HOUSTON COUNTY

Fiscal Year 2013
Budget In Brief

Houston County Board of Commissioners
200 Carl Vinson Parkway
Warner Robins, Georgia 31088
Phone: 478-542-2115
Fax: 478-923-5697
Website: houstoncountyga.org

Tommy Stalnaker, Chairman
Post 1

H. Jay Walker, Post 2
Gail Robinson, Post 3
Larry Thomson, Post 4
Tom McMichael, Post 5

Fiscal Year 2013
July 1, 2012 - June 30, 2013

A Resolution Adopting
The Fiscal Year 2013 Budget
For Houston County

WHEREAS, the Houston County Board of Commissioners has prepared a line-item budget for the fiscal year beginning July 1, 2012 and ending June 30, 2013; and

WHEREAS, the Houston County Board of Commissioners has adhered to the provisions of O.C.G.A. Section 36-81-3, as amended; and

WHEREAS, a public hearing was held on June 19, 2012, and it is now in the best interest of the County that the budget be adopted,

NOW, THEREFORE, BE IT RESOLVED by the Houston County Board of Commissioners that the annual budget for Houston County for the fiscal year beginning July 1, 2012 and ending June 30, 2013, attached hereto and made a part hereof, is hereby approved and adopted in the amount of:

General Fund	$50,149,860
E911 Telephone Fund	$ 3,770,670
Fire District Fund	$ 1,780,678
SPLOST Fund	$31,477,422
Water Fund	$ 6,164,000
Solid Waste Fund	$ 7,543,784
Internal Service Fund	$ 8,573,200
Special Revenue Funds	$ 695,000
	$110,154,614

BE IT FURTHER RESOLVED that during the fiscal year beginning July 1, 2012 and ending June 30, 2013, the E911 Fund shall designate $157,347 in prior year fund balance for equipment, wireless charges and indirect cost allocations. The Solid Waste Fund shall designate $52,500 in prior year host fees for equipment to be transferred out to the General Fund. Prior year SPLOST revenue in the amount of $7,320,422 shall be designated for construction.

BE IT FURTHER RESOLVED that the annual budget beginning July 1, 2012 and ending June 30, 2013 includes a three (3) percent cost-of-living adjustment (effective June 26, 2012 pay period) for all merit system employees, county elected and appointed officials, and COLA's on supplements for all full-time employees receiving county supplements. Merit and longevity pay increases are suspended for all employees. Position reclassifications are also suspended.

BE IT FURTHER RESOLVED that any increase in appropriation for any department or salary line-item in excess of the approved budget shall require approval by the Board of Commissioners authorizing said funds to be expended.

This 26th day of June, 2012.

HOUSTON COUNTY BOARD OF COMMISSIONERS

BY: Tommy Stalnaker
Tommy Stalnaker, Chairman

ATTEST:
Barry Holland, Director of Administration

Houston County, Georgia
Budget Summary

FUND		DEPARTMENT		BUDGET
100	General Fund	0000	Revenue	50,149,860
		1110	Governing Body	142,340
		1300	Executive	522,437
		1400	Elections	504,727
		1512	Accounting	303,440
		1517	Purchasing	349,256
		1530	Law	83,000
		1535	Data Processing / MIS	862,313
		1540	Human Resources	310,825
		1545	Tax Commissioner	1,406,003
		1550	Tax Assessor	1,646,123
		1551	Board of Equalization	16,034
		1555	Risk Management - Health	545,000
		1561	Audit	30,000
		1565	Gen Govt Bldgs & Plant	2,872,003
		1595	Gen Admin Fees	52,325
		1599	Other	1,947,587
		2150	Superior Court	843,165
		2180	Clerk of Superior Court	1,011,368
		2200	District Attorney	792,293
		2210	Domestic Violence Assist	166,648
		2220	Victim Advocates	163,100
		2300	State Court	467,155
		2310	Clerk State Court	375,549
		2320	Solicitor State Court	530,064
		2400	Magistrate Court	950,033
		2450	Probate Court	547,963
		2600	Juvenile Court	563,203
		2610	Court Services	7,500
		2620	Juvenile Ct-Enhancement	93,771
		2800	Public Defender	1,865,179
		3300	Sheriff	8,588,834
		3325	Youth Inv and Control	967,612
		3326	Jail Operations	12,022,892
		3700	Coroner	95,689
		3800	E-911	411,736
		3910	Animal Control	230,771
		3920	Emergency Management	283,350
		4100	Public Works Admin	712,344
		4200	Highways and Streets	4,080,215
		4205	Highways & Streets State	
		4250	Storm Drainage	259,849
		4270	Traffic Engineering	49,400
		5110	Public Health Admin	334,175
		5115	Mental Health	61,750
		5120	Vital Statistics	6,000
		5144	Mosquito Control	4,000
		5160	Adult Health Services	27,550
		5410	Welfare Admin	421,000
		5452	Other Vendor Payments	3,200
		6100	Recreation	11,750
		6500	Libraries	770,000
		7130	Agricultural Resources	88,609

Houston County, Georgia
Budget Summary

FUND		DEPARTMENT		BUDGET
		7140	Forest Resources	12,042
		7200	Protective Inspection	357,888
		7400	Planning and Zoning	8,700
		7520	Econ Development	270,500
		7525	21st Century Partnership	55,000
		7563	Airport	44,600
	TOTAL FUND- 100		General Fund	50,149,860
215	Emerg 911 Telephone Fund	0000	Revenue	3,613,323
		3800	E-911	3,770,670
	TOTAL FUND- 215		Emerg 911 Telephone Fund	3,770,670
				157,347-
270	Fire District Fund	0000	Revenue	1,780,678
		3500	Fire	1,780,678
	TOTAL FUND- 270		Fire District Fund	1,780,678
320	Splost Fund	0000	Revenue	24,157,000
		1535	Data Processing / MIS	315,750
		1550	Tax Assessor	52,082
		1565	Gen Govt Bldgs & Plant	5,000
		2180	Clerk of Superior Court	7,500
		2200	District Attorney	23,450
		2600	Juvenile Court	7,000
		3300	Sheriff	490,942
		3325	Youth Inv and Control	26,000
		3326	Jail Operations	29,343
		3800	E-911	95,000
		4200	Highways and Streets	14,240,000
		4400	Water	400,000
		4960	Intergovernmental SPLOST	6,659,000
		6500	Libraries	1,974,000
		7520	Econ Development	7,152,355
	TOTAL FUND- 320		Splost Fund	31,477,422
				7,320,422-
505	Water Fund	0000	Revenue	6,164,000
		4400	Water	6,164,000
	TOTAL FUND- 505		Water Fund	6,164,000
540	Solid Waste Fund	0000	Revenue	7,543,784
		4520	Solid Waste Collection	3,167,384
		4530	Solid Waste Disposal	3,897,400
		4560	Closure and Post-Closure	479,000
	TOTAL FUND- 540		Solid Waste Fund	7,543,784

Houston County, Georgia
Budget Summary

FUND		DEPARTMENT		BUDGET
600	Internal Service Fund	0000	Revenue	8,573,200
		1555	Risk Management - Health	7,625,000
		1556	Risk Management - W/C	549,700
		1557	Risk Management Prop&Liab	398,500
	TOTAL FUND- 600		Internal Service Fund	8,573,200

Houston County Board of Commissioners
FY2013 GENERAL FUND REVENUES

Revenues:	2013 Budget	2012 Budget	% Change
Taxes			
General Property Taxes	$38,301,500	$37,881,000	1%
Intangible Taxes	$520,000	$510,000	2%
Railroad Taxes	$18,000	$18,000	0%
Penalties & Interest	$775,000	$800,000	-3%
Alcoholic Beverage Excise Tax	$218,000	$218,000	0%
Bank Tax	$190,000	$180,000	6%
Real Estate Transfer Tax	$110,000	$125,000	-12%
Insurance Premium Tax	$784,208	$704,542	11%
Cable Franchise Tax	$510,000	$475,000	7%
	$41,426,708	**$40,911,542**	**1%**
Permits and Fees			
Alcoholic Beverage Sales	$39,000	$47,000	-17%
Building Permits (Unincorporated)	$140,000	$175,000	-20%
Business License Fee	$85,000	$100,000	-15%
Indirect Cost Allocation	$775,000	$800,500	-3%
Court Fees	$1,731,500	$1,827,000	-5%
Tag Fees	$195,000	$195,000	0%
Public Works Materials Fees	$5,000	$10,000	-50%
Prisoner Housing Fees	$512,000	$560,000	-9%
Tax Commissioner Fees	$1,300,000	$1,355,000	-4%
Sheriff's Fees	$225,000	$250,000	-10%
Miscellaneous Fees	$35,100	$36,700	-4%
	$5,042,600	**$5,356,200**	**-6%**
Intergovernmental Revenue			
State & Federal Grants	**$442,607**	**$983,519**	**-55%**
Court Fines			
State Court Fines	$1,600,000	$1,700,000	-6%
Superior Court Fines	$175,000	$275,000	-36%
Fine Add-Ons	$603,800	$622,150	-3%
	$2,378,800	**$2,597,150**	**-8%**
Other Revenue			
Interest Earnings	$12,000	$50,000	-76%
Rental Payments	$728,100	$841,469	-13%
Sale of Surplus Property	$27,000	$30,000	-10%
Transfers In	$92,045	$363,967	100%
	$859,145	**$1,285,436**	**-33%**
General Fund Revenues	**$50,149,860**	**$51,133,847**	**-2%**
Reserve Fund Balance	**$0**	**$71,625**	**-100%**
Grand Total General Fund	**$50,149,860**	**$51,205,472**	**-2%**

HOUSTON COUNTY BOARD OF COMMISSIONERS

FY2013 General Fund Expenditures

Division/Department	2013 Proposed Budget	2012 Approved Budget	% Change
Administrative Services Division			
Governing Body	$142,340	$146,618	-3%
Executive	$522,437	$576,973	-9%
Board of Elections	$504,727	$420,031	20%
Legal Services	$83,000	$83,063	0%
Personnel	$310,825	$319,603	-3%
Audit	$30,000	$39,000	-23%
	$1,593,329	**$1,585,288**	**1%**
Developmental Services Division			
Middle Georgia RDC	$52,325	$52,325	0%
Building Inspections	$357,888	$366,921	-2%
Planning and Zoning	$8,700	$8,700	0%
Development Authority	$270,500	$409,880	-34%
21st Century Partnership	$55,000	$50,000	10%
Perry-Houston Co Airport	$44,600	$44,600	0%
	$789,013	**$932,426**	**-15%**
Financial Services Division			
Accounting	$303,440	$300,570	1%
Purchasing	$349,256	$353,615	-1%
MIS	$862,313	$900,392	-4%
Tax Commissioner	$1,406,003	$1,397,631	1%
Tax Assessors	$1,646,123	$1,648,342	0%
Board of Equalization	$16,034	$15,059	6%
Risk Management	$545,000	$486,000	12%
Contingency	$1,947,587	$1,562,978	25%
	$7,075,756	**$6,664,587**	**6%**
Health & Leisure Services Division			
Physical Health	$334,175	$319,175	5%
Mental Health	$61,750	$188,565	-67%
Vital Statistics	$6,000	$6,000	0%
Mosquito Control	$4,000	$4,000	0%
Victim Assistance Programs	$451,069	$202,550	123%
Welfare Administration (DFCS)	$421,000	$675,354	-38%
Paupers' Burial	$3,200	$2,400	33%
Recreation	$11,750	$11,750	0%
Library	$770,000	$770,000	0%

Division/Department	2013 Proposed Budget	2012 Approved Budget	% Change
Health and Leisure Services (cont.)			
Agricultural Resources	$88,609	$89,672	-1%
Forest Resources	$12,042	$12,042	0%
	$2,163,595	**$2,281,508**	**-5%**
Public Safety Division			
Sheriff's Department	$8,588,834	$8,899,631	-3%
Juvenile Investigations	$967,612	$998,703	-3%
Detention Center	$12,022,892	$12,124,195	-1%
Coroner	$95,689	$95,519	0%
E911	$411,736	$400,151	3%
Animal Control	$230,771	$231,894	0%
HEMA	$283,350	$286,073	-1%
	$22,600,884	**$23,036,166**	**-2%**
Public Works Administration			
Public Buildings	$2,872,003	$2,896,093	-1%
Public Works Administration	$712,344	$712,656	0%
Highways and Streets-Local	$4,080,215	$4,182,228	-2%
Highways and Streets-State	$0	$450,800	100%
Storm Drainage	$259,849	$261,027	0%
Traffic Engineering	$49,400	$48,000	3%
	$7,973,811	**$8,550,804**	**-7%**
Court Services Division			
Judge of Superior Court	$843,165	$816,760	3%
Clerk of Superior Court	$1,011,368	$1,041,833	-3%
District Attorney	$792,293	$1,041,279	-24%
Judge of State Court	$467,155	$421,627	11%
Clerk of State Court	$375,549	$371,432	1%
Solicitor of State Court	$530,064	$538,909	-2%
Magistrate Court	$950,033	$954,053	0%
Probate Judge	$547,963	$548,364	0%
Juvenile Court	$563,203	$558,574	1%
Court Services	$7,500	$7,500	0%
Public Defender	$1,865,179	$1,854,362	1%
	$7,953,472	**$8,154,693**	**-2%**
Grand Total	**$50,149,860**	**$51,205,472**	**-2%**

Houston County Board of Commissioners
FY2013 E911 Fund

Revenues:	2013 Proposed Budget	2012 Approved Budget
Intergovernmental		
Centerville	$34,294	$34,294
Perry	$66,094	$66,094
Warner Robins	$317,727	$317,727
Houston County	$671,208	$671,208
	$1,089,323	**$1,089,323**
Service Charges		
E911 Charges	$2,500,000	$2,445,000
Rents	$24,000	$68,000
	$2,524,000	**$2,513,000**
Prior Year Fund Balance	**$157,347**	**$370,065**
Grand Total E911 Fund Revenues	**$3,770,670**	**$3,972,388**
Expenditures		
Personnel Services		
Regular Employees	$1,705,047	$1,709,953
Temporary Employees	$105,693	$105,693
Overtime	$60,000	$60,000
Group Insurance	$484,000	$548,240
Social Security	$143,112	$143,487
Retirement	$288,758	$288,308
Workers' Compensation	$33,750	$22,500
	$2,820,360	**$2,878,181**
Purchases/Contracts		
Professional	$1,500	$3,500
Garbage Disposal	$1,000	$1,600
Repairs & Maintenance	$365,168	$388,907
Prop. & Liab. Insurance	$36,500	$34,000
Communications	$160,000	$176,000
Printing	$250	$250
Travel	$4,000	$4,000
Dues & Fees	$4,200	$4,200
Educations & Training	$1,500	$1,500
	$574,118	**$613,957**
Supplies		
Supplies	$24,000	$24,000
Water/Sewer	$2,000	$2,000
Electricity	$54,400	$54,400
Gasoline	$3,000	$2,500
Food	$500	$500
Books	$600	$650
Small Equipment	$21,692	$3,700
Other Equipment	$0	$137,500
	$106,192	**$225,250**
Other		
Indirect Cost Allocation	$145,000	$140,000
Wireless Charges	$125,000	$115,000
	$270,000	**$255,000**
Grand Total E911 Fund Expenditures	**$3,770,670**	**$3,972,388**

Houston County Board of Commissioners
FY2013 Fire Fund

Revenues:	2013 Proposed Budget	2012 Approved Budget
Fire Tax	$1,778,678	$1,752,230
FEMA Grant	$0	$0
Interest	$2,000	$2,000
	$1,780,678	**$1,754,230**
Expenditures		
Personnel Services		
Regular Employees	$592,903	$589,264
Temporary Employees	$117,187	$93,933
Overtime	$2,000	$2,000
Group Insurance	$143,000	$161,980
Social Security	$54,475	$52,418
Retirement	$67,770	$56,696
Workers' Compensation	$19,575	$13,050
	$996,910	**$969,341**
Purchases/Contracts		
Professional	$3,250	$3,250
Garbage Disposal	$1,100	$1,100
Repairs & Maintenance	$80,000	$78,442
Prop. & Liab. Insurance	$35,100	$33,500
Communications	$17,000	$17,000
Advertising	$200	$200
Printing	$500	$500
Travel	$3,800	$4,540
Dues & Fees	$3,000	$3,000
Educations & Training	$13,600	$15,000
Other	$27,962	$0
	$185,512	**$156,532**
Supplies		
Supplies	$90,000	$95,000
Water/Sewer	$2,800	$2,800
Natural Gas	$20,000	$20,000
Electricity	$31,500	$31,500
Gasoline	$60,000	$51,000
Food	$1,000	$1,000
Books	$4,000	$4,000
Small Equipment	$9,620	$2,000
Other Equipment	$0	$30,000
	$218,920	**$237,300**
Other		
Indirect Cost Allocation	$120,000	$120,000
Operating Transfers Out	$259,336	$271,057
	$379,336	**$391,057**
Grand Total Fire Fund Expenditures	**$1,780,678**	**$1,754,230**

Houston County Board of Commissioners
FY2013 Water Fund

Revenues:	2013 Proposed Budget	2012 Approved Budget
Water Fees	$5,564,000	$5,439,000
Other Sales	$150,000	$150,000
Delinquency Charges	$110,000	$110,000
New Service Fee	$100,000	$100,000
Connection/Reconnection Charges	$170,000	$170,000
Misc. Charges	$20,000	$12,000
Interest Earned	$15,000	$25,000
Rents	$35,000	$35,000
	$6,164,000	**$6,041,000**
Expenditures		
Personnel Services		
Regular Employees	$1,433,661	$1,415,623
Temporary Employees	$18,087	$17,566
Overtime	$78,000	$78,000
Group Insurance	$473,000	$523,320
Social Security	$117,026	$115,606
Retirement	$275,824	$276,299
Workers' Compensation	$30,375	$19,350
	$2,425,973	**$2,445,764**
Purchases/Contracts		
Professional	$255,500	$295,500
Garbage Disposal	$150	$150
Repairs & Maintenance	$260,000	$260,000
Rental Equipment	$2,000	$2,000
Prop. & Liab. Insurance	$36,000	$36,000
Communications	$25,200	$25,200
Advertising	$10,750	$750
Printing	$8,000	$8,000
Travel	$2,000	$2,000
Dues & Fees	$44,000	$38,500
Educations & Training	$3,000	$3,000
Other	$140,377	$140,486
	$786,977	**$811,586**
Supplies		
Supplies	$820,000	$760,000
Electricity	$675,000	$650,000
Gasoline	$115,000	$80,000
Books	$300	$300
Small Equipment	$15,750	$10,850
	$1,626,050	**$1,501,150**
Other		
Indirect Cost Allocation	$330,000	$332,500
Depreciation	$995,000	$950,000
	$1,325,000	**$1,282,500**
Grand Total Water Fund Expenditures	**$6,164,000**	**$6,041,000**

Houston County Board of Commissioners
FY2013 Solid Waste Fund

Revenues:	2013 Proposed Budget	2012 Approved Budget
Insurance Premium Tax	$971,884	$1,199,801
Refuse Collection Charge	$2,194,000	$2,194,000
Landfill Use Fee	$3,837,950	$3,797,950
Landfill Penalties	$7,000	$7,000
Sale of Methane	$400,000	$240,000
Other Charges	$71,950	$71,950
Interest	$45,000	$80,000
Property Sales	$8,000	$8,000
Miscellaneous	$8,000	$3,000
	$7,543,784	**$7,601,701**
Expenditures		
Solid Waste Collection		
Salaries and Benefits	$182,454	$184,111
Purchases & Contracts	$2,895,930	$3,137,490
Supplies & Utilities	$34,000	$15,700
Indirect Cost Allocation	$25,000	$28,000
Depreciation	$30,000	$30,000
	$3,167,384	**$3,395,301**
Solid Waste Disposal		
Salaries and Benefits	$1,395,101	$1,426,485
Purchases & Contracts	$586,549	$507,665
Supplies & Utilities	$523,250	$442,250
Indirect Cost Allocation	$190,000	$180,000
Depreciation	$1,150,000	$1,100,000
Operating Transfers Out	$52,500	$237,000
	$3,897,400	**$3,893,400**
Closure & Post-Closure		
Closure & Post-Closure	**$479,000**	**$450,000**
Grand Total Solid Waste Fund Expenditures	**$7,543,784**	**$7,738,701**

FY2013 General Fund
Budget Highlights
$50,149,860

- The FY2013 budget it $50,149,860. This is a 2.75% decrease from the FY2012 amended budget of $51,568,273. Most county offices have maintained discretionary expenses at or below last year's levels.

- The county has a contingency for FY2013 of approximately $1.95 million for unanticipated emergencies and in case the tax digest returns less than anticipated.

- We estimate the millage rate will remain at 9.95 mills. At 9.95 mills, the estimated millage rate will generate $37.4 million dollars in taxes, assuming a tax digest of approximately $3.77 billion. The tax cap legislation would allow the Commissioners to adopt a millage rate slightly over 11 mills.

- The FY2013 budget includes a three (3) percent cost-of-living adjustment for all merit system employees, county elected and appointed officials, and on supplements for all full-time employees that currently receive county supplements.

- Merit and longevity pay increases will remain suspended for all county employees in FY2013. Position reclassifications are also suspended.

Houston County Organizational Chart

