HOUSTON COUNTY



Fiscal Year 2014
Budget In Brief

Houston County Board of Commissioners
200 Carl Vinson Parkway
Warner Robins, Georgia 31088

Phone: 478-542-2115
Fax: 478-923-5697
Website: www.houstoncountyga.org

Tommy Stalnaker, Chairman
Post 1

H. Jay Walker, Post 2
Gail Robinson, Post 3
Larry Thomson, Post 4
Tom McMichael, Post 5

Fiscal Year 2014
July 1, 2013 - June 30, 2014

A Resolution Adopting
The Fiscal Year 2014 Budget
For Houston County

WHEREAS, the Houston County Board of Commissioners has prepared a line-item budget for the fiscal year beginning July 1, 2013 and ending June 30, 2014; and

WHEREAS, the Houston County Board of Commissioners has adhered to the provisions of O.C.G.A. Section 36-81-3, as amended; and

WHEREAS, a public hearing was held on June 18, 2013, and it is now in the best interest of the County that the budget be adopted,

NOW, THEREFORE, BE IT RESOLVED by the Houston County Board of Commissioners that the annual budget for Houston County for the fiscal year beginning July 1, 2013 and ending June 30, 2014, attached hereto and made a part hereof, is hereby approved and adopted in the amount of:

General Fund	$ 51,580,782
E911 Telephone Fund	$ 3,897,897
Fire District Fund	$ 1,863,555
SPLOST Fund	$ 33,886,881
Water Fund	$ 6,239,000
Solid Waste Fund	$ 7,834,869
Internal Service Fund	$ 9,005,500
Special Revenue Funds	$ 685,000
	$114,993,484

BE IT FURTHER RESOLVED that during the fiscal year beginning July 1, 2013 and ending June 30, 2014, the General Fund shall appropriate $63,000 from prior year fund balance for the County's "Code Red" early communications system and outdoor siren maintenance; and, $549,554 for the Local Maintenance and Improvement Grant (LMIG). The E911 Fund shall appropriate $104,324 in prior year fund balance for equipment, wireless charges and indirect cost allocations. The Fire District Fund shall appropriate $124,874 in prior year fund balance. The Solid Waste Fund shall appropriate $86,390 in prior year host fees for equipment to be transferred out to the General Fund. Prior year SPLOST revenue in the amount of $10,784,846 shall be appropriated for construction.

BE IT FURTHER RESOLVED that the annual budget beginning July 1, 2013 and ending June 30, 2014 includes a two and a half (2-1/2) percent cost-of-living adjustment (effective June 25, 2013 pay period) for all merit system employees, county elected and appointed officials, and COLA's on supplements for all full-time employees receiving county supplements. Merit and longevity pay increases are suspended for all employees. The FY2014 Position Control listing, attached hereto, is hereby approved and adopted.

BE IT FURTHER RESOLVED that any increase in appropriation for any department or salary line-item in excess of the approved budget shall require approval by the Board of Commissioners authorizing said funds to be expended.

This 25th day of June, 2013.

HOUSTON COUNTY BOARD OF COMMISSIONERS

BY: Tommy Stalnaker
Tommy Stalnaker, Chairman

ATTEST:
Barry Holland, Director of Administration

		2014 Commission Approved
Fund 100 - General Fund		
Department 1110	Governing Body	145,305.00
Department 1300	Executive	542,324.00
Department 1400	Elections	386,731.00
Department 1512	Accounting	326,392.00
Department 1517	Purchasing	330,837.00
Department 1530	Law	103,500.00
Department 1535	Data Processing	877,942.00
Department 1540	Human Resources	326,222.00
Department 1545	Tax Commissioner	1,445,648.00
Department 1550	Tax Assessor	1,629,339.00
Department 1551	Board of Equalization	16,034.00
Department 1555	Risk Management -Health	552,500.00
Department 1561	Audit	32,500.00
Department 1565	Gen Govt Bldgs & Plant	2,883,513.00
Department 1595	Gen Admin Fees	52,325.00
Department 1599	Other	1,464,237.00
Department 2150	Superior Court	917,772.00
Department 2180	Clerk of Superior	1,037,006.00
Department 2200	District Attorney	801,771.00
Department 2210	Domestic Violence	167,115.00
Department 2220	Victim Advocates	189,554.00
Department 2300	State Court	496,168.00
Department 2310	Clerk State Court	367,064.00
Department 2320	Solicitor State Court	565,178.00
Department 2400	Magistrate Court	971,453.00
Department 2450	Probate Court	576,797.00
Department 2600	Juvenile Court	601,111.00
Department 2610	Court Services	.00
Department 2620	Juvenile Ct-Enhancement	129,698.00
Department 2800	Public Defender	1,927,677.00
Department 3300	Sheriff	9,026,694.00
Department 3325	Youth Inv and Control	1,026,058.00
Department 3326	Jail Operations	12,587,421.00
Department 3450	Adult Probation & Parole	.00
Department 3600	EMs Ambulance Service	50,000.00
Department 3700	Coroner	99,092.00
Department 3800	E-911	402,951.00
Department 3910	Animal Control	240,274.00
Department 3920	Emergency Management	241,764.00
Department 3921	HEMA Code Red	63,000.00
Department 4100	Public Works Admin	684,054.00
Department 4200	Highways and Streeets	4,220,775.00
Department 4205	Highways &: Streets-State	549,554.00
Department 4250	Storm Drainage	281,529.00
Department 4270	Traffic Engineering	49,500.00
Department 5110	Public Health Admin	334,175.00
Department 5115	Mental Health	61,750.00
Department 5120	Vital Statistics	6,000.00
Department 5144	Mosquito Control	4,000.00
Department 5160	Adult Health Services	13,775.00

			2014 Commission Approved
Department	5410	Welfare Admin	100,000.00
Department	5452	Other Vendor Payments	6,400.00
Department	5590	Kids Journey Title V	.00
Department	6100	Recreation	11,750.00
Department	6500	Libraries	770,000.00
Department	713o	Agricultural Resources	95,157.00
Department	7140	Forest Resources	12,155.00
Department	7200	Protective Inspection	375,741.00
Department	7400	Planning and Zoning	9,000.00
Department	7520	Economic Development	274,900.00
Department	7525	21st Century Partnership	75,000.00
Department	7563	Airport	44,600.00
Department	9000	Other Financing Uses	.00
100 Gen Fund TOTALS . . . . . :			51,580,782.00
Fund 215 - Emerg 911 Telephone Fund			
Department	3800 - E-911		3,897,897.00
215 911 Fund TOTALS . . .			3,897,897.00
Fund 270 - Fire District Fund			
Department	3500 - Fire		1,863,555.00
270 Fire Fund TOTALS			1,863,555.00
Fund 320 - Splost Fund			
Department	1400	Elections	25,000.00
Department	1517	Purchasing	20,000.00
Department	1535	Data Processing	43,800.00
Department	1550	Tax Assessor	.00
Department	1565	Gen Govt Bldgs	12,000.00
Department	2180	Clerk of Sup Ct	.00
Department	2200	District Attorney	36,550.00
Department	2300	State Court	6,800.00
Department	2400	Magistrate Court	18,900.00
Department	2450	Probate Court	1,500.00
Department	2600	Juvenile Court	.00
Department	2800	Public Defender	2,400.00
Department	3300	Sheriff	456,311.00
Department	3325	Youth Inv and Con	43,000.00
Department	3326	Jail Operations	66,020.00
Department	3800	E-911	.00
Department	4200	Highways and Stre	15,427,000.00
Department	4400	Water	300,000.00
Department	4960	Intergovernmental	8,727,600.00
Department	6500	Libraries	.00
Department	7520	Econ Development	8,700,000.00
Department	7563	Airport	.00
320 Splost TOTALS			33,886,881.00

		2014 commission Approved
Fund 505 - Water Fund		
Department 4400 - Water		6,239,000.00
505 Water TOTALS		6,239,000.00
Fund 540 - Solid Waste Fund		
Department 4520	Solid Waste Colle	3,434,711.00
DePartment 4530	Solid Waste Dispo	3,921,158.00
Department 4560	Closure and Post-	479,000.00
540 Solid Waste TOTALS . . . . :		7,834,869.00
FU:nd 600 - Internal Service Fund		
Department 1555	Risk Management	7,981,000.00
Department 1556	Risk Management	613,500.00
Department 1557	Risk Management P	411,000.00
600 Internal Svc Totals		9,005,500.00
		+ Special Revenue Funds 685,000.00
		114,993,484.00

Houston County Board of Commissioners
FY2014 GENERAL FUND REVENUES

Revenues:	2014 Budget	2013 Budget	% Change
Taxes			
General Property Taxes	$38,668,195	$38,301,500	1%
Intangible Taxes	$570,000	$520,000	10%
Railroad Taxes	$16,500	$18,000	-8%
Penalties & Interest	$800,000	$775,000	3%
Alcoholic Beverage Excise Tax	$225,000	$218,000	3%
Bank Tax	$190,000	$190,000	0%
Real Estate Transfer Tax	$110,000	$110,000	0%
Insurance Premium Tax	$831,840	$784,208	6%
Cable Franchise Tax	$510,000	$510,000	0%
	$41,921,535	**$41,426,708**	**1%**
Permits and Fees			
Alcoholic Beverage Sales	$50,000	$39,000	28%
Building Permits (Unincorporated)	$200,000	$140,000	43%
Business License Fee	$85,000	$85,000	0%
Indirect Cost Allocation	$775,000	$775,000	0%
Court Fees	$1,797,500	$1,731,500	4%
Tag Fees	$195,000	$195,000	0%
Public Works Materials Fees	$5,000	$5,000	0%
Prisoner Housing Fees	$400,000	$512,000	-22%
Tax Commissioner Fees	$1,375,000	$1,300,000	6%
Sheriff's Fees	$250,000	$225,000	11%
Miscellaneous Fees	$80,350	$35,100	129%
	$5,212,850	**$5,042,600**	**3%**
Intergovernmental Revenue			
State & Federal Grants	**$543,607**	**$442,607**	**23%**
Court Fines			
State Court Fines	$1,600,000	$1,600,000	0%
Superior Court Fines	$200,000	$175,000	14%
Fine Add-Ons	$565,200	$603,800	-6%
	$2,365,200	**$2,378,800**	**-1%**
Other Revenue			
Interest Earnings	$12,000	$12,000	0%
Rental Payments	$655,300	$728,100	-10%
Sale of Surplus Property	$27,000	$27,000	0%
Transfers In	$230,736	$92,045	100%
	$925,036	**$859,145**	**8%**
General Fund Revenues	**$50,968,228**	**$50,149,860**	**2%**
Funds Carried Forward			
CodeRed	**$63,000**	**$0**	**100%**
LMIG	**$549,554**	**$0**	**100%**
Reserve Fund Balance	**$0**	**$0**	**0%**
Grand Total General Fund	**$51,580,782**	**$50,149,860**	**3%**

HOUSTON COUNTY BOARD OF COMMISSIONERS

FY2014 General Fund Expenditures

Division/Department	2014 Proposed Budget	2013 Approved Budget	% Change
Administrative Services Division			
Governing Body	$145,305	$142,340	2%
Executive	$533,789	$522,437	2%
Board of Elections	$383,000	$504,727	-24%
Legal Services	$103,500	$83,000	25%
Personnel	$321,546	$310,825	3%
Audit	$32,500	$30,000	8%
	$1,519,640	**$1,593,329**	**-5%**
Developmental Services Division			
Middle Georgia RDC	$52,325	$52,325	0%
Building Inspections	$369,739	$357,888	3%
Planning and Zoning	$9,000	$8,700	3%
Development Authority	$274,900	$270,500	2%
21st Century Partnership	$75,000	$55,000	36%
Perry-Houston Co Airport	$44,600	$44,600	0%
	$825,564	**$789,013**	**5%**
Financial Services Division			
Accounting	$321,470	$303,440	6%
Purchasing	$325,285	$349,256	-7%
MIS	$901,768	$862,313	5%
Tax Commissioner	$1,457,997	$1,406,003	4%
Tax Assessors	$1,605,333	$1,646,123	-2%
Board of Equalization	$16,034	$16,034	0%
Risk Management	$552,500	$545,000	1%
Contingency	$1,890,771	$1,947,587	-3%
	$7,071,158	**$7,075,756**	**0%**
Health & Leisure Services Division			
Physical Health	$334,175	$334,175	0%
Mental Health	$61,750	$61,750	0%
Vital Statistics	$6,000	$6,000	0%
Mosquito Control	$4,000	$4,000	0%
Victim Assistance Programs	$493,979	$451,069	10%
Welfare Administration (DFCS)	$100,000	$421,000	-76%
Paupers' Burial	$6,400	$3,200	100%
Recreation	$11,750	$11,750	0%
Library	$770,000	$770,000	0%

Division/Department	2014 Proposed Budget	2013 Approved Budget	% Change
Health and Leisure Services (cont.)			
Agricultural Resources	$94,230	$88,609	6%
Forest Resources	$12,155	$12,042	1%
	$1,894,439	**$2,163,595**	**-12%**
Public Safety Division			
Sheriff's Department	$8,944,440	$8,588,834	4%
Juvenile Investigations	$1,011,965	$967,612	5%
Detention Center	$12,469,842	$12,022,892	4%
Coroner	$98,248	$95,689	3%
E911	$402,951	$411,736	-2%
Animal Control	$237,577	$230,771	3%
HEMA	$238,357	$283,350	-16%
HEMA - CodeRed	$63,000	$0	100%
EMS Service	$50,000	$0	100%
	$23,516,380	**$22,600,884**	**4%**
Public Works Administration			
Public Buildings	$2,861,980	$2,872,003	0%
Public Works Administration	$673,309	$712,344	-5%
Highways and Streets-Local	$4,200,815	$4,080,215	3%
Highways and Streets-State	$549,554	$0	100%
Storm Drainage	$280,024	$259,849	8%
Traffic Engineering	$49,500	$49,400	0%
	$8,615,182	**$7,973,811**	**8%**
Court Services Division			
Judge of Superior Court	$913,028	$843,165	8%
Clerk of Superior Court	$1,021,162	$1,011,368	1%
District Attorney	$783,161	$792,293	-1%
Judge of State Court	$489,275	$467,155	5%
Clerk of State Court	$361,222	$375,549	-4%
Solicitor General	$555,330	$530,064	5%
Magistrate Court	$957,418	$950,033	1%
Probate Judge	$567,706	$547,963	4%
Juvenile Court	$592,223	$563,203	5%
Court Services	$0	$7,500	-100%
Public Defender	$1,897,894	$1,865,179	2%
	$8,138,419	**$7,953,472**	**2%**
Grand Total	**$51,580,782**	**$50,149,860**	**3%**

Houston County Board of Commissioners
PROPOSED FY2014 E911 Fund

Revenues:	2014 Proposed Budget	2013 Approved Budget
Intergovernmental		
Centerville	$34,294	$34,294
Perry	$66,094	$66,094
Warner Robins	$317,727	$317,727
Houston County	$671,208	$671,208
	$1,089,323	**$1,089,323**
Service Charges		
E911 Charges	$2,480,000	$2,500,000
Prepaid Wireless	$200,000	$0
Rents	$24,250	$24,000
	$2,704,250	**$2,524,000**
Prior Year Fund Balance	**$104,324**	**$157,347**
Grand Total E911 Fund Revenues	**$3,897,897**	**$3,770,670**
Expenditures		
Personnel Services		
Regular Employees	$1,775,337	$1,705,047
Temporary Employees	$60,000	$105,693
Overtime	$50,000	$60,000
Group Insurance	$506,000	$484,000
Social Security	$147,801	$143,112
Retirement	$353,302	$288,758
Workers' Compensation	$37,500	$33,750
	$2,929,940	**$2,820,360**
Purchases/Contracts		
Professional	$1,500	$1,500
Garbage Disposal	$1,000	$1,000
Repairs & Maintenance	$371,307	$365,168
Prop. & Liab. Insurance	$36,500	$36,500
Communications	$160,000	$160,000
Printing	$250	$250
Travel	$4,000	$4,000
Dues & Fees	$4,200	$4,200
Education & Training	$10,500	$1,500
	$589,257	**$574,118**
Supplies & Equipment		
Supplies	$27,200	$24,000
Water/Sewer	$2,200	$2,000
Electricity	$54,400	$54,400
Gasoline	$3,500	$3,000
Food	$500	$500
Books	$600	$600
Small Equipment	$800	$21,692
Other Equipment	$19,500	$0
	$108,700	**$106,192**
Other		
Indirect Cost Allocation	$145,000	$145,000
Wireless Charges	$125,000	$125,000
	$270,000	**$270,000**
Grand Total E911 Fund Expenditures	**$3,897,897**	**$3,770,670**

Houston County Board of Commissioners
PROPOSED FY2014 Fire Fund

Revenues:	2014 Proposed Budget	2013 Approved Budget
Fire Tax	$1,736,181	$1,752,230
FEMA Grant	$0	$0
Interest	$2,500	$2,000
Prior Year Fund Balance	$124,874	$0
	$1,863,555	**$1,754,230**
Expenditures		
Personnel Services		
Regular Employees	$617,609	$589,264
Temporary Employees	$90,000	$93,933
Overtime	$2,000	$2,000
Group Insurance	$149,500	$161,980
Social Security	$54,286	$52,418
Retirement	$118,280	$56,696
Workers' Compensation	$21,750	$13,050
	$1,053,425	**$969,341**
Purchases/Contracts		
Professional	$3,250	$3,250
Garbage Disposal	$1,100	$1,100
Repairs & Maintenance	$80,000	$78,442
Prop. & Liab. Insurance	$35,100	$33,500
Communications	$17,000	$17,000
Advertising	$200	$200
Printing	$500	$500
Travel	$3,680	$4,540
Dues & Fees	$3,000	$3,000
Educations & Training	$13,600	$15,000
Other	$25,000	$0
	$182,430	**$156,532**
Supplies		
Supplies	$90,000	$95,000
Water/Sewer	$2,800	$2,800
Natural Gas	$15,000	$20,000
Electricity	$30,000	$31,500
Gasoline	$60,000	$51,000
Food	$1,000	$1,000
Books	$4,000	$4,000
Small Equipment	$6,643	$2,000
Other Equipment	$0	$30,000
	$209,443	**$237,300**
Capital		
Vehicles	**$30,000**	**$0**
Other		
Indirect Cost Allocation	$120,000	$120,000
Operating Transfers Out	$268,257	$271,057
	$388,257	**$391,057**
Grand Total Fire Fund Expenditures	**$1,863,555**	**$1,754,230**

Houston County Board of Commissioners
PROPOSED FY2014 Water Fund

Revenues:	2014 Proposed Budget	2013 Approved Budget
Water Fees	$5,639,000	$5,439,000
Other Sales	$150,000	$150,000
Delinquency Charges	$110,000	$110,000
New Service Fee	$100,000	$100,000
Connection/Reconnection Charges	$170,000	$170,000
Misc. Charges	$20,000	$12,000
Interest Earned	$15,000	$25,000
Rents	$35,000	$35,000
	$6,239,000	**$6,041,000**
Expenditures		
Personnel Services		
Regular Employees	$1,481,683	$1,415,623
Temporary Employees	$18,087	$17,566
Overtime	$78,000	$78,000
Group Insurance	$494,500	$523,320
Social Security	$120,700	$115,606
Retirement	$302,165	$276,299
Workers' Compensation	$33,000	$19,350
	$2,528,135	**$2,445,764**
Purchases/Contracts		
Professional	$255,500	$295,500
Garbage Disposal	$150	$150
Repairs & Maintenance	$260,000	$260,000
Rental Equipment	$2,000	$2,000
Prop. & Liab. Insurance	$36,000	$36,000
Communications	$25,200	$25,200
Advertising	$10,750	$750
Printing	$8,000	$8,000
Travel	$2,000	$2,000
Dues & Fees	$44,000	$38,500
Educations & Training	$3,000	$3,000
Other	$101,765	$140,486
	$748,365	**$811,586**
Supplies		
Supplies	$820,000	$760,000
Electricity	$675,000	$650,000
Gasoline	$130,000	$80,000
Books	$300	$300
Small Equipment	$12,200	$10,850
	$1,637,500	**$1,501,150**
Other		
Indirect Cost Allocation	$330,000	$332,500
Depreciation	$995,000	$950,000
	$1,325,000	**$1,282,500**
Grand Total Water Fund Expenditures	**$6,239,000**	**$6,041,000**

Houston County Board of Commissioners
PROPOSED FY2014 Solid Waste Fund

Revenues:	2014 Proposed Budget	2013 Approved Budget
Insurance Premium Tax	$1,399,169	$1,199,801
Refuse Collection Charge	$2,233,600	$2,194,000
Landfill Use Fee	$3,624,400	$3,797,950
Landfill Penalties	$10,000	$7,000
Sale of Methane	$430,000	$240,000
Other Charges	$81,700	$71,950
Interest	$40,000	$80,000
Property Sales	$8,000	$8,000
Miscellaneous	$8,000	$3,000
	$7,834,869	**$7,601,701**
Expenditures		
Solid Waste Collection		
Salaries and Benefits	$190,245	$184,111
Purchases & Contracts	$3,155,466	$3,137,490
Supplies & Utilities	$34,000	$15,700
Indirect Cost Allocation	$25,000	$28,000
Depreciation	$30,000	$30,000
	$3,434,711	**$3,395,301**
Solid Waste Disposal		
Salaries and Benefits	$1,422,239	$1,426,485
Purchases & Contracts	$578,319	$507,665
Supplies & Utilities	$528,100	$442,250
Indirect Cost Allocation	$190,000	$180,000
Depreciation	$1,150,000	$1,100,000
Operating Transfers Out	$52,500	$237,000
	$3,921,158	**$3,893,400**
Closure & Post-Closure		
Closure & Post-Closure	**$479,000**	**$450,000**
Grand Total Solid Waste Fund Expenditures	**$7,834,869**	**$7,738,701**

FY2014 General Fund
Budget Highlights
$51,580,782

- The FY2014 budget is $51,580,782. This is a 3% increase from the FY2013 approved budget of $50,149,860. Outside agency grants and most county offices have maintained discretionary expenses at or below last year's levels.

- The County has a contingency for FY2014 of approximately $1.89 million for unanticipated emergencies and in case the tax digest returns less than anticipated.

- The millage rate will remain at 9.95 mills. At 9.95 mills, the millage rate will generate $37.9 million dollars in taxes on a tax digest of slightly over $4 billion. The tax cap legislation would allow the Commissioners to adopt a millage rate of 10.94 mills. Houston County continues to have one of the lowest millage rates in Middle Georgia.

- The FY2014 general fund budget includes a two and a half (2.5) percent cost-of-living adjustment for all merit system employees, county elected and appointed officials, and on supplements for all full-time employees that currently receive county supplements.

- Merit and longevity pay increases will remain suspended for all county employees in FY2014. Position reclassifications are also suspended.

- $549,554 in State DOT funds is included for the paving of Cohen Walker Drive, Granville Street, Harner Road, Wimbish Way, Wexford Circle, Peachtree Boulevard, South Spring Drive, Horseshoe Drive, Covey Drive, Jennifer Boulevard, Water Drive, Cardinal Ridge, Tanager Lane, Falcon Crest and Cliff Point.

- The County continues to utilize sources other than property taxes to purchase vehicles and equipment in FY2014. For example, the Sheriff is providing $41,546 in drug funds to purchase a vehicle and other small equipment. The Sheriff is also providing $102,800 in inmate funds to purchase an inmate transport vehicle, a security camera system upgrade and necessary kitchen equipment for the detention facility. Public Works is purchasing an asphalt roller, a flail mower, a trailer and other small equipment using $86,390 in host fees.

- The 2012 SPLOST continues to relieve the general fund of the burden of numerous general capital obligations. Nearly $800,000 was removed from the FY2014 general fund budget with the SPLOST funding the purchase of vehicles and equipment for many County departments.

Houston County Organizational Chart

