

Operating and Capital Budget

Fiscal Year 2021



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GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

Habersham County

Georgia

For the Fiscal Year Beginning

July 1, 2019

Christopher P. Morrill

Executive Director

Habersham County, Georgia

BOARD OF COMMISSIONERS



District 1
Stacy Hall
Chairman



District 2
Dustin Mealor



District 3
Jimmy Tench



District 4
Natalie Crawford
Vice-Chair



District 5
Tim Stamey

ELECTED OFFICIALS

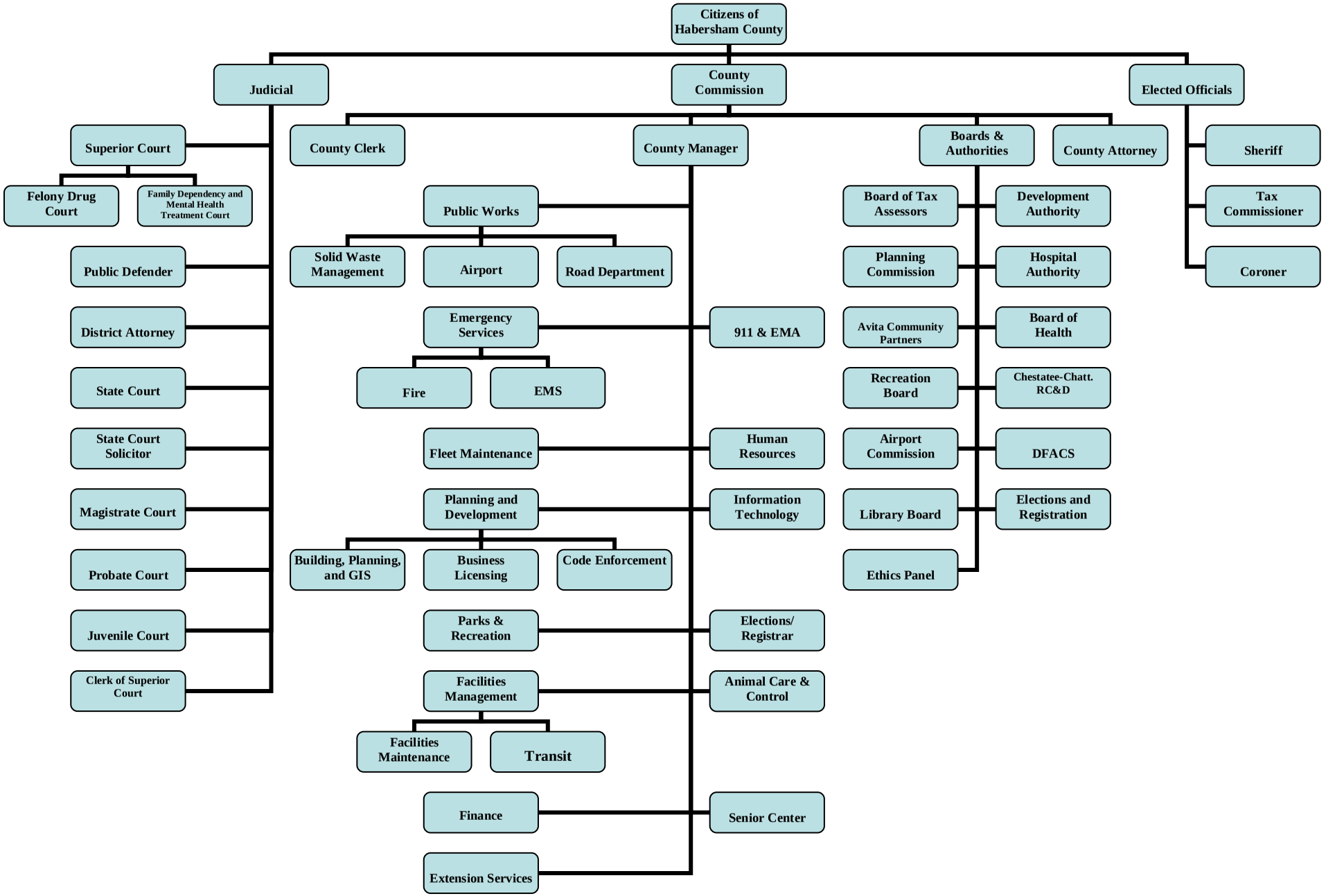
Russell W. Smith	Chief Judge, Superior Court	June Black-Warren	Tax Commissioner
Chan Caudell	Judge, Superior Court	Kasey C. McEntire	Coroner
David Wall	Clerk of Superior Court	Joey Terrell	Sheriff
M. Steven Campbell	Chief Judge, State Court	Pamela F. Wooley	Probate Judge
George Christian	District Attorney	Gerald Johnson	Chief Magistrate
William Oliver	Solicitor General		

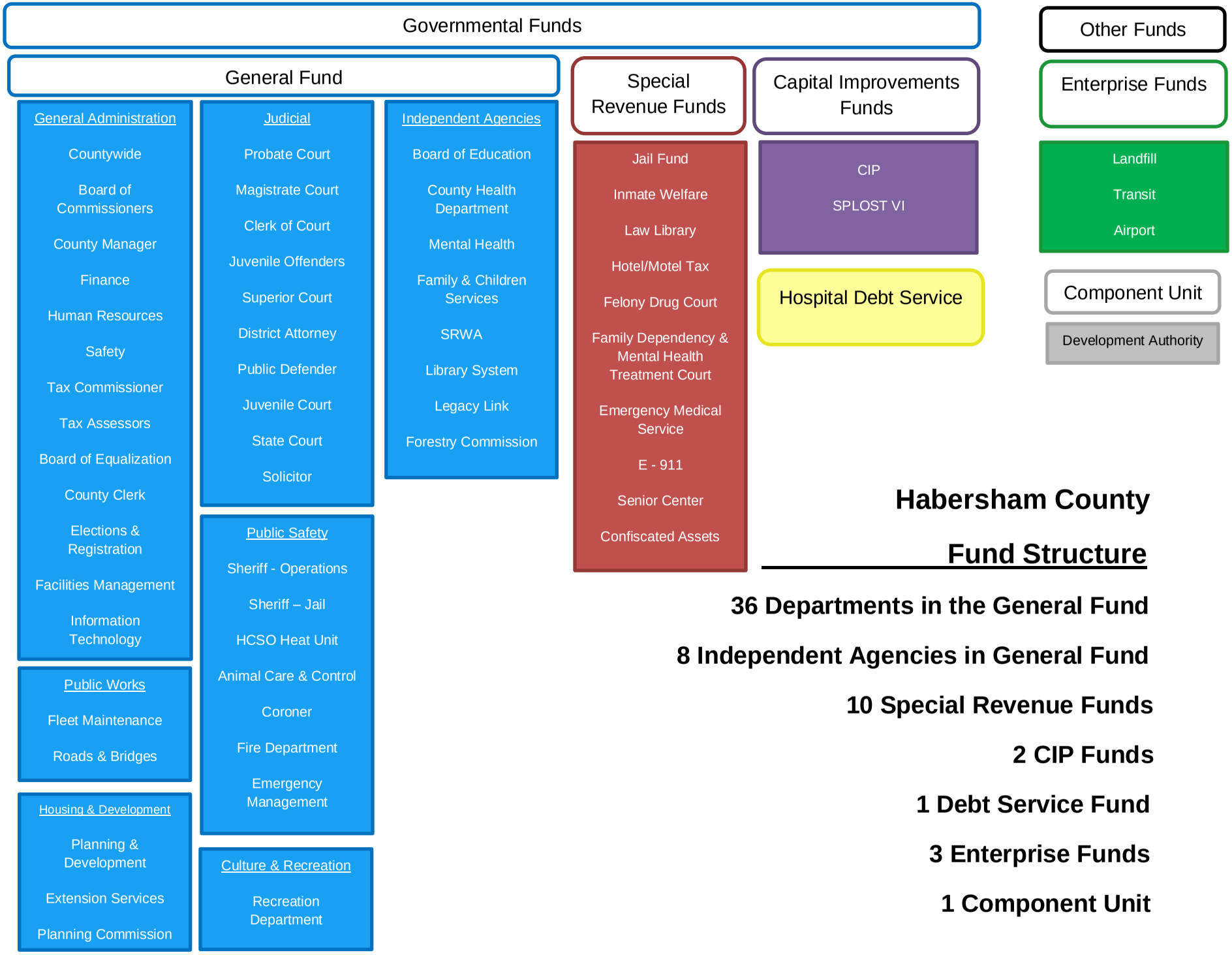
COUNTY ADMINISTRATION

Phillip Sutton	County Manager	Lynn Smith	E-911 & Emergency Management Director
Donald Hunt	County Attorney	Chad Black	Emergency Services Director
Lindsay Underwood	County Clerk	Madi Nix	Animal Care & Control Director
Heidi Hook	Finance Director	Beth Pelaccio	Accountability Courts Director
Vinitha Robinson	Human Resources Director	Nichole Carswell	Juvenile Court Judge
Tracy Williamson	Information Technology Director	Laurel Ellison	Chief Registrar & Elections Supervisor
Mike Beecham	Planning and Development Director	Joan Church	Chief Tax Appraiser
Derick Canupp	Public Works Director	Kurt Cooper	Parks & Recreation Director
Mike Bramlett	Facilities Management Director	Kathy Holcomb	Senior Center Director
Steve Seabolt	Fleet Maintenance Director	Steven Patrick	County Extension Coordinator

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Habersham County Organizational Chart





Habersham County

Fund Structure

36 Departments in the General Fund

8 Independent Agencies in General Fund

10 Special Revenue Funds

2 CIP Funds

1 Debt Service Fund

3 Enterprise Funds

1 Component Unit

Chairman's Message – FY2021

Dear Fellow Commissioners, Elected Officials, County Employees, and Citizens of Habersham County:

The FY2021 Budget process began in 2019 with department directors submitting position and capital improvement project request worksheets for the County Manager to review in December. From those initial stages, through numerous meetings with the Board of Commissioners, and additional staff-level meetings to discuss the FY2021 budget, the process has had many challenges. Please be assured that we have done our due diligence to ensure that the FY2021 budget has been considered at-length, with your best interests in mind, while being conscientious of our funding options.

Each year presents a new set of challenges that we must overcome to provide the best level of service to our citizenry while maintaining a balanced budget. As we are all aware, our world, our nation, and our County are being deeply affected by the COVID-19 pandemic. Unfortunately, people are losing jobs, taking cuts in pay and benefits, and trying to do their best to protect themselves and their loved ones. As a result, the Board of Commissioners felt a deep responsibility to ensure that there would be no millage rate increase for any funds for FY2021 in order to help alleviate the burden that this pandemic has placed on many in our community. Ultimately, this resulted in a budget in which County departments and services will not receive many important, needed items, and needed staff, which would have required additional funding. However, we know that our County employees are dedicated to ensuring that the same level of service will be provided during FY2021 despite the fact that many of their needs will not be met for this budget year.

The following are new items that will be included in this year's budget, while still maintaining a balanced budget:

1. Hiring a Public Information Officer: This position will report to our County Manager and will be responsible for communicating information to our citizens in a timely manner. This includes the creation and management of social media pages for the Board of Commissioners. This position will assist all County departments, including the Sheriff's Office and Emergency Services, who both requested a similar position for FY2021.
2. Salary Adjustments for EMS: These adjustments will only apply to Fire/EMS Field Training Officers and Fire/EMS Shift Lieutenants in an effort to help retain qualified, experienced, trained personnel in a department that has suffered from turnover due to personnel leaving for higher-paying jobs or better benefits. These are the only salary adjustments included in the FY2021 budget, as the Board of Commissioners did not approve merit pay increases for County employees across the board this year as in prior years.
3. Contingency Fund: With the costs for the two former items, approximately $5,082 was left in order to have a balanced budget. The Commission reached a consensus to place this amount into contingency for emergency spending purposes. This is the lowest contingency fund the County has had in a number of years.

In closing, I want for each County elected official, department director, and employee to know how much the Board of Commissioners appreciates their hard work every day. I want for our citizens to know that we do our best each day to make our County a great place to live, work, and raise a family. I encourage each and every citizen to attend public meetings, visit our website for up to date information, and get involved in what is going on in your County. Thank you.

Sincerely,



Stacy Hall, Chairman and District 1 County Commissioner
Habersham County Board of Commissioners

HABERSHAM COUNTY
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Office of County Commissioners
130 Jacob's Way, Suite 301, Clarkesville, GA 30523
706-839-0200 Fax: 706-839-0209
www.habershamga.com

Transmittal Letter

Honorable Chairman and Members of the Habersham County Board of Commissioners:

In accordance with state and local regulations, it is with great pleasure that I present to you the Fiscal Year (FY) 2021 Annual Budget. A substantial amount of time and consideration goes into the budget process each year as there are a variety of factors that influence every budget, and FY2021 was no exception. The Habersham County Budget contains a General Fund (which supports 36 departments), three Enterprise Funds, ten Special Revenue Funds, two Capital Improvement Funds, a Hospital Debt Service Fund, and one Component Unit. The budget process includes a very thorough examination of departmental needs and requires that expenditures reflect those needs and reasonable explanations are given as to how revenue is used to provide the most effective and efficient services to our citizens. Habersham County remains committed to protecting the integrity of the county in all fiscal and budgetary matters.

The FY2021 budget process began in December 2019 with the collection of position and capital requests from Department Directors and Elected Officials. In January 2020 Commissioners reviewed and discussed those requests at the Commission's Winter Workshop. Following that, in early February the operating budget worksheets were distributed to Department Directors and Elected Officials, then operating budget requests were summarized and presented to the Commissioners, County Manager, and Finance Department staff during budget meetings held on April 22nd and 23rd for Department Directors reporting to the County Manager, and on April 27th and 28th for Elected Officials, Board-Appointed Department Heads, and Independent Agencies. Several additional meetings were held in May 2020 where the budget was examined and further refined, then citizen input was welcomed during two (2) public meetings held in June. The FY2021 budget was approved on June 24, 2020.

Many challenges that arose during preparation of the FY2021 budget were expected, as they have been challenges in prior years. Requests for 27 additional positions and market-comparable salaries are a concern as numerous departments continue to face high-turnover rates due to below-market wages. Excess spending throughout FY2020 for overtime within Public Safety departments remained a concern for FY2021. Full capacity of the jail in FY2020 continued, as in FY2018 and FY2019, causing jail expenditures for prisoner boarding to be fully expended. Likewise, additional expenditures related to jail operations will exceed original funds budgeted as FY2020 ends. The FY2021 budget for all funds is $37,116,376 and $24,387,964 for the General Fund.

The total General Fund balance as of June 30, 2019 was $5,885,959 vs. $5,687,891 in FY2018, an increase of $168,068. The Unrestricted Fund balance is $5,303,040 vs. $5,179,863, an increase of $123,177. The Unassigned Fund balance was $4,179,973. The Unrestricted Fund balance represents 22.4% of the FY2019 Original Budget, which exceeds the Habersham County Fund Balance Policy minimum of 17%. The Unrestricted Fund balance includes

$623,924 which has been assigned to future Employee Health Benefit payments, of which $200,000 has been budgeted for use in FY2021 due to rising Employee Health Insurance claims. Also, $499,143 was assigned to the FY20 Original Budget and $157,137 to the FY21 Approved Budget. As in the past, a Prior Year Fund balance has been budgeted for non-recurring CIP expenditures. The Unrestricted Fund balance serves as a useful measure of a government's net resources available for spending at the end of a fiscal year.

While the FY2021 Budget continues to present challenges in providing both critical and desired services within Habersham County, there are many accomplishments throughout the County that call for celebration.

FY2020 Accomplishments:

Emergency Services: A Georgia Trauma Commission Equipment Grant was received during FY2020. Refurbished a Brush Wilderness Apparatus, a Fire Engine, Remounted an Ambulance and continued the process of replacing general & personal protection equipment with the use of SPLOST VI funding. Continued work with the Department of Rural Health for the Community Paramedicine Program which is grant funded at $100,000 per year.

Airport: The new Habersham County Airport Terminal, roughly 3,000 square feet, features an Aviation Training Room, Conference Room, Pilot's Lounge, and Breakroom. The project was primarily funded with DOT grant funds, additional funds came from SPLOST VI. Local contractors were used for approximately 70% of the work. Construction of a new ADA bathroom at the east end of the airport began in FY2020. The Obstruction Survey to identify high ground penetrations was completed. Additionally, Air Methods, an air medical transport company that provides air ambulance services, is now based in Habersham County. Additionally, the U.S. Forestry Service is using the Habersham County Airport as a home base while their helicopter contract is active.

Senior Center: We have completed the Senior Center CDBG Project that constructed our new Senior Wellness Center. At a minimum, 1,421 persons benefited as a result of this project. Of those people, 100% are low to moderate income. The Georgia Department of Community Affairs held a public hearing on January 28, 2020 at 10:30 a.m. at the Senior Center located at 217 Scoggins Drive in Demorest for the purpose of discussing the completed project and receiving citizen comments.

Roads & Bridges: Roadway Resurfacing projects for FY2020 consisted of milling, patching, leveling, and resurfacing a total of 7.81 miles of County roads. The GDOT LMIG Grant was $738,179 and the total project value was $1,238,818. The Road Department completed approximately 2,385 work orders in FY2020.

Sheriff's Office/Jail/HEAT: The Sheriff's Office purchased a Drive Square Simulation System. This portable in-vehicle driving simulator can facilitate cost-effective officer training/re-training of pursuits, traffic stops, situation awareness, and siren and lights use in the field instead of in a training center. The Sheriff's Office was a recipient of the Georgia Children's Justice Act grant which pays for the training and equipment for a multi-jurisdictional task force which focuses on investigating and mitigating crimes against children. The jail remains a significant burden due to its issues with maintenance, non-compliance issues, and continuous over population.

E-911 & Emergency Management: The E-911 Communication Center purchased a new recorder that can accommodate the recording of Next Gen 911 information and text to 911.

Habersham County Landfill: Construction of Cell 5 began in June 2019 and Habersham County is hopeful to be entering Cell 5 in the summer of 2020. The cost of this project is approximately $3.7 million with funding coming from SPLOST VI.

Millage Rate: The Habersham County Board of Commissioners approved the FY2021 General Fund Budget of $24,387,964. This year's budget proposes a 0.007 mill rollback in the tax digest to avoid an inflationary increase in the property tax revenue for tax year 2020. The millage rate proposed to be approved by the County Commission on June 24th is the rollback rate of 11.682 mills which is a 0.007 mill reduction from the tax year 2019 millage rate of 11.689 mills. Additionally, the Emergency Medical Services millage rate will remain unchanged at 0.673 as in the prior year; the Hospital Bond millage rate can be decreased by .011 mils from 1.138 to 1.127 mills.

Manager's Goals for FY2021

1. **Public Information:** Maximize communication with the Commissioners, media and public concerning the ongoing activities of the County Government. Ensure new website is kept up-to-date and accurate. Provide enhanced monthly reports and daily communications to the Commission and media. Hire a Public Information Officer and expand presence on Social Media.

2. **SPLOST 2021:** Prepare capital projects for next SPLOST 2021 and support public information and education measures to support the passage of the referendum.

3. **Professional Service Delivery:** Ensure that County services are delivered in a professional and courteous manner and enhance the efficiency and effectiveness of services provided to the citizens.

4. **Economic Development:** Habersham County's commitment to the Economic Development Council and economic development efforts county-wide continue to be a high priority.
   a. Attempt to curtail the trend of workers leaving the County to find employment. Now more than 11,500 workers leave the County every day to go to work.
   b. Register with Georgia Department of Economic Development as a GRAD ready industrial park.

5. **Budget and Financial Reporting:** Develop and present a budget that is forward looking in funding the delivery of County services.
   a. Technology update is quickly becoming a new focus for two reason:
      i. Opportunities to improve operating efficiency, and
      ii. Security improvements: defending against ransomware, and network hacking.

6. **Citizen Financial Guide Publications**: Financial Reports and Annual Budget documents with citizen information pamphlet for each budget submission and financial report are now released with the formal Budget and Financial Publications. We now include a summary

document (Budget Guidebook) to explain in simple terms and graphics what is contained in the financial documents.

7. **Work Force Stabilization:** A strategic goal of future budgets will be to improve wage and benefit structures to attract and retain trained, professional staff, and reduce turnover rates in County departments.
    a. Economic pressures require us to invest more to recruit and retain personnel with valuable training and experience to ensure that a high level of professional service.
    b. The turnover of full-time workers remains high at 19% and 25% overall.

FY2021 Approved Budget Overview/Highlights:

As mandated by State Law, the FY2021 approved Annual Budget represents a balanced budget for the General Fund, and all Special Revenue Funds. Total appropriations from each fund do not exceed estimated fund balances, reserves, and revenues for each of the county's respective funds.

Wages and Turnover: Although, a strategic goal of the FY2020 budget proposal was to become more competitive in wages to slow down the rate of turnover, this budget proposes a discontinuation of the merit pay program for FY2021. Habersham County will continue the annual performance evaluation system, but pay increases are not budgeted for this year due to the lack of increased revenue and the economic challenges faced by the nation during the novel coronavirus epidemic.

New Jail: Growth of the jail inmate population has created a significant strain on the Sheriff's Department budget; the inmate population has grown 40% in the past fifteen months until the coronavirus epidemic erupted. Typically, the County has housed 30 to 50 inmates per day out-of-county at other jails, which increases housing, transportation, food, and medical costs for inmates. We will need to address methods to fund a new jail in the near future. Once the epidemic passes, we expect the jail population to return to its previous high level. The non-compliance to jail standards and continuous over population has created a strong need for a new jail which complies with modern jail standards.

Court System: In a continuing effort to provide the most appropriate placement for offenders and reduce the number of incarcerations, Superior Court has continued to expand the grant-funded Accountability Courts which now include: Juvenile – Family Court, Drug & Addiction Court, and Mental Health Court.

Emergency Services Department: During FY2020 wage adjustments where approved by the Commission in order to improve the County's ability to attract and retain Paramedic/Firefighters and EMT/Firefighters to improve the staffing level of the Ambulance Service. Call volume increased significantly and has required an increase in the number of fulltime staffed ambulances from 4 to 5 to meet the demand for service.

Planning & Development: The Development Authority is still pursuing the design and engineering of the industrial park expansion on the former Reed Property. A local engineering firm has been retained to develop design plans and cost. The department has continued to perform their core functions of planning, permitting, inspections, and mapping. The Authority will explore funding options and timelines once the design is completed and approved.

Information Technology: The new capital investment of this budget will focus on technology, which has become a new focus for two reasons: a) Opportunities to improve operating efficiency, and b) Security improvements such as defending against malware, ransomware and network hacking.

The FY2021 budget process was a group effort encompassing each department and elected officials' input. It illustrates our desire to work together to accomplish what is believed to be in the best interest of the citizens of Habersham County, as we continuously strive to be good stewards of our citizens' tax dollars. Each year, new and different challenges are overcome illustrating the strength of our County's hard work. I would like to thank everyone who participated in this process.

Please feel free to contact me at any time if questions arise, or if I may be of assistance.

Sincerely,

Phil Sutton
Habersham County Manager



HABERSHAM COUNTY

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A RESOLUTION ADOPTING THE FISCAL YEAR 2020-2021 ANNUAL BUDGET; APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES; ADOPTING THE REVENUE PROJECTIONS; PROHIBITING EXPENDITURES/EXPENSES FROM EXCEEDING ACTUAL FUNDING AVAILABLE

WHEREAS, the County Manager has presented a proposed fiscal year 2020-2021 Budget to the Board of Commissioners for each of the various funds of the County; and,

WHEREAS, the budget is comprised of expenditures/expenses for the fiscal year 2020-2021; and,

WHEREAS, each fund listed in the budget is balanced, so that anticipated revenues equal proposed expenditures/expenses.

NOW, THEREFORE, BE IT RESOLVED THAT this Budget, attached hereto and by reference made a part hereof of this resolution, shall be the County of Habersham's annual budget for the fiscal year 2020-2021; and,

BE IT FURTHER RESOLVED that this budget is hereby approved, and the several items of revenues shown in the budget for each fund in the amounts shown anticipated are adopted, and that the several amounts shown in the budget for each fund as proposed expenditures/expenses are hereby appropriated to the departments/agencies/functions named in the fund; and,

BE IT FURTHER RESOLVED that the expenditures/expenses shall not exceed the proposed fund expenditures authorized by this budget or amendments thereto; and, that expenditures/expenses for the fiscal year shall not exceed the revenues available.

ADOPTED this 24th day of June, 2020.

S. Hall

Stacy Hall, Chairman

Lindsay D. Underwood

Attest: Lindsay Underwood, County Clerk

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BUDGET PROCESS

OVERVIEW

Prior to July 1st of each fiscal year, the Board of Commissioners adopts an annual budget for all governmental fund types except for Capital Projects Funds. Capital Projects Funds are budgeted by the Board of Commissioners when capital projects are approved. The operating budget includes proposed expenditures and the means of financing them. The budget shall be balanced for each budgeted fund. Total anticipated revenues plus appropriated fund balance shall equal total estimated expenditures for each fund.

A Budget Committee consisting of the Board of Commissioners, the County Manager, and the Finance Director prepare the proposed budget. Each County Department submits their requested budget to this committee for consideration. Public hearings are held to discuss the proposed budget and obtain input from the citizens of Habersham County. These hearings are publicized at least one week before the hearings. The budget document is made available for public inspection during this period. The final proposed budget is presented at an open Board of Commissioners meeting for final approval.

Governmental budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP) at the legal level of budgetary control; which is the department. Governmental funds recognize revenues and expenditures under the modified accrual basis of budgeting. Enterprise funds operate on an accrual basis of accounting in accordance with GAAP; however, within this budget document the enterprise funds' capital outlays and debt service payments are presented as operating expenses. Additionally, the Habersham County budget document does not include all component units that are included in the Comprehensive Annual Financial Report (CAFR). The Habersham County CAFR includes both the Habersham Health Department and Habersham County Development Authority component units; however, only the Habersham Development Authority is presented within the budget.

Expenditures may not exceed the appropriations within a fund. Budgets, as reported in the financial statements, are as originally passed by ordinance and subsequently amended. Habersham County policies establish that budgets to actuals for each fund and department are reported monthly to the Board of Commissioners. During the year, several supplementary appropriations are made as needed. Any changes in total departmental expenditures/expenses, personnel benefits, or capital purchases of $20,000 or more must be approved by the Board of Commissioners. The results are increases and decreases to the appropriations within the funds. All annual appropriations lapse at year end. The County does not use the encumbrance system of accounting.

BUDGET SCHEDULE

November	Distribute capital budget and personnel request documents to Department Directors.
December	Department Directors submit personnel and capital project requests.
January	Board of Commissioners establish budget goals.
February	Department Directors submit operating budget requests.
March	County Manager and Board of Commissioners meet with Department Directors and Elected Officials to review budget requests.
April	County Manager submits requested budget to Commissioners for review.
May	County Manager submits recommended budget to Commissioners for review.
June	Commissioners adopt budget for fiscal year and establish the property tax millage rate.
July	Budget for the next fiscal year begins on July 1.

FINANCIAL POLICIES AND PRACTICES

OVERVIEW

Habersham County provides a full range of services, which include health and welfare, public safety, parks and recreation programs, public works, etc. The County has developed several policies in order to provide these services in a financially responsible and transparent manner.

BUDGET PRACTICES AND POLICIES

- The Board of Commissioners adopts an annual budget for all governmental fund types, with the exclusion of Capital Project Funds, prior to July of each year. Capital Project Funds are budgeted by the Commissioners after capital projects are approved.

- The annual budget process is overseen by a Budget Committee, which consists of the Commissioners, County Manager, Finance Director, and other Department Directors. After a draft proposed budget is prepared, public hearings are held for citizen input and the proposed budget is made available for public viewing on the County website. The budget is approved in an open public meeting.

- Once the budget is adopted, any changes in total departmental expenses, personnel, benefits, or capital purchases must be approved by the Board of Commissioners.

- Each fund listed in the budget is balanced so that anticipated revenues equal proposed expenses.

- The County consists of the following major funds:
  GOVERNMENTAL FUNDS:
  - General Fund
  - Hospital Debt Service Fund
  - SPLOST VI Funds
  - Capital Improvements Fund
  - Special Revenues Fund

  ENTERPRISE FUNDS:
  - Landfill Fund
  - Transit Fund
  - Airport Fund

  COMPONENT UNIT:
  - Industrial Development Authority

PURCHASING POLICIES AND PROCEDURES

The Habersham County Purchasing Policies and Procedures were adopted in 2008 and revisions were approved in 2015 and 2017.

- The purpose of the Purchasing Policies and Procedures is:
  - To consider the best interests of Habersham County in all transactions;
  - To purchase without prejudice, seeking to obtain the maximum value for each dollar expenditure with maximum quality standards; and
  - To subscribe to and work for honesty and truth in buying.

- Purchases Require: approved budgetary funds, check requisition or purchase order, appropriate documentation (W-9, E-Verify, signed invoice, or written quotes when applicable), and supervisory approval when applicable.

- Check requests and purchase orders are not required for routine expenses (i.e. bills, rent payments, etc.)

- Department Directors are responsible for the control of material usage, allocation of supply quantities, physical security for materials, and proper disposition of surplus items.

- Each Purchase or Service that is estimated to cost over $20,000 requires formal advertising, sealed bids, and shall be awarded by the Board of Commissioners (there are exceptions).

- Purchasing Card Users must have a signed purchasing cardholder agreement on file. Receipts are required for all card transactions except for, on the rare occasion, when a receipt is lost. On those occasions, a lost receipt form must be submitted. P-Card Users (or Department Administrator) must submit all documentation to the Finance Department by the 21st of each month. P-cards will be audited and reviewed by the Finance Department.

- Every person employed by the County is responsible for the control of supplies, materials, and equipment that are provided in order to accomplish their activities.

DEBT MANAGEMENT POLICY

The Debt Management Policy was adopted by the Habersham County Board of Commissioners in 2008 and revised in 2018.

- The County will project debt requirements on a five year basis to examine the long range implications and effects of debt issuance.
- The County will not fund current operations or normal maintenance with proceeds from long term financing.
- In an effort to conserve debt capacity, the County shall borrow only when necessary and utilize "pay-as-you-go" financing to the extent possible.
- The County's debt capacity shall be maintained within the following:
    - Net debt per capita under $900
    - Net debt as a percentage of estimated market value of taxable property not to exceed 3%
    - Ratio of debt service expenses as a percentage of expenditures not to exceed 10%
    - Debt per capita as a percentage of income per capita should not exceed 5%
- In general, the County will adhere to the following debt guidelines:
    - Keep the average maturity of General Obligation Bonds at or below fifteen years
    - The County will confine long term borrowing to capital improvements and projects that have useful lives of ten to twenty years, these improvements should not be financed through current revenue or fund equity
    - The County will follow a policy of full disclosure in its Annual Financial Report

FUND BALANCE POLICY

The Fund Balance Policy was adopted by the Habersham County Board of Commissioners in 2005 and revised in 2018.

- Committed Fund Balance: The Board of Commissioners has the authority to set aside funds for a specific purpose; any funds set aside as a Committed Fund Balance require the passage of a resolution. The passage of the resolution must take place prior to the end of the applicable fiscal year. If the actual amount of the commitment is not available by the end of the fiscal year, the resolution must state the process to calculate the actual amount as soon as information is available. Commitments may be changed or lifted only by the Commissioners if they take the same formal action that imposed the constraint originally.

FURTHER CLARIFICATION ON COMMITTED FUND BALANCES:

- Rainy Day/ Stabilization Plan: Maintains a financial stabilization fund to meet unexpected revenue shortfalls or financial emergencies. The fund balance target for the General Fund shall not be less than 17% of regular general fund operating revenues or regular general fund operating expenditures. Additionally, any proposed appropriation that would result in the balance of the fund falling below the minimum fund balance ratio must be accompanied by a restoration plan that brings the fund to the minimum within 3 years.
- Assigned Fund Balance: Assigned Fund Balance consists of amounts that are intended to be used by the County for a specific purpose. Intent can only be expressed by the Commissioners or their designee. Assigned Fund Balance differs from Committed Fund Balance in that assignments do not require a resolution, but instead require a majority vote of the Board of Commissioners. However, the County Finance Director has been authorized by the Board to assign fund balance in the following situations:
    - If, upon passage of a budget resolution, any fund balance is used to balance a future budget
    - If any unspent funds for an ongoing capital project remain at fiscal year-end, these funds will automatically be recorded as Assigned Fund Balance until the project is complete
    - If any residual fund balance exists in a Special Revenue Fund, they will be automatically recorded as Assigned.
- Unassigned Fund Balance: Unassigned Fund Balance is the amount of funds in the General Fund which are not classified as either non-spendable, restricted, committed, or assigned. The Unassigned Fund Balance represents resources available for immediate appropriation by the Commissioners, and no use of these funds is permitted without approval by the Board of Commissioners. The County will make every effort to use Unassigned Funds for the following purposes, listed in order of priority:
    - To maintain the Rainy Day Fund at the prescribed level
    - To address unexpected revenue short-falls or expenditures encountered in the current fiscal year
    - To fund non-recurring capital expenditures. Unassigned Fund Balance will not be used to fund recurring expenditures or to compensate for structural budget deficits.
- Order of Fund Balance Use: When multiple categories of fund balance are available for expenditure, the County will start with the most restricted category and spend those funds before moving to the next category with available funds. For example: if a project

is funded by bond proceeds and assigned fund balance, the County would be required to use the bond proceeds first to pay expenditures since the use of bond proceeds is more restrictive than the use of assigned fund balance.

- Reports to the Governing Body: The Finance Director shall present, at least on an annual basis, a report detailing the amounts of spendable fund balance available. This report may be integrated into the Annual Financial Report, Interim Financial Reports, or as stand-alone reports.

- Special Revenue Funds: The Finance Director shall be charged with maintaining a listing of all Special Revenue Funds reported by the County. This listing shall include the purpose of the fund and the significant restricted or committed revenue streams that are the basis for establishing the fund.

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REVENUE SOURCES

OVERVIEW
Habersham County is funded through a variety of different revenue sources, which are spent on funding government operations, services, and/or enterprise operations. The total Government-wide budget for FY2021 is $37,116,376 a 3% increase from the FY2020 original budget. Additionally, the total General Fund budget for FY21 is $24,387,964 a 3% increase from the FY20 budget. The primary sources of revenues described below are listed from the largest revenue source to the smallest revenue source within the General Fund.

PROPERTY TAXES
Property taxes make up the largest portion of the General Fund of Habersham County. Each year, the Board of Tax Assessors appraises property at fair market value and compiles the annual tax digest. Property Taxes are budgeted at $14,378,938 for the FY21 General Fund. Habersham County also levies a Hospital Bond and Hospital Services property tax.

INSURANCE PREMIUM TAXES
Insurance Premium taxes are used to fund unincorporated fire protection, unincorporated animal control, and other unincorporated expenses for Habersham County. For FY20 the amount of insurance premium tax collected was $2,121,831. The amount budgeted for FY21 is $2,227,922. Annual insurance premium tax revenue is used in strict accordance with O.C.G.A. 33-8-8.3.

INTERGOVERNMENTAL REVENUES
Intergovernmental revenues are classified as any revenue obtained from another governmental entity. Intergovernmental revenues may include grants, fees owed to the County through intergovernmental agreements or contracted services, etc. Intergovernmental revenues are more difficult to calculate and predict since grants are not consistent, and contracts have the potential to change. For FY21 $1,455,605 has been budgeted for Intergovernmental Revenues.

MOTOR VEHICLE TAX
Motor Vehicle Tax revenues includes Motor Vehicle Title Ad Valorem Tax and Vehicle Ad Valorem Tax. Motor Vehicle Tax is budgeted at $1,268,570 for FY21, which is an increase of 1% from the FY20 original budget. Vehicle Ad Valorem Tax has been decreasing since FY13. Whereas, Motor Vehicle Title Ad Valorem has been increasing since FY13.

FINES, FEES & FORFEITURES
Fines, fees, and forfeitures are funds obtained through the judicial system of Habersham County. This revenue category is budgeted at $1,082,470 for the FY21 General Fund budget, which is an increase of 0% from the FY20 original budget. There are multiple Special Revenue Funds which are also funded through Fines, Fees & Forfeitures.

FIVE YEAR CONSOLIDATED FINANCIAL SCHEDULE

Governmental Funds

General Fund	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	$5,244,186	$5,248,767	$5,687,891	$5,855,959	$5,356,816
Excess (deficiency) of revenues over (under) expenditures	4,581	439,124	168,068	(499,143)	(357,137)
Fund Balances June 30	$5,248,767	$5,687,891	$5,855,959	$5,356,816	$4,999,679

Special Revenue Funds

Jail Fund	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	$73,889	$5,512	$16,290	$80,018	$80,018
Excess (deficiency) of revenues over (under) expenditures	(68,377)	10,778	63,728	-	(40,260)
Fund Balances June 30	$5,512	$16,290	$80,018	$80,018	$39,758

Inmate Welfare	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	$10,878	$16,551	$26,081	$24,941	$24,941
Excess (deficiency) of revenues over (under) expenditures	5,673	9,530	(1,140)	-	-
Fund Balances June 30	$16,551	$26,081	$24,941	$24,941	$24,941

Law Library	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	$199,448	$203,959	$218,531	$233,744	$243,444
Excess (deficiency) of revenues over (under) expenditures	4,511	14,572	15,213	9,700	-
Fund Balances June 30	$203,959	$218,531	$233,744	$243,444	$243,444

Hotel/Motel Tax	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	-	-	-	$5,845	$5,845
Excess (deficiency) of revenues over (under) expenditures	-	-	-	-	-
Fund Balances June 30	-	-	$5,845	$5,845	$5,845

D.A.T.E./Felony Drug Court	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	$52,138	$32,742	$84,309	$116,327	$96,043
Excess (deficiency) of revenues over (under) expenditures	(19,396)	51,568	32,018	(20,284)	(16,199)
Fund Balances June 30	$32,742	$84,309	$116,327	$96,043	$79,844

Family Dep. & Mental Health Treatment Court	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	-	$8,868	$3,818	$10,624	$10,624
Excess (deficiency) of revenues over (under) expenditures	8,868	(5,050)	6,806	-	17,792
Fund Balances June 30	$8,868	$3,818	$10,624	$10,624	$28,416

E-911	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	$238,530	$306,446	$459,808	$682,679	$539,562
Excess (deficiency) of revenues over (under) expenditures	57,916	153,362	222,871	(143,117)	(200,000)
Fund Balances June 30	$306,446	$459,808	$682,679	$539,562	$339,562

Emergency Medical Services	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	-	-	$(39,090)	$(87,663)	$(87,663)
Excess (deficiency) of revenues over (under) expenditures	-	(39,090	(48,573)	-	(114,921)
Fund Balances June 30	-	$(39,090)	$(87,663)	$(87,663)	$(202,584)

Senior Center	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	97,572	$3,194	$16,995	$72,526	$72,526
Excess (deficiency) of revenues over (under) expenditures	(94,378)	13,801	55,531	-	(100,000)
Fund Balances June 30	$3,194	$16,995	$72,526	$72,526	$(27,474)

Confiscated Assets	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	$5,519	$11,392	$11,387	$11,387	$11,387
Excess (deficiency) of revenues over (under) expenditures	5,873	(5)	-	-	-
Fund Balances June 30	$11,392	$11,387	$11,387	$11,387	$11,387

Capital Improvement Fund

Capital Improvements Fund	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	$39,748	$ -	$4,683,622	$(55,343)	$(55,343)
Excess (deficiency) of revenues over (under) expenditures	(39,748)	4,683,622	(4,738,965)	-	-
Fund Balances June 30	$ -	4,683,622	$(55,343)	$(55,343)	$(55,343)

Senior Center CDBG	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	-	-	$3	$3	$3
Excess (deficiency) of revenues over (under) expenditures	-	3	-	-	-
Fund Balances June 30	-	$3	$3	$3	$3

Debt Service Fund

Hospital Debt Service	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	$2,775,372	$2,448,791	$1,689,370	$1,606,236	$1,406,244
Excess (deficiency) of revenues over (under) expenditures	(326,580)	(759,421)	(83,134)	(199,992)	(199,992)
Fund Balances June 30	$2,448,791	$1,689,370	$1,606,236	$1,406,244	$1,206,252

FINANCIAL SCHEDULE
ALL FUNDS HISTORY - continued

Enterprise Funds

Landfill	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Net Position July 1	$1,997,791	$2,226,881	$2,362,278	$2,266,932	$2,434,874
Change in Net Position	229,090	135,397	(95,346)	167,942	77,021
Net Position June 30	$2,226,881	$2,362,278	$2,266,932	$2,434,874	$2,511,895

Transit	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Net Position July 1	$29,169	$63,738	$33,851	$5,286	$5,286
Change in Net Position	34,570	(29,887)	(28,565)	-	-
Net Position June 30	$63,738	$33,851	$5,286	$5,286	$5,286

Airport	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Net Position July 1	$19,686	$19,835,057	$24,379,773	$24,407,553	$24,373,960
Change in Net Position	19,815,371	4,544,716	27,780	(33,593)	23,779
Net Position June 30	$19,835,057	$24,379,773	$24,407,553	$24,373,960	$24,397,739

Component Unit

Industrial Development Authority	Actual FY17	Actual FY18	Actual FY19	Original FY20 Budget	Original FY21 Budget
Fund Balances July 1	$233,817	$192,578	$601,252	$601,252	$676,492
Excess (deficiency) of revenues over (under) expenditures	(41,239)	408,674	-	75,240	68,200
Fund Balances June 30	$192,578	$601,252	$601,252	$676,492	$744,692

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Debt Summary

By Project and Fund

	Admin. Bldg.	Recreation HVAC System	Hospital	E-911 Equipment	Gradall	Landfill D6T-20 Dozer	Landfill 826K Compactor
Fund	**General Fund**	**General Fund**	**Hospital Debt Service Fund**	**E-911 Special Revenue Fund**	**SPLOST VI Capital Project Fund**	**Landfill Fund**	**Landfill Fund**
Financing Type	*Lease Purchase*	*Lease Purchase*	*Bonds*	*Lease Purchase*	*Lease Purchase*	*Lease Purchase*	*Lease Purchase*
FY 2021	393,812	70,988	2,317,493	47,072	66,345	84,136	131,558
FY 2022	389,562	70,988	2,316,453	47,072	66,345	84,136	369,284
FY 2023	389,387	70,988	2,313,295	47,072		84,136	
FY 2024	389,062	70,988	2,312,867	19,613		222,836	
FY 2025	387,663	70,988	2,315,111				
FY 2026	390,063	70,988	2,311,909				
FY 2027	393,088	70,988	2,313,117				
FY 2028	390,813	70,988	2,318,515				
FY 2029	387,850	70,988	2,317,953				
FY 2030	389,588	53,241	2,316,683				
FY 2031	390,388		2,319,705				
FY 2032	390,788		2,314,697				
FY 2033	390,788		2,318,058				
FY 2034	390,388		2,312,600				
FY 2035	389,588		2,315,692				
FY 2036	388,388		2,314,966				
FY 2037	386,788		2,317,732				
FY 2038	389,688		2,369,200				
FY 2039	387,088		2,372,200				
FY 2040	388,988		2,372,200				
FY 2041	386,681		2,369,200				
FY 2042	390,225		2,373,200				
FY 2043	388,363		2,368,800				
FY 2044	386,175		2,371,200				
Total	**$9,345,204**	**$692,128**	**$55,962,846**	**$160,829**	**$132,690**	**$475,242**	**$500,843**

AUTHORIZED POSITIONS
ALL DEPARTMENTS

The table below represents the number of authorized positions for current departments beginning fiscal year 2017 through fiscal year 2021. More detailed information on the addition or removal of positions for specific departments can be found on the Department Budget Overview later in this budget document.

Department	Dept. Number	Actual FY17 FT/PT	Actual FY18 FT/PT	Actual FY19 FT/PT	Budget FY20 FT/PT	Budget FY21 FT/PT
General Fund						
Board of Commissioners	120	0/5	0/5	0/5	0/5	0/5
County Manager	121	2/0	2/0	2/0	2/0	3/0
Finance	122	4/0	4/0	4/0	4/0	4/0
Human Resources	123	2/1	2/1	3/0	3/0	3/0
Tax Commissioner	125	7/0	7/0	7/1	6/2	6/2
Tax Assessors	126	9/5	9/5	9/5	9/5	9/5
County Clerk	130	1/0	1/0	1/0	1/0	1/0
Elections/Registration	145	2/0	2/0	2/0	2/0	2/1
Facilities Management	155	10/0	10/0	11/0	11/0	11/0
Information Technology	160	2/0	2/0	3/0	3/0	3/0
Fleet Maintenance	460	6/0	6/0	6/0	6/0	6/0
Roads and Bridges	475	24/0	25/0	26/0	26/0	26/0
Probate Court	230	3/0	3/0	3/1	3/1	3/1
Magistrate Court	231	2/0	2/0	2/0	2/0	2/0
Clerk of Court	235	14/0	14/0	14/0	14/0	14/0
Superior Court	265	2/4	2/4	2/4	2/4	2/4
District Attorney	266	0/3	0/3	1/1	2/1	2/1
Public Defender	267	1/0	1/0	1/0	1/0	1/0
Juvenile Court	268	1/3	2/0	2/0	2/0	2/0
State Court	270	1/1	1/1	1/1	1/1	1/1
Solicitor	271	1/1	1/1	1/1	1/1	1/1
Sheriff-Operations	340	44/9	45/9	47/9	49/9	49/9
Sheriff-Jail	341	38/0	38/0	39/0	39/0	39/0
Sheriff-HEAT Unit	342	1/0	1/0	1/0	1/0	1/0
Animal Control	374	3/4	4/4	6/3	6/3	6/3
Coroner	382	1/0	1/0	1/1	1/1	1/1
Fire Department	384	24/17	24/17	27/17	28/17	28/17
Parks and Recreation	696	5/41	5/41	5/41	5/41	5/41
Extension Service	750	0/1	0/1	0/1	0/1	0/1
Planning and Development	794	7/0	7/0	7/0	7/0	7/0
Special Revenue Fund						
Felony Drug Court	218	2/0	2/0	3/0	3/0	3/0
Mental Health Treatment Court	225	-	-	0/1	0/1	1/1
Family Dep. Treatment Court	252	0/1	2/0	1/1	1/1	1/1
Emergency Medical Services	395	-	-	33/17	39/17	39/17
E-911	390	20/14	20/14	22/14	22/14	22/14
Senior Center	585	5/1	5/1	5/2	5/3	5/3
Enterprise Fund						
Landfill	480	7/3	7/3	8/3	8/3	9/3
Transit	754	1/1	1/2	1/2	1/2	1/2
Total		252/116	258/112	307/131	316/133	319/134



HABERSHAM COUNTY

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Government-wide

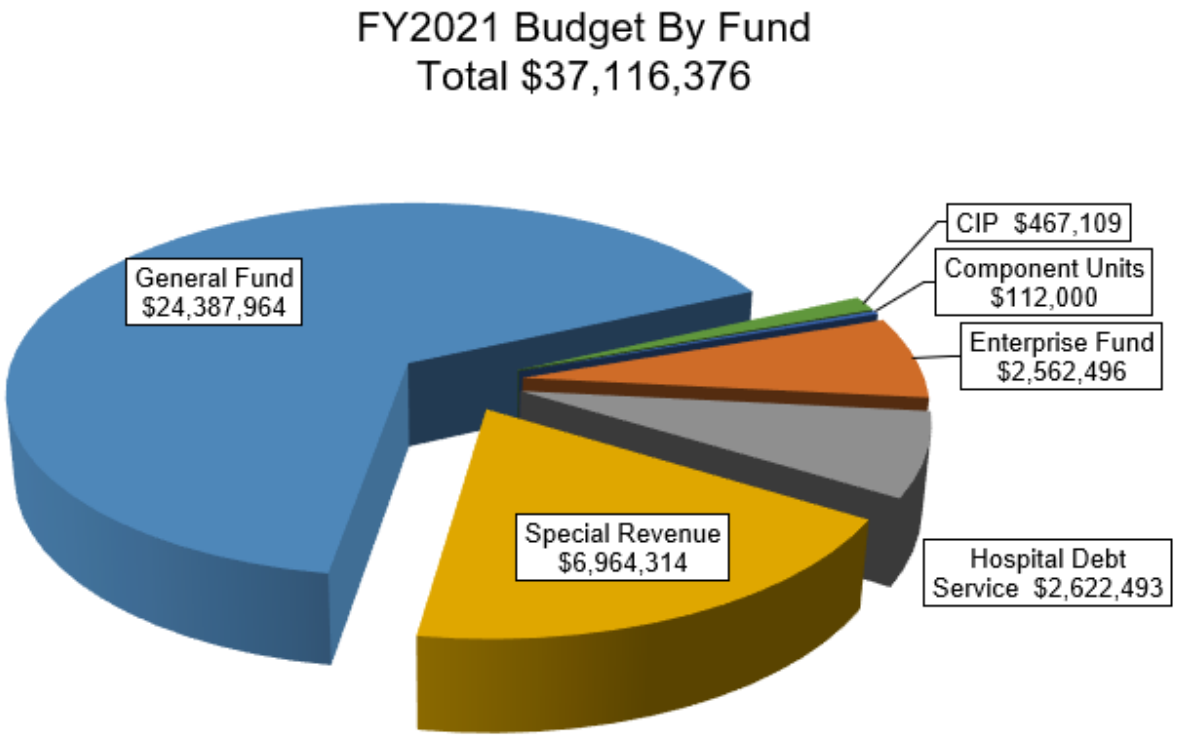


FY2021 Annual Budget
Summary of Government-wide
Combining All Fund Revenue, Expenditures & Other Sources (Uses)

	General Fund	Special Revenue	Hospital Bond	CIP Fund	Enterprise Fund	Component Units	Total
Revenues							
Property Taxes	$ 14,378,938	$ 949,660	$ 1,519,195	$ -	$ -	$ -	$ 16,847,793
Motor Vehicle Tax	1,268,570	-	-	-	-	-	1,268,570
Mobile Home Tax	108,441	-	-	-	-	-	108,441
Timber Tax	1,366	-	-	-	-	-	1,366
Cost, Penalties, And Interest	85,000	-	-	-	-	-	85,000
Intangible Tax	298,287	-	-	-	-	-	298,287
Real Estate Transfer Tax	94,001	-	-	-	-	-	94,001
Franchise Tax	63,600	-	-	-	-	-	63,600
Insurance Premium Tax	2,227,922	-	-	-	-	-	2,227,922
Alcohol Excise Tax	503,950	-	-	-	-	-	503,950
Occupational Tax	128,675	-	-	-	-	-	128,675
Other	-	-	-	-	-	-	-
Building Permits	175,000	-	-	-	-	-	175,000
Other Permits	13,800	-	-	-	-	-	13,800
Fines, Fees & Forfeitures	1,082,470	395,655	-	-	-	-	1,478,125
Fire Protection	6,480	-	-	-	-	-	6,480
Sheriff Services	50,000	-	-	-	-	-	50,000
Prisoner Board	-	-	-	-	-	-	-
Recreation Fees & Services	568,500	-	-	-	-	-	568,500
Collection Commissions	590,000	-	-	-	-	-	590,000
Other Charges For Services	336,980	2,984,000	-	-	2,320,198	-	5,641,178
Intergovernmental	1,455,605	1,423,653	-	-	138,048	-	3,017,306
Interest	45,869	-	-	-	40,050	12,000	97,919
Contributions	27,000	9,800	-	-	-	-	36,800
Forfeitures	-	-	-	-	-	-	-
Rental Income	67,373	-	-	-	63,600	-	130,973
Miscellaneous	23,000	85,700	-	-	600	-	109,300
Total Revenues	**23,600,827**	**5,848,468**	**1,519,195**	**-**	**2,562,496**	**12,000**	**33,542,986**
Expenditures							
General Government	7,535,260	40,000	2,322,493	156,861	-	-	10,054,614
Judicial	3,316,223	1,158,712	-	-	-	-	4,474,935
Public Safety	10,147,663	4,958,241	-	199,260	-	-	15,305,164
Recreation & Culture	1,309,510	-	-	88,488	-	-	1,397,998
Housing & Development	650,195	-	-	22,500	-	43,800	716,495
Health & Welfare	327,538	632,369	-	-	-	-	959,907
Enterprise	-	-	-	-	2,461,696	-	2,461,696
Total Expenditures	**23,286,389**	**6,789,322**	**2,322,493**	**467,109**	**2,461,696**	**43,800**	**35,370,809**

FY2021 Annual Budget
Summary of Government-wide
Combining All Fund Revenue, Expenditures & Other Sources (Uses)

	General Fund	Special Revenue	Hospital Bond	CIP Fund	Enterprise Fund	Component Units	Total
Other Sources & (Uses)							
Transfer In (Out) - Jail Fund	70,000	(70,000)	-	-	-	-	-
Transfer In (Out) - Hotel/Motel	60,000	(60,000)	-	-	-	-	-
Transfer In (Out) - Felony Drug	-	(10,000)	-	-	-	-	(10,000)
Transfer In (Out) - FDTC	-	10,000	-	-	-	-	10,000
Transfer In (Out) - E911 Fund	(513,209)	513,209	-	-	-	-	-
Transfer In (Out) - Transit Fund	-	-	-	-	-	-	-
Transfer In (Out) - Senior Center	(121,257)	121,257	-	-	-	-	-
Transfer In (Out) - Hospital Debt	300,000	-	(300,000)	-	-	-	-
Transfer In (Out) - CIP Fund	(467,109)	-	-	467,109	-	-	-
Transfer In (Out) - SPLOST VI	-	-	903,306	-	-		903,306
Appropriated Fund Balance	357,137	436,388	199,992	-	(100,800)	(68,200)	824,517
Sale of Assets	-	-	-	-	-	100,000	100,000
Total Other Sources & (Uses)	**(314,438)**	**940,854**	**803,298**	**467,109**	**(100,800)**	**31,800**	**1,827,823**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**





HABERSHAM COUNTY

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General Fund

The general operating fund of Habersham County is used to account for all financial resources except for those required to be accounted for in another fund.

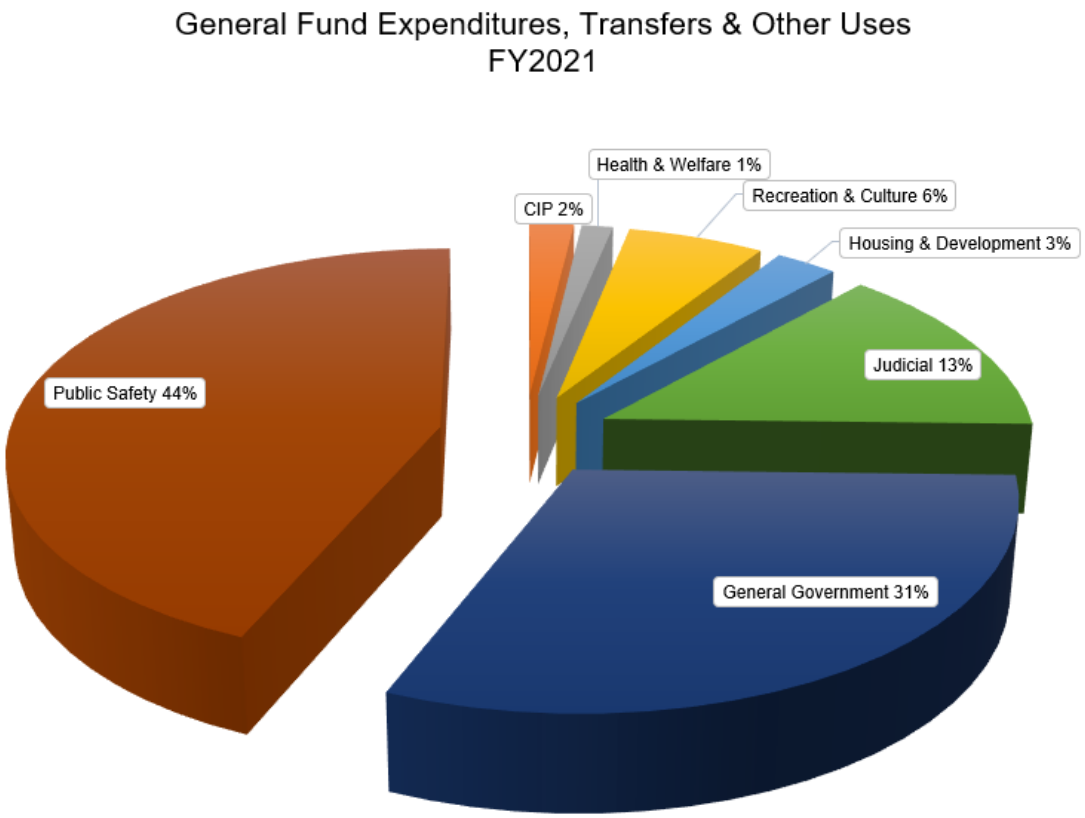


FY2021 Annual Budget
Governmental Funds - General Fund Revenue, Expenditures & Other Sources (Uses)

	Actual FY17	Acutal FY18	Acutal FY19	Original Budget FY20	Approved Budget FY21	% of Change
Revenues						
Taxes						
Property Taxes	$ 11,091,709	$ 11,855,850	$ 13,485,037	$ 13,863,760	$ 14,378,938	
Motor Vehicle Tax	1,221,713	1,165,166	1,329,472	1,259,708	1,268,570	
Mobile Home Tax	104,275	112,443	104,941	104,134	108,441	
Timber Tax	1,661	3,131	1,226	1,103	1,366	
Cost, Penalties, And Interest	72,715	65,588	65,911	85,000	85,000	
Intangible Tax	206,927	195,453	238,195	215,000	298,287	
Real Estate Transfer Tax	59,156	69,826	86,553	65,000	94,001	
Franchise Tax	79,941	78,484	75,429	76,747	63,600	
Insurance Premium Tax	1,716,692	1,838,518	1,982,416	2,100,000	2,227,922	
Alcohol Excise Tax	403,767	489,161	499,587	479,350	503,950	
Occupational Tax	109,757	130,386	133,291	135,175	128,675	
Other	15,079	6,662	8,328	9,180	-	
Total Taxes	**15,083,391**	**16,010,668**	**18,010,385**	**18,394,157**	**19,158,750**	**4.2%**
Building Permits	120,012	136,053	160,341	145,000	175,000	
Other Permits	7,243	15,089	19,683	13,800	13,800	
Fines, Fees & Forfeitures	1,047,690	1,105,210	1,227,003	1,082,193	1,082,470	
Fire Protection	-	-	11,760	8,000	6,480	
Sheriff Services	38,306	48,757	55,407	50,000	50,000	
Prisoner Board	21,900	20,460	2,325	-	-	
Recreation Fees & Services	559,727	507,800	553,113	567,000	568,500	
Collection Commissions	578,832	630,794	677,301	590,000	590,000	
Other Charges For Services	203,491	380,013	367,993	295,900	336,980	
Intergovernmental	1,306,312	1,760,775	1,450,992	1,467,521	1,455,605	
Interest	(5,080)	31,091	85,885	20,000	45,869	
Contributions	76,306	34,305	36,852	32,000	27,000	
Rental Income	82,559	61,601	85,187	68,073	67,373	
Miscellaneous	49,062	85,990	135,540	3,000	23,000	
Total Revenues	**19,169,752**	**20,828,606**	**22,879,766**	**22,736,644**	**23,600,827**	**3.8%**
Operating Expenditures						
General Government	5,545,468	6,465,474	6,876,352	7,203,785	7,535,260	
Judicial	2,690,287	2,920,624	2,991,048	3,120,286	3,316,223	
Public Safety	7,963,785	8,487,818	9,746,742	9,515,166	10,147,663	
Recreation & Culture	1,220,974	1,238,940	1,304,571	1,316,479	1,309,510	
Housing & Development	590,633	593,358	636,468	622,767	650,195	
Health & Welfare	274,874	306,960	307,248	327,538	327,538	
Total Operating Expenditures	**18,286,020**	**20,013,174**	**21,862,429**	**22,106,021**	**23,286,389**	**5.3%**

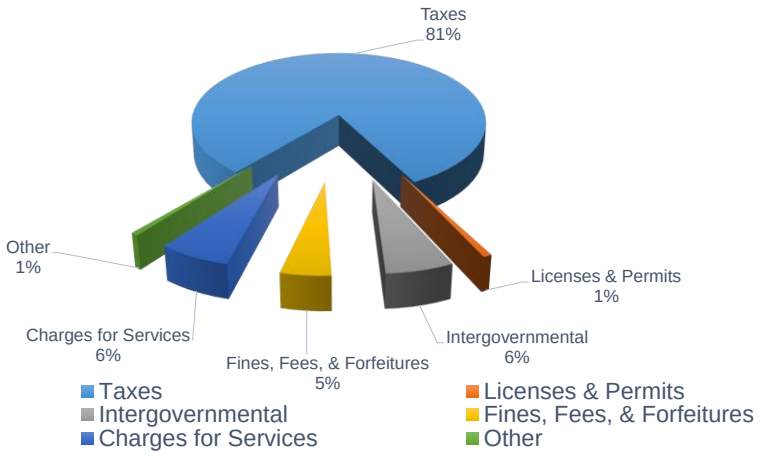
FY2020 Annual Budget
Governmental Funds - General Fund Revenue, Expenditures & Other Sources (Uses)

	Actual FY17	Acutal FY18	Acutal FY19	Original Budget FY20	Approved Budget FY21	% of Change
Other Sources & (Uses)						
Transfer Out - CIP Fund	(483,950)	(379,314)	(842,942)	(755,904)	(467,109)	
Transfer Out - E911 Fund	(506,337)	(522,327)	(674,721)	(591,888)	(513,209)	
Transfer Out - Transit Fund	(21,808)	-	(17,485)	(23,029)	-	
Transfer Out - Mountain NCIS	(5,788)	-	-	-	-	
Transfer Out - Senior Center	(22,401)	(102,153)	(192,295)	(182,945)	(121,257)	
Transfer Out - SPLOST V	(40,536)	-	-	-	-	
Transfer Out - Dev Authority	-	(652,388)	-	-	-	
Transfer Out - FDTC	-	-	-	-	-	
Transfer In - Hotel/Motel	40,070	43,803	58,966	54,000	60,000	
Transfer In - Hospital Bond Tax	-	500,000	200,000	300,000	300,000	
Transfer In - Jail Fund	133,000	78,000	60,000	70,000	70,000	
Transfer In - DATE Fund	-	-	-	-	-	
Transfer In - Sheriff	6,000	5,683	6,000	-	-	
Hospital Auth Loc Proceeds	-	-	-	-	-	
Appropriated Fund Balance	-	-	-	499,143	357,137	
Fund Bal for Future Debt Service	-	-	-	-	-	
Sale of Assets	22,599	652,388	553,450	-	-	
Total Other Sources & (Uses)	**(879,151)**	**(376,308)**	**(849,027)**	**(630,623)**	**(314,438)**	**50.1%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ 4,581**	**$ 439,124**	**$ 168,310**	**$ -**	**$ -**	



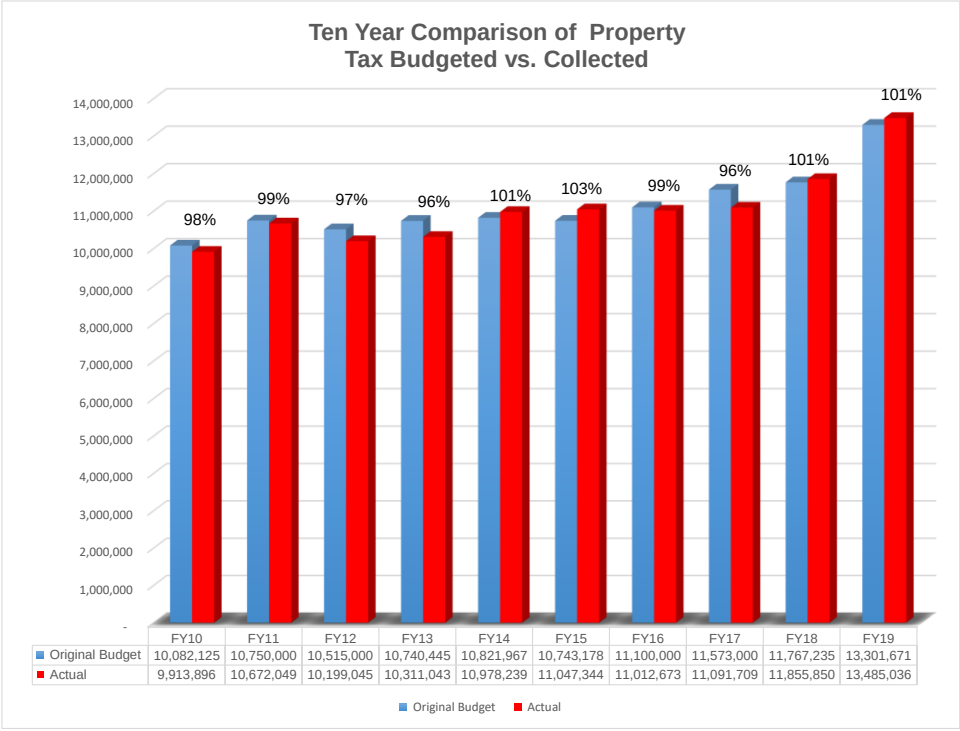
Revenues

The primary sources of revenue in the General Fund are Real Estate Taxes, Motor Vehicle Taxes and Insurance Premium Taxes. The total tax revenue is 80% of the County's total budgeted revenue.



Taxes

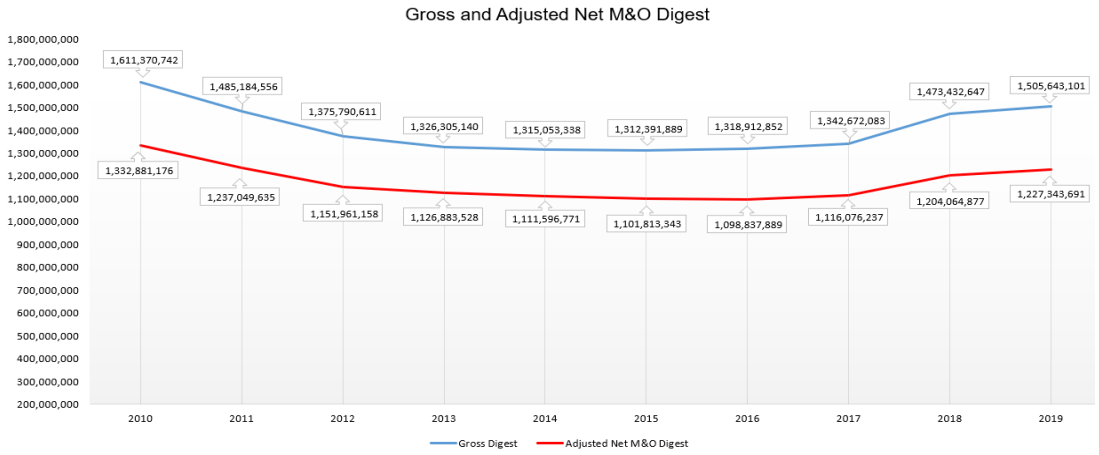
The majority of taxes collected are General Property taxes. Below is a graph that depicts the budgeted General Property tax vs. actual collected for the last ten fiscal years.



	FY10	FY11	FY12	FY13	FY14	FY15	FY16	FY17	FY18	FY19
Original Budget	10,082,125	10,750,000	10,515,000	10,740,445	10,821,967	10,743,178	11,100,000	11,573,000	11,767,235	13,301,671
Actual	9,913,896	10,672,049	10,199,045	10,311,043	10,978,239	11,047,344	11,012,673	11,091,709	11,855,850	13,485,036

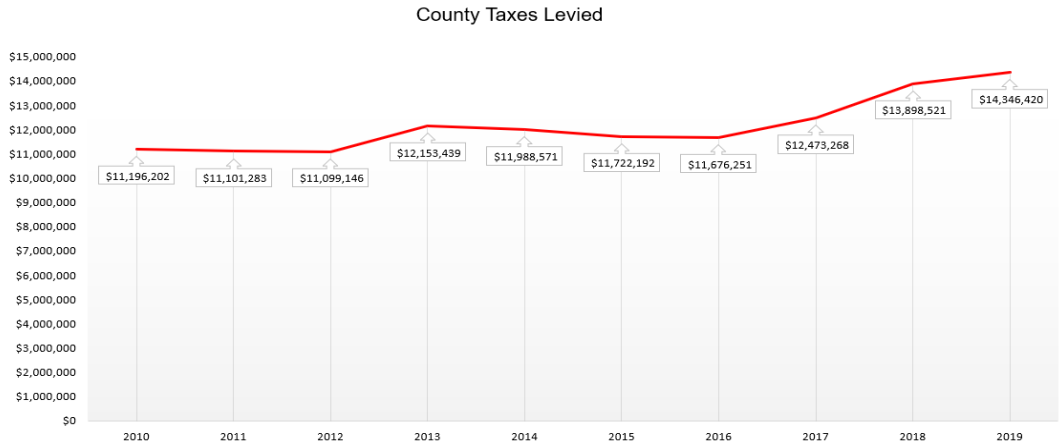
Gross and Adjusted Net M&O

The Board of Commissioners levies taxes based upon the Adjusted Net M&O, which is the Gross M&O assessed 40% Value less exemptions. Below is a ten year history of the Gross and Adjusted Net M&O Digest.



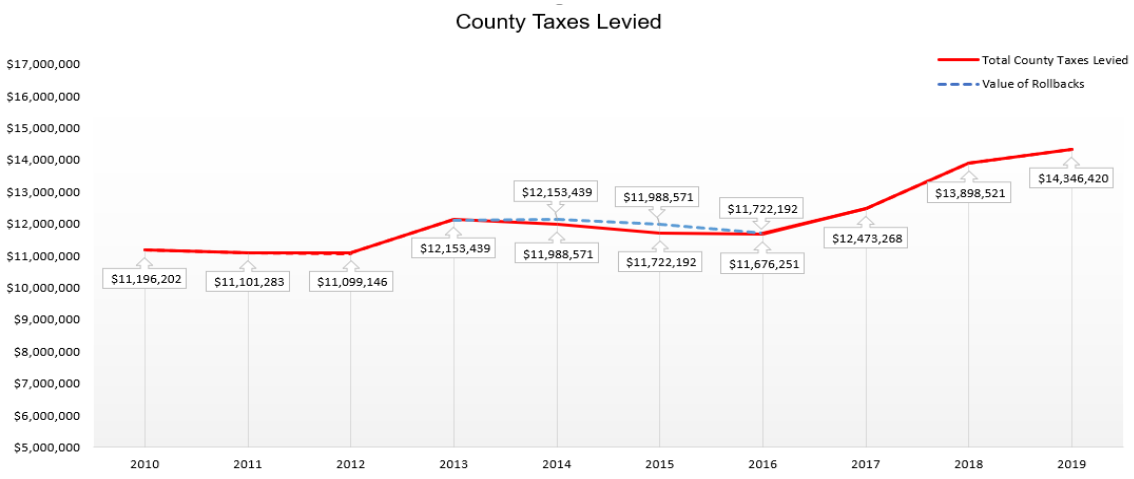
County Taxes Levied

The Board of Commissioners approves a millage rate each year, which in turn produces a Total County Taxes Levied as advertised on the Tax Digest and 5 Year History of Levy. Below is a ten year history of the County Taxes Levied.



County Taxes Levied with Value of Rollbacks

The Board of Commissioners is required to compute a "rollback" millage rate, which is the previous year's millage rate minus the millage equivalent of the total net assesed value added by reassessments of existing real property. During 2014, 2015, and 2016 the Board of Commissioners accepted the rollback rate and reduced the County Taxes Levied. Below is a ten year history of County Taxes Levied with the Value of Rollbacks for 2014 through 2016.





HABERSHAM COUNTY

GEORGIA | Est. 1818

FY2021 Annual Budget
Governmental Funds - General Fund
Expenditure Summary

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
General Administration						
Countywide						
Salaries & Benefits	$ 54,224	$ 63,500	$ 62,343	$ 74,000	$ 74,210	
Operating	758,114	920,118	1,110,938	1,101,560	1,150,996	
Total Countywide	**$ 812,339**	**$ 983,618**	**$ 1,173,281**	**$ 1,175,560**	**$ 1,225,206**	**4%**
Commissioners						
Salaries & Benefits	$ 79,599	$ 95,401	$ 96,716	$ 93,495	$ 98,053	
Operating	81,947	125,637	119,428	118,000	113,500	
Total Commissioners	**$ 161,545**	**$ 221,038**	**$ 216,144**	**$ 211,495**	**$ 211,553**	**0%**
County Manager						
Salaries & Benefits	$ 183,758	$ 192,746	$ 208,296	$ 203,314	$ 263,835	
Operating	10,261	9,634	10,830	10,700	10,400	
Total County Manager	**$ 194,019**	**$ 202,380**	**$ 219,126**	**$ 214,014**	**$ 274,235**	**28%**
Finance						
Salaries & Benefits	$ 234,249	$ 257,748	$ 276,995	$ 277,466	$ 283,701	
Operating	7,287	9,671	12,669	9,920	10,560	
Total Finance	**$ 241,536**	**$ 267,420**	**$ 289,664**	**$ 287,386**	**$ 294,261**	**2%**
Human Resources						
Salaries & Benefits	$ 111,076	$ 150,307	$ 173,040	$ 183,028	$ 192,376	
Operating	41,922	20,448	18,520	21,720	26,570	
Total Human Resources	**$ 152,997**	**$ 170,755**	**$ 191,561**	**$ 204,748**	**$ 218,946**	**7%**
Tax Commissioner						
Salaries & Benefits	$ 280,569	$ 326,432	$ 309,527	$ 330,721	$ 345,425	
Operating	62,654	58,608	71,069	70,560	70,560	
Total Tax Commissioner	**$ 343,223**	**$ 385,040**	**$ 380,596**	**$ 401,281**	**$ 415,985**	**4%**
Tax Assessors						
Salaries & Benefits	$ 425,340	$ 464,087	$ 502,203	$ 516,732	$ 543,413	
Operating	75,452	73,842	77,670	78,700	79,100	
Total Tax Assessors	**$ 500,792**	**$ 537,929**	**$ 579,873**	**$ 595,432**	**$ 622,513**	**5%**

FY2021 Annual Budget
Governmental Funds - General Fund
Expenditure Summary

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
General Administration - Continued						
Board of Equalization						
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	
Operating	1,624	1,903	1,109	3,350	2,000	
Total Board of Equalization	**$ 1,624**	**$ 1,903**	**$ 1,109**	**$ 3,350**	**$ 2,000**	**-40%**
County Clerk						
Salaries & Benefits	$ 58,309	$ 62,872	$ 67,469	$ 68,487	$ 71,287	
Operating	799	3,710	2,589	4,220	3,220	
Total County Clerk	**$ 59,108**	**$ 66,582**	**$ 70,058**	**$ 72,707**	**$ 74,507**	**2%**
Elections & Registration						
Salaries & Benefits	$ 89,447	$ 98,631	$ 107,346	$ 107,207	$ 133,219	
Operating	44,295	40,477	74,825	64,350	99,500	
Total Elections & Registration	**$ 133,742**	**$ 139,108**	**$ 182,171**	**$ 171,557**	**$ 232,719**	**36%**
Facilities Management						
Salaries & Benefits	$ 370,968	$ 414,660	$ 445,130	$ 465,551	$ 483,850	
Operating	436,177	449,409	449,601	420,386	419,782	
Total Facilities Management	**$ 807,145**	**$ 864,069**	**$ 894,731**	**$ 885,937**	**$ 903,632**	**2%**
Information Technology						
Salaries & Benefits	$ 130,261	$ 145,895	$ 176,023	$ 205,934	$ 222,930	
Operating	122,413	120,772	164,932	183,114	230,094	
Total Information Technology	**$ 252,675**	**$ 266,667**	**$ 340,956**	**$ 389,048**	**$ 453,024**	**16%**
Fleet Services						
Salaries & Benefits	$ 254,030	$ 264,189	$ 284,185	$ 283,122	$ 305,678	
Operating	151,381	321,457	350,673	309,660	309,200	
Total Fleet Services	**$ 405,410**	**$ 585,647**	**$ 634,859**	**$ 592,782**	**$ 614,878**	**4%**
Roads & Bridges						
Salaries & Benefits	$ 815,212	$ 1,062,157	$ 974,779	$ 1,053,274	$ 1,192,301	
Operating	313,938	345,259	357,938	409,500	423,118	
Capital	19,263	-	-	-	-	
Total Roads & Bridges	**$ 1,148,413**	**$ 1,407,416**	**$ 1,332,717**	**$ 1,462,774**	**$ 1,615,419**	**10%**

FY2021 Annual Budget
Governmental Funds - General Fund
Expenditure Summary

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
General Administration - Continued						
Safety						
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	
Operating	-	430	257	1,000	2,300	
Total Safety	**$ -**	**$ 430**	**$ 257**	**$ 1,000**	**$ 2,300**	**130%**
Contingency						
Salaries & Benefits	$ -	$ -	$ -	$ 23,714	$ -	
Operating	-	-	-	150,000	5,082	
Total Contingency	**$ -**	**$ -**	**$ -**	**$ 173,714**	**$ 5,082**	**-97%**
Independent Agencies	**$ 330,901**	**$ 365,473**	**$ 369,250**	**$ 361,000**	**$ 369,000**	**2%**
Total General Administration	**$ 5,545,468**	**$ 6,465,474**	**$ 6,876,352**	**$ 7,203,785**	**$ 7,535,260**	**5%**
Judicial						
Probate Court						
Salaries & Benefits	$ 165,233	$ 181,437	$ 197,729	$ 199,497	$ 215,967	
Operating	14,615	15,094	17,079	16,310	16,550	
Total Probate Court	**$ 179,848**	**$ 196,531**	**$ 214,809**	**$ 215,807**	**$ 232,517**	**8%**
Magistrate Court						
Salaries & Benefits	$ 143,721	$ 158,968	$ 160,711	$ 160,793	$ 167,044	
Operating	8,017	6,334	4,496	14,450	14,450	
Total Magistrate Court	**$ 151,738**	**$ 165,302**	**$ 165,207**	**$ 175,243**	**$ 181,494**	**4%**
Clerk of Court						
Salaries & Benefits	$ 544,477	$ 604,062	$ 626,491	$ 645,142	$ 664,331	
Operating	75,873	56,087	69,781	72,200	72,200	
Capital	-	-	-	-	-	
Total Clerk of Court	**$ 620,351**	**$ 660,150**	**$ 696,272**	**$ 717,342**	**$ 736,531**	**3%**
Juvenile Offenders						
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	
Operating	3,150	1,500	3,951	8,000	4,000	
Total Juvenile Offenders	**$ 3,150**	**$ 1,500**	**$ 3,951**	**$ 8,000**	**$ 4,000**	**-50%**

FY2021 Annual Budget
Governmental Funds - General Fund
Expenditure Summary

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Judicial - Continued						
Superior Court						
Salaries & Benefits	$ 153,229	$ 154,793	$ 155,319	$ 156,667	$ 161,000	
Operating	75,419	90,250	106,148	95,180	95,180	
Total Superior Court	**$ 228,648**	**$ 245,043**	**$ 261,468**	**$ 251,847**	**$ 256,180**	**2%**
District Attorney						
Salaries & Benefits	$ 22,891	$ 13,527	$ 54,040	$ 64,799	$ 77,199	
Operating	184,780	277,266	305,621	325,301	443,655	
Total District Attorney	**$ 207,671**	**$ 290,793**	**$ 359,662**	**$ 390,100**	**$ 520,854**	**34%**
Public Defender						
Salaries & Benefits	$ 52,097	$ 54,756	$ 54,732	$ 55,113	$ 51,247	
Operating	544,403	550,066	544,440	623,263	623,856	
Total Public Defender	**$ 596,500**	**$ 604,822**	**$ 599,172**	**$ 678,376**	**$ 675,103**	**0%**
Juvenile Court						
Salaries & Benefits	$ 202,361	$ 217,528	$ 169,268	$ 168,526	$ 171,968	
Operating	93,923	117,032	99,275	88,830	100,830	
Total Juvenile Court	**$ 296,285**	**$ 334,560**	**$ 268,543**	**$ 257,356**	**$ 272,798**	**6%**
State Court						
Salaries & Benefits	$ 162,502	$ 174,595	$ 170,738	$ 170,550	$ 179,370	
Operating	91,046	91,072	94,478	99,680	96,346	
Total State Court	**$ 253,549**	**$ 265,667**	**$ 265,216**	**$ 270,230**	**$ 275,716**	**2%**
Solicitor						
Salaries & Benefits	$ 143,047	$ 146,757	$ 147,249	$ 147,435	$ 151,530	
Operating	9,500	9,500	9,500	8,550	9,500	
Total Solicitor	**$ 152,547**	**$ 156,257**	**$ 156,750**	**$ 155,985**	**$ 161,030**	**3%**
Total Judicial	**$ 2,690,287**	**$ 2,920,624**	**$ 2,991,048**	**$ 3,120,286**	**$ 3,316,223**	**6%**
Public Safety						
Sheriff						
Salaries & Benefits	$ 2,526,222	$ 2,671,315	$ 3,038,580	$ 3,178,223	$ 3,201,542	
Operating	743,469	694,040	731,724	652,693	647,834	
Total Sheriff	**$ 3,269,691**	**$ 3,365,355**	**$ 3,770,304**	**$ 3,830,916**	**$ 3,849,376**	**0%**

FY2021 Annual Budget
Governmental Funds - General Fund
Expenditure Summary

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Public Safety - Continued						
Jail						
Salaries & Benefits	$ 1,607,892	$ 1,624,840	$ 1,979,737	$ 1,977,618	$ 2,058,220	
Operating	837,888	1,278,387	1,356,648	1,022,603	1,359,854	
Total Jail	**$ 2,445,780**	**$ 2,903,227**	**$ 3,336,385**	**$ 3,000,221**	**$ 3,418,074**	**14%**
Heat Unit						
Salaries & Benefits	$ 52,798	$ 57,752	$ 62,813	$ 58,055	$ 60,493	
Operating	11,749	68,265	15,072	38,700	38,700	
Total Heat Unit	**$ 64,547**	**$ 126,016**	**$ 77,885**	**$ 96,755**	**$ 99,193**	**3%**
Animal Control						
Salaries & Benefits	$ 205,883	$ 232,918	$ 262,515	$ 275,413	$ 331,286	
Operating	134,002	158,026	153,578	155,475	143,975	
Capital	9,999	26,894	-	-	-	
Total Animal Control	**$ 349,885**	**$ 417,837**	**$ 416,093**	**$ 430,888**	**$ 475,261**	**10%**
Coroner						
Salaries & Benefits	$ 9,429	$ 10,921	$ 12,119	$ 13,485	$ 14,267	
Operating	15,151	9,137	10,764	14,650	15,450	
Total Coroner	**$ 24,581**	**$ 20,058**	**$ 22,882**	**$ 28,135**	**$ 29,717**	**6%**
Fire Department						
Salaries & Benefits	$ 1,115,441	$ 1,269,177	$ 1,658,303	$ 1,718,264	$ 1,826,591	
Operating	190,779	236,412	312,562	236,408	257,971	
Total Fire Department	**$ 1,306,221**	**$ 1,505,589**	**$ 1,970,865**	**$ 1,954,672**	**$ 2,084,562**	**7%**
Emergency Management						
Salaries & Benefits	$ 75,474	$ 92,405	$ 115,052	$ 98,379	$ 110,680	
Operating	21,682	62,210	37,276	75,200	80,800	
Capital	22,856	131,350	-	-	-	
Total Emergency Management	**$ 120,012**	**$ 285,965**	**$ 152,328**	**$ 173,579**	**$ 191,480**	**10%**
Emergency Medical Service						
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	
Operating	383,070	(136,229)	-	-	-	
Total Emergency Medical Service	**$ 383,070**	**$ (136,229)**	**$ -**	**$ -**	**$ -**	**0%**
Total Public Safety	**$ 7,963,785**	**$ 8,487,818**	**$ 9,746,742**	**$ 9,515,166**	**$ 10,147,663**	**7%**

FY2021 Annual Budget
Governmental Funds - General Fund
Expenditure Summary

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Recreation & Culture						
Recreation Department						
Salaries & Benefits	$ 456,186	$ 468,974	$ 487,518	$ 501,874	$ 491,685	
Operating	481,325	472,070	505,931	497,780	501,000	
Total Recreation Department	**$ 937,511**	**$ 941,044**	**$ 993,450**	**$ 999,654**	**$ 992,685**	**-1%**
Independent Agencies	**$ 283,463**	**$ 297,896**	**$ 311,121**	**$ 316,825**	**$ 316,825**	**0%**
Total Recreation & Culture	**$ 1,220,974**	**$ 1,238,940**	**$ 1,304,571**	**$ 1,316,479**	**$ 1,309,510**	**-1%**
Housing & Development						
Planning & Development						
Salaries & Benefits	$ 429,595	$ 423,927	$ 452,238	$ 438,946	$ 457,991	
Operating	39,330	45,703	46,856	50,241	53,195	
Total Planning & Development	**$ 468,924**	**$ 469,630**	**$ 499,094**	**$ 489,187**	**$ 511,186**	**4%**
Planning Commission						
Salaries & Benefits	$ -	$ -	$ -	$ -	$ -	
Operating	3,948	3,757	4,327	5,200	4,900	
Total Planning Commission	**$ 3,948**	**$ 3,757**	**$ 4,327**	**$ 5,200**	**$ 4,900**	**-6%**
Extension Services						
Salaries & Benefits	$ 24,892	$ 26,362	$ 26,901	$ 27,495	$ 27,690	
Operating	80,036	80,777	93,486	88,225	93,759	
Total Extension Services	**$ 104,928**	**$ 107,139**	**$ 120,387**	**$ 115,720**	**$ 121,449**	**5%**
Independent Agencies	**$ 12,832**	**$ 12,832**	**$ 12,660**	**$ 12,660**	**$ 12,660**	**0%**
Total Housing & Development	**$ 590,633**	**$ 593,358**	**$ 636,468**	**$ 622,767**	**$ 650,195**	**4%**
Health & Welfare						
Independent Agencies	**$ 274,874**	**$ 306,960**	**$ 307,248**	**$ 327,538**	**$ 327,538**	**0%**
Total General Fund	**$ 18,286,020**	**$ 20,013,174**	**$ 21,862,429**	**$ 22,106,021**	**$ 23,286,389**	**5%**



HABERSHAM COUNTY

GEORGIA | Est. 1818

GENERAL ADMINISTRATION

Department Budget Overview

COUNTYWIDE

The countywide portion of the budget provides an overview of funds that cannot be designated to a particular department, and cover expenses applicable to all county departments. Funds in the countywide portion of the budget cover expenses such as liability insurance, legal services, audit services, telephone and printer charges, etc.

Budget Highlights:

FY2021 budget reflects an increase in Legal Services of $17,000, a decrease in Telephone of $2,000, an increase in Liability Insurance of $30,870, an increase in Audit Services of $1,500, an increase in Contracted Services of $4,415, an increase in Internet of $500, an increase in EAP of $551, and a decrease in Debt Service of $3,400.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$47,117	$48,662	$57,934	$58,000	$58,250
Benefits	7,108	14,837	4,409	16,000	15,960
Operating Expenditures	720,134	713,614	790,938	706,047	758,883
Debt Service	37,980	206,504	320,000	395,513	392,113
Total Expenditures	$812,339	$983,618	$1,173,281	$1,175,560	$1,225,206

FY2021 Annual Budget
Governmental Funds - General Administration
Countywide - 110

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Employee Appreciation	$ 47,117	$ 48,662	$ 57,934	$ 58,000	$ 58,250	
Total Salaries	**47,117**	**48,662**	**57,934**	**58,000**	**58,250**	**0%**
Benefits						
FICA Contributions	3,844	3,799	4,409	4,500	4,460	
Other Employee Benefits	3,264	11,038	-	11,500	11,500	
Total Benefits	**7,108**	**14,837**	**4,409**	**16,000**	**15,960**	**0%**
Total Personal Services	**54,224**	**63,500**	**62,343**	**74,000**	**74,210**	**0%**
Operating Expenditures						
Legal Services	108,362	139,898	169,715	125,000	142,000	
Telephone	39,684	37,941	38,559	40,000	38,000	
Advertising	13,500	13,500	13,500	13,500	13,500	
Liability Insurance	264,834	299,065	326,665	313,207	344,077	
Postage	5,180	(1,651)	1,887	-	-	
Audit Services	79,400	74,400	74,400	74,400	75,900	
Contracted Services	88,484	16,439	18,898	5,940	10,355	
Internet	14,819	13,853	13,783	14,000	14,500	
EAP	1,379	1,563	1,734	1,500	2,051	
Wellness Program	2,023	1,012	-	-	-	
Printer Charges	96,701	110,699	123,873	111,000	111,000	
Other Expenses	5,769	6,896	7,925	7,500	7,500	
Debt Service	37,980	206,504	320,000	395,513	392,113	
Total Operating Expenditures	**758,114**	**920,118**	**1,110,938**	**1,101,560**	**1,150,996**	**4%**
Total Expenditures	**$ 812,339**	**$ 983,618**	**$ 1,173,281**	**$ 1,175,560**	**$ 1,225,206**	**4%**

GENERAL ADMINISTRATION

Department Budget Overview

BOARD OF COMMISSIONERS

Habersham County's governing authority is the Board of Commissioners. The Board of Commissioners enacts resolutions and ordinances, levies taxation, plans for future needs, and ensures necessary services are provided to county residents, among many other responsibilities that directly influence the lives of Habersham County citizens daily.

Goal #1: Continue to prepare for SPLOST 2021 referendum in November 2020 and continue to improve public information initiatives.

Goal #2: Investigate new ways to partner with municipalities to improve public safety initiatives and services to citizens overall.

Budget Highlights:

FY2021 budget reflects a decrease in Travel Expense of $1,000, a decrease in Conference & Training of $1,000, a decrease in Supplies of $1,500, and a decrease in Meetings With Meals of $1,000.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$59,720	$61,060	$60,470	$58,756	$58,252
Benefits	19,878	34,341	36,246	34,739	39,801
Operating Expenditures	81,947	125,637	119,428	118,000	113,500
Total Expenditures	$161,545	$221,038	$216,144	$211,495	$211,553

FY20 Completed Goals

FY20 Goal #1: Plan funding options for construction of new Habersham County Jail to meet future capacity needs. Investigate options for centrally located E911/EMS headquarters.

FY20 Goal #2: Prepare for SPLOST 2021 referendum in 2020 and improve public information initiatives.

FY2021 Annual Budget
Governmental Funds - General Administration
Commissioners - 120

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 59,720	$ 61,060	$ 60,470	$ 58,756	$ 58,252	
Total Salaries	**59,720**	**61,060**	**60,470**	**58,756**	**58,252**	**-1%**
Benefits						
Group Insurance	11,172	24,492	25,821	25,062	30,591	
Social Security (FICA)	5,024	4,714	4,675	4,954	4,457	
Retirement Contribution	3,150	2,666	2,961	2,303	2,334	
Workers' Compensation	236	1,875	1,971	1,569	1,523	
Vision Insurance	63	130	162	195	195	
Dental Insurance	233	465	656	656	701	
Total Benefits	**19,878**	**34,341**	**36,246**	**34,739**	**39,801**	**15%**
Total Personal Services	**79,599**	**95,401**	**96,716**	**93,495**	**98,053**	**5%**
Operating Expenditures						
Advertising	5,146	12,049	4,334	5,500	5,500	
Travel Expense	9,538	9,230	9,445	9,000	8,000	
Postage	3,608	4,612	3,534	3,500	3,500	
Conference & Training	10,431	4,155	6,900	12,000	11,000	
Dues	40,741	40,950	41,193	41,000	41,000	
Contracted Services	1,641	36,000	38,866	35,000	35,000	
Supplies	8,918	8,605	8,532	8,500	7,000	
Meetings With Meals	1,924	2,972	2,774	3,500	2,500	
Small Equipment Under $5,000	-	1,315	-	-	-	
Special Events	-	5,748	3,849	-	-	
Total Operating Expenditures	**81,947**	**125,637**	**119,428**	**118,000**	**113,500**	**-4%**
Total Expenditures	**$ 161,545**	**$ 221,038**	**$ 216,144**	**$ 211,495**	**$ 211,553**	**0%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Part Time	5	5	5	5	5

GENERAL ADMINISTRATION

Department Budget Overview

COUNTY MANAGER

The Habersham County Manager is the chief administrative officer of the county and head of the administrative branch of county government. The manager is responsible to the Board of Commissioners for all county administrative affairs including hiring, discharging, and suspending county officers or employees who fall under the Board's jurisdiction; supervising all county officers and department heads appointed by the Board; ensuring all ordinances, resolutions, regulations and policies are executed and enforced; exercising control over all departments under the Board's jurisdiction; attending all Board meetings; and administering the construction and maintenance of all buildings, roads and bridges under the jurisdiction of Habersham County. The County Manager is also the budget officer and chief purchasing agent for Habersham County and is responsible for submitting an annual budget for consideration and adoption by the Board; ensuring the Board is fully advised as to the financial condition and needs of the County; establishing policies and procedures for the procurement of all required supplies and materials; and executing all purchase orders and contracts for sums less than $20,000.

Goal #1: Leverage County and City resources to provide improved services to the entire Community by combining services now provided by seven Cities and the County with a consolidated service approach. Combined planning, zoning, building inspection, and code enforcement would be a potential as the County currently provides building inspection services to Demorest and Mount Airy and serves as a backup to Cornelia. Fire Departments' automatic aid agreements allow the five current fire departments to support each other's emergency response efforts. Consideration could be given to merging certain city fire services into the County Emergency Services Department.

Goal #2: Hire a Public Relations Officer and implement a new Public Information and Communications Strategy for Habersham County to keep the Commissioners, media, and public informed concerning the ongoing activities of the County Government. New website is kept up-to-date and accurate. Monthly reports and daily communications are provided to the Commission and media as needed.

Budget Highlights: Approved for 1 Full Time Public Information Officer. The FY2021 budget reflects a decrease in Travel Expense of $1,000, an increase in Conference & Training of $1,800, an increase in Dues of $100, a decrease in Gas/Oil of $500, and an increase in Tires/Tubes of $700.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$137,061	$145,640	$154,143	$157,737	$204,273
Benefits	46,696	47,106	54,153	45,577	59,562
Operating Expenditures	10,261	9,634	10,830	10,700	10,400
Total Expenditures	$194,019	$202,380	$219,126	$214,014	$274,235

FY20 Completed Goals:

FY20 Goal #1: Obtain Commission approval for the SPLOST 2021 project list by May 2020. Prepare revenue and cost estimates for each project and prioritize projects for inclusion in the next SPLOST program.

FY20 Goal #2: Increase staffing in Emergency Services to meet public demand and better respond to fire scenes, traffic accidents, and medical emergencies. Continue to reduce turnover, particularly in public safety departments. Address these staffing and turnover issues in the FY2020 Budget.

FY2021 Annual Budget
Governmental Funds - General Administration
County Manager - 121

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 137,061	$ 145,640	$ 154,143	$ 157,737	$ 204,273	
Total Salaries	**137,061**	**145,640**	**154,143**	**157,737**	**204,273**	**30%**
Benefits						
Group Insurance	7,965	9,929	12,156	12,020	18,878	
Social Security (FICA)	10,490	11,143	11,787	12,079	15,627	
Retirement Contribution	26,962	24,762	28,778	20,148	23,201	
Workers' Compensation	713	774	864	763	960	
Vision Insurance	120	109	130	130	195	
Dental Insurance	445	389	437	437	701	
Total Benefits	**46,696**	**47,106**	**54,153**	**45,577**	**59,562**	**31%**
Total Personal Services	**183,758**	**192,746**	**208,296**	**203,314**	**263,835**	**30%**
Operating Expenditures						
Telephone	1,205	1,200	1,200	1,200	1,200	
Travel Expense	1,964	1,729	457	2,000	1,000	
Parts/Repair/Maint	76	-	-	-	-	
Vehicle Parts/Repair/Maint	-	136	1,008	600	600	
Conference & Training	2,125	2,745	3,884	2,000	3,800	
Dues	1,869	1,153	1,219	1,200	1,300	
Gas/Oil	1,513	1,518	1,989	1,700	1,200	
Tires/Tubes	704	-	-	700	-	
Supplies	316	722	825	1,000	1,000	
Meetings With Meals	490	432	247	300	300	
Total Operating Expenditures	**10,261**	**9,634**	**10,830**	**10,700**	**10,400**	**-3%**
Total Expenditures	**$ 194,019**	**$ 202,380**	**$ 219,126**	**$ 214,014**	**$ 274,235**	**28%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	2	2	2	2	3

GENERAL ADMINISTRATION

Department Budget Overview

FINANCE DEPARTMENT

The Finance Department advises the County Commission and all County Departments on fiscal and budgetary matters, including procurement of goods and services. The Finance Department is responsible for the following: accounting for all financial transactions, disbursement of funds, facilitating budget development and implementation, monitoring revenues and expenditures, periodic/annual reporting and projection of County finances, facilitating the annual audit, managing the county treasury, and conducting fixed asset inventory.

Goal #1: Utilize automated check processing capabilities for SPLOST 2021 financial transactions.

Goal #2: Obtain CVIOG Financial Officer Level 1 Certification for 75% of the department.

Budget Highlights:

FY2021 budget reflects an increase in Dues of $50, and an increase in Contracted Services of $590.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$182,943	$197,217	$213,280	$215,478	$213,071
Benefits	51,305	60,531	63,715	61,988	70,630
Operating Expenditures	7,287	9,671	12,669	9,920	10,560
Total Expenditures	$241,536	$267,420	$289,664	$287,386	$294,261

FY20 Completed Goals

FY20 Goal #1: Create an internal records management system for all retained hard copy financial records in accordance with Habersham County records retention policies & procedures.

FY20 Goal #2: Engage in monthly cross-training opportunities within the Finance Department to strengthen proficiency and capacity to complete necessary functions, while focusing on preserving departmental knowledge.

FY2021 Annual Budget
Governmental Funds - General Administration
Finance Department - 122

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 180,116	$ 197,217	$ 213,280	$ 215,478	$ 213,071	
Part Time Salaries	2,828	-	-	-	-	
Total Salaries	**182,943**	**197,217**	**213,280**	**215,478**	**213,071**	**-1%**
Benefits						
Group Insurance	23,474	33,414	33,644	33,242	41,261	
Social Security (FICA)	13,289	14,373	15,549	16,500	16,300	
Retirement Contribution	12,427	10,372	12,189	10,069	10,873	
Workers' Compensation	935	1,183	1,199	1,043	1,001	
Vision Insurance	252	260	260	260	260	
Dental Insurance	928	929	875	874	935	
Total Benefits	**51,305**	**60,531**	**63,715**	**61,988**	**70,630**	**14%**
Total Personal Services	**234,249**	**257,748**	**276,995**	**277,466**	**283,701**	**2%**
Operating Expenditures						
Travel Expense	1,151	2,283	1,048	2,500	2,500	
Conference & Training	1,916	1,628	2,635	2,750	2,750	
Dues	100	405	355	405	455	
Contracted Services	-	765	765	765	1,355	
Supplies	4,120	3,935	7,866	3,500	3,500	
Small Equipment Under $5,000	-	655	-	-	-	
Total Operating Expenditures	**7,287**	**9,671**	**12,669**	**9,920**	**10,560**	**6%**
Total Expenditures	**$ 241,536**	**$ 267,420**	**$ 289,664**	**$ 287,386**	**$ 294,261**	**2%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	4	4	4	4	4

GENERAL ADMINISTRATION

Department Budget Overview

HUMAN RESOURCES

The Habersham County Human Resources Department is responsible for the successful recruitment, compensation, development, and retention of a highly qualified workforce.

The Human Resources Director ensures compliance with all employment federal, state, local, and county laws, ordinances, and regulations. The Director drives employment recruitment, retention, and retirement initiatives with planning, development, implementation, and communication of HR programs. Within the three major phases of employment are several programs operating within the county.

The Director manages the day-to-day activities of the Human Resources Department and advises the County Manager, Department Directors, Managers & Supervisors on all personnel matters.

The Human Resources Department leads efforts in recruitment, pre-screening, and applicant referrals; organizes and conducts onboarding activities; implements compensation and performance-based merit pay increases; and coordinates training and development programs. The Human Resources Department is also responsible for benefits and workers' compensation case management, safety and wellness program supervision, administration of DOT Drug & Alcohol Testing programs, and payroll administration. The Human Resources Department also manages the Human Resources Management Systems including all personnel records.

Goal #1: Ensure 100% of all non-public safety new hires attend New Employee Orientation.

Goal #2: Ensure 100% of all employees attend one annual mandated training course.

Budget Highlights:

FY2021 budget reflects an increase in Travel Expense of $500, an increase in Dues of $400, an increase in Contracted Services of $2,500, an increase in Drug Testing of $500, an increase in Pre-Employment Physicals of $500, an increase in ACA Act of $150, a decrease in Meetings with Meals of $400, and an increase in Small Equipment under $5,000 of $700.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$91,934	$119,019	$135,279	$142,102	$151,752
Benefits	19,141	31,288	37,761	40,926	40,624
Operating Expenditures	41,922	20,448	18,520	21,720	26,570
Total Expenditures	$152,997	$170,755	$191,561	$204,748	$218,946

FY2021 Annual Budget
Governmental Funds - General Administration
Human Resources - 123

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 84,378	$ 103,584	$ 134,865	$ 142,102	$ 151,752	
Part Time Salaries	7,544	15,414	414	-	-	
Overtime	13	21	-	-	-	
Total Salaries	**91,934**	**119,019**	**135,279**	**142,102**	**151,752**	**7%**
Benefits						
Group Insurance	6,106	16,715	20,334	22,581	20,775	
Social Security (FICA)	7,021	8,876	10,108	10,905	11,609	
Retirement Contribution	5,223	4,437	5,821	5,921	6,631	
Workers' Compensation	365	667	735	669	713	
Vision Insurance	91	130	175	195	195	
Dental Insurance	335	465	589	655	701	
Total Benefits	**19,141**	**31,288**	**37,761**	**40,926**	**40,624**	**-1%**
Total Personal Services	**111,076**	**150,307**	**173,040**	**183,028**	**192,376**	**5%**
Operating Expenditures						
Telephone	739	720	720	720	720	
Advertising	2,558	1,150	104	1,000	1,000	
Travel Expense	572	840	1,459	1,000	1,500	
Postage	-	200	280	500	500	
Conference & Training	1,657	425	1,467	3,500	3,500	
Dues	175	225	907	600	1,000	
Contracted Services	15,455	-	-	-	2,500	
Drug Testing	6,434	5,924	5,984	4,500	5,000	
Pre-Employment Physicals	5,551	7,574	3,214	4,500	5,000	
ACA Act	7,660	1,806	2,142	2,100	2,250	
Supplies	969	1,585	2,144	2,500	2,500	
Meetings With Meals	-	-	100	500	100	
Small Equipment under $5,000	150	-	-	300	1,000	
Total Operating Expenditures	**41,922**	**20,448**	**18,520**	**21,720**	**26,570**	**22%**
Total Expenditures	**$ 152,997**	**$ 170,755**	**$ 191,561**	**$ 204,748**	**$ 218,946**	**7%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	2	2	3	3	3
Part Time	1	1	-	-	-

GENERAL ADMINISTRATION

Department Budget Overview

SAFETY

The Safety Program is designed to ensure employees work safely in all aspects of their jobs. The Safety and Wellbeing Committee was formed to educate the workforce on preventing work related injuries and illnesses. The Safety Program initiatives are designed to help the County implement proactive measures to ensure the safety and health of County employees, protection of property, and compliance with the safety discount program. The Safety and Wellbeing Committee also promotes healthy lifestyles for employees through education, training, and wellness events.

Goal #1: Coordinate quarterly Safety and Wellbeing Committee meetings.

Goal #2: Implement initiatives to become eligible for the 7.5% discount on our Workers' Compensation premiums.

Budget Highlights:

FY2021 budget reflects an increase in Travel Expense of $400, and an increase in Supplies of $900.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$ -	$ -	$ -	$ -	$ -
Benefits	-	-	-	-	-
Operating Expenditures	-	430	257	1,000	2,300
Total Expenditures	$ -	$430	$257	$1,000	$2,300

FY2021 Annual Budget
Governmental Funds - General Administration
Safety - 154

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Operating Expenditures						
Travel Expense	$ -	$ 112	$ -	$ 100	$ 500	
Supplies	-	218	257	900	1,800	
Special Events	-	100	-	-	-	
Total Operating Expenditures	**-**	**430**	**257**	**1,000**	**2,300**	**130%**
Total Expenditures	**$ -**	**$ 430**	**$ 257**	**$ 1,000**	**$ 2,300**	**130%**

GENERAL ADMINISTRATION

Department Budget Overview

TAX COMMISSIONER

The Habersham County Tax Commissioner, an office established by the Georgia Constitution and elected for four-year terms, serves as agent of the State Revenue Commissioner for the registration of motor vehicles; and performs all functions related to billing, collecting, disbursing and accounting for ad valorem taxes collected in the county on behalf of the State of Georgia, the Habersham County Board of Commissioners, and the Habersham County Board of Education.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$225,962	$252,277	$252,043	$265,048	$271,860
Benefits	54,607	74,155	57,484	65,673	73,565
Operating Expenditures	62,654	58,608	71,069	70,560	70,560
Total Expenditures	$343,223	$385,040	$380,596	$401,281	$415,985

FY2021 Annual Budget
Governmental Funds - General Administration
Tax Commissioner - 125

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 225,789	$ 250,319	$ 238,756	$ 239,173	$ 271,860	
Part Time Salaries	-	1,958	13,288	25,875	-	
Overtime	172	-	-	-	-	
Total Salaries	**225,962**	**252,277**	**252,043**	**265,048**	**271,860**	**3%**
Benefits						
Group Insurance	22,495	36,031	31,171	31,059	37,586	
Retirement Contribution	12,116	14,487	14,283	11,618	12,112	
Social Security (FICA)	17,289	19,347	9,200	20,290	20,796	
Workers' Compensation	1,163	2,523	1,422	1,289	1,278	
Vision Insurance	329	386	322	325	390	
Dental Insurance	1,216	1,381	1,085	1,092	1,403	
Total Benefits	**54,607**	**74,155**	**57,484**	**65,673**	**73,565**	**12%**
Total Personal Services	**280,569**	**326,432**	**309,527**	**330,721**	**345,425**	**4%**
Operating Expenditures						
Telephone	360	360	360	360	360	
Advertising	30	-	-	-	-	
Travel Expense	732	1,351	1,200	2,500	2,500	
Postage	18,601	20,957	32,452	26,000	26,000	
Conference & Training	769	1,494	1,078	2,500	2,500	
Dues	1,392	994	1,000	1,200	1,200	
Contracted Services	33,358	29,486	28,979	33,500	33,500	
Supplies	7,412	3,967	6,000	4,500	4,500	
Total Operating Expenditures	**62,654**	**58,608**	**71,069**	**70,560**	**70,560**	**0%**
Total Expenditures	**$ 343,223**	**$ 385,040**	**$ 380,596**	**$ 401,281**	**$ 415,985**	**4%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	7	7	7	6	6
Part Time	-	-	-	2	2

GENERAL ADMINISTRATION

Department Budget Overview

TAX ASSESSORS

The Tax Assessors Office operates under a five-member Board of Tax Assessors comprised of local taxpayers appointed for three-year terms by the Board of County Commissioners. The primary responsibility of the Tax Assessors Office is to appraise property at fair market value as of January 1 of each year and to compile the annual tax digest. The appraisal staff is required to adhere to the Appraisal Procedures Manual established by the Georgia Department of Revenue. The staff is responsible for tracking ownership changes, parcel boundaries, zoning, use, building and property characteristics, tax exemptions, trends in sales prices, construction costs, rent rates, incomes, expenses and personal property assets in order to appraise property values each year.

Goal #1: Provide a current digest reflecting changes in prior year and appraise property at 40% of fair market value ensuring that the ratio study does not fall below 38%. The Tax Assessors Office strives to complete this by May 15th.

Goal #2: Ensure all appraisers receive necessary training to obtain a higher certification level if the appraiser desires.

Budget Highlights:

FY2021 budget reflects an increase in Travel of $1,000, an increase in Postage of $100, and a decrease in Conferences & Training of $700.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$331,760	$353,300	$380,760	$391,247	$400,667
Benefits	93,580	110,787	121,442	125,485	142,746
Operating Expenditures	75,452	73,842	77,670	78,700	79,100
Total Expenditures	$500,792	$537,929	$579,873	$595,432	$622,513

FY20 Completed Goals

FY20 Goal #1: Provide a current digest reflecting changes in prior year and appraise property at 40% of fair market value insuring that the ratio study does not fall below 38%. The Tax Assessors office strives to complete this by May 15th.

FY20 Goal #2: Ensure all appraisers receive necessary training to obtain a higher certification level if the appraiser desires.

FY2021 Annual Budget
Governmental Funds - General Administration
Tax Assessors - 126

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 317,915	$ 340,805	$ 367,990	$ 378,929	$ 386,197	
Part Time Salaries	13,845	12,495	12,770	12,318	14,470	
Total Salaries	**331,760**	**353,300**	**380,760**	**391,247**	**400,667**	**2%**
Benefits						
Group Insurance	43,798	63,002	68,256	72,217	87,587	
Retirement Contribution	18,684	15,703	17,695	15,202	16,376	
Social Security (FICA)	23,922	25,543	27,418	30,077	30,538	
Workers' Compensation	4,901	4,160	5,666	5,437	5,556	
Vision Insurance	486	520	551	585	584	
Dental Insurance	1,790	1,858	1,856	1,967	2,105	
Total Benefits	**93,580**	**110,787**	**121,442**	**125,485**	**142,746**	**14%**
Total Personal Services	**425,340**	**464,087**	**502,203**	**516,732**	**543,413**	**5%**
Operating Expenditures						
Advertising	-	-	90	-	-	
Travel	3,375	3,525	2,655	4,000	5,000	
Parts/Repair/Maint	1,184	-	-	-	-	
Vehicle Parts/Repair/Maint	-	121	372	1,000	1,000	
Postage	1,393	1,367	1,391	900	1,000	
Conference & Training	2,085	2,410	2,171	2,900	2,200	
Dues	320	360	400	400	400	
Contracted Services	62,406	62,540	66,078	61,500	61,500	
Lease Payment	468	83	-	-	-	
Gas/Oil	883	1,054	858	1,500	1,500	
Tires/Tubes	489	-	976	500	500	
Supplies	1,655	2,382	2,619	3,000	3,000	
Small Equipment under $5,000	1,193	-	59	3,000	3,000	
Total Operating Expenditures	**75,452**	**73,842**	**77,670**	**78,700**	**79,100**	**1%**
Total Expenditures	**$ 500,792**	**$ 537,929**	**$ 579,873**	**$ 595,432**	**$ 622,513**	**5%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	9	9	9	9	9
Part Time	5	5	5	5	5

GENERAL ADMINISTRATION

Department Budget Overview

BOARD OF EQUALIZATION

The Board of Equalization is a special jury that hears appeals of property values and denials of homestead and other tax exemptions.

Budget Highlights:

FY2021 budget reflects a decrease in Advertising of $100, a decrease in Travel Expense of $400, a decrease in Postage of $200, a decrease in Conference & Training of $350, and a decrease in Supplies of $300.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$ -	$ -	$ -	$ -	$ -
Benefits	-	-	-	-	-
Operating Expenditures	1,624	1,903	1,109	3,350	2,000
Total Expenditures	$1,624	$1,903	$1,109	$3,350	$2,000

FY2021 Annual Budget
Governmental Funds - General Administration
Board of Equalization - 127

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Operating Expenditures						
Advertising	$ -	$ -	$ -	$ 100	$ -	
Travel Expense	574	658	65	750	350	
Per Diem	960	1,045	550	1,650	1,650	
Postage	89	5	194	200	-	
Conference & Training	-	195	300	350	-	
Supplies	-	-	-	300	-	
Total Operating Expenditures	**1,624**	**1,903**	**1,109**	**3,350**	**2,000**	**-40%**
Total Expenditures	**$ 1,624**	**$ 1,903**	**$ 1,109**	**$ 3,350**	**$ 2,000**	**-40%**

GENERAL ADMINISTRATION

Department Budget Overview

COUNTY CLERK

The County Clerk provides administrative support and day-to-day assistance to the Board of County Commissioners and is responsible for keeping records and minutes of the Board of Commissioners. Additionally, the Clerk coordinates administrative issues with, and aids, other County Department Directors. The County Clerk is the designated Habersham County Open Records Officer for the Board of Commissioners and maintains the County Code of Ordinances. The County Clerk is appointed/reappointed yearly at the Board of Commissioners January meeting.

Goal #1: Assist with implementation of new records management software (current software will no longer be supported as of December 31, 2020). Further, research and determine more efficient ways to process a growing number of Open Records Requests by partnering with County departments who also respond to requests and finding mutually beneficial solutions.

Goal #2: Continue implementation of records inventory and management program. Specifically focusing on properly organizing, scanning, and inventorying past Board of Commissioner meeting documents.

Budget Highlights:

FY2021 budget reflects a decrease in Travel Expense of $500, and a decrease in Conference & Training of $500.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$47,563	$50,016	$53,559	$55,128	$56,350
Benefits	10,746	12,855	13,910	13,359	14,937
Operating Expenditures	799	3,710	2,589	4,220	3,220
Total Expenditures	$59,108	$66,582	$70,058	$72,707	$74,507

FY20 Completed Goals

FY20 Goal #1: Begin implementing new records inventory and management program.

FY20 Goal #2: Complete Georgia Clerks Education Institute (GCEI) Certificate Program for County Clerks.

FY2021 Annual Budget
Governmental Funds - General Administration
County Clerk - 130

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 47,563	$ 50,016	$ 53,559	$ 55,128	$ 56,350	
Total Salaries	**47,563**	**50,016**	**53,559**	**55,128**	**56,350**	**2%**
Benefits						
Group Insurance	4,288	5,807	6,039	5,970	7,230	
Retirement Contribution	2,324	2,628	3,199	2,617	2,832	
Social Security (FICA)	3,602	3,818	4,087	4,222	4,311	
Workers' Compensation	223	305	301	267	265	
Vision Insurance	66	65	65	65	65	
Dental Insurance	243	232	219	218	234	
Total Benefits	**10,746**	**12,855**	**13,910**	**13,359**	**14,937**	**12%**
Total Personal Services	**58,309**	**62,872**	**67,469**	**68,487**	**71,287**	**4%**
Operating Expenditures						
Travel Expense	141	1,499	994	1,500	1,000	
Postage	-	2	-	-	-	
Conference & Training	415	2,110	1,525	2,500	2,000	
Dues	20	50	40	70	70	
Supplies	223	50	30	150	150	
Total Operating Expenditures	**799**	**3,710**	**2,589**	**4,220**	**3,220**	**-24%**
Total Expenditures	**$ 59,108**	**$ 66,582**	**$ 70,058**	**$ 72,707**	**$ 74,507**	**2%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	1	1	1	1	1

GENERAL ADMINISTRATION

Department Budget Overview

ELECTIONS & REGISTRATION

The Elections and Registration Department operates under a five-member Board of Elections and Registration comprised of local taxpayers appointed for four-year terms. The Board of Commissioners appoints one member at large, the Republican Party appoints two representatives, and the Democratic Party appoints two representatives every four years. The Elections Supervisor is responsible for overseeing the department as well as serving as an ex-officio member of the Board. This department is responsible for conducting fair and impartial elections and registering residents to vote. Elections and Registration are conducted in accordance with the Georgia Election Code, U.S. Justice Department Regulations, State Election Board Rules, and Federal and Local Laws. Additionally, the department establishes boundaries for voting precincts; secures facilities to serve as polling locations; recruits, selects, hires, trains, and assigns personnel to serve as poll officials; conducts qualifications for candidates; develops ballots for elections; acquires, maintains, prepares, and delivers equipment used to conduct elections; publicizes notices as required by law; and maintains elections records.

Goal #1: Acquire (purchase, lease, etc) a secure storage facility to house new voting machines and equipment by August 2020.

Goal #2: Increase poll worker pay rates by November 2020 General Election.

Budget Highlights:

FY2021 budget reflects an increase in Poll Workers of $15,000, an increase in Advertising of $3,000, an increase in Travel Expense of $250, an increase in Per Diem of $2,500, an increase in Postage of $1,000, a decrease in Conference & Training of $1,000, a decrease in Dues of $100, an increase in Contracted Services of $1,500, an increase in Lease Payment of $3,000 and an increase in Supplies of $10,000.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$71,075	$76,598	$83,686	$84,338	$106,085
Benefits	18,372	22,033	23,660	22,869	27,134
Operating Expenditures	44,295	40,477	74,825	64,350	99,500
Total Expenditures	$133,742	$139,108	$182,171	$171,557	232,719

FY20 Completed Goals

FY20 Goal #1: Hire a part-time employee by the 2020 Presidential Preference Primary.

FY2021 Annual Budget
Governmental Funds - General Administration
Elections & Registration - 145

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 70,012	$ 75,746	$ 80,423	$ 81,338	$ 83,179	
Part Time Salaries	-	-	-	-	19,406	
Overtime	1,063	852	3,263	3,000	3,500	
Total Salaries	**71,075**	**76,598**	**83,686**	**84,338**	**106,085**	**26%**
Benefits						
Group Insurance	8,238	11,647	12,004	11,867	14,375	
Retirement Contribution	3,853	3,561	4,301	3,568	3,831	
Social Security (FICA)	5,347	5,770	6,316	6,459	7,849	
Workers' Compensation	341	460	472	408	482	
Vision Insurance	127	130	130	130	130	
Dental Insurance	467	464	438	437	467	
Total Benefits	**18,372**	**22,033**	**23,660**	**22,869**	**27,134**	**19%**
Total Personal Services	**89,447**	**98,631**	**107,346**	**107,207**	**133,219**	**24%**
Operating Expenditures						
Poll Workers	17,626	13,598	42,405	35,000	50,000	
Advertising	4,619	6,304	7,412	5,000	8,000	
Travel Expense	993	960	97	750	1,000	
Per Diem	1,210	1,540	4,455	2,500	5,000	
Postage	4,334	3,579	5,606	5,000	6,000	
Conference & Training	800	420	-	2,000	1,000	
Dues	-	65	-	100	-	
Contracted Services	-	-	-	1,500	3,000	
Lease Payment	900	5,205	3,000	-	3,000	
Supplies	9,609	7,806	11,850	10,000	20,000	
Small Equipment Under $5,000	4,203	1,000	-	2,500	2,500	
Total Operating Expenditures	**44,295**	**40,477**	**74,825**	**64,350**	**99,500**	**55%**
Total Expenditures	**$ 133,742**	**$ 139,108**	**$ 182,171**	**$ 171,557**	**$ 232,719**	**36%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	2	2	2	2	2
Part Time	-	-	-	-	1

GENERAL ADMINISTRATION

Department Budget Overview

FACILITIES MANAGEMENT

The Facilities Management Department provides the highest quality, most effective, and efficient maintenance service to all Habersham County owned and operated buildings. Services include general, electrical, plumbing, and HVAC maintenance. The Facilities Management Department is also responsible for the efficient management of custodial work, grounds keeping, maintaining county swimming pools, and sports fields owned by Habersham County Government.

Goal #1: Continue to maintain and update Habersham County facilities through energy efficient practices to reduce utilities expenditures by 5% in FY21.

Goal #2: Increase efficiency and equipment life by improving preventative maintenance schedules by 10% for FY21.

Budget Highlights:

FY2021 budget reflects an increase in Telephone of $2,704, an increase in Equipment Rental of $300, a decrease in Non-Vehicle Parts/Repair/Maintenance of $10,501, an increase in Contracted Services of $5,911, an increase in Internet of $18,000, an increase in Waste Disposal of $32, a decrease in Uniforms of $250, a decrease in Utilities of $18,000, an increase in Gas/Oil of $200, an increase in Tires/Tubes of $1,000, a decrease in Supplies of $3,000, and an increase in Small Equipment Under $5,000 of $3,000.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$274,971	$297,242	$320,425	$338,774	$345,642
Benefits	95,997	117,417	124,705	126,777	138,208
Operating Expenditures	436,177	449,409	449,601	420,386	419,782
Total Expenditures	$807,145	$864,069	$894,731	$885,937	$903,632

FY2021 Annual Budget
Governmental Funds - General Administration
Facilities Management - 155

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY20	% of Change
Salaries						
Regular Salaries	$ 270,755	$ 295,541	$ 314,910	$ 330,124	$ 336,690	
Part Time Salaries	4,216	-	-	-	-	
Overtime	-	1,701	5,515	8,650	8,952	
Total Salaries	**274,971**	**297,242**	**320,425**	**338,774**	**345,642**	**2%**
Benefits						
Group Insurance	49,763	71,294	72,349	73,250	81,488	
Retirement Contribution	13,769	11,759	13,776	12,583	13,271	
Social Security (FICA)	19,722	21,269	23,248	25,941	26,442	
Workers' Compensation	10,083	10,409	12,872	12,275	14,318	
Vision Insurance	568	588	563	548	585	
Dental Insurance	2,092	2,099	1,897	2,180	2,104	
Total Benefits	**95,997**	**117,417**	**124,705**	**126,777**	**138,208**	**9%**
Total Personal Services	**370,968**	**414,660**	**445,130**	**465,551**	**483,850**	**4%**
Operating Expenditures						
Telephone	1,958	2,353	4,226	2,534	5,238	
Advertising	-	220	-	100	100	
Parts/Repair/Maint	57,345	-	-	-	-	
Equipment Rental	-	-	-	200	500	
Vehicle Parts/Repair/Maint	-	2,270	2,267	2,500	2,500	
Non Vehicle Parts/Repair/Maint	-	64,748	79,937	77,662	67,161	
Contracted Services	91,849	96,642	105,274	99,948	105,859	
Internet	-	-	-	-	18,000	
Rent HEMC Annex	56,361	51,329	39,638	-	-	
Waste Disposal	7,746	6,206	4,535	3,900	3,932	
Uniforms	4,115	4,426	2,496	2,950	2,700	
Utilities	189,069	193,919	177,570	193,392	175,392	
Gas/Oil	6,054	6,559	6,275	8,200	8,400	
Tires/Tubes	1,463	892	811	1,000	2,000	
Supplies	20,038	18,719	24,534	26,000	23,000	
Small Equipment Under $5,000	179	1,127	2,036	2,000	5,000	
Total Operating Expenditures	**436,177**	**449,409**	**449,601**	**420,386**	**419,782**	**0%**
Total Expenditures	**$ 807,145**	**$ 864,069**	**$ 894,731**	**$ 885,937**	**$ 903,632**	**2%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	10	10	11	11	11

GENERAL ADMINISTRATION

Department Budget Overview

INFORMATION TECHNOLOGY

The Information Technology (IT) Department provides the backbone for the services that county departments offer to the public, state and federal government agencies, and to each other. The department's core objectives include providing the most current hardware, software, and telecommunications available, as well as support in maintaining, troubleshooting, and utilizing the technology. Additionally, the department creates long-range plans for expansion and improvement of the network and works with other offices in implementing future services mandated by local, state, or federal law.

Goal #1: Develop an information technology disaster recovery and business continuity plan. Priorities and recovery time objectives for information technology will be developed during the business impact analysis. Technology recovery strategies will be developed to restore hardware, applications, and data in time to meet the needs of the business recovery. These plans will be developed and tested prior to June 30, 2021.

Goal #2: Implement an Enterprise Content Management System for HR, Finance, and the County Clerk. Software includes enterprise content management, business process automation, workflow, records management, document imaging, and webform software.

Budget Highlights:

FY2021 Budget Reflects an increase in Telephone of $501, an increase in Travel Expense of $900, a decrease in Vehicles Parts/Repair/Maintenance of $750, an increase in Conference & Training of $400, an increase in Contracted Services of $49,007, a decrease in Financial Software of $2,641, an increase in Tires of $270, a decrease in Small Equipment Under $5,000 of $707.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$103,644	$114,586	$145,476	$162,789	$166,435
Benefits	26,617	31,309	30,548	43,145	56,495
Operating Expenditures	122,413	120,772	164,932	183,114	230,094
Total Expenditures	$252,675	$266,667	$340,956	$389,048	$453,024

FY20 Completed Goals

FY20 Goal #1: Replace aging phone system and expand its capabilities. Our ShoreTel hardware is no longer supported by ShoreTel, and the software is out of date. The system is currently close to its maximum capability now and needs to be expanded. This upgrade will be completed prior to June 2020.

FY20 Goal #2: Continue to upgrade aging equipment and software. Microsoft will stop supporting Windows 7 completely in 2020, requiring us to replace computers and/or upgrade operating systems. We will also need to start preparing for the Microsoft Office suite end of life which will be in October 2020.

FY2021 Annual Budget
Governmental Funds - General Administration
Information Technology - 160

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 103,644	$ 114,525	$ 145,476	$ 162,789	$ 166,435	
Overtime	-	61	-	-	-	
Total Salaries	**103,644**	**114,586**	**145,476**	**162,789**	**166,435**	**2%**
Benefits						
Group Insurance	11,847	16,755	12,599	22,642	34,174	
Retirement Contribution	6,169	5,010	5,862	6,399	7,910	
Social Security (FICA)	7,511	8,260	10,594	12,466	12,732	
Workers' Compensation	497	689	800	788	782	
Vision Insurance	127	130	159	195	195	
Dental Insurance	467	464	535	655	702	
Total Benefits	**26,617**	**31,309**	**30,548**	**43,145**	**56,495**	**31%**
Total Personal Services	**130,261**	**145,895**	**176,023**	**205,934**	**222,930**	**8%**
Operating Expenditures						
Telephone	723	720	720	1,176	1,677	
Travel Expense	1,183	2,278	1,914	2,100	3,000	
Parts/Repair/Maint	3,769	-	-	-	-	
Vehicle Parts/Repair/Maint	-	20	123	1,500	750	
Conference & Training	-	775	800	1,000	1,400	
Dues/Subscriptions	499	200	200	450	450	
Non Vehicle Parts/Repair/Maint	-	3,080	3,970	5,000	5,000	
Contracted Services	75,426	72,532	97,496	108,409	157,416	
Financial Software	26,875	26,806	28,584	28,589	25,948	
Gas/Oil	24	25	451	1,500	1,500	
Tires	-	-	-	-	270	
Supplies	93	52	148	300	300	
Small Equipment Under $5,000	13,822	14,284	30,526	33,090	32,383	
Total Operating Expenditures	**122,413**	**120,772**	**164,932**	**183,114**	**230,094**	**26%**
Total Expenditures	**$ 252,675**	**$ 266,667**	**$ 340,956**	**$ 389,048**	**$ 453,024**	**16%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	2	2	3	3	3

PUBLIC WORKS

Department Budget Overview

FLEET MAINTENANCE

The Fleet Maintenance Department is responsible for assisting with the procurement and maintenance of all County vehicles and equipment. Along with ensuring that County vehicle procurement is both affordable and functional, they are responsible for the auction of inactive and unusable vehicles and equipment. This department ensures that fuel service is available and affordable, repairs vehicles and equipment damaged in accidents, ensures vehicles and equipment are up-to-date on servicing, and maintains an inventory list of all County owned vehicles and equipment.

Goal #1: Setup fuel master to include mileage for all county vehicles and equipment to better tack services, mileage, and fuel usage.

Goal #2: Keep on top of finding the best equipment for the best price for the County.

Budget Highlight:

FY2021 budget reflects an increase in Telephone of $500, an increase in Advertising of $40, and a decrease in Uniforms of $1,000.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$201,957	$213,481	$229,089	$230,177	$237,044
Benefits	52,072	50,708	55,096	52,945	68,634
Operating Expenditures	151,381	321,457	350,673	309,660	309,200
Total Expenditures	$405,410	$585,647	$634,859	$592,782	$614,878

FY20 Completed Goals

FY20 Goal #1: Assist the County Manager and Department Directors in purchasing new and used fleet equipment for the County.

FY20 Goal #2: Look for other ways to get all the life out of county equipment to better serve the County Fleet.

FY2021 Annual Budget
Governmental Funds - Public Works
Fleet Maintenance - 460

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 197,973	$ 208,969	$ 227,560	$ 225,677	$ 232,544	
Overtime	3,985	4,513	1,529	4,500	4,500	
Total Salaries	**201,957**	**213,481**	**229,089**	**230,177**	**237,044**	**3%**
Benefits						
Group Insurance	18,958	19,289	21,260	21,246	34,821	
Retirement Contribution	11,266	9,776	11,280	9,641	9,981	
Social Security (FICA)	15,047	16,187	17,387	17,627	18,067	
Workers' Compensation	5,680	4,656	4,296	3,581	4,271	
Vision Insurance	239	175	200	195	325	
Dental Insurance	882	625	673	655	1,169	
Total Benefits	**52,072**	**50,708**	**55,096**	**52,945**	**68,634**	**30%**
Total Personal Services	**254,030**	**264,189**	**284,185**	**283,122**	**305,678**	**8%**
Operating Expenditures						
Telephone	361	360	360	360	860	
Advertising	387	-	40	-	40	
Travel Expense	248	108	21	700	700	
Parts/Repair/Maint	15,944	-	-	-	-	
Vehicle Parts/Repair/Maint	-	85,804	91,199	83,000	83,000	
Conference & Training	-	-	-	900	900	
Non Vehicle Parts/Repair/Maint	-	1,268	30	1,500	1,500	
Contracted Services	2,179	2,858	2,288	2,900	2,900	
Waste Disposal	-	-	1,248	1,100	1,100	
Uniforms	3,331	3,037	1,580	3,700	2,700	
Utilities	12,089	12,166	13,137	10,000	10,000	
Gas/Oil	3,259	3,532	4,044	5,000	5,000	
Tires/Tubes	1,481	-	330	1,500	1,500	
Supplies	1,198	1,493	1,394	2,000	2,000	
Small Equipment Under $5,000	8,403	8,187	10,419	12,000	12,000	
Gas Station	102,500	202,644	224,582	185,000	185,000	
Total Operating Expenditures	**151,381**	**321,457**	**350,673**	**309,660**	**309,200**	**0%**
Total Expenditures	**$ 405,410**	**$ 585,647**	**$ 634,859**	**$ 592,782**	**$ 614,878**	**4%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	6	6	6	6	6

PUBLIC WORKS

Department Budget Overview

ROADS & BRIDGES

The Roads and Bridges Department oversees the maintenance and safety of County roads and bridges. Each year, the County participates in the LMIG program through which roads that require the most immediate attention are re-paved. During inclement weather situations the Road Department works to ensure that County roads and bridges are clear of debris and safe to travel. Additionally, the Road Department maintains the right-of-way of County roads and receives and responds to road service requests.

Goal #1: Begin process of upgrading street name signs concurrent with FHWA standards. The project will be completed in five phases. Phase I to be completed by July 2021.

Goal #2: Draft right-of-way acquisition policy for BOC consideration by the end of July 2021.

Budget Highlights:

FY2021 budget reflects an increase in Advertising of $200, an increase in Travel Expense of $500, a decrease in Paving Maintenance of $10,000, an increase in Vehicle Parts/Repair/Maintenance of $10,000, an increase in dues of $202, an increase in Contracted Services of $21,816, a decrease in Uniforms of $1,350, a decrease in Materials of $10,000, an increase in Gas/Oil of $3,250 a decrease in Tires/Tubes of $2,000, and an increase in Supplies of $1,000.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$588,566	$766,306	$705,882	$791,301	$857,057
Benefits	226,647	295,852	268,897	261,973	335,244
Operating Expenditures	333,201	345,259	357,938	409,500	453,118
Total Expenditures	$1,148,413	$1,407,417	$1,332,717	$1,462,774	$1,615,419

FY20 Completed Goals

FY20 Goal #1: Complete full evaluation of entire road system in Habersham County by the end of FY2020.

FY20 Goal #2: Improve R/W management by introducing an herbicide treatment. Results being we should see less tractor breakdowns, provide a higher level of service, and improved safety for the traveling public. Spraying would begin in July 2019.

FY2021 Annual Budget
Governmental Funds - Public Works
Roads & Bridges - 475

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 572,136	$ 731,493	$ 691,146	$ 761,301	$ 827,057	
Part Time Salaries	-	464	-	-	-	
Overtime	16,430	34,348	14,735	30,000	30,000	
Total Salaries	**588,566**	**766,306**	**705,882**	**791,301**	**857,057**	**8%**
Benefits						
Group Insurance	75,874	133,605	112,332	110,173	165,490	
Retirement Contribution	49,835	44,806	49,753	40,050	42,147	
Social Security (FICA)	41,552	55,020	50,953	60,400	64,912	
Workers' Compensation	55,340	57,292	51,354	45,120	55,822	
Vision Insurance	923	1,191	1,065	1,479	1,495	
Dental Insurance	3,123	3,938	3,440	4,751	5,378	
Total Benefits	**226,647**	**295,852**	**268,897**	**261,973**	**335,244**	**28%**
Total Personal Services	**815,212**	**1,062,157**	**974,779**	**1,053,274**	**1,192,301**	**13%**
Operating Expenditures						
Telephone	3,797	3,995	3,985	5,000	5,000	
Advertising	130	20	1,005	1,000	1,200	
Travel Expense	435	199	957	500	1,000	
Paving Maint	-	-	-	10,000	-	
Parts/Repair/Maint	99,910	-	-	-	-	
Vehicle Parts/Repair/Maint	-	106,463	113,763	105,000	115,000	
Postage	-	103	12	50	50	
Dues	-	-	-	-	202	
Conference & Training	240	1,422	4,237	5,000	5,000	
Non Vehicle Parts/Repair/Maint	-	1,155	506	1,500	1,500	
Contracted Services	83,175	83,997	80,021	117,600	139,416	
Waste Disposal	-	728	-	-	-	
Uniforms	8,867	9,953	8,854	11,350	10,000	
Materials	14,659	9,959	8,124	20,000	10,000	
Utilities	14,663	14,320	13,996	14,000	14,000	
Gas/Oil	58,469	73,136	92,171	81,000	84,250	
Tires/Tubes	15,697	21,749	18,502	20,000	18,000	
Supplies	6,924	10,012	6,336	9,500	10,500	
Small Equipment Under $5,000	2,764	4,209	2,825	3,000	3,000	
Signage Equipment & Maint	4,207	3,839	2,641	5,000	5,000	
LMIG Projects	19,263	-	-	-	-	
Total Operating Expenditures	**333,201**	**345,259**	**357,938**	**409,500**	**423,118**	**3%**
Total Expenditures	**$ 1,148,413**	**$ 1,407,416**	**$ 1,332,717**	**$ 1,462,774**	**$ 1,615,419**	**10%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	24	25	26	26	26

JUDICIAL SYSTEM

Department Budget Overview

PROBATE COURT

The Probate Court issues marriage licenses, firearm licenses, and administers estates and guardianships. In addition, the Probate Court oversees the processing of wills, birth certificates, death certificates, and other legal documents. Habersham County Probate Court is dedicated to providing efficient, fair, and quality customer service to Habersham County citizens.

Goal #1: Develop a better filing system with additional space for our rapidly growing caseload for estates and guardianships.

Goal #2: Establish a safer filing system for our will and min books. What we have now is very unsafe.

Budget Highlights:

FY2021 budget reflects a decrease in Travel Expense of $500, an increase in Court Appointed Attorney of $700, an increase in Dues of $390, and a decrease in Supplies of $350.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$130,732	$136,087	$154,786	$157,470	$167,614
Benefits	34,500	45,349	42,943	42,027	48,353
Operating Expenditures	14,615	15,094	17,079	16,310	16,550
Total Expenditures	$178,848	$196,531	$214,809	$215,807	$232,517

FY20 Completed Goals

FY20 Goal #1: Send out reminder letters for concealed weapons permits that are coming up for renewal.

FY20 Goal #2: Send out reminder letters for guardianships/conservatorships that are coming up on due date and getting a program that will better keep up with due dates for all returns.

FY2021 Annual Budget
Governmental Funds - Judicial System
Probate Court - 230

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 130,732	$ 136,087	$ 140,785	$ 141,616	$ 149,518	
Part Time Salaries	-	-	14,001	15,854	18,096	
Total Salaries	**130,732**	**136,087**	**154,786**	**157,470**	**167,614**	**6%**
Benefits						
Group Insurance	19,450	27,522	22,825	22,571	27,821	
Retirement Contribution	4,295	6,370	7,054	5,784	6,237	
Social Security (FICA)	9,217	9,741	11,351	12,055	12,619	
Workers' Compensation	648	825	863	766	780	
Vision Insurance	190	195	195	195	195	
Dental Insurance	699	697	656	656	701	
Total Benefits	**34,500**	**45,349**	**42,943**	**42,027**	**48,353**	**15%**
Total Personal Services	**165,233**	**181,437**	**197,729**	**199,497**	**215,967**	**8%**
Operating Expenditures						
Travel Expense	2,120	1,983	3,241	2,000	1,500	
Court Appointed Attorney	800	399	685	1,000	1,700	
Postage	1,809	2,037	2,571	3,000	3,000	
Conference & Training	610	500	-	1,000	1,000	
Dues	300	710	610	610	1,000	
Contracted Services	3,378	3,168	2,972	3,350	3,350	
Supplies	5,598	6,297	7,000	5,350	5,000	
Total Operating Expenditures	**14,615**	**15,094**	**17,079**	**16,310**	**16,550**	**1%**
Total Expenditures	**$ 179,848**	**$ 196,531**	**$ 214,809**	**$ 215,807**	**$ 232,517**	**8%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	3	3	3	3	3
Part Time	-	-	-	1	1

JUDICIAL SYSTEM

Department Budget Overview

MAGISTRATE COURT

The Habersham County Magistrate Court, which is often referred to as the People's Court, was created by the 1983 Constitution of Georgia to replace the Justice of the Peace and Small Claim County Courts throughout the 159 Counties in our State. Magistrate Court was created to assist litigants in representing themselves in Small Claim Cases. Businesses and individuals can sue, and be sued, in Magistrate Court. Almost all criminal proceedings originate in Magistrate Court.

The case load in Magistrate Court varies from week to week and year to year. Demographics and the economy certainly play a role in small claims, personal property foreclosure, and dispossessory actions.

Goal #1: Continue to utilize technology in the most efficient and cost-effective way improving services provided by the court while continuing to utilize grants, free training, and materials provided by the State of Georgia, the Institute of Continuing Judicial Education, the Council of Magistrate Court Judges, and other resources as we become aware while working closely with all of our stakeholders pursuant to the laws of Georgia and our Habersham County Code.

Goal #2: Continue to alleviate burdens on the higher courts by resolving issues at the Magistrate level, pursuant to the law, while applying the standard of administering substantial justice.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$120,439	$129,149	$130,427	$131,087	$133,036
Benefits	23,283	29,819	30,283	29,706	34,008
Operating Expenditures	8,017	6,334	4,496	14,450	14,450
Total Expenditures	$151,738	$165,302	$165,207	$175,243	$181,494

FY2021 Annual Budget
Governmental Funds - Judicial System
Magistrate Court - 231

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 114,028	$ 129,149	$ 130,427	$ 131,087	$ 133,036	
Part Time Salaries	6,411	-	-	-	-	
Total Salaries	**120,439**	**129,149**	**130,427**	**131,087**	**133,036**	**1%**
Benefits						
Group Insurance	11,333	15,939	16,029	15,888	19,867	
Retirement Contribution	2,023	2,903	3,306	2,579	2,741	
Social Security (FICA)	8,968	9,589	9,628	10,033	10,177	
Workers' Compensation	595	793	753	639	625	
Vision Insurance	127	130	130	130	130	
Dental Insurance	236	465	437	437	468	
Total Benefits	**23,283**	**29,819**	**30,283**	**29,706**	**34,008**	**14%**
Total Personal Services	**143,721**	**158,968**	**160,711**	**160,793**	**167,044**	**4%**
Operating Expenditures						
Telephone	1,909	1,920	1,920	1,920	1,920	
Travel Expense	1,119	1,137	61	3,000	3,000	
Court Appointed Attorney	1,583	835	460	4,000	4,000	
Postage	0	2	1	100	100	
Conference & Training	-	-	-	1,000	1,000	
Dues	960	830	830	830	830	
Interpreter	1,683	548	300	2,000	2,000	
Supplies	763	925	466	1,000	1,000	
Small Equipment Under $5,000	-	137	457	600	600	
Total Operating Expenditures	**8,017**	**6,334**	**4,496**	**14,450**	**14,450**	**0%**
Total Expenditures	**$ 151,738**	**$ 165,302**	**$ 165,207**	**$ 175,243**	**$ 181,494**	**4%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	2	2	2	2	2
Part Time	-	-	-	-	-

JUDICIAL SYSTEM

Department Budget Overview

CLERK OF COURT

The Clerk of Court's office maintains accurate records of all Superior Court cases and ensures that they are transmitted to the appropriate entities for filing. Additionally, the Clerk of Court's office oversees the accurate filing of all land records, including: deeds, plats, liens, etc. The Clerk, or his/her designee(s), must always be present for any Superior Court proceedings. The Clerk's Office processes passport applications, notary applications, and oversees the placement and compensation of jurors. The Habersham County Clerk of Court is dedicated to providing efficient, fair, and quality customer service to Habersham County citizens.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$424,287	$451,080	$469,984	$487,000	$488,537
Benefits	120,191	152,983	156507	158,142	175,794
Operating Expenditures	75,873	56,087	69,781	72,200	72,200
Total Expenditures	$620,351	$660,150	$696,272	$717,342	$736,531

FY2021 Annual Budget
Governmental Funds - Judicial System
Clerk of Court - 235

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 424,287	$ 451,080	$ 469,984	$ 487,000	$ 488,537	
Total Salaries	**424,287**	**451,080**	**469,984**	**487,000**	**488,537**	**0%**
Benefits						
Group Insurance	60,663	92,101	92,618	94,705	112,489	
Retirement Contribution	23,855	22,504	24,261	20,104	20,050	
Social Security (FICA)	30,103	31,945	33,509	37,286	37,373	
Workers' Compensation	2,175	2,711	2,579	2,362	2,296	
Vision Insurance	724	814	811	845	780	
Dental Insurance	2,671	2,909	2,730	2,840	2,806	
Total Benefits	**120,191**	**152,983**	**156,507**	**158,142**	**175,794**	**11%**
Total Personal Services	**544,477**	**604,062**	**626,491**	**645,142**	**664,331**	**3%**
Operating Expenditures						
Advertising	-	-	-	500	500	
Travel Expense	1,916	2,580	2,584	2,300	2,300	
Postage	9,388	8,795	9,316	9,700	9,700	
Conference & Training	1,121	550	550	1,200	1,200	
Dues	500	500	500	500	500	
Contracted Services	49,078	28,989	41,819	41,000	41,000	
Supplies	13,871	13,595	14,883	15,000	15,000	
Small Equipment Under $5,000	-	1,078	128	2,000	2,000	
Total Operating Expenditures	**75,873**	**56,087**	**69,781**	**72,200**	**72,200**	**0%**
Total Expenditures	**$ 620,351**	**$ 660,150**	**$ 696,272**	**$ 717,342**	**$ 736,531**	**3%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	14	14	14	14	14

JUDICIAL SYSTEM

Department Budget Overview

JUVENILE OFFENDERS

The Juvenile Offenders budget covers expenditures related to the rehabilitation and recovery services of juvenile offenders within the Circuit Wide court system.

Budget Highlights:

FY2021 budget reflects an increase in Juvenile Supervision of $2,000, and a decrease in Contractual Agreement of $6,000.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$ -	$ -	$ -	$ -	$ -
Benefits	-	-	-	-	-
Operating Expenditures	3,150	1,500	3,951	8,000	4,000
Total Expenditures	$3,150	$1,500	$3,951	$8,000	$4,000

FY2021 Annual Budget
Governmental Funds - Judicial System
Juvenile Offenders - 264

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Operating Expenditures						
Juvenile Supervision	$ -	$ 300	$ 3,951	$ 2,000	$ 4,000	
Contractual Agreement	3,150	1,200	-	6,000	-	
Total Operating Expenditures	**3,150**	**1,500**	**3,951**	**8,000**	**4,000**	**-50%**
Total Expenditures	**$ 3,150**	**$ 1,500**	**$ 3,951**	**$ 8,000**	**$ 4,000**	**-50%**

JUDICIAL SYSTEM

Department Budget Overview

SUPERIOR COURT

The Superior Court is Georgia's general jurisdiction trial court. It has exclusive, constitutional authority over felony cases, divorce, equity, and cases regarding title to land. Superior Court conducts trials, both jury and non-jury, in both civil and criminal cases. The Mountain Judicial Circuit is comprised of Habersham County, Rabun County, and Stephens County. In addition to their regular civil and criminal dockets, the Mountain Judicial Circuit's Superior Courts preside over two accountability court programs which consist of three Adult Felony Drug Courts and two Parental Accountability Courts.

Goal #1: Continue to reduce jail overcrowding by 5% within six months.

Goal #2: Reduce caseload on the criminal calendar by 3% within six months.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$124,234	$122,523	$122,596	$124,776	$124,959
Benefits	28,995	32,270	32,724	31,891	36,041
Operating Expenditures	75,419	90,250	106,148	95,180	95,180
Total Expenditures	$228,648	$245,043	$261,468	$251,847	$256,180

FY2021 Annual Budget
Governmental Funds - Judicial System
Superior Court - 265

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 106,488	$ 106,080	$ 106,080	$ 107,413	$ 106,080	
Part Time Salaries	17,746	16,443	16,516	17,363	18,879	
Total Salaries	**124,234**	**122,523**	**122,596**	**124,776**	**124,959**	**0%**
Benefits						
Group Insurance	11,861	16,749	16,880	16,679	20,670	
Retirement Contribution	6,278	5,221	5,605	4,486	4,626	
Social Security (FICA)	9,100	8,930	8,943	9,556	9,559	
Workers' Compensation	1,164	775	727	603	588	
Vision Insurance	127	130	130	130	130	
Dental Insurance	467	464	438	437	468	
Total Benefits	**28,995**	**32,270**	**32,724**	**31,891**	**36,041**	**13%**
Total Personal Services	**153,229**	**154,793**	**155,319**	**156,667**	**161,000**	**3%**
Operating Expenditures						
Travel Expense	2,967	1,311	2,817	2,500	2,500	
Jury Script	18,265	18,315	20,255	20,000	20,000	
Court Reporter	21,283	31,219	34,269	25,000	25,000	
Court Appointed Attorney	-	-	-	500	500	
Postage	931	822	830	1,000	1,000	
Education Expenses	615	870	940	1,500	1,500	
Dues	580	803	767	800	800	
Contracted Services	26,880	32,880	38,700	38,880	38,880	
Interpreter	1,283	2,508	4,945	3,000	3,000	
Supplies	2,615	1,522	2,626	2,000	2,000	
Total Operating Expenditures	**75,419**	**90,250**	**106,148**	**95,180**	**95,180**	**0%**
Total Expenditures	**$ 228,648**	**$ 245,043**	**$ 261,468**	**$ 251,847**	**$ 256,180**	**2%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Original Budget FY19	Approved Budget FY20	Approved Budget FY21
Full Time	2	2	2	2	2
Part Time	4	4	4	4	4

JUDICIAL SYSTEM

Department Budget Overview

DISTRICT ATTORNEY

The Mountain Judicial Circuit District Attorney's Office has the responsibility and authority to prosecute crimes in Habersham, Rabun, and Stephens Counties. The District Attorney's Office represents the "People" in all cases, ensuring proper administration of justice.

Goal #1: Maintain an increased number of cases formally charged for the entire year.

Goal #2: Maintain and preferably increase the number of victim contacts during the year.

Budget Highlights:

FY2021 budget reflects an increase in Postage of $600, an increase in Dues of $200, an increase in Contracted Services of $118,410, and a decrease in Charges From Other Counties of $856.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$20,845	$12,221	$45,522	$52,591	$56,963
Benefits	2,046	1,306	8,518	12,208	20,236
Operating Expenditures	184,780	277,266	305,621	325,301	443,655
Total Expenditures	$207,671	$290,793	$359,662	$390,100	$520,854

FY2021 Annual Budget
Governmental Funds - Judicial System
District Attorney - 266

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ -	$ -	$ 28,999	$ 35,510	$ 36,296	
Part Time Salaries	20,845	12,221	16,523	17,081	20,667	
Total Salaries	**20,845**	**12,221**	**45,522**	**52,591**	**56,963**	**8%**
Benefits						
Group Insurance	-	-	4,153	5,925	13,393	
Retirement Contribution	-	-	-	1,273	1,333	
Social Security (FICA)	1,595	935	3,476	4,029	4,358	
Workers' Compensation	452	371	698	698	853	
Vision Insurance	-	-	44	65	65	
Dental Insurance	-	-	147	218	234	
Total Benefits	**2,046**	**1,306**	**8,518**	**12,208**	**20,236**	**66%**
Total Personal Services	**22,891**	**13,527**	**54,040**	**64,799**	**77,199**	**19%**
Operating Expenditures						
Telephone	547	974	640	732	732	
Travel Expense	242	363	503	400	400	
Witnesses	115	626	1,187	1,000	1,000	
Parts/Repair/Maint	324	-	-	-	-	
Vehicle Parts/Repair/Maint	-	994	1,291	1,000	1,000	
Postage	1,037	1,005	947	750	1,350	
Training/Conferences	1,597	398	460	2,000	2,000	
Dues	900	534	1,672	700	900	
Contracted Services	103,371	198,297	213,192	232,674	351,084	
Supplies	3,748	4,409	5,496	4,500	4,500	
Gas/Oil	1,766	2,335	2,837	3,200	3,200	
Tires/Tubes	797	193	-	500	500	
Small Equipment Under $5,000	-	1,126	-	-	-	
Charges From Other Counties	70,337	66,011	77,398	77,845	76,989	
Total Operating Expenditures	**184,780**	**277,266**	**305,621**	**325,301**	**443,655**	**36%**
Total Expenditures	**$ 207,671**	**$ 290,793**	**$ 359,662**	**$ 390,100**	**$ 520,854**	**34%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	-	-	2	2	2
Part Time	3	3	1	1	1

JUDICIAL SYSTEM

Department Budget Overview

PUBLIC DEFENDER

The Mountain Judicial Circuit Public Defender's Office is responsible for providing legal services to indigent defendants accused of crimes in Superior Courts and juveniles in delinquency and truancy proceedings. It is the policy of the Public Defender's office to provide superior defense services to indigent persons accused of crimes which include jail interviews, bail, investigation of cases, court appearances, plea negotiations, motions and trials and appeals. Current State Law requires that any person arrested and held in custody must be interviewed by the Public Defender's Office for determination of indigency within 3 working days of arrest.

Budget Highlights:

FY2021 budget reflects a decrease of $157, and an increase in Supplies of $750.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$38,672	$38,626	$38,626	$39,142	$38,626
Benefits	13,425	16,131	16,107	15,971	12,621
Operating Expenditures	544,403	550,066	544,440	623,263	623,856
Total Expenditures	$596,500	$604,823	$599,172	$678,376	$675,103

FY2021 Annual Budget
Governmental Funds - Judicial System
Public Defender - 267

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 38,672	$ 38,626	$ 38,626	$ 39,142	$ 38,626	
Total Salaries	**38,672**	**38,626**	**38,626**	**39,142**	**38,626**	**-1%**
Benefits						
Group Insurance	7,676	10,832	10,764	10,630	7,225	
Retirement Contribution	2,659	2,233	2,416	1,873	1,960	
Social Security (FICA)	2,599	2,534	2,424	2,995	2,955	
Workers' Compensation	194	235	219	189	182	
Vision Insurance	63	65	65	65	65	
Dental Insurance	233	232	219	219	234	
Total Benefits	**13,425**	**16,131**	**16,107**	**15,971**	**12,621**	**-21%**
Total Personal Services	**52,097**	**54,756**	**54,732**	**55,113**	**51,247**	**-7%**
Operating Expenditures						
Advertising	-	331	-	100	100	
Travel Expense	203	1,146	73	300	300	
Witnesses	-	-	-	100	100	
Parts/Repair/Maint	-	-	-	-	-	
Postage	129	132	237	400	400	
Conference & Training	840	878	-	3,350	3,350	
Dues	2,625	2,969	2,534	4,200	4,200	
Non Vehicle Parts/Repair/Maint	-	-	-	150	150	
Contracted Services	518,041	516,995	514,551	586,663	586,506	
Rent	-	-	-	-	-	
Interpreter	5,288	6,105	3,177	7,000	7,000	
Lease Payments	-	-	-	-	-	
Utilities	6,512	6,636	7,013	6,500	6,500	
Supplies	10,135	14,873	16,855	14,500	15,250	
Small Equipment Under $5,000	630	-	-	-	-	
Total Operating Expenditures	**544,403**	**550,066**	**544,440**	**623,263**	**623,856**	**0%**
Total Expenditures	**$ 596,500**	**$ 604,822**	**$ 599,172**	**$ 678,376**	**$ 675,103**	**0%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	1	1	1	1	1

JUDICIAL SYSTEM

Department Budget Overview

JUVENILE COURT

The Mountain Judicial Circuit Juvenile Court serves a specialized role in the Georgia Judiciary, focusing on the wellbeing of children, families and the public under the court's jurisdiction, providing guidance and control as necessary, while balancing the needs and best interests of the community. The court has jurisdiction over most children under the age of 17 who are charged with violating any law or are deemed runaways, ungovernable, or beyond parental control. The court also hears all cases involving allegations of dependency of children under the age of 18 found within its jurisdictions.

The mission of the Juvenile Court is to fairly and impartially decide cases and administer justice while ensuring that children are protected, families are reunited if possible, delinquent youth are rehabilitated, and the community is safe.

Goal #1: To pursue reimbursement for attorney's fees for parents and children from Title IVE funds in such cases where such reimbursement is possible. The Juvenile Court is currently monitoring the situation and will seek reimbursement as soon as procedures are established by DFCS.

Goal #2: To reduce the length of termination hearings by referring cases to mediation in hopes of resolution before extended hearings. Referrals to mediation have already started and the court is committed to more referrals.

Budget Highlight:

FY2021 budget reflects an increase in Court Appointed Attorney of $10,000, and an increase in Interpreter of $2,000.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$168,857	$182,854	$145,769	$144,119	$143,696
Benefits	33,504	34,674	23,499	24,407	28,272
Operating Expenditures	93,923	117,032	99,275	88,830	100,830
Total Expenditures	$296,284	$334,560	$268,543	$257,356	$272,798

FY2021 Annual Budget
Governmental Funds - Judicial System
Juvenile Court - 268

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 148,664	$ 167,296	$ 145,518	$ 144,119	$ 143,696	
Part Time Salaries	20,193	15,558	251	-	-	
Total Salaries	**168,857**	**182,854**	**145,769**	**144,119**	**143,696**	**0%**
Benefits						
Group Insurance	16,175	16,784	11,007	10,884	15,068	
Retirement Contribution	3,158	2,592	309	1,224	1,237	
Social Security (FICA)	12,478	13,651	10,751	11,028	10,993	
Workers' Compensation	854	1,058	876	704	675	
Vision Insurance	179	129	127	130	65	
Dental Insurance	660	460	429	437	234	
Total Benefits	**33,504**	**34,674**	**23,499**	**24,407**	**28,272**	**16%**
Total Personal Services	**202,361**	**217,528**	**169,268**	**168,526**	**171,968**	**2%**
Operating Expenditures						
Telephone	540	540	540	750	750	
Advertising	51	-	-	100	100	
Travel Expense	5,908	5,159	5,661	6,000	6,000	
Court Reporter	9,364	12,235	8,200	11,000	11,000	
Court Appointed Attorney	62,611	86,763	80,244	60,000	70,000	
Parts/Repairs/Maint	230	-	-	-	-	
Postage	516	15	-	600	600	
Conference & Training	1,030	56	87	4,000	4,000	
Dues	1,231	1,137	1,003	1,000	1,000	
Non Vehicle Parts/Repairs/Maint	-	125	-	300	300	
Contracted Services	9,345	8,721	1,410	1,080	1,080	
Interpreter	169	381	1,674	2,000	4,000	
Supplies	2,929	1,900	456	2,000	2,000	
Total Operating Expenditures	**93,923**	**117,032**	**99,275**	**88,830**	**100,830**	**14%**
Total Expenditures	**$ 296,285**	**$ 334,560**	**$ 268,543**	**$ 257,356**	**$ 272,798**	**6%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	1	2	2	2	2
Part Time	3	1	-	-	-

JUDICIAL SYSTEM

Department Budget Overview

STATE COURT

The State Court system in Georgia was established by a 1970 legislative act that designated certain existing county-wide courts of limited jurisdiction as State Courts. State Courts may exercise jurisdiction over all misdemeanor violations, including traffic cases, and all civil actions, regardless of the amount claimed, unless the Superior Court has exclusive jurisdiction. The Georgia Constitution grants State Courts authority to review lower court decisions as provided by statute.

Budget Highlight:

FY2021 budget reflects an increase in Jury Script of $1,000, a decrease in Court Appointed Attorney of $5,000, and an increase in Supplies of $666.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$140,798	$146,604	$142,907	$143,609	$145,250
Benefits	21,704	27,990	27,831	26,941	34,120
Operating Expenditures	91,046	91,072	94,478	99,680	96,346
Total Expenditures	$253,549	$265,667	$265,216	$270,230	$275,716

FY2021 Annual Budget
Governmental Funds - Judicial System
State Court - 270

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 135,216	$ 141,039	$ 137,471	$ 137,821	$ 139,496	
Part Time Salaries	5,582	5,565	5,436	5,788	5,754	
Total Salaries	**140,798**	**146,604**	**142,907**	**143,609**	**145,250**	**1%**
Benefits						
Group Insurance	15,427	21,804	21,628	21,399	27,084	
Retirement Contribution	1,388	1,140	1,212	1,012	1,023	
Social Security (FICA)	3,611	3,598	3,636	3,262	4,733	
Workers' Compensation	686	855	788	701	682	
Vision Insurance	126	130	130	130	130	
Dental Insurance	466	465	437	437	468	
Total Benefits	**21,704**	**27,990**	**27,831**	**26,941**	**34,120**	**27%**
Total Personal Services	**162,502**	**174,595**	**170,738**	**170,550**	**179,370**	**5%**
Operating Expenditures						
Jury Script	2,460	1,755	4,730	5,000	6,000	
Court Reporter	15,509	16,550	14,700	17,000	17,000	
Court Appointed Attorney	61,093	60,868	61,490	65,000	60,000	
Conference & Training	384	384	384	500	500	
Dues	200	100	100	280	280	
Interpreter	1,400	1,416	3,008	2,500	2,500	
Supplies	10,000	10,000	10,066	9,400	10,066	
Total Operating Expenditures	**91,046**	**91,072**	**94,478**	**99,680**	**96,346**	**-3%**
Total Expenditures	**$ 253,549**	**$ 265,667**	**$ 265,216**	**$ 270,230**	**$ 275,716**	**2%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	1	1	1	1	1
Part Time	1	1	1	1	1

JUDICIAL SYSTEM

Department Budget Overview

SOLICITOR

The Solicitor General represents the people of Habersham County and the State of Georgia as the State Court's prosecuting attorney. The State Court, and therefore, the Solicitor General, handles all misdemeanor criminal and traffic offenses committed within Habersham County.

Budget Highlights:

FY2021 budget reflects an increase in Supplies of $950.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$124,071	$124,906	$124,906	$125,268	$126,828
Benefits	18,977	21,851	22,344	22,167	24,702
Operating Expenditures	9,500	9,500	9,500	8,550	9,500
Total Expenditures	$152,547	$156,257	$156,750	$155,985	$161,030

FY2021 Annual Budget
Governmental Funds - Judicial System
Solicitor Court - 271

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 124,071	$ 124,906	$ 124,906	$ 125,268	$ 126,828	
Total Salaries	**124,071**	**124,906**	**124,906**	**125,268**	**126,828**	**1%**
Benefits						
Group Insurance	7,127	10,080	10,463	10,355	12,747	
Retirement Contribution	1,388	1,140	1,254	1,048	1,059	
Social Security (FICA)	9,240	9,278	9,258	9,585	9,702	
Workers' Compensation	630	759	802	612	596	
Vision Insurance	126	130	130	130	130	
Dental Insurance	466	465	437	437	468	
Total Benefits	**18,977**	**21,851**	**22,344**	**22,167**	**24,702**	**11%**
Total Personal Services	**143,047**	**146,757**	**147,249**	**147,435**	**151,530**	**3%**
Operating Expenditures						
Supplies	9,500	9,500	9,500	8,550	9,500	
Total Operating Expenditures	**9,500**	**9,500**	**9,500**	**8,550**	**9,500**	**11%**
Total Expenditures	**$ 152,547**	**$ 156,257**	**$ 156,750**	**$ 155,985**	**$ 161,030**	**3%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	1	1	1	1	1
Part Time	1	1	1	1	1

PUBLIC SAFETY

Department Budget Overview

SHERIFF'S DEPARTMENT - OPERATIONS

The Operations division of the Habersham County Sheriff's Department is comprised of administration, records, training, patrol, warrants/civil, Courthouse security and investigations, among other departments that participate in the day-to-day operation of the Sheriff's Office. The Sheriff's Office is staffed with a diversified workforce of sworn and civilian personnel who strive to be well prepared to protect and serve the needs of Habersham County.

Sheriff's Office Patrol

Goal #1: Within the first 3 months of FY2021, the Sheriff's Office would like to expand the manpower of the patrol division by adding 4 new deputies. This will help to better protect the lives of the citizens of Habersham County.

Sheriff's Office Criminal Investigation Division

Goal #1: Implement a new peer review case file management system.

Goal #2: Create Special Investigations Response Team (S.I.R.T.) comprised of four uniformed investigators. This will improve the investigation, administration, prosecution, and prevention of crimes against persons and property in a manner that ensures thorough documentation, protection of victims' rights and procedural fairness to the accused.

Budget Highlights:

FY2021 budget reflects a decrease in Advertising of $1,000, an increase in Travel Expense of $17,800, an increase in Vehicle Parts/Repairs/Maintenance of $9,000, a decrease in Postage of $250, a decrease in Conference & Training of $12,000, a decrease in Dues $500, an increase in Contracted Services of $2,091, and a decrease in Gas/Oil of $20,000.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$2,002,102	$2,051,580	$2,355,936	$2,464,002	$2,429,110
Benefits	524,120	619,734	682,644	714,221	772,432
Operating Expenditures	743,469	694,040	731,724	652,693	647,834
Total Expenditures	$3,269,691	$3,365,355	$3,770,304	$3,830,916	$3,849,376

FY20 Completed Goals

FY20 Goal #1: Continue to increase onsite interdepartmental training.

FY20 Goal #2: Increase Deputy Sheriff presence to promote safety, deter crime, and increase prosecution of criminal acts through Patrol activity and Investigation along with security of the County Courthouse and warrant/civil/court services.

FY2021 Annual Budget
Governmental Funds - Public Safety
Sheriff's Department - Operations - 340

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 1,824,525	$ 1,887,317	$ 2,165,713	$ 2,288,869	$ 2,238,970	
Part Time Salaries	-	-	-	5,133	2,500	
Overtime	177,577	164,264	190,223	170,000	187,640	
Total Salaries	**2,002,102**	**2,051,580**	**2,355,936**	**2,464,002**	**2,429,110**	**-1%**
Benefits						
Group Insurance	205,390	309,904	333,830	354,534	401,650	
Retirement Contribution	92,560	79,570	85,822	84,656	95,227	
Social Security (FICA)	146,723	148,888	170,936	188,657	186,151	
Workers' Compensation	68,695	70,474	81,010	74,404	77,386	
Vision Insurance	2,352	2,376	2,554	2,793	2,664	
Dental Insurance	8,399	8,521	8,491	9,177	9,354	
Total Benefits	**524,120**	**619,734**	**682,644**	**714,221**	**772,432**	**8%**
Total Personal Services	**2,526,222**	**2,671,315**	**3,038,580**	**3,178,223**	**3,201,542**	**1%**
Operating Expenditures						
Veterinary Services	1,588	946	1,267	2,000	2,000	
Telephone	25,954	30,529	33,720	30,000	30,000	
Advertising	165	90	2,137	3,000	2,000	
Travel Expense	66,196	48,708	71,846	65,000	82,800	
Parts/Repair/Maint	141,057	-	-	-	-	
Vehicle Parts/Repair/Maint	-	87,994	138,814	90,000	99,000	
Postage	1,894	2,135	2,955	2,000	1,750	
Investigation Fees	8,123	11,951	10,781	9,500	9,500	
Conference & Training	23,132	30,924	17,779	37,000	25,000	
Dues	2,435	2,393	1,590	3,500	3,000	
Non Vehicle Parts/Repair/Maint	-	27,067	11,651	30,000	30,000	
Contracted Services	17,918	13,706	25,065	25,293	27,384	
Waste Disposal	2,090	2,342	2,496	2,400	2,400	
Uniforms	55,725	67,136	56,601	50,000	50,000	
Gas/Oil	145,235	180,667	161,233	170,000	150,000	
Tires/Tubes	45,524	31,304	30,015	30,000	30,000	
Supplies	151,653	141,246	157,239	95,000	95,000	
Small Equipment Under $5,000	1,736	220	5,320	5,000	5,000	
Supplies Bomb Dog	1,225	1,906	1,215	3,000	3,000	
Vehicles	43,000	12,775	-	-	-	
Capital Expenditures	8,820	-	-	-	-	
Total Operating Expenditures	**743,469**	**694,040**	**731,724**	**652,693**	**647,834**	**-1%**
Total Expenditures	**$ 3,269,691**	**$ 3,365,355**	**$ 3,770,304**	**$ 3,830,916**	**$ 3,849,376**	**0%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	44	45	47	49	49
Part Time	9	9	9	9	9

PUBLIC SAFETY

Department Budget Overview

SHERIFF'S DEPARTMENT - JAIL

The Jail Division of the Sheriff's Department is responsible for housing inmates who are awaiting trial or have been sentenced to one year or less after their trial. Inmates are treated in a fair and professional manner as required by law. Additionally, inmates are able to participate in GED and religious programs.

Goal #1: Reduce the amount of overtime used through retention of staff.

Goal #2: Advanced training for Detention staff through sending qualifying candidates to basic Law Enforcement training and sending supervisors through supervision training at Georgia Public Safety Training Center.

Budget Highlights

FY2021 budget reflects an increase in Boarding Prisoners of $280,000, an increase in Medical of $50,000, an increase in Contracted Services of $12,001, an increase in Uniforms of $5,000, a decrease in Prisoner Meals of $41,750, an increase in Utilities of $17,000, and an increase in Supplies of $15,000.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$1,269,698	$1,271,420	$1,551,685	$1,541,173	$1,541,075
Benefits	338,194	353,420	428,052	436,445	517,145
Operating Expenditures	837,888	1,278,387	1,356,648	1,022,603	1,359,854
Total Expenditures	$2,445,780	$2,903,227	$3,336,385	$3,000,221	$3,418,074

FY20 Completed Goals

FY20 Goal #1: Reduce liability by increasing training for detention center staff.

FY20 Goal #2: Create a Field Training Officer Program for entry level detention staff.

FY2021 Annual Budget
Governmental Funds - Public Safety
Sheriff's Department - Jail - 341

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 1,139,726	$ 1,133,356	$ 1,393,606	$ 1,416,173	$ 1,406,075	
Overtime	129,972	138,064	158,079	125,000	135,000	
Total Salaries	**1,269,698**	**1,271,420**	**1,551,685**	**1,541,173**	**1,541,075**	**0%**
Benefits						
Group Insurance	137,278	160,177	196,664	206,237	281,979	
Retirement Contribution	58,293	50,445	59,020	57,273	59,029	
Social Security (FICA)	93,381	94,403	114,983	118,012	117,893	
Workers' Compensation	39,632	39,704	48,883	46,420	48,022	
Vision Insurance	1,924	1,686	1,926	1,950	2,274	
Dental Insurance	7,687	7,006	6,577	6,553	7,948	
Total Benefits	**338,194**	**353,420**	**428,052**	**436,445**	**517,145**	**18%**
Total Personal Services	**1,607,892**	**1,624,840**	**1,979,737**	**1,977,618**	**2,058,220**	**4%**
Operating Expenditures						
Boarding Prisoners	293,471	442,129	510,588	270,000	550,000	
Medical	274,461	321,418	343,101	300,000	350,000	
Parts/Repair/Maint	81,890	-	-	-	-	
Vehicle Parts/Repair/Maint	-	324	487	-	-	
Conference & Training	217	1,029	507	1,500	1,500	
Non Vehicle Parts/Repair/Maint	2,063	96,220	91,359	80,000	80,000	
Contracted Services	23,169	18,558	17,182	21,853	33,854	
Uniforms	11,401	7,987	16,572	10,000	15,000	
Prisoner Meals	-	211,961	209,282	204,250	162,500	
Utilities	84,473	102,228	98,682	80,000	97,000	
Supplies	66,743	58,861	68,887	55,000	70,000	
Capital Expenditures	-	17,672	-	-	-	
Total Operating Expenditures	**837,888**	**1,278,387**	**1,356,648**	**1,022,603**	**1,359,854**	**33%**
Total Expenditures	**$ 2,445,780**	**$ 2,903,227**	**$ 3,336,385**	**$ 3,000,221**	**$ 3,418,074**	**14%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	38	38	39	39	39
Part Time	-	-	-	-	-

PUBLIC SAFETY

Department Budget Overview

SHERIFF'S DEPARTMENT – H.E.A.T. UNIT

The H.E.A.T. Division of the Sheriff's Department is designed to educate the public and enforce laws related to impaired and aggressive driving. The Georgia Governor's Office of Highway Safety created this multi-jurisdictional task force, and each H.EA.T. Officer is armed with materials to educate Georgia citizens about laws related to aggressive and impaired driving.

Goal #1: Within the first 3 months of fiscal year, renew the H.E.A.T. grant which will provide funding to continue the H.E.A.T. unit program which is designed to reduce traffic crash injuries and fatalities.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$40,590	$42,236	$48,252	$45,455	$46,372
Benefits	12,208	15,515	14,561	12,600	14,121
Operating Expenditures	11,749	68,265	15,072	38,700	38,700
Total Expenditures	$64,547	$126,016	$77,885	$96,755	$99,193

FY2021 Annual Budget
Governmental Funds - Public Safety
H.E.A.T. Unit - 342

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 36,872	$ 38,096	$ 42,691	$ 41,455	$ 42,372	
Overtime	3,718	4,140	5,561	4,000	4,000	
Total Salaries	**40,590**	**42,236**	**48,252**	**45,455**	**46,372**	**2%**
Benefits						
Group Insurance	5,911	8,804	7,190	5,928	7,189	
Retirement Contribution	1,739	1,459	1,579	1,487	1,556	
Social Security (FICA)	2,892	3,022	3,561	3,481	3,547	
Workers' Compensation	1,368	1,932	1,947	1,420	1,530	
Vision Insurance	63	65	65	65	65	
Dental Insurance	233	232	219	219	234	
Total Benefits	**12,208**	**15,515**	**14,561**	**12,600**	**14,121**	**12%**
Total Personal Services	**52,798**	**57,752**	**62,813**	**58,055**	**60,493**	**4%**
Operating Expenditures						
Telephone	-	-	-	1,100	1,100	
Travel Expense	566	-	-	600	600	
Investigation Fees	-	-	-	1,000	1,000	
Uniforms	-	281	-	500	500	
Gas/Oil	10,330	9,330	14,842	12,000	12,000	
Tires/Tubes	-	526	205	4,800	4,800	
Supplies	853	-	26	13,700	13,700	
Small Equipment Under $5,000	-	4,868	-	5,000	5,000	
Capital Expenditures	-	53,260	-	-	-	
Total Operating Expenditures	**11,749**	**68,265**	**15,072**	**38,700**	**38,700**	**0%**
Total Expenditures	**$ 64,547**	**$ 126,016**	**$ 77,885**	**$ 96,755**	**$ 99,193**	**3%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	1	1	1	1	1

PUBLIC SAFETY

Department Budget Overview

ANIMAL CARE & CONTROL

The Habersham County Animal Care & Control Department (HCACC) promotes and protects public safety and animal care through sheltering, pet placement, education, and animal law enforcement. HCACC promotes responsible pet ownership, compassion toward animals, and safe human-animal interactions. It is the responsibility of HCACC to enforce the Habersham County Animal Control Ordinances and ensure animal related public safety is maintained in Habersham County.

Goal #1: Keep euthanasia rates below 10% by increasing local adoptions and continuing transfers to rescue partners.

Goal #2: Create an environment which welcomes volunteers through volunteer meetings and training sessions. Volunteer programs will help pets become more adoptable. We expect shorter 'length of stays' for animals.

Budget Highlights:

FY2021 budget reflects a decrease in Telephone of $1,000, an increase in Advertising of $700, a decrease in Vehicle Parts/Repair/Maintenance of $1,000, a decrease in Non-Vehicle Parts/Repair/Maintenance of $5,000, a decrease in Pest Control of $300, a decrease in Waste Disposal of $500, an increase in Licenses of $100, a decrease in Office Expense of $1,000, a decrease in Uniforms of $2,000, a decrease in Gas/Oil of $1,000, and a decrease in Tires/Tubes of $500.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$172,675	$190,363	$210,433	$213,517	$252,003
Benefits	33,209	42,555	52,082	61,896	$79,283
Operating Expenditures	144,001	184,920	153,578	155,475	143,975
Total Expenditures	$349,885	$417,837	$416,093	$430,888	475,261

FY20 Completed Goals

FY20 Goal #1: Increase revenue to help offset costs of raising standards of overall operations of the Animal Shelter.

FY20 Goal #2: Increase pet adoption rates through promotional sales funded by grants and donations while working with rescue and auxiliary groups. This will assist in keeping euthanasia rates below 10% while staying within budgeted funds.

FY2021 Annual Budget
Governmental Funds - Public Safety
Animal Care & Control - 374

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 112,521	$ 124,070	$ 159,887	$ 186,447	$ 191,880	
Part Time Salaries	44,915	46,529	44,060	22,070	50,123	
Overtime	15,239	19,764	6,486	5,000	10,000	
Total Salaries	**172,675**	**190,363**	**210,433**	**213,517**	**252,003**	**18%**
Benefits						
Group Insurance	12,259	19,337	26,303	33,802	47,527	
Retirement Contribution	4,838	5,675	6,458	7,818	7,813	
Social Security (FICA)	13,069	14,365	15,723	16,353	19,278	
Workers' Compensation	2,152	2,241	2,381	2,212	2,872	
Vision Insurance	190	223	279	390	390	
Dental Insurance	700	715	939	1,321	1,403	
Total Benefits	**33,209**	**42,555**	**52,082**	**61,896**	**79,283**	**28%**
Total Personal Services	**205,883**	**232,918**	**262,515**	**275,413**	**331,286**	**20%**
Operating Expenditures						
Veterinary Services	75,053	81,186	97,566	80,000	80,000	
Telephone	2,033	2,336	2,259	3,000	2,000	
Advertising	584	740	132	800	1,500	
Travel Expense	337	772	468	1,000	1,000	
Parts/Repair/Maint	3,298	-	-	-	-	
Vehicle Parts/Repair/Maint	-	3,761	3,906	4,000	3,000	
Postage	47	99	105	150	150	
Conference & Training	1,250	500	375	1,500	1,500	
Dues	-	125	-	125	125	
Non Vehicle Parts/Repair/Maint	-	6,621	5,933	10,000	5,000	
Pest Control	390	940	125	600	300	
Contracted Services	1,395	1,450	1,450	1,500	1,500	
Waste Disposal	1,537	1,384	1,643	1,500	1,000	
Bank Fees	36	-	-	-	-	
Licenses	300	300	300	300	400	
Office Expense	417	72	57	1,000	-	
Uniforms	3,989	4,065	2,792	5,000	3,000	
Utilities	9,464	13,710	16,577	15,000	15,000	
Gas/Oil	9,970	16,459	8,372	10,000	9,000	
Tires/Tubes	913	1,466	128	2,000	1,500	
Supplies	15,193	17,249	10,321	15,000	15,000	
Small Equipment Under $5,000	7,794	4,790	1,069	3,000	3,000	
Vehicles	9,999	26,894	-	-	-	
Total Operating Expenditures	**144,001**	**184,920**	**153,578**	**155,475**	**143,975**	**-7%**
Total Expenditures	**$ 349,885**	**$ 417,837**	**$ 416,093**	**$ 430,888**	**$ 475,261**	**10%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	3	4	6	6	6
Part Time	3	4	3	3	3

PUBLIC SAFETY

Department Budget Overview

CORONER

The Coroner is charged with investigative, judicial, and administrative duties. The investigative duty of the Coroner is to help establish the cause and manner of death. Judicial responsibilities include holding an inquest, as applicable, or an "official judicial inquiry before a Coroner and a Coroner's jury for the purpose of determining the cause and manner of death." It requires a great deal of time to set up an inquest, issue subpoenas, and conduct an inquest. Lastly, the administrative duties include properly documenting and filing death investigations both locally and with the State, and sitting in on committee review cases as needed.

Budget Highlights:

FY2021 budget reflects an increase in Contracted Services of $500, an increase in Uniforms of $200, an increase in Gas/Oil of $600, and a decrease in Supplies of $500.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$7,350	$8,374	$9,399	$10,943	$11,350
Benefits	2,079	2,547	2,720	2,542	2,917
Operating Expenditures	15,151	9,137	10,764	14,650	15,450
Total Expenditures	$24,581	$20,058	$22,882	$28,135	$29,717

FY2021 Annual Budget
Governmental Funds - Public Safety
Coroner - 382

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 7,350	$ 7,350	$ 7,350	$ 7,350	$ 7,350	
Part Time Salaries	-	1,024	2,049	3,593	4,000	
Total Salaries	**7,350**	**8,374**	**9,399**	**10,943**	**11,350**	**4%**
Benefits						
Group Insurance	1,023	1,448	1,401	1,389	1,477	
Retirement Contribution	380	301	320	267	270	
Social Security (FICA)	562	641	719	597	868	
Workers' Compensation	113	157	280	289	302	
Total Benefits	**2,079**	**2,547**	**2,720**	**2,542**	**2,917**	**15%**
Total Personal Services	**9,429**	**10,921**	**12,119**	**13,485**	**14,267**	**6%**
Operating Expenditures						
Travel Expense	3,420	3,023	4,191	3,000	3,000	
Parts/Repair/Maint	305	-	-	-	-	
Postage	78	77	72	100	100	
Conference & Training	720	720	720	1,500	1,500	
Dues	150	150	150	150	150	
Contracted Services	8,515	3,900	4,330	7,500	8,000	
Uniforms	-	-	108	-	200	
Gas/Oil	249	304	594	400	1,000	
Supplies	1,715	962	598	2,000	1,500	
Total Operating Expenditures	**15,151**	**9,137**	**10,764**	**14,650**	**15,450**	**5%**
Total Expenditures	**$ 24,581**	**$ 20,058**	**$ 22,882**	**$ 28,135**	**$ 29,717**	**6%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	1	1	1	1	1
Part Time	-	-	1	1	1

EMERGENCY SERVICES - FIRE DEPARTMENT

The Habersham County Fire Department is dedicated to the education, life-safety, and protection of all Habersham County residents and visitors. The Habersham County Fire Department currently operates 9 stations with 21 full-time paid personnel and about 50 volunteers covering 283 square miles. The Fire Department holds Automatic Aid Agreements with four Habersham County municipalities and two neighboring counties.

Habersham County's full-time firefighters stay up-to-date with regular training and are required to maintain a minimum of 240 training hours per year. The role of the firefighter today is one of the most diverse and challenging professions in the world. Habersham County firefighters are trained to extinguish fires, provide emergency medical care, respond to hazardous materials accidents and to take the lead in the wake of natural disasters.

Goal #1: Improve staffing and retention of full-time employees. This goes back to 2020 issues, but since then Commission approved pay raises for current employees and sign-on bonus for new FF/Paramedics which we hope will lead to improvement in this area. Work toward or continue to work towards two person engines for the county.

Goal #2: Start updating Emergency Services Stations with much needed renovations for Stations 13, 14 and 16. Stations are in much needed repair and updates and Phase 1 is budgeted for FY 2021.

Budget Highlights:

FY2021 budget reflects a decrease in Telephone of $655, an increase in Travel Expense of $2,000, a decrease in Vehicle Parts/Repair/Maintenance of $10,000, an increase in Dues of $25, an increase in Contracted Services of $7,277, a decrease in Internet of $500, a decrease in Waste Disposal of $284, an increase in Background Checks of $700, an increase in Uniforms of $3,000, a decrease in HABSAR materials of $5,000, an increase in Utilities of $15,000, an increase in Tires/Tubes of $5,000, and an increase in Small Equipment Under $5,000 of $5,000.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$834,762	$941,746	$1,255,374	$1,284,068	$1,339,006
Benefits	280,679	327,431	402,929	434,196	487,585
Operating Expenditures	190,779	236,412	312,562	236,408	257,971
Total Expenditures	$1,306,221	$1,505,589	$1,970,865	$1,954,672	$2,084,562

FY2021 Annual Budget
Governmental Funds - Public Safety
Fire Department - 384

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 711,717	$ 771,692	$ 992,669	$ 1,151,324	$ 1,180,425	
Part Time Salaries	81,477	109,929	96,321	90,744	58,581	
Overtime	41,568	60,125	166,384	42,000	100,000	
Total Salaries	**834,762**	**941,746**	**1,255,374**	**1,284,068**	**1,339,006**	**4%**
Benefits						
Group Insurance	112,197	154,719	176,288	194,603	234,313	
Retirement Contribution	37,138	35,242	41,531	47,524	48,440	
Per Call Part of Vol. Reponse	59,781	68,809	91,788	98,356	101,411	
Social Security (FICA)	29,311	25,997	27,971	30,000	30,000	
Workers' Compensation	29,791	25,380	38,238	35,929	37,237	
Firefighter Cancer Insurance	-	2,368	9,847	9,847	9,847	
Firemans Fund	5,930	8,370	10,384	10,000	18,300	
Vision Insurance	1,407	1,431	1,566	1,820	1,755	
Dental Insurance	5,124	5,114	5,316	6,117	6,282	
Total Benefits	**280,679**	**327,431**	**402,929**	**434,196**	**487,585**	**12%**
Total Personal Services	**1,115,441**	**1,269,177**	**1,658,303**	**1,718,264**	**1,826,591**	**6%**
Operating Expenditures						
Telephone	4,263	3,902	3,544	4,255	3,600	
Advertising	141	-	-	-	-	
Travel Expense	1,892	1,676	4,544	2,000	4,000	
Parts/Repair/Maint	52,096	-	-	-	-	
Vehicle Parts/Repair/Maint	-	53,731	65,774	55,000	45,000	
Postage	191	86	91	125	125	
Conference & Training	2,212	3,135	2,729	4,000	4,000	
Dues	577	552	589	600	625	
Non Vehicle Parts/Repair/Maint	-	16,352	30,127	17,000	17,000	
Contracted Services	4,125	3,101	4,340	9,928	17,205	
Internet	-	6,954	6,856	7,500	7,000	
Waste Disposal	3,348	2,726	1,690	2,000	1,716	
Background Check	-	239	369	-	700	
Uniforms	12,260	9,079	13,509	15,000	18,000	
HABSAR Materials	-	-	7,525	10,000	5,000	
Utilities	51,692	60,574	59,109	44,000	59,000	
Gas/Oil	34,811	40,908	46,005	40,000	40,000	
Tires/Tubes	9,458	15,621	40,429	8,000	13,000	
Supplies	13,715	15,797	16,334	15,000	15,000	
Small Equipment Under $5,000	-	1,980	8,998	2,000	7,000	
Total Operating Expenditures	**190,779**	**236,412**	**312,562**	**236,408**	**257,971**	**9%**
Total Expenditures	**$ 1,306,221**	**$ 1,505,589**	**$ 1,970,865**	**$ 1,954,672**	**$ 2,084,562**	**7%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	24	24	28	28	28
Part Time	17	17	17	17	17

PUBLIC SAFETY

Department Budget Overview

EMERGENCY MANAGEMENT AGENCY

The Emergency Management Agency is responsible for the management of all emergency preparedness program areas within Habersham County. The primary role of the agency is to develop and implement comprehensive disaster plans, mitigation, and response activities within Habersham County under the provisions of the Georgia Emergency Management Act of 1981 and Georgia statutes. Additionally, the EMA develops and maintains emergency plans for all types of natural, technological and man-made disasters, or other emergencies that could threaten the county, and provides the analysis and recommendations necessary to make decisions that will effectively save lives and protect property in the occurrence of such emergencies.

Goal #1: Receive grants through Georgia Emergency Management / Homeland Security for generators to be placed at EMS Station 21 and Fire/EMS Station 17.

Goal #2: Continue to receive continuing education in order to meet the State required 24 hours per year. This requirement is necessary to maintain certification.

Budget Highlights:

FY2021 budget reflects an increase in Emergency Management Agency of $4,175, an increase in Telephone of $1,000, an increase in Travel Expense of $300, an increase in Conference & Training of $25, and an increase in Gas/Oil of $100.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$50,955	$55,405	$64,197	$65,200	$66,658
Benefits	24,519	37,000	50,855	33,179	44,022
Operating Expenditures	44,538	193,560	37,276	75,200	80,800
Total Expenditures	$120,012	$285,965	$152,328	$173,579	$191,480

FY20 Completed Goals

FY20 Goal #1: Obtain grants beneficial to Emergency Management and other departments throughout the county.

FY20 Goal #2: Maintain certification for Emergency Management and continue to provide extra programs to maintain eligibility for the additional 2.5% disaster match.

FY2021 Annual Budget
Governmental Funds - Public Safety
Emergency Management Agency - 385

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 50,955	$ 55,405	$ 64,197	$ 65,200	$ 66,658	
Total Salaries	**50,955**	**55,405**	**64,197**	**65,200**	**66,658**	**2%**
Benefits						
Group Insurance	5,186	7,588	8,505	7,329	9,349	
Retirement Contribution	15,372	25,775	37,425	20,257	28,962	
Social Security (FICA)	3,665	3,331	4,609	4,993	5,099	
Workers' Compensation	-	-	-	316	313	
Vision Insurance	63	67	72	65	65	
Dental Insurance	233	239	244	219	234	
Total Benefits	**24,519**	**37,000**	**50,855**	**33,179**	**44,022**	**33%**
Total Personal Services	**75,474**	**92,405**	**115,052**	**98,379**	**110,680**	**13%**
Operating Expenditures						
Emergency Management Agency	-	15,038	19,750	50,125	54,300	
Telephone	5,656	5,946	6,015	5,500	6,500	
Advertising	170	60	-	200	200	
Travel Expense	520	641	637	900	1,200	
Parts/Repair/Maint	3,708	-	-	-	-	
Vehicle Parts/Repair Maint	-	119	54	1,000	1,000	
Postage	49	154	-	100	100	
Conference & Training	225	205	55	250	275	
Dues	-	50	-	75	75	
Non Vehicle Parts/Repair/Maint	-	-	-	500	500	
Contracted Services	-	23,300	69	5,100	5,100	
Lease Payment	830	3,000	1,518	1,800	1,800	
Uniforms	-	-	51	150	150	
HART Team Materials	989	3,850	-	-	-	
Utilities	7,416	7,738	7,446	7,000	7,000	
Gas/Oil	985	1,092	1,108	700	800	
Tires/Tubes	-	-	-	600	600	
Supplies	1,134	1,017	573	1,200	1,200	
Capital Expenditures	22,856	131,350	-	-	-	
Total Operating Expenditures	**44,538**	**193,560**	**37,276**	**75,200**	**80,800**	**7%**
Total Expenditures	**$ 120,012**	**$ 285,965**	**$ 152,328**	**$ 173,579**	**$ 191,480**	**10%**

PUBLIC SAFETY

Department Budget Overview

EMERGENCY MEDICAL SERVICE

The information below is shown for historical purposes. Amounts for FY2018-forward will be reflected in the Special Revenue Fund.

Budget reflects reclassification to Special Revenue Fund in FY2018

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$ -	$ -	$ -	$ -	$ -
Benefits	-	-	-	-	-
Operating Expenditures	383,070	(136,229)	-	-	-
Total Expenditures	$383,070	$(136,229)	$ -	$ -	$ -

FY2021 Annual Budget
Governmental Funds - Public Safety
Emergency Medical Service - 395

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Apprvoed Budget FY21	% of Change
Operating Expenditures						
Advertising	$ -	$ -	$ -	$ -	$ -	
Travel	26	-	-	-	-	
Vehicle Parts/Repair/Maint	52,633	-	-	-	-	
Contracted Services	3,338	-	-	-	-	
Lease Payment	848	-	-	-	-	
Supplies	164	-	-	-	-	
Uniforms	5,512	-	-	-	-	
Gas/Oil	60,984	-	-	-	-	
Tires/Tubes	14,337	-	-	-	-	
Small Equipment Under $5,000	8,264	-	-	-	-	
Co.EMS Subsidy to HAB Medical	236,961	(136,229)	-	-	-	
Total Operating Expenditures	**383,070**	**(136,229)**	**-**	**-**	**-**	**0%**
Total Expenditures	**$ 383,070**	**$ (136,229)**	**$ -**	**$ -**	**$ -**	**0%**

HOUSING AND DEVELOPMENT

Department Budget Overview

PLANNING & DEVELOPMENT

The Habersham County Planning and Development Department was created in 2015 to provide professional advice and technical expertise to the Board of Commissioners, County Manager, appointed boards, and citizens on various projects and programs which are designed to enhance private sector investment in Habersham County. The Department encompasses several sub-departments including Building, Planning, Code Enforcement, GIS Mapping, and Business Licensing. Each play key roles in shaping and defining our County.

Goal #1: Implement a cross training program to ensure any unexpected absences can be covered with minimal loss of efficiency.

Goal #2: Pursue the local review of Soil Erosion Prevention Plans to increase efficiency and decrease wait times for applicants.

Budget Highlights:

FY2021 budget reflects an increase in Telephone of $430, an increase in Travel Expense of $500, an increase in Contracted Services of $290, an increase in Background Check of $1,068, an increase in Bank Fees of $172, a decrease in License Renewal of $1,296, a decrease in Gas/Oil of $300, a decrease in Meetings with Meals of $50, and an increase in Small Equipment Under $5,000 of $2,140.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$335,730	$320,276	$342,862	$333,954	$344,365
Benefits	93,865	103,651	109,376	104,992	113,626
Operating Expenditures	39,330	45,703	46,856	50,241	53,195
Total Expenditures	$468,925	$469,630	$499,094	$489,187	$511,186

FY20 Completed Goals

FY20 Goal #1: Reduce the review time for a new project (commercial, subdivision, etc.) submittal to no more than five (5) business days from submittal.

FY20 Goal #2: Reduce customer time spent in office during permit issuance to 15 minutes or less by reducing their paperwork burden.

FY2021 Annual Budget
Governmental Funds - Housing & Development
Planning & Development - 794

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 335,730	$ 319,575	$ 342,862	$ 333,954	$ 344,365	
Overtime	-	701	-	-	-	
Total Salaries	**335,730**	**320,276**	**342,862**	**333,954**	**344,365**	**3%**
Benefits						
Group Insurance	39,780	53,712	56,556	55,884	62,916	
Retirement Contribution	18,859	16,710	17,935	15,196	15,512	
Social Security (FICA)	24,805	23,631	25,375	25,575	26,344	
Workers' Compensation	8,397	7,631	7,524	6,353	6,763	
Vision Insurance	381	430	455	455	455	
Dental Insurance	1,643	1,537	1,531	1,529	1,636	
Total Benefits	**93,865**	**103,651**	**109,376**	**104,992**	**113,626**	**8%**
Total Personal Services	**429,595**	**423,927**	**452,238**	**438,946**	**457,991**	**4%**
Operating Expenditures						
Telephone	2,168	1,959	1,800	1,800	2,230	
Advertising	3,829	1,322	3,789	3,829	3,829	
Travel Expense	2,687	2,590	5,442	3,500	4,000	
Parts/Repair/Maint	1,483	-	-	-	-	
Vehicle Parts/Repair/Maint	-	2,606	4,055	2,000	2,000	
Postage	697	859	663	875	875	
Conference & Training	4,291	1,878	2,849	5,000	5,000	
Dues	838	795	995	1,815	1,815	
Contracted Services	10,340	19,825	13,450	14,350	14,640	
Internet	56	456	456	456	456	
Background Check	40	199	240	80	1,148	
Bank Fees	414	1,740	1,601	1,740	1,912	
License Renewal	1,296	-	-	1,296	-	
Uniforms	282	129	188	300	300	
Gas/Oil	4,905	5,608	6,688	8,000	7,700	
Tires/Tubes	300	1,573	-	800	800	
Supplies	2,816	3,117	4,402	3,100	3,100	
Meetings with Meals	122	65	238	300	250	
Small Equipment Under $5,000	2,767	983	-	1,000	3,140	
Total Operating Expenditures	**39,330**	**45,703**	**46,856**	**50,241**	**53,195**	**6%**
Total Expenditures	**$ 468,924**	**$ 469,630**	**$ 499,094**	**$ 489,187**	**$ 511,186**	**4%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	7	7	7	7	7

HOUSING AND DEVELOPMENT

Department Budget Overview

EXTENSION SERVICES

The Habersham County Extension Office provides residents of Habersham County with a diverse array of information, educational programming and testing services. The Extension Service's Agricultural and Environmental Services Laboratories (AESL) provide a variety of analysis and testing services related to agriculture and agribusiness including: soil analysis, plant tissue analysis, water quality testing, pesticide and hazardous waste testing, etc. In addition to the services provided by AESL, the Extension Office provides educational services through 4-H and other programs.

Goal #1: Host a Master Gardener Certification course to train fifteen volunteers, who will then contribute fifty hours of community service. The group is currently focused on a plant sales / greenhouse effort at Victory Home, which should yield $1,500 for the Master Gardener group to utilize on community projects, as well as $2,000 in scholarships and $2,500 - $3,000 raised for Victory Home.

Goal #2: Continue to expand opportunities in 4-H programming for youth including Forestry Judging, Consumer Judging, Poultry Judging, Cooking Club, Fine Arts, Summer Activities, DPA, Camp, and more.

Budget Highlights:

FY2021 budget reflects an increase in Travel Expense of $2,000, an increase in Vehicle Parts/Repairs/Maintenance of $500, a decrease in Postage of $200, an increase in Dues of $15, an increase in Contracted Services of $2,363, an increase in Waste Disposal of $156, and an increase in Gas/Oil of $700.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$20,015	$21,120	$21,855	$22,419	$22,605
Benefits	4,877	5,242	5,045	5,076	5,085
Operating Expenditures	80,036	80,777	93,486	88,225	93,759
Total Expenditures	$104,928	$107,139	$120,387	$115,720	$121,449

FY20 Completed Goals

FY20 Goal #1: Secure additional dollars for watershed restoration through the SARP Partnership.

FY20 Goal #2: Train 12-15 new volunteers who will contribute 50 hours of community service through Master Gardener service projects.

FY2021 Annual Budget
Governmental Funds - Housing & Development
Extension Services - 750

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ -	$ -	$ -	$ -	$ -	
Part Time Salaries	20,015	21,120	21,855	22,419	22,605	
Total Salaries	**20,015**	**21,120**	**21,855**	**22,419**	**22,605**	**1%**
Benefits						
Social Security (FICA)	1,531	1,616	1,672	1,719	1,729	
County Participation	3,250	3,500	3,250	3,250	3,250	
Workers' Compensation	96	127	124	107	106	
Total Benefits	**4,877**	**5,242**	**5,045**	**5,076**	**5,085**	**0%**
Total Personal Services	**24,892**	**26,362**	**26,901**	**27,495**	**27,690**	**1%**
Operating Expenditures						
Telephone	730	743	731	750	750	
Travel Expense	5,338	4,943	7,239	4,500	6,500	
Parts/Repair/Maint	835	-	122	-	-	
Vehicle Parts/Repairs/Maint	-	-	395	1,000	1,500	
Postage	727	582	601	500	300	
Dues	-	235	255	250	265	
Contracted Services	60,863	62,522	72,445	69,225	71,588	
Waste Disposal	-	-	-	-	156	
Utilities	9,961	10,387	10,063	11,000	11,000	
Gas/Oil	1,040	867	1,137	500	1,200	
Supplies	541	499	500	500	500	
Total Operating Expenditures	**80,036**	**80,777**	**93,486**	**88,225**	**93,759**	**6%**
Total Expenditures	**$ 104,928**	**$ 107,139**	**$ 120,387**	**$ 115,720**	**$ 121,449**	**5%**

ıthorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Part Time	1	1	1	1	1

HOUSING AND DEVELOPMENT

Department Budget Overview

PLANNING COMMISSION

The Habersham County Planning Commission assesses and either approves or disapproves subdivision plans, variance and map amendments, and conditional use requests. The Planning Commission is an advisory board that makes recommendations to the Board of Commissioners, which has the final authority to grant or refuse requests.

Budget Highlights:

FY2021 budget reflects a decrease in Advertising of $300.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$ -	$ -	$ -	$ -	$ -
Benefits	-	-	-	-	-
Operating Expenditures	3,948	3,757	4,327	5,200	4,900
Total Expenditures	$3,948	$3,757	$4,327	$5,200	$4,900

FY2021 Annual Budget
Governmental Funds - Housing & Development
Planning Commission - 796

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Operating Expenditures						
Advertising	$ 1,758	$ 607	$ 270	$ 700	$ 400	
Travel	100	-	-	100	100	
Per Diem	1,850	3,150	3,550	4,200	4,200	
Training	140	-	507	200	200	
Small Equipment under $5,000	100	-	-	-	-	
Total Operating Expenditures	**3,948**	**3,757**	**4,327**	**5,200**	**4,900**	**-6%**
Total Expenditures	**$ 3,948**	**$ 3,757**	**$ 4,327**	**$ 5,200**	**$ 4,900**	**-6%**

CULTURE & RECREATION

Department Budget Overview

RECREATION DEPARTMENT

The Habersham County Parks and Recreation Department works hard all year to provide Habersham County residents with diversified youth and adult programs and activities. These programs include football, basketball, cheerleading, pickle ball, tennis, volleyball, track & field, ping pong, gymnastics, swimming, and more! In addition to providing these services, the Recreation Department has facilities that outside participants can rent or use; these include: aquatic center pools and gymnasiums, fairgrounds, ballfields, etc.

Goal #1: Provide a cheerleading program (classes and competition cheer squads) to Habersham County year-round.

Goal #2: Revitalize the Natatorium with refreshed pool deck floor and HVAC unit.

Budget Highlights:

FY2021 budget reflects an increase in Advertising of $500, an increase in Dues of $670, an increase in Non-Vehicle Parts/Repair/Maintenance of $8,100, a decrease in Contracted Services of $3,900, an increase in Rent of $1,350, a decrease in Bank Fees of $1,000, and a decrease in Special Events of $2,500.00

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$381,420	$384,165	$403,815	$418,514	$402,822
Benefits	74,767	84,809	83,703	83,360	88,863
Operating Expenditures	481,325	472,070	505,931	497,780	501,000
Total Expenditures	$937,511	$941,044	$993,450	$999,654	$992,685

FY20 Completed Goals

FY20 Goal #2: Maintain or increase participation in all youth programs.

FY2021 Annual Budget
Governmental Funds - Culture & Recreation
Recreation Department - 696

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Original Budget FY21	% of Change
Salaries						
Regular Salaries	$ 186,680	$ 196,983	$ 202,272	$ 215,105	$ 217,322	
Part Time Salaries	194,739	187,031	200,962	202,909	185,000	
Overtime		152	581	500	500	
Total Salaries	**381,420**	**384,165**	**403,815**	**418,514**	**402,822**	**-4%**
Benefits						
Group Insurance	21,117	34,156	28,926	29,127	35,963	
Retirement Contribution	8,758	8,460	9,740	8,933	8,592	
Social Security (FICA)	29,321	28,982	30,781	32,029	30,816	
Workers' Compensation	14,225	11,724	12,947	11,853	11,998	
Vision Insurance	287	325	300	325	325	
Dental Insurance	1,059	1,161	1,010	1,093	1,169	
Total Benefits	**74,767**	**84,809**	**83,703**	**83,360**	**88,863**	**7%**
Total Personal Services	**456,186**	**468,974**	**487,518**	**501,874**	**491,685**	**-2%**
Operating Expenditures						
Telephone	1,179	1,532	2,193	2,190	2,190	
Advertising	845	819	286	500	1,000	
Travel Expense	1,119	2,493	2,347	2,920	2,920	
Parts/Repair/Maint	42,247	-	-	-	-	
Vehicle Parts/Repair/Maint	-	860	2,737	1,620	1,620	
Postage	6	16	22	50	50	
Conference & Training	1,558	1,036	277	2,000	2,000	
Dues	7,118	8,125	9,536	9,000	9,670	
Non Vehicle Parts/Repair/Maint	-	27,376	59,602	42,000	50,100	
Contracted Services	68,620	66,000	66,766	78,500	74,600	
Rent	42,300	42,300	45,299	44,900	46,250	
Waste Disposal	4,604	4,437	4,056	3,800	3,800	
Bank Fees	3,865	3,803	3,125	4,000	3,000	
Utilities	217,404	211,519	212,841	205,000	205,000	
Gas/Oil	2,279	2,618	2,567	3,000	3,000	
Tires/Tubes	291	300	-	300	300	
Supplies	71,738	77,703	65,363	71,000	71,000	
Concessions	13,971	13,969	18,678	15,000	15,000	
Small Equipment Under $5,000	1,193	930	-	1,000	1,000	
Special Programs	987	6,233	10,236	8,000	8,000	
Special Events	-	-	-	3,000	500	
Total Operating Expenditures	**481,325**	**472,070**	**505,931**	**497,780**	**501,000**	**1%**
Total Expenditures	**$ 937,511**	**$ 941,044**	**$ 993,450**	**$ 999,654**	**$ 992,685**	**-1%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	5	5	5	5	5
Part Time	41	41	41	41	41

INDEPENDENT AGENGIES

Department Budget Overview

INDEPENDENT AGENCIES

Habersham County supports the following Independent Agencies:

Board of Education
Mental Health
Soque River Watershed Association
Legacy Link
County Health Department
Family & Children Services
Library System
Forestry Commission

Amounts budgeted to each agency may be viewed on the next page.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Salaries	$ -	$ -	$ -	$ -	$ -
Benefits	-	-	-	-	-
Operating Expenditures	902,070	983,160	1,000,279	1,018,023	1,026,023
Total Expenditures	$902,070	$983,160	$1,000,279	$1,018,023	$1,026,023

FY2021 Annual Budget
Governmental Funds
Independent Agencies

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Original Budget FY21	% of Change
Operating Expenditures						
Board Of Education	$ 330,901	$ 365,473	$ 369,250	$ 361,000	$ 369,000	
Mental Health	26,300	26,300	26,300	30,000	30,000	
Soque River Watershed Assoc	5,000	5,000	5,000	5,000	5,000	
Legacy Link	9,450	10,450	10,450	11,450	11,450	
County Health Department	185,607	198,788	198,788	198,788	198,788	
Family & Children Services	53,517	71,422	71,710	87,300	87,300	
Library System	283,463	297,896	311,121	316,825	316,825	
Forestry Commission	7,832	7,832	7,660	7,660	7,660	
Total Operating Expenditures	**902,070**	**983,160**	**1,000,279**	**1,018,023**	**1,026,023**	**1%**
Total Expenditures	**$ 902,070**	**$ 983,160**	**$ 1,000,279**	**$ 1,018,023**	**$ 1,026,023**	**1%**



HABERSHAM COUNTY

GEORGIA | Est. 1818

Special Revenue Funds

Funds used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific source.

SPECIAL REVENUE FUNDS

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose, and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

JAIL FUND

This Special Revenue Fund is used to account for fines and fees received and is restricted for use towards maintenance of the County Jail.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenues	$64,623	$88,779	$138,228	$70,000	$129,740
Expenditures	-	-	14,500	-	100,000
Other Sources and (Uses)	(133,000)	(78,000)	(60,000)	(70,000)	(29,740)
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$(68,377)	$10,779	$63,728	$ -	$ -

INMATE WELFARE

This Special Revenue Fund is used to account for monies legally restricted for the benefit of detainees held in the County Jail.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenues	$33,505	$42,716	$43,245	$30,000	$40,751
Expenditures	27,832	33,186	44,385	30,000	40,751
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$5,673	$9,530	$(1,140)	$ -	$ -

FY2021 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
			Jail Fund			
Revenues						
Fines, Fees & Forfeitures	$ 64,623	$ 88,779	$ 138,228	$ 70,000	$ 129,740	
Total Revenues	**64,623**	**88,779**	**138,228**	**70,000**	**129,740**	**85%**
Expenditures						
Capital Expenditures	-	-	-	-	100,000	
Vehicles	-	-	14,500	-	-	
Total Expenditures	**-**	**-**	**14,500**	**-**	**100,000**	**#DIV/0!**
Other Sources and (Uses)						
Appropriated Fund Balance	-	-	-	-	40,260	
Transfers Out	(133,000)	(78,000)	(60,000)	(70,000)	(70,000)	
Total Other Sources and (Uses)	**(133,000)**		**(60,000)**	**(70,000)**	**(29,740)**	**-58%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ (68,377)**	**$ 10,779**	**$ 63,728**	**$ -**	**$ -**	
			Inmate Welfare			
Revenues						
Fines, Fees & Forfeitures	$ 33,505	$ 42,716	$ 43,245	$ 30,000	$ 40,751	
Total Revenues	**33,505**	**42,716**	**43,245**	**30,000**	**40,751**	**36%**
Expenditures						
Supplies	13,766	6,392	44,385	30,000	40,751	
Small Equipment under $5,000	-	19,299	-	-	-	
Capital Outlay	14,066	7,495	-	-	-	
Total Expenditures	**27,832**	**33,186**	**44,385**	**30,000**	**40,751**	**36%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ 5,673**	**$ 9,530**	**$ (1,140)**	**$ -**	**$ -**	

SPECIAL REVENUE FUNDS

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose, and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

LAW LIBRARY

This Special Revenue Fund is used to account for the funds, court office fines and fees, which are legally restricted for the operation of the Habersham County Law Library.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenues	$32,417	$31,364	$39,055	$23,200	$23,200
Expenditures	27,906	16,792	23,742	6,000	6,000
Other Sources and (Uses)	-	-	-	(17,200)	(17,200)
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$4,511	$14,572	$15,313	$ -	$ -

HOTEL MOTEL TAX

This Special Revenue Fund is used to account for hotel/motel tax collections, which are used to support tourism in Habersham County.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenues	$66,783	$73,005	$108,018	$90,000	$100,000
Expenditures	26,713	29,202	43,207	36,000	40,000
Other Sources and (Uses)	(40,070)	(43,803)	(58,966)	(54,000)	(60,000)
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$ -	$ -	$5,845	$ -	$ -

FY2021 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Law Library						
Revenues						
Fines, Fee & Forfeitures	$ 32,001	$ 30,235	$ 36,790	$ 23,200	$ 23,200	
Interest	416	1,129	2,265	-	-	
Total Revenues	**32,417**	**31,364**	**39,055**	**23,200**	**23,200**	**0%**
Expenditures						
Personal Services	2,600	2,000	3,300	-	-	
Contracted Services	758	550	5,698	-	-	
Supplies	24,548	14,242	14,744	6,000	6,000	
Total Expenditures	**27,906**	**16,792**	**23,742**	**6,000**	**6,000**	**0%**
Other Sources and (Uses)						
Reserve For Fund Balance	-	-	-	(17,200)	(17,200)	-
Total Other Sources and (Uses)	**-**	**-**	**-**	**(17,200)**	**(17,200)**	**0%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ 4,511**	**$ 14,572**	**$ 15,313**	**$ -**	**$ -**	
Hotel/Motel Tax						
Revenues						
Taxes	$ 66,783	$ 73,005	$ 108,018	$ 90,000	$ 100,000	
Total Revenues	**66,783**	**73,005**	**108,018**	**90,000**	**100,000**	**11%**
Expenditures						
Payment to Other Agencies	26,713	29,202	43,207	36,000	40,000	
Total Expenditures	**26,713**	**29,202**	**43,207**	**36,000**	**40,000**	**11%**
Other Sources and (Uses)						
Transfer In (Out) to General Fund	(40,070)	(43,803)	(58,966)	(54,000)	(60,000)	
Total Other Sources and (Uses)	**(40,070)**	**(43,803)**	**(58,966)**	**(54,000)**	**(60,000)**	**11%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ -**	**$ -**	**$ 5,845**	**$ -**	**$ -**	

SPECIAL REVENUE FUNDS

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

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FELONY DRUG COURT

The mission of the Mountain Judicial Circuit Adult Felony Drug Court is to enhance public safety through a coordinated effort of treatment and intense supervision within the judicial system. To promote abstinence, law-abiding behavior, compliance, and participation through prompt intervention. To reduce the recidivism rate by offering offenders an alternative to incarceration, and the tools to abstain from illegal activity through a combined effort of cost-effective measures that promote rehabilitation and by encouraging offenders to become productive and law-abiding citizens.

Goal #1: Increase participation to 90% capacity in FY21 (144 total for 160 capacity) by the end of Q2:

Drug Court- total of 99 participants for 110 capacity (total circuit)

FDTC- total of 27 active participants for 30 capacity (total circuit)

MHC- total of 18 active participants for 20 capacity (total circuit)

Goal #2: Graduate at least 50 new participants in FY21:

Drug Court- 35

FDTC- 10

MHC- 5

Budget Highlights:

FY2021 reflects an increase in Travel Expense of $106, a decrease in Postage of $43, a decrease in Conference & Training of $4,500, an increase in Rent of $600, an increase in Contracted Services of $880, a decrease in Drug Testing of $253, a decrease in Supplies of $4,600, a decrease in Special Events of $1,000, an increase in Charges from Other Counties of $10,108, and an increase in Transfer to FDTC of $1,008.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenues	$540,039	$654,459	$649,512	$705,394	$721,783
Expenditures	553,435	588,708	611,494	716,686	727,982
Other Sources and (Uses)	(6,000)	(14,184)	(6,000)	11,292	6,199
Excess (Deficiency) Of Revenues and Other Sources Over Expenditures and Other Uses	$(19,396)	$51,567	$32,018	$ -	$ -

FY2021 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
			Drug Abuse Treatment/Felony Drug Court			
Revenues						
Intergovernmental	$ 387,095	$ 482,054	$ 484,379	$ 546,894	$ 563,283	
Fines, Fees & Forfeitures	152,944	172,194	164,664	158,500	158,500	
Other	-	210	469	-	-	
Total Revenues	**540,039**	**654,458**	**649,512**	**705,394**	**721,783**	**2%**
Expenditures						
Personal Services	103,693	111,033	152,732	169,665	179,663	
Contracted Services	389,798	402,222	372,734	456,101	452,891	
Operating Services	59,944	75,452	86,028	90,920	95,428	
Total Expenditures	**553,435**	**588,707**	**611,494**	**716,686**	**727,982**	**2%**
Other Sources and (Uses)						
Transfer In (Out) to General Fund	(6,000)	(5,683)	(6,000)	-	-	
Transfer In (Out) to FDTC	-	(8,501)	-	(8,992)	(10,000)	
Appropriated Fund Balance	-	-	-	20,284	16,199	
Total Other Sources and (Uses)	**(6,000)**	**(14,184)**	**(6,000)**	**11,292**	**6,199**	**-45%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ (19,396)**	**$ 51,567**	**$ 32,018**	**$ -**	**$ -**	

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FY2021 Annual Budget
Special Revenue Funds - Felony Drug Court - 290
Budgeted Expenditures

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 75,393	$ 81,134	$ 117,135	$ 126,663	$ 129,480	
Part Time Salaries	216	-	-	-	-	
Total Salaries	**75,609**	**81,134**	**117,135**	**126,663**	**129,480**	**2%**
Benefits						
Group Insurance	14,836	17,978	25,941	27,280	34,020	
Retirement Contribution	4,192	3,168	-	4,542	4,754	
Social Security (FICA)	8,102	7,671	8,305	9,717	9,905	
Workers' Compensation	360	488	614	613	608	
Vision Insurance	127	130	169	195	195	
Dental Insurance	467	464	568	655	701	
Total Benefits	**28,084**	**29,899**	**35,597**	**43,002**	**50,183**	**17%**
Total Personal Services	**103,693**	**111,033**	**152,732**	**169,665**	**179,663**	**6%**
Operating Expenditures						
Telephone	2,639	1,678	548	2,160	2,160	
Travel Expense	6,450	3,281	2,746	3,115	3,221	
Parts/Repair/Maint	11	-	-	-	-	
Postage	341	-	99	368	325	
Conference & Training	300	138	-	5,000	500	
Non-Vehicle Parts/Repair/Maint	-	-	3,712	2,000	2,000	
Rent	-	-	-	11,400	12,000	
Contracted Services	327,344	335,114	304,806	346,920	347,800	
Waste Disposal	-	210	312	240	240	
Drug Testing	52,712	61,801	60,512	84,898	84,645	
Miscellaneous	2,233	1,607	896	3,000	3,000	
Utilities	-	-	3,600	6,000	6,000	
Supplies	6,583	3,811	11,084	13,100	8,500	
Small Equipment Under $5,000	2,286	-	615	-	-	
Special Events	4,954	2,910	3,838	5,000	4,000	
Charges From Other Counties	43,888	67,125	65,996	63,820	73,928	
Transfer to General Fund	6,000	5,683	6,000	-	-	
Transfer to FDTC	-	8,501	-	8,992	10,000	
Total Operating Expenditures	**455,742**	**491,858**	**464,762**	**556,013**	**558,319**	**0%**
Total Expenditures	**$ 559,435**	**$ 602,891**	**$ 617,494**	**$ 725,678**	**$ 737,982**	**2%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	2	2	2	3	3
Part Time	-	-	-	-	-

SPECIAL REVENUE FUND

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose, and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

FAMILY DEPENDENCY TREATMENT & MENTAL HEALTH COURT

Family Dependency Treatment Court is an intensive outpatient treatment program that combines substance abuse treatment, parenting classes, counseling, and accountability to maximize the success rate of participants in leading sober and fulfilled lives. The program works closely with DFACS to meet the best needs of children in families who are participating. Mental Health Court is a new treatment program through the Superior Court system that is available to those who are incarcerated in jail with severe mental health issues that have not historically had any treatment options. These programs are 90% grant funded with a 10% matching component.

Goal #1: Increase participation to 90% capacity in FY21 (144 total for 160 capacity) by the end of Q2:

Drug Court- total of 99 participants for 110 capacity (total circuit)

FDTC- total of 27 active participants for 30 capacity (total circuit)

MHC- total of 18 active participants for 20 capacity (total circuit)

Goal #2: Graduate at least 50 new participants in FY21:

Drug Court- 35

FDTC- 10

MHC- 5

Budget Highlights:

Approved for 1 part time Mental Health Court Position. FY2021 budget reflects a decrease in Telephone of $360, a decrease in Travel Expense of $2,088, an increase in Conference & Training of $2,000, an increase in Contracted Services of $94,920, an increase in Drug Testing of $14,400, an increase in Miscellaneous of $1,000, an increase in Supplies of $1,200, and an increase in Special Events of $1,300.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenues	$90,563	$100,703	$160,027	$293,861	$432,522
Expenditures	81,694	114,254	153,221	302,853	424,730
Other Sources and (Uses)	-	8,501	-	8,992	(7,792)
Excess (Deficiency) Of Revenues and Other Sources Over Expenditures and Other Uses	$8,868	$(5,050)	$6,806	$ -	$ -

FY202 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Original Budget FY21	% of Change
Family Dependency and Mental Health Treatment Court						
Revenues						
Intergovernmental Grant	$ 79,540	$ 80,451	$ 139,494	$ 262,909	$ 389,058	
Fines, Fees & Forfietures	9,923	20,252	20,533	30,952	43,464	
Other	1,100	-	-	-	-	
Total Revenues	**90,563**	**100,703**	**160,027**	**293,861**	**432,522**	**47%**
Expenditures						
Personal Services	37,840	47,678	63,368	120,345	129,850	
Contracted Services	43,655	60,707	87,346	179,308	288,180	
Operating Services	200	5,870	2,506	3,200	6,700	
Total Expenditures	**81,694**	**114,254**	**153,221**	**302,853**	**424,730**	**40%**
Other Sources and (Uses)						
Transfer In (Out) to Date Fund	-	8,501	-	8,992	10,000	
Fund Balance Forward	-	-	-	-	(17,792)	
Total Other Sources and (Uses)	**-**	**8,501**	**-**	**8,992**	**(7,792)**	**-187%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ 8,868**	**$ (5,050)**	**$ 6,806**	**$ -**	**$ -**	

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FY2021 Annual Budget
Special Revenue Funds - Family Dependency and Mental Health Treatment Court - 291
Budgeted Expenditures

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 28,090	$ 37,488	$ 36,450	$ 87,743	$ 78,728	
Part Time Salaries	-	-	14,129	8,315	31,200	
Overtime	56	111	-	-	-	
Total Salaries	**28,146**	**37,600**	**50,578**	**96,058**	**109,928**	**14%**
Benefits						
Group Insurance	6,267	5,426	8,809	14,499	7,807	
Retirement Contribution	1,020	1,404	-	1,417	2,891	
Social Security (FICA)	1,983	2,794	3,444	7,340	8,409	
Workers' Compensation	132	204	286	464	516	
Vision Insurance	57	55	57	130	65	
Dental Insurance	234	196	194	437	234	
Total Benefits	**9,693**	**10,078**	**12,790**	**24,287**	**19,922**	**-18%**
Total Personal Services	**37,840**	**47,678**	**63,368**	**120,345**	**129,850**	**8%**
Operating Expenditures						
Telephone	-	-	-	1,800	1,440	
Travel Expense	1,209	551	3,865	9,908	7,820	
Postage	-	24	51	-	-	
Conference & Training	-	17	180	-	2,000	
Contracted Services	39,573	57,515	80,631	167,600	262,520	
Drug Testing	2,873	2,600	2,620	-	14,400	
Miscellaneous	-	635	1,139	2,000	3,000	
Supplies	200	2,145	1,367	-	1,200	
Special Events	-	3,090	-	1,200	2,500	
Total Operating Expenditures	**43,855**	**66,577**	**89,853**	**182,508**	**294,880**	**62%**
Total Expenditures	**$ 81,694**	**$ 114,254**	**$ 153,221**	**$ 302,853**	**$ 424,730**	

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	-	2	2	1	1
Part Time	1	1	1	2	3

SPECIAL REVENUE FUNDS

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose, and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

EMERGENCY MEDICAL SERVICE

Habersham County Emergency Medical Service is a full Advanced Life Support (ALS) service that provides ALS assessment, treatment, and transportation as well as Mobile Integrated Health-Community Paramedicine to sick and injured residents and visitors of Habersham County. This service handles approximately 8,500 emergency, non-emergency transportation, and in-home patient visit (MIH) calls per year. Historical information can be found under the Emergency Medical Service in the General Fund.

Goal #1: Improve staffing and retention of full-time employees. This goes back to 2020 issues, but since then Commission approved pay raises for current employees and sign on bonus for new FF/Paramedics which we hope to see improvement in this area. Work toward or continue to work towards two person engines for the county.

Goal #2: Start updating Emergency Services Stations with much needed renovations for Stations 13, 14 and 16. Stations are in much needed repair and updates and Phase 1 is budgeted for FY 2021.

Budget Highlights:

FY2021 budget reflects an increase in Telephone of $6,700, an increase in Travel Expense of $2,000, a decrease in Vehicle Parts/Repair/Maintenance of $5,000, an increase in Training/Conferences of $11,000, an increase in Contracted Services of $4,871, an increase in Waste Disposal of $12, an increase in Certifications of $2,300, an increase in Uniforms of $4,000, a decrease in EMS Medical Supplies of $5,000, a decrease in Utilities of $3,000, an increase in Tires/Tubes of $2,000, an increase in Supplies of $1,200, an increase in Small Equipment Under $5,000 of $5,000 and an increase in Capital Outlay of $15,000.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenues	$ -	$1,054,681	$2,768,022	$3,110,668	$3,144,660
Expenditures	-	1,093,771	2,816,595	3,110,668	3,259,581
Other Sources and (Uses)	-	-	-	-	114,921
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$ -	$(39,090)	$(48,573)	$ -	$ -

FY2021 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
			Emergency Medical Services			
Revenues						
Intergovernmental	$ -	$ 24,497	$ 116,361	$ -	$ 115,000	
Taxes	-	401,615	508,900	831,668	849,660	
Net Ambulance Charges	-	585,809	2,142,586	2,279,000	2,180,000	
Other	-	42,761	175	-	-	
Total Revenues	**-**	**1,054,681**	**2,768,022**	**3,110,668**	**3,144,660**	**1%**
Expenditures						
Personel Services	-	639,653	2,276,441	2,581,618	2,689,448	
Contracted Services	-	274,266	301,976	270,750	290,333	
Supplies	-	172,218	238,178	258,300	264,800	
Capital Outlay	-	7,634	-	-	15,000	
Total Expenditures	**-**	**1,093,771**	**2,816,595**	**3,110,668**	**3,259,581**	**5%**
Other Sources and (Uses)						
Fund Balance Forward	-	-	-	-	(114,921)	
Total Other Sources and (Uses)	**-**	**-**	**-**	**-**	**(114,921)**	**0%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ -**	**$ (39,090)**	**$ (48,573)**	**$ -**	**$ -**	

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FY2021 Annual Budget
Special Revenue Funds - Emergency Medical Services - 209
Budgeted Expenditures

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ -	$ 449,426	$ 1,582,381	$ 1,825,806	$ 1,866,143	
Part Time Salaries	-	32,224	29,902	90,744	30,000	
Overtime	-	47,098	204,334	100,000	184,150	
Total Salaries	**-**	**528,747**	**1,816,616**	**2,016,550**	**2,080,293**	**3%**
Benefits						
Group Insurance	-	51,793	206,912	255,085	289,103	
Retirement Contribution	-	2,927	47,835	69,058	82,058	
Social Security (FICA)	-	39,442	134,783	154,394	158,119	
Workers' Compensation	-	14,918	63,705	77,463	69,955	
Vision Insurance	-	419	1,515	2,080	2,220	
Dental Insurance	-	1,407	5,075	6,988	7,700	
Total Benefits	**-**	**110,905**	**459,824**	**565,068**	**609,155**	**8%**
Total Personal Services	**-**	**639,653**	**2,276,441**	**2,581,618**	**2,689,448**	**4%**
Operating Expenditures						
Telephone	-	5,715	15,381	8,300	15,000	
Advertising	-	180	-	-	-	
Travel Expense	-	372	2,920	2,000	4,000	
Vehicle Parts/Repairs/Maint	-	69,076	75,662	48,600	43,600	
Postage	-	122	130	125	125	
Training/Conferences	-	144	12,765	19,000	30,000	
Non Vehicle Parts/ Repair/Maint	-	3,643	12,597	5,400	5,400	
Contracted Services	-	38,515	179,235	184,025	188,896	
Internet	-	972	3,000	3,000	3,000	
Waste Disposal	-	100	286	300	312	
Lease Payments	-	432	-	-	-	
Certifications	-	-	17,585	20,000	22,300	
Bank Fees	-	-	36	-	-	
Uniforms	-	27,276	14,509	18,000	22,000	
EMS Medical Supplies	-	9,491	66,330	85,000	80,000	
Utilities	-	2,016	6,736	10,000	7,000	
Gas/Oil	-	82,304	87,795	80,000	80,000	
Tires/Tubes	-	11,534	8,649	13,000	15,000	
Supplies	-	1,967	5,808	4,000	5,200	
Meetings with Meals	-	-	560	300	300	
Small Equipment Under $5,000	-	28,750	16,315	8,000	13,000	
Pharmaceuticals	-	8,879	13,855	20,000	20,000	
Co. EMS Subsidy to Hab Med Ctr	-	154,996	-	-	-	
Capital Outlay	-	7,634	-	-	15,000	
Total Operating Expenditures	**-**	**454,118**	**540,154**	**529,050**	**570,133**	**8%**
Total Expenditures	**$ -**	**$ 1,093,771**	**$ 2,816,595**	**$ 3,110,668**	**$ 3,259,581**	**5%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	-	30	30	39	39
Part Time	-	17	17	17	17

SPECIAL REVENUE FUNDS

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose, and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

E-911

This Special Revenue Fund is used to account for the County's share of telephone fees and is restricted for use towards the operation of the E911 system.

Goal #1: Continue to recruit new personnel throughout the year to eliminate staffing shortage and help overtime.

Goal #2: Complete the process to obtain P-33 compliance during this calendar year. This is a national certification for the entire Center.

Budget Highlights:

FY2021 budget reflects an increase in Vehicle Parts/Repair/Maintenance of $200, an increase in Conference & Training of $1,000, an increase in Dues of $25, a decrease in Contracted Services of $6,061, and an increase in Supplies of $500.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenues	$753,275	$753,901	$909,108	$778,920	$844,700
Expenditures	1,201,696	1,126,366	1,568,397	1,513,925	1,557,909
Other Sources and (Uses)	506,337	525,827	882,160	735,005	713,209
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$57,916	$153,362	$222,871	$ -	$ -

FY20 Completed Goals

FY20 Goal #1: Purchase recording system which is next gen and text to 911 ready to accurately fulfill open record requests.

FY20 Goal #2: Continue to recruit new personnel to eliminate staffing shortage. Complete updating process of departmental policies, procedures and practices to meet P-33 compliance.

FY2021 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
			E-911			
Revenues						
Charges for Services	$ 741,374	$ 710,946	$ 862,461	$ 737,000	$ 804,000	
Interest	32	297	1,082	500	-	
Other	11,870	42,659	45,565	41,420	40,700	
Total Revenues	**753,275**	**753,901**	**909,108**	**778,920**	**844,700**	**8%**
Expenditures						
Personal Services	852,503	871,864	928,936	1,080,119	1,128,439	
Contracted Services	299,887	204,156	368,993	353,534	348,698	
Supplies	31,184	32,223	31,040	33,200	33,700	
Debt Service	18,123	18,123	239,429	47,072	47,072	
Total Expenditures	**1,201,696**	**1,126,367**	**1,568,397**	**1,513,925**	**1,557,909**	**3%**
Other Sources and (Uses)						
Transfers In (Out) to General Fund	506,337	522,327	674,721	591,888	513,209	
Debt Proceeds	-	-	207,439	-	-	
Insurance Proceeds	-	3,500	-	-	-	
Appropriated Fund Balance	-	-	-	143,117	200,000	
Total Other Sources and (Uses)	**506,337**	**525,827**	**882,160**	**735,005**	**713,209**	**-3%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ 57,916**	**$ 153,362**	**$ 222,871**	**$ -**	**$ -**	

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FY2021Annual Budget
Special Revenue Funds - E-911 - 215
Budgeted Expenditures

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 521,808	$ 570,551	$ 578,338	$ 715,999	$ 699,623	
Part Time Salaries	111,148	66,550	55,996	134,104	134,104	
Overtime	38,501	37,763	100,273	35,000	35,000	
Total Salaries	**671,457**	**674,864**	**734,608**	**885,103**	**868,727**	**-2%**
Benefits						
Group Insurance	93,157	111,390	102,129	91,902	153,440	
Retirement Contribution	30,540	26,128	29,172	26,689	29,771	
Social Security (FICA)	49,508	49,824	54,165	67,910	66,458	
Workers' Compensation	3,514	4,474	4,431	3,980	4,083	
Vision Insurance	993	1,133	1,014	1,039	1,297	
Dental Insurance	3,335	4,051	3,416	3,496	4,663	
Total Benefits	**181,045**	**197,000**	**194,328**	**195,016**	**259,712**	**33%**
Total Personal Services	**852,503**	**871,864**	**928,936**	**1,080,119**	**1,128,439**	**4%**
Operating Expenditures						
Telephone	10,990	11,183	10,629	12,000	12,000	
Advertising	60	180	36	300	300	
Travel Expense	5,241	5,661	6,036	7,000	7,000	
Parts/Repair/Maint	6,472	-	-	-	-	
Vehicle Parts/Repairs/Maint	-	333	747	1,000	1,200	
Postage	108	210	217	250	250	
Conference & Training	2,447	4,912	4,057	5,000	6,000	
Dues	279	993	1,043	995	1,020	
Non Vehicle Parts/ Repairs/Maint	-	1,729	-	5,000	5,000	
Contracted Services	239,307	137,257	304,356	278,854	272,793	
Rent Tower Property	34,925	40,875	40,875	42,000	42,000	
Waste Disposal	-	763	936	940	940	
Taxes Paid Tower Property	58	60	60	195	195	
Uniforms	2,510	775	1,382	2,000	2,000	
Utilities	19,914	18,824	15,751	18,000	18,000	
Gas/Oil	1,031	1,257	1,122	1,200	1,200	
Supplies	4,354	4,699	5,620	7,500	8,000	
Small Equipment Under $5,000	3,375	6,668	7,166	4,500	4,500	
Total Operating Expenditures	**331,070**	**236,379**	**400,033**	**386,734**	**382,398**	**-1%**
Debt Service						
Capital Lease	18,123	18,123	31,990	47,072	47,072	
Total Debt Service	**18,123**	**18,123**	**31,990**	**47,072**	**47,072**	**0%**
Total Expenditures	**$ 1,201,696**	**$ 1,126,367**	**$ 1,360,958**	**$ 1,513,925**	**$ 1,557,909**	**3%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	20	20	22	22	22
Part Time	14	14	14	14	14

SPECIAL REVENUE FUNDS

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

SENIOR CENTER

This Special Revenue Fund is used to account for monies received and restricted for use at the Senior Center.

Goal #1: Exceed client expectation through provision of programs, opportunities and services. Assess results of client surveys to identify areas of improvement and react accordingly to client needs and preferences.

Goal #2: Focus on sustainability to ensure programs and services remain available for those in need. Secure resources to advance our programs and develop new avenues. Seek Grant opportunities that will further our programs and services.

Budget Highlights:

FY2021 budget reflects an increase in Telephone of $500, an increase in Advertising of $4, an increase in Travel Expense of $200, an increase in Vehicle Parts/Repair/Maintenance of $2,500, a decrease in Postage of $50, an increase in Training & Conferences of $300, an increase in Non-Vehicle Parts/Repair/Maintenance of $100, an increase in Internet of $800, an increase in Contracted Services of $12,300, an increase in Waste Disposal of $150, an increase in Gas/Oil of $2,000, an increase in Tires/Tubes $900, an increase in Supplies of $2,000, an increase in Small Equipment under $5,000 of $5,000.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Total Revenues	$240,572	$265,078	$278,881	$398,388	$411,112
Expenditures	357,351	353,430	415,645	581,333	632,369
Other Sources and (Uses)	22,4001	102,153	192,295	182,945	221,257
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$(94,378)	$13,801	$55,531	$ -	$ -

FY20 Completed Goals

FY20 Goal #1: Conduct bi-annual surveys to identify client needs and preferences, collect daily information to improve performance. Participate and commit to programs that will offer results to our clients and their needs.

FY20 Goal #2: Plan and coordinate special volunteer recognition programs and events. Conduct volunteer surveys to learn about their successes, needs, and/or concerns. Continue networking with local organizations and clubs to recruit volunteers.

FY2021 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
			Senior Center			
Revenues						
Federal/State Grants	$ 164,642	$ 192,468	$ 203,777	$ 337,588	$ 356,312	
Client Contributions	10,913	9,375	8,727	8,800	9,800	
Other	65,018	63,236	66,377	52,000	45,000	
Total Revenues	**240,572**	**265,078**	**278,881**	**398,388**	**411,112**	**3%**
Expenditures						
Personal Services	236,124	252,489	274,077	302,783	327,115	
Contracted Services	90,297	64,289	85,618	226,000	238,300	
Operating Services	30,930	36,652	55,950	52,550	66,954	
Total Expenditures	**357,351**	**353,430**	**415,645**	**581,333**	**632,369**	**9%**
Other Sources and (Uses)						
Transfer In (Out) to General Fund	22,401	102,153	192,295	182,945	121,257	
Appropriated Fund Balance	-	-	-	-	100,000	
Total Other Sources and (Uses)	**22,401**	**102,153**	**192,295**	**182,945**	**221,257**	**21%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ (94,378)**	**$ 13,801**	**$ 55,531**	**$ -**	**$ -**	

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FY2021 Annual Budget
Special Revenue Funds - Senior Center - 262
Budgeted Expenditures

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 155,835	$ 174,053	$ 189,111	$ 188,646	$ 189,571	
Part Time Salaries	13,533	14,081	18,434	49,310	50,385	
Overtime	37	1,034	306	350	700	
Total Salaries	**169,405**	**189,168**	**207,852**	**238,306**	**240,656**	**1%**
Benefits						
Group Insurance	43,199	38,728	38,943	34,511	54,752	
Retirement Contribution	9,391	7,652	8,635	7,685	8,343	
Social Security (FICA)	12,022	13,446	14,716	18,249	18,410	
Workers' Compensation	831	2,263	2,861	2,963	3,535	
Vision Insurance	173	210	195	195	250	
Dental Insurance	1,104	1,023	876	874	1,169	
Total Benefits	**66,720**	**63,321**	**66,225**	**64,477**	**86,459**	**34%**
Total Personal Services	**236,124**	**252,489**	**274,077**	**302,783**	**327,115**	**8%**
Operating Expenditures						
Telephone	348	987	1,070	1,000	1,500	
Advertising	-	337	134	150	154	
Travel Expense	87	2,099	1,473	1,500	1,700	
Parts/Repair/Maint	1,096	-	-	-	-	
Vehicle Parts/Repairs/Maint	-	2,162	2,306	2,500	5,000	
Postage	77	198	78	150	100	
Training & Conferences	-	10	286	200	500	
Dues	225	496	392	800	800	
Non Vehicle Parts/Repair/Maint	-	150	3,074	4,900	5,000	
Internet	-	-	-	-	800	
Contracted Services	90,297	64,289	85,618	226,000	238,300	
Waste Disposal	734	620	624	750	900	
Utilities	17,066	17,942	19,920	25,000	25,000	
Gas/Oil	6,296	7,511	8,506	10,000	12,000	
Tires/Tubes	546	981	1,070	1,600	2,500	
Supplies	4,455	3,158	3,019	4,000	6,000	
Small Equipment under $5,000	-	-	798	-	5,000	
Vehicles	-	-	13,200	-	-	
Total Operating Expenditures	**121,227**	**100,941**	**141,568**	**278,550**	**305,254**	**10%**
Total Expenditures	**$ 357,351**	**$ 353,430**	**$ 415,645**	**$ 581,333**	**$ 632,369**	**9%**

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	5	5	5	5	5
Part Time	1	1	2	3	3

SPECIAL REVENUE FUNDS

Department Budget Overview

Special Revenue Funds are funds collected for a specific purpose, and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

CONFISCATED ASSETS

Historically, this fund has recorded Mountain NCIS Task Force activities. The Mountain NCIS Task Force was disbanded during Fiscal Year 2016. Moving forward this fund will be used to account for cash received either from a cash confiscation, or sale of assets, acquired from drug raids.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenues	$ -	$ -	$ -	$ -	$ -
Expenditures	(85)	5	-	-	-
Other Sources and (Uses)	5,788	-	-	-	-
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$5,873	$(5)	$ -	$ -	$ -

FY2021 Annual Budget
Special Revenue Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
			Confiscated Assets			
Revenues						
Intergovernmental	$ -	$ -	$ -	$ -	$ -	$ -	
Forfeitures	-	-	-	-	-	
Total Revenues	**-**	**-**	**-**	**-**	**-**	**0%**
Expenditures						
Personal Services	-	-	-	-	-	
Contracted Services	-	-	-	-	-	
Supplies	(85)	5	-	-	-	
Debt Service	-	-	-	-	-	
Total Expenditures	**(85)**	**5**	**-**	**-**	**-**	**0%**
Other Sources and (Uses)						
Transfers In General Fund	5,788	-	-	-	-	
Total Other Sources and (Uses)	**5,788**	**-**	**-**	**-**	**-**	**0%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ 5,873**	**$ (5)**	**$ -**	**$ -**	**$ -**	



HABERSHAM COUNTY

GEORGIA | Est. 1818

Capital Improvements Fund

A fund to account for financial resources set aside for the acquisition or construction of major capital facilities.

CAPITAL IMPROVEMENTS FUND

Budget Overview

The Habersham County Capital Improvements Fund is used to account for general purpose long-term projects financed from various revenue sources.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenues	$ -	$52,486	$62,436	$ -	$ -
Expenditures	523,697	2,464,620	5,644,342	755,904	467,109
Other Sources and (Uses)	483,950	7,095,756	842,942	755,904	467,109
Excess (Deficiency) of Revenues And Other Sources Over Expenditures And Other Uses	$(39,748)	$4,683,622	$(4,738,965)	$ -	$ -

FY2021 Annual Budget
Capital Improvements Fund
Statement of Revenues, Expenditures and Other Sources and Uses Summary

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Revenues						
Interest	$ -	$ 47,927	$ 62,436	$ -	$ -	
Other	-	4,557	-	-	-	
Total Revenues	**-**	**52,484**	**62,436**	**-**	**-**	**0%**
Expenditures						
Capital Outlay	523,697	2,472,451	5,644,342	755,904	467,109	
Total Expenditures	**523,697**	**2,472,451**	**5,644,342**	**755,904**	**467,109**	**-38%**
Other Sources and (Uses)						
Transfers In - General Fund	483,950	379,314	842,942	755,904	467,109	
Proceeds from Contracts Payable	-	6,724,275	-	-	-	
Total Other Sources and (Uses)	**483,950**	**7,103,589**	**842,942**	**755,904**	**467,109**	**-38%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ (39,748)**	**$ 4,683,622**	**$ (4,738,965)**	**$ -**	**$ -**	

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FY2021 Annual Budget
Capital Improvements Fund
Budgeted Expenditures

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Countywide						
Capital Lease	$ 47,799	$ 2,080,914	$ 5,019,600	$ -	$ -	
Improvements	-	7,666	800	-	-	
Transfer	-	7,833	-	-	-	
Total Countywide	$ 47,799	$ 2,096,413	$ 5,020,400	$ -	$ -	0%
County Manager						
Capital Expenditure	$ -	$ -	$ -	$ 31,500	$ -	
Total County Manager	$ -	$ -	$ -	$ 31,500	$ -	0%
Tax Assessor						
Capital Expenditure	$ -	$ -	$ -	$ 18,764	$ 18,764	
Total Tax Assessor	$ -	$ -	$ -	$ 18,764	$ 18,764	0%
Facilities Management						
Capital Expenditure	$ 135,753	$ 14,293	$ 73,139	$ 305,443	$ 33,877	
Vehicles	-	-	-	25,000	-	
Total Facilities Management	$ 135,753	$ 14,293	$ 73,139	$ 330,443	$ 33,877	-90%
Information Technology						
Equipment under $5,000	$ 4,189	$ -	$ -	$ -	$ -	
Capital Expenditure	25,783	20,000	49,247	130,000	96,720	
Total Information Techonology	$ 29,972	$ 20,000	$ 49,247	$ 130,000	$ 96,720	-26%
Road Department						
Capital Expenditure	$ -	$ -	$ -	$ -	$ 7,500	
Total Roads & Bridges	$ -	$ -	$ -	$ -	$ 7,500	0%
Sheriff						
Equipment under $5,000	$ -	$ 16,935	$ -	$ -	$ -	
Capital Expenditure	-	18,826	18,826	39,700	25,760	
Vehicles	102,135	13,975	42,296	75,000	86,000	
Total Sheriff	$ 102,135	$ 49,736	$ 61,122	$ 114,700	$ 111,760	-3%
Jail						
Equipment under $5,000	$ -	$ 10,500	$ -	$ -	$ -	
Vehicles	-	19,787	-	-	-	
Capital Expenditure	11,813	3,680	24,126	-	-	
Building Renovation	20,744	181,175	-	-	-	
Total Jail	$ 32,557	$ 215,142	$ 24,126	$ -	$ -	0%

FY2021 Annual Budget
Capital Improvements Fund - continued
Budgeted Expenditures

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Animal Control						
Vehicle	$ -	$ -	$ 26,002	$ -	$ -	
Building Renovation	-	29,462	550	-	-	
Total Animal Control	$ -	$ 29,462	$ 26,552	$ -	$ -	0%
Fire						
Equipment under $5,000	$ -	$ -	$ 21,183	$ -	$ -	
Capital Expenditure	-	-	1,470	-	75,000	
Total E-911	$ -	$ -	$ 22,653	$ -	$ 75,000	0%
E-911						
Capital Expenditure	$ -	$ -	$ -	$ 59,025	$ -	
Equipment under $5,000	-	-	-	-	12,500	
Total E-911	$ -	$ -	$ -	$ 59,025	$ 12,500	-79%
Building Department						
Vehicles	$ 23,299	$ -	$ 21,649	$ -	$ 22,500	
Capital Expenditures	7,544	-	-	-	-	
Total Building Department	$ 30,843	$ -	$ 21,649	$ -	$ 22,500	0%
Recreation Department						
Equipment under $5,000	$ 11,803	$ -	$ -	$ -	$ -	
Capital Expenditures	46,548	11,012	12,238	20,000	17,500	
Equipment/Machinery	63,500	-	-	51,472	-	
Debt Service	-	-	-	-	70,988	
Total Recreation Department	$ 121,850	$ 11,012	$ 12,238	$ 71,472	$ 88,488	24%
Extension Services						
Capital Expenditure	$ -	$ -	$ 53,292	$ -	$ -	
Total Senior Center	$ -	$ -	$ 53,292	$ -	$ -	0%
Senior Center						
Capital Expenditure	$ 9,607	$ 36,394	$ 279,923	$ -	$ -	
Total Senior Center	$ 9,607	$ 36,394	$ 279,923	$ -	$ -	0%
Health Department						
Capital Expenditure	$ 13,181	$ -	$ -	$ -	$ -	
Total Health Department	$ 13,181	$ -	$ -	$ -	$ -	0%
Total Capital Improvements	**$ 523,697**	**$ 2,472,451**	**$ 5,644,342**	**$ 755,904**	**$ 467,109**	-173%

Five Year Capital Improvements Plan

Fiscal Years 2021 – 2025

Habersham County, GA

Five-Year Capital Improvements Plan for Fiscal Years 2021-2025

The Habersham County Capital Improvement Program represents a five-year schedule of capital improvements designed to facilitate the provision of services by all branches of County government. The estimated equipment and project amounts have been adjusted for inflation.

Department/Category	Financial Summary										
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	Grant	CIP	Other	Landfill
121 County Manager	$ -	$ -	$ -	$ -	$ -	$ -	-	-	-	-	-
123 Human Resources	130,000	-	85,000	15,000	15,000	15,000	-	-	-	-	-
126 Tax Assessor	75,057	18,764	18,764	18,764	18,764	-	-	-	18,764	-	-
155 Facilities Management	1,146,304	33,877	457,775	227,900	135,200	291,552	-	-	33,877	-	-
160 Information Technology	425,820	96,720	149,100	50,000	-	130,000	-	-	96,720	-	-
266 District Attorney	49,000	-	24,500	24,500	-	-	-	-	-	-	-
340 Sheriff & 341 Jail	1,504,204	378,760	351,444	258,000	258,000	258,000	167,000	-	111,760	100,000	-
374 Animal Care and Control	25,000	-	25,000	-	-	-	-	-	-	-	-
384 Fire Department	1,145,540	229,112	411,428	465,000	-	40,000	154,112	-	75,000	-	-
385 EMA & 390 E-911	366,329	59,572	172,072	81,072	53,613	-	-	-	12,500	47,072	-
395 Emergency Medical Services	1,350,038	253,416	276,042	266,287	286,431	267,863	238,416	-	-	15,000	-
475 Road Department - Public Roads	9,659,000	1,850,000	2,839,000	2,160,000	2,810,000	-	1,068,974	781,026	-	-	-
475 Road Depart - Vehicles & Equip	1,153,190	213,845	283,345	212,000	444,000	-	206,345	-	7,500	-	-
585 Senior Center	5,000	-	5,000	-	-	-	-	-	-	-	-
589 Environmental Health	15,000	-	15,000	-	-	-	-	-	-	-	-
696 Recreation	2,104,838	88,488	829,188	699,188	370,988	116,988	-	-	88,488	-	-
750 Extension Services	50,000	-	-	-	-	50,000	-	-	-	-	-
794 Planning & Development	22,500	22,500	-	-	-	-	-	-	22,500	-	-
480 Landfill	2,291,268	286,721	707,721	423,963	521,163	351,700	-	-	-	-	286,721
492 Airport	797,614	20,014	417,400	155,400	119,900	84,900	9,014	-	-	11,000	-
752 Economic Development	-	-	-	-	-	-	-	-	-	-	-
TOTAL	**$ 22,315,702**	**$ 3,551,789**	**$ 7,067,779**	**$ 5,057,073**	**$ 5,033,058**	**$ 1,606,002**	**$ 1,843,861**	**$ 781,026**	**$ 467,109**	**$ 173,072**	**$ 286,721**

County Commission & County Manager's Office

Project Management: County Manager
Service Type: General Government
Funding Source: Fund 350 - Capital Improvements

Department/Category	Financial Summary						Proposed Current Year Financing	
	5 Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP
Replace Vehicle SUV	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
TOTAL	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Human Resources

Project Management: Human Resources Director
Service Type: General Government
Funding Source: Fund 350 - Capital Improvements

Department/Category	Financial Summary						Proposed Current Year Financing	
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP
Human Resources Information System	$ 130,000	$ -	$ 85,000	$ 15,000	$ 15,000	$ 15,000	$ -	$ -
TOTAL	$ 130,000	$ -	$ 85,000	$ 15,000	$ 15,000	$ 15,000	$ -	$ -

Tax Assessor

Project Management: Chief Tax Appraiser
Service Type: General Government
Funding Source: Fund 350 - Capital Improvements

Department/Category	Financial Summary						Proposed Current Year Financing	
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP
Pictometry/Aerial Maps	$ 75,057	$ 18,764	$ 18,764	$ 18,764	$ 18,764	$ -	$ -	$ 18,764
TOTAL	$ 75,057	$ 18,764	$ 18,764	$ 18,764	$ 18,764	$ -	$ -	$ 18,764

Facilities Management

Project Management: **Facilites Management Director**
Service Type: **General Government**
Funding Source: **Fund 350 - Capital Improvements Fund**

Department/Category	Financial Summary						Proposed Current Year Financing		
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP	Law Library
Little League Parking	$ 33,877	$ 33,877	$ -	$ -	$ -	$ -	$ -	$ 33,877	$ -
Replace Flooring Library - Carpet Tile	61,000	-	61,000	-	-	-	-	-	-
Replace Roof Aquatic Center Flat (4)	125,000	-	125,000	-	-	-	-	-	-
Seal Coat, Crack Seal, Aquatic Center Parking Lots/Restripe	72,575	-	72,575	-	-	-	-	-	-
Replace HVAC Senior Center	36,000	-	36,000	-	-	-	-	-	-
Repaint interior DHS Building DFACS	15,200	-	15,200	-	-	-	-	-	-
Ford F-150 4x4 Extended Cab Truck	50,000	-	25,000	-	25,000	-	-	-	-
Replace HVAC DFACS	28,000	-	28,000	-	-	-	-	-	-
Replace Flooring Senior Center	38,000	-	38,000	-	-	-	-	-	-
Replace Locker Room HVAC Aquatic Ctr	21,000	-	21,000	-	-	-	-	-	-
Replace Roof Agriculture Building	36,000	-	36,000	-	-	-	-	-	-
Replace Flooring Health Department	53,200	-	-	53,200	-	-	-	-	-
Replace Roof Animal Control Office	12,500	-	-	12,500	-	-	-	-	-
Replace Roof, Sofit & Gutters-AVITA	96,000	-	-	96,000	-	-	-	-	-
Upgrade to LED lighting Library	24,200	-	-	24,200	-	-	-	-	-
Roof Soque Watershed	42,000	-	-	42,000	-	-	-	-	-
Install Drop Ceiling in Aquatic Center	57,000	-	-	-	57,000	-	-	-	-
Seal and Paint Exterior Aquatic Center	53,200	-	-	-	53,200	-	-	-	-
Upgrade to LED lighting AVITA, Senior Center, Health Department	72,552	-	-	-	-	72,552	-	-	-
Repaint Interior in Aquatic Center	144,000	-	-	-	-	144,000	-	-	-
Road Department Office Extension	75,000	-	-	-	-	75,000	-	-	-
TOTAL	$ 1,112,427	$ 33,877	$ 457,775	$ 227,900	$ 135,200	$ 291,552	$ -	$ 33,877	$ -

Note:

Information Technology

Project Management: IT Director
Service Type: General Government
Funding Source: Fund 350 - Capital Improvements

Department/Category	Financial Summary						Proposed Current Year Financing	
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP
Network Upgrade/Redundancy	$ 140,000	$ 40,000	$ -	$ 50,000	$ -	$ 50,000	$ -	$ 40,000
Thinkgard	14,900	14,900	-	-	-	-	-	14,900
Firewall Replacements	18,800	18,800	-	-	-	-	-	18,800
Aquatic Center Re-Cabling/Network Closet Relocation	5,000	5,000	-	-	-	-	-	5,000
Windows Server & CALS & RDS Licensing	18,020	18,020	-	-	-	-	-	18,020
Laserfiche - Enterprise Content Management	5,900	-	5,900	-	-	-	-	-
Closed Fiber Network to County Offices	5,000	-	5,000	-	-	-	-	-
FOIA & Public Records Request Software	15,200	-	15,200	-	-	-	-	-
Wireless Network	43,000	-	43,000	-	-	-	-	-
Data Storage Expansion	160,000	-	80,000	-	-	80,000	-	-
TOTAL	$ 425,820	$ 96,720	$ 149,100	$ 50,000	$ -	$ 130,000	$ -	$ 96,720

District Attorney

Project Management: **Chief Investigator**
Service Type: **Judicial**
Funding Source: **Fund 350 - Capital Improvements**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP
Replace Vehicle	$ 49,000	$ -	$ 24,500	$ 24,500	$ -	$ -	$ -	$ -
TOTAL	$ 49,000	$ -	$ 24,500	$ 24,500	$ -	$ -	$ -	$ -

Note:
Vehicle #DA-10 2010 Ford Focus scheduled for replacement

Animal Control

Project Management: **Animal Control Director**
Service Type: **Public Safety**
Funding Source: **Fund 350 - Capital Improvements Fund**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP
Replacement Truck F150 4x4	$ 25,000	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 25,000	$ -	$ 25,000	$ -	$ -	$ -	$ -	$ -

Note:
Vehicle #7423 2007 F250 scheduled for replacement with a F150 in FY22.

County Sheriff

Project Management: **Sheriff's Office**
Service Type: **Public Safety**
Funding Source: **Fund 350 - Capital Improvements Fund/SPLOST VI**

Department/Category	Financial Summary						Proposed Current Year Financing		
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP	Jail Fund
3 Patrol Vehicles	$ 618,000	$ 102,000	$ 129,000	$ 129,000	$ 129,000	$ 129,000	$ 102,000	$ -	-
3 Patrol Vehicles	645,000	129,000	129,000	129,000	129,000	129,000	-	129,000	-
4 Car Cameras Watchguard 4RE	40,000	20,000	20,000	-	-	-	-	20,000	-
Replacement of Vehicles (5)	65,000	65,000	-	-	-	-	65,000	-	-
Watchguard 4RE/VISTA Interview Room	5,760	5,760	-	-	-	-	-	5,760	-
*NEW 3/11/20 MEGGITT/FATS TRAINING SYSTEM	73,444	73,444	-	-	-	-		73,444	
									-
Detention:									-
Repairs to Showers	100,000	100,000	-	-	-	-	-	-	100,000
TOTAL	$ 1,547,204	$ 495,204	$ 278,000	$ 258,000	$ 258,000	$ 258,000	$ 167,000	$ 228,204	$ 100,000

Fire Department

Project Management: **Fire Chief**
Service Type: **Public Safety**
Funding Source: **Fund 350 - Capital**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP
General & Personal Protection Equipment Replacement	$ 200,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ -
Administrative Vehicles F250	60,000	40,000	20,000	-	-	-	40,000	-
Thermal Imaging Cameras	23,500	23,500	-	-	-	-	23,500	-
Fire Protective/Turn Out Gear Washer/Extractors and Dryers	36,000	12,000	24,000	-	-	-	12,000	-
Extrication Equipment	66,040	38,612	27,428	-	-	-	38,612	-
Update to Station 13 Habersham Mills	25,000	25,000	-	-	-	-	-	25,000
Update to Station 14 Glade Creek	25,000	25,000	-	-	-	-	-	25,000
Update to Station 16 Amy's Creek	25,000	25,000	-	-	-	-	-	25,000
Refurbish Fire Engine (E1 Pumper)	100,000	-	100,000	-	-	-	-	-
Pumper	200,000	-	200,000	-	-	-	-	-
Tanker	425,000	-	-	425,000	-	-	-	-
TOTAL	$ 1,185,540	$ 229,112	$ 411,428	$ 465,000	$ -	$ 40,000	$ 154,112	$ 75,000

Note:
Replace 84114 in FY21; Replace 84111 in FY22

Emergency Communications (E-911)

Project Management: E-911 Director
Service Type: Public Safety
Funding Source: Fund 215 - Emergency

Department/Category	Financial Summary						Proposed Current Year Financing		
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP	E911
Telephone System Replacement	$ 160,829	$ 47,072	$ 47,072	$ 47,072	$ 19,613	$ -	$ -	$ -	$ 47,072
Dispatch Chairs	7,500	7,500	-	-	-	-	-	7,500	-
Monitors and Mounts	5,000	5,000	-	-	-	-	-	5,000	-
Dispatch Consoles	90,000	-	90,000	-	-	-	-	-	-
Flooring	35,000	-	35,000	-	-	-	-	-	-
Radio Frequencies	-	-	-	-	-	-	-	-	-
Radio Tower & Equiment (15-yr finance/2036 $350,000 at 3.5%)	-	-	-	-	-	-	-	-	-
Radio System (7-year lease purchase $7.4 million)	-	-	-	-	-	-	-	-	-
Replace Vehicle	68,000	-	-	34,000	34,000	-	-	-	-
TOTAL	$ 366,329	$ 59,572	$ 172,072	$ 81,072	$ 53,613	$ -	$ -	$ 12,500	$ 47,072

Note:
Vehicle #2108 2013 Ford Explorer scheduled for replacement in FY23

Emergency Medical Services (EMS)

Project Management: **Emergency Services Director**
Service Type: **Public Safety**
Funding Source: **Fund 350 - Capital**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	EMS
Cardiac Monitor/Defibrillator (remaining payments through FY2023)	$ 87,226	$ 12,078	$ 12,078	$ 12,078	$ 25,496	$ 25,496	$ 12,078	$ -
Replace ambulances (one per year)	1,061,827	200,000	206,000	212,180	218,545	225,102	200,000	-
Stretcher	60,195	11,338	11,678	12,028	12,389	12,761	11,338	-
General & Personal Protection Equipment Replacement	135,000	15,000	30,000	30,000	30,000	30,000	15,000	-
Administrative Vehicle	15,000	15,000					-	15,000
LUCUS Automated CPR Device	16,286	-	16,286	-	-	-	-	-
TOTAL	$ 1,375,534	$ 253,416	$ 276,042	$ 266,287	$ 286,431	$ 267,863	$ 238,416	$ 15,000

Note:
Vehicle #11151 2002 Freightliner scheduled for replacement in FY21.

Road Department - Public Roads

Project Management: **County Engineer, Public Works Director**
Service Type: **Transportation**
Funding Source: **Fund 350 - Capital Improvements/SPLOST**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	Grant
Asphalt Resurfacing	$ 8,500,000	$ 1,500,000	$ 1,600,000	$ 1,700,000	$ 1,800,000	$ 1,900,000	$ 718,974	$ 781,026
Pavement Preservation	500,000	100,000	100,000	100,000	100,000	100,000	100,000	-
Bridge Maintenance	500,000	100,000	100,000	100,000	100,000	100,000	100,000	-
Level Grove & Old Athens Intersection Improvement (Feasability Study & PE)	50,000	50,000	-	-	-	-	50,000	-
Ivy Mtn. Connector (PE & R/W Acquisition)	155,000		155,000	-	-	-	-	-
Ivy Mtn. Rd (PE & R/W Acquisition)	140,000	-		140,000	-	-	-	-
Ivy Mtn. Connector & Rd (Construction)	300,000	-	-		300,000	-	-	-
Tugalo Shortcut Rd. (PE & R/W)	200,000	-	-		200,000	-	-	-
Tugalo Shortcut Rd. (Construction)	350,000	-	-	-		350,000	-	-
							-	-
Bridge Updates & Replacements							-	-
Hub Tatum Box Culvert (PE-R/W-Permitting)	50,000	50,000	-	-	-	-	50,000	-
Hub Tatum Box Culvert & Approaches (Constr.)	548,000	-	548,000	-	-	-	-	-
Garrison Dr. Box Culvert (PE-R/W-Permitting)	50,000	50,000	-	-	-	-	50,000	-
Garrison Dr. Box Culvert (Construction)	336,000	-	336,000	-	-	-	-	-
W. Glade Creek Box Culvert (PE-R/W-Permitting)	60,000	-	-	60,000	-	-	-	-
W. Glade Creek Box Culvert & Approaches (Construction Phase 1)	630,000	-	-	-	630,000	-	-	-
W. Glade Creek Box Culvert & Approaches (Construction Phase 2)	300,000	-	-	-	-	300,000	-	-
Wall Bridge Replacement (PE-P/W- Permitting)	60,000	-	-	60,000	-	-	-	-
Wall Bridge Replacement (Construction)	2,376,000	-	-	-	2,376,000	-	-	-
Old Gainesville Hwy Bridge (PE & Permitting)	60,000	-	-	-	-	60,000	-	-
TOTAL	$ 15,165,000	$ 1,850,000	$ 2,839,000	$ 2,160,000	$ 5,506,000	$ 2,810,000	$ 1,068,974	$ 781,026

Road Department - Vehicles & Equipment

Project Management: **County Engineer, Public Works Director**
Service Type: **Transportation**
Funding Source: **Fund 350 - Capital**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP
Gradall Excavator 152 Discovery	$ 132,690	$ 66,345	$ 66,345	$ -	$ -	$ -	$ 66,345	$ -
Security Camera System	7,500	7,500	-	-	-	-	-	7,500
Mowing Tractor M5111 (6415,16)	180,000	60,000	60,000	-	-	60,000	60,000	-
Skid Steer 299C w/ bush hog or Kubota SVL 95 (Repalce 6604)	80,000	80,000	-	-	-	-	80,000	-
Flatbed Service Truck (6221)	30,000	-	30,000	-	-	-	-	-
Snow Plows (6316, 13301, 6312)	45,000	-	15,000	15,000	15,000	-	-	-
1/2 Ton Pick-Up 4x4 (used) (18,17,15)	57,000	-	19,000	19,000	19,000	-	-	-
3/4 Ton Pick-Up 4x4 (Used) (6222,31,29)	111,000	-	37,000	-	37,000	37,000	-	-
Tail Behind Bush Hog	10,000	-	5,000	5,000	-	-	-	-
Chipper (BC 1500 XL) w/ trade-in	36,000	-	36,000	-	-	-	-	-
E22XT Salt Spreader (6300, 6312, 6317)	39,000	-	15,000	12,000	12,000	-	-	-
Spreader Truck	161,000	-	-	161,000	-	-	-	-
Ditch Bank Mowers	22,000	-	-	-	11,000	11,000	-	-
10-Wheel Dump Truck (Used)	230,000	-	-	-	115,000	115,000	-	-
Loader - Rubber Tire	300,000	-	-	-	300,000	-	-	-
6-Wheel Dump Truck - (Used)	85,000	-	-	-	-	85,000	-	-
Tractor w/ Boom Mower	136,000	-	-	-	-	136,000	-	-
Backhoe	-	-	-	-	-	-	-	-
TOTAL	$ 1,662,190	$ 213,845	$ 283,345	$ 212,000	$ 509,000	$ 444,000	$ 206,345	$ 7,500

Note:
Landfill Truck 7208 to replace 6220 in FY21
6222 to got to Landfill to replace 10213 Ford Escape
6316 has no plow; 13301 & 6312 have older plows
6415 Replace 6 Bag (6414) at Landfill; 6416 Replace spare (6413) & (6413) stays at Airport

Senior Center

Project Management: **Senior Center Director**
Service Type: **Special Revenue**
Funding Source: **Special Revenue**

Department/Category	Financial Summary							Proposed Current Year Financing		
	5-Year Total	FY20	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP	Sr Ctr
Exercise equipment upgrade/maintenance	$ 5,000	$ -	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -
*NEW REQUEST 3/6/20 VEHICLE	13,000	-	13,000	-	-	-	-	-	-	-
TOTAL	$ 18,000	$ -	$ 18,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Note:

Environmntal Health

Project Management: N/A
Service Type: General Government
Funding Source: Fund 350 - Capital Improvements

Department/Category	Financial Summary						Proposed Current Year Financing	
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP
Used F150 4WD Crew Cab	$ 15,000	$ -	$ 15,000	$ -	$ -	$ -	$ -	$ -
TOTAL	$ 15,000	$ -	$ 15,000	$ -		$ -	$ -	$ -

Recreation

Project Management: Recreation Director
Service Type: Recreation
Funding Source: Fund 350 - Capital Improvements

Department/Category	Financial Summary						Proposed Current Year Financing	
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP
PoolPak Replacement (15-year finance/2035 $600,000 at 3.5%)	$ 354,938	$ 70,988	$ 70,988	$ 70,988	$ 70,988	$ 70,988	$ -	$ 70,988
Handicap Door Closers at Aquatic Center	10,000	10,000	-	-	-	-	-	10,000
Pool Vacuum	7,500	7,500	-	-	-	-	-	7,500
Pool Pump - Lap Pool	7,000	-	7,000	-	-	-	-	-
Total Fitness HVAC Replacement	5,500	-	5,500	-	-	-	-	-
Main Office HVAC Replacement	5,500	-	5,500	-	-	-	-	-
Concessions HVAC Replacement	4,500	-	4,500	-	-	-	-	-
Equipment Shed	8,000	-	8,000	-	-	-	-	-
Colorado 6 Timing Console w/ Infinity Starter	6,500	-	6,500	-	-	-	-	-
Competition Swim Touch Pads	6,200	-	6,200	-	-	-	-	-
Aquatic Center Playground	75,000	-	75,000	-	-	-	-	-
Lower Soccer Field Light Replacement-LED	175,000	-	175,000	-	-	-	-	-
Upper Soccer Field Light Replacement-LED	175,000	-	175,000	-	-	-	-	-
Basketball Gym LED Lighting	20,000	-	20,000	-	-	-	-	-
Diamond Memorial LED Scoreboards	28,000	-	28,000	-	-	-	-	-
Aquatic Ballfield LED Scoreboards	23,000	-	23,000	-	-	-	-	-
Netting and Post at Aquatic Soccer	15,000	-	15,000	-	-	-	-	-
Lower Soccer Stairway	16,000	-	16,000	-	-	-	-	-
Basketball Gym LED Scoreboards	18,000	-	18,000	-	-	-	-	-
Vehicle	20,000	-	20,000	-	-	-	-	-
Pickleball Complex	150,000	-	150,000	-	-	-	-	-

Recreation

Project Management: **Recreation Director**
Service Type: **Recreation**
Funding Source: **Fund 350 - Capital Improvements**

Department/Category		Financial Summary							Proposed Current Year Financing	
Portable Mounds for 4 Ballfields		**5,200**	-	-	**5,200**	-	-		-	-
Cross County/Leisure Trail (Grant Match)		**100,000**	-	-	**100,000**	-	-		-	-
Convert Aquatic Baseball Field Lights LED		**200,000**	-	-	**200,000**	-	-		-	-
Convert Diamond Memorial Lights to LED		**200,000**	-	-	**200,000**	-	-		-	-
Convert Aquatic Soccer Lights to LED		**100,000**	-	-	**100,000**	-	-		-	-
A and B Activity Room Flooring		**14,000**	-	-	**14,000**	-	-		-	-
Replace Gym Seats		**9,000**	-	-	**9,000**	-	-		-	-
Resurface Tennis Courts		**30,000**	-	-	-	**30,000**	-		-	-
Basketball Court 1 Resurface		**110,000**	-	-	-	**110,000**	-		-	-
Basketball Court 2 Resurface		**110,000**	-	-	-	**110,000**	-		-	-
Aquatic Center Carpet Replacement		**50,000**	-	-	-	**50,000**	-		-	-
Utility Tractor		**25,000**	-	-	-	-	**25,000**		-	-
Competition Tumbling Routine Spring Floor		**15,000**	-	-	-	-	**15,000**		-	-
Uneven Bars		**6,000**	-	-	-	-	**6,000**		-	-
TOTAL		**$ 2,104,838**	**$ 88,488**	**$ 829,188**	**$ 699,188**	**$ 370,988**	**$ 116,988**		**$ -**	**$ 88,488**

Extension Services

Project Management: **Extension Services**
Service Type: **General Government**
Funding Source: **Fund 350 - Capital Improvements**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP
Passenger Van - Minibus	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ -
TOTAL	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ -

Note:
Vehicle #4102 2003 Chevrolet C3500 van scheduled to be replaced in FY25.

Planning & Development

Project Management: Planning & Development Director
Service Type: General Government
Funding Source: Fund 350 - Capital Improvements

Department/Category	Financial Summary						Proposed Current Year Financing	
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	CIP
Replacement Vehicles 4x4 F-150	$ 22,500	$ 22,500	$ -	$ -	$ -	$ -	$ -	$ 22,500
TOTAL	$ 22,500	$ 22,500	$ -	$ -	$ -	$ -	$ -	$ 22,500

Note:
Vehicle #10212 scheduled for replacement in FY21. 10212 will be transferred to Landfill

Landfill

Project Management: **County Engineer, Public Works Director**
Service Type: **Landfill**
Funding Source: **Fund 540 - Landfill Enterprise Fund /**

Department/Category	Financial Summary						Proposed Current Year Financing	
	5-Year Total	FY21	FY22	FY23	FY24	FY25	SPLOST VI	Landfill
Lease Purchase D6TXL Dozer	$ 454,352	$ 84,163	$ 84,163	$ 84,163	$ 84,163	$ 117,700	$ -	$ 84,163
Compactor	815,116	131,558	131,558	184,000	184,000	184,000	-	131,558
Treatment Plant Membranes	64,000	32,000	-	32,000	-	-	-	32,000
New F-150 4x4 (Move 7208 to Road)	28,000	28,000	-	-	-	-	-	28,000
New 24' Plastics Trailer	6,000	6,000	-	-	-	-	-	6,000
Used Recycle Van (Transit Conversion)	5,000	5,000	-	-	-	-	-	5,000
Clarkesville Recycle (Replacement Site)	298,800	-	175,000	123,800	-	-	-	-
Total Rebuild (with undercarriage) #7614 2008 Cat D6t Dozer 36 month warranty	317,000	-	317,000	-	-	-	-	-
Rebuild Pan (hydraulic/engine) 36 month warranty	253,000	-	-	-	253,000	-		
New Scales	50,000	-	-	-	-	50,000	-	-
TOTAL	$ 2,291,268	$ 286,721	$ 707,721	$ 423,963	$ 521,163	$ 351,700	$ -	$ 286,721

Notes:
Current plastics trailer to replace cardboard trailer at Landfill

Relocate Clarkesville Recycle Center

Site Prep & Utilities:	175,000
Cans: 15 CY Dumpster	3,800
Plastics: Enclosed 30 CY w/ Compactor:	12,000
Newspaper: Enclosed 30 CY w/ Compactor:	12,000
Cardboard: Enclosed 30 CY w/ Compactor:	12,000
Metals: 30 CY Container	6,000
Glass: X3 30 CY Containers	18,000
Roll Off Truck	60,000
	298,800

Airport

Project Management: **Public Works Director**
Service Type: **Transportation**
Funding Source: **State (GDOT) Grants, Federal (FAA), Fund 326 -**

Department/Category		Financial Summary							Proposed Current Year Financing	
		5-Year Total	FY21	FY22	FY23	FY24	FY25		SPLOST VI	Airport
12' Bush Hog		$ 11,000	$ 11,000	$ -					$ -	$ 11,000
Design Project		9,014	9,014						9,014	
6 Unit T-Hangar (15 year finance/2035 $380,000 at 3.5%)		129,600	-	32,400	32,400	32,400	32,400		-	-
Crack Seal, Seal Coat & Remark Runway 6/24 including PAPI Relocation		140,000	-	140,000	-	-	-		-	-
Obstruction Clearing Easements - Runway 24		20,500	-	20,500	-		-		-	-
Obstruction Clearing - Runway 6		12,750	-	12,750	-	-	-		-	-
Construct Replacement Hanger Area		197,500		197,500	-	-	-		-	-
Obstruction Clearing - Runway 24		14,250	-	14,250	-	-	-		-	-
Construct New West Corporate Hanagar Area		78,000	-	-	78,000	-	-		-	-
Land / Easement Acquisition for Precision Approach		45,000	-	-	45,000	-	-		-	-
Approach Lighting (MALSF), GCO		87,500	-	-	-	87,500	-		-	-
Localizer & Glide Slope		52,500	-	-	-	-	52,500		-	-
TOTAL		$ 797,614	$ 20,014	$ 417,400	$ 155,400	$ 119,900	$ 84,900		$ 9,014	$ 11,000

Note:

CAPITAL IMPROVEMENTS FUND

Budget Overview

Special Revenue Funds are funds collected for a specific purpose, and are not designated for use with anything outside of that purpose. The profiles shown below are a general overview of these funds, and more specific breakdowns of revenues and expenditures may be found on the following pages.

COMMUNITY DEVELOPMENT BLOCK GRANT

This Special Revenue Fund is used to account for monies received and restricted for purpose of building a multi-activity wellness facility adjacent to the Habersham County Senior Center.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Total Revenues	$ -	$2,588	$747,437	$ -	$ -
Expenditures	-	2,563	747,437	-	-
Other Sources and (Uses)	-	-	-	-	-
Excess (Deficiency) Of Revenue and Other Sources Over Expenditures and Other Uses	$ -	$3	$ -	$ -	$ -

FY2021 Annual Budget
Capital Improvements Fund Funds
Statement of Revenues, Expenditures, and Other Sources and Uses Summary

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
			Senior Center - CDBG			
Revenues						
Federal/State Grants	$ -	$ 2,563	$ 747,437	$ -	$ -	
Client Contributions	-	-	-	-	-	
Other	-	25	-	-	-	
Total Revenues	**-**	**2,588**	**747,437**	**-**	**-**	**0%**
Expenditures						
Personal Services	-	-	-	-	-	
Contracted Services	-	-	-	-	-	
Operating Services	-	22	-	-	-	
Capital Outlay	-	2,563	747,437	-	-	
Total Expenditures	**-**	**2,584**	**747,437**	**-**	**-**	**0%**
Other Sources and (Uses)						
Transfer In (Out) to General Fund	-	-	-	-	-	
Appropriated Fund Balance	-	-	-	-	-	
Total Other Sources and (Uses)	**-**	**-**	**-**	**-**	**-**	**0%**
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	**$ -**	**$ 3**	**$ -**	**$ -**	**$ -**	



HABERSHAM COUNTY

GEORGIA | Est. 1818

Hospital Debt Service

The Hospital Debt Service fund of Habersham County is used to account for the accumulation of resources and payment of general government long-term debt principal and interest from governmental resources.

DEBT SERVICE FUNDS

Budget Overview

HOSPITAL DEBT SERVICE FUND

This fund is used to account for payments made towards debts related to Habersham County Medical Center.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenues	$1,056,930	$1,152,783	$1,509,575	$1,490,003	$1,519,195
Expenditures	2,492,885	3,343,011	2,654,124	2,655,385	2,322,493
Other Sources and (Uses)	1,109,375	1,430,806	1,061,415	1,165,382	803,298
Excess (Deficiency) Of Revenue And Other Sources Over Expenditures And Other Uses	$(326,580)	$(759,422)	$(83,134)	$ -	$ -

FY2021 Annual Budget
Hospital Debt Service Fund
Statement of Revenues, Expenditures and Other Sources and Uses Summary

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Revenues						
Taxes	$ 1,056,930	$ 1,152,783	$ 1,509,575	$ 1,490,003	$ 1,519,195	
Total Revenues	1,056,930	1,152,783	1,509,575	1,490,003	1,519,195	**2%**
Expenditures						
Fees	3,509	33,293	5,851	5,000	5,000	
Interest	1,629,614	1,610,604	1,591,853	1,567,510	1,317,493	
Principal	859,762	1,699,113	1,056,420	1,082,875	1,000,000	
Total Expenditures	**2,492,885**	**3,343,011**	**2,654,124**	**2,655,385**	**2,322,493**	**-13%**
Other Sources and (Uses)						
Proceeds from Contracts Payable	-	755,043	-	-	-	
Transfer In (Out) General Fund	-	(500,000)	(200,000)	(300,000)	(300,000)	
Transfer In (Out) SPLOST	1,109,375	1,175,763	1,261,415	1,265,390	903,306	
Appropriated Fund Balance	-	-	-	199,992	199,992	
Total Other Sources and (Uses)	1,109,375	1,430,806	1,061,415	1,165,382	803,298	**-31%**
ess						
	$ (326,580)	**$ (759,422)**	**$ (83,134)**	**$ -**	**$ -**	



HABERSHAM COUNTY

GEORGIA | Est. 1818

Enterprise Funds

Funds established to account for any activity for which a fee is charged to external users for goods or services.

ENTERPRISE FUNDS

Department Budget Overview

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The funds are self-supporting in nature where the costs, including depreciation, of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

LANDFILL FUND

This fund is used to account for activities related to the disposal of residential and commercial solid waste at the County's Landfill.

Goals #1: Recover from rain setbacks by getting all trash covered and grassed by December 2020.

Goals #2: Secure contract for leachate hauling and disposal by December 2020.

Budget Highlights:

Approved for 1 full time Landfill Maintenance Worker. FY2021 budget reflects an increase in Telephone of $360, an increase in Dues of $100, and increase in Contracted Services of $480, a decrease in internet of $250, an increase in Leachate Treatment of $130,600, a decrease in Bank Fees of $2,500, a decrease in Gas/Oil of $10,000, and an increase in Mandated State Payments of $7,300.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenues	$1,002,867	$1,445,538	$1,669,989	$1,659,000	$2,056,426
Expenses	1,164,269	1,317,949	1,767,471	1,491,058	1,979,405
Other Sources and (Uses)	390,492	7,891	325,848	(167,942)	(77,021)
Change in Net Position	$229,090	$135,480	$228,366	$ -	$ -

FY20 Completed Goals

FY20 Goal #1: Begin construction of Cell 5 and complete by summer 2020.

FY20 Goal #2: Begin and finish phase 1 cap repair at Pea Ridge to eliminate groundwater contamination. Timeline for completion is by October 2019.

FY2021 Annual Budget
Enterprise Fund - Landfill
Statement of Revenues, Expenses and Changes in Net Position

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Revenues						
Intergovernmental	$ -	$ 44,070	$ -	$ 100,000	$ 20,000	
Charges For Sales and Services	1,007,961	1,386,798	1,609,989	1,540,000	1,996,426	
Interest	(5,861)	14,451	41,512	19,000	40,000	
Miscellaneous	766	220	18,488	-	-	
Total Revenues	**1,002,867**	**1,445,538**	**1,669,989**	**1,659,000**	**2,056,426**	**24%**
Expenses						
Cost Of Sales And Services	484,453	500,090	847,855	713,550	839,640	
Personal Services	357,780	374,459	430,053	436,270	503,044	
Depreciation	313,889	411,862	479,010	-	350,000	
Capital Outlay	(500)	1,741	-	149,000	71,000	
Debt Service	8,647	29,798	10,553	192,238	215,721	
Total Expenses	**1,164,269**	**1,317,949**	**1,767,471**	**1,491,058**	**1,979,405**	**33%**
Other Sources and (Uses)						
Proceeds from Sale of Assets	-	(6,895)	11,301	-	-	
Transer in SPLOST VI	390,492	14,785	314,547	-	-	
Net Position	-	-	-	(167,942)	(77,021)	
Total Other Sources and (Uses)	**390,492**	**7,891**	**325,848**	**(167,942)**	**(77,021)**	**-54%**
Change in Net Position	**$ 229,090**	**$ 135,480**	**$ 228,366**	**$ -**	**$ -**	

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Approved Budget FY20	Original Budget FY21
Full Time	7	7	8	8	9
Part Time	3	3	3	3	3

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FY2021 Annual Budget
Enterprise Fund - Landfill - 540
Budgeted Expenditures

Expenses	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% Change
Salaries						
Regular Salaries	$ 218,025	$ 230,554	$ 262,641	$ 268,869	$ 297,024	
Part Time Salaries	31,053	31,673	33,110	30,796	36,087	
Overtime	10,202	19,446	22,094	28,000	30,000	
Total Salaries	**259,281**	**281,672**	**317,845**	**327,665**	**363,111**	**11%**
Benefits						
Group Insurance	36,519	41,174	48,814	53,320	77,005	
Retirement Contribution	20,370	11,865	20,236	11,604	12,130	
Social Security (FICA)	19,501	20,854	23,455	25,092	27,779	
Workers' Compensation	20,330	17,167	18,120	16,888	20,627	
Vision Insurance	379	378	362	1,311	520	
Dental Insurance	1,401	1,349	1,220	390	1,872	
Total Benefits	**98,499**	**92,786**	**112,208**	**108,605**	**139,933**	**29%**
Total Personal Services	**357,780**	**374,459**	**430,053**	**436,270**	**503,044**	**15%**
Operating Expenses						
Telephone	1,119	1,115	1,109	1,200	1,560	
Advertising	-	40	70	500	500	
Travel Expense	60	-	106	3,000	3,000	
Parts/Repair/Maint	33,001	-	-	-	-	
Vehicle Parts/Repair/Maint	-	27,242	117,492	80,000	80,000	
Postage	247	193	216	350	350	
Conference & Training	1,025	34	2,675	3,500	3,500	
Dues	424	424	424	450	550	
Non Vehicle Parts/Repair/Maint	-	2,766	5,473	5,500	5,500	
Contracted Services	7,190	9,475	13,300	12,750	13,230	
Internet	-	1,433	719	800	550	
Engineering Fees	115,900	116,228	126,936	160,000	160,000	
Mandated Testing	47,389	43,833	40,670	50,000	50,000	
Leachate Treatment	32,723	52,346	74,000	65,000	195,600	
Bank Fees	4,444	4,834	5,618	9,000	6,500	
Uniforms	4,840	4,637	5,034	5,500	5,500	
Materials	1,685	12,068	14,331	15,000	15,000	
Utilities	20,349	22,553	21,293	18,000	18,000	
Gas/Oil	40,802	52,257	64,288	70,000	60,000	
Tires/Tubes	9,285	3,203	1,940	6,500	6,500	
Supplies	1,047	873	1,418	2,000	2,000	
Small Equipment Under $5,000	1,283	575	4,027	5,000	5,000	
Mandated State Payments	15,951	18,647	24,685	24,500	31,800	
Post Closure Cost	145,690	125,316	322,031	175,000	175,000	
Borrow Area	(500)	-	-	-	-	
Depreciation & Amortization	313,889	411,862	479,010	-	350,000	
Total Operating Expenses	**797,842**	**911,952**	**1,326,865**	**713,550**	**1,189,640**	**67%**
Capital Outlay						
Capital Expenditures	-	1,741	-	149,000	71,000	
Total Capital Outlay	**-**	**1,741**	**-**	**149,000**	**71,000**	**-52%**
Debt Service						
Capital Lease	8,647	29,798	10,553	192,238	215,721	
Total Debt Service	**8,647**	**29,798**	**10,553**	**192,238**	**215,721**	**12%**
Total Expenses	**$ 1,164,269**	**$ 1,317,949**	**$ 1,767,471**	**$ 1,491,058**	**$ 1,979,405**	**33%**

ENTERPRISE FUNDS

Department Budget Overview

Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises. The funds are self-supporting in nature where the costs, including depreciation, of providing goods or services to the general public on a continuing basis are financed or recovered primarily through user charges.

TRANSIT FUND

This fund is used to account for activities related to the County's on-call bus service, which is available to any County resident.

Goals #1: Increase ridership 3% in FY21 by providing a safe, convenient, and affordable form of transportation to Habersham County residents.

Goals #2: Reduce fuel usage by 3% in FY21, despite growth and increased ridership.

Budget Highlights:

FY2021 budget reflects a decrease in Travel Expense of $100, an increase in Vehicle Parts/Repair/Maintenance of $1,800, an increase in Conference & Training of $100, an increase in Gas/Oil of $951, an increase in Tires/Tubes of $200, an increase in Supplies of $250, and a decrease in Small Equipment Under $5,000 of $250.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenues	$121,725	$96,592	$102,972	$100,776	$124,048
Expenses	108,963	126,479	150,523	123,805	124,048
Other Sources and (Uses)	21,808	-	18,985	23,029	-
Change in Net Position	$34,570	$(29,887)	$(28,565)	$ -	$ -

FY20 Completed Goals

FY20 Goal #1: Ensure fiscal stewardship in the funding, development, management, operation and maintenance of the Transit Department to maximize community value.

FY20 Goal #2: Develop financially sustainable assets to maintain and improve the condition of the Transit program.

FY2021 Annual Budget
Enterprise Fund - Transit
Statement of Revenues, Expenses and Changes in Net Position

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Revenues						
Intergovernmental	$ 83,491	$ 50,888	$ 58,773	$ 58,776	$ 118,048	
Charges For Sales and Services	38,234	45,705	44,199	42,000	6,000	
Total Revenues	**121,725**	**96,592**	**102,972**	**100,776**	**124,048**	**23%**
Expenses						
Cost Of Sales And Services	28,673	34,810	34,110	33,403	36,354	
Personal Services	69,713	74,755	99,499	90,402	87,694	
Depreciation	10,576	16,914	16,914	-	-	
Total Expenses	**108,963**	**126,479**	**150,523**	**123,805**	**124,048**	**0%**
Other Sources and (Uses)						
Transfer In (Out) General Fund	21,808	-	17,485	23,029	-	
Insurance Proceeds	-	-	1,500	-	-	
Total Other Sources and (Uses)	**21,808**	**-**	**18,985**	**23,029**	**-**	**-100%**
Change in Net Position	**$ 34,570**	**$ (29,887)**	**$ (28,565)**	**$ -**	**$ -**	

Authorized Positions Per Department

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21
Full Time	1	1	1	1	1
Part Time	2	2	2	2	2

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FY2021 Annual Budget
Enterprise Fund - Transit - 545
Budgeted Expenses

Expenses	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ 30,367	$ 32,756	$ 46,732	$ 48,011	$ 48,090	
Part Time Salaries	18,834	22,783	24,425	17,360	17,213	
Overtime	-	11	70	-	-	
Total Salaries	**49,202**	**55,550**	**71,226**	**65,371**	**65,303**	**0%**
Benefits						
Group Insurance	11,687	11,655	18,330	16,098	13,424	
Retirement Contribution	2,709	1,271	2,239	1,722	1,766	
Social Security (FICA)	3,468	3,841	5,123	5,006	4,996	
Workers' Compensation	2,350	2,142	2,138	1,758	1,906	
Vision Insurance	63	65	101	101	65	
Dental Insurance	233	232	341	346	234	
Total Benefits	**20,512**	**19,206**	**28,272**	**25,031**	**22,391**	**-11%**
Total Personal Services	**69,713**	**74,755**	**99,499**	**90,402**	**87,694**	**-3%**
Operating Expenses						
Telephone	776	768	1,369	1,850	1,850	
Advertising	100	40	-	150	150	
Liability Insurance	-	-	3,028	3,028	3,028	
Travel Expense	187	-	870	400	300	
Parts/Repair/Maint	1,875	-	-	-	-	
Vehicle Parts/Repair/Maint	-	3,479	5,061	4,700	6,500	
Postage	-	17	-	-	-	
Conference & Training	253	100	194	150	250	
Non-Vehicle Parts/Repair/Maint	-	316	-	-	-	
Contracted Services	5,392	3,089	948	-	-	
Alcohol & Drug Testing	-	318	294	350	350	
Uniforms	1,489	1,673	1,665	1,700	1,700	
Gas/Oil	16,498	19,405	18,548	19,025	19,976	
Tires/Tubes	1,935	2,521	2,034	1,800	2,000	
Supplies	168	250	99	-	250	
Small Equipment Under $5,000	-	2,835	-	250	-	
Depreciation & Amortization	10,576	16,914	16,914	-	-	
Total Operating Expenses	**39,249**	**51,724**	**51,024**	**33,403**	**36,354**	**9%**
Total Expenses	**$ 108,963**	**$ 126,479**	**$ 150,523**	**$ 123,805**	**$ 124,048**	**0%**

ENTERPRISE FUNDS

Department Budget Overview

AIRPORT FUND

This fund is used to account for activities of the Habersham County Airport.

Goals #1: Acquire easements necessary to remove known approach obstructions on Runway 06/24. Easements are to be acquired prior to June 30, 2021.

Goals #2: Build 6 Unit T Hangar by end of calendar year 2020.

Budget Highlights:

FY2021 budget reflects an increase in Telephone of $650, an increase in Liability Insurance of $1,361, a decrease in Vehicle Parts/Repair/Maintenance of $500, a decrease in Conference & Training of $200, an increase in Non-Vehicle Parts/Repair/Maintenance of $3,500, an increase in Contracted Services of $20,655, a decrease in Dues of $150, an increase in Bank Fees of $4,650, an increase in Airport Fuel of $28,820, an increase in Supplies of $200, a decrease in Small Equipment Under $500 of $2,000, and a decrease in Signage Equipment & Maintenance of $11,350.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenues	$271,665	$320,807	$346,156	$336,050	$382,022
Expenses	530,972	1,272,560	1,287,348	369,643	358,243
Other Sources and (Uses)	20,074,678	5,496,469	6,003,153	33,593	(23,779)
Change in Net Position	$19,815,371	$4,544,716	$5,061,961	$ -	$ -

FY20 Completed Goals

FY20 Goal #1: Finish Entire Taxiway Project by end of calendar year 2019.

FY20 Goal #2: Relocate fuel farm to new terminal area by the end of calendar year 2019.

FY2021 Annual Budget
Enterprise Fund - Habersham County Airport
Statement of Revenues, Expenses and Changes in Net Position

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Revenues						
Fuel Sales	$ 228,429	$ 268,804	$ 282,699	$ 272,000	$ 317,772	
Interest	3	26	90	50	50	
Airport Rent	40,800	45,000	51,450	63,600	63,600	
Miscellaneous	2,433	6,978	11,917	400	600	
Total Revenues	**271,665**	**320,808**	**346,156**	**336,050**	**382,022**	**14%**
Expenses						
Cost Of Sales And Services	219,593	279,432	294,586	292,940	338,576	
Personel Services	-	-	-	15,303	8,667	
Depreciation	311,379	993,128	992,763	-	-	
Debt Service	-	-	-	32,400	-	
Capital Expenditures	-	-	-	29,000	11,000	
Total Expenses	**530,972**	**1,272,560**	**1,287,348**	**369,643**	**358,243**	**-3%**
Other Sources and (Uses)						
Transfer In (Out) Gen Fund	16,531,584	-	-	-	-	
Transfer in SPLOST VI	3,543,094	5,488,636	6,003,153	-	-	
Transfer In Other Fund	-	7,833	-	-	-	
Fund Balance Forward	-	-	-	-	(23,779)	
Appropriated Fund Balance	-	-	-	33,593	-	
Total Other Sources and (Uses)	**20,074,678**	**5,496,469**	**6,003,153**	**33,593**	**(23,779)**	**-171%**
Change in Net Position	**$ 19,815,371**	**$ 4,544,717**	**$ 5,061,961**	**$ -**	**$ -**	

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FY2021 Annual Budget
Enterprise Fund - Habersham County Airport - 555
Budgeted Expenses

Expenditures	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Salaries						
Regular Salaries	$ -	$ -	$ -	$ 12,047	$ 8,052	
Total Salaries	**-**	**-**	**-**	**12,047**	**8,052**	**-33%**
Benefits						
Group Insurance	-	-	-	1,486	-	
Social Security (FICA)	-	-	-	922	615	
Workers' Compensation	-	-	-	778	-	
Vision Insurance	-	-	-	16	-	
Dental Insurance	-	-	-	54	-	
Total Benefits	**-**	**-**	**-**	**3,256**	**615**	**-81%**
Total Personal Services	**-**	**-**	**-**	**15,303**	**8,667**	**-43%**
Operating Expenses						
Telephone	536	560	590	650	1,300	
Liability Insurance	-	-	-	-	1,361	
Advertising	-	-	130	200	200	
Travel	395	387	127	800	800	
Parts/Repair/Maint	4,984	-	-	-	-	
Vehicle Parts/Repair/Maint	-	-	963	2,000	1,500	
Postage	-	-	25	50	50	
Conference & Training	-	480	860	2,000	1,800	
Non-Vehicle Parts/Repair/Maint	-	4,069	10,356	8,000	11,500	
Contracted Services	51,935	62,201	55,264	54,190	74,845	
Dues	-	300	-	300	150	
Repair Maintenance Rentals	-	-	-	1,000	1,000	
Licenses	-	100	-	100	100	
Bank Fees	5,876	6,704	8,415	6,000	10,650	
Uniforms	-	-	-	400	400	
Utilities	7,905	10,523	15,821	9,500	9,500	
Airport Fuel	143,984	183,990	199,736	189,100	217,920	
Supplies	1,046	778	1,978	800	1,000	
Small Equipment Under $5,000	2,932	6,669	-	5,500	3,500	
Signage Equipment & Maintenance	-	2,670	-	11,350	-	
Special Events	-	-	322	1,000	1,000	
Total Operating Expenses	**219,593**	**279,432**	**294,586**	**292,940**	**338,576**	**16%**
Total Expenses	**$ 219,593**	**$ 279,432**	**$ 294,586**	**$ 308,243**	**$ 347,243**	**13%**



HABERSHAM COUNTY

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Component Unit Funds

Legally separate organizations for which the elected officials of the primary government are financially accountable.

COMPONENT UNIT

Component units are legally separate organizations for which the County is financially accountable and responsible for.

INDUSTRIAL DEVELOPMENT AUTHORITY

This component unit is used to account for the activities of the Habersham County Development Authority, which exists to promote business development in the County.

	Actual 2017	Actual 2018	Actual 2019	Original Budget 2020	Approved Budget 2021
Revenue	$42,445	$717,358	$300,799	$140	$12,000
Expenditures	83,684	308,684	416,126	24,900	23,800
Other Sources and (Uses)	761,489	761,489	90,808	24,760	20,000
Excess (Deficiency) Of Revenues And Other Sources Over Expenditures And Other Uses	$720,250	$408,674	$(24,519)	$ -	$ -

FY2021 Annual Budget
Componet Unit - Industrial Development
Statement of Revenues, Expenditures, and Changes in Fund Balance

	Actual FY17	Actual FY18	Actual FY19	Original Budget FY20	Approved Budget FY21	% of Change
Revenues						
Intergovernmental	$ 21,291	$ 23,251	$ 300,000	$ -	$ -	
Interest	24	46	549	140	12,000	
Rent	20,000	30,000	250	-	-	
Micellaneous	1,131	11,674	-	-	-	
Total Revenues	**42,445**	**64,971**	**300,799**	**140**	**12,000**	**8471%**
Expenditures						
Legal	6,428	9,824	9,950	8,000	6,800	
Advertising	-	-	-	-	-	
Travel	117	-	35	200	200	
Conference & Training	245	-	245	500	500	
Non Vehicle Parts/Repair/Maint	-	877	-	-	-	
Contracted Services	6,200	1,000	18,850	16,200	16,200	
Bank Fees	-	-	100	-	-	
Meetings with Meals	-	-	80	-	100	
Supplies	(14)	10	113	-	-	
Utilities	3,369	3,310	-	-	-	
Debt Service	16,040	118,424	-	-	-	
Total Operating Expenditures	**32,386**	**133,445**	**29,374**	**24,900**	**23,800**	**-4%**
Capital Outlay						
Capital Expenditures	51,298	175,240	386,753	-	20,000	
Total Capital Outlay	**51,298**	**175,240**	**386,753**	**-**	**20,000**	**#DIV/0!**
Other Sources and (Uses)						
Proceeds from Sale of Assets	101,000	-	90,808	100,000	100,000	
Gain/Loss on Sale of Assets	(173,907)					
Transfer In From General Fund	18,417	-	-	-	-	
Transfer To General Fund	-	652,388	-	-	-	
Transfer In (Out) From SPLOST V	815,979	-	-	-	-	
Fund Balance Forward	-	-	-	(75,240)	(68,200)	
	761,489	**652,388**	**90,808**	**24,760**	**31,800**	**28%**
Total Other Sources and (Uses)	**$ 720,250**	**$ 408,674**	**$ (24,519)**	**$ -**	**$ -**	



HABERSHAM COUNTY

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GLOSSARY OF TERMS

Accountability: monitoring, measuring and evaluating the performance and progress of policies, plans, and programs to ensure that intended results are achieved.

Accrual Accounting: a method of accounting in which transactions are recorded at the time they are incurred, as opposed to when cash is received or spent.

Adopted (Approved) Budget: the funds appropriated by the County Commissioners at the beginning of the year.

Ad Valorem Tax: a tax based on the value of property.

Amended Budget: the adopted budget plus additional expenditures appropriated resulting from a legislative body's decisions made throughout the year and any re-organizations.

Appropriation: an authorization made by the County Commissioners which permits officials and department heads to incur obligations against and make expenditures of governmental resources.

Assessed Valuation: the value placed on property for purposes of taxation. Habersham County accepts assessment of real and personal property at 100% fair market value.

Bond: a written promise to pay a specified sum of money (called principal or face value) at a specified future date along with periodic interest paid at a specific percentage of the principal. Bonds are typically used for long-term debt.

Budget: the financial plan for the operation of a department, program, or project for the current year, or for the duration of the project.

Budget Amendment: the transfer of funds from one appropriation account to another, requiring approval by the County Commissioners.

Budget Calendar: the schedule of key dates or milestones the county follows in the preparation, adoption, and administration of the budget.

Budget Document: the documents used by the budget committee to present a comprehensive financial program to the appropriating governing body.

Budget Resolution: the official enactment by the County Commissioners legally authorizing county officials to obligate and expend resources.

Budget Officer: those local government officials charged with budget preparation and administration for the local government. The official title of the local government budget officer shall be as provided by local law, charter, ordinance, or appropriate resolution of the governing authority.

Budget Period: the period for which a budget is proposed or a budget ordinance or resolution is adopted.

Budgetary Control: the control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Budget: the first year of the capital improvements plan as approved by the Commission.

Capital Improvements Plan (CIP): a plan for capital expenditures to be incurred each year over a three to six year period. This plan will meet the capital needs as defined in the long-term work program of departments and other agencies of the local government. It sets forth each project and it specifies the resources estimated to be available to finance the projected expenditures.

Capital Projects: projects that result in the acquisition or construction of capital assets which are of a long-term and permanent nature. Such assets include land, buildings, and related improvements, streets and highways, bridges, sewers and parks.

Cash Basis Accounting: a basis of accounting under which transactions are recognized only when cash is received or disbursed.

Contingency: funds set aside for unforeseen future needs and budgeted in an account, these can be transferred to a departmental budget only by action of the County Commissioners.

Contractual Services: services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Cost Center: the allocation of resources by functional area within an agency or department.

Debt: an obligation resulting from the borrowing of money or the purchase of goods and services.

Debt Service: the cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Debt Service Fund: the fund used to account for the accumulation of resources for and the payment of, principal and interest on long-term debt, specifically bond issues.

Department: a major administrative division of the county with indicated overall management responsibility for an operation or a group of related operations within a functional area.

Depreciation: the portion of the cost of a fixed asset charged as an expenditure during a particular period. The cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost.

Enterprise Fund: a fund in which the activities are supported entirely or primarily by charges and fees paid by the users of the services.

Expenditure/Expense: the outflow of funds paid or to be paid for an asset obtained or goods and services obtained regardless of when the expense is actually paid. “Expenditure” applies to governmental funds, and “expense” to proprietary funds.

Fiscal Year: the time period designated by the county signifying the beginning and ending period for recording financial transactions.

Fixed Assets: assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Franchise Fees: a fee levied on utilities in exchange for allowing the utilities the use of public right-of-way.

Fund: an independent fiscal and accounting entity with a self-balancing set of accounts. These accounts record cash and other assets together with all related liabilities, obligations, reserves, and equities. Funds are segregated so that revenues will be used only for the purpose of carrying out specific activities in accordance with special regulations, restrictions, or limitations.

Fund Balance: refers to the excess of assets over liabilities and is generally known as an amount available for appropriation.

Fund Balance (Assigned): amounts a government intends to use for a particular assigned purpose.

Fund Balance (Committed): amounts constrained by a government using its highest level of decision-making authority.

Fund Balance (Restricted): amounts constrained by external parties, constitutional provision, or enabling legislation.

Fund Balance (Unassigned): amounts that are not constrained at all, and are reported in the general fund.

General Fund: the fund used to account for all financial resources except those required to be accounted for in another fund.

Generally Accepted Accounting Principles (GAAP): uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Obligation Bonds: bonds whose principal and interest are paid from property tax for debt service and are backed by the county’s full faith and credit. Approval by referendum vote is required for general obligation bonds to be issued.

Governmental Funds: funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities – except for those accounted for in proprietary funds and fiduciary funds.

Grant: a contribution of assets (usually cash) from one governmental unit or organization to another. Typically, these contributions are made to local governments from State or Federal governments to be used for specific purposes and require distinctive reporting.

Legal Level of Control: the lowest level of budgetary detail at which a local government’s management or budget officer may not reassign resources without approval of the governing authority. The legal level of control shall be, at a minimum, expenditures for each department for each fund for which a budget is required. This does not preclude the governing authority of a local government from establishing a more detailed level of budgetary control than the minimum required legal level of control.

Levy: to impose taxes, special assessments, or service charges for the support of government activities.

Liabilities: probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. A budget prepared along departmental lines that focuses on what is to be bought. It lists each category of expenditures and revenues by fund, agency, department, division, and cost center.

Long-Term Debt: debt with a maturity of more than one year after the date of issuance.

Mill: one one-thousandth of a dollar of assessed value. A tax rate of one mill produces one dollar of taxes for each $1,000 of assessed property valuation.

Millage Rate: the ad valorem tax rate expressed in the amount levied per thousand dollars of the taxable assessed value of property.

Modified Accrual Accounting: a basis of accounting in which revenues are recorded when collected within the current period or soon enough thereafter, to be used to pay liabilities of the current period and expenditures are recognized when the related liability is incurred.

Operating Budget: the portion of the budget pertaining to daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personal services, fringe benefits, commodities, services, and capital outlay.

Personal Property: property that can be moved with relative ease, such as motor vehicles, boats, machinery, and inventoried goods.

Property Tax: tax based on assessed value of a property, either real estate or personal. Tax liability falls on the owner of record as of the appraisal date.

Proprietary Funds: used to account for government's ongoing organizations and activities that are similar to those found in the private sector.

Public Hearing: a specifically designated time, place, and opportunity for citizens, community groups, businesses, and other stakeholders to address the legislative body on a particular issue. It allows interested parties to express their opinions and the legislative body and/or staff to hear their concerns and advice.

Real Property: land, buildings, permanent fixtures, and improvements.

Revenue: funds that the county receives as income. It includes such items as taxes, licenses, user fees, service charges, fines, penalties, and grants.

Revenue Bonds: bonds whose principal and interest are payable exclusively from specific projects or special assessments, rather than from general revenues. These bonds do not require approval by referendum.

Sinking Fund: a reserve fund accumulated over a period of time for retirement of a debt.

Special Revenue Fund: a fund in which the revenues are designated for use towards specific purposes or activities.

SPLOST (Special Purpose Local Option Sales Tax): an additional 1 percent sales tax that may be imposed for a specific time period on the same items as State sales tax. The tax may be levied with voter approval and must be used for specific capital projects or capital outlay.



HABERSHAM COUNTY

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HABERSHAM COUNTY
HISTORICAL OVERVIEW

Habersham County was formed from two Cherokee Cessions, the first on July 8, 1817, and the other on February 27, 1819 (Legislative Acts of December 15, 1818, and December 19, 1818). It was named for Colonel Joseph Habersham and was originally 31 miles long and 23 miles wide, with an area of 713 square miles. The four main settlements in the county were Tugaloo, Soque, Nacoochee, and Batesville.

Parts of the county were later split off to become part of the counties of Rabun (1828, District 16, on the south side of the Tallulah River), Lumpkin (1832), Banks (1858), White (1857), and Stephens (1905), leaving the present size at 279 square miles.

On April 10, 1819, the first county officers were elected. In August of that same year, the first recorded session of court was held in the first courthouse, approximately four miles from where Clarkesville would be situated. In 1823, the county seat of Clarkesville was chartered and named for the Revolutionary General and Governor, John C. Clarke; and the original courthouse was replaced by one located in Clarkesville.

Shortly thereafter, in 1828-1829, discovery of gold in the Nacoochee Valley triggered "gold fever". Several mines began operation. Before it ended, the gold rush had brought wealth and new permanent or summer residents. Gold miners in the Nacoochee Valley also discovered in 1834 the remains of a subterranean Indian village of 34 log houses along with cane baskets and earthenware. The village was below the ground at a depth of seven to nine feet. (Note: "The Historical News" attributes the discovery to Spanish exploration and mining.)

During the 1830s, coastal Georgia residents trying to avoid malaria made Habersham their summer home. Clarkesville, with three hotels, became known as a fashionable summer resort. Besides Clarkesville, Tallulah Falls also attracted visitors; and later on, towards the end of the 18th century, Mt. Airy and Cornelia were founded and became popular with summer residents and tourists.

By 1845, the population had grown to 8,411. Records from that time reveal that many of the inhabitants made a living growing and selling wheat, corn, cotton, and apples; weaving jeans or making saddle cloths; or working in one of the sawmills, gold mills, jug factories, or distilleries.

Year after year came and went with the same peaceful routine of life: buying, selling, planting, harvesting, marrying, raising children, attending church. During the 1840s and 1850s, who among the inhabitants of this peaceful era could have visualized the anxiety, anguish and fear that the Civil War would bring?

During that war, approximately 1,000 men from the county fought for the Confederacy in almost every important battle, many never to return. Besides men, the County contributed cannons forged by the Habersham Iron Works and Manufacturing Company. Some of the cannons, stamped "Habersham Iron Works", can still be seen at the Chickamauga National Battleground.

Although life was hard due to war and the ensuing reconstruction years, the county began to recover, especially after railways were built. The Southern Railway opened in Habersham on July 17, 1873. Mt. Airy has the distinction of being the highest point on that railway. The famous Tallulah Falls Railroad also ran for many years. Although the Tallulah Falls Railroad was abandoned in 1961, it can be seen in the movies "I'd Climb the Highest Mountain" and "The Great Locomotive Chase."

New immigrants also contributed to Habersham's recovery. Around 1880, German and Swiss immigrants began to move into the area to grow grapes and make wine. Before a profit could be made on this industry, however, the county became dry; and many of the German-Swiss moved away, although some remained to farm and to become citizens. Around 1920, apple growers from England, Canada, and the North helped to make the apple industry an important source of revenue for the county.

In the latter part of the 19th Century, new technologies, such as the telephone (introduced in 1898 with the formation of the Clarkesville Telephone Company), eventually would cause major changes in the way of life of the county's residents.

Progress brought problems however. By the late 1890s, Clarkesville still had not grown as large as the city of Toccoa. Toccoa wanted to assume the role of county seat. For several years, the debate continued. Although in 1898 someone blew up its courthouse with dynamite, Clarkesville eventually retained the privilege. Toccoa then campaigned for the creation of a new county with itself as county seat, and in 1905 Stephens County was formed.

(Information from The Hills of Habersham, by Mary L. Church; "F.Y.I. Habersham County, 1999- 2000 Directory", published by "The Northeast Georgian"; "Habersham Mills, An Historic Synopsis", compiled by Dudley Sisk; "Habersham County Visitor's Guide", published by the Habersham County Chamber of Commerce; "The Historical News", published by Southern Historical News, Inc.; The Light in the Mountains, by Carol Stevens Hancock; and Habersham County, Georgia: A Pictorial History by Jo and Stephen Whited)

HABERSHAM COUNTY
ECONOMIC CONDITION AND OUTLOOK

GENERAL OVERVIEW

Per Capita Income	$22,018	**Population**	45,328
Median Household Income	$49,140	**Population Growth**	-0.001%
Median Household Income Growth	10.5%	**Unemployment Rate**	4.6%
Total Employment	14,624	**Bachelor's Degree Age 25+**	18.7%
Number of Households	18,556	**Median Property Value**	$146,000

Sources: https://datausa.io/profile/geo/habersham-county-ga/

https://www.census.gov/quickfacts/fact/table/habershamcountygeorgia/INC110216

https://onthemap.ces.census.gov/

https://explorer.gdol.ga.gov/vosnet/lmi/profiles/profileSummary.aspx?enc=Elzv7W1H4bwmL+k+/LJ5/djcZxSI2vf0zWuESGUQHrY=

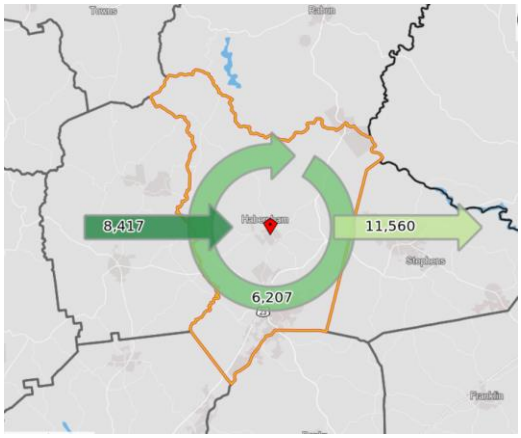
TOP TEN EMPLOYERS

1. Fieldale Farms
2. Habersham County Board of Education
3. Ethicon
4. Habersham Medical Center
5. Piedmont College
6. Lee Arrendale Correctional Institute
7. Habersham County BOCC
8. North Georgia Technical
9. GlobalTech
10. Walmart

SCHOOL ENROLLMENT

PUBLIC SCHOOLS
Habersham County School System; 6,840 students
PRIVATE SCHOOLS
Tallulah Falls School
Trinity Classical School
The Torch Christian Academy
Faith Christian Academy of Habersham
COLLEGES
North Georgia Technical College; 945 Graduates in 2015
Piedmont College; 880 Graduates in 2015

LABOR MARKET INFLOW/OUTFLOW



ECONOMIC REALITIES AND OUTLOOK

Habersham County continues to work to maintain healthy fund reserves and provide services to its citizens. The County is well positioned for economic growth and prosperity but has experienced moderate recovery since the 2008 recession. The County will continue to face challenges due to slow economic growth.

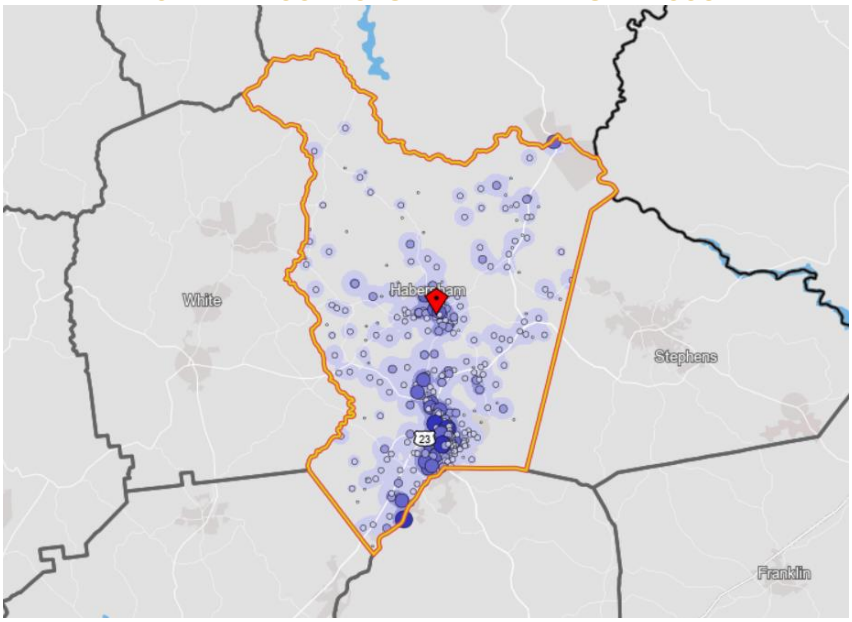
The following key issues and factors are considered in preparation of the budget so that Habersham County can meet those challenges:

- New house construction continues to increase but commercial construction continues to be a concern.
- Continued increased reliance on residential taxes and the Special Purpose Local Option Sales Tax (SPLOST).
- Rising costs of healthcare and insurance benefits.
- Need for additional qualified personnel, and funding for personnel development and training. In addition, the County's youth continues to leave the County after college due to a lack of professional employment opportunities.

Habersham County has taken the following steps in an effort to change the economic development outlook and improve citizens' lives:

- With one of the area's newest industrial parks, Habersham County has over 120 acres available offering ample choices for nearly all types of businesses and industries.
- Continuous support and increasing activity of the Economic Development Council and Development Authority.
- Recent creation of a Technical Review Committee to streamline the development review process and the updating of the business recruitment and expansion incentives offered to foster a pro-business environment.
- Partnering with federal and state governments in order to extend the runway of the Habersham County Airport to 5,500 feet, while a taxiway extension project is currently under construction. Future airport improvements will include a new terminal building.

EMPLOYMENT LOCATIONS WITHIN HABERSHAM COUNTY



5 - 146 Jobs/Sq.Mile
147 - 572 Jobs/Sq.Mile
573 - 1,282 Jobs/Sq.Mile
1,283 - 2,276 Jobs/Sq.Mile
2,277 - 3,554 Jobs/Sq.Mile



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USEFUL RESOURCES

In Print:

The Hills of Habersham, by Mary L. Church

"F.Y.I. Habersham County, 1999- 2000 Directory", published by "The Northeast Georgian"

"Habersham Mills, An Historic Synopsis", compiled by Dudley Sisk

"Habersham County Visitor's Guide", published by the Habersham County Chamber of Commerce

"The Historical News", published by Southern Historical News, Inc.

The Light in the Mountains, by Carol Stevens Hancock

Habersham County, Georgia: A Pictorial History by Jo and Stephen Whited

Online:

The Habersham County Sheriff's Department Website: *www.habershamsheriff.com*

The Habersham County Chamber of Commerce Website: *www.habershamchamber.com*

The United States Census Bureau: *www.census.gov*

DID YOU KNOW???

The Habersham County Board of Commissioner's Office maintains the following websites that are kept up-to-date with useful information and news updates:

www.habershamga.com

www.habdev.org

Habersham County Municipalities

Alto	*www.townofaltoga.org*
Baldwin	*www.cityofbaldwin.org*
Cornelia	*www.corneliageorgia.org*
Clarkesville	*www.clarkesvillega.com*
Demorest	*www.cityofdemorest.org*
Mt. Airy	*www.townofmtairy.com*
Tallulah Falls	*www.tallulahfallsga.gov*



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Department Awards/Achievements:

Accountability Courts – Implemented a new Mental Health Court which resulted in 2 awarded grants. Awarded 2nd year certification for Drug Court and Family Dependency Treatment Court. Passed Peer Reviews for Drug Court and Family Dependency Treatment Court.

Animal Control – WSB-TV Channel 2 – Highlight on rescuing puppy from a well.

Extension Services – Food Product Development Team – 3rd in the State. Summer Camp – Fulfilled $7,640 in scholarship requests in 2019. Cotton Boll & Consumer Judging – Senior Team 4th place with invitation to state, Junior Team 3rd - Autumn Samsel 5th High Individual, Tianna Ramey 1st place Senior Reasons, Haley Standridge 3rd place Junior Reasons, Camden Hughes 3rd Place Presentation. Poultry Judging – Christine Budd 4th High Senior Individual at the District Contest. Rachel Dailey – 1st High Junior Individual at the District Contest. JR Team placed 6th overall at District. SR Team placed 10th overall District. Cloverleaf District Project Achievement – Charisma Jenkins – 1st Food Fare, Abigail Horne – 2nd Food Fare, Charlie Harris – 1st Engineering & Mechanics, Haley Standridge – 2nd Cat Care Tie, Abigail Rich – 2nd Cat Care Tie, Addie Wright – 2nd Agriculture Awareness, Ashley Jones – 2nd Performing Arts Vocal, Aidara Day – 4th Arts, Hannah Sisk – 4th Freshwater Fish & Shellfish, Samuel Jones – 5th Outdoor Recreation, Annbell Paff – 6th Arts. Junior Senior DPA – Rachel Dailey JR – 2nd Performing Arts Instrumental/Piano, Eric Ramirez JR – 1st Outdoor Rec, Christine Budd SR – 3rd Communications, Mercy Bowen SR – 7th Festive Foods, Luke Fish SR – 3rd Drama, Camden Hughes SR – 3rd Public Safety, Catie Long SR – 3rd Performing Arts Vocal, Tianna Ramey Sr – 4th Health. Pantry Pride Contest – Christine Budd, Recipe Finalist. Forestry Judging – Autumn Samsel placed 10th overall as a rookie in the Junior Division. Rachel Dailey placed 4th overall in the Senior Division. District Awards – Food Product Development Contest – Habersham Team placed 3rd in the State. Tianna Ramey was chosen to serve as a State Healthy Living Ambassador. Andy Haygood – Innovative Work in School Relations. Steven Patrick – Fisheries Conservationist of the Year.

Finance Department – GFOA Distinguished Budget Presentation Award

Employee Awards/Achievements:

Lupe Banda – 2019 STAR Case Manager of the Year – Council Accountability Court Judges

Melanie Bellinger – Registered Public Safety Leader – Association of Public Safety Communication Officials

Chad Black – Governor Nathan Deal Trauma Award – 2019 Regional Trauma Advisory Committee Trauma Symposium. Recognized on House Floor in Washington in February by Congressman Doug Collins for work on trauma and working with North Georgia Medical Center on their Level II Trauma Designation.

Keith Freeman – Graduated from Paramedic School and was named the inaugural Captain Joshua T. Byers Leadership Award by his peers and instructors for his outstanding leadership.

Samara Key – Registered Public Safety Leader – Association of Public Safety Communication Officials

Lynn Smith – Emergency Management Director of the Year – Emergency Management Agency of GA

Katherine Underwood – Completed online training RE: Vital Records

Lindsay Underwood – Georgia Certified County Clerk – Georgia Clerk's Education Institute.

Judge Pamela Wooley – Completed all required training through the Probate Judge Council

2019 Service Awards

5 Years
Carswell, Bambi N.
Colston, Danny R.
Easters, Shawn P.
Johnson, Gerald W.
Jones, Floyd L.
Key, Samara K.
Oxner, Britain S.
Roper, Richard T.
Tanner, Patricia L.
Underwood, Katherine
Zigan, William T.

10 Years
Chastain, Amber N.
Freeman, Gregory K.
Kemp, Miranda F.
McEntire, Kasey C.
Shook, Nell N.
Terrell, Joseph M.
Wright, Bryan W.

15 Years
Chambers, Jim
O'Dell, Hamilton
Holcomb, Brandon S.
Rogers, Harold L.
Seabolt, Michael S.

20 Years
Davey, Jason A.
Hencely, Janet M.
Jones, Samuel B.
Oxner, Howard C.

25 Years
Moore, Anita W.

35 Years
Allen, Helen E.

40 Years
Wade, Wesley C.

45 Years
Barrs, William D.

50 Years
Franklin, Kenneth