

QUITMAN COUNTY BOARD OF EDUCATION
GEORGETOWN, GEORGIA

ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED
JUNE 30, 2012
(Including Independent Auditor's Reports)

QUITMAN COUNTY BOARD OF EDUCATION

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FINANCIAL

DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156
Atlanta, Georgia 30334-8400

Greg S. Griffin
STATE AUDITOR
(404) 656-2174

July 10, 2013

Honorable Nathan Deal, Governor
Members of the General Assembly
Members of the State Board of Education
and
Superintendent and Members of the
Quitman County Board of Education

INDEPENDENT AUDITOR'S COMBINED REPORT ON BASIC FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION - SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

Ladies and Gentlemen:

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information (Exhibits A through H) of the Quitman County Board of Education, as of and for the year ended June 30, 2012, which collectively comprise the Board's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Quitman County Board of Education's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Board's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to previously present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Quitman County Board of Education, as of June 30, 2012, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Management has omitted Management's Discussion and Analysis that accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an

essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

In accordance with *Government Auditing Standards*, we have also issued our report dated July 10, 2013, on our consideration of the Quitman County Board of Education's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Schedule of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual, as presented on page 25, is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Quitman County Board of Education's financial statements as a whole. The accompanying supplementary information consists of Schedules 2 through 5, which includes the Schedule of Expenditures of Federal Awards as required by U. S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

A copy of this report has been filed as a permanent record in the office of the State Auditor and made available to the press of the State, as provided for by Official Code of Georgia Annotated section 50-6-24.

Respectfully submitted,



Greg S. Griffin
State Auditor

GSG:as
2012ARL-11

QUITMAN COUNTY BOARD OF EDUCATION

QUITMAN COUNTY BOARD OF EDUCATION
STATEMENT OF NET ASSETS
JUNE 30, 2012

EXHIBIT "A"

	GOVERNMENTAL ACTIVITIES
ASSETS	
Cash and Cash Equivalents	$ 1,540,473.42
Investments	5,123.07
Accounts Receivable, Net	
Taxes	116,050.95
State Government	203,542.36
Federal Government	347,543.13
Other	10,000.00
Inventories	42,768.77
Capitalized Bond and Other Debt Issuance Costs	93,845.29
Capital Assets, Non-Depreciable	43,250.00
Capital Assets, Depreciable (Net of Accumulated Depreciation)	8,509,657.00
Total Assets	$ 10,912,253.99
LIABILITIES	
Accounts Payable	$ 49,260.47
Salaries and Benefits Payable	324,826.80
Payroll Withholdings Payable	40,241.85
Interest Payable	73,708.96
Long-Term Liabilities	
Due Within One Year	210,895.16
Due in More Than One Year	4,051,830.81
Total Liabilities	$ 4,750,764.05
NET ASSETS	
Invested in Capital Assets, Net of Related Debt	$ 4,527,180.55
Restricted for	
Continuation of Federal Programs	173,527.12
Debt Service	477,668.15
Capital Projects	148,048.14
Continuation of State Programs	255.06
Bus Replacement	820.81
Unrestricted	833,990.11
Total Net Assets	$ 6,161,489.94
Total Liabilities and Net Assets	$ 10,912,253.99

The notes to the basic financial statements are an integral part of this statement.

QUITMAN COUNTY BOARD OF EDUCATION
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2012

	EXPENSES	CHARGES FOR SERVICES
GOVERNMENTAL ACTIVITIES		
Instruction	$ 2,619,033.72	$ 16,929.45
Support Services		
Pupil Services	81,319.70	
Improvement of Instructional Services	227,588.87	
Educational Media Services	42,194.80	
General Administration	297,667.35	
School Administration	274,430.23	
Business Administration	61,782.64	
Maintenance and Operation of Plant	268,709.76	
Student Transportation Services	239,050.46	
Central Support Services	2,600.00	
Other Support Services	19,069.00	
Operations of Non-Instructional Services		
Food Services	313,703.49	2,711.82
Interest on Short-Term and Long-Term Debt	188,195.32	
Total Governmental Activities	$ 4,635,345.34	$ 19,641.27
General Revenues		
Taxes		
Property Taxes		
For Maintenance and Operations		
For Debt Services		
Railroad Cars		
Sales Taxes		
Special Purpose Local Option Sales Tax		
For Debt Service		
For Capital Projects		
Other Sales Tax		
Investment Earnings		
Miscellaneous		
Total General Revenues		
Change in Net Assets		
Net Assets - Beginning of Year		
Net Assets - End of Year		

The notes to the basic financial statements are an integral part of this statement.

PROGRAM REVENUES		NET (EXPENSES)
OPERATING GRANTS AND CONTRIBUTIONS	CAPITAL GRANTS AND CONTRIBUTIONS	REVENUES AND CHANGES IN NET ASSETS
$ 1,806,178.34		$ -795,925.93
38,819.65		-42,500.05
186,193.77		-41,395.10
40,506.67		-1,688.13
311,559.38		13,892.03
197,948.43		-76,481.80
		-61,782.64
115,351.42		-153,358.34
140,690.07	$ 76,292.00	-22,068.39
2,599.99		-0.01
20,650.15		1,581.15
334,392.28		23,400.61
		-188,195.32
$ 3,194,890.15	$ 76,292.00	$ -1,344,521.92
		$ 1,181,797.77
		140,807.31
		9,431.11
		184,954.64
		25,993.86
		6,511.02
		968.37
		88,478.95
		$ 1,638,943.03
		$ 294,421.11
		5,867,068.83
		$ 6,161,489.94

QUITMAN COUNTY BOARD OF EDUCATION
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2012

EXHIBIT "C"

	GENERAL FUND	DISTRICT-WIDE CAPITAL PROJECTS FUND	DEBT SERVICE FUND	TOTAL
ASSETS				
Cash and Cash Equivalents	$ 867,659.75	$ 134,410.79	$ 538,402.88	$ 1,540,473.42
Investments	5,123.07			5,123.07
Accounts Receivable, Net				
Taxes	89,439.37	13,637.35	12,974.23	116,050.95
State Government	203,542.36			203,542.36
Federal Government	347,543.13			347,543.13
Other	10,000.00			10,000.00
Inventories	42,768.77			42,768.77
Total Assets	$ 1,566,076.45	$ 148,048.14	$ 551,377.11	$ 2,265,501.70
LIABILITIES AND FUND BALANCES				
LIABILITIES				
Accounts Payable	$ 49,260.47			$ 49,260.47
Salaries and Benefits Payable	324,826.80			324,826.80
Payroll Withholdings Payable	40,241.85			40,241.85
Deposits and Deferred Revenue	52,175.12		$ 7,526.59	59,701.71
Total Liabilities	$ 466,504.24		$ 7,526.59	$ 474,030.83
FUND BALANCES				
Nonspendable	$ 42,768.77			$ 42,768.77
Restricted	131,834.22	$ 148,048.14	$ 543,850.52	823,732.88
Unassigned	924,969.22			924,969.22
Total Fund Balances	$ 1,099,572.21	$ 148,048.14	$ 543,850.52	$ 1,791,470.87
Total Liabilities and Fund Balances	$ 1,566,076.45	$ 148,048.14	$ 551,377.11	$ 2,265,501.70

The notes to the basic financial statements are an integral part of this statement.

QUITMAN COUNTY BOARD OF EDUCATION
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET ASSETS
JUNE 30, 2012

EXHIBIT "D"

Total Fund Balances - Governmental Funds (Exhibit "C")		$ 1,791,470.87
Amounts reported for Governmental Activities in the Statement of Net Assets are different because:		
Capital Assets used in Governmental Activities are not financial resources and therefore are not reported as assets in governmental funds. These assets consist of:		
Land	$ 43,250.00	
Land Improvements	57,366.00	
Buildings	9,520,354.00	
Equipment	1,144,242.00	
Accumulated Depreciation	-2,212,305.00	
Total Capital Assets		8,552,907.00
Taxes that are not available to pay for current period expenditures are deferred in the governmental funds.		
Property Taxes		59,701.71
Long-Term Liabilities, including Bonds Payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds. Long-Term Liabilities at year-end consist of:		
Bonds Payable	$ -4,282,000.00	
Accrued Interest Payable	-73,708.96	
Capital Leases Payable	-16,109.23	
Deferred Charge for Bond Issuance Costs	93,845.29	
Discount on Issuance of Bonds	14,498.57	
Gain on Refunding Bonds	20,884.69	
Total Long-Term Liabilities		-4,242,589.64
Net Assets of Governmental Activities (Exhibit "A")		$ 6,161,489.94

The notes to the basic financial statements are an integral part of this statement.

QUITMAN COUNTY BOARD OF EDUCATION
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2012

EXHIBIT "E"

	GENERAL FUND	DISTRICT-WIDE CAPITAL PROJECTS FUND	DEBT SERVICE FUND	TOTAL
REVENUES				
Property Taxes	$ 1,175,358.97		$ 138,862.99	$ 1,314,221.96
Sales Taxes	5,683.85	$ 25,993.86	185,781.81	217,459.52
State Funds	2,119,081.93			2,119,081.93
Federal Funds	1,152,100.22			1,152,100.22
Charges for Services	19,641.27			19,641.27
Investment Earnings	800.99	167.38		968.37
Miscellaneous	88,478.95			88,478.95
Total Revenues	$ 4,561,146.18	$ 26,161.24	$ 324,644.80	$ 4,911,952.22
EXPENDITURES				
Current				
Instruction	$ 2,391,362.80			$ 2,391,362.80
Support Services				
Pupil Services	81,319.70			81,319.70
Improvement of Instructional Services	227,588.87			227,588.87
Educational Media Services	42,194.80			42,194.80
General Administration	291,178.35			291,178.35
School Administration	272,493.23			272,493.23
Business Administration	53,986.17			53,986.17
Maintenance and Operation of Plant	266,016.76			266,016.76
Student Transportation Services	261,993.46	$ 13,158.00		275,151.46
Central Support Services	2,600.00			2,600.00
Other Support Services	19,069.00			19,069.00
Food Services Operation	324,865.49			324,865.49
Debt Services				
Principal		15,337.38	$ 191,000.00	206,337.38
Dues and Fees			525.00	525.00
Interest		1,582.54	183,711.00	185,293.54
Total Expenditures	$ 4,234,668.63	$ 30,077.92	$ 375,236.00	$ 4,639,982.55
Excess of Revenues over (under) Expenditures	$ 326,477.55	$ -3,916.68	$ -50,591.20	$ 271,969.67
OTHER FINANCING SOURCES (USES)				
Transfers In		$ 25,062.90		$ 25,062.90
Transfers Out	$ -25,062.90			-25,062.90
Total Other Financing Sources (Uses)	$ -25,062.90	$ 25,062.90		$ 0.00
Net Change in Fund Balances	$ 301,414.65	$ 21,146.22	$ -50,591.20	$ 271,969.67
Fund Balances - Beginning	798,157.56	126,901.92	594,441.72	1,519,501.20
Fund Balances - Ending	$ 1,099,572.21	$ 148,048.14	$ 543,850.52	$ 1,791,470.87

The notes to the basic financial statements are an integral part of this statement.

QUITMAN COUNTY BOARD OF EDUCATION
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
TO THE STATEMENT OF ACTIVITIES
JUNE 30, 2012

EXHIBIT "F"

Total Net Change in Fund Balances - Governmental Funds (Exhibit "E")		$ 271,969.67
Amounts reported for Governmental Activities in the Statement of Activities are different because:		
Capital Outlays are reported as expenditures in Governmental Funds. However, in the Statement of Activities, the cost of Capital Assets is allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:		
Capital Outlay	$ 100,564.00	
Depreciation Expense	-292,090.92	
Excess of Capital Outlay over Depreciation Expense		-191,526.92
Taxes reported in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.		17,814.23
Bond issuance costs, deferred gains on refundings and similar items when debt is first issued are reported as an expenditure in Governmental Funds, but are reported as deferred charges on the Statement of Net Assets and amortized over the term of the debt, using the straight-line method. The details of this difference in the current period are as follows:		
Amortization of Discount on Bonds	$ -2,230.55	
Amortization of Bond Issuance Costs	-7,796.47	
Amortization of Deferred Gain on Refunding of Bonds	-2,983.52	
Total Bond Issuance Costs		-13,010.54
Repayment of Long-Term Debt is reported as an expenditure in Governmental Funds, but the repayment reduces Long-Term Liabilities in the Statement of Net Assets. In the current year, these amounts consist of:		
Bond Principal Retirements	$ 191,000.00	
Capital Lease Payments	15,337.38	
Total Long-Term Debt Repayments		206,337.38
Some items reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in Governmental Funds. These activities consist of:		
Net Decrease in Accrued Interest on Issuance of Bonds		2,837.29
Change in Net Assets of Governmental Activities (Exhibit "B")		$ 294,421.11

The notes to the basic financial statements are an integral part of this statement.

QUITMAN COUNTY BOARD OF EDUCATION
STATEMENT OF FIDUCIARY NET ASSETS
FIDUCIARY FUNDS
JUNE 30, 2012

EXHIBIT "G"

	AGENCY FUNDS
ASSETS	
Accounts Receivable, Net	
Other	$ 12,088.36
LIABILITIES	
Cash Overdraft	$ 11,037.18
Accounts Payable	448.07
Funds Held for Others	603.11
Total Liabilities	$ 12,088.36

The notes to the basic financial statements are an integral part of this statement.

Note 1: DESCRIPTION OF SCHOOL DISTRICT AND REPORTING ENTITY

REPORTING ENTITY

The Quitman County Board of Education (School District) was established under the laws of the State of Georgia and operates under the guidance of a school board elected by the voters and a Superintendent appointed by the Board. The Board is organized as a separate legal entity and has the power to levy taxes and issue bonds. Its budget is not subject to approval by any other entity. Accordingly, the School District is a primary government and consists of all the organizations that compose its legal entity.

Note 2: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PRESENTATION

The School District's basic financial statements are collectively comprised of the District-wide financial statements, fund financial statements and notes to the basic financial statements of the Quitman County Board of Education.

District-wide Statements:
The Statement of Net Assets and the Statement of Activities display information about the financial activities of the overall School District, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the School District's governmental activities.

- Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Indirect expenses (expenses of the School District related to the administration and support of the School District's programs, such as office and maintenance personnel and accounting) are not allocated to programs.

- Program revenues include (a) charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

Fund Financial Statements:
The fund financial statements provide information about the School District's funds, including fiduciary funds. Eliminations have been made to minimize the double counting of internal activities. Separate statements for each category (governmental and fiduciary) are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column. The School District has no funds reported as nonmajor funds.

The School District reports the following major governmental funds:

- General Fund is the School District's primary operating fund. It accounts for and reports all financial resources not accounted for and reported in another fund.

- District-wide Capital Projects Fund accounts for and reports financial resources including Special Purpose Local Option Sales Tax (SPLOST) that are restricted, committed or assigned to the expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

- Debt Service Fund accounts for and reports financial resources that are restricted, committed, or assigned including taxes (property and sales) legally restricted for the payment of general long-term principal and interest.

The School District reports the following fiduciary fund type:

- Agency funds account for assets held by the School District as an agent for various funds, governments, or individuals.

BASIS OF ACCOUNTING

The basis of accounting determines when transactions are reported on the financial statements. The District-wide governmental and fiduciary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the School District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, sales taxes, grants and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from sales taxes is recognized in the fiscal year in which the underlying transaction (sale) takes place. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The School District uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities. A fund is a separate accounting entity with a self-balancing set of accounts.

Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The School District considers all revenues reported in the governmental funds to be available if they are collected within sixty days after year-end. Property taxes, sales taxes and interest are considered to be susceptible to accrual. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, which are recognized as expenditures to the extent they have matured. Capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term liabilities and acquisitions under capital leases are reported as other financing sources.

The School District funds certain programs by a combination of specific cost-reimbursement grants, categorical grants, and general revenues. Thus, when program costs are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the School District's policy to first apply grant resources to such programs, followed by cost-reimbursement grants, then general revenues.

CASH AND CASH EQUIVALENTS

Composition of Deposits
Cash and cash equivalents consist of cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition in authorized financial institutions. Official Code of Georgia Annotated Section 45-8-14 authorizes the School District to deposit its funds in one or more solvent banks, insured Federal savings and loan associations or insured chartered building and loan associations.

INVESTMENTS

Composition of Investments
Investments made by the School District in nonparticipating interest-earning contracts (such as certificates of deposit) and repurchase agreements are reported at cost. Participating interest-earning contracts and money market investments with a maturity at purchase of one year or less are reported at amortized cost. Both participating interest-earning contracts and money market investments with a maturity at purchase greater than one year are reported at fair value. The Official Code of Georgia Annotated Section 36-83-4 authorizes the School District to invest its funds. In selecting among options for investment or among institutional bids for deposits, the highest rate of return shall be the objective, given equivalent conditions of safety and liquidity. Funds may be invested in the following:

(1) Obligations issued by the State of Georgia or by other states,

(2) Obligations issued by the United States government,

(3) Obligations fully insured or guaranteed by the United States government or a United States government agency,

(4) Obligations of any corporation of the United States government,

(5) Prime banker's acceptances,

(6) The Georgia Fund 1 administered by the State of Georgia, Office of the State Treasurer,

(7) Repurchase agreements, and

(8) Obligations of other political subdivisions of the State of Georgia.

The School District does not have a formal policy regarding investment policies that address credit risks, custodial credit risks, concentration of credit risks, interest rate risks or foreign currency risks.

RECEIVABLES

Receivables consist of amounts due from property and sales taxes, grant reimbursements due on Federal, State or other grants for expenditures made but not reimbursed, and other receivables disclosed from information available. Receivables are recorded when either the asset or revenue recognition criteria has been met. Receivables recorded on the basic financial statements do not include any amounts which would necessitate the need for an allowance for uncollectible receivables.

PROPERTY TAXES

The Quitman County Board of Commissioners fixed the property tax levy for the 2011 tax digest year (calendar year) on August 15, 2011 (levy date). Taxes were due on December 20, 2011 (lien date). Taxes collected within the current fiscal year or within 60 days after year-end on the 2011 tax digest are reported as revenue in the governmental funds for fiscal year 2012. The Quitman County Tax Commissioner bills and collects the property taxes for the School District, withholds 2.5% of taxes collected as a fee for tax collection and remits the balance of taxes collected to the School District. Property tax revenues, at the fund reporting level, during the fiscal year ended June 30, 2012, for maintenance and operations amounted to $1,165,927.86 and for school bonds amounted to $138,862.99.

Tax millage rates levied for the 2011 tax year (calendar year) for the Quitman County Board of Education were as follows (a mill equals $1 per thousand dollars of assessed value):

School Operations	13.75 mills
School Bonds	2.00 mills
	15.75 mills

SALES TAXES

Special Purpose Local Option Sales Tax, at the fund reporting level, during the year amounted to $210,948.50 and is to be used for capital outlay for educational purposes or debt service. This sales tax was authorized by local referendum and the sales tax must be re-authorized at least every five years. The most recent authorization expires on December 31, 2017.

INVENTORIES

On the basic financial statements, inventories of donated food commodities used in the preparation of meals are reported at their Federally assigned value and purchased foods inventories are reported at cost (first-in, first out). The School District uses the consumption method to account for inventories whereby donated food commodities are recorded as an asset and as revenue when received, and expenses/expenditures are recorded as the inventory items are used. Purchased foods are recorded as an asset when purchased and expenses/expenditures are recorded as the inventory items are used.

CAPITAL ASSETS

Capital assets purchased, including capital outlay costs, are recorded as expenditures in the fund financial statements at the time of purchase (including ancillary charges). On the District-wide financial statements, all purchased capital assets are valued at cost where historical records are available and at estimated historical cost based on appraisals or deflated current replacement cost where no historical records exist. Donated capital assets are recorded at estimated fair market value on the date donated. Disposals are deleted at depreciated recorded cost. The cost of normal maintenance and repairs that do not add to the value of assets or materially extend the useful lives of the assets is not capitalized. Depreciation is computed using the straight-line method. The School District does not capitalize book collections or works of art. During fiscal year 2012, no events or changes in circumstances affecting a capital asset that may indicate impairment were known to the School District.

The School District's capitalization thresholds and estimated useful lives of capital assets were amended in fiscal year 2011 and are to be applied going forward. The policies below do not apply to assets acquired prior to fiscal year 2012:

	Capitalization Policy	Estimated Useful Life
Land	All	N/A
Land Improvements	$ 10,000.00	15 to 30 years
Buildings and Improvements	$ 25,000.00	15 to 40 years
Equipment	$ 10,000.00	7 to 30 years
Intangible Assets	$ 100,000.00	10 to 20 years

Depreciation is used to allocate the actual or estimated historical cost of all capital assets over estimated useful lives, with the exception of intangible assets which are amortized.

Amortization of intangible assets such as water, timber, and mineral rights, easements, patents, trademarks, copyrights and internally generated software is computed using the straight-line method over the estimated useful lives of the assets.

GENERAL OBLIGATION BONDS

The School District issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. In the District-wide financial statements, bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight-line method. Bond issuance costs are reported as deferred charges and amortized over the term of the debt.

In the fund financial statements, the School District recognizes bond premiums and discounts, as well as bond issuance costs during the fiscal year bonds are issued. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures. General obligation bonds are direct obligations and pledge the full faith and credit of the government. The outstanding amount of these bonds is recorded in the Statement of Net Assets.

NET ASSETS

The School District's net assets in the District-wide Statements are classified as follows:

Invested in capital assets, net of related debt - This represents the School District's total investment in capital assets, net of outstanding debt obligations related to those capital assets. To the extent debt has been incurred but not yet expended for capital assets, such amounts are not included as a component of invested in capital assets, net of related debt.

Restricted net assets - These represent resources for which the School District is legally or contractually obligated to spend resources for bus replacement, continuation of Federal programs, debt service and capital projects in accordance with restrictions imposed by external third parties.

Unrestricted net assets - Unrestricted net assets represent resources derived from property taxes, sales taxes, grants and contributions not restricted to specific programs, charges for services, and miscellaneous revenues. These resources are used for transactions relating to the educational and general operations of the School District, and may be used at the discretion of the Board to meet current expenses for those purposes.

FUND BALANCES

The School District's fund balances are classified as follows:

Nonspendable – Amounts that cannot be spent either because they are in a nonspendable form or because they are legally or contractually required to be maintained intact.

Restricted – Constraints are placed on the use of resources are either (1) externally imposed conditions by creditors, grantors, contributors, or laws and regulations of other governments or (2) imposed by law through constitutional provisions or enabling legislation.

Committed – Amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Education. The Board of Education is the School District's highest level of decision-making authority, and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is a resolution approved by the Board. Committed fund balance also should incorporate contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

Assigned – Amounts that are constrained by the School District's *intent* to be used for specific purposes, but are neither restricted nor committed. The intent should be expressed by (1) the Board of Education or (2) the budget or finance committee, or the Superintendent, or designee, to assign amounts to be used for specific purposes.

Unassigned – The residual classification for the General Fund. This classification represents fund balances that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund.

Fund Balances of the Governmental Funds at June 30, 2012, are as follows:

Nonspendable		
Inventories		$ 42,768.77
Restricted		
Bus Replacement	$ 820.81	
Continuation of Federal Programs	130,758.35	
Capital Projects	148,048.14	
Continuation of State Programs	255.06	
Debt Service	543,850.52	823,732.88
Unassigned		
General Fund		924,969.22
Fund Balance, June 30, 2012		$ 1,791,470.87

It is the goal of the School District to achieve and maintain a committed, assigned, and unassigned fund balance in the general fund at fiscal year end of not less than 5% of revenues, not to exceed 15% of the total budget of the subsequent fiscal year, in compliance with Official Code of Georgia Annotated Section 20-2-167(a)5. If the unassigned fund balance at fiscal year end falls below the goal, the School District shall develop a restoration plan to achieve and maintain the minimum fund balance.

When multiple categories of fund balance are available for expenditure, the School District will start with the most restricted category and spend those funds first before moving down to the next category with available funds.

USE OF ESTIMATES

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

Note 3: BUDGETARY DATA

The budget is a complete financial plan for the School District's fiscal year, and is based upon careful estimates of expenditures together with probable funding sources. The budget is legally adopted each year for the general, debt service, and capital projects funds. There is no statutory prohibition regarding over expenditure of the budget at any level. The budget for all governmental funds is prepared and adopted by fund, function and object. The legal level of budgetary control was established by the Board at the aggregate level. The budget for the General Fund was prepared in accordance with accounting principles generally accepted in the United States of America.

The budgetary process begins with the School District's administration presenting an initial budget for the Board's review. The administration makes revisions as necessary based on the Board's guidelines and a tentative budget is approved. After approval of this tentative budget by the Board, such budget is advertised at least once in a newspaper of general circulation in the locality. After the tentatively approved budget has appeared in the legal organ, the Board shall adopt the annual operating budget for the District. The approved budget is then submitted, in accordance with provisions of Official Code of Georgia Annotated section 20-2-167(c), to the Georgia Department of Education. The Board may increase or decrease the budget at any time during the year. All unexpended budget authority lapses at fiscal year-end.

In keeping with the need for periodic reconciliation of the system's budget, the Board can authorize as it sees fit, the transfer of budget line items upon the request of the Superintendent and Board Secretary. Under no circumstance is the Superintendent or other staff person authorized to spend funds that exceed the total budget without approval by the Board.

See Schedule 1 – General Fund Schedule of Revenues, Expenditures and Changes in Fund Balances – Budget to Actual for a detail of any over/under expenditures during fiscal year 2012.

Note 4: DEPOSITS

COLLATERALIZATION OF DEPOSITS

Official Code of Georgia Annotated (O.C.G.A.) Section 45-8-12 provides that there shall not be on deposit at any time in any depository for a time longer than ten days a sum of money which has not been secured by surety bond, by guarantee of insurance, or by collateral. The aggregate of the face value of such surety bond and the market value of securities pledged shall be equal to not less than 110 percent of the public funds being secured after the deduction of the amount of deposit insurance. If a depository elects the pooled method (O.C.G.A. Section 45-8-13.1) the aggregate of the market value of the securities pledged to secure a pool of public funds shall be not less than 110 percent of the daily pool balance.

Acceptable security for deposits consists of any one of or any combination of the following:

(1) Surety bond signed by a surety company duly qualified and authorized to transact business within the State of Georgia,

(2) Insurance on accounts provided by the Federal Deposit Insurance Corporation,

(3) Bonds, bills, notes, certificates of indebtedness or other direct obligations of the United States or of the State of Georgia,

(4) Bonds, bills, notes, certificates of indebtedness or other obligations of the counties or municipalities of the State of Georgia,

(5) Bonds of any public authority created by the laws of the State of Georgia, providing that the statute that created the authority authorized the use of the bonds for this purpose,

(6) Industrial revenue bonds and bonds of development authorities created by the laws of the State of Georgia, and

(7) Bonds, bills, notes, certificates of indebtedness, or other obligations of a subsidiary corporation of the United States government, which are fully guaranteed by the United States government both as to principal and interest or debt obligations issued by or securities guaranteed by the Federal Land Bank, the Federal Home Loan Bank, the Federal Intermediate Credit Bank, the Central Bank for Cooperatives, the Farm Credit Banks, the Federal Home Loan Mortgage Association, and the Federal National Mortgage Association.

CATEGORIZATION OF DEPOSITS

Custodial credit risk is the risk that in the event of a bank failure, the School District's deposits may not be returned to it. At June 30, 2012, the bank balances were $1,668,269.64. The bank balances were entirely covered by Federal depository insurance or collateralized with securities held by the pledging financial institution's trust department or agent in the School District's name.

Note 5: NON-MONETARY TRANSACTIONS

The School District receives food commodities from the United States Department of Agriculture (USDA) for school breakfast and lunch programs. These commodities are recorded at their Federally assigned value. See Note 2 - Inventories

Note 6: CAPITAL ASSETS

The following is a summary of changes in the Capital Assets during the fiscal year:

	Balances July 1, 2011	Increases	Decreases	Balances June 30, 2012
Governmental Activities				
Capital Assets, Not Being Depreciated:				
Land	$ 43,250.00	$ 0.00	$ 0.00	$ 43,250.00
Capital Assets, Being Depreciated:				
Buildings and Improvements	$ 9,520,354.00			$ 9,520,354.00
Equipment	1,050,286.00	$ 100,564.00	$ 6,608.00	1,144,242.00
Land Improvements	57,366.00			57,366.00
Less: Accumulated Depreciation:				
Buildings and Improvements	1,325,629.08	159,539.92		1,485,169.00
Equipment	549,365.00	129,378.00	6,608.00	672,135.00
Land Improvements	51,828.00	3,173.00		55,001.00
Total Capital Assets, Being Depreciated, Net	$ 8,701,183.92	$ -191,526.92	$ 0.00	$ 8,509,657.00
Governmental Activity Capital Assets - Net	$ 8,744,433.92	$ -191,526.92	$ 0.00	$ 8,552,907.00

Capital assets being acquired under capital leases as of June 30, 2012, are as follows:

	Governmental Funds
Equipment	$ 142,743.00
Less: Accumulated Depreciation	63,197.00
	$ 79,546.00

Current year depreciation expense by function is as follows:

Instruction		$ 227,670.92
Support Services		
General Administration	$ 6,489.00	
School Administration	1,937.00	
Maintenance and Operation of Plant	2,693.00	
Student Transportation Services	40,191.00	51,310.00
Food Services		13,110.00
		$ 292,090.92

Note 7: INTERFUND TRANSFERS

Interfund transfers for the year ended June 30, 2012, consisted of the following:

Transfer to	Transfers From General Fund
District-wide Capital Projects	$ 25,062.90

Transfers are used to provide reimbursements from the General Fund to the Capital Projects Fund for expenditures not authorized for use of SPLOST funds.

Note 8: RISK MANAGEMENT

The School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors or omissions; job related illness or injuries to employees; acts of God and unemployment compensation.

The School District has obtained commercial insurance for risk of loss associated with torts, assets, job related illness or injuries, errors or omissions and acts of God. However, the errors or omissions policy excludes coverage for sexual harassment and discrimination. The School District has neither significantly reduced coverage for these risks nor incurred losses (settlements) which exceeded the School District's insurance coverage in any of the past three years.

The School District is self-insured with regard to unemployment compensation claims. The School District accounts for claims with expenses/expenditures and the related liability reported when it is probable that a loss has occurred, and the amount of that loss can be reasonably estimated.

Changes in the unemployment compensation claims liability during the last two fiscal years are as follows:

	Beginning of Year Liability	Claims and Changes in Estimates	Claims Paid	End of Year Liability
2011	$ 0.00	$ 4,625.98	$ 4,625.98	$ 0.00
2012	$ 0.00	$ 16,050.96	$ 16,050.96	$ 0.00

The School District has purchased surety bonds to provide additional insurance coverage as follows:

Position Covered	Amount
Superintendent	$ 50,000.00
Principal	$ 25,000.00
Bookkeeper	$ 25,000.00
All Other Employees	$ 25,000.00

Note 9: LONG-TERM DEBT

CAPITAL LEASES

The Quitman County Board of Education entered into various agreements for the purchase of buses. These lease agreements qualify as capital leases for accounting purposes, and, therefore, have been recorded at the present value of the future minimum lease payments as of the date of their inception.

GENERAL OBLIGATION DEBT OUTSTANDING

General Obligation Bonds currently outstanding are as follows:

Purpose	Interest Rates	Amount
General Government - Refunding - Series 2008	3.45%	$ 1,397,000.00
General Government - Series 2008B	4.0% - 4.7%	2,885,000.00
		$ 4,282,000.00

Voters have authorized $480,000.00 in general obligation debt for capital outlay, which has not been issued as of June 30, 2012.

The changes in Long-Term Debt during the fiscal year ended June 30, 2012, were as follows:

	Governmental Funds				
	Balance July 1, 2011	Additions	Deductions	Balance June 30, 2012	Due Within One Year
G. O. Bonds	$ 4,473,000.00	$ 0.00	$ 191,000.00	$ 4,282,000.00	$ 200,000.00
Less: Deferred Amounts					
Issuance Discounts	16,729.12		2,230.55	14,498.57	2,230.55
Gain On Refunding	23,868.21		2,983.52	20,884.69	2,983.52
Total G. O. Bonds	$ 4,432,402.67	$ 0.00	$ 185,785.93	$ 4,246,616.74	$ 194,785.93
Capital Leases	31,446.61		15,337.38	16,109.23	16,109.23
	$ 4,463,849.28	$ 0.00	$ 201,123.31	$ 4,262,725.97	$ 210,895.16

At June 30, 2012, payments due by fiscal year which includes principal and interest for these items are as follows:

	General Obligation Debt		Capital Leases	
	Principal	Interest	Principal	Interest
Fiscal Year Ended June 30:				
2013	$ 200,000.00	$ 176,901.50	$ 16,109.23	$ 810.69
2014	209,000.00	169,809.00		
2015	212,000.00	162,433.50		
2016	220,000.00	154,982.00		
2017	228,000.00	147,309.50		
2018 - 2022	1,273,000.00	605,709.50		
2023 - 2027	1,580,000.00	309,372.50		
2028	360,000.00	16,920.00		
Total Principal and Interest	$ 4,282,000.00	$ 1,743,437.50	$ 16,109.23	$ 810.69

Note 10: ON-BEHALF PAYMENTS

The School District has recognized revenues and costs in the amount of $286,586.20 for health insurance and retirement contributions paid on the School District's behalf by the following State Agencies.

Georgia Department of Education
Paid to the Georgia Department of Community Health
For Health Insurance of District Personnel
In the amount of $277,413.00

Paid to the Teachers' Retirement System of Georgia
For Teachers' Retirement System (TRS) Employer's Cost
In the amount of $4,867.20

Office of the State Treasurer
Paid to the Public School Employees' Retirement System
For Public School Employees' Retirement (PSERS) Employer's Cost
In the amount of $4,306.00

Note 11: SIGNIFICANT CONTINGENT LIABILITIES

Amounts received or receivable principally from the Federal government are subject to audit and review by grantor agencies. This could result in requests for reimbursement to the grantor agency for any costs which are disallowed under grant terms. The School District believes that such disallowances, if any, will be immaterial to its overall financial position.

The School District is a defendant in various legal proceedings pertaining to matters incidental to the performance of routine School District operations. The ultimate disposition of these proceedings is not presently determinable, but is not believed to be material to the basic financial statements.

Note 12: POST-EMPLOYMENT BENEFITS

Georgia School Personnel Post-employment Health Benefit Fund

Plan Description. The Georgia School Personnel Post-employment Health Benefit Fund (School OPEB Fund) is a cost-sharing multiple-employer defined benefit post-employment healthcare plan that covers eligible former employees of public school systems, libraries and regional educational service agencies. The School OPEB Fund provides health insurance benefits to eligible former employees and their qualified beneficiaries through the State Employees Health Benefit Plan administered by the Department of Community Health. The Official Code of Georgia Annotated (O.C.G.A.) assigns the authority to establish and amend the benefit provisions of the group health plans, including benefits for retirees, to the Board of Community Health (Board). The Department of Community Health, which includes the School OPEB Fund, issues a separate stand alone financial audit report and a copy can be obtained from the Georgia Department of Audits and Accounts.

Funding Policy. The contribution requirements of plan members and participating employers are established by the Board in accordance with the current Appropriations Act and may be amended by the Board. Contributions of plan members or beneficiaries receiving benefits vary based on plan election, dependent coverage, and Medicare eligibility and election. For members with fewer than five years of service as of January 1, 2012, contributions also vary based on years of service. On average, members with five years or more of service as of January 1, 2012, pay approximately 25 percent of the cost of the health insurance coverage. In accordance with the Board resolution dated December 8, 2011, for members with fewer than five years of service as of January 1, 2012, the State provides a premium subsidy in retirement that ranges from 0% for fewer than 10 years of service to 75% (but no greater than the subsidy percentage offered to active employees) for 30 or more years of service. The subsidy for eligible dependents ranges from 0% to 55% (but no greater than the subsidy percentage offered to dependents of active employees minus 20%). No subsidy is available to Medicare eligible members not enrolled in a Medicare Advantage Option. The Board of Community Health sets all member premiums by resolution and in accordance with the law and applicable revenue and expense projections. Any subsidy policy adopted by the Board may be changed at any time by Board resolution and does not constitute a contract or promise of any amount of subsidy.

Participating employers are statutorily required to contribute in accordance with the employer contribution rates established by the Board. The contribution rates are established to fund all benefits due under the health insurance plans for both active and retired employees based on projected "pay-as-you-go" financing requirements. Contributions are not based on the actuarially calculated annual required contribution (ARC) which represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

The combined active and retiree contribution rates established by the Board for employers participating in the School OPEB Fund were as follows for the fiscal year ended June 30, 2012:

For certificated teachers, librarians and regional educational service agencies and certain other eligible participants:

June 2011	1.429%	of covered payroll for July coverage
July 2011	18.534%	of covered payroll for August coverage
August 2011 - March 2012	24.000%	of covered payroll for September - April coverage
April 2012 - June 2012	3.958%	of covered payroll for May - July coverage

For non-certificated school personnel:

July 2011 - August 2011	$246.20	per member per month
September 2011 - June 2012	$296.20	per member per month

No additional contribution was required by the Board for fiscal year 2012 nor contributed to the School OPEB Fund to prefund retiree benefits. Such additional contribution amounts are determined annually by the Board in accordance with the School plan for other post-employment benefits and are subject to appropriation.

The School District's combined active and retiree contributions to the health insurance plans, which equaled the required contribution, for the current fiscal year and the preceding two fiscal years were as follows:

Fiscal Year	Percentage Contributed	Required Contribution
2012	100%	$ 347,484.22
2011	100%	$ 359,642.53
2010	100%	$ 413,861.32

Note 13: RETIREMENT PLANS

TEACHERS' RETIREMENT SYSTEM OF GEORGIA (TRS)

Plan Description. The TRS is a cost-sharing multiple-employer defined benefit plan created in 1943 by an act of the Georgia General Assembly to provide retirement benefits for qualifying employees in educational service. A Board of Trustees comprised of active and retired members and ex-officio State employees is ultimately responsible for the administration of TRS. The Teachers' Retirement System of Georgia issues a separate stand alone financial audit report and a copy can be obtained from the Georgia Department of Audits and Accounts.

On October 25, 1996, the Board created the Supplemental Retirement Benefits Plan of the Georgia Teachers' Retirement System (SRBP-TRS). SRBP-TRS was established as a qualified excess benefit plan in accordance with Section 415 of the Internal Revenue Code (IRC) as a portion of TRS. The purpose of SRBP-TRS is to provide retirement benefits to employees covered by TRS whose benefits are otherwise limited by IRC Section 415. Beginning July 1, 1997, all members and retired former members in TRS are eligible to participate in the SRBP-TRS whenever their benefits under TRS exceed the IRC Section 415 imposed limitation on benefits.

TRS provides service retirement, disability retirement, and survivor's benefits. The benefit structure of TRS is defined and may be amended by State statute. A member is eligible for normal service retirement after 30 years of creditable service, regardless of age, or after 10 years of service and attainment of age 60. A member is eligible for early retirement after 25 years of creditable service.

Normal retirement (pension) benefits paid to members are equal to 2% of the average of the member's two highest paid consecutive years of service, multiplied by the number of years of creditable service up to 40 years. Early retirement benefits are reduced by the lesser of one-twelfth of 7% for each month the member is below age 60 or by 7% for each year or fraction thereof by which the member has less than 30 years of service. It is also assumed that certain cost-of-living adjustments, based on the Consumer Price Index, will be made in future years. Retirement benefits are payable monthly for life. A member may elect to receive a partial lump-sum distribution in addition to a reduced monthly retirement benefit. Death, disability and spousal benefits are also available.

Funding Policy. TRS is funded by member and employer contributions as adopted and amended by the Board of Trustees. Members become fully vested after 10 years of service. If a member terminates with less than 10 years of service, no vesting of employer contributions occurs, but the member's contributions may be refunded with interest. Member contributions are limited by State law to not less than 5% or more than 6% of a member's earnable compensation. Member contributions as adopted by the Board of Trustees for the fiscal year ended June 30, 2012, were 5.53% of annual salary. The member contribution rate will increase to 6.00% effective July 1, 2012. Employer contributions required for fiscal year 2012 were 10.28% of annual salary as required by the June 30, 2009, actuarial valuation. The employer contribution rate will increase to 11.41% effective July 1, 2012.

Employer contributions for the current fiscal year and the preceding two fiscal years are as follows:

Fiscal Year	Percentage Contributed		Required Contribution
2012	100%	$	206,683.44
2011	100%	$	241,557.59
2010	100%	$	248,095.06

PUBLIC SCHOOL EMPLOYEES' RETIREMENT SYSTEM (PSERS)

Bus drivers, lunchroom personnel, and maintenance and custodial personnel are members of the Public School Employees' Retirement System of Georgia. The System is funded by contributions by the employees and by the State of Georgia. The School District makes no contribution to this plan.

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QUITMAN COUNTY BOARD OF EDUCATION
GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2012

SCHEDULE "1"

	NONAPPROPRIATED BUDGETS		ACTUAL	VARIANCE
	ORIGINAL	FINAL	AMOUNTS	OVER/UNDER
REVENUES				
Property Taxes	$ 1,246,424.00	$ 1,246,424.00	$ 1,175,358.97	$ -71,065.03
Sales Taxes			5,683.85	5,683.85
State Funds	2,328,276.05	1,864,232.05	2,119,081.93	254,849.88
Federal Funds	1,240,127.00	1,589,920.00	1,152,100.22	-437,819.78
Charges for Services	5,498.00	37,269.29	19,641.27	-17,628.02
Investment Earnings	143.00	143.00	800.99	657.99
Miscellaneous			88,478.95	88,478.95
Total Revenues	$ 4,820,468.05	$ 4,737,988.34	$ 4,561,146.18	$ -176,842.16
EXPENDITURES				
Current				
Instruction	$ 3,005,066.35	$ 3,166,459.17	$ 2,391,362.80	$ 775,096.37
Support Services				
Pupil Services	89,345.00	104,548.24	81,319.70	23,228.54
Improvement of Instructional Services	134,540.00	311,187.00	227,588.87	83,598.13
Educational Media Services	86,158.00	86,158.00	42,194.80	43,963.20
General Administration	337,621.66	337,851.66	291,178.35	46,673.31
School Administration	250,701.00	281,945.79	272,493.23	9,452.56
Business Administration	81,278.00	81,278.00	53,986.17	27,291.83
Maintenance and Operation of Plant	252,021.04	254,928.50	266,016.76	-11,088.26
Student Transportation Services	239,794.50	257,307.00	261,993.46	-4,686.46
Central Support Services			2,600.00	-2,600.00
Other Support Services	7,000.00	12,968.00	19,069.00	-6,101.00
Food Services Operation	336,942.50	361,214.50	324,865.49	36,349.01
Total Expenditures	$ 4,820,468.05	$ 5,255,845.86	$ 4,234,668.63	$ 1,021,177.23
Excess of Revenues over (under) Expenditures	$ 0.00	$ -517,857.52	$ 326,477.55	$ 844,335.07
OTHER FINANCING USES				
Transfers Out			-25,062.90	-25,062.90
Net Change in Fund Balances	$ 0.00	$ -517,857.52	$ 301,414.65	$ 819,272.17
Fund Balances - Beginning	857,471.72	857,471.72	798,157.56	-59,314.16
Adjustments	6,397.12	-25,270.90		25,270.90
Fund Balances - Ending	$ 863,868.84	$ 314,343.30	$ 1,099,572.21	$ 785,228.91

Notes to the Schedule of Revenues, Expenditures and Changes in Fund Balances Budget and Actual

The accompanying schedule of revenues, expenditures and changes in fund balances budget and actual is presented on the modified accrual basis of accounting which is the basis of accounting used in the presentation of the fund financial statements.

See notes to the basic financial statements.

QUITMAN COUNTY BOARD OF EDUCATION
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2012

SCHEDULE "2"

FUNDING AGENCY PROGRAM/GRANT		CFDA NUMBER	PASS-THROUGH ENTITY ID NUMBER	EXPENDITURES IN PERIOD	
Agriculture, U. S. Department of					
Child Nutrition Cluster					
Pass-Through From Georgia Department of Education					
Food Services					
School Breakfast Program	*	10.553	N/A	(2)	
National School Lunch Program	*	10.555	N/A	$ 330,469.61	(1)
Total Child Nutrition Cluster				$ 330,469.61	
Other Programs					
Pass-Through From Georgia Department of Education					
Food Services					
ARRA - Child Nutrition Discretionary Grants Limited Availability		10.579	N/A	24,272.00	
Total U. S. Department of Agriculture				$ 354,741.61	
Education, U. S. Department of					
Special Education Cluster					
Pass-Through From Georgia Department of Education					
Special Education					
Grants to States		84.027	N/A	$ 85,806.03	
Preschool Grants		84.173	N/A	7,818.07	
Total Special Education Cluster				$ 93,624.10	
Title I, Part A Cluster					
Pass-Through From Georgia Department of Education					
Title I Grants to Local Educational Agencies	*	84.010	N/A	$ 302,254.81	
Other Programs					
Pass-Through From Georgia Department of Education					
Career and Technical Education - Basic Grants to States		84.048	N/A	$ 18,966.00	
Improving Teacher Quality State Grants		84.367	N/A	39,519.15	
Rural Education		84.358	N/A	1,624.67	
Safe and Drug-Free Schools and Communities - State Grants		84.186	N/A	900.00	
Twenty-First Century Community Learning Centers		84.287	N/A	284,774.38	
Total Other Programs				$ 345,784.20	
Total U. S. Department of Education				$ 741,663.11	
Total Expenditures of Federal Awards				$ 1,096,404.72	

N/A = Not Available

Notes to the Schedule of Expenditures of Federal Awards

(1) Includes the Federally assigned value of donated commodities for the Food Donation Program in the amount of $ 52,011.96.

(2) Expenditures for the funds earned on the School Breakfast Program of $86,178.68 were not maintained separately and are included in the 2012 National School Lunch Program.

Major Programs are identified by an asterisk (*) in front of the CFDA number.

The School District did not provide Federal Assistance to any Subrecipient.

The accompanying schedule of expenditures of Federal awards includes the Federal grant activity of the Quitman County Board of Education and is presented on the modified accrual basis of accounting which is the basis of accounting used in the presentation of the fund financial statements.

See notes to the basic financial statements.

QUITMAN COUNTY BOARD OF EDUCATION
SCHEDULE OF STATE REVENUE
YEAR ENDED JUNE 30, 2012

SCHEDULE "3"

AGENCY/FUNDING	GOVERNMENTAL FUND TYPE GENERAL FUND
GRANTS	
Bright From the Start:	
Georgia Department of Early Care and Learning	
Pre-Kindergarten Program	$ 72,290.89
Education, Georgia Department of	
Quality Basic Education	
Direct Instructional Cost	
Kindergarten Program	82,921.00
Kindergarten Program - Early Intervention Program	14,589.00
Primary Grades (1-3) Program	200,231.00
Primary Grades - Early Intervention (1-3) Program	70,491.00
Upper Elementary Grades (4-5) Program	119,731.00
Upper Elementary Grades - Early Intervention (4-5) Program	52,308.00
Middle Grades (6-8) Program	-626.00
Middle School (6-8) Program	199,667.00
High School General Education (9-12) Program	158,474.00
Vocational Laboratory (9-12) Program	22,832.00
Students with Disabilities	157,544.00
Remedial Education Program	70,906.00
Alternative Education Program	15,261.00
Media Center Program	34,642.00
20 Days Additional Instruction	10,305.00
Staff and Professional Development	6,780.00
Indirect Cost	
Central Administration	230,367.00
School Administration	154,678.00
Facility Maintenance and Operations	86,700.00
Amended Formula Adjustment	-236,930.00
Categorical Grants	
Pupil Transportation	
Regular	75,082.00
Sparsity	110,527.00
Food Services	6,607.00
Nursing Services	24,776.00
Vocational Supervisors	6,986.44
Other State Programs	
Health Insurance	278,439.00
Math and Science Supplements	5,941.34
Preschool Handicapped Program	2,096.06
Pupil Transportation - State Bonds	76,292.00
Teachers' Retirement	4,867.20
Office of the State Treasurer	
Public School Employees' Retirement	4,306.00
	$ 2,119,081.93

See notes to the basic financial statements.

QUITMAN COUNTY BOARD OF EDUCATION
SCHEDULE OF APPROVED LOCAL OPTION SALES TAX PROJECTS
YEAR ENDED JUNE 30, 2012

SCHEDULE "4"

PROJECT	ORIGINAL ESTIMATED COST (1)	CURRENT ESTIMATED COSTS (2)	AMOUNT EXPENDED IN CURRENT YEAR (3) (4)	AMOUNT EXPENDED IN PRIOR YEARS (3) (4)	TOTAL COMPLETION COST	EXCESS PROCEEDS NOT EXPENDED	ESTIMATED COMPLETION DATE
Acquiring, constructing and equipping a new high school and related facilities, including necessary furnishings, fixtures and equipment; renovating, extending, repairing and equipping Quitman County Elementary School; acquiring, constructing and equipping athletic facilities; acquiring and installing system-wide instructional and administrative technology, safety and security equipment; acquisition of school buses and transportation equipment; acquisition of music, vocational, and physical education/athletic equipment; acquiring any necessary property therefore, both real and personal; and paying expenses incident to accomplishing the foregoing, payment of principal and interest on the School District's Series 1998 Refunding Bonds commencing on August 1, 2008.	$ 2,000,000.00	$ 4,806,609.74	$ 213,788.92	$ 4,592,820.82	$ 0.00	$ 0.00	2014

(1) The School District's original cost estimate as specified in the resolution calling for the imposition of the Local Option Sales Tax.

(2) The School District's current estimate of total cost for the project. Includes all cost from project inception to completion.

(3) The voters of Quitman County approved the imposition of a 1% sales tax to fund the above project and retire associated debt. Amounts expended for this project may include sales tax proceeds, state, local property taxes and/or other funds over the life of the project.

(4) In fiscal year 2008, the Series 1998 Refunding Bonds were retired through the sale of Series 2008 Refunding Bond Issue. The School District will utilize the SPLOST proceeds budgeted for this project, plus any excess SPLOST proceeds to retire the Series 2008 Refunding Bond Issue.

See notes to the basic financial statements.

QUITMAN COUNTY BOARD OF EDUCATION
GENERAL FUND - QUALITY BASIC EDUCATION PROGRAMS (QBE)
ALLOTMENTS AND EXPENDITURES - BY PROGRAM
YEAR ENDED JUNE 30, 2012

SCHEDULE "5"

DESCRIPTION	ALLOTMENTS FROM GEORGIA DEPARTMENT OF EDUCATION (1) (2)	ELIGIBLE QBE PROGRAM COSTS SALARIES	OPERATIONS	TOTAL
Direct Instructional Programs				
Kindergarten Program	$ 102,969.00	$ 132,825.49	$ 764.70	$ 133,590.19
Kindergarten Program-Early Intervention Program	19,025.00	20,542.85		20,542.85
Primary Grades (1-3) Program	246,594.00	293,002.72	214.34	293,217.06
Primary Grades-Early Intervention (1-3) Program	81,450.00	635.51		635.51
Upper Elementary Grades (4-5) Program	155,389.00	371,992.42	701.08	372,693.50
Upper Elementary Grades-Early Intervention (4-5) Program	63,826.00	1,077.88		1,077.88
Middle Grades (6-8) Program	35,460.00	183,631.81	2,816.14	186,447.95
Middle School (6-8) Program	203,862.00	21,180.36		21,180.36
High School General Education (9-12) Program	190,033.00	225,867.40	733.59	226,600.99
Vocational Laboratory (9-12) Program	27,846.00	16,624.59	3,491.83	20,116.42
Students with Disabilities	192,011.00			
Category II		9,993.62		9,993.62
Category III		9,305.80	282.39	9,588.19
Remedial Education Program	76,973.00	12,467.05		12,467.05
Alternative Education Program	18,620.00	18,564.40		18,564.40
TOTAL DIRECT INSTRUCTIONAL PROGRAMS	$ 1,414,058.00	$ 1,317,711.90	$ 9,004.07	$ 1,326,715.97
Media Center Program	41,910.00	37,106.27	4,826.01	41,932.28
Staff and Professional Development	8,226.00	2,655.74	2,418.33	5,074.07
TOTAL QBE FORMULA FUNDS	$ 1,464,194.00	$ 1,357,473.91	$ 16,248.41	$ 1,373,722.32

(1) Comprised of State Funds plus Local Five Mill Share.

(2) Allotments do not include the impact of the State amended formula adjustment.

See notes to the basic financial statements.

SECTION II

COMPLIANCE AND INTERNAL CONTROL REPORTS

DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156
Atlanta, Georgia 30334-8400

Greg S. Griffin
STATE AUDITOR
(404) 656-2174

July 10, 2013

Honorable Nathan Deal, Governor
Members of the General Assembly
Members of the State Board of Education
and
Superintendent and Members of the
Quitman County Board of Education

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Ladies and Gentlemen:

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Quitman County Board of Education as of and for the year ended June 30, 2012, which collectively comprise Quitman County Board of Education's basic financial statements and have issued our report thereon dated July 10, 2013. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

Management of Quitman County Board of Education is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing our audit, we considered Quitman County Board of Education's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Quitman County Board of Education's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Quitman County Board of Education's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Quitman County Board of Education's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards.*

We noted certain matters that we have reported to management of Quitman County Board of Education in a separate letter dated July 10, 2013.

This report is intended solely for the information and use of management, members of the Quitman County Board of Education, others within the entity, Federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,



Greg S. Griffin
State Auditor

GSG:as
2012YB-10

DEPARTMENT OF AUDITS AND ACCOUNTS

270 Washington Street, S.W., Suite 1-156
Atlanta, Georgia 30334-8400

Greg S. Griffin
STATE AUDITOR
(404) 656-2174

July 10, 2013

Honorable Nathan Deal, Governor
Members of the General Assembly
Members of the State Board of Education
and
Superintendent and Members of the
Quitman County Board of Education

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL EFFECT ON EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A-133

Ladies and Gentlemen:

Compliance

We have audited Quitman County Board of Education's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* that could have a direct and material effect on each of its major Federal programs for the year ended June 30, 2012. Quitman County Board of Education's major Federal programs are identified in the Summary of Auditor's Results section of the accompanying Schedule of Findings and Questioned Costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major Federal programs is the responsibility of Quitman County Board of Education's management. Our responsibility is to express an opinion on Quitman County Board of Education's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Federal program occurred. An audit includes examining, on a test basis, evidence about the Quitman County Board of Education's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Quitman County Board of Education's compliance with those requirements.

As described in item FA-7181-12-01, in the accompanying Schedule of Findings and Questioned Costs, Quitman County Board of Education did not comply with requirements regarding Eligibility that are applicable to its Child Nutrition Cluster. Compliance with such requirements is necessary, in our opinion, for Quitman County Board of Education to comply with requirements applicable to that program.

In our opinion, except for the noncompliance described in the preceding paragraph, the Quitman County Board of Education complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major Federal programs for the year ended June 30, 2012. The results of our auditing procedures also disclosed another instance of noncompliance with those requirements, which is described in the accompanying Schedule of Findings and Questioned Costs as item FA-7181-12-03.

Internal Control Over Compliance

Management of Quitman County Board of Education is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to Federal programs. In planning and performing our audit, we considered Quitman County Board of Education's internal control over compliance with the requirements that could have a direct and material effect on a major Federal program to determine the auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Quitman County Board of Education's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be material weaknesses and other deficiencies that we consider to be significant deficiencies.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a Federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a Federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as item FA-7181-12-01 to be a material weakness.

A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a Federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in the accompanying Schedule of Findings and Questioned Costs as items FA-7181-12-02 and FA-7181-12-04 to be significant deficiencies.

Quitman County Board of Education's responses to the findings identified in our audit are described in the accompanying Schedule of Management's Responses. We did not audit Quitman County Board of Education's responses and, accordingly, we express no opinion on the responses.

This report is intended solely for the information and use of management, members of the Quitman County Board of Education, others within the entity, Federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,



Greg S. Griffin
State Auditor

GSG:as
2012SA-55

SECTION III

AUDITEE'S RESPONSE TO PRIOR YEAR FINDINGS AND QUESTIONED COSTS

QUITMAN COUNTY BOARD OF EDUCATION
AUDITEE'S RESPONSE
SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2012

PRIOR YEAR FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS

FINDING CONTROL NUMBER AND STATUS

FS-7181-09-02 Partially Resolved - See Corrective Action/Responses

CORRECTIVE ACTION/RESPONSES

EXPENDITURES/LIABILITIES/DISBURSEMENTS
Improper Use of SPLOST Proceeds
Finding Control Number: FS-7181-09-02

The District concurs with this finding. Funds are not available in SPLOST III to reimburse SPLOST II. Questioned Costs: $121,613.20. Quitman County School System will transfer the remaining balance in SPLOST III to SPLOST II and the difference will be paid from the General Fund in FY 13.

PRIOR YEAR FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

FINDING CONTROL NUMBER AND STATUS

FA-7181-11-01 Partially Resolved - See Corrective Action/Responses

CORRECTIVE ACTION/RESPONSES

REPORTING
Failure to File Accurate Completion Reports
U. S. Department of Education
Through Georgia Department of Education
Title I, Part A Cluster (CFDA 84.010)
Questioned Cost: $5,368.89
Finding Control Number: FA-7181-11-01

The School District has separated the Title 1 program record keeping in FY12. The School District will refund the program in FY13.

SECTION IV

FINDINGS AND QUESTIONED COSTS

QUITMAN COUNTY BOARD OF EDUCATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2012

I SUMMARY OF AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issue:
Governmental Activities; General Fund; Capital Projects Fund; Debt Service Fund; Aggregate Remaining Fund Information — Unqualified

Internal control over financial reporting:
- Material weakness identified? — No
- Significant deficiency identified? — None Reported

Noncompliance material to financial statements noted: — No

Federal Awards

Internal Control over major programs:
- Material weakness identified? — Yes
- Significant deficiency identified? — Yes

Type of auditor's report issued on compliance for major programs:
Unqualified for all major programs except for Child Nutrition Cluster, which was qualified.

Any audit findings disclosed that are required to be reported in accordance with OMB Circular A-133, Section 510(a)? — Yes

Identification of major programs:

CFDA Numbers	Name of Federal Program or Cluster
10.553, 10.555	Child Nutrition Cluster
84.010	Title I, Part A Cluster

Dollar threshold used to distinguish between Type A and Type B programs: $300,000.00

Auditee qualified as low-risk auditee? — No

II FINANCIAL STATEMENT FINDINGS AND QUESTIONED COSTS

No matters were reported.

III FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

ELIGIBILITY
Inadequate Controls over the Eligibility Determination Process
Material Weakness
Material Noncompliance
U. S. Department of Agriculture
Through Georgia Department of Education
Child Nutrition Cluster (CFDA 10.553 and 10.555)
Finding Control Number: FA-7181-12-01

Condition:
The School District failed to maintain an accurate Master List and failed to make accurate eligibility determinations for students participating in the School Breakfast Program (CFDA 10.553) and the National School Lunch Program (CFDA 10.555).

Criteria:
The School District participates in Special Provision 2 of the Special Assistance Provision for the breakfast and lunch programs. Fiscal year 2011-2012 was a base year for the School District, and applications were required to be taken for all students in attendance. Per 7 CFR 245.6, a child's family must submit an application to the LEA in order for the child to qualify for free or reduced-price meals under the School Breakfast and National School Lunch Programs. The application must be approved and maintained on file. Provisions in 7 CFR 210.7 require that participants "accurately reflect eligibility status as well as changes in eligibility made after the initial process due to verification findings ...".

Questioned Cost:
N/A

Information:
Testing of students participating in the free and reduced priced meal program revealed the following deficiencies:

1. Applications completed by School District employees reported incorrect incomes based on salary information required to be submitted to the Georgia Department of Audits and Accounts (GDOAA). Based on the salary information submitted to GDOAA, the following results would have been affected.
    a) Two employees' applications would have been classified as paid instead of free, and
    b) Six employees' applications had no effect on the approved classification.
2. In fiscal year 2011-2012, the School District did not have any students classified as paid; however, an application or direct certification documentation could not be provided for ten students tested. Since no documentation was on file, these students should have been classified as paid.
3. The Master List provided for testing did not include the students' status.

Cause:
Management failed to implement internal controls for monitoring compliance with Federal guidelines to ensure an accurate Master List is maintained and accurate eligibility determinations are made for students participating in the Federal program.

III FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

Effect:
Failure to maintain an accurate Master List and making inaccurate eligibility determinations can result in noncompliance with requirements of the Federal grant.

Recommendation:
Management should become familiar with the Federal regulations for the Child Nutrition Cluster program in order to implement controls to ensure eligibility requirements are met and documented.

EQUIPMENT AND REAL PROPERTY MANAGEMENT
Inadequate Internal Control Procedures
Significant Deficiency
U. S. Department of Agriculture
Through Georgia Department of Education
Child Nutrition Cluster (CFDA 10.553 and 10.555)
Finding Control Number: FA-7181-12-02

Condition:
The procedures of the School District were insufficient to provide adequate internal controls over equipment and real property management as it relates to the Child Nutrition Cluster.

Criteria:
7 CFR § 3016.32 states, "Property records must be maintained that include a description of the property, a serial number or other identification number, the source of property, who holds title, the acquisition date, and cost of the property, the location, use and condition of the property, and any ultimate disposition data including the date of disposal and sale price of the property".

Questioned Cost:
N/A

Information:
The School District failed to maintain an adequate equipment listing for the Child Nutrition Cluster including information regarding the equipment's cost, acquisition date, location, serial number, percentage of Federal participation in regards to cost, who holds title, use and condition of the property, and ultimate disposal date.

Cause:
Management failed to effectively implement Federal guidelines as they pertain to equipment and real property management.

Effect:
Failure to maintain a proper equipment listing could lead to noncompliance of the Federal Grant.

Recommendation:
The School District should develop and maintain an equipment listing including information on each piece of equipment's cost, acquisition date, location date, serial number, percentage of Federal participation, who holds title, use and condition of property, and ultimate disposal date.

III FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

SPECIAL TESTS AND PROVISIONS
Failure to Transfer Funds Timely
Nonmaterial Noncompliance
U. S. Department of Agriculture
Through Georgia Department of Education
Child Nutrition Cluster (CFDA 10.553 and 10.555)
Finding Control Number: FA-7181-12-03

Condition:
The School District failed to transfer School Breakfast Program (CFDA 10.553) and National School Lunch Program (CFDA 10.555) funds to the School Food Service account in a timely manner.

Criteria:
USDA Policy 210.14-06 states that USDA funds should be entered into the school food service account as soon as possible on receipt and that any interest on these funds must also be credited to the school food service account.

Questioned Cost:
N/A

Information:
Sixteen of eighteen deposits tested were not transferred to the School Food Service account in a timely manner.

Cause:
The School District failed to implement appropriate procedures to ensure compliance in accordance with Federal guidelines.

Effect:
Failure to ensure appropriate transfers can result in noncompliance with the requirements of the Federal grant.

Recommendation:
The School District should ensure funds are transferred promptly in compliance with Federal guidelines.

SPECIAL TESTS AND PROVISIONS
Failure to Provide Evidence Verification was Performed
Significant Deficiency
U. S. Department of Agriculture
Through Georgia Department of Education
Child Nutrition Cluster (CFDA 10.553 and 10.555)
Finding Control Number: FA-7181-12-04

Condition:
The School District was unable to provide documentation that the verification of free and reduced price applications was performed.

III FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

Criteria:

7 CFR 245.6 states, "The local education agency must complete the verification efforts ... not later than November 15 of each school year." The Financial Management of Georgia Local Units of Administration Chapter 41a states "Federal regulations require that records be kept for a minimum of three years after the transmission of the final report ... SFAs operating under the Special Assistance Certification and Reimbursement Alternatives, provision 2, will have to keep their meal applications ... for a minimum of six years."

Questioned Cost:

N/A

Information:

The School District was unable to provide evidence verification of free and reduced price applications was performed during the year under review which is a base year under Special Provision 2.

Cause:

The School District did not have adequate procedures in place to ensure that verification was completed and all supporting documentation was maintained.

Effect:

Failure to complete and maintain documentation of verification efforts can result in noncompliance with requirements of the Federal grant.

Recommendation:

The School District should implement procedures to ensure verification of free and reduced price applications is completed by the deadline and all documentation is maintained.

SECTION V

MANAGEMENT'S RESPONSES

QUITMAN COUNTY BOARD OF EDUCATION
SCHEDULE OF MANAGEMENT'S RESPONSES
YEAR ENDED JUNE 30, 2012

Finding Control Number: FA-7181-12-01

We concur with this finding. Upon discovery of failure to maintain an accurate Master list for participation in the Free Lunch program, steps were taken to ensure that from July 10, 2013 forward, Quitman Co will have a second person to act as the gatekeeper to randomly check and verify incomes of free/reduced meal applicants to make sure they are accurate as stated on the form. We will also take steps to notify parents/guardians the importance of filling out these forms accurately and truthfully in order to meet federal guidelines. During the past year, our School Food Service Manager has worked closely with the GADOE School Nutrition People to update our records, receive training on organization skills in keeping this information accurate and accessible. We have received positive feedback form the state people in our drive to develop and maintain an up to date and accurate Master List which will be our utmost priority this year.

Finding Control Number: FA-7181-12-02

We concur with this finding. Although the system has a list of equipment, there are some questions as to what should and should not be included on the list due to change in Board policy and some required information was missing. The system will immediately take action to list all equipment, the cost, acquisition date, location, serial number, percentage of Federal participation in regards to cost, who holds title, use and condition of property and ultimate disposal date. This list will contain all information as required by law and be available for inspection in the Superintendent's office by September 1, 2014.

Finding Control Number: FA-7181-12-03

We concur with this finding. Upon discovery of this several months ago, we have instituted a daily money collection policy and daily depositing of lunch funds, whether Federal, State, or local, into the local financial institution. Although the lunchroom collects minimal funds during a day, the manager has been instructed to present all funds, cash and checks, to the central office financial secretary for counting and depositing by 1:00 p.m. each working day. She has also been instructed to have no money in the serving area other than that which she is collecting during lunch.

Finding Control Number: FA-7181-12-04

We concur with this finding. Quitman Co established in April of 2013 a formal procedure of collecting, verifying, and organizing having readily available all necessary and pertinent information as required by the Federal and State School Food Service regulations and guidelines. As mentioned above, the Manager and Financial secretary meet daily to go over all procurements, bills, receipts and any other paperwork that will ensure Quitman Co meets all obligations to have accurate up to date systems of checks and balances to ensure we meet requirements as set forth in this finding.

Contact Person: Allen Fort
Title: Superintendent
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Fax: (229) 334-2109
Email: forta@quitman.k12.ga.us