Whitfield County

Fiscal Year 2010 Budget



WHITFIELD COUNTY BOARD of COMMISSIONERS

Mike Babb,
Chairman

Mike Cowan

Harold Brooker

Randy Waskul

Greg Jones

Robert McLeod, ICMA-CM
County Administrator

Cover Design by:
Whitfield County
Information Technology

Fiscal Year 2010 Adopted Budget
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Whitfield County, Georgia

Finance Director's Office

The Honorable Chairman and Members of the Board of Commissioners:

In accordance with state and local ordinances, we are pleased to present the 2010 Approved Annual Budget. The 2010 Annual Budget maintains the long-term goals of the County while recognizing the immediate demands on County services and the current economic downturn's impact on revenue projections.

In FY 2008, the County undertook and completed several studies (Comprehensive Plan Update, Parks and Recreation Master Plan, Beneficial Reuse of the Westside Landfill, and the Preservation & Upgrade of Administration Buildings 1 & 2) for the purpose of collecting data to address the County's long and short term goals. These plans have been considered when adopting the 2010 budget.

In FY 2009, the County had the following key accomplishments:

- Addressing Project: The County completed work on correcting problems with street names, and building numbering resulting in about 13,000 address changes. The finished project now provides precise locations for the GIS system and will greatly improve dispatching of emergency vehicles. County records, the postal service, utilities, and private sector functions have all been updated.
- Westside Park: The County was able to obtain property better suited for a park and allowing for greater development. Accordingly, the previous site will be closed and work will go forward at the new site over 2010-2011.
- Information Technology (IT): The IT Department completed phase II & III of the computer and software upgrade program. They have also installed new jail management software to provide better information both at the Correction Center and at the Courthouse.
- Road Resurfacing/Transportation: The County completed the second year of a 3 year Special Purpose Local Option Sales Tax (SPLOST) to address transportation needs in Dalton & Whitfield County. Many of the projects are now in the right of way acquisition or construction phase. In addition, the Public Works Department continued its 10 year cycle to maintain road resurfacing.
- Economic Development: The County purchased and developed a commerce park that allowed the Joint Development Authority (JDA) to recruit IVC who is building a $70,000,000 flooring plant project on the site. The County also partnered with Dalton Utilities to extend sewer lines up to the Tunnel Hill exit and allow for economic development in this area of the County. The County financed these projects with bonds issued by the JDA.

FY 2010 Approved Budget Overview/Highlights

As mandated by State Law, the 2010 Approved Annual Budget represents a balanced budget for the general fund, special revenue funds, enterprise funds, and the debt service fund. Total appropriations from each fund do not exceed estimated fund balances, reserves, and revenues for each of the County's respective funds.

Millage Rate:

- The 2009 millage rate was kept unchanged at 5.061.
- In order to avoid back door increases because of increasing property values, the State Taxpayer Bill of Rights required the calculation of a rollback rate that would generate the same amount of property tax collections as the previous year. If the actual millage rate exceeds this rate, an announcement of a property tax increase and three public hearings must be held to inform the public of the reasons for the increase. In addition, the state passed legislation (HB233) in 2009 holding property tax assessments at 2008 levels until 2011 for all unimproved property. The above rate conforms to these rules.
- Each mill equates to $3.2 million in property tax revenue on the current digest of 3,172,435,681.
- **The County's millage rate is the 5th lowest in the State as of 2008 but yet ranks 25th from the highest in County economic ranking according to the State Department of Revenue.**

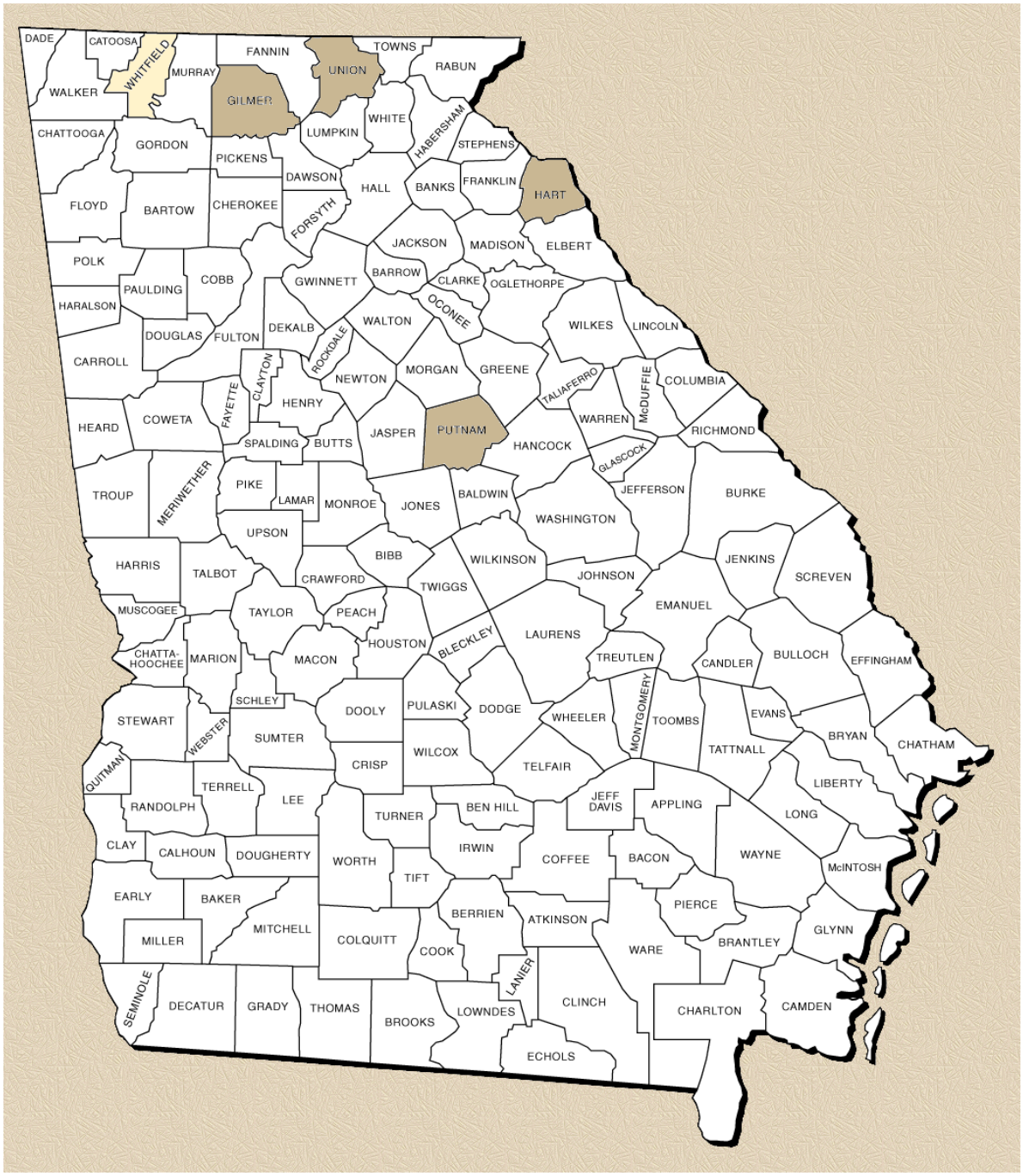
Debt Service:

The Dalton/Whitfield community has been severely affected by the recent recession with unemployment rates well over state average and climbing as high as 13.6%. The Board of Commissioners, along with the economic agencies and municipalities, recognizes the need for a more diversified local economy and the need to recruit new businesses to the area. Even though revenues are down, the County is investing in the future by purchasing commerce parks, and adding sewer lines in the County to aid in the area's economic growth. In addition, the first 20% of the Freeport exemption was passed – which is also designed to make the area more business friendly.

To help fund these projects:

- The County issued $3,650,000 in bonds through the Economic Development Agency. This bond series paid for Commerce Park I with site improvements (the location for the new IVC plant) and for a new sewer line up to the Tunnel Hill exit.
- The Board of Commissioners has approved a total of $12,000,000 of bonds on this same pledge and intends to purchase a new commerce park with an additional bond issue.
- The County has pledged up to 1 mill to fund the debt service on these bonds.
- The FY2010 budget includes an estimated debt service of $915,000 for the existing and authorized bonds.

Counties with Lower Millage Rates



2008 AD VALOREM MILLAGE RATES FOR GEORGIA COUNTIES

Compared to Whitfield County:

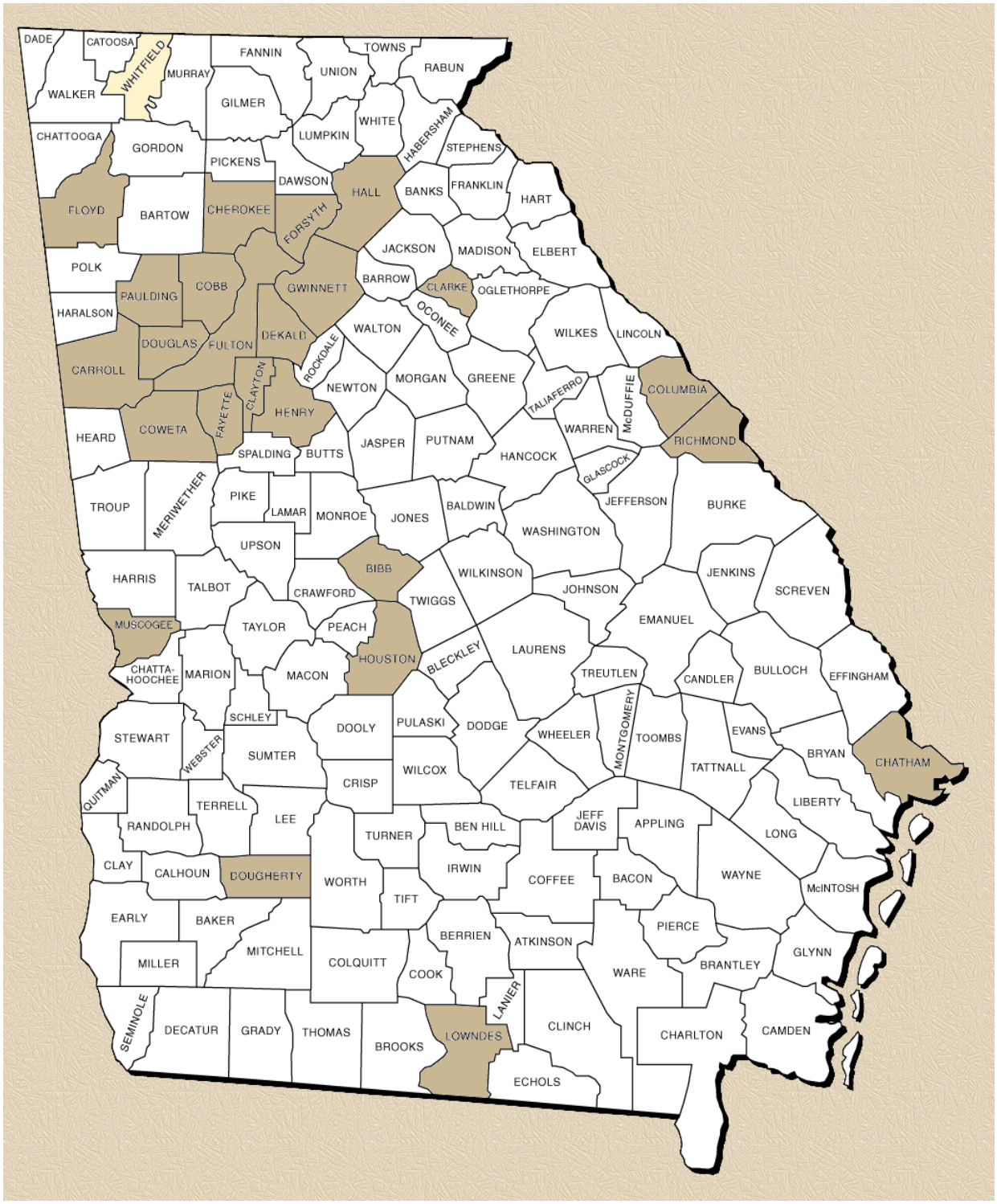
Only 4 out of 159 total counties had lower **total** millage rates (total rate includes fire districts, bond, emergency service fees, etc.):

County	Millage Rate		Population
1. Hart	4 .264	*.8 Mills less*	24,240
2. Putnam	4.300	*.75 Mills less*	21,251
3. Union	4.950	*.1 Mills less*	20,968
4. Gilmer	5.000	*.06 Mills less*	28,389
5. **Whitfield**	**5.061** (less than 50% of the state avg.)		

The Georgia state average was 10.5553 mills.

The highest county rate was in Hancock County at 22.490 mills.

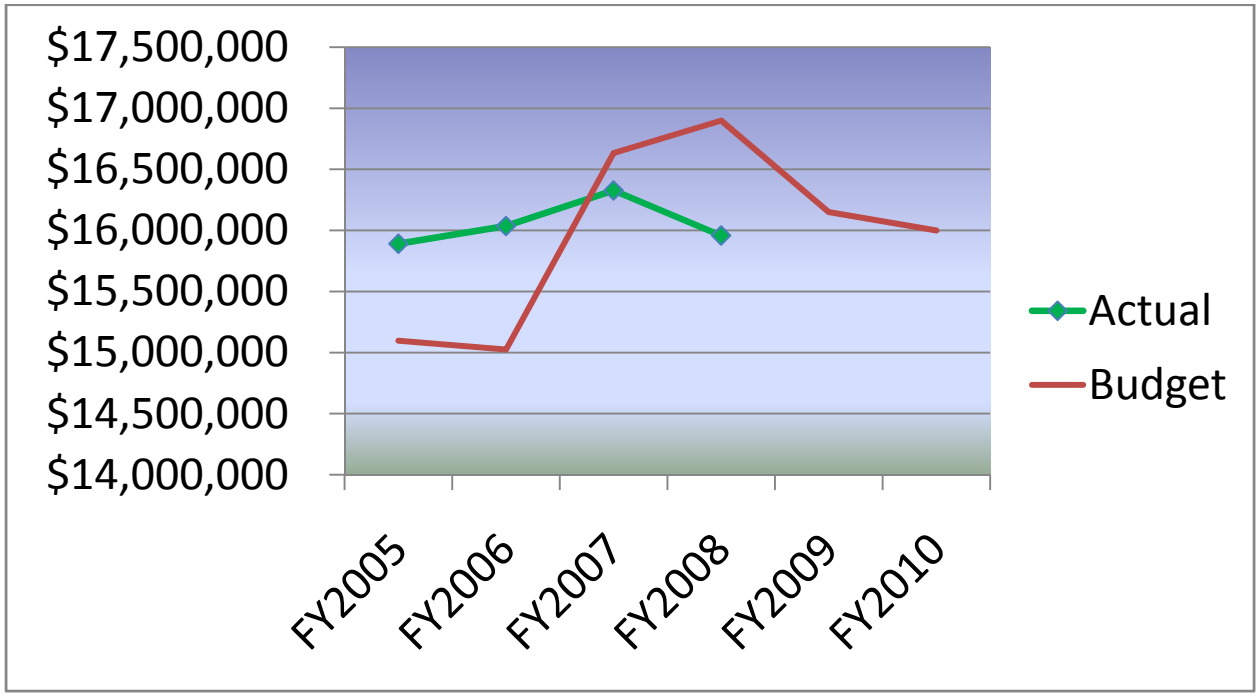
Georgia Counties with Higher Economic Ranking per DOR Listing

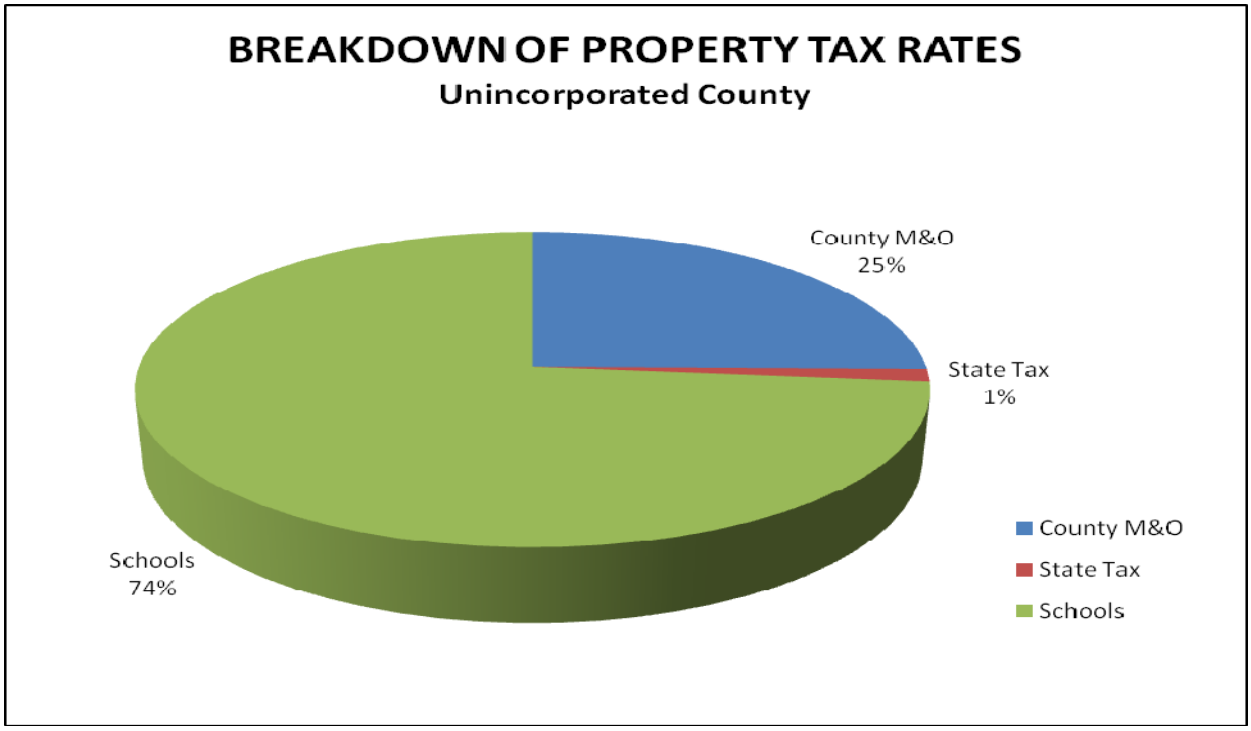


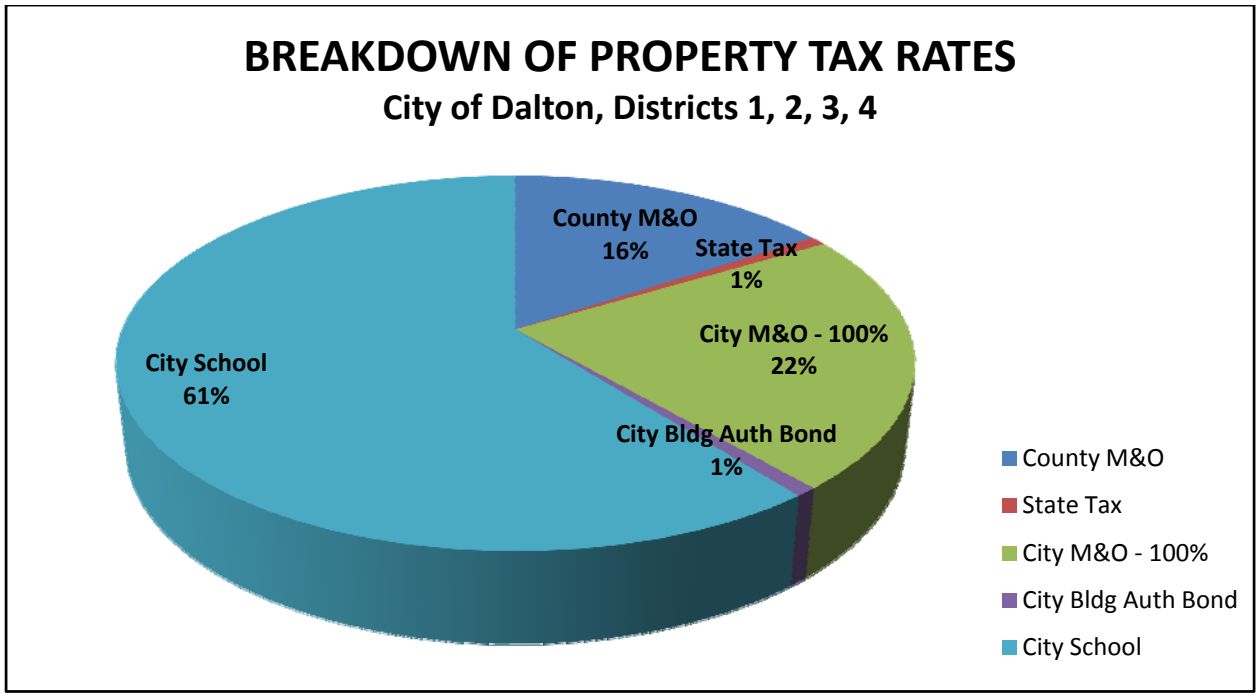
Property Tax

Property tax collections are expected to fall in 2010 as the first 20% Freeport exemption goes into effect. Initial estimates show this will cost the County around $400,000 in property tax revenue. However, the 2009 budget planned for a 5% drop in assessed value which only dropped by only 1% and are projecting only a small additional drop in assessed values for 2010. Accordingly, the budget was only reduced slightly to adjust for both of the above. *See attached chart. Note: Actual receipts for the current tax year include all payments for the first two months in the following year. Accordingly, 2009 actual numbers will be finalized at the end of February 2010.*

As the Board of Commissioners will make the decision on setting the millage rate for 2010 late in the year, no adjustment is included in the budget at this time. As mandated by state law, the millage rate is assessed on only 40% of the property valuation. A separate chart is attached to show how a dollar of property tax revenue is allocated between the various state and local governments.







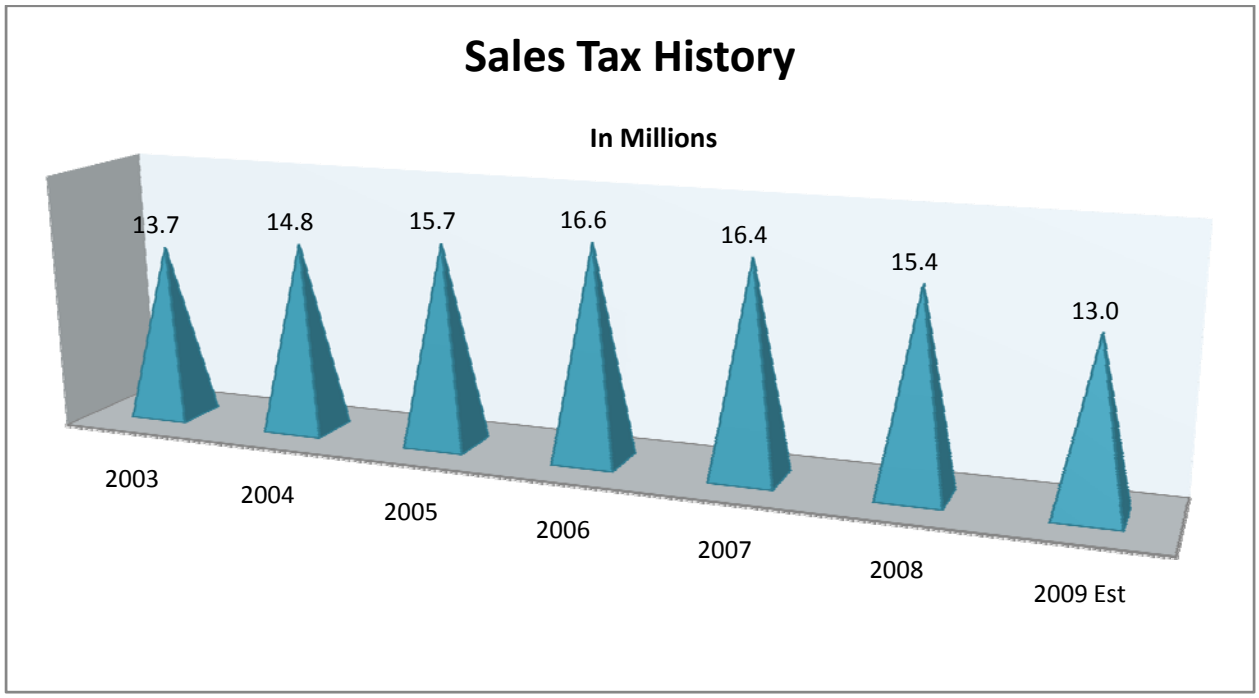
Note: District 5 has an additional 1 Mill for the DDDA (Taxed at 100% of assessed value)

Sales Tax

The total sales and use tax rate in Whitfield County is currently 7% and is distributed as follows: 4% State, 1% Local Option Sales Tax, 1% Special Purpose Local Option Sales Tax, and a 1% Education Local Option Sales Tax.

LOST, up to the 2009 budget, had gone slightly ahead of property taxes in Whitfield County as the most significant source of revenue. From 2003 to 2006, LOST revenue increased by over $900,000 per year. In 2007, the County experienced a slight decrease and collections have been dropping since.

The following chart is the sales tax history. The 2010 budget was based on the most recent 12 months of history with an increase based on the projected recovery. **The 2009 receipts were the lowest in 11 years of tracking**.



Key Budget Changes

Allocations

The 2010 budget includes allocations of those departments that primarily serve other departments and not the general public. To more properly reflect the true cost of providing services by the departments that primarily provide services to the general public, the allocated costs of the internal service departments have been included.

For 2010, the costs have been allocated in three primary areas:

(1) Buildings & Grounds – Provides cleaning and maintenance support and pays for most utilities. These costs have been allocated based on the square feet of space used by the other departments.
(2) Information Technology – Provides land line phones, internet, web design, PC maintenance, general use software, and most of the computer equipment. These costs have been allocated based on the number of PC's in each department.
(3) Administration, Human Resources, and Finance & Accounting – Provides payroll, banking, accounts payable, accounting, human resources, employee benefits, workers compensation, and administrative support. These costs have been allocated based on the number of employees in each department.

Department Changes

The 2010 budget includes one new department: The Dalton/Whitfield Metropolitan Planning Organization (MPO). The state consolidated many of the regional development centers resulting in the NGRDC being merged into the new NW Georgia Regional Commission. The County and the Cites of Dalton, Varnell, Tunnel Hill, and Cohutta all agreed to house the MPO in the County rather than having it fall under the Regional Commission – allowing local considerations to have a higher impact on MPO decisions. About 90% of the MPO costs will be funded from federal & state programs.

Conclusion

In these difficult economic times, Whitfield County is still committed to continue to provide the same level of services in 2010. Even though a hiring freeze was in place in 2009, the County has a core work force that is trained and talented that needs to be maintained. With the excess SPLOST funds from 2001 being used to offset the need for raising property taxes, the County has sufficient fund reserves to be able to accomplish these goals in this period of declining revenues and continue to fulfill the County's mission.

Respectfully Submitted,

Robert McLeod
County Administrator

Ron Hale
Finance Director

WHITFIELD COUNTY BOARD OF COMMISSIONERS

FISCAL YEAR 2010 BUDGET

Governmental Funds
General Fund
Special Revenue Funds
Capital Projects
Debt Service Fund

Proprietary Funds
Enterprise Funds

Fiduciary Funds
None

*****Whitfield County Board of Commissioners*****

Hon. Mike Babb, Chairman

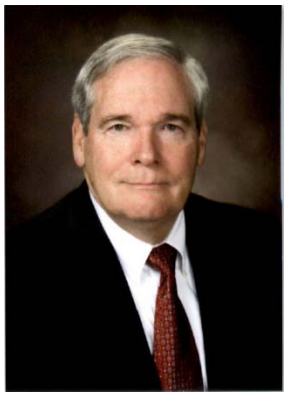
Hon. Mike Cowan, Vice Chairman
Hon. Harold Brooker
Hon. Randy Waskul
Hon. Greg Jones

*****County Administrator*****

Robert McLeod, ICMA-CM

*****Finance Director*****

Ron Hale, CPA



Mike Babb
Commission Chairman

Whitfield County
Board of Commissioners
301 W. Crawford Street
Dalton, Georgia 30720
(706) 275-7500

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Mr. Babb is serving his third term as Whitfield County Commission Chairman, first elected in 1997 and most recently elected in 2008. He is a 37 year resident of Whitfield County and is married to Karen Babb. They have three children and five grandchildren.

Mr. Babb is a graduate of F. T. Wills High School in Smyrna, GA and Georgia State University in Atlanta, GA. He has served for 17 years as a volunteer fireman with Whitfield County and is currently retired from the carpet and carpet fiber industry.
~~~~~~



Mike Cowan
Commissioner
District 1

Whitfield County
Board of Commissioners
301 W. Crawford Street
Dalton, Georgia 30720
706-275-7500

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Mr. Cowan currently serves as Commissioner for District 1, after being elected to his fourth term as Commissioner in November 2006. He has completed all necessary training through the Association of County Commissioners of Georgia, (ACCG) receiving his qualification and recognition as a Certified Commissioner.

His committee and liaison appointments include Properties, Board of Health and Solid Waste Management Authority. His most recent honor came when he received the "2007 NACo County Courthouse Award" from the National Association of Counties. This award was presented to Commissioner Cowan for his diligent work in addressing many of our nation's most challenging issues such as homeland security, air and water quality, information technology, health and human services, public safety and a wealth of other priorities as stated in the NACo award qualifications.
~~~~~~



Harold Brooker
Commissioner
District 2

Whitfield County
Board of Commissioners
301 W. Crawford Street
Dalton, Georgia 30720
(706) 275-7500

~~~~~~

Mr. Brooker is serving his fourth term as Whitfield County Commissioner, last elected in 2008. He is a native and lifetime resident of Whitfield County, married to Kathryn A. Brooker and they have four children.

Mr. Brooker is a graduate of North Whitfield High School and is co-owner of Bettilee Industries. He serves as President, Chairman of the Board and co-owner of Rocking B Farms. Community involvement includes; member of Pleasant Grove Methodist Church and serves as finance chairman, NWHS Quarterback Club, NWHS Dugout Club, Cattleman Association and President of the North Georgia Fair Association. He maintains membership with both the Pleasant Grove Masonic Lodge #702 and the Shrines Club.
~~~~~~



Randy Waskul
Commissioner
District 3

Whitfield County
Board of Commissioners
301 W. Crawford Street
Dalton, Georgia 30720
706-275-7500

~~~~~~

Mr. Waskul is serving his first term as Whitfield County Commissioner for District 3, elected in 2006. He was born in Fort Frances, Ontario and has lived in Whitfield County since 2004. He received a BS Degree in Chemical Engineering from the University of North Dakota, Grand Forks. He and his wife Patty have two beautiful daughters.

In addition to serving as Commissioner, Mr. Waskul is employed by Mohawk Industries where he serves as Vice President of Environmental Services. His current community service commitments include being a member of the Leadership Dalton-Whitfield Alumni Committee, Georgia Industries Manufacturers Association Environmental Committee and on the Board of Directors of the United Way of Northwest Georgia.

Mr. Waskul and his family attend Varnell United Methodist Church and are very active with the youth program there.

Professional affiliation includes being a member of the American Institute of Chemical Engineers and a member of the Association of County Commissioners of Georgia (ACCG).
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Greg Jones
Commissioner
District 4

Whitfield County
Board of Commissioners
301 W. Crawford Street
Dalton, Georgia 30720
(706) 275-7500

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Mr. Jones serves as Commissioner for District 4 after having been elected in a special election held in November 2007 in order to fill the position left vacant after the passing of former District 4 Commissioner Pete Pangle.

As a life long resident of Whitfield County, Mr. Jones attended and later graduated from Northwest High School in 1982, then went on to study Auto Body Mechanics at Dalton College in 1982 and 1983 under the direction of former Commissioner Pangle.

He is a realtor with Century 21- Belk Realtors here in Dalton, while he also owns and operates Jones North Georgia Poultry Farm located in the Westside community of Whitfield County.

Greg and his wife Sonya have two children, Brandy and Harley and their family attends Salem United Methodist Church in Rocky Face.
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County Administrator
Robert S. McLeod, ICMA-CM

Whitfield County Board of Commissioners
301 W. Crawford Street
Dalton, Georgia 30720
706-275-7503

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Greetings~

It is my pleasure to work with the citizens, staff and elected officials to maintain and improve County services. We are very fortunate to have many strong attributes and resources on which to build our future. These same assets are not available in all counties across the country.

One of those strengths is the growing population, which provides employees for our businesses and industries. A good work force and job availability are important cornerstones of every strong community. Employers need well trained staff and that means our school districts and Dalton State College must continue expanding programs to meet the educational demands. Jobs protection is the challenge of our economic development team and local governments. We must focus on support for existing businesses and help them grow. Maintaining a strong business climate is just one of many continuing objectives.

Another cornerstone of our county programming is the protection and improvement of our environment. The goals need to go beyond maintaining the status quo. We must work on improvements in the quality of our resources. Achieving the objectives requires help from government, business and residents in equal shares. From the Conasauga River, across the agricultural lands and residential communities to the peaks of Chattahoochee National Forest, every aspect of our environment needs protection and improvement. Continuing education and reminders are needed to keep everyone informed about their roles in good stewardship. The latest County program addition is "Storm Water Management" which is one part of the federal Clean Water Act legislation. There is more to follow about the County programs.

Public safety and public health are two more essential business elements of county government. In the past Whitfield County has made significant investments to provide good service, more investment is needed now and in the future. Expect to hear a number of discussions in the coming months that involve the Sheriff, Fire Chief, E911 Director and others about the steps needed to provide cost-effective service levels.

The space here is limited; so, I will close by saying that it is a privilege to serve Whitfield County and work with the cities, towns, service organizations, community groups and individual residents to keep our area a great place to live and work.

Working to keep Whitfield County strong~~Bob
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WHITFIELD COUNTY BOARD OF COMMISSIONERS



Commissioner, District 1
Mike Cowan



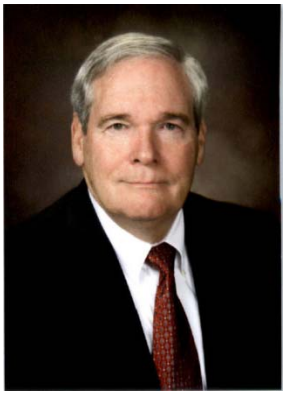
Commissioner, District 2
Harold Brooker



Commissioner, District 3
Randy Waskul



Commissioner, District 4
Greg Jones

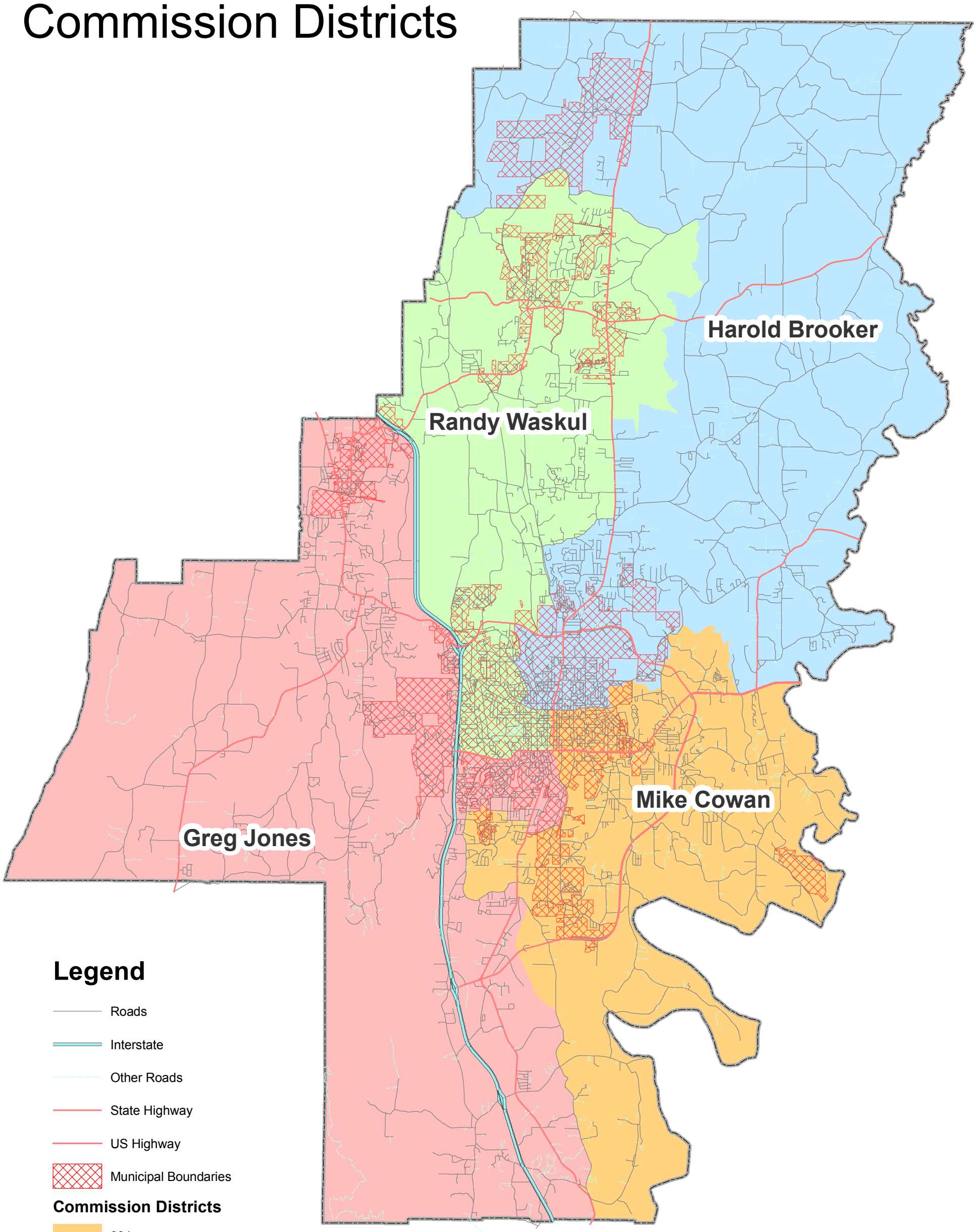


Commission Chairman
Mike Babb



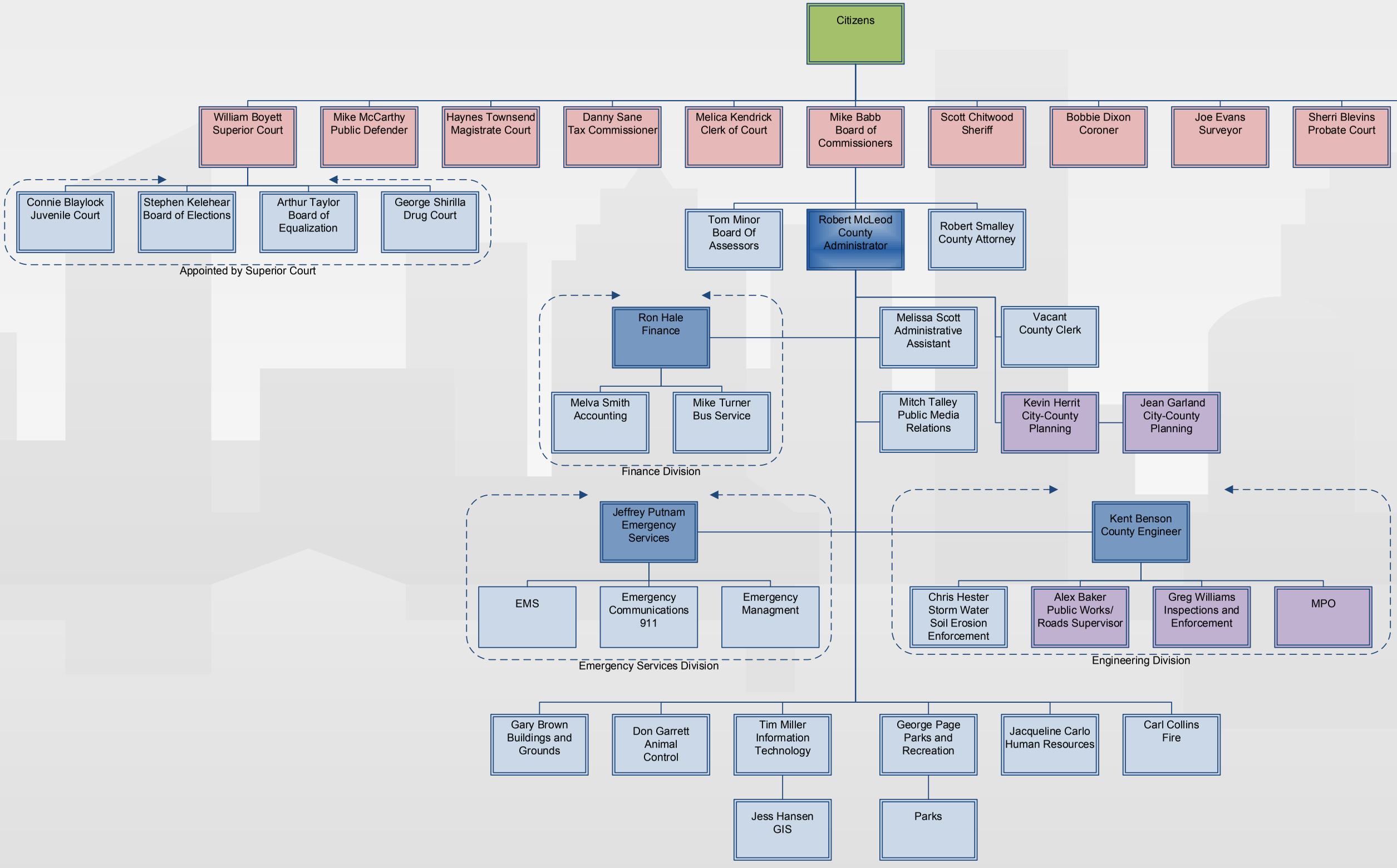
County Administrator
Robert S. McLeod

Whitfield County Commission Districts



Printed 1/29/2010
Whitfield County, GA
FY2010 Adopted Budget

Whitfield County Government Organizational Chart



Code of Ethics

Whitfield County Board of Commissioners

As the duly elected Commissioners of Whitfield County, Georgia, we subscribe to the following Code of Ethics.

1. To continue to maintain honesty in our efforts, by being always mindful of our oath of office and exercising the utmost good faith, fidelity, integrity and impartiality in all our actions.

2. To inform the public on all county operations, activities and issues on a consistent basis.

3. To expend all county income economically for the greatest good of all county residents.

4. To provide a certified annual audit of all county income, expenditures, assets and investments.

5. To continue a budgetary procedure for each county department.

6. To employ only persons found to be properly qualified by training and/or experience for key county jobs.

7. To work with local government agencies, state and federal, to encourage the commercial, cultural and Industrial progress of our county.

8. To affirm the dignity and worth of the services rendered by government and maintain a constructive, creative, and practical attitude toward local government affairs and a deep sense of social responsibility as a trusted public servant.

9. To be dedicated to the highest ideals of honor and integrity in all public and personal relationships in order that the member may merit the respect and confidence of the elected officials, of other officials and employees, and of the public.

10. To recognize that the chief function of local government at all times is to serve the best interests of all people.

11. To seek no favor and to believe that personal aggrandizement or profit secured by confidential information or by misuse of public time is dishonest.

12. To prohibit disbursement of privileged information.

A RESOLUTION ADOPTING THE 2010 OPERATING BUDGET FOR THE WHITFIELD COUNTY BOARD OF COMMISSIONERS

WHEREAS, O.C.G.A. 36-81-6 requires the adoption of a resolution for the appropriation of fund in a fiscal year; and

WHEREAS, the provisions of O.C.G.A. 36-81-5 have been complied with;

NOW, THEREFORE, BE IT RESOLVED, by the Whitfield County Board of Commissioners, acting in its capacity as the governing authority of Whitfield County, that the 2010 Operating Budget for Whifield County is as follows:

GENERAL FUND

REVENUES		*EXPENDITURES*	
Taxes	*$34,400,000*	*General Government*	*$4,063,284*
Licenses and Permits	*377,500*	*Judicial*	*7,603,533*
Intergovernmental Revenue	*634,500*	*Public Safety*	*18,141,893*
Charges for Service	*2,390,100*	*Public Works*	*6,883,026*
Fines and Forfeitures	*1,276,000*	*Health & Welfare*	*1,320,078*
Investment Income	*150,000*	*Culture & Recreation*	*1,235,920*
Contributions/Donations	*50,000*	*Housing & Development*	*2,178,577*
Miscellaneous Income	*861,500*	*Debt Service*	*915,000*
Other Financial Sources	*108,000*	*Other Financing Uses*	*3,417,012*
		Contingency	*975,000*
TOTAL REVENUES	*$40,247,600*		
Fund Balance	*6,485,723*		
TOTAL REVENUES & FUND BALANCE	*$46,733,323*	*TOTAL EXPENDITURES*	*$46,733,323*

SPECIAL REVENUE FUNDS

REVENUES	*$4,962,245*	*EXPENDITURES*	*$5,389,594*
Fund Balances	*427,349*		
TOTAL REVENUES	*$5,389,594*	*TOTAL EXPENDITURES*	*$5,389,594*

DEBT SERVICE FUND

REVENUES	*$0*	*EXPENDITURES*	*$885,313*
Fund Balance	*885,313*		
TOTAL REVENUES	*$885,313*	*TOTAL EXPENDITURES*	*$885,313*

CAPITAL PROJECTS FUND

REVENUES	*$17,920,000*	*EXPENDITURES*	*$20,707,000*
Other Financial Sources	*2,787,000*		
TOTAL REVENUES & FUND BALANCE	*$20,707,000*	*TOTAL EXPENDITURES*	*$20,707,000*

PROPRIETARY FUNDS

REVENUES	*$390,959*	*EXPENSES*	*$508,771*
Other Financial Sources	*117,812*		
TOTAL REVENUES & NET ASSETS	*$508,771*	*TOTAL EXPENSES*	*$508,771*

Mike Babb

Chairman - Whitfield County Board of Commissioners

ATTEST: Debra A. Cobb

DATE: 12/16/09

WHITFIELD COUNTY, GEORGIA

RESOLUTION FIXING TAX RATE FOR 2009

The time having arrived for fixing the tax rate to be levied by Whitfield County for the year 2009, it is resolved by the Board of Commissioners of said County that the tax rate for 2009 be, and the same is hereby fixed as follows: On each $1,000.00 of property the tax levied is apportioned as follows:

		MILL
1.	To pay expenditures of the administration of **General Government**	1.903
2.	To pay expenditures of **Judicial** System	1.355
3.	To pay expenditures for **Public Safety** of county residents	4.155
4.	To pay expenditures of **Public Works** including Solid Waste Disposal	1.564
5.	To pay expenditures for the **Health & Welfare** of county residents	0.360
6.	To pay expenditures for the **Culture & Recreation** of county residents	0.276
7.	To pay expenditures of **Housing & Development** for county residents	0.519
COUNTY TOTAL FOR MAINTENANCE & OPERATION & BONDED DEBT		**10.132**

To this total shall be added the State of .25 mills making a total of 10.382 for State and County taxes for the year 2009 on all property assessable for taxation as shown by the Tax Digest, or otherwise located in said County as provided by law. Resolved further, and it is hereby ordered, that upon recommendation of the County Board of Education, set in below, the following taxes for school purposes in Whitfield County are levied for the year 2009.

Countywide School Tax, Fourteen and Seven Tenths, Five Hundredth, and Six Thousandths (14.756) Mills.

This the 26th day of October 2009.

BOARD OF COMMISSIONERS
WHITFIELD COUNTY, GEORGIA

BY: _____
MIKE BABB, CHAIRMAN

BY: _____
HAROLD BROOKER, VICE CHAIRMAN

BY: _____
MIKE COWAN, MEMBER

BY: _____
RANDY WASKUL, MEMBER

BY: _____
GREG L. JONES, MEMBER

ATTEST:

_____
ROBERT S. MCLEOD, COUNTY ADMINISTRATOR
WHITFIELD COUNTY, GEORGIA

WHITFIELD COUNTY, GEORGIA – OVERVIEW

GENERAL INFORMATION

Whitfield County is located in the northwest region of Georgia and the population has been estimated to be 93,000+. Whitfield County covers 290 square miles and the greatest distance between boundaries is 26 miles and is known to be the economic hub for this region.

Whitfield County was formed from a portion of Murray County in 1851 becoming Georgia's 97th county. It was named for the Reverend George Whitefield, the founder of the Bethesda Orphan House in Savannah. The spelling of the County's name was later changed to reflect the way it was pronounced.

Our County is the gateway to the 150 miles Chieftain's Trail, which trace the path of the Cherokee Indian sites, located in the northwest Georgia area. Dalton/Whitfield County is also known as the "Carpet Capital of the World".

Government

Whitfield County has operated under a Commissioner-Administrator form of government since 1971 known as the Board of Commissioners. Policy-making and legislative authority are vested in the Board of Commissioners that is composed of a Chairman elected at-large and four Commissioners elected one from each of the four districts. Each serve a four year staggered term. The Board is responsible for passing ordinances, adopting yearly budgets, appointing committees, the hiring of the attorney, auditors, and County Administrator in addition to other duties. The County Administrator is responsible for operation, administration and the finances of the County. Each department manager serves along side the Administrator and at the pleasure of the Board of Commissioners to administer the offices and services that are the responsibility of the County. The County Administrator is responsible for the enforcement of all policies and ordinances of the Board of Commissioners.

County Services

Whitfield County provides for and manages a wide range of services that include police protection by way of our Sheriff's Department, Maintenance of roads and other infrastructure, Planning and Zoning, Inspections/Enforcement services, various Court Services, Elections, Building/Grounds maintenance and upkeep, Preservation of Public records and documents, Jail services, Information Technology services including GIS, Emergency Management and 911, Fire protection, Animal Control, Parks and Recreation and more.

DESCRIPTION OF FUNDS

Governmental accounting systems are organized and operated on a fund basis. A fund is a fiscal and accounting entity with a self-balancing set of accounts in which to record cash and other financial resources, along with all related liabilities and residual equities or balances. Each fund is segregated for the purpose of carrying on specific activities or attaining certain objectives as designated by Whitfield County. There are three broad categories of funds and seven fund types as promulgated by the Governmental Accounting Standards Board. A description of each fund category and type is presented for your understanding.

Governmental Funds

Governmental funds account for activities with governmental operations. The modified accrual basis of accounting is used to measure the financial resources and uses of County funds. The four types of governmental funds are as follows:

General Fund – This fund accounts for all of the financial resources related to the general governmental services of Whitfield County, except those required to be accounted for in another fund.

Special Revenue Funds – These funds account for the proceeds from specific revenue sources that are legally restricted to be expended for specified purposes. These funds are usually comprised of federal, state and local governments.

Capital Projects Funds – These funds account for financial resources to be used for the acquisition or construction of major capital facilities other than those facilities financed by proprietary funds and trust funds.

Debt Service Funds – These funds account for the accumulation of resources for, and the retirement of, general long-term principal and interest.

Proprietary Funds

Proprietary funds are used to account for government activities that are similar to business operations in the private sector. The accrual basis of accounting is used for proprietary funds, and the reporting focus is on determining net income, financial position, and changes in financial position. The two types of proprietary funds are as follows:

Enterprise Funds – These funds account for operations that are financed and operated in a manner similar to a private business. The intent of the governing body is that the costs of providing the goods and services to the general public be financed or recovered primarily through user charges. A periodic determination of revenues earned, expenses incurred, and net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The Whitfield Transit System and Northwest Georgia Trade and Convention Center are included in this category.

Internal Service Fund – This fund accounts for the financing of goods or services provided by one department or agency to other departments or agencies of Whitfield County on a cost reimbursement basis. The only fund in this category at the current time is the Workers' Compensation Fund.

Fiduciary Funds

Fiduciary funds account for assets held by the County as a trustee or agent on behalf of another party.

Trust and Agency Funds – These funds account for assets held by the County as a trustee or agent for individuals, private organizations, and other governmental units. Agency funds are custodial in nature and do not involve measurement of results of operations. At the current time, Whitfield County does not have a trust fund. The County does not adopt a budget for agency funds.

Whitfield County has adopted budgets for the following funds:

Governmental Funds

General Fund

Special Revenue Funds

- Law Library
- District Attorney's Asset Forfeiture Fund
- Sheriff's Asset Forfeiture Fund
- E-911 Emergency System
- Whitfield County NSBG
- TE Grant – Tunnel Hill
- Conasauga A.D.R. Program
- Divorce Seminar Fund
- Juvenile Service Fund
- Local Victim Assistance Program
- Drug Abuse Treatment and Education Fund
- Bryne/JAG Grant
- CHIP Grant
- Scenic By-Way Grant
- Crime Victim Assistance Grant
- Juvenile Offenders Grant
- Juvenile Court Tutorial Program
- Georgia Civil War Heritage Trails
- Hotel/Motel Tax Fund

Capital Projects Funds

- Special Purpose Local Option Sales Tax Fund
- Capital Project Fund (Regular)

Debt Service Fund

Proprietary Funds

Enterprise Fund

- Whitfield Transit System

BUDGET PROCESS

Whitfield County adopts an annual appropriated budget pursuant to the Georgia Code. O.C.G.A. § 36-81-3. The annual budget serves as the foundation for Whitfield County's financial planning and control and requires monitoring throughout the fiscal year. Cost centers are required to keep close track of revenues and spending patterns as the current year progresses. As new ideas and programs are generated, the managers are challenged to project the plans into future year budgets.

Because spending limits are defined, the formal budgeting process is a major controlling influence on the County. The annual appropriated budget of each fund is integrated into the accounting system to ensure budgetary compliance. The use of encumbrance accounting also has been established as a control mechanism to prevent over expenditures.

Budgets for governmental funds have been prepared on the modified accrual basis of accounting. Under this basis of accounting, revenues are recognized when they become both measurable and available as net current assets. Expenditures are recognized when the related liability is incurred. Budgets for the proprietary funds are prepared on the accrual basis of accounting. Under this method of accounting, revenues are recognized when earned and expenditures are recognized when incurred.

To provide cost center managers the flexibility to manage their budgets, line-item transfers are allowed with the exception of salaries and benefits. Transfers of appropriations from salaries and benefits, or between cost centers, require the special approval of the governing board.

All cost center budgets herein are line-item budgets based on the Uniform Chart of Accounts for Local Governments in Georgia. Grant-related cost centers are budgeted based on the County's fiscal year; however, the actual grant year may be different. (State and Federal grants often have fiscal years beginning July 1 or October 1 while others run concurrent with the calendar year).

The County's fiscal year begins January 1 and closes on December 31. By State law, property taxes are due sixty days from the notice date. Interest accrues at 1% beginning the day after the due date. A 10% penalty is assessed after 90 days from the due date.

Fiscal Year 2010 Budget Schedule

Budget Memorandum sent to departments	September 28
Department review sessions with Administrator	September/October
Staff reviews FY2010 revenues, expenditures Special programs, personnel requests, capital plans, etc.	September/October
Millage rate set for FY2010	October 26
Commissioner Workshops	
• Overview Revenues & Expenditures	October 26
• Review & discuss Capital Plan, Personnel Actions & additional topics	December 1
Budget Hearing	December 7
Budget Resolution considered	December 14

Fiscal Year 2010 Budget Assumptions

- The economy has stabilized ending the recession
- County revenues will stabilize during the last half of FY2010
- New industry will begin. Home construction will start slow growth
- Population counts will stabilize and work force declines seen in FY08/09 will start a recovery in FY10
    - Demands for all types of public safety, courts, and general services will continue at FY09 levels

- No inflationary factors have been added to this Budget except for the following:
    - Medical insurance premiums will increase
    - An increase in Millage Rate is needed; however, economic factors may dictate a constant rate
- The General Fund Capital Budget is presented as a separate Fund
    - The recommended source for the Capital Budget is the Fund Balance
- The threshold for Capital spending will be $10,000

Fiscal Year 2010 Capital Work

- Ongoing preservation and upgrades of Administrative Buildings #2 and #1
- Upgrade to Dispatch Console & Software for EMA
- Replace 30 year old Fire Engine/Pumper
- Work on Tunnel Hill park and trails, Some Green Space acquisition
- Construction of the Westside Park complex will start at the new site
- Work on the Transportation SPLOST Project will continue. FY10 is the last year of revenue collections though project construction will carry into 2011. The FY10 work will consist of Engineering, property acquisition for new right-of-ways, utility relocation, road construction, and resurfacing & safety improvement projects.

Additional Goals and Objectives

- Support the Joint Development Authority in creating a commerce park to accommodate business diversity
- Working jointly with the City of Dalton, the Trade & Convention Center (TCC) Board and the TCC management company (Global Spectrum) on the preservation and upgrading of this valuable community resource

Financial Initiatives for FY2010

- Continue to review rate structure in fee-based departments such as Inspection & Enforcement and Planning.
- Energy and resource conservation—continue to implement cost savings measures
- Develop better software solutions for:
  - Personnel tracking and evaluation
  - Performance Based Budgeting
- Continue researching health insurance options for future cost savings

Fiscal Year 2010 Budget Strategy Phase I

The FY10 Budget has been reworked to address shortfalls in sales tax and other revenues. The tax transfers coming from the State have been very erratic and estimating the 2010 transfers is difficult.

For FY09, it is estimated that revenues will be $2M below budgeted forecasts. Operating expenses are estimated to be approximately $1.5M below budget. Our department heads and elected officials have been doing their best to be very frugal to adjust to the reduced revenues.

The FY10 Strategy is based on the following points:

- The Fund Balance is still strong and can support another year of lower revenues due in large part to having $8.4M of excess 2001 SPLOST funds. These excess funds HAVE to be used to lower property taxes which the County has satisfied by using them to supplement the 2009 & 2010 budgets without raising taxes.
- The FY10 General Fund Budget approach is to hold spending at current levels - freezing most budgets at 2009 levels
- **Keep the trained and capable work force intact**

Before making major cuts in operational spending it is important to watch the economy and revenues from sales tax through the 1st quarter of 2010. Further adjustments can be made on a quarterly basis if the revenues continue to trend downward.

Budget Strategy Phase II

If the revenues decline beyond the forecasts in the FY10 Budget, then additional actions will be required. Capital Projects have already been deferred except for work underway and critical infrastructure work.

The major operational cost is staffing, the County's most valuable asset. Whitfield County has many educated, qualified, certified and experienced personnel that are essential to the efficient delivery of county services. Again, the Phase II Strategy recommendation recognizes and protects the personnel resource and implements a **Furloughing Step** to save operational dollars and retain staff.

Because of State statutes that restricted the County from reducing departmental budgets after the formal approval process, a precautionary step is being taken with this recommendation. This Budget lowers salary costs on the worst case scenario that revenues will be below the forecast level in the Revenue Summary.

As mentioned above, the revenues and expenditures will be closely monitored throughout the year. Toward the end of the 1st Quarter, a determination will be made on Furloughs. If needed, the program can be implemented in April. All employees will be furloughed one day per month. The furloughs can be implemented in a staggered process so that office hours and essential functions will not be interrupted.

If the Furloughs are warranted and then revenues improve the Furlough program can be suspended. If the Phase II program isn't needed, then the Budget Expenditures will be amended.

If implemented, the nine-month savings will be $750,000.

In addition to the Furloughs, funding for both the PTO buyback and longevity pay have also been removed from the budgets. If furloughs are enacted but the savings still don't satisfy declining revenues, then either or both of these year-end payments could be eliminated.

If stopped, the savings will be $800,000.

If revenue projections remain constant, then consideration should be given to reinstating funds to pay employee longevity increments and the buyback of vacation (PTO) credits in the November-December time frame.

FY10 Operating Budget Actions

1. Continue to defer filling vacant positions created by the hiring freeze in 2009 but allow hiring for most additional staff turnover.

   Listed are departments with vacant positions:

Tax Commissioner— 1 (PT)	Tax Assessor—1
Buildings & Grounds— 1	Public Works—8
Sheriff Corrections — 2	Parks & Rec — 1 (PT)
Engineer — 1 (PT)	911 — 3 (PT)

   Total Savings = $600,000

2. Expenditure lines have been held flat at FY2009 levels.
3. All requests for additional personnel are deferred action (savings $500k).
4. No Step nor COLA increase is budgeted for the 2nd consecutive year (impact annualized is $900K)
5. No funding for promotions, any positions required will be by voluntary appointments without pay increases, actions to be reviewed quarterly.
6. Evaluate employee medical insurance program for changes in FY2010. Note: Hamilton Medical and local doctors groups are evaluating accepting alternate insurance companies which could open up more options for the County.

Total Operational Initiatives including Personnel Actions could lower FY10 costs by about $3.5M from 2008 levels.

Departmental Personnel Request 2010

Defer all requests, savings $499,044

Department	Position	Status	Proposed Salary	Current Cost	Difference	Total salary + benefits/equip
E-911	Telecommunicator	FT	$27,297			$43,469
Fire	Fire Engineer	FT	$31,426			$47,715
	4 hires Jan-4 hires July					$381,720
Parks & Rec	Park Maint. Worker	FT	$21,785			$34,965
	(2 positions)					$69,930
Tax Comm.	Customer Service Rep.	FT	$24,960	$13,144	$11,816	$26,288
	(currently seasonal)					**(difference)**
	Tax Office Supervisor	FT	$42,307	$35,859	$6,448	$10,247
	(increase pay)					**(difference)**
	Tag Office Supervisor	FT	$43,035	$35,859	$7,176	$9,511
	(increase pay)					**(difference)**
	Finance Specialist	FT	$36,254	$30,722	$5,533	$6,822
	(reclassify Bookkeeper)					**(difference)**
	Operations Manager	FT	$36,254	$30,722	$5,533	$6,822
	(reclassify IT Specialist)					**(difference)**
		TOTAL				$499,044

Cost of Living Increase (COLA)

For 2010, the Cost of Living increase is deferred.

Normal procedures:

- For planning purposes, a midyear 2% increase was forecasted
- The market and salary conditions need to be evaluated in the spring
- Suggested funding is earmarked in the Contingency

The cost savings of deferring COLA is $212,100.

2010 "Salary Step Increase" Program

For 2010, the "Salary Step Increase" is deferred.

Normal procedures:

- Given a satisfactory personnel evaluation
- Employees will move through the pay scale, instead of always being at the base salary
- Suggest a midyear start for the program
- Need to revamp the Evaluation program to identify below standard performance
- Train evaluators in the proper way to use the evaluation program
  - Need for counseling for below par performance
  - Ability to terminate below par performers
- Suggested funding is earmarked in the Contingency

The cost savings of deferring Salary Step Increase is $212,100.

HEALTH INSURANCE TABLE

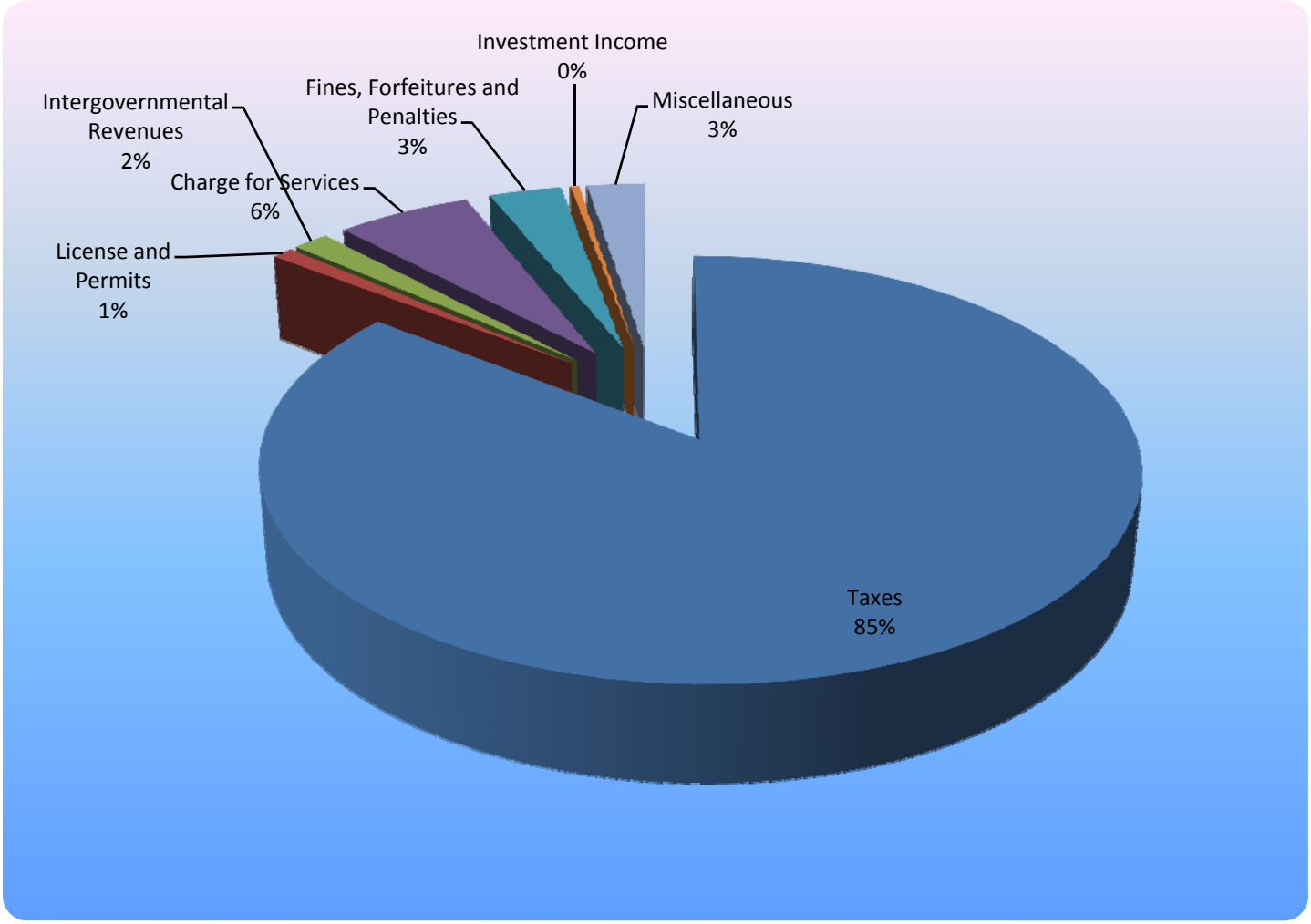
GROUP HEALTH INSURANCE

	2007 Actual	2008 Actual	2009 Proposed	2010 Proposed
County Cost	$3,993,788	$3,874,743	$3,951,144	4,079,093.00

Revenues by Category

• Taxes	85%
• Licenses & Permits	1%
• Intergovernmental Revenues	2%
• Charges for Services	6%
• Fines, Forfeitures, & Penalties	3%
• Investment Income	0%
• Miscellaneous	3%
=	100%

Note—Miscellaneous combines small categories



Summary of General Fund Revenues

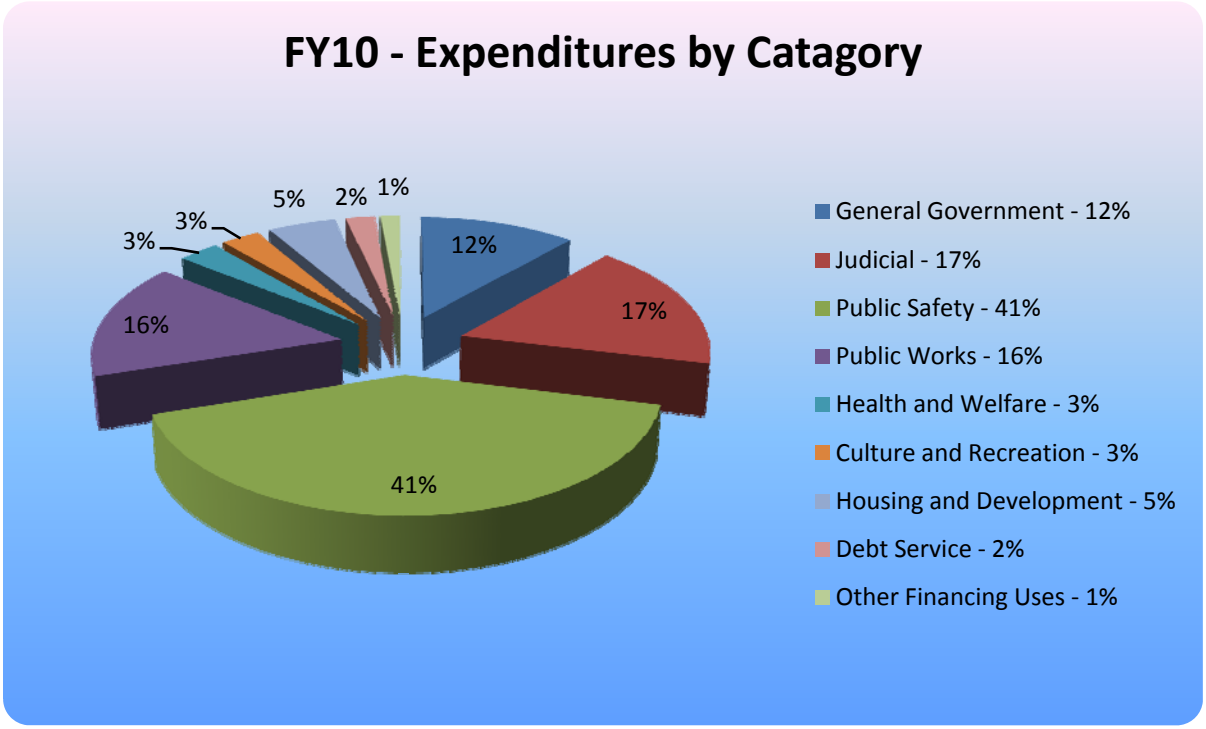
Description	Actual FY2006	Actual FY2007	Actual FY2008	Budgeted FY2009	Proposed FY2010
Departmental Expenditures					
Taxes					
Property Taxes	$ 16,036,463	$ 16,327,221	$ 15,958,870	$ 16,150,000	$ 16,000,000
Local Option Sales Taxes	16,568,983	16,414,170	15,357,410	15,500,000	15,000,000
Real Estate Transfer Taxes	140,924	104,752	49,732	56,000	50,000
Franchise Taxes	317,401	341,303	333,655	328,000	330,000
Alcoholic Beverage Taxes	425,860	424,475	433,056	389,000	400,000
Business License Taxes	101,307	102,215	101,707	102,000	120,000
Insurance Premium Taxes	2,413,822	2,538,164	2,600,030	2,500,000	2,500,000
Total Taxes	36,004,760	36,252,300	34,834,460	35,025,000	34,400,000
License and Permits					
Alcoholic Beverage Licenses	72,750	84,800	68,100	68,000	65,000
Zoning	6,322	4,804	8,869	6,100	8,000
Land Disturbing Permits	24,732	11,166	6,344	4,200	4,000
Solicitation Permits	480	620	560	500	500
Building Inspection Fees	254,332	349,333	193,526	204,000	300,000
Total Licenses and Permits	358,616	450,723	277,399	282,800	377,500
Intergovernmental Revenues					
Federal-MPO (FTA/FHWA)	-	-	-	-	138,500
Federal-Indirect	14,087	-	14,040	14,000	14,000
Federal Payments in Lieu of Taxes	475,190	565,067	509,949	465,000	465,000
GEMA - LEPC		6,575	-		
State-MPO	-	-	-		17,000
DW Solid Waste Authority	-	229,228	-	-	-
Total Intergovernmental	489,277	800,870	523,989	479,000	634,500
Charge for Services					
Clerk of Court	177,712	266,003	241,153	136,000	155,000
Probate Court	108,384	112,351	136,874	112,500	110,000
Magistrate Court	224,926	219,233	263,037	220,000	170,000
Bond Administration	72,284	69,775	58,356	28,000	37,000
Other Court Related Fees	95	-	-	-	-
Public Defender Fees	2,095	600	150	-	1,000
Recording Fees	300,298	248,854	236,782	188,000	200,000
Printing and Duplicating Services	7,552	8,105	5,592	4,000	4,000
Motor Vehicle Tag Collection Fees	115,506	120,259	105,707	141,500	140,000
GIS User Fees	15,962	12,000	12,349	8,000	8,000
Election Qualifying Fees	4,130	6,261	30,191	-	1,100
Commission on Tax Collections	901,894	822,845	1,430,098	806,500	900,000
Fingerprinting Fees	7,324	3,522	-	-	10,000
Inmate Medical Fees	20,297	20,993	14,858	12,600	20,000
City of Dalton Fees	187,981	129,966	71,716	65,000	65,000
State of GA-Inmate Housing	172,400	217,102	256,474	91,000	220,000
City of T.H.-Inmate Housing	10,815	11,393	6,982	6,000	7,000
City of Varnell-Inmate Housing	7,823	9,922	11,235	4,000	9,000
Federal - Inmate Housing	-	-	-	-	25,000
Other Fees	11,506	33,278	15,437	11,000	15,000
Jail Operations (10% Fees)	298,001	278,828	240,154	198,000	240,000
Public Works-Other	245,505	61,985	33,131	31,000	30,000
State of Georgia-DOT	-	-	384,983	1,300,000	-
Animal Control Fees	9,337	6,454	8,164	7,500	8,000
Court Administrator-Adoption Fees	1,500	250	1,500	1,500	1,500

Summary of General Fund Revenues

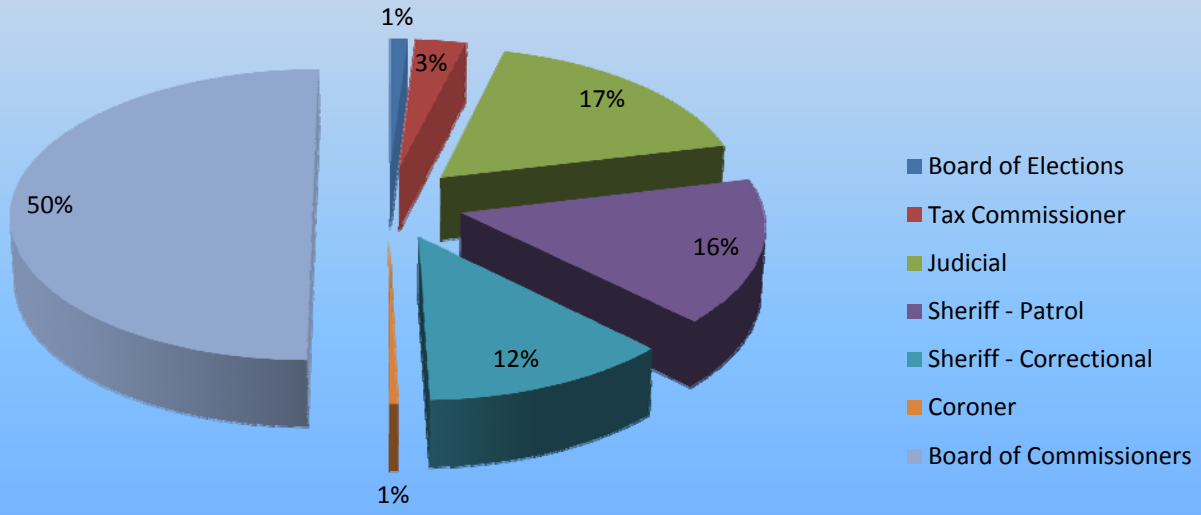
Description	Actual FY2006	Actual FY2007	Actual FY2008	Budgeted FY2009	Proposed FY2010
Clerk of Court-Other Fees	14,706	13,626	16,520	11,000	13,500
Total Charge for Services	2,918,033	2,673,605	3,581,443	3,383,100	2,390,100
Fines, Forfeitures and Penalties					
Clerk of Court	409,729	465,242	518,333	313,000	410,000
Bond Forfeitures	-	-	20,613	-	
Magistrate Court	65,317	42,607	23,055	27,000	16,000
Probate Court	929,942	840,169	743,950	708,000	830,000
Juvenile Court	26,163	24,738	16,313	30,000	20,000
Total Fines and Forfeitures	1,431,151	1,372,756	1,322,264	1,078,000	1,276,000
Investment Income					
Interest on Investments	546,921	890,756	561,180	390,000	150,000
Total Investment Income	546,921	890,756	561,180	390,000	150,000
Contributions & Donations					
Friends of the Greenhouse	47,749	49,902	55,942	50,000	50,000
Total Contributions & Donations	47,749	49,902	55,942	50,000	50,000
Miscellaneous					
Rent-U.S. Government	5,915	5,460	5,460	5,000	5,000
Rent-Other	5,675	8,135	8,861	4,500	4,500
Telephone Commissions	162,412	137,237	125,245	59,000	135,000
Reimbursement of Damaged Property	18,484	14,484	15,183	-	-
Recreation Activity Fees	-	-	-	50,000	20,000
Other Revenue	68,979	61,904	74,806	43,000	43,000
W.C. Board of Education	123,541	279,595	150,929	161,000	161,000
Murray County Board of Commission	304,859	262,367	272,675	298,000	298,000
State of Georgia-Other	139,434	138,726	172,214	134,500	135,000
Federal Funds-Other	18,383	35,658	36,917	59,000	60,000
Forsyth County	-	55,541	-	-	-
Total Miscellaneous	847,682	999,107	862,290	814,000	861,500
Other Financing Sources					
Transfer In-Victims of Crime Act Asst	40,377	33,983	29,653	27,500	27,500
Transfer In-5% Victim Asst Program	89,020	92,159	83,735	80,500	80,500
Transfer In-Vote Ed Grant	-	-	3,942	-	-
Sale of Fixed Assets	-	41,461	6,786	-	-
Transfer In-Debt Service	2,935	-	-	-	-
Total Other Financing Sources	132,332	167,603	124,116	108,000	108,000
TOTAL REVENUE	42,776,521	43,657,622	42,143,083	41,609,900	40,247,600

Expenditures by Category

• General Government	12%
• Judicial	17%
• Public Safety	41%
• Public Works	16%
• Health & Welfare	3%
• Culture & Recreation	3%
• Housing & Development	5%
• Debt Service	2%
• Other Financing Uses	1%
=	100%



BUDGET COMPARISON
CONSTITUTIONAL ELECTED OFFICIALS USE VS BOARD OF COMMISSIONERS CONTROL



Summary of General Fund Expenditures

Description	Actual FY2006	Actual FY2007	Actual FY2008	Budget FY2009	Proposed FY2010
Departmental Expenditures					
General Government:					
Board of Elections	$ 309,771	$ 287,457	$ 391,638	$ 368,073	$ 430,080
Board of Commissioners **(Admin & HR only 09/10)**	753,736	887,471	1,168,796	786,615	793,047
Finance **(in BOC Budget until 2009)**	-	-	-	419,745	414,637
Information Technology	1,083,974	1,342,930	1,176,646	1,078,612	1,099,459
Tax Commissioner	1,122,362	1,085,974	1,160,474	1,305,664	1,307,122
Tax Assessor	886,262	1,067,915	1,243,728	1,460,836	1,423,206
Board of Equalization					14,000
Buildings and Grounds	1,642,141	1,453,620	1,478,051	1,460,539	1,409,617
Non-departmental -					
Contingency	-	-	-	975,000	975,000
Requested Personnel			-	-	-
Step Increase Midyear			-	-	-
COLA Midyear			-	-	-
Attorney Fees	167,547	157,758	150,247	185,000	185,000
Risk Management	436,945	479,988	365,917	500,000	500,000
Audit Fees	165,000	106,014	105,598	115,000	103,500
General Administration Dues	62,384	62,929	64,754	68,500	68,500
Communication Director	-	21,258	27,241	21,000	31,876
Less Allocations				(3,745,510)	(3,716,760)
Total General Government	6,630,122	6,953,314	7,333,090	4,999,073	5,038,284
Judicial:					
Judicial Administration	466,468	521,860	517,636	1,286,577	1,237,049
Judge Morris	42,944	43,786	45,795	60,171	58,852
Judge Boyett	42,686	48,081	48,957	56,971	55,666
Judge Adams	41,889	48,497	49,161	57,521	56,204
Judge Partain	43,395	51,317	55,055	59,371	58,058
Drug Court	-	-	-	69,328	171,212
Clerk of Superior Court	830,434	817,535	843,610	1,092,231	1,073,273
District Attorney	952,220	1,014,629	1,118,583	1,327,208	1,301,260
Magistrate Court	802,141	859,392	911,716	1,071,600	1,073,921
Probate Court	426,408	447,901	493,716	617,152	597,136
Juvenile Court	858,075	885,478	977,842	1,182,948	1,209,159
Public Defender	589,330	584,008	615,251	717,945	711,743
Total Judicial	5,095,990	5,322,484	5,677,322	7,599,023	7,603,533
Public Safety:					
Sheriff's Department	5,832,658	6,295,997	6,879,115	7,155,066	7,096,576
Correctional Center	4,636,788	5,050,411	5,168,613	5,400,109	5,355,864
Fire Department	4,461,437	4,196,611	4,417,429	4,684,165	4,679,337
Coroner	123,501	124,157	120,251	171,407	168,798
Animal Control	161,674	168,691	177,883	202,827	197,384
Emergency Management	121,645	39,603	135,035	99,453	157,934
Emergency Medical Services	650,331	674,430	694,627	380,000	485,000
American Red Cross	-	-	1,000	1,000	1,000
Total Public Safety	15,988,034	16,549,900	17,593,953	18,094,027	18,141,893
Public Works:					
Public Works	6,947,034	6,846,390	6,249,194	6,426,660	6,280,026
Solid Waste Disposal	418,168	428,589	411,020	425,000	425,000
Payments to Cohutta/Varnell/Tunnel Hill	178,000	178,000	178,000	178,000	178,000
Total Public Works	7,543,202	7,452,979	6,838,214	7,029,660	6,883,026
Health and Welfare:					
Board of Health	200,000	1,200,000	1,200,000	1,200,000	950,000

Summary of General Fund Expenditures

Description	Actual FY2006	Actual FY2007	Actual FY2008	Budget FY2009	Proposed FY2010
Family Support Council	-	5,400	5,400	5,400	5,400
Dept. of Family and Children Services	148,678	148,678	148,678	148,678	148,678
Georgia Dept. of Veterans Services	-	984	984	1,000	1,000
Indigent Funeral Expense	68,900	60,300	82,000	65,000	65,000
Senior Citizens	141,745	150,000	150,000	150,000	150,000
Total Health and Welfare	559,323	1,565,362	1,587,062	1,570,078	1,320,078
Culture and Recreation:					
Parks & Recreation Department	756,268	806,310	884,273	1,001,922	1,009,920
Dalton Regional Library	226,000	226,000	226,000	226,000	226,000
Total Culture and Recreation	982,268	1,032,310	1,110,273	1,227,922	1,235,920
Housing and Development:					
County Extension Service	78,393	94,824	131,229	124,384	154,643
Inspection & Enforcement	486,419	655,508	573,858	638,802	605,078
County Engineer	-	180,542	162,130	241,006	314,506
County Planner	-	-	43,108	79,704	162,460
MPO	-	-	-	-	165,781
Non-departmental -					
Timber Protection	3,107	3,345	3,107	3,600	3,600
D/W Community Development Corp.	46,606	90,734	92,250	140,873	176,149
Economic Development (DW JDA)	135,570	142,500	157,250	159,250	159,250
Northwest Georgia Trade Center	360,341	369,500	195,000	225,000	255,000
CVB (Convention & Visitors Bureau)			173,360	173,360	173,360
Tunnel Hill Heritage			8,750	8,750	8,750
Total Housing and Development	1,110,436	1,536,953	1,540,042	1,794,729	2,178,577
Debt Service	374,191	-	-	-	915,000
Sub-Total	38,283,566	40,413,302	41,679,956	42,314,512	43,316,311
Other Financing Uses					
Transfer to County Road Projects Fund	311,228	663,317	-	-	-
Transfer to E-911 Fund	626,149	1,203,877	-	941,933	-
Transfer to Whitfield Transit	9,015	35,591	76,196	90,000	117,812
Transfer to Trade Center	510,026	505,949	507,162	507,200	507,200
Transfer to Mental Health Grant	2,379	5,053	5,090	5,000	5,000
Transfer to D.U.I Task Force	93,709	-	-	-	-
Transfer to Drug Court **(Put in Gen Fund)**	56,802	62,766	69,795	-	-
Transfer to Capital Projects	-	-	8,490,800	-	-
Transfer to ABPP Grant - (American Battlefield Protection Program)	6,210	-	-	-	-
Transfer to Scenic By-Way Grant	56,951	-	4,979	-	-
Transfer to Urban/Comm Forestry Grant	-	3,210	-	-	-
Transfer to TE Grant - Tunnel Hill	-	-	20,629	-	-
Total transfers	1,672,469	2,479,763	9,174,651	1,544,133	630,012
Total less Capital Transfer	*39,956,035*	*42,893,065*	*42,363,807*	*43,858,645*	*43,946,323*
Grand Total	39,956,035	42,893,065	50,854,607	43,858,645	43,946,323

INDIRECT COST CENTER ALLOCATION

Indirect costs are allocated to the direct cost centers in the following manner:

1. Information Technology - The Information Technology services are responsible for providing and maintaining the County's network computer system and aid in software selection and training. This department works from a budget all its own. The IT allocations are based on the number of PC's in each department.

2. Board of Commissioners – (a) General Administration and Human Resources (HR) and (b) Finance and Accounting:

   (a) General Administration/Personnel - General Administration of the Whitfield County Board of Commissioners offices consists of the office of the County Administrator, Executive Assistant and the Clerk of Commissioners. The Personnel-HR division is responsible for recruitment, testing, interview assistance and on with assisting in the selection of County employees on an as needed basis. Personnel records are managed and employee benefits are coordinated for all County employees. Additional tasks include administrative assistance with regard to insurance risk management and Countywide training programs. This department works from a budget all its own. The General Administration/Personnel allocations are based on the number of employees in each department.

   (b) Finance and Accounting - The Accounting division provides accounting services for all cost centers. This division records revenues and expenses, provides prepared financial statements, provides payroll services, participates in the budget preparation and monitors investments. The finance office also reviews and approves all invoices and disburses County funds. The office had the duty to audit all cash accounts of the County. This department works from a budget all its own. The Finance Department allocations are based on the number of employees in each department.

3. Building & Grounds - The Building & Grounds division provides maintenance and custodial service for the various facilities owned by Whitfield County. This department works from a budget all its own. The Building & Grounds allocations are based on square footage and by departments.

2009 Indirect Cost Allocations

Dept	Information Technology			Board of Commissioners			Building & Grounds			Total
	# of PC's	% of Total	$ 1,099,459	# of EE's	% of Total	$ 1,207,684	Sq Feet	% of Total	$ 1,409,617	
911	21	4.39%	48,266	34	5.96%	71,978				120,244.00
Animal Control	2	0.42%	4,618	4	0.70%	8,454				13,072.00
Board of Elections	7	1.46%	16,052	7	1.23%	14,855	4300	2.87%	40,456	71,363.00
Clerk of Superior Court	34	7.11%	78,172	17	2.98%	35,989	13536	9.04%	127,429	241,590.00
Communications	1	0.21%	2,309	1	0.18%	2,174	0	0.00%	-	4,483.00
CDC	8	1.67%	18,361				1800	1.20%	16,915	35,276.00
Coroner	3	0.63%	6,927	1	0.18%	2,174				9,101.00
District Attorney	30	6.28%	69,046				11000	7.35%	103,607	172,653.00
Drug Court	7	1.46%	16,052	1	0.18%	2,174	9000	6.01%	84,718	102,944.00
EMA	24	5.02%	55,193	1	0.18%	2,174				57,367.00
Engineer	5	1.05%	11,544	5	0.88%	10,628	0	0.00%	-	22,172.00
Extension Office	8	1.67%	18,361	6	1.05%	12,681	0	0.00%	-	31,042.00
Fire	32	6.69%	73,554	65	11.40%	137,676				211,230.00
Inspection & Enforcement	16	3.35%	36,832	7	1.23%	14,855	5300	3.54%	49,900	101,587.00
Juvenile Court	25	5.23%	57,502	16	2.80%	33,815	11800	7.88%	111,078	202,395.00
Magistrate Court	14	2.93%	32,214	13	2.28%	27,535	9360	6.25%	88,101	147,850.00
MPO	0	0.00%	-	2	0.35%	4,227				4,227.00
Parks & Recreation	3	0.63%	6,927	12	2.11%	25,482				32,409.00
Planner	4	0.84%	9,235	2	0.35%	4,227	0	0.00%	-	13,462.00
Probate Court	16	3.35%	36,832	9	1.58%	19,081	8100	5.41%	76,260	132,173.00
Public Defender	17	3.56%	39,141				3300	2.20%	31,012	70,153.00
Public Works	11	2.30%	25,288	95	16.67%	201,321				226,609.00
Sheriff's Office - Admin	49	10.25%	112,695	114	20.00%	241,537				354,232.00
Sheriff's Office - Corrections	40	8.37%	92,025	85	14.91%	180,066				272,091.00
Sheriff's Office - Courthouse	5	1.05%	11,544				2160	1.44%	20,298	31,842.00
Superior Court Admin	29	6.07%	66,737	10	1.75%	21,134	56850	38.00%	535,654	623,525.00
Tax Assessor	34	7.11%	78,172	28	4.91%	59,297	8114	5.42%	76,401	213,870.00
Tax Commissioner	31	6.49%	71,355	24	4.21%	50,843	5080	3.39%	47,788	169,986.00
Transit	2	0.41%	4,505	11	1.93%	23,307	0	0.00%	-	27,812.00
	478	100.00%	$ 1,099,459	570	100.00%	$ 1,207,684	149700	100.00%	$ 1,409,617	3,716,760.00

BOARD OF ELECTIONS

Mission

The mission of the Board of Elections is to provide an efficient means for citizens to cast a vote, to ensure an accurate list of voters, and to actively promote voter education, thus instilling confidence that public officials are properly elected.

Goals

- Prepare, conduct and administer all elections in Dalton-Varnell-Whitfield County
- Provide for proper maintenance and security of voting equipment
- Prepare, deliver, and oversee absentee balloting for all elections including adhering to federal and state guidelines for military and overseas voters
- Obtain, maintain and safeguard the registration of all eligible voters for all elections; to do this accurately and legally and with the least amount of inconvenience to voters; and to adequately function as a public relations and information facility at all times
- Establish and maintain precinct lines, controlling any disproportionate inequities in population to include redistricting due to representative district line shifts and the Census
- Continually evaluate and survey polling locations to ensure handicap accessibility, and to try to alleviate long lines on election day by ensuring that sites are properly suited and staffed

Budget Summary

Department/Cost Center:
Board of Elections

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 195,702	$ 221,393	$ 207,118	$ 225,807
Travel	2,937	4,071	5,000	5,000
Office Supplies	29,584	40,768	27,550	38,550
Furniture/Equipment	1,973	-	1,000	1,000
Legal/Contract Services	29,679	68,103	30,000	56,360
Operating Supplies	1,574	1,829	1,500	2,000
Maintenance	25,636	54,548	27,850	27,850
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	372	925	2,150	2,150
Sub-Total	287,457	391,638	302,168	358,717
Plus:Indirect Costs	-	-	63,617	71,363
Total	$ 287,457	$ 391,638	$ 365,785	$ 430,080

BOARD OF COMMISSIONERS
General Administration

Mission

The mission of the Whitfield County Board of Commissioners and Staff is to perform our duties in a manner that reflect our dedication and progressive commitment to the citizens in all county matters to better enhance the quality of life for all.

Our goal is to be fully responsive to the needs of the county in striving to enhance the services currently provided. We will consistently look for ways to add value and continue our commitment in partnership with the various community resource agencies to ensure effective county government and the best service possible.

BOARD OF COMMISSIONERS
Human Resources Department (HR)

Mission

The mission of the Human Resources Department is to create an environment that motivates employees to contribute to County objectives; to provide programs that have a positive impact on the County's ability to attract, develop and retain a talented & diverse workforce; and in doing so maintain a County that is viable and productive for its citizens.

The Human Resources Department exists to provide competent, courteous, and professional assistance to all County departments and elective offices. The office provides employee recruitment and selection services, payroll services, employee benefit procurement and claims resolution services, risk management services, employee training and skill development services, and employee records management services. The HR Office is also responsible for labor relations, conflict resolution, benefits administration, employee recognition programs, implementation of a comprehensive performance appraisal program, development and administration of employee related policies and ordinances, coordination of the County's safety and loss prevention program, and employee communication efforts.

Goals

- To conduct annual staff development training sessions for all employees
- To ensure that the salaries paid to County employees are both attractive and competitive in the job market
- To maintain accurate and complete personnel records
- To be responsive to questions and concerns of employees regarding all aspects of their employee/employer relationship
- To attract & retain high quality employees through innovative recognition and reward programs
- To provide employee health improvement awareness opportunities
- To identify specific succession/promotion opportunities for employees

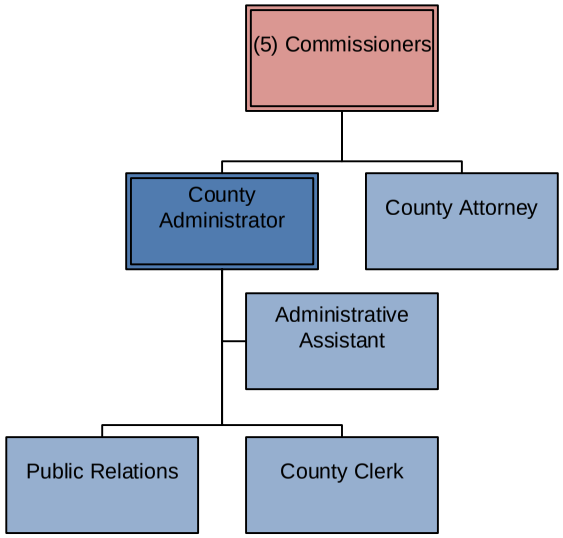
Budget Summary

Department/Cost Center:
Board of Commissioners - General Administation & HR

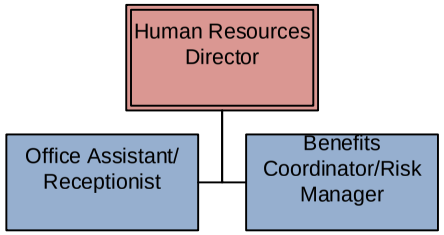
Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 550,265	$ 703,689	$ 552,753	$ 559,185
Travel	56,053	64,700	77,650	77,650
Office Supplies	17,518	20,507	13,000	13,000
Furniture/Equipment	12,499	2,023	400	400
Legal/Contract Services	18,501	7,940	43,562	43,562
Operating Supplies	9,970	15,673	19,000	19,000
Maintenance	9,569	7,875	39,000	39,000
Vehicle Expense	-	542	1,500	1,500
Consultant	27,658	6,088	3,000	3,000
Miscellaneous	34,163	38,852	36,750	36,750
Sub-Total	736,196	867,889	786,615	793,047
Less:Indirect Costs	-	-	(786,615)	(793,047)
Total	$ 736,196	$ 867,889	$ -	$ -

Note: 2006-2008 Includes Finance & Accounting

Whitfield County Board of Commissioners



Whitfield County Human Resources



FINANCE DEPARTMENT

Mission

The Finance and Accounting Department is responsible for managing the financial operations of the County. Our mission is to perform all duties successfully to ensure the effective and efficient processing of all financial transactions, the accurate reporting of the government financial condition, and the sound financial position of the County.

The Finance and Accounting Department maintains the financial records for all County funds. Responsibilities include payroll services, accounts payable, accounts receivable, purchase orders, bid process, capital assets, alcoholic beverage licenses, the consolidated annual comprehensive financial report (CAFR), grants, general ledger, and coordinate the budget process.

Goals

- To provide all departments with timely and reliable financial information
- To provide financial guidance to all Department Heads/Elected Officials to assure conformance with County policies, GASB pronouncements, and generally accepted accounting principles
- To maintain high standards of productivity and efficiency
- To develop and maintain a financial policy/procedure manual
- To process & pay County bills timely
- To maintain the “Certificate of Achievement for Excellence in Financial Reporting”
- Provide timely and accurate interim financial information to the Board of Commissioners to aid in any necessary budget adjustments or furloughs

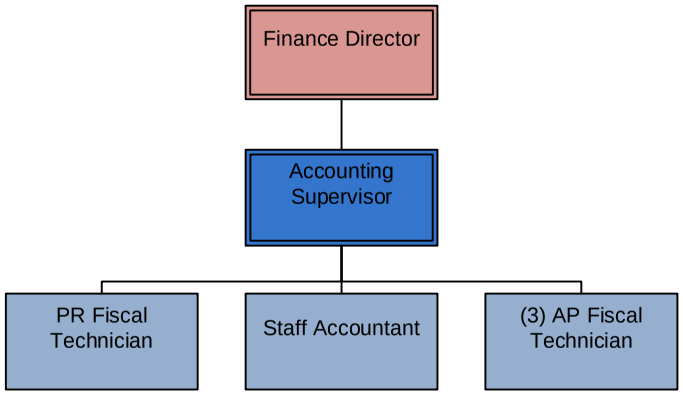
Budget Summary

Department/Cost Center:
Finance and Accounting Department

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 703,689	$ 878,235	$ 363,045	$ 357,937
Travel	64,700	91,099	4,650	4,650
Office Supplies	20,506	23,171	14,000	14,000
Furniture/Equipment	2,023	12,232	1,200	1,200
Legal/Contract Services	7,940	43,720	-	-
Operating Supplies	15,673	27,431	-	-
Maintenance	7,875	42,898	28,000	28,000
Vehicle Expense	542	1,269	-	-
Consultant	6,088	8,294	-	-
Miscellaneous	38,852	40,448	8,850	8,850
Sub-Total	867,888	1,168,796	419,745	414,637
Less:Indirect Costs	-	-	(419,745)	(414,637)
Total	$ 867,888	$ 1,168,796	$ -	$ -

Note: Prior to 2009 Finance was included in Board of Commissioners Budget

Whitfield County Finance Department



INFORMATION TECHNOLOGY

Mission

The Information Technology department provides reliable, innovative, cost-effective information technology solutions to support the mission of Whitfield County.

Vision

Provide excellent information technology solutions to the citizens, business community and staff of Whitfield County.

Goals

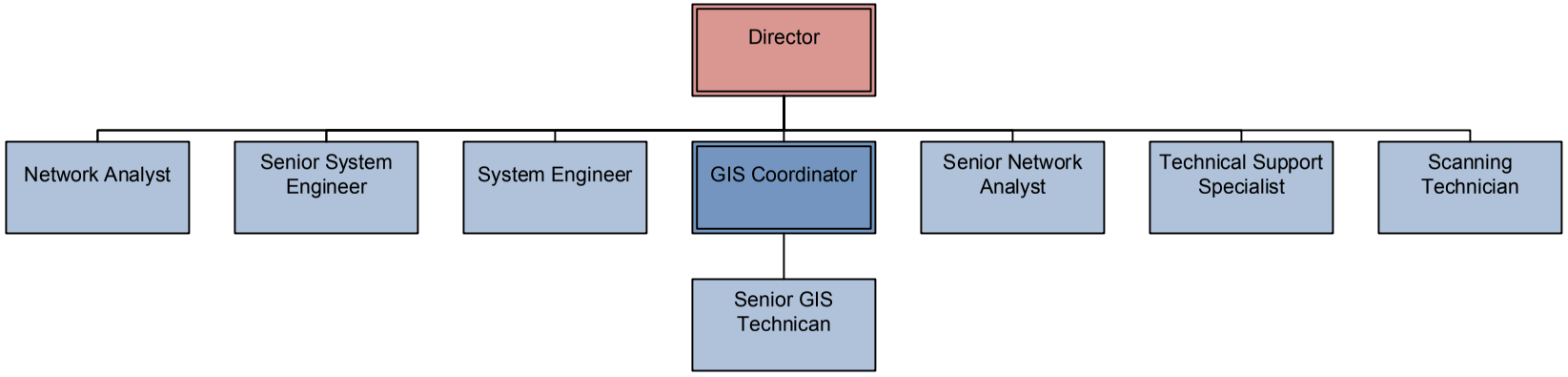
- Support the objectives of County government
- Conduct County operations electronically
- Treat information as a strategic resource
- View technology investments from an enterprise perspective
- Ensure electronic access to information and services while maintaining privacy
- Continuously improve services provided by Whitfield County

Budget Summary

Department/Cost Center:
Information Technology

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 437,745	$ 544,036	$ 573,560	$ 594,307
Travel	32,866	28,259	45,000	45,000
Office Supplies	3,651	7,054	5,000	5,000
Furniture/Equipment	126,148	28,490	14,600	14,600
Legal/Contract Services	156,167	215,747	106,022	106,022
Operating Supplies	11,422	15,362	15,640	15,640
Maintenance	82,656	63,403	77,600	77,600
Vehicle Expense	510	4,181	8,500	8,500
Consultant	36,554	75	6,500	6,500
Miscellaneous	180,231	210,702	226,290	226,290
Sub-Total	1,067,949	1,117,309	1,078,712	1,099,459
Less:Indirect Costs	-	-	(1,078,712)	(1,099,459)
Total	$ 1,067,949	$ 1,117,309	$ -	$ -

IT Department



TAX COMMISSIONER

Mission

Our focus on being A Leader in Public Service has never been more acute. We are committed to being accountable to the citizens of Whitfield County, as well as to others for whom we provide services.

The Georgia Constitution mandates the Office of the Tax Commissioner. This office safeguards tax receipts of Whitfield County. This office complies with all Constitutional laws of Georgia pertaining to the Tax Commissioner's Office, as well as state and local legislation and regulations.

In partnership with state, county and city governments, the Whitfield County Tax Commissioner's Office is charged with the responsibility of collecting taxes, taking application of title, certificate of registration and license plates to vehicles owned and operated in Whitfield County. This office collects out of state sales tax on vehicles purchased outside the state of Georgia. It is also responsible with the duty of issuing handicapped placards and mobile home decals. Homestead and other related exemption applications are filed in this office. The Whitfield County Tax Commissioner's office will provide services that are accessible and responsive to the needs of the citizens of the greater Dalton/Whitfield County area through innovation, technology and a professional workforce.

Our goal is to perform these duties efficiently, timely and to provide our citizens with above measure quality customer service. The Whitfield County Tax Commissioner's Office continually remains available and sensitive to the needs of our citizens through a professional workforce, innovation and integrating technology.

Goals

- Presence of TEAMWORK - Demonstrate proactive INNOVATION
- Thrive to SERVE customers
- Establish meaningful and challenging work that matches employee skill and interest
- Provide OPEN and ETHICAL work environment
- LEAD by fact to remain conservative stewards of public resources
- Forecast FUTURE needs
- Cross-train Employees to build better Customer Service and timely Operations
- Monthly staff meeting focusing on positive impression and professional image
- Implement employee incentives to raise awareness of individual customer service abilities
- Monthly scorecards to promote self development through analysis performance

Methodology- Vision

Issuance of motor vehicle license plate decals is handled by customer service representatives, mail or internet services. Transactions processed by customer service representatives or by the internet can be paid by credit card. Property tax payments are collected by customer service representatives, by mail or through internet services. The tax payments can be viewed the following day by internet service at www.whitfieldcountyga.com.

These collections include real estate, mobile homes, personal property, ad valorem tax on motor vehicles, tag and title fees, sales tax, insurance lapse fees, and other related duties as required.

Collections for all governing bodies such as the City of Dalton, School Systems (County and City), Whitfield County Government and the State of Georgia.

Foster teamwork ~ encourage proactive innovation ~ Exist to SERVE

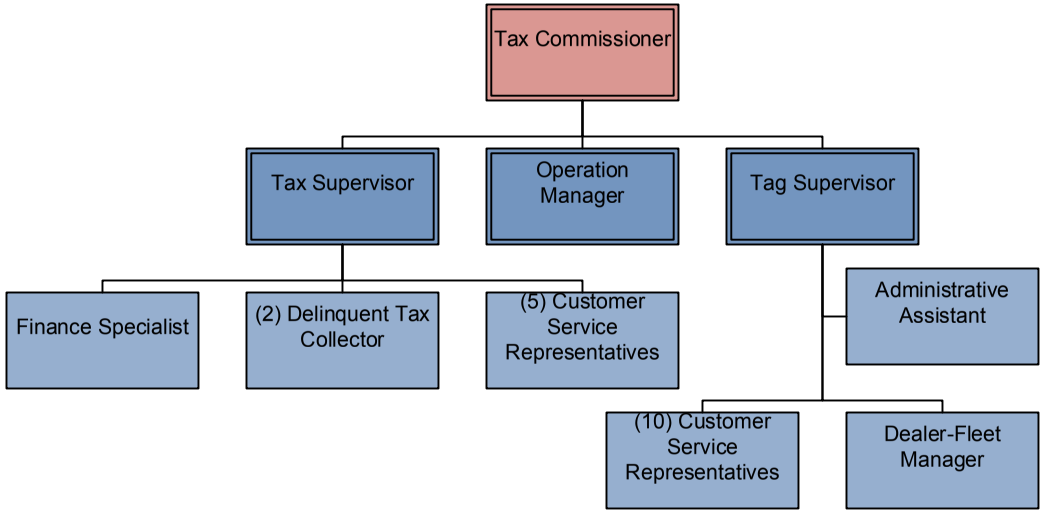
Provide more than adequate places and services to allow our citizens ease in payment and collection of information; we strive to Lead in Customer Service.

Budget Summary

Department/Cost Center:
Tax Commissioner

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 946,094	$ 1,014,733	$ 1,009,452	$ 991,146
Travel	10,261	14,798	15,500	15,500
Office Supplies	79,558	75,667	80,800	80,800
Furniture/Equipment	3,176	10,399	3,000	3,000
Legal/Contract Services	-	-	-	-
Operating Supplies	7,817	5,895	5,440	5,440
Maintenance	24,835	27,294	28,400	28,400
Vehicle Expense	1,911	2,050	3,500	3,500
Consultant	1,080	280	-	-
Miscellaneous	6,863	6,381	9,350	9,350
Sub-Total	1,081,595	1,157,497	1,155,442	1,137,136
Plus:Indirect Costs	-	-	150,222	169,986
Total	$ 1,081,595	$ 1,157,497	$ 1,305,664	$ 1,307,122

Tax Commissioner



TAX ASSESSOR

Mission

We are committed to:

- The delivery of prompt, courteous and professional service to the citizens of Whitfield County
- The valuation of all real and personal property in Whitfield County in a fair and equitable manner
- The principles of integrity, efficiency, teamwork, professionalism and excellence
- The production of a statutorily acceptable and statistically sound tax digest
- A properly trained and certified appraisal staff as required by Georgia Law
- Continually improve our methods to provide accurate and timely information to the citizens of Whitfield County incorporating a Geographic Information System in the transmission of our property database through the County's internet website

Goals

- Provide exceptional and exemplary service to the citizens of Whitfield County
- Adhere to and promote the spirit of the Taxpayer Bill of Rights by a prompt, efficient and courteous response to taxpayer concerns
- Produce and submit a timely Tax Digest before July 1 that meets the requirements of the Georgia Department of Revenue.
- Efficient and effective use of all current resources allocated to the Assessor’s Office through wise, prudent, timely and only necessary expenditures.
- Promote a Policy of fiscal responsibility and conservation by example in the Department

as a way of maximizing our fiscal resources and man power.

- Be proactive to seek new and practical ways to respond in a creative, logical and strategic manner to current and ongoing fiscal needs and requirements of the Department.

- Comments on possible options and solutions to deal with the economic downturn of 2009-2010:

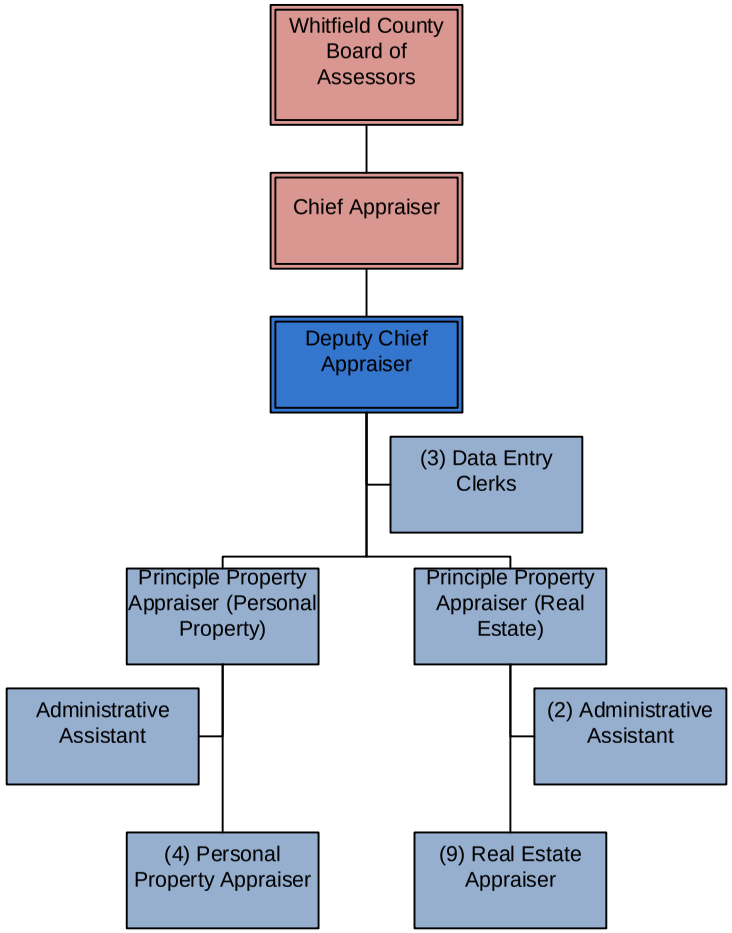
    1. Postpone filling the Appraiser position that is currently open.
    2. Remain in our current location for the time being and not spend the capital for remodeling to relocate to the current break area of the courthouse.
    3. Minimize all office supplies and purchases to conserve all resources.
    4. Continue to maintain due diligence and vigilance on all expenditures of the Department for the 2010 budget year.
    5. Use our current fleet of vehicles, over 100,000 miles, for one more year and replace those with new or good used ones possibly next year or when the budget will allow.

Budget Summary

Department/Cost Center:
Assessor's Office

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 927,848	$ 1,080,884	$ 1,033,025	$ 1,031,351
Travel	19,812	17,445	20,100	20,100
Office Supplies	24,461	30,566	40,200	36,200
Furniture/Equipment	418	8,802	10,000	10,000
Legal/Contract Services	1,000	21,200	11,000	1,000
Operating Supplies	4,850	7,172	12,885	12,885
Maintenance	2,767	2,756	4,000	4,000
Vehicle Expense	9,076	9,423	10,500	10,500
Consultant	74,725	59,950	75,000	75,000
Miscellaneous	2,958	5,530	8,300	8,300
Sub-Total	1,067,915	1,243,728	1,225,010	1,209,336
Plus:Indirect Costs	-	-	235,826	213,870
Total	$ 1,067,915	$ 1,243,728	$ 1,460,836	$ 1,423,206

Whitfield County Tax Assessor's Office



BUILDINGS AND GROUNDS

Mission

The Building & Grounds Department is dedicated to and responsible for all buildings and grounds that belong to Whitfield County. We cover all areas being: Electrical, Plumbing, HVAC, Lighting, Construction, Painting, Remodeling, Carpet, Tile, Cleaning, Parking lots, and Yard work. We also provide health, safety, cleanliness, and welfare to all the employee's and citizens that use or maintain space in any of our County facilities. We continuously work to improve the properties of Whitfield County to look and be the best they can. We strive to hold the image of Whitfield County being number one in health, safety and a nice place to be.

Goals

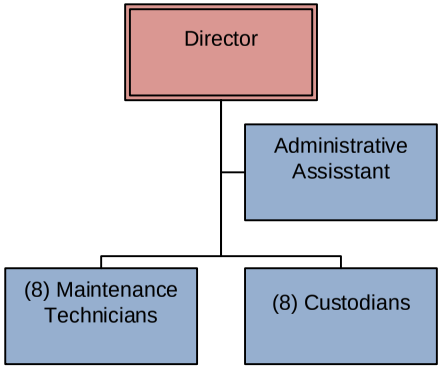
- To enhance the overall appearance of Properties
- To conserve water and electrical uses in all areas by making sure all lights and HVAC are turned off/down when not in use
- To provide more training for all Employee's
- To make Whitfield County facilities a better place to work and serve the citizens
- To carry out the needs of the employees and the citizens to have better facilities
- To provide a top quality team
- To keep the quality up even when the economy is in slow times
- Buy in bulk to save on supplies and materials when possible

Budget Summary

Department/Cost Center:
Buildings & Grounds

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 702,045	$ 781,720	$ 771,939	$ 721,017
Travel	1,115	4,250	4,000	4,000
Office Supplies	784	440	600	600
Furniture/Equipment	11,420	2,954	8,000	8,000
Legal/Contract Services	100,577	101,164	105,500	105,500
Operating Supplies	37,099	33,660	44,500	44,500
Utilities	385,866	418,466	415,250	415,250
Maintenance	101,000	92,854	88,000	88,000
Vehicle Expense	14,761	18,204	17,750	17,750
Consultant	-	-	-	-
Miscellaneous	1,414	1,308	5,000	5,000
Sub-Total	1,356,082	1,455,019	1,460,539	1,409,617
Less:Indirect Costs	-	-	(1,460,539)	(1,409,617)
Total	$ 1,356,082	$ 1,455,019	$ -	$ -

Building and Grounds



COMMUNICATIONS DEPARTMENT

Mission

To proactively inform, educate and involve citizens and employees about Whitfield County projects, policies, and goals, while enhancing the image of our County government. We do this by promoting a culture of open communication and collaboration, to foster exceptional customer service.

The division is responsible for:

- Internal Communications (employees)
- External Communications (public)
- Media Communications (news releases, media advisories)
- Media Services (in-house graphics design, printing services)
- Publication of monthly county newsletter
- Assistance with communications and materials supporting the County's economic development, marketing and tourism programs - in conjunction with the local Chamber of Commerce and the Convention & Visitors Bureau
- Coordination and public relations joint efforts with other agencies in the county
- Public information and public relations assistance to County agencies and departments
- Assistance and representation of the County Administrator and County Commission on special projects involving the community, other organizations, or other agencies in Whitfield County and across the U.S.
- Public information dissemination during an emergency situation involving the county

Goals

- To provide all residents of Whitfield County with accurate information about county government as dispersed through local, area, and state news media, county publications, and other electronic means
- To provide assistance to county agencies with public relations and dissemination of information to the public in a timely and effective way

Budget Summary

Department/Cost Center:
Communications

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ 27,393
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	21,258	27,242	21,000	-
Operating Supplies	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	-	-	-	-
Sub-Total	21,258	27,242	21,000	27,393
Plus:Indirect Costs	-	-	-	4,483
Total	$ 21,258	$ 27,242	$ 21,000	$ 31,876

SUPERIOR COURT

Mission

Article III, Section 2 of the United States Constitution creates the mission for the Superior Courts in that it establishes the power of the Judicial Branch of Government. Furthermore, the Fifth, Sixth, and Seventh Amendments to this same Constitution describe in more detail how the courts are to function in order to protect the rights of our citizens and establish the mission of the court system.

Amendment 5 - Trial and Punishment, Compensation for Takings
No person shall be held to answer for a capital, or otherwise infamous crime, unless on a presentment or indictment of a Grand Jury, except in cases arising in the land or naval forces, or in the Militia, when in actual service in time of War or public danger; nor shall any person be subject for the same offense to be twice put in jeopardy of life or limb; nor shall be compelled in any criminal case to be a witness against himself, nor be deprived of life, liberty, or property, without due process of law; nor shall private property be taken for public use, without just compensation.

Amendment 6 - Right to Speedy Trial, Confrontation of Witnesses
In all criminal prosecutions, the accused shall enjoy the right to a speedy and public trial, by an impartial jury of the State and district wherein the crime shall have been committed, which district shall have been previously ascertained by law, and to be informed of the nature and cause of the accusation; to be confronted with the witnesses against him; to have compulsory process for obtaining witnesses in his favor, and to have the Assistance of Counsel for his defense.

Amendment 7 - Trial by Jury in Civil Cases
In Suits at common law, where the value in controversy shall exceed twenty dollars, the right of trial by jury shall be preserved, and no fact tried by a jury, shall be otherwise re-examined in any Court of the United States, than according to the rules of the common law.

Goals

- To provide a safe and efficient experience to the citizens
- To enhance the process of the court as much as practical in order to expedite cases

Budget Summary

Department/Cost Center:
Superior Court - Judicial Administration

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 288,847	$ 306,676	$ 301,235	$ 285,874
Travel	4,553	6,329	4,250	4,250
Office Supplies	3,990	2,789	6,300	6,300
Furniture/Equipment	2,846	2,768	3,000	3,000
Legal/Contract Services	209,192	173,595	277,500	277,500
Operating Supplies	6,345	4,466	9,200	9,200
Maintenance	4,414	18,781	21,800	21,800
Vehicle Expense	-	111	1,800	1,800
Consultant	-	-	-	-
Miscellaneous	1,673	2,122	3,800	3,800
Sub-Total	521,860	517,636	628,885	613,524
Plus:Indirect Costs	-	-	657,692	623,525
Total	$ 521,860	$ 517,636	$ 1,286,577	$ 1,237,049

Budget Summary

Department/Cost Center:
Superior Court - Judge Morris

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 19,377	$ 19,377	$ 22,821	$ 21,502
Travel	-	-	-	-
Office Supplies	1,565	1,182	2,100	2,100
Furniture/Equipment	1,459	450	3,500	3,500
Legal/Contract Services	19,018	22,070	28,150	28,150
Operating Supplies	1,772	1,844	2,200	2,200
Maintenance	-	296	300	300
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	595	576	1,100	1,100
Sub-Total	43,786	45,795	60,171	58,852
Plus:Indirect Costs	-	-	-	-
Total	$ 43,786	$ 45,795	$ 60,171	$ 58,852

Department/Cost Center:
Superior Court - Judge Boyett

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 20,205	$ 20,205	$ 22,821	$ 21,516
Travel	-	-	-	-
Office Supplies	1,652	565	1,900	1,900
Furniture/Equipment	109	-	500	500
Legal/Contract Services	24,507	24,810	28,150	28,150
Operating Supplies	1,052	2,560	2,100	2,100
Maintenance	-	-	250	250
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	555	816	1,250	1,250
Sub-Total	48,081	48,957	56,971	55,666
Plus:Indirect Costs	-	-	-	-
Total	$ 48,081	$ 48,957	$ 56,971	$ 55,666

Budget Summary

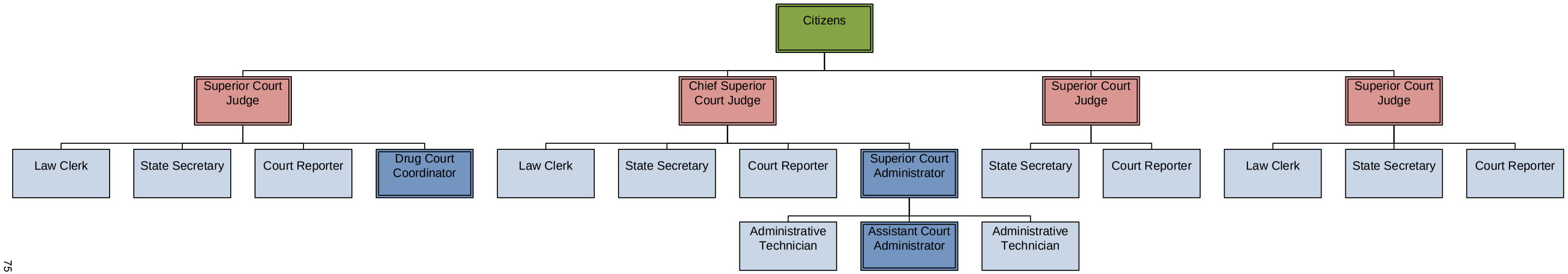
Department/Cost Center:
Superior Court - Judge Adams

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 21,321	$ 21,321	$ 22,821	$ 21,504
Travel	-	-	-	-
Office Supplies	1,654	990	1,800	1,800
Furniture/Equipment	488	200	350	350
Legal/Contract Services	21,275	23,098	28,150	28,150
Operating Supplies	3,202	2,718	3,000	3,000
Maintenance	-	-	300	300
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	557	835	1,100	1,100
Sub-Total	48,497	49,161	57,521	56,204
Plus:Indirect Costs	-	-	-	-
Total	$ 48,497	$ 49,161	$ 57,521	$ 56,204

Department/Cost Center:
Superior Court - Judge Partain

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 21,321	$ 21,321	$ 22,821	$ 21,508
Travel	-	-	-	-
Office Supplies	1,716	1,227	2,200	2,200
Furniture/Equipment	492	285	500	500
Legal/Contract Services	25,260	29,732	30,200	30,200
Operating Supplies	1,806	1,695	2,100	2,100
Maintenance	-	-	300	300
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	721	794	1,250	1,250
Sub-Total	51,316	55,055	59,371	58,058
Plus:Indirect Costs	-	-	-	-
Total	$ 51,316	$ 55,055	$ 59,371	$ 58,058

Whitfield County Superior Court



SUPERIOR COURT
Drug Court

Mission

The mission of the Conasauga Drug Court is to protect our community from drug-abusing offenders and reduce the costly impact of drug abuse by combining effective court intervention, treatment alternatives, and supervision to direct the offender into an accountable, productive, and ultimately rewarding, drug-free lifestyle.

Budget Summary

Department/Cost Center:
Superior Court - Drug Court

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 62,766	$ 69,795	$ 69,328	$ 68,268
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	-	-	-	-
Operating Supplies	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	-	-	-	-
Sub-Total	62,766	69,795	69,328	68,268
Plus:Indirect Costs	-	-	-	102,944
Total	$ 62,766	$ 69,795	$ 69,328	$ 171,212

CLERK OF COURT

Mission Statement

The Clerk of Superior Court Office wishes to keep and maintain all records and accomplish the prompt and orderly disposition of the business of the courts as required by law and to provide quality and professional service to the citizens of Whitfield County.

Goals

- To use the most cost effective and efficient means in order to perform and complete our public duty
- To give the best possible customer service
- To protect and secure all records entrusted to the office of Clerk of Superior Court

Budget Summary

Department/Cost Center:
Clerk of Court

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 664,440	$ 698,057	$ 698,724	$ 688,983
Travel	4,900	5,652	6,000	6,000
Office Supplies	59,930	62,554	62,000	62,000
Furniture/Equipment	6,248	5,731	7,200	7,200
Legal/Contract Services	4,575	5,683	5,000	5,000
Operating Supplies	2,153	2,607	2,500	2,500
Maintenance	71,308	60,040	54,000	54,000
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	3,981	3,287	6,000	6,000
Sub-Total	817,535	843,610	841,424	831,683
Plus:Indirect Costs	-	-	250,807	241,590
Total	$ 817,535	$ 843,610	$ 1,092,231	$ 1,073,273

Clerk of Court

DISTRICT ATTORNEY

Mission

It is the mission of the District Attorney's Office for the Conasauga Judicial Circuit for Whitfield and Murray Counties to professionally and competently evaluate all criminal cases brought to our attention; to aggressively prosecute cases filed in superior and juvenile courts; to treat all people courteously, respectfully and honestly; to advocate for the rights and interests of crime victims; to perform our mission in a fiscally responsible manner, and to fulfill the duties provided in O.C.G.A. 15-18-6.

Goals

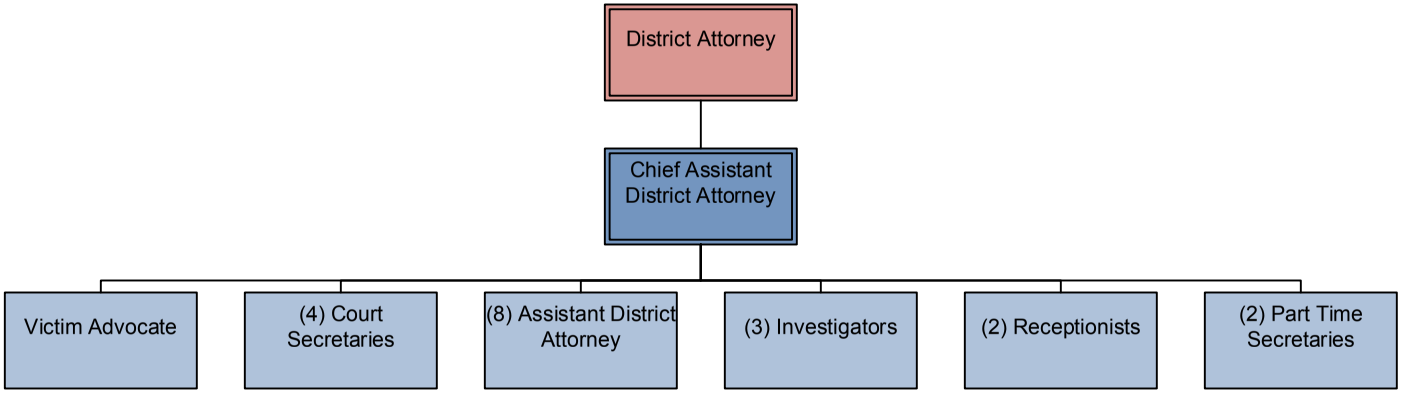
- Explore and implement procedures and processes to improve the efficiency of the courts we serve
- Develop, through appropriate training, increased knowledge and understanding of gang activity to effectively prosecute criminal gang activity
- Provide training to local law enforcement to improve investigation and prosecution of child abuse cases
- Provide mandated services as required under O.C.G.A. 17-17-1 (Georgia Crime Victims Bill of Rights), O.C.G.A. 17-14-1 (Crime victim restitution), and O.G.C.A. 17-15-1 (Victim compensation)

Budget Summary

Department/Cost Center:
District Attorney

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	7,038	7,996	8,000	9,000
Office Supplies	13,205	13,587	13,500	15,500
Furniture/Equipment	1,250	1,001	4,800	4,800
Legal/Contract Services	936,004	1,041,593	1,041,907	1,041,907
Operating Supplies	6,049	5,779	9,400	9,400
Maintenance	2,638	2,147	3,000	3,000
Vehicle Expense	6,440	7,643	7,500	7,500
Consultant	-	-	-	-
Miscellaneous	38,935	38,837	40,500	37,500
Sub-Total	1,011,559	1,118,583	1,128,607	1,128,607
Plus:Indirect Costs	-	-	198,601	172,653
Total	$ 1,011,559	$ 1,118,583	$ 1,327,208	$ 1,301,260

District Attorney



MAGISTRATE COURT

Mission

The mission of the Magistrate Court of Whitfield County is to provide equal justice to all persons regardless of age, race, national origin, or religious beliefs. It is also our mission to provide prompt and courteous responses to all individuals utilizing our Court, so that they will not feel intimidated by the Judicial process, and will also have a more complete understanding of how the Court operates.

Goals

- Treat all persons equally
- Treat all persons courteously
- Treat all persons with respect
- Help people to understand the role of the Magistrate Court
- Help people to understand the rules and procedures of the Magistrate Court
- Expand our mediation program
- Cross-train all of our staff
- Create more camaraderie in our work environment
- Encourage the staff to communicate how we can improve our court
- Find ways for the court to be more user friendly

Budget Summary

Department/Cost Center:
Magistrate Court

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 753,093	$ 796,172	$ 770,321	$ 783,871
Travel	12,682	8,078	5,000	5,000
Office Supplies	18,704	24,446	23,000	23,000
Furniture/Equipment	880	633	3,500	3,500
Legal/Contract Services	31,780	36,280	58,000	58,000
Operating Supplies	7,806	5,445	11,000	11,000
Maintenance	13,561	14,231	17,500	17,500
Vehicle Expense	13,701	20,024	16,000	16,000
Consultant	-	-	-	-
Miscellaneous	7,185	6,407	8,200	8,200
Sub-Total	859,392	911,716	912,521	926,071
Plus:Indirect Costs	-	-	159,079	147,850
Total	$ 859,392	$ 911,716	$ 1,071,600	$ 1,073,921

Magistrate Court

PROBATE COURT

Mission

The Probate Court is designed to provide a wide variety of services for the general public. Our major functions fall under two categories. The "Probate" or civil Department has the responsibility of assisting in matters regarding the probate of wills and the administration of estates, guardianships and conservatorships of minors and incapacitated adults, and involuntary mental health evaluations. The issuance of firearms' permits, fireworks permits and marriage licenses' are also obtained through this department. The "Traffic" or criminal Department is responsible for the intake, arraignment and trial of county misdemeanor traffic citations. Revenue received from probate fees or traffic fines is disbursed to various State programs and the Board of Commissioners office as provided by Georgia law.

Goals

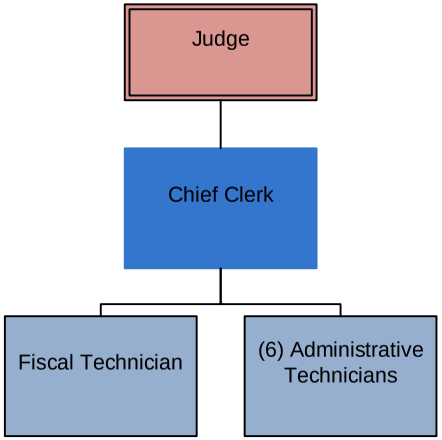
- To conduct monthly staff meetings for the purpose of providing a more efficient operation and to educate employees of Court practices and procedures
- To have Court staff attend training on updated laws and procedures on at least a biennial basis
- To complete program for access to records from the internet through file imaging
- To maintain an office of integrity, competence and accessibility through a courteous manner and concern for the needs of the general public

Budget Summary

Department/Cost Center:
Probate Court

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 404,108	$ 430,314	$ 427,119	412,813
Travel	7,135	8,767	7,100	7,100
Office Supplies	8,361	6,709	8,900	8,900
Furniture/Equipment	269	554	2,100	2,100
Legal/Contract Services	6,515	7,405	9,250	9,250
Operating Supplies	7,170	9,786	7,300	7,300
Maintenance	2,106	4,960	5,900	5,900
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	11,165	11,092	11,600	11,600
Sub-Total	446,829	479,586	479,269	464,963
Plus:Indirect Costs	-	-	137,883	132,173
Total	$ 446,829	$ 479,586	$ 617,152	$ 597,136

Probate Court



JUVENILE COURT

Mission

The Whitfield County Juvenile Court is an independent juvenile court organized under Chapter 11 of Title 15 of the Official Code of Georgia. The Court is dedicated to serving the residents of Whitfield County through a two step process. First, by hearing all cases involving allegations of deprivation of children under the age of eighteen years, unruly conduct, delinquency or traffic violations concerning children under the age of seventeen found within it's jurisdiction, and ensuring all legal process is applied. Second, if after adjudication a child is found to be in need of treatment, rehabilitation or supervision to safely remain in the community, the court will promote the protection and safety of the child, family and community by treatment and supervision and will provide access to appropriate treatment programs whenever feasible.

Goals

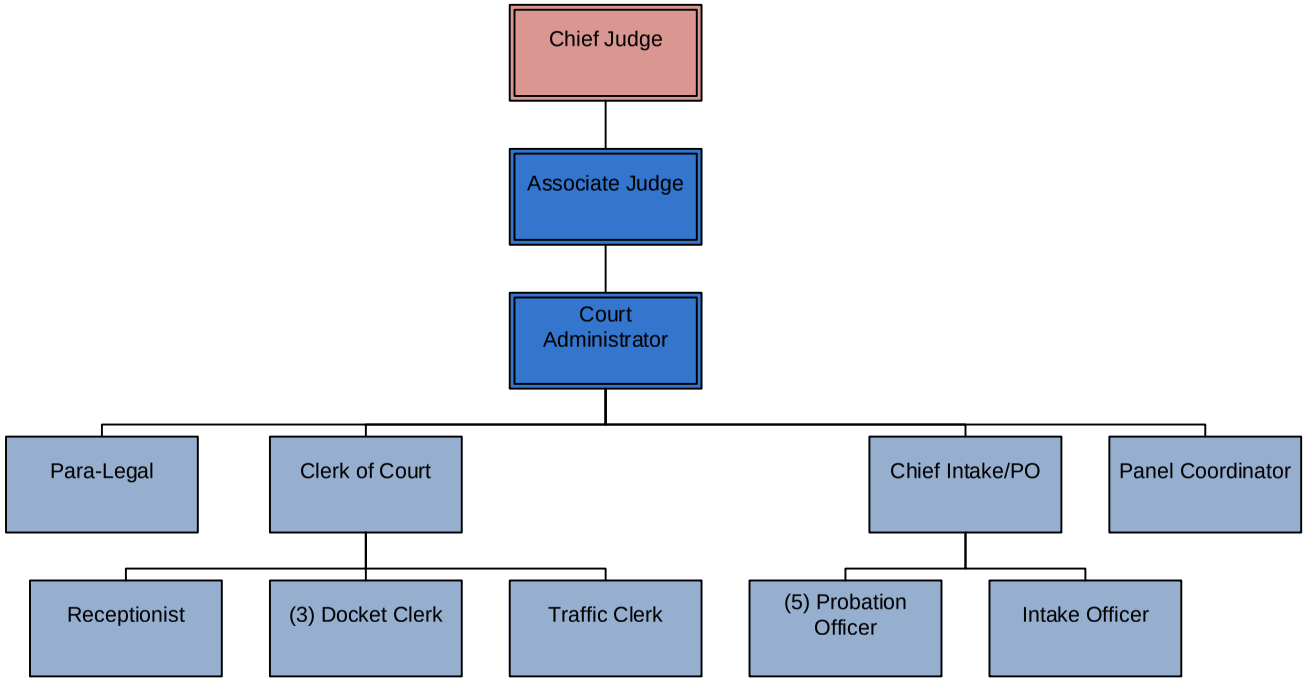
- To conduct staffing meetings as needed for difficult cases
- To review cases with other community agencies involved with the families
- To create individualized supervision plans based on the needs of each child probated
- To implement a graduated sanctions program
- To conduct training sessions for staff and to look for training opportunities within the field of juvenile probation

Budget Summary

Department/Cost Center:
Juvenile Court

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 677,560	$ 749,987	$ 714,548	$ 755,497
Travel	6,337	8,524	12,406	12,406
Office Supplies	10,012	9,176	11,560	11,560
Furniture/Equipment	1,647	2,708	3,700	3,700
Legal/Contract Services	147,426	159,077	175,000	175,000
Operating Supplies	7,732	8,412	7,895	7,895
Maintenance	2,953	8,112	6,305	6,305
Vehicle Expense	799	1,786	1,800	1,800
Consultant	-	-	-	-
Miscellaneous	31,012	28,442	32,601	32,601
Sub-Total	885,479	976,224	965,815	1,006,764
Plus:Indirect Costs	-	-	217,133	202,395
Total	$ 885,479	$ 976,224	$ 1,182,948	$ 1,209,159

Whitfield County Juvenile Court



PUBLIC DEFENDER

Mission

The mission of the Conasauga Public Defender's Office is to advocate for indigent persons in the criminal justice system. We provide effective, timely, and ethical legal representation to those accused of crimes consistent with the guarantees of the Constitutions of the United States and the State of Georgia.

Goals

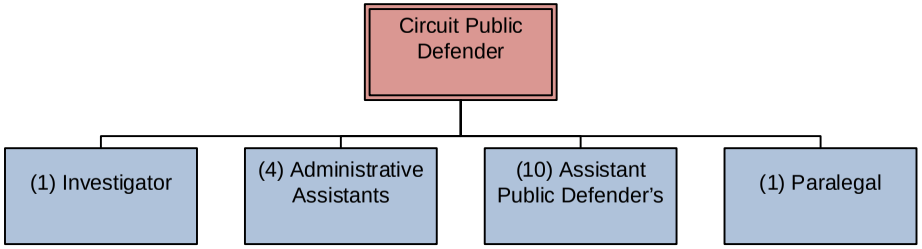
- To be responsive to questions and concerns of clients and their family members in a prompt and courteous manner
- To attract and retain high quality employees through innovative recognition and career development opportunities
- To ensure that the salaries paid to local employees are both attractive and competitive in the job market
- To conduct annual staff development training sessions for all employees
- To be responsive to questions and concerns of employees regarding all aspects of their employee/employer relationship

Budget Summary

Department/Cost Center:
Public Defender

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	1,025	5,303	3,000	3,000
Office Supplies	4,753	5,370	8,500	8,500
Furniture/Equipment	3,695	2,059	6,400	6,400
Legal/Contract Services	539,914	569,528	586,790	586,790
Operating Supplies	11,385	9,304	10,700	10,700
Utilites	1,920	1,722	2,300	2,300
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	21,316	21,965	23,900	23,900
Sub-Total	584,008	615,250	641,590	641,590
Plus:Indirect Costs	-	-	76,355	70,153
Total	$ 584,008	$ 615,250	$ 717,945	$ 711,743

Conasauga Public Defender's Office



SHERIFF'S DEPARTMENT

Mission

The mission of the Whitfield County Sheriff's Office is to affirmatively promote a feeling of safety and security to the members of our community. We do this by providing high quality police services related to the protection of life and property; by taking steps to prevent criminal activity; by detecting and investigating criminal activity; by the apprehension and incarceration of offenders and the enforcement of criminal laws; by recovering property; by providing leadership in community involvement and awareness programs; by keeping and maintaining records; by training of personnel; and by maintaining high ethical standards.

Goals

- Work with Human Resources to develop a pre-employment protocol for improving the screening and selection of law enforcement recruits.
- Develop strategies which will enable our Patrol Division to be more fuel efficient during their daily duties.
- Enhance the "On the Job" training program for new recruits in the Detention Division of the Sheriff's Office.
- Have additional supervisors from the Sheriff's Office attend and successfully complete the "Professional Management Program."

Budget Summary

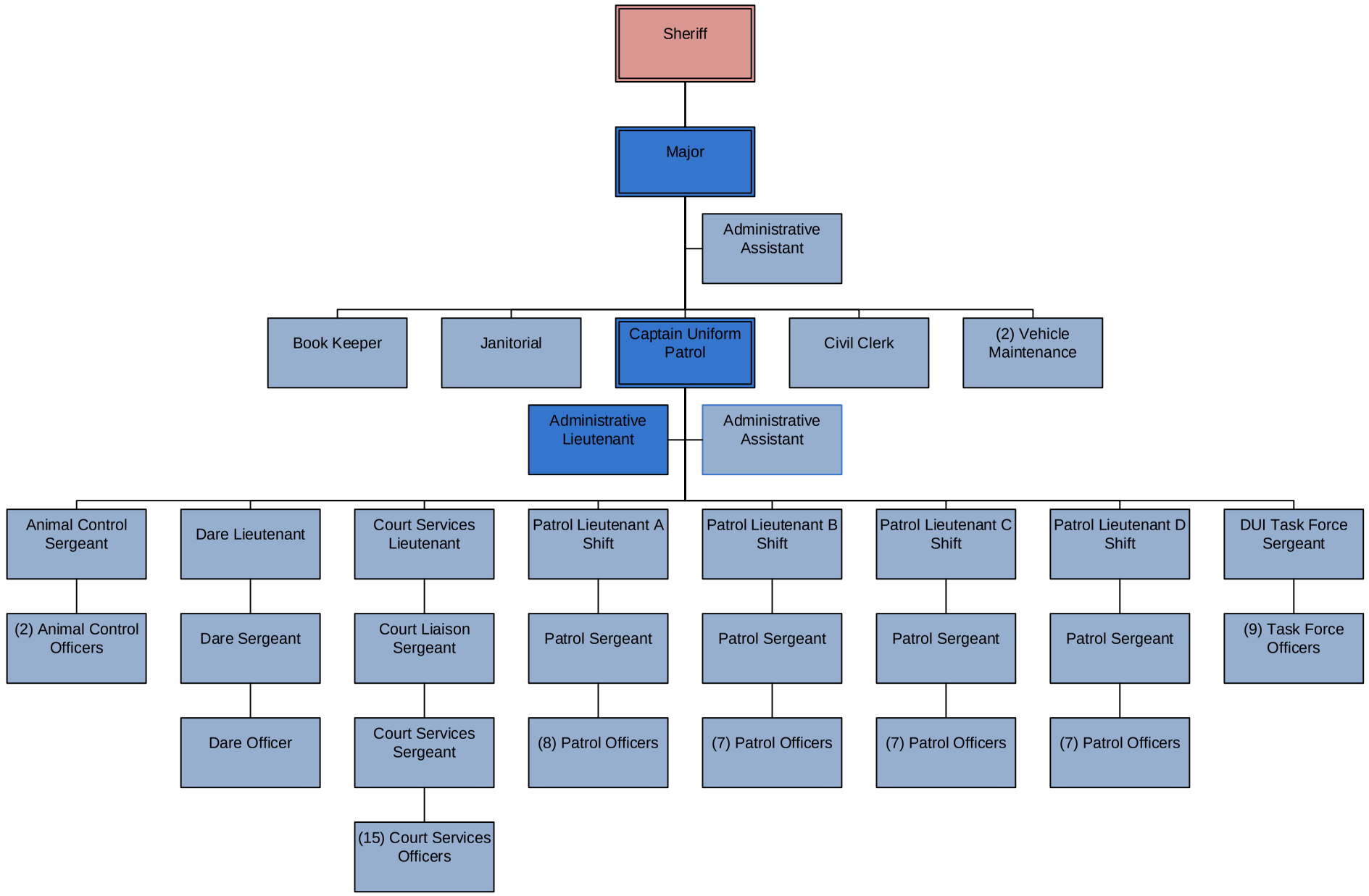
Department/Cost Center:
Sheriff's Dept - Uniform Patrol Division and Court Services Division

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 5,323,037	$ 5,675,571	$ 5,829,349	$ 5,783,142
Travel	53,811	67,799	58,000	58,000
Office Supplies	39,811	34,918	41,500	41,500
Furniture/Equipment	61,334	29,455	20,000	20,000
Legal/Contract Services	21,754	13,836	21,000	21,000
Operating Supplies	223,462	206,729	207,560	207,560
Utilities	1,746	2,429	3,000	3,000
Maintenance	4,617	7,847	12,500	12,500
Vehicle Expense	455,680	512,621	455,000	455,000
Consultant	-	-	-	-
Miscellaneous	100,166	96,473	108,800	108,800
Sub-Total	6,285,419	6,647,679	6,756,709	6,710,502
Plus:Indirect Costs	-	-	398,357	386,074
Total	$ 6,285,419	$ 6,647,679	$ 7,155,066	$ 7,096,576

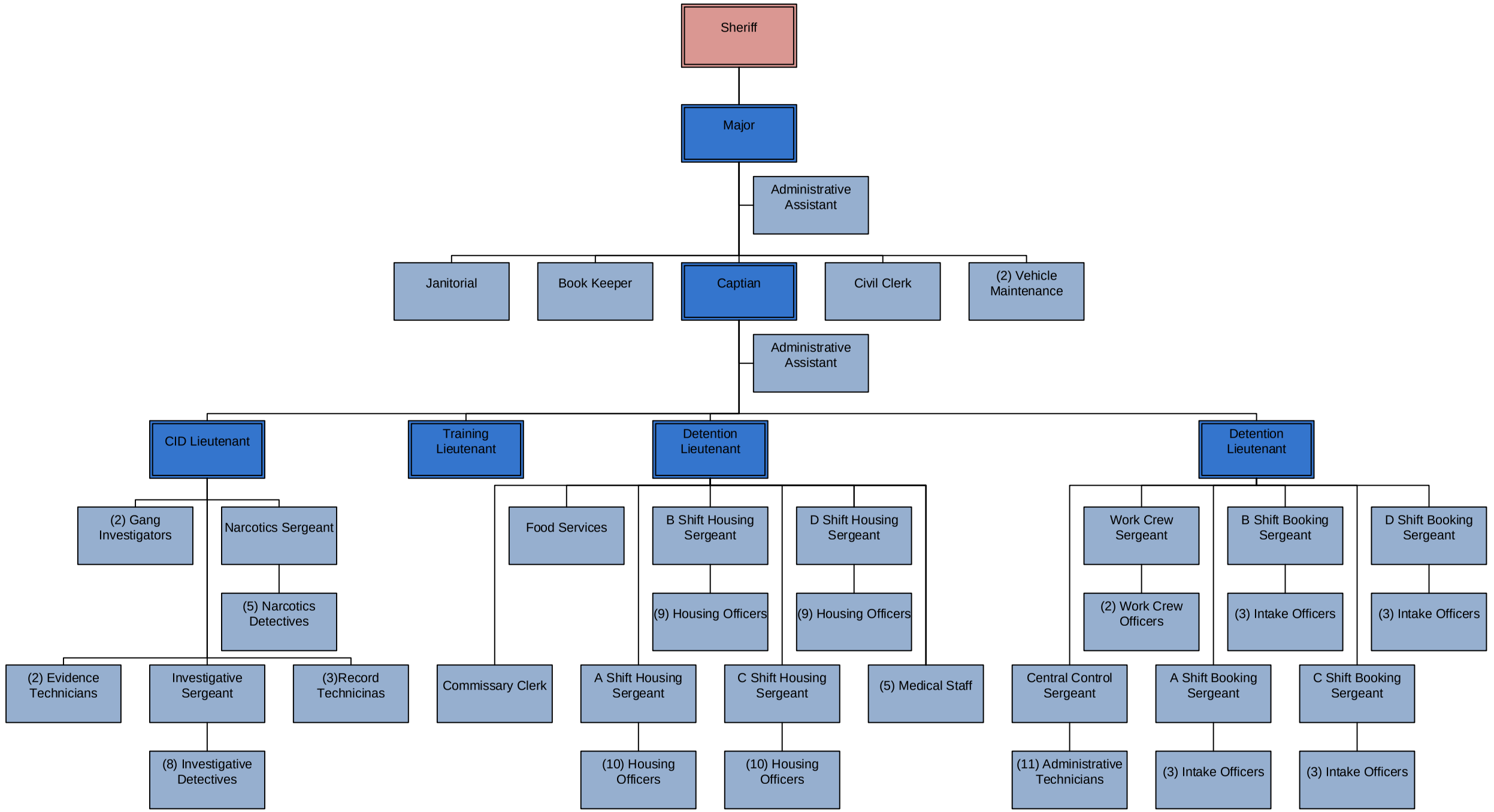
Department/Cost Center:
Sheriff's Dept - Correctional Center

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 3,480,393	$ 3,619,752	$ 3,559,776	$ 3,636,448
Travel	31,690	28,822	29,000	29,000
Office Supplies	17,648	20,081	18,000	18,000
Furniture/Equipment	12,071	19,271	12,000	12,000
Legal/Contract Services	972,347	899,612	970,000	870,000
Operating Supplies	172,310	154,348	154,000	154,000
Utilities	258,734	300,954	265,000	265,000
Maintenance	82,260	112,425	87,000	87,000
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	11,075	14,022	12,325	12,325
Sub-Total	5,038,527	5,169,287	5,107,101	5,083,773
Plus:Indirect Costs	-	-	293,008	272,091
Total	$ 5,038,527	$ 5,169,287	$ 5,400,109	$ 5,355,864

Whitfield County Sheriffs Office (Patrol)



Whitfield County Sheriffs Office (CID/Training/ Corrections)



FIRE DEPARTMENT

Mission

The Fire Department's mission is to serve our citizens with a combination of modern fire suppression, fire prevention and public safety education methods to reduce the loss of lives and property.

Goals

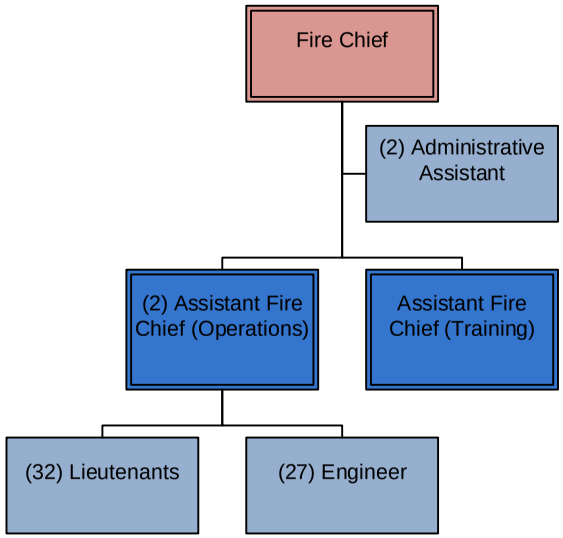
- Continue to make improvements & additions to the Training Center. Examples;
  - Bathroom facilities
  - LP Gas fire simulators
  - Area for extrication training
- Add a minimum of 20 additional full-time personnel, to allow a minimum of 2 personnel at each station 24/7, as allowed by budget
- Continued replacement of older vehicles and equipment on a regular basis as allowed by budget
- Addition of 3 Fire Stations:
  - A Fire Headquarters
  - One to cover the northwest section of county
  - One for the area between Eastside, Valley Point, and Carbondale
  - These additional stations would be a step toward improving our ISO rating, based on their latest report
- Maintain a modern and effective training program through up-to-date training manuals, training software & hardware, etc.
- Maintain a good working relationship with all departments within the county in order to provide the best service possible
- Continue to provide opportunities to our employees to advance their education in the area of Fire Science
- Continue our conservative spending practices
- Continue our fuel and utilities cost saving policies

Budget Summary

Department/Cost Center:
Fire Department

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 3,392,526	$ 3,864,875	$ 3,973,967	$ 3,971,583
Travel	23,696	26,131	24,500	24,500
Office Supplies	3,736	4,051	6,194	6,194
Furniture/Equipment	30,039	66,032	30,000	30,000
Legal/Contract Services	-	-	-	-
Operating Supplies	152,752	107,417	74,990	74,990
Utilities	47,178	53,510	47,000	47,000
Maintenance	55,512	55,611	51,700	51,700
Vehicle Expense	108,584	128,296	113,000	113,000
Consultant	-	-	-	-
Miscellaneous	113,464	110,020	149,140	149,140
Sub-Total	3,927,487	4,415,943	4,470,491	4,468,107
Plus:Indirect Costs	-	-	210,674	211,230
Total	$ 3,927,487	$ 4,415,943	$ 4,681,165	$ 4,679,337

Whitfield County Fire
Department Paid Employees



CORONER

Mission

The mission of the Coroner is associated with investigations and inquests regarding persons having died by unlawful, violent, suicidal and mysterious means.

Goals

- Continue to serve the people of Whitfield County and abide by the State and Federal Laws
- Continue to cut budget as much as possible

Budget Summary

Department/Cost Center:
Coroner

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 47,137	$ 45,274	$ 44,750	$ 43,637
Travel	6,818	5,465	8,800	8,800
Office Supplies	1,265	1,831	3,400	3,400
Furniture/Equipment	260	641	860	860
Legal/Contract Services	63,292	64,112	92,000	92,000
Operating Supplies	488	1,294	3,200	3,200
Maintenance	325	325	400	400
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	4,573	4,803	7,400	7,400
Sub-Total	124,157	123,745	160,810	159,697
Plus:Indirect Costs	-	-	10,597	9,101
Total	$ 124,157	$ 123,745	$ 171,407	$ 168,798

ANIMAL CONTROL

Mission

The Whitfield County Animal Shelter exists for the sole purpose to provide temporary housing for abused, loose and unattended, and owner relinquished animals. The mission of the shelter, while performing this task, is to provide a secure environment with proper nourishment and care to sustain life until a disposition can be determined.

Goals

- The goals of the Whitfield County Animal Shelter are to operate efficiently within the given set of budget parameters.
- Work in conjunction with the Humane Society of Northwest Georgia, and Atlanta Pet Rescue and Adoption Inc. for the successful placement of unwanted adoptable animals.
- Provide guidance and assurance for those individuals faced with the necessity of using our shelter.
- Act in the most humane manner possible while carrying out the euthanasia process when a final disposition has been determined.

Narrative

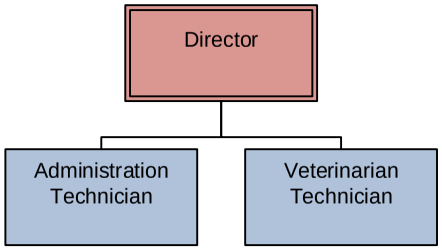
The economic downturn in 2009 has affected the Whitfield County Animal Shelter in many ways. Our animal intake increased 17% in the year 2009. This growth has meant more food, water, and euthanasia solution to handle the upturn in volume. Our budget has been maintained at the same level as 2008 and we have anticipated this to occur for our 2010 budget. We plan to keep providing the best service possible while controlling spending.

Budget Summary

Department/Cost Center:
Animal Control

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 132,888	$ 134,572	$ 146,686	$ 139,902
Travel	-	-	-	-
Office Supplies	747	692	1,100	1,100
Furniture/Equipment	-	200	-	-
Legal/Contract Services	7,762	9,766	9,000	9,000
Operating Supplies	12,735	16,220	14,100	14,100
Maintenance	7,967	6,600	10,500	10,500
Vehicle Expense	5,774	5,450	8,100	8,100
Consultant	-	-	-	-
Miscellaneous	818	682	1,610	1,610
Sub-Total	168,691	174,183	191,096	184,312
Plus:Indirect Costs	-	-	11,731	13,072
Total	$ 168,691	$ 174,183	$ 202,827	$ 197,384

Animal Control



EMERGENCY SERVICES
Emergency Management/E-911 Agency

Mission

Whitfield County Emergency Services strives to provide the most effective emergency communications, emergency preparedness and disaster mitigation as possible for the citizens and visitors of Whitfield County. To reach this goal, we must establish and adhere to professional standards, attract, train and retain the qualified employees necessary to provide this service.

Emergency Services has two sub-departments:

- Emergency Management Administration (EMA)
- and the 911 Center.

Note: The EMA budget is in the general fund but the 911 Center is in a special revenue fund to account for 911 fees with additional funding from the general fund through Other Financing Uses: Transfer to E-911 Fund. The EMA fund only has the Deputy EMA Director - the EMA Director and 911 personal are in the 911 budget.

Goals

- Develop and maintain Local Emergency Management programs and plans required by state and federal government
- Maintain the Emergency Operations Center (EOC)
- Provide 24-hour coordination of resources to emergencies and disasters
- Provide 24-hour coordination to multiple agencies responses
- Provide liaison with local, state, and federal authorities before, during, and after major emergencies and disasters
- Coordinate and conduct emergency management training programs

- Coordinate a minimum of one (1) training exercise annually, involving all partner agencies within the Local Emergency Operations Plan

- To prepare and promote the community's ability to prepare for and to take mitigation measures against an emergency/disaster

- Research and apply for any applicable grants to offset county costs to maintain and grow the agency

- Reduce overtime by maintaining full staff

Budget Summary

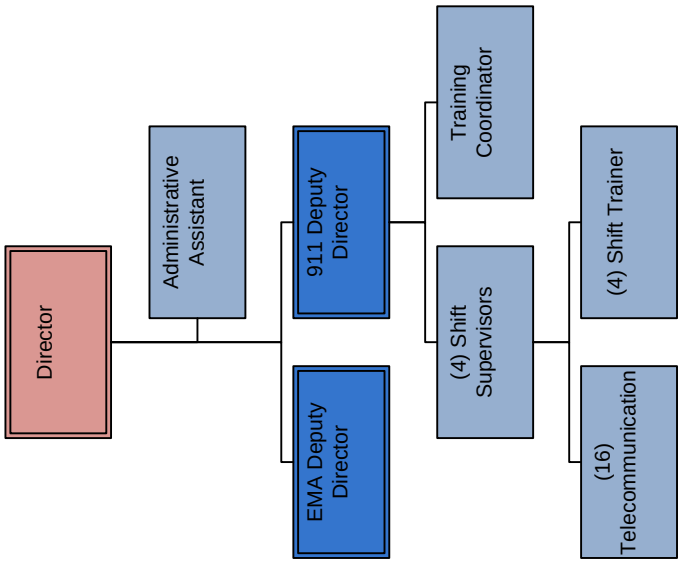
Department/Cost Center:
Emergency Management Agency

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ 98,968	$ 56,512	$ 62,722
Travel	2,696	4,656	4,700	4,700
Office Supplies	1,335	1,192	2,600	2,600
Furniture/Equipment	2,251	6,014	6,000	6,000
Legal/Contract Services	-	-	-	-
Operating Supplies	2,162	2,338	1,750	1,750
Maintenance	2,944	1,170	7,300	7,300
Vehicle Expense	7,521	8,304	6,000	6,000
Consultant	-	-	-	-
Miscellaneous	14,935	5,385	9,495	9,495
Sub-Total	33,845	128,027	94,357	100,567
Plus:Indirect Costs	-	-	5,096	57,367
Total	$ 33,845	$ 128,027	$ 99,453	$ 157,934

Department/Cost Center:
Transfer to 911

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
General Fund Transfer	$ 1,203,877	$ -	$ 941,933	$ -

EMA


Director
Administrative Assistant
911 Deputy Director
EMA Deputy Director
Training Coordinator
(4) Shift Supervisors
(4) Shift Trainer
(16) Telecommunication

EMERGENCY MEDICAL SERVICES
Ambulance Service

Mission

Hamilton Emergency Medical Service DBA Whitfield EMS

To provide Pre-hospital Emergency Care and Medical Transportation to all persons in Whitfield County.

To meet our customers total medical transportation needs, without discrimination including areas of availability of services, billing for services, and education.

It is our intention to meet and exceed our customer's expectations.

Goals

- Provide 24 hour a day, 7 days a week pre-hospital care service to the citizens and visitors of Whitfield County
- To be the Training Center for Pre-Hospital Care in this Region by utilizing Preceptors and Instructors in all certifications levels of EMT training.
- Provide the best and most Professional and Compassionate care available for the Sick and Injured to anyone in Whitfield County
- Work with and support other Public Service Agencies to build relationships and serve the citizens and occupants of Whitfield county
- To serve the citizens of Whitfield County by functioning as the financial liaison between care providers and third party payors, providing flexible methods of payment for services provided by Hamilton EMS DBA Whitfield EMS

Wildly Important Goals (WIGS)

- Increase patient satisfaction from 94% to 95% by April 1, 2020
- Exceed overall Response Time by 95% or better as outlined by the County contract from incept date of October 1, 2009

Budget Summary

Department/Cost Center:
Emergency Medical Services - Ambulance

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
General Fund Transfer	$ 674,430	$ 694,627	$ 380,000	$ 485,000

PUBLIC WORKS

Mission

The mission of the Public Works Department is to provide professional service to the citizens of Whitfield County with good stewardship and courtesy to maintain safe roadways for the public.

Specific details include:

- Road maintenance
- Right of way upkeep
- Parks and special projects
- In-kind/Lost projects

Goals

- Meet 10% of Infrastructure resurfacing needs
- Continue monthly updates to administrator and board
- Improve public relations through information to public relations personnel
- Continue to monitor environmental compliance

Budget Summary

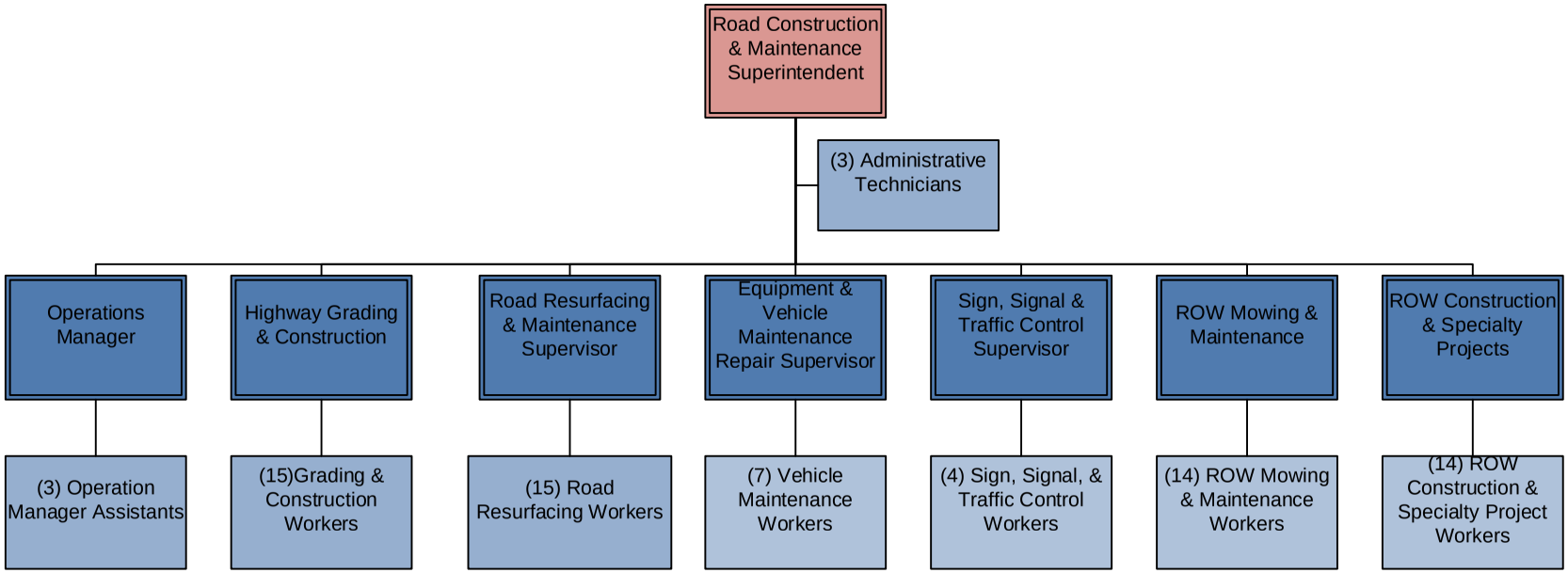
Department/Cost Center:
Public Works

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 3,995,507	$ 4,083,753	$ 3,921,857	$ 3,763,467
Travel	7,447	2,718	9,250	9,250
Office Supplies	7,480	8,513	10,200	10,200
Furniture/Equipment	14,342	19,769	12,500	12,500
Legal/Contract Services	242,603	242,793	275,000	275,000
Operating Supplies	1,145,173	700,736	582,750	582,750
Utilities	75,855	92,247	91,250	91,250
Maintenance	262,882	226,358	259,000	259,000
Vehicle Expense	744,121	853,780	887,500	887,500
Consultant	80,247	-	25,000	25,000
Miscellaneous	6,428	11,277	9,500	9,500
In-Kind/LOST Services	-	-	128,000	128,000
Sub-Total	6,582,087	6,241,945	6,211,807	6,053,417
Plus:Indirect Costs	-	-	214,853	226,609
Total	$ 6,582,087	$ 6,241,945	$ 6,426,660	$ 6,280,026

Department/Cost Center:
Municipal LOST Agreement Payments

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Cohutta	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Tunnel Hill	48,000	48,000	48,000	48,000
Varnel	80,000	80,000	80,000	80,000
Total	$ 178,000	$ 178,000	$ 178,000	$ 178,000

Public Works Department



SOLID WASTE DISPOSAL

Mission

The Dalton-Whitfield Regional Solid Waste Management Authority's mission is to provide a public service that protects human health and environment and economically manages solid waste for the citizens of Whitfield County and the City of Dalton.

Goals

- Maintain a constant annual disposal tonnage over the planning period despite an increase in population and industrial activity
- Provide consistent and universal access to collection services for solid waste to all citizens in Whitfield County
- Ensure that solid waste handling facilities have capacity to handle all solid waste generated in the County, do not negatively impact the natural environment or public health, and are consistent with the Solid Waste Management Plan
- Ensure that proposed solid waste handling facilities and expansions are consistent with environmental requirements, local land use plans, and the Solid Waste Management Plan
- Ensure that all citizens of Whitfield County have access to information about waste reduction and solid waste management

Narrative

The Authority operates as an Enterprise Fund, supported mainly by user fees. All user fees are retained and dedicated to the operation, future development, closure, and post closure activities. Revenues are also generated through the sales of recyclables, wetland and stream mitigation credits, landfill gas, and greenhouse gas credits. These additional revenue streams help to diversify the sources of revenue and help to minimize the impact of the current economic situation. In light of current economic conditions the Authority carefully reviews and adjusts its operations and expenditures to reflect lower operating revenues.

Budget Summary

Department/Cost Center:
Solid Waste Disposal

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
General Fund Transfer	$ 428,589	$ 411,020	$ 425,000	$ 425,000



HEALTH DEPARTMENT

Mission

Our mission is to promote and protect the health and safety of the people in Whitfield County wherever they live, work and play, through population-based preventive programs including:

- Prevention of epidemics and the spread of disease
- Protection of environmental hazards
- Injury prevention
- Promotion and encouragement of healthy behaviors
- Responding to disasters and assisting communities to recover
- Assisting our community in assessing the quality and accessibility of health services

Goals

- To conduct annual staff development training sessions for all employees
- Continue to develop and provide local public health services as required by state and federal regulations and mandates
- Increase and strengthen community partnerships with other organizations in Whitfield County
- Increase access for appointments in all clinical areas of the WCHD
- Increase services offered through the Adult Dental Clinic
- Enhance services offered at the Dalton State College clinic for students
- Promote and provide immunization services to residents of the community:
    - Increased immunization rates using the Teletask Recall System
    - Increased adult immunization rates
    - Provide access to H1N1 Vaccine as well as Seasonal Flu vaccines
- Decrease STD rates in Whitfield County
- Decrease Teen Pregnancy rates in Whitfield County

- Improved control of Hypertension in at least 80% SHAPP (Stroke and Heart Attack Prevention Program) patients seen in the Medical Access Clinic
- Provide 24 hour coordination of Public Health services as needed in the event of local emergencies and disasters
- Participate in local trainings exercises with the LEPC
- Research and apply for any applicable grants to offset budgeted funding deficits and continue to increase services available to the community
- Provide community education related to public health issues as indicated
- Provide education, including CPR, to health department staff and other community partners as indicated
- Promote child passenger safety through the Child Safety Seat Grant and child restraint installation as indicated
- Promote plans to provide a safe environment in the local school systems in the absence of a school nurse
- Decrease staff turnover rates

Vision

Our Vision for the Whitfield County Health Department is healthy people, families and communities.

Budget Summary

Department/Cost Center:
Board of Health

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
General Fund Transfer	$ 1,200,000	$ 1,200,000	$ 1,200,000	$ 950,000

FAMILY SUPPORT COUNCIL

Mission

Murray/Whitfield Court Appointed Special Advocate (CASA) provides community-based advocacy to make certain the needs of abused and neglected children are met quickly. Trained and supervised CASA volunteer advocates provide a sustained focus on the child's best interest to avoid further victimization, and to educate the community about the needs of abused and neglected children, to advocate for resources, to help the legal system be more focused: one child at a time, so the child's right to a permanent, safe home is ensured.

Goals

- Safety Goal – CASA advocates make independently based recommendations, service referrals, monitoring of compliance and barrier removals for reunification efforts. Cases receive monthly advocate contact. CASA monitors indicators of improvement in school progress, educational needs, childcare adequacy, health needs, socialization skills, visitation with family including siblings. Adequacy, location, and safety of the family home are monitored. Indicators of improved family functioning typically includes: participation/completion of parent education, anger management, domestic violence treatment, substance abuse treatment and psychological evaluation and adherence to recommendations. The outcome will be reduced repeat maltreatment.

- Permanency Goal – CASA is cognizant of the importance of the child's sense of time, and the need for stability, nurturance and consistency. To reach the goal of permanency, CASA assesses family strength and works diligently to prevent unnecessary case court delays and promotes prompt compliance with reunification goals. CASA recognizes and supports removal of barriers to reunification with the family. Barriers may include: substance abuse; domestic violence; parenting ignorance; unemployment; child behavior unmet medical, social or psychological needs; transportation; and numerous other needs. CASA strongly advocates for the placement of siblings together while in care, preferably in close proximity to family. CASA encourages consistent visitation with parents and siblings. When reunification with the family of origin is not

appropriate, relative placement is the next preferred option, with adoption being third. The outcome will be permanency.

- Well-Being Goal – To achieve the goal of child well being, CASA volunteers donate their time, expertise and energy for the wellbeing of our children. The advocates receive 40 hours of intensive advocacy training and undergo state and federal criminal background checks before they can become official advocates of the deprived children. The well-being (referred to in CASA as **"best interest"** of the child) is the primary goal of CASA training and advocacy. Family reunification is the preferred outcome for CASA advocacy with families having the capacity to provide for their children's need

Narrative

Advocacy entails the referral of appropriate community services. Support of the families in acceptance of the services and monitoring of participation and resultant outcomes of improved family functioning are key advocacy components. CASA monitors demonstration of service outcomes and reports to the juvenile court accordingly. Indicators that family reunification is successful occur when the family becomes knowledgeable about community resources and are enabled to access resources as needed. Families will show evidence of improved capacity in parenting skills, and knowledge of developmental, educational, physical and mental needs of their child prior to recommendation of reunification by a CASA Advocate.

Budget Summary

Department/Cost Center:
Family Support Council

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
General Fund Transfer	$ 5,400	$ 5,400	$ 5,400	$ 5,400

DEPARTMENT OF FAMILY AND CHILDREN SERVICES (DFACS)

Mission

To strengthen Georgia's families - supporting their self-sufficiency and helping them protect their vulnerable children and adults by being a resource to their families, not a substitute.

- Expect every consumer to invest/participate in their own recovery.
- Serve people as close to home, family and community as possible.
- Do not accept "business as usual" - it's not good enough.
- Treat customers as if they were our own family.

Goals

- Working/Self-sufficient Customers: Increase the number of DHS families achieving self-sufficiency through work related activity.
- Home/Community-Based Services: Increase the supply and use of home and community-based human services.
- Technology Access: Increase customer and staff access to information that improves productivity.
- Employee Engagement: Improve DHS employee engagement with customers.
- Prevention: Increase the number of Georgia citizens engaging in healthy, pro-social behavior.

Budget Summary

Department/Cost Center:
Dept. of Family and Children Services

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
General Fund Transfer	$ 148,678	$ 148,678	$ 148,678	$ 148,678

SENIOR CENTER

Mission

The purpose of the Dalton Whitfield Senior Center is to provide programming and recreation for the senior population, to enhance health and well-being through a variety of activities, and help senior adults maintain an active and productive lifestyle while serving our community.

Goals

- To continue to provide quality programs and service to the 50+ population of the community.
- Research the needs of the seniors and implement programs to fulfill them.
- Maintain our relationships with other agencies in the community to assure that we are providing services that are not duplicated.
- Continue to increase programming and develop new ideas to enhance the programs we provide.
- Keep our current staff trained in 1st aid and CPR
- Work with the newspaper to see that our programs and activities are well documented and know that seniors are aware of up-coming events.
- To prepare a balanced lunch meal, but staying within the budgeted amount of money collected each month.
- Develop programs to attract the baby boomer generation.
- Provide adequate trips at various prices, to include all seniors that are interested in travel.

Budget Summary

Department/Cost Center:
Senior Center

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
General Fund Transfer	$ 150,000	$ 150,000	$ 150,000	$ 150,000

PARKS AND RECREATION DEPARTMENT

Mission

The Whitfield County Parks and Recreation Department is committed to provide organizational, professional, developmental, and maintenance assistance to the sponsoring community volunteer agencies of the elementary school districts.

This commitment includes the purpose of providing organized recreational activities for the youth of Whitfield County to aid in the physical development through fun and exercise, teach the basic fundamental skills of each individual sport offered, aid in the social development through good sportsmanship and moral character with adult guidance and to teach good attitudes and discipline. The organizational commitment includes arranging meetings with the community athletic associations to insure the rules are fair and apply to all teams, to provide an Executive Committee of volunteers to govern all youth leagues participating and to insure that all participants can register in their local community.

The Parks and Recreation Department staff is dedicated to train and develop good skills in the adult coaches through clinics and classroom study.

The Parks and Recreation Department is responsible to develop and maintain recreational facilities at each community park in cooperation with the Whitfield County Board of Education and the local community volunteer athletic associations.

Goals

- Promote and market Whitfield County's Recreation Programs, Parks and Open Spaces. Offer new opportunities for residents!
- Maintain harmony with Community Associations
- Ensure every Visitor has a quality experience
- To construct a community park for the residents in the West Side community
- Refurbish existing Park Facilities to a high standard

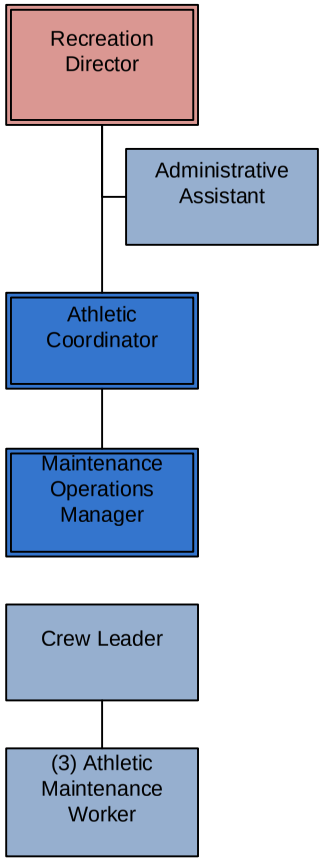
- Implement new programs that will serve more residents
- Involve and Empower Community Groups
- Conserve and sustain Whitfield County's Natural and Cultural Resources for future generations
- Work out an agreement with the School System on joint use of facilities
- Continue to utilize inmate labor to upgrade existing facilities throughout our park system
- Continue to work with City of Dalton, Tunnel Hill, Cohutta and Varnell on future possibilities for recreation

Budget Summary

Department/Cost Center:
Parks & Recreation Department

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 360,641	$ 428,067	$ 420,279	$ 421,407
Travel	2,752	5,913	7,400	7,400
Office Supplies	1,229	1,431	2,200	2,200
Furniture/Equipment	399	1,931	2,000	2,000
Legal/Contract Services	165,944	160,110	180,884	180,884
Operating Supplies	97,094	92,863	152,350	152,350
Utilities	137,146	148,721	170,000	170,000
Maintenance	13,119	10,752	14,250	14,250
Vehicle Expense	24,357	30,120	21,000	21,000
Consultant	625	-	-	-
Miscellaneous	3,004	4,367	6,020	6,020
Sub-Total	806,310	884,273	976,383	977,511
Plus:Indirect Costs	-	-	25,539	32,409
Total	$ 806,310	$ 884,273	$ 1,001,922	$ 1,009,920

Whitfield County Recreation Department



DALTON REGIONAL LIBRARY

Mission

The Dalton-Whitfield County Public Library will provide a well-selected, organized collection of print, non-print and electronic materials, and special programming to meet the informational, educational, recreational, and cultural needs of a growing, diverse community, with emphasis placed on the chosen roles of the library system.

Goals

- CHILDREN'S DOOR TO LEARNING: The children in the area served by DWPL, as well as their parents or guardians, will have access to the materials and programs necessary to provide a foundation for lifelong learning.
- REFERENCE, SPECIAL COLLECTIONS AND GENEALOGY: The citizens of Dalton and Whitfield County will have access to the materials and services necessary to meet their informational and reference needs.
- LIFELONG INDEPENDENT LEARNING LIBRARY: The citizens served by DWPL will have access to materials, services and programs to promote lifelong learning and self-directed personal growth.
- POPULAR MATERIALS LIBRARY: The DWPL will provide current books and materials in various formats to meet the popular fiction and non-fiction needs of the service area.

Vision

The Dalton-Whitfield County Public Library (DWPL) strives to anticipate and meet the needs and wants of its citizens by providing excellent service and materials within the budget available to the library program.

Narrative

The library staff and board have identified issues that must be addressed if the library is to fulfill its vision. Issues addressed are: Technology, Staffing, and Facilities. Goals and objectives were written to show improvement in every issue and to enable us to chart improvement in these areas. Again, objectives and other plan information are available in detail, but I have attempted to follow the model provided, and keep our response brief.

- TECHNOLOGY: The DWPL will maintain current equipment, and provide for future technology and education of staff.
- STAFF: The DWPL will provide staff to meet goals and objectives and work toward meeting state minimum staffing standards.
- FACILITIES: DWPL will work to meet the state standard of .6 square feet of library space per capita, as well as maintain the library infrastructure/physical plant(s).

- Cost Containment Measures: There are a number of reductions that have already been made here, and others which we have planned. A few of these are noted below:
  - We have moved from 18 full-time staff positions to 13, and we have moved from 4 part-time positions to 6. We expect to eliminate another position this spring.
  - We have eliminated an administrative assistant position and a regional secretary position, eliminated a Public Services Library Assistant position, eliminated an Information Technology Library Assistant position, and changed a "converted" state-paid librarian's position to a support staff position (saves at least $30,000 per year).
  - We have reduced staff travel (we have sent no one to a national or regional conference, for example), we limit use of private automobiles when we can (often, staff members donate the cost of trips, both in the area and around the state), and we have cut the number and expense of cell phones, etc.

Budget Summary

Department/Cost Center:
Dalton Regional Library

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
General Fund Transfer	$ 226,000	$ 226,000	$ 226,000	$ 226,000

COUNTY EXTENSION SERVICE

Mission

The mission of the University of Georgia Cooperative Extension in Whitfield County is to extend lifelong learning to Georgia citizens through unbiased, research-based education in agriculture, environmental studies, communities, youth and families. The UGA Whitfield County Extension staff will research, verify, and disseminate this knowledge via student education, public outreach programs and educational seminars. Whitfield County Extension will serve the public by providing relevant and accurate programming that seeks to improve the quality of life of the citizens of Whitfield County and promotes positive development in the areas of Agricultural and Natural Resources, Family and Consumer Sciences, and 4-H.

Goals

- Provide, in a timely manner, accurate information to the citizens of Whitfield and neighboring counties in regards to Agriculture and Natural Resources, Family and Consumer Sciences, and 4-H
- Determine the educational needs of Whitfield County residents
- Develop programs that specifically target and impact these needs
- Receive the professional and educational trainings necessary to address these determined needs
- Be a trusted source of education, innovation, and information for the county's agricultural industry and all residents in Whitfield County
- Provide education and information to promote healthy lifestyles for Whitfield County residents
- Assist Whitfield County's youth via 4-H in-school and after school programs in acquiring knowledge, developing life skills, and forming attitudes that will enable them to become self-directing, productive and contributing members of society

NARRATIVE

Whitfield County Extension touches the lives of Whitfield County residents in many different ways.

- **Agriculture and Natural Resources** programs include the Whitfield/Murray County Master Gardener monthly meetings with approximately 30 active members and 17 current interns; two Adopt-a-Stream activities – monthly monitoring at Tar Creek/Al Rollins Park and an Annual River's Alive clean up event at McClellan Creek/Civitan Park; Lakeshore Community Garden with 44 members working 56 plots as well as a gleaner's garden whose produce is donated to local food banks; an educational rain garden at Al Rollins Park; setting up water conservation or horticultural displays at

various community events; collaborations with Northwest GA Fair Board, Civitan Club, Dalton Tree Board, Keep Dalton/Whitfield Beautiful, Whitfield County Saddle Club, Cattleman's Association and local garden clubs, as well as agriculture/natural resources classes with Southeast High School.

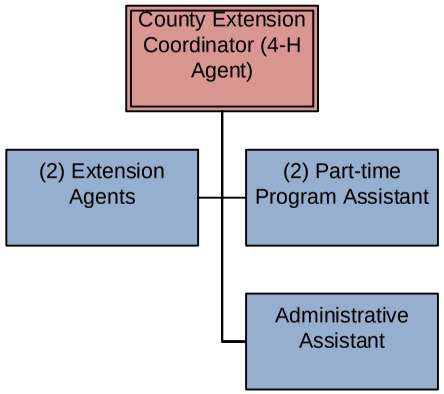
- **Family and Consumer Science** program priorities in Whitfield County are focused on offering: continuing education courses for state mandated trainings for employees in the food service and child care industries, state accepted continuing education training courses for childcare center directors and staff, a personal financial course for filers of Chapter 7 or 13 mandated by the Bankruptcy Abuse Prevention and Consumer Protection Act of 2005, and various nutrition classes and exhibits addressing healthy lifestyles. Whitfield County Extension promotes Walk Georgia, a statewide Extension program, every spring and fall. This program encourages exercise to help reduce risks of obesity and chronic diseases such as diabetes and cancer.
- **Whitfield County 4-H** 2010 in-school programs use the University of Georgia's "*Agriscience*", "*Your Money, Your Future*", and *"Project Citizen"* curricula, meeting Georgia Performance Standards and bringing experiential learning opportunities to the Whitfield County and Dalton Public schools . In addition, 4-H club meetings are held for homeschoolers in Whitfield County and at the Boys and Girls Club. Over 1,200 4-H'ers participate in Whitfield County 4-H programs. Various after school programs involve Teen Leadership Training, summer camps for our Cloverleaf (Rock Eagle 4-H Center), Junior (Jekyll Island 4-H Center), and Senior (Wahsega 4-H Center) 4-H'ers, various summer day camps, Community Service Learning opportunities involving a "drought–tolerant" garden and a "rain garden" at Rollins Park , County and Northwest District Project Achievement, State Youth Council, Junior and Senior Conference, Fall Forum, Northwest District Consumer and Poultry Judging competitions, and the Georgia Youth Summit.

Budget Summary

Department/Cost Center:
Extension Office

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 80,491	$ 95,533	$ 94,334	$ 93,551
Travel	7,475	11,289	9,000	9,000
Office Supplies	2,135	4,400	3,000	3,000
Furniture/Equipment	-	406	500	500
Legal/Contract Services	-	-	-	-
Operating Supplies	2,400	3,900	6,150	6,150
Maintenance	1,592	3,409	4,000	4,000
Vehicle Expense	-	1,543	4,200	4,200
Consultant	-	-	-	-
Miscellaneous	731	737	3,200	3,200
Sub-Total	94,824	121,216	124,384	123,601
Plus:Indirect Costs	-	-	-	31,042
Total	$ 94,824	$ 121,216	$ 124,384	$ 154,643

Whitfield County Extension Office



INSPECTIONS & ENFORCEMENT DEPARTMENT

Mission

The Inspection and Enforcement division of the Whitfield Planning and Engineering Department is responsible for the administration and enforcement of the Georgia minimum standard technical codes for construction and the enforcement of the City of Dalton and Whitfield County ordinances for building, zoning and property maintenance to ensure the health, safety and welfare of the general public.

Goals

- To develop and retain a highly trained and qualified staff of certified professional inspectors. All inspectors will cross train to competently perform all inspections for a single structure providing better personal service than a succession of different inspectors.

- To provide quality customer service through prompt, courteous, knowledgeable responses to citizen inquires and efficient processing of applications for permits and plan reviews.

- To promptly investigate complaints of violations of Whitfield County and City of Dalton zoning regulations and the adopted property maintenance codes and to initiate actions to abate such violations. The inspections staff will also be responsible for enforcement of these regulations.

- To save time and conserve fuel by combining inspections where possible to reduce the number of driving trips to construction projects, planning the most efficient inspection routes reducing back tracking, and dividing inspections by areas to limit driving time between inspections and prevent overlapping inspection routes.

- To train all staff to be proficient in the use of permitting software.

Narrative

In 2010 the Inspections and Enforcement office will maintain a relatively small staff of inspector/code enforcement personnel cross-trained in all code areas including construction, zoning enforcement, housing and property maintenance. This will allow greater flexibility in assigning work to the inspectors and empower them to resolve all code issues without referring identified violations to others.

Fuel and vehicle maintenance cost will be reduced by planning more efficient inspections and inspection routes requiring fewer driving miles. This should also allow inspectors more time in the office for training, entering inspection information into the computer and returning calls and emails.

Budget Summary

Department/Cost Center:
Inspection & Enforcement

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 439,552	$ 466,791	$ 422,992	$ 415,466
Travel	10,247	11,326	11,000	11,000
Office Supplies	3,546	3,410	4,365	4,365
Furniture/Equipment	4,082	2,608	2,500	2,500
Legal/Contract Services	5,000	400	-	-
Operating Supplies	13,898	8,337	15,500	13,500
Maintenance	675	24,024	25,350	25,350
Vehicle Expense	18,860	16,561	23,400	23,200
Consultant	-	-	-	-
Miscellaneous	64,446	40,401	12,010	8,110
Sub-Total	560,306	573,858	517,117	503,491
Plus:Indirect Costs	-	-	121,685	101,587
Total	$ 560,306	$ 573,858	$ 638,802	$ 605,078

COUNTY ENGINEER

Mission

The mission of the Whitfield County Engineer's Office is to provide prompt, courteous service to the public, while fulfilling our obligations set forth by the Laws of the State of Georgia in the most efficient and cost effective manner possible. The County Engineer's Office also pledges to be fiscally responsible and accountable to the public for projects completed and dollars expended.

Goals

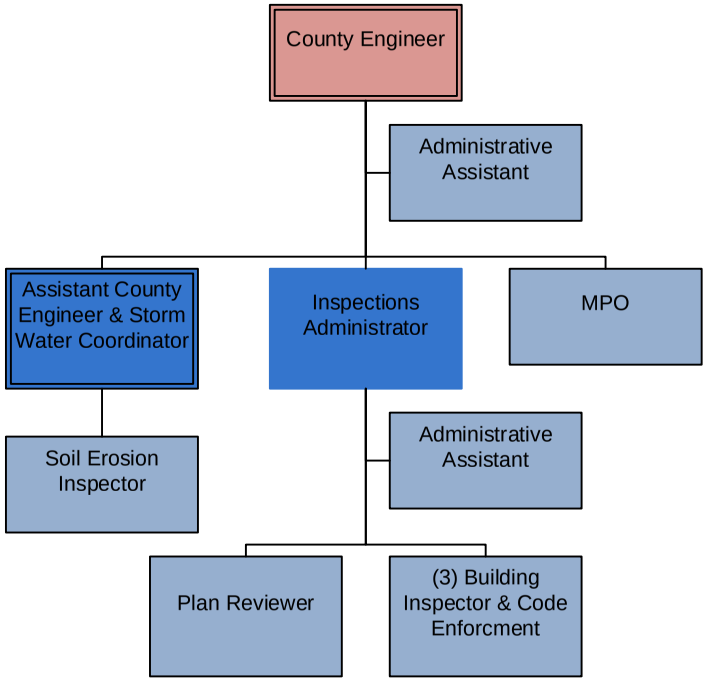
- To provide the citizens of Whitfield County safe roads by which to travel
- To provide the building community an efficient and helpful plan review process
- To comply with the environmental laws and codes of Whitfield County, the State of Georgia, and the United States
- To cross-train employees to maximize their growth and the efficiency of the engineering department
- To enforce the County's Stormwater Ordinance consistently

Budget Summary

Department/Cost Center:
Engineering

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 78,210	$ 129,830	$ 207,360	$ 263,784
Travel	775	2,906	1,500	1,500
Office Supplies	-	1,156	3,350	3,350
Furniture/Equipment	340	8,453	3,500	3,500
Legal/Contract Services	-	-	700	700
Operating Supplies	-	2,967	4,000	4,000
Maintenance	-	-	-	-
Vehicle Expense	822	1,790	5,000	5,000
Consultant	80,415	5,742	10,000	10,000
Miscellaneous	-	-	500	500
Sub-Total	160,562	152,845	235,910	292,334
Plus:Indirect Costs	-	-	5,096	22,172
Total	$ 160,562	$ 152,845	$ 241,006	$ 314,506

Engineering, Inspections & Enforcement



COUNTY PLANNER

Mission

The mission of the County Planner is to help guide and support development in a manner that is consistent with the County's Joint Comprehensive Plan. Develop and interpret regulations that will promote a higher standard of living for all county residents. Write plans that will direct development in a manner that is consistent with the consensus of residence in a range from neighborhood to county levels. Provide support staff for Board of Commissioners and Planning Commissioners with day to day research and recommendations from land development to population data.

Goals

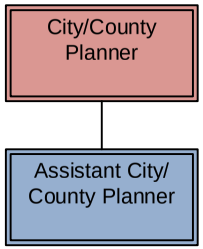
- To develop a plan that will guide county development
- To ensure county regulations are followed pertaining to land development
- To provide design assistance to developers
- To assure a personal point of contact for all land development needs within the county
- To attract & retain high quality developments through innovative design and comprehensive regulations
- To promote sustainable development where applicable and insure property rights for all county residents

Budget Summary

Department/Cost Center:
Planner

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ 35,516	$ 55,573	$ 126,713
Travel	-	5,006	7,650	7,650
Office Supplies	-	102	1,000	1,000
Furniture/Equipment	-	535	3,300	3,300
Legal/Contract Services	-	-	-	-
Operating Supplies	-	1,449	-	2,000
Maintenance	-	-	-	-
Vehicle Expense	-	-	2,000	2,200
Consultant	-	-	-	-
Miscellaneous	-	500	2,235	6,135
Sub-Total	-	43,108	71,758	148,998
Plus:Indirect Costs	-	-	5,096	13,462
Total	$ -	$ 43,108	$ 76,854	$ 162,460

Dalton-Whitfield Planning Department



DALTON/WHITFIELD METROPOLITAN PLANNING ORGANIZATION (MPO)

Mission

The overall mission of the MPO is to maintain a continuing, comprehensive, and cooperative planning process. Led by two MPO committees, the process is designed to encourage involvement by all interested groups, such as the business community, neighborhood associations, environmental organizations, social service agencies, educational institutions, and the general public. The MPO in coordination with local governments, local transportation agencies, the Georgia Department of Transportation, and Federal Highway and Transit Administration conduct the transportation planning process.

Goals

1. **Establish a setting:** Establish and manage a fair and impartial setting for effective regional decision making in the metropolitan area.

2. **Evaluate alternatives:** Evaluate transportation alternatives in context with the geography, the nature of existing transportation issues, and the available options. Evaluation of alternative is included in various planning activities that are outlined in the Unified Planning Work Program (UPWP).

3. **Develop a Unified Planning Work Program (UPWP):** Develop an annual work program that outlines the transportation planning activities to be performed by the MPO staff and other agencies.

4. **Maintain a Long Range Transportation Plan (LRTP):** Develop and update a long-range transportation plan for the Dalton/Whitfield County Urban Area covering a planning horizon of at least twenty years that promotes (1) mobility, access and safety for people and goods, (2) efficient transportation system performance and preservation, and (3) quality of life.

5. **Develop a Transportation Improvement Program (TIP):** Develop a program based on the long-range transportation plan and designed to serve Dalton and Whitfield County's goals, using expenditure, regulations, operating, management, and financial tools.

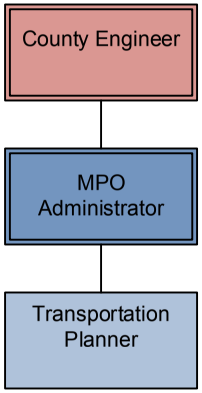
6. **Involve the Public:** With the aid of the MPO Citizens Advisory Committee, involve the general public and significantly affected sub-groups in the five functions listed above.

Budget Summary

Department/Cost Center:
MPO

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel			$ 32,168	$ 124,854
Travel			-	7,000
Office Supplies			300	4,400
Furniture/Equipment			4,000	2,000
Legal/Contract Services			44,000	14,500
Operating Supplies			1,000	4,000
Maintenance				
Vehicle Expense			-	2,000
Consultant				
Miscellaneous			600	2,800
Sub-Total	$ -	$ -	$ 82,068	$ 161,554
Plus:Indirect Costs			-	4,227
Total	$ -	$ -	$ 82,068	$ 165,781

Whitfield County Metropolitan Planning Organization



COMMUNITY DEVELOPMENT CORPORATION

Mission

The mission of the Community Development Corporation is to facilitate the ability of all Dalton and Whitfield County residents to acquire and maintain safe and decent housing.

The Dalton-Whitfield Community Development Corporation is a HUD certified agency.

Goals

The overall goal of the Dalton-Whitfield CDC is to increase the local government tax base while improving the quality of life for citizens through housing. Specific objectives as related to the reality of the local economy are:

- **To decrease the number of foreclosed properties**
    - Provide homeowners with foreclosure prevention options, loss mitigation strategies and negotiation services
    - Assist homeowners with location of quality refinance options
    - Identify and qualify households and assist with the purchase process of foreclosed homes
- **To decrease the number of homeless and unstably housed residents**
    - Identify, implement and maintain programs to assist these households utilizing grant opportunities and existing local, state and federal resources
    - Improve the credit and financial literacy of these households so that they may upgrade their living conditions
- **To improve the physical condition of substandard housing**
    - Assist homeowners to access existing grant and low-interest loan programs
    - Locate and partner with non-profit and faith-based organizations for volunteer construction labor
- **To upgrade households from substandard mobile homes to stick built dwellings**
    - Utilize the agency capacity to access down payment and closing cost assistance and low interest loans

Budget Summary

Department/Cost Center:
Community Development Corporation

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel				
Travel				
Office Supplies				
Furniture/Equipment				
Legal/Contract Services				
Operating Supplies				
Utilities				
Maintenance				
Vehicle Expense				
Consultant				
Miscellaneous	90,734	92,250	140,873	140,873
Sub-Total	90,734	92,250	140,873	140,873
Plus:Indirect Costs	-	-	37,421	35,276
Total	$ 90,734	$ 92,250	$ 178,294	$ 176,149

DALTON/WHITFIELD JOINT DEVELOPMENT AUTHORITY (JDA)

"Grow Greater Dalton"

Mission

To facilitate long-term, positive economic growth of the community by attracting new, diversified investments while supporting existing businesses.

Goals

- **Dramatically accelerate job creation and economic growth by bringing thousands of new jobs in community**
  - Identify and attract already targeted new business opportunities to Dalton/Whitfield (Manufacturing, Data Centers, Office Development)
  - Exploit all resources to create retail growth to enhance community revenue base and liability assets of Greater Dalton

- **Job Growth Sites**
  - Create strong relationship and communications with existing industries as a means to grow job base and involve in new business recruiting activities

- **Create a Vision of a New Greater Dalton**
  - Support Archway by providing $60,000 funding
  - Actively engage in all aspects of "visioning" process led by Archway
  - Report all outcomes of Archway in 2010 Annual Report as required by Grow Greater Dalton

- **Raise visibility of Greater Dalton as an attractive place to live and do business**
  - Executive "Inspiration Lives Here" (IN) campaign to market community
  - Update JDA Website
  - Develop Marketing portfolio and support materials for business recruitment
  - Develop customized marketing aides to assist in business prospect visits

- Maintain accurate property database for JDA website, as well all statewide/regional websites and LoopNet
- Visit Atlanta and Regional Consultants and project managers
- Host "Developer Day" activities locally and in Atlanta to keep Greater Dalton on radar screen of those who can bring project leads to our area
- Advertise, when appropriate, in regional and state magazines to enhance Greater Dalton's visibility as a viable place to live and do business
- Maintain open and positive relationships with other entities involved in economic development activities (CVB, DDDA, and Dalton State University)

- **Develop, implement and sustain Grow Greater Dalton and JDA Accountability Benchmarking and Communications**
  - Support GGD Investor's Council
  - Host JDA investor events
  - Establish a monthly newsletter to investors, JDA, and public officials
  - Email prospect activity reports to elected officials and city/county administrators
  - Local newspaper columns regarding economic development, global marketing
  - Purchase project management software to assist in the management and accurate reporting of JDA activities

Budget Summary

Department/Cost Center:
Economic Development (Dalton/Whitfield JDA)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
General Fund Transfer	$ 142,500	$ 157,250	$ 159,250	$ 159,250

NORTHWEST GEORGIA TRADE & CONVENTION CENTER

Mission

To utilize corporate, community and facility resources to provide optimal customer service and make a significant economic and cultural impact on Dalton, Whitfield County and the northwest Georgia region through promoting and increasing tourism, conventions, special events, corporate business and various other public and private events held at the Northwest Georgia Trade & Convention Center.

Goals

- Increase 2010 long and short term bookings for the facility though the addition of new public events.
- Continue the re-branding of the facility to improve its image.
- Provide event organizers and attendees with a positive and memorable experience that will result in return business.
- Continually increase our standards for optimal customer service.
- To develop and maintain an operations policy/procedure manual.

Budget Summary

Department/Cost Center:
Northwest Georgia Trade Center

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
General Fund Transfer	$ 369,500	$ 195,000	$ 225,000	$ 255,000

DALTON AREA CONVENTION & VISITORS BUREAU (CVB)

Mission

To enhance the local economy by promoting the long term development of the Dalton Area as a hub for Tourism, Meetings, Conventions, Tradeshows & Sporting Events.

Goals

- To develop overnight stays in Dalton and Whitfield County by attracting meetings group business
- To market the destination of Dalton and Whitfield County as a leisure destination for visitors
- To develop and distribute information about events and activities in Dalton and Whitfield County
- To distribute information at local welcome and state visitor information centers
- Tourism asset development and special event support in Dalton and Whitfield County
- Develop co-op opportunities for all tourism partners in Dalton and Whitfield County
- Collaborate with other economic impact focused organizations in Dalton and Whitfield County

Budget Summary

Department/Cost Center:
Dalton Area Convention & Visitors Bureau (CVB)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
General Fund Transfer	$ -	$ 173,360	$ 173,360	$ 173,360

SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted for specific purposes. The County maintains the following special revenue funds:

Law Library (205) – To account for the funds collected from fines and forfeitures to be used to maintain the Law Library as provided in Title 36, Chapter 15 of the Official Code of Georgia Annotated.

D.A. Forfeiture Fund (210) – To account for funds and property seized through court ordered forfeitures for the purpose of enhancing law enforcement.

Sheriff's Forfeiture Fund (211) – To account for sized property through court ordered forfeitures for the purpose of enhancing law enforcement.

E-911 Services (215) – To account for the monthly "911" charge to help fund the cost of providing the service as provided in Title 46, Chapter 5 of the Official Code of Georgia Annotated.

Whitfield County Neighborhood Stabilization Program (NSP) Grant (226) – To account for the financial activity of the Neighborhood Stabilization plan in conjunction with HUD used to address the negative ramifications of the housing foreclosure crisis.

Tunnel Hill TE Grant (227) – To account for grant funds for improvements around the Tunnel Hill park area.

Conasauga A.D.R. Program (233) – To account for funds used to resolve cases before they reach the main court system by arbitration or mediation.

Divorce Seminar Fund (234) – To account for funds associated with the mandated courses for anyone seeking divorce that have children.

Supplemental Juvenile Service Fund (235) – To account for funds associated with juvenile court ordered supervision fees.

Victim's Assistance Program (236) – To account for funds associated with a program to assist victims of crimes or abuse.

Drug Abuse Treatment Education (237) – To account for funds associated with the drug abuse treatment and education programs relating to controlled substances and marijuana.

Bryne JAG Grant (239) – To account for grant funds used for equipment purchases by various court & public safety departments.

Whitfield County CHIP Grant (240) – To account for grant funds used by the Dalton Whitfield Community Development Corporation for the purpose of rebuilding homes of low income residents living in substandard and condemned housing.

Scenic By-Way Grant (242) – To account for funds associated with the construction of three trailheads; two in Whitfield County and one in Murray County. The trailheads are funded by a grant via the Federal Highway Administration and Georgia Department of Transportation.

Crime Victim Assistance Grant (251) – To account for grant funds associated with providing approved services directly to victims of child abuse, spousal abuse, sexual assault or previously underserved victims of violent crime.

Juvenile Offenders Grant (254) – To account for revenues and expenditures associated with juvenile offender programs.

Juvenile Tutorial Program (260) – To account for funds allocated to provide tutorial programs for the youth through the Juvenile Court.

Georgia Civil War Heritage (264) – To account for revenue from other governments associated with the State of Georgia Civil War Heritage Trails project.

Hotel/Motel Tax Fund (275) – To Account for hotel/motel room tax collections to be used for tourism development.

2010 BUDGET
SPECIAL REVENUE FUNDS

Fund	Title	Revenue	Expenditures
205	Law Library Fund	42,370.00	42,370.00
210	D.A. Forfeiture Fund	10,000.00	15,000.00
211	Sheriff's Forfeiture Fund	100,000.00	150,000.00
215	E-911 Services	1,725,000.00	2,098,249.00
226	NSP Grant	1,236,472.00	1,236,472.00
227	TE Grant (Tunnel Hill)	523,958.00	523,958.00
233	Conasauga A.D.R. Program	81,950.00	81,950.00
234	Divorce Seminar Fund	15,000.00	20,000.00
235	Supplemental Juvenile Service Fund	13,000.00	15,000.00
236	Victim's Assistance Program	115,000.00	115,000.00
237	Drug Abuse treatment Education	52,900.00	20,000.00
239	Bryne JAG Grant	309,772.00	309,772.00
240	Whitfield County CHIP Grant	200,000.00	200,000.00
242	Scenic By-Way Grant	250,000.00	250,000.00
251	Crime Victim Assistance Grant	63,500.00	63,500.00
254	Juvenile Offenders Grant	5,000.00	5,000.00
260	Tutorial Program	23,323.00	23,323.00
264	Georgia Civil War Heritage	0.00	25,000.00
275	Hotel/Motel Tax Fund	195,000.00	195,000.00
	TOTALS	4,962,245.00	5,389,594.00

SUPERIOR COURT
Law Library

Mission

The Official Code of Georgia Annotated (O.C.G.A.) 36-15-1 through 12 establishes the foundation for which Whitfield County maintains and operates a Law Library. The purpose for this library is to meet the local attorney's, public and judges needs as it relates to the research and clarification of legal issues.

Budget Summary

Department/Cost Center:
Law Library Fund (205)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 2,400	$ 2,400	$ 2,400	$ 2,400
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	1,200	1,200
Legal/Contract Services	-	-	-	-
Operating Supplies	41,280	48,483	38,000	38,000
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	155	155	770	770
Sub-Total	43,835	51,038	42,370	42,370
Plus:Indirect Costs	-	-	-	-
Total	$ 43,835	$ 51,038	$ 42,370	$ 42,370

D.A. FORFEITURE FUND

Budget Summary

Department/Cost Center:
DA Forfeiture Fund (210)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	-	-	-	-
Operating Supplies	3,027	5,190	10,000	15,000
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	-	-	-	-
Sub-Total	3,027	5,190	10,000	15,000
Plus:Indirect Costs	-	-	-	-
Total	$ 3,027	$ 5,190	$ 10,000	$ 15,000

SHERIFF'S FORFEITURE FUND

Budget Summary

Department/Cost Center:
Sheriff Forfeiture Fund (211)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	8,879	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	195,205	95,427	60,000	110,000
Legal/Contract Services	-	-	-	-
Operating Supplies	24,278	33,837	40,000	40,000
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	-	-	-	-
Sub-Total	228,362	129,264	100,000	150,000
Plus:Indirect Costs	-	-	-	-
Total	$ 228,362	$ 129,264	$ 100,000	$ 150,000

EMERGENCY SERVICES
E-911 Agency

Mission & Goals

See EMA/E-911 Mission Statement & Goals

Budget Summary

Department/Cost Center:
E911 (215)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 1,259,925	$ 1,344,009	$ 1,583,333	$ 1,482,449
Travel	19,250	37,559	31,100	31,100
Office Supplies	10,186	11,736	12,300	12,300
Furniture/Equipment	46,172	12,116	28,500	-
Legal/Contract Services	-	2,802	2,925	2,925
Operating Supplies	25,330	17,159	17,000	17,000
Utilities	18,474	21,331	23,000	23,000
Maintenance	76,632	36,479	156,200	156,200
Vehicle Expense	-	-	2,400	2,400
Consultant	12,938	-	-	-
Miscellaneous	236,956	270,903	370,875	370,875
Sub-Total	1,705,863	1,754,093	2,227,633	2,098,249
Plus:Indirect Costs	-	-	148,984	120,244
Total	$ 1,705,863	$ 1,754,093	$ 2,376,617	$ 2,218,493

NEIGHBORHOOD STABILIZATION PROGRAM (NSP) GRANT

Budget Summary

Department/Cost Center:
NSP Grant (226)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	-	-	-	200,000
Operating Supplies	-	-	-	1,036,472
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	-	-	-	-
Sub-Total	-	-	-	1,236,472
Plus:Indirect Costs	-	-	-	-
Total	$ -	$ -	$ -	$ 1,236,472

TUNNEL HILL TE GRANT

Budget Summary

Department/Cost Center:
Tunnel Hill TE Grant (227)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	-	-	-	-
Operating Supplies	-	-	-	-
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	20,629	830,000	523,958
Miscellaneous	-	-	-	-
Sub-Total	-	20,629	830,000	523,958
Plus:Indirect Costs	-	-	-	-
Total	$ -	$ 20,629	$ 830,000	$ 523,958

SUPERIOR COURT
Alternative Dispute Resolution Program

Mission

The Alternative Dispute Resolution or "ADR" Program provides a means for civil and domestic cases to be settled which can many times be faster and less costly than the use of traditional court proceedings such as hearings and trials. The most common form of ADR used in this program is "Mediation", in which a neutral third party called a mediator meets confidentially with the parties, and sometimes their attorneys to help them find common grounds of understanding which may lead to an acceptable solution to their dispute. When mediation is successful, since the parties have participated in the settlement of their case they will usually be more satisfied with the outcome and therefore less likely to need future court services. However, if an agreement cannot be reached through mediation the case will continue on through the normal court process. Cases are referred to the ADR Program by the judge assigned to the case and any party or their attorney may request that the judge make a referral. In most cases ADR Program services are free of charge to the parties. (Local Court ADR Rules)

Budget Summary

Department/Cost Center:
Conasauga A.D.R Program (233)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ 3,600	$ 3,600	$ 3,600	$ 12,000
Travel	-	-	-	-
Office Supplies	83	-	100	100
Furniture/Equipment	-	-	-	-
Legal/Contract Services	10,881	16,211	21,600	21,600
Operating Supplies	-	-	-	-
Maintenance	-	-	150	150
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	43	43	200	200
Sub-Total	14,607	19,854	25,650	34,050
Plus:Indirect Costs	-	-	-	-
Total	$ 14,607	$ 19,854	$ 25,650	$ 34,050

SUPERIOR COURT
Divorcing Parents Seminar

Mission

The Divorcing Parents Seminar is a four-hour educational program designed to assist parents by offering time-proven information on ways they may effectively help their children cope with divorce or other family discord. The parties in all domestic cases involving minor children must attend the seminar before their cases can be finalized. The seminar is offered each month in Murray and Whitfield counties at a session on a Thursday morning in Dalton; a session on a Saturday morning in Chatsworth; and two, two-hour evening sessions in Dalton. Pre-registration at the Superior Court Clerk's Office in either Murray or Whitfield County is required before the seminar can be attended. Registration by telephone or at a seminar session is not allowed. There is a $30 per person fee charged to offset the expenses of the program. However, anyone who cannot afford to pay the fee may file a written application for fee waiver in the Court Administrator's office 8:30 a.m. to 4:30 p.m., Monday through Friday. The office is located on the second floor of the Whitfield County Courthouse.

Budget Summary

Department/Cost Center:
Divorcing Parents Seminar Fund

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	2	491	800	800
Furniture/Equipment	361	-	1,000	1,000
Legal/Contract Services	14,996	14,250	17,800	17,800
Operating Supplies	2,305	3,293	3,000	3,000
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	-	-	-	-
Sub-Total	17,664	18,034	22,600	22,600
Less:Indirect Costs	-	-	-	-
Total	$ 17,664	$ 18,034	$ 22,600	$ 22,600

SUPPLIMENTAL JUVENILE SERVICE FUND

Budget Summary

Department/Cost Center:
Supplimental Juvenile Service Fund (235)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	30,955	17,561	11,112	14,000
Operating Supplies	705	764	961	1,000
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	-	-	-	-
Sub-Total	31,660	18,325	12,073	15,000
Plus:Indirect Costs	-	-	-	-
Total	$ 31,660	$ 18,325	$ 12,073	$ 15,000

VICTIM'S ASSISTANCE PROGRAM

Budget Summary

Department/Cost Center:
Victim's Assistance Program (236)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	-	-	-	-
Operating Supplies	-	-	-	-
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	39,562	35,886	34,500	115,000
Sub-Total	39,562	35,886	34,500	115,000
Plus:Indirect Costs	-	-	-	-
Total	$ 39,562	$ 35,886	$ 34,500	$ 115,000

SUPERIOR COURT
Drug Abuse Treatment & Education

Mission

Official Code of Georgia Annotated (O.C.G.A.) 15-21-100 allows for the collection of moneys arising from fines and forfeited bonds and is for the sole purpose of drug abuse treatment and education programs relating to controlled substances and marijuana.

Budget Summary

Department/Cost Center:
Superior Court - Drug Abuse Treatment & Education (DATE) Fund (237)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	-	15,081	45,000	45,000
Operating Supplies	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	-	-	-	-
Sub-Total	-	15,081	45,000	45,000
Plus:Indirect Costs	-	-	-	-
Total	$ -	$ 15,081	$ 45,000	$ 45,000

BYRNE JAG GRANT

Budget Summary

Department/Cost Center:
Bryne JAG Grant (239)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	309,772
Legal/Contract Services	-	-	-	-
Operating Supplies	-	-	-	-
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	-	-	-	-
Sub-Total	-	-	-	309,772
Plus:Indirect Costs	-	-	-	-
Total	$ -	$ -	$ -	$ 309,772

WHITFIELD COUNTY CHIP GRANT

Budget Summary

Department/Cost Center:
CHIP Grant (240)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	3,750	-	150,000	200,000
Operating Supplies	-	-	-	-
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	-	-	-	-
Sub-Total	3,750	-	150,000	200,000
Plus:Indirect Costs	-	-	-	-
Total	$ 3,750	$ -	$ 150,000	$ 200,000

SCENIC BY-WAY GRANT

Budget Summary

Department/Cost Center:
Scenic By-Way Grant (242)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	11,947	5,771	15,000	15,000
Operating Supplies	-	-	-	-
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	-	-	235,000	235,000
Sub-Total	11,947	5,771	250,000	250,000
Plus:Indirect Costs	-	-	-	-
Total	$ 11,947	$ 5,771	$ 250,000	$ 250,000

CRIME VICTIM'S ASSISTANCE GRANT

Budget Summary

Department/Cost Center:
Crime Victim's Assistance Grant (251)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	36,000	36,000	36,000	36,000
Operating Supplies	-	-	-	-
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	33,983	29,653	27,490	27,500
Sub-Total	69,983	65,653	63,490	63,500
Plus:Indirect Costs	-	-	-	-
Total	$ 69,983	$ 65,653	$ 63,490	$ 63,500

JUVENILE OFFENDER'S GRANT

Budget Summary

Department/Cost Center:
Juvenile Offender's Grant (254)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	1,800	-	-	5,000
Operating Supplies	-	-	-	-
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	-	-	-	-
Sub-Total	1,800	-	-	5,000
Plus:Indirect Costs	-	-	-	-
Total	$ 1,800	$ -	$ -	$ 5,000

JUVENILE TUTORIAL PROGRAM

Budget Summary

Department/Cost Center:
Juvenile Tutorial Program (260)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	11,420	30,628	30,260	23,323
Operating Supplies	-	829	838	-
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	-	-	-	-
Sub-Total	11,420	31,457	31,098	23,323
Plus:Indirect Costs	-	-	-	-
Total	$ 11,420	$ 31,457	$ 31,098	$ 23,323

GEORGIA CIVIL WAR HERITAGE

Budget Summary

Department/Cost Center:
Georgia Civil War Heritage (264)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	-	-	-	-
Operating Supplies	-	-	-	-
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	32,297	-	25,000	25,000
Sub-Total	32,297	-	25,000	25,000
Plus:Indirect Costs	-	-	-	-
Total	$ 32,297	$ -	$ 25,000	$ 25,000

HOTEL/MOTEL TAX FUND

Budget Summary

Department/Cost Center:
Hotel/Motel Tax Fund (275)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	-	-	-	-
Operating Supplies	-	-	-	-
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	206,475	197,200	195,000	195,000
Sub-Total	206,475	197,200	195,000	195,000
Plus:Indirect Costs	-	-	-	-
Total	$ 206,475	$ 197,200	$ 195,000	$ 195,000

DEBT SERVICE FUND

The Debt Service Fund is used to account for the accumulation of resources for the payment of general obligation long-term debt principal and interest.

Whitfield County's debt is from the 2001 issue in the original amount of $53,760,000 at 3.2% - 5.0% used to finance the construction of capital projects. In 2007, excess funds from the 2000 SPLOST were invested to provide for 100% of the remaining debt obligations.

DEBT SERVICE FUND

Budget Summary

Department/Cost Center:
Debt Service Fund (430)

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
Personnel	$ -	$ -	$ -	$ -
Travel	-	-	-	-
Office Supplies	-	-	-	-
Furniture/Equipment	-	-	-	-
Legal/Contract Services	-	-	-	-
Operating Supplies	-	-	-	-
Utilities	-	-	-	-
Maintenance	-	-	-	-
Vehicle Expense	-	-	-	-
Consultant	-	-	-	-
Miscellaneous	-	686,218	1,113,934	885,313
Sub-Total	-	686,218	1,113,934	885,313
Plus:Indirect Costs	-	-	-	-
Total	$ -	$ 686,218	$ 1,113,934	$ 885,313

ENTERPRISE & INTERNAL SERVICE FUNDS

Enterprise Funds

Enterprise funds are used to account for operations that are financed and operated in a manner similar to a private business enterprise – where the intent of the County is (a) that the costs of providing the goods or services to the general public on a continuous basis be financed or recovered primarily through user charges; or (b) where the County has decided that periodic determination of net income is appropriate for accountability purposes. The County maintains the following enterprise funds:

- **Whitfield County Transit Service –** To account for the operations of the County's rural transit service operated under Section 18 of the Federal Transit Act of 1964. This program provides the public with non-medical bus service, both ambulatory & wheel chair, for all residents of Whitfield County.

- **NorthWest Georgia Trade & Convention Center –** The County shares with the City of Dalton in maintaining a regional trade and convention center. The trade center has 2 exhibit halls, 9 meeting rooms, a 230 seat lecture hall and an executive board room. It can handle 15 person meetings up to a 1500 person convention.

Internal Service Funds

Internal Service Funds are used to account for the financing of goods and services provided by one department or agency to other departments of the County on a cost reimbursement basis. The County maintains the following internal service fund:

- **Workers Compensation –** To account for the County's workman's compensation expenses. The County's workers compensation costs are paid on a fully funded basis. In other words, the County pays for all actual claims and expenses of the program.

Both Enterprise & Internal Service funds do not require budgets under state regulations. Whitfield County has voluntarily chosen to budget for the Whitfield County Transit Service but not to budget for any other of these funds.

RURAL TRANSIT

Mission

The mission of the Rural Transit is to offer an opportunity for Whitfield County citizens and residents to provide safe and efficient transit services for the community to improve access to any countywide location (ex. business, commercial, activity centers, personal, etc).

Goals

- To maintain an effective and efficient network of transportation services available to the public
- To extend our services throughout the county by advertising to ensure that persons needing the service are aware and are able to use the service
- To grow and generate revenues through the farebox, which will cut budget and allow for growth
- To use DOT leased buses when the repair cost on an older bus (that is to be returned in the near future) is very costly to repair. This will keep our maintenance and repair costs down
- Continue to watch overtime carefully and only use when necessary

Budget Summary

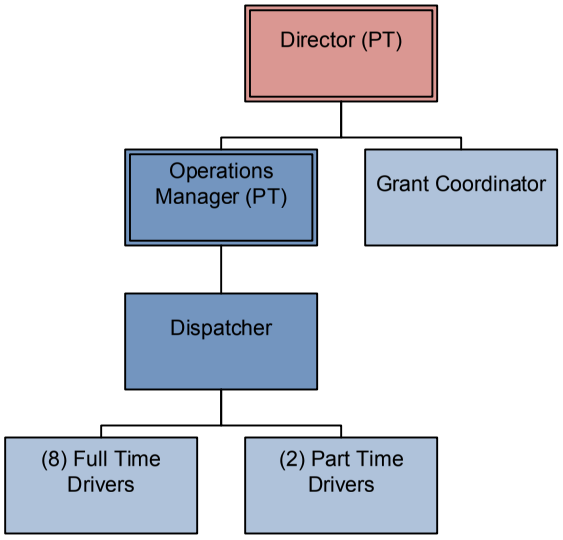
Department/Cost Center:
Whitfield Transit

Departmental Expense	Actual FY2007	Actual FY2008	Amended FY2009	Requested FY2010
General Fund Transfer	$ 35,591	$ 76,196	$ 90,000	$ 117,812

Department/Cost Center:
Rural Transit 5311

Departmental Expense	Actual FY2007	Actual FY2008	Budget FY2009	Requested FY2010
Personnel	$ -	$ 4,948	$ 333,532	$ 322,757
Travel	-	-	1,200	1,200
Office Supplies	-	188	2,700	2,700
Furniture/Equipment	-	2,527	5,000	5,000
Legal/Contract Services	205,080	197,068	2,417	2,417
Operating Supplies	-	140	2,700	2,700
Utilities	-	-	1,248	1,248
Vehicle Expense	-	-	78,000	78,000
Consultant	-	-	-	-
Depreciation	75,917	75,917	-	76,000
Miscellaneous	-	-	48,049	16,749
Sub-Total	280,997	280,788	474,846	508,771
Plus:Indirect Costs	-	-	-	27,812
Total	$ 280,997	$ 280,788	$ 474,846	$ 536,583

Whitfield County Transit



FY2010 BUDGET, CAPITAL FUND NARRATIVE

Plans have been pushed out to future years.

The FY2010 Budget includes a FIVE-YEAR plan for capital expenditures.

This Narrative is keyed to the capital spreadsheets in the next section. If more information is needed about a specific project or proposal, please send your questions to the County Administrator.

Capital Projects for FY09 that haven't been completed have been continued into FY10.

There are several significant changes in Capital Projects in FY10.

- 50% of the Property Acquisition was accelerated from FY11 under Green Space along with all of the Trail Head improvements in anticipation of receiving grant funding
- The Restroom facility for Edwards park has also been accelerated into FY10 because the high usage of the playground area has made this a need that we can no longer defer
- The Westside Park construction project has been separated into major elements with better cost estimates. An increase in cost is due partly to including a Miracle Field and designing the Playground to be handicapped accessible.
- All work on the Reuse of the Landfill have been deferred with the possible exception of some work to allow fishing in the existing pond on the site

Building & Grounds

1. Building Infrastructure Upgrades. The County has an inventory of 47± buildings. It is important to have a continuing maintenance program to repair or replace essential equipment such as heating and air conditioning, roof treatments and other upkeep work. The reinvestment program will fund the work. Part of this capital line will be for major, unscheduled repair work.

2. Building & Grounds Relocation and Consolidation. Currently, the Building & Grounds Department has workbenches, storage and offices in four, geographically separated buildings and sheds. The current situation is inefficient, costly and lacks adequate security. The proposal is to consolidate the Department in one, 30,000 sq. ft. facility, with loading docks, truck and equipment parking areas surrounded by a security fence. Hopefully, the sale of the three existing properties will partially offset the cost of relocating to an available

commercial property in the Dalton area. **Action on this project has been pushed to future years.**

3. Administration Building #1 & #2, Structural Evaluation & Engineering. Admin. Building #2 was acquired for slightly more than the land cost. The building needs significant upgrades to weatherize the structure, make it handicapped accessible, redo bathrooms and plumbing, elevators, energy efficient lighting, etc.

   The County conducted a study at the end of 2008 which determined that it would be more cost effective to replace Building #2 with a structure that utilizes all the land area and consolidating offices currently in Administration Building #1 and services such as Building & Zoning. This would also significantly increase the available square footage. The consolidation would also help in creating a "ONE STOP SHOP" for permitting. Part of the project funding could come from the sale of the vacated buildings and properties. **Due to the economy, action on a new administration building and consolidation of offices has been pushed to the future. Only essential repairs and maintenance are in the FY2010 budget.**

4. Remodel Old Section of Courthouse.

   a. Relocation of Tax Assessor's Office. The Assessor has requested to relocate to the break room area.

   b. Remodel Large Courtroom. With the caseload expanding, it is expected that an additional Superior Court Judge will be authorized within the five-year time frame. Existing office space behind the old courtroom will be remodeled. (2011-2012)

Correctional Facility Expansion

It is difficult to predict when it will be necessary to add space for Corrections and also difficult to know the type of facility needed. Perhaps the expansion will be a dormitory for work release inmates, open-bay confinement areas or the more traditional design currently being used. The project is added as a financial placeholder. (2013-2014)

Emergency Communications—E911 & Emergency Management

1. Dispatch Console and Software Upgrade. This project is currently ongoing. The outfitting with new equipment and software will significantly upgraded operations to include the capability to locate mobile units (cell phones). **Carried over from FY2009**

2. Emergency Center Expansion, Electrical Grounding of Building & Equipment. The facility operations and staffing have grown. The building lacks the square footage to provide offices, work areas, storage and equipment operation.

Expanding this facility by extending the front wall is the current proposal. Recently, an evaluation of the 'grounding system' was completed. A significant upgrade is needed to protect employees, equipment and ensure the public safety operations will not be interrupted during the next emergency. **Project being pushed to future.**

3. Communication Antenna and Communications Network Evaluation. The current broadcast system has limitations that need to be evaluated. It will always be difficult to have highly reliable communications that cover all geographic areas over the mountain tops and down into the valleys. A technical evaluation will determine whether the aging systems are broadcasting at their design specifications and whether new equipment could provide higher reliability for emergency responders. Funds are projected to make upgrades. (2011-2013)

Fire Department

New Fire Stations and Headquarters. The most recent ISO Rating for Whitfield County pointed to several fire service improvements. At the north end of the county, there are areas more than five miles from a station. By building a station at the north end the ISO rating for structures will change from Class 9 to 5. This lower rating will result in much lower insurance premiums for homeowners and commercial establishments. In addition, there are a few new subdivisions at the north end that will increase demand for service.

1. Fire Station #11 (2012)

2. Fire Station Headquarters (2013)

3. Fire Station #12 (2014)

4. Fire Training Tower. The Training Tower is to be used for a better training environment. (2012)

5. Fire Truck Replacement Program. In recent years, the County has been without a regular schedule to replace fire equipment, pumpers and other response units. The replacement schedule proposes to replace one unit each year. The trucks respond to fire and medical emergency calls. **The FY2010 includes funding for replacement of one fire truck.**

Green Space, Historic Preservation & Conservation Easements

According to the U.S. Park Service, Whitfield County has the largest intact collection of Civil War defenses in the nation. The Whitfield County Commission has a strong interest in protecting these sites in addition to protecting its natural resources and undeveloped areas. Also, the upcoming Sesquicentennial celebration puts special

emphasis on having historic sites available to visit and celebrate. Working with the Historic Preservation Commissions, Civil War Commission, Civil War Preservation Trust, the Georgia Battlefields Association, the Civil War Round Table and other groups, Whitfield County plans to continue its efforts at preservation and improvement of sites by acquiring more land, establishing and improving trailheads in addition to funding interpretative sites. (2010-2013)

Information Technology (IT)

In past years, the funding of an IT Strategy has fallen behind the investments in public safety and the judicial system. To provide the best support for public safety, the judicial system and other aspects of county government, a strong IT investment strategy is essential.

The planned schedule has been pushed to future years except for some facilities management software.

The value of the IT inventory is $2.674M. Because of constant improvements in 'operating systems' and software programs, computers need increased processing and storage power. Beyond the specific new programs discussed above, each year it is important to have a program to replace aging hardware and software computer systems. (2010-2014)

Parks

The County has a relatively small inventory of parklands available for public use. With an expanding population and more demands for recreation, the Commissioners have an interest in increasing the investment in park assets.

1. Edwards Park completed in 2008.

2. P&R Master Plan completed in 2008.

3. Acquire New Park Lands. There aren't sufficient parklands available to meet current and future needs. Certain areas of the County have very few park assets. This financial plan will provide funding for the acquisition of additional property, facilitate the design and engineering work required to construct facilities, and appropriate monies to build the infrastructure. (2011,2013)

4. Westside Park construction. (2010-2011)

5. Beneficial reuse of landfill. (2011-2014)

Public Works

Public Works-Road Improvements. In 2008, a tax referendum for transportation (SPLOST) was passed that will fund road projects in excess of $45M over a 3-4 year period ending in 2011. The projects will improve traffic safety and congestion in the towns and unincorporated areas. The SPLOST budgeting is covered in a separate account.

1. Road Upgrades, Maintenance. Both at the State and local road projects have been under-funded for many years. More monies need to be earmarked for road maintenance and improvements. Without regular maintenance, the road system will get more costly to repair and resurface. In the coming years, more investment is programmed into the maintenance, upgrade and repair of roads. Part of the planning is to take advantage of the LARP Program though it has been greatly reduced by the state. (2010-2014)

2. Special Road Projects. The second part of the program will infuse extra dollars into "catch-up" road repair which will end this year.

3. Guard Rails, ancillary work. The third part of the program will fund road safety items such as guard rails.

Service Centers

This new proposal is to help meet the service needs of a growing population. The creation of 'County Service Centers' with several services within one building will establish a linkage between residential and commerce centers. County services such as a Sheriff's substation, paramedic substation, branch library, indoor recreation, meeting rooms, etc will match current and future requirements. These Centers can be located at the crossroads of the County where it is easy for residents to walk, bike or drive. In addition, these Centers will facilitate the quick dispatch of county services. (2012-2013)

Vehicle & Motorized Equipment Replacement Program

The County has an extremely large fleet of vehicles in its public safety, judicial, public works and administrative departments. There has not been a program to regularly replace high mileage and high operating-hour equipment. The result has been a considerable amount of expensive and unscheduled engine replacements, problems with structural integrity, drive system repairs, etc. It is important to set aside monies to fund a regular replacement program, with priorities given to high mileage, operational inefficiency and repair costs. **2010 reduced to emergency replacement only.** (2010-2014)

CAPITAL SPREADSHEET
FY2009-2014

	2009	2010	2011	2012	2013	2014	TOTALS
Buildings & Grounds							
1. Building infrastructure Upgrades	0	53,000	54,500	56,000	57,500	59,000	**280,000**
2. Admin. Bldgs. 1&2 Renovation	46,213	100,000	225,000	250,000	275,000	300,000	**1,150,000**
***Max cost could be $1.5M							
3. Remodel old section of Courthouse			85,000	144,000			**229,000**
***Architectural report pending							
	46,213	153,000	364,500	450,000	332,500	359,000	**1,659,000**
Funding Sources							
Fund Reserves	46,213	153,000					**153,000**
Gen Fund Operating Revenue			54,500	56,000	57,500	59,000	**227,000**
Other Revenue Sources			310,000	394,000	275,000	300,000	**1,279,000**
	46,213	153,000	364,500	450,000	332,500	359,000	**1,659,000**

	2009	2010	2011	2012	2013	2014	TOTALS
Correctional Facility Expansion							
Design & Engineering					700,000		**700,000**
Construction						6,500,000	**6,500,000**
	0	0	0	0	700,000	6,500,000	**7,200,000**
Funding Sources							
Fund Reserves							**0**
SPLOST						6,500,000	**6,500,000**
Gen Fund Operating Revenue					700,000		**700,000**
Other Revenue Sources							**0**
	0	0	0	0	700,000	6,500,000	**7,200,000**

	2009	2010	2011	2012	2013	2014	TOTALS
Emergency Communications							
1. Dispatch Console and Software Upgrade	0	45,000					**45,000**
2. Addressing Project							
Readdressing project	88,000						**0**
3. Emergency Center							
Expansion, design suspended							**0**
Grounding System							**0**
4. Antenna Systems Evaluation			20,000				**20,000**
Improvements & Upgrades				45,000	45,000		**90,000**
5. Countywide Communications Network (700-800MHZ)							
Consultant's evaluation			100,000				**100,000**
Improvements & Upgrades				600,000	600,000		**1,200,000**
	88,000	45,000	120,000	645,000	645,000	0	**1,455,000**
Funding Sources							
Fund Reserves	88,000	45,000				0	**45,000**
Gen Fund Operating Revenue			20,000	45,000	45,000		**110,000**
Other Revenue Sources			100,000	600,000	600,000		**1,300,000**
	88,000	45,000	120,000	645,000	645,000	0	**1,455,000**

	2009	2010	2011	2012	2013	2014	TOTALS
Fire Department							
1. Fire Station #11, project on hold							
Acquisition							**0**
Engineering							**0**
Construction				2,000,000			**2,000,000**
Outfitting				50,000			**50,000**
Fire trucks				418,000			**418,000**
2. Fire Station HQ							
Engineering					71,820		**71,820**
Construction					1,541,400		**1,541,400**

CAPITAL SPREADSHEET
FY2009-2014

3. Fire Station #12							
Acquisition					20,000		**20,000**
Engineering					80,000		**80,000**
Construction						2,000,000	**2,000,000**
Outfitting						50,000	**50,000**
Fire trucks						418,000	**418,000**
4. Fire Training Tower				182,000			**182,000**
5. Fire Truck Replacement Schedule		235,000	245,500	256,000	266,500	277,000	**1,280,000**
	0	235,000	245,500	2,906,000	1,979,720	2,745,000	**8,111,220**
Funding Sources							
Fund Reserves	0	235,000					**235,000**
Gen Fund Operating Revenue			245,500	251,000	261,500	272,000	**1,030,000**
Other Revenue Sources				2,655,000	1,718,220	2,473,000	**6,846,220**
	0	235,000	245,500	2,906,000	1,979,720	2,745,000	**8,111,220**

	2009	2010	2011	2012	2013	2014	**TOTALS**
Green Space, Historic Preservation							
1. Property Acquisition		250,000	250,000		500,000		**1,000,000**
2a. Trail Heads, trail improvements		55,000			60,000		**115,000**
2b. Tunnel Hill Historic Park		300,000					**300,000**
trails, roads, sidewalks							
Estimated completion of sidewalks-3 yrs							
3. Develop Interpretative Sites			75,000	80,000			**155,000**
	0	605,000	325,000	80,000	560,000	0	**1,570,000**
Funding Sources							
Fund Reserves		55,000	75,000	80,000	60,000	0	**270,000**
Grants		300,000					**300,000**
(Transportation Enhancement awarded)							
Gen Fund Operating Revenue							**0**
Other Revenue Sources		250,000	250,000		500,000		**1,000,000**
	0	605,000	325,000	80,000	560,000	0	**1,570,000**

	2009	2010	2011	2012	2013	2014	**TOTALS**
Information Technology Strategy							
1. Phase 2							
Kronos,Job App, Tax Asses Serv	115,000						**0**
2. Phase 3							
Disaster Recovery	40,000						**0**
Storage	250,000						**0**
Data Center Rewiring	40,000						**0**
3. Facilities Management Software		20,000					**20,000**
4. Public Works Software			90,000				**90,000**
5. Financial Software				300,000			**300,000**
6. Update GIS Aerial Photography					40,000		**40,000**
7. Database Integration between Courts							
and Public Safety						250,000	**250,000**
8. Automation Updates	51,500	58,000	59,500	61,000	62,500	64,000	**305,000**
	496,500	78,000	149,500	361,000	102,500	314,000	**1,005,000**
Funding Sources							
Fund Reserves	496,500	78,000					**78,000**
Gen Fund Operating Revenue			149,500	361,000	102,500	314,000	**927,000**
Other Revenue Sources							**0**
	496,500	78,000	149,500	361,000	102,500	314,000	**1,005,000**

Parks							
1. Edwards Park construction							**0**
Restroom facility		92,000					**92,000**
2. Acquire Park land			500,000		500,000		**1,000,000**

CAPITAL SPREADSHEET
FY2009-2014

3. Westside Park construction							
Land	290,000	110,000	110,000	110,000	110,000	110,000	**550,000**
Site Prep	10,000	100,000					**100,000**
Power to Site		15,000					**15,000**
Septic System/Fields		20,000					**20,000**
Roads & Parking		275,000					**275,000**
Landscaping		20,000					**20,000**
Architect/Engineering Plans		50,000					**50,000**
Building 1		240,000					**240,000**
Building 2		60,000					**60,000**
Building Equipment		6,000					**6,000**
Fencing		102,000					**102,000**
Lighting		484,000					**484,000**
Bleachers		144,000					**144,000**
Maintenance Equipment		77,000					**77,000**
Baseball & Soccer Fields		126,000					**126,000**
Picnic Pavilions		25,000					**25,000**
Playground Equip (for handicapped & general)		75,000					**75,000**
Miracle Field		150,000					**150,000**
4. Reuse of Landfill							
a. Design & engineering			15,000	25,000			**40,000**
b. Fishing Pond		?					**0**
c. Construction			325,000	550,000	625,000	675,000	**2,175,000**
	300,000	2,171,000	950,000	685,000	1,235,000	785,000	**5,826,000**
Funding Sources							
Fund Reserves	300,000	2,021,000	500,000		500,000		**3,021,000**
Grants							**0**
Gen Fund Operating Revenue			110,000	110,000	110,000	110,000	**440,000**
Other Revenue Sources		150,000	340,000	575,000	625,000	675,000	**2,365,000**
	300,000	2,171,000	950,000	685,000	1,235,000	785,000	**5,826,000**

	2009	2010	2011	2012	2013	2014	**TOTALS**
Public Works							
1. Road Projects	4,261,100	2,750,000	2,200,000	2,300,000	2,400,000	2,500,000	**12,150,000**
2. Special Road Projects	110,307	? Dirt Roads					**0**
3. Guard rails, ancillary work	0	396,500	412,500	429,000	446,000	463,500	**2,147,500**
	4,371,407	3,146,500	2,612,500	2,729,000	2,846,000	2,963,500	**14,297,500**
Funding Sources							
Fund Reserves	236,665						**0**
Grants							**0**
SPLOST	3,764,185	2,886,500	2,312,500	2,429,000	2,546,000	2,663,500	**12,837,500**
State DOT - LARP	260,250	260,000	300,000	300,000	300,000	300,000	**1,460,000**
State DOT - Special Grants							**0**
Gen Fund Operating Revenue (& GDOT)	110,307						**0**
Other Revenue Sources							**0**
	4,371,407	3,146,500	2,612,500	2,729,000	2,846,000	2,963,500	**14,297,500**

	2009	2010	2011	2012	2013	2014	**TOTALS**
Service Centers							
1. Location #1							
Property acquisition				75,000			**75,000**
Design & Engineering				200,000			**200,000**
Construction					2,750,000		**2,750,000**
Outfitting					275,000		**275,000**
	0	0	0	275,000	3,025,000	0	**3,300,000**
Funding Sources							
Fund Reserves							**0**
Gen Fund Operating Revenue							**0**
Other Revenue Sources				275,000	3,025,000	0	**3,300,000**
	0	0	0	275,000	3,025,000	0	**3,300,000**

CAPITAL SPREADSHEET
FY2009-2014

	2009	2010	2011	2012	2013	2014	TOTALS
Vehicle-Motorize Equipment-all depts.							
Replacement of Vehicles	339,151	100,000	562,000	591,000	620,000	650,000	**2,523,000**
Capital Lease Payments		100,000	100,000	100,000	50,000		**350,000**
	339,151	200,000	662,000	691,000	670,000	650,000	**2,873,000**
Funding Sources							
Fund Reserves	100,000	200,000					**200,000**
Gen Fund Operating Revenue	239,151		662,000	691,000	670,000	650,000	**2,673,000**
Other Revenue Sources							**0**
	339,151	200,000	662,000	691,000	670,000	650,000	**2,873,000**
Overall Summary of Expenses	5,641,271	6,633,500	5,429,000	8,822,000	12,095,720	14,316,500	**47,296,720**
Overall Summary of Funding Sources							
Fund Reserves	1,267,378	2,787,000	575,000	80,000	560,000	0	**4,002,000**
Grants	0	300,000	0	0	0	0	**300,000**
SPLOST	3,764,185	2,886,500	2,312,500	2,429,000	2,546,000	9,163,500	**19,337,500**
Gen Fund Operating Revenue	609,708	260,000	1,541,500	1,814,000	2,246,500	1,705,000	**7,567,000**
Other Revenue Sources	0	400,000	1,000,000	4,499,000	6,743,220	3,448,000	**16,090,220**
	5,641,271	6,633,500	5,429,000	8,822,000	12,095,720	14,316,500	**47,296,720**