CITY OF COOLIDGE, GEORGIA

FINANCIAL REPORT

FOR THE YEAR ENDED DECEMBER 31, 2019

CITY OF COOLIDGE
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FOR THE YEAR ENDED DECEMBER 31, 2019


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VALENTI, RACKLEY
& ASSOCIATES, LLC
CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council
City of Coolidge, Georgia

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of City of Coolidge, Georgia ("the City") as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities and each major fund of the City, as of December 31, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.



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**Other Matters**

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the budgetary comparison information, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Management has elected not to include the Management's Discussion and Analysis. Our opinion on the basic financial statements is not affected by this missing information. We have applied certain limited procedures to the budgetary comparison information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Coolidge, Georgia's basic financial statements. The One Percent Special Purpose Sales Tax Project Cost Schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The One Percent Special Purpose Sales Tax Project Cost Schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the One Percent Special Purpose Sales Tax Project Cost Schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated August 7, 2020, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Respectfully submitted,

Valenti, Rackley & Assoc., LLC

Valenti, Rackley & Associates, LLC
Certified Public Accountants
August 7, 2020

CITY OF COOLIDGE
GOVERNMENT-WIDE STATEMENT OF NET POSITION
DECEMBER 31, 2019

| | Primary Government | | |
|---|---|---|---|
| | Governmental Activities | Business-type Activities | Total |
| **ASSETS** | | | |
| Cash | $ 348,219 | $ 198,123 | $ 546,342 |
| Certificates of deposit | 411,561 | - | 411,561 |
| Accounts receivable (net) | 34,810 | 21,523 | 56,333 |
| Intergovernmental receivables | 23,141 | - | 23,141 |
| Restricted cash | 212,264 | 39,287 | 251,551 |
| Prepaid expenses | 3,831 | 1,905 | 5,736 |
| Internal balances | 51,543 | (51,543) | - |
| Other assets | - | 1,000 | 1,000 |
| Capital assets: | | | |
| Land | 92,284 | 8,613 | 100,897 |
| Other capital assets, net of accumulated depreciation | 1,246,063 | 956,836 | 2,202,899 |
| Total assets | 2,423,716 | 1,175,744 | 3,599,460 |
| **LIABILITIES** | | | |
| Accounts and other payables | 21,858 | 2,972 | 24,830 |
| Unearned revenue | 21,549 | 7,700 | 29,249 |
| Compensated absences | - | 1,033 | 1,033 |
| Long-term liabilities: | | | |
| Customer deposits | - | 38,893 | 38,893 |
| Due within one year | - | 16,970 | 16,970 |
| Due in more than one year | - | 49,491 | 49,491 |
| Total liabilities | 43,407 | 117,059 | 160,466 |
| **NET POSITION** | | | |
| Net investment in capital assets | 1,338,347 | 898,988 | 2,237,335 |
| Restricted for tourism | 18,074 | - | 18,074 |
| Restricted for capital projects | 185,152 | - | 185,152 |
| Unrestricted | 838,736 | 159,697 | 998,433 |
| Total net position | $ 2,380,309 | $ 1,058,685 | $ 3,438,994 |

See accompanying notes to the basic financial statements.

CITY OF COOLIDGE
GOVERNMENT-WIDE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2019

| | | Program Revenues | | | Net (Expense) Revenue and Changes in Net Position Primary Government | | |
|---|---|---|---|---|---|---|---|
| **Function/Programs:** | Expenses | Charges for Services | Operating Grants and Contributions | Capital Grants and Contributions | Governmental Activities | Business -type Activities | Total |
| **PRIMARY GOVERNMENT:** | | | | | | | |
| Governmental activities | | | | | | | |
| General government | $ 158,562 | $ 7,446 | $ - | $ 32,585 | $ (118,531) | | $ (118,531) |
| Public safety | 179,574 | 64,258 | - | 32,585 | (82,731) | | (82,731) |
| Public works | 170,046 | 82,135 | - | 32,585 | (55,326) | | (55,326) |
| Culture and recreation | 5,391 | - | 5,000 | - | (391) | | (391) |
| Housing and development | 1,692 | - | 4,253 | - | 2,561 | | 2,561 |
| Total governmental activities | 515,265 | 153,839 | 9,253 | 97,755 | (254,418) | | (254,418) |
| Business-type activities: | | | | | | | |
| Water/Sewer Enterprise Fund | 240,922 | 198,893 | - | - | - | $ (42,029) | (42,029) |
| Total business-type activities | 240,922 | 198,893 | - | - | - | (42,029) | (42,029) |
| Total primary government | 756,187 | 352,732 | 9,253 | 97,755 | (254,418) | (42,029) | (296,447) |
| General revenues: | | | | | | | |
| Taxes: | | | | | | | |
| Property taxes, levied for general purposes | | | | | 169,847 | - | 169,847 |
| Sales and use taxes and other taxes | | | | | 126,560 | - | 126,560 |
| Investment earnings | | | | | 4,495 | 170 | 4,665 |
| Miscellaneous | | | | | 7,889 | - | 7,889 |
| Total general revenues | | | | | 308,791 | 170 | 308,961 |
| Transfers | | | | | (103,741) | 103,741 | - |
| Total general revenues and transfers | | | | | 205,050 | 103,911 | 308,961 |
| Change in net position | | | | | (49,368) | 61,882 | 12,514 |
| Net position - beginning | | | | | 2,429,677 | 996,803 | 3,426,480 |
| Net position - ending | | | | | $ 2,380,309 | $ 1,058,685 | $ 3,438,994 |

See accompanying notes to the basic financial statements.

CITY OF COOLIDGE
BALANCE SHEET – GOVERNMENTAL FUNDS
DECEMBER 31, 2019

| | General Fund | Capital Projects Funds SPLOST Funds 2012 | Capital Projects Funds SPLOST Funds 2017 | Hotel/ Motel Tax Fund | Total Governmental Funds |
|---|---|---|---|---|---|
| **ASSETS** | | | | | |
| Cash: | | | | | |
| Unrestricted | $ 348,219 | $ - | $ - | $ - | $ 348,219 |
| Restricted | - | 114,735 | 80,507 | 17,022 | 212,264 |
| Certificates of deposit | 411,561 | - | - | - | 411,561 |
| Receivables: | | | | | |
| Taxes, net | 23,842 | - | - | - | 23,842 |
| Accounts, net | 10,968 | - | - | - | 10,968 |
| Intergovernmental | 4,954 | - | 17,135 | 1,052 | 23,141 |
| Prepaid expenditures | 3,831 | - | - | - | 3,831 |
| Interfund balances | 51,543 | - | - | - | 51,543 |
| Total assets | $ 854,918 | $ 114,735 | $ 97,642 | $ 18,074 | $ 1,085,369 |
| **LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES** | | | | | |
| Liabilities: | | | | | |
| Accounts payable | $ 7,424 | $ 5,676 | $ - | $ - | $ 13,100 |
| Accrued liabilities | 8,758 | - | - | - | 8,758 |
| Unearned revenue | - | 21,549 | - | - | 21,549 |
| Total liabilities | 16,182 | 27,225 | - | - | 43,407 |
| Deferred inflows of resources: | | | | | |
| Property taxes | 18,741 | - | - | - | 18,741 |
| Total deferred inflows of resources | 18,741 | - | - | - | 18,741 |
| Fund balances | | | | | |
| Nonspendable: | | | | | |
| Prepaid items | 3,831 | - | - | - | 3,831 |
| Advances to other funds | 51,543 | - | - | - | 51,543 |
| Restricted | - | 87,510 | 97,642 | 18,074 | 203,226 |
| Unassigned | 764,621 | - | - | - | 764,621 |
| Total fund balances | 819,995 | 87,510 | 97,642 | 18,074 | 1,023,221 |
| Total liabilities and fund balances | $ 854,918 | $ 114,735 | $ 97,642 | $ 18,074 | $ 1,085,369 |

See accompanying notes to the basic financial statements.

CITY OF COOLIDGE
RECONCILIATION TO THE BALANCE SHEET – GOVERNMENTAL FUNDS
DECEMBER 31, 2019

| | |
|---|---|
| Amounts reported for governmental activities in the statement of net position are different because: | $ 1,023,221 |
| Property taxes collected sixty days or later subsequent to year end are not considered "available" for governmental activities and are deferred. | 18,741 |
| Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. | 1,338,347 |
| Net position of governmental activities | $ 2,380,309 |

See accompanying notes to the basic financial statements.

CITY OF COOLIDGE
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2019

| | General Fund | Capital Projects Funds SPLOST Funds 2012 | Capital Projects Funds SPLOST Funds 2017 | Hotel/ Motel Tax Fund | Total Governmental Funds |
|---|---|---|---|---|---|
| **REVENUES** | | | | | |
| Taxes: | | | | | |
| General property | $ 162,525 | $ - | $ - | $ - | $ 162,525 |
| General sales and use | 59,528 | - | - | - | 59,528 |
| Selective sales and use | 26,329 | - | - | - | 26,329 |
| Insurance premium | 40,199 | - | - | - | 40,199 |
| Other taxes | 504 | - | - | - | 504 |
| Licenses and permits | 7,311 | - | - | - | 7,311 |
| Intergovernmental | 5,000 | - | 97,624 | 4,253 | 106,877 |
| Charges for services | 87,232 | - | - | - | 87,232 |
| Fines, forfeitures, fees | 59,296 | - | - | - | 59,296 |
| Investment earnings | 4,495 | 105 | 18 | 8 | 4,626 |
| Miscellaneous | 7,889 | - | - | - | 7,889 |
| Total revenues | 460,308 | 105 | 97,642 | 4,261 | 562,316 |
| **EXPENDITURES** | | | | | |
| Current: | | | | | |
| General government | 140,857 | - | - | - | 140,857 |
| Public safety | 173,492 | - | - | - | 173,492 |
| Public works | 123,970 | - | - | - | 123,970 |
| Culture and recreation | 4,782 | - | - | - | 4,782 |
| Housing and development | - | - | - | 1,692 | 1,692 |
| Capital outlay: | | | | | |
| General government | 23,288 | - | - | - | 23,288 |
| Public safety | - | 60,822 | - | - | 60,822 |
| Public works | - | 103,741 | - | - | 103,741 |
| Total expenditures | 466,389 | 164,563 | - | 1,692 | 632,644 |
| Net changes in fund balances | (6,081) | (164,458) | 97,642 | 2,569 | (70,328) |
| Fund balances | | | | | |
| Beginning | 826,076 | 251,968 | - | 15,505 | 1,093,549 |
| Ending | $ 819,995 | $ 87,510 | $ 97,642 | $ 18,074 | $ 1,023,221 |

See accompanying notes to the basic financial statements.

CITY OF COOLIDGE
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED DECEMBER 31, 2019

| | | |
|---|---|---|
| Net change in fund balances - total governmental funds | $ | (70,328) |
| Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their useful lives and reported as depreciation expense. This is the amount by which capital outlay ($163,422) exceeded depreciation ($71,414) in the current period. | | 92,008 |
| Property taxes collected sixty days or later subsequent to year end are not recognized as revenue in the governmental funds. | | 7,322 |
| Compensated absences reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported in the in the governmental funds. | | 942 |
| Transfers of capital assets are a use of financial resources in the statement of activities but are reported as capital outlay in the governmental funds. | | (79,312) |
| Change in net position of governmental activities | $ | (49,368) |

See accompanying notes to the basic financial statements.

CITY OF COOLIDGE
STATEMENT OF NET POSITION – PROPRIETARY FUND
ENTERPRISE FUND
DECEMBER 31, 2019

| | | |
|---|---|---|
| **ASSETS** | | |
| Current assets: | | |
| Cash | $ | 198,123 |
| Accounts receivable, net | | 21,523 |
| Prepaid insurance | | 1,905 |
| Restricted cash | | 39,287 |
| Other assets | | 1,000 |
| Total current assets | | 261,838 |
| Noncurrent assets: | | |
| Capital assets: | | |
| Land | | 8,613 |
| Buildings and improvements | | 71,039 |
| Equipment and vehicles | | 223,274 |
| Infrastructure | | 3,743,525 |
| Less accumulated depreciation | | (3,081,002) |
| Total noncurrent assets | | 965,449 |
| Total assets | | 1,227,287 |
| **LIABILITIES** | | |
| Current liabilities: | | |
| Accounts payable | $ | 2,035 |
| Accrued liabilities | | 937 |
| Compensated absences - current portion | | 1,033 |
| Interfund balances | | 7,365 |
| Unearned revenue | | 7,700 |
| Note payables - current portion | | 16,970 |
| Total current liabilities | | 36,040 |
| Noncurrent liabilities: | | |
| Water deposits | | 38,893 |
| Interfund balances | | 44,178 |
| Notes payable less current portion | | 49,491 |
| Total noncurrent liabilities | | 132,562 |
| Total liabilities | | 168,602 |
| **NET POSITION** | | |
| Net investment in capital assets | | 898,988 |
| Unrestricted | | 159,697 |
| Total net position | $ | 1,058,685 |

See accompanying notes to the basic financial statements.

CITY OF COOLIDGE
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
PROPRIETARY FUND
ENTERPRISE FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

| | |
|---|---|
| **OPERATING REVENUES** | |
| Charges for services: | |
| Water | $ 88,570 |
| Sewer | 86,560 |
| Other | 15,947 |
| Total operating revenues | 191,077 |
| **OPERATING EXPENSES** | |
| Personnel services | 38,322 |
| Purchased/contracted services | 73,768 |
| Supplies | 35,250 |
| Depreciation | 93,582 |
| Total operating expenses | 240,922 |
| Operating income (loss) | (49,845) |
| **NONOPERATING REVENUES (EXPENSES)** | |
| Interest income | 170 |
| Rent income | 7,816 |
| Total nonoperating revenues (expenses) | 7,986 |
| Income (loss) before transfers and capital contributions | (41,859) |
| **TRANSFERS AND CAPITAL CONTRIBUTIONS** | |
| Capital contribution | 103,741 |
| Total capital contribution | 103,741 |
| Change in net position | 61,882 |
| Total net position - beginning | 996,803 |
| Total net position - ending | $ 1,058,685 |

See accompanying notes to the basic financial statements.

CITY OF COOLIDGE
STATEMENT OF CASH FLOW
PROPRIETARY FUND
ENTERPRISE FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

| | |
|---|---|
| **CASH FLOW FROM OPERATING ACTIVITIES** | |
| Receipts from customers | $ 194,160 |
| Receipts (payments) for loans/interfund services provided | (7,362) |
| Payments to employees (or for their benefit) for services provided | (38,689) |
| Payments to suppliers for goods or services | (92,374) |
| Net cash provided (used) by operating activities | 55,735 |
| **CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES** | |
| Principal paid on capital debt | (16,970) |
| Net cash provided (used) by capital and related financing activities | (16,970) |
| **CASH FLOWS FROM INVESTING ACTIVITIES** | |
| Interest income | 170 |
| Net cash provided by investing activities | 170 |
| Net increase (decrease) in cash and cash equivalents | 38,935 |
| Balances - beginning | 198,475 |
| Balances - ending | $ 237,410 |
| **RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES** | |
| Operating income (loss) | $ (49,845) |
| Adjustments to reconcile operating income to net cash provided by operating activities: | |
| Depreciation expense | 93,582 |
| Rental income | 7,816 |
| Change in assets and liabilities: | |
| Receivables, net | (5,838) |
| Prepaid insurance | (103) |
| Due to other funds | (7,362) |
| Deposits | 1,105 |
| Accounts and other payables | 16,747 |
| Compensated absences payable | (367) |
| Net cash provided by operating activities | $ 55,735 |

Non-cash activity: Water/sewer capital assets, with a cost of $103,741 were purchased by the SPLOST 12 Fund and transferred to the water/sewer fund. Of those capital assets, $79,312 were capitalized and $24,429, which were below the City's capitalization threshold, were expensed.

See accompanying notes to the basic financial statements.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The City of Coolidge (the primary government, "the City") was incorporated in 1901. The City operates under a council/mayor form of government and provides the following services in addition to general administrative services: public safety (police), highways and streets, sanitation, recreation, and public improvements. In addition, the City operates a public utility (water and sewer system) for the incorporated and immediate surrounding areas.

The City's financial statements are prepared in accordance with generally accepted accounting principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations).

The more significant accounting policies, established in GAAP and used by the City, are discussed below.

A. Reporting Entity

The Governmental Accounting Standards Board sets forth criteria for determining the reporting entity. Organizations legally separate from the City of Coolidge, Georgia, would be included in the financial statements of City of Coolidge, Georgia, if the criteria of financial accountability were met as defined by Governmental Accounting Standards Board Statement Number 14 or if exclusion of the entity would cause the City's financial statements to be misleading or incomplete.

The criteria for including organizations as component units within the City's reporting entity, as set forth in Section 2100 of GASB's *Codification of Governmental Accounting and Financial Reporting Standards*, include whether:

- the organization is legally separate (can sue and be sued in their own name)
- the City holds the corporate powers of the organization
- the City appoints a voting majority of the organization's board
- the City can impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the City
- there is a fiscal dependency by the organization on the City

Based on the above criteria, the City has no component units.

B. Basic Financial Statements – Government-wide Statements

The City's basic financial statements include both government-wide (reporting the City as a whole) and fund financial statements (reporting the City's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business type. The City's public safety, highways and streets, sanitation, recreation, public improvements, and general administrative services are classified as governmental activities. The City's water and sewer fund is classified as a business activity. There are no fiduciary funds, nor component units that are fiduciary in nature, included.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

In the government-wide Statement of Net Position, both the governmental and business-type activities columns (a) are presented on a consolidated basis by column, (b) and are reported on a full accrual, economic resources measurement focus, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The City's net position is reported in three parts – net investment in capital assets; restricted; and unrestricted.

Restricted net position consists of liquid assets (generated from revenues and not bond proceeds) that have a third party (statutory, bond covenant, or granting agency) limitation on their use. The City would typically use restricted net position first, as appropriate opportunities arise, but reserve the right to selectively defer the use thereof to a future project or replacement equipment acquisition.

The government-wide Statement of Activities reports both the gross and net cost of each of the City's functions (general government, public safety, public works, etc.) and business activities (water, sewer and sanitation). The functions are also supported by general government revenues (taxes, investment earnings, etc.). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function (general government, public safety, etc.) or a business-type activity. Operating grants, if any, include operating-specific and discretionary (either operating or capital) grants while the capital grants column, if any, reflects capital-specific grants.

The net costs (by function or business-type activity) are normally covered by general revenue (taxes, investment earnings, etc.).

The government-wide focus is more on the sustainability of the City as an entity and the change in the City's net position resulting from the current year's activity.

C. Basic Financial Statements – Fund Financial Statements

The financial transactions of the City are reported in individual funds in the fund financial statements. The governmental funds employ the current financial resources measurement focus. Each fund is accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses.

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by category are summarized into a single column in the fund financial statements. GASBS No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for determination of major funds.

The City's major funds are the General Fund, SPLOST 12 Capital Projects Fund, SPLOST 17 Capital Projects Fund, and Water/Sewer Fund. The Hotel/Motel Tax Fund is being presented as a major fund since it is the only nonmajor fund.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

The following fund types are used by the City:

1. Governmental Funds:

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the City:

(1.) General Fund - is the general operating fund of the City. It is used to account for and report all financial resources except those required to be accounted for in another fund. All general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund are account for in this fund. General operating expenditures, fixed charges and capital improvement costs that are not paid through other funds are paid from the General Fund.

(2.) Special Revenue Funds - are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects. The City has one special revenue fund:

a. Hotel/Motel Tax Fund – used to account for tax received from Thomas County Board of Commissioners. The purpose of this tax is to provide resources to promote tourism.

(3.) Capital Projects Funds - used to account for capital expenditures. The City has two capital projects funds:

a. Special Purpose Local Option Sales Tax Capital Projects Fund – SPLOST 12 Fund – used to account for and report special local option sales taxes received from SPLOST 12 and DOT LMIG grant funds and restricted to use for qualifying capital expenditures.

b. Special Purpose Local Option Sales Tax Capital Projects Fund – SPLOST 17 Fund – used to account for and report special local option sales taxes received from SPLOST 17 and restricted to use for qualifying capital expenditures.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

2. Proprietary Funds:

The focus of proprietary fund measurement is upon determination of operating income, changes in net position, financial position and cash flows. Goods or services from such activities provided to outside parties are accounted for in enterprise funds. The generally accepted accounting principles applicable are similar to businesses in the private sector.

The following is a description of the proprietary funds of the City:

Enterprise funds are required to be used to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs. Operating revenues and expenses for proprietary funds are those that result from providing services and producing and delivering goods and/or services. It also includes all revenue and expenses not related to capital and related financing, non-capital financing, or investing activities. Nonoperating revenues and expenses include subsidies, interest expense from financing and investment earnings resulting from nonexchange transactions or auxiliary activities

a. Water/Sewer Fund - used to account for and report the revenues and related expenses of providing water and sewer services to the City's residents. Activities of the fund include administration, operations and maintenance of the water and sewer system and billing and collection activities. All costs financed through charges to utility customers with rate reviewed regularly and adjusted if necessary, to ensure integrity of the funds.

D. Measurement Focus and Basis of Accounting

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurement made regardless of the measurement focus applied.

1. Government-wide and Proprietary Fund Financial Statement:

The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the City gives (or receives) value without directly receiving (or giving) equal value in exchange, include grants, entitlements and donations. Revenue from grants, entitlements and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

2. Governmental Fund Financial Statements:

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measurable and available. The City's definition of "available" means collectible within one year. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. The exception to this general rule is that principal and interest on general obligation long-term debt, if any, is recognized when due.

The revenues susceptible to accrual are property taxes, franchise fees, licenses, charges for service, interest income and intergovernmental revenues. Sales tax collected and held by the state at the end of the year on behalf of the government are also recognized as revenue. All other governmental fund revenues are recognized when received.

E. Financial Statement Amounts

1. Cash and Equivalents

Cash shown on the balance sheets and statements of cash flows includes amounts in demand deposits, passbook savings and short-term investments with a maturity date less than three months from the date acquired by the City.

The City's deposit policy limits deposit choices to checking accounts, money market accounts and certificates of deposit with local banks. All deposits are to be secured as required by state statutes. The state statute requires the deposits to be secured at an amount equal to the total deposits less FDIC insurance.

2. Investments

The City is limited by state law to the following investments: obligations of the State of Georgia, other states, or the U. S. Government; obligations fully insured by the U. S. Government or any agency thereof; obligations of any corporation of the U. S. Government; prime bankers' acceptance; the local government investment pool established by state law; repurchase agreements; and obligations of other political subdivisions of the State of Georgia.

3. Receivables and Property Taxes

Accounts receivable are recorded in the governmental funds for taxes receivable, fines and forfeitures and amounts due from other governments. The accounts receivable for property taxes – real property is recorded net of the associated allowance for doubtful accounts in the general fund.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Motor vehicles and mobile home taxes are collected by the County Tax Collector and remitted to the City monthly. Local Option Sales Tax and Special Purpose Local Option Sales Tax are collected by the State of Georgia and remitted monthly to the City. The City bills and collects other tax revenue. Georgia statutes do not provide a maximum millage rate which may be levied.

Tax revenues are recognized during the period in which they are levied. An allowance is established for delinquent taxes to the extent their collectability is questionable. Taxes collected during the current period and within sixty days thereafter are considered available to finance current operations.

The property tax rate for 2019 was $12.52 per $1,000 of assessed valuation, and current tax collection for the year then ended was 87.07% of the tax levied. The full year property tax calendar is as follows:

Property taxes are levied as of September 11th on property values assessed as of January 1st. The bills are mailed out on October 1st and are considered due upon receipt by the taxpayer and delinquent after December 20th, at which time the bill penalties and interest may be assessed.

4. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, are reported in the governmental activity's column in the government-wide financial statements. All capital assets are valued at historical cost or estimated historical cost if actual historical is not available. Donated assets are valued at their fair market value on the date donated. Repairs and maintenance are recorded as expenses. Renewals and betterments are capitalized. Interest has not been capitalized during the construction period on property, plant, and equipment.

Assets with an initial estimated useful life of more than one year and have an original cost of $15,000 for buildings and improvement, $5,000 for equipment, and $150,000 for infrastructure or more are capitalized. Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful lives are listed below:

| | |
|---|---|
| Buildings and improvements | 15 - 50 years |
| Other infrastructure | 20 - 50 years |
| Machinery and equipment | 3 - 15 years |

GASBS No. 34 requires the City to report and depreciate infrastructure assets. The City has elected not to report major general infrastructure assets acquired prior to July 1, 2003. Infrastructure assets include roads, bridges, underground pipe (other than related to utilities), traffic signals, etc. acquired after July 1, 2003. These infrastructure assets are likely to be the largest asset class of the City.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

5. Interfund Activity

Interfund activity is reported as loans, as services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

Receipts and/or payments to or from other governmental units included in the reporting entity of the City are not reported as transfers. They are classified according to the purpose for which the receipt or payment has been made.

The principal purposes of the City's interfund transfers are for the purpose of subsidizing operating functions, funding capital projects and asset acquisitions.

The principal purpose of interfund balances is to record amounts due to and from other funds for expenditures that are paid out of one fund which are allocable to other funds.

6. Revenues

Substantially all governmental fund revenues are accrued. Property taxes are billed and collected within the same period in which the taxes are levied. Revenues of the governmental funds susceptible to accrual are property taxes, sales tax, alcoholic beverage tax, and rental income. Subsidies and grants to general or special revenue funds, which finance either capital or current operations, are reported as non-operating revenue based on GASBS No. 33. In applying GASBS No. 33 to grant revenues, the provider recognizes liabilities and expenses and the recipient recognizes receivables and revenue when the applicable eligibility requirements, including time requirements, are met. Resources transmitted before the eligibility requirements are met are reported as advances by the provider and deferred revenue by the recipient.

Program revenues reported on the statement of activities are licenses and permits, charges for services, and fines and forfeitures.

7. Expenditures

Expenditures are recognized when the related fund liability is incurred. Prepaid expenses are recorded when an expense is incurred but benefits are for a subsequent period.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

8. Prepaid expenses

Payments made to vendors for services that will benefit subsequent periods are generally recorded as prepaid items.

9. Inventories

Expendable supplies are recorded as expenditures at the time items are purchased. The city does not record inventories of supplies on the books. Any inventory of supplies at year end is considered immaterial.

10. Compensated Absences

The City's policy allows employees to accumulate earned but unused vacation benefits. All vacation benefits are accrued when incurred in the government-wide and proprietary fund financial statements.

11. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of the issue is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts are reported as other financing uses. Issuance costs are reported as debt service expenditures.

12. Deferred Outflows and Deferred Inflows of Resources

In addition to assets, the statement of financial position reports a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflow of resources,* represents a consumption of the net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position reports a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources,* represents an acquisition of net position that applied to a future period(s) and so will *no*t be recognized as an inflow of resources (revenue) until that time. The City has one item of unavailable revenue which is reported only in the governmental funds balance sheet. This is property taxes which are reported as deferred inflows since they are recognized as receivables before the period for which the taxes are levied.

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

13. Fund Balances and Net Position

*Fund Balances*. Generally, fund balance represents the difference between the current assets and current liabilities. In the fund financial statements, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Fund balances are classified as follows:

a) Nonspendable – Fund balances are reported as nonspendable when amounts cannot be spent because they are either (1) not in spendable form (i.e., items that are not expected to be converted to cash) or (2) legally or contractually required to be maintained intact.
b) Restricted – Fund balances are reported as restricted when there are limitations imposed on their use either through enabling legislation adopted by the entity or through external restrictions imposed by creditors, grantors or laws or regulations of other governments.
c) Committed – Fund balances are reported as committed when they can be used only for specific purposes pursuant to constraints imposed by formal action of the City Council through the adoption of a resolution. The City Council also may modify or rescind the commitment.
d) Assigned – Fund balances are reported as assigned when amounts are constrained by the City's intent to be used for specific purposes but are neither restricted nor committed. Through resolution the City can authorize a committee or the City Manager to assign fund balances.
e) Unassigned – Fund balances are reported as unassigned as the residual amount when the balances do not meet any of the above criterion.

Government-wide and proprietary fund net position are divided into three components:

Net investment in capital assets – consist of the historical cost of capital assets less accumulated depreciation and less any debt that remains outstanding that was used to finance those assets.

Restricted net position – consist of net positions that are restricted by the City's creditors (for example, through debt covenants), by the state enabling legislation (through restrictions on shared revenues), by grantors (both federal and state

Unrestricted – all other net positions are reported in this category.

*Flow assumption.* When both restricted and unrestricted amounts of fund balances or net position are available for use for expenditures or expenses incurred, it is the City's policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, it is the City's policy to use fund balances in the following order: (1) committed, (2) assigned, (3) unassigned.

14. Estimates

The preparation of financial statement in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from these estimates.

**NOTE 2 – CASH AND EQUIVALENTS, CUSTODIAL RISK AND INTEREST RATE RISK**

Deposits

As of year-end, the carrying amount of the City's deposits was $1,208,598 and the bank balances totaled $1,221,014.

Investments

As of December 31, 2019, the City had no investments.

Custodial Credit Risk

Custodial Credit Risk – Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. As of December 31, 2019, all of the city's deposits were covered by either the Federal Depository Insurance Corporation (FDIC) or collateral pledged by the financial institution or a combination of the two.

Interest Rate Risk

The City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rate risk. However, the City has made no investments that would subject it to interest rate risk.

Restricted Cash

Restricted cash is comprised of the following:

Governmental activities:

SPLOST 12 capital projects fund: $114,735 - restricted for qualifying SPLOST 12 and DOT LMIG grant expenditures

SPLOST 17 capital projects fund: $80,507 – restricted for qualifying SPLOST 17 expenditures

Hotel/Motel Tax fund: $17,022 – restricted for promotion of tourism expenditures

Business- type activities:

Proprietary fund:

Water and sewer fund: $39,287 - deposits received from customers for services

**NOTE 3 – RECEIVABLES AND ALLOWANCE FOR BAD DEBT**

Receivables are detailed below:

| | Governmental Activities | Business-type Activities | Total |
|---|---|---|---|
| Receivables: | | | |
| Taxes: | | | |
| Real property | | | |
| Current | $ 15,943 | $ - | $ 15,943 |
| Delinquent | 7,899 | - | 7,899 |
| Total taxes receivable | 23,842 | - | 23,842 |
| Intergovernmental: | | | |
| Local option sales and use tax | 4,954 | - | 4,954 |
| Special purpose local option sales tax: | | | |
| SPLOST 17 | 17,135 | - | 17,135 |
| Hotel/Motel | 1,052 | - | 1,052 |
| Total intergovernmental receivable | 23,141 | - | 23,141 |
| Charges for services: | | | |
| Trash | 10,554 | - | 10,554 |
| Water and sewage | - | 22,773 | 22,773 |
| Less allowance for bad debt | - | (1,250) | (1,250) |
| Total water, sewer and sanitation charges receivable | 10,554 | 21,523 | 32,077 |
| Other | 414 | - | 414 |
| Total receivables | $ 57,951 | $ 21,523 | $ 79,474 |

**NOTE 4 - INTERFUND BALANCES AND TRANSFERS/CAPITAL CONTRIBUTIONS**

The General Fund loaned the Water and Sewer Fund $95,733 on November 14, 2013. The Water and Sewer Fund used this money when it retired the 1987 series Water and Sewer Revenue Bonds. The Water and Sewer Fund expects to repay this interfund loan over a period of approximately 11 years. The balance on this long-term interfund balance at December 31, 2019 is $51,543. Part of this long-term interfund loan, $7,365, will be repaid in 2020 and is listed on the financial statement as current.

Interfund balances and transfers consist of the following:

| | Interfund Balances | |
|---|---|---|
| Fund | Receivable | Payable |
| Governmental Activities: | | |
| General fund: | | |
| Water and sewer fund | $ 51,543 | $ - |
| Total governmental activities | $ 51,543 | $ - |
| Business-type Activities: | | |
| Water and sewer fund: | | |
| General fund | $ - | $ (51,543) |
| Total business-type activities | $ - | $ (51,543) |

| | Transfers/Capital Contributions | |
|---|---|---|
| | In | Out |
| Governmental Activities: | | |
| SPLOST 12 capital projects fund: | | |
| Water and sewer fund | $ - | $ (103,741) |
| Total governmental activities | $ - | $ (103,741) |
| Business-type Activities: | | |
| Water and sewer fund: | | |
| SPLOST 12 capital projects fund | $ 103,741 | $ - |
| Total business-type activities | $ 103,741 | $ - |

**NOTE 5 – CAPITAL ASSETS**

Capital asset activity for the year is as follows:

| | Beginning Balance | Additions | Retirements | Capital Cont./ Transfers | Ending Balance |
|---|---|---|---|---|---|
| **Governmental activities:** | | | | | |
| Capital assets not being depreciated: | | | | | |
| depreciated: | | | | | |
| Land | $ 92,284 | $ - | $ - | $ - | $ 92,284 |
| Total capital assets not being depreciated | 92,284 | - | - | - | 92,284 |
| Capital assets being depreciated: | | | | | |
| Buildings and improvements | 488,408 | - | | - | 488,408 |
| Equipment and vehicles | 272,331 | 163,422 | | (79,312) | 356,441 |
| Infrastructure | 1,224,812 | | | | 1,224,812 |
| Total assets being depreciated | 1,985,551 | 163,422 | - | (79,312) | 2,069,661 |
| Less accumulated depreciation for: | | | | | |
| Buildings and improvements | (139,256) | (13,256) | | - | (152,512) |
| Equipment and vehicles | (253,998) | (17,331) | | - | (271,329) |
| Infrastructure | (358,930) | (40,827) | | | (399,757) |
| Total accumulated depreciation | (752,184) | (71,414) | - | - | (823,598) |
| Total capital assets being depreciated, net | 1,233,367 | 92,008 | - | (79,312) | 1,246,063 |
| Governmental activities capital assets, net | $ 1,325,651 | $ 92,008 | $ - | $ (79,312) | $ 1,338,347 |
| **Business-type activities:** | | | | | |
| Capital assets not being depreciated: | | | | | |
| Land | $ 8,613 | $ - | $ - | $ - | $ 8,613 |
| Total capital assets not being depreciated | 8,613 | - | - | - | 8,613 |
| Capital assets being depreciated: | | | | | |
| Buildings and improvements | 71,039 | - | - | - | 71,039 |
| Equipment and vehicles | 143,962 | - | - | 79,312 | 223,274 |
| Infrastructure | 3,743,525 | - | - | - | 3,743,525 |
| Total assets being depreciated | 3,958,526 | - | - | 79,312 | 4,037,838 |

**NOTE 5 – CAPITAL ASSETS (CONTINUED)**

| | Beginning Balance | Additions | Retirements | Transfers | Ending Balance |
|---|---|---|---|---|---|
| Less accumulated depreciation for: | | | | | |
| Buildings and improvements | (43,503) | (2,343) | - | - | (45,846) |
| Equipment and vehicles | (94,761) | (16,388) | - | - | (111,149) |
| Infrastructure | (2,849,156) | (74,851) | - | - | (2,924,007) |
| Total accumulated depreciation | (2,987,420) | (93,582) | - | - | (3,081,002) |
| Total capital assets being depreciated, net | 971,106 | (93,582) | - | 79,312 | 956,836 |
| Business-type activities capital assets, net | $ 979,719 | $ (93,582) | $ - | $ 79,312 | $ 965,449 |

Depreciation expense was charged to divisions as follows:

| | |
|---|---|
| Governmental activities: | |
| General government | $ 18,647 |
| Public safety | 6,082 |
| Public works | 46,076 |
| Culture and recreation | 609 |
| Total depreciation expense - governmental activities | $ 71,414 |
| | |
| Business-type activities | |
| Water and sewer fund | $ 93,582 |
| Total depreciation expense - business-type activities | $ 93,582 |

**NOTE 6 –DEBT**

At December 31, 2019, the City had the following note payable:

Business-type

Note payable – Drinking Water State Revolving Loan Fund – The City signed this note for $523,105 in 2002. The purpose of this loan was to finance part of the cost of a new 200,000-gallon elevated water storage tank and new water lines. The loan bears interest at negative 10.187 percent and was payable in 80 quarterly installments of $1,937.50. The City's total debt services on this loan was $155,000. This loan was voided, and new loan issued in 2004 when the project was expanded to add a new well.

The new loan dated August 20, 2004 was for $321,883, due in monthly installments of $1,414.13 through 2023, bearing interest at zero percent. The total amount that the City received from the Drinking Water State Revolving Loan fund was $821,883. The difference between the principal and total amount received, $500,000, was accounted for as a grant recognized after the total principal was drawn down from the Drinking Water State Revolving Loan Fund.

Changes in long-term debt were as follows:

| | Beginning Balance | Additions | Repayments | Ending Balance | Due in One Year |
|---|---|---|---|---|---|
| Governmental activities: | | | | | |
| General fund: | | | | | |
| Compensated absences | $ 942 | | $ (942) | $ - | $ - |
| Total governmental activities | 942 | - | (942) | - | - |
| Business-type activities: | | | | | |
| Compensated absences | 1,400 | 1,033 | (1,400) | 1,033 | 1,033 |
| Note payable | 83,431 | - | (16,970) | 66,461 | 16,970 |
| Total business-type activities | 84,831 | 1,033 | (18,370) | 67,494 | 18,003 |
| Total long-term debt | $ 85,773 | $ 1,033 | $ (19,312) | $ 67,494 | $ 18,003 |

**NOTE 6 –DEBT (CONTINUED)**

Maturities of long-term debt are as follows:

| Year Ended December 31 | Business-Type Activities | | |
|---|---|---|---|
| | Principal | Interest | Total |
| 2020 | $ 16,970 | $ - | $ 16,970 |
| 2021 | 16,970 | - | 16,970 |
| 2022 | 16,970 | - | 16,970 |
| 2023 | 15,551 | - | 15,551 |
| Total | $ 66,461 | $ - | $ 66,461 |

In prior years the Water/Sewer Fund has been used to liquidate the note payable

The compensated absences liability will be paid from the fund from which the employee's salaries are paid, normally the General Fund and Water and Sewer Fund.

**NOTE 7 – FUND BALANCE CLASSIFICATIONS**

Classifications of governmental fund balances are as follows:

| | General Fund | SPLOST 12 Fund | SPLOST 17 Fund | Hotel/Motel Fund | Total Governmental Funds |
|---|---|---|---|---|---|
| Nonspendable | | | | | |
| Allocated to: | | | | | |
| Prepaid insurance | $ 3,831 | $ - | $ - | $ - | $ 3,831 |
| Advances to other funds | 51,543 | | | | 51,543 |
| Total | $ 55,374 | $ - | $ - | $ - | $ 55,374 |
| Restricted for: | | | | | |
| Specified capital projects | $ - | $ 87,510 | $ 97,642 | $ - | $ 185,152 |
| Promotion of toursim | - | - | - | 18,074 | 18,074 |
| Total | $ - | $ 87,510 | $ 97,642 | $ 18,074 | $ 203,226 |

**NOTE 8 – RISK FINANCING ACTIVITY**

The City is exposed to various risks of losses related to torts, thefts of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The City has joined together with other municipalities in the state as part of the Georgia Interlocal Risk Management Agency (GIRMA) property and liability insurance and the Workers' Compensation Self-Insurance Fund (WCSIF), public entity risk pools currently operating as common risk management and insurance programs for member local governments. The Georgia Municipal Association (GMA) administers both risk pools.

As part of these risk pools, the City is obligated to pay all contributions and assessments as prescribed by the pools, to cooperate with the pools' agents and attorneys, to follow loss reduction procedures established by the funds, and to report as promptly as possible, and in accordance with any coverage descriptions issued, all incidents which could result in the funds being required to pay any claim or loss. The City is also to allow the pools' agents and attorneys to represent the City in investigation, settlement discussions, and all levels of litigation arising out of any claim made against the city within the scope of loss protection furnished by the funds.

The funds are to defend and protect the members of the funds against liability or loss as prescribed in the member governments' contracts and in accordance with the workers' compensation laws of Georgia. The funds are to pay all cost taxed against members in any legal proceedings defended by the members, all interest accruing after entry of judgement, and all expenses incurred for investigation, negotiation or defense.

The City has not compiled a record of the claims paid up to the applicable deductible for the prior or current fiscal year. The City is not aware of any claims which the City is liable for (up to the applicable deductible) which were outstanding and unpaid at December 31, 2019. No provisions have been made in the financial statements for the year ended December 31, 2019 for any estimate of potential unpaid claims.

There were no significant reductions in insurance coverage from prior year, and there have been no settlements that exceeded the City's insurance coverage during the past three years.

**NOTE 9 – CONTINGENCIES - COMMITMENTS**

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the Federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time although the government expects such amounts, if any, to be immaterial.

**NOTE 10 – ECONOMIC DEPENDENCY**

The City has some economic dependency on three corporations which pay approximately $46,681 or 37.8% of the real property taxes and 10.1% of the General Fund's total revenue.

## NOTE 11 – RELATED OGANIZATIONS AND JOINT VENTURES

### Related Organizations

The flowing is a list of related organizations for which the City appoints one or more of the Board of Directors:

- Southwest Georgia Regional Commission
- Thomas County Recreation Board

### Joint Ventures

The City of Coolidge, in conjunction with forty-four cities or counties in the South Georgia area are members of the Southwest Georgia Regional Commission (SWGRC). Membership in an SWGRC is automatic of each municipality and county in the state. The Official Code of Georgia Section 50-8-34 (Georgia Planning Act of 1989) provides for the organizational structure of the Regional Commissions ("RCs"). Each county and municipality in the state is required by law to pay minimum annual dues to the RC. The RC Board membership includes the chief elected official of each county and the chief elected official of each municipality. The county board members and municipal board members from the same county elect one member of the Board who is a resident (but not an elected or appointed official or employee of the county or municipality) to serve as the non-public Board member from a county.

The Georgia Planning Act of 1989 (O.C.G.A. 50-8-34) defines RCs as "public agencies and instrumentalities of their members". Georgia laws also provide that the member governments are liable for any debts or obligations of an RC beyond its resources (O.C.G.A. 50-3-39.1).

Separately issued financial statements of the Southwest Georgia Regional Commission are available at their administrative offices located at 181 East Broad Street, Camilla, GA. Or by telephone at 229-522-3552.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF COOLIDGE
BUDGETARY COMPARISON SCHEDULE – GENERAL FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

| | Budgeted Amounts | | Acutal | Variance with Final |
|---|---|---|---|---|
| | Original | Final | Amounts | Budget |
| **Revenues** | | | | |
| Taxes: | | | | |
| General property | $ 162,115 | $ 162,115 | $ 162,525 | $ 410 |
| General sales and use | 57,425 | 57,425 | 59,528 | 2,103 |
| Selective sales and use | 30,000 | 30,000 | 26,329 | (3,671) |
| Business | 34,900 | 40,900 | 40,199 | (701) |
| Other taxes | 1,325 | 1,325 | 504 | (821) |
| Licenses and permits | 6,450 | 6,450 | 7,311 | 861 |
| Intergovernmental | 5,000 | 5,000 | 5,000 | - |
| Charges for services | 80,320 | 81,520 | 87,232 | 5,712 |
| Fines, forfeitures, fees | 75,000 | 75,000 | 59,296 | (15,704) |
| Investment earnings | 150 | 150 | 4,495 | 4,345 |
| Miscellaneous | 7,965 | 7,965 | 7,889 | (76) |
| Prior year carryover | - | 42,050 | - | (42,050) |
| Total revenues | 460,650 | 509,900 | 460,308 | (49,592) |
| **Expenditures** | | | | |
| General government | | | | |
| Current | 116,776 | 144,276 | 140,857 | 3,419 |
| Capital outlay | 12,178 | 25,178 | 23,288 | 1,890 |
| Total general government | 128,954 | 169,454 | 164,145 | 5,309 |
| Public safety | | | | |
| Current | 198,200 | 198,200 | 173,492 | 24,708 |
| Total public safety | 198,200 | 198,200 | 173,492 | 24,708 |
| Public safety works | | | | |
| Current | 128,496 | 134,996 | 123,970 | 11,026 |
| Total public safety | 128,496 | 134,996 | 123,970 | 11,026 |
| Culture and recreation | | | | |
| Current | 5,000 | 7,250 | 4,782 | 2,468 |
| Total culture and recreation | 5,000 | 7,250 | 4,782 | 2,468 |
| Total expenditures | 460,650 | 509,900 | 466,389 | 43,511 |
| Net change in fund balance | - | - | (6,081) | (6,081) |
| Fund balance - beginning | 826,076 | 826,076 | 826,076 | - |
| Fund balance - ending | $ 826,076 | $ 826,076 | $ 819,995 | $ (6,081) |

See accompanying notes to Required Supplementary Information

CITY OF COOLIDGE
BUDGETARY COMPARISON SCHEDULE – HOTEL/MOTEL TAX FUND
FOR THE YEAR ENDED DECEMBER 31, 2019

| | Budgeted Amounts Original and Final | Acutal Amounts | Variance with Final Budget |
|---|---|---|---|
| **Revenues** | | | |
| Intergovernmental | $ 4,000 | $ 4,253 | $ 253 |
| Investment earnings | - | 8 | 8 |
| Use of prior year fund balance | 1,200 | - | (1,200) |
| Total revenues | 5,200 | 4,261 | (939) |
| **Expenditures** | | | |
| Housing and development | 5,200 | 1,692 | 3,508 |
| Total expenditures | 5,200 | 1,692 | 3,508 |
| Net change in fund balance | - | 2,569 | (4,447) |
| Fund balance - beginning | 15,505 | 15,505 | 15,505 |
| Fund balance - ending | $ 15,505 | $ 18,074 | $ 11,058 |

**NOTE A - BUDGETS**

All budgets, except for the enterprise funds, are adopted on a basis consistent with generally accepted accounting principles. Annual appropriated budges are adopted for the General Fund, Hotel/Motel Tax Fund and the Enterprise Funds. Amounts presented for the General Fund and Hotel/Motel tax Fund are as amended by resolution. All annual appropriations lapse at fiscal yearend. Project-length budgets were adopted for each capital projects funds.

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. At least four months prior to yearend, the City Clerk and department heads start working on the proposed operating budget for the forthcoming fiscal year.

2. Sixty days prior to yearend, the City Clerk submits to the City Council a proposed operating budget for the forthcoming fiscal year. The operating budget includes proposed expenditures and the means of financing them.

3. Public hearings are conducted to obtain taxpayer comments.

4. As close to the yearend as possible, usually 30 days prior to the year end, the budget is legally adopted by the City Council and made part of the City's minutes.

5. Any changes to the City's budget must be approved by the City Council. The City Council approves all expenditures each month, regardless of amount.

6. All appropriations lapse at yearend.

7. Budget amendments, as needed, are proposed by the City Clerk and approved by the City Council.

The legal level of control (the level at which expenditures may not legally exceed appropriations) for each legally adopted annual operating budget is at the department level.

STATE COMPLIANCE SECTION

CITY OF COOLIDGE
ONE PERCENT SPECIAL PURPOSE SALES TAX PROJECT COST SCHEDULES
FOR THE YEAR ENDED DECEMBER 31, 2019

| Project | Original Estimated Cost | Current Estimated Cost | Expenditures | | | Estimated Percent Completed |
|---|---|---|---|---|---|---|
| | | | Prior Years | Current Period | Total | |
| **SPLOST 12** | | | | | | |
| Water, sewer and/or storm water capital outlay projects | | $ 285,600 | $ 104,313 | $ 103,741 | $ 208,054 | |
| Vehicles for water and sewer | | 45,000 | 44,990 | - | 44,990 | |
| Vehicles for public works | | 22,500 | 22,495 | - | 22,495 | |
| Road, street and bridge improvements | | 5,900 | 5,848 | - | 5,848 | |
| Construction of public facilities | | - | - | - | - | |
| Public safety equipment | | 61,000 | - | 60,822 | 60,822 | |
| Construction of cultural and recreational facilities | | - | - | - | - | |
| Totals | $ 420,000 | $ 420,000 | $ 177,646 | $ 164,563 | $ 342,209 | 81.48% |
| **SPLOST 17** | | | | | | |
| Road, street and bridge improvements | | | $ - | $ - | $ - | |
| Construction of government buildings/facilities | | | - | - | - | |
| Construction of public safety facilities | | | - | - | - | |
| Public safety equipment | | | - | - | - | |
| Public works equipment | | | - | - | - | |
| Construction of recreation and libryary faclilities | | | - | - | - | |
| Construction of water, sewer and/or storm water capital outlay projects | | | - | - | - | |
| Totals | $ 504,000 | $ 504,000 | $ - | $ - | $ - | 0.00% |

FEDERAL COMPLIANCE SECTION

## INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Mayor and Council
City of Coolidge, Georgia

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of City of Coolidge, Georgia ("the City"), as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise City's basic financial statements and have issued our report thereon dated August 7, 2020.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify a deficiency in internal control, described in the accompanying schedule of findings and responses as 2019-001 to be a material weakness.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.



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The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

**The City's Response to Findings**

The City's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

Valenti, Rackley & Assoc., LLC

Valenti, Rackley & Associates, LLC
Certified Public Accountants

August 7, 2020

**2019-001**

Criteria: Proper segregation of accounting functions strengthen internal controls.

Condition: Inadequate segregation of accounting duties among personnel. Certain functions are not segregated including collection/deposit of cash and recording of cash receipts and general ledger; cash receipts/disbursements and preparation of bank reconciliations; accounts payable and recording of general ledger and payroll processing and general ledger.

Cause: Limited staff size and resources.

Effect: Increased risk of material misstatement or fraud.

Recommendation: We recommend that increased management oversight of the accounting function be utilized to mitigate risk.

Management Response: Management concurs with this finding. The Mayor and City Council will continue to closely monitor and approve the monthly financial activity.

CITY OF COOLIDGE
STATUS OF PRIOR YEAR FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2019

| Audit Reference Number | |
|---|---|
| 1996-001 | Uncorrected in current year. Recited as 2019-001 |