in our State. Magistrate Court was created to assist litigants in representing themselves in Small Claim Cases. Businesses and individuals can sue, and be sued, in Magistrate Court. Almost all criminal proceedings originate in Magistrate Court.

The case load in Magistrate Court varies from week to week and year to year. Demographics and the economy certainly play a role in small claims, personal property foreclosure, and dispossessory actions.

Goal #1: Continue to operate the Magistrate Court in the most efficient and least expensive manner.

Goal #2: Continue to work in cooperation with the IT Department to utilize and develop current technology to enhance performance of the courts.

Budget Highlights:

FY2020 budget reflects a decrease in Court Reporter of $200, and a decrease in Witnesses of $200.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$105,045	$120,439	$129,149	$133,308	$131,087
Benefits	40,030	23,283	29,819	29,494	29,706
Operating Expenditures	6,411	8,017	6,334	14,850	14,450
Total Expenditures	$151,486	$151,738	$165,302	$177,652	$175,243

FY19 Completed Goals

FY19 Goal #1: Continue to utilize technology in the best, most cost-effective way to improve services provided by the Court.

FY19 Goal #2: Continue to alleviate the burden on the higher courts by resolving issues at the Magistrate level, whenever possible, pursuant to the law.

FY2020 Annual Budget
Governmental Funds - Judicial System
Magistrate Court - 231

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 98,601	$ 114,028	$ 129,149	$ 133,308	$ 131,087	
Part Time Salaries	6,443	6,411	-	-	-	
Total Salaries	**105,045**	**120,439**	**129,149**	**133,308**	**131,087**	**-2%**
Benefits						
Group Insurance	17,798	11,333	15,939	15,321	15,888	
Retirement Contribution	13,746	2,023	2,903	2,940	2,579	
Social Security (FICA)	7,796	8,968	9,589	9,978	10,033	
Workers' Compensation	317	595	793	660	639	
Vision Insurance	132	127	130	130	130	
Dental Insurance	242	236	465	465	437	
Total Benefits	**40,030**	**23,283**	**29,819**	**29,494**	**29,706**	**1%**
Total Personal Services	**145,075**	**143,721**	**158,968**	**162,802**	**160,793**	**-1%**
Operating Expenditures						
Telephone	1,638	1,909	1,920	1,920	1,920	
Travel Expense	430	1,119	1,137	3,000	3,000	
Court Reporter	300	-	-	200	-	
Witnesses	-	-	-	200	-	
Court Appointed Attorney	1,272	1,583	835	4,000	4,000	
Postage	0	0	2	100	100	
Conference & Training	945	-	-	1,000	1,000	
Dues	300	960	830	830	830	
Interpreter	333	1,683	548	2,000	2,000	
Supplies	1,194	763	925	1,000	1,000	
Small Equipment Under $5,000	-	-	137	600	600	
Total Operating Expenditures	**6,411**	**8,017**	**6,334**	**14,850**	**14,450**	**-3%**
Total Expenditures	**$ 151,486**	**$ 151,738**	**$ 165,302**	**$ 177,652**	**$ 175,243**	**-1%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	3	2	2	2	2
Part Time	1	-	-	-	-

JUDICIAL SYSTEM

Department Budget Overview

CLERK OF COURT

The Clerk of Court's office maintains accurate records of all Superior Court cases and ensures that they are transmitted to the appropriate entities for filing. Additionally, the Clerk of Court's office oversees the accurate filing of all land records, including: deeds, plats, liens, etc. The Clerk, or his/her designee(s), must always be present for any Superior Court proceedings. The Clerk's Office processes passport applications, notary applications, and oversees the placement and compensation of jurors. The Habersham County Clerk of Court is dedicated to providing efficient, fair, and quality customer service to Habersham County citizens.

Budget Highlights:

FY2020 budget reflects a decrease in Contracted Services of $5,500.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$399,301	$424,287	$451,080	$482,451	$487,000
Benefits	156,912	120,191	152,983	155,783	158,142
Operating Expenditures	71,581	75,873	56,087	77,700	72,200
Total Expenditures	$627,794	$620,351	$660,150	$715,934	$717,342

FY2020 Annual Budget
Governmental Funds - Judicial System
Clerk of Court - 235

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 399,301	$ 424,287	$ 451,080	$ 482,451	$ 487,000	
Total Salaries	**399,301**	**424,287**	**451,080**	**482,451**	**487,000**	**1%**
Benefits						
Group Insurance	101,109	60,663	92,101	90,715	94,705	
Retirement Contribution	21,515	23,855	22,504	23,520	20,104	
Social Security (FICA)	29,558	30,103	31,945	35,341	37,286	
Workers' Compensation	986	2,175	2,711	2,338	2,362	
Vision Insurance	830	724	814	845	845	
Dental Insurance	2,915	2,671	2,909	3,024	2,840	
Total Benefits	**156,912**	**120,191**	**152,983**	**155,783**	**158,142**	**2%**
Total Personal Services	**556,213**	**544,477**	**604,062**	**638,234**	**645,142**	**1%**
Operating Expenditures						
Advertising	308	-	-	500	500	
Travel Expense	-	1,916	2,580	2,300	2,300	
Jury Commission	1,027	-	-	-	-	
Postage	8,825	9,388	8,795	9,700	9,700	
Conference & Training	300	1,121	550	1,200	1,200	
Dues	500	500	500	500	500	
Contracted Services	697	49,078	28,989	46,500	41,000	
Lease Payments	46,258	-	-	-	-	
Supplies	12,304	13,871	13,595	15,000	15,000	
Small Equipment Under $5,000	1,361	-	1,078	2,000	2,000	
Total Operating Expenditures	**71,581**	**75,873**	**56,087**	**77,700**	**72,200**	**-7%**
Total Expenditures	**$ 627,794**	**$ 620,351**	**$ 660,150**	**$ 715,934**	**$ 717,342**	**0%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	14	14	14	14	14

JUDICIAL SYSTEM

Department Budget Overview

JUVENILE OFFENDERS

The Juvenile Offenders budget covers expenditures related to the rehabilitation and recovery services of juvenile offenders within the Circuit Wide court system.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$ -	$ -	$ -	$ -	$ -
Benefits	-	-	-	-	-
Operating Expenditures	5,050	3,150	1,500	8,000	8,000
Total Expenditures	$5,050	$3,150	$1,500	$8,000	$8,000

FY2020 Annual Budget
Governmental Funds - Judicial System
Juvenile Offenders - 264

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Operating Expenditures						
Juvenile Supervision	$ -	$ -	$ 300	$ 2,000	$ 2,000	
Contractual Agreement	5,050	3,150	1,200	6,000	6,000	
Total Operating Expenditures	**5,050**	**3,150**	**1,500**	**8,000**	**8,000**	**0%**
Total Expenditures	**$ 5,050**	**$ 3,150**	**$ 1,500**	**$ 8,000**	**$ 8,000**	**0%**

JUDICIAL SYSTEM

Department Budget Overview

SUPERIOR COURT

The Superior Court is Georgia's general jurisdiction trial court. It has exclusive, constitutional authority over felony cases, divorce, equity, and cases regarding title to land. Superior Court conducts trials, both jury and non-jury, in both civil and criminal cases. The Mountain Judicial Circuit is comprised of Habersham County, Rabun County, and Stephens County. In addition to their regular civil and criminal dockets, the Mountain Judicial Circuit's Superior Court presides over two accountability court programs which consist of three Adult Felony Drug Courts and two Parental Accountability Courts.

Budget Highlights:

FY2020 budget reflects a decrease in Jury Scrip of $5,000, an increase in Court Reporter of $5,000, an increase in Educational Expense of $500, an increase in Contracted Services of $3,880, an increase in Interpreter of $1,500, and a decrease in Supplies of $1,000.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$117,167	$124,234	$122,523	$131,671	$124,776
Benefits	34,809	28,995	32,270	32,831	31,891
Operating Expenditures	89,194	75,419	90,250	90,300	95,180
Total Expenditures	$241,170	$228,648	$245,043	$254,802	$251,847

FY2020 Annual Budget
Governmental Funds - Judicial System
Superior Court - 265

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 102,709	$ 106,488	$ 106,080	$ 111,902	$ 107,413	
Part Time Salaries	14,458	17,746	16,443	19,769	17,363	
Total Salaries	**117,167**	**124,234**	**122,523**	**131,671**	**124,776**	**-5%**
Benefits						
Group Insurance	18,633	11,861	16,749	16,088	16,679	
Retirement Contribution	5,945	6,278	5,221	5,388	4,486	
Social Security (FICA)	8,841	9,100	8,930	9,627	9,556	
Workers' Compensation	791	1,164	775	1,133	603	
Vision Insurance	133	127	130	130	130	
Dental Insurance	467	467	464	465	437	
Total Benefits	**34,809**	**28,995**	**32,270**	**32,831**	**31,891**	**-3%**
Total Personal Services	**151,976**	**153,229**	**154,793**	**164,502**	**156,667**	**-5%**
Operating Expenditures						
Travel Expense	-	2,967	1,311	2,500	2,500	
Jury Script	26,105	18,265	18,315	25,000	20,000	
Court Reporter	28,662	21,283	31,219	20,000	25,000	
Court Appointed Attorney	-	-	-	500	500	
Postage	1,032	931	822	1,000	1,000	
Education Expenses	2,104	615	870	1,000	1,500	
Dues	608	580	803	800	800	
Contracted Services	26,880	26,880	32,880	35,000	38,880	
Interpreter	165	1,283	2,508	1,500	3,000	
Supplies	3,638	2,615	1,522	3,000	2,000	
Total Operating Expenditures	**89,194**	**75,419**	**90,250**	**90,300**	**95,180**	**5%**
Total Expenditures	**$ 241,170**	**$ 228,648**	**$ 245,043**	**$ 254,802**	**$ 251,847**	**-1%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	2	2	2	2	2
Part Time	4	4	4	4	4

JUDICIAL SYSTEM

Department Budget Overview

DISTRICT ATTORNEY

The Mountain Judicial Circuit District Attorney's Office has the responsibility and authority to prosecute crimes in Habersham, Rabun, and Stephens Counties. The District Attorney's Office represents the "People" in all cases, ensuring proper administration of justice.

Goal #1: Obtain a grant-funded victim advocate who will support and work with our recently obtained State funded ADA in Juvenile Court. Proposal for new grant will be submitted in September 2019.

Goal #2: Establish a pro-active outreach program, including training, concerning Juvenile Justice. This will be directed toward law-enforcement and the school systems.

Budget Highlights:

FY2020 budget reflects a decrease in Telephone of $268, a decrease in Postage of $250, an increase in Dues of $100, a decrease in Contracted Services of $1,336, an increase in Gas/Oil of $200, and an increase in Pay to Other Counties of $3,315.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$46,861	$20,845	$12,221	$100,922	$52,591
Benefits	7,144	2,046	1,306	21,436	12,208
Operating Expenditures	174,157	184,780	277,266	323,540	325,301
Total Expenditures	$228,161	$207,671	$290,793	$445,898	$390,100

FY19 Completed Goals

FY19 Goal #1: To seek justice, act with integrity, and work with our partner law enforcement agencies to protect and serve.

FY19 Goal #2: To better serve victims of crime by utilizing our good relationships with law enforcement agencies and non-profit organizations, along with our own victim advocates.

FY2020 Annual Budget
Governmental Funds - Judicial System
District Attorney - 266

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 17,271	$ -	$ -	$ 84,282	$ 35,510	
Part Time Salaries	29,589	20,845	12,221	16,640	17,081	
Total Salaries	**46,861**	**20,845**	**12,221**	**100,922**	**52,591**	**-48%**
Benefits						
Group Insurance	2,835	-	-	12,485	5,925	
Retirement Contribution	-	-	-	-	1,273	
Social Security (FICA)	3,813	1,595	935	7,385	4,029	
Workers' Compensation	365	452	371	971	698	
Vision Insurance	29	-	-	130	65	
Dental Insurance	102	-	-	465	218	
Total Benefits	**7,144**	**2,046**	**1,306**	**21,436**	**12,208**	**-43%**
Total Personal Services	**54,004**	**22,891**	**13,527**	**122,358**	**64,799**	**-47%**
Operating Expenditures						
Telephone	740	547	974	1,000	732	
Travel Expense	504	242	363	400	400	
Witnesses	4,065	115	626	1,000	1,000	
Parts/Repair/Maint	1,334	324	-	-	-	
Vehicle Parts/Repair/Maint	-	-	994	1,000	1,000	
Postage	1,245	1,037	1,005	1,000	750	
Training/Conferences	70	1,597	398	2,000	2,000	
Dues	225	900	534	600	700	
Contracted Services	87,190	103,371	198,297	234,010	232,674	
Supplies	3,589	3,748	4,409	4,500	4,500	
Gas/Oil	2,129	1,766	2,335	3,000	3,200	
Tires/Tubes	-	797	193	500	500	
Small Equipment Under $5,000	-	-	1,126	-	-	
Charges From Other Counties	73,066	70,337	66,011	74,530	77,845	
Total Operating Expenditures	**174,157**	**184,780**	**277,266**	**323,540**	**325,301**	**1%**
Total Expenditures	**$ 228,161**	**$ 207,671**	**$ 290,793**	**$ 445,898**	**$ 390,100**	**-13%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	-	-	-	2	2
Part Time	3	3	3	1	1

JUDICIAL SYSTEM

Department Budget Overview

PUBLIC DEFENDER

The Mountain Judicial Circuit Public Defender's Office is responsible for providing legal services to indigent defendants accused of crimes in Superior Courts and juveniles in delinquency and truancy proceedings. It is the policy of the Public Defender's office to provide superior defense services to indigent persons accused of crimes which include jail interviews, bail, investigation of cases, court appearances, plea negotiations, motions and trials and appeals. Current State Law requires that any person arrested and held in custody must be interviewed by the Public Defender's Office for determination of indigency within 3 working days of arrest.

Budget Highlights:

FY2020 budget reflects an increase in Contracted Services of $70,202.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$37,457	$38,672	$38,626	$40,746	$39,142
Benefits	17,486	13,425	16,131	16,008	15,971
Operating Expenditures	412,958	544,403	550,066	553,061	623,263
Total Expenditures	$467,902	$596,500	$604,822	$609,815	$678,376

FY2020 Annual Budget
Governmental Funds - Judicial System
Public Defender - 267

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 37,457	$ 38,672	$ 38,626	$ 40,746	$ 39,142	
Total Salaries	**37,457**	**38,672**	**38,626**	**40,746**	**39,142**	**-4%**
Benefits						
Group Insurance	12,131	7,676	10,832	10,408	10,630	
Retirement Contribution	2,343	2,659	2,233	2,151	1,873	
Social Security (FICA)	2,620	2,599	2,534	2,955	2,995	
Workers' Compensation	91	194	235	196	189	
Vision Insurance	67	63	65	65	65	
Dental Insurance	234	233	232	233	219	
Total Benefits	**17,486**	**13,425**	**16,131**	**16,008**	**15,971**	**0%**
Total Personal Services	**54,943**	**52,097**	**54,756**	**56,754**	**55,113**	**-3%**
Operating Expenditures						
Advertising	-	-	331	100	100	
Travel Expense	175	203	1,146	300	300	
Witnesses	-	-	-	100	100	
Parts/Repair/Maint	282	-	-	-	-	
Postage	150	129	132	400	400	
Conference & Training	1,529	840	878	3,350	3,350	
Dues	2,533	2,625	2,969	4,200	4,200	
Non Vehicle Parts/Repair/Maint	-	-	-	150	150	
Contracted Services	367,470	518,041	516,995	516,461	586,663	
Rent	18,400	-	-	-	-	
Interpreter	4,040	5,288	6,105	7,000	7,000	
Lease Payments	300	-	-	-	-	
Utilities	5,448	6,512	6,636	6,500	6,500	
Supplies	12,632	10,135	14,873	14,500	14,500	
Small Equipment Under $5,000	-	630	-	-	-	
Total Operating Expenditures	**412,958**	**544,403**	**550,066**	**553,061**	**623,263**	**13%**
Total Expenditures	**$ 467,902**	**$ 596,500**	**$ 604,822**	**$ 609,815**	**$ 678,376**	**11%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	1	1	1	1	1

JUDICIAL SYSTEM

Department Budget Overview

JUVENILE COURT

The Mountain Judicial Circuit Juvenile Court serves a specialized role in the Georgia Judiciary, focusing on the wellbeing of children, families and the public under the court's jurisdiction, providing guidance and control as necessary, while balancing the needs and best interests of the community. The court has jurisdiction over most children under the age of 17 who are charged with violating any law or are deemed runaways, ungovernable, or beyond parental control. The court also hears all cases involving allegations of dependency of children under the age of 18 found within its jurisdictions.

The mission of the Juvenile Court is to fairly and impartially decide cases and administer justice while ensuring that children are protected, families are reunited if possible, delinquent youth are rehabilitated, and the community is safe.

Goal #1: To pursue reimbursement for attorney's fees for parents and children from Title IVE funds in such cases where such reimbursement is possible. The Juvenile Court is currently monitoring the situation and will seek reimbursement as soon as procedures are established by DFCS.

Goal #2: To reduce the length of termination hearings by referring cases to mediation in hopes of resolution before extended hearings. Referrals to mediation have already started and the court is committed to more referrals.

Budget Highlight:

FY2020 budget reflects a decrease in Contracted Services of $13,889.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$157,694	$168,857	$182,854	$134,514	$144,119
Benefits	48,200	33,504	34,674	27,851	24,407
Operating Expenditures	85,001	93,923	117,032	102,719	88,830
Total Expenditures	$290,895	$296,284	$334,560	$265,084	$257,356

FY2020 Annual Budget
Governmental Funds - Judicial System
Juvenile Court - 268

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 134,113	$ 148,664	$ 167,296	$ 134,514	$ 144,119	
Part Time Salaries	23,581	20,193	15,558	-	-	
Total Salaries	**157,694**	**168,857**	**182,854**	**134,514**	**144,119**	**7%**
Benefits						
Group Insurance	28,095	16,175	16,784	16,105	10,884	
Retirement Contribution	7,133	3,158	2,592	327	1,224	
Social Security (FICA)	11,758	12,478	13,651	10,153	11,028	
Workers' Compensation	389	854	1,058	672	704	
Vision Insurance	183	179	129	130	130	
Dental Insurance	642	660	460	464	437	
Total Benefits	**48,200**	**33,504**	**34,674**	**27,851**	**24,407**	**-12%**
Total Personal Services	**205,894**	**202,361**	**217,528**	**162,365**	**168,526**	**4%**
Operating Expenditures						
Telephone	540	540	540	750	750	
Advertising	-	51	-	100	100	
Travel Expense	5,722	5,908	5,159	6,000	6,000	
Court Reporter	10,178	9,364	12,235	11,000	11,000	
Court Appointed Attorney	52,549	62,611	86,763	60,000	60,000	
Parts/Repairs/Maint	575	230	-	-	-	
Postage	359	516	15	600	600	
Conference & Training	1,709	1,030	56	4,000	4,000	
Dues	1,128	1,231	1,137	1,000	1,000	
Non Vehicle Parts/Repairs/Maint	-	-	125	300	300	
Contracted Services	10,232	9,345	8,721	14,969	1,080	
Interpreter	441	169	381	2,000	2,000	
Supplies	1,569	2,929	1,900	2,000	2,000	
Total Operating Expenditures	**85,001**	**93,923**	**117,032**	**102,719**	**88,830**	**-14%**
Total Expenditures	**$ 290,895**	**$ 296,285**	**$ 334,560**	**$ 265,084**	**$ 257,356**	**-3%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	1	1	2	2	2
Part Time	3	3	1	-	-

JUDICIAL SYSTEM

Department Budget Overview

STATE COURT

The State Court system in Georgia was established by a 1970 legislative act that designated certain existing county-wide courts of limited jurisdiction as State Courts. State Courts may exercise jurisdiction over all misdemeanor violations, including traffic cases, and all civil actions, regardless of the amount claimed, unless the Superior Court has exclusive jurisdiction. The Georgia Constitution grants State Courts authority to review lower court decisions as provided by statute.

Budget Highlight:

FY2020 budget reflects an increase in Jury Scrip of $2,000.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$135,888	$140,798	$146,604	$146,999	$143,609
Benefits	35,465	21,704	27,990	26,837	26,941
Operating Expenditures	92,539	91,046	91,072	97,680	99,680
Total Expenditures	$263,892	$253,549	$265,667	$271,516	$270,230

FY2020 Annual Budget
Governmental Funds - Judicial System
State Court - 270

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 131,056	$ 135,216	$ 141,039	$ 140,409	$ 137,821	
Part Time Salaries	4,831	5,582	5,565	6,590	5,788	
Total Salaries	**135,888**	**140,798**	**146,604**	**146,999**	**143,609**	**-2%**
Benefits						
Group Insurance	24,698	15,427	21,804	20,954	21,399	
Retirement Contribution	6,235	1,388	1,140	1,284	1,012	
Social Security (FICA)	3,596	3,611	3,598	3,293	3,262	
Workers' Compensation	329	686	855	711	701	
Vision Insurance	135	126	130	130	130	
Dental Insurance	473	466	465	465	437	
Total Benefits	**35,465**	**21,704**	**27,990**	**26,837**	**26,941**	**0%**
Total Personal Services	**171,353**	**162,502**	**174,595**	**173,836**	**170,550**	**-2%**
Operating Expenditures						
Jury Script	1,900	2,460	1,755	3,000	5,000	
Court Reporter	15,431	15,509	16,550	17,000	17,000	
Witnesses	90	-	-	-	-	
Court Appointed Attorney	61,539	61,093	60,868	65,000	65,000	
Conference & Training	290	384	384	500	500	
Dues	200	200	100	280	280	
Interpreter	2,300	1,400	1,416	2,500	2,500	
Supplies	10,790	10,000	10,000	9,400	9,400	
Total Operating Expenditures	**92,539**	**91,046**	**91,072**	**97,680**	**99,680**	**2%**
Total Expenditures	**$ 263,892**	**$ 253,549**	**$ 265,667**	**$ 271,516**	**$ 270,230**	**0%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	1	1	1	1	1
Part Time	1	1	1	1	1

JUDICIAL SYSTEM

Department Budget Overview

SOLICITOR

The Solicitor General represents the people of Habersham County and the State of Georgia as the State Court's prosecuting attorney. The State Court, and therefore, the Solicitor General, handles all misdemeanor criminal and traffic offenses committed within Habersham County.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$120,766	$124,071	$124,906	$126,489	$125,268
Benefits	26,851	18,977	21,851	21,794	22,167
Operating Expenditures	9,500	9,500	9,500	8,550	8,550
Total Expenditures	$157,116	$152,547	$156,257	$156,833	$155,985

FY2020 Annual Budget
Governmental Funds - Judicial System
Solicitor Court - 271

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 120,766	$ 124,071	$ 124,906	$ 126,489	$ 125,268	
Total Salaries	**120,766**	**124,071**	**124,906**	**126,489**	**125,268**	**-1%**
Benefits						
Group Insurance	10,794	7,127	10,080	9,682	10,355	
Retirement Contribution	6,063	1,388	1,140	1,329	1,048	
Social Security (FICA)	9,118	9,240	9,278	9,555	9,585	
Workers' Compensation	291	630	759	632	612	
Vision Insurance	130	126	130	130	130	
Dental Insurance	455	466	465	466	437	
Total Benefits	**26,851**	**18,977**	**21,851**	**21,794**	**22,167**	**2%**
Total Personal Services	**147,616**	**143,047**	**146,757**	**148,283**	**147,435**	**-1%**
Operating Expenditures						
Supplies	9,500	9,500	9,500	8,550	8,550	
Total Operating Expenditures	**9,500**	**9,500**	**9,500**	**8,550**	**8,550**	**0%**
Total Expenditures	**$ 157,116**	**$ 152,547**	**$ 156,257**	**$ 156,833**	**$ 155,985**	**-1%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	1	1	1	1	1
Part Time	1	1	1	1	1

PUBLIC SAFETY

Department Budget Overview

SHERIFF'S DEPARTMENT - OPERATIONS

The Operations division of the Habersham County Sheriff's Department is comprised of administration, records, trainings, patrol, warrants/civil, Courthouse security and investigations, among other departments that participate in the day-to-day operation of the Sheriff's Office. The Sheriff's Office is staffed with a diversified workforce of sworn and civilian personnel who strive to be well prepared to protect and serve the needs of Habersham County.

Sheriff's Office Patrol

Goal #1: Within the first 3 months of FY2020, the Sheriff's Office would like to expand the manpower of the patrol division by adding 4 new deputies. This will help to better protect the lives of the citizens of Habersham County.

Sheriff's Office Criminal Investigation Division

Goal #1: Implement a new peer review case file management system.

Goal #2: Create Special Investigations Response Team comprised of four uniformed investigators (S.I.R.T.). This will improve the investigation, administration, prosecution, and prevention of crimes against persons and property crimes in a manner which ensures thorough documentation, protection of victim's rights and procedural fairness to the accused.

Budget Highlights:

Approved for 2 full time Sheriff Deputies. FY2020 budget reflects an increase in Veterinary Services of $500, an increase in Telephone of $2,500, an increase in Advertising of $1,000, an increase in Travel Expense of $18,500, an increase in Contracted Services of $2,203, and an increase in Supplies of $35,000.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$1,867,838	$2,002,102	$2,051,580	$2,400,727	$2,464,002
Benefits	618,045	524,120	619,734	649,984	714,221
Operating Expenditures	616,473	743,469	694,040	592,990	652,693
Total Expenditures	$3,102,357	$3,269,691	$3,365,355	$3,643,701	$3,830,916

FY19 Completed Goals

FY19 Goal #1: Continue to increase onsite interdepartmental training.

FY19 Goal #2: Increase Deputy Sheriff presence to promote safety, deter crime, and increase prosecution of criminal acts through Patrol activity and Investigation along with security of the County Courthouse and warrant/civil/court services.

FY2020 Annual Budget
Governmental Funds - Public Safety
Sheriff's Department - Operations - 340

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 1,712,055	$ 1,824,525	$ 1,887,317	$ 2,225,727	$ 2,288,869	
Part Time Salaries	-	-	-	5,000	5,133	
Overtime	155,784	177,577	164,264	170,000	170,000	
Total Salaries	**1,867,838**	**2,002,102**	**2,051,580**	**2,400,727**	**2,464,002**	**3%**
Benefits						
Group Insurance	320,093	205,390	309,904	328,585	354,534	
Retirement Contribution	84,913	92,560	79,570	82,954	84,656	
Social Security (FICA)	140,921	146,723	148,888	160,064	188,657	
Workers' Compensation	61,820	68,695	70,474	66,131	74,404	
Vision Insurance	2,346	2,352	2,376	2,665	2,793	
Dental Insurance	7,952	8,399	8,521	9,585	9,177	
Total Benefits	**618,045**	**524,120**	**619,734**	**649,984**	**714,221**	**10%**
Total Personal Services	**2,485,884**	**2,526,222**	**2,671,315**	**3,050,711**	**3,178,223**	**4%**
Operating Expenditures						
Veterinary Services	1,299	1,588	946	1,500	2,000	
Telephone	24,180	25,954	30,529	27,500	30,000	
Advertising	1,819	165	90	2,000	3,000	
Travel Expense	60,339	66,196	48,708	46,500	65,000	
Parts/Repair/Maint	107,811	141,057	-	-	-	
Vehicle Parts/Repair/Maint	-	-	87,994	90,000	90,000	
Postage	1,677	1,894	2,135	2,000	2,000	
Investigation Fees	7,122	8,123	11,951	9,500	9,500	
Conference & Training	34,848	23,132	30,924	37,000	37,000	
Dues	1,933	2,435	2,393	3,500	3,500	
Non Vehicle Parts/Repair/Maint	-	-	27,067	30,000	30,000	
Contracted Services	17,171	17,918	13,706	23,090	25,293	
Waste Disposal	2,837	2,090	2,342	2,400	2,400	
Uniforms	59,659	55,725	67,136	50,000	50,000	
Gas/Oil	118,136	145,235	180,667	170,000	170,000	
Tires/Tubes	21,505	45,524	31,304	30,000	30,000	
Supplies	141,135	151,653	141,246	60,000	95,000	
Small Equipment Under $5,000	-	1,736	220	5,000	5,000	
Supplies Bomb Dog	2,001	1,225	1,906	3,000	3,000	
Vehicles	13,000	43,000	12,775	-	-	
Capital Expenditures	-	8,820	-	-	-	
Total Operating Expenditures	**616,473**	**743,469**	**694,040**	**592,990**	**652,693**	**10%**
Total Expenditures	**$ 3,102,357**	**$ 3,269,691**	**$ 3,365,355**	**$ 3,643,701**	**$ 3,830,916**	**5%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	44	44	45	47	49
Part Time	9	9	9	9	9

PUBLIC SAFETY

Department Budget Overview

SHERIFF'S DEPARTMENT - JAIL

The Jail Division of the Sheriff's Department is responsible for housing inmates who are awaiting trial or have been sentenced to one year or less after their trial. Inmates are treated in a fair and professional manner as required by law. Additionally, inmates are able to participate in GED and religious programs.

Goal #1: Reduce the amount of overtime used through retention of staff.

Goal #2: Advanced training for Detention staff through sending qualifying candidates to basic Law Enforcement training and sending supervisors through supervision training at Georgia Public Safety Training Center.

Budget Highlights

FY2020 budget reflects a decrease in Contracted Services of $2,037.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$1,164,392	$1,269,698	$1,271,420	$1,378,610	$1,541,173
Benefits	371,821	338,194	353,420	370,835	436,445
Operating Expenditures	748,492	837,888	1,278,387	1,024,640	1,022,603
Total Expenditures	$2,284,704	$2,445,780	$2,903,227	$2,774,085	$3,000,221

FY19 Completed Goals

FY19 Goal #1: Reduce liability by increasing training for detention center staff.

FY19 Goal #2: Create a Field Training Officer Program for entry level detention staff.

FY2020 Annual Budget
Governmental Funds - Public Safety
Sheriff's Department - Jail - 341

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 1,067,015	$ 1,139,726	$ 1,133,356	$ 1,253,610	$ 1,416,173	
Overtime	97,376	129,972	138,064	125,000	125,000	
Total Salaries	**1,164,392**	**1,269,698**	**1,271,420**	**1,378,610**	**1,541,173**	**12%**
Benefits						
Group Insurance	191,332	137,278	160,177	179,923	206,237	
Retirement Contribution	51,713	58,293	50,445	56,716	57,273	
Social Security (FICA)	89,366	93,381	94,403	90,912	118,012	
Workers' Compensation	30,685	39,632	39,704	34,356	46,420	
Vision Insurance	1,855	1,924	1,686	1,950	1,950	
Dental Insurance	6,870	7,687	7,006	6,978	6,553	
Total Benefits	**371,821**	**338,194**	**353,420**	**370,835**	**436,445**	**18%**
Total Personal Services	**1,536,212**	**1,607,892**	**1,624,840**	**1,749,445**	**1,977,618**	**13%**
Operating Expenditures						
Boarding Prisoners	180,910	293,471	442,129	270,000	270,000	
Medical	221,641	274,461	321,418	300,000	300,000	
Parts/Repair/Maint	159,172	81,890	-	-	-	
Vehicle Parts/Repair/Maint	-	-	324	-	-	
Conference & Training	33	217	1,029	1,500	1,500	
Non Vehicle Parts/Repair/Maint	-	2,063	96,220	80,000	80,000	
Contracted Services	42,039	23,169	18,558	23,890	21,853	
Uniforms	20,709	11,401	7,987	10,000	10,000	
Prisoner Meals	-	-	211,961	204,250	204,250	
Utilities	76,870	84,473	102,228	80,000	80,000	
Supplies	47,118	66,743	58,861	55,000	55,000	
Capital Expenditures	-	-	17,672	-	-	
Total Operating Expenditures	**748,492**	**837,888**	**1,278,387**	**1,024,640**	**1,022,603**	**0%**
Total Expenditures	**$ 2,284,704**	**$ 2,445,780**	**$ 2,903,227**	**$ 2,774,085**	**$ 3,000,221**	**8%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	36	38	38	39	39
Part Time	2	-	-	-	-

PUBLIC SAFETY

Department Budget Overview

SHERIFF'S DEPARTMENT – H.E.A.T. UNIT

The H.E.A.T. Division of the Sheriff's Department is designed to educate the public and enforce laws related to impaired and aggressive driving. The Georgia Governor's Office of Highway Safety created this multi-jurisdictional task force, and each H.EA.T. Officer is armed with materials to educate Georgia citizens about laws related to aggressive and impaired driving.

Goal #1: Within the first 3 months of FY2020, renew the Heat grant which will provide funding to continue the HEAT unit program which is designed to reduce traffic crash injuries and fatalities.

Budget Highlights:

FY2020 budget reflects an increase in Tires of $3,800.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$42,219	$40,590	$42,236	$42,306	$45,455
Benefits	18,297	12,208	15,515	16,245	12,600
Operating Expenditures	17,047	11,749	68,265	34,900	38,700
Total Expenditures	$77,563	$64,547	$126,016	$93,451	$96,755

FY2020 Annual Budget
Governmental Funds - Public Safety
H.E.A.T. Unit - 342

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 35,818	$ 36,872	$ 38,096	$ 38,306	$ 41,455	
Overtime	6,401	3,718	4,140	4,000	4,000	
Total Salaries	**42,219**	**40,590**	**42,236**	**42,306**	**45,455**	**7%**
Benefits						
Group Insurance	12,125	5,911	8,804	10,400	5,928	
Retirement Contribution	1,774	1,739	1,459	1,673	1,487	
Social Security (FICA)	3,005	2,892	3,022	2,778	3,481	
Workers' Compensation	1,093	1,368	1,932	1,096	1,420	
Vision Insurance	66	63	65	65	65	
Dental Insurance	234	233	232	233	219	
Total Benefits	**18,297**	**12,208**	**15,515**	**16,245**	**12,600**	**-22%**
Total Personal Services	**60,517**	**52,798**	**57,752**	**58,551**	**58,055**	**-1%**
Operating Expenditures						
Telephone	-	-	-	1,100	1,100	
Travel Expense	-	566	-	600	600	
Investigation Fees	-	-	-	1,000	1,000	
Uniforms	-	-	281	500	500	
Gas/Oil	10,161	10,330	9,330	12,000	12,000	
Tires/Tubes	-	-	526	1,000	4,800	
Supplies	6,101	853	-	13,700	13,700	
Small Equipment Under $5,000	784	-	4,868	5,000	5,000	
Capital Expenditures	-	-	53,260	-	-	
Total Operating Expenditures	**17,047**	**11,749**	**68,265**	**34,900**	**38,700**	**11%**
Total Expenditures	**$ 77,563**	**$ 64,547**	**$ 126,016**	**$ 93,451**	**$ 96,755**	**4%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	1	1	1	1	1

PUBLIC SAFETY

Department Budget Overview

ANIMAL CARE & CONTROL

The Habersham County Department of Animal Care & Control (HCACC) promotes and protects public safety and animal care through sheltering, pet placement, education, and animal law enforcement. HCACC promotes responsible pet ownership, compassion toward animals, and safe human-animal interactions. It is the responsibility of HCACC to enforce the Habersham County Animal Control Ordinances and ensure animal related public safety is maintained in Habersham County.

Goal #1: Increase revenue to help offset costs of raising standards of overall operations of the Animal Shelter.

Goal #2: Increase pet adoption rates through promotional sales funded by grants and donations while working with rescue and auxiliary groups. This will assist keeping euthanasia rates below 10% while staying within budgeted funds.

Budget Highlights:

FY2020 budget reflects a decrease in Overtime of $10,000, an increase in Veterinary Services of $5,000, a decrease in Advertising of $200, a decrease in Training/Conferences of $50, an increase in Non-Vehicle Parts/Repair/Maintenance of $2,000, a decrease in Office Expense of $500, an increase in Utilities of $3,000, a decrease in Gas/Oil of $2,000, a decrease in Supplies of $1,000, and a decrease in Small Equipment under $5,000 of $2,000.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$123,609	$172,675	$190,363	$220,634	$213,517
Benefits	38,340	33,209	42,555	63,183	61,896
Operating Expenditures	100,244	144,001	184,920	151,225	155,475
Total Expenditures	$262,194	$349,885	$417,837	$435,042	$430,888

FY19 Completed Goals

FY19 Goal #1: Help educate community members on responsible pet ownership by going to local schools and setting up booths at community events.

FY19 Goal #2: Keep euthanasia rates below 10% by increasing pet adoption rates through promotional sales funded by grants and donations.

FY2020 Annual Budget
Governmental Funds - Public Safety
Animal Care & Control - 374

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 86,177	$ 112,521	$ 124,070	$ 184,134	$ 186,447	
Part Time Salaries	28,811	44,915	46,529	21,500	22,070	
Overtime	8,620	15,239	19,764	15,000	5,000	
Total Salaries	**123,609**	**172,675**	**190,363**	**220,634**	**213,517**	**-3%**
Benefits						
Group Insurance	20,266	12,259	19,337	38,083	33,802	
Retirement Contribution	5,319	4,838	5,675	6,283	7,818	
Social Security (FICA)	9,769	13,069	14,365	14,998	16,353	
Workers' Compensation	2,094	2,152	2,241	2,033	2,212	
Vision Insurance	198	190	223	390	390	
Dental Insurance	695	700	715	1,396	1,321	
Total Benefits	**38,340**	**33,209**	**42,555**	**63,183**	**61,896**	**-2%**
Total Personal Services	**161,949**	**205,883**	**232,918**	**283,817**	**275,413**	**-3%**
Operating Expenditures						
Veterinary Services	47,211	75,053	81,186	75,000	80,000	
Telephone	1,282	2,033	2,336	3,000	3,000	
Advertising	972	584	740	1,000	800	
Travel Expense	484	337	772	1,000	1,000	
Parts/Repair/Maint	4,064	3,298	-	-	-	
Vehicle Parts/Repair/Maint	-	-	3,761	4,000	4,000	
Postage	94	47	99	150	150	
Conference & Training	664	1,250	500	1,550	1,500	
Dues	-	-	125	125	125	
Non Vehicle Parts/Repair/Maint	-	-	6,621	8,000	10,000	
Contracted Services	1,200	1,395	1,450	1,500	1,500	
Pest Control	300	390	940	600	600	
Waste Disposal	1,852	1,537	1,384	1,500	1,500	
Bank Fees	24	36	-	-	-	
Licenses	300	300	300	300	300	
Office Expense	498	417	72	1,500	1,000	
Uniforms	3,182	3,989	4,065	5,000	5,000	
Utilities	9,826	9,464	13,710	12,000	15,000	
Gas/Oil	7,885	9,970	16,459	12,000	10,000	
Tires/Tubes	588	913	1,466	2,000	2,000	
Supplies	16,844	15,193	17,249	16,000	15,000	
Small Equipment Under $5,000	2,974	7,794	4,790	5,000	3,000	
Vehicles	-	9,999	26,894	-	-	
Total Operating Expenditures	**100,244**	**144,001**	**184,920**	**151,225**	**155,475**	**3%**
Total Expenditures	**$ 262,194**	**$ 349,885**	**$ 417,837**	**$ 435,042**	**$ 430,888**	**-1%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	3	3	4	6	6
Part Time	3	3	4	3	3

PUBLIC SAFETY

Department Budget Overview

CORONER

The Coroner is charged with investigative, judicial, and administrative duties. The investigative duty of the Coroner is to help establish the cause and manner of death. Judicial responsibilities include holding an inquest, as applicable, or an "official judicial inquiry before a Coroner and a Coroner's jury for the purpose of determining the cause and manner of death." It requires a great deal of time to set up an inquest, issue subpoenas, and conduct an inquest. Lastly, the administrative duties include properly documenting and filing death investigations both locally and with the State, and sitting in on committee review cases as needed.

Budget Highlights:

FY2020 budget reflects an increase in Travel Expense of $1,000, an increase in Postage of $100, and a decrease in Contracted Services of $2,000.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$7,350	$7,350	$8,374	$9,500	$10,943
Benefits	2,542	2,079	2,547	2,682	2,542
Operating Expenditures	13,742	15,151	9,137	15,550	14,650
Total Expenditures	$23,634	$24,581	$20,058	$27,732	$28,135

FY2020 Annual Budget
Governmental Funds - Public Safety
Coroner - 382

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 7,350	$ 7,350	$ 7,350	$ 7,350	$ 7,350	
Part Time Salaries	-	-	1,024	2,150	3,593	
Total Salaries	**7,350**	**7,350**	**8,374**	**9,500**	**10,943**	**15%**
Benefits						
Group Insurance	1,544	1,023	1,448	1,393	1,389	
Retirement Contribution	401	380	301	339	267	
Social Security (FICA)	562	562	641	727	597	
Workers' Compensation	35	113	157	223	289	
Total Benefits	**2,542**	**2,079**	**2,547**	**2,682**	**2,542**	**-5%**
Total Personal Services	**9,892**	**9,429**	**10,921**	**12,182**	**13,485**	**11%**
Operating Expenditures						
Travel Expense	3,007	3,420	3,023	2,000	3,000	
Parts/Repair/Maint	-	305	-	-	-	
Vehicle Parts/Repair/Maint	-	-	-	-	-	
Postage	106	78	77	-	100	
Conference & Training	720	720	720	1,500	1,500	
Dues	150	150	150	150	150	
Contracted Services	8,170	8,515	3,900	9,500	7,500	
Gas/Oil	431	249	304	400	400	
Supplies	1,158	1,715	962	2,000	2,000	
Total Operating Expenditures	**13,742**	**15,151**	**9,137**	**15,550**	**14,650**	**-6%**
Total Expenditures	**$ 23,634**	**$ 24,581**	**$ 20,058**	**$ 27,732**	**$ 28,135**	**1%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	1	1	1	1	1
Part Time	-	-	-	1	1

PUBLIC SAFETY

Department Budget Overview

EMERGENCY SERVICES - FIRE DEPARTMENT

The Habersham County Fire Department is dedicated to the education, life-safety, and protection of all Habersham County residents and visitors. The Habersham County Fire Department currently operates 9-stations with 21 full-time paid personnel and about 50 volunteers covering 283 square miles. The Fire Department holds Automatic Aid Agreements with four Habersham County municipalities and two neighboring counties.

Habersham County's full-time firefighters stay up to date with regular training and are required to maintain a minimum of 240 training hours per year. The role of the firefighter today is one of the most diverse and challenging professions in the world. Habersham County firefighters are trained to extinguish fires, provide emergency medical care, respond to hazardous materials accidents and to take the lead in the wake of natural disasters.

Budget Highlights:

FY2020 budget reflects an increase in Travel Expenses of $500, an increase in Vehicle Parts/Repair/Maintenance of $15,000, an increase in Training/Conferences of $1,000, an increase in Contracted Services of $3,043, a decrease in Internet of $2,000, a decrease in Waste Disposal of $600, a decrease in Background Checks of $255, a decrease in Habsar Materials of $2,140, a decrease in Tire/Tubes of $2,000, and an increase in Small Equipment under $5,000 of $500.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$733,879	$834,762	$941,746	$1,181,836	$1,284,068
Benefits	312,121	280,679	327,431	373,678	434,196
Operating Expenditures	170,238	190,779	236,412	223,360	236,408
Total Expenditures	$1,216,237	$1,306,221	$1,505,589	$1,778,874	$1,954,672

FY2020 Annual Budget
Governmental Funds - Public Safety
Fire Department - 384

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 611,345	$ 711,717	$ 771,692	$ 1,057,836	$ 1,151,324	
Part Time Salaries	81,385	81,477	109,929	82,000	90,744	
Overtime	41,148	41,568	60,125	42,000	42,000	
Total Salaries	**733,879**	**834,762**	**941,746**	**1,181,836**	**1,284,068**	**9%**
Benefits						
Group Insurance	146,251	112,197	154,719	176,091	194,603	
Retirement Contribution	29,661	37,138	35,242	39,034	47,524	
Per Call Part of Vol. Reponse	55,195	59,781	68,809	78,813	98,356	
Social Security (FICA)	30,006	29,311	25,997	30,000	30,000	
Workers' Compensation	38,205	29,791	25,380	25,594	35,929	
Firefighter Cancer Insurance	-	-	2,368	1,115	9,847	
Firemans Fund	7,231	5,930	8,370	15,000	10,000	
Vision Insurance	1,235	1,407	1,431	1,755	1,820	
Dental Insurance	4,337	5,124	5,114	6,276	6,117	
Total Benefits	**312,121**	**280,679**	**327,431**	**373,678**	**434,196**	**16%**
Total Personal Services	**1,046,000**	**1,115,441**	**1,269,177**	**1,555,514**	**1,718,264**	**10%**
Operating Expenditures						
Telephone	2,607	4,263	3,902	4,255	4,255	
Advertising	118	141	-	-	-	
Travel Expense	881	1,892	1,676	1,500	2,000	
Parts/Repair/Maint	49,796	52,096	-	-	-	
Vehicle Parts/Repair/Maint	-	-	53,731	40,000	55,000	
Postage	100	191	86	125	125	
Conference & Training	2,851	2,212	3,135	3,000	4,000	
Dues	484	577	552	600	600	
Non Vehicle Parts/Repair/Maint	-	-	16,352	17,000	17,000	
Contracted Services	3,946	4,125	3,101	6,885	9,928	
Internet	-	-	6,954	9,500	7,500	
Waste Disposal	2,878	3,348	2,726	2,600	2,000	
Background Check	-	-	239	255	-	
Uniforms	9,895	12,260	9,079	15,000	15,000	
HABSAR Materials	-	-	-	12,140	10,000	
Utilities	47,510	51,692	60,574	44,000	44,000	
Gas/Oil	32,435	34,811	40,908	40,000	40,000	
Tires/Tubes	5,157	9,458	15,621	10,000	8,000	
Supplies	11,581	13,715	15,797	15,000	15,000	
Small Equipment Under $5,000	-	-	1,980	1,500	2,000	
Total Operating Expenditures	**170,238**	**190,779**	**236,412**	**223,360**	**236,408**	**6%**
Total Expenditures	**$ 1,216,237**	**$ 1,306,221**	**$ 1,505,589**	**$ 1,778,874**	**$ 1,954,672**	**10%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	21	24	24	28	28
Part Time	17	17	17	17	17

PUBLIC SAFETY

Department Budget Overview

EMERGENCY MANAGEMENT AGENCY

The Emergency Management Agency is responsible for the management of all emergency preparedness program areas within Habersham County. The primary role of the agency is to develop and implement comprehensive disaster plans, mitigation, and response activities within Habersham County under the provisions of the Georgia Emergency Management Act of 1981 and Georgia statutes. Additionally, the EMA develops and maintains emergency plans for all types of natural, technological and man-made disasters, or other emergencies that could threaten the county, and provides the analysis and recommendations necessary to make decisions that will effectively save lives and protect property in the occurrence of such emergencies.

Goal #1: Obtain grants beneficial to Emergency Management and other departments throughout the county.

Goal #2: Maintain certification for Emergency Management and continue to provide extra programs to maintain eligibility for the additional 2.5% disaster match.

Budget Highlights:

FY2020 budget reflects a decrease in GEMA Disaster Mitigation Grant of $38,275, an increase in Telephone/Pagers of $400, a decrease in Vehicle Parts/Repair/Maintenance of $1,000, and an increase in Contracted Services of $3,100.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$29,984	$50,955	$55,405	$62,797	$65,200
Benefits	9,485	24,519	37,000	28,560	33,179
Operating Expenditures	80,191	44,538	193,560	110,975	75,200
Total Expenditures	$119,661	$120,012	$285,965	$202,332	$173,579

FY19 Completed Goals

FY19 Goal #1: Maintain operational readiness of the Emergency Operation Center (EOC); which develops, implements and tracks divisional short and long term goals, objectives, organizational structure, and performance measures.

FY19 Goal #2: Coordinate training, exercises, and after action critique with all agencies involved with the Habersham County Local Emergency Operation Plan (LEOP).

FY2020 Annual Budget
Governmental Funds - Public Safety
Emergency Management Agency - 385

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 29,984	$ 50,955	$ 55,405	$ 62,797	$ 65,200	
Total Salaries	**29,984**	**50,955**	**55,405**	**62,797**	**65,200**	**4%**
Benefits						
Group Insurance	3,321	5,186	7,588	7,044	7,329	
Retirement Contribution	3,632	15,372	25,775	16,363	20,257	
Social Security (FICA)	2,380	3,665	3,331	4,554	4,993	
Workers' Compensation	-	-	-	301	316	
Vision Insurance	34	63	67	65	65	
Dental Insurance	119	233	239	233	219	
Total Benefits	**9,485**	**24,519**	**37,000**	**28,560**	**33,179**	**16%**
Total Personal Services	**39,469**	**75,474**	**92,405**	**91,357**	**98,379**	**6%**
Operating Expenditures						
Emergency Management Agency	62,210	-	15,038	88,400	50,125	
Telephone	5,601	5,656	5,946	5,100	5,500	
Advertising	-	170	60	200	200	
Travel Expense	410	520	641	900	900	
Parts/Repair/Maint	1,031	3,708	-	-	-	
Vehicle Parts/Repair Maint	-	-	119	2,000	1,000	
Postage	-	49	154	100	100	
Conference & Training	225	225	205	250	250	
Dues	50	-	50	75	75	
Non Vehicle Parts/Repair/Maint	-	-	-	500	500	
Contracted Services	-	-	23,300	2,000	5,100	
Lease Payment	817	830	3,000	1,800	1,800	
Uniforms	14	-	-	150	150	
HART Team Materials	-	989	3,850	-	-	
Utilities	7,296	7,416	7,738	7,000	7,000	
Gas/Oil	811	985	1,092	700	700	
Tires/Tubes	810	-	-	600	600	
Supplies	917	1,134	1,017	1,200	1,200	
Capital Expenditures	-	22,856	131,350	-	-	
Total Operating Expenditures	**80,191**	**44,538**	**193,560**	**110,975**	**75,200**	**-32%**
Total Expenditures	**$ 119,661**	**$ 120,012**	**$ 285,965**	**$ 202,332**	**$ 173,579**	**-14%**

PUBLIC SAFETY

Department Budget Overview

EMERGENCY MEDICAL SERVICE

The information below is shown for historical purposes. Amounts for FY2018-forward will be reflected in the Special Revenue Fund.

Budget reflects reclassification to Special Revenue Fund in FY2018

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$ -	$ -	$ -	$ -	$ -
Benefits	-	-	-	-	-
Operating Expenditures	680,603	383,070	(136,229)	-	-
Total Expenditures	$680,603	$383,070	$(136,229)	$ -	$ -

FY2020 Annual Budget
Governmental Funds - Public Safety
Emergency Medical Service - 395

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Operating Expenditures						
Advertising	$ -	$ -	$ -	$ -	$ -	
Travel	-	26	-	-	-	
Vehicle Parts/Repair/Maint	61,672	52,633	-	-	-	
Contracted Services	5,649	3,338	-	-	-	
Lease Payment	961	848	-	-	-	
Supplies	-	164	-	-	-	
Uniforms	4,895	5,512	-	-	-	
Gas/Oil	51,494	60,984	-	-	-	
Tires/Tubes	13,323	14,337	-	-	-	
Small Equipment Under $5,000	15,702	8,264	-	-	-	
Capital Expenditures	13,125	-	-	-	-	
Co.EMS Subsidy to HAB Medical	513,783	236,961	(136,229)	-	-	
Total Operating Expenditures	**680,603**	**383,070**	**(136,229)**	**-**	**-**	**0%**
Total Expenditures	**$ 680,603**	**$ 383,070**	**$ (136,229)**	**$ -**	**$ -**	**0%**

HOUSING AND DEVELOPMENT

Department Budget Overview

PLANNING & DEVELOPMENT

The Habersham County Planning and Development Department was created in 2015 to provide professional advice and technical expertise to the Board of Commissioners, County Manager, appointed boards, and citizens on various projects and programs which are designed to enhance private sector investment in Habersham County. The Department encompasses several sub-departments including Building, Planning, Code Enforcement, GIS Mapping, and Business Licensing, each play key roles in shaping and defining our County.

Goal #1: Reduce the review time for a new project (commercial, subdivision, etc.) submittal to no more than five (5) business days from submittal.

Goal #2: Reduce customer time spent in office during permit issuance to 15 minutes or less by reducing their paperwork burden.

Budget Highlights:

FY2020 budget reflects a decrease in Telephone of $354, an increase in Travel Expenses of $700, a decrease in Contracted Services of $1,790, an increase in Bank Fees of $340, an increase in Gas/Oil of $1,556, a decrease in Supplies of $500, an increase in Meetings with Meals of $100, and an increase in Small Equipment under 5,000 of $10.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$302,949	$335,730	$320,276	$343,769	$333,954
Benefits	103,044	93,865	103,651	102,357	104,992
Operating Expenditures	86,999	39,330	45,703	50,180	50,241
Total Expenditures	$492,992	$468,925	$469,630	$496,306	$489,187

FY19 Completed Goals

FY19 Goal #2: Rewrite, and have approved, the Comprehensive Land Development Resolution by the end of fiscal year 2019.

FY2020 Annual Budget
Governmental Funds - Housing & Development
Planning & Development - 794

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 302,940	$ 335,730	$ 319,575	$ 343,769	$ 333,954	
Overtime	10	-	701	-	-	
Total Salaries	**302,949**	**335,730**	**320,276**	**343,769**	**333,954**	**-3%**
Benefits						
Group Insurance	55,193	39,780	53,712	52,863	55,884	
Retirement Contribution	15,987	18,859	16,710	16,667	15,196	
Social Security (FICA)	23,167	24,805	23,631	24,930	25,575	
Workers' Compensation	6,803	8,397	7,631	5,814	6,353	
Vision Insurance	370	381	430	455	455	
Dental Insurance	1,524	1,643	1,537	1,628	1,529	
Total Benefits	**103,044**	**93,865**	**103,651**	**102,357**	**104,992**	**3%**
Total Personal Services	**405,993**	**429,595**	**423,927**	**446,126**	**438,946**	**-2%**
Operating Expenditures						
Telephone	1,432	2,168	1,959	2,154	1,800	
Advertising	1,426	3,829	1,322	3,829	3,829	
Travel Expense	2,559	2,687	2,590	2,800	3,500	
Parts/Repair/Maint	2,130	1,483	-	-	-	
Vehicle Parts/Repair/Maint	-	-	2,606	2,000	2,000	
Postage	463	697	859	875	875	
Conference & Training	6,684	4,291	1,878	5,000	5,000	
Dues	797	838	795	1,815	1,815	
Contracted Services	40,742	10,340	19,825	16,140	14,350	
Internet	-	56	456	457	456	
Background Check	-	40	199	80	80	
Bank Fees	-	414	1,740	1,400	1,740	
License Renewal	4,835	1,296	-	1,296	1,296	
Uniforms	-	282	129	300	300	
Gas/Oil	4,258	4,905	5,608	6,444	8,000	
Tires/Tubes	951	300	1,573	800	800	
Supplies	4,520	2,816	3,117	3,600	3,100	
Meetings with Meals	-	122	65	200	300	
Small Equipment Under $5,000	7,492	2,767	983	990	1,000	
Capital Expenditures	8,710	-	-	-	-	
Total Operating Expenditures	**86,999**	**39,330**	**45,703**	**50,180**	**50,241**	**0%**
Total Expenditures	**$ 492,992**	**$ 468,924**	**$ 469,630**	**$ 496,306**	**$ 489,187**	**-1%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	4	7	7	7	7

HOUSING AND DEVELOPMENT

Department Budget Overview

EXTENSION SERVICES

The Habersham County Extension Office provides residents of Habersham County with a diverse array of information, educational programming and testing services. The Extension Service's Agricultural and Environmental Services Laboratories (AESL) provides a variety of analysis and testing services related to agriculture and agribusiness including: soil analysis, plant tissue analysis, water quality testing, pesticide and hazardous waste testing, etc. In addition to the services provided by AESL, the Extension Office provides educational services through 4-H and other programs.

Goal #1: Secure additional dollars for watershed restoration through the SARP Partnership.

Goal #2: Train 12-15 new volunteers who will contribute 50 hours of community service through Master Gardener service projects.

Budget Highlights:

FY2020 budget reflects an increase in Contracted Services of $2,101.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$18,685	$20,015	$21,120	$21,400	$22,419
Benefits	4,041	4,877	5,242	4,995	5,076
Operating Expenditures	76,448	80,036	80,777	86,124	88,225
Total Expenditures	$99,174	$104,928	$107,139	$112,519	$115,720

FY19 Completed Goals

Goal #1: Increase participation and achievement in 4-H activities and contests. We have two students hoping to Master at 4-H Congress after winning at the District Level. We've had several top three finishes at District Judging Team competitions. We're hopeful that these students might progress to winning at the State Level in 2019.

Update: Christine Budd and Catie Long attended State Congress. Christine Budd achieved Master status.

Goal #2: Secure additional grant dollars for watershed restoration projects within Habersham County.

Update: $100,000 secured in FY19, working toward an additional $90,000 in the spring of 2019.

FY2020 Annual Budget
Governmental Funds - Housing & Development
Extension Services - 750

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ (144)	$ -	$ -	$ -	$ -	
Part Time Salaries	18,829	20,015	21,120	21,400	22,419	
Total Salaries	**18,685**	**20,015**	**21,120**	**21,400**	**22,419**	**5%**
Benefits						
Social Security (FICA)	1,495	1,531	1,616	1,637	1,719	
County Participation	2,500	3,250	3,500	3,250	3,250	
Workers' Compensation	46	96	127	108	107	
Total Benefits	**4,041**	**4,877**	**5,242**	**4,995**	**5,076**	**2%**
Total Personal Services	**22,726**	**24,892**	**26,362**	**26,395**	**27,495**	**4%**
Operating Expenditures						
Telephone	715	730	743	750	750	
Travel Expense	5,331	5,338	4,943	4,500	4,500	
Parts/Repair/Maint	-	835	-	-	-	
Vehicle Parts/Repairs/Maint	-	-	-	1,000	1,000	
Postage	682	727	582	500	500	
Dues	-	-	235	250	250	
Contracted Services	57,241	60,863	62,522	67,124	69,225	
Utilities	11,016	9,961	10,387	11,000	11,000	
Gas/Oil	963	1,040	867	500	500	
Supplies	500	541	499	500	500	
Total Operating Expenditures	**76,448**	**80,036**	**80,777**	**86,124**	**88,225**	**2%**
Total Expenditures	**$ 99,174**	**$ 104,928**	**$ 107,139**	**$ 112,519**	**$ 115,720**	**3%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Part Time	1	1	1	1	1

HOUSING AND DEVELOPMENT

Department Budget Overview

PLANNING COMMISSION

The Habersham County Planning Commission assesses and either approves or disapproves subdivision plans, variance and map amendments, and conditional use requests. The Planning Commission is an advisory board that makes recommendations to the Board of Commissioners, which has the final authority to grant or refuse requests.

Budget Highlights:

FY2020 budget reflects a decrease in Advertising of $300.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$ -	$ -	$ -	$ -	$ -
Benefits	-	-	-	-	-
Operating Expenditures	4,214	3,948	3,757	5,500	5,200
Total Expenditures	$4,214	$3,948	$3,757	$5,500	$5,200

FY2020 Annual Budget
Governmental Funds - Housing & Development
Planning Commission - 796

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Operating Expenditures						
Advertising	$ 695	$ 1,758	$ 607	$ 1,000	$ 700	
Travel	-	100	-	100	100	
Per Diem	3,456	1,850	3,150	4,200	4,200	
Training	-	140	-	200	200	
Supplies	63	-	-	-	-	
Small Equipment under $5,000	-	100	-	-	-	
Total Operating Expenditures	**4,214**	**3,948**	**3,757**	**5,500**	**5,200**	**-5%**
Total Expenditures	**$ 4,214**	**$ 3,948**	**$ 3,757**	**$ 5,500**	**$ 5,200**	**-5%**

CULTURE & RECREATION

Department Budget Overview

RECREATION DEPARTMENT

The Habersham County Parks and Recreation Department works hard all year to provide Habersham County residents with diversified youth and adult programs and activities. These programs include football, basketball, cheerleading, pickle ball, tennis, volleyball, track & field, ping pong, gymnastics, swimming, and more! In addition to providing these services, the Recreation Department has facilities that outside participants can rent or use; these include: aquatic center pools and gymnasiums, fairgrounds, ballfields, etc.

Goal #1: Pool Pak replacement project is expected to be completed during FY2020.

Goal #2: Maintain or increase participation in all youth programs.

Budget Highlights:

FY2020 budget reflects an increase in Overtime of $500, a decrease in Advertising of $500, an increase in Non-Vehicle Parts/Repair/Maintenance of $4,000, an increase in Rent of $1,300, an increase in Gymnastics Events of $1,000, an increase in Utilities of $30,000, an increase in Supplies of $1,000, a decrease in Concessions of $5,000, an increase in Special Events of $3,000, an increase in Special Programs of $5,100, and an increase in Special Events of $3,000.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$332,687	$381,420	$384,165	$387,346	$418,514
Benefits	74,161	74,767	84,809	82,031	83,360
Operating Expenditures	442,839	481,325	472,070	458,880	497,780
Total Expenditures	$849,687	$937,511	$941,044	$928,257	$999,654

FY2020 Annual Budget
Governmental Funds - Culture & Recreation
Recreation Department - 696

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 148,906	$ 186,680	$ 196,983	$ 208,346	$ 215,105	
Part Time Salaries	183,781	194,739	187,031	179,000	202,909	
Overtime			152	-	500	
Total Salaries	**332,687**	**381,420**	**384,165**	**387,346**	**418,514**	**8%**
Benefits						
Group Insurance	23,250	21,117	34,156	32,801	29,127	
Retirement Contribution	9,785	8,758	8,460	9,487	8,933	
Social Security (FICA)	27,613	29,321	28,982	28,803	32,029	
Workers' Compensation	12,434	14,225	11,724	9,453	11,853	
Vision Insurance	239	287	325	325	325	
Dental Insurance	840	1,059	1,161	1,162	1,093	
Total Benefits	**74,161**	**74,767**	**84,809**	**82,031**	**83,360**	**2%**
Total Personal Services	**406,848**	**456,186**	**468,974**	**469,377**	**501,874**	**7%**
Operating Expenditures						
Telephone	1,082	1,179	1,532	2,190	2,190	
Advertising	1,756	845	819	1,000	500	
Travel Expense	1,367	1,119	2,493	2,920	2,920	
Parts/Repair/Maint	45,095	42,247	-	-	-	
Vehicle Parts/Repair/Maint	-	-	860	1,620	1,620	
Postage	8	6	16	50	50	
Conference & Training	1,091	1,558	1,036	2,000	2,000	
Dues	6,332	7,118	8,125	9,000	9,000	
Non Vehicle Parts/Repair/Maint	-	-	27,376	38,000	42,000	
Contracted Services	52,337	68,620	66,000	78,500	78,500	
Rent	22,500	42,300	42,300	43,600	44,900	
Waste Disposal	5,551	4,604	4,437	3,800	3,800	
Bank Fees	3,263	3,865	3,803	4,000	4,000	
Utilities	201,807	217,404	211,519	175,000	205,000	
Gas/Oil	2,338	2,279	2,618	3,000	3,000	
Tires/Tubes	-	291	300	300	300	
Supplies	70,566	71,738	77,703	70,000	71,000	
Concessions	21,990	13,971	13,969	20,000	15,000	
Small Equipment Under $5,000	2,371	1,193	930	1,000	1,000	
Special Programs	3,384	987	6,233	2,900	8,000	
Special Events	-	-	-	-	3,000	
Total Operating Expenditures	**442,839**	**481,325**	**472,070**	**458,880**	**497,780**	**8%**
Total Expenditures	**$ 849,687**	**$ 937,511**	**$ 941,044**	**$ 928,257**	**$ 999,654**	**8%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	4	5	5	5	5
Part Time	42	41	41	41	41

INDEPENDENT AGENGIES

Department Budget Overview

INDEPENDENT AGENCIES

Habersham County supports the following Independent Agencies:

Board of Education
Mental Health
Soque River Watershed Association
Legacy Link
County Health Department
Family & Children Services
Library System
Forestry Commission

Amounts budgeted to each agency may be viewed on the next page.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Salaries	$ -	$ -	$ -	$ -	$ -
Benefits	-	-	-	-	-
Operating Expenditures	895,866	902,070	983,160	990,059	1,018,023
Total Expenditures	$895,866	$902,070	$983,160	$990,059	$1,018,023

FY2020 Annual Budget
Governmental Funds
Independent Agencies

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Operating Expenditures						
Board Of Education	$ 348,658	$ 330,901	$ 365,473	$ 332,500	$ 361,000	
Mental Health	25,259	26,300	26,300	26,300	30,000	
Soque River Watershed Assoc	500	5,000	5,000	5,000	5,000	
Legacy Link	4,725	9,450	10,450	10,450	11,450	
County Health Department	198,788	185,607	198,788	198,788	198,788	
Family & Children Services	40,938	53,517	71,422	97,500	87,300	
Library System	269,166	283,463	297,896	311,121	316,825	
Forestry Commission	7,832	7,832	7,832	8,400	7,660	
Total Operating Expenditures	**895,866**	**902,070**	**983,160**	**990,059**	**1,018,023**	**3%**
Total Expenditures	**$ 895,866**	**$ 902,070**	**$ 983,160**	**$ 990,059**	**$ 1,018,023**	**3%**



HABERSHAM COUNTY

GEORGIA | Est. 1818

Special Revenue Funds

Funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific source.

SPECIAL REVENUE FUNDS

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose, and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

JAIL FUND

This Special Revenue Fund is used to account for fines and fees received and is restricted for use towards maintenance of the County Jail.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenues	$55,898	$64,623	$88,779	$55,000	$70,000
Expenditures	-	-	-	-	-
Other Sources and (Uses)	-	(133,000)	(78,000)	(55,000)	(70,000)
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$55,898	$(68,377)	$10,779	$ -	$ -

INMATE WELFARE

This Special Revenue Fund is used to account for monies legally restricted for the benefit of detainees held in the County Jail.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenues	$60,217	$33,505	$42,716	$30,000	$30,000
Expenditures	61,351	27,832	33,186	30,000	30,000
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$(1,134)	$5,673	$9,530	$ -	$ -

FY2020 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
			Jail Fund			
Revenues						
Fines, Fees & Forfeitures	$ 55,898	$ 64,623	$ 88,779	$ 55,000	$ 70,000	
Total Revenues	**55,898**	**64,623**	**88,779**	**55,000**	**70,000**	**27%**
Expenditures						
Contingency	-	-	-	-	-	
Total Expenditures	**-**	**-**	**-**	**-**	**-**	**0**
Other Sources and (Uses)						
Appropriated Fund Balance	-	-	-	5,000	-	
Transfers Out	-	(133,000)	(78,000)	(60,000)	(70,000)	
Total Other Sources and (Uses)	**-**	**(133,000)**		**(55,000)**	**(70,000)**	**27%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ 55,898**	**$ (68,377)**	**$ 10,779**	**$ -**	**$ -**	
			Inmate Welfare			
Revenues						
Fines, Fees & Forfeitures	$ 60,217	$ 33,505	$ 42,716	$ 30,000	$ 30,000	
Total Revenues	**60,217**	**33,505**	**42,716**	**30,000**	**30,000**	**0%**
Expenditures						
Supplies	61,351	13,766	6,392	15,000	30,000	
Small Equipment under $5,000	-	-	19,299	15,000	-	
Capital Outlay	-	14,066	7,495	-	-	
Total Expenditures	**61,351**	**27,832**	**33,186**	**30,000**	**30,000**	**0%**
Other Sources and (Uses)						
Transfers Out	-	-		-		
Total Other Sources and (Uses)	**-**	**-**		**-**		**0%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ (1,134)**	**$ 5,673**	**$ 9,530**	**$ -**	**$ -**	

SPECIAL REVENUE FUNDS

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose, and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

LAW LIBRARY

This Special Revenue Fund is used to account for the funds, court office fines and fees, which are legally restricted for the operation of the Habersham County Law Library.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenues	$25,959	$32,417	$31,364	$23,200	$23,200
Expenditures	14,543	27,906	16,792	13,500	6,000
Other Sources and (Uses)	-	-	-	(9,700)	(17,200)
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$11,416	$4,511	$14,572	$ -	$ -

HOTEL MOTEL TAX

This Special Revenue Fund is used to account for hotel/motel tax collections, which are used to support tourism in Habersham County.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenues	$63,409	$66,783	$73,005	$65,000	$90,000
Expenditures	25,364	26,713	29,202	26,000	36,000
Other Sources and (Uses)	(38,045)	(40,070)	(43,803)	(39,000)	(54,000)
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$ -	$ -	$ -	$ -	$ -

FY2020 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Law Library						
Revenues						
Fines, Fee & Forfeitures	$ 25,631	$ 32,001	$ 30,235	$ 23,200	$ 23,200	
Interest	328	416	1,129	-	-	
Total Revenues	**25,959**	**32,417**	**31,364**	**23,200**	**23,200**	**0%**
Expenditures						
Personal Services	2,400	2,600	2,000	-	-	
Contracted Services	-	758	550	7,500	-	
Supplies	12,143	24,548	14,242	6,000	6,000	
Total Expenditures	**14,543**	**27,906**	**16,792**	**13,500**	**6,000**	**-56%**
Other Sources and (Uses)						
Reserve For Fund Balance	-	-	-	(9,700)	(17,200)	-
Total Other Sources and (Uses)	**-**	**-**	**-**	**(9,700)**	**(17,200)**	**77%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ 11,416**	**$ 4,511**	**$ 14,572**	**$ -**	**$ -**	
Hotel/Motel Tax						
Revenues						
Taxes	$ 63,409	$ 66,783	$ 73,005	$ 65,000	$ 90,000	
Total Revenues	**63,409**	**66,783**	**73,005**	**65,000**	**90,000**	**38%**
Expenditures						
Payment to Other Agencies	25,364	26,713	29,202	26,000	36,000	
Total Expenditures	**25,364**	**26,713**	**29,202**	**26,000**	**36,000**	**38%**
Other Sources and (Uses)						
Transfer In (Out) to General Fund	(38,045)	(40,070)	(43,803)	(39,000)	(54,000)	
Total Other Sources and (Uses)	**(38,045)**	**(40,070)**	**(43,803)**	**(39,000)**	**(54,000)**	**38%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	

SPECIAL REVENUE FUNDS

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

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FELONY DRUG COURT

The mission of the Mountain Judicial Circuit Adult Felony Drug Court is to enhance public safety through a coordinated effort of treatment and intense supervision within the judicial system. To promote abstinence, law-abiding behavior, compliance, and participation through prompt intervention. To reduce the recidivism rate by offering offenders an alternative to incarceration, and the tools to abstain from illegal activity through a combined effort of cost-effective measures that promote rehabilitation and by encouraging offenders to become productive and law-abiding citizens.

Budget Highlights:

FY2020 budget reflects an increase in Telephone of $410, a decrease in Travel Expense of $3,335, an increase in Postage of $168, an increase in Training/Conferences of $2,500, an increase in Non-Vehicle Parts/Repair/Maintenance of $1,900, an increase in Rent of $11,400, a decrease in Contracted Services of $38,410, an increase in Drug Testing of $19,898, an increase in Utilities of $6,000, an increase in Supplies of $8,100, an increase in Special Events of $1,000, and a decrease in Charges from Other Counties of $9,830.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenues	$437,496	$540,039	$654,459	$677,198	$705,394
Expenditures	376,859	553,435	588,708	661,198	716,686
Other Sources and (Uses)	(60,637)	(6,000)	(14,184)	(16,000)	11,292
Excess (Deficiency) Of Revenues and Other Sources Over Expenditures and Other Uses	$ -	$(19,396)	$51,567	$ -	$ -

FY2020 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
			Drug Abuse Treatment/Felony Drug Court			
Revenues						
Intergovernmental	$ 280,388	$ 387,095	$ 482,054	$ 515,202	$ 546,894	
Fines, Fees & Forfeitures	157,108	152,944	172,194	161,996	158,500	
Other	-	-	210	-	-	
Total Revenues	**437,496**	**540,039**	**654,458**	**677,198**	**705,394**	**4%**
Expenditures						
Personal Services	86,873	103,693	111,033	114,028	169,665	
Contracted Services	247,767	389,798	402,222	461,520	456,101	
Operating Services	42,219	59,944	75,452	85,650	90,920	
Total Expenditures	**376,859**	**553,435**	**588,707**	**661,198**	**716,686**	**8%**
Other Sources and (Uses)						
Transfer In (Out) to General Fund	(60,637)	(6,000)	(5,683)	(6,000)	-	
Transfer In (Out) to FDTC	-	-	(8,501)	(10,000)	(8,992)	
Appropriated Fund Balance	-	-	-	-	20,284	
Total Other Sources and (Uses)	**(60,637)**	**(6,000)**	**(14,184)**	**(16,000)**	**11,292**	**-171%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ -**	**$ (19,396)**	**$ 51,567**	**$ -**	**$ -**	

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FY2020 Annual Budget
Special Revenue Funds - Felony Drug Court - 290
Budgeted Expenditures

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 53,776	$ 75,393	$ 81,134	$ 86,911	$ 126,663	
Part Time Salaries	19,314	216	-	-	-	
Total Salaries	**73,090**	**75,609**	**81,134**	**86,911**	**126,663**	**46%**
Benefits						
Group Insurance	3,037	14,836	17,978	16,007	27,280	
Retirement Contribution	2,424	4,192	3,168	3,795	4,542	
Social Security (FICA)	8,015	8,102	7,671	6,303	9,717	
Workers' Compensation	176	360	488	417	613	
Vision Insurance	29	127	130	130	195	
Dental Insurance	101	467	464	465	655	
Total Benefits	**13,782**	**28,084**	**29,899**	**27,117**	**43,002**	**59%**
Total Personal Services	**86,873**	**103,693**	**111,033**	**114,028**	**169,665**	**49%**
Operating Expenditures						
Telephone	1,122	2,639	1,678	1,750	2,160	
Travel Expense	(16)	6,450	3,281	6,450	3,115	
Court Reporter	-	-	-	-	-	
Parts/Repair/Maint	-	11	-	-	-	
Postage	159	341	-	150	368	
Conference & Training	1,403	300	138	2,500	5,000	
Non-Vehicle Parts/Repair/Maint	-	-	-	100	2,000	
Rent	-	-	-	-	11,400	
Contracted Services	203,763	327,344	335,114	385,330	346,920	
Waste Disposal	-	-	210	240	240	
Drug Testing	41,336	52,712	61,801	65,000	84,898	
Miscellaneous	-	2,233	1,607	3,000	3,000	
Utilities	-	-	-	-	6,000	
Supplies	7,622	6,583	3,811	5,000	13,100	
Small Equipment Under $5,000	-	2,286	-	-	-	
Special Events	1,316	4,954	2,910	4,000	5,000	
Charges From Other Counties	33,282	43,888	67,125	73,650	63,820	
Transfer to General Fund	60,637	6,000	5,683	6,000	-	
Transfer to FDTC	-	-	8,501	10,000	8,992	
Total Operating Expenditures	**350,623**	**455,742**	**491,858**	**563,170**	**556,013**	**-1%**
Total Expenditures	**$ 437,496**	**$ 559,435**	**$ 602,891**	**$ 677,198**	**$ 725,678**	**7%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	1	2	2	2	3
Part Time	1	-	-	-	-

SPECIAL REVENUE FUND

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose, and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

FAMILY DEPENDENCY TREATMENT & MENTAL HEALTH COURT

Family Dependency Treatment Court is an intensive outpatient treatment program that combines substance abuse treatment, parenting classes, counseling, and accountability to maximize the success rate of participants in leading sober and fulfilled lives. The program works closely with DFACS to meet the best needs of children in families who are participating. Mental Health Court is a new treatment program through the Superior Court system that is available to those who are incarcerated in jail with severe mental health issues that have not historically had any treatment options. These programs are 90% grant funded with a 10% matching component.

Budget Highlights:

FY2020 budget reflects an increase in Telephone of $1,080, an increase in Travel Expense of $7,408, an increase in Contracted Services of $86,350, a decrease in Drug Testing of $2,873, and an increase in Miscellaneous of $1,000.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenues	$46,561	$90,563	$109,204	$130,305	$293,861
Expenditures	51,332	81,694	114,254	140,305	302,853
Other Sources and (Uses)	4,771	-	-	10,000	8,992
Excess (Deficiency) Of Revenues and Other Sources Over Expenditures and Other Uses	$ -	$8,868	$(5,050)	$ -	$ -

FY2020Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
			Family Dependency and Mental Health Treatment Court			
Revenues						
Intergovernmental Grant	$ 46,561	$ 79,540	$ 80,451	$ 103,594	$ 262,909	
Fines, Fees & Forfietures	-	9,923	20,252	26,711	30,952	
Other	-	1,100	-	-	-	
Total Revenues	**46,561**	**90,563**	**100,703**	**130,305**	**293,861**	**126%**
Expenditures						
Personal Services	20,016	37,840	47,678	51,482	120,345	
Contracted Services	28,565	43,655	60,707	86,623	179,308	
Operating Services	2,751	200	5,870	2,200	3,200	
Total Expenditures	**51,332**	**81,694**	**114,254**	**140,305**	**302,853**	**116%**
Other Sources and (Uses)						
Transfer In (Out) to General Fund	4,771	-	-	-	-	
Transfer In (Out) to Date Fund	-	-	8,501	10,000	8,992	
Total Other Sources and (Uses)	**4,771**	**-**	**8,501**	**10,000**	**8,992**	**-10%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ -**	**$ 8,868**	**$ (5,050)**	**$ -**	**$ -**	

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FY2020 Annual Budget
Special Revenue Funds - Family Dependency and Mental Health Treatment Court - 291
Budgeted Expenditures

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 240	$ 28,090	$ 37,488	$ 40,657	$ 87,743	
Part Time Salaries	17,640	-	-	-	8,315	
Overtime	-	56	111	-	-	
Total Salaries	**17,880**	**28,146**	**37,600**	**40,657**	**96,058**	**136%**
Benefits						
Group Insurance	96	6,267	5,426	5,600	14,499	
Retirement Contribution	4	1,020	1,404	1,783	1,417	
Social Security (FICA)	1,985	1,983	2,794	2,949	7,340	
Workers' Compensation	47	132	204	195	464	
Vision Insurance	1	57	55	65	130	
Dental Insurance	4	234	196	233	437	
Total Benefits	**2,136**	**9,693**	**10,078**	**10,825**	**24,287**	**124%**
Total Personal Services	**20,016**	**37,840**	**47,678**	**51,482**	**120,345**	**134%**
Operating Expenditures						
Telephone	-	-	-	-	1,800	
Travel Expense	959	1,209	551	2,500	9,908	
Postage	-	-	24	-	-	
Conference & Training	-	-	17	-	-	
Court Reporter	200	-	-	-	-	
Contracted Services	22,349	39,573	57,515	81,250	167,600	
Drug Testing	5,058	2,873	2,600	2,873	-	
Miscellaneous	-	-	635	1,000	2,000	
Supplies	1,679	200	2,145	-	-	
Small Equip Under $5,000	1,072	-	-	-	-	
Special Events	-	-	3,090	1,200	1,200	
Total Operating Expenditures	**31,316**	**43,855**	**66,577**	**88,823**	**182,508**	**105%**
Total Expenditures	**$ 51,332**	**$ 81,694**	**$ 114,254**	**$ 140,305**	**$ 302,853**	

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	-	-	2	2	1
Part Time	-	1	1	1	2

SPECIAL REVENUE FUNDS

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose, and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

EMERGENCY MEDICAL SERVICES

Habersham County Emergency Medical Service is a full Advanced Life Support (ALS) service that provides ALS assessment, treatment, and transportation as well as Mobile Integrated Health-Community Paramedicine to sick and injured residents and visitors of Habersham County. This service handles approximately 8,500 emergency, non-emergency transportation, and in-home patient visits (MIH) calls per year. Historical information can be found under the Emergency Medical Service in the General Fund.

Goal #1: Continue to update older/outdated equipment, specifically safety equipment, vital to the operations of HCES. This will be completed for priority items while always being fiscally responsive to the citizens of Habersham County and the tax dollars allocated for the department. Grants will continue to be utilized to offset cost to the County when available.

Goal #2: Continue to support the MIH/Community Paramedic Program for HCES to assist those citizens who can't assist and care for themselves, where many have chronic and serious health related issues. Visits in the home by the CP program help dramatically to offset non-necessary ambulance transports and ED visits that we are currently unable to invoice for. In the early portion of 2020, with changes to Medicare, we should be able to be reimbursed for these visits. Our hope is that we will have a MIH/CP program that is self-sustained in funding.

Budget Highlights:

Approved for 3 full time EMT A/I Firefighters and 3 full time Firefighter Paramedics. FY2020 budget reflects a decrease in Overtime of $4,913, an increase in Telephone of $7,580, an increase in Training/Conferences of $14,500, an increase in Contracted Services of $131,522, an increase in Internet of $1,500, an increase in Certifications of $1,600, an increase in Uniforms/Protective Clothing of $3,000, a decrease in EMS Medical Supplies of $17,000, an increase in Utilities of $2,000, an increase in Gas/Oil of $2,000, a decrease in Tires of $4,600, an increase in Supplies & Materials of $1,000, a decrease in Small Equipment under $5,000 of $7,000, and a decrease in Pharmaceuticals of $4,000.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenues	$ -	$ -	$1,054,681	$2,455,319	$3,110,668
Expenditures	-	-	1,093,771	2,409,948	3,110,668
Other Sources and (Uses)	-	-	-	(45,371)	-
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$ -	$ -	$(39,090)	$ -	$ -

FY2020 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
			Emergency Medical Services			
Revenues						
Intergovernmental	$ -	$ -	$ 24,497	$ -	$ -	
Property Taxes	-	-	401,615	532,319	822,408	
Intangible Tax	-	-	-	-	7,984	
Real Estate Transfer Tax	-	-	-	-	1,276	
Net Ambulance Charges	-	-	585,809	1,923,000	2,279,000	
Other	-	-	42,761	-	-	
Total Revenues	**-**	**-**	**1,054,681**	**2,455,319**	**3,110,668**	**27%**
Expenditures						
Personel Services	-	-	639,653	2,013,000	2,581,618	
Contracted Services	-	-	119,270	115,648	270,750	
Supplies	-	-	327,214	281,300	258,300	
Capital Outlay	-	-	7,634	-	-	
Total Expenditures	**-**	**-**	**1,093,771**	**2,409,948**	**3,110,668**	**29%**
Other Sources and (Uses)						
Fund Balance Forward	-	-	-	(45,371)	-	
Total Other Sources and (Uses)	**-**	**-**	**-**	**(45,371)**	**-**	**0%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ -**	**$ -**	**$ (39,090)**	**$ -**	**$ -**	

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FY2020 Annual Budget
Special Revenue Funds - Emergency Medical Services - 209
Budgeted Expenditures

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ -	$ -	$ 449,426	$ 1,411,342	$ 1,825,806	
Part Time Salaries	-	-	32,224	96,853	90,744	
Overtime	-	-	47,098	104,913	100,000	
Total Salaries	**-**	**-**	**528,747**	**1,613,108**	**2,016,550**	**25%**
Benefits						
Group Insurance	-	-	51,793	161,769	255,085	
Retirement Contribution	-	-	2,927	40,000	69,058	
Social Security (FICA)	-	-	39,442	123,402	154,394	
Workers' Compensation	-	-	14,918	68,408	77,463	
Vision Insurance	-	-	419	1,430	2,080	
Dental Insurance	-	-	1,407	4,883	6,988	
Total Benefits	**-**	**-**	**110,905**	**399,892**	**565,068**	**41%**
Total Personal Services	**-**	**-**	**639,653**	**2,013,000**	**2,581,618**	**28%**
Operating Expenditures						
Telephone	-	-	5,715	720	8,300	
Advertising	-	-	180	-	-	
Travel Expense	-	-	372	2,000	2,000	
Vehicle Parts/Repairs/Maint	-	-	69,076	48,600	48,600	
Postage	-	-	122	125	125	
Training/Conferences	-	-	144	4,500	19,000	
Non Vehicle Parts/ Repair/Maint	-	-	3,643	5,400	5,400	
Contracted Services	-	-	38,515	52,503	184,025	
Internet	-	-	972	1,500	3,000	
Waste Disposal	-	-	100	300	300	
Lease Payments	-	-	432	-	-	
Certifications	-	-	-	18,400	20,000	
Uniforms	-	-	27,276	15,000	18,000	
EMS Medical Supplies	-	-	9,491	102,000	85,000	
Utilities	-	-	2,016	8,000	10,000	
Gas/Oil	-	-	82,304	78,000	80,000	
Tires/Tubes	-	-	11,534	17,600	13,000	
Supplies	-	-	1,967	3,000	4,000	
Meetings with Meals	-	-	-	300	300	
Small Equipment Under $5,000	-	-	28,750	15,000	8,000	
Pharmaceuticals	-	-	8,879	24,000	20,000	
Co. EMS Subsidy to Hab Med Ctr	-	-	154,996	-	-	
Capital Outlay	-	-	7,634	-	-	
Total Operating Expenditures	**-**	**-**	**454,118**	**396,948**	**529,050**	**33%**
Total Expenditures	**$ -**	**$ -**	**$ 1,093,771**	**$ 2,409,948**	**$ 3,110,668**	**29%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	-	-	30	30	39
Part Time	-	-	17	17	17

SPECIAL REVENUE FUNDS

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose, and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

E-911

This Special Revenue Fund is used to account for the County's share of telephone fees and is restricted for use towards the operation of the E911 system.

Goal #1: Purchase recording system which is next gen and text to 911 ready to accurately fulfill open record request.

Goal #2: Continue to recruit new personnel to eliminate staffing shortage. Complete updating process of departmental policies, procedures and practices to meet P-33 compliance.

Budget Highlights:

The Board of Commissioners approved to increase hourly rates by $1 for all E-911 employees. FY2020 budget reflects an increase in Vehicle Parts/Repair/Maintenance of $400, an increase in Contracted Services of $18,858, an increase in Rent Tower Property of $1,000, an increase in Waste Disposal of $100, and an increase in Capital Lease Payments of $41,030.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenues	$750,462	$753,275	$757,401	$733,424	$778,920
Expenditures	1,204,286	1,201,696	1,126,366	1,408,145	1,513,925
Other Sources and (Uses)	467,488	506,337	522,327	674,721	735,005
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$13,664	$57,916	$153,362	$ -	$ -

FY19 Completed Goals

FY19 Goal #1: Review current practices, laws, regulations, staffing, and equipment to help develop, plan, and implement more efficient departmental policies, procedures, and practices.

FY19 Goal #2: Purchase efficient telephone system with next gen and text to 911 capabilities in order to increase effectiveness of 911 dispatching.

FY2020 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
			E-911			
Revenues						
Charges for Services	$ 735,870	$ 741,374	$ 710,946	$ 694,000	$ 737,000	
Interest	28	32	297	-	500	
Other	14,564	11,870	46,159	39,424	41,420	
Total Revenues	**750,462**	**753,275**	**757,401**	**733,424**	**778,920**	**3%**
Expenditures						
Personal Services	847,294	852,503	871,864	1,035,728	1,080,119	
Contracted Services	312,395	299,887	204,156	333,176	353,534	
Supplies	26,473	31,184	32,223	33,200	33,200	
Debt Service	18,123	18,123	18,123	6,041	47,072	
Total Expenditures	**1,204,286**	**1,201,696**	**1,126,367**	**1,408,145**	**1,513,925**	**34%**
Other Sources and (Uses)						
Transfers In (Out) to General Fund	467,488	506,337	522,327	674,721	591,888	
Appropriated Fund Balance	-	-	-	-	143,117	
Total Other Sources and (Uses)	**467,488**	**506,337**	**522,327**	**674,721**	**735,005**	**41%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ 13,664**	**$ 57,916**	**$ 153,362**	**$ -**	**$ -**	

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FY2020Annual Budget
Special Revenue Funds - E-911 - 215
Budgeted Expenditures

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 562,692	$ 521,808	$ 570,551	$ 677,312	$ 715,999	
Part Time Salaries	61,330	111,148	66,550	111,000	134,104	
Overtime	25,633	38,501	37,763	35,000	35,000	
Total Salaries	**649,655**	**671,457**	**674,864**	**823,312**	**885,103**	**8%**
Benefits						
Group Insurance	116,387	93,157	111,390	116,291	91,902	
Retirement Contribution	25,687	30,540	26,128	28,711	26,689	
Social Security (FICA)	49,316	49,508	49,824	57,609	67,910	
Workers' Compensation	1,643	3,514	4,474	3,853	3,980	
Vision Insurance	1,066	993	1,133	1,300	1,039	
Dental Insurance	3,539	3,335	4,051	4,652	3,496	
Total Benefits	**197,639**	**181,045**	**197,000**	**212,416**	**195,016**	**-8%**
Total Personal Services	**847,294**	**852,503**	**871,864**	**1,035,728**	**1,080,119**	**4%**
Operating Expenditures						
Telephone	11,194	10,990	11,183	12,000	12,000	
Advertising	425	60	180	300	300	
Travel Expense	5,292	5,241	5,661	7,000	7,000	
Parts/Repair/Maint	6,167	6,472	-	-	-	
Vehicle Parts/Repairs/Maint	-	-	333	600	1,000	
Postage	122	108	210	250	250	
Conference & Training	2,233	2,447	4,912	5,000	5,000	
Dues	229	279	993	995	995	
Non Vehicle Parts/ Repairs/Maint	-	-	1,729	5,000	5,000	
Contracted Services	252,426	239,307	137,257	259,996	278,854	
Rent Tower Property	34,250	34,925	40,875	41,000	42,000	
Waste Disposal	-	-	763	840	940	
Taxes Paid Tower Property	58	58	60	195	195	
Uniforms	610	2,510	775	2,000	2,000	
Utilities	16,197	19,914	18,824	18,000	18,000	
Gas/Oil	925	1,031	1,257	1,200	1,200	
Supplies	3,787	4,354	4,699	7,500	7,500	
Small Equipment Under $5,000	4,954	3,375	6,668	4,500	4,500	
Total Operating Expenditures	**338,869**	**331,070**	**236,379**	**366,376**	**386,734**	**6%**
Debt Service						
Capital Lease	18,123	18,123	18,123	6,041	47,072	
Total Debt Service	**18,123**	**18,123**	**18,123**	**6,041**	**47,072**	**679%**
Total Expenditures	**$ 1,204,286**	**$ 1,201,696**	**$ 1,126,367**	**$ 1,408,145**	**$ 1,513,925**	**8%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	20	20	20	22	22
Part Time	14	14	14	14	14

SPECIAL REVENUE FUNDS

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

SENIOR CENTER

This Special Revenue Fund is used to account for monies received and restricted for use at the Senior Center.

Goal #1: Conduct bi-annual surveys to identify client needs and preference, collect daily information to improve performance. Participate and commit to programs that will offer results to our clients and their needs.

Goal #2: Plan and coordinate special volunteer recognition programs and events. Conduct volunteer surveys to learn about their successes, needs, and/or concerns. Continue networking with local organizations and clubs to recruit volunteers.

Budget Highlights:

Approved for 1 part time Senior Center Administrative Assistant. FY2020 budget reflects a decrease in Overtime of $150, a decrease in Telephone of $50, a decrease in Travel Expenses of $1,000, an increase in Vehicle Parts/Repair/Maintenance of $1,000, a decrease in Postage of $50, an increase in Training/Conferences of $175, an increase in Contracted Services of $13,000, an increase in Utilities of $10,000, an increase in Gas of $3,500, an increase in Tires of $400, and an increase in Supplies of $1,000.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Total Revenues	$304,571	$240,572	$265,078	$326,663	$398,388
Expenditures	296,653	357,351	353,430	518,958	581,333
Other Sources and (Uses)	89,654	22,4001	102,153	192,295	182,945
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$97,572	$(94,378)	$13,801	$ -	$ -

FY19 Completed Goals

FY19 Goal #1: Increase participation in the Senior Center Wellness and Nutrition Program by 25%.

FY19 Goal #2: Increase member activities and learning to a full 4-hour span.

FY2020 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
			Senior Center			
Revenues						
Federal/State Grants	$ 144,001	$ 164,642	$ 192,468	$ 271,863	$ 337,588	
Client Contributions	-	10,913	9,375	8,800	8,800	
Other	160,570	65,018	63,236	46,000	52,000	
Total Revenues	**304,571**	**240,572**	**265,078**	**326,663**	**398,388**	**22%**
Expenditures						
Personal Services	200,253	236,124	252,489	268,383	302,783	
Contracted Services	65,550	90,297	64,289	213,000	226,000	
Operating Services	30,850	30,930	36,652	37,575	52,550	
Total Expenditures	**296,653**	**357,351**	**353,430**	**518,958**	**581,333**	**12%**
Other Sources and (Uses)						
Transfer In (Out) to General Fund	89,654	22,401	102,153	192,295	182,945	
Appropriated Fund Balance	-	-	-	-	-	
Total Other Sources and (Uses)	**89,654**	**22,401**	**102,153**	**192,295**	**182,945**	**-5%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ 97,572**	**$ (94,378)**	**$ 13,801**	**$ -**	**$ -**	

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FY2020 Annual Budget
Special Revenue Funds - Senior Center - 262
Budgeted Expenditures

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 134,502	$ 155,835	$ 174,053	$ 182,101	$ 188,646	
Part Time Salaries	12,149	13,533	14,081	21,093	49,310	
Overtime	-	37	1,034	500	350	
Total Salaries	**146,651**	**169,405**	**189,168**	**203,694**	**238,306**	**17%**
Benefits						
Group Insurance	37,614	43,199	38,728	37,522	34,511	
Retirement Contribution	910	9,391	7,652	8,230	7,685	
Social Security (FICA)	10,290	12,022	13,446	14,820	18,249	
Workers' Compensation	3,718	831	2,263	2,629	2,963	
Vision Insurance	148	173	210	325	195	
Dental Insurance	921	1,104	1,023	1,163	874	
Total Benefits	**53,602**	**66,720**	**63,321**	**64,689**	**64,477**	**0%**
Total Personal Services	**200,253**	**236,124**	**252,489**	**268,383**	**302,783**	**13%**
Operating Expenditures						
Telephone	354	348	987	1,050	1,000	
Advertising	241	-	337	150	150	
Travel Expense	628	87	2,099	2,500	1,500	
Parts/Repair/Maint	1,617	1,096	-	-	-	
Vehicle Parts/Repairs/Maint	-	-	2,162	1,500	2,500	
Postage	159	77	198	200	150	
Training & Conferences	-	-	10	25	200	
Dues	679	225	496	800	800	
Non Vehicle Parts/Repair/Maint	-	-	150	4,900	4,900	
Contracted Services	65,550	90,297	64,289	213,000	226,000	
Waste Disposal	805	734	620	750	750	
Bank Fee	12	-	-	-	-	
Utilities	16,391	17,066	17,942	15,000	25,000	
Gas/Oil	5,149	6,296	7,511	6,500	10,000	
Tires/Tubes	806	546	981	1,200	1,600	
Supplies	3,130	4,455	3,158	3,000	4,000	
Small Equipment under $5,000	879	-	-	-	-	
Total Operating Expenditures	**96,400**	**121,227**	**100,941**	**250,575**	**278,550**	**11%**
Total Expenditures	**$ 296,653**	**$ 357,351**	**$ 353,430**	**$ 518,958**	**$ 581,333**	**12%**

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	5	5	5	5	5
Part Time	1	1	1	2	3

SPECIAL REVENUE FUNDS

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose, and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

CONFISCATED ASSETS

Historically, this fund has recorded Mountain NCIS Task Force activities. The Mountain NCIS Task Force was disbanded during Fiscal Year 2016. Moving forward this fund will be used to account for cash received either from a cash confiscation, or sale of assets, acquired from drug raids.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenues	$ -	$ -	$ -	$ -	$ -
Expenditures	1,040	(85)	5	-	-
Other Sources and (Uses)	-	5,788	-	-	-
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$(1,040)	$5,873	$(5)	$ -	$ -

FY2020 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
			Confiscated Assets			
Revenues						
Intergovernmental	$ -	$ -	$ -	$ -	$ -	
Forfeitures	-	-	-	-	-	
Total Revenues	**-**	**-**	**-**	**-**	**-**	**0%**
Expenditures						
Personal Services	-	-	-	-	-	
Contracted Services	975	-	-	-	-	
Supplies	65	(85)	5	-	-	
Debt Service	-	-	-	-	-	
Total Expenditures	**1,040**	**(85)**	**5**	**-**	**-**	**0%**
Other Sources and (Uses)						
Transfers In General Fund	-	5,788	-	-	-	
Total Other Sources and (Uses)	**-**	**5,788**	**-**	**-**	**-**	**0%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ (1,040)**	**$ 5,873**	**$ (5)**	**$ -**	**$ -**	



HABERSHAM COUNTY

GEORGIA | Est. 1818

Capital Improvements Fund

A fund to account for financial resources set aside for the acquisition or construction of major capital facilities.

CAPITAL IMPROVEMENTS FUND

Budget Overview

The Habersham County Capital Improvements Fund is used to account for general purpose long-term projects financed from various revenue sources.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenues	$ -	$ -	$52,486	$ -	$ -
Expenditures	378,546	523,697	2,464,620	6,184,635	755,904
Other Sources and (Uses)	378,546	483,950	7,095,756	6,184,635	755,904
Excess (Deficiency) of Revenues And Other Sources Over Expenditures And Other Uses	$ -	$(39,748)	$4,683,622	$ -	$ -

FY2020 Annual Budget
Capital Improvements Fund
Statement of Revenues, Expenditures and Other Sources and Uses Summary

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Revenues						
Interest	$ -	$ -	$ 47,927	$ -	$ -	
Other	-	-	4,557	-	-	
Total Revenues	**-**	**-**	**52,484**	**-**	**-**	**0%**
Expenditures						
Capital Outlay	378,546	523,697	2,472,451	6,184,635	755,904	
Total Expenditures	**378,546**	**523,697**	**2,472,451**	**6,184,635**	**755,904**	**-88%**
Other Sources and (Uses)						
Transfers In - General Fund	378,546	483,950	379,314	776,370	755,904	
Proceeds from Contracts Payable	-	-	6,724,275	-	-	
Appropriated Fund Balance	-	-	-	5,408,265	-	
Total Other Sources and (Uses)	**378,546**	**483,950**	**7,103,589**	**6,184,635**	**755,904**	**-88%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ -**	**$ (39,748)**	**$ 4,683,622**	**$ -**	**$ -**	

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FY2020 Annual Budget
Capital Improvements Fund
Budgeted Expenditures

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Countywide						
Land Acquisition	$ -	$ -	$ -	$ -	$ -	
Capital Lease	-	47,799	2,088,580	5,408,265	-	
Transfer	-	-	7,833	-	-	
Total Countywide	$ -	$ 47,799	$ 2,096,413	$ 5,408,265	$ -	0%
County Manager						
Capital Expenditure	$ -	$ -	$ -	$ -	$ 31,500	
Total County Manager	$ -	$ -	$ -	$ -	$ 31,500	0%
Tax Assessor						
Capital Expenditure	$ -	$ -	$ -	$ -	$ 18,764	
Total Tax Assessor	$ -	$ -	$ -	$ -	$ 18,764	0%
Facilities Management						
Capital Expenditure	$ 46,170	$ 135,753	$ 14,293	$ 302,508	$ 305,443	
Vehicles	-	-	-	-	25,000	
Total Facilities Management	$ 46,170	$ 135,753	$ 14,293	$ 302,508	$ 330,443	9%
Information Technology						
Equipment under $5,000	$ -	$ 4,189	$ -	$ -	$ -	
Capital Expenditure	-	25,783	20,000	71,000	130,000	
Total Information Techonology	$ -	$ 29,972	$ 20,000	$ 71,000	$ 130,000	83%
Public Defender						
Capital Expenditure	$ 4,120	$ -	$ -	$ -	$ -	
Building Renovation	161,445	-	-	-	-	
Total Public Defender	$ 165,565	$ -	$ -	$ -	$ -	0%
Sheriff						
Equipment under $5,000	$ -	$ -	$ 16,935	$ -	$ -	
Capital Expenditure	-	-	18,826	17,382	39,700	
Vehicles	55,887	102,135	13,975	85,000	75,000	
Total Sheriff	$ 55,887	$ 102,135	$ 49,736	$ 102,382	$ 114,700	12%
Jail						
Equipment under $5,000	$ -	$ -	$ 10,500	$ -	$ -	
Vehicles	-	-	19,787	-	-	
Capital Expenditure	-	11,813	3,680	-	-	
Building Renovation	14,713	20,744	181,175	-	-	
Total Jail	$ 14,713	$ 32,557	$ 215,142	$ -	$ -	0%

FY2020 Annual Budget
Capital Improvements Fund - continued
Budgeted Expenditures

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Animal Control						
Vehicle	$ -	$ -	$ -	$ 25,000	$ -	
Building Renovation	-	-	29,462	-	-	
Total Animal Control	$ -	$ -	$ 29,462	$ 25,000	$ -	0%
E-911						
Capital Expenditure	$ -	$ -	$ -	$ 36,480	$ 59,025	
Total E-911	$ -	$ -	$ -	$ 36,480	$ 59,025	62%
Building Department						
Mapping & GIS	$ 17,210	$ -	$ -	$ -	$ -	
Vehicles	-	23,299	-	22,500	-	
Capital Expenditures	-	7,544	-	-	-	
Total Building Department	$ 17,210	$ 30,843	$ -	$ 22,500	$ -	-100%
Recreation Department						
Equipment under $5,000	$ -	$ 11,803	$ -	$ -	$ -	
Capital Expenditures	934	46,548	11,012	16,500	20,000	
Equipment/Machinery	38,152	63,500	-	200,000	51,472	
Total Recreation Department	$ 39,086	$ 121,850	$ 11,012	$ 216,500	$ 71,472	-67%
Senior Center						
Capital Expenditure	$ -	$ 9,607	$ 36,394	$ -	$ -	
Total Senior Center	$ -	$ 9,607	$ 36,394	$ -	$ -	0%
Health Department						
Capital Expenditure	$ -	$ 13,181	$ -	$ -	$ -	
Total Health Department	$ -	$ 13,181	$ -	$ -	$ -	0%
Airport						
Capital Expenditure	$ 29,447	$ -	$ -	$ -	$ -	
Total Airport	$ 29,447	$ -	$ -	$ -	$ -	0%
Industrial Park						
Capital Expenditure	$ 10,468	$ -	$ -	$ -	$ -	
Total Industrial Park	$ 10,468	$ -	$ -	$ -	$ -	0%
Total Capital Improvements	**$ 378,546**	**$ 523,697**	**$ 2,472,451**	**$ 6,184,635**	**$ 755,904**	

Five Year Capital Improvements Plan

Fiscal Years 2020 – 2024

Habersham County, GA

Five Year Capital Improvements Plan for Fiscal Years 2020-2024

The Habersham County Capital Improvement Program represents a five-year schedule of capital improvements designed to facilitate the provision of services by all branches of County government. The estimated equipment and project amounts have been adjusted for inflation.

Department/Category	Financial Summary										
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	Grant	CIP	Other	Landfill
Airport	$ 840,050	$ 102,450	$ 263,150	$ 146,650	$ 164,900	$ 162,900	$ 41,050	$ -	$ -	$ 61,400	$ -
Animal Care & Control	25,000	-	25,000	-	-	-	-	-	-	-	-
Facilities Management	1,005,470	365,443	299,275	162,000	96,752	82,000	-	-	330,443	35,000	-
County Commission & Manager	31,500	31,500	-	-	-	-	-	-	31,500	-	-
County Sheriff	700,700	239,700	212,000	83,000	83,000	83,000	125,000	-	114,700	-	-
District Attorney	24,500	-	24,500	-	-	-	-	-	-	-	-
Economic Development	500,000	-	500,000	-	-	-	-	-	-	-	-
EMA and E-911	674,026	106,097	334,097	77,097	77,097	79,638	-	-	59,025	47,072	
Emergency Medical Services	1,048,865	157,656	203,509	221,200	235,000	231,500	157,656	-	-	-	-
Environmental Health	15,000	-	-	15,000	-	-	-	-	-	-	-
Extension Services	50,000	-	-	-	-	50,000	-	-	-	-	-
Fire Department	686,500	146,500	500,000	40,000	-	-	146,500	-	-	-	-
Human Resources	100,000	-	100,000	-	-	-	-	-	-	-	-
Information Technology	281,000	130,000	151,000	-	-	-	-	-	130,000	-	-
Planning & Development	22,500	-	22,500	-	-	-	10	-	-	-	-
Recreation	1,769,672	71,472	177,000	80,200	-	1,441,000	-	-	71,472	-	-
Road Department - Public Roads	13,741,717	1,935,517	1,840,000	2,950,200	4,966,000	2,050,000	1,195,517	740,000	-	-	-
Road Depart - Vehicles & Equip	1,741,635	100,345	171,945	406,345	351,000	712,000	100,345	-	-	-	-
Landfill	5,809,340	3,402,126	607,109	1,029,224	374,940	395,940	3,060,889	-	-	-	341,237
Senior Center	-	-	-	-	-	-	-	-	-	-	
Tax Assessor	93,822	18,764	18,764	18,764	18,764	18,764	-	-	18,764	-	-
TOTAL	**$ 29,161,297**	**$ 6,807,571**	**$ 5,449,850**	**$ 5,229,681**	**$ 6,367,453**	**$ 5,306,742**	**$ 4,826,967**	**$ 740,000**	**$ 755,904**	**$ 143,472**	**$ 341,237**

Airport

Project Management: **Public Works Director**
Service Type: **Transportation**
Funding Source: **State (GDOT) Grants, Federal (FAA), Fund 326 - SPLOST VI**

Department/Category		Financial Summary						Proposed Current Year Financing	
		5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	Airport
Obstruction Clearing Easements - Runway 6		$ 18,250	18,250	-	-	-	-	18,250	-
Crack Seal, Seal Coat & Remark Runway 6/24 including PAPI Relocation		21,880	21,880	-	-	-	-	21,880	-
DBE Plan Update		920	920	-	-	-	-	920	-
6 Unit T-Hangar (15 year finance/2035 $380,000 at 3.5%)		162,000	32,400	32,400	32,400	32,400	32,400	-	32,400
10' Batwing Mower		9,000	9,000	-	-	-	-	-	9,000
Security Gates (X2) 1 sliding / 1 cantilever		20,000	20,000	-	-	-	-	-	20,000
Obstruction Clearing Easements - Runway 24		20,500	-	20,500	-	-		-	-
Obstruction Clearing - Runway 6		12,750	-	12,750	-	-	-	-	-
Construct Replacement Hanger Area		197,500	-	197,500	-	-	-	-	-
Obstruction Clearing - Runway 24		14,250	-	-	14,250	-	-	-	-
Construct West Hanger Area		100,000	-	-	100,000	-	-	-	-
Land / Easement Acquisition for Precision Approach		45,000	-	-	-	45,000	-	-	-
Approach Lighting (MALSF), GCO		87,500	-	-	-	87,500	-	-	-
Construct New West Corporate Hanagar Area		78,000	-	-	-	-	78,000	-	-
Localizer & Glide Slope		52,500	-	-	-	-	52,500	-	-
TOTAL		$ 840,050	$ 102,450	$ 263,150	$ 146,650	$ 164,900	$ 162,900	$ 41,050	$ 61,400

Note:
Figures include Habersham County Local Share only. Total estimated cost by year is as follows:

Airport

Project Management: **Public Works Director**
Service Type: **Transportation**
Funding Source: **State (GDOT) Grants, Federal (FAA), Fund 326 - SPLOST VI**

FY20	Local	State	Federal	Total
Obstruction Clearing Easements - Runway 6	$ 18,250	$ 18,250	$ 328,500	$ 365,000
Crack Seal, Seal Coat & Remark Runway 6/24 Including PAPI Relocation	21,880	18,750	365,670	406,300
FY 2021 - FY2023 DBE Update	920	-	8,280	9,200
	$ 41,050	$ 37,000	$ 702,450	$ 780,500

FY21	Local	State	Federal	Total
Obstruction Clearing Easements - Runway 24	$ 20,500	$ 20,500	$ 369,000	$ 410,000
Obstruction Clearing - Runway 6	12,750	12,750	229,500	255,000
Construct Replacement Hangar Area	197,500	197,500	3,555,000	3,950,000
	$ 230,750	$ 230,750	$ 4,153,500	$ 4,615,000

FY22	Local	State	Federal	Total
Obstruction Clearing - Runway 24	$ 14,250	$ 14,250	$ 256,500	$ 285,000
Construct West Hangar Area	100,000	100,000	1,800,000	2,000,000
	$ 114,250	$ 114,250	$ 2,056,500	$ 2,285,000

FY23	Local	State	Federal	Total
Land/Easement Acquisition for Precision Approach	$ 45,000	$ 15,000	$ 540,000	$ 600,000
Approach Lighting (MALSF), GCO	87,500	262,500	-	350,000
	$ 132,500	$ 277,500	$ 540,000	$ 950,000

FY24	Local	State	Federal	Total
Construct New West Corporate Hangar Area	$ 78,000	$ 78,000	$ 1,404,000	$ 1,560,000
Localizer & Glide Slope	52,500	52,500	945,000	1,050,000
	$ 130,500	$ 130,500	$ 2,349,000	$ 2,610,000
5 Year (2020-2024) Total CIP	$ 649,050	$ 790,000	$ 9,801,450	$ 11,240,500

Animal Control

Project Management: **Animal Control Director**
Service Type: **Public Safety**
Funding Source: **Fund 350 - Capital Improvements Fund**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
Replacement Truck F150 4x4	$ 25,000	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 25,000	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -

Note:
Vehicle #7423 2007 F250 scheduled for replacement with a F150 in FY21.

Facilities Management

Project Management: Facilites Management Director
Service Type: General Government
Funding Source: Fund 350 - Capital Improvements Fund

Department/Category	Financial Summary						Proposed Current Year Financing		
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP	Law Library
Replace HVAC Agriculture Building	$ 19,800	$ 19,800	$ -	$ -	$ -	$ -	$ -	$ 19,800	$ -
Little League Handicap Parking	24,200	24,200	-	-	-	-	-	24,200	-
Ford F-150 4x4 Extended Cab Truck	75,000	25,000	-	25,000	-	25,000	-	25,000	-
Salt Dog Electric Spreader	5,500	5,500	-	-	-	-	-	5,500	-
High Density Shelving (Courthouse)	35,000	35,000	-	-	-	-	-	-	35,000
Parking Lot Rehabilitation - Station 9	107,971	107,971	-	-	-	-	-	107,971	-
Parking Lot Rehabilitation - Station 13	89,062	89,062	-	-	-	-	-	89,062	-
Parking Lot Rehabilitation - Station 14	58,910	58,910	-	-	-	-	-	58,910	-
Repair Aquatic Center Parking Lots/Restripe	72,575	-	72,575	-	-	-	-	-	-
Replace HVAC DFACS	26,000		26,000	-	-	-	-	-	-
Replace HVAC Senior Center	36,000	-	36,000	-	-	-	-	-	-
Replace Flooring Health Department	53,200	-	53,200	-	-	-	-	-	-
Replace Flooring Senior Center	38,000	-	38,000	-	-	-	-	-	-
Replace Flooring Library	61,000	-	61,000	-	-	-	-	-	-
Replace Roof Animal Control Office	12,500	-	12,500	-	-	-	-	-	-
Replace Locker Room HVAC Aquatic Ctr	21,000	-	-	21,000	-	-	-	-	-
Replace Roof, Sofit & Gutters-AVITA	80,000	-	-	80,000	-	-	-	-	-
Replace Roof Agriculture Building	36,000	-	-	36,000	-	-	-	-	-
Upgrade to LED lighting AVITA, Senior Center, Health Department	72,552	-	-	-	72,552	-	-	-	-
Upgrade to LED lighting Library	24,200	-	-	-	24,200	-	-	-	-
Install Drop Ceiling in Aquatic Center	57,000	-	-	-	-	57,000	-	-	-
TOTAL	$ 1,005,470	$ 365,443	$ 299,275	$ 162,000	$ 96,752	$ 82,000	$ -	$ 330,443	$ 35,000

Note:
High Density Shelving in Courthouse for Clerk, DA, Probate, and Public Defender
Pave Parking Lots Station #13, #9 were originally in FY19 but will not be completed in FY19

County Commission & County Manager's Office

Project Management: County Manager
Service Type: General Government
Funding Source: Fund 350 - Capital Improvements Fund

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
Replace Vehicle SUV	$ 31,500	$ 31,500		$ -	$ -		$ -	$ 31,500
TOTAL	$ 31,500	$ 31,500	$ -	$ -	$ -		$ -	$ 31,500

County Sheriff

Project Management: **Sheriff's Office**
Service Type: **Public Safety**
Funding Source: **Fund 350 - Capital Improvements Fund/SPLOST VI**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
2 Patrol Vehicles	$ 158,000	$ 75,000	$ 83,000	$ -	$ -	$ -	$ 75,000	$ -
2 Patrol Vehicles	407,000	75,000	83,000	83,000	83,000	83,000	-	75,000
10 Car Cameras Watchguard 4RE	20,000	-	20,000	-	-	-	-	-
Replacement of Vehicles (5)	76,000	50,000	26,000	-	-	-	50,000	
Drive Square Driving Simulator	39,700	39,700	-	-	-	-	-	39,700
	-	-	-	-	-	-	-	-
TOTAL	$ 700,700	$ 239,700	$ 212,000	$ 83,000	$ 83,000	$ 83,000	$ 125,000	$ 114,700

Note:
Request to move $50,000 from camera line for 2020 to a new line for the replacement of 5 Investigations/SRO/Training vehicles.
Request to purchase the Drive Square Simulation System for use by all County Agencies for training employees and High School students safe and defensive driving techniques. We request the cost of the simulater be shared with the agencies which will be utilizing the training.

District Attorney

Project Management: **Chief Investigator**
Service Type: **Judicial**
Funding Source: **Fund 350 - Capital Improvements Fund**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
Replace Vehicle	$ 24,500	$ -	$ 24,500	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 24,500	$ -	$ 24,500	$ -	$ -	$ -	$ -	$ -

Note:
Vehicle #DA-10 2010 Ford Focus scheduled for replacement in FY21.

Development Authority

Project Management: Planning & Development Director, Habersham Co. Development Authority, County Manager
Service Type: General Government
Funding Source: SPLOST VI

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	Dev Authority	SPLOST VI
Industrial Park Improvement	$ 500,000	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 500,000	$ -	$ 500,000	$ -	$ -	$ -	$ -	$ -

Emergency Communications (E-911)

Project Management: E-911 Director
Service Type: Public Safety
Funding Source: Fund 215 - Emergency

Department/Category	Financial Summary						Proposed Current Year Financing		
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP	E911
Telephone System Replacement	$ 207,901	$ 47,072	$ 47,072	$ 47,072	$ 47,072	$ 19,613	$ -	$ -	$ 47,072
Radio Tower & Equipment (15 year finance/2035 $350,000 at 3.5%)	150,125	30,025	30,025	30,025	30,025	30,025	-	30,025	-
Replace Recorder	29,000	29,000	-	-	-	-	-	29,000	-
Radio Frequencies	102,000	-	102,000	-	-	-	-	-	-
Dispatch Consoles	90,000	-	90,000	-	-	-	-	-	-
Flooring	35,000	-	35,000	-	-	-	-	-	-
Replace Vehicle	60,000	-	30,000	-	-	30,000	-	-	-
TOTAL	$ 674,026	$ 106,097	$ 334,097	$ 77,097	$ 77,097	$ 79,638	$ -	$ 59,025	$ 47,072

Note:
Vehicle #2108 2013 Ford Explorer scheduled for replacement in FY21.

Emergency Medical Services (EMS)

Project Management: **Emergency Services Director**
Service Type: **Public Safety**
Funding Source: **Fund 350 - Capital**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
Replace ambulances (one per year)	$ 820,000	$115,000	$ 160,000	$ 175,000	$ 185,000	$ 185,000	$ 115,000	$ -
Cardiac Monitor/Defibrillator	194,056	$36,414	37,142	39,000	42,500	39,000	36,414	-
Stretcher	34,809	$6,242	6,367	7,200	7,500	7,500	6,242	-
TOTAL	$ 1,048,865	$ 157,656	$ 203,509	$ 221,200	$ 235,000	$ 231,500	$ 157,656	$ -

Note:
Vehicle #11156 2009 KODIAK C4500 scheduled for remount in FY20. Vehicle #11151 2002 FREIGHTLINER scheduled for replacement in FY21.

Dept of Environmntal Health

Project Management: N/A
Service Type: General Government
Funding Source: Fund 350 - Capital Improvements

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
Used F150 4WD Crew Cab	$ 15,000	$ -	$ -	$ 15,000	$ -	$ -	$ -	$ -
TOTAL	$ 15,000	$ -	$ -	$ 15,000	$ -	$ -	$ -	$ -

Extension Services

Project Management: **Extension Services**
Service Type: **General Government**
Funding Source: **Fund 350 - Capital Improvements**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
Passenger Van - Minibus	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ -
TOTAL	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ -

Note:
Vehicle #4102 2003 Chevrolet C3500 van scheduled to be replaced in FY24.

Fire Department

Project Management: **Fire Chief**
Service Type: **Public Safety**
Funding Source: **Fund 350 - Capital**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
General & Personal Protection Equipment Replacement	$ 65,000	$ 25,000	$ 40,000	$ -	$ -	$ -	$ 25,000	$ -
Refurbish Fire Engine (E1 Pumper)	200,000	100,000	100,000	-	-	-	100,000	-
Refurbish Brush/Wilderness Fire Apparatus	21,500	21,500	-	-	-	-	21,500	-
Replace Pumper Truck	360,000	-	360,000	-	-	-	-	-
Replace Vehicles (2 used Tahoes)	40,000	-	-	40,000	-	-	-	-
TOTAL	$ 686,500	$ 146,500	$ 500,000	$ 40,000	$ -	$ -	$ 146,500	$ -

Note:
Vehicle #13404 scheduled for refurbishment in FY20 and vehicle #13804 scheduled for refurbishment for brush/wilderness fire apparatus in FY20.

Human Resources

Project Management: Human Resources Director
Service Type: General Government
Funding Source: Fund 350 - Capital Improvements

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
Human Resources Information System	$ 100,000	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 100,000	$ -	$ 100,000	$ -	$ -	$ -	$ -	$ -

Information Technology

Project Management: IT Director
Service Type: General Government
Funding Source: Fund 350 - Capital Improvements

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
Data Storage Expansion	$ 160,000	$ 80,000	$ 80,000	$ -	$ -	$ -	$ -	$ 80,000
Network Upgrade/Redundancy	100,000	50,000	50,000	-	-	-	-	50,000
Closed Fiber Network to County Offices	21,000	-	21,000	-	-	-	-	-
TOTAL	$ 281,000	$ 130,000	$ 151,000	$ -	$ -	$ -	$ -	$ 130,000

Note:
Data Storage Upgrade/Expansion - Current appliance is aging (approaching end of life) and is nearing full capacity. The County's data storage needs continue to grow. Factors such as server images, electronic document imaging, data backups, security and in-car camera storage requirements increase our data storage needs.
Network Audit - Contracted services for a thorough review and audit of our network.
Network Upgrade/Redundancy - Current network equipment is aging and is almost at full capacity. Network connectivity is critical for county operations. Network end points continue to grow and additional switches are necessary. Regular upgrades to computer network equipment ensuring reliable, secure and fast access to network stored information and applications is critical.
Closed Fiber Network to County Offices - Connecting remaining remote offices to County network via dark fiber.

Planning & Development

Project Management: Planning & Development Director
Service Type: General Government
Funding Source: Fund 350 - Capital Improvements

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
Replacement Vehicles 4x4 F-150	$ 22,500	$ -	$ 22,500	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 22,500	$ -	$ 22,500	$ -	$ -	$ -	$ -	$ -

Note:
Vehicle #10212 scheduled for replacement in FY21.

Recreation

Project Management: **Recreation Director**
Service Type: **Recreation**
Funding Source: **Fund 350 - Capital Improvements**

Department/Category		Financial Summary						Proposed Current Year Financing	
		5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
Pool Pump - Rec Pool		$ 5,000	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ 5,000
PoolPak Replacement (15 year finance/2035 $600,000 at 3.5%)		257,360	51,472	51,472	51,472	51,472	51,472	-	51,472
Field Mower		15,000	15,000	-	-	-	-	-	15,000
Pool Pump - Lap Pool		7,000		7,000	-	-	-	-	-
Paint/Reseal Aquatic Center		12,000		12,000	-	-	-	-	-
A and B Activity Room Flooring		14,000	-	14,000	-	-	-	-	-
Equipment Shed		8,000	-	8,000	-	-	-	-	-
Lower Soccer Stairway		16,000	-	16,000	-	-	-	-	-
Remodel Pool Deck Restrooms to Multiuse		12,500	-	12,500	-	-	-	-	-
Colorado 6 Timing Console w/ Infinity Starter		5,300	-	5,300	-	-	-	-	-
Competition Swim Touch Pads		5,700	-	5,700	-	-	-	-	-
Aquatic Center Playground		50,000	-	50,000	-	-	-	-	-
Aquatic Center Carpet Replacement		50,000	-	50,000	-	-	-	-	-
Total Fitness HVAC Replacement		5,500	-	5,500	-	-	-	-	-
Main Office HVAC Replacement		5,500	-	5,500	-	-	-	-	-
Concessions HVAC Replacement		4,500	-	4,500	-	-	-	-	-
Replace Gym Seats		9,000		-	9,000	-	-	-	-
Utility Tractor		25,000	-	-	25,000	-	-	-	-
Competition Tumbling Routine Spring Floor		15,000	-	-	15,000	-	-	-	-
Uneven Bars		6,000	-	-	6,000	-	-	-	-
Portable Mounds for 4 Ballfields		5,200	-	-	5,200	-	-	-	-
Vehicle		20,000	-	-	20,000	-	-	-	-

Recreation

Project Management: **Recreation Director**
Service Type: **Recreation**
Funding Source: **Fund 350 - Capital Improvements**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
Pickleball Complex	$ 125,000		$ -	$ -	$ -	$ 125,000	$ -	$ -
Lower Soccer Field Light Replacement	150,000	-	-	-	-	150,000	-	-
Upper Soccer Field Light Replacement	150,000	-	-	-	-	150,000	-	-
Soccer Field 1 Turf Install	700,000	-	-	-	-	700,000	-	-
Soccer Field 2 Turf Install	70,000	-	-	-	-	70,000	-	-
Resurface Tennis Courts	26,000	-	-	-	-	26,000	-	-
Basketball Court 1 Resurface	110,000	-	-	-	-	110,000	-	-
Basketball Court 2 Resurface	110,000	-	-	-	-	110,000	-	-
TOTAL	$ 1,994,560	$ 71,472	$ 177,000	$ 80,200	$ -	$ 1,441,000	$ -	$ 71,472

Road Department - Public Roads

Project Management: County Engineer, Public Works Director
Service Type: Transportation
Funding Source: Fund 350 - Capital Improvements/SPLOST

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	Grant
Asphalt Resurfacing	$ 8,150,000	$ 1,300,000	$ 1,600,000	$ 1,700,000	$ 1,750,000	$ 1,800,000	$ 560,000	$ 740,000
Pavement Preservation	500,000	100,000	100,000	100,000	100,000	100,000	100,000	-
Bridge Maintenance	500,000	100,000	100,000	100,000	100,000	100,000	100,000	-
Stapleton Dr. Cross Drain Rehab	45,000	45,000	-	-	-	-	45,000	-
Coon Creek	350,517	350,517	-	-	-	-	350,517	-
Ivy. Mtn. Connector (R/W Acquisition)	144,000	-	-	144,000	-	-	-	-
Ivy. Mtn. Rd (R/W Acquisition)	88,200	-	-	88,200	-	-	-	-
Ivy. Mtn. Connector (Construction)	21,000	-	-	-	21,000	-	-	-
Ivy. Mtn. Rd (Construction)	29,000	-	-	-	29,000	-	-	-
	-							
Bridge Updates & Replacements	-							
Hub Tatum Box Culvert (PE-R/W-Permitting)	40,000	40,000	-	-	-	-	40,000	-
Hub Tatum Box Culvert (Construction)	470,000	-	-	470,000	-	-	-	-
Garrison Drive Box Culvert (PE-R/W-Permitting)	40,000	-	40,000	-	-	-	-	-
Garrison Drive Box Culvert (Construction)	288,000	-	-	288,000	-	-	-	-
W. Glade Creek Box Culvert (PE-R/W-Permitting)	50,000	-	-	-	50,000	-	-	-
W. Glade Creek Box Culvert (Construction)	540,000	-	-	-	540,000	-	-	-
Wall Bridge Replacement (PE-P/W- Permitting)	60,000	-	-	60,000	-	-	-	-
Wall Bridge Replacement (Construction)	2,376,000	-	-	-	2,376,000	-	-	-
Old Gainesville Hwy Bridge (PE & Permitting)	50,000	-	-	-	-	50,000	-	-
TOTAL	$ 13,741,717	$ 1,935,517	$ 1,840,000	$ 2,950,200	$ 4,966,000	$ 2,050,000	$ 1,195,517	$ 740,000

Road Department - Vehicles & Equipment

Project Management: County Engineer, Public Works Director
Service Type: Transportation
Funding Source: Fund 350 - Capital

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
Gradall Excavator 152 Discovery	$ 199,035	$ 66,345	$ 66,345	$ 66,345	$ -	$ -	$ 66,345	$ -
Ditch Bank Mowers	22,000	11,000	-	-	-	11,000	11,000	-
1/2 Ton Pick-Up 4x4 (USED) (6215,17,18,19,20)	75,000	15,000	15,000	15,000	15,000	15,000	15,000	-
Shed Lighting	8,000	8,000	-	-	-	-	8,000	-
3/4 Ton Pick-Up 4x4 (Used)	105,000	-	35,000	35,000	-	35,000	-	-
Tail Behind Bush Hog	10,000	-	5,000	-	-	5,000	-	-
MDV Insert Spreader (6312/new truck)	8,100	-	8,100	-	-	-	-	-
Chipper (BC 1500 XL) w/ trade in	35,000	-	35,000	-	-	-	-	-
Security Camera System	7,500	-	7,500	-	-	-	-	-
6 Wheel Dump Truck - (Used)	85,000	-	-	85,000	-	-	-	-
Snow Plows (6312/newtruck)	15,000	-	-	15,000	-	-	-	-
10 Wheel Dump Truck (Used)	230,000	-	-	115,000	-	115,000	-	-
Mowing Tractor	150,000	-	-	75,000	75,000	-	-	-
Spreader Truck	161,000	-	-	-	161,000	-	-	-
Skid Steer 299C w/ bush hog	100,000	-	-	-	100,000	-	-	-
Tractor w/ Boom Mower	136,000	-	-	-	-	136,000	-	-
Backhoe	95,000	-	-	-	-	95,000	-	-
Loader - Rubber Tire	300,000	-	-	-	-	300,000	-	-
TOTAL	$ 1,741,635	$ 100,345	$ 171,945	$ 406,345	$ 351,000	$ 712,000	$ 100,345	$ -

Landfill

Project Management: County Engineer, Public Works Director
Service Type: Landfill
Funding Source: Fund 540 - Landfill Enterprise Fund / SPLOST VI

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	Landfill
Storm Water Mgmt Improvements	$ 10,000	$ 10,000	$ -	$ -	$ -	$ -	$ -	$ 10,000
D6TXL Dozer	60,679	60,679	-	-	-	-	-	60,679
Compactor	632,401	131,558	131,558	369,284	-	-	-	131,558
Treatment Plant Membranes	64,000	32,000	-	-	32,000	-	-	32,000
LeachateTruck (2011 or 2012 used)	81,000	81,000	-	-	-	-	-	81,000
Cell Five Construction	3,443,500	3,060,889	382,611	-	-	-	3,060,889	-
GPS/Rover (GPS/Base Station/Rover)	26,000	26,000	-	-	-	-	-	26,000
NEW Lease Purchase D6 Dozer	371,760	-	92,940	92,940	92,940	92,940	-	-
New Scales	50,000	-	-	-	-	50,000	-	-
Clarkesville Recycle (Site Improvements)	500,000	-	-	250,000	250,000	-	-	-
Total Rebuild (with undercarriage) #7614 2008 Cat D6t Dozer 36 month warranty	317,000	-	-	317,000	-	-	-	-
Rebuild Pan (hydraulic/engine) 36 month warranty	253,000	-	-	-	-	253,000		
TOTAL	$ 5,809,340	$ 3,402,126	$ 607,109	$ 1,029,224	$ 374,940	$ 395,940	$ 3,060,889	$ 341,237

Senior Center

Project Management: Senior Center Director
Service Type: Special Revenue
Funding Source: Special Revenue

Department/Category	Financial Summary						Proposed Current Year Financing		
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP	Sr Ctr
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Note:
Vehicle #2106 to be transferred from Tax Assessor in FY20.

Tax Assessor

Project Management: **Chief Tax Appraiser**
Service Type: **General Government**
Funding Source: **Fund 350 - Capital Improvements**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY20	FY21	FY22	FY23	FY24	SPLOST VI	CIP
Pictometry/Aerial Maps	$ 93,822	$ 18,764	$ 18,764	$ 18,764	$ 18,764	$ 18,764	$ -	$ 18,764
TOTAL	**$ 93,822**	**$ 18,764**	**$ 18,764**	**$ 18,764**	**$ 18,764**	**$ 18,764**	**$ -**	**$ 18,764**

Note:
Pictometry Obilque Imagery allows you to see more. It allows you to see the buildings, not just the roof top. We believe this tool would save time in the field and allow us to accurately measure what we see on the imagery. We believe this would be a valuable tool to help defend values in the Board of Equalization.

CAPITAL IMPROVEMENTS FUND

Budget Overview

Special Revenue Funds are funds collected for a specific purpose, and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

COMMUNITY DEVELOPMENT BLOCK GRANT

This Special Revenue Fund is used to account for monies received and restricted for purpose of building a multi-activity wellness facility adjacent to the Habersham County Senior Center.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Total Revenues	$ -	$ -	$2,588	$ -	$ -
Expenditures	-	-	2,563	750,000	-
Other Sources and (Uses)	-	-	-	750,000	-
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$ -	$ -	$3	$ -	$ -

FY2020 Annual Budget
Capital Improvements Fund Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
			Senior Center - CDBG			
Revenues						
Federal/State Grants	$ -	$ -	$ 2,563	$ -	$ -	
Client Contributions	-	-	-	-	-	
Other	-	-	25	-	-	
Total Revenues	**-**	**-**	**2,588**	**-**	**-**	**0%**
Expenditures						
Personal Services	-	-	-	-	-	
Contracted Services	-	-	-	-	-	
Operating Services	-	-	22	-	-	
Capital Outlay	-	-	2,563	750,000	-	
Total Expenditures	**-**	**-**	**2,584**	**750,000**	**-**	**0%**
Other Sources and (Uses)						
Transfer In (Out) to General Fund	-	-	-	-	-	
Appropriated Fund Balance	-	-	-	750,000	-	
Total Other Sources and (Uses)	**-**	**-**	**-**	**750,000**	**-**	**0%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ -**	**$ -**	**$ 3**	**$ -**	**$ -**	

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FY2020 Annual Budget
Capital Improvements Fund - Senior Center CDBG - 250
Budgeted Expenditures

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Senior Center CDBG						
Operating Services	$ -	$ -	$ 22	$ -	$ -	
Capital Expenditure	-	-	2,563	750,000	-	
Total Senior Cneter CDBG	**-**	**-**	**2,584**	**750,000**	**-**	**0%**
Total Expenditures	**$ -**	**$ -**	**$ 2,584**	**$ 750,000**	**$ -**	**0%**



HABERSHAM COUNTY

GEORGIA | Est. 1818

Hospital Debt Service

The Hospital Debt Service fund of Habersham County is used to account for the accumulation of resources and payment of general government long-term debt principal and interest from governmental resources.

DEBT SERVICE FUNDS

Budget Overview

HOSPITAL DEBT SERVICE FUND

This fund is used to account for payments made towards debts related to Habersham County Medical Center.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenues	$644,225	$1,056,930	$1,152,783	$1,555,774	$1,490,003
Expenditures	1,621,519	2,492,885	3,343,011	2,651,772	2,655,385
Other Sources and (Uses)	1,121,440	1,109,375	1,430,806	1,095,998	1,165,382
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	$144,147	$(326,580)	$(759,422)	$ -	$ -

FY2020 Annual Budget
Hospital Debt Service Fund
Statement of Revenues, Expenditures and Other Sources and Uses Summary

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Revenues						
Taxes	$ 644,225	$ 1,056,930	$ 1,152,783	$ 1,555,774	$ 1,490,003	
Total Revenues	644,225	1,056,930	1,152,783	1,555,774	1,490,003	**-4%**
Expenditures						
Fees	4,258	3,509	33,293	3,500	5,000	
Interest	1,617,261	1,629,614	1,610,604	1,593,388	1,567,510	
Principal	-	859,762	1,699,113	1,054,884	1,082,875	
Total Expenditures	**1,621,519**	**2,492,885**	**3,343,011**	**2,651,772**	**2,655,385**	**0%**
Other Sources and (Uses)						
Proceeds from Contracts Payable	1,000,000	-	755,043	-	-	
Transfer In (Out) General Fund	-	-	(500,000)	(200,000)	(300,000)	
Transfer In (Out) SPLOST	1,121,440	1,109,375	1,175,763	1,126,016	1,265,390	
Appropriated Fund Balance	-	-	-	169,982	199,992	
Total Other Sources and (Uses)	2,121,440	1,109,375	1,430,806	1,095,998	1,165,382	**6%**
ess						
	$ 1,144,147	**$ (326,580)**	**$ (759,422)**	**$ -**	**$ -**	



HABERSHAM COUNTY

GEORGIA | Est. 1818

Enterprise Funds

Funds established to account for any activity for which a fee is charged to external users for goods or services.

ENTERPRISE FUNDS

Department Budget Overview

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The funds are self-supporting in nature where the costs, including depreciation, of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

LANDFILL FUND

This fund is used to account for activities related to the disposal of residential and commercial solid waste at the County's Landfill.

Goals #1: Begin construction of Cell 5 and complete by summer 2020.

Goals #2: Begin and finish phase 1 cap repair at Pea Ridge to eliminate groundwater contamination. Timeline for completion is by October 2019.

Budget Highlights:

FY2020 budget reflects an increase in Overtime of $16,000, an increase in Advertising of $300, an increase in Travel Expense of $1,000, an increase in Postage of $100, an increase in Training of $500, an increase in Dues of $10, an increase in Non-Vehicle Parts/Repair/Maintenance of $500, an increase in Contracted Services of $510, a decrease in Dark Fiber Internet of $1,250, a decrease in Engineering Fees of $30,000, a decrease in Mandated Testing of $10,000, an increase in Leachate Treatment of $35,000, an increase in Bank Fees of $4,000, an increase in Uniforms of $100, an increase in Gas/Oil of $25,000, an increase in Small Equipment Under $5,000 of $2,000, an increase in Capital Expenditures of $139,000, an increase in Mandated State Payments of $5,500, and an increase in Capital Lease Principle of $14,588.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenues	$1,019,213	$1,002,867	$1,445,538	$1,175,000	$1,659,000
Expenses	1,445,191	1,164,269	1,317,949	1,270,346	1,491,058
Other Sources and (Uses)	230,618	390,492	7,891	95,346	(167,942)
Change in Net Position	$(195,360)	$229,090	$135,480	$ -	$ -

FY19 Completed Goals

FY19 Goal #1: Present data to BOC so that rate increases can be considered.

FY19 Goal #2: Begin planning and preliminary engineering for construction of cell 5.

FY2020 Annual Budget
Enterprise Fund - Landfill
Statement of Revenues, Expenses and Changes in Net Position

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Revenues						
Intergovernmental	$ -	$ -	$ 44,070	$ -	$ 100,000	
Charges For Sales and Services	982,270	1,007,961	1,386,798	1,170,000	1,540,000	
Interest	36,714	(5,861)	14,451	5,000	19,000	
Miscellaneous	228	766	220	-	-	
Total Revenues	**1,019,213**	**1,002,867**	**1,445,538**	**1,175,000**	**1,659,000**	**41%**
Expenses						
Cost Of Sales And Services	721,915	484,453	500,090	680,280	713,550	
Personal Services	345,689	357,780	374,459	402,416	436,270	
Depreciation	371,605	313,889	411,862	-	-	
Capital Outlay	-	(500)	1,741	10,000	149,000	
Debt Service	5,981	8,647	29,798	177,650	192,238	
Total Expenses	**1,445,191**	**1,164,269**	**1,317,949**	**1,270,346**	**1,491,058**	**17%**
Other Sources and (Uses)						
Proceeds from Sale of Assets	(21,382)	-	(6,895)	-	-	
Transer in SPLOST VI	252,000	390,492	14,785	-	-	
Net Position	-	-	-	95,346	(167,942)	
Total Other Sources and (Uses)	**230,618**	**390,492**	**7,891**	**95,346**	**(167,942)**	**-276%**
Change in Net Position	**$ (195,360)**	**$ 229,090**	**$ 135,480**	**$ -**	**$ -**	

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	7	7	7	8	8
Part Time	3	3	3	3	3

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FY2020 Annual Budget
Enterprise Fund - Landfill - 540
Budgeted Expenditures

Expenses	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% Change
Salaries						
Regular Salaries	$ 209,020	$ 218,025	$ 230,554	$ 265,887	$ 268,869	
Part Time Salaries	29,911	31,053	31,673	30,000	30,796	
Overtime	11,085	10,202	19,446	12,000	28,000	
Total Salaries	**250,016**	**259,281**	**281,672**	**307,887**	**327,665**	**6%**
Benefits						
Group Insurance	36,394	36,519	41,174	44,240	53,320	
Retirement Contribution	13,837	20,370	11,865	11,998	11,604	
Social Security (FICA)	19,726	19,501	20,854	21,577	25,092	
Workers' Compensation	23,972	20,330	17,167	14,631	16,888	
Vision Insurance	386	379	378	455	1,311	
Dental Insurance	1,358	1,401	1,349	1,628	390	
Total Benefits	**95,673**	**98,499**	**92,786**	**94,529**	**108,605**	**15%**
Total Personal Services	**345,689**	**357,780**	**374,459**	**402,416**	**436,270**	**8%**
Operating Expenses						
Telephone	1,742	1,119	1,115	1,200	1,200	
Advertising	661	-	40	200	500	
Travel Expense	36	60	-	2,000	3,000	
Parts/Repair/Maint	74,423	33,001	-	-	-	
Vehicle Parts/Repair/Maint	-	-	27,242	80,000	80,000	
Postage	236	247	193	250	350	
Conference & Training	2,243	1,025	34	3,000	3,500	
Dues	842	424	424	440	450	
Non Vehicle Parts/Repair/Maint	-	-	2,766	5,000	5,500	
Contracted Services	6,905	7,190	9,475	12,240	12,750	
Internet	-	-	1,433	2,050	800	
Engineering Fees	60,631	115,900	116,228	190,000	160,000	
Mandated Testing	30,516	47,389	43,833	60,000	50,000	
Leachate Treatment	36,091	32,723	52,346	30,000	65,000	
Bank Fees	2,501	4,444	4,834	5,000	9,000	
Uniforms	4,417	4,840	4,637	5,400	5,500	
Materials	10,179	1,685	12,068	15,000	15,000	
Utilities	18,821	20,349	22,553	18,000	18,000	
Gas/Oil	35,315	40,802	52,257	45,000	70,000	
Tires/Tubes	1,268	9,285	3,203	6,500	6,500	
Supplies	1,223	1,047	873	2,000	2,000	
Small Equipment Under $5,000	152	1,283	575	3,000	5,000	
Mandated State Payments	14,731	15,951	18,647	19,000	24,500	
Post Closure Cost	418,983	145,690	125,316	175,000	175,000	
Borrow Area	-	(500)	-	-	-	
Depreciation & Amortization	371,605	313,889	411,862	-	-	
Total Operating Expenses	**1,093,521**	**797,842**	**911,952**	**680,280**	**713,550**	**5%**
Capital Outlay						
Capital Expenditures	-	-	1,741	10,000	149,000	
Total Capital Outlay	**-**	**-**	**1,741**	**10,000**	**149,000**	**1390%**
Debt Service						
Capital Lease	5,981	8,647	29,798	177,650	192,238	
Total Debt Service	**5,981**	**8,647**	**29,798**	**177,650**	**192,238**	**8%**
Total Expenses	**$ 1,445,191**	**$ 1,164,269**	**$ 1,317,949**	**$ 1,270,346**	**$ 1,491,058**	**17%**

ENTERPRISE FUNDS

Department Budget Overview

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The funds are self-supporting in nature where the costs, including depreciation, of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

TRANSIT FUND

This fund is used to account for activities related to the County's on-call bus service, which is available to any County resident.

Goals #1: Ensure fiscal stewardship in the funding, development, management, operation and maintenance of the Transit Department to maximize community value.

Goals #2: Develop financially sustainable assets to maintain and improve the condition of the Transit program.

Budget Highlights:

FY2020 budget reflects an increase in Telephone of $1,050, an increase in Liability Insurance of $3,028, an increase in Travel Expense of $200, an increase in Vehicle Parts/Repair/Maintenance of $2,700, a decrease in Training/Conferences of $450, a decrease in Contracted Services of $1,900, a decrease in Alcohol & Drug Testing of $150, an increase in Uniforms of $100, an increase in Gas/Oil of $1,725, a decrease in Tires/Tubes of $200, a decrease in Supplies of $200, and an increase in Small Equipment Under $5,000 of $250.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenues	$104,888	$121,725	$96,592	$100,061	$100,776
Expenses	91,352	108,963	126,479	100,061	123,805
Other Sources and (Uses)	14,613	21,808	-	-	23,029
Change in Net Position	$28,149	$34,570	$(29,887)	$ -	$ -

FY19 Completed Goals

FY19 Goal #1: Provide timely and affordable transportation to the citizens of Habersham County.

FY19 Goal #2: Perform daily activities efficiently, timely, and with the utmost respect and kindness to passengers.

FY2020 Annual Budget
Enterprise Fund - Transit
Statement of Revenues, Expenses and Changes in Net Position

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Revenues						
Intergovernmental	$ 72,326	$ 83,491	$ 50,888	$ 58,773	$ 58,776	
Charges For Sales and Services	32,563	38,234	45,705	41,288	42,000	
Other	-	-	-	-	-	
Total Revenues	**104,888**	**121,725**	**96,592**	**100,061**	**100,776**	**1%**
Expenses						
Cost Of Sales And Services	24,930	28,673	34,810	27,250	33,153	
Personal Services	60,960	69,713	74,755	72,811	90,402	
Depreciation	5,462	10,576	16,914	-	250	
Total Expenses	**91,352**	**108,963**	**126,479**	**100,061**	**123,805**	**24%**
Other Sources and (Uses)						
Transfer In (Out) General Fund	14,613	21,808	-	-	23,029	
Total Other Sources and (Uses)	**14,613**	**21,808**	**-**	**-**	**23,029**	**0%**
Change in Net Position	**$ 28,149**	**$ 34,570**	**$ (29,887)**	**$ -**	**$ -**	

Authorized Positions Per Department

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20
Full Time	1	1	1	1	1
Part Time	2	2	2	2	2

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FY2020 Annual Budget
Enterprise Fund - Transit - 545
Budgeted Expenses

Expenses	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 29,776	$ 30,367	$ 32,756	$ 32,850	$ 48,011	
Part Time Salaries	11,238	18,834	22,783	21,936	17,360	
Overtime	367	-	11	-	-	
Total Salaries	**41,381**	**49,202**	**55,550**	**54,786**	**65,371**	**19%**
Benefits						
Group Insurance	12,116	11,687	11,655	10,380	16,098	
Retirement Contribution	2,079	2,709	1,271	1,434	1,722	
Social Security (FICA)	2,861	3,468	3,841	4,060	5,006	
Workers' Compensation	2,223	2,350	2,142	1,853	1,758	
Vision Insurance	66	63	65	65	101	
Dental Insurance	234	233	232	233	346	
Total Benefits	**19,578**	**20,512**	**19,206**	**18,025**	**25,031**	**39%**
Total Personal Services	**60,960**	**69,713**	**74,755**	**72,811**	**90,402**	**24%**
Operating Expenses						
Telephone	832	776	768	800	1,850	
Advertising	341	100	40	150	150	
Liability Insurance	-	-	-	-	3,028	
Travel Expense	-	187	-	200	400	
Parts/Repair/Maint	3,026	1,875	-	-	-	
Vehicle Parts/Repair/Maint	-	-	3,479	2,000	4,700	
Postage	32	-	17	-	-	
Conference & Training	-	253	100	600	150	
Non-Vehicle Parts/Repair/Maint	-	-	316	-	-	
Contracted Services	-	5,392	3,089	1,900	-	
Alcohol & Drug Testing	-	-	318	500	350	
Uniforms	13	1,489	1,673	1,600	1,700	
Gas/Oil	13,842	16,498	19,405	17,300	19,025	
Tires/Tubes	1,786	1,935	2,521	2,000	1,800	
Supplies	5,057	168	250	200	-	
Small Equipment Under $5,000	-	-	2,835	-	250	
Depreciation & Amortization	5,462	10,576	16,914	-	-	
Total Operating Expenses	**30,392**	**39,249**	**51,724**	**27,250**	**33,403**	**23%**
Total Expenses	**$ 91,352**	**$ 108,963**	**$ 126,479**	**$ 100,061**	**$ 123,805**	**24%**

ENTERPRISE FUNDS

Department Budget Overview

AIRPORT FUND

This fund is used to account for activities of the Habersham County Airport.

Goals #1: Finish Entire Taxiway Project by end of calendar year 2019.

Goals #2: Relocate fuel farm to new terminal area by the end of calendar year 2019.

Budget Highlights:

FY2020 budget reflects a decrease in Telephone of $1,750, a decrease in Advertising of $200, an increase in Vehicle Parts/Repair/Maintenance of $1,000, an increase in Postage of $50, an increase in Contracted Services of $7,490, an increase in Dues of $300, a decrease in Licenses of $100, an increase in Bank Fees of $900, an increase in Uniforms of $400, an increase in Utilities of $300, an increase in Airport Fuel of $20,575, a decrease in Small Equipment Under $5,000 of $2,500, and an increase in Signage Equipment & Maintenance of $7,350.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenues	$101,284	$271,665	$320,807	$286,905	$336,050
Expenses	100,595	530,972	1,272,560	259,125	369,643
Other Sources and (Uses)	18,996	20,074,678	5,496,469	(27,780)	33,593
Change in Net Position	$19,686	$19,815,371	$4,544,716	$ -	$ -

FY19 Completed Goals

FY19 Goal #1: Finish Taxiway Phase II, Phase III, and Phase IV.

FY19 Goal #2: Finish Terminal Building Construction & Relocate Fuel Farm.

FY2020 Annual Budget
Enterprise Fund - Habersham County Airport
Statement of Revenues, Expenses and Changes in Net Position

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Revenues						
Fuel Sales	$ 92,075	$ 228,429	$ 268,804	$ 235,300	$ 272,000	
Interest	9	3	26	5	50	
Airport Rent	9,200	40,800	45,000	49,200	63,600	
Miscellaneous	-	2,433	6,978	2,400	400	
Total Revenues	**101,284**	**271,665**	**320,808**	**286,905**	**336,050**	**17%**
Expenses						
Cost Of Sales And Services	100,595	219,593	279,432	259,125	292,940	
Personel Services	-	-	-	-	15,303	
Depreciation	-	311,379	993,128	-	-	
Debt Service	-	-	-	-	32,400	
Capital Expenditures	-	-	-	-	29,000	
Total Expenses	**100,595**	**530,972**	**1,272,560**	**259,125**	**369,643**	**43%**
Other Sources and (Uses)						
Transfer In (Out) Gen Fund	-	16,531,584	-	-	-	
Transfer in SPLOST VI	-	3,543,094	5,488,636	-	-	
Transfer In Other Fund	18,996	-	7,833	-	-	
Fund Balance Forward	-	-	-	(27,780)	-	
Appropriated Fund Balance	-	-	-	-	33,593	
Total Other Sources and (Uses)	**18,996**	**20,074,678**	**5,496,469**	**(27,780)**	**33,593**	**-221%**
Change in Net Position	**$ 19,686**	**$ 19,815,371**	**$ 4,544,717**	**$ -**	**$ -**	

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FY2020 Annual Budget
Enterprise Fund - Habersham County Airport - 555
Budgeted Expenses

Expenditures	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ -	$ -	$ -	$ -	$ 12,047	
Part Time Salaries	-	-	-	-	-	
Overtime	-	-	-	-	-	
Total Salaries	**-**	**-**	**-**	**-**	**12,047**	**0%**
Benefits						
Group Insurance	-	-	-	-	1,486	
Retirement Contribution	-	-	-	-	-	
Social Security (FICA)	-	-	-	-	922	
Workers' Compensation	-	-	-	-	778	
Vision Insurance	-	-	-	-	16	
Dental Insurance	-	-	-	-	54	
Total Benefits	**-**	**-**	**-**	**-**	**3,256**	**0%**
Total Personal Services	**-**	**-**	**-**	**-**	**15,303**	**0%**
Operating Expenses						
Legal Fees	20,000	-	-	-	-	
Telephone	435	536	560	2,400	650	
Advertising	190	-	-	400	200	
Travel	-	395	387	800	800	
Parts/Repair/Maint	13,658	4,984	-	-	-	
Vehicle Parts/Repair/Maint	-	-	-	1,000	2,000	
Postage	-	-	-	-	50	
Conference & Training	-	-	480	2,000	2,000	
Non-Vehicle Parts/Repair/Maint	-	-	4,069	8,000	8,000	
Contracted Services	15,668	51,935	62,201	46,700	54,190	
Dues	-	-	300	-	300	
Repair Maintenance Rentals	690	-	-	1,000	1,000	
Licenses	300	-	100	200	100	
Bank Fees	2,262	5,876	6,704	5,100	6,000	
Uniforms	-	-	-	-	400	
Utilities	3,544	7,905	10,523	9,200	9,500	
Airport Fuel	43,518	143,984	183,990	168,525	189,100	
Supplies	331	1,046	778	800	800	
Small Equipment Under $5,000	-	2,932	6,669	8,000	5,500	
Signage Equipment & Maintenance	-	-	2,670	4,000	11,350	
Special Events	-	-	-	1,000	1,000	
Total Operating Expenses	**100,595**	**219,593**	**279,432**	**259,125**	**292,940**	**13%**
Total Expenses	**$ 100,595**	**$ 219,593**	**$ 279,432**	**$ 259,125**	**$ 308,243**	**19%**



HABERSHAM COUNTY

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Component Unit Funds

Legally separate organizations for which the elected officials of the primary government are financially accountable.

COMPONENT UNIT

Component units are legally separate organizations for which the County is financially accountable and responsible for.

INDUSTRIAL DEVELOPMENT AUTHORITY

This component unit is used to account for the activities of the Habersham County Development Authority, which exists to promote business development in the County.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenue	$23,996	$42,445	$717,358	$1,212	$140
Expenditures	39,729	83,684	308,684	73,015	24,900
Other Sources and (Uses)	(932,994)	761,489	761,489	(71,803)	24,760
Excess (Deficiency) Of Revenues And Other Sources Over Expenditures And Other Uses	$(948,726)	$720,250	$408,674	$ -	$ -

FY2020 Annual Budget
Componet Unit - Industrial Development
Statement of Revenues, Expenditures, and Changes in Fund Balance

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Revenues						
Intergovernmental	$ 22,706	$ 21,291	$ 23,251	$ -	$ -	
Interest	25	24	46	12	140	
Rent	-	20,000	30,000	-	-	
Micellaneous	1,265	1,131	11,674	1,200	-	
Total Revenues	**23,996**	**42,445**	**64,971**	**1,212**	**140**	**-88%**
Expenditures						
Legal	5,700	6,428	9,824	8,000	8,000	
Advertising	120	-	-	-	-	
Travel	-	117	-	200	200	
Conference & Training	470	245	-	500	500	
Non Vehicle Parts/Repair/Maint	-	-	877	1,000	-	
Contracted Services	5,100	6,200	1,000	16,200	16,200	
Supplies	101	(14)	10	-	-	
Utilities	4,082	3,369	3,310	-	-	
Debt Service	-	16,040	118,424	-	-	
Total Operating Expenditures	**15,573**	**32,386**	**133,445**	**25,900**	**24,900**	**-4%**
Capital Outlay						
Capital Expenditures	24,156	51,298	175,240	47,115	-	
Total Capital Outlay	**24,156**	**51,298**	**175,240**	**47,115**	**-**	**-100%**
Other Sources and (Uses)						
Proceeds from Sale of Assets	-	101,000	-	71,803	100,000	
Gain/Loss on Sale of Assets		(173,907)				
Transfer In From General Fund	-	18,417	-	-	-	
Transfer To General Fund	(932,994)	-	652,388	-	-	
Transfer In (Out) From SPLOST V	-	815,979	-	-	-	
Fund Balance Forward	-	-	-	-	(75,240)	
Total Other Sources and (Uses)	**(932,994)**	**761,489**	**652,388**	**71,803**	**24,760**	**-66%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ (948,726)**	**$ 720,250**	**$ 408,674**	**$ -**	**$ -**	

COMPONENT UNIT

Component units are legally separate organizations for which the County is financially accountable and responsible for.

AIRPORT AUTHORITY

The Habersham County Airport Authority was dissolved at the County Commissioner's November 16, 2015 meeting. The information shown below is for historical purposes.

	Actual 2016	Actual 2017	Actual 2018	Original Budget 2019	Approved Budget 2020
Revenue	$108,027	$ -	$ -	$ -	$ -
Expenditures	139,540	-	-	-	-
Other Sources and (Uses)	30,000	-	-	-	-
Excess (Deficiency) Of Revenues And Other Sources Over Expenditures And Other Uses	$(1,514)	$ -	$ -	$ -	$ -

FY2020 Annual Budget
Componet Unit - Airport Authority
Statement of Revenues, Expenditures, and Changes in Fund Balance

	Actual FY16	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	% of Change
Revenues						
Rent	$ 6,500	$ -	$ -	$ -	$ -	
Fuel Sales	101,527	-	-	-	-	
Total Revenues	**108,027**	**-**	**-**	**-**	**-**	**0%**
Expenditures						
Parts/Repair/Maint	875	-	-	-	-	
Contracted Services	2,148	-	-	-	-	
Licenses	100	-	-	-	-	
Utilities	2,106	-	-	-	-	
Supplies	88	-	-	-	-	
Fuel Pumps	67,900	-	-	-	-	
Debt Services	47,327	-	-	-	-	
Total Expenditures	**120,544**	**-**	**-**	**-**	**-**	**0%**
Other Sources and (Uses)						
Proceeds from Notes Payable	30,000	-	-	-	-	
Transfer To Other Fund	(18,996)	-	-	-	-	
Total Other Sources and (Uses)	**11,004**	**-**	**-**	**-**	**-**	**0%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ (1,514)**	**$ -**	**$ -**	**$ -**	**$ -**	**0%**



HABERSHAM COUNTY

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GLOSSARY OF TERMS

Accountability: monitoring, measuring and evaluating the performance and progress of policies, plans, and programs to ensure that intended results are achieved.

Accrual Accounting: a method of accounting in which transactions are recorded at the time they are incurred, as opposed to when cash is received or spent.

Adopted (Approved) Budget: the funds appropriated by the County Commissioners at the beginning of the year.

Ad Valorem Tax: a tax based on the value of property.

Amended Budget: the adopted budget plus additional expenditures appropriated resulting from a legislative body's decisions made throughout the year and any re-organizations.

Appropriation: an authorization made by the County Commissioners which permits officials and department heads to incur obligations against and make expenditures of governmental resources.

Assessed Valuation: the value placed on property for purposes of taxation. Habersham County accepts assessment of real and personal property at 100% fair market value.

Bond: a written promise to pay a specified sum of money (called principal or face value) at a specified future date along with periodic interest paid at a specific percentage of the principal. Bonds are typically used for long-term debt.

Budget: the financial plan for the operation of a department, program, or project for the current year, or for the duration of the project.

Budget Amendment: the transfer of funds from one appropriation account to another, requiring approval by the County Commissioners.

Budget Calendar: the schedule of key dates or milestones the county follows in the preparation, adoption, and administration of the budget.

Budget Document: the documents used by the budget committee to present a comprehensive financial program to the appropriating governing body.

Budget Resolution: the official enactment by the County Commissioners legally authorizing county officials to obligate and expend resources.

Budget Officer: those local government officials charged with budget preparation and administration for the local government. The official title of the local government budget officer shall be as provided by local law, charter, ordinance, or appropriate resolution of the governing authority.

Budget Period: the period for which a budget is proposed or a budget ordinance or resolution is adopted.

Budgetary Control: the control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Budget: the first year of the capital improvements plan as approved by the Commission.

Capital Improvements Plan (CIP): a plan for capital expenditures to be incurred each year over a three to six year period. This plan will meet the capital needs as defined in the long-term work program of departments and other agencies of the local government. It sets forth each project and it specifies the resources estimated to be available to finance the projected expenditures.

Capital Projects: projects that result in the acquisition or construction of capital assets which are of a long-term and permanent nature. Such assets include land, buildings, and related improvements, streets and highways, bridges, sewers and parks.

Cash Basis Accounting: a basis of accounting under which transactions are recognized only when cash is received or disbursed.

Contingency: funds set aside for unforeseen future needs and budgeted in an account, these can be transferred to a departmental budget only by action of the County Commissioners.

Contractual Services: services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Cost Center: the allocation of resources by functional area within an agency or department.

Debt: an obligation resulting from the borrowing of money or the purchase of goods and services.

Debt Service: the cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Debt Service Fund: the fund used to account for the accumulation of resources for and the payment of, principal and interest on long-term debt, specifically bond issues.

Department: a major administrative division of the county with indicated overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation: the portion of the cost of a fixed asset charged as an expenditure during a particular period. The cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost.

Enterprise Fund: a fund in which the activities are supported entirely or primarily by charges and fees paid by the users of the services.

Expenditure/Expense: the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. “Expenditure” applies to governmental funds, and “expense” to proprietary funds.

Fiscal Year: the time period designated by the county signifying the beginning and ending period for recording financial transactions.

Fixed Assets: assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Franchise Fees: a fee levied on utilities in exchange for allowing the utilities the use of public right-of-way.

Fund: an independent fiscal and accounting entity with a self-balancing set of accounts. These accounts record cash and other assets together with all related liabilities, obligations, reserves, and equities. Funds are segregated so that revenues will be used only for the purpose of carrying out specific activities in accordance with special regulations, restrictions, or limitations.

Fund Balance: refers to the excess of assets over liabilities and is generally known as an amount available for appropriation.

Fund Balance (Assigned): amounts a government intends to use for a particular assigned purpose.

Fund Balance (Committed): amounts constrained by a government using its highest level of decision-making authority.

Fund Balance (Restricted): amounts constrained by external parties, constitutional provision, or enabling legislation.

Fund Balance (Unassigned): amounts that are not constrained at all, and are reported in the general fund.

General Fund: the fund used to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP): uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Obligation Bonds: bonds whose principal and interest are paid from property tax for debt service and are backed by the county’s full faith and credit. Approval by referendum vote is required for general obligation bonds to be issued.

Governmental Funds: funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities – except for those accounted for in proprietary funds and fiduciary funds.

Grant: a contribution of assets (usually cash) from one governmental unit or organization to another. Typically, these contributions are made to local governments from State or Federal governments to be used for specific purposes and require distinctive reporting.

Legal Level of Control: the lowest level of budgetary detail at which a local government’s management or budget officer may not reassign resources without approval of the governing authority. The legal level of control shall be, at a minimum, expenditures for each department for each fund for which a budget is required. This does not preclude the governing authority of a local government from establishing a more detailed level of budgetary control than the minimum required legal level of control.

Levy: to impose taxes, special assessments, or service charges for the support of government activities.

Liabilities: probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. A budget prepared along departmental lines that focuses on what is to be bought. It lists each category of expenditures and revenues by fund, agency, department, division, and cost center.

Long-Term Debt: debt with a maturity of more than one year after the date of issuance.

Mill: one one-thousandth of a dollar of assessed value. A tax rate of one mill produces one dollar of taxes for each $1,000 of assessed property valuation.

Millage Rate: the ad valorem tax rate expressed in the amount levied per thousand dollars of the taxable assessed value of property.

Modified Accrual Accounting: a basis of accounting in which revenues are recorded when collected within the current period or soon enough thereafter, to be used to pay liabilities of the current period and expenditures are recognized when the related liability is incurred.

Operating Budget: the portion of the budget pertaining to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personal services, fringe benefits, commodities, services, and capital outlay.

Personal Property: property that can be moved with relative ease, such as motor vehicles, boats, machinery, and inventoried goods.

Property Tax: tax based on assessed value of a property, either real estate or personal. Tax liability falls on the owner of record as of the appraisal date.

Proprietary Funds: used to account for government's ongoing organizations and activities that are similar to those found in the private sector.

Public Hearing: a specifically designated time, place, and opportunity for citizens, community groups, businesses, and other stakeholders to address the legislative body on a particular issue. It allows interested parties to express their opinions and the legislative body and/or staff to hear their concerns and advice.

Real Property: land, buildings, permanent fixtures, and improvements.

Revenue: funds that the county receives as income. It includes such items as taxes, licenses, user fees, service charges, fines, penalties, and grants.

Revenue Bonds: bonds whose principal and interest are payable exclusively from specific projects or special assessments, rather than from general revenues. These bonds do not require approval by referendum.

Sinking Fund: a reserve fund accumulated over a period of time for retirement of a debt.

Special Revenue Fund: a fund in which the revenues are designated for use towards specific purposes or activities.

SPLOST (Special Purpose Local Option Sales Tax): an additional 1 percent sales tax that may be imposed for a specific time period on the same items as State sales tax. The tax may be levied with voter approval and must be used for specific capital projects or capital outlay.



HABERSHAM COUNTY

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HABERSHAM COUNTY
HISTORICAL OVERVIEW

Habersham County was formed from two Cherokee Cessions, the first on July 8, 1817, and the other on February 27, 1819 (Legislative Acts of December 15, 1818, and December 19, 1818). It was named for Colonel Joseph Habersham and was originally 31 miles long and 23 miles wide, with an area of 713 square miles. The four main settlements in the county were Tugaloo, Soque, Nacoochee, and Batesville.

Parts of the county were later split off to become part of the counties of Rabun (1828, District 16, on the south side of the Tallulah River), Lumpkin (1832), Banks (1858), White (1857), and Stephens (1905), leaving the present size at 279 square miles.

On April 10, 1819, the first county officers were elected. In August of that same year, the first recorded session of court was held in the first courthouse, approximately four miles from where Clarkesville would be situated. In 1823, the county seat of Clarkesville was chartered and named for the Revolutionary General and Governor, John C. Clarke; and the original courthouse was replaced by one located in Clarkesville.

Shortly thereafter, in 1828-1829, discovery of gold in the Nacoochee Valley triggered "gold fever". Several mines began operation. Before it ended, the gold rush had brought wealth and new permanent or summer residents. Gold miners in the Nacoochee Valley also discovered in 1834 the remains of a subterranean Indian village of 34 log houses along with cane baskets and earthenware. The village was below the ground at a depth of seven to nine feet. (Note: "The Historical News" attributes the discovery to Spanish exploration and mining.)

During the 1830s, coastal Georgia residents trying to avoid malaria made Habersham their summer home. Clarkesville, with three hotels, became known as a fashionable summer resort. Besides Clarkesville, Tallulah Falls also attracted visitors; and later on, towards the end of the 18th century, Mt. Airy and Cornelia were founded and became popular with summer residents and tourists.

By 1845, the population had grown to 8,411. Records from that time reveal that many of the inhabitants made a living growing and selling wheat, corn, cotton, and apples; weaving jeans or making saddle cloths; or working in one of the sawmills, gold mills, jug factories, or distilleries.

Year after year came and went with the same peaceful routine of life: buying, selling, planting, harvesting, marrying, raising children, attending church. During the 1840s and 1850s, who among the inhabitants of this peaceful era could have visualized the anxiety, anguish and fear that the Civil War would bring?

During that war, approximately 1,000 men from the county fought for the Confederacy in almost every important battle, many never to return. Besides men, the County contributed cannons forged by the Habersham Iron Works and Manufacturing Company. Some of the cannons, stamped "Habersham Iron Works", can still be seen at the Chickamauga National Battleground.

Although life was hard due to war and the ensuing reconstruction years, the county began to recover, especially after railways were built. The Southern Railway opened in Habersham on July 17, 1873. Mt. Airy has the distinction of being the highest point on that railway. The famous Tallulah Falls Railroad also ran for many years. Although the Tallulah Falls Railroad was abandoned in 1961, it can be seen in the movies "I'd Climb the Highest Mountain" and "The Great Locomotive Chase."

New immigrants also contributed to Habersham's recovery. Around 1880, German and Swiss immigrants began to move into the area to grow grapes and make wine. Before a profit could be made on this industry, however, the county became dry; and many of the German-Swiss moved away, although some remained to farm and to become citizens. Around 1920, apple growers from England, Canada, and the North helped to make the apple industry an important source of revenue for the county.

In the latter part of the 19th Century, new technologies, such as the telephone (introduced in 1898 with the formation of the Clarkesville Telephone Company), eventually would cause major changes in the way of life of the county's residents.

Progress brought problems however. By the late 1890s, Clarkesville still had not grown as large as the city of Toccoa. Toccoa wanted to assume the role of county seat. For several years, the debate continued. Although in 1898 someone blew up its courthouse with dynamite, Clarkesville eventually retained the privilege. Toccoa then campaigned for the creation of a new county with itself as county seat, and in 1905 Stephens County was formed.

(Information from The Hills of Habersham, by Mary L. Church; "F.Y.I. Habersham County, 1999- 2000 Directory", published by "The Northeast Georgian"; "Habersham Mills, An Historic Synopsis", compiled by Dudley Sisk; "Habersham County Visitor's Guide", published by the Habersham County Chamber of Commerce; "The Historical News", published by Southern Historical News, Inc.; The Light in the Mountains, by Carol Stevens Hancock; and Habersham County, Georgia: A Pictorial History by Jo and Stephen Whited)

HABERSHAM COUNTY
ECONOMIC CONDITION AND OUTLOOK

GENERAL OVERVIEW

Per Capita Income	$20,656	**Population**	45,388
Median Household Income	$44,474	**Population Growth**	0.43%
Median Household Income Growth	0.54%	**Unemployment Rate**	3.0%
Total Employment	14,685	**Bachelor's Degree Age 25+**	18.3%
Number of Households	18,328	**Median Property Value**	$137,200

Sources: https://datausa.io/profile/geo/habersham-county-ga/

https://www.census.gov/quickfacts/fact/table/habershamcountygeorgia/INC110216

https://factfinder.census.gov/faces/nav/jsf/pages/community_facts.xhtml

https://explorer.gdol.ga.gov/vosnet/lmi/area/areainfo.aspx?session=areadetail&geo=1304000137

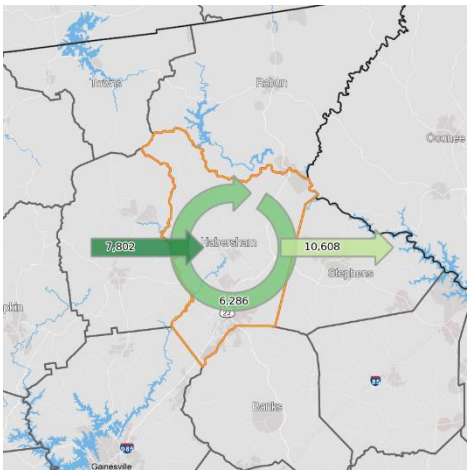
TOP TEN EMPLOYERS

1. Fieldale Farms
2. Habersham County Board of Education
3. Ethicon
4. Mt. Vernon Mills
5. Habersham County Medical Center
6. Lee Arrendale Correctional Institute
7. North Georgia Technical College
8. Habersham County Board of Commissioners
9. Global Tech
10. Windstream

SCHOOL ENROLLMENT

PUBLIC SCHOOLS
Habersham County School System; 6,840 students
PRIVATE SCHOOLS
Tallulah Falls School
Trinity Classical School
The Torch Christian Academy
Faith Christian Academy of Habersham
COLLEGES
North Georgia Technical College; 945 Graduates in 2015
Piedmont College; 880 Graduates in 2015

LABOR MARKET INFLOW/OUTFLOW



ECONOMIC REALITIES AND OUTLOOK

Habersham County continues to work to maintain healthy fund reserves and provide services to its citizens. The County is well positioned for economic growth and prosperity but has experienced moderate recovery since the 2008 recession. The County will continue to face challenges due to slow economic growth.

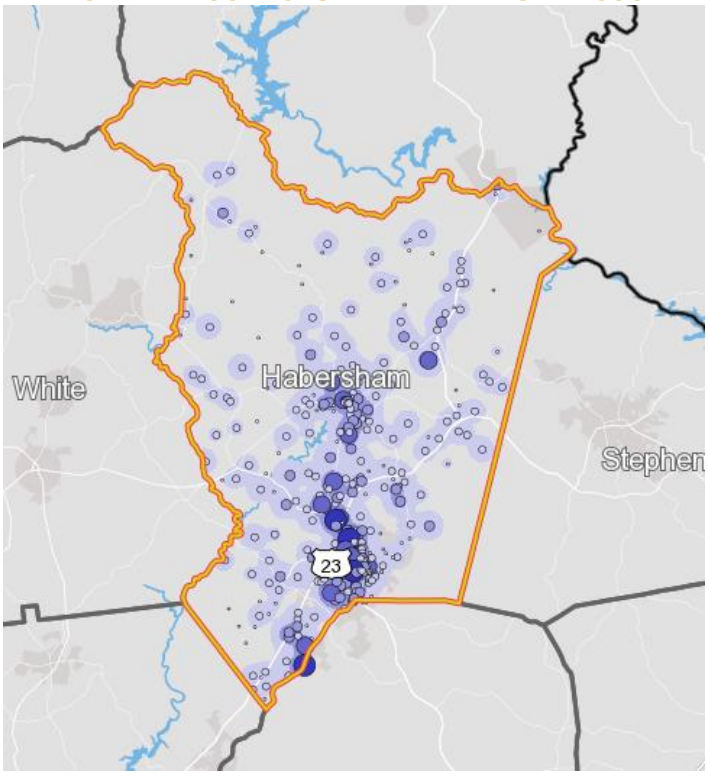
The following key issues and factors are considered in preparation of the budget so that Habersham County can meet those challenges:

- Housing starts and retails sales related to commercial construction continue to be a concern.
- Continued increased reliance on residential taxes and the Special Purpose Local Option Sales Tax (SPLOST).
- Rising costs of healthcare and insurance benefits.
- Need for additional qualified personnel, and funding for personnel development and training. In addition, the County's youth continues to leave the County after college due to a lack of professional employment opportunities.

Habersham County has taken the following steps in an effort to change the economic development outlook and improve citizens' lives:

- With one of the area's newest industrial parks, Habersham County has over 120 acres available offering ample choices for nearly all types of businesses and industries.
- Continuous support and increasing activity of the Economic Development Council and Development Authority.
- Recent creation of a Technical Review Committee to streamline the development review process and the updating of the business recruitment and expansion incentives offered to foster a pro-business environment.
- Partnering with federal and state governments in order to extend the runway of the Habersham County Airport to 5,500 feet, while a taxiway extension project is currently under construction. Future airport improvements will include a new terminal building.

EMPLOYMENT LOCATIONS WITHIN HABERSHAM COUNTY



5 - 161 Jobs/Sq.Mile
162 - 632 Jobs/Sq.Mile
633 - 1,416 Jobs/Sq.Mile
1,417 - 2,514 Jobs/Sq.Mile
2,515 - 3,926 Jobs/Sq.Mile



HABERSHAM COUNTY

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HABERSHAM COUNTY
USEFUL RESOURCES

In Print:

The Hills of Habersham, by Mary L. Church

"F.Y.I. Habersham County, 1999- 2000 Directory", published by "The Northeast Georgian"

"Habersham Mills, An Historic Synopsis", compiled by Dudley Sisk

"Habersham County Visitor's Guide", published by the Habersham County Chamber of Commerce

"The Historical News", published by Southern Historical News, Inc.

The Light in the Mountains, by Carol Stevens Hancock

Habersham County, Georgia: A Pictorial History by Jo and Stephen Whited

Online:

The Habersham County Sheriff's Department Website: *www.habershamsheriff.com*

The Habersham County Chamber of Commerce Website: *www.habershamchamber.com*

The United States Census Bureau: *www.census.gov*

DID YOU KNOW???

The Habersham County Board of Commissioner's Office maintains the following websites that are kept up-to-date with useful information and news updates:

www.habershamga.com

www.habdev.org

Habersham County Municipalities

Alto	*www.townofaltoga.org*
Baldwin	*www.cityofbaldwin.org*
Cornelia	*www.corneliageorgia.org*
Clarkesville	*www.clarkesvillega.com*
Demorest	*www.cityofdemorest.org*
Mt. Airy	*www.townofmtairy.com*
Tallulah Falls	*www.tallulahfallsga.gov*



HABERSHAM COUNTY

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Department Awards/Achievements:

Extension Services – Habersham 4-H received awards for the highest increase in Senior Camp Participations, highest percentage increase at Senior Camp, and highest percentage increase at Cloverleaf DPA awards from Georgia 4-H. Steven Patrick (Director) received a national award from National Association of County Agricultural Agents, Search for Excellence in Natural Resources Award, the State Forestry Award from the Georgia Association of County Agricultural Agents, and the Fisheries Conservationist of the Year from the Georgia Chapter of the American Fisheries Society. Andy Haygood received the Innovation Work in School Relations Award from GAE-4-HA. Sarah Smagur won the Volunteer of the Year Award from Georgia 4-H.

Finance Department – GFOA Distinguished Budget Presentation Award and GFOA Certificate of Achievement for Excellence in Financial Reporting.

Recreation Department – GRPA Athletic Network: Outstanding Special Event (Scholarship Golf Tournament) & GRPA Volunteer of the Year: Anthony Rabern (Rapids Swim Coach).

Senior Center – Received an innovation grant for $2,000 from Thanks Mom & Dad Fund for Technology improvements. Habersham County was one of 4 counties to receive the funding.

Employee Awards/Achievements:

Melanie Bellinger – Outstanding Contribution to the Profession from the Emergency Management Association of Georgia

Heidi Hook and Kiani Holden – Certified Local Government Finance Officer Program – Level 1 from the Carl Vinson Institute of Government

Lynn Smith – Emergency Management Association of Georgia Director of the Year for 2019

Madi Nix – Habersham Countian of the Year from the Habersham County Chamber of Commerce

Phil Sutton – 25 Years of Service in Local Government Award from the International City/County Management Association

2018 Service Awards

5 Years	***10 Years***	***15 Years***	***20 Years***
Aldrich, Jamie	*Crocker, Gary*	*Conrad, Tammy*	*Bellinger, Melanie*
Canupp, Derick	*Hewell, Jason*	*Deforest, Jamon*	*Bramlett, Michael*
Crawford, Natalie	*Jardine, Paul*	*Hendrix, Leslie*	*Church, Laurie*
Eller, Joey	*Moorehouse, David*	*McNally, James*	*Konarski, Belinda*
Green, Mandy	*Sikes, Rita*	*Thomas, Amy*	*Smith, Loyeta*
Haygood, April	*Stanley, Sandra*		*Taylor, John*
Holden, Kiani	*Welborn, James*		
Hughes, Paul			
Irvin, Cathy			
Ivester, Adam			
Justus, Richard	***25 Years***	***35 Years***	***50 Years***
Mayfield, Patrick	*Campbell, Malcolm*	*Gallegos, Diana*	*Church, Joan*
Nichols, Ed	*Ellison, Laurel*		
Parker, Jeffery	*Shirley, Jewel*		
Sutton, Phil			
Thomas, Jonathan			
Warwick, Duane			