


*Signature Community*

Creating a Climate for Success

# Newton County, Georgia

# FY2018
# Approved Budget

# TABLE OF CONTENTS

Newton County Mission and Vision Statement....1
Newton County History....2
Newton County Principal Officials....3
Newton County Organizational Chart....4
FY 2018 Budget Calendar....5
Budget Message....6

## GENERAL FUND

Revenues....11
Expenditures....16

### Departmental Budgets

Summary of All General Fund Departments....18
Non-Departmental 11000....19
Board of Commissioners 11000....21
Elections 14000....24
Financial Administration 15100....26
Information Systems 15350....28
GIS 15360....30
Human Resources 15400....32
Tax Commissioner 15450....35
Tax Assessors 15500....37
Board of Equalization 15510....39
Government Buildings and Facilities 15650....41
Superior Court 21500....43
Clerk of Court 21800....45
District Attorney 22000....47
Magistrate Court 24000....50
Probate Court 24500....52
Juvenile Court 26000....54
Public Defender 28000....58
Sheriff 33100....60
Westside Precinct 33150....64
Jail Operations 33260....67
Student Resource Officer 33500....70
Fire 35000....72

# TABLE OF CONTENTS

## GENERAL FUND (continued)

### Departmental Budgets (continued)


Coroner 37000....75
Animal Control 39100....77
EMA 39200....80
Road Department 42200....82
Street Lighting 42600....85
Engineering 42700....87
Keep Covington/Newton Beautiful 45800....89
Fleet Maintenance 49000....91
Senior Services 55200....93
Recreation 61100....95
Factory Shoals 62200....97
Agricultural Resources 71300....99
Development Services 74100....101
Debt Service 80000....103
Payments to Outside Agencies 90000....105
Other Financing Uses 90002....107


## SPECIAL REVENUE FUNDS


Summary of Revenues and Expenditures....111

Juvenile Supplemental Services Fund (202)....112
Forfeited Drug Fund (203)....113
Law Library Fund (205)....114
Sheriff's Special Revenue Fund (207)....115
Jail Fund (209)....116
DATE Fund (212)....117
District Attorney Fund (214)....118
Emergency 911 Fund (215)....119
NSP Fund (224)....120
NCP Families Fund (225)....121
Multiple Grant Fund (250)....122
Fire Districts Fund (271)....129

# TABLE OF CONTENTS

## CAPITAL PROJECT FUNDS

Capital Improvements Fund (301)....132
SPLOST – 2005 Fund (325)....134
SPLOST – 2011 Fund (328)....135
SPLOST – 2017 Fund (327)....136
Impact Fee Fund (350)....137

## DEBT SERVICE FUND

Debt Service Fund (400)....139

## ENTERPRISE FUNDS

Water Fund (505)....143
Solid Waste Fund Summary (505)....153
Solid Waste Disposal 45300....154
Solid Waste Convenience Centers 45500....158
Gaither's Plantation and Factory Shoals Fund (556)
Gaither's Plantation 15650....163
Factory Shoals 62200....166

## STATISTICAL INFORMATION

2017 Tax Digest and 5 Year History of Levy....169
Number of Employees by Department....170
Detail Listing of Jobs by Department....171

# COUNTY MISSION AND VISION STATEMENT

*Newton County is built on citizens who care about education, safety, family, and the preservation of its natural beauty and unique character. For our future, we shall achieve balanced growth with the participation of citizens, private industry, and government. The County will reach its goals by promoting its cultural and natural treasures, sense of place, and family oriented activities. We shall increase opportunities for citizens to live, work, shop and play in a safe, connected and fiscally responsible community.*

# NEWTON COUNTY HISTORY

Newton County is named after Sgt. John Newton, who served under General Francis Marion, the "Swamp Fox", in the American Revolutionary War. It was created on December 24, 1821. During the American Civil War, the county provided the Lamar Infantry, which was a part of Cobb's Legion. Georgia is one of many states which have a Newton County and a Jasper County that border each other.

In late 1978, the first five episodes of The Dukes of Hazzard were filmed in and around Covington, Georgia. The TV series In the Heat of the Night was filmed in Covington from 1988 to 1995. Also, in Remember the Titans, there were many scenes shot on "The Square" and the final football scene was shot at Homer Sharp Stadium, which is located near downtown Covington. Recently part of the series The Vampire Diaries was filmed on "The Square". Additionally, major films including My Cousin Vinny, Friday the 13th Part VI: Jason Lives and Halloween II, Rob Zombie's sequel to his 2007 film *Halloween*, were also filmed near and around "The Square" in downtown Covington.

Newton County was the first county in the United States to give public school students free transportation, the idea of School Commissioner G. C. Adams in 1893. Adams also founded the first 4-H Club.

# NEWTON COUNTY PRINCIPAL OFFICIALS

## BOARD OF COMMISSIONERS

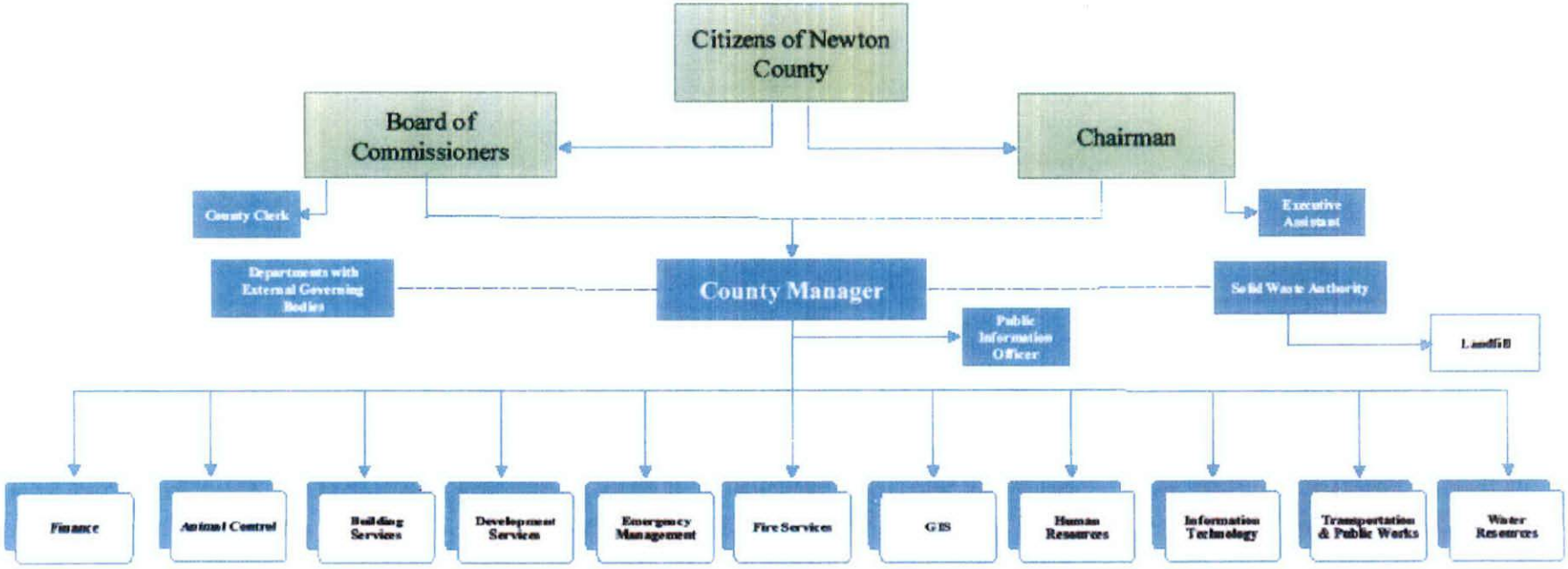
| | |
|---|---|
| Marcello Banes | Chairman |
| Stan Edwards | Commissioner District 1 |
| Lanier Sims | Commissioner District 2 |
| Nancy Schulz | Commissioner District 3 |
| J.C. Henderson | Commissioner District 4 |
| Ronnie Cowan | Commissioner District 5 |

## OTHER ELECTED OFFICIALS

| | |
|---|---|
| Superior Court Judge | John M. Ott |
| Superior Court Judge | Horace J. Johnson, Jr. |
| Superior Court Judge | Samuel D. Ozburn |
| Superior Court Judge | Eugene M. Benton |
| Superior Court Judge | W. Kendall Wynne, Jr. |
| District Attorney | Layla Zon |
| Chief Magistrate Judge | Melanie Bell |
| Chief Probate Judge | Melanie Bell |
| Clerk of Superior Court | Linda Hays |
| Coroner | Tommy Davis |
| Sheriff | Ezell Brown |
| Tax Commissioner | Barbara Dingler |

Jackie Smith, County Clerk
Lloyd Kerr, County Manager
Jarrard & Davis, LLP, County Attorney

# Newton County Operations



# NEWTON COUNTY FY 2018 BUDGET CALENDAR

| Date | Task |
|---|---|
| February 6, 2017 | Budget kick-off session and distribution of budget training manual to departments, 10:00 A.M., 2nd Floor Conference Room |
| February 14 and 16, 2017 | MUNIS budget training, 10:00 A.M., 2nd Floor Conference Room |
| March 13, 2017 | Departmental budget requests for operating & capital due to Finance and personnel requests due to Human Resources by 5:00 P.M |
| March 17, 2017 | Final budget requests from non-County organizations due to Finance by 5:00 P.M |
| March 20-31, 2017 | Departmental Budget Presentations with County Manager and Finance Director |
| April 17-21, 2017 | Review and analyze budget requests and schedule follow-up meetings with department heads and non-County organizations as needed |
| May 9, 2017 | County Manager presents Recommended Budget to Board of Commissioners |
| May 10-June 7, 2017 | Period for Commissioners review of the FY Budget and BOC Budget work sessions as needed |
| June 23, 2017 | Final Digest and Rollback Forms to Finance |
| June 26, 2017 | County Manager presents final Recommended Budget to Board of Commissioners |
| July 18, 2017 | Board of Commissioners hold Public Hearing on Recommended Budget |
| July 25, 2017 | Adoption of FY 17-18 Annual Budget Ordinance |
| July 26, 2017 | FY 18 Budget Available in Munis Financial System |

**TO:** Board of County Commissioners

**SUBJECT:** Fiscal Year 2018 Budget

**DATE:** July 11, 2017

Honorable Members:

I am presenting the Fiscal Year 2018 Adopted Budget in accordance with my responsibility, as outlined in Section 36-81-(1-6) of the Official Code of Georgia Annotated. Budgets in recent years were developed with an emphasis placed on minimizing increased costs. This was due, in large part, to very minimal increases in the digest from year to year and slow economic recovery from the recession. The administration was tasked to develop budgets that allowed for daily operations to continue with almost no contingency funds, resulting in a depletion of our fund balance and cash reserves. Capital expenditures, infrastructure improvements and compensation adjustments, were either delayed or not considered. Since we are now beginning to recover, albeit slowly, the digest has grown allowing us to tackle some of these earlier challenges. While developing this budget the following priorities were taken into consideration:

**Fiscal Accountability:**

It is our goal to provide the most efficient and effective budget strategies to the citizens of Newton County. Following BOC direction, we will continue to capitalize on alternative revenue sources and begin rebuilding our fund balances, contingency, and cash reserves. To that end, $250,000, $660,790, and $250,000, were budgeted in the respective accounts. Consequently, the county continues to create prudent financial strategies in order maintain basic service levels to the residents of Newton County. We continue to gain efficiencies of scale through consolidation of efforts and promote cost effectiveness on a range of issues including employee benefits, financial systems, and geographic information systems. Beginning with this budget, the County will be using a modified zero-based budget to develop a more accurate and meaningful document.

**Human Resources:**

Newton County's most valuable asset is its employees. During the economic downturn, the County faced many daunting challenges to provide the same services with reduced funding and staff. A significant reduction in staff occurred as well as freezing of wages. Particularly during the last year, recruitment and retention have become a major issue as salaries continued to fall behind market rates. Now that we are experiencing renewed growth and the funding challenges reduced, the BOC is committed to improving salaries with a 5% increase for department personnel, and market based increases for sworn deputies and fire fighters. This is the beginning of a multi-year approach to position Newton County as a preferred employer.

**Infrastructure:**

It is of vital importance that the county maintains its infrastructure such as the roads, bridges and stormwater holding ponds. Well maintained infrastructure adds to public safety initiatives undertaken by the County. We also leverage our dedicated funding source or the Special Local Option Sales Tax approved by voter referendum for this purpose. To the extent possible, we will be taking advantage of state and federal funding sources to augment local revenues and enhance projects.

**Economic Development:**

The County has promoted activities and programs designed to improve the quality of life in Newton County and to build a sustainable, livable community by implementing the goals and objectives contained in the Newton County Comprehensive Plan and Zoning Ordinance. Specific activities and programs, related to future land use planning, transportation planning, affordable housing, infrastructure monitoring, conservation, recreation, improving intergovernmental and community relations, capital improvement monitoring, and economic development are highlighted in the 2007 Comprehensive Plan. Our Comprehensive Plan, and the Zoning Ordinance will be reviewed and revised this year in conjunction with the development of a Strategic Plan for the County.

Newton County is utilizing its partnership with the Chamber of Commerce to promote the location of business and industry in the county. The almost 1200-acre mega-site, located near the intersection of Interstate 20 and GA Highway 11, continues to receive great interest and is also being promoted by the State. Stanton Springs, the four-county industrial park and home to Shire, Inc., is poised for continued development and as the eastern gateway into Newton County.

**Public Trust & Confidence:**

Government bureaucracy has become synonymous with endless and unnecessary red tape inflicted by uncaring civil servants. It is the never-ending goal and the challenge of Newton County to change that image. To that end, the County staff is committed to customer service, ethics, and education of the public and media on our county processes. The information on our website is updated daily for the benefit of web site visitors, as well as provided to a growing number of subscribers to the County's online newsletters. Newton County's digital footprint is also expanding through an established and growing presence on social media. Social media posts are used to promote County services, programs and initiatives, as well as warn residents of emergency situations. The Public Information Office also continues its efforts to provide the public and media with timely and accurate information. This year we will be redesigning our website to improve functionality, transparency, and user friendliness.

**Growth and Service Requirements:**

Nearly all of the growth in the county in the last ten years has been in the unincorporated area of the county. Newton County has a current population estimated at greater than 105,000 citizens, which means county government provides services to the largest "city" in the County, with a population of more than 89,000. The urban-type services provided by the Board include parks and recreation, public works, planning and zoning, engineering, code enforcement, fire protection services and a host of internal services such as information resources and facilities management. In addition, the Board provides emergency operations, building inspections, environmental protection programs, and solid waste disposal facilities. The Board is also responsible for funding a wide array of county-wide services that are provided by other Constitutional Officers such as the Clerk of the Circuit Court, Tax

Commissioner, Tax Assessor, Supervisor of Elections, Sheriff's Law Enforcement, Jail Facilities, and certain court functions.

**Public Safety:**

The Sheriff's Office is dedicated and committed to enforcing the laws enacted for the protection of the lives', person's, property, health, and morals of all citizens in Newton County. The Newton County Sheriff's Office is committed to its constitutional authority to effectively manage the jail facility, court services, and the processing of warrants.

While providing a multitude of services including fire suppression, emergency medical care, fire cause and investigation, public safety education, or inspection and plan review for code compliance everyone at Newton County Fire Service works diligently to serve the citizens and visitors of Newton County, Georgia.

To support these vital services, the BOC has committed to support a market based salary increase for the sworn deputies and firefighters. During the last several years our public safety departments have experienced difficulty in recruiting and retaining qualified personnel. Salary raises will be among the first steps in addressing those challenges.

**Budget Overview:**

| Fund | FY 2018 Budget |
|---|---|
| **General Fund** | 59,516,520 |
| **Special Revenue Funds** | |
| Juvenile Supplemental Services Fund | 16,100 |
| Forfeited Drug Fund | 120,030 |
| Law Library Fund | 40,100 |
| Sheriff's Special Revenue Fund | 36,500 |
| Jail Fund | 180,331 |
| DATE Fund | 100,100 |
| DA Crime Victims Assitance Fund | 115,020 |
| E-911 Fund | 2,829,989 |
| NSP Fund | 37,000 |
| NSP Families Fund | 12,020 |
| Mulitple Grant Fund | 3,643,668 |
| Fire Districts Fund | 1,743,900 |
| **Capital Project Funds** | |
| Capital Improvements Fund | 603,300 |
| 2005 SPLOST Fund | 500,833 |
| 2011 SPLOST Fund | 16,271,032 |
| 2017 SPLOST Fund | 4,109,993 |
| Impact Fee Fund | 718,390 |
| **Debt Service Fund** | 3,735,416 |
| **Enterprise Funds** | |
| Water Fund | 9,567,658 |
| Solid Waste Fund | 6,095,517 |
| Gaither's Plantation and Factory Shoals Fund | 209,356 |
| **Total of all Funds** | **110,202,773** |

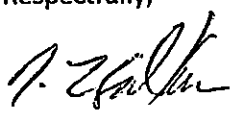
**In closing**

This is a complex budget and trying to address County needs and expanding responsibilities with limited funding is difficult, however County Government will be responsive and respective to our citizenry. The Adopted Budget is Administration's effort to complete the process in a timely and legal manner, while laying out a plan for maintaining the integrity of the organization and achieving the essential objectives of providing effective and efficient services at the lowest possible cost.

Needless to say, this budget has been a group effort, I would like to thank all of the employees for their efforts. Special thanks to the Finance Director, Nicole Cross, Human Resources Director, Keyra Fray, Board of Commissioners' Department Directors, and Elected Officials. Truly their long hours and dedicated performance made this budget presentation possible.

I appreciate the opportunity to serve as Newton County's Manager and want to pledge to continue the progress that has been made in recent years. As one of the most important aspects of that pledge, and as indicated above, my staff and I stand ready to work with you in implementing the Fiscal Year 2018 Budget.

Respectfully,



T. Lloyd Kerr

County Manager

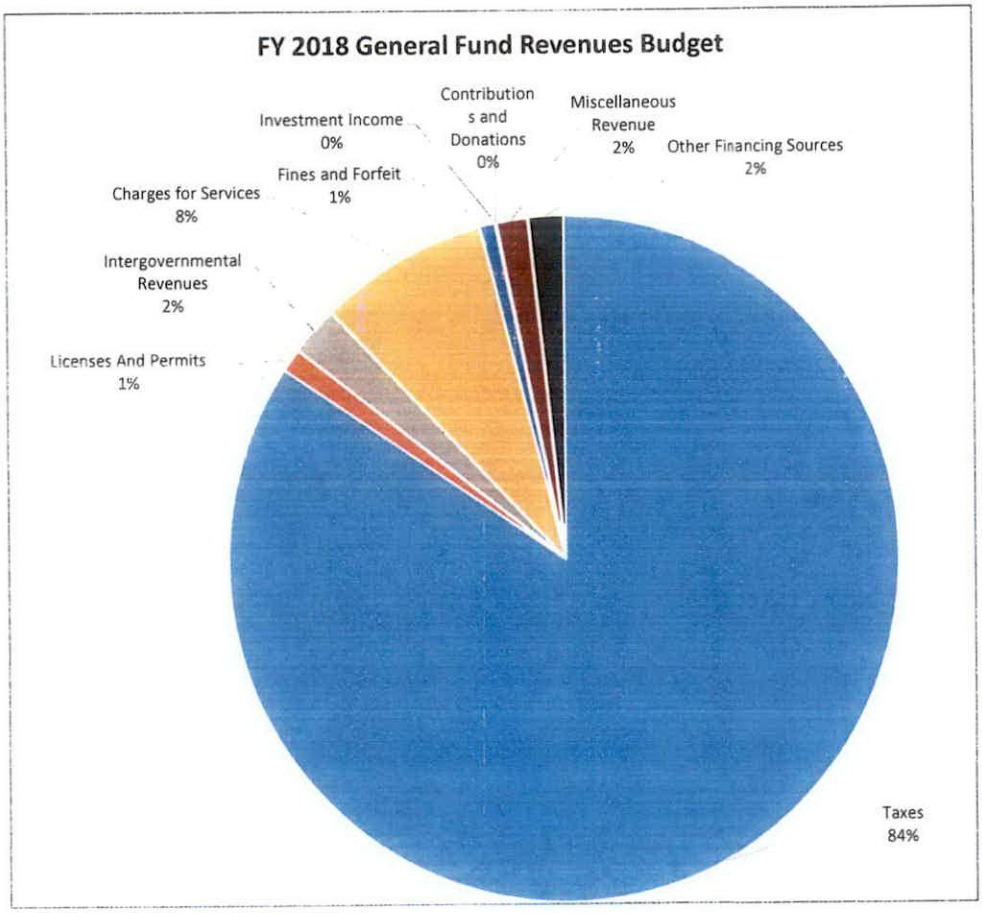
# GENERAL FUND

The General Fund is used to account for all financial transactions of a general nature which are not accounted for in other funds. The General Fund is supported by revenues derived by taxes, licenses, permits, charges for services, fines, investments, and other sources. Services funded by the General Fund include general government, law enforcement and courts, and health and human services.

# GENERAL FUND REVENUES

**Summary of Revenues**

| Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|
| Taxes | 43,659,090 | 46,144,672 | 50,224,858 |
| Licenses And Permits | 627,846 | 554,000 | 663,500 |
| Intergovernmental Revenues | 1,216,113 | 1,179,444 | 1,407,734 |
| Charges for Services | 4,667,678 | 4,499,500 | 4,842,429 |
| Fines and Forfeit | 532,128 | 480,000 | 440,000 |
| Investment Income | 11,985 | 7,500 | 17,000 |
| Contributions and Donations | 23,596 | 24,101 | 17,500 |
| Miscellaneous Revenue | 906,679 | 1,189,052 | 898,499 |
| Other Financing Sources | 1,617,735 | 3,355,000 | 1,005,000 |
| **General Fund Revenues** | **53,262,850** | **57,433,269** | **59,516,520** |



# GENERAL FUND REVENUES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| **Taxes** | | | | | | |
| 10011000 | 311100 | | Real Property Tax Current Year | 23,714,986 | 26,622,885 | 30,658,321 |
| 10011000 | 311110 | | Public Utility Taxes | 771,728 | 800,000 | 830,000 |
| 10011000 | 311120 | | Timber Taxes | 6,111 | 15,191 | 2,548 |
| 10011000 | 311200 | | Real Property Prior Year | 200,996 | 210,000 | 210,000 |
| 10011000 | 311310 | | Motor Vehicle | 2,658,031 | 2,765,098 | 1,157,614 |
| 10011000 | 311315 | | Motor Vehicle TAVT | 1,179,346 | 610,000 | 1,750,000 |
| 10015450 | 311315 | | Motor Vehicle TAVT | 97,358 | 92,000 | 100,000 |
| 10011000 | 311320 | | Mobile Home | 18,909 | 23,446 | 22,375 |
| 10011000 | 311340 | | Intangible | 562,258 | 400,000 | 575,000 |
| 10011000 | 311350 | | Railroad Equipment | 23,903 | 14,000 | 25,000 |
| 10011000 | 311390 | | Other | 62,746 | 25,000 | - |
| 10015450 | 311390 | | Other | - | - | 65,000 |
| 10011000 | 311400 | | Personal Property Prior Year | 40,730 | 41,000 | 41,000 |
| 10011000 | 311500 | | Property Not On Digest | 24,915 | 33,000 | 33,000 |
| 10011000 | 311600 | | Real Estate Transfer | 135,286 | 124,000 | 140,000 |
| 10011000 | 311750 | | Television Cable Franchise Txs | 576,573 | 485,000 | 585,000 |
| 10011000 | 313100 | | Local Option Sales & Use Taxes | 8,045,552 | 8,100,000 | 8,100,000 |
| 10011000 | 314200 | | Alcoholic Beverage Excise | 487,087 | 470,000 | 485,000 |
| 10074100 | 316100 | | Business & Occupation Tax | 206,254 | 210,000 | 210,000 |
| 10011000 | 316200 | | Insurance Premium Taxes | 4,312,372 | 4,589,052 | 4,700,000 |
| 10035000 | 316200 | | Insurance Premium Taxes | 81,930 | 90,000 | 90,000 |
| 10011000 | 316300 | | Financial Institution Taxes | 98,267 | 95,000 | 115,000 |
| 10011000 | 319110 | | Penalties & Interest Real Prop | 272,360 | 245,000 | 245,000 |
| 10011000 | 319120 | | Penalties & Interest Pers Prop | 70,218 | 75,000 | 75,000 |
| 10011000 | 319500 | | Penalties & Interest FIFA | 11,175 | 10,000 | 10,000 |
| **TOTAL** | **Taxes** | | | **43,659,090** | **46,144,672** | **50,224,858** |
| **Licenses And Permits** | | | | | | |
| 10074100 | 321110 | | Alcoholic Beverages - Beer | 49,285 | 55,000 | 60,000 |
| 10074100 | 322210 | | Zoning & Land Use | 96,231 | 75,000 | 80,000 |
| 10074100 | 322215 | | NPDES Charges | 6,307 | 2,500 | 2,500 |
| 10074100 | 323110 | | Protective Inspection Admin | 358,747 | 310,000 | 400,000 |
| 10035000 | 323900 | | Other Inspections | 14,300 | 11,500 | 20,000 |
| 10074100 | 324100 | | Business License Penalty | 15,406 | 14,000 | 15,000 |
| 10011000 | 324300 | | Late Tag Penalty | 87,570 | 86,000 | 86,000 |
| **TOTAL** | **Licenses And Permits** | | | **627,846** | **554,000** | **663,500** |

# GENERAL FUND REVENUES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| **Intergovernmental Revenues** | | | | | | |
| 10033100 | 331110 | | Direct Federal Grant | 18,400 | 20,000 | 20,000 |
| 10039200 | 331150 | | Indirect Federal Grant | 21,000 | - | - |
| 10055200 | 331150 | 18019 | Indirect Federal Grant | - | - | 66,000 |
| 10055200 | 331150 | 18031 | Indirect Federal Grant | - | - | 9,341 |
| 10055200 | 331150 | 18032 | Indirect Federal Grant | - | - | 51,869 |
| 10055200 | 331150 | 18033 | Indirect Federal Grant | - | - | 35,916 |
| 10055200 | 331150 | 18034 | Indirect Federal Grant | - | - | 9,140 |
| 10055200 | 331150 | 18035 | Indirect Federal Grant | - | - | 12,997 |
| 10055200 | 331150 | 18040 | Indirect Federal Grant | - | - | 3,318 |
| 10055200 | 331150 | 18042 | Indirect Federal Grant | - | - | 6,743 |
| 10022000 | 334110 | | Direct State Grant - Oper | 26,656 | 32,000 | 32,000 |
| 10026000 | 334110 | | Direct State Grant - Oper | 53,125 | 53,125 | 62,500 |
| 10039200 | 334110 | | Direct State Grant - Oper | 30,487 | 30,487 | 29,987 |
| 10039200 | 334150 | | Indirect State Grant | 2,800 | - | - |
| 10055200 | 334150 | 18031 | Indirect State Grant | - | - | 550 |
| 10055200 | 334150 | 18032 | Indirect State Grant | - | - | 3,051 |
| 10055200 | 334150 | 18033 | Indirect State Grant | - | - | 2,113 |
| 10055200 | 334150 | 18036 | Indirect State Grant | - | - | 18,526 |
| 10055200 | 334150 | 18037 | Indirect State Grant | - | - | 10,967 |
| 10055200 | 334150 | 18038 | Indirect State Grant | - | - | 13,654 |
| 10055200 | 334150 | 18040 | Indirect State Grant | - | - | 664 |
| 10055200 | 334150 | GRN | Indirect State Grant | - | - | 30,000 |
| 10074100 | 336000 | | Local Govt/Intergovt Rev | 18,504 | 18,000 | 18,000 |
| 10033260 | 336005 | | Intergovt Revenue - Covington | 44,171 | 44,171 | 44,171 |
| 10045800 | 336009 | | Intergovt Revenue - Porterdale | 2,000 | 2,000 | - |
| 10061100 | 336010 | | Intergovt Revenue - NCREC | 69,988 | - | - |
| 10080000 | 336010 | | Intergovt Revenue - NCREC | - | 53,434 | - |
| 10033500 | 336012 | | Intergovt Revenue - NCBoE | 895,205 | 895,205 | 895,205 |
| 10021500 | 336020 | | Intergovt Revenue - Walton Co | 30,777 | 28,022 | 28,022 |
| 10074100 | 336021 | | Intergovt Revenue - Jasper Co | 3,000 | 3,000 | 3,000 |
| **TOTAL** | **Intergovernmental Revenues** | | | **1,216,113** | **1,179,444** | **1,407,734** |

# GENERAL FUND REVENUES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| **Charges for Services** | | | | | | |
| 10021800 | 341100 | | Court Costs | 390,912 | 375,000 | 410,000 |
| 10024000 | 341100 | | Court Costs | 194,125 | 185,000 | 185,000 |
| 10024500 | 341100 | | Court Costs | 872,337 | 847,000 | 804,750 |
| 10026000 | 341100 | | Court Costs | 150 | - | - |
| 10028000 | 341100 | | Court Costs | 17,277 | 15,000 | 15,000 |
| 10026000 | 341130 | | Drug Testing Fee | 115 | - | - |
| 10022000 | 341180 | | Pretrial Intervention Program | - | - | 10,000 |
| 10011000 | 341600 | | Motor Vehicle Tag Collect Fees | 162,740 | 165,000 | - |
| 10015450 | 341600 | | Motor Vehicle Tag Collect Fees | - | - | 303,764 |
| 10015360 | 341930 | | Sale of Maps and Publications | 9,498 | 10,000 | 5,000 |
| 10011000 | 341940 | | Commissions on Tax Collections | 1,154,499 | 1,100,000 | - |
| 10015450 | 341940 | | Commissions on Tax Collections | - | - | 1,175,000 |
| 10033100 | 342100 | | Sheriff Special Services Fees | 372,226 | 325,000 | 350,000 |
| 10033150 | 342100 | | Sheriff Special Services Fees | 1,265 | 1,000 | - |
| 10033260 | 342100 | | Sheriff Special Services Fees | 59,578 | 61,000 | 61,000 |
| 10033260 | 342330 | | Prisoner Housing Fee-State | 19,409 | 5,500 | 10,000 |
| 10033260 | 342331 | | Prisoner Housing Fee-City | 239,885 | 250,000 | 250,000 |
| 10033260 | 342900 | | Other Public Safety Charges | 40,610 | 35,000 | 50,000 |
| 10033260 | 342901 | | Inmate Canteen Commission | 65,365 | 50,000 | 75,000 |
| 10042600 | 343210 | | Spec Assess-Capital Improvemnt | 1,017,634 | 1,025,000 | 1,025,000 |
| 10039100 | 346110 | | Animal Control Shelter Fees | 30,825 | 30,000 | 38,915 |
| 10055200 | 346910 | | Congregate Meals - Daily | - | - | 16,200 |
| 10055200 | 346912 | | Congregate Meals - Program | - | - | 300 |
| 10055200 | 346920 | MOW | Home Deliver Meals-Private Pay | - | - | 2,400 |
| 10062200 | 347200 | | Activity Fees | 6,499 | 5,000 | - |
| 10055200 | 347500 | Day | Program Income | - | - | 4,500 |
| 10055200 | 347500 | Expo | Program Income | - | - | 500 |
| 10055200 | 347500 | ONite | Program Income | - | - | 20,000 |
| 10055200 | 347500 | Quilt | Program Income | - | - | 2,000 |
| 10055200 | 347500 | SrRec | Program Income | - | - | 2,000 |
| 10055200 | 347510 | | Membership Dues | - | - | 16,200 |
| 10055200 | 347560 | | Transportation - Program | - | - | 8,400 |
| 10011000 | 349900 | | Other | 12,729 | 15,000 | 1,500 |
| **TOTAL** | **Charges for Services** | | | **4,667,678** | **4,499,500** | **4,842,429** |
| **Fines and Forfeitures** | | | | | | |
| 10021800 | 351110 | | Superior Fines & Forfeitures | 509,440 | 475,000 | 440,000 |
| 10021800 | 351200 | | Bond Forfeitures | 22,689 | - | - |
| 10033100 | 351200 | | Bond Forfeitures | - | 5,000 | - |
| **TOTAL** | **Fines and Forfeitures** | | | **532,128** | **480,000** | **440,000** |
| **Investment Income** | | | | | | |
| 10011000 | 361010 | | Interest Income | 11,985 | 7,500 | 17,000 |
| **TOTAL** | **Investment Income** | | | **11,985** | **7,500** | **17,000** |
| **Contributions and Donations** | | | | | | |
| 10033150 | 371000 | | Contrib/Donations Private Srcs | 21,600 | 21,600 | 15,000 |
| 10039100 | 371000 | | Contrib/Donations Private Srcs | 1,996 | 2,501 | 1,500 |
| 10055200 | 371000 | | Contrib/Donations Private Srcs | - | - | 1,000 |
| **TOTAL** | **Contributions and Donations** | | | **23,596** | **24,101** | **17,500** |

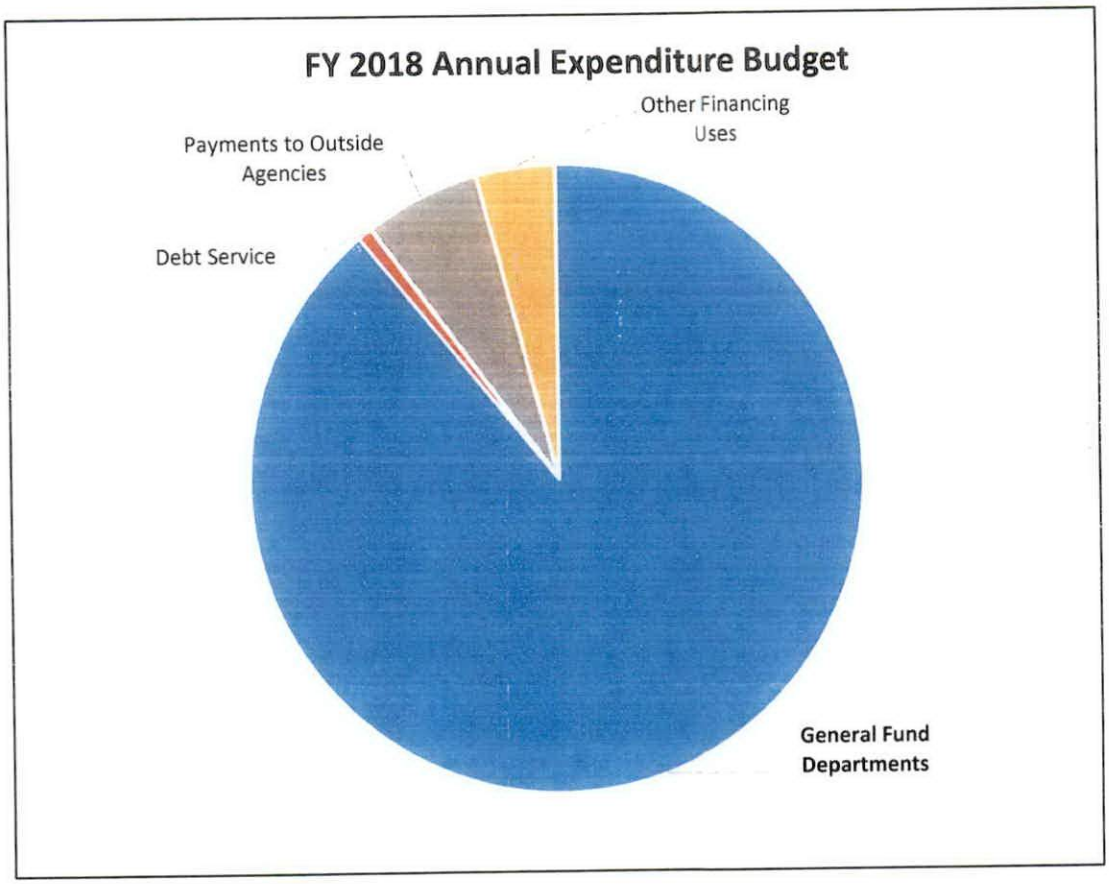
# GENERAL FUND REVENUES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| **Miscellanous Revenue** | | | | | | |
| 10011100 | 381000 | MOVIE | Rents & Royalties | - | 16,171 | 16,500 |
| 10033260 | 382000 | | Telephone Commissions | 169,500 | 125,000 | 150,000 |
| 10011100 | 383000 | | Reimbursement for Damaged Prop | 4,285 | - | - |
| 10033100 | 383000 | | Reimbursement for Damaged Prop | 29,187 | 35,214 | - |
| 10035000 | 383000 | | Reimbursement for Damaged Prop | 42,627 | - | - |
| 10039200 | 383000 | | Reimbursement for Damaged Prop | - | 12,285 | - |
| 10042200 | 383000 | | Reimbursement for Damaged Prop | 835 | - | - |
| 10049000 | 383000 | | Reimbursement for Damaged Prop | 2,444 | - | - |
| 10011000 | 389000 | | Other Miscellaneous Revenue | 47,488 | 130,000 | 134,999 |
| 10011100 | 389000 | | Other Miscellaneous Revenue | 85,326 | 350,000 | 100,000 |
| 10014000 | 389000 | | Other Miscellaneous Revenue | 30,417 | - | - |
| 10015400 | 389000 | RISK | Other Miscellaneous Revenue | - | 21,697 | - |
| 10022000 | 389000 | | Other Miscellaneous Revenue | 313 | - | - |
| 10024000 | 389000 | | Other Miscellaneous Revenue | 1,511 | 1,100 | 1,000 |
| 10033100 | 389000 | | Other Miscellaneous Revenue | 351 | 6,397 | 5,000 |
| 10033260 | 389000 | | Other Miscellaneous Revenue | 18 | - | - |
| 10035000 | 389000 | | Other Miscellaneous Revenue | 867 | 588 | - |
| 10039200 | 389000 | | Other Miscellaneous Revenue | 265 | - | - |
| 10042200 | 389000 | | Other Miscellaneous Revenue | 1,794 | 1,500 | - |
| 10049000 | 389000 | | Other Miscellaneous Revenue | 176 | - | - |
| 10055200 | 389000 | | Other Miscellaneous Revenue | - | - | 1,000 |
| 10074100 | 389000 | | Other Miscellaneous Revenue | 175 | - | - |
| 10011000 | 389999 | | Misc Revenue Admin Support Fee | 489,100 | 489,100 | 490,000 |
| **TOTAL** | **Miscellanous Revenue** | | | **906,679** | **1,189,052** | **898,499** |
| **Other Financing Sources** | | | | | | |
| 10039200 | 391228 | | Oper Trsfr In From Fd 250 | 15,452 | - | - |
| 10042200 | 391228 | | Oper Trsfr In From Fd 250 | 52 | - | - |
| 10035000 | 391230 | | Operating Trsfr In From Fd 271 | 850,000 | 850,000 | 1,000,000 |
| 10080000 | 391242 | | Operating Trsfr In From Fd 400 | 744,976 | - | - |
| 10011000 | 392100 | | Sale of Assets | 6,601 | 5,000 | 5,000 |
| 10011100 | 392100 | | Sale of Assets | 457 | - | - |
| 10033100 | 392100 | | Sale of Assets | 198 | - | - |
| 10011000 | 393600 | D401 | Tax Anticipation Note Proceeds | - | 2,500,000 | - |
| **TOTAL** | **Other Financing Sources** | | | **1,617,735** | **3,355,000** | **1,005,000** |
| **TOTAL** | **General Fund** | | | **53,262,850** | **57,433,269** | **59,516,520** |

# GENERAL FUND EXPENDITURES

## Summary of Expenditures

| Department Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|
| General Fund Departments | 44,950,909 | 48,215,924 | 52,969,772 |
| Debt Service | 553,352 | 3,058,278 | 451,546 |
| Payments to Outside Agencies | 5,148,686 | 3,578,830 | 3,620,333 |
| Other Financing Uses | 3,314,875 | 2,579,232 | 2,474,869 |
| Total of Expenditures | 53,967,821 | 57,432,264 | 59,516,520 |






# GENERAL FUND

# DEPARTMENTAL BUDGETS

# GENERAL FUND EXPENDITURES

## Summary of Expenditures by Department

| Department Number | Department Name | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|
| 11000 | Non-Departmental/General Government | 86,083 | 21,341 | 2,337,931 |
| 11100 | Board of Commissioners | 2,154,793 | 2,140,456 | 1,987,547 |
| 14000 | Elections | 374,305 | 525,161 | 377,916 |
| 15100 | Financial Administration | 710,783 | 745,718 | 869,647 |
| 15350 | Information Systems | 624,814 | 654,793 | 710,756 |
| 15360 | GIS | 248,633 | 235,870 | 281,776 |
| 15400 | Human Resources | 238,642 | 495,646 | 591,246 |
| 15450 | Tax Commissioner | 1,010,118 | 1,111,444 | 1,125,760 |
| 15500 | Tax Assessor | 871,171 | 915,690 | 882,001 |
| 15510 | Board of Equalization | 70,760 | 68,859 | 65,137 |
| 15650 | Govt Buildings/Facilities Mgmt | 857,912 | 926,596 | 881,129 |
| 21500 | Superior Court | 837,287 | 1,042,064 | 937,589 |
| 21800 | Clerk Of Courts | 1,071,129 | 1,136,992 | 1,166,267 |
| 22000 | District Attorney | 1,033,997 | 1,216,299 | 1,238,536 |
| 24000 | Magistrate Court | 259,907 | 279,650 | 286,613 |
| 24500 | Probate Court | 485,356 | 529,344 | 487,798 |
| 26000 | Juvenile Court | 918,980 | 950,825 | 951,062 |
| 28000 | Public Defender | 480,276 | 484,870 | 489,643 |
| 33100 | Sheriff's Office | 10,204,710 | 10,992,134 | 11,917,195 |
| 33150 | Westside Precinct | 36,390 | 35,750 | 48,666 |
| 33260 | Jail Operations | 9,902,097 | 10,723,849 | 11,391,805 |
| 33500 | School Resource Officers | 856,478 | 894,030 | 881,077 |
| 35000 | County Fire Service | 5,314,734 | 5,551,200 | 5,593,712 |
| 37000 | Coroner | 81,874 | 89,932 | 91,640 |
| 39100 | Animal Control | 536,168 | 633,358 | 527,394 |
| 39200 | Emergency Management | 114,308 | 140,524 | 254,317 |
| 42200 | Road Department | 3,106,475 | 2,846,918 | 2,519,282 |
| 42600 | Street Lighting | 853,420 | 899,999 | 900,000 |
| 42700 | Engineering | 164,839 | 77,310 | - |
| 45800 | Keep Covington/Newton Beautiful | 133,980 | 138,255 | 148,985 |
| 49000 | Fleet Maintenance | 373,769 | 479,996 | 1,307,616 |
| 55200 | Senior Services | - | - | 603,759 |
| 61100 | Recreation | (1,815) | 3,000 | - |
| 62200 | Factory Shoals Park | 98,152 | 109,261 | - |
| 71300 | Agricultural Resources | 94,968 | 99,141 | 97,914 |
| 74100 | Development Services | 745,413 | 1,019,650 | 1,018,056 |
| 80000 | Debt Service | 553,352 | 3,058,278 | 451,546 |
| 90000 | Payments to Outside Agencies | 5,148,686 | 3,578,830 | 3,620,333 |
| 90002 | Other Financing Uses | 3,314,875 | 2,579,232 | 2,474,869 |
| **Total** | **General Fund** | **53,967,821** | **57,432,264** | **59,516,520** |

# NON-DEPARTMENTAL/GENERAL GOVT

## Mission Statement

The non-departmental department consists of several large expenditures that are not contained in other departmental budgets including county-wide unemployment insurance, general liability, auto and property insurance, insurance claims, and workers compensation insurance. The costs to fund the defined benefit retirement program which was closed to new entrants in 1997, is also included in this department. This department also includes the contingency account to establish fund balance and cash reserves as well as a contingency account for unforeseen events and emergencies within the current fiscal year.

## FY 2018 Budget Highlights

- First year the County will utilize this department for insurance and pension plan retirement costs. In previous years, the costs have been allocated among all departments.
- $250,000 increase in fund balance reserves.
- $250,000 increase in cash reserves.
- $660,791 included for current fiscal year contingencies.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| 10011000 | Non-Departmental/General Government | | | | | |
| | Personnel Costs | | | | | |
| 10011000 | 512400 | | Retirement Contributions | - | - | 403,067 |
| 10011000 | 512600 | | Unemployment Insurance | - | - | 23,340 |
| 10011000 | 512700 | | Worker's Compensation | - | - | 205,000 |
| TOTAL | Personnel Costs | | | - | - | 631,407 |
| | Purchased/Contracted Services | | | | | |
| 10011000 | 523120 | | Commercial Property | - | - | 120,008 |
| 10011000 | 523130 | | Commercial Inland Marine | - | - | 25,630 |
| 10011000 | 523140 | | General Liability | - | - | 62,888 |
| 10011000 | 523150 | | Vehicle Insurance | - | - | 287,208 |
| 10011000 | 523190 | | Insurance Claims/Deductibles | - | - | 50,000 |
| TOTAL | Purchased/Contracted Services | | | - | - | 545,734 |
| | Other Costs | | | | | |
| 10011000 | 573100 | | Pymt Others- Legal Settlements | 68,000 | 10,000 | - |
| 10011000 | 579000 | | Contingencies | - | 11,341 | 250,000 |
| 10011000 | 579002 | | Contingency for Cash Reserve | - | - | 250,000 |
| 10011000 | 579005 | | Reserve for fiscal yr changes | - | - | 660,790 |
| TOTAL | Other Costs | | | 68,000 | 21,341 | 1,160,790 |
| | Other Financing Uses | | | | | |
| 10011000 | 611028 | 12COP | Operating Trsfr Out To Fd250 | 18,083 | - | - |
| TOTAL | Other Financing Uses | | | 18,083 | - | - |
| TOTAL | Non-Departmental/General Government | | | 86,083 | 21,341 | 2,337,931 |

# BOARD OF COMMISSIONERS

## Mission Statement

Newton County is governed by a six member Board of Commissioners. The Chairman serves as the full-time Chief Executive Officer and the other five commissioners serve on a part-time basis. The Board, as the county's governing authority, is responsible for establishing policy for county operations, enacting ordinances and resolutions to promote the county's health, safety, and welfare, and approving the annual budget and millage rate which funds the operations of the constitutional officers as well as the departments under the Board's jurisdiction. The county operates under a county manager form of government and appoints a county manager to oversee the day to day operations of the County and reports directly to the Board.

## FY 2018 Objectives

- Provide excellence in all we do while serving the citizens of Newton County.
- Develop/implement long-range plans as approved by the Newton County Board of Commissioners.
- Improve use of existing staff and fiscal resources; and promote effective internal, and external agency coordination.
- Strive to ensure transparency in all county business.
- Continue to re-build public trust in the Board of Commissioners and its appointed officials and employees.

## FY 2018 Budget Highlights

- Legal Services expenses expected to decrease about $680,000 from the prior year.
- Dues and fees expenses include ACCG dues, Chamber dues as well as Northeast Georgia Regional Commission dues.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10011100** | **Board of Commissioners** | | | | | |
| | **Personnel Costs** | | | | | |
| 10011100 | 511100 | | Regular Employees | 357,682 | 428,402 | 638,404 |
| 10011100 | 512110 | | Health Insurance | 83,082 | 89,292 | 119,265 |
| 10011100 | 512120 | | Life Insurance | 470 | 477 | 798 |
| 10011100 | 512200 | | Social Security (FICA) contr | 27,271 | 33,400 | 37,307 |
| 10011100 | 512400 | | Retirement Contributions | 20,284 | 24,478 | 33,150 |
| 10011100 | 512700 | | Worker's Compensation | 2,475 | 2,475 | - |
| 10011100 | 512900 | | Other Employee Benefits | 12,716 | 30,196 | - |
| **TOTAL** | **Personnel Costs** | | | **503,980** | **608,720** | **828,924** |
| | **Purchased/Contracted Services** | | | | | |
| 10011100 | 521200 | | Professional/Contracted Srvcs | 320,507 | 90,346 | 130,000 |
| 10011100 | 521200 | L0001 | Professional/Contracted Srvcs | 433 | 500 | - |
| 10011100 | 521210 | | Legal Services | 738,011 | 1,183,200 | 800,000 |
| 10011100 | 521210 | L0001 | Legal Services | 103,421 | - | - |
| 10011100 | 521210 | SWA | Legal Services | 19,875 | - | - |
| 10011100 | 521231 | | Medical Exam | 42 | 70 | - |
| 10011100 | 521235 | | Pauper Expense | 3,300 | 2,334 | 3,000 |
| 10011100 | 522210 | | Repairs & Maint - Equipment | - | 578 | - |
| 10011100 | 522250 | | Maintenance Agreements | 2,276 | 4,920 | 2,700 |
| 10011100 | 522260 | | Maintenance Agree Tracking | 7 | - | - |
| 10011100 | 522290 | | Public Works Repairs | 4,762 | 3,500 | - |
| 10011100 | 522320 | | Rental of Equipment & Vehicles | 1,953 | 5,300 | 5,297 |
| 10011100 | 523110 | | PO Liability/Employee Bond | 293 | 1,553 | 780 |
| 10011100 | 523140 | | General Liability | 11,747 | 3,040 | - |
| 10011100 | 523150 | | Vehicle Insurance | 2,030 | 3,500 | - |
| 10011100 | 523220 | | Telephone/Pagers/Mobile | 15,048 | 14,940 | 6,446 |
| 10011100 | 523230 | | Postage | 199 | 340 | 500 |
| 10011100 | 523300 | | Advertising | 5,503 | 8,635 | 8,000 |
| 10011100 | 523400 | | Printing & Binding | 36 | 555 | 500 |
| 10011100 | 523500 | | Travel Meals Lodging Mileage | 24,076 | 24,321 | 11,000 |
| 10011100 | 523600 | | Dues & Fees | 99,023 | 101,772 | 105,000 |
| 10011100 | 523700 | | Education & Training | 34,636 | 7,008 | 11,000 |
| 10011100 | 523900 | | Other Contracted Services | 53,498 | 39,474 | 31,000 |
| 10011100 | 523920 | | Indexing & Recording | - | 10,953 | 12,000 |
| 10011100 | 529999 | | Reimbursement of expenses | - | (10,000) | - |
| **TOTAL** | **Purchased/Contracted Services** | | | **1,440,675** | **1,496,839** | **1,127,224** |
| | **Supplies** | | | | | |
| 10011100 | 531100 | | Gen Operating Supplies & Mats | 10,748 | 9,228 | 8,000 |
| 10011100 | 531160 | | Tags & Titles | - | 200 | - |
| 10011100 | 531170 | | Event Supplies | 6,995 | 11,705 | 8,000 |
| 10011100 | 531270 | | Gasoline/Diesel | 3,826 | 3,000 | 3,300 |
| 10011100 | 531300 | | Food | 77 | 6 | 10,500 |
| 10011100 | 531400 | | Books & Periodicals | 52 | (1,000) | 100 |
| 10011100 | 531600 | | Small Equipment < $5 | 515 | 10,758 | 500 |
| 10011100 | 531740 | | Uniforms | - | 1,000 | 1,000 |
| **TOTAL** | **Supplies** | | | **22,213** | **34,897** | **31,400** |

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| | InterFund/Department Charges | | | | | |
| 10011100 | 559999 | | Interfund Reimbursements | 101,000 | - | - |
| TOTAL | InterFund/Department Charges | | | 101,000 | - | - |
| | Other Costs | | | | | |
| 10011100 | 571020 | | Intergovt Expense - Walton Co | 52,155 | - | - |
| 10011100 | 571030 | | Intergovt Expense - Morgan Co | 20,862 | - | - |
| 10011100 | 571040 | | Intergovt Expense - Jasper Co | 13,908 | - | - |
| TOTAL | Other Costs | | | 86,925 | - | - |
| TOTAL | Board of Commissioners | | | 2,154,793 | 2,140,456 | 1,987,547 |

# ELECTIONS

## Mission Statement

The mission of the Board of Elections and Registration Office is to promote public confidence by conducting voter registration and voting in Newton County in an efficient and transparent manner.

## FY 2017 Accomplishments

- Conducted a successful Presidential Election Cycle with a 76.08% turnout of registered active voters for the November 8, 2016 General Election.
- Processed 20,922 voter registration applications.
- Senior Administrative Specialist is in the process of obtaining the Georgia Election Official Certification to assist with all aspects of conducting elections.

## FY 2018 Objectives

- Improve customer service by using EasyVote functionality to expedite name and/or address changes for current registered voters by printing an updated voter registration application for the voter to verify and sign.
- Explore the capability of electronically storing applications received electronically from the Elections Division of the Georgia Secretary of State's office by the county to be more cost and time efficient.
- Recruit and train additional poll officials for the 2018 Election Cycle and to restore the Poll Manager Trainee Program.

## FY 2018 Budget Highlights

- Poll worker personnel budget decreased due to the number of scheduled elections in this budget cycle.
- Requested operating expenses are approximately 26% less than previous year's budget request.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10014000** | **Elections** | | | | | |
| | **Personnel Costs** | | | | | |
| 10014000 | 511100 | | Regular Employees | 159,597 | 162,207 | 168,256 |
| 10014000 | 511105 | | Poll Workers | - | - | 62,616 |
| 10014000 | 512110 | | Health Insurance | 22,471 | 30,495 | 33,983 |
| 10014000 | 512120 | | Life Insurance | 198 | 218 | 331 |
| 10014000 | 512200 | | Social Security (FICA) contr | 12,043 | 12,212 | 12,682 |
| 10014000 | 512400 | | Retirement Contributions | 7,358 | 7,382 | 7,641 |
| 10014000 | 512700 | | Worker's Compensation | 6,515 | 6,515 | - |
| 10014000 | 512900 | | Other Employee Benefits | - | 1,000 | - |
| **TOTAL** | **Personnel Costs** | | | **208,183** | **220,029** | **285,509** |
| | **Purchased/Contracted Services** | | | | | |
| 10014000 | 521300 | | Technical Services | 27,093 | 52,000 | 28,975 |
| 10014000 | 522210 | | Repairs & Maint - Equipment | - | 400 | 1,000 |
| 10014000 | 522250 | | Maintenance Agreements | 15,430 | 25,000 | 29,890 |
| 10014000 | 522320 | | Rental of Equipment & Vehicles | 3,098 | 3,500 | 3,960 |
| 10014000 | 523140 | | General Liability | 970 | 1,944 | - |
| 10014000 | 523220 | | Telephone/Pagers/Mobile | 572 | 840 | - |
| 10014000 | 523230 | | Postage | 12,168 | 20,000 | 18,750 |
| 10014000 | 523300 | | Advertising | 825 | 700 | 700 |
| 10014000 | 523500 | | Travel Meals Lodging Mileage | 1,189 | 3,000 | 3,997 |
| 10014000 | 523600 | | Dues & Fees | - | 160 | 210 |
| 10014000 | 523700 | | Education & Training | 1,200 | 2,000 | 3,000 |
| 10014000 | 523850 | | Contract Labor | 96,949 | 160,000 | - |
| 10014000 | 523900 | | Other Contracted Services | 427 | 17,788 | 700 |
| 10014000 | 529999 | | Reimbursement of expenses | - | - | (13,500) |
| **TOTAL** | **Purchased/Contracted Services** | | | **159,921** | **287,332** | **77,682** |
| | **Supplies** | | | | | |
| 10014000 | 531100 | | Gen Operating Supplies & Mats | 2,546 | 4,000 | 3,000 |
| 10014000 | 531400 | | Books & Periodicals | - | - | 100 |
| 10014000 | 531600 | | Small Equipment < $5 | 3,656 | 13,800 | 11,625 |
| **TOTAL** | **Supplies** | | | **6,202** | **17,800** | **14,725** |
| **TOTAL** | **Elections** | | | **374,305** | **525,161** | **377,916** |

# FINANCIAL ADMINISTRATION

The mission of the Finance Department is to provide timely and accurate financial information using general accepted accounting principles to internal and external customers, while ensuring citizens the department is operating in the most efficient manner.

## FY 2017 Accomplishments

- Began the process of creating a Financial Policy Package by implementing new travel, cell phone, procurement and check signing policies
- Developed Munis training manuals and held several training sessions for Munis users throughout the County

## FY 2018 Objectives

- Implement new time-entry system within Munis Financials
- Develop a five-year capital improvement program
- Complete Financial Policy package
- Improve budget document so as to provide more meaningful information regarding department's mission and goals and receive the Government Finance Officer's Association Distinguished Budget Presentation Award.
- Refine Annual Financial Report so as to produce a Comprehensive Annual Financial Report and receive the Government Finance Officer's Association Certificate of Excellence in Financial Reporting.

## FY 2018 Budget Highlights

- Request of additional training dollars in order for all Finance Department employees to obtain the Level 1 Finance Officer certification

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| 10015100 | Financial Administration | | | | | |
| | Personnel Costs | | | | | |
| 10015100 | 511100 | | Regular Employees | 479,302 | 503,155 | 525,427 |
| 10015100 | 511300 | | Overtime | 306 | - | - |
| 10015100 | 512110 | | Health Insurance | 80,858 | 88,695 | 90,189 |
| 10015100 | 512120 | | Life Insurance | 559 | 581 | 891 |
| 10015100 | 512200 | | Social Security (FICA) contr | 35,935 | 37,697 | 38,924 |
| 10015100 | 512400 | | Retirement Contributions | 37,339 | 29,500 | 29,408 |
| 10015100 | 512700 | | Worker's Compensation | 2,500 | 2,500 | - |
| 10015100 | 512900 | | Other Employee Benefits | - | 2,000 | - |
| 10015100 | 519999 | 16019 | Reimbursement of Salary | (3,467) | (1,277) | - |
| TOTAL | Personnel Costs | | | 633,331 | 662,851 | 684,840 |
| | Purchased/Contracted Services | | | | | |
| 10015100 | 521200 | | Professional/Contracted Srvcs | - | - | 100,000 |
| 10015100 | 521231 | | Medical Exam | 35 | - | - |
| 10015100 | 522250 | | Maintenance Agreements | 47,781 | 50,975 | 49,598 |
| 10015100 | 522320 | | Rental of Equipment & Vehicles | 1,228 | - | - |
| 10015100 | 523140 | | General Liability | 1,941 | 2,500 | - |
| 10015100 | 523220 | | Telephone/Pagers/Mobile | 496 | 500 | - |
| 10015100 | 523230 | | Postage | 3,914 | 5,000 | 5,000 |
| 10015100 | 523300 | | Advertising | - | 1,000 | 1,200 |
| 10015100 | 523500 | | Travel Meals Lodging Mileage | 129 | 500 | 2,968 |
| 10015100 | 523600 | | Dues & Fees | 1,509 | 1,788 | 1,595 |
| 10015100 | 523700 | | Education & Training | 249 | 4,377 | 11,856 |
| 10015100 | 523900 | | Other Contracted Services | 5,086 | 2,360 | 1,140 |
| TOTAL | Purchased/Contracted Services | | | 62,368 | 69,000 | 173,356 |
| | Supplies | | | | | |
| 10015100 | 531100 | | Gen Operating Supplies & Mats | 7,677 | 8,477 | 8,500 |
| 10015100 | 531300 | | Food | - | - | 1,800 |
| 10015100 | 531400 | | Books & Periodicals | 788 | 150 | 500 |
| 10015100 | 531600 | | Small Equipment < $5 | 6,619 | 5,240 | 650 |
| TOTAL | Supplies | | | 15,085 | 13,867 | 11,450 |
| TOTAL | Financial Administration | | | 710,783 | 745,718 | 869,647 |

# INFORMATION SYSTEMS

## Mission Statement

The mission of the Information Systems (IS) Department is to implement Newton County's technology initiatives, protect critical systems from the threat of cyberattacks, and to support 350+ desktop PCs, laptops, and servers.

## FY 2017 Accomplishments

- Switched from Charter to AT&T internet service this is both faster and less expensive
- Upgraded the infrastructure of both VM (virtual machine) and network systems, which allowed for replacement of "end of life" switches
- Implemented new email archiving and firewall systems
- Upgraded WI-FI in the Judicial Center
- Responded to over 3,500 "Help Desk" tickets
- Accomplished all of the above while enduring 75% staff turnover over the past nine months

## FY 2018 Objectives

- Complete fiber connection switchover from Charter to AT&T
- Replace County's primary NAS (network-attached storage) file server
- Deploy a Wi-Fi access point in the Historic Courthouse

## FY 2018 Budget Highlights

- Personnel budget increases would allow for the hiring of two part-time positions that would help answer many of the daily "Help Desk" calls that are received, which frees other staff resources to work on more pressing projects and issues.
- The budget increase for Contracted Services is needed for a consultant's assistance with a review of the County's IT infrastructure, as well as to continue support week-to-week operations.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10015350** | **Information Systems** | | | | | |
| | **Personnel Costs** | | | | | |
| 10015350 | 511100 | | Regular Employees | 198,256 | 197,006 | 217,601 |
| 10015350 | 512110 | | Health Insurance | 51,166 | 51,024 | 56,854 |
| 10015350 | 512120 | | Life Insurance | 241 | 228 | 341 |
| 10015350 | 512200 | | Social Security (FICA) contr | 14,652 | 14,485 | 14,522 |
| 10015350 | 512400 | | Retirement Contributions | 21,488 | 27,014 | 10,523 |
| 10015350 | 512700 | | Worker's Compensation | 1,100 | 1,100 | - |
| 10015350 | 512900 | | Other Employee Benefits | - | 400 | - |
| **TOTAL** | **Personnel Costs** | | | **286,904** | **291,257** | **299,841** |
| | **Purchased/Contracted Services** | | | | | |
| 10015350 | 521200 | | Professional/Contracted Srvcs | - | - | 30,000 |
| 10015350 | 522210 | | Repairs & Maint - Equipment | 355 | 800 | - |
| 10015350 | 522215 | | Repairs & Maint-Vehicles | - | 500 | - |
| 10015350 | 522250 | | Maintenance Agreements | 101,960 | 100,000 | 90,671 |
| 10015350 | 522260 | | Maintenance Agree Tracking | 4 | - | - |
| 10015350 | 522290 | | Public Works Repairs | - | 400 | - |
| 10015350 | 523140 | | General Liability | 776 | 1,560 | - |
| 10015350 | 523150 | | Vehicle Insurance | 338 | 780 | - |
| 10015350 | 523220 | | Telephone/Pagers/Mobile | 7,998 | 8,160 | 235,848 |
| 10015350 | 523230 | | Postage | 20 | 300 | 100 |
| 10015350 | 523400 | | Printing & Binding | - | - | 200 |
| 10015350 | 523500 | | Travel Meals Lodging Mileage | 1,562 | 2,500 | 1,000 |
| 10015350 | 523600 | | Dues & Fees | 708 | 600 | - |
| 10015350 | 523700 | | Education & Training | 7,276 | 8,000 | 4,996 |
| 10015350 | 523900 | | Other Contracted Services | 120,204 | 156,000 | - |
| **TOTAL** | **Purchased/Contracted Services** | | | **241,200** | **279,600** | **362,815** |
| | **Supplies** | | | | | |
| 10015350 | 531100 | | Gen Operating Supplies & Mats | 29,759 | 48,000 | 7,500 |
| 10015350 | 531270 | | Gasoline/Diesel | 81 | 500 | 150 |
| 10015350 | 531300 | | Food | - | - | 400 |
| 10015350 | 531400 | | Books & Periodicals | 31 | 275 | 50 |
| 10015350 | 531600 | | Small Equipment < $5 | 47,338 | 35,161 | 40,000 |
| **TOTAL** | **Supplies** | | | **77,208** | **83,936** | **48,100** |
| | **Capital Outlay** | | | | | |
| 10015350 | 542400 | | Computers | 19,502 | - | - |
| **TOTAL** | **Capital Outlay** | | | **19,502** | **-** | **-** |
| **TOTAL** | **Information Systems** | | | **624,814** | **654,793** | **710,756** |

# GIS

## Mission Statement

Geographic Information Systems (GIS) is a department that is jointly operated and funded by Newton County and the City of Covington. Its mission is to improve the quality of GIS and mapping products in a cost-effective manner, reduce duplication of work, and promote staff interaction and collaboration across jurisdictional lines. The location-based products and services provided by GIS enable elected officials, County/City staff, and our citizens to make well-informed decisions that have a positive impact on our community.

## FY 2017 Accomplishments

- Updated nearly 11,000 address point records (25% of total) to help improve E-911 system
- Successfully integrated WinGAP (tax parcel data) with Magnet to allow mapping of permit activity
- Fulfilled 300+ map/data requests requiring 4,500 hours of staff time, or an avg. of 16 hours per request
- Conducted a GIS "Health Check" with our consultant, GISinc, which reviewed the GIS system and database
- Negotiated a new AutoCAD software license agreement that resulted in $5,000 per annum cost savings

## FY 2018 Objectives

- Conduct a thorough redesign of our GIS database, which GISinc described as having "flaws"
- Assist E-911 with implementation of a new Spillman application that incorporates improved address data
- Deployment of mobile GIS applications and solutions for County personnel who need GIS data in the field

## FY 2018 Budget Highlights

- Personnel budget increase would fill a position that was vacated and eliminated from budget in FY 2016
- The budget increase for professional/contracted services is needed for a consultant's assistance with the redesign of the GIS database, integration of GIS with other County software applications, and guidance on the deployment of mobile GIS applications
- As demand for GIS products and services steadily grows (we experienced a 160% increase last year alone), the need to advocate for additional personnel and professional services was identified as an "urgent" priority by GISinc in its review of the GIS Department. As such, the two budget requests highlighted above are our most-pressing needs in the coming year.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10015360** | **GIS** | | | | | |
| | **Personnel Costs** | | | | | |
| 10015360 | 511100 | | Regular Employees | 98,708 | 100,413 | 103,296 |
| 10015360 | 512110 | | Health Insurance | 26,783 | 25,521 | 28,427 |
| 10015360 | 512120 | | Life Insurance | 115 | 114 | 170 |
| 10015360 | 512200 | | Social Security (FICA) contr | 7,284 | 7,320 | 7,661 |
| 10015360 | 512400 | | Retirement Contributions | 5,207 | 5,209 | 5,393 |
| 10015360 | 512700 | | Worker's Compensation | 825 | 825 | - |
| 10015360 | 512900 | | Other Employee Benefits | - | 400 | - |
| 10015360 | 519999 | | Reimbursement of Salary | 53,197 | 33,750 | 44,500 |
| **TOTAL** | **Personnel Costs** | | | **192,119** | **173,552** | **189,447** |
| | **Purchased/Contracted Services** | | | | | |
| 10015360 | 521200 | | Professional/Contracted Srvcs | 12,276 | 9,000 | 50,000 |
| 10015360 | 521210 | | Legal Services | - | 1,200 | - |
| 10015360 | 521231 | | Medical Exam | - | 100 | - |
| 10015360 | 522210 | | Repairs & Maint - Equipment | 2,113 | 1,000 | 600 |
| 10015360 | 522215 | | Repairs & Maint-Vehicles | - | 500 | - |
| 10015360 | 522250 | | Maintenance Agreements | 26,052 | 20,100 | 20,773 |
| 10015360 | 522320 | | Rental of Equipment & Vehicles | - | 1,250 | 1,643 |
| 10015360 | 523140 | | General Liability | 582 | 1,152 | - |
| 10015360 | 523150 | | Vehicle Insurance | - | 780 | - |
| 10015360 | 523220 | | Telephone/Pagers/Mobile | 156 | 1,000 | 1,368 |
| 10015360 | 523230 | | Postage | 27 | 300 | 100 |
| 10015360 | 523300 | | Advertising | 29 | 300 | - |
| 10015360 | 523400 | | Printing & Binding | - | - | 100 |
| 10015360 | 523500 | | Travel Meals Lodging Mileage | 1,551 | 5,600 | 3,504 |
| 10015360 | 523600 | | Dues & Fees | - | 956 | 960 |
| 10015360 | 523700 | | Education & Training | 3,324 | 5,180 | 6,621 |
| 10015360 | 523905 | | Credit Card Fees | (86) | 500 | 150 |
| **TOTAL** | **Purchased/Contracted Services** | | | **46,024** | **48,918** | **85,818** |
| | **Supplies** | | | | | |
| 10015360 | 531100 | | Gen Operating Supplies & Mats | 3,766 | 3,500 | 2,971 |
| 10015360 | 531270 | | Gasoline/Diesel | 21 | 1,000 | 500 |
| 10015360 | 531300 | | Food | - | - | 100 |
| 10015360 | 531400 | | Books & Periodicals | - | 500 | 164 |
| 10015360 | 531600 | | Small Equipment < $5 | 6,703 | 8,000 | 2,575 |
| 10015360 | 531740 | | Uniforms | - | 400 | 200 |
| **TOTAL** | **Supplies** | | | **10,490** | **13,400** | **6,510** |
| **TOTAL** | **GIS** | | | **248,633** | **235,870** | **281,776** |

# HUMAN RESOURCES

## Mission Statement

Newton County Government is a rapidly evolving entity. The way we conduct business today is vastly different from what we did just a few years ago, and in another couple of years, it will change again. To meet current and future needs that will position us to be a world class employer of choice that positively impacts individuals in our community, we advocate the development, funding, and maintenance of a tactical people first approach. Our primary focus is attracting, developing and retaining top talent.

## FY 2017 Accomplishments

- Integral in negotiating insurance costs resulting in over $1M in savings to our tax payers
- Initiated the analysis and evaluation of all internal processes and procedures to determine risks, vulnerabilities, and opportunities, and created comprehensive short and long range plans to address them
- Hired and trained three FTE staff members with no prior HR experience to meet the needs of an evolving organization and processed 1,250 personnel actions including new hires, separations, benefit changes, demographics updates, disciplinary actions, etc.
- Developed and implemented a formal countywide safety & risk management function, a new countywide performance management system, and an employee driven Staff Advisory Committee as well as a Safety Committee
- Maintained a 95% DOL unemployment claim defense rate and participated in four appeal hearings with 100% defense rate

## FY 2018 Objectives

- Advocate for significant investments to attract and retain top talent using effective recruitment, compensation and benefit analysis
- Complete update and overhaul of Newton County Employee personnel handbook
- Conduct a comprehensive classification study, revising and updating all County job descriptions and conducting desk audits to ensure JDs are contemporary and accurately reflect current duties and requirements
- Implement the automation of transactional HR processes utilizing Munis HRIS, leveraging technology to reduce response time; shifting talent resources to address emerging complex HR issues and strategy development. Launch and implement countywide Intranet.
- Initiate implementation of first ever internal training program for employees, supervisors and directors

## FY 2018 Budget Highlights

- Requesting funding to perform comprehensive classification, compensation and employee benefits study. The most recent study was conducted in 2006. This is a critical step in realizing our mission to be an employer of choice
- Requesting funding to improve Life Insurance benefit for employees, benefit from 30k to 50k to provide better coverage while increasing our ability to compete with surrounding Counties. Industry standard is at least 1x annual salary
- Requesting funding for one additional employee due to the significant undertaking of a comprehensive classification study and overhaul. This request improves our staffing ratios and brings us closer to industry staffing standards
- Requesting funding for staff training to support departmental excellence in our functional area while allowing team members to meet their full potential

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10015400** | **Human Resources** | | | | | |
| | **Personnel Costs** | | | | | |
| 10015400 | 511100 | | Regular Employees | 161,243 | 332,853 | 324,632 |
| 10015400 | 511300 | | Overtime | - | - | 750 |
| 10015400 | 512110 | | Health Insurance | 32,702 | 73,746 | 53,752 |
| 10015400 | 512120 | | Life Insurance | 203 | 373 | 513 |
| 10015400 | 512200 | | Social Security (FICA) contr | 11,923 | 24,994 | 22,253 |
| 10015400 | 512400 | | Retirement Contributions | 7,397 | 12,325 | 13,820 |
| 10015400 | 512700 | | Worker's Compensation | 1,100 | 1,100 | - |
| 10015400 | 512900 | | Other Employee Benefits | - | 1,400 | - |
| 10015400 | 519999 | | Reimbursement of Salary | - | (20,000) | (20,000) |
| **TOTAL** | **Personnel Costs** | | | **214,568** | **426,791** | **395,720** |
| | **Purchased/Contracted Services** | | | | | |
| 10015400 | 521200 | | Professional/Contracted Srvcs | 765 | 25,357 | - |
| 10015400 | 521210 | | Legal Services | 4,639 | 1,748 | - |
| 10015400 | 521231 | | Medical Exam | 69 | 35 | 20,975 |
| 10015400 | 522250 | | Maintenance Agreements | 1,444 | 2,000 | 2,000 |
| 10015400 | 522320 | | Rental of Equipment & Vehicles | - | - | 4,000 |
| 10015400 | 523140 | | General Liability | 776 | - | - |
| 10015400 | 523220 | | Telephone/Pagers/Mobile | 116 | 2,160 | 1,440 |
| 10015400 | 523230 | | Postage | 169 | 425 | 600 |
| 10015400 | 523500 | | Travel Meals Lodging Mileage | 1,388 | 2,700 | 5,031 |
| 10015400 | 523500 | RISK | Travel Meals Lodging Mileage | - | 1,697 | - |
| 10015400 | 523600 | | Dues & Fees | 326 | 950 | 1,000 |
| 10015400 | 523700 | | Education & Training | 3,408 | 3,000 | 2,300 |
| 10015400 | 523700 | RISK | Education & Training | - | 9,500 | - |
| 10015400 | 523900 | | Other Contracted Services | - | - | 118,480 |
| **TOTAL** | **Purchased/Contracted Services** | | | **13,101** | **49,572** | **155,826** |
| | **Supplies** | | | | | |
| 10015400 | 531100 | | Gen Operating Supplies & Mats | 3,726 | 4,000 | 10,000 |
| 10015400 | 531100 | RISK | Gen Operating Supplies & Mats | - | 10,500 | - |
| 10015400 | 531170 | | Event Supplies | - | - | 25,500 |
| 10015400 | 531270 | | Gasoline/Diesel | - | - | 700 |
| 10015400 | 531400 | | Books & Periodicals | 15 | 33 | 500 |
| 10015400 | 531600 | | Small Equipment < $5 | 14,977 | 4,750 | 3,000 |
| 10015400 | 539999 | | Reimbursement of Expenses | (7,745) | - | - |
| **TOTAL** | **Supplies** | | | **10,973** | **19,283** | **39,700** |
| **TOTAL** | **Human Resources** | | | **238,642** | **495,646** | **591,246** |

# TAX COMMISSIONER

## Mission Statement

The mission of the Tax Commissioner's office is to provide the citizens of Newton County total efficient, excellent service, with integrity and fairness. To bill, collect and distribute all taxes due the State, County, School, and Municipalities. We are one of many departments who serves the citizens of Newton County. To work with all departments within the State of Georgia, Motor Vehicle Division, Local Government Services , State and Local Lawmakers.

## FY 2017 Accomplishments

- Receiving an approved Digest for billing from the Revenue Commissioner
- Collection rate for all year's 99.7% , 75,777 services
- Processed 26,200 Title Services; 154,081 Registration Services, and 8,041 Miscellaneous Services
- Total Property Tax & Motor Vehicles Citizens pulled tickets in lobby for service at the counters 103,631
- 2016 homestead applications taken 1,628; 2017 homestead applications taken as of 6/30/17-340

## FY 2018 Objectives

- Cross Training of all employees, to serve our citizens and to minimize wait times
- Website, to redesign to add more information and links
- To have the Kiosk implemented as soon as Kroger remodels
- Updated resources to citizens for convenience of payments and methods to do business without coming into office.
- To receive information or questions and talk with a trained staff member

## FY 2018 Budget Highlights

- To operate and stay within approved budget

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| 10015450 | Tax Commissioner | | | | | |
| | Personnel Costs | | | | | |
| 10015450 | 511100 | | Regular Employees | 646,151 | 662,969 | 701,583 |
| 10015450 | 511300 | | Overtime | 6,324 | - | - |
| 10015450 | 512110 | | Health Insurance | 163,796 | 163,038 | 181,675 |
| 10015450 | 512120 | | Life Insurance | 877 | 834 | 1,289 |
| 10015450 | 512200 | | Social Security (FICA) contr | 18,929 | 48,121 | 22,413 |
| 10015450 | 512400 | | Retirement Contributions | 54,756 | 97,073 | 36,396 |
| 10015450 | 512700 | | Worker's Compensation | 4,367 | 4,367 | - |
| 10015450 | 519999 | | Reimbursement of Salary | - | (30,000) | - |
| **TOTAL** | **Personnel Costs** | | | **895,200** | **946,402** | **943,356** |
| | **Purchased/Contracted Services** | | | | | |
| 10015450 | 521200 | | Professional/Contracted Srvcs | 54,074 | 57,500 | 70,816 |
| 10015450 | 521210 | | Legal Services | 6,439 | 5,000 | - |
| 10015450 | 521231 | | Medical Exam | - | 260 | - |
| 10015450 | 522215 | | Repairs & Maint-Vehicles | - | 52 | - |
| 10015450 | 522250 | | Maintenance Agreements | 660 | 4,500 | 14,313 |
| 10015450 | 522320 | | Rental of Equipment & Vehicles | 1,872 | 10,860 | 12,381 |
| 10015450 | 523110 | | PO Liability/Emp Bond | 215 | 1,000 | 1,000 |
| 10015450 | 523140 | | General Liability | 3,105 | 5,844 | 2,500 |
| 10015450 | 523220 | | Telephone/Pagers/Mobile | 7,496 | 9,100 | 1,100 |
| 10015450 | 523230 | | Postage | 28,582 | 39,226 | 37,000 |
| 10015450 | 523300 | | Advertising | (1,635) | - | 3,000 |
| 10015450 | 523400 | | Printing & Binding | 691 | 1,300 | 1,300 |
| 10015450 | 523500 | | Travel Meals Lodging Mileage | 1,655 | 5,000 | 4,500 |
| 10015450 | 523600 | | Dues & Fees | 750 | 1,000 | 750 |
| 10015450 | 523700 | | Education & Training | 1,145 | 2,000 | 2,000 |
| 10015450 | 523900 | | Other Contracted Services | 1,110 | 1,800 | 1,125 |
| 10015450 | 523905 | | Credit Card Fees | (6,392) | - | - |
| **TOTAL** | **Purchased/Contracted Services** | | | **99,767** | **144,442** | **151,785** |
| | **Supplies** | | | | | |
| 10015450 | 531100 | | Gen Operating Supplies & Mats | 13,258 | 20,000 | 17,000 |
| 10015450 | 531400 | | Books & Periodicals | 298 | 600 | 618 |
| 10015450 | 531600 | | Small Equipment < $5 | 1,595 | - | 13,000 |
| **TOTAL** | **Supplies** | | | **15,151** | **20,600** | **30,618** |
| **TOTAL** | **Tax Commissioner** | | | **1,010,118** | **1,111,444** | **1,125,760** |

# TAX ASSESSOR

## Mission Statement

The Newton County Tax Assessors Office is tasked with making appraisals of all properties located within the county. Appraisers estimate value using the market, cost, and income approach to value. This task certifies that all taxpayers within the county pay their proportionate or fair share of the ad valorem tax burden.

## FY 2017 Accomplishments

- Maintain property information on 47,494 parcels
- Processed over 1,500 appeals to Board of Equalization

## FY 2018 Objectives

- Maintain property records
- Process appeal of both real and personal property
- Mail notice of assessments
- Process property returns and appeals
- Verify and process all applications for specialized exemptions
- Reassess real and personal property
- Update departmental policies and procedures

## FY 2018 Budget Highlights

- Cut this year's budget by 5%

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| 10015500 | Tax Assessor | | | | | |
| | Personnel Costs | | | | | |
| 10015500 | 511100 | | Regular Employees | 533,107 | 541,432 | 575,251 |
| 10015500 | 511300 | | Overtime | 219 | - | - |
| 10015500 | 512110 | | Health Insurance | 147,436 | 145,299 | 153,247 |
| 10015500 | 512120 | | Life Insurance | 717 | 664 | 1,002 |
| 10015500 | 512200 | | Social Security (FICA) contr | 39,606 | 40,205 | 42,836 |
| 10015500 | 512400 | | Retirement Contributions | 26,510 | 27,146 | 28,096 |
| 10015500 | 512700 | | Worker's Compensation | 4,640 | 4,640 | - |
| 10015500 | 512900 | | Other Employee Benefits | - | 2,200 | - |
| **TOTAL** | **Personnel Costs** | | | **752,234** | **761,586** | **800,432** |
| | **Purchased/Contracted Services** | | | | | |
| 10015500 | 521200 | | Professional/Contracted Srvcs | 23,918 | 32,406 | 25,800 |
| 10015500 | 521210 | | Legal Services | 21,151 | 20,000 | - |
| 10015500 | 521231 | | Medical Exam | 35 | 62 | - |
| 10015500 | 522250 | | Maintenance Agreements | 21,443 | 20,000 | 12,499 |
| 10015500 | 522290 | | Public Works Repairs | 407 | 1,500 | - |
| 10015500 | 522320 | | Rental of Equipment & Vehicles | - | 1,250 | 500 |
| 10015500 | 523140 | | General Liability | 2,329 | 6,624 | - |
| 10015500 | 523150 | | Vehicle Insurance | 1,689 | 3,924 | - |
| 10015500 | 523220 | | Telephone/Pagers/Mobile | 1,620 | 1,800 | 1,143 |
| 10015500 | 523230 | | Postage | 1,043 | 3,000 | 2,000 |
| 10015500 | 523400 | | Printing & Binding | 216 | 500 | 500 |
| 10015500 | 523500 | | Travel Meals Lodging Mileage | 5,437 | 5,500 | 5,000 |
| 10015500 | 523600 | | Dues & Fees | 11,393 | 600 | 526 |
| 10015500 | 523700 | | Education & Training | 4,622 | 5,500 | 5,000 |
| 10015500 | 523850 | | Contract Labor | - | 37,928 | 15,000 |
| **TOTAL** | **Purchased/Contracted Services** | | | **95,301** | **140,594** | **67,969** |
| | **Supplies** | | | | | |
| 10015500 | 531100 | | Gen Operating Supplies & Mats | 6,130 | 8,260 | 8,000 |
| 10015500 | 531270 | | Gasoline/Diesel | 1,325 | 3,500 | 3,000 |
| 10015500 | 531400 | | Books & Periodicals | 1,181 | 1,500 | 1,600 |
| 10015500 | 531600 | | Small Equipment < $5 | - | 250 | 1,000 |
| **TOTAL** | **Supplies** | | | **8,636** | **13,510** | **13,600** |
| | **Capital Outlay** | | | | | |
| 10015500 | 542400 | | Computers | 15,000 | - | - |
| **TOTAL** | **Capital Outlay** | | | **15,000** | **-** | **-** |
| **TOTAL** | **Tax Assessor** | | | **871,171** | **915,690** | **882,001** |

# BOARD OF EQUALIZATION

## Mission Statement

The Board is the body charged by law with hearing and adjudicating administrative appeals to property values and assessments made by the board of Assessors.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10015510** | **Board of Equalization** | | | | | |
| | **Personnel Costs** | | | | | |
| 10015510 | 511100 | | Regular Employees | 42,868 | 41,122 | 42,767 |
| 10015510 | 512110 | | Health Insurance | 5,229 | 4,983 | 5,556 |
| 10015510 | 512120 | | Life Insurance | 50 | 47 | 75 |
| 10015510 | 512200 | | Social Security (FICA) contr | 3,227 | 3,096 | 3,222 |
| 10015510 | 512400 | | Retirement Contributions | 12,165 | 10,911 | 2,567 |
| 10015510 | 512900 | | Other Employee Benefits | - | 200 | - |
| **TOTAL** | **Personnel Costs** | | | **63,539** | **60,359** | **54,187** |
| | **Purchased/Contracted Services** | | | | | |
| 10015510 | 523230 | | Postage | 844 | 1,000 | 2,000 |
| 10015510 | 523500 | | Travel Meals Lodging Mileage | 757 | 1,263 | 1,500 |
| 10015510 | 523700 | | Education & Training | 175 | 450 | 450 |
| 10015510 | 523850 | | Contract Labor | 5,445 | 5,437 | 6,500 |
| **TOTAL** | **Purchased/Contracted Services** | | | **7,220** | **8,150** | **10,450** |
| | **Supplies** | | | | | |
| 10015510 | 531100 | | Gen Operating Supplies & Mats | - | 350 | 500 |
| **TOTAL** | **Supplies** | | | - | **350** | **500** |
| **TOTAL** | **Board of Equalization** | | | **70,760** | **68,859** | **65,137** |

# GOVT BUILDINGS/FACILITIES MGMT

## Mission Statement

Our mission is to provide safe, clean, comfortable and functional facilities for both our employees as well as our citizens. Our department currently provides all aspects of building maintenance to county facilities either through in–house or outside vendors. Most all county building maintenance requests go through this office to provide the county with work order documentation, lower pricing, expedient services and better accountability for services rendered.

## FY 2017 Accomplishments

- Successful completion of Defensive Driver Training
- Billy Stanley successfully completed the Local Government Safety Coordinator Program as well as Mental Health First Aid Training
- Successful completion of the Workers Compensation Training
- Named the Department of the Month in March by the Chairman of the Board of Commissioners

## FY 2018 Objectives

- Continued work with ABM and its contractors to implement our County wide energy efficiency program
- Continued involvement in the Judicial Center expansion project
- Continued involvement in the new Juvenile reporting center
- Continued involvement in the Animal Control SPLOST renovation
- Continued training, when possible

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| 10015650 | Govt Buillidngs/Facilities Mgmt | | | | | |
| | Personnel Costs | | | | | |
| 10015650 | 511100 | | Regular Employees | 165,024 | 171,117 | 177,962 |
| 10015650 | 511300 | | Overtime | 50 | - | - |
| 10015650 | 512110 | | Health Insurance | 43,233 | 43,251 | 48,197 |
| 10015650 | 512120 | | Life Insurance | 226 | 218 | 331 |
| 10015650 | 512200 | | Social Security (FICA) contr | 12,285 | 12,751 | 13,261 |
| 10015650 | 512400 | | Retirement Contributions | 18,912 | 15,905 | 8,438 |
| 10015650 | 512700 | | Worker's Compensation | 3,282 | 1,365 | - |
| 10015650 | 512900 | | Other Employee Benefits | - | 1,000 | - |
| TOTAL | Personnel Costs | | | 243,012 | 245,607 | 248,189 |
| | Purchased/Contracted Services | | | | | |
| 10015650 | 521231 | | Medical Exam | - | 400 | - |
| 10015650 | 522110 | | Disposal/Garbage Pick Up Svcs | 8,606 | 8,700 | 8,700 |
| 10015650 | 522210 | | Repairs & Maint - Equipment | 21,594 | 33,987 | 31,000 |
| 10015650 | 522215 | | Repairs & Maint-Vehicles | - | 1,000 | - |
| 10015650 | 522220 | | Repairs & Maint - Buildings | 15,936 | 33,987 | 33,200 |
| 10015650 | 522230 | | Grounds Maintenance | 45,518 | 34,650 | 43,753 |
| 10015650 | 522240 | | Security Maintenance | 13,696 | 15,100 | 30,300 |
| 10015650 | 522250 | | Maintenance Agreements | 39,526 | 42,500 | 38,550 |
| 10015650 | 522290 | | Public Works Repairs | 575 | 1,500 | - |
| 10015650 | 522310 | | Rental of Land & Buildings | 72,476 | 44,640 | 43,440 |
| 10015650 | 522320 | | Rental of Equipment & Vehicles | - | 600 | - |
| 10015650 | 523120 | | Commercial Property | 18,301 | 24,401 | - |
| 10015650 | 523140 | | General Liability | 776 | 1,035 | - |
| 10015650 | 523150 | | Vehicle Insurance | 677 | 903 | - |
| 10015650 | 523220 | | Telephone/Pagers/Mobile | 7,121 | 8,300 | 5,820 |
| 10015650 | 523600 | | Dues & Fees | 260 | 2,200 | - |
| 10015650 | 523900 | | Other Contracted Services | 29,668 | 39,237 | 40,327 |
| TOTAL | Purchased/Contracted Services | | | 274,731 | 293,139 | 275,090 |
| | Supplies | | | | | |
| 10015650 | 531100 | | Gen Operating Supplies & Mats | 1,550 | 1,650 | 1,650 |
| 10015650 | 531210 | | Energy - Water/Sewerage | 14,042 | 23,500 | 17,250 |
| 10015650 | 531220 | | Energy - Natural Gas | 4,677 | 8,600 | 4,700 |
| 10015650 | 531230 | | Energy - Electricity | 297,826 | 322,000 | 309,000 |
| 10015650 | 531270 | | Gasoline/Diesel | 1,365 | 3,000 | 2,000 |
| 10015650 | 531600 | | Small Equipment < $5 | 1,028 | 1,500 | 1,500 |
| 10015650 | 531700 | | Other Supplies/Parts | 743 | 750 | 750 |
| 10015650 | 531710 | | Cleaning Supplies | 16,507 | 24,150 | 18,000 |
| 10015650 | 531740 | | Uniforms | 2,431 | 2,700 | 3,000 |
| TOTAL | Supplies | | | 340,169 | 387,850 | 357,850 |
| TOTAL | Govt Buildings/Facilities Mgmt | | | 857,912 | 926,596 | 881,129 |

# SUPERIOR COURT

## Mission Statement

To administer justice evenly, fairly, and expeditiously in accordance with the law and the Code of Judicial Conduct.

## FY 2017 Accomplishments

- The Superior Court of Newton County disposed of 3,798 of 3900 civil and criminal cases filed for a disposition rate of 97.38 percent.
- The Court continues to address the problem of crime caused by mental illness and drug abuse through the expansion of the Newton County Resource Court, the Newton County Adult Felony Drug Court, and the newly established Newton County Veterans' Court. These specialty courts enhance public safety by reducing crime and recidivism. They also maximize the productivity and health of the community and allocate resources more efficiently by establishing a comprehensive system of treatment, incentives, and sanctions for eligible drug-dependent offenders rather than using incarceration alone to address drug-driven crime.
- The State Bar of Georgia selected our own Judge Horace J. Johnson, Jr. as one of only three recipients of the Justice Robert Benham Lifetime Achievement Award for Community Service in March 2017. Judge Johnson also continued his service to the State's judiciary as President of the Council of Superior Court Judges, having been elected to that position by his peers from across Georgia in 2016. He will finish his term as President in May 2017.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10021500** | **Superior Court** | | | | | |
| | **Personnel Costs** | | | | | |
| 10021500 | 511100 | | Regular Employees | 382,803 | 414,318 | 516,533 |
| 10021500 | 512110 | | Health Insurance | 31,446 | 35,478 | 39,539 |
| 10021500 | 512120 | | Life Insurance | 254 | 265 | 406 |
| 10021500 | 512200 | | Social Security (FICA) contr | 29,053 | 31,457 | 32,203 |
| 10021500 | 512400 | | Retirement Contributions | 31,152 | 31,278 | 11,058 |
| 10021500 | 512700 | | Worker's Compensation | 4,095 | 4,095 | - |
| 10021500 | 512900 | | Other Employee Benefits | - | 1,000 | - |
| 10021500 | 519999 | 16005 | Reimbursement of Salary | (114,573) | (116,682) | (222,427) |
| **TOTAL** | **Personnel Costs** | | | **364,229** | **401,209** | **377,312** |
| | **Purchased/Contracted Services** | | | | | |
| 10021500 | 521200 | | Professional/Contracted Srvcs | 4,439 | 5,000 | 5,000 |
| 10021500 | 521231 | | Medical Exam | - | 248 | - |
| 10021500 | 521310 | | Court Reporter Services | 320,196 | 400,000 | 400,000 |
| 10021500 | 522220 | | Repairs & Maint - Buildings | 171 | 500 | 500 |
| 10021500 | 522240 | | Security Maintenance | 20,949 | 19,310 | - |
| 10021500 | 522250 | | Maintenance Agreements | 1,511 | 7,500 | 3,500 |
| 10021500 | 522320 | | Rental of Equipment & Vehicles | 251 | 2,772 | 2,772 |
| 10021500 | 523140 | | General Liability | 2,911 | 6,228 | - |
| 10021500 | 523220 | | Telephone/Pagers/Mobile | 3,321 | 3,770 | 3,770 |
| 10021500 | 523230 | | Postage | 4,157 | 6,000 | 6,000 |
| 10021500 | 523300 | | Advertising | - | 100 | 100 |
| 10021500 | 523400 | | Printing & Binding | - | - | 750 |
| 10021500 | 523500 | | Travel Meals Lodging Mileage | 4,691 | 8,000 | 8,000 |
| 10021500 | 523600 | | Dues & Fees | 4,320 | 3,715 | 3,360 |
| 10021500 | 523610 | | Juror Fees | 80,000 | 90,000 | 90,000 |
| 10021500 | 523700 | | Education & Training | 45 | 500 | 525 |
| 10021500 | 523850 | | Contract Labor | - | 49,906 | - |
| 10021500 | 523900 | | Other Contracted Services | 1,500 | 2,500 | 12,500 |
| **TOTAL** | **Purchased/Contracted Services** | | | **448,462** | **606,049** | **536,777** |
| | **Supplies** | | | | | |
| 10021500 | 531100 | | Gen Operating Supplies & Mats | 6,980 | 7,500 | 7,500 |
| 10021500 | 531105 | | Juror Supplies | 2,521 | 4,500 | 4,500 |
| 10021500 | 531110 | | Court Reporter Supplies | 10,541 | 10,000 | 10,000 |
| 10021500 | 531600 | | Small Equipment < $5 | 5,074 | 816 | 500 |
| 10021500 | 531700 | | Other Supplies/Parts | (1,140) | 600 | 600 |
| 10021500 | 531740 | | Uniforms | 226 | 400 | 400 |
| **TOTAL** | **Supplies** | | | **24,201** | **23,816** | **23,500** |
| | **Capital Outlay** | | | | | |
| 10021500 | 542500 | | Other Equipment | - | 10,990 | - |
| **TOTAL** | **Capital Outlay** | | | **-** | **10,990** | **-** |
| | **Other Financing Uses** | | | | | |
| 10021500 | 611028 | 16005 | Operating Trsfr Out To Fd250 | 394 | - | - |
| **TOTAL** | **Other Financing Uses** | | | **394** | **-** | **-** |
| **TOTAL** | **Superior Court** | | | **837,287** | **1,042,064** | **937,589** |

# CLERK OF COURTS

## Mission Statement

For the past 18 years the mission statement for the office of Clerk of Superior Court has been "TO SERVE WITH EFFICIENCY AND COURTESY". The Clerk's off continues to stand by this mission statement by 1) Assisting the citizens of Newton County 2) Submitting timely reports required by law to various State agencies 3) Providing organized record keeping for all the official records of Newton County.

## FY17 Accomplishments

- The fiscal year of 2017 brought about changes in the Recording of Plats. Beginning January 1, 2017 the law requires every plat submitted to the Clerk of Superior Court be in electronic format and submitted via the GSCCCA E-file Portal. We have added an additional computer and equipment to allow the public to submit the plats as required by law.
- Various other changes in Georgia Law has increased the workload of the office and all employees have taken on additional duties to help ensure the proper handling and dispositions of Superior Court Cases, Real Estate Documents, other items.

## FY18 Objectives

- Work on Criminal Overlay Project to help transfer data related to criminal filings to various agencies to ensure proper reporting of criminal violation as required by law. The criminal overlay project will allow for electronic filing of criminal proceedings that will help with storage capabilities and workload organization.
- Work to establish new Criminal Evidence guidelines and procedures to effectively store and maintain evidence in the expansion of the office of Clerk of Superior Court.
- The Clerk's office anticipates the completion of Online Search Program. This program will allow view capabilities for all civil and criminal case filings in Superior Court as well as all Newton County Real Estate Records (Deeds and Plats) dated back to 1983 as well as (Liens) dating back to 1991.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| 10021800 | Clerk Of Courts | | | | | |
| | Personnel Costs | | | | | |
| 10021800 | 511100 | | Regular Employees | 609,019 | 611,544 | 644,457 |
| 10021800 | 512110 | | Health Insurance | 159,080 | 163,038 | 173,017 |
| 10021800 | 512120 | | Life Insurance | 821 | 799 | 1,194 |
| 10021800 | 512200 | | Social Security (FICA) contr | 43,382 | 44,940 | 45,370 |
| 10021800 | 512400 | | Retirement Contributions | 42,370 | 62,743 | 35,021 |
| 10021800 | 512700 | | Worker's Compensation | 4,367 | 4,367 | - |
| 10021800 | 512900 | | Other Employee Benefits | - | 19,443 | - |
| **TOTAL** | **Personnel Costs** | | | **859,039** | **906,874** | **899,059** |
| | Purchased/Contracted Services | | | | | |
| 10021800 | 521200 | | Professional/Contracted Srvcs | - | 14,503 | - |
| 10021800 | 521210 | | Legal Services | 1,304 | 3,000 | - |
| 10021800 | 521300 | | Technical Services | 82,800 | 90,000 | - |
| 10021800 | 522210 | | Repairs & Maint - Equipment | - | 200 | - |
| 10021800 | 522250 | | Maintenance Agreements | 3,669 | 8,400 | 153,400 |
| 10021800 | 522320 | | Rental of Equipment & Vehicles | 12,418 | 15,000 | 14,928 |
| 10021800 | 523110 | | PO Liability/Emp Bond | 100 | 3,000 | 3,000 |
| 10021800 | 523140 | | General Liability | 3,105 | 9,336 | - |
| 10021800 | 523220 | | Telephone/Pagers/Mobile | 867 | 4,000 | 79 |
| 10021800 | 523230 | | Postage | 10,939 | 17,500 | 20,000 |
| 10021800 | 523300 | | Advertising | 536 | 3,500 | 1,000 |
| 10021800 | 523400 | | Printing & Binding | 3,526 | 2,500 | 3,500 |
| 10021800 | 523500 | | Travel Meals Lodging Mileage | 2,532 | 6,950 | 4,951 |
| 10021800 | 523600 | | Dues & Fees | 787 | 750 | 750 |
| 10021800 | 523700 | | Education & Training | 550 | 1,500 | 1,400 |
| 10021800 | 523850 | | Contract Labor | 39,534 | 7,479 | 15,000 |
| 10021800 | 523900 | | Other Contracted Services | 2,571 | 3,000 | 5,200 |
| 10021800 | 523920 | | Indexing & Recording | 26,618 | 20,000 | 20,000 |
| **TOTAL** | **Purchased/Contracted Services** | | | **191,856** | **210,618** | **243,208** |
| | Supplies | | | | | |
| 10021800 | 531100 | | Gen Operating Supplies & Mats | 18,841 | 14,175 | 15,000 |
| 10021800 | 531105 | | Juror Supplies | 1,341 | 2,000 | 3,500 |
| 10021800 | 531400 | | Books & Periodicals | 52 | 1,500 | 500 |
| 10021800 | 531600 | | Small Equipment < $5 | - | 1,825 | 5,000 |
| **TOTAL** | **Supplies** | | | **20,234** | **19,500** | **24,000** |
| **TOTAL** | **Clerk Of Courts** | | | **1,071,129** | **1,136,992** | **1,166,267** |

# DISTRICT ATTORNEY

## Mission Statement

The mission of the District Attorney's Office is to keep our fellow citizens safe and to protect the constitutional rights of all citizens, including the accused, through the prompt, fair, and efficient prosecution of criminal offenses with integrity, honor, and the highest degree of professionalism. Our ethical and professional duty is to seek justice, not merely to convict. State v. Wooten, 273 Ga. 529, 531 (2001)

## FY 2017 Accomplishments

- In FY2017, this office prepared and prosecuted cases for 18 trial calendars.
- In the first three and a half months of 2017 the office tried three murder cases involving six defendants (all of whom were convicted), an armed robbery, an aggravated assault, an aggravated sexual battery, and multiple other cases. In the 2017 fiscal year the office tried/resolved a total of seven murder trials. (One of those seven pled guilty).
- Assigned two ADAs in two of the five courtrooms (an increase from one per courtroom) with the eventual goal to have two in all five courtrooms to more efficiently handle an increasing caseload and an increasing caseload of violent offenses.
- Created and implemented a Pre-Trial Intervention and Diversion Program for individuals charged with non-violent crime who have minimal or no criminal history thus providing an opportunity for individuals to be held accountable for their actions while avoiding criminal prosecution through entry into this program.

## FY 2018 Objectives

- Try as many of the eleven pending murder cases as is possible along with all other cases where the Defendant elects to have his/her case tried prioritizing all other serious violent felony cases.
- Continue to reduce the caseload per ADA by adding additional ADAs per courtroom thus increasing the efficiency of prosecution and the amount of time allotted to each prosecution.
- Continue ADA Retention Efforts by awarding of pay increases, increasing time devoted to mentoring the ADAs, and Training and Development for the new ADAs.

## FY 2018 Budget Highlights

- Request of an additional ADA to increase the number of courtrooms with two ADAs assigned from two courtrooms-three courtrooms.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10022000** | **District Attorney** | | | | | |
| | **Personnel Costs** | | | | | |
| 10022000 | 511100 | | Regular Employees | 795,749 | 883,548 | 995,526 |
| 10022000 | 511300 | | Overtime | 40 | - | - |
| 10022000 | 512110 | | Health Insurance | 159,745 | 170,214 | 198,342 |
| 10022000 | 512120 | | Life Insurance | 999 | 1,023 | 1,616 |
| 10022000 | 512200 | | Social Security (FICA) contr | 59,354 | 63,688 | 68,943 |
| 10022000 | 512400 | | Retirement Contributions | 36,165 | 38,877 | 41,566 |
| 10022000 | 512700 | | Worker's Compensation | 6,550 | 6,550 | - |
| 10022000 | 512900 | | Other Employee Benefits | - | 3,600 | - |
| 10022000 | 519999 | | Reimbursement of Salary | (89,024) | (45,000) | (80,273) |
| 10022000 | 519999 | 16061 | Reimbursement of Salary | (16,986) | - | - |
| 10022000 | 519999 | 18061 | Reimbursement of Salary | - | - | (76,427) |
| **TOTAL** | **Personnel Costs** | | | **952,593** | **1,122,500** | **1,149,293** |
| | **Purchased/Contracted Services** | | | | | |
| 10022000 | 521200 | | Professional/Contracted Srvcs | 2,305 | 1,500 | 2,500 |
| 10022000 | 521231 | | Medical Exam | 62 | - | - |
| 10022000 | 522210 | | Repairs & Maint - Equipment | - | 215 | - |
| 10022000 | 522220 | | Repairs & Maint - Buildings | 197 | - | - |
| 10022000 | 522250 | | Maintenance Agreements | 2,817 | 3,600 | 3,000 |
| 10022000 | 522290 | | Public Works Repairs | 2,578 | 3,745 | - |
| 10022000 | 522320 | | Rental of Equipment & Vehicles | 4,281 | 3,124 | 3,949 |
| 10022000 | 523140 | | General Liability | 4,852 | 7,000 | - |
| 10022000 | 523150 | | Vehicle Insurance | 2,376 | 5,496 | - |
| 10022000 | 523220 | | Telephone/Pagers/Mobile | 7,339 | 7,920 | 7,630 |
| 10022000 | 523230 | | Postage | 7,811 | 7,000 | 8,000 |
| 10022000 | 523400 | | Printing & Binding | 1,935 | 3,500 | 4,500 |
| 10022000 | 523400 | VAP | Printing & Binding | 15 | - | - |
| 10022000 | 523500 | | Travel Meals Lodging Mileage | 222 | 4,500 | 6,000 |
| 10022000 | 523500 | VAP | Travel Meals Lodging Mileage | 4,528 | - | - |
| 10022000 | 523600 | | Dues & Fees | 3,171 | 4,000 | 4,000 |
| 10022000 | 523620 | | Witness Fees | 2,673 | 4,000 | 4,000 |
| 10022000 | 523700 | | Education & Training | 1,798 | 3,600 | 3,000 |
| 10022000 | 523850 | | Contract Labor | 120 | (12,815) | - |
| 10022000 | 523900 | | Other Contracted Services | 2,055 | 15,000 | 5,621 |
| **TOTAL** | **Purchased/Contracted Services** | | | **51,135** | **61,385** | **52,200** |
| | **Supplies** | | | | | |
| 10022000 | 531100 | | Gen Operating Supplies & Mats | 19,262 | 18,600 | 16,600 |
| 10022000 | 531105 | | Juror Supplies | 506 | 1,000 | 1,000 |
| 10022000 | 531160 | | Tags & Titles | - | - | 50 |
| 10022000 | 531270 | | Gasoline/Diesel | 5,137 | 7,485 | 7,500 |
| 10022000 | 531270 | VAP | Gasoline/Diesel | 45 | - | - |
| 10022000 | 531271 | | Fuel Purchases | - | 15 | - |
| 10022000 | 531400 | | Books & Periodicals | 221 | 500 | 4,392 |
| 10022000 | 531600 | | Small Equipment < $5 | 2,525 | 3,314 | 5,000 |
| 10022000 | 531700 | | Other Supplies/Parts | - | 500 | - |
| 10022000 | 531740 | | Uniforms | 203 | 1,000 | 2,500 |
| **TOTAL** | **Supplies** | | | **27,899** | **32,414** | **37,042** |

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| | Other Financing Uses | | | | | |
| 10022000 | 611028 | 16061 | Oper Trsfr Out To Fund 250 | 2,370 | - | - |
| 10022000 | 611028 | 17061 | Oper Trsfr Out To Fund 250 | - | - | - |
| TOTAL | Other Financing Uses | | | 2,370 | - | - |
| | | | | | | |
| TOTAL | District Attorney | | | 1,033,997 | 1,216,299 | 1,238,536 |

# MAGISTRATE COURT

## Mission Statement

The mission of the Magistrate Court of Newton County is to provide fair, accessible, inexpensive, and speedy resolution of criminal and civil matters within its jurisdiction. The Court will provide courteous and prompt service and will conduct its business with integrity, competence, and a commitment to excellence in order to promote trust and confidence in the judicial system.

## FY 2017 Accomplishments

- Gained approval to contract with CJT to provide a much improved case management system at a reduced cost to the County.
- Utilized existing funds in the budget to secure a new sound system for the Probate/Magistrate Courtroom so that the courts can properly record proceedings according to the law.
- Put restrictions on criminal warrants for commercial contract violations, requiring a personal property foreclosure before seeking a warrant.
- Improved first appearance forms to comply with Georgia Law and provide more protection for alleged victims of crime.

## FY 2018 Objectives

- Increase revenue by increasing some filing fees in accordance with Georgia Law.
- Utilize new case management system to allow for electronic warrant, removing the need for law enforcement to travel across the county to obtain a warrant.
- Assist with Superior Court backlog by seeking local legislation to allow the Magistrate Court to handle as many non-violent misdemeanors as possible under the law.
- Increase first appearances by three days to reduce crowding in the jail.

## FY 2018 Budget Highlights

- Funds for video conferencing equipment to permit the issuance of electronic warrant.
- Funds for a laptop with webcam for Chief Magistrate to allow for the issuance of electronic arrest warrants. This will eliminate need for officers to drive across the county to obtain warrants and will allow the Chief Magistrate to issue warrants from anywhere in the State of Georgia, i.e. when she is in training out of County.
- Funds for wireless internet service for judge when there is no Wi-Fi to utilize laptop and webcam to issue electronic warrants.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| 10024000 | Magistrate Court | | | | | |
| | Personnel Costs | | | | | |
| 10024000 | 511100 | | Regular Employees | 157,104 | 157,467 | 163,766 |
| 10024000 | 512110 | | Health Insurance | 51,307 | 51,024 | 56,854 |
| 10024000 | 512120 | | Life Insurance | 238 | 228 | 341 |
| 10024000 | 512200 | | Social Security (FICA) contr | 11,624 | 11,660 | 12,142 |
| 10024000 | 512400 | | Retirement Contributions | 16,078 | 16,472 | 6,696 |
| 10024000 | 512700 | | Worker's Compensation | 1,637 | 1,637 | - |
| 10024000 | 512900 | | Other Employee Benefits | - | 1,200 | - |
| TOTAL | Personnel Costs | | | 237,989 | 239,688 | 239,799 |
| | Purchased/Contracted Services | | | | | |
| 10024000 | 521200 | | Professional/Contracted Srvcs | - | 800 | 11,800 |
| 10024000 | 521210 | | Legal Services | - | 2,500 | - |
| 10024000 | 521300 | | Technical Services | - | 400 | - |
| 10024000 | 522250 | | Maintenance Agreements | 736 | 900 | 750 |
| 10024000 | 522320 | | Rental of Equipment & Vehicles | 1,710 | 2,500 | 3,000 |
| 10024000 | 523140 | | General Liability | 1,164 | 2,336 | - |
| 10024000 | 523220 | | Telephone/Pagers/Mobile | 145 | 200 | 799 |
| 10024000 | 523230 | | Postage | 9,013 | 10,500 | 13,000 |
| 10024000 | 523400 | | Printing & Binding | - | 3,858 | 4,000 |
| 10024000 | 523500 | | Travel Meals Lodging Mileage | - | 300 | 1,405 |
| 10024000 | 523600 | | Dues & Fees | - | 642 | 400 |
| 10024000 | 523700 | | Education & Training | 945 | 1,000 | 1,070 |
| 10024000 | 523900 | | Other Contracted Services | - | 200 | 390 |
| TOTAL | Purchased/Contracted Services | | | 13,713 | 26,136 | 36,614 |
| | Supplies | | | | | |
| 10024000 | 531100 | | Gen Operating Supplies & Mats | 8,205 | 7,170 | 8,000 |
| 10024000 | 531400 | | Books & Periodicals | - | - | 250 |
| 10024000 | 531600 | | Small Equipment < $5 | - | - | 1,950 |
| TOTAL | Supplies | | | 8,205 | 7,170 | 10,200 |
| | Capital Outlay | | | | | |
| 10024000 | 542500 | | Other Equipment | - | 6,656 | - |
| TOTAL | Capital Outlay | | | - | 6,656 | - |
| TOTAL | Magistrate Court | | | 259,907 | 279,650 | 286,613 |

# PROBATE COURT

## Mission Statement

The mission of the Probate Court of Newton County is carry out its lawful duties under the Constitution and laws of Georgia by administering justice with fairness, equality, and respect. The Court will provide courteous and prompt service and will conduct its business with integrity, competence, and a commitment to excellence in order to promote trust and confidence in the judicial system.

## FY 2017 Accomplishments

- Gained approval to contract with CJT to provide a much improved case management system at a reduced cost to the County.
- Utilized existing funds in the budget to secure a new sound system for the Probate/Magistrate Courtroom so that the courts can properly record proceedings according to the law.
- Put restrictions on criminal warrants for commercial contract violations, requiring a personal property foreclosure before seeking a warrant.
- Improved first appearance forms to comply with Georgia Law and provide more protection for alleged victims of crime.

## FY 2018 Objectives

- Improve customer service by decreasing time spent in the office by citizens seeking weapons carry licenses (WCLs) and marriage license through new software.
- Begin fingerprinting weapons carry license applicants at the Probate Court rather than tying up NCSO resources and requiring citizens to go to a secondary location.
- Improve customer service by having a new receptionist at the window to assess where a customer should be routed, and having sufficient staff in the office to address needs during all hours of operations.

## FY 2018 Budget Highlights

- Personnel budget includes a new receptionist for the front window and a reclassification of our second most experienced probate clerk to Judicial Services Tech III.
- Costs for case management software, printing of WCLs, court appointed attorneys for proposed wards, and guardian ad litems for proposed wards/minors, are actually paid into the court through court costs or other filing fees.
- Budget contains funding small equipment and software to allow the court to purchase a Live Scan fingerprinting machine to allow WCL applicants to be fingerprinted at the court. This eliminates the need for the customer to go to two locations and frees up employees at the jail who have to fingerprint the applicants.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| 10024500 | Probate Court | | | | | |
| | Personnel Costs | | | | | |
| 10024500 | 511100 | | Regular Employees | 297,727 | 289,111 | 284,031 |
| 10024500 | 512110 | | Health Insurance | 64,133 | 63,780 | 62,710 |
| 10024500 | 512120 | | Life Insurance | 329 | 317 | 513 |
| 10024500 | 512200 | | Social Security (FICA) contr | 21,214 | 21,206 | 20,007 |
| 10024500 | 512400 | | Retirement Contributions | 35,373 | 63,860 | 12,347 |
| 10024500 | 512700 | | Worker's Compensation | 1,637 | 1,637 | - |
| 10024500 | 512900 | | Other Employee Benefits | - | 1,000 | - |
| TOTAL | Personnel Costs | | | 420,413 | 440,911 | 379,608 |
| | Purchased/Contracted Services | | | | | |
| 10024500 | 521200 | | Professional/Contracted Srvcs | 28,483 | 24,000 | 19,150 |
| 10024500 | 521210 | | Legal Services | 300 | 3,080 | - |
| 10024500 | 521215 | | Indigent Defense Legal Svcs | 3,842 | 5,800 | 3,000 |
| 10024500 | 521240 | | Vital Statistics Expense | 2,682 | 7,000 | 6,000 |
| 10024500 | 521300 | | Technical Services | 10,365 | 16,879 | - |
| 10024500 | 522250 | | Maintenance Agreements | 517 | 1,500 | 26,274 |
| 10024500 | 522320 | | Rental of Equipment & Vehicles | 3,081 | 3,400 | 3,000 |
| 10024500 | 523110 | | PO Liability/Employee Bond | - | 221 | 225 |
| 10024500 | 523140 | | General Liability | 1,164 | 2,000 | - |
| 10024500 | 523220 | | Telephone/Pagers/Mobile | 117 | 600 | 404 |
| 10024500 | 523230 | | Postage | 5,140 | 6,000 | 5,500 |
| 10024500 | 523400 | | Printing & Binding | - | 909 | 25,500 |
| 10024500 | 523500 | | Travel Meals Lodging Mileage | 238 | 2,300 | 2,425 |
| 10024500 | 523600 | | Dues & Fees | 850 | 900 | 850 |
| 10024500 | 523700 | | Education & Training | 1,070 | 1,200 | 1,020 |
| 10024500 | 523900 | | Other Contracted Services | - | 200 | 390 |
| TOTAL | Purchased/Contracted Services | | | 57,848 | 75,989 | 93,738 |
| | Supplies | | | | | |
| 10024500 | 531100 | | Gen Operating Supplies & Mats | 7,096 | 11,200 | 9,000 |
| 10024500 | 531400 | | Books & Periodicals | - | - | 1,502 |
| 10024500 | 531600 | | Small Equipment < $5 | - | 1,244 | 3,950 |
| TOTAL | Supplies | | | 7,096 | 12,444 | 14,452 |
| TOTAL | Probate Court | | | 485,356 | 529,344 | 487,798 |

# JUVENILE COURT

## Mission Statement

The mission of the Juvenile Court is to protect and enrich the community by redirecting youthful offenders and to ensure the safety and well-being of children, by strengthening families whenever possible. The vision of the Court is to help families and community function in the best interest of children. We will endeavor to become a resource for families and other community partners that will facilitate the best possible outcomes for children. The values of the Court are to conduct court operations with integrity, treating children and families fairly and with compassion. These are the values we hold in highest esteem. We will use these values to guide how we conduct ourselves and the business of this court, as well as how we treat each other and the families we work for.

## FY 2017 Accomplishments

- Implemented web-based court database management system (JCATS). Upgrade was acquired without cost to the county and insures that the Court has a current system to manage data necessary for state reports, accountability and funding resources.
- Reorganization allowing for the return of the Clerk of Juvenile Court position. Had previously moved responsibilities to the Clerk of Superior Court, as provided by statute, to eliminate a position due to budget restrictions. Operated without the position for 5 plus years. Restoration of the position has helped with state training, clarity of roles, effective court operations.
- Named a Juvenile Detention Alternatives Initiative (JDAI) pilot site for the state. One of five counties selected to implement the Casey program as a model for the remainder of the state. Pilot sites will aid in training of other jurisdictions. The tenet of the program is that public safety can be maintained and community responsiveness improved without detaining youth unnecessarily. Newton County was selected based upon existing community efforts to adhere to these principles.
- Worked with Georgia State University to implement statewide training on Adolescent Brain Development (2 courses) and Trauma (2 courses). Served as a training site. Numerous local and regional stakeholders have been trained since project began. Mission is to instruct stakeholders as to how the brain develops, youth behavior, and the impact childhood trauma has on development, parenting, family structure.
- Court continues to be involved throughout the state and nation. Taught a seminar at the fall seminar for the Council of Juvenile and Family Court Judges on guardianships. Taught a seminar at the annual Together Georgia/Conference on Children and Families on Dual Status Youth. Continue to work with and be a board member of the Robert F. Kennedy National Resource Center for Juvenile Justice as to Dual Status Youth. Serve on Board of Trustees for the National Council on Juvenile Justice on behalf of the National Council of Juvenile and Family Court Judges. Continue to serve on the Governor's Funding Committee for Juvenile Justice Reform in Georgia.

## FY 2018 Objectives

- Completion of 5 year Court performance review including disproportionate minority contact analysis as a tool for community dialogue and improvements
- Implementation of Family Treatment Court, enhancement of Juvenile Drug Treatment Court program and continued implementation of JDAI project with focus on community input and development
- Implementation of Family Support services including clothes closet, reunification and family stability services (volunteer driven)
- Establishment of SHIFT Board of Directors. Build industry, business and higher education partners in effort to link Court to community.
- Open new SPLOST funded Juvenile Court program building to serve community, drug court participants, diversion programs, etc.

## FY 2018 Budget Highlights

- Increase in operational budget for first time in 9 years. Requests are minimal, but required to stabilize court case load, operational needs and statutory requirements.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| 10026000 | Juvenile Court | | | | | |
| | Personnel Costs | | | | | |
| 10026000 | 511100 | | Regular Employees | 515,541 | 541,818 | 537,621 |
| 10026000 | 512110 | | Health Insurance | 98,066 | 104,241 | 116,162 |
| 10026000 | 512120 | | Life Insurance | 592 | 607 | 871 |
| 10026000 | 512200 | | Social Security (FICA) contr | 38,709 | 39,927 | 40,913 |
| 10026000 | 512400 | | Retirement Contributions | 26,138 | 26,353 | 25,682 |
| 10026000 | 512700 | | Worker's Compensation | 2,915 | 2,915 | - |
| 10026000 | 512900 | | Other Employee Benefits | - | 2,200 | - |
| 10026000 | 519999 | 16010 | Reimbursement of Salary | (1,411) | - | - |
| 10026000 | 519999 | 17010 | Reimbursement of Salary | - | - | (22,978) |
| **TOTAL** | **Personnel Costs** | | | **680,550** | **718,061** | **698,271** |
| | **Purchased/Contracted Services** | | | | | |
| 10026000 | 521200 | | Professional/Contracted Srvcs | 3,405 | 5,936 | 5,500 |
| 10026000 | 521210 | | Legal Services | 578 | 3,490 | - |
| 10026000 | 521215 | | Indigent Defense Legal Svcs | 137,908 | 143,217 | 175,000 |
| 10026000 | 521310 | | Court Reporter Services | 9,382 | 10,735 | 10,000 |
| 10026000 | 522215 | | Repairs & Maint-Vehicles | - | 500 | - |
| 10026000 | 522220 | | Repairs & Maint - Buildings | 364 | 500 | 500 |
| 10026000 | 522250 | | Maintenance Agreements | 1,367 | 1,702 | 1,750 |
| 10026000 | 522290 | | Public Works Repairs | 314 | 650 | - |
| 10026000 | 522310 | | Rental of Land & Buildings | 12,000 | - | 4,200 |
| 10026000 | 522320 | | Rental of Equipment & Vehicles | 3,371 | 5,000 | 5,000 |
| 10026000 | 523140 | | General Liability | 2,135 | 3,667 | - |
| 10026000 | 523150 | | Vehicle Insurance | 338 | 654 | - |
| 10026000 | 523220 | | Telephone/Pagers/Mobile | 2,833 | 4,355 | 5,419 |
| 10026000 | 523230 | | Postage | 1,529 | 2,145 | 1,250 |
| 10026000 | 523300 | | Advertising | (510) | 699 | 1,000 |
| 10026000 | 523500 | | Travel Meals Lodging Mileage | 16,604 | 17,890 | 12,000 |
| 10026000 | 523600 | | Dues & Fees | 3,293 | 3,500 | 3,500 |
| 10026000 | 523700 | | Education & Training | 495 | 3,000 | 5,000 |
| 10026000 | 523850 | | Contract Labor | 6,000 | 7,647 | 3,500 |
| 10026000 | 523900 | | Other Contracted Services | 2,480 | 3,421 | 3,250 |
| **TOTAL** | **Purchased/Contracted Services** | | | **203,885** | **218,708** | **236,869** |
| | **Supplies** | | | | | |
| 10026000 | 531100 | | Gen Operating Supplies & Mats | 21,066 | 14,000 | 15,000 |
| 10026000 | 531160 | | Tags & Titles | - | 80 | 22 |
| 10026000 | 531270 | | Gasoline/Diesel | 2,382 | 1,360 | - |
| 10026000 | 531270 | 15010 | Gasoline/Diesel | - | - | 1,500 |
| 10026000 | 531300 | | Food | - | - | 3,000 |
| 10026000 | 531600 | | Small Equipment < $5 | 19,059 | 2,000 | 900 |
| 10026000 | 531700 | | Other Supplies/Parts | - | 500 | 500 |
| 10026000 | 539999 | | Reimbursement of Expenses | (9,741) | (3,884) | (5,000) |
| **TOTAL** | **Supplies** | | | **32,766** | **14,056** | **15,922** |

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| | Other Financing Uses | | | | | |
| 10026000 | 611028 | 15016 | Oper Trsfr Out To Fund 250 | 328 | - | - |
| 10026000 | 611028 | 16010 | Operating Trsfr Out To Fd250 | 1,411 | - | - |
| 10026000 | 611028 | 16012 | Oper Trsfr Out To Fund 250 | 39 | - | - |
| 10026000 | 611028 | 17010 | Oper Trsfr Out To Fund 250 | - | - | - |
| TOTAL | Other Financing Uses | | | 1,778 | - | - |
| TOTAL | Juvenile Court | | | 918,980 | 950,825 | 951,062 |

# PUBLIC DEFENDER

## Mission Statement

The mission of the Newton County Public Defender Office is to ensure, independently of political considerations or private interests, that each client whose cause has been entrusted to this office receives zealous, adequate, effective, timely, and ethical legal representation, consistent with the guarantees of the Constitution of the State of Georgia, the Constitution of the United States and the mandates of the Georgia Indigent Defense Act of 2003; to provide all such legal services in a cost efficient manner; and to conduct that representation in such a way that the criminal justice system operates effectively to achieve justice.

## FY 2017 Accomplishments

- Represented indigent defendants in the Superior Court and Juvenile Court of Newton County, with efficiency, fiscal responsibility, integrity, and respect for clients, other members of the legal system, and the community at large.

## FY 2018 Objectives

- To competently represent clients while maintaining a pleasant office environment and staying within budget.
- To recruit and retain quality attorneys and support staff.

## FY 2018 Budget Highlights

- $900.00 for a high speed scanner

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| 10028000 | Public Defender | | | | | |
| | Personnel Costs | | | | | |
| 10028000 | 511100 | | Regular Employees | 321,209 | 345,945 | 362,060 |
| 10028000 | 512110 | | Health Insurance | 57,325 | 65,973 | 55,906 |
| 10028000 | 512120 | | Life Insurance | 396 | 369 | 516 |
| 10028000 | 512200 | | Social Security (FICA) contr | 23,559 | 23,750 | 27,942 |
| 10028000 | 512400 | | Retirement Contributions | 16,550 | 17,250 | 18,729 |
| 10028000 | 512600 | | Unemployment Insurance | 1,971 | - | - |
| 10028000 | 512700 | | Worker's Compensation | 28,332 | 2,184 | - |
| 10028000 | 512900 | | Other Employee Benefits | - | 1,600 | - |
| TOTAL | Personnel Costs | | | 449,343 | 457,071 | 465,153 |
| | Purchased/Contracted Services | | | | | |
| 10028000 | 521310 | | Court Reporter Services | 156 | - | 150 |
| 10028000 | 522210 | | Repairs & Maint - Equipment | - | - | 250 |
| 10028000 | 522215 | | Repairs & Maint-Vehicles | 10 | - | - |
| 10028000 | 522250 | | Maintenance Agreements | 1,612 | 1,700 | 1,500 |
| 10028000 | 522290 | | Public Works Repairs | 435 | 63 | - |
| 10028000 | 522320 | | Rental of Equipment & Vehicles | 2,023 | 2,500 | 2,500 |
| 10028000 | 523140 | | General Liability | 1,941 | 1,832 | - |
| 10028000 | 523150 | | Vehicle Insurance | 618 | 700 | - |
| 10028000 | 523220 | | Telephone/Pagers/Mobile | 1,890 | 2,100 | 729 |
| 10028000 | 523230 | | Postage | 947 | 1,000 | 1,020 |
| 10028000 | 523500 | | Travel Meals Lodging Mileage | 200 | 2,347 | 2,000 |
| 10028000 | 523600 | | Dues & Fees | 3,176 | 3,258 | 4,641 |
| 10028000 | 523620 | | Witness Fees | 137 | 49 | 250 |
| 10028000 | 523700 | | Education & Training | 2,406 | - | 2,500 |
| 10028000 | 523900 | | Other Contracted Services | 2,606 | 3,500 | 1,000 |
| TOTAL | Purchased/Contracted Services | | | 18,157 | 19,049 | 16,540 |
| | Supplies | | | | | |
| 10028000 | 531100 | | Gen Operating Supplies & Mats | 6,257 | 5,750 | 5,050 |
| 10028000 | 531270 | | Gasoline/Diesel | 926 | 895 | 1,000 |
| 10028000 | 531400 | | Books & Periodicals | 659 | - | 1,000 |
| 10028000 | 531600 | | Small Equipment < $5 | 4,936 | 2,105 | 900 |
| TOTAL | Supplies | | | 12,777 | 8,750 | 7,950 |
| TOTAL | Public Defender | | | 480,276 | 484,870 | 489,643 |

# SHERIFF'S OFFICE

## Mission Statement

We are a full service Sheriff's Office dedicated and committed to enforcing the laws enacted for the Protection of the Lives', Person's, Property, Health, and Morals of all citizens in Newton County. The Newton County Sheriff's Office is committed to its constitutional authority to effectively manage the jail facility, court services, and the processing of warrants.

Our goal is to be recognized as a professional organization that values, respects, and honors the rights and dignity of each person we are called upon to serve. Through collaborative efforts, we are committed to improving the quality of life in our community. We are a full service Sheriff's Office dedicated and committed to enforcing the laws enacted for the Protection of the Lives', Person's, Property, Health, and Morals .

## FY 2017 Accomplishments

- Accreditations- CALEA Certification, Received certification from the National Commission on Correctional Health Care (NCCHC), Re-certification from the Georgia Association of Chiefs of Police, Triple Crown Status
- Focused on Agency development through hosting first Commander's Strategic Planning Retreat, serving on the Probation Subcommittee Board through the Georgia Council on Criminal Justice, sending Explorers to Boy Scout of America Winterfest competition In which they received 2nd place, receiving HEAT grant through the Governor's Office of highway safety and being featured in ACCG Spring 2017 magazine

## FY 2018 Objectives

- New Pay Rate Classification Plan to include career path steps, better retirement plan, reinstating Annual Cost -of- Living (COLA) and merit increases for all County employees. For this to be accomplished NCSO Budget Requests has to be approved As-Is, allowing the Sheriff's Office the flexibility to be more competitive with compensation
- Erect a new Administrative Building on the Westside of the County within the next 5 years
- Better communication and partnered efforts between the Constitutional Officers and the Board of Commissioners
- Efficiently and properly staffing the Sheriff's Office to provide excellent and adequate services to the Newton County citizens and communities without over-working or burning out employees.
- Hire a full-time budget analyst to develop, manage, report expenditures and analyze an accurate and concise budget plan and try to find the most efficient ways to distribute funds and other resources among the various Sheriff's Office divisions and programs.

## FY 2018 Budget Highlights

- Implement a new NCSO compensation plan and replace aging cars and equipment. NCSO was asked by County finance to significantly reduce our budget. However, if at some point within the fiscal year NCSO reaches full capacity, have to utilize overtime due to staff shortage or face any emergencies, NCSO's budget will need to be modified in order to not encounter a deficit.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10033100** | **Sheriff's Office** | | | | | |
| | **Personnel Costs** | | | | | |
| 10033100 | 511100 | | Regular Employees | 5,825,252 | 6,248,155 | 6,701,843 |
| 10033100 | 511300 | | Overtime | 380,960 | - | 300,000 |
| 10033100 | 512110 | | Health Insurance | 1,316,879 | 1,495,047 | 1,648,637 |
| 10033100 | 512120 | | Life Insurance | 7,329 | 7,894 | 11,795 |
| 10033100 | 512200 | | Social Security (FICA) contr | 463,014 | 464,403 | 497,741 |
| 10033100 | 512400 | | Retirement Contributions | 397,804 | 548,496 | 321,421 |
| 10033100 | 512700 | | Worker's Compensation | 283,221 | 147,469 | - |
| 10033100 | 512900 | | Other Employee Benefits | - | 5,050 | - |
| 10033100 | 519999 | | Reimbursement of Salary | (2,127) | (2,000) | - |
| 10033100 | 519999 | 12COP | Reimbursement of Salary | (156,106) | - | - |
| **TOTAL** | **Personnel Costs** | | | **8,516,226** | **8,914,514** | **9,481,437** |
| | **Purchased/Contracted Services** | | | | | |
| 10033100 | 521210 | | Legal Services | 153,978 | 120,500 | 190,000 |
| 10033100 | 521230 | | Medical Service | - | 300 | - |
| 10033100 | 521231 | | Medical Exam | 4,335 | 3,900 | 4,150 |
| 10033100 | 522210 | | Repairs & Maint - Equipment | 16,285 | 26,100 | 30,000 |
| 10033100 | 522215 | | Repairs & Maint-Vehicles | 295,559 | 297,313 | 273,558 |
| 10033100 | 522220 | | Repairs & Maint - Buildings | 1,049 | - | 79,750 |
| 10033100 | 522250 | | Maintenance Agreements | 52,545 | 61,500 | 263,343 |
| 10033100 | 522290 | | Public Works Repairs | 94,280 | 56,500 | - |
| 10033100 | 522320 | | Rental of Equipment & Vehicles | 8,530 | 14,200 | 12,385 |
| 10033100 | 523110 | | PO Liability/Emp Bond | 184,962 | 185,000 | 199,044 |
| 10033100 | 523120 | | Commercial Property | 9,880 | 16,000 | - |
| 10033100 | 523130 | | Commercial Inland Marine | 87 | 1,113 | - |
| 10033100 | 523140 | | General Liability | 29,847 | 47,000 | - |
| 10033100 | 523150 | | Vehicle Insurance | 116,022 | 112,000 | - |
| 10033100 | 523220 | | Telephone/Pagers/Mobile | 142,502 | 117,700 | 138,444 |
| 10033100 | 523230 | | Postage | 42 | 100 | 600 |
| 10033100 | 523300 | | Advertising | 465 | 500 | 720 |
| 10033100 | 523400 | | Printing & Binding | 2,205 | 3,800 | 7,350 |
| 10033100 | 523500 | | Travel Meals Lodging Mileage | 11,485 | 10,400 | 13,054 |
| 10033100 | 523600 | | Dues & Fees | 8,632 | 13,300 | 16,559 |
| 10033100 | 523700 | | Education & Training | 6,437 | 5,700 | 20,000 |
| 10033100 | 523710 | | Public Safety Training | - | - | 16,592 |
| 10033100 | 523850 | | Contract Labor | - | - | 20,962 |
| 10033100 | 523900 | | Other Contracted Services | 96,567 | 61,250 | 53,906 |
| 10033100 | 523910 | | Wrecker Service | 5,032 | 2,371 | 2,000 |
| **TOTAL** | **Purchased/Contracted Services** | | | **1,240,726** | **1,156,547** | **1,342,417** |

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| | **Supplies** | | | | | |
| 10033100 | 531100 | | Gen Operating Supplies & Mats | 22,120 | 23,800 | 23,800 |
| 10033100 | 531135 | | Ammunition | 14,379 | 20,500 | 18,519 |
| 10033100 | 531160 | | Tags & Titles | 1,541 | 1,000 | 2,500 |
| 10033100 | 531210 | SA001 | Energy - Water/Sewerage | - | - | 144 |
| 10033100 | 531210 | SA002 | Energy - Water/Sewerage | - | - | 144 |
| 10033100 | 531230 | SA001 | Energy - Electricity | - | - | 384 |
| 10033100 | 531230 | SA002 | Energy - Electricity | - | - | 384 |
| 10033100 | 531270 | | Gasoline/Diesel | 287,765 | 289,816 | 288,960 |
| 10033100 | 531271 | | Fuel Purchases | (16,247) | 68,500 | 75,000 |
| 10033100 | 531600 | | Small Equipment < $5 | 116,093 | 226,835 | 411,029 |
| 10033100 | 531740 | | Uniforms | 115,108 | 98,000 | 117,177 |
| **TOTAL** | **Supplies** | | | **540,758** | **728,451** | **938,041** |
| | **Capital Outlay** | | | | | |
| 10033100 | 542200 | | Vehicles | - | 22,698 | - |
| 10033100 | 542500 | | Other Equipment | 0 | 90,000 | 155,300 |
| **TOTAL** | **Capital Outlay** | | | **0** | **112,698** | **155,300** |
| | **InterFund/Department Charges** | | | | | |
| 10033100 | 559999 | | Interfund Reimbursements | (101,000) | - | - |
| **TOTAL** | **InterFund/Department Charges** | | | **(101,000)** | **-** | **-** |
| | **Other Costs** | | | | | |
| 10033100 | 573100 | | Pymt Others- Legal Settlements | - | 1,600 | - |
| **TOTAL** | **Other Costs** | | | **-** | **1,600** | **-** |
| | **Other Financing Uses** | | | | | |
| 10033100 | 611028 | 15039 | Operating Trsfr Out To Fd250 | - | 73,824 | - |
| 10033100 | 611028 | 16005 | Oper Trsfr Out To Fund 250 | 8,000 | - | - |
| 10033100 | 611028 | 17022 | Oper Trsfr Out To Fund 250 | - | 4,500 | - |
| **TOTAL** | **Other Financing Uses** | | | **8,000** | **78,324** | **-** |
| **TOTAL** | **Sheriff's Office** | | | **10,204,710** | **10,992,134** | **11,917,195** |

# WESTSIDE PRECINCT

## Mission Statement

The Westside Precinct is an extension of the main Sheriff's Office. We receive approximately 70% of our calls from the West Side of the County. Every function of the Sheriff's Office is a mandated obligation to the citizens of Newton County. Therefore, the West Precinct is steadfast in the continued mission statement of the Newton County Sheriff's Office.

We are a full service Sheriff's Office dedicated and committed to enforcing the laws enacted for the Protection of the Lives', Person's, Property, Health, and Morals of all citizens in Newton County. The Newton County Sheriff's Office is committed to its constitutional authority to effectively manage the jail facility, court services, and the processing of warrants.

Our goal is to be recognized as a professional organization that values, respects, and honors the rights and dignity of each person we are called upon to serve. Through collaborative efforts, we are committed to improving the quality of life in our community. We are a full service Sheriff's Office dedicated and committed to enforcing the laws enacted for the Protection of the Lives', Person's, Property, Health, and Morals .

## FY 2017 Accomplishments

- Services the highest population and high crime areas within the County
- Focused on Agency development through hosting first Commander's Strategic Planning Retreat, serving on the Probation Subcommittee Board through the Georgia Council on Criminal Justice, sending Explorers to Boy Scout of America Winterfest competition In which they received 2nd place, receiving HEAT grant through the Governor's Office of highway safety and being featured in ACCG Spring 2017 magazine

## FY 2018 Objectives

- Erect a new Administrative Building on the Westside of the County within the next 5 years
- Enhance communication with citizens on the Westside of the County
- Efficiently and properly staffing the West Side Precinct to provide excellent and adequate services to the Newton County citizens and communities without over-working or burning out employees.
- Provide necessary equipment and uniforms needed to effectively operate in the capacity of a mandated officer
- New Pay Rate Classification Plan to include career path steps, better retirement plan, reinstating Annual Cost -of- Living (COLA) and merit increases for all County employees. For this to be accomplished NCSO Budget Requests has to be approved As-Is, allowing the Sheriff's Office the flexibility to be more competitive with compensation

## FY 2018 Budget Highlights

Deputies scheduled to work in Zones 1 and 2 have the convenience and safety of being able to write reports at nearby precinct

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| 10033150 | Westside Precinct | | | | | |
| | Purchased/Contracted Services | | | | | |
| 10033150 | 522310 | | Rental of Land & Buildings | 35,845 | 25,200 | 25,200 |
| 10033150 | 522320 | | Rental of Equipment & Vehicles | 524 | 5,000 | 4,992 |
| 10033150 | 523120 | | Commercial Property | 21 | 25 | - |
| 10033150 | 523220 | | Telephone/Pagers/Mobile | - | 2,500 | 2,400 |
| **TOTAL** | **Purchased/Contracted Services** | | | **36,390** | **32,725** | **32,592** |
| | Supplies | | | | | |
| 10033150 | 531230 | | Energy - Electricity | - | 3,025 | 3,024 |
| 10033150 | 531600 | | Small Equipment < $5 | - | - | 13,050 |
| **TOTAL** | **Supplies** | | | **-** | **3,025** | **16,074** |
| **TOTAL** | **Westside Precinct** | | | **36,390** | **35,750** | **48,666** |

# JAIL OPERATIONS

## Mission Statement

The Detention Center is responsible for the care, custody, and control of inmates, protection of inmate rights and the delivery of inmate programs and medical services. NCSO is the keeper of the jail and is mandated as one of the functionalities for the "Office of the Sheriff".

## FY 2017 Accomplishments

- Successfully managed 500 plus inmates daily
- Continued to successfully maintain the American Correctional Accreditation (ACA) and the National Commission on Correctional Health Care (NCCHC) certifications

## FY 2018 Objectives

- Enhance the knowledge on in-custody suicide and prevention. Educate staff on how to detect potential suicide behaviors in inmates and continue to raise the bar in training and education among detention officers, deputies and administration
- Continue to provide reentry, parenting, life, social, problem solving, and communication skills to the inmates in an effort to rehabilitate before being released back into the community
- Enhance customer service
- Continue to seek out qualified applicants for employment.
- New Pay Rate Classification Plan to include career path steps, better retirement plan, reinstating Annual Cost -of- Living (COLA) and merit increases for all County employees. For this to be accomplished NCSO Budget Requests has to be approved As-Is, allowing the Sheriff's Office the flexibility to be more competitive with compensation

## FY 2018 Budget Highlights

- Continue to write and administer sound policy that governs staff and inmates.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10033260** | **Jail Operations** | | | | | |
| | **Personnel Costs** | | | | | |
| 10033260 | 511100 | | Regular Employees | 3,667,374 | 4,026,716 | 4,189,608 |
| 10033260 | 511300 | | Overtime | 332,722 | - | 400,000 |
| 10033260 | 512110 | | Health Insurance | 976,424 | 1,193,221 | 1,306,862 |
| 10033260 | 512120 | | Life Insurance | 5,628 | 18,930 | 9,358 |
| 10033260 | 512200 | | Social Security (FICA) contr | 294,757 | 301,591 | 307,235 |
| 10033260 | 512400 | | Retirement Contributions | 215,287 | 228,498 | 201,892 |
| 10033260 | 512600 | | Unemployment Insurance | 3,288 | 749 | - |
| 10033260 | 512700 | | Worker's Compensation | 185,672 | 136,340 | - |
| 10033260 | 512900 | | Other Employee Benefits | - | 2,300 | - |
| **TOTAL** | **Personnel Costs** | | | **5,681,152** | **5,908,344** | **6,414,955** |
| | **Purchased/Contracted Services** | | | | | |
| 10033260 | 521210 | | Legal Services | - | 10,000 | 130,000 |
| 10033260 | 521230 | | Medical Service | 2,063,979 | 2,147,000 | 2,300,000 |
| 10033260 | 521231 | | Medical Exam | 4,868 | 6,000 | 6,000 |
| 10033260 | 522110 | | Disposal/Garbage Pick Up Svcs | 11,383 | 16,000 | 11,500 |
| 10033260 | 522210 | | Repairs & Maint - Equipment | 7,083 | 20,000 | 5,000 |
| 10033260 | 522215 | | Repairs & Maint-Vehicles | 14,859 | 25,000 | 27,522 |
| 10033260 | 522220 | | Repairs & Maint - Buildings | 86,195 | 106,000 | 119,000 |
| 10033260 | 522250 | | Maintenance Agreements | 20,487 | 37,000 | 28,500 |
| 10033260 | 522290 | | Public Works Repairs | 8,928 | 10,000 | 8,000 |
| 10033260 | 522320 | | Rental of Equipment & Vehicles | 7,806 | 12,500 | 10,200 |
| 10033260 | 523120 | | Commercial Property | 7,814 | 10,112 | - |
| 10033260 | 523140 | | General Liability | 20,960 | 21,664 | - |
| 10033260 | 523150 | | Vehicle Insurance | 12,322 | 12,000 | - |
| 10033260 | 523220 | | Telephone/Pagers/Mobile | 25,792 | 24,000 | 24,000 |
| 10033260 | 523400 | | Printing & Binding | 281 | 1,500 | 5,500 |
| 10033260 | 523500 | | Travel Meals Lodging Mileage | 3,178 | 3,000 | 7,000 |
| 10033260 | 523600 | | Dues & Fees | 32,761 | 28,871 | 20,000 |
| 10033260 | 523700 | | Education & Training | 2,989 | 3,000 | 10,000 |
| 10033260 | 523850 | | Contract Labor | - | - | 27,478 |
| 10033260 | 523900 | | Other Contracted Services | 38,448 | 60,073 | 25,000 |
| **TOTAL** | **Purchased/Contracted Services** | | | **2,370,133** | **2,553,720** | **2,764,700** |
| | **Supplies** | | | | | |
| 10033260 | 531100 | | Gen Operating Supplies & Mats | 12,097 | 28,663 | 22,850 |
| 10033260 | 531135 | | Ammunition | - | 15,781 | 8,559 |
| 10033260 | 531140 | | Prisoner | 63,017 | 69,000 | 49,000 |
| 10033260 | 531210 | | Energy - Water/Sewerage | 145,936 | 150,500 | 190,500 |
| 10033260 | 531220 | | Energy - Natural Gas | 93,385 | 98,800 | 119,800 |
| 10033260 | 531230 | | Energy - Electricity | 420,308 | 410,500 | 410,500 |
| 10033260 | 531270 | | Gasoline/Diesel | 46,102 | 46,000 | 40,000 |
| 10033260 | 531300 | | Food | 953,991 | 1,000,000 | 1,000,000 |
| 10033260 | 531400 | | Books & Periodicals | 646 | 1,000 | 1,000 |
| 10033260 | 531600 | | Small Equipment < $5 | 98,410 | 95,931 | 70,000 |
| 10033260 | 531710 | | Cleaning Supplies | 115,161 | 132,000 | 104,000 |
| 10033260 | 531740 | | Uniforms | 41,039 | 50,000 | 97,041 |
| **TOTAL** | **Supplies** | | | **1,990,093** | **2,098,175** | **2,113,250** |

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| | Capital Outlay | | | | | |
| 10033260 | 541310 | | Building Renovations | - | 149,700 | 85,000 |
| 10033260 | 542500 | | Other Equipment | - | 13,910 | 13,900 |
| **TOTAL** | **Capital Outlay** | | | **-** | **163,610** | **98,900** |
| | InterFund/Department Charges | | | | | |
| 10033260 | 559999 | | Interfund Reimbursements | (139,281) | - | - |
| **TOTAL** | **InterFund/Department Charges** | | | **(139,281)** | **-** | **-** |
| **TOTAL** | **Jail Operations** | | | **9,902,097** | **10,723,849** | **11,391,805** |

# SCHOOL RESOURCE OFFICER

## Mission Statement

The School Resource Officers are responsible for performing a full range of law enforcement duties including maintaining order, protection of life and property and the investigation and prevention of crime within the Newton County School System (NCSS).

## FY 2017 Accomplishments

- Currently have 15 deputies assigned to 10 schools throughout Newton County
- NCSO has an agreement with the school system and the SRO positions are directly funded by NCSS budget. This includes salary, benefits, uniforms and equipment.

## FY 2018 Objectives

- Enhance partnership between the NCSO and NCSS and devise a Memorandum of Understanding that outlines the focus, objectives and evaluation process of the Community Oriented Policing (COPS) SRO partnership
- Provide adequate equipment and uniforms to efficiently operate in the capacity of a mandated officer. SRO uniforms will be revised to a softer look than the official Class A uniform in an effort to make the deputies more approachable, assisting the goal of developing positive relationships and trust among students and deputies.
- Provide additional outreach programs to NCSS and Newton County students to include informational sessions that details why SROs are in the schools, prevention methods and resources that address most common issues and criminal activities among students
- Attend additional training for SROs and school administrators that focuses on collaborative efforts in the areas of de-escalation techniques, early intervention and diversion
- New Pay Rate Classification Plan to include career path steps, better retirement plan, reinstating Annual Cost -of- Living (COLA) and merit increases for all County employees. For this to be accomplished NCSO Budget Requests has to be approved As-Is, allowing the Sheriff's Office the flexibility to be more competitive with compensation

## FY 2018 Budget Highlights

NCSO and NCSS partners to apply for the 2017 COPS Grant in an effort to fund 7 additional SRO positions to address drugs, alcohol and gangs in the Newton County primary and secondary schools. We are focused on monitoring the budget by making assessments of equipment use and repairs. Example: accessing whether a vehicle with 300,000 miles and blown engine should be repaired or replaced. More money is lost when worn equipment is repaired verses being replaced

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10033500** | **School Resource Officers** | | | | | |
| | **Personnel Costs** | | | | | |
| 10033500 | 511100 | | Regular Employees | 560,850 | 572,675 | 623,000 |
| 10033500 | 511300 | | Overtime | 17,625 | - | - |
| 10033500 | 512110 | | Health Insurance | 153,840 | 163,038 | 181,675 |
| 10033500 | 512120 | | Life Insurance | 751 | 758 | 1,163 |
| 10033500 | 512200 | | Social Security (FICA) contr | 42,818 | 42,332 | 46,148 |
| 10033500 | 512400 | | Retirement Contributions | 29,157 | 28,911 | 29,091 |
| 10033500 | 512700 | | Worker's Compensation | 3,710 | 3,710 | - |
| **TOTAL** | **Personnel Costs** | | | **808,750** | **811,424** | **881,077** |
| | **Purchased/Contracted Services** | | | | | |
| 10033500 | 521100 | | Official/Administrative Fee | - | 33,325 | - |
| 10033500 | 521230 | | Medical Service | 62 | - | - |
| 10033500 | 521231 | | Medical Exam | - | - | - |
| 10033500 | 522215 | | Repairs & Maint-Vehicles | 11,990 | 8,250 | - |
| 10033500 | 522290 | | Public Works Repairs | 4,395 | 5,431 | - |
| 10033500 | 523140 | | General Liability | 2,717 | - | - |
| 10033500 | 523150 | | Vehicle Insurance | 2,327 | - | - |
| 10033500 | 523220 | | Telephone/Pagers/Mobile | 5,030 | 5,800 | - |
| **TOTAL** | **Purchased/Contracted Services** | | | **26,521** | **52,806** | **-** |
| | **Supplies** | | | | | |
| 10033500 | 531270 | | Gasoline/Diesel | 15,297 | 13,000 | - |
| 10033500 | 531600 | | Small Equipment < $5 | - | 12,600 | - |
| 10033500 | 531740 | | Uniforms | 5,910 | 4,200 | - |
| **TOTAL** | **Supplies** | | | **21,207** | **29,800** | **-** |
| **TOTAL** | **School Resource Officers** | | | **856,478** | **894,030** | **881,077** |

# FIRE SERVICES

## Mission Statement

The primary mission of the Newton County Fire Service is to provide a range of programs and training designed to protect the lives and property of the inhabitants of Newton County from the adverse effects of fire, sudden medical emergencies, or exposure to dangerous conditions created by either man or nature.

## FY 2017 Accomplishments

- Organized schedule for station maintenance
- Increased training opportunities for staff
- Replaced administrative staff vehicles
- Upgraded all self-contained breathing apparatus

## FY 2018 Objectives

- Continue to provide increased staff training
- Install new positions within administration to improve service delivery
- Continue station/building maintenance program

## FY 2018 Budget Highlights

- Add additional positions in operations to staff new station
- New opportunities for staff to advance their training/skills

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10035000** | **County Fire Service** | | | | | |
| | **Personnel Costs** | | | | | |
| 10035000 | 511100 | | Regular Employees | 2,949,484 | 3,187,465 | 3,471,051 |
| 10035000 | 511300 | | Overtime | 76,530 | - | - |
| 10035000 | 512110 | | Health Insurance | 756,593 | 881,163 | 928,143 |
| 10035000 | 512120 | | Life Insurance | 4,103 | 4,440 | 6,157 |
| 10035000 | 512200 | | Social Security (FICA) contr | 224,151 | 228,086 | 256,462 |
| 10035000 | 512400 | | Retirement Contributions | 206,743 | 185,535 | 207,091 |
| 10035000 | 512700 | | Worker's Compensation | 29,397 | 21,775 | - |
| **TOTAL** | **Personnel Costs** | | | **4,247,000** | **4,508,464** | **4,868,903** |
| | **Purchased/Contracted Services** | | | | | |
| 10035000 | 521210 | | Legal Services | 7,667 | - | - |
| 10035000 | 521231 | | Medical Exam | 3,758 | 3,700 | 3,620 |
| 10035000 | 522110 | | Disposal/Garbage Pick Up Svcs | 376 | 1,000 | 5,092 |
| 10035000 | 522210 | | Repairs & Maint - Equipment | 36,740 | 51,100 | 80,000 |
| 10035000 | 522215 | | Repairs & Maint-Vehicles | 7,650 | 81,200 | - |
| 10035000 | 522220 | | Repairs & Maint - Buildings | 47,085 | 78,000 | 90,000 |
| 10035000 | 522240 | | Security Maintenance | - | - | 180 |
| 10035000 | 522250 | | Maintenance Agreements | 7,182 | 15,600 | 24,158 |
| 10035000 | 522290 | | Public Works Repairs | 195,694 | 195,000 | - |
| 10035000 | 522320 | | Rental of Equipment & Vehicles | - | 2,200 | 5,649 |
| 10035000 | 523120 | | Commercial Property | 13,905 | 26,676 | - |
| 10035000 | 523130 | | Commercial Inland Marine | 16 | - | - |
| 10035000 | 523140 | | General Liability | 26,619 | 26,208 | - |
| 10035000 | 523150 | | Vehicle Insurance | 34,769 | 38,000 | - |
| 10035000 | 523220 | | Telephone/Pagers/Mobile | 42,053 | 39,000 | 15,600 |
| 10035000 | 523230 | | Postage | 367 | 250 | 250 |
| 10035000 | 523500 | | Travel Meals Lodging Mileage | 1,606 | 800 | 9,609 |
| 10035000 | 523600 | | Dues & Fees | 28,631 | 35,700 | 11,250 |
| 10035000 | 523700 | | Education & Training | 42,392 | 8,700 | 6,000 |
| 10035000 | 523710 | | Public Safety Training | - | 4,300 | 118,600 |
| 10035000 | 523850 | | Contract Labor | - | 7,700 | 30,000 |
| 10035000 | 523900 | | Other Contracted Services | 6,612 | 22,100 | - |
| 10035000 | 523910 | | Wrecker Service | - | 750 | 1,000 |
| **TOTAL** | **Purchased/Contracted Services** | | | **503,122** | **637,984** | **401,007** |
| | **Supplies** | | | | | |
| 10035000 | 531100 | | Gen Operating Supplies & Mats | 22,696 | 20,700 | 20,700 |
| 10035000 | 531145 | | Medical Supplies | 60,756 | 31,730 | 34,500 |
| 10035000 | 531160 | | Tags & Titles | 46 | 1,300 | - |
| 10035000 | 531210 | | Energy - Water/Sewerage | 9,116 | 10,000 | - |
| 10035000 | 531220 | | Energy - Natural Gas | 18,580 | 15,353 | - |
| 10035000 | 531230 | | Energy - Electricity | 71,788 | 65,500 | - |
| 10035000 | 531240 | | Energy - Bottled Gas | 2,453 | 947 | - |
| 10035000 | 531270 | | Gasoline/Diesel | 26,915 | 33,200 | 20,000 |
| 10035000 | 531271 | | Fuel Purchases | 48,421 | 66,912 | 60,112 |
| 10035000 | 531600 | | Small Equipment < $5 | 66,037 | 14,650 | 10,000 |
| 10035000 | 531700 | | Other Supplies/Parts | 18 | - | - |
| 10035000 | 531710 | | Cleaning Supplies | 16,555 | 15,000 | 15,000 |
| 10035000 | 531730 | | Protective Clothing | 43,548 | 81,650 | 112,530 |
| 10035000 | 531740 | | Uniforms | 47,422 | 47,810 | 50,960 |
| **TOTAL** | **Supplies** | | | **434,350** | **404,752** | **323,802** |

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| | Capital Outlay | | | | | |
| 10035000 | 542200 | | Vehicles | 118,941 | - | - |
| 10035000 | 542500 | | Other Equipment | 11,322 | - | - |
| TOTAL | Capital Outlay | | | 130,262 | - | - |
| | | | | | | |
| TOTAL | County Fire Service | | | 5,314,734 | 5,551,200 | 5,593,712 |

# CORONER

## Mission Statement

The Coroner is elected by the voters for four year terms. The Coroner, with the assistance from the Georgia Bureau of Investigations and other state and local agencies, investigates the cause and manner of death where a person dies under four situations: (1) as a result of violence, suicide, or accident, (2) suddenly when in apparent good health, (2) when unattended by a physician, or (4) in any suspicious manner.

## FY 2018 Budget Highlights

- No significant changes in the budget.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10037000** | **Coroner** | | | | | |
| | **Personnel Costs** | | | | | |
| 10037000 | 511100 | | Regular Employees | 35,192 | 35,001 | 35,001 |
| 10037000 | 512110 | | Health Insurance | 12,827 | 12,756 | 14,214 |
| 10037000 | 512120 | | Life Insurance | 57 | 57 | 85 |
| 10037000 | 512200 | | Social Security (FICA) contr | 2,602 | 2,589 | 2,589 |
| 10037000 | 512400 | | Retirement Contributions | 1,408 | 1,400 | 1,401 |
| 10037000 | 512700 | | Worker's Compensation | 273 | 273 | - |
| **TOTAL** | **Personnel Costs** | | | **52,359** | **52,076** | **53,290** |
| | **Purchased/Contracted Services** | | | | | |
| 10037000 | 522215 | | Repairs & Maint-Vehicles | - | 410 | - |
| 10037000 | 522290 | | Public Works Repairs | 247 | 1,000 | - |
| 10037000 | 523140 | | General Liability | 194 | 396 | - |
| 10037000 | 523150 | | Vehicle Insurance | 338 | 1,200 | - |
| 10037000 | 523220 | | Telephone/Pagers/Mobile | 494 | 525 | 525 |
| 10037000 | 523230 | | Postage | 2 | 150 | 150 |
| 10037000 | 523500 | | Travel Meals Lodging Mileage | - | 100 | 100 |
| 10037000 | 523600 | | Dues & Fees | 150 | 325 | 325 |
| 10037000 | 523700 | | Education & Training | - | 2,750 | 2,750 |
| 10037000 | 523850 | | Contract Labor | 21,409 | 23,000 | 23,000 |
| **TOTAL** | **Purchased/Contracted Services** | | | **22,834** | **29,856** | **26,850** |
| | **Supplies** | | | | | |
| 10037000 | 531100 | | Gen Operating Supplies & Mats | 4,149 | 3,500 | 3,500 |
| 10037000 | 531125 | | Lab Analysis | 635 | 1,000 | 1,000 |
| 10037000 | 531160 | | Tags & Titles | - | - | - |
| 10037000 | 531270 | | Gasoline/Diesel | 1,768 | 2,500 | 2,500 |
| 10037000 | 531600 | | Small Equipment < $5 | 130 | 1,000 | 4,500 |
| **TOTAL** | **Supplies** | | | **6,682** | **8,000** | **11,500** |
| **TOTAL** | **Coroner** | | | **81,874** | **89,932** | **91,640** |

# ANIMAL CONTROL

## Mission Statement

To serve and protect through dedication, professionalism, active cooperation with the community, and respect for human and animal dignity.

## FY 2017 Accomplishments

- Helped organize the Friends of Newton County Animal Control. Animal Control represents one seat on the Board of the Friends of Newton County.
- Cooperating with volunteers from the Friends of Newton County Animal Control to take pictures of animals at the shelter for people missing animals, as well as people wanting to adopt.
- Created "Scope of Work" list for work to move forward on the 2011 SPLOST fund.

## FY 2018 Objectives

- Complete 2011 SPLOST fund work.
- Offer educational opportunities to employees through Georgia Animal Control Association and the Georgia Law Association to keep up to date on the latest state laws, capture techniques, exotic issues, and equipment advances.
- Increase salaries of animal control employees to maintain good retention rates.
- Become MUNIS literate.

## FY 2018 Budget Highlights

- Increase adoption and reclaim rates through photographic entries on our own website as well as at a central web location such as Lost Pets of Georgia and/or Petfinders.com
- Decrease euthanasia rates by encouraging the use of microchipping which is available now at the Animal Control Shelter.
- Determine the feasibility of a once or twice a year low cost spay/neutering offering at Newton County Animal Control.
- Continue work with rescue groups to save as many adoptable pets as possible.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10039100** | **Animal Control** | | | | | |
| | **Personnel Costs** | | | | | |
| 10039100 | 511100 | | Regular Employees | 296,984 | 307,629 | 319,314 |
| 10039100 | 511300 | | Overtime | 7,452 | 10,000 | - |
| 10039100 | 512110 | | Health Insurance | 69,820 | 70,956 | 87,735 |
| 10039100 | 512120 | | Life Insurance | 427 | 416 | 652 |
| 10039100 | 512200 | | Social Security (FICA) contr | 22,633 | 22,867 | 22,800 |
| 10039100 | 512400 | | Retirement Contributions | 52,597 | 69,056 | 15,109 |
| 10039100 | 512700 | | Worker's Compensation | 13,856 | 5,000 | - |
| 10039100 | 512900 | | Other Employee Benefits | - | 1,800 | - |
| **TOTAL** | **Personnel Costs** | | | **463,769** | **487,724** | **445,610** |
| | **Purchased/Contracted Services** | | | | | |
| 10039100 | 521210 | | Legal Services | - | 500 | - |
| 10039100 | 521230 | | Medical Service | 2,708 | 4,400 | 4,400 |
| 10039100 | 521231 | | Medical Exam | - | 62 | - |
| 10039100 | 522110 | | Disposal/Garbage Pick Up Svcs | 2,297 | 3,050 | 3,060 |
| 10039100 | 522210 | | Repairs & Maint - Equipment | 321 | 550 | 275 |
| 10039100 | 522215 | | Repairs & Maint-Vehicles | - | 1,000 | - |
| 10039100 | 522220 | | Repairs & Maint - Buildings | 876 | 2,000 | 2,000 |
| 10039100 | 522230 | | Grounds Maintenance | - | 750 | - |
| 10039100 | 522250 | | Maintenance Agreements | 267 | 1,500 | 600 |
| 10039100 | 522260 | | Maintenance Agree Tracking | 23 | - | - |
| 10039100 | 522290 | | Public Works Repairs | 9,597 | 8,000 | - |
| 10039100 | 522320 | | Rental of Equipment & Vehicles | - | 1,608 | 1,597 |
| 10039100 | 523120 | | Commercial Property | 160 | 213 | - |
| 10039100 | 523140 | | General Liability | 1,747 | 3,115 | - |
| 10039100 | 523150 | | Vehicle Insurance | 2,365 | 5,484 | - |
| 10039100 | 523220 | | Telephone/Pagers/Mobile | 5,354 | 5,000 | 2,302 |
| 10039100 | 523230 | | Postage | 26 | 150 | 150 |
| 10039100 | 523300 | | Advertising | - | 50 | - |
| 10039100 | 523400 | | Printing & Binding | 1,049 | 1,700 | 1,300 |
| 10039100 | 523500 | | Travel Meals Lodging Mileage | - | 725 | 540 |
| 10039100 | 523600 | | Dues & Fees | 300 | 530 | 567 |
| 10039100 | 523700 | | Education & Training | - | 890 | 400 |
| 10039100 | 523850 | | Contract Labor | - | 19,079 | - |
| 10039100 | 523900 | | Other Contracted Services | - | 11,971 | - |
| 10039100 | 523905 | | Credit Card Fees | - | - | 750 |
| 10039100 | 523910 | | Wrecker Service | - | 100 | - |
| 10039100 | 523930 | | Hauling | - | 200 | 200 |
| **TOTAL** | **Purchased/Contracted Services** | | | **27,089** | **72,627** | **18,141** |

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| | Supplies | | | | | |
| 10039100 | 531100 | | Gen Operating Supplies & Mats | 2,502 | 7,000 | 5,000 |
| 10039100 | 531120 | | Oil | - | 125 | - |
| 10039100 | 531135 | | Ammunition | - | 150 | - |
| 10039100 | 531145 | | Medical Supplies | 3,867 | 5,500 | 6,500 |
| 10039100 | 531160 | | Tags & Titles | - | 100 | 44 |
| 10039100 | 531210 | | Energy - Water/Sewerage | 557 | 1,960 | 1,500 |
| 10039100 | 531220 | | Energy - Natural Gas | 5,217 | 4,500 | 4,600 |
| 10039100 | 531230 | | Energy - Electricity | 2,708 | 3,500 | 3,500 |
| 10039100 | 531270 | | Gasoline/Diesel | 14,335 | 25,060 | 18,000 |
| 10039100 | 531300 | | Food | 173 | 4,000 | - |
| 10039100 | 531400 | | Books & Periodicals | 67 | 500 | 250 |
| 10039100 | 531600 | | Small Equipment < $5 | 2,732 | 6,512 | 10,900 |
| 10039100 | 531700 | | Other Supplies/Parts | - | 1,000 | - |
| 10039100 | 531710 | | Cleaning Supplies | 10,687 | 9,600 | 9,600 |
| 10039100 | 531730 | | Protective Clothing | 96 | 500 | 750 |
| 10039100 | 531740 | | Uniforms | 2,367 | 3,000 | 3,000 |
| **TOTAL** | **Supplies** | | | **45,309** | **73,007** | **63,644** |
| **TOTAL** | **Animal Control** | | | **536,168** | **633,358** | **527,394** |

# EMERGENCY MANAGEMENT

## Mission Statement

The mission of the Covington-Newton County Emergency Management Agency is to provide a comprehensive and aggressive all-hazards approach to homeland security initiatives, mitigation, preparedness, response, recovery and special events in order to protect life and property and prevent and/or reduce negative impacts of terrorism and natural disasters in Georgia.

## FY 2017 Accomplishments

- Continued the process of following proper protocol to obtain/retain State and Federal Grant Funding and Reimbursement for on-going projects.
- Provided various training classes and exercises to Newton County Personnel including all municipalities.

## FY 2018 Objectives

- Establish a fully functional Emergency Operations Center.
- Provide/Schedule extensive training opportunities to Newton County Public Safety Personnel as well as all Municipalities.
- Improvement of Local Emergency Operations Plan for Disaster Preparedness

## FY 2018 Budget Highlights

- Request of additional funds to provide training required by GEMA.
- Request of additional funds for establishing/maintaining critical infrastructure facilities within Newton County in the event of emergencies/disasters.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10039200** | **Emergency Management** | | | | | |
| | **Personnel Costs** | | | | | |
| 10039200 | 511100 | | Regular Employees | 66,099 | 85,440 | 122,374 |
| 10039200 | 512110 | | Health Insurance | 12,827 | 12,756 | 14,214 |
| 10039200 | 512120 | | Life Insurance | 61 | 114 | 113 |
| 10039200 | 512200 | | Social Security (FICA) contr | 4,841 | 6,332 | 6,712 |
| 10039200 | 512400 | | Retirement Contributions | 3,966 | 4,164 | 4,331 |
| 10039200 | 512700 | | Worker's Compensation | 545 | 545 | - |
| 10039200 | 512900 | | Other Employee Benefits | - | 400 | - |
| 10039200 | 519999 | F1601 | Reimbursement of Salary | (712) | - | - |
| 10039200 | 519999 | F1603 | Reimbursement of Salary | (178) | - | - |
| **TOTAL** | **Personnel Costs** | | | **87,449** | **109,751** | **147,744** |
| | **Purchased/Contracted Services** | | | | | |
| 10039200 | 521230 | | Medical Service | - | 19 | - |
| 10039200 | 521231 | | Medical Exam | - | 100 | 400 |
| 10039200 | 522210 | | Repairs & Maint - Equipment | 195 | 3,555 | 45,000 |
| 10039200 | 522215 | | Repairs & Maint-Vehicles | - | 35 | 3,000 |
| 10039200 | 522220 | | Repairs & Maint - Buildings | - | - | 15,000 |
| 10039200 | 522240 | | Security Maintenance | - | - | 180 |
| 10039200 | 522250 | | Maintenance Agreements | - | 194 | 500 |
| 10039200 | 522290 | | Public Works Repairs | 3,237 | 222 | - |
| 10039200 | 523140 | | General Liability | 194 | 200 | - |
| 10039200 | 523150 | | Vehicle Insurance | 591 | 560 | - |
| 10039200 | 523220 | | Telephone/Pagers/Mobile | 5,448 | 6,655 | 6,278 |
| 10039200 | 523230 | | Postage | 79 | - | 50 |
| 10039200 | 523500 | | Travel Meals Lodging Mileage | 446 | - | 500 |
| 10039200 | 523600 | | Dues & Fees | 2,631 | 2,000 | 3,000 |
| 10039200 | 523700 | | Education & Training | 9,230 | 1,227 | 19,755 |
| 10039200 | 523900 | | Other Contracted Services | 281 | 105 | - |
| **TOTAL** | **Purchased/Contracted Services** | | | **22,331** | **14,872** | **93,663** |
| | **Supplies** | | | | | |
| 10039200 | 531100 | | Gen Operating Supplies & Mats | 962 | 280 | 1,800 |
| 10039200 | 531160 | | Tags & Titles | - | - | - |
| 10039200 | 531180 | | EMA/Event Response Supplies | - | 1,335 | 5,000 |
| 10039200 | 531270 | | Gasoline/Diesel | 855 | 1,000 | 2,500 |
| 10039200 | 531300 | | Food | - | - | 1,000 |
| 10039200 | 531600 | | Small Equipment < $5 | 2,710 | 7,315 | 2,110 |
| 10039200 | 531740 | | Uniforms | - | 501 | 500 |
| **TOTAL** | **Supplies** | | | **4,528** | **10,431** | **12,910** |
| | **Capital Outlay** | | | | | |
| 10039200 | 542500 | | Other Equipment | - | 5,470 | - |
| **TOTAL** | **Capital Outlay** | | | **-** | **5,470** | **-** |
| **TOTAL** | **Emergency Management** | | | **114,308** | **140,524** | **254,317** |

# ROAD DEPARTMENT

## Mission Statement

The mission of the Newton County Public Works Department is to provide a safe, efficient, and cost effective transportation system throughout the County. Public Works seeks to utilize County crews, combined with state and federal funding, to keep road maintenance and construction costs low and productivity high. Employees are trained and strive to provide excellent customer service as they interact daily with citizens.

## FY 2017 Accomplishments

- Approximately 20 miles of roads paved/resurfaced by County crews. Another 16 miles completed by contractor.
- In-house construction management of Livingston Lane project - complete and under budget.
- Launched a striping project, funded by a state grant, to restripe approximately 145 miles of county roadway.
- Began bridge rehabilitation on 6 separate county bridges.
- Currently, Public Works has approximately $18 million in projects approved by the Board that are in engineering, right of way, or construction phases.

## FY 2018 Budget Highlights

- Public Works is performing most of the work on the LMIG and SPLOST funded road resurfacing projects with in-house crews and equipment for FY 2017. We anticipate the same for FY 2018, and would like to use reimbursements for equipment and labor in FY 2018 to replace aging trucks and equipment. The specific trucks and equipment to be replaced are listed in the proposed budget.
- The fuel pumps at Public Works are unreliable and do not meet current EPD Requirements (no concrete slab or canopy). The pumps are old and repair parts No longer available. We have included additional funds for the upgrade of the fuel Pumps in the FY 2018 budget.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10042200** | **Road Department** | | | | | |
| | **Personnel Costs** | | | | | |
| 10042200 | 511100 | | Regular Employees | 1,196,912 | 1,278,473 | 1,286,566 |
| 10042200 | 511300 | | Overtime | 8,125 | - | - |
| 10042200 | 512110 | | Health Insurance | 306,856 | 371,520 | 385,572 |
| 10042200 | 512120 | | Life Insurance | 1,870 | 2,054 | 2,751 |
| 10042200 | 512200 | | Social Security (FICA) contr | 89,671 | 103,815 | 95,315 |
| 10042200 | 512400 | | Retirement Contributions | 98,204 | 144,817 | 60,280 |
| 10042200 | 512700 | | Worker's Compensation | 102,841 | 62,188 | - |
| 10042200 | 519999 | | Reimbursement of Salary | - | (230,979) | (210,000) |
| 10042200 | 519999 | 15012 | Reimbursement of Salary | (7,419) | - | - |
| 10042200 | 519999 | F1600 | Reimbursement of Salary | (2,304) | - | - |
| 10042200 | 519999 | F1601 | Reimbursement of Salary | (12,560) | - | - |
| 10042200 | 519999 | F1603 | Reimbursement of Salary | (12,538) | - | - |
| **TOTAL** | **Personnel Costs** | | | **1,769,656** | **1,731,888** | **1,620,484** |
| | **Purchased/Contracted Services** | | | | | |
| 10042200 | 521210 | | Legal Services | 1,733 | - | - |
| 10042200 | 521210 | P0945 | Legal Services | 4,528 | - | - |
| 10042200 | 521210 | U1071 | Legal Services | 1,573 | - | - |
| 10042200 | 521225 | | Architectural/Engineer Svcs | (5,509) | 10,000 | 15,000 |
| 10042200 | 521230 | | Medical Service | 10 | 500 | - |
| 10042200 | 521231 | | Medical Exam | 404 | 1,000 | - |
| 10042200 | 521300 | | Technical Services | 4,992 | 5,000 | 6,000 |
| 10042200 | 522110 | | Disposal/Garbage Pick Up Svcs | 3,438 | 2,000 | 2,000 |
| 10042200 | 522210 | | Repairs & Maint - Equipment | 4,687 | 9,100 | 3,100 |
| 10042200 | 522215 | | Repairs & Maint-Vehicles | 661 | 1,000 | - |
| 10042200 | 522220 | | Repairs & Maint - Buildings | 16,210 | 20,000 | 20,000 |
| 10042200 | 522230 | | Grounds Maintenance | 12 | 3,000 | 4,000 |
| 10042200 | 522250 | | Maintenance Agreements | 4,860 | 8,000 | 7,400 |
| 10042200 | 522260 | | Maintenance Agree Tracking | 216 | - | - |
| 10042200 | 522290 | | Public Works Repairs | 240,997 | 165,000 | - |
| 10042200 | 522320 | | Rental of Equipment & Vehicles | 9,960 | 10,000 | 10,000 |
| 10042200 | 523120 | | Commercial Property | 2,772 | 3,000 | - |
| 10042200 | 523130 | | Commercial Inland Marine | 5,117 | 7,000 | - |
| 10042200 | 523140 | | General Liability | 7,569 | 10,000 | - |
| 10042200 | 523150 | | Vehicle Insurance | 16,775 | 20,000 | - |
| 10042200 | 523220 | | Telephone/Pagers/Mobile | 14,370 | 15,000 | 15,000 |
| 10042200 | 523230 | | Postage | 16 | 100 | 100 |
| 10042200 | 523500 | | Travel Meals Lodging Mileage | 198 | 2,000 | 2,000 |
| 10042200 | 523700 | | Education & Training | 1,660 | 4,000 | 4,000 |
| 10042200 | 523800 | | Licenses | 3,546 | 500 | 500 |
| 10042200 | 523850 | | Contract Labor | 70,676 | 44,044 | 70,000 |
| 10042200 | 523900 | | Other Contracted Services | 11,974 | 5,000 | 13,000 |
| 10042200 | 523910 | | Wrecker Service | - | 2,000 | 2,000 |
| 10042200 | 523930 | | Hauling | - | 3,500 | 5,000 |
| 10042200 | 523940 | | Road Cleaning & Mowing | 16,621 | 7,500 | 15,000 |
| 10042200 | 529999 | | Reimbursement of expenses | - | (394,885) | (330,000) |
| 10042200 | 529999 | 15012 | Reimbursement of expenses | (11,299) | - | - |
| 10042200 | 529999 | F1600 | Reimbursement of expenses | (4,337) | - | - |
| 10042200 | 529999 | F1601 | Reimbursement of expenses | (14,622) | - | - |
| 10042200 | 529999 | F1603 | Reimbursement of expenses | (15,250) | - | - |
| **TOTAL** | **Purchased/Contracted Services** | | | **394,555** | **(36,641)** | **(135,900)** |

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| | Supplies | | | | | |
| 10042200 | 531100 | | Gen Operating Supplies & Mats | 14,561 | 16,100 | 16,000 |
| 10042200 | 531115 | | Tires & Tubes | 12,571 | 4,000 | - |
| 10042200 | 531145 | | Medical Supplies | - | 450 | 600 |
| 10042200 | 531160 | | Tags & Titles | 136 | 200 | 198 |
| 10042200 | 531210 | | Energy - Water/Sewerage | 1,577 | 2,000 | 2,000 |
| 10042200 | 531220 | | Energy - Natural Gas | 2,096 | 2,600 | 2,600 |
| 10042200 | 531230 | | Energy - Electricity | 11,076 | 12,000 | 12,000 |
| 10042200 | 531234 | | Electric - Traffic Lights | 20,261 | 25,000 | 22,000 |
| 10042200 | 531270 | | Gasoline/Diesel | 105,334 | 78,000 | 140,000 |
| 10042200 | 531271 | | Fuel Purchases | 16,406 | - | - |
| 10042200 | 531600 | | Small Equipment < $5 | 21,007 | 26,000 | 21,200 |
| 10042200 | 531700 | | Other Supplies/Parts | 1,217 | 3,000 | 3,000 |
| 10042200 | 531710 | | Cleaning Supplies | 65 | 100 | 100 |
| 10042200 | 531730 | | Protective Clothing | 1,992 | 4,000 | 4,000 |
| 10042200 | 531740 | | Uniforms | 16,943 | 17,000 | 17,000 |
| 10042200 | 534110 | | Paved Roads | 50,207 | 68,401 | 68,000 |
| 10042200 | 534110 | P1452 | Paved Roads | 1,037 | - | - |
| 10042200 | 534120 | | Unpaved Roads | 48,274 | 50,000 | 50,000 |
| 10042200 | 534130 | | Bridge Materials & Supplies | 78 | 16,000 | 8,000 |
| 10042200 | 534140 | | Culverts | 4,080 | 65,000 | 45,000 |
| 10042200 | 534140 | P1452 | Culverts | 2,135 | - | - |
| 10042200 | 534170 | | Signs | 19,027 | 15,000 | 15,000 |
| 10042200 | 539999 | | Reimbursement of Expenses | (27,118) | - | - |
| **TOTAL** | **Supplies** | | | **322,962** | **404,851** | **426,698** |
| | **Capital Outlay** | | | | | |
| 10042200 | 541310 | | Building Renovations | - | 85,000 | - |
| 10042200 | 542200 | | Vehicles | 4,200 | - | 390,000 |
| 10042200 | 542500 | | Other Equipment | 502,756 | 661,820 | 218,000 |
| **TOTAL** | **Capital Outlay** | | | **506,956** | **746,820** | **608,000** |
| | **InterFund/Department Charges** | | | | | |
| 10042200 | 559999 | | Interfund Reimbursements | 92,854 | - | - |
| **TOTAL** | **InterFund/Department Charges** | | | **92,854** | **-** | **-** |
| | **Other Financing Uses** | | | | | |
| 10042200 | 611028 | 15012 | Oper Trsfr Out To Fund 250 | 3,024 | - | - |
| 10042200 | 611033 | F1600 | Oper Trsfr Out to Fund 302 | 1,311 | - | - |
| 10042200 | 611033 | F1601 | Oper Trsfr Out to Fund 302 | 7,920 | - | - |
| 10042200 | 611033 | F1603 | Oper Trsfr Out to Fund 302 | 7,236 | - | - |
| **TOTAL** | **Other Financing Uses** | | | **19,491** | **-** | **-** |
| **TOTAL** | **Road Department** | | | **3,106,475** | **2,846,918** | **2,519,282** |

# STREET LIGHTING

## Mission Statement

Expenditures for street lighting fixtures and for lighting all streets, alleys, bridges, and tunnels, except those located in parks.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| 10042600 | Street Lighting | | | | | |
| | Supplies | | | | | |
| 10042600 | 531230 | | Energy - Electricity | 853,420 | 899,999 | 900,000 |
| TOTAL | Supplies | | | 853,420 | 899,999 | 900,000 |
| TOTAL | Street Lighting | | | 853,420 | 899,999 | 900,000 |

# ENGINEERING

## Mission Statement

During FY 2017, the Engineering Department was reorganized and both the employees and expenses were moved to either the Planning & Development Department or the Roads Department.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10042700** | **Engineering** | | | | | |
| | **Personnel Costs** | | | | | |
| 10042700 | 511100 | | Regular Employees | 109,387 | 49,791 | - |
| 10042700 | 512110 | | Health Insurance | 20,080 | 7,373 | - |
| 10042700 | 512120 | | Life Insurance | 129 | 42 | - |
| 10042700 | 512200 | | Social Security (FICA) contr | 8,214 | 3,788 | - |
| 10042700 | 512400 | | Retirement Contributions | 5,996 | 3,011 | - |
| 10042700 | 512700 | | Worker's Compensation | 819 | 478 | - |
| 10042700 | 512900 | | Other Employee Benefits | - | 400 | - |
| **TOTAL** | **Personnel Costs** | | | **144,625** | **64,884** | **-** |
| | **Purchased/Contracted Services** | | | | | |
| 10042700 | 521225 | | Architectural/Engineer Svcs | - | 1,200 | - |
| 10042700 | 521231 | | Medical Exam | 35 | - | - |
| 10042700 | 522250 | | Maintenance Agreements | 104 | 81 | - |
| 10042700 | 522260 | | Maintenance Agree Tracking | 7 | - | - |
| 10042700 | 522290 | | Public Works Repairs | 553 | 33 | - |
| 10042700 | 523140 | | General Liability | 582 | 277 | - |
| 10042700 | 523150 | | Vehicle Insurance | 1,352 | 1,023 | - |
| 10042700 | 523220 | | Telephone/Pagers/Mobile | 2,044 | 1,408 | - |
| 10042700 | 523230 | | Postage | 49 | - | - |
| 10042700 | 523300 | | Advertising | 297 | - | - |
| 10042700 | 523700 | | Education & Training | 90 | - | - |
| 10042700 | 523900 | | Other Contracted Services | 1,046 | 7,880 | - |
| **TOTAL** | **Purchased/Contracted Services** | | | **6,160** | **11,902** | **-** |
| | **Supplies** | | | | | |
| 10042700 | 531100 | | Gen Operating Supplies & Mats | 3,142 | - | - |
| 10042700 | 531270 | | Gasoline/Diesel | 3,913 | 524 | - |
| **TOTAL** | **Supplies** | | | **7,054** | **524** | **-** |
| | **Capital Outlay** | | | | | |
| 10042700 | 542500 | | Other Equipment | 6,999 | - | - |
| **TOTAL** | **Capital Outlay** | | | **6,999** | **-** | **-** |
| **TOTAL** | **Engineering** | | | **164,839** | **77,310** | **-** |

# KEEP COVINGTON/NEWTON BEAUTIFUL

## Mission Statement

Our mission is challenge, motivate and inspire everyone to take responsibility for a clean and beautiful community.

## FY 2017 Accomplishments

- Recognized for standards of excellence achieved by affiliate with both Governor's Circle and President's Circle Awards for 2016
- Reached over 8000 people through community presentations
- Completed environmental education programs at 16 schools
- Incorporated online hang tag sales into departmental duties September through January

## FY 2018 Objectives

- Recruit additional Adopt-a-Mile program participants
- Break cleanup volunteer records for Great American Cleanup and Rivers Alive
- Continue to provide Earth Day and America Recycles Day community paper shred events
- Continue to meet all Stormwater Education goals

## FY 2018 Budget Highlights

- Sponsorship of Shred Days from SRG Global
- In-kind donation of biscuits for Great American Cleanup volunteers from Mamie's Kitchen Biscuits, Brown Bridge Road location
- Donations of bottled water from Niagara and Longhorn Steakhouse of Covington
- Sponsorship of Rivers Alive t-shirts from Newton County Water & Sewerage Authority
- Sponsorship of Rivers Alive breakfast from City of Covington

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10045800** | **Keep Covington/Newton Beautiful** | | | | | |
| | **Personnel Costs** | | | | | |
| 10045800 | 511100 | | Regular Employees | 85,863 | 86,339 | 92,915 |
| 10045800 | 512110 | | Health Insurance | 25,653 | 25,512 | 28,427 |
| 10045800 | 512120 | | Life Insurance | 123 | 114 | 170 |
| 10045800 | 512200 | | Social Security (FICA) contr | 6,392 | 6,431 | 6,704 |
| 10045800 | 512400 | | Retirement Contributions | 5,152 | 5,183 | 5,397 |
| 10045800 | 512700 | | Worker's Compensation | 545 | 545 | - |
| 10045800 | 512900 | | Other Employee Benefits | - | 400 | - |
| **TOTAL** | **Personnel Costs** | | | **123,728** | **124,524** | **133,613** |
| | **Purchased/Contracted Services** | | | | | |
| 10045800 | 521231 | | Medical Exam | 35 | - | - |
| 10045800 | 522290 | | Public Works Repairs | 255 | - | - |
| 10045800 | 522320 | | Rental of Equipment & Vehicles | - | 1,038 | 2,200 |
| 10045800 | 523140 | | General Liability | 388 | 800 | - |
| 10045800 | 523150 | | Vehicle Insurance | 284 | 780 | - |
| 10045800 | 523220 | | Telephone/Pagers/Mobile | 102 | - | - |
| 10045800 | 523230 | | Postage | 668 | 250 | 250 |
| 10045800 | 523300 | | Advertising | 596 | 1,000 | 5,000 |
| 10045800 | 523500 | | Travel Meals Lodging Mileage | 360 | 500 | 550 |
| 10045800 | 523600 | | Dues & Fees | 980 | 425 | 550 |
| 10045800 | 523700 | | Education & Training | 275 | 450 | 550 |
| 10045800 | 523900 | | Other Contracted Services | - | - | 2,000 |
| 10045800 | 529999 | | Reimbursement of expenses | (1,807) | - | - |
| **TOTAL** | **Purchased/Contracted Services** | | | **2,135** | **5,243** | **11,100** |
| | **Supplies** | | | | | |
| 10045800 | 531100 | | Gen Operating Supplies & Mats | 6,576 | 7,638 | 3,300 |
| 10045800 | 531160 | | Tags & Titles | - | - | 22 |
| 10045800 | 531270 | | Gasoline/Diesel | 150 | 300 | 300 |
| 10045800 | 531300 | | Food | 583 | 500 | 500 |
| 10045800 | 531400 | | Books & Periodicals | 139 | 50 | 150 |
| 10045800 | 531600 | | Small Equipment < $5 | 669 | - | - |
| **TOTAL** | **Supplies** | | | **8,117** | **8,488** | **4,272** |
| **TOTAL** | **Keep Covington/Newton Beautiful** | | | **133,980** | **138,255** | **148,985** |

# FLEET MAINTENANCE

## Mission Statement

Our mission at the Fleet Maintenance Department is to provide a professional and courteous service to all County departments while keeping the County tax payer in mind. Whether it be a routine service or major repair, we strive for excellence.

## FY 2017 Accomplishments

- One of the Fleet employees received a Hazmat Endorsement CDL license that allows him to drive the fuel truck.
- One employee received an Emergency Rescue Certification, CPR and First Aid Certification and Equipment Operator Safety Certification.
- Employees were cross-trained with Public Works on operating road building equipment and trucks.
- Restored a Leibherr loader, Athey force feed loader, Midland road shoulder building machine, and 2 old flatbed trucks from the fire department that have been placed back into service.
- Performed most repairs in-house instead of contracting out.

## FY 2018 Objectives

- Continue to improve customer service.
- Streamline work orders and receipts.
- Take on additional work from other departments.
- Add a mechanic position to increase productivity of the shop.

## FY 2018 Budget Highlights

- Request an additional Mechanic III position. This position was removed from the Fleet budget in 2014.
- Requesting the replacement of two old computers.
- Aside from the Mechanic position and replacement computers, no increase in the Fleet budget is being requested.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| 10049000 | Fleet Maintenance | | | | | |
| | Personnel Costs | | | | | |
| 10049000 | 511100 | | Regular Employees | 287,407 | 328,978 | 346,756 |
| 10049000 | 511300 | | Overtime | 1,776 | - | - |
| 10049000 | 512110 | | Health Insurance | 94,710 | 119,787 | 124,820 |
| 10049000 | 512120 | | Life Insurance | 423 | 507 | 723 |
| 10049000 | 512200 | | Social Security (FICA) contr | 21,441 | 24,409 | 25,689 |
| 10049000 | 512400 | | Retirement Contributions | 14,452 | 15,923 | 14,158 |
| 10049000 | 512700 | | Worker's Compensation | 3,245 | 3,245 | - |
| 10049000 | 519999 | | Reimbursement of Salary | (125,915) | (120,000) | - |
| TOTAL | Personnel Costs | | | 297,539 | 372,849 | 512,146 |
| | Purchased/Contracted Services | | | | | |
| 10049000 | 521231 | | Medical Exam | - | 62 | - |
| 10049000 | 522210 | | Repairs & Maint - Equipment | 2,811 | 3,000 | 3,000 |
| 10049000 | 522215 | | Repairs & Maint-Vehicles | (43,707) | 67,000 | 77,879 |
| 10049000 | 522220 | | Repairs & Maint - Buildings | 6,269 | 5,281 | 5,000 |
| 10049000 | 522250 | | Maintenance Agreements | 9,884 | 10,000 | 12,500 |
| 10049000 | 522260 | | Maintenance Agree Tracking | 278 | - | - |
| 10049000 | 522261 | | PW Charge Other Dept (credit) | - | (782,500) | (110,000) |
| 10049000 | 522290 | | Public Works Repairs | 566 | - | - |
| 10049000 | 522320 | | Rental of Equipment & Vehicles | 531 | 500 | 1,000 |
| 10049000 | 523140 | | General Liability | 1,941 | 3,900 | - |
| 10049000 | 523150 | | Vehicle Insurance | 3,049 | 3,924 | - |
| 10049000 | 523220 | | Telephone/Pagers/Mobile | 2,993 | 5,000 | 4,270 |
| 10049000 | 523230 | | Postage | 46 | 100 | 100 |
| 10049000 | 523400 | | Printing & Binding | - | 100 | 200 |
| 10049000 | 523500 | | Travel Meals Lodging Mileage | - | 200 | 100 |
| 10049000 | 523600 | | Dues & Fees | - | 125 | - |
| 10049000 | 523700 | | Education & Training | - | 1,000 | 1,185 |
| 10049000 | 523900 | | Other Contracted Services | - | 25,217 | 25,000 |
| 10049000 | 523910 | | Wrecker Service | - | 500 | 500 |
| TOTAL | Purchased/Contracted Services | | | (15,339) | (656,591) | 20,734 |
| | Supplies | | | | | |
| 10049000 | 531100 | | Gen Operating Supplies & Mats | 34,710 | 40,068 | 42,000 |
| 10049000 | 531115 | | Tires & Tubes | 22,749 | 158,000 | 158,000 |
| 10049000 | 531120 | | Oil | 26,718 | 28,000 | 28,000 |
| 10049000 | 531145 | | Medical Supplies | 477 | 500 | 500 |
| 10049000 | 531210 | | Energy - Water/Sewerage | 673 | 575 | 575 |
| 10049000 | 531230 | | Energy - Electricity | 9,239 | 10,000 | 10,008 |
| 10049000 | 531270 | | Gasoline/Diesel | 8,751 | 8,000 | 8,004 |
| 10049000 | 531400 | | Books & Periodicals | 622 | 500 | 500 |
| 10049000 | 531600 | | Small Equipment < $5 | 22,955 | 15,000 | 24,000 |
| 10049000 | 531700 | | Other Supplies/Parts | (52,312) | 495,000 | 495,000 |
| 10049000 | 531710 | | Cleaning Supplies | - | 153 | - |
| 10049000 | 531730 | | Protective Clothing | 577 | 467 | 350 |
| 10049000 | 531740 | | Uniforms | 6,327 | 7,475 | 7,800 |
| TOTAL | Supplies | | | 81,486 | 763,738 | 774,737 |
| | Capital Outlay | | | | | |
| 10049000 | 542500 | | Other Equipment | 10,082 | - | - |
| TOTAL | Capital Outlay | | | 10,082 | - | - |
| TOTAL | Fleet Maintenance | | | 373,769 | 479,996 | 1,307,616 |

# SENIOR SERVICES

## Mission Statement

Newton County Senior Services is designed to serve people throughout Newton County who are sixty plus years of age. Our mission is to provide supportive services, such as nutrition education, information and referral, telephone reassurance, transportation, congregate, home delivery meals and recreation, enabling seniors to remain independent and self- sufficient in their own environment.

## FY 2017 Accomplishments

- Newton County Senior Services has continued to remain one of the top Senior Centers in Northeast Georgia.
- Increased enrollment.
- Maintained or exceeded level of service with staff shortage.
- Received for the 1st time Thanks Mom and Dad Grant for Home Delivered Meals.
- Partnered with other agencies throughout Newton County and surrounding counties to bring awareness to senior related projects such as Grandparents Raising Grandchildren, Senior Hunger and Elder Abuse.

## FY 2018 Objectives

- To expand the Senior Center so there will be adequate room for already existing programs.
- To expand hours to bring activities to accommodate seniors who are still working.
- To add alternative meals to lunch menu for seniors. We prepare meals on site and it has been suggested by the state that seniors should have choices when it comes to their meals.
- Purchase a shuttle bus. All vehicles but one are over 10 years old and have exceeded recommended miles for transport of seniors.
- To add requested activities from seniors and to increase transportation for seniors.

## FY 2018 Budget Highlights

- Request to change staff title to the job that staff is actually performing. Data Entry to Office Coordinator/Administrator
- Request for shuttle bus purchase
- Our main objective is to receive approval of the Board of Commissioners to start on the much needed expansion of the Senior Center. We are overcrowded and fear that this will result in injuries due to the many walking devices that are used by our seniors. Our goal is to keep our seniors independent.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10055200** | **Senior Services** | | | | | |
| | **Personnel Costs** | | | | | |
| 10055200 | 511100 | | Regular Employees | - | - | 266,979 |
| 10055200 | 512110 | | Health Insurance | - | - | 56,854 |
| 10055200 | 512120 | | Life Insurance | - | - | 596 |
| 10055200 | 512200 | | Social Security (FICA) contr | - | - | 19,741 |
| 10055200 | 512400 | | Retirement Contributions | - | - | 10,609 |
| **TOTAL** | **Personnel Costs** | | | - | - | **354,779** |
| | **Purchased/Contracted Services** | | | | | |
| 10055200 | 521200 | | Professional/Contracted Srvcs | - | - | 13,008 |
| 10055200 | 522110 | | Disposal/Garbage Pick Up Svcs | - | - | 3,325 |
| 10055200 | 522210 | | Repairs & Maint - Equipment | - | - | 2,400 |
| 10055200 | 522220 | | Repairs & Maint - Buildings | - | - | 3,000 |
| 10055200 | 522250 | | Maintenance Agreements | - | - | 6,300 |
| 10055200 | 523220 | | Telephone/Pagers/Mobile | - | - | 420 |
| 10055200 | 523230 | | Postage | - | - | 804 |
| 10055200 | 523500 | | Travel Meals Lodging Mileage | - | - | 4,200 |
| 10055200 | 523600 | | Dues & Fees | - | - | 500 |
| 10055200 | 523700 | | Education & Training | - | - | 1,000 |
| 10055200 | 523850 | | Contract Labor | - | - | 4,000 |
| 10055200 | 523900 | | Other Contracted Services | - | - | 3,000 |
| 10055200 | 523960 | Day | Participant Trips/Cost | - | - | 4,500 |
| 10055200 | 523960 | ONite | Participant Trips/Cost | - | - | 20,000 |
| **TOTAL** | **Purchased/Contracted Services** | | | - | - | **66,457** |
| | **Supplies** | | | | | |
| 10055200 | 531100 | | Gen Operating Supplies & Mats | - | - | 3,600 |
| 10055200 | 531150 | | Program Supplies | - | - | 3,600 |
| 10055200 | 531160 | | Tags & Titles | - | - | 22 |
| 10055200 | 531270 | | Gasoline/Diesel | - | - | 18,000 |
| 10055200 | 531300 | | Food | - | - | 30,000 |
| 10055200 | 531300 | MOW | Food | - | - | 120,000 |
| 10055200 | 531600 | | Small Equipment < $5 | - | - | 4,000 |
| 10055200 | 531710 | | Cleaning Supplies | - | - | 1,800 |
| 10055200 | 531740 | | Uniforms | - | - | 1,500 |
| **TOTAL** | **Supplies** | | | - | - | **182,522** |
| **TOTAL** | **Senior Services** | | | - | - | **603,759** |

# RECREATION

## Mission Statement

The mission of Newton County Recreation Commission is to provide the use of recreation in generating an exciting, dynamic quality of life by providing the highest quality facilities and programs to meet the ever changing needs and the physical, social and emotional interests of individuals of all ages and abilities. Newton County Recreation Commission will preserve and protect land and resources for the enrichment of the community and future generations.

## FY 2017 Accomplishments

- 10 and Under USSSA Baseball World Series Winner
- 14 and Under Dixie Boys Baseball World Series 3rd Place
- Miracle League of Newton County - GRPA 6th District Program Highlight
- GRPA 6th District Facility – Miracle Field Complex

## FY 2018 Objectives

- Reopen Turner Lake Complex on Saturday
- Increase program participation
- Add new programs

## FY 2018 Budget Highlights

- Increase utilities line item to cover increased expenses.
- Increase part time budget to cover additional parks and increased maintenance issues.
  - Timing for additional full time employees is not good.
  - Trying to accomplish this with part time employees.
  - Need additional funds for insurance and attorney fees.
  - Need to accommodate for additional parks and increased problematic issues.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10061100** | **Recreation** | | | | | |
| | **Personnel Costs** | | | | | |
| 10061100 | 511100 | | Regular Employees | 555,540 | 613,893 | 594,154 |
| 10061100 | 511300 | | Overtime | 7 | - | - |
| 10061100 | 512110 | | Health Insurance | 149,121 | 165,828 | 161,905 |
| 10061100 | 512120 | | Life Insurance | 788 | 902 | 1,202 |
| 10061100 | 512200 | | Social Security (FICA) contr | 41,375 | 44,055 | 44,273 |
| 10061100 | 512400 | | Retirement Contributions | 29,367 | 34,343 | 32,419 |
| 10061100 | 512700 | | Worker's Compensation | 31,255 | - | - |
| 10061100 | 512900 | | Other Employee Benefits | - | 3,000 | - |
| **TOTAL** | **Personnel Costs** | | | **807,454** | **862,021** | **833,953** |
| | **InterFund/Department Charges** | | | | | |
| 10061100 | 559999 | | Interfund Reimbursements | (809,269) | (859,021) | (833,953) |
| **TOTAL** | **InterFund/Department Charges** | | | **(809,269)** | **(859,021)** | **(833,953)** |
| **TOTAL** | **Recreation** | | | **(1,815)** | **3,000** | **-** |

# FACTORY SHOALS PARK

Factory Shoals Park has been reorganized and moved to operate as an enterprise activity within the Gaither's Plantation Fund.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10062200** | **Factory Shoals Park** | | | | | |
| | **Personnel Costs** | | | | | |
| 10062200 | 511100 | | Regular Employees | 54,700 | 54,780 | - |
| 10062200 | 512110 | | Health Insurance | 12,827 | 12,756 | - |
| 10062200 | 512120 | | Life Insurance | 44 | 41 | - |
| 10062200 | 512200 | | Social Security (FICA) contr | 4,112 | 4,120 | - |
| 10062200 | 512400 | | Retirement Contributions | 12,875 | 14,522 | - |
| 10062200 | 512700 | | Worker's Compensation | 273 | - | - |
| **TOTAL** | **Personnel Costs** | | | **84,830** | **86,219** | **-** |
| | **Purchased/Contracted Services** | | | | | |
| 10062200 | 522110 | | Disposal/Garbage Pick Up Svcs | - | 500 | - |
| 10062200 | 522210 | | Repairs & Maint - Equipment | 137 | 1,500 | - |
| 10062200 | 522215 | | Repairs & Maint-Vehicles | 240 | 500 | - |
| 10062200 | 522220 | | Repairs & Maint - Buildings | 1,250 | 1,507 | - |
| 10062200 | 522290 | | Public Works Repairs | 1,027 | 1,500 | - |
| 10062200 | 523120 | | Commercial Property | 418 | 684 | - |
| 10062200 | 523140 | | General Liability | 194 | 384 | - |
| 10062200 | 523150 | | Vehicle Insurance | 338 | 792 | - |
| 10062200 | 523220 | | Telephone/Pagers/Mobile | 596 | 650 | - |
| **TOTAL** | **Purchased/Contracted Services** | | | **4,199** | **8,017** | **-** |
| | **Supplies** | | | | | |
| 10062200 | 531100 | | Gen Operating Supplies & Mats | 3,055 | 3,000 | - |
| 10062200 | 531115 | | Tires & Tubes | 18 | 550 | - |
| 10062200 | 531120 | | Oil | - | 175 | - |
| 10062200 | 531210 | | Energy - Water/Sewerage | 2,535 | 2,500 | - |
| 10062200 | 531230 | | Energy - Electricity | 2,028 | 3,200 | - |
| 10062200 | 531270 | | Gasoline/Diesel | 1,176 | 2,500 | - |
| 10062200 | 531600 | | Small Equipment < $5 | - | 1,700 | - |
| 10062200 | 531700 | | Other Supplies/Parts | 311 | 1,300 | - |
| 10062200 | 534170 | | Signs | - | 100 | - |
| **TOTAL** | **Supplies** | | | **9,122** | **15,025** | **-** |
| **TOTAL** | **Factory Shoals Park** | | | **98,152** | **109,261** | **-** |

# AGRICULTURAL RESOURCES

## Mission Statement

The mission of UGA Extension is to extend lifelong learning to the people of Georgia through unbiased, research-based education in agriculture, the environment, communities, youth and families.

## FY 2017 Accomplishments

- Agent was secretary of ongoing developmental committees for Agricultural Center. Agent is secretary of Capital Campaign that has raised substantial funds for project enhancement.
- Agent was part of groundbreaking ceremony with local legislative delegation.
- Agent is working with other area agents to coordinate Journeymen Farmer Class. Agent arranged for Newton County farmer to speak to participants on marketing produce and for participants to tour a Newton County farm. There are 48 participants.

## FY 2018 Objectives

- Show more behavioral changes of program participants to demonstrate programming impact.
- Write weekly column for the Covington News to showcase 4-H'ers and farming community accomplishments

## FY 2018 Budget Highlights

- Request for more office supply budget dollars to help with local programming

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10071300** | **Agricultural Resources** | | | | | |
| | **Personnel Costs** | | | | | |
| 10071300 | 511100 | | Regular Employees | 27,993 | 28,073 | 28,073 |
| 10071300 | 512200 | | Social Security (FICA) contr | 2,142 | 2,150 | 2,150 |
| 10071300 | 512400 | | Retirement Contributions | 4,052 | 4,007 | 4,007 |
| 10071300 | 512700 | | Worker's Compensation | 545 | - | - |
| **TOTAL** | **Personnel Costs** | | | **34,731** | **34,230** | **34,230** |
| | **Purchased/Contracted Services** | | | | | |
| 10071300 | 522250 | | Maintenance Agreements | 705 | 750 | 600 |
| 10071300 | 522290 | | Public Works Repairs | 8 | 750 | - |
| 10071300 | 522320 | | Rental of Equipment & Vehicles | 2,097 | 3,000 | 3,100 |
| 10071300 | 523140 | | General Liability | 388 | 650 | - |
| 10071300 | 523150 | | Vehicle Insurance | 839 | 650 | - |
| 10071300 | 523220 | | Telephone/Pagers/Mobile | 848 | 645 | - |
| 10071300 | 523500 | | Travel Meals Lodging Mileage | 7,500 | 8,200 | 8,000 |
| 10071300 | 523600 | | Dues & Fees | 537 | 550 | 550 |
| 10071300 | 523700 | | Education & Training | 425 | 1,000 | 1,000 |
| 10071300 | 523900 | | Other Contracted Services | 44,641 | 46,544 | 47,434 |
| **TOTAL** | **Purchased/Contracted Services** | | | **57,988** | **62,739** | **60,684** |
| | **Supplies** | | | | | |
| 10071300 | 531100 | | Gen Operating Supplies & Mats | 934 | 1,000 | 1,500 |
| 10071300 | 531270 | | Gasoline/Diesel | 315 | 750 | 500 |
| 10071300 | 531600 | | Small Equipment < $5 | 999 | 422 | 1,000 |
| **TOTAL** | **Supplies** | | | **2,248** | **2,172** | **3,000** |
| **TOTAL** | **Agricultural Resources** | | | **94,968** | **99,141** | **97,914** |

# DEVELOPMENT SERVICES

## Mission Statement

To provide efficient, responsive services that enhance the quality of life, meet common needs and promote a safe and healthy community.

## FY 2017 Accomplishments

- Provide development information to the public and business community in order to promote community and economic development
- Review and approve site plans and subdivisions in accordance with zoning and land development regulations
- Maintain a ten (10) day or less initial review time of site plans and projects
- Provide timely and effective planning information for orderly growth within Newton County
- Promote development that is livable, walkable and sustainable

## FY 2018 Objectives

- Revise the Newton County Zoning Ordinance and Development Regulations as directed by the Board of Commissioners
- Improve public perception and develop enhanced relationships with the community

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10074100** | **Development Services** | | | | | |
| | **Personnel Costs** | | | | | |
| 10074100 | 511100 | | Regular Employees | 473,324 | 604,621 | 646,255 |
| 10074100 | 511300 | | Overtime | 843 | - | 5,000 |
| 10074100 | 512110 | | Health Insurance | 115,934 | 140,119 | 164,359 |
| 10074100 | 512120 | | Life Insurance | 607 | 716 | 1,153 |
| 10074100 | 512200 | | Social Security (FICA) contr | 35,212 | 45,136 | 46,049 |
| 10074100 | 512400 | | Retirement Contributions | 23,023 | 27,478 | 31,340 |
| 10074100 | 512700 | | Worker's Compensation | 4,095 | 341 | - |
| 10074100 | 512900 | | Other Employee Benefits | - | 2,000 | - |
| 10074100 | 519999 | | Reimbursement of Salary | 9,857 | - | - |
| **TOTAL** | **Personnel Costs** | | | **662,895** | **820,410** | **894,156** |
| | **Purchased/Contracted Services** | | | | | |
| 10074100 | 521200 | | Professional/Contracted Srvcs | - | 36,234 | 60,000 |
| 10074100 | 521210 | | Legal Services | 34,117 | 33,908 | - |
| 10074100 | 521225 | | Architectural/Engineer Svcs | - | 3,800 | - |
| 10074100 | 521231 | | Medical Exam | 97 | 250 | - |
| 10074100 | 522215 | | Repairs & Maint-Vehicles | 146 | 1,000 | - |
| 10074100 | 522250 | | Maintenance Agreements | 31,321 | 32,569 | 32,000 |
| 10074100 | 522260 | | Maintenance Agree Tracking | 15 | - | - |
| 10074100 | 522290 | | Public Works Repairs | 3,076 | 4,467 | - |
| 10074100 | 522320 | | Rental of Equipment & Vehicles | - | 500 | - |
| 10074100 | 523120 | | Commercial Property | - | 556 | - |
| 10074100 | 523140 | | General Liability | 2,717 | 6,671 | - |
| 10074100 | 523150 | | Vehicle Insurance | 1,352 | 4,621 | - |
| 10074100 | 523220 | | Telephone/Pagers/Mobile | 6,607 | 8,592 | 3,900 |
| 10074100 | 523230 | | Postage | 1,898 | 2,800 | 2,500 |
| 10074100 | 523300 | | Advertising | 976 | 1,800 | 2,000 |
| 10074100 | 523400 | | Printing & Binding | 860 | 2,000 | 1,000 |
| 10074100 | 523500 | | Travel Meals Lodging Mileage | 19 | 6,400 | 6,000 |
| 10074100 | 523600 | | Dues & Fees | 1,132 | 2,000 | 2,000 |
| 10074100 | 523700 | | Education & Training | 894 | 3,500 | 2,000 |
| 10074100 | 523900 | | Other Contracted Services | 9,455 | 45,095 | - |
| 10074100 | 523905 | | Credit Card Fees | 1,006 | 1,000 | 1,300 |
| **TOTAL** | **Purchased/Contracted Services** | | | **95,686** | **197,763** | **112,700** |
| | **Supplies** | | | | | |
| 10074100 | 531100 | | Gen Operating Supplies & Mats | 3,742 | 4,500 | 2,500 |
| 10074100 | 531270 | | Gasoline/Diesel | 4,503 | 11,476 | 6,600 |
| 10074100 | 531400 | | Books & Periodicals | - | 500 | 1,600 |
| 10074100 | 531600 | | Small Equipment < $5 | 1,724 | 6,000 | 500 |
| 10074100 | 531740 | | Uniforms | 597 | 2,000 | - |
| **TOTAL** | **Supplies** | | | **10,566** | **24,476** | **11,200** |
| | **InterFund/Department Charges** | | | | | |
| 10074100 | 559999 | | Interfund Reimbursements | (23,735) | (23,000) | - |
| **TOTAL** | **InterFund/Department Charges** | | | **(23,735)** | **(23,000)** | **-** |
| **TOTAL** | **Devlopment Services** | | | **745,413** | **1,019,650** | **1,018,056** |

# DEBT SERVICE

Debt Service is used to account for all General Fund debt that is not contained in any other fund.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10080000** | **Debt Service** | | | | | |
| | **Debt Service** | | | | | |
| 10080000 | 581300 | D210 | Principal - Notes Payable | - | - | 47,424 |
| 10080000 | 581300 | D401 | Principal - Notes Payable | - | 2,500,000 | - |
| 10080000 | 582300 | D210 | Interest - Notes Payable | - | - | 388,122 |
| 10080000 | 582300 | D401 | Interest - Notes Payable | - | 4,922 | 5,000 |
| 10080000 | 584000 | | Issuance costs | - | - | 11,000 |
| **TOTAL** | **Debt Service** | | | **-** | **2,504,922** | **451,546** |
| | **Other Financing Uses** | | | | | |
| 10080000 | 611042 | D104 | Operating Trsfr Out To Fd 400 | 254,256 | 254,256 | - |
| 10080000 | 611042 | D201 | Operating Trsfr Out To Fd400 | 53,434 | 53,436 | - |
| 10080000 | 611042 | D402 | Operating Trsfr Out To Fd 400 | 245,662 | 245,664 | - |
| **TOTAL** | **Other Financing Uses** | | | **553,352** | **553,356** | - |
| **TOTAL** | **Debt Service** | | | **553,352** | **3,058,278** | **451,546** |

# PAYMENTS TO OUTSIDE AGENCIES

Newton County funds eleven outside agencies. The County considers these eleven agencies essential to the county citizens, and therefore, partly funds their annual operations.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10090000** | **Payments to Outside Agencies** | | | | | |
| | **Other Costs** | | | | | |
| 10090000 | 571005 | | Intergovt Expense - Covington | - | - | - |
| 10090000 | 571010 | | Intergovt Expense - NCREC | 1,663,804 | 1,687,804 | 1,787,192 |
| 10090000 | 571011 | | Intergovt Exp - NC Senior Svcs | 162,885 | 112,885 | - |
| 10090000 | 572110 | | Newton Co DFACS | 113,009 | 109,619 | 109,619 |
| 10090000 | 572120 | | Newton Co Library | 1,686,428 | 915,958 | 915,958 |
| 10090000 | 572125 | | Newton Medical Center | 743,388 | - | - |
| 10090000 | 572130 | | Newton Co Mental Health | 241,568 | 234,320 | 234,320 |
| 10090000 | 572140 | | Newton Co Physical Health | 193,350 | 187,550 | 187,550 |
| 10090000 | 572150 | | Newton Co Chamber of Commerce | 221,496 | 214,851 | 239,851 |
| 10090000 | 572160 | | Alcovy CASA | 16,150 | 15,666 | 15,666 |
| 10090000 | 572170 | | Head Start - McIntosh Tr RDC | 4,275 | 4,147 | 4,147 |
| 10090000 | 572180 | | NC Community Partnership | 19,000 | 18,430 | 18,430 |
| 10090000 | 572190 | | Hwy 278 CID | - | - | 30,000 |
| 10090000 | 572200 | | Washington Street Center | 40,000 | 38,800 | 38,800 |
| 10090000 | 572210 | | Nelson Hts Community Center | 43,333 | 38,800 | 38,800 |
| **TOTAL** | **Other Costs** | | | **5,148,686** | **3,578,830** | **3,620,333** |
| **TOTAL** | **Payments to Outside Agencies** | | | **5,148,686** | **3,578,830** | **3,620,333** |

# OTHER FINANCING USES

Other Financing Uses includes operating transfers to other funds.

# GENERAL FUND EXPENDITURES

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Proposed Budget |
|---|---|---|---|---|---|---|
| **10090002** | **Other Financing Uses** | | | | | |
| | **Other Financing Uses** | | | | | |
| 10090002 | 611022 | | Oper Trsfr Out To E-911 | 1,421,121 | 824,160 | 941,590 |
| 10090002 | 611028 | 15039 | Oper Trsfr Out To Grant Fund | - | - | 6,540 |
| 10090002 | 611028 | 17021 | Oper Trsfr Out To Grant Fund | - | - | 64 |
| 10090002 | 611028 | 17061 | Oper Trsfr Out To Grant Fund | - | - | 8,841 |
| 10090002 | 611028 | 18010 | Oper Trsfr Out To Grant Fund | - | - | 7,755 |
| 10090002 | 611028 | 18011 | Oper Trsfr Out To Grant Fund | - | - | 10,133 |
| 10090002 | 611028 | 18016 | Oper Trsfr Out To Grant Fund | - | - | 29,675 |
| 10090002 | 611028 | 18061 | Oper Trsfr Out To Grant Fund | - | - | 10,000 |
| 10090002 | 611028 | HMG16 | Oper Trsfr Out To Grant Fund | - | - | 13,299 |
| 10090002 | 611032 | | Oper Trsfr Out To Cap Imp | 265,624 | 250,000 | 350,000 |
| 10090002 | 611040 | | Oper Trsfr Out Impact Fee | 357,100 | 250,000 | - |
| 10090002 | 611045 | | Oper Trsfr Out to Water Fund | 6,670 | - | - |
| 10090002 | 611046 | | Oper Trsfr Out To Solid Waste | 1,155,662 | 1,137,466 | 147,517 |
| 10090002 | 611050 | | Oper Trsfr Out To Gaither's | 108,698 | 117,606 | 199,456 |
| 10090002 | 611054 | | Oper Trsfr Out To Workers Comp | - | - | 750,000 |
| **TOTAL** | **Other Financing Uses** | | | **3,314,875** | **2,579,232** | **2,474,869** |

| | | | | | | |
|---|---|---|---|---|---|---|
| **TOTAL** | **Other Financing Uses** | | | **3,314,875** | **2,579,232** | **2,474,869** |

# SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for all financial resources that are legally and administratively restricted for special purposes. The county has thirteen Special Revenue Funds as listed below.

**Juvenile Supplemental Services Fund (202)**
This fund, authorized by O.C.G.A. 15-11-71, is used to account for supervision fees collected by the county's Juvenile Court to care for juveniles that are in the court's care. These funds are legally restricted for housing, educational, counseling, mediation, transportation, truancy intervention, restitution, and work experience expenses.

**Forfeited Drug Fund (203)**
This fund is used to account for the government's share of monies that have been forfeited through the court system that are legally restricted for law enforcement purposes.

**Law Library Fund (205)**
This fund, authorized by O.C.G.A. 36-15-1 to 36-15-9, is used to account for an additional sum not to exceed $5.00 placed on civil and criminal cases filed in Superior Court, Probate Court, and any other courts of record. These funds are legally restricted to be used for the purchase of law books. Reports, texts, periodicals, supplies, desks, and equipment for the operations of the Law Library among other items.

**Sheriff's Special Revenue Fund (207)**
This fund is used to account for contributions, donations, and other revenue sources given by citizens or companies to be used for various law enforcement needs.

**Jail Fund (209)**
This fund, authorized by O.C.G.A 15-21-90 to 15-21-95, is used to account for an additional 10% penalty placed on all criminal and traffic cases and cases involving violations of county ordinances collected in the county courts. These funds are legally restricted to be used for the purpose of constructing, operating, and staffing county jails, correctional institutions, and detention facilities.

**Confiscated Fund (210)**
This fund, authorized by O.C.G.A. 16-13-49 and under the direction of the elected Sheriff, is used to account for revenues generated from confiscated items. These funds are legally restricted to be used for any official law enforcement purpose except for the payment of salaries or rewards to law enforcement personnel.

**DATE Fund (212)**
This fund, authorized by O.C.G.A. 15-21-100 to 15-21-101, is used to account for the collection for an additional 50% penalty placed on certain drug related fines collected in Superior Court, Magistrate Court, Probate Court, and Municipal Court. These funds are legally restricted to be used for drug abuse treatment and education programs relating to controlled substances, alcohol, marijuana, and purposes of the county's drug court.

**Real Estate Grant Fund (213)**
This fund accounts for grants received from the Clerk's Authority of Georgia for the advancement of reporting within the Clerk of Superior Court.

**District Attorney Fund (214)**
The fund accounts for funds received from certain fines and grants for the operation of the victim assistance program.

**Emergency 911 Fund (215)**
This fund, authorized by O.C.G.A. 46-5-133 to 46-3-134, is used to account for the revenues, collected from a monthly $1.50 surcharge placed on all landline telephones, a monthly $1.50 surcharge placed on all wireless telephones (Phase I and II), a monthly $1.50 surcharge place on all VOIP telephones, and a $1.75 surcharge on prepaid wireless service. These funds are legally restricted to be used to operate the county-wide 911 emergency telephone system. This department's certified communication officers receive and process and emergency and non-emergency telephone calls on a county-wide basis and dispatches emergency personnel.

**NSP Fund (224 and 225)**
This fund is used to account for the grant funds received and expended on the Neighborhood Stabilization Program.

**Multiple Grant Fund (250)**
This fund is used to account for various grant awards received by the county for a variety of uses. These funds are restricted to be used for the intended grant purposes.

**Fire Districts Fund (271)**
This fund accounts for the county's fire tax district. The tax revenues are approved to help fund the fire protection program of the county.

# SPECIAL REVENUE FUNDS

## Summary of Revenues

| Fund | Fund Name | 2016 ACTUAL | 2018 County Mgr |
|---|---|---|---|
| 202 | Juvenile Supplemental Services Fund | 18,098 | 16,100 |
| 203 | Forfeited Drug Fund | 72,579 | 120,030 |
| 205 | Law Library Fund | - | 40,100 |
| 207 | Sheriff's Special Revenue Fund | - | 36,500 |
| 209 | Jail Fund | 225,444 | 180,331 |
| 210 | Confiscated Fund | - | - |
| 212 | DATE Fund | 139,438 | 100,100 |
| 213 | Real Estate Grant Fund | - | - |
| 214 | DA Crime Victims Assistance Fund | - | 115,020 |
| 215 | E-911 Fund | 3,141,727 | 2,829,989 |
| 224 | NSP Fund | 26,977 | 37,000 |
| 225 | NSP Families Fund | 12,788 | 12,010 |
| 250 | Multiple Grant Fund | 2,604,915 | 3,643,668 |
| 271 | Fire Districts Fund | 1,482,693 | 1,743,900 |
| **TOTAL REVENUES** | | **7,724,659** | **8,874,748** |

## Summary of Expenditures

| Fund | Fund Name | 2016 ACTUAL | 2018 County Mgr |
|---|---|---|---|
| 202 | Juvenile Supplemental Services Fund | 8,754 | 16,100 |
| 203 | Forfeited Drug Fund | 98,777 | 120,030 |
| 205 | Law Library Fund | - | 40,100 |
| 207 | Sheriff's Special Revenue Fund | - | 36,500 |
| 209 | Jail Fund | 123,967 | 180,331 |
| 210 | Confiscated Fund | - | - |
| 212 | DATE Fund | 40,908 | 100,100 |
| 213 | Real Estate Grant Fund | - | - |
| 214 | DA Crime Victims Assistance Fund | - | 115,020 |
| 215 | E-911 Fund | 2,851,072 | 2,829,989 |
| 224 | NSP Fund | 26,948 | 37,000 |
| 225 | NSP Families Fund | 2,987 | 12,010 |
| 250 | Multiple Grant Fund | 2,399,455 | 3,643,668 |
| 271 | Fire Districts Fund | 1,519,098 | 1,743,900 |
| **TOTAL EXPENDITURES** | | **7,071,967** | **8,874,748** |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 202 | Juvenile Supplemental Services Fund | | | | |
| REVENUES | | | | | |
| | Fines and Forfeitures | | | | |
| 20226000 | 351160 | | Juvenile Fines & Forfeitures | 17,340 | 15,000 |
| 20226200 | 351160 | | Juvenile Fines & Forfeitures | 655 | 1,000 |
| TOTAL | Fines and Forfeitures | | | 17,995 | 16,000 |
| | Investment Income | | | | |
| 20226000 | 361010 | | Interest Income | 103 | 100 |
| TOTAL | Investment Income | | | 103 | 100 |
| TOTAL | Total Revenues | | | 18,098 | 16,100 |
| EXPENDITURES | | | | | |
| | Purchased/Contracted Services | | | | |
| 20226000 | 521200 | | Professional/Contracted Srvcs | 5,673 | - 15,100 |
| 20226000 | 521200 | 16011 | Professional/Contracted Srvcs | 2,650 | - |
| 20226200 | 521200 | | Professional/Contracted Srvcs | 375 | - |
| TOTAL | Purchased/Contracted Services | | | 8,698 | 15,100 |
| | Supplies | | | | |
| 20226100 | 531100 | | Gen Operating Supplies & Mats | 57 | - - |
| 20226200 | 531100 | | Gen Operating Supplies & Mats | - | 1,000 |
| TOTAL | Supplies | | | 57 | 1,000 |
| TOTAL | Total Expenditures | | | 8,754 | 16,100 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 203 | Forfeited Drug Fund | | | | |
| REVENUES | | | | | |
| | Fines and Forfeitures | | | | |
| 20333100 | 351100 | | Court Fines & Forfeitures | 72,550 | 120,000 |
| TOTAL | Fines and Forfeitures | | | 72,550 | 120,000 |
| | Investment Income | | | | |
| 20333100 | 361010 | | Interest Income | 29 | 30 |
| TOTAL | Investment Income | | | 29 | 30 |
| | Miscellanous Revenue | | | | |
| 20333100 | 389000 | | Other Miscellaneous Revenue | 44,513 | - |
| TOTAL | Miscellanous Revenue | | | 44,513 | - |
| TOTAL | Total Revenues | | | 117,092 | 120,030 |
| EXPENDITURES | | | | | |
| | Supplies | | | | |
| 20333100 | 531100 | | Gen Operating Supplies & Mats | 119,167 | 120,030 |
| TOTAL | Supplies | | | 119,167 | 120,030 |
| TOTAL | Total Expenditures | | | 119,167 | 120,030 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 205 | Law Library Fund | | | | |
| REVENUES | | | | | |
| | Fines and Forfeitures | | | | |
| 20527500 | 351110 | | Superior Fines & Forfeitures | - | 9,000 |
| 20527500 | 351130 | | Magistrate Fines & Forfeitures | - | 20,000 |
| 20527500 | 351150 | | Probate Fines & Forfeitures | - | 11,000 |
| TOTAL | Fines and Forfeitures | | | - | 40,000 |
| | Investment Income | | | | |
| 20527500 | 361010 | | Interest Income | - | 100 |
| TOTAL | Investment Income | | | - | 100 |
| TOTAL | Total Revenues | | | - | 40,100 |
| EXPENDITURES | | | | | |
| | Supplies | | | | |
| 20527500 | 531100 | | Gen Operating Supplies & Mats | - | 4,100 |
| 20527500 | 531400 | | Books & Periodicals | - | 36,000 |
| TOTAL | Supplies | | | - | 40,100 |
| TOTAL | Total Expenditures | | | - | 40,100 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 207 | Sheriff's Special Revenue Fund | | | | |
| REVENUES | | | | | |
| | Contributions and Donations | | | | |
| 20733100 | 371000 | Lcham | Contrib/Donations Private Srcs | - | 7,500 |
| 20733100 | 371000 | Ldep | Contrib/Donations Private Srcs | - | 25,000 |
| 20733100 | 371000 | Lexpl | Contrib/Donations Private Srcs | - | 4,000 |
| TOTAL | Contributions and Donations | | | - | 36,500 |
| TOTAL | Total Revenues | | | - | 36,500 |
| EXPENDITURES | | | | | |
| | Supplies | | | | |
| 20733100 | 531100 | Lcham | Gen Operating Supplies & Mats | - | 7,500 |
| 20733100 | 531600 | LSIU | Small Equipment < $5 | - | 25,000 |
| 20733100 | 531700 | Lexpl | Other Supplies/Parts | - | 4,000 |
| TOTAL | Supplies | | | - | 36,500 |
| TOTAL | Total Expenditures | | | - | 36,500 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 209 | Jail Fund | | | | |
| REVENUES | | | | | |
| | Fines and Forfeitures | | | | |
| 20933100 | 351100 | | Court Fines & Forfeitures | 225,135 | 180,000 |
| TOTAL | Fines and Forfeitures | | | 225,135 | 180,000 |
| | Investment Income | | | | |
| 20933100 | 361010 | | Interest Income | 309 | 331 |
| TOTAL | Investment Income | | | 309 | 331 |
| TOTAL | Total Revenues | | | 225,444 | 180,331 |
| EXPENDITURES | | | | | |
| | Purchased/Contracted Services | | | | |
| 20933260 | 522220 | | Repairs & Maint - Buildings | 18,307 | - |
| 20933260 | 522250 | | Maintenance Agreements | - | 5,400 |
| 20933260 | 523700 | | Education & Training | 7,068 | 10,000 |
| 20933260 | 523850 | | Contract Labor | - | 9,000 |
| 20933100 | 523900 | | Other Contracted Services | 13,683 | - |
| TOTAL | Purchased/Contracted Services | | | 39,058 | 24,400 |
| | Supplies | | | | |
| 20933260 | 531140 | | Prisoner | 6,469 | 10,000 |
| 20933260 | 531600 | | Small Equipment < $5 | - | 95,931 |
| TOTAL | Supplies | | | 6,469 | 105,931 |
| | Capital Outlays | | | | |
| 20933260 | 541310 | | Building Renovations | - | 50,000 |
| 20933260 | 542200 | | Vehicles | 70,792 | - |
| 20933260 | 542500 | | Other Equipment | 7,649 | - |
| TOTAL | Capital Outlays | | | 78,441 | 50,000 |
| TOTAL | Total Expenditures | | | 123,967 | 180,331 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 212 | DATE Fund | | | | |
| REVENUES | | | | | |
| | Fines and Forfeitures | | | | |
| 21222000 | 351100 | | Court Fines & Forfeitures | 139,398 | 100,000 |
| TOTAL | Fines and Forfeitures | | | 139,398 | 100,000 |
| | Investment Income | | | | |
| 21222000 | 361010 | | Interest Income | 40 | 100 |
| TOTAL | Investment Income | | | 40 | 100 |
| TOTAL | Total Revenues | | | 139,438 | 100,100 |
| EXPENDITURES | | | | | |
| | Purchased/Contracted Services | | | | |
| 21233100 | 522215 | | Repairs & Maint-Vehicles | 4,337 | 10,000 |
| 21233100 | 523150 | | Vehicle Insurance | - | - |
| 21233100 | 523220 | | Telephone/Pagers/Mobile | 2,776 | 2,100 |
| 21233100 | 523400 | | Printing & Binding | 28 | - |
| 21233100 | 523500 | | Travel Meals Lodging Mileage | 1,283 | - |
| 21233100 | 523700 | | Education & Training | - | - |
| 21233100 | 523710 | | Public Safety Training | - | 67,000 |
| TOTAL | Purchased/Contracted Services | | | 8,424 | 79,100 |
| | Supplies | | | | |
| 21222000 | 531125 | | Lab Analysis | 14,000 | 15,000 |
| 21233100 | 531270 | | Gasoline/Diesel | 4,120 | 5,000 |
| 21233100 | 531600 | | Small Equipment < $5 | 14,135 | - |
| 21233100 | 531740 | | Uniforms | 230 | 1,000 |
| TOTAL | Supplies | | | 32,484 | 21,000 |
| TOTAL | Total Expenditures | | | 40,908 | 100,100 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 214 | DA Crime Victims Assitance Fund | | | | |
| REVENUES | | | | | |
| | Intergovernmental Revenues | | | | |
| 21422000 | 331110 | | Direct Fed Grant-Fed Forfeit | - | 15,000 |
| TOTAL | Intergovernmental Revenues | | | - | 15,000 |
| | Fines and Forfeitures | | | | |
| 21422000 | 351100 | | Court Fines & Forfeitures | - | 100,000 |
| TOTAL | Fines and Forfeitures | | | - | 100,000 |
| | Investment Income | | | | |
| 21422000 | 361010 | | Interest Income | - | 20 |
| TOTAL | Investment Income | | | - | 20 |
| TOTAL | Total Revenues | | | - | 115,020 |
| EXPENDITURES | | | | | |
| | Purchased/Contracted Services | | | | |
| 21422000 | 523300 | | Victim-Witness Publication | - | 115,020 |
| TOTAL | Purchased/Contracted Services | | | - | 115,020 |
| TOTAL | Total Expenditures | | | - | 115,020 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 215 | E-911 Fund | | | | |
| REVENUES | | | | | |
| | Charges for Services | | | | |
| 21538000 | 342500 | | E-911 Charges | 1,577,671 | 1,600,000 |
| 21538000 | 342501 | | E-911 Reserve Wireless | 142,422 | 288,399 |
| TOTAL | Charges for Services | | | 1,720,092 | 1,888,399 |
| | Investment Income | | | | |
| 21538000 | 361010 | | Interest Income | 176 | - |
| TOTAL | Investment Income | | | 176 | - |
| | Miscellanous Revenue | | | | |
| 21538000 | 389000 | | Other Miscellaneous Revenue | 338 | - |
| TOTAL | Miscellanous Revenue | | | 338 | - |
| | Other Financing Sources | | | | |
| 21538000 | 391202 | | Operating Trsfr In From Fd100 | 1,421,121 | 941,590 |
| TOTAL | Other Financing Sources | | | 1,421,121 | 941,590 |
| TOTAL | Total Revenues | | | 3,141,727 | 2,829,989 |
| EXPENDITURES | | | | | |
| | Other Costs | | | | |
| 21538000 | 571005 | | Intergovt Expense - Covington | 2,851,072 | 2,829,989 |
| TOTAL | Other Costs | | | 2,851,072 | 2,829,989 |
| TOTAL | Total Expenditures | | | 2,851,072 | 2,829,989 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 224 | NSP Fund | | | | |
| REVENUES | | | | | |
| | Intergovernmental Revenues | | | | |
| 22473400 | 331310 | NSP10 | Direct Federal Capital Grant | 26,977 | 37,000 |
| TOTAL | Intergovernmental Revenues | | | 26,977 | 37,000 |
| TOTAL | Total Revenues | | | 26,977 | 37,000 |
| EXPENDITURES | | | | | |
| | Capital Outlays | | | | |
| 22473400 | 541100 | | Sites | 26,948 | 37,000 |
| TOTAL | Capital Outlays | | | 26,948 | 37,000 |
| TOTAL | Total Expenditures | | | 26,948 | 37,000 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 225 | NSP Families Fund | | | | |
| REVENUES | | | | | |
| | Investment Income | | | | |
| 22511000 | 361010 | | Interest Income | 3 | 10 |
| TOTAL | Investment Income | | | 3 | 10 |
| | Miscellanous Revenue | | | | |
| 22573400 | 389000 | | Other Miscellaneous Revenue | 12,784 | 12,000 |
| TOTAL | Miscellanous Revenue | | | 12,784 | 12,000 |
| TOTAL | Total Revenues | | | 12,788 | 12,010 |
| EXPENDITURES | | | | | |
| | Capital Outlays | | | | |
| 22573400 | 541100 | | Sites | 2,987 | 12,010 |
| TOTAL | Capital Outlays | | | 2,987 | 12,010 |
| TOTAL | Total Expenditures | | | 2,987 | 12,010 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 250 | Multiple Grant Fund | | | | |
| REVENUES | | | | | |
| | Intergovernmental Revenues | | | | |
| 25026000 | 331110 | 15010 | Direct Federal Grant | 294,729 | 71,566 |
| 25026000 | 331110 | 15033 | Direct Federal Grant | 8,674 | - |
| 25033100 | 331110 | 12COP | Direct Federal Grant | 138,023 | - |
| 25033100 | 331110 | 16022 | Direct Federal Grant | 26,731 | - |
| 25011000 | 331150 | 15019 | Indirect Federal Grant | 10,687 | - |
| 25011000 | 331150 | 16019 | Indirect Federal Grant | 34,095 | - |
| 25011000 | 331150 | 17019 | Indirect Federal Grant | - | 43,783 |
| 25011000 | 331150 | 18019 | Indirect Federal Grant | - | 66,010 |
| 25011100 | 331150 | 15019 | Indirect Federal Grant | 360 | - |
| 25011100 | 331150 | 16019 | Indirect Federal Grant | 10,637 | - |
| 25015100 | 331150 | 16019 | Indirect Federal Grant | 3,467 | - |
| 25015100 | 331150 | 17019 | Indirect Federal Grant | - | 1,095 |
| 25015100 | 331150 | 18019 | Indirect Federal Grant | - | 4,745 |
| 25021500 | 331150 | 18006 | Indirect Federal Grant | - | 86,218 |
| 25022000 | 331150 | 16061 | Indirect Federal Grant | 14,616 | - |
| 25022000 | 331150 | 17061 | Indirect Federal Grant | - | 30,181 |
| 25022000 | 331150 | 18061 | Indirect Federal Grant | - | 40,000 |
| 25026000 | 331150 | 16011 | Indirect Federal Grant | 26,716 | - |
| 25026000 | 331150 | 16012 | Indirect Federal Grant | 37,671 | - |
| 25026200 | 331150 | 15016 | Indirect Federal Grant | 23,072 | - |
| 25033100 | 331150 | 15034 | Indirect Federal Grant | 5,341 | - |
| 25033100 | 331150 | 15039 | Indirect Federal Grant | 4,536 | 6,540 |
| 25033100 | 331150 | 17021 | Indirect Federal Grant | - | 64 |
| 25033100 | 331150 | 17022 | Indirect Federal Grant | - | 76,014 |
| 25033100 | 331150 | 18015 | Indirect Federal Grant | - | 134,955 |
| 25033100 | 331150 | 18016 | Indirect Federal Grant | - | 65,315 |
| 25039200 | 331150 | 17071 | Indirect Federal Grant | - | 12,846 |
| 25042200 | 331150 | HMG16 | Indirect Federal Grant | - | 66,570 |
| 25055100 | 331150 | 15019 | Indirect Federal Grant | 9,142 | - |
| 25055100 | 331150 | 16019 | Indirect Federal Grant | 47,698 | - |
| 25055100 | 331150 | 17019 | Indirect Federal Grant | - | 25,100 |
| 25055100 | 331150 | 18019 | Indirect Federal Grant | - | 61,265 |
| 25011000 | 331310 | 18080 | Direct Federal Capital Grant | - | 750,000 |
| 25021500 | 331310 | 15011 | Direct Federal Capital Grant | 200,825 | 134,003 |
| 25021500 | 331310 | 15037 | Direct Federal Capital Grant | 68,256 | 60,138 |
| 25021500 | 331310 | BJA15 | Direct Federal Capital Grant | 93,295 | 20,920 |
| 25026000 | 334110 | 17012 | Direct State Grant - Oper | - | 1,600 |
| 25026200 | 334110 | CTJuv | Direct State Grant - Oper | 883 | - |
| 25042200 | 334110 | 16080 | Direct State Grant - Oper | 916,623 | - |
| 25011000 | 334150 | 16070 | Indirect State Grant | 34,500 | - |
| 25011000 | 334150 | 17018 | Indirect State Grant | - | 11,750 |
| 25021500 | 334150 | 16001 | Indirect State Grant | 114,384 | - |
| 25021500 | 334150 | 16005 | Indirect State Grant | 252,332 | - |
| 25021500 | 334150 | 18001 | Indirect State Grant | - | 138,447 |
| 25021500 | 334150 | 18003 | Indirect State Grant | - | 85,334 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 25021500 | 334150 | 18005 | Indirect State Grant | - | 317,417 |
| 25026000 | 334150 | 18010 | Indirect State Grant | - | 62,043 |
| 25026000 | 334150 | 18011 | Indirect State Grant | - | 81,065 |
| 25026200 | 334150 | 16010 | Indirect State Grant | 33,292 | - |
| 25042200 | 334150 | 17082 | Indirect State Grant | - | 700,000 |
| 25042200 | 334150 | HMG16 | Indirect State Grant | - | 8,876 |
| 25044210 | 334150 | 15035 | Indirect State Grant | 40,000 | - |
| 25011000 | 334310 | 17081 | Direct State Grant - Capital | - | 228,100 |
| 25021500 | 336000 | 16001 | Local Govt/Intergovt Rev | 13,321 | - |
| 25021500 | 336000 | 16005 | Local Govt/Intergovt Rev | 3,804 | - |
| 25021500 | 336000 | 17005 | Local Govt/Intergovt Rev | 7,196 | - |
| 25021500 | 336000 | 18003 | Local Govt/Intergovt Rev | - | 10,667 |
| 25021500 | 336000 | 18006 | Local Govt/Intergovt Rev | - | 14,100 |
| 25021500 | 336000 | CTPAC | Local Govt/Intergovt Rev | 750 | - |
| 25021500 | 336000 | CTRes | Local Govt/Intergovt Rev | 750 | 39,055 |
| **TOTAL** | **Intergovernmental Revenues** | | | **2,476,407** | **3,455,782** |
| | **Charges for Services** | | | | |
| 25021500 | 341100 | CTAdl | Court Costs | 7,325 | - |
| 25021500 | 341100 | SCFee | Court Costs | 50,626 | - |
| **TOTAL** | **Charges for Services** | | | **57,951** | - |
| | **Investment Income** | | | | |
| 25011000 | 361010 | | Interest Income | 741 | - |
| **TOTAL** | **Investment Income** | | | **741** | - |
| | **Contributions and Donations** | | | | |
| 25011000 | 371000 | 17080 | Contrib/Donations Private Srcs | - | 40,000 |
| 25045800 | 371000 | | Contrib/Donations Private Srcs | 1,711 | 3,000 |
| **TOTAL** | **Contributions and Donations** | | | **1,711** | **43,000** |
| | **Miscellanous Revenue** | | | | |
| 25021500 | 389000 | CTAdl | Other Miscellaneous Revenue | 1,500 | - |
| **TOTAL** | **Miscellanous Revenue** | | | **1,500** | - |
| | **Other Financing Sources** | | | | |
| 25011000 | 391202 | 15012 | Oper Trsfr In From Fd 100 | 3,024 | - |
| 25021500 | 391202 | 16005 | Operating Trsfr In From Fd100 | 8,394 | - |
| 25022000 | 391202 | 16061 | Oper Trsfr In From Fd 100 | 2,370 | - |
| 25022000 | 391202 | 17061 | Oper Trsfr In From Fd 100 | - | 8,841 |
| 25022000 | 391202 | 18061 | Oper Trsfr In From Fd 100 | - | 10,000 |
| 25026000 | 391202 | 15016 | Oper Trsfr In From Fd 100 | 328 | - |
| 25026000 | 391202 | 16012 | Oper Trsfr In From Fd 100 | 39 | - |
| 25026000 | 391202 | 18010 | Oper Trsfr In General Fund | - | 7,755 |
| 25026000 | 391202 | 18011 | Oper Trsfr In General Fund | - | 10,133 |
| 25026200 | 391202 | 16010 | Operating Trsfr In From Fd100 | 5,986 | - |
| 25033100 | 391202 | 12COP | Operating Trsfr In From Fd100 | 18,083 | - |
| 25033100 | 391202 | 15039 | Operating Trsfr In From Fd 100 | - | 6,540 |
| 25033100 | 391202 | 17021 | Oper Trsfr In General Fund | - | 64 |
| 25033100 | 391202 | 18016 | Oper Trsfr In General Fund | - | 29,675 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 25042200 | 391202 | HMG16 | Oper Trsfr In From Fd 100 | - | 13,299 |
| 25011000 | 391245 | 15035 | Operating Trsfr In From Fd505 | 24,469 | - |
| 25044210 | 391245 | 15035 | Operating Trsfr In From Fd505 | 3,910 | - |
| 25021500 | 392501 | CTAdl | Use of PY Fund Balance | - | 1,000 |
| 25021500 | 392501 | CTPAC | Use of PY Fund Balance | - | 686 |
| 25021500 | 392501 | CTRes | Use of PY Fund Balance | - | 622 |
| 25021500 | 392501 | SCFee | Use of PY Fund Balance | - | 17,306 |
| 25026000 | 392501 | 10002 | Use of PY Fund Balance | - | 1,958 |
| 25033100 | 392501 | 14010 | Use of PY Fund Balance | - | 1,259 |
| 25033100 | 392501 | 16022 | Use of PY Fund Balance | - | 26,731 |
| 25033100 | 392501 | 16024 | Use of PY Fund Balance | - | 5,576 |
| 25039100 | 392501 | ANCTL | Use of PY Fund Balance | - | 2,942 |
| 25045800 | 392501 | | Use of PY Fund Balance | - | 500 |
| **TOTAL** | **Other Financing Sources** | | | **66,605** | **144,886** |
| **TOTAL** | **Total Revenues** | | | **2,604,915** | **3,643,668** |

**EXPENDITURES**

| | Personnel Cost | | | | |
|---|---|---|---|---|---|
| 25021500 | 511100 | 18006 | Regular Employees | - | 14,100 |
| 25033100 | 511100 | 18015 | Regular Employees | - | 75,315 |
| 25021500 | 511200 | 18001 | Temporary Employees | - | 79,269 |
| 25021500 | 511200 | 18005 | Temporary Employees | - | 90,149 |
| 25021500 | 511200 | 18006 | Temporary Employees | - | 13,000 |
| 25021500 | 511200 | BJA15 | Temporary Employees | - | 9,228 |
| 25026000 | 511200 | 15010 | Temporary Employees | - | 31,562 |
| 25033100 | 511200 | 17022 | Temporary Employees | - | 17,806 |
| 25021500 | 511300 | 16001 | Overtime | 6,102 | - |
| 25021500 | 511300 | 16005 | Overtime | 36,932 | - |
| 25021500 | 511300 | 18001 | Overtime | - | 31,200 |
| 25021500 | 511300 | 18003 | Overtime | - | 11,650 |
| 25021500 | 511300 | 18005 | Overtime | - | 42,000 |
| 25021500 | 511300 | BJA15 | Overtime | 34,994 | 1,260 |
| 25026000 | 511300 | 18010 | Overtime | - | 6,290 |
| 25026000 | 511300 | 18011 | Overtime | - | 10,637 |
| 25021500 | 512110 | 18005 | Health Insurance | - | 27,715 |
| 25026000 | 512110 | 15010 | Health Insurance | - | 3,009 |
| 25033100 | 512110 | 17022 | Health Insurance | - | 3,189 |
| 25033100 | 512110 | 18015 | Health Insurance | - | 13,489 |
| 25021500 | 512120 | 18005 | Life Insurance | - | 114 |
| 25033100 | 512120 | 17022 | Life Insurance | - | 89 |
| 25033100 | 512120 | 18015 | Life Insurance | - | 377 |
| 25021500 | 512200 | 16001 | Social Security (FICA) contr | 449 | - |
| 25021500 | 512200 | 16005 | Social Security (FICA) contr | 2,721 | - |
| 25021500 | 512200 | 18003 | Social Security (FICA) contr | - | 868 |
| 25021500 | 512200 | 18005 | Social Security (FICA) contr | - | 10,109 |
| 25021500 | 512200 | BJA15 | Social Security (FICA) contr | 2,585 | 803 |
| 25026000 | 512200 | 15010 | Social Security (FICA) contr | - | 2,400 |
| 25026000 | 512200 | 18010 | Social Security (FICA) contr | - | 557 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 25026000 | 512200 | 18011 | Social Security (FICA) contr | - | 942 |
| 25033100 | 512200 | 17022 | Social Security (FICA) contr | - | 1,362 |
| 25033100 | 512200 | 18015 | Social Security (FICA) contr | - | 5,762 |
| 25021500 | 512400 | 16001 | Retirement Contributions | 366 | - |
| 25021500 | 512400 | 16005 | Retirement Contributions | 2,213 | - |
| 25021500 | 512400 | 18003 | Retirement Contributions | - | 682 |
| 25021500 | 512400 | 18005 | Retirement Contributions | - | 7,900 |
| 25021500 | 512400 | BJA15 | Retirement Contributions | 2,089 | 629 |
| 25026000 | 512400 | 18010 | Retirement Contributions | - | 437 |
| 25026000 | 512400 | 18011 | Retirement Contributions | - | 739 |
| 25033100 | 512400 | 17022 | Retirement Contributions | - | 1,068 |
| 25033100 | 512400 | 18015 | Retirement Contributions | - | 4,519 |
| 25021500 | 512600 | 18005 | Unemployment Insurance | - | 946 |
| 25033100 | 512600 | 17022 | Unemployment Insurance | - | 89 |
| 25033100 | 512600 | 18015 | Unemployment Insurance | - | 377 |
| 25021500 | 512700 | 18005 | Worker's Compensation | - | 168 |
| 25033100 | 512700 | 17022 | Worker's Compensation | - | 981 |
| 25033100 | 512700 | 18015 | Worker's Compensation | - | 4,150 |
| 25015100 | 519999 | 16019 | Reimbursement of Salary | 3,467 | - |
| 25015100 | 519999 | 17019 | Reimbursement of Salary | - | 1,095 |
| 25015100 | 519999 | 18019 | Reimbursement of Salary | - | 4,745 |
| 25021500 | 519999 | 16005 | Reimbursement of Salary | 129,787 | - |
| 25021500 | 519999 | 18006 | Reimbursement of Salary | - | 3,549 |
| 25022000 | 519999 | 16061 | Reimbursement of Salary | 16,986 | - |
| 25022000 | 519999 | 17061 | Reimbursement of Salary | - | 39,022 |
| 25022000 | 519999 | 18061 | Reimbursement of Salary | - | 50,000 |
| 25026200 | 519999 | 16010 | Reimbursement of Salary | 5,986 | - |
| 25033100 | 519999 | 12COP | Reimbursement of Salary | 156,106 | - |
| 25044210 | 519999 | 15035 | Reimbursement of Salary | 3,910 | - |
| 25055100 | 519999 | 16019 | Reimbursement of Salary | 17,090 | - |
| 25055100 | 519999 | 17019 | Reimbursement of Salary | - | 5,100 |
| 25055200 | 519999 | 18019 | Reimbursement of Salary | - | 28,527 |
| **TOTAL** | **Personnel Cost** | | | **421,783** | **658,975** |
| | **Purchased/Contracted Services** | | | | |
| 25021500 | 521100 | 15011 | Official/Administrative Fee | 32,684 | 4,950 |
| 25011000 | 521200 | 17080 | Professional/Contracted Srvcs | - | 40,000 |
| 25011000 | 521200 | 17081 | Professional/Contracted Srvcs | - | 228,100 |
| 25011000 | 521200 | 18080 | Professional/Contracted Srvcs | - | 750,000 |
| 25021500 | 521200 | 16001 | Professional/Contracted Srvcs | 59,033 | - |
| 25021500 | 521200 | 16005 | Professional/Contracted Srvcs | 52,408 | - |
| 25021500 | 521200 | 18006 | Professional/Contracted Srvcs | - | 56,651 |
| 25026000 | 521200 | 15016 | Professional/Contracted Srvcs | 17,304 | - |
| 25026000 | 521200 | 16011 | Professional/Contracted Srvcs | 3,725 | - |
| 25026200 | 521200 | 15010 | Professional/Contracted Srvcs | 74,170 | 25,815 |
| 25026200 | 521200 | 16010 | Professional/Contracted Srvcs | 24,140 | - |
| 25042200 | 521200 | 15012 | Professional/Contracted Srvcs | 4,200 | - |
| 25042200 | 521200 | HMG16 | Professional/Contracted Srvcs | - | 88,745 |
| 25033100 | 522210 | 16022 | Repairs & Maint - Equipment | - | 1,400 |
| 25033100 | 522210 | 18015 | Repairs & Maint - Equipment | - | 15,080 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 25039200 | 522210 | 17071 | Repairs & Maint - Equipment | - | 3,275 |
| 25021500 | 522250 | 18006 | Maintenance Agreements | - | 10,000 |
| 25026000 | 522310 | 15033 | Rental of Land & Buildings | 1,000 | - |
| 25026000 | 522310 | 16011 | Rental of Land & Buildings | 3,500 | - |
| 25042200 | 522320 | 15012 | Rental of Equipment & Vehicles | 170 | - |
| 25042200 | 522320 | 16080 | Rental of Equipment & Vehicles | 4,829 | - |
| 25042200 | 522320 | 17082 | Rental of Equipment & Vehicles | - | 10,000 |
| 25026000 | 523220 | 15010 | Telephone/Pagers/Mobile | - | 141 |
| 25021500 | 523230 | 16001 | Postage | 423 | - |
| 25042200 | 523230 | 15012 | Postage | 66 | - |
| 25011000 | 523300 | 11000 | Advertising | (236) | - |
| 25021500 | 523500 | 15011 | Travel Meals Lodging Mileage | 10,485 | 7,469 |
| 25021500 | 523500 | 15037 | Travel Meals Lodging Mileage | 5,652 | - |
| 25021500 | 523500 | 16001 | Travel Meals Lodging Mileage | 75 | - |
| 25021500 | 523500 | 16005 | Travel Meals Lodging Mileage | 36,663 | - |
| 25021500 | 523500 | 18001 | Travel Meals Lodging Mileage | - | 588 |
| 25021500 | 523500 | 18003 | Travel Meals Lodging Mileage | - | 241 |
| 25021500 | 523500 | 18005 | Travel Meals Lodging Mileage | - | 39,917 |
| 25021500 | 523500 | 18006 | Travel Meals Lodging Mileage | - | 3,018 |
| 25021500 | 523500 | BJA15 | Travel Meals Lodging Mileage | 6,597 | 3,000 |
| 25026000 | 523500 | 15033 | Travel Meals Lodging Mileage | 1,214 | - |
| 25026000 | 523500 | 16011 | Travel Meals Lodging Mileage | 493 | - |
| 25026000 | 523500 | 16012 | Travel Meals Lodging Mileage | 3,353 | - |
| 25026000 | 523500 | 18010 | Travel Meals Lodging Mileage | - | 11,180 |
| 25026000 | 523500 | 18011 | Travel Meals Lodging Mileage | - | 3,307 |
| 25026200 | 523500 | 15010 | Travel Meals Lodging Mileage | 32,014 | 8,639 |
| 25033100 | 523500 | 15039 | Travel Meals Lodging Mileage | 1,911 | - |
| 25033100 | 523500 | 17022 | Travel Meals Lodging Mileage | - | 3,000 |
| 25033100 | 523500 | 18015 | Travel Meals Lodging Mileage | - | 3,000 |
| 25033100 | 523500 | 18016 | Travel Meals Lodging Mileage | - | 3,450 |
| 25042200 | 523500 | 15012 | Travel Meals Lodging Mileage | 790 | - |
| 25011100 | 523600 | 16019 | Dues & Fees | 360 | - |
| 25026000 | 523600 | 15016 | Dues & Fees | 3,800 | - |
| 25026000 | 523600 | 15033 | Dues & Fees | (45) | - |
| 25026200 | 523600 | 15010 | Dues & Fees | 5,020 | - |
| 25033100 | 523600 | 16022 | Dues & Fees | - | 250 |
| 25021500 | 523700 | 15011 | Education & Training | 14,866 | 5,000 |
| 25021500 | 523700 | CTAdl | Education & Training | - | 1,000 |
| 25026000 | 523700 | 16011 | Education & Training | 2,000 | - |
| 25033100 | 523700 | 14033 | Education & Training | 4,134 | - |
| 25033100 | 523700 | 15034 | Education & Training | 5,341 | - |
| 25011000 | 523850 | 18019 | Contract Labor | - | 66,010 |
| 25021500 | 523850 | 15011 | Contract Labor | 119,620 | 54,139 |
| 25021500 | 523850 | 16001 | Contract Labor | 50,694 | - |
| 25021500 | 523850 | 18001 | Contract Labor | - | 21,696 |
| 25021500 | 523850 | 18003 | Contract Labor | - | 75,812 |
| 25021500 | 523850 | 18005 | Contract Labor | - | 114,076 |
| 25026000 | 523850 | 15033 | Contract Labor | 4,682 | - |
| 25026000 | 523850 | 16011 | Contract Labor | 10,674 | - |
| 25026000 | 523850 | 16012 | Contract Labor | 32,434 | - |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 25026000 | 523850 | 18010 | Contract Labor | - | 42,480 |
| 25026000 | 523850 | 18011 | Contract Labor | - | 62,400 |
| 25026200 | 523850 | 15016 | Contract Labor | 700 | - |
| 25026200 | 523850 | 16010 | Contract Labor | 9,152 | - |
| 25026200 | 523850 | CTJuv | Contract Labor | 1,331 | - |
| 25033100 | 523850 | 11001 | Contract Labor | 145 | - |
| 25033100 | 523850 | 18016 | Contract Labor | - | 55,900 |
| 25042200 | 523850 | 17082 | Contract Labor | - | 40,000 |
| 25055100 | 523850 | 18019 | Contract Labor | - | 32,738 |
| 25011000 | 523900 | 15018 | Other Contracted Services | 11,250 | - |
| 25011000 | 523900 | 15019 | Other Contracted Services | 10,687 | - |
| 25011000 | 523900 | 16019 | Other Contracted Services | 34,095 | - |
| 25011000 | 523900 | 16070 | Other Contracted Services | 34,500 | - |
| 25011000 | 523900 | 17018 | Other Contracted Services | - | 11,750 |
| 25011000 | 523900 | 17019 | Other Contracted Services | - | 43,783 |
| 25011100 | 523900 | 16019 | Other Contracted Services | 10,277 | - |
| 25021500 | 523900 | 15011 | Other Contracted Services | 1,337 | - |
| 25021500 | 523900 | 15037 | Other Contracted Services | 62,605 | 60,138 |
| 25021500 | 523900 | BJA15 | Other Contracted Services | 39,998 | - |
| 25026000 | 523900 | 16012 | Other Contracted Services | 1,100 | - |
| 25026200 | 523900 | 15010 | Other Contracted Services | 164,983 | - |
| 25033100 | 523900 | 15039 | Other Contracted Services | 2,625 | 13,080 |
| 25042200 | 523900 | 15012 | Other Contracted Services | 47,798 | - |
| 25042200 | 523900 | 16080 | Other Contracted Services | 88,763 | - |
| 25045800 | 523900 | | Other Contracted Services | 878 | - |
| 25055100 | 523900 | 15019 | Other Contracted Services | 9,142 | - |
| 25055100 | 523900 | 16019 | Other Contracted Services | 30,608 | - |
| 25055100 | 523900 | 17019 | Other Contracted Services | - | 20,000 |
| 25042200 | 523930 | 17082 | Hauling | - | 300,000 |
| 25033100 | 529999 | 18015 | Reimbursement of expenses | - | 3,000 |
| **TOTAL** | **Purchased/Contracted Services** | | | **1,192,218** | **2,344,218** |
| | **Supplies** | | | | |
| 25021500 | 531100 | 15011 | Gen Operating Supplies & Mats | 14,031 | 5,038 |
| 25021500 | 531100 | 16001 | Gen Operating Supplies & Mats | 10,563 | - |
| 25021500 | 531100 | 16005 | Gen Operating Supplies & Mats | 23,854 | - |
| 25021500 | 531100 | 18001 | Gen Operating Supplies & Mats | - | 23,000 |
| 25021500 | 531100 | 18003 | Gen Operating Supplies & Mats | - | 6,748 |
| 25021500 | 531100 | 18005 | Gen Operating Supplies & Mats | - | 24,000 |
| 25021500 | 531100 | BJA15 | Gen Operating Supplies & Mats | 2,900 | 6,000 |
| 25021500 | 531100 | CTAdl | Gen Operating Supplies & Mats | 1,800 | - |
| 25021500 | 531100 | CTPAC | Gen Operating Supplies & Mats | 879 | 686 |
| 25026000 | 531100 | 10002 | Gen Operating Supplies & Mats | - | 1,958 |
| 25026000 | 531100 | 12004 | Gen Operating Supplies & Mats | 246 | - |
| 25026000 | 531100 | 15033 | Gen Operating Supplies & Mats | 554 | - |
| 25026000 | 531100 | 16011 | Gen Operating Supplies & Mats | 1,550 | - |
| 25026000 | 531100 | 16012 | Gen Operating Supplies & Mats | 824 | - |
| 25026000 | 531100 | 17012 | Gen Operating Supplies & Mats | - | 1,600 |
| 25026000 | 531100 | 18010 | Gen Operating Supplies & Mats | - | 8,854 |
| 25026000 | 531100 | 18011 | Gen Operating Supplies & Mats | - | 13,173 |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 25026000 | 531100 | HELP | Gen Operating Supplies & Mats | 7,491 | - |
| 25026200 | 531100 | 15010 | Gen Operating Supplies & Mats | 13,822 | - |
| 25026200 | 531100 | 15016 | Gen Operating Supplies & Mats | 422 | - |
| 25026200 | 531100 | CTJuv | Gen Operating Supplies & Mats | (146) | - |
| 25033100 | 531100 | 16022 | Gen Operating Supplies & Mats | - | 87 |
| 25033100 | 531100 | 18015 | Gen Operating Supplies & Mats | - | 1,711 |
| 25039200 | 531100 | 17071 | Gen Operating Supplies & Mats | - | 1,000 |
| 25045800 | 531100 | | Gen Operating Supplies & Mats | 6,820 | 3,500 |
| 25021500 | 531150 | 15011 | Program Supplies | 7,802 | 57,407 |
| 25026000 | 531150 | 16011 | Program Supplies | 232 | - |
| 25026000 | 531300 | 16011 | Food | 4,334 | - |
| 25026200 | 531300 | 15016 | Food | 860 | - |
| 25045800 | 531300 | | Food | 2,400 | - |
| 25026200 | 531600 | 15010 | Small Equipment < $5 | 151 | - |
| 25033100 | 531600 | 13004 | Small Equipment < $5 | 530 | - |
| 25033100 | 531600 | 14010 | Small Equipment < $5 | - | 1,259 |
| 25033100 | 531600 | 16022 | Small Equipment < $5 | - | 24,994 |
| 25033100 | 531600 | 16024 | Small Equipment < $5 | - | 5,576 |
| 25033100 | 531600 | 17021 | Small Equipment < $5 | - | 127 |
| 25033100 | 531600 | 18015 | Small Equipment < $5 | - | 400 |
| 25033100 | 531600 | 18016 | Small Equipment < $5 | - | 35,640 |
| 25039100 | 531600 | ANCTL | Small Equipment < $5 | - | 2,942 |
| 25039200 | 531600 | 17071 | Small Equipment < $5 | - | 8,571 |
| 25042200 | 534110 | 16080 | Paved Roads | 625,119 | - |
| 25042200 | 534110 | 17082 | Paved Roads | - | 350,000 |
| 25042200 | 534140 | 16080 | Culverts | 8,824 | - |
| 25033100 | 539999 | 18015 | Reimbursement of Expenses | - | 7,775 |
| **TOTAL** | **Supplies** | | | **735,863** | **592,046** |
| | **Capital Outlays** | | | | |
| 25044210 | 541100 | 15035 | Sites | 3,009 | - |
| 25033100 | 542500 | 17022 | Other Equipment | - | 48,429 |
| 25044210 | 542500 | 15035 | Other Equipment | 31,078 | - |
| **TOTAL** | **Capital Outlays** | | | **34,087** | **48,429** |
| | **Other Financing Uses** | | | | |
| 25039200 | 611002 | | Oper Trsfr Out To Fund 100 | 15,452 | - |
| 25042200 | 611002 | | Oper Trsfr Out To Fund 100 | 52 | - |
| **TOTAL** | **Other Financing Uses** | | | **15,504** | - |
| **TOTAL** | **Total Expenditures** | | | **2,399,455** | **3,643,668** |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| 271 | Fire Districts Fund | | | | |
| REVENUES | | | | | |
| | Taxes | | | | |
| 27111000 | 311100 | | Real Property Tax Current Year | 1,222,016 | 1,743,900 |
| 27111000 | 311110 | | Public Utility Taxes | 42,281 | - |
| 27111000 | 311120 | | Timber Taxes | 424 | - |
| 27111000 | 311200 | | Real Property Prior Year | 10,737 | - |
| 27111000 | 311310 | | Motor Vehicle | 149,209 | - |
| 27111000 | 311320 | | Mobile Home | 1,184 | - |
| 27135000 | 311340 | | Intangible | 20,454 | - |
| 27135000 | 311350 | | Railroad Equipment | 771 | - |
| 27111000 | 311390 | | Other | 3,471 | - |
| 27111000 | 311400 | | Personal Property Prior Year | 16,376 | - |
| 27111000 | 311500 | | Property Not On Digest | 633 | - |
| 27135000 | 311600 | | Real Estate Transfer | 5,807 | - |
| 27111000 | 319110 | | Penalties & Interest Real Prop | 3,524 | - |
| **TOTAL** | **Taxes** | | | **1,476,887** | **1,743,900** |
| | Intergovernmental Revenues | | | | |
| 27135400 | 336005 | | Intergovt Revenue - Covington | 5,069 | - |
| **TOTAL** | **Intergovernmental Revenues** | | | **5,069** | **-** |
| | Investment Income | | | | |
| 27135000 | 361010 | | Interest Income | 736 | - |
| **TOTAL** | **Investment Income** | | | **736** | **-** |
| **TOTAL** | **Total Revenues** | | | **1,482,693** | **1,743,900** |
| EXPENDITURES | | | | | |
| | Purchased/Contracted Services | | | | |
| 27135000 | 522210 | | Repairs & Maint - Equipment | - | - |
| 27135400 | 522210 | | Repairs & Maint - Equipment | (419) | - |
| 27135400 | 522220 | | Repairs & Maint - Buildings | 1,133 | 40,000 |
| 27135400 | 523120 | | Commercial Property | 385 | 600 |
| **TOTAL** | **Purchased/Contracted Services** | | | **1,099** | **40,600** |
| | Supplies | | | | |
| 27135400 | 531100 | | Gen Operating Supplies & Mats | 2,201 | - |
| 27135400 | 531210 | | Energy - Water/Sewerage | 7,082 | 6,000 |
| 27135400 | 531230 | | Energy - Electricity | 2,329 | 1,400 |
| 27135000 | 531270 | | Gasoline/Diesel | 4,323 | - |
| **TOTAL** | **Supplies** | | | **15,935** | **7,400** |
| | Capital Outlays | | | | |
| 27135000 | 542500 | | Other Equipment | 574,835 | 176,422 |
| **TOTAL** | **Capital Outlays** | | | **574,835** | **176,422** |

# SPECIAL REVENUE FUNDS

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| | **Other Costs** | | | | |
| 27135000 | 579000 | | Contingencies | - | 592,249 |
| **TOTAL** | **Other Costs** | | | - | **592,249** |
| | **Debt Service** | | | | |
| 27135000 | 581300 | D209 | Principal - Notes Payable | 70,447 | 74,500 |
| 27135000 | 582200 | D209 | Capital Lease Interest Pymnts | 6,781 | 2,728 |
| **TOTAL** | **Debt Service** | | | **77,229** | **77,228** |
| | **Other Financing Uses** | | | | |
| 27135000 | 611002 | | Operating Trsfr Out To Fd 100 | 850,000 | 850,000 |
| **TOTAL** | **Other Financing Uses** | | | **850,000** | **850,000** |
| **TOTAL** | **Total Expenditures** | | | **1,519,098** | **1,743,900** |

# CAPITAL PROJECT FUNDS

Capital Project Funds are used to account for financial resources that are used for the acquisition or construction of major capital facilites other than those financed by other funds. The county has five Capital Project Funds as listed below.

**Capital Improvement Fund (301)**
This fund is used to account for various specific capital projects of the County.

**FEMA Project Fund (302)**
This fund is used to account for all monies that are received and expended from FEMA for disaster relief.

**SPLOST – 2005 Fund (325)**
This is a capital project fund established to account for all special local option sales tax revenues as well as the specficially identified porjects for which the SPLOST tax was established. The SPLOST tax was in effect from July 1, 2005 to June 30, 2011.

**SPLOST – 2011 Fund (328)**
This is a capital project fund established to account for all special local option sales tax revenues as well as the specficially identified porjects for which the SPLOST tax was established. The SPLOST tax is in effect from July 1, 2011 to June 30, 2017.

**SPLOST – 2017 Fund (320)**
This is a capital project fund established to account for all special local option sales tax revenues as well as the specficially identified porjects for which the SPLOST tax was established. The SPLOST tax is in effect from July 1, 2017 to June 30, 2023.

**Impact Fee Fund (350)**
This is a capital project fund established to account for all Impact Fee funds collected by the County that are used for certain approved projects under the Impact Fee Plan.

# CAPITAL IMPROVEMENTS FUND

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| | **Intergovernmental Revenues** | | | | |
| 30142200 | 331150 | P1103 | Indirect Federal Grant | - | - |
| 30142200 | 334310 | 16060 | Direct State Grant - Capital | 57,490 | - |
| 30142200 | 334310 | CTP16 | Direct State Grant - Capital | - | - |
| **TOTAL** | **Intergovernmental Revenues** | | | **57,490** | **-** |
| | **Investment Income** | | | | |
| 30111000 | 361010 | | Interest Income | 1,118 | 250 |
| **TOTAL** | **Investment Income** | | | **1,118** | **250** |
| | **Other Financing Sources** | | | | |
| 30111000 | 391202 | | Operating Trsfr In From Fd100 | 265,624 | 350,000 |
| 30111000 | 392501 | | Use of PY Fund Balance | - | 253,050 |
| **TOTAL** | **Other Financing Sources** | | | **265,624** | **603,050** |
| **TOTAL** | **Total Revenues** | | | **324,232** | **603,300** |
| **EXPENDITURES** | | | | | |
| | **Purchased/Contracted Services** | | | | |
| 30142200 | 521200 | | Professional/Contracted Srvcs | - | - |
| 30142200 | 521200 | P0550 | Professional/Contracted Srvcs | - | - |
| 30142200 | 521200 | P0551 | Professional/Contracted Srvcs | - | - |
| 30142200 | 521210 | P0081 | Legal Services | 255 | - |
| 30142200 | 521210 | P1024 | Legal Services | (119) | - |
| 30142200 | 521225 | | Architectural/Engineer Svcs | (292,948) | - |
| 30142200 | 521225 | P0109 | Architectural/Engineer Svcs | - | - |
| 30142200 | 522320 | 15008 | Rental of Equipment & Vehicles | 13,587 | - |
| 30142200 | 522320 | 16060 | Rental of Equipment & Vehicles | 3,233 | - |
| 30142200 | 523300 | | Advertising | - | - |
| 30142200 | 523850 | P0054 | Contract Labor | 0 | - |
| 30142200 | 523850 | P0081 | Contract Labor | 26,846 | - |
| 30142200 | 523900 | | Other Contracted Services | - | - |
| 30142200 | 523900 | 15008 | Other Contracted Services | 332,571 | - |
| 30142200 | 523900 | 16060 | Other Contracted Services | 18,502 | - |
| 30142200 | 523930 | | Hauling | - | - |
| 30142200 | 529999 | 15008 | Reimbursement of expenses | (139,990) | - |
| **TOTAL** | **Purchased/Contracted Services** | | | **(38,062)** | **-** |

| | Supplies | | | | |
|---|---|---|---|---|---|
| 30111000 | 531600 | | Small Equipment < $5 | 2,000 | - |
| 30111000 | 531700 | | Other Supplies/Parts | - | - |
| 30142200 | 531700 | 15008 | Other Supplies/Parts | 32 | - |
| 30142200 | 531700 | 16060 | Other Supplies/Parts | 32 | - |
| 30142200 | 534110 | | Paved Roads | - | - |
| 30142200 | 534110 | 15008 | Paved Roads | 265,722 | - |
| 30142200 | 534110 | 16060 | Paved Roads | 31,380 | - |
| 30142200 | 534140 | 15008 | Culverts | 26,600 | - |
| 30142200 | 534140 | 16060 | Culverts | 4,083 | - |
| 30142200 | 534170 | 16060 | Signs | 260 | - |
| **TOTAL** | **Supplies** | | | **330,109** | **-** |

| | Capital Outlays | | | | |
|---|---|---|---|---|---|
| 30133100 | 541310 | | Building Renovations | - | 50,000 |
| 30133260 | 541310 | | Building Renovations | - | 50,000 |
| 30122000 | 542200 | | Vehicles | - | 56,000 |
| 30126000 | 542200 | | Vehicles | - | 30,000 |
| 30139100 | 542200 | | Vehicles | - | 30,000 |
| 30155200 | 542200 | | Vehicles | - | 55,000 |
| 30111000 | 542500 | | Other Equipment | 72,870 | - |
| 30115350 | 542500 | | Other Equipment | - | - |
| 30124500 | 542500 | | Other Equipment | - | 9,800 |
| 30126000 | 542500 | | Other Equipment | - | 5,000 |
| 30133100 | 542500 | | Other Equipment | - | 100,000 |
| 30149000 | 542500 | | Other Equipment | - | 45,000 |
| 30121800 | 543200 | | Software | - | 162,500 |
| 30139100 | 543200 | | Software | - | 10,000 |
| **TOTAL** | **Capital Outlays** | | | **72,870** | **603,300** |

| | | | | | |
|---|---|---|---|---|---|
| **TOTAL** | **Expenditures** | | | **364,917** | **603,300** |

# 2005 SPLOST FUND

| Project Description | Original Project Budget | Other Funding Sources | Revised Project Budget | Life-To-Date Expended | Balance at 6/30/17 | FY 2018 Complete Projects | FY 2018 Balance |
|---|---|---|---|---|---|---|---|
| Roads | 20,000,000 | 5,202,499 | 25,202,499 | 23,325,838 | 1,463,108 | (500,833) | 962,275 |
| Mechanic Shop | 2,000,000 | 125 | 2,000,125 | 1,960,491 | 39,634 | - | 39,634 |
| Landfill | 3,700,000 | | 3,700,000 | 3,735,239 | (35,239) | - | (35,239) |
| Civic Center | 5,000,000 | | 5,000,000 | 5,000,000 | - | - | - |
| Radio Communication | 6,000,000 | 5,149,139 | 11,149,139 | 11,047,213 | 101,926 | - | 101,926 |
| Data Communication | 1,625,000 | | 1,625,000 | 1,636,159 | (11,159) | - | (11,159) |
| Detention Center | 3,600,000 | | 3,600,000 | 3,543,798 | 56,202 | - | 56,202 |
| County Office Complex | 5,000,000 | 13,297,000 | 18,297,000 | 17,395,220 | 901,780 | - | 901,780 |
| Community Building | 500,000 | 56,300 | 556,300 | 559,303 | (3,003) | - | (3,003) |
| Judicial Center Parking | 265,000 | 800 | 265,800 | 523,517 | (257,717) | - | (257,717) |
| Cousins Gym | 500,000 | | 500,000 | 478,459 | 21,541 | - | 21,541 |
| Historic Jail | 500,000 | 3,900 | 503,900 | 493,992 | 9,908 | - | 9,908 |
| Land Acquisition | 1,000,000 | | 1,000,000 | 1,264,090 | (264,090) | - | (264,090) |
| City of Oxford | 605,168 | | 605,168 | 605,168 | - | - | - |
| City of Porterdale | 909,736 | | 909,736 | 909,736 | - | | - |
| City of Newborn | 166,325 | | 166,325 | 166,325 | - | | - |
| City of Covington | 3,693,385 | | 3,693,385 | 3,693,385 | - | | - |
| City of Mansfield | 125,384 | | 125,384 | 125,384 | - | | - |
| Administration | 3,610,002 | 33,932,339 | 37,542,341 | 39,064,399 | (1,522,058) | - | (1,522,058) |
| Excess Collections | - | 2,859,928 | 2,859,928 | - | 2,859,928 | - | 2,859,928 |
| TOTAL | 58,800,000 | 60,502,030 | 119,302,030 | 115,527,716 | 3,360,761 | (500,833) | 2,859,928 |

Remaining excess collections will be used to pay 2015 COPS (2006 COPS refi) debt and interest payments.

# 2011 SPLOST FUND

| Project Description | Life-To-Date Collections | Other Funding Sources | Revised Project Budget | Life-To-Date Expended | Balance at 6/30/17 | FY 2018 Expenditures | FY 2018 Balance |
|---|---|---|---|---|---|---|---|
| S1100 Excess Collections/Interest | 5,659,751 | 78,866 | 5,738,617 | - | 5,738,617 | - | 5,738,617 |
| S1101 Transportation / Roads | 17,280,860 | 105,250 | 17,386,110 | 10,103,913 | 7,282,197 | 3,500,000 | 3,782,197 |
| S1102 Detention Center Debt | 3,000,000 | | 3,000,000 | 2,943,816 | 56,184 | 56,184 | (0) |
| S1103 Admin Building Debt | 5,000,000 | | 5,000,000 | 4,904,477 | 95,523 | 95,523 | (0) |
| S1104 Judicial Expansion | 7,000,000 | | 7,000,000 | 1,530,673 | 5,469,327 | 11,292,561 | (5,823,234) |
| S1105 Recreation Parks & Fac | 1,000,000 | 35,485 | 1,035,485 | 934,116 | 101,369 | 101,369 | (0) |
| S1106 Miracle Field | 1,500,000 | 1,209,446 | 2,709,446 | 2,632,093 | 77,353 | - | 77,353 |
| S1107 Dist 4 Recreation | 500,000 | | 500,000 | 364,531 | 135,469 | 135,469 | 0 |
| S1108 Dist 4 Multi-Use Walker' | 545,000 | | 545,000 | 540,465 | 4,535 | - | 4,535 |
| S1109 Indigent Cemetery | 55,000 | | 55,000 | 105 | 54,895 | 54,895 | - |
| S1110 Animal Control Facility | 100,000 | | 100,000 | 1,805 | 98,195 | 98,195 | (0) |
| S1111 Juvenile Court | 500,000 | | 500,000 | 52,645 | 447,355 | 408,758 | 38,597 |
| S1112 Historic Jail | 1,200,000 | | 1,200,000 | - | 1,200,000 | - | 1,200,000 |
| S1113 Agricultural Center | 1,100,000 | 10,375 | 1,110,375 | 1,111,689 | (1,314) | - | (1,314) |
| S1114 Fire Station #8 | 1,100,000 | | 1,100,000 | 195 | 1,099,805 | - | 1,099,805 |
| S1115 Emergency Room Expansion | 4,000,000 | | 4,000,000 | - | 4,000,000 | - | 4,000,000 |
| S1116 Landfill | 500,000 | | 500,000 | 50,001 | 449,999 | 449,999 | (0) |
| S1117 Public Works Equipment | 500,000 | 337,492 | 837,492 | 821,303 | 16,189 | 16,189 | (0) |
| S1118 Fleet Replacement | 2,500,000 | 1,250,000 | 3,750,000 | 3,735,516 | 14,484 | 35,000 | (20,516) |
| S1119 Fire Services Equipment | 100,000 | | 100,000 | 73,110 | 26,890 | 26,890 | (0) |
| S1120 City of Covington | 7,466,620 | 975,155 | 8,441,775 | 8,441,775 | - | - | - |
| S1121 City of Mansfield | 252,630 | 33,262 | 285,892 | 285,892 | 0 | - | 0 |
| S1122 City of Newborn | 336,840 | 43,821 | 380,661 | 380,661 | (0) | - | (0) |
| S1123 City of Oxford | 1,233,050 | 159,446 | 1,392,496 | 1,392,496 | 0 | - | 0 |
| S1124 City of Porterdale | 830,000 | 108,233 | 938,233 | 938,233 | (0) | - | (0) |
| TOTAL | 63,259,751 | 4,346,831 | 67,606,582 | 41,239,512 | 26,367,070 | 16,271,032 | 10,096,038 |

# 2017 SPLOST FUND

| Project Description | Project Budget | FY 2018 Collections | FY 2018 Expenditures | FY 2018 Cash Balance | FY 2018 Project Balance |
|---|---|---|---|---|---|
| Transportation | 18,330,793 | 3,055,132 | - | 3,055,132 | 18,330,793 |
| Debt Service/Retirement | 10,403,963 | 1,733,994 | 1,733,994 | (0) | 8,669,969 |
| E911 Communications Co-occupied | 3,666,159 | 611,027 | - | 611,027 | 3,666,159 |
| Westside Youth Outreach Facility | 495,427 | 82,571 | - | 82,571 | 495,427 |
| Senior Expansion | 1,783,537 | 297,256 | - | 297,256 | 1,783,537 |
| Recreation Department exisiting facilities | 990,854 | 165,142 | - | 165,142 | 990,854 |
| District 2 Improvements | 495,426 | 82,571 | - | 82,571 | 495,426 |
| Springhill Park Facility | 495,426 | 82,571 | - | 82,571 | 495,426 |
| Porterdale Park Upgrades | 148,628 | 24,771 | - | 24,771 | 148,628 |
| District 4 Existing Park Upgrades | 495,427 | 82,571 | - | 82,571 | 495,427 |
| Chimney Park | 99,085 | 16,514 | - | 16,514 | 99,085 |
| Yellow River Trail | 1,337,652 | 222,942 | - | 222,942 | 1,337,652 |
| Library | 495,427 | 82,571 | - | 82,571 | 495,427 |
| Animal Control Facility and Equipment | 1,199,488 | 199,915 | - | 199,915 | 1,199,488 |
| Washington Street land acquisition and/or facilities upgrades or equipment | 495,427 | 82,571 | - | 82,571 | 495,427 |
| Sheriff's Office Upgrade existing facilites | 2,972,561 | 495,427 | - | 495,427 | 2,972,561 |
| Solid Waste | 1,387,195 | 231,199 | - | 231,199 | 1,387,195 |
| Fleet Replacement and Equipment | 3,467,988 | 577,998 | - | 577,998 | 3,467,988 |
| Fire Services | 792,683 | 132,114 | - | 132,114 | 792,683 |
| Economic Development (IDA) | 990,854 | 165,142 | - | 165,142 | 990,854 |
| City of Covington | 9,425,761 | 1,570,968 | 1,570,968 | - | 7,854,793 |
| City of Oxford | 1,500,965 | 250,160 | 250,160 | 0 | 1,250,805 |
| City of Porterdale | 2,436,714 | 406,112 | 406,112 | 0 | 2,030,602 |
| Town of Newborn | 507,000 | 84,499 | 84,499 | 0 | 422,501 |
| City of Mansfield | 385,560 | 64,260 | 64,260 | - | 321,300 |
| Interest | - | 6,500 | - | 6,500 | - |
| TOTAL | 64,800,000 | 10,806,500 | 4,109,993 | 6,696,507 | 60,690,007 |

# IMPACT FEE FUND

| Public Facility Type<br>Service Area | Library<br>County-wide | Parks & Recreation<br>County-wide | Roads<br>County-wide | Admin | CIE | Total |
|---|---|---|---|---|---|---|
| Impact Fee Fund Balance<br>July 1, 2017 | (716,056.57) | (119,623.71) | (294,137.76) | 95,399.50 | 8,214.63 | (1,026,203.92) |
| Impact Fees Budgeted - FY 2018 | 100,000.00 | 175,000.00 | 425,000.00 | 17,000.00 | 500.00 | 717,500.00 |
| Accrued Interest | - | 150.00 | 350.00 | 350.00 | 40.00 | 890.00 |
| (Impact Fee Refunds) | - | - | - | - | - | - |
| (Expenditures) | - | - | - | - | - | - |
| **Impact Fee Fund Balance<br>June 30, 2018** | **(616,056.57)** | **55,526.29** | **131,212.24** | **112,749.50** | **8,754.63** | **(307,813.92)** |

# Debt Service Fund

The Debt Service Funds are used to account for the accumulation and distribution of money needed to comply with the interest and principal redemption requirements of governmental fund type debt.

# DEBT SERVICE FUND

| Department | Account Number | Project Number | Account Description | FY 2016 Actual | FY 2018 Approved Budget |
|---|---|---|---|---|---|
| | **Intergovernmental Revenues** | | | | |
| 40011000 | 336009 | D603 | Intergovt Revenue - Porterdale | 33,080 | - |
| 40011000 | 336011 | D604 | Intergovt Revenue - NCWSA | 11,734 | - |
| **TOTAL** | **Intergovernmental Revenues** | | | **44,813** | **-** |
| | **Investment Income** | | | | |
| 40011000 | 361010 | | Interest Income | 927 | - |
| **TOTAL** | **Investment Income** | | | **927** | **-** |
| | **Miscellanous Revenue** | | | | |
| 40011000 | 389000 | | Other Miscellaneous Revenue | 3,911 | - |
| **TOTAL** | **Miscellanous Revenue** | | | **3,911** | **-** |
| | **Other Financing Sources** | | | | |
| 40080000 | 391202 | D104 | Operating Trsfr In From Fd100 | 254,256 | - |
| 40080000 | 391202 | D201 | Operating Trsfr In From Fd100 | 53,434 | - |
| 40080000 | 391202 | D402 | Operating Trsfr In From Fd100 | 245,662 | - |
| 40080000 | 393100 | D103 | Genrl Obligation Bond Proceeds | 6,400,000 | - |
| 40080000 | 391236 | | Operating Trsfer In 2005 SPLOST | - | 2,001,422 |
| 40080000 | 391237 | | Operating Trsfer In 2017 SPLOST | - | 1,733,994 |
| **TOTAL** | **Other Financing Sources** | | | **6,953,352** | **3,735,416** |
| **TOTAL** | **Total Revenues** | | | **7,003,003** | **3,735,416** |
| **EXPENDITURES** | | | | | |
| | **Debt Service** | | | | |
| 40090000 | 581100 | D102 | Principal - 2003 COPS | - | 530,000 |
| 40090000 | 581100 | D103 | Principal - 2006 COPS | - | 2,625,000 |
| 40090000 | 581100 | D104 | Principal - 4 Co IDA Bonds | 187,500 | 225,000 |
| 40080000 | 581300 | D201 | Principal - United Bk-Rec Hse | 48,979 | - |
| 40080000 | 581300 | D402 | Prin-Ga Perimeter-Wells Fargo | 191,386 | 213,324 |
| 40080000 | 581300 | D604 | Prin-GEFA # 02L21WJ - 4 Co IDA | 11,590 | - |
| 40090000 | 581300 | D603 | Principal-GEFA # 9311WJ P'Dale | 149,211 | - |
| 40080000 | 582100 | D102 | Interest - Bonds Payable | (0) | 15,040 |
| 40080000 | 582100 | D103 | Interest - Bonds Payable | 0 | 88,714 |
| 40080000 | 582100 | D104 | Interest - Bonds Payable | 22,294 | 6,000 |
| 40080000 | 582100 | D604 | Interest - Notes Payable | 2,509 | - |
| 40080000 | 582300 | D201 | Interest - Notes Payable | 4,771 | - |
| 40080000 | 582300 | D402 | Interest - Notes Payable | 54,276 | 32,338 |
| 40080000 | 582300 | D603 | Interest - Notes Payable | 8,230 | - |
| 40015650 | 583000 | D103 | Fiscal agent's fees | 3,575 | - |
| 40080000 | 583000 | | Fiscal agent's fees | 1,681 | - |
| 40080000 | 584000 | D103 | Issuance costs | 124,204 | - |
| 40080000 | 585000 | D103 | Advance Refunding Escrow | 1,751,307 | - |
| **TOTAL** | **Debt Service** | | | **2,561,513** | **3,735,416** |

# DEBT SERVICE FUND

| | | | | | |
|---|---|---|---|---|---|
| | **Other Financing Uses** | | | | |
| 40090000 | 611002 | | Operating Trsfr Out To Fd100 | 744,976 | - |
| 40090000 | 611038 | | Oper Trsfr Out To 11 SPLOST | 808,960 | - |
| 40090000 | 613000 | D103 | Advance Refunding - Escrow | 5,514,071 | - |
| **TOTAL** | **Other Financing Uses** | | | **7,068,007** | **-** |
| | | | | | |
| **TOTAL** | **Total Expenditures** | | | **9,629,520** | **3,735,416** |

# ENTERPRISE FUNDS

Enterprise Funds are used to account for all county operations that are financed and operated in the same manner as private enterprisees, on a self-supporting basis. The county has there Enterprise Funds.

**Water Fund (505)**

**Solid Waste Fund (540)**

**Gaither's Plantation and Factory Shoals Fund (556)**

# WATER FUND

# NEWTON COUNTY WATER RESOURCES

**Date: February 7, 2017**

**To: County Manager Lloyd Kerr & Board of Commissioners**

**From: James Brown**

**RE:** FY18 Budget

**Mission Statement:** The mission of Newton County Water Resources is to provide high quality and safe drinking water to our customer at the most efficient and cost effective way possible

**NEWTON COUNTY WATER RESOURCES** provides wholesale drinking water service to its customers of Newton County Water and Sewerage Authority, the Cities of Covington, Mansfield, Newborn, Oxford, and Porterdale. Newton County Water Resources also provides wholesale drinking water to Walton County, Alcovy Shores and Jasper County. Water Resources operates an 850 acre reservoir at Lake Varner, a 25- acre reservoir at City Pond, two raw water pump stations and two water treatment facilities. The Cornish Creek Water Treatment Facility is located at Lake Varner, and the Williams Street Water Treatment Facility is in the City of Covington. Water sources consist of the Alcovy River and Cornish Creek. Newton County is one of only two water purveyors in the State of Georgia that are a 'Wholesale Only'. The water that we produce from both of our two treatment plants (Cornish Creek WTF and Williams Street WTF) is used by approximately 130,000 people. Approximately 13.5 million gallons of water are treated and pumped to the distribution system daily. The Cornish Creek Plant operates 24 hours a day, seven days a week. The Williams Street plant operates 12 hours a day in the peak seasons and eight hours or as needed in the off seasons. The Water Production Department currently has 21 outstanding employees, dedicated to the Water Resources Department Mission.

As we look into the future and plan for long-term water needs, we will continue to strive to provide a sustainable system of water resources, treatment facilities for today and tomorrow. The future is bright, but it will be full of change and challenges. Threats to our water quality both natural and manmade are real and deserve our attention to mitigate and control. Variability in weather patterns, including drought, and future water demands from our customers add to the mix. One of our greatest challenges will be to ensure that the depth of knowledge and commitment within

our workforce can be sustained as we face a wave of retirements in the industry in near future. Development and Utilization of a strategic plan will prepare us well into the future. We are proud of our role in the community and clearly understand the importance of a reliable water supply for life, health, public safety and economic vitality.

Respectfully,

*James Brown*

James Brown
Director of Water Resources

## BUDGET MESSAGE

The staff of Newton County Water Resources (NCWR) has developed what it believes are viable operational and capital improvement budgets as presented in this document. The budgets provide a financial plan to achieve the Water Resources strategic initiatives, which include development of a safety culture, water quality, financial strength, infrastructure sustainability, workforce development, communication enhancements and information management. In the current time of ongoing economic and environmental challenges, we remain committed to our stakeholders with our responsibility to serve. Below you will find the driving force behind NCWR's strategic plan:

**Core Purpose** - "To provide sustainable and reliable drinking water that supports public health, public safety and the economic vitality of the County."

**Core Values** – Service, Integrity, Trust and Professionalism

## BUDGET SUMMARY

- Demand Forecast for calendar year 2018: **13.54 MGD**
- Increased water rate by $0.08 per thousand gallons in which $0.06 per thousand gallons' is designated to fund C.I.P. and Walton County by $0.02 per thousand gallons.
- Creation of a C.I.P. account and funded
- A 5.0% merit-based salary increase
- Additional position – Maintenance Tech II

The operations budget for calendar year 2018 anticipates water sales revenue of $9,499,049, which is a $130,996 increase over calendar year 2017 budgeted revenues. Calendar year 2018 operational expenses are budgeted at $4,127,687, which is a $35,943 decrease over the calendar year 2017 budget. Depreciation for calendar year 2018 is budgeted at $1,100,000, which is a $54,845 decrease over the calendar year 2017 budget. Amortized bond issuance costs, fiscal agent fees and

interest expenses remain the same at $619,999 for the 2018 budget. Budgeted other income for 2018 is $18,000, resulting in a $2,000 decrease versus the calendar year 2017 budget.

We have developed a five-year Capital Improvement Plan, (CIP) which includes routine and non-routine capital improvements and replacements funded by the $0.06 per thousand gallons for an approximate total of $200,000 for 2018.

**Calculation of Wholesale Water Rate for Customers Effective Date: July 1, 2017**

| | | | | |
|---|---|---|---|---|
| **Projected Annual Water Sales** | | | | |
| Total Water Sold | = | 13.54 MGD x 365 | = | 4,942.18 Million Gallons |
| Total Water Sold Within Newton County | = | 8.66 MGD x 365 | = | 3,160.90 Million Gallons |
| Total Water Sold to Walton County | = | 4.80 MGD x 365 | = | 1,752.00 Million Gallons |
| Total Water Sold to Alcovy Shores | = | 0.02 MGD x 365 | = | 7.30 Million Gallons |
| Total Water Sold to Jasper County | = | 0.06 MGD x 365 | = | 21.98 Million Gallons |

**Rate Calculation**

| Item | Required Rate |
|---|---|
| **Operation and Maintenance Expenses** Total Annual Expense = $ 5,571,007 Divided by 4,942,177 Thousand Gallons Equals rate per thousand gallons = | 1.13 |
| **Depreciation Expense** Total Annual Expense = $ 1,100,000 Divided by 4,942,177 Thousand Gallons Equals rate per thousand gallons = | 0.22 |
| **Capital Improvement** Total Annual Expense = $ 200,000 Divided by 3,160,900 Thousand Gallons Equals rate per thousand gallons = | 0.06 |
| **Debt Service for Revenue Bonds** Total Annual Expense = $ 2,646,042 Divided by 3,160,900 Thousand Gallons Equals rate per thousand gallons = | 0.84 |
| **Offset Rate for Other Income Received** Total Annual Income = $ 18,000 Divided by 3,160,900 Thousand Gallons Equals rate per thousand gallons = | -0.01 |
| **Consecutive System Required Wholesale Rate (per thousand gallons)** | $ 2.24 |
| **Walton County 25% Ownership Wholesale Rate (per thousand gallons)** | $ 1.35 |

## PLANNING PROCESS

Newton County Water Resources will conduct various planning processes each year. These planning processes include:

- Review, update, and determining progress toward goals and objectives in NCWR's Strategic Plan
- Review and update a rolling 5-year Capital Improvement Program
- Develop a NCWR Master Cash Flow Model which will coincide with operational costs, capital improvement funding needs, asset renewal and replacement funding requirements, debt obligations, revenue requirements, water rates, bond rating matrixes, and reserve requirements

Through implementation of the aforementioned planning processes, NCWR is ensuring a reliable and sustainable water treatment to produce high-quality drinking water at competitive rates.

In order to facilitate the Capital Improvement Program, NCWR has implemented a rate increase along with an Asset Management program to plan for and fund asset renewal and replacement projects each year.

## FY 2018 ACCOMPLISHMENTS

- Develop a Capital Improvement Plan to fund capital improvements for future years
- Increase operational efficiency and reduce costs (See performance indicators)
- Coordinate with NCWR's partners to develop a Water Supply & Distribution Plan

## FY 2018 GOALS & OBJECTIVES

- Update to Drought Management Plan
- Develop and adopt a five-year Strategic Plan
- Develop a Water Rate Plan
- Apply for the Water Treatment Plant of the Year Award
- Apply for the Gold Award

## FY 2018 BUDGET HIGHLIGHTS

- 5.0% merit-based salary increase.
- Additional position – Maintenance Tech II
- The Creation of the Capital Improvement Program Fund
- Increased Wholesale Water Rate by $0.08 per thousand gallons in which $0.06 per thousand gallons' is designated of C.I.P. and Walton County by $0.02 per thousand gallons

## PERFORMACE INDICATOR & MEASURES

Number of Regulatory / Water Quality Infractions

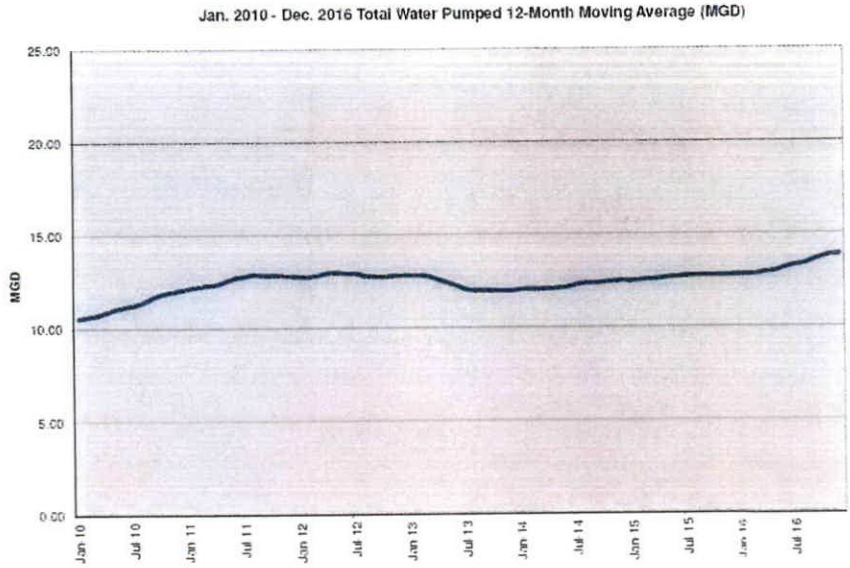
| Fiscal Year | Number of Infractions |
|---|---|
| 2012 | Zero |
| 2013 | Zero |
| 2014 | Zero |
| 2015 | Zero |
| | Zero |

2016

## PERFORMACE INDICATOR & MEASURES

Operational Cost per Million Gallons Produced & Thousand Gallons Produced
[Operating Expense / Million Gallons Produced] **Includes Depreciation

| Fiscal Year | MG Produced | Operating Expense | $ / K-Gal |
|---|---|---|---|
| 2013 | 4,688,460 | $ 4,174,746 | $ 0.89 |
| 2014 | 4,343,250 | $ 5,006,694 | $ 1.15 |
| 2015 | 4,565,057 | $ 5,456,706 | $ 1.19 |
| 2016 | 4,667,460 | $ 5,397,544 | $ 1.16 |
| 2017 Projected | 5,086,992 | $5,239,015 | $ 1.03 |



# WATER FUND REVENUES

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| **Charges for Services** | | | | | | |
| 50544210 | 344210 | | Water Charges | 9,012,212 | 9,360,662 | 9,499,049 |
| 50544210 | 344215 | | Transporting/Wheeling | 7,949 | 9,300 | 10,000 |
| 50544210 | 344220 | | Meter Maintenance Fees | 32,032 | 36,000 | 31,609 |
| 50544210 | 347200 | | Activity Fees | - | - | 12,000 |
| 50561800 | 347200 | | Activity Fees | 7,032 | 10,000 | - |
| **TOTAL** | **Charges for Services** | | | **9,059,225** | **9,415,962** | **9,552,658** |
| **Investment Income** | | | | | | |
| 50544210 | 361010 | | Interest Income | 14,782 | 20,000 | 15,000 |
| 50544240 | 361010 | | Interest Income | 220 | - | - |
| **TOTAL** | **Investment Income** | | | **15,002** | **20,000** | **15,000** |
| **Miscellanous Revenue** | | | | | | |
| 50544210 | 381000 | MOVIE | Rents & Royalties | - | 2,100 | - |
| 50544210 | 383000 | | Reimbursement for Damaged Prop | 2,000 | - | - |
| 50544210 | 389000 | | Other Miscellaneous Revenue | 4,456 | 1,039 | - |
| **TOTAL** | **Miscellanous Revenue** | | | **6,456** | **3,139** | - |
| **Other Financing Sources** | | | | | | |
| 50544210 | 391202 | | Operating Trsfr In From Fd100 | 6,670 | - | - |
| 50544210 | 392100 | | Sale of Assets | (78,978) | - | - |
| **TOTAL** | **Other Financing Srcs** | | | **(72,308)** | - | - |
| **Total Revenues** | | | | **9,008,375** | **9,439,101** | **9,567,658** |

# WATER FUND EXPENDITURES

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| **Personnel Costs** | | | | | | |
| 50544210 | 511100 | | Regular Employees | 531,476 | 626,983 | 715,698 |
| 50544210 | 511300 | | Overtime | 63,485 | 100,000 | 80,000 |
| 50544210 | 512110 | | Health Insurance | 156,705 | 183,567 | 178,573 |
| 50544210 | 512120 | | Life Insurance | 766 | 835 | 1,210 |
| 50544210 | 512200 | | Social Security (FICA) contr | 44,434 | 44,913 | 45,104 |
| 50544210 | 512400 | | Retirement Contributions | 29,834 | 31,608 | 29,820 |
| 50544210 | 512600 | | Unemployment Insurance | (30) | 10,000 | 10,000 |
| 50544210 | 512700 | | Worker's Compensation | 5,000 | 5,000 | 5,000 |
| 50544210 | 512900 | | Other Employee Benefits | - | 3,200 | 31,325 |
| 50544210 | 519999 | | Reimbursement of Salary | (16,213) | (57,878) | - |
| 50544210 | 519999 | 15035 | Reimbursement of Salary | (3,910) | - | - |
| **TOTAL** | **Personnel Costs** | | | **811,546** | **948,228** | **1,096,730** |
| **Purchased/Contracted Services** | | | | | | |
| 50544210 | 521200 | | Professional/Contracted Srvcs | 165,978 | 178,037 | 24,000 |
| 50544210 | 521210 | | Legal Services | 8,799 | 10,000 | 10,000 |
| 50544210 | 521225 | | Architectural/Engineer Svcs | - | 122,165 | 90,000 |
| 50544210 | 521231 | | Medical Exam | 221 | 500 | 568 |
| 50544210 | 521300 | | Technical Services | 34,212 | 57,978 | 253,327 |
| 50544210 | 522110 | | Disposal/Garbage Pick Up Svcs | 4,625 | 4,500 | 4,500 |
| 50544210 | 522150 | | Cleaning Sediment Pond | 110,644 | 122,900 | 85,000 |
| 50544210 | 522210 | | Repairs & Maint - Equipment | 138,239 | 224,152 | 80,000 |
| 50544210 | 522215 | | Repairs & Maint-Vehicles | 7,955 | 12,000 | 10,000 |
| 50544210 | 522220 | | Repairs & Maint - Buildings | 32,091 | 60,000 | 45,000 |
| 50544210 | 522230 | | Grounds Maintenance | 6,288 | 20,000 | 15,000 |
| 50544210 | 522250 | | Maintenance Agreements | 35,460 | 5,000 | 1,000 |
| 50544210 | 522260 | | Maintenance Agree Tracking | 22 | - | - |
| 50544210 | 522270 | | Repairs & Maint-Meters | 15,930 | 55,000 | 69,000 |
| 50544210 | 522290 | | Public Works Repairs | 2,673 | 10,000 | 5,000 |
| 50561800 | 522290 | | Public Works Repairs | - | 500 | - |
| 50544210 | 522320 | | Rental of Equipment & Vehicles | 6,427 | 21,331 | 15,000 |
| 50544210 | 523120 | | Commercial Property | 21,542 | 30,000 | 30,000 |
| 50544210 | 523130 | | Commercial Inland Marine | 96 | 3,000 | 200 |
| 50544210 | 523140 | | General Liability | 2,911 | 6,000 | 4,500 |
| 50544210 | 523150 | | Vehicle Insurance | 3,776 | 10,000 | 6,300 |
| 50562200 | 523150 | | Vehicle Insurance | - | - | - |
| 50544210 | 523220 | | Telephone/Pagers/Mobile | 16,025 | 20,000 | 23,000 |
| 50544210 | 523230 | | Postage | 2,956 | 2,000 | 2,500 |
| 50544210 | 523300 | | Advertising | 658 | 1,000 | 1,000 |
| 50544210 | 523400 | | Printing & Binding | 232 | 2,000 | 1,500 |
| 50544210 | 523500 | | Travel Meals Lodging Mileage | 5,254 | 9,500 | 13,400 |
| 50544210 | 523600 | | Dues & Fees | 1,741 | 6,000 | 5,160 |
| 50544210 | 523700 | | Education & Training | 9,412 | 10,000 | 5,000 |
| 50544210 | 523800 | | Licenses | 899 | 3,000 | 500 |
| 50544210 | 523900 | | Other Contracted Services | 25,793 | 41,440 | 4,000 |
| 50544210 | 523930 | | Hauling | 14,124 | 30,000 | 20,000 |
| **TOTAL** | **Purchased/Contracted Services** | | | **674,982** | **1,078,003** | **824,455** |

# WATER FUND EXPENDITURES

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| **Supplies** | | | | | | |
| 50544210 | 531100 | | Gen Operating Supplies & Mats | 35,180 | 45,386 | 50,000 |
| 50544210 | 531125 | | Lab Analysis | 73,266 | 85,000 | 85,000 |
| 50544210 | 531130 | | Chemicals | 728,182 | 776,569 | 790,000 |
| 50544210 | 531160 | | Tags & Titles | 25 | 100 | 100 |
| 50544210 | 531210 | | Energy - Water/Sewerage | 973 | 10,000 | 6,000 |
| 50544210 | 531220 | | Energy - Natural Gas | 3,506 | 3,500 | 3,500 |
| 50544210 | 531230 | | Energy - Electricity | 993,531 | 1,050,000 | 1,057,720 |
| 50544210 | 531240 | | Energy - Bottled Gas | 938 | 1,500 | 500 |
| 50544210 | 531270 | | Gasoline/Diesel | 12,739 | 16,500 | 16,500 |
| 50544210 | 531600 | | Small Equipment < $5 | 10,037 | 10,000 | 5,000 |
| 50544210 | 531710 | | Cleaning Supplies | 4,040 | 3,200 | 2,000 |
| 50544210 | 531740 | | Uniforms | 24,655 | 26,500 | 23,056 |
| 50544210 | 534120 | | Unpaved Roads | - | 9,500 | 10,000 |
| 50544210 | 534170 | | Signs | - | 1,000 | 1,000 |
| **TOTAL** | **Supplies** | | | **1,887,072** | **2,038,755** | **2,050,376** |
| **Capital Outlays** | | | | | | |
| 50544210 | 541100 | | Sites | - | 38,500 | 62,622 |
| 50544210 | 541310 | | BUILDING RENOVATIONS | - | 10,000 | - |
| 50544210 | 542200 | | Vehicles | - | 33,733 | 28,000 |
| 50544210 | 542500 | | Other Equipment | - | 38,350 | 52,500 |
| **TOTAL** | **Capital Outlays** | | | **-** | **120,583** | **143,122** |
| **Interfund/Department Charges** | | | | | | |
| 50544210 | 559999 | | Interfund Reimbursements | 489,100 | 489,100 | 489,100 |
| **TOTAL** | **InterFund/Dept Chrgs** | | | **489,100** | **489,100** | **489,100** |
| **Depreciation/Amortization** | | | | | | |
| 50544210 | 561000 | | Depreciation | 1,154,843 | 1,154,845 | 1,080,000 |
| 50544210 | 562000 | D108 | Amortization Expense | 196,831 | 196,831 | 196,831 |
| **TOTAL** | **Depreciation/Amortization** | | | **1,276,444** | **1,351,676** | **1,276,831** |
| **Other Costs** | | | | | | |
| 50544210 | 571005 | | Intergovt Expense - Covington | 509,298 | 482,000 | 527,058 |
| 50544210 | 575100 | | Loss on Impairment of Asset | 1,731,414 | - | |
| 50544210 | 579000 | | Contingencies | - | 315,770 | 466,768 |
| **TOTAL** | **Other Costs** | | | **2,240,712** | **797,770** | **993,826** |

# WATER FUND EXPENDITURES

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| **Debt Service** | | | | | | |
| 50544210 | 581100 | | Principal - Bonds | - | 2,155,000 | 2,287,337 |
| 50544210 | 581300 | D605 | Principal - Notes Payable | - | 36,818 | - |
| 50544210 | 582100 | D106 | Interest 2004 Bonds | - | 407,168 | 341,436 |
| 50544210 | 582100 | D107 | INTEREST-2010 BONDS | 49,678 | - | 40,383 |
| 50544210 | 582100 | D108 | 2012 Interest - Bonds | 382,839 | - | 9,178 |
| 50544210 | 582300 | | Interest - Notes Payable | - | 9,700 | - |
| 50544210 | 582300 | D605 | Interest - Notes Payable | 10,208 | - | - |
| 50544210 | 583000 | | Fiscal agent's fees | 1,250 | 6,300 | 7,000 |
| 50544210 | 583000 | D106 | Fiscal agent's fees | 2,475 | - | - |
| 50544210 | 583000 | D107 | Fiscal agent's fees | 200 | - | - |
| 50544210 | 583000 | D108 | Fiscal agent's fees | 1,500 | - | - |
| **TOTAL** | **Debt Service** | | | **448,149** | **2,614,986** | **2,685,334** |
| **Other Financing Uses** | | | | | | |
| 50544210 | 611028 | 15035 | Operating Trsfr Out To Fd250 | 28,379 | - | - |
| 50590002 | 611033 | f1617 | Operating Trsfr Out To FEMA | - | - | 7,884 |
| **TOTAL** | **Other Financing Uses** | | | **28,379** | **-** | **7,884** |
| **TOTAL** | **Expenditures** | | | **7,856,385** | **9,439,101** | **9,567,658** |

# SOLID WASTE FUND

# SOLID WASTE FUND SUMMARY

| Department | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|
| **Revenues** | | | |
| Intergovernmental Revenues | - | - | 36,000 |
| Charges for Services | 3,200,020 | 3,175,899 | 5,912,000 |
| Investment Income | 287 | - | - |
| Miscellaneous Revenue | 135 | - | - |
| Other Financing Sources | 1,240,839 | 1,137,466 | 147,517 |
| **Total Solid Waste Fund Revenue** | **4,441,281** | **4,313,365** | **6,095,517** |
| **Expenses** | | | |
| Personnel Cost | 730,075 | 858,014 | 908,346 |
| Purchased/Contracted Services | 3,829,761 | 2,258,302 | 3,914,825 |
| Supplies | 475,248 | 372,893 | 549,800 |
| Capital Outlays | - | - | 155,000 |
| Interfund/Department Charges | 46,427 | 46,427 | - |
| Depreciation/Amortization | 556,395 | 500,000 | 500,000 |
| Other Costs | 4,000 | - | 67,546 |
| Debt Service | 135,780 | 128,500 | - |
| Other Finaning Uses | 95,572 | - | - |
| **Total Solid Waste Fund Expenses** | **5,873,258** | **4,164,136** | **6,095,517** |

# SOLID WASTE DISPOSAL

## Mission Statement

The mission of the Solid Waste Department is to:

- Provide comprehensive mixed solid waste disposal available to all tax payers of Newton County including residential citizens and commercial businesses who do business in or are located in Newton County. Our goal is to provide environmentally safe, convenient, and sustainable disposal of Mixed Solid Waste at a cost that is self-supporting and sufficient to operate the landfill for its remaining 61-year life, and to provide for a 30-year post closure period as required by State laws and regulations.
- Recycle plastics, cans, cardboard and paper products, yard wastes, and scrap metal (including white goods) to keep these materials out of our landfill and also, if possible, to provide supplemental revenue to the County.
- To accept waste oil, tires, paint and household hazardous wastes, and electronics and provide for legally proper disposal of these materials

## FY 2017 Accomplishments

- Began corrective action plan mandated by 2016 consent order with GADNR EPD
- Installed new groundwater/methane extraction well system in Site 2 Phase 1 landfill area
- Decreased equipment at landfill to operate more efficiently
- As of 2/5/17 took over operation of 11 convenience centers from private contractor
- Conducted several meetings with Solid Waste Authority to finalize Intergovernmental Agreement between NCBOC and SWA

## FY 2018 Objectives

- Run Landfill with income equal to or greater than expenses
- Comply with EPD consent order and begin remediation of required landfill areas
- Increase pricing structure for the three pillars of the solid waste system in Newton County:
    - Convenience Center use by residential users
    - Tipping fees at the landfill for commercial haulers
    - Costs for residential users who come directly to the landfill

## FY 2018 Budget Highlights

- Lease purchase new landfill compactor
- Move 1 articulated dump truck, 1 -725 track hoe, and water truck from rental to lease purchase, add 1-D9 bulldozer to rental.
- Decrease from 2 excavator, 2 articulated dump trucks rental units to 1 of each using lease purchase as above
- Limited capitol purchases of $150K for new prisoner 12 seat van, and new rubber track mini excavator for stormwater drainage maintenance

# SOLID WASTE DISPOSAL REVENUES

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| 45300 | Solid Waste Disposal | | | | | |
| Intergovernmental Revenues | | | | | | |
| 54045300 | 334110 | | Direct State Grant - Operations | - | - | 36,000 |
| **TOTAL** | **Intergovernmental Revenues** | | | - | - | **36,000** |
| Charges for Services | | | | | | |
| 54045300 | 344130 | | Sale of Recycled Materials | - | - | 60,000 |
| 54045300 | 344150 | | Landfill Use Fees | 2,185,505 | 2,080,899 | 3,074,000 |
| 54045300 | 349300 | | Bad Check Fees | 240 | - | - |
| **TOTAL** | **Charges for Services** | | | **2,185,745** | **2,080,899** | **3,134,000** |
| Investment Income | | | | | | |
| 54045300 | 361010 | | Interest Income | 287 | - | - |
| **TOTAL** | **Investment Income** | | | **287** | - | - |
| Miscellanous Revenue | | | | | | |
| 54045300 | 383000 | | Reimbursement for Damaged Prop | - | - | - |
| 54045300 | 389000 | | Other Miscellaneous Revenue | 135 | - | - |
| **TOTAL** | **Miscellanous Revenue** | | | **135** | - | - |
| Other Financing Sources | | | | | | |
| 54045300 | 391202 | | Operating Trsfr In From Fd100 | 754,136 | 750,000 | 147,517 |
| 54045300 | 391238 | D203 | Operating Trsfr In From Fd328 | 34,533 | - | - |
| 54045300 | 391238 | D204 | Operating Trsfr In From Fd328 | 15,468 | - | - |
| 54045300 | 392100 | | Sale of Assets | 35,176 | - | - |
| **TOTAL** | **Other Financing Srcs** | | | **839,313** | **750,000** | **147,517** |
| **TOTAL Revenues** | | | | **3,025,480** | **2,830,899** | **3,317,517** |

# SOLID WASTE DISPOSAL EXPENSES

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| 45300 | Solid Waste Disposal | | | | | |
| **Personnel Costs** | | | | | | |
| 54045300 | 511100 | | Regular Employees | 296,176 | 340,140 | 409,567 |
| 54045300 | 511300 | | Overtime | 50,859 | 50,000 | - |
| 54045300 | 512110 | | Health Insurance | 106,148 | 112,014 | 147,692 |
| 54045300 | 512120 | | Life Insurance | 560 | 550 | 788 |
| 54045300 | 512200 | | Social Security (FICA) contr | 25,630 | 19,437 | 27,770 |
| 54045300 | 512400 | | Retirement Contributions | 17,047 | 14,621 | 18,583 |
| 54045300 | 512600 | | Unemployment Insurance | 2,629 | - | - |
| 54045300 | 512700 | | Worker's Compensation | 10,909 | 10,000 | - |
| 54045300 | 512900 | | Other Employee Benefits | - | 1,600 | - |
| 54045300 | 519999 | | Reimbursement of Salary | (1,317) | - | - |
| **TOTAL** | **Personnel Costs** | | | **508,640** | **548,362** | **604,400** |
| **Purchased/Contracted Services** | | | | | | |
| 54045300 | 521200 | | Professional/Contracted Srvcs | 570,207 | 604,168 | 150,000 |
| 54045300 | 521210 | | Legal Services | 16,618 | 15,000 | 125,000 |
| 54045300 | 521225 | | Architectural/Engineer Svcs | (5,007) | 22,960 | 315,000 |
| 54045300 | 521231 | | Medical Exam | 269 | 269 | 300 |
| 54045300 | 522210 | | Repairs & Maint-Equipment | 11,154 | 52,000 | 50,000 |
| 54045300 | 522215 | | Repairs & Maint-Vehicles | 15,923 | 24,000 | 20,000 |
| 54045300 | 522220 | | Repairs & Maint - Buildings | 3,297 | 3,300 | 5,000 |
| 54045300 | 522250 | | Maintenance Agreements | 3,943 | 4,000 | 4,000 |
| 54045300 | 522260 | | Maintenance Agree Tracking | 30 | - | - |
| 54045300 | 522290 | | Public Works Repairs | 171,046 | 150,000 | 100,000 |
| 54045300 | 522320 | | Rental of Equipment & Vehicles | 228,986 | 329,950 | 745,800 |
| 54045300 | 523120 | | Commercial Property | 79 | 100 | 250 |
| 54045300 | 523130 | | Commercial Inland Marine | 7,723 | 7,800 | 10,000 |
| 54045300 | 523140 | | General Liability | 2,135 | 2,150 | 3,000 |
| 54045300 | 523150 | | Vehicle Insurance | 1,605 | 1,600 | 2,200 |
| 54045300 | 523220 | | Telephone/Pagers/Mobile | 5,277 | 5,300 | 9,600 |
| 54045300 | 523230 | | Postage | 161 | 150 | 500 |
| 54045300 | 523300 | | Advertising | - | 500 | 500 |
| 54045300 | 523500 | | Travel Meals Lodging Mileage | 313 | 250 | 3,000 |
| 54045300 | 523600 | | Dues & Fees | 1,036 | 1,036 | 2,500 |
| 54045300 | 523630 | | Hazard Waste DNR Fee .65NT | 62,533 | 62,200 | 73,125 |
| 54045300 | 523635 | | Landfill Closure 1.OONT | 794,282 | 250,000 | 250,000 |
| 54045300 | 523700 | | Education & Training | 1,350 | 1,350 | 3,000 |
| 54045300 | 523850 | | Contract Labor | 60,412 | - | 16,500 |
| 54045300 | 523900 | | Other Contracted Services | 119,933 | 71,200 | 140,000 |
| 54045300 | 529999 | | Reimbursement of expenses | (4,800) | - | - |
| **TOTAL** | **Purchased/Contracted Services** | | | **2,068,504** | **1,609,283** | **2,029,275** |

# SOLID WASTE DISPOSAL EXPENSES

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| 45300 | Solid Waste Disposal | | | | | |
| Supplies | | | | | | |
| 54045300 | 531100 | | Gen Operating Supplies & Mats | 6,042 | 5,900 | 12,000 |
| 54045300 | 531115 | | Tires & Tubes | (430) | - | 2,000 |
| 54045300 | 531120 | | Oil | 8,170 | 8,200 | 7,000 |
| 54045300 | 531160 | | Tags & Titles | 248 | - | - |
| 54045300 | 531210 | | Energy - Water/Sewerage | 47,531 | 47,000 | 40,000 |
| 54045300 | 531230 | | Energy - Electricity | 33,143 | 34,000 | 30,000 |
| 54045300 | 531240 | | Energy - Bottled Gas | 636 | 700 | 1,000 |
| 54045300 | 531270 | | Gasoline/Diesel | 108,159 | 125,000 | 140,000 |
| 54045300 | 531700 | | Other Supplies/Parts | 92,132 | 75,000 | 140,000 |
| 54045300 | 531710 | | Cleaning Supplies | 198 | 200 | 2,000 |
| 54045300 | 531740 | | Uniforms | 8,825 | 10,500 | 10,000 |
| 54045300 | 534120 | | Unpaved Roads | 97,679 | 18,000 | 75,000 |
| **TOTAL** | **Supplies** | | | **402,332** | **324,500** | **459,000** |
| Capital Outlays | | | | | | |
| 54045300 | 542500 | | Other Equipment | - | - | 150,000 |
| **TOTAL** | **Capital Outlays** | | | **-** | **-** | **150,000** |
| InterFund/Dept Chrgs | | | | | | |
| 54045300 | 559999 | | Interfund Reimbursements | 46,427 | 46,427 | - |
| **TOTAL** | **InterFund/Dept Chrgs** | | | **46,427** | **46,427** | **-** |
| Depreciation/Amortization | | | | | | |
| 54045300 | 561000 | | Depreciation | 556,395 | 500,000 | 500,000 |
| **TOTAL** | **Depreciation/Amortization** | | | **556,395** | **500,000** | **500,000** |
| Other Costs | | | | | | |
| 54045300 | 573500 | | Pymt Others - EPD Fine | 4,000 | - | - |
| 54045300 | 579000 | | Contingencies | - | - | 67,545 |
| **TOTAL** | **Other Costs** | | | **4,000** | **-** | **67,545** |
| Debt Service | | | | | | |
| 54045300 | 582200 | D203 | Interest - Capital Leases | 831 | 1,000 | - |
| 54045300 | 582200 | D204 | Interest - Capital Leases | 1,839 | 2,500 | - |
| 54045300 | 582300 | D602 | Interest - Notes Payable | 133,110 | 125,000 | - |
| **TOTAL** | **Debt Service** | | | **135,780** | **128,500** | **-** |
| Other Financing Uses | | | | | | |
| 54045300 | 611033 | F1616 | Oper Trsfr Out to Fund 302 | 95,572 | - | - |
| **TOTAL** | **Other Financing Uses** | | | **95,572** | **-** | **-** |
| **TOTAL** | **Expenses** | | | **3,817,650** | **3,157,072** | **3,810,220** |

# SOLID WASTE CONVENIENCE CENTERS

## Mission Statement

The mission of the Solid Waste Department is to:

- Provide comprehensive mixed solid waste disposal available to all tax payers of Newton County including residential citizens and commercial businesses who do business in or are located in Newton County. Our goal is to provide environmentally safe, convenient, and sustainable disposal of Mixed Solid Waste at a cost that is self-supporting and sufficient to operate the landfill for its remaining 61-year life, and to provide for a 30-year post closure period as required by State laws and regulations.
- Recycle plastics, cans, cardboard and paper products, yard wastes, and scrap metal (including white goods) to keep these materials out of our landfill and also, if possible, to provide supplemental revenue to the County.
- To accept waste oil, tires, paint and household hazardous wastes, and electronics and provide for legally proper disposal of these materials

## FY 2017 Accomplishments

- As of 2/5/17 took over operation of 11 convenience centers from private contractor and made successful transition without any interruption in service to citizens
- Conducted several meetings with Solid Waste Authority to finalize Intergovernmental Agreement between NCBOC and SWA

## FY 2018 Objectives

- Run 5 Convenience Centers with income equal to or greater than expenses
- Increase pricing structure for the three pillars of the solid waste system in Newton County:
    - Convenience Center use by residential users
    - Tipping fees at the landfill for commercial haulers
    - Costs for residential users who come directly to the landfill

## FY 2018 Budget Highlights

- Continue to use temporary employees (8 to run five convenience centers)
- Zero capitol purchases by scavenging compactors and roll offs from closed convenience centers
- Improve citizen drop off center at landfill to include more roll offs and recycling

# SOLID WASTE CONVENIENCE CENTERS REVENUE

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| 45500 | Convenience Centers | | | | | |
| Charges for Services | | | | | | |
| 54045500 | 344130 | | Sale of Recycled Materials | 94,576 | 95,000 | 60,000 |
| 54045500 | 344151 | | Landfill Use Fees | 919,699 | - | 1,170,000 |
| 54045500 | 346900 | Decal | Other Fees | - | 1,000,000 | 1,548,000 |
| 54045500 | 349300 | Decal | Bad Check Fees | - | - | - |
| **TOTAL** | **Charges for Services** | | | **1,014,275** | **1,095,000** | **2,778,000** |
| Other Financing Sources | | | | | | |
| 54045500 | 391202 | | Operating Trsfr In From Fd100 | 401,526 | 387,466 | - |
| **TOTAL** | **Other Financing Srcs** | | | **401,526** | **387,466** | - |
| **TOTAL** | **Revenues** | | - | **1,415,801** | **1,482,466** | **2,778,000** |

# SOLID WASTE CONVENIENCE CENTERS EXPENSES

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| 45500 | Convenience Centers | | | | | |
| **Personnel Costs** | | | | | | |
| 54045500 | 511100 | | Regular Employees | 132,718 | 196,896 | 188,702 |
| 54045500 | 511300 | | Overtime | 5,421 | - | - |
| 54045500 | 512110 | | Health Insurance | 56,386 | 81,519 | 90,837 |
| 54045500 | 512120 | | Life Insurance | 280 | 389 | 558 |
| 54045500 | 512200 | | Social Security (FICA) contr | 10,092 | 12,546 | 13,825 |
| 54045500 | 512400 | | Retirement Contributions | 7,495 | 10,387 | 10,024 |
| 54045500 | 512700 | | Worker's Compensation | 9,044 | 6,515 | - |
| 54045500 | 512900 | | Other Employee Benefits | - | 1,400 | - |
| **TOTAL** | **Personnel Costs** | | | **221,435** | **309,652** | **303,946** |
| **Purchased/Contracted Services** | | | | | | |
| 54045500 | 521231 | | Medical Exam | 320 | - | - |
| 54045500 | 522110 | | Disposal/Garbage Pick Up Svcs | 919,699 | - | 1,170,000 |
| 54045500 | 522210 | | Repairs & Maint-Equipment | 20,475 | 40,000 | 60,000 |
| 54045500 | 522215 | | Repairs & Maint-Vehicles | 10,766 | 10,500 | 8,000 |
| 54045500 | 522220 | | Repairs & Maint - Buildings | 4,454 | 4,600 | 5,000 |
| 54045500 | 522230 | | Grounds Maintenance | 23,166 | 23,066 | 25,000 |
| 54045500 | 522250 | Decal | Maintenance Agreements | - | - | 500 |
| 54045500 | 522290 | | Public Works Repairs | 182,218 | 70,000 | 70,000 |
| 54045500 | 522320 | | Rental of Equipment & Vehicles | 96,924 | - | 75,000 |
| 54045500 | 523120 | | Commercial Property | 279 | 280 | 400 |
| 54045500 | 523130 | | Commercial Inland Marine | - | - | 1,400 |
| 54045500 | 523140 | | General Liability | 970 | 1,000 | 1,500 |
| 54045500 | 523150 | | Vehicle Insurance | 5,221 | 5,250 | 7,000 |
| 54045500 | 523220 | | Telephone/Pagers/Mobile | 2,893 | 3,130 | 3,000 |
| 54045500 | 523230 | Decal | Postage | - | - | 500 |
| 54045500 | 523300 | F1622 | Advertising | - | - | 250 |
| 54045500 | 523850 | | Contract Labor | 15,146 | 175,363 | 250,000 |
| 54045500 | 523850 | Decal | Contract Labor | - | - | 35,000 |
| 54045500 | 523900 | | Other Contracted Services | 467,115 | 263,330 | 100,000 |
| 54045500 | 523905 | Decal | Credit Card Fees | - | - | 3,000 |
| 54045500 | 523930 | | Hauling | 11,610 | 52,500 | 50,000 |
| 54045500 | 523935 | | Tire Disposal | - | - | 20,000 |
| **TOTAL** | **Purchased/Contracted Services** | | | **1,761,257** | **649,019** | **1,885,550** |

# SOLID WASTE CONVENIENCE CENTERS EXPENSES

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| **45500** | **Convenience Centers** | | | | | |
| **Supplies** | | | | | | |
| 54045500 | 531100 | | Gen Operating Supplies & Mats | 3,282 | 13,293 | 15,000 |
| 54045500 | 531210 | | Energy - Water/Sewerage | 2,709 | 2,600 | 4,000 |
| 54045500 | 531230 | | Energy - Electricity | 24,128 | 12,000 | 20,000 |
| 54045500 | 531240 | | Energy - Bottled Gas | 238 | 250 | 500 |
| 54045500 | 531270 | | Gasoline/Diesel | 40,344 | 20,000 | 20,000 |
| 54045500 | 531600 | | Small Equipment < $5 | 2,016 | 250 | 15,000 |
| 54045500 | 531700 | | Other Supplies/Parts | 28 | - | 10,000 |
| 54045500 | 531740 | Decal | Uniforms | - | - | 300 |
| 54045500 | 534120 | | Unpaved Roads | 172 | - | - |
| 54045500 | 534170 | | Signs | - | - | 6,000 |
| **TOTAL** | **Supplies** | | | **72,916** | **48,393** | **90,800** |
| **Capital Outlays** | | | | | | |
| 54045500 | 542500 | | Other Equipment | - | - | 5,000 |
| **TOTAL** | **Capital Outlays** | | | **-** | **-** | **5,000** |
| **TOTAL** | **Expenses** | | | **2,055,608** | **1,007,064** | **2,285,296** |

# GAITHER'S PLANTATION AND FACTORY
# SHOALS FUND

# GAITHER'S PLANTATION REVENUE

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| **55615650** | **Gaither's Plantation** | | | | | |
| **Charges for Services** | | | | | | |
| 55615650 | 347300 | | Event Admission Fees | 740 | - | 1,400 |
| **TOTAL** | **Charges for Services** | | | **740** | - | **1,400** |
| **Investment Income** | | | | | | |
| 55615650 | 361010 | | Interest Income | 0 | - | - |
| **TOTAL** | **Investment Income** | | | **0** | - | - |
| **Miscellanous Revenue** | | | | | | |
| 55615650 | 381000 | | Rents & Royalties | 52,449 | 6,697 | 6,000 |
| 55615650 | 381000 | MOVIE | Rents & Royalties | - | 28,178 | - |
| 55615650 | 389000 | | Other Miscellaneous Revenue | 7,695 | 142 | - |
| **TOTAL** | **Miscellanous Revenue** | | | **60,144** | **35,017** | **6,000** |
| **Other Financing Sources** | | | | | | |
| 55615650 | 391202 | | Operating Trsfr In From Fd100 | 108,698 | 117,606 | 169,754 |
| **TOTAL** | **Other Financing Srcs** | | | **108,698** | **117,606** | **169,754** |
| **TOTAL** | **Revenues** | | | **169,582** | **152,623** | **177,154** |

# GAITHER'S PLANTATION EXPENSES

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| **55615650** | **Gaither's Plantation** | | | | | |
| **Personnel Costs** | | | | | | |
| 55615650 | 511100 | | Regular Employees | 9,088 | - | 40,438 |
| 55615650 | 511300 | | Overtime | 1,568 | - | - |
| 55615650 | 512110 | | Health Insurance | 3,304 | - | 13,039 |
| 55615650 | 512120 | | Life Insurance | 24 | - | 57 |
| 55615650 | 512200 | | Social Security (FICA) contr | 756 | - | 3,093 |
| 55615650 | 512400 | | Retirement Contributions | 542 | - | 2,426 |
| 55615650 | 519999 | | Reimbursement of Salary | 37,944 | 57,878 | - |
| **TOTAL** | **Personnel Costs** | | | **53,227** | **57,878** | **59,054** |
| **Purchased/Contracted Services** | | | | | | |
| 55615650 | 521200 | | Professional/Contracted Srvcs | 1,967 | - | - |
| 55615650 | 521231 | | Medical Exam | - | 100 | - |
| 55615650 | 522110 | | Disposal/Garbage Pick Up Svcs | 437 | 1,000 | 500 |
| 55615650 | 522210 | | Repairs & Maint-Equipment | 1,298 | 2,000 | 6,000 |
| 55615650 | 522215 | | Repairs & Maint-Vehicles | - | 1,000 | - |
| 55615650 | 522220 | | Repairs & Maint - Buildings | 6,812 | 18,064 | 10,000 |
| 55615650 | 522230 | | Grounds Maintenance | 1,374 | 18,100 | 7,000 |
| 55615650 | 522240 | | Security Maintenance | 115 | 500 | 1,500 |
| 55615650 | 522250 | | Maintenance Agreements | 251 | - | - |
| 55615650 | 522260 | | Maintenance Agree Tracking | 4 | - | - |
| 55615650 | 522290 | | Public Works Repairs | 60 | - | 2,000 |
| 55615650 | 522320 | | Rental of Equipment & Vehicles | - | 100 | - |
| 55615650 | 523120 | | Commercial Property | 1,303 | 2,143 | 2,500 |
| 55615650 | 523130 | | Commercial Inland Marine | 69 | 200 | 150 |
| 55615650 | 523140 | | General Liability | - | - | 1,000 |
| 55615650 | 523150 | | Vehicle Insurance | 338 | 500 | 700 |
| 55615650 | 523220 | | Telephone/Pagers/Mobile | 1,087 | 830 | 850 |
| 55615650 | 523230 | | Postage | - | - | 100 |
| 55615650 | 523300 | | Advertising | 200 | 200 | 2,500 |
| 55615650 | 523500 | | Travel Meals Lodging Mileage | 543 | - | - |
| 55615650 | 523900 | | Other Contracted Services | 648 | 1,500 | - |
| **TOTAL** | **Purchased/Contracted Services** | | | **16,507** | **46,237** | **34,800** |
| **Supplies** | | | | | | |
| 55615650 | 531100 | | Gen Operating Supplies & Mats | 21,997 | 15,712 | 3,000 |
| 55615650 | 531230 | | Energy - Electricity | 5,102 | 4,000 | 5,000 |
| 55615650 | 531240 | | Energy - Bottled Gas | 795 | - | 500 |
| 55615650 | 531270 | | Gasoline/Diesel | 940 | 1,000 | 2,000 |
| 55615650 | 531600 | | Small Equipment < $5 | 1,768 | 1,000 | 4,000 |
| 55615650 | 531710 | | Cleaning Supplies | 35 | 500 | 500 |
| 55615650 | 531740 | | Uniforms | 100 | - | 300 |
| **TOTAL** | **Supplies** | | | **30,737** | **22,212** | **15,300** |

# GAITHER'S PLANTATION EXPENSES

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| **55615650** | **Gaither's Plantation** | | | | | |
| **Capital Outlays** | | | | | | |
| 55615650 | 541100 | | Sites | - | - | 20,000 |
| 55615650 | 542200 | | Vehicles | - | - | 28,000 |
| 55615650 | 542500 | | Other Equipment | - | 8,700 | - |
| **TOTAL** | **Capital Outlays** | | | - | **8,700** | **48,000** |
| **Depreciation/Amortization** | | | | | | |
| 55615650 | 561000 | | Depreciation | 10,987 | 8,596 | 12,000 |
| **TOTAL** | **Depreciation/Amortization** | | | **10,987** | **8,596** | **12,000** |
| **Other Costs** | | | | | | |
| 55615650 | 579000 | | Contingencies | - | 9,000 | 8,000 |
| **TOTAL** | **Other Costs** | | | - | **9,000** | **8,000** |
| **TOTAL** | **Expenses** | | | **111,458** | **152,623** | **177,154** |

# FACTORY SHOALS REVENUE

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| **55662200** | **Factory Shoals** | | | | | |
| **Charges for Services** | | | | | | |
| 55662200 | 347200 | | Activity Fees | - | - | 2,500 |
| **TOTAL** | **Charges for Services** | | | - | - | **2,500** |
| **Other Financing Sources** | | | | | | |
| 55666200 | 391202 | | Operating Trsfr In From Fd100 | - | - | 29,702 |
| **TOTAL** | **Other Financing Srcs** | | | - | - | **29,702** |
| **TOTAL** | **Revenues** | | | - | - | **32,202** |

# FACTORY SHOALS EXPENSES

| Department | Account Number | | Account Description | FY 2016 Actual | FY 2017 Revised Budget | FY 2018 Approved Budget |
|---|---|---|---|---|---|---|
| **55662200** | **Factory Shoals** | | | | | |
| **Purchased/Contracted Services** | | | | | | |
| 55662200 | 522110 | | Disposal/Garbage Pick Up Svcs | - | - | 500 |
| 55662200 | 522210 | | Repairs & Maint - Equipment | - | - | 1,500 |
| 55662200 | 522215 | | Repairs & Maint-Vehicles | - | - | 1,000 |
| 55662200 | 522220 | | Repairs & Maint - Buildings | - | - | 10,000 |
| 55662200 | 522290 | | Public Works Repairs | - | - | 1,500 |
| 55662200 | 523120 | | Commercial Property | - | - | 700 |
| 55662200 | 523140 | | General Liability | - | - | 385 |
| 55662200 | 523150 | | Vehicle Insurance | - | - | 792 |
| 55662200 | 523220 | | Telephone/Pagers/Mobile | - | - | 650 |
| **TOTAL** | **Purchased/Contracted Services** | | | - | - | **17,027** |
| **Supplies** | | | | | | |
| 55662200 | 531100 | | Gen Operating Supplies & Mats | - | - | 3,000 |
| 55662200 | 531115 | | Tires & Tubes | - | - | 600 |
| 55662200 | 531120 | | Oil | - | - | 175 |
| 55662200 | 531210 | | Energy - Water/Sewerage | - | - | 1,000 |
| 55662200 | 531230 | | Energy - Electricity | - | - | 1,500 |
| 55662200 | 531270 | | Gasoline/Diesel | - | - | 2,000 |
| 55662200 | 531600 | | Small Equipment < $5 | - | - | 1,700 |
| 55662200 | 531700 | | Other Supplies/Parts | - | - | 5,000 |
| 55662200 | 534170 | | Signs | - | - | 200 |
| **TOTAL** | **Supplies** | | | - | - | **15,175** |
| **TOTAL** | **Expenses** | | | - | - | **32,202** |

# STATISTICAL INFORMATION

# PUBLIC NOTICE

**The Newton County Board of Commissioners does hereby announce that the millage rate will be set and the FY2018 Budget adopted at a meeting to be held at the Newton County Historic Courthouse - Boardroom, 1124 Clark Street, on July 25, 2017 at 6:30 PM. Pursuant to the requirements of O.C.G.A. 48-5-32 do hereby publish the following presentation of the current years tax digest and levy along with the history of the tax digest and levy for the past five years. Public Hearings will be conducted at the Newton County Historic Courthouse - Boardroom, 1124 Clark Street, on July 18, 2016 at 11:00 AM and 6:00 PM and July 25, 2016 at 6:00 PM.**

## CURRENT 2017 TAX DIGEST AND 5 YEAR HISTORY OF LEVY

| COUNTY - WIDE | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 |
|---|---|---|---|---|---|---|
| Real Property | $ 1,766,241,023 | $ 1,605,544,537 | $ 1,772,851,544 | 1,917,843,644 | 2,048,328,326 | 2,289,220,430 |
| Personal Property | $ 310,701,809 | $ 325,198,117 | $ 330,319,958 | 356,966,556 | 386,952,975 | 425,382,511 |
| Motor Vehicles | $ 227,748,930 | $ 240,208,810 | $ 203,335,500 | 149,190,430 | 113,941,390 | 86,195,200 |
| Mobile Homes | $ 2,211,519 | $ 1,898,580 | $ 1,872,344 | 1,882,332 | 1,804,915 | 1,666,028 |
| Timber - 100% | $ 615,539 | $ 416,936 | $ 802,270 | 946,374 | 1,169,405 | 189,723 |
| Heavy Equipment | $ 227,626 | $ 181,716 | $ 142,100 | 116,476 | 143,287 | 408,655 |
| Gross Digest | $ 2,307,746,446 | $ 2,173,448,696 | $ 2,309,323,716 | 2,426,945,812 | 2,552,340,298 | 2,803,062,547 |
| Less M&O Exemptions | $ 353,084,891 | $ 330,196,606 | $ 339,493,548 | 367,842,346 | 389,979,845 | 438,577,331 |
| Net M&O Digest | $ 1,954,661,555 | $ 1,843,252,090 | $ 1,969,830,168 | 2,059,103,466 | 2,162,360,453 | 2,364,485,216 |
| *State Forest Land Assistance* Grant Value | $ 1,482,240 | $ 5,914,400 | $ 5,887,320 | 5,862,280 | 4,046,099 | 4,450,012 |
| Adjusted Net M&O Digest | $ 1,956,143,795 | $ 1,849,166,490 | $ 1,975,717,488 | 2,064,965,746 | 2,166,406,552 | 2,368,935,228 |
| Gross M&O Millage | 14.85 | 16.04 | 15.205 | 16.91 | 16.76 | 16.821 |
| Less Rollback | -3.94 | -4.50 | -3.98 | -3.92 | -3.77 | -3.38 |
| Net M&O Millage | 10.91 | 11.54 | 11.225 | 12.99 | 12.99 | 13.441 |
| Total County Taxes Levied | $ 21,341,529 | $ 21,339,381 | $ 22,177,429 | 26,823,905 | 28,141,621 | 31,840,858 |
| Net Taxes $ Increase | $ (2,417,860) | $ (2,148) | $ 838,048 | 4,646,476 | 1,317,716 | 3,699,237 |
| Net Taxes % Increase | -10.18% | -0.01% | 3.93% | 20.95% | 4.91% | 13.15% |

| Department | Department Description | FY16 Total Approved Positons | FY17 Total Approved Positons | FY18 Total Approved Positons |
|---|---|---|---|---|
| 1110 | BOARD OF COMMISSIONERS | 9 | 9 | 12 |
| 1400 | ELECTIONS | 5 | 5 | 5 |
| 1510 | FINANCIAL ADMINISTRATION | 8 | 11 | 11 |
| 1535 | INFORMATION SYSTEMS | 4 | 4 | 4 |
| 1536 | GIS | 0 | 2 | 2 |
| 1540 | HUMAN RESOURCES | 4 | 8 | 7 |
| 1545 | TAX COMMISSIONER | 16 | 16 | 16 |
| 1550 | TAX ASSESSOR | 12 | 12 | 12 |
| 1551 | BOARD OF EQUALIZATION | 0 | 1 | 1 |
| 1565 | GOVT BUILDINGS/FACILITIES MGMT | 5 | 5 | 5 |
| 2150 | SUPERIOR COURT | 9 | 10 | 10 |
| 2180 | CLERK OF COURTS | 16 | 15 | 15 |
| 2200 | DISTRICT ATTORNEY | 18 | 21 | 22 |
| 2400 | MAGISTRATE COURT | 6 | 6 | 6 |
| 2450 | PROBATE COURT | 6 | 6 | 6 |
| 2600 | JUVENILE COURT | 11 | 11 | 11 |
| 2800 | PUBLIC DEFENDER | 7 | 8 | 8 |
| 3310 | SHERIFF'S OFFICE | 148 | 154 | 153 |
| 3326 | JAIL OPERATIONS | 110 | 116 | 116 |
| 3350 | SCHOOL RESOURCE OFFICER | 14 | 14 | 14 |
| 3500 | COUNTY FIRE SERVICE | 76 | 82 | 82 |
| 3920 | CORONER | 1 | 1 | 1 |
| 3910 | ANIMAL CONTROL | 9 | 9 | 9 |
| 3920 | EMERGENCY MANAGEMENT | 2 | 2 | 2 |
| 4220 | ROAD DEPARTMENT | 39 | 35 | 35 |
| 4421 | WATER FUND - CORNISH CREEK | 15 | 15 | 17 |
| 4530 | SOLID WASTE DISPOSAL | 11 | 11 | 11 |
| 4550 | SOLID WASTE CONVENIENCE CENTERS | 5 | 7 | 7 |
| 4580 | KEEP COVINGTON/NEWTON BEAUTIFUL | 2 | 2 | 2 |
| 4900 | FLEET MAINTENANCE | 10 | 10 | 10 |
| 5520 | SENIOR SERVICES | 11 | 11 | 11 |
| 5560 | GAITHER'S PLANTATION | 0 | 1 | 1 |
| 6110 | RECREATION | 16 | 15 | 15 |
| 6220 | FACTORY SHOALS PARK | 1 | 1 | 1 |
| 7130 | AGRICULTURE RESOURCES | 0 | 0 | 0 |
| 7410 | DEVELOPMENT SRVICES | 17 | 15 | 15 |
| | | **623** | **651** | **655** |

**Newton County Board of Commissioners**
**Human Resources**
**1113 Usher Street, Ste. 203**
**Covington, GA 30014**
**This report was prepared by Human Resources on, June 14, 2017**

| Department | Department Description / Job Title | Total Approved FY 16 Positons | Total Approved FY 17 Positons | Total Proposed FY 18 Positons |
|---|---|---|---|---|
| **1110** | **BOARD OF COMMISSIONERS** | **9** | **9** | **12** |
| FTE COUNT | | 6.5 | 6.5 | 9.5 |
| | *COUNTY CLERK* | 1 | 1 | 1 |
| | *COUNTY MANAGER* | 1 | 1 | 1 |
| | *EXECUTIVE ASSISTANT CHAIRMAN* | 1 | 1 | 1 |
| | *DEPUTY CLERK* | | | 1 |
| | *PT COMMISSIONER* | 5 | 5 | 5 |
| | *CHAIRMAN* | 1 | 1 | 1 |
| | *PUBLIC INFORMATION OFFICER* | | | 1 |
| | *EXECUTIVE ASSISTANT COUNTY MANAGER* | | | 1 |
| | | | | |
| **1400** | **ELECTIONS** | **5** | **5** | **5** |
| FTE COUNT | | 4.5 | 4.5 | 4.5 |
| | *ADMINISTRATIVE TECH* | 1 | 1 | 1 |
| | *ASSISTANT DIRECTOR ELECTIONS* | 1 | 1 | 1 |
| | *DIRECTOR ELECTIONS & REG* | 1 | 1 | 1 |
| | *SENIOR ADMIN SPECIALIST* | 1 | 1 | 1 |
| | *PT ADMINISTRATIVE TECH* | 1 | 1 | 1 |
| | *PT SEASONAL ELECTION WORKERS* | | 130 | 130 |
| | | | | |
| **1510** | **FINANCIAL ADMINISTRATION** | **8** | **11** | **11** |
| FTE COUNT | | 8 | 11 | 11 |
| | *ACCOUNTING MANAGER* | | 1 | 1 |
| | *FINANCE DIRECTOR* | 1 | 1 | 1 |
| | *FISCAL OFFICER* | 2 | 2 | 2 |
| | *FISCAL OFFICER PAYABLES* | 2 | 2 | 2 |
| | *PAYROLL BENEFITS OFFICER* | | 1 | 1 |
| | *PAYROLL SUPERVISOR* | 1 | 1 | 1 |
| | *PURCHASING COORDINATOR* | | 1 | 1 |
| | *STAFF ACCOUNTANT* | | 1 | 1 |
| | *CHIEF ACCOUNTING OFFICER* | 1 | | |
| | *ADMINISTRATIVE COORDINATOR* | 1 | | |
| | *GRANTS COORDINATOR* | | 1 | 1 |
| | | | | |
| **1535** | **INFORMATION SYSTEMS** | **4** | **4** | **4** |
| FTE COUNT | | 4 | 4 | 4 |
| | *MICROSYSTEMS SPECIALIST I* | 1 | 1 | 1 |
| | *MICROSYSTEMS SPECIALIST II* | 2 | 2 | 2 |
| | *SYSTEM INFORMATION DIRECTOR* | 1 | 1 | 1 |
| | | | | |
| | | | | |

| Department | Department Description / Job Title | Total Approved FY 16 Positons | Total Approved FY 17 Positons | Total Proposed FY 18 Positons |
|---|---|---|---|---|
| **1536** | **GIS** | **0** | **2** | **2** |
| FTE COUNT | | 0 | 2 | 2 |
| | *GIS ANALYST* | | 1 | 1 |
| | *SENIOR PLANNER* | | 1 | 1 |
| | | | | |
| **1540** | **HUMAN RESOURCES** | **4** | **8** | **7** |
| FTE COUNT | | 3.5 | 8 | 7 |
| | *ADMINISTRATIVE SPECIALIST* | | 1 | 1 |
| | *HUMAN RESOURCE DIRECTOR* | 1 | 1 | 1 |
| | *HUMAN RESOURCE GENERALIST* | | 1 | 1 |
| | *HUMAN RESOURCE SPEC* | 1 | 3 | 3 |
| | *PUBLIC INFORMATION OFFICER* | | 1 | |
| | *RISK MANAGER* | | 1 | 1 |
| | *PT ADMIN TECHNICIAN* | 1 | | |
| | *PAYROLL BENEFITS OFFICER* | 1 | | |
| | | | | |
| **1545** | **TAX COMMISSIONER** | **16** | **16** | **16** |
| FTE COUNT | | 16 | 16 | 16 |
| | *ADMINISTRATIVE SPECIALIST* | 2 | | |
| | *CHIEF DEPUTY TAX COMM* | 1 | 1 | 1 |
| | *TAG/TAX SUPERVISOR* | 1 | 1 | 1 |
| | *TAG/TAX TECH I* | 1 | 1 | 1 |
| | *TAG/TAX TECH II* | 9 | 10 | 10 |
| | *TAX SUPERVISOR* | 1 | 1 | 1 |
| | *TAX COMMISSIONER* | 1 | 1 | 1 |
| | *DEPUTY TAX COMMISSIONER* | | 1 | 1 |
| | | | | |
| **1550** | **TAX ASSESSOR** | **12** | **12** | **12** |
| FTE COUNT | | 12 | 12 | 12 |
| | *APPRAISER GIS TECH* | 1 | 1 | 1 |
| | *APPRAISER I* | 1 | 2 | 2 |
| | *APPRAISER II* | 1 | 1 | 1 |
| | *APPRAISER III* | 1 | 2 | 2 |
| | *APPRAISER IV* | 3 | 2 | 2 |
| | *CHIEF APPRAISER* | 1 | 1 | 1 |
| | *PERSONAL PROPERTY AUDITOR* | 1 | 1 | 1 |
| | *SENIOR ADMIN SPECIALIST* | 1 | 2 | 2 |
| | *TAX ASSISTANT* | 1 | | |
| | *TAX ASSESSOR BOARD - SUPPLEMENT ONLY* | 5 | 5 | 5 |
| | *ASSISTANT CHIEF APPRAISER* | 1 | | |
| | | | | |
| **1551** | **BOARD OF EQUALIZATION** | **0** | **1** | **1** |
| FTE COUNT | | 0 | 1 | 1 |
| | *FINANCE ANALYST* | | 1 | 1 |
| | | | | |

| Department | Department Description / Job Title | Total Approved FY 16 Positons | Total Approved FY 17 Positons | Total Proposed FY 18 Positons |
|---|---|---|---|---|
| **1565** | **GOVT BUILDINGS/FACILITIES MGMT** | **5** | **5** | **5** |
| FTE COUNT | | 4.5 | 4.5 | 4.5 |
| | *BUILDING SERVICES SUPERVISOR* | 1 | 1 | 1 |
| | *CUSTODIAN* | 2 | 2 | 2 |
| | *FACILITIES MAINT DIRECTOR* | 1 | 1 | 1 |
| | *PT CUSTODIAN* | 1 | 1 | 1 |
| | | | | |
| **2150** | **SUPERIOR COURT** | **9** | **10** | **10** |
| FTE COUNT | | 6.5 | 7.5 | 7.5 |
| | *COURT COORDINATOR* | 1 | 1 | 1 |
| | *LAW CLERK* | 3 | 3 | 3 |
| | *PT LAW CLERK - SUPPLEMENT ONLY* | 1 | 1 | |
| | *RESOURCE COURT CASE MANAGER* | | 1 | 1 |
| | *PT JUDGE* | 5 | 5 | 5 |
| | *PT COURT SECRETARY - SUPPLEMENT ONLY* | 5 | 5 | 5 |
| | *TEMPORARY GRANT FUNDED* | | 2 | 2 |
| | | | | |
| **2180** | **CLERK OF COURTS** | **16** | **15** | **15** |
| FTE COUNT | | 16 | 15 | 15 |
| | *ADMINISTRATIVE TECH* | 1 | 1 | 1 |
| | *CHIEF DEPUTY COURT CLERK* | 1 | 1 | 1 |
| | *DEPUTY CLERK REAL ESTATE* | 1 | 1 | 1 |
| | *FISCAL OFFICER PAYABLES* | 1 | 1 | 1 |
| | *JUDICIAL CASE MGT. SRVC SPEC.* | 2 | 2 | 2 |
| | *JUDICIAL SRVC TECHNICIAN I* | 2 | 3 | 3 |
| | *JUDICIAL SRVC TECHNICIAN II* | 5 | 4 | 4 |
| | *JURY CLERK ADMINISTRATOR* | 1 | 1 | 1 |
| | *FINANCIAL ANALYST* | 1 | | |
| | *CLERK OF SUPERIOR COURTS* | 1 | 1 | 1 |
| | | | | |
| **2200** | **DISTRICT ATTORNEY** | **18** | **21** | **22** |
| FTE COUNT | | 17.5 | 20.5 | 21.5 |
| | *ADMIN LEGAL SPECIALIST* | 5 | 5 | 5 |
| | *ADMINISTRATIVE SPECIALIST* | | 1 | 1 |
| | *PT ADMINISTRATIVE TECH* | | 1 | 1 |
| | *ASSISTANT DISTRICT ATTORNEY* | 5 | 5 | 6 |
| | *DIRECTOR VICTIM SERVICES* | 1 | 1 | 1 |
| | *INVESTIGATOR DA* | 4 | 4 | 4 |
| | *INVESTIGATOR DA - SUPPLEMENT ONLY* | 1 | 1 | |
| | *VICTIM WITNESS ASSISTANT* | 2 | 4 | 4 |
| | *DISTRICT ATTORNEY - SUPPLEMENT ONLY* | 1 | 1 | |
| | *PT CLERICAL ASSISTANT* | 1 | | |
| | *CHIEF ASSISTANT DISTRICT ATTORNEY - SUPPLEMENT ON* | 1 | 1 | |
| | *ADMINISTRATIVE LEGAL ASSISTANT - SUPPLEMENT ONLY* | 1 | 1 | |
| | *ASSISTANT DISTRICT ATTORNEY - SUPPLEMENT ONLY* | 3 | 4 | |
| | | | | |
| | | | | |

| Department | Department Description / Job Title | Total Approved FY 16 Positons | Total Approved FY 17 Positons | Total Proposed FY 18 Positons |
|---|---|---|---|---|
| **2400** | **MAGISTRATE COURT** | **6** | **6** | **6** |
| FTE COUNT | | 5 | 5 | 5 |
| | *DEPUTY CLERK* | 1 | 1 | 1 |
| | *PT JUDGE* | 2 | 2 | 2 |
| | *JUDICIAL SRVC TECHNICIAN I* | 2 | 2 | 2 |
| | *JUDICIAL SRVC TECHNICIAN II* | 1 | 1 | 1 |
| | | | | |
| **2450** | **PROBATE COURT** | **6** | **6** | **6** |
| FTE COUNT | | 6 | 6 | 6 |
| | *JUDICIAL SRVC COURT SUPERVISOR* | 1 | 1 | 1 |
| | *JUDICIAL SRVC TECHNICIAN I* | 2 | 1 | 1 |
| | *JUDICIAL SRVC TECHNICIAN II* | 2 | 2 | 2 |
| | *JUDGE* | 1 | 1 | 1 |
| | *JUDICIAL SRVC TECHNICIAN III* | | 1 | 1 |
| | | | | |
| **2600** | **JUVENILE COURT** | **11** | **11** | **11** |
| FTE COUNT | | 11 | 11 | 11 |
| | *DEPUTY CLERK* | 1 | 2 | 2 |
| | *EXECUTIVE ADMINSTRATIVE COORD* | | 1 | 1 |
| | *INTAKE OFFICER* | 3 | 3 | 3 |
| | *JUDGE* | 2 | 2 | 2 |
| | *JUVENILE COURT CLERK* | | 1 | 1 |
| | *JUVENILE COURT SRVC TECH II* | 2 | 1 | 1 |
| | *LEAD INTAKE OFFICER* | 1 | 1 | 1 |
| | *COURT ADMINISTRATOR* | 1 | | |
| | *COMMUNITY & RESEARCH LIASON* | 1 | | |
| | *TEMPORARY GRANT FUNDED* | | 3 | 3 |
| | | | | |
| **2800** | **PUBLIC DEFENDER** | **7** | **8** | **8** |
| FTE COUNT | | 7 | 7.5 | 7.5 |
| | *ADMIN LEGAL SPECIALIST* | 1 | 1 | 1 |
| | *ASSISTANT PUBLIC DEFENDER* | 4 | 4 | 4 |
| | *PT CLERICAL ASSISTANT* | | 1 | 1 |
| | *INVESTIGATOR PUBLIC DEFENDER* | 1 | 2 | 2 |
| | *PT PUBLIC DEFENDER - SUPPLEMENT ONLY* | 1 | 1 | 1 |
| | *ASSISTANT PUBLIC DEFENDER - SUPPLEMENT ONLY* | 1 | 2 | 2 |
| | *ATTORNEY - SUPPLEMENT ONLY* | 1 | | |
| | *INVESTIGATOR PARALEGAL* | 1 | | |
| | *PT COURT COORDINATOR - SUPPLEMENT ONLY* | | 1 | 1 |
| | *PT ASST CHIEF PUBLIC DEFENDER - SUPPLEMENT ONLY* | | 1 | 1 |
| | *PT CIRCUIT OFFICE MANAGER* | | 1 | 1 |
| | | | | |

| Department | Department Description / Job Title | Total Approved FY 16 Positons | Total Approved FY 17 Positons | Total Proposed FY 18 Positons |
|---|---|---|---|---|
| **3310** | **SHERIFFS OFFICE** | **148** | **154** | **153** |
| FTE COUNT | | 142 | 149 | 148.5 |
| | *ADMIN SUPERVIR* | 3 | 3 | 3 |
| | *ADMIN TECH I* | 1 | 1 | 1 |
| | *PT ADMIN TECH TRANSCRIBER* | 1 | 1 | 1 |
| | *ADMIN TECH TRANSCRIBER* | | 1 | 1 |
| | *ADMINISTRATIVE SPECIALIST* | 1 | 1 | 1 |
| | *CHIEF DEPUTY* | 1 | 1 | 1 |
| | *CRIME ANALYSIS* | 1 | 1 | 1 |
| | *CRIMINAL RECORDS TECH* | 1 | 1 | 1 |
| | *DEP SHER TRAIN COPS* | | 1 | 1 |
| | *DEPUTY SHERIFF* | 46 | 51 | 51 |
| | *DEPUTY SHERIFF BAILIFF* | 15 | 16 | 16 |
| | *PT DEPUTY SHERIFF BAILIFF* | 8 | 6 | 6 |
| | *DEPUTY SHERIFF CAPTAIN* | 4 | 4 | 4 |
| | *DEPUTY SHERIFF CHAMPS OFFICER* | 2 | 2 | 2 |
| | *DEPUTY SHERIFF CORPORAL* | 11 | 11 | 11 |
| | *DEPUTY SHERIFF INVESTIGATOR* | 13 | 12 | 12 |
| | *PT DEPUTY SHERIFF INVESTIGATOR* | 1 | 1 | |
| | *DEPUTY SHERIFF LIEUTENANT* | 4 | 4 | 4 |
| | *DEPUTY SHERIFF MAJOR* | 1 | 1 | 1 |
| | *PT DEPUTY SHERIFF* | 2 | 2 | 2 |
| | *DEPUTY SHERIFF SERGEANT* | 9 | 8 | 8 |
| | *DEPUTY SHERIFF TRAINEE* | 4 | 4 | 4 |
| | *DS INVESTIGATOR CORPORAL* | 6 | 6 | 6 |
| | *DS INVESTIGATOR SERGEANT* | 2 | 3 | 3 |
| | *DEPUTY SHERIFF COPS* | 6 | 6 | 6 |
| | *FISCAL OFFICER* | 1 | 1 | 1 |
| | *GRANT WRITER/ADMINISTRATOR* | 1 | 1 | 1 |
| | *SO ADMINISTRATIVE CORDINATOR* | 1 | 2 | 2 |
| | *WEBMASTER* | 1 | 1 | 1 |
| | *SHERIFF* | 1 | 1 | 1 |
| | | | | |

| Department | Department Description / Job Title | Total Approved FY 16 Positons | Total Approved FY 17 Positons | Total Proposed FY 18 Positons |
|---|---|---|---|---|
| **3326** | **JAIL OPERATIONS** | **110** | **116** | **116** |
| FTE COUNT | | 108 | 115 | 115 |
| | *ADMIN TECH I* | 12 | 12 | 12 |
| | *PT ADMIN TECH I* | 2 | 2 | 2 |
| | *COMMUNICATIONS TECHNICIAN* | 1 | 1 | 1 |
| | *DEPUTY SHERIFF* | 7 | 6 | 6 |
| | *DEPUTY SHERIFF CORPORAL* | 1 | 1 | 1 |
| | *DETENTION 1ST LIEUTENANT* | 1 | 1 | 1 |
| | *DETENTION CENTER LIEUTENANT* | 1 | 1 | 1 |
| | *DETENTION CORPORAL* | 7 | 7 | 7 |
| | *DETENTION MAINT OFFICER* | 2 | 2 | 2 |
| | *DETENTION OFFICER* | 56 | 65 | 65 |
| | *DETENTION PROCUREMENT OFFICER* | 1 | 1 | 1 |
| | *DETENTION SERGEANT* | 5 | 5 | 5 |
| | *DETENTION TECH* | 4 | 5 | 5 |
| | *DETN CTR MGR CAPT* | 1 | 1 | 1 |
| | *MICROSYSTEMS SPECIALIST I* | 2 | 2 | 2 |
| | *MICROSYSTEMS SPECIALIST II* | 1 | 1 | 1 |
| | *PERSONNEL COORDINATOR* | 1 | | |
| | *SO ADMINISTRATIVE CORDINATOR* | 1 | 1 | 1 |
| | *TERMINAL AGENCY COORDINATOR* | 1 | 1 | 1 |
| | *WARRANT CLERK* | 1 | 1 | 1 |
| | *DEPUTY SHERIFF SERGEANT* | 1 | | |
| | *DEPUTY SHERIFF TRAINEE* | 1 | | |
| | | | | |
| **3350** | **SCHOOL RESOURCE OFFICER** | **14** | **14** | **14** |
| FTE COUNT | | 14 | 14 | 14 |
| | *DEPUTY SHERIFF SRO* | 14 | 14 | 14 |
| | | | | |
| **3500** | **COUNTY FIRE SERVICES** | **76** | **82** | **82** |
| FTE COUNT | | 76 | 77.5 | 77.5 |
| | *ADMIN COORDINATOR* | 1 | 1 | 1 |
| | *BATTALION CHIEF* | 3 | 3 | 3 |
| | *DEPUTY CHIEF ADMINISTRATION* | 1 | 1 | 1 |
| | *FIELD INSTRUCTOR* | 1 | 1 | 1 |
| | *FIRE CHIEF* | 1 | 1 | 1 |
| | *FIRE INSPECTOR* | 1 | 1 | 1 |
| | *FIRE LIEUTENANT* | 9 | 9 | 9 |
| | *FIRE SAFETY SPECIALIST* | 1 | 1 | 1 |
| | *FIREFIGHTER* | 36 | 33 | 33 |
| | *PT SEASONAL FIREFIGHTER* | | 9 | 9 |
| | *FIREFIGHTER ENGINEER* | 21 | 21 | 21 |
| | *SUPPLY OFFICER* | 1 | 1 | 1 |
| | | | | |
| **3700** | **CORONER** | **1** | **1** | **1** |
| FTE COUNT | | 1 | 1 | 1 |
| | *CORONER/MEDICAL EXAMINER* | 1 | 1 | 1 |
| | | | | |
| | | | | |

| Department | Department Description / Job Title | Total Approved FY 16 Positons | Total Approved FY 17 Positons | Total Proposed FY 18 Positons |
|---|---|---|---|---|
| **3910** | **ANIMAL CONTROL** | **9** | **9** | **9** |
| FTE COUNT | | 8.5 | 8.5 | 8.5 |
| | *ANIMAL CONTROL DIRECTOR* | 1 | 1 | 1 |
| | *FIELD OFFICER* | 3 | 4 | 4 |
| | *KENNEL MAINTENANCE* | 2 | 2 | 2 |
| | *PT KENNEL MAINTENANCE* | 1 | 1 | 1 |
| | *SENIOR ADMIN SPECIALIST* | 1 | 1 | 1 |
| | *SR ANIMAL CONTROL OFFICER* | 1 | | |
| | | | | |
| **3920** | **EMERGENCY MANAGEMENT** | **2** | **2** | **2** |
| FTE COUNT | | 2 | 2 | 2 |
| | *ADMINISTRATIVE COORDINATOR* | | 1 | 1 |
| | *EMERGENCY MGMT. DIRECTOR* | 1 | 1 | 1 |
| | *DEPUTY DIRECTOR OF EMA/RISK MGMT. COORD* | 1 | | |
| | | | | |
| **4220** | **ROAD DEPARTMENT** | **39** | **35** | **35** |
| FTE COUNT | | 39 | 35 | 35 |
| | *ADMIN COORDINATOR* | 1 | 1 | 1 |
| | *ADMINISTRATIVE SPECIALIST* | 2 | 2 | 2 |
| | *CDL DRIVER EOI* | 4 | 2 | 2 |
| | *CREW LEADER* | 5 | 5 | 5 |
| | *EQUIPMENT OPERATOR I* | 5 | 6 | 6 |
| | *EQUIPMENT OPERATOR II* | 3 | 4 | 4 |
| | *EQUIPMENT OPERATOR III* | 6 | 6 | 6 |
| | *MAINTENANCE WORKER* | 7 | 4 | 4 |
| | *ROADS SUPERINTENDENT* | 1 | 1 | 1 |
| | *TRANSPORTATION ENGINEER* | | 1 | 1 |
| | *TRANSPORTATION DIRECTOR* | 1 | | |
| | *TRANSPORTATION INSPECTOR* | 1 | 1 | 1 |
| | *SENIOR CREW LEADER* | | 1 | 1 |
| | *YARD MAINTENANCE WORKER* | 1 | 1 | 1 |
| | *ASSISTANT ROADS DIRECTOR* | 1 | | |
| | *TRAFFIC CONTROL COORDINATOR* | 1 | | |
| | | | | |
| **4421** | **WATER FUND - CORNISH CREEK** | **15** | **15** | **17** |
| FTE COUNT | | 15 | 15 | 17 |
| | *ADMIN COORDINATOR* | 1 | 1 | 1 |
| | *GROUNDS MAIN WORK* | 1 | 1 | 1 |
| | *RECREATION AREA MANAGER I* | 1 | 1 | 1 |
| | *WATER MAINTENANCE SUPERVISOR* | | 1 | 1 |
| | *WATER PLANT OPERATIONS MANAGER* | 1 | 1 | 1 |
| | *WATER RESOURCES DIRECTOR* | 1 | 1 | 1 |
| | *WATER TREATMENT OPERATOR I* | 3 | 3 | 3 |
| | *WATER TREATMENT OPERATOR II* | 2 | 1 | 1 |
| | *WATER TREATMENT OPERATOR III* | 3 | 4 | 4 |
| | *WATER TREATMENT MAINT. TECH.* | 2 | 1 | 1 |
| | *LABORATORY TECHNICIAN* | | | 1 |
| | *MAINTENANCE TECH II* | | | 1 |
| | | | | |

| Department | Department Description / Job Title | Total Approved FY 16 Positons | Total Approved FY 17 Positons | Total Proposed FY 18 Positons |
|---|---|---|---|---|
| **4530** | **SOLID WASTE DISPOSAL** | **11** | **11** | **11** |
| FTE COUNT | | 11 | 11 | 11 |
| | *ASST LANDFILL MAN* | 1 | 1 | 1 |
| | *EQUIPMENT OPERATOR II* | 5 | 5 | 5 |
| | *LANDFILL MANAGER* | 1 | 1 | 1 |
| | *MAINTENANCE WORKER* | 2 | 2 | 2 |
| | *SENIOR ADMIN SPEC* | | 1 | 1 |
| | *WEIGH STATION ATT* | 1 | 1 | 1 |
| | *ADMINISTRATIVE SPECIALIST* | 1 | | |
| | | | | |
| **4550** | **SOLID WASTE CONVENIENCE CENTERS** | **5** | **7** | **7** |
| FTE COUNT | | 5 | 7 | 7 |
| | *CDL DRIVER EOI* | 5 | 6 | 6 |
| | *CREW LEADER* | | 1 | 1 |
| | | | | |
| **4580** | **KEEP COVINGTON/NEWTON BEAUTIFUL** | **2** | **2** | **2** |
| FTE COUNT | | 2 | 2 | 2 |
| | *ADMINISTRATIVE SPECIALIST* | 1 | 1 | 1 |
| | *CLEAN COMMUNITY DIRECTOR* | 1 | 1 | 1 |
| | | | | |
| **4900** | **FLEET MAINTENANCE** | **10** | **10** | **10** |
| FTE COUNT | | 10 | 10 | 10 |
| | *CREW LEADER* | 1 | 1 | 1 |
| | *MAINTENANCE WORKER* | 1 | 1 | 1 |
| | *MECHANIC I* | 2 | 2 | 2 |
| | *MECHANIC II* | 2 | 2 | 2 |
| | *MECHANIC III* | 3 | 3 | 3 |
| | *PARTS INVENTORYCONTROL CLERK* | 1 | 1 | 1 |
| | | | | |
| **5520** | **SENIOR SERVICES** | **11** | **11** | **11** |
| FTE COUNT | | 9 | 9 | 9 |
| | *ADMINISTRATIVE TECH* | | 1 | 1 |
| | *ASSISTANT SENIOR SERVICES DIR* | 1 | 1 | 1 |
| | *PT CERAMIC INSTRUCTOR* | 1 | 1 | 1 |
| | *PT CLERK VAN DRIVER* | 1 | 1 | 1 |
| | *FOOD SERVICE SUPERVISOR* | | 1 | 1 |
| | *PT FOOD SERVICE WORKER* | 1 | 1 | 1 |
| | *SENIOR CITIZENS DIRECTOR* | 1 | 1 | 1 |
| | *VAN DRIVER* | 3 | 3 | 3 |
| | *PT VAN DRIVER* | 1 | 1 | 1 |
| | *FOOD SERVICE COORDINATOR* | 1 | | |
| | *SENIOR ADMINISTRATIVE SPEC* | 1 | | |
| | | | | |
| **5560** | **GAITHER'S PLANTATION** | **0** | **1** | **1** |
| FTE COUNT | | 0 | 1 | 1 |
| | *RECREATION AREA MANAGER II* | | 1 | 1 |
| | | | | |
| | | | | |

| Department | Department Description / Job Title | Total Approved FY 16 Positons | Total Approved FY 17 Positons | Total Proposed FY 18 Positons |
|---|---|---|---|---|
| **6110** | **RECREATION** | **16** | **15** | **15** |
| FTE COUNT | | 16 | 15 | 15 |
| | *ATHLETIC MANAGER* | 2 | 1 | 1 |
| | *CUSTODIAN* | 1 | 1 | 1 |
| | *DIRECTOR OF REC & PARKS* | 1 | 1 | 1 |
| | *FACILITIES MAINT TECHNICIAN* | 1 | 2 | 2 |
| | *FINANCE MANAGER* | 1 | 1 | 1 |
| | *RECREATION ADMINISTRATOR* | 3 | 2 | 2 |
| | *RECREATION COORDINATOR* | 2 | 4 | 4 |
| | *RECREATION CREW LEADER* | 1 | 1 | 1 |
| | *RECREATION MAINTENANCE WORKER* | 2 | 1 | 1 |
| | *SENIOR ADMIN SPECIALIST* | 1 | 1 | 1 |
| | *ADMINISTRATIVE TECH* | 1 | | |
| | | | | |
| **6220** | **FACTORY SHOALS PARK** | **1** | **1** | **1** |
| FTE COUNT | | 1 | 1 | 1 |
| | *PARK SERVICES TECHNICIAN* | | 1 | 1 |
| | *RECREATION AREA MANAGER II* | 1 | | |
| | | | | |
| **7130** | **AGRICULTURAL RESOURCES** | 0 | 0 | 0 |
| FTE COUNT | | 0 | 0 | 0 |
| | *EXTENTION AGENT-SUPPLEMENT ONLY* | 2 | 2 | 2 |
| | *CLERICAL - SUPPLEMENT ONLY* | 1 | | |
| | | | | |
| **7410** | **DEVELOPMENT SERVICES** | **17** | **15** | **15** |
| FTE COUNT | | 16 | 14.5 | 14.5 |
| | *ADMIN COORDINATOR* | 1 | 1 | 1 |
| | *CIVIL ENGINEER* | | 1 | 1 |
| | *CODES ENFORCEMENT OFFICER* | 1 | 1 | 1 |
| | *DEVELOPMENT INSPECTOR NPDES* | 1 | 1 | 1 |
| | *DIR OF DEVEL SERV* | 1 | 1 | 1 |
| | *LEAD CODE ENFORCEMENT OFFICER* | 1 | 1 | 1 |
| | *PLANNER* | | 1 | 1 |
| | *RESIDENTIAL BUILDING INSPECTOR (FY16 PT FT 17 FT)* | 1 | 2 | 2 |
| | *SENIOR BUILDING INSPECTOR* | 1 | | |
| | *SOIL CONSERVATION TECH* | 1 | 1 | 1 |
| | *SPECIAL PROJECTS COORDINATOR* | 1 | 1 | 1 |
| | *ZIP II IMPACT FEE COORDINATOR* | 1 | 2 | 2 |
| | *ZONING ADMINISTRATOR* | 1 | 1 | 1 |
| | *PT ZONING INSPECTION PERMITS I* | | 1 | 1 |
| | *Admin Specialist* | 1 | | |
| | *Senior Planner* | 1 | | |
| | *GIS Tech I* | 2 | | |
| | *GIS Manager (1/2 County + 1/2 City)* | 1 | | |
| | *Arborist/Urban Forester* | 1 | | |
| | | | | |
| | | **623** | **651** | **655** |
| FTE COUNT | | 603.5 | 629.5 | 634 |

*Supplemented positions are not included in totals