

HABERSHAM COUNTY BOARD OF EDUCATION
CLARKESVILLE, GEORGIA

ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED
JUNE 30, 2012
(Including Independent Auditor's Reports)

HABERSHAM COUNTY BOARD OF EDUCATION

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HABERSHAM COUNTY BOARD OF EDUCATION

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SECTION I

FINANCIAL

DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156
Atlanta, Georgia 30334-8400

Greg S. Griffin
STATE AUDITOR
(404) 656-2174

September 3, 2013

Honorable Nathan Deal, Governor
Members of the General Assembly
Members of the State Board of Education
and
Superintendent and Members of the
Habersham County Board of Education

INDEPENDENT AUDITOR'S COMBINED REPORT ON BASIC FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION - SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Ladies and Gentlemen:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information (Exhibits A through H) of the Habersham County Board of Education, as of and for the year ended June 30, 2012, which collectively comprise the Board's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Habersham County Board of Education's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Habersham County Board of Education, as of June 30, 2012, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an

essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 3, 2013, on our consideration of the Habersham County Board of Education's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual, as presented on page 27, is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Habersham County Board of Education's financial statements as a whole. The accompanying supplementary information consists of Schedules 2 through 5, which includes the Schedule of Expenditures of Federal Awards as required by U. S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

A copy of this report has been filed as a permanent record in the office of the State Auditor and made available to the press of the State, as provided for by Official Code of Georgia Annotated section 50-6-24.

Respectfully submitted,



Greg S. Griffin
State Auditor

GSG:as
2012ARL-11

HABERSHAM COUNTY BOARD OF EDUCATION

HABERSHAM COUNTY BOARD OF EDUCATION
STATEMENT OF NET ASSETS
JUNE 30, 2012

EXHIBIT "A"

	GOVERNMENTAL ACTIVITIES
ASSETS	
Cash and Cash Equivalents	$ 15,828,546.51
Investments	6,039,751.48
Accounts Receivable, Net	
Taxes	1,913,847.56
State Government	4,388,879.22
Federal Government	461,808.54
Other	83.00
Inventories	44,327.81
Deferred Charges	
Bond Issuance Costs	248,397.44
Capital Assets, Non-Depreciable	8,255,967.85
Capital Assets, Depreciable (Net of Accumulated Depreciation)	112,449,722.35
Total Assets	$ 149,631,331.76
LIABILITIES	
Accounts Payable	$ 33,279.03
Salaries and Benefits Payable	7,646,353.76
Interest Payable	604,464.00
Long-Term Liabilities	
Due Within One Year	2,345,075.00
Due in More Than One Year	49,707,736.00
Total Liabilities	$ 60,336,907.79
NET ASSETS	
Invested in Capital Assets, Net of Related Debt	$ 71,998,916.66
Restricted for	
Continuation of Federal Programs	744,105.95
Debt Service	4,335,307.85
Unrestricted	12,216,093.51
Total Net Assets	$ 89,294,423.97
Total Liabilities and Net Assets	$ 149,631,331.76

The notes to the basic financial statements are an integral part of this statement.

HABERSHAM COUNTY BOARD OF EDUCATION
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2012

	EXPENSES	CHARGES FOR SERVICES
GOVERNMENTAL ACTIVITIES		
Instruction	$ 44,943,238.26	$ 63,067.38
Support Services		
Pupil Services	1,701,372.50	
Improvement of Instructional Services	1,928,828.84	
Educational Media Services	1,241,674.53	
General Administration	812,126.09	
School Administration	4,117,566.45	
Business Administration	338,535.29	
Maintenance and Operation of Plant	5,114,850.81	
Student Transportation Services	3,356,895.86	
Central Support Services	279,220.61	
Other Support Services	786,911.60	
Operations of Non-Instructional Services		
Food Services	3,198,024.09	809,563.74
Interest on Short-Term and Long-Term Debt and Fees	2,406,542.85	
Total Governmental Activities	$ 70,225,787.78	$ 872,631.12
General Revenues		
Taxes		
Property Taxes		
For Maintenance and Operations		
Other Taxes		
Sales Taxes		
Special Purpose Local Option Sales Tax		
For Capital Projects/Debt Services		
Local Option Sales Tax		
Other Sales Tax		
Grants and Contributions not Restricted to Specific Programs		
Investment Earnings		
Miscellaneous		
Special Item		
Loss on Disposal of Capital Assets		
Total General Revenues and Special Item		
Change in Net Assets		
Net Assets - Beginning of Year		
Net Assets - End of Year		

The notes to the basic financial statements are an integral part of this statement.

PROGRAM REVENUES		NET (EXPENSES)
OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	REVENUES AND CHANGES IN NET ASSETS
$ 25,371,806.83	$ 974,494.30	$ -18,533,869.75
572,282.57	57,671.89	-1,071,418.04
1,335,431.39		-593,397.45
934,222.40		-307,452.13
1,329,840.91	4,419.76	522,134.58
2,254,088.46	5,214.04	-1,858,263.95
29,638.85		-308,896.44
2,368,493.86	25,439.14	-2,720,917.81
1,057,708.70	152,439.00	-2,146,748.16
29,446.52		-249,774.09
295,727.30	849.77	-490,334.53
2,980,973.28	88,218.22	680,731.15
		-2,406,542.85
$ 38,559,661.07	$ 1,308,746.12	$ -29,484,749.47
		$ 14,993,065.99
		307,897.92
		5,763,129.45
		5,761,411.17
		261,600.72
		1,879,899.00
		74,725.25
		881,682.90
		-100,843.84
		$ 29,822,568.56
		$ 337,819.09
		88,956,604.88
		$ 89,294,423.97

HABERSHAM COUNTY BOARD OF EDUCATION
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2012

EXHIBIT "C"

	GENERAL FUND	DISTRICT-WIDE CAPITAL PROJECTS FUND	DEBT SERVICE FUND	TOTAL
ASSETS				
Cash and Cash Equivalents	$ 9,619,704.11	$ 6,207,920.41	$ 921.99	$ 15,828,546.51
Investments		1,593,143.09	4,446,608.39	6,039,751.48
Accounts Receivable, Net				
Taxes	1,421,606.09		492,241.47	1,913,847.56
State Government	4,388,879.22			4,388,879.22
Federal Government	461,808.54			461,808.54
Other	83.00			83.00
Inventories	44,327.81			44,327.81
Total Assets	$ 15,936,408.77	$ 7,801,063.50	$ 4,939,771.85	$ 28,677,244.12
LIABILITIES AND FUND BALANCES				
LIABILITIES				
Accounts Payable	$ 33,279.03			$ 33,279.03
Salaries and Benefits Payable	7,646,353.76			7,646,353.76
Deposits and Deferred Revenue	419,656.98			419,656.98
Total Liabilities	$ 8,099,289.77			$ 8,099,289.77
FUND BALANCES				
Nonspendable	$ 44,327.81			$ 44,327.81
Restricted	699,778.14	$ 981,535.38	$ 4,939,771.85	6,621,085.37
Committed	163,203.86			163,203.86
Assigned		6,819,528.12		6,819,528.12
Unassigned	6,929,809.19			6,929,809.19
Total Fund Balances	$ 7,837,119.00	$ 7,801,063.50	$ 4,939,771.85	$ 20,577,954.35
Total Liabilities and Fund Balances	$ 15,936,408.77	$ 7,801,063.50	$ 4,939,771.85	$ 28,677,244.12

The notes to the basic financial statements are an integral part of this statement.

HABERSHAM COUNTY BOARD OF EDUCATION
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET ASSETS
JUNE 30, 2012

EXHIBIT "D"

Total Fund Balances - Governmental Funds (Exhibit "C")		$ 20,577,954.35
Amounts reported for Governmental Activities in the Statement of Net Assets are different because:		
Capital Assets used in Governmental Activities are not financial resources and therefore are not reported in the funds. These assets consist of:		
Land	$ 8,220,936.45	
Construction in Progress	35,031.40	
Land Improvements	4,607,861.42	
Buildings	119,823,742.14	
Equipment	9,357,222.69	
Accumulated Depreciation	-21,339,103.90	
Total Capital Assets		120,705,690.20
Taxes that are not available to pay for current period expenditures are deferred in the funds.		
Property Taxes		419,656.98
Long-Term Liabilities, including Bonds Payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-Term Liabilities at year-end consist of:		
Bonds Payable	$ -50,595,000.00	
Accrued Interest Payable	-604,464.00	
Deferred Charge for Bond Issuance Costs	248,397.44	
Unamortized Bond Premiums	-1,457,811.00	
Total Long-Term Liabilities		-52,408,877.56
Net Assets of Governmental Activities (Exhibit "A")		$ 89,294,423.97

The notes to the basic financial statements are an integral part of this statement.

HABERSHAM COUNTY BOARD OF EDUCATION
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2012

EXHIBIT "E"

	GENERAL FUND	DISTRICT-WIDE CAPITAL PROJECTS FUND	DEBT SERVICE FUND	TOTAL
REVENUES				
Property Taxes	$ 15,347,730.33			$ 15,347,730.33
Sales Taxes	6,023,011.89		$ 5,763,129.45	11,786,141.34
State Funds	33,895,141.52			33,895,141.52
Federal Funds	7,853,164.67			7,853,164.67
Charges for Services	872,631.12			872,631.12
Investment Earnings	45,852.09	$ 23,421.77	5,451.39	74,725.25
Miscellaneous	881,682.90			881,682.90
Total Revenues	$ 64,919,214.52	$ 23,421.77	$ 5,768,580.84	$ 70,711,217.13
EXPENDITURES				
Current				
Instruction	$ 43,679,905.53			$ 43,679,905.53
Support Services				
Pupil Services	1,595,795.60			1,595,795.60
Improvement of Instructional Services	1,928,828.84			1,928,828.84
Educational Media Services	1,241,674.53			1,241,674.53
General Administration	804,075.96			804,075.96
School Administration	4,108,040.67			4,108,040.67
Business Administration	316,866.12			316,866.12
Maintenance and Operation of Plant	5,068,255.09	$ 44.16		5,068,299.25
Student Transportation Services	3,134,152.28			3,134,152.28
Central Support Services	279,220.61			279,220.61
Other Support Services	785,415.67			785,415.67
Food Services Operation	3,774,071.25			3,774,071.25
Capital Outlay		2,293,616.48		2,293,616.48
Debt Services				
Principal			$ 2,165,000.00	2,165,000.00
Dues and Fees			3,175.00	3,175.00
Interest			2,517,400.60	2,517,400.60
Total Expenditures	$ 66,716,302.15	$ 2,293,660.64	$ 4,685,575.60	$ 73,695,538.39
Excess of Revenues over (under) Expenditures	$ -1,797,087.63	$ -2,270,238.87	$ 1,083,005.24	$ -2,984,321.26
OTHER FINANCING SOURCES (USES)				
Transfers In	$ 450,811.00			$ 450,811.00
Transfers Out		$ -450,811.00		-450,811.00
Total Other Financing Sources (Uses)	$ 450,811.00	$ -450,811.00		$ 0.00
Net Change in Fund Balances	$ -1,346,276.63	$ -2,721,049.87	$ 1,083,005.24	$ -2,984,321.26
Fund Balances - Beginning	9,183,395.63	10,522,113.37	3,856,766.61	23,562,275.61
Fund Balances - Ending	$ 7,837,119.00	$ 7,801,063.50	$ 4,939,771.85	$ 20,577,954.35

The notes to the basic financial statements are an integral part of this statement.

HABERSHAM COUNTY BOARD OF EDUCATION
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
TO THE STATEMENT OF ACTIVITIES
JUNE 30, 2012

EXHIBIT "F"

Total Net Change in Fund Balances - Governmental Funds (Exhibit "E")		$ -2,984,321.26
Amounts reported for Governmental Activities in the Statement of Activities are different because:		
Capital Outlays are reported as expenditures in Governmental Funds. However, in the Statement of Activities, the cost of Capital Assets is allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:		
Capital Outlay	$ 3,083,086.69	
Depreciation Expense	-1,870,699.66	
Excess of Capital Outlay over Depreciation Expense		1,212,387.03
The net effect of various miscellaneous transactions involving capital assets (i.e., sales, trade-ins, donations, and disposals) is to decrease net assets.		-100,843.84
Taxes reported in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.		-46,766.42
Bond issuance costs and similar items when debt is first issued are reported as an expenditure in Governmental Funds, but are reported as deferred charges on the Statement of Net Assets and amortized over the term of the debt, using the straight-line method. The details of this difference in the current period is as follows:		
Amortization of Bond Issuance Costs	$ -21,669.17	
Amortization of Bond Premium	95,075.00	
Total Bond Issuance Costs		73,405.83
Repayment of Long-Term Debt is reported as an expenditure in Governmental Funds, but the repayment reduces Long-Term Liabilities in the Statement of Net Assets. In the current year, these amounts consist of:		
Bond Principal Retirements		2,165,000.00
Interest expense reported in the Statement of Activities is recorded as incurred, whereas interest expense in the governmental fund statements is reported when paid.		18,957.75
Change in Net Assets of Governmental Activities (Exhibit "B")		$ 337,819.09

The notes to the basic financial statements are an integral part of this statement.

HABERSHAM COUNTY BOARD OF EDUCATION
STATEMENT OF FIDUCIARY NET ASSETS
FIDUCIARY FUNDS
JUNE 30, 2012

EXHIBIT "G"

	AGENCY FUNDS
ASSETS	
Cash and Cash Equivalents	$ 300,587.31
LIABILITIES	
Funds Held for Others	$ 300,587.31

The notes to the basic financial statements are an integral part of this statement.

Note 1: DESCRIPTION OF SCHOOL DISTRICT AND REPORTING ENTITY

REPORTING ENTITY

The Habersham County Board of Education (School District) was established under the laws of the State of Georgia and operates under the guidance of a school board elected by the voters and a Superintendent appointed by the Board. The Board is organized as a separate legal entity and has the power to levy taxes and issue bonds. Its budget is not subject to approval by any other entity. Accordingly, the School District is a primary government and consists of all the organizations that compose its legal entity.

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PRESENTATION

The School District's basic financial statements are collectively comprised of the District-wide financial statements, fund financial statements and notes to the basic financial statements of the Habersham County Board of Education.

District-wide Statements:
The Statement of Net Assets and the Statement of Activities display information about the financial activities of the overall School District, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the School District's governmental activities.

- Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expenses (expenses of the School District related to the administration and support of the School District's programs, such as office and maintenance personnel and accounting) are not allocated to programs.

- Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements:
The fund financial statements provide information about the School District's funds, including fiduciary funds. Eliminations have been made to minimize the double counting of internal activities. Separate statements for each category (governmental and fiduciary) are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. The School District had no funds reported as nonmajor funds.

The School District reports the following major governmental funds:

- General Fund is the School District's primary operating fund. It accounts for and reports all financial resources not accounted for and reported in another fund.

- District-wide Capital Projects Fund accounts for and reports financial resources including Bond Proceeds that are restricted, committed or assigned to the expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

- Debt Service Fund accounts for and reports financial resources that are restricted, committed, or assigned including taxes (sales) legally restricted for the payment of general long-term principal and interest.

The School District reports the following fiduciary fund type:

- Agency funds account for assets held by the School District as an agent for various funds, governments or individuals.

BASIS OF ACCOUNTING

The basis of accounting determines when transactions are reported on the financial statements. The District-wide governmental and fiduciary financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the School District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, sales taxes, grants and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from sales taxes is recognized in the fiscal year in which the underlying transaction (sale) takes place. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The School District uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The School District considers all revenues reported in the governmental funds to be available if they are collected within sixty days after year-end. Property taxes, sales taxes and interest are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term liabilities and acquisitions under capital leases are reported as other financing sources.

The School District funds certain programs by a combination of specific cost-reimbursement grants, categorical grants, and general revenues. Thus, when program costs are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the School District's policy to first apply grant resources to such programs, followed by cost-reimbursement grants, then general revenues.

CASH AND CASH EQUIVALENTS

Composition of Deposits
Cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition in authorized financial institutions. Official Code of Georgia Annotated Section 45-8-14 authorizes the School District to deposit its funds in one or more solvent banks, insured Federal savings and loan associations or insured chartered building and loan associations.

INVESTMENTS

Composition of Investments
Investments made by the School District in nonparticipating interest-earning contracts (such as certificates of deposit) and repurchase agreements are reported at cost. Participating interest-earning contracts and money market investments with a maturity at purchase of one year or less are reported at amortized cost. Both participating interest-earning contracts and money market investments with a maturity at purchase greater than one year are reported at fair value. The Official Code of Georgia Annotated Section 36-83-4 authorizes the School District to invest its funds. In selecting among options for investment or among institutional bids for deposits, the highest rate of return shall be the objective, given equivalent conditions of safety and liquidity. Funds may be invested in the following:

(1) Obligations issued by the State of Georgia or by other states,

(2) Obligations issued by the United States government,

(3) Obligations fully insured or guaranteed by the United States government or a United States government agency,

(4) Obligations of any corporation of the United States government,

(5) Prime banker's acceptances,

(6) The Georgia Fund 1 administered by the State of Georgia, Office of the State Treasurer,

(7) Repurchase agreements, and

(8) Obligations of other political subdivisions of the State of Georgia.

The School District does not have a formal policy regarding investment policies that address credit risks, concentration of credit risks, interest rate risks or foreign currency risks.

RECEIVABLES

Receivables consist of amounts due from property and sales taxes, grant reimbursements due on Federal, State or other grants for expenditures made but not reimbursed and other receivables disclosed from information available. Receivables are recorded when either the asset or revenue recognition criteria has been met. Receivables recorded on the basic financial statements do not include any amounts which would necessitate the need for an allowance for uncollectible receivables.

PROPERTY TAXES

The Habersham County Board of Commissioners fixed the property tax levy for the 2011 tax digest year (calendar year) on September 7, 2011 (levy date). Taxes were due on December 20, 2011 (lien date). Taxes collected within the current fiscal year or within 60 days after year-end on the 2011 tax digest are reported as revenue in the governmental funds for fiscal year 2012. The Habersham County Tax Commissioner bills and collects the property taxes for the School District, withholds 2.5% of taxes collected as a fee for tax collection and remits the balance of taxes collected to the School District. Property tax revenues, at the fund reporting level, during the fiscal year ended June 30, 2012, for maintenance and operations amounted to $15,039,832.41.

The tax millage rate levied for the 2011 tax year (calendar year) for the Habersham County Board of Education was as follows (a mill equals $1 per thousand dollars of assessed value):

School Operations	13.35 mills

SALES TAXES

Local Option Sales Tax revenue, at the fund reporting level, during the fiscal year amounted to $5,761,411.17 and was recorded in the General Fund. Local Option Sales Tax is to be used for the maintenance and operation of the School District.

Special Purpose Local Option Sales Tax, at the fund reporting level, during the year amounted to $5,763,129.45 and is to be used for capital outlay for educational purposes or debt service. This sales tax was authorized by local referendum and the sales tax must be re-authorized at least every five years. The most recent authorization of this tax expires on December 31, 2017.

INVENTORIES

Food Inventories
On the basic financial statements, inventories of donated food commodities used in the preparation of meals are reported at their Federally assigned value and purchased foods inventories are reported at cost (first-in, first-out). The School District uses the consumption method to account for inventories whereby donated food commodities are recorded as an asset and as revenue when received, and expenses/expenditures are recorded as the inventory items are used. Purchased foods are recorded as an asset when purchased and expenses/expenditures are recorded as the inventory items are used.

CAPITAL ASSETS

Capital assets purchased, including capital outlay costs, are recorded as expenditures in the fund financial statements at the time of purchase (including ancillary charges). On the District-wide financial statements, all purchased capital assets are valued at cost where historical records are available and at estimated historical cost based on appraisals or deflated current replacement cost where no historical records exist. Donated capital assets are recorded at estimated fair market value on the date donated. Disposals are deleted at depreciated recorded cost. The cost of normal maintenance and repairs that do not add to the value of assets or materially extend the useful lives of the assets is not capitalized. Depreciation is computed using the straight-line method. The School District does not capitalize book collections or works of art. During fiscal year 2012, no events or changes in circumstances affecting a capital asset that may indicate impairment were known to the School District.

Capitalization thresholds and estimated useful lives of capital assets reported in the District-wide statements are as follows:

	Capitalization Policy	Estimated Useful Life
Land	$ 10,000.00	N/A
Land Improvements	$ 100,000.00	80 years
Buildings and Improvements	$ 100,000.00	80 years
Equipment	$ 10,000.00	20 years
Intangible Assets	$ 100,000.00	10 to 20 years

Depreciation is used to allocate the actual or estimated historical cost of all capital assets over estimated useful lives, with the exception of intangible assets which are amortized.

Amortization of intangible assets such as water, timber, and mineral rights, easements, patents, trademarks, copyrights and internally generated software is computed using the straight-line method over the estimated useful lives of the assets, generally 10 to 20 years.

GENERAL OBLIGATION BONDS

The School District issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. In the District-wide financial statements, bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method. Bond issuance costs are reported as deferred charges and amortized over the term of the debt.

In the fund financial statements, the School District recognizes bond premiums and discounts, as well as bond issuance costs during the fiscal year bonds are issued. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures. In addition, general obligation bonds have been issued to refund existing general obligation bonds. General obligation bonds are direct obligations and pledge the full faith and credit of the government. The outstanding amount of these bonds is recorded in the Statement of Net Assets.

NET ASSETS

The School District's net assets in the District-wide Statements are classified as follows:

Invested in capital assets, net of related debt - This represents the School District's total investment in capital assets, net of outstanding debt obligations related to those capital assets. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component of invested in capital assets, net of related debt.

Restricted net assets - These represent resources for which the School District is legally or contractually obligated to spend resources for bus replacement, continuation of Federal programs, debt service and capital projects in accordance with restrictions imposed by external third parties.

Unrestricted net assets - Unrestricted net assets represent resources derived from property taxes, sales taxes, grants and contributions not restricted to specific programs, charges for services, and miscellaneous revenues. These resources are used for transactions relating to the educational and general operations of the School District, and may be used at the discretion of the Board to meet current expenses for those purposes.

FUND BALANCES

The School District's fund balances are classified as follows:

Nonspendable – Amounts that cannot be spent either because they are in a nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted – Constraints are placed on the use of resources are either (1) externally imposed conditions by creditors, grantors, contributors, or laws and regulations of other governments or (2) imposed by law through constitutional provisions or enabling legislation.

Committed – Amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Education. The Board of Education is the School District's highest level of decision-making authority, and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Board. Committed fund balance also should incorporate contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned – Amounts that are constrained by the School District's *intent* to be used for specific purposes, but are neither restricted nor committed. The intent should be expressed by (1) the Board of Education or (2) the budget or finance committee, or the Superintendent, or designee, to assign amounts to be used for specific purposes.

Unassigned – The residual classification for the General Fund. This classification represents fund balances that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund.

Fund Balances of the Governmental Funds at June 30, 2012, are as follows:

Nonspendable		
Inventories		$ 44,327.81
Restricted		
Continuation of Federal Programs	$ 699,778.14	
Capital Projects	981,535.38	
Debt Service	4,939,771.85	6,621,085.37
Committed		
School Activity Accounts		163,203.86
Assigned		
Local Capital Projects		6,819,528.12
Unassigned		6,929,809.19
Fund Balance, June 30, 2012		$ 20,577,954.35

It is the goal of the School District to achieve and maintain a committed, assigned, and unassigned fund balance in the general fund at fiscal year end of not less than 5% of expenditures, not to exceed 15% of the total budget of the subsequent fiscal year, net of any Committed Reserve Balance for Capital expenditures, in compliance with Official Code of Georgia Annotated Section 20-2-167(a)5. If the unassigned fund balance at fiscal year end falls below the goal, the School District shall develop a restoration plan to achieve and maintain the minimum fund balance.

When multiple categories of fund balance are available for expenditure, the School District will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

USE OF ESTIMATES

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Note 3: BUDGETARY DATA

The budget is a complete financial plan for the School District's fiscal year, and is based upon careful estimates of expenditures together with probable funding sources. The budget is legally adopted each year for the general, debt service, and capital projects funds. There is no statutory prohibition regarding over expenditure of the budget at any level. The budget for all governmental funds, except the various school activity (principal) accounts, is prepared and adopted by fund, function and object. The legal level of budgetary control was established by the Board at the aggregate fund, function level. The budget for the General Fund was prepared in accordance with accounting principles generally accepted in the United States of America.

The budgetary process begins with the School District's administration presenting an initial budget for the Board's review. The administration makes revisions as necessary based on the Board's guidelines and a tentative budget is approved. After approval of this tentative budget by the Board, such budget is advertised at least once in a newspaper of general circulation in the locality, as well as the School District's website. At the next regularly scheduled meeting of the Board after advertisement, the Board receives comments on the tentative budget, makes revisions as necessary and adopts a final budget. The approved budget is then submitted, in accordance with provisions of Official Code of Georgia Annotated section 20-2-167(c), to the Georgia Department of Education. The Board may increase or decrease the budget at any time during the year. All unexpended budget authority lapses at fiscal year-end.

Under no circumstance is the Superintendent or other staff person authorized to spend funds that exceed the total budget without approval by the Board.

See Schedule 1 – General Fund Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget to Actual for a detail of any over/under expenditures during the fiscal year 2012.

Note 4: DEPOSITS AND INVESTMENTS

COLLATERALIZATION OF DEPOSITS

Official Code of Georgia Annotated (O.C.G.A.) Section 45-8-12 provides that there shall not be on deposit at any time in any depository for a time longer than ten days a sum of money which has not been secured by surety bond, by guarantee of insurance, or by collateral. The aggregate of the face value of such surety bond and the market value of securities pledged shall be equal to not less than 110 percent of the public funds being secured after the deduction of the amount of deposit insurance. If a depository elects the pooled method (O.C.G.A. Section 45-8-13.1) the aggregate of the market value of the securities pledged to secure a pool of public funds shall be not less than 110 percent of the daily pool balance.

Acceptable security for deposits consists of any one of or any combination of the following:

(1) Surety bond signed by a surety company duly qualified and authorized to transact business within the State of Georgia,

(2) Insurance on accounts provided by the Federal Deposit Insurance Corporation,

(3) Bonds, bills, notes, certificates of indebtedness or other direct obligations of the United States or of the State of Georgia,

(4) Bonds, bills, notes, certificates of indebtedness or other obligations of the counties or municipalities of the State of Georgia,

(5) Bonds of any public authority created by the laws of the State of Georgia, providing that the statute that created the authority authorized the use of the bonds for this purpose,

(6) Industrial revenue bonds and bonds of development authorities created by the laws of the State of Georgia, and

(7) Bonds, bills, notes, certificates of indebtedness, or other obligations of a subsidiary corporation of the United States government, which are fully guaranteed by the United States government both as to principal and interest or debt obligations issued by or securities guaranteed by the Federal Land Bank, the Federal Home Loan Bank, the Federal Intermediate Credit Bank, the Central Bank for Cooperatives, the Farm Credit Banks, the Federal Home Loan Mortgage Association, and the Federal National Mortgage Association.

CATEGORIZATION OF DEPOSITS

Custodial credit risk is the risk that in the event of a bank failure, the School District's deposits may not be returned to it. The School District does not have a deposit policy for custodial credit risk. At June 30, 2012, the bank balances were $18,386,129.35. The bank balances were entirely covered by Federal depository insurance or collateralized with securities held by the pledging financial institution or agent in the School District's name.

CATEGORIZATION OF INVESTMENTS

The School District's investments as of June 30, 2012, are presented below. All investments are presented by investment type and debt securities are presented by maturity.

Investment Type	Investment Maturity Less than 1 Year Fair Value
Other Investments	
U. S. Treasury	
Money Market Funds (Open Ended)	$ 49.54
Investment Pools	
Office of State Treasurer	
Georgia Fund 1	6,039,701.94
Total Investments	$ 6,039,751.48

The Georgia Fund 1, formerly referred to as LGIP, administered by the State of Georgia, Office of the State Treasurer is not required to be categorized since the School District did not own any specific identifiable securities in the pool. The investment policy of the State of Georgia, Office of the State Treasurer for the Georgia Fund 1 (Primary Liquidity Portfolio) does not provide for investment in derivatives or similar investments. Additional information on the Georgia Fund 1 is disclosed in the *State of Georgia* Comprehensive Annual Financial Report. This audit can be obtained from the Georgia Department of Audits and Accounts at http://www.audits.ga.gov/SGD/CAFR.html.

The Primary Liquidity Portfolio consists of Georgia Fund 1 which is not registered with the SEC as an investment company but does operate in a manner consistent with the SEC's Rule 2a-7 of the Investment Company Act of 1940. The investment is valued at the pool's share price, $1.00 per share. The pool is an AAAm rated investment pool by Standard and Poor's. The weighted average maturity of Georgia Fund 1 may not exceed 60 days. The weighted average maturity for Georgia Fund 1 on June 30, 2012, was 48 days.

Credit Quality Risk

Credit quality risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The School District does not have a formal policy for managing credit quality risk.

The U. S. Treasury Money Market Fund Mutual Funds are invested in the Treasury Portfolio Class III Fund (FCSXX) managed by Fidelity Investments. The Fund normally invests at least 80% of its assets in U. S. Treasury securities and repurchase agreements for those securities. Generally, the dollar weighted maturity is 60 days or less. The Fund is rated AAAm by Standard and Poor's.

Note 5: NON-MONETARY TRANSACTIONS

The School District receives food commodities from the United States Department of Agriculture (USDA) for school breakfast and lunch programs. These commodities are recorded at their Federally assigned value. See Note 2 - Inventories

Note 6: CAPITAL ASSETS

The following is a summary of changes in the Capital Assets during the fiscal year:

	Balances July 1, 2011	Increases	Decreases	Balances June 30, 2012
Governmental Activities				
Capital Assets, Not Being Depreciated:				
Land	$ 6,815,793.34	$ 1,405,143.11		$ 8,220,936.45
Construction Work In Progress	39,596,825.40	35,031.40	$ 39,596,825.40	35,031.40
Total Capital Assets, Not Being Depreciated	$ 46,412,618.74	$ 1,440,174.51	$ 39,596,825.40	$ 8,255,967.85
Capital Assets, Being Depreciated:				
Buildings and Improvements	$ 79,618,748.62	$ 40,204,993.52		$ 119,823,742.14
Equipment	8,796,512.72	1,034,744.06	$ 474,034.09	9,357,222.69
Land Improvements	4,806,242.51		198,381.09	4,607,861.42
Less: Accumulated Depreciation:				
Buildings and Improvements	11,567,162.70	1,267,463.84		12,834,626.54
Equipment	5,931,051.67	414,556.87	474,034.09	5,871,574.45
Land Improvements	2,541,761.21	188,678.95	97,537.25	2,632,902.91
Total Capital Assets, Being Depreciated, Net	$ 73,181,528.27	$ 39,369,037.92	$ 100,843.84	$ 112,449,722.35
Governmental Activity Capital Assets - Net	$ 119,594,147.01	$ 40,809,212.43	$ 39,697,669.24	$ 120,705,690.20

Current year depreciation expense by function is as follows:

Instruction		$ 1,244,793.16
Support Services		
Pupil Services	$ 93,302.88	
General Administration	7,150.39	
School Administration	8,435.39	
Maintenance and Operation of Plant	41,156.02	
Student Transportation Services	331,765.62	
Other Support Services	1,374.78	483,185.08
Food Services		142,721.42
		$ 1,870,699.66

Note 7: INTERFUND TRANSFERS

Interfund transfers for the year ended June 30, 2012, consisted of the following:

Transfer to	Transfers From District-wide Capital Projects
General Fund	$ 450,811.00

This transfer was made to refund a transfer of the same amount from the General Fund to the District-wide Capital Projects Fund made in fiscal year 2011.

Note 8: RISK MANAGEMENT

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors or omissions; job related illness or injuries to employees; acts of God; unemployment compensation and dental care.

The School District participates in the Georgia School Boards Association Risk and Insurance Management System, a public entity risk pool organized on July 1, 1994, to develop and administer a plan to reduce risk of loss on account of general liability, motor vehicle liability, or property damage, including safety engineering and other loss prevention and control techniques, and to administer one or more groups of self-insurance funds, including the processing and defense of claims brought against members of the system. The School District pays an annual premium to the system for its general insurance coverage. Additional coverage is provided through agreements by the system with other companies according to their specialty for property, boiler and machinery (including coverage for flood and earthquake), general liability (including coverage for sexual harassment, molestation and abuse), errors and omissions, crime and automobile risks. Payment of excess insurance for the system varies by line of coverage.

The School District has established a limited risk management program for dental insurance claims. A premium is charged when needed by the General Fund to each user program on the basis of employee participation in order to cover estimated claims budgeted by management based on known claims and prior experience. The School District accounts for claims with expenses/expenditures and liability being reported when it is probable that a loss has occurred, and the amount of that loss can be reasonably estimated.

Changes in dental insurance claims liability during the last two fiscal years are as follows:

	Beginning of Year Liability	Claims and Changes in Estimates	Claims Paid	End of Year Liability
2011	$ 32,782.24	$ 355,999.91	$ 368,848.15	$ 19,934.00
2012	$ 19,934.00	$ 409,596.79	$ 405,227.51	$ 24,303.28

The School District is self-insured with regard to unemployment compensation claims. The School District accounts for claims within the General Fund with expenses/expenditures and liability being reported when it is probable that a loss has occurred, and the amount of that loss can be reasonably estimated.

Changes in the unemployment compensation claims liability during the last two fiscal years are as follows:

	Beginning of Year Liability	Claims and Changes in Estimates	Claims Paid	End of Year Liability
2011	$ 0.00	$ 22,213.20	$ 22,213.20	$ 0.00
2012	$ 0.00	$ 2,604.00	$ 2,604.00	$ 0.00

The School District participates in the Georgia Education Workers' Compensation Trust, a public entity risk pool organized on December 1, 1991, to develop, implement and administer a program of workers' compensation self-insurance for its member organizations. The School District pays an annual premium to the Trust for its general workers' compensation insurance coverage. Specific excess of loss insurance coverage is provided through an agreement by the Trust with the Safety National Casualty Company to provide coverage for potential losses sustained by the Trust in excess of $1 million loss per occurrence, up to the statutory limit. Employers' Liability insurance coverage is also provided with limits of $2 million. The Trust covers the first $1 million of each Employers Liability claim with Safety National providing additional Employers Liability limits up to a $2 million per occurrence maximum. Safety National Casualty Company also provides aggregate cover to the Trust with a loss fund percentage of 100%, based on the Fund's annual normal premium, up to a maximum limit of indemnity of aggregate limit of $2 million.

The School District has purchased a surety bond to provide additional insurance coverage as follows:

Position Covered	Amount
Superintendent	$100,000.00

Note 9: LONG-TERM DEBT

GENERAL OBLIGATION DEBT OUTSTANDING

General Obligation Bonds currently outstanding are as follows:

Purpose	Interest Rates	Amount
General Government - Refunding - Series 2003	2.88%	$ 635,000.00
General Government - Series 2005	3.50% - 5.00%	49,960,000.00
		$ 50,595,000.00

The changes in Long-Term Debt during the fiscal year ended June 30, 2012, were as follows:

	Governmental Funds				
	Balance July 1, 2011	Additions	Deductions	Balance June 30, 2012	Due Within One Year
G. O. Bonds	$ 52,760,000.00	$ 0.00	$ 2,165,000.00	$ 50,595,000.00	$ 2,250,000.00
Unamortized Bond Premiums	1,552,886.00		95,075.00	1,457,811.00	95,075.00
	$ 54,312,886.00	$ 0.00	$ 2,260,075.00	$ 52,052,811.00	$ 2,345,075.00

At June 30, 2012, payments due by fiscal year which includes principal and interest for these items are as follows:

	General Obligation Debt		Unamortized
	Principal	Interest	Bond Premium
Fiscal Year Ended June 30:			
2013	$ 2,250,000.00	$ 2,430,048.00	$ 95,075.00
2014	1,690,000.00	2,331,010.00	95,075.00
2015	2,450,000.00	2,246,510.00	95,075.00
2016	2,540,000.00	2,142,385.00	95,075.00
2017	2,650,000.00	2,031,910.00	95,075.00
2018 - 2022	15,090,000.00	8,290,160.00	475,375.00
2023 - 2027	19,445,000.00	4,139,250.00	475,375.00
2028	4,480,000.00	224,000.00	31,686.00
Total Principal and Interest	$ 50,595,000.00	$ 23,835,273.00	$ 1,457,811.00

Note 10: ON-BEHALF PAYMENTS

The School District has recognized revenues and costs in the amount of $4,966,843.38 for health insurance and retirement contributions paid on the School District's behalf by the following State Agencies.

Georgia Department of Education
Paid to the Georgia Department of Community Health
For Health Insurance of Certificated Personnel
In the amount of $4,860,204.00

Paid to the Teachers' Retirement System of Georgia
For Teachers' Retirement System (TRS) Employer's Cost
In the amount of $22,876.38

Office of State Treasurer
Paid to the Public School Employees' Retirement System
For Public School Employees' Retirement (PSERS) Employer's Cost
In the amount of $83,763.00

Note 11: SIGNIFICANT CONTINGENT LIABILITIES

Amounts received or receivable principally from the Federal government are subject to audit and review by grantor agencies. This could result in requests for reimbursement to the grantor agency for any costs which are disallowed under grant terms. The School District believes that such disallowances, if any, will be immaterial to its overall financial position.

The School District is a defendant in various legal proceedings pertaining to matters incidental to the performance of routine School District operations. The ultimate disposition of these proceedings is not presently determinable, but is not believed to be material to the basic financial statements.

Note 12: SUBSEQUENT EVENTS

In the subsequent fiscal year, the School District issued $37,240,000.00 in General Obligation Bonds (Series 2013) to advance refund a portion ($39,015,000.00) of Series 2005 General Obligation Bonds. Additionally, this debt issuance modified the amortization schedule of the remaining Series 2005 Bonds that were not refunded.

Note 13: POST-EMPLOYMENT BENEFITS

Georgia School Personnel Post-employment Health Benefit Fund

Plan Description. The Georgia School Personnel Post-employment Health Benefit Fund (School OPEB Fund) is a cost-sharing multiple-employer defined benefit post-employment healthcare plan that covers eligible former employees of public school systems, libraries and regional educational service agencies. The School OPEB Fund provides health insurance benefits to eligible former employees and their qualified beneficiaries through the State Employees Health Benefit Plan administered by the Department of Community Health. The Official Code of Georgia Annotated (O.C.G.A.) assigns the authority to establish and amend the benefit provisions of the group health plans, including benefits for retirees, to the Board of Community Health (Board). The Department of Community Health, which includes the School OPEB Fund, issues a separate stand alone financial audit report and a copy can be obtained from the Georgia Department of Audits and Accounts.

Funding Policy. The contribution requirements of plan members and participating employers are established by the Board in accordance with the current Appropriations Act and may be amended by the Board. Contributions of plan members or beneficiaries receiving benefits vary based on plan election, dependent coverage, and Medicare eligibility and election. For members with fewer than five years of service as of January 1, 2012, contributions also vary based on years of service. On average, members with five years or more of service as of January 1, 2012, pay approximately 25 percent of the cost of the health insurance coverage. In accordance with the Board resolution dated December 8, 2011, for members with fewer than five years of service as of January 1, 2012, the State provides a premium subsidy in retirement that ranges from 0% for fewer than 10 years of service to 75% (but no greater than the subsidy percentage offered to active employees) for 30 or more years of service. The subsidy for eligible dependents ranges from 0% to 55% (but no greater than the subsidy percentage offered to dependents of active employees minus 20%). No subsidy is available to Medicare eligible members not enrolled in a Medicare Advantage Option. The Board of Community Health sets all member premiums by resolution and in accordance with the law and applicable revenue and expense projections. Any subsidy policy adopted by the Board may be changed at any time by Board resolution and does not constitute a contract or promise of any amount of subsidy.

Participating employers are statutorily required to contribute in accordance with the employer contribution rates established by the Board. The contribution rates are established to fund all benefits due under the health insurance plans for both active and retired employees based on projected "pay-as-you-go" financing requirements. Contributions are not based on the actuarially calculated annual required contribution (ARC) which represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

The combined active and retiree contribution rates established by the Board for employers participating in the School OPEB Fund were as follows for the fiscal year ended June 30, 2012:

For certificated teachers, librarians and regional educational service agencies and certain other eligible participants:

June 2011	1.429%	of covered payroll for July coverage
July 2011	18.534%	of covered payroll for August coverage
August 2011 - March 2012	24.000%	of covered payroll for September - April coverage
April 2012 - June 2012	3.958%	of covered payroll for May - July coverage

For non-certificated school personnel:

July 2011 - August 2011	$246.20	per member per month
September 2011 - June 2012	$296.20	per member per month

No additional contribution was required by the Board for fiscal year 2012 nor contributed to the School OPEB Fund to prefund retiree benefits. Such additional contribution amounts are determined annually by the Board in accordance with the School plan for other post-employment benefits and are subject to appropriation.

The School District's combined active and retiree contributions to the health insurance plans, which equaled the required contribution, for the current fiscal year and the preceding two fiscal years were as follows:

Fiscal Year	Percentage Contributed	Required Contribution
2012	100%	$ 6,671,016.84
2011	100%	$ 6,265,467.19
2010	100%	$ 6,015,823.66

Note 14: RETIREMENT PLANS

TEACHERS' RETIREMENT SYSTEM OF GEORGIA (TRS)

Plan Description. The TRS is a cost-sharing multiple-employer defined benefit plan created in 1943 by an act of the Georgia General Assembly to provide retirement benefits for qualifying employees in educational service. A Board of Trustees comprised of active and retired members and ex-officio State employees is ultimately responsible for the administration of TRS. The Teachers' Retirement System of Georgia issues a separate stand alone financial audit report and a copy can be obtained from the Georgia Department of Audits and Accounts.

On October 25, 1996, the Board created the Supplemental Retirement Benefits Plan of the Georgia Teachers' Retirement System (SRBP-TRS). SRBP-TRS was established as a qualified excess benefit plan in accordance with Section 415 of the Internal Revenue Code (IRC) as a portion of TRS. The purpose of SRBP-TRS is to provide retirement benefits to employees covered by TRS whose benefits are otherwise limited by IRC Section 415. Beginning July 1, 1997, all members and retired former members in TRS are eligible to participate in the SRBP-TRS whenever their benefits under TRS exceed the IRC Section 415 imposed limitation on benefits.

TRS provides service retirement, disability retirement, and survivor's benefits. The benefit structure of TRS is defined and may be amended by State statute. A member is eligible for normal service retirement after 30 years of creditable service, regardless of age, or after 10 years of service and attainment of age 60. A member is eligible for early retirement after 25 years of creditable service.

Normal retirement (pension) benefits paid to members are equal to 2% of the average of the member's two highest paid consecutive years of service, multiplied by the number of years of creditable service up to 40 years. Early retirement benefits are reduced by the lesser of one-twelfth of 7% for each month the member is below age 60 or by 7% for each year or fraction thereof by which the member has less than 30 years of service. It is also assumed that certain cost-of-living adjustments, based on the Consumer Price Index, will be made in future years. Retirement benefits are payable monthly for life. A member may elect to receive a partial lump-sum distribution in addition to a reduced monthly retirement benefit. Death, disability and spousal benefits are also available.

Funding Policy. TRS is funded by member and employer contributions as adopted and amended by the Board of Trustees. Members become fully vested after 10 years of service. If a member terminates with less than 10 years of service, no vesting of employer contributions occurs, but the member's contributions may be refunded with interest. Member contributions are limited by State law to not less than 5% or more than 6% of a member's earnable compensation. Member contributions as adopted by the Board of Trustees for the fiscal year ended June 30, 2012, were 5.53% of annual salary. The member contribution rate will increase to 6.00% effective July 1, 2012. Employer contributions required for fiscal year 2012 were 10.28% of annual salary as required by the June 30, 2009, actuarial valuation. The employer contribution rate will increase to 11.41% effective July 1, 2012.

Employer contributions for the current fiscal year and the preceding two fiscal years are as follows:

Fiscal Year	Percentage Contributed		Required Contribution
2012	100%	$	3,699,598.23
2011	100%	$	3,795,254.65
2010	100%	$	3,677,642.91

PUBLIC SCHOOL EMPLOYEES' RETIREMENT SYSTEM (PSERS)

Bus drivers, lunchroom personnel, and maintenance and custodial personnel are members of the Public School Employees' Retirement System of Georgia. The System is funded by contributions by the employees and by the State of Georgia. The School District makes no contribution to this plan.

DEFINED CONTRIBUTION PLAN

The Habersham County Board of Education has established an employer paid 457 plan for the group of employees covered under the Public School Employees' Retirement System (PSERS). Recognizing that PSERS was a limited defined contribution and defined benefit plan which did not provide for an adequate retirement for this group of employees, it was the Board's desire to supplement the retirement of this group.

The Board has selected ING as the provider of this plan. For each employee covered under PSERS, the Board matches employee contributions to the plan an amount equal to 100 percent of the employee contributions up to 5 percent of the base pay of maintenance workers; and 25 percent of the employee contribution up to 4 percent of the base pay for bus drivers, custodians, and food service workers.

Maintenance workers are immediately vested, and all other employees become vested in the plan with 5 years of experience.

Funds accumulated in the employer paid accounts are only available to the employee upon termination of employment and 5 years of service to Habersham County Board of Education for bus drivers, custodians, and food service workers. With the exception of maintenance employees, if an employee terminates employment prior to achieving 5 years of service, funds paid on behalf of the non-vested employee are credited back to the Board.

Employer contributions for the current fiscal year and the preceding two fiscal years are as follows:

Fiscal Year	Percentage Contributed		Required Contribution
2012	100%	$	26,566.13
2011	100%	$	26,831.98
2010	100%	$	24,624.79

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HABERSHAM COUNTY BOARD OF EDUCATION SCHEDULE "1"
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2012

	NONAPPROPRIATED BUDGETS		ACTUAL	VARIANCE
	ORIGINAL (1)	FINAL (1)	AMOUNTS	OVER/UNDER
REVENUES				
Property Taxes	$ 14,850,000.00	$ 15,300,000.00	$ 15,347,730.33	$ 47,730.33
Sales Taxes	5,400,000.00	6,100,000.00	6,023,011.89	-76,988.11
State Funds	33,550,820.00	33,784,425.00	33,895,141.52	110,716.52
Federal Funds	7,135,080.42	7,744,061.42	7,853,164.67	109,103.25
Charges for Services	916,406.00	916,406.00	872,631.12	-43,774.88
Investment Earnings	7,088.00	7,088.00	45,852.09	38,764.09
Miscellaneous	652,825.00	677,825.00	881,682.90	203,857.90
Total Revenues	$ 62,512,219.42	$ 64,529,805.42	$ 64,919,214.52	$ 389,409.10
EXPENDITURES				
Current				
Instruction	$ 44,613,898.80	$ 43,353,932.82	$ 43,679,905.53	$ -325,972.71
Support Services				
Pupil Services	1,355,075.00	1,590,223.00	1,595,795.60	-5,572.60
Improvement of Instructional Services	1,791,162.00	2,182,383.00	1,928,828.84	253,554.16
Educational Media Services	1,193,607.48	1,293,855.48	1,241,674.53	52,180.95
General Administration	524,546.00	866,711.00	804,075.96	62,635.04
School Administration	4,198,199.00	4,146,950.00	4,108,040.67	38,909.33
Business Administration	225,417.00	285,217.00	316,866.12	-31,649.12
Maintenance and Operation of Plant	4,985,790.98	4,985,790.98	5,068,255.09	-82,464.11
Student Transportation Services	2,905,364.00	3,219,361.00	3,134,152.28	85,208.72
Central Support Services	368,426.00	299,426.00	279,220.61	20,205.39
Other Support Services	543,626.00	563,599.00	785,415.67	-221,816.67
Food Services Operation	3,513,852.39	3,514,455.23	3,774,071.25	-259,616.02
Total Expenditures	$ 66,218,964.65	$ 66,301,904.51	$ 66,716,302.15	$ -414,397.64
Excess of Revenues over (under) Expenditures	$ -3,706,745.23	$ -1,772,099.09	$ -1,797,087.63	$ -24,988.54
OTHER FINANCING SOURCES				
Transfers In			450,811.00	450,811.00
Net Change in Fund Balances	$ -3,706,745.23	$ -1,772,099.09	$ -1,346,276.63	$ 425,822.46
Fund Balances - Beginning	9,545,255.53	9,545,255.53	9,183,395.63	-361,859.90
Fund Balances - Ending	$ 5,838,510.30	$ 7,773,156.44	$ 7,837,119.00	$ 63,962.56

Notes to the Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual

(1) Original and Final Budget amounts do not include budgeted revenues or expenditures of the various principal accounts. The actual revenues and expenditures of the various principal accounts are $267,184.44 and $258,869.84, respectively.

The accompanying schedule of revenues, expenditures and changes in fund balances budget and actual is presented on the modified accrual basis of accounting which is the basis of accounting used in the presentation of the fund financial statements.

See notes to the basic financial statements.

HABERSHAM COUNTY BOARD OF EDUCATION
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2012

SCHEDULE "2"

FUNDING AGENCY PROGRAM/GRANT		CFDA NUMBER	PASS-THROUGH ENTITY ID NUMBER	EXPENDITURES IN PERIOD	
Agriculture, U. S. Department of					
Child Nutrition Cluster					
Pass-Through From Georgia Department of Education					
Food Services					
School Breakfast Program	*	10.553	N/A	(2)	
National School Lunch Program	*	10.555	N/A	$ 3,609,909.25	(1)
Total Child Nutrition Cluster				$ 3,609,909.25	
Schools and Roads Cluster					
Pass-Through From Office of the State Treasurer					
Schools and Roads - Grants to States		10.665	N/A	(3)	
Other Programs					
Pass-Through From Georgia Department of Education					
Food Services					
Fresh Fruit and Vegetable Program		10.582	N/A	47,017.88	
Total U. S. Department of Agriculture				$ 3,656,927.13	
Education, U. S. Department of					
Special Education Cluster					
Pass-Through From Georgia Department of Education					
Special Education					
ARRA - Grants to States	*	84.391	N/A	$ 241,871.71	
ARRA - Preschool Grants	*	84.392	N/A	4,650.96	
Grants to States	*	84.027	N/A	1,570,452.03	
Preschool Grants	*	84.173	N/A	59,588.48	
Total Special Education Cluster				$ 1,876,563.18	
Title I, Part A Cluster					
Pass-Through From Georgia Department of Education					
ARRA - Title I Grants to Local Educational Agencies		84.389	N/A	$ 22,931.66	
Title I Grants to Local Educational Agencies		84.010	N/A	1,823,998.85	
Total Title I, Part A Cluster				$ 1,846,930.51	
Other Programs					
Pass-Through From Georgia Department of Education					
Career and Technical Education - Basic Grants to States		84.048	N/A	$ 66,817.00	
Education Jobs Fund		84.410	N/A	18,044.00	
English Language Acquisition Grants		84.365	N/A	120,592.91	
Improving Teacher Quality State Grants		84.367	N/A	210,905.50	
Migrant Education - State Grant Program		84.011	N/A	76,269.25	
Rural Education		84.358	N/A	139,178.60	
Twenty-First Century Community Learning Centers		84.287	N/A	316,210.79	
Total Other Programs				$ 948,018.05	
Total U. S. Department of Education				$ 4,671,511.74	

HABERSHAM COUNTY BOARD OF EDUCATION
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2012

FUNDING AGENCY PROGRAM/GRANT	CFDA NUMBER	PASS-THROUGH ENTITY ID NUMBER	EXPENDITURES IN PERIOD
Health and Human Services, U. S. Department of			
Child Care and Development Fund Cluster			
Pass-Through From Governor's Office for Children and Families			
Temporary Assistance for Needy Families	93.558	N/A	$ 227,810.31
Defense, U. S. Department of			
Direct			
Department of the Air Force			
R.O.T.C. Program			$ 192,870.26
Total Expenditures of Federal Awards			$ 8,749,119.44

N/A = Not Available

Notes to the Schedule of Expenditures of Federal Awards

(1) Includes the Federally assigned value of donated commodities for the Food Donation Program in the amount of $233,427.77.
(2) Expenditures for the funds earned on the School Breakfast Program of $685,888.34 were not maintained separately and are included in the 2012 National School Lunch Program.
(3) Funds earned on this program, in the amount of $36,605.62, do not require reporting of expenditures.

Major Programs are identified by an asterisk (*) in front of the CFDA number.

The School District did not provide Federal Assistance to any Subrecipient.

The accompanying schedule of expenditures of Federal awards includes the Federal grant activity of the Habersham County Board of Education and is presented on the modified accrual basis of accounting which is the basis of accounting used in the presentation of the fund financial statements.

See notes to the basic financial statements.

HABERSHAM COUNTY BOARD OF EDUCATION
SCHEDULE OF STATE REVENUE
YEAR ENDED JUNE 30, 2012

SCHEDULE "3"

AGENCY/FUNDING	GOVERNMENTAL FUND TYPE GENERAL FUND
GRANTS	
Bright From the Start:	
Georgia Department of Early Care and Learning	
Pre-Kindergarten Program	$ 393,639.20
Education, Georgia Department of	
Quality Basic Education	
Direct Instructional Cost	
Kindergarten Program	2,011,047.00
Kindergarten Program - Early Intervention Program	376,659.00
Primary Grades (1-3) Program	4,594,672.00
Primary Grades - Early Intervention (1-3) Program	780,142.00
Upper Elementary Grades (4-5) Program	2,186,361.00
Upper Elementary Grades - Early Intervention (4-5) Program	413,328.00
Middle School (6-8) Program	3,872,868.00
High School General Education (9-12) Program	2,684,761.00
Vocational Laboratory (9-12) Program	1,031,304.00
Students with Disabilities	4,169,033.00
Gifted Student - Category VI	945,186.00
Remedial Education Program	16,516.00
Alternative Education Program	271,366.00
English Speakers of Other Languages (ESOL)	826,402.00
Media Center Program	669,605.00
20 Days Additional Instruction	197,803.00
Staff and Professional Development	140,392.00
Indirect Cost	
Central Administration	842,457.00
School Administration	1,496,222.00
Facility Maintenance and Operations	1,688,893.00
Mid-term Adjustment Hold-Harmless	199,009.00
Amended Formula Adjustment	-5,480,308.00
Categorical Grants	
Pupil Transportation	
Regular	744,488.00
Vocational Supervisors	28,189.00
Education Equalization Funding Grant	1,879,899.00
Food Services	107,664.00
Nursing Services	112,544.00
State Health Reimbursement	4,860,204.00
Other State Programs	
Agriculture Construction Related Equipment - State Bonds	203,458.03
Dual Enrollment Funding	14,080.00
Math and Science Supplements	32,197.37
Preschool Handicapped Program	99,950.00
Pupil Transportation - State Bonds	152,439.00
QBE Equalization	63,666.00
Teachers' Retirement	22,876.38
Virtual Schools Grant	1,975.00
Vocational Education	275,106.50
Vocational Construction Related Equipment - State Bonds	799,785.04
Office of the State Treasurer	
Public School Employees' Retirement	83,763.00
CONTRACT	
Human Resources, Georgia Department of	
Family Connection	44,000.00
OTHER	
Behavioral Health Disabilities, Georgia Department of	
Sources of Strength Grant	41,500.00
	$ 33,895,141.52

See notes to the basic financial statements.

HABERSHAM COUNTY BOARD OF EDUCATION
SCHEDULE OF APPROVED LOCAL OPTION SALES TAX PROJECTS
YEAR ENDED JUNE 30, 2012

SCHEDULE "4"

PROJECT	ORIGINAL ESTIMATED COST (1)	CURRENT ESTIMATED COSTS (2)	AMOUNT EXPENDED IN CURRENT YEAR (3) (4)	AMOUNT EXPENDED IN PRIOR YEARS (3) (4)	TOTAL COMPLETION COST	EXCESS PROCEEDS NOT EXPENDED	ESTIMATED COMPLETION DATE
(i) A portion of the costs of (a) the acquisition of land and construction and equipping of one new high school	$ 30,657,830.00	$ 43,781,087.41	$ 962,527.97	$ 41,999,737.57			Ongoing
(b) the construction and equipping of a replacement for one elementary school	13,000,000.00	15,534,836.91	1,617.00	15,428,676.94			Ongoing
(c) renovations and equipment for Habersham Central High School	5,000,000.00	7,007,557.31	1,326,071.51	5,681,485.80			Ongoing
(d) system-wide technology improvements	0.00	0.00	0.00	0.00			Ongoing
and paying debt service on the School District's General Obligation Bonds, Series 2003, coming due from December 1, 2008 through and including December 1, 2012 and then funding the payment of a portion of the debt service on the bonds.	2,588,080.00	2,588,000.00	645,856.00	1,933,080.00			Ongoing
	$ 51,245,910.00	$ 68,911,481.63	$ 2,936,072.48	$ 65,042,980.31	$ 0.00	$ 0.00	

(1) The School District's original cost estimate as specified in the resolution calling for the imposition of the Local Option Sales Tax.

(2) The School District's current estimate of total cost for the projects. Includes all cost from project inception to completion.

(3) The voters of Habersham County approved the imposition of a 1% sales tax to fund the above projects and retire associated debt. Amounts expended for these projects may include sales tax proceeds, state, local property taxes and/or other funds over the life of the projects.

(4) In addition to the expenditures shown above, the School District has incurred interest to provide advance funding for the above projects as follows:

Prior Years	$ 14,235,461.46
Current Year	2,481,735.00
Total	$ 16,717,196.46

See notes to the basic financial statements.

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HABERSHAM COUNTY BOARD OF EDUCATION
GENERAL FUND - QUALITY BASIC EDUCATION PROGRAMS (QBE)
ALLOTMENTS AND EXPENDITURES - BY PROGRAM
YEAR ENDED JUNE 30, 2012

SCHEDULE "5"

DESCRIPTION	ALLOTMENTS FROM GEORGIA DEPARTMENT OF EDUCATION (1) (2)	ELIGIBLE QBE PROGRAM COSTS SALARIES	OPERATIONS	TOTAL
Direct Instructional Programs				
Kindergarten Program	$ 2,414,993.00	$ 2,938,941.77	$ 20,055.49	$ 2,958,997.26
Kindergarten Program-Early Intervention Program	494,149.00	143,074.34	2,742.26	145,816.60
Primary Grades (1-3) Program	5,504,993.00	7,266,591.78	129,179.82	7,395,771.60
Primary Grades-Early Intervention (1-3) Program	1,028,600.00	483,246.29	4,678.39	487,924.68
Upper Elementary Grades (4-5) Program	2,617,756.00	4,007,650.60	58,092.41	4,065,743.01
Upper Elementary Grades-Early Intervention (4-5) Program	562,194.00	257,118.76	2,544.32	259,663.08
Middle School (6-8) Program	4,640,146.00	6,162,253.54	259,861.61	6,422,115.15
High School General Education (9-12) Program	3,296,029.00	5,129,414.18	201,123.30	5,330,537.48
Vocational Laboratory (9-12) Program	1,227,458.00	1,265,277.90	52,398.24	1,317,676.14
Students with Disabilities	5,076,065.00			
Category I		93,196.38		93,196.38
Category II		418,447.62	7,109.09	425,556.71
Category III		4,486,191.16	30,707.38	4,516,898.54
Category IV		235,594.21	1,741.87	237,336.08
Category V		52,627.04	314.91	52,941.95
Gifted Student - Category VI	1,117,112.00	1,373,994.33	12,696.45	1,386,690.78
Remedial Education Program	40,466.00	773.31		773.31
Alternative Education Program	330,141.00	325,151.73	12,887.76	338,039.49
English Speakers of Other Languages (ESOL)	993,180.00	1,006,477.20	3,225.31	1,009,702.51
TOTAL DIRECT INSTRUCTIONAL PROGRAMS	$ 29,343,282.00	$ 35,646,022.14	$ 799,358.61	$ 36,445,380.75
Media Center Program	810,331.00	1,160,790.61	73,759.07	1,234,549.68
Staff and Professional Development	170,157.00			82,270.54
TOTAL QBE FORMULA FUNDS	$ 30,323,770.00	$ 36,806,812.75	$ 873,117.68	$ 37,762,200.97

(1) Comprised of State Funds plus Local Five Mill Share.

(2) Allotments do not include the impact of the State amended formula adjustment.

See notes to the basic financial statements.

SECTION II

COMPLIANCE AND INTERNAL CONTROL REPORTS

DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156
Atlanta, Georgia 30334-8400

Greg S. Griffin
STATE AUDITOR
(404) 656-2174

September 3, 2013

Honorable Nathan Deal, Governor
Members of the General Assembly
Members of the State Board of Education
and
Superintendent and Members of the
Habersham County Board of Education

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Ladies and Gentlemen:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Habersham County Board of Education as of and for the year ended June 30, 2012, which collectively comprise Habersham County Board of Education's basic financial statements and have issued our report thereon dated September 3, 2013. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

Management of Habersham County Board of Education is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered Habersham County Board of Education's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Habersham County Board of Education's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Habersham County Board of Education's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Habersham County Board of Education's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

We noted certain matters that we have reported to management of Habersham County Board of Education in a separate letter dated September 3, 2013.

This report is intended solely for the information and use of management, members of the Habersham County Board of Education, others within the entity, Federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,



Greg S. Griffin
State Auditor

GSG:as
2012YB-10

DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156
Atlanta, Georgia 30334-8400

Greg S. Griffin
STATE AUDITOR
(404) 656-2174

September 3, 2013

Honorable Nathan Deal, Governor
Members of the General Assembly
Members of the State Board of Education
and
Superintendent and Members of the
Habersham County Board of Education

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Ladies and Gentlemen:

Compliance

We have audited Habersham County Board of Education's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of its major Federal programs for the year ended June 30, 2012. Habersham County Board of Education's major Federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major Federal programs is the responsibility of Habersham County Board of Education's management. Our responsibility is to express an opinion on Habersham County Board of Education's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Federal program occurred. An audit includes examining, on a test basis, evidence about the Habersham County Board of Education's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Habersham County Board of Education's compliance with those requirements.

In our opinion, the Habersham County Board of Education complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs for the year ended June 30, 2012.

Internal Control Over Compliance

Management of Habersham County Board of Education is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to Federal programs. In planning and performing our audit, we considered Habersham County Board of Education's internal control over compliance with the requirements that could have a direct and material effect on a major Federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Habersham County Board of Education's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, we identified a certain deficiency in internal control over compliance that we consider to be a significant deficiency as described in the accompanying Schedule of Findings and Questioned Costs as item FA-6681-12-01. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a Federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Habersham County Board of Education's response to the finding identified in our audit is described in the accompanying Schedule of Management's Responses. We did not audit Habersham County Board of Education's response and, accordingly, we express no opinion on the response.

This report is intended solely for the information and use of management, members of the Habersham County Board of Education, others within the entity, Federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,

Greg S. Griffin
State Auditor

GSG:as
2012SA-30

SECTION III

AUDITEE'S RESPONSE TO PRIOR YEAR FINDINGS AND QUESTIONED COSTS

HABERSHAM COUNTY BOARD OF EDUCATION
AUDITEE'S RESPONSE
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2012

PRIOR YEAR FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS

FINDING CONTROL NUMBER	AUDITEE'S RESPONSE/STATUS	SEE AUDITOR'S COMMENTS
FS-6681-11-01	Further Action Not Warranted	(1)

AUDITOR'S COMMENTS

(1) Findings/internal control deficiencies of this nature, that are not deemed significant deficiencies or material weaknesses and do not require reporting in the audit report in accordance with *Statements on Auditing Standards* (SAS) 115 or *Governmental Auditing Standards* (Yellow Book), will be communicated in a management letter.

PRIOR YEAR FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No matters were reported.

SECTION IV

FINDINGS AND QUESTIONED COSTS

HABERSHAM COUNTY BOARD OF EDUCATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2012

I SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issue:
Governmental Activities; General Fund; Capital Projects Fund; Debt Service Fund; Aggregate Remaining Fund Information — Unqualified

Internal control over financial reporting:
- Material weakness identified? — No
- Significant deficiency identified? — None Reported

Noncompliance material to financial statements noted: — No

Federal Awards

Internal Control over major programs:
- Material weakness identified? — No
- Significant deficiency identified? — Yes

Type of auditor's report issued on compliance for major programs:
All major programs — Unqualified

Any audit findings disclosed that are required to be reported in accordance with OMB Circular A-133, Section 510(a)? — Yes

Identification of major programs:

CFDA Numbers	Name of Federal Program or Cluster
10.553, 10.555	Child Nutrition Cluster
84.027, 84.173, 84.391, 84.392	Special Education Cluster

Dollar threshold used to distinguish between Type A and Type B programs: $300,000.00

Auditee qualified as low-risk auditee? — No

II FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS

No matters were reported.

III FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

ACTIVITIES ALLOWED/UNALLOWED
ALLOWABLE COSTS/COST PRINCIPLES
Unallowable Expenditures
Significant Deficiency
U. S. Department of Education
Through Georgia Department of Education
Special Education Cluster (CFDA 84.391)
Finding Control Number: FA-6681-12-01

Condition:
A review of expenditures charged to the Special Education Cluster - ARRA – Grants to States (CFDA 84.391) program revealed that the School District failed to implement internal control procedures to ensure expenditures were allowable.

Criteria:
Provisions of OMB Circular A-87, *Cost Principles for State, Local and Indian Tribal Governments*, require that "to be allowable under Federal awards, costs must be…not be included as a cost or used to meet cost sharing or matching requirements of any other Federal award in either the current or a prior period, except as specifically provided by Federal law or regulation".

Questioned Cost:
$26,000.00

Information:
The School District participated in a collaborative agreement between the Georgia Department of Education and the Georgia Department of Labor for Federally-funded Vocational Rehabilitation services. As part of the agreement, the School District was to provide a set fee, as matching funds, from a local/State funding source. Instead, the School District used Federal Special Education Cluster – ARRA funds as the source for this payment.

Cause:
Management failed to monitor compliance with Federal guidelines to ensure that expenditures charged to the Federal program were allowable.

Effect:
Failure to ensure that program expenditures are allowable can result in noncompliance with the Federal grant.

Recommendation:
The School District should implement procedures to ensure that all expenditures charged to the Federal program are allowable under OMB Circular A-87. The Georgia Department of Education should review this matter to determine if a reclaim of grant funds is appropriate.

SECTION V

MANAGEMENT'S RESPONSES

HABERSHAM COUNTY BOARD OF EDUCATION
SCHEDULE OF MANAGEMENT'S RESPONSES
YEAR ENDED JUNE 30, 2012

Finding Control Number: FA-6681-12-01

We concur with this finding. We understand that this expense was paid from federal funds instead of state/local funds as stated in the collaborative agreement. Two factors contributed to this error. 1) The accounts payable office did not receive a copy of the Vocational Rehabilitation Services agreement which stated the appropriate funds to utilize for payment. 2) The Special Education office had budgeted, and received approval from the Georgia Department of Education, for this expense to be paid from the IDEA federal budget. Effective in the FY 2014 school year, all agreements and/or contracts entered into by any department and/or school are required to be sent to the Business & Finance Office. Agreements and/or contracts will then be reviewed by the finance officer before any expenses are paid by the accounts payable office. This process will also be discussed in both the Central Support Team meetings and the Principals meeting held monthly.

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